

MINUTES OF JUNE 29-30, 2000 MEETING

THURSDAY, JUNE 29, 2000

Regular meetings of the Academic/Personnel and Fiscal/Facilities Committees of the Board of Trustees of the Nebraska State College System were held at College Park in Grand Island on Thursday, June 29, 2000.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees and was posted in the Office of the Secretary of the Board. In addition, copies of such notice were sent to the Associated Press, Lincoln Journal Star, and Omaha World-Herald on June 19, 2000. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board Members attending:

Alfred Gigstad, Nebraska City
Frances Grimes, Grand Island
Willa Kosman, Scottsbluff
Steve Lewis, Lexington
Sheryl Lindau, Wayne
Jeff Renner, Bellevue

Student Board Members present:

Tom Ward, Chadron State College

System Office Staff participating:

Stan Carpenter, Executive Director
Larry Schultz, Associate Executive Director for Academic Affairs & Legal Services
Jean Dale, Associate Executive Director for Administration & Finance
Bruce Donelson, Facilities Management and Planning Director
Sheri Irwin, Public Relations Director
Kim Rauscher, Administrative Assistant to the Executive Director

Others attending:

Thomas Krepel, President, Chadron State College
Ben Johnson, President, Peru State College
Sheila Stearns, President, Wayne State College
Joyce Hardy, Senior Vice President for Academic Affairs, Chadron State College
Ed Hoffman, Vice President for Administration, Chadron State College
Jerome Martin, Vice President for Academic Affairs, Peru State College
Linda Jacobsen, Vice President for Administration and Finance, Peru State College
Ted Harshbarger, Dean of Student Services, Peru State College
David Fuller, Vice President for Academic Affairs, Wayne State College
Robert McCue, Associate Vice President and Graduate Dean, Wayne State College
Carolyn Murphy, Vice President for Administration & Finance, Wayne State College

CALL TO ORDER

Board Chair Gigstad called the Committee meetings to order at 2:05 p.m.

FISCAL AND FACILITIES COMMITTEE

Budget Requests for 2001-2003 Biennium

Executive Director Carpenter reviewed the general operating fund and capital construction budget

requests. The operating budgets have been prepared as four-year, full-need requests, keeping within the percentages presented at the May 19 Board meeting. The over-arching plan and vision was reviewed, and several changes from previous material presented to the Board were discussed.

Capital construction budget priorities were discussed. These included the completion of the Peru Library/Old Gym, the Chadron Administration Building, and Wayne paving needs. In addition, a possible deficit request for FY 2000-01 for Wayne to build a new power plant or purchase the existing power plant was discussed.

ACADEMIC AND PERSONNEL COMMITTEE

Chadron Athletic Philosophy Statement

President Krepel presented the Chadron "Role and Mission of Intercollegiate Athletics" and explained the need for the Board to approve the philosophy statement as required by the NCAA..

EXECUTIVE SESSION

The Board voted unanimously to go into Executive Session at 4:05 p.m. for the purpose of Presidential evaluations. No action was taken.

ADJOURNMENT

The Executive Session was adjourned at 5:15 p.m.

FRIDAY, JUNE 30, 2000

A regular meeting of the Board of Trustees of the Nebraska State College System was held at College Park on Friday, June 30, 2000.

Board Members attending:

Alfred Gigstad, Nebraska City
Frances Grimes, Grand Island
Willa Kosman, Scottsbluff
Steve Lewis, Lexington
Sheryl Lindau, Wayne
Jeff Renner, Bellevue

Student Board Members present:

Tom Ward, Chadron State College

System Office Staff participating:

Stan Carpenter, Executive Director
Larry Schultz, Associate Executive Director for Academic Affairs & Legal Services
Jean Dale, Associate Executive Director for Administration & Finance
Sheri Irwin, Public Relations Director
Kim Rauscher, Administrative Assistant to the Executive Director

Others attending:

Thomas Krepel, President, Chadron State College
Ben Johnson, President, Peru State College
Sheila Stearns, President, Wayne State College
Joyce Hardy, Senior Vice President for Academic Affairs, Chadron State College
Ed Hoffman, Vice President for Administration, Chadron State College
Jerome Martin, Vice President for Academic Affairs, Peru State College
Linda Jacobsen, Vice President for Administration and Finance, Peru State College
Ted Harshbarger, Dean of Student Services, Peru State College
David Fuller, Vice President for Academic Affairs, Wayne State College
Robert McCue, Associate Vice President and Graduate Dean, Wayne State College

CALL TO ORDER

Chair Gigstad called the meeting to order at 9:00 a.m.

EXECUTIVE SESSION

The Board voted unanimously to go into Executive Session at 9:10 a.m. for the purpose of the Executive Director evaluation. No action was taken.

PUBLIC SESSION

The Public Session reconvened at 9:35 a.m.

APPROVAL OF THE AGENDA

The meeting agenda for June 30 was unanimously approved with the addition of item 5.13. Peru State College Complex BANS project Substantial Completion Inspection.

APPROVAL OF MINUTES FROM THE MAY 19 MEETING

The minutes of the May 19 meeting were unanimously approved.

ITEMS FOR DISCUSSION AND ACTION

Academic and Personnel Committee

Personnel Recommendations

A motion to approve the personnel recommendations submitted by the System Office and Colleges was unanimously approved.

Chief Executive Officer Contract Extensions and Salaries

A motion to approve the 2000-2001 salary and contract extensions until June 30, 2002 for the following individuals was approved with Trustee Lewis abstaining:

Stan Carpenter, Executive Director \$140,000
Includes \$14,000 in lieu of a housing allowance

Tom Krepel, President, Chadron State College \$123,165
Plus housing allowance of \$ 14,000

Ben Johnson, President, Peru State College \$119,025
Plus housing allowance of \$ 7,000

Sheila Stearns, President, Wayne State College \$124,200
Plus housing allowance of \$ 14,000

Chadron Athletic Program Statement of Philosophy

A motion to approve the statement of philosophy for the athletics program at Chadron State College to comply with NCAA self-study criteria was unanimously approved.

Fiscal and Facilities Committee

2001-03 Biennial General Fund Budget Request

A motion to approve the 2001-03 biennial general fund budget request for the Nebraska State Colleges System to include increases as follows was unanimously approved.

	FY 2000-01 Base	FY 2001-02 Requested	FY 2001-02 Request	FY 2002-03 Requested Base Increase	FY 2002-03 Request	FY 2002-03 Increase

		Base Increase		Over FY 2001- 02		Over FY 2001 Base
SO	\$ 1,019,043	\$ 331,359	\$ 1,350,402	\$ 62,731	\$ 1,413,133	\$ 394,090
CSC	11,833,259	1,602,527	13,435,786	1,582,727	15,018,513	3,185,254
PSC	6,318,789	1,231,047	7,549,836	931,458	8,481,294	2,162,505
WSC	13,741,087	2,183,137	15,924,224	2,018,337	17,942,561	4,201,474
TOTAL	\$32,912,178	\$5,348,070	\$38,260,248	\$4,595,253	\$42,855,501	\$9,943,323

Depositories and Signatories

A motion to approve the depositories and signatories submitted by the Colleges was unanimously approved.

Peru, Federal Fund and Revolving Fund Appropriation Increase

A motion to approve an increase of \$3,200,000 in Peru's appropriation for FY 2000-01 for Federal Fund 4000 and \$75,832 for Revolving Fund 5000 was unanimously approved.

Minority Scholarship Program

A motion to approve an amended budget for FY 2000-01 for the System Office to include an additional \$200,000 in general funds, as specified in LB 1379, for the Minority Scholarship Program was unanimously approved.

Grant Applications

A motion to approve the following grant applications as submitted by Chadron and Wayne was unanimously approved.

Chadron State College

Western Nebraska Partnership for Competency Based Child Welfare Training (\$225,000—Nebr. Dept. of Health & Human Services)

Panhandle Unified Rural Education Project (\$46,155—Nebr. Dept. of Education)

Wayne State College

Early Childhood Care and Education (\$49,350—Nebr. Dept. of Education)

Grant Awards

A motion to approve the following grant award as submitted by Wayne was unanimously approved.

Student Support Services (\$250,000—U.S. Dept. of Education)

2001-03 Biennial Capital Construction Budget Request

A motion to approve Wayne's deficit request of \$2,970,000 for FY 2000-01 to build a new power plant or purchase the existing power plant from Energy Systems and make the necessary capital improvements to provide for the steam and chilled water needs of the College, contingent upon the outcome of the negotiations between the Nebraska State Colleges and Energy Systems was unanimously approved.

A motion to approve the 2001-03 biennial capital construction budget requests for the Nebraska State Colleges System as follows was unanimously approved:

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Priority	Project	Estimated Cost
#1	Completion of Peru Library/Old Gym*	1,362,343
#2	Chadron Administration Building	4,478,849
#3	Wayne Paving	500,000

*A reaffirmation request will be submitted for the \$4,917,666 listed as future funding for the Peru project in LB 878 (1999 Legislative Session).

Contracts

A motion to approve the following contracts submitted by Chadron was unanimously approved:
 Crites Hall elevator replacement (\$149,300—contingency maintenance funds—Fuller Construction)
 Math and Science Building chiller replacement (\$105,994—LB 309 and cash funds—Snell Services)

Change Orders

A motion to approve the following change orders submitted by Peru was unanimously approved:
 Centennial Complex (\$14,014 for additional wall covering material—BANS—Rogge Davis Construction)
 Centennial Complex (\$35,222 for alternate air conditioning for communication rooms—BANS—Rogge Davis Construction)

LB 309 Allocations

A motion to approve the following acceptance and retrieval of LB 309 allocations was unanimously approved:

Chadron State College:

- Acceptance of an additional \$10,000 for Library cooling tower replacement
- Acceptance of \$40,800 for Reta King Library fire alarm system upgrade
- Acceptance of \$53,975 for Math/Science Building fire alarm system upgrade
- Acceptance of \$27,200 for Armstrong Athletic Complex fire alarm system upgrade
- Acceptance of \$25,000 for Heating Plant graphics network control/monitoring station
- Acceptance of \$23,375 for Campus/Grounds steam line repair
- Acceptance of \$14,025 for Heating Plant boiler #3 control system replacement

Peru State College:

- Retrieval of \$2,550 from Heating Plant boiler damper project
- Acceptance of \$246,500 for T.J. Majors 3rd floor ceiling replacement

Peru, Little Red Schoolhouse Gift

A motion to accept the gift of the "Little Red Schoolhouse" to Peru State College by a community group who has purchased ownership rights to the schoolhouse was unanimously approved. The community group will restore the school and create a welcome center and tribute to Nebraska teachers using their own funds. After the building is restored, the normal maintenance will be the responsibility of the college. There will be a "Schoolhouse Museum/Preservation" advisory group in charge of staffing the museum and maintaining the archives. Any changes in scope or additional restoration work will be the responsibility of the advisory group.

Wayne, Terrace Hall Substantial Completion

A motion to ratify designation of substantial completion status for the Wayne State College Terrace Hall renovation project and appoint the following inspection committee was unanimously approved:

- Fran Grimes, Board Member, Fiscal and Facilities Committee Chair
- Sheryl Lindau, Board Member, Academic and Personnel Committee Chair
- Jean Dale, Assoc. Exec. Director, Administration and Finance, System Office
- Bruce Donelson, Director, Facilities Management and Planning
- Bill Huey, Prochaska and Associates, Project Architect and Contract Administrator

Carolyn Murphy, VP Administration and Finance, Wayne State College
Curt Frye, VP and Dean of Students, Wayne State College
Larry Emanuel, Director of Housing, Wayne State College
Dick Carmichael, Interim Physical Plant Director, Wayne State College

A recommendation will be submitted by the committee to the Board of Trustees prior to the August 11, 2000, meeting.

Peru, Complex BANS Project Substantial Completion Inspection

A motion to ratify designation of substantial completion status for the Peru State College Complex BANS project and appoint the following inspection committee was unanimously approved:

Fran Grimes, Board Member, Fiscal and Facilities Committee Chair

Al Gigstad, Board Member

Jean Dale, Assoc. Exec. Director, Administration and Finance, System Office

Bruce Donelson, Director, Facilities Management and Planning

Dave Cooper, Bahr Vermeer & Haecker, Project Architect and Contract Administrator

Linda Jacobsen, VP Administration and Finance, Peru State College

Erin Sayer, Interim Physical Plant Director, Peru State College

Sue Bauer, Interim Director of Residence Life, Peru State College

The inspection will not occur until after the August Board meeting, but the facility is needed for student occupancy for fall semester. Thus, the Board authorized the inspection committee to determine acceptance or rejection of substantial completion status on the Board's behalf. A subcommittee will perform a videotape inspection of rooms that need to be made ready for residence assistants and athletes. Prior to other student occupancy, the full committee will inspect the project.

ITEMS FOR INFORMATION AND DISCUSSION

Academic and Personnel Committee

Peru Progress Report on Benchmarks

An annual report was provided to the Board of Trustees describing Peru's progress toward the seven Key Outcome Planning Areas (KOPA's). The summary highlighted key development and progress, as well as areas that are of continuing concern and emphasis. The report will be forwarded to the Coordinating Commission.

Personnel Actions

Personnel actions not requiring Board approval were reported by the Colleges.

Support Staff Classification and Compensation Plan

The Support Staff Classification and Compensation Plan Task Force has recommended the following adjustments be made in the classification plan with such changes to be effective July 1, 2000:

- Move Electrician position from Grade 7 to 9; upgrade Job Description to include the Journeyman's License;
- Change Electrician Master Job Description to include repair and maintaining electrical and communication wiring (telephone & telecommunications); as well as requiring the Contractor's License;
- Move Auto Service Worker from Grade 4 to 5; and
- Eliminate Computer Programmer I and II positions; Move to Professional Staff classification.

In addition, a consultant was employed to provide guidance in modifying the current Pay Plan (with changes to be effective July 1, 2001, following salary negotiations). The Pay Plan will be adjusted on the

effective date, maintaining existing minimum and maximum pay rates for each salary grade, for the following purposes:

- to permit market place adjustments for new hires by awarding credit for valuable prior experience;
- to permit merit adjustments and to accommodate significant changes in job duties and responsibilities;
- to be more market competitive in instances where new hires are not available at the minimum rate;
- to accommodate transfers within a job series;
- to accommodate promotions outside an employee's current job series;
- to eliminate salary compaction at the lower levels of salary ranges; and
- to recognize the added value of employees who have accumulated years of valued experience on campus; and
- to add any other features that permits more efficient and effective administration of the Pay Plan.

Collective Bargaining Teams

The following management bargaining teams have been appointed in preparation for the next bargaining session with the State College Education Association (SCEA), the Nebraska State College Professional Association (NSCPA), and the National Association of Public Employees, Local #61, of the American Federation of State, County and Municipal Employees (NAPE/AFSCME) bargaining units:

Chief Negotiator: Larry Schultz
Labor Counsel: George Rozmarin

Faculty Unit (SCEA): Joyce Hardy, CSC
Jerry Martin, PSC
David Fuller, WSC

Professional Staff Unit (NSCPA): Ed Hoffman, CSC
Linda Jacobsen, PSC
Carolyn Murphy, WSC

Support Staff Unit (NAPE): Jolene Hirsch, CSC
Eulanda Cade, PSC
Derby Johnson, WSC

Negotiations for the next biennium are to commence on or before September 13, 2000.

Spring Enrollment Reports

Enrollment reports summarizing end-of-semester enrollment at the State Colleges was provided for the Trustees' review. System-wide, enrollment decreased for the 2000 spring session by 252 FTE or approximately 4.08% below the 1999 spring session.

Spring Instructional Load Reports

The Colleges provided instructional load reports for spring 2000.

Spring Graduation Reports

The Colleges provided summaries of graduate information for spring commencements. In addition, Wayne reported that Daryle Johnson received the Alumni Achievement Award.

Fiscal and Facilities Committee

Wayne, Exclusive Beverage Contract

Wayne reported that an exclusive contract would be awarded to Pepsi for campus beverage vending.

Grant Applications

The following grant applications were submitted by Chadron for information.

Council for Exceptional Children: "Kids on the Block" Troupe (\$4,898.75—Darold Newblom Foundation)

Range Management Program (\$2,500—Darold Newblom Foundation)

Reading in the Middle and Secondary Schools (\$2,200—Nebr. Consortium for Service Learning in Higher Education)

Campus Physical Plant Status Reports

Chadron, Peru and Wayne provided physical plant status reports to the Board for information purposes.

Occupancy/Income Reports

The Colleges provided occupancy and income information for spring 2000.

Contracts

The following contracts were reported to the Board for information.

Chadron State College:

Andrews Hall Dormitory bathroom renovations (\$99,200—contingency maintenance funds—MAC Construction)

Reta King Library cooling tower replacement (\$21,344—LB 309 and cash funds—Snell Services)

Sandoz Heritage Center land surveying (\$1,970—Foundation funds—Jensen and Associates Surveying)

Maintenance Building land surveying (\$1,300—cash funds—Jensen and Associates Surveying)

Math & Science Building condensate line repair (\$18,873—LB 309 and cash funds—Western Mechanical Service, Inc.)

Tunnel steam line repair (\$18,000—LB 309 and cash funds—Western Mechanical Service, Inc.)

Math & Science Building window replacement (\$10,890—LB 309 and cash funds—Harding Glass)

Heating Plant gas boiler controls (\$16,408—LB 309 and cash funds—American Boiler Company)

Math & Science Building installation of suspended ceiling (\$5,992—cash funds—Jimerson Construction)

Andrews Hall Dormitory bathroom abatement (\$12,640—contingency maintenance funds—L & L Insulation, Inc.)

Nelson Physical Activity Center racquetball court (\$14,030—cash funds—Jack Honerkamp)

Campus sidewalks (\$10,995—cash funds—Fuller Construction)

Campus signage (\$11,000—cash funds—Rosenbaum Signs)

Peru State College:

Complex, Morgan, Delzell internet and telephone access (\$179,887—BANS—Division of Communications is contracting with KOOI Communications)

Change Orders

The following change orders were reported to the Board for information.

Chadron State College:

Campus Sidewalks extend width, add curbs (\$4,325—cash funds—Fuller Construction)

Wayne State College:

Terrace Hall #3 miscellaneous items, including electronic lock system (\$9,785—revenue bond surplus funds—Sioux Contractors Inc.)

Information Technology Plans

Each of the Colleges and the System Office will be submitting updates of their Information Technology Plans to the Nebraska Information Technology Commission on July 1, 2000.

Miscellaneous Items

Executive Director's Report

Executive Director Carpenter continues to attend meetings with the Coordinating Commission staff, University and Community College representatives to discuss revisions to the Statewide Comprehensive Plan.

He has also been appointed by the Governor to the Health Insurance Task Force to study costs of health care in Nebraska.

Presidents' Reports

Chadron President Krepel reported that the college hosted the LB 1399 Task Force meeting to discuss teacher salaries. U.S. Senator Bob Kerrey, who was instrumental in securing federal funding for the Mari Sandoz High Plains Heritage Center, recently visited Chadron for a briefing on the renovation project. President Krepel also announced that cooperative programs with Mid-Plains Community College in McCook.

Peru President Johnson distributed a pamphlet highlighting renovation and construction projects currently in progress at the college. He noted that the dormitory renovation is near completion.

Wayne President Stearns reported that the Madrigal Choir had returned from a successful trip to Russia and that there may be additional trips in the future. In addition, several Wayne students have participated in study abroad programs in Greece and the Czech Republic. President Stearns also reported that a \$1.0 million gift has been received from the Bob Cunningham estate.

Student Trustee Report

Tom Ward reported that Chadron would no longer be using social security numbers on student identification cards. He also announced that Homecoming has been set for October 14.

Nominating Committee Report and Election of Officers

The Nominating Committee, consisting of Trustees Grimes, Lindau and Kosman, presented the following slate of officers to the Board:

Trustee Renner, Chair

Trustee Lindau, Vice Chair

A motion to elect the slate was unanimously approved.

Outgoing Chair Gigstad expressed his pleasure at serving as the Board Chair and recounted the important roles that Chadron, Peru and Wayne play in providing higher education to the citizens of Nebraska. He also noted the importance of marketing the State College System. Trustee Renner then presented Chair Gigstad with a plaque in recognition of his service to the Nebraska State Colleges.

FY 01 Meeting Schedule

The following Board meeting schedule was established for 2000-01:

August 11 Conference Call (Friday)

September 20-21 Chadron (Wednesday and Thursday) – tentative dates

November 1-2 Wayne (Wednesday and Thursday)

December 8 Lincoln (Friday)

January 22 Lincoln (Monday)

March 19 Lincoln (Monday)

April 23-24 Peru (Monday and Tuesday)

May 21 Lincoln (Monday)

June 18-19 Tentatively scheduled for Scottsbluff (Monday and Tuesday)

Next Meeting

The next regularly scheduled meeting of the Board of Trustees of the Nebraska State Colleges will be a conference call held on Friday, August 11, 2000.

ADJOURNMENT

The meeting was adjourned at 11:00 a.m.