

**NEBRASKA STATE COLLEGE SYSTEM
BOARD OF TRUSTEES**

MINUTES OF FEBRUARY 13, 2003 MEETING

A meeting of the Board of Trustees of the Nebraska State College System was held at the Hillcrest Country Club, Lincoln, Nebraska on Thursday, February 13, 2003.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees. In addition, copies of such notice were sent to the Presidents of the State Colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board members present:

Doug Christensen, Lincoln
Richard Halbert, Falls City
Willa Kosman, Scottsbluff
Steve Lewis, Lexington
Sheryl Lindau, Wayne
Bill Roskens, Omaha
Larry Teahon, Chadron

Student Board Members present:

Kelly Bitner, Chadron State College
Clayton Seeba, Peru State College
Traci Coover, Wayne State College

NSC Staff, present:

Stan Carpenter, Executive Director
Jean Dale, Associate Executive Director for Administration & Finance
Bruce, Donelson, Facilities Management & Planning Director
Curt Frye, Vice President and Dean for Student Life, Wayne State College
David Fuller, Vice President for Academic Affairs, Wayne State College
Ted Harshberger, Vice President for Student Services and Enrollment Management, Peru State College
Ed Hoffman, Vice President for Administration, Chadron State College
Sheri Irwin, Public Relations Director
Linda Jacobsen, Vice President for Administration and Finance, Peru State College
Dan Johnson, Executive Director, Peru State Foundation, Peru State College
Ben Johnson, President, Peru State College
Thomas Krepel, President, Chadron State College
Jerome Martin, Vice President for Academic Affairs, Peru State College
Carolyn Murphy, Vice President for Administration and Finance, Wayne State College
Lynne Olson, Administrative Assistant
Larry Schultz, Associate Executive Director for Academic Affairs & Legal Services
Sheila Stearns, President, Wayne State College

Others present

Bruce Cutshall, NSC Lobbyist
David Brandt, Commissioner, Coordinating Commission for Postsecondary Education
Dick Davis, Commissioner, Coordinating Commission for Postsecondary Education
Imogene Enevoldsen, Commissioner, Coordinating Commission for Postsecondary Education
Kathleen Fimple, Academic Program Specialist, Coordinating Commission for Postsecondary Education

Debra Fischer, Commissioner, Coordinating Commission for Postsecondary Education
Mary Laurantzen, Commissioner, Coordinating Commission for Postsecondary Education
Patsy Martin, Communications & Special Projects Officer, Coordinating Commission for Postsecondary Education
Helen E. Morten, Commissioner, Coordinating Commission for Postsecondary Education
Carna Pfeil, Associate Director for Finance and Administration, Coordinating Commission for Postsecondary Education
David Powers, Executive Director, Coordinating Commission for Postsecondary Education
Eric Seacrest, Commissioner, Coordinating Commission for Postsecondary Education
Larry Scherer, Planning & Policy Officer, Coordinating Commission for Postsecondary Education
Martha Stoddard, Lincoln Journal Star
Mike Wemhoff, Facilities Officer, Coordinating Commission for Postsecondary Education

The Academic and Personnel Committee and the Fiscal and Facilities Committee met separately starting at 10:30 a.m. to discuss agenda items. No action was taken. The committee meetings adjourned at 12:00 p.m.

CALL TO ORDER—BUSINESS MEETING

Board Chair Lindau called the meeting to order at 1:00 p.m.

EXECUTIVE SESSION

Motion was made by Trustee Christensen to move into executive session at 1:03 p.m. to discuss collectively bargained contracts, personnel issues and the awarding of an honorary doctorate. No action was taken. Executive Session was adjourned at 2:30 p.m. and the regular meeting continued.

APPROVAL OF MEETING AGENDA

The meeting agenda for February 13, 2003 was approved.

APPROVAL OF MINUTES

Minutes of the November 14-15 meeting were unanimously approved.

ITEMS FOR DISCUSSION AND ACTION

Academic and Personnel Committee

Personnel Recommendations

A motion to approve the personnel recommendations submitted by the colleges was recommended by the committee to the full Board, which unanimously approved the motion. (Copies are attached to the official minutes.)

Ratification of 2003-2005 Agreements

A motion to ratify the 2003-2005 Agreements between the Board of Trustees of the Nebraska State Colleges and the State College Education Association, the Nebraska State College Professional Association and the Nebraska Association of Public Employees, Local #61 was recommended by the committee to the full Board, which unanimously approved the motion.

Liberal Arts Program at Peru State College

A motion to approve the liberal arts program at Peru State College was recommended by the committee to the full Board, which unanimously approved the motion. (Copies are attached to the official minutes.)

Peru State College Strategic Plan

A motion to approve the Strategic Plan, Operating Priorities and Strategies for Academic Years 2003-08 at Peru State College was recommended by the committee to the full Board, which unanimously approved the motion. (Copies are attached to the official minutes.)

Temporary Waiver of Board Policy 4001

A motion to approve a temporary waiver of Board Policy 4001 – Weekly Class Schedule and Starting Times was recommended by the committee to the full Board, which unanimously approved the motion. (Copies of Peru State College’s proposed schedule change are attached to the official minutes.)

Women’s Intercollegiate Athletic Programs at Peru State College

A motion to approve the addition of two new women’s intercollegiate athletic programs at Peru State College was recommended by the committee to the full Board, which unanimously approved the motion.

Extension of Board Policy 5401

A motion for first round approval of the extension of Board Policy 5401 – Early Retirement Incentive; Faculty until June 30, 2005 was recommended by the committee to the full Board, which unanimously approved the motion.

Board Policy 5406

A motion for first round approval of new Board Policy 5406 – Voluntary Retirement Settlement Program as a One-Time Opportunity for Eligible Employees was recommended by the committee to the full Board, which unanimously approved the motion.

Preliminary Notification of New Academic Programs

A motion to approve the following preliminary notification of new program list to be submitted to the Coordinating Commission for Postsecondary Education was recommended by the committee to the full Board, which unanimously approved the motion.

Chadron State College
System-wide

Professional Studies (MSE degree)
Advanced Studies (MS degree)

Honorary Doctorate Degree by Wayne State College

A motion to approve the honorary doctorate degree recommendation submitted by Wayne State College was recommended by the committee to the full Board, which unanimously approved the motion.

Modifications to Board Policy 3200

A motion for first round approval of the modifications to Board Policy 3200 – Due Process; Students was recommended by the committee to the full Board, which unanimously approved the motion.

Fiscal and Facilities Committee

Program Statement for Edna Work Hall at Chadron State College

A motion to approve the program statement for Edna Work Hall at Chadron State College was recommended by the committee to the full Board, which unanimously approved the motion.

Program Statement for Optional Proposal for Administration Building at Chadron State College

A motion to approve the optional proposal to the program statement for the Administration Building at Chadron was recommended by the committee to the full Board, which unanimously approved the motion.

Program Statement for Ag Classroom/Lab/Arena at Chadron State College

A motion to approve the program statement for the Agriculture Classroom/Laboratory/Arena at Chadron State College was recommended by the committee to the full Board, which unanimously approved the motion.

Substantial Completion Committee for Old Gym Renovation at Peru State College

A motion to appoint a substantial completion committee for the Peru State College Old Gym Renovation to Become the New Library was recommended by the committee to the full Board, which unanimously approved the motion.

Steve Lewis, Board member--Fiscal and Facilities Committee Chair

Richard Halbert, Board Member

Jean Dale, Associate Executive Director, Administration and Finance, System Office

Bruce Donelson, Director, Facilities Management and Planning, System Office

Jeffrey Pilus, The Clark Enersen Partners

Steve Hotovy, Representative of the State Building Division

Linda Jacobsen, Vice President, Administration and Finance, Peru State College

Paul Pate, Director of Campus Services, Peru State College

Jerry Martin, Vice President of Academic Affairs, Peru State College

Capital Improvement Fee Use at Peru State College

A motion to approve the use of up to \$21,000 in capital improvement fees for the fifteen percent (15%) match funds for the following LB 309 projects at Peru State College was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert,

Kosman, Lewis, Lindau, Roskens, and Teahon. Voting nay: None. Student Opinion aye: Bitner, Coover, and Seeba.

Project	LB 309 Funds	PSC Match
Administration Building Tuckpointing Design	\$7,480.00	\$1,320.00
Auditorium / Theater Tuckpointing Design	\$7,480.00	\$1,320.00
TJ Majors Building Study of Bldg Envelope	\$34,000.00	\$6,000.00
Wheeler Center Roof Replacement Design	\$34,000.00	\$6,000.00
AV Larson Lower Level Hallway Doors	\$6,375.00	\$1,351.00
Heat Plant Campus Service Emergency NE Boiler Repair	\$17,850.00	\$3,150.00
Campus Water Filtration Study	\$3,248.00	\$312.09 (balance)
Heat Plant Study of Steam System	\$8,500.00	\$547.02 (balance)
Heat Plant Study of East Wall	\$2,550.00	\$450.00
Heat Plant Repair of East Wall	\$1,734.00	\$331.33
Total		\$20,781.44

Grant Applications and Awards

A motion to approve the following grant applications and awards as submitted by the colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens, and Teahon. Voting nay: None. Student Opinion aye: Bitner, Coover, and Seeba.

Chadron Application

- Improving Teacher Quality State Grants (Coordinating Commission for Postsecondary Education) -- \$61,330

Peru Application

- National Science Foundation: Biotic Surveys and Inventories (National Science Foundation-Federal) -- \$311,497

Wayne Applications

- Native Stories as a Path to Science Literacy (No Child Left Behind Act/CCPE Improving Teacher Quality State Grants) -- \$55,423
- NSF Biotic Inventories and Surveys (National Science Foundation through University of Minnesota-Twin Cities) -- \$104,701
- Science Partnership for Rural Nebraska Today (SPRNT) (National Science Foundation through the University of Nebraska Medical Center) -- \$2,781,873

LB 309 Allocations and Retrievals

A motion to approve the allocations and retrievals of LB 309 funding was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens, and Teahon. Voting nay: None. Student Opinion aye: Bitner, Coover, and Seeba.

Chadron State College:

Acceptance of \$119,000.00 to replace center and north section of roof on Burkhiser Complex

Acceptance of \$635,000.00 to install central chilled water system in heat plant

Retrieval of \$1,269.16 to replace refractory on Hurst boiler in heat plant

Peru State College:

Acceptance of \$6,375.00 to replace lower level hallway door in AV Larson

Acceptance of \$34,000.00 for envelope/water penetration study for T.J. Majors

Acceptance of \$34,000.00 for structural analysis/roof replacement design for Wheeler Center

Retrieval of \$14,030.48 to install automatic compressor drain valves on campus

Retrieval of \$821.45 to replace water softner in heat plant

Wayne State College:

Acceptance of \$17,000.00 to replace stair treads in Peterson Fine Arts

Acceptance of \$25,500.00 to replace stair treads in Conn Library

Acceptance of \$119,000.00 to renovate the west entrance of Rice Auditorium

Acceptance of \$4,500.00 to replace steam condensate pumps in Carhart Science

Acceptance of \$5,200.00 to replace steam condensate pumps in Hahn Administration

Retrieval of \$8,500.00 to repair tunnel between Benthack and Education buildings

ITEMS FOR INFORMATION AND DISCUSSION

Academic and Personnel

Personnel Actions

Personnel actions not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Procedures for Compensation from Grants/Contracts

Procedures for faculty to receive compensation from grants and contracts as per Board Policy 5031 were developed and presented to the Board. (Copies are attached to the official minutes.)

Affirmative Action

Signed affirmations by each President regarding their college's commitment to offering equal employment and educational opportunities, and prohibiting discrimination based on political or religious opinions or affiliations, race, color, age, sex, national origin, marital status or handicap have been placed on file in the System Office.

Fall Enrollment Reports

Fall 2002 enrollment reports from each state college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Fall 2002 Graduates Summary Report

Board members reviewed the graduate summary reports submitted by the colleges. (Copies are attached to the official minutes.)

Fall Instructional Load Reports

Fall 2002 instructional load reports from each state college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Five-year Academic Calendar

Board members were informed of the system-wide academic calendars set for 2003-04 through 2007-08.

College Diversity Plans

Board members reviewed the executive summaries of diversity plans submitted by the colleges. Complete diversity plans have been placed on file in the System Office. (Copies are attached to the official minutes.)

Fiscal and Facilities

Governor's Budget Recommendations

There was no additional information or discussion regarding the materials provided in the Board Book.

Six-Month Operating Expenditure Reports

July – December 2002 operating expenditure reports from each state college and the System Office not requiring Board approval were reported for information. It was noted by Trustee Lewis that the System Office had expended 51% of the budget as of December 2002 because some one-time up-front fees had been paid. (Copies are attached to the official minutes.)

Six-Month Financial Reports

July – December 2002 financial reports from each state college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Six-Month Revenue Bond Expenditure Reports

July – December 2002 revenue bond operating expenditure reports from each state college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Occupancy and Income Report

The colleges provided information on occupancy and the income earned on the revenue bond facilities during the fall 2002 semester. It was noted that Morgan Hall at Peru State College was off-line during this reporting period therefore the percentage of potential income from residence halls was significantly lower. (Copies are attached to the official minutes.)

Grant Applications and Award

The following grant application and awards were presented to the Board for information.

Chadron State College Application

- TOL-Technology: On-Line (Calculus Consortium for Higher Education (CCHE)) -- \$20,013
- WETMAPP-Wetland Education Workshops (USGS National Wetlands Research Center) -- \$15,999.76

Wayne State College Application

- Arbor Day Tree Planting Project (Lower Elkhorn Natural Resources District) -- \$4,600
- Forever Free: Abraham Lincoln's Journey to Emancipation (American Library Association/National Endowment for the Humanities) -- \$1,000
- Highway Frontage Renewal Project (Nebraska Department of Roads/University of Nebraska-Lincoln, Nebraska Forest Service) -- \$14,000
- Student Center Plaza Nebraska Greenspace Stewardship Initiative (Nebraska Statewide Arboretum/Nebraska Environmental Trust) -- \$22,095

Wayne State College Awards

- Cosmic Ray Observatory Project (CROP) (EPSCoR/Nebraska Academy of Sciences) -- \$1,000
- The Laramie Project (Price/Adams Foundation) -- \$500
- Microform/Ultrafiche Equipment (Nebraska State Records Board) -- \$8,950
- "Non-biting Midges" (Nebraska/National Science Foundation EPSCoR Program) -- \$3,000
- Plains Poetry Festival (Nebraska Arts Council) -- \$1,000
- The Yellow Dress Program (Nebraska Child Abuse Prevention Fund Board) -- \$750

Contracts and Change Orders

The following contracts and change orders were presented to the Board for information.

Chadron State College Contracts

- Administration Building – (HVAC improvements) -- \$53,615
- Campus – (prepare plans and specs for hiking/biking trail) -- \$32,466
- Burkhiser Complex – (professional fees for design and bid oversight) -- \$10,368.30
- Campus Absorption Chiller – (professional engineering services) -- \$43,340

Peru State College Contracts

- Campus Water Filtration – (engineering and design) -- \$25,626
- Auditorium/Theatre – (tuckpointing design) -- \$8,800
- Administration Building – (tuckpointing design) -- \$8,800
- AV Larson – (replace lower level hallway door) -- \$7,726
- Wheeler Activity Center – (architectural design and construction roof replacement) - - \$25,250
- Wheeler Activity Center – (structural analysis for roof replacement) -- \$15,300
- Heat Plant – (Nebraska boiler repair) -- \$11,335.65
- Library Old Gym – (inspect, clean, adjust window operation) -- \$3,764
- Campus Services Building Heat Plant – (east wall repair) -- \$2,069

- TJ Majors – (building envelope water penetration study) -- \$14,300 plus \$400-600 reimbursables

Wayne State College Contracts

- Rice Auditorium – (HVAC improvements) -- \$1,260,000
- Rice Auditorium – (ADA entry and entry roof project) -- \$128,000

Chadron State College Change Order

- Administration Building – (#1 asbestos abate., sewer line reloc., sump pump change, fire line tap) -- \$19,139

Peru State College Change Orders

- Eliza Morgan Hall – (#1 modification to type 3A interior walls) – (\$6,020)
- Eliza Morgan Hall – (#2 wood-framed “dog house” removal) -- \$385
- Eliza Morgan Hall – (#3 removal/demolition of 12” block wall) -- \$3,394
- Eliza Morgan Hall – (#4 floor leveling after existing partition wall) -- \$3,134
- Eliza Morgan Hall – (#5 modification to interior partitions) – (\$380)
- Eliza Morgan Hall – (#6 HDPE pipe on hydroponic piping) – (\$4,512)
- Eliza Morgan Hall – (#7 revised scope per supplemental drawings) -- \$8,406
- Eliza Morgan Hall – (#8 materials and labor to install additional framing) -- \$153
- Eliza Morgan Hall – (#9 switch electrical feeder sizing) -- \$9,554
- Campus – (contract amendment configuration, on-site start-up Unitronics) -- \$4,000
- Library Old Gym – (#10 fire rated doors, mechanical/electrical for fluid cooler) -- \$18,180
- Library/Old Gym – (#11 CCD #1 on refrigerant lines) -- \$6,851
- Library/Old Gym – (#12 relocate PIV and rout roof drain) -- \$13,157
- Library/Old Gym – (#13 footings for link, site utilities west of Library) -- \$19,499
- Library/Old Gym – (#14 slate floor on existing deck, electrical at fluid cooler in tunnel) -- \$15,291
- Library/Old Gym – (#15 glass in circle tops and light support brackets) -- \$17,342

Wayne State College Change Orders

- Ramsey Theatre Sound System – (add two additional intercom stations) -- \$845
- Energy Plant – (#5 additional insulation, condensate return, relocate fuel monitoring equipment) -- \$9,795
- Energy Plant – (#6 new domestic water service and backflow prevention) -- \$9,206
- Energy Plant – (#7 additional chilled water system controls and equipment) -- \$15,020

Physical Plant Status Reports

Physical plant status reports from each state college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Capital Construction Progress Reports

The following capital construction progress reports not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Chadron State College

- Burkhiser Technology Complex Renovation – Interim report
- Maintenance Services Building Construction – Interim report

- Memorial Hall Renovation – Interim report
- Miller Hall Renovation – Final report
- Sandoz High Plains Heritage Center Renovation/Construction – Interim report

Peru State College

- Eliza Morgan Hall Renovation Phase I – Interim report
- Hoyt Science Building Renovation – Interim report
- Library/Old Gym Renovation – Interim report

Wayne State College

- Energy Plant Purchase/Renovation – Interim report
- Neihardt Hall Renovation – Initial report
- Ramsey Theatre Renovation/Addition – Interim report
- Rice HVAC Improvements – Initial report
- Stadium Entry Plaza, Track and Restroom Project – Initial report

Contingency Maintenance Progress Reports

Contingency maintenance progress reports from each state college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

LB 309 Progress Reports

LB 309 progress reports from each state college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Preliminary Tuition Planning

Executive Director Carpenter informed the Board that the Council of Presidents would be developing a tuition proposal that he would bring to the Board for its consideration in April.

MISCELLANEOUS ACTION AND INFORMATION ITEMS

Strategic Planning Follow-Up

Executive Director Carpenter noted the luncheon for state Senators would be held Monday, March 3 from 12:00 – 1:30 p.m. in the Blue Cross Blue Shield Building. This luncheon is in response to one of the strategies developed in the NSC Strategic Plan. Trustee Halbert requested strategic planning follow-up be a permanent part of the miscellaneous information section of the Board meeting agenda. The Board would like to hear reports from each of the colleges and System Office regarding the strategic plan during each Board meeting.

President Johnson noted that the Board's approval of the Peru State College Strategic Plan was in keeping with the NSC Strategic Plan.

President Krepel reported that Chadron State has appointed a steering committee consisting of campus individuals to revise their current 5-year strategic plan and that the NSC Strategic Plan would serve as the overarching guide for the committee's deliberations.

President Stearns reported that Wayne State is continuing to use the AQIP model and the NSC strategic plan as its guidelines for strategic planning.

Executive Director's Report

Executive Director Carpenter shared a draft of a resolution in opposition to LB 389 for Board adoption. A motion to adopt the resolution after modifications was made and unanimously approved.

RESOLUTION IN OPPOSITION TO THE CREATION OF THE NEBRASKA HIGHER EDUCATION BOARD OF REGENTS, THEREBY RESTRUCTURING THE GOVERNANCE OF POSTSECONDARY EDUCATION IN NEBRASKA

Whereas, the Nebraska state colleges can trace their origin to the time of statehood in 1867; and

Whereas, the Nebraska State College System has as its primary mission providing undergraduate education to students in rural areas of the state; and

Whereas, the Nebraska State College System faculty members are dedicated, fully qualified professionals whose first priority is classroom teaching; and

Whereas, the Nebraska State College System is unique in its ability to deliver quality baccalaureate and masters degree programs at low cost; and

Whereas, the Nebraska State College System offers access to all students who desire the opportunity to pursue a college degree; and

Whereas, the Nebraska State College System prides itself on personal student attention and a supportive environment that enhances opportunities for success; and

Whereas, the Nebraska State College System has a tradition of excellence in producing outstanding teachers, the majority of whom serve Nebraska's schools; and

Whereas, the Nebraska State College System is dedicated to community and economic development in all areas of Nebraska; and

Whereas, the Nebraska State Colleges Board of Trustees believes that the Nebraska State Colleges serve a mission unique to the other post secondary educational institutions in Nebraska and that their mission is best served by a governing board whose sole purpose is the support and promotion of that mission;

THEREFORE, BE IT RESOLVED that the Board of Trustees of the Nebraska State College System unanimously opposes any legislation or constitutional amendment that would eliminate the Board of Trustees of the Nebraska State College System, the Coordinating Commission for Postsecondary Education and the Board of Regents of the University of Nebraska.

Approved this 13th day of February, 2003.

Presidents' Reports

President Johnson reported that Peru State has received several awards as noted in his written report and that budget discussions continue on a nearly daily basis. He further reported how proud the college community is of the new library and plans now call to have books and other materials moved in on or around April 1.

President Krepel reported that Chadron State's range management program had received numerous accolades. He further reported the Chadron National Guard Unit had been mobilized recently and that twenty seven (27) CSC students had been called up for duty.

President Stearns reported that budget discussions were continuing at Wayne State and many special

activities had been taking place recently. The ITE program had received recognition recently because of its national ranking and work with a group of Lebanese students.

Student Trustees' Reports

Student Trustee Coover reported many activities were being held at Wayne State including Martin Luther King Jr. celebrations, an international dinner and various academic competitions.

Student Trustee Bitner reported that Dr. "Patch" Adams had recently made a very successful visit to Chadron State and various academic competitions were in full swing.

Student Trustee Seeba reported that numerous academic competitions including History Day, Business Day and Chorale Day were being held at Peru State.

Next Meeting

The next regularly scheduled meeting of the NSC Board of Trustees will be held at Wayne State College, Wayne, Nebraska on April 10-11, 2003.

ADJOURNMENT -- The meeting was adjourned at 3:30 p.m.

Commissioners and staff with the Coordinating Commission for Postsecondary Education then joined the Board of Trustees in discussions regarding a variety of topics of mutual interest to the Board and the Commission.

Respectfully submitted,

Stan Carpenter
Executive Director

Persons interested in source documents relating to the above agenda items may consult the Board Book for this meeting kept on file in the Nebraska State Colleges System Office in Lincoln.