

MINUTES OF MAY 19, 2000 MEETING

Regular meetings of the Academic/Personnel and Fiscal/Facilities Committees of the Board of Trustees of the Nebraska State College System were held at the Nebraska State Colleges System Office on Friday, May 19, 2000.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees and was posted in the Office of the Secretary of the Board. In addition, copies of such notice were sent to the Associated Press, Lincoln Journal Star, and Omaha World-Herald on May 9, 2000. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board Members attending:

Alfred Gigstad, Nebraska City
Frances Grimes, Grand Island
Willa Kosman, Scottsbluff
Steve Lewis, Lexington
Sheryl Lindau, Wayne
Jeff Renner, Bellevue
Doug Christensen, Lincoln

Student Board Members present:

Tom Ward, Chadron State College
Sheryl Ehmke, Peru State College
Jennifer Chleboun, Wayne State College

System Office Staff participating:

Stan Carpenter, Executive Director
Larry Schultz, Associate Executive Director for Academic Affairs & Legal Services
Bruce Donelson, Director, Facilities Management and Planning
Becky Kohrs, Network Specialist/Accountant
Kim Rauscher, Administrative Assistant to the Executive Director

Others attending:

Thomas Krepel, President, Chadron State College
Ben Johnson, President, Peru State College
Sheila Stearns, President, Wayne State College
Joyce Hardy, Senior Vice President for Academic Affairs, Chadron State College
Ed Hoffman, Vice President for Administration, Chadron State College
Dale Grant, Director of Business Services/Comptroller, Chadron State College
Jerome Martin, Vice President for Academic Affairs, Peru State College
Susan Udey, Vice President for Administration and Finance, Peru State College
Ted Harshbarger, Dean of Student Services, Peru State College
Erin Sayer, Director of Residence Life/Interim Director of Physical Plant, Peru State College
Robert McCue, Associate Vice President and Graduate Dean, Wayne State College
Carolyn Murphy, Vice President for Administration & Finance, Wayne State College
Curt Frye, Vice President and Dean of Students, Wayne State College
Lea Clausen, Vice President for Development, Wayne State Foundation
Jean Dale, Budget Analyst, Department of Administrative Services-Budget Division
Ken West, DLR Group Architectural Firm, Omaha
Dale Nielsen, DLR Group Architectural Firm, Omaha

CALL TO ORDER

Board Chair Gigstad called the Committee meetings to order at 9:00 a.m.

FISCAL AND FACILITIES COMMITTEE

Budget Requests for 2001-2003 Biennium

Executive Director Carpenter reviewed the Board's budget request guidelines established at the January 2000 meeting, that the appropriation requests be divided into two parts: 1) core needs and 2) new/expanded instructional enhancements. Budget requests prepared by the System Office and the Colleges were discussed. The Committee endorsed the concept of putting forth a full-needs request. Final biennium budget requests will be presented to the Board for its approval at the June Board meeting.

ACADEMIC AND PERSONNEL COMMITTEE

Personnel Recommendations

Board members reviewed the personnel recommendations submitted by the System Office and Colleges. The Academic and Personnel Committee unanimously recommended approval of the personnel recommendations to the full Board.

Salary Recommendations

Board members reviewed the 2000-01 salary recommendations submitted by the Executive Director and College Presidents. The Academic and Personnel Committee unanimously recommended approval of the salary recommendations to the full Board.

Associate Appointments

Board members reviewed the designation of Presidential Associate for Mrs. Dale Johnson and Executive Director Associate for Mrs. Noreen Carpenter. The Academic and Personnel Committee unanimously recommended approval of the Associate Appointments to the full Board.

Program Review Recommendations

Associate Executive Director Schultz summarized the annual program review process and noted that, of the twenty programs reviewed this year, fifteen programs are being recommended for continuation and five programs are being recommended for continuation with a follow-up report due May 2003. The Academic and Personnel Committee unanimously recommended approval of the program review recommendations to the full Board.

Elimination of Educational Media Program at Chadron State College

Board members considered a request to eliminate the Bachelor of Science and Bachelor of Arts degrees in Educational Media at Chadron State College and continue the program as a graduate level endorsement. The Academic and Personnel Committee unanimously recommended approval of the requested action to the full Board.

Insurance Renewals

Board members considered a recommendation to authorize the Executive Director to secure the necessary insurance coverages needed in the System in the most cost-effective manner. The Academic and Personnel Committee unanimously recommended approval of the authorization to the full Board.

ADJOURNMENT

The Committee meetings were adjourned at 11:30 a.m. so that Board members could attend the annual Teaching Excellence Award Luncheon.

CALL TO ORDER

Chair Gigstad called the business meeting to order at 1:30 p.m.

APPROVAL OF THE AGENDA

The meeting agenda for May 19 was approved as presented.

APPROVAL OF MINUTES FROM THE APRIL 12-13 MEETING

The minutes of the April 12-13 meeting were unanimously approved.

PRESENTATION

Representatives of the DLR Group architectural firm presented the revised program statement for the renovation and expansion of Memorial Stadium to be funded by the Wayne State Foundation. A motion to accept the Wayne State College Memorial Stadium renovation/expansion program statement was unanimously approved.

ITEMS FOR DISCUSSION AND ACTION

Academic and Personnel Committee

Personnel Recommendations

A motion to approve the personnel recommendations submitted by the System Office and Colleges was unanimously approved.

Salary Recommendations

A motion to approve the 2000-01 salary recommendations as submitted by the Executive Director and College Presidents was unanimously approved.

Associate Appointments

A motion to approve the designation of Presidential Associate for Mrs. Dale Johnson and Executive Director Associate for Mrs. Noreen Carpenter was unanimously approved.

Program Review Recommendations

A motion to approve the program review recommendations relating to each degree program and forward the report to the Nebraska Coordinating Commission for Postsecondary Education as follows was unanimously approved.

Chadron State College:

- Biology – continue the bachelor’s degree
- History – continue the bachelor’s degree
- Interdisciplinary Studies – continue the bachelor’s degree
- Medicinal Pharmaceutical Chemistry – continue the bachelor’s degree
- Range Management – continue the bachelor’s degree with follow-up report due May 2003
- Social Work – continue the bachelor’s degree
- Sociology – continue the bachelor’s degree with follow-up report due May 2003
- Speech Communications – continue the bachelor’s degree with follow-up report due May 2003
- Information Management Systems – (supplemental review) continue the bachelor’s degree

Peru State College:

- Computer and Information Services – continue the bachelor’s degree with follow-up report due May 2003
- Natural Science – continue the bachelor’s degree
- Psychology-Sociology – continue the bachelor’s degree
- Social Science – continue the bachelor’s degree

Wayne State College:

- Computer Information Systems – continue the bachelor’s degree
- Computer Science – continue the bachelor’s degree with follow-up report due May 2003
- History – continue the bachelor’s degree
- Life Sciences – continue the bachelor’s degree
- Political Science – continue the bachelor’s degree
- Sociology – continue the bachelor’s degree
- Speech Communications -- continue the bachelor’s degree

Elimination of Educational Media at Chadron State College

A motion to approve the elimination of the Bachelor of Science and Bachelor of Arts degrees in Educational Media at Chadron State College and continue as a graduate level supplemental endorsement was unanimously approved.

Insurance Renewals

A motion to authorize the Executive Director to secure the necessary insurance coverages needed in the System in the most cost-effective manner was unanimously approved.

Fiscal and Facilities Committee

Distribution of Funds for FY 01

A motion to approve the following distribution of funds for fiscal year 2000-01 was approved, with Trustee Lewis and Student Trustee Ehmke voting nay.

	Chadron	Peru	Wayne	System Office	Total
General Funds	\$11,833,259	\$6,318,789	\$13,741,087	\$819,043	\$32,712,178
Cash Funds	4,829,771	2,856,875	7,269,967	0	14,956,613
Subtotal	16,663,030	9,175,664	21,011,054	819,043	47,668,791
Federal Funds	7,250,000	1,666,090	3,188,000	0	12,104,090
Revolving Funds	2,127,067	824,168	2,634,200	0	5,585,435
Total Funds	26,040,097	11,665,922	26,833,254	819,043	65,358,316

Preliminary Operating Budgets

A motion to approve the preliminary 2000-01 operating budgets as submitted by the System Office and the Colleges was unanimously approved.

Grant Applications

A motion to approve the following grant applications as submitted by Chadron State College was unanimously approved:

Western Nebraska Regional Service-Learning Program-Umbrella Grant for Family and Consumer Sciences Human Services Class Projects (\$150—Nebr. Consortium for Service Learning in Higher Education)

Keys for Kids Health Fair (\$500—Nebr. Consortium for Service Learning in Higher Education)

NETC On-line Course Development Workshop (\$8,300—Nebraska Educational Telecommunications Commission)

Chadron State College, Increase in Appropriation

A motion to approve a \$150,000 increase in Chadron's appropriation for Program 809: Revenue Bond was unanimously approved.

Preliminary Revenue Bond Operating Budgets

A motion to approve the preliminary 2000-01 revenue bond operating budgets as submitted by each college was unanimously approved.

Reallocation of Contingency Maintenance Funds

A motion to approve the request by Chadron State College to reallocate \$10,869.29 from Resolution 4/4/97 (Residence Halls/Network Devices) and \$5,660.55 from Resolution 4/4/97 (Edna Work Hall/Bathroom Repairs) in contingency maintenance funds to Resolution 4/8/98 (Kent Hall elevator replacement) was unanimously approved.

Food Service Contract

A motion to approve the 2000-01 food service contract between Wayne State College and Chartwells Food Service was unanimously approved.

Contracts

A motion to approve the following contracts submitted by Chadron and Peru was unanimously approved:

Chadron State College:

Kent Hall dormitory elevator replacement (\$84,900—contingency maintenance funds—O'Keefe Elevator Company)

Maintenance Building design and development documents (\$76,910--allocation—Bahr Vermeer & Haecker)

Heat Plant steam line replacement/professional services (\$39,700—LB 309 and cash funds—Wyo-Dak Plumbing and Heating)

Administration Building heating/cooling system design/professional services (\$49,522—LB 309 and cash funds—Olsson Associates)

Peru State College:

Campus Water System line replacement (\$215,512.50—LB 878 funds—Triple S Construction)

Hoyt Science Building and Campus Services Building renovation and reconstruction (\$5,228 plus alternates—LB 1100, LB 1138, cash funds and Foundation funding—Rogge-Davis)

Centennial Complex renovation (\$1,365,401-- BANs—Rogge-Davis)

LB 309 Allocations

A motion to approve the following acceptance and retrieval of LB 309 allocations was unanimously approved:

Chadron State College:

Retrieval of \$31,182.24 for Administration drainage correction. Project completed.

Peru State College:

Acceptance of \$2,550 for Heating Plant boiler damper bearing replacement.

Retrieval of \$25 for Fine Arts elevator repair. Project completed.

Wayne State College:

Retrieval of \$2,643.50 for chilled water pump relocation. Project completed.

Chadron State College, Memorial Hall Renovation Design and Development Documents

A motion to approve the Chadron State College Memorial Hall renovation design and development documents was unanimously approved.

Chadron State College, Administration Building Renovation Project

A motion to approve the request by Chadron to remove the Administration Building renovation project from the list of those receiving LB 1100 funding was unanimously approved.

ITEMS FOR INFORMATION AND DISCUSSION

Academic and Personnel Committee

Personnel Actions

Personnel actions not requiring Board approval were reported by the Colleges.

Revised Operating Budgets

Revised 1999-00 operating budgets were reported to the Board for information only.

Peru State College, Exclusive Beverage Contract

Peru reported that an exclusive contract will be awarded to Coke for campus beverage vending.

Revised Revenue Bond Operating Budgets

Revised 1999-00 revenue bond operating budgets were reported to the Board for information only.

Campus Physical Plant Status Reports

Chadron, Peru and Wayne provided physical plant status reports to the Board for information purposes.

Contracts

The following contracts were reported to the Board for information only.

Chadron State College:

Administration Building indoor air quality survey (\$3,700—cash funds—Olsson Associates)

Reta King Library cooling tower replacement/professional services (\$4,300—LB 309 and cash funds—Olsson Associates)

Math/Science Building chiller replacement/professional services (\$6,838—LB 309 and cash funds—Olsson Associates)

New Maintenance Building location survey (\$1,300—cash funds—Jensen and Associates Surveying)

Sandoz Center surveying (\$1,970—Chadron Foundation—Jensen and Associates Surveying)

Peru State College:

TJ Majors third floor ceiling and attic repair (LB 309 funding)

Wayne State College:

Ramsey Theatre design documents for asbestos removal project (\$6,400—LB 1100 and deficit appropriation—The Assessment Group)

Campus wide landscape master plan preparation (\$20,350—Greenspace grant, private funding, state funding—Sinclair Hille)

Campus wide energy systems study (\$19,700—state and revenue bond funding—Alvine and Associates)

Campus sewer ejector pumps replacement near Rice Auditorium (\$4,900 plus \$680 per trip—LB 309 funding—Alvine and Associates)

Change Orders

The following change orders were reported to the Board for information only:

Chadron State College:

Southeast Parking Lot #3 curb and gutter (\$4,524—contingency maintenance funds—Fuller Construction)

Burkhiser Technology Complex Remodel #4 deduct (\$2,209.25 – Ainsworth-Benning Construction)

Wayne State College:

Terrace Hall #2 miscellaneous items (\$9,785—revenue bond surplus funds—Sioux Contractors Inc.)

Capital Construction Progress Reports

Quarterly capital contraction progress reports were shared with the Board for information.

Peru State College, Majors Hall Lease Renewal

The Board was informed that the AD Majors Hall lease agreement has been extended from July 1, 2000 for one year through June 30, 2001 at a rate of \$1.13 per square foot for 26,514 square feet (\$29,960.82). The Board will continue to furnish utilities not to exceed an annual cost of 28 cents per square foot on the portion of Majors Hall covered under the lease. The College will be responsible for all other routine maintenance and operating expenses.

Presidents' Reports

Chadron President Krepel expressed appreciation to Trustee Kosman who represented the Board at Commencement. He also noted that Dr. Jerry Mahlman, a Chadron graduate known worldwide for his research on global warming, received an honorary doctorate of humane letters at Commencement.

Peru President Johnson announced that the Peru Foundation has completed its reorganization. In addition, a professional filmmaker has just finished making a film about Peru State College, ending with the spring Commencement activities. Funding for the project was provided through a private donation.

Student Trustee Reports

Jennifer Chleboun reported that Wayne students celebrated Earth Day with a variety of activities.

Sheryl Ehmke reported that Peru had five Phi Beta Lambda members make it to national competition in California. Also, the baseball team qualified for the NAIA tournament and several students made all-region teams, and/or were named scholar athletes, and/or were named athletes of the year.

Tom Ward reported the Chadron campus is relatively quiet due to the summer break and that he would have more to report at the next meeting.

Executive Director's Report

Executive Director Carpenter reported that the Council of Presidents met in early May. In addition to their own agenda items, Dick Davis, a member of the Coordinating Commission, attended the meeting to discuss the minority scholarship program and how we can access some of those funds.

Stan Carpenter continues to attend meetings with the Coordinating Commission staff, University and Community College representatives to discuss revisions to the Statewide Comprehensive Plan. Trustee Lindau and the Executive Director attended a "Visioning and Goal Setting" meeting organized by the Coordinating Commission staff to review drafts of the vision statement and goals. As part of the process, a survey was distributed by the Coordinating Commission to gather input on the Comprehensive Plan from all Nebraska State College Trustees and Presidents, and a host of other people.

Executive Director Carpenter also reported on attending a recent Nebraska Network 21 meeting on distance education issues to set some broad visionary goals.

Executive Director Carpenter asked Trustee Christensen to report on the P-16 Initiative, which is meant to provide a seamless system of education from pre-school through postsecondary education. Trustee Christensen reported that topics discussed at a recent meeting included the alignment of K-12 standards with admissions, alignment with the curriculum, and teacher education. Representatives from all postsecondary education and K-12 education sectors were present. The outcomes of the meeting will be shared with the P-16 Steering Committee in the near future.

Appointment of Nominating Committee

Board Chair Gigstad appointed Trustees Grimes, Lindau and Kosman to serve as the nominating committee for the 2000-2001 Board officers.

Next Meeting

The next regularly scheduled meeting of the Board of Trustees of the Nebraska State Colleges will be held on Thursday and Friday, June 29-30, 2000, at College Park, 3180 West Hwy 34, in Grand Island, Nebraska.

ADJOURNMENT

The meeting was adjourned at 2:30 p.m.