

ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 4100 Program Approval

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BOARD POLICY

All new programs, degrees and addition of majors to existing degrees, options and endorsements within majors, or minors where a major does not exist shall be submitted to the Chancellor who will formulate a recommendation for the Board through the Academic Affairs Subcommittee.

Academic program termination and subsequent reinstatement of a program require approval of the Board.

PROCEDURE

Institutions should use the forms prescribed by the Coordinating Commission for Postsecondary Education for "Proposed New Instructional Programs." In cases where those forms are not applicable, the programs should be presented to the Board in the following manner:

1. Specify the objectives to be reached by the addition of this program;
2. Specify in detail present faculty, facilities and equipment, and library holdings in support of this program, and compare them to known or anticipated minimum standards for accreditation;
3. Additional faculty requirements should be detailed as to qualifications, salary, and recruitment;
4. Increased costs are to be submitted in detail for the first year, for the biennium, and an estimate of the continuing costs of the program over a five-year period. These costs should reflect new faculty, increased library costs, space requirements, equipment, and other facilities needs;
5. Scrutinize a new program as to the effect on enrollment, numbers of students (both graduate and undergraduate) with lower and upper division course breakdowns, and the number expected to graduate over a ten-year period;
6. List the new courses this program will add to the curriculum and specify the course requirements for the degree;
7. Indicate the inter-departmental implications of additions to this program or supporting courses in departments which contribute to the new program of studies; and
8. Explain how the recommendation to submit this proposal to the Board was made. Note whether faculty institution-wide were involved in the decision.

In all cases, the Board may require objective consultants to assist the Board in analyzing the proposal and arriving at a just decision. A copy of every proposal shall be forwarded to the System Academic Officer and to the academic officers of the units of the Nebraska State College System as soon as it has been approved by the college concerned.

Legal Reference: RRS 85-308 State Colleges; purpose and courses

Policy Adopted: 1/28/77
Policy Revised: 6/5/93
Policy Revised: 6/2/06