

MINUTES OF DECEMBER 3, 1998 MEETING

A regular meeting of the Board of Trustees of the Nebraska State College System was convened at the State Capitol, Room 1113, City of Lincoln, County of Lancaster, State of Nebraska, on Thursday, December 3, 1998.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees and was posted in the Office of the Secretary of the Board. In addition, copies of such notice were sent to the Associated Press, Lincoln Journal Star, and Omaha World-Herald on November 23, 1998. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board Members attending:

Dr. Alfred Gigstad, Nebraska City
Ms. Frances Grimes, Grand Island
Mr. Rick Kolkman, North Platte
Ms. Lee-Ellen Matzke, Sidney
Mr. Jeff Renner, Bellevue

Board Members absent:

Ms. Sheryl Lindau, Wayne
Dr. Doug Christensen, Lincoln

Student Board Members absent:

Ms. Angela Hunke, Chadron State College
Mr. John Funkhouser, Peru State College

System Office Staff participating:

Dr. Carrol Krause, Executive Director
Dr. Donna Nelson, Associate Executive Director for Fiscal and Facilities Management
Dr. Larry Schultz, Associate Executive Director for Academic Affairs & Legal Services
Ms. Suzi Shugert, Director, Public Relations/Information
Ms. Kim Rauscher, Administrative Assistant

Others attending:

Dr. Thomas Krepel, President, Chadron State College
Dr. Richard Flynn, Interim President, Peru State College
Dr. Ken Halsey, Interim President, Wayne State College
Mr. Russell Crouch, Student Senate President, Peru State College
Mr. Armon Nielsen, NEBCO, Inc.

CALL TO ORDER

The meeting was called to order at 3:30 p.m. A roll call was taken: Gigstad, Grimes, Kolkman, Matzke and Renner were present.

EXECUTIVE SESSION

Ms. Matzke moved and Ms. Grimes seconded a motion to go into executive session at 3:30 p.m. for the purpose of discussing collective bargaining issues. Gigstad, Grimes, Kolkman, Matzke, and Renner voted aye. Motion carried.

Dr. Gigstad moved and Ms. Matzke seconded a motion to go out of executive session at 4:00 p.m. to reconvene in Public Session. Gigstad, Grimes, Kolkman, Matzke, and Renner voted aye. Motion carried.

PUBLIC SESSION

Mr. Kolkman, Chair, called the public session to order at 4:00 p.m.

APPROVAL OF THE AGENDA

Mr. Grimes moved and Mr. Renner seconded a motion to approve the agenda as submitted. Gigstad, Grimes, Kolkman, Matzke and Renner voted aye. Motion carried.

PUBLIC COMMENTS

None

APPROVAL OF MINUTES FROM THE NOVEMBER 11-12, 1998 MEETING

Ms. Grimes moved and Mr. Renner seconded a motion to approve the minutes of the November 11-12 meeting. Gigstad, Grimes, Matzke and Renner voted aye. Kolkman abstained. Motion carried.

NEW BUSINESS -- CONSENT AGENDA

Personnel Recommendations

Grant Applications

Chadron State College--Applied Methods for Interpretation of Wetland Habitats: Wetland Education Workshop for Galveston Bay

Funding Source: USGS National Wetlands Research Center

Amount Requested: \$16,800

Funding Period: 1/5/99-7/31/99

Grant includes Indirect Cost Funds for the College=s use: \$1,800 for program development; \$300 for telephone

Grant requires **In-Kind Funds**: \$5,305 for .25 faculty release time; \$600 for telephone; and \$700 for student work study

This grant application will provide funding for the development of wetland workshops that provide basic ecological concepts, technological skills, and methods of interpretation necessary for wetlands evaluation. This also includes continued development of WETMAAP Website.

Wayne State College--America=s Continuous Love Affair with Baseball

Funding Source: Nebraska Humanities Council

Amount Requested: \$658

Funding Period: 1999

Grant will require **State Matching Funds**: \$100 provided by student organization funds

Grant will require **In-Kind Funds**: staff time, telephone, copying costs and use of college equipment

This grant award will provide funding to support a public lecture by Gary Huey on the popularity of certain sports and sports heroes and what that tells us about American society in the nineties.

Grant Awards

Chadron State College--Student-College-Community Partnership of Service Program

Funding Source: Nebraska Consortium for Service Learning in Higher Education

Amount Requested: \$13,328

Amount Awarded: \$13,328

Funding Period: 11/98 - 9/99

Grant includes Indirect Cost Funds for the College=s use; there are restrictions imposed by regulation on claiming indirect costs

Grant will require **State Matching Funds**: \$1,331 for salaries; \$1,320 for consortium representative; \$1,000 for leadership conference; and \$800 for travel

Grant will fund **0.50 new FTE positions**

This grant award will provide funding for the development of a service-learning program on campus; provide funding for service-learning component of student leadership conference; and provide funding for student subgrants.

Chadron State College--POETRY ALIVE! Visits Chadron

Funding Source: Nebraska Arts Council

Amount Requested: \$660

Amount Awarded: \$660

Funding Period: 10/8-9/98

Grant will require **State Matching Funds**: \$640 for POETRY ALIVE! fee

Grant will require **In-Kind Funds**: \$200 for student ballroom rental; and \$78 for postage, printing and telephone

This grant award will provide funding for POETRY ALIVE! To visit Chadron to entertain the campus and community, to teach pre- and in-service teachers how to teach poetry through performance, and to make poetry come alive for public school students through interactive assemblies.

Chadron State College--Statewide Coordinator Grant Vocational Education

Funding Source: Federal-Education State Department Education flow-through

Amount Requested: \$25,600

Amount Awarded: \$25,600

Funding Period: 7/1/98 - 6/30/99

Grant will require **In-Kind Funds**: \$34,384 for salary and benefits of Project Coordinator and Secretary II; \$112 for postage; and \$1,200 for telephone

Grant will fund 0.50 FTE position of Vocational Assistant for Spring 1999 only

This grant award will provide funding for the continued coordination of vocational teacher education programs throughout the state. A previous grant of \$25,600 was awarded in 1997-98.

Contracts

Chadron State College

Location on Campus: Kline Center

Contracted Work: repair steps at North Entrance

Contract Amount: \$9,786

Fund Source: Contingency Maintenance

Contractor: Fuller Construction

Location on Campus: Stadium

Contracted Work: expansion of bleachers at West End

Contract Amount: \$7,000

Fund Source: Foundation

Contractor: Rex Peterson, architect

Peru State College

Location on Campus: Wheeler Activity Center

Contracted Work: installation of backflow preventer

Contract Amount: \$6,150

Fund Source: LB 1138

Contractor: H&S Plumbing of Lincoln, NE

Location on Campus: Main Meter Pit

Contracted Work: installation of backflow preventer

Contract Amount: \$9,975
Fund Source: LB 1138
Contractor: H&S Plumbing of Lincoln, NE

Location on Campus: Physical Plant
Contracted Work: installation of backflow preventer
Contract Amount: \$5,988
Fund Source: LB 1138
Contractor: H&S Plumbing of Lincoln, NE

Location on Campus: A.V. Larson
Contracted Work: installation of backflow preventer
Contract Amount: \$6,128
Fund Source: LB 1138
Contractor: H&S Plumbing of Lincoln, NE

Location on Campus: Auditorium and Science Buildings
Contracted Work: installation of backflow preventer
Contract Amount: \$9,374
Fund Source: LB 1138
Contractor: H&S Plumbing of Lincoln, NE

Location on Campus: T.J. Majors
Contracted Work: installation of backflow preventer
Contract Amount: \$2,739
Fund Source: LB 1138
Contractor: H&S Plumbing of Lincoln, NE

Location on Campus: Library
Contracted Work: installation of backflow preventer
Contract Amount: \$3,120
Fund Source: LB 1138
Contractor: H&S Plumbing of Lincoln, NE

Location on Campus: Fine Arts
Contracted Work: installation of backflow preventer
Contract Amount: \$7,946
Fund Source: LB 1138
Contractor: H&S Plumbing of Lincoln, NE

Location on Campus: P.E.C.
Contracted Work: installation of backflow preventer
Contract Amount: \$3,797
Fund Source: LB 1138
Contractor: H&S Plumbing of Lincoln, NE

Location on Campus: Administration Building
Contracted Work: installation of backflow preventer
Contract Amount: \$4,575
Fund Source: LB 1138
Contractor: H&S Plumbing of Lincoln, NE

Location on Campus: T.J. Majors
Contracted Work: installation of exterior stairwell roof

Contract Amount: \$4,500
Fund Source: Cash Funds
Contractor: Fiscus Construction of Gretna, NE

Wayne State College

Location on Campus: Connell Hall
Contracted Work: provide energy management system engineering and maintenance
Contract Amount: \$12,700
Fund Source: State Building Fund
Contractor: Johnson Controls of Sioux Falls, SD

Location on Campus: Bowen Hall
Contracted Work: replacement of carpeting in three ground floor lobbies
Contract Amount: \$3,251
Fund Source: Contingency Maintenance
Contractor: Complete Floors of Norfolk, NE

Location on Campus: Bowen Hall
Contracted Work: replacement of carpeting on two floor lounges
Contract Amount: \$3,654
Fund Source: Contingency Maintenance
Contractor: Complete Floors of Norfolk, NE

Location on Campus: Bowen Hall
Contracted Work: replacement of corridor carpeting on two men=s floors
Contract Amount: \$11,504
Fund Source: Contingency Maintenance
Contractor: Complete Floors of Norfolk, NE

Change Orders

Chadron State College

Location on Campus: Student Center Bookstore
No. & Description: #1--removal and reinstallation of windows
Change Order Amount: \$1,274
Fund Source: Contingency Maintenance
Contractor: Mac Construction

Location on Campus: Student Center Bookstore
No. & Description: #2--painting of 2 existing steel doors and frames
Change Order Amount: \$173
Fund Source: Contingency Maintenance
Contractor: Mac Construction

Location on Campus: Miller Hall
No. & Description: #2--steam line extension, access floor covering, door materials, brick cleaning, pilaster enhancement
Change Order Amount: \$9,413.81
Fund Source: Allocation
Contractor: Fuller Construction

Wayne State College

Location on Campus: Connell Hall
No. & Description: #7--miscellaneous adjustments to specified work
Change Order Amount: \$9,144

Fund Source: State Building Fund
Contractor: Beckenhauer Construction of Norfolk, NE

LB309 Allocations

Chadron State College

Retrieval of \$1,564.00 for Armstrong Gymnasium roof repair

Allocation Date: 5/4/98

Allocation Amount: \$12,750

Retrieval Amount: \$1,564

Total Project Cost: \$11,186

Peru State College

Retrieval of \$680 for Administration north stairwell repair

Allocation Date: 4/22/98

Allocation Amount: \$6,000

Retrieval Amount: \$680

Total Project Cost: \$5,320

Wayne State College

Retrieval of \$225 for Studio Arts roof replacement

Allocation Date: 5/4/98

Allocation Amount: \$7,500

Retrieval Amount: \$225

Total Project Cost: \$7,275

Campus Physical Plant Reports

Ms. Matzke moved and Ms. Grimes seconded a motion to approve the Consent Agenda. Gigstad, Grimes, Kolkman, Matzke and Renner voted aye. Motion carried.

SUBCOMMITTEE AGENDA

Academic Affairs, Student Life & Personnel Subcommittee

Lee-Ellen Matzke, Chair

By-Laws Revision

Ms. Matzke moved and Mr. Renner seconded a motion to give second-round approval of Article III--Membership to clarify that should a student trustee no longer be enrolled as a student at their College, the Governor may be asked to appoint a replacement representative. Gigstad, Grimes, Kolkman, Matzke and Renner voted aye. Motion carried.

Business Affairs Subcommittee--Physical Plant

Fran Grimes, Chair

Policy Manual Revisions

Ms. Grimes moved and Mr. Renner seconded a motion to give second-round approval of the following:

Policy 8020: Naming of Facilities to insert procedures for naming sections of a facility, such as a room or open area within a building;

Policy 8061: Capital Construction; NEEDS Statements to increase the cost of construction projects for which Program Statements are to be prepared;

Policy 8062: Capital Construction; Program Statements to increase the cost of construction projects for which Program Statements are to be prepared.

Gigstad, Grimes, Kolkman, Matzke and Renner voted aye. Motion carried.

Business Affairs Subcommittee--Revenue Bond

Al Gigstad, Chair

Contracts

Dr. Gigstad moved and Ms. Grimes seconded a motion to approve the following contract:

Location on Campus: Burkhiser Complex

Contracted Work: professional services for Parking Lot improvements

Contract Amount: \$10,300

Fund Source: Contingency Maintenance

Contractor: Olsson Associates

Gigstad, Grimes, Kolkman, Matzke and Renner voted aye. Motion carried.

INFORMATION ITEMS

Coordinating Commission Report on Peru State College Study

Dr. Krause reported that the Coordinating Commission met November 30 to discuss the three options resulting from the consultant's study of Peru State College and the postsecondary education needs of southeast Nebraska. The Commission voted to advance its report to the Governor and Legislature. The report includes a recommendation (Option 1) that keeps an improved Peru State College campus in the town of Peru and adds collaborative learning centers throughout southeast Nebraska. Other options considered in the report were to relocate the campus to a new community and establish collaborative learning centers; and to phase out the campus at Peru and create a series of collaborative learning center in southeast Nebraska.

Key elements of Option 1 include:

- An improved and more viable Peru State College would remain in Peru.
- That the State would appropriate \$12.2 million for needed renovation and repair projects to existing Peru State College facilities. (\$5.5 has already been approved for the Hoyt Science Hall renovation, some deferred maintenance projects, and for other projects funded through LB1100 deferred repair bond funds.)
- Up to three collaborative learning centers would be created in Southeast Nebraska (existing facilities in Nebraska City, SCC/Beatrice or new centers in communities such as Falls City or Tecumseh). The cost of construction and operation for the new facilities would be the responsibility of the community where they are located. The State would incur costs related to assisting with lease fees for institutional participation in learning centers (up to a total of \$650,000 per year for all three centers) and assisting to provide equipment for distance learning classrooms (\$175,000 - \$300,000 one time cost).
- The State College Board and Peru State College administrators, faculty and staff, working in cooperation with the Coordinating Commission, would establish benchmarks and appropriate time lines for the accomplishment of needed improvement at Peru State College. Benchmarks would be submitted to the Commission by April 1, 1999.
- Existing dormitories and the student center would be improved through \$6.75 million investment (\$2 million to come from the local area communities, Foundation and other donors; and \$4.75 million to be repaid by student dorm fees).
- Throughout the next three biennia, Peru State College would demonstrate, through annual reports, progress toward the benchmarks.
- Peru State College would improve student recruitment, retention and graduation rates to increase student and

faculty diversity, to enhance and possibly expand academic programs, and to improve its operating efficiency and facility utilization.

- If it is determined that the benchmarks have not been accomplished nor has there been sufficient progress toward their achievement, other options, such as phasing-out the campus while leaving some learning centers in place would be considered.
- Southeast Community College would expand its programming offerings in the eastern portion of the service area to address the need for vocational/technical education programs and customized training programs for businesses in the area.

The report was presented to the Governor on December 1 and will be addressed during the next Legislative Session.

Mr. Kolkman expressed his pride in the Board members for looking at the issues and initiating this year-long discussion and study of the future of Peru State College. He suggested that economic development entities in southeast Nebraska be contacted to determine their level of interest in providing the proposed learning centers. He also suggested that the Board meet with the Peru State College Foundation regarding their fund raising efforts.

Following some discussion, the Board agreed to schedule a workshop in conjunction with the January 15 Board meeting to discuss the key elements of the report and the establishment of benchmarks.

Reports

Mr. Russell Crouch, Peru State College Student Senate President, reported in the absence of Mr. Funkhouser. With the semester coming to a close, students are preparing for finals. The student body has expressed relief that the Coordinating Commission's study of Peru State College has been concluded and their recommendation submitted to the Governor.

Dr. Flynn reported that Peru State College will be submitting three student names to be considered as the replacement for current Student Trustee, John Funkhouser, who will graduate in December. Various music groups from Peru State College are presenting holiday programs during the coming days, and nineteen Criminal Justice students are preparing to leave for a study tour of Costa Rica later in December. As follow up to the Coordinating Commission's study of Peru State College, Dr. Flynn has already been in contact with the Foundation regarding it's role in meeting financing benchmarks to be established.

Dr. Halsey reported that the Wayne State College diversity plan requested by the Board is nearing completion and will soon be submitted to the System Office. The presidential search is continuing with four finalist interviews being conducted on campus. In addition, the Wayne State madrigal dinner program has been performed in Lincoln and Omaha this season.

Dr. Krepel announced that Chadron State College will hold its commencement on December 18. He noted recent Galaxy Series programs brought to campus and the success of the football team reaching the regional play-offs. Dr. Krepel then presented the Board with the Chadron State College diversity plan, and spoke highly of the effort by campus personnel in completing the written plan.

Dr. Krause explained that once all three campus diversity plans were complete, they would be submitted to Dr. Ricardo Garcia for his critique. He will be invited to the January 15 Board meeting to present a review of the diversity plans.

Mr. Kolkman requested that a Board resolution be prepared expressing appreciation to the campuses for their work on completing the diversity plans.

RECESS

At the conclusion of the Public Session a recess was called at 4:45 p.m.

EXECUTIVE SESSION

Mr. Renner moved and Ms. Grimes seconded a motion to go into executive session at 4:55 p.m. for the purpose of discussing personnel issues. Gigstad, Grimes, Kolkman, Matzke, and Renner voted aye. Motion carried.

Ms. Matzke moved and Mr. Renner seconded a motion to go out of executive session at 5:40 p.m. Gigstad, Grimes, Kolkman, Matzke, and Renner voted aye. Motion carried.

ADJOURNMENT -- The meeting was adjourned at 5:40 p.m.