BOARD POLICY

The Board reserves the right to name or rename all buildings, free standing structures, or other significant physical features at the respective Colleges, subject to the following rules and procedures.

RULES AND PROCEDURES

1. Buildings and other facilities shall not be named for persons who are currently employed by one of the Colleges, or the State of Nebraska, or are members of the Board of Trustees, or are elected public officials. Proposals to honor such individuals should not be submitted earlier than five (5) years following the departure from full-time employment, death or retirement of the person from the System or the State, or the end of the Trustee's or elected official's term.

2. The naming of buildings and other facilities must reflect favorably on, and bring honor to, the System.

3. Buildings and other facilities may be named to honor individuals who have rendered outstanding academic and/or professional service as an employee of the System; individuals or families who have rendered distinguished leadership, outstanding support and/or exceptional service to the System or to the State of Nebraska; or individuals, families, businesses or corporations who have donated a substantial financial gift to support the cost of construction of a capital project. The President shall consult with and obtain approval from the Chancellor regarding levels of contribution for naming rights prior to taking a recommendation to the Board. Prior to soliciting donations from businesses or corporations that may result in a request for the naming of a building or facility, the President shall consult with and obtain approval from the Chancellor. Such consultation shall include consideration regarding any potential tax implications.

4. The proposed name shall come to the Board as a recommendation of the President prior to any commitment to the naming. Included in the proposal to be submitted to the Chancellor, shall be the following information:
   a) Location and description of the building or other facility
   b) Proposed name
   c) Background of person(s) for whom the building or other facility is to be named
   d) Rationale for proposed naming

   The Chancellor shall review the documentation supporting the proposal and, if in concurrence, will forward his/her recommendation to the Board of Trustees’ Fiscal, Facilities & Audit committee at a subsequent meeting of the Board.

5. A due diligence review of each naming proposal shall be conducted which will include the following:
   a) Review of any potential conflict of interest issues;
   b) Review of potential impact upon the academic autonomy of the College or System;
   c) Evaluation of the impact on future giving;
   d) Consultation with General Counsel to ensure compliance with applicable policies, laws and regulations; and,
   e) Consultation, as necessary, with bond counsel to determine if a proposed naming would adversely affect existing or future tax-exempt bonds.
6. If a College wishes to name a section of a building or other facility, such as a room or an open area, in honor of an individual or individuals, or a business or corporation, the proposed name shall come to the Board as a recommendation of the President. The procedures outlined in paragraphs 1, 2, 3 and 4 noted above shall also apply to this type of naming proposal.

7. If the College wishes to keep the recommendation confidential until a future event at which time it will be disclosed, the institution should so note that on the recommendation provided to the Chancellor.