

MINUTES OF JANUARY 21, 2000 MEETING

A regular meeting of the Board of Trustees of the Nebraska State College System was convened at the Hampton Inn-Airport, City of Lincoln, County of Lancaster, State of Nebraska, on Friday, January 21, 2000.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees and was posted in the Office of the Secretary of the Board. In addition, copies of such notice were sent to the Associated Press, Lincoln Journal Star, and Omaha World-Herald on January 12, 2000. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board Members attending:

Dr. Alfred Gigstad, Nebraska City
Ms. Frances Grimes, Grand Island
Ms. Willa Kosman, Scottsbluff
Mr. Steve Lewis, Lexington
Ms. Sheryl Lindau, Wayne
Mr. Jeff Renner, Bellevue
Dr. Doug Christensen, Lincoln (arrived during Work Session)

Student Board Members present:

Ms. Jessica Cady, Chadron State College
Mr. Robert Hollis, Peru State College
Mr. Dan Wetherell, Wayne State College

System Office Staff participating:

Dr. Carrol Krause, Executive Director
Dr. Larry Schultz, Associate Executive Director for Academic Affairs & Legal Services
Dr. Donna Nelson, Associate Exec. Director for Fiscal and Facilities Management
Mr. Bruce Donelson, Director, Facilities Management and Planning
Ms. Suzi Shugert, Public Relations/Information Director
Ms. Kim Rauscher, Administrative Assistant

Others attending:

Dr. Thomas Krepel, President, Chadron State College
Dr. Ben Johnson, President, Peru State College
Dr. Sheila Stearns, President, Wayne State College
Mr. Ed Hoffman, Vice President for Administration, Chadron State College
Dr. Jerome Martin, Vice President for Academic Affairs, Peru State College
Dr. Susan Udey, Vice President for Administration and Finance, Peru State College
Mr. Ted Harshbarger, Dean of Student Services, Peru State College
Dr. Robert McCue, Interim Vice Pres. for Academic Affairs, Wayne State College
Ms. Carolyn Murphy, Interim Vice Pres. for Admin. & Finance, Wayne State College
Mr. Curt Frye, Vice President and Dean of Students, Wayne State College
Dr. Ricardo Garcia, Affirmative Action/Diversity Consultant, University of Nebraska-Lincoln
(Public Session)

EXECUTIVE SESSION

The meeting was called to order at 9:00 a.m. A roll call was taken: Gigstad, Grimes, Kosman, Lewis, Lindau and Renner; Cady, Hollis and Wetherell were present. Christensen was absent.

Ms. Grimes moved and Ms. Kosman seconded a motion to go into Executive Session for the purpose of discussing personnel items. Gigstad, Grimes, Kosman, Lewis, Lindau and Renner; Cady, Hollis and Wetherell voted aye. Motion carried.

Ms. Lindau moved and Mr. Renner seconded a motion to go out of Executive Session at 9:20 a.m. and reconvene in a Work Session. Gigstad, Grimes, Kosman, Lewis, Lindau and Renner; Cady, Hollis and Wetherell voted aye. Motion carried.

WORK SESSION

The Work Session was called to order at 9:30 a.m. A summary of strategic planning activities and progress report on the MGT recommendations was provided to the Board. The summary reviewed strategic planning issues that have been considered by the Board of Trustees since 1991 and the progress report highlighted changes that have been

made based on 1997 MGT recommendations.

Areas that remain under discussion are those that involve basic alterations in role and mission of the colleges, philosophical issues and financial issues. It is expected that a formalized, published plan will be available by mid-2000 to provide a working document for future growth and development of the Nebraska State College System.

The Board identified the following activities and issues to be addressed this spring:

- Several Board members should plan to attend the Annual National Conference on Trusteeship sponsored by the Association of Governing Boards of Universities and Colleges (AGB) March 18-21 to gain a fuller appreciation of current issues faced by governing boards
- The Executive Director was asked to explore the possibility of hiring an AGB consultant to lead a workshop on board responsibilities
- Schedule a spring retreat (in April or May) to address the following issues identified by the Board:
 - Role of the System Executive Director and Presidents of the State Colleges
 - Personnel Structure of the System Office and Colleges (i.e., internal audits, legislative responsibility)
 - Increasing Lobbying Efforts (i.e., establish and maintain a set percentage of the state budget, develop a pro-active legislative agenda, increase political strength)
 - Examine System-wide Marketing (i.e., promote role and mission of the State Colleges)

Following this discussion, a recess was called at 11:10 a.m.

PUBLIC SESSION

The Public Session was called to order at 11:40 a.m.

APPROVAL OF THE AGENDA

Dr. Christensen moved and Ms. Kosman seconded a motion to approve the agenda as amended to include item 5.B. (5-1) Health Insurance Program. Christensen, Gigstad, Grimes, Kosman, Lewis, Lindau and Renner; Cady, Hollis and Wetherell voted aye. Motion carried.

PUBLIC COMMENTS – There were none.

APPROVAL OF MINUTES FROM THE DECEMBER 10 MEETING

Mr. Lewis moved and Ms. Grimes seconded a motion to approve the minutes of the December 10 meeting. Christensen, Gigstad, Grimes, Kosman, Lewis, Lindau and Renner; Cady, Hollis and Wetherell voted aye. Motion carried.

NEW BUSINESS--CONSENT AGENDA (The linked items are in .pdf format)

[Personnel Recommendations](#)

[Fall Enrollment Reports](#)

[Graduation Summaries](#)

[Instructional Load Reports](#)

Campus Grant Applications and Awards

[Campus Contracts and Change Orders](#)

LB 309 Fund Acceptance and Retrieval

Chadron State College

Acceptance of \$76,500 for Math/Science Building chiller replacement.

Allocation Date 12/8/99

Allocation Amount \$76,500

College Contribution 13,500

Total Project Cost \$90,000

Peru State College

Acceptance of \$5,100 for Physical Plant Building emergency structural repair.

Allocation Date 11/22/99

Allocation Amount \$5,100

College Contribution 900

Total Project Cost \$6,000

Acceptance of \$5,100 for Industrial Technology Building condensate line repair.

Allocation Date 12/21/99
 Allocation Amount \$5,100
 College Contribution 900
 Total Project Cost \$6,000

Acceptance of \$2,125 for Wheeler Center exhaust make-up air system study.

Allocation Date 12/21/99
 Allocation Amount \$2,125
 College Contribution 375
 Total Project Cost \$2,500

[Campus Physical Plant Reports](#)
[Capital Construction Quarterly Reports](#)

Ms. Lewis moved and Mr. Renner seconded a motion to approve the Consent Agenda. Christensen, Gigstad, Grimes, Kosman, Lewis, Lindau and Renner; Cady, Hollis and Wetherell voted aye. Motion carried.

SUBCOMMITTEE AGENDA

Academic Affairs, Student Life & Personnel Subcommittee – Sheryl Lindau, Chair

Campus Diversity Plan Review

Dr. Ricardo Garcia, diversity consultant, presented an assessment of the progress of each campus diversity plan submitted to the Board December 10. He reported that all three colleges have met and exceeded expectations for the development and implementation of their diversity plans.

Relocation Allowance for Executive Director

Ms. Lindau moved and Mr. Lewis seconded a motion to approve reimbursement for non-qualified moving expenses for Mr. Stan Carpenter not to exceed \$3,000. Christensen, Gigstad, Grimes, Kosman, Lewis, Lindau and Renner; Cady, Hollis and Wetherell voted aye. Motion carried.

2000-2005 System-wide Academic Calendar

The following academic calendar schedule to be observed by each college for the upcoming five-year period was provided to the Board for information:

	Fall 2000	Fall 2001	Fall 2002	Fall 2003	Fall 2004
Faculty Orientation	8/18	8/17	8/23	8/22	8/20
Classes Begin	8/21	8/20	8/26	8/25	8/23
Labor Day Holiday	9/4	9/3	9/2	9/1	9/6
Fall Mid-Term Break	10/16-17 (10/19-20 WSC)	10/15-16 (10/18-19 WSC)	10/21-22 (10/24-25 WSC)	10/20-21 (10/23-24 WSC)	10/18-19 (10/21-22 WSC)
Fall Break	11/22-24	11/21-13	11/27-29	11/26-28	11/24-26
Last Day of Classes	12/11	12/10	12/16	12/15	12/13
Exam Week	12/12-15	12/11-14	12/17-20	12/16-19	12/14-17
Fall Commencement	12/15	12/14	12/20	12/19	12/17
	Spring 2001	Spring 2002	Spring 2003	Spring 2004	Spring 2005
Classes Begin	1/8	1/7	1/13	1/12	1/10
Spring Mid-Term Break	3/5-9	3/4-8	3/10-14	3/8-12	3/7-11

Spring Break	4/16	4/1	4/21	4/12	3/28
Last Day of Classes	4/30	4/29	5/5	5/3	5/2
Exam Week	5/1-4	4/30-5/3	5/6-9	5/4-7	5/3-6
Spring Commencement	5/5	5/4	5/10	5/8	5/7

Ms. Cady related concerns expressed by Chadron State College students and some faculty regarding the four-day exam week. Dr. Krause explained that, in order to comply with the required 75 instructional days each semester, one of those instructional days was moved to the Monday of exam week. Dr. Stearns commented that the spring mid-term break is scheduled at the same time as Wayne State College athletic conference championships. Dr. Krause explained that it was the Board's intent to establish a common calendar, with common breaks, that would allow for course sharing among the campuses. This same spring break is observed by the University system.

Supplemental Program Review Reports

Ms. Lindau moved and Ms. Grimes seconded a motion to accept the follow-up program review reports on the Peru State College Art and English degree programs, and the Wayne State College Music, Spanish and Theatre degree programs. Christensen, Gigstad, Grimes, Kosman, Lewis, Lindau and Renner; Cady, Hollis and Wetherell voted aye. Motion carried.

Business Affairs Subcommittee—Budget -- Jeff Renner, Chair

2001-2003 Operating Budget Guidelines

Mr. Renner moved and Ms. Grimes seconded a motion to approve the 2001-03 Operating Budget Guidelines as follows:

- * Health Insurance – 20% increase each year
- * Operations - 5% increase each year
- * Tuition Remissions – Adjustments to funding base in current budget to allow each State College to fully implement the tuition waivers authorized in Board Policy 3400
- * 2% of each State College's General Academic Instruction budget for the 1999-2000 Fiscal Year for Instructional Technology

Also approve the following Areas of Emphasis for the State College System:

1. Enhance Teacher Education and other Academic Programs and Support
2. Maintain, Upgrade and Replace Technology Equipment for Management and Academic Support
3. Respond to Athletic Gender Equity Issues
4. Maintenance and Enhancement of Investment in Facilities

Following discussion, Mr. Renner moved and Dr. Christensen seconded a motion to amend the 2001-03 Operating Budget Guidelines as follows:

- * Health Insurance – 20% increase each year
- * Operations - 5% increase each year
- * Tuition Remissions – Adjustments to funding base in current budget to allow each State College to fully implement the tuition waivers authorized in Board Policy 3400
- * Instructional Program Enhancements – at least 10% increase each year -- including:
Instructional Technology
Teacher Education and other Academic Programs and Support
Maintain, Upgrade and Replace Technology Equipment for Management and Academic Support
Respond to Athletic Gender Equity Issues

Also approve the following Areas of Emphasis for the State College System:

1. Enhance Teacher Education and other Academic Programs and Support
2. Maintain, Upgrade and Replace Technology Equipment for Management and Academic Support
3. Respond to Athletic Gender Equity Issues
4. Maintenance and Enhancement of Investment in Facilities

Christensen, Gigstad, Grimes, Kosman, Lewis, Lindau and Renner; Cady, Hollis and Wetherell voted aye on amending the motion. Motion carried.

Christensen, Gigstad, Grimes, Kosman, Lewis, Lindau and Renner; Cady, Hollis and Wetherell voted aye on the amended motion. Motion carried.

Health Insurance Program

Mr. Renner moved and Ms. Grimes seconded a motion to authorize Mr. Robert Moyle, health insurance consultant, to proceed with solicitation of bids for the Nebraska State College System employee health insurance program. Christensen, Gigstad, Grimes, Kosman, Lewis, Lindau and Renner; Cady, Hollis and Wetherell voted aye. Motion carried. The bid specifications will be shared with Union representatives.

Business Affairs Subcommittee--Physical Plant -- Fran Grimes, Chair

Contracts and Change Orders (Attached to the official minutes)

Ms. Grimes moved and Mr. Renner seconded a motion to approve the contracts provided by Chadron State College. Christensen, Gigstad, Grimes, Kosman, Lewis, Lindau and Renner; Cady, Hollis and Wetherell voted aye. Motion carried.

Peru State College, Campus Master Plan

Ms. Grimes moved and Dr. Christensen seconded a motion to approve the Peru State College Campus Master Plan as presented by Clark Enersen Partners, Inc. Christensen, Gigstad, Grimes, Kosman, Lewis, Lindau and Renner; Cady, Hollis and Wetherell voted aye. Motion carried.

Peru State College, Campus Services Building Design Development Documents

Ms. Grimes moved and Mr. Lewis seconded a motion to approve the Peru State College Campus Services Building Design Development Documents as presented by Clark Enersen Partners, Inc. Christensen, Gigstad, Grimes, Kosman, Lewis, Lindau and Renner; Cady, Hollis and Wetherell voted aye. Motion carried.

Peru State College, Hoyt Science Renovation Design Development Documents

Ms. Grimes moved and Mr. Lewis seconded a motion to approve the Peru State College Hoyt Science Renovation Design Development Documents as presented by Clark Enersen Partners, Inc. Christensen, Gigstad, Grimes, Kosman, Lewis, Lindau and Renner; Cady, Hollis and Wetherell voted aye. Motion carried.

Legislative Affairs

Status of Legislation which may impact the Nebraska State College System

LB 631 (Kristensen) -- Eliminate the state college system and transfer colleges to the University of Nebraska system and the Nebraska community college system; eliminate the Coordinating Commission for Postsecondary Education and transfer and eliminate duties; change membership on and terms of the Board of Regents of the University of Nebraska (held in the Education Committee)

LB 812 (Bohlke) – Dr. Christensen requested support for repeal of LB 144 through amendments by Senator Bohlke (amendments pending)

LB 1003 (Schrock) -- Establish an education savings plan and create funds (hearing scheduled January 24)

LB 1217 (Kristensen) – Deficit appropriation of \$27,910 in State Building Funds for the development of planning and design documents for the demolition and replacement of the Chadron State College Maintenance Building (referred to the Appropriations Committee)

LB 1232 (Wickersham) – Appropriation of \$996,170 in State Building Funds for the construction of a maintenance building for the Chadron State College campus (hearing scheduled January 31)

LB 1245 (Wickersham) -- Provide for development of a student information tracking system for postsecondary education (referred to the Education Committee)

LR 23CA (Kristensen) – Constitutional amendment to change higher education structure, governance and oversight (held in the Education Committee)

Appropriation Committee Hearing Schedule

The Appropriation Committee Hearing for the Nebraska State College System is scheduled for Monday, January 31. Dr. Krause and the Presidents will be prepared to address the Committee. Board members are encouraged to attend.

INFORMATION ITEMS

Executive Director, Presidents' and Student Trustees' Reports

Dr. Krause informed the Board members that Mr. Alan Peterson of Cline Williams Wright Johnson & Oldfather law firm has been contacted to assist in securing a contract for the Wayne State College utility services. Mr. Peterson informed System Office staff of a pending lawsuit against the State of Nebraska that may be viewed as a conflict of interest. Several Attorney General opinions have stated that there is no conflict. Board members indicated that the System Office and Wayne State College should continue working with Mr. Peterson.

Dr. Krepel distributed a packet of information on items related to Chadron State College, including a co-op/internship partnership between Lozier and Chadron State College targeting undergraduate students of the Industrial management program; and a partnership between Cabela's, Western Nebraska Community College and Chadron State College. He also highlighted an article on the beginnings of Chadron State College found in the Winter 1999 issue of the Nebraska Humanities publication.

Dr. Stearns reported on the continued emphasis at Wayne State College on teacher quality/teacher shortage issues. Representatives from the campus and Wayne community attended a conference in Washington, D.C. that was very beneficial and informative.

Dr. Johnson reported on a new marketing campaign that has been developed for Peru State College. He also announced that JRW Sales, a telemarketing firm, has been recruited to locate at the campus, providing up to 70 jobs for student employees.

Ms. Cady reported that Chadron State College students are interested in progress being made to address the issue of discontinuing the use of social security numbers as student ID's. She also announced that all clubs on campus would be taking part in a Spring Litter Clean-up Day.

Mr. Hollis reported that Peru State College would be hosting a seminar sponsored by the International Reading Association and Scholastic Magazine.

Mr. Wetherell reported that Wayne State College students are interested in adjusting the fee payment schedule so that students can purchase books at the beginning of the semester.

AGB Conference

Board members Jeff Renner, Sheryl Lindau, and Willa Kosman expressed interest in attending the annual Association of Governing Boards Conference March 18-21 in New Orleans. The System Office will coordinate the registration.

ADJOURNMENT

The meeting was adjourned at 1:55 p.m.