



Chadron State College · Peru State College · Wayne State College

BOARD OF TRUSTEES

Meeting Notice

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice is hereby given that a regular meeting of the Board of Trustees of the Nebraska State Colleges will convene at Wayne State College, Wayne Nebraska, on October 28-29, 2004.

Informal Discussion Session
Committee Meetings
Business Meeting

October 28 – 10:30 a.m.
October 28 – 1:15 p.m.
October 29 – 9:00 a.m.

An Executive Session may or may not be held in conjunction with this Board of Trustees meeting.

This notice and accompanying agenda are being distributed to members of the Board of Trustees, the presidents of the state colleges, the Associated Press and selected Nebraska newspapers.

BOARD OF TRUSTEES MEETING

OCTOBER 28-29, 2004
WAYNE STATE COLLEGE
WAYNE, NEBRASKA

THURSDAY, OCTOBER 28 – Meetings will be held in the Student Center

8:00 - 10:30	Council of Academic Officers	Cottonwood Room
8:00 – 10:30	Council of Admissions and College Relations Officers	Meadowlark Room
8:00 - 10:30	Council of Business Officers	Goldenrod Room
10:45 – 12:00	Board of Trustees Informal Discussion Session	NE Quad Frey Conference Suite
12:00 – 1:00	Lunch	SE Quad Frey Conference Suite
1:15 – 3:15	BOARD COMMITTEE MEETINGS Academic & Personnel Committee Enrollment & Marketing Committee Fiscal & Facilities Committee	Cottonwood Room Meadowlark Room Goldenrod Room
3:15 – 4:15	Board of Trustees Open Forum	Niobrara Room
4:15	Check-in Super 8 Motel	
5:00	Reception	Richard Collings' Home, 606 Pearl Street Parking available south of home at Wayne County Courthouse
6:30	Dinner	East ½ Frey Conf. Suite, Student Ctr.

FRIDAY, OCTOBER 29, 2004 — Meetings will be held in the Student Center

8:00	Breakfast	Elkhorn Room
9:00 – 10:30	BOARD OF TRUSTEES BUSINESS MEETING	Niobrara Room
	BOARD EXECUTIVE SESSION (If necessary, an executive session may be held prior to or immediately following the Business Meeting.)	Niobrara Room
	FACILITIES CORPORATION ANNUAL MEETING (will follow immediately after Business Meeting)	Niobrara Room
	TUITION TASK FORCE MEETING (will follow immediately after Facilities Corp. Meeting)	Niobrara Room

**OCTOBER 28, 2004
1:15 – 3:15 P.M.**

ACADEMIC & PERSONNEL COMMITTEE MEETING

Items for discussion and action:

- 2.1 Approve Molecular Biology Option - CSC
- 2.2 Accept Report on Personnel Actions

Items for information and discussion:

- 5.1 Summer Enrollment Reports
- 5.2 Summer Instructional Load Reports
- 5.3 Board of Trustees Scholarship Acceptance Report
- 5.4 Off-Campus Course Offerings Summary
- 5.5 Quantitative Academic Reports

**OCTOBER 28, 2004
1:15 – 3:15 P.M.**

ENROLLMENT & MARKETING COMMITTEE MEETING

Items for information and discussion:

- 6.1 Brand Identity Campaign Initiatives

**OCTOBER 28, 2004
1:15 – 3:15 P.M.**

FISCAL & FACILITIES COMMITTEE MEETING

Items for discussion and action:

- 4.1 First Round Approval of Changes to Policy 9015 Food Service; Operations; Contracts; Vendors
- 4.2 Approve Plan for Use of LB 1100 Depreciation Funds
- 4.3 Accept Revenue Bond Audits
- 4.4 Approve Use of Capital Improvement Fee Funds – CSC, PSC & WSC
- 4.5 Reallocation of Contingency Maintenance Funds - CSC
- 4.6 Grant Applications and Awards (requiring approval)
- 4.7 LB 309 Allocations and Retrievals
- 4.8 Contracts and Change Orders
- 4.9 Authorize Executive Director to Sign Administration HVAC & Renovation Contract – PSC

Items for information and discussion:

- 7.1 Grant Applications and Awards
- 7.2 Contracts and Change Orders

BOARD OF TRUSTEES MEETING

CALL TO ORDER

1. APPROVAL OF MEETING AGENDA

APPROVAL OF MINUTES from the September 16-17 meeting

PUBLIC COMMENT

ITEMS FOR DISCUSSION AND ACTION

2. ACADEMIC AND PERSONNEL

2.1 Approve Molecular Biology Option - CSC

2.2 Accept Report on Personnel Actions

3. ENROLLMENT AND MARKETING

4. FISCAL AND FACILITIES

4.1 First Round Approval of Changes to Policy 9015 Food Service; Operations; Contracts; Vendors

4.2 Approve Plan for Use of LB 1100 Depreciation Funds

4.3 Accept Revenue Bond Audits

4.4 Approve Use of Capital Improvement Fee Funds – CSC, PSC & WSC

4.5 Approve Reallocation of Contingency Maintenance Funds - CSC

4.6 Grant Applications and Awards (requiring approval)

4.7 LB 309 Allocations and Retrievals

4.8 Contracts and Change Orders

4.9 Authorize Executive Director to Sign Administration HVAC & Renovation Contract – PSC

ITEMS FOR INFORMATION AND DISCUSSION

5. ACADEMIC AND PERSONNEL

5.1 Summer Enrollment Reports

5.2 Summer Instructional Load Reports

5.3 Board of Trustees Scholarship Acceptance Report

5.4 Off-Campus Course Offerings Summary

5.5 Quantitative Academic Reports

6. ENROLLMENT AND MARKETING

- 6.1 Brand Identity Campaign Initiatives

7. FISCAL AND FACILITIES

- 7.1 Grant Applications and Awards
- 7.2 Contracts and Change Orders

8. MISCELLANEOUS ACTION AND INFORMATION ITEMS

- 8.1 Executive Director's Report
 - 8.1.1 Identify Board Representatives at Fall Commencement Exercises
- 8.2 Presidents' Reports
- 8.3 Student Trustees' Reports
- 8.4 Strategic Planning Follow-up

ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees of the Nebraska State Colleges will be held December 2, 2004, at Lincoln.

**NEBRASKA STATE COLLEGE SYSTEM
BOARD OF TRUSTEES**

MINUTES OF SEPTEMBER 16-17, 2004 MEETING

A meeting of the Board of Trustees of the Nebraska State College System was held at Chadron State College, Chadron, Nebraska on Thursday and Friday, September 16-17, 2004.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees. In addition, copies of such notice were sent to the Presidents of the State Colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board members present:

Doug Christensen, Lincoln
Richard Halbert, Falls City
Willa Kosman, Scottsbluff
Steve Lewis, Lexington
Sheryl Lindau, Wayne
Bill Roskens, Omaha
Larry Teahon, Chadron

Student Board Members present:

Kari Daly, Chadron State College
Wendy Alexander, Peru State College
Norman Small, Wayne State College

NSC Staff, present:

Stan Carpenter, Executive Director
Richard Collings, President, Wayne State College
Jean Dale, Associate Executive Director for Administration & Finance
Terie Dawson, Asst. Vice President, Enrollment Management, Chadron State College
Bruce Donelson, Facilities Management & Planning Director
Curt Frye, Vice President and Dean for Student Life, Wayne State College
Alex Greenwood, Director of Media and Marketing Services, Peru State College
Justin Haag, Communications Coordinator, Chadron State College
Joyce Hardy, Senior Vice President for Academic and Student Affairs, Chadron State College
Ed Hoffman, Vice President for Administration, Chadron State College
Sheri Irwin, Public Relations Director
Linda Jacobsen, Vice President for Administration and Finance, Peru State College
Ben Johnson, President, Peru State College
Thomas Krepel, President, Chadron State College
Bob McCue, Interim Vice President for Academic Affairs, Wayne State College
Loree MacNeill, Director of Cultural Programs/College Relations, Chadron State College
Linc Morris, Dean of Admissions and Recruitment, Wayne State College
Lynne Olson, Administrative Assistant
Larry Schultz, Associate Executive Director for Academic Affairs & Legal Services
Korinne Tande, Vice President for Academic Affairs, Peru State College
Micki Willis, Coordinator of Admission Services, Peru State College

Others present

Jeff Papa, Carnegie Communications
Sara Beth Ramsey, Past CSC Student Trustee

Thursday, September 16, 2004

CALL TO ORDER

Board Chair Lewis called the meeting to order at 10:30 a.m.

Jeff Papa, Carnegie Communications, presented the Brand Identity Campaign he and his colleagues developed for marketing the Nebraska State College System.

This session of the meeting was adjourned at 1:00 p.m.

The Academic, Personnel and Student Affairs Committee, the Enrollment and Marketing Committee and the Fiscal and Facilities Committee met separately starting at 1:15 p.m. to discuss agenda items. No action was taken. The committee meetings adjourned at 3:15 p.m.

The Board of Trustees and the Executive Director held an open forum beginning at 3:30 p.m. for campus and community members to share thoughts, concerns and ideas.

Friday, September 17, 2004

EXECUTIVE SESSION

Board Chair Lewis called the meeting to order at 8:00 a.m.

Motion was made by Trustee Halbert and seconded by Trustee Roskens to move into executive session at 8:00 a.m. to discuss contract negotiations. No action was taken. Motion was made by Trustee Kosman and seconded by Trustee Lindau to move out of Executive Session at 9:30 a.m.

CALL TO ORDER—BUSINESS MEETING

Board Chair Lewis called the business meeting to order at 9:40 a.m.

APPROVAL OF MEETING AGENDA

The meeting agenda for September 16-17, 2004 was approved.

APPROVAL OF MINUTES

Minutes of the June 10, 2004 meeting were unanimously approved.

ITEMS FOR DISCUSSION AND ACTION

Academic and Personnel Committee

Changes to Board By-Law Article X; Committees and Addition of Article XIV; Revisor of Board By-Laws and Policies-Final Round Approval

A motion for final round approval of the changes to the Board By-Laws Article X; Committees and the addition of Article XIV; Revisor of Board By-Laws and Policies as amended to retain the Legislative Affairs Committee and notation of changes made by revisor or Board action was recommended by the committee to the full Board, which unanimously approved the motion. (Copy is attached to the official minutes.)

Changes to Board Policy 2001-Final Round Approval

A motion for final round approval of the changes to Board Policy 2100 – Committees; Board of Trustees with the addition of the new Enrollment and Marketing Committee and retention of the Legislative Affairs Committee was recommended by the committee to the full Board, which unanimously approved the motion. (Copy is attached to the official minutes.)

Changes to Board Policy 2010-Final Round Approval

A motion for final round approval of the changes to Board Policy 2010 Executive Director/Secretary of the Board was recommended by the committee to the full Board, which unanimously approved the motion. (Copy is attached to the official minutes.)

Changes to Board Policy 2550-Final Round Approval

A motion for final round approval of the changes to Board Policy 2550 Nebraska State College System Organizational Chart with the changes to the academic officer title changes at Chadron and Peru was recommended by the committee to the full Board, which unanimously approved the motion. (Copy is attached to the official minutes.)

Changes to Board Policy 3401-Final Round Approval

A motion for final round approval of the changes to Board Policy 3401 Non-Resident Scholars was recommended by the committee to the full Board, which unanimously approved the motion. (Copy is attached to the official minutes.)

Changes to Board Policy 5007-Final Round Approval

A motion for final round approval of the changes to Board Policy 5007 Anti-Harassment Policy was recommended by the committee to the full Board, which unanimously approved the motion. (Copy is attached to the official minutes.)

Changes to Board Policy 5401-Final Round Approval

A motion for final round approval of the changes to Board Policy 5401 Early Retirement Incentive Program; Tenured Faculty was recommended by the committee to the full Board, which was unanimously approved. (Copy is attached to the official minutes.)

Change of Master of Science in Education (MSE) to Master of Education (M.Ed) at Chadron

A motion to approved the proposed degree change of Master of Science in Education (M.S.E.) degree to Master of Education (M.Ed.) degree at Chadron State College was recommended by the committee to the full Board, which unanimously approved the motion. (Copy is attached to the official minutes.)

Preliminary Notification of New Academic Programs

A motion to approve the following preliminary new program notification list to be submitted to the Coordinating Commission for Postsecondary Education was recommended by the committee to the full Board, which unanimously approved the motion.

Chadron State College	Professional Studies (MA degree)
Wayne State College	Nursing (BS degree – degree completion program for students with Associates of Nursing degree) Communication Arts – Leadership Studies (BS degree)
System-wide	Advanced Studies (MS degree)

Organizational Charts

A motion to approve the organizational charts submitted by the colleges (with the notation that the Director of Student Support Services at Peru State has been filled by Marie Nieman) was recommended by the committee to the full Board, which unanimously approved the motion. (Copies are attached to the official minutes.)

Personnel Actions

A motion to accept the report of personnel actions submitted by the colleges was recommended by the committee to the full Board, which unanimously approved the motion. (Copies are attached to the official minutes.)

Enrollment and Marketing Committee

Accept and Approve Brand Identity Campaign

A motion to accept and approve the brand identity campaign presented by Carnegie Communications was recommended by the committee to the full Board, which unanimously approved the motion.

Approve Enrollment and Marketing Committee to Expend Cash Funds to Move Forward with Phase Three of Brand Identity Campaign

A motion to approve the Enrollment and Marketing Committee to direct the expenditure of \$150,000 in cash funds to move forward with phase three: implementation of the brand identity campaign was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens and Teahon. Voting nay: None. Student Opinion aye: Alexander, Daly and Small.

Fiscal and Facilities Committee

Write-Off of Uncollectible Accounts

A motion to approve the following requests to write-off specific uncollectible student accounts as submitted by the State Colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens and Teahon. Voting nay: None. Student Opinion aye: Alexander, Daly and Small.

Chadron State College

Cash Fund Accounts (Tuition and Fees)	\$ 7,580.29
Revenue Bond Accounts	<u>7,497.16</u>
	\$15,077.45

Peru State College

Cash Fund Accounts (Tuition and Fees)	\$20,524.39
Other Fund Accounts	740.26
Revenue Bond Accounts	<u>11,171.99</u>
	\$32,436.64

Wayne State College

Cash Fund Accounts (Tuition and Fees)	\$ 4,673.44
Other Fund Accounts	96.75
Revenue Bond Accounts	<u>8,408.80</u>
	\$13,178.99

Confirm Capital Construction Initiatives

A motion to confirm the Nebraska State College Board of Trustees' capital construction initiatives was recommended by the committee to the full Board, which unanimously approved the motion.

The capital construction projects requested for the 2005-06/2007-08 biennium include:

- CSC – Renovation of Academic/Administration Building and Sparks Hall
- WSC – Facilities Services Building Renovation/Addition
- PSC – Fire/Life Safety Issues: Emergency Power Generator/Replace Bleachers
- WSC – Carhart Science Renovation/Addition
- PSC – Health and Fitness Complex Planning
- WSC – Campus Commons (Street Repair Portion)
- CSC – Armstrong Physical Education Building Program Statement

System – Reappropriation of LB1100 bond repayment money - \$400,000/yr.
 - Reappropriation of LB1 bond repayment money - \$2,009,360/yr.

A suggested Board priority for capital construction that would encompass our projects is:

“The Board of Trustees of the Nebraska State Colleges is committed to:

- 1) upgrading classroom and recreational facilities to meet accreditation standards, enhance program quality and access, and provide quality space for physical activities, and
- 2) protecting the investment in facilities and grounds at the State Colleges through careful upkeep, responsible utilization of existing structures, and orderly planning.”

Approve Use of Capital Improvement Fee Funds

A motion to approve the use of \$12,991 in capital improvement fee funds for the following LB 309 projects at Peru State College, \$155,000 for the following LB 309 project and the release of \$119,457.96 in capital improvement fee funds not required for projects earlier approved at Wayne State College was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens and Teahon. Voting nay: None. Student Opinion aye: Alexander, Daly and Small.

Peru State College

AI Wheeler Activity Center structural augmentation project	\$11,500
Administration Building roof and Theater parapet	<u>\$ 1,491</u>
Total	\$12,991

Wayne State College

Carhart Science ADA restroom project	\$155,000.00
Energy Plant (capital improvement fees not required for project)	\$ 84,335.00
Rice HVAC (project completed under budget)	<u>\$ 35,122.96</u>
Total	\$119,457.96

Ratify Substantial Completion of Edna Work Wing at Chadron State and Bowen Hall at Wayne State

A motion to ratify substantial completion of the Edna Work Wing at Chadron State College and Bowen Hall at Wayne State College was recommended by the committee to the full Board, which unanimously approved the motion.

Grant Applications and Awards

A motion to approve the following grant applications and award as submitted by the colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens, and Teahon. Voting nay: None. Student Opinion aye: Alexander, Daly and Small.

Chadron Awards

- Development of the Nebraska AHEC Network, Phase II (Department of Health and Human Services through the University of Nebraska Medical Center) - \$235,483
- Enhancing Achievement and Enrollment of Latino and Native American Undergraduates at Chadron State College (U.S. Department of Education) - \$29,744
- SSS ELITE/Student Support Services Program (U.S. Department of Education) - \$228,825

Peru Application

- Peru State College Student Support Services (U.S. Department of Education) - \$247,640

Wayne Application

- Northeast Nebraska Math & Science Alliance Project (National Science Foundation through the University of Nebraska-Lincoln) - \$273,785

Wayne Awards

- IdeA Networks of Biomedical Research Excellence (INBRE) (National Institutes of Health through the University of Nebraska Medical Center) - \$122,769
- Northeast Nebraska Paraprofessional Career Ladder Project (U.S. Department of Education through the University of Nebraska-Lincoln) - \$44,450
- Teacher World 2004 (Nebraska Department of Education) - \$35,000

LB 309 Acceptances and Retrievals

A motion to approve the acceptance and retrieval of LB 309 allocations was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens, and Teahon. Voting nay: None. Student Opinion aye: Alexander, Daly and Small.

Chadron

Acceptance of \$332,500 for emergency roof replacement on Nelson Physical Activity Center

Peru

Acceptance of an additional \$850 for tuckpointing design on Auditorium

Acceptance of an additional \$66,300 for roof structural upgrade on Wheeler Center

Wayne

Retrieval of \$7,479.99 for design of west entrance replacement at Rice Auditorium

Retrieval of \$16,504.95 for west entrance replacement at Rice Auditorium

Retrieval of \$6,283.20 for stair tread replacement at Fine Arts

Retrieval of \$182.75 for roof repair on Carhart Science

Acceptance of \$871,250 for ADA restroom addition to Carhart Science

Acceptance of \$72,250 for ADA restroom in Hahn Administration

Acceptance of \$72,250 for ADA restroom in U.S. Conn Library

Retrieval of \$203,719.93 for design/installation of HVAC chilled water lines to Rice Auditorium

Contracts and Change Orders

A motion to approve the following contracts and change orders submitted by the colleges with corrections to reflect the acceptance of bids for the Wayne change order projects was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens, and Teahon. Voting nay: None. Student Opinion aye: Alexander, Daly and Small.

Chadron State Contracts

- Nelson Physical Activity Center – (re-roof) - \$293,782
- Reta King Library – (chiller tie-in) - \$61,950

Chadron State Change Order

- Edna Work Hall/Wing – (#6 doors, drain, showers, window glazing) - \$37,765

Peru State Change Order

- Wheeler Activity Center – (#1 additional purlins need to be replaced) - \$77,861

Wayne State Contracts

- Hahn Administration & U.S. Conn Library – (ADA restroom remodels) - \$118,700
- Rice Auditorium – (window replacement and north entrance replacement) - \$112,400

ITEMS FOR INFORMATION AND DISCUSSION

Academic and Personnel

Year-end Personnel Summary

Year-end personnel summary from each college not requiring Board approval was reported for information. (A copy is attached to the official minutes.)

Spring Enrollment Reports

Spring 2004 enrollment reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Spring Graduation Summary

Each college provided a summary of spring graduates per degree and discipline. (Copies are attached to the official minutes.)

Spring Instructional Load Reports

Spring 2004 instructional load reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Appointment of Collective Bargaining Teams

The following management bargaining teams have been appointed in preparation for the next bargaining session with the State College Education Association (SCEA), the Nebraska State College Professional Association (NSCPA), and the National Association of Public Employees, Local #61, of the American Federation of State, County and Municipal Employees (NAPE/AFSCME) bargaining units:

Chief Negotiator:	Larry Schultz
Labor Counsel:	George Rozmarin
Faculty Unit (SCEA):	Joyce Hardy, CSC Korinne Tande, PSC Bob McCue, WSC
Professional Staff Unit (NSCPA):	Ed Hoffman, CSC Linda Jacobsen, PSC Carolyn Murphy, WSC
Support Staff Unit (NAPE):	Kara Vogt, CSC Linda Jacobsen, PSC Gretchen Bauman, WSC

Enrollment and Marketing

Tuition Task Force Update

The NSC Tuition Task Force, comprised of board members and college an system representatives met in Kearney in August to study and review the issues connected with setting tuition rates. Some of the issues discussed included the overall goal of the task force, as well as forces that affect tuition rates and current policies and statutes.

At the meeting, members of the task force were asked to collect data about non-resident and graduate tuition revenues if changes were made to the current policy. They also were asked to provide information about the effects of a good neighbor policy if different rates were provided to students from contiguous states.

Fiscal and Facilities

Grant Applications and Awards

The following grant applications and awards were presented to the Board for information.

Chadron State College Awards

- 2004/05 Chadron State College Service-Learning Program (Midwest Consortium for Service-Learning in Higher Education) - \$10,000
- Chadron State College Campus Entrance Project (Nebraska Community Enhancement Program) - \$9,000
- Challenge Cost Share Agreement for *Liparis loeselii* and *Dryopteris earthusiana* (U.S. Forest Service) - \$16,000
- INBRE (previously BRIN) – Idea Network for Biomedical Research Excellence (Subcontract from UNMC College of Medicine) - \$17,520
- West Nile Surveillance Subcontract (Nebraska Health & Human Services System West Nile Virus Surveillance Grant) - \$15,000

Peru State College Award

- Peru State College Service Learning Initiative (Midwest Consortium for Service Learning) - \$10,000

Wayne State College Application

- Native American Culture Plus Language! (Gardner Foundation with Wayne State College serving as fiscal agent for Walthill Public Schools) - \$15,325

Wayne State College Awards

- Communication Open Source Development to K-12 Educational Institutions (Corporation for National Service through the Midwest Consortium for Service-Learning in Higher Education) - \$2,000
- “Making a Difference in Northeast Nebraska” (Corporation for National Service through the Midwest Consortium for Service-Learning in Higher Education/University of Nebraska-Lincoln) - \$20,000
- PC Hardware Needs Analysis, Construction, and Implementation (Corporation for National Service through the Midwest Consortium for Service-Learning in Higher Education) - \$2,000
- Teacher World 2004 (EducationQuest Foundation/Nebraska Teacher World Dollars for Scholars) - \$4,900

- Wayne State College/Nebraska Migrant Education Program ESL Endorsement (U.S. Department of Education/Nebraska Department of Education/ESU #13) - \$7,800

Contract and Change Orders

The following contracts and change orders were presented to the Board for information.

Chadron State College Contracts

- Bell Tower – (renovation) - \$50,000
- Campus – (metasys upgrade) – \$1,900
- Math and Science Building – (point mapping upgrade) - \$3,830
- Math and Science Building – (upgrade/new digital controls) - \$31,779

Peru State College Contracts

- Al Wheeler Activity Center – (structural steel inspections) - \$4,900
- Al Wheeler Activity Center – (topographical survey) - \$1,400
- Main Campus – (underground lawn sprinkler) - \$51,916
- Entranceway – (design development) - \$20,060
- Jindra Fine Arts – (selective exterior restoration design) - \$12,000
- Administration Building – (asbestos removal design) - \$1,350
- Administration Building – (asbestos removal) - \$38,700
- Administration Building – (asbestos removal monitoring) - \$7,450
- Administration Building – (roof replacement) - \$59,952
- Theater Auditorium – (parapet protection) - \$24,939

Wayne State College Contracts

- Peterson Fine Arts – (rebuild 2 Steinway grand pianos) - \$25,372
- Memorial Stadium – (provide and install electronic message center & wireless connection kit) - \$14,750
- Rice, Peterson, Humanities, Carhart – (classroom projector installation) - \$14,398.46
- Rice Complex – (construct underwater weighing tank) - \$8,933.85
- Next to Petersen Fine Arts – (move single story schoolhouse) - \$6,400
- Next to Nature Trail – (construct new schoolhouse foundation) - \$14,000
- Recreation Center – (repair stair treads) - \$5,885
- Highways 275 & 15 and Highways 81 & 98 – (furnish & install two double face billboards) - \$12,470.93
- Carhart, Brandenburg, Peterson, Hahn, Gardner – (classroom projector installation) - \$14,734.94

Chadron State College Change Orders

- Bell Tower – (#1 eliminate GPS system and dial movement; grill substitution) - \$15,800 deduct
- Edna Work Hall/Wing – (#5 eliminate control and steam pressure reducing valves) - \$5,333 deduct

Peru State College Change Orders

- T.J. Majors – (#2 provide topographic and site survey) - \$3,100
- Main Campus – (#1 sod for 42,130 square feet) - \$19,285
- Theater/Auditorium – (#1 additional reimbursable) - \$850
- Administration Building – (#1 additional architectural layout and design fee) - \$17,930

- Library and ARC – (25 State Fire Marshall inspection changes required) - \$10,770.57

Wayne State College Change Orders

- Bowen Hall – (#5 Ladder, railing elevator penthouse; sump pump/cover elevator pit; misc.) - \$17,146
- Neihardt Hall – (#8 misc. additions of \$5,390; Deduct of \$11,792.59 for delay costs) – Net deduct \$6,402.59

Physical Plant Status Reports

Each college presented a report of the status of physical plant projects to the Board. (Copies are attached to the official minutes.)

Capital Construction Progress Reports

The following capital construction progress reports not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Chadron State College

- Burkhiser Technology Complex Renovation – Final report
- Memorial Hall Renovation – Interim report

Peru State College

- Eliza Morgan Hall Renovation Phase I – Interim report
- Hoyt Science Building Addition/Renovation – Interim report
- Library/Old Gym Renovation – Interim report

Wayne State College

- Energy Plant Purchase/Renovation – Final report
- Neihardt Hall Renovation – Interim report
- Ramsey Theatre Renovation/Addition – Interim report
- Rice Auditorium HVAC Improvements – Final report
- Stadium Entry Plaza, Track and Restroom Project – Interim report

LB 309 Progress Reports

LB 309 progress reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Contingency Maintenance Progress Reports

Contingency maintenance progress reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Year-end Operating Expenditure Reports

2002-03 year-end operating expenditure reports from each college and the System Office not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Year-end Financial Reports

2002-03 year-end financial reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Year-end Revenue Bond Expenditure Reports

2002-03 year-end revenue bond operating expenditure reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

MISCELLANEOUS ACTION AND INFORMATION ITEMS

Executive Director's Report

Executive Director Carpenter announced a joint meeting with the Coordinating Commission for Postsecondary Education is scheduled for June 9, 2005 in conjunction with a regular Board of Trustees meeting.

Executive Director Carpenter pointed out the new formats for his report, the student trustees' reports and the presidents' reports.

Executive Director Carpenter reported that audits were in progress and the budget had been submitted. He further noted the CSC Presidential search committees held their second meeting September 15.

Presidents' Reports

President Collings reported on the success of the Learning Community Master of Science in Education program being offered through Wayne State. One learning community developed in South Sioux City and another in Fremont are beginning their second year. Three more communities were developed this year, one at Neligh, another at Blair and yet another at Sioux City, IA.

President Johnson reported that several enhancements had been developed for the Peru State website. He encouraged all to take a virtual tour. He further reported Peru State had recently been named an official arboretum site.

President Krepel reported on the preparations being made for the Higher Learning Commission's accreditation visit scheduled for 2006-07. He stressed the importance of the Vision 2011 program.

Student Trustees' Reports

Student Trustee Small reported that the Student Senate would be reviewing the use of the van that runs between the campus and downtown Wayne as well as creating a Student Senate web page.

Student Trustee Alexander reported the New Student Weekend was once again a success. All are looking forward to homecoming.

Student Trustee Daly reported the CSC "Full Circle" program fit well with one of the brand identity campaign initiatives. She further reported enrollment had increased and freshmen attendance at activities on campus had increased as well.

Board Chair Lewis noted the Board is very committed to the Brand Identity Campaign and will be moving forward with some of the suggested initiatives.

Next Meeting

The next regularly scheduled meeting of the NSC Board of Trustees will be held at Wayne State College, Wayne, Nebraska on October 28-29, 2004.

ADJOURNMENT -- The meeting was adjourned at 10:29 a.m.

Respectfully submitted,

Stan Carpenter
Executive Director

Persons interested in source documents relating to the above agenda items may consult the Board Book for this meeting kept on file in the Nebraska State Colleges System Office in Lincoln.

Academic and Personnel Committee

Willa Kosman, Chair
Richard Halbert
Kari Daly

October 28-29, 2004

ACTION: Approve Molecular Biology Option in Comprehensive Major in Biology at Chadron State College

Chadron State College presently offers a Comprehensive Major in Biology consisting of 57 credit hours within its Bachelor of Science degree. This program requires a student to complete a core of common courses in life sciences before completing one of the following options in Environmental Studies, General Biology, and Human Biology. The discipline of Biology has three primary areas of emphasis: human biology, environmental (field) biology, and the recently emerged molecular (laboratory) biology. This request proposes a complete undergraduate experience be offered within the life science discipline. By adding the Molecular Biology option, one new course will be required. The addition of this option will require no new resources such as additional faculty or equipment.

Core Requirements		
BIOL 131	Fundamental of Cellular Biology	3
BIOL 138 & 138L	General Botany & Lab	3
BIOL 139 & 139L	General Zoology & Lab	3
BIOL 231 & 231L	Anatomy & Physiology I & Lab	4
BIOL 332	Genetics	3
BIOL 410	Biology Seminar	1
*CHEM 140 & 140L	General Chemistry & Lab	4
**CHEM 231 & 231L	Intro to Organic Chemistry & Lab	4
CHEM 435 & 435L	Biochemistry & Lab	4
Total Credit Hours		29

*CHEM 131/131L and CHEM 132/132L may be substituted.

**CHEM 233/233L and CHEM 234/234L may be substituted.

Molecular Biology Option – 18 hours		
Core Requirements		29
PHYS 151 & 151L	College Physics I & Lab	5
PHYS 152 & 152L	College Physics II & Lab	5
BIOL 311	Fact, Fiction & Hypotheses	1
BIOL 341 & 341L	Microbiology & Lab	4
BIOL 412	Biotechnology	3
BIOL 430	Immunology	3
BIOL 432 & 432L	Developmental Biology & Lab	3
BIOL 449 & 449L	Molecular Biology & Lab	4
Total Credit Hours		57

Students enrolled in this option are encouraged to substitute CHEM 131/131L and CHEM 132/132L for CHEM 140/140L, and substitute CHEM 233/233L and CHEM 234/234L for CHEM 231. MATH 232 is highly recommended.

Academic, Personnel & Student Affairs Committee

Willa Kosman, Chair

Richard Halbert

Kari Daly

October 28-29, 2004

ACTION: Accept Report of Personnel Actions

Board Policy 5021 states that all full-time (0.75 FTE or more) and part-time (less than .75 FTE) personnel appointments, overload assignments and summer school contract extensions be approved by the Presidents and reported to the Executive Director. The information is provided to the Board for review and acceptance to establish a record of such action.

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: October 28-29, 2004

UNIONIZED PROFESSIONAL STAFF								
(FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Becker, Steve	Computer Services; Computer Support Analyst	N/A	31,895.00 (38,274.00) FY	State	9/1/04 to 6/30/05	1.00	New Appointment	Specific Term - Non-Probationary
Johns, Shellie	Conferencing, Coordinator of Conferencing	N/A	32,400.00 FY	State	7/1/04 to 6/30/05	1.00	New Appointment; Replaced Emily Klein	Specific Term - Probationary
Johnson, Julie	Arts & Sciences; Administrative Coordinator	N/A	34,333.00 FY	State	8/26/02 to 8/31/04	1.00	Resigned	Specific Term - Probationary
Lawson, Doralie	Child Development Center; Assistant Director	N/A	21,412.00 FY	CDC	10/01/79 to 9/30/04	0.75	Retired	Specific Term - Non-Probationary

NON-UNIONIZED PROFESSIONAL STAFF								
(FULL TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Crouse, Margaret	Professional & Graduate Studies; Interim Dean	Professor	82,716.00 (87,000.00) FY	State	8/19/04 to 6/30/05	1.00	New Appointment; Replaced David Welch	Special - Interim

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: October 28-29, 2004

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bateman, Mathew	Arts & Sciences; Physical & Life Sciences	Assistant Professor	1,500.00 AY	Grant	8/1/2004	N/A	Appointment; Grant Writing	Special
Bateman, Mathew	Arts & Sciences; Physical & Life Sciences	Assistant Professor	480.00 AY	Grant	07/19/2004 to 07/22/2004	N/A	Appointment; Grant Workshop	Special
Bird, Richard	Arts & Sciences; Visual & Performing Arts	Professor	1,328.00 AY	State	08/02/2004 to 08/19/2004	0.03	Appointment; Department Chair	Special
Bird, Richard	Arts & Sciences; Visual & Performing Arts	Professor	50.00 AY	State	7/12/2004	N/A	Appointment; Faculty Advisor	Special
Blundell, Patti	Professional & Graduate Studies; Education	Associate Professor	500.00 AY	State	7/1/2004	N/A	Appointment; NCATE	Special
Blundell, Patti	Professional & Graduate Studies; Education	Associate Professor	50.00 AY	State	7/12/2004	N/A	Appointment; Faculty Advisor	Special
Bogner, Michael	Arts & Sciences; Social Sciences & Justice Studies	Associate Professor	1,132.00 AY	State	08/02/2004 to 08/19/2004	0.03	Appointment; Department Chair	Special
Burke, Ron	Professional & Graduate Studies; Business & Economics	Professor	50.00 AY	State	6/14/2004	N/A	Appointment; Faculty Advisor	Special
Carpenter, Deb	Arts & Sciences; Language, Literature, & Communication Arts	Instructor	1,500.00 AY	Grant	8/1/2004	N/A	Appointment; Grant Writing	Special
Cavin, Scott	Arts & Sciences; Visual & Performing Arts	Assistant Professor	2,404.00 AY	State	08/23/2004 to 12/17/2004	0.10	Appointment; Overload	Special
Crouse, Margaret	Professional & Graduate Studies; Applied Sciences	Professor	1,804.00 AY	State	08/02/2004 to 08/19/2004	0.03	Appointment; Department Chair	Special
Doxtator, Brenda	Arts & Sciences; Language, Literature, & Communication Arts	Assistant Professor	1,500.00 AY	Grant	8/1/2004	N/A	Appointment; Grant Writing	Special
Doxtator, Robert	Arts & Sciences; Language, Literature, & Communication Arts	Professor	1,500.00 AY	Grant	8/1/2004	N/A	Appointment; Grant Writing	Special

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: October 28-29, 2004

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Fickel, Monty	Arts & Sciences; Mathematical Sciences	Professor	1,627.00 AY	State	08/02/2004 to 08/19/2004	0.03	Appointment; Department Chair	Special
Fillmore, Brad	Arts & Sciences; Physical & Life Sciences	Assistant Professor	923.00 AY	State	08/02/2004 to 08/19/2004	0.03	Appointment; Department Chair	Special
Fillmore, Brad	Arts & Sciences; Physical & Life Sciences	Assistant Professor	50.00 AY	State	7/12/2004	N/A	Appointment; Faculty Advisor	Special
Gaudet, Laura	Professional & Graduate Studies; Counseling, Psychology, & Social Work	Associate Professor	1,066.00 AY	State	08/02/2004 to 08/19/2004	N/A	Appointment; Department Chair	Special
Gaudet, Laura	Professional & Graduate Studies; Counseling, Psychology, & Social Work	Associate Professor	50.00 AY	State	7/12/2004	N/A	Appointment; Faculty Advisor	Special
Hunn, Lorie	Professional & Graduate Studies; Education	Instructor	1,500.00 AY	Grant	8/1/2004	N/A	Appointment; Grant Writing	Special
Hunn, Lorie	Professional & Graduate Studies; Education	Instructor	725.00 AY	State	8/1/2004	0.03	Appointment; Additional Duties	Special
Hyer, Joel	Arts & Sciences; Social Sciences & Justice Studies	Assistant Professor	1,500.00 AY	Grant	8/1/2004	N/A	Appointment; Grant Writing	Special
Keith, Tim	Arts & Sciences; Physical & Life Sciences	Professor	1,500.00 AY	Grant	8/1/2004	N/A	Appointment; Grant Writing	Special
Keith, Tim	Arts & Sciences; Physical & Life Sciences	Professor	480.00 AY	Grant	07/19/2004 to 07/22/2004	N/A	Appointment; Grant Workshop	Special
Keith, Tim	Arts & Sciences; Physical & Life Sciences	Professor	50.00 AY	State	7/12/2004	N/A	Appointment; Faculty Advisor	Special
Kendrick Roger	Arts & Sciences; Physical & Life Sciences	Instructor	480.00 AY	Grant	07/19/2004 to 07/22/2004	N/A	Appointment; Grant Workshop	Special
King, Don	Professional & Graduate Studies; Education	Associate Professor	100.00 AY	State	7/1/2004	N/A	Appointment; NCATE	Special

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: October 28-29, 2004

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
King, Don	Professional & Graduate Studies; Education	Associate Professor	994.00 AY	State	08/02/2004 to 08/19/2004	0.03	Appointment; Department Chair	Special
Kirsch, Kathleen	Arts & Sciences; Language, Literature, & Communication Arts	Assistant Professor	1,500.00 AY	Grant	8/1/2004	N/A	Appointment; Grant Writing	Special
Leite, Mike	Arts & Sciences; Physical & Life Sciences	Associate Professor	1,500.00 AY	Grant	8/1/2004	N/A	Appointment; Grant Writing	Special
Leite, Mike	Arts & Sciences; Physical & Life Sciences	Associate Professor	120.00 AY	Grant	07/19/2004 to 07/22/2004	N/A	Appointment; Grant Workshop	Special
Lockwood, Catherine	Arts & Sciences; Social Sciences & Justice Studies	Associate Professor	1,500.00 AY	Grant	8/1/2004	N/A	Appointment; Grant Writing	Special
Madsen, Kim	Professional & Graduate Studies; Applied Sciences	Associate Professor	2,709.00 AY	State	08/23/2004 to 12/17/2004	0.10	Appointment; Overload	Special
Margetts, Jim	Arts & Sciences; Visual & Performing Arts	Assistant Professor	1,810.00 AY	State	08/23/2004 to 12/17/2004	0.08	Appointment; Overload	Special
Nealeigh, Norma	Professional & Graduate Studies; Applied Sciences	Professor	3,648.00 AY	State	08/23/2004 to 12/17/2004	0.12	Appointment; Overload	Special
Neff, Jerry	Professional & Graduate Studies; Education	Assistant Professor	1,250.00 AY	State	7/1/2004	N/A	Appointment; NCATE	Special
Petersen, Ann	Professional & Graduate Studies; Education	Assistant Professor	1,500.00 AY	Grant	8/1/2004	N/A	Appointment; Grant Writing	Special
Pickett, Brent	Arts & Sciences; Social Sciences & Justice Studies	Associate Professor	50.00 AY	State	7/12/2004	N/A	Appointment; Faculty Advisor	Special
Ritzen, Scott	Professional & Graduate Studies; Health, Physical Education, & Recreation	Professor	1,290.00 AY	State	08/02/2004 to 08/19/2004	0.03	Appointment; Department Chair	Special
Rotherham, Terry	Arts & Sciences; Physical & Life Sciences	Instructor	480.00 AY	Grant	07/19/2004 to 07/22/2004	N/A	Appointment; Grant Workshop	Special

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: October 28-29, 2004

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Schaefer, Sandy	Arts & Sciences; Visual & Performing Arts	Associate Professor	2,970.00 AY	State	08/23/2004 to 12/17/2004	0.11	Appointment; Overload	Special
Schaeffer, Susan	Professional & Graduate Studies; Counseling, Psychology, & Social Work	Assistant Professor	500.00 AY	State	7/1/2004	N/A	Appointment; NCATE	Special
Schreuder, Joel	Arts & Sciences; Visual & Performing Arts	Assistant Professor	984.00 AY	State	08/23/2004 to 12/17/2004	0.04	Appointment; Overload	Special
Tucker, Deane	Arts & Sciences; Language, Literature, & Communication Arts	Associate Professor	1,076.00 AY	State	08/02/2004 to 08/19/2004	0.03	Appointment; Department Chair	Special
Watson, George	Arts & Sciences; Social Sciences & Justice Studies	Professor	50.00 AY	State	7/12/2004	N/A	Appointment; Faculty Advisor	Special

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: October 28-29, 2004

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Beutler, Marian	Arts & Sciences; Adjunct Faculty	N/A	3,821.00 AY	State	08/23/2004 to 12/17/2004	0.19	Appointment	Special - Part-Time
Coates, Charlene	Professional & Graduate Studies; Adjunct Faculty	N/A	2,025.00 AY	State	08/23/2004 to 12/17/2004	0.10	Appointment	Special - Part-Time
Davis, Lydia	Professional & Graduate Studies; Adjunct Faculty	N/A	2,025.00 AY	State	08/23/2004 to 12/17/2004	0.10	Appointment	Special - Part-Time
Eisenbarth, Karen	Professional & Graduate Studies; Adjunct Faculty	N/A	2,025.00 AY	State	08/23/2004 to 12/17/2004	0.10	Appointment	Special - Part-Time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: October 28-29, 2004

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Fogel, Georgine	Professional & Graduate Studies; Adjunct Faculty	N/A	2,025.00 AY	State	08/23/2004 to 12/17/2004	0.10	Appointment	Special - Part-Time
Franklin, Barb	Arts & Sciences; Adjunct Faculty	N/A	2,025.00 AY	State	08/23/2004 to 12/17/2004	0.10	Appointment	Special - Part-Time
Graves, Dorset	Arts & Sciences; Adjunct Faculty	N/A	6,075.00 AY	State	08/23/2004 to 12/17/2004	0.30	Appointment	Special - Part-Time
Haug, Vance	Arts & Sciences; Adjunct Faculty	N/A	2,025.00 AY	State	08/23/2004 to 12/17/2004	0.10	Appointment	Special - Part-Time
Herd, Sue	Professional & Graduate Studies; Adjunct Faculty	N/A	2,025.00 AY	State	08/23/2004 to 12/17/2004	0.10	Appointment	Special - Part-Time
Hinesely, Gail	Professional & Graduate Studies; Adjunct Faculty	N/A	2,025.00 AY	State	08/23/2004 to 12/17/2004	0.10	Appointment	Special - Part-Time
Leach, Michael	Professional & Graduate Studies; Adjunct Faculty	N/A	2,025.00 AY	State	08/23/2004 to 12/17/2004	0.10	Appointment	Special - Part-Time
Lester, Virginia	Professional & Graduate Studies; Adjunct Faculty	N/A	5,400.00 AY	State	08/23/2004 to 12/17/2004	0.27	Appointment	Special - Part-Time
Littrel, Tammi	Arts & Sciences; Adjunct Faculty	N/A	6,075.00 AY	State	08/23/2004 to 12/17/2004	0.30	Appointment	Special - Part-Time
Mays, Lucinda	Physical & Life Sciences; Graduate Assistant	N/A	4,700.00 AY	State	08/20/2004 to 05/07/2005	0.25	Appointment	Special - Part-Time
Brown, Ezzard	Institutional Research; Graduate Assistant	N/A	4,700.00 AY	State	08/20/2004 to 05/07/2005	0.25	Appointment	Special - Part-Time
Martin, Norm	Arts & Sciences	N/A	3,591.00 AY	State	08/23/2004 to 12/17/2004	0.18	Appointment	Special - Part-Time
Miskimins, Karen	Professional & Graduate Studies	N/A	4,050.00 AY	State	08/23/2004 to 12/17/2004	0.20	Appointment	Special - Part-Time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**COLLEGE: Chadron State College****MEETING DATE: October 28-29, 2004**

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Neuharth, Marviin	Professional & Graduate Studies	N/A	8,100.00 AY	State	08/23/2004 to 12/17/2004	0.40	Appointment	Special - Part-Time
Noble, Renae	Professional & Graduate Studies	N/A	2,025.00 AY	State	08/23/2004 to 12/17/2004	0.10	Appointment	Special - Part-Time
Nordeen, Todd	Professional & Graduate Studies	N/A	2,025.00 AY	State	08/23/2004 to 12/17/2004	0.10	Appointment	Special - Part-Time
Rischling, Joe	Arts & Sciences	N/A	675.00 AY	State	08/23/2004 to 12/17/2004	0.03	Appointment	Special - Part-Time
Robinson, Mary	Professional & Graduate Studies	N/A	675.00 AY	State	05/10/2004 to 06/04/2004	0.03	Appointment	Special - Part-Time
Rodgers, Deborah	Extended Campus Programs	N/A	1,800.00 AY	State	08/23/2004 to 12/17/2004	0.10	Appointment	Special - Part-Time
Ruleaux, Don	Arts & Sciences	N/A	2,025.00 AY	State	08/23/2004 to 12/17/2004	0.10	Appointment	Special - Part-Time
Sharps, Nancy	Arts & Sciences	N/A	2,025.00 AY	State	08/23/2004 to 12/17/2004	0.10	Appointment	Special - Part-Time
Stein, Chris	Professional & Graduate Studies	N/A	4,050.00 AY	State	08/23/2004 to 12/17/2004	0.20	Appointment	Special - Part-Time
Sukrow, Arlene	Professional & Graduate Studies	N/A	5,738.00 AY	State	08/23/2004 to 12/17/2004	0.28	Appointment	Special - Part-Time
Zwetzig, Kelly	Professional & Graduate Studies	N/A	2,025.00 AY	State	08/23/2004 to 12/17/2004	0.10	Appointment	Special - Part-Time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: October 28-29, 2004

NON-UNIONIZED PROFESSIONAL STAFF								
(PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Huerta, Pascual	Admissions; Interim Admissions Representative	N/A	644.00 FY	State	09/01/2004 to 09/30/2004	0.31	Extension of Interim Appointment	Special - Interim
Huerta, Pascual	Admissions; Admissions Representative	N/A	5,796.00 (7,728.00) FY	State	10/1/2004 to 06/30/2005	0.31	New Appointment	Specific Term - Probationary

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: October 28-29, 2004

UNIONIZED SUPPORT STAFF								
(FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Buker, Suzanna	Admissions; Office Assistant II	N/A	1,554.00 MO	State	9/2/2004	1.00	New Appointment; Replaced April Moravek	Probationary
Conway, Craig	Print Shop; Publications Technician	N/A	1,997.67 MO	State	9/13/2004	1.00	New Appointment	Non-Probationary
Johns, Shellie	Budget & Finance, Accounting Clerk II	N/A	1,780.92 MO	State	10/25/1993 to 06/30/2004	1.00	Resigned	Non-Probationary
Morford, Brenda	Registrar's Office; Academic Records Clerk	N/A	1,512.58 MO	State	12/01/2000 to 08/31/2004	1.00	Resigned	Non-Probationary
Morford, Brenda	Student Academic Success Services; Office Assistant II	N/A	1,622.58 MO	State	9/1/2004	1.00	New Appointment; Replaced Maura Groves	Probationary
Schramm, Esther	Physical Facilities; Custodian	N/A	1,429.67 MO <206.91>/mo	State	8/17/2004, 8/19/2004, 8/27/2004	1.00	Salary Adjustment; Leave Without Pay	Non-Probationary
Schramm, Esther	Physical Facilities; Custodian	N/A	1,429.67 MO	State	7/01/1999 to 10/03/2004	1.00	Passed Away	Non-Probationary
Weber, Steve	Physical Facilities; Custodial Leader	N/A	1,602.66 MO	State	8/18/2004	1.00	New Appointment; Replaced Max Franey	Probationary

PERSONNEL RECOMMENDATIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: PERU STATE COLLEGE

MEETING DATE: October 29, 2004

RANKED FACULTY (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Indicate Type of Appointment: Tenured -- Specific Term -- * Non-Tenure Track * Probationary Tenure Track Special -- * Interim * Temporary * Grant/Federally Funded
Citrin, Anthony	School of Education/ Graduate Studies	Professor	\$1,500	State	8/23/04- 5/7/05	1 AY	Stipend-Chair, Teacher Education	Special
Durbin, Druann	School of Arts/ Sciences	Assistant Professor	\$2,250	State	8/23/04- 5/7/05	1 AY	Stipend-Coord. of PSC Quiz Bowl	Special
Grotrian, Judy	School of Professional Studies	Associate Professor	\$500/Month	State	10/1/04- 6/30/05	1 FY	Stipend-Interim Dir. Of ARC	Special
Rippe, Patricia	School of Education/ Graduate Studies	Assistant Professor	\$1,500	State	8/23/04- 5/6/05	1 AY	Stipend-Chair, Physical Education Dept.	Special

UNIONIZED PROFESSIONAL STAFF (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Indicate Type of Appointment: Specific Term-- * Probationary (3 yrs) * Non-Probationary Special -- * Interim * Temporary * Grant/Federally Funded
Groff, Peggy	Tutorial Coordinator	N/A	\$27,019	Federal TRIO Grant	9/1/04- 8/31/05	.84 Grant FY	Reappointment, Continued Grant Funding	Special
Harshbarger, Ted	Assessment Coordinator	N/A	No Adjustment	State	10/1/04	1 FY	Reassignment	Special
Intlekofer, Andrea	Distance Learning Coordinator-Offutt	N/A	\$26,500	State	9/10/04	1 FY	Appointment	Special

PERSONNEL RECOMMENDATIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: PERU STATE COLLEGE

MEETING DATE: October 29, 2004

UNIONIZED PROFESSIONAL STAFF (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Indicate Type of Appointment: Specific Term-- * Probationary (3 yrs) * Non-Probationary Special -- * Interim * Temporary * Grant/Federally Funded
Intlekofer, Andrea	Distance Learning Coordinator-Offutt	N/A	\$26,500	State	9/24/04	1 FY	Resignation	N/A
Meland, Marie	Interim Dir. Of Student Support Services Grant	N/A	\$3,333	Federal TRIO Grant	9/1/04-8/31/05 or before	1 Grant FY	Reappointment/ Reassignment Continued Grant Funding	Special
Nies, Kristi	Tutorial Coordinator	N/A	\$27,499	Federal TRIO Grant	9/1/04-8/31/05	1 Grant FY	Reappointment, Continued Grant Funding	Special

NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special -- * Part-Time
Anderson, Carole	School of Arts and Sciences	N/A	\$1,500	State	8/23/04-12/17/04	.10 AY	SOC 201 00A	Special, Part Time
Anderson, Rex	School of Education/ Graduate Studies	N/A	\$60/student to 12; \$710 total if more	State	10/6/04-10/8/04	.03 AY	INS 590 55A	Special, Part Time
Beilke, Vicki	School of Arts and Sciences	N/A	\$1,500	State	8/23/04-12/16/04	.10 AY	BUS 231 70L	Special, Part Time
Berve, Thomas	School of Education/ Graduate Studies	N/A	\$180/student to 12; \$2,130 total if more	State	8/30/04-12/6/04	.10 AY	INS 590 56A	Special, Part Time
Blue, Cheryl	School of Education/ Graduate Studies	N/A	\$2,130	State	8/30/04-12/4/04	.10 AY	EDUC 604 45A	Special, Part Time
Cline, Ron	School of Education/ Graduate Studies	N/A	\$1,500	State	8/23/04-10/15/04	.10 AY	PE 313 02A	Special, Part Time

PERSONNEL RECOMMENDATIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: PERU STATE COLLEGE

MEETING DATE: October 29, 2004

NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special -- * Part-Time
Feldmann, Ann	School of Education/ Graduate Studies	N/A	\$2,130	State	9/17/04- 10/20/04	.10 AY	EDUC 553 45A	Special, Part Time
Gosch, Bob	School of Arts and Sciences	N/A	\$150/student to 10; \$102/ student if more	State	8/23/04- 12/7/04	.10 AY	HIST 113 49A	Special, Part Time
Gundlach, Sheryl	School of Arts and Sciences	N/A	\$30/student	State	8/23/04- 12/16/04	.10 AY	ENG 202 48M	Special, Part Time
Haney, John	School of Education/ Graduate Studies	N/A	\$150/student to 10; \$102/ student if more	State	8/23/04- 10/15/04	.10 AY	SPED 600 49X	Special, Part Time
Jacobi, Richard	School of Arts and Sciences	N/A	\$1,500	State	10/25/04- 12/17/04	.10 AY	MUSIC 251 03A	Special, Part Time
Johnston, Susan	School of Professional Studies	N/A	\$60/student to 12; \$2,130 total if more	State	8/23/04- 10/4/04	.10 AY	INS 590 50A	Special, Part Time
Kernes, Mary Beth	School of Arts and Sciences	N/A	\$30/student	State	8/23/04- 12/16/04	.10 AY	HIST 201 48M	Special, Part Time
Lasley, Paul	School of Education/ Graduate Studies	N/A	\$1,500	State	8/23/04- 12/17/04	.10 AY	PE 300 00A	Special
Maunu, Chris	School of Arts and Sciences	N/A	\$2,335	State	8/23/04- 12/17/04	.47 AY	MUSIC 120, 220, 320, 420 00A	Special, Part Time
McInteer, Margaret	School of Education/ Graduate Studies	N/A	\$60/student/ cr. hr. to 13; \$710/cr. hr. if more	State	9/7/04- 12/17/04	.10 AY	INS 590 92A	Special, Part Time
McIntyre, Amber	School of Arts and Sciences	N/A	\$1,500	State	8/23/04- 12/17/04	.10 AY	ART 317 00A	Special, Part Time
Mitchell, Carol T.	School of Education/ Graduate Studies	N/A	\$710	State	10/9/04- 10/23/04	.03 AY	INS 500 45A	Special, Part Time
Moellering, Stephen	School of Arts and Sciences	N/A	\$3,667	State	8/23/04- 12/17/04	.67 AY	MUSIC 120, 220, 320, 420 00E; MUSIC 112 00A	Special, Part Time
Molettier, Richard	School of Education/ Graduate Studies	N/A	\$2,130	State	8/30/04- 12/4/04	.10 AY	EDUC 550 45A	Special, Part Time

PERSONNEL RECOMMENDATIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: PERU STATE COLLEGE

MEETING DATE: October 29, 2004

NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special -- * Part-Time
Molettier, Richard	School of Education/ Graduate Studies	N/A	\$2,130	State	8/30/04- 12/4/04	.10 AY	EDUC 551 45A	Special, Part Time
Mosser, Gloria	School of Education/ Graduate Studies	N/A	\$1,500	State	8/23/04- 10/15/04	.10 AY	PE 313 03A	Special, Part Time
Poppe, Patricia	School of Arts and Sciences	N/A	\$1,500	State	8/23/04- 12/16/04	.10 AY	PSYC 121 47L	Special, Part Time
Radell, David	School of Arts and Sciences	N/A	\$1,500	State	8/23/04- 12/17/04	.10 AY	MATH 340 36A	Special, Part Time
Rand, Susan	School of Professional Studies	N/A	\$150/student to 10; \$102/ student if more	State	8/23/04- 10/15/04	.10 AY	BUS 348 49X	Special, Part Time
Schaulis, Ronald	School of Arts and Sciences	N/A	\$1,500	State	8/23/04- 12/16/04	.10 AY	PSCI 201 48M	Special, Part Time
Tunnison, Gary	School of Professional Studies	N/A	\$1,500	State	8/23/04- 12/17/04	.10 AY	BUS 431 36A	Special, Part Time
West, Robert	School of Arts and Sciences	N/A	\$1,500	State	8/23/04- 12/16/04	.10 AY	HIST 113 58L	Special, Part Time
Williams, Peggy	School of Arts and Sciences	N/A	\$1,500	State	8/23/04- 12/16/04	.10 AY	ENG 101 70L; PSYC 121 70L	Special, Part Time
Bennett, Shelby	School of Education/ Graduate Studies	N/A	\$1,775	State	8/23/04- 12/16/04	.16 AY	Student Teaching Supervision	Special, Part Time
Carnes, Gerald	School of Education/ Graduate Studies	N/A	\$2,000	State	8/23/04- 12/16/04	.16 AY	Student Teaching Supervision	Special, Part Time
Fethkenher, Larry	School of Education/ Graduate Studies	N/A	\$3,200	State	8/23/04- 12/16/04	.28 AY	Student Teaching Supervision	Special, Part Time
Gorman, Chuck	School of Education/ Graduate Studies	N/A	\$1,625	State	8/23/04- 12/16/04	.14 AY	Student Teaching Supervision	Special, Part Time
Hutton, Ken	School of Education/ Graduate Studies	N/A	\$1,600	State	8/23/04- 12/16/04	.13 AY	Student Teaching Supervision	Special, Part Time
Jensen, Patti	School of Education/ Graduate Studies	N/A	\$800	State	8/23/04- 12/16/04	.07 AY	Student Teaching Supervision	Special, Part Time
Lenhard, Rodger	School of Education/ Graduate Studies	N/A	\$400	State	8/23/04- 12/16/04	.03 AY	Student Teaching Supervision	Special, Part Time
Lucky, Rosemary	School of Education/ Graduate Studies	N/A	\$800	State	8/23/04- 12/16/04	.07 AY	Student Teaching Supervision	Special, Part Time

PERSONNEL RECOMMENDATIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: PERU STATE COLLEGE

MEETING DATE: October 29, 2004

NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special -- * Part-Time
Lyon, Kevin	School of Education/ Graduate Studies	N/A	\$200	State	8/23/04- 12/16/04	.02 AY	Student Teaching Supervision	Special, Part Time
Metteer, Richard	School of Education/ Graduate Studies	N/A	\$500	State	8/23/04- 12/16/04	.04 AY	Student Teaching Supervision	Special, Part Time
Meyer, Della	School of Education/ Graduate Studies	N/A	\$900	State	8/23/04- 12/16/04	.08 AY	Student Teaching Supervision	Special, Part Time
Ongert, Gregory	School of Education/ Graduate Studies	N/A	\$2,500	State	8/23/04- 12/16/04	.21 AY	Student Teaching Supervision	Special, Part Time
Rice, Celia	School of Education/ Graduate Studies	N/A	\$400	State	8/23/04- 12/16/04	.03 AY	Student Teaching Supervision	Special, Part Time
Rice, Robert	School of Education/ Graduate Studies	N/A	\$800	State	8/23/04- 12/16/04	.07 AY	Student Teaching Supervision	Special, Part Time
Simpson, Ivan	School of Education/ Graduate Studies	N/A	\$2,000	State	8/23/04- 12/16/04	.17 AY	Student Teaching Supervision	Special, Part Time
Thompson, Gary	School of Education/ Graduate Studies	N/A	\$2,075	State	8/23/04- 12/16/04	.18 AY	Student Teaching Supervision	Special, Part Time

NON-UNIONIZED PROFESSIONAL STAFF (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special -- * Part-Time
Clemenger, Tim	Assistant Football Coach	N/A	\$672	State	8/9/04- 12/31/04	N/A	Appointment	Special
Jones, Kenneth	Assistant Softball Coach	N/A	\$3,700	State	8/1/04- 5/31/05	N/A	Appointment	Special
Larsen, Sam	Assistant Baseball Coach	N/A	\$3,700	State	8/16/04- 5/15/05	N/A	Appointment	Special
Mathews, Renee	School of Arts and Sciences	N/A	\$10/hour, 10 hours/week	Grant	9/7/04	.25 FY	Service Learning Coordinator	Special, Part Time, Temporary
Ramsey, Dick	Assistant Football Coach	N/A	\$3,000	State	8/9/04- 12/31/04	N/A	Appointment	Special
Tynon, Joe	Assistant Women's Basketball Coach	N/A	\$3,700	State	8/24/04- 3/11/05	N/A	Appointment	Special

PERSONNEL RECOMMENDATIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: PERU STATE COLLEGE

MEETING DATE: October 29, 2004

NON-UNIONIZED PROFESSIONAL STAFF (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special -- * Part-Time
Uphoff, Ryan	Assistant Men's Basketball Coach	N/A	\$1,850	State	8/23/04-3/31/05	N/A	Appointment	Special
Wiese, Mike	Assistant Volleyball Coach	N/A	\$3,000	State	8/8/04-12/15/04	N/A	Appointment	Special
Winter, Vance	Assistant Football Coach	N/A	\$8,000	State	8/9/04-12/31/04	N/A	Appointment	Special

UNIONIZED SUPPORT STAFF (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Indicate Type of Appointment: Special -- * Probationary (6 months) Specific Term -- * Non-Probationary
Kopf, Roger	Maintenance Repair Worker II	N/A	\$1,864.99	Revenue Bond	10/1/04	1 FY	Salary Adjustment	N/A
Patterson, Beatrice	Office Assistant II	N/A	\$1,568.76	Federal TRIO Grant	9/1/04	1 FY	Reappointment	N/A
Meyers, Jeffrey	Maintenance Repair Worker II	N/A	\$1,846.25	Revenue Bond	10/1/04	1 FY	Salary Adjustment	N/A
Pate, Kimberly	Cheerleading Advisor	N/A	\$1,000	State	8/1/04-5/31/05	N/A	Stipend	N/A
Volkmer, Mark	Maintenance Repair Worker II	N/A	\$1,846.25	State	10/1/04	1 FY	Salary Adjustment	N/A
Wedge, Michelle	Maintenance Repair Worker II	N/A	\$1,668.00	State	9/1/04	1 FY	Appointment	Special

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Wayne State College

MEETING DATE: October 29, 2004

RANKED FACULTY (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Sandlin, Lisa	Language and Literature	Associate Professor	\$24,890.00	State	8/20/04 – 5/7/05	1.0	Salary adjustment; includes \$1,500.00 for leave of absence (insurance)	Specific, Tenured

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**COLLEGE: Wayne State College****MEETING DATE: October 29, 2004**

UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Guzman, Veronica	Admissions Specialist	N/A	\$25,179.0	State	9/27/04	1.0	New Appointment, Replaces Becky Johnson	Special, Probationary
Johnson, Maria	Research Librarian	N/A	\$39,904.00	State	9/1/04	1.0	Salary/Workload Adjustment; increase from .92 to 1.0	Special, Non-probationary
Tremblay, Chera	Admissions Specialist	N/A	\$25,179.00	State	9/13/04	1.0	New Appointment/ New Position	Special, Probationary

NON-UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
White, Julia E.	Human Resources Coordinator	N/A	\$26,000.00	State	10/12/04	1.0	New Appointment/ New Position	Special, Probationary

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**COLLEGE: Wayne State College****MEETING DATE: October 29, 2004**

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Adams, Frank	Continuing Education	Professor	\$750.00	State	8/25/04 – 12/8/04	.10	EDU 611-T1/T2/T3	Special
Blankenau, Joseph	SSRC	Associate Professor	\$271.25	Grant	5/10/04 – 8/5/04	n/a	Minority Health for Greater Access Health Project	Special
Campbell, Paul	Continuing Education	Professor	\$4,040.36	State	8/24/04 – 12/7/04	.10	CJA 405/505-80	Special
Ellis, Susan	Continuing Education	Assistant Professor	\$2,759.34	State	8/25/04 – 12/8/04	.10	SOC 340-80	Special
Ettel, Mary	Continuing Education	Professor	\$250.00	State	8/23/04 – 12/17/04	.10	CHE 390-T1	Special
Parker, Charles	SSRC	Associate Professor	\$1,085.00	Grant	5/10/04 – 8/5/04	n/a	Minority Health for Greater Access Health Project	Special
Parker, Charles	SSRC	Associate Professor	\$510.00	Grant	5/10/04 – 8/5/04	n/a	Minority Health for Greater Access Health Project	Special
Volk, Gary	Business and Economics	Associate Professor	\$4,011.00	State	8/20/04 – 12/17/04	.10	Appointment, overload	Special
Worner, Tamara	Continuing Education	Assistant Professor	\$250.00	State	8/23/04 – 12/8/04	.10	MAT 540-T1	Special

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Wayne State College

MEETING DATE: October 29, 2004

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Boyer, Chad	Continuing Education	Part-time	\$4,500.00	State	8/21/04 – 12/17/04	.23	Facilitator for Blair Learning Community	Special, part-time
Davey, Amanda	Athletics	Graduate Assistant	\$4,000.00 + 18 hrs. tuition	State	8/20/04 – 5/7/05	.25	Appointment	Special, part-time
Ellerton, Kathy	Continuing Education	Part-time	\$1,250.00	State	8/23/04 – 12/17/04	.067	IDS 368-W2	Special, part-time
Evenson, Joe	Athletics	Graduate Assistant	\$4,000.00 + 18 hrs. tuition	State	8/2/04 – 5/7/05	.25	Appointment	Special, part-time
Franco, Amy	Language and Literature	Graduate Assistant	\$2,000.00 + 9 hrs. tuition	State	1/10/05 – 5/7/05	.125	Appointment	Special, part-time
Habrock, Christa	Language and Literature	Graduate Assistant	\$4,000.00 + 18 hrs. tuition	State	8/13/04 – 5/7/05	.25	Appointment (previously reported on 6/10/04 report as .125, and \$2,000 + 9 hrs. tuition)	Special, part-time
Hansen, Nicholas	Health, Human Performance and Sport	Graduate Assistant	\$4,000.00 + 18 hrs. tuition	State	8/20/04 – 5/7/05	.25	Appointment	Special, part-time
Jessen, Carol	Continuing Education	Part-time	\$500.00	State	8/9/04 – 11/10/04	.03	EDU 568-86	Special, part-time
Kenny, Debra	Educational Foundations and Leadership	Part-time	\$312.50	State	8/20/04 – 12/17/04	.0167	Appointment	Special, part-time
Krueger, Wayne	Technology and Applied Sciences	Part-time	\$1,875.00	State	8/20/04 – 12/17/04	.10	Appointment	Special, part-time
Liedorff, Marilyn	Continuing Education	Part-time	\$625.00	State	8/23/04 – 12/17/04	.03	IDS 368-W3	Special, part-time
Little, Tami	Continuing Education	Part-time	\$600.00	State	9/11/04 – 10/8/04	.03	EDU 568-W3	Special, part-time
Little, Tami	Continuing Education	Part-time	\$100.00	State	9/11/04 – 10/8/04	.03	EDU 568-W4	Special, part-time
Little, Tami	Continuing Education	Part-time	\$400.00	State	9/11/04 – 10/8/04	.03	EDU 568-W5	Special, part-time
Machacek, Darlene	Continuing Education	Part-time	\$2,625.00	State	8/24/04 – 12/9/04	.10	MAT 110-T1/T2/T3	Special, part-time
Magnuson, Grant	Continuing Education	Part-time	\$1,320.00	State	8/23/04 – 12/17/04	.10	ITE 505/605-W0	Special, part-time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**COLLEGE: Wayne State College****MEETING DATE: October 29, 2004**

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Magnuson, Grant	Continuing Education	Part-time	\$1,200.00	State	8/23/04 – 12/17/04	.10	VED 413/513-W0	Special, part-time
McLaurin, Gwen	Art and Design	Part-time	\$0.00	State	8/20/04 – 12/17/04	.067	Class canceled; previously reported on 9/17/04 Report	Special, part-time
Medal, J. Leonidas	Multicultural Center	Graduate Assistant	\$4,000.00 + 18 hrs. tuition	State	8/20/04 – 5/7/05	.25	Appointment	Special, part-time
Meyer, Lorie	Educational Foundations and Leadership	Part-time	\$312.50	State	8/20/04 – 12/17/04	.0167	Appointment	Special, part-time
Mousel, Kirby	Continuing Education	Part-time	\$4,500.00	State	8/21/04 – 12/17/04	.23	Facilitator for Sioux City #2 Learning Community	Special, part-time
Ras, Gerard	Business and Economics	Part-time	\$1,875.00	State	8/20/04 – 12/17/04	.10	Appointment	Special, part-time
St. Clair, Peggy	Continuing Education	Part-time	\$1,250.00	State	9/9/04 – 11/18/04	.067	CSL 449/549-80	Special, part-time
Weber, Bradley	Music	Part-time	\$2,488.00	State	8/20/04 – 12/17/04	.13	Salary change, previously reported on 9/17/04 Board Report as \$1,975.00	Special, part-time
Wingett, Wes	Continuing Education	Part-time	\$1,846.00	State	9/14/04 – 10/26/04	.067	CSL 468/568-80	Special, part-time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**COLLEGE: Wayne State College****MEETING DATE: October 29, 2004**

UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Ahmann, Nancy	Academic Records Clerk	N/A	\$1,512.58	State	10/8/04	1.00	Resignation (from Financial Aid Office)	Non-probationary
Ahmann, Nancy	Academic Records Clerk	N/A	\$1,512.58	State	10/11/04	1.00	New Appointment/ New Position	Probationary
Hoffman, Lisa	Office Assistant II	N/A	\$1,645.23	State	9/1/04	1.00	Salary/Workload Adjustment; increased from .75 to 1.0 FTE	Non-probationary
Metzler, Darrel	Custodial Leader	N/A	\$1,601.36	State	9/1/04	1.00	Change in responsibilities	Probationary
Rahn, Terry L.	Maintenance Repair Worker II	N/A	\$1,752.00	State	10/4/04	1.00	New Appointment/ New Position	Probationary
Schenck, Joyce Ann	Custodian	N/A	\$1,342.00	State	9/20/04	1.00	New Appointment/ New Position	Probationary

Fiscal & Facilities Committee

Larry Teahon, Chair
Doug Christensen
Norman Small

October 28-29, 2004

**ACTION: Approve Proposed Changes to Board Policy 9015 Food Service Operations;
 Contracts; Vendors**

The NSCS is in the process of putting together bid specifications to seek competitive proposals for food service vendors for the next few years. All of the colleges are now on the same schedule, and advertising will be done jointly. The colleges anticipate that proposals may be received from companies that want to serve just one or two of our schools or perhaps all three. The specifications will be written so as not to preclude single-school proposals but also such that a system-wide proposal could be considered as well.

The specifications are complex and require a great deal of time and effort to prepare. Once a vendor is selected, the colleges feel it would be to their advantage, and to the advantage of the vendors selected, to be able to keep the same company for seven years instead of five years, as current policy indicates. Oftentimes vendors are willing to make improvements to the kitchen or dining facilities, for which they like to be able to spread financing over several years. The contracts will continue to require annual renewals to be submitted for Board approval, and the contracts will allow for an opt out provision if service is not satisfactory.

The system office and the colleges recommend first round approval of a change to Policy 9015 that allows the change from a five-year contract to a seven-year contract.

REVENUE BOND - AUXILIARY OPERATIONS, NEBRASKA STATE COLLEGES

**POLICY: 9015 Food Service; Operations;
Contracts; Vendors**

Page 1 of 1

BOARD POLICY

Objectives of the college food service are to 1) serve high quality foods at reasonable prices and at convenient times; 2) provide vending machine services at hours the food kitchens are closed; 3) provide catering to college groups and others in the college interest; 4) and provide a teaching resource for training students in foods and food service activities.

Food services of the colleges are to operate within said intent and shall be provided so as to avoid competing with local commercial eating establishments.

Should a college choose to provide food service through contract with a food service vendor, such contract is to be approved by the Board upon recommendation by the College President.

Proposals are ~~Each college is to be~~ solicited proposals from food service vendors every ~~seven~~ five years. A copy of the proposed contract is to be submitted to the System Office for review prior to submitting it to the Board for approval. When approval has been granted by the Board, at least three (3) copies of the primary contract will be signed by the vendor, the College President (or his/her designee) and then submitted to the System Office for the Executive Director's signature. Annual renewals of the contract, as recommended by the College President, are to be submitted to the Board for approval. Annual renewal agreements will also be signed by the vendor, the College President (or his/her designee) and submitted to the System Office for the Executive Director's signature, upon approval by the Board of Trustees.

Policy Adopted: 1/28/77
Policy Revised: 1/27/78
Policy Revised: 2/3/89
Policy Revised: 3/11/94
Policy Revised: 11/11/95
[Policy Revised:](#)

Fiscal and Facilities Committee

*Larry Teahon, Chair
Doug Christensen
Norman Small*

October 28-29, 2004

ACTION: Approve Use of LB 1100 Funds as Requested by Each of the State Colleges

Legislation was passed in 1999 establishing the practice of setting aside a depreciation allowance on recently completed new construction and larger renovation projects. The purpose was to allow the build-up of a fund that could help address necessary major renewal or renovation projects. The legislation has been amended several times during the budget cutting years, both to limit or eliminate the amount of the pay-in for specific years and to expand the purposes for which the depreciation funds could be used.

At its June meeting, the Board approved the use of the first small amount from our depreciation fund for an emergency project at Chadron State College, \$14,750 used to match an LB 309 allocation to replace the roof on the Nelson Physical Activity Center. Prior to December 1, 2004, the NSCS needs to submit a complete plan for the use of the amount authorized by statute.

In a thorough analysis of the various amendments to the statute, it appears that the NSCS could have requested use of some of the funds in 2003-04, an amount of \$294,492 plus interest earnings of \$22,165.60, for a total of \$316,657.60. For 2004-05, the amount we are eligible to access is half that amount or \$158,328.80. The system office and the colleges recommend submission of a request to the 309 Task Force that would include both this year's amount and last year's amount, or a total of \$474,986.40. The funds, to be distributed based on the amounts contributed by each college, would be used as follows:

Chadron State College - \$210,432 less \$14,750 already allocated, or \$195,682 – CSC proposes to utilize its allocation for partial and/or whole funding of projects included in its 2005-07 LB 309 budget request, including fire and life safety, deferred repair, energy conservation, and ADA.

Peru State College - \$74,432.40 – PSC would use its funding as one of the sources of funds to complete interior remodeling of Administration Building. (Other sources of funds for the project, estimated at approximately \$550,000 in addition to the \$690,000 LB309 HVAC renovation, include campus funds, Foundation Funds, and Capital Improvement fees.) If any LB 1100 depreciation funds remain after completion of the Administration Building remodel, PSC proposes to use them to address funding of projects included in its 2005-07 LB 309 budget request.

Wayne State College - \$190,122 – WSC would use LB 1100 depreciation funds for making improvements to the basement of U.S. Conn Library, to provide offices and workspace for Network and Technology Services. A second use of the funds would be improvements to the water distribution system, such as water main, fire hydrants, shutoff valves, and backflow prevention. If any depreciation funds remain after completion of these projects, they would be used to address funding of projects included in the 2005-07 LB 309 budget request.

Fiscal and Facilities Committee

Larry Teahon, Chair
Doug Christensen
Norman Small

October 28-29, 2004

ACTION: Accept the 2003-2004 Revenue Bond Audit Reports as submitted for the State Colleges by KPMG

KPMG was engaged to perform the audit for the revenue bond programs at the colleges for fiscal year 2003-04. The 2002 Master Resolution calls for an annual audit of the records of the revenue bond program to show revenues, fees, and earnings credit to the program, the financial condition at the close of the fiscal year, transactions during the year, a review of the insurance carried on the facilities and other buildings, the percentage of occupancy and use of the facilities, and any other matters deemed relevant and necessary by the Accountant to make the audit informative. This year, for the first time, the audit is a system report. Information for each of the colleges is provided, along with system summaries that make comparison between the colleges easy. The audit incorporates information on both the 2002 refunding and supplemental issues and the 2003 supplemental issues.

The revenue bond programs are all solid. Although the Master Resolution only requires debt service coverage of 110% for each of the colleges, Board policy # 9005 requires that CSC and WSC maintain a minimum 125% debt service coverage and PSC a 135% debt service coverage ratio, a policy that helps make our bonds attractive in the market. The ratios for the years covered by the audit are shown below. In keeping with the provisions of the Master Resolution, expenditures for capital improvements and extraordinary repairs that were charged to surplus and construction funds are not deducted in arriving at amounts available for debt service coverage.

	2003-04	2002-03
Chadron State College	215%	163%
Peru State College	312%	143%
Wayne State College	269%	154%

KPMG indicates that the financial statements present fairly the revenues, expenditures, and changes in fund balances as required by our bond agreement. The management letter indicates that the auditors found no issues of concern that needed to be reported in the course of the audit.

Copies of the audit and the management letter have been provided to the Board.

Fiscal and Facilities Committee

Larry Teahon, Chair
Doug Christensen
Norman Small

October 28-29, 2004

ACTION: Approve Use of \$2,550 in Capital Improvement Fee Funds for the Following LB 309 Project at Chadron State College, \$9,415 for the Following LB 309 Projects at Peru State College, 38,250 for the Following LB 309 Project at Wayne State College

The LB309 Task Force for Building Renewal has approved several projects for the State Colleges that require 15% match funding. The colleges have identified Capital Improvement fees as the source for the match funding. The system office and the colleges recommend approval of match funding for the following projects and amounts:

CSC Chilled water extension	\$ 2,550
PSC Auditorium Theater air handling unit	4,500
PSC Auditorium Theater parapet wall	3,009
PSC Administration Building roof change order	893
PSC Auditorium wet-pipe sprinkler retainage	1,772
WSC Brandenburg Education Building re-roof	38,250

Fiscal and Facilities Committee

Larry Teahon, Chair
Doug Christensen
Norman Small

October 28-29, 2004

ACTION: Authorize the Following Reallocation of Contingency Maintenance Funds for Chadron State College:

From Resolution '02 \$ 1,085.00 West Court Furnace Replacement

To be used for
 Resolution '03 \$ 1,085.00 Campus Pedestrian Infrastructure

Funding was requested on the 2002 resolution in anticipation of need for new furnaces in the West Court apartments. The College has replaced the necessary furnaces and the remaining funds are not necessary for additional furnace replacement at this time.

<u>Reallocate from Resolution</u>	Reallocation	<u>Reallocate to Resolution</u>
4/09/02 West Court	<u>Amount</u>	4/09/03 Campus Pedestrian
Furnace Replacement	\$ 1,085.00	Infrastructure

Fiscal and Facilities Committee

Larry Teahon, Chair
Doug Christensen
Norman Small

October 28-29, 2004

ACTION: Approve the following grant applications and awards as submitted by the colleges:

Chadron Applications

- Nebraska Statewide Plant Database Project (Nebraska Environmental Trust Fund) -- \$42,600
 - Remotely Sensed Data, Technology, and Workshops (National Aeronautics Space Administration (NASA)) -- \$611,888
 - Student Support Student Services (U.S. Department of Education) -- \$235,689
-

Board policy 6024 requires that grant applications and awards, which exceed \$25,000, or have as part of the agreement the obligation to accept fiscal responsibility in future years, or require maintenance of effort shall be approved by the Board. Information on grant applications and awards exceeding \$25,000 is found on the following page(s).

4.6.-2

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Chadron State College		Date: September 27, 2004	
Notice of Intent	Application: X	Accept Award:	
Name of Program: Nebraska Statewide Plant Database Project			
Funding Source: Nebraska Environmental Trust Fund			
Amount Requested: \$42,600	Amount Awarded:	Funding Period:	
Closing Date for Application Submission:			
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:	
Does this grant include Indirect Cost Funds for the College's use?		Yes: X	No:
Will this grant require State Matching Funds ?		Yes: X	No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): \$7500 from Weedon Herbarium Trust and \$4700 from work study funds at UNL and UNO			
Will this grant require In-Kind Funds ?		Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): salaries and benefits, equipment, travel.			
Is State Maintenance of Effort required?		Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:	No: X
How many FTE positions will the grant fund?		FTE: 2	
How many of these are new positions?		New FTE: 0	
Briefly describe the purpose(s) of this application/award: We purpose to "database" plant collections from herbariums at Chadron State College, the University of Nebraska at Lincoln, and the University of Nebraska at Omaha. Therefore, information from these collections will be electronically accessible to conservation agencies, land managers, researchers, and the public. We will establish, manage, and train for data-entry at each herbarium. Data will be prioritized on Nebraska plants of which professionals have conservation concerns.			
Is this grant a continuation of a previous/existing grant?		Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:			
Has this grant application been previously denied?		Yes:	No: X
If yes, please state the reason:			
Person responsible for the preparation of the application: Ronald R. Weedon, PhD			
Administrator responsible for approving the application: Thomas L. Krepel, PhD			

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Chadron State College		Date: September 27, 2004	
Notice of Intent	Application: X	Accept Award:	
Name of Program: Remotely sensed data, technology, and workshops			
Funding Source: National Aeronautics Space Administration (NASA)			
Amount Requested: \$611,888	Amount Awarded:	Funding Period:	
Closing Date for Application Submission:			
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:	
Does this grant include Indirect Cost Funds for the College's use?		Yes: X	No:
Will this grant require State Matching Funds ?		Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Facilities and administrative costs. CSC's indirect cost is computed to be 12% of the total budget provided to CSC, per rate agreement with the Federal government.			
Will this grant require In-Kind Funds ?		Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): \$25,560 for CSC. Use of four computers, Adobe Photoshop software, scanner, black and white printer, color ink-jet printer.			
Is State Maintenance of Effort required?		Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:	No: X
How many FTE positions will the grant fund?		FTE: 0	
How many of these are new positions?		New FTE: 0	
Briefly describe the purpose(s) of this application/award: Presented to international participants, this project will strengthen the ability of educators to integrate environmental principles with state-of-the-art techniques that can be adapted for classroom pedagogy. We will provide educational training through hands-on workshops and use of an existing website that will enhance professional development for in-service, pre-service, and informal educators.			
Is this grant a continuation of a previous/existing grant?		Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:			
Has this grant application been previously denied?		Yes:	No: X
If yes, please state the reason:			
Person responsible for the preparation of the application: Catherine Lockwood, PhD			
Administrator responsible for approving the application: Thomas L. Krepel, PhD			

4.6.-4

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Chadron State College		Date: September 27, 2004
Notice of Intent	Application: X	Accept Award:
Name of Program: Student Support Student Services		
Funding Source: U.S. Department of Education		
Amount Requested: \$235,689	Amount Awarded:	Funding Period:
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the College's use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 4	
How many of these are new positions?	New FTE: 0	
Briefly describe the purpose(s) of this application/award: This ELITE SSS proposal will continue to provide comprehensive services including an individual education plan (IEP) for each participant, success workshops, aggressive academic advising, peer mentoring, personal counseling, supplemental instruction, career counseling, financial assistance, cultural enrichment and visits to graduate schools to encourage participants to pursue a graduate or professional degree after graduating from CSC.		
Is this grant a continuation of a previous/existing grant?	Yes: X	No:
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: The earlier requested amount was \$228,825 and its funding period was October 1, 2001 to September 30, 2005. No major program differences are proposed.		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Robert Stack, PhD		
Administrator responsible for approving the application: Thomas L. Krepel, PhD		

Fiscal and Facilities Committee

Larry Teahon, Chair
 Doug Christensen
 Norman Small

October 28-29, 2004

ACTION: Approve the Acceptance and Retrieval of LB 309 Allocations

The following items are submitted by the colleges for Board approval.

Chadron

1. Retrieval of \$12,987.99 for design and installation of fire sprinkler system in Armstrong Gymnasium.

Allocation Date/Amount	7/31/00	\$76,500.00
Retrieval Date/Amount	9/15/04	<u>12,987.99</u>
Estimated Project Cost		\$63,512.01

Peru

1. Acceptance of an additional \$5,950.00 for roof replacement on Administration Building.

Allocation Date/Amount	9/13/04	\$5,950.00
College Contribution Amount		<u>0.00</u>
Estimated Project Cost		\$5,950.00
2. Acceptance of \$25,500.00 for parapet wall repair in Auditorium/Theater.

Allocation Date/Amount	8/24/04	\$25,500.00
College Contribution Amount		<u>4,500.00</u>
Estimated Project Cost		\$30,000.00
3. Acceptance of \$25,500.00 for emergency repair of air handling unit in Auditorium/Theater.

Allocation Date/Amount	8/24/04	\$25,500.00
College Contribution Amount		<u>4,500.00</u>
Estimated Project Cost		\$30,000.00

Wayne

1. Retrieval of \$410.48 for steam regulator and hot water circulation pump in Benthack Hall.

Allocation Date/Amount	11/6/03	\$1,800.00
Retrieval Date/Amount	9/15/04	<u>410.48</u>
Estimated Project Cost		\$1,389.52
2. Retrieval of \$1,105.00 for fan coil chiller unit replacement in U.S. Conn Library.

Allocation Date/Amount	11/6/03	\$4,500.00
Retrieval Date/Amount	9/15/04	<u>1,105.00</u>
Estimated Project Cost		\$3,395.00

4.7.-2

3. Retrieval of \$893.00 for water softener replacement in Rice Auditorium.

Allocation Date/Amount	12/9/03	\$12,000.00
Retrieval Date/Amount	9/15/04	<u>893.00</u>
Estimated Project Cost		\$11,107.00

4. Acceptance of \$216,750.00 for roof replacement on Brandenburg Education building.

Allocation Date/Amount	9/16/04	\$216,750.00
College Contribution Amount		<u>38,250.00</u>
Estimated Project Cost		\$255,000.00

Fiscal and Facilities Committee

Larry Teahon, Chair
 Doug Christensen
 Norman Small

October 28-29, 2004

ACTION: Approve the Following Contracts and Change Orders Submitted by the Colleges:

Chadron Change Order

- Edna Work Hall/Wing (#7 sitework) -- \$60,335

Peru Change Order

- Wheeler Activity Center (#1 additional purlins need to be replaced) -- \$77,861

Wayne Contract

- Carhart Science Building (Professional/architectural services) -- \$152,685
 - Commons/Streets/Parking (Professional/architectural services- parking lots (part of Phase I)) -- \$TBD
 - Education Building (Reroof construction contract) -- \$231,698
-

Board policies 7016 and 8065 require that the following types of contracts and change orders be submitted to the Board for approval.

CONTRACTS -- a) construction contracts or land purchases amounting to \$50,000 or more; b) architect/engineer fees exceeding \$40,000; and c) consultant contracts exceeding \$25,000).

College: Wayne State College		Meeting Date: October 28-29, 2004
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Carhart Science Building Professional/architectural services \$152,685 LB 309/Capital Improvement Fee The Clark Enersen Partners, Lincoln, NE	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Commons/Streets/Parking Professional/architectural services – parking lots (part of Phase I) \$TBD Contingency Maintenance The Clark Enersen Partners, Lincoln, NE	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Education Building Reroof construction contract \$231,698 LB 309/Capital Improvement Fee Otte Construction, Wayne, NE	

CHANGE ORDERS – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are more than \$20,000.

Chadron State College	
Location on Campus:	Edna Work Hall/Wing
No. & Description:	#7 Sitework
Change Order Amount:	\$60,335
Fund Source:	Fees/Cash
Contractor:	Fuller Construction

Peru State College	
Location on Campus:	Wheeler Activity Center
No. & Description:	#1 Additional purlins need to be replaced
Change Order Amount:	\$77,861
Fund Source:	LB 309
Contractor:	Lueder Construction Co.

Fiscal and Facilities Committee

Larry Teahon, Chair
Doug Christensen
Norman Small

October 28-29, 2004

ACTION: Authorize the Executive Director to Sign a Construction Contract for the HVAC and Renovation Project for the Administration Building at Peru State College

Bids have been opened for the HVAC and renovation project for the Administration Building. Peru State is waiting for an allocation from LB 309 Task Force for Building Renewal before preparing contracts for this project. In all likelihood the receipt of LB 309 allocations and contract preparation will not coincide with scheduled Board meetings. In order to complete this project in a timely manner, the System Office and Peru State respectfully request that the Board of Trustees authorize the Executive Director to approve the anticipated construction contract.

*Willa Kosman, Chair
Richard Halbert
Kari Daly*

October 28-29, 2004

Enrollment Reports for Summer 2004 for information only

The attached enrollment reports summarize end-of-semester enrollment at the NSC's for Summer 2004. System-wide enrollment increased for the 2004 summer session to 1,272 FTE. Listed below is a breakdown by college of the enrollment changes:

	2004 FTE Enrollment	2003 FTE Enrollment	% Change
Chadron	371	333	11.41%
Peru	260	245	6.01%
Wayne	641	605	5.95%
System Total	1,272	1,183	7.52%

Listed below is an analysis of full-time students, undergraduate students, on-campus students, and resident students:

	% of Full-time Students (Headcount)	% of Undergraduate Students (Headcount)	% of On-campus Students (Headcount)	% of In-State Students (Headcount)
Chadron	35%	57%	42%	82%
Peru	6%	44%	39%	95%
Wayne	44%	46%	49%	92%
2004 System Average	36%	50%	45%	89%
2003 System Average	35%	52%	52%	91%

5.1.-2

END OF TERM ENROLLMENT REPORT**Chadron State College**

TERM: 2004 SUMMER

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE 2003	FTE 2004
	2003	2004					
Lower Division	220	228	4%	96	132	45	48
Upper Division	661	710	7%	331	379	138	163
Graduate Division	596	697	17%	150	547	150	160
TOTALS	1,477	1,635	11%	577	1,058	333	371
						Change in FTE	Percent Change
						38	11.41%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE 2003	FTE 2004
	2003	2004					
On-Campus Students							
Undergrads	562	564	0%	292	272	111	141
Graduates	171	118	-31%	47	71	55	40
TOTALS	733	682	-7%	339	343	166	171
Off-Campus Students							
Undergrads	319	374	17%	135	239	72	80
Graduates	425	579	36%	103	476	95	120
TOTALS	744	953	28%	238	715	167	200
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE 2003	FTE 2004
	2003	2004					
Resident Students							
Undergrads	752	750	0%	350	400	156	170
Graduates	519	594	14%	119	475	125	131
TOTALS	1,271	1,344	6%	469	875	281	301
Non-Resident Students							
Undergrads	129	188	46%	77	111	27	40
Graduates	77	103	34%	31	72	25	30
TOTALS	206	291	41%	108	183	52	70

END OF TERM ENROLLMENT REPORT
PERU STATE COLLEGE
 TERM: 2004 SUMMER

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE 2003	FTE 2004
	2003	2004					
Lower Division	64	57	-11%	1	56	20	18
Upper Division	197	221	12%	6	215	67	76
Graduate Division	368	355	-4%	28	327	159	166
TOTALS	629	633	1%	35	598	245	260
						Change in FTE	Percent Change
						15	6.01%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE 2003	FTE 2004
	2003	2004					
On-Campus Students							
Undergrads	193	165	-15%	4	161	59	53
Graduates	58	81	40%	5	76	33	38
TOTALS	251	246	-2%	9	237	92	91
Off-Campus Students							
Undergrads	68	113	66%	3	110	28	42
Graduates	310	274	-12%	23	251	126	129
TOTALS	378	387	2%	26	361	154	171
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE 2003	FTE 2004
	2003	2004					
Resident Students							
Undergrads	239	257	8%	6	251	78	87
Graduates	358	342	-4%	27	315	154	159
TOTALS	597	599	0%	33	566	232	246
Non-Resident Students							
Undergrads	22	21	-5%	1	20	8	8
Graduates	10	13	30%	1	12	5	7
TOTALS	32	34	6%	2	32	13	15

5.1.-4

END OF TERM ENROLLMENT REPORT**WAYNE STATE COLLEGE**

TERM: 2004 SUMMER

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE	
	2003	2004				2003	2004
Lower Division	262	260	-1%	133	127	58	58
Upper Division	900	870	-3%	565	305	209	209
Graduate Division	1,168	1,306	12%	372	934	338	374
TOTALS	2,330	2,436	5%	1,070	1,366	605	641
						Change in FTE	Percent Change
						36	5.95%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE	
	2003	2004				2003	2004
On-Campus Students							
Undergrads	987	899	-9%	549	350	227	211
Graduates	334	291	-13%	134	157	114	103
TOTALS	1,321	1,190	-10%	683	507	341	314
Off-Campus Students							
Undergrads	175	231	32%	149	82	40	56
Graduates	834	1,015	22%	238	777	224	271
TOTALS	1,009	1,246	23%	387	859	264	327
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE	
	2003	2004				2003	2004
Resident Students							
Undergrads	1,075	1,017	-5%	627	390	248	240
Graduates	1,102	1,218	11%	336	882	318	346
TOTALS	2,177	2,235	3%	963	1,272	566	586
Non-Resident Students							
Undergrads	87	113	30%	71	42	19	27
Graduates	66	88	33%	36	52	20	28
TOTALS	153	201	31%	107	94	39	55

*Beginning Spring 2003, enrollment for Internet courses was counted as off-campus.

Prior to Spring 2003, Internet course enrollment was counted as on-campus.

5.2.-1

Academic and Personnel Committee

*Willa Kosman, Chair
Richard Halbert
Kari Daly*

October 28-29, 2004

Instructional Load Reports for Summer 2004

The Summer 2004 Instructional Load Reports have been submitted by the colleges and are attached. The following table summarizes the information regarding student credit hour production and FTE faculty.

		Summer 2004				Summer 2003
		Undergraduate Level	Graduate Level	Total	System Total	System Total
Student Credit Hour Production	Chadron	3,231	1,864	5,095	17,019	15,810
	Peru	1,762	1,656	3,418		
	Wayne	4,044	4,462	8,506		
Total FTE Faculty	Chadron	13.5	16.2	29.8	95.5	90.7
	Peru	5.6	9.1	14.7		
	Wayne	15.8	35.2	51.0		
Student Credit Hour/FTE Faculty	Chadron	238.63	114.92	171.20	UG Avg: 270.05 Grad Avg: 141.15 Avg: 190.20	Avg: 180.93
	Peru	315.58	181.77	232.62		
	Wayne	255.95	126.76	166.78		
FTE Students/ FTE Faculty	Chadron	16	10			
	Peru	21	15			
	Wayne	17	11			

5.2.-2

Chadron State College
INSTRUCTIONAL LOAD REPORT

Term: Summer 2004

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	1,122	1,563	2,685	844	3,529
SCH Production (Adjuncts/Part-Time)	131	397	528	1,014	1,542
SCH Production (Graduate Assistants)	0	18	18	6	24
Total SCH Production	1,253	1,978	3,231	1,864	5,095
DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	1.25	2.95	4.20	3.62	7.82
Associate Professor	0.83	1.46	2.29	3.60	5.89
Assistant Professor	2.00	1.36	3.36	2.29	5.65
Instructor	0.00	0.96	0.96	0.17	1.13
Lecturer	0.00	0.00	0.00	0.00	0.00
Adjunct/Part-Time	0.66	1.88	2.54	6.46	9.00
Graduate Assistant	0.00	0.19	0.19	0.08	0.27
Total FTE Faculty	4.74	8.80	13.54	16.22	29.76
Total Headcount Faculty					74
FTE Students	83.53	131.87	215.40	155.33	370.73
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY SITE					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus	2.42	5.03	7.45	4.42	11.87
FTE Adjunct/Part-Time -- On-Campus	0.41	0.99	1.40	0.68	2.08
FTE Graduate Assistant -- On-Campus	0.00	0.19	0.19	0.08	0.27
SCH Production -- On-Campus	444	1,361	1,805	434	2,239
FTE Ranked Faculty -- Off-Campus	1.66	1.70	3.36	5.26	8.62
FTE Adjunct/Part-Time -- Off-Campus	0.25	0.89	1.14	5.78	6.92
SCH Production -- Off-Campus	809	617	1,426	1,430	2,856
PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	275.00	232.24	248.38	87.19	172.23
SCH/FTE Adjunct/Part-Time	198.48	211.17	207.87	156.97	171.33
SCH/FTE Graduate Assistants	0.00	94.74	94.74	75.00	88.89
Total SCH/FTE Faculty	264.35	224.77	238.63	114.92	171.20
FTE Student/FTE Ranked Faculty	18.33	16.90	16.56	7.27	12.23
FTE Student/FTE Adjuncts/Part-Time	13.23	14.08	13.86	13.08	12.65
FTE Student/FTE Graduate Assistants	0.00	6.32	6.32	0.00	6.58
Total FTE Student/FTE Faculty	18	15	16	10	12

5.2.-3

**PERU STATE COLLEGE
INSTRUCTIONAL LOAD REPORT**

Term: Summer 2004

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	159	393	552	1,188	1,740
SCH Production (Adjuncts/Part-Time)	335	875	1,210	468	1,678
SCH Production (Graduate Assistants)	0	0	0	0	0
Total SCH Production	494	1,268	1,762	1,656	3,418

DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	0.0	0.6	0.6	1.3	1.9
Associate Professor	0.0	0.1	0.1	1.3	1.4
Assistant Professor	0.3	0.7	0.9	3.3	4.2
Instructor	0.3	0.0	0.3	0.0	0.3
Lecturer	0.0	0.0	0.0	0.0	0.0
Adjunct/Part-Time	1.2	2.6	3.8	3.1	6.9
Graduate Assistant	0.0	0.0	0.0	0.0	0.0
Total FTE Faculty	1.7	3.9	5.6	9.1	14.7
Total Headcount Faculty					41
FTE Students	32.9	84.5	117.5	138.0	255.5

DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY SITE					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus	0.3	0.8	1.1	1.7	2.7
FTE Adjunct/Part-Time -- On-Campus	1.2	0.8	1.9	1.2	3.1
FTE Graduate Assistant -- On-Campus	0.0	0.0	0.0	0.0	0.0
SCH Production -- On-Campus	416	526	942	412	1,354
FTE Ranked Faculty -- Off-Campus	0.3	0.5	0.8	4.3	5.1
FTE Adjunct/Part-Time -- Off-Campus	0.0	1.8	1.8	1.9	3.7
SCH Production -- Off-Campus	78	742	820	1,244	2,064

PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	318.00	294.76	301.10	198.02	222.15
SCH/FTE Adjunct/Part-Time	287.13	338.70	322.66	150.44	244.57
SCH/FTE Graduate Assistants	0.00	0.00	0.00	0.00	0.00
Total SCH/FTE Faculty	296.39	323.74	315.58	181.77	232.62
FTE Student/FTE Ranked Faculty	21.20	19.65	20.07	16.50	17.34
FTE Student/FTE Adjuncts/Part-Time	19.14	22.58	21.51	12.54	17.44
FTE Student/FTE Graduate Assistants	0.00	0.00	0.00	0.00	0.00
Total FTE Student/FTE Faculty	20	22	21	15	17

5.2.-4

**WAYNE STATE COLLEGE
INSTRUCTIONAL LOAD REPORT**

Term: Summer 2004

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	1,384	2,435	3,819	1,852	5,671
SCH Production (Adjuncts/Part-Time)	42	183	225	2,610	2,835
SCH Production (Graduate Assistants)	0	0	0	0	0
Total SCH Production	1,426	2,618	4,044	4,462	8,506
DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	3.00	2.70	5.70	7.80	13.50
Associate Professor	2.30	3.10	5.40	5.00	10.40
Assistant Professor	1.20	1.00	2.20	.50	2.70
Instructor	.70	.10	.80	.80	1.60
Lecturer	0.00	0.00	0.00	0.00	0.00
Adjunct/Part-Time	.30	1.40	1.70	21.10	22.80
Graduate Assistant	0.00	0.00	0.00	0.00	0.00
Total FTE Faculty	7.50	8.30	15.80	35.20	51.00
Total Headcount Faculty					125
FTE Students	95.07	174.53	269.60	371.83	641.43
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY SITE					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus	5.70	4.40	10.10	8.00	18.10
FTE Adjunct/Part-Time -- On-Campus	.20	.50	.70	1.50	2.20
FTE Graduate Assistant -- On-Campus	0.00	0.00	0.00	0.00	0.00
SCH Production -- On-Campus	1,153	1,862	3,015	1,167	4,182
FTE Ranked Faculty -- Off-Campus	1.50	2.50	4.00	6.10	10.10
FTE Adjunct/Part-Time -- Off-Campus	.10	.90	1.00	19.60	20.60
SCH Production -- Off-Campus	273	756	1,029	3,295	4,324
PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	192.22	352.90	270.85	131.35	201.10
SCH/FTE Adjunct/Part-Time	140.00	130.71	132.35	123.70	124.34
SCH/FTE Graduate Assistants	0.00	0.00	0.00	0.00	0.00
Total SCH/FTE Faculty	190.13	315.42	255.95	126.76	166.78
FTE Student/FTE Ranked Faculty	12.81	23.53	18.06	10.95	14.50
FTE Student/FTE Adjuncts/Part-Time	9.33	8.71	8.82	10.31	10.20
FTE Student/FTE Graduate Assistants	0.00	0.00	0.00	0.00	0.00
Total FTE Student/FTE Faculty	13	21	17	11	13

*Beginning Spring 2003, SCH and FTE for Internet courses was counted as off-campus.
Prior to Spring 2003, SCH and FTE for Internet courses was counted as on-campus.

Academic and Personnel Committee

Willa Kosman, Chair
Richard Halbert
Kari Daly

October 28-29, 2004

Board of Trustees Scholarship Acceptance Report for information only

Board Policy 3400 requires the colleges to report to the Board the number of Board of Trustees Scholarships offered to entering freshmen, and the actual number in effect for each academic class (freshmen, sophomore, junior and senior). The colleges have reported the following for 2004-05. Also included (in parentheses) are the numbers from 2003-04 for comparison purposes.

	Chadron		Peru		Wayne		System Totals	
	04-05	(03-04)	04-05	(03-04)	04-05	(03-04)	04-05	(03-04)
Number of BOT scholarships offered entering Freshmen	54	(41)	26	(33)	60	(60)	140	(134)
Dollars being expended on entering Freshmen	\$95,000	(\$64,032)	\$54,720	(\$47,885)	\$55,574	(\$66,468)	\$205,294	(\$178,385)
Number of BOT scholarships used by:*								
Freshmen	33	(24)	18	(18)	20	(25)	71	(67)
Sophomores	21	(19)	9	(12)	31	(21)	61	(52)
Juniors	14	(20)	13	(9)	14	(21)	41	(50)
Seniors	12	(16)	5	(12)	21	(23)	38	(51)
Total number of BOT scholarships used	80	(79)	45	(50)	86	(90)	211	(219)
Total dollars being expended on BOT Scholarships	\$229,710	(\$209,148)	\$130,800	(\$133,053)	\$246,810	(\$239,612)	\$607,320	(\$581,813)
Maximum number of BOT scholarships authorized past four years	103	(103)	84	(84)	110	(110)	297	(297)

*For Peru State the numbers reported by grade level are based upon the number of academic years the student has used the scholarship, not grade level based upon credit completion standing.

Academic and Personnel Committee

Willa Kosman, Chair
Richard Halbert
Kari Daly

October 28-29, 2004

Off-Campus and Early Entry Course Offerings Report

Board Policy #4710 provides guidelines for the delivery of courses to locations away from a college campus. Included is a definition of the service regions of the colleges and a description of how delivery of courses will be made in an off-campus setting.

During the 2003-04 academic year, the colleges delivered 906 class sections to 12,485 students at off-campus locations, compared to 942 class sections and 10,748 students in 2002-03. Average off-campus class size for the System was 14.

2002-03 System Summary	Locations (unduplicated)	Sections	Enrollment	Ave. Class Size
Off-Campus Courses				
Traditional Classroom Delivery	45	407	5,983	15
Synchronous (interactive distance learning)	30	121	1,088	9
Non-synchronous (Internet, CD ROM)	4	305	4,780	16
Early Entry Courses	15	73	634	9
FY 2003-04 Total	76	906	12,485	14

Source: Supplemental Budget Documents

AY 2002-03 Total	78	942	10,748	11
AY 2001-02 Total	82	978	11,757	12
AY 2000-01 Total	108	961	10,172	11
AY 1999-00 Total	93	887	9,546	11
AY 1998-99 Total	91	888	11,244	13
AY 1997-98 Total	103	965	11,386	12
AY 1996-97 Total	101	893	10,348	12
AY 1995-96 Total	93	777	10,002	13

5.4.-2

Following is a breakdown of delivery per college.

Off-Campus Courses (Traditional, Synch. and Non-synchronous)	Locations	Sections	Enrollment	Ave. Class Size	
Chadron	Fall Semester 2003	16	105	1,118	11
	Spring Semester 2004	11	99	1,054	11
	Summer 2004	16	81	891	11
Total	15 Unduplicated	285	3,063	11	
Peru	Fall Semester 2003	6	88	1,565	18
	Spring Semester 2004	7	107	1,716	16
	Summer 2004	12	54	1,006	19
Total	18 Unduplicated	249	4,287	17	
Wayne	July-August 2003	25	42	542	13
	Fall Semester 2003	24	77	1,291	17
	Spring Semester 2004	24	85	1,412	17
	May-June 2004	28	95	1,257	13
Total	43 Unduplicated	299	4,502	15	

Early Entry Courses	Locations	Sections	Enrollment	Ave. Class Size	
Chadron	Fall Semester 2003	3	5	68	14
	Spring Semester 2004	1	2	15	8
	Summer 2004	0	0	0	0
Total	3 Unduplicated	7	83	12	
Peru	Fall Semester 2003	9	27	291	11
	Spring Semester 2004	10	38	258	7
	Summer 2004	0	0	0	0
Total	11 Unduplicated	65	549	8	
Wayne	July-August 2003	0	0	0	0
	Fall Semester 2003	0	0	0	0
	Spring Semester 2004	1	1	2	2
	May-June 2004	0	0	0	0
Total	1 Unduplicated	1	2	2	

Academic and Personnel Committee

Willa Kosman, Chair
Richard Halbert
Kari Daly

October 28-29, 2004

ACTION: Quantitative Academic Reports

The following represents the annual quantitative academic report that identifies the number of graduates on average for the past five years by major and the 5-year average for the number of student credit hours produced by full-time equivalent faculty assigned by department.

When compared to the departmental productivity thresholds established by the Coordinating Commission for Postsecondary Education, all programs offered in the system meet either the student credit hour production standard or the 5-year requirement for number of graduates per year or both.

**Chadron Quantitative Academic Report Summary
2000-2004**

	Student Credit Hour Production/FTE	Graduates
	Five-year Average	Five-year Average
CCPE Undergraduate Threshold:	300.00	7
CCPE Graduate Threshold:	300.00	5

UNDERGRADUATE DEGREE PROGRAMS

SCHOOL OF ARTS & SCIENCES

Visual & Performing Arts Department

342.12

Art

9

Music

6

Theatre

3

Language & Literature Department

541.98

English

12

Language Arts

1

Spanish

0

Speech Communication

1

Social Sciences & Justice Studies Department

680.18

History

7

Social Science

7

Justice Studies

43

Sociology

2

Mathematical Sciences Department

498.01

Information Science & Technology

6

Mathematics

8

Physical & Life Sciences Department

636.61

Biology & Health Sciences

30

Chemistry

7

Physical & Life Sciences

0

Physics

1

SCHOOL OF PROFESSIONAL & GRADUATE STUDIES

Business & Economics Department

549.32

111

Applied Sciences Department

501.82

Family & Consumer Sciences

16

Industrial Management

12

Range Management

8

Counseling, Psychology & Social Work Department	615.58	
Psychology		17
Social Work		24
Education Department	510.44	
Educational Library Media		1
Elementary Education		72
Secondary Education		0
Special Education		9
Health, Physical Education & Recreation Department	607.02	
Health & Physical Education		10
Recreation		9
Interdisciplinary Studies	404.08	
Interdisciplinary Studies		12
Technical Occupations		1
GRADUATE DEGREE PROGRAMS		
Business and Economics Department	301.89	
Business Administration		7
Education Department	339.84	
Elementary Education		3
Secondary Education		5
Education Administration (MSE)		16
Education Administration (EdS)		2
Counseling		10
History		1
Language Arts/Humanities/Fine Arts		1
Science/Mathematics		1

**Peru Quantitative Academic Report Summary
2000-2004**

	Student Credit Hour Production/FTE	Graduates
	Five-year Average	Five-year Average
CCPE Undergraduate Threshold:	300.00	7
CCPE Graduate Threshold:	300.00	5

UNDERGRADUATE DEGREE PROGRAMS

SCHOOL OF PROFESSIONAL STUDIES

Business Department	400.92	
Bachelor of Applied Science		20
Business Administration		59
Business Administration Technology		50

Computer Science Department	299.23	
Computer Science		5

Criminal Justice Department	479.33	
Criminal Justice		10

Industrial Technology Department	116.00	
Industrial Technology		4

Psychology Department	518.00	
Psychology/Sociology		18

SCHOOL OF EDUCATION

Education Department	557.57	
Teacher Education		71
Physical Education		24

SCHOOL OF ARTS AND SCIENCES

English Department	418.08	
English		7

Performing and Fine Arts Department	384.61	
Art		5
Music		4
Speech and Drama		0

Social Science Department	430.74	
Social Science		11

Mathematics Department	443.02	
Mathematics		4

Natural Science Department	470.89	
Natural Science		13

GRADUATE DEGREE PROGRAMS

Education Department	284.85	
Curriculum and Instruction		61

**Wayne Quantitative Academic Report Summary
2000-2004**

	Student Credit Hour Production/FTE	Graduates
	Five-year Average	Five-year Average
CCPE Undergraduate Threshold:	300.00	7
CCPE Graduate Threshold:	300.00	5

UNDERGRADUATE DEGREE PROGRAMS

SCHOOL OF ARTS & HUMANITIES

Art & Design Department	427	
Art		19
Communication Arts Department	422	
Mass Communication		17
Speech Communication		18
Theatre		2
Language & Literature Department	470	
English		15
Modern Language & Culture		4
Music Department	289	
Music		5

SCHOOL OF BUSINESS & TECHNOLOGY

Business & Economics Department	587	
Business Administration		155
Computer Technology & Information Systems Dept.	462	
Computer Information Systems		14
Technology & Applied Sciences Department	481	
Family & Consumer Science		16
Industrial Technology		20

SCHOOL OF EDUCATION & COUNSELING

Counseling & Special Education Department	464	
Human Service Counseling		36
Special Education		8
Educational Foundations & Leadership Department	462	
Education		70

SCHOOL OF NATURAL & SOCIAL SCIENCES

Health, Human Performance & Sport Department	544	
Exercise Science/Wellness		30

Health & Physical Education		10
Sport Management		14
History, Politics & Geography Department	641	
Geography		4
History		5
Political Science		7
Social Sciences		4
Life Sciences Department	434	
Life Sciences		16
Physical Sciences & Math Department	464	
Chemistry		21
Mathematics		14
Natural Science		4
Physical Science		0
Sociology, Psychology & Criminal Justice Dept.	584	
Criminal Justice		34
Psychology		18
Social Sciences		2
Sociology		15
Interdisciplinary Studies	324	3
GRADUATE DEGREE PROGRAMS		
SCHOOL OF BUSINESS & TECHNOLOGY		
Business Administration	336	18
DIVISION OF EDUCATION	288	
Art Education		0
Communication Arts		1
Counseling		20
Curriculum and Instruction		27
English		2
Sport Management/Exercise Science		11
Mathematics		3
School Administration (EdS)		20
Science		0
Social Sciences		2
Special Education		2

Enrollment and Marketing Committee

*Bill Roskens, Chair
Sheryl Lindau
Wendy Alexander*

October 28-29, 2004

Brand Identity Campaign Initiatives

1. **System Logo**

Two estimates have been received and we are in the process of negotiating this, along with a style guide that articulates the proper usage of the new logo, color scheme and tagline.

2. **Visual Representation of System**

This will include a compelling media design to use for 1-2 years for all system advertising, website, publications, etc. Two estimates have been received and we are again negotiating.

3. **System Website**

The information architecture needs to be entirely reconstructed and a more compelling, updated design needs to be added. Four estimates have been received.

4. **DVD/CD**

A draft RFP will be reviewed in the Enrollment and Marketing Committee meeting. The overall project timeline includes having the script completed this winter. The company selected will spend two-days at each college in the spring shooting footage and still photography. Editing will occur immediately afterward, so the four DVD/CD set can be introduced in the summer and fall of 2005.

5. **Traveling Show**

The plan is to hold this traveling show for guidance counselors, students and parents in five towns in Nebraska during September 2005. The Enrollment and Marketing Committee and Council of Admissions and College Relations Officers will discuss which towns and dates, as well as possible sponsorships for food and beverages. More information will be provided during the next meeting.

6. **Nebraska State College System Month**

We would like the Governor to declare October 2005 as NSCS Month. Bill Roskens has been working on this effort.

7. **Counseling Excellence Award**

The committee and council want to award one counselor with a Counseling Excellence Award plaque at a dinner in April/May each year to thank them for their assistance to students throughout the year. The committee and council will develop an overall plan for the nomination process and funding and present it to the board at a later date.

8. System Brochure

We are completely out of stock of the former system brochure. Carnegie recommended a more elaborate and expanded publication in the brand identity campaign, so the committee and council will discuss what should be included in the redesign.

Other Efforts

Other efforts may arise during these meetings and will be provided as informational items as they develop.

Currently, we have:

- Advertised as a system on the back page of the *Omaha World Herald* College Bound special section, Sunday, October 17.
- Developed a new system online course guide to include all offerings at Chadron, Peru and Wayne State Colleges.
- Expanded our presence at the annual counselor conference through four system presentations, a system exhibit and by offering breakfast and snacks throughout the conference.

Fiscal and Facilities Committee

Larry Teahon, Chair
Doug Christensen
Norman Small

October 28-29, 2004

Grant Applications and Awards for information only

Chadron State College Applications

- Hoof Deformities in Reintroduced Bighorn Sheep (Nebraska State Wildlife) -- \$23,750
- Western Nebraska Excellence in Education Conference (Nebraska Department of Education) -- \$4,000

Chadron State College Award

- Western Nebraska Excellence in Education Conference (Nebraska Department of Education) -- \$4,000

Wayne State College Application

- Tallgrass Prairie Restoration at Thompson-Barnes Wildlife Management Area (Nebraska State Wildlife Grant Program) -- \$2,870

Wayne State College Awards

- Maternal Child Health Grant Assessment Stanton County (U.S. Department of Health & Human Services Health Resources & Services Administration through Nebraska HHSS/Elkhorn Logan Valley Public Health Department) -- \$1,500
- Maternal Child Health Planning Project (U.S. Department of Health & Human Services Health Resources & Services Administration through Nebraska HHSS/Northeast Nebraska Public Health Department) -- \$2,300
- Preventive Health and Human Services Grant – Project Salud (U.S. Department of Health & Human Services Health Resources & Services Administration through Nebraska HHSS/Elkhorn Logan Valley Public Health Department) -- \$500
- Santee Healthy Start Case Management Program Evaluation (U.S. Department of Health & Human Services Health Resources & Services Administration through Nebraska HHSS/Healthy Start of Northeast Nebraska) -- \$5,144

Board policy 6024 requires that grant applications and awards, which exceed \$25,000, or have as part of the agreement the obligation to accept fiscal responsibility in future years, or require maintenance of effort shall be approved to the Board. Grant applications and awards less than \$25,000 are attached for information only.

7.1.-2

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Chadron State College		Date: September 27, 2004
Notice of Intent	Application: X	Accept Award:
Name of Program: Hoof deformities of reintroduced bighorn sheep		
Funding Source: Nebraska State Wildlife		
Amount Requested: \$23,750	Amount Awarded:	Funding Period: 11/04 – 12/06
Closing Date for Application Submission: Sept. 11, 2004		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the College's use?	Yes:	No: X
Will this grant require State Matching Funds?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): salaries, supplies, travel and equipment		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: None	
How many of these are new positions?	New FTE: None	
Briefly describe the purpose(s) of this application/award: In 2001, bighorn sheep were introduced to the Cedar Canyon area of western Nebraska. By the spring of 2002, three lambs had developed unusual hoof deformities. The cause of these deformities is unknown; Epizootic Hemorrhagic Disease, Selenium, or genetics is suspected. The purpose of this project is to either determine the cause of the deformities or to eliminate one or more of the potential causative agents.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Chuck Butterfield, PhD		
Administrator responsible for approving the application: Thomas L. Krepel, PhD		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Chadron State College		Date: September 27, 2004
Notice of Intent	Application: X	Accept Award:
Name of Program: Western Nebraska Excellence in Education Conference		
Funding Source: Nebraska Department of Education		
Amount Requested: \$4,000	Amount Awarded:	Funding Period:
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved:
Does this grant include Indirect Cost Funds for the College's use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0	
How many of these are new positions?	New FTE: 0	
Briefly describe the purpose(s) of this application/award: The <i>Western Nebraska Excellence in Education Conference</i> is a one-day conference to be held on the Chadron State College campus, October 14, 2004. The conference provides an opportunity for area administrators, elementary and secondary teachers, teachers of special education, school counselors, and parents to share and learn about national and Nebraska practices for building cultures of excellence of high performance for all students.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Ms. Cindy Squier		
Administrator responsible for approving the application: Thomas L. Krepel, PhD		

7.1.-4

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Chadron State College		Date: October 5, 2004	
Notice of Intent	Application:	Accept Award: X	
Name of Program: Western Nebraska Excellence in Education Conference			
Funding Source: Nebraska Department of Education			
Amount Requested: \$4,000	Amount Awarded:	Funding Period:	
Closing Date for Application Submission:			
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved:	
Does this grant include Indirect Cost Funds for the College's use?		Yes:	No: X
Will this grant require State Matching Funds ?		Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):			
Will this grant require In-Kind Funds ?		Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):			
Is State Maintenance of Effort required?		Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:	No: X
How many FTE positions will the grant fund?		FTE: 0	
How many of these are new positions?		New FTE: 0	
Briefly describe the purpose(s) of this application/award: The <i>Western Nebraska Excellence in Education Conference</i> is a one-day conference to be held on the Chadron State College campus, October 14, 2004. The conference provides an opportunity for area administrators, elementary and secondary teachers, teachers of special education, school counselors, and parents to share and learn about national and Nebraska practices for building cultures of excellence of high performance for all students.			
Is this grant a continuation of a previous/existing grant?		Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:			
Has this grant application been previously denied?		Yes:	No: X
If yes, please state the reason:			
Person responsible for the preparation of the application: Ms. Cindy Squier			
Administrator responsible for approving the application: Thomas L. Krepel, PhD			

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: October 29, 2004
Notice of Intent	Application: X	Accept Award:
Name of Program: Tallgrass Prairie Restoration at Thompson-Barnes Wildlife Management Area		
Funding Source: Nebraska State Wildlife Grant Program		
Amount Requested: \$2,870	Amount Awarded:	Funding Period: 09/04-01/06
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes: X	No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Matching funds include a portion of the contractual services costs and some supplies/materials.		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the time commitment of several faculty and students as well as private donations.		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.00	
How many of these are new positions?	New FTE: 0.00	
Briefly describe the purpose(s) of this application/award: This proposal is for funding for a portion of the contractual services costs to seed sixteen acres of cropland in the Thompson-Barnes Wildlife Management Area to native tallgrass prairie using a high-diversity, local ecotype seed mix. This project will provide an outdoor laboratory for Wayne State College and local secondary school students, form stronger partnerships among regional conservation organizations and increase the native plant diversity in other portions of the Thompson-Barnes WMA.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Mark Hammer, Associate Professor, Life Sciences Department		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

7.1.-6

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: October 29, 2004
Notice of Intent	Application:	Accept Award: X
Name of Program: Maternal Child Health Grant Assessment Stanton County		
Funding Source: U.S. Department of Health & Human Services Health Resources & Services Administration through Nebraska HHSS/Elkhorn Logan Valley Public Health Department		
Amount Requested: \$1,500	Amount Awarded: \$1,500	Funding Period: 10/03-10/04
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the time commitment of several staff members and the College's facilities.		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.01	
How many of these are new positions?	New FTE: 0.00	
Briefly describe the purpose(s) of this application/award: This award is a sub-contract with Elkhorn Logan Valley Public Health Department for funding for the Social Science Research Center at Wayne State College to provide assistance with assessment and program evaluation for a project in Stanton County which assists with planning, promoting, coordinating and evaluating state health care for pregnant women, mothers, infants, and children. It includes funds for salaries/benefits, mileage and other administrative costs.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Ms. Karina Hasenkamp, Coordinator of Social Science Research Center		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: October 29, 2004
Notice of Intent	Application:	Accept Award: X
Name of Program: Maternal Child Health Planning Project		
Funding Source: U.S. Department of Health & Human Services Health Resources & Services Administration through Nebraska HHSS/Northeast Nebraska Public Health Department		
Amount Requested: \$2,300	Amount Awarded: \$2,300	Funding Period: 10/03-10/05
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the Colleges use?		Yes: No: X
Will this grant require State Matching Funds ?		Yes: No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?		Yes: X No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the time commitment of several staff members and the College's facilities.		
Is State Maintenance of Effort required?		Yes: No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: No: X
How many FTE positions will the grant fund?		FTE: 0.01
How many of these are new positions?		New FTE: 0.00
Briefly describe the purpose(s) of this application/award: This award is a sub-contract with Northeast Nebraska Public Health Department for funding over two years for the Social Science Research Center to provide assistance with assessment and program evaluation for a project which assists with planning, promoting, coordinating and evaluating state health care for pregnant women, mothers, infants and children. It includes salary/benefit support for the coordinator, mileage, and other administrative costs.		
Is this grant a continuation of a previous/existing grant?		Yes: No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Ms. Karina Hasenkamp, Coordinator of Social Science Research Center		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

7.1.-8

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: October 29, 2004
Notice of Intent	Application:	Accept Award: X
Name of Program: Preventive Health and Human Services Grant – Project Salud		
Funding Source: U.S. Department of Health & Human Services Centers for Disease Control and Prevention through Nebraska HHSS/Elkhorn Logan Valley Public Health Department		
Amount Requested: \$500.00	Amount Awarded: \$500.00	Funding Period: 10/03-10/04
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the time commitment of several staff members and the College's facilities.		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.01	
How many of these are new positions?	New FTE: 0.00	
Briefly describe the purpose(s) of this application/award: This award is a sub-contract with Elkhorn Logan Valley Public Health Department for funding for the Social Science Research Center at Wayne State College to provide assistance with assessment and program evaluation for a project which provides the state with resources to improve the health status of the population served by Elkhorn Logan Valley Public Health Department. This sub-contract provides salary/benefit support for the coordinator and data entry assistance as well as other administrative costs.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Ms. Karina Hasenkamp, Coordinator of Social Science Research Center		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: October 29, 2004
Notice of Intent	Application:	Accept Award: X
Name of Program: Santee Healthy Start Case Management Program Evaluation		
Funding Source: U.S. Department of Health & Human Services Health Resources & Services Administration through Nebraska HHSS/Healthy Start of Northeast Nebraska		
Amount Requested: \$5,144	Amount Awarded: \$5,144	Funding Period: 10/03-10/04
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the time commitment of several faculty/staff members and the College's facilities.		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.03	
How many of these are new positions?	New FTE: 0.00	
Briefly describe the purpose(s) of this application/award: This award is a sub-contract with Healthy Start of Northeast Nebraska for funding for the Social Science Research Center at Wayne State College to provide assistance with assessment and program evaluation for a project which assists with planning, promoting, coordinating and evaluating state health care for pregnant women, mothers, infants and children. It provides salary/benefit support for the coordinator, mileage, focus group stipends, and consultant fees.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Ms. Karina Hasenkamp, Coordinator of Social Science Research Center		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

Fiscal and Facilities Committee

Larry Teahon, Chair
 Doug Christensen
 Norman Small

October 28-29, 2004

Contracts and Change Orders for information only

Board policies 7015 and 8065 require that the colleges report the following contract awards and change orders to the Board as information.

CONTRACTS – 1) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$40,000; c) consultant contracts for less than \$25,000; and d) exempt contracts exceeding \$25,000.

Chadron State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Bell Tower Renovation \$50,000 Private donations Mac Construction
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus Metasys upgrade \$1,900 General Operations Johnson Controls
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Math and Science Building Point mapping for Math and Science building upgrade \$3,830 General Operations Johnson Controls
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Math and Science Building Math and Science building upgrade/new digital controls \$31,779 General Operations Johnson Controls
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Andrews Hall Parking Lot North sidewalk \$6,100 Contingency Maintenance, CSC Foundation, Grounds Operating Dean Baker Construction

Peru State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Administration Building Replace Roof \$59,952 LB 309 Weathercraft of Lincoln
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Auditorium Theater Parapet Wall Repair \$24,937 LB 309 Weathercraft of Lincoln
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Auditorium Theater Provide and install two (2) chilled water coils in existing air handlers \$11,995 LB 309 Rasmussen Mechanical

Wayne State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Bowen Hall Storefront entrances \$17,557 Contingency Maintenance Binswanger Glass, Norfolk, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Parking Lot #1 Remove 151 linear feet of concrete for new conduit/cable \$1,726 Cash Funds Otte Construction, Wayne, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Nature Trail Trail repairs \$6,000 (not to exceed) Cash Funds Brower Construction Company, Sioux City, IA
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campuswide Sidewalk repairs and improvements \$15,000 Contingency Maintenance Moonlighting Construction, Wayne, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Recreation Center Carpet replacement \$11,742 Contingency Maintenance Complete Floors, Inc., Norfolk, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Berry Hall Professional/architectural services – Construction management (small roof) \$2,500 (not to exceed) Contingency Maintenance Bahr Vermeer Haecker Architects, Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Connell, Education, Rec Center, Studio Arts Classroom projector installation \$9,653.40 Cash Funds Business Media, Inc., Lincoln, NE

CHANGE ORDERS – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are less than \$20,000.

Chadron State College	
Location on Campus:	Bell Tower
No. & Description:	#1 Eliminate GPS system and dial movement; grill substitution
Change Order Amount:	\$15,800 deduct
Fund Source:	Private Donations
Contractor:	Mac Construction
Location on Campus:	Edna Work Hall/Wing
No. & Description:	#5 Eliminate control and steam pressure reducing valves
Change Order Amount:	\$5,333 deduct
Fund Source:	Allocation
Contractor:	Fuller Construction

Peru State College	
Location on Campus:	Administration Building
No. & Description:	#1 Fire protection plan and elevator upgrade
Change Order Amount:	\$9,600
Fund Source:	LB 309 and Cap Imp Fee
Contractor:	Olsson Associates

Wayne State College	
Location on Campus:	Bowen Hall
No. & Description:	#6 Laundry strobe lights, generator location, sump pump drain, fire rated doors
Change Order Amount:	\$9,026
Fund Source:	Revenue Bond Construction Funds
Contractor:	RaDec Construction Company, Inc., Hartington, NE

- Executive Director Report –
October 4 2004

1. The Nebraska State College System Tuition Task Force met immediately after the Board meeting at Chadron. Discussion centered around out-of-state tuition rates and what impact the NSCS current rate of twice the in-state tuition rate has had on out-of-state enrollments. The task force will meet for a third time following the Board meeting at WSC. If all goes as planned, the group will make a recommendation regarding out-of-state tuition for review by the Council of Presidents and ultimately for action by the Board of Trustees.
2. As of this writing, we have received more than forty (40) applications from candidates interested in the CSC presidency. The search/recommendation and the search/recommendation advisory committees will meet on Monday, October 25 for a third time. At this meeting the committees will carefully review the applications and reduce the number of candidates who remain in the pool. We will then ask those remaining to submit additional information for the committees' further consideration. Plans call for the committees to conduct airport interviews in Omaha and for the full Board to interview the finalists in Scottsbluff on January 27.
3. After the Board meeting at Chadron, system office staff and college staff began discussing the next steps in our enrollment-marketing efforts. We will soon put out RFP's regarding the DVD/advertising promotion pieces. Additionally we are seeking proposals for a new logo design and the system visual identification piece. Some other steps taken on the marketing front recently include:
 - 1) The NSC had a substantial presence at the recent statewide K-12 counselors meeting in Lincoln. College representatives presented sessions, staffed the NSCS exhibit and provided breakfast and snacks.
 - 2) The NSCS will have a prominent advertisement on the back page of the *Omaha World Herald* College Bound special section on Sunday, October 17. This edition is expected to reach nearly 600,000 adults in Nebraska and Iowa.
 - 3) The newly published and greatly expanded NSCS Newsletter will be received by a larger target audience. We plan to e-mail all employees a link to an online version of the newsletter and also send hard copies for employees without email addresses. Other target markets include legislators, guidance counselors, media, librarians, and other college and university presidents.
 - 4) The colleges plan to share their individual marketing plans created by Carnegie Communications with college employees during the week of October 18-22. The system marketing plan will be introduced once the logo, visual representation and other efforts are underway.
4. Once again we are printing a listing of all NSCS courses that are offered on-line. These will be distributed to legislators, the CCPE and others. The listing will also be available on-line for interested parties. In addition, each college will each include the other colleges' on-line course offerings in their spring schedules which reflects our commitment to providing choices for our students.
5. Enrollment across the system remains solid. Both Peru and Wayne report increases and Chadron is holding its own. Peru reports the largest entering class in history. Wayne has a solid increase in graduate students and Chadron's freshman class in up over 10% from last year.

8.1.-2

6. The final budget documents were submitted in a timely fashion and the Coordinating Commission has issued its recommendations. The NSCS fared well in the CCPE review. In the ranking of capital projects across higher education, the Chadron Administration Building/Sparks Hall project tied for third place with a UNO project, behind only LB 309 Fire and Life Safety and Deferred Repair Class I projects. Peru's emergency power generator is ranked next, and after Class II and III Fire and Life Safety projects, is Peru's Al Wheeler Renovation/Addition design. The Wayne projects and the PSC bleachers rank a little farther down the list. Rick Collings spoke at the CCPE meeting on Wednesday, October 13, in support of the Carhart Science Building renovation, and the Commission subsequently gave its approval to the project. In its general overview, the CCPE noted concern for the lower level of funding per FTE student at WSC as compared to its peers.

CHADRON STATE COLLEGE
- President's Report –
October 2004

Downloading and Copyright

Introduction

Two important issues facing higher education campuses in recent years are Internet downloading and copyright violations. While downloading of music, video, and data is widely accepted by the public as an alternative medium of entertainment, it has imposed heavy demands on bandwidth, related network devices, and technology staff responsible for maintaining an acceptable level of customer service. In addition, downloading has created legal exposure for institutions, personnel, and students. Students entering an institution often have the expectation that computing services will be comparable to those provided by an Internet Service Provider (ISP) when, in fact, the institution does not possess the technological and funding resources to do so. Educational networks exist with a more limited purpose (i.e., academically related) and do not provide the full range of services provided by an ISP. The freedom to download carries with it the responsibility for following copyright law. As a result, to provide adequate protections related to network security and copyright, institutions are required to establish clear policies and make those available to users.

Chadron State College is no stranger to issues associated with Internet downloading and copyright. In October 2001, a report was submitted to the CSC Student Senate President regarding bandwidth utilization, file sharing, and potential solutions. That report was the result of a frustrated technology staff and student body whose file sharing activity was imposing a negative effect on network response time. Recently, the Recording Industry Association of America (RIAA) become aggressive in taking legal action against individuals, especially college students, for downloading and sharing copyrighted music. Although to our knowledge no CSC student has been the subject of RIAA legal action, numerous RIAA notices have been received by CSC. Institutional response to RIAA notices that have been verified has been termination of network connectivity to residence hall students and employees. Another related and emerging issue involves the implementation of video streaming technology. The actions of Newport Beach, California-based Acacia Media Technologies Corp. have stalled video streaming implementation because of Acacia's claim that the use of streaming video in areas such as distance learning and video lectures violates patents held by that entity.

CSC's Bandwidth Capacity

A history of CSC bandwidth capacity is attached; the attachment demonstrates the ever-increasing demand for bandwidth. In fact, each increase in bandwidth has been in response to inadequate response time, which has typically been triggered by disruptive technologies (e.g., downloading, file sharing).

Currently, two T1 lines are allocated to CSC residence halls and two T1 lines to the remaining campus buildings. A fifth T1 line is dedicated to a private distance learning network involving school districts in the ESU 13 region. It is estimated that the residence halls will require an additional T1 line within the next 18 months. Two T1 lines should serve the remaining campus buildings for at least 24 months. However, emerging technologies, such as wireless connectivity, could have a significant impact as mobile computing will affect the location and frequency of connections. Video streaming will likewise affect the network and associated bandwidth utilization. Of course, meeting these demands will require the commitment of additional resources.

8.2.-2

CSC Actions

In response to emerging technologies, the need to meet student and personnel demands, legal considerations, and resources implications, Chadron State College has taken a number of actions. Among those are the following:

Network Devices...

In November of 2002, Computer Services installed a Packeteer PacketShaper to assist with management of bandwidth utilization within the residence halls. This device allocates a certain amount of bandwidth that can be utilized for downloads. However in recent years this device has become less effective in managing bandwidth as programs have been developed to bypass such detection by disguising themselves as normal web surfing. The most useful feature of the PacketShaper during the Fall 2004 term is to identify those individuals who are using the most bandwidth. These individuals are contacted and advised to curtail use.

Virus Control...

Bandwidth consumption is also greatly affected by the proliferation of viruses that produce undesired network traffic and create bottlenecks most often on the main campus router. When infected with a virus, the central processing unit (CPU) of the router becomes so taxed that it will not allow traffic into or out of the network. This halts all Web and e-mail traffic to and from the campus.

Effective the summer of 2004, CSC Computer Services created a Responsible Network Use Policy requiring all residence hall students to take responsibility for their computers and their use of the campus network. Prior to connecting to the campus network, students are required to provide an updated operating system, anti-virus and anti-spyware software, and to self-certify that their computers are scanned and virus free. Students are also required to keep their computers virus free and to disable file serving. Non-compliance may result in revocation of connection to the campus network.

Education...

Networks in elementary and secondary schools tend to be very secure and controlled. As a result, students at those grade levels often do not have to address issues of responsible use of networks. Typically, then, responsible use becomes a home and family issue. Unless the student is instructed in responsible network use in the home environment, he or she is not taught the importance of such use. When students arrive on campus they are often unfamiliar with the need to keep operating systems and anti-virus software current, to scan their computers often for viruses and spyware, to turn off file serving, and to download only non-copyrighted material from the Internet.

CSC Computer Services attempts to educate students on responsible use by distributing relevant information via direct e-mail messages, article placement in the Eagle newspaper, distribution of pamphlets, communication with student government, and residence hall meetings. Regardless, much staff time and effort is expended managing student connections to the campus network.

Since CSC Computer Services does not have staffing available, students who are identified with infected computers are directed to local businesses for system updates and cleaning. This incurs a cost to the student and is often the best motivation for educating students about responsible network use.

Copyright Issues

All institutions of higher education are required to provide written evidence of intent to comply with copyright laws and regulations. Such written policies provide some degree of liability protections when institutional computer systems or networks carry materials that violate (infringe) copyright law. Effective August of 2003, CSC formalized a, "Copyright Policy," published it on the CSC web site, and notified the campus community of the Policy. The Policy references federal copyright law, fair use, the Digital Millennium Copyright Act, and the Technology Education And Copyright Harmonization Act. Also included in the CSC Policy is a, "Notice and Takedown Procedure," that outlines how CSC will respond to possible infringement. The Policy and Procedure appear to be effective; to date, CSC has had no subpoena action associated with copyright infringement.

EduCAUSE, a national consortium of higher education institutions that promotes intelligent use of information technology, has published on its web site, "A Report to the Subcommittee on Courts, the Internet, and Intellectual Property." The Report was developed by the Joint Committee of the Higher Education and Entertainment Communities, with membership and representation from both the postsecondary education sector and the entertainment industry. The Report indicates that the ways in which college and universities are addressing the copyright issue in regard to music and video downloading varies. As many as 20 universities have signed subscription agreements with companies such as Napster, Apple, Ruckus, MusicRebellion, and Ctrax to offer legitimate entertainment content to students. The trend toward such subscription agreements is expected to continue and become as widespread as access to cable TV. The Report indicates that institutions are updating acceptable use policies to reflect current issues, developing on-line courses on popular culture that provide direct links to on-line recordings instead of requiring students to visit music libraries, and allocating defined amounts of bandwidth to students that cannot be exceeded.

Acacia Media Technologies, Corp. has launched an attack on higher education following unsuccessful claims against adult web sites who use streaming technology. Higher education is being asked to pay license fees (\$5,000 minimum) to Acacia for streaming video technology, which is often used for distance education, video lectures, and any form of electronic audio and video file transmission. The American Council on Education is advising institutions to not pay the requested fee. This patent matter was brought to the attention of CSC in March of 2004. CSC's concern about potential Acacia claims relate to the institution's use of Blackboard and the experimentation with a product called Helix, both of which are used for distance learning purposes. License documents for Blackboard and Helix have been collected by the CSC Senior Vice President for Academic and Student Affairs. NSCS legal counsel has been contacted for an opinion and advice. Based upon the advice of legal counsel, CSC will continue to use existing systems until further notified.

Conclusion

CSC continues efforts to provide appropriate levels of bandwidth, monitor bandwidth utilization, manage student and employee network use, ensure compliance with legal requirements, and make effective and efficient use of available resources. The rapidly changing nature of the technologies involved, the expectations and sophistication of skill among users, a shifting legal environment that at times conflicts with traditional values of academic freedom, and increasingly scarce resources present an ongoing challenge to institutions to provide responsive and secure network access. Emphasis at Chadron State College has been placed on educating students and personnel about the various issues, policies, and procedures related to this challenge. Those efforts appear to be effective and will continue.

8.2.-4

Attachment – CSC Internet bandwidth history

Year	Capacity	Use	Cost	Fund
1990	56K	Library Automation/E-mail	\$1,200/mo	CS Ops
1995	T1 FR	Replaced 56K Line	\$1,419/mo	CS Ops
2001(Fall)	T1 FR	State & Library Automation	\$1,600/mo	CS Ops
	T1 FR	Internet Connections	\$1,600/mo	CS Ops
2001(Fall)	T1 FR	Residence Halls	\$1,600/mo	CS Ops
	T1 FR	All other buildings	\$1,600/mo	CS Ops
		KaZaA, Aimster, Morphius, & Gnutella blocked on router		
2002 (Spr)	T1 FR	State & Library Automation	\$1,600/mo	CS Ops
	T1 DIA	Internet Connections	\$1,114/mo	CS Ops
2002 (Fall)	T1 FR	Residence Halls	\$1,102/mo	RevBond
	T1 FR	State & Library Automation	\$1,600/mo	CS Ops
	T1 DIA	Internet Connections	\$1,297/mo	CS Ops
		Packetshaper purchased to manage bandwidth utilization		
2004 (Spg) Joined the State of Nebraska Backbone Network				
2004 (Fall)	T1 FR	Residence Halls	\$548.77	RevBond
	T1 FR	Residence Halls	\$548.77	RevBond
	T1 FR	Admin Buildings	\$558.62	CS Ops
	T1 FR	Admin Buildings	\$558.62	CS Ops

Additional T1 lines will require a new router

PERU STATE COLLEGE
- President's Report -
October 2004

Peru State College Campus Technology: It's Just Not That Simple Anymore

Technology needs of the Peru State College campus have grown exponentially in the last decade. Eight years ago PSC had about 10 networked desktop PC's and today that number is more than 200. The capacity of the network has also grown with more network devices and wireless technology. Unfortunately, during this same time the number of positions in the Computer Services (CS) Department was reduced by 2 because of budget cuts.

These technological changes have made it easier for faculty, staff, and students to work and collaborate both on and off campus. We have become dependent on networked computers to connect with our Student Information System, Financial Records System, process payroll, e-mail, Library Automation, and research. The PSC CS Department must continually find increasingly efficient ways to provide "individual" support, improve communication and collaboration, maintain network security and maintain reasonable speed, bandwidth and response times for the faculty, staff and students.

Providing this "individual" support is complicated by the constantly growing and changing array of viruses, spy ware and internet traffic intentionally designed to disrupt networks or use them surreptitiously. Most network problems result from unintentional introduction of a virus-related problem to the network. The daunting task of protecting the campus from such things and of repairing the damage when things happen falls to the CS Department.

Initially, as the number of computers grew and our network expanded we relied upon the OEM version of virus software preinstalled on the computers we ordered. As the numbers increased, a multiple user license of McAfee virus protection was purchased to provide consistency and meet the needs of computers that came without virus protection. Virus software must be continually updated with files that contain the ability to detect the latest viruses as they are discovered. These updates at times come out 2-3 times a week, but most generally at least once a week. Computer Services would download the updated DAT file and put it on a "network share," then send an e-mail to all users on campus to have them go to the "share" and execute the program on their individual computers. Unfortunately, there was little success in this process as not all faculty and staff users always followed the directions. Consequently viruses were always spreading and seriously impacting the network. We were forced to combat virus infections on individual computers, one by one at a huge cost of time and manpower.

With this increasingly huge growth in virus activity on the Internet and our rising need to protect individual computers and the network, the Administration invested in McAfee Active Virus Defense (AVD). In the summer of 2002 an ePolicy Orchestrator (EPO) server was installed on the network. The server now provides a central point of virus software management of campus settings, updating DAT files, scans for viruses and installs software upgrades for all individual computer virus detection products on all college servers and office computers. To do this, we had to install new software on all campus computers. With no other reliable method, Computer Services staff started on a quest to install the software that communicated with the EPO server and virus detection software by physically going out to every computer on campus and installing the new software. The new centrally-controlled virus detection/elimination software has proved effective. As of the fall of 2004 there have been over 11,000 virus occurrences in the year since the server went online. However, viruses still continue to be a problem because students and faculty occasionally bring unmonitored software or files from home and install it without authorization, thus transferring the virus to the campus network from inside our "firewall."

8.2.-6

The last couple of years have seen an exponential increase in the number of new viruses. Currently, 300 to 600 new viruses appear each month, which correlates to 10 or 20 new viruses per day. These new viruses are becoming increasingly sophisticated in the way they spread to and infect machines. Viruses now exist which infect diskettes, program files, Word documents, Excel spreadsheets, Java applications, Access databases, batch scripts, and more. At the same time, the Internet's ever-growing popularity and the steady adoption of "always on" broadband technologies has allowed viruses to spread quickly.

This ongoing virus outbreak has forced us into the next step of our technology plans. It is essential that campus CS technical staff attend training regularly to keep their skills current and to learn about the newest and most efficient ways to administer campus technology. One of the most promising new tools that has been implemented recently to facilitate network computing is the Active Directory Structure which PSC now employs.

What is Active Directory?

- A centralized place to store information that otherwise might be scattered throughout a campus.
- A central authority for network security, readily verifying a user's identity and controlling his or her access to the resources managed by the directory service.
- A means to consolidate management tasks.
- A source for approved computer applications and solutions that allow budget, human resource and administrative personnel, as well as college recruiters, registrars, and financial aid officers, to do their jobs in new, faster and more effective way.
- A way to enable managers to manage campus networks more effectively and at lower cost.
- A means to enable better network security while reducing total cost of doing so.
- A source for bringing solutions to all campus computers more quickly and at lower cost.
- A way for students and faculty to have greater access to authorized software resources from any location on campus or off campus.
- A means for academic users to easily share information with colleagues, adjunct faculty, remote campuses, suppliers and others through a virtual private network (VPN) or extranet.
- A pool of information used by diverse applications such as marketing, recruiting, registration, financial aid and alumni in a single place. This makes it much more efficient to build interconnected systems while also increasing the accuracy and speed of information transfer.
- A means to significantly lower CS management costs by providing a single place to manage users, groups and network resources, as well as distribute software and manage desktop configurations.
- A single-point of management for Windows user accounts, clients, servers, and applications as well as the ability to synchronize with existing directories.
- A way to automatically distribute software to users based on their role in the institution, reducing or eliminating multiple trips that system administrators need to make for software installation and configuration.

- A way to allow CS to automatically distribute software to users based on their role in the organization. For example, a college could specify that all users in the financial aid office have the aid-qualification application available to them regardless of where they log on to the network.

For example, Active Directory users can directly query the directory for network resources such as printers. Since the directory can store attributes about objects, it can store the location and the capabilities of an institution's printers and expose these attributes as search criteria so the user can search for "printers in Hoyt Science that print color" directly from the "Start" menu in Windows. What's more, the directory can refer the desktop operating system to all the configuration information it needs to set up a new printer so when users find the printer they want, they can use it right away

Security and Authentication

Strong and consistent security services are essential to academic networks. Managing user authentication and access control is often tedious and prone to error. PSC administrators are making every attempt to define and control the state of computers and users on campus. For example, PSC can allow students to view the network, but not allow them to alter the contents of their local hard drives. The college prevents students, staff, and faculty from downloading undesirable software from the Internet or brought from home; from running unapproved software from elsewhere on the network and from changing the local configurations of campus computers. As a result, administrators save considerable time previously spent on restoring corrupted computer configurations.

For example, the IT administrators can limit a student worker's administrative authority to the student union or to modifying--but not deleting-- user accounts. This security can also be extended to limit visibility of information to certain groups for even further security. Active Directory offers the flexibility to provide multiple views depending on user security group.

Active Directory acts as the central authority for governing authentication of user identity and controlling access to network resources. It supports a number of authentication mechanisms used to prove identity upon logon to Windows 2000. Once a user is authenticated and logged on, all resources in the system are protected and access is granted or denied based on a single authorization model.

And the effort continues.

WAYNE STATE COLLEGE
- President's Report -
October 2004

Over the past three years, the number of science majors at Wayne State College has grown by 38.5%, from 244 in Fall 2001 to 314 in Fall 2003. These numbers include all life sciences, chemistry, natural science, physical science and pre-professional majors. This significant increase is due in large part to several pre-professional programs offered at Wayne State College.

Rural Health Opportunities Program/Mid-America Rural Health Opportunities Program

Two programs of excellence at Wayne State College are the Rural Health Opportunities Program (RHOP) and the Mid-America Rural Health Opportunities Program (MARHOP). Both programs are designed to address the special needs of rural America by encouraging rural students to pursue a health career and then return to rural America. There simply are not enough health care providers in rural America, so why not encourage those mostly likely to return home to practice their professions?

Begun at Wayne State in 1990, RHOP is a cooperative program with the University of Nebraska Medical Center (UNMC). RHOP is for rural Nebraskan students only, where "rural" is defined as everywhere except Lincoln and Omaha. Currently, RHOP provides career-track opportunities for students interested in becoming family physicians, dentists, dental hygienists, pharmacists, and medical technologists. Dr. Todd Young is the Wayne State RHOP/MARHOP coordinator.

Those accepted into the program are guaranteed admission to UNMC, contingent upon fulfilling a set of expectations while at WSC. Other benefits include: a Wayne State tuition waiver, depending on the career track; a specific curriculum for a given career track; exposure to health care settings and practices; and visits and contact with faculty, students, and alumni from UNMC. The expectations include maintaining a 3.5 grade point average; attending all required program events (presentations, meeting, trips, etc.); conducting themselves properly and professionally; and being a role model for other health care students.

Starting in 1995 at Wayne State, MARHOP is a cooperative with Creighton University. MARHOP is for rural students from Nebraska and the nearby states (Iowa, Wyoming, South Dakota, Colorado, Kansas, and Missouri). MARHOP offers career-track opportunities for students interested in pharmacy, occupational therapy, and physical therapy. The benefits and expectations are identical to RHOP, except that there are no tuition waivers available at this time for the program. Chadron State College is the only other college in the state to offer the RHOP and MARHOP programs.

Wayne State College RHOP and MARHOP students have excelled, both at Wayne State and in their professional studies following completion of coursework at Wayne State:

- For the upcoming graduating class in pharmacy at Creighton University Medical Center, three of the top nine students in the class of 57 are Wayne State College RHOP students.
- A Wayne State College RHOP student is currently in the top third of her class at the UNMC College of Dentistry.

- In 1993, Wayne State RHOP students were at the top of their graduating classes in pharmacy and medicine.

Currently, 64 students are enrolled in both RHOP and MARHOP (all years, all areas) at Wayne State, including 10 first-year students in MARHOP and 18 in RHOP. Looking back to 1999, the number enrolled in both programs was 43.

Lastly, something important to note is that both programs are “handshake” agreements, in that there is nothing truly committing a student to return to rural America except their “word.” To date, the rural American “word” has been good, as over 95% of those students fully completing their career educations have returned to rural America. While this continues, so do the programs.

Applications are due by December 1 and February 1 prior to the next fall semester for RHOP and MARHOP, respectively.

BRIN/INBRE

Wayne State College will be awarded more than \$1,000,000 thanks to the Biomedical Research Infrastructure Network (BRIN, now known as INBRE--IDea Networks of Biomedical Research Excellence). The BRIN/INBRE grant provides funding for Wayne State sophomores and juniors to conduct biomedical research at the University of Nebraska Medical Center, Creighton University or the University of Nebraska-Lincoln.

During the first three years of the BRIN grant, a total of \$401,355 was awarded to Wayne State College. The next cycle, of which we are in the first year, is for five years, with Wayne State being awarded \$122,769 per year. In all, the BRIN/INBRE grant will bring in a total of \$1,015,200 to benefit student and faculty research.

This grant is aimed at research geared toward making people healthier through biomedical research. Dr. Shawn Percy, associate professor and Dr. Doug Christensen, assistant professor, are associates in the BRIN/INBRE grant.

While the research may be focused on biomedics, the lab equipment is available to all faculty and students involved in all areas of science, including research in biomedicine. It is aimed at drug therapy, gene therapy and limb reattachment--all of which will make people's lives healthier.”

In addition to funds for equipment, the grant also provides funding for three Wayne State students to attend one of three graduate universities for an eight-week summer program. Upon returning to WSC, students continue their research projects. Students who complete the BRIN program at Wayne State are guaranteed a position and stipend at BRIN-associated labs at the University of Nebraska Medical Center, Creighton University or the University of Nebraska-Lincoln.

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Funding for the grant comes from the National Institutes of Health. The grant was written by Jim Turpen from UNMC. Turpen, the principal investigator for BRIN research in Nebraska, contacted Professors Percy and Christensen because of their training and education in biomedicine.

Since having the BRIN/INBRE grant, Wayne State students and faculty members have had the opportunity to give presentations at regional and national conferences. Since 2001, WSC chemistry faculty members and students have given a total of 24 presentations at regional/national meetings of the American Chemical Society and the Nebraska Academy of Science. In October 2004, Dr. Paul Karr, chemistry professor, co-authored on four presentations and three papers as a result of his sabbatical research and continuing research collaboration with Wichita State University faculty.

WSC graduates have also been successful in their post-collegiate careers. In just the past few years, WSC graduates have achieved the following:

- WSC “high distinction” graduates Amy Post Paysen in Medicine and Joanna R. Evans Grooms in Pharmacy graduated at the top of their respective classes at the University of Nebraska Medical Center.
- Chibawanye Ene was accepted to Indiana University Medical School, Vanderbilt University graduate school, University of Massachusetts graduate school and Penn State University graduate school.
- Cory Lindsay was accepted and is attending the University of Florida, and completed a summer internship in Bermuda at the prestigious Cold Spring Harbor research facility.
- A number of students have been accepted to professional schools and graduate schools at the University of Nebraska-Lincoln, the University of Nebraska Medical Center and Creighton University.

CHADRON STATE COLLEGE
- Student Trustee Report –
October 2004

1. Many wonderful events have occurred on campus the last few weeks. CSC hosted Native American speaker, Tim Giago, a nationally acclaimed journalist. He spoke with students about his life and what he feels the American public needs to know about the Native American community.
2. The theater department presented 'Rimers of Eldritch' to students and community members. All were captivated with this tale of the dying town of Eldritch.
3. Our football, volleyball, golf, and rodeo teams have all done well to start out the season and are looking forward to continuing that trend. Homecoming is approaching and so all teams will be looking for wins that weekend.
4. Midterm is already here and the campus is excited and shocked that this semester has flown by so quickly. Activities are buzzing with Homecoming approaching the week of October 18-23. Some activities include a country western dance complete with line dancing lessons, parade on Saturday morning, and football game at 1:30, as well as many other activities throughout the week.
5. Politics have hit campus hard this election year. Voter registration booths have been set up and a political forum to discuss pertinent political issues and both parties' responses will be held. Also, The Political Science club was started during the last couple weeks and a proposed Young Republicans club is in the works. Everywhere you turn, students are encouraged to vote and learn more about the issues at stake.

PERU STATE COLLEGE
- Student Trustee Report -
October 2004

1. The Olympic-themed Homecoming on October 9th was a success. The week was full of activities, including a bonfire/midnight yell, free movie night, and a supper cookout. There were competitions and organized events at the Student Center all week.
2. On Saturday the Homecoming parade, organized by the Student Senate and Campus Activity Board, boasted more than 45 entries. Entries included the candidates for the Nebraska Unicameral and the U.S. Congress; State Senator Floyd Vrtiska; and numerous community groups and organizations. Grand Marshals were PSC Athletics Hall of Fame inductee Dr. Wayne Davidson and his wife Betty.
3. Half-time activities during the Homecoming Football Game included crowning the Homecoming King, Sheldon Cross and Queen Stephanie Deters, plus a performance by the PSC Bobcat Kickers and Cheerleaders.

4. The football and volleyball season is winding down for our Bobcats. The football team has been in a tough conference this year but is looking for a win in the final four games. The women's Volleyball team is 14 -16 with 14 more games till the MCAC Championship. Golf and cross-country teams are also having successful seasons.
5. Admissions had a good turnout for the Early Entry Program Experience meeting that was held on October 8. With more than 75 interested students from surrounding area schools attending the planned activities. They were all pleased with the new look of the campus, with the friendly faculty and staff, and the exciting opportunities at PSC.
6. The BloodMobile was recently on campus with a record number of walk-ins. There were 78 blood donors, totaling 62 units – a record for the college. The next BloodMobile will be in December with hopes of getting even more people involved to top this new record.
7. Sadly, in the last month we have lost two students due to car accidents. Nate Kerzman, a freshman this year, and Jill Speers a junior. Counselors were made available for students, and a scholarship was created by Dr. Johnson and the faculty and staff from the School of Education and Graduate Studies to honor Jill. It has been a difficult time for all, but our campus family is getting through these tragedies.

WAYNE STATE COLLEGE
- Student Trustee Report -
October 2004

1. Preparations for Homecoming activities from October 15-16, 2004 are in their final stages. This year's Homecoming King and Queen for 2004 are Tim Doggett and Melissa Van Es. Many activities are scheduled for the student body and visiting Alumni during the annual festivities.
2. Wayne State College Choir was nominated for the 2004 Heartland Region Emmy Award for last years "Holiday Harmonies," performance.
3. Matt Connealy, Democratic candidate for the House of Representatives, spoke on campus October 7 and Republican candidate Jeff Fortenberry visited the campus on October 19. The Pi Gamma Mu International Honor Society is hosting the "2004 Election Debates" on November 1 at 12:00 P.M. Student representatives from the Young Democrats and the College Republicans will face off in debates over the current issues of this year's presidential campaign. President Richard Collings will serve as the Moderator for this event.
4. The Student Senate has accepted responsibility for the campus Safe Ride Program. In cooperation with the Counseling Department, currently working on obtaining a grant. The Senate is planning a five to six week trial of the program beginning in the near future. The Senate is also sponsoring a campus wide "Tie One on For the Holidays" program. This program encourages students, faculty, and staff to sign a contract to not drink and drive during the Thanksgiving, Christmas, and New Year holidays and to tie a red ribbon on their vehicle to signify their commitment. Currently the SADD and GAMMA student organizations are cosponsoring the project for the Thanksgiving holiday. Other organizations are encouraged to cosponsor the project during the other holidays.