

GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 2005

Open Meetings; Board of Trustees

Page 1 of 2

BOARD POLICY

All regular and special meetings of the Board shall be open to the public and press, except as otherwise provided by the Constitution of the State of Nebraska, federal statutes, and sections of RRS 84-1408 to RRS 84-1414.

PROCEDURE

Any citizen or spokesperson for a group of citizens may request an appearance before the Board at any regular meeting or work session of the Board except when the Board declares itself to be in closed session, and may address the Board on any subject that is within its authority and appropriate for discussion in an open session.

1. In order to be placed on the Board's agenda for the purpose of addressing the Board, a written request must be submitted to the Board's Chancellor at least ten days in advance of the meeting to permit such appearance to be placed on the published agenda. Stipulations include:
 - a. A request will identify the person and/or organization desiring to address the Board.
 - b. A request shall include a written brief consisting of no more than two pages in length outlining the topic to be presented.
 - c. The Board may restrict its consideration of matters during the regular meeting to only those purposes set forth in sections RRS 84-1408 to RRS 84-1414.
 - d. Such appearance, if granted by the Board, shall be limited to ten minutes unless an extension is granted by the Board Chair.

2. The published agenda of every regular meeting of the Board shall contain an item identified as Public Comment Period. This period shall be no longer than thirty minutes in duration, shall be available to any person wishing to address the Board on any subject within its authority and appropriate for discussion in open session. Stipulations include:
 - a. The Board may restrict its consideration of matters during the regular meeting to only those purposes set forth in sections RRS 84-1408 to RRS 84-1414.
 - b. The order of appearance during the Public Comment Period shall be determined by the Board Chair from among those who indicate their presence and desire to speak at the beginning of each such period.
 - c. If more than six people wish to appear at any Public Comment Period, the Board Chair will select which six persons may appear.
 - d. No appearance during any Public Comment Period shall exceed five minutes unless an extension is granted by the Board Chair.

GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 2005

Open Meetings; Board of Trustees

Page 2 of 2

Legal Reference:	RRS 84-1408	Declaration of intent; meetings open to public
	RRS 84-1409	Terms, defined
	RRS 84-1410	Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops
	RRS 84-1411	Meetings of public body; notice; contents; when available; right to modify; duties concerning notice; emergency meeting without notice; recorded
	RRS 84-1412	Meetings of public body; rights of public; public body; powers and duties
	RRS 84-1413	Meetings; minutes; roll call vote; secret ballot; when
	RRS 84-1414	Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalty
Policy Adopted:	6/5/93	
Policy Revised:	3/31/06	