

BOARD OF TRUSTEES MEETING

APRIL 15-16, 2004
PERU STATE COLLEGE
PERU, NEBRASKA

THURSDAY, APRIL 15 – Meetings will be held in the Student Center

8:30 – 10:00	EXECUTIVE SESSION Executive Director's Performance Evaluations of College Presidents	Academic Resource Center Conference Room
10:00 – 1:00	Board of Trustees Informal Discussion Session & Lunch (First 30 min. ARC presentation)	Academic Resource Center Conference Room
11:00 - 1:00	Council of Academic Officers	Academic Resource Center Room 201
10:00 - 12:00	Council of Business Officers	Academic Resource Center Room 209
12:00 – 1:00	Lunch (staff)	Student Center, Bur Oak Room
1:00 – 3:00	BOARD COMMITTEE MEETINGS Fiscal & Facilities Committee Academic & Personnel Committee	Academic Resource Center Room 209 Academic Resource Center Room 201
3:00 – 4:00	Board of Trustees Open Forum	Academic Resource Center Conference Room
4:00 – 4:30	New Library, ARC, Schoolhouse Dedication	Patio Area Between ARC & Library
5:00 – 6:00	Entertainment	Library
6:00	Reception and dinner	Academic Resource Center

FRIDAY, APRIL 16

8:00 – 9:00 **Breakfast** **Student Center, Bur Oak Room**

9:00 **BOARD OF TRUSTEES BUSINESS MEETING** **ARC Conference Room**

Clark Enersen Partners presentation

 Carhart Science Renovation/Addition Program Statement-WSC

 Central Campus Commons Program Statement-WSC

Boxed Lunch Available in Room Upon Completion of Meeting

APRIL 15, 2004
1:00 – 3:00 P.M.

ACADEMIC & PERSONNEL COMMITTEE MEETING

- 4.1 Teaching Excellence Award Nomination – Executive Session
- 4.2 Approve Distinguished Service Award – WSC – Executive Session
- 4.3 Accept Promotion and Tenure Report
- 4.4 Approve Water Resources Minor Proposal – CSC
- 4.5 Approve Wildlife Management Minor Proposal - CSC
- 4.6 Approve Salary Policy 2004-05
- 4.7 Approve Program Review Recommendations
- 4.8 First Round Approval of Changes to Policy 2015 Executive Selection Process
- 4.9 First Round Approval of Changes to Policy 5111 Tenure Recommendations Procedure; Faculty
- 4.10 First Round Approval of Changes to Policy 5112 Granting of Tenure; Faculty
- 4.11 First Round Approval of Changes to Policy 5113 Promotion Criteria and Process; Faculty
- 4.12 Insurance Renewals
- 4.13 Approve Personnel Actions
- 4.14 Approve Comprehensive Major in Theatre – CSC
- 4.15 Approve Comprehensive Major in Communication Arts - CSC

- 6.1 Non-Resident Scholars Program Report
- 6.2 Board of Trustees Scholarship Program Applications Report

**APRIL 15, 2004
1:00 – 3:00 P.M.**

FISCAL & FACILITIES COMMITTEE MEETING

- 5.1 Approve Tuition Rates
- 5.2 Approve Distribution of Funds
- 5.3 Approve On-Line Course Tuition Rates Pilot Project - PSC
- 5.4 Approve 2004-05 Room and Board Rates
- 5.5 Approve Fee Recommendations
- 5.6 Approve Food Service Contracts
- 5.7 Approve Bookstore Contracts
- 5.8 Approve Naming of College Baseball Complex – WSC – Executive Session
- 5.9 Approve Program Statement for Sparks Hall – CSC
- 5.10 Authorize Executive Director to Negotiate Contract for the Upgrade of NSC Library Automation Software
- 5.11 Accept Carhart Science Renovation/Addition Program Statement – WSC
- 5.12 Accept Central Campus Commons Program Statement – WSC
- 5.13 Approve List of Capital Construction Requests to be Submitted to the CCPE
- 5.14 Approve Use of Surplus Funds - PSC
- 5.15 Contingency Maintenance Requests
- 5.16 Approve Use of Capital Improvement Fee Funds – PSC
- 5.17 Reallocation of Contingency Maintenance Funds - CSC
- 5.18 Approve Selection of Revenue Bond Audit Firm
- 5.19 Grant Applications and Awards (requiring approval)
- 5.20 LB 309 Allocations and Retrievals
- 5.21 Contracts and Change Orders

- 7.1 Preliminary Review of Budget Requests
- 7.2 Potential Occupancy and Income Reports
- 7.3 Peru, Majors Hall Lease Update (for filing only)
- 7.4 Grant Applications and Awards
- 7.5 Contracts and Change Orders
- 7.6 Final Completion of Eliza Morgan Residence Hall Renovation – Phase I - PSC

APRIL 16, 2004
BOARD OF TRUSTEES MEETING

CALL TO ORDER

- 1. APPROVAL OF MEETING AGENDA**
- 2. APPROVAL OF MINUTES** from the January 28 and February 12 meetings
- 3. PUBLIC COMMENT**

ITEMS FOR DISCUSSION AND ACTION

4. ACADEMIC AND PERSONNEL

- 4.1 Teaching Excellence Award Nomination
- 4.2 Approve Distinguished Service Award - WSC
- 4.3 Accept Promotion and Tenure Report
- 4.4 Approve Water Resources Minor Proposal – CSC
- 4.5 Approve Wildlife Management Minor Proposal – CSC
- 4.6 Approve Salary Policy 2004-05
- 4.7 Approve Program Review Recommendations
- 4.8 First Round Approval of Changes to Policy 2015 Executive Selection Process
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5. FISCAL AND FACILITIES

- 5.1 Approve Tuition Rates
- 5.2 Approve Distribution of Funds
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- 5.4 Approve 2004-05 Room and Board Rates

- 5.5 Approve Fee Recommendations
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- 5.20 LB 309 Allocations and Retrievals
- 5.21 Contracts and Change Orders

ITEMS FOR INFORMATION AND DISCUSSION

6. ACADEMIC AND PERSONNEL

- 6.1 Non-Resident Scholars Program Report
- 6.2 Board of Trustees Scholarship Program Applications Report

7. FISCAL AND FACILITIES

- 7.1 Preliminary Review of Budget Requests
- 7.2 Potential Occupancy and Income Reports
- 7.3 Peru, Majors Hall Lease Update (for filing only)
- 7.4 Grant Applications and Awards
- 7.5 Contracts and Change Orders
- 7.6 Final Completion of Eliza Morgan Residence Hall Renovation – Phase I - PSC

8. MISCELLANEOUS ACTION & INFORMATION ITEMS

- 8.1 Executive Director's Report
 - 8.1.1 Board Members Attending May Commencements
 - 8.1.2 Student Trustee Recognition
- 8.2 Presidents' Reports
- 8.3 Student Trustees' Reports
- 8.4 Annual Board Meeting Schedule
- 8.5 Appointment of Board Nominating Committee

ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees of the Nebraska State Colleges will be held June 10, 2004, at Lincoln.

**NEBRASKA STATE COLLEGE SYSTEM
BOARD OF TRUSTEES**

MINUTES OF FEBRUARY 12, 2004 MEETING

A meeting of the Board of Trustees of the Nebraska State College System was held at Hillcrest Country Club, Lincoln, Nebraska on Thursday, February 12, 2004.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees. In addition, copies of such notice were sent to the Presidents of the State Colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board members present:

Doug Christensen, Lincoln
Richard Halbert, Falls City
Willa Kosman, Scottsbluff
Steve Lewis, Lexington
Sheryl Lindau, Wayne
Bill Roskens, Omaha
Larry Teahon, Chadron

Student Board Members present:

Sara Beth Ramsey, Chadron State College
Hilary Koso, Peru State College
Rachel Arterburn, Wayne State College

NSC Staff, present:

Stan Carpenter, Executive Director
Jean Dale, Associate Executive Director for Administration & Finance
Bruce, Donelson, Facilities Management & Planning Director
Terie Dawson, Assistant Vice President, Enrollment Management, Chadron State College
Curt Frye, Interim President, Wayne State College
David Fuller, Vice President for Academic Affairs, Wayne State College
Joyce Hardy, Senior Vice President for Academic and Student Affairs, Chadron State College
Ed Hoffman, Vice President for Administration, Chadron State College
Sheri Irwin, Public Relations Director
Linda Jacobsen, Vice President for Administration and Finance, Peru State College
Ben Johnson, President, Peru State College
Thomas Krepel, President, Chadron State College
Linc Morris, Dean of Admissions and Recruitment, Wayne State College
Carolyn Murphy, Vice President for Administration and Finance, Wayne State College
Lynne Olson, Administrative Assistant
Korinne Tande, Interim Vice President for Academic Affairs & Student Services, Peru State College

Others present

Colleen Adam, Commissioner, Coordinating Commission for Postsecondary Education
Marshall Borchert, Commissioner, Coordinating Commission for Postsecondary Education
Bruce Cutshall, NSC Lobbyist
Dick Davis, Commissioner, Coordinating Commission for Postsecondary Education
Steve Hotovy, Architect, State Building Division
Patsy Martin, Communications & Special Projects Officer, Coordinating Commission for
Postsecondary Education
Ritchie Morrow, Financial Aid Coordinator, Coordinating Commission for Postsecondary Education

Carna Pfeil, Associate Director for Finance and Administration, Coordinating Commission for Postsecondary Education
David Powers, Executive Director, Coordinating Commission for Postsecondary Education
Larry Scherer, Planning & Policy Officer, Coordinating Commission for Postsecondary Education
Mike Wemhoff, Facilities Officer, Coordinating Commission for Postsecondary Education

Marketing Consultant Presentation

Jeffrey Papa, Carnegie Communications, presented an outline of an identification, marketing and enrollment growth initiative proposal. Trustees asked about expanding the project to include non-traditional students and also asked about the implementation portion of the project. The point was made that the implementation phase is critical to the NSC's goal of increasing enrollments across the system.

The Academic and Personnel Committee and the Fiscal and Facilities Committee met separately starting at 10:30 a.m. to discuss agenda items. No action was taken. The committee meetings adjourned at 12:30 p.m.

CALL TO ORDER—BUSINESS MEETING

Board Chair Lindau called the business meeting to order at 1:38 p.m.

APPROVAL OF MEETING AGENDA

The meeting agenda for February 12, 2004 was approved.

APPROVAL OF MINUTES

Minutes of the December 4 meeting were unanimously approved.

ITEMS FOR DISCUSSION AND ACTION

Academic and Personnel Committee

WSC Presidential Appointment

A motion to recommend the approval of the appointment of Dr. Richard Collings as the President of Wayne State College effective June 2, 2004, with the 2004-05 annual salary rate of \$132,000 plus a housing allowance of \$14,000 and reimbursable moving expenses was recommended by the committee to the full Board, which unanimously approved the motion. This appointment includes a contract extension through June 30, 2006.

Preliminary Notification of New Academic Programs

A motion to approve the following preliminary notification of new programs list to be submitted to the Coordinating Commission for Postsecondary Education was recommended by the committee to the full Board, which unanimously approved the motion.

Chadron State College	Professional Studies (MA degree)
System-wide	Advanced Studies (MS degree)

Approve Personnel Actions

A motion to accept the personnel actions submitted by the colleges was recommended by the committee to the full Board, which unanimously approved the motion. (Copies are attached to the official minutes.)

Fiscal and Facilities Committee

Approve Budget Request Guidelines for 2005-06/2006-07 Biennium

A motion to approve the following budget request guidelines for the 2005-06/2006-07 biennium was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens and Teahon. Voting nay: None. Student Opinion aye: Arterburn, Koso and Ramsey.

Meeting **Core Needs** remains a major issue. These items include:

Health insurance rate increase
Property, liability, and other insurance increases
LB1100 depreciation reserve
Utilities increases
New building opening costs
Other operating cost increases

Salary increases are not technically a part of our request, since negotiations do not conclude until after budget requests are submitted. The Governor and the Legislature are attuned to the bargaining process and do give consideration to salary needs.

Beyond the core items, serious needs exist for new funding. In keeping with the system's strategic plan and recommendations of the Legislature's LR 174 committee, several **Areas of Emphasis** are proposed for budget requests:

Strengthen recruitment and retention efforts

- Build on marketing/enrollment enhancement initiatives
- Strengthen capacity to attract grant funding to enhance student services and instructional support
- Expand upon and strengthen existing associate degree to baccalaureate degree "2-plus-2" and other degree credit transfer programs
- Continue development of collaborative/cooperative efforts within the NSC system and among other systems, agencies, and organizations

Meet the changing needs of our students and the state

- Strategic planning initiative to assess and upgrade technology
- Telecommunications upgrades
- Maintenance and enhancement of facilities
- Ensure a safe environment

Provide a stimulating, caring and enriching learning experience

- Diversity, gender equity issues
- Educational excellence requests
- Instructional equipment renewal

Capital construction requests being considered must be listed for the Coordinating Commission by April 1, 2004. We will submit a preliminary list, to be confirmed following the April 16 Board meeting. Tentatively, along with our deferred maintenance/fire and life safety requests to the LB 309 Task Force, new capital construction requests being considered include:

CSC – Administration Building renovation
 WSC – Facilities Services Building renovation/addition
 Campus Commons and Street Improvements Projects
 Carhart Science renovation/addition – planning funds

The Board will have time to articulate its initiative(s) into which the capital projects fit and to prioritize the requests before final approval in June.

Ratify Substantial Completion of Academic Resource Center at Peru State

A motion to ratify substantial completion of the Peru State College library renovation to become the new Academic Resource Center was recommended by the committee to the full Board, which unanimously approved the motion.

Approve Use of Capital Improvement Fee Funds

A motion to approve the use of \$33,859 in capital improvement fees for fifteen percent (15%) match funds for the following LB 309 projects at Peru State College was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens and Teahon. Voting nay: None. Student Opinion aye: Arterburn, Koso and Ramsey.

Project	LB 309 Funds	PSC Match
Administration Bldg Design HVAC System	\$44,200	\$7,800
Administration Bldg Unisex Restroom	\$4,441	\$784
AV Larson Tuckpoint Repair	\$55,250	\$9,750
Heat Plant Tuckpoint Repair	\$50,575	\$8,925
Fine Arts Design for Rehabilitation	\$21,250	\$3,750
Auditorium Theater Parapet Protection	\$3,400	\$600
Al Wheeler Activity Center Design Foundation Stab	\$12,750	\$2,250
TOTAL	\$191,866	\$33,859

Approve Department of Roads Request for Temporary Property Easements at Wayne State

A motion to approve Department of Roads request for temporary property easements at Wayne State College was recommended by the committee to the full Board, which unanimously approved the motion.

Approve Sale of Property to Department of Roads at Wayne State

A motion to approve the sale of property at Wayne State College to the Department of Roads was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens and Teahon. Voting nay: None. Student Opinion aye: Arterburn, Koso and Ramsey.

Changes to Board Policy 3400 - Final Approval

A motion for final approval of the changes to Board Policy 3400 – Tuition Remission was recommended by the committee to the full Board, which unanimously approved the motion.

Changes to Board Policy 6022 – Final Approval

A motion for final approval of the changes to Board Policy 6022 – Income; System-wide Fees; Individual Campus Fees was recommended by the committee to the full Board, which unanimously approved the motion.

Changes to Board Policy 8061 – Final Approval

A motion for final approval of the changes to Board Policy 8061 – Capital Construction; Needs Statements was recommended by the committee to the full Board, which unanimously approved the motion.

Changes to Board Policy 8062 – Final Approval

A motion for final approval of the changes to Board Policy 8062 – Capital Construction; Program Statements was recommended by the committee to the full Board, which unanimously approved the motion.

Changes to Board Policy 8064 – Final Approval

A motion for final approval of the changes to Board Policy 8064 – Capital Construction; Bids was recommended by the committee to the full Board, which unanimously approved the motion.

Changes to Board Policy 8065 – Final Approval

A motion for final approval of the changes to Board Policy 8065 – Capital Construction; Contracts; Approvals was recommended by the committee to the full Board, which unanimously approved the motion.

Changes to Board Policy 8066 – Final Approval

A motion for final approval of the changes to Board Policy 8066 – Capital Construction; Contracts; Professional Consulting Services was recommended by the committee to the full Board, which unanimously approved the motion.

Changes to Board Policy 8068 – Final Approval

A motion for final approval of the changes to Board Policy 8068 – Capital Construction; Contracts; Forms, Payments was recommended by the committee to the full Board, which unanimously approved the motion.

Changes to Board Policy 8069 – Final Approval

A motion for final approval of the changes to Board Policy 8069 – Capital Construction; Inspections; Substantial Completion; Final Completion was recommended by the committee to the full Board, which unanimously approved the motion.

Grant Applications and Awards

A motion to approve the following grant applications and awards as submitted by the colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens and Teahon. Voting nay: None. Student Opinion aye: Arterburn, Koso and Ramsey.

Chadron Awards

- A High School and Collegiate Partnership for the Development of a Natural Curriculum (Nebraska Mathematics and Science Partnerships-Nebraska Department of Education) (Partnership with Gering Public Schools who is the fiscal agent and lead agency) -- \$65,457
- Continuation Grant – Teaming Up for Teacher Quality (No Child Left Behind) – (Coordinating Commission for Postsecondary Education) -- \$62,587

Wayne Application

- IdeA Networks of Biomedical Research Excellence (INBRE) (National Institutes of Health through the University of Nebraska Medical Center) -- \$560,735
- Science Partnership for Rural Nebraska Today (CPRNT) (National Science Foundation through the University of Nebraska Medical Center) -- \$2,240,876
- URC: The Northern Plains Undergraduate Research Center (National Science Foundation through the University of South Dakota) -- \$299,805

Wayne Award

- NSF Biotic Inventories and Surveys at LTER Site (National Science Foundation through the University of Minnesota-Twin Cities) -- \$13,827

Contracts and Change Orders

A motion to approve the following contracts submitted by the System Office and Chadron State College was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens and Teahon. Voting nay: None. Student Opinion aye: Arterburn, Koso and Ramsey.

Nebraska State Colleges System Contract

- System-wide – (Identification, marketing and enrollment growth initiative) - \$98,000

Chadron State College Contract

- Edna Work Hall/Wing – (Renovation) - \$4,275,000

LB 309 Allocations and Retrievals

A motion to approve the allocations and retrievals of LB 309 funding was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens and Teahon. Voting nay: None. Student Opinion aye: Arterburn, Koso and Ramsey.

Chadron State College:

Acceptance of \$19,780.00 for fire sprinkler system in Math/Science

Peru State College:

Acceptance of \$12,750.00 for design foundation stabilization at Al Wheeler Activity Center

Acceptance of an additional \$20,000.00 for steam system upgrade and boiler replacement on campus

Acceptance of \$12,750.00 for emergency repair of condensate line on campus

Wayne State College

Acceptance of \$1,800.00 for steam regulator and hot water circulation pump in Benthack Hall

Acceptance of \$2,975.00 for roof repair on Carhart Science

Acceptance of \$12,750.00 for brick repair on Rice Auditorium

Acceptance of \$4,500.00 for replacement of two fan coil chiller units in U.S. Conn Library

Acceptance of \$786,250.00 for ADA accessible elevator with stairway in Carhart Science

Acceptance of \$12,000.00 for water softener in Rice Auditorium

Retrieval of \$154.39 for steam condensate pumps in Carhart Science

Retrieval of \$54.38 for steam condensate pumps in Hahn Administration

Use of Capital Improvement Fee Funds

A motion to approve use of the following capital improvement fees at Wayne College was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens and Teahon. Voting nay: None. Student Opinion aye: Arterburn, Koso and Ramsey.

- 1) up to \$25,000 for matching funds for a Rice window/north entry door replacement project
- 2) up to \$145,000 for matching funds for a Carhart Science elevator/stairway project
- 3) delay use of \$265,000 for HVAC project in Library basement until later date when long-term usage of that area is determined

ITEMS FOR INFORMATION AND DISCUSSION

Academic and Personnel

Affirmative Action Report

Signed affirmations by each President regarding their college's commitment to offering equal employment and educational opportunities, and prohibiting discrimination based on political or religious opinions or affiliations, race, color, age, sex, national origin, marital status or handicap have been placed on file in the System Office.

Fall Enrollment Reports

Fall 2003 enrollment reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Fall Graduation Summary

Board members reviewed the graduate summary reports submitted by the colleges. (Copies are attached to the official minutes.)

Fall Instructional Load Reports

Fall 2003 instructional load reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Five-year Academic Calendar

Board members were informed of the system-wide academic calendars set for 2004-05 through 2008-09.

College Diversity Plans

Board members reviewed the diversity plans submitted by the colleges. Complete diversity plans have been placed on file in the System Office. (Copies are attached to the official minutes.)

Fiscal and Facilities

Governors Budget Recommendations

The Governor is recommending no new cuts for the NSC for the current year. He is recommending a 1% cut for the NSC and other higher education entities for the 2004-2005 fiscal year.

Six-Month Operating Expenditure Reports

July – December 2003 operating expenditure reports from each college and the System Office not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Six-Month Financial Reports

July – December 2003 financial reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Six-Month Revenue Bond Expenditure Reports

July – December 2003 revenue bond operating expenditure reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Occupancy and Income Report

The colleges provided information on occupancy and the income earned on the revenue bond facilities during the fall 2003 semester. It was noted that room occupancy rates were reported as requested by the Board. (Copies are attached to the official minutes.)

Grant Applications and Award

The following grant applications and awards were presented to the Board for information.

Chadron State College Application

- Texas Instruments T3 Workshop for Calculus (Calculus Consortium for Higher Education) -- \$11,375

Chadron State College Awards

- Community Enhancement Program (Nebraska Statewide Arboretum) -- \$9,000
- Nebraska Greenspace Stewardship Initiative (Nebraska Statewide Arboretum) -- \$6,400

Wayne State College Applications

- Alternative Spring Break (Corporation for National Service through the Midwest Consortium for Service Learning in Higher Education) -- \$2,000
- Around the World in 180 Days (U.S. Department of State through NAFSA: Association of International Educators) -- \$8,788
- State Farm Good Neighbor Service-Learning Award (Youth Service America) -- \$1,000

Wayne State College Awards

- NCAA Health and Safety Grant Program (National Collegiate Athletic Association (NCAA) through the Northern Sun Intercollegiate Conference (NSIC)) -- \$1,000
- NCAA Academic Support Grant Program (National Collegiate Athletic Associate (NCAA) through the Northern Sun Intercollegiate Conference (NSIC)) -- \$3,555

Contracts and Change Orders

The following contracts and change orders were presented to the Board for information.

Chadron State College Contracts

- Kent Hall – (carpet installation) -- \$6,993.54
- Edna Work Wing Basement – (asbestos abatement and disposal) -- \$9,600
- West Tunnel – (asbestos abatement and disposal) -- \$6,630

Peru State College Contracts

- Administration Building – (mechanical electrical design and construction services for HVAC) -- \$49,670
- Neal Hall – (replace roof) -- \$23,000

Wayne State College Contract

- Bowen Hall – (fire sprinkler, fire alarm upgrade, elevator improvements) -- \$984,734 (approved by Executive Director)

Chadron State College Change Order

- Administration Building HVAC Improvements – (#1 asbestos abatement, sewer line relocation, sump pump change, fire line tap) -- \$19,139

Peru State College Change Order

- Administration Building – (#1 relocate roof hatch design work) -- \$1,800

Wayne State College Change Order

- Neihardt Hall – (#7 floor sanding/refinishing, masonry at front porch, misc.) -- \$19,684

Physical Plant Status Reports

Physical plant status reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Capital Construction Progress Reports

The following capital construction progress reports not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Chadron State College

- Burkhiser Technology Complex Renovation – Interim report
- Memorial Hall Renovation – Interim report
- Sandoz High Plains Heritage Center Renovation/Construction – Final report

Peru State College

- Eliza Morgan Hall Renovation Phase I – Interim report
- Hoyt Science Building Renovation – Interim report
- Library/Old Gym Renovation – Interim report

Wayne State College

- Energy Plant Purchase/Renovation – Interim report
- Neihardt Hall Renovation – Interim report
- Ramsey Theatre Renovation & Addition – Interim report
- Rice Auditorium HVAC Improvements – Interim report
- Stadium Entry Plaza, Track and Restroom Project – Interim report

Contingency Maintenance Progress Reports

Contingency maintenance progress reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

LB 309 Progress Reports

LB 309 progress reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

MISCELLANEOUS INFORMATION ITEMS

Executive Director's Report

Executive Director Carpenter announced the second annual Senators Luncheon would be held March 3 in the Blue Cross Blue Shield building – lower level. Platte Valley Financial Services will again sponsor the event. Carpenter further reported he sent a letter of testimony regarding the NSC's appropriation to Senator Wehrbein, Chair of the Appropriations Committee, to be recorded, as he was unable to testify due to the Board meeting. Carpenter reported he testified in a neutral capacity regarding LR 225CA. He further noted the NSC had received an extension until June 30, 2004 to file the NSC's Federal financial aid audit requirement.

Presidents' Reports

President Krepel reported that Chadron State's Library Media program had been commended by the Coordinating Commission for the use of distance learning. He also distributed a brochure outlining a program between Chadron State and area schools in answer to the "No Child Left Behind" initiative. He further noted 36% of the student athletes at CSC were honored for academic achievement.

Interim President Frye noted that Wayne State students had moved into Neihardt, WSC would be closing March 1 on property adjacent to the college, and that the Little White Schoolhouse would be moved to a new location near the maintenance building to make room for a parking area near the Fine Arts building.

President Johnson introduced Korinne Tande, Interim Vice President for Academic Affairs and Student Services at Peru State. He noted that the history of PSC was being updated and that approximately 3,000 high school students would be on the PSC campus over the next 45 days for several academic and music competitions.

Student Trustees' Reports

PSC Student Trustee Koso reported that PSC students had recently been able to use a drunk driving simulator. She further noted the men's volleyball team was nationally ranked this year.

CSC Student Trustee Ramsey displayed the poster she designed for "Bahama Bash", the theme for the spring semester activities at CSC. She further noted several activities were being held on campus.

WSC Student Trustee Arterburn reported that WSC was excited to have Dr. Richard Collings joining Wayne State as President. She reported that activities being held in the near future included the spring concert and international dinner and program.

Joint Meeting Board of Trustees and Coordinating Commission Meeting

Commissioners and staff with the Coordinating Commission for Postsecondary Education then joined the Board of Trustees in discussions regarding a variety of topics of mutual interest to the Board and the Commission.

Next Meeting

The next regularly scheduled meeting of the NSC Board of Trustees will be held at Peru, Nebraska on April 15-16, 2004.

ADJOURNMENT -- The meeting was adjourned at 5:19 p.m.

Respectfully submitted,

Stan Carpenter
Executive Director

Persons interested in source documents relating to the above agenda items may consult the Board Book for this meeting kept on file in the Nebraska State Colleges System Office in Lincoln.

**NEBRASKA STATE COLLEGE SYSTEM
BOARD OF TRUSTEES**

MINUTES OF JANUARY 28, 2004 SPECIAL MEETING

A special meeting of the Board of Trustees of the Nebraska State College System was held at Valmont Industries, Omaha, Nebraska on Wednesday, January 28, 2004.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees. In addition, copies of such notice were sent to the Presidents of the State Colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board members present:

Doug Christensen, Lincoln
Richard Halbert, Falls City
Willa Kosman, Scottsbluff
Steve Lewis, Lexington (via conference call)
Sheryl Lindau, Wayne
Bill Roskens, Omaha
Larry Teahon, Chadron

NSC Staff, present:

Stan Carpenter, Executive Director
Jean Dale, Associate Executive Director for Administration & Finance
David Fuller, Vice President for Academic Affairs, Wayne State College
Sheri Irwin, Public Relations Director
Lynne Olson, Administrative Assistant

Others present

Kendall & Connie Blanchard
Richard & Marilyn Collings
Niel & Judith Zimmerman

CALL TO ORDER—BUSINESS MEETING

Board Chair Lindau called the business meeting to order at 9:00 a.m.

The Board of Trustees and Executive Director Stan Carpenter conducted interviews with the WSC presidential candidates. No decisions were made.

Next Meeting

The next regularly scheduled meeting of the NSC Board of Trustees will be held at Lincoln, Nebraska on February 12, 2004.

ADJOURNMENT -- The meeting was adjourned at 4:38 p.m.

Respectfully submitted,

Stan Carpenter
Executive Director

Persons interested in source documents relating to the above agenda items may consult the Board Book for this meeting kept on file in the Nebraska State Colleges System Office in Lincoln.

Academic and Personnel Committee

Willa Kosman, Chair
Doug Christensen
Richard Halbert
Sara Beth Ramsey
Rachel Arterburn

April 15-16, 2004

ACTION: Approve the recommendation of the Academic and Personnel Committee for the 2004 Teaching Excellence Award recipient and submission of that recommendation to The Lincoln Foundation for final approval

The George Rebensdorf Teaching Excellence Award identifies teaching excellence in the State College System through a \$3,000 cash award and public recognition of the recipient.

The criterion used to make the selection includes demonstrated teaching effectiveness, academic advising, professional development, course quality, and other professional contributions.

The Board has awarded the Teaching Excellence Award since 1984. The Award was established by FirstTier Bank in memory of George Rebensdorf, a long time member of the Nebraska State College's Board of Trustees and a FirstTier officer. The funds supporting this award are on deposit with and under the management of The Lincoln Foundation, which is the grantor agency for the Award. Donations may be made to the Teaching Excellence Fund.

Each college nominates one candidate for the Teaching Excellence Award. The Academic and Personnel Committee evaluates the three nominees and then recommends the top candidate to the full Board. The name and resume of the person chosen by the Board is then forwarded to the Lincoln Foundation (along with the resumes of the other candidates) for its review. The name of the recipient is announced by the Board following concurrence of The Lincoln Foundation. The award is presented to the faculty member at his/her college during spring commencement.

A check for \$3,000 is then presented to the recipient during the June Board meeting.

2004 Teaching Excellence Award Nominees

Chadron State College	Dr. Robert Stack, Associate Professor of Mathematical Sciences
Peru State College	Dr. Richard Clopton, Associate Professor of Biology
Wayne State College	Dr. David Peitz, Associate Professor of Chemistry

Academic and Personnel Committee

Willa Kosman, Chair
Doug Christensen
Richard Halbert
Sara Beth Ramsey
Rachel Arterburn

April 15-16, 2004

ACTION: Approve the Distinguished Service Award recommendation submitted by Wayne State College

Board Policy 4500 allows College Presidents to make recommendations to the Board for Distinguished Service Awards. Recommendations for Distinguished Service Awards have been received from Wayne and will be provided to Board members. Any questions that the Board may have may be addressed during the Executive Session.

BOARD POLICY

Any of the Nebraska State Colleges may confer a distinguished service award upon an outstanding person who has made a significant contribution to a College or to an alumnus who has achieved distinction and recognition, which reflects favorably upon the image of the Nebraska State Colleges.

PROCEDURE

The college President must bring recommendations for Distinguished Service Awards to the Board for approval.

Each institution will give no more than four awards in any one year.

Each College shall develop criteria and procedures for the conferral of such awards.

Policy Adopted: 01/28/77
Policy Revised: 10/28/83
Policy Revised: 06/05/93
Policy Revised: 06/19/98

Academic and Personnel Committee

Willa Kosman, Chair
Doug Christensen
Richard Halbert
Sara Beth Ramsey
Rachel Arterburn

April 15-16, 2004

ACTION: Accept Reports on Promotion Granted and Tenure Awarded to Faculty in the Nebraska State Colleges System

Faculty recommended for promotion in rank are first required to meet educational and service criteria such as appropriate degree, years of service at the college level, as well as years of service to the NSC institution. In addition, performance criteria must be satisfied that includes a demonstrated ability to teach effectively, to contribute to student growth and development; scholarly and creative activity relevant to the teaching field of the faculty member; service to the college, community, and profession; as well as professional growth and collegial relationships.

Peer review, student evaluations, material supplied by the faculty member to support the application and administrative review and recommendations are involved in the promotion process.

The table below lists the total number (and percentage) of full-time instructional faculty by rank and institution resulting from the recent promotions.

Impact of Rank Promotion

	Instructor		Assistant Professor		Associate Professor		Professor		Total
Chadron	15	16%	25	26%	27	29%	27	29%	
Promoted into Rank	N/A		+0		+1		+2		
Promoted to next Rank	<u>-0</u>		<u>-1</u>		<u>-2</u>		<u>N/A</u>		
IMPACT	15	16%	24	25%	26	28%	29	31%	95
Peru	2	5%	16	41%	6	15%	15	39%	
Promoted into Rank	N/A		+0		+2		+3		
Promoted to next Rank	<u>-0</u>		<u>-2</u>		<u>-3</u>		<u>N/A</u>		
IMPACT	2	5%	14	36%	5	13%	18	46%	39
Wayne	11	9%	22	17%	40	32%	52	42%	
Promoted into Rank	N/A		+0		+3		+2		
Promoted to next Rank	<u>-0</u>		<u>-3</u>		<u>-2</u>		<u>N/A</u>		
IMPACT	11	9%	19	15%	41	33%	54	43%	125
System Total	28	11%	63	25%	73	28%	94	36%	
Promoted into Rank	N/A		+0		+6		+7		
Promoted to next Rank	<u>-0</u>		<u>-6</u>		<u>-7</u>		<u>N/A</u>		
IMPACT	28	11%	57	22%	72	28%	101	39%	259

4.3.-2

Tenure & Rank Promotion Applications and Approvals 2004			
	Chadron	Peru	Wayne
Number of Faculty Applied for Tenure	5	2	5
Number of Faculty Applied for Rank Promotion	5	5	6
Number of Faculty Approved for Tenure	5	2	4
Number of Faculty Approved for Rank Promotion	3	5	6

RANK PROMOTION
Chadron State College
2004

Name	Division OR School	Present Rank AND Promotion Rank	Degree	Years Prior College Service Credit*	Years at Institution in full-time ranked positions	Total Years Experience at College Level (full-time ranked positions)
<p>*Prior Service Credit is credit granted in writing at the time of initial appointment for full-time service in higher education at the rank of instructor and above.</p> <p>*Years Prior College Service Credit plus Years at Institution should equal Total Years Experience at College Level in full-time ranked positions.</p>						
Butterfield, Charles	Professional & Graduate Studies	Assistant Professor to Associate Professor	Ph.D.	0	6	6
Keith, Tim	Arts and Sciences	Associate Professor to Professor	Ph.D.	.5	9.5	10
Limbach, Barbara	Professional & Graduate Studies	Associate Professor to Professor	Ph.D.	0	12	12

4.3.-4

RANK PROMOTION
Peru State College
2004

Name	Division OR School	Present Rank AND Promotion Rank	Degree	Years Prior College Service Credit*	Years at Institution in full-time ranked positions	Total Years Experience at College Level (full-time ranked positions)
<p>* Prior Service Credit is credit granted in writing at the time of initial appointment for full-time service in higher education at the rank of instructor and above. * Years Prior College Service Credit plus Years at Institution should equal Total Years Experience at College Level in full-time ranked positions.</p>						
Asmussen, Kelly	Professional Studies	Associate Professor to Professor	Ph.D.	0	9	9
Batterson, Bruce	Professional Studies	Assistant Professor to Associate Professor	M.B.A.	0	5	5
Beischel, Mark	Education	Associate Professor to Professor	Ed.D.	3	3	14
Clopton, Richard	Arts and Science	Associate Professor to Professor	Ph.D.	2	8	10
Grotrian, Judy	Professional Studies	Assistant Professor to Associate Professor	Ph.D.	0	5	5

RANK PROMOTION
Wayne State College
2004

Name	Division OR School	Present Rank AND Promotion Rank	Degree	Years Prior College Service Credit*	Years at Institution in full-time ranked positions	Total Years Experience at College Level (full-time ranked positions)
<p>* Prior Service Credit is credit granted in writing at the time of initial appointment for full-time service in higher education at the rank of instructor and above.</p> <p>* Years Prior College Service Credit plus Years at Institution should equal Total Years Experience at College Level in full-time ranked positions.</p>						
Bertolas, Randy	Natural and Social Sciences	Associate Professor to Professor	Ph.D.	5.5	8	13.5
Black, Barb	Education and Counseling	Associate Professor to Professor	Ed.D.	1	9	10
Borgmann-Ingwersen, Marian	Natural and Social Sciences	Associate Professor to Professor	Ph.D	0	13	13
Cacheiro, Adolfo	Arts and Humanities	Assistant Professor to Associate Professor	Ph.D	2	2	4
Engebretsen, Barbara	Natural and Social Sciences	Assistant Professor to Associate Professor	Ph.D	0	8	8
Jensen, Gwen*	Arts and Humanities	Instructor to Assistant Professor	Ph.D	0	2	2
Karsky, Jason	Natural and Social Sciences	Assistant Professor to Associate Professor	Ph.D	0	4	4

* Technically a change in designation of rank and not a promotion from instructor to assistant professor; at time of initial appointment, change in rank to assistant professor was agreed to contingent upon completion of doctorate degree; degree was completed following first year of appointment; change has been reviewed and approved by peer rank and promotion committee.

4.3.-6

Impact of Tenure

	Total Full-time Faculty	Tenured Faculty	Tenure Awarded 2003	Result of 2003 Tenure Awarded	% of Faculty with Tenure
Chadron					
Men	63	38 (60%)	3	41 (65%)	
Women	32	12 (38%)	2	14 (44%)	58%
Peru					
Men	30	17 (57%)	2	19 (63%)	
Women	9	1 (11%)	0	1 (11%)	51%
Wayne					
Men	68	53 (78%)	2	55 (81%)	
Women	57	36 (63%)	2	38 (67%)	74%
System Total					
Men	161	108 (67%)	7	115 (71%)	
Women	98	49 (50%)	4	53 (54%)	65%

TENURE
Chadron State College
2004

Name	Division OR School	Present Rank	Degree	Years Prior College Service Credit*	Years at institution in tenure-track positions
*Prior Service Credit is credit granted in writing at the time of initial appointment for full-time service in higher education at the rank of instructor or above.					
Duron, Robert	Professional & Graduate Studies	Associate Professor	Ph.D.		6
Koza, Rick	Professional & Graduate Studies	Associate Professor	Ph.D.		6
Stack, Robert	Arts and Sciences	Associate Professor	Ed.D.		6
Waugh, Wendy	Professional & Graduate Studies	Assistant Professor	Ph.D.		6
Younglove, Georgia	Professional & Graduate Studies	Associate Professor	Ph.D.		6

TENURE
Peru State College
2004

Name	Division OR School	Present Rank	Degree	Years Prior College Service Credit*	Years at institution in tenure-track positions
*Prior Service Credit is credit granted in writing at the time of initial appointment for full-time service in higher education at the rank of instructor or above.					
Hnida, John	Arts & Science	Associate Professor	Ph.D.	1	5
Waln, Randy	Arts & Science	Professor	M.F.A.	4	2

TENURE
Wayne State College
2004

Name	Division OR School	Present Rank	Degree	Years Prior College Service Credit*	Years at institution in tenure-track positions
*Prior Service Credit is credit granted in writing at the time of initial appointment for full-time service in higher education at the rank of instructor or above.					
Bohnert, David	Arts and Humanities	Instructor	D.M.A.	2	4
Evetovich, Tammy	Natural and Social Sciences	Assistant Professor	Ph.D.	2	4
Snowden, Monica*	Natural and Social Sciences	Assistant Professor	Ph.D.	0	4
Theobald, Paul	Education and Counseling	Professor	Ph.D.	4	5

*Note that those faculty members hired in under the 1999-01 Agreement with the SCEA are eligible to apply for tenure in the 5th year of service, provided special circumstances are met.

Academic and Personnel Committee*Willa Kosman, Chair**Doug Christensen**Richard Halbert**Sara Beth Ramsey**Rachel Arterburn*

April 15-16, 2004

ACTION: Approve Water Resources Minor at Chadron State College

Many agencies at the federal, state and local levels and the private sector deal, on a daily basis, with water issues. All stakeholders in resources of any kind will be affected by decisions regulating usage, but only citizens with more than a passing acquaintance with the issues will be able to contribute to any long-term solution. The Water Resources minor, and the courses contained therein will better prepare students studying in fields such as geosciences, natural resources, and the physical sciences to understand and manage problems in water quality and water exploration/supply.

A proposal is attached for the Board's consideration. The introduction of a new minor requires Board approval but does not require Coordinating Commission approval.

Justification for the Minor in Water Resources

Introduction

The water resources minor is being proposed as a minor in the Department of Physical and Life Sciences (P&LS). It has a physical sciences emphasis and is therefore primarily intended for students majoring in the Life Sciences options and in programs outside of P&LS. The courses in the minor will prepare a student to manage problems in water quality and water exploration/supply. The GIS (geographic information systems) component will give the student necessary competency in widely-used tools in resource management.

Need in the Service Region

Many agencies at the federal, state, and local levels, and the private sector, deal on a day-to-day basis with water issues. Federal agencies in the greater CSC service area dealing in some way or other with water include the U.S. Geological Survey, Environmental Protection Agency, U.S. Forest Service, National Weather Service, Natural Resources Conservation Service, National Park Service, U.S. Fish & Wildlife Service, the Bureau of Land Management and Bureau of Reclamation.

At the level of state government, the regional natural resource districts, including the Upper Niobrara/White River NRD, and the Department of Environmental Quality are dealing with problems of water quality and supply. The Upper Niobrara/White River NRD is now faced with the major issue of declining ground water in Box Butte County. The NRD board recently imposed a moratorium on new irrigation wells in the district to buy some time to deal with the drawdown problem. All stakeholders in resources of any kind in the region will be affected by this decision; but only citizens with more than a passing acquaintance with the issue will be able to contribute to any long-term solution.

The coal-bed methane industry is a new player in the water and energy fields now taking root and growing at a staggering rate in the nearby Powder River Basin of eastern Wyoming. For the next several decades, this industry will have a large and growing demand for people with backgrounds in geoscience and natural resources fields. Those from fields as diverse as land reclamation (range management, environmental biology), social sciences (community planning, recreation, law enforcement) and business could profitably augment their skills base with a minor in water resources.

Faculty in the physical sciences discipline will actively recruit among students majoring in fields outside of the program. Examples of the above benefits are probably not obvious to most students. Contact with these students in general-studies classes will provide opportunities to present these points and gain enrollees in the minor.

Anticipated Student Demand

As with the Wildlife Management minor, the primary group from which we will draw students is anticipated to be the Environmental Resources Management option of Biology. Of the 30 or so people in this major, between one-third and one-half (10 to 15 students) will take a resource management position with other than a wildlife emphasis as their first job out of college. These students' advisors will encourage them to pursue the water resources minor because it will greatly enhance their success in these positions.

We have informally polled students in the Environmental Resources Management option and find that they are already aware that water resources will play a major role in the decisions they will be called on to make on their jobs. A majority of these students have expressed an interest in the Water Resources Management minor.

While convincing students in the Environmental Resources Management option will be relatively easy, other students would surely benefit from this experience and would be at an advantage to consider it. As one example, the growth of the coal-bed methane industry now in the Powder River Basin, and in the near future into other Wyoming basins, presents a water-resources management issue of monumental proportions. This issue is tied in with the management of wildlife, rangeland, municipal and regional governmental services, and energy resources themselves. Graduates hoping for employment in business, law enforcement, rangeland ecology or municipal planning would be wise to consider water resources as a minor. Astute marketing by Physical and Life Sciences faculty will be necessary to send this message to students in other majors who will benefit.

Data to back up this recruiting effort is plentiful. There is not a community in Chadron State College's extended service area that is not feeling the effects of drought and an increased awareness among the general population of water as a threatened resource. The most acute problems facing many communities have to do with water issues. For that reason alone, a student graduating with any major who has a minor in water resources management will have an extra set of tools enabling him or her to be a social leader.

Staffing

The minor in water resources will not require any additional staffing; no new courses are proposed. The existing courses in the minor are already requirements of the core and options in the Physical Sciences comprehensive major. The minor is anticipated to have a positive impact on these courses in that it will add several additional students to the enrollment of upper-division courses, which at times have difficulty making. These will always be low-enrollment courses and it will be many years, if ever, until these courses fill to the point where additional sections are necessary.

Fit with CSC's Mission

The proposed minor in water resources addresses several of the components of the CSC Mission, including providing strategies for community development and economic, social, and governmental sustainability, responsiveness to regional needs, and working in partnership with our service communities.

Fit with NSCS Mission

The proposed new minor offers services that help fulfill both the overall mission and several specific goals of the Nebraska State College System (NSCS) Strategic Plan. Under Priority 1 of the NSCS Strategic Plan, “Educational Excellence Throughout System,” and its Strategy 1, “Maintain academic integrity and achievement,” is goal “j”: “Strengthen programs for leadership, global connectedness, [and] service learning.” It is also clear that the new minor fits the overall mission of the NSCS, which states generally that “[t]he Nebraska State Colleges offer...programs that serve the state, benefit individuals, and promote the public good.”

The minor in water resources will help our graduates meet the challenges at large in the extended service area. Increasingly our regional economy depends on creative solutions to assure sustainable use of this threatened resource. Regardless of the student’s major field of study, this minor will add value by giving understanding of, and facility with, the challenges of water and its connections with society.

Academic and Personnel Committee

Willa Kosman, Chair
Doug Christensen
Richard Halbert
Sara Beth Ramsey
Rachel Arterburn

April 15-16, 2004

ACTION: Approve Wildlife Management Minor at Chadron State College

The diversity of habitats and wildlife in the region warrant the addition of a minor in Wildlife Management. Such a minor will better serve those students studying in the fields of Range Management, Biology with the Environmental Resources Emphasis, and Criminal Justice. Students obtaining the Range Management degree must complete a course in wildlife management to meet federal hiring standards. In the past, this has required them to leave CSC for one semester to a year to attend an institution that offers this program, resulting in financial challenges for the students and loss of income for CSC. The addition of this minor would alleviate this problem.

Students earning a Criminal Justice degree will find this an important field of study to qualify for a variety of positions with the U.S. Fish and Wildlife Service, U.S. Forest Service, Nebraska and South Dakota Game and Parks Commissions and Wyoming Game and Fish such as, park ranger and game warden.

A proposal is attached for the Board's consideration. The introduction of a new minor requires Board approval but does not require Coordinating Commission approval.

Justification for the Minor in Wildlife Management

Uniqueness of our Service Region for a Wildlife Program:

The combined Chadron State College (CSC) service area of western Nebraska, eastern Wyoming, southwestern South Dakota, and northeastern Colorado provide one of the broadest arrays of native rangelands, and thus wildlife habitats in the Great Plains. Vegetation ranges from the variety of wetland and upland habitats of the Nebraska Sandhills and mixed-grass prairies in the east to the sagebrush steppe and coniferous forests of Wyoming and Colorado in the west. The northern end of the region ranges from the vast biodiversity of the northern Black Hills vegetation type, south through the ponderosa pine forests of the Nebraska Pine Ridge escarpment, down to the short-grass prairie regions of Colorado.

With this diversity in rangeland wildlife habitat there is an associated assortment of wildlife species. Big game species include elk, mule deer, whitetail deer, pronghorn, and big horn sheep. Primary non-game species include black bear, mountain lion, coyote, red fox, bison, rabbit, raccoon, bobcat, prairie dogs, the federally listed black footed ferret and swift fox, and others. The region hosts over 230 species of birds. Main upland game bird species comprise prairie chickens, sharptail grouse, sage grouse, pheasant, partridge, dove, and wild turkey. Common wetland species are Canada geese, numerous species of ducks, teal, shovlers, mergansers, bittern, herons, sandpipers, terns, and kingfishers. With other species of birds being comprised of: numerous species of raptors including the bald eagle, and the listed ferruginous hawk; several species of owls including the threatened burrowing owl; numerous species of jays, crows, cranes, swallows, sparrows, and larks. This region is also one of the primary nesting grounds for several neo-tropical migrant species, and the threatened mountain plover. The area is also extremely diverse in fish, rodent, reptile, amphibian, and insect species.

Within this region there are no nearby four-year programs that offer a degree in wildlife management. The nearest programs in our region are the University of Wyoming, four hours away, with primarily a graduate program focus and Colorado State University four and one-half hours away. University of Nebraska-Kearney is six hours away, University of Nebraska eight hours away and South Dakota State University nine hours away. Therefore, CSC is in a unique geographic location to draw the interest of students that would find these other programs too far away. The students from our service region are often naturally drawn to the outdoors and to wildlife, as avid hunters, fishermen and women, ranchers, and farmers. The College setting itself is naturally attractive to these people who would rather go here, for the 'good country is literally right out the back door of the College. Within this region there is excellent employment potential with: U.S. Fish and Wildlife Service, U.S. Forest Service, Bureau of Land Management, Natural Resources Conservation Service, Nebraska and South Dakota Game and Parks Commission, Wyoming Game and Fish, Colorado Division of Wildlife, and potential to work as a private wildlife consultant.

Thus, with this diversity of habitats and wildlife in our service region and the lack of nearby wildlife programs it would be logical for CSC to supplement the students in the Range Management, Biology with the Environmental Resources Emphasis, and Criminal Justice programs with a Minor in Wildlife Management. There is also a need for students working on

obtaining the Range Management Option to complete a course in wildlife management to meet federal hiring standards. In the past this has required them to leave CSC for one semester to a year to attend an institution that offers this class, resulting in financial challenges for the students and loss of income for CSC. The addition of these classes will alleviate this problem.

Letters of Support from Potential Employers:

Letters from the U.S. Fish and Wildlife Service, U.S. Forest Service, and Nebraska Game and Parks commission are attached.

Interest in a New Wildlife Curriculum at Chadron State College:

A strong interest in this type of program at CSC has existed for some time. To assess this level of interest Leslie Stewart-Phelps, a graduate student at CSC, contacted the Admissions office to get information on interest from prospective students and conducted a survey of interest on current CSC students.

Her data based on Fall 2001 and Spring 2002 pre-applicant students showed: 45 students stated that wildlife management was their first interest, 20 listed it as their second interest, and one showed it as their third interest. Of the 45 students that showed this area as a primary interest only five ultimately enrolled at CSC, representing a potential loss of 40 students. In a study based on CSC web hits for the Fall of 2002, 29 students that listed Range Management as a primary interest also expressed interest in wildlife management. Similarly 18 students expressed primary interest in Environmental Studies with wildlife management, value added.

In another study conducted by Stewart-Phelps, she assessed interest from students currently enrolled at CSC in Range, Environmental Studies, and Criminal Justice classes in pursuing a Wildlife Management Minor. Of the students surveyed 40 indicated that they would be interested in obtaining a minor in Wildlife Management. Details from this portion of the study show that 11 students from Environmental Studies, 14 from Range Management, 10 from Criminal Justice, and five from other majors expressed interest in the minor. Specific results of her study showed that 16 were interested in taking the Introduction to Wildlife Management class, 19 the Rangeland Wildlife Management class, 12 the Wildlife Research and Management Techniques class, five the Wildlife Practicum, 11 Mammalogy, and 4 Ornithology.

In the Fall of 2003 we offered the Introduction of Wildlife Management class to 34 students, two of them at Alliance through IDL, both of which were professionals in the wildlife field. This spring we are offering the Rangeland Wildlife Management course to 39 students, four through IDL, with 3 professionals in the field.

Staffing Needs:

The Introduction to Wildlife management was taught on an adjunct basis by Greg Shenbeck, M.S., a nationally recognized wildlife manager from the U.S. Forest Service. Currently this semester the Rangeland Wildlife class is being taught by Dr. Chuck Butterfield, Assistant Professor of Ag and Range Management. Future plans are for classes to be covered by Mr.

Shenbeck on an adjunct basis following his retirement in 2005. Until then classes will be covered, by Butterfield and Dr Ron Weedon with assistance from Nebraska Game and Parks personnel. The Mammalogy course will be taught by Dr Georgia Younglove in the Applied Sciences Department, and Ornithology will be taught by Dr Randy Lawson in the Biology Department.

Relevance to the Role and Mission of Chadron State College:

Many young people, both from rural and urban environments, naturally expect Chadron State College to emphasize the environmental sciences, for both our immediate setting and service area is in the great outdoors. The Wildlife Management Minor, the Water Resources Minor and the already established Plant Sciences Minor compliment and fill out the picture of quality teaching, research and service to our region affecting vitally the Biology program, the Agriculture Program, and the Criminal Justice program. These minors should both attract and retain many more students, who are vitally needed as employees in the many state, federal and private enterprises involved in environmental management. With these minors the College becomes a vital link between interested prospective students and interested prospective employers needing high-quality employees.

The many summer and other internships that are now available with these public and private agencies allow vastly improved teaching with real-life experience, involving both the College and the public in ensuring quality learning experiences. At the same time, our students helping agencies and others in solving important research problems, such as the Chronic Wasting Disease problem, which has occurred through two hunting seasons now, enhances the research mission of the College. We are really improving our mission of public service while these teaching and research experiences are going on.

These minors really appeal to the natural interests and needs of the people in the service region of Chadron State College. At the very least, we will get great improvement in our teaching mission because students will be preparing for careers that that they in reality have been preparing for all their lives and that they already are naturally interested in. The resulting direct cooperation with the public, state and federal agencies will also enhance our missions of research and public service at the same time.

Relevance to the Role and Mission of the NSCS:

The Wildlife Management Minor along with the Water Resources Minor, the Plant Sciences Minor already in place will provide a stimulating, caring and enriching learning experience for our students by appealing to their natural interests and employment opportunities. Since jobs in environmental management are opening up, these minors meet the changing needs of our students and the state, as well as our overall service area. These programs take advantage of our geographic access and within the framework of our already established majors in Agriculture, Biology, and Justice Studies, they are comparatively very affordable given our tuition rates. The programs have been developed from the ground floor cooperatively with state and federal agencies, especially the U. S. Forest Service and the Nebraska Game and Parks Commission. They are thus transferable to a wide variety of federal, state and private entities.

Clearly these programs operate in the arena of public service since our students are and will be better trained as a result of direct interaction with agency personnel in internship, independent study and research experiences.

Since these minors are the result of a carefully chosen mix of both the traditional and applied sciences, our graduates will feel confident because they will know their fields. Our preliminary assessments already tell us that we will both attract and retain a great many more students. Since most of the courses are already in our College Catalog, and are already being taught, we do not have a negative financial impact, but could have a significantly positive financial impact on the College through increased enrollment—we have mostly repackaged our course offerings in to Minors units to make them more visible and more marketable. The few courses that we have added to the Wildlife Management Minor satisfy national standards allowing our students to have their preparation be certified for hiring at the highest level, the federal standards.

Clearly, these Minors are designed to increase enrollment and retention.

If put in place, our next challenge is to ensure that the word gets out and our programs are properly advertised. On the other hand, to show how positive a plan this is, students are already staying in school just on the prospects of these Minors occurring and they are already spreading the word. It seems a natural thing for Chadron State College to do this. We have many alumni already hired in the region and many others employed here from elsewhere that would go on to a Master's program here, since the minors already get them well into a program.

4.6.-1

Academic and Personnel Committee

Willa Kosman, Chair
Doug Christensen
Richard Halbert
Sara Beth Ramsey
Rachel Arterburn

April 15-16, 2004

ACTION: Approve the 2004-05 salary policy as follows:

Unionized Faculty (SCEA): As per collective bargaining Agreement (2.0% across the board for all bargaining unit members with satisfactory performance).

Unionized Professional Staff (NSCPA): As per collective bargaining Agreement (2.0% across the board to all bargaining unit members with satisfactory or better performance).

Unionized Support Staff (NAPE): As per collective bargaining Agreement (2.0% across the board to all bargaining unit members with satisfactory or better performance).

Non-unionized Professional Staff: Each college and the System Office is authorized to provide a salary increase of 2.0% over the existing 2002-03 salary base to each non-union professional staff employee with satisfactory performance.

Non-unionized Support Staff: Each college and the System Office is authorized to provide a salary increase of 2.0% over the existing 2002-03 salary base to each non-union support staff employee with satisfactory performance.

In addition to the salary increases specified above, Board Policy 5405 calls for the employer contribution to the retirement plan to remain at 7.5%.

Academic and Personnel Committee

Willa Kosman, Chair
Doug Christensen
Richard Halbert
Sara Beth Ramsey
Rachel Arterburn

April 15-16, 2004

ACTION: Approve the program review recommendations relating to each degree program and forward the report to the Nebraska Coordinating Commission for Postsecondary Education as follows:

Chadron State College:

Agribusiness – discontinue major; retain Business Administration option
Art – continue the program
English – continue the program
Music – continue the program
Spanish – continue the program
Theatre – continue the program; convert to comprehensive major
Speech Communication – discontinue the program; retain as option within new Communication Arts comprehensive major
Technical Occupations – continue the program

Peru State College:

Art – continue the program
English – continue the program
Music – continue the program
Lincoln Center – continue the center

Wayne State College:

Art – continue the program
English – continue the program
Modern Language & Culture – continue the program
Music – continue the program
Theatre – continue the program

PROGRAM REVIEW PROCESS

Each major is analyzed using criteria and productivity thresholds established by the Coordinating Commission for Postsecondary Education. Each review includes a recommendation to continue the program, take steps to initiate a process to eliminate the program, perform an in-depth review, or take other action.

The review includes consideration of the annual number of graduates in the major and in the department of the major. The average of the prior five years is reported for the number of graduates in the major. Production threshold requirements are met if the average number of graduates per year is seven (7) for the baccalaureate degree, five (5) for the masters, and four (4) for the specialist degree.

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The review also includes consideration of student credit hours, headcount enrollment and related data annually generated in the department. Student credit hour production per FTE faculty assigned to the department is reported as a mean of the prior five-year period with 300 SCH/FTE required annually at the baccalaureate level and above.

A program meets productivity requirements if either the number of graduates or the number of credit hours generated per faculty FTE meet the thresholds outlined above.

Also considered is whether the existing instructional program is consistent with the institution's role and mission and the Comprehensive Statewide Plan of the NCCPE. In addition, the review considers whether there are sufficient institutional resources to support the program, whether those resources are utilized efficiently, and whether there is evidence of quality in the program.

Attached is a copy of Board Policy 4200 relating to the process for reviewing existing programs.

Following that is a summary of the program data and recommendations for programs reviewed in 2004.

ACADEMICS, NEBRASKA STATE COLLEGES**POLICY: 4200 Program Review****Page 1 of 1****BOARD POLICY**

Existing programs shall be reviewed on a regular basis by each State College. Such review shall be for the purpose of determining the quality and effectiveness of each program, the efficiency with which each is delivered, and for the purpose of avoiding unnecessary duplication. Such review shall be consistent with state statutes and shall contain both qualitative and quantitative measures.

PROCEDURE

Review criteria for existing instructional programs shall include the following elements which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education:

1. Centrality to the role and mission of the College;
2. Consistency with the Nebraska Statewide Comprehensive Plan;
3. Objective evidence of need and demand;
4. Adequacy of available and anticipated resources to support the program and indicators of program quality, such as:
 - a. Faculty and faculty-related resources;
 - b. Library resources;
 - c. Physical facilities and instructional equipment;
 - d. Fiscal resources and costs;
 - e. Specific actions and strategies to improve recruitment and retention of minorities and other under-represented groups; student financial aid; transfer of credit; and economic development considerations as appropriate;
 - f. Accreditation;
 - g. Number of graduates, credit hour production, placement rates, number of students to pursue advanced study, numbers of majors, service to non-majors; and
 - h. Any additional information to assist the Board in determining the quality and effectiveness, efficiency, and non-duplicative aspects of each program.

Each College shall perform the review according to the criteria outlined above and shall present results to the Board for their review along with a determination and supporting documentation that each program reviewed either meets or does not meet the following criteria:

- a. Consistency with the College's role and mission;
- b. Consistency with the Statewide Comprehensive Plan;
- c. Has sufficient institutional resources to support the program; and
- d. Is of sufficient quality.

Copies of all accreditation reports are to be provided with the review. In the event that a program does not meet all of the above-mentioned criteria, the College shall provide the Board with recommendations for terminating the program or for taking corrective action that will improve and justify continuance of the program.

Legal Reference: RRS 85-9
 Policy Adopted: 3/6/85
 Policy Revised: 6/5/93

Constitution of the State of Nebraska

**Program Review Summary
April 2004**

PROGRAM	Degree(s)	GRADUATES IN MAJOR (MEAN)	SCH/FTE IN DEPARTMENT (MEAN)	COLLEGE RECOMMENDATION	SYSTEM OFFICE RECOMMENDATION
		7.0 Bachelor 5.0 Masters 4.0 Specialist	300		
CHADRON STATE COLLEGE					
Agribusiness	(BA)	4.4	548.9	Eliminate major, retain as option	Eliminate major, retain as option
Art	(BA)	6.4	373.7	Continue Continue	Continue Continue
	(BSE)	2.2	373.7		
English	(BA)	9.2	555.6	Continue Continue	Continue Continue
	(BSE)	6	555.6		
Music	(BA)	1	263	Continue Continue	Continue Continue
	(BSE)	4.4	263		
Spanish	(BA)	.5	306.2	Continue Continue	Continue Continue
	(BSE)	.3	306.2		
Theatre	(BA)	3.2	371.1	Continue and convert to comp major Continue	Continue and convert to comp major Continue
	(BSE)	0	371.1		
Follow-up/Interim Reports					
Speech Communication	(BA)	.8	523.4	Discontinue major retain as option in new Communication Arts comprehensive major	Discontinue major retain as option in Communication Arts comprehensive major
	(BSE)	.2	523.4		
Technical Occupations	(BAS)	NA	NA	Continue	Continue
PERU STATE COLLEGE					
Art	(BA/BS)	3.2	390	Continue	Continue
English	(BA/BS)	6	396.8	Continue	Continue
Music	(BA/BS)	3.4	284	Continue	Continue
Follow-up/Interim Reports					
Lincoln Center	MSE	NA	NA	Continue	Continue
WAYNE STATE COLLEGE					
Art	(BA)	.2	423	Continue Continue	Continue Continue
	(BS)	17.2	423		
English	(BA)	3	455	Continue Continue Continue	Continue Continue Continue
	(BS)	11.8	455		
	(MSE)	2.2	455		
Modern Language & Culture	(BA)	4.8	362	Continue	Continue
Music	(BA)	.2	288	Continue Continue	Continue Continue
	(BS)	7	288		
Theatre	(BA)	.2	444	Continue Continue	Continue Continue
	(BS)	2	444		

Program Review 2003-04
Nebraska State Colleges

Comments
April 2004

CHADRON STATE COLLEGE

Agri-Business Major (BA)

Recommendation: Discontinue the major in Agri-Business and retain as an area of emphasis within the business administration degree program. Most students who initially enter the agri-business major program change to the comprehensive major in Business Administration with an agri-business option prior to graduation.

Art (BA/BSE)

Recommendation: Continue the program – This program has experienced sustainable growth in the number of majors and graduates with an Art major and meets both productivity thresholds with eight (8) graduates on average, as opposed to 5.0 during the last review period, and 374 SCH/FTE.

English (BA/BSE)

Recommendation: Continue the program – The English major has produced an average of 15.2 graduates annually over the prior five years. The 300-hour requirement for all full-time faculty within the department is also exceeded with an average SCH/FTE of 555.6 over the reporting period.

Music (BA/BSE)

Recommendation: Continue the program – The average number of graduates during the review period is 5.4. Student credit hour production per FTE faculty for the music program has increased each year during the review period to more closely approach the 300-hour requirement and now averages 263 SCH/FTE. With a college curriculum that places equal emphasis on the arts and sciences, business and teacher education, programs such as music, which are integral to arts education, should be continued.

This program has hired four new faculty, implemented innovative programs, remodeled the facility and made major equipment purchases.

Spanish (BA/BSE)

Recommendation: Continue the program – Spanish has been offered as a minor since 1999 and as a major since 2000 and should be continued as it meets the student credit hour per FTE faculty requirement with 306.

Chadron State College feels the need for this program will increase as the population changes in western Nebraska. Since 2000 CSC and Wayne State have been sharing Spanish courses via IDL. This sharing has allowed CSC to offer the courses with only one professor on campus.

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Speech Communication (BA/BSE)

Recommendation: Discontinue the program as a major field of study.

This program will be combined with Journalism, English and Public Relations into a new comprehensive Communication Arts major and will be presented to the Board for consideration in the near future. The curricular revisions are expected to benefit students by offering more opportunities to experience a range of communication options and will be completed without the addition of faculty and only one new course.

Technical Occupations (BAS)

Recommendation: Continue the program

This program has been in existence only since 2001 when approved by the Board of Trustees and CCPE and is designed to accommodate the transfer of students holding the Associate of Applied Science or Associate of Science degree from two-year institutions.

Theatre (BA/BS)

Recommendation: Continue the program and reorganize into a comprehensive major.

The program meets the SCH productivity threshold with 371 per FTE faculty. With the liberal arts an important part of the role and mission of the College, and with the graduate average increasing over the past five (5) years from 1.4 to 3.2, the program should be continued.

The College will request approval to change this program to a comprehensive major in Theatre with options in Performance/Directing and Technical/Design. The reorganization will not require any substantive changes in personnel, payroll, or resources. The curriculum changes are designed to enhance training for graduates in teaching, professional opportunities, and graduate programs by providing them with a more sound knowledge base and improved marketable skills.

PERU STATE COLLEGE

Art (BA/BS)

Recommendation: Continue the program.

Although the program averaged only 3.2 graduates per year during the reporting period, as compared to 2.8 in the last review period, the program should be continued as it exceeds the 300 credit hour productivity requirement with 390 SCH/FTE.

The art facility, with its recently converted studios for drawing, ceramics, and metal sculpture, is one of the most modern and best equipped in Nebraska. Over the past two years, the faculty have developed a Graphic Design option, established a computer lab, and made other changes that will increase the number of majors, now averaging 35.

As an integral part of the liberal arts program at the College and a valuable service area to the general studies program and teacher education, the program as a major field should be continued.

English (BA/BS)

Recommendation: Continue the program.

The English program has averaged six (6) graduates per year during the review period. The five-year average of 396.8 for student credit hours produced per FTE faculty, is above the 300 SCH/FTE requirement.

The program should be continued because of the important service provided to students who take a non-teaching degree in English as well as those students seeking a teaching credential and all non-majors in the College's Honors and general studies programs.

The English Program is essential to the college mission and goals of instilling in students the ability to pursue intellectually, ethically, aesthetically, and physically rewarding lives and to provide its graduates with a solid foundation for continued lifelong learning.

Music (BA/BS)

Recommendation: Continue the program.

The program has shown a general increase in enrollment and student credit hours produced per FTE faculty over the past five years and should be continued because of the important cultural and artistic contributions to the lives of students and citizens in the College's service area.

The number of graduates increased from 2.4 during the last reporting period to 3.4 graduates on average per year for this reporting period and has moved closer to the 300-hour requirement by moving from 258 SCH/FTE to 284.

The Music program is essential to Peru State College's mission as a liberal arts institution, providing degree programs, teacher training in band and choir, numerous on-campus events, outreach programs to schools, and supporting General Education requirements in Fine Arts and Global Studies.

Although the number of degrees awarded in music is relatively low, the figures are misleading. Few schools in PSC's service area, particularly elementary schools, have the resources to hire fulltime music teachers. Teacher candidates with elementary education or secondary education discipline majors who can also teach band or choir are in demand. Nebraska and the surrounding states suffer chronic shortages of teachers able to offer music.

Over the past two years, the music faculty, have taken important steps to make the program more effective and efficient. We have added a Community Music option to the degree program that provides training for students who plan to return to their home communities to participate in such local activities as church groups, community bands and choirs, and to offer private lessons. Faculty no longer receive, released time for

4.7.-8

directing music activities. Such responsibilities as directing choir and band are considered service for fulltime faculty. Private lessons are self-supporting—students pay a fee in addition to tuition. Courses and series of courses have been combined (a nine-credit hour, three course series is now two four-credit courses), reducing FTE while increasing SCH and SCH/FTE.

The SCH/faculty average for 2002-2003 is 472. The College expects to maintain credit hour production at levels well above the threshold over the next several years.

Lincoln Center, Lincoln

Recommendation: Continue the program. – Following is the Lincoln Center Report.

WAYNE STATE COLLEGE

Art (BA/BS)

Recommendation: Continue the program

The Art program averaged 19.4 graduates during the review period. The SCH/FTE over the last five years has averaged 423 hours, which is substantially over the required 300 hours.

The College has a comprehensive curriculum with an equal emphasis on the arts and sciences, business and teacher education. This Art program should be continued as it meets the needs of those students who desire to enter the fields of elementary and secondary education and for supervisors of art as well as those students who plan to study for professional work in fields of art other than teaching.

English (BA/BS/MSE)

Recommendation: Continue the program as it meets productivity requirements established by the CCPE with 15 graduates on average at the undergraduate level, 2.2 at the graduate level, and 455 SCH/FTE on average for faculty.

Continued workplace demand for WSC English graduates, has continued to produce graduation numbers that exceed CCPE thresholds. This is a comprehensive major that allows students to focus on the analysis and appreciation of literature, and the writing and research skills associated with literary analysis.

Modern Language & Culture (BA)

Recommendation: Continue the program

The program meets the 300-hour requirement with 362 SCH/FTE while averaging 4.8 graduates per year.

The Modern Language and Culture program directly enhances diversity at Wayne State College. These language courses individually and collectively deal with international and global experiences and are relevant to the understanding of language minority experiences. Courses in foreign literature and film also deal extensively with intercultural themes. Diversity, global perspectives, and international culture remain highly valued by Wayne State College.

The MLC program serves the general education mission of the College by exposing students to other languages and cultures, which makes them more cosmopolitan citizens. Language programs also serve the applied mission of better equipping students with skills and tools for practical purposes. In addition, language study enables majors from other cultures to study and preserve their heritage; this is particularly the case in Nebraska for German and Spanish speakers.

Through the program review process the program faculty have identified a number of goals in support of significantly increasing student enrollment. These goals include increasing programming functions to recruit more majors, adjusting and reforming curricula to provide more special purpose courses, and increasing study abroad opportunities for students.

Music (BA/BS)

Recommendation: Continue the program

Even though the program falls short of the number of graduates and SCH's produced requirements, continuation of the program in music and music education is recommended as both are an integral part of arts education at Wayne State College.

There remains a consistent market for Wayne State College music graduates, particularly as teachers in the public schools. The strong reputation for the competence of graduates from the program, the college's and the department's role as a center for musical culture in the region, and the college's proximity to a large number of secondary schools in the region are major factors in the continuing viability of the music program.

WSC will continue to function as a cultural center for its service area, and as such must provide extensive opportunities for citizens to interface with music. These would continue to include, but not be limited to: concerts and recitals by students, faculty, and outside organizations; regional invitational events (e.g., Band Day, Honor Band, Honor Choir); and providing ancillary musical support (e.g., band pageantry at sporting events).

In order to continue to function in this role in service to the region, the music program must be continued. While the majority of Wayne State College music participants are not majoring in music, the music major is needed as a crucial means of maintaining and further developing quality student performing ensembles.

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Strong alumni support, success of graduates in the job place and graduate schools, and a continued strong reputation are additional justifications to support continuance of the program.

Theatre (BA/BS)

Recommendation: Continue as the program meets the 300-hour threshold requirement with 444 SCH/FTE over the reporting period, though on average only 2.2 students per year opt for the major in Theatre.

Due to the large amount of theatrical activity in the region and the regional schools' strong commitment to the arts, it is believed that the program is capable of attracting significantly higher numbers of students who choose to major in theatre.

A long enrollment and graduation decline in the program appears to be reversing, with a significantly increased number of theatre majors registered in Fall 2003. While the current year is not a part of this program's review period, the program faculty believe that this increase should be noted.

Without a cadre of dedicated majors, the necessary commitment and collaborative spirit to rehearse and stage productions and to construct scenes and costumes would be significantly diminished. Given the increase in the number of enrolled theatre majors over the past two years, evidence exists that the potential for significant growth exists.

The program faculty believe that the recent completion of a significant renovation of Ramsey Theatre and the construction of the new Lied Performing Arts Center Theatre Annex provide greatly enhanced facilities that will assist in attracting a larger number of theatre majors.

Through the program review process the program faculty have established a number of goals that if successful will significantly increase the program's enrollment. These goals include increasing student recruitment activities and developing strategies for more effective student recruitment, implementation of additional student produced shows to fully utilize the existing facilities (Black Box Theatre), increasing internship opportunities for theatre students, and significantly increasing contact with program graduates.

**Peru State College Lincoln Center
Annual Report
2003-2004**

Over the last year, the Peru State College Lincoln Center has continued to show progress. Additional courses have been provided for students, and new students continue to show interest in the Bachelor of Applied Science - Management degree. The curriculum has remained the same for the degree.

ENROLLMENT

The year began with the 2003 Summer Session. Two courses were offered, both electives in the Bachelor of Technology/Bachelor of Applied Science degree program.

Human Resources Management	13 students enrolled
Employee Training and Development	12 students enrolled

This total enrolled amount (25 students) was up 66% from the previous summer (same 2 courses offered).

During the Fall 2003 term, PSC offered 7 courses:

Organizational Communications	11 students enrolled
Principles of Marketing	16 students enrolled
Marketing Management	9 students enrolled
Small Business Management	8 students enrolled
Statistics	19 students enrolled
Loss Prevention	16 students enrolled
Promotion	12 student enrolled

A total of 6 courses were offered during the Spring 2004 semester:

Production/Operations Management	14 students enrolled
Business Finance	24 students enrolled
Consumer Behavior	7 students enrolled
Salesmanship	8 students enrolled
Organizational Behavior	9 students enrolled
Organizational Leadership	14 students enrolled

POTENTIAL STUDENTS

Over the last year, the Center's Director has kept a daily log tracking individuals who have called, emailed, or stopped by the Lincoln Center. To date, over 400 individuals have made appointments with the Director (some conducted by phone). Many others have stopped in or called to ask a question regarding programs, but have only been inquiring at the time, thus they didn't want information mailed out or were not ready to schedule an appointment. When adding these individuals to the contact count, the Director has been in contact with at least 500 prospective students.

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Content areas of interest to prospective students:

Bachelor of Applied Science	214
Education	36
Criminal Justice	14
Business Administration	19
Computer Science/Graphic Design	11
Liberal Arts	26
Graduate Programs	14
Medical/Healthcare	11
Miscellaneous/Personal Enrichment	89

MARKETING ACTIVITIES

In addition to the direct mailings mentioned previously, the Director has personally promoted PSC's Lincoln Center. She has had eight meetings with Southeast Community College personnel to explain the program offered in Lincoln. Advisors, Deans, and placement officials have all been willing to listen and were very positive about referring students to PSC after completion of an associate's degree.

The Director has staffed a table at the SCC Career Connections Fair, Medical Professions Fair, Human Services Career Fair, and Academic Transfer Fair, as well as SCC General Registration, all of which have taken place within the past year. The Director also visited a few high schools to discuss PSC education options with guidance counselors and students.

Over the past year, Peru State College has continued subleasing the Lincoln Center classrooms to Southeast Community College for daytime use. In addition to providing revenue to support the center, this has been another means of increasing exposure to SCC students. It has been working out well for all parties involved.

STUDENT FEEDBACK

Students taking courses at the Center have consistently evaluated the quality of instruction as high, and the Center's Director and others in PSC administration have received many compliments regarding the Center's administration.

FINANCIAL PERFORMANCE

At the end of its fourth year of operation, the center generates revenue to cover about 50% of its cost of operation. This is a significant improvement over the first two years and we expect the positive trend to continue, although at a slower rate.

Academic and Personnel Committee

Willa Kosman, Chair
Doug Christensen
Richard Halbert
Sara Beth Ramsey
Rachel Arterburn

April 15-16, 2004

ACTION: Approve Proposed Changes to Board Policy 2015 Executive Selection Process

The following changes in the executive search and selection process are recommended.

- The Executive Director, in consultation with the Board chair, will appoint and chair the search committee.
- As a result of previous action by the Board to delegate authority to hire Vice Presidents to the Presidents, the Vice President clause should be eliminated in the current policy.

Attached is a copy of Policy 2015 with the proposed changes.

GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGES

POLICY: 2015 Executive Selection Process

Page 1 of 1

BOARD POLICY

The Executive Director and; Presidents ~~and Campus Vice Presidents~~ shall be appointed by the Board of Trustees after receiving recommendations of a search committee and the Executive Director in the case of Presidents ~~or the President in the case of Vice Presidents~~. Acting or interim appointments to these positions may be made upon recommendation of the Executive Director without a formal search process. The proceedings of search committees will be confidential to the extent allowed by law.

PROCEDURE

Executive Director

When a vacancy exists in the position of Executive Director, the Board will determine the composition of the search committee and will appoint its chair. The search committee will be composed of representatives of the Board, Board Office staff, college campus personnel, students and public constituents. The chair will be charged with coordinating the search and screening process, and with making committee recommendations to the Board of Trustees who has sole authority to appoint the Executive Director

Presidents

Presidential search committees shall be appointed by the Executive Director after consulting appropriate constituent groups. Such committees will include representatives of the Board of Trustees, college campus faculty, students, alumni, non-academic staff and administrative staff ~~and at least one member of the Board of Trustees~~. ~~The Executive Director will appoint the chair of the presidential search committee and will serve as an ex-officio member of the committee. In cooperation with~~ the Executive Director ~~the will~~ chair the committee and will coordinate the search and screening process and ~~will~~ submit a list of candidates determined to be finalists to the Board Executive Director. The Executive Director will coordinate finalist interview schedules with the Board of Trustees and will make a recommendation on the selection of a college campus President. Appointments to the position of President will be made by the Board of Trustees.

Campus Vice Presidents

~~The campus president will oversee a search process for vice presidential positions in accordance with campus practice and circumstances. Prior to the President making an offer of employment to a vice presidential position, the President will review the candidate's qualifications and background with the Executive Director. The recommendation of employment of Vice Presidents will be submitted to the Board for approval through the Executive Director.~~

Policy Adopted: 2/23/96

Policy Revised:

Academic and Personnel Committee

Willa Kosman, Chair
Doug Christensen
Richard Halbert
Sara Beth Ramsey
Rachel Arterburn

April 15-16, 2004

**ACTION: Approve Proposed Changes to Board Policy 5111 Tenure Recommendations
 Procedure; Faculty**

Policy 5111 requires updating to be consistent with existing requirements for making tenure recommendations as recently negotiated with the faculty union and outlined in the Board of Trustees' current Agreement with the SCEA.

Attached is a copy of Policy 5111 with the proposed changes.

PERSONNEL, NEBRASKA STATE COLLEGES

**POLICY: 5111 Tenure Recommendations Procedure;
Faculty**

Page 1 of 1

BOARD POLICY

The Board shall receive the list of those individuals awarded ~~recommended for~~ tenure appointments ~~at least one Board meeting prior to the meeting at which time action is to be taken.~~

The President shall inform the Executive Director if the recommendations of the President and the Academic Vice President differ from the recommendations of the College Promotion and Tenure Committee and dean, ~~division head or director.~~

Academic and Personnel Committee

Willa Kosman, Chair
Doug Christensen
Richard Halbert
Sara Beth Ramsey
Rachel Arterburn

April 15-16, 2004

ACTION: Approve Proposed Changes to Board Policy 5112 Granting of Tenure; Faculty

Policy 5112 requires updating to be consistent with granting of tenure requirements recently negotiated with the faculty union and outlined in the Board of Trustee's current Agreement with the SCEA.

The College Presidents are charged with making the final decision regarding tenure. The Presidents shall make the decision based upon the standards and criterion contained in the collective bargaining Agreement and/or any other pertinent documents. The Presidents shall submit to the Executive Director a list of his/her decisions each year. The Presidents shall inform the Executive Director if his/her decision differs from the recommendation of the Vice President for Academic Affairs and/or if the decision differs from the recommendation of the Dean and/or from the College Promotion and Tenure Committee.

Attached is a copy of Policy 5112 with the proposed changes.

PERSONNEL, NEBRASKA STATE COLLEGES

POLICY: 5112 Granting of Tenure; Faculty

Page 1 of 3

BOARD POLICY

The Award of Tenure

Tenure is the right to reappointment from appointment term to appointment term until such time as the faculty member resigns, retires, is discharged for adequate cause, or is terminated for reasons of financial exigency or program reduction, curtailment or discontinuance. Such reappointment shall be subject to the terms and conditions of employment which exists at the commencement of each contract term. Those terms and conditions of employment are as expressly set forth in the policies adopted or authorized by the Board, and the terms and provisions of this collective bargaining agreement.

Tenure is with the institution and resides within a specific academic unit in which the faculty member is employed and not with the Nebraska State College System.

Tenure to an academic unit is awarded by the ~~college President~~Board following peer review and recommendations submitted on March 15th by the appropriate Dean and the Academic Vice President. Tenure review will include a provision for peer review, appropriate administrative review and recommendations, and the opportunity for a faculty member to provide appropriate material to support the application. ~~by the President and the Executive Director, and in accordance with Board policies and procedures established by each institution.~~

Tenure will not be awarded to a specific academic unit without appropriate review and recommendation by peers and supervisors. Tenure is awarded for quality of current professional performance and promise of such future performance, not merely for completing a certain length of service. In the case of academic unit tenure, it is equally incumbent on the faculty member and the administration to ensure that a tenure review occurs at the proper time. In no event shall the failure to give any notice constitute an award of continuous tenure by default. None of the provisions stated herein shall diminish any substantive rights for the acquisition of tenure which the faculty member may have acquired prior to the adoption of this Agreement.

~~Faculty members denied tenure at the end of seven years may grieve such denial in accordance with Board Policy 5110 and this collective bargaining Agreement.~~

The terms and conditions of every faculty "Probationary/Tenure Track Appointment" shall be stated or confirmed in writing and a copy will be supplied to the faculty member. Any subsequent extensions or modifications of a faculty "Probationary/ Tenure Track Appointment," and any special understandings, or any notices incumbent upon either party to provide, will be stated or confirmed in writing and a copy will be given to the faculty member.

Only faculty members who have the rank of Assistant Professor or higher are eligible for tenure status. No one shall be hired into a rank who does not meet the promotion criteria for that rank. Special appointees are not eligible for tenure.

The contract term for all faculty "Probationary/Tenure Track" appointees shall be the academic year. Regardless of the term of any individual contract, no such person has, or shall acquire, a right to reappointment for a term in excess of the academic year.

~~Unless an individual contract expressly provides to the contrary, the contract term for all faculty "Probationary/Tenure Track" appointees shall be the academic year. Regardless of the term of any individual contract, no such person has, or shall acquire, a right to reappointment for a term in excess of the academic year.~~

Reappointment of faculty "Probationary/Tenure Track" appointees shall be at the discretion of the college President~~employer~~. Written notice of non-renewal of a "Probationary/Tenure Track" appointee shall be in accordance with applicable Board Policy ~~5014~~.

PERSONNEL, NEBRASKA STATE COLLEGES

POLICY: 5112 Granting of Tenure; Faculty

Page 2 of 3

The college President, following peer review and recommendations by the Dean and Academic Vice President, shall decide whether a faculty member's current professional performance and promise of such future performance, as outlined in the current SCEA Agreement, warrant the award of tenure.

The President shall notify the faculty member in writing by April 1st whether or not he or she has been awarded tenure. Should the President decide not to award tenure to a faculty member, the President's written notification shall contain the reasons for this decision and shall inform the faculty member that a terminal contract will be issued for the next academic year.

A faculty member may grieve the decision to deny tenure on the basis of discrimination, violation of academic freedom, failure to follow procedures outlined in the current SCEA Agreement, or if such action is challenged as arbitrary, partial, or prejudicial.

A decision to grieve the denial of tenure shall be processed in accordance with procedures outlined in the current SCEA Agreement.

Service Requirements for Tenure Eligibility

The maximum amount of full-time probationary service to the College prior to the acquisition of a "Tenured Appointment" shall not exceed seven academic years. Only in exceptional circumstances, such as, but not limited to, maternity or parental leave, family emergencies, or as an accommodation for faculty members with disabilities, may the seven-year academic probationary period be extended.

- a) The normal time a faculty member with no prior service credit may apply for tenure is in the sixth year of full-time service to the institution. Following campus review procedures and favorable campus recommendations, tenure ~~shall~~ **may** be awarded with the seventh contract.

~~Probationary faculty members with exceptional performance evaluations at the institution may apply for early tenure in their fifth year of service to the institution, excluding any prior service credit, provided other criteria for tenure are met. Campus review procedures will be the same as for normal tenure review. Unsuccessful early candidates may reapply under the normal tenure time frame.~~

- b) Newly-hired faculty members who have served in an untenured rank position of Assistant Professor or above at regionally accredited institutions of higher education may be given up to three years of prior service credit toward the probationary period of six years. The prior service credit must be agreed to in writing at the time of employment. Such faculty will be reviewed for tenure when the combined prior service credit and the years of continuous service to the institution equals six years. Eligibility for a tenured appointment will be with the issuance of the seventh contract including the years of credit for prior service.

- c) Newly-hired faculty members who have previously attained tenure at another regionally accredited institution of higher education may be granted up to four years of full-time credit for the prior tenured service. Prior credit for tenured service at the rank of Assistant Professor or higher may be granted toward acquiring continuous tenure status by agreement among the faculty member, the academic unit chairperson, the dean ~~or division head~~, the academic vice president and the campus President. Probationary credit for prior tenured service must be agreed to in writing between the faculty member and the President prior to the initial appointment at the institution.

When credit is given for prior tenured service, such credit will apply toward the six-year probationary period service requirement. In the event that four years of credit for prior tenured service are granted, ~~the earliest time that~~ the faculty member ~~will be~~ **shall** **may** apply for tenure consideration ~~will be~~ during the second year of probationary service to the institution with tenure to be awarded in this instance no sooner than the third year of employment with the institution, if the decision is made to approve the tenure application.

PERSONNEL, NEBRASKA STATE COLLEGES

POLICY: 5112 Granting of Tenure; Faculty

Page 3 of 3

Terminal Contract for Failure to Achieve Tenure

~~Except for early tenure review,~~ When a faculty member fails to achieve tenure after undergoing the campus review, that individual will be issued a terminal contract for the following academic year.

Tenure Recommendations

~~The Board shall receive the list of those individuals recommended for tenure appointments at least one Board meeting prior to the meeting at which time action is to be taken.~~

~~The President shall inform the Executive Director if the recommendations of the President and the Academic Vice President differ from the recommendations of the College Promotion and Tenure Committee, dean, division head or director.~~

~~For an individual faculty member whose employment is continuous there shall be no substantive modification in the standards and procedures for granting of tenure from those outlined in written form at initial employment.~~

~~Initial employment contracts for faculty members will specify if the appointment is tenure track or non-tenure track.~~

~~Tenured faculty reassigned to another academic unit shall retain their tenure in the new unit.~~

The college President shall inform the Executive Director of his or her decisions regarding tenure applications and awards, and if the recommendations of the President and the Academic Vice President differ from the recommendations of the College Promotion and Tenure Committee and dean, the Executive Director shall be so informed.

For an individual faculty member serving with a probationary/tenure track appointment, there shall be no substantive modification in the standards and procedures for granting of tenure from those outlined in written form at the time of initial employment.

Initial employment contracts for faculty members will specify if the appointment is tenure track or non-tenure track, and if the appointment is tenure track, any special or unique requirements for the award of tenure that are not specified in the current SCEA Agreement.

Tenured faculty reassigned to another academic school on the same college campus shall retain their tenure in the new school.

Policy Adopted: 6/5/93

Policy Revised: 4/1/99

Policy Revised:

Academic and Personnel Committee

*Willa Kosman, Chair
Doug Christensen
Richard Halbert
Sara Beth Ramsey
Rachel Arterburn*

April 15-16, 2004

ACTION: Approve Proposed Changes to Board Policy 5113 Promotion Criteria and Process; Faculty

Policy 5113 requires updating to be consistent with promotion and process requirements recently negotiated with the faculty union and outlined in the Board of Trustees's current Agreement with the SCEA.

The College Presidents are charged with making the final decision regarding promotion. The Presidents shall make the decision based upon the standards and criterion contained in the collective bargaining Agreement and/or any other pertinent documents. The Presidents shall submit to the Executive Director a list of his/her decisions each year. The Presidents shall inform the Executive Director if his/her decision differs from the recommendation of the Vice President for Academic Affairs and/or if the decision differs from the recommendation of the Dean and/or from the College Promotion and Tenure Committee.

Attached is a copy of Policy 5113 with the proposed changes.

PERSONNEL, NEBRASKA STATE COLLEGES

POLICY: 5113

Promotion Criteria and Process; Faculty

Page 1 of 3

BOARD POLICY

Procedure for Promotions

Faculty rank at the time of initial hire shall be determined by ~~recommendation of~~ the President in accordance with negotiated principles outlined in the collectively bargained faculty contract. ~~with Board approval.~~ The criteria that shall be used to make promotion decisions are divided into two categories, Educational Criteria and Performance Criteria. Candidates for promotion in rank must qualify under both the Educational and Performance Criteria to be promoted. In order to be eligible for promotion, a faculty member must first meet the minimum Educational Criteria as listed below. Each State College, through its President, shall consider them as only minimums for promotion. After a candidate has qualified under the minimum Educational Criteria, each candidate should provide evidence of achievement in the Performance Criteria as listed below. Once the minimum Educational Criteria have been met, promotion shall be based on ~~the principles of demonstrated~~ consistent performance and high substantial achievement as outlined in the Performance Criteria.

Educational and Service Criteria for Promotions

The Criteria to be used are as follows:

- a) Professor
 - 1) An earned Doctorate, or other appropriate terminal degree.
 - 2) Ten years of experience at the college level with a minimum of five continuous years of service to the college at rank of Associate Professor is required. For example, an applicant may apply for promotion to the professor rank in his or her tenth year of experience at the college level, and be awarded the promotion, if granted, at the beginning of the eleventh year, assuming five continuous years of service to the college has been completed prior to the award. (Continuous service includes periods of leave paid by the institution and temporary non-teaching assignments that a faculty member may be requested to perform.)
- b) Associate Professor
 - 1) An earned Doctorate, or other appropriate terminal degree.
 - 2) Five years of experience at the college level including credit for prior service which was agreed to in writing prior to initial appointment and a minimum of three years of continuous service to the college at rank of Assistant Professor is required. For example, the earliest an eligible faculty member may apply for promotion to the Associate Professor rank is in the third year of service to the college provided two years of credit for prior service was agreed to in writing prior to the initial appointment. In this instance, the promotion award would be granted at the beginning of the faculty member's fourth year of service to the college and sixth year of experience at the college level.

PERSONNEL, NEBRASKA STATE COLLEGES

POLICY: 5113 Promotion Criteria and Process; Faculty

Page 2 of 3

- c) Assistant Professor
- 1) A terminal degree, or in academic disciplines where significant work experiences are essential for classroom performance, such as education, computer science, and business accounting, and earned Master's degree followed by thirty (30) semester hours of study applicable toward an advanced degree, or equivalent outstanding achievement in the appropriate field.~~An earned Master's degree followed by 30 semester hours of study applicable toward an advanced degree, or equivalent outstanding achievement in the appropriate field.~~
 - 2) A minimum of three years of continuous service to the college at rank of instructor is required.
- d) Instructor
- 1) An earned Master's degree, or equivalent outstanding achievement in the appropriate field.
- e) 2) In rare and unusual circumstances, individuals with outstanding achievement and eminence, but without the required educational and service requirements, may be considered for appointment to an academic rank ~~upon approval of the Board.~~

Criteria for Calculating Credit for Prior Experience

For purposes of determining eligibility for promotion in rank in the State College System, a year of experience at the college level may be credited for each full-time academic year teaching or research assignment completed at a regionally accredited institution of higher education. Such credit is to be granted at the discretion of the college in writing at the time of initial employment. Up to three years of credit for prior experience may be granted for purposes of promotion.

Part-time, adjunct, graduate assistant, summer, and high school teaching experience shall not count toward promotion in rank. Nor shall the candidate be allowed to aggregate any prior part-time college experiences to equal one academic year.

Post doctoral studies involving either teaching or research assignments at a regionally accredited institution of higher education will constitute relevant experience for purposes of promotion. Up to three years of credit for prior experience may be granted for purposes of promotion.

In those academic disciplines where significant work experiences are essential for classroom performance, such as education, computer science, and business accounting, credit for prior experience may be negotiated at the time of initial appointment. Up to three years of credit for prior experience may be granted for purposes of promotion.

Performance Criteria for Promotions

Once the minimum Educational Criteria have been met, promotion shall be based on the principles of demonstrated consistent performance and high achievement in the Performance Criteria.

The Performance Criteria to be used are as follows:

- a) Demonstrated ability to teach and contribute to students' academic growth and development.~~effectively.~~
- b) Continual preparation and study through scholarly and creative activity, which may include but not be limited to professional peer-reviewed achievements and projects.~~Contribution to student growth and development.~~
- e) ~~Scholarly and creative activity relevant to the teaching field of the faculty member.~~

PERSONNEL, NEBRASKA STATE COLLEGES

POLICY: 5113 Promotion Criteria and Process; Faculty

Page 3 of 3

- ~~c~~d) Service to college, ~~the~~ institution, community, and profession.
- ~~d~~e) Professional growth.
- ~~e~~f) Collegial relationships.

Promotion Process

Each College shall have its own internal process for recommending tenure and promotion for ~~Board~~ approval to the college President. This process shall:

- a) Include provision for peer review.
- b) Include provisions for student evaluation of faculty.
- c) Include the opportunity for faculty members to provide appropriate material to support the application.
- d) Include the appropriate administrative review and recommendations.
- e) State clearly that the Educational Criteria for rank promotion are minimums only, and in addition to meeting the Educational Criteria, faculty members must provide evidence of achievement that meets the Performance Criteria.

~~The rank promotion procedures at each College will be organized so that recommendations for tenure and promotion will be sent to the Board in the spring in time for it to act prudently on the recommendations before the end of the academic year. In practice, the Board will act on tenure and promotion recommendations at the March or April meeting each year.~~

The rank promotion procedures at each College will be organized so that recommendations for tenure and promotion will be sent to the college President no later than March 15th of each academic year. The President shall decide whether the faculty member's performance meets the standards set forth in the current SCEA Agreement.

The college President shall inform the faculty member in writing by April 1st whether he or she has been promoted. Should the President not promote a faculty member, the President shall give the faculty member written reasons for his or her decision.

A copy of the rank promotion procedures for each College will be placed on file with at the Executive Director~~Board Office~~.

Effective Date of Promotions

All promotions shall take effect the fall semester for the academic year immediately following the promotion~~Board's approval~~.

Policy Adopted: 1/28/77
Policy Revised: 4/28/78
Policy Revised: 3/3/89
Policy Revised: 6/5/93
Policy Revised: 4/1/99
Policy Revised:

Academic and Personnel Committee

Willa Kosman, Chair

Doug Christensen

Richard Halbert

Sara Beth Ramsey

Rachel Arterburn

April 15-16, 2004

ACTION: Authorize the Executive Director to Renew the Current Insurance Coverages in the Most Cost-Effective Manner

Each year the Board is required to renew insurance coverages for the coming year in order to provide financial protection against operational risks. Most of the coverages have a July 1st renewal date. Renewal applications have been filed and coverage quotes are expected in the coming months. A summary report will be provided when coverages are in place. The following is a summary of coverages.

Comprehensive General Liability

Umbrella Liability

Property/Casualty – includes boiler and crime

Directors and Officers Liability

Athletic Injury/Catastrophic

Athletic Participant Legal Liability

Travel Accident

Academic and Personnel Committee

Willa Kosman, Chair
Doug Christensen
Richard Halbert
Sara Beth Ramsey
Rachel Arterburn

April 15-16, 2004

ACTION: Accept Report of Personnel Actions

Board Policy 5021 states that all full-time (0.75 FTE or more) and part-time (less than .75 FTE) personnel appointments, overload assignments and summer school contract extensions be approved by the Presidents and reported to the Executive Director. The information is provided to the Board for review and acceptance to establish a record of such action.

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: April 15-16, 2004

RANKED FACULTY								
(FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Baily, Will	Arts & Sciences; Visual & Performing Arts	Assistant Professor	36,587.00 AY	State	8/17/01 to 5/8/04	1.00	Resignation	Specific Term - Probationary Tenure Track
Brockbank, Linda	Professional & Graduate Studies; Counseling, Psychology, & Social Work	Assistant Professor	39,168.00 AY	State	8/18/00 to 5/8/04	1.00	Resignation	Specific Term - Probationary Tenure Track
Corsini, Joseph	Arts & Sciences; Physical & Life Sciences	Assistant Professor	38,033.00 AY	State	8/18/00 to 5/8/04	1.00	Resignation	Specific Term - Probationary Tenure Track
Davis, Terrence	Emeriti	Professor	0.00 AY		4/1/03	0.00	Emeritus	
Dewing, Rolland	Emeriti	Professor	0.00 AY		5/9/04	0.00	Emeritus	
Druecker, Jay	Emeriti	Professor	0.00 AY		5/9/04	0.00	Emeritus	
Gibson, James	Emeriti	Professor	0.00 AY		5/9/04	0.00	Emeritus	
Reiners, John	Professional & Graduate Studies; Health, Physical Education, & Recreation	Instructor/ Track Coach	34,908.00 AY	State	8/22/97 to 6/30/04	1.00	Non-Renewal of Contract	Specific Term - Probationary Tenure Track
Rodin, Jennifer	Arts & Sciences; Mathematical Sciences	Instructor	34,059.00 AY	State	8/18/00 to 5/8/04	1.00	Resignation	Specific Term - Probationary Tenure Track

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: April 15-16, 2004

UNIONIZED PROFESSIONAL STAFF								
(FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Loghry, Hermine	Emeriti		0.00 FY		4/1/03	0.00	Emeritus	
Polak, Sarah	Academic & Student Affairs; Director, Mari Sandoz High Plains Heritage Center	N/A	15,000.00 (45,000.00) FY	State	3/1/04	1.00	New Appointment Replaced Ken Korte	Specific Term - Probationary
Salmon, Heather	Enrollment Managemet; Admissions Representative	N/A	32,068.00 FY	State	8/17/01 to 2/24/04	1.00	Resignation	Specific Term - Non-Probationary
Sheets, David	Student Support Services; Student Intervention Coordinator	N/A	28,596.00 FY	Grant	10/15/01 to 2/20/04	1.00	Resignation	Specific Term - Non-Probationary
Soester, Jim	Emeriti		0.00 FY		4/1/03	0.00	Emeritus	

NON-UNIONIZED PROFESSIONAL STAFF								
(FULL TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Brennan, Terrance	Emeriti	N/A	00.00 FY		7/1/04	0.00	Emeritus	
Korte, Ken	Cultural Programs & College Relations; Interim Exhibit Display & Design Specialist	N/A	12,667.00 (38,000.00) FY	State	3/1/04 to 6/30/04	1.00	Reclassification	Special - Interim
Colgate, Pat	Emeriti		0.00 FY		4/1/03		Emeritus	

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: April 15-16, 2004

4.13.-

RANKED FACULTY								
(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Anderson, Don	Arts & Sciences; Mathematical Sciences	Instructor	1,513.00 AY	State	1/12/04 to 5/8/04	0.07	Appointment; Overload	Special
Bahr, Katherine	Arts & Sciences; Language, Literature, & Communication Arts	Associate Professor	46,622.00 <3,565.20> AY	State	2/9/04 to 5/8/04	N/A	Resignation of Department Chair Duties	Special
Baily, Will	Arts & Sciences; Visual & Performing Arts	Assistant Professor	3,168.00 AY	State	1/12/04 to 5/8/04	0.14	Appointment; Overload	Special
Benson, Gary	Extended Campus Programs	Assistant Professor	250.00 AY	State	1/12/04 to 5/8/04	0.10	Appointment; IDL Course, MKTG 437/537	Special
Bogner, Michael	Extended Campus Programs	Associate Professor	250.00 AY	State	1/12/04 to 5/8/04	0.10	Appointment; IDL Course, CJ 432	Special
Brockbank, Linda	Extended Campus Programs	Assistant Professor	500.00 AY	State	1/12/04 to 5/8/04	0.10	Appointment; IDL Course, COUN 435/535	Special
Burke, Ron	Extended Campus Programs	Professor	250.00 AY	State	1/12/04 to 5/8/04	0.10	Appointment; IDL Course, ECON 332	Special
Butterfield, Charles	Professional & Graduate Studies; Applied Sciences	Assistant Professor	2,458.00 AY	State	1/12/04 to 5/8/04	0.10	Appointment; Overload	Special
Butterfield, Charles	Professional & Graduate Studies; Applied Sciences	Assistant Professor	250.00 AY	State	1/12/04 to 5/8/04	0.10	Appointment; IDL Course, AGRI 460/560	Special
Carnot, Mary Jo	Extended Campus Programs	Assistant Professor	250.00 AY	State	1/12/04 to 5/8/04	0.10	Appointment; IDL Course, PSYC 435	Special
Cartwright, Mike	Extended Campus Programs	Professor	3,929.00 AY	State	1/12/04 to 5/8/04	0.10	Appointment; Overload, ENG 433/533 40	Special

COLLEGE: Chadron State College
MEETING DATE: April 15-16, 2004

RANKED FACULTY								
(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Cavin, Scott	Arts & Sciences; Visual & Performing Arts	Assistant Professor	2,357.00 AY	State	1/12/04 to 5/8/04	0.10	Appointment; Overload	Special
Crouse, Margaret	Extended Campus Programs	Professor	500.00 AY	State	1/12/04 to 5/8/04	0.10	Appointment; IDL Course, AGRI 431	Special
DeWitt, Dana	Extended Campus Programs	Professor	250.00 AY	State	1/12/04 to 5/8/04	0.10	Appointment; IDL Course, CJ 435	Special
Duron, Bobby	Extended Campus Programs	Associate Professor	1,000.00 AY	State	1/12/04 to 5/8/04	0.20	Appointment; IDL Course, ACTG 437 & ACTG 342	Special
Gardener, Clark	Extended Campus Programs	Professor	583.32 AY	State	1/12/04 to 5/8/04	0.17	Appointment; IDL Course, EDCI 634 & EDUC 321	Special
Gaudet, Laura	Extended Campus Programs	Associate Professor	1,500.00 AY	State	1/12/04 to 5/8/04	0.20	Appointment; IDL Course, PSYC 637 & COUN 631	Special
Hazen, Vince	Arts & Sciences; Visual & Performing Arts	Associate Professor	870.00 AY	State	1/12/04 to 5/8/04	0.03	Appointment; Overload	Special
Lawson, Randy	Arts & Sciences; Physical & Life Sciences	Professor	1,000.00 AY	Grant	2/1/04 to 2/29/04	N/A	Appointment; West Nile Grant Research	Special
Lockwood, Catherine	Arts & Sciences; Social Sciences & Justice Studies	Associate Professor	1,830.05 AY	Grant	1/1/04 to 1/31/04	N/A	Appointment; Administration of Tampa Bay II Grant	Special
Madsen, Kim	Extended Campus Programs	Associate Professor	250.00 AY	State	1/12/04 to 5/8/04	0.10	Appointment; IDL Course, FCS 239	Special
Mays, Roger	Arts & Sciences; Visual & Performing Arts	Associate Professor	2,609.00 AY	State	1/12/04 to 5/8/04	0.10	Appointment; Overload	Special

4.13.-

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
McDaniel, Larry	Professional & Graduate Studies; Heath, Physical Education, & Recreation	Associate Professor	886.00 AY	State	1/12/04 to 5/8/04	0.03	Appointment; Overload	Special
Miller, Kevin	Professional & Graduate Studies; Applied Sciences	Assistant Professor	1,680.00 AY	State	1/12/04 to 5/8/04	0.07	Appointment; Overload	Special
Moody, Yvonne	Extended Campus Programs	Associate Professor	250.00 AY	State	1/12/04 to 5/8/04	0.10	Appointment; IDL Course, FCS 335	Special
Petersen, Ann	Extended Campus Programs	Assistant Professor	333.32 AY	State	1/12/04 to 5/8/04	0.07	Appointment; IDL Course, EDUC 322	Special
Rankin, Sam	Arts & Sciences; Social Sciences & Justice Studies	BOT Professor & President Emeritus	791.00 AY	State	1/12/04 to 5/8/04	0.02	Appointment; Overload	Special
Schaeffer, Susan	Extended Campus Programs	Assistant Professor	750.00 AY	State	1/12/04 to 5/8/04	0.20	Appointment; IDL Course, PSYC 332 & PSYC 336	Special
Schaeffer, Susan	Arts & Sciences; Visual & Performing Arts	Assistant Professor	3,210.00 AY	State	1/12/04 to 5/8/04	0.12	Appointment; Overload	Special
Schreuder, Joel	Arts & Sciences; Visual & Performing Arts	Assistant Professor	1,213.00 AY	State	1/12/04 to 5/8/04	0.06	Appointment; Overload	Special
Squier, Cindy	Extended Campus Programs	Instructor	500.00 AY	State	1/12/04 to 5/8/04	0.20	Appointment; IDL Course, SPED 337 & SPED 230	Special
Tucker, Deane	Arts & Sciences; Language, Literature, & Communication Arts	Associate Professor	1,974.73 AY	State	2/9/04 to 5/8/04	0.10	Appointment; Overload, Replacing Katherine Bahr as Department Chair	Special
Warren, Deb	Extended Campus Programs	Instructor	250.00 AY	State	1/12/04 to 5/8/04	0.10	Appointment; IDL Course, ACTG 438	Special

COLLEGE: Chadron State College
MEETING DATE: April 15-16, 2004

RANKED FACULTY								
(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Waugh, Wendy	Extended Campus Programs	Associate Professor	500.00 AY	State	1/12/04 to 5/8/04	0.10	Appointment; IDL Course, BE 331	Special
Winkle, Carola	Arts & Sciences; Visual & Performing Arts	Instructor	1,096.00 AY	State	1/12/04 to 5/8/04	0.06	Appointment; Overload	Special
Winkle, William	Arts & Sciences; Visual & Performing Arts	Professor	1,780.00 AY	State	1/12/04 to 5/8/04	0.04	Appointment; Overload	Special
Wright, James	Extended Campus Programs	Professor	750.00 AY	State	1/12/04 to 5/8/04	0.20	Appointment; IDL Course, BA 241 & MGMT 432	Special
Yeager, Noranne	Extended Campus Programs	Associate Professor	250.00 AY	State	1/12/04 to 5/8/04	0.10	Appointment; IDL Course, SPED 438/538	Special
Younglove, Georgia	Professional & Graduate Studies; Applied Sciences	Associate Professor	1,724.00 AY	State	1/12/04 to 5/8/04	0.07	Appointment; Overload	Special

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Beutler, Marian	Arts & Sciences; Visual & Performing Arts	N/A	4,495.50 AY	State	1/12/04 to 5/7/04	0.22	Appointment	Special - Part-Time
Birch, Richard	Extended Campus Programs	N/A	1,800.00 AY	State	8/25/03 to 12/19/03	0.10	Appointment; BA 337 65A	Special - Part-Time
Britain, Galen	Professional & Graduate Studies; Counseling, Psychology, & Social Work	N/A	2,025.00 AY	State	1/12/04 to 5/7/04	0.10	Appointment	Special - Part-Time
Demaranville, Jason	Extended Campus Programs	N/A	1,800.00 AY	State	1/12/04 to 5/7/04	0.10	Appointment; ANTH/SOC 430/530 40	Special - Part-Time
Franey, Angel	Arts & Sciences; Physical & Life Sciences	N/A	2,025.00 AY	State	1/12/04 to 5/7/04	0.10	Appointment	Special - Part-Time
Garcia, Edwin	Graduate Assistant; Athletics	N/A	2,350.00 AY	State	1/12/04 to 5/8/04	0.25	Appointment	Special - Part-Time
Haug, Vance	Arts & Sciences; Social Sciences & Justice Studies	N/A	2,025.00 AY	State	1/12/04 to 5/7/04	0.10	Appointment	Special - Part-Time
Henkel, Janey	Extended Campus Programs	N/A	1,800.00 AY	State	1/12/04 to 5/7/04	0.10	Appointment; COLG 430 40	Special - Part-Time
Johnson, Raymond	Extended Campus Programs	N/A	1,800.00 AY	State	1/12/04 to 5/7/04	0.10	Appointment; PSYC 536 65	Special - Part-Time
Keller, Kristy	Extended Campus Programs	N/A	1,200.00 AY	State	1/12/04 to 5/7/04	0.07	Appointment; EDUC 224 40	Special - Part-Time
Kohring, Benjamin	Graduate Assistant; Athletics	N/A	2,350.00 AY	State	1/12/04 to 5/8/04	0.25	Appointment	Special - Part-Time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: April 15-16, 2004

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Korol, Darla	Professional & Graduate Studies; Counseling, Psychology, & Social Work	N/A	4,050.00 AY	State	1/12/04 to 5/7/04	0.20	Appointment	Special - Part-Time
Korte, Ken	Arts & Sciences	N/A	1,139.00 AY	State	3/1/04 to 5/7/04	0.10	Appointment	Special - Part-Time
Largo, Gary	Extended Campus Programs	N/A	1,800.00 AY	State	1/12/04 to 5/7/04	0.10	Appointment; HIST 448/548 40	Special - Part-Time
Leach, Michael	Professional & Graduate Studies; Counseling, Psychology, & Social Work	N/A	2,025.00 AY	State	1/12/04 to 5/7/04	0.10	Appointment	Special - Part-Time
Lester, Virginia	Extended Campus Programs	N/A	3,000.00 AY	State	1/12/04 to 5/7/04	0.15	Appointment; EDUC 413E 65, EDUC 414E 65, EDUC 415E 65, EDUC 416E 65, EDUC 417E 65	Special - Part-Time
Martin, Norm	Arts & Sciences; Visual & Performing Arts	N/A	2,025.00 AY	State	1/12/04 to 5/7/04	0.10	Appointment	Special - Part-Time
Montague, Patrick	Graduate Assistant; Mathematical Sciences	N/A	2,350.00 AY	State	1/12/04 to 5/8/04	0.25	Appointment	Special - Part-Time
Myers, Suzanne	Extended Campus Programs	N/A	1,800.00 AY	State	1/12/04 to 5/7/04	0.10	Appointment; FCS 440/540 40	Special - Part-Time
Neuharth, Marvin	Professional & Graduate Studies; Counseling, Psychology, & Social Work	N/A	4,050.00 AY	State	01/12/04 to 05/07/04	0.20	Appointment	Special - Part-Time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: April 15-16, 2004

4.13-10

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Rischling, Joseph	Arts & Sciences; Visual & Performing Arts	N/A	897.75 AY	State	1/12/04 to 5/7/04	0.04	Appointment	Special - Part-Time
Ritzen, Donna	Professional & Graduate Studies; Health, Physical Education, & Recreation	N/A	5,400.00 AY	State	1/12/04 to 5/7/04	0.27	Appointment	Special - Part-Time
Rodgers, Deborah	Extended Campus Programs	N/A	1,800.00 AY	State	1/12/04 to 5/7/04	0.10	Appointment; PSYC 536 55	Special - Part-Time
Rosas, Jonathan	Graduate Assistant; Athletics	N/A	2,350.00 AY	State	1/12/04 to 5/8/04	0.25	Appointment	Special - Part-Time
Ruleaux, Don	Arts & Sciences; Visual & Performing Arts	N/A	4,050.00 AY	State	1/12/04 to 5/7/04	0.20	Appointment	Special - Part-Time
Stewart, Debra	Professional & Graduate Studies; Counseling, Psychology, & Social Work	N/A	4,050.00 AY	State	1/12/04 to 5/7/04	0.20	Appointment	Special - Part-Time
Welch, Marie	Arts & Sciences; Language, Literature, & Communication Arts	N/A	4,050.00 AY	State	1/12/04 to 5/7/04	0.20	Appointment	Special - Part-Time
Wolar, Glynn	Extended Campus Programs	N/A	1,800.00 AY	State	1/17/04 to 3/6/04	0.10	Appointment; COLG 430 65	Special - Part-Time
Yitayew, Hirut	Graduate Assistant; Professional & Graduate Studies	N/A	2,350.00 AY	State	1/12/04 to 2/29/04	0.25	Resignation	Special - Part-Time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: April 15-16, 2004

UNIONIZED SUPPORT STAFF								
(FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Caparoon, Marilyn	Physical Facilities; Custodian	N/A	1,362.17 MO 174.72/mo	State	12/1/03 to 2/29/04	1.00	Salary Adjustment; Additional Duties	Non-Probationary
Caparoon, Marilyn	Physical Facilities; Custodian	N/A	1,362.17 MO	State	1/7/02 to 3/1/04	1.00	Resignation	Non-Probationary
Caparoon, Marilyn	Student Support Services; Office Assistant II	N/A	1,571.17 MO	Grant	3/1/04	1.00	New Appointment Replaced Christine Fankhauser	Probationary
Otten, Sonja	Institutional Research, Office Assistant II	N/A	1,553.50 MO <215.04/mo>	State	1/28/04 to 1/30/04	1.00	Salary Adjustment; Unpaid Leave of Absence	Non-Probationary
Otten, Sonja	Institutional Research, Office Assistant II	N/A	1,553.50 MO <788.48/mo>	State	2/2/04 to 2/11/04 and 2/16/04 to 2/18/05	1.00	Salary Adjustment; Unpaid Leave of Absence	Non-Probationary
Otten, Sonja	Institutional Research, Office Assistant II	N/A	1,553.50 MO	State	3/31/04	1.00	Resignation	Non-Probationary

NON-UNIONIZED SUPPORT STAFF								
(FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
O'Donnell, Audrey	Physical Facilities; Interim Mailroom Clerk	N/A	1,443.34 MO	State	2/25/2004	1.00	Interim Appointment	Full-Time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Peru State College

MEETING DATE: April 15-16, 2004

RANKED FACULTY (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Indicate Type of Appointment: Tenured -- Specific Term -- * Non-Tenure Track * Probationary Tenure Track Special -- * Interim * Temporary * Grant/Federally Funded
Battersom, Bruce	Coordinator, Higher Learning Commission Self-Study	N/A	\$1,500	State	1/12/04 – 5/7/04	N/A	Appointment	Special, Temporary
Crook, Sara	Coordinator, History Day	N/A	\$750	State	1/12/04 – 5/7/04	N/A	Appointment	Special, Temporary
Durbin, Druann	Coordinator, Quiz Bowl	N/A	\$1,500	State	8/1/03 – 5/31/04	N/A	Appointment	Special, Temporary
Rippe, Patricia	Evaluator	Assistant Professor	\$900	State	1/12/04 – 5/31/04	N/A	Stipend, evaluating student transcripts	Special, Temporary
Ruskamp, Judith	Evaluator	Assistant Professor	\$900	State	1/12/04 – 5/31/04	N/A	Stipend, evaluating student transcripts	Special, Temporary

NON-UNIONIZED PROFESSIONAL STAFF (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Hopp, Julie	Assistant to the VP for Admin./Finance	N/A	\$31,348 prorated	State	4/1/04	1 FY	Additional Duties	Specific
Frugoli, Geno	Head Volleyball Coach	N/A	\$32,640	State	2.22.04	.92 FY	Resignation	N/A
Eichelberger, Robert	Interim Head Volleyball Coach	N/A	\$2,500 Month	State	2/13/04 – 6/30/04	1 FY	Appointment	Special, Interim
Tynon, Kathy	Business Office Manager	N/A	\$34,125 prorated	State	4/1/04	1 FY	Appointment; Permanent from Interim	Specific
Unruh, Susan	Accounting Manager	N/A	\$38,500	State	4/1/04	1 FY	Appointment; Permanent from Interim	Specific

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Peru State College

MEETING DATE: April 15-16, 2004

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Albright, Deb	School of Education/ Graduate Studies	N/A	\$1,500	State	1/12/04- 5/7/04	.10 AY	Appointment EDUC 305 00A	Special, Part-time
Allen, Joseph	School of Arts and Sciences	N/A	\$2,000	State	1/12/04- 5/7/04	.13 AY	Appointment MUSIC 120, 220, 320, 420 00E	Special, Part-time
Beilke, Vicki	School of Professional Studies	N/A	\$30/student	State	1/5/04- 5/12/04	.10 AY	Appointment CMS101 70L	Special, Part-time
Blue, Cheryl	School of Education/ Graduate Studies	N/A	\$2,500	State	1/12/04- 2/13/04; 3/15/04- 5/8/04	.17 AY	Appointment EDUC 300 02A, EDUC 425 02A	Special, Part-time
Bose, Renee	School of Education/ Graduate Studies	N/A	\$60/student to 13; \$710/cr.hr. above 13 student	State	4/28/04- 4/30/04	.03 AY	Appointment EDUC 590 51A	Special, Part-time
Cromer, Mark	School of Professional Studies	N/A	\$150/ student to 10; \$102/ student over 10	State	3/15/04- 5/8/04	.10 AY	Appointment BUS 373 49Z	Special, Part-time
Crosby, Sharon	School of Arts and Sciences	N/A	\$30/student	State	1/5/04- 5/12/04	.10 AY	Appointment ENG 101 46L	Special, Part-time
Eichenberger, Robert	School of Arts and Sciences	N/A	\$50/student	State	1/5/04- 5/12/04	.17 AY	Appointment PHYS 201 47L	Special, Part-time
Feldmann, Ann	School of Education/ Graduate Studies	N/A	\$2,130	State	6/7/04- 6/24/04	.10 AY	Appointment EDUC 550 45A	Special, Part-time
Fethkenher, Larry	School of Education/ Graduate Studies	N/A	\$1,500	State	1/12/04- 3/5/04	.10 AY	Appointment EDUC 327 02A	Special, Part-time
Glasshoff, Wanda	School of Education/ Graduate Studies	N/A	\$3,000	State	1/12/04- 3/5/04; 3/15/04- 5/8/04	.20 AY	Appointment EDUC 334 02A EDUC 325 02A	Special, Part-time
Gottschalk, Carrie	School of Arts and Sciences	N/A	\$150/ student to 10; \$102/ student over 10	State	5/17/04- 7/9/04	.10 AY	Appointment SOC 201 49X	Special, Part-time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Peru State College

MEETING DATE: April 15-16, 2004

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NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Gundlach, Sheryl	School of Arts and Sciences	N/A	\$30/student	State	1/5/04-5/12/04	.10 AY	Appointment ENG 101 48M	Special, Part-time
Havel, Angela	School of Arts and Sciences	N/A	\$150/ student to 10; \$102/ student over 10	State	1/12/04-5/7/04	.10 AY	Appointment ENG 202 49A	Special, Part-time
Herr, Scott	School of Arts and Sciences	N/A	\$2,500	State	1/12/04-5/7/04	.17 AY	Appointment MUSIC 120, 220, 320, 420 00A	Special, Part-time
Judkins, Laura	School of Education/ Graduate Studies	N/A	\$1,500	State	1/12/04-3/5/04	.10 AY	Appointment EDUC 434 02A	Special, Part-time
Kernes, Mary Beth	School of Arts and Sciences	N/A	\$30/student	State	1/5/04-5/12/04	.10 AY	Appointment HIST 202 48M	Special, Part-time
Knopik, Margareta	School of Professional Studies	N/A	\$150/ student to 10; \$102/ student over 10	State	3/15/04-5/8/04	.10 AY	Appointment BUS 480 49Y	Special, Part-time
Langstraat, Rick	School of Professional Studies	N/A	\$150/ student to 10; \$102/ student over 10	State	1/12/04-5/7/04	.10 AY	Appointment BUS 232 49A	Special, Part-time
Laughlin, Eileen	School of Education/ Graduate Studies	N/A	\$1,500	State	3/15/04-5/8/04	.10 AY	Appointment EDUC 326 02A	Special, Part-time
Mayer, Robin	School of Professional Studies	N/A	\$1,500	State	1/12/04-5/7/04	.10 AY	Appointment BUS 350 36A	Special, Part-time
McCrone, Paul	School of Arts and Sciences	N/A	\$1,500	State	5/10/04-8/6/04	.10 AY	Appointment MATH 340 02A	Special, Part-time
McInteer, Margaret	School of Education/ Graduate Studies	N/A	\$60/student to 13; \$710/cr. hr. over 13 students	State	2/4/04-4/28/04	.10 AY	Appointment INS 590 10A	Special, Part-time
Molettier, Richard	School of Education/ Graduate Studies	N/A	\$2,130	State	7/19/04-7/30/04	.10 AY	Appointment EDUC 602 45A	Special, Part-time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Peru State College

MEETING DATE: April 15-16, 2004

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Moss, Louise	School of Arts and Sciences	N/A	\$1,500	State	3/15/04-5/4/04	.10 AY	Appointment ENG 304 02B	Special, Part-time
Peery, Scott	School of Education/ Graduate Studies	N/A	\$1,500	State	1/12/04-5/7/04	.10 AY	Appointment PE 215 00A	Special, Part-time
Plettner, Elden	School of Arts and Sciences	N/A	\$1,500	State	1/12/04-5/7/04	.10 AY	Appointment MATH 101 00B	Special, Part-time
Schmit, Angela	School of Arts and Sciences	N/A	\$50/student	State	1/5/04-5/12/04	.17 AY	Appointment MATH 225 58L	Special, Part-time
Schreiner, Terry	School of Education/ Graduate Studies	N/A	\$1,500	State	1/12/04-3/5/04	.10 AY	Appointment EDUC 328 02A	Special, Part-time
Staples, Linda	School of Professional Studies	N/A	\$1,500	State	1/12/04-5/7/04	.10 AY	Appointment CMIS 101 00B	Special, Part-time
Waln, Ursula	School of Education/ Graduate Studies	N/A	\$845.60; \$2,536.80	State	6/28/04-7/15/04; 5/17/04-7/9/04	.03 AY; .10 AY	Appointment INS 500 49A PSYC 255/550 49A	Special, Part-time
Wells, Linda	School of Education/ Graduate Studies	N/A	\$2,130; \$2,130	State	1/30/04-3/27/04; 6/28/04-7/15/04	.10 AY; .10 AY	Appointment EDUC 556 45A EDUC 551 45A	Special, Part-time
West, Robert	School of Arts and Sciences	N/A	\$1,500 to 10 students; \$80/ student less than 10	State	1/5/04-5/12/04	.10 AY	Appointment HIST 114 58L	Special, Part-time
Williams, Peggy	School of Arts and Sciences	N/A	\$1,500 to 10 students; \$80/student less than 10	State	08/25/03-01/09/04	.10 AY; .10 AY	Appointment ENG 101 70L PSYC 121 70L	Special, Part-time
Williams, Peggy	School of Arts and Sciences	N/A	\$1,500 to 10 students; \$80/student less than 10	State	01/05/04-05/12/04	.10 AY; .10 AY	Appointment ENG 202 70L SOC 201 70L	Special, Part-time
Wood, Ed	School of Arts and Sciences	N/A	\$1,500	State	01/12/04-05/07/04	.10 AY	Appointment World Civilization after 1500	Special, Part-time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Peru State College

MEETING DATE: April 15-16, 2004

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NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bennett, Shelby	School of Education/ Graduate Studies	N/A	\$1,600	State	1/12/04- 5/8/04	.13 AY	Appointment Student Teaching Supervision	Special, Part-time
Carnes, Gerald	School of Education/ Graduate Studies	N/A	\$1,275	State	1/12/04- 5/8/04	.11 AY	Appointment Student Teaching Supervision	Special, Part-time
Conradt, Candace	School of Education/ Graduate Studies	N/A	\$400	State	1/12/04- 5/8/04	.03 AY	Appointment Student Teaching Supervision	Special, Part-time
Fethkenher, Larry	School of Education/ Graduate Studies	N/A	\$2,700	State	1/12/04- 5/8/04	.23 AY	Appointment Student Teaching Supervision	Special, Part-time
Figgs, Irwin	School of Education/ Graduate Studies	N/A	\$1,200	State	1/12/04- 5/8/04	.10 AY	Appointment Student Teaching Supervision	Special, Part-time
Hutton, Kenneth	School of Education/ Graduate Studies	N/A	\$1,600	State	1/12/04- 5/8/04	.13 AY	Appointment Student Teaching Supervision	Special, Part-time
Hutton, Kenneth	School of Education/ Graduate Studies	N/A	\$1,475	State	8/23/03- 12/17/03	.05 AY	Appointment Student Teaching Supervision	Special, Part-time
Janssen, Lynette	School of Education/ Graduate Studies	N/A	\$400	State	1/12/04- 5/8/04	.05 AY	Appointment Student Teaching Supervision	Special, Part-time
Jensen, Patti	School of Education/ Graduate Studies	N/A	\$800	State	1/12/04- 5/8/04	.07 AY	Appointment Student Teaching Supervision	Special, Part-time
Lucky, Rosemary	School of Education/ Graduate Studies	N/A	\$1,200	State	1/12/04- 5/8/04	.10 AY	Appointment Student Teaching Supervision	Special, Part-time
McKown, Dale	School of Education/ Graduate Studies	N/A	\$400	State	1/12/04- 5/8/04	.03 AY	Appointment Student Teaching Supervision	Special, Part-time
Meyer, Della	School of Education/ Graduate Studies	N/A	\$2,000	State	1/12/04- 5/8/04	.17 AY	Appointment Student Teaching Supervision	Special, Part-time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Peru State College

MEETING DATE: April 15-16, 2004

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Moore, Romona	School of Education/ Graduate Studies	N/A	\$400	State	1/12/04- 5/8/04	.03 AY	Appointment Student Teaching Supervision	Special, Part-time
Ongert, Gregory	School of Education/ Graduate Studies	N/A	\$1,800	State	1/12/04- 5/8/04	.15 AY	Appointment Student Teaching Supervision	Special, Part-time
Simpson, Ivan	School of Education/ Graduate Studies	N/A	\$2,400	State	1/12/04- 5/8/04	.20 AY	Appointment Student Teaching Supervision	Special, Part-time
Thompson, Gary	School of Education/ Graduate Studies	N/A	\$400	State	1/12/04- 5/8/04	.03 AY	Appointment Student Teaching Supervision	Special, Part-time
Witt, Roger	School of Education/ Graduate Studies	N/A	\$1,300	State	1/12/04- 5/8/04	.11 AY	Appointment Student Teaching Supervision	Special, Part-time

NON-UNIONIZED PROFESSIONAL STAFF (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special -- * Part-Time
Holcomb, Sara	Assist. Women's Volleyball Coach	N/A	\$877	State	1/1/04 – 4/30/04	.10	Appointment	Special, Part-time

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Beischel, Mark	School of Education/ Graduate Studies	Associate Professor	\$6,467.40	State	6/7/04- 7/15/04	.20 AY	EDUC 605 00A & 45B	Special
Citrin, Anthony	School of Education/ Graduate Studies	Professor	\$14,151.15	State	6/7/04- 6/24/04; 6/28/04- 7/15/04; 7/19/04- 7/30/04	.10 AY; .10 AY; .10 AY	EDUC 621 45A EDUC 604 45A PSYC565 45A	Special

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RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Crook, Sara	School of Arts and Sciences	Professor	\$3,869.85	State	6/14/04-6/24/04	.10 AY	HIST 498/598 00A	Special
Holtz, Dan	School of Arts and Sciences	Professor	\$4,240.50	State	6/14/04-6/24/04	.10 AY	HIST 498/598 00A	Special
Gatewood, Kelly	School of Education/ Graduate Studies	Assistant Professor	\$3,434.85 \$3,434.85 \$3,434.85	State	6/28/04-7/15/04; 7/19/04-7/30/04; 6/07/04-6/24/04	.10 AY .10 AY; .10 AY	EDUC 552 45A EDUC 553 45A EDUC 512 45Z	Special
Haney, John	School of Education/ Graduate Studies	Assistant Professor	\$5,890.50	State	6/7/04-6/24/04; 6/28/04-7/15/04	.10 AY; .10 AY	EDUC 600 45A EDUC 600 45A	Special
Murray, Johann	School of Education/ Graduate Studies	Assistant Professor	\$5,775.00	State	5/10/04-5/28/04; 6/28/04-7/15/04	.10 AY; .10 AY	PE 313 00A EDUC 633 00A	Special
Rippe, Patricia	School of Education/ Graduate Studies	Assistant Professor	\$8,775.72	State	5/17/04-6/18/04; 5/22/04-7/7/04; 5/17/04-7/9/04	.10 AY; .10 AY; .10 AY	EDUC 317 02A EDUC 403 02A SpEd 200 02A	Special
Urbach, Beverly	School of Education/ Graduate Studies	Assistant Professor	\$2,887.50	State	6/7/04-6/24/04	.10 AY	EDUC 605 45A	Special
Vokolek, Dennis	School of Education/ Graduate Studies	Associate Professor	\$9,172.35	State	6/7/04-6/24/04; 6/28/04-7/15/04; 7/19/04-7/30/04	.10 AY; .10 AY; .10 AY	EDUC 510 45A EDUC 669 00A EDUC 642 01A	Special
Wiederhold, Dick	School of Education/ Graduate Studies	Assistant Professor	\$3,434.85 \$3,434.85 \$3,434.85	State	6/28/04-7/15/04; 6/4/04-6/24/04; 6/7/04-6/24/04	.10 AY; .10 AY; .10 AY	EDUC 621 45B EDUC 510 45A EDUC 600 45A	Special

UNIONIZED SUPPORT STAFF (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Berry, Malcolm	Security Officer II	N/A	\$1,778/ month	State	2/1/04	1 FY	Appointment	Special
Maddox, Donna	Custodian	N/A	\$1,329/ month	Revenue Bond	2/16/04	1 FY	Appointment (resigned 02/27/04)	N/A
Keenan, Kimberly	Computer Operator	N/A	No Change	State	4/1/04	1 FY	Reclassification	N/A
Martin, Gayle	Computer Operator	N/A	\$1,803.22/ month	State	4/1/04	1 FY	Salary Increase for Added Duties	N/A
Watlington, Kimberly	Custodian	N/A	\$1,329/ month	Revenue Bond	3/22/04	1 FY	Appointment	Special
Tynon, Kathy	Accounting Clerk III	N/A	\$2,703/ month	State	4/1/04	1 FY	Resigned to accept Professional Staff (Business Office Manager) position	Specific
King, Michael	Custodian	N/A	\$1,329/ month	State	4/1/04	1 FY	Appointment	Special
Parriott, Lisa	Office Assistant II	N/A	\$1,862.88/ month	State	4/1/04	1 FY	Salary adjustment from \$1,612 for added duties	N/A

NON-UNIONIZED SUPPORT STAFF (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Meade, Joanne	Accounting Clerk II	N/A	\$8.87 HR	State	2/28/04 – 3/31/04	.5 FY	Temporary Assistance	Special

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Peru State College

MEETING DATE: April 15-16, 2004

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UNIONIZED PROFESSIONAL STAFF								
(FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Unruh, Susan	Accountant	N/A	\$32,500	State	4/1/04	1 FY	Resigned to accept Accounting Manager Position	N/A

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Wayne State College

MEETING DATE: April 15-16, 2004

RANKED FACULTY (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Paige, James	Mathematics and Science	Professor Emeritus	N/A	State	7/1/04	N/A	Retirement	Tenured

NON-UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bareman, Jason	Director of Career Services	N/A	\$45,499 (prorated for term of appointment)	State	3/1/04 – 6/30/04	1.00	Salary/Workload Adjustment; FTE increased from .90 to 1.0	Specific
Bauman, Gretchen	Human Resources Director	N/A	\$58,000 (prorated for term of appointment)	State	2/23/04 – 6/30/04	.75 (from 2/23/04 – 3/31/04) then 1.0 (from 4/1/04 – 6/30/04)	New Position	Special
Garbers, Trevor	Interim Admissions Specialist	N/A	\$23,970	State	3/31/04	1.00	Resignation	Special, Interim

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Wayne State College

MEETING DATE: April 15-16, 2004

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RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bauer, Jeffrey	Continuing Education	Associate Professor	\$250.00	State	1/13/04 – 4/27/04	.10	Appointment, PHY 215-T1	Special
Bruflat, Alan	Language and Literature	Professor	\$3,330.00	State	1/12/04 – 5/8/04	.10	Appointment, overload	Special
Campbell, Paul	Continuing Education	Professor	\$3,962.68	State	1/15/04 – 4/29/04	.10	Appointment, CJA 425/525-80	Special
Claussen, Larry	Technology and Applied Sciences	Professor	\$3,501.00	State	1/12/04 – 5/8/04	.10	Appointment, overload	Special
Ellis, Susan	Continuing Education	Associate Professor	\$2,707.26	State	1/14/04 – 4/28/04	.10	Appointment, SOC 444/510-80	Special
Ettel, Mary	Physical Sciences and Mathematics	Professor	\$2,084.00	State	1/12/04 – 5/8/04	.067	Appointment, overload	Special
Hamada, Yahia	Physical Sciences and Mathematics	Assistant Professor	\$2,954.00	State	1/12/04 – 5/8/04	.12	Appointment, overload	Special
Murray, Rex	Physical Sciences and Mathematics	Interim Assistant Professor	\$900.00	State	1/12/04 – 5/8/04	.05	Appointment, overload	Special
Paige, James	Physical Sciences and Mathematics	Professor	\$2,987.00	State	8/22/03 – 12/19/03	.067	Appointment, overload	Special
Parker, Charles	Business and Economics	Associate Professor	\$3,552.00; previously reported as \$3,196.00 on the 2/12/04 Board Report	State	1/12/04 – 5/8/04	.10	Appointment, overload	Special
Peitz, David	Physical Sciences and Mathematics	Associate Professor	\$1,770.00	State	1/12/04 – 5/8/04	.067	Appointment, overload	Special
Worner, Tamara	Physical Sciences and Mathematics	Associate Professor	\$3,412.00	State	8/22/03 – 12/19/03	.13	Appointment, overload	Special
Worner, Tamara	Physical Sciences and Mathematics	Associate Professor	\$2,559.00	State	1/12/04 – 5/8/04	.10	Appointment, overload	Special
Young, Todd	Physical Sciences and Mathematics	Associate Professor	\$1,419.00	State	1/12/04 – 5/8/04	.20	Appointment, overload	Special

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Wayne State College

MEETING DATE: April 15-16, 2004

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Beckman, Patricia	Continuing Education	Part-time	\$612.00	State	4/24/04 – 5/1/04	.033	Appointment, EDU 568-84	Special, part-time
Brummond, Kimberly	Educational Foundations and Leadership	Part-time	\$306.00	State	1/12/04 – 5/8/04	.017	Appointment	Special, part-time
Carson, Tammy	Educational Foundations and Leadership	Part-time	\$306.00	State	1/12/04 – 5/8/04	.017	Appointment	Special, part-time
Dahlman, Sheila	Educational Foundations and Leadership	Part-time	\$306.00	State	1/12/04 – 5/8/04	.017	Appointment	Special, part-time
Garwood, Deborah	Educational Foundations and Leadership	Part-time	\$306.00	State	1/12/04 – 5/8/04	.017	Appointment	Special, part-time
Georgesesen, Janean	Educational Foundations and Leadership	Part-time	\$306.00	State	1/12/04 – 5/8/04	.017	Appointment	Special, part-time
Griebel, Denise	Educational Foundations and Leadership	Part-time	\$306.00	State	1/12/04 – 5/8/04	.017	Appointment	Special, part-time
Haisch, Melissa	Educational Foundations and Leadership	Part-time	\$306.00	State	1/12/04 – 5/8/04	.017	Appointment	Special, part-time
Heese, Tiffany	Educational Foundations and Leadership	Part-time	\$306.00	State	1/12/04 – 5/8/04	.017	Appointment	Special, part-time
Houchins, Pamela	Educational Foundations and Leadership	Part-time	\$306.00	State	1/12/04 – 5/8/04	.017	Appointment	Special, part-time
Jackson, Jeanette	Continuing Education	Part-time	\$1,854.00	State	1/7/04 – 4/14/04	.10	Appointment, EDU 568-80	Special, part-time
Johnson, Kathy	Educational Foundations and Leadership	Part-time	\$306.00	State	1/12/04 – 5/8/04	.017	Appointment	Special, part-time
Knotwell, Denise	Educational Foundations and Leadership	Part-time	\$1,836.00	State	1/12/04 – 5/8/04	.10	Appointment	Special, part-time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Wayne State College

MEETING DATE: April 15-16, 2004

4.13.-24

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Liakos, Dayleen	Educational Foundations and Leadership	Part-time	\$306.00	State	1/12/04 – 5/8/04	.017	Appointment	Special, part-time
Little, Tami	Continuing Education	Part-time	\$644.00	State	2/7/04 – 3/5/04	.033	Appointment, EDU 568-W6	Special, part-time
Little, Tami	Continuing Education	Part-time	\$644.00	State	2/7/04 – 3/5/04	.033	Appointment, EDU 568-W7	Special, part-time
Little, Tami	Continuing Education	Part-time	\$644.00	State	2/7/04 – 3/5/04	.033	Appointment, EDU 568-W8	Special, part-time
Little, Tami	Continuing Education	Part-time	\$644.00	State	3/6/04 – 4/2/04	.033	Appointment, EDU 568-W9	Special, part-time
Little, Tami	Continuing Education	Part-time	\$500.00	State	3/6/04 – 4/2/04	.033	Appointment, EDU 568-WA	Special, part-time
Little, Tami	Continuing Education	Part-time	\$600.00	State	3/6/04 – 4/2/04	.033	Appointment, EDU 568-WB	Special, part-time
Little, Tami	Continuing Education	Part-time	\$644.00	State	4/3/04 – 5/3/04	.033	Appointment, EDU 568-WC	Special, part-time
Magnuson, Grant	Continuing Education	Part-time	\$2,307.00	State	1/26/04 – 5/3/04	.10	Appointment, ITE 640-80	Special, part-time
Manz, Jaime	Educational Foundations and Leadership	Part-time	\$306.00	State	1/12/04 – 5/8/04	.017	Appointment	Special, part-time
Niemann, Jill	Educational Foundations and Leadership	Part-time	\$1,224.00	State	1/12/04 – 5/8/04	.066	Appointment	Special, part-time
Person, Kathy	Continuing Education	Part-time	\$1,836.00	State	1/5/04 – 3/30/04	.10	Appointment, EDU 568-8A	Special, part-time
Peschel, Jason	Technology and Applied Sciences	Part-time	\$1,836.00	State	1/12/04 – 5/8/04	.10	Appointment	Special, part-time
Piper, Jeff	Art and Design	Part-time	\$1,836.00	State	1/12/04 – 5/8/04	.10	Appointment	Special, part-time
Poirier, Gayle	Continuing Education	Part-time	\$612.00	State	1/12/04 – 5/3/04	.033	Appointment, IDS 468/568-W1	Special, part-time
Preston, Jean	Educational Foundations and Leadership	Part-time	\$306.00	State	1/12/04 – 5/8/04	.017	Appointment	Special, part-time
Rahn, Kelli	Continuing Education	Part-time	\$1,326.00	State	1/12/04 – 5/3/04	.067	Appointment	Special, part-time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Wayne State College

MEETING DATE: April 15-16, 2004

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Samuelson, Theresa	Educational Foundations and Leadership	Part-time	\$306.00	State	1/12/04 – 5/8/04	.017	Appointment	Special, part-time
Schlapfer, Gary	Continuing Education	Part-time	\$1,836.00	State	1/20/04 – 4/27/04	.10	Appointment	Special, part-time
Schwarten, Mary Ann	Educational Foundations and Leadership	Part-time	\$306.00	State	1/12/04 – 5/8/04	.017	Appointment	Special, part-time
Sees, Donna	Educational Foundations and Leadership	Part-time	\$306.00	State	1/12/04 – 5/8/04	.017	Appointment	Special, part-time
Sernett-Shadle, Colleen	Educational Foundations and Leadership	Part-time	\$306.00	State	1/12/04 – 5/8/04	.017	Appointment	Special, part-time
Shattuck, Marie	Educational Foundations and Leadership	Part-time	\$306.00; Previously reported on 2/12/04 as \$612.00	State	1/12/04 – 5/8/04	.02	Appointment	Special, part-time
Stone, Traci	Athletics	Graduate Assistant	\$4,000 + 18 hrs. tuition	State	3/5/04	.025	Resignation	Special, part-time
Suehl, Cheryl	Educational Foundations and Leadership	Part-time	\$306.00	State	1/12/04 – 5/8/04	.017	Appointment	Special, part-time
Uhing, Robert	Counseling and Special Education	Part-time	\$1,938.00	State	1/12/04 – 5/8/04	.10	Appointment	Special, part-time
Van Cleave, Sharon	Computer Technology and Information Systems	Part-time	\$612.00	State	1/12/04 – 5/8/04	.033	Appointment	Special, part-time
Weber, Bradley	Music	Part-time	\$2,332.00; Previously reported as \$1,928.00 on 2/12/04	State	1/12/04 – 5/8/04	.13	Appointment	Special, part-time
Wells, Diane	Educational Foundations and Leadership	Part-time	\$306.00	State	1/12/04 – 5/8/04	.017	Appointment	Special, part-time
Wingett, Wesley	Continuing Education	Part-time	\$1,000.00	State	1/6/04 – 2/24/04	.067	Appointment, CSL 468/568-80	Special, part-time

4.13.-25

COLLEGE: Wayne State College
MEETING DATE: April 15-16, 2004

UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Schroeder, Molly	Office Assistant II	N/A	\$1,612.94	State	3/19/04	1.0	Resignation; Transferred to Business Services	Non-probationary
Schroeder, Molly	Accounting Clerk II	N/A	\$1,612.94	State	3/22/04	1.0	Transferred from Office Assistant II to restructured position	Non-probationary

Academic and Personnel Committee

Willa Kosman, Chair
Doug Christensen
Richard Halbert
Sara Beth Ramsey
Rachel Arterburn

April 15-16, 2004

ACTION: Approve Conversion of Theatre Major to Comprehensive Major in Theatre with Performing/Directing and Technical/Design Options

Recommend approval of Chadron State College's proposed conversion of its existing 36-hour major in theatre to a comprehensive 54-hour major in Theatre. The new program will be offered with no increase in staffing or course offerings.

By offering a comprehensive experience in Theatre, which does not require the completion of a minor field of study, students will acquire a broader and more in-depth knowledge in the field thus making them more competitive in the marketplace. Students entering this field of study will be required to complete a 35-hour core of courses required of all Theatre majors, the General Studies requirements of the College, and one of the two options offered within the major: Performance/Directing or Technical/Design.

Students graduating with a comprehensive background in Theatre will be better qualified not only for performance, but also in costuming, scene and lighting design, directing, make-up, propos, technology and management. The proposed changes in this program will also allow for a more cohesive and organized academic experience for students.

A proposal is attached for your consideration. The reorganization of an existing major requires Board approval and notification to the Coordinating Commission.

THEATRE REQUEST FOR CHANGE
Chadron State College
March 2004

Request

The Theatre discipline in the Department of Visual & Performing Arts requests a change in the Theatre major from a subject major to a comprehensive major.

Rationale

Due to the college's geographic isolation and low population within the service region, the Theatre program has begun recruiting on a national basis, in addition to its intensive recruiting of students from western Nebraska. This occurs primarily through attendance by the professors at the annual Thespian Festival held each summer in Lincoln, Nebraska. At this festival, students, from the high plains region and around the nation, audition and interview with college and universities. Currently Chadron's professors are in weekly communication with students from Nebraska, Virginia, Oregon, Washington, Texas, New Mexico, Colorado and South Dakota. This means that the CSC Theatre program must compete with institutions such as the Boston Conservatory, the North Carolina School of the Arts, Tisch School of the Arts, Webster Conservatory, and the Goodman School of Theatre, along with major universities in the region. Therefore the college's Theatre program must more closely approximate the normal conservatory curriculum in order to be competitive with conservatories vying for the same talent. Typically this type of curriculum involves intensive study within the Theatre craft and its many aspects.

By providing a comprehensive experience with many facets of skill development and artistry, Chadron State's graduates are more likely to be successful in employment endeavors in Theatre. This involves jobs not only in performance, but also in costuming, scene and lighting design, directing, make-up, props, technology and management. Currently many students enrolled in Chadron's Theatre subject major elect to take all the available theatre courses in order to be more competitive in the market place. Due to this practice the college's graduates are enjoying a near one hundred percent success rate in employment within some aspect of Theatre Arts. Because the department offers numerous electives the students often complete more than half their graduation requirements in credits in theatre coursework. By changing the program into a comprehensive major, these credits taken by the students become part of the major rather than free electives, and can therefore be configured to maximize cohesion and organization of the academic experiences of the students.

From an administrative point-of-view, this change not only increases the viability of the program, but also validates the current de facto program with free electives. The department has increased efficiency by embedding both the subject endorsement for teacher education and the minor within the newly proposed core of the comprehensive major. Additionally electives have been reduced, and all courses offered are now required for the major. Skillful course rotation on a regular basis allows the teaching staff of two professors to offer all courses needed for the newly configured program without a change in staffing or frequency of course offerings. Additional efficiency has been achieved by outsourcing the costuming class to Family and Consumer Science, which has modified its clothing construction class to better meet the needs of

FCS, as well as Theatre, students. This reorganization allows the program to provide more efficient and regular class offerings for students, and maximizes course enrollments with a more cohesive plan for course rotations, with no change in staffing or resources.

It is therefore the opinion of the Chadron State College administration that this change creates a more competitive program by providing better opportunities for the college's graduates, a more intentional and cohesive plan of study for students and increased efficiency by reducing electives and embedding the subject endorsement and minor within the comprehensive major. Therefore it is respectfully requested that this change be approved.

New Program Proposal

The Degree of Bachelor of Arts with a COMPREHENSIVE MAJOR IN THEATRE: A student must complete the core requirements, the General Studies requirements, and one of the following options.

FCS 135	Alternation & Construction Techniques....	3	TH 336	Theatre History I.....	3
TH 134	Principles of Acting.....	3	TH 337	Theatre History II.....	3
TH 159 & 159L	Technical Theatre & Lab	3	TH 412	Senior Assessment Jury	1
TH 222	Stage Make-Up.....	2	TH 429	Playscript Analysis.....	3
TH 224	Fundamentals of Voice & Movement	3	TH 435	Special Topics in Theatre (Choose from	
TH 234	Audition Techniques & Practices.....	2		Stage Combat, Scene Painting, or Acting for the	
TH 237	Beginning Directing	3		Camera).....	3
TH 243 & 243L	Intro to Set & Light Design & Lab	3			35

Option I: Performance/Directing Option (19 hours from the following)

TH 334	Intermediate Acting.....	3	TH 434	Advanced Acting (Periods & Styles).....	3
TH 339	Children's Theatre & Workshop	4	TH 435	Special Topics (Choose from Stage	
TH 340/440	Summer Theatre Internship.....	3-6		Combat or Acting for the Camera).....	3
TH 359	Computer App. for the Theatre	3	TH 437	Directing for the Stage	3
					54

Option II: Technical/Design Option (19 hours from the following)

TH 339	Children's Theatre & Workshop	4	TH 435	Special Topics in Theatre: Scene Paint....	3
TH 340/440	Summer Theatre Internship.....	3-6	TH 445	Advanced Set Design	3
TH 359	Computer Apps for Theatre.....	3	TH 459 & 459L	Adv Lights & Sound Design Lab.....	3
TH 402	Independent Study Mainstage Design.....	3			54

The Degree of Bachelor of Science in Education with a SUBJECT ENDORSEMENT IN THEATRE (7-12): A student must complete the following program in addition to the General Studies and Professional Education requirements.

FCS 135	Alternation & Construction Techniques....	3	TH 243 & 243L	Intro to Set & Light Design & Lab	3
TH 134	Principles of Acting.....	3	TH 336	Theatre History I.....	3
TH 159 & 159L	Technical Theatre & Lab	3	TH 337	Theatre History II.....	3
TH 222	Stage Make-up	2	TH 412	Senior Assessment Jury	1
TH 224	Fundamentals of Voice & Movement	3	TH 429	Playscript Analysis.....	3
TH 234	Audition Techniques & Practices.....	2	TH 435	Special Topics in Theatre (Choose from	
TH 237	Beginning Directing	3		Stage Combat, Scene Painting, or Acting	
				for the Camera).....	3
					35

MINOR in Theatre

A student must complete the following program in addition to the General Studies requirements and a major.

FCS 135	Alternation & Construction Techniques....	3	TH 159/159L	Technical Theatre Lab	3
TH 134	Principles of Acting.....	3	TH 237	Beginning Directing.....	3

TH 243/243L	Intro. to Set & Light Design & Lab ...	3	Production elective*	3
	History/Analysis elective*	3		21

One (1) elective course must be selected from *each* of the following categories:

History/Analysis Elective:

TH 336	Theatre History I	3
TH 337	Theatre History II	3
TH 329	Playscript Analysis	3

Production Elective:

TH 334	Intermediate Acting	3
TH 435	Special Topics	3
TH 437	Advanced Directing	3
TH 445	Advanced Set Design	3
TH 459/459L	Adv. Light & Sound Design & Lab	3

Academic and Personnel Committee

Willa Kosman, Chair
Doug Christensen
Richard Halbert
Sara Beth Ramsey
Rachel Arterburn

April 15-16, 2004

ACTION: Approve the Creation of New Communication Arts Comprehensive Major with Communication, Journalism and Public Relations as Options and Elimination of the existing Speech Communications Major and Endorsement, Field Endorsement in Speech and Theatre, and Journalism Major at Chadron State College.

Recommend approval of Chadron State College's proposed Communication Arts Comprehensive major. The major will be offered with no increase in staffing or course offerings.

An update of the speech and journalism disciplines within the Department of Language Literature & Communication Arts is necessary to reflect current practices within the broader field of communications. Students in the teacher preparation program prefer a field endorsement in Language Arts to increase employability, rather than subject endorsements in Theatre or Speech. Rural high schools prefer the flexibility offered by teachers who are broadly endorsed in Language Arts which includes coursework not only in English, but also in Journalism, speech and theatre.

In the proposed new major the academic disciplines of Journalism and Communication will be linked with Public Relations along with an interdisciplinary approach utilizing existing courses in English, Art and Marketing to complete degree requirements. Graduates will have a more comprehensive background in entering fields of public relations, journalism, communications, or teaching.

A proposal is attached for your consideration. This merging of existing majors within the Department of Language Literature & Communication Arts into a comprehensive major requires Board approval and Coordinating Commission notification.

COMMUNICATION ARTS REQUEST FOR CHANGE
Chadron State College
March 2004

Request

The Speech and Journalism disciplines within the Department of Language Literature & Communication Arts request a change to a comprehensive major in Communication Arts with options in Communication, Journalism and Public Relations. Concomitantly with this change it also requests that the following programs be deleted: subject major in Speech Communication, subject endorsement in Speech Communication, field endorsement in Speech and Theatre and the subject major in Journalism.

Rationale

The current program is not meeting the needs of the students, and it is necessary to update this curriculum to reflect current practices within the broader field of Communication. Two year ago Speech offerings were removed from the Theatre Department and were transferred to the newly configured Department of Language Literature & Communication Arts. Teacher candidates no longer choose endorsements in Theatre or Speech, but choose the field endorsement in Language Arts to increase employability. Rural high schools rarely employ specialists in speech or theatre, but prefer the flexibility offered by teachers who are broadly endorsed in Language Arts, which includes not only English, but also coursework in Journalism, Speech and Theatre.

The change in name of the program from Speech Communication to Communication Arts removes the stigma associated with delivering speeches and allows the focus to move to the way we construct and interpret messages in a variety of settings. In the college's recent viability report it was noted that the program, as currently configured, does not have a solid identity with a well-articulated "niche" focus. The combination of journalism, public relations and communication into one-degree area will provide the program with this focus. It will also assist students and parents in understanding where the skills acquired during the course of study can be applied after graduation.

According to the *Bureau of Labor Statistics*, projected job opportunities in Public Relations will increase 36.1% for Public Relations Specialists and 36.3% for Public Relations Managers between 2000 and 2010. In addition, many people working within the field of public relations have experience in Journalism, or hold a degree in this field. Therefore Journalism and Communication disciplines are linked together in many programs in colleges and universities throughout the United States. The discipline of public relations is a blending of the skills taught in journalism and communication. In addition an interdisciplinary approach to public relations will utilize existing courses in English, Art and Marketing to fulfill the requirements for the degree, while providing a highly desirable degree option in terms of employability.

From an administrative point-of-view the new configuration provides a more cohesive and intentional plan of study for the college's students and greatly increases employment opportunities for graduates by updating offerings to reflect current practices in business and industry. The reorganization will increase program identity, align the related fields of Communication and Journalism, and create a new opportunity in Public Relations by grouping

already existing courses from several disciplines. Through this merging of existing disciplines, deletion of outdated subject majors and endorsements, use of courses in multiple disciplines, and skillful course rotations, the program will have increased viability with no increase in staffing or resources required. It is therefore respectfully requested that these changes be approved.

New Program Proposal

The Degree of Bachelor of Arts with a COMPREHENSIVE MAJOR IN COMMUNICATION ARTS: A student must complete the CORE requirements and one of the Options listed in addition to the General Studies requirements. Students pursuing this combination major are strongly recommended to enroll in SPAN 131, First Year Spanish and MATH 232, Applied Statistics. These two courses will fulfill the General Studies requirements for Global and Social Awareness and Mathematics.

Core Requirements

CA 231 Introduction to Desktop Publishing.....3	CA 346 Intercultural Communication3
CA 233 Multimedia and Presentational Speaking3	CA 351 Organizational Communication.....3
CA 234 Photojournalism3	CA 390 Internship in Communication
CA 238 Introduction to Mass Media3	OR
CA 333 News Journalism3	CA 391 Internship in Journalism3
CA 334 Theories & Practices of Persuasion.....3	CA 434 Editing and Design.....3
	30

Communication Option

CA 225 Interpersonal & Small Group Comm ...3	CA 420 Relational & Family Communication ...3
CA 230 Conflict Resolution3	CA 430 Communication Research Methods.....3
CA 260 Introduction to Communication Theory3	VA 440 Gendered Communication.....3
CA 353 Health Communication3	Upper division CA courses.....3
	24

Journalism Option

ART 229 Graphic Design I3	ENG 337 Technical Writing II.....3
ART 329 Graphic Design II.....3	MKTG 231 Principles of Marketing.....3
CA 431 Publication Projects.....6	MKTG 336 Advertising.....3
ENG 239 Adv. Grammar & Composition.....3	
	24

Public Relations Option

ART 229 Graphic Design I3	CA 430 Communication Research Methods.....3
CA 230 Conflict Resolution and Mediation3	CA 431 Publication Projects.....3
CA 250 Public Relations Techniques3	MKTG 231 Principles of Marketing.....3
CA 350 Public Relations Multimedia.....3	MKTG 336 Advertising.....3
	24

MINORS in Communication Arts

Communication: A student must complete the following program in addition to the General Studies Requirements and a major in another area.

REQUIRED:

CA 233 Multimedia Presentational Speaking.....3	CA 334 Theories and Practice of Persuasion.....3
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(Any one of the following courses for 3 credits)

CA 225 Interpersonal & Small Group Comm3
CA 230 Conflict Resolution and Mediation3
CA 260 Introduction to Communication Theory.....3

(Any two of the following courses for 3 credits each)

CA 346 Intercultural Communication3
CA 420 Relational & Family Communication3
CA 440 Gendered Communication3

(Any two of the following courses for 3 credits each)

CA 351 Organizational Communication.....3
CA 353 Health Communication.....3
CA 430 Communication Research Methods.....3

Total 21

Journalism: A student must complete the following program in addition to the General Studies Requirements and a major in another area.

CA 231 Intro to Desk-Top Pub.....	3	CA 337 Tech Writing II.....	3
CA 234 Photojournalism	3	CA 431 Publication Projects.....	3
CA 238 Intro to Mass Media	3	CA 434 Editing and Design.....	3
CA 333 News Journalism	3		21

Public Relations: A student must complete the following program in addition to the General Studies Requirements and a major in another area.

ART 229 Graphic Design.....	3	CA 430 Communication Research Methods.....	3
CA 230 Conflict Resolution and Mediation	3	CA 431 Publication Projects.....	3
CA 250 Public Relations Techniques	3	CA 434 Editing and Design.....	3
CA 350 Public Relations Multimedia	3		21

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

April 15-16, 2004

Action: **Approve the following tuition rates per credit hour for 2004-05:**

Undergraduate, resident	\$ 95.00
Graduate, resident	\$120.25
Undergraduate, non-resident	\$190.00
Graduate, non-resident	\$240.50

Board policy states that undergraduate resident tuition rates will be established, and the graduate rate will be one hundred twenty-five percent (125%) of the undergraduate rate. Non-resident undergraduate rates will be established at no more than two hundred percent (200%) of resident undergraduate rates, and non-resident graduate rates will be established at one hundred twenty-five percent (125%) of the non-resident undergraduate rate. The rates for 2003-04 are as follows:

Undergraduate, resident	\$ 87.00
Graduate, resident	\$110.00
Undergraduate, non-resident	\$174.00
Graduate, non-resident	\$220.00

The Council of Presidents considered a range of alternatives and recommends that the increase for undergraduate resident tuition be increased by \$8.00 per credit hour.

5.1.-2

04-05 Tuition Increase

	Current	Proposed
Undergraduate Resident	\$87.00	\$ 95.00
Graduate Resident (Rate at 125% of Proposed Undergraduate Resident Rate) -- (Rounded-up)	\$110.00	\$120.25
Undergraduate Non-Resident (Proposed rate is 200% of Proposed Undergraduate Resident Rate)	\$174.00	\$190.00
Graduate Non-Resident (Proposed rate is 125% of Proposed Undergraduate Non- Resident Rate) -- (Rounded-up)	\$220.00	\$240.50
	<u>\$ INC/CH</u>	<u>ANNUAL \$ INC *</u>
Undergraduate Resident	\$ 8.00	\$240.00
Graduate Resident	\$10.25	\$246.00
Undergraduate Non-Resident	\$16.00	\$480.00
Graduate Non-Resident	\$20.50	\$492.00
* Based on assumption that a full-time UG student will take 15 hrs per semester and a full-time Grad student will take 12 hrs per semester		
Net Increase Per Institution (Based on 2004-05 Estimated Credit Hour Production)		
	CSC	\$ 522,768
	PSC	\$ 270,599
	WSC	\$ 631,929
	TOTAL	\$1,425,296

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

April 15-16, 2004

ACTION: Approve Distribution of Operating Appropriations as Allowed by Legislative Bills 407 and 1089 and Recommended by the Council of Presidents

The NSC 2004-05 appropriation amount originally included in LB 407 from the 2003 session was \$35,583,490. State revenues have fallen short of projections, however; and it is no longer possible to expect that level of funding. The deficit bill, LB 1089, contains a reduction of 0.5% of the original appropriation, or \$177,917. Other adjustments include a reduction of \$256,780 due to a further delay in paying LB1100 depreciation payments and the addition of \$11,006 for a DAS liability insurance assessment. Since an obligation is eliminated and a small new obligation is added, the latter two adjustments will basically have no impact on spending. Essentially, the only impact is the 0.5% cut.

The System Office and the Council of Presidents recommend the proposed distribution of General Funds shown on the next page at the reduced level of \$35,159,799.

The distribution of cash funds includes the net revenue from a 9.2% tuition increase.

DISTRIBUTION OF FUNDS 2004-05

Assuming a 1/2% Cut

	CSC	PSC	WSC	SO	TOTAL	% Change
2003-04						
General Funds	12,235,491	6,656,856	14,641,183	883,026	34,416,556	
Cash Funds	6,234,524	3,678,060	9,039,957	0	18,952,541	
Subtotal	18,470,015	10,334,916	23,681,140	883,026	53,369,097	
Federal Funds	7,548,000	4,866,090	3,188,000	0	15,602,090	
Revolving Funds	2,375,601	901,509	2,886,500	0	6,163,610	
All Funds Total	28,393,616	16,102,515	29,755,640	883,026	75,134,797	
Gen./Cash Fund Adjustments						
Gen. Fund - LB 407 additions	395,905	293,699	473,983	3,347	1,166,934	
Gen. Fund - LB 1089 reductions	(129,704)	(110,068)	(190,493)	6,574	(423,691)	
Total Gen. Fund adjustments	266,201	183,631	283,490	9,921	743,243	2.16%
Cash Fund - 9.2% tuition incr.*	522,768	270,599	631,929	0	1,425,296	7.52%
Total Gen./Cash Adjustments	788,969	454,230	915,419	9,921	2,168,539	4.06%
2004-05						
General Funds	12,501,692	6,840,487	14,924,673	892,947	35,159,799	
Cash Funds	6,757,292	3,948,659	9,671,886	0	20,377,837	
Subtotal	19,258,984	10,789,146	24,596,559	892,947	55,537,636	
Federal Funds	7,548,000	4,866,090	3,188,000	0	15,602,090	
Revolving Funds	2,375,601	901,509	2,886,500	0	6,163,610	
All Funds Total	29,182,585	16,556,745	30,671,059	892,947	77,303,336	

*Tuition income net of remissions and refunds

Fiscal and Facilities Committee*Steve Lewis, Chair**Larry Teahon**Bill Roskens**Hilary Koso*

April 15-16, 2004

ACTION: Approve Pilot Project at Peru State College Which Would Establish the Tuition Rate of \$110 Per Credit Hour for Undergraduate On-Line Courses and \$138 Per Credit Hour for Graduate On-Line Courses

PSC proposes to establish a three-year pilot project to create and test one tuition rate for on-line courses regardless of the residency of the student. The proposed start date would be the fall semester of 2004. The unique nature of on-line courses minimizes the importance of the geographic location of the student. Few students in the three states within 50 miles of Peru presently sign up for on-line courses because they must pay twice as much as a Nebraska resident. Implementation of the project would greatly enhance the college's ability to market its on-line courses.

One of the strategic initiatives for the college is to provide on-line courses that lead to a certificate of completion in a concentrated area such as accounting or management. The certificate initiative targets underemployed working adults who want to improve their skills and make themselves qualified for promotion or a better job. This target group, in most cases, is not able to move to Nebraska or pay the higher non-resident tuition rate.

As part of the pilot project, Peru will provide annual reports to the Executive Director and the Board on the success (or lack thereof) of the project.

Fiscal and Facilities Committee*Steve Lewis, Chair**Larry Teahon**Bill Roskens**Hilary Koso*

April 15-16, 2004

ACTION: Approve the 2004-05 Room and Board Rate Proposals as Submitted by the Colleges

Chadron, Peru and Wayne have submitted proposals for their room and board rates for the 2004-05 fiscal year as follows. Detailed information is found on the following pages.

2004-05 Proposals	Chadron	Peru	Wayne
Double Room Rate Increases	4.05%	4.77%/0.0%*	7.53%
15-Meal Plan Rate Increases	2.45%	N/A**	3.02%
Meal Plan with no restrictions		N/A**	

Double Room Rate Proposals	Chadron	Peru	Wayne
Double room rates/semester	\$925	\$1,098*	\$1,000

Meal Plan Proposals	Chadron	Peru	Wayne
10-meal plan per semester	\$925	N/A	\$990
15-meal plan per semester	\$961	N/A	\$1,025
Meal Plan with No Restrictions		\$1,050	

*Delzell 4.77% increase from \$1,048 to \$1,098

*Morgan 0.00% increase-remains at \$1,098

**Peru no longer has a 15-meal plan. The proposal is to move from a 12-meal, 7-day plan at \$1,022 to a plan with no restrictions at \$1,050, a 2.74% increase.

Chadron State College
Room and Board Rate Proposal
2004-05

BOARD RATES					
	Actual 2002-03	Actual 2003-04	Proposed 2004-05	Difference	Percent Change
20 Meal/7 Day Plan	\$1,022	\$1,042	\$1,068	\$26	2.50%
19 Meal/7 Day Plan					
17 Meal/7 Day Plan					
15 Meal/7 Day Plan	\$920	\$938	\$961	\$23	2.45%
12 Meal/7 Day Plan					
10 Meal/7 Day Plan	\$885	\$903	\$925	\$22	2.44%
5 Meal Commuter Plan	\$391	\$399	\$409	\$10	2.51%

ROOM RATES					
	Actual 2002-03	Actual 2003-04	Proposed 2004-05	Difference	Percent Change
Residence Halls*					
Private Room	\$1,269	\$1,320	\$1,373	\$53	4.02%
Semi-Private Room	\$855	\$889	\$925	\$36	4.05%
Family Housing**					
West Court 1-16, 32-47	\$309	\$321	\$334	\$13	4.05%
West Court 17-18, 24-31	\$336	\$349	\$363	\$14	4.01%
West Court 19/20	\$375	\$390	\$406	\$16	4.10%
West Court 21-22	\$293	\$305	\$317	\$12	3.93%
Sparks 1-5, 7-10, 12, 15	\$336	\$349	\$363	\$14	4.01%
Sparks 6	\$248	\$258	\$268	\$10	3.88%
Brooks Apartments	\$276	\$287	\$298	\$11	3.83%
Residence Hall Apartments	\$237	\$246	\$256	\$10	4.07%

*Per Semester

**Per Month

Peru State College
Room and Board Rate Proposal
2004-05

BOARD RATES					
	Actual 2002-03	Actual 2003-04	Proposed 2004-05	Difference	Percent Change
20 Meal/7 Day Plan					
19 Meal/7 Day Plan					
17 Meal/7 Day Plan					
15 Meal/7 Day Plan					
12 Meal/7 Day Plan	\$1,022	\$1,022			
10 Meal/7 Day Plan	\$891	\$891			
5 Meal Commuter Plan					
Meal Plan - No Restrictions			\$1,050		

ROOM RATES					
	Actual 2002-03	Actual 2003-04	Proposed 2004-05	Difference	Percent Change
Delzell					
Private Room	\$1,476	\$1,572	\$1,572	\$0	0.00%
Semi-Private Room	\$983	\$1,048	\$1,098	\$50	4.77%
Morgan					
Private Room (remodel no/ac)	\$1,433	\$1,647	\$1,647	\$0	0.00%
Semi-Private Room (remodel no/ac)	\$955	\$1,098	\$1,098	\$0	0.00%
Private Room (new construction)		\$1,932	\$1,932	\$0	0.00%
Semi-Private Room (new construction)		\$1,288	\$1,288	\$0	0.00%
Centennial Complex					
Private Room	\$1,782	\$1,932	\$1,932	\$0	0.00%
Semi-Private Room	\$1,188	\$1,288	\$1,288	\$0	0.00%
A.D. Majors					
	n/a	n/a	n/a		
Oak Hill (Apts)/Month					
One Bedroom	\$268	\$330	\$330	\$0	0.00%
Two Bedroom (price is per person) (Limit - two people)	\$322	\$395	\$395	\$0	0.00%
Apartment rent does not include electricity or phone. Includes cable w/HBO.					
Faculty (Apts)/Month					
One Bedroom	\$343	\$360	\$360	\$0	0.00%
Two Bedroom	\$379	\$425	\$425	\$0	0.00%
Three Bedroom	\$430	\$452	\$452	\$0	0.00%
Apartment rent does not include electricity, gas or phone. Includes cable w/HBO.					
Private Room Charge	150%/double	150%/double	150%/double		
Room Deposit	\$100	\$100	\$100		
Room Change Fee	\$15	\$15	\$15		
Tech Service Access Fee	\$25	\$25	\$25		

Wayne State College
Room and Board Rate Proposal
2004-05

BOARD RATES					
	Actual 2002-03	Actual 2003-04	Proposed 2004-05	Difference	Percent Change
20 Meal/7 Day Plan					
19 Meal/7 Day Plan	\$995	\$1,030	\$1,060	\$30	2.91%
17 Meal/7 Day Plan					
15 Meal/7 Day Plan	\$960	\$995	\$1,025	\$30	3.02%
12 Meal/7 Day Plan					
10 Meal/7 Day Plan	\$925	\$960	\$990	\$30	3.13%
5 Meal Commuter Plan	\$375	\$390	\$400	\$10	2.56%

ROOM RATES					
	Actual 2002-03	Actual 2003-04	Proposed 2004-05	Difference	Percent Change
Residence Halls (semester)*					
Standard Room	\$885	\$930	\$1,000	\$70	7.53%
Premium Room**	\$1,095	\$1,265	\$1,500	\$235	18.58%
Special Housing (monthly)***					
1114 Walnut	\$455	\$480	\$480	\$0	0.00%
1108 Walnut	\$490	\$515	\$470	-\$45	-8.74%
1102 Walnut	\$490	\$515	\$515	\$0	0.00%

*Beginning with Fall 2004, the semester residence hall room rate will include computer network access at no additional charge. The current charge for computer network is \$75 per semester. The room charge already includes telephone and cable TV.

**This is the second year of phasing in a plan to set the premium room rate at 150% of the standard room rate.

***This is the final year of rental housing. The College intends to request permission to sell or demolish these houses during the summer of 2005 to allow for the Commons project to move forward.

Fiscal and Facilities Committee

Steve Lewis, Chair
 Larry Teahon
 Bill Roskens
 Hilary Koso

April 15-16, 2004

ACTION: Approve the Proposed Fee Schedules for 2004-05 as Submitted by the Colleges

The colleges have submitted the following proposed fee changes for FY 2004-05. A summary of all student fees is found on the following pages.

Institution	Fee Changes	Current 2003-04	Proposed 2004-05
Chadron	Event Fee:		
	1-6 credit hours	\$15.50	\$15.95
	7+ credit hours	31.00	31.95
	Facilities Fee:		
	On-campus	8.25/cr. hr.	8.50/cr. hr.
	Off-campus	6.85/cr. hr.	6.45/cr. hr.
	Student Activity Fee:		
1-10 credit hours	2.30/cr. hr.	2.35/cr. hr.	
11+ credit hours	27.60	28.40	
Technology Fee	2.55	2.65	
Peru	Deferment Fee	\$25.00	\$35.00
Wayne	Reproductions	\$0.00	\$0.15

CHADRON STATE COLLEGE
Proposed Student Fee Schedule
2004-05 Fiscal Year

	2003-04	Proposed	Change	
	Rate	2004-05 Rate	Amount	Percent
Mandatory Fees:				
Admission/Matriculation Fee (one time)	\$ 15.00	\$ 15.00	\$ -	0
Capital Improvement Fee (per credit hour)	\$ 5.00	\$ 5.00	\$ -	0
Event Fee (per credit hour)				
1-6 credit hours	\$ 15.50	\$ 15.95	\$ 0.45	2.9
7+ credit hours	\$ 31.00	\$ 31.95	\$ 0.95	3
0-11 credit hours				
12 credit hours or more				
Max per semester, if applicable				
Facilities Fee (per credit hour)				
On-Campus	\$ 8.25	\$ 8.50	\$ 0.25	3
Off-Campus	\$ 6.25	\$ 6.45	\$ 0.20	3.2
0-11 credit hours				
12 credit hours or more				
Max per semester, if applicable				
Health Fee (per semester)	\$ 20.00	\$ 20.00	\$ -	0
per credit hour, 0-11 hours				
Max per semester, if applicable				
Student Activity Fee (per credit hour)				
1-10 credit hours	\$ 2.30	\$ 2.35	\$ 0.05	2.2
11+ credit hours	\$ 27.60	\$ 28.40	\$ 0.80	2.9
1-6 credit hours				
7+ credit hours				
0-11 credit hours				
12 credit hours or more				
Max per semester, if applicable				
Technology Fee (per credit hour)	\$ 2.55	\$ 2.65	\$ 0.10	3.9
12 credit hours or more (on-campus) (per semester)				
Max per semester, if applicable				
Fees which vary from above for off-campus students:				
Other Fees:				
ARC Services Fee				
CLEP Test Administration Fee				
Course Lab Fees	\$5.00-75.00	\$5.00-75.00	\$ -	0
Deferment Fee				
Degree/Graduation Fee:	\$ 20.00	\$ 20.00	\$ -	0
Undergraduate/Baccalaureate				
Graduate/Master's				
Distance Learning/Off-Campus/Ext. Campus (per cr. hr.)				
Housing Deposit	\$ 100.00	\$ 100.00	\$ -	0
International Student Admission Processing Fee				
Late Payment Fee				
Late Registration/Enrollment Fee				
LEAP Fee				
Library Penalty (per day)	\$ 0.05	\$ 0.05	\$ -	0

CHADRON STATE COLLEGE
Proposed Student Fee Schedule
2004-05 Fiscal Year

Library User Fee (annual)				
Material Fee				
Music, Private Lessons (per semester)				
New Student Registration Fee				
Parking				
Employee Only	\$ 20.00	\$ 20.00	\$ -	0
Annual				
One Semester				
Summer Only				
Penalty	\$ 20.00	\$ 20.00	\$ -	0
Placement/Credential Fee	\$ 30.00	\$ 30.00	\$ -	0
Credential Set-Up Fee				
Publications Fee				
Returned Check Charge				
Site Specific Fee				
Student ID Card				
Duplicate ID Card/Old Card Exchanged	\$ 5.00	\$ 5.00	\$ -	0
Replacement ID Card	\$ 5.00	\$ 5.00	\$ -	0
Transcript Fee (per transcript)	\$ 5.00	\$ 5.00	\$ -	0
Fees which vary from above for off-campus students:				

PERU STATE COLLEGE
Approved Student Fee Schedule
2004-05 Fiscal Year

		Approved		
	2003-04	2004-05	Change	
	Rate	Rate	Amount	Percent
Mandatory Fees:				
Admission/Matriculation Fee (one time)	\$10.00	\$10.00	\$0.00	0.0%
Capital Improvement Fee (per credit hour)	\$5.00	\$5.00	\$0.00	0.0%
Event Fee (per credit hour)	\$1.50	\$1.50	\$0.00	0.0%
Facilities Fee (per credit hour)	\$6.00	\$6.00	\$0.00	0.0%
Health Fee (per semester)	\$20.00	\$20.00	\$0.00	0.0%
Student Activity Fee (per credit hour)	\$3.00	\$3.00	\$0.00	0.0%
Technology Fee (per credit hour)	\$3.50	\$3.50	\$0.00	0.0%
Other Fees:				
ARC Services Fee	\$5.00	\$5.00	\$0.00	0.0%
CLEP Test Administration Fee	\$12.00	\$12.00	\$0.00	0.0%
Course Lab Fees	VARY	VARY		
Deferment Fee	\$25.00	\$35.00	\$10.00	40.0%
Degree/Graduation Fee:				
Undergraduate/Baccalaureate	\$30.00	\$30.00	\$0.00	0.0%
Graduate/Master's	\$40.00	\$40.00	\$0.00	0.0%
Distance Learning/Off-Campus/Ext Campus (per cr. hr.)	\$12.00	\$12.00	\$0.00	0.0%
Housing Deposit	\$100.00	\$100.00	\$0.00	0.0%
International Student Admission Processing Fee			\$0.00	
Late Payment Fee	15% OF UNPAID BALANCE (SAME BOTH YEARS)			
Late Registration/Enrollment Fee	\$10.00	\$10.00	\$0.00	0.0%
LEAP Fee	\$5.00	\$5.00	\$0.00	0.0%
Library Penalty (per day)	\$0.10	\$0.10	\$0.00	0.0%
Library User Fee (annual)			\$0.00	
Material Fee			\$0.00	
Music, Private Lessons (per semester)	\$90.00	\$90.00	\$0.00	0.0%
New Student Registration Fee	\$100.00	\$100.00	\$0.00	0.0%
Parking				
Employee Only	\$20.00	\$20.00	\$0.00	0.0%
Annual	\$20.00	\$20.00	\$0.00	0.0%
Penalty	\$25.00	\$25.00	\$0.00	0.0%
Placement/Credential Fee	\$5.00	\$5.00	\$0.00	0.0%
Credential Set-Up Fee	\$10.00	\$10.00	\$0.00	0.0%
Publications Fee (per credit hour)	\$1.00	\$1.00	\$0.00	0.0%
Returned Check Charge	\$20.00	\$20.00	\$0.00	0.0%
Site Specific Fee	\$40.00	\$40.00	\$0.00	0.0%
Student ID Card				
Replacement ID Card	\$3.00	\$3.00	\$0.00	0.0%
Transcript Fee (per transcript)	\$5.00	\$5.00	\$0.00	0.0%

WAYNE STATE COLLEGE

Proposed Student Fee Schedule

2004-05 Fiscal Year

	2003-04	Proposed 2004-05	Change	
	Rate	Rate	Amount	Percent
Mandatory Fees:				
Admission/Matriculation Fee (one time)	\$30.00	\$30.00	\$0.00	0.0%
Capital Improvement Fee (per credit hour)	\$5.00	\$5.00	\$0.00	0.0%
Event Fee (per credit hour)				
1-6 credit hours				
7+ credit hours				
0-11 credit hours	\$6.00	\$6.00	\$0.00	0.0%
12 credit hours or more	\$72.00	\$72.00	\$0.00	0.0%
Max per semester, if applicable				
Facilities Fee (per credit hour)				
On-Campus				
Off-Campus				
0-11 credit hours	\$11.00	\$11.00	\$0.00	0.0%
12 credit hours or more	\$132.00	\$132.00	\$0.00	0.0%
Max per semester, if applicable				
Health Fee (per semester)				
per credit hour, 0-11 hours	\$2.75	\$2.75	\$0.00	0.0%
Max per semester, if applicable	\$33.00	\$33.00	\$0.00	0.0%
Student Activity Fee (per credit hour)				
1-10 credit hours				
11+ credit hours				
1-6 credit hours				
7+ credit hours				
0-11 credit hours	\$2.25	\$2.25	\$0.00	0.0%
12 credit hours or more	\$27.00	\$27.00	\$0.00	0.0%
Max per semester, if applicable				
Technology Fee (per credit hour)	\$6.00	\$6.00	\$0.00	0.0%
12 credit hours or more (on-campus) (per semester)	\$72.00	\$72.00	\$0.00	0.0%
Max per semester, if applicable				
Fees which vary from above for off-campus students:				
Off-Campus Students Pay:				
Admission/Matriculation Fee (one time)	\$30.00	\$30.00	\$0.00	0.0%
Capital Improvement Fee (per credit hour)	\$5.00	\$5.00	\$0.00	0.0%
Technology Fee (per credit hour)	\$6.00	\$6.00	\$0.00	0.0%
And Extended Campus Fee --- below				
Other Fees:				
ARC Services Fee				
CLEP Test Administration Fee				
Course Lab Fees				
Deferment Fee				
Degree/Graduation Fee:				
Undergraduate/Baccalaureate	\$30.00	\$30.00	\$0.00	0.0%
Graduate/Master's	\$50.00	\$50.00	\$0.00	0.0%
Distance Learning/Off-Campus/Ext Campus (per cr. hr.)	\$20.00	\$20.00	\$0.00	0.0%
Housing Deposit	\$100.00	\$100.00	\$0.00	0.0%
International Student Admission Processing Fee	\$20.00	\$20.00	\$0.00	0.0%
Late Payment Fee	5%-15%	5%-15%		
Late Registration/Enrollment Fee	\$15.00	\$15.00	\$0.00	0.0%
LEAP Fee				
Library Penalty (per day)	\$0.25	\$0.25	\$0.00	0.0%

WAYNE STATE COLLEGE**Proposed Student Fee Schedule****2004-05 Fiscal Year**

Library User Fee (annual)	\$15.00	\$15.00	\$0.00	0.0%
Material Fee	At Cost	At Cost		
Music, Private Lessons (per semester)	= ug res tuit	= ug res tuit		
New Student Registration Fee				
Parking				
Employee Only				
Annual	\$30.00	\$30.00	\$0.00	0.0%
One Semester	\$18.00	\$18.00	\$0.00	0.0%
Summer Only	\$10.00	\$10.00	\$0.00	0.0%
Penalty				
Placement/Credential Fee	\$30.00	\$30.00	\$0.00	0.0%
Credential Set-Up Fee				
Publications Fee				
Reproductions	\$0.15	\$0.15	\$0.00	0.0%
Returned Check Charge	\$30.00	\$30.00	\$0.00	0.0%
Site Specific Fee				
Student ID Card				
Duplicate ID Card/Old Card Exchanged	\$0.00	\$0.00	\$0.00	0.0%
Replacement ID Card	\$15.00	\$15.00	\$0.00	0.0%
Transcript Fee (per transcript)	\$4.00	\$4.00	\$0.00	0.0%
Fees which vary from above for off-campus students:				

Fiscal and Facilities Committee

*Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso*

April 15-16, 2004

ACTION: Approve the 2004-05 Food Service Contract Recommendations Submitted by Chadron, Peru and Wayne State Colleges as Follows:

Chadron	CHARTWELLS
Peru	CREATIVE DINING SERVICE
Wayne	CHARTWELLS

Chadron, Peru and Wayne have submitted recommendations on the food service contracts for their campuses for 2004-05.

The recommendations on payments to be made to the vendors are as follows:

Chadron recommends that Chartwells continue as the food service contractor.

Peru recommends approval of the contract addendum with Creative Dining Service to provide dining service for the 2004-05 year. The Board approved this contract in 2002 for one year with two (2) one-year renewal options. The third year of the contract will begin on July 1, 2004.

Wayne recommends that the food service contract with Chartwells be renewed for the fifth year of a five-year contract. General terms and conditions of the 2000-01 base contract remain in force with exception of the board plan rates and four additional changes proposed by the College including 1) increase the RA's meal plan from the 15-meal plan to the 19-meal plan; 2) increase the transfer time for students by one hour in the evening; 3) provide three (3) days of meals for RA's prior to the spring semester; and 4) provide six (6) days of meals for band participants prior to the fall semester.

Chadron – rate per day	20-Meal Plan/7-Day	\$4.50
	15-Meal Plan/7-Day	\$4.32
	10-Meal Plan/7-Day	\$4.12
	5-Meal Plan/5-Day	\$3.91
	Daycare (lunch)	\$2.20
	Conference meal service per day:	
	On-campus conference	\$12.05
	Off-campus conference	\$16.35
	Athletic camp meal service per day:	
		\$12.05

5.6.-2

Peru – rate per year

\$50,000 plus actual cost

Wayne – rate per meal

19-Meal Plan/7-Day	\$1.84
15-Meal Plan/7-Day	\$2.24
10-Meal Plan/7-Day	\$3.23
5-Meal Plan/5-Day	\$4.35

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

April 15-16, 2004

ACTION: Approve the 2004-05 bookstore contracts submitted by Chadron, Peru and Wayne State Colleges as follows:

Chadron	NEBRASKA BOOK COMPANY
Peru INC.	PERU STATE ADVANCEMENT,
Wayne	NEBRASKA BOOK COMPANY

Chadron, Peru and Wayne have submitted recommendations on the bookstore contracts for their campuses for 2004-05.

The vendor recommendations are as follows:

Chadron recommends that the lease and operating agreement with NEBRASKA BOOK COMPANY for the operation of the bookstore continue. The contract term is July 1, 2003 through June 30, 2008. The annual commission on gross sales is 8%, to be paid on a monthly basis.

Peru recommends that the lease and operating agreement with PERU STATE ADVANCEMENT, INC. for the operation of the bookstore be renewed for a one-year period with a monthly rental rate of \$200. The PSAI group contracts with College Bookstores of America and that contract term is July 10, 2000 to July 9, 2005, with two additional years possible if both parties are satisfied. The commission is 6% of net revenue on sales from \$0 to \$500,000; 7% from \$500,000 to \$700,000; 8% of net sales from \$700,000 to \$900,000 and 9% on sales over \$900,000.

Wayne recommends that the contract with NEBRASKA BOOK COMPANY for the operation of the bookstore continue. This is the second year of the contract with Nebraska Book Company which was for an initial three-year term with an option to renew for three additional one-year periods, subject to mutual agreement. Wayne State will reserve the right to terminate the contract for any reason with 90 days notice. Cancellation may occur with 30 days notice for failure to perform. For the right to operate the bookstore, Nebraska Book Company will return to the college a commission of 8% of net sales.

Fiscal and Facilities Committee*Steve Lewis, Chair**Larry Teahon**Bill Roskens**Hilary Koso*

April 15-16, 2004

ACTION: Approval to Name Baseball/Softball Complex at Wayne State College

Board Policy #8020 provides for the naming of State College facilities. According to Section 8 of the policy, "if a State College wishes to name a section of a facility, such as a room or an open area within a facility...the proposed name shall come to the Board as a recommendation of the College President". Pursuant to this policy, Wayne State College proposes to name the men's baseball and women's softball fields for a gentleman who has been instrumental in making improvements to the baseball/softball complex possible.

The naming requests are in recognition of substantial financial gifts that have been used for improvements to the men's baseball and women's softball fields along with renovation and installation of locker room facilities. This naming opportunity brings honor not only to the donor, but also to Wayne State College and the State College System.

Wayne State College requests approval of this naming and also requests that the recommendation and approval, if granted, remain confidential pending approval of a press release.

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

April 15-16, 2004

ACTION: Approve the Program Statement for Sparks Hall at Chadron State College

At its November 15, 2002 meeting, the Board of Trustees accepted the Program Statement for the renovation of Sparks Hall. The total project cost is \$2,680,450. The proposed funding would utilize the Facilities Corporation to issue bonds to cover construction costs and a reallocation of operating funds to cover the cost of furnishings and moveable equipment.

Debt service for these bonds will be provided by dollars dedicated to the project for space utilized by state offices. Funds for this space utilization will be the result of utility savings from the closure of Hildreth Hall, existing operating dollars, and a requested base funding adjustment for the 05-07 biennial budget.

The program statement needs to be advanced to the Coordinating Commission so that review of the project can begin. The System Office and Chadron request approval of the Program Statement as prepared and presented by Bahr Vermeer and Haecker Architects on November 15, 2002, with updated budget pages provided.

Fiscal and Facilities Committee*Steve Lewis, Chair**Larry Teahon**Bill Roskens**Hilary Koso*

April 15-16, 2004

**ACTION: Authorize Executive Director to Negotiate Contract for the Upgrade of NSC
Library Automation Software**

The current provider of library automation software for the NSC, Innovative Interfaces, Inc.(III), updated its software several years ago to a graphically-based product called Millennium. The NSC did not migrate to the new product when it first became available, due primarily to cost. The company is no longer developing the old character-based software, (which we now use) yet maintenance costs remain high. An offer has been received from III to allow the system to upgrade to Millennium, spreading the cost over three fiscal years, while reducing the maintenance costs. Moving to this upgrade would allow the colleges time to assess the newer product, as well as evaluating other alternatives to provide quality library services for our students.

The System Office and the Council of Presidents recommend that the Executive Director be authorized to negotiate with III for the upgrade.

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

April 15-16, 2004

**ACTION: Accept the Program Statement for Carhart Science
Renovation/Addition at Wayne State College**

On December 4, 2003, the Board approved hiring The Clark Enersen Partners to provide professional services for the development of a Program Statement for the Carhart Science Building Renovation and Addition project at Wayne State College. Since that time, The Clark Enersen Partners, the project steering committee, and all faculty in the Carhart Science Building have been actively involved in the development of the Program Statement.

The Clark Enersen Partners will be at the Board meeting on April 16, 2004 to present the Program Statement to the Board of Trustees. Acceptance of the Program Statement will be requested at the meeting, with formal approval requested following review at the June board meeting.

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

April 15-16, 2004

**ACTION: Accept the Program Statement for Central Campus Commons at
Wayne State College**

On December 4, 2003, the Board approved hiring The Clark Enersen Partners to provide professional services for the development of a Program Statement for the Central Campus Commons and Street Improvements project at Wayne State College. Since that time, The Clark Enersen Partners, the project steering committee, and interested college participants have been actively involved in the development of the Program Statement.

The Clark Enersen Partners will be at the Board meeting on April 16, 2004 to present the Program Statement to the Board of Trustees. Acceptance of the Program Statement will be requested at the meeting, with formal approval requested following review at the June board meeting.

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

April 15-16, 2004

**ACTION: Approve List of Capital Construction Requests to be Submitted to the
 Coordinating Commission for Postsecondary Education**

Coordinating Commission regulations require that we submit a list of the capital construction projects for which funding will be requested for the next biennium. The System Office and the Council of Presidents recommend that the following projects be approved for this submission. We still need to seek CCPE approval of Sparks Hall, Health and Fitness Complex, Campus Commons, and Carhart Science program statements.

CSC – Academic/Administration Building
 Sparks Hall
 Armstrong (Physical Education) Building – funding for program statement

PSC – Emergency Power Generator
 Replace Bleachers in Al Wheeler Activity Center
 Health and Fitness Complex – planning funds

WSC – Facilities Services Maintenance Building
 Campus Commons
 Carhart Science

Fiscal and Facilities Committee*Steve Lewis, Chair**Larry Teahon**Bill Roskens**Hilary Koso*

April 15-16, 2004

**ACTION: Approve Use of Surplus Funds from Roof Design and Repair on Neal Hall for
Residence Hall Furniture and Carpet Replacement at Peru State College**

In December 2003, the Board approved \$70,000 to be spent from Peru's revenue bond surplus fund to replace the roof on Neal Hall. The project is complete and the cost was considerably lower than the initial estimate. Peru requests to use the remaining funds to replace hall dressers, desks, and carpet in several rooms.

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

April 15-16, 2004

ACTION: Approve the Resolutions Authorizing the Colleges to Spend Revenue Bond Surplus Funds for Contingency Maintenance Projects at Their Colleges

Chadron, Peru and Wayne have submitted lists of projects for their revenue bond facilities along with financial information related to the status of their revenue bond programs.

The data has been reviewed by System Office staff, in consultation with Bill Beavers, the NSC revenue bond financial management consultant. The requests are appropriate uses of funds, and financial projections indicate adequate support for the programs and planned improvements.

**CHADRON STATE COLLEGE
CHADRON, NE**

RESOLUTION TO WITHDRAW FUNDS

WHEREAS, Section 5.2 of Article V of the Master Resolution adopted by the Board of Trustees of the Nebraska State Colleges June 11, 2002 requires the Board to operate revenue bond facilities in an efficient, sound and economical manner and as a revenue producing enterprise, maintaining, preserving, and keeping the facilities in good repair, working order, and condition, and from time to time promptly making all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, and,

WHEREAS, Section 3.7(2) of Article III of the Master Resolution states that the Board may expend funds from the Surplus Fund for purposes of making "any extraordinary acquisitions, repairs, renewals, replacements, renovations, equippings and furnishings to the Facilities," and,

WHEREAS, certain repairs, remodeling and furnishings are required in the revenue bond facilities at Chadron State College in order to maintain the maximum use and occupancy of the facilities, and,

WHEREAS, there is on deposit with Wells Fargo Nebraska, N.A. Lincoln, Nebraska, Trustee, as of February 29, 2004, \$2,089,639 in the Surplus Fund, therefore,

BE IT RESOLVED that the Board of Trustees of the Nebraska State Colleges, in compliance of the Master Resolution, does approve and hereby directs Wells Fargo Nebraska, N.A. Lincoln, Nebraska to pay appropriate orders out of the Series 2002 Surplus Fund for the following:

1. Andrews Hall	Bathroom	110,000
2. Campuswide	Replace Furnishings	25,000
TOTAL - Not-to-Exceed -		\$135,000

C E R T I F I C A T E

I, the undersigned, Stan Carpenter, being duly appointed Executive Director of the Board of Trustees of the Nebraska State Colleges, hereby certify that the foregoing Resolution was adopted in a regularly called meeting of April 16, 2004.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 16th day of April 2004.

Stan Carpenter

**PERU STATE COLLEGE
PERU, NE**

RESOLUTION TO WITHDRAW FUNDS

WHEREAS, Section 5.2 of Article V of the Master Resolution adopted by the Board of Trustees of the Nebraska State Colleges June 11, 2002 requires the Board to operate revenue bond facilities in an efficient, sound and economical manner and as a revenue producing enterprise, maintaining, preserving, and keeping the facilities in good repair, working order, and condition, and from time to time promptly making all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, and,

WHEREAS, Section 3.7(2) of Article III of the Master Resolution states that the Board may expend funds from the Surplus Fund for purposes of making "any extraordinary acquisitions, repairs, renewals, replacements, renovations, equippings and furnishings to the Facilities," and,

WHEREAS, certain repairs, remodeling and furnishings are required in the revenue bond facilities at Peru State College in order to maintain the maximum use and occupancy of the facilities, and,

WHEREAS, there is on deposit with Wells Fargo Nebraska, N.A. Lincoln, Nebraska, Trustee, as of February 29, 2004, \$2,089,639 in the Surplus Fund, therefore,

BE IT RESOLVED that the Board of Trustees of the Nebraska State Colleges, in compliance of the Master Resolution, does approve and hereby directs Wells Fargo Nebraska, N.A. Lincoln, Nebraska to pay appropriate orders out of the Series 2002 Surplus Fund for the following:

1. Campuswide	Annual Inspections & Maint of Smoke Detectors, Fire Exting, Alarm System	3,500
2. Residence Halls, Student Center	Repair/Replace Steam, Hot Water, Soft Equip	30,000
3. Residence Halls, Student Center	HVAC Repairs & Maint	9,000
4. Residence Halls, Student Center	Repair Roofs, Eaves & Gutter Systems	5,000
5. Residence Halls, Student Center	Repair & Replace Furnishings	26,000
6. Student Center	Replace Food Service Equipment	2,000
TOTAL - Not-to-Exceed -		\$75,500

C E R T I F I C A T E

I, the undersigned, Stan Carpenter, being duly appointed Executive Director of the Board of Trustees of the Nebraska State Colleges, hereby certify that the foregoing Resolution was adopted in a regularly called meeting of April 16, 2004.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 16th day of April 2004.

Stan Carpenter

**WAYNE STATE COLLEGE
WAYNE, NE**

RESOLUTION TO WITHDRAW FUNDS

WHEREAS, Section 5.2 of Article V of the Master Resolution adopted by the Board of Trustees of the Nebraska State Colleges June 11, 2002 requires the Board to operate revenue bond facilities in an efficient, sound and economical manner and as a revenue producing enterprise, maintaining, preserving, and keeping the facilities in good repair, working order, and condition, and from time to time promptly making all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, and,

WHEREAS, Section 3.7(2) of Article III of the Master Resolution states that the Board may expend funds from the Surplus Fund for purposes of making "any extraordinary acquisitions, repairs, renewals, replacements, renovations, equippings and furnishings to the Facilities," and,

WHEREAS, certain repairs, remodeling and furnishings are required in the revenue bond facilities at Wayne State College in order to maintain the maximum use and occupancy of the facilities, and,

WHEREAS, there is on deposit with Wells Fargo Nebraska, N.A. Lincoln, Nebraska, Trustee, as of February 29, 2004, \$2,089,639 in the Surplus Fund, therefore,

BE IT RESOLVED that the Board of Trustees of the Nebraska State Colleges, in compliance of the Master Resolution, does approve and hereby directs Wells Fargo Nebraska, N.A. Lincoln, Nebraska to pay appropriate orders out of the Series 2002 Surplus Fund for the following:

1. Berry Hall	Replace N Main Entry Steps	10,000
2. Berry Hall	Replace Hallway Carpeting & Ceiling Tiles	40,000
3. Bowen Hall	Replace Lobby Lighting	10,000
4. Bowen Hall	Replace Drains and Pipes	60,000
5. Bowen Hall	Replace Water Softeners	15,000
6. Morey Hall	Replace Roof	190,000
7. Recreation Center	East Stair/Tread/Riser Repair	10,000
8. Recreation Center	Replace Carpeting	15,000
9. Recreation Center	Replace Furnishings	15,000
10. Campuswide	Handicap Accessibility Sidewalk Replacement	15,000
11. Campuswide	Commons/Parking Lot Improvements	120,000
12. Student Center	Replace Conference Equipment	20,000
13. Student Center	Replace Food Service Equipment	10,000
14. Grounds	Replace Equipment	20,000
TOTAL - Not-to-Exceed -		\$550,000

C E R T I F I C A T E

I, the undersigned, Stan Carpenter, being duly appointed Executive Director of the Board of Trustees of the Nebraska State Colleges, hereby certify that the foregoing Resolution was adopted in a regularly called meeting of April 16, 2004.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 16th day of April 2004.

Stan Carpenter

Fiscal and Facilities Committee*Steve Lewis, Chair**Larry Teahon**Bill Roskens**Hilary Koso*

April 15-16, 2004

ACTION: Approve Use of \$16,390 in Capital Improvement Fees for Match Funds for the Following LB 309 Projects at Peru State College

Project	LB 309 Funds	PSC Match
Al Wheeler Activity Center Design Foundation Stab Change Order	\$20,000	\$3,000
Boiler Replacement & Steam System Upgrade Line Change Orders	\$5,610	\$4,390
Administration Building Remodel for ADA Accessible Restroom Facility	\$45,000	\$6,750
Auditorium Theater Parapet Protection	\$15,000	\$2,250
TOTAL		\$16,390

The LB 309 Task Force for Building Renewal has approved these projects for funding at Peru. The college is required to provide 15% or agreed upon match to receive the funding. The Board's approval to use Capital Improvement Fee funds will allow these projects to go forward.

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

April 15-16, 2004

ACTION: Authorize the Following Reallocation of Contingency Maintenance Funds and Renaming of Edna Work Hall/Wing Furnishings Allocation to Edna Work Hall/Wing Renovation Allocation for Chadron State College:

CHADRON STATE COLLEGE

From Resolution '02	\$ 4,000.00	Andrews Hall Doors
To be used for Resolution '02	\$ 4,000.00	Edna Work Security
From Resolution '02	\$ 300.00	Campus Basketball Court
To be used for Resolution '02	\$ 300.00	Edna Work Security
From Resolution '02	\$ 700.00	Kent Hall Doors
To be used for Resolution '02	\$11,907.31	Edna Work Security
From Resolution '01	\$ 61.98	West Court Furnishings Replacement
To be used for Resolution '03	\$ 61.98	Edna Work Hall/Wing Renovation
From Resolution '02	\$24,000.00	Kent Hall Windows
To be used for Resolution '03	\$24,000.00	Edna Work Hall/Wing Renovation
From Resolution '03	\$ 3,756.08	Andrews Hall Furnishings
To be used for Resolution '03	\$ 3,756.08	Edna Work Hall/Wing Renovation

5.17.-2

From Resolution '03 \$ 37.78 Student Center Sign

To be used for
Resolution '03 \$ 37.78 Edna Work Hall/Wing Renovation

From Resolution '03 \$25,000.00 Kent Hall Windows

To be used for
Resolution '03 \$25,000.00 Edna Work Hall/Wing Renovation

Chadron has requested the reallocation of contingency maintenance funds for other uses as identified above. Projects have been completed with funds remaining, and the college has re-prioritized remaining contingency needs.

Chadron also has requested to rename the '03 resolution allocation for the Edna Work Hall/Wing furnishings to Edna Work Hall/Wing Renovation to clarify future payment requests.

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

April 15-16, 2004

ACTION: Approve Selection of Revenue Bond Audit Firm

In mid-February, the System Office issued a request for proposals for auditing services for the NSC revenue bond program. Proposals were due and opened on March 19, 2004. A review committee met by conference call and reviewed the proposals. Members of the review committee included:

Steve Lewis, Fiscal and Facilities Committee Chair
Dale Grant, Director of Business Services/Comptroller, CSC
Susan Unruh, Interim Accounting Manager, PSC
Beverly Buhrman, Accounting Manager, WSC
Becky Kohrs, Accountant, System Office
Jean Dale, Associate Executive Director, Fiscal and Facilities Management, System Office

The committee recommends that the Board approve selection of KPMG LLP to perform the 2003-04 revenue bond audit at a cost of \$20,300. The cost represents a \$550, or 2.78% increase from 2002-03.

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

April 15-16, 2004

ACTION: Approve the following grant applications and awards as submitted by the colleges:

Chadron Application

- Development of the Nebraska AHEC Network, Phase II (Department of Health and Human Services through the University of Nebraska) -- \$12,601,980

Wayne Applications

- Industrially Viable Polymer and Coatings Technologies from Catalytically Modified Soybean Oil (Nebraska Soybean Board) -- \$100,000
- Strengthening the Institution by Becoming an Engaged College (U.S. Department of Education Title III Strengthening Institutions Program) -- \$1,825,000
- Wildcat Choices (National Collegiate Athletic Association (NCAA) CHOICES Alcohol Education Program -- \$29,996.21

Wayne Awards

- Nebraska Business Development Center (U.S. Small Business Administration through the University of Nebraska at Omaha) -- \$55,000
- Science Content Organized & Redesigned to Educate Students (SCORES) (Nebraska Department of Education Mathematics & Science Partnership Program through Winnebago Public Schools) -- \$67,709

Board policy 6024 requires that grant applications and awards, which exceed \$25,000, or have as part of the agreement the obligation to accept fiscal responsibility in future years, or require maintenance of effort shall be approved by the Board. Information on grant applications and awards exceeding \$25,000 is found on the following page(s).

5.19.-2

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Chadron State College		Date: March 10, 2004
Notice of Intent	Application: X	Accept Award:
Name of Program: Development of the Nebraska AHEC Network, Phase II		
Funding Source: Department of Health and Human Services through the University of Nebraska Medical Center		
Amount Requested: \$12,601,980	Amount Awarded:	Funding Period: September 1, 2004 to August 31, 2007
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include Indirect Cost Funds for the College's use?		Yes: No: X
Will this grant require State Matching Funds ?		Yes: No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?		Yes: XX No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): Use of distance learning and facilities for training area health care professionals, recruitment efforts toward health care fields.		
Is State Maintenance of Effort required?		Yes: No: XX
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: No:
How many FTE positions will the grant fund?		FTE: 0
How many of these are new positions?		New FTE:
Briefly describe the purpose(s) of this application/award: The University of Nebraska submitted a state-wide proposal for developing and supporting regional AHEC Network. Chadron State College partnered with Western Nebraska Community College and the Panhandle Community Health Center in developing the sub-proposal for the development of a Panhandle AHEC. The proposal has eight statewide objectives: (1) Continue development of a Statewide AHEC; (2) Enhance awareness of health professions as potential professions among K-12 students and especially underrepresented students; (3) Create a model for interdisciplinary health care training for students in ambulatory care settings; (4) Expand continuing educational programs to meet the needs of health care providers; (5) Develop health education outreach programs to meet the needs of partner communities; (6) Plan and implement information technology system applications to support all Nebraska AHEC program objectives; (7) Seek opportunities for collaboration and communication between Centers and Program Office staff; (8) Establish a solid plan for sustainability. The Panhandle AHEC Goals are as follows: (1) Working in partnership with regional entities, recruit rural students into health care career fields; (2) Through enhanced professional development and dialogue, retain health care professionals within the Panhandle of Nebraska; and (3) In collaboration with regional partners, assess health care needs, demands, and services and facilitate the development of activities or opportunities to fulfill these deficiencies.		
Is this grant a continuation of a previous/existing grant?		Yes: No: XX
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes: No: XX
If yes, please state the reason:		
Person responsible for the preparation of the application: Joyce Hardy, Senior Vice President		
Administrator responsible for approving the application: Thomas L. Krepel, President		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: April 16, 2004
Notice of Intent	Application: X	Accept Award:
Name of Program: Industrially Viable Polymer and Coatings Technologies from Catalytically Modified Soybean Oil		
Funding Source: Nebraska Soybean Board		
Amount Requested: \$100,000	Amount Awarded:	Funding Period: 07/04-07/06
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 1.50	
How many of these are new positions?	New FTE: 1.50	
Briefly describe the purpose(s) of this application/award: This application requests funding for summer salaries/benefits for four faculty and four to five undergraduate students for two years as well as supplies/materials and equipment repairs for research focused on new chemical and polymer uses of soybean oil. The ultimate objective of the research is to explore and develop industrially viable polymers and coatings that are easily and economically derived from soybean oil and cost competitive with Petrochemical-based polymer counterparts.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Mr. Rex Murray, Interim Asst. Professor, Physical Sciences and Math Department		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

5.19.-4

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: April 16, 2004
Notice of Intent	Application: X	Accept Award:
Name of Program: Strengthening the Institution by Becoming an Engaged College		
Funding Source: U.S. Department of Education Title III Strengthening Institutions Program		
Amount Requested: \$1,825,000	Amount Awarded:	Funding Period: 10/04 – 10/09
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes: X	No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Matching funds include travel funds for the coordinators in year five of the grant and a portion of the survey costs.		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support will include the time commitment of various College staff.		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 6.85	
How many of these are new positions?	New FTE: 6.85	
Briefly describe the purpose(s) of this application/award: This proposal will provide funding, over a five year period, for salaries and benefits for a 1.0 FTE Project Coordinator, 1.0 FTE First-Year Experience Coordinator, 0.50 FTE Residence Life Programmer, and 1.0 FTE Program Assistant. It also includes funding for adjunct replacements to cover six hours of release time for four Community Involvement faculty leaders and two credit hours of release time for faculty leading first-year seminars, one credit hour faculty overloads for participation in Learning Community courses, and faculty stipends for first-year student advising and orientation. Funds are also requested for equipment, supplies, and travel expenses for the coordinators, a yearly orientation speaker, a portion of the cost to administer the National Survey of Student Engagement, UCLA/HERI Freshman Survey, and the Noel-Levitz Student Satisfaction Inventory surveys, and stipend and travel expenses for an outside evaluator. The objective of this proposal is to strengthen Wayne State College by increasing student retention and College enrollment through enhanced first-year student experiences and a comprehensive civic engagement program.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes: X	No:
If yes, please state the reason: This grant proposal is a revised re-submission of a proposal which was not funded last year.		
Person responsible for the preparation of the application: Dr. David Fuller, VP Academic Affairs		
Administrator responsible for approving the application: Mr. Curt Frye, Interim President		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: April 16, 2004
Notice of Intent	Application: X	Accept Award:
Name of Program: Wildcat Choices		
Funding Source: National Collegiate Athletic Association (NCAA) CHOICES Alcohol Education Program		
Amount Requested: \$29,996.21	Amount Awarded:	Funding Period: 08/04-05/07
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes: X	No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Matching funds support includes some adjunct faculty salaries/benefits and straight-time wages as well as advertising, travel and contractual services expenses.		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the use of the College's vehicles.		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.37	
How many of these are new positions?	New FTE: 0.37	
Briefly describe the purpose(s) of this application/award: This proposal requests funding for adjunct faculty wages/benefits, straight-time wages, core alcohol/drug survey, advertising, travel, and contractual services expenses. The objectives of the grant proposal are: a) to strengthen an existing interdisciplinary campus/community coalition that develops policies, oversees alcohol education efforts, and periodically evaluates those efforts, b) initiate a media campaign advertising campus alcohol evaluation, counseling, education, and support groups, c) train student-athletes as certified peer educator's and conduct outreach to athletic teams and freshman during orientation, and d) initiate a campus Safe Ride program on Thursday nights. The goal is to improve students' ability to make healthier choices regarding alcohol.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Ms. Kathy Mohlfeld, Counselor, Counseling Center		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

5.19.-6

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: April 16, 2004
Notice of Intent	Application:	Accept Award: X
Name of Program: Nebraska Business Development Center		
Funding Source: U.S. Small Business Administration through the University of Nebraska at Omaha		
Amount Requested: \$55,000	Amount Awarded: \$55,000	Funding Period: 01/04-01/05
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 09/12/03
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes: X	No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Matching funds of \$11,000 include communications, supplies, and travel expenses as well as consultant fees.		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the College's indirect cost rate.		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 1.28	
How many of these are new positions?	New FTE: 0.00	
Briefly describe the purpose(s) of this application/award: This award is a subcontract with the University of Nebraska-Omaha for funding to continue the operation of a regional center of the Nebraska Business Development Center at Wayne State College. It provides funding for salaries and benefits for 0.53 FTE of a director, an assistant director (0.50 FTE), and a secretary (0.25 FTE) as well as some communication and travel expenses.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: While not technically a continuation, this subcontract continues to fund the Nebraska Business Development Center at Wayne as it has for a number of years.		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Mr. Loren Kucera, Director of Nebraska Business Development Center & Family Business Center		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: April 16, 2004
Notice of Intent	Application:	Accept Award: X
Name of Program: Science Content Organized & Redesigned to Educate Students (SCORES)		
Funding Source: Nebraska Department of Education Mathematics & Science Partnership Program through Winnebago Public Schools		
Amount Requested: \$72,341	Amount Awarded: \$67,709	Funding Period: 02/04-10/05
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 12/04/03
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the time commitment of administrators/teachers from the Winnebago Schools – Winnebago Public and St. Augustine Elementary Winnebago as well as each school's instructional supplies and equipment.		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.40	
How many of these are new positions?	New FTE: 0.00	
Briefly describe the purpose(s) of this application/award: This award to the Winnebago Schools, of which Wayne State College is a sub-recipient and the fiscal agent, provides funds for release time and travel expenses for two WSC faculty members and salaries/benefits and travel expenses for one WSC faculty member and one graduate assistant to assist educators at the Winnebago Schools in assessing and redesigning the science programs at Winnebago Public Schools and St. Augustine Winnebago. It also includes funds for wages for a project director and substitutes to cover the educators' classes while attending in-service sessions, consultant fees for participants from the Ho Chunk Tribal Bison Project, and curriculum materials/resources for the Winnebago Schools. The objectives of the grant are to redesign the Winnebago Schools science programs, materials, and content to bring them into compliance with LEARNS, STARS, and national science standards, increase the schools' educators' knowledge base in science content, and align their pedagogy with Native American learning styles and the Ho Chunk culture.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Daryl Wilcox, Professor, Special Education and Counseling Department		
Administrator responsible for approving the application: Carolyn Murphy, Administration & Finance		

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

April 15-16, 2004

ACTION: Approve the Acceptance and Retrieval of LB 309 Allocations

The following items are submitted by the colleges for Board approval.

Chadron

1. Retrieval of \$8,150.80 for roof replacement on Burkhiser Complex.

Allocation Date/Amount	11/20/02	\$119,000.00
Retrieval Date/Amount	1/14/04	<u>8,150.80</u>
Estimated Project Cost		\$110,849.20

2. Retrieval of \$265.45 for toilet partitions in Nelson Physical Activities Center.

Allocation Date/Amount	5/27/03	\$15,000.00
Retrieval Date/Amount	2/17/04	<u>265.45</u>
Estimated Project Cost		\$14,734.55

3. Acceptance of \$14,450.00 for design of chilled water extension on campus.

Allocation Date/Amount	2/12/04	\$14,450.00
College Contribution Amount		<u>2,550.00</u>
Estimated Project Cost		\$17,000.00

Peru

1. Acceptance of an additional \$20,000.00 for design structural/foundation stabilization on Wheeler Center.

Allocation Date/Amount	2/25/04	\$20,000.00
College Contribution Amount		<u>0.00</u>
Estimated Project Cost		\$20,000.00

Wayne

1. Acceptance of \$46,750.00 for fire alarm system installation in Benthack Hall.

Allocation Date/Amount	2/12/04	\$46,750.00
College Contribution Amount		<u>8,250.00</u>
Estimated Project Cost		\$55,000.00

2. Acceptance of \$51,000.00 for fire alarm system installation in Rice Auditorium.

Allocation Date/Amount	2/12/04	\$51,000.00
College Contribution Amount		<u>9,000.00</u>
Estimated Project Cost		\$60,000.00

5.20.-2

3. Acceptance of \$51,000.00 for fire alarm system installation in U.S. Conn Library.

Allocation Date/Amount	2/12/04	\$51,000.00
College Contribution Amount		<u>9,000.00</u>
Estimated Project Cost		\$60,000.00

4. Acceptance of \$14,450.00 for roof replacement design on Brandenburg Education building.

Allocation Date/Amount	3/11/04	\$14,450.00
College Contribution Amount		<u>2,550.00</u>
Estimated Project Cost		\$17,000.00

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

April 15-16, 2004

ACTION: Approve the Following Contracts and Change Orders Submitted by the Colleges:

Chadron Change Order

- Edna Work Hall/Wing (renovation) – (\$98,237) Deduct

Wayne Contracts

- Pile Hall (window/door replacement) -- \$178,000
 - Benthack Hall, Library, Rice, Berry, Pile, Fine Arts (fire alarm upgrades) -- \$327,117
-

Board policies 7016 and 8065 require that the following types of contracts and change orders be submitted to the Board for approval.

CONTRACTS -- a) construction contracts or land purchases amounting to \$50,000 or more; b) architect/engineer fees exceeding \$40,000; and c) consultant contracts exceeding \$25,000).

College: Wayne State College		Meeting Date: April 15-16, 2004
Location on Campus:	Pile Hall	
Contracted Work:	Window/Door Replacement	
Contract Amount:	\$178,000	
Fund Source:	Revenue Bond 2003 Issue	
Contractor:	RaDec Construction Co. Inc., Hartington, NE	
Location on Campus:	Benthack Hall, Library, Rice, Berry, Pile, Fine Arts	
Contracted Work:	Fire Alarm Upgrades	
Contract Amount:	\$327,117	
Fund Source:	LB 309, Revenue Bond 2003 Issue, LB 1108, Cash Funds	
Contractor:	Electronic Systems, Hastings, NE	

CHANGE ORDERS – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are more than \$20,000.

Chadron State College	
Location on Campus:	Edna Work Hall/Wing Renovation
No. & Description:	#1 Misc., conduit, wiring, and piping revisions
Change Order Amount:	(\$98,237) Deduct
Fund Source:	Allocation
Contractor:	Fuller Construction

Academic and Personnel Committee

Willa Kosman, Chair
Doug Christensen
Richard Halbert
Sara Beth Ramsey
Rachel Arterburn

April 15-16, 2004

2003-04 Non-resident Scholars Reports

The intent of the Non-resident Scholars Program is to:

- enrich the cultural diversity of the student population of each college;
- increase the number of high academic ability students attending the NSC institutions; and to
- increase dormitory occupancy and facility utilization at each college; and

In order to participate, non-resident students are required to meet certain academic standards. Entering freshmen have to rank in the upper fourth of their high school class, have a 3.25 cumulative GPA on a 4.0 scale, or have achieved a score of 25 on the ACT. Transfer students are required to have a 3.0 cumulative GPA for all previous college work or meet the standards required of nonresident freshmen students. To continue in the program, students are required to maintain a cumulative 3.0 GPA. The Chadron State Non-resident Scholars Program was implemented during the 1988-89 academic year, while the Peru State and Wayne State programs were initiated in 1990-91.

6.1.-2

2003-04 Non-Resident Scholar Participants

Fall 2003

		Chadron	Peru	Wayne	Total
Total # of Out-of State Students		506	153	464	1123
# Non-Resident Scholars		299	78	156	533
Participants		59%	51%	34%	47%
States of Origin	AZ	1	0	0	1
	CA	0	1	0	1
	CO	47	1	1	49
	HI	1	0	0	1
	IA	0	32	119	151
	ID	1	0	0	1
	IL	2	0	0	2
	KS	2	14	2	18
	MD	0	0	1	1
	MN	2	1	2	5
	MO	1	20	2	23
	MT	0	1	0	1
	ND	2	1	1	4
	NY	0	0	1	1
	OH	0	0	2	2
	OK	1	0	1	2
	OR	1	0	0	1
	SD	84	0	17	101
	TX	2	1	2	5
	WY	140	0	5	145
	Other	12	6	0	18

2003-04 Student Opportunity Award Participants

Fall 2003

		Chadron	Peru	Wayne	Total
Total # of Out-of State Students		506	153	464	1123
# Student Opportunity Award Scholars		15	8	35	58
Participants		3%	5%	8%	5%
States of Origin	CO	1	0	0	1
	FL	0	0	1	1
	HI	0	1	0	1
	IA	0	3	29	32
	IL	0	0	1	1
	KS	0	1	0	1
	MN	0	0	1	1
	MO	0	1	0	1
	SD	6	0	3	9
	WY	8		0	8
	Other	0	2	0	2

Academic and Personnel Committee

Willa Kosman, Chair
Doug Christensen
Richard Halbert
Sara Beth Ramsey
Rachel Arterburn

April 15-16, 2004

2004 Board of Trustees Scholarship Report

The Board of Trustees' Scholarship campaign is complete. This year 268 applications were received, which is down slightly from last year. Of the total number of applicants, 104 were for Chadron, 33 for Peru, and 131 for Wayne. The number of scholarships awarded by each college is determined through a formula based on the FTE of the previous fall semester.

All Nebraska students who received ACT scores of 25 or above were mailed letters about the BOT Scholarships. Posters, general information cards, and applications were mailed to high school guidance counselors in each region. Press releases were sent to Nebraska newspapers, radio stations, and high school newspapers.

Once the recipients were selected, press releases were mailed to the *Omaha World Herald* and *Lincoln Journal Star*, as well as the recipients' hometown media. Certificates of scholarship will also be mailed to the high schools for presentation to the student.

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

April 15-16, 2004

Review of Preliminary Operating Budget Requests

The Colleges and System Office are in the process of preparing budget request items based on the guidelines approved by the Board at the February meeting. The requests, both operating and capital construction, are still undergoing refinement. The budget requests will be presented to the Board for approval at the June meeting.

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

April 15-16, 2004

2004-05 Potential Occupancy and Income

Chadron, Peru and Wayne have provided potential occupancy and income reports for Fall 2004 and Spring 2005.

The attached reports provide the estimated occupancy and related income expected at each college, given certain assumptions. This report indicates that (1) Edna Work will be off-line during Fall 2004 and Spring 2005 for remodeling; (2) the restoration of the Phase I portion of Morgan Hall at PSC in the Fall of 2003; and (3) some changes in rates of occupancy for WSC dorms with Neihardt coming back on line in 2003-04.

**REVENUE BOND FACILITIES
OCCUPANCY AND INCOME REPORT**

COLLEGE: CHADRON STATE COLLEGE
TERM: FALL 2004

REPORT DATE: 03-11-04
POTENTIAL REPORT

OCCUPANCY

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2003	Beds Occupied Fall 2004	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2004	Percent Room Occupancy
Residence Hall									
ANDREWS	304	284	186	186	0.00%	65.49%	147	143	97.28%
BROOKS	110	84	55	55	0.00%	65.48%	40	34	85.00%
EDNA WING	92	90	22	45	104.55%	50.00%	47	47	100.00%
EDNA WORK***	0	0	45	0	-100.00%	0.00%	0	0	0.00%
HIGH RISE	400	422	273	295	8.06%	69.91%	218	218	100.00%
KENT HALL	304	275	268	268	0.00%	97.45%	147	141	95.92%
SUBTOTALS	1,210	1,155	849	849	0.00%	73.51%	599	583	97.33%

	Apartments Available	Apartments Occupied Fall 2003	Apartments Occupied Fall 2004	Percent of Change	Percent Occupancy
Family Housing					
EDNA WORK WING	1	0	0		0.00%
SPARKS HALL	12	11	11	0	91.67%
WEST COURT	41	32	32	0	78.05%
SUBTOTALS	0	54	43	0	79.63%
TOTALS	1,210	1,209	892	0	73.78%

POTENTIAL INCOME

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	1,312		783-1373	\$823,000	\$763,000	92.71%
Student Apartments N/A						
Family Housing	54		235-375	\$89,000	59,600	66.97%
Faculty Apartments N/A						
Summer, Guest Housing & Rentals				\$31,000	31,000	100.00%
Other						
TOTALS				\$943,000	\$853,600	90.52%

* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

***Edna Work Hall will be off-line during the Fall 2004 and spring 2005 semester for remodeling.

**REVENUE BOND FACILITIES
OCCUPANCY AND INCOME REPORT**

COLLEGE: CHADRON STATE COLLEGE
TERM: SPRING 2005

REPORT DATE: 03-11-04
POTENTIAL REPORT

OCCUPANCY

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Spring 2004	Beds Occupied Spring 2005	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2004	Percent Room Occupancy
Residence Hall									
ANDREWS	304	284	176	176	0.00%	61.97%	147	140	95.24%
BROOKS	110	84	42	42	0.00%	50.00%	40	22	55.00%
EDNA WING	92	90	0	46	0.00%	51.11%	47	37	78.72%
EDNA WORK***	0	0	46	0	-100.00%	0.00%	0	0	0.00%
HIGH RISE	400	422	260	260	0.00%	61.61%	218	211	96.79%
KENT HALL	304	275	241	241	0.00%	87.64%	147	135	91.84%
SUBTOTALS	1,210	1,155	765	765	0.00%	66.23%	599	545	90.98%

	Apartments Available	Apartments Occupied Spring 2004	Apartments Occupied Spring 2005	Percent of Change	Percent Occupancy	
Family Housing						
EDNA WORK WING	0	0	0	0	0.00%	
SPARKS HALL	12	12	12	0	100.00%	
WEST COURT	41	35	35	0	85.37%	
SUBTOTALS	0	53	47	0	88.68%	
TOTALS	1,210	1,208	812	812	0	67.22%

ACTUAL INCOME

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	1,312		783-1373	\$823,000	\$743,200	90.30%
Student Apartments N/A						
Family Housing	54		235-375	\$89,000	76,000	85.39%
Faculty Apartments N/A						
Summer, Guest Housing & Rentals				\$10,000	1,500	15.00%
Other						
TOTALS				\$922,000	\$820,700	89.01%

* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

***Edna Work Hall will be off-line during the Fall 2004 and spring 2005 semester for remodeling.

**REVENUE BOND FACILITIES
OCCUPANCY AND INCOME REPORT**

COLLEGE: PERU STATE COLLEGE
TERM: FALL 2004

REPORT DATE: APRIL 16, 2004
POTENTIAL REPORT

OCCUPANCY

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2003	Beds Occupied Fall 2004	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2004	Percent Room Occupancy
Residence Hall									
ELIZA MORGAN (1)	170	98	68	75	10.29%	76.53%	50	50	100.00%
DELZELL	146	144	88	100	13.64%	69.44%	72	60	83.33%
CLAYBURN/MATHEWS	120	106	80	97	21.25%	91.51%	58	50	86.21%
DAVIDSON/PALMER	116	106	72	87	20.83%	82.08%	58	53	91.38%
PATE	12	28	20	26	30.00%	92.86%	14	14	100.00%

SUBTOTALS	564	482	328	385	17.38%	79.88%	252	227	90.08%
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	Apartments Available	Apartments Occupied Fall 2003	Apartments Occupied Fall 2004	Percent of Change	Percent Occupancy
Family Housing					
NICHOLAS	12	12	12	0	100.00%
OAK HILL	12	12	12	0	100.00%
FACULTY	8	7	8	0	100.00%

SUBTOTALS	0	32	31	32	0	100.00%
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TOTALS	564	514	359	417	0	81.13%
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ACTUAL INCOME

	Original Design	Present Use	Current Rates	Total Potential Income	Projected Income	Percent of Potential Income
Residence Halls *	552	454	1098-1288	\$547,742	\$335,310	61.22%
Student Apartments	12	28	1680-2205	23,310	42,735	183.33%
Family Housing	24	24	330-478	\$43,632	43,632	100.00%
Faculty Apartments	8	8	360-452	\$14,616	14,616	100.00%
Summer, Guest Housing & Rentals Other						
TOTALS				\$629,300	\$436,293	69.33%

* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

(1) 36 rooms in Morgan remain off-line until Phase II of the construction plan can be implemented.

**REVENUE BOND FACILITIES
OCCUPANCY AND INCOME REPORT**

COLLEGE: PERU STATE COLLEGE
TERM: SPRING 2005

REPORT DATE: April 16, 2004
POTENTIAL REPORT

OCCUPANCY

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Spring 2004	Beds Occupied Spring 2005	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied SPRING 2005	Percent Room Occupancy
Residence Hall									
ELIZA MORGAN (1)	170	98	60	88	46.67%	89.80%	50	50	100.00%
DELZELL	146	144	74	90	21.62%	62.50%	72	60	83.33%
CLAYBURN/MATHEWS	120	106	77	80	3.90%	75.47%	58	50	86.21%
DAVIDSON/PALMER	116	106	67	80	19.40%	75.47%	58	53	91.38%
PATE	12	28	15	20	33.33%	71.43%	14	14	100.00%

SUBTOTALS	564	482	293	358	22.18%	74.27%	252	227	90.08%
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	Apartments Available	Apartments Occupied Spring 2004	Apartments Occupied Spring 2005	Percent of Change	Percent Occupancy
Family Housing					
NICHOLAS	12	8	12	1	1
OAK HILL	12	11	12	0	1
FACULTY	8	6	8	0	1

SUBTOTALS	0	32	25	32	0	1
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TOTALS	564	514	318	390	0	1
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ACTUAL INCOME

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	552	454	1098-1288	\$547,742	\$335,310	61.22%
Student Apartments	12	28	1680-2205	23,310	42,735	183.33%
Family Housing	24	24	330-478	\$43,632	43,632	100.00%
Faculty Apartments	8	8	360-452	\$14,616	14,616	100.00%
Summer, Guest Housing & Rentals Other						
TOTALS				\$629,300	\$436,293	69.33%

* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

) 36 rooms in Morgan remain off-line until Phase II of the construction plan can be implemented.

**REVENUE BOND FACILITIES
OCCUPANCY AND INCOME REPORT**

COLLEGE: WAYNE STATE COLLEGE
TERM: FALL, 2004

REPORT DATE: April 16, 2004
POTENTIAL REPORT

OCCUPANCY

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall, 2003	Beds Occupied Fall, 2004	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall, 2004	Percent Room Occupancy
Residence Hall	165	160	121	115	-4.96%	71.88%	66	63	95.45%
Anderson Hall	328	310	272	257	-5.51%	82.90%	159	157	98.74%
Berry Hall	448	436	324	290	-10.49%	66.51%	208	198	95.19%
Morey Hall	240	231	214	200	-6.54%	86.58%	119	119	100.00%
Neihardt Hall	185	171	33	140	324.24%	81.87%	91	91	100.00%
Pile Hall	150	136	118	90	-23.73%	66.18%	72	70	97.22%
Terrace Hall	147	143	130	120	-7.69%	83.92%	75	75	100.00%
SUBTOTALS	1,663	1,587	1,212	1,212	0.00%	76.37%	790	773	97.85%

	Apartments Available	Apartments Occupied Fall, 2003	Apartments Occupied Fall, 2004	Percent of Change	Percent Occupancy
Family Housing					

SUBTOTALS	0	0	0	0		
TOTALS	1,663	1,587	1,212	1,212	0	1

POTENTIAL INCOME

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	1,663	1,587	\$1000-\$1500	\$1,537,000	\$1,067,000	69.42%
Student Apartments						
Family Housing						
Faculty Apartments						
Summer, Guest Housing & Rentals				\$3,800	3,800	100.00%
Other				\$135,000	135,000	100.00%
TOTALS				\$1,675,800	\$1,205,800	71.95%

* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

**REVENUE BOND FACILITIES
OCCUPANCY AND INCOME REPORT**

COLLEGE: WAYNE STATE COLLEGE
TERM: Spring, 2005

REPORT DATE: April 16, 2004
POTENTIAL REPORT

OCCUPANCY

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Spring, 2004	Beds Occupied Spring, 2005	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Spring, 2005	Percent Room Occupancy
Residence Hall									
Anderson Hall	165	160	90	90	0.00%	56.25%	66	62	93.94%
Berry Hall	328	310	236	230	-2.54%	74.19%	159	156	98.11%
Bowen Hall	448	436	159	250	57.23%	57.34%	208	195	93.75%
Morey Hall	240	231	188	160	-14.89%	69.26%	119	117	98.32%
Neihardt Hall	185	171	142	135	-4.93%	78.95%	91	91	100.00%
Pile Hall	150	136	109	84	-22.94%	61.76%	72	68	94.44%
Terrace Hall	147	143	125	100	-20.00%	69.93%	75	75	100.00%
SUBTOTALS	1,663	1,587	1,049	1,049	0.00%	66.10%	790	764	96.71%

	Apartment Available	Apartment Occupied Fall, 2004	Apartment Occupied Fall, 2005	Percent of Change	Percent Occupancy
Family Housing					

SUBTOTALS	0	0	0	0		
TOTALS	1,663	1,587	1,049	1,049	0.00%	66.10%

POTENTIAL INCOME

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	1,663	1,587	\$1000-\$1500	\$1,537,000	\$923,500	60.08%
Student Apartments						
Family Housing						
Faculty Apartments						
Summer, Guest Housing & Rentals				\$3,800	3,800	100.00%
Other				\$30,000	30,000	100.00%
TOTALS				\$1,570,800	\$957,300	60.94%

* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

April 15-16, 2004

Peru State—Majors Hall Lease Update

In the early 1960's the A. D. Majors building at Peru State College was constructed to provide campus housing for 218 students. In 1971 use of the building as a dormitory was discontinued due to declining enrollments. In 1977 the legislature funded the construction of a physical education facility contiguous to Majors Hall. Included in that funding was \$300,000 to renovate the west half of Majors Hall for a health center and related equipment, and to provide supplemental space for the new athletic facility. Language in the appropriations bill authorized the Board of Trustees to use state funds to lease A. D. Majors hall for such use or to purchase A. D. Majors Hall with non-state funds.

Since June 27, 1980, the Board has annually authorized the allocation of just under \$30,000 of general funds for the rental of the west end of A. D. Majors Hall for the following state-supported functions: a regional health clinic, athletic personnel offices and locker room facilities for the adjacent Al Wheeler Athletic Center.

Peru requests a renewal of the A. D. Majors hall lease agreement for July 1, 2004 through June 30, 2005 at a rate of \$1.13 per square foot for 26,514 square feet (\$29,960.82). In addition the College has requested authorization to use general funds to pay annual utility costs, with the cost not to exceed \$7,424.

Board Policy 9002 authorizes the Executive Director to renew lease agreements approved previously by the Board unless substantial revisions are proposed. A copy of the signed lease agreement will be filed with the System Office.

Fiscal and Facilities Committee*Steve Lewis, Chair**Larry Teahon**Bill Roskens**Hilary Koso*

April 15-16, 2004

Grant Applications and Awards for information only**Peru State College Application**

- Environmental Monitoring Research Proposal (University of Nebraska-Lincoln) -- \$5,975

Wayne State College Applications

- Communicate Open Source Development to K-12 Educational Institutions (Corporation for National Service through the Midwest Consortium for Service-Learning in Higher Education) -- \$2,000
- Developing Learning Communities with High School Teachers (Corporation for National Service through the Midwest Consortium for Service-Learning in Higher Education) -- \$1,100
- Earth Week Project 2004 (U.S. Environmental Protection Agency, Region 7) -- \$5,000
- PC Hardware Needs Analysis, Construction, and Implementation (Corporation for National Service through the Midwest Consortium for Service-Learning in Higher Education) -- \$2,000

Wayne State College Awards

- Alternative Spring Break (Corporation for National Service through the Midwest Consortium for Service-Learning in Higher Education) -- \$2,000
- Cultivating the Arts in Nebraska (Nebraska Arts Council through the Nebraska Alliance for Arts Education (NAAE)) -- \$500
- Northeast Nebraska P-16 Council Meeting (Nebraska Dept. of Education) -- \$5,000
- Sculpture Residency (Nebraska Arts Council) -- \$500

Board policy 6024 requires that grant applications and awards, which exceed \$25,000, or have as part of the agreement the obligation to accept fiscal responsibility in future years, or require maintenance of effort shall be approved to the Board. Grant applications and awards less than \$25,000 are attached for information only.

7.4.-2

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Peru State College		Date: April 16, 2004
Notice of Intent	Application: <input checked="" type="checkbox"/>	Accept Award:
Name of Program: Environmental Monitoring Research Proposal		
Funding Source: University of Nebraska - Lincoln		
Amount Requested: \$5,975	Amount Awarded:	Funding Period: Summer 2004
Closing Date for Application Submission: 01-19-04		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include Indirect Cost Funds for the College's use?	Yes:	No: <input checked="" type="checkbox"/>
Will this grant require State Matching Funds ?	Yes:	No: <input checked="" type="checkbox"/>
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes:	No: <input checked="" type="checkbox"/>
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort required?	Yes:	No: <input checked="" type="checkbox"/>
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: <input checked="" type="checkbox"/>
How many FTE positions will the grant fund?	FTE: n/a	
How many of these are new positions?	New FTE:	
Briefly describe the purpose(s) of this application/award: Biodiversity Monitoring of Fish and Invertebrate Communities in Small Streams.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: <input checked="" type="checkbox"/>
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: <input checked="" type="checkbox"/>
If yes, please state the reason:		
Person responsible for the preparation of the application:		
Administrator responsible for approving the application: Dr. M. Barger		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: April 16, 2004
Notice of Intent	Application: X	Accept Award:
Name of Program: Communicate Open Source Development to K-12 Educational Institutions		
Funding Source: Corporation for National Service through the Midwest Consortium for Service-Learning in Higher Education		
Amount Requested: \$2,000	Amount Awarded:	Funding Period: 07/04 – 12/04
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes faculty time commitment in developing, planning, and implementing the course as well as the College's indirect cost rate.		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.00	
How many of these are new positions?	New FTE: 0.00	
Briefly describe the purpose(s) of this application/award: This proposal is for funding for server/hardware upgrades, training materials, postage, publicity, copying, and printing costs to incorporate service-learning as a major component of the Advanced Operating Systems course.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Ms. Lori Nicholson, Instructor, Computer Technology and Information Systems Department		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

7.4.-4

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: April 16, 2004
Notice of Intent	Application: X	Accept Award:
Name of Program: Developing Learning Communities with High School Teachers		
Funding Source: Corporation for National Service through the Midwest Consortium for Service-Learning in Higher Education		
Amount Requested: \$1,100	Amount Awarded:	Funding Period: 07/04 – 12/04
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes faculty time commitment in developing, planning, and implementing the course as well as the College's indirect cost rate.		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.00	
How many of these are new positions?	New FTE: 0.00	
Briefly describe the purpose(s) of this application/award: This proposal requests funds for travel expenses for students to present their research projects at the Nebraska Speech and Theatre Teachers annual convention in Kearney, NE as part of the service-learning component of the CNA Methods and Materials course.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Deborah Whitt, Professor, Communication Arts Department		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: April 16, 2004
Notice of Intent	Application: X	Accept Award:
Name of Program: Earth Week Project 2004		
Funding Source: U.S. Environmental Protection Agency, Region 7		
Amount Requested: \$5,000	Amount Awarded:	Funding Period: 04/04-05/05
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.22	
How many of these are new positions?	New FTE: 0.22	
Briefly describe the purpose(s) of this application/award: This request is for funding for four large shade trees as well as straight-time salary for a student recycling coordinator, recycling bins/equipment and travel/promotion expenses. This project will allow the campus to take another step in furthering sound environmental stewardship. The trees will reduce cooling/heating costs and their planting would be conducted as an Arbor Day celebration in 2004. The College's recycling of office paper, newspapers, and magazines, initiated in the campus administration building, would be expanded to include additional buildings on campus.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Mr. Pat Meehan, Landscape Manager & Grounds Maintenance Supervisor		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

7.4.-6

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: April 16, 2004	
Notice of Intent	Application: X	Accept Award:	
Name of Program: PC Hardware Needs Analysis, Construction, and Implementation			
Funding Source: Corporation for National Service through the Midwest Consortium for Service-Learning in Higher Education			
Amount Requested: \$2,000	Amount Awarded:	Funding Period: 07/04 – 12/04	
Closing Date for Application Submission: n/a			
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:	
Does this grant include Indirect Cost Funds for the Colleges use?		Yes:	No: X
Will this grant require State Matching Funds ?		Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):			
Will this grant require In-Kind Funds ?		Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes faculty time commitment in developing, planning, and implementing the course as well as the College's indirect cost rate.			
Is State Maintenance of Effort required?		Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:	No: X
How many FTE positions will the grant fund?		FTE: 0.00	
How many of these are new positions?		New FTE: 0.00	
Briefly describe the purpose(s) of this application/award: This proposal requests funding for computer parts/components, postage, and printing costs to incorporate service-learning as a major component of the Microcomputer Hardware course.			
Is this grant a continuation of a previous/existing grant?		Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:			
Has this grant application been previously denied?		Yes:	No: X
If yes, please state the reason:			
Person responsible for the preparation of the application: Ms. Jean Lutt, Instructor, Computer Technology and Information Systems Department			
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance			

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: April 16, 2004
Notice of Intent	Application:	Accept Award: X
Name of Program: Alternative Spring Break		
Funding Source: Corporation for National Service through the Midwest Consortium for Service Learning in Higher Education		
Amount Requested: \$2,000	Amount Awarded: \$2,000	Funding Period: 03/04-05/04
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 02/12/04
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the time commitment of faculty and students and use of the College's vehicles.		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.00	
How many of these are new positions?	New FTE: 0.00	
Briefly describe the purpose(s) of this application/award: This award provides funding for mileage/vehicle costs and sponsor travel expenses of three Wayne State College student organizations/clubs taking service-learning spring break trips in March 2004. The Crosspoint Campus Ministry is sponsoring a trip to the Cumberland Mountain region in Tennessee to assist area churches, agencies, and an interfaith summer camp with repairs and upgrades to their facilities, the Habitat for Humanity Club is participating in a house building project in Fort Smith, Arkansas, and the Conservation Biology class is providing volunteer labor for projects at the Iain Nicolson Audubon Center and Rowe Sanctuary near Kearney, Nebraska.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Jean Karlen, Professor, Sociology, Psychology, and Criminal Justice Department		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

7.4.-8

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: April 16, 2004
Notice of Intent	Application:	Accept Award: X
Name of Program: Cultivating the Arts in Nebraska		
Funding Source: Nebraska Arts Council through the Nebraska Alliance for Arts Education (NAAE)		
Amount Requested: \$500	Amount Awarded: \$500	Funding Period: 02/04 – 04/04
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the Colleges use?		Yes: No: X
Will this grant require State Matching Funds ?		Yes: X No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Matching funds include Statewide Advocacy Teams (SWAT) kits for organizations or individuals advocating the arts.		
Will this grant require In-Kind Funds ?		Yes: X No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the time commitment of several faculty and staff, the use of the College's facilities and private donations.		
Is State Maintenance of Effort required?		Yes: No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: No: X
How many FTE positions will the grant fund?		FTE: 0.00
How many of these are new positions?		New FTE: 0.00
Briefly describe the purpose(s) of this application/award: This award is for funding for an artist's travel expenses. A sculptor from Notre Dame University, along with several faculty and community members, will share with the campus and surrounding schools, communities, and business organizations how the unique qualities of the Arts benefit all of us and promote additional arts advocacy activities/events in the area.		
Is this grant a continuation of a previous/existing grant?		Yes: No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Ms. Judith Berry, Instructor, Art and Design Department		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: April 16, 2004
Notice of Intent	Application:	Accept Award: X
Name of Program: Northeast Nebraska P-16 Council Meeting 2004		
Funding Source: Nebraska Department of Education		
Amount Requested: \$5,000	Amount Awarded: \$5,000	Funding Period: 03/04-06/04
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind contributions include the time commitment of various faculty as well as the use of the College's facilities.		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.05	
How many of these are new positions?	New FTE: 0.05	
Briefly describe the purpose(s) of this application/award: This award provides funding for some straight-time clerical assistance, postage, printing, supplies and refreshment expenses for a regional meeting of all educational institutions in Northeast Nebraska to be hosted by Wayne State College in April 2004. It also includes funds for sub pay for teachers and honorariums for presenters. Finally, it provides some funds for travel expenses to the State P-16 meeting. The goal of the conference is to disseminate and implement a Math Articulation Document in conjunction with furthering the initiative of providing a high-quality and seamless education for every Nebraska student from pre-kindergarten through college.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Meenakshi Dalal, Professor, Business and Economics Department		
Administrator responsible for approving the application: Carolyn Murphy, Administration & Finance		

7.4.-10

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: April 16, 2004
Notice of Intent	Application:	Accept Award: X
Name of Program: Sculpture Residency		
Funding Source: Nebraska Arts Council		
Amount Requested: \$1,000	Amount Awarded: \$500	Funding Period: 03/04 – 04/04
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes: X	No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Matching funds include materials and supplies.		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the time commitment of several faculty and staff and the use of the College's facilities.		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.00	
How many of these are new positions?	New FTE: 0.00	
Briefly describe the purpose(s) of this application/award: This award is for funding for an honorarium for a guest artist. A sculptor from Notre Dame University will be working with art students to design and weld a steel frieze as well as conducting daily slide presentations of his work during a three day Cultivating the Arts in Nebraska event to be held at Wayne State College March 15 through March 17.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Pearl Hansen, Professor, Art and Design Department		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

Fiscal and Facilities Committee

Steve Lewis, Chair
 Larry Teahon
 Bill Roskens
 Hilary Koso

April 15-16, 2004

Contracts and Change Orders for information only

Board policies 7015 and 8065 require that the colleges report the following contract awards and change orders to the Board as information.

CONTRACTS – 1) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$40,000; c) consultant contracts for less than \$25,000; and d) exempt contracts exceeding \$25,000.

Chadron State College	
Location on Campus:	Reta King Library
Contracted Work:	Professional services—tie-in Library to the chilled water system
Contract Amount:	\$14,977
Fund Source:	LB 309
Contractor:	Olsson Associates
Location on Campus:	Edna Work Hall
Contracted Work:	Asbestos abatement
Contract Amount:	\$14,900
Fund Source:	Operations
Contractor:	L & L Insulation

Peru State College	
Location on Campus:	Campus Steam Line near Jindra Fine Arts
Contracted Work:	Emergency repair of condensate line
Contract Amount:	\$5,000
Fund Source:	LB 309
Contractor:	Johansen Drainage and Tile
Location on Campus:	Al Wheeler Activity Center
Contracted Work:	Refinish and paint the portable wood floor
Contract Amount:	\$18,500
Fund Source:	Cash
Contractor:	Greater Plains Athletics
Location on Campus:	Centennial Complex and Hoyt Science
Contracted Work:	Door replacement
Contract Amount:	\$17,596
Fund Source:	Cash
Contractor:	Brown Glass Company Inc.

Peru State College (continued)	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Al Wheeler Activity Center Structural augmentation design work \$9,880 plus reimbursables not to exceed \$1,200 LB 309 Jackson Jackson Associates
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Al Wheeler Activity Center Site work modifications design work \$13,400 plus reimbursables not to exceed \$1,200 LB 309 Jackson Jackson Associates
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus Quad Area Provide and install an automatic sprinkler system \$9,880 plus reimbursables not to exceed \$1,200 LB 309 Jackson Jackson Associates
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Main Campus Area Prepare, plant and maintain flower beds \$21,000 Cash Mike Haley
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Parking Area Lease of area \$600 Revenue Bond St. Clara's Catholic Parish

Wayne State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Hahn Administration Remodel Business Services area \$20,552 Cash Funds Moonlighting Construction, Wayne, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Education Building Convert storage area to offices \$7,140 Cash Funds Moonlighting Construction, Wayne, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Track/Stadium Press box improvements, repairs \$39,579 LB 1100, Cash Funds Otte Construction, Wayne, NE

CHANGE ORDERS – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are less than \$20,000.

Peru State College	
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Boiler #1A steam piping add, steam drip repair, replace leaking flanges, 2 valves \$0.00 (\$7,466.84 from Discovery Allowance) LB 309 American Piping Group
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Boiler #2A change 6" and 8" threaded pipe to welding pipe w/drip stations \$15,400.08 (\$2,533.16 from Discovery Allowance) LB 309 American Piping Group
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Campus Quad Area #1 Grading and installation of sod \$11,561 (plus \$800 if re-grading is needed due to heavy rain) Cash Judson Irrigation Inc

Wayne State College	
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Track/Stadium Project #6 Additional soil testing costs \$10,496.50 Private Christiansen Construction, Co., LLC, Pender, NE
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Bowen Hall #1 Change fire sprinklers to recessed heads \$8,320 Revenue Bond 2003 Issue RaDec Construction, Hartington, NE

Fiscal and Facilities Committee

Steve Lewis, Chair
Larry Teahon
Bill Roskens
Hilary Koso

April 15-16, 2004

Final Completion of Eliza Morgan Residence Hall Renovation-Phase I Construction Project at Peru State College

Policy 8069 requires that when the architect, engineer, contractor and college-retained inspector or college representative determine that a project is complete with all work on the outstanding items adequately performed, the project shall be deemed to have reached final completion. The College President will notify the Board of Trustees at the next available Board meeting when the project final inspection is accomplished.

The campus staff members of the substantial completion committee of the Board of Trustees inspected the Eliza Morgan Residence Hall Renovation Project at Peru State College on March 10, 2004, and determined that Phase I of the project has reached final completion.

CHADRON STATE COLLEGE
President's Report –
April 2004

1. Approximately 200 college students and faculty members from across the nation were at Chadron State for the 20th annual National American Pre-Veterinary Medical Association Symposium on March 5-7. This is the first time the symposium has been in Nebraska or on the campus of a college or university that does not have a veterinary school. The association had to amend its constitution last year so the symposium could be held at Chadron. Dr. Georgia Younglove, assistant professor of agriculture and co-sponsor of the Pre-Veterinary Club at Chadron said the college's record for producing numerous students who are accepted at veterinary schools and the enthusiasm shown by CSC students when they submitted the bid at last year's symposium at Oklahoma State University were major factors in landing the symposium this year. There are 27 veterinary schools in the United States, but only 11 of them have hosted the symposium. There were 16 speakers on the agenda, 13 of them veterinarians. They discussed a wide range of topics involving both domestic animals and wildlife.
2. Eight members of Chadron's wind ensemble were selected to play in the Nebraska Intercollegiate Band that performed during the Nebraska State Bandmasters Association convention in Lincoln. Those chosen were Malinda Sprentall, Chadron; Sara Schmidt, Chadron; Melissa Huber, Sturgis, S.D.; Johannah Hardy, Chadron; Jon Dailey, Chadron; Warren Eagle, Tuscaloosa, Ala.; Ben Stinson, Rushville; and Siobhana McEwen, Chadron. The selections were made by taped auditions. The band was directed by Major Kelly Bledsoe, commander of the Heartland of America Air Force Band.
3. More than 300 elementary school students along with their teachers and numerous parents were in the Student Center at Chadron on February 26, to help Nebraska celebrate Statehood Day. Secretary of State John Gale was the master of ceremonies. Chris Sayre of Lincoln presented a program entitled "A Musical Journey Across America." Gordon Howard of Bayard, an Oregon Trail buff, shared historical facts in his program titled "Westward Ho." Numerous city, county and education officials from the region also attended the program. The program at Chadron was one of nine held throughout Nebraska. This is the first time a Statehood Day celebration has been in northwest Nebraska.
4. Chadron was approved for preliminary enrollment in the Student and Exchange Visitor Information System (SEVIS) under the Immigration and Naturalization Service's authority. CSC has been granted final approval to enroll foreign students.
5. The Tennessee Williams play, "A Streetcar Named Desire," was presented in February at Chadron by the Montana Repertory Theatre. The play won the Pulitzer Prize in 1948 and was later made into a movie. Established in 1977, the Montana Repertory Theatre has become one of the nation's best-known touring companies.
6. Dr. Barbara Limbach, associate professor of business, has been appointed to the National Education Association's review panel of manuscripts for the Thought & Action Journal of Higher Education. Limbach is the first person from Nebraska to serve on the panel. Responsibilities as a panelist include working with editor Con Lehane on an ongoing basis to solicit high-quality articles on the many important issues facing higher education. Panelists are asked to review manuscripts for publication throughout the year and attend two meetings a year, usually in the fall and spring, at which manuscripts are discussed and evaluated. The three-year appointment will run through the Spring of 2006.

8.2.-2

7. A Chadron graduate who has used his talents and training in many ways was inducted into the college's Music Hall of Fame during the annual High Plains Festival held in February. Norm Martin is the eighth Hall of Fame inductee. He is owner of Mar Bow Music and Archery in Chadron and also has performed and taught music dating back to his teens. Martin sings a variety of music, including folk, cowboy, classical, country, bluegrass, rock and gospel and plays the guitar, banjo and bass. Over the years, Martin has been a member of several popular music groups, including the "The Esquires," "The Hat Creek Band," "Powder River Band," "Latigo and Lace" and currently "The Bald Mountain Rounders," a quartet specializing in the bluegrass sound.
8. All five seniors on the Chadron wrestling team have qualified for the NCAA Division II National Tournament. Competing at the West Regional Tournament at Fort Hays State, the Eagles gained a first, a second and three thirds from their seniors. Jordan Johnson of West Point won the 165-pound title, Jeff Rusher of Ordway, Colo., finished second at 197 and Seth Groff of Auburn at 125, Travis Peak of Douglas, Wyo., at 157 and Ben Holscher of Ogallala at 184 all placed third.
9. Five Chadron athletes have qualified for the NCAA Division II Indoor Track and Field Meet in Boston. The CSC delegation is led by sophomore Jacqueline Wells of Albion, whose seasonal best marks of 47-4 in the shot put and 58-0 in the weight throw rank third and fifth, respectively, in the nation. Both of Wells' marks were good for first place at the Rocky Mountain Athletic Conference Meet and are school records. Also competing in the weight throw for the Eagles is Jessica Isenberger of Wright, Wyo., whose best mark of 55-8 1/2 ranks 10th on the Division II list. The third Chadron State woman qualifying for nationals is freshman Amanda Owens of Harvard, Neb., who has high jumped 5-7 to tie for eighth place in the nation. Two men from Casper, Wyo., are the other CSC qualifiers. They are Johnnie Young, who has triple jumped 48-53/4 to rank ninth in the event, and Derek Hamilton, whose shot put mark of 55-0 is 10th on the national list. Wells also qualified for the national indoor meet in both the shot and the weight throw last year, but did not place in either event. However, she placed fourth in the shot put at the national outdoor meet last spring.
10. CSC Students in Free Enterprise received a 2004 First Lady's Outstanding Community Service Award at the 2004 Governor's Conference on Community Service on March 25, 2004. Dr. Rick Koza, Associate Professor of Business, sponsors the group.

PERU STATE COLLEGE
- President's Report -
April 2004

1. Some of Nebraska's most experienced and well-known journalists and opinion leaders participated in a panel discussion entitled "The Role of the Modern News Media in Shaping Public Discourse" at Peru on February 26th. Distinguished guests included former Nebraska Secretary of State Alan Beermann, Lincoln Journal Star Editor Kathleen Rutledge, public relations executive and former journalist Tom Giitter, and Auburn Newspaper's Managing Editor Darrell Wellman.
2. The Campus Activities Board sponsored production of "Daughters of Africa," written by playwright and journalist Syl Jones, which was presented February 16th by The Mixed Blood Theatre Company. The play celebrates the pride, determination and courage of both famous and unheralded African American women.
3. Legislative District One candidates have been invited to participate in a public debate on April 29th on the PSC campus. Six candidates have filed for the seat being vacated by Senator Floyd Vrtiska. Longtime Nemaha County Commissioner Richard Moody will moderate the debate.
4. Alums Jack and Nancy Hallstrom of Omaha presented President Johnson with a framed picture of college founder Col. T.J. Majors' great-grandchildren when they were all (6) attending PSC in 1951. They are posed under the portrait of Col. Majors; the portrait currently hangs above the fireplace in the Library and the photo will also be placed in the Library near the portrait.
5. Dr. Seuss's Birthday Party for elementary school students took place in the College Auditorium on February 26th and 27th. This would have been Dr. Seuss's (Theodore Geisel) 100th birthday. Children were treated to storytelling, skits and other fun activities as part of the annual Read Across America event. The Peru Student Education Association sponsored the celebration which was made possible in part through a C.L.A.S.S. grant.
6. Students from Heartland, Tri-County, Waverly, Gretna, Humboldt-Table Rock-Steinauer, Johnson-Brock, Nemaha Valley and Platteview took top honors at the 31st Annual Peru State College High School Business Contest February 18th. Individual winners receive a \$500 tuition scholarship to be used as entering freshman or transfer students to PSC.
7. PSC 1996 alum Joan A. Christen was selected to receive the Christa McAulliffe Prize for 2004. Ms. Christen teaches science at Beatrice, following seven years at Southeast Consolidated at Stella.
8. Under the direction of Dr. Sara Crook, the Social Science Department hosted the annual History Day Contest on February 24th. Students in grades 6-8 (junior division) and 9-12 (senior division) compete in several categories, with the top three students in each area qualifying to advance to state-level competition.
9. The Trails and Tales Tour and Institute will take to the roads again this summer. This year's focus is on "The Kansas-Nebraska Act and the Winding Road to Statehood." It will be offered June 14-26 and will cover sites in eastern Nebraska and central and eastern Kansas relevant to the 1854-67 time period. Drs. Dan Holtz and Sara Crook share authorship and responsibility for the tour.

8.2.-4

10. Zoon Wood, Director of Diversity Programs and Instruction, was featured in an article carried by several local newspapers recently. Zoon came to the United States from Viet Nam as a 14-year-old refugee unable to speak English. His struggles strengthen his commitment and understanding in helping others overcome obstacles.
11. The LEAD (Leadership, Education/Action Development) fellows made their annual visit to Peru on February 18th. Dr. Daryl Long served as host to the group, and President Johnson gave them a brief tour of campus and newly renovated buildings.

12. Athletics –

J.J. Oberg, senior forward from Columbus, was named MCAC Player of the Week in mid-February. J.J. and teammate Vernon Johnson (junior guard, Omaha) made the post-season MCAC honorable mention list.

Junior guard Myron Jenkins (Gary, IN) earned first team MCAC honors, and NAIA post season All-American Honorable Mention. Lady Bobcat Rochelle Davitt (junior forward, Gallatin, MO) made the women's MCAC post-season honorable mention list.

The Men's Volleyball team reached eighth-place rank in the February 18th ratings. Their season record currently stands at 7-12 as regular season play continues, followed by tournament play.

Three student-athletes from the women's basketball team were recently named as 2004 NAIA Daktronics Division II Scholar-Athletes. They are: Denis Witt, senior from Falls City; Rochelle Davitt, junior, Gallatin, MO; and Theresa Dolan, junior, Indianola. Selection requires a 3.5 cumulative grade point average, and each must make significant contributions to their team on the playing court.

Karla Harpenau (sophomore, Omaha) was named MCAC Co-Pitcher of the Week for play in early March. She has also been named NAIA Region IV Pitcher of the Week this season.

First-baseman Rick Broderick (junior, Omaha) was named Co-Player of the Week for play two consecutive weeks in March.

Student athlete Vincent Chambers was involved in a fatal car accident on Sunday, February 29th. He came to Peru State as a transfer student from Tucson, AZ to play basketball and study psychology. A memorial service was held on March 4th.

WAYNE STATE COLLEGE
- President's Report -
April 2004

1. Dr. Gretchen Ronnow presented the 2004 Balsley-Whitmore lecture on March 25. Her presentation was "Narrative Seduction: The Art[ifice] of Storytelling." The Balsley-Whitmore award is presented each year to a member of the Wayne State College English faculty.
2. The eighth annual WSC Wellness Fair was held on campus on March 23 in the Frey Conference Suite in the student center. The event was sponsored by the WSC Wellness Program. It featured free seminars and demonstrations, and offered screenings for a variety of things including blood pressure, blood glucose, bone density and more. Those attending the fair also stopped at more than 20 informational booths at the fair. The fair was coordinated by Kelly Heithold, wellness coordinator.
3. Irish poet Desmond Egan was a guest presenter at the college on March 22. Egan spoke at a "Brown Bag" informal lunch in the humanities building, and met with English literature and writing classes throughout the day. Egan is the author of more than 16 published collections of poetry and prose. His appearance was sponsored by the School of Arts and Humanities, Department of Language and Literature, and the John G. Neihardt Foundation.
4. Dr. Randy Bertolas, associate professor of geography, presented "Geographical and Geological Observations on the Missouri River" in Gardner Auditorium on March 22. His presentation was the second in a Nebraska Humanities Council Lewis and Clark program, "A Meeting of Two Cultures: the Lewis and Clark Expedition."
5. The Plains Prose Festival was held on March 18 and 19. Authors who presented sessions during the festival included Nebraska state poet William Kloefkorn, Neil Harrison, Kathleene West, Jonis Agee, Brent Spencer, Dan Chaon, Lee Byrd, Tricia Currans-Sheehan, A.B. Emrys and Jim Reese. Prose Bowl III was held during the evening of March 18.
6. Nicole Hanjani, a Wayne State student who lived for six years in Iran, was the featured speaker at the March 18 Multicultural Center's Brown Bag Series. As part of Women's History Month, Hanjani discussed Iranian women in history, literature and current events.
7. The community of Wayne was one of only 10 communities chosen to participate in the National Endowment for the Humanities Lewis and Clark program, "Changed Lives: Lewis and Clark Meet the West." Lewis and Clark scholars presented programs at Wayne State College on March 18, 25, April 1 and 15. Wayne State College and Main Street Wayne co-sponsored the scholars' appearances.
8. 'Cultivating the Arts in Nebraska' was held on campus on March 16 and 17. One of the highlights of the event was sculptor Drew Goerlitz of the University of Notre Dame, who worked with students and faculty to create a welded steel frieze. The event was sponsored in cooperation with the Nebraska Arts Council and the Nebraska Alliance for Arts Education. It was part of a statewide project to target arts education in Nebraska, and was coordinated by Judith Berry, WSC art instructor.
9. A Nebraska State Birthday Party for regional fourth grade students was held on campus on March 1. Nebraska Secretary of State John Gale was master of ceremonies for the afternoon event held in Ramsey Theatre. Singer and performer David Seay entertained the children with a variety of songs from the time period of 1867 when Nebraska became a state. Approximately 150 children and their teachers attended.

8.2.-6

10. The 2004 Northern Sun Intercollegiate Conference Indoor Track Championships were held at the college on February 27 and 28 in the Recreation Center. The WSC men's track team placed second and the women's team placed fourth. Track coach Marlon Brink was named NSIC co-coach of the year.

2004-05 Proposed Board Meeting Schedule
(Five Meetings Per Year)

SEPTEMBER	BOARD OF TRUSTEES MEETING--CHADRON	September 16-17, 2004 Thursday – Friday
NOVEMBER	BOARD OF TRUSTEES MEETING--WAYNE	November 11-12, 2004 Thursday – Friday
FEBRUARY	BOARD OF TRUSTEES MEETING--LINCOLN	February 10, 2005 Thursday
APRIL	BOARD OF TRUSTEES MEETING--PERU	April 7-8, 2005 Thursday – Friday
JUNE	BOARD OF TRUSTEES MEETING--LINCOLN	June 9, 2005 Thursday

2004-05 Proposed Board Meeting Schedule
(Six Meetings Per Year)

SEPTEMBER	BOARD OF TRUSTEES MEETING--CHADRON	September 16-17, 2004 Thursday - Friday
OCTOBER	BOARD OF TRUSTEES MEETING--WAYNE	October 28-29, 2004 Thursday - Friday
DECEMBER	BOARD OF TRUSTEES MEETING—LINCOLN	December 2, 2004 Thursday
FEBRUARY	BOARD OF TRUSTEES MEETING--LINCOLN	February 10, 2005 Thursday
APRIL	BOARD OF TRUSTEES MEETING--PERU	April 7-8, 2005 Thursday - Friday
JUNE	BOARD OF TRUSTEES MEETING--LINCOLN	June 9, 2005 Thursday

2005-06 Proposed Board Meeting Schedule
(Five Meetings Per Year)

SEPTEMBER	BOARD OF TRUSTEES MEETING--CHADRON	September 8-9, 2005 Thursday - Friday
NOVEMBER	BOARD OF TRUSTEES MEETING--WAYNE	November 10-11, 2005 Thursday - Friday
FEBRUARY	BOARD OF TRUSTEES MEETING--LINCOLN	February 9, 2006 Thursday
APRIL	BOARD OF TRUSTEES MEETING--PERU	April 6-7, 2006 Thursday - Friday
JUNE	BOARD OF TRUSTEES MEETING--LINCOLN	June 8, 2006 Thursday

2005-06 Proposed Board Meeting Schedule
(Six Meetings Per Year)

SEPTEMBER	BOARD OF TRUSTEES MEETING--CHADRON	September 8-9, 2005 Thursday - Friday
OCTOBER	BOARD OF TRUSTEES MEETING--WAYNE	October 27-28, 2005 Thursday - Friday
DECEMBER	BOARD OF TRUSTEES MEETING—LINCOLN	December 1, 2005 Thursday
FEBRUARY	BOARD OF TRUSTEES MEETING--LINCOLN	February 9, 2006 Thursday
APRIL	BOARD OF TRUSTEES MEETING--PERU	April 6-7, 2006 Thursday - Friday
JUNE	BOARD OF TRUSTEES MEETING--LINCOLN	June 8, 2006 Thursday

2006-07 Proposed Board Meeting Schedule
(Five Meetings Per Year)

SEPTEMBER	BOARD OF TRUSTEES MEETING--CHADRON	September 7-8, 2006 Thursday - Friday
NOVEMBER	BOARD OF TRUSTEES MEETING--WAYNE	November 9-10, 2006 Thursday - Friday
FEBRUARY	BOARD OF TRUSTEES MEETING--LINCOLN	February 8, 2007 Thursday
APRIL	BOARD OF TRUSTEES MEETING--PERU	April 12-13, 2007 Thursday - Friday
JUNE	BOARD OF TRUSTEES MEETING--LINCOLN	June 7, 2007 Thursday

2006-07 Proposed Board Meeting Schedule
(Six Meetings Per Year)

SEPTEMBER	BOARD OF TRUSTEES MEETING--CHADRON	September 7-8, 2006 Thursday - Friday
OCTOBER	BOARD OF TRUSTEES MEETING--WAYNE	October 26-27, 2006 Thursday - Friday
NOVEMBER	BOARD OF TRUSTEES MEETING—LINCOLN	November 30, 2006 Thursday
FEBRUARY	BOARD OF TRUSTEES MEETING--LINCOLN	February 8, 2007 Thursday
APRIL	BOARD OF TRUSTEES MEETING--PERU	April 12-13, 2007 Thursday - Friday
JUNE	BOARD OF TRUSTEES MEETING--LINCOLN	June 7, 2007 Thursday

2007-08 Proposed Board Meeting Schedule
(Five Meetings Per Year)

SEPTEMBER	BOARD OF TRUSTEES MEETING--CHADRON	September 13-14, 2007 Thursday - Friday
NOVEMBER	BOARD OF TRUSTEES MEETING--WAYNE	November 8-9, 2007 Thursday - Friday
FEBRUARY	BOARD OF TRUSTEES MEETING--LINCOLN	February 7, 2008 Thursday
APRIL	BOARD OF TRUSTEES MEETING--PERU	April 10-11, 2008 Thursday - Friday
JUNE	BOARD OF TRUSTEES MEETING--LINCOLN	June 12, 2008 Thursday

2007-08 Proposed Board Meeting Schedule
(Six Meetings Per Year)

SEPTEMBER	BOARD OF TRUSTEES MEETING--CHADRON	September 13-14, 2007 Thursday - Friday
OCTOBER	BOARD OF TRUSTEES MEETING--WAYNE	October 25-26, 2007 Thursday - Friday
DECEMBER	BOARD OF TRUSTEES MEETING—LINCOLN	December 6, 2007 Thursday
FEBRUARY	BOARD OF TRUSTEES MEETING--LINCOLN	February 7, 2008 Thursday
APRIL	BOARD OF TRUSTEES MEETING--PERU	April 10-11, 2008 Thursday - Friday
JUNE	BOARD OF TRUSTEES MEETING--LINCOLN	June 12, 2008 Thursday