

GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 2100

Presidents -- Duties

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BOARD POLICY

The Board shall select and appoint Presidents of the Colleges considering the recommendations of the Chancellor. The selection shall be based solely upon adjudged abilities to administer the College. The Presidents are responsible to the Chancellor and the Board for the administration of the Colleges under Board policy and the laws of the state and federal government. The Presidents shall appoint all personnel within the parameters of the college's specified personnel allocations in their approved budgets, report them to the Chancellor, and shall make or designate the appropriate officials to make the necessary administrative decisions. A personnel appointment that represents a new position, a previously unfunded position, or an increase in budgeted FTE must be reviewed and approved by the Chancellor prior to its effective date. The Chancellor shall report such changes to the Board on a regular basis. The Presidents shall be responsible to the Chancellor for:

1. Appointing all personnel to be employed;
2. Developing new courses of study in such curricular areas and to attain such educational objectives as the Board may authorize;
3. Reporting regularly to the Chancellor concerning effectiveness of the instructional programs with recommendations for an indicated modification of policy;
4. Directing the preparation of a budget designed to support the educational program of the college for consideration and adoption by the Board;
5. Supervising the maintenance of financial records of the College and making regular reports to the Chancellor concerning the status of receipts, expenditures, debts and investment;
6. Consulting with the Chancellor on the agenda for all regular and special Board meetings;
7. Reporting the actions of the Board and Chancellor to staff, press and community at large;
8. Preparing an annual fiscal report to the people of Nebraska in cooperation with the Chancellor;
9. Assuming joint responsibility with the Board and Chancellor, through agreed upon procedures, for establishing and maintaining good press and public relations;
10. Organizing the college for effective operation; providing for continuous planning; making provisions for periodical reviews and critical evaluation; and establishing procedures and responsibilities for faculty and staff participation in college affairs;
11. Establishing and operating a system of communication by which each member of the faculty and staff can be kept informed of the important activities and plans of the colleges and whereby the administration and the Board can be informed of the proposals and problems of the faculty and administrative staff; and
12. Attendance at all Board meetings except as specifically exempted.

Legal Reference: RRS 85-304 Board of Trustees; powers; enumerated
RRS 85-306 State Colleges; president; duties
Policy Adopted: 6/5/93
Policy Revised: 11/11/95
Policy Revised: 6/13/03
Policy Revised: 3/31/06