

MINUTES OF JUNE 18-19, 2001 MEETING

A regular meeting of the Board of Trustees of the Nebraska State College System was held at Western Nebraska Community College in Scottsbluff on Monday and Tuesday, June 18-19, 2001.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees. In addition, copies of such notice were sent to the Presidents of the State Colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board Members attending:

Doug Christensen, Lincoln
Richard Halbert, Falls City
Willa Kosman, Scottsbluff
Steve Lewis, Lexington
Sheryl Lindau, Wayne
Jeff Renner, Bellevue
Larry Teahon, Chadron

Student Board Members present:

Katie Watt, Chadron State College
Tammie Mundil, Peru State College
Jennifer Chleboun, Wayne State College

NSC Office Staff participating:

Stan Carpenter, Executive Director
Larry Schultz, Associate Executive Director for Academic Affairs & Legal Services
Jean Dale, Associate Executive Director for Administration & Finance
Bruce Donelson, Facilities Management and Planning Director
Sheri Irwin, Public Relations Director
Kim Rauscher, Administrative Assistant

Others attending:

Thomas Krepel, President, Chadron State College
Ben Johnson, President, Peru State College
Sheila Stearns, President, Wayne State College
Joyce Hardy, Senior Vice President for Academic Affairs, Chadron State College
Ed Hoffman, Vice President for Administration, Chadron State College
William Roweton, Interim Director of Institutional Research, Chadron State College
Deb Keim, Office Assistant, Chadron State College
Kay Demaree, Office Assistant, Chadron State College
Jerome Martin, Vice President for Academic Affairs, Peru State College
Linda Jacobsen, Vice President for Administration and Finance, Peru State College
Ted Harshbarger, Vice President of Student Services and Enrollment Management, Peru State College
David Fuller, Vice President for Academic Affairs, Wayne State College
Carolyn Murphy, Vice President for Administration & Finance, Wayne State College
Diana Doyle, Vice President of Educational and Student Services, Western Community College
Karen Anderson, Executive Director, Scottsbluff/Gering United Chamber of Commerce
Kevin Mooney, KNEB, Scottsbluff
Lowell Berg, Clark Enersen Architects

JUNE 18

EXECUTIVE SESSION

Board members convened in Executive Session at 10:00 a.m. to discuss the CEO contract extensions and salaries. No action was taken.

COMMITTEE MEETINGS

Lowell Berg of Clark Enersen architects presented design development concepts for the Peru State College Library/Old Gym project to the entire Board. Following the presentation, separate committee meetings were held to review agenda items. No action was taken. The Committee meetings concluded at 2:30 p.m.

JUNE 19

CALL TO ORDER—BUSINESS MEETING

Board Chair Renner called the business meeting to order at 9:30 a.m.

APPROVAL OF THE AGENDA

The meeting agenda for June 19 was approved as presented.

APPROVAL OF MINUTES FROM THE MAY 21 MEETING

Minutes of the May 21 meeting were unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner and Teahon. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

PUBLIC COMMENT

Karen Anderson, Executive Director of the Scottsbluff/Gering United Chamber of Commerce, welcomed Board members to Scottsbluff.

ITEMS FOR DISCUSSION AND ACTION

Academic and Personnel Committee

Personnel Recommendations

A motion to approve the personnel recommendations submitted by the colleges was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner and Teahon. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

CEO Contract Extensions and Salaries

A motion to approve a 5.5% salary increase for 2001-02 and contract extension until June 30, 2003 for the following individuals was unanimously approved.

Stan Carpenter, NSC Executive Director \$147,700

Tom Krepel, President, Chadron State College \$129,939, plus housing allowance of \$14,000

Ben Johnson, President, Peru State College \$125,571, plus housing allowance of \$ 7,000

Sheila Stearns, President, Wayne State College \$131,031, plus housing allowance of \$14,000

Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner and Teahon. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Faculty and Staff Salary Recommendations

A motion to approve the 2001-02 salary recommendations as submitted by the Executive Director and the college presidents was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner and Teahon. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Fiscal and Facilities Committee

Contracts and Change Orders

A motion to approve the following contracts submitted by the colleges was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner and Teahon. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Peru Contract

- Health and Fitness Complex program statement (\$80,000 plus \$2,000 reimbursable expenses)

Wayne Contracts

- Memorial Stadium professional services (\$55,290 in addition to \$63,800 for track and ADA seating previously approved)
- Recreation Center floor replacement Phase II (\$153,288)

Distribution of Funds for FY02

A motion to approve the distribution of funds for fiscal year 2001-02 as shown was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner and Teahon. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt. The Committee requested a report on progress of participation in the Davis Minority Scholarship

Program be presented at the September Board meeting.

	CSC	PSC	WSC	SO	TOTAL
2000-01 General Funds	11,833,259	6,318,789	13,741,087	1,019,043	32,912,178
2000-01 Cash Funds	4,829,771	2,856,875	6,425,600		14,112,246
Total GF/CF Base 2000-01	16,663,030	9,175,664	20,166,687	1,019,043	47,024,424
<i>Less 1-time scholarship approp.</i>				-200,000	-200,000
Salary Increases	652,730	365,984	791,733	33,961	1,844,408
Additional Salary Increases (Bargaining Agreements)	40,810	22,942	63,253	0	127,005
Health Insurance Increases	85,154	55,828	105,171	3,830	249,983
Operating Expense/Instructional Equip. Increases	114,201	70,120	137,483	41,995	363,798
Instructional Equipment Increases	0	0	0	0	0
LB 1100 Depreciation	0	43,534	0	0	43,534
New Building Openings	0	78,000	116,501	0	194,501
TSB Rates	28,062	10,824	12,500	0	51,386
Tri-State Grad Center				1,351	1,351
WSC Additional Utilities/Deficit			347,492		347,492
Total General Fund Increase	964,490	603,697	1,574,133	-118,862	3,023,458
01-02 General Fund Base	12,754,215	6,966,020	15,315,220	900,181	35,935,636
% General Fund Increase	7.78%	10.24%	11.46%	-11.66%	9.19%
Cash Fund Increase					
Tuition Increase	276,765	154,349	331,912		763,026
01-02 Cash Fund Base	5,106,536	3,011,224	6,757,512		14,875,272
% Cash Fund Increase	5.73%	5.40%	5.17%		5.41%
Total General and Cash Fund Increase	1,197,721	801,580	1,906,045	-118,862	3,786,484
01-02 GF/CF Base	17,860,751	9,977,244	22,072,732	900,181	50,810,908
01-02 GF/CF % Increase	7.19%	8.74%	9.45%	-11.66%	8.05%
General Funds	12,754,215	6,966,020	15,315,220	900,181	35,935,636
Cash Funds	5,106,536	3,011,224	6,757,512	0	14,875,272
Subtotal	17,860,751	9,977,244	22,072,732	900,181	50,810,908
Federal Funds	7,548,000	4,866,090	3,188,000	0	15,602,090
Revolving Funds	2,357,110	884,936	2,829,900	0	6,071,946
All Funds Total	27,765,861	15,728,270	28,090,632	900,181	72,484,944

Tuition Rates

A motion to approve a 6% tuition increase resulting in the following tuition rates per credit hour for 2001-02 was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner and Teahon. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Undergraduate, resident \$ 69.75

Graduate, resident \$ 87.75

Undergraduate, non-resident \$139.50

Graduate, non-resident \$175.50

Fee Schedules

A motion to approve the proposed fee schedules for 2001-02 as submitted by the colleges was unanimously approved.

Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner and Teahon. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Room and Board Rates

A motion to approve the 2001-02 room and board rate proposals as submitted by the colleges was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner and Teahon. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

In summary:

Chadron 10-meal plan: \$859 15-meal plan: \$893 Double room: \$822

Peru 10-meal plan: \$891 15-meal plan: \$943 Double room: \$955

Wayne 10-meal plan: \$885 15-meal plan: \$920 Double room: \$840

Depositories and Signatories

A motion to approve the depositories and signatories submitted by the colleges was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Renner and Teahon. Voting nay: None. Abstaining: Lindau. Student Opinion aye: Chleboun, Mundil, and Watt.

Preliminary Operating Budgets

A motion to approve the preliminary 2001-02 operating budgets as submitted by the System Office and the colleges was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner and Teahon. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Preliminary Revenue Bond Operating Budgets

A motion to approve the preliminary 2001-02 revenue bond operating budgets as submitted by the colleges was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner and Teahon. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Final Approval of Wayne State Power Plant Build Option

A motion to request approval of the Governor to build a new power plant at Wayne State College and give notice of intent to Energy Systems Corporation was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner and Teahon. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Peru Library/Old Gym Design Development Documents

A motion to accept the design development documents for the Peru Library/Old Gym project was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner and Teahon. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Wayne Memorial Stadium Entry Plaza, Restrooms and Track Design Development Documents

A motion to approve the design development documents for the Wayne Memorial Stadium Entry Plaza, Restrooms and Track project was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner and Teahon. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Substantial Completion of Peru's Campus Services Building Addition and Hoyt Science Building Addition

A motion to ratify substantial completion of a portion of the Peru State College Campus Services Building Addition and give the Inspection Committee authority to determine substantial completion status of subsequent portions of the Campus Services Building project and the Hoyt Science Building Addition was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner and Teahon. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

Peru, Use of Capital Improvement Fee Funds

A motion to approve a change in the funding sources for the Hoyt Science Building as follows: Reduce the PSC Foundation fund commitment by \$100,449 and replace that amount with money from the capital improvement fee fund

was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner and Teahon. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt.

ITEMS FOR INFORMATION AND DISCUSSION

Academic and Personnel Committee

Personnel Actions

Personnel actions not requiring Board approval were reported for information.

Equal Opportunity Employer Report

A summary of full-time employed staff on each campus for fall 2000 was provided to Board members.

Enrollment Report

Enrollment for the spring 2001 semester was reported to the Board.

Graduation Report

Each college provided a summary of graduates per degree and discipline.

Instructional Load Report

A summary of student credit hour production and FTE faculty for the spring 2001 semester was provided to Board members.

Peru Benchmarks

Peru's annual report of progress toward benchmarks established to address the postsecondary education needs in southeast Nebraska was presented to the Board. The report will be forwarded to the Coordinating Commission.

Fiscal and Facilities Committee

Grant Applications and Awards

The following grant applications and award were presented as information items.

Chadron Application

- Native American Storytelling Festival (Kinder Morgan Foundation) -- \$5,000

Wayne Application

- Northeast Nebraska SCRIPT Grant/Early Childhood Care & Education (Nebr. Dept. of Education) -- \$20,000

Wayne Award

- Pre-Calculus Topics (Corp. for National Service) -- \$2,200

Contracts

The following contracts were provided as information items.

Peru Contracts

- Physical Plant (steam line replacement) -- \$5,250
- Campus (copy machine lease) -- \$3,643.88 per month for 126,086 copies
- A.D. Majors Hall (lease) -- \$29,960.82 and not to exceed \$7,423.92 for utilities
- Complex Rock Parking Lot (lease parking) -- \$600

Wayne Contract

- Memorial Stadium (presentation/fundraising 3D images) -- \$3,500

LB 309 Funding

The following Task Force for Building Renewal (LB 309) allocations and retrievals were reported to the Board.

Chadron Allocation:

- Burkhiser design of roof replacement -- \$12,750

Peru Allocations:

- A.V. Larsen design for roof replacement -- \$12,750
- Wheeler Activitiy Center swimming pool filter replacement -- \$38,250
- T.J. Majors Hall design of HVAC system -- \$12,750

Peru Retrievals:

- Wheeler Center/Natatorium HVACC repair -- \$1,007.25 – project completed
- T.J. Majors plaster ceiling replacement -- \$24,080.61 – project completed
- Campus emergency electrical repair -- \$36,177.87 – project completed

Wayne Retrievals:

- Benthack Hall design of lighting system -- \$77.75 – project completed
- Campus sewage pump lift station -- \$902.20 – project completed

Physical Plant Status Report

The colleges provided status reports on their physical plant projects.

Occupancy and Income Report

The colleges provided information on occupancy and the income earned on the revenue bond facilities during the spring 2001 semester.

Revised Operating Budgets FY01

Revised 2000-01 operating budgets were provided by the colleges for information.

Revised Revenue Bond Operating Budgets FY01

The colleges provided revised revenue bond operating budgets for the 2000-01 fiscal year.

Peru, Majors Hall Lease Renewal

Peru's request to renew the A.D. Majors Hall lease agreement for July 1, 2001 through June 30, 2002 at a rate of \$1.13 per square foot for 26,514 square feet (for a total of \$29,960.82) has been approved by the Executive Director. The college is also authorized to use general funds to pay annual utility costs, with the cost not to exceed \$7,423.92.

MISCELLANEOUS INFORMATION ITEMS

Executive Director's Report

Executive Director Carpenter stated that he has attended several meetings of the Coordinating Commission to discuss implementation of the revised statewide comprehensive plan. An additional meeting is contemplated for the late summer or early fall to obtain input on implementation from a wide range of individuals connected to higher education, business and state government.

Presidents' Reports on Campus Activities

President Krepel reported over 1,000 area students are visiting the Chadron campus this summer for athletic camps and other activities. He also informed the Board that the maintenance building contract has been finalized and work is scheduled to begin soon.

President Johnson stated that Peru administration and staff members have been preparing for the North Central regional accreditation visit scheduled for July. He also referenced the "Benchmarks" report provided in Board materials, stating that Peru is ahead of expectations established by the Coordinating Commission and the Board.

President Stearns announced that the Lied Foundation has recently provided \$547,000 to Wayne to enhance the Ramsey Theatre improvement project. She also noted that Doris Buffet Bryant, Wayne's Commencement Speaker and recipient of the Distinguished Service Award, has provided a \$30,000 grant to six Wayne students recognized for their community service.

Trustee Lindau reported on her participation in the Wayne AQIP accreditation meeting in Chicago. After explaining the process, she encouraged Chadron and Peru to consider pursuing AQIP accreditation.

Student Trustees' Reports

Student reports were brief, as most students are not on campus this summer.

Nominating Committee Report and Election of Officers

The Nominating Committee, consisting of Trustees Lindau, Kosman and Lewis, presented the following slate of officers to the Board:

Trustee Renner, Chair

Trustee Lindau, Vice Chair

A motion to elect the slate was unanimously approved. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner and Teahon. Voting nay: None. Student Opinion aye: Chleboun, Mundil, and Watt. The Nominating Committee also recommended that Chair Renner retain Trustee Kosman as Chair of the Academic and Personnel Committee, and Trustee Lewis as Chair of the Fiscal and Facilities Committee

Strategic Planning

Chair Renner appointed Trustees Lindau and Kosman to serve with Executive Director Carpenter to define the strategic planning process and report to the Board at the July or September meeting.

ADJOURNMENT

The meeting was adjourned at 10:20 a.m.