

MINUTES OF APRIL 23-24, 2001 MEETING

A regular meeting of the Board of Trustees of the Nebraska State College System was held at Peru State College on Monday and Tuesday, April 23-24, 2001.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees. In addition, copies of such notice were sent to the Presidents of the State Colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board Members attending:

Richard Halbert, Falls City
Willa Kosman, Scottsbluff
Steve Lewis, Lexington
Sheryl Lindau, Wayne
Jeff Renner, Bellevue
Larry Teahon, Chadron
Doug Christensen, Lincoln

Student Board Members present:

Sheryl Ehmke, Peru State College
Jennifer Chleboun, Wayne State College

NSC Office Staff participating:

Stan Carpenter, Executive Director
Larry Schultz, Associate Executive Director for Academic Affairs & Legal Services
Jean Dale, Associate Executive Director for Administration & Finance
Bruce Donelson, Facilities Management and Planning Director
Sheri Irwin, Public Relations Director
Kim Rauscher, Administrative Assistant

Others attending:

Thomas Krepel, President, Chadron State College
Ben Johnson, President, Peru State College
Sheila Stearns, President, Wayne State College
Joyce Hardy, Senior Vice President for Academic Affairs, Chadron State College
Ed Hoffman, Vice President for Administration, Chadron State College
Chasidey Mulder, President, Chadron Student Senate
Katie Watt, 2001-02 Student Trustee, Chadron State College
Tammie Mundil, 2001-02 Student Trustee, Peru State College
Jerome Martin, Vice President for Academic Affairs, Peru State College
Linda Jacobsen, Vice President for Administration and Finance, Peru State College
Ted Harshbarger, Vice President of Student Services and Enrollment Management, Peru State College
Kent Propst, Vice President of College Advancement and Institutional Relations, Peru State College
Carl Ellis, Associate Vice President of Technology and Extended Campus, Peru State College
Erin Sayer, Director of Residence Life, Peru State College
David Fuller, Vice President for Academic Affairs, Wayne State College
Carolyn Murphy, Vice President for Administration & Finance, Wayne State College

CALL TO ORDER—MONDAY, APRIL 23

Board Vice Chair Lindau called the committee meetings to order at 2:00 p.m.

COMMITTEE MEETINGS

Academic and Personnel Committee

Personnel Recommendations

Committee members reviewed the personnel recommendations submitted by the colleges. The Academic and Personnel Committee unanimously recommended approval of the personnel recommendations to the full Board, noting that the grant-planning category used by Chadron is an exception to board policy 5031.

Tenure Recommendations

Committee members reviewed the tenure recommendations submitted by the colleges. The Academic and Personnel

Committee unanimously recommended approval of the tenure recommendations to the full Board.

Rank Promotion Recommendations

Committee members reviewed the rank promotion recommendations submitted by the colleges. The Academic and Personnel Committee unanimously recommended approval of the rank promotion recommendations to the full Board.

Distinguished Service Award

Committee members deferred discussion of the distinguished service award recommendation to the executive session held immediately following the committee meetings.

Policy Revisions

Proposed changes to Policy 3650: Student Records, reflecting recent modification in federal law, were discussed. Action will be taken at the May board meeting.

Fiscal and Facilities Committee

Grant Applications and Awards

Grant applications over \$25,000 submitted by the colleges were reviewed. The Fiscal and Facilities Committee unanimously recommended approval of the grant applications and awards to the full Board.

LB 309 Allocations

Allocations of LB309 funding were reviewed. The Fiscal and Facilities Committee unanimously recommended approval to the full Board.

Bookstore Contracts

Bookstore contracts for Peru and Wayne were reviewed. The Fiscal and Facilities Committee unanimously recommended approval to the full Board.

Food Service Contracts

Food service contracts for Peru and Wayne were reviewed. The Fiscal and Facilities Committee unanimously recommended approval to the full Board.

Contingency Maintenance Requests

Resolutions authorizing the colleges to spend surplus funds for contingency maintenance projects were reviewed. The Fiscal and Facilities Committee unanimously recommended approval to the full Board.

Reallocation of Contingency Maintenance Funds

A request by Chadron to reallocate contingency maintenance funds from the West Court interior design project to the Student Center Snack Bar renovation project was reviewed. The Fiscal and Facilities Committee unanimously recommended approval to the full Board.

Wayne Power Plant

The appointment of a committee to select an architect/engineer to provide professional consulting service for the construction of a new energy plant at Wayne was discussed. The Fiscal and Facilities Committee unanimously recommended approval to the full Board.

Policy Revisions

Proposed revisions to the following board policies were discussed:

Policy 6002: Basis for Accounting; Structure and Classification

Policy 7002: Capitalization; Definitions and Classifications

Policy 7014: Inventories and Disposal of Surplus Personal Property

The proposed revisions will assist in preparation for doing the 2001-02 audit according to the Governmental Accounting Standards Board new regulation 35, which requires educational institutions to report more like businesses. Action will be taken at the May board meeting.

EXECUTIVE SESSION

Board members convened in Executive Session to discuss the distinguished service award recommendation submitted by Wayne State College. No action was taken.

ADJOURNMENT

The meeting was adjourned at 4:15 p.m.

CALL TO ORDER—TUESDAY, APRIL 24

Board Chair Renner called the business meeting to order at 10:00 a.m.

APPROVAL OF THE AGENDA

The meeting agenda for April 24 was approved as presented.

APPROVAL OF MINUTES FROM THE MARCH 19 MEETING

The minutes of the March 19 meeting were unanimously approved.

ITEMS FOR DISCUSSION AND ACTION

Academic and Personnel Committee

Personnel Recommendations

A motion to approve the personnel recommendations submitted by the colleges, noting that the grant-planning category used by Chadron was an exception to policy, was unanimously approved.

Tenure Recommendations

A motion to approve the tenure recommendations for faculty submitted by Chadron and Wayne State Colleges were unanimously approved.

Rank Promotion Recommendations

A motion to approve the rank promotion recommendations for faculty submitted by Chadron and Wayne State Colleges were unanimously approved.

Distinguished Service Award

A motion to approve the distinguished service award recommendation submitted by Wayne State College was unanimously approved.

Fiscal and Facilities Committee

Grant Applications and Awards

A motion to approve the following grant applications and awards as submitted by the colleges was unanimously approved:

Chadron Applications

- Gaining Early Awareness & Readiness for Undergraduate Programs (US Department of Education) -- \$394,994
- Ethnobotanical Arboretum, Mari Sandoz High Plains Heritage Center Project (Nebraska Environmental Trust Fund) -- \$336,000

Chadron Award

- Wetland Education: Development of a Study Site in Cocodrie, Louisiana (Barataria-Terrebonne National Estuary Program, Louisiana) -- \$28,000

Wayne Applications

- Title III Planning Grant (US Department of Education) -- \$34,998

LB 309 Allocations

A motion to approve the following allocation of LB 309 funding was unanimously approved:

Peru State College

- Allocation of \$7,650 for campus steam and condensate line repair project.

Wayne State College

- Allocation of \$53,550 for the Humanities stair tread replacement project.
- Allocation of \$43,350 for the Education stair tread replacement project.
- Allocation of \$70,550 for the campus network/control and monitoring system project.
- Allocation of \$79,560 for the Carhart Science fire alarm system project.

Bookstore Contracts

A motion to approve the 2001-02 bookstore contracts submitted by Peru and Wayne State Colleges as follows was unanimously approved:

Peru – PERU STATE ADVANCEMENT, INC.

Wayne – BARNES & NOBLE BOOKSTORES, INC.

Chadron is in the process of negotiating a contract and will submit their recommendation at the May board meeting.

Food Service Contracts

A motion to approve the 2001-02 food service contract recommendations submitted by Peru and Wayne State Colleges as follows was unanimously approved:

Peru – SODEXHO

Wayne – CHARTWELLS

Chadron is in the process of negotiating their food service contract and will submit their recommendation at the May board meeting.

Contingency Maintenance Requests

A motion to approve the resolutions authorizing the colleges to spend surplus funds for contingency maintenance projects on their campuses was unanimously approved. (Resolutions are attached to the official minutes.)

Chadron -- \$152,000

Peru -- \$25,000

Wayne -- \$200,000

Reallocation of Contingency Maintenance Funds

A motion to authorize the reallocation of \$10,000 of contingency maintenance funds from Chadron Resolution 1999 (West Court, Interior Design) to Resolution 2000 (Student Center Snack Bar renovation) was unanimously approved.

Wayne Energy Plant

A motion to appoint the following committee to select an architect/engineer to provide professional consulting services for the construction of a new energy plant at Wayne State College was unanimously approved:

Steve Lewis Chair, Fiscal and Facilities Committee

Sheryl Lindau Trustee

Jean Dale Associate Executive Director, Fiscal and Facilities

Bruce Donelson Facilities Management and Planning Director

Steve Hotovy DAS Building Division

Carolyn Murphy WSC Vice President, Administration and Finance

Dick Carmichael WSC Interim Physical Plant Director

Robert McCue WSC Assoc. V.P. for Academic Affairs

ITEMS FOR INFORMATION AND DISCUSSION

Academic and Personnel Committee

Personnel Actions

Personnel actions not requiring Board approval were reported for information.

Recruiting Efforts

At the last board meeting questions were raised regarding recruiting efforts at NSC institutions. The presidents discussed factors that influence recruiting and specific activities at their respective institutions.

Fiscal and Facilities Committee

Grant Applications and Awards

The following grant applications and awards were presented as information items.

Chadron Application

- Service Learning Faculty Sub-Grant (Nebraska Consortium for Service-Learning in Higher Education) -
- \$2,200
- Using Asynchronous Learning Networks (Nebraska Educational Television Commission for Higher Education) -- \$6,680

Chadron Awards

- Nebraska Statewide Arboretum (Nebraska Green Space Stewardship Initiative, Nebraska Environmental Trust) -- \$20,000
- Service Learning Faculty Sub-Grant (Nebraska Consortium for Service-Learning in Higher Education) -
- \$2,200

Wayne Applications

- Youth Government Day (Corporation for National Service/Nebraska Consortium for Service-Learning in Higher Education) -- \$500
- Training the Trainers: A Collaborative Distance Learning Initiative (Nebraska Educational Telecommunications Commission) -- \$9,860

Wayne Awards

- Study Tour on Economic Education Program Delivery (National Council on Economic Education) -- \$6,415
- Consumer Purchasing and Motivation (Corporation for National Service/Nebraska Consortium for Service Learning in Higher Education) -- \$2,200
- Teaching Writing (Corporation for National Service/Nebraska Consortium for Service Learning in Higher Education) -- \$2,200
- Social Welfare (Corporation for National Service/Nebraska Consortium for Service Learning in Higher Education) -- \$2,200
- Environmental Concerns for General Education (Corporation for National Service/Nebraska Consortium for Service Learning in Higher Education) -- \$2,200
- Human Resource Management (Corporation for National Service/Nebraska Consortium for Service Learning in Higher Education) -- \$2,200

Contracts and Change Orders

The following contracts and change orders were provided as information items.

Chadron Contracts

- High Rise Dormitory (professional services for sprinkler system) -- \$14,000

Chadron Change Orders

- Student Center Snack Bar (door soffets, cabinet panels, reconfigure wall) -- \$1,827

Peru Change Orders

- Al Wheeler Activity Center/Natatorium (drywall and installation) -- \$3,115

- Campus Services Building (additional valves) -- \$726
- Campus Services Building (temporary water to AD Majors) -- \$1,045
- Campus Services Building (additional door) -- \$1,343
- Campus Services Building (first floor piping) -- \$4,825
- Campus Services Building (in-floor heating) -- \$4,020
- Campus Services Building (overhead door) -- \$309

Physical Plant Status Reports

The colleges provided status reports on their physical plant projects.

Capital Construction Status Reports

The colleges provided quarterly status reports on their campus construction projects.

Potential Occupancy and Income Reports

The colleges provided potential 2001-02 occupancy and income projections.

Peru Fourth-Year-Free Program

Peru State College provided an update on the retention/housing incentive program and its impact two years after implementation. The program was designed to keep students on campus past the initial two years and to reward students for making above average academic progress toward their degree goals. After two years, the program has had a positive impact on the retention of students, and prospective students consider it to be a positive factor in their decision to attend Peru State College.

Wayne Track-Stadium Project

Wayne State College provided an update on the track-stadium project. The Wayne State College Foundation has approved moving ahead with design of the track replacement. A soil survey has been completed and this portion of the project could go out for bids as early as fall 2001 for summer 2002 construction. The Capital Campaign Committee of the Foundation as requested that the college consider moving ahead with design of the entry plaza.

MISCELLANEOUS INFORMATION ITEMS

Executive Director's Report

Executive Director Carpenter shared a proposed meeting schedule for 2001-02. Board members endorsed the concept of five, two-day meetings to be held throughout the year, with the addition of separate strategic planning sessions.

Presidents' Reports

President Johnson reported that Peru State College would have one of its largest graduating classes in some time when commencement occurs on May 5. He also gave an update on the Little Red Schoolhouse, which will be reassembled on campus this summer.

President Stearns highlighted recent growth in the area of service learning. She also reported that three of four deans have been hired as part of the administrative restructuring at Wayne State College.

President Krepel shared information on the digital imaging lab being established at Chadron State College (two other sites are to be located in Europe and Washington, D.C.).

AGB Conference

Trustee Kosman reported on her attendance at the Association of Governing Boards' National Conference on Trusteeship held in San Francisco, March 31-April 3.

Student Trustee Reports

Chadron Student Senate President Mulder, Peru Student Trustee Ehmke, and Wayne Student Trustee Chleboun reported on student activities at each of the respective colleges.

Board Chair Renner presented certificates of appreciation to Student Trustees Ehmke and Chleboun for their year of service to the Board of Trustees.

ADJOURNMENT

The meeting was adjourned at 12:15 p.m.

Next Meeting

The next regularly scheduled meeting of the Board of Trustees of the Nebraska State Colleges will be held at the System Office in Lincoln on May 21, 2001.