



Chadron State College · Peru State College · Wayne State College

BOARD OF TRUSTEES

Meeting Notice

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice is hereby given that a regular meeting of the Board of Trustees of the Nebraska State Colleges will convene at Wayne State College, Wayne Nebraska, on October 30-31, 2003.

Informal Discussion Session
Committee Meetings
Business Meeting

October 30 – 10:00 a.m.
October 30 – 2:30 p.m.
October 31 – 9:00 a.m.

An Executive Session may or may not be held in conjunction with this Board of Trustees meeting.

This notice and accompanying agenda are being distributed to members of the Board of Trustees, the presidents of the state colleges, the Associated Press and selected Nebraska newspapers.

BOARD OF TRUSTEES MEETING

**OCTOBER 30-31, 2003
WAYNE STATE COLLEGE
WAYNE, NEBRASKA**

THURSDAY, OCTOBER 30 – Meetings will be held in the Student Center

8:00 – 10:00	Collaboration/Connections/Consolidation Committee Meeting	Bluestem Room
10:00 – 1:00	Board of Trustees Informal Discussion Session & Lunch (First 30 min. Admissions process presentation)	Meadowlark Room
10:00 - 12:00	Council of Academic Officers	Cottonwood Room
10:00 - 12:00	Council of Business Officers	Goldenrod Room
12:00 – 1:00	Lunch	Meadowlark Room/Cafeteria (staff)
1:15 – 2:15	Board of Trustees Open Forum	Niobrara Room
2:30 – 4:30	BOARD COMMITTEE MEETINGS Fiscal & Facilities Committee	Goldenrod Room
	Academic & Personnel Committee	Cottonwood Room
4:30	Check-in Super 8 Motel	
5:30	Reception	Sheryl Lindau's Home, 1600 Claycomb Road
7:00	Dinner George Rebensdorf Teaching Excellence Award Recognition	Frey Conf. Suite, Student Ctr.

FRIDAY, OCTOBER 31, 2003 — Meetings will be held in the Student Center

8:00	Breakfast Overview of WSC Strategic Plan	Elkhorn Room/Birch Room (staff)
9:00 – 10:30	BOARD OF TRUSTEES BUSINESS MEETING	Niobrara Room
	BOARD EXECUTIVE SESSION (If necessary, an executive session may be held prior to adjournment of the Business Meeting.)	Niobrara Room
	FACILITIES CORPORATION ANNUAL MEETING (will follow immediately after Business Meeting)	Niobrara Room

**OCTOBER 30, 2003
2:30 – 4:30 P.M.**

ACADEMIC & PERSONNEL COMMITTEE MEETING

Items for discussion and action:

- 4.1 Accept Report on Personnel Actions
- 4.2 Approve Distinguished Service Awards - CSC

Items for information and discussion:

- 6.1 Summer Enrollment Reports
- 6.2 Summer Instructional Load Reports
- 6.3 Board of Trustees Scholarship Acceptance Report
- 6.4 Off-Campus Course Offerings Summary
- 6.5 Quantitative Academic Reports

**OCTOBER 30, 2003
2:30 – 4:30 P.M.**

FISCAL & FACILITIES COMMITTEE MEETING

Items for discussion and action:

- 5.1 Approve Design/Development Document for Edna Work/Wing Renovation – CSC
- 5.2 Authorize Executive Director to Sign the Edna Work/Wing Renovation Contract – CSC
- 5.3 Approve Use of Capital Improvement Fee Funds for LB 309 Match – CSC & PSC
- 5.4 Ratify Substantial Completion of Track/Entry Plaza – WSC
- 5.5 Approve Lease of Alumni House – WSC
- 5.6 Grant Applications and Awards (requiring approval)
- 5.7 LB 309 Allocations and Retrievals
- 5.8 Contracts and Change Orders

Items for information and discussion:

- 7.1 Grant Applications and Awards
- 7.2 Contracts and Change Orders

BOARD OF TRUSTEES MEETING

CALL TO ORDER

- 1. APPROVAL OF MEETING AGENDA**
- 2. APPROVAL OF MINUTES** from the September 11-12 meeting
- 3. PUBLIC COMMENT**

ITEMS FOR DISCUSSION AND ACTION

4. ACADEMIC AND PERSONNEL

- 4.1 Accept Report on Personnel Actions
- 4.2 Approve Distinguished Service Awards – CSC

5. FISCAL AND FACILITIES

- 5.1 Approve Design/Development Document for Edna Work/Wing Renovation – CSC
- 5.2 Authorize Executive Director to Sign the Edna Work/Wing Renovation Contract – CSC
- 5.3 Approve Use of Capital Improvement Fee Funds for LB 309 Match – CSC & PSC
- 5.4 Ratify Substantial Completion of Track/Entry Plaza – WSC
- 5.5 Approve Lease of Alumni House – WSC
- 5.6 Grant Applications and Awards (requiring approval)
- 5.7 LB 309 Allocations and Retrievals
- 5.8 Contracts and Change Orders

ITEMS FOR INFORMATION AND DISCUSSION

6. ACADEMIC AND PERSONNEL

- 6.1 Summer Enrollment Reports
- 6.2 Summer Instructional Load Reports
- 6.3 Board of Trustees Scholarship Acceptance Report
- 6.4 Off-Campus Course Offerings Summary
- 6.5 Quantitative Academic Reports

7. FISCAL AND FACILITIES

7.1 Grant Applications and Awards

7.2 Contracts and Change Orders

8. MISCELLANEOUS ACTION AND INFORMATION ITEMS

8.1 Executive Director's Report

8.2 Presidents' Reports

8.3 Student Trustees' Reports

8.4 Strategic Planning Follow-up

ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees of the Nebraska State Colleges will be held December 4, 2003, at Lincoln.

**NEBRASKA STATE COLLEGE SYSTEM
BOARD OF TRUSTEES**

MINUTES OF SEPTEMBER 11-12, 2003 MEETING

A meeting of the Board of Trustees of the Nebraska State College System was held at Chadron State College, Chadron, Nebraska on Thursday and Friday, September 11 and 12, 2003.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees. In addition, copies of such notice were sent to the Presidents of the State Colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board members present:

Doug Christensen, Lincoln
Richard Halbert, Falls City
Willa Kosman, Scottsbluff
Steve Lewis, Lexington
Sheryl Lindau, Wayne
Bill Roskens, Omaha
Larry Teahon, Chadron

Student Board Members present:

Sara Beth Ramsey, Chadron State College
Hilary Koso, Peru State College
Rachel Arterburn, Wayne State College

NSC Staff, present:

Stan Carpenter, Executive Director
Jean Dale, Associate Executive Director for Administration & Finance
Bruce, Donelson, Facilities Management & Planning Director
Curt Frye, Interim President, Wayne State College
David Fuller, Vice President for Academic Affairs, Wayne State College
Justin Haag, Communications Coordinator, Chadron State College
Joyce Hardy, Senior Vice President for Academic Affairs, Chadron State College
Ed Hoffman, Vice President for Administration, Chadron State College
Sheri Irwin, Public Relations Director
Linda Jacobsen, Vice President for Administration and Finance, Peru State College
Ben Johnson, President, Peru State College
Thomas Krepel, President, Chadron State College
Jerome Martin, Vice President for Academic Affairs, Peru State College
Carolyn Murphy, Vice President for Administration and Finance, Wayne State College
Lynne Olson, Administrative Assistant
Larry Schultz, Associate Executive Director for Academic Affairs & Legal Services
Gayle Stetson, Business Office Manager, Chadron State College

Others present

Dennis Coudriet, Bahr Vermeer Haecker Architects
Laura Phagar, The Eagle
Melissa Smith, Star Herald
Dan Worth, Bahr Vermeer Haecker Architects

Thursday, September 11, 2003

The CSC Financial Aid Office presented information on the financial aid process to the Board of Trustees at 10:00 a.m. The Board of Trustees met for an informal discussion session after the financial aid presentation from 10:30 a.m. to 1:00 p.m.

The Academic and Personnel Committee and the Fiscal and Facilities Committee met separately to discuss agenda items. No action was taken. The committee meetings adjourned at 3:30 p.m.

The Board of Trustees and the Executive Director held an open forum beginning at 3:30 p.m. for campus and community members to share thoughts, concerns and ideas.

Friday, September 12, 2003

The Board of Trustees met with members of the Chadron State College Strategic Planning Committee to discuss the new CSC Strategic Plan.

CALL TO ORDER—BUSINESS MEETING

Board Chair Lindau called the business meeting to order at 9:03 a.m.

APPROVAL OF MEETING AGENDA

The meeting agenda for September 12, 2003 was approved as amended.

APPROVAL OF MINUTES

Minutes of the June 13 and August 5 meetings were unanimously approved.

ITEMS FOR DISCUSSION AND ACTION

Academic and Personnel Committee

Personnel Actions

A motion to accept the personnel actions submitted by the colleges with the formatting changes from Peru State College was recommended by the committee to the full Board, which unanimously approved the motion. (Copies are attached to the official minutes.)

Preliminary Notification of New Academic Programs

A motion to approve the following preliminary notification of new programs list to be submitted to the Coordinating Commission for Postsecondary Education was recommended by the committee to the full Board, which unanimously approved the motion.

Chadron State College	Professional Studies (MA degree) Comprehensive Major in Communication Arts with Options in Journalism, Public Relations and Speech Communication (BA degree) Studio Art option (BS degree) Watershed Management minor Wildlife Management minor
System-wide	Advanced Studies (MS degree)

Organizational Charts

A motion to approve the organizational charts submitted by the colleges was recommended by the committee to the full Board, which unanimously approved the motion. It was requested that all organizational charts use the same format and level of information when reported next year. (Copies are attached to the official minutes.)

Fiscal and Facilities Committee

Design/Development Documents for Edna Work Hall/Wing

A motion to accept the design/development documents for Edna Work Hall/Wing renovation at Chadron State College was recommended by the committee to the full Board, which unanimously approved the motion.

Substantial Completion of Eliza Morgan Phase I at Peru State

A motion to accept substantial completion of the Peru State College Eliza Morgan Phase I Renovation Project was recommended by the committee to the full Board, which unanimously approved the motion.

Extension of Neal Hall Lease Agreement

A motion to approve the extension of the lease agreement between Nebraska Public Power District—Cooper Nuclear Station and Peru State College for use of Neal Hall was recommended by the committee to the full Board, which unanimously approved the motion.

Authorize Reallocation of Contingency Maintenance Funds

A motion to authorize the following reallocation of contingency maintenance funds for Chadron and Peru State Colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens and Teahon. Voting nay: None. Student Opinion aye: Arterburn, Koso and Ramsey.

CHADRON STATE COLLEGE

From Resolution 2002	\$1,112.00	High Rise Cooling Tower
to be used for		
Resolution 2003	\$1,112.00	Andrews Hall Bathrooms

From Resolution 2001 to be used for Resolution 2003	\$3,328.28 \$3,328.28	Crites Hall Restroom Renovation Andrews Hall Bathrooms
From Resolution 2002 to be used for Resolution 2003	\$ 119.43 \$ 119.43	Student Center Electronics Andrews Hall Bathrooms
 PERU STATE COLLEGE		
From Resolution 2003 to be used for Resolution 2003	\$3,000.00 \$3,000.00	Student Center Replace Steam Traps & Controls Student Center Hot Water Heater & Asbestos Abatement
From Resolution 2003 to be used for Resolution 2003	\$5,000.00 \$5,000.00	Student Center Replace Cafeteria Tables Student Center Hot Water Heater & Asbestos Abatement
From Resolution 2003 to be used for Resolution 2003	\$5,000.00 \$5,000.00	Complex Replace HVAC Filters Student Center Hot Water Heater & Asbestos Abatement
From Resolution 2002 to be used for Resolution 2003	\$ 341.34 \$ 341.34	Campus Replace HVAC Filters Student Center Hot Water Heater & Asbestos Abatement
From Resolution 2002 to be used for Resolution 2003	\$2,584.25 \$2,584.25	Campus HVAC Repairs Student Center Hot Water Heater & Asbestos Abatement

Write-Off of Uncollectible Accounts

A motion to approve the following requests to write-off specific uncollectible student accounts as submitted by the State Colleges was recommended by the committee to the full Board, which unanimously approved the motion. Trustee Halbert asked if all avenues of collection had been exhausted. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens and Teahon. Voting nay: None. Student Opinion aye: Arterburn, Koso and Ramsey.

Chadron State College

Cash Fund Accounts (Tuition and Fees)	\$ 4,661.45
Revenue Bond Accounts	<u>7012.37</u>
	\$11,673.82

Peru State College

Cash Fund Accounts (Tuition and Fees)	\$17,681.12
Other Fund Accounts	825.63
Revenue Bond Accounts	<u>2,104.18</u>
	\$20,610.93

Wayne State College

Cash Fund Accounts (Tuition and Fees)	\$23,554.83
Other Fund Accounts	518.85
Revenue Bond Accounts	<u>24,092.14</u>
	\$48,165.82

Capital Improvement Fee Use

A motion to approve the following use of \$101,250 at Peru State College and \$18,000 at Wayne State College in capital improvement fee funds for the 15% match on LB 309 projects was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens and Teahon. Voting nay: None. Student Opinion aye: Arterburn, Koso and Ramsey.

Peru

TJ Majors Building Envelope Repair	67,500
Theater/Auditorium Tuckpointing	12,750
Administration Building Tuckpointing	11,250
Administration Building Roof Replacement	<u>9,750</u>
	\$101,250

Wayne

Tuckpointing design project for Benthack Hall, Brandenburg Education, Carhart Science, Hahn Administration, Humanities, Peterson Fine Arts, Rice Auditorium, Studio Arts and U.S. Conn Library for up to \$18,000

Naming Track-Stadium Entry Plaza and Student Center Plaza at Wayne State

A motion for approval to name the new entry plaza of the Memorial Track-Stadium project the Time and Leslie Bebee Plaza and the Student Center Plaza the Irv Hoffbauer Plaza at Wayne State College was recommended by the committee to the full Board, which unanimously approved the motion.

Carhart Science Renovation and Addition Architect Selection Committee-WSC

A motion to appoint the following architect selection committee for the Carhart Science Building Renovation and Addition Project at Wayne State College was recommended by the committee to the full Board, which unanimously approved the motion.

- Sheryl Lindau, Board Chair
- Steve Lewis, Board member, Fiscal and Facilities Committee Chair
- Jean Dale, Assoc. Exec. Director, Administration & Finance, System Office
- Bruce Donelson, Director, Facilities Management & Planning, System Office
- Steve Hotovy, DAS Building Division
- Carolyn Murphy, Vice President for Administration and Finance, WSC
- Derby Johnson, Facilities Director, WSC
- Robert McCue, Dean, School of Natural and Social Sciences, WSC
- Shawn Percy, Chair, Department of Life Sciences, WSC

Central Campus Commons and Road Projects Architect Selection Committee-WSC

A motion to appoint the following architect selection committee for the Central Campus Commons and Road Projects at Wayne State College was recommended by the committee to the full Board, which unanimously approved the motion.

Sheryl Lindau, Board Chair
Steve Lewis, Board member, Fiscal and Facilities Committee Chair
Jean Dale, Assoc. Exec. Director, Administration & Finance, System Office
Bruce Donelson, Director, Facilities Management & Planning, System Office
Steve Hotovy, DAS Building Division
Carolyn Murphy, Vice President for Administration and Finance, WSC
Derby Johnson, Facilities Director, WSC
Pat Meehan, Landscape and Grounds Manager, WSC
Jeffrey Carstens, Interim Dean of Students and Director of Housing, WSC

Neihardt Hall Renovation Architect Selection Committee-WSC

A motion to appoint the following architect selection committee for the Neihardt Hall Renovation Project at Wayne State College was recommended by the committee to the full Board, which unanimously approved the motion.

Sheryl Lindau, Board Chair
Steve Lewis, Board member, Fiscal and Facilities Committee Chair
Jean Dale, Assoc. Exec. Director, Administration & Finance, System Office
Bruce Donelson, Director, Facilities Management & Planning, System Office
Carolyn Murphy, Vice President for Administration and Finance, WSC
Derby Johnson, Facilities Director, WSC
Jeffrey Carstens, Interim Dean of Students and Director of Housing, WSC

Rice Heating, Ventilation, and Air Conditioning Substantial Completion Committee-WSC

A motion to appoint the following substantial completion committee for the Rice Heating, Ventilation, and Air Conditioning (HVAC) project at Wayne State College was recommended by the committee to the full Board, which unanimously approved the motion.

Sheryl Lindau, Board Chair
Steve Lewis, Board member, Fiscal and Facilities Committee Chair
Jean Dale, Assoc. Exec. Director, Administration & Finance, System Office
Bruce Donelson, Director, Facilities Management & Planning, System Office
Steve Hotovy, DAS Building Division
Carolyn Murphy, Vice President for Administration and Finance, WSC
Derby Johnson, Facilities Director, WSC
Todd Barry, Athletic Director, WSC
Kevin Hill, Chair, Department of Health, Human Performance and Sport, WSC

Track-Entry Plaza and Stadium Services Building Substantial Completion Committee-WSC

A motion to appoint the following substantial completion committee for the Track-Entry Plaza and Stadium Services Building project at Wayne State College was recommended by the committee to the full Board, which unanimously approved the motion.

Sheryl Lindau, Board Chair
Steve Lewis, Board member, Fiscal and Facilities Committee Chair
Jean Dale, Assoc. Exec. Director, Administration & Finance, System Office

Bruce Donelson, Director, Facilities Management & Planning, System Office
Steve Hotovy, DAS Building Division
Carolyn Murphy, Vice President for Administration and Finance, WSC
Derby Johnson, Facilities Director, WSC
Todd Barry, Athletic Director, WSC

Grant Applications and Awards

A motion to approve the following grant application and awards as submitted by the colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens and Teahon. Voting nay: None. Student Opinion aye: Arterburn, Koso and Ramsey.

Chadron Award

- Student Support Services Program (U.S. Department of Education) -- \$228,825

Wayne Application

- Nebraska Business Development Center (U.S. Small Business Administration through the University of Nebraska at Omaha) -- \$55,000

Wayne Awards

- Student Support Services (S.T.R.I.D.E.) (U.S. Department of Education) -- \$284,732

LB 309 Allocations and Retrievals

A motion to approve the allocations and retrievals of LB 309 funding was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Kosman, Lewis, Lindau, and Teahon. Voting nay: None. Student Opinion aye: Bitner, Coover, and Seeba.

Chadron State College:

Acceptance of \$139,400.00 for tuckpointing on the Administration Building

Acceptance of \$48,450.00 for tuckpointing on the Armstrong Gymnasium

Acceptance of \$21,675.00 for tuckpointing on the Burkhiser Complex

Acceptance of \$23,800.00 for tuckpointing on the Math/Science Building

Acceptance of \$58,650.00 for tuckpointing on Memorial Hall

Acceptance of \$13,600 for tuckpointing on the Nelson Physical Activities Center

Acceptance of \$15,000.00 for toilet partitions in the Nelson Physical Activities Center

Acceptance of \$7,225.00 for steam pressure reducing valve replacement in the Nelson Physical Activities Center

Acceptance of an additional \$365,000.00 for the central chilled water system for a line from the Administration Building and Memorial Hall

Retrieval of \$684.25 to replace steam pressure reducing valves in Nelson Physical Activities Center

Peru State College:

Acceptance of \$3,000.00 for door replacement on custodial closets in Administration Building

Acceptance of \$1,500.00 for door replacement on custodial closets in the Fine Arts Building

Acceptance of \$1,000.00 for basement door replacement in the Fine Arts Building

Acceptance of \$3,000.00 for door replacement on custodial closets in the Theater

Acceptance of \$2,000.00 for ADA remodeling of restroom in the Theater

Acceptance of \$12,000.00 for water softener replacement in the Wheeler Center

Acceptance of \$63,750.00 for tuckpointing on the Administration Building

Acceptance of \$55,250.00 for roof replacement on the Administration Building

Acceptance of \$72,250.00 for tuckpointing on the Theater/Auditorium

Acceptance of \$382,500.00 for building envelope repair on T.J. Majors

Retrieval of \$2,005.00 to replace water softener in Wheeler Center

Wayne State College

- Acceptance of \$5,950.00 for fire alarm system upgrade design in Benthack Hall
- Acceptance of \$5,525.00 for fire alarm system upgrade design in Rice Auditorium
- Acceptance of \$6,375.00 for window replacement design in Rice Auditorium
- Acceptance of \$9,775.00 for fire alarm system upgrade design in U.S. Conn Library
- Acceptance of \$10,200.00 for design accessible restroom in Hahn Administration Building
- Acceptance of \$7,650.00 for tuckpointing design in Benthack Hall
- Acceptance of \$11,050.00 for tuckpointing design in Brandenburg Education
- Acceptance of \$4,590.00 for tuckpointing design in Carhart Science
- Acceptance of \$11,475.00 for tuckpointing design in Hahn Administration
- Acceptance of \$11,050.00 for tuckpointing design in Humanities
- Acceptance of \$7,820.00 for tuckpointing design in Peterson Fine Arts
- Acceptance of \$11,475.00 for tuckpointing design in Rice Auditorium
- Acceptance of \$11,050.00 for tuckpointing design in Studio Arts
- Acceptance of \$12,750.00 for tuckpointing design in U.S. Conn Library

Contracts and Executive Director Authorization to Approve Pile and Terrace Hall Roof Replacement at Wayne State

A motion to approve the following contracts submitted by Chadron and Wayne State Colleges and to authorize the Executive Director to approve the contract for Pile and Terrace Hall roof replacement at Wayne State contingent upon negotiation of final details was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens and Teahon. Voting nay: None. Student Opinion aye: Arterburn, Koso and Ramsey.

Chadron State College Contracts

- Edna Work Hall/Wing – (Professional services) - \$272,808
- Chiller Plant – (installation of absorption chiller and campus distribution system) - \$1,129,200

Wayne State College Contracts

- Benthack, Brandenburg Education, Carhart Science, Hahn, Humanities, Peterson Fine Arts, Rice Auditorium, Studio Arts, U.S. Conn Library – (Architectural services for exterior masonry restoration) - \$104,600
- Pile and Terrace Halls – (roof replacement) - TBD

ITEMS FOR INFORMATION AND DISCUSSION

Academic and Personnel

Year-end Personnel Summary

Year-end personnel summary from each college not requiring Board approval was reported for information. (A copy is attached to the official minutes.)

Spring Enrollment Reports

Spring 2003 enrollment reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Spring Graduation Summary

Each college provided a summary of spring graduates per degree and discipline. (Copies are attached to the official minutes.)

Spring Instructional Load Reports

Spring 2003 instructional load reports from each college not requiring Board approval were reported for information. The number of graduate students per faculty member was changed to 14 from 35. (Copies are attached to the official minutes.)

Fiscal and Facilities

Grant Applications and Award

The following grant applications and awards were presented to the Board for information.

Chadron State College Application

- Western Nebraska Excellence in Education Conference (Nebraska Department of Education) -- \$6,000

Chadron State College Awards

- Development of a Wetland Education Study Site and Workshops for the Foster/City Redwood Point, California (U.S. Geological Survey's National Wetlands Research Center, Lafayette, LA) --\$16,594.96
- West Nile Virus Survey Grant (Nebraska Health and Human Services Systems) -- \$10,000

Peru State College Application

- Trails and Tales Tour and Institute V: The Winding Road to Statehood (Nebraska Humanities Council) -- \$15,550

Wayne State College Award

- Poetry and Plains Writers Festivals (Nebraska Arts Council) -- \$5,000

Contracts and Change Orders

The following contracts and change orders were presented to the Board for information.

Chadron State College Contracts

- Nelson Physical Activity Center – (fire hydrant) -- \$13,617.50
- Student Center – (architect professional service – bell tower renovation) -- \$3,715 plus reimbursables
- High Rise Dormitory – (carpet replacement) -- \$75,000
- Campus – (construct concrete pad for basketball court) -- \$5,250
- Administration Building – (reconfigure west end of 2nd floor) -- \$2,876
- Student Center – (dirt work) -- \$5,500

Peru State College Contracts

- Auditorium Theater – (architectural work related to weather protection for backof south roof) -- \$3,550
- Auditorium Theater – (tuckpointing) -- \$59,000
- Administration Building – (tuckpointing) -- \$67,000
- TJ Majors Building Envelope – (engineering services for the design of exterior improvements) -- \$28,700
- Administration Building – (roof replacement design) -- \$6,150

Wayne State College Contracts

- Berry and Pile Halls – (engineering services – fire alarm system upgrade) -- \$5,000
- Benthack, Library and Rice – (engineering services – fire alarm system upgrade) - - \$11,000
- Memorial Stadium – (red track surface) -- \$46,000
- Hahn Administration, US Conn Library – (architectural services for handicapped accessible restrooms) -- \$20,900

Chadron State College Change Order

- Andrews Hall – (#1 add room 232 and replace 4 corridor doors) -- \$10,230

Peru State College Change Orders

- Library and Academic Resource Center – (#16 provide and install heat pump supply, wood beam, elevator interlocks) -- \$19,631
- Library and Academic Resource Center – (#17 site lighting) -- \$18,026
- Library and Academic Resource Center – (#18 add gyp board at barrel ceiling, data and cable changes) -- \$17,785
- Library and Academic Resource Center – (#19 add aluminum circle top window frames in six locations) -- \$18,130
- Library and Academic Resource Center – (#20 framing and drywall for data and electrical switches) -- \$16,902

Wayne State College Change Orders

- Neihardt Hall – (#2 accessible cleanouts in risers, additional wall prep, misc.) -- \$19,918
- Neihardt Hall – (#3 add countertops at room sinks, under cabinet lights in kitchens, misc.) -- \$19,733
- Neihardt Hall – (#4 adjustment to elevator equipment, cleaning masonry, storm sewer) -- \$19,176

Physical Plant Status Reports

Physical plant status reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Capital Construction Progress Reports

The following capital construction progress reports not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Chadron State College

- Burkhiser Technology Complex Renovation – Interim report
- Maintenance Services Building Construction – Interim report
- Memorial Hall Renovation – Interim report
- Sandoz High Plains Heritage Center Renovation/Construction – Interim report

Peru State College

- Eliza Morgan Hall Renovation Phase I – Interim report
- Hoyt Science Building Renovation – Interim report
- Library/Old Gym Renovation – Interim report

Wayne State College

- Energy Plant Purchase/Renovation – Interim report
- Neihardt Hall Renovation – Interim report
- Ramsey Theatre Renovation & Addition – Interim report
- Rice Auditorium, HVAC Improvements – Interim report
- Stadium Entry Plaza, Track and Restroom Project – Interim report

LB 309 Progress Reports

LB 309 progress reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Contingency Maintenance Progress Reports

Contingency maintenance progress reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Year-end Operating Expenditure Reports

2002-03 year-end operating expenditure reports from each college and the System Office not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Year-end Financial Reports

2002-03 year-end financial reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Year-end Revenue Bond Expenditure Reports

2002-03 year-end revenue bond operating expenditure reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

MISCELLANEOUS INFORMATION ITEMS

Executive Director's Report

Executive Director Carpenter reported that the LR 174 committee recently met with National Center for Higher Education Management System (NCHEMS) Director, Dennis Jones to discuss the governance of higher education in Nebraska. Mr. Jones reportedly indicated that changing the governance structure of higher education in Nebraska would not result in any monetary savings for the state.

Carpenter further reported that the WSC Presidential Search/Recommendation Committees met August 28 to begin the search process. The next meeting is scheduled for September 25. The committee will discuss the desired traits and characteristics of the next WSC President.

Executive Director Carpenter noted the great and growing sense of frustration of NSC staff at each of the colleges due to problems with the new Nebraska Information System. That coupled with the demands from the auditors and requests for bonding information has led to some serious concerns about burnout. These additional demands are being met by fewer people due to the recent budget cuts.

The Collaboration, Connections and Consolidation Committee met to discuss recommendations to be brought to the October Council of Presidents meeting.

Executive Director Carpenter welcomed WSC Interim President, Curt Frye to his first official Board meeting.

Presidents' Reports

President Krepel reported that Chadron State was having an excellent start to the new school year. He further noted the volleyball and football teams were starting the year strong.

Interim President Frye noted Wayne had hosted the annual Chicken Show, and had also hosted an Upward Bound session. He further reported the enrollment numbers were strong. The administration feels the inclusion of the learning communities program was a key to the increase in enrollment.

President Johnson reported the "We're Back" party was a success. He noted that Peru had several things to celebrate including the finding of a 100-year-old grandfather clock that was placed in the library, the acquisition of a baby grand piano for the library and the installation of a new gym floor in the Wheeler Center. He further reported the freshmen class for the fall of 2003 was the largest entering class for the past 25 years at PSC.

Student Trustees' Reports

CSC Student Trustee Ramsey reported the Freshmen 15 program was progressing well. She had been instrumental in preparing a fall semester calendar that included all activities. She noted the student activities would soon be advertised on a 42 inch plasma screen in the Student Center in the hopes of greater participation at these activities by the student body. Student Trustee Ramsey shared her appreciation for being able to be a part of the Edna Work Renovation Committee.

WSC Student Trustee Arterburn reported the freshmen orientation had been held in Ramsey. This was an ideal opportunity to showcase all the positive aspects of the Ramsey renovation. Many activities were being held as a part of the opening activities on campus.

PSC Student Trustee Koso reported the opening activities at Peru were successful. She further reported that two new women's sports had been added this year—cross-country and golf. Student Trustee Koso noted that a Peru State student had received an award at the Phi Beta Lambda awards ceremony.

EXECUTIVE SESSION

Motion was made by Trustee Lewis and seconded by Trustee Kosman to move into executive session at 10:02 a.m. to discuss the awarding of an honorary degree at Chadron State. No action was taken. Motion was made by Trustee Kosman and seconded by Trustee Roskens to move out of Executive Session at 10:06 a.m.

Honorary Doctorate at Chadron State

A motion to approve the honorary doctorate degree recommendation submitted by Chadron State College was recommended by the committee to the full Board, which unanimously approved the motion.

Next Meeting

The next regularly scheduled meeting of the NSC Board of Trustees will be held at Wayne, Nebraska on October 30-31, 2003.

ADJOURNMENT -- The meeting was adjourned at 10:08 a.m.

Respectfully submitted,

Stan Carpenter
Executive Director

Persons interested in source documents relating to the above agenda items may consult the Board Book for this meeting kept on file in the Nebraska State Colleges System Office in Lincoln.

Academic and Personnel Committee

Willa Kosman, Chair
Doug Christensen
Richard Halbert
Sara Beth Ramsey
Rachel Arterburn

October 30-31, 2003

ACTION: Accept Report of Personnel Actions

Board Policy 5021 states that all full-time (0.75 FTE or more) and part-time (less than .75 FTE) personnel appointments, overload assignments and summer school contract extensions be approved by the Presidents and reported to the Executive Director. The Board is asked to review and accept this report to establish a record of such action.

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: October 31, 2003

4.1-2

UNIONIZED PROFESSIONAL STAFF								
(FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Carson, Barbara	Public Services Librarian	N/A	25% of 44,004.00 FY	State	7/1/04 – 6/30/05	1.00	Voluntary Retirement Settlement Program	Specific Term - Non-Probationary
Klein, Emily	Director of Conferences	N/A	25% of 40,987.00 FY	Revenue Bond	7/1/04 – 6/30/05	1.00	Voluntary Retirement Settlement Program	Specific Term – Non-Probationary
Shafer, John	Telecommunications Tech	N/A	18,173.00 (22,500.00) FY	State	9/8/03 – 6/30/04	.83	New Appointment Replaced Mark Hildebrand	Specific Term - Probationary

NON-UNIONIZED PROFESSIONAL STAFF								
(FULL TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Brennan, Terrance	Director, Library & Learning Resources	N/A	25% of 61,105.00 FY	State	7/1/04 – 6/30/05	1.00	Voluntary Retirement	Specific Term

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: October 31, 2003

RANKED FACULTY								
(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Anderson, Tim	Professional & Graduate Studies, Business & Economics	Professor	1,473.35 AY	State	8/1/03 - 8/31/03	.03	Release Time-Department Chair Duties	Special
Bogner, Mike	Arts & Sciences, Social Sciences & Justice Studies	Professor	228.75 AY	State	10/1/03 – 10/31/03	N/A	Portfolio Assessment Prior Learning Credit Program	Special
Cressy, Charles	Professional & Graduate Studies, Business & Economics	Professor	137.25 AY	State	10/1/03 – 10/31/03	N/A	Portfolio Assessment Prior Learning Credit Program	Special
Crouse, Margaret	Professional & Graduate Studies, Applied Sciences	Professor	1,768.63 AY	State	8/1/03 - 8/31/03	.03	Release Time-Department Chair Duties	Special
Cruzeiro, Patricia	Professional & Graduate Studies, Education	Professor	1,264.65 AY	State	8/1/03 - 8/31/03	.03	Release Time-Department Chair Duties	Special
Doxtator, Brenda	Arts & Sciences, Language, Literature, & Communication Arts	Assistant Professor	150.00 AY	Grant	5/1/03 - 6/30/03	N/A	Western Nebraska PreK-16 Council	Special
Doxtator, Robert	Arts & Sciences, Language, Literature, & Communication Arts	Professor	190.32 AY	Grant	5/1/03 - 6/30/03	N/A	Western Nebraska PreK-16 Council	Special
Gaudet, Laura	Professional & Graduate Studies, Counseling, Psychology, & Social Work	Associate Professor	965.18 AY	State	8/1/03 - 8/31/03	.03	Release Time-Department Chair Duties	Special
King, Don	Professional & Graduate Studies, Education	Associate Professor	100.00 AY	Grant	5/1/03 - 6/30/03	N/A	Western Nebraska PreK-16 Council	Special

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: October 31, 2003

4.1-4

RANKED FACULTY								
(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Kirsch, Kathleen	Arts & Sciences, Language, Literature, & Communication Arts	Assistant Professor	50.00 AY	Grant	5/1/03 – 6/30/03	N/A	Western Nebraska Pre K-16 Council	Special
Lawson, Randy	Arts & Sciences, Physical & Life Sciences	Professor	2,000.00 AY	Grant	9/1/03 – 9/30/03	N/A	Western Nebraska Pre K-16 Council	Special
Limbach, Barb	Professional & Graduate Studies, Business & Economics	Associate Professor	25.00 AY	Revenue Bond	8/18/03	N/A	Staff Training	Special
Madsen, Kim	Professional & Graduate Studies, Applied Sciences	Professor	100.00 AY	Grant	5/1/03 – 6/30/03	N/A	Western Nebraska Pre K-16 Council	Special
Nitsch, Linda	Professional & Graduate Studies, Business & Economics	Instructor	366.00 AY	State	10/1/03 – 10/31/03	N/A	Portfolio Assessment Prior Learning Credit Program	Special
Petersen, Ann	Professional & Graduate Studies, Education	Assistant Professor	100.00 AY	State	5/1/03 – 6/30/03	N/A	Western Nebraska Pre K-16 Council	Special
Ritzen, Scott	Professional & Graduate Studies, Health, Physical Education & Recreation	Professor	1,264.65 AY	State	8/1/03 – 8/31/03	.03	Release Time – Department Chair Duties	Special
Waugh, Wendy	Professional & Graduate Studies, Business & Economics	Associate Professor	25.00 AY	Revenue Bond	8/18/03	N/A	Staff Training	Special

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: October 31, 2003

NON-RANKED FACULTY								
(PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Aarestad, Benjamin	Graduate Assistant, Health, Physical Education, and Recreation	N/A	2,350.00 AY	State	8/22/03 - 12/19/03	.25	Appointment	Special - Part-Time
Balzly, Shannon	Graduate Assistant, Business & Economics	N/A	4,700.00 AY	State	8/22/03 - 5/8/04	.25	Appointment	Special - Part-Time
Bath, Courtney	Graduate Assistant, Education	N/A	4,700.00 AY	State	8/22/03 - 5/8/04	.25	Appointment	Special - Part-Time
Bland, Mark	Extended Campus Programs, EDUC 422 65	N/A	1,200.00 AY	State	8/26/03 - 12/20/03	.07	Appointment	Special - Part-Time
Boccella, Kevin	Graduate Assistant, Health, Physical Education, and Recreation	N/A	4,700.00 AY	State	8/22/03 - 5/8/04	.25	Appointment	Special - Part-Time
Borja, Eric	Graduate Assistant, Health, Physical Education, and Recreation	N/A	4,700.00 AY	State	8/22/03 - 5/8/04	.25	Appointment	Special - Part-Time
Coates, Charollene	Professional & Graduate Studies	N/A	2,025.00 AY	State	8/25/03 - 12/19/03	.10	Appointment	Special - Part-Time
Delle, Winfield	Extended Campus Programs, GEOG 300 40	N/A	1,800.00 AY	State	8/25/03 - 12/19/03	.10	Appointment	Special - Part-Time
Erickson, Fonda	Graduate Assistant, Business & Economics	N/A	4,700.00 AY	State	8/22/03 - 5/8/04	.25	Appointment	Special - Part-Time
Gatch, Ryan	Graduate Assistant, Health, Physical Education, and Recreation	N/A	2,350.00 AY	State	8/22/03 - 5/8/04	.25	Appointment	Special - Part-Time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: October 31, 2003

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NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Gessele, Heather	Graduate Assistant, Nelson Physical Activity Center	N/A	4,700.00 AY	State	8/22/03 - 5/8/04	.25	Appointment	Special - Part-Time
Graves, Dorset	Arts & Sciences,	N/A	4,050.00 AY	State	8/25/03 - 12/19/03	.20	Appointment	Special - Part-Time
Henkel, Janey	Extended Campus Programs, COLG 430 40	N/A	1,800.00 AY	State	8/25/03 - 12/19/03	.10	Appointment	Special - Part-Time
Hines, Yvonne	Graduate Assistant, Physical & Life Sciences	N/A	4,700.00 AY	State	8/22/03 - 5/8/04	.25	Appointment	Special - Part-Time
Hinesley, Gail	Professional & Graduate Studies	N/A	2,025.00 AY	State	8/25/03 - 12/19/03	.10	Appointment	Special - Part-Time
Hoffman, William	Graduate Assistant, Professional & Graduate Studies	N/A	2,350.00 AY	State	8/22/03 - 12/19/04	.25	Appointment	Special - Part-Time
Johnson, Raymond	Extended Campus Programs, COUN 634 65	N/A	1,800.00 AY	State	8/25/03 - 12/19/03	.10	Appointment	Special - Part-Time
Kern, Stacey	Graduate Assistant, Education	N/A	4,700.00 AY	State	8/22/03 - 5/8/04	.25	Appointment	Special - Part-Time
Kloch, Cathy	Extended Campus Programs, FCS 436 60	N/A	1,800.00 AY	State	8/25/03 - 12/19/03	.10	Appointment	Special - Part-Time
Littrel, Tammi	Graduate Assistant, Social Sciences & Justice Studies	N/A	4,700.00 AY	State	8/22/03 - 5/8/04	.25	Appointment	Special - Part-Time
Macumber, Donna	Graduate Assistant, Arts & Sciences	N/A	4,700.00 AY	State	8/22/03 - 5/8/04	.25	Appointment	Special - Part-Time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: October 31, 2003

NON-RANKED FACULTY								
(PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
McCarty, Chad	Graduate Assistant, Health, Physical Education, and Recreation	N/A	4,700.00 AY	State	8/22/03 - 5/8/04	.25	Appointment	Special - Part-Time
Miller, Sidney	Extended Campus Programs, HIST 430/530 40	N/A	1,800.00 AY	State	8/25/03 - 12/19/03	.10	Appointment	Special - Part-Time
Mudliar, Benny	Graduate Assistant, Arts & Sciences	N/A	4,700.00 AY	State	8/22/03 - 5/8/04	.25	Appointment	Special - Part-Time
Myers, Marcy	Graduate Assistant, Health, Physical Education, and Recreation	N/A	4,700.00 AY	State	8/22/03 - 5/8/04	.25	Appointment	Special - Part-Time
Neuharth, Marvin	Extended Campus Programs, PSYC 438/538 40	N/A	1,800.00 AY	State	8/25/03 - 12/19/03	.10	Appointment	Special - Part-Time
Reed, Barbara	Graduate Assistant, Student Academic Success Services	N/A	4,700.00 AY	State	8/22/03 - 5/8/04	.25	Appointment	Special - Part-Time
Rhodes, Jimmie	Graduate Assistant, Health, Physical Education, and Recreation	N/A	4,700.00 AY	State	8/22/03 - 5/8/04	.25	Appointment	Special - Part-Time
Ritzen, Donna	Professional & Graduate Studies	N/A	6,750.00 AY	State	8/25/03 - 12/19/03	.33	Appointment	Special - Part-Time
Rodgers, Deborah	Extended Campus Programs, COUN 634 40	N/A	1,800.00 AY	State	8/25/03 - 12/19/03	.10	Appointment	Special - Part-Time
Ruleaux, Don	Arts & Sciences,	N/A	6,075.00 AY	State	8/25/03 - 12/19/03	.30	Appointment	Special - Part-Time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: October 31, 2003

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NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Smith, Nicole	Graduate Assistant, Arts & Sciences	N/A	4,700.00 AY	State	8/22/03 – 5/8/04	.25	Appointment	Special - Part-Time
Smith, Rana	Graduate Assistant, Social Sciences & Justice Studies	N/A	4,700.00 AY	State	8/22/03 – 5/8/04	.10	Adjunct	Special Part-Time
Tandon, Rashmi	Graduate Assistant, Applied Sciences	N/A	4,700.00 AY	State	8/22/03 – 5/8/04	.25	Appointment	Special Part-Time
Tewahade, Dana	Graduate Assistant, Counseling, Psychology & Social Work	N/A	4,700.00 AY	State	8/22/03 – 5/8/04	.25	Appointment	Special Part-Time
Trumbull, Jacqueline	Graduate Assistant, Physical & Life Sciences	N/A	4,700.00 AY	State	8/22/03 – 5/8/04	.25	Appointment	Special - Part-Time
Watson, Gabe	Graduate Assistant, Health, Physical Education & Recreation	N/A	4,700.00 AY	State	8/22/03 – 5/8/04	.25	Appointment	Special – Part-Time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: October 31, 2003

NON-UNIONIZED PROFESSIONAL STAFF								
(PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Rickenbach, Michele	Golf Coach	N/A	6,000.00 FY	State	8/18/03 – 5/18/04	.15	New Appointment Replaces Gary Benson	Special - Part Time

UNIONIZED SUPPORT STAFF								
(FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Adams, Janet	Mail Clerk	N/A	25% of 1,768.00 MO	State	7/1/04 – 6/30/05	1.00	Voluntary Retirement Settlement Program	Non-Probationary
Adler, Nancy	Custodian	N/A	(1,137.32)	State	6/2/03 – 6/30/03	1.00	Salary Adjustment Negative Leave Balance	Non-Probationary
Cook, Amanda	Office Assistant II	N/A	(248.36)	State	10/3/03 – 10/8/03	1.00	Salary Adjustment Leave Without Pay	Probationary
Niehues, Galen	Custodian	N/A	1,326.17 MO	State	9/19/03	1.00	Resignation	Non-Probationary

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Peru State College

MEETING DATE: October 31, 2003

RANKED FACULTY (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Asmussen, Kelly	School of Professional Studies	Associate Professor	\$1,500	State	8/25/03 – 5/8/04	N/A	Appointment; Chair, Psychology/ Criminal Justice	Special
Batterson, Bruce	School of Professional Studies	Assistant Professor	\$1,500	State	8/25/03 – 5/8/04	N/A	Appointment; Chair, Business	Special
Batterson, Bruce	School of Professional Studies	Assistant Professor	\$1,500	State	8/22/03 – 12/19/03	N/A	Appointment; HLC Self-Study Coordinator	Special
Citrin, Anthony	School of Education/Graduate Studies	Professor	\$1,500	State	8/25/03 – 5/8/04	N/A	Appointment; Chair, Teacher Education	Special
Grotrian, Judy	School of Professional Studies	Assistant Professor	\$41,879	State	8/22/03 – 5/8/04	N/A	Salary Adjustment for Doctorate Completion	Special
Vokolek, Dennis	School of Education/Graduate Studies	Associate Professor	\$1,500	State	8/25/03 – 5/8/04	N/A	Appointment; Chair for Physical Education & Graduate Studies	Special

UNIONIZED PROFESSIONAL STAFF (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Groff, Peggy	Student Support Services-TRIO Grant	N/A	\$26,491	Federal	9/1/03 – 8/31/04	.84 FY	Appointment; Tutorial Coordinator	Special
Nies, Kristi	Student Support Services-TRIO Grant	N/A	\$26,960	Federal	9/1/03 – 8/31/04	.84 FY	Appointment; Tutorial Coordinator	Special

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Peru State College

MEETING DATE: October 31, 2003

NON-UNIONIZED PROFESSIONAL STAFF (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Beu, Pat	Director, Student Support Services-TRIO Grant	N/A	\$45,056	Federal	9/1/03 – 8/31/04	1.00 FY	Appointment Grant Funding Renewed	Special

NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special -- * Part-Time
Albert, Allan	Education/Graduate Studies	N/A	\$150/ student to 10; \$102/ student above 10	State	8/25/03-10/17/03	.07 AY	Appointment PE 100 49Y	Special, Part-time
Allen, Joseph	Arts and Sciences	N/A	\$2,335	State	8/25/03-12/12/03	.16 AY	Appointment MUS 120, 220, 420 00A; MUS 112 00A	Special, Part-time
Augustyn, Dan	Professional Studies	N/A	\$1,500	State	8/26/03-12/20/03	.10 AY	Appointment BUS 313 36A	Special, Part-time
Boyd, Joceslyn	Professional Studies	N/A	\$150/ student to 10; \$102/ student above 10	State	10/27/03-12/19/03	.10 AY	Appointment BUS 373 49Y	Special, Part-time
Cromer, Mark	Professional Studies	N/A	\$150/ student to 10; \$102/ student above 10	State	8/25/03-10/17/03 (note revised date)	.10 AY	Appointment BUS 301 49X	Special, Part-time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Peru State College

MEETING DATE: October 31, 2003

NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Crosby, Sharon	Arts and Sciences	N/A	\$30/student	State	8/25/03-1/9/04	.10 AY	Appointment ENG 202 46L	Special, Part-time
Dunekacke, Susan	Arts and Sciences	N/A	\$4,500	State	8/25/03-12/19/03	.30 AY	Appointment SPCH 152 00B, 00C, 00D	Special, Part-time
Green, Mary Jane	Professional Studies	N/A	\$1,500	State	8/25/03-12/19/03	.10 AY	Appointment BUS 301 36A	Special, Part-time
Gundlach, Sheryl	Arts and Sciences	N/A	\$30/student	State	8/25/03-1/9/04	.10 AY	Appointment ENG 101 48M	Special, Part-time
Herr, Scott	Arts and Sciences	N/A	\$2,335	State	8/15/03-12/19/03	.16 AY	Appointment MUS 120, 220, 340, 420, 440	Special, Part-time
Kernes, Mary Beth	Arts and Sciences	N/A	\$30/student	State	8/25/03-1/9/04	.10 AY	Appointment HIST 201 48M	Special, Part-time
Knopik, Margareta	Professional Studies	N/A	\$150/ student to 10; \$102/ student above 10	State	10/27/03-12/19/03	.10 AY	Appointment BUS 492 49Y	Special, Part-time
Lee, Chris	Arts and Sciences	N/A	\$150/ student to 10; \$102/ student above 10	State	08/25/03-12/19/03	.10 AY	Appointment HIST 113 49A	Special, Part-time
Lee, Tanya	Education and Graduate Studies	N/A	\$1,500	State	08/25/03-12/19/03	.10 AY	Appointment PSYC 250 00B	Special, Part-time
Mitchell, Carol	Education and Graduate Studies	N/A	\$710	State	10/04/03-10/25/03	.03 AY	Appointment INS 500 45A	Special, Part-time
Moser, Gloria	Education and Graduate Studies	N/A	\$2,130	State	08/25/03-10/17/03	.10 AY	Appointment PE 313 02A/MG PE	Special, Part-time
Peery, Scott	Education and Graduate Studies	N/A	\$250	State	8/25/03-12/19/03	N/A	Stipend; PE 300 Classroom Aide	Special, Part-time
Schaulis, Ronald	Arts and Sciences	N/A	\$80/student to 10; or \$1,500 if above 10	State	08/25/03-01/09/03	.10 AY	Appointment PSCI 201 48M	Special, Part-time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Peru State College

MEETING DATE: October 31, 2003

NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Schellenberger, Carl	Arts and Sciences	N/A	\$250/ student to 10; \$170/ student above 10	State	8/25/03-12/19/03	.17 AY	Appointment Physics 201 49A, B, C	Special, Part-time
Shires, Sylvia	Arts and Sciences	N/A	\$3,000	State	8/25/03-12/19/03	.20 AY	Appointment ENG 201 00A, ENG 100 00C	Special, Part-time
Van Gundy, Terry	Arts and Sciences	N/A	\$1,500	State	8/25/03-12/19/03	.10 AY	Appointment ART 308 00A	Special, Part-time
Wells, Linda	Education and Graduate Studies	N/A	\$2,130	State	9/2/03-12/05/03	.10 AY	Appointment EDUC 551 45A	Special, Part-time
West, Robert	Arts and Sciences	N/A	\$80/student to 10; or \$1,500 if above 10	State	8/25/03-12/20/03	.10 AY	Appointment HIST 113 00A	Special, Part-time
West, Robert	Arts and Sciences	N/A	\$80/student to 10; or \$1,500 if above 10	State	8/25/03-1/9/04	.10 AY	Appointment HIST 113 58L	Special, Part-time
Wheeler, Nancy	Education and Graduate Studies	N/A	\$1,500	State	8/25/03-12/19/03	.10 AY	Appointment PE 215 00A	Special, Part-time
Bennett, Shelby	Education and Graduate Studies	N/A	\$2,000	State	8/25/03-12/19/03	.17 AY	Appointment Student Teaching Supervisor	Special, Part-time
DeBrosse, Ginger	Education and Graduate Studies	N/A	\$400	State	8/25/03-12/19/03	.03 AY	Appointment Student Teaching Supervisor	Special, Part-time
Fethkenher, Larry	Education and Graduate Studies	N/A	\$4,300	State	8/25/03-12/19/03	.37 AY	Appointment Student Teaching Supervisor	Special, Part-time
Hale, Stan	Education and Graduate Studies	N/A	\$2,075	State	8/25/03-12/19/03	.18 AY	Appointment Student Teaching Supervisor	Special, Part-time
Hutton, Ken	Education and Graduate Studies	N/A	\$1,075	State	8/25/03-12/19/03	.08 AY	Appointment Student Teaching Supervisor	Special, Part-time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Peru State College

MEETING DATE: October 31, 2003

NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Janssen, Lynette	Education and Graduate Studies	N/A	\$400	State	8/25/03-12/19/03	.03 AY	Appointment Student Teaching Supervisor	Special, Part-time
Jensen, Patty	Education and Graduate Studies	N/A	\$1,600	State	8/25/03-12/19/03	.13 AY	Appointment Student Teaching Supervisor	Special, Part-time
Lucky, Rosemary	Education and Graduate Studies	N/A	\$800	State	8/25/03-12/19/03	.07 AY	Appointment Student Teaching Supervisor	Special, Part-time
Metteer, Richard	Education and Graduate Studies	N/A	\$200	State	8/25/03-12/19/03	.02 AY	Appointment Student Teaching Supervisor	Special, Part-time
Meyer, Della	Education and Graduate Studies	N/A	\$900	State	8/25/03-12/19/03	.07 AY	Appointment Student Teaching Supervisor	Special, Part-time
Moore, Romona	Education and Graduate Studies	N/A	\$500	State	8/25/03-12/19/03	.04 AY	Appointment Student Teaching Supervisor	Special, Part-time
Ongert, Gregory	Education and Graduate Studies	N/A	\$975	State	8/25/03-12/19/03	.09 AY	Appointment Student Teaching Supervisor	Special, Part-time
Paden, Nancy	Education and Graduate Studies	N/A	\$400	State	8/25/03-12/19/03	.03 AY	Appointment Student Teaching Supervisor	Special, Part-time
Polles, Deborah	Education and Graduate Studies	N/A	\$3,100	State	8/25/03-12/19/03	.27 AY	Appointment Student Teaching Supervisor	Special, Part-time
Simpson, Ivan	Education and Graduate Studies	N/A	\$900	State	8/25/03-12/19/03	.08 AY	Appointment Student Teaching Supervisor	Special, Part-time
Witt, Roger	Education and Graduate Studies	N/A	\$200	State	8/25/03-12/19/03	.02 AY	Appointment Student Teaching Supervisor	Special, Part-time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Peru State College

MEETING DATE: October 31, 2003

NON-UNIONIZED PROFESSIONAL STAFF (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Finnegan, Christopher	Assist. Baseball Coach	N/A	\$4,541	State	8/15/03-5/15/04	N/A	Appointment	Special, Part-time
Heusinkvelt, Paul	Assist. Football Coach	N/A	\$1,500	State	8/1/03-12/31/04	N/A	Appointment	Special, Part-time
Parker, Jeremy	Assist. Men's Basketball Coach	N/A	\$1,000	State	9/1/03-03/30/04	N/A	Appointment	Special, Part-time
Ramsey, Richard	Assist. Football Coach	N/A	\$1,500	State	8/1/03-12/31/03	N/A	Appointment	Special, Part-time
Robertson, Brian	Assist. Football Coach	N/A	\$1,500	State	8/1/03-12/31/03	N/A	Appointment	Special, Part-time
Sims, Nate	Assist. Men's Basketball Coach	N/A	\$2,000	State	8/1/03-3/30/04	N/A	Appointment	Special, Part-time
Uphoff, Ryan	Assist. Men's Basketball Coach	N/A	\$1,541	State	8/1/03-3/30/04	N/A	Appointment	Special, Part-time

UNIONIZED SUPPORT STAFF (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Junkins, Christian	Maintenance Repair Worker II	N/A	\$1,651	State	9/22/03	1 FY	Appointment Replaces Jarred Decker	Special, Probationary
Merz, Nancy	Office Assistant II	N/A	\$1,780	Federal-TRIO Grant	9/1/03	1 FY	Appointment Federal Funding Renewed	Specific
Merz, Nancy	Cheerleading Sponsor	N/A	\$1,000	State	8/29/03-4/30/04	N/A	Stipend	Special

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Peru State College

MEETING DATE: October 31, 2003

NON-UNIONIZED SUPPORT STAFF (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Patterson, Bea	Office Assistant II	N/A	\$1,612.90	State	9/1/03 – 10/15/03	1.00 FY	Temporary Appointment Assist while M. Meland is on medical leave	Special

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Wayne State College

MEETING DATE: October 31, 2003

RANKED FACULTY (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Paige, James	Physical Science and Mathematics	Professor	25% of \$74,668 FY	State	7/1/04 – 6/30/05	1.00	Retirement, Voluntary Retirement Settlement Program	Specific, Tenured

UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Gross, Mary Jo	Assistant Registrar	N/A	25% of \$30,600 FY	State	7/1/04 – 6/30/05	1.0	Retirement, Voluntary Retirement Settlement Program	Specific, Non-probationary

NON-UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Carstens, Jeffrey	Interim Dean of Students and Director of Housing	N/A	\$60,000	State	9/1/03 – 6/30/04	1.00	Temporary Appointment; replaces Curt Frye	Special, Interim
Derechailo, Melissa	Interim Theatre Technician	N/A	\$30,625	State	8/15/03	.875	New Hire	Special, Interim
Osnes, Thomas	Interim Associate Director of Residence Life	N/A	\$32,000	State	9/1/03 – 6/30/04	1.00	Temporary Appointment; replaces Jeff Carstens	Special, Interim
Santos, Odell	Interim Director of Multicultural Center	N/A	\$42,500	State	7/1/03 – 6/30/04	1.00	Salary Adjustment, Market Place Adjustment	Special, Interim

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR
COLLEGE: Wayne State College
MEETING DATE: October 31, 2003

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Adams, Frank	Continuing Education	Professor	\$750	State	8/27/03 – 12/10/03	.100	Appointment, EDU 611-T1/T2/T3	Special
Bauer, Jeff	Continuing Education	Associate Professor	\$250	State	8/26/03 – 12/18/03	.067	Appointment, PHY 115-T1	Special
Bauer, Jeff	Continuing Education	Associate Professor	\$250	State	8/26/03 – 12/18/03	.100	Appointment, PHY 214-T1	Special
Bertolas, Randy	History, Politics and Geography	Associate Professor	\$2,801.34	State	8/22/03 – 12/19/03	.100	Appointment; overload	Special
Blomenkamp, Jean	Continuing Education	Associate Professor	\$750	State	8/27/03 – 12/10/03	.100	Appointment, EDU 705-T1/T2/T3	Special
Bohnert, David	Music	Assistant Professor	\$1,250	State	8/22/03 – 12/19/03	.000	Appointment; overload	Special
Cusmano-Reans, Susan	Communication Arts	Interim Instructor	\$650	State	8/22/03 – 12/19/03	.000	Appointment; overload	Special
Ettel, Mary	Physical Sciences and Mathematics	Professor	\$3,469.40	State	8/22/03 – 12/19/03	.100	Appointment; overload	Special
Evetovich, Tammy	Continuing Education	Assistant Professor	\$750	State	8/25/03 – 12/8/03	.100	Appointment, EDU 650-T1/T2/T3	Special
Evetovich, Tammy	Educational Foundations and Leadership	Assistant Professor	\$3,423	State	8/22/03 – 12/19/03	.100	Appointment; overload	Special
Hamada, Yahia	Physical Sciences and Mathematics	Assistant Professor	\$1,073.45	State	8/22/03 – 12/19/03	.040	Appointment; overload	Special
Peitz, David	Physical Sciences and Mathematics	Associate Professor	\$2,212.05	State	8/22/03 – 12/19/03	.080	Appointment; overload	Special
Young, Todd	Physical Sciences and Mathematics	Associate Professor	\$2,564	State	8/22/03 – 12/19/03	.100	Appointment; overload	Special

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Wayne State College

MEETING DATE: October 31, 2003

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Berry, John	Art and Design	Part-time	\$2,387	State	8/22/03 – 12/19/03	.130	Appointment	Special, Part-time
Bonds, Deborah	Counseling and Special Education	Part-time	\$3,672	State	8/22/03 – 12/19/03	.200	Appointment	Special, Part-time
Burnham, Nell	Educational Foundations and Leadership	Part-time	\$308	State	8/22/03 – 12/19/03	.017	Appointment	Special, Part-time
Emerson, Delbert	Educational Foundations and Leadership	Part-time	\$306	State	8/22/03 – 12/19/03	.017	Appointment	Special, Part-time
Fillipi, Sheri	Continuing Education	Part-time	\$4,200	State	8/23/03 – 12/12/03	.000	Appointment, Facilitator for Fremont Learning Community	Special, Part-time
Headlee, Marilyn	Educational Foundations and Leadership	Part-time	\$3,060	State	8/22/03 – 12/19/03	.170	Appointment	Special, Part-time
Icaza, Salvador	Language and Literature	Part-time	\$1,836	State	8/22/03 – 12/19/03	.100	Appointment	Special, Part-time
Jeffries, Coleen	Music	Part-time	\$612	State	8/22/03 – 12/19/03	.030	Appointment	Special, Part-time
Leighton, Donavon	Educational Foundations and Leadership	Part-time	\$2,754	State	8/22/03 – 12/19/03	.150	Appointment	Special, Part-time
Lenhard, Rodger	Educational Foundations and Leadership	Part-time	\$1,224	State	8/22/03 – 12/19/03	.067	Appointment	Special, Part-time
Lichty, Patricia	Educational Foundations and Leadership	Part-time	\$1,836	State	8/22/03 – 12/19/03	.100	Appointment	Special, Part-time
Little, Tami	Continuing Education	Part-time	\$600	State	9/6/03 – 10/4/03	.033	Appointment, EDU 568-W3	Special, Part-time
Little, Tami	Continuing Education	Part-time	\$400	State	9/6/03 – 10/4/03	.033	Appointment, EDU 568-W4	Special, Part-time
Little, Tami	Continuing Education	Part-time	\$300	State	9/6/03– 10/4/03	.033	Appointment, EDU 568-W5	Special, Part-time
Little, Tami	Continuing Education	Part-time	\$500	State	10/4/03- 10/31/03	.033	Appointment, EDU 568-W6	Special, Part-time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR
COLLEGE: Wayne State College
MEETING DATE: October 31, 2003

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Little, Tami	Continuing Education	Part-time	\$644	State	10/4/03-10/31/03	.033	Appointment, EDU 568-W7	Special, Part-time
Little, Tami	Continuing Education	Part-time	\$300	State	10/4/03-10/31/03	.033	Appointment, EDU 568-W8	Special, Part-time
Lutt, Mary Ann	Continuing Education	Part-time	\$4,200	State	8/23/03 – 12/12/03	.000	Facilitator for Sioux City Learning Community	Special, Part-time
Lutt, Peggy	Educational Foundations and Leadership	Part-time	\$1,224	State	8/22/03 – 12/19/03	.067	Appointment	Special, Part-time
Magnuson, Grant	Continuing Education	Part-time	\$900	State	9/8/03 – 12/1/03	.100	Appointment, ITE 468/568-80	Special, Part-time
Magnuson, Grant	Continuing Education	Part-time	\$2,307	State	9/9/03 – 12/15/03	.100	Appointment, VED 413/513-WO	Special, Part-time
Malmberg, Cora Lynn	Educational Foundations and Leadership	Part-time	\$1,224	State	8/22/03 – 12/19/03	.067	Appointment	Special, Part-time
Metteer, Richard	Educational Foundations and Leadership	Part-time	\$3,978	State	8/22/03 – 12/19/03	.217	Appointment	Special, Part-time
Mousel, Kirby	Continuing Education	Part-time	\$4,200	State	8/23/03 – 12/12/03	.000	Appointment, Facilitator for Sioux City Learning Community	Special, Part-time
Muller, Kathy	Continuing Education	Part-time	\$4,200	State	8/23/03 – 12/12/03	.000	Appointment, Facilitator for Fremont Learning Community	Special, Part-time
Niemann, Jill	Educational Foundations and Leadership	Part-time	\$1,836	State	8/22/03 – 12/19/03	.100	Appointment	Special, Part-time
Pickinpaugh, Jill	Educational Foundations and Leadership	Part-time	\$306	State	8/22/03 – 12/19/03	.017	Appointment	Special, Part-time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Wayne State College

MEETING DATE: October 31, 2003

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Ras, Gerard	Business and Economics	Part-time	\$1,836	State	8/22/03 – 12/19/03	.100	Appointment	Special, Part-time
Reinhardt, Scott	Native Stories as a Path to Science Literacy Project Grant	Graduate Assistant	\$4,000 + 18 hrs. tuition	Grant	8/22/03 – 5/8/04	.25	Appointment	Special, Part-time
Sernett-Shadle, Colleen	Educational Foundations and Leadership	Part-time	\$306	State	8/22/03 – 12/10/03	.017	Appointment	Special, Part-time
Shattuck, Marie	Educational Foundations and Leadership	Part-time	\$1,224	State	8/22/03 – 12/19/03	.067	Appointment	Special, Part-time
Trenhaile, Phylis	Educational Foundations and Leadership	Part-time	\$306	State	8/22/03 – 12/19/03	.017	Appointment	Special, Part-time
Tusha, Mary	Educational Foundations and Leadership	Part-time	\$1,224	State	8/22/03 – 12/19/03	.067	Appointment	Special, Part-time
Uhing, Robert	Counseling and Special Education	Part-time	\$1,938	State	8/22/03 – 12/19/03	.100	Appointment	Special, Part-time
Wagner, Ken	Art and Design	Part-time	\$4,896	State	8/22/03 – 12/19/03	.267	Appointment	Special, Part-time
Weber, Bradley	Music	Part-time	\$1,414	State	8/22/03 – 12/19/03	.077	Appointment	Special, Part-time
Wolfe, Samantha (Volquardsen)	Communication Arts	Graduate Assistant	\$4,000 + 18 hrs. tuition	State	12/19/03	.25	Resignation	Special, Part-time
Worden, Ray	Music	Part-time	\$612	State	8/22/03 – 12/19/03	.030	Appointment	Special, Part-time
Wyman, Bruce	Art and Design	Part-time	\$3,611	State	8/22/03 – 12/19/03	.197	Appointment	Special, Part-time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR
COLLEGE: Wayne State College
MEETING DATE: October 31, 2003

UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Jeffrey, Lynn	Maintenance Repair Worker IV	N/A	25% of \$3,236.53/mo	State	7/1/04 – 6/30/05	1.00	Retirement, Voluntary Retirement Settlement	Non-probationary
Jones, Richard	Maintenance Repair Worker III	N/A	25% of \$2,480/mo	State	7/1/04 – 6/30/05	1.00	Retirement, Voluntary Retirement Settlement	Non-probationary
Rasmussen, Richard	Electrician	N/A	\$2,134/mo.	State	8/27/03	1.00	New Appointment, replaces Kelly Thieman	Probationary
Wurdinger, Richard	Custodian	N/A	25% of \$1,698.50/mo	State	7/1/04 – 6/30/05	1.00	Retirement, Voluntary Retirement Settlement	Non-probationary
Young, Kaye	Accounting Clerk III	N/A	\$1,778/mo	State	9/4/03	1.00	New Appointment, replaces Patti Puls	Probationary

Academic and Personnel Committee

Willa Kosman, Chair
Doug Christensen
Richard Halbert
Sara Beth Ramsey
Rachel Arterburn

October 30-31, 2003

ACTION: Approve the Distinguished Service Award recommendations submitted by Chadron State College

Board Policy 4500 allows College Presidents to make recommendations to the Board for Distinguished Service Awards. Recommendations for Distinguished Service Awards have been received from Chadron State and will be provided to Board members in a separate mailing. Questions may be asked during the Executive Session.

BOARD POLICY

Any of the Nebraska State Colleges may confer a distinguished service award upon an outstanding person who has made a significant contribution to a State College or to an alumnus who has achieved distinction and recognition, which reflects favorably upon the image of the State Colleges.

PROCEDURE

The College President must bring recommendations for Distinguished Service Awards to the Board for approval.

Each institution will give no more than four awards in any one year.

Each College shall develop criteria and procedures for the conferral of such awards.

Policy Adopted: 01/28/77
 Policy Revised: 10/28/83
 Policy Revised: 06/05/93
 Policy Revised: 06/19/98

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

October 30-31, 2003

**ACTION: Approve Design/Development Documents for Edna Work Hall/Wing
Renovation at Chadron State College**

At the September 2003 Board meeting at Chadron State the Board received the Design Development document for the renovation of Edna Work Hall/Wing. The System Office and Chadron respectfully request approval of the Design Development documents as submitted by the architectural firm of Bahr Vermeer and Haecker Architects.

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

October 30-31, 2003

ACTION: Authorize the Executive Director to Sign a Construction Contract for the Renovation of Edna Work Hall/Wing at Chadron State College

Planning documents and contracts are expected to be complete soon for the Edna Work Hall/Wing project. At the conclusion of the planning phase, the College will advertise for bids from contractors to do the renovation. In all likelihood the receipt of bids and Board approval of a contractor will not coincide with scheduled Board meetings. In order to complete this project in a timely manner, the System Office and Chadron State respectfully request that the Board of Trustees authorize the Executive Director to approve the anticipated construction contract.

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

October 30-31, 2003

ACTION: Approve Use of \$53,925 at Chadron State College and \$35,131 at Peru State College in Capital Improvement Fee Funds for the 15% Match on LB 309 Projects as Follows:

Chadron-Tuckpoint Projects	
Administration Building	24,600
Armstrong Gymnasium	8,550
Burkhiser Technology Complex	3,825
Math and Science Building	4,200
Memorial Hall	10,350
Nelson Physical Activity Center	<u>2,400</u>
Total Project Match Request	53,925

Peru Boiler Replacement Project

CSC - LB 309 funds have been awarded to Chadron State to complete tuckpointing on the buildings listed above. The college is required to provide a 15% match on these projects to receive the funding. The use of Capital Improvement Fee funds and cash will allow Chadron to move forward with these projects.

PSC - The bid opening for the boiler replacement project at Peru State was held on September 23, 2003. The bid was slightly over the estimate, and the cost of asbestos abatement has been added to the project. In total, the project will cost \$481,502. The initial funding for this project was approved by the Board in June, with the new LB 1100 allocation providing \$155,463 and the LB 309 Task Force adding \$244,537. The Task Force has agreed to fund a change order and part of the additional cost associated with accepting the alternates from the bidding (a total additional contribution of \$40,371). PSC is requesting authority to use \$35,131 of capital improvement fees to complete the project. The remaining \$6,000 for the project will come from contingency maintenance funds to provide for equipment that is to be installed in Eliza Morgan and Delzell Halls.

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

October 30-31, 2003

ACTION: Ratify Substantial Completion of Track/Entry Plaza and Stadium Services Building at Wayne State College

Board Policy #8069 requires that an inspection committee determine that the capital construction project is at the substantial completion phase. The substantial completion inspection committee held its review at Wayne State on Thursday, September 25, 2003. Committee members who attended the walk-through were:

Steve Lewis	Trustee
Sheryl Lindau	Trustee
Jean Dale	NSCS Assoc. Exec. Director, Administration & Finance
Bruce Donelson	NSCS Director, Facilities Management & Planning
Steve Hotovy	DAS Building Division
Carolyn Murphy	WSC Vice President for Administration and Finance
Derby Johnson	WSC Facilities Director
Todd Barry	WSC Athletic Director

Ratification of the substantial completion inspection performed by the committee is requested.

Fiscal and Facilities Committee*Steve Lewis, Chair**Larry Teahon**Bill Roskens**Hilary Koso*

October 30-31, 2003

**ACTION: Approve Lease by Wayne State College of Wayne State Foundation's
 Alumni House**

Board Policy #8027 states that "when circumstances require the state college to rent or lease additional space for one year or more for classroom, laboratory, or office functions, the college president shall prepare a recommendation for submittal to the Board of Trustees".

Wayne State proposes to lease the house and property currently known as the Alumni House from the Wayne State College Foundation. The Foundation owns the property and uses it occasionally to host functions, which it could hold at other campus locations. The house is in need of several repairs, including a new roof.

The College proposes to use the house as offices for campus security, which is currently housed on the main floor of Hahn Administration building. That space is needed to transition the Financial Aid office from the 2nd floor of Hahn to the 1st floor. This move will allow all student support services in Hahn to be located on the 1st floor.

The cost of the lease will be limited to the repairs and improvements needed on the house and property. The improvements would be completed over the 5-year term of the lease. Should either party decide that it is not in their respective best interests to continue the lease, mutually-agreed upon terms and conditions would be developed to terminate the lease.

This arrangement is beneficial for both the College and the Foundation, as it will provide acceptable offices for Campus Security while providing the Foundation with much-needed upkeep and improvements to the property.

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

October 30-31, 2003

ACTION: Approve the following grant applications and awards as submitted by the colleges:

Chadron Applications

- High Plains Herbarium Database Project – (Nebraska Environmental Trust Fund) -- \$290,680.74
- Wetland Education: The Development of Workshops and Website Enhancement for a Study Site Near the Rio Tempisque, Costa Rica – (U.S. Geological Survey's National Wetland Research Center, Lafayette, LA) -- \$42,416.00

Wayne Application

- Teaching Teachers to Teach with Technology in Elementary and Middle School Mathematics – (U.S. Department of Education No Child Left Behind Act/CCPE Improving Teacher Quality State Grants through Northeast Community College) -- \$33,379

Board policy 6024 requires that grant applications and awards, which exceed \$25,000, or have as part of the agreement the obligation to accept fiscal responsibility in future years, or require maintenance of effort shall be approved by the Board. Information on grant applications and awards exceeding \$25,000 is found on the following page(s).

5.6.-2

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Chadron State College		Date: September 19, 2003	
Notice of Intent	Application: X	Accept Award:	
Name of Program: High Plains Herbarium Database Project			
Funding Source: Nebraska Environmental Trust Fund			
Amount Requested: 290,680.74	Amount Awarded:	Funding Period:	
Closing Date for Application Submission:			
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:	
Does this grant include Indirect Cost Funds for the College's use?		Yes:	No: X
Will this grant require State Matching Funds ?		Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):			
Will this grant require In-Kind Funds ?		Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):			
Is State Maintenance of Effort required?		Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:	No: X
How many FTE positions will the grant fund?		FTE: 5	
How many of these are new positions?		New FTE: 3	
Briefly describe the purpose(s) of this application/award: The High Plains Herbarium at CSC seeks to expand its mission to serve as a botanical depository and resource center for Nebraska and the northern Great Plains. The first step is to complete the vascular plant and pharmacognosy collection databases currently underway, and to make this data accessible to the public online. This will necessitate designing a website. We seek to expand outreach by providing plant identification services and information to those involved in botanical aspects of environmental decision-making.			
Is this grant a continuation of a previous/existing grant?		Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:			
Has this grant application been previously denied?		Yes:	No: X
If yes, please state the reason:			
Person responsible for the preparation of the application: Ron Weedon			
Administrator responsible for approving the application: Thomas L. Krepel			

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Chadron State College		Date: September 19, 2003
Notice of Intent	Application: X	Accept Award:
Name of Program: Wetland Education: The Development of Workshops and Website Enhancement for a Study Site near the Rio Tempisque, Costa Rica		
Funding Source: US Geological Survey's National Wetland Research Center, Lafayette, LA		
Amount Requested: 42,416.00	Amount Awarded:	Funding Period:
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the College's use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): NSRC will provide \$12,400.00 and CSC will provide \$2,300.00. CSC's contribution will be student assistant worker, graduate assistant time, use of fax, telephone, and postage.		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0	
How many of these are new positions?	New FTE: 0	
Briefly describe the purpose(s) of this application/award: CSC and NWRC will develop materials for a study site near the Tio Tempisque near the Palo Verde RAMSAR site, Organization of Tropical Studies(OTS) site and Palo Verde National Park. This will include the collection of background information, identification of wetland materials including appropriate aerial photography, maps and other airborne science images, the enhancement of the existing WETMAP website by developing the basic format for identified materials, and the facilitation of three (3) two-day workshops.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Catherine Lockwood		
Administrator responsible for approving the application: Thomas L. Krepel		

5.6.-4

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: October 31, 2003
Notice of Intent	Application: X	Accept Award:
Name of Program: Teaching Teachers to Teach with Technology in Elementary and Middle School Mathematics		
Funding Source: U.S. Department of Education No Child Left Behind Act/CCPE Improving Teacher Quality State Grants through Northeast Community College		
Amount Requested: \$33,379	Amount Awarded:	Funding Period: 01/04-06/05
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.00	
How many of these are new positions?	New FTE: 0.00	
Briefly describe the purpose(s) of this application/award: This proposal is a sub-agreement with Northeast Community College to provide stipends to elementary and middle school teachers to participate in a week long mathematics institute during summer 2004 at the Lifelong Learning Center in Norfolk and \$1,000 in summer salary for a Wayne State faculty member to serve as the academic coordinator for one of the two institutes. The objective of the project is to provide a professional development opportunity for elementary and middle school teachers who want to integrate technology into their math curriculum, especially those teachers who teach in low-performing schools.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Tamara Worner, Associate Professor, Physical Sciences and Mathematics Department		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

October 30-31, 2003

ACTION: Approve the acceptance and retrieval of LB 309 allocations

The following items are submitted for Board approval.

Peru State College

1. Retrieval of \$2,005.00 to replace water softener in Wheeler Center. Project has been completed.

Allocation Date/Amount	4/7/03	\$12,000.00
Retrieval Date/Amount	2/4/03	<u>2,005.00</u>
Estimated Project Cost		\$ 9,995.00

2. Acceptance of an additional \$18,700.00 for the FLS – wet pipe sprinkler in the Theater.

Allocation Date/Amount	9/24/03	\$18,700.00
College Contribution Amount		<u>00.00</u>
Estimated Project Cost		\$18,700.00

3. Acceptance of an additional \$2,725.00 for ADA restroom modifications in the Administration Building.

Allocation Date/Amount	10/1/03	\$2,725.00
College Contribution Amount		<u>00.00</u>
Estimated Project Cost		\$2,725.00

4. Acceptance of an additional \$40,000.00 for boiler replacement in the Physical Plant.

Allocation Date/Amount	10/1/03	\$40,000.00
College Contribution Amount		<u>00.00</u>
Estimated Project Cost		\$40,000.00

Fiscal and Facilities Committee

*Steve Lewis, Chair
 Larry Teahon
 Bill Roskens
 Hilary Koso*

October 30-31, 2003

ACTION: Approve the following contracts and change orders submitted by the colleges:

- Chadron State College Contract
 - Chiller Plant (installation of absorption chiller and campus distribution system) -- \$1,328,784 corrected to include add alternates

- Chadron State College Change Order
 - Chiller Plant (installation of absorption chiller and campus distribution system) -- \$20,016 deduct

- Peru State College Contract
 - Campus Services Building/Heat Plant (steam system upgrade and boiler replacement) -- \$430,902

Board policies 7016 and 8065 require that the following types of contracts and change orders be submitted to the Board for approval.

CONTRACTS -- a) construction contracts or land purchases amounting to \$50,000 or more; b) architect/engineer fees exceeding \$40,000; and c) consultant contracts exceeding \$25,000).

College: Chadron State College		Meeting Date: October 31, 2003
Location on Campus:	Chiller Plant	
Contracted Work:	Installation of absorption chiller and campus distribution system	
Contract Amount:	\$1,328,784.00 (corrected to include add alternate)	
Fund Source:	LB 309, Contingency Maintenance, Forestry, LB 1100	
Contractor:	Snell Services	

College: Peru State College		Meeting Date: October 31, 2003
Location on Campus:	Campus Services Building/Heat Plant	
Contracted Work:	Steam system upgrade and boiler replacement	
Contract Amount:	\$430,902.00	
Fund Source:	LB 309, Capital Improvement Fee	
Contractor:	American Piping Group	

5.8.-2

CHANGE ORDERS -- (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which exceed \$10,000.

College: Chadron State College		Meeting Date: October 31, 2003
Location on Campus:	Chiller Plant	
No. & Description:	#1 Installation of absorption chiller and campus distribution system	
Change Order Amount:	\$20,016.00 deduct	
Fund Source:	LB 309, Contingency Maintenance, Forestry, LB 1100	
Contractor:	Snell Services	

*Willa Kosman, Chair
 Doug Christensen
 Richard Halbert
 Sara Beth Ramsey
 Rachel Arterburn*

October 30-31, 2003

Enrollment Reports for Summer 2003 for information only

The attached enrollment reports summarize end-of-semester enrollment at the NSC's for Summer 2003. System-wide enrollment decreased for the 2003 summer session to 1,183 FTE. Listed below is a breakdown by college of the enrollment changes:

	2003 FTE Enrollment	2002 FTE Enrollment	% Change
Chadron	333	365	-8.77%
Peru	245	303	-18.97%
Wayne	605	590	2.54%
System Total	1,183	1,258	-5.96%

Listed below is an analysis of full-time students, undergraduate students, on-campus students, and resident students:

	% of Full-time Students (Headcount)	% of Undergraduate Students (Headcount)	% of On-campus Students (Headcount)	% of In-State Students (Headcount)
Chadron	32%	60%	50%	86%
Peru	5%	41%	40%	95%
Wayne	45%	50%	57%	93%
2003 System Average	35%	52%	52%	91%
2002 System Average	36%	51%	58%	91%

6.1.-2

END OF TERM ENROLLMENT REPORT**Chadron State College**

TERM: 2003 SUMMER

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE 2002	FTE 2003
	2002	2003					
Lower Division	237	220	-7%	84	136	49	45
Upper Division	761	661	-13%	266	395	155	138
Graduate Division	668	596	-11%	124	472	161	150
TOTALS	1,666	1,477	-11%	474	1,003	365	333
						Change in FTE	Percent Change
						-32	-8.77%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE 2002	FTE 2003
	2002	2003					
On-Campus Students							
Undergrads	733	562	-23%	227	335	140	111
Graduates	219	171	-22%	66	105	69	55
TOTALS	952	733	-23%	293	440	209	166
Off-Campus Students							
Undergrads	265	319	20%	123	196	64	72
Graduates	449	425	-5%	58	367	92	95
TOTALS	714	744	4%	181	563	156	167
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE 2002	FTE 2003
	2002	2003					
Resident Students							
Undergrads	808	752	-7%	298	454	164	156
Graduates	610	519	-15%	92	427	141	125
TOTALS	1,418	1,271	-10%	390	881	305	281
Non-Resident Students							
Undergrads	190	129	-32%	52	77	40	27
Graduates	58	77	33%	32	45	20	25
TOTALS	248	206	-17%	84	122	60	52

END OF TERM ENROLLMENT REPORT
PERU STATE COLLEGE
 TERM: 2003 SUMMER

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE 2002	FTE 2003
	2002	2003					
Lower Division	80	64	-20%	0	64	27	20
Upper Division	227	197	-13%	9	188	79	67
Graduate Division	469	368	-22%	21	347	196	159
TOTALS	776	629	-19%	30	599	303	245
						Change in FTE	Percent Change
						-57	-18.97%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE 2002	FTE 2003
	2002	2003					
On-Campus Students							
Undergrads	239	193	-19%	4	189	82	59
Graduates	92	58	-37%	6	52	49	33
TOTALS	331	251	-24%	10	241	131	92
Off-Campus Students							
Undergrads	68	68	0%	5	63	24	28
Graduates	377	310	-18%	15	295	147	126
TOTALS	445	378	-15%	20	358	172	154
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE 2002	FTE 2003
	2002	2003					
Resident Students							
Undergrads	282	239	-15%	9	230	98	78
Graduates	456	358	-21%	20	338	191	154
TOTALS	738	597	-19%	29	568	290	232
Non-Resident Students							
Undergrads	25	22	-12%	0	22	8	8
Graduates	13	10	-23%	1	9	5	5
TOTALS	38	32	-16%	1	31	13	13

6.1.-4

END OF TERM ENROLLMENT REPORT
WAYNE STATE COLLEGE
 TERM: 2003 SUMMER

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE	
	2002	2003				2002	2003
Lower Division	228	262	15%	131	131	50	58
Upper Division	865	900	4%	575	325	200	209
Graduate Division	1,171	1,168	0%	346	822	340	338
TOTALS	2,264	2,330	3%	1,052	1,278	590	605
						Change in FTE	Percent Change
						15	2.54%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE	
	2002	2003				2002	2003
On-Campus Students							
Undergrads	1,001	987	-1%	587	400	232	227
Graduates	438	334	-24%	154	180	151	114
TOTALS	1,439	1,321	-8%	741	580	383	341
Off-Campus Students							
Undergrads	92	175	90%	119	56	18	40
Graduates	733	834	14%	192	642	189	224
TOTALS	825	1,009	22%	311	698	207	264
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE	
	2002	2003				2002	2003
Resident Students							
Undergrads	998	1,075	8%	648	427	228	248
Graduates	1,113	1,102	-1%	318	784	321	318
TOTALS	2,111	2,177	3%	966	1,211	549	566
Non-Resident Students							
Undergrads	95	87	-8%	58	29	22	19
Graduates	58	66	14%	28	38	19	20
TOTALS	153	153	0%	86	67	41	39

*Beginning Spring 2003, enrollment for Internet courses was counted as off-campus.
 Prior to Spring 2003, Internet course enrollment was counted as on-campus.

6.2.-1

Academic and Personnel Committee

Willa Kosman, Chair
Doug Christensen
Richard Halbert
Sara Beth Ramsey
Rachel Arterburn

October 30-31, 2003

Instructional Load Reports for Summer 2003

The Summer 2003 Instructional Load Reports have been submitted by the colleges and are attached. The following table summarizes the information regarding student credit hour production and FTE faculty.

		Summer 2003				Summer 2002
		Undergraduate Level	Graduate Level	Total	System Total	System Total
Student Credit Hour Production	Chadron	2,784	1,758	4,542	15,810	16,435
	Peru	1,630	1,573	3,203		
	Wayne	3,717	4,348	8,065		
Total FTE Faculty	Chadron	11.89	18.88	30.8	90.7	100.0
	Peru	5.6	9.2	14.8		
	Wayne	14.9	30.2	45.1		
Student Credit Hour/FTE Faculty	Chadron	234.15	93.11	147.61	Avg: 180.93	Avg: 165.67
	Peru	291.94	170.58	216.35		
	Wayne	249.46	143.97	178.82		
FTE Students/ FTE Faculty	Chadron	16	8			
	Peru	19	14			
	Wayne	17	12			

6.2.-2

Chadron State College
INSTRUCTIONAL LOAD REPORT

Term: Summer 2003

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	884.00	1,466.00	2,350.00	953.00	3,303.00
SCH Production (Adjuncts/Part-Time)	103.00	328.00	431.00	805.00	1,236.00
SCH Production (Graduate Assistants)	0.00	3.00	3.00	0.00	3.00
Total SCH Production	987.00	1,797.00	2,784.00	1,758.00	4,542.00
DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	1.59	3.18	4.77	6.52	11.29
Associate Professor	1.33	2.21	3.54	2.60	6.14
Assistant Professor	0.75	0.30	1.05	2.16	3.21
Instructor	0.25	0.17	0.42	0.00	0.42
Lecturer	0.00	0.00	0.00	0.00	0.00
Adjunct/Part-Time	0.16	1.95	2.11	7.60	9.71
Graduate Assistant	0.00	0.00	0.00	0.00	0.00
Total FTE Faculty	4.08	7.81	11.89	18.88	30.77
Total Headcount Faculty					74
FTE Students	65.80	119.80	185.60	146.50	332.10
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY SITE					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus	1.92	4.42	6.34	6.11	12.45
FTE Adjunct/Part-Time -- On-Campus	0.16	1.15	1.31	0.91	2.22
FTE Graduate Assistant -- On-Campus	0.00	0.00	0.00	0.00	0.00
SCH Production -- On-Campus	414	1,263	1,677	655	2,332
FTE Ranked Faculty -- Off-Campus	2.00	1.44	3.44	5.17	8.61
FTE Adjunct/Part-Time -- Off-Campus	0.00	0.80	0.80	6.69	7.49
SCH Production -- Off-Campus	573	534	1,107	1,103	2,210
PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	225.51	250.17	240.29	84.49	156.84
SCH/FTE Adjunct/Part-Time	643.75	168.21	204.27	105.92	127.29
SCH/FTE Graduate Assistants	0.00	0.00	0.00	0.00	0.00
Total SCH/FTE Faculty	241.91	230.09	234.15	93.11	147.61
FTE Student/FTE Ranked Faculty	15.03	16.68	16.02	7.04	11.14
FTE Student/FTE Adjuncts/Part-Time	42.92	11.21	13.62	8.83	9.21
FTE Student/FTE Graduate Assistants	0.00	0.00	0.00	0.00	0.00
Total FTE Student/FTE Faculty	16	15	16	8	11

6.2.-3

**PERU STATE COLLEGE
INSTRUCTIONAL LOAD REPORT**

Term: Summer 2003

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	173	504	677	990	1,667
SCH Production (Adjuncts/Part-Time)	257	696	953	583	1,536
SCH Production (Graduate Assistants)	0	0	0	0	0
Total SCH Production	430	1,200	1,630	1,573	3,203
DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	0.0	0.3	0.3	1.0	1.2
Associate Professor	0.3	0.3	0.5	1.7	2.2
Assistant Professor	0.3	0.7	0.9	3.0	3.9
Instructor	0.3	0.0	0.3	0.0	0.3
Lecturer	0.0	0.0	0.0	0.0	0.0
Adjunct/Part-Time	1.2	2.5	3.7	3.6	7.2
Graduate Assistant	0.0	0.0	0.0	0.0	0.0
Total FTE Faculty	1.9	3.7	5.6	9.2	14.8
Total Headcount Faculty					49
FTE Students	28.7	80.0	108.7	131.1	239.8
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY SITE					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus	0.5	0.5	1.0	1.3	2.3
FTE Adjunct/Part-Time -- On-Campus	0.9	1.2	2.1	1.1	3.2
FTE Graduate Assistant -- On-Campus	0.0	0.0	0.0	0.0	0.0
SCH Production -- On-Campus	299	673	972	289	1,261
FTE Ranked Faculty -- Off-Campus	0.3	0.7	0.9	4.3	5.2
FTE Adjunct/Part-Time -- Off-Campus	0.3	1.3	1.6	2.4	4.0
SCH Production -- Off-Campus	131	527	658	1,284	1,942
PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	230.67	431.99	353.21	174.72	219.84
SCH/FTE Adjunct/Part-Time	220.28	278.40	259.91	163.99	212.69
SCH/FTE Graduate Assistants	0.00	0.00	0.00	0.00	0.00
Total SCH/FTE Faculty	224.34	327.27	291.94	170.58	216.35
FTE Student/FTE Ranked Faculty	15.38	28.80	23.55	14.56	16.83
FTE Student/FTE Adjuncts/Part-Time	14.69	18.56	17.33	13.67	15.52
FTE Student/FTE Graduate Assistants	0.00	0.00	0.00	0.00	0.00
Total FTE Student/FTE Faculty	15	22	19	14	16

6.2.-4

**WAYNE STATE COLLEGE
INSTRUCTIONAL LOAD REPORT**

Term: Summer 2003

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	1,161	2,294	3,455	2,280	5,735
SCH Production (Adjuncts/Part-Time)	99	163	262	2,068	2,330
SCH Production (Graduate Assistants)	0	0	0	0	0
Total SCH Production	1,260	2,457	3,717	4,348	8,065
DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	1.20	2.10	3.30	6.60	9.90
Associate Professor	2.00	3.50	5.50	4.00	9.50
Assistant Professor	0.90	2.10	3.00	1.50	4.50
Instructor	1.20	0.20	1.40	0.20	1.60
Lecturer	0.00	0.00	0.00	0.00	0.00
Adjunct/Part-Time	0.70	1.00	1.70	17.90	19.60
Graduate Assistant	0.00	0.00	0.00	0.00	0.00
Total FTE Faculty	6.00	8.90	14.90	30.20	45.10
Total Headcount Faculty					123
FTE Students	84.00	163.80	247.80	362.33	610.13
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY SITE					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus	4.40	5.70	10.10	8.50	18.60
FTE Adjunct/Part-Time -- On-Campus	0.50	0.50	1.00	0.40	1.40
FTE Graduate Assistant -- On-Campus	0.00	0.00	0.00	0.00	0.00
SCH Production -- On-Campus	1,047	1,947	2,994	1,631	4,625
FTE Ranked Faculty -- Off-Campus	0.90	2.20	3.10	3.80	6.90
FTE Adjunct/Part-Time -- Off-Campus	0.20	0.50	0.70	17.50	18.20
SCH Production -- Off-Campus	213	510	723	2,717	3,440
PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	219.06	290.38	261.74	185.37	224.90
SCH/FTE Adjunct/Part-Time	141.43	163.00	154.12	115.53	118.88
SCH/FTE Graduate Assistants	0.00	0.00	0.00	0.00	0.00
Total SCH/FTE Faculty	210.00	276.07	249.46	143.97	178.82
FTE Student/FTE Ranked Faculty	14.60	19.36	17.45	15.45	16.48
FTE Student/FTE Adjuncts/Part-Time	9.43	10.87	10.27	9.63	9.68
FTE Student/FTE Graduate Assistants	0.00	0.00	0.00	0.00	0.00
Total FTE Student/FTE Faculty	14	18	17	12	14

*Beginning Spring 2003, SCH and FTE for Internet courses was counted as off-campus.
Prior to Spring 2003, SCH and FTE for Internet courses was counted as on-campus.

Academic and Personnel Committee

Willa Kosman, Chair
 Doug Christensen
 Richard Halbert
 Sara Beth Ramsey
 Rachel Arterburn

October 30-31, 2003

Board of Trustees Scholarship Acceptance Report for information only

Board Policy 3400 requires the colleges to report to the Board the number of Board of Trustees Scholarships offered to entering freshmen, and the actual number in effect for each academic class (freshmen, sophomore, junior and senior). The colleges have reported the following for 2003-04. Also included (in parentheses) are the numbers from 2002-03 for comparison purposes.

	Chadron		Peru		Wayne		System Totals	
	03-04	(02-03)	03-04	(02-03)	03-04	(02-03)	03-04	(02-03)
Number of BOT scholarships offered entering Freshmen	41	(38)	33	(32)	60	(60)	134	(130)
Dollars being expended on entering Freshmen	\$64,032	(\$44,835)	\$44,196	(\$47,885)	\$66,468	(\$46,360)	\$174,696	(\$139,080)
Number of BOT scholarships used by:								
Freshmen	24	(19)	18	(18)	25	(19)	67	(56)
Sophomores	19	(24)	14	(12)	21	(26)	54	(62)
Juniors	20	(19)	6	(11)	21	(20)	47	(50)
Seniors	16	(12)	12	(7)	23	(26)	51	(45)
Total number of BOT scholarships used	79	(74)	50	(48)	90	(91)	219	(213)
Total dollars being expended on BOT Scholarships	\$209,148	(\$169,123)	\$129,732	(\$111,274.50)	\$239,612	(\$214,644)	\$578,492	(\$495,041.50)
Maximum number of BOT scholarships authorized past four years	88	(88)	84	(84)	110	(110)	282	(282)

Academic and Personnel Committee

Willa Kosman, Chair
 Doug Christensen
 Richard Halbert
 Sara Beth Ramsey
 Rachel Arterburn

October 30-31, 2003

Off-Campus and Early Entry Course Offerings Report

Board Policy #4710 provides guidelines for the delivery of courses to locations away from a college campus. Included is a definition of the service regions of the colleges and a description of how delivery of courses will be made in an off-campus setting.

During the 2002-03 academic year, the colleges delivered 942 class sections to 10,748 students at off-campus locations, compared to 978 class sections and 11,757 students in 2001-02. Average off-campus class size for the System was 11.

2002-03 System Summary	Locations (unduplicated)	Sections	Enrollment	Ave. Class Size
Off-Campus Courses				
Traditional Classroom Delivery	50	445	5,474	12
Synchronous (interactive distance learning)	36	135	1,352	10
Non-synchronous (Internet, CD ROM)	6	291	3,019	10
Early Entry Courses	18	71	903	13
FY 2002-03 Total	78	942	10,748	11

Source: Supplemental Budget Documents

AY 2001-02 Total	82	978	11,757	12
AY 2000-01 Total	108	961	10,172	11
AY 1999-00 Total	93	887	9,546	11
AY 1998-99 Total	91	888	11,244	13
AY 1997-98 Total	103	965	11,386	12
AY 1996-97 Total	101	893	10,348	12
AY 1995-96 Total	93	777	10,002	13

6.4.-2

Following is a breakdown of delivery per college.

Off-Campus Courses (Traditional, Synch. and Non-synchronous)	Locations	Sections	Enrollment	Ave. Class Size	
Chadron	July-August 2002	14	54	511	9
	Fall Semester 2002	16	108	904	8
	Spring Semester 2003	16	134	1,114	8
	May-June 2003	10	64	445	7
Total	16 Unduplicated	360	2,974	8	
Peru	Fall Semester 2002	11	98	1,450	15
	Spring Semester 2003	10	94	1,492	16
	Summer 2003	13	58	910	16
Total	18 Unduplicated	250	3,852	15	
Wayne	July-August 2002	16	31	275	9
	Fall Semester 2002	33	66	792	12
	Spring Semester 2003	35	72	946	13
	May-June 2003	31	92	1,006	11
Total	42 Unduplicated	261	3,019	12	

Early Entry Courses	Locations	Sections	Enrollment	Ave. Class Size	
Chadron	July-August 2002	0	0	0	0
	Fall Semester 2002	4	5	128	26
	Spring Semester 2003	2	2	74	37
	May-June 2003	0	0	0	0
Total	4 Unduplicated	7	202	29	
Peru	Fall Semester 2002	8	26	327	13
	Spring Semester 2003	13	37	372	10
	Summer 2003	0	0	0	0
Total	13 Unduplicated	63	699	11	
Wayne	July-August 2002	0	0	0	0
	Fall Semester 2002	0	0	0	0
	Spring Semester 2003	1	1	2	2
	May-June 2003	0	0	0	0
Total	1 Unduplicated	1	2	2	

Academic and Personnel Committee

Willa Kosman, Chair
Doug Christensen
Richard Halbert
Sara Beth Ramsey
Rachel Arterburn

October 30-31, 2003

ACTION: Quantitative Academic Reports

The following represents the annual quantitative academic report that identifies the number of graduates on average for the past five years by major and the 5-year average for the number of student credit hours produced by full-time equivalent faculty assigned by department.

When compared to the departmental productivity thresholds established by the Coordinating Commission for Postsecondary Education, all programs offered in the system meet either the student credit hour production standard or the 5-year requirement for number of graduates per year or both.

**Chadron Quantitative Academic Report Summary
1997-2001**

	Student Credit Hour Production/FTE	Graduates
	Five-year Average	Five-year Average
CCPE Undergraduate Threshold:	300.00	7
CCPE Graduate Threshold:	300.00	5

UNDERGRADUATE DEGREE PROGRAMS

SCHOOL OF ARTS & SCIENCES

Visual & Performing Arts Department	350.00	
Art		9
Music		5
Theatre		3
Language & Literature Department	540.92	
English		13
Language Arts		2
Spanish		1
Speech Communication		1
Social Sciences & Justice Studies Department	698.89	
History		5
Social Science		6
Justice Studies		43
Sociology		2
Mathematical Sciences Department	525.33	
Information Science & Technology		5
Mathematics		8
Physical & Life Sciences Department	621.45	
Biology & Health Sciences		36
Chemistry		7
Physical & Life Sciences		0
Physics		2

SCHOOL OF PROFESSIONAL & GRADUATE STUDIES

Business & Economics Department	548.86	
Applied Sciences Department	485.96	115
Family & Consumer Sciences		13
Industrial Management		12
Range Management		6
Counseling, Psychology & Social Work Department	632.69	29

Education Department	496.33	
Educational Library Media		2
Elementary Education		70
Special Education		12
Health, Physical Education & Recreation Department	605.55	
Health & Physical Education		12
Recreation		7
Interdisciplinary Studies	378.72	
Interdisciplinary Studies		12
Technical Occupations		1
GRADUATE DEGREE PROGRAMS		
Business and Economics Department	319.06	
Business Administration		7
Education Department	345.40	
Elementary Education		4
Secondary Education		6
Education Administration (MSE)		16
Education Administration (EdS)		2
Counseling		9
History		1
Language Arts/Humanities/Fine Arts		1
Science/Mathematics		1

**Peru Quantitative Academic Report Summary
1999-2003**

	Student Credit Hour Production/FTE Five-year Average	Graduates Five-year Average
CCPE Undergraduate Threshold:	300.00	7
CCPE Graduate Threshold:	300.00	5

UNDERGRADUATE DEGREE PROGRAMS

SCHOOL OF PROFESSIONAL STUDIES

Business Department	368.79	
Bachelor of Applied Science		1
Business Administration		53
Business Administration Technology		51
Computer Science Department	414.19	
Computer Science		5
Criminal Justice Department	365.64	
Criminal Justice		9
Industrial Technology Department	166.18	
Industrial Technology		6
Psychology/Sociology Department	494.95	
Psychology/Sociology		22
SCHOOL OF EDUCATION		
Education Department	503.75	
Teacher Education		60
Physical Education		22
SCHOOL OF ARTS AND SCIENCES		
English Department	397.16	
English		6
Performing and Fine Arts Department	353.78	
Art		4
Music		3
Speech and Drama		1
Social Science Department	433.56	
Social Science		10
Mathematics Department	414.01	
Mathematics		4

Natural Science Department	475.26	
Natural Science		14

GRADUATE DEGREE PROGRAMS

Education Department	276.48	
Curriculum and Instruction		59

**Wayne Quantitative Academic Report Summary
1999-2003**

	Student Credit Hour Production/FTE Five-year Average	Graduates Five-year Average
CCPE Undergraduate Threshold:	300.00	7
CCPE Graduate Threshold:	300.00	5

UNDERGRADUATE DEGREE PROGRAMS

SCHOOL OF ARTS & HUMANITIES

Art & Design Department	438	
Art		17
Communication Arts Department	416	
Mass Communication		14
Speech Communication		17
Theatre		2
Language & Literature Department	456	
English		15
Modern Language & Culture		5
Music Department	293	
Music		7

SCHOOL OF BUSINESS & TECHNOLOGY

Business & Economics Department	571	
Business Administration		152
Computer Technology & Information Systems Dept.	470	
Computer Information Systems		21
Technology & Applied Sciences Department	464	
Family & Consumer Science		16
Industrial Technology		21

SCHOOL OF EDUCATION & COUNSELING

Counseling & Special Education Department	452	
Human Service Counseling		33
Special Education		9
Educational Foundations & Leadership Department	458	
Education		65

SCHOOL OF NATURAL & SOCIAL SCIENCES

Health, Human Performance & Sport Department

546

Exercise Science/Wellness

Health & Physical Education

Sport Management/Leisure Services

History, Politics & Geography Department

622

Geography

History

Political Science

Social Sciences

Life Sciences Department

441

Life Sciences

Physical Sciences & Math Department

467

Chemistry

Mathematics

Natural Science

Physical Science

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

October 30-31, 2003

Grant Application Award for information only

Wayne State College Award

- Rural Health Outreach – Targeting Lifestyle Changes (U.S. Department of Health & Human Services Health Resources & Services Administration through Goldenrod Hills Community Action, Inc.) -- \$22,800

Board policy 6024 requires that grant applications and awards, which exceed \$25,000, or have as part of the agreement the obligation to accept fiscal responsibility in future years, or require maintenance of effort shall be approved to the Board. Grant applications and awards less than \$25,000 are attached for information only.

7.1.-2

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: October 31, 2003
Notice of Intent	Application:	Accept Award: X
Name of Program: Rural Health Outreach – Targeting Lifestyle Changes		
Funding Source: U.S. Department of Health & Human Services Health Resources & Services Administration through Goldenrod Hills Community Action, Inc.		
Amount Requested: \$22,800	Amount Awarded: \$22,800	Funding Period: 05/03-05/06
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the time commitment of several staff members and the College's facilities.		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.00	
How many of these are new positions?	New FTE: 0.00	
Briefly describe the purpose(s) of this application/award: This award is a sub-agreement with Goldenrod Hills for funding over three years to provide assistance with assessment and program evaluation for a project which aims to promote healthy lifestyles to prevent chronic diseases, increase access to preventive health services for uninsured and underinsured residents, and increase individuals' understanding of diabetes care and management in the Goldenrod Hills four county service area in Northeast Nebraska. It provides additional compensation for three faculty members assisting with the assessment/program evaluation as well as some consultant fees and supplies for the three-year project.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Ms. Karina Hasenkamp, Coordinator of Social Science Research Center		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

Fiscal and Facilities Committee

Steve Lewis, Chair
 Larry Teahon
 Bill Roskens
 Hilary Koso

October 30-31, 2003

Contracts and Change Orders for information only

Board policies 7015 and 8065 require that the colleges report the following contract awards and change orders to the Board as information.

CONTRACTS – 1) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$40,000; c) consultant contracts for less than \$25,000; and d) exempt contracts exceeding \$25,000.

Chadron State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Edna Work Hall/Wing Surveying \$2,850.00 Cash Jensen Surveying
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Armstrong Gymnasium Fire Sprinkler System \$66,800.00 LB 309 Rapid Fire, Inc.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus Concrete Sidewalk \$2,743.00 Cash Fuller Construction
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Football Stadium Concrete Sidewalk at Ticket Booth \$2,975.00 Foundation Fuller Construction
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus West Tunnel Pipe Re-Insulation \$33,250.00 Cash L & L Insulation

Peru State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Theater Auditorium FLS sprinkler project \$69,861.00 LB 309 NIFCO Mechanical Systems Inc.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus Services/Boiler House Repair water line \$4,000.00 LB 309 Johansen Drainage and Tile
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus Services Building Installation of exhaust fan system for automotive and carpentry shops \$19,117.00 Cash Rasmussen Mechanical Service Corporation
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Administration Building Replace fire alarm system \$31,520.00 LB 1108 General Fire and Safety

Wayne State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Rice Auditorium Professional Services: Replace Wood Sports Floor \$16,280.00 LB 1100 BVH Architects, Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Pile and Terrace Halls Roof Replacements \$217,485.00 (approved by Executive Director) Revenue Bond Construction Funds Roof Pros, Omaha
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Pile and Terrace Halls Roof Removal and Asbestos Abatement \$38,500.00 (approved by Executive Director) Revenue Bond Construction Funds Roof Pros, Omaha

CHANGE ORDERS – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are less than \$20,000.

Wayne State College	
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Track, Entry Plaza, and Stadium Services Building #5 Remove addn'l track at entrance/hammer throw/metal wrap soffit/fascia \$16,984.50 Private Christiansen Construction Co., LLC, Pender, NE
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Rice Auditorium #1 Add lighting control lower level/wood frame & drywall soffits /2" control valve \$6,643.50 LB 309/Capital Improvement Fees Ryan & Associates, Inc., Lincoln, NE
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Rice Auditorium #2 Provide insulation to control sound transfer between offices \$996.00 LB 309/Capital Improvement Fees Ryan & Associates, Inc., Lincoln, NE

CHADRON STATE COLLEGE

- President's Report –
October 2003

1. Chadron State has been named one of 12 founding institutions selected to participate in a national project, "Foundations of Excellence in the First College Year." The project, jointly sponsored by the Policy Center on the First Year of College and the American Association of State Colleges and Universities, will develop a model of excellence for the first college year. The model will be designed for use by public colleges and universities to develop and refine their overall approach to educating new students. Funding for the two-year project has been provided by Lumina Foundation for Education and The Atlantic Philanthropies. Since February 2003, the Foundations of Excellence project involved 124 colleges across the United States. Of those 124, 12 were selected through a competitive application process to continue work during the next 15 months with the Policy Center and its research partner, the Center for the Study of Higher Education at The Pennsylvania State University.
2. A Casper couple, both of whom are Chadron State graduates, recently received a special honor. Ralph and Virginia Trotter were named International Family of the Year by the Knights of Columbus. The Trotters, their two sons, daughter-in-law and two grandchildren, received an all-expenses paid trip to Washington, D.C., to be honored at the Knights' annual meeting in early August. Both sons, Shawn of Cody, Wyoming, and Chris of Salem, Oregon, as well as Shawn's wife, the former Nicholle Storeim of Greybull, Wyoming, also are Chadron State graduates.
3. Dr. Patti Blundell, Chadron State associate professor of education, has been appointed to a two-year term as a reviewer of the world's leading scholarly, peer-reviewed journal in the field of family and consumer sciences, the Journal of Family & Consumer Sciences. Blundell was appointed by the American Association of Family & Consumer Sciences president and journal editor Dr. Carol L. Anderson. Reviewers are selected on the basis of academic credentials, experience in the field and expertise in particular areas.
4. Chadron State junior, Aster Yitayew attended the Pre-Law Summer Institute hosted by the University of Nebraska College of Law and funded by a \$100,000 grant from the federal Law School Admission Council. Aster was one of 29 participants in the institute. "About 90 percent of those at the institute were African-Americans while I was the only plain African," said Aster, a native of Addis Ababa, Ethiopia, who came to CSC in January 2002. She was nominated for the institute by Dr. George Watson, professor of justice studies at CSC.
5. The founder and chief counsel for the Southern Poverty Law Center, Morris Dees, was the first to speak in the Distinguished Speakers Series at Chadron State this semester. Dees has worked tirelessly to promote diversity and tolerance. Lawsuits that he spearheaded reportedly have bankrupted the Ku Klux Klan and resulted in the imprisonment of several perpetrators of hate crimes. He has successfully tracked and fought domestic terrorists for 20 years. A graduate of the University of Alabama Law School, Dees has received numerous honors. They include "Trial Lawyer of the Year" by the Trial Lawyers for Public Justice and the National Education Association's Martin Luther King Jr. Memorial Award. A made-for-television movie about his life, "Line of Fire," aired on NBC in January 1991. He also hosted a documentary, titled "HATE.Com," in the fall of 2000. It discussed hate crimes and the internet. Dees also is among the founders of the Civil Rights Memorial in Montgomery, Ala. It features the names of 40 people killed in the battle for civil rights between 1954, when the U.S. Supreme Court outlawed segregation, and 1968, the year Martin Luther King was assassinated.

8.2.-2

6. The Human Race Machine, created by Nancy Burson of Wolfman Productions, was brought to Chadron State to give people the chance to realize that race is only skin deep. By sitting in front of the machine, participants can see themselves as a different age, race or with different facial characteristics. Burson wrote, "The Human Race Machine is really my prayer for racial equality ... it is an opportunity to move beyond our differences and arrive at sameness. The more we recognize ourselves in others, the more we can connect the human race."
7. To help commemorate the 50th anniversary of the end of the Korean War, Chadron State invited veterans of that conflict to be its guests at the September 20th football game with Fort Hays State. A reception for the veterans and their spouses was held prior to the game in the Student Center. Double Q Country Radio hosted a tailgate party at noon near the football field, and the veterans were recognized at halftime of the game. Ike Anderson of Rushville, Nebraska spent two years in Korea as a demolitions technician with the Air Force early in the war. After being discharged in June 1954, he enrolled at Chadron State. Although he missed the 1954-55 school year because of polio, he attended the college the next two years, taught and coached at Lisco and McGrew for a year each and then returned to CSC. He graduated in 1961. After teaching several more years in Nebraska, he served 23 years as the arts and crafts supervisor at the VA Center in Hot Springs, S.D. Now the vice commander of the VFW units in western Nebraska, Anderson carries some grim statistics in his billfold illustrating that the war was often a deadly one. Some 37,000 Americans were killed, including 331 Nebraskans. At the bottom of the slip of paper Anderson possesses are the words, "It is called the forgotten war, but the ones who were there will never forget." Anderson said he and other Korean War veterans are appreciative that Chadron State was willing to host an event that will not only honor them, but also help younger generations learn about the sacrifice that was made to preserve the freedom South Koreans still enjoy.
8. A Chadron State graduate and former Rushville mathematics teacher, Jamalee Stone, has been awarded an Albert Einstein Distinguished Educator Fellowship. She will serve the fellowship at the National Aeronautics and Space Administration headquarters in Washington, D.C., through June 30, 2004. A native of Gordon, Stone received both her bachelor's and master's degrees from Chadron. She was presented the college's Distinguished Alumni Award in 2000.

PERU STATE COLLEGE
- President's Report -
October 2003

1. On October 2nd Dr. Jerry Martin, Vice President for Academic Affairs, made a campus presentation on the situation in Iraq. Dr. Martin provided an update on presentations that he gave last year. This presentation was the lead off event in the campus celebration of National Humanities Month. Also, Dr. Martin has recently had four articles accepted for a three-volume encyclopedia on World War I, and 12 accepted for a five-volume set on World War II.
2. Dr. Richard Clopton has had an article accepted for publication in the Journal of Parasitology. Associate Professor, Dr. Mike Barger has two manuscripts accepted for publication in Comparative Parasitology.
3. Drs. Korinne Tande, Dan Holtz and Bill Clemente served as panel members on the PreK-16 Language Arts/English Task Force. Through the focused interactions of 59 educators from across Nebraska, the document Creating Learners: A Shared Responsibility, was developed and has been posted on the web and is being distributed by the Nebraska Commissioner of Education.
4. Dr. Spencer Davis presented "Arthur Huff Fauset: Author and Activist" at the Mid-America Conference of History in Memphis, TN.
5. In recognition of National Humanities Month, the following noontime, brown bag luncheon programs were presented on campus: Dr. Spencer Davis's program on Abraham Lincoln – October 9th; Drs. Sara Crook and Dan Holtz's "The Kansas-Nebraska Act and the Winding Road to Statehood" – October 16th; Dr. Toney McCrann's "Teaching in Japan: They Don't Call Them Foreign Countries for Nothing" – October 23rd; and Dr. Bill Snyder's "Comparative Economics-Ecuador" – October 30th. It should be noted that Dr. Davis's program on Abraham Lincoln has been accepted for inclusion in the Nebraska Humanities Committee's Speakers Bureau.
6. The 2002 PSC Women's Volleyball team has been awarded the 2002-03 American Volleyball Coaches Association Team Academic Award. The award honors these athletes for matching their dedication to volleyball with excellence in the classroom.
7. Aeolian II gave a performance of light classical and jazz works in Benford Recital Hall on October 8th. The team of Dr. David Edris and Dr. Thomas Ediger has been performing together for 25 years.
8. The first of three lectures by the PSC Honors Chairs was held in the Student Center on October 7th. Dr. Jim Thomas, the Fred and Pam Robertson Honors Chair in Business Administration presented a lecture on "Why Employees Steal."
9. Four former student-athletes were added to the PSC Athletic Hall of Fame during the halftime ceremony of the Bobcat football game September 13th. Inductees, their sport of recognition, and current hometowns are Don Anderson, football, of Tucson, AZ; Ross Pilkington, football and track, Gravois Mills, MO; Bob Buettgenbach, basketball, Lake Waukomis, MO; and Linda Shepard, basketball, Rahway, NJ.

8.2.-4

10. After an approximate 15-year absence, Peru State is reinstating women's cross-country this fall. Seven women are running in nine scheduled meets. Presently, six men are training with the women's team and will run unattached at most of the meets. Bryan Lee of Auburn is serving as head coach. And, making history as a "first" at Peru State is a women's golf team. Dennis Prichard is the coach.
11. Senior Anna Barnoski received Midland Collegiate Athletic Conference Volleyball Player of the Week honors. Barnoski is a 6'1" senior from Bellevue, NE.
12. Peru State celebrated Homecoming 2003 at events held the week/weekend of September 29th through October 4th. Elected Homecoming Queen and King were seniors Amy Kottmeyer and Dustin Bents. Kottmeyer, a native of Superior, NE is a Psychology and Sociology major, and Bents is a Business Administration major with a Management Information Systems option, and comes to Peru State from Humboldt, NE. Class attendants were juniors Lee Jennings of Columbus and Wendy Alexander of Johnson, sophomores Thomas Dunekacke of Rising City and Evi Steffens of Auburn, and freshmen Cody Witt of Falls City and Laura Choi of Omaha.
13. The Peru State College Foundation Board of Directors met for the annual meeting on campus on Friday, October 3. Officers elected for the 2003-04 year are: Chuck Niemeyer, Ashland, NE, President; Fred and Pam Robertson, West Lake Village, CA, Co-Vice President; Larry and Sue Green, Westminster, CO, Co-Secretary; and Jud Douglas, Lincoln, NE, Treasurer.
14. Business faculty activities include the presentation of a paper by Dr. Judy Grotrian at the Institute of Behavioral and Applied Management in Tampa, FL October 23-25. Dr. James Thomas and Mr. Bruce Batterson are track chairs for the IBAM conference. And, Mr. Batterson addressed the Nebraska Museums Association on October 20.

WAYNE STATE COLLEGE
- President's Report -
October 2003

1. It was an historic homecoming on Oct. 3-4. For the first time in Wayne State history, a tie vote resulted in the crowning of two homecoming queens--Anna Stubblefield of Shelton and Molly Muir of Wayne. Both Anna and Molly are juniors, and are secondary education majors. Chibawanye Ene, a senior biology major from Benin City, Nigeria was crowned king. Jacob Petersen of Manley, a senior business major, was first attendant.
2. The Tim and Leslie Bebee Plaza and the new track at Memorial Stadium were dedicated during half-time of the football game on Oct. 4. Also dedicated during the weekend was the Irv Hoffbauer Plaza between the student center and Bowen Hall. Hoffbauer also received the Alumni Service Award, and the Bebees were inducted into the WSC Athletic Hall of Fame along with Jim Morrison (posthumous recognition), Merle McGee, Steve Heying, and Grady Hansen.
3. Four outstanding alumni, one from each of the WSC academic schools, were honored at Homecoming. They are Eugene Bechen, School of Arts and Humanities; Mark Waddington, School of Business and Technology; Rae (Johnson) Brown, School of Education and Counseling; and Ed Brogie, School of Natural and Social Sciences.
4. Astronaut John Bennett Herrington was the featured speaker at the 2003 Native American Aviation and Aerospace Day held on campus on Wednesday, Sept. 17. A naval commander, Herrington was the first Native American astronaut on a space shuttle crew and in the international space station. He served as a mission specialist on the space shuttle Endeavour in November 2002. Approximately 300 Native American students in grades four through twelve attended the day-long activities on campus.
5. Approximately 150 coaches and wellness professionals from Wisconsin, Minnesota, North and South Dakota, Iowa and Nebraska attended the Northland Chapter of the American College of Sports Medicine fall meeting at Wayne State on Oct. 9 and 10. The conference, which featured national speakers, was coordinated by Tammy Evetovich, WSC associate professor in the Health, Human Performance and Sport department.
6. Gretchen Ronnow, professor of English, is the recipient of the Balsley Whitmore Excellence in Teaching Award for 2003. The award is given annually to a tenured member of the English faculty who exemplifies the teaching mission of Wayne State College. The award was presented by Phyllis Conner, vice president of development and executive director of the Wayne State Foundation at the opening faculty meeting in August.
7. A cast of 26 Wayne State students performed Shakespeare's "The Tempest" in Ramsey Theatre on Oct. 12-14. The production was directed by Gwen Jensen, drama instructor.
8. A professional development opportunity for Wayne State students, staff and faculty was held on Thursday, Oct. 16. Entitled "Thermostats & Thermometers (Responding Effectively in the Workplace)," the workshop featured Floyd Colon of Lincoln, author and instructor.
9. An Hispanic Heritage Celebration was held on Sept. 30. The celebration featured a performance by Sangre Azteca of Lincoln and presentations by members of Latinos Uniting. The event was sponsored by Latinos Uniting and the WSC Multicultural Center.

8.2.-6

10. Family Day was held on Sept. 20 at Wayne State. The day-long activities included a mini-triathlon, planetarium special tour and show, a children's fun show with entertainer Mike Mauthe, a brunch, tailgate party, football game against Winona State, and a Family Day Spectacular in the student center, with music provided by the WSC marching band, concert choir and madrigal singers.
11. WSC head volleyball coach Sharon Vanis and her team were featured in an article entitled, "AVCA Team Academic Award Celebrates 11th Anniversary in 2003" in the Sept./Oct. issue of *Coaching Volleyball*, the official journal of the American Volleyball Coaches Association. Wayne State was among the teams receiving 2002-03 AVCA Team Academic Awards for their scholastic achievements.
12. Twelve bands from northeast Nebraska high schools participated in Wayne State College Band Day on September 13. The marching competition began on campus and proceeded on Main Street to downtown. David Bohnert, WSC band director, coordinated the event, which was co-sponsored by the Wayne Area Chamber of Commerce and Main Street Wayne.
13. Wayne State sophomore Erik Diessner was one audition away from making it to the national finals of the "American Idol" competition in New York City in August. Diessner, who won the local competition during the Wayne Chicken Show and the regional Siouxland competition, made it to the final 120 competitors (out of 11,000 who started) before being eliminated. But he says he'll be back next year!
14. Wayne State College is among 165 colleges and universities nationwide to participate in the American Democracy Project for Civic Engagement, an initiative of the American Association of State Colleges and Universities. The purpose of the project is to promote awareness and build understanding of contemporary issues among the higher education community and to nurture meaningful civic or community actions.
15. Gary Tom, Educational Director of the Paiute Tribe of Utah, was on campus on Friday, Sept. 26 to conduct an informal "brown bag" discussion. An accomplished native flutist, he shares Paiute traditions through traditional regalia, stories and flute music. The representative of the Paiute Tribe of Utah for the 2002 Winter Olympics, Tom was one of five Native American flute players to perform at the opening ceremonies. He held the distinction of bringing the Olympic torch from Athens, Greece to Atlanta, Ga., where the torch run began.