

**NEBRASKA STATE COLLEGE SYSTEM  
BOARD OF TRUSTEES**

**MINUTES OF NOVEMBER 14-15, 2002 MEETING**

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A meeting of the Board of Trustees of the Nebraska State College System was held at Peru State College, Peru, Nebraska on Thursday and Friday, November 14 and 15, 2002.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees. In addition, copies of such notice were sent to the Presidents of the State Colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board members present:

Doug Christensen, Lincoln  
Richard Halbert, Falls City  
Willa Kosman, Scottsbluff  
Steve Lewis, Lexington  
Sheryl Lindau, Wayne  
Jeff Renner, Bellevue  
Larry Teahon, Chadron

Student Board Members present:

Kelly Bitner, Chadron State College  
Clayton Seeba, Peru State College  
Traci Coover, Wayne State College

NSC Staff, present:

Stan Carpenter, Executive Director  
Jean Dale, Associate Executive Director for Administration & Finance  
Bruce, Donelson, Facilities Management & Planning Director  
Curt Frye, Vice President and Dean for Student Life, Wayne State College  
David Fuller, Vice President for Academic Affairs, Wayne State College  
Dale Grant, Director, Business Services and Comptroller, Chadron State College  
Joyce Hardy, Senior Vice President for Academic Affairs, Chadron State College  
Ted Harshberger, Vice President for Student Services and Enrollment Management, Peru State College  
Ed Hoffman, Vice President for Administration, Chadron State College  
Sheri Irwin, Public Relations Director  
Linda Jacobsen, Vice President for Administration and Finance, Peru State College  
Ben Johnson, President, Peru State College  
Thomas Krepel, President, Chadron State College  
Jerome Martin, Vice President for Academic Affairs, Peru State College  
Doug McCartney, Vice President for Development, Exec Dir/Wayne State Foundation, Wayne State College  
Carolyn Murphy, Vice President for Administration and Finance, Wayne State College  
Lynne Olson, Administrative Assistant  
Paul Pate, Director of Campus Services, Peru State College  
Kent Propst, Vice President for College Advancement and Institutional Relations, Peru State College  
Larry Schultz, Associate Executive Director for Academic Affairs & Legal Services

Others present

Daniel Acklund, Student, Peru State College  
Ken Ballard, Student, Peru State College  
Grace Johnson, Student, Peru State College  
Amber Kushner, Student, Peru State College

Natalie Leseberg, Student, Peru State College  
Jeremy Muckey, Student, Peru State College  
Keri White, Student, Peru State College

**Thursday, November 14, 2002**

The Academic and Personnel Committee and the Fiscal and Facilities Committee met separately starting at 10:00 a.m. to discuss agenda items. No action was taken. The committee meetings adjourned at 12:00 p.m.

The Board of Trustees met to discuss development of Board goals that coincide with the newly adopted Strategic Plan.

The Board of Trustees and the Executive Director met with members of the Faculty Senate, Student Senate, support and professional staff employees and Peru State College Foundation representatives throughout the remainder of the afternoon.

**Friday, November 15, 2002**

**CALL TO ORDER—BUSINESS MEETING**

Board Chair Lindau called the business meeting to order at 8:00 a.m.

**APPROVAL OF MEETING AGENDA**

The meeting agenda for November 15, 2002 was approved as amended.

**APPROVAL OF MINUTES**

Minutes of the September 9-10 meeting were unanimously approved.

**ITEMS FOR DISCUSSION AND ACTION**

**Academic and Personnel Committee**

Personnel Recommendations

A motion to approve the personnel recommendations submitted by the colleges was recommended by the committee to the full Board, which unanimously approved the motion. (Copies are attached to the official minutes.)

Change in Degree of Business Administration Technology Program at Peru State College

A motion to approve the change in degree of the Business Administration Technology program from Bachelor of Technology (BT) to Bachelor of Applied Science (BAS) at Peru State College was recommended by the committee to the full Board, which unanimously approved the motion.

Elimination of Computer Science Degree at Peru State College

A motion to approve the elimination of the Computer Science degree at Peru State College as well as a name change in the existing Management Information Systems Option within the Business program to Computer and Management Information Systems was recommended by the committee to the full Board, which unanimously approved the motion.

**Fiscal and Facilities Committee**

Operations Audit Reports

A motion to accept the operations audit reports for the colleges for the year ended June 30, 2002 was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner, and Teahon. Voting nay: None. Student Opinion aye: Bitner and Seeba.

Revenue Bond Audit Reports

A motion to accept the 2001-2002 Revenue Bond Audit reports as submitted for each of the State Colleges by KPMG, LLP was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner, and Teahon. Voting nay: None. Student Opinion aye: Bitner and Seeba.

Revised Preliminary 2002-03 Operating Budgets

A motion to approve the revised preliminary 2002-03 operating budgets as submitted by the System Office and the colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner, and Teahon. Voting nay: None. Student Opinion aye: Bitner and Seeba. (Copies are attached to the official minutes.)

Authorize Executive Director to Sign Rice HVAC Project Contract at Wayne State College

A motion to authorize the Executive Director to sign a contract for the Rice HVAC project at Wayne State College was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner, and Teahon. Voting nay: None. Student Opinion aye: Bitner and Seeba.

Authorize Executive Director to Sign the Water Filtration Project Contract at Peru State College

A motion to authorize the Executive Director to sign a contract for the Water Filtration project at Peru State College was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner, and Teahon. Voting nay: None. Student Opinion aye: Bitner and Seeba.

Authorize Executive Director to Sign the Water Filtration Project Contract at Peru State College

A motion to authorize the Executive Director to sign a contract for the Heritage Trail project at Chadron State College was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner, and Teahon. Voting nay: None. Student Opinion aye: Bitner and Seeba.

Authorize Reallocation of Contingency Maintenance Funds

A motion to authorize the following reallocation of contingency maintenance funds for Wayne State College was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner, and Teahon. Voting nay: None. Student Opinion aye: Bitner and Seeba.

WAYNE STATE COLLEGE

From Resolution 2002	\$90,000.00	Terrace Hall-roof replace/downspouts
to be used for Resolution 2002	\$90,000.00	Neihardt Hall-roof replace/downspouts

Approve Spending Revenue Bond Surplus Funds for Neal Hall Repairs at Peru State College

A motion to approve a request to spend \$6,000 of revenue bond surplus funds for repairs on Neal Hall at Peru State College due to water main break was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner, and Teahon. Voting nay: None. Student Opinion aye: Bitner and Seeba.

Ratify Final Completion of Hoyt Science Addition and Renovation at Peru State College

A motion to ratify the final completion of Hoyt Science addition and renovation at Peru State College was recommended by the committee to the full Board, which unanimously approved the motion.

Ratify Final Completion of Campus Services Building Addition and Renovation at Peru State College

A motion to ratify the final completion of Campus Services Building addition and renovation at Peru State College was recommended by the committee to the full Board, which unanimously approved the motion.

Ratify Substantial Completion of Lied Performing Arts Center at Wayne State College

A motion to ratify the substantial completion of Lied Performing Arts Center at Wayne State College was recommended by the committee to the full Board, which unanimously approved the motion.

Accept Program Statements for Edna Work Hall, Sparks Hall, Agriculture Classroom/Laboratory/Arena and Optional Proposal to Administration Building at Chadron State College

A motion to accept the program statements for Edna Work Hall, Sparks Hall, Agriculture Classroom/Laboratory/Arena and to accept the optional proposal to the program statement for the Administration Building all at Chadron State College was recommended by the committee to the full Board, which unanimously approved the motion.

LB 309 Allocations and Retrievals

A motion to approve the allocations and retrievals of LB 309 funding was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner, and Teahon. Voting nay: None. Student Opinion aye: Bitner and Seeba.

## Chadron State College:

Acceptance of \$29,750.00 to replace refractory on Hurst boiler in the heat plant

Acceptance of \$5,525.00 for structural repair to stairs in Armstrong Gymnasium

Retrieval of \$544.00 for condensate line repair between the Library and Armstrong Gym

## Peru State College:

Acceptance of \$15,000.00 to replace automatic compressor drain valves across campus

Acceptance of \$5,100.00 and \$1,300.00 to replace the water softener in the heating plant

Acceptance of \$4,000.00 to replace the chiller compressor in the theater

Acceptance of \$1,734.00 to repair crack in east wall of heat plant

Retrieval of \$9,627.95 for mechanical room renovation in the Al Wheeler Activity Center

Retrieval of \$18,502.15 for HVAC system upgrade in T.J. Majors

## Wayne State College:

Acceptance of \$12,750.00 for the design of an ADA accessible restroom in Conn Library

Contracts and Change Orders

A motion to approve the following contracts and change order submitted by Wayne and Peru State Colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner, and Teahon. Voting nay: None. Student Opinion aye: Bitner and Seeba.

## Wayne State College Contract

- Neihardt Hall – (Renovation) - \$2,703,049
- Neihardt Hall – (Roof replacement, gutters, downspouts) - \$99,850

## Peru State College Change Order

- Library/Old Gym (replacement of metal siding on south side of Library penthouse) - \$33,021

Grant Applications and Awards

A motion to approve the following grant applications and awards as submitted by the colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Renner, and Teahon. Voting nay: None. Student Opinion aye: Bitner and Seeba.

## Chadron Application

- Nebraska Partnership for Quality Teacher Education (Nebraska Department of Education) -- \$25,251

## Chadron Awards

- Wetland Education: The Development of a Study Site and Preparation of Supplies for a Site near Fort Clatsop, Oregon (USGS National Wetlands Research Center) -- \$19,296
- Student Support Services Program (U.S. Department of Education, Federal TRIO Programs) -- \$229,338

## Peru Award

- Student Support Services-TRIO-84.042A (U.S. Department of Education) -- \$263,019

Wayne Awards

- Biological Diversity of Mongolia Aquatic Insects (National Science Foundation through the Academy of Natural Sciences of Philadelphia) -- \$26,527 (over three year period)
- Wayne State Quality Teacher Education Project (Nebraska Department of Education) -- \$35,880

## **ITEMS FOR INFORMATION AND DISCUSSION**

### **Academic and Personnel**

#### Personnel Actions

Personnel actions not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

#### Collective Bargaining Update

Executive Director Carpenter asked that the Board meet in Executive Session at the end of the public meeting to discuss labor negotiations.

#### Summer Enrollment Reports

Summer 2002 enrollment reports from each state college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

#### Summer Instructional Load Reports

Summer 2002 instructional load reports from each state college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

#### Athletic Gender Equity Reports

Each of the colleges reported on their plans to reach compliance with Title IX requirements. (Copies are attached to the official minutes.)

#### Quantitative Academic Reports

The annual Quantitative Academic Report provided Board members with a status of all undergraduate and graduate programs. The report identified the number of graduates on average for the past five years by major, and the average number of student credit hours provided by full-time equivalent faculty assigned by department. (Copies are attached to the official minutes.)

#### Board of Trustees Scholarship Acceptance Report

Each of the colleges reported the number of Board of Trustees Scholarships offered to entering freshmen, and the actual number in effect for each academic class (freshmen, sophomore, junior and senior). (Copies are attached to the official minutes.)

### Off-Campus and Early Entry Course Offerings Report

Board members were provided a summary of off-campus and early-entry courses offered during 2001-02. Over 975 courses were offered at 82 locations throughout the state to over 11,750 students. (Copies are attached to the official minutes.)

### **Fiscal and Facilities**

#### Grant Applications and Award

The following grant application and awards were presented to the Board for information.

##### Chadron State College Award

- Applied Methods for Interpretation of Wetland and Seagrass Habitats: Wetland Education Workshops for Tampa Bay, Florida (Southwest Florida Management District; Tampa Bay National Estuary Program; Florida Research Institute; USGS Tampa Bay Project; US Geological Survey's National Wetlands Research Center, Lafayette, Louisiana) -- \$24,926

##### Wayne State College Application

- Plains Poetry Festival (Nebraska Arts Council) -- \$1,000

##### Wayne State College Awards

- Nebraska Early Language Literacy Learning Connection Grant (NELLLC) (U.S. Department of Education through the Early Childhood Training Center at ESU #3) -- \$5,000
- EPSCoR Grant (National Science Foundation through University of Nebraska-Lincoln) -- \$6,000

#### Contracts and Change Orders

The following contracts and change orders were presented to the Board for information.

##### Chadron State College Contracts

- Heat Plant – (refractory replacement) -- \$28,675
- Heat Plant – (grates replacement) -- \$4,651.19
- Campus – (professional engineering services) -- \$32,466

##### Peru State College Contracts

- Eliza Morgan Hall – (renovation phase I) -- \$1,197,900
- Library/ARC – (relocation of condenser) -- \$15,650
- Eliza Morgan Hall – (asbestos removal and disposal) -- \$27,165

##### Peru State College Change Orders

- Library/Old Gym – (correction--#4 construct retaining walls, underpin foundation for elevator, install ejector) -- \$19,989 (reported as \$19,502 in September)
- Library/Old Gym – (#6 additional floor box, cover exposed columns and beams, furr out wall) -- \$14,142
- Library/Old Gym – (#8 revised framing over gym floor to accommodate existing floor structure) -- \$16,829
- Library/Old Gym – (#9 replaced underlayment, floor drain, conduit, fuel storage pit) -- \$16,573

Wayne State College Change Orders

- Energy Plant – (#4 remove/replace contaminated soil; less deduct fuel oil piping) -- \$2,428
- Terrace Hall – (#1 add simulated divided lights in some rooms; deduct for unused contingency) – (\$1,549)
- Humanities – Broadcast Studios – (#2 additional ceiling panels and painting; less early order discount/lighting) -- \$1,134

Physical Plant Status Reports

Physical plant status reports from each state college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Capital Construction Progress Reports

The following capital construction progress reports not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Chadron State College

- Burkhiser Technology Complex Renovation – Interim report
- Maintenance Services Building Construction – Interim report
- Memorial Hall Renovation – Interim report
- Miller Hall Renovation – Interim report
- Sandoz High Plains Heritage Center Renovation/Construction – Interim report

Peru State College

- Campus Services Building Renovation – Final report
- Eliza Morgan Hall Renovation Phase I – Interim report
- Hoyt Science Building Renovation – Interim report
- Library/Old Gym Renovation – Interim report

Wayne State College

- Connell Hall Renovation – Final report
- Energy Plant Purchase/Renovation – Interim report
- Ramsey Theatre Renovation/Addition – Interim report
- Terrace Hall Renovation – Final report

Update on Capital Construction Requests

Changes to the capital construction requests that had been approved by the Board were made at the request of the Coordinating Commission. The Al Wheeler Activity Center project at Peru State College was withdrawn and the Wayne State Maintenance Services Building project building size had been adjusted.

**MISCELLANEOUS INFORMATION ITEMS**

Board Chair Sheryl Lindau presented past Board Chair Jeff Renner with a gavel in appreciation of his service as Board Chair.



### Executive Director's Report

Executive Director Carpenter reported that the Board of Trustees had met to develop goals based on the new strategic planning document. From that meeting, the system office staff is to develop a plan to assure that the NSC is accomplishing its mission statement. The plan will then serve as an internal assessment tool to assure the NSC is reaching its goals.

Executive Director Carpenter distributed information outlining cuts already made to the NSC budget, the impact that level funding would have on the NSC '03-'05 biennium budget, and outlining Nebraska's fiscal problems for the 2001-2003 biennium. He also distributed information regarding the unofficial results of the November 2002 general election.

### Presidents' Reports

President Johnson reported that Peru State had recently had an "artist in residence" showcasing the Raku method of making pottery and that honors chair, Dr. Sara Crook, had made the first Town-Gown presentation.

President Krepel reported that Chadron State had been recognized in *Newsweek* and *Kaplan* for providing individual attention to their students, and CSC alum, Jim Jacobs was on campus this semester serving as an "executive in residence". He further noted he had recently released his statement on budget cuts that looked more at what needs to be done instead of what Chadron State is currently doing. He also reported he had met with law school deans to discuss collaborative efforts in recruiting minority individuals to law programs.

Vice President Fuller reported on behalf of President Stearns that Wayne State had been hosting several activities, i.e. visiting scholars, a Black & Gold performance, and the Neihardt Laureate Feast. He further noted the Budget Advisory Committee would be forwarding its recommendations for dealing with the budget cuts to President Stearns in the near future. Fuller also distributed the new WSC Viewbook to the Board of Trustees.

### Student Trustees' Reports

Student Trustee Seeba reported many athletic activities were being held with Peru State being represented in the regional volleyball tournament.

Student Trustee Bitner reported that Chadron State had been hosting many drama and musical performances.

Student Trustee Coover's written report was distributed to Board members because she was attending a seminary conference in Chicago.

Trustee Teahon distributed information regarding the announcement of a Chadron State graduate joining a prominent law firm in Lincoln, Nebraska.

Chair Lindau will represent the Board of Trustees at the Wayne State commencement and Trustee Kosman and/or Trustee Teahon will represent the Board of Trustees at the Chadron State commencement.

### **EXECUTIVE SESSION**

Board members convened in Executive Session at 9:10 a.m. to discuss collective bargaining. No action was taken.

Next Meeting

The next regularly scheduled meeting of the NSC Board of Trustees will be held at Lincoln, Nebraska on February 13-14, 2003. This meeting will be in partial conjunction with the Coordinating Commission for Postsecondary Education.

**ADJOURNMENT** -- The meeting was adjourned at 9:55 a.m.

Respectfully submitted,

Stan Carpenter  
Executive Director

Persons interested in source documents relating to the above agenda items may consult the Board Book for this meeting kept on file in the Nebraska State Colleges System Office in Lincoln.