



*Chadron State College · Peru State College · Wayne State College*

## **BOARD OF TRUSTEES**

### **Meeting Notice**

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice is hereby given that a regular meeting of the Board of Trustees of the Nebraska State Colleges will convene at Hillcrest Country Club, 8901 E "O" Street, Lincoln, Nebraska, on February 12, 2004.

Committee Meetings  
Business Meeting

February 12 – 10:00 a.m.  
February 12 – 1:30 p.m.

An Executive Session may or may not be held in conjunction with this Board of Trustees meeting.

This notice and accompanying agenda are being distributed to members of the Board of Trustees, the presidents of the state colleges, the Associated Press and selected Nebraska newspapers.

## **BOARD OF TRUSTEES MEETING**

**FEBRUARY 12, 2004  
Hillcrest Country Club – 8901 “O” Street  
LINCOLN, NEBRASKA**

**THURSDAY, FEBRUARY 12 – Meetings will be held in the Ballroom – Hillcrest Country Club**

|                      |  |  |
|----------------------|--|--|
| <b>8:30 – 10:30</b>  | <b>Business Officers Council Meeting</b>   | <b>Ball Room Section B</b>                         |
| <b>9:00 – 10:30</b>  | <b>Academic Officers Council Meeting</b>   | <b>Ball Room Section C-D</b>                       |
| <b>10:00 – 10:30</b> | <b>JOINT BOARD COMMITTEE MEETING<br/>Marketing Consultant Presentation</b>                                   | <b>Ball Room Section A</b>                         |
| <b>10:30 – 12:30</b> | <b>BOARD COMMITTEE MEETINGS<br/>Academic &amp; Personnel Committee<br/>Fiscal &amp; Facilities Committee</b> | <b>Ball Room Section A<br/>Ball Room Section B</b> |
| <b>12:30 – 1:30</b>  | <b>LUNCH</b>   | <b>Ball Room Section C-D</b>                       |
| <b>1:30 – 3:30</b>   | <b>BOARD OF TRUSTEES BUSINESS MEETING</b>  | <b>Ball Room Section A</b>                         |
| <b>3:30 – 5:00</b>   | <b>JOINT MEETING WITH COORDINATING<br/>COMMISSION</b>  | <b>Ball Room Section A</b>                         |
| <b>5:00 – 6:15</b>   | <b>RECEPTION</b>   | <b>Ball Room Section C-D</b>                       |
| <b>6:15 – 8:00</b>   | <b>DINNER</b>  | <b>Ball Room Section C-D</b>                       |

**FEBRUARY 12, 2004  
10:30 A.M. – 12:30 P.M.  
Ball Room Section A**

**ACADEMIC & PERSONNEL COMMITTEE MEETING**

**Items for discussion and action:**

- 4.1 Wayne State College Presidential Appointment
- 4.2 Preliminary Notification of New Academic Programs
- 4.3 Accept Report on Personnel Actions

**Items for information and discussion:**

- 6.1 Affirmative Action Reports and Statements
- 6.2 Fall Enrollment Reports
- 6.3 Fall Graduation Summaries
- 6.4 Fall Instructional Load Reports
- 6.5 Five-Year Academic Calendar
- 6.6 College Diversity Plan Reports

**FEBRUARY 12, 2004  
10:30 A.M. – 12:30 P.M.  
Ball Room Section B**

**FISCAL & FACILITIES COMMITTEE MEETING**

**Items for discussion and action:**

- 5.1 Approve System Budget Request Guidelines
- 5.2 Ratify Substantial Completion for Academic Resource Center – PSC
- 5.3 Approve Use of Capital Improvement Fee Funds – PSC
- 5.4 Approve Department of Roads Property Easements – WSC
- 5.5 Approve Sale of Property to Department of Roads – WSC
- 5.6 Final Approval of Proposed Changes to Board Policy 3400; Tuition Remission
- 5.7 Final Approval of Proposed Changes to Board Policy 6022; Income; System-wide Fees; Individual Campus Fees
- 5.8 Final Approval of Proposed Changes to Board Policy 8061; Capital Construction; NEEDS Statements
- 5.9 Final Approval of Proposed Changes to Board Policy 8062; Capital Construction; Program Statements
- 5.10 Final Approval of Proposed Changes to Board Policy 8064; Capital Construction; Bids
- 5.11 Final Approval of Proposed Changes to Board Policy 8065; Capital Construction; Contracts; Approvals
- 5.12 Final Approval of Proposed Changes to Board Policy 8066; Capital Construction; Contracts; Professional Consulting Services
- 5.13 Final Approval of Proposed Changes to Board Policy 8068; Capital Construction; Contracts; Forms, Payments
- 5.14 Final Approval of Proposed Changes to Board Policy 8069; Capital Construction; Inspections; Substantial Completion; Final Completion
- 5.15 Grant Applications and Awards (requiring approval)
- 5.16 Contracts and Change Orders
- 5.17 LB 309 Allocations and Retrievals
- 5.18 Approve Use of Capital Improvement Fee Funds - WSC

**Items for information and discussion:**

- 7.1 Governor's Budget Recommendations
- 7.2 Operating Expenditure Reports (July-December)
- 7.3 Financial Reports (July-December)
- 7.4 Revenue Bond Expenditure Reports (July-December)
- 7.5 Fall Occupancy and Income Reports
- 7.6 Grant Applications and Awards
- 7.7 Contracts and Change Orders
- 7.8 Physical Plant Status Reports (October-December)
- 7.9 Capital Construction Quarterly Reports (October-December)
- 7.10 Contingency Maintenance Progress Reports (July-December)
- 7.11 LB309 Project Status Reports (July-December)

**FEBRUARY 12, 2004**  
**BOARD OF TRUSTEES MEETING**

**CALL TO ORDER**

- 1. APPROVAL OF MEETING AGENDA**
- 2. APPROVAL OF MINUTES** from the December 4, 2003 meeting
- 3. PUBLIC COMMENT**

**ITEMS FOR DISCUSSION AND ACTION**

**4. ACADEMIC AND PERSONNEL**

- 4.1 Wayne State College Presidential Appointment
- 4.2 Preliminary Notification of New Academic Programs
- 4.3 Accept Report on Personnel Actions

**5. FISCAL AND FACILITIES**

- 5.1 Approve System Budget Request Guidelines
- 5.2 Ratify Substantial Completion for Academic Resource Center – PSC
- 5.3 Approve Use of Capital Improvement Fee Funds – PSC
- 5.4 Approve Department of Roads Property Easements – WSC
- 5.5 Approve Sale of Property to Department of Roads – WSC
- 5.6 Final Approval of Proposed Changes to Board Policy 3400; Tuition Remission
- 5.7 Final Approval of Proposed Changes to Board Policy 6022; Income; System-wide Fees; Individual Campus Fees
- 5.8 Final Approval of Proposed Changes to Board Policy 8061; Capital Construction; NEEDS Statements
- 5.9 Final Approval of Proposed Changes to Board Policy 8062; Capital Construction; Program Statements
- 5.10 Final Approval of Proposed Changes to Board Policy 8064; Capital Construction; Bids
- 5.11 Final Approval of Proposed Changes to Board Policy 8065; Capital Construction; Contracts; Approvals
- 5.12 Final Approval of Proposed Changes to Board Policy 8066; Capital Construction; Contracts; Professional Consulting Services

- 5.13 Final Approval of Proposed Changes to Board Policy 8068; Capital Construction; Contracts; Forms, Payments
- 5.14 Final Approval of Proposed Changes to Board Policy 8069; Capital Construction; Inspections; Substantial Completion; Final Completion
- 5.15 Grant Applications and Awards (requiring approval)
- 5.16 Contracts and Change Orders
- 5.17 LB 309 Allocations and Retrievals
- 5.18 Approve Use of Capital Improvement Fee Funds - WSC

## **ITEMS FOR INFORMATION AND DISCUSSION**

### **6. ACADEMIC AND PERSONNEL**

- 6.1 Affirmative Action Reports
- 6.2 Fall Enrollment Reports
- 6.3 Fall Graduation Summaries
- 6.4 Fall Instructional Load Reports
- 6.5 Five-Year Academic Calendar
- 6.6 College Diversity Plan Reports

### **7. FISCAL AND FACILITIES**

- 7.1 Governor's Budget Recommendations
- 7.2 Operating Expenditure Reports (July-December)
- 7.3 Financial Reports (July-December)
- 7.4 Revenue Bond Expenditure Reports (July-December)
- 7.5 Fall Occupancy and Income Reports
- 7.6 Grant Applications and Awards
- 7.7 Contracts and Change Orders
- 7.8 Physical Plant Status Reports (October-December)
- 7.9 Capital Construction Quarterly Reports (October-December)
- 7.10 Contingency Maintenance Progress Reports (July-December)
- 7.11 LB309 Project Status Reports (July-December)

## **8. MISCELLANEOUS ACTION AND INFORMATION ITEMS**

8.1 Executive Director's Report

8.1.1 AGB Conference – March 27 – 30, 2004 Riverside Hilton, New Orleans

8.2 Presidents' Reports

8.3 Student Trustees' Reports

8.4 Strategic Planning Follow-up

## **ADJOURNMENT**

The next regularly scheduled meeting of the Board of Trustees of the Nebraska State Colleges will be held April 15 - 16, 2004, at Peru.



**NEBRASKA STATE COLLEGE SYSTEM  
BOARD OF TRUSTEES**

**MINUTES OF DECEMBER 4, 2003 MEETING**

---

A meeting of the Board of Trustees of the Nebraska State College System was held via video-conference on Thursday December 4, 2003.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees. In addition, copies of such notice were sent to the Presidents of the State Colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board members present:

Richard Halbert, Falls City  
Steve Lewis, Lexington  
Sheryl Lindau, Wayne  
Larry Teahon, Chadron

Student Board Members present:

Sara Beth Ramsey, Chadron State College  
Rachel Arterburn, Wayne State College

NSC Staff, present:

Stan Carpenter, Executive Director  
Jean Dale, Associate Executive Director for Administration & Finance  
Bruce, Donelson, Facilities Management & Planning Director  
Curt Frye, Interim President, Wayne State College  
David Fuller, Vice President for Academic Affairs, Wayne State College  
Justin Haag, Communications Coordinator, Chadron State College  
Joyce Hardy, Senior Vice President for Academic Affairs, Chadron State College  
Ed Hoffman, Vice President for Administration, Chadron State College  
Sheri Irwin, Public Relations Director  
Linda Jacobsen, Vice President for Administration and Finance, Peru State College  
Ben Johnson, President, Peru State College  
Thomas Krepel, President, Chadron State College  
Jerome Martin, Vice President for Academic Affairs, Peru State College  
Carolyn Murphy, Vice President for Administration and Finance, Wayne State College  
Lynne Olson, Administrative Assistant  
Larry Schultz, Associate Executive Director for Academic Affairs & Legal Services  
Paul Theobald, Dean, School of Education & Counseling, Wayne State College

Others, present

Steve Hotovy, Architect, State Building Division

**CALL TO ORDER—BUSINESS MEETING**

Board Chair Lindau called the business meeting to order at 9:00 a.m.

**APPROVAL OF MEETING AGENDA**

The meeting agenda for December 4, 2003 was approved.

**APPROVAL OF MINUTES**

Minutes of the October 30-31, 2003 meeting were unanimously approved.

**ITEMS FOR DISCUSSION AND ACTION**

**Academic and Personnel Committee**

Approve Personnel Actions

A motion to accept the personnel actions submitted by the colleges was recommended by the committee to the full Board, which unanimously approved the motion. (Copies are attached to the official minutes.)

Approve Additional Athletic Awards – Peru State

A motion to approve the request by Peru State for five additional athletic awards as provided for in Board Policy 3400 was recommended by the committee to the full Board, which unanimously approved the motion.

Approve Educational Studies Degree – Wayne State

A motion to approve an educational studies degree at Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting aye: Halbert, Lindau, and Teahon. Voting nay: Lewis. Student Opinion aye: Arterburn and Ramsey.

**Fiscal and Facilities Committee**

Revenue Bond Audit Reports

A motion to accept the 2002-2003 Revenue Bond Audit reports as submitted for each of the State Colleges by KPMG was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Halbert, Lewis, Lindau, and Teahon. Voting nay: None. Student Opinion aye: Arterburn and Ramsey.

Ratify Substantial Completion of Neihardt Hall – Wayne State

A motion to ratify the substantial completion of Neihardt Hall at Wayne State was recommended by the committee to the full Board, which unanimously approved the motion.

Ratify Substantial Completion of Rice Auditorium HVAC Project – Wayne State

A motion to ratify the substantial completion of the Rice Auditorium HVAC project at Wayne State was recommended by the committee to the full Board, which unanimously approved the motion.

New Academic Resource Center Substantial Completion Committee – Peru State

A motion to appoint the following substantial completion committee for the Peru State College Old Library to become the New Academic Resource Center (ARC) was recommended by the committee to the full Board, which unanimously approved the motion.

Steve Lewis, Trustee  
Richard Halbert, Trustee  
Jean Dale, Assoc. Exec. Director, Administration & Finance, System Office  
Bruce Donelson, Director, Facilities Management & Planning, System Office  
Jeffrey Pilus, The Clark Enersen Partners  
Steve Hotovy, DAS Building Division  
Linda Jacobsen, Vice President for Administration and Finance, PSC  
Paul Pate, Director of Campus Services, PSC  
Ted Harshbarger, Director of Academic Resource Center, PSC

Approve Use of Surplus Funds

A motion to approve the use of surplus funds for roof design and repair on Neal Hall at Peru State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Halbert, Lewis, Lindau, and Teahon. Voting nay: None. Student Opinion aye: Arterburn and Ramsey.

Approve Cash Fund Appropriation Increase

A motion to approve the following increase in cash fund appropriations was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Halbert, Lewis, Lindau, and Teahon. Voting nay: None. Student Opinion aye: Arterburn and Ramsey.

|         |                |
|---------|----------------|
| Chadron | \$ 35,000      |
| Peru    | 19,000         |
| Wayne   | <u>511,305</u> |
| Total   | \$565,305      |

Authorize Executive Director to Sign Network Switch Contract – Chadron State

A motion to authorize the Executive Director to sign a contract for the purchase configuration and installation of a network switch at Chadron State was recommended by the committee to the full Board, which unanimously approved the motion.

Authorize Executive Director to Sign Construction Contract for Bowen Hall – Wayne State

A motion to authorize the Executive Director to sign a construction contract for elevator replacement, fire alarm upgrade and fire sprinkler installation in Bowen Hall at Wayne State was recommended by the committee to the full Board, which unanimously approved the motion.

Changes to Board Policy 3400 - First Round Approval

A motion for first round approval of the changes to Board Policy 3400 – Tuition Remission was recommended by the committee to the full Board, which unanimously approved the motion.

Changes to Board Policy 6022 – First Round Approval

A motion for first round approval of the changes to Board Policy 6022 – Income; System-wide Fees; Individual Campus Fees was recommended by the committee to the full Board, which unanimously approved the motion.

Changes to Board Policy 8061 – First Round Approval

A motion for first round approval of the changes to Board Policy 8061 – Capital Construction; NEEDS Statements was recommended by the committee to the full Board, which unanimously approved the motion.

Changes to Board Policy 8062 – First Round Approval

A motion for first round approval of the changes to Board Policy 8062 – Capital Construction; Program Statements was recommended by the committee to the full Board, which unanimously approved the motion.

Changes to Board Policy 8064 – First Round Approval

A motion for first round approval of the changes to Board Policy 8064 – Capital Construction; Bids was recommended by the committee to the full Board, which unanimously approved the motion.

Changes to Board Policy 8065 – First Round Approval

A motion for first round approval of the changes to Board Policy 8065 – Capital Construction; Contracts; Approvals was recommended by the committee to the full Board, which unanimously approved the motion.

Changes to Board Policy 8066 – First Round Approval

A motion for first round approval of the changes to Board Policy 8066 – Capital Construction; Contracts; Professional Consulting Services was recommended by the committee to the full Board, which unanimously approved the motion.

Changes to Board Policy 8068 – First Round Approval

A motion for first round approval of the changes to Board Policy 8068 – Capital Construction; Contracts; Forms, Payments was recommended by the committee to the full Board, which unanimously approved the motion.

Changes to Board Policy 8069 – First Round Approval

A motion for first round approval of the changes to Board Policy 8069 – Capital Construction; Inspections; Substantial Completion; Final Completion was recommended by the committee to the full Board, which unanimously approved the motion.

Grant Applications and Awards

A motion to approve the following grant applications and award as submitted by the colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Halbert, Lewis, Lindau, and Teahon. Voting nay: None. Student Opinion aye: Arterburn and Ramsey.

Chadron Applications

- Continuation Grant – Teaming Up for Teacher Quality (No Child Left Behind) - (Coordinating Commission for Postsecondary Education) -- \$62,587
- High School and Collegiate Partnership for the Development of a Natural Science

Curriculum (Math and Science Partnership Grant) - (Nebraska Mathematics and Science Partnerships Grant Program) -- \$71,057

Peru Application

- Proposed Honors Program – (Kauffman Foundation) -- \$50,000

Wayne Application

- Science Content Organized & Redesigned to Educate Students (SCORES) - (Nebraska Department of Education Mathematics & Science Partnership Program through Winnebago Public Schools) -- \$72,341

Wayne Award

- Wayne State College Campus Violence Against Women Project – (U.S. Department of Justice, Office on Violence Against Women) -- \$198,141

LB 309 Allocations and Retrievals

A motion to approve the acceptance and retrieval of LB 309 allocations was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Halbert, Lewis, Lindau, and Teahon. Voting nay: None. Student Opinion aye: Arterburn and Ramsey.

Chadron State College:

Acceptance of \$78,000 for tapping into chilled water line for the Library  
Retrieval of \$8,588.23 for structural investigation of Armstrong Gymnasium

Peru State College:

Retrieval of \$488.33 to replace chill compressor in the Theater  
Acceptance of an additional \$107 to replace basement exterior door in Fine Arts building  
Acceptance of \$10,200 for designing HVAC system in Administration Building  
Acceptance of \$55,250 for tuckpointing on AV Larson  
Acceptance of \$21,250 for design for rehabilitation of the exterior of Fine Arts building  
Acceptance of \$50,575 for tuckpointing on Physical Plant  
Retrieval of \$352.11 for water distribution system study on campus  
Acceptance of an additional \$40,000 for HVAC design in Administration Building

Wayne State College:

Acceptance of \$119,000 for window and entry door replacement on Rice Auditorium

Contracts and Change Orders

A motion to approve the following contracts submitted by Chadron and Wayne State Colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Halbert, Lewis, Lindau, and Teahon. Voting nay: None. Student Opinion aye: Arterburn and Ramsey.

Chadron State College Contract

- Math and Science Building – (fire sprinkler system) - \$137,000
- Campus (Heritage Trail construction) - \$367,298

Wayne State College Contract

- Rice Auditorium – (replace gymnasium floor) -- \$142,000

Authorize Reallocation of Contingency Maintenance Funds

A motion to authorize the following reallocation of contingency maintenance funds for Chadron State College was recommended by the committee to the full Board, which unanimously approved the

motion. Voting aye: Halbert, Lewis, Lindau, and Teahon. Voting nay: None. Student Opinion aye: Arterburn and Ramsey.

CHADRON STATE COLLEGE

|  |             |                                  |
|--|-------------|----------------------------------|
| From Resolution 1998<br>to be used for | \$ 5,000.00 | West Court Room Replacement      |
| Resolution 2003                        | \$ 5,000.00 | Edna Work Furnishings            |
| From Resolution 1998<br>to be used for | \$ 6,152.00 | High Rise Floor Covering         |
| Resolution 2002                        | \$ 6,152.00 | Kent Flooring                    |
| From Resolution 2000<br>to be used for | \$11,907.31 | High Rise Sprinkler System       |
| Resolution 2003                        | \$11,907.31 | Edna Work Furnishings            |
| From Resolution 2000<br>to be used for | \$ 2,646.00 | Crites Hall Renovate Entry Doors |
| Resolution 2003                        | \$ 2,646.00 | Crites Hall North Entry Stairway |
| From Resolution 2000<br>to be used for | \$ 6,554.00 | High Rise Sprinkler System       |
| Resolution 2003                        | \$ 6,554.00 | Crites Hall North Entry Stairway |

Authorize Executive Director to Sign Architectural Contract for Carhart Science – Wayne State

A motion to authorize the Executive Director to sign a contract with the successful architectural firm for completion of a program statement for the Carhart Science Building renovation and addition project at Wayne State was recommended by the committee to the full Board, which unanimously approved the motion.

Authorize Executive Director to Sign Architectural Contract for Central Campus Commons and Streetscapes – Wayne State

A motion to authorize the Executive Director to sign a contract with the successful architectural firm for completion of a program statement for the Central Commons and Streetscapes project at Wayne State was recommended by the committee to the full Board, which unanimously approved the motion.

**ITEMS FOR INFORMATION AND DISCUSSION**

**Academic and Personnel**

Athletic Gender Equity Reports

Each of the colleges reported on plans to reach compliance with Title IX requirements. Trustee Halbert asked Dr. Krepel to speak to Chadron’s athletic gender equity report. Krepel noted that the concern about gender equity in athletic programs at Chadron has been an on-going concern and one the college will continue to address. Two key issues being addressed are the allocation and expenditure of funds for recruiting and the separation of the Athletic Director and head football coach position. (Copies are attached to the official minutes.)

## **Fiscal and Facilities**

### Grant Applications and Awards

The following grant applications were presented to the Board for information.

#### Chadron State College Applications

- Applied Methods for Interpretation of Wetland and Seagrass Habitats: Wetland Education Workshops for Tampa Bay, Florida near the Big Manatee River – (A Consortium: U.S. Geological Survey's National Wetland Research Center, Southwest Florida Water Management District; Florida Marine Research Institute; Tampa Bay Estuary Program) -- \$23,999
- Community Enhancement Program – (Nebraska Statewide Arboretum) -- \$15,200
- Nebraska Greenspace Stewardship Initiative – (Nebraska Statewide Arboretum) -- \$8,000

#### Wayne State College Applications

- Solid Phase Reactions – (EPSCoR/Nebraska Academy of Sciences) -- \$930
- Synthesize Aluminum/Ligand Complexes and Measure Their Stability Constants – (EPSCoR/Nebraska Academy of Sciences) -- \$1,000

### Contracts and Change Orders

The following contracts and change orders were presented to the Board for information.

#### Chadron State College Contracts

- Nelson Physical Activity Center – (professional services for tuckpointing) -- \$2,200
- Memorial Hall – (professional services for tuckpointing) -- \$4,200
- Math/Science Building – (professional services for tuckpointing) -- \$2,600
- Administration Building – (professional services for tuckpointing) -- \$6,100
- Armstrong Gymnasium – (professional services for tuckpointing) -- \$3,600
- Burkhiser Technology Complex – (professional services for tuckpointing) -- \$3,800
- Westcourt Family Housing – (furnace replacement) -- \$2,145
- High Rise Residence Hall – (elevator shunt trip) -- \$5,800
- Administration Building – (provide and install two exit doors) -- \$3,204
- Crites Hall – (stairway removal and replacement) -- \$9,200

#### Peru State College Contracts

- Boiler Replacement – (asbestos abatement) -- \$3,900
- Boiler Replacement – (oversight work during asbestos abatement) -- \$870
- Administration Building – (architectural and engineering design services for unisex restroom) -- \$5,225
- AV Larson – (architectural services for masonry restoration) -- \$7,300
- AV Larson – (structural engineering services for masonry wall crack evaluation) -- \$1,600
- Campus Services/Boiler House – (architectural services for masonry restoration) - - \$14,400
- Administration Building – (architectural and engineering design services for HVAC system) -- \$49,670

Peru State College Change Orders

- Morgan Hall – (#13 additional carpet by water coolers) -- \$240
- Academic Resource Center – (#21 replace walls removed with beams and columns) -- \$18,289
- Academic Resource Center – (#22 route two 4" conduits through steam tunnel) -- \$14,805
- Academic Resource Center – (#23 outdoor seating area with retaining wall and rail) -- \$18,036
- Academic Resource Center – (#24 provide and install return air and conditioned air duct) -- \$17,616

Physical Plant Status Reports

Physical plant status reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Capital Construction Progress Reports

The following capital construction progress reports not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Chadron State College

- Burkhiser Technology Complex Renovation – Interim report
- Maintenance Services Building Construction – Final report
- Memorial Hall Renovation – Interim report
- Sandoz High Plains Heritage Center Renovation/Construction – Interim report

Peru State College

- Eliza Morgan Hall Renovation Phase I – Interim report
- Hoyt Science Building Renovation – Interim report
- Library/Old Gym Renovation – Interim report

Wayne State College

- Energy Plant Purchase/Renovation – Interim report
- Neihardt Hall Renovation – Interim report
- Ramsey Theatre Renovation & Addition – Interim report
- Rice Auditorium, HVAC Improvements – Interim report
- Stadium Entry Plaza, Track and Restroom Project – Interim report

**MISCELLANEOUS INFORMATION ITEMS**

Executive Director's Report

Executive Director Carpenter reported that the Collaboration, Connections, and Consolidation committee met recently and developed the list of recommendations included in the Board materials. The recommendations will be reviewed and progress will be reported to the Board.

Carpenter congratulated Sheri Irwin on her successful oral defense of her master's thesis for her masters in journalism from UNL and her subsequent graduation December 20.

Carpenter further noted the revenue bond sale for Chadron and Wayne went well for the NSC. He further reported that he had discussed with Dr. Bill Path, Northeast Community College President, a cooperative effort between NECC and WSC regarding a 2 + 2 program at South Sioux City. The WSC Presidential Search/Recommendation Committees will meet December 11 to select finalists. The airport interviews for the finalists are scheduled for January 10 and 11.



Presidents' Reports

WSC Interim President Frye reported that Wayne State, the City of Wayne and Wayne Public Schools had been meeting to discuss the sharing of resources. He will provide an update for the Board when decisions have been made. He further reported several substantial completion walk throughs had been held recently. The college is looking forward to commencement and the Christmas break.

CSC President Krepel reported the pre-bid conference for Edna Work was a success. He further noted many semester-end activities were being held and Chadron too was looking forward to commencement and the Christmas break.

PSC President Johnson noted Peru had a successful NCATE visit, the substantial completion visit for the ARC had been held and the annual Madrigal Singers concert would be held soon.

Student Trustees' Reports

WSC Student Trustee Arterburn reported the theatre department had recently performed "The Diaries of Ann Frank" and that it was an excellent production. Students and staff were preparing for the end of the semester and looking forward to the break.

CSC Student Trustee Ramsey reported everyone was gearing up for finals, the theatre department had performed "Much Ado About Nothing", and a plasma screen had been purchased for the Student Center.

Executive Director Carpenter reported that he, Sheryl Lindau and Sheri Irwin had met with Congressman Tom Osborne to discuss Congressman Buck McKeon's bill regarding the Higher Education Reauthorization Act and to introduce him to the NSC.

Trustee Teahon wished everyone a happy and joyous holiday.

Next Meeting

The next regularly scheduled meeting of the NSC Board of Trustees will be held at Lincoln, Nebraska on February 12, 2004.

**ADJOURNMENT** -- The meeting was adjourned at 10:55 a.m.

Respectfully submitted,



Stan Carpenter  
Executive Director

Persons interested in source documents relating to the above agenda items may consult the Board Book for this meeting kept on file in the Nebraska State Colleges System Office in Lincoln.

**Academic and Personnel Committee**

*Willa Kosman, Chair*

*Doug Christensen*

*Richard Halbert*

*Sara Beth Ramsey*

*Rachel Arterburn*

February 12, 2004

---

**ACTION:      Approve Wayne State College Presidential Appointment**

---

In the event the selection process has been completed, the Board will be asked to take action to appoint a new President for Wayne State College with the terms and conditions of the appointment to be announced upon Board approval.

## Academic and Personnel Committee

*Willa Kosman, Chair*

*Doug Christensen*

*Richard Halbert*

*Sara Beth Ramsey*

*Rachel Arterburn*

February 12, 2004

---

**ACTION: Approve the following Preliminary New Program Notification List to be submitted to the Coordinating Commission for Postsecondary Education**

|                       |                                  |
|-----------------------|----------------------------------|
| Chadron State College | Professional Studies (MA degree) |
|-----------------------|----------------------------------|

|             |                              |
|-------------|------------------------------|
| System-wide | Advanced Studies (MS degree) |
|-------------|------------------------------|

---

Chapter 4, Section 004.01 of the Rules and Regulations of the Coordinating Commission for Postsecondary Education requires each public institution to submit to the Commission a list of instructional programs that are under consideration by the institution and that are in an early stage of planning. The purpose of early notification is to provide an opportunity for the Commission to offer comments to the institution regarding potential state level issues for consideration during the planning of the proposed program.

The list is to include the title and a brief description of each new instructional program. The NSC institutions are required to submit the list to the Commission in September and March of each year.

The above list represents new programs currently under consideration on the State College campuses that may be brought forward for Board and Coordinating Commission consideration sometime during the next year.

In addition to the above new programs, the following endorsements, options and minors are under consideration by the campuses and may be submitted to the Board for approval as required by Board Policy 4100. Options and endorsements within majors, and minors where a major does not exist require Board approval, but do not require approval by the Commission. Academic program termination and subsequent reinstatement of a program also require Board approval.

**4.2.-2**

**Chadron State College**

Watershed Management minor (undergraduate)  
Wildlife Management minor (undergraduate)

**Wayne State College**

Early Childhood Unified endorsement (undergraduate)  
Business Administration concentration in Hospitality  
(undergraduate)  
Business Administration minor in Leadership (undergraduate)  
Family and Consumer Sciences minor in Food Service  
Management (undergraduate)  
Industrial Technology minor in Industrial Computing Technology  
(undergraduate)

**Academic and Personnel Committee**

*Willa Kosman, Chair*  
*Doug Christensen*  
*Richard Halbert*  
*Sara Beth Ramsey*  
*Rachel Arterburn*

February 12, 2004

---

**ACTION:                    Accept Report of Personnel Actions**

---

Board Policy 5021 states that all full-time (0.75 FTE or more) and part-time (less than .75 FTE) personnel appointments, overload assignments and summer school contract extensions be approved by the Presidents and reported to the Executive Director. The Board is asked to review and accept this report to establish a record of such action.

**REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**

**COLLEGE: Chadron State College**  
**MEETING DATE: February 12, 2004**

4.3-2

| <b>RANKED FACULTY</b>              |   |                     |                 |                |                      |      |                         |                         |
|------------------------------------|---|---------------------|-----------------|----------------|----------------------|------|-------------------------|-------------------------|
| <b>(FULL-TIME/.75 FTE OR MORE)</b> |   |                     |                 |                |                      |      |                         |                         |
| Name                               | Title/Assignment  | Rank                | Salary          | Funding Source | Period of Employment | FTE  | Reason for Action       | Type of Appointment     |
| Bahr, Katherine                    | Arts & Sciences; Language, Literature, & Communication Arts | Associate Professor | 23,311.00<br>FY | State          | 08/20/04-12/17/04    | 1.00 | Sabbatical Leave        | Specific Term - Tenured |
| Moeller, Leland                    | Professional & Graduate Studies; Applied Sciences           | Professor           | 67,752.00<br>FY | State          | 08/20/04-12/17/04    | 1.00 | Unpaid Leave of Absence | Specific Term - Tenured |

| <b>UNIONIZED PROFESSIONAL STAFF</b> |   |      |                            |                                      |                      |      |                                  |                              |
|-------------------------------------|---|------|----------------------------|--------------------------------------|----------------------|------|----------------------------------|------------------------------|
| <b>(FULL-TIME/.75 FTE OR MORE)</b>  |   |      |                            |                                      |                      |      |                                  |                              |
| Name                                | Title/Assignment  | Rank | Salary                     | Funding Source                       | Period of Employment | FTE  | Reason for Action                | Type of Appointment          |
| Conroy, Calvin                      | Student Academic Success Services; Multicultural Student Services Counselor           | N/A  | \$14,077<br>(30,500)<br>FY | State (.75)<br>Revenue<br>Bond (.25) | 1/15/04 – 6/30/04    | 1.00 | New Position                     | Specific Term - Probationary |
| Korte, Ken                          | Academic & Student Affairs; Interim Director, Mari Sandoz High Plains Heritage Center | N/A  | \$7,569<br>FY              | State                                | 1/1/04 – 2/29/04     | 1.00 | Extension of Interim Appointment | Special - Interim            |

| <b>NON-UNIONIZED PROFESSIONAL STAFF</b> |  |      |                           |                 |                      |      |   |                     |
|---|--|------|---------------------------|-----------------|----------------------|------|---|---------------------|
| <b>(FULL TIME/.75 FTE OR MORE)</b>      |  |      |                           |                 |                      |      |   |                     |
| Name                                    | Title/Assignment   | Rank | Salary                    | Funding Source  | Period of Employment | FTE  | Reason for Action                         | Type of Appointment |
| Simpson, Theresa                        | Student Services, Housing; Interim Residence Hall Director | N/A  | \$9,812<br>(19,625)<br>FY | Revenue<br>Bond | 1/1/04 – 6/30/04     | 1.00 | New Appointment<br>Replace Clint Andersen | Special - Interim   |

**REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**

**COLLEGE: Chadron State College**

**MEETING DATE: February 12, 2004**

| <b>RANKED FACULTY</b>                            |  |                        |               |                |                       |     |  |                     |
|--|--|------------------------|---------------|----------------|-----------------------|-----|--|---------------------|
| <b>(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b> |  |                        |               |                |                       |     |  |                     |
| Name   | Title/Assignment   | Rank                   | Salary        | Funding Source | Period of Employment  | FTE | Reason for Action                                  | Type of Appointment |
| Dickinson, Zane                                  | Arts & Sciences;<br>Language, Literature,<br>& Communication<br>Arts | Assistant<br>Professor | \$300<br>AY   | State          | 12/1/03 –<br>12/31/03 | N/A | Appointment;<br>Correspondence<br>Revision Fee     | Special             |
| Dickinson, Zane                                  | Arts & Sciences;<br>Language, Literature,<br>& Communication<br>Arts | Assistant<br>Professor | \$300<br>AY   | State          | 10/1/03 –<br>11/30/03 | N/A | Appointment;<br>Additional Work on<br>TABS Program | Special             |
| Schaefer, Sandy                                  | Arts & Sciences;<br>Visual & Performing<br>Arts                      | Associate<br>Professor | \$1,745<br>AY | State          | 8/25/03 –<br>12/19/03 | N/A | Appointment;<br>Overload                           | Special             |
| Schreuder, Joel                                  | Arts & Sciences;<br>Visual & Performing<br>Arts                      | Assistant<br>Professor | \$1,455<br>AY | State          | 8/25/03 –<br>12/19/03 | N/A | Appointment;<br>Overload                           | Special             |
| Winkle, William                                  | Arts & Sciences;<br>Visual & Performing<br>Arts                      | Professor              | \$3,615<br>AY | State          | 8/25/03 –<br>12/19/03 | N/A | Appointment;<br>Overload                           | Special             |

| <b>NON-RANKED FACULTY</b>            |                                    |      |               |                |                       |     |                   |                     |
|--------------------------------------|------------------------------------|------|---------------|----------------|-----------------------|-----|-------------------|---------------------|
| <b>(PART-TIME/LESS THAN .75 FTE)</b> |                                    |      |               |                |                       |     |                   |                     |
| Name                                 | Title/Assignment                   | Rank | Salary        | Funding Source | Period of Employment  | FTE | Reason for Action | Type of Appointment |
| Boden, Andrea                        | Extended Campus<br>Programs        | N/A  | \$600<br>AY   | State          | 11/4/03 –<br>11/13/03 | .03 | Appointment       | Special - Part-Time |
| Haage, Kristin                       | Professional &<br>Graduate Studies | N/A  | \$2,025<br>AY | State          | 8/25/03 –<br>12/19/03 | .10 | Appointment       | Special - Part-Time |
| Haug, Vance                          | Arts & Sciences                    | N/A  | \$4,050<br>AY | State          | 8/25/03-<br>12/19/03  | .20 | Appointment       | Special - Part-Time |
| Hawk, Teresa                         | Arts & Sciences                    | N/A  | \$675<br>AY   | State          | 10/1/03 –<br>10/29/03 | .03 | Appointment       | Special - Part-Time |

**REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**

**COLLEGE: Chadron State College**

**MEETING DATE: February 12, 2004**

4.3-4

| <b>UNIONIZED SUPPORT STAFF</b>     |   |      |                       |                |                      |      |  |                     |
|------------------------------------|---|------|-----------------------|----------------|----------------------|------|--|---------------------|
| <b>(FULL-TIME/.75 FTE OR MORE)</b> |   |      |                       |                |                      |      |  |                     |
| Name                               | Title/Assignment  | Rank | Salary                | Funding Source | Period of Employment | FTE  | Reason for Action                      | Type of Appointment |
| Brown-Butterfield, Dorrene         | Counseling, Psychology, & Social Work; Office Assistant I | N/A  | \$987 MO              | State          | 8/22/03 – 1/2/04     | .75  | Resignation                            | Non-Probationary    |
| Caparoon, Marilyn                  | Physical Facilities; Custodian                            | N/A  | \$1,362.17 MO (72.05) | State          | 10/1/03 – 10/31/03   | 1.00 | Salary Adjustment; Additional Duties   | Non-Probationary    |
| Caparoon, Marilyn                  | Physical Facilities; Custodian                            | N/A  | \$1,362.17 MO (45.63) | State          | 11/1/03 – 11/30/03   | 1.00 | Salary Adjustment; Additional Duties   | Non-Probationary    |
| Fankhauser, Christine              | Student Support Services; Office Assistant II             | N/A  | \$1,553.50 MO         | Grant          | 4/14/03 – 1/2/04     | 1.00 | Resignation                            | Non-Probationary    |
| Fisher, Andrea                     | Admissions; Office Assistant I                            | N/A  | \$1,342.34 MO         | State          | 8/29/02 – 12/5/03    | 1.00 | Resignation                            | Non-Probationary    |
| Moravek, April                     | Admissions; Office Assistant I                            | N/A  | \$1,329 MO            | State          | 1/12/04              | 1.00 | New Appointment; Replace Andrea Fisher | Probationary        |
| Rickenbach, Michele                | Enrollment Management; Academic Records Clerk             | N/A  | \$1,789 MO (-165.12)  | State          | 12/1/03              | 1.00 | Salary Adjustment; Leave Without Pay   | Non-Probationary    |



**REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**

**COLLEGE: Peru State College**

**MEETING DATE: February 12, 2004**

| <b>RANKED FACULTY</b><br>(FULL-TIME / .75 FTE OR MORE) |                                  |                     |        |                |                   |     |                   |   |
|--|----------------------------------|---------------------|--------|----------------|-------------------|-----|-------------------|---|
| Name   | Title/Assignment                 | Rank                | Salary | Funding Source | Effective Date    | FTE | Reason for Change | Indicate Type of Appointment:<br><b>Tenured --</b><br><b>Specific Term --</b><br>* Non-Tenure Track<br>* Probationary Tenure Track<br><b>Special --</b><br>* Interim<br>* Temporary<br>* Grant/Federally Funded |
| Grotrian, Judy   | Coordinator, HS Business Contest | Assistant Professor | \$750  | State          | 08/25/03-05/08/04 | N/A | Appointment       | Special, Temporary  |

| <b>NON-UNIONIZED PROFESSIONAL STAFF</b><br>(FULL-TIME / .75 FTE OR MORE) |   |      |                   |                            |                      |      |   |                     |
|--|---|------|-------------------|----------------------------|----------------------|------|---|---------------------|
| Name   | Title/Assignment  | Rank | Salary            | Funding Source             | Period of Employment | FTE  | Reason for Action                       | Type of Appointment |
| Tande, Korinne   | Interim Vice President for Academic and Student Affairs | N/A  | \$90,000 prorated | State                      | 01/01/04             | 1 FY | Appointment                             | Special, Interim    |
| Jacobsen, Linda  | Vice President for Administration and Finance           | N/A  | \$90,000 prorated | State                      | 02/01/04             | 1 FY | Salary Adjustment for Additional Duties | Specific            |
| Reeves, Nancy  | Director of Budget and Human Resources                  | N/A  | No Change         | State                      | 01/04/04             | 1 FY | Title Change                            | N/A                 |
| Stonebarger, Les   | Director of Campus Housing and Security                 | N/A  | \$37,907 prorated | .50 State<br>.50 Rev. Bond | 02/01/04             | 1 FY | Reorganization                          | Special             |

**REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**

**COLLEGE: Peru State College**

**MEETING DATE: February 12, 2004**

| <b>NON-RANKED FACULTY<br/>(PART-TIME/LESS THAN .75 FTE)</b> |                             |      |   |                |  |           |                                       |                     |
|---|-----------------------------|------|---|----------------|--|-----------|---------------------------------------|---------------------|
| Name  | Title/Assignment            | Rank | Salary  | Funding Source | Period of Employment                           | FTE       | Reason for Action                     | Type of Appointment |
| Adamson, Thomas   | Professional Studies        | N/A  | \$1,500                                       | State          | 01/12/04-05/08/04                              | .10<br>AY | Appointment BUS 496 36A               | Special, Part-Time  |
| Aden, Gloria  | Education, Graduate Studies | N/A  | \$1,500                                       | State          | 10/27/03-12/19/03                              | .10<br>AY | Appointment EDUC 310 02A              | Special, Part-Time  |
| Adkins, Ann   | Professional Studies        | N/A  | \$1,500                                       | State          | 03/15/04-05/08/04                              | .10<br>AY | Appointment, EDUC 403 02A             | Special, Part-Time  |
| Adkins, Ann   | Education, Graduate Studies | N/A  | \$1,500                                       | State          | 10/27/03-12/19/03                              | .10<br>AY | Appointment, EDUC 403 02A             | Special, Part-Time  |
| Albert, Allan   | Professional Studies        | N/A  | \$100/student to 10;<br>\$68/student above 10 | State          | 01/12/04-03/05/04;<br>03/15/04-05/08/04        | .07<br>AY | Appointment, PE 100 49X               | Special, Part-Time  |
| Albert, Allan   | Professional Studies        | N/A  | \$150/student to 10;<br>\$102/student above   | State          | 03/15/04-05/08/04                              | .10<br>AY | Appointment, PSYC 250 49Y             | Special, Part-Time  |
| Albert, Allan   | Professional Studies        | N/A  | \$3,000                                       | State          | 01/12/04-03/05/04;<br>03/15/04-05/08/04        | .20<br>AY | Appointment, PSYC 250 02A,<br>255 02A | Special, Part-Time  |
| Albert, Allan   | Professional Studies        | N/A  | \$150/student to 10;<br>\$102/student above   | State          | 01/12/04-03/05/04                              | .10<br>AY | Appointment, PSYC 121 49X             | Special, Part-Time  |
| Anthony, Gene   | Arts and Sciences           | N/A  | \$3,000                                       | State          | 01/12/04-05/08/04                              | .20<br>AY | Appointment, SPCH 152 00C,<br>353 00A | Special, Part-Time  |
| Augustyn, Charles   | Professional Studies        | N/A  | \$1,500                                       | State          | 01/12/04-05/08/04                              | .10<br>AY | Appointment, BUS 335 36A              | Special, Part-Time  |
| Augustyn, Dan   | Professional Studies        | N/A  | \$3,000                                       | State          | 01/12/04-05/08/04                              | .20<br>AY | Appointment, BUS 339 36A, 347 36A     | Special, Part-Time  |
| Blue, Cheryl  | Education, Graduate Studies | N/A  | \$2,130                                       | State          | 01/16&1702<br>/6&7,<br>20&21<br>03/5&6<br>2004 | .10<br>AY | Appointment, EDUC 604 45A             | Special, Part-Time  |

**REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**

**COLLEGE: Peru State College**

**MEETING DATE: February 12, 2004**

| <b>NON-RANKED FACULTY<br/>(PART-TIME/LESS THAN .75 FTE)</b> |                             |      |   |                |                      |           |  |                     |
|---|-----------------------------|------|---|----------------|----------------------|-----------|--|---------------------|
| Name  | Title/Assignment            | Rank | Salary                                      | Funding Source | Period of Employment | FTE       | Reason for Action                                | Type of Appointment |
| Boyd, Joceslyn  | Professional Studies        | N/A  | \$150/student to 10;<br>\$102/student above | State          | 03/15/04-05/08/04    | .10<br>AY | Appointment,<br>BUS 373 49Y                      | Special, Part-Time  |
| Chaney, Kevin   | Professional Studies        | N/A  | \$1,500                                     | State          | 01/12/04-05/08/04    | .10<br>AY | Appointment,<br>CJUS 340 00A                     | Special, Part-Time  |
| Doran, Thomas   | Arts and Sciences           | N/A  | \$1,500                                     | State          | 01/12/04-05/07/04    | .10<br>AY | Appointment,<br>MUSIC 251 00A                    | Special, Part-Time  |
| Dreiling, Hope  | Professional Studies        | N/A  | \$150/student to 10;<br>\$102/student above | State          | 01/12/04-03/05/04    | .10<br>AY | Appointment, BUS<br>332 49X                      | Special, Part-Time  |
| Dunekacke, Susan  | Arts and Sciences           | N/A  | \$3,000                                     | State          | 01/12/04-05/08/04    | .20<br>AY | Appointment,<br>SPCH 152 00A,<br>00B             | Special, Part-Time  |
| Feldmann, Ann   | Education, Graduate Studies | N/A  | \$2,130                                     | State          | 01/23/04-04/03/04    | .10<br>AY | Appointment,<br>EDUC 553 45A                     | Special, Part-Time  |
| Fritschle, Karen  | Professional Studies        | N/A  | \$150/student to 10;<br>\$102/student above | State          | 01/01/04-05/30/04    | .30<br>AY | Appointment,<br>BUS 328 49X, 329<br>49X, 410 49Y | Special, Part-Time  |
| Gottschalk, Carrie  | Arts and Sciences           | N/A  | \$150/student to 10;<br>\$102/student above | State          | 01/12/04-03/05/04    | .10<br>AY | Appointment, SOC<br>201 49X                      | Special, Part-Time  |
| Knopik, Margareta   | Professional Services       | N/A  | \$150/student to 10;<br>\$102/student above | State          | 01/12/04-03/05/04    | .10<br>AY | Appointment,<br>BUS 380 49X                      | Special, Part-Time  |
| Knopik, Margareta   | Professional Services       | N/A  | \$150/student to 10;<br>\$102/student above | State          | 03/15/04-05/08/04    | .10<br>AY | Appointment,<br>BUS 492 49Y                      | Special, Part-Time  |
| Lee, Chris  | Arts and Sciences           | N/A  | \$150/student to 10;<br>\$102/student above | State          | 01/12/04-05/08/04    | .20<br>AY | Appointment, HIST<br>114 49A, 202 49A            | Special, Part-Time  |

**REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**

**COLLEGE: Peru State College**

**MEETING DATE: February 12, 2004**

4.3-8

| NON-RANKED FACULTY<br>(PART-TIME/LESS THAN .75 FTE) |                      |      |   |                |                      |           |   |                     |
|---|----------------------|------|---|----------------|----------------------|-----------|---|---------------------|
| Name  | Title/Assignment     | Rank | Salary  | Funding Source | Period of Employment | FTE       | Reason for Action                       | Type of Appointment |
| Lee, Tanya  | Professional Studies | N/A  | \$1,500   | State          | 01/12/04-05/07/04    | .10<br>AY | Appointment,<br>PSYC 205 00B            | Special, Part-Time  |
| Minahan, Marianne                                   | Arts and Sciences    | N/A  | \$3,000   | State          | 01/12/04-05/08/04    | .20<br>AY | Appointment,<br>SOC 201 00A, 300<br>00A | Special, Part-Time  |
| Moss, Louise  | Arts and Sciences    | N/A  | \$1,500   | State          | 03/15/04-05/08/04    | .10<br>AY | Appointment, ENG<br>203 02A             | Special, Part-Time  |
| Plettner, Elden                                     | Arts and Sciences    | N/A  | \$3,000   | State          | 01/12/04-05/08/04    | .10<br>AY | Appointment,<br>MATH 100 00A            | Special, Part-Time  |
| Radell, David                                       | Arts and Sciences    | N/A  | \$150/stud-<br>ent to 10;<br>\$102/stud-<br>ent above | State          | 01/12/04-03/05/04    | .10<br>AY | Appointment,<br>MATH 340 49X            | Special, Part-Time  |
| Rand, Susan   | Professional Studies | N/A  | \$150/stud-<br>ent to 10;<br>\$102/stud-<br>ent above | State          | 01/12/04-03/05/04    | .10<br>AY | Appointment,<br>BUS 348 49X             | Special, Part-Time  |
| Roberts, J. Travis                                  | Professional Studies | N/A  | \$150/stud-<br>ent to 10;<br>\$102/stud-<br>ent above | State          | 03/15/04-05/08/04    | .10<br>AY | Appointment,<br>BUS 347 49Y             | Special, Part-Time  |
| Roberts, J. Travis                                  | Professional Studies | N/A  | \$150/stud-<br>ent to 10;<br>\$102/stud-<br>ent above | State          | 01/12/04-03/05/04    | .10<br>AY | Appointment,<br>BUS 431 49X             | Special, Part-Time  |
| Roberts, Laura                                      | Professional Studies | N/A  | \$150/stud-<br>ent to 10;<br>\$102/stud-<br>ent above | State          | 01/12/04-03/05/04    | .10<br>AY | Appointment,<br>BUS 414 49X             | Special, Part-Time  |
| Roberts, Laura                                      | Professional Studies | N/A  | \$150/stud-<br>ent to 10;<br>\$102/stud-<br>ent above | State          | 03/15/04-05/08/04    | .10<br>AY | Appointment,<br>BUS 496 49Y             | Special, Part-Time  |
| Rohwer, Keith                                       | Professional Studies | N/A  | \$2,130   | State          | 01/12/04-04/15/04    | .10<br>AY | Appointment,<br>EDUC 621 45A            | Special, Part-Time  |
| Santoro, James                                      | Professional Studies | N/A  | \$150/stud-<br>ent to 10;<br>\$102/stud-<br>ent above | State          | 03/15/04-05/08/04    | .10<br>AY | Appointment,<br>BUS 350 49Y             | Special, Part-Time  |

**REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**

**COLLEGE: Peru State College**

**MEETING DATE: February 12, 2004**

| <b>NON-RANKED FACULTY<br/>(PART-TIME/LESS THAN .75 FTE)</b> |                             |      |   |                |                      |           |   |                     |
|---|-----------------------------|------|---|----------------|----------------------|-----------|---|---------------------|
| Name  | Title/Assignment            | Rank | Salary                                      | Funding Source | Period of Employment | FTE       | Reason for Action   | Type of Appointment |
| Seigworth, Clifton  | Professional Studies        | N/A  | \$150/student to 10;<br>\$102/student above | State          | 01/12/04-05/07/04    | .10<br>AY | Appointment,<br>ECON 220 49A  | Special, Part-Time  |
| Shellenberger, Carl   | Arts and Sciences           | N/A  | \$250/student to 10;<br>\$170/student above | State          | 01/12/04-05/08/04    | .33<br>AY | Appointment,<br>PHYSICS 201<br>49A,B,C; 202<br>49A,B,C; and<br>PHYSICS II | Special, Part-Time  |
| Schropfer, Mary   | Education, Graduate Studies | N/A  | \$2,130                                     | State          | 01/12/04-04/15/04    | .10<br>AY | Appointment,<br>EDUC 550 45A  | Special, Part-Time  |
| Shires, Sylvie  | Arts and Sciences           | N/A  | \$3,000                                     | State          | 01/12/04-05/08/04    | .10<br>AY | Appointment, ENG<br>100 00A   | Special, Part-Time  |
| Titus, Jonathan   | Professional Studies        | N/A  | \$1,500                                     | State          | 01/12/04-03/05/04    | .10<br>AY | Appointment,<br>CMIS 101 49X  | Special, Part-Time  |
| Trecek, Cathy   | Professional Studies        | N/A  | \$150/student to 10;<br>\$102/student above | State          | 03/15/04-05/08/04    | .10<br>AY | Appointment,<br>BUS 351 49Y   | Special, Part-Time  |
| Trecek, Cathy   | Professional Studies        | N/A  | \$150/student to 10;<br>\$102/student above | State          | 01/12/04-03/05/04    | .10<br>AY | Appointment,<br>BUS 251 49X   | Special, Part-Time  |
| Ongert, Gregory   | Education, Graduate Studies | N/A  | \$1,225                                     | State          | 08/25/03-12/19/03    | .11<br>AY | Appointment,<br>Student Teaching<br>Supervision                           | Special, Part-Time  |
| Polles, Deborah   | Education, Graduate Studies | N/A  | \$2,850                                     | State          | 08/25/03-12/19/03    | .24<br>AY | Appointment,<br>Student Teaching<br>Supervision                           | Special, Part-Time  |

**REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**

**COLLEGE: Peru State College**

**MEETING DATE: February 12, 2004**

| <b>NON-UNIONIZED PROFESSIONAL STAFF</b><br>(PART-TIME / LESS THAN .75 FTE) |                                |      |         |                |                |     |                   |  |
|--|--------------------------------|------|---------|----------------|----------------|-----|-------------------|--|
| Name   | Title/Assignment               | Rank | Salary  | Funding Source | Effective Date | FTE | Reason for Change | Type of Appointment:<br><b>Special --</b><br>* Part-Time |
| Parker, Jeremy   | Assist. Men's Basketball Coach | N/A  | \$1,000 | State          | 12/21/ 03      | N/A | Resignation       | N/A  |

| <b>UNIONIZED SUPPORT STAFF</b><br>(FULL-TIME / .75 FTE OR MORE) |                     |      |         |                          |                      |      |                   |                     |
|---|---------------------|------|---------|--------------------------|----------------------|------|-------------------|---------------------|
| Name  | Title/Assignment    | Rank | Salary  | Funding Source           | Period of Employment | FTE  | Reason for Action | Type of Appointment |
| Simonton, Dee   | Custodian           | N/A  | \$1,419 | .80 Rev. Bond; .20 State | 11/24/03             | 1 FY | Resignation       | N/A                 |
| Bremer, Joseph  | Maint. Worker II    | N/A  | \$1,668 | .30 Rev. Bond; .70 State | 01/27/04             | 1 FY | Resignation       | N/A                 |
| Reeves, Darrin  | Security Officer II | N/A  | \$2,240 | State                    | 02/01/04             | 1 FY | Additional Duties | N/A                 |

| <b>NON-UNIONIZED SUPPORT STAFF</b><br>(FULL-TIME / .75 FTE OR MORE) |                     |      |           |                |                      |        |                       |                     |
|---|---------------------|------|-----------|----------------|----------------------|--------|-----------------------|---------------------|
| Name  | Title/Assignment    | Rank | Salary    | Funding Source | Period of Employment | FTE    | Reason for Action     | Type of Appointment |
| Meade, Joanne   | Accounting Clerk II | N/A  | \$8.87 HR | State          | 10/8/03 – 2/27/04    | .50 FY | Temporary Appointment | Special, Part-time  |

**REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**

**COLLEGE: Wayne State College**

**MEETING DATE: February 12, 2004**

| <b>RANKED FACULTY</b><br>(FULL-TIME/.75 FTE OR MORE) |  |                     |   |                |                      |      |   |                     |
|--|--|---------------------|---|----------------|----------------------|------|---|---------------------|
| Name   | Title/Assignment                           | Rank                | Salary  | Funding Source | Period of Employment | FTE  | Reason for Action   | Type of Appointment |
| Frank Adams  | Educational Foundations and Leadership     | Professor           | \$54,900.00 + negotiated increase for 2004-05 | State          | 1/10/05 – 5/7/05     | 1.00 | Leave of absence for Spring 2005, with pay                            | Tenured             |
| Berry, Judith  | Art and Design                             | Lecturer            | \$31,350.00                                   | State          | 8/20/04 – 5/7/05     | 1.00 | New Appointment, replacing Interim appointment                        | Non-Tenure Track    |
| Cook, Tom  | Sociology, Psychology and Criminal Justice | Professor           | 1/3 of negotiated salary for 2004-05          | State          | 8/20/04              | .33  | 3-year Phased Retirement; ending with the completion of the 1/07 term | Tenured             |
| Hansen, Pearl  | Art and Design                             | Professor           | \$62,821.00 + negotiated increase for 2004-05 | State          | 8/20/04 – 12/04      | 1.00 | Leave of absence for Fall 2004, with pay                              | Tenured             |
| Howlett, Jeff  | Language and Literature                    | Assistant Professor | \$39,736.00 + negotiated increase for 2004-05 | State          | 8/20/04 – 5/7/05     | 1.00 | Leave of absence for Academic Year (2004-05), without pay             | Tenure-Track        |
| Sandlin, Lisa  | Language and Literature                    | Associate Professor | \$45,862.00 + negotiated increase for 2004-05 | State          | 1/10/05 – 5/7/05     | 1.00 | Leave of absence, Spring 2005, without pay                            | Tenured             |
| Slaymaker, William                                   | Language and Literature                    | Professor           | \$59,040.00 + negotiated increase for 2004-05 | State          | 1/10/05 – 5/7/05     | 1.00 | Leave of absence for Spring 2005, with pay                            | Tenured             |
| Taber, Linda   | History, Politics and Geography            | Associate Professor | \$50,113.00 + negotiated increase for 2004-05 | State          | 8/20/04 – 12/17/04   | 1.00 | Leave of absence for Fall 2004, with pay                              | Tenured             |

| <b>RANKED FACULTY</b><br>(FULL-TIME/.75 FTE OR MORE) |                                |                     |             |                |                      |      |                   |                     |
|--|--------------------------------|---------------------|-------------|----------------|----------------------|------|-------------------|---------------------|
| Name   | Title/Assignment               | Rank                | Salary      | Funding Source | Period of Employment | FTE  | Reason for Action | Type of Appointment |
| Vergara, Stephen                                     | Technology and Applied Science | Assistant Professor | \$44,246.00 | State          | 12/31/03             | 1.00 | Resignation       | Tenure-Track        |

| <b>UNIONIZED PROFESSIONAL STAFF</b><br>(FULL-TIME/.75 FTE OR MORE) |                         |      |             |                |                      |     |                    |                     |
|--|-------------------------|------|-------------|----------------|----------------------|-----|--------------------|---------------------|
| Name   | Title/Assignment        | Rank | Salary      | Funding Source | Period of Employment | FTE | Reason for Action  | Type of Appointment |
| Chadwick, Jonathan   | Residence Hall Director | N/A  | \$16,886.00 | Revenue Bond   | 12/20/03             | .75 | Resignation        | Non-probationary    |
| Laursen, Jennifer  | Residence Hall Director | N/A  | \$16,628.00 | Revenue Bond   | 6/30/04              | .75 | Reduction in force | Probationary        |
| Smith, Joy   | Residence Hall Director | N/A  | \$16,304.00 | Revenue Bond   | 6/30/04              | .75 | Reduction in force | Non-probationary    |

| <b>NON-UNIONIZED PROFESSIONAL STAFF</b><br>(FULL-TIME/.75 FTE OR MORE) |  |      |                     |                |                      |      |                       |                     |
|--|--|------|---------------------|----------------|----------------------|------|-----------------------|---------------------|
| Name   | Title/Assignment                               | Rank | Salary              | Funding Source | Period of Employment | FTE  | Reason for Action     | Type of Appointment |
| Meyer, Michelle  | Interim Violence Against Women (VAW) Counselor | N/A  | \$39,000 (prorated) | Grant          | 12/22/03 – 6/30/04   | 1.00 | Appointment, New Hire | Special, Interim    |

| <b>RANKED FACULTY</b><br>(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS) |                                 |                     |                                  |                |                      |      |                               |                     |
|--|---------------------------------|---------------------|----------------------------------|----------------|----------------------|------|-------------------------------|---------------------|
| Name   | Title/Assignment                | Rank                | Salary                           | Funding Source | Period of Employment | FTE  | Reason for Action             | Type of Appointment |
| Adams, Frank   | Continuing Education            | Professor           | \$750.00                         | State          | 1/12/04 – 5/3/04     | .10  | Appointment, EDU 650-T1/T2/T3 | Special             |
| Bareman, Laura   | Continuing Education            | Assistant Professor | \$3,630.90                       | State          | 1/15/04 – 4/29/04    | .10  | Appointment, BUS 620-H1       | Special             |
| Blankenau, Joseph  | History, Politics and Geography | Associate Professor | \$1,750.00 (Change from \$2,015) | Grant          | 8/22/03 – 12/19/03   | .000 | Appointment, overload         | Special             |



**REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**

**COLLEGE: Wayne State College**

**MEETING DATE: February 12, 2004**

| <b>RANKED FACULTY<br/>(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b> |   |                     |            |                |                      |      |                                |                     |
|---|---|---------------------|------------|----------------|----------------------|------|--------------------------------|---------------------|
| Name  | Title/Assignment                          | Rank                | Salary     | Funding Source | Period of Employment | FTE  | Reason for Action              | Type of Appointment |
| Blomenkamp, Jean  | Continuing Education                      | Associate Professor | \$750.00   | State          | 1/14/04 – 4/28/04    | .10  | Appointment, EDU 610-T1/T2/T3  | Special             |
| Bohnert, David  | Music                                     | Assistant Professor | \$1,250.00 | State          | 1/12/04 – 5/8/04     | .000 | Appointment, overload          | Special             |
| Bohnert, David  | Music                                     | Assistant Professor | \$500.00   | State          | 1/12/04 – 5/8/04     | .000 | Appointment, overload          | Special             |
| Bondhus, JoAnn  | Continuing Education                      | Professor           | \$500.00   | State          | 1/14/04 – 4/28/04    | .10  | Appointment, BUS 445/545-T1/T2 | Special             |
| Cacherio, Adolfo  | Continuing Education                      | Assistant Professor | \$250.00   | State          | 1/12/04 – 5/3/04     | .10  | Appointment, SPA 316-01        | Special             |
| Conway, Gerald  | Continuing Education                      | Associate Professor | \$3,755.40 | State          | 1/12/04 – 5/3/04     | .10  | Appointment, BUS 322-W0        | Special             |
| Dalal, Meena  | Continuing Education                      | Professor           | \$4,842.08 | State          | 1/12/04 – 5/3/04     | .10  | Appointment, ECO 650-W0        | Special             |
| Fuelberth, John   | Continuing Education                      | Professor           | \$250.00   | State          | 1/14/04 – 4/28/04    | .10  | Appointment, MAT 530-T1        | Special             |
| Garvin, Tim   | Continuing Education                      | Associate Professor | \$4,015.05 | State          | 1/15/04 – 4/29/04    | .10  | Appointment, BUS 652-H1        | Special             |
| Howlett, Jeff   | Continuing Education                      | Assistant Professor | \$750.00   | State          | 1/13/04 – 4/27/04    | .10  | Appointment, PHI 300-T1/T2/T3  | Special             |
| Indieke, Jack   | Continuing Education                      | Professor           | \$250.00   | State          | 1/14/04 – 4/28/04    | .10  | Appointment, CIS 430/530-T1    | Special             |
| Indieke, Jack   | Computer Technology & Information Systems | Professor           | \$3,736.00 | State          | 1/12/04 – 5/8/04     | .10  | Appointment, overload          | Special             |
| Karsky, Jason   | Continuing Education                      | Assistant Professor | \$2,515.74 | State          | 1/12/04 – 5/3/04     | .10  | Appointment, SOC 320-80        | Special             |
| Keenan, Richard   | Communication Arts                        | Associate Professor | \$3,001.00 | State          | 1/12/04 – 5/8/04     | .10  | Appointment, overload          | Special             |
| Knotwell, James   | History, Politics and Geography           | Assistant Professor | \$1,383.00 | Grant          | 8/22/03 – 12/19/03   | .000 | Appointment, overload          | Special             |
| Lawrence, Gloria  | Continuing Education                      | Professor           | \$3,557.50 | State          | 1/14/04 – 4/28/04    | .10  | Appointment, PSY 444/596-80    | Special             |
| McElwain, Max   | Communication Arts                        | Assistant Professor | \$2,570.00 | State          | 1/12/04 – 5/8/04     | .10  | Appointment, overload          | Special             |
| Nelson, Jeryl   | Continuing Education                      | Associate Professor | \$3,962.10 | State          | 1/12/04 – 5/3/04     | .10  | Appointment, BUS 608-80        | Special             |

**REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**

**COLLEGE: Wayne State College**

**MEETING DATE: February 12, 2004**

4.3.-

| <b>RANKED FACULTY<br/>(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b> |                        |                     |            |                |                      |      |                                |                     |
|---|------------------------|---------------------|------------|----------------|----------------------|------|--------------------------------|---------------------|
| Name  | Title/Assignment       | Rank                | Salary     | Funding Source | Period of Employment | FTE  | Reason for Action              | Type of Appointment |
| Parker, Charles   | Business and Economics | Associate Professor | \$3,196.00 | State          | 1/12/04 – 5/8/04     | .10  | Appointment, overload          | Special             |
| Paxton, John  | Continuing Education   | Professor           | \$500.00   | State          | 1/15/04 – 4/29/04    | .10  | Appointment, BUS 462/562-T1/T2 | Special             |
| Waddington, Cheryl  | Continuing Education   | Associate Professor | \$250.00   | State          | 1/13/04 – 4/27/04    | .10  | Appointment, BUS 460/560-H1    | Special             |
| Waddington, Cheryl  | Continuing Education   | Associate Professor | \$3,704.78 | State          | 1/15/04 – 4/29/04    | .10  | Appointment, BUS 690-H1        | Special             |
| Worner, Tamara  | Continuing Education   | Associate Professor | \$852.88   | State          | 1/12/04 – 5/3/04     | .033 | Appointment, NAT 112-W0        | Special             |

**REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**

**COLLEGE: Wayne State College**

**MEETING DATE: February 12, 2004**

| <b>NON-RANKED FACULTY<br/>(PART-TIME/LESS THAN .75 FTE)</b> |  |           |            |                |                      |      |   |                     |
|---|--|-----------|------------|----------------|----------------------|------|---|---------------------|
| Name  | Title/Assignment                           | Rank      | Salary     | Funding Source | Period of Employment | FTE  | Reason for Action                                       | Type of Appointment |
| Berry, John   | Art and Design                             | Part-time | \$4,774.00 | State          | 1/12/04 – 5/8/04     | .20  | Appointment   | Special, part-time  |
| Boeckenhauer, Sharon  | Technology and Applied Science             | Part-time | \$1,836.00 | State          | 1/12/04 – 5/8/04     | .10  | Appointment   | Special, part-time  |
| Blomenkamp, Boyd  | Educational Foundations and Leadership     | Part-time | \$1,224.00 | State          | 1/12/04 – 5/8/04     | .067 | Appointment   | Special, part-time  |
| Bonds, Deborah  | Counseling and Special Education           | Part-time | \$4,284.00 | State          | 1/12/04 – 5/8/04     | .23  | Appointment   | Special, part-time  |
| Bremer, DeLoy   | Educational Foundations and Leadership     | Part-time | \$1,224.00 | State          | 1/12/04 – 5/8/04     | .067 | Appointment   | Special, part-time  |
| Burge, Steven   | Sociology, Psychology and Criminal Justice | Part-time | \$3,672.00 | State          | 1/12/04 – 5/8/04     | .20  | Appointment   | Special, part-time  |
| Burnham, Nell   | Educational Foundations and Leadership     | Part-time | \$2,460.00 | State          | 1/12/04 – 5/8/04     | .13  | Appointment   | Special, part-time  |
| DeBoer, Buffany   | Advising Center                            | Part-time | \$1,836.00 | State          | 1/12/04 – 5/7/04     | .10  | Appointment   | Special, part-time  |
| DeBoer, Buffany   | Life Sciences                              | Part-time | \$4,688.00 | State          | 1/12/04 – 5/8/04     | .26  | Appointment   | Special, part-time  |
| Ebmeier, Sally  | Technology and Applied Science             | Part-time | \$3,672.00 | State          | 1/12/04 – 5/8/04     | .20  | Appointment   | Special, part-time  |
| Ellerton, Kathy   | Continuing Education                       | Part-time | \$612.00   | State          | 1/12/04 – 5/3/04     | .033 | Appointment, IDS 196/568-W0                             | Special, part-time  |
| Elznic, Melissa   | Communication Arts                         | Part-time | \$5,508.00 | State          | 1/12/04 – 5/8/04     | .30  | Appointment   | Special, part-time  |
| Emerson, Delbert  | Educational Foundations and Leadership     | Part-time | \$1,836.00 | State          | 1/12/04 – 5/8/04     | .10  | Appointment   | Special, part-time  |
| Fillipi, Sheri  | Continuing Education                       | Part-time | \$4,800.00 | State          | 1/12/04 – 5/3/04     | .000 | Appointment, Facilitator for Fremont Learning Community | Special, part-time  |
| Freeman, Randy  | Educational Foundations and Leadership     | Part-time | \$306.00   | State          | 1/12/04 – 5/8/04     | .02  | Appointment   | Special, part-time  |
| Garden, Randa   | Communication Arts                         | Part-time | \$5,508.00 | State          | 1/12/04 – 5/8/04     | .30  | Appointment   | Special, part-time  |

| NON-RANKED FACULTY<br>(PART-TIME/LESS THAN .75 FTE) |  |                    |                             |                |                      |      |                             |                     |
|---|--|--------------------|-----------------------------|----------------|----------------------|------|-----------------------------|---------------------|
| Name  | Title/Assignment                       | Rank               | Salary                      | Funding Source | Period of Employment | FTE  | Reason for Action           | Type of Appointment |
| Gillis, Nancy                                       | History, Politics and Geography        | Part-time          | \$1,836.00                  | State          | 1/12/04 – 5/8/04     | .10  | Appointment                 | Special, part-time  |
| Granberg, Karen                                     | Health, Human Performance and Sport    | Part-time          | \$1,836.00                  | State          | 1/12/04 – 5/8/04     | .10  | Appointment                 | Special, part-time  |
| Hall, Jr., Archie                                   | Technology and Applied Science         | Graduate Assistant | \$2,000.00 + 9 hrs. tuition | State          | 1/12/04 – 5/8/04     | .125 | Appointment                 | Special, part-time  |
| Hansen, Mary  | Educational Foundations and Leadership | Part-time          | \$1,224.00                  | State          | 1/12/04 – 5/8/04     | .067 | Appointment                 | Special, part-time  |
| Hastings, Robert                                    | Continuing Education                   | Part-time          | \$1,224.00                  | State          | 1/12/04 – 3/29/04    | .067 | Appointment, EDU 568-89     | Special, part-time  |
| Headlee, Marilyn                                    | Educational Foundations and Leadership | Part-time          | \$4,284.00                  | State          | 1/12/04 – 5/8/04     | .23  | Appointment                 | Special, part-time  |
| Hess, James   | Educational Foundations and Leadership | Part-time          | \$1,836.00                  | State          | 1/12/04 – 5/8/04     | .10  | Appointment                 | Special, part-time  |
| Hix, David  | Continuing Education                   | Part-time          | \$612.00                    | State          | 1/14/04 – 2/11/04    | .033 | Appointment, HSC 345-80     | Special, part-time  |
| Hix, David  | Continuing Education                   | Part-time          | \$612.00                    | State          | 2/18/04 – 3/24/04    | .033 | Appointment, HSC 345-81     | Special, part-time  |
| Howard, Jean  | Continuing Education                   | Part-time          | \$1,710.00                  | State          | 9/25/03 – 12/18/03   | .10  | Appointment, EDU 568-8C     | Special, part-time  |
| Icaza, Salvador                                     | Language and Literature                | Part-time          | \$1,836.00                  | State          | 1/12/04 – 5/8/04     | .10  | Appointment                 | Special, part-time  |
| Jeffries, Coleen                                    | Music                                  | Part-time          | \$612.00                    | State          | 1/12/04 – 5/8/04     | .03  | Appointment                 | Special, part-time  |
| Kucera, Loren                                       | Continuing Education                   | Part-time          | \$1,836.00                  | State          | 1/12/04 – 5/3/04     | .10  | Appointment, BUS 370-H1     | Special, part-time  |
| Leighton, Donavon                                   | Educational Foundations and Leadership | Part-time          | \$2,448.00                  | State          | 1/12/04 – 5/8/04     | .13  | Appointment                 | Special, part-time  |
| LeMoine, Sophia                                     | Continuing Education                   | Part-time          | \$1,224.00                  | State          | 2/19/04 – 4/29/04    | .067 | Appointment, CSL 447/547-80 | Special, part-time  |
| Lichty, Patricia                                    | Educational Foundations and Leadership | Part-time          | \$1,224.00                  | State          | 1/12/04 – 5/8/04     | .067 | Appointment                 | Special, part-time  |

**REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**

**COLLEGE: Wayne State College**

**MEETING DATE: February 12, 2004**

| <b>NON-RANKED FACULTY<br/>(PART-TIME/LESS THAN .75 FTE)</b> |  |                    |                          |                |                      |      |  |                     |
|---|--|--------------------|--------------------------|----------------|----------------------|------|--|---------------------|
| Name  | Title/Assignment                           | Rank               | Salary                   | Funding Source | Period of Employment | FTE  | Reason for Action  | Type of Appointment |
| Little, Tami  | Continuing Education                       | Part-time          | \$500.00                 | State          | 1/10/04 – 2/6/04     | .033 | Appointment, EDU 568-W3                                    | Special, part-time  |
| Little, Tami  | Continuing Education                       | Part-time          | \$300.00                 | State          | 1/10/04 – 2/6/04     | .033 | Appointment, EDU 568-W4                                    | Special, part-time  |
| Little, Tami  | Continuing Education                       | Part-time          | \$300.00                 | State          | 1/10/04 – 2/6/04     | .033 | Appointment, EDU 568-W5                                    | Special, part-time  |
| Little, Tami  | Continuing Education                       | Part-time          | \$644.00                 | State          | 4/3/04 – 5/3/04      | .033 | Appointment, EDU 568-WE                                    | Special, part-time  |
| Lutt, Mary Ann  | Continuing Education                       | Part-time          | \$4,800.00               | State          | 1/12/04 – 5/3/04     | .000 | Appointment, Facilitator for Sioux City Learning Community | Special, part-time  |
| Lutz, Michele   | Continuing Education                       | Part-time          | \$1,836.00               | State          | 1/13/04 – 4/27/04    | .10  | Appointment, CSL 496/596-80                                | Special, part-time  |
| Machacek, Darlene   | Physical Sciences and Mathematics          | Part-time          | \$1,836.00               | State          | 1/12/04 – 5/8/04     | .10  | Appointment  | Special, part-time  |
| Magnuson, Grant   | Continuing Education                       | Part-time          | \$2,307.00               | State          | 1/12/04 – 5/3/04     | .10  | Appointment, VED 423/523-WO                                | Special, part-time  |
| Malmberg, Cora Lynn   | Educational Foundations and Leadership     | Part-time          | \$1,224.00               | State          | 1/12/04 – 5/8/04     | .067 | Appointment  | Special, part-time  |
| Mann, Les   | Communication Arts                         | Part-time          | \$1,836.00               | State          | 1/12/04 – 5/8/04     | .10  | Appointment  | Special, part-time  |
| Meier, Cheryl   | Advising Center                            | Part-time          | \$1,836.00               | State          | 1/12/04 – 5/7/04     | .10  | Appointment  | Special, part-time  |
| Metteer, Richard  | Educational Foundations and Leadership     | Part-time          | \$1,224.00               | State          | 1/12/04 – 5/8/04     | .067 | Appointment  | Special, part-time  |
| Meyer, Jodie  | Sociology, Psychology and Criminal Justice | Graduate Assistant | \$2,000 + 9 hrs. tuition | State          | 1/12/04 – 5/8/04     | .125 | Appointment  | Special, part-time  |
| Mousel, Kirby   | Continuing Education                       | Part-time          | \$4,800.00               | State          | 1/12/04 – 5/3/04     | .000 | Appointment, Facilitator for Sioux City Learning Community | Special, part-time  |

**REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**

**COLLEGE: Wayne State College**

**MEETING DATE: February 12, 2004**

| <b>NON-RANKED FACULTY<br/>(PART-TIME/LESS THAN .75 FTE)</b> |   |           |            |                |                      |      |   |                     |
|---|---|-----------|------------|----------------|----------------------|------|---|---------------------|
| Name  | Title/Assignment                                  | Rank      | Salary     | Funding Source | Period of Employment | FTE  | Reason for Action                                       | Type of Appointment |
| Mrsny, Jason  | Health, Human Performance and Sport               | Part-time | \$612.00   | State          | 1/12/04 – 5/8/04     | .03  | Appointment   | Special, part-time  |
| Muller, Kathleen  | Educational Foundations and Leadership            | Part-time | \$1,836.00 | State          | 1/12/04 – 5/8/04     | .10  | Appointment   | Special, part-time  |
| Muller, Kathleen  | Continuing Education                              | Part-time | \$4,800.00 | State          | 1/12/04 – 5/3/04     | .000 | Appointment, Facilitator for Fremont Learning Community | Special, part-time  |
| Novotny, Jason  | Continuing Education                              | Part-time | \$1,836.00 | State          | 1/15/04 – 4/29/04    | .10  | Appointment, ITE 320-80                                 | Special, part-time  |
| Peitzmeier, Barbara   | Life Sciences & Physical Sciences and Mathematics | Part-time | \$4,890.00 | State          | 1/12/04 – 5/8/04     | .27  | Appointment   | Special, part-time  |
| Piper, Jeff   | Art and Design                                    | Part-time | \$612.00   | State          | 8/22/03 – 12/19/03   | .033 | Appointment   | Special, part-time  |
| Reynolds, Ann   | Language and Literature                           | Part-time | \$1,836.00 | State          | 1/12/04 – 5/8/04     | .10  | Appointment   | Special, part-time  |
| Rump, Elaine  | Technology and Applied Science                    | Part-time | \$1,836.00 | State          | 1/12/04 – 5/8/04     | .10  | Appointment   | Special, part-time  |
| Salmen-Thomas, Amy  | Counseling and Special Education                  | Part-time | \$612.00   | State          | 1/12/04 – 5/8/04     | .03  | Appointment   | Special, part-time  |
| Saunders, Sidney  | Language and Literature                           | Part-time | \$2,028.00 | State          | 1/12/04 – 5/8/04     | .10  | Appointment   | Special, part-time  |
| Schram, Linda   | Educational Foundations and Leadership            | Part-time | \$612.00   | State          | 1/12/04 – 5/8/04     | .03  | Appointment   | Special, part-time  |
| Sedivy, Patricia  | Music   | Part-time | \$612.00   | State          | 1/12/04 – 5/8/04     | .03  | Appointment   | Special, part-time  |
| Shattuck, Marie   | Educational Foundations and Leadership            | Part-time | \$612.00   | State          | 1/12/04 – 5/8/04     | .03  | Appointment   | Special, part-time  |
| Sorensen, Marilyn   | Continuing Education                              | Part-time | \$1,836.00 | State          | 1/12/04 – 5/3/04     | .10  | Appointment, SPD 151-80                                 | Special, part-time  |
| Stark, Carmen   | Continuing Education                              | Part-time | \$1,836.00 | State          | 1/14/04 – 4/28/04    | .10  | Appointment, EDU 568-87                                 | Special, part-time  |

**REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**

**COLLEGE: Wayne State College**

**MEETING DATE: February 12, 2004**

| <b>NON-RANKED FACULTY<br/>(PART-TIME/LESS THAN .75 FTE)</b> |  |           |            |                |                      |      |                             |                     |
|---|--|-----------|------------|----------------|----------------------|------|-----------------------------|---------------------|
| Name  | Title/Assignment                       | Rank      | Salary     | Funding Source | Period of Employment | FTE  | Reason for Action           | Type of Appointment |
| Sweetland, Rob  | Health, Human Performance and Sport    | Part-time | \$1,836.00 | State          | 1/12/04 – 5/8/04     | .10  | Appointment                 | Special, part-time  |
| Theophilus, Anita   | Continuing Education                   | Part-time | \$663.00   | State          | 1/15/04 – 2/12/04    | .033 | Appointment, CSL 641-80     | Special, part-time  |
| Theophilus, Anita   | Continuing Education                   | Part-time | \$1,836.00 | State          | 1/13/04 – 4/27/04    | .10  | Appointment, EDU 367/567-80 | Special, part-time  |
| Tusha, Mary   | Educational Foundations and Leadership | Part-time | \$1,836.00 | State          | 1/12/04 – 5/8/04     | .10  | Appointment                 | Special, part-time  |
| Wagner, Kenneth   | Art and Design                         | Part-time | \$4,896.00 | State          | 1/12/04 – 5/8/04     | .27  | Appointment                 | Special, part-time  |
| Waggoner, Carol   | Educational Foundations and Leadership | Part-time | \$612.00   | State          | 1/12/04 – 5/8/04     | .03  | Appointment                 | Special, part-time  |
| Walton, Robert  | Continuing Education                   | Part-time | \$1,224.00 | State          | 2/19/04 – 4/29/04    | .067 | Appointment, CSL 445/545-80 | Special, part-time  |
| Weber, Bradley  | Music                                  | Part-time | \$1,928.00 | State          | 1/12/04 – 5/8/04     | .11  | Appointment                 | Special, part-time  |
| Williams, Kerry   | Educational Foundations and Leadership | Part-time | \$1,836.00 | State          | 1/12/04 – 5/8/04     | .10  | Appointment                 | Special, part-time  |
| Wingett, Wes  | Continuing Education                   | Part-time | \$2,769.00 | State          | 1/5/04 – 3/15/04     | .10  | Appointment, EDU 568-85     | Special, part-time  |
| Wingett, Wes  | Continuing Education                   | Part-time | \$1,846.00 | State          | 3/16/04 – 5/4/04     | .067 | Appointment, CSL 468/568-81 | Special, part-time  |
| Worner, Greg  | Technology and Applied Science         | Part-time | \$1,836.00 | State          | 1/12/04 – 5/8/04     | .10  | Appointment                 | Special, part-time  |
| Wriedt, Jeannine  | Physical Sciences and Mathematics      | Part-time | \$1,836.00 | State          | 1/12/04 – 5/8/04     | .10  | Appointment                 | Special, part-time  |
| Zavadil, Dennis   | Physical Sciences and Mathematics      | Part-time | \$1,836.00 | State          | 1/12/04 – 5/8/04     | .10  | Appointment                 | Special, part-time  |

**REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR****COLLEGE: Wayne State College****MEETING DATE: February 12, 2004**

| <b>NON-UNIONIZED PROFESSIONAL STAFF<br/>(PART-TIME/LESS THAN .75 FTE)</b> |  |      |                     |                |                      |     |                       |                     |
|---|--|------|---------------------|----------------|----------------------|-----|-----------------------|---------------------|
| Name  | Title/Assignment                               | Rank | Salary              | Funding Source | Period of Employment | FTE | Reason for Action     | Type of Appointment |
| Paulson, Jamie  | Interim Violence Against Women (VAW) Counselor | N/A  | \$15,000 (prorated) | Grant          | 12/8/03 – 6/30/04    | .50 | Appointment, New Hire | Special, Interim    |

| <b>UNIONIZED SUPPORT STAFF<br/>(FULL-TIME/.75 FTE OR MORE)</b> |                      |      |            |                |                      |      |                   |                     |
|--|----------------------|------|------------|----------------|----------------------|------|-------------------|---------------------|
| Name   | Title/Assignment     | Rank | Salary     | Funding Source | Period of Employment | FTE  | Reason for Action | Type of Appointment |
| Krugman, Tamra   | Office Assistant III | N/A  | \$1,884.96 | State          | 1/2/04               | 1.00 | Resignation       | Non-probationary    |



## Fiscal and Facilities Committee

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

### ACTION: **Approve Budget Request Guidelines for the 2005-06/2006-07 Biennium**

Budget requests for the 2005-2007 biennium must be submitted to the Coordinating Commission by August 15, 2004 and to the Governor and Legislature by September 15, 2004. Board-approved request guidelines are necessary at this time to allow the NSC to prepare a preliminary request document for review in April and a final version for Board approval in June.

Meeting **Core Needs** remains a major issue. These items include:

- Health insurance rate increase
- Property, liability, and other insurance increases
- LB1100 depreciation reserve
- Utilities increases
- New building opening costs
- Other operating cost increases

Salary increases are not technically a part of our request, since negotiations do not conclude until after budget requests are submitted. The Governor and the Legislature are attuned to the bargaining process and do give consideration to salary needs.

Beyond the core items, serious needs exist for new funding. In keeping with the system's strategic plan and recommendations of the Legislature's LR 174 committee, several **Areas of Emphasis** are proposed for budget requests:

#### **Strengthen recruitment and retention efforts**

- Build on marketing/enrollment enhancement initiatives
- Strengthen capacity to attract grant funding to enhance student services and instructional support
- Expand upon and strengthen existing associate degree to baccalaureate degree "2-plus-2" and other degree credit transfer programs
- Continue development of collaborative/cooperative efforts within the NSC system and among other systems, agencies, and organizations

#### **Meet the changing needs of our students and the state**

- Strategic planning initiative to assess and upgrade technology
- Telecommunications upgrades
- Maintenance and enhancement of facilities
- Ensure a safe environment

## 5.1.-2

### **Provide a stimulating, caring and enriching learning experience**

- Diversity, gender equity issues
- Educational excellence requests
- Instructional equipment renewal

Capital construction requests being considered must be listed for the Coordinating Commission by April 1, 2004. We will submit a preliminary list, to be confirmed following the April 16 Board meeting. Tentatively, along with our deferred maintenance/fire and life safety requests to the LB 309 Task Force, new capital construction requests being considered include:

CSC – Administration Building renovation

WSC – Facilities Services Building renovation/addition

Campus Commons and Street Improvements Projects

Carhart Science renovation/addition – planning funds

The Board will have time to articulate its initiative(s) into which the capital projects fit and to prioritize the requests before final approval in June.

## Fiscal and Facilities Committee

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

---

**ACTION: Ratify Substantial Completion of Peru State College Library Renovation to Become New Academic Resource Center**

---

Board Policy #8069 requires that an inspection committee determine that the capital construction project is at the substantial completion phase. The substantial completion inspection committee held its review at Peru State on Tuesday, January 12, 2004. Committee members who attended the walk-through were:

|                 |  |
|-----------------|--|
| Steve Lewis     | Trustee  |
| Richard Halbert | Trustee  |
| Jean Dale       | NSCS Assoc. Exec. Director, Administration & Finance |
| Bruce Donelson  | NSCS Director, Facilities Management & Planning      |
| Jeffrey Pilus   | The Clark Enersen Partners                           |
| Steve Hotovy    | DAS Building Division                                |
| Linda Jacobsen  | PSC Vice President for Administration and Finance    |
| Paul Pate       | PSC Director of Campus Services                      |
| Ted Harshbarger | PSC Director of Academic Resource Center             |

Ratification of the substantial completion inspection performed by the committee is requested.

**Fiscal and Facilities Committee**

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

---

**ACTION: Approve Use of \$135,109 in Capital Improvement Fees for Fifteen Percent (15%) Match Funds for the Following LB 309 Projects at Peru State College**

---

| Project  | LB 309 Funds     | PSC Match        |
|--|------------------|------------------|
| Administration Bldg<br>Design HVAC System            | \$44,200         | \$7,800          |
| Administration Bldg<br>Roof Replacement              | \$55,250         | \$9,750          |
| Administration Bldg<br>Tuckpoint Repair              | \$63,750         | \$11,250         |
| Administration Bldg<br>Unisex Restroom               | \$4,441          | \$784            |
| AV Larson<br>Tuckpoint Repair                        | \$55,250         | \$9,750          |
| Heat Plant<br>Tuckpoint Repair                       | \$50,575         | \$8,925          |
| Fine Arts<br>Design for Rehabilitation               | \$21,250         | \$3,750          |
| Auditorium Theater<br>Parapet Protection             | \$3,400          | \$600            |
| Auditorium Theater<br>Tuckpoint Repair               | \$72,250         | \$12,750         |
| TJ Majors<br>Bldg Envelope Repair                    | \$382,500        | \$67,500         |
| Al Wheeler Activity Center<br>Design Foundation Stab | \$12,750         | \$2,250          |
| <b>TOTAL</b>   | <b>\$765,616</b> | <b>\$135,109</b> |

The LB 309 Task Force for Building Renewal has approved these projects for funding at Peru State. PSC is required to provide 15% match to receive the funding. The Board's approval to use of Capital Improvement Fee funds will allow these projects to go forward.

**Fiscal and Facilities Committee**

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

---

**ACTION:      Approve Department of Roads Property Easements at Wayne State College**

---

The State Department of Roads is planning a Highway 15 widening project through Wayne. As a part of this project, the Department of Roads is requesting three temporary easements as follows:

379.21 square feet of land west of Highway 15 along 13<sup>th</sup> Street for  
ramp and step construction  
(a narrow strip of property along the street just northeast of the old armory)

5,728.21 square feet of land east of Highway 15 north of Lindahl Drive  
(a strip of property west of Rice/Rec along the Highway)

7,646.22 square feet of land east of Highway 15 just south of Lindahl Drive  
(a strip of property west of Anderson Hall along the Highway)

These would all three be temporary easements and the property would be turned back over to the College at the completion of the project in a similar condition. No trees are anticipated to be disturbed by the project.

We do not believe any of these easements will negatively impact the College or its future plans. The college and the system office recommend that the Board approve the requested easements.

**Fiscal and Facilities Committee**

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

---

**ACTION:      Approve Sale of Property at Wayne State College to Department of Roads**

---

As part of the planned Highway 15 widening project through Wayne, in addition to the easements previously approved, the State Department of Roads is requesting that the College sell them 1,222.02 square feet of property east of Highway 15 just south of Lindahl Drive (a strip of property west of Anderson Hall right along the Highway).

The College does not believe the sale of property will have a negative impact on its future plans. Total compensation from the Department of Roads for the property totals \$3,160.00. The college and the system office recommend that the Board approve the sale of the property as described.

**Fiscal and Facilities Committee**

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

---

**ACTION: Final Approval of Proposed Changes to Board Policy 3400; Tuition Remission**

---

In order to provide the colleges more flexibility in awarding tuition waivers and update certain provisions, the Board requested a review of Policy 3400. The proposed changes would allow flexibility to use amounts that are not awarded for particular categories to be used in other areas. If additional flexibility is desired, the Executive Director could give prior written approval for other variances. A report of all remissions awarded by category is to be presented to the Board following submission of an annual report to the Executive Director.

Additional changes include the following:

- allows for the re-awarding of unused Board of Trustee Scholarships; specifies that the

Board of Trustees Scholarship provides for a waiver of tuition for up to 16 credit hours per semester; and removes the requirement for students to reapply if GPA is maintained and standards are met.

- updates language concerning the purpose of the International Student Scholarships.
- updates language regarding the Rural Health Opportunities Program to reflect additional disciplines for which scholarships are now available.
- deletes language concerning the Scholarship Assistance Program and the State Scholarship Award Program. These programs, formerly administered by the Coordinating Commission, do not qualify as "remissions," since actual dollars are transferred to the colleges for the scholarships. The two scholarship programs were combined into one new program called the Nebraska State Grant in the last legislative session.
- removes the requirement for students to reapply for the Phi Theta Kappa Community College Transfer Scholarship if GPA is maintained and standards are met.

Attached is a copy of Policy 3400 with the proposed changes.

## 5.6.-2

# STUDENT AFFAIRS, NEBRASKA STATE COLLEGES

**POLICY: 3400 Tuition Remission**

**Page 1 of 5**

---

### BOARD POLICY

It is the policy of the Board that financial assistance be made available to all qualifying students. In some instances, such assistance may be provided as tuition remission and/or scholarships. The Colleges shall request funds for tuition remission as part of their biennium budget request. Remissions may be awarded up to the limits specified (if any) in each individual category below. If an individual category is not fully awarded and remission funds remain, the Colleges may reassign the remaining amounts to qualifying students in other categories. Any tuition waivers outside the enumerated categories or beyond the limits specified in this policy require the written approval of the Executive Director. By November 15 of each year, the Colleges shall provide the Executive Director with a summary of the remission funds awarded by category. The Executive Director shall provide a summary of remissions to the Board of Trustees.

#### Board of Trustee Scholarships

The Board of Trustees' Scholarships are awarded by each State College to students graduating from a Nebraska high school who meet the following criteria:

1. have standardized test scores of at least 25 for the ACT or 1100 composite for SAT;
2. are enrolling for the first time in a postsecondary institution;
3. provide one written reference from a high school teacher or administrator from the school of graduation;
4. such other factors which may be considered include grade point average and rank in class as appropriate.

The number of new Board of Trustee scholarships to be awarded by each college for each academic year is based on the full-time equivalent (FTE) enrollment at that college for the fall semester of the preceding academic year. Each College shall receive 20 scholarships for the first 1,000 FTE students and one additional scholarship for every 200 FTE beyond 1,000 for each academic year. The number of scholarships offered should be determined by each College based on the number of ~~new~~ scholarships available and the yield experienced in prior years. It is the intent of the Board that the full number of scholarships be awarded but not exceeded each year. The Colleges shall report to the Board by October 1st of each year the number of scholarships offered and the number actually in effect for that academic year, for each academic class (freshman, sophomore, junior, senior).

- \* The scholarships are not transferable from one College to another.
- \* The scholarship will be the waiver of ~~basic~~ resident tuition up to 16 credit hours per semester to a maximum of 128 hours toward an undergraduate degree.
- \* All announcements and publicity will be in the name of the Board of Trustees of the Nebraska State Colleges, specifically the Chair of the Board.
- \* All authority for the scholarship is the responsibility of the Board.
- \* Each College president, financial aid officer and/or scholarship committee shall act as an agent of the Board in administering the program as directed by the Board.

The scholarship is renewable to the total value of the equivalent of eight semesters, up to 128 hours. The recipient may use the scholarship during the five academic years following the initial use with a one-year delay in initial use allowable with the school's permission.

Should original recipients terminate their education before using the full value of the scholarship, the balance of the scholarship's value may ~~not~~ be re-awarded.

Board of Trustee scholarships are renewable each academic year, provided the recipient maintains a 3.25 GPA and standards are met; ~~renewal must be applied for~~. The College president may approve a waiver of this requirement for extenuating circumstances in the case of a first year student only. Each college scholarship committee will review all renewal candidates and recommend action to the College President, who will report such decisions to the Board.



**STUDENT AFFAIRS, NEBRASKA STATE COLLEGES****POLICY: 3400 Tuition Remission****Page 2 of 5**

---

The System Office of the Board shall have major responsibility for administering the program, including applications, announcements, press releases and certificates.

*History: The Board of Trustees' Scholarship refers to the scholarship program established by the State of Nebraska in 1971 upon the recommendation of the Board of Trustees of the Nebraska State Colleges.*

**Cooperative Schools Scholarships**

Each State College is authorized to award scholarships to students entering college for the first time from schools providing student teaching facilities, such scholarships to be for one-half of the tuition costs per semester for up to 16 credit hours per semester, not to exceed 128 credit hours toward undergraduate degrees. The College may authorize the cooperating school to designate one such scholarship for each three student teachers served based on recommendations by the high school principal. Criteria for the award includes academic ability (top one-half of class), service to the school and leadership qualities. Scholarships are renewable each academic year, provided the recipient maintains a 2.0 GPA.

**Student Teacher Supervision Scholarships**

Teachers who will be supervising the College's teacher-training students in their classrooms will receive a tuition waiver for the Student Teacher Supervision Course.

**State Tuition Waiver**

Each State College may award waivers to Nebraska residents based upon financial need not to exceed 2.5% of the gross resident tuition during the previous fiscal year. In most cases these waivers will supplement available federal financial assistance.

*History: Established in 1967 by LB 938.*

**Athletic Awards**

Established in 1971 by the Board and approved by the Legislature. Colleges are allocated funding equivalent to 60 FTE resident tuition waivers. The institution may, with Board approval, increase its athletic awards up to the maximum allowed by the conference or athletic association to which each College belongs. Full or partial awards to male or female athletes, residents or nonresidents, may be made at the discretion of each College within funding allocation. Student athletes receiving renewable awards must maintain the minimum GPA requirements of the conference or athletic association.

**Special Activity Awards**

Established in 1971 by the Board and approved by the Legislature. The awards are used to attract to the State Colleges those students who have talent in activities such as music, art, theatre, journalism, etc. Colleges are allocated funding equivalent to 10 for the first 1,000 FTE students and one for each additional 200 FTE students enrolled. Full or partial awards may be made at the discretion of each College, within funding allocations. Students receiving renewable awards must maintain a 2.5 GPA.

## 5.6.-4

# STUDENT AFFAIRS, NEBRASKA STATE COLLEGES

**POLICY: 3400 Tuition Remission**

**Page 3 of 5**

---

### **War Orphans**

Established by Legislature. Provides tuition waiver to children of military personnel who have died while serving with U.S. Armed Forces.

### **Graduate Assistant/Aide**

Graduate assistantships provide a stipend established by the College and adjusted as necessary, in addition to a waiver of up to 18 hours of tuition per academic year and the immediately-following summer session, depending upon workload and term of appointment, while employed as a graduate assistant. Each College is required to report its stipend policy to the Board.

### **International Student Scholarships**

Provide tuition waivers to qualified undergraduate students who are citizens of other countries. [The purpose is to provide exposure to the international community and bring diversity to the campus environment.](#) ~~Purpose is to provide a means to broaden the perceptions of our American students.~~ Each college is authorized to provide a total of 20 nonresident scholarships in this category. These scholarships are renewable, provided the recipient maintains a 3.0 GPA.

### **Staff Waivers**

Established in 1977 to provide tuition waivers for one course for each term to full-time, permanent system employees. The employee must pay \$1.00 administrative charge and all fees. These waivers are offered on a space available basis to employees working toward a degree or requiring the course for professional development. (See Policy 5511)

### **Staff Dependent Waivers**

Established in 1984 and amended later to provide 50% reduction in tuition for dependents (as defined by Federal Student Aid guidelines) of full-time, permanent System employees. Offered on space available basis only, but may be used at any Nebraska State College. (See Policy 5510)

### **Survivors of Deceased Employees**

Provides full tuition waivers to spouse and/or children of college staff members who die while under full-time, permanent system employment. Children must have been dependent status at time of employee's death. Waivers may be used only toward undergraduate degree or to complete a graduate degree in progress. Offered on space available basis only, but may be used at any Nebraska State College.

### **Discretionary Waivers**

Each college is authorized to award additional waivers not to exceed 4% of gross tuition. Policies and procedures for these discretionary awards shall be set by each College, approved by the President, and reported to the Board. Examples of these waivers are Native American Waivers, Senior Citizen Waivers, Presidential Scholarships, etc.

**STUDENT AFFAIRS, NEBRASKA STATE COLLEGES****POLICY: 3400 Tuition Remission****Page 4 of 5**

---

**Rural Health Opportunities Program (RHOP) Waivers**

Established as a cooperative program between the University of Nebraska Medical Center (UNMC) and Chadron State and Wayne State Colleges to provide full tuition waiver for [selected students](#) students accepted to ~~dentistry or pre-medicine~~ RHOP. Selection of participants is determined by representatives of UNMC, Chadron State College and Wayne State College.

**Scholarship Assistance Program (SAP)**

~~The purpose of the Scholarship Assistance Program is to enhance the educational opportunities of Nebraska resident students by providing financial assistance to eligible students attending eligible postsecondary institutions. Eligible student shall mean an individual who is domiciled in Nebraska and is enrolled as a full or part-time undergraduate student in an eligible postsecondary institution as defined by the Coordinating Commission for Postsecondary Education (CCPE). The Commission shall distribute funds appropriated to the Scholarship Assistance Program to eligible institutions for direct disbursement to eligible students as stated in CCPE rules and procedures.~~

**State Scholarship Award Program (SSAP)**

~~The purpose of the State Scholarship Award Program is to establish a financial assistance program to enable eligible students to receive education services in an eligible postsecondary institution in Nebraska and to establish the procedure for the Coordinating Commission for Postsecondary Education (CCPE) to administer the federal State Student Incentive Grant (SSIG) Program for the State of Nebraska as part of the State Scholarship Award Program. Eligible student shall mean an individual who is enrolled as a full or part-time undergraduate student in an eligible program at an eligible institution; is a United States citizen or natural, is a permanent resident of the United States, is a citizen of the Marshall Islands, the federated states of Micronesia, a permanent resident of Palau, or is an eligible non-citizen in the United States as defined by the CCPE. The Commission shall distribute funds appropriated to the State Scholarship Award Program to eligible institutions for direct disbursement to eligible students as stated in CCPE rules and procedures.~~

**Phi Theta Kappa Community College Transfer Scholarship**

The purpose of the Phi Theta Kappa Community College Transfer Scholarship is to provide tuition waivers to graduates of community colleges who have maintained a 3.5 grade point average and who were inducted into the Phi Theta Kappa Society. The purpose of this scholarship is to encourage outstanding community college graduates to attend a Nebraska State College. These scholarships are renewable each academic year, provided the recipient maintains a 3.25 GPA at the State College [and standards are met](#); ~~renewal must be applied for~~. The scholarships are the waiver of basic tuition to a maximum of 64 credit hours toward the baccalaureate degree.

**5.6.-6**

**STUDENT AFFAIRS, NEBRASKA STATE COLLEGES**

**POLICY: 3400 Tuition Remission**

**Page 5 of 5**

---

Legal Reference: RRS 85-504 State education institutions; fees; waiver  
RRS 85-980 through  
RRS 85-999; and State Scholarship Award Program  
RRS 85-9,101 through  
RRS 85-9,102.01  
Public Law 85-501 Non-Resident Fees

Policy Adopted: 1/28/77  
Policy Revised: 2/7/83  
Policy Revised: 10/16/86  
Policy Revised: 6/5/93  
Policy Revised: 9/26/97  
Policy Revised: 11/12/98  
Policy Revised: 4/13/00  
[Policy Revised 2/12/04](#)

**Fiscal and Facilities Committee**

*Steve Lewis, Chair*

*Larry Teahon*

*Bill Roskens*

*Hilary Koso*

February 12, 2004

---

**ACTION: Final Approval of Proposed Changes to Board Policy 6022; Income; System-wide Fees; Individual Campus Fees**

---

In reviewing policies for needed changes, the Council of Business Officers noted that our fee policy did not include the Capital Improvement Fee. Policy 6022 is amended to include reference to the fee, along with the statutory provisions related to it. The Council of Presidents is in agreement with the revision.

Attached is a copy of Policy 6022 with the proposed changes.

## 5.7.-2

### FISCAL OPERATIONS, NEBRASKA STATE COLLEGES

**POLICY: 6022**                      **Income; System-wide Fees;  
Individual Campus Fees**

**Page 1 of 3**

---

#### BOARD POLICY

The Board shall fix and authorize the Colleges to collect fees from resident and nonresident students who matriculate in the State College System.

The colleges shall collect a Board-approved, per-credit hour State College Capital Improvement Fee. Revenues generated by this fee are deposited to the State College System Facility Fee Fund (Capital Improvement Fund) and may be used for paying the cost of capital improvement projects approved by the Board of Trustees for any facilities on campuses or lands owned or controlled by the Board, except that no such amounts shall be expended for capital improvement projects relating to revenue bond facilities. No expenditure may be made from the fund without prior approval of the Board of Trustees.

Board-approved, campus-based fees are to be charged for the following:

1. Admission/matriculation
2. Late registration
3. Late payment
4. Transcript
5. Degree
6. Student health
7. Placement
8. Student activity
9. Event
10. Parking permits
11. Facilities
12. Off-campus
13. Distance Learning

Description of these fees is as follows:

1. Admission/Matriculation

Every student applying for admission to any State College for the first time shall pay an admission/matriculation fee. The admission fee shall be honored for one year from the term or semester for which the student is applying. The admission/matriculation fee will not be applied to tuition and fees upon enrollment. The fee is non-refundable except in cases where the student is denied admission to the College.

2. Late Registration

A late registration fee is authorized for State College students. Each institution is granted authority to extend the registration period or waive the late registration fee under extenuating circumstances.

3. Late Payment

Authority is granted to each College to establish a late payment fee to be assessed when payments are not deposited within the schedule established by each College. The late payment fee shall be a percentage of the outstanding tuition, specific fee, room and /or board charges, and shall be charged according to the schedule adopted by each institution.

**FISCAL OPERATIONS, NEBRASKA STATE COLLEGES****POLICY: 6022                      Income; System-wide Fees;  
   Individual Campus Fees****Page 2 of 3**

---

**4.        Transcript**

Each College shall establish a fee structure for official transcripts issued at the request of a student.

**5.        Degree**

At the time of graduation, the State Colleges are to collect a degree (graduation) fee from each graduate according to an approved schedule.

**6.        Student Health**

A health fee shall be levied to assist in the cost of providing students with first aid and general health care while enrolled at each of the State Colleges.

**7.        Placement**

Placement services may be provided by each State College at the request of a student. An annual fee may be charged for those students soliciting this service.

**8.        Student Activity**

Student activity fees shall not be considered as earmarked funds in Board policy. These funds are designated for student activities which are managed by student groups. The funds shall be distributed according to an annual budget developed by the appropriate student government organization on each campus. Activities receiving support from these funds must benefit a broad based student population. The funds shall not be distributed to individuals, except in the form of wages for services performed, nor to groups or organizations that are not established by and under the direct control of student government. Each campus is authorized to establish its own student activity fee level.

**9.        College Events**

Each State College, at its discretion, may establish a student fee to support college-sponsored events.

**10.      Parking Permits**

Each State College may establish a motor vehicle parking fee, with the amount to be established at the discretion of the institution. The monies received from the fee will be distributed to Cash Funds and/or the revenue bond Revenue Fund, as appropriate. The funds received from revenue bond parking may be used for the development and improvement of revenue bond parking lots.

**11.      Facilities**

Each on-campus student will pay a per-credit-hour fee to assist in paying the cost of operating and maintaining the facilities. The fee will be credited to the cash fund of the institution or the revenue bond fund as applicable.

**12.      Off-Campus Fee**

Each State College is authorized to establish an off-campus service fee. It is anticipated that off-campus offerings will be self-supporting as far as costs for rental/lease of space and materials supplied to the students.

**5.7.-4**

**FISCAL OPERATIONS, NEBRASKA STATE COLLEGES**

**POLICY: 6022                      Income; System-wide Fees;  
   Individual Campus Fees**

**Page 3 of 3**

13.      Distance-Learning Fee

Each State College is authorized to establish a distance-learning fee. The fee shall be established at up-to-150% of the resident rate for undergraduate and graduate courses. The amount of the fee may vary from campus to campus, depending upon the costs of providing credit courses by instructional technology to sites remote from the main campus.

The Board also authorizes the Colleges to fix and collect fees, fines and penalties other than those listed above. Such fees will ordinarily be for special privileges or services, materials furnished, or use of specialized equipment. Such fees will be published in the general catalogs of each College or otherwise made public.

Among such fees may be locker fee, laboratory fee, registration fee for special or readmitted students, materials fee, computer use fee, and others as may be assessed from time to time. Unless already established by law, the desired fee shall be determined at the local campus level.

Details of all the fees shall be printed and available in the business office of each campus and in the System Office. The money received from fees for state-related activities shall be paid into the accounts of the State Treasurer and held for disbursement as an institutional cash fund for the specific College remitting the funds.

|                                 |                            |   |
|---------------------------------|----------------------------|---|
| Legal Reference:                | RRS 85-307                 | State Colleges: President; Collection of fees                             |
|                                 | RRS 85-311                 | State Colleges; Matriculation fees; Institutional cash fund               |
|                                 | RRS 85-503                 | State educational institutions; Fees                                      |
|                                 | <a href="#">RRS 85-328</a> | <a href="#">State College Facility Fee Fund; created; use; investment</a> |
| Policy Adopted:                 | 1/28/77                    |   |
| Policy Revised:                 | 3/24/88                    |   |
| Policy Revised:                 | 3/11/94                    |   |
| Policy Revised:                 | 9/26/97                    |   |
| Policy Revised:                 | 4/13/00                    |   |
| <a href="#">Policy Revised:</a> | <a href="#">2/12/04</a>    |   |



**Fiscal and Facilities Committee**

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

---

**ACTION: Final Approval of Proposed Changes to Board Policy 8061; Capital Construction; NEEDS Statements**

---

Policy 8061 deals with capital construction projects for which a needs statement may be submitted. With projects exceeding a certain level, the state requires submission of a program statement, which is more detailed and generally requires the assistance of professional architects or engineers. The cost of the project requiring the program statement is adjusted every four years by State Building Division to account for inflation. At this time, the amount is \$450,000. The language incorporated into Board Policy 8061 makes the adjustment to \$450,000 but allows for future inflationary adjustments without further action required by the Board.

A copy of Policy 8061 with the proposed changes follows.

## FACILITIES, NEBRASKA STATE COLLEGES

**POLICY: 8061**

**Capital Construction; NEEDS Statements**

**Page 1 of 2**

---

### BOARD POLICY

A NEEDS Statement shall be prepared to support the college's initial funding request for a capital construction project. This document may be prepared by in-house staff unless the complexity of the project would require the assistance of a consultant specializing in such type of projects. It shall be submitted as documentation of the need for the specific capital construction project on that campus and shall contain specific data to assist the Board in analyzing the request.

For any project whose total project costs exceed [four hundred fifty thousand dollars \(\\$450,000\) or amount as adjusted by State Building Division for inflation](#)~~four hundred thousand dollars (\$400,000)~~, a subsequent Program Statement shall also be developed. In such cases, requests for appropriations will follow the procedures adopted by the State Building Division for Capital Construction projects:

1. Year one: request will be for planning funds
2. Year(s) two, three, etc.: requests will be for design plans and construction funds

For any project whose estimated total cost is less than [four hundred fifty thousand dollars \(\\$450,000\) or amount as adjusted by State Building Division for inflation](#)~~four hundred thousand dollars (\$400,000)~~, only a NEEDS Statement is required. Under this procedure, the initial request for funding may include the total funding required to initiate and complete the project.

The NEEDS Statement shall be comprised of the following sections:

1. **Project Description**

A narrative statement describing the project and the primary concepts and objectives to be fulfilled as a result of the capital construction request.

2. **Project Justification**

- a) Data which supports the request for funding:
  - 1) Functions/purpose(s) of the proposed program
  - 2) Current and projected user levels
  - 3) Existing physical and programmatic deficiencies
  - 4) Compliance with comprehensive capital facilities plan
- b) Space requirements
  - 1) Square footage needed for program
  - 2) Available square footage in existing facilities
  - 3) Additional space requirements for program
  - 4) Impact on existing space

**FACILITIES, NEBRASKA STATE COLLEGES****POLICY: 8061 Capital Construction; NEEDS Statements****Page 2 of 2**

---

**3. Project Budget and Proposed Funding Source**

- a) Cost estimates
  - 1) Program planning
  - 2) Professional fees
  - 3) Construction
  - 4) Moveable equipment
  - 5) Land acquisition
  - 6) Other costs
  - 7) Total project cost per gross square feet
  - 8) Construction cost per gross square feet
  - 9) Source of cost data (MEANS cost estimate guides should be used. If variation from MEANS is used, it should be footnoted.)
  
- b) Funding sources
  - 1) State funds
  - 2) Cash funds
  - 3) Federal funds
  - 4) Revenue bond funds
  - 5) LB 309 funds
  - 6) Private donations
  - 7) Other sources

**4. Future Funding Requirements**

- a) Operational budget and personnel projections
- b) Other costs

**5. Time Line for Project**

- a) Funding request
- b) Start of construction
- c) Completion of construction

Policy Adopted: 3/11/94  
Policy Revised: 12/3/98  
[Policy Revised: 2/12/04](#)

**Fiscal and Facilities Committee**

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

---

**ACTION: Final Approval of Proposed Changes to Board Policy 8062; Capital Construction; Program Statements**

---

Policy 8062 deals with capital construction and defines the outline expected for submission of program statements. The language updating the project cost for requiring a program statement has already been changed to the current level, but wording is added to allow for the inflation adjustment without further action of the Board. The outline for a program statement was revised in a series of meetings with Building Division and the Coordinating Commission. The proposed changes incorporate the revised outline.

Attached is a copy of Policy 8062 with the proposed changes.

## 5.9.-2

### FACILITIES, NEBRASKA STATE COLLEGES

**POLICY: 8062**

**Capital Construction; Program Statements**

**Page 1 of 7**

---

#### BOARD POLICY

A Program Statement shall be prepared to support the college's funding request for the design and construction of a project that is estimated to cost more than four hundred fifty thousand dollars (\$450,000) [or amount as adjusted by State Building Division for inflation](#). This document is generally prepared by an architect/engineering firm with input from college personnel on the programmatic need for the project on that campus and shall contain specific data to assist the Board in analyzing and approving the request.

Requests for appropriations will follow the procedures adopted by the State Building Division for Capital Construction projects:

1. Year one: request will be for planning funds (Program Statement)
2. Year(s) two, three, etc.: requests will be for design plans and construction funds

The Program Statement shall be submitted to the Board for review at least two weeks prior to the request for receipt of the document. Following review by the Board, System Office staff, personnel from the Governor's Budget Office, the Legislative Fiscal Office, the State Building Division and other designated persons, the document will be considered for approval, after which time it will be submitted to the Governor's Budget Office, Building Division and Legislative Fiscal Office as support documentation for a specific capital construction funding request. No contract for the design, construction of a new facility, major modification or repair of an existing facility may be initiated unless an acceptable Program Statement has been approved by the Board.

If more than two (2) years elapse after the Program Statement is approved by the Board, an update to the document shall be prepared. The update shall include a revised project budget and construction schedule. If the scope of the project has been altered, that section of the Program Statement shall also be amended and presented to the Board for approval.

The Program Statement shall be comprised of the following sections:

- ~~1. Introduction~~
- [1. Introduction](#)
  - [a. Background and history](#)
  - [b. Project description](#)
  - [c. Purpose and objectives](#)
- [2. Justification of the Project](#)
  - [a. Data which supports the funding request](#)
  - [b. Alternatives considered \(when applicable\)](#)
- [3. Location and site considerations](#)
  - [a. County](#)
  - [b. Town or campus](#)
  - [c. Proposed site](#)
  - [d. Statewide building inventory \(not required for new buildings\)](#)

**FACILITIES, NEBRASKA STATE COLLEGES****POLICY: 8062****Capital Construction; Program Statements****Page 2 of 7**

---

- e. Influence of project on existing site conditions
  - (1) Relationship to neighbors and environment
  - (2) Utilities
  - (3) Parking and circulation
- 4. Comprehensive plan compliance
  - a. Year of the agency's comprehensive plan and updates or revisions
  - b. Consistency with the agency comprehensive capital facilities plan
  - c. Consistency with the current version of the Statewide Comprehensive Capital Facilities Plan or CCPE Project Review Criteria/Statewide Plan (whichever applies)
- 5. Analysis of existing facilities
  - a. Functions/purpose of existing programs as they relate to the proposed project
  - b. Square footage of existing areas
  - c. Utilization of existing space by facility, room and/or function (whichever is applicable)
  - d. Physical deficiencies
  - e. Programmatic deficiencies
  - f. Replacement cost of existing building
- 6. Facility requirements and the impact of the proposed project
  - a. Functions/purpose of the proposed program
    - (1) Activity identification and analysis
    - (2) Projected occupancy/use levels
      - Personnel projections
      - Describe/Justify projected enrollments/occupancy
  - b. Space requirements
    - (1) Square footage by individual areas and/or functions
    - (2) Basis for square footage/planning parameters
    - (3) Square footage difference between existing and proposed areas (net and gross)
  - c. Impact of the proposed project on existing space
    - (1) Reutilization and function(s)
    - (2) Demolition
    - (3) Renovation

FACILITIES, NEBRASKA STATE COLLEGES

POLICY: 8062

Capital Construction; Program Statements

Page 3 of 7

---

7. Equipment Requirements

- a. List of available equipment for reuse (if applicable)
- b. Additional equipment (if applicable)
  - (1) Fixed equipment
  - (2) Movable equipment
  - (3) Special or technical equipment

8. Special Design Considerations

- a. Construction Type
- b. Heating and cooling systems
- c. Life Safety/ADA
- d. Historic or architectural significance
- e. Artwork (for applicable projects)
- f. Phasing
- g. Future expansion
- h. Other

9. Project budget and fiscal impact

- a. Cost estimates criteria
  - (1) Identify recognized standards, comparisons and sources used to develop the estimated cost
  - (2) Identify the year and month on which the estimates are made and the inflation factors used
  - (3) Gross and net square feet
  - (4) Total project cost per gross square foot
  - (5) Construction cost per gross square foot
- b. Total project cost
  - (1) Program planning
  - (2) Professional fees
    - professional design consultants
    - in-house consultants
    - other consultants
  - (3) Construction
    - general, including mechanical, electrical, elevator
    - fixed equipment
    - site improvements (utilities, sidewalks, parking, landscaping, etc.)
  - (4) Moveable equipment
  - (5) Special or technical equipment

**FACILITIES, NEBRASKA STATE COLLEGES****POLICY: 8062****Capital Construction; Program Statements****Page 4 of 7**

---

- (6) Land acquisition
- (7) Artwork (for applicable projects)
- (8) Other costs (agency administration costs, moving, temporary space, testing, surveys, legal fees, insurance, etc.)
- (9) Project contingency

C. Fiscal Impact based upon first full year of operation (include proposed funding sources and percentage of each)

- (1) Estimated additional operational and maintenance costs per year
- (2) Estimated additional programmatic costs per year
- (3) Applicable building renewal assessment charges

10. Funding

- a. Total funds required
- b. Project Funding sources (amounts and/or percentage of each)
  - (1) State funds
  - (2) Cash funds
  - (3) Federal funds
  - (4) LB 309 funds
  - (5) Revenue bonds
  - (6) Private donations
  - (7) Other sources
- c. Fiscal year expenditures for project duration

11. Time line

- a. Need Statement (if applicable)
- b. Program Statement
- c. Funding
- d. Professional consultants selection
- e. Design Development documents
- f. Receive bids for construction
- g. Award of contract and start of construction
- h. Completion of construction

12. Higher Education Supplement

- a. CCPE Review



5.9.-6

FACILITIES, NEBRASKA STATE COLLEGES

POLICY: 8062

Capital Construction; Program Statements

Page 5 of 7

- (1) [CCPE review is required](#)
- (2) [CCPE review is not required](#)

b. [Method of contracting](#)

- (1) [Identify method](#)
- (2) [Provide rationale for method selection](#)

- ~~a) Project description: a narrative describing the following components (may also contain appropriate graphs illustrating pertinent statistics)~~
  - ~~1) Purpose and objectives of the project~~
  - ~~2) Justification of need~~
  - ~~3) Background leading to need for project and the history of the activity up to this point in time~~
  - ~~4) Proposed site for project~~
    - ~~(a) location (city, county)~~
    - ~~(b) legal description~~
    - ~~(c) on campus map~~
  - ~~5) Influence of project on existing site conditions~~
    - ~~(a) visual relations to the surroundings~~
    - ~~(b) utilities~~
    - ~~(c) parking and circulation~~
  - ~~6) Compliance with the comprehensive capital facilities plan for the campus~~
    - ~~(a) updates or revisions as necessary~~

## FACILITIES, NEBRASKA STATE COLLEGES

POLICY: 8062

Capital Construction; Program Statements

Page 6 of 7

### ~~2. Impact of Facility Requirements~~

- ~~a) Analysis of existing facilities
 
  - ~~1) Functions/purpose of existing programs~~
  - ~~2) Square footage of existing areas~~
  - ~~3) Utilization of existing space by facility, room and/or function (whichever is applicable)~~
  - ~~4) Physical deficiencies~~
  - ~~5) Programmatic deficiencies~~~~
- ~~b) Functions/purpose of the proposed program
 
  - ~~1) Activity identification and analysis~~
  - ~~2) Projected occupancy/user levels~~~~
- ~~c) Space requirements
 
  - ~~1) Square footages by individual areas and/or functions~~
  - ~~2) Basis for square footages/planning parameters (standards used)~~
  - ~~3) Square footage difference between existing and proposed areas (net and gross)~~~~
- ~~d) Impact of the proposed project on existing space
 
  - ~~1) Re-utilization and function(s)~~
  - ~~2) Demolition~~
  - ~~3) Renovation~~~~
- ~~e) Construction requirements
 
  - ~~1) General~~
  - ~~2) Mechanical~~
  - ~~3) Electrical~~
  - ~~4) Utilities~~~~

### ~~3. Project Budget and Proposed Funding Source~~

- ~~a) Total project cost
 
  - ~~1) Program planning~~
  - ~~2) Professional fees~~
  - ~~3) Construction
 
    - ~~(a) general, mechanical, electrical, elevator~~
    - ~~(b) fixed equipment~~
    - ~~(c) contingency~~
    - ~~(d) site improvements (utilities, landscaping, sidewalks, parking, etc.)~~~~
  - ~~4) Moveable equipment~~
  - ~~5) Land acquisition~~
  - ~~6) Artwork~~
  - ~~7) Other costs (administrative fees, relocation, testing, surveys, legal fees, insurance, etc.)~~~~

**5.9.-8**

**FACILITIES, NEBRASKA STATE COLLEGES**

**POLICY: 8062**

**Capital Construction; Program Statements**

**Page 7 of 7**

- ~~b) — Cost per square footage (net and gross)~~
- ~~1) — Total cost~~
- ~~2) — Construction cost~~
- ~~e) — Basis for construction costs (MEANS cost estimate guides should be used. If variation from MEANS is used, it should be footnoted.)~~
- ~~4. — Future Funding Requirements~~
  - ~~a) — Operational budget and personnel estimates~~
  - ~~b) — Other costs~~
- ~~5. — Project Funding~~
  - ~~a) — Total funds required~~
  - ~~b) — Funding sources~~
    - ~~1) — State funds~~
    - ~~2) — Cash funds~~
    - ~~3) — Federal funds~~
    - ~~4) — LB 309 funds~~
    - ~~5) — Revenue bonds~~
    - ~~6) — Private donations~~
    - ~~7) — Other sources~~
  - ~~e) — Estimated cash flow for project (expenditures by fiscal year)~~
- ~~6. — Time Line for Project~~
  - ~~a) — Program Statement approval~~
  - ~~b) — Funding request~~
  - ~~e) — Funds appropriated or bonds sold~~
  - ~~d) — Professional consultant selection for design and construction~~
  - ~~e) — Design plans approved~~
  - ~~f) — Construction documents approved~~
  - ~~g) — Approve bid(s) for construction~~
  - ~~h) — Construction began~~
  - ~~i) — Substantial completion of project~~
  - ~~j) — Final completion of project~~
  - ~~k) — Dedication of project~~

Legal Reference: RRS 81-1108.41 State comprehensive capital facilities plan; State Comprehensive Capital Facilities Planning Committee; program statement; appropriation for drawings and construction; contracts; approval; report; contents

Policy Adopted: 3/11/94  
Policy Revised: 12/3/98  
Policy Revised: 9/10/02  
Policy Revised: 2/12/04

**Fiscal and Facilities Committee**

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

---

**ACTION: Final Approval of Proposed Changes to Board Policy 8064; Capital Construction; Bids**

---

Policy 8064 deals with the bidding process and requirements for drawing up plans and specifications for capital construction projects. The cost level above which agencies are required to use the services of professional architects and/or engineers to prepare plans is updated to \$80,000 per Building Division. The language is also added to allow for future inflation to occur. Other proposed changes to the policy include removing the reference to any adjustments to bids being faxed in (since the very process would compromise confidentiality of the bid) and removing the requirement to include bid tab sheet and other materials relating to the bid in the information provided to the Board. The Board would still approve bid amounts and contractors, as is the current practice. The requirement for furnishing a performance bond and a labor material payment bond, as well as requiring the use of public notice and bidding when the cost of the project exceeds a certain level is established in statute. In an earlier revision of the policy, we had assumed that these amounts were also inflation adjusted to \$45,000, but they are not. The policy change returns the reference to the statutory \$40,000 level.

Attached is a copy of Policy 8064 with the proposed changes.

## 5.10.-2

### FACILITIES, NEBRASKA STATE COLLEGES

**POLICY: 8064 Capital Construction; Bids**

**Page 1 of 4**

---

#### BOARD POLICY

The Board shall, within the limits prescribed by law, prepare specifications, advertise projects, evaluate and award all bids for capital construction projects in the State College System.

No State College employee or Board member shall furnish or cause to be furnished any technical information, or solicit proposals and/or prices or take any type of action which would or could be construed to give a direct or indirect advantage or disadvantage to a potential bidder for a State College Project.

No person shall attempt to influence in any way or participate or assume responsibility in the evaluation of proposals and selection of contractors when participation constitutes a conflict of interest.

#### PROCEDURE

1. Specifications: All specifications and plans for buildings to be renovated or constructed, where the estimated project cost exceeds ~~forty-five~~eighty thousand dollars (~~\$45,000~~ \$80,000) or amount adjusted by State Building Division for inflation, are to be prepared by professional architects and/or engineers. The specifications and plans shall be prepared in such a manner that the completed building, landscaping and parking facilities, including the cost of equipment and fixtures necessary for the project, or the completed renovation cost shall not exceed the amount authorized for that purpose.
2. Advertising project: The public notice shall appear once a week for three (3) consecutive weeks in a publication based in or near the locality of the project and in other widely circulated publications as deemed necessary by the State College. The notice shall not appear on a weekend or holiday. A minimum of fifteen (15) calendar days shall elapse between the time formal bids are first advertised or called for and the time of their opening.

The notice shall include, at a minimum, the following information:

- a) Name of Board of Trustees/College
- b) Description of project
- c) Date, place and time when bids must be received
- d) Person to contact for information
- e) Locations where bid documents can be viewed/obtained

A copy of the advertisement shall be filed in the System Office.

3. Bid Opening: Bids shall be submitted in a sealed envelope with notation of the project on the front. Bids shall be opened on the date, time and place as advertised. The bid opening shall be conducted in public so that all bidders and interested parties may be present. No bids are to be received after the specified time and are to be returned unopened. ~~Any adjustments to bids that are faxed in should be dated and time stamped and treated as confidential information.~~ The bidders envelope is to be attached to the back of the bid form. The professional consultant shall be responsible for opening and reading aloud the bids. Bid documents shall be considered public information after they have been opened. The following requirements shall be noted at the time of opening the bid:
  - a) Conformance with bidding instructions
  - b) Use of proper bid forms
  - c) Accompanied by bid bond or certified check, if required
  - d) Acknowledgment of any addendum
  - e) Bid is signed

## FACILITIES, NEBRASKA STATE COLLEGES

**POLICY: 8064**

**Capital Construction; Bids**

**Page 2 of 4**

4. Bid Evaluation: When bids for construction are received, publicly opened and read, the contractors shall not be notified of the final decision until a later date so that adequate study and analysis can be made of the bids received. The professional consultant shall evaluate the bids received and make a recommendation to the college. Awarding of the contracts shall be based on competitive bidding with award to the lowest responsible bidder, taking into consideration the best interests of the State of Nebraska and the State College System, the quality or performance of the firm and the materials to be supplied, their conformity with specifications, and the times of completion. In determining the lowest responsible bidder, in addition to price, the following elements shall be given consideration:
- a) The ability, capacity, and skill of the bidder to perform the contract required;
  - b) The character, integrity, reputation, judgment, experience, and efficiency of the bidder;
  - c) Whether the bidder can perform the contract within the time specified;
  - d) The quality of performance of previous contracts;
  - e) The previous and existing compliance by the bidder with laws relating to the contract;
  - f) The life-cost of the article or property in relation to the purchase price and the specific use of the item;
  - g) The performance of the article or property, taking into consideration any commonly accepted tests and standards of product usability and user requirements;
  - h) Energy efficiency ratio as stated by the bidder for alternative choices of appliances or equipment;
  - I) Such other information as may be secured having a bearing on the decision to award the contract.

When a public contract is to be awarded to the lowest responsible bidder, a resident bidder shall be allowed a preference over a nonresident bidder from a state which gives or requires a preference to bidders from that state.

All bidders on State College projects must file a statement that they are complying with, and will continue to comply with, fair labor standards in the pursuit of their business and in the execution of the contract on which they are bidding. All bidders must also comply with the State of Nebraska's Drug-Free Workplace requirement. The proposal form used to bid projects shall contain a clause which, when the proposal is signed by the bidder, certifies that the firm has a drug-free workplace policy in accordance with State requirements.

The contractor must specifically agree not to discriminate against any recipient of services on the basis of race, color, sex, religion, creed, age, marital status, physical or mental disability, political affiliation, national origin or ancestry, and not to discriminate against any employees or applicant for employment on the basis of race, color, sex, religion, creed, age, marital status, physical or mental disability, political affiliation, national origin or ancestry.

All contracts will contain equal opportunity statements to ensure compliance with Federal Government requirements associated with Title VI and Title VII of the Civil Rights Act of 1964, and other appropriate equal opportunity procurement policies.

~~Unless unforeseen circumstances occur that would prevent timely distribution of the required materials, a recommendation shall be provided to the Board at least one week prior to the meeting at which approval of the successful bidder is requested.~~ The recommendation, bid tab sheet and other applicable materials shall be provided to the System Office for [approval by the Executive Director.](#) ~~inclusion in the briefing notes for that meeting.~~ ~~After approval by the Board, a Notice to Proceed may be issued to the contractor and the professional consultant shall prepare the contract(s) for appropriate signatures.~~ [All actions shall be reported to the Board at the first Board meeting following System Office action.](#)

#### 5.10.-4

### FACILITIES, NEBRASKA STATE COLLEGES

**POLICY: 8064 Capital Construction; Bids**

**Page 3 of 4**

---

For any project that has a total cost of more than forty-five thousand dollars (~~\$45,000~~ 40,000), the successful bidder for the project shall be required to furnish a Performance Bond and a Labor Material Payment Bond, each in the amount of 100% of the contract sum, written by a Surety licensed to do business in the State of Nebraska.

If the recommendation is to reject the lowest bid for any one or more of the reasons stated above, the recommendation must include the reason(s) for the rejection. The Board reserves the right to reject any or all bids.

Construction projects exceeding forty-five thousand dollars (~~\$45,000~~ 40,000) shall follow the above noted bidding procedures. Construction projects with a total project cost between \$15,000 and ~~\$45,000~~ 40,000 shall observe the following informal bidding process:

1. Three or more quotations for the project shall be solicited from responsible bidders. Original quotations may be obtained in writing or verbally. Any verbal quotations must be followed up with a written or faxed confirmation for project files.
2. A fixed bid receipt date or public opening is not required.
3. A formal contract shall be executed for the project after negotiating a price that is reasonable and within budget. The contract may be the State College System's short form for construction projects or a letter of agreement.
4. All resulting quotations or refusals to quote shall be documented by the State College for reference.
5. Information on these construction contracts shall be reported to the Board of Trustees at the first Board meeting following campus acceptance of the contract.

Construction projects with a total cost of less than \$15,000 shall follow the open solicitation process.

1. Competitive bidding is not required.
2. The State College may contract directly with a responsible contractor after negotiating a contract price that is reasonable and within budget.

#### **Special Situations**

1. Emergencies -- Emergencies are defined as situations where a clear and foreseeable danger will exist without the State College taking appropriate measures to reduce or remove the danger. In such cases, the College President, after consulting with the Executive Director, shall be responsible for making whatever modifications to the bidding processes are deemed most appropriate to obtain the needed services within the required time frame.
2. Sole Source -- In the event that the requirements of a project require that it be supplied by a single firm or other unique circumstances preclude the opportunity to receive competitive bids, the College President and Executive Director may negotiate a price for the project with a single qualified contractor. Documentation justifying the sole source process shall be included in the project file for possible future reference. Prior to the award of a sole source contract in excess of ~~\$45,000~~ 40,000, a Request for Proposal form shall be made public for fifteen (15) days to assure public awareness of the project.

## FACILITIES, NEBRASKA STATE COLLEGES

POLICY: 8064 Capital Construction; Bids

Page 4 of 4

3. Fewer than Three Bids -- In the event that the prescribed procedures for competitive bidding are carried out and the resulting bids received number less than three (3), the agency may award the project based upon the bids submitted, or rebid the project. Documentation shall be provided to the Executive Director and placed in the project file to show compliance with the appropriate bidding procedures and show that it is in the Board/College's best interest to enter into an agreement with the selected bidder.

|                  |                                    |   |
|------------------|------------------------------------|---|
| Legal Reference: | RRS 72-802                         | Public buildings; plans and specifications; limitations; bids; appropriations; limits   |
|                  | RRS 72-803                         | Public buildings; construction; improvement and repair; contracts; bidding; procedure; exceptions   |
|                  | RRS 73-101.01                      | Public lettings; resident bidder; defined; preference   |
|                  | RRS 73-102                         | Fair Labor Standards, statement of compliance required.   |
|                  | RRS 81-161                         | Competitive bids; award to lowest responsible bidder; elements considered   |
|                  | RRS 81-161.01                      | Competitive bids; time required to elapse between notice and opening of bids  |
|                  | RRS 81-855                         | Engineers and architects; public works; supervision by registered engineer or architect required; exception <u><a href="#">-repealed in 1997.</a></u> |
|                  | RRS 81-1108.43                     | Capital construction project; prohibited acts; exceptions; warrant; when issues   |
|                  | RRS 81-1114                        | Department of Administrative Services; building division; powers, duties, and responsibilities  |
|                  | RRS 85-304                         | Board of Trustees; powers; enumerated   |
|                  | <u><a href="#">RRS 81-3449</a></u> | <u><a href="#">Practice of architecture; exempted activities</a></u>  |
|                  | <u><a href="#">RRS 81-3453</a></u> | <u><a href="#">Practice of engineering; exempted activities</a></u>   |

Policy Adopted: 3/11/94  
 Policy Revised: 8/29/97  
 Policy Revised: 10/29/97  
 Policy Revised: 9/10/02  
[Policy Revised: 2/12/04](#)



**Fiscal and Facilities Committee**

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

---

**ACTION: Final Approval of Proposed Changes to Board Policy 8065; Capital Construction; Contracts; Approvals**

---

Board Policy 8065 deals with construction contract approvals. The proposed change would allow the Executive Director, when approval is critical to the schedule of the project, to approve construction contracts above \$100,000, so long as the Board has authorized the project and all specifications, bidding and contract procedures have taken place. The proposed change would permit some flexibility in getting contracts negotiated without requiring a separate Board action to grant the Executive Director this authority each time scheduling issues arise. Reference to review by the legal counsel of the representative school is also eliminated. Legal review is provided by the system office on all contracts.

Attached is a copy of Policy 8065 with the proposed changes.

## 5.11.-2

### FACILITIES, NEBRASKA STATE COLLEGES

**POLICY: 8065 Capital Construction; Contracts;  
Approvals**

**Page 1 of 2**

---

#### BOARD POLICY

The Board of Trustees is responsible for all capital construction contracts. No contract may commit funds for a project until the fund resource has been identified and approved by the Board of Trustees. Further, for state-funded projects, the appropriation must have been received before construction contracts are submitted for approval. For revenue bond projects, bond proceeds or Surplus Funds must be available and their expenditure approved by the Board before construction contracts are submitted for approval.

The following types of contracts are to be submitted to the Board for approval:

1. Construction contracts and land purchases amounting to one hundred thousand dollars (\$100,000) or more with the following exception if approval is critical to the schedule of the project:

The Executive Director shall be authorized to approve construction contracts and land purchases ~~above~~ ~~between~~ one hundred thousand dollars (\$100,000) ~~and two hundred thousand dollars (\$200,000)~~ so long as the Board has authorized the project and compliance with all specifications, bidding and contract procedures has taken place. Notification of these approvals shall be provided in the Executive Director's report to the Board at a subsequent Board meeting.

2. Any contract or agreement with an engineer or architect if the fee would exceed forty thousand dollars (\$40,000).
3. Contract change orders involving additional expenditure over twenty thousand dollars (\$20,000). Total change order amount shall include increases to architect or engineer fees, construction contract, equipment purchases and all other miscellaneous expenditure items related to that change order.

If approval of the change order is critical to the schedule of the project, change orders involving an expenditure in the range from twenty thousand dollars (\$20,000) up to and including forty thousand dollars (\$40,000) may be approved by the Executive Director and such action reported for ratification at the next Board meeting.

The Executive Director is authorized to sign all of the above documents on behalf of the Board once the required approval has been received and the documents signed by the contractor and the College President.

The President of each College, or his/her designee is delegated the responsibility for bidding, negotiating and signing on behalf of the Board the following types of construction contracts and change orders:

1. Any contract for the construction, alteration, renovation, remodeling, repair, or demolition of any building or other improvement to real property under which payment by the college will not exceed one hundred thousand dollars (\$100,000).
2. Contracts with architects or engineers where the fee will be less than forty thousand dollars (\$40,000).
3. Contract change orders involving each additional expenditure under twenty thousand dollars (\$20,000).

**FACILITIES, NEBRASKA STATE COLLEGES**

**POLICY: 8065 Capital Construction; Contracts;  
Approvals**

**Page 2 of 2**

Appropriate bidding/contracting procedures will be followed in all circumstances. Contracts for construction-type projects of less than one hundred thousand dollars (\$100,000), architectural/engineering contracts whereby the fee is less than forty thousand dollars (\$40,000), and contract change orders amounting to less than twenty thousand dollars (\$20,000) shall be reported by the College at the next Board meeting in a format developed by the System Office.

All contracts for construction and other related services in excess of one hundred thousand dollars (\$100,000) will be reviewed and approved by the legal counsel ~~of the representative school~~ prior to submission to the Board for consideration and action. Contract forms developed by the System Office shall be used for all construction projects and other related services where the cost will be less than one-hundred thousand dollars (\$100,000).

|                  |            |  |
|------------------|------------|--|
| Legal Reference: | RRS 85-304 | Board of trustees; powers; enumerated.                               |
|                  | RRS 85-306 | State Colleges; presidents; duties.                                  |
|                  | RRS 85-316 | State Colleges; funds; contingencies; disbursements; travel expenses |
|                  | RRS 85-325 | Construction projects; board of trustees; powers.                    |

Policy Adopted: 3/11/94  
 Policy Revised: 6/19/98  
 Policy Revised: 4/13/00  
[Policy Revised: 2/12/04](#)

**Fiscal and Facilities Committee**

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

---

**ACTION: Final Approval of Proposed Changes to Board Policy 8066; Capital Construction; Contracts; Professional Consulting Services**

---

Board Policy 8066 relates to consulting services on construction projects. The procedures require that requests for proposals be published in a state-wide publication. With our colleges located as they are, experience has shown that advertising on NSC projects is most effective when publication is in newspapers based in or near the locality of the project. The proposed change would allow the colleges flexibility in placing notices in areas within the surrounding locale, as well as other widely circulated publications as deemed necessary. The change can save some advertising expense while still ensuring competition among firms wishing to do business with the colleges.

Attached is a copy of Policy 8066 with the proposed changes.

## 5.12.-2

### FACILITIES, NEBRASKA STATE COLLEGES

**POLICY: 8066 Capital Construction; Contracts;  
Professional Consulting Services**

**Page 1 of 3**

---

#### BOARD POLICY

For consulting services related to construction projects, the State College System will follow the procedures established by the Nebraska Consultant's Competitive Negotiation Act (RRS 81-1701 through 81-1721) in their selection of professionals needed for capital construction projects.

#### PROCEDURE

For projects whose basic construction costs are estimated to be more than four hundred fifty thousand dollars (\$450,000) and the estimated fee is anticipated to exceed forty-five thousand dollars (\$45,000), except in cases of public emergencies so certified by the College President, the following procedures shall be followed:

1. A Request for Proposal advertisement for the project shall be drafted by the college and reviewed by System Office staff before publication. The advertisement shall include a general description of the project and the name of the person at the college to contact for additional information. This advertisement must be published once a week (weekdays only) for three consecutive weeks in a publication based in or near the locality of the project and in other widely circulated publications as deemed necessary by the college. ~~state-wide publication and, if desired, regional newspapers.~~ A timeline shall be noted in the advertisement for letters of interest to be submitted by the professional consultants. The college shall then notify the interested firms of the deadline for submittal of proposals and direct the firms to include specific forms/information with their proposals.
2. The college President is authorized to appoint a campus screening committee to review the professional consultants' proposals and to select three or four firms for interviews by the selection committee. It is suggested that the local committee include the Chair/Dean of the College/Division/Department for which the facility is being constructed/renovated; the college's Vice President/Dean of Administration; the campus Director of Physical Plant; and others deemed appropriate by the President.

In evaluating the proposals, the screening committee shall give consideration to the following criteria:

- a) Demonstrated interest in project
  - b) Relevant experience in projects of similar nature
  - c) Background of key personnel to be involved in project
  - d) Planned use of outside consultants
  - e) Approach in working with campus staff, students, faculty
  - f) Past performance in meeting budget limits and time schedules
  - g) Evaluation of firm's work on other state projects
  - h) Evaluation of proposal
  - i) Current workload and past volume of work for State Colleges to promote an equitable distribution of contracts among qualified firms
3. The college President shall recommend the membership of the Selection Committee to the Board of Trustees for approval. Included as members of the committee will be the regional Board of Trustee member; the Chair of the Physical Plant Subcommittee; the Board's Fiscal & Facilities Officer; its Physical Plant consultant; and appropriate campus personnel as desired by the President. If the consultant being sought is an engineer, a licensed engineer shall also be on the selection committee; if architectural firms are being interviewed, the selection committee shall have one member who is a certified architect. NOTE: If the project is a state-funded project, a representative of the State Building Division shall also serve on the selection committee.

**FACILITIES, NEBRASKA STATE COLLEGES****POLICY: 8066 Capital Construction; Contracts;  
Professional Consulting Services****Page 2 of 3**

- 
4. The college representative in charge of the selection process shall consult with the System Office staff in scheduling the date for the interviews. Once the firms to be interviewed have been identified by the screening committee, notification and appropriate material shall be forwarded to the selection committee for review prior to the interviews. The objective criteria shall be similar to that identified in the preceding paragraph 2.
  5. Unless time is not available, each firm shall be interviewed for one hour, including questions from the selection committee. When the interviews have all been completed, the committee shall discuss the strengths of the firms in relation to the proposed project and shall arrive at agreement on the first-, second- and third-place firms. The college shall then negotiate a contract, in consultation with System Office staff, with the selected firm, keeping in mind the budget for professional fees. If the negotiations are concluded within the budget limitations and all other issues resolved, a recommendation shall be made by the college President to the members of the Physical Plant Subcommittee who shall then submit a recommendation to the Board of Trustees for approval. If the fee cannot be negotiated with the first-place firm within the budget limits and required terms, negotiations shall be held with the second-place firm. If agreement cannot be reached with the second qualified firm, negotiations shall be undertaken with the third-place firm. If those negotiations do not result in a satisfactory agreement, the college and System Office staff will determine the reasons for the failure to negotiate an agreement. If the problem is due to inadequately-budgeted professional fees, the college may petition the Board of Trustees for an upward adjustment in the professional fees portion of the budget and resume negotiations with the first qualified firm.

The Presidents are delegated the responsibility for bidding, negotiating, and signing on behalf of the Board and reporting the same to them, contracts for architectural or engineering services, under twenty-five thousand dollars (\$25,000) which have been included in the operations budget, revenue bond budget or capital construction budgets. Contracts for architectural or engineering services with a fee that is more than twenty-five thousand dollars (\$25,000) but less than forty-five thousand dollars (\$45,000), shall be submitted to the Executive Director for approval prior to acceptance by the college and signature by the President. The Executive Director will include information on these contracts in his/her subsequent report to the Board.

The Board of Trustees/Professional Consultants form shall be used for all agreements entered into by the colleges. The short form may be used for services to develop a Program Statement. The long form must be used for all other professional design phases of a construction project.

The Department of Administrative Services "Open End Agreement" as defined by DAS Standard Form of Consulting Services: Design and Contract Administration, Nebraska Open End Agreement may be substituted as defined by DAS policy. The policy applies to projects over forty-five thousand dollars (\$45,000) with basic construction costs of four hundred fifty thousand dollars (\$450,000) and not to exceed one million dollars (\$1,000,000). The policy recognizes the DAS-BD Open End Agreement as an already complete Proposal Request.

All contracts and professional consulting service agreements involving the use of Building Renewal funds must conform to Project Procedures/Standards as promulgated by the Task Force for Building Renewal.

**5.12.-4**

**FACILITIES, NEBRASKA STATE COLLEGES**

**POLICY: 8066 Capital Construction; Contracts;  
Professional Consulting Services**

**Page 3 of 3**

---

Legal Reference: RRS 81-1701 through Nebraska Consultant's Competitive Negotiation Act  
RRS 81-1721  
RRS 85-411 Campus buildings and facilities; board; powers  
RRS 85-306 State college; president; duties; responsible to board  
RRS 85-304 Board of Trustees; powers; enumerated

Policy Adopted: 3/11/94  
Policy Revised: 6/19/98  
Policy Revised: 9/10/02  
[Policy Revised: 2/12/04](#)

**Fiscal and Facilities Committee**

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

---

**ACTION: Final Approval of Proposed Changes to Board Policy 8068; Capital Construction; Contracts; Forms, Payments**

---

Board Policy 8068 deals with capital construction contracts. The level for Board approval is adjusted from \$50,000 to \$100,000, in concurrence with Policy 8065. The requirement for holding a 1% retainage is changed to allow release of the retainage when the project reaches final completion. The 1% retainage requirement is no longer standard practice with construction projects, and it is clear that contractors are adding the cost of holding that amount to their bids. Current practice is such that warranties on equipment and systems still allow us to hold companies accountable for performance. The colleges have the ability to delay final completion until they are satisfied that work has been satisfactorily completed by the contractors. The proposed changes should continue to ensure that the NSC gets the best bids possible on its construction projects.

Attached is a copy of Policy 8068 with the proposed changes.



## 5.13.-2

### FACILITIES, NEBRASKA STATE COLLEGES

**POLICY: 8068 Capital Construction; Contracts;  
Forms, Payments**

**Page 1 of 2**

---

#### BOARD POLICY

No capital construction contract for a project costing more than ~~fifty thousand dollars (\$50,000)~~ one hundred thousand dollars (\$100,000) may be executed before approval has been granted by the Board or the Executive Director, as stipulated in Policy 8065. After Board approval, the contract will be signed in this order:

1. Contractor
2. College President
3. Executive Director

#### Form

If a contract is for labor and material costing less than one hundred thousand dollars (\$100,000), a short form may be used. The short form should include the following elements:

1. Owner is the \_\_\_\_\_ State College/Board of Trustees
2. Detailed Scope of Work
3. Contract Sum
4. Progress Payment Schedule (if applicable)
5. Time of Commencement and Completion
6. Fair Labor Standards Statement
7. Equal Employment Opportunities statement
8. Listing of contract documents (attachments)
9. Binding Parties statement
10. Signature blocks for contractor and college President

The latest AIA Abbreviated Form of Agreement Between Owner and Contractor, may be used or the short form document developed by the System Office.

If the contract is for labor and material costing more than one hundred thousand dollars (\$100,000), the latest AIA contract, Standard Form of Agreement Between Owner and Contractor, shall be used. Attached to the base contract shall be the contractor's proposal form, the Notice to Proceed, general conditions of the contract, supplemental conditions of the contract, certificate of insurance as specified in the bid documents, the index of the specifications for the project, and any other documents deemed a part of the contractual agreement.

All contracts shall contain the following clause: Continuance of this contract beyond the limits of funds available shall be contingent upon appropriation or allocation of the necessary funds, and the termination of this contract for lack of funds shall be without penalty.

**FACILITIES, NEBRASKA STATE COLLEGES****POLICY: 8068 Capital Construction; Contracts;  
Forms, Payments****Page 2 of 2**

---

**Payments**

For construction contracts with phased payments, the payment schedule shall be as follows:

1. Every application of payment shall be based on a portion of the Contract sum, properly allocable to the completed portion of work, and shall be reviewed and payment authorized by the architect/engineer. A retainage of ten percent (10%) shall be kept until the project is fifty percent (50%) complete.
2. After the project is 50% complete, there will be no additional retainage deducted. ~~At the completion of the project, the retainage may be reduced to one percent (1%) of the contract amount and this one percent (1%) shall be retained until twelve (12) months after Substantial Completion or six (6) months after Final Completion, whichever comes first.~~ When the project reaches final completion, the retainage will be paid in full.

Legal Reference: RRS 85-304

Board of trustees; powers enumerated

Policy Adopted: 3/11/94

Policy Revised: 9/26/97

Policy Revised: 2/12/04

**Fiscal and Facilities Committee**

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

---

**ACTION: Final Approval of Proposed Changes to Board Policy 8069; Capital Construction; Inspections; Substantial Completion; Final Completion**

---

Board Policy 8069 deals with capital construction inspections, including substantial completion and final completion. The procedure for determining substantial completion includes inspection by a committee recommended by the President, including board members, system office staff, a state building division architect or engineer, and college representatives. Prior to the inspection, the architect or engineer, the college staff, and the contractor make a thorough inspection of the project and develop a punch list to be used by the substantial completion committee. Following the substantial completion inspection, the members of the committee sign the AIA document indicating the substantial completion designation. This process allows occupancy of the project, ensures that the college has received a quality project, and signals the release of specific payments. The final completion process calls for another inspection by the Board, to occur if possible when the Board is on campus, when punch list items have been completed. If not possible, the process calls for another inspection including board members, system office staff and others. This process requires extra travel on the part of Board members; and in the past few years, it has become customary to rely on college personnel to work with the contractor to insure the satisfactory completion of the punch list. The proposed policy change would allow the architect, engineer, contractor and college representatives to determine when final completion has been accomplished. The Board of Trustees would receive notice at the next Board meeting when the final inspection is accomplished.

Attached is a copy of Policy 8069 with the proposed changes.

## 5.14.-2

### FACILITIES, NEBRASKA STATE COLLEGES

**POLICY: 8069**

**Capital Construction; Inspections;  
Substantial Completion; Final Completion**

**Page 1 of 2**

---

#### **BOARD POLICY**

Normally construction projects will be inspected by other than the architect or engineer who designed the project. If the Board does not have a Physical Plant consultant on its staff, the college will contract with a registered architect or engineer to perform the construction inspection function. This representative of the owner will be responsible for the inspection services and provide information to the architect or engineer as applicable.

The duties of the construction inspector shall be determined by the college administrator responsible for the project, after consultation with the architect or engineer who designed the project.

#### **Substantial Completion**

A committee recommended by the President shall perform the substantial completion inspection of a capital construction project. The committee shall include the Chair of the Physical Plant Subcommittee, the regional Board of Trustee's member, System's Physical Plant Consultant (if one is on staff), the Director for Fiscal and Facilities Management, a representative of the Building Division (for state facilities), the construction inspector retained by the college, the campus Physical Plant Director, and other campus representatives appointed by the President.

Before the substantial completion inspection occurs, the college-retained inspector, the architect/engineer and the contractor shall make an inspection of the project for the purpose of developing a punch list to be used by the substantial completion inspection committee. A copy shall be provided to each member of the committee along with a notation of the items that have been completed.

Following the inspection, if the committee determines that the project is at the substantial completion phase, each member shall sign the AIA document indicating that designation. The college president shall report such action to the Board at the next official meeting for ratification of the committee's approval.

The purpose of the substantial completion inspection is to:

1. allow the owner to start use of the facility
2. to insure a quality product
3. to make specific payments

The substantial completion inspection allows:

1. The inspection committee to identify areas where an acceptable level of quality of work, materials or equipment are lacking
2. The contractor to obtain payment and stop responsibility for future financial exposure other than that identified
3. The architect to show progress and/or move the project to closure

## FACILITIES, NEBRASKA STATE COLLEGES

**POLICY: 8069 Capital Construction; Inspections;  
Substantial Completion; Final Completion**

Page 2 of 2

**Final Completion**

When the architect, [engineer](#), contractor and college-retained inspector [or college representative](#) determine that the project is complete with all work on the outstanding items adequately performed, the project ~~is~~ [shall be deemed to have reached final completion.](#) ~~ready for final completion inspection by the Board. This inspection should take place when Board members are on campus for their regular meeting, if possible. If it is not possible to coincide the final completion inspection with the official Board meeting, the Board may delegate that function to the Chair of the Physical Plant, the regional Trustee, the Director for Fiscal and Facilities Management and others as determined by the Board.~~ [The College President will notify the Board of Trustees at the next available Board meeting when the project final inspection is accomplished.](#)

|                                 |                         |  |
|---------------------------------|-------------------------|--|
| Legal Reference:                | RRS 81-855              | Engineers and architects; public works; supervision by registered engineer or architect required; exception    |
|                                 | RRS 81-1108.15          | State building division; functions and responsibilities; facilities planning, construction, and administration |
|                                 | RRS 85-304              | Board of trustees; powers, enumerated  |
| Policy Adopted:                 | 3/11/94                 |  |
| Policy Revised:                 | 2/23/95                 |  |
| <a href="#">Policy Revised:</a> | <a href="#">2/12/04</a> |  |

**Fiscal and Facilities Committee**

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

---

**ACTION: Approve the following grant applications and award as submitted by the colleges:**

**Chadron Awards**

- A High School and Collegiate Partnership for the Development of a Natural Curriculum (Nebraska Mathematics and Science Partnerships-Nebraska Department of Education) (Partnership with Gering Public Schools who is the fiscal agent and lead agency) -- \$65,457
- Continuation Grant – Teaming Up for Teacher Quality (No Child Left Behind) – (Coordinating Commission for Postsecondary Education) -- \$62,587

**Wayne Application**

- Idea Networks of Biomedical Research Excellence (INBRE) (National Institutes of Health through the University of Nebraska Medical Center) -- \$560,735
- Science Partnership for Rural Nebraska Today (SPRNT) (National Science Foundation through the University of Nebraska Medical Center) -- \$2,240,876
- URC: The Northern Plains Undergraduate Research Center (National Science Foundation through the University of South Dakota) -- \$299,805

**Wayne Award**

- NSF Biotic Inventories and Surveys at LTER Site (National Science Foundation through the University of Minnesota-Twin Cities) -- \$13,827

---

Board policy 6024 requires that grant applications and awards, which exceed \$25,000, or have as part of the agreement the obligation to accept fiscal responsibility in future years, or require maintenance of effort shall be approved by the Board. Information on grant applications and awards exceeding \$25,000 is found on the following page(s).

## 5.15.-2

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

|  |                          |   |
|--|--------------------------|---|
| College: Chadron State College   |                          | Date: January 20, 2004  |
| Notice of Intent   | Application:             | Accept Award: Partnership with Gering Public Schools who is the fiscal agent and lead agency. |
| Name of Program: "A High School and Collegiate Partnership for the Development of a Natural Science Curriculum"  |                          |   |
| Funding Source: Nebraska Mathematics and Science Partnerships – NE Dept. of Education  |                          |   |
| Amount Requested:  | Amount Awarded: \$65,457 | Funding Period: 2/1/04 – 9/30/05  |
| Closing Date for Application Submission: N/A   |                          |   |
| When reporting Grant Award—Written by CSC, submitted by Gering Public Schools, as fiscal agent and lead agency.<br>Has Grant Application been approved by the Board? No  |                          | Date Approved:  |
| Does this grant include <b>Indirect Cost Funds</b> for the College's use?  |                          | Yes:      No: X   |
| Will this grant require <b>State Matching Funds</b> ?  |                          | Yes:      No: X   |
| If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):   |                          |   |
| Will this grant require <b>In-Kind Funds</b> ?   |                          | Yes: X      No:   |
| If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): Administrative oversight, office support, telephone and office supplies.  |                          |   |
| Is <b>State Maintenance of Effort</b> required?  |                          | Yes:      No: X   |
| Are there restrictions imposed by regulation on claiming indirect costs?   |                          | Yes:      No: X   |
| How many FTE positions will the grant fund?  |                          | FTE: 0  |
| How many of these are new positions?   |                          | New FTE: 0  |
| Briefly describe the purpose(s) of this application/award:<br>This grant provides stipends for teams of professors and high school teachers in science to develop a standards-based, integrated, constructivist, two-year science curriculum for high school students. Additionally professors and teachers participate in professional development workshops on standards, outcomes-based assessment and constructivist learning. This experience may allow professors to develop the necessary expertise in integrated curriculum projects that may result in the development of similar courses at the college level. |                          |   |
| Is this grant a continuation of a previous/existing grant?   |                          | Yes:      No: X   |
| If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:   |                          |   |
| Has this grant application been previously denied?   |                          | Yes:      No: X   |
| If yes, please state the reason:   |                          |   |
| Person responsible for the preparation of the application: Dr. Lois Veath  |                          |   |
| Administrator responsible for approving the application: Dr. Tom Krepel  |                          |   |

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE**

|  |                          |                                  |
|--|--------------------------|----------------------------------|
| College: Chadron State College   |                          | Date: January 20, 2004           |
| Notice of Intent   | Application:             | Accept Award: X                  |
| Name of Program: "Teaming Up for Teacher Quality – Continuation Grant"   |                          |                                  |
| Funding Source: Coordinating Commission for Postsecondary Education  |                          |                                  |
| Amount Requested:  | Amount Awarded: \$62,587 | Funding Period: 2/1/04 – 7/31/05 |
| Closing Date for Application Submission: N/A   |                          |                                  |
| When reporting Grant Award--<br>Has Grant Application been approved by the Board? Yes  |                          | Date Approved: Oct/Nov 2003      |
| Does this grant include <b>Indirect Cost Funds</b> for the College's use?  |                          | Yes: X    No:                    |
| Will this grant require <b>State Matching Funds</b> ?  |                          | Yes:    No: X                    |
| If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):   |                          |                                  |
| Will this grant require <b>In-Kind Funds</b> ?   |                          | Yes: X    No:                    |
| If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): Administrative oversight, office support, telephone and office supplies.  |                          |                                  |
| Is <b>State Maintenance of Effort</b> required?  |                          | Yes:    No: X                    |
| Are there restrictions imposed by regulation on claiming indirect costs?   |                          | Yes:    No: X                    |
| How many FTE positions will the grant fund?  |                          | FTE: 0                           |
| How many of these are new positions?   |                          | New FTE: 0                       |
| Briefly describe the purpose(s) of this application/award:<br>This grant is a continuation of a successfully funded program from last year. It provides stipends for teams of professors and high school teachers in science, social studies and language arts to develop standards-based, flexibly-scheduled courses for alternative certification of teachers to meet the requirements of No Child Left Behind legislation. Additionally professors and teachers participate in professional development workshops on standards, outcomes-based assessment and constructivist learning. The previous grant allowed the development of 8 courses; this proposal allows the development of 12 additional courses for teachers. Most of the courses are taught online or in hybrid format with short summer institutes. |                          |                                  |
| Is this grant a continuation of a previous/existing grant?   |                          | Yes: X    No:                    |
| If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:<br>\$61,330 2/1/03 to 5/31/04 No differences in programs, just increased number of courses developed.   |                          |                                  |
| Has this grant application been previously denied?   |                          | Yes:    No: X                    |
| If yes, please state the reason:   |                          |                                  |
| Person responsible for the preparation of the application: Dr. Lois Veath  |                          |                                  |
| Administrator responsible for approving the application: Dr. Tom Krepel  |                          |                                  |



## 5.15.-4

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

|   |                 |                             |
|---|-----------------|-----------------------------|
| College: Wayne State College  |                 | Date: February 12, 2004     |
| Notice of Intent  | Application: X  | Accept Award:               |
| Name of Program: IdeA Networks of Biomedical Research Excellence (INBRE)  |                 |                             |
| Funding Source: National Institutes of Health through the University of Nebraska Medical Center.  |                 |                             |
| Amount Requested: \$560,735   | Amount Awarded: | Funding Period: 07/04-07/09 |
| Closing Date for Application Submission: n/a  |                 |                             |
| When reporting Grant Award--<br>Has Grant Application been approved by the Board?   |                 | Date Approved:              |
| Does this grant include <b>Indirect Cost Funds</b> for the Colleges use?  | Yes:            | No: X                       |
| Will this grant require <b>State Matching Funds</b> ?   | Yes:            | No: X                       |
| If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):  |                 |                             |
| Will this grant require <b>In-Kind Funds</b> ?  | Yes:            | No: X                       |
| If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):  |                 |                             |
| Is <b>State Maintenance of Effort</b> required?   | Yes:            | No: X                       |
| Are there restrictions imposed by regulation on claiming indirect costs?  | Yes:            | No: X                       |
| How many FTE positions will the grant fund?   | FTE: 2.60       |                             |
| How many of these are new positions?  | New FTE: 2.60   |                             |
| Briefly describe the purpose(s) of this application/award: This five-year proposal by the University of Nebraska Medical Center for the IdeA Networks of Biomedical Research Excellence (INBRE) of which Wayne State is a participant is designed to develop and sponsor research activity at undergraduate institutions and to involve undergraduate students in the research enterprise. It provides funding for supplies, travel, and salary/benefits for two faculty members and scholar support for students involved in biomedical research. The project goal is to enhance the competitive biomedical research capability throughout the State of Nebraska through collaboration among the state's institutions of higher education. |                 |                             |
| Is this grant a continuation of a previous/existing grant?  | Yes:            | No: X                       |
| If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: While not technically a continuation, this proposal would fund Phase II of a three-year Biomedical Research Infrastructure Network (BRIN) grant awarded for the period 09/01-09/04.  |                 |                             |
| Has this grant application been previously denied?  | Yes:            | No: X                       |
| If yes, please state the reason:  |                 |                             |
| Person responsible for the preparation of the application: Dr. Shawn Percy, Assoc. Professor, Life Sciences Department and Dr. Doug Christensen, Assoc. Professor, Life Sciences Department   |                 |                             |
| Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance   |                 |                             |

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE**

|   |                 |                             |
|---|-----------------|-----------------------------|
| College: Wayne State College  |                 | Date: February 12, 2004     |
| Notice of Intent  | Application: X  | Accept Award:               |
| Name of Program: Science Partnership for Rural Nebraska Today (SPRNT)   |                 |                             |
| Funding Source: National Science Foundation through the University of Nebraska Medical Center   |                 |                             |
| Amount Requested: \$2,240,876   | Amount Awarded: | Funding Period: 09/04-09/09 |
| Closing Date for Application Submission: n/a  |                 |                             |
| When reporting Grant Award--<br>Has Grant Application been approved by the Board?   |                 | Date Approved:              |
| Does this grant include <b>Indirect Cost Funds</b> for the Colleges use?  |                 | Yes: X    No:               |
| Will this grant require <b>State Matching Funds</b> ?   |                 | Yes:    No: X               |
| If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):  |                 |                             |
| Will this grant require <b>In-Kind Funds</b> ?  |                 | Yes:    No: X               |
| If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):  |                 |                             |
| Is <b>State Maintenance of Effort</b> required?   |                 | Yes:    No: X               |
| Are there restrictions imposed by regulation on claiming indirect costs?  |                 | Yes: X    No:               |
| How many FTE positions will the grant fund?   |                 | FTE: 3.5                    |
| How many of these are new positions?  |                 | New FTE: 3.5                |
| Briefly describe the purpose(s) of this application/award: This five-year proposal by the University of Nebraska Medical Center, of which Wayne State is a core partner, requests funds for resources to enhance and enrich the science programs for Nebraska 7-12 students by providing faculty, student teachers, and a mobile science laboratory with equipment and supplies to conduct team science inquiry classes with teachers in rural communities. It includes salaries/benefits for academic year release time plus travel expenses for a faculty co-principal investigator, summer salaries/benefits for ten faculty members and eight to twelve undergraduate students as well as a 1.00 FTE campus coordinator and equipment to upgrade the science classrooms on campus. It also provides funding for stipends to students and high school teachers to attend summer camps and workshops, supplies and materials for these camps/workshops, stipends for rural students attending college who commit to returning to rural Nebraska as science teachers (RSTOP program), and community programs to enhance the interests of minority families in the education of their children in science fields. |                 |                             |
| Is this grant a continuation of a previous/existing grant?  |                 | Yes:    No: X               |
| If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:  |                 |                             |
| Has this grant application been previously denied?  |                 | Yes:    No: X               |
| If yes, please state the reason: A similar proposal was submitted by the University of Nebraska Medical Center last year but it was not funded.   |                 |                             |
| Person responsible for the preparation of the application: Dr. Todd Young and Dr. David Peitz, Assoc. Professors, Physical Sciences and Mathematics Department  |                 |                             |
| Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance   |                 |                             |

## 5.15.-6

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

|   |                 |                             |
|---|-----------------|-----------------------------|
| College: Wayne State College  |                 | Date: February 12, 2004     |
| Notice of Intent  | Application: X  | Accept Award:               |
| Name of Program: URC: The Northern Plains Undergraduate Research Center   |                 |                             |
| Funding Source: National Science Foundation through the University of South Dakota  |                 |                             |
| Amount Requested: \$299,805   | Amount Awarded: | Funding Period: 09/04-09/09 |
| Closing Date for Application Submission: n/a  |                 |                             |
| When reporting Grant Award--<br>Has Grant Application been approved by the Board?   |                 | Date Approved:              |
| Does this grant include <b>Indirect Cost Funds</b> for the Colleges use?  | Yes: X          | No:                         |
| Will this grant require <b>State Matching Funds</b> ?   | Yes:            | No: X                       |
| If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):  |                 |                             |
| Will this grant require <b>In-Kind Funds</b> ?  | Yes:            | No: X                       |
| If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):  |                 |                             |
| Is <b>State Maintenance of Effort</b> required?   | Yes:            | No: X                       |
| Are there restrictions imposed by regulation on claiming indirect costs?  | Yes: X          | No:                         |
| How many FTE positions will the grant fund?   | FTE: 1.22       |                             |
| How many of these are new positions?  | New FTE: 1.22   |                             |
| Briefly describe the purpose(s) of this application/award: This five-year proposal by the University of South Dakota (USD), of which Wayne State is a sub-recipient, requests funds for the formation of an Undergraduate Research Center (URC): The Northern Plains Undergraduate Research Center (NPURC). It includes summer salaries/benefits plus travel expenses for four faculty members and four undergraduate research students as well as some equipment and supplies. The center will consist of USD as the lead institution and eight regional four-year colleges of which Wayne State is one. The center will also partner with four corporate/industrial/government lab entities to develop a sustainable research culture by incorporating undergraduate research in chemical education as an integral part of the entire four years of a student's undergraduate curriculum. |                 |                             |
| Is this grant a continuation of a previous/existing grant?  | Yes:            | No: X                       |
| If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:  |                 |                             |
| Has this grant application been previously denied?  | Yes:            | No: X                       |
| If yes, please state the reason:  |                 |                             |
| Person responsible for the preparation of the application: Dr. David Peitz, Assoc. Professor, Physical Sciences and Mathematics Department  |                 |                             |
| Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance   |                 |                             |

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE**

|   |                          |                             |
|---|--------------------------|-----------------------------|
| College: Wayne State College  |                          | Date: February 12, 2004     |
| Notice of Intent  | Application:             | Accept Award: X             |
| Name of Program: NSF Biotic Inventories and Surveys at LTER Site  |                          |                             |
| Funding Source: National Science Foundation through the University of Minnesota-Twin Cities   |                          |                             |
| Amount Requested: \$104,701   | Amount Awarded: \$13,827 | Funding Period: 09/03-09/05 |
| Closing Date for Application Submission: n/a  |                          |                             |
| When reporting Grant Award--<br>Has Grant Application been approved by the Board? Yes   |                          | Date Approved: 02/14/03     |
| Does this grant include <b>Indirect Cost Funds</b> for the Colleges use?  |                          | Yes: X    No:               |
| Will this grant require <b>State Matching Funds</b> ?   |                          | Yes:    No: X               |
| If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):  |                          |                             |
| Will this grant require <b>In-Kind Funds</b> ?  |                          | Yes:    No: X               |
| If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):  |                          |                             |
| Is <b>State Maintenance of Effort</b> required?   |                          | Yes:    No: X               |
| Are there restrictions imposed by regulation on claiming indirect costs?  |                          | Yes: X    No:               |
| How many FTE positions will the grant fund?   |                          | FTE: 0.20                   |
| How many of these are new positions?  |                          | New FTE: 0.20               |
| Briefly describe the purpose(s) of this application/award: This two-year sub-award through the University of Minnesota-Twin Cities provides funds for a faculty member to study chironomids (non-biting midges) from some prairie ecosystems in the Midwest and Central Plains regions. It includes funding for summer salaries/benefits for a faculty member, wages for an undergraduate student, some supplies, and indirect costs. |                          |                             |
| Is this grant a continuation of a previous/existing grant?  |                          | Yes:    No: X               |
| If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:  |                          |                             |
| Has this grant application been previously denied?  |                          | Yes:    No: X               |
| If yes, please state the reason:  |                          |                             |
| Person responsible for the preparation of the application: Dr. Barbara Hayford, Asst. Professor, Life Sciences Department   |                          |                             |
| Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance   |                          |                             |

**Fiscal and Facilities Committee**

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

**ACTION: Approve the following contracts and change orders submitted by the colleges:**

**Chadron State College Contracts**

- Edna Work Hall/Wing (renovation) -- \$4,275,000

**Wayne State College Contract**

- Berry, Pile, Benthack, Library, Rice, Fine Arts (fire alarm system upgrades) -- TBD

Board policies 7016 and 8065 require that the following types of contracts and change orders be submitted to the Board for approval.

**CONTRACTS** -- a) construction contracts or land purchases amounting to \$50,000 or more; b) architect/engineer fees exceeding \$40,000; and c) consultant contracts exceeding \$25,000).

| <b>College: Chadron State College</b> |                     | <b>Meeting Date: February 12, 2004</b> |
|---------------------------------------|---------------------|--|
| Location on Campus:                   | Edna Work Hall/Wing |  |
| Contracted Work:                      | Renovation          |  |
| Contract Amount:                      | \$4,275,000         |  |
| Fund Source:                          | Allocation          |  |
| Contractor:                           | Fuller Construction |  |

| <b>College: Wayne State College</b> |   | <b>Meeting Date: February 12, 2004</b> |
|-------------------------------------|---|--|
| Location on Campus:                 | Berry, Pile, Benthack, Library, Rice, Fine Arts |  |
| Contracted Work:                    | Fire Alarm System Upgrades                      |  |
| Contract Amount:                    | TBD (bids to be opened February 3, 2004)        |  |
| Fund Source:                        | Revenue Bonds, LB 309, LB 1108, Private         |  |
| Contractor:                         | TBD   |  |

**Fiscal and Facilities Committee**

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

**ACTION: Approve the acceptance and retrieval of LB 309 allocations**

The following items are submitted for Board approval.

**Chadron State College**

1. Acceptance of an additional \$19,780.00 for fire sprinkler system in Math/Science.  
Allocation Date/Amount      12/4/03      \$19,780.00  
College Contribution Amount                      Labor  
Estimated Project Cost                              \$19,780.00

**Peru State College**

1. Acceptance of \$12,750.00 for design foundation stabilization at Al Wheeler Activity Center.  
Allocation Date/Amount      12/18/03      \$12,750.00  
College Contribution Amount                      2,250.00  
Estimated Project Cost                              \$15,000.00
2. Acceptance of an additional \$20,000.00 for the steam system upgrade and boiler replacement on campus.  
Allocation Date/Amount      1/15/02      \$20,000.00  
College Contribution Amount                      00.00  
Estimated Project Cost                              \$20,000.00
3. Acceptance of \$12,750.00 for emergency repair of condensate line on campus.  
Allocation Date/Amount      1/27/04      \$12,750.00  
College Contribution Amount                      2,250.00  
Estimated Project Cost                              \$15,000.00

**Wayne State College**

1. Acceptance of \$1,800.00 for steam regulator and hot water circulation pump in Benthack Hall.  
Allocation Date/Amount      11/6/03      \$1,800.00  
College Contribution Amount                      Labor  
Estimated Project Cost                              \$1,800.00
2. Acceptance of \$2,975.00 for roof repair on Carhart Science.  
Allocation Date/Amount      11/6/03      \$2,975.00  
College Contribution Amount                      525.00  
Estimated Project Cost                              \$3,500.00

5.17.-2

3. Acceptance of \$12,750.00 for brick repair on Rice Auditorium.  
Allocation Date/Amount    11/6/03    \$12,750.00  
College Contribution Amount                    2,250.00  
Estimated Project Cost                                \$15,000.00
  
4. Acceptance of \$4,500.00 for replacement of two fan coil chiller units in U.S. Conn Library.  
Allocation Date/Amount    11/6/03    \$4,500.00  
College Contribution Amount                    Labor  
Estimated Project Cost                                \$4,500.00
  
5. Acceptance of \$786,250.00 for ADA accessible elevator with stairway in Carhart Science.  
Allocation Date/Amount    12/9/03    \$786,250.00  
College Contribution Amount                    138,750.00  
Estimated Project Cost                                \$925,000.00
  
6. Acceptance of \$12,000.00 for water softener in Rice Auditorium.  
Allocation Date/Amount    12/9/03    \$12,000.00  
College Contribution Amount    Labor & Start-Up Cost  
Estimated Project Cost                                \$12,000.00
  
7. Retrieval of \$154.39 for steam condensate pumps in Carhart Science.  
Allocation Date/Amount    1/22/03    \$4,500.00  
Retrieval Date/Amount        12/1/03        154.39  
Estimated Project Cost                                \$4,345.61
  
8. Retrieval of \$54.38 for steam condensate pumps in Hahn Administration  
Allocation Date/Amount    1/22/03    \$5,200.00  
Retrieval Date/Amount        12/1/03        54.38  
Estimated Project Cost                                \$5,145.62

**Fiscal and Facilities Committee**

*Steve Lewis, Chair  
Larry Teahon  
Bill Roskens  
Hilary Koso*

February 12, 2004

- 
- ACTION: Approve Use of the following Capital Improvement Fees at Wayne State College**
- 1) Up to \$25,000 for matching funds for a Rice Window/North Entry Door Replacement Project**
  - 2) Up to \$145,000 for matching funds for a Carhart Science Elevator/Stairway project**
  - 3) Delay use of \$265,000 for HVAC project in Library basement until later date when long-term usage of that area is determined**
- 

The LB309 Task Force has approved a Rice Window Replacement and North Door Replacement project on the Wayne State College campus. The College requests approval to use up to \$25,000 of Capital Improvement Fees for the College's match to this project.

In addition, the LB309 Task Force has approved a Carhart Science ADA Accessible Elevator with Stairway project, also on the Wayne State College campus. The College requests approval to use up to \$145,000 of Capital Improvement Fees for the College's match to this project.

Finally, funds in the amount of \$265,000 previously earmarked for improving the HVAC system in the basement of the Library have not been used yet because the long-term use of the space has not yet been finalized. It is requested that this project be delayed until a later date when the space use has been determined. The need for improvements in the Library basement remain, but the HVAC needs will be much different if the space is used for offices and activities or simply for storage of archived books and records.



## Academic and Personnel Committee

Willa Kosman, Chair  
 Doug Christensen  
 Richard Halbert  
 Sara Beth Ramsey  
 Rachel Arterburn

February 12, 2004

---

### Affirmative Action Report

---

Board Policy mandates the implementation of procedures to insure that discrimination is prohibited and that equal employment and educational opportunities are offered to all students and staff of the State Colleges. This policy requires administration by the Presidents of the Colleges and also requires them to provide annual affirmations of their efforts to establish, maintain, and assess their affirmative action policies.

Signed affirmations by each President regarding the college's commitment to offering equal employment and educational opportunities, and prohibiting discrimination based on political or religious opinions or affiliations, race, color, age, sex, national origin, marital status or handicap have been placed on file in the System Office.

In addition, each college submits a report of full-time employees. Following is a summary of full-time employed staff on each campus for fall 2003:

| Full-time Employees         |            | Chadron | Peru | Wayne | Totals |
|-----------------------------|------------|---------|------|-------|--------|
| <b>FACULTY</b>              |            |         |      |       |        |
| Female                      | White      | 30      | 10   | 56    | 96     |
|                             | Minority   | 2       | 0    | 2     | 4      |
| Male                        | White      | 62      | 22   | 65    | 149    |
|                             | Minority   | 4       | 0    | 3     | 7      |
|                             | Unreported | 0       | 7    | 0     | 7      |
| <b>EXECUTIVE/MANAGERIAL</b> |            |         |      |       |        |
| Female                      | White      | 14      | 21   | 17    | 52     |
|                             | Minority   | 1       | 0    | 0     | 1      |
| Male                        | White      | 14      | 23   | 23    | 60     |
|                             | Minority   | 0       | 1    | 1     | 2      |
| <b>SUPPORT/SERVICE</b>      |            |         |      |       |        |
| Female                      | White      | 101     | 31   | 69    | 201    |
|                             | Minority   | 3       | 2    | 0     | 5      |
|                             | Unreported | 0       | 1    | 0     | 1      |
| Male                        | White      | 48      | 17   | 44    | 109    |
|                             | Minority   | 1       | 1    | 0     | 2      |
|                             | Unreported | 0       | 0    | 0     | 0      |

Source: IPEDS Fall Staff Survey Report (collected only during odd-numbered years)  
 Supplemented with information submitted by colleges (even-numbered years)

**Academic and Personnel Committee**

*Willa Kosman, Chair*  
*Doug Christensen*  
*Richard Halbert*  
*Sara Beth Ramsey*  
*Rachel Arterburn*

February 12, 2004

---

Fall Enrollment Reports

---

The attached enrollment reports summarize end-of-semester enrollment at the three State Colleges for Fall 2003. System-wide enrollment increased for the 2003 fall session by 122 FTE or approximately 2.03% above the 2002 fall session. Listed below is a breakdown by college of the enrollment changes:

|                     | <b>2003 FTE Enrollment</b> | <b>2002 FTE Enrollment</b> | <b>% Change</b> |
|---------------------|----------------------------|----------------------------|-----------------|
| Chadron             | 2,114                      | 2,112                      | .09%            |
| Peru                | 1,167                      | 1,156                      | .95%            |
| Wayne               | 2,849                      | 2,740                      | 3.98%           |
| <b>System Total</b> | <b>6,130</b>               | <b>6,008</b>               | <b>2.03%</b>    |

Listed below is an analysis of full-time students, undergraduate students, on-campus students, and resident students:

|                          | <b>% of Full-Time Students (Headcount)</b> | <b>% of Undergraduate Students (Headcount)</b> | <b>% of On-Campus Students (Headcount)</b> | <b>% of Resident Students (Headcount)</b> |
|--------------------------|--|--|--|---|
| Chadron                  | 63.36%                                     | 83.40%   | 75.48%                                     | 77.29%                                    |
| Peru                     | 56.97%                                     | 82.44%   | 61.94%                                     | 90.55%                                    |
| Wayne                    | 78.34%                                     | 81.41%   | 87.76%                                     | 86.15%                                    |
| <b>2003 System Total</b> | <b>68.50%</b>                              | <b>82.34%</b>                                  | <b>77.95%</b>                              | <b>83.91%</b>                             |
| <b>2002 System Total</b> | <b>67.75%</b>                              | <b>83.78%</b>                                  | <b>79.12%</b>                              | <b>86.60%</b>                             |

## 6.2.-2

## END OF TERM ENROLLMENT REPORT

## CHADRON STATE COLLEGE

TERM: FALL 2003

| Type of Instruction   | Headcount |       | Percent Change | Full Time | Part Time | FTE 2002      | FTE 2003       |
|-----------------------|-----------|-------|----------------|-----------|-----------|---------------|----------------|
|                       | 2002      | 2003  |                |           |           |               |                |
| Lower Division        | 1,279     | 1,159 | -9%            | 846       | 313       | 1,180         | 1,172          |
| Upper Division        | 1,132     | 1,147 | 1%             | 860       | 287       | 822           | 803            |
| Graduate Division     | 353       | 459   | 30%            | 46        | 413       | 110           | 139            |
| TOTALS                | 2,764     | 2,765 | 0%             | 1,752     | 1,013     | 2,112         | 2,114          |
|                       |           |       |                |           |           | Change in FTE | Percent Change |
|                       |           |       |                |           |           | 2             | 0.09%          |
|                       |           |       |                |           |           |               |                |
| Class Location        | Headcount |       | Percent Change | Full Time | Part Time | FTE 2001      | FTE 2003       |
|                       | 2002      | 2003  |                |           |           |               |                |
| On-Campus Students    |           |       |                |           |           |               |                |
| Undergrads            | 2,020     | 1,973 | -2%            | 1,669     | 304       | 1,827         | 1,778          |
| Graduates             | 133       | 114   | -14%           | 42        | 72        | 52            | 44             |
| TOTALS                | 2,153     | 2,087 | -3%            | 1,711     | 376       | 1,879         | 1,822          |
| Off-Campus Students   |           |       |                |           |           |               |                |
| Undergrads            | 391       | 333   | -15%           | 37        | 296       | 174           | 197            |
| Graduates             | 220       | 345   | 57%            | 4         | 341       | 59            | 95             |
| TOTALS                | 611       | 678   | 11%            | 41        | 637       | 233           | 292            |
|                       |           |       |                |           |           |               |                |
| Resident Status       | Headcount |       | Percent Change | Full Time | Part Time | FTE 2002      | FTE 2003       |
|                       | 2002      | 2003  |                |           |           |               |                |
| Resident Students     |           |       |                |           |           |               |                |
| Undergrads            | 1,950     | 1,807 | -7%            | 1,280     | 527       | 1,566         | 1,507          |
| Graduates             | 301       | 330   | 10%            | 30        | 300       | 88            | 98             |
| TOTALS                | 2,251     | 2,137 | -5%            | 1,310     | 827       | 1,654         | 1,605          |
| Non-Resident Students |           |       |                |           |           |               |                |
| Undergrads            | 461       | 499   | 8%             | 426       | 73        | 436           | 469            |
| Graduates             | 52        | 129   | 148%           | 16        | 113       | 22            | 41             |
| TOTALS                | 513       | 628   | 22%            | 442       | 186       | 458           | 510            |

**END OF TERM ENROLLMENT REPORT****PERU STATE COLLEGE**

TERM: FALL 2003

| <b>Type of Instruction</b>   | Headcount    |              | Percent<br>Change | Full<br>Time | Part<br>Time | FTE<br>2002      | FTE<br>2003       |
|------------------------------|--------------|--------------|-------------------|--------------|--------------|------------------|-------------------|
|                              | 2002         | 2003         |                   |              |              |                  |                   |
| Lower Division               | 810          | 739          | -9%               | 419          | 320          | 519              | 493               |
| Upper Division               | 577          | 604          | 5%                | 452          | 152          | 488              | 514               |
| Graduate Division            | 327          | 286          | -13%              | 57           | 229          | 148              | 160               |
| <b>TOTALS</b>                | <b>1,714</b> | <b>1,629</b> | <b>-5%</b>        | <b>928</b>   | <b>701</b>   | <b>1156</b>      | <b>1167</b>       |
|                              |              |              |                   |              |              | Change<br>in FTE | Percent<br>Change |
|                              |              |              |                   |              |              | 11               | 0.95%             |
| <b>Class Location</b>        |              |              |                   |              |              |                  |                   |
|                              | Headcount    |              | Percent<br>Change | Full<br>Time | Part<br>Time | FTE<br>2002      | FTE<br>2003       |
|                              | 2002         | 2003         |                   |              |              |                  |                   |
| <b>On-Campus Students</b>    |              |              |                   |              |              |                  |                   |
| Undergrads                   | 931          | 958          | 3%                | 797          | 161          | 829              | 844               |
| Graduates                    | 80           | 51           | -36%              | 13           | 38           | 30               | 29                |
| <b>TOTALS</b>                | <b>1,011</b> | <b>1,009</b> | <b>0%</b>         | <b>810</b>   | <b>199</b>   | <b>859</b>       | <b>873</b>        |
| <b>Off-Campus Students</b>   |              |              |                   |              |              |                  |                   |
| Undergrads                   | 456          | 385          | -16%              | 74           | 311          | 179              | 163               |
| Graduates                    | 247          | 235          | -5%               | 44           | 191          | 118              | 131               |
| <b>TOTALS</b>                | <b>703</b>   | <b>620</b>   | <b>-12%</b>       | <b>118</b>   | <b>502</b>   | <b>297</b>       | <b>294</b>        |
| <b>Resident Status</b>       |              |              |                   |              |              |                  |                   |
|                              | Headcount    |              | Percent<br>Change | Full<br>Time | Part<br>Time | FTE<br>2002      | FTE<br>2002       |
|                              | 2002         | 2003         |                   |              |              |                  |                   |
| <b>Resident Students</b>     |              |              |                   |              |              |                  |                   |
| Undergrads                   | 1,259        | 1,200        | -5%               | 741          | 459          | 887              | 872               |
| Graduates                    | 315          | 275          | -13%              | 53           | 222          | 143              | 151               |
| <b>TOTALS</b>                | <b>1,574</b> | <b>1,475</b> | <b>-6%</b>        | <b>794</b>   | <b>681</b>   | <b>1,030</b>     | <b>1,024</b>      |
| <b>Non-Resident Students</b> |              |              |                   |              |              |                  |                   |
| Undergrads                   | 128          | 143          | 12%               | 130          | 13           | 121              | 135               |
| Graduates                    | 12           | 11           | -8%               | 4            | 7            | 5                | 9                 |
| <b>TOTALS</b>                | <b>140</b>   | <b>154</b>   | <b>10%</b>        | <b>134</b>   | <b>20</b>    | <b>126</b>       | <b>143</b>        |

## 6.2.-4

## END OF TERM ENROLLMENT REPORT

## WAYNE STATE COLLEGE

TERM: FALL 2003

| Type of Instruction   | Headcount |       | Percent Change | Full Time | Part Time | FTE 2002      | FTE 2003       |
|-----------------------|-----------|-------|----------------|-----------|-----------|---------------|----------------|
|                       | 2002      | 2003  |                |           |           |               |                |
| Lower Division        | 1,403     | 1,404 | 0%             | 1,354     | 50        | 1,330         | 1,339          |
| Upper Division        | 1,263     | 1,324 | 5%             | 1,206     | 118       | 1,190         | 1,249          |
| Graduate Division     | 571       | 623   | 9%             | 65        | 558       | 220           | 261            |
| TOTALS                | 3,237     | 3,351 | 4%             | 2,625     | 726       | 2,740         | 2,849          |
|                       |           |       |                |           |           | Change in FTE | Percent Change |
|                       |           |       |                |           |           | 109           | 3.98%          |
| Class Location        | Headcount |       | Percent Change | Full Time | Part Time | FTE 2002      | FTE 2003       |
|                       | 2002      | 2003  |                |           |           |               |                |
| On-Campus Students    |           |       |                |           |           |               |                |
| Undergrads            | 2,621     | 2,687 | 3%             | 2,556     | 131       | 2,506         | 2,574          |
| Graduates             | 319       | 254   | -20%           | 56        | 198       | 156           | 119            |
| TOTALS                | 2,940     | 2,941 | 0%             | 2,612     | 329       | 2,662         | 2,693          |
| Off-Campus Students   |           |       |                |           |           |               |                |
| Undergrads            | 45        | 41    | -9%            | 4         | 37        | 14            | 14             |
| Graduates             | 252       | 369   | 46%            | 9         | 360       | 64            | 142            |
| TOTALS                | 297       | 410   | 38%            | 13        | 397       | 78            | 156            |
| Resident Status       | Headcount |       | Percent Change | Full Time | Part Time | FTE 2002      | FTE 2003       |
|                       | 2002      | 2003  |                |           |           |               |                |
| Resident Students     |           |       |                |           |           |               |                |
| Undergrads            | 2,344     | 2,365 | 1%             | 2,204     | 161       | 2,210         | 2,236          |
| Graduates             | 512       | 522   | 2%             | 54        | 468       | 195           | 214            |
| TOTALS                | 2,856     | 2,887 | 1%             | 2,258     | 629       | 2,405         | 2,450          |
| Non-Resident Students |           |       |                |           |           |               |                |
| Undergrads            | 322       | 363   | 13%            | 356       | 7         | 309           | 352            |
| Graduates             | 59        | 101   | 71%            | 11        | 90        | 26            | 47             |
| TOTALS                | 381       | 464   | 22%            | 367       | 97        | 335           | 399            |

**Academic and Personnel Committee**

*Willa Kosman, Chair*  
*Doug Christensen*  
*Richard Halbert*  
*Sara Beth Ramsey*  
*Rachel Arterburn*

February 12, 2004

Graduation Summaries

Under Board policy #3600, the President of each college is delegated the authority to confer the approved degrees to all students qualifying for graduation. No more than two (2) commencement exercises are authorized each year.

The Executive Director is required by policy to present a summary report to the Board following each commencement that provides information on the number of graduates per degree and discipline in the System.

Attached is the summary of graduate information that has been provided by the colleges. Also included is notification of any Distinguished Service Awards or Honorary Degrees granted.

Listed below is a table providing comparative data from fall 2002 to fall 2003 for number of graduates (headcount) and number of degrees awarded. The data includes August and December graduates. The number of degrees awarded for Fall 2003 is lower than Fall 2002 by approximately 21%.

| <b>Fall Graduation Summary</b> |                |                 |             |                 |              |                 |                 |
|--------------------------------|----------------|-----------------|-------------|-----------------|--------------|-----------------|-----------------|
|                                | <b>Chadron</b> |                 | <b>Peru</b> |                 | <b>Wayne</b> |                 | <b>Total</b>    |
|                                | Headcount      | Degrees Awarded | Headcount   | Degrees Awarded | Headcount    | Degrees Awarded | Degrees Awarded |
| 2002                           | 282            | 334             | 181         | 208             | 188          | 204             | 746             |
| 2003                           | 158            | 159             | 173         | 209             | 204          | 225             | 593             |

## 6.3.-2

**Chadron State College**  
 GRADUATE SUMMARY BY MAJOR AND  
 DEGREE  
 December 2002

| <b>Agriculture &amp; Industrial Tech Department</b>    |        |    | <b>Mathematics Department</b>            |                               |     |
|--|--------|----|--|-------------------------------|-----|
| Range Management Major                                 | BA --  |    | Mathematics Major                        | BS -                          | 1   |
|  | BS --  | 4  | Mathematics Education Major              | BSE -                         |     |
| Industrial Management Major                            | BA --  | 3  | Information Science & Technology Major   | -                             |     |
| Industrial Technology Education Major                  | BSE -- |    |  | BS -                          |     |
| <b>Business &amp; Economics Department</b>             |        |    | <b>Science Department</b>                |                               |     |
| Business Administration Major                          | BA --  | 24 | Biology Major                            | BA -                          |     |
| Business Education Major                               | BSE -- |    | Biology Education Major                  | BS -                          | 7   |
|  |        |    |  | BSE -                         |     |
| <b>Family &amp; Consumer Sciences Department</b>       |        |    |  | -                             |     |
| Family & Consumer Sciences Major                       | BA --  | 6  | Chemistry Major                          | BS -                          |     |
| Family & Consumer Sciences Education Major             | BSE -- |    | Chemistry Education Major                | BSE -                         |     |
|  |        |    |  | -                             |     |
| <b>Education Department</b>                            |        |    |  |                               |     |
| Elementary Education Major                             | BSE -- | 38 |  |                               |     |
|  |        |    |  | BSE -                         |     |
| Secondary Education Major                              | BSE -- |    | Natural Science Education Major          | -                             |     |
| Special Education Major                                | BSE -- | 1  |  |                               |     |
| Educational Media Major                                | BA --  |    | Medicinal/Pharmaceutical Chemistry Major | BS -                          |     |
| Educational Media Education Major                      | BSE -- |    |  | BS -                          |     |
|  |        |    | Health Sciences Major                    | -                             | 8   |
| <b>Health, Phys. Educ. &amp; Recreation Department</b> |        |    |  |                               |     |
| Health Education Major                                 | BSE -- |    |  |                               |     |
| Health & Physical Education Major                      | BSE -- | 3  | Physics Major                            | BS -                          |     |
|  |        |    |  | BSE -                         |     |
| Physical Education Major                               | BSE -- |    | Physics Education Major                  | -                             |     |
| Recreation Major                                       | BA --  | 4  |  |                               |     |
|  |        |    | Physical Science Education Major         | BSE -                         | 1   |
| <b>Psychology Department</b>                           |        |    |  |                               |     |
| Psychology Major                                       | BA --  | 6  |  |                               |     |
|  |        |    | Earth Science Education Major            | BSE -                         |     |
| <b>Art Department</b>                                  |        |    |  |                               |     |
| Art Major  | BA --  | 2  |  |                               |     |
| Art Education Major                                    | BSE -- | 1  | Interdisciplinary Studies Major          | BA -                          | 6   |
| <b>Justice Studies Department</b>                      |        |    |  |                               |     |
| Justice Studies - Criminal Justice Major               | BA --  | 15 |  | Undergraduate Headcount       | 143 |
| Justice Studies - Legal Studies Major                  | BA --  | 3  |  | Undergraduate Degrees Awarded | 144 |

Continued from page 6.3.-2

| <b>Language &amp; Literature Department</b>         |        |   |                                    |
|---|--------|---|------------------------------------|
| English Major                                       | BA --  | 1 | <b>Graduate Studies</b>            |
| English Education Major                             | BSE -- | 2 | Business Administration Major      |
| Language Arts Education Major                       | BSE -- |   | MBA 1                              |
| Spanish Major                                       | BA --  |   | Elementary Education Major         |
| Spanish Education Major                             | BSE -- |   | Secondary Education Major          |
| <b>Music Department</b>                             |        |   |                                    |
| Music Major   | BA --  |   | Educational Administration         |
| Music Education Major                               | BSE -- | 1 | Educational Administration         |
| <b>Social Science Department</b>                    |        |   |                                    |
| History Major                                       | BA --  | 2 | Counseling                         |
| History Education Major                             | BSE -- | 1 | MAE 2                              |
| Social Science Major                                | BSE -- | 1 | MSE                                |
| Sociology Major                                     | BA --  |   | History                            |
| Sociology Education Major                           | BSE -- |   | MAE 1                              |
| <b>Social Work Department</b>                       |        |   |                                    |
| Social Work Major                                   | BA --  | 3 | Language Arts/Humanities/Fine Arts |
| <b>Speech &amp; Theatre Department</b>              |        |   |                                    |
| Speech Communications Major                         | BA --  |   | MAE 1                              |
| Speech Communications Education Major               | BSE -- |   | Science/Mathematics                |
| Theatre Major                                       | BA --  |   | MAE 1                              |
| Theatre Education Major                             | BSE -- |   | Graduate Headcount                 |
| Speech Comm. & Theatre Education Major              | BSE -- |   | Graduate Degrees Awarded           |
|   |        |   | <b>Number of Degrees Reported</b>  |
|   |        |   | <b>159</b>                         |
|   |        |   | <b>Graduate Headcount</b>          |
|   |        |   | <b>158</b>                         |
| <b>Distinguished Service Award(s) Granted:</b> None |        |   |                                    |
| <b>Honorary Degree(s) Granted:</b> Benny Hockman    |        |   |                                    |



6.3.-4

**Peru State College**

GRADUATE SUMMARY BY MAJOR AND DEGREE

August 2003

|   |               |  |              |
|---|---------------|--|--------------|
| <b>Business Department</b>  |               | <b>Social Science Department</b>           |              |
| Business Administration Major                                       | BA--<br>BS--  | Social Science Major                       | BA--<br>BS-- |
|   | 3             |  |              |
| Business Admin Technology Major                                     | BAS--<br>BT-- | <b>Science &amp; Technology Department</b> |              |
|   | 1<br>12       | Computer & Info Services Major             | BA--<br>BS-- |
| <b>Industrial Technology Department</b>                             |               | Mathematics Major                          | BA--<br>BS-- |
| Industrial Technology Major<br>(scheduled to be phased out by 2004) | BA--<br>BS--  |  |              |
| <b>Psychology-Sociology Department</b>                              |               | <b>Natural Science Department</b>          |              |
| Psychology-Sociology Major  | BA--<br>BS--  | Natural Science Major                      | BA--<br>BS-- |
|   | 5             |  | 1            |
| <b>Education Department</b>   |               |  |              |
| Teacher Education Major   | BA--<br>BS--  | <b>Graduate Studies</b>                    |              |
|   | 4             | Curriculum & Instruction Major             | MSE--        |
| Physical Education Major  | BA--<br>BS--  |  | 29           |
|   | 1             |  |              |
| <b>English Department</b>   |               |  |              |
| English Major   | BA--<br>BS--  |  |              |
|   | 1             |  |              |
| <b>Performing and Fine Arts Department</b>                          |               |  |              |
| Art Major   | BA--<br>BS--  |  |              |
|   | 1             |  |              |
| Music Major   | BA--<br>BS--  | <b>Number of Degrees Reported</b>          |              |
|   |               | 57   |              |
| Speech and Drama Major  | BA--<br>BS--  | <b>Graduate Headcount</b>                  |              |
|   |               | 55   |              |
| <b>Distinguished Service Award(s) Granted:</b> none                 |               |  |              |
| <b>Honorary Degree(s) Granted:</b> none                             |               |  |              |

**PERU STATE COLLEGE**

Graduate Summary by Major and Degree  
December 2003 Graduates

|  |                     |  |                  |
|--|---------------------|--|------------------|
| <b>Business Department</b>                   |                     | <b>Performing and Fine Arts Department</b>                           |                  |
| Business Administration Major                | BA--<br>BS-- 20     | Art Major  | BA--<br>BS-- 1   |
| Business Admin Technology Major              | BAS-- 14<br>BT-- 12 | Music Major  | BA--<br>BS-- 1   |
| <b>Industrial Technology Department</b>      |                     | Speech and Drama Major   | BA--<br>BS--     |
| Industrial Technology Major                  | BA--<br>BS-- 1      | <b>Social Science Department</b>                                     |                  |
| <b>Criminal Justice Department</b>           |                     | Social Science Major   | BA-- 1<br>BS-- 4 |
| Criminal Justice Major                       | BA--<br>BS-- 5      | <b>Science &amp; Technology Department</b>                           |                  |
| <b>Psychology-Sociology Department</b>       |                     | Computer & Info Services Major                                       | BA--<br>BS-- 4   |
| Psychology-Sociology Major                   | BA--<br>BS-- 10     | Mathematics Major  | BA--<br>BS-- 4   |
| <b>Education Department</b>                  |                     | <b>Natural Science Department</b>                                    |                  |
| Teacher Education Major                      | BA--<br>BS-- 45     | Natural Science Major  | BA--<br>BS-- 2   |
| Physical Education Major                     | BA--<br>BS-- 15     |  |                  |
| <b>English Department</b>                    |                     | <b>Graduate Studies</b>  |                  |
| English Major                                | BA--<br>BS-- 3      | Curriculum & Instruction Major                                       | MSE-- 10         |
| <b>Liberal Arts Department</b>               |                     | <b>Number of Degrees Reported</b><br>(may include double majors) 152 |                  |
| Liberal Arts Major                           | BA--<br>BS--        | <b>Graduate Headcount</b> 118  |                  |
| Distinguished Service Award(s) Granted: none |                     |  |                  |
| Honorary Degree(s) Granted: none             |                     |  |                  |

## 6.3.-6

**Wayne State College**  
 GRADUATE SUMMARY BY MAJOR AND DEGREE  
 DECEMBER 2003

| <b>SCHOOL OF ARTS &amp; HUMANITIES</b>         |                  | <b>Technology &amp; Applied Sciences (continued)</b> |                 |
|--|------------------|--|-----------------|
| <b>Art and Design</b>                          |                  | Industrial Technology Major                          | BA--<br>BS-- 6  |
| Art Major                                      | BA--<br>BS-- 5   | Technology Major (elim 5/95)                         | BA--<br>BS-- 3  |
| Graphic Design (elim 5/97)                     | BA--<br>BS--     | <b>SCHOOL OF EDUCATION &amp; COUNSELING</b>          |                 |
| <b>Communication Arts</b>                      |                  | <b>Counseling &amp; Special Education</b>            |                 |
| Mass Communication Major                       | BA--<br>BS-- 3   | Human Service Counseling Major                       | BA--<br>BS-- 6  |
| Speech Communication Major                     | BA-- 1<br>BS-- 6 | Special Education Major                              | BA--<br>BS-- 1  |
| Theatre Major                                  | BA--<br>BS--     | <b>Educational Foundations &amp; Leadership</b>      |                 |
| <b>Language and Literature</b>                 |                  | Elementary Education Major                           | BA--<br>BS-- 28 |
| English Major                                  | BA-- 2<br>BS-- 1 | <b>SCHOOL OF NATURAL &amp; SOCIAL SCIENCES</b>       |                 |
| English Literature Major (elim 5/97)           | BA--<br>BS--     | <b>Health, Human Performance &amp; Sport</b>         |                 |
| English Writing Major (elim 5/97)              | BA--<br>BS--     | Exercise Science Major<br>(name changed 8/97)        | BA--<br>BS-- 2  |
| Modern Language & Culture Major                | BA--             | Health & PE Major                                    | BA--<br>BS-- 4  |
| Spanish Major                                  | BA-- 1           | Sport Management/Leisure Services Major              | BA--<br>BS-- 1  |
| <b>Music</b>                                   |                  | <b>History, Politics &amp; Geography</b>             |                 |
| Music Major                                    | BA--<br>BS-- 1   | Geography Major                                      | BA--<br>BS-- 4  |
| <b>SCHOOL OF BUSINESS &amp; TECHNOLOGY</b>     |                  | History Major  | BA--<br>BS-- 3  |
| <b>Business and Economics</b>                  |                  | Political Science Major                              | BA--<br>BS-- 1  |
| Business Administration Major                  | BA--<br>BS-- 51  | Social Sciences Education Major                      | BA--<br>BS-- 2  |
| <b>Computer Technology &amp; Info. Systems</b> |                  | <b>Life Sciences</b>                                 |                 |
| Computer Information Systems                   | BA--<br>BS-- 5   | Life Sciences Major                                  | BA--<br>BS--    |
| Computer Science Major                         | BA--<br>BS-- 5   |  |                 |

Continued from page 6.3.-6

| <b>Technology &amp; Applied Sciences</b>   |                | <b>Physical Sciences &amp; Mathematics</b> |                |
|--|----------------|--|----------------|
| Early Childhood Major  | BA--<br>BS-- 6 | Chemistry Major                            | BA--<br>BS--   |
| Family & Consumer Science Major  | BA--<br>BS-- 3 | Mathematics Major                          | BA--<br>BS-- 4 |
| Food Service Management Major<br>(elim 5/99)   | BA--<br>BS--   | Natural Sciences Major                     | BA--<br>BS-- 2 |
| <b>Physical Sciences &amp; Mathematics (continued)</b>                                       |                | <b>GRADUATE STUDIES (continued)</b>        |                |
| Physical Sciences Major  | BA--           | School Administration Major                | MSE-- 6        |
|  | BS--           | Special Education Major                    | MSE-- 3        |
| <b>Sociology, Psychology &amp; Criminal Justice</b>  |                | Art Education Major                        | MSE--          |
| Criminal Justice Major   | BA--           | Physical Education Major (Teaching)        | MSE--          |
|  | BS-- 11        | Physical Education Major (Non-Teaching)    | MSE-- 5        |
| Psychology Major   | BA--           | Communication Arts Major                   | MSE-- 2        |
|  | BS-- 7         | English Major                              | MSE--          |
| Social Sciences Major  | BA--           | Mathematics Major                          | MSE-- 1        |
|  | BS--           | Science Major                              | MSE--          |
| Sociology Major  | BA--           | History Major                              | MSE--          |
|  | BS-- 4         | Social Sciences Major                      | MSE--          |
| <b>INTERDISCIPLINARY STUDIES</b>   |                |  |                |
| Interdisciplinary Studies Major  | BA--           | School Administration--Ed. Specialist      | EdS-- 1        |
|  | BS-- 1         |  |                |
| <b>GRADUATE STUDIES</b>  |                | <b>Number of Degrees Reported</b>          | 225            |
| Business Administration Major  | MBA--          | (may include double majors)                |                |
| Counseling Major   | MSE-- 9        |  |                |
| Curriculum & Instruction Major   | MSE-- 18       | <b>Graduate Headcount</b>                  | 204            |
| <b>Distinguished Service Award(s) Granted:</b><br>Michael Riedmann--Alumni Achievement Award |                |  |                |
| <b>Honorary Degree(s) Granted:</b> none  |                |  |                |

**Academic and Personnel Committee**

*Willa Kosman, Chair*  
*Doug Christensen*  
*Richard Halbert*  
*Sara Beth Ramsey*  
*Rachel Arterburn*

February 12, 2004

## Fall Instructional Load Reports

The fall Instructional Load Reports have been submitted by the three colleges and are attached. The following table summarizes the information regarding student credit hour production and FTE faculty.

|  |         | Fall 2003           |                |        |              | 2002         |
|--|---------|---------------------|----------------|--------|--------------|--------------|
|  |         | Undergraduate Level | Graduate Level | Total  | System Total | System Total |
| <b>Student Credit Hour Production</b>  | Chadron | 29,632              | 1,663          | 31,295 | 90,278       | 88,697       |
|  | Peru    | 16,449              | 572            | 17,021 |              |              |
|  | Wayne   | 39,146              | 2,816          | 41,962 |              |              |
| <b>Total FTE Faculty</b>               | Chadron | 104.0               | 13.6           | 117.5  | 327.3        | 351.3        |
|  | Peru    | 55.2                | 4.1            | 59.4   |              |              |
|  | Wayne   | 135.5               | 14.9           | 150.4  |              |              |
| <b>Student Credit Hour/FTE Faculty</b> | Chadron | 285                 | 123            | 266    | avg:<br>276  | avg:<br>252  |
|  | Peru    | 298                 | 139            | 287    |              |              |
|  | Wayne   | 289                 | 189            | 279    |              |              |
| <b>FTE Students/<br/>FTE Faculty</b>   | Chadron | 19                  | 10             |        |              |              |
|  | Peru    | 20                  | 12             |        |              |              |
|  | Wayne   | 19                  | 16             |        |              |              |

## 6.4.-2

**CHADRON STATE COLLEGE  
INSTRUCTIONAL LOAD REPORT**

Term: Fall, 2003

| <b>STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION</b>        |           |           |          |          |        |
|---|-----------|-----------|----------|----------|--------|
|   | Lower Div | Upper Div | UG Total | Grad Div | Total  |
| SCH Production (Ranked Faculty)   | 13,868    | 9,288     | 23,156   | 932      | 24,088 |
| SCH Production (Adjuncts/Part-Time)   | 3,090     | 2,493     | 5,583    | 731      | 6,314  |
| SCH Production (Graduate Assistants)  | 629       | 264       | 893      | 0        | 893    |
| Total SCH Production  | 17,587    | 12,045    | 29,632   | 1,663    | 31,295 |
| <b>DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION</b>           |           |           |          |          |        |
|   | Lower Div | Upper Div | UG Total | Grad Div | Total  |
| Professor   | 11.6      | 14.3      | 25.9     | 3.0      | 28.9   |
| Associate Professor   | 8.9       | 10.1      | 19.0     | 2.6      | 21.6   |
| Assistant Professor   | 13.2      | 8.7       | 21.9     | 2.7      | 24.6   |
| Instructor  | 8.5       | 4.6       | 13.0     | 0.0      | 13.0   |
| Lecturer  | 0.0       | 0.0       | 0.0      | 0.0      | 0.0    |
| Adjunct/Part-Time   | 10.6      | 9.5       | 20.1     | 5.3      | 25.4   |
| Graduate Assistant  | 2.3       | 1.8       | 4.0      | 0.0      | 4.0    |
| Total FTE Faculty   | 55.0      | 49.0      | 104.0    | 13.6     | 117.5  |
| Total Headcount Faculty   |           |           |          |          | 166    |
| FTE Students  | 1172.5    | 803.0     | 1975.5   | 138.6    | 2114.1 |
| <b>DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY SITE</b> |           |           |          |          |        |
|   | Lower Div | Upper Div | UG Total | Grad Div | Total  |
| FTE Ranked Faculty -- On-Campus   | 40.2      | 32.7      | 72.9     | 3.3      | 76.2   |
| FTE Adjunct/Part-Time -- On-Campus  | 8.8       | 7.0       | 15.8     | 0.7      | 16.5   |
| FTE Graduate Assistant -- On-Campus   | 2.3       | 1.8       | 4.0      | 0.0      | 4.0    |
| SCH Production -- On-Campus   | 16,482    | 10,195    | 26,677   | 522      | 27,199 |
| FTE Ranked Faculty -- Off-Campus  | 1.9       | 5.0       | 6.9      | 5.0      | 11.9   |
| FTE Adjunct/Part-Time -- Off-Campus   | 1.8       | 2.5       | 4.3      | 4.6      | 8.9    |
| SCH Production -- Off-Campus  | 1,105     | 1,850     | 2,955    | 1,141    | 4,096  |
| <b>PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION</b>                     |           |           |          |          |        |
|   | Lower Div | Upper Div | UG Total | Grad Div | Total  |
| SCH/FTE Ranked Faculty  | 329       | 246       | 290      | 113      | 273    |
| SCH/FTE Adjunct/Part-Time   | 292       | 262       | 278      | 138      | 248    |
| SCH/FTE Graduate Assistants   | 277       | 151       | 222      | 0        | 222    |
| Total SCH/FTE Faculty   | 320       | 246       | 285      | 123      | 266    |
| FTE Student/FTE Ranked Faculty  | 22        | 16        | 19       | 9        | 20     |
| FTE Student/FTE Adjuncts/Part-Time  | 19        | 17        | 19       | 11       | 18     |
| FTE Student/FTE Graduate Assistants   | 18        | 10        | 15       | 0        | 15     |
| Total FTE Student/FTE Faculty   | 21        | 16        | 19       | 10       | 18     |

**PERU STATE COLLEGE  
INSTRUCTIONAL LOAD REPORT**

Term: Fall 2003

| <b>STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION</b> |           |           |          |          |        |
|--|-----------|-----------|----------|----------|--------|
|  | Lower Div | Upper Div | UG Total | Grad Div | Total  |
| SCH Production (Ranked Faculty)  | 5,723     | 4,136     | 9,859    | 363      | 10,222 |
| SCH Production (Adjuncts/Part-Time)                                    | 3,234     | 3,356     | 6,590    | 209      | 6,799  |
| SCH Production (Graduate Assistants)                                   | 0         | 0         | 0        | 0        | 0      |
| Total SCH Production   | 8,957     | 7,492     | 16,449   | 572      | 17,021 |

| <b>DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION</b> |           |           |          |          |        |
|---|-----------|-----------|----------|----------|--------|
|   | Lower Div | Upper Div | UG Total | Grad Div | Total  |
| Professor   | 7.3       | 6.2       | 13.5     | 0.3      | 13.8   |
| Associate Professor   | 1.8       | 1.6       | 3.4      | 0.0      | 3.4    |
| Assistant Professor   | 7.3       | 8.6       | 15.9     | 2.0      | 17.9   |
| Instructor  | 0.3       | 0.0       | 0.3      | 0.0      | 0.3    |
| Lecturer  | 0.0       | 0.0       | 0.0      | 0.0      | 0.0    |
| Adjunct/Part-Time   | 13.2      | 9.0       | 22.2     | 1.8      | 23.9   |
| Graduate Assistant  | 0.0       | 0.0       | 0.0      | 0.0      | 0.0    |
| Total FTE Faculty   | 29.9      | 25.3      | 55.2     | 4.1      | 59.4   |
| Total Headcount Faculty   |           |           |          |          | 120    |
| FTE Students  | 597.1     | 499.5     | 1096.6   | 47.7     | 1144.3 |

| <b>DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY SITE</b> |           |           |          |          |        |
|---|-----------|-----------|----------|----------|--------|
|   | Lower Div | Upper Div | UG Total | Grad Div | Total  |
| FTE Ranked Faculty -- On-Campus   | 16.2      | 16.3      | 32.6     | 0.0      | 32.6   |
| FTE Adjunct/Part-Time -- On-Campus  | 6.9       | 4.5       | 11.4     | 0.1      | 11.5   |
| FTE Graduate Assistant -- On-Campus   | 0.0       | 0.0       | 0.0      | 0.0      | 0.0    |
| SCH Production -- On-Campus   | 7,578     | 5,782     | 13,360   | 49       | 13,409 |
| FTE Ranked Faculty -- Off-Campus  | 0.5       | 0.0       | 0.5      | 2.3      | 2.8    |
| FTE Adjunct/Part-Time -- Off-Campus   | 6.3       | 4.5       | 10.8     | 1.7      | 12.4   |
| SCH Production -- Off-Campus  | 1,379     | 1,710     | 3,089    | 523      | 3,612  |

| <b>PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION</b> |           |           |          |          |       |
|---|-----------|-----------|----------|----------|-------|
|   | Lower Div | Upper Div | UG Total | Grad Div | Total |
| SCH/FTE Ranked Faculty                                    | 342       | 253       | 298      | 156      | 289   |
| SCH/FTE Adjunct/Part-Time                                 | 246       |           | 297      | 118      | 284   |
| SCH/FTE Graduate Assistants                               | 0         | 0         | 0        | 0        | 0     |
| Total SCH/FTE Faculty                                     | 299       | 296       | 298      | 139      | 287   |
| FTE Student/FTE Ranked Faculty                            | 23        | 17        | 20       | 13       | 19    |
| FTE Student/FTE Adjuncts/Part-Time                        | 16        | 25        | 20       | 10       | 19    |
| FTE Student/FTE Graduate Assistants                       | 0         | 0         | 0        | 0        | 0     |
| Total FTE Student/FTE Faculty                             | 20        | 20        | 20       | 12       | 19    |

## 6.4.-4

**WAYNE STATE COLLEGE  
INSTRUCTIONAL LOAD REPORT**

Term: Fall 2003

| <b>STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION</b>        |           |           |          |          |        |
|---|-----------|-----------|----------|----------|--------|
|   | Lower Div | Upper Div | UG Total | Grad Div | Total  |
| SCH Production (Ranked Faculty)   | 18,374    | 13,415    | 31,789   | 2,329    | 34,118 |
| SCH Production (Adjuncts/Part-Time)   | 4,890     | 1,508     | 6,398    | 487      | 6,885  |
| SCH Production (Graduate Assistants)  | 771       | 188       | 959      | 0        | 959    |
| Total SCH Production  | 24,035    | 15,111    | 39,146   | 2,816    | 41,962 |
| <b>DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION</b>           |           |           |          |          |        |
|   | Lower Div | Upper Div | UG Total | Grad Div | Total  |
| Professor   | 19.7      | 24.5      | 44.2     | 4.2      | 48.4   |
| Associate Professor   | 17.7      | 15.7      | 33.4     | 3.2      | 36.6   |
| Assistant Professor   | 11.0      | 7.3       | 18.3     | 0.5      | 18.8   |
| Instructor  | 7.0       | 6.1       | 13.1     | 0.3      | 13.4   |
| Lecturer  | 0.2       | 0.3       | 0.5      | 0.0      | 0.5    |
| Adjunct/Part-Time   | 15.4      | 7.3       | 22.7     | 6.7      | 29.4   |
| Graduate Assistant  | 2.8       | 0.5       | 3.3      | 0.0      | 3.3    |
| Total FTE Faculty   | 73.8      | 61.7      | 135.5    | 14.9     | 150.4  |
| Total Headcount Faculty   |           |           |          |          | 216    |
| FTE Students  | 1602.3    | 1007.4    | 2609.7   | 234.7    | 2844.4 |
| <b>DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY SITE</b> |           |           |          |          |        |
|   | Lower Div | Upper Div | UG Total | Grad Div | Total  |
| FTE Ranked Faculty -- On-Campus   | 55.4      | 50.9      | 106.3    | 4.6      | 110.9  |
| FTE Adjunct/Part-Time -- On-Campus  | 15.0      | 5.7       | 20.7     | 0.2      | 20.9   |
| FTE Graduate Assistant -- On-Campus   | 2.8       | 0.5       | 3.3      | 0.0      | 3.3    |
| SCH Production -- On-Campus   | 23,891    | 14,144    | 38,035   | 900      | 38,935 |
| FTE Ranked Faculty -- Off-Campus  | 0.2       | 3.0       | 3.2      | 3.6      | 6.8    |
| FTE Adjunct/Part-Time -- Off-Campus   | 0.4       | 1.6       | 2.0      | 6.5      | 8.5    |
| SCH Production -- Off-Campus  | 144       | 967       | 1111     | 1,916    | 3,027  |
| <b>PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION</b>                     |           |           |          |          |        |
|   | Lower Div | Upper Div | UG Total | Grad Div | Total  |
| SCH/FTE Ranked Faculty  | 330       | 249       | 290      | 284      | 290    |
| SCH/FTE Adjunct/Part-Time   | 318       | 207       | 282      | 73       | 234    |
| SCH/FTE Graduate Assistants   | 275       | 376       | 291      | 0        | 291    |
| Total SCH/FTE Faculty   | 326       | 245       | 289      | 189      | 279    |
| FTE Student/FTE Ranked Faculty  | 22        | 17        | 19       | 24       | 20     |
| FTE Student/FTE Adjuncts/Part-Time  | 21        | 14        | 19       | 6        | 16     |
| FTE Student/FTE Graduate Assistants   | 18        | 25        | 19       | 0        | 19     |
| Total FTE Student/FTE Faculty   | 22        | 16        | 19       | 16       | 19     |



**Academic and Personnel Committee**

*Willa Kosman, Chair*  
*Doug Christensen*  
*Richard Halbert*  
*Sara Beth Ramsey*  
*Rachel Arterburn*

February 12, 2004

---

 2004-05 through 2008-09 System-wide Academic Calendars
 

---

Board Policy 4001 (as revised 8/29/97) states that all units of the Nebraska State College System will utilize the same semester calendar and class starting times. Each semester shall contain 75 instructional days. Following is the academic calendar schedule to be observed by each college for the upcoming five-year period.

|                     | Fall 2004                     | Fall 2005                     | Fall 2006 | Fall 2007 | Fall 2008 |
|---------------------|-------------------------------|-------------------------------|-----------|-----------|-----------|
| Faculty Orientation | 8/20                          | 8/19                          | 8/18      | 8/24      | 8/22      |
| Classes Begin       | 8/23                          | 8/22                          | 8/21      | 8/27      | 8/25      |
| Labor Day Holiday   | 9/6                           | 9/5                           | 9/4       | 9/3       | 9/1       |
| Fall Mid-Term Break | 10/18-19<br>(10/21-22<br>WSC) | 10/17-18<br>(10/20-21<br>WSC) | 10/16-17  | 10/22-23  | 10/20-21  |
| Fall Break          | 11/24-26                      | 11/23-25                      | 11/22-24  | 11/21-23  | 11/26-28  |
| Last Day of Classes | 12/13                         | 12/12                         | 12/11     | 12/10     | 12/15     |
| Exam Week           | 12/14-17                      | 12/13-16                      | 12/12-15  | 12/11-14  | 12/16-19  |
| Fall Commencement   | 12/17                         | 12/16                         | 12/15     | 12/14     | 12/19     |

|                       | Spring 2005 | Spring 2006 | Spring 2007 | Spring 2008 | Spring 2009 |
|-----------------------|-------------|-------------|-------------|-------------|-------------|
| Classes Begin         | 1/10        | 1/9         | 1/8         | 1/14        | 1/12        |
| Spring Mid-Term Break | 3/7-11      | 3/6-10      | 3/5-9       | 3/10-14     | 3/9-13      |
| Spring Break          | 3/28        | 4/17        | 4/9         | 3/24        | 4/13        |
| Last Day of Classes   | 5/2         | 5/1         | 4/30        | 5/5         | 5/4         |
| Exam Week             | 5/3-6       | 5/2-5       | 5/1-4       | 5/6-9       | 5/5-8       |
| Spring Commencement   | 5/7         | 5/6         | 5/5         | 5/10        | 5/9         |

**Academic and Personnel Committee**

*Willa Kosman, Chair*  
*Doug Christensen*  
*Richard Halbert*  
*Sara Beth Ramsey*  
*Rachel Arterburn*

February 12, 2004

---

**College Diversity Plans**

---

The State Colleges have, through experience, acquired a belief that a more diverse intellectual and social environment within their student bodies, faculties, and staff is imperative in fulfilling their primary mission of providing a quality education.

This belief in the inherent value of diversity to the academic environment is manifested in diversity plans that have formally been in place since 1998 at Chadron, Peru, and Wayne State Colleges. These plans target and make specific commitments to underrepresented groups in greater numbers as faculty, students and staff, and promote culturally diverse academic programming and campus activities.

The plans propose realistic goals and initiatives, rather than unattainable dreams. Fashioned with broad input on each campus, the plans call upon the colleges to enhance appreciation, awareness, and actuality of diversity in ways that take local conditions, communities and resources into account.

Each year the State Colleges provide a written report summarizing campus activities that promote cultural appreciation and progress on the implementation of their Diversity Plans. A copy of the 2002-03 report has been provided to the Board and is available for viewing in the System Office.

**Fiscal and Facilities Committee**

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

---

**Governor's Budget Recommendations**

---

On January 15, 2004, the Governor delivered the State of the State message and released his budget recommendations for the remainder of the biennium, which concludes June 30, 2005. For the current year, the Governor recommends no new cuts. For the 2004-2005 fiscal year, the recommendation for the NSC, as well as for other higher education entities, is to reduce the appropriation by 1%. The Governor excluded K-12 education, most health and human service programs, public safety, and a few other selected programs from any further cuts; and remaining agencies are recommended for a 2.5% reduction.

In addition, the Governor recommends that the LB1100 depreciation payments be suspended for fiscal year 2004-05, as they are for the current year. The funding which is included in the present appropriation for those payments would be reduced by 69% in 2004-05 and then restored in the following year at the same level. A small addition for an insurance increase through the Department of Administrative Services is also included.

In summary, the adjustment for the NSC is a reduction of \$601,609, or 1.7% of the 2004-05 appropriation.

Steve Lewis, Chair  
 Larry Teahon  
 Bill Roskens  
 Hilary Koso

February 12, 2004

Operating Expenditure Reports for July-December 2003

Board policy requires the submittal of expenditure reports every six months of the fiscal year. Each of the State Colleges and the System Office have prepared such reports for the Board of Trustees' review and consideration.

The format followed by the Colleges provides expenditure information on each of the eight programs included in higher education institutional budgets. Those identifiers can be found in the heading of each column. Other data provided includes the number of FTE employees in each program, as well as the dollars expended for personal services, operations, travel and capital outlay (equipment). There is one line item that identifies the amount of federal funds spent for that program through the institution's grants.

The bottom line on each display supplies information on percentage of expenditures versus budgeted amounts. The budgeted amount and the expenditures may include carry-over funds from the 2001-02 fiscal year.

One-time payments that have occurred during the first six-month period affect the ratio of expenditures to budgeted amounts. Therefore, the percentages should be viewed as benchmark information.

| <b>General/<br/>Cash Funds</b> | <b>System<br/>Office</b> | <b>Chadron</b> | <b>Peru</b>  | <b>Wayne</b> |
|--------------------------------|--------------------------|----------------|--------------|--------------|
| Budget                         | \$899,818                | \$19,955,652   | \$10,407,698 | \$26,482,887 |
| Expenditures                   | \$469,253                | \$12,585,158   | \$7,154,525  | \$13,943,866 |
| % of Budget<br>Expended        | 52.15%                   | 42.71%         | 45.30%       | 43.81%       |

**Chadron State College**  
**Expenditure Report -- Fiscal Year 2003-2004**  
**For the 6 Months Ending December 31, 2003**

| EXPENDITURE TYPE  | PCS 1.0<br>INSTRUCTION | PCS 2.0<br>RESEARCH | PCS 3.0<br>PUBLIC SERVICE | PCS 4.0<br>ACAD SUPPORT | PCS 5.0<br>STUDENT SRVS | PCS 6.0<br>ADMIN | PCS 7.0<br>PHYSICAL PLANT | PCS 8.0<br>STUDENT AID | TOTAL             |
|---|------------------------|---------------------|---------------------------|-------------------------|-------------------------|------------------|---------------------------|------------------------|-------------------|
| <b>PERSONAL SERVICES</b>                                |                        |                     |                           |                         |                         |                  |                           |                        |                   |
| <u>Permanent Staff</u>                                  |                        |                     |                           |                         |                         |                  |                           |                        |                   |
| Faculty FTE   | 100.00                 |                     |                           |                         |                         |                  |                           |                        | 100.00            |
| Professional Staff FTE                                  | 8.13                   |                     | 1.00                      | 20.25                   | 8.99                    | 24.80            |                           |                        | 63.17             |
| Support Staff FTE                                       | 11                     |                     |                           | 9.25                    | 7.50                    | 18.00            | 26.75                     |                        | 72.50             |
| Salaries  | 2,953,974              | -                   | 22,706                    | 421,225                 | 343,096                 | 767,676          | 298,921                   | -                      | 4,807,597         |
| Benefits  | 847,465                | -                   | 5,241                     | 114,424                 | 108,993                 | 271,482          | 125,147                   | -                      | 1,472,753         |
| <b>TOTAL PERMANENT SALARIES &amp; BENEFITS</b>          | <b>3,801,439</b>       | <b>-</b>            | <b>27,947</b>             | <b>535,649</b>          | <b>452,089</b>          | <b>1,039,157</b> | <b>424,068</b>            | <b>-</b>               | <b>6,280,350</b>  |
| <u>Students, Part-time Faculty, Graduate Assistants</u> |                        |                     |                           |                         |                         |                  |                           |                        |                   |
| Part-time Faculty FTE**                                 | 25.00                  |                     |                           |                         |                         |                  |                           |                        | 25.00             |
| Graduate Assistant FTE                                  | 7.50                   |                     |                           |                         |                         |                  |                           |                        | 7.50              |
| Federal Work-Study FTE                                  | 18.50                  | 0.10                |                           | 3.15                    | 3.15                    | 3.30             | 0.30                      |                        | 28.50             |
| All Other Straight-time FTE                             |                        |                     |                           |                         |                         | 2.08             |                           |                        | 2.08              |
| Salaries  | 271,054                | 1,730               | 241                       | 23,521                  | 28,487                  | 42,163           | 12,733                    |                        | 379,930           |
| Benefits  | 21,046                 | 31                  | 18                        | 1,799                   | 2,179                   | 3,225            | 974.10                    |                        | 29,274            |
| <b>TOTAL TEMPORARY SALARIES &amp; BENEFITS</b>          | <b>292,101</b>         | <b>1,761</b>        | <b>259.24</b>             | <b>25,320</b>           | <b>30,666</b>           | <b>45,389</b>    | <b>13,707</b>             | <b>0</b>               | <b>409,203</b>    |
| <b>TOTAL PERSONAL SERVICES</b>                          | <b>4,093,540</b>       | <b>1,761</b>        | <b>28,207</b>             | <b>560,970</b>          | <b>482,755</b>          | <b>1,084,546</b> | <b>437,775</b>            | <b>-</b>               | <b>6,689,553</b>  |
| TOTAL OPERATING EXPENDITURES                            | 280,101                | 999                 | 10,277                    | 36,525                  | 170,993                 | 510,821          | 357,993                   | -                      | 1,367,709         |
| TOTAL TRAVEL  | 32,015                 | 1,843               | 400                       | 5,439                   | 8,118                   | 59,762           | 263                       | -                      | 107,839           |
| TOTAL CAPITAL OUTLAY                                    | 75,343                 | -                   | -                         | 212,634                 | 1,517                   | 49,434           | 9,799                     | -                      | 348,728           |
| REMISSIONS AND EXEMPTIONS                               | 9,015                  | -                   | -                         | -                       | -                       | -                | -                         | -                      | 9,015             |
| <b>TOTAL GENERAL/CASH EXPENDITURES</b>                  | <b>4,490,014</b>       | <b>4,602</b>        | <b>38,884</b>             | <b>815,568</b>          | <b>663,383</b>          | <b>1,704,564</b> | <b>805,830</b>            | <b>-</b>               | <b>8,522,845</b>  |
| TOTAL GENERAL/CASH BUDGET*                              | 10,447,847             | 23,069              | 95,112                    | 2,194,332               | 1,380,394               | 3,735,076        | 1,881,707                 | 198,115                | 19,955,652        |
| % OF GENERAL/CASH BUDGET EXPENDED                       | 42.98%                 | 19.95%              | 40.88%                    | 37.17%                  | 48.06%                  | 45.64%           | 42.82%                    | 0.00%                  | 42.71%            |
| Federal FTE   | 1.00                   | 0.00                | 0.75                      | 0.00                    | 0.00                    | 1.67             | 0.00                      | 0.00                   | 3.42              |
| TOTAL FEDERAL FUNDS                                     | 69,235                 | 66,269              | 170,391                   | -                       | -                       | 59,977           | -                         | 3,696,441              | 4,062,313         |
| <b>TOTAL EXPENDITURES</b>                               | <b>4,559,249</b>       | <b>70,871</b>       | <b>209,275</b>            | <b>815,568</b>          | <b>663,383</b>          | <b>1,764,541</b> | <b>805,830</b>            | <b>3,696,441</b>       | <b>12,585,158</b> |
| <u>Fund Sources</u>                                     |                        |                     |                           |                         |                         |                  |                           |                        |                   |
| General Funds   | 3,025,270              | -                   | 23,847                    | 574,008                 | 433,046                 | 1,023,287        | 435,091                   |                        | 5,514,548         |
| Cash Funds  | 1,464,745              | 4,602               | 15,037                    | 241,560                 | 230,337                 | 681,277          | 370,739                   |                        | 3,008,297         |
| Federal Funds   | 69,235                 | 66,269              | 170,391                   | -                       | -                       | 59,977           | -                         | 3,696,441              | 4,062,313         |
| <b>TOTAL FUNDS</b>                                      | <b>4,559,249</b>       | <b>70,871</b>       | <b>209,275</b>            | <b>815,568</b>          | <b>663,383</b>          | <b>1,764,541</b> | <b>805,830</b>            | <b>3,696,441</b>       | <b>12,585,158</b> |

\* Includes \$12,235,491 general funds, \$6,234,524 in cash funds, \$35,000 increased allocation for branding, \$1,450,637 in PY cash and general funds.

**Peru State College**  
**Expenditure Report -- Fiscal Year 2003-2004**  
**For the Six Months Ending December 31,2003**

| EXPENDITURE TYPE  | PCS 1.0<br>INSTRUCTION | PCS 2.0<br>RESEARCH | PCS 3.0<br>PUBLIC SERVICE | PCS 4.0<br>ACAD SUPPORT | PCS 5.0<br>STUDENT SRVS | PCS 6.0<br>ADMIN | PCS 7.0<br>PHYSICAL PLANT | PCS 8.0<br>STUDENT AID | TOTAL            |
|---|------------------------|---------------------|---------------------------|-------------------------|-------------------------|------------------|---------------------------|------------------------|------------------|
| <b>PERSONAL SERVICES</b>                                |                        |                     |                           |                         |                         |                  |                           |                        |                  |
| <u>Permanent Staff</u>                                  |                        |                     |                           |                         |                         |                  |                           |                        |                  |
| Faculty FTE   | 41.25                  | 0.00                | 0.00                      | 0.00                    | 0.00                    | 0.00             | 0.00                      | 0.00                   | 41.25            |
| Professional Staff FTE                                  | 4.22                   | 0.00                | 0.00                      | 9.88                    | 11.90                   | 13.00            | 0.90                      | 0.00                   | 39.90            |
| Support Staff FTE                                       | 5.73                   | 0.00                | 0.00                      | 6.00                    | 2.60                    | 15.40            | 19.40                     | 0.00                   | 49.13            |
| Salaries  | 1,174,367              | 0                   | 0                         | 325,225                 | 210,399                 | 555,300          | 216,253                   | 0                      | 2,481,544        |
| Benefits  | 306,934                | 0                   | 0                         | 89,787                  | 68,872                  | 183,172          | 91,907                    | 0                      | 740,672          |
| <b>TOTAL PERMANENT SALARIES &amp; BENEFITS</b>          | <b>1,481,301</b>       | <b>0</b>            | <b>0</b>                  | <b>415,011</b>          | <b>279,271</b>          | <b>738,472</b>   | <b>308,160</b>            | <b>0</b>               | <b>3,222,216</b> |
| <u>Students, Part-time Faculty, Graduate Assistants</u> |                        |                     |                           |                         |                         |                  |                           |                        |                  |
| Part-time Faculty FTE*                                  | 40.00                  | 0.00                | 0.00                      | 0.00                    | 0.00                    | 0.00             | 0.00                      | 0.00                   | 40.00            |
| Graduate Assistant FTE                                  | 0.00                   | 0.00                | 0.00                      | 0.00                    | 0.00                    | 0.00             | 0.00                      | 0.00                   | 0.00             |
| Federal Work-Study FTE                                  | 0.00                   | 0.00                | 0.00                      | 0.00                    | 3.21                    | 0.00             | 0.00                      | 0.00                   | 3.21             |
| Other Student FTE                                       | 0.00                   | 0.00                | 0.60                      | 1.20                    | 0.10                    | 0.30             | 0.00                      | 0.00                   | 2.20             |
| Other Straight-time FTE                                 | 0.00                   | 0.00                | 0.00                      | 0.40                    | 0.30                    | 0.40             | 0.00                      | 0.00                   | 1.10             |
| Salaries  | 185,245                | 0                   | 9,116                     | 14,055                  | 37,311                  | 13,610           | 0                         | 0                      | 259,337          |
| Benefits  | 14,171                 | 0                   | 83                        | 1,075                   | 0                       | 1,041            | 0                         | 0                      | 16,370           |
| <b>TOTAL TEMPORARY SALARIES &amp; BENEFITS</b>          | <b>199,416</b>         | <b>0</b>            | <b>9,199</b>              | <b>15,130</b>           | <b>37,311</b>           | <b>14,651</b>    | <b>0</b>                  | <b>0</b>               | <b>275,707</b>   |
| <b>TOTAL PERSONAL SERVICES</b>                          | <b>1,680,717</b>       | <b>0</b>            | <b>9,199</b>              | <b>430,141</b>          | <b>316,583</b>          | <b>753,123</b>   | <b>308,160</b>            | <b>0</b>               | <b>3,497,923</b> |
| TOTAL OPERATING EXPENDITURES                            | 155,518                | 0                   | 0                         | 80,845                  | 191,479                 | 381,358          | 305,704                   | 0                      | 1,114,904        |
| TOTAL TRAVEL  | 6,745                  | 0                   | 0                         | 4,430                   | 12,477                  | 4,598            | 189                       | 0                      | 28,438           |
| TOTAL CAPITAL OUTLAY                                    | 4,597                  | 0                   | 0                         | 11,118                  | 0                       | 4,986            | 7,900                     | 0                      | 28,600           |
| REMISSIONS AND EXEMPTIONS                               |                        |                     |                           |                         | 450                     | 0                | 0                         | 44,163                 | 44,613           |
| <b>TOTAL GENERAL/CASH EXPENDITURES</b>                  | <b>1,847,577</b>       | <b>0</b>            | <b>9,199</b>              | <b>526,534</b>          | <b>520,988</b>          | <b>1,144,065</b> | <b>621,952</b>            | <b>44,163</b>          | <b>4,714,478</b> |
| TOTAL GENERAL/CASH BUDGET**                             | 4,491,191              | 0                   | 24,054                    | 1,210,663               | 942,412                 | 2,267,801        | 1,378,646                 | 92,931                 | 10,407,698       |
| % OF GENERAL/CASH BUDGET EXPENDED                       | 41.14%                 | n/a                 | 38.24%                    | 43.49%                  | 55.28%                  | 50.45%           | 45.11%                    | 47.52%                 | 45.30%           |
| Federal FTE   | 0.00                   | 0.00                | 0.00                      | 0.00                    | 3.68                    | 3.00             | 0.00                      | 0.00                   | 6.68             |
| TOTAL FEDERAL FUNDS                                     | 14,605                 | 0                   | 0                         | 0                       | 148,897                 | 142,766          | 0                         | 2,133,779              | 2,440,047        |
| <b>TOTAL EXPENDITURES</b>                               | <b>1,862,182</b>       | <b>0</b>            | <b>9,199</b>              | <b>526,534</b>          | <b>669,885</b>          | <b>1,286,831</b> | <b>621,952</b>            | <b>2,177,942</b>       | <b>7,154,525</b> |
| <u>Fund Sources</u>                                     |                        |                     |                           |                         |                         |                  |                           |                        |                  |
| General Funds   | 1,608,497              | 0                   | 0                         | 416,023                 | 300,105                 | 707,202          | 311,507                   | 6,870                  | 3,350,205        |
| Cash Funds  | 239,080                | 0                   | 9,199                     | 110,510                 | 220,883                 | 436,863          | 310,445                   | 37,293                 | 1,364,273        |
| Federal Funds   | 14,605                 | 0                   | 0                         | 0                       | 148,897                 | 142,766          | 0                         | 2,133,779              | 2,440,047        |
| <b>TOTAL FUNDS</b>                                      | <b>1,862,182</b>       | <b>0</b>            | <b>9,199</b>              | <b>526,534</b>          | <b>669,885</b>          | <b>1,286,831</b> | <b>621,952</b>            | <b>2,177,942</b>       | <b>7,154,525</b> |

\*Includes 40 term appointments; 1 phased retirement(s)

\*\* Legislative appropriations with BOT adjustments: General \$6,656,856, Cash \$3,678,060, Federal \$4,866,090, Nebraska State Grant \$72,782.

**Wayne State College**  
**Expenditure Report -- Fiscal Year 2003-2004**  
**For the Six Month Period Ending December 31, 2003**

| <u>EXPENDITURE TYPE</u>                                 | <u>PCS 1.0<br/>INSTRUCTION</u> | <u>PCS 2.0<br/>RESEARCH</u> | <u>PCS 3.0<br/>PUBLIC SERVICE</u> | <u>PCS 4.0<br/>ACAD SUPPORT</u> | <u>PCS 5.0<br/>STUDENT SRVS</u> | <u>PCS 6.0<br/>ADMIN</u> | <u>PCS 7.0<br/>PHYSICAL PLANT</u> | <u>PCS 8.0<br/>STUDENT AID</u> | <u>TOTAL</u>      |
|---|--------------------------------|-----------------------------|-----------------------------------|---------------------------------|---------------------------------|--------------------------|-----------------------------------|--------------------------------|-------------------|
| <b>PERSONAL SERVICES</b>                                |                                |                             |                                   |                                 |                                 |                          |                                   |                                |                   |
| <u>Permanent Staff</u>                                  |                                |                             |                                   |                                 |                                 |                          |                                   |                                |                   |
| Faculty FTE   | 125.07                         | 0.00                        | 0.00                              | 0.00                            | 0.00                            | 0.00                     | 0.00                              | 0.00                           | 125.07            |
| Professional Staff FTE                                  | 4.51                           | 0.00                        | 0.00                              | 21.59                           | 24.37                           | 18.10                    | 4.00                              | 0.00                           | 72.57             |
| Support Staff FTE                                       | 13.62                          | 0.00                        | 0.00                              | 7.00                            | 9.49                            | 21.30                    | 31.50                             | 0.00                           | 82.91             |
| Salaries  | 3,607,043                      | 0                           | 18,531                            | 664,641                         | 671,809                         | 746,959                  | 469,931                           | 0                              | 6,178,914         |
| Benefits  | 975,420                        | 0                           | 3,540                             | 183,313                         | 211,510                         | 309,478                  | 182,179                           | 0                              | 1,865,440         |
| <b>TOTAL PERMANENT SALARIES &amp; BENEFITS</b>          | <b>4,582,463</b>               | <b>0</b>                    | <b>22,071</b>                     | <b>847,954</b>                  | <b>883,319</b>                  | <b>1,056,437</b>         | <b>652,110</b>                    | <b>0</b>                       | <b>8,044,354</b>  |
| <u>Students, Part-time Faculty, Graduate Assistants</u> |                                |                             |                                   |                                 |                                 |                          |                                   |                                |                   |
| Part-time Faculty FTE*                                  | 0.00                           | 0.00                        | 0.00                              | 0.00                            | 0.00                            | 0.00                     | 0.00                              | 0.00                           | 0.00              |
| Adjunct Faculty FTE                                     | 21.50                          | 0.00                        | 0.00                              | 0.00                            | 0.53                            | 0.00                     | 0.00                              | 0.00                           | 22.03             |
| Graduate Assistant FTE                                  | 2.12                           | 0.00                        | 0.00                              | 0.00                            | 0.98                            | 0.00                     | 0.00                              | 0.00                           | 3.10              |
| Federal Work-Study FTE                                  | 0.28                           | 0.00                        | 0.00                              | 0.77                            | 0.09                            | 0.21                     | 0.07                              | 0.00                           | 1.42              |
| All Other Straight-time FTE                             | 1.00                           | 0.00                        | 8.81                              | 5.28                            | 6.29                            | 3.51                     | 3.24                              | 0.00                           | 28.13             |
| Salaries  | 280,513                        | 0                           | 55,648                            | 46,176                          | 63,447                          | 23,444                   | 18,898                            | 0                              | 488,126           |
| Benefits  | 18,314                         | 0                           | 1,861                             | 579                             | 963                             | 121                      | 113                               | 0                              | 21,951            |
| <b>TOTAL TEMPORARY SALARIES &amp; BENEFITS</b>          | <b>298,827</b>                 | <b>0</b>                    | <b>57,509</b>                     | <b>46,755</b>                   | <b>64,410</b>                   | <b>23,565</b>            | <b>19,011</b>                     | <b>0</b>                       | <b>510,077</b>    |
| <b>TOTAL PERSONAL SERVICES</b>                          | <b>4,881,290</b>               | <b>0</b>                    | <b>79,580</b>                     | <b>894,709</b>                  | <b>947,729</b>                  | <b>1,080,002</b>         | <b>671,121</b>                    | <b>0</b>                       | <b>8,554,431</b>  |
| TOTAL OPERATING EXPENDITURES                            | 250,061                        | 4,457                       | 78,994                            | 417,034                         | 323,067                         | 671,429                  | 642,942                           | 0                              | 2,387,984         |
| TOTAL TRAVEL  | 49,727                         | 389                         | 76                                | 9,850                           | 22,840                          | 11,788                   | 16                                | 0                              | 94,686            |
| TOTAL CAPITAL OUTLAY                                    | 26,424                         | 0                           | 0                                 | 239,564                         | 2,819                           | 38,730                   | 124,717                           | 0                              | 432,254           |
| REMISSIONS AND EXEMPTIONS                               | 0                              | 0                           | 0                                 | 0                               | 0                               | 400                      | 0                                 | 132,580                        | 132,980           |
| <b>TOTAL GENERAL/CASH EXPENDITURES</b>                  | <b>5,207,502</b>               | <b>4,846</b>                | <b>158,650</b>                    | <b>1,561,157</b>                | <b>1,296,455</b>                | <b>1,802,349</b>         | <b>1,438,796</b>                  | <b>132,580</b>                 | <b>11,602,335</b> |
| TOTAL GENERAL/CASH BUDGET**                             | 13,008,149                     | 41,490                      | 308,884                           | 3,111,888                       | 2,683,821                       | 3,812,733                | 3,244,646                         | 271,276                        | 26,482,887        |
| % OF GENERAL/CASH BUDGET EXPENDED                       | 40.03%                         | 11.68%                      | 51.36%                            | 50.17%                          | 48.31%                          | 47.27%                   | 44.34%                            | 48.87%                         | 43.81%            |
| Federal FTE   | 5.69                           | 0.00                        | 0.00                              | 0.10                            | 5.35                            | 2.34                     | 0.00                              | 12.46                          | 25.94             |
| TOTAL FEDERAL FUNDS                                     | 279,464                        | 0                           | 0                                 | 28,032                          | 154,600                         | 86,590                   | 0                                 | 1,792,845                      | 2,341,531         |
| <b>TOTAL EXPENDITURES</b>                               | <b>5,486,966</b>               | <b>4,846</b>                | <b>158,650</b>                    | <b>1,589,189</b>                | <b>1,451,055</b>                | <b>1,888,939</b>         | <b>1,438,796</b>                  | <b>1,925,425</b>               | <b>13,943,866</b> |
| <u>Fund Sources</u>                                     |                                |                             |                                   |                                 |                                 |                          |                                   |                                |                   |
| General Funds   | 4,088,630                      | 0                           | 0                                 | 886,167                         | 879,444                         | 1,275,300                | 663,905                           | 0                              | 7,793,446         |
| Cash Funds  | 1,118,872                      | 4,846                       | 158,650                           | 674,990                         | 417,011                         | 527,049                  | 774,891                           | 132,580                        | 3,808,889         |
| Federal Funds   | 279,464                        | 0                           | 0                                 | 28,032                          | 154,600                         | 86,590                   | 0                                 | 1,792,845                      | 2,341,531         |
| <b>TOTAL FUNDS</b>                                      | <b>5,486,966</b>               | <b>4,846</b>                | <b>158,650</b>                    | <b>1,589,189</b>                | <b>1,451,055</b>                | <b>1,888,939</b>         | <b>1,438,796</b>                  | <b>1,925,425</b>               | <b>13,943,866</b> |

\*Includes 0 term appointments: 0 phased retirement(s)

\*\* Includes \$22,835,978 in new appropriation; \$2,350,471 in encumbrance carryforward, \$1,025,162 adjustment for tuition/fee increases, and \$271,276 in SSAP/SAP funds

**SYSTEM OFFICE - EXPENDITURE REPORT**  
**December 31, 2003**

**FUND 1000 - GENERAL FUNDS**

|     |                      | APPROP +<br>CARRYOVER | YEAR<br>TO-DATE<br>EXPEND. | ENCUMB-<br>RANCES | REMAINING<br>BALANCE | % OF<br>BUDGET<br>EXPEND. |
|-----|----------------------|-----------------------|----------------------------|-------------------|----------------------|---------------------------|
| 100 | PERSONAL SERVICES    | 670,319               | 333,040                    | 0                 | 337,278              | 49.68%                    |
| 200 | OPERATING EXPENSES * | 198,715               | 123,055                    | 0                 | 75,661               | 61.93%                    |
| 700 | TRAVEL EXPENSES      | 27,275                | 9,650                      | 0                 | 17,625               | 35.38%                    |
| 800 | CAPITAL OUTLAY       | 3,509                 | 3,509                      | 0                 | 0                    | 99.99%                    |
|     | <b>TOTALS</b>        | <b>899,818</b>        | <b>469,253</b>             | <b>0</b>          | <b>430,565</b>       | <b>52.15%</b>             |

Includes \$43,112 for Tri-State Graduate Center

**FUND 6501 - STATE COLLEGE ENDOWMENT FUNDS**  
**December 31, 2003**

|                          |                                       |       |                |
|--------------------------|---------------------------------------|-------|----------------|
|                          | <b>BEGINNING CASH/INVESTMENTS</b>     |       | <b>406,940</b> |
| Income for the period:   |                                       |       |                |
|                          | Interest                              | 9,109 |                |
|                          | Farmland Rent                         | 0     |                |
|                          | Transfer In                           | 2,444 |                |
|                          | <b>Total Income</b>                   |       | <b>11,552</b>  |
| Expenditures for period: |                                       |       |                |
|                          | Data Processing                       | 1,234 |                |
|                          | Dues & Subscriptions                  | 1,015 |                |
|                          | Publications/Printing                 | 216   |                |
|                          | Travel Expenses                       | 618   |                |
|                          | Other Operating                       | 60    |                |
|                          | PSC Hoyt                              | 8,833 |                |
|                          | <b>Total Expenditures</b>             |       | <b>11,976</b>  |
|                          | <b>ENDING CASH/INVESTMENT BALANCE</b> |       | <b>406,517</b> |



**Fiscal and Facilities Committee**

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

---

Financial Reports for July-December 2003

---

Financial reports from the colleges, which provide information on fund changes during a specific cycle, have been submitted and are found on the following pages. These are being provided concurrently with the expenditure reports for Board member review.

**Chadron State College**  
**Financial Report -- Fiscal Year 2003-2004**  
**For the 6 Months Ending December 31, 2003**

|  | DAS ACCOUNTS          |                         |                          |                         |                | LOCAL ACCOUNTS          |                         |                              |                   |
|--|-----------------------|-------------------------|--------------------------|-------------------------|----------------|-------------------------|-------------------------|------------------------------|-------------------|
|  | GENERAL<br>OPERATIONS | GRANTS AND<br>CONTRACTS | AUXILIARY<br>ENTERPRISES | STATE<br>BUILDING FUNDS | TRUST<br>FUNDS | Community<br>First Bank | 1st National<br>Chadron | 1st National<br>North Platte | TOTALS            |
| <b>STATEMENT OF POSITION</b>                 |                       |                         |                          |                         |                |                         |                         |                              |                   |
| ASSETS:                                      |                       |                         |                          |                         |                |                         |                         |                              |                   |
| Cash Held--DAS                               | 25,000                |                         |                          |                         |                |                         |                         |                              | 25,000            |
| Cash Held -- Local Banks                     |                       |                         |                          |                         |                |                         |                         |                              | -                 |
| Investments--DAS                             | 2,673,366             | 422,013                 | 40,556                   |                         | 54,561         | 34,050                  | 17,191                  | 1,000                        | 3,242,737         |
| Investments--Local Banks                     |                       |                         |                          |                         |                | 30,000                  |                         | 30,000                       | 60,000            |
| Undisbursed Appropriations                   | 6,739,633             |                         |                          | -                       |                |                         |                         |                              | 6,739,633         |
| Undisbursed Federal Funds                    | 146                   | 9,204,233               |                          |                         |                |                         |                         |                              | 9,204,379         |
| <b>TOTAL ASSETS</b>                          | <b>9,438,146</b>      | <b>9,626,246</b>        | <b>40,556</b>            | <b>-</b>                | <b>54,561</b>  | <b>64,050</b>           | <b>17,191</b>           | <b>31,000</b>                | <b>19,271,749</b> |
| LIABILITIES AND FUND BALANCES:               |                       |                         |                          |                         |                |                         |                         |                              |                   |
| Encumbrances                                 | -                     | -                       | -                        | -                       | -              |                         |                         |                              | -                 |
| Deferred Revenue                             |                       |                         |                          |                         |                |                         |                         |                              | -                 |
| Unencumbered Fund Balances                   | 9,438,146             | 9,626,246               | 40,556                   | -                       | 54,561         | 64,050                  | 17,191                  | 31,000                       | 19,271,749        |
| <b>TOTAL LIABILITIES AND FUND BALANCES</b>   | <b>9,438,146</b>      | <b>9,626,246</b>        | <b>40,556</b>            | <b>-</b>                | <b>54,561</b>  | <b>64,050</b>           | <b>17,191</b>           | <b>31,000</b>                | <b>19,271,749</b> |
| <b>STATEMENT OF REVENUE AND EXPENDITURES</b> |                       |                         |                          |                         |                |                         |                         |                              |                   |
| REVENUES:                                    |                       |                         |                          |                         |                |                         |                         |                              |                   |
| Tuition and Fees                             | 3,388,890             | 711,554                 |                          |                         | 142,343        |                         |                         |                              | 4,242,784         |
| Deferred Revenue                             |                       |                         |                          |                         |                |                         |                         |                              | -                 |
| State Appropriations                         | 12,235,491            |                         |                          |                         |                |                         |                         |                              | 12,235,491        |
| Grants and Contracts                         |                       | 6,270,025               |                          |                         |                |                         |                         |                              | 6,270,025         |
| Trustee Transfers                            |                       |                         | 1,250,000                |                         |                |                         |                         |                              | 1,250,000         |
| Local Accounts                               |                       |                         | 3,455                    |                         |                | 2,080,224               | 481,488                 | 590,949                      | 3,156,116         |
| <b>TOTAL REVENUES</b>                        | <b>15,624,381</b>     | <b>6,981,579</b>        | <b>1,253,455</b>         | <b>-</b>                | <b>142,343</b> | <b>2,080,224</b>        | <b>481,488</b>          | <b>590,949</b>               | <b>27,154,416</b> |
| EXPENDITURES:                                |                       |                         |                          |                         |                |                         |                         |                              |                   |
| State Treasurer's Accounts                   | 9,156,111             | 4,065,720               | 1,270,594                | 1,386                   | 155,652        |                         |                         |                              | 14,649,463        |
| Local Bank Accounts                          |                       |                         |                          |                         |                | 2,077,144               | 492,139                 | 591,102                      | 3,160,384         |
| <b>TOTAL EXPENDITURES</b>                    | <b>9,156,111</b>      | <b>4,065,720</b>        | <b>1,270,594</b>         | <b>1,386</b>            | <b>155,652</b> | <b>2,077,144</b>        | <b>492,139</b>          | <b>591,102</b>               | <b>17,809,847</b> |
| NET INCREASE (DECREASE) IN FUND BALANCES:    | 6,468,270             | 2,915,858               | (17,139)                 | (1,386)                 | (13,310)       | 3,080                   | (10,650)                | (153)                        | 9,344,569         |
| <b>FUND BALANCE JUNE 30, 2003</b>            | <b>2,969,876</b>      | <b>6,710,388</b>        | <b>57,695</b>            | <b>1,386</b>            | <b>67,871</b>  | <b>60,970</b>           | <b>27,841</b>           | <b>31,153</b>                | <b>9,927,180</b>  |
| <b>FUND BALANCE DECEMBER 31, 2003</b>        | <b>9,438,146</b>      | <b>9,626,246</b>        | <b>40,556</b>            | <b>0</b>                | <b>54,561</b>  | <b>64,050</b>           | <b>17,191</b>           | <b>31,000</b>                | <b>19,271,749</b> |

Note: Excludes Perkins Loan Fund

**PERU STATE COLLEGE**  
**Financial Report -- Fiscal Year 2003-2004**  
**For the Six-Month Period Ending December 31, 2003**

|  | DAS ACCOUNTS          |                       |                          |                         |                     | LOCAL ACCOUNT         | TOTALS                 |
|--|-----------------------|-----------------------|--------------------------|-------------------------|---------------------|-----------------------|------------------------|
|  | GENERAL<br>OPERATIONS | GRANTS &<br>CONTRACTS | AUXILIARY<br>ENTERPRISES | STATE<br>BUILDING FUNDS | TRUST<br>FUNDS      | BANK OF<br>PERU       |                        |
| <b>STATEMENT OF POSITION</b>                     |                       |                       |                          |                         |                     |                       |                        |
| <b>ASSETS:</b>                                   |                       |                       |                          |                         |                     |                       |                        |
| Cash Held - DAS                                  | \$1,582,759.99        | \$159,874.92          | \$142,350.05             |                         | \$109,144.29        |                       | \$1,994,129.25         |
| Cash Held - Local Bank                           |                       |                       |                          |                         |                     | \$182,817.65          | \$182,817.65           |
| Investments - DAS                                |                       |                       |                          |                         |                     |                       | \$0.00                 |
| Investments - Local Bank                         |                       |                       |                          |                         |                     |                       | \$0.00                 |
| Undisbursed Appropriations                       | \$3,710,731.89        |                       |                          | \$0.00                  |                     |                       | \$3,710,731.89         |
| Undisbursed Federal Funds                        |                       | \$0.00                |                          |                         |                     |                       | \$0.00                 |
| <b>TOTAL ASSETS</b>                              | <u>\$5,293,491.88</u> | <u>\$159,874.92</u>   | <u>\$142,350.05</u>      | <u>\$0.00</u>           | <u>\$109,144.29</u> | <u>\$182,817.65</u>   | <u>\$5,887,678.79</u>  |
| <b>LIABILITIES &amp; FUND BALANCES:</b>          |                       |                       |                          |                         |                     |                       |                        |
| Encumbrances                                     | \$0.00                | \$0.00                | \$0.00                   |                         |                     |                       | \$0.00                 |
| Deferred Revenue                                 | \$0.00                |                       |                          |                         |                     |                       | \$0.00                 |
| Unencumbered Fund Balance                        | \$5,293,491.88        | \$159,874.92          | \$142,350.05             | \$0.00                  | \$109,144.29        | \$182,817.65          | \$5,887,678.79         |
| <b>TOTAL LIABILITIES AND FUND BALANCES</b>       | <u>\$5,293,491.88</u> | <u>\$159,874.92</u>   | <u>\$142,350.05</u>      | <u>\$0.00</u>           | <u>\$109,144.29</u> | <u>\$182,817.65</u>   | <u>\$5,887,678.79</u>  |
| <b>STATEMENT OF REVENUE AND EXPENDITURES:</b>    |                       |                       |                          |                         |                     |                       |                        |
| <b>REVENUE</b>                                   |                       |                       |                          |                         |                     |                       |                        |
| Tuition & Fees                                   | \$1,744,104.95        |                       |                          |                         | \$62,823.93         |                       | \$1,806,928.88         |
| Deferred Revenue                                 | \$25,839.08           |                       |                          |                         |                     |                       | \$25,839.08            |
| State Appropriation                              | \$7,060,937.15        |                       |                          | \$0.00                  |                     |                       | \$7,060,937.15         |
| Grants & Contracts                               |                       | \$1,754,450.21        |                          |                         |                     |                       | \$1,754,450.21         |
| Trustee Transfers                                |                       |                       | \$427,872.41             |                         |                     |                       | \$427,872.41           |
| Local Accounts                                   |                       |                       |                          |                         |                     | \$1,681,356.93        | \$1,681,356.93         |
| <b>TOTAL REVENUE</b>                             | <u>\$8,830,881.18</u> | <u>\$1,754,450.21</u> | <u>\$427,872.41</u>      | <u>\$0.00</u>           | <u>\$62,823.93</u>  | <u>\$1,681,356.93</u> | <u>\$12,757,384.66</u> |
| <b>EXPENDITURES:</b>                             |                       |                       |                          |                         |                     |                       |                        |
| State Treasurer Accounts                         | \$4,715,623.77        | \$1,647,657.08        | \$370,865.58             | \$0.00                  | \$32,233.55         |                       | \$6,766,379.98         |
| Local Banks                                      |                       |                       |                          |                         |                     | \$1,676,664.51        | \$1,676,664.51         |
| <b>TOTAL EXPENDITURES</b>                        | <u>\$4,715,623.77</u> | <u>\$1,647,657.08</u> | <u>\$370,865.58</u>      | <u>\$0.00</u>           | <u>\$32,233.55</u>  | <u>\$1,676,664.51</u> | <u>\$8,443,044.49</u>  |
| <b>NET INCREASE (DECREASE) IN FUND BALANCES:</b> | \$4,115,257.41        | \$106,793.13          | \$57,006.83              | \$0.00                  | \$30,590.38         | \$4,692.42            | \$4,314,340.17         |
| <b>FUND BALANCE as of 06-30-2003</b>             | \$1,178,234.47        | \$53,081.79           | \$85,343.22              | \$0.00                  | \$78,553.91         | \$178,125.23          | \$1,573,338.62         |
| <b>FUND BALANCE as of 12-31-2003</b>             | <u>\$5,293,491.88</u> | <u>\$159,874.92</u>   | <u>\$142,350.05</u>      | <u>\$0.00</u>           | <u>\$109,144.29</u> | <u>\$182,817.65</u>   | <u>\$5,887,678.79</u>  |

Note: Excludes Perkins Loan fund

**Wayne State College**  
**Financial Report -- Fiscal Year 2003-2004**  
**For the Period Ending December 31, 2003**

|  | DAS ACCOUNTS         |                      |                       |                      |                   | LOCAL ACCOUNTS      |                     |                          | TOTALS               |
|--|----------------------|----------------------|-----------------------|----------------------|-------------------|---------------------|---------------------|--------------------------|----------------------|
|  | GENERAL OPERATIONS   | GRANTS AND CONTRACTS | AUXILIARY ENTERPRISES | STATE BUILDING FUNDS | TRUST FUNDS       | First National Bank | State National Bank | Farmers & Merchants Bank |                      |
| <b>STATEMENT OF POSITION</b>                 |                      |                      |                       |                      |                   |                     |                     |                          |                      |
| ASSETS:                                      |                      |                      |                       |                      |                   |                     |                     |                          |                      |
| Cash Held--DAS                               |                      |                      |                       |                      |                   |                     |                     |                          | 0.00                 |
| Cash Held -- Local Banks                     |                      |                      |                       |                      |                   | 21,436.81           |                     |                          | 21,436.81            |
| Investments--DAS                             | 5,966,932.58         | 73,777.78            | 168,087.67            |                      | 180,556.89        |                     |                     |                          | 6,389,354.92         |
| Investments--Local Banks                     |                      |                      |                       |                      |                   | 166,451.35          | 35,000.00           | 10,000.00                | 211,451.35           |
| Undisbursed Appropriations                   | 7,447,737.28         |                      |                       | 0.00                 |                   |                     |                     |                          | 7,447,737.28         |
| Undisbursed Federal Funds                    |                      | 505,345.43           |                       |                      |                   |                     |                     |                          | 505,345.43           |
| <b>TOTAL ASSETS</b>                          | <b>13,414,669.86</b> | <b>579,123.21</b>    | <b>168,087.67</b>     | <b>0.00</b>          | <b>180,556.89</b> | <b>187,888.16</b>   | <b>35,000.00</b>    | <b>10,000.00</b>         | <b>14,575,325.79</b> |
| LIABILITIES AND FUND BALANCES:               |                      |                      |                       |                      |                   |                     |                     |                          |                      |
| Encumbrances                                 |                      |                      |                       |                      |                   |                     |                     |                          | 0.00                 |
| Deferred Revenue                             |                      |                      |                       |                      |                   |                     |                     |                          | 0.00                 |
| Unencumbered Fund Balances                   | 13,414,669.86        | 579,123.21           | 168,087.67            | 0.00                 | 180,556.89        | 187,888.16          | 35,000.00           | 10,000.00                | 14,575,325.79        |
| <b>TOTAL LIABILITIES AND FUND BALANCES</b>   | <b>13,414,669.86</b> | <b>579,123.21</b>    | <b>168,087.67</b>     | <b>0.00</b>          | <b>180,556.89</b> | <b>187,888.16</b>   | <b>35,000.00</b>    | <b>10,000.00</b>         | <b>14,575,325.79</b> |
| <b>STATEMENT OF REVENUE AND EXPENDITURES</b> |                      |                      |                       |                      |                   |                     |                     |                          |                      |
| Tuition and Fees                             | 4,835,755.04         |                      | 3,793.32              |                      | 772,116.15        |                     |                     |                          | 5,611,664.51         |
| Deferred Revenue                             | 23,526.94            |                      |                       |                      |                   |                     |                     |                          | 23,526.94            |
| State Appropriations                         | 14,641,183.00        |                      |                       |                      |                   |                     |                     |                          | 14,641,183.00        |
| Grants and Contracts                         |                      | 427,477.79           |                       |                      |                   |                     |                     |                          | 427,477.79           |
| Trustee Transfers                            |                      | 2,008,166.59         | 1,500,000.00          |                      |                   |                     |                     |                          | 3,508,166.59         |
| Local Accounts                               |                      |                      |                       |                      |                   | 6,705,642.50        |                     |                          | 6,705,642.50         |
| <b>TOTAL REVENUES</b>                        | <b>19,500,464.98</b> | <b>2,435,644.38</b>  | <b>1,503,793.32</b>   | <b>0.00</b>          | <b>772,116.15</b> | <b>6,705,642.50</b> | <b>0.00</b>         | <b>0.00</b>              | <b>30,917,661.33</b> |
| EXPENDITURES:                                |                      |                      |                       |                      |                   |                     |                     |                          |                      |
| State Treasurer's Accounts                   | 11,688,935.45        | 2,178,231.75         | 1,396,169.49          |                      | 728,377.36        |                     |                     |                          | 15,991,714.05        |
| Local Bank Accounts                          |                      |                      |                       |                      |                   | 6,717,936.26        |                     |                          | 6,717,936.26         |
| <b>TOTAL EXPENDITURES</b>                    | <b>11,688,935.45</b> | <b>2,178,231.75</b>  | <b>1,396,169.49</b>   | <b>0.00</b>          | <b>728,377.36</b> | <b>6,717,936.26</b> | <b>0.00</b>         | <b>0.00</b>              | <b>22,709,650.31</b> |
| NET INCREASE (DECREASE) IN FUND BALANCES:    | 7,811,529.53         | 257,412.63           | 107,623.83            | 0.00                 | 43,738.79         | -12,293.76          | 0.00                | 0.00                     | 8,208,011.02         |
| <b>FUND BALANCE JUNE 30, 2003</b>            | <b>5,603,140.33</b>  | <b>321,710.58</b>    | <b>60,463.84</b>      | <b>0.00</b>          | <b>136,818.10</b> | <b>200,181.92</b>   | <b>35,000.00</b>    | <b>10,000.00</b>         | <b>6,367,314.77</b>  |
| <b>FUND BALANCE December 31, 2003</b>        | <b>13,414,669.86</b> | <b>579,123.21</b>    | <b>168,087.67</b>     | <b>0.00</b>          | <b>180,556.89</b> | <b>187,888.16</b>   | <b>35,000.00</b>    | <b>10,000.00</b>         | <b>14,575,325.79</b> |
|  | 0.00                 | 0.00                 | 0.00                  | 0.00                 | 0.00              | 0.00                | 0.00                | 0.00                     | 0.00                 |

Note: Excludes Perkins Loan Fund

**Fiscal and Facilities Committee**

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

Revenue Bond Expenditure Reports

The revenue bond indentures for the State Colleges require the submission of periodic financial reports to the Board. In keeping with that requirement, Chadron, Peru and Wayne have provided 6-month expenditure reports ending December 2003.

The reports are intended to demonstrate that the institutions' revenue bond programs are operating at the financial level necessary to provide the services to the students while maintaining the revenue stream needed to retire the debt obligations. All of the Colleges' indentures require a 1.10% debt service coverage (DSC) factor.

|              | <b>Chadron</b> | <b>Peru</b> | <b>Wayne</b> |
|--------------|----------------|-------------|--------------|
| Revenue      | \$2,073,248    | \$904,143   | \$2,962,790  |
| % of Budget  | 51.59%         | 53.94%      | 55.50%       |
| Expenditures | \$2,050,104    | \$787,170   | \$2,289,259  |
| % of Budget  | 52.59%         | 49.64%      | 47.92%       |

**Chadron State College**  
**Revenue Bond Expenditure Report**  
**For the 6 Months Ending December 31, 2003**

Report Date: February 12, 2004

Report Period: July 1, 2003-Dec. 31, 2003

|                          | <b>Budgeted<br/>FY 2003</b> | <b>Year-to-Date<br/>FY 2003</b> | <b>Percent of<br/>Budget</b> |
|--------------------------|-----------------------------|---------------------------------|------------------------------|
| <b><u>Revenues:</u></b>  |                             |                                 |                              |
| Dormitory Rentals        | \$1,585,000                 | \$854,757                       | 53.93%                       |
| Apartment/House Rentals  | \$205,000                   | \$78,117                        | 38.11%                       |
| Food Service Contracts   | 1,505,000                   | 800,307                         | 53.18%                       |
| Food Service Commissions | 25,000                      | 19,909                          | 79.63%                       |
| Facilities Fees*         | 370,000                     | 210,304                         | 56.84%                       |
| Bookstore Commissions    | 87,000                      | 36,867                          | 42.38%                       |
| Parking Fees             | 57,000                      | 28,042                          | 49.20%                       |
| Investment Income        | 75,000                      | 13,001                          | 17.33%                       |
| Other Income**           | 110,000                     | 31,945                          | 29.04%                       |
| <b>Total Revenues</b>    | <b>\$4,019,000</b>          | <b>\$2,073,248</b>              | <b>51.59%</b>                |

**Expenditures:**

|   |                    |                    |               |
|---|--------------------|--------------------|---------------|
| Salaries and Benefits                   | \$1,570,000        | \$759,535          | 48.38%        |
| Utilities                               | 525,000            | 263,865            | 50.26%        |
| Insurance                               | 42,500             | 30,219             | 71.10%        |
| Equipment & Furnishings                 | 15,000             | 350                | 2.33%         |
| Capital Outlay                          | 15,000             | 0                  | 0.00%         |
| Telephone/Cable T.V & Internet Services | 150,000            | 85,069             | 56.71%        |
| Supplies                                | 140,000            | 63,949             | 45.68%        |
| Repairs and Maintenance                 | 130,000            | 41,869             | 32.21%        |
| Other Operations and Maintenance        | 100,000            | 25,738             | 25.74%        |
| Subtotal - Operations and Maintenance   | <b>\$2,687,500</b> | <b>\$1,270,594</b> | <b>47.28%</b> |
| Food Service Payments                   | 785,400            | 503,957            | 64.17%        |
| Debt Service                            | 425,191            | 275,553            | 64.81%        |
| Total Expenditures                      | <b>\$3,898,091</b> | <b>\$2,050,104</b> | <b>52.59%</b> |

**Available for Distribution**

|                     |                  |                 |               |
|---------------------|------------------|-----------------|---------------|
| to Subsidiary Funds | <b>\$120,909</b> | <b>\$23,144</b> | <b>19.14%</b> |
|---------------------|------------------|-----------------|---------------|

**Debt Service Coverage Ratio** **1.28**

\*All student derived fees

\*\*Includes facilities rentals

**Peru State College**  
**Revenue Bond Expenditure Report**  
**For the Six Month Period Ending December 31, 2003**

Report Date: February 12, 2004

Report Period: July 1, 2003-Dec. 31, 2003

|  | <b>Budgeted<br/>2003-2004</b> | <b>Year-to-Date<br/>2003-2004</b> | <b>Percent of<br/>Budget</b> |
|--|-------------------------------|-----------------------------------|------------------------------|
| <b><u>Revenues:</u></b>                                  |                               |                                   |                              |
| Dormitory Rentals  | \$656,196                     | \$358,887                         | 54.69%                       |
| Apartment/House Rentals                                  | \$117,520                     | \$63,983                          | 54.44%                       |
| Food Service Contracts                                   | 629,028                       | 329,787                           | 52.43%                       |
| Food Service Commissions                                 | 22,450                        | 14,775                            | 65.81%                       |
| Facilities Fees*   | 115,000                       | 64,689                            | 56.25%                       |
| Parking Fees   | 9,925                         | 8,133                             | 81.94%                       |
| Investment Income  | 38,000                        | 4,848                             | 12.76%                       |
| Other Income**   | 87,968                        | 59,041                            | 67.12%                       |
| <b>Total Revenues</b>                                    | <b>\$1,676,087</b>            | <b>\$904,143</b>                  | <b>53.94%</b>                |
| <b><u>Expenditures:</u></b>                              |                               |                                   |                              |
| Salaries and Benefits                                    | \$245,698                     | \$98,916                          | 40.26%                       |
| Utilities  | 210,000                       | 142,910                           | 68.05%                       |
| Insurance  | 33,650                        | 31,778                            | 94.44%                       |
| Equipment & Furnishings                                  | 0                             | 0                                 | 0.00%                        |
| Cable TV   | 45,000                        | 21,796                            | 48.44%                       |
| Telephone & Internet Services                            | 70,000                        | 26,482                            | 37.83%                       |
| Supplies   | 40,150                        | 23,785                            | 59.24%                       |
| Repairs and Maintenance                                  | 18,050                        | 7,732                             | 42.84%                       |
| Other Operations and Maintenance                         | 45,493                        | 17,467                            | 38.39%                       |
| Subtotal - Operations and Maintenance                    | <b>\$708,041</b>              | <b>\$370,866</b>                  | <b>52.38%</b>                |
| Food Service Payments                                    | 621,240                       | 287,992                           | 46.36%                       |
| Debt Service   | 256,623                       | 128,312                           | 50.00%                       |
| Total Expenditures                                       | <b>\$1,585,904</b>            | <b>\$787,170</b>                  | <b>49.64%</b>                |
| <b>Available for Distribution</b><br>to Subsidiary Funds | <b>\$90,183</b>               | <b>\$116,973</b>                  | <b>129.71%</b>               |
| <b>Debt Service Coverage Ratio</b>                       | <b>1.35</b>                   | <b>1.91</b>                       |                              |

\*All student derived fees

\*\*Includes facilities rentals

**Wayne State College**  
**Revenue Bond Expenditure Report**  
**For the Six Month Period Ending December 31, 2003**

Report Date: February 12, 2004

Report Period: July 1, 2003-Dec. 31, 2003

|   | <b>Budgeted<br/>03-04</b> | <b>Year-to-Date<br/>03-04</b> | <b>Percent of<br/>Budget</b> |
|---|---------------------------|-------------------------------|------------------------------|
| <b><u>Revenues:</u></b>                                   |                           |                               |                              |
| Residence Hall/Dormitory Rentals                          | \$1,957,515               | \$1,030,688                   | 52.65%                       |
| Apartment/House Rentals                                   | 8,610                     | 3,690                         | 42.86%                       |
| Facilities Rentals  | 1,500                     | 340                           | 22.67%                       |
| Food Service Contracts                                    | 2,207,345                 | 1,196,586                     | 54.21%                       |
| Food Service Commissions                                  | 46,575                    | 20,640                        | 44.32%                       |
| Facilities Fees   | 700,700                   | 366,612                       | 52.32%                       |
| Bookstore Commissions/Income                              | 82,400                    | 70,480                        | 85.53%                       |
| Parking Fees/Fines  | 78,280                    | 64,609                        | 82.54%                       |
| Trustee Investment/Interest Income                        | 63,000                    | 35,299                        | 56.03%                       |
| Other Income  | 192,300                   | 173,846                       | 90.40%                       |
| <b>Total Revenues</b>                                     | <b>\$5,338,225</b>        | <b>\$2,962,790</b>            | <b>55.50%</b>                |
| <b><u>Expenditures:</u></b>                               |                           |                               |                              |
| FTE 59.36   |                           |                               |                              |
| Salaries and Benefits                                     | \$1,684,308               | \$831,632                     | 49.38%                       |
| Utilities***  | 624,000                   | 177,144                       | 28.39%                       |
| Insurance   | 70,000                    | 34,042                        | 48.63%                       |
| Equipment & Furnishings                                   | 50,000                    | 5,909                         | 11.82%                       |
| Capital Outlay  | 30,000                    | 41,742                        | 139.14%                      |
| Telephone/Cable Television/Internet                       | 230,000                   | 72,895                        | 31.69%                       |
| Supplies  | 185,000                   | 131,177                       | 70.91%                       |
| Repairs and Maintenance                                   | 45,760                    | 17,197                        | 37.58%                       |
| Other Operating Expenses                                  | 120,000                   | 84,432                        | 70.36%                       |
| <b>Subtotal - Operations and Maintenance</b>              | <b>\$3,039,068</b>        | <b>\$1,396,170</b>            | <b>45.94%</b>                |
| Food Service Payments                                     | \$1,173,276               | \$546,295                     | 46.56%                       |
| Debt Service  | 565,323                   | 346,794                       | 61.34%                       |
| <b>Total Expenditures</b>                                 | <b>\$4,777,667</b>        | <b>\$2,289,259</b>            | <b>47.92%</b>                |
| <b>Available for Distribution<br/>to Subsidiary Funds</b> | <b>\$560,558</b>          | <b>\$673,531</b>              | <b>120.15%</b>               |

**Debt Service Coverage Ratio**

**1.99**

**2.94**

\*All student derived fees

\*\*Includes facilities rentals

\*\*\*Energy Plant chargebacks not yet completed for July-December 2003.



**Fiscal and Facilities Committee**

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

---

Occupancy/Income Reports for Fall 2003

---

As required by the bond indentures, the colleges have provided information on occupancy and the income earned by their revenue bond facilities during Fall 2003.

In summary, the following ratios are noted:

|               | % Residence<br>Hall<br>Occupancy<br>Fall '03 | % Residence<br>Hall Income<br>Fall '03 |
|---------------|--|--|
| Chadron State | 68%  | 82%                                    |
| Peru State    | 68%  | 62%                                    |
| Wayne State   | 76%  | 69%                                    |

**REVENUE BOND FACILITIES  
OCCUPANCY AND INCOME REPORT**

COLLEGE: CHADRON STATE COLLEGE  
TERM: FALL 2003

BOARD REPORT DATE: February 12, 2004  
FINAL REPORT

**OCCUPANCY**

| Residence Hall | Designed<br>Bed<br>Capacity | Actual<br>Bed<br>Capacity           | Beds<br>Occupied<br>Fall 2002       | Beds<br>Occupied<br>Fall 2003 | Percent of<br>Change | Percent<br>Occupancy |
|----------------|-----------------------------|-------------------------------------|-------------------------------------|-------------------------------|----------------------|----------------------|
| Andrews        | 304                         | 284                                 | 179                                 | 186                           | 3.91%                | 65.49%               |
| Brooks         | 110                         | 84                                  | 67                                  | 55                            | -17.91%              | 65.48%               |
| Edna Wing      | 92                          | 90                                  | 31                                  | 22                            | -29.03%              | 24.44%               |
| Edna Work      | 102                         | 86                                  | 53                                  | 45                            | -15.09%              | 52.33%               |
| High Rise      | 400                         | 422                                 | 289                                 | 273                           | -5.54%               | 64.69%               |
| Kent Hall      | 304                         | 275                                 | 251                                 | 268                           | 6.77%                | 97.45%               |
| <hr/>          |                             |                                     |                                     |                               |                      |                      |
| SUBTOTALS      | 1,312                       | 1,241                               | 870                                 | 849                           | -2.41%               | 68.41%               |
| <hr/>          |                             |                                     |                                     |                               |                      |                      |
| Family Housing | Apartments<br>Available     | Apartments<br>Occupied<br>Fall 2002 | Apartments<br>Occupied<br>Fall 2003 | Percent of<br>Change          | Percent<br>Occupancy |                      |
| Edna Work Wing | 1                           | 1                                   | 0                                   | -100.00%                      | 0.00%                |                      |
| Sparks Hall    | 12                          | 12                                  | 11                                  | -8.33%                        | 91.67%               |                      |
| West Court     | 41                          | 39                                  | 32                                  | -17.95%                       | 78.05%               |                      |
| <hr/>          |                             |                                     |                                     |                               |                      |                      |
| SUBTOTALS      |                             | 54                                  | 52                                  | 43                            | -17.31%              | 79.63%               |
| <hr/>          |                             |                                     |                                     |                               |                      |                      |
| TOTALS         | 1,312                       | 1,295                               | 922                                 | 892                           | -3.25%               | 68.88%               |

**INCOME POTENTIAL**

|                                    | Original<br>Design | Present<br>Use | Current<br>Rates | Total<br>Potential<br>Income | Actual<br>Income | Percent<br>of Potential<br>Income |
|------------------------------------|--------------------|----------------|------------------|------------------------------|------------------|-----------------------------------|
| Residence Halls *                  | 1,312              | 849            | 780-1320         | \$925,600                    | \$762,992        | 82.43%                            |
| Student Apartments                 | 0                  | 0              | 0                | \$0                          | \$0              | 0.00%                             |
| Family Housing                     | 54                 | 43             | 246-349          | \$73,000                     | 59,508           | 81.52%                            |
| Faculty Apartments                 | 0                  | 0              | 0                | \$0                          | \$0              | 0.00%                             |
| Summer, Guest Housing &<br>Rentals |                    |                |                  | \$31,000                     | 31,001           | 100.00%                           |
| Other                              | 0                  | 0              | 0                | \$0                          | \$0              | 0.00%                             |
| <hr/>                              |                    |                |                  |                              |                  |                                   |
| TOTALS                             |                    |                |                  | \$1,029,600                  | \$853,501        | 82.90%                            |

\* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

Chadron's room occupancy rate is 90%. This better reflects use of the residence halls as many students prefer private rooms.

**REVENUE BOND FACILITIES  
OCCUPANCY AND INCOME REPORT**

COLLEGE: PERU STATE COLLEGE  
TERM: FALL 2003

REPORT DATE: FEBRUARY 12, 2004  
FINAL REPORT

**OCCUPANCY**

|                  | Designed<br>Bed<br>Capacity | Actual<br>Bed<br>Capacity | Beds<br>Occupied<br>Fall 2002 | Beds<br>Occupied<br>Fall 2003 | Percent of<br>Change | Percent<br>Occupancy |
|------------------|-----------------------------|---------------------------|-------------------------------|-------------------------------|----------------------|----------------------|
| Residence Hall   |                             |                           |                               |                               |                      |                      |
| MORGAN (1)       | 170                         | 98                        | 35                            | 68                            | 94.29%               | 69.39%               |
| DELZELL          | 146                         | 144                       | 96                            | 88                            | -8.33%               | 61.11%               |
| CLAYURN/MATHEWS  | 120                         | 106                       | 101                           | 80                            | -20.79%              | 75.47%               |
| DAVIDSON/PALMER  | 116                         | 106                       | 84                            | 72                            | -14.29%              | 67.92%               |
| PATE             | 12                          | 28                        | 22                            | 20                            | -9.09%               | 71.43%               |
| <b>SUBTOTALS</b> | <b>564</b>                  | <b>482</b>                | <b>338</b>                    | <b>328</b>                    | <b>-2.96%</b>        | <b>68.05%</b>        |

|                  | Apartments<br>Available | Apartments<br>Occupied<br>Fall 2002 | Apartments<br>Occupied<br>Fall 2003 | Percent of<br>Change | Percent<br>Occupancy |
|------------------|-------------------------|-------------------------------------|-------------------------------------|----------------------|----------------------|
| Family Housing   |                         |                                     |                                     |                      |                      |
| NICHOLAS         | 12                      | 12                                  | 12                                  | 0.00%                | 100.00%              |
| OAK HILL         | 12                      | 12                                  | 12                                  | 0.00%                | 100.00%              |
| FACULTY          | 8                       | 6                                   | 7                                   | 16.67%               | 87.50%               |
| <b>SUBTOTALS</b> | <b>32</b>               | <b>30</b>                           | <b>31</b>                           | <b>3.33%</b>         | <b>96.88%</b>        |
| <b>TOTALS</b>    | <b>564</b>              | <b>514</b>                          | <b>368</b>                          | <b>-2.45%</b>        | <b>69.84%</b>        |

**INCOME POTENTIAL**

|                                    | Original<br>Design | Present<br>Use | Current<br>Rates | Total<br>Potential<br>Income | Actual<br>Income | Percent<br>of Potential<br>Income |
|------------------------------------|--------------------|----------------|------------------|------------------------------|------------------|-----------------------------------|
| Residence Halls *                  | 552                | 464            | 1048-1288        | \$547,742                    | \$340,560        | 62.18%                            |
| Student Apartments                 | 12                 | 28             | 1680-2205        | \$23,310                     | \$18,327         | 78.62%                            |
| Family Housing                     | 26                 | 24             | 330-478          | \$43,632                     | \$43,070         | 98.71%                            |
| Faculty Apartments                 | 8                  | 8              | 360-452          | \$14,616                     | \$15,348         | 105.01%                           |
| Summer, Guest Housing &<br>Rentals |                    |                |                  |                              | \$5,565          |                                   |
| Other                              |                    |                |                  |                              | \$16,507         |                                   |
| <b>TOTALS</b>                      |                    |                |                  | <b>\$629,300</b>             | <b>\$469,338</b> | <b>74.58%</b>                     |

\* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

(1) Morgan Hall West Wing (non-renovated portion) is Closed Until Phase II of the Construction is Completed.

The room occupancy rate for Fall 2003 is 88%.

**REVENUE BOND FACILITIES  
OCCUPANCY AND INCOME REPORT**

COLLEGE: WAYNE STATE COLLEGE  
TERM: FALL 2003

REPORT DATE: February 12, 2004  
FINAL REPORT

**OCCUPANCY**

|                  | Designed<br>Bed<br>Capacity | Actual<br>Bed<br>Capacity | Beds<br>Occupied<br>Fall 2002 | Beds<br>Occupied<br>Fall 2003 | Percent of<br>Change | Percent<br>Occupancy |
|------------------|-----------------------------|---------------------------|-------------------------------|-------------------------------|----------------------|----------------------|
| Residence Hall   |                             |                           |                               |                               |                      |                      |
| Anderson Hall    | 165                         | 160                       | 121                           | 121                           | 0.00%                | 75.63%               |
| Berry Hall       | 328                         | 310                       | 272                           | 272                           | 0.00%                | 87.74%               |
| Bowen Hall       | 448                         | 436                       | 302                           | 324                           | 7.28%                | 74.31%               |
| Morey Hall       | 240                         | 231                       | 216                           | 214                           | -0.93%               | 92.64%               |
| Neihardt Hall*** | 185                         | 171                       | 49                            | 33                            | -32.65%              | 19.30%               |
| Pile Hall        | 150                         | 136                       | 93                            | 118                           | 26.88%               | 86.76%               |
| Terrace Hall     | 147                         | 143                       | 128                           | 130                           | 1.56%                | 90.91%               |
| <b>SUBTOTALS</b> | <b>1,663</b>                | <b>1,587</b>              | <b>1,181</b>                  | <b>1,212</b>                  | <b>2.62%</b>         | <b>76.37%</b>        |

|                     | Apartments<br>Available | Apartments<br>Occupied<br>Fall 2002 | Apartments<br>Occupied<br>Fall 2003 | Percent of<br>Change | Percent<br>Occupancy |
|---------------------|-------------------------|-------------------------------------|-------------------------------------|----------------------|----------------------|
| Family Housing      |                         |                                     |                                     |                      |                      |
| House 1114 Walnut   | 1                       | 1                                   | 1                                   | 0.00%                | 100.00%              |
| House 1220 Walnut** | 0                       | 1                                   | N/A                                 | N/A                  | N/A                  |
| House 1102 Walnut   | 1                       | 1                                   | 1                                   | 0.00%                | 100.00%              |
| House 1108 Walnut   | 1                       | 0                                   | 1                                   | 100.00%              | 100.00%              |
| <b>SUBTOTALS</b>    | <b>3</b>                | <b>3</b>                            | <b>3</b>                            | <b>0.00%</b>         | <b>100.00%</b>       |

|               |              |              |              |              |              |               |
|---------------|--------------|--------------|--------------|--------------|--------------|---------------|
| <b>TOTALS</b> | <b>1,663</b> | <b>1,590</b> | <b>1,184</b> | <b>1,215</b> | <b>2.62%</b> | <b>76.42%</b> |
|---------------|--------------|--------------|--------------|--------------|--------------|---------------|

**INCOME POTENTIAL**

|  | Original<br>Design | Present<br>Use | Current<br>Rates | Total<br>Potential<br>Income | Actual<br>Income   | Percent<br>of Potential<br>Income |
|--|--------------------|----------------|------------------|------------------------------|--------------------|-----------------------------------|
| Residence Halls *  | 1,663              | 1,587          | 930-1265         | \$1,481,940                  | \$1,022,852        | 69.02%                            |
| Student Apartments                                       |                    |                |                  | \$0                          | \$0                | N/A                               |
| Family Housing   |                    | 3              | 480-515          | \$6,040                      | \$2,775            | 45.94%                            |
| Faculty Apartments<br>Summer, Guest Housing &<br>Rentals |                    |                |                  | \$0                          | \$0                | N/A                               |
| Other  |                    |                |                  | \$159,358                    | \$159,358          | 100.00%                           |
| <b>TOTALS</b>  |                    |                |                  | <b>\$1,647,338</b>           | <b>\$1,184,985</b> | <b>71.93%</b>                     |

\* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

\*\*House demolished Fall 2002

\*\*\*Due to renovation, fewer students were assigned to Neihardt in Fall 2002 to minimize the number of students displaced in Spring 2003. Also, in Fall 2003 the residence hall rooms in Neihardt were not available for occupancy until late in the semester. WSC's room occupancy rate, after Neihardt was back on line, was 92%. While Neihardt was off-line, the room occupancy was at 99%.

**Fiscal and Facilities Committee**

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

---

Grant Applications and Awards for information only

Chadron State College Application

- Texas Instruments T# Workshop for Calculus (Calculus Consortium for Higher Education) -- \$11,375

Chadron State College Awards

- Community Enhancement Program (Nebraska Statewide Arboretum) -- \$9,000
- Nebraska Greenspace Stewardship Initiative (Nebraska Statewide Arboretum) -- \$6,400

Wayne State College Application

- Alternative Spring Break (Corporation for National Service through the Midwest Consortium for Service Learning in Higher Education) -- \$2,000
- Around the World in 180 Days (U.S. Department of State through NAFSA: Association of International Educators) -- \$8,788
- State Farm Good Neighbor Service-Learning Award (Youth Service America) -- \$1,000

Wayne State College Awards

- NCAA Health and Safety Grant Program (National Collegiate Athletic Association (NCAA) through the Northern Sun Intercollegiate Conference (NSIC)) -- \$1,000
- NCAA Academic Support Grant Program (National Collegiate Athletic Association (NCAA) through the Northern Sun Intercollegiate Conference (NSIC)) -- \$3,555

---

Board policy 6024 requires that grant applications and awards, which exceed \$25,000, or have as part of the agreement the obligation to accept fiscal responsibility in future years, or require maintenance of effort shall be approved to the Board. Grant applications and awards less than \$25,000 are attached for information only.

## 7.6.-2

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE**

|   |                 |                         |
|---|-----------------|-------------------------|
| College: Chadron State College  |                 | Date: December 22, 2003 |
| Notice of Intent  | Application: X  | Accept Award:           |
| Name of Program: Texas Instruments T3 Workshop for Calculus   |                 |                         |
| Funding Source: Calculus Consortium for Higher Education  |                 |                         |
| Amount Requested: \$11,375  | Amount Awarded: | Funding Period:         |
| Closing Date for Application Submission:  |                 |                         |
| When reporting Grant Award--<br>Has Grant Application been approved by the Board?   |                 | Date Approved:          |
| Does this grant include <b>Indirect Cost Funds</b> for the College's use?   | Yes:            | No: XX                  |
| Will this grant require <b>State Matching Funds</b> ?   | Yes:            | No: XX                  |
| If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):  |                 |                         |
| Will this grant require <b>In-Kind Funds</b> ?  | Yes:            | No: XX                  |
| If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):  |                 |                         |
| Is <b>State Maintenance of Effort</b> required?   | Yes:            | No: XX                  |
| Are there restrictions imposed by regulation on claiming indirect costs?  | Yes:            | No: XX                  |
| How many FTE positions will the grant fund?   | FTE: 0          |                         |
| How many of these are new positions?  | New FTE:        |                         |
| Briefly describe the purpose(s) of this application/award: To provide an opportunity for secondary mathematics' teachers to take part in a T3 (Teachers Teaching with Technology) workshop sponsored by Texas Instruments and to enhance the use of technology with the use of calculators and computer algebras systems. |                 |                         |
| Is this grant a continuation of a previous/existing grant?  | Yes:            | No: XX                  |
| If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:  |                 |                         |
| Has this grant application been previously denied?  | Yes:            | No: XX                  |
| If yes, please state the reason:  |                 |                         |
| Person responsible for the preparation of the application: Dr. Robert Stack   |                 |                         |
| Administrator responsible for approving the application: Thomas L. Krepel   |                 |                         |

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE**

|  |                       |  |
|--|-----------------------|--|
| College: Chadron State College   |                       | Date: January 7, 2004                              |
| Notice of Intent   | Application:          | Accept Award: X                                    |
| Name of Program: Community Enhancement Program   |                       |  |
| Funding Source: Nebraska Statewide Arboretum   |                       |  |
| Amount Requested: 15,200   | Amount Awarded: 9,000 | Funding Period: January 2004 through December 2004 |
| Closing Date for Application Submission:   |                       |  |
| When reporting Grant Award--<br>Has Grant Application been approved by the Board? YES  |                       | Date Approved:<br>December 4, 2003                 |
| Does this grant include <b>Indirect Cost Funds</b> for the College's use?  |                       | Yes:      No: XX                                   |
| Will this grant require <b>State Matching Funds</b> ?  |                       | Yes:      No: XX                                   |
| If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):   |                       |  |
| Will this grant require <b>In-Kind Funds</b> ?   |                       | Yes: XX      No:                                   |
| If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): \$3800 from Revenue Bond fund and/or CSC Foundation Funds   |                       |  |
| Is <b>State Maintenance of Effort</b> required?  |                       | Yes: XX      No:                                   |
| Are there restrictions imposed by regulation on claiming indirect costs?   |                       | Yes:      No: XX                                   |
| How many FTE positions will the grant fund?  |                       | FTE: 0   |
| How many of these are new positions?   |                       | New FTE:   |
| Briefly describe the purpose(s) of this application/award: A new entrance on the East Side of Campus will include a new winding sidewalk that will serve as an entry point to our Campus trails system. This sidewalk will serve as a buffer and windbreak for Andrews Hall east parking lot and create a sidewalk where there is currently none. Several large, existing pines will be transplanted into the design and many native perennials will be used. The entire area will be watered with a newly installed drip irrigation system. |                       |  |
| Is this grant a continuation of a previous/existing grant?   |                       | Yes:      No: XX                                   |
| If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:   |                       |  |
| Has this grant application been previously denied?   |                       | Yes:      No: XX                                   |
| If yes, please state the reason:   |                       |  |
| Person responsible for the preparation of the application: Blair Brennan   |                       |  |
| Administrator responsible for approving the application: Thomas L. Krepel  |                       |  |

## 7.6.-4

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

|  |                       |  |
|--|-----------------------|--|
| College: Chadron State College   |                       | Date: January 7, 2004                              |
| Notice of Intent   | Application:          | Accept Award: X                                    |
| Name of Program: Nebraska Greenspace Stewardship Initiative  |                       |  |
| Funding Source: Nebraska Statewide Arboretum   |                       |  |
| Amount Requested: 8,000  | Amount Awarded: 6,400 | Funding Period: January 2004 through December 2004 |
| Closing Date for Application Submission:   |                       |  |
| When reporting Grant Award--<br>Has Grant Application been approved by the Board? Yes  |                       | Date Approved:<br>December 4,2003                  |
| Does this grant include <b>Indirect Cost Funds</b> for the College's use?  |                       | Yes:      No: XX                                   |
| Will this grant require <b>State Matching Funds</b> ?  |                       | Yes:      No: XX                                   |
| If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):   |                       |  |
| Will this grant require <b>In-Kind Funds</b> ?   |                       | Yes: XX      No:                                   |
| If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): \$9,000 NRD donation for trees and seeding and CSC Health and Wellness exercise stations.   |                       |  |
| Is <b>State Maintenance of Effort</b> required?  |                       | Yes: XX      No:                                   |
| Are there restrictions imposed by regulation on claiming indirect costs?   |                       | Yes:      No: XX                                   |
| How many FTE positions will the grant fund?  |                       | FTE:0  |
| How many of these are new positions?   |                       | New FTE:   |
| Briefly describe the purpose(s) of this application/award: In the summer of 2004, Chadron State College will be completing approximately one mile of transportation enhancement trail through the southern most portions of the Campus. Several landscaped areas will be developed along the trail with native drought-tolerant plants that will require minimal maintenance. These locations will provide stops for scenic overlooks, rest stops. |                       |  |
| Is this grant a continuation of a previous/existing grant?   |                       | Yes:      No: XX                                   |
| If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:   |                       |  |
| Has this grant application been previously denied?   |                       | Yes:      No: XX                                   |
| If yes, please state the reason:   |                       |  |
| Person responsible for the preparation of the application: Blair Brennan   |                       |  |
| Administrator responsible for approving the application: Thomas L. Krepel  |                       |  |



**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE**

|   |                 |                             |
|---|-----------------|-----------------------------|
| College: Wayne State College  |                 | Date: February 12, 2004     |
| Notice of Intent  | Application: X  | Accept Award:               |
| Name of Program: Alternative Spring Break   |                 |                             |
| Funding Source: Corporation for National Service through the Midwest Consortium for Service Learning in Higher Education  |                 |                             |
| Amount Requested: \$2,000   | Amount Awarded: | Funding Period: 02/04-06/04 |
| Closing Date for Application Submission: n/a  |                 |                             |
| When reporting Grant Award--<br>Has Grant Application been approved by the Board?   |                 | Date Approved:              |
| Does this grant include <b>Indirect Cost Funds</b> for the Colleges use?  | Yes:            | No: X                       |
| Will this grant require <b>State Matching Funds</b> ?   | Yes:            | No: X                       |
| If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):  |                 |                             |
| Will this grant require <b>In-Kind Funds</b> ?  | Yes: X          | No:                         |
| If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the time commitment of faculty and students and use of the College's vehicles.  |                 |                             |
| Is <b>State Maintenance of Effort</b> required?   | Yes:            | No: X                       |
| Are there restrictions imposed by regulation on claiming indirect costs?  | Yes:            | No: X                       |
| How many FTE positions will the grant fund?   | FTE: 0.00       |                             |
| How many of these are new positions?  | New FTE: 0.00   |                             |
| Briefly describe the purpose(s) of this application/award: This proposal requests funding for mileage/vehicle costs and sponsor travel expenses of three Wayne State College student organizations/clubs taking service-learning spring break trips in March 2004. The Newman Club plans to travel to Kansas City to work with agencies and schools serving impoverished inner city populations, the Habitat for Humanity Club plans to participate in a house building project in Fort Smith, Arkansas, and the Conservation Biology class plans to provide assistance at the Nature Conservancy Nickel Family Nature Preserve near Tahlequah, Oklahoma. |                 |                             |
| Is this grant a continuation of a previous/existing grant?  | Yes:            | No: X                       |
| If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:  |                 |                             |
| Has this grant application been previously denied?  | Yes:            | No: X                       |
| If yes, please state the reason:  |                 |                             |
| Person responsible for the preparation of the application: Dr. Jean Karlen, Professor, Sociology, Psychology, and Criminal Justice Department   |                 |                             |
| Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance   |                 |                             |

## 7.6.-6

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE**

|  |                 |                               |
|--|-----------------|-------------------------------|
| College: Wayne State College   |                 | Date: February 12, 2004       |
| Notice of Intent   | Application: X  | Accept Award:                 |
| Name of Program: "Around the World in 180 Days"  |                 |                               |
| Funding Source: U.S. Department of State through NAFSA: Association of International Educators   |                 |                               |
| Amount Requested: \$8,788  | Amount Awarded: | Funding Period: 08/04 – 06/05 |
| Closing Date for Application Submission: n/a   |                 |                               |
| When reporting Grant Award--<br>Has Grant Application been approved by the Board?  |                 | Date Approved:                |
| Does this grant include <b>Indirect Cost Funds</b> for the Colleges use?   | Yes:            | No: X                         |
| Will this grant require <b>State Matching Funds</b> ?  | Yes: X          | No:                           |
| If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Matching funds include some supplies and advertising costs.   |                 |                               |
| Will this grant require <b>In-Kind Funds</b> ?   | Yes: X          | No:                           |
| If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support will include the time commitment of various College staff and the use of the College's facilities as well as private donations.   |                 |                               |
| Is <b>State Maintenance of Effort</b> required?  | Yes:            | No: X                         |
| Are there restrictions imposed by regulation on claiming indirect costs?   | Yes:            | No: X                         |
| How many FTE positions will the grant fund?  | FTE: 0.00       |                               |
| How many of these are new positions?   | New FTE: 0.00   |                               |
| Briefly describe the purpose(s) of this application/award: This request would provide funds for advertising costs, supplies/materials including refreshments and door prizes, and travel expenses to implement a series of international programs on campus as well as allow international students at Wayne State to give presentations at area primary/secondary schools. The objectives of the project are to increase the opportunities for Wayne State College students and community members to learn about different countries, cultures, and international issues as well as increase the interaction between international students and campus and community members. |                 |                               |
| Is this grant a continuation of a previous/existing grant?   | Yes:            | No: X                         |
| If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:   |                 |                               |
| Has this grant application been previously denied?   | Yes:            | No: X                         |
| If yes, please state the reason:   |                 |                               |
| Person responsible for the preparation of the application: Mr. Ron Vick, International Student Advisor and Counselor, Counseling Center  |                 |                               |
| Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance  |                 |                               |

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE**

|  |                 |                             |
|--|-----------------|-----------------------------|
| College: Wayne State College   |                 | Date: February 12, 2004     |
| Notice of Intent   | Application: X  | Accept Award:               |
| Name of Program: State Farm Good Neighbor Service-Learning Award   |                 |                             |
| Funding Source: Youth Service America  |                 |                             |
| Amount Requested: \$1,000  | Amount Awarded: | Funding Period: 01/04-06/04 |
| Closing Date for Application Submission: n/a   |                 |                             |
| When reporting Grant Award--<br>Has Grant Application been approved by the Board?  |                 | Date Approved:              |
| Does this grant include <b>Indirect Cost Funds</b> for the Colleges use?   | Yes:            | No: X                       |
| Will this grant require <b>State Matching Funds</b> ?  | Yes:            | No: X                       |
| If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):   |                 |                             |
| Will this grant require <b>In-Kind Funds</b> ?   | Yes: X          | No:                         |
| If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the time commitment of various faculty and students and the use of private donations.  |                 |                             |
| Is <b>State Maintenance of Effort</b> required?  | Yes:            | No: X                       |
| Are there restrictions imposed by regulation on claiming indirect costs?   | Yes:            | No: X                       |
| How many FTE positions will the grant fund?  | FTE: 0.00       |                             |
| How many of these are new positions?   | New FTE: 0.00   |                             |
| Briefly describe the purpose(s) of this application/award: This proposal will provide funding to purchase equipment to build computers and ship them to rural Ugandan children. The Association for Computing Machinery Club along with other volunteers will design and build the computers and will host a display on their project during National Youth Service Day 2004, April 16-18. |                 |                             |
| Is this grant a continuation of a previous/existing grant?   | Yes:            | No: X                       |
| If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: While not technically a continuation, this proposal would continue a service-learning effort to provide technological equipment to remote areas of Africa in which Wayne State was awarded \$1,500 in 2003.   |                 |                             |
| Has this grant application been previously denied?   | Yes:            | No: X                       |
| If yes, please state the reason:   |                 |                             |
| Person responsible for the preparation of the application: Ms. Lori Nicholson, Instructor, Computer Technology & Information Systems Department  |                 |                             |
| Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance  |                 |                             |

## 7.6.-8

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

|   |                         |                             |
|---|-------------------------|-----------------------------|
| College: Wayne State College  |                         | Date: February 12, 2004     |
| Notice of Intent  | Application:            | Accept Award: X             |
| Name of Program: NCAA Health and Safety Grant Program   |                         |                             |
| Funding Source: National Collegiate Athletic Association (NCAA) through the Northern Sun Intercollegiate Conference (NSIC)  |                         |                             |
| Amount Requested: \$1,000   | Amount Awarded: \$1,000 | Funding Period: 12/03-06/04 |
| Closing Date for Application Submission: n/a  |                         |                             |
| When reporting Grant Award--<br>Has Grant Application been approved by the Board? No  |                         | Date Approved:              |
| Does this grant include <b>Indirect Cost Funds</b> for the Colleges use?  | Yes:                    | No: X                       |
| Will this grant require <b>State Matching Funds</b> ?   | Yes:                    | No: X                       |
| If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):          |                         |                             |
| Will this grant require <b>In-Kind Funds</b> ?  | Yes:                    | No: X                       |
| If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):  |                         |                             |
| Is <b>State Maintenance of Effort</b> required?   | Yes:                    | No: X                       |
| Are there restrictions imposed by regulation on claiming indirect costs?  | Yes:                    | No: X                       |
| How many FTE positions will the grant fund?   | FTE: 0.00               |                             |
| How many of these are new positions?  | New FTE: 0.00           |                             |
| Briefly describe the purpose(s) of this application/award: This award provides funding toward the purchase of either a heart defibrillator or lightning detection system. |                         |                             |
| Is this grant a continuation of a previous/existing grant?  | Yes:                    | No: X                       |
| If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:  |                         |                             |
| Has this grant application been previously denied?  | Yes:                    | No: X                       |
| If yes, please state the reason:  |                         |                             |
| Person responsible for the preparation of the application: Mr. Todd Barry, Athletic Director  |                         |                             |
| Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance   |                         |                             |

## 7.6.-9

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

|  |                         |                             |
|--|-------------------------|-----------------------------|
| College: Wayne State College   |                         | Date: February 12, 2004     |
| Notice of Intent   | Application:            | Accept Award: X             |
| Name of Program: NCAA Academic Support Grant Program   |                         |                             |
| Funding Source: National Collegiate Athletic Association (NCAA) through the Northern Sun Intercollegiate Conference (NSIC)   |                         |                             |
| Amount Requested: \$3,555  | Amount Awarded: \$3,555 | Funding Period: 12/03-06/04 |
| Closing Date for Application Submission: n/a   |                         |                             |
| When reporting Grant Award--<br>Has Grant Application been approved by the Board? No   |                         | Date Approved:              |
| Does this grant include <b>Indirect Cost Funds</b> for the Colleges use?   | Yes:                    | No: X                       |
| Will this grant require <b>State Matching Funds</b> ?  | Yes:                    | No: X                       |
| If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):                       |                         |                             |
| Will this grant require <b>In-Kind Funds</b> ?   | Yes:                    | No: X                       |
| If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):   |                         |                             |
| Is <b>State Maintenance of Effort</b> required?  | Yes:                    | No: X                       |
| Are there restrictions imposed by regulation on claiming indirect costs?   | Yes:                    | No: X                       |
| How many FTE positions will the grant fund?  | FTE: 0.00               |                             |
| How many of these are new positions?   | New FTE: 0.00           |                             |
| Briefly describe the purpose(s) of this application/award: This award provides funding for tutorial, academic advising, and/or career planning programs/services for student-athletes. |                         |                             |
| Is this grant a continuation of a previous/existing grant?   | Yes:                    | No: X                       |
| If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:   |                         |                             |
| Has this grant application been previously denied?   | Yes:                    | No: X                       |
| If yes, please state the reason:   |                         |                             |
| Person responsible for the preparation of the application: Mr. Todd Barry, Athletic Director   |                         |                             |
| Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance  |                         |                             |

## Fiscal and Facilities Committee

Steve Lewis, Chair  
 Larry Teahon  
 Bill Roskens  
 Hilary Koso

February 12, 2004

---

### Contracts and Change Orders for information only

---

Board policies 7015 and 8065 require that the colleges report the following contract awards and change orders to the Board as information.

**CONTRACTS** – 1) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$40,000; c) consultant contracts for less than \$25,000; and d) exempt contracts exceeding \$25,000.

| <b>Chadron State College</b>   |   |
|--|---|
| Location on Campus:<br>Contracted Work:<br>Contract Amount:<br>Fund Source:<br>Contractor: | Kent Hall<br>Carpet installation<br>\$6,993.54<br>Contingency Maintenance<br>Furniture World, Inc.      |
| Location on Campus:<br>Contracted Work:<br>Contract Amount:<br>Fund Source:<br>Contractor: | Edna Work Wing Basement<br>Asbestos abatement & disposal<br>\$9,600<br>Revenue Bond<br>L & L Insulation |
| Location on Campus:<br>Contracted Work:<br>Contract Amount:<br>Fund Source:<br>Contractor: | West Tunnel<br>Asbestos abatement & disposal<br>\$6,630<br>Cash<br>L & L Insulation                     |

| <b>Peru State College</b> |   |
|---------------------------|---|
| Location on Campus:       | Administration Building   |
| Contracted Work:          | Mechanical Electrical Design and Construction Services for HVAC |
| Contract Amount:          | \$49,670.00   |
| Fund Source:              | LB 309  |
| Contractor:               | Olsson Associates   |
| Location on Campus:       | Neal Hall   |
| Contracted Work:          | Replace Roof  |
| Contract Amount:          | \$23,000.00   |
| Fund Source:              | Revenue Bond  |
| Contractor:               | Weathercraft Enterprises, Inc.                                  |

| <b>Wayne State College</b> |   |
|----------------------------|---|
| Location on Campus:        | Bowen Hall  |
| Contracted Work:           | Fire Sprinkler, Fire Alarm Upgrade, Elevator Improvements |
| Contract Amount:           | \$984,734 (approved by Executive Director)                |
| Fund Source:               | Revenue Bonds   |
| Contractor:                | RaDec Construction, Hartington, NE                        |

**CHANGE ORDERS** – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are less than \$20,000.

| <b>Chadron State College</b> |  |
|------------------------------|--|
| Location on Campus:          | Administration Building HVAC Improvements                              |
| No. & Description:           | #1—asbestos abate., sewer line reloc., sump pump change, fire line tap |
| Change Order Amount:         | \$19,139.00  |
| Fund Source:                 | LB 309 – allocated from discovery allowance                            |
| Contractor:                  | Mac Construction   |

| <b>Peru State College</b> |                                    |
|---------------------------|------------------------------------|
| Location on Campus:       | Administration Building            |
| No. & Description:        | #1 Relocate Roof Hatch Design Work |
| Change Order Amount:      | \$1,800.00                         |
| Fund Source:              | LB 309                             |
| Contractor:               | Jackson Jackson & Associates       |

| <b>Wayne State College</b> |   |
|----------------------------|---|
| Location on Campus:        | Neihardt Hall   |
| No. & Description:         | #7 Floor sanding/refinishing, masonry at front porch, misc. |
| Change Order Amount:       | \$19,684.00   |
| Fund Source:               | Revenue Bond  |
| Contractor:                | B-D Construction, Columbus, NE                              |

**Fiscal and Facilities Committee**

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

---

Physical Plant Status Reports for information

---

Each college has provided a status report of physical plant projects for the Board's information. These are found on the following pages.



## PHYSICAL PLANT STATUS REPORT

College: Chadron State College

Meeting Date: February 12, 2004

| Project Description  | Status      | Fund Source                        |
|--|-------------|------------------------------------|
| <b>LB 309 Projects</b>   |             |                                    |
| Admin. Bldg HVAC Improve.  | In progress | LB 309/CIF                         |
| Admin. Bldg Tuckpointing   | In progress | LB 309/CIF                         |
| Armstrong Gym Tuckpointing   | In progress | LB 309/CIF                         |
| Armstrong Gym Fire Sprinkler   | In progress | LB 309/CIF                         |
| Burkhiser Tech. Complex Tuckpointing   | In progress | LB 309/CIF                         |
| Campus Fire Hydrant  | In progress | LB 309/CIF                         |
| Math & Science Bldg Fire Sprinkler   | In progress | LB 309/CIF                         |
| Math & Science Bldg Tuckpointing   | In progress | LB 309/CIF                         |
| Memorial Hall Tuckpointing   | In progress | LB 309/CIF                         |
| Nelson Phys Act Center Tuckpointing  | In progress | LB 309/CIF                         |
| <b>LB 1108 Projects (1998)</b>   |             |                                    |
| <b>LB 1138 Projects (PSC-1998)</b>   |             |                                    |
| <b>LB 1100 Projects (99-00)</b>  |             |                                    |
| <b>LB 1 (2002)</b>   |             |                                    |
| <b>Revenue Bond Projects (including BANS)</b>  |             |                                    |
| Edna Work Hall/Wing Renovation   | In progress | Bond                               |
| <b>Contingency Maintenance Projects</b>  |             |                                    |
| Andrews Hall Asbestos/Floor Cov.   | Complete    | Contingency Maint.                 |
| Andrews Hall Furnishings   | In progress | Contingency Maint.                 |
| Andrews Hall Rep/Repl Ext Doors  | Funded      | Contingency Maint.                 |
| Andrews Hall Rep/Repl Int Doors  | Funded      | Contingency Maint.                 |
| Andrews Hall Bath Flrs and Walls   | In progress | Contingency Maint.                 |
| Campus Pedestrian Infrastructure   | In progress | Contingency Maint.                 |
| Campus Chiller Match   | In progress | Contingency Maint.                 |
| Campus Replace. Furnishings  | In progress | Contingency Maint.                 |
| Crites Hall Renovate Ent Door  | Complete    | Contingency Maint.                 |
| Crites Hall Tuckpointing   | In progress | Contingency Maint.                 |
| Edna Work Security Electronics   | Funded      | Contingency Maint.                 |
| Edna Work Furnishings  | Funded      | Contingency Maint.                 |
| High Rise Fire Sprinkler Sys.  | Complete    | Contingency Maint.                 |
| High Rise Equip/Comp Supp Lab  | In progress | Contingency Maint.                 |
| High Rise Floor Covering   | In progress | Contingency Maint.                 |
| Kent Hall Floor Covering   | In progress | Contingency Maint.                 |
| Kent Hall Phased Window Repl.  | In progress | Contingency Maint.                 |
| Kent Hall Rep/Repl Ext Doors   | Complete    | Contingency Maint.                 |
| Student Center Electr Mess Sign  | In progress | Contingency Maint.                 |
| West Court Misc Room Needs   | In progress | Contingency Maint.                 |
| West Court Furnace Replacement   | In progress | Contingency Maint.                 |
| <b>Other Capital Construction Projects</b>   |             |                                    |
| (Include all projects using non-state or state funds that do not "fit" into any of the other categories) |             |                                    |
| Campus Absorption Chiller Install.   | In progress | LB309/Cont. Maint./LB1100/Forestry |
| Hiking/Biking Trail Construction   | In progress | Grant/Fees                         |

## PHYSICAL PLANT STATUS REPORT

College: Peru State College

Meeting Date: February 12, 2004

| Project Description  | Status                                      | Fund Source                            |
|--|---|--|
| <b>LB 309 Projects</b>   |   |  |
| Admin Bldg ADA Restroom Modification   | Design in Progress                          | LB 309                                 |
| Admin Bldg Tuckpoint   | Contract Signed                             | LB 309                                 |
| Admin Bldg Door Replacement  | In Progress                                 | LB 309                                 |
| Campus Services Steam Study & Boiler Replacement   | In Progress                                 | LB 309                                 |
| Fine Arts Door Replacement   | In Progress                                 | LB 309                                 |
| Theater Chiller Compressor Replacement   | Complete                                    | LB 309                                 |
| Theater Tuckpointing   | In Progress                                 | LB 309                                 |
| TJ Majors Bldg Envelope  | Design Work in Progress                     | LB 309                                 |
| Wheeler Center Roof Replacement Design   | In Progress                                 | LB 309                                 |
| <b>LB 1138 Projects (PSC-1998)</b>   |   |  |
| Hoyt Science Building  | Research Equipment Being Purchased          | LB 1138/Foundation/<br>Capital Imp Fee |
| <b>LB 1 (2002)</b>   |   |  |
| Library/ARC Renovation Remodel   | ARC Substantial Completion January 12, 2004 | LB 1                                   |
| <b>Revenue Bond Projects (including BANS)</b>  |   |  |
|  |   |  |
|  |   |  |
| <b>Contingency Maintenance Projects</b>  |   |  |
| Student Center Hot Water System  | Complete                                    | Contingency Maint.                     |
|  |   |  |
| <b>Other Capital Construction Projects</b>   |   |  |
| (Include all projects using non-state or state funds that do not "fit" into any of the other categories) |   |  |
| Administration Building Fire Alarm Replacement   | In Progress                                 | LB 1108                                |
|  |   |  |

## PHYSICAL PLANT STATUS REPORT

College: **Wayne State College**

Meeting Date: February 12, 20034

| Project Description  | Status                            | Fund Source         |
|--|-----------------------------------|---------------------|
| <b>LB 309 Projects</b>   |                                   |                     |
| Rice HVAC  | Substantial completion            | LB 309/CIF          |
| Carhart Elevator Tower   | Design under consideration        | LB 309/CIF          |
| Rice West Entry Improvement  | Substantial completion            | LB 309/LB 1108      |
| Rice Window Replacement  | Design contract pending approval  | LB 309/CIF          |
| Tuckpointing Design (9 bldgs)  | Design under contract             | LB 309/CIF          |
| Library ADA Restroom Design  | Design under contract             | LB 309/LB 1108      |
| Hahn ADA Restroom Design   | Design under contract             | LB 309/LB 1109      |
| Carhart Sprinkler System   | Design under contract             | LB 309/LB 1108      |
| <b>LB 1108 Projects (1998)</b>   |                                   |                     |
| Match for LB309 projects   |                                   |                     |
| <b>LB 1138 Projects (PSC-1998)</b>   |                                   |                     |
| <b>LB 1100 Projects (99-00)</b>  |                                   |                     |
| Rice Floor Replacement   | Under contract for spring 2004    | LB1100              |
| Track/Entry Plaza/Restroom   | Substantial Completion            | LB1100              |
| Press Box Remodel  | Under contract                    | LB1100              |
| <b>LB 1 (2002)</b>   |                                   |                     |
| Energy Plant Renovation  | Final payment pending             | LB 1                |
| <b>Revenue Bond Projects (including BANS)</b>  |                                   |                     |
| Neihardt Hall Renovation   | Substantial completion            | Revenue Bonds       |
| Bowen Hall Fire Sprinklers   | Under construction                | Revenue Bonds       |
| Pile & Terrace Re-Roof   | Under construction                | Revenue Bonds       |
| Pile Hall Window Replacement   | In design; bids out in Febr. 2004 | Revenue Bonds       |
| Bowen Hall Elevator Replace.   | Under construction                | Revenue Bonds       |
| Bowen Hall Fire Alarm Improv.  | Under construction                | Revenue Bonds       |
| Pile & Berry Fire Alarm Impr.  | Out for bids                      | Revenue Bonds       |
| <b>Contingency Maintenance Projects</b>  |                                   |                     |
| Neihardt Hall Roof Replace.  | Complete                          | Cont. Maintenance   |
| Student Center Plaza   | Complete                          | Cont. Maint/Private |
| Res Hall Fire Alarm Impr.  | Under consideration               | Cont. Maintenance   |
| Res Halls Window Painting  | Under consideration               | Cont. Maintenance   |
| Res Halls Doors & Roof Rep.  | In process                        | Cont. Maintenance   |
| Neihardt Furniture Replace.  | Nearing completion                | Cont. Maintenance   |
| <b>Other Capital Construction Projects</b>   |                                   |                     |
| (Include all projects using non-state or state funds that do not "fit" into any of the other categories) |                                   |                     |
|  |                                   |                     |

**Fiscal and Facilities Committee**

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

---

Capital Construction Progress Reports for information only  
(October-December)

---

As required by Board Policy, Chadron, Peru and Wayne have submitted the following capital construction progress reports on their campus construction projects.

**Chadron**

1. Burkhiser Technology Complex Renovation – Interim report
2. Memorial Hall Renovation – Interim report
3. Sandoz High Plains Heritage Center Renovation/Construction – Final report

**Peru**

1. Eliza Morgan Hall Renovation Phase I – Interim report
2. Hoyt Science Addition and Renovation – Interim report
3. Library/Old Gym Renovation – Interim report

**Wayne**

1. Energy Plant Purchase/Renovation – Interim report
2. Neihardt Hall Renovation – Interim report
3. Ramsey Theatre Renovation and Addition – Interim report
4. Rice HVAC Improvements – Interim report
5. Stadium Entry Plaza, Track and Restroom Project – Interim report

The State Building Division requires quarterly reports on all capital construction projects funded with state funds. Copies will be forwarded to that office for their files.

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT  
(October - December)**

|                                  |  |                                 |                              |
|----------------------------------|--|---------------------------------|------------------------------|
| College: Chadron State College   |  | Meeting Date: February 12, 2004 |                              |
| <b>Project Information</b>       | Project Title: Burkhiser Technology Complex Renovation |                                 |                              |
|                                  | Program Number:  |                                 |                              |
|                                  | Professional Consultant: Bahr, Vermeer and Haecker     |                                 |                              |
|                                  | General Contractor: Ainsworth-Benning Construction     |                                 |                              |
|                                  | Net Square Footage: 58,081                             |                                 | Gross Square Footage: 61,000 |
|                                  | Bid Opening Date                                       | 4/20/1999                       |                              |
|                                  | Notice of Proceed Date                                 | 5/4/1999                        |                              |
| Estimated Completion Date        | 12/31/1999   |                                 |                              |
| Final Acceptance Date            | 7/23/2001  |                                 |                              |
| <b>Project Dates</b>             | Professional Consultants:                              | 2/2/1998                        |                              |
|                                  | Needs Statement  |                                 |                              |
|                                  | Program Statement                                      | 7/10/1989                       |                              |
|                                  | Professional Services Contract                         |                                 |                              |
|                                  | Bonds Sold   | None                            |                              |
|                                  | Preliminary Plans                                      |                                 |                              |
|                                  | Design Development                                     | 12/15/1998                      |                              |
|                                  | Construction Contract                                  | 5/4/1999                        |                              |
| Substantial Completion           | 3/31/2000  |                                 |                              |
| Final Completion                 | 7/23/2001  |                                 |                              |
| <b>Report Information</b>        | Status   | Initial Report:                 |                              |
|                                  |  | Interim Report: X               |                              |
|                                  |  | Final Report:                   |                              |
| <b>Financial Information</b>     |  |                                 |                              |
| State Buildings                  | State Funds--LB No:                                    | \$0.00                          |                              |
|                                  | Federal Funds  | \$0.00                          |                              |
|                                  | LB 309 Funds   | \$1,045,240.00                  |                              |
|                                  | Cash Funds   | \$0.00                          |                              |
|                                  | Capital Imp. Fee Commitment                            | \$455,000.00                    |                              |
|                                  | Other  | \$0.00                          |                              |
| Total Available                  | \$1,500,240.00   |                                 |                              |
| Revenue Bond Buildings           | Bonds Sold   | \$0.00                          |                              |
|                                  | Costs of Issuance/Reserves                             | \$0.00                          |                              |
|                                  | Balances of Proceeds                                   | \$0.00                          |                              |
| Revenue Sources for Construction | 1. Bond Proceeds                                       | \$0.00                          |                              |
|                                  | 2. Interest Earnings                                   | \$0.00                          |                              |
|                                  | 3. Other   | \$0.00                          |                              |
|                                  | Total Available  | \$0.00                          |                              |
| <b>Expenditure Information</b>   |  |                                 |                              |
|                                  | Proposed Budget  | Expended to Date                | Balance                      |
| Program Planning                 |  |                                 | \$0.00                       |
| Professional Fees                | \$101,930.00   | \$111,927.40                    | -\$9,997.40                  |
| Life Cycle Cost Analysis         | \$0.00   | \$0.00                          | \$0.00                       |
| Construction                     |  |                                 |                              |
| 1. General, Mech., Elec.         | \$1,327,400.00   | \$1,358,852.78                  | -\$31,452.78                 |
| 2. Fixed Equipment               | \$0.00   | \$0.00                          | \$0.00                       |
| 3. Sitework/Utilities            | \$0.00   | \$0.00                          | \$0.00                       |
| Furnishings/Moveable Equip.      | \$0.00   | \$0.00                          | \$0.00                       |
| Contingency                      | \$19,080.00  |                                 | \$19,080.00                  |
| Artwork                          | \$12,920.00  |                                 | \$12,920.00                  |
| Other Items                      |  |                                 |                              |
| 1.                               | \$0.00   | \$0.00                          | \$0.00                       |
| 2.                               | \$0.00   | \$0.00                          | \$0.00                       |
| Change Orders                    |  |                                 |                              |
| 1. Ainsworth-Benning             | \$3,145.75   |                                 | \$3,145.75                   |
| 2. Ainsworth-Benning             | \$34,400.00  |                                 | \$34,400.00                  |
| 3. Ainsworth-Benning             | -\$4,105.22  |                                 | -\$4,105.22                  |
| 4. Ainsworth-Benning             | -\$2,209.25  |                                 | -\$2,209.25                  |
| <b>TOTALS</b>                    | <b>\$1,492,561.28</b>                                  | <b>\$1,470,780.18</b>           | <b>\$21,781.10</b>           |

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
**As of December 31, 2003**

|                                  |   |                                 |                              |         |
|----------------------------------|---|---------------------------------|------------------------------|---------|
| College: Wayne State College     |   | Meeting Date: February 12, 2004 |                              |         |
| <b>Project Information</b>       | Project Title: Ramsey Theatre Renovation & Addition |                                 |                              |         |
|                                  | Program Number: 938                                 |                                 |                              |         |
|                                  | Professional Consultant: Alley Poyner Architecture  |                                 |                              |         |
|                                  | General Contractor: R.L. Fauss, Inc.                |                                 |                              |         |
|                                  | Net Square Footage: 9,718                           |                                 | Gross Square Footage: 14,515 |         |
|                                  | Bid Opening Date                                    |                                 | 7/9/2001                     |         |
|                                  | Notice of Proceed Date                              |                                 | 7/25/2001                    |         |
|                                  | Estimated Completion Date                           |                                 | 9/30/2002                    |         |
| Final Acceptance Date            |   |                                 |                              |         |
| <b>Project Dates</b>             | Professional Consultants:                           |                                 |                              |         |
|                                  | Needs Statement                                     |                                 |                              |         |
|                                  | Program Statement                                   |                                 | Jun-98                       |         |
|                                  | Professional Services Contract                      |                                 | Mar-01                       |         |
|                                  | Bonds Sold  |                                 |                              |         |
|                                  | Preliminary Plans                                   |                                 |                              |         |
|                                  | Design Development                                  |                                 |                              |         |
|                                  | Construction Contract                               |                                 | 7/16/2001                    |         |
| Substantial Completion           |   | 11/14/2002                      |                              |         |
| Final Completion                 |   | 1/7/2004                        |                              |         |
| <b>Report Information</b>        | Status  |                                 | Initial Report:              |         |
|                                  |   |                                 | Interim Report: X            |         |
|                                  |   | Final Report:                   |                              |         |
| <b>Financial Information</b>     |   |                                 |                              |         |
| State Buildings                  | State Funds--LB No: 878/1100                        |                                 | \$2,799,820.00               |         |
|                                  | Federal Funds                                       |                                 | \$                           |         |
|                                  | LB 309 Funds  |                                 | \$                           |         |
|                                  | Cash Funds  |                                 | \$                           |         |
|                                  | Capital Imp. Fee Commitment                         |                                 | \$                           |         |
|                                  | Other - Wayne State Foundation                      |                                 | \$547,000.00                 |         |
| Total Available                  |   | \$3,346,820.00                  |                              |         |
| Revenue Bond Buildings           | Bonds Sold  |                                 | \$                           |         |
|                                  | Costs of Issuance/Reserves                          |                                 | \$                           |         |
|                                  | Balances of Proceeds                                |                                 | \$                           |         |
| Revenue Sources for Construction | 1. Bond Proceeds                                    |                                 | \$                           |         |
|                                  | 2. Interest Earnings                                |                                 | \$                           |         |
|                                  | 3. Other  |                                 | \$                           |         |
|                                  | Total Available                                     |                                 | \$                           |         |
| <b>Expenditure Information</b>   | Proposed Budget                                     |                                 | Expended to Date             | Balance |
|                                  |   |                                 |                              |         |
| Program Planning                 | \$0.00  | \$0.00                          | \$0.00                       |         |
| Professional Fees                | \$240,000.00  | \$235,585.00                    | \$4,415.00                   |         |
| Life Cycle Cost Analysis         | \$0.00  | \$0.00                          | \$0.00                       |         |
| Construction                     |   |                                 |                              |         |
| 1. General, Mech., Elec.         | \$2,270,000.00                                      | \$2,245,266.00                  | \$24,734.00                  |         |
| 2. Fixed Equipment               | \$450,000.00  | \$444,820.00                    | \$5,180.00                   |         |
| 3. Sitework/Utilities            | \$0.00  | \$0.00                          | \$0.00                       |         |
| Furnishings/Moveable Equip.      | \$40,000.00   | \$29,547.00                     | \$10,453.00                  |         |
| Contingency                      | \$30,932.00   | \$0.00                          | \$30,932.00                  |         |
| Artwork                          | \$32,888.00   | \$32,825.00                     | \$63.00                      |         |
| Other Items                      |   |                                 |                              |         |
| 1. Asbestos Removal              | \$250,000.00  | \$248,477.00                    | \$1,523.00                   |         |
| 2. Landscaping, Testing, Insp.   | \$33,000.00   | \$25,768.00                     | \$7,232.00                   |         |
| Change Orders                    |   |                                 |                              |         |
| 1.                               | \$  | \$                              |                              |         |
| 2.                               | \$  | \$                              |                              |         |
| <b>TOTALS</b>                    | <b>\$3,346,820.00</b>                               | <b>\$3,262,288.00</b>           | <b>\$84,532.00</b>           |         |

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
**As of December 31, 2003**

|                                  |                                |                                    |                     |
|----------------------------------|--------------------------------|------------------------------------|---------------------|
| College: Wayne State College     |                                | Meeting Date: February 12, 2004    |                     |
| <b>Project Information</b>       | Project Title:                 | Neihardt Hall Renovation           |                     |
|                                  | Program Number:                | na                                 |                     |
|                                  | Professional Consultant:       | Bahr Vermeer & Haecker, Architects |                     |
|                                  | General Contractor:            | B.D. Construction                  |                     |
|                                  | Net Square Footage:            | 42994                              |                     |
|                                  | Bid Opening Date               | 11/7/2003                          |                     |
|                                  | Notice of Proceed Date         | 11/02                              |                     |
|                                  | Estimated Completion Date      | 10/03                              |                     |
| Final Acceptance Date            |                                |                                    |                     |
| <b>Project Dates</b>             | Professional Consultants:      | June, 2002                         |                     |
|                                  | Needs Statement                |                                    |                     |
|                                  | Program Statement              | February, 2002 (Sinclair Hille)    |                     |
|                                  | Professional Services Contract | June, 2002 (BVH)                   |                     |
|                                  | Bonds Sold                     | August, 2002                       |                     |
|                                  | Preliminary Plans              |                                    |                     |
|                                  | Design Development             | September, 2002                    |                     |
|                                  | Construction Contract          | January, 2003                      |                     |
|                                  | Substantial Completion         | November 13, 2003                  |                     |
| Final Completion                 |                                |                                    |                     |
| <b>Report Information</b>        | Status                         | Initial Report:                    |                     |
|                                  |                                | Interim Report: X                  |                     |
|                                  |                                | Final Report:                      |                     |
| <b>Financial Information</b>     |                                |                                    |                     |
| State Buildings                  | State Funds--LB No:            | \$                                 |                     |
|                                  | Federal Funds                  | \$                                 |                     |
|                                  | LB 309 Funds                   | \$                                 |                     |
|                                  | Cash Funds                     | \$                                 |                     |
|                                  | Capital Imp. Fee Commitment    | \$                                 |                     |
|                                  | Other                          | \$                                 |                     |
|                                  | Total Available                | \$                                 |                     |
| Revenue Bond Buildings           | Bonds Sold                     | \$                                 |                     |
|                                  | Costs of Issuance/Reserves     | \$                                 |                     |
|                                  | Balances of Proceeds           | \$                                 |                     |
| Revenue Sources for Construction | 1. Bond Proceeds               | \$3,150,000                        |                     |
|                                  | 2. Interest Earnings           |                                    |                     |
|                                  | 3. Other (cont. maint. - roof) | \$90,000                           |                     |
|                                  | Total Available                | \$3,240,000                        |                     |
| <b>Expenditure Information</b>   | <b>Proposed Budget</b>         | <b>Expended to Date</b>            | <b>Balance</b>      |
| Program Planning                 |                                |                                    |                     |
| Professional Fees                | \$239,662.24                   | \$243,086.24                       | -\$3,424.00         |
| Life Cycle Cost Analysis         |                                |                                    |                     |
| Construction                     |                                |                                    |                     |
| 1. General, Mech., Elec.         | \$2,810,628.00                 | \$2,662,979.50                     | \$147,648.50        |
| 2. Fixed Equipment               | \$0.00                         | \$0.00                             | \$0.00              |
| 3. Sitework/Utilities            | \$0.00                         | \$0.00                             | \$0.00              |
| Furnishings/Moveable Equip.      | \$15,200.00                    | \$0.00                             | \$15,200.00         |
| Contingency                      | \$14,891.76                    | \$0.00                             | \$14,891.76         |
| Artwork                          | \$28,795.00                    | \$0.00                             | \$28,795.00         |
| Other Items                      |                                |                                    |                     |
| 1. Roof                          | \$99,850.00                    | \$82,509.00                        | \$17,341.00         |
| 2. Cable,Sign,Key,Asb,Adv        | \$30,973.00                    | \$20,115.28                        | \$10,857.72         |
| Change Orders                    |                                |                                    |                     |
| 1.                               | \$                             | \$                                 |                     |
| 2.                               | \$                             | \$                                 |                     |
| <b>TOTALS</b>                    | <b>\$3,240,000.00</b>          | <b>\$3,008,690.02</b>              | <b>\$231,309.98</b> |

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
**As of December 31, 2003**

|                                  |   |                                 |                                    |         |
|----------------------------------|---|---------------------------------|------------------------------------|---------|
| College: Wayne State College     |   | Meeting Date: February 12, 2004 |                                    |         |
| <b>Project Information</b>       | Project Title: Energy Plant Purchase/Renovation |                                 |                                    |         |
|                                  | Program Number: 906                             |                                 |                                    |         |
|                                  | Professional Consultant: Leo A Daly             |                                 |                                    |         |
|                                  | General Contractor: Ryan & Associates           |                                 |                                    |         |
|                                  | Net Square Footage: Gross Square Footage:       |                                 |                                    |         |
|                                  | Bid Opening Date                                |                                 | 2/14/2001                          |         |
|                                  | Notice of Proceed Date                          |                                 | 2/25/2002                          |         |
|                                  | Estimated Completion Date                       |                                 | 4/11/2003                          |         |
| <b>Project Dates</b>             | Professional Consultants: (enter dates)         |                                 |                                    |         |
|                                  | Needs Statement                                 |                                 |                                    |         |
|                                  | Program Statement                               |                                 | 8/18/2000                          |         |
|                                  | Professional Services Contract                  |                                 | 6/22/2001                          |         |
|                                  | Bonds Sold                                      |                                 |                                    |         |
|                                  | Preliminary Plans                               |                                 | 9/10/2001                          |         |
|                                  | Design Development                              |                                 |                                    |         |
|                                  | Construction Contract                           |                                 | 2/25/2002                          |         |
| Substantial Completion           |   | 4/11/2003                       |                                    |         |
| Final Completion                 |   |                                 |                                    |         |
| <b>Report Information</b>        | Status  |                                 | Initial Report:                    |         |
|                                  |   |                                 | Interim Report: X<br>Final Report: |         |
| <b>Financial Information</b>     |   |                                 |                                    |         |
| State Buildings                  | State Funds--LB No: 1                           |                                 | \$4,300,943.00                     |         |
|                                  | Federal Funds                                   |                                 | \$                                 |         |
|                                  | LB 309 Funds                                    |                                 | \$                                 |         |
|                                  | Cash Funds                                      |                                 | \$                                 |         |
|                                  | Capital Imp. Fee Commitment                     |                                 | \$84,335.00                        |         |
|                                  | Other   |                                 | \$                                 |         |
|                                  | Total Available                                 |                                 | \$4,385,278.00                     |         |
| Revenue Bond Buildings           | Bonds Sold                                      |                                 | \$                                 |         |
|                                  | Costs of Issuance/Reserves                      |                                 | \$                                 |         |
|                                  | Balances of Proceeds                            |                                 | \$                                 |         |
| Revenue Sources for Construction | 1. Bond Proceeds                                |                                 | \$                                 |         |
|                                  | 2. Interest Earnings                            |                                 | \$                                 |         |
|                                  | 3. Other  |                                 | \$                                 |         |
|                                  | Total Available                                 |                                 | \$                                 |         |
| <b>Expenditure Information</b>   | Proposed Budget                                 |                                 | Expended to Date                   | Balance |
|                                  |   |                                 |                                    |         |
| Program Planning                 | \$0.00  | \$0.00                          | \$0.00                             |         |
| Professional Fees                | \$467,640.00                                    | \$467,287.00                    | \$353.00                           |         |
| Life Cycle Cost Analysis         | \$0.00  | \$0.00                          | \$0.00                             |         |
| Construction                     |   |                                 |                                    |         |
| 1. General, Mech., Elec.         | \$3,016,372.00                                  | \$2,985,993.00                  | \$30,379.00                        |         |
| 2. Fixed Equipment               | \$0.00  | \$0.00                          | \$0.00                             |         |
| 3. Sitework/Utilities            | \$0.00  | \$0.00                          | \$0.00                             |         |
| Furnishings/Moveable Equip.      | \$0.00  | \$0.00                          | \$0.00                             |         |
| Contingency                      | \$5,343.00                                      | \$0.00                          | \$5,343.00                         |         |
| Artwork                          | \$0.00  | \$0.00                          | \$0.00                             |         |
| Other Items                      |   |                                 |                                    |         |
| 1. Testing, Asb, Adv, Transf.    | \$71,885.00                                     | \$69,288.00                     | \$2,597.00                         |         |
| 2. Purchase Plant                | \$824,038.00                                    | \$824,038.00                    | \$0.00                             |         |
| Change Orders                    |   |                                 |                                    |         |
| 1.                               | \$  | \$                              |                                    |         |
| 2.                               | \$  | \$                              |                                    |         |
| <b>TOTALS</b>                    | <b>\$4,385,278.00</b>                           | <b>\$4,346,606.00</b>           | <b>\$38,672.00</b>                 |         |



**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
**As of December 31, 2003**

|                                  |  |                                    |                       |                    |
|----------------------------------|--|------------------------------------|-----------------------|--------------------|
| College: Wayne State College     |  | Meeting Date: February 12, 2004    |                       |                    |
| <b>Project Information</b>       | Project Title: Stadium Entry Plaza, Track and Restroom Project |                                    |                       |                    |
|                                  | Program Number:  |                                    |                       |                    |
|                                  | Professional Consultant: DLR Group                             |                                    |                       |                    |
|                                  | General Contractor: Christiansen Construction                  |                                    |                       |                    |
|                                  | Net Square Footage: Gross Square Footage:                      |                                    |                       |                    |
|                                  | Bid Opening Date   | 8/8/2002                           |                       |                    |
|                                  | Notice of Proceed Date   |                                    |                       |                    |
| Estimated Completion Date        | 8/31/2003  |                                    |                       |                    |
| Final Acceptance Date            |  |                                    |                       |                    |
| <b>Project Dates</b>             | Professional Consultants:                                      |                                    |                       |                    |
|                                  | Needs Statement  |                                    |                       |                    |
|                                  | Program Statement  | 5/19/2000                          |                       |                    |
|                                  | Professional Services Contract                                 | 6/19/01 for Phase I                |                       |                    |
|                                  | Bonds Sold   |                                    |                       |                    |
|                                  | Preliminary Plans  |                                    |                       |                    |
|                                  | Design Development   | 5/21/2001                          |                       |                    |
|                                  | Construction Contract  | 9/18/2002                          |                       |                    |
| Substantial Completion           | 9/25/2003  |                                    |                       |                    |
| Final Completion                 |  |                                    |                       |                    |
| <b>Report Information</b>        | Status   | Initial Report:                    |                       |                    |
|                                  |  | Interim Report: X<br>Final Report: |                       |                    |
| <b>Financial Information</b>     |  |                                    |                       |                    |
| State Buildings                  | State Funds--Crumb Rubber Grnt                                 | \$34,500.00                        |                       |                    |
|                                  | LB 1100 approved 6/03  | \$125,000.00                       |                       |                    |
|                                  | LB 309 Funds   |                                    |                       |                    |
|                                  | Cash Funds   | \$25,000.00                        |                       |                    |
|                                  | Capital Imp. Fee Commitment                                    | \$400,000.00                       |                       |                    |
|                                  | Other - Wayne State Foundation                                 | \$847,340.00                       |                       |                    |
|                                  | Total Available  | \$1,431,840.00                     |                       |                    |
| Revenue Bond Buildings           | Bonds Sold   | \$                                 |                       |                    |
|                                  | Costs of Issuance/Reserves                                     | \$                                 |                       |                    |
|                                  | Balances of Proceeds   | \$                                 |                       |                    |
| Revenue Sources for Construction | 1. Bond Proceeds   | \$                                 |                       |                    |
|                                  | 2. Interest Earnings   | \$                                 |                       |                    |
|                                  | 3. Other   | \$                                 |                       |                    |
|                                  | Total Available  | \$                                 |                       |                    |
| <b>Expenditure Information</b>   | Proposed Budget  | Expended to Date                   | Balance               |                    |
|                                  | Program Planning   | \$0.00                             | \$0.00                | \$0.00             |
|                                  | Professional Fees  | \$30,648.00                        | \$31,298.00           | -\$650.00          |
|                                  | Life Cycle Cost Analysis                                       | \$0.00                             | \$0.00                | \$0.00             |
|                                  | Construction   |                                    |                       |                    |
|                                  | 1. General, Mech., Elec.                                       | \$1,128,600.00                     | \$1,216,514.62        | -\$87,914.62       |
|                                  | 2. Fixed Equipment   | \$0.00                             | \$0.00                | \$0.00             |
|                                  | 3. WSC & Utilities   | \$100,000.00                       | \$84,372.00           | \$15,628.00        |
|                                  | Furnishings/Moveable Equip.                                    | \$0.00                             | \$0.00                | \$0.00             |
|                                  | Contingency  | \$135,146.00                       | \$0.00                | \$135,146.00       |
|                                  | Artwork  | \$11,010.00                        | \$0.00                | \$11,010.00        |
|                                  | Other Items  |                                    |                       |                    |
|                                  | 1. Adv.  | \$1,500.00                         | \$1,393.00            | \$107.00           |
|                                  | 2. Retaining Wall  | \$25,000.00                        | \$21,464.00           | \$3,536.00         |
|                                  | Change Orders  |                                    |                       |                    |
|                                  | 1.   | \$                                 | \$                    |                    |
|                                  | 2.   | \$                                 | \$                    |                    |
|                                  | <b>TOTALS</b>  | <b>\$1,431,904.00</b>              | <b>\$1,355,041.62</b> | <b>\$76,862.38</b> |

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
**October - December 2003**

|                                     |                                |                                      |                       |       |
|-------------------------------------|--------------------------------|--------------------------------------|-----------------------|-------|
| College: Peru State College         |                                | Meeting Date: February 12, 2004      |                       |       |
| <b>Project Information</b>          | Project Title:                 | Eliza Morgan Hall Renovation Phase I |                       |       |
|                                     | Program Number:                |                                      |                       |       |
|                                     | Professional Consultant:       | The Clark Enersen Partners           |                       |       |
|                                     | General Contractor:            |                                      |                       |       |
|                                     | Net Square Footage:            | 6,171                                | Gross Square Footage: | 9,978 |
|                                     | Bid Opening Date               | 9/5/2002                             |                       |       |
|                                     | Notice of Proceed Date         |                                      |                       |       |
| Estimated Completion Date           | 5/1/2003                       |                                      |                       |       |
| Final Acceptance Date               |                                |                                      |                       |       |
| <b>Project Dates</b>                | Professional Consultants:      | (enter dates)                        |                       |       |
|                                     | Needs Statement                |                                      |                       |       |
|                                     | Program Statement              |                                      |                       |       |
|                                     | Professional Services Contract | 2/13/2002                            |                       |       |
|                                     | Bonds Sold                     |                                      |                       |       |
|                                     | Preliminary Plans              |                                      |                       |       |
|                                     | Design Development             |                                      |                       |       |
|                                     | Construction Contract          |                                      |                       |       |
|                                     | Substantial Completion         |                                      |                       |       |
| Final Completion                    |                                |                                      |                       |       |
| <b>Report Information</b>           | Status                         | Initial Report:                      |                       |       |
|                                     |                                | Interim Report:X<br>Final Report:    |                       |       |
| <b>Financial Information</b>        | Proposed Budget                | Expended to Date                     | Balance               |       |
| State Buildings                     |                                |                                      |                       |       |
| State Funds--LB No:                 |                                |                                      |                       |       |
| Federal Funds                       |                                |                                      |                       |       |
| LB 309 Funds                        |                                |                                      |                       |       |
| Cash Funds                          |                                |                                      |                       |       |
| Capital Imp. Fee Commitment         |                                |                                      |                       |       |
| Other                               |                                |                                      |                       |       |
| Total Available                     |                                |                                      |                       |       |
| Revenue Bond Buildings              | Bonds Sold                     |                                      |                       |       |
|                                     | Costs of Issuance/Reserves     |                                      |                       |       |
|                                     | Balances of Proceeds           | \$1,502,167.78                       |                       |       |
| Revenue Sources for Construction    |                                |                                      |                       |       |
| 1. Bond Proceeds                    | \$1,502,167.78                 | \$1,502,167.78                       | \$0.00                |       |
| 2. Interest Earnings as of 12/31/03 | \$7,272.03                     | \$3,227.72                           | \$4,044.31            |       |
| 3. Other Surplus Fund Request       | \$31,720.00                    | \$31,720.00                          | \$0.00                |       |
| 4. Other PSC Foundation             | \$20,040.00                    | \$0.00                               | \$20,040.00           |       |
| Total Available                     | \$1,561,199.81                 | \$1,537,115.50                       | \$24,084.31           |       |
| <b>Expenditure Information</b>      | Proposed Budget                | Expended to Date                     | Balance               |       |
| Program Planning                    | \$29,920.00                    | \$29,920.00                          | \$0.00                |       |
| Professional Fees                   | \$196,140.00                   | \$196,140.00                         | \$0.00                |       |
| Life Cycle Cost Analysis            | \$0.00                         | \$0.00                               | \$0.00                |       |
| Construction                        |                                |                                      |                       |       |
| 1. General, Mech., Elec.            | \$1,197,900.00                 | \$1,185,579.81                       | \$12,320.19           |       |
| 2. Fixed Equipment                  | \$0.00                         | \$0.00                               | \$0.00                |       |
| 3. Sitework/Utilities               | \$1,806.76                     | \$1,806.76                           | \$0.00                |       |
| Furnishings/Moveable Equip.         | \$2,380.40                     | \$2,380.40                           | \$0.00                |       |
| Contingency                         | \$47.36                        | \$0.00                               | \$47.36               |       |
| Artwork                             | \$0.00                         | \$0.00                               | \$0.00                |       |
| Other Items                         |                                |                                      |                       |       |
| 1.Asbestos Abatement                | \$35,785.28                    | \$35,115.24                          | \$670.04              |       |
| 2. Construction Administration      | \$62,099.03                    | \$51,293.49                          | \$10,805.54           |       |
| 3. Relocation Costs                 | \$1,000.00                     | \$760.80                             | \$239.20              |       |
| Change Orders                       |                                |                                      |                       |       |
| 1. Modifications to 3A walls        | -\$6,020.00                    | -\$6,020.00                          | \$0.00                |       |
| 2. Remove "Dog House"               | \$385.00                       | \$385.00                             | \$0.00                |       |
| 3. Remove 12' block wall            | \$2,394.00                     | \$2,394.00                           | \$0.00                |       |
| 4. Leveling floor                   | \$3,134.00                     | \$3,134.00                           | \$0.00                |       |
| 5. Modification to partitions       | -\$380.00                      | -\$380.00                            | \$0.00                |       |
| 6. HDPE pipe on hydronic            | -\$4,512.00                    | -\$4,512.00                          | \$0.00                |       |
| 7.Revised scope                     | \$8,406.00                     | \$8,406.00                           | \$0.00                |       |
| 8. Labor to install framing         | \$153.00                       | \$153.00                             | \$0.00                |       |
| 9. Switch electrical feeder         | \$9,554.00                     | \$9,554.00                           | \$0.00                |       |
| 10. RFP #8 & 9, door mod            | \$14,330.00                    | \$14,330.00                          | \$0.00                |       |
| 11. Addition of 3 heat pumps        | \$1,287.00                     | \$1,287.00                           | \$0.00                |       |
| 12. CE #19, #20, #21                | \$5,148.00                     | \$5,148.00                           | \$0.00                |       |
| 13. CE #24 Additional carpet        | \$240.00                       | \$240.00                             | \$0.00                |       |
| <b>TOTALS</b>                       | <b>\$1,561,197.83</b>          | <b>\$1,537,115.50</b>                | <b>\$24,082.33</b>    |       |

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
**October - December 2003**

|                                     |                                |                                 |                     |
|-------------------------------------|--------------------------------|---------------------------------|---------------------|
| College: Peru State College         |                                | Meeting Date: February 12, 2004 |                     |
| <b>Project Information</b>          | Project Title:                 | Library / Old Gym Renovation    |                     |
|                                     | Program Number:                |                                 |                     |
|                                     | Professional Consultant:       | The Clark Enersen Partners      |                     |
|                                     | General Contractor:            | A.H.R.S. Construction           |                     |
|                                     | Net Square Footage: 45,043     | Gross Square Footage: 48,597    |                     |
|                                     | Bid Opening Date               | 12/11/2001                      |                     |
|                                     | Notice of Proceed Date         | 1/15/2002                       |                     |
| Estimated Completion Date           | 11/1/2003 Library              |                                 |                     |
| Final Acceptance Date               |                                |                                 |                     |
| <b>Project Dates</b>                | Professional Consultants:      | (enter dates)                   |                     |
|                                     | Needs Statement                | 1988                            |                     |
|                                     | Program Statement              | 1988, 1996, 1999, 2000          |                     |
|                                     | Professional Services Contract | 5/1/2002                        |                     |
|                                     | Bonds Sold                     |                                 |                     |
|                                     | Preliminary Plans              |                                 |                     |
|                                     | Design Development             | Apr-01                          |                     |
|                                     | Construction Contract          | 12/14/2001                      |                     |
|                                     | Substantial Completion         |                                 |                     |
| Final Completion                    |                                |                                 |                     |
| <b>Report Information</b>           | Status                         | Initial Report:                 |                     |
|                                     |                                | Interim Report: X               |                     |
|                                     |                                | Final Report:                   |                     |
| <b>Financial Information</b>        |                                |                                 |                     |
| State Buildings                     | Proposed Budget                | Expended to Date                | Balance             |
| State Funds--LB No:878              | \$115,400.00                   | \$115,400.00                    | \$0.00              |
| State Funds--LB No:542              | \$210,919.00                   | \$210,919.00                    | \$0.00              |
| Federal Funds                       | \$0.00                         | \$0.00                          | \$0.00              |
| LB 309 Funds                        | \$0.00                         | \$0.00                          | \$0.00              |
| Cash Funds                          | \$49,680.00                    | \$49,680.00                     | \$0.00              |
| Capital Imp. Fee Commitment         | \$84,335.00                    | \$0.00                          | \$84,335.00         |
| Other - Bond Funds LB 1             | \$6,497,755.00                 | \$5,650,457.10                  | \$847,297.90        |
| Total Available                     | \$6,958,089.00                 | \$6,026,456.10                  | \$931,632.90        |
| Revenue Bond Buildings              | Bonds Sold                     | \$                              |                     |
|                                     | Costs of Issuance/Reserves     | \$                              |                     |
|                                     | Balances of Proceeds           | \$                              |                     |
| Revenue Sources for Construction    | 1. Bond Proceeds               | \$                              |                     |
|                                     | 2. Interest Earnings           | \$                              |                     |
|                                     | 3. Other                       | \$                              |                     |
|                                     | Total Available                | \$                              |                     |
| <b>Expenditure Information</b>      |                                |                                 |                     |
|                                     | Proposed Budget                | Expended to Date                | Balance             |
| Program Planning                    | \$49,680.00                    | \$49,680.00                     | \$0.00              |
| Professional Fees                   | \$486,280.00                   | \$479,979.43                    | \$6,300.57          |
| Life Cycle Cost Analysis            | \$0.00                         | \$0.00                          | \$0.00              |
| Construction                        |                                |                                 |                     |
| 1. General, Mech., Elec.            | \$4,820,000.00                 | \$4,089,332.80                  | \$730,667.20        |
| 2. Fixed Equipment                  | \$0.00                         | \$0.00                          | \$0.00              |
| 3. Sitework/Utilities               | \$30,850.00                    | \$30,209.00                     | \$641.00            |
| Furnishings/Moveable Equip.         | \$890,000.00                   | \$771,236.25                    | \$118,763.75        |
| Contingency                         | \$26,372.57                    | \$0.00                          | \$26,372.57         |
| Artwork                             | \$47,500.00                    | \$0.00                          | \$47,500.00         |
| Other Items                         |                                |                                 |                     |
| 1. Construction Administration      | \$5,959.48                     | \$5,959.48                      | \$0.00              |
| 2. Relocation                       | \$76,000.00                    | \$74,612.19                     | \$1,387.81          |
| 3. Asbestos Design/Abatement        | \$70,733.70                    | \$70,733.70                     | \$0.00              |
| 4. Testing and surveys              | \$6,181.25                     | \$6,181.25                      | \$0.00              |
| Change Orders and Directives        |                                |                                 |                     |
| CO 1. Replace on-grade concrete     | \$42,764.00                    | \$42,764.00                     | \$0.00              |
| CO 2. Reinforce floor joist         | \$17,453.00                    | \$17,453.00                     | \$0.00              |
| CO 3. Sagging joist at windows      | \$19,502.00                    | \$19,502.00                     | \$0.00              |
| CO 4. Sewage ejector                | \$19,989.00                    | \$19,989.00                     | \$0.00              |
| CO 5. Repair turrets                | \$18,719.00                    | \$18,719.00                     | \$0.00              |
| CO 6. Power changes                 | \$14,142.00                    | \$14,142.00                     | \$0.00              |
| CO 7. Replace metal covering        | \$33,021.00                    | \$33,021.00                     | \$0.00              |
| CO 8. Revised framing over floor    | \$16,829.00                    | \$16,829.00                     | \$0.00              |
| CO 9. Floor replacement             | \$16,573.00                    | \$16,573.00                     | \$0.00              |
| CO10. Fluid Cooler Mechanical       | \$18,180.00                    | \$18,180.00                     | \$0.00              |
| CO11. Refrigerant lines             | \$6,851.00                     | \$6,851.00                      | \$0.00              |
| CO12. Relocate PIV, rout drain      | \$13,157.00                    | \$13,157.00                     | \$0.00              |
| CO13. Footings for Link, wall       | \$19,499.00                    | \$19,499.00                     | \$0.00              |
| CO14. Slate floor, feeders, ducts   | \$15,291.00                    | \$15,291.00                     | \$0.00              |
| CO15. Glass in circle tops          | \$17,342.00                    | \$17,342.00                     | \$0.00              |
| CO16. Heat pump supply/return       | \$19,631.00                    | \$19,631.00                     | \$0.00              |
| CO17. Site lighting Library         | \$18,026.00                    | \$18,026.00                     | \$0.00              |
| CO18. Data and Cable changes        | \$17,785.00                    | \$17,785.00                     | \$0.00              |
| CO19. Add aluminum circle tops      | \$18,130.00                    | \$18,130.00                     | \$0.00              |
| CO20. Drywalled data and electrical | \$16,902.00                    | \$16,902.00                     | \$0.00              |
| CO21. New Beams and Columns         | \$18,289.00                    | \$18,289.00                     | \$0.00              |
| CO22. Two 4" conduits               | \$14,805.00                    | \$14,805.00                     | \$0.00              |
| CO23. Outdoor seating area          | \$18,036.00                    | \$18,036.00                     | \$0.00              |
| CO24. Install return air            | \$17,616.00                    | \$17,616.00                     | \$0.00              |
| <b>TOTALS</b>                       | <b>\$6,958,089.00</b>          | <b>\$6,026,456.10</b>           | <b>\$931,632.90</b> |

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
**October - December 2003**

|                                  |                                |  |                    |
|----------------------------------|--------------------------------|--|--------------------|
| College: Peru State College      |                                | Meeting Date: February 12, 2004                      |                    |
| <b>Project Information</b>       | Project Title:                 | Hoyt Science Building Addition and Renovation        |                    |
|                                  | Program Number:                | 940 and 920  |                    |
|                                  | Professional Consultant:       | The Clark Enersen Partners                           |                    |
|                                  | General Contractor:            | Rogge Davis Construction LLC                         |                    |
|                                  | Net Square Footage:16,636      | Gross Square Footage:28,881                          |                    |
|                                  | Bid Opening Date               | 5/2/2000   |                    |
|                                  | Notice of Proceed Date         | 5/19/2000  |                    |
|                                  | Estimated Completion Date      | 8/10/2001  |                    |
| Final Acceptance Date            | 11/15/2002                     |  |                    |
| <b>Project Dates</b>             | Professional Consultants:      | (enter dates)  |                    |
|                                  | Needs Statement                | 9/22/1998  |                    |
|                                  | Program Statement              | 2/3/1999   |                    |
|                                  | Professional Services Contract | 3/17/1999  |                    |
|                                  | Bonds Sold                     |  |                    |
|                                  | Preliminary Plans              |  |                    |
|                                  | Design Development             | 12/1/1999  |                    |
|                                  | Construction Contract          | 5/15/2000  |                    |
|                                  | Substantial Completion         | 3/4/2002   |                    |
|                                  | Final Completion               | 11/15/2002   |                    |
| <b>Report Information</b>        | Status                         | Initial Report:<br>Interim Report:X<br>Final Report: |                    |
|                                  | <b>Financial Information</b>   |  |                    |
|                                  | State Buildings                | Proposed Budget                                      | Expended to Date   |
| State Funds--LB No:1138          | \$3,570,700.00                 | \$3,570,700.00                                       | \$0.00             |
| State Funds--LB No:1138 Misc     | \$528,481.12                   | \$528,481.12   | \$0.00             |
| State Funds--LB No:1217          | \$29,950.00                    | \$29,950.00  | \$0.00             |
| PSC Foundation Sunk Cost         | \$70,000.00                    | \$70,000.00  | \$0.00             |
| Foundation Construction Funds    | \$81,000.00                    | \$74,119.88  | \$6,880.12         |
|                                  | \$0.00                         | \$0.00   | \$0.00             |
| Cash Funds                       | \$30,000.00                    | \$30,000.00  | \$0.00             |
| Capital Imp. Fee Commitment      | \$100,449.00                   | \$28,936.55  | \$71,512.45        |
| Other                            | \$0.00                         | \$0.00   | \$0.00             |
| Total Available                  | \$4,410,580.12                 | \$4,332,187.55                                       | \$78,392.57        |
| Revenue Bond Buildings           | Bonds Sold                     | \$   |                    |
|                                  | Costs of Issuance/Reserves     | \$   |                    |
|                                  | Balances of Proceeds           | \$   |                    |
| Revenue Sources for Construction | 1. Bond Proceeds               | \$   |                    |
|                                  | 2. Interest Earnings           | \$   |                    |
|                                  | 3. Other                       | \$   |                    |
|                                  | Total Available                | \$   |                    |
| <b>Expenditure Information</b>   |                                |  |                    |
|                                  | Proposed Budget                | Expended to Date                                     | Balance            |
| Program Planning                 | \$30,000.00                    | \$30,000.00  | \$0.00             |
| Professional Fees                | \$250,537.99                   | \$250,537.99   | \$0.00             |
| Life Cycle Cost Analysis         | \$0.00                         | \$0.00   | \$0.00             |
| Construction                     |                                |  |                    |
| 1. General, Mech., Elec.         | \$3,599,930.00                 | \$3,599,930.00                                       | \$0.00             |
| 2. Fixed Equipment               | \$43,959.33                    | \$43,959.33  | \$0.00             |
| 3. Sitework/Utilities            | \$16,349.50                    | \$16,349.50  | \$0.00             |
| Furnishings/Moveable Equip.      | \$183,216.60                   | \$144,824.03   | \$38,392.57        |
| Contingency                      | \$0.00                         | \$0.00   | \$0.00             |
| Artwork                          | \$40,000.00                    | \$0.00   | \$40,000.00        |
| Other Items                      |                                |  |                    |
| 1.Administrative Fees            | \$7,664.53                     | \$7,664.53   | \$0.00             |
| 2.Relocaton                      | \$18,301.09                    | \$18,301.09  | \$0.00             |
| 3.Testing and Surveys            | \$1,302.50                     | \$1,302.50   | \$0.00             |
| 4.Asbestos Abatement             | \$42,023.58                    | \$42,023.58  | \$0.00             |
| 5.Legal fees and Insurance       | \$915.00                       | \$915.00   | \$0.00             |
| Change Orders                    |                                |  |                    |
| 1.Auger cast piles, rebar        | \$27,392.00                    | \$27,392.00  | \$0.00             |
| 2.Existing Drain Inlet           | \$2,559.00                     | \$2,559.00   | \$0.00             |
| 3. Steel Column                  | \$0.00                         | \$0.00   | \$0.00             |
| 4.Additional Ceiling             | \$78,649.00                    | \$78,649.00  | \$0.00             |
| 5.Delete planter box, add locks  | \$9,877.00                     | \$9,877.00   | \$0.00             |
| 6.Data Cabling for remodeling    | \$13,845.00                    | \$13,845.00  | \$0.00             |
| 7.Install water purifiers        | \$9,947.00                     | \$9,947.00   | \$0.00             |
| 8.Landscaping changes AC         | \$9,797.00                     | \$9,797.00   | \$0.00             |
| 9.Autoclave/Code issues          | \$9,863.00                     | \$9,863.00   | \$0.00             |
| 10.Water purifier/Ice Maker      | \$9,975.00                     | \$9,975.00   | \$0.00             |
| 11.Paving Changes                | \$4,476.00                     | \$4,476.00   | \$0.00             |
| <b>TOTALS</b>                    | <b>\$4,410,580.12</b>          | <b>\$4,332,187.55</b>                                | <b>\$78,392.57</b> |

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT  
(October - December)**

|                                  |   |                                    |                              |
|----------------------------------|---|------------------------------------|------------------------------|
| College: Chadron State College   |   | Meeting Date: February 12, 2004    |                              |
| <b>Project Information</b>       | Project Title: Sandoz High Plains Heritage Center Renovation/Construction |                                    |                              |
|                                  | Program Number:   |                                    |                              |
|                                  | Professional Consultant: Bahr, Vermeer and Haecker                        |                                    |                              |
|                                  | General Contractor: Fuller Construction                                   |                                    |                              |
|                                  | Net Square Footage: 21,910  |                                    | Gross Square Footage: 27,390 |
|                                  | Bid Opening Date  | 1/11/2001                          |                              |
|                                  | Notice of Proceed Date  | 1/25/2001                          |                              |
| Estimated Completion Date        | 9/10/2002   |                                    |                              |
| Final Acceptance Date            | 8/14/2003   |                                    |                              |
| <b>Project Dates</b>             | Professional Consultants:   |                                    |                              |
|                                  | Needs Statement   |                                    |                              |
|                                  | Program Statement   |                                    |                              |
|                                  | Professional Services Contract  |                                    |                              |
|                                  | Bonds Sold  | None                               |                              |
|                                  | Preliminary Plans   |                                    |                              |
|                                  | Design Development  |                                    |                              |
|                                  | Construction Contract   |                                    |                              |
| Substantial Completion           | 9/10/02   |                                    |                              |
| Final Completion                 | 8/14/03   |                                    |                              |
| <b>Report Information</b>        | Status  | Initial Report:                    |                              |
|                                  |   | Interim Report:<br>Final Report: X |                              |
| <b>Financial Information</b>     |   |                                    |                              |
| State Buildings                  | State Funds--LB No:   | \$0.00                             |                              |
|                                  | Federal Funds   | \$0.00                             |                              |
|                                  | LB 309 Funds  | \$58,650.00                        |                              |
|                                  | Cash Funds  | \$0.00                             |                              |
|                                  | Capital Imp. Fee Commitment   | \$0.00                             |                              |
|                                  | IMLS Grant  | \$426,958.00                       |                              |
|                                  | Save Amer. Treasures Grant  | \$450,000.00                       |                              |
|                                  | Private Funds   | \$1,108,327.40                     |                              |
|                                  | Environmental Trust Grant Funds   | \$198,875.00                       |                              |
|                                  | Total Available   | \$2,242,810.40                     |                              |
| Revenue Bond Buildings           | Bonds Sold  | \$0.00                             |                              |
|                                  | Costs of Issuance/Reserves  | \$0.00                             |                              |
|                                  | Balances of Proceeds  | \$0.00                             |                              |
| Revenue Sources for Construction | 1. Bond Proceeds  | \$0.00                             |                              |
|                                  | 2. Interest Earnings  | \$0.00                             |                              |
|                                  | 3. Other  | \$0.00                             |                              |
|                                  | Total Available   | \$0.00                             |                              |
| <b>Expenditure Information</b>   | Proposed Budget   | Expended to Date                   | Balance                      |
|                                  | Program Planning  |                                    | \$0.00                       |
| Professional Fees                | \$116,385.00  | \$116,385.00                       | \$0.00                       |
| Life Cycle Cost Analysis         | \$0.00  | \$0.00                             | \$0.00                       |
| Construction                     |   |                                    |                              |
| 1. General, Mech., Elec.         | \$1,723,403.00  | \$1,570,025.16                     | \$153,377.84                 |
| 2. Fixed Equipment               | \$0.00  | \$16.00                            | -\$16.00                     |
| 2. Technical Equipment           | \$0.00  | \$0.00                             | \$0.00                       |
| 3. Sitework/Utilities            | \$0.00  | \$0.00                             | \$0.00                       |
| Furnishings/Moveable Equip.      | \$0.00  | \$398,670.29                       | -\$398,670.29                |
| Contingency                      | \$0.00  | \$0.00                             | \$0.00                       |
| Artwork                          | \$0.00  | \$0.00                             | \$0.00                       |
| Other Items                      |   |                                    |                              |
| 1. Insurance                     | \$0.00  | \$0.00                             | \$0.00                       |
| 2. State Fire Marshall Review    | \$0.00  | \$0.00                             | \$0.00                       |
| 3. Handicap Access. Review       | \$0.00  | \$0.00                             | \$0.00                       |
| 4. Moving/Relocation Costs       | \$0.00  | \$0.00                             | \$0.00                       |
| 5. Testing/Surveys/Inspections   | \$0.00  | \$27,106.00                        | -\$27,106.00                 |
| 6. Reimbursable Expenses         | \$0.00  | \$6,087.09                         | -\$6,087.09                  |
| 7. Interior Signage              | \$0.00  | \$4,828.96                         | -\$4,828.96                  |
| Change Orders                    |   |                                    |                              |
| 1. Fuller Construction           | -\$90,192.00  |                                    | -\$90,192.00                 |
| 2. Fuller Construction           | \$8,076.16  |                                    | \$8,076.16                   |
| <b>TOTALS</b>                    | <b>\$1,757,672.16</b>   | <b>\$2,123,118.50</b>              | <b>-\$365,446.34</b>         |

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT  
(October - December)**

|                                  |  |                                 |                              |
|----------------------------------|--|---------------------------------|------------------------------|
| College: Chadron State College   |  | Meeting Date: February 12, 2004 |                              |
| <b>Project Information</b>       | Project Title: Memorial Hall Renovation            |                                 |                              |
|                                  | Program Number:                                    |                                 |                              |
|                                  | Professional Consultant: Bahr, Vermeer and Haecker |                                 |                              |
|                                  | General Contractor: Fuller Construction            |                                 |                              |
|                                  | Net Square Footage: 40,452                         |                                 | Gross Square Footage: 55,175 |
|                                  | Bid Opening Date                                   | 6/27/2000                       |                              |
|                                  | Notice of Proceed Date                             | 7/1/2000                        |                              |
| Estimated Completion Date        | 12/1/2001  |                                 |                              |
| Final Acceptance Date            | 12/1/2001  |                                 |                              |
| <b>Project Dates</b>             | Professional Consultants:                          |                                 |                              |
|                                  | Needs Statement                                    |                                 |                              |
|                                  | Program Statement                                  | 4/1/1999                        |                              |
|                                  | Professional Services Contract                     | 10/26/1999                      |                              |
|                                  | Bonds Sold   | None                            |                              |
|                                  | Preliminary Plans                                  |                                 |                              |
|                                  | Design Development                                 | 4/6/2000                        |                              |
|                                  | Construction Contract                              | 8/8/2000                        |                              |
| Substantial Completion           | 10/26/01   |                                 |                              |
| Final Completion                 | 12/1/01  |                                 |                              |
| <b>Report Information</b>        | Status   | Initial Report:                 |                              |
|                                  |  | Interim Report: X               |                              |
|                                  |  | Final Report:                   |                              |
| <b>Financial Information</b>     |  |                                 |                              |
| State Buildings                  | State Funds-Cash                                   | \$113,000.00                    |                              |
|                                  | Federal Funds                                      | \$0.00                          |                              |
|                                  | LB 1100 allocation                                 | \$2,145,984.00                  |                              |
|                                  | LB 309 Funds                                       | \$134,500.00                    |                              |
|                                  | Program 901  | \$11,000.00                     |                              |
|                                  | Capital Imp. Fee Commitment                        | \$100,000.00                    |                              |
|                                  | CSC Foundation                                     | \$37,944.00                     |                              |
| Total Available                  | \$2,542,428.00                                     |                                 |                              |
| Revenue Bond Buildings           | Bonds Sold   | \$0.00                          |                              |
|                                  | Costs of Issuance/Reserves                         | \$0.00                          |                              |
|                                  | Balances of Proceeds                               | \$0.00                          |                              |
| Revenue Sources for Construction | 1. Bond Proceeds                                   | \$0.00                          |                              |
|                                  | 2. Interest Earnings                               | \$0.00                          |                              |
|                                  | 3. Other   | \$0.00                          |                              |
|                                  | Total Available                                    | \$0.00                          |                              |
| <b>Expenditure Information</b>   | Proposed Budget                                    | Expended to Date                | Balance                      |
| Program Planning                 |  |                                 | \$0.00                       |
| Professional Fees                | \$166,910.00                                       | \$166,910.00                    | \$0.00                       |
| Life Cycle Cost Analysis         | \$0.00   | \$0.00                          | \$0.00                       |
| Construction                     |  |                                 |                              |
| 1. General, Mech., Elec.         | \$2,300,428.00                                     | \$2,300,428.00                  | \$0.00                       |
| 2. Fixed Equipment               | \$20,000.00  | \$0.00                          | \$20,000.00                  |
| 2. Technical Equipment           | \$15,245.00  | \$3,250.00                      | \$11,995.00                  |
| 3. Sitework/Utilities            | \$0.00   | \$0.00                          | \$0.00                       |
| Furnishings/Moveable Equip.      | \$0.00   | \$0.00                          | \$0.00                       |
| Contingency                      | \$111,068.00                                       | \$15,023.51                     | \$96,044.49                  |
| Artwork                          | \$18,103.00  | \$2,000.00                      | \$16,103.00                  |
| Other Items                      |  |                                 |                              |
| 1. Insurance                     | \$1,700.00   | \$0.00                          | \$1,700.00                   |
| 2. State Fire Marshall Review    | \$500.00   |                                 | \$500.00                     |
| 3. Handicap Access. Review       | \$500.00   |                                 | \$500.00                     |
| 4. Moving/Relocation Costs       | \$2,000.00   |                                 | \$2,000.00                   |
| 5. Testing/Surveys/Inspections   | \$1,500.00   | \$312.50                        | \$1,187.50                   |
| 6. Hazardous Mat. Abatement      | \$38,300.00  | \$24,990.95                     | \$13,309.05                  |
| Change Orders                    |  |                                 |                              |
| 1. Fuller Construction           | -\$125,452.00                                      |                                 | -\$125,452.00                |
| 2. Fuller Construction           | \$6,912.00   |                                 | \$6,912.00                   |
| 3. Fuller Construction           | \$6,971.00   |                                 | \$6,971.00                   |
| 4. Fuller Construction           | \$19,457.00  |                                 | \$19,457.00                  |
| 5 Fuller Construction            | \$37,944.00  |                                 | \$37,944.00                  |
| 5 Fuller Construction            | \$11,741.00  |                                 | \$11,741.00                  |
| <b>TOTALS</b>                    | <b>\$2,633,827.00</b>                              | <b>\$2,512,914.96</b>           | <b>\$120,912.04</b>          |

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
**As of December 31, 2003**

|                                  |                                       |                                 |                                    |         |
|----------------------------------|---------------------------------------|---------------------------------|------------------------------------|---------|
| College: Wayne State College     |                                       | Meeting Date: February 12, 2004 |                                    |         |
| <b>Project Information</b>       | Project Title: Rice HVAC Improvements |                                 |                                    |         |
|                                  | Program Number:                       |                                 |                                    |         |
|                                  | Professional Consultant: Leo A Daly   |                                 |                                    |         |
|                                  | General Contractor: Ryan & Associates |                                 |                                    |         |
|                                  | Net Square Footage: 39,819            |                                 | Gross Square Footage: 58,664       |         |
|                                  | Bid Opening Date                      |                                 | 12/02                              |         |
|                                  | Notice of Proceed Date                |                                 | 1/03                               |         |
|                                  | Estimated Completion Date             |                                 | 7/03                               |         |
| Final Acceptance Date            |                                       |                                 |                                    |         |
| <b>Project Dates</b>             | Professional Consultants:             |                                 |                                    |         |
|                                  | Needs Statement                       |                                 |                                    |         |
|                                  | Program Statement                     |                                 |                                    |         |
|                                  | Professional Services Contract        |                                 | 6/02                               |         |
|                                  | Bonds Sold                            |                                 |                                    |         |
|                                  | Preliminary Plans                     |                                 |                                    |         |
|                                  | Design Development                    |                                 | 9/02                               |         |
|                                  | Construction Contract                 |                                 | 1/03                               |         |
| Substantial Completion           |                                       | 11/13/2003                      |                                    |         |
| Final Completion                 |                                       |                                 |                                    |         |
| <b>Report Information</b>        | Status                                |                                 | Initial Report:                    |         |
|                                  |                                       |                                 | Interim Report: X<br>Final Report: |         |
| <b>Financial Information</b>     |                                       |                                 |                                    |         |
| State Buildings                  | State Funds--LB No: 878/1100          |                                 |                                    |         |
|                                  | Federal Funds                         | \$                              |                                    |         |
|                                  | LB 309 Funds                          |                                 | \$1,445,000.00                     |         |
|                                  | Cash Funds                            | \$                              |                                    |         |
|                                  | Capital Imp. Fee Commitment           |                                 | \$255,000.00                       |         |
|                                  | Other - Wayne State Foundation        |                                 |                                    |         |
| Total Available                  |                                       | \$1,700,000.00                  |                                    |         |
| Revenue Bond Buildings           | Bonds Sold                            |                                 | \$                                 |         |
|                                  | Costs of Issuance/Reserves            |                                 | \$                                 |         |
|                                  | Balances of Proceeds                  |                                 | \$                                 |         |
| Revenue Sources for Construction | 1. Bond Proceeds                      |                                 | \$                                 |         |
|                                  | 2. Interest Earnings                  |                                 | \$                                 |         |
|                                  | 3. Other                              |                                 | \$                                 |         |
|                                  | Total Available                       |                                 | \$                                 |         |
| <b>Expenditure Information</b>   | Proposed Budget                       |                                 | Expended to Date                   | Balance |
|                                  |                                       |                                 |                                    |         |
| Program Planning                 | \$0.00                                | \$0.00                          | \$0.00                             |         |
| Professional Fees                | \$143,500.00                          | \$136,325.00                    | \$7,175.00                         |         |
| Life Cycle Cost Analysis         | \$0.00                                | \$0.00                          | \$0.00                             |         |
| Construction                     |                                       |                                 |                                    |         |
| 1. General, Mech., Elec.         | \$1,260,000.00                        | \$1,134,000.00                  | \$126,000.00                       |         |
| 2. Fixed Equipment               | \$0.00                                | \$0.00                          | \$0.00                             |         |
| 3. Sitework/Utilities            | \$0.00                                | \$0.00                          | \$0.00                             |         |
| Furnishings/Moveable Equip.      | \$0.00                                | \$0.00                          | \$0.00                             |         |
| Contingency                      | \$246,500.00                          | \$0.00                          | \$246,500.00                       |         |
| Artwork                          | \$0.00                                | \$0.00                          | \$0.00                             |         |
| Other Items                      |                                       |                                 |                                    |         |
| 1. Advertising, Asb, Misc.       | \$50,000.00                           | \$49,190.00                     | \$810.00                           |         |
| 2.                               | \$0.00                                | \$0.00                          | \$0.00                             |         |
| Change Orders                    |                                       |                                 |                                    |         |
| 1.                               | \$                                    | \$                              |                                    |         |
| 2.                               | \$                                    | \$                              |                                    |         |
| <b>TOTALS</b>                    | <b>\$1,700,000.00</b>                 | <b>\$1,319,515.00</b>           | <b>\$380,485.00</b>                |         |

**Fiscal and Facilities Committee**

*Steve Lewis, Chair*  
*Larry Teahon*  
*Bill Roskens*  
*Hilary Koso*

February 12, 2004

---

**Contingency Maintenance Progress Reports**

---

Each year the colleges submit proposals to expend funds from their revenue bond surplus fund to make needed facilities repairs, install fire and life safety measures, correct code deficiencies and replace furnishings and equipment in the dormitories and student union facilities. The working calendar requires the provision of semi-annual progress reports on those projects to the Board of Trustees. Copies of the reports prepared by each of the institutions are found on the following pages.

While there is no written policy on the matter, the colleges have been encouraged to complete the projects within two years after the Board of Trustees has authorized them. This guideline assists in the long-range planning of projects and puts "earmarked" fund balances back into the Surplus Funds to be used for other projects.



**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Chadron State College  
Revenue Bond Facilities**

**Report Period: July - December 2003**

**Date Prepared: February 12, 2004**

| <b>Resolution Date and Project Description</b>          | <b>Approved Amount</b> | <b>Current Expenditures</b> | <b>Reallocations</b> | <b>Balance</b>    | <b>Status</b> |
|---|------------------------|-----------------------------|----------------------|-------------------|---------------|
| Resolution Date: 4/13/00<br>Projects:                   |                        |                             |                      |                   |               |
| 1. High Rise - Sprinkler System                         | \$230,000.00           | \$230,000.00                | \$0.00               | \$0.00            | Complete      |
| 2. High Rise - Floor Covering                           | \$10,000.00            | \$1,770.80                  | \$0.00               | \$8,229.20        | Open          |
| 3. High Rise - Cooling Tower                            | \$27,000.00            | \$27,000.00                 | \$0.00               | \$0.00            | Complete      |
| 4. High Rise - Replace Misc. Room Needs                 | \$20,000.00            | \$20,000.00                 | \$0.00               | \$0.00            | Complete      |
| 5. Crites Hall - Renovate Entry Doors                   | \$6,000.00             | \$6,000.00                  | \$0.00               | \$0.00            | Complete      |
| 6. Crites Hall - Restroom Renovation                    | \$20,000.00            | \$20,000.00                 | \$0.00               | \$0.00            | Complete      |
| 7. Student Center - Snackbar Renovation                 | \$25,000.00            | \$63,151.82                 | \$38,151.82          | \$0.00            | Complete      |
| 8. Andrews Hall - Bathrooms                             | \$45,000.00            | \$45,000.00                 | \$0.00               | \$0.00            | Complete      |
| 9. Sparks Hall - Soffit Repair                          | \$10,000.00            | \$10,000.00                 | \$0.00               | \$0.00            | Complete      |
| 10. Parking - SW Corner of Campus                       | \$99,000.00            | \$99,000.00                 | \$0.00               | \$0.00            | Complete      |
| 11. Edna Work Wing - Replace Misc. Room Needs           | \$4,000.00             | \$4,000.00                  | \$0.00               | \$0.00            | Complete      |
| 12. West Court - Replace Misc. Room Needs               | \$4,000.00             | \$4,000.00                  | \$0.00               | \$0.00            | Complete      |
| 13. Kent Hall - Replace Misc. Room Needs                | \$4,000.00             | \$4,000.00                  | \$0.00               | \$0.00            | Complete      |
| <b>Resolution Total</b>                                 | <b>\$504,000.00</b>    | <b>\$533,922.62</b>         | <b>\$38,151.82</b>   | <b>\$8,229.20</b> |               |
| Resolution Date: 4/24/01                                |                        |                             |                      |                   |               |
| 1. Andrews Hall - Asbestos Abatement/Floor Covering     | \$20,000.00            | \$20,000.00                 | \$0.00               | \$0.00            | Complete      |
| 2. Andrews Hall - Bathroom Floors and Walls             | \$99,000.00            | \$99,000.00                 | \$0.00               | \$0.00            | Complete      |
| 3. Crites Hall - Restroom Renovation                    | \$20,000.00            | \$20,000.00                 | \$0.00               | \$0.00            | Complete      |
| 4. High Rise - Cooling Tower                            | \$5,000.00             | \$5,000.00                  | \$0.00               | \$0.00            | Complete      |
| 5. Kent Hall - Replace Misc. Room Needs                 | \$4,000.00             | \$4,000.00                  | \$0.00               | \$0.00            | Complete      |
| 6. West Court Family Housing - Replace Misc. Room Needs | \$4,000.00             | \$2,102.02                  | \$0.00               | \$1,897.98        | Open          |
| <b>Resolution Total</b>                                 | <b>\$152,000.00</b>    | <b>\$150,102.02</b>         | <b>\$0.00</b>        | <b>\$1,897.98</b> |               |

**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Chadron State College  
Revenue Bond Facilities**

**Report Period: July - December 2003**

**Date Prepared: February 12, 2004**

| <b>Resolution Date and Project Description</b>  | <b>Approved Amount</b> | <b>Current Expenditures</b> | <b>Reallocations</b> | <b>Balance</b>      | <b>Status</b> |
|---|------------------------|-----------------------------|----------------------|---------------------|---------------|
| Resolution Date: 4/9/02                         |                        |                             |                      |                     |               |
| 1. Andrews Hall - Bathroom Floors and Walls     | \$99,000.00            | \$99,000.00                 | \$0.00               | \$0.00              | Complete      |
| 2. Andrews Hall - Repair/Replace Exterior Doors | \$4,000.00             | \$0.00                      | \$0.00               | \$4,000.00          | Open          |
| 3. Andrews Hall - Repair/Replace Interior Doors | \$18,000.00            | \$0.00                      | \$0.00               | \$18,000.00         | Open          |
| 4. Campus - Pedestrian Infrastructure           | \$40,000.00            | \$32,000.00                 | \$0.00               | \$8,000.00          | Open          |
| 5. Campus - Outdoor Basketball Court            | \$8,000.00             | \$7,700.00                  | \$0.00               | \$300.00            | Open          |
| 6. Campus - Replacement Furnishings             | \$10,000.00            | \$7,002.96                  | \$0.00               | \$2,997.04          | Open          |
| 7. Crites Hall - Tuck Pointing                  | \$4,000.00             | \$0.00                      | \$0.00               | \$4,000.00          | Open          |
| 8. Edna Work - Security Electronics             | \$5,000.00             | \$0.00                      | \$0.00               | \$5,000.00          | Open          |
| 9. Edna Work Wing - Program Statement           | \$10,000.00            | \$10,000.00                 | \$0.00               | \$0.00              | Complete      |
| 10. Kent Hall - Floor Covering                  | \$5,000.00             | \$4,612.50                  | \$6,152.00           | \$6,539.50          | Open          |
| 11. Kent Hall - Repair/Replace Exterior Doors   | \$4,000.00             | \$3,300.00                  | \$0.00               | \$700.00            | Open          |
| 12. Kent Hall - Phased Window Replacement       | \$24,000.00            | \$0.00                      | \$0.00               | \$24,000.00         | Open          |
| 13. Sparks Hall - Program Statement             | \$9,500.00             | \$9,500.00                  | \$0.00               | \$0.00              | Complete      |
| 14. Student Center - Electronics                | \$4,500.00             | \$4,500.00                  | \$0.00               | \$0.00              | Complete      |
| 15. Student Center - Dock Lift                  | \$4,000.00             | \$4,000.00                  | \$0.00               | \$0.00              | Complete      |
| 16. West Court - Furnace Replacement            | \$3,500.00             | \$0.00                      | \$0.00               | \$3,500.00          | Open          |
| <b>Resolution Total</b>                         | <b>\$252,500.00</b>    | <b>\$181,615.46</b>         | <b>\$6,152.00</b>    | <b>\$77,036.54</b>  |               |
| Resolution Date: 4/09/03                        |                        |                             |                      |                     |               |
| 1. Andrews Hall - Bathrooms                     | \$104,559.71           | \$104,559.71                | \$4,559.71           | \$0.00              | Complete      |
| 2. Andrews Hall - New Furnishings               | \$25,000.00            | 21,243.92                   | \$0.00               | \$3,756.08          | Open          |
| 3. Campus - Pedestrian Infrastructure           | \$10,000.00            | -                           | \$0.00               | \$10,000.00         | Open          |
| 4. Campus - Chiller Match                       | \$75,000.00            | -                           | \$0.00               | \$75,000.00         | Open          |
| 5. Edna Work Hall/Wing - New Furnishings        | \$105,000.00           | -                           | \$16,907.31          | \$121,907.31        | Open          |
| 6. High Rise - Equipment/Computer Support Lab   | \$10,000.00            | 3,152.11                    | \$0.00               | \$6,847.89          | Open          |
| 7. Kent Hall - Phased Window Replacement        | \$25,000.00            | -                           | \$0.00               | \$25,000.00         | Open          |
| 8. Student Center - Electronic Message Sign     | \$5,000.00             | 3,431.22                    | \$0.00               | \$1,568.78          | Open          |
| <b>Resolution Total</b>                         | <b>\$359,559.71</b>    | <b>132,386.96</b>           | <b>\$21,467.02</b>   | <b>\$244,080.06</b> |               |
| <b>Grand Total</b>                              | <b>\$1,268,059.71</b>  | <b>\$998,027.06</b>         | <b>\$65,770.84</b>   | <b>\$331,243.78</b> |               |

**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Peru State College  
Revenue Bond Facilities**

**Report Period: July - December 2003**

**Date Prepared: February 12, 2004**

| <b>Resolution Date and Project Description</b>      | <b>Approved Amount</b> | <b>Current Expenditures</b> | <b>Reallocations</b> | <b>Balance</b>     | <b>Status</b> |
|---|------------------------|-----------------------------|----------------------|--------------------|---------------|
| Resolution Date: 04/09/02<br>Projects:              |                        |                             |                      |                    |               |
| 3. Campus Replace Filters Heating/Cooling Units     | \$1,400.00             | \$0.00                      | -\$341.34            | \$0.00             | Open          |
| 5. Campus HVAC Repairs                              | \$3,000.00             | \$0.00                      | -\$2,584.25          | \$0.00             | Open          |
| 6. Campus Food Service Equipment                    | \$1,000.00             | \$0.00                      | \$0.00               | \$0.00             | Open          |
| <b>Resolution Total</b>                             | <b>\$5,400.00</b>      | <b>\$0.00</b>               | <b>-\$2,925.59</b>   | <b>\$0.00</b>      |               |
| Resolution Date: 4/11/03<br>Projects:               |                        |                             |                      |                    |               |
| 1. Centennial Complex ADA                           | \$500.00               | \$0.00                      |                      | \$500.00           | Open          |
| 2. Centennial Complex Replacement HVAC Filters      | \$8,000.00             | \$0.00                      | -\$5,000.00          | \$3,000.00         | Open          |
| 3. Delzell Hall Add Fire Alarm Horn to RD Apt       | \$400.00               | \$0.00                      |                      | \$400.00           | Open          |
| 4. Delzell Hall Replace Extinguisher Cases          | \$1,200.00             | \$0.00                      | \$0.00               | \$1,200.00         | Open          |
| 5. Delzell Hall Replace Steam Traps & Controls      | \$3,000.00             | \$0.00                      | \$0.00               | \$3,000.00         | Open          |
| 6. Eliza Morgan Hall Replace Steam Traps & Controls | \$3,000.00             | \$0.00                      | \$0.00               | \$3,000.00         | Open          |
| 7. Student Center Replace Steam Traps & Controls    | \$3,000.00             | \$0.00                      | -\$3,000.00          | \$0.00             | Deferred      |
| 8. Student Center Replace Hot Water Heater          | \$11,900.00            | \$26,014.72                 | \$15,925.59          | \$1,810.87         | Open          |
| 9. Student Center Replace Cafeteria Tables          | \$14,000.00            | \$9,000.00                  | -\$5,000.00          | \$0.00             | Complete      |
| <b>Resolution Total</b>                             | <b>\$45,000.00</b>     | <b>\$35,014.72</b>          | <b>\$2,925.59</b>    | <b>\$12,910.87</b> |               |
| <b>Grand Total</b>                                  | <b>\$45,000.00</b>     | <b>\$35,014.72</b>          | <b>\$0.00</b>        | <b>\$12,910.87</b> |               |

**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Wayne State College  
Revenue Bond Facilities**

**Report Period: July - December 2003**

**Date Prepared: January 15, 2004**

| <b>Resolution Date and Project Description</b>     | <b>Approved Amount</b> | <b>Current Expenditures</b> | <b>Reallocations</b> | <b>Balance</b>     | <b>Status</b> |
|--|------------------------|-----------------------------|----------------------|--------------------|---------------|
| Resolution Date: (04/04/97)<br>Projects:           |                        |                             |                      |                    |               |
| 1. Student Center - Dining Room Doors/Walls        | \$28,000.00            | \$28,000.00                 | \$0.00               | \$0.00             | Complete      |
| 2. Student Center - Windows on North Side          | \$40,000.00            | \$40,000.00                 | \$0.00               | \$0.00             | Complete      |
| 3. Student Center - Student Dining Room Renovation | \$95,000.00            | \$95,000.00                 | \$0.00               | \$0.00             | Complete      |
| 4. Student Center - Landscaping                    | \$25,000.00            | \$25,000.00                 | \$0.00               | \$0.00             | Complete      |
| 5. Student Center - Student Dining Room Carpet     | \$20,000.00            | \$20,000.00                 | \$0.00               | \$0.00             | Complete      |
| 6. Student Center - Tray Carousel System           | \$95,000.00            | \$95,000.00                 | \$0.00               | \$0.00             | Complete      |
| 7. Student Center - Student Dining Room Tables     | \$16,000.00            | \$15,573.56                 | \$0.00               | \$426.44           | Complete      |
| 8. Bowen Hall - Floor Lounges Renovation           | \$56,000.00            | \$45,303.80                 | -\$10,000.00         | \$696.20           | Complete      |
| 9. Bowen Hall - Student Room Curtains              | \$55,000.00            | \$37,460.00                 | -\$15,000.00         | \$2,540.00         | Complete      |
| 10. Anderson Hall - Computer Network Wiring        | \$28,000.00            | \$28,000.00                 | \$0.00               | \$0.00             | Complete      |
| 11. Berry Hall - Computer Network Wiring           | \$32,000.00            | \$32,000.00                 | \$0.00               | \$0.00             | Complete      |
| 12. Morey Hall - Computer Network Wiring           | \$30,000.00            | \$30,000.00                 | \$0.00               | \$0.00             | Complete      |
| 13. Rec Center - Racquetball Court Floor           | \$12,000.00            | \$10,976.85                 | -\$1,023.15          | \$0.00             | Complete      |
| 14. Neihardt/Terrace - Site Drainage               | \$20,000.00            | \$5,150.00                  | \$0.00               | \$14,850.00        | Deferred      |
| 15. Residence Halls - Rental Refrigerators         | \$20,000.00            | \$6,640.00                  | -\$10,000.00         | \$3,360.00         | Complete      |
| 16. Residence Halls - Cable TV Expansion           | \$16,000.00            | \$0.00                      | -\$16,000.00         | \$0.00             | Complete      |
| 17. Residence Halls - Mattress Replacement         | \$12,000.00            | \$12,000.00                 | \$0.00               | \$0.00             | Complete      |
| <b>Resolution Total</b>                            | <b>\$600,000.00</b>    | <b>\$526,104.21</b>         | <b>-\$52,023.15</b>  | <b>\$21,872.64</b> | <b>Closed</b> |
| Resolution Date: (04/01/99)<br>Projects:           |                        |                             |                      |                    |               |
| 1. Campuswide - Sidewalk Replacement               | \$10,000.00            | \$10,000.00                 | \$0.00               | \$0.00             | Complete      |
| 2. Bowen Hall - Shower Faucet Replacement          | \$12,000.00            | \$0.00                      | \$0.00               | \$12,000.00        | Deferred      |
| 3. Bowen Hall - Door/Lock Replacement              | \$22,000.00            | \$0.00                      | \$0.00               | \$22,000.00        | Deferred      |
| 4. Parking Lot #7 - Reconstruct                    | \$65,000.00            | \$64,174.94                 | \$0.00               | \$825.06           | Complete      |
| 5. Recreation Center - Recreation Equipment        | \$10,000.00            | \$9,602.23                  | \$0.00               | \$397.77           | Complete      |
| 6. Recreation Center - Floor Scrubber              | \$17,500.00            | \$7,972.75                  | -\$9,527.25          | \$0.00             | Complete      |
| 7. Residence Halls - Computer Network Expansion    | \$80,000.00            | \$79,238.12                 | \$0.00               | \$761.88           | Complete      |
| 8. Residence Halls - Mattress Replacement          | \$12,000.00            | \$11,100.00                 | -\$900.00            | \$0.00             | Complete      |
| 9. Student Center - Food Service Equipment         | \$11,500.00            | \$11,500.00                 | \$0.00               | \$0.00             | Complete      |
| <b>Resolution Total</b>                            | <b>\$240,000.00</b>    | <b>\$193,588.04</b>         | <b>-\$10,427.25</b>  | <b>\$35,984.71</b> | <b>Closed</b> |

**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Wayne State College  
Revenue Bond Facilities**

**Report Period: July - December 2003**

**Date Prepared: January 15, 2004**

| <b>Resolution Date and Project Description</b>  | <b>Approved Amount</b> | <b>Current Expenditures</b> | <b>Reallocations</b> | <b>Balance</b>      | <b>Status</b> |
|---|------------------------|-----------------------------|----------------------|---------------------|---------------|
| Resolution Date: (04/13/00)<br>Projects:        |                        |                             |                      |                     |               |
| 1. Terrace Hall - Replace Windows               | \$300,000.00           | \$164,424.52                | -\$85,000.00         | \$50,575.48         | Complete      |
| 2. Campuswide - Sidewalk Replacement            | \$10,000.00            | \$10,000.00                 | \$0.00               | \$0.00              | Complete      |
| 3. Residence Halls - Computer Network Expansion | \$80,000.00            | \$77,211.57                 | \$0.00               | \$2,788.43          | Complete      |
| 4. Student Center - Food Service Equipment      | \$10,000.00            | \$10,000.00                 | \$0.00               | \$0.00              | Complete      |
| <b>Resolution Total</b>                         | <b>\$400,000.00</b>    | <b>\$261,636.09</b>         | <b>-\$85,000.00</b>  | <b>\$53,363.91</b>  | <b>Closed</b> |
| Resolution Date: (04/24/01)<br>Projects:        |                        |                             |                      |                     |               |
| 1. Rec Center - Replace Floor Phase II          | \$185,000.00           | \$165,626.85                | \$0.00               | \$19,373.15         | Complete      |
| 2. Student Center - Food Service Equipment      | \$15,000.00            | \$8,762.60                  | \$0.00               | \$6,237.40          | Open          |
| <b>Resolution Total</b>                         | <b>\$200,000.00</b>    | <b>\$174,389.45</b>         | <b>\$0.00</b>        | <b>\$25,610.55</b>  |               |
| Resolution Date: (04/09/02)<br>Projects:        |                        |                             |                      |                     |               |
| 1. Campuswide - Sidewalk Replacement            | \$10,000.00            | \$10,000.00                 | \$0.00               | \$0.00              | Complete      |
| 2. Campuswide - Grounds Equipment               | \$15,000.00            | \$13,561.11                 | \$0.00               | \$1,438.89          | Open          |
| 3. Residence Halls - Fire Alarm Upgrades        | \$100,000.00           | \$0.00                      | \$0.00               | \$100,000.00        | Open          |
| 4. Residence Halls - Window Painting            | \$20,000.00            | \$0.00                      | \$0.00               | \$20,000.00         | Open          |
| 5. Residence Halls - Furniture Replacement      | \$10,000.00            | \$0.00                      | \$0.00               | \$10,000.00         | Open          |
| 6. Residence Halls - Mattress Replacement       | \$10,000.00            | \$3,600.00                  | \$0.00               | \$6,400.00          | Open          |
| 7. Student Center - Food Service Equipment      | \$10,000.00            | \$2,341.58                  | \$0.00               | \$7,658.42          | Open          |
| 8. Student Center - Purchase Tables             | \$35,000.00            | \$34,953.75                 | \$0.00               | \$46.25             | Complete      |
| 9. Tennis Courts - Repair/Resurfacing           | \$25,000.00            | \$17,899.50                 | \$0.00               | \$7,100.50          | Complete      |
| 10. Neihardt Hall - Roof Replacement/Downspouts | \$90,000.00            | \$73,404.00                 | \$0.00               | \$16,596.00         | Open          |
| <b>Resolution Total</b>                         | <b>\$325,000.00</b>    | <b>\$155,759.94</b>         | <b>\$0.00</b>        | <b>\$169,240.06</b> |               |

**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Wayne State College  
Revenue Bond Facilities**

**Report Period: July - December 2003**

**Date Prepared: January 15, 2004**

| <b>Resolution Date and Project Description</b>         | <b>Approved Amount</b> | <b>Current Expenditures</b> | <b>Reallocations</b> | <b>Balance</b>      | <b>Status</b> |
|--|------------------------|-----------------------------|----------------------|---------------------|---------------|
| Resolution Date: (04/11/03)<br>Projects:               |                        |                             |                      |                     |               |
| 1. Berry Hall - Exterior Door Replacement              | \$8,000.00             | \$0.00                      | \$0.00               | \$8,000.00          | Open          |
| 2. Berry Hall - Repair Roof, Gutter, Downspouts        | \$42,000.00            | \$0.00                      | \$0.00               | \$42,000.00         | Open          |
| 3. Berry Hall - Window Painting                        | \$28,000.00            | \$0.00                      | \$0.00               | \$28,000.00         | Open          |
| 4. Berry Hall - Lobby Window Treatments                | \$10,000.00            | \$0.00                      | \$0.00               | \$10,000.00         | Open          |
| 5. Bowen Hall - Exterior Door Replacement              | \$18,000.00            | \$0.00                      | \$0.00               | \$18,000.00         | Open          |
| 6. Bowen Hall - Roof Repairs                           | \$2,000.00             | \$0.00                      | \$0.00               | \$2,000.00          | Open          |
| 7. Campuswide - Sidewalk Replacement                   | \$15,000.00            | \$14,131.50                 | \$0.00               | \$868.50            | Open          |
| 8. Morey Hall - Window Painting                        | \$23,000.00            | \$0.00                      | \$0.00               | \$23,000.00         | Open          |
| 9. Morey Hall - Roof Repairs                           | \$6,000.00             | \$0.00                      | \$0.00               | \$6,000.00          | Open          |
| 10. Natatorium - Roof Repairs                          | \$4,000.00             | \$3,018.00                  | \$0.00               | \$982.00            | Open          |
| 11. Natatorium - Strip & Repaint Ceiling               | \$25,000.00            | \$25,000.00                 | \$0.00               | \$0.00              | Complete      |
| 12. Neihardt Hall - Replace Room Furniture             | \$200,000.00           | \$191,387.12                | \$0.00               | \$8,612.88          | Open          |
| 13. Pile Hall - Exterior Door Replacement              | \$12,000.00            | \$0.00                      | \$0.00               | \$12,000.00         | Open          |
| 14. Recreation Center - Air Conditioner Repairs        | \$35,000.00            | \$0.00                      | \$0.00               | \$35,000.00         | Open          |
| 15. Recreation Center - Recreation Equipment           | \$10,000.00            | \$1,680.00                  | \$0.00               | \$8,320.00          | Open          |
| 16. Student Center - Landscaping                       | \$15,000.00            | \$35,000.00                 | \$20,000.00          | \$0.00              | Complete      |
| 17. Student Center - Roof Repairs                      | \$8,000.00             | \$0.00                      | \$0.00               | \$8,000.00          | Open          |
| 18. Student Center - Partition Wall Repairs            | \$5,000.00             | \$0.00                      | \$0.00               | \$5,000.00          | Open          |
| 19. Combined Residence Halls - Computer Infrastructure | \$40,000.00            | \$0.00                      | \$0.00               | \$40,000.00         | Open          |
| <b>Resolution Total</b>                                | <b>\$506,000.00</b>    | <b>\$270,216.62</b>         | <b>\$20,000.00</b>   | <b>\$255,783.38</b> |               |
| Resolution Date: (06/13/03)<br>Projects:               |                        |                             |                      |                     |               |
| 1. Real Estate Purchase                                | \$0.00                 | \$0.00                      | \$65,000.00          | \$65,000.00         | Open          |
| <b>Resolution Total</b>                                | <b>\$0.00</b>          | <b>\$0.00</b>               | <b>\$65,000.00</b>   | <b>\$65,000.00</b>  |               |
| <b>Grand Total</b>                                     | <b>\$2,271,000.00</b>  | <b>\$1,581,694.35</b>       | <b>-\$62,450.40</b>  | <b>\$626,855.25</b> |               |

Descriptions to be used in Status column of Contingency Maintenance Projects Progress Report

Open - to be used when project is still in progress

Deferred - to be used when project will not be completed

Complete - to be used when project has been completed

**Fiscal and Facilities Committee**

*Steve Lewis, Chair*

*Larry Teahon*

*Bill Roskens*

*Hilary Koso*

February 12, 2004

---

LB 309 Progress Reports

---

Board policy requires the submission of progress reports on certain renovation/construction projects. The Colleges have submitted progress reports on their respective projects that are funded by the Building Renewal Task Force.

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**  
**Chadron State College**

Report Period: July - December 2003

Date Prepared: February 12, 2004

| Project  | Approval Date<br>1) LB 309<br>2) Board | LB 309<br>Allocation | College<br>Contribution | Change<br>Orders<br>(+/-) | Total<br>Project Cost | Prior<br>Period<br>Balance | Current Year           |                         | Current<br>Balance | Status      |
|--|--|----------------------|-------------------------|---------------------------|-----------------------|----------------------------|------------------------|-------------------------|--------------------|-------------|
|  |  |                      |                         |                           |                       |                            | LB 309<br>Expenditures | College<br>Expenditures |                    |             |
| 2652-949-01-111<br>Administration Building<br>Tuckpointing                 | 1) 5/27/03<br>2)                       | \$ 139,400.00        | \$24,600.00             | \$0.00                    | \$ 164,000.00         | \$ 139,400.00              | \$0.00                 | \$0.00                  | \$ 139,400.00      | In Progress |
| 2652-949-01-001<br>Administration Building<br>Heating & Cooling System     | 1) 4/5/02<br>2)                        | \$1,445,000.00       | \$275,000.00            | \$0.00                    | \$1,720,000.00        | \$580,432.63               | \$1,096,831.92         | \$201,440.65            | \$348,168.08       | In Progress |
| 2652-949-01-003<br>Armstrong Gymnasium<br>Tuckpointing                     | 1) 5/27/03<br>2)                       | \$48,450.00          | \$8,550.00              | \$0.00                    | \$57,000.00           | \$48,450.00                | \$0.00                 | \$0.00                  | \$48,450.00        | Funded      |
| 2652-949-01-303<br>Armstrong Gymnasium<br>Fire Sprinkler System            | 1) 7/31/00<br>2)                       | \$76,500.00          | \$13,500.00             | \$0.00                    | \$90,000.00           | \$76,500.00                | \$57,634.35            | \$10,170.77             | \$18,865.65        | In Progress |
| 2652-949-01-120<br>Burkhiser Technology Complex<br>Roof Replacement Design | 1) 4/25/01<br>2)                       | \$12,750.00          | \$2,250.00              | \$0.00                    | \$15,000.00           | \$4,033.81                 | \$8,716.19             | \$1,538.15              | \$4,033.81         | In Progress |
| 2652-949-01-201<br>Burkhiser Technology Complex<br>Roof Replacement        | 1) 10/10/01<br>2)                      | \$195,500.00         | \$34,500.00             | \$0.00                    | \$230,000.00          | \$94,780.95                | \$100,719.05           | \$17,773.95             | \$94,780.95        | Complete    |
| 2652-949-01-120<br>Burkhiser Technology Complex<br>Tuckpointing            | 1) 5/27/03<br>2)                       | \$21,675.00          | \$3,825.00              | \$0.00                    | \$25,500.00           | \$21,675.00                | \$0.00                 | \$0.00                  | \$21,675.00        | In Progress |
| 2652-949-01-027<br>Campus<br>Fire Hydrant Installation                     | 1) 2/26/03<br>2)                       | \$34,000.00          | \$6,000.00              | \$0.00                    | \$40,000.00           | \$28,425.20                | \$11,574.80            | \$2,042.70              | \$28,425.20        | In Progress |
| 2652-949-01-025<br>Math/Science Building<br>Fire Sprinkler System          | 1) 7/31/00<br>2)                       | \$114,750.00         | \$20,250.00             | \$19,780.00               | \$154,780.00          | \$110,338.87               | \$6,448.32             | \$1,137.94              | \$128,081.68       | In Progress |
| 2652-949-01-020<br>Math/Science Building<br>Tuckpointing                   | 1) 5/27/03<br>2)                       | \$23,800.00          | \$4,200.00              | \$0.00                    | \$28,000.00           | \$23,800.00                | \$0.00                 | \$0.00                  | \$23,800.00        | In Progress |
| 2652-949-01-017<br>Memorial Hall<br>Tuckpointing                           | 1) 5/27/03<br>2)                       | \$58,650.00          | \$10,350.00             | \$0.00                    | \$69,000.00           | \$58,650.00                | \$0.00                 | \$0.00                  | \$58,650.00        | In Progress |
| 2652-949-01-023<br>Nelson Physical Activity Center<br>Tuckpointing         | 1) 5/27/03<br>2)                       | \$13,600.00          | \$2,400.00              | \$0.00                    | \$16,000.00           | \$13,600.00                | \$0.00                 | \$0.00                  | \$13,600.00        | In Progress |

Descriptions to be used in Status column of LB 309 Deferred Maintenance Progress Report

Funded - to be used when project has been funded but has not yet begun

In-Progress - to be used when project is still in process and when complete but payment is pending

Complete - to be used when project has been completed



**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**

Peru State College

Report Period: July - December 2003

Date Prepared: February 12, 2004

| Project   | Approval Date<br>1) LB 309<br>2) Board | Prior<br>Year-end<br>Balance 309 | Prior<br>Year-end<br>Balance PSC | LB 309<br>Allocation | College<br>Contribution | Change<br>Orders<br>(+/-) | Total<br>Project Cost | Current Year           |                         | Current<br>309<br>Balance | Current<br>PSC<br>Balance | Status                 |
|---|--|----------------------------------|----------------------------------|----------------------|-------------------------|---------------------------|-----------------------|------------------------|-------------------------|---------------------------|---------------------------|------------------------|
|   |  |                                  |                                  |                      |                         |                           |                       | LB 309<br>Expenditures | College<br>Expenditures |                           |                           |                        |
| 2652-949-03-002 BU#6512J002<br>Administration Building<br>ADA Restroom Modification           | 1) 3/11/02<br>2) 4/9/02                | \$2,500.00                       | \$0.00                           | \$0.00               | \$784.00                | \$2,725.00                | \$6,009.00            | \$2,343.61             | \$413.58                | \$2,881.39                | \$370.42                  | In Progress            |
| 2652-949-03-222 BU#6512J024<br>Administration Building<br>Door Replacement/Custodial Closets  | 1) 5/27/03<br>2) 9/12/03               | \$0.00                           | \$0.00                           | \$3,000.00           | \$0.00                  | \$0.00                    | \$3,000.00            | \$0.00                 | \$0.00                  | \$3,000.00                | \$0.00                    | In Progress            |
| 2652-949-03 BU#6512J034<br>Administration Building<br>Design HVAC System                      | 1) 10/15/03<br>2) 12/4/03              | \$0.00                           | \$0.00                           | \$44,200.00          | \$7,800.00              | \$0.00                    | \$52,000.00           | \$0.00                 | \$0.00                  | \$44,200.00               | \$7,800.00                | In Progress            |
| 2652-949-03-020 BU#6512J031<br>Administration Building<br>Roof Replacement                    | 1) 7/24/03<br>2) 9/12/03               | \$0.00                           | \$0.00                           | \$55,250.00          | \$9,750.00              | \$0.00                    | \$65,000.00           | \$732.58               | \$129.28                | \$54,517.42               | \$9,620.72                | In Progress            |
| 2652-949-03-202 BU#6512J017<br>Administration Building<br>Tuckpointing Design                 | 1) 12/12/02<br>2) 4/11/03              | \$0.00                           | \$0.00                           | \$7,480.00           | \$1,320.00              | \$0.00                    | \$8,800.00            | \$6,575.03             | \$1,160.30              | \$904.97                  | \$159.70                  | Design<br>Complete     |
| 2652-949-03-200 BU#6512J030<br>Administration Building<br>Tuckpointing Repair                 | 1) 7/24/03<br>2) 9/12/03               | \$0.00                           | \$0.00                           | \$63,750.00          | \$11,250.00             | \$0.00                    | \$75,000.00           | \$1,477.22             | \$260.68                | \$62,272.78               | \$10,989.32               | In Progress            |
| 26520-949-03 BU#6512J035<br>AV Larson<br>Tuckpoint  | 1) 10/15/03<br>2) 12/4/03              | \$0.00                           | \$0.00                           | \$55,250.00          | \$9,750.00              | \$0.00                    | \$65,000.00           | \$0.00                 | \$0.00                  | \$55,250.00               | \$9,750.00                | Funded                 |
| 2652-949-03-170 BU#6512J006<br>Campus Services Building<br>Study of Steam System              | 1) 3/11/02<br>2) 4/9/02                | \$8,500.00                       | \$1,500.00                       | \$0.00               | \$0.00                  | \$0.00                    | \$10,000.00           | \$7,639.80             | \$1,346.20              | \$860.20                  | \$153.80                  | Study<br>Complete      |
| 2652-949-03-045 BU#6512J021<br>Campus Services Building<br>Boiler Replacement & Steam Upgrade | 1) 4/7/03<br>2) 6/13/03                | \$0.00                           | \$0.00                           | \$244,537.00         | \$155,463.00            | \$0.00                    | \$400,000.00          | \$111,270.53           | \$87,072.66             | \$133,266.47              | \$68,390.34               | In Progress            |
| 26520-949-03 BU#6512J037<br>Campus Services Building<br>Heat Plant Tuckpointing               | 1) 10/15/03<br>2) 12/4/03              | \$0.00                           | \$0.00                           | \$50,575.00          | \$8,925.00              | \$0.00                    | \$59,500.00           | \$0.00                 | \$0.00                  | \$50,575.00               | \$8,925.00                | Funded                 |
| 2652-949-03-480 BU#6512J009<br>Campus<br>Water Filtration System Study                        | 1) 8/29/01<br>2) 11/13/01              | \$3,248.00                       | \$3,500.00                       | \$0.00               | \$0.00                  | -\$352.11                 | \$6,083.80            | \$2,895.89             | \$3,187.91              | \$0.00                    | \$0.00                    | Complete<br>9/2/2003   |
| 2652-949-03-350 BU#6512J008<br>Campus<br>Water Filtration System Project                      | 1) 8/1/02<br>2) 9/10/02                | \$0.00                           | \$0.00                           | \$79,016.00          | \$86,984.00             | -\$8,222.12               | \$149,335.26          | \$70,793.88            | \$78,541.38             | \$0.00                    | \$0.00                    | Complete<br>10/22/2003 |
| 2652-949-03-012 BU#6512J025<br>Fine Arts<br>Door Replacement/Custodial Closets                | 1) 5/27/03<br>2) 9/12/03               | \$0.00                           | \$0.00                           | \$1,500.00           | \$0.00                  | \$0.00                    | \$1,500.00            | \$0.00                 | \$0.00                  | \$1,500.00                | \$0.00                    | Funded                 |
| 2652-949-03-120 BU#6512J026<br>Fine Arts<br>Basement Door Replacement                         | 1) 5/27/03<br>2) 9/12/03               | \$0.00                           | \$0.00                           | \$1,000.00           | \$594.00                | \$107.00                  | \$1,701.00            | \$1,107.00             | \$594.00                | \$0.00                    | \$0.00                    | Complete<br>10/31/2003 |
| 2652-949-03 BU#6512J036<br>Fine Arts<br>Design for Exterior Rehabilitation                    | 1) 10/15/03<br>2) 12/4/03              | \$0.00                           | \$0.00                           | \$21,250.00          | \$3,750.00              | \$0.00                    | \$25,000.00           | \$0.00                 | \$0.00                  | \$21,250.00               | \$3,750.00                | Funded                 |

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**

Peru State College

Report Period: July - December 2003

Date Prepared: February 12, 2004

| Project   | Approval Date<br>1) LB 309<br>2) Board | Prior<br>Year-end<br>Balance 309 | Prior<br>Year-end<br>Balance PSC | LB 309<br>Allocation | College<br>Contribution | Change<br>Orders<br>(+/-) | Total<br>Project Cost | Current Year           |                         | Current<br>309<br>Balance | Current<br>PSC<br>Balance | Status                |
|---|--|----------------------------------|----------------------------------|----------------------|-------------------------|---------------------------|-----------------------|------------------------|-------------------------|---------------------------|---------------------------|-----------------------|
|   |  |                                  |                                  |                      |                         |                           |                       | LB 309<br>Expenditures | College<br>Expenditures |                           |                           |                       |
| 2652-949-03-007 BU#6512J015<br>TJ Majors<br>Envelope/Water Penetration Study            | 1) 11/20/02<br>2) 2/13/03              | \$0.00                           | \$0.00                           | \$34,000.00          | \$6,000.00              | \$0.00                    | \$40,000.00           | \$12,543.84            | \$2,213.62              | \$21,456.16               | \$3,786.38                | In Progress           |
| 2652-949-03-007 BU#6512J033<br>TJ Majors<br>Building Envelope Repair                    | 1) 7/24/03<br>2) 9/12/03               | \$0.00                           | \$0.00                           | \$382,500.00         | \$67,500.00             | \$0.00                    | \$450,000.00          | \$3,354.54             | \$591.98                | \$379,145.46              | \$66,908.02               | In Progress           |
| 2652-949-03-001 BU#6512J001<br>Theater Auditorium<br>Chiller Compressor                 | 1) 9/18/02<br>2) 11/14/02              | \$0.00                           | \$0.00                           | \$4,000.00           | \$0.00                  | -\$488.33                 | \$3,511.67            | \$3,511.67             | \$0.00                  | \$0.00                    | \$0.00                    | Complete<br>9/10/2003 |
| 2652-949-03-110 BU#6512J032<br>Theater Auditorium<br>Tuckpointing Repair                | 1) 7/24/03<br>2) 9/12/03               | \$0.00                           | \$0.00                           | \$72,250.00          | \$12,750.00             | \$0.00                    | \$85,000.00           | \$10,374.68            | \$1,830.83              | \$61,875.32               | \$10,919.17               | In Progress           |
| 2652-949-03-101 BU#6512J018<br>Theater Auditorium<br>Tuckpointing Design                | 1) 12/12/02<br>2) 4/11/03              | \$0.00                           | \$0.00                           | \$7,480.00           | \$1,320.00              | \$0.00                    | \$8,800.00            | \$6,286.43             | \$1,109.38              | \$1,193.57                | \$210.62                  | In Progress           |
| 2652-949-03-100 BU#6512J020<br>Theater Auditorium<br>FLS-Wet Pipe Sprinkler System      | 1) 2/26/03<br>2) 4/11/03               | \$0.00                           | \$0.00                           | \$51,000.00          | \$9,000.00              | \$18,700.00               | \$78,700.00           | \$9,158.06             | \$1,616.14              | \$60,541.94               | \$7,383.86                | In Progress           |
| 2652-949-03-101 BU#6512J027<br>Theater Auditorium<br>Door Replacement/Custodial Closets | 1) 5/27/03<br>2) 9/12/03               | \$0.00                           | \$0.00                           | \$3,000.00           | \$0.00                  | \$0.00                    | \$3,000.00            | \$0.00                 | \$0.00                  | \$3,000.00                | \$0.00                    | In Progress           |
| 2652-949-03-610 BU#J028<br>Theater Auditorium<br>ADA Restroom Remodel                   | 1) 5/27/03<br>2) 9/12/03               | \$0.00                           | \$0.00                           | \$2,000.00           | \$0.00                  | \$0.00                    | \$2,000.00            | \$0.00                 | \$0.00                  | \$2,000.00                | \$0.00                    | Funded                |
| 2652-949-03-111 BU#6512J023<br>Theater Auditorium<br>Parapet Protection                 | 1) 4/7/03<br>2) 6/13/03                | \$0.00                           | \$0.00                           | \$3,400.00           | \$600.00                | \$4,000.00                | \$8,000.00            | \$0.00                 | \$4,000.00              | \$4,000.00                | \$0.00                    | In Progress           |
| 2652-949-03-190 BU#J016<br>Al Wheeler Activity Center<br>Roof Replacement Design        | 1) 11/20/02<br>2) 2/13/03              | \$0.00                           | \$0.00                           | \$34,000.00          | \$6,000.00              | \$4,000.00                | \$44,000.00           | \$30,295.60            | \$5,346.28              | \$7,704.40                | \$653.72                  | In Progress           |
| 2652-949-03-109<br>Al Wheeler Activity Center<br>Water Softener Replacement             | 1) 4/7/03<br>2) 6/13/03                | \$0.00                           | \$0.00                           | \$12,000.00          | \$0.00                  | \$12,000.00               | \$24,000.00           | \$0.00                 | \$0.00                  | -\$12,000.00              | \$0.00                    | Complete<br>8/4/2003  |

Descriptions to be used in Status column of LB 309 Deferred Maintenance Progress Report  
 Funded - to be used when project has been funded but has not yet begun  
 In-Progress - to be used when project is still in process and when complete but payment is pending  
 Complete - to be used when project has been completed

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**  
**Wayne State College**

Report Period: July - December 2003

Date Prepared: January 15, 2004

| Project   | Approval Date<br>1) LB 309<br>2) Board | LB 309<br>Allocation | College<br>Contribution | Change<br>Orders<br>(+/-) | Total<br>Project Cost | Prior<br>Period<br>Balance | Current Year           |                         | Current<br>Balance | Status      |
|---|--|----------------------|-------------------------|---------------------------|-----------------------|----------------------------|------------------------|-------------------------|--------------------|-------------|
|   |  |                      |                         |                           |                       |                            | LB 309<br>Expenditures | College<br>Expenditures |                    |             |
| 6512N004<br>Carhart Science Building<br>Fire Alarm System       | 1) 03/08/01<br>2) 04/24/01             | \$79,560.00          | \$14,040.00             | \$0.00                    | \$93,600.00           | \$44,027.53                | \$0.00                 | \$0.00                  | \$44,027.53        | In Progress |
| 6512N003<br>Campus/Grounds<br>Network Control/Monitoring System | 1) 03/08/01<br>2) 04/24/01             | \$70,550.00          | \$12,450.00             | \$0.00                    | \$83,000.00           | \$22,871.53                | \$0.00                 | \$0.00                  | \$22,871.53        | Complete    |
| 6512N001<br>Rice Auditorium<br>West Entrance Replacement Design | 1) 03/11/02<br>2) 04/09/02             | \$25,500.00          | \$4,500.00              | \$0.00                    | \$30,000.00           | \$11,539.99                | \$2,329.00             | \$411.00                | \$8,799.99         | In Progress |
| 6512N006<br>Rice Auditorium<br>HVAC/Chilled Water Lines         | 1) 04/05/02<br>2) 06/11/02             | \$1,445,000.00       | \$255,000.00            | \$0.00                    | \$1,700,000.00        | \$583,508.64               | \$172,570.07           | \$30,453.54             | \$380,485.03       | In Progress |
| 6512N002<br>Library<br>Design ADA Accessible Restroom           | 1) 09/18/02<br>2) 11/15/02             | \$12,750.00          | \$2,250.00              | \$0.00                    | \$15,000.00           | \$15,000.00                | \$0.00                 | \$0.00                  | \$15,000.00        | In Progress |
| 6512N007<br>Fine Arts<br>Stair Tread Replacement                | 1) 11/20/02<br>2) 02/13/03             | \$17,000.00          | \$3,000.00              | \$0.00                    | \$20,000.00           | \$20,000.00                | \$0.00                 | \$0.00                  | \$20,000.00        | In Progress |
| 6512N008<br>Library<br>Stair Tread Replacement                  | 1) 11/20/02<br>2) 02/13/03             | \$25,500.00          | \$4,500.00              | \$0.00                    | \$30,000.00           | \$30,000.00                | \$0.00                 | \$0.00                  | \$30,000.00        | In Progress |
| 6512N009<br>Rice Auditorium<br>West Entrance Renovation         | 1) 12/20/02<br>2) 02/13/03             | \$119,000.00         | \$21,000.00             | \$0.00                    | \$140,000.00          | \$27,616.22                | \$5,943.89             | \$1,048.92              | \$20,623.41        | In Progress |
| 6512N010<br>Carhart Science Building<br>Steam Condensate Pumps  | 1) 01/22/03<br>2) 02/13/03             | \$4,500.00           | \$0.00                  | -\$154.39                 | \$4,345.61            | \$592.86                   | \$438.47               | \$0.00                  | \$0.00             | Complete    |
| 6512N011<br>Hahn Administration<br>Steam Condensate Pumps       | 1) 01/22/03<br>2) 02/13/03             | \$5,200.00           | \$0.00                  | -\$54.38                  | \$5,145.62            | \$492.86                   | \$438.48               | \$0.00                  | \$0.00             | Complete    |
| 6512N012<br>Carhart Science Building<br>Fire Sprinkler System   | 1) 02/26/03<br>2) 04/11/03             | \$127,500.00         | \$22,500.00             | \$0.00                    | \$150,000.00          | \$150,000.00               | \$0.00                 | \$0.00                  | \$150,000.00       | In Progress |

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**  
**Wayne State College**

Report Period: July - December 2003

Date Prepared: January 15, 2004

| Project   | Approval Date<br>1) LB 309<br>2) Board | LB 309<br>Allocation | College<br>Contribution | Change<br>Orders<br>(+/-) | Total<br>Project Cost | Prior<br>Period<br>Balance | Current Year           |                         | Current<br>Balance | Status      |
|---|--|----------------------|-------------------------|---------------------------|-----------------------|----------------------------|------------------------|-------------------------|--------------------|-------------|
|   |  |                      |                         |                           |                       |                            | LB 309<br>Expenditures | College<br>Expenditures |                    |             |
| 6512N013<br>Benthack<br>Fire Alarm System Upgrade Design        | 1) 05/27/03<br>2) 09/12/03             | \$5,950.00           | \$1,050.00              | \$0.00                    | \$7,000.00            | \$7,000.00                 | \$0.00                 | \$0.00                  | \$7,000.00         | In Progress |
| 6512N014<br>Rice Auditorium<br>Fire Alarm System Upgrade Design | 1) 05/27/03<br>2) 09/12/03             | \$5,525.00           | \$975.00                | \$0.00                    | \$6,500.00            | \$6,500.00                 | \$0.00                 | \$0.00                  | \$6,500.00         | In Progress |
| 6512N015<br>Rice Auditorium<br>Window Replacement Design        | 1) 05/27/03<br>2) 09/12/03             | \$6,375.00           | \$1,125.00              | \$0.00                    | \$7,500.00            | \$7,500.00                 | \$0.00                 | \$0.00                  | \$7,500.00         | In Progress |
| 6512N016<br>Conn Library<br>Fire Alarm System Upgrade Design    | 1) 05/27/03<br>2) 09/12/03             | \$9,775.00           | \$1,725.00              | \$0.00                    | \$11,500.00           | \$11,500.00                | \$0.00                 | \$0.00                  | \$11,500.00        | In Progress |
| 6512N018<br>Benthack<br>Tuckpointing Design                     | 1) 07/24/03<br>2) 09/12/03             | \$7,650.00           | \$1,350.00              | \$0.00                    | \$9,000.00            | \$9,000.00                 | \$0.00                 | \$0.00                  | \$9,000.00         | In Progress |
| 6512N020<br>Carhart Science Building<br>Tuckpointing Design     | 1) 07/24/03<br>2) 09/12/03             | \$4,590.00           | \$810.00                | \$0.00                    | \$5,400.00            | \$5,400.00                 | \$0.00                 | \$0.00                  | \$5,400.00         | In Progress |
| 6512N019<br>Education<br>Tuckpointing Design                    | 1) 07/24/03<br>2) 09/12/03             | \$11,050.00          | \$1,950.00              | \$0.00                    | \$13,000.00           | \$13,000.00                | \$0.00                 | \$0.00                  | \$13,000.00        | In Progress |
| 6512N023<br>Fine Arts<br>Tuckpointing Design                    | 1) 07/24/03<br>2) 09/12/03             | \$7,820.00           | \$1,380.00              | \$0.00                    | \$9,200.00            | \$9,200.00                 | \$0.00                 | \$0.00                  | \$9,200.00         | In Progress |
| 6512N021<br>Hahn Administration<br>Tuckpointing Design          | 1) 07/24/03<br>2) 09/12/03             | \$11,475.00          | \$2,025.00              | \$0.00                    | \$13,500.00           | \$13,500.00                | \$0.00                 | \$0.00                  | \$13,500.00        | In Progress |
| 6512N022<br>Humanities<br>6512N025                              | 1) 07/24/03<br>2) 09/12/03             | \$11,050.00          | \$1,950.00              | \$0.00                    | \$13,000.00           | \$13,000.00                | \$0.00                 | \$0.00                  | \$13,000.00        | In Progress |
| 6512N025<br>Studio Arts<br>Tuckpointing Design                  | 1) 07/24/03<br>2) 09/12/03             | \$11,050.00          | \$1,950.00              | \$0.00                    | \$13,000.00           | \$13,000.00                | \$0.00                 | \$0.00                  | \$13,000.00        | In Progress |

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**  
**Wayne State College**

Report Period: July - December 2003

Date Prepared: January 15, 2004

| Project   | Approval Date<br>1) LB 309<br>2) Board | LB 309<br>Allocation | College<br>Contribution | Change<br>Orders<br>(+/-) | Total<br>Project Cost | Prior<br>Period<br>Balance | Current Year           |                         | Current<br>Balance | Status      |
|---|--|----------------------|-------------------------|---------------------------|-----------------------|----------------------------|------------------------|-------------------------|--------------------|-------------|
|   |  |                      |                         |                           |                       |                            | LB 309<br>Expenditures | College<br>Expenditures |                    |             |
| 6512N024<br>Rice Auditorium<br>Tuckpointing Design              | 1) 07/24/03<br>2) 09/12/03             | \$11,475.00          | \$2,025.00              | \$0.00                    | \$13,500.00           | \$13,500.00                | \$0.00                 | \$0.00                  | \$13,500.00        | In Progress |
| 6512N026<br>Conn Library<br>Tuckpointing Design                 | 1) 07/24/03<br>2) 09/12/03             | \$12,750.00          | \$2,250.00              | \$0.00                    | \$15,000.00           | \$15,000.00                | \$0.00                 | \$0.00                  | \$15,000.00        | In Progress |
| 6512N017<br>Hahn Administration<br>Accessible Restroom Design   | 1) 07/24/03<br>2) 09/12/03             | \$10,200.00          | \$1,800.00              | \$0.00                    | \$12,000.00           | \$12,000.00                | \$0.00                 | \$0.00                  | \$12,000.00        | In Progress |
| 6512N027<br>Rice Auditorium<br>Window/Entry Door Replacement    | 1) 10/15/03<br>2) 12/04/03             | \$119,000.00         | \$21,000.00             | \$0.00                    | \$140,000.00          | \$140,000.00               | \$0.00                 | \$0.00                  | \$140,000.00       | In Progress |
| 6512N028<br>Benthack<br>Steam Condensate Pumps                  | 1) 11/06/03                            | \$1,800.00           | \$0.00                  | \$0.00                    | \$1,800.00            | \$1,800.00                 | \$0.00                 | \$0.00                  | \$1,800.00         | In Progress |
| 6512N029<br>Carhart Science Building<br>Roof Repair             | 1) 11/06/03                            | \$2,975.00           | \$525.00                | \$0.00                    | \$3,500.00            | \$3,500.00                 | \$0.00                 | \$0.00                  | \$3,500.00         | In Progress |
| 6512N030<br>Rice Auditorium<br>Brick Repair                     | 1) 11/06/03                            | \$12,750.00          | \$2,250.00              | \$0.00                    | \$15,000.00           | \$15,000.00                | \$0.00                 | \$0.00                  | \$15,000.00        | In Progress |
| 6512N031<br>Conn Library<br>Fan Coil Chiller Replacement        | 1) 11/06/03                            | \$4,500.00           | \$0.00                  | \$0.00                    | \$4,500.00            | \$4,500.00                 | \$0.00                 | \$0.00                  | \$4,500.00         | In Progress |
| 6512N032<br>Carhart Science Building<br>ADA Accessible Elevator | 1) 12/09/03                            | \$786,250.00         | \$138,750.00            | \$0.00                    | \$925,000.00          | \$925,000.00               | \$0.00                 | \$0.00                  | \$925,000.00       | Funded      |
| 6512N033<br>Rice Auditorium<br>Water Softener                   | 1) 12/09/03                            | \$12,000.00          | \$0.00                  | \$0.00                    | \$12,000.00           | \$12,000.00                | \$0.00                 | \$0.00                  | \$12,000.00        | In Progress |

Descriptions to be used in Status column of LB 309 Deferred Maintenance Progress Report

Funded - to be used when project has been funded but has not yet begun

In-Progress - to be used when project is still in process and when complete but payment is pending

Complete - to be used when project has been completed

CHADRON STATE COLLEGE  
President's Report –  
February 2004

1. Two long-time members of the music faculty at Chadron State College were honored during the Nebraska Music Educators Association's fall conference in Lincoln. Dr. Jackson Hammitt, who retired in 2001 after 34 years at Chadron State, was recognized for his long tenure as a music educator, and Dr. Roger MacNeill, who has been on the CSC faculty 21 years, received a Distinguished Service Award. Dr. MacNeill was cited primarily for writing a column the past 20 years on new choral music literature for the NMEA's quarterly magazine. He annually sorts through up to 1,000 scores which are sent to him by publishers and music companies that are trying to make a sale. Dr. MacNeill began a phased retirement two years ago, but still directs the community chorus. He is also the current president of the Nebraska Choral Directors Association. Dr. Hammitt directed the Chadron Community Chorus for 29 years prior to passing the baton to Dr. MacNeill five years ago. While at Chadron State, Dr. Hammitt also taught music history and literature, gave piano, organ and voice lessons, provided piano accompaniment for numerous students and guest performers and frequently was a piano and vocal soloist at concerts. In addition, CSC graduate Sharon Hoffman, the vocal music director at Bayard, was recognized for 25 years as a music teacher, and Duane Johnson of Hastings, who received his master's degree from CSC, was cited for 50 years as a music educator. Johnson taught in the Crawford schools early in his career.
2. The 15th annual Excellence in Early Childhood Conference at Chadron State College will be about two months earlier than usual this year. The dates are Friday and Saturday, Feb. 20-21. This year's theme will be "United We Stand for Children—Together We Can Make a Difference." The keynote presenters, Marjorie Kostelnick of the University of Nebraska-Lincoln and Bonnie Czekanski of the University of West Virginia, will focus on prosocial behavior, developmentally appropriate practices, conscious discipline and music and movement. Breakout topics will include responsive classrooms, current brain research, autism spectrum and issues impacting food management. The conference coordinators are Candis Jones from Scottsbluff and Dr. Kim Madsen, Associate Professor of Family Consumer Science and Director of the Child Development Center at Chadron State College
3. Chadron State College held winter commencement on December 19, 2003 for 158 graduates. Thirty-nine of those receiving bachelor's degrees were presented medallions in recognition of high academic achievement. Ten students completed all of their coursework in North Platte. They are the first students to earn four-year degrees from Chadron State through a cooperative agreement between CSC and Mid Plains Community College. Eight of the students completed a Bachelor of Science in Education degree. The other two received Bachelor of Arts degrees. The students took freshman and sophomore level courses from Mid-Plains and then the upper division courses needed to complete the degree from Chadron State on the Mid-Plains campus. Benny Hochman, a native of Poland and long time resident of Sidney, Nebraska was the recipient of the Honorary Doctorate of Humane Letters and served as the commencement speaker. Mr. Hochman spoke to an overflow crowd about his years in Nazi concentrations camps during World War II and urged those in attendance to become involved in community events and do everything possible to protect the freedoms Americans enjoy. For nearly 50 years, Hochman has been relating his prisoner of war experiences and urging listeners to appreciate and safeguard their freedoms.

## 8.2.-2

4. Flamenco Vivo, a popular American-based dance company with a Spanish-gypsy flavor led by Carlota Santana, performed at Memorial Hall at Chadron State College in January. Ms. Santana founded the company in 1983 and has built it into one of the best. The 10-member troupe regularly performs before sold-out audiences in large theaters throughout North and Central America. The presentation combines the gypsy arts based on the dances and music of the several cultures that have inhabited southern Spain for centuries. Recent creations include a journey through Latin America to show how flamenco has been influenced by Caribbean, Latino and Afro-Latino sounds. Ms. Santana was designated as “the keeper of Flamenco” by Dance Magazine in recognition of her commitment to creating new works and developing young dancers and choreographers. The New York Times called one of the shows, “An infectiously joyful celebration of music and dance.”
5. The 2004 edition of “Who’s Who Among Students in American Universities and Colleges” will include the names of 52 students from Chadron State College who have been selected as national outstanding campus leaders. Campus nominating committees and editors of the annual directory have included the names of the students based on their academic achievement, service to the community, leadership in extracurricular activities and potential for continued success.
6. Five Chadron State College football players are listed on the Football Gazette All-West Region teams. Cornerback Marvin Jackson of Cheyenne is the Eagles’ first-team selection. Second-team honors went to Michael Wahlstrom of Chadron at tight end, Layne Sievers of Randolph at offensive tackle and Mitch Barry of Chadron at cornerback. Beau Sheets of Colby, Kansas, was a third-team choice as all-purpose back. Jackson was in the Las Vegas All-American Classic, an all-star game for players from all levels of college football, on Saturday, January 17. He also played in the Blue-Gray All-Star Classic in Montgomery, Alabama, on Christmas Day.
7. A freshman on the Chadron State College women’s track and field team set a school record while winning three events during a triangular hosted by Black Hills State in Spearfish in December. Freshman Emily Volkmer of Kearney, Nebraska, set the record in the triple jump by going 37-3 3/4. The old record of 36-3 was set by Michelle Wolford of Ogallala in 1997. Ms. Volkmer also won the long jump by going 17-5 and won the 55-meter hurdles in 8.44 seconds. A CSC senior, Jessica Isenberger of Wright, Wyoming, matched her school record of 11-1 while winning the pole vault. Ms. Isenberger also was second in the 20-pound weight throw. The weight throw was won by CSC sophomore Jacqueline Wells of Albion with a mark of 53-3. Wells also won the shot put at 41-11. Eisenberger’s vault and Wells’ weight throw provisionally qualified them for the NCAA Division II National Indoor Meet. The CSC women completed a sweep of the field events when freshman Amanda Owens of Harvard cleared 5-4 in the high jump, the best by a CSC coed in 10 years.

## 8.2.-3

### PERU STATE COLLEGE - President's Report - February 2004

1. The 31<sup>st</sup> Annual High School Business Contest will be held on campus on Wednesday, February 18<sup>th</sup>. High School students from Nebraska, Iowa, Missouri and Kansas are invited to participate; 28 schools have registered to attend. Testing is done in 14 subject areas.
2. Academic honors were announced recently. Peru State students receiving recognition for a grade point average for fall 2003 semester of 3.7 and above numbered more than 230.
3. PSC will once again host the annual History Day Contest on February 24<sup>th</sup>. This year's theme is "Exploration, Encounter, Exchange in History." The contest at Peru is a district competition and the top three winners in each category are eligible for state competition in Lincoln in April. Dr. Sara Crook serves as coordinator for the event.
4. Dr. Anbar Maksudob, a physicist and Branch Director of the Technological University of Tajikistan in the former Soviet Union, toured campus January 20<sup>th</sup> to learn more about the Nebraska College System. PSC student Janyl Jumadinova, a native of Kyrgyzstan, helped translate conversations between PSC staff and Dr. Maksudob.
5. Area pianists are invited to participate in the 2004 Peru State College Piano Extravaganza to be held April 17<sup>th</sup> on campus.
6. The annual Quiz Bowl competition will be held at Peru State on March 29-31.
7. Through the diligent efforts of Dr. Kelly Asmussen, Associate Professor of Criminal Justice, eight courses have now been developed and state approved for students seeking Certified Alcohol and Drug Addiction Counseling credentials. This area is in demand in the human service, employee assistance programs and corrections industries. Faculty member James Nevitt, a CADAC credentialed professional, worked with Dr. Asmussen on this program.
8. Dr. Kelly Asmussen has been invited to attend a special session of the Oxford Round Table at St Anthony's College in the University of Oxford, England July 11-16. He will present a research paper regarding at-risk college students.
9. Dr. Jim Thomas, Professor of Business, and Bruce Batterson, Assistant Professor of Business, have co-authored an article, "Restitution for Theft in the Retail Grocery Industry: Recommendations for Recovery" which will be published in the 2004 issue of the Regional Business Review.
10. Athletics --

PSC Class of '98 Sports Management graduate Sean McLaughlin has been named General Manager of the Cedar Rapids, IA River Raiders. The Raiders team is a member of the United States Basketball Association.

Ten PSC football players were recognized when the Central States Football League announced its All-Conference honors for the 2003 season. Selected for First Team honors were: Scott Beveridge, Reno, NV; Scott Rockwell, Omaha; Tyler Armagost, Lexington; Jason Long, Nebraska City; Andy Adams, Omaha; and Matt Shelsta, Omaha (punter). Named to the Second Team were: Matt Shelsta (linebacker); Chris Burki and Tim Clemenger, Papillion; and Lee Jennings, Columbus.



## 8.2.-4

Seven student-athletes were named to the 2003 Daktronics-NAIA Football All-America Scholar-Athletes roster. Five earning academic recognition were: Andy Adams, Tyler Armagost, Tim Clemenger, Dan Hempel, Omaha, and Aaron Thumann, Utica. Scott Beveridge and Jason Long, Nebraska City, earned honorable mention.

Senior Anna Barnoski, Bellevue, was named to the 2003 NAIA All-Region IV Volleyball First Team. Anna was also named to the NAIA All-American honorable mention list, and received Midlands Collegiate Athletic Conference First Team honors.

Other honors received by PSC volleyball and football athletes include:

Twenty-one students earned Central States Football League Scholar-Athletes designation. Eleven student-athletes (eight football players and 3 volleyball players) were tapped for the Omaha World Herald's State College football and volleyball selection. Three PSC volleyball players were named NAIA Scholar Athletes.

WAYNE STATE COLLEGE  
- President's Report -  
February 2004

1. The Stearns President's Lecture Series on Public Affairs featured Dr. David Orr, professor and chair of the Environmental Studies Program at Oberlin College, Oberlin, Ohio, on Wednesday, Jan. 28, at 7 p.m. in Ramsey Theatre. His appearance was co-sponsored by the American Democracy Project at Wayne State. Orr holds three honorary doctorates and has been a distinguished scholar in residence at Ball State University and Westminster College. The *Cleveland Plain Dealer* described him as "one of those who will shape our lives." He has received numerous national awards, including a National Achievement Award by the National Wildlife Federation in 1993 and a Bioneers Award in 2002.
2. Martin Luther King Day was commemorated on campus on Jan. 20 with a dinner and program in the Frey Conference Suite in the evening. Featured speaker was the Rev. Leroy E. Adams, Jr. of Omaha's Morning Star Baptist Church and special guest, the Rev. John Lucas. Entertainment was provided by the Southern Comfort Jazz Band featuring singer Cynthia Taylor. The events were coordinated by the WSC Multicultural Center.
3. For the seventeenth straight semester, Wayne State student-athletes have compiled a cumulative grade-point average of over a 3.0 (on a 4.0 scale). "This is an amazing accomplishment that our student-athletes and coaches take a great deal of pride in," said Todd Barry, director of athletics.
4. Winter commencement ceremonies were held on Friday, Dec. 19, in Rice Auditorium. A total of 204 undergraduates and graduates received degrees. Traci Coover of Battle Creek, graduating Summa cum Laude with a bachelor of arts in secondary education, gave the address. Alex Mohanna of Omaha, graduating with a bachelor of science degree in speech communication/corporate, community and public relations, gave the invocation. Dr. Dwain Petersen '55 of Mankato, Minn. led the crowd in a rousing rendition of the Wayne State "Alma Mater" at the conclusion of the ceremonies.
5. Michael 'Mike' Riedmann '76 of Omaha received the Wayne State Alumni Achievement award at winter commencement. Riedmann is president of NP Dodge Real Estate Sales, Inc. and is active in numerous community service projects and organizations throughout the state and nation.
6. Dr. Robert Zahniser was also recognized at winter commencement ceremonies. Dr. Zahniser, professor of English and German at Wayne State since 1966, retired at the end of last semester.
7. The fourth annual President's Holiday Gala was held on Sunday, Dec. 14 in Ramsey Theatre. The concert, part of the Wayne State College Black and Gold performing arts series, highlighted some of the select performing groups at Wayne State. It was followed by a reception in the Frey Conference Suite.
8. Students have moved back into Neihardt Hall, which was renovated over the past year. The newly-refurbished residence hall includes updated electrical, telephone and computer wiring, improved elevator and other ADA accessibility, improved lighting throughout and complete renovations of restrooms.
9. International students Bashar Bashasha of Lebanon, Niels Pedersen of Denmark, Sayaka Igoshi of Japan and Katarzyna Budzynska of Poland were presenters at the December "Campus Showcase" program (formerly known as "First Fridays"). The students delighted the audience with a discussion of holiday customs in their homelands. "Campus Showcase" is designed for senior citizen appeal, although all ages are welcome. It is held the first Friday of each month during the academic year.

## 8.2.-6

10. Wayne State College is one of 22 colleges to receive a \$368,619 grant for the Corporation for National and Community Service to support and expand service-learning on college campuses in Nebraska and South Dakota. “This grant will provide funds to support and expand an already strong service-learning program at the college,” said Dr. Jean Karlen, WSC service-learning campus coordinator.