

# MINUTES OF NOVEMBER 1-2, 2000 MEETING

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## WEDNESDAY, NOVEMBER 1, 2000

Regular meetings of the Academic and Personnel, and Fiscal and Facilities Committees of the NSC Board of Trustees were held at Wayne State College on Wednesday, November 1, 2000.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees and was posted in the Office of the Secretary of the Board. In addition, copies of such notice were sent to the presidents of the state colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

### Board Members attending:

Doug Christensen, Lincoln  
Alfred Gigstad, Nebraska City  
Fran Grimes, Grand Island  
Willa Kosman, Scottsbluff  
Steve Lewis, Lexington  
Sheryl Lindau, Wayne  
Jeff Renner, Bellevue

### Student Board Members present:

Tom Ward, Chadron State College  
Sheryl Ehmke, Peru State College  
Jennifer Chleboun, Wayne State College

### NSC Office Staff participating:

Stan Carpenter, Executive Director  
Larry Schultz, Associate Executive Director for Academic Affairs & Legal Services  
Jean Dale, Associate Executive Director for Administration & Finance  
Bruce Donelson, Facilities Management and Planning Director  
Sheri Irwin, Public Relations Director  
Kim Rauscher, Administrative Assistant to the Executive Director

### Others attending:

Thomas Krepel, President, Chadron State College  
Ben Johnson, President, Peru State College  
Sheila Stearns, President, Wayne State College  
Joyce Hardy, Senior Vice President for Academic Affairs, Chadron State College  
Ed Hoffman, Vice President for Administration, Chadron State College  
Jerome Martin, Vice President for Academic Affairs, Peru State College  
Linda Jacobsen, Vice President for Administration and Finance, Peru State College  
Ted Harshbarger, Vice President of Student Services and Enrollment Management, Peru State College  
David Fuller, Vice President for Academic Affairs, Wayne State College  
Carolyn Murphy, Vice President for Administration & Finance, Wayne State College  
Curt Frye, Vice President and Dean of Students, Wayne State College  
Robert McCue, Associate Vice President and Graduate Dean, Wayne State College  
Vaughn Benson, Division of Business, Wayne State College  
J.S. Johar, Division of Mathematics and Sciences, Wayne State College  
Patsy Martin, Communications & Special Projects Coordinator, Coordinating Commission for Postsecondary Education  
Larry Scherer, Policy Analyst, Coordinating Commission for Postsecondary Education

## CALL TO ORDER

Board Chair Renner called the Committee meetings to order at 1:00 p.m. following a campus tour and meeting with the Student Senate.

## ACADEMIC AND PERSONNEL COMMITTEE

### Comprehensive Plan for Postsecondary Education

Patsy Martin and Larry Scherer from the Coordinating Commission for Postsecondary Education were present to give Board members an update regarding revisions to the Comprehensive Plan for Postsecondary Education. They reviewed the revision process and time line, as well as major statewide goals and key comprehensive plan revisions.

The Commission is expected to approve revisions to the Comprehensive Plan at their November 28 meeting. Higher education representatives will join the Commission to present the revisions to the Legislature's Education Committee in March 2001.

#### Federal Department of Education, Teacher Education Report Cards

Trustee Christensen reported that, beginning in 2001, federal funding at teacher education institutions could be affected if their programs do not meet teacher preparation requirements set by the US Department of Education. The Nebraska Department of Education has been granted approval to use its own competency assessment tool as a pilot project. Rule 20 and Rule 24 standards will be used to report to the federal Department of Education.

#### Personnel Recommendations

Board members reviewed the personnel recommendations submitted by the colleges. The Academic and Personnel Committee unanimously recommended approval of the personnel recommendations to the full Board.

#### Lease Agreement Between Peru State and the Municipal Energy Agency of Nebraska

President Johnson presented information on a lease agreement between Peru State College and the Municipal Energy Agency of Nebraska for 3,235 square feet of rental space located at 1111 O Street in Lincoln, Nebraska. The Academic and Personnel Committee unanimously recommended approval of the lease agreement to the full Board.

#### Chadron Educational Media Program

Board members reviewed the recommendation to reinstate the undergraduate degree program and teaching endorsement in Educational Media at Chadron State. The Academic and Personnel Committee unanimously recommended approval of the recommendation to the full Board.

#### Personnel Actions for Information

Personnel actions not requiring Board approval were reported by the colleges.

#### Board of Trustees Scholarship Acceptance Report

Information on the number of Board of Trustees Scholarships offered to entering freshmen, and the actual number in effect for each academic class (freshmen, sophomore, junior and senior) was reported to the Board.

#### Wayne State Academic Restructuring

President Stearns and Vice President Fuller reported that Wayne State has been examining whether it should consider reorganizing its current academic structure. A task force has proposed two models and shared them with all faculty and staff. President Stearns reported that she has accepted the recommendation for a four-school structure.

#### P-16 Activities

Trustee Christensen provided an update on P-16 Council activities to Board members. The P-16 Council, which has responsibility for providing direction for Nebraska's efforts to create a seamless system of education from pre-school through college, has established a Math Alignment Committee. Representatives from the community colleges, private colleges and universities, state colleges, University of Nebraska, Department of Education, and K-12 educators will be addressing the alignment of math standards to higher education admission requirements.

### **FISCAL AND FACILITIES COMMITTEE**

#### Grant Applications

Grant applications submitted by the colleges were reviewed. President Krepel asked that Chadron's TRIO grant application be withdrawn. The Fiscal and Facilities Committee unanimously recommended approval of the remaining grant applications to the full Board.

#### LB 309 Funding

Acceptance and retrieval of LB309 funding was reviewed. The Fiscal and Facilities Committee unanimously recommended approval to the full Board.

#### Chadron State Maintenance Building Design Development Documents

Design development documents for the Maintenance Building at Chadron State College have been completed by Bahr Vermeer & Haecker Architects. A representative from Bahr Vermeer & Haecker will present the documents during the public session on Thursday.

#### Peru State Water System Final Completion

The final completion inspection of the Peru State water system was held on October 27, 2000. The Fiscal and Facilities Committee unanimously recommended authorizing final completion designation to the full Board.

#### Peru State Old Gym/Library Revised Program Statement

A revised program statement has been distributed to Board members for review. A representative from The Clark Enersen Partners will present the program statement during the public session on Thursday.

### Revenue Bond Audit Reports

The accounting firm of KPMG Peat Marwick has completed the revenue bond audit reports for the year ending June 30, 2000. The Fiscal and Facilities Committee unanimously recommended acceptance of the 1999-2000 revenue bond operating budget audit reports to the full Board.

### Utilities Deficit Request

Board members discussed the budgetary impact resulting from unforeseen utility rate increases that will likely necessitate a deficit request. The Fiscal and Facilities Committee unanimously recommended authorization for the Executive Director to prepare a deficit request as necessary to address unforeseen utilities cost increases to the full Board.

### Grant Applications not requiring Board action

The following grant applications and awards were reported to the Board.

#### Peru State Grant Award

Nebraska PT3 Catalyst Grant under Title III (US Department of Education) -- \$16,390  
This grant will require \$16,415 in state matching funds and \$10,273 of in-kind funds.

#### Wayne State Grant Application

Celebration of International Education Week (National Council on Economic Education) -- \$1,500

### Physical Plant Status Reports

The colleges provided physical plant status reports to the Board for information.

### Contracts not requiring Board action

The following physical plant contracts were reported to the Board for information.

#### Peru State College:

President's House (power wash, paint south and west peaks, window trim and repair gutter) -- \$4,250, cash funds, Christiansen Painting

#### Wayne State College:

Ramsey Theatre (asbestos abatement project management and air monitoring) -- \$39,500, LB1100/Capital Construction funds, The Assessment Group, Inc.

### Capital Construction Quarterly Reports

The following quarterly reports were provided to the Board for information.

#### Chadron State College

1. Memorial Hall Renovation – Initial Report
2. Burkhiser Technology Complex Renovation – Interim report
3. Miller Hall Renovation and Conversion – Interim Report

#### Peru State College

1. Campus Services Building Renovation – Interim report
2. Water System Renovation – Interim report
3. Hoyt Science Building Renovation – Interim report
4. Centennial Complex Renovation – Interim report
5. T.J. Majors Renovation – Interim report

#### Wayne State College

1. Studio Arts Building Renovation -- Interim report
2. Connell Hall Renovation -- Interim report
3. Terrace Hall Renovation – Interim report

## **ADJOURNMENT**

The Committee meetings were adjourned at 3:40 p.m. so that Board members could meet with representatives of the Faculty Senate and Professional Staff Senate.

## **THURSDAY, NOVEMBER 2, 2000**

A regular meeting of the NSC Board of Trustees was held at Wayne State College on Thursday, November 2, 2000.

Board Members attending:

Doug Christensen, Lincoln  
Alfred Gigstad, Nebraska City  
Fran Grimes, Grand Island  
Willa Kosman, Scottsbluff  
Steve Lewis, Lexington  
Sheryl Lindau, Wayne  
Jeff Renner, Bellevue

Student Board Members present:

Tom Ward, Chadron State College  
Sheryl Ehmke, Peru State College  
Jennifer Chleboun, Wayne State College

NSC Office Staff participating:

Stan Carpenter, Executive Director  
Larry Schultz, Associate Executive Director for Academic Affairs & Legal Services  
Jean Dale, Associate Executive Director for Administration & Finance  
Bruce Donelson, Facilities Management and Planning Director  
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Others attending:

Thomas Krepel, President, Chadron State College  
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Joyce Hardy, Senior Vice President for Academic Affairs, Chadron State College  
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Linda Jacobsen, Vice President for Administration and Finance, Peru State College  
Ted Harshbarger, Vice President of Student Services and Enrollment Management, Peru State College  
David Fuller, Vice President for Academic Affairs, Wayne State College  
Carolyn Murphy, Vice President for Administration & Finance, Wayne State College  
Curt Frye, Vice President and Dean of Students, Wayne State College  
Robert McCue, Associate Vice President and Graduate Dean, Wayne State College  
Dwayne (Derby) Johnson, Director of Administrative Services, Wayne State College  
Judy Johnson, Director of College Relations, Wayne State College  
Lucille Peterson, Secretary to the President, Wayne State College  
Hal Stearns, spouse of President Stearns  
Steve Weber, Bahr Vermeer & Haecker Architects  
Lowell Berg, The Clark Enersen Partners

**CALL TO ORDER**

Chair Renner called the meeting to order at 10:15 a.m. following meetings with the Wayne State Foundation and Support Staff group.

**APPROVAL OF THE AGENDA**

The meeting agenda was unanimously approved with the addition of item 5.7-Utilities Deficit Request.

**APPROVAL OF MINUTES FROM THE PREVIOUS MEETINGS**

The minutes of the September 21-22 and October 19 meetings were unanimously approved.

**ITEMS FOR DISCUSSION AND ACTION**

**Academic and Personnel Committee**

Personnel Recommendations

A motion to approve the personnel recommendations submitted by the State Colleges was unanimously approved.

Lease Agreement with the Municipal Energy Agency of Nebraska

A motion to approve a lease agreement between Peru State and the Municipal Energy Agency of Nebraska for 3,235 square feet of rental space located at 1111 O Street in Lincoln, Nebraska was unanimously approved.

Chadron Educational Media Program

A motion to approve the reinstatement of the undergraduate degree program, as well as the undergraduate teaching endorsement in Educational Media at Chadron State was unanimously approved.

## **Fiscal and Facilities Committee**

### Grant Applications

A motion to approve the following grant applications as submitted by the colleges was unanimously approved.

#### Wayne State:

Topsoil as an Agricultural Input (Sustainable Agriculture Research and Education Program—SARE) -- \$54,000

Wayne State Quality Teacher Education Project (Nebraska Department of Education) -- \$54,720; grant would require In-kind funds and would fund 0.50 FTE new positions.

Student Support Services (US Department of Education) -- \$1,936,089; grant would require in-kind funds and would fund 2.0 FTE new positions.

### LB 309 Allocations

A motion to approve the following acceptance and retrieval of LB 309 allocations was unanimously approved:

#### Chadron State:

Retrieval of \$3,143.94 for Administration building structural review/settlement. Project has been completed.

Retrieval of \$3,399.99 for campus fire alarm system study. Project has been completed.

#### Peru State:

Acceptance of \$63,750 for campus-wide emergency electrical repair.

Retrieval of \$3,765.50 for campus condensate line repair. Project has been completed.

Retrieval of \$0.50 for Theater design and repair of windowsill. Project has been completed.

Retrieval of \$0.50 for Theater design for loft exterior wall repair. Project has been completed.

#### Wayne State:

Retrieval of \$39,948.80 for US Conn Library roof replacement. Project has been completed.

### Chadron State Maintenance Building Design Development Documents

Following a presentation by Steve Weber of Bahr Vermeer & Haecker Architects, a motion to accept the Maintenance Building design development documents was unanimously approved.

### Peru State Water System Final Completion

A motion to authorize final completion designation of the water system project was unanimously approved.

### Peru State Old Gym/Library Revised Program Statement

Following a presentation by Lowell Berg of The Clark Enersen Partners, a motion to accept the revised program statement for the existing Peru State College Library Building was unanimously approved.

### Revenue Bond Audit Reports

A motion to accept the 1999-2000 Revenue Bond Operating Budget Audit Reports as submitted for each of the State Colleges by KPMG Peat Marwick was unanimously approved.

### Utilities Deficit Request

A motion to authorize the Executive Director to prepare a deficit request as necessary to address unforeseen utilities cost increases was unanimously approved.

## **MISCELLANEOUS ITEMS**

### Executive Director's Report

Executive Director Carpenter called attention to the summary of NSC marketing activities provided to Board members. He also reported on recent meetings with senators to discuss the NSC budget request and appropriation process.

### Presidents' Reports

Wayne President Stearns highlighted a couple of multicultural events recently held on the Wayne campus, including a program commemorating Native American Day and a campus visit for students of South Sioux City High School sponsored by the Multicultural Center. She also distributed information on the 2000-2001 Black and Gold Performance Series and the Spring 2001 Regional Course Schedule noting courses delivered via the Internet and interactive distance learning technology.

Peru President Johnson announced that Student Trustee Sheryl Ehmke was recently crowned Homecoming Queen. In addition to his written report, President Johnson reported that Peru has a number of events scheduled, including the Madrigal Dinner to be presented in December.

Chadron President Krepel reported that the Students in Free Enterprise group has been assisting middle school students with the planning, marketing and fund raising efforts for their annual trip to Washington, D.C. In addition to the faculty and staff accomplishments listed in his written report, President Krepel stated that two Chadron alums have recently been recognized by the Peter Kiewit Foundation for teaching excellence.

#### Student Trustees' Reports

Peru Student Trustee Ehmke highlighted a variety of student activities, including Homecoming, multicultural seminars, a blood mobile drive, and election night events. She also announced that phones and Internet connections have been completed in all of the Residence Halls.

Wayne Student Trustee Chleboun reported that students are busy studying for mid-term exams. She shared a number of recent campus events, including Halloween Children's activities, a murder mystery theater and promoting alcohol awareness.

Chadron Student Trustee Ward reported on student activities at Chadron, including Student Senate elections, Halloween activities that included a canned food drive, Disability Day, and Homecoming activities.

#### Next Meeting

The next regularly scheduled meeting of the NSC Board of Trustees will be held through a videoconference on December 8, 2000.

**ADJOURNMENT** -- The public session was adjourned at 11:15 a.m. The Board voted unanimously to go into Executive Session for the purpose of discussing personnel matters. No action was taken. The Executive Session was adjourned at 12:35 p.m.