

MINUTES OF MAY 21, 2001 MEETING

A regular meeting of the Board of Trustees of the Nebraska State College System was held at the NSC System Office in Lincoln on Monday, May 21, 2001.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees. In addition, copies of such notice were sent to the Presidents of the State Colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board Members attending:

Richard Halbert, Falls City
Willa Kosman, Scottsbluff
Steve Lewis, Lexington
Sheryl Lindau, Wayne
Jeff Renner, Bellevue
Doug Christensen, Lincoln

Student Board Members present:

Katie Watt, Chadron State College
Tammie Mundil, Peru State College
Jennifer Chleboun, Wayne State College

NSC Office Staff participating:

Stan Carpenter, Executive Director
Larry Schultz, Associate Executive Director for Academic Affairs & Legal Services
Jean Dale, Associate Executive Director for Administration & Finance
Bruce Donelson, Facilities Management and Planning Director
Kim Rauscher, Administrative Assistant

Others attending:

Thomas Krepel, President, Chadron State College
Ben Johnson, President, Peru State College
Sheila Stearns, President, Wayne State College
Joyce Hardy, Senior Vice President for Academic Affairs, Chadron State College
Ed Hoffman, Vice President for Administration, Chadron State College
Jerome Martin, Vice President for Academic Affairs, Peru State College
Linda Jacobsen, Vice President for Administration and Finance, Peru State College
Ted Harshbarger, Vice President of Student Services and Enrollment Management, Peru State College
David Fuller, Vice President for Academic Affairs, Wayne State College
Carolyn Murphy, Vice President for Administration & Finance, Wayne State College
Curt Frye, Vice President and Dean of Students, Wayne State College
Ken West, DLR Group
Dale Nielsen, DLR Group
Steve Burgess, DLR Group
Bill Beavers, Ameritas Investment Corporation
Scott Keene, Ameritas Investment Corporation
Lauren Wismer, Cline Williams Wright Johnson & Oldfather

CALL TO ORDER—COMMITTEE MEETINGS

Board Chair Renner called the committee meetings to order at 9:10 a.m.

Representatives of the DLR Group presented design development concepts for the Wayne Memorial Stadium Entry Plaza and Track to the entire Board. Following the presentation, separate committee meetings were held to review agenda items. No action was taken.

EXECUTIVE SESSION

Board members convened in Executive Session at 11:30 a.m. to discuss the honorary doctoral degree and distinguished service award recommendations submitted by Chadron State College. No action was taken.

CALL TO ORDER—BUSINESS MEETING

Board Chair Renner called the business meeting to order at 1:00 p.m.

APPROVAL OF THE AGENDA

The meeting agenda for May 21 was approved as presented.

APPROVAL OF MINUTES FROM THE APRIL 23-24 MEETING

Minutes of the April 23-24 meeting were unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, and Renner. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

ITEMS FOR DISCUSSION AND ACTION

Academic and Personnel Committee

Personnel Recommendations

A motion to approve the personnel recommendations submitted by the colleges was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, and Renner. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Policy Revisions—Policy 3650: Student Records

A motion to approve the proposed changes reflecting recent modification in federal law was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, and Renner. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

New Program—Sports Medicine (BS) at Wayne State College

A motion to approve a proposed major in Sports Medicine for Wayne State College was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, and Renner. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Program Review

A motion to approve the program review recommendations relating to each degree program and forward the report to the Nebraska Coordinating Commission for Postsecondary Education as follows was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, and Renner. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Chadron State College:

- Elementary Education – continue the undergraduate program
- Education Administration – continue the graduate programs
- Educational Library Media – continue the undergraduate program
- Special Education – continue the undergraduate program
- Counseling – continue the graduate program
- Health and Physical Education – continue the undergraduate program
- Recreation – continue the undergraduate program
- Medicinal Pharmaceutical Chemistry (follow-up report) – continue the undergraduate program

Peru State College:

- Teacher Education – continue the undergraduate program
- Physical Education – continue the undergraduate program
- Curriculum & Instruction – continue the graduate program
- Industrial Technology – program is in the process of being phased out
- Graduate Center, Omaha (interim report) – continue the graduate program

Wayne State College:

- Elementary Education – continue the undergraduate program
- Special Education – continue the undergraduate and graduate programs
- Curriculum & Instruction – continue the graduate program
- School Administration – continue the graduate program
- Human Service Counseling – continue the undergraduate program
- Counselor Education – continue the graduate program
- Health & Physical Education – continue the undergraduate program

Exercise Science – continue the undergraduate program
Sport Management – continue the undergraduate program
Human Performance/Leisure Studies – continue the graduate program
Geography (follow-up report) – continue the undergraduate program
Interdisciplinary Studies (follow-up report) – continue the undergraduate program

Insurance Renewals

A motion authorizing the Executive Director to renew the current insurance coverages in the most cost-effective manner was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, and Renner. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Honorary Doctoral Degree

A motion to approve the Honorary Doctoral Degree recommendation submitted by Chadron State College was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, and Renner. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Distinguished Service Awards

A motion to approve two Distinguished Service Award recommendations submitted by Chadron State College was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, and Renner. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

2001-02 Salary Policy

A motion to approve the 2001-02 salary policy as follows was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, and Renner. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Unionized Faculty (SCEA): As per collective bargaining agreement (5.5% across the board for all bargaining unit members with satisfactory performance).

Unionized Professional Staff (NSCPA): As per collective bargaining agreement (5.5% across the board to all bargaining unit members with satisfactory or better performance).

Unionized Support Staff (NAPE): As per collective bargaining agreement (4.0% + \$300 across the board to all bargaining unit members with satisfactory or better performance).

Non-unionized Professional Staff: Each college and the System Office is authorized to provide a salary increase of 5.5% over the existing 2000-01 salary base to each non-union professional staff employee with satisfactory performance. A salary increase of more or less than 5.5% is also authorized based on performance.

Non-unionized Support Staff: Each college and the System Office is authorized to provide a salary increase of 5.5% over the existing 2000-01 salary base to each non-union support staff employee with satisfactory performance. A salary increase of more or less than 5.5% is also authorized based on performance.

Fiscal and Facilities Committee

Grant Applications and Awards

A motion to approve the following grant applications and awards as submitted by the colleges was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, and Renner. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Chadron Application

- Panhandle Unified Rural Education Project (Nebraska Department of Education, SCRIPT Grant) -- \$45,619

Chadron Award

- Ethnobotanical Arboretum, Mari Sandoz High Plains Heritage Center Project (Nebraska Environmental Trust Fund) -- \$300,000 over a 3-year period

Wayne Application

- College Assistance Migrant Program (U.S. Department of Education) -- \$1,280,660

Wayne Award

- Computer Initiative & Improvement of Technological Infrastructure (U.S. Department of Education) -- \$691,000

Contracts and Change Orders

A motion to approve the following contracts and change order submitted by the colleges was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, and Renner. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Chadron Contracts

- High Rise Dormitory sprinkler system (\$170,000 plus alternate #1-\$30,000)
- Maintenance Building construction contract to the apparent low bidder, Fuller Construction, contingent upon negotiations to get the project within the estimated total project cost of \$1,098,370, with final approval by the Executive Director.

Wayne Contract

- Terrace Hall architectural services for window replacement (\$11,250 plus reimbursables)

Chadron Change Order

- Andrews Hall Dormitory #2 additional bathroom renovation (\$85,000)

Bookstore Contract

A motion to approve the 2001-02 bookstore contract submitted by Chadron State College with Nebraska Book was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, and Renner. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Food Service Contract

A motion to approve the 2001-02 food service contract recommendation submitted by Chadron State Colleges with Chartwells (Compass) was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, and Renner. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Memorial Stadium Entry Plaza and Track Design Development Documents

A motion to accept the design development documents for the Memorial Stadium Entry Plaza, Restrooms and Track project at Wayne State College was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, and Renner. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Policy Revisions—Policy 6002: Basis for Accounting; Structure and Classification

Policy 7002: Capitalization; Definitions and Classifications

Policy 7014: Inventories and Disposal of Surplus Personal Property

A motion to approve the proposed revisions was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, and Renner. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Redistribution of LB1100 Funds and Capital Improvement Fee Funds

A motion to approve the redistribution of Wayne State College LB1100 funds and capital improvement fee funds as follows was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, and Renner. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

--	--

CURRENT DISTRIBUTION		PROPOSED REVISED DISTRIBUTION	
LB 1100 Funds		LB 1100 Funds	
Ramsey Theatre Renovation	\$1,527,196	Ramsey Theatre Renovation	
Relocate Broadcast Studio	195,000	Including asbestos abatement	\$1,827,196
Rice Auditorium Air Conditioning	180,000	Relocate Broadcast Studio	295,000
Hahn Admin Program Statement		Hahn Admin Asbestos Survey	
And Asbestos Survey	25,000	And Extraordinary Needs	40,000
Misc. Campus Fire & Life Safety	260,000	Memorial Stadium Design/Dev.	25,000
TOTAL	\$2,187,196	TOTAL	\$2,187,196
Capital Improvement Funding		Capital Improvement Funding	
		Library Basement-upgrade A/C	
Ramsey Theatre Addition,		Lighting, electrical	\$265,000
Lower level	\$300,000	Campus Master Plan Update	35,000
TOTAL	\$300,000	TOTAL	\$300,000

Use of Capital Improvement Fee Funds

A motion to approve a change in the funding sources for the Peru State College Campus Services Building as follows: eliminate \$79,902 in cash funds and replace it with additional capital improvement fund dollars was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, and Renner. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Distribution of Deficit Funds

A motion to approve the following distribution of fiscal year 2000-01 utility deficit funds appropriated by LB538, Section 30, per request was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, and Renner. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Chadron \$ 8,267

Peru 16,775

Wayne 191,492

Total \$216,534

ITEMS FOR INFORMATION AND DISCUSSION

Master Resolution for Revenue Bond Program

Representatives of Ameritas Investment Corporation and Cline Williams Wright Johnson & Oldfather presented a proposal to combine credit of the State College System revenue bond programs to enhance credit-worthiness of its revenue bonds and potentially reduce interest expenses associated with the issuance of revenue bonds. College staff and Board members were encouraged to submit additional questions to System Office staff.

Academic and Personnel Committee

Personnel Actions

Personnel actions not requiring Board approval were reported for information.

Proposed By-Laws Revisions

Proposed revisions to Board By-Laws include consolidation of the current fifteen By-Laws Articles into three Articles; namely, Board of Trustees, Authority of NSC Executive Officers, and Board Operations. The proposed revisions would also result in the elimination of Board Policies 2001-Board Committees, 2010-Executive Director/Secretary of the Board, and 2100-Presidents Duties. In addition, the revisions would clarify the interrelationships of the Board, the Executive Director and the College Presidents.

Board members requested Associate Executive Director Schultz to provide a legal memorandum regarding the proposed revisions, as well as copies of pertinent Statutes for their review. They also requested the Presidents draft a statement of leadership responsibilities for consideration by the Board.

Board members agreed that proposed revisions to Board by-laws should happen concurrently with the strategic planning process to be undertaken during the next year.

Fiscal and Facilities Committee

Grant Applications and Awards

The following grant applications were presented as information items.

Wayne Applications

- Embracing Our Past, Present, and Future by Connecting to Each Other (National Endowment for the Arts) -- \$10,000
- Pre-Calculus Topics (Corp. for National Service/NE Consortium for Service Learning in Higher Education) -- \$2,200

Contracts and Change Orders

The following contract and change order were provided as information items.

Wayne Contract

- Recreation Center (architectural services for floor replacement) -- \$9,900 plus reimbursables

Chadron Change Order

- Memorial Hall (electrical and fire alarm system) -- \$19,457

Physical Plant Status Reports

The colleges provided status reports on their physical plant projects.

MISCELLANEOUS INFORMATION ITEMS

Executive Director's Report

Executive Director Carpenter reviewed the general fund appropriations for FY2001-02 and FY2002-03 as follows:

FY2001-02 Appropriation \$35,935,636

% change over FY2000-01 9.2%

FY2002-03 Appropriation \$39,217,545

% change over FY2001-02 9.1%

% Biennial change 19.2%

Strategic Planning

In response to a request from Board members to undertake a formal strategic planning process, System Office staff

will collect and distribute to Board members copies of the colleges' strategic plans as part of the planning process. Discussion of the process will occur at the June Board meeting.

Trustee Halbert requested information on distance learning efforts, specifically on-line activities, be provided to Board members at a future meeting.

Presidents' Reports on Retention Efforts

At the last Board meeting questions were raised regarding retention at NSC institutions. The presidents discussed factors that influence retention statistics and success rates at their respective institutions.

Student Trustee Reports

Student Trustees Chleboun, Mundil and Watt reported on end-of-semester activities at each of their respective colleges.

Appointment of Board Nominating Committee

Board Chair Renner appointed Trustees Lindau, Kosman and Lewis to serve as the nominating committee for the 2001-2002 Board officers.

ADJOURNMENT

The meeting was adjourned at 3:30 p.m.

Next Meeting

The next regularly scheduled meeting of the Board of Trustees of the Nebraska State Colleges will be held at Western Community College in Scottsbluff on June 18-19, 2001.