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BOARD OF TRUSTEES
Meeting

DECEMBER 1, 2005
VIDEO-CONFERENCE

Three colleges.
Thousands of opportunities.



BOARD OF TRUSTEES

Meeting Notice

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice is hereby given that a meeting of the Board of Trustees of the Nebraska State Colleges will convene via video-conference at 1:00 p.m. on December 1, 2005 at the following sites:

Chadron State College Student Center	10 th & Main, Scottsbluff Room
Kearney—Public Library	2020 1 st Avenue, 2 nd Floor
Lincoln—Executive Building	521 S 14th Street, Suite 103
Omaha—State Office Building	1313 Farnam Street, Room 207
Scottsbluff—Panhandle Learning Center	4502 Avenue I, High Plains Room
Wayne State College—Connell Hall	1111 Main Street, Room 021

An Executive Session will be held in conjunction with this Board of Trustees meeting.

This notice and accompanying agenda are being distributed to members of the Board of Trustees, the presidents of the state colleges, the Associated Press and selected Nebraska newspapers.

BOARD OF TRUSTEES MEETING

**DECEMBER 1, 2005
VIDEO-CONFERENCE
1:00 - 5:00 P.M. (CST)
12:00 – 4:00 P.M. (MST)**

CALL TO ORDER

1. APPROVAL OF MEETING AGENDA

APPROVAL OF MINUTES from the October 27-28 meeting

PUBLIC COMMENT

ITEMS FOR DISCUSSION AND ACTION

2. ACADEMIC, PERSONNEL AND STUDENT AFFAIRS

2.1 Accept Report on Personnel Actions

2.2 Approve Management Option Name Change to Human Performance and Systems Management in Business Administration Degree - PSC

3. ENROLLMENT AND MARKETING

No action items

4. FISCAL AND FACILITIES

4.1 Accept Operating Budget Audit Reports

4.2 Approve Delzell Program Statement – PSC

4.3 Accept and Approve Revised Campus Services Program Statement – WSC

4.4 Accept Design Development for Sparks Hall – CSC

4.5 Approve Naming Renovated Space in Recreation Center – WSC

4.6 LB 309 Allocations and Retrievals

4.7 Contracts and Change Orders

ITEMS FOR INFORMATION AND DISCUSSION

5. ACADEMIC, PERSONNEL AND STUDENT AFFAIRS

- 5.1 Athletic Gender Equity Reports

6. ENROLLMENT AND MARKETING

- 6.1 Geo-demographic Study

7. FISCAL AND FACILITIES

- 7.1 Grant Applications and Awards
- 7.2 Contracts and Change Orders
- 7.3 Physical Plant Status Reports (Jul-Sep)
- 7.4 Capital Construction Quarterly Reports (Jul-Sep)
- 7.5 Report on Remission Fund Awards by Category
- 7.6 Budget Adjustment Requests

8. MISCELLANEOUS ACTION AND INFORMATION ITEMS

- 8.1 Chancellor's Report
- 8.2 Presidents' Reports
- 8.3 Student Trustees' Reports

ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees of the Nebraska State Colleges will be held February 2, 2006, at Lincoln.

Academic, Personnel & Student Affairs Committee

Willa Kosman, Chair
Richard Halbert
Lucas Virgil

December 1, 2005

ACTION: Accept Report of Personnel Actions

Board Policy 5021 states that all full-time (0.75 FTE or more) and part-time (less than .75 FTE) personnel appointments, overload assignments and summer school contract extensions be approved by the Presidents and reported to the Chancellor. The Board is asked to review and accept this report to establish a record of such action.

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: December 1, 2005

RANKED FACULTY (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Lopez-Laval, Hilda	Arts & Sciences; Language, Literature & Communication Arts	Professor	56,318.00 AY	State	8/18/1995 - 06/30/2006	1.00	Voluntary Retirement Settlement Program	Specific Term - Tenured

UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Heath, Linda	Professional & Graduate Studies; Assistant to the Dean	N/A	38,337.00 FY	State	09/11/2002 - 10/17/2005	1.00	Resignation	Specific Term - Non-Probationary
Johnson, Luann	Library & Learning Services; Public Services Librarian	N/A	Increase \$2,022.00 to 39,783.00 FY	State	07/01/2005 - 06/30/2006	1.00	Recalculation, Mid-year change in position, New salary base	Specific Term - Non-Probationary
Sendel, Corey	Computer Services; Senior Programmer Analyst	N/A	\$90.00 reduction to 41,882.00 FY	State	07/01/2005 - 06/30/2006	1.00	Calculation error	Specific Term - Non-Probationary
Underwood, Chad	Computer Services; Programmer Analyst	N/A	Increase \$221.00 to 35,540.00 FY	State	07/01/2005 - 06/30/2006	1.00	Recalculated years of service	Specific Term - Non-Probationary

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: December 1, 2005

NON-UNIONIZED PROFESSIONAL STAFF (FULL TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Mack, Jill	Foundation; Coordinator of Special Events	N/A	27,633.00 FY	State	11/27/2000 - 07/20/2005	1.00	Resignation	Specific Term - Non-Probationary
Smith-Bruehlman, Martha	Foundation; Coordinator of Special Events	N/A	20,201.00 (26,000.00) FY	State	9/22/2005	1.00	New Appointment; Replaced Jill Mack	Specific Term - Probationary

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Cressy, Charles	Professional & Graduate Studies; Business & Economics	Professor	600.00 AY	State	08/22/2005 - 12/16/2005	N/A	Appointment; Rewrite Correspondence Course ACTG 241 & 242	Special
Leite, Michael	Arts & Sciences; Physical & Life Sciences	Professor	300.00 AY	State	08/22/2005 - 12/16/2005	N/A	Appointment; Rewrite Correspondence Course GEOS 137	Special
Rotherham, Terry	Arts & Sciences; Physical & Life Sciences	Instructor	360.00 AY	Grant	06/01/2005 - 06/03/2005	N/A	Appointment; Grant Workshop	Special
Winkle, Carola	Arts & Sciences; Visual & Performing Arts	Instructor	195.33 AY	State	9/30/2005	0.17	Appointment: Course Challenge; MUS 112	Special

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: December 1, 2005

UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Alley, John	Physical Facilities; Custodian	N/A	1,379.00 MO	State	10/17/2005	1.00	New Appointment; Replaced Joe Schlickbernd	Probationary
Brown, Brenda	Human Resources; Office Assistant I	N/A	1,379.00 MO	State	11/7/2005	1.00	New Appointment; Received Chancellor Approval	Probationary
Camerlinck, Angela	Student Academic Success Services; Office Assistant I	N/A	1,379.00 MO	State	9/21/2005	1.00	New Appointment; Replaced Angel Ryono	Probationary
Wittrock, Jennifer	Business & Economics; Office Assistant I	N/A	1,379.00 MO	State	10/10/2005	1.00	New Appointment; Replaced Lindy Coleman	Probationary

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Peru State College

MEETING DATE: December 1, 2005

RANKED FACULTY (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Action	Indicate Type of Appointment: Tenured -- Specific Term -- * Non-Tenure Track * Probationary Tenure Track Special -- * Interim * Temporary * Grant/Federally Funded
Gatewood, Kelly	School of Education & Graduate Studies	Assistant Professor	\$2,400	State		N/A	Development/ Revision of courses: EDUC 551, EDUC 550, EDUC 552, EDUC 553, EDUC 556, EDUC 602	Special
Gatewood, Kelly	School of Education & Graduate Studies	Assistant Professor	\$400	State		N/A	Development/ Revision of Live Text Graduate Handbook	Special
Grotrian, Judy	School of Professional Studies	Associate Professor	\$750	State		N/A	Coordinator for High School Business Contest	Special
Wiederhold, Dick	School of Education & Graduate Studies	Assistant Professor	\$800	State		N/A	Development/ Revision of EDUC 510, EDUC 605	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Peru State College

MEETING DATE: December 1, 2005

UNIONIZED PROFESSIONAL STAFF (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Action	Indicate Type of Appointment: Specific Term-- * Probationary (3 yrs) * Non-Probationary Special -- * Interim * Temporary * Grant/Federally Funded
Parde, Amber	Admissions Representative	N/A	\$26,500	State	08/15/05	1 FY	Resignation	N/A
Peery, Scott	Athletic Trainer	N/A	\$33,067	State	10/14/05	.84 FY	Resignation	N/A

NON-UNIONIZED PROFESSIONAL STAFF (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Action	Indicate Type of Appointment: Specific Term Special -- * Interim * Temporary * Grant/Federally Funded
Crouch, Erin	Learning Center Coordinator	N/A	\$2,208/month	State	10/17/05-01/31/06	1 FY	Temporary Appointment	Special, Temporary
Greenwood, Alex	Director, Marketing & Media Services	N/A	\$63,554	State	11/16/05	1 FY	Resignation	N/A

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Peru State College

MEETING DATE: December 1, 2005

NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Action	Type of Appointment: Special -- * Part-Time
Albert, Alan	School of Education & Graduate Studies	N/A	\$50/student/ cr.hr. to 10; \$34/student/ cr.hr. for 11 and above	State	10/24/05- 12/16/05	.10 AY	EDUC 250 49W	Special, Part-time
Beilke, Vicki	School of Art & Sciences	N/A	\$1,500 for 10 students; \$80/student if less than 10	State	08/22/05- 12/16/05	.10 AY	BUS 231 70L	Special, Part-time
Blue, Cheryl	School of Education & Graduate Studies	N/A	\$150/student to 10; \$102/ student for 11 or more	State	11/12/05- 12/02/05	.10 AY	EDUC 621 AAZ	Special, Part-time
Clarke, Wanda	School of Education & Graduate Studies	N/A	\$150/student to 10; \$102/ student for 11 or more	State	10/24/05- 12/16/05	.10 AY	EDUC 605 49Y	Special, Part-time
Dunekacke, Susan	School of Arts & Sciences	N/A	\$1,500	State	08/22/05- 12/16/05	.10 AY	ENG 101-00C	Special, Part-time
Gottschalk, Carrie	School of Arts & Sciences	N/A	\$150/student to 10; \$102/ student for 11 or more	State	10/24/05- 12/16/05	.20 AY	SOC 201 49Y, SOC 201 49W	Special, Part-time
Gundlach, Sheryl	School of Arts & Sciences	N/A	\$10/cr.hr./ student	State	10/24/05- 12/16/05	.10 AY	SPED 200 49W	Special, Part-time
Hattery, Karen	School of Education & Graduate Studies	N/A	\$1,500	State	10/24/05- 12/16/05	.10 AY	SPED 200 03A	Special, Part-time
Hattery, Karen	School of Education & Graduate Studies	N/A	\$150/student to 10; \$102/ student for 11 or more	State	10/24/05- 12/16/05	.10 AY	SPED 200 49W	Special, Part-time
Kernes, Mary Beth	School of Arts & Sciences	N/A	\$10/cr.hr./ student	State	08/22/05- 12/16/05	.10 AY	HIST 201 48L	Special, Part-time
Knippelmeyer, Sheri	School of Professional Studies	N/A	\$150/student to 10, \$102/ student 11 or more	State	10/24/05- 12/16/05	.10 AY	BUS 380 49W	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Peru State College

MEETING DATE: December 1, 2005

NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Action	Type of Appointment: Special -- * Part-Time
Peery, Scott	School of Education & Graduate Studies	N/A	\$750	State	08/22/05-10/14/05	.10 AY	Revised Salary and ending date For PE 300 00A	N/A
Prichard, Dennis	School of Education & Graduate Studies	N/A	\$750	State	10/14/05-12/16/05	.10 AY	PE 300 00A	Special, Part-time
Robinson, Jamie	School of Education & Graduate Studies	N/A	\$1,620	State	08/29/05-12/03/05	.10 AY	EDUC 550 45A	Special, Part-time
Schaulis, Ronald	School of Arts & Sciences	N/A	\$1,500 for up to 10; \$80/ student for less than 10	State	08/22/05-12/16/05	.10 AY	PSCI 201 48L	Special, Part-time
West, Robert	School of Arts & Sciences	N/A	\$1,500	State	08/22/05-12/16/05	.10 AY	GEOG 101 00A	Special, Part-time
Williams, Peggy	School of Arts & Sciences	N/A	\$1,500 for up to 10; \$80/ student for less than 10	State	08/22/05-12/16/05	.20 AY	ENG 101 70L, PSYC 121 70L	Special, Part-time

UNIONIZED SUPPORT STAFF (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Action	Indicate Type of Appointment: Special -- * Probationary (6 months) Specific Term -- * Non-Probationary
Reeves, Brett	Maintenance Repair Worker II	N/A	\$1,714	State	10/24/05	1 FY	Appointment	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE: Wayne State College****MEETING DATE: December 1, 2005**

RANKED FACULTY (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Blayney, Michael	History, Politics and Geography	Professor	\$70,276.00	State	7/1/06	1.0	Retirement, Early Retirement Incentive Program	Tenured
Blayney, Michael	History, Politics and Geography	Emeritus Status	N/A	State	7/1/06	N/A	Retirement	N/A
Claussen, Larry	Technology and Applied Science	Emeritus Status	N/A	State	7/1/06	N/A	Retirement	N/A
Lutt, Jean	Computer Technology and Information Systems	Emeritus Status	N/A	State	7/1/06	N/A	Retirement	N/A

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE: Wayne State College****MEETING DATE: December 1, 2005**

UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Brown, Clinton	Assistant Football Coach	N/A	\$4,500.00	State	Summer 2005	N/A	Athletic Camp Pay	Special, part-time
Brumm, Jan	Public Services Librarian, Instructor	Emeritus Status	N/A	State	7/1/06	N/A	Retirement	N/A
Cordes, Michael	Assistant Football Coach	N/A	\$2,250.00	State	Summer 2005	N/A	Athletic Camp Pay	Special, part-time
Horn, Sara	Assistant Volleyball Coach	N/A	\$400.00	State	Summer 2005	N/A	Athletic Camp Pay	Special, part-time
Janke, Kathy	Coordinator of Admission Services	N/A	\$27,000.00	State	10/13/05	1.0	New Hire, Position restructured from Support Staff	Special, Probationary
Murken, Matt	Assistant Men's Basketball Coach	N/A	\$2,000.00	State	Summer 2005	N/A	Athletic Camp Pay	Special, part-time
Seier, Greg	Athletic Trainer	N/A	\$37,283.00	State	11/1-19/05	1.0	Extension of contract	Special, non-probationary
Spoos, Holly	Assistant Women's Basketball Coach	N/A	\$1,800.00	State	Summer 2005	N/A	Athletic Camp Pay	Special, part-time
Yates, Marilyn	Compliance Officer & Events Coordinator	N/A	\$28,314.00	State	10/10/05	N/A	Increased responsibilities (Compliance Coordinator/Event Manager from .70 FTE to 1.0 FTE)	Special, non-probationary

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE: Wayne State College****MEETING DATE: December 1, 2005**

NON-UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Burkett, Rico	Head Men's Basketball Coach	N/A	\$740.19	State	June 2005	N/A	Athletic Camp Pay	Special
Kneifl, Scott	Head Volleyball Coach	N/A	\$1,320.53	State	June 2005	N/A	Athletic Camp Pay	Special
Mackling, Jamie	Interim Violence Against Women Counselor	N/A	\$15,874.00	Grant	10/1/05 – 10/31/05	.50	Extension of previous contract	Special, Interim/Grant Funded
Mackling, Jamie	Interim Violence Against Women Counselor	N/A	\$31,748.00	Grant/State	11/1/05	1.0	Extension of previous contract, change in FTE	Special, Interim/Grant Funded
McLaughlin, Dan	Head Football Coach	N/A	\$2,250.00	State	June 2005	N/A	Athletic Camp Pay	Special
Meyer, Michelle	Interim Violence Against Women Counselor	N/A	\$41,272.00	Grant/State	11/1/05	1.0	Extension of previous contract	Special, Interim/Grant Funded
Murphy, Ken	Director of Administrative Systems	Emeritus Status	N/A	State	7/1/06	N/A	Retirement	N/A
Williams, Ryun	Head Women's Basketball Coach	N/A	\$2,833.65	State	June 2005	N/A	Athletic Camp Pay	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE: Wayne State College****MEETING DATE: December 1, 2005**

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Dalal, Meenaksi	Continuing Education	Professor	\$4,116.00	State	10/1/05 – 2/15/06	.10	BUS 399-80 & CNA 596-80	Special
Parker, Charles	SSRC	Professor	\$1,250.00	Grant	7/1/05 – 7/31/05	n/a	Appointment	Special

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Brodersen, Jill	Educational Foundations and Leadership	Part-time	\$325.00	State	8/18/05 – 12/20/05	.02	Appointment	Special, part-time
Hanson, Ronda	Educational Foundations and Leadership	Part-time	\$325.00	State	8/18/05 – 12/20/05	.02	Appointment	Special, part-time
Machacek, Darlene	Physical Sciences and Mathematics	Part-time	\$1,950.00	State	8/18/05 – 12/20/05	.10	Appointment	Special, part-time
Mancastroppa, Roger	History, Politics and Geography	Part-time	\$1,170.00	State	10/17/05 – 12/20/05	.06	Appointment	Special, part-time
Reynolds, Mary Jo	Educational Foundations and Leadership	Part-time	\$325.00	State	8/18/05 – 12/20/05	.02	Appointment	Special, part-time
Stusse, Marni	Educational Foundations and Leadership	Part-time	\$325.00	State	8/18/05 – 12/20/05	.02	Appointment	Special, part-time

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE: Wayne State College****MEETING DATE: December 1, 2005**

UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Fleer, Sharon	Accounting Clerk III	n/a	\$2,396.29/mo.	State	11/1/05	1.0	Reclassification	Non-probationary
Janke, Kathy	Office Assistant II	n/a	\$2,049.00/mo.	State	10/12/05	1.0	Resignation	Non-probationary
Jorgensen, Stephanie	Office Assistant II	n/a	\$1,596.00/mo.	State	10/25/05	1.0	New Hire, replaces Diane Pieper; position reclassified from Academic Records Clerk	Probationary
Monahan, Pam	Accounting Clerk III	n/a	\$2,106.00/mo.	State	11/1/05	1.0	Reclassification	Non-probationary
Pieper, Diane	Academic Records Clerk	n/a	\$1,573.00/mo.	State	10/9/05	1.0	Resignation	Non-probationary
Pieper, Diane	Office Assistant III	n/a	\$1,845.00/mo.	State	10/10/05	1.0	New Hire, replaces Jenn Keller; reclassification from Office Assistant II	Probationary
Scott, Hollie	Office Assistant II	n/a	\$1,256.85/mo.	State	10/24/05	.75	New Hire, replaces Lisa Hoffman	Probationary
Sharer, Beth Ann	Office Assistant II	n/a	\$1,644.00/mo	State	11/7/05	1.0	New Hire, replaces Carolyn Sinniger	Probationary

Academic, Personnel & Student Affairs Committee

Willa Kosman, Chair
Richard Halbert
Lucas Virgil

December 1, 2005

ACTION: Approve Management Option Name Change to Human Performance and Systems Management in Business Administration Degree at Peru State College

The School of Professional Studies at Peru State College proposes changing the name of the Management Option in the Business Administration degree to “Human Performance and Systems Management”. This new name reflects the revised content of this degree option and it should provide a competitive distinction in the labor market for our graduates. The current management option features four core management courses (Retail Mgt., Human Resources Mgt., Employee Training & Development, and Commercial Law – which is the second law course offered to students) and a requirement to select any three additional business courses as management electives. The new option enhances the human performance focus in that Retail Management has been dropped and a course entitled Supervisory Skills and Practices has been added. It also adds a focused set of four Computer and Management Information Systems (CMIS) courses to ensure that all “management” graduates have the information needed to understand and more actively manage systems in organizational settings that are growing ever more technology-oriented.

The additional CMIS courses are:

CMIS 300	Information Systems Management
CMIS 310	Network Administration and Implementation
CMIS 410	Web Page Development and Programming
CMIS 420	Database Development and Programming

Fiscal and Facilities Committee

Larry Teahon, Chair
Cap Peterson
Carla Giger

December 1, 2005

ACTION: Accept the 2004-2005 Operating Budget Audit Reports

The Auditor of Public Accounts is finalizing the operating budget audit report for the fiscal year ending June 30, 2005 at this time. The audit exit conference is scheduled for November 22, 2005. The only reportable condition noted on the exit conference agenda is one of on-going concern with the NIS system and lack of timely and complete reconciliations of bank records to the accounting system. This is a responsibility of the Department of Administrative Services and has been noted the last several years. There are a few management letter comments that will be reviewed with the Board.

The audit process went very smoothly this year. Having the Facilities Corporation audit done separately by an outside firm helped a great deal. The services of our consultant, permitted by last year's deficit request, have also been extremely helpful. We have already received assurance that next year's audit will include the federal funds, allowing a more timely review at the colleges next spring. The auditor has also agreed to extend the time frame for the later visits until after the budget request has been submitted next fall. This will give some relief for our staff who are involved in preparation of both the audit and the budget requests.