

Sheryl Lindau, Chair
Willa Kosman
Doug Christensen
Jessica Cady

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ACTION: Accept the Report of Off-Campus and Early Entry Course Offerings as submitted by each of the three State Colleges for FY 98-99

Board Policy #4710 provides guidelines on the delivery of courses to locations away from a State College campus. Included is a definition of the service regions of the State Colleges and a description of how delivery of courses will be made in an off-campus setting.

During the 1998-99 academic year, the State Colleges delivered 888 class sections (down from 965 in 1997-98) to 11,244 students (down from 11,386 in 1997-98) at off-campus locations. Average off-campus class size for the System was 13.

1998-99 Summary <i>(does not include Little Priest Tribal College)</i>	Locations (unduplicated)	Sections	Enrollment	Ave. Class Size
Off-Campus Courses				
Traditional Classroom Delivery	50	644	8,211	13
Video Based (satellite, T-1, fiber, tape)	19	169	2,210	13
Computer Based (Internet, CD ROM)	N/A	18	154	9
Early Entry Courses	22	57	669	12
FY 1998-99 Total	91	888	11,244	13
AY 1997-98 Total	103	965	11,386	12
AY 1996-97 Total	101	893	10,348	12
AY 1995-96 Total	93	777	10,002	13

Following is a breakdown of delivery per college.

Off-Campus Courses (Traditional, Video- and Computer-Based)	Locations (unduplicated)	Sections	Enrollment	Ave. Class Size	
Chadron	July-August 1998	7	41	551	13
	Fall Semester 1998	13	127	1,486	12
	Spring Semester 1999	12	151	1,689	11
	May-June 1999	9	38	394	10
	Total	17	357	4,120	12
Peru	Fall 1998	11	84	1,092	13
	Spring 1999	13	118	1,511	13
	Summer 1999	8	19	406	21
	Total	13	221	3,009	14
Wayne	July-August 1998	14	33	453	14
	Fall Semester 1998	16	82	1,053	13
	Spring Semester 1999	18	82	1,187	14
	May-June 1999	13	56	753	13
	Total	27	253	3,446	14
<i>Little Priest</i>	<i>July-August 1998</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>
	<i>Fall Semester 1998</i>	<i>1</i>	<i>34</i>	<i>204</i>	<i>6</i>
	<i>Spring Semester 1999</i>	<i>1</i>	<i>37</i>	<i>186</i>	<i>5</i>
	<i>May-June 1999</i>	<i>1</i>	<i>9</i>	<i>21</i>	<i>2</i>
	Total	1	80	411	5

Early Entry Courses	Locations (unduplicated)	Sections	Enrollment	Ave. Class Size	
Chadron	July-August 1998	N/A	N/A	N/A	N/A
	Fall Semester 1998	5	5	84	17
	Spring Semester 1999	4	5	106	21
	May-June 1999	N/A	N/A	N/A	N/A
	Total	5	10	190	19
Peru	Fall 1998	14	23	215	9
	Spring 1999	12	22	239	11
	Summer 1999	N/A	N/A	N/A	N/A
	Total	16	45	454	10
Wayne	July-August 1998	N/A	N/A	N/A	N/A
	Fall Semester 1998	N/A	N/A	N/A	N/A
	Spring Semester 1999	1	2	25	13
	May-June 1999	N/A	N/A	N/A	N/A
	Total	1	2	25	13

NEBRASKA STATE COLLEGE SYSTEM

POLICY: 4710 Off-Campus Course and Program Offerings

BOARD POLICY

The Board strongly supports the efforts of the State Colleges to provide off-campus instructional courses and programs to meet the educational needs of the citizens of their geographic service regions. Such courses and programs must be within the authorized role and mission of the institution.

Every effort must be made to ensure coordination among the State College campuses to extend resources to the citizenry of Nebraska. The Chief Academic Officers will constitute an advisory council, to be chaired by a representative of the System Office. This council shall formulate and recommend policy of a general and inter-campus nature. This council should work in close cooperation with local schools, community colleges, independent colleges, the university, and all other groups interested in programs and activities to which the State Colleges can contribute their unique resources.

PROCEDURE

If a State College is asked to extend its offerings beyond its geographic service region, it will do so only with the approval and cooperation of the postsecondary institutions authorized to serve the region and, as required by law, the approval of the Coordinating Commission for Postsecondary Education.

A State College may not withhold approval for a requested course/program to be offered by a non-regional institution unless it actually plans to offer an essentially equivalent course/program at a time and location reasonably accessible for the requesting clientele.

To assure that each College is providing comparable experiences, the following guidelines for off-campus courses are to be followed:

1. All courses offered at a location not on the campus of the sponsoring institution shall be equivalent to their campus counterparts in all the following aspects:
 - a. Admission requirements for students;
 - b. Qualifications for faculty;
 - c. Adequate calendar and contact time;
 - d. Adequate access to faculty outside scheduled class meetings;
 - e. Content and level of coursework;
 - f. Grading systems and standards; and
 - g. Adequate access to materials, facilities, and support.
2. Graduate courses are generally expected to involve independent research and writing by students. In addition, graduate level courses may include the development of a higher level of professional skills than that expected at the undergraduate level. The syllabus for each course offered for graduate credit must be approved through the established institutional channels responsible for graduate programs. In cases where a course is taught both for undergraduate and graduate credit, the requirements for graduate students must be extended to justify the award of graduate credit.
3. As with all on-campus degree programs, all off-campus programs are subject to the approval of the Board.
4. At the end of each term, each State College shall submit to the System Office a report on off-campus offerings which lists the various sites to which services were delivered, the course ID number, course title, number of credit hours for each course, and the number of students enrolled.

Policy Adopted: 9/16/88; Policy Revised: 3/26/90, 6/5/93

Service Regions by County

Chadron State College Service Region -- Arthur, Banner, Box Butte, Chase, Cherry, Cheyenne, Dawes, Deuel, Dundy, Garden, Grant, Hayes, Hitchcock, Hooker, Keith, Kimball, Lincoln, Logan, McPherson, Morrill, Perkins, Scotts Bluff, Sheridan, Sioux, Thomas; **Peru State College Service Region** -- Butler, Cass, Douglas, Fillmore, Gage, Jefferson, Johnson, Lancaster, Nemaha, Otoe, Pawnee, Polk, Richardson, Saline, Sarpy, Saunders, Seward, Thayer, York; **Wayne State College Service Region** -- Antelope, Blaine, Boone, Boyd, Brown, Burt, Cedar, Colfax, Cuming, Dakota, Dixon, Dodge, Garfield, Holt, Keya Paha, Knox, Loup, Madison, Pierce, Platte, Rock, Stanton, Thurston, Washington, Wayne, Wheeler.