



Chadron State College · Peru State College · Wayne State College

BOARD OF TRUSTEES

Meeting Notice

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice is hereby given that a regular meeting of the Board of Trustees of the Nebraska State Colleges will convene at Hillcrest Country Club, 8901 E "O" Street, Lincoln, Nebraska, on February 10, 2005.

Executive Session	February 10 – 9:30 a.m.
Committee Meetings	February 10 – 10:00 a.m.
Business Meeting	February 10 – 1:00 p.m.

This notice and accompanying agenda are being distributed to members of the Board of Trustees, the presidents of the state colleges, the Associated Press and selected Nebraska newspapers.

BOARD OF TRUSTEES MEETING

**FEBRUARY 10, 2005
HILLCREST COUNTRY CLUB – 8901 “O” Street
LINCOLN, NEBRASKA**

THURSDAY, FEBRUARY 10 – Meetings will be held in the Ballroom Hillcrest Country Club

8:00 – 9:30	Council of Academic Officers	Ballroom C
8:00 – 10:00	Council of Business Officers	Ballroom B
8:00 – 10:00	Council of Admissions & College Relations Officers	Coffee Shop
9:30 – 10:00	Executive Session Personnel Issues	Ballroom A
10:00 – 12:00	BOARD COMMITTEE MEETINGS Academic, Personnel & Student Affairs Committee Enrollment & Marketing Committee Fiscal & Facilities Committee	Coffee Shop Ballroom A Ballroom B
12:00 – 1:00	LUNCH	Ballroom C
1:00 – 2:30	BOARD OF TRUSTEES BUSINESS MEETING Carhart ADA Tower Presentation - WSC WSC Commons Presentation	Ballroom A

**FEBRUARY 10, 2005
Coffee Shop
10:00 – 12:00 P.M.**

ACADEMIC, PERSONNEL & STUDENT AFFAIRS COMMITTEE MEETING

Action Items:

- 2.1 Preliminary Notification of New Academic Programs
- 2.2 Final Approval of Proposed Changes to Board Policy 5008; Use of Campus Computers
- 2.3 First Round Approval of Proposed Changes to Board Policy 5017; Emeritus Status
- 2.4 First Round Approval of Proposed Changes to Board Policy 5612; Catastrophic Leave Donation
- 2.5 Approve Extension of Early Retirement Incentive Plans and Increased Contribution to Retirement Plan to All Union and Non-Union Employees
- 2.6 Ratification of Union Agreements
- 2.7 Accept Report on Personnel Actions

Information Items:

- 5.1 Affirmative Action Reports and Summaries
- 5.2 Fall Enrollment Reports
- 5.3 Fall Graduation Summaries
- 5.4 Fall Instructional Load Reports
- 5.5 Five-Year Academic Calendar
- 5.6 College Diversity Plan Reports
- 5.7 Geography Program Review Update - WSC
- 5.8 Memorandum of Understanding for WSC/NECC Project
- 5.9 Resolution for WSC/NECC Project

**FEBRUARY 10, 2005
Ballroom A
10:00 – 12:00 P.M.**

ENROLLMENT & MARKETING COMMITTEE MEETING

Action Items:

- 3.1 Final Round Approval of Changes to Policy 6021; Income; Tuition

Information Items:

- 6.1 Logo and Visual Representation
- 6.2 DVD/CD
- 6.3 NSCS Tour
- 6.4 NSCS Month
- 6.5 Counselor of the Year Award
- 6.6 Memorandum of Understanding for WSC/NECC Project
- 6.7 Resolution for WSC/NECC Project
- 6.8 Board of Trustees Scholarships
- 6.9 Senator's Luncheon

FEBRUARY 10, 2005
Ballroom B
10:00 – 12:00 P.M.

FISCAL & FACILITIES COMMITTEE MEETING

Action Items:

- 4.1 Final Round Approval of Changes to Policy 6021; Income; Tuition
- 4.2 Approve Feasibility Plan for Revenue Bond Portion of WSC Commons Project
- 4.3 Accept Design Development on Carhart ADA Tower - WSC
- 4.4 Accept Design Development on WSC Commons
- 4.5 Approve Removal of Four Houses on WSC Campus
- 4.6 Approve Memorandum of Understanding for WSC/NECC Project
- 4.7 Adopt Resolution for WSC/NECC Project
- 4.8 Approve Use of Capital Improvement Fee Funds-CSC
- 4.9 Contracts and Change Orders
- 4.10 Grant Applications and Awards (requiring approval)
- 4.11 LB 309 Allocations and Retrievals
- 4.12 Reallocation of Contingency Maintenance Funds-CSC

Information Items:

- 7.1 Governors Budget Recommendations
- 7.2 Operating Budget Audits
- 7.3 Fall Occupancy and Income Reports
- 7.4 Revenue Bond Expenditure Reports (Jul – Dec)
- 7.5 LB 309 Project Status Reports (Jul – Dec)
- 7.6 Financial Reports (Jul – Dec)
- 7.7 Operating Expenditure Reports (Jul-Dec)
- 7.8 Contingency Maintenance Progress Reports (Jul – Dec)
- 7.9 Capital Construction Quarterly Reports (Oct – Dec)
- 7.10 Physical Plant Status Reports (Oct – Dec)
- 7.11 Grant Applications and Awards
- 7.12 Contracts and Change Orders

FEBRUARY 10, 2005 BOARD OF TRUSTEES MEETING

CALL TO ORDER

1. APPROVAL OF MEETING AGENDA

APPROVAL OF MINUTES from the December 2 meeting

PUBLIC COMMENT

ITEMS FOR DISCUSSION AND ACTION

2. ACADEMIC, PERSONNEL & STUDENT AFFAIRS

- 2.1 Preliminary Notification of New Academic Programs
- 2.2 Final Approval of Proposed Changes to Board Policy 5008; Use of Campus Computers
- 2.3 First Round Approval of Proposed Changes to Board Policy 5017; Emeritus Status
- 2.4 First Round Approval of Proposed Changes to Board Policy 5612; Catastrophic Leave Donation
- 2.5 Approve Extension of Early Retirement Incentive Plans and Increased Contribution to Retirement Plan to All Union and Non-Union Employees
- 2.6 Ratification of Union Agreements
- 2.7 Accept Report on Personnel Actions

3. ENROLLMENT AND MARKETING

- 3.1 Final Round Approval of Changes to Policy 6021; Income; Tuition

4. FISCAL AND FACILITIES

- 4.1 Final Round Approval of Changes to Policy 6021; Income; Tuition
- 4.2 Approve Feasibility Plan for Revenue Bond Portion of WSC Commons Project
- 4.3 Accept Design Development on Carhart ADA Tower - WSC
- 4.4 Accept Design Development on WSC Commons
- 4.5 Approve Removal of Four Houses on WSC Campus
- 4.6 Approve Memorandum of Understanding for WSC/NECC Project
- 4.7 Adopt Resolution for WSC/NECC Project
- 4.8 Approve Use of Capital Improvement Fee Funds-CSC
- 4.9 Contracts and Change Orders
- 4.10 Grant Applications and Awards (requiring approval)

- 4.11 LB 309 Allocations and Retrievals
- 4.12 Reallocation of Contingency Maintenance Funds-CSC

ITEMS FOR INFORMATION AND DISCUSSION

5. ACADEMIC, PERSONNEL & STUDENT AFFAIRS

- 5.1 Affirmative Action Reports and Summaries
- 5.2 Fall Enrollment Reports
- 5.3 Fall Graduation Summaries
- 5.4 Fall Instructional Load Reports
- 5.5 Five-Year Academic Calendar
- 5.6 College Diversity Plan Reports
- 5.7 Geography Program Review Update - WSC
- 5.8 Memorandum of Understanding for WSC/NECC Project
- 5.9 Resolution for WSC/NECC Project

6. ENROLLMENT AND MARKETING

- 6.1 Logo and Visual Representation
- 6.2 DVD/CD
- 6.3 NSCS Tour
- 6.4 NSCS Month
- 6.5 Counselor of the Year Award
- 6.6 Adopt Memorandum of Understanding for WSC/NECC Project
- 6.7 Adopt Resolution for WSC/NECC Project
- 6.8 Board of Trustees Scholarships
- 6.9 Senator's Luncheon

7. FISCAL AND FACILITIES

- 7.1 Governors Budget Recommendations
- 7.2 Operating Budget Audits
- 7.3 Fall Occupancy and Income Reports
- 7.4 Revenue Bond Expenditure Reports (Jul – Dec)
- 7.5 LB 309 Project Status Reports (Jul – Dec)
- 7.6 Financial Reports (Jul – Dec)

- 7.7 Operating Expenditure Reports (Jul-Dec)
- 7.8 Contingency Maintenance Progress Reports (Jul – Dec)
- 7.9 Capital Construction Quarterly Reports (Oct – Dec)
- 7.10 Physical Plant Status Reports (Oct – Dec)
- 7.11 Grant Applications and Awards
- 7.12 Contracts and Change Orders

8. MISCELLANEOUS ACTION AND INFORMATION ITEMS

- 8.1 Executive Director's Report
- 8.2 Presidents' Reports
 - 8.2.1 Update on Strategic Planning on Each Respective Campus
- 8.3 Student Trustees' Reports

ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees of the Nebraska State Colleges will be held April 7-8, 2005 at Peru.

**NEBRASKA STATE COLLEGE SYSTEM
BOARD OF TRUSTEES**

MINUTES OF DECEMBER 2, 2004 MEETING

A meeting of the Board of Trustees of the Nebraska State College System was held via video-conference on Thursday December 2, 2004.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees. In addition, copies of such notice were sent to the Presidents of the State Colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board members present:

Doug Christensen, Lincoln
Richard Halbert, Falls City
Willa Kosman, Scottsbluff
Steve Lewis, Lexington
Sheryl Lindau, Wayne
Bill Roskens, Omaha
Larry Teahon, Chadron

Student Board Members present:

Kari Daly, Chadron State College
Wendy Alexander, Peru State College
Norman Small, Wayne State College

System Office Staff present:

Stan Carpenter, Executive Director
Jean Dale, Associate Executive Director for Administration & Finance
Bruce, Donelson, Facilities Management & Planning Director
Sheri Irwin, Public Relations Director
Lynne Olson, Administrative Assistant
Larry Schultz, Associate Executive Director for Academic Affairs & Legal Services

NSCS Staff, present:

Richard Collings, President, Wayne State College
Curt Frye, Vice President and Dean for Student Life, Wayne State College
Joyce Hardy, Senior Vice President for Academic and Student Affairs, Chadron State College
Ed Hoffman, Vice President for Administration, Chadron State College
Linda Jacobsen, Vice President for Administration and Finance, Peru State College
Ben Johnson, President, Peru State College
Thomas Krepel, President, Chadron State College
Bob McCue, Interim Vice President for Academic Affairs, Wayne State College
Carolyn Murphy, Vice President for Administration and Finance, Wayne State College
Korinne Tande, Vice President for Academic Affairs, Peru State College

CALL TO ORDER—BUSINESS MEETING

Board Chair Lewis called the business meeting to order at 2:00 p.m.

APPROVAL OF MEETING AGENDA

The meeting agenda for December 2, 2004 was approved.

APPROVAL OF MINUTES

Minutes of the October 28-29, 2004 meeting were unanimously approved.

ITEMS FOR DISCUSSION AND ACTION

Academic and Personnel Committee

Approve Changes to Board Policy 5008; Use of Campus Computers

A motion for first round approval of the proposed changes to Board Policy 5008 Use of Campus Computers was recommended by the committee to the full Board, which unanimously approved the motion. (Copy of proposed changes is attached to official minutes.)

Approve Personnel Actions

A motion to accept the personnel actions submitted by the colleges was recommended by the committee to the full Board, which unanimously approved the motion. (Copies are attached to the official minutes.)

Enrollment and Marketing Committee

Accept Tuition Task Force Recommendations

A motion to accept the tuition task force recommendation of including Iowa in the group of states from which students can enroll in the state college system at 150% of resident tuition was recommended by the both the Enrollment and Marketing and Fiscal and Facilities committees to the full Board, which unanimously approved the motion. (A copy of the recommendation is attached to the official minutes.)

Approve Proposed Changes to Board Policy 6021; Income; Tuition

A motion for first round approval of the proposed changes to Board Policy 6021; Income; Tuition was recommended by both the Enrollment and Marketing and Fiscal and Facilities committees to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens and Teahon. Voting nay: None. Student Opinion aye: Alexander, Daly and Small.

Fiscal and Facilities Committee

Operating Budget Audit Reports

A motion to accept the 2003-2004 Operating Budget Audit reports as submitted by the Auditor's Office of the State of Nebraska was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens and Teahon. Voting nay: None. Student Opinion aye: Alexander, Daly and Small.

Trustee Halbert asked the Executive Director, Associate Executive Director for Administration & Finance and the Finance Officers for each college to present a proposed policy and guidelines with regards to the auditor's questions about the lack of personnel time sheets at the February Board meeting.

Chair Lewis noted that there were certain matters in the audit report regarding Wayne State that were similar to comments in previous audits.

Approve Use of Capital Improvement Fee Funds

A motion to approve the use of \$16, 500 in capital improvement fee funds for the following LB 309 project at Chadron State College was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens and Teahon. Voting nay: None. Student Opinion aye: Alexander, Daly and Small.

<u>Project</u>	<u>CSC Match</u>	<u>LB 309 Funds</u>
Academic/Administration Building Roof	\$16,500.00	\$93,500.00

Final Round Approval of Proposed Changes to Board Policy 9015 Food Service Operations; Contracts; Vendors

A motion for final round approval of proposed changes to Board Policy 9015 Food Service Operations; Contracts; Vendors was recommended by the committee to the full Board, which unanimously approved the motion. (A copy of the final changes is attached to the official minutes.)

Grant Applications and Awards

A motion to approve the following grant applications and award as submitted by the colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens and Teahon. Voting nay: None. Student Opinion aye: Alexander, Daly and Small.

Wayne Applications

- High Quality Unified Early Childhood Educators for Rural Communities - (Coordinating Commission for Postsecondary Education Improving Teacher Quality: State Grant Program) -- \$60,000
- Student Support Services (STRIDE) - (U.S. Department of Education) -- \$293,274

LB 309 Allocations and Retrievals

A motion to approve the acceptance and retrieval of LB 309 allocations was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens and Teahon. Voting nay: None. Student Opinion aye: Alexander, Daly and Small.

Chadron State College:

Acceptance of \$93,500 for roof replacement on Administration Building

Peru State College:

Retrieval of \$3,000 for door replacement on custodial closets in the Auditorium/Theater

Retrieval of \$3,000 for door replacement on custodial closets in the Administration Building

Retrieval of \$1,500 for door replacement on custodial closets in the Fine Arts Building

Retrieval of \$2,000 for door replacement on custodial closets in the Fine Arts Building

Retrieval of \$860.20 for study of steam system in Physical Plant
Acceptance of \$272,000 for roof replacement on Al Wheeler Activity Center
Acceptance of \$238,000 for roof structural upgrade on Al Wheeler Activity Center
Acceptance of \$888,250 for HVAC replacement in Administration Building
Acceptance of \$76,500 for window replacement in Administration Building

Contracts and Change Orders

A motion to approve the following contract submitted by Peru State College was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Christensen, Halbert, Kosman, Lewis, Lindau, Roskens and Teahon. Voting nay: None. Student Opinion aye: Alexander, Daly and Small.

Peru State College Contract

- Administration Building – (bidding and construction HVAC, windows, remodel)
- \$41,900

ITEMS FOR INFORMATION AND DISCUSSION

Academic and Personnel

Athletic Gender Equity Reports

Each of the colleges reported on plans to reach compliance with Title IX requirements. CSC President Krepel asked to speak to Chadron's athletic gender equity report. Krepel noted that the concern about gender equity in athletic programs at Chadron has been an on-going concern and one the college will continue to address. One key issue has been addressed--the separation of the Athletic Director and head football coach position. (Copies are attached to the official minutes.)

Trustee Christensen requested a "trending" report be submitted to the Board next year in addition to the current athletic gender equity reports.

Base Salary Revisions

The colleges and the System Office reported the revised 2004-05 base salaries that included a one-time lump-sum permanent increase/adjustment that resulted from savings realized by changing the medical plan deductible amount. (Copies are attached to the official minutes.)

WSC/NECC Joint Collaboration

A summary of the October 28 presentation regarding the WSC/NECC collaborative effort in South Sioux City was presented. (A copy is attached to the official minutes.)

Enrollment and Marketing

System Logo and Visual Representation

Carnegie Communications is currently working on the system logo and visual representation. These are due to the System Office by December 22 and will be reviewed by the committee. The logo and visual representation will be shared with the Board at a later date.

CD/DVD Creation

An RFP was developed for the DVD-CD project and proposals are currently being submitted. The selected proposals and firms will present their ideas to the committee on December 7.

WSC/NECC Joint Collaboration

The Enrollment and Marketing committee is in favor of this effort as it will help to establish a long-term collaborative partnership to assure that South Sioux City and the surrounding region are adequately served by public higher education in Nebraska.

Fiscal and Facilities

Grant Applications and Awards

The following grant applications were presented to the Board for information.

Chadron State College Application

- ESPCoR/Nebraska Academy of Sciences Grant-Microbiology (National Science Foundation through EPSCoR/Nebraska Academy of Sciences) - \$4,130.75

Wayne State College Applications

- Stabilizing Effects of Silicon on Arene-Chromium Bonds (National Science Foundation through Nebraska EPSCoR/Nebraska Academy of Sciences) -- \$1,200
- The Theoretical Study of Oxidized PAHs for the Development of New Luminescent Compounds (National Science Foundation (NSF) through Nebraska EPSCoR) -- \$5,000

Contracts and Change Orders

The following contracts and change orders were presented to the Board for information.

Chadron State College Contracts

- Crites Hall – (tuckpointing) -- \$3,500
- Edna Work Hall – (asbestos abatement) -- \$19,530

Peru State College Contract

- Administration Building – (HVAC replacement/remodel second and third floor/window replacement) -- \$1,246,000 – approved by Executive Director per 10/29/04 Board meeting action

Wayne State College Contracts

- Carhart Science – (Asbestos survey) -- \$2,500
- Berry Hall – (remove carpet and asbestos from hallways) -- \$20,400
- Peterson Fine Arts – (refurbish FA Room 10) -- \$6,459
- Benthack Hall – (add wall, window, door in Benthack 214) -- \$4,798

Peru State College Change Orders

- Al Wheeler Activity Center – (#2 Lueder) -- \$3,542
- Al Wheeler Activity Center – (#1 Jackson Jackson & Associates) -- \$1,610.06
- Administration Building – (#1 additional reimbursable expenses) -- \$800

Physical Plant Status Reports

Physical plant status reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Capital Construction Progress Reports

The following capital construction progress reports not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Chadron State College

- Memorial Hall Renovation – Interim report

Peru State College

- Eliza Morgan Hall Renovation Phase I – Interim report
- Hoyt Science Building Renovation – Interim report
- Library/Old Gym Renovation – Interim report

Wayne State College

- Neihardt Hall Renovation – Interim report
- Ramsey Theatre Renovation & Addition – Interim report
- Stadium Entry Plaza, Track and Restroom Project – Interim report

Remission Fund Awards Report

A summary of the remission funds awarded by category was presented. (Copies are attached to the official minutes.)

WSC/NECC Joint Collaboration

Wayne State College requested \$133,400 in new and expanded funding in FY 2005-06 and an additional \$214,300 in FY 2006-07 for operational support for this project. No funding was requested for capital construction of the facility.

MISCELLANEOUS INFORMATION ITEMS

Executive Director's Report

Executive Director Carpenter reported he hoped to have a joint resolution for the Board to act on at the February meeting regarding the WSC/NECC collaborative effort in South Sioux City. He will schedule a meeting with Trustee Christensen, President Collings and President Path to discuss the inclusion of the K-12 institutions in this effort.

Carpenter further reported he had met with Senators Pederson and Raikes and a large number of legislative staff to present the deferred maintenance needs of the Nebraska State College System. A possible "son of LB 1100" or "LB 1100-2" bill may be forth coming.

Carpenter noted the stress and extra workload put upon all involved in the audit process. For that reason, he had presented a deficit request of \$65,000 for approval to hire a private auditor to do the preparatory work for the audit.

Chair Lewis noted the changes in auditing standards as part of the additional workload being imposed on businesses and other entities being audited.

Presidents' Reports

CSC President Krepel reported the Foundations of Excellence project at Chadron State was showcased in a national teleconference December 2.

PSC President Johnson reported the positive nationwide media coverage being received because of the new scholarship project initiated for juniors in three area high schools.

WSC President Collings explained the many programs, projects and activities housed in the School of Arts and Humanities.

Student Trustees' Reports

CSC Student Trustee Daly reported that the campus was gearing up for the Christmas holiday. Students and staff were preparing for the end of the semester and looking forward to the break.

PSC Student Trustee Alexander reported everyone was preparing for finals and the ARC had been extremely busy.

WSC Student Trustee Small reported the "Tie One On for the Holidays" campaign was a huge success with over 550 contracts being signed and that students were preparing for the end of the semester.

Chair Lewis thanked Trustee Lindau for her eight years of excellent service on the Board of Trustees and wished her well in the future.

Next Meeting

The next regularly scheduled meeting of the NSC Board of Trustees will be held at Lincoln, Nebraska on February 10, 2005.

ADJOURNMENT -- The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Stan Carpenter
Executive Director

Persons interested in source documents relating to the above agenda items may consult the Board materials for this meeting kept on file in the Nebraska State Colleges System Office in Lincoln.

Academic and Personnel Committee

Willa Kosman, Chair
Richard Halbert
Kari Daly

February 10, 2005

ACTION: Approve the following Preliminary New Program Notification List to be submitted to the Coordinating Commission for Postsecondary Education

Wayne State College	Nursing (BS degree – degree completion program for students with Associates of Nursing degree) Communication Arts – Leadership Studies (BS degree)
System-wide	Administration (MS degree)

Chapter 4, Section 004.01 of the Rules and Regulations of the Coordinating Commission for Postsecondary Education requires each public institution to submit to the Commission a list of instructional programs that are under consideration by the institution and that are in an early stage of planning. The purpose of early notification is to provide an opportunity for the Commission to offer comments to the institution regarding potential state level issues for consideration during the planning of the proposed program.

The list is to include the title and a brief description of each new instructional program. The NSC institutions are required to submit the list to the Commission in September and March of each year.

The above list represents new programs currently under consideration on the State College campuses that may be brought forward for Board and Coordinating Commission consideration sometime during the next year.

In addition to the above new programs, the following endorsements, options and minors are under consideration by the campuses and may be submitted to the Board for approval as required by Board Policy 4100. Options and endorsements within majors, and minors where a major does not exist require Board approval, but do not require approval by the Commission. Academic program termination and subsequent reinstatement of a program also require Board approval.

Wayne State College

Early Childhood/Special Education Unified endorsement (undergraduate)
 Business Administration minor in Leadership (undergraduate)
 Industrial Technology minor in Industrial Computing Technology (undergraduate)

Academic, Personnel & Student Affairs Committee

Willa Kosman, Chair
Richard Halbert
Kari Daly

February 10, 2005

ACTION: Final Approval of Proposed Changes to Board Policy 5008; Use of Campus Computers

The purpose of Policy 5008 is to set forth the NSCS's administrative policy and provide guidance relating to responsible use of the System's electronic information systems. The Policy was adopted in 1995 and has not been revisited. Following are some of the more significant modifications/clarifications proposed to update the policy given the significant changes in technology:

1. Clarified that although the use of college computers is for college business that personal use is permitted so long as it conforms to this policy and does not interfere with college operations or an employee user's performance of duties as a college employee...that as with permitted use of telephones for local calls, limited personal use of information systems that does not result in additional costs to the college and may result in increased efficiencies is permitted.
2. A statement has been added that access to college electronic information systems is a privilege, not a right, and that every user is to be responsible for the integrity of the system, respect the rights of other users, the integrity of the physical facilities and controls, and all pertinent license and contractual agreements related to the college systems.
3. A statement has been added to give notice that all relevant laws and regulations, including state public records laws and federal privacy laws such as the Family Educational Rights to Privacy Act are to be respected by users; that failure to do so may result in restrictions or denial of access to college information systems or other disciplinary action.
4. That the college is a provider of a means to access information available through electronic information resources; that the college is not a regulator of the content of the information and takes no responsibility for the content of information, except for that information the college itself and those acting on its behalf create.
5. That any employee accepting any account and/or using the college's information systems shall constitute an agreement on behalf of the user or other individual accessing such information to abide and be bound by the provisions of this policy.
6. That the college may restrict or prohibit the use of its information systems in response to complaints presenting evidence of violations of college policies or state or federal laws.
7. That unauthorized access to information systems is prohibited. No one may use the username or password of another; nor should anyone provide his or her ID or password to another, except in cases necessary to facilitate computer maintenance and repairs. When any user terminates his or her relation with the college, his or her username and password shall be denied further access to college computing resources.

2.2.-2

8. To ensure network integrity and security, and to minimize unnecessary support incidents, only hardware and software approved by the college is to be installed on college computers. An employee who can demonstrate an appropriate level of computer expertise may, so long as prior approval is obtained and proof of license produced, load such software.
9. A statement is included in the current version of the Policy which gives notice that the college reserves the right to inspect all electronic files, e-mail or voice mail without any advance notice or specific permission for any legitimate purpose. This statement has been expanded to define what may constitute a legitimate business purpose.
10. A section has been added relating to maintenance and repair. That users should be aware that on occasion duly authorized college information systems technological personnel have authority to access individual user files or data in the process of performing repair or maintenance of computing equipment the college deems is reasonably necessary, including the testing of systems in order to ensure adequate storage capacity and performance for college needs. Information systems technological personnel performing repair or maintenance of computing equipment are prohibited by law from exceeding their authority of access for repair and maintenance purposes or from making any use of individual user files or data for any purpose other than repair or maintenance services performed by them. That technical staff must receive faculty permission to download or access the material on the faculty member's hard drive as well as receive a student's written permission to access a student's educational record.
11. A statement has been added protecting the rights to copyrightable materials authored by faculty members; that technical support staff be prohibited from copying or using any copyrightable works without express written permission by the faculty member.
12. And finally, included in the proposed version of Policy 5008 is a statement relating to web pages created using college computer resources must conform to campus publication standards as well as college policies and federal, state and local laws including copyright, obscenity laws, laws relating to libel, slander and defamation, and laws relating to piracy of software.

Attached is a copy of Policy 5008 with the proposed changes.

1 **PERSONNEL, NEBRASKA STATE COLLEGES**

2
3 **POLICY: 5008 Employee Use of Campus Computers**

Page 1 of 4

4
5
6 **BOARD POLICY**

7
8 The Board of Trustees encourages employee use of computing and telecommunications technology in the
9 performance of job duties in the State College System, especially in those areas involving teaching, instruction,
10 research and public service.

11
12 The computing resources and facilities offered by the State Colleges are the property of the State Colleges and are to
13 be used for the sharing of knowledge, the creative process, and collaborative efforts within the State Colleges'
14 educational, research and public service missions.

15
16 The guidelines outlined in this policy are to be followed by all users of the State College Wide Area Network
17 pertaining to the use of communications facilities, equipment and services offered by the State Colleges, and to
18 ensure compliance with applicable laws and regulations.

19
20 The provisions expressed in this policy also apply to all users of any other networks that are accessed through a
21 State College connection.

22
23 Acceptance of any account code (username/password) that provides access to computing resources and/or to State
24 College information systems shall constitute an agreement on behalf of the user or any other individual accessing
25 such information to abide and be bound by the provisions of this policy.

26
27 Access to State College information systems is a privilege, not a right. Every user is to be responsible for the
28 integrity of the system, respect the rights of other users, the integrity of the physical facilities and controls, and all
29 pertinent license and contractual agreements related to the college systems.

30
31 When State College information systems are functioning properly, a user can expect the files and data he or she
32 generates to be private information, unless the creator of the file or data takes action to reveal it to others. Users
33 should be aware, however, that no information system is completely secure. Persons both within and outside the
34 State College System may find ways to access files. Accordingly, the Board cannot and does not guarantee user
35 privacy and users should be continuously aware of this fact.

36
37 Employees will make reasonable efforts to safeguard their account codes and passwords. No employee may allow
38 unauthorized persons access to college data, computing or network resources by sharing their password, except in
39 cases necessary to facilitate computer maintenance and repairs. When any user terminates his or her relations with
40 the college, his or her username and password shall be denied further access to college computing resources as
41 stated in institutional policy generally or upon employment termination.

42
43 The State Colleges are to make reasonable efforts to safeguard their computing resources through continuous
44 improvement of both privacy and security of personal and institutional information and campus networks by
45 implementing effective security practices and by creating a climate in which all members of the academic
46 community accept responsibility for protecting campus computing and information systems. It is the policy of the
47 Board that any access controls implemented by a State college be done so with the intent to assure that an
48 appropriate balance exists between the need to protect information resources and the need to allow users appropriate
49 access to data and applications.

50
51 The State Colleges are a provider of a means to access information available through electronic information
52 resources. The colleges are not a regulator of the content of the information and take no responsibility for the
53 content of the information, except for that information a college creates itself and those acting on its behalf create.

54
55 The use of electronic media and software provided for employee use by the Nebraska State Colleges are to be used
56 **exclusively** for college related purposes. Use of computers, software, or other college equipment for personal **or**
57 **commercial** financial gain is strictly prohibited unless specifically authorized by the Board.

58

59 **PERSONNEL, NEBRASKA STATE COLLEGES**

60
61 **POLICY: 5008**

Employee Use of Campus Computers

Page 2 of 4

62
63
64 Personal use of State College information systems, including computing resources and facilities is to be for college-
65 related purposes. Limited personal use of college information systems is permitted so long as such usage conforms
66 with policy, does not interfere with college operations including security of the system, network response time, or a
67 user's performance of duties as a college employee, and does not result in additional costs or inefficiencies to the
68 college or system.

69
70 All users of State College electronic equipment and facilities are expected to respect the privacy of other users and
71 their data, and to respect the legal protection provided by copyright and licensing laws to programs and data. All
72 relevant laws and regulations, including state public records laws, federal copyright laws, and federal privacy laws
73 such as the Family Educational Rights to Privacy Act are to be respected by users. Downloading, distributing and/or
74 displaying any copyrighted material without permission of the copyright owner is strictly prohibited.

75
76 Except as hereinafter provided ~~No~~ person may, without the express permission of the person on whose assigned
77 personal computer(s) or in whose account(s) the file resides, examine or copy any ~~computer~~ file created by the
78 primary user of the computer. Files made available in public directories may be viewed and/or copied, if not in
79 violation of copyright laws, and computer center personnel, after reasonable attempts to contact users have failed,
80 may delete files from the central computer only in cases where space occupied by those files must be reclaimed for
81 the efficient operation of the system. In addition, to maintain the network campus technical personnel will routinely
82 delete malware and other destructive and unrequested intrusions into information systems (viruses, spyware, etc..) as
83 they are detected.

84
85 Refusal to comply with these provisions and any other Federal, State or local laws that govern any aspects of
86 computer and telecommunications use may result in denial of access to State College information systems or other
87 disciplinary action including suspension or termination of employment. The college may restrict or prohibit the use
88 of its information systems in response to complaints presenting evidence of violations of college policies or state or
89 federal laws. Should a violation or policy abuse occur, the individual who deliberately and with full knowledge
90 committed the violation shall be personally liable for his or her actions.

91
92 Users are also expected to respect the integrity of computing systems and shall not intentionally develop programs
93 that harass other users or infiltrate a computer or computing system and/or damage or alter the software components
94 of a computer or computing system.

95
96 To prevent software viruses from infecting State College computers and associated networks and to ensure network
97 integrity and security, and to minimize unnecessary support incidents, it is the policy of the Board that only
98 hardware and software approved in accordance with campus procedures is to be installed on college computers. A
99 college employee with college provided computer training, which shall be available on a regular basis, and who can
100 demonstrate a need to load such hardware or software is required to make advanced written request to the college
101 computing center or appropriate person designated by the college, produce proof of license for any software wishing
102 to be installed, and to seek approval from the college prior to the loading of such hardware or software.

103
104 Although it is the policy of the State Colleges not to monitor individual usage of any computing resources, ~~T~~the
105 College, or System Office as appropriate, reserves the right to inspect all electronic files, e-mail or voice mail of any
106 employee, without advance notice or specific permission, for any legitimate business purpose. A legitimate business
107 purpose must be based on reasonable cause and be reasonable in both the inception and scope of the inspection. A
108 legitimate business purpose may include, but not be limited to, inspecting the contents of computer files, e-mail and
109 network communications when it is considered necessary to maintain or protect the integrity, security or
110 functionality of college or other computer resources, to protect the college from liability, when there is reasonable
111 cause to believe that the users have violated this policy or otherwise misused computing resources, when an account
112 appears to be engaged in unusual or unusually excessive activity, and when otherwise required or permitted by law.

113 Anytime that monitoring or inspection of electronic files, e-mail or voice mail is carried out by the College/System
114 Office, full documentation is to be made available to the involved personnel. This documentation should include:
115 reason, time, date, document inspected, result of the inspection, and person authorizing the inspection.

116

117 **PERSONNEL, NEBRASKA STATE COLLEGES**

118
119 **POLICY: 5008 Employee Use of Campus Computers**

Page 3 of 4

120
121
122 Users of State College computing resources should also be aware that on occasion duly authorized college
123 information systems technical personnel, which may include students employed as technicians, have authority to
124 access individual user files or data in the process of performing repair or maintenance of computing equipment the
125 college deems is reasonably necessary, including the testing of systems in order to ensure adequate storage capacity
126 and performance of college needs.

127
128 Information systems technical personnel performing repair or maintenance of computing equipment are prohibited
129 by law from exceeding their authority of access for repair and maintenance purposes or from making any use of
130 individual user files or data for any purpose other than repair and maintenance services performed by them. Except
131 for legally authorized access, technical staff must receive employee permission to download or access the material
132 on an employee's hard drive as well as receive a student's written permission to access a student's educational
133 record.

134
135 All personnel are prohibited from copying or using any copyrightable works authored by any employee without
136 express written permission in advance from the copyright owner.

137
138 Users of State College computing resources, in accordance with procedures established by the college if the
139 maintenance work cannot be automated, must request maintenance work that is needed. Automated maintenance is
140 to be scheduled at appropriate hours so as to minimize the disruption of an employee's regular workday activities.
141 System upgrades and scheduled maintenance is to be scheduled and announced in advance. In instances where a
142 computer is unattended and a virus is causing system or network problems and it is not practical or reasonable to
143 secure prior permission from the computer user, technical support personnel may disconnect the network port that
144 supports the computer in question.

145
146 Web pages created using state college computer resources are considered to be college web pages and are to
147 conform to campus publication standards. Originators of all web pages using information systems associated with
148 the college shall comply with college policy and procedures as well as all federal, state and local laws and
149 regulations, including copyright laws, obscenity laws, laws relating to libel, slander and defamation, and laws
150 relating to piracy of software.

151
152 Persons creating a web page are responsible for the accuracy of the information contained in the web page. Content
153 should be reviewed periodically to assure continued accuracy. Web pages should include a phone number or e-mail
154 address of the person to whom questions/comments may be addressed, as well as the most recent revision date.

155
156 **PROCEDURE**

157
158 Each college and affiliate organization is responsible for employee use of computing and telecommunications
159 technology and for ensuring that its users are familiar with the provisions outlined in this policy.

- 160
161 1) ~~Computing and telecommunications technology~~ Hardware, software, and network equipment is made
162 available to provide and facilitate communication with other State and Federal agencies, with other entities
163 in the field of education, with clients of the State Colleges, and to facilitate the discharge of other employee
164 duties and responsibilities.
165
166 2) Such equipment is available for purposes related to the users duties as an employee of the State College
167 System.
168
169 3) Use of State College ~~computing and telecommunications technology~~ hardware, software, and network
170 equipment must be consistent with the goals of facilitating and disseminating knowledge and information,
171 encouraging collaborative projects and resource sharing, and aiding technological transfer to the various
172 constituencies of the State Colleges.
173
174

177 _____

178
179 The following uses are considered unacceptable, unauthorized and prohibited.

- 181 1) Use of the system and any attached network, network device, or network service in a manner that precludes
182 or significantly hampers its use by others.
- 183
184 2) Recreational use of the network shall be prohibited if it significantly hampers the use of the system by
185 others. The installation or playing of computer entertainment games on State College equipment is
186 prohibited unless used as instructional tools, as a means of introducing and motivating students and
187 employees to use new computer systems/applications, and as a means of helping students and employees
188 develop and improve manual dexterity to efficiently use the current generation of desktop computers.
189 Games can also be used to illustrate fundamental concepts of computer science and computer graphic
190 design.
- 191
192 3) Use for for-profit activities, for private or personal business, or for any commercial or personal purpose or
193 advertising is unauthorized unless expressly approved by the Board.
- 194
195 4) To transmit or knowingly receive threatening, obscene or harassing materials, or to use the State College
196 network for illegal purposes.
- 197
198 5) To misrepresent oneself or the College when using the network.
- 199
200 6) To use the network to access information or resources unless permission to do so has been granted by the
201 owners or holders of rights to those resources and information.

202
203 ~~To prevent software viruses from infecting State College personal computers and associated networks, it is Board~~
204 ~~policy that only software approved in accordance with campus procedures is to be installed on personal computers.~~

205
206
207
208
209
210
211
212
213
214
215
216
217
218 Policy Adopted: 11/11/95
219 Policy Revised: [2/10/05](#)

Academic, Personnel & Student Affairs Committee

Willa Kosman, Chair

Richard Halbert

Kari Daly

February 10, 2005

ACTION: Approve Proposed Changes to Board Policy 5017; Emeritus Status

With ratification of the 2005-07 Agreement with NAPE, this Board is asked to approve the inclusion of support staff employees as among those employees who may be recognized upon retirement to have given exceptional service to a State College. Current policy limits the granting of emeriti titles to qualified tenure faculty and professional staff members.

Attached is a copy of Policy 5017 with the proposed changes.

PERSONNEL, NEBRASKA STATE COLLEGES

POLICY: 5017 Emeritus Status

Page 1 of 1

BOARD POLICY

Emeriti titles may be granted by the President of a State College to tenured faculty members, ~~or~~ professional staff members, or members of the support staff upon retirement after approval by the Board. Emeritus status is the rank given by the Board to an employee at the time of his or her retirement in recognition of exceptional service to the State College System in the field of teaching or of research, or administration in these fields. It may also be given to retired professional and support staff members in fields other than teaching, research, or administration who have made exceptional contributions to the State College System. ~~a retired librarian, registrar, comptroller, administrative dean, director, or head of other similar division or subdivision whose work impinges directly upon the educational program.~~

While length of service is not necessarily material, employment for at least ten years is to be presumed, although exception to this term may be made by the Board.

The general principle guiding this policy is that retired staff members are encouraged to maintain an association with the College or ~~and~~ to continue study and scholarly investigation to such a degree as his or her health and strength may permit.

PROCEDURE

1. Each State College shall establish policies relating to procedures for nomination and privileges which may accrue to persons accorded emeritus status. Nothing contained in such policy shall prohibit the College from rescinding such privileges should it become necessary to do so.
2. Campus policies relating to emeritus awards shall be filed with the Executive Director. Special privileges and perquisites such as office space or desk room, access to research facilities and laboratories, library, student union and athletic event privileges which are granted to persons who have retired from active service shall be noted.
3. The Presidents shall make their recommendations for emeritus status to the Board at the appropriate meeting when personnel recommendations are being considered.

Policy Adopted: 6/5/93

Policy Revised:

Academic, Personnel & Student Affairs Committee

Willa Kosman, Chair

Richard Halbert

Kari Daly

February 10, 2005

ACTION: Approve Proposed Changes to Board Policy 5612; Catastrophic Leave Donation

The Board is asked to replace the Catastrophic Leave Donation policy with a Crisis Leave Sharing Program. The new crisis leave policy was recently negotiated with all three unions and, proposed changes in Policy 5612 will be made available to all other eligible employees in the System.

Attached is a copy of Policy 5612 with the proposed changes.

PERSONNEL, NEBRASKA STATE COLLEGES

POLICY: 5612 Crisis~~Catastrophic~~ Leave ~~Donation~~ Sharing Program Page 1 of 4

BOARD POLICY

State College employees may contribute accrued vacation leave to benefit another State College employee on the same campus ~~or in the System Office~~ suffering from a serious, extreme, catastrophic illness, or life-threatening health condition. Vacation leave shall be donated in no less than one (1) day increments. In addition, faculty may contribute one (1) day of sick leave donation per calendar year to benefit another employee on the same campus. ~~Vacation Paid~~ leave donated to but not used by another State College employee pursuant to this policy shall be irrevocably credited to ~~the recipient's sick leave account~~ a shared leave pool and distributed on an as needed basis to eligible employees by a Shared Leave Committee designated by each College. ~~Catastrophic~~ Crisis leave shall be available only to employees who have exhausted their own paid leave through bona fide serious illness or accident.

PROCEDURE

1. Definitions:

Serious Health Condition

A serious, extreme, catastrophic, or life-threatening health condition resulting in a period of incapacity requiring the employee to be medically unable to work for a period of thirty (30) calendar days or more in the prior six (6) month period. The medical condition includes continuing treatment or supervision by a health care provider; or continuing treatment of a chronic or long-term health condition. The employee must be suffering from an extraordinary or severe illness, injury, impairment, or physical or mental condition, which has caused, or is likely to cause, the employee to take leave without pay.

Eligible Recipient

A current state college employee who is eligible for benefits that accrue paid leave and who has continuous employment for at least twelve (12) months preceding the serious health condition may be considered a recipient for crisis leave provided eligibility requirements stated herein are met. The recipient must be on an approved leave of absence and have used all of his or her paid leave hours and compensatory time, if applicable, prior to being eligible to receive shared leave. Shared leave is not available to employees in off-work status due to workers' compensation or disability benefit payments or for employees receiving other salary replacement income.

Eligible Donor

A current state college employee who is eligible to accrue paid leave and has a paid leave balance of greater than fifty percent (50%) of annual accrual. A donating employee may donate paid leave at any time during the fiscal year.

Shared Leave Pool

The Shared Leave Pool will include both: (1) paid leave hours donated by eligible employees for distribution to qualified employees who have applied for and been approved for receipt of shared leave, and (2) paid leave hours that have previously been donated to a specific employee but not distributed. Hours donated to a specific employee but not used will be maintained in the pool and distributed on an as needed basis to eligible employees. The hours donated will be limited to the number of paid hours required to ensure continuation of the recipient employee's regular base salary and insurance benefits during the employee's approved catastrophic leave on a month to month basis.

PERSONNEL, NEBRASKA STATE COLLEGES

POLICY: 5612 Crisis~~Catastrophic~~ Leave ~~Donation~~ Sharing Program Page 2 of 4

2. Participation Eligibility

- a. To receive donated hours, an employee must have had absences of at least thirty (30) days during the prior six (6) months of employment resulting from the serious health condition and must have exhausted all paid leave earned pursuant to the applicable personnel policies covering vacation, sick leave, and compensatory time off and must not be receiving any other salary replacement income such as disability benefits, workers' compensation payment, or be on any other College pay status.
- b. The employee must remain a State College employee.
- c. The qualified employee must request donated leave due to a catastrophic illness or injury.
- d. Written verification of a catastrophic illness/injury from a licensed medical practitioner must be provided.
- e. Prior to requesting a donation, the eligible employee must have catastrophic leave approved by his or supervisor and the appropriate Vice President.

3. General Guidelines

- a. Each State College should ensure that employees are knowledgeable about the eligibility criteria.
- b. Donations must be made in full-day increments. A "full-day" shall be defined as eight (8) hours.
- c. Donations cannot be used retroactively for a previous unpaid absence. Crisis leave donations are to be limited to future use only.
- d. Shared leave is meant to cover only the duration of the serious health condition for which it was approved.
- e. Donated paid leave is transferable only between employees at the same college, unless as provided below.
- f. Any unused shared leave that was donated to a specific employee will be maintained in the Shared Leave Pool to be distributed to other qualified employees.
- g. All donated leave must be given voluntarily. No employee shall be coerced, threatened, intimidated, or financially induced into donating paid leave for the purposes of the Shared Leave Program.
- h. Persons involved in the administration of the Shared Leave Program are responsible for guarding the privacy of leave recipients and donors. The College must keep communications with either group confidential. Any public announcement to be made regarding the donation or receiving of shared leave must come from the donor or recipient. If requested, however, the identity of the donor is available under the public records statutes and must be provided by the college upon written request.
- i. Employees who are receiving shared leave will not accrue additional paid leave.
- i. Leave solicitation is left to the discretion of each College.

4. Participation Requirements for Recipient

The employee or his or her personal representative will complete an official Shared Leave Request Form available from the Human Resources Office and attach documentation from a licensed physician or health care practitioner verifying the need for the leave and expected duration of the condition.

- a. The Shared Leave Request Form must describe how the time off work will create a financial hardship for the employee and his or her family.
- b. The recipient employee must have a current satisfactory performance evaluation on file and have no disciplinary actions or written warnings for excessive absenteeism on file during the previous twelve (12) month period preceding the request for shared leave.

PERSONNEL, NEBRASKA STATE COLLEGES

POLICY: 5612 CrisisCatastrophic Leave Donation Sharing Program Page 3 of 4

c. If the employee meets the above criteria, a Shared Leave Committee made up of the following five members will be appointed: HR Director, Benefits/Payroll Manager, and three members appointed by the College to include a tenured faculty member, a member of the professional staff unit, and a support staff unit member. The Committee will determine the amount of donated leave an employee may receive and may only authorize an employee to use up to a maximum of ninety (90) days in a twelve (12) month period. The Committee must approve any exception to this limit by unanimous vote. The receiving employee shall be paid his or her regular rate of pay per month of approved shared leave. The leave received will be designated as shared leave and be maintained separately from all other leave balances.

5. Participation Requirements for Donor

- a. The receiving employee must be eligible as of July 1, 2005 under the above criteria.
- b. The donating employee will complete a Shared Leave Donation Form available in the HR Office. The Shared Leave Donation Form will be sent to the Shared Leave Committee.
- c. Effective July 1, 2005 the donating employee may donate any amount of vacation leave, or in the case of faculty one (1) day of sick leave per calendar year may be donated, provided the donation does not cause the vacation leave balance of the employee donor to fall below 50% of his or her annual accrual or 50% of the donor's vacation balance at the time of the transfer, whichever is less.
- d. Donations must be made in full-day increments. Faculty are limited to one (1) day of sick leave donation per calendar year.
- e. Donations are reflected as a deduction from the leave balance of the donor employee upon receipt of the Leave Donation Form by Human Resources.
- f. Accrued vacation hours shall be transferred on a day-by-day basis, regardless of differing pay scales. Sharing of leave is allowed between members of different bargaining units within the same campus and between union and non-represented employees. Shared leave may also be exchanged across the State College campuses and with the System Office with the approval of each college or the System Office, as appropriate.
- g. Once processed and transferred, donations are irrevocable.

6. Miscellaneous Provisions

- a. The Crisis Leave Sharing Program is not subject to any grievance, administrative review or arbitration procedure as applicable to either donor or recipient employees.
- b. Administration of the program will be coordinated by the Payroll/Benefits Manager or designated office at each College.
- c. For auditing purposes, a report will be made annually by the Payroll/ Benefits Manager to the VP for Administration and Finance on the use of the program.
- d. Employees donating vacation leave would incur no tax liability. Employees receiving donated leave would incur a tax liability at the time the leave was actually paid. The leave then becomes wages for employment tax purposes.

PROCEDURE

- ~~1. Employees should make a request to participate in the process; however, each State College should ensure that the employee is knowledgeable about the eligibility criteria. Employees eligible for long-term disability benefits may have no need for donated leave.~~
- ~~2. Donations are to be made via a written memorandum/donation form developed for the System.~~

PERSONNEL, NEBRASKA STATE COLLEGES

POLICY: 5612 [CrisisCatastrophic Leave Donation Sharing Program](#) Page 4 of 4

- ~~3. Though donors may wish to remain anonymous and are not obligated to donate leave, if requested, the identity of the donor is available under the public records statutes and must be provided upon written request.~~
- ~~4. Leave donations cannot be used retroactively for previous unpaid absence. Catastrophic illness donations are to be limited to future use only.~~
- ~~5. If donated leave remains unused, the leave is irrevocably credited to the recipient's sick leave account for future use, or pay out if eligible.~~
- ~~6. If the recipient retires and is a member of the State College support staff personnel classification, the recipient will be paid for one quarter of his/her sick leave balance.~~
- ~~7. Only employees eligible to accumulate sick leave are eligible for catastrophic illness donations.~~
- ~~8. An employee must have had an absence of at least one (1) continuous month during the prior six (6) months to qualify for catastrophic illness donations.~~
- ~~9. A "whole day" shall be defined as eight (8) hours for full time employees and four (4) hours for part time employees.~~
- ~~10. Donated leave does not change long term disability dates, but benefit amounts may be reduced by the amount of donated leave.~~
- ~~11. For employees on workers compensation, leave may be used to supplement the two thirds (2/3) workers compensation payment.~~
- ~~12. Employees donating vacation leave would incur no tax liability. Employees receiving donated leave would incur a tax liability at the time the leave was actually paid. The leave then becomes wages for employment tax purposes.~~
- ~~13. Faculty members may contribute one (1) day of accrued sick leave per year to benefit another State College employee on the same campus or in the System Office suffering from a catastrophic illness. Sick leave shall be donated in no less than a one (1) day increment. Sick leave donated to another State College employee shall be irrevocably credited to the recipient's sick leave account. Catastrophic leave shall be available only to employees who have exhausted their own paid leave through bona fide serious illness or accident.~~

Policy Adopted: 11/11/95

Policy Revised: 8/29/97

Policy Revised: 4/1/99

[Policy Revised:](#)

Academic, Personnel & Student Affairs Committee

Willa Kosman, Chair
Richard Halbert
Kari Daly

February 10, 2005

ACTION: Approve Extension of Early Retirement Incentive Plans and Increased Contribution to Retirement Plan to All Union and Non-Union Employees

With ratification of the Agreements with SCEA, NSCPA, and NAPE, the early retirement incentive programs will be extended through the next biennium. In addition, existing Board Policies 5401; Early Retirement Incentive and 5406; Voluntary Retirement Settlement have been amended to permit the Executive Director, as authorized by Board Policy 2010; Executive Director Duties, to extend those retirement programs to non-union employees as well.

In addition, the proposed changes in Board Policy 5405; Retirement Plan; State College Employees, are recommended to increase the Board contribution from 7.50% to 8.00% for all non-union employees to conform to the same contribution rate granted union employees.

Attached are copies of Policies 5401, 5405 and 5406 with the proposed changes.

PERSONNEL, NEBRASKA STATE COLLEGES

POLICY: 5401 Early Retirement Incentive Program;
~~Tenured Faculty~~ State College Employees

Page 1 of 2

BOARD POLICY

A voluntary early retirement incentive program is available to eligible state college employees ~~tenured faculty~~ as hereafter provided. This program shall exist separate and apart from, and as a supplement to, all other employee benefit programs provided in the Nebraska State College System. The goals of the program are to provide flexibility for employees ~~tenured faculty~~ to consider new or alternative career opportunities and for the State Colleges regarding their ~~academic~~ staffing needs and associated costs ~~for academic programs~~.

In order to encourage the early retirement of qualified employees ~~tenured faculty members~~, the Board will provide an incentive in the form of paid premiums in the ~~appropriate~~ Board's group ~~preferred provider~~ medical and/or dental health insurance programs offered retirees by Blue Cross/Blue Shield until the retired employee ~~faculty member~~ becomes eligible for coverage under the federal Medicare program, at which time the paid premiums shall cease.

This program will become effective July 1, 2005 ~~1999~~ and shall remain in effect for a temporary period ending on June 30, 2007. This program is to remain operative through the time period indicated, with no assurances that the program will be extended or reopened beyond June 30, 2007. For the first year of this program, eligible employees ~~faculty~~ must indicate their intention to participate by May 1, 2005 ~~1999~~ for an early retirement to take effect on July 1, 2005 ~~1999~~. For retirement dates thereafter, eligible employees ~~faculty~~ must have at least 180 days from the time of the employee's ~~faculty member's~~ election to retire before the retirement can take effect unless the parties mutually agree to ~~waives~~ that period.

Terms and Conditions of ~~Tenured~~ Early Retirees Program

- 1. Eligibility.** Beginning with the effective date of this Policy, a state college employee ~~tenured faculty member~~ who (1) has completed at least ten (10) years of continuous service within the State College System, and (2) is sixty (60) years of age or older, will be eligible for this benefit program. Periods of approved paid leave shall not constitute an interruption of continuous service.
- 2. Request for and Approval of Early Retirement Benefit.** Any full-time employee ~~member of the faculty~~ who is eligible for the early retirement benefit may, with the approval of the appropriate supervisor ~~dean~~ and ~~academic~~ vice president, request approval for early retirement. Employees ~~Faculty members~~ wishing to apply for this benefit must provide a notice of intention to retire at least ~~one semester~~ 180 days ahead of time. The decision to request such a benefit is voluntary and at the sole discretion of the employee ~~faculty member~~. No employee ~~faculty member~~ shall, in any manner, be coerced by any College officer or employee to request or accept an early retirement. Approval of a request for an early retirement is not automatic, but shall be approved or denied as the campus president in the reasonable exercise of his or her discretion shall determine is in the best interest of the College. Early retirement requests approved by the campus president must also be approved by the Board.
- 3. Incentive Benefit.** Eligible employees ~~faculty members~~ who request and are approved for the early retirement benefit program after adoption of this policy shall retire ~~and surrender tenure~~ on an agreed upon date which shall not be less than 180 days after the employee's ~~faculty member's~~ request, unless the employee ~~faculty member~~ elects an earlier date, in exchange for the opportunity to continue thereafter to enroll in the appropriate Board-sponsored ~~preferred provider~~ health and dental plan available for retired employees ~~faculty members~~ with the Board paying the full amount of the retiree's annual medical and/or dental insurance, including the portion previously paid by the employee ~~faculty member~~, until the retiree is eligible for coverage under Medicare, at which time payments will cease.

PERSONNEL, NEBRASKA STATE COLLEGES

POLICY: 5401 **Early Retirement Incentive Program;**
~~Tenured Faculty~~ State College Employees

Page 2 of 2

In the event of the ~~employee's~~~~faculty member's~~ death prior to becoming eligible for coverage for Medicare, the Board's obligation to pay the cost of health coverage shall cease on the first day of the month following the date of death. The ~~employee's~~~~faculty member's~~ surviving spouse may elect under the Plan's continuation of coverage provisions to continue his or her health insurance coverage by paying the cost for such coverage normally paid by the spouse of a deceased retired employee.

4. **Early Retirement Incentive Agreement.** The specific terms and conditions of each early retirement must be approved in accordance with this Policy by the responsible campus president and shall be reduced to writing in an Early Retirement Incentive Agreement. Each Early Retirement Incentive Agreement shall include a waiver of rights and claims by the ~~employee~~~~faculty member~~ under the Federal Age Discrimination in Employment Act (29 U.S.C. Sec 621 et seq.), as amended by the Older Workers Benefit Protection Act (Oct. 26, 1990, P. L. 101-433). Such waiver shall comply with the requirements for knowing and voluntary waivers provided in 29 U.S.C. Sec. 626 (f) (1).
5. **Amendment and Termination.** The Board may amend or terminate this program effective as of a date specified by the Board which shall not be less than one year after notice of the amendment or termination is provided to ~~employees~~~~faculty members~~ who have met the eligibility requirements as of the date of such notice. Notwithstanding the foregoing, the Board may amend or terminate the program at any time to the extent required by applicable law.

Policy Adopted: 4/1/99
Policy Revised: 4/11/03
Policy Revised: 9/17/04
[Policy Revised:](#)

PERSONNEL, NEBRASKA STATE COLLEGES

**POLICY: 5405 Retirement Plan;
State College Employees**

Page 1 of 5

BOARD POLICY

It is the policy of the Board that the retirement program is and shall be consistent with state and federal regulations.

Participation, Annuity

It shall be the policy of the Board to provide participating plans for retirement annuities for all full-time employees of the Nebraska State College System. All plan assets shall be held in an annuity, or a trust or custodial account, for the exclusive benefit of plan participants.

The Board approves the policy of establishing retirement benefits through the Teachers Insurance and Annuity Association of America and the College Retirement Equities Fund (TIAA/CREF). Old Age and Survivors Insurance of the Social Security Administration shall be a part of the plan of retirement benefits.

The State Colleges are authorized to enter into, on behalf of the Board, contract with State College employees providing for the purchase of such retirement annuity contracts under the provisions of the Technical Amendments Act of 1958 to the Internal Revenue Code, as amended; such contracts with the State College employees shall provide that the accounts contributed by the State Colleges for such retirement annuity contracts shall be contributed as a result of an agreement of the employee to take a reduction in salary, or to forego an increase in salary, but only to the extent that such amounts are earned, or would be earned by the employee after the agreement becomes effective; such an agreement must be legally binding and irrevocable with respect to amounts earned while the agreement is in effect and shall, in all other respects, conform with the applicable provisions of the Internal Revenue Code, as amended; the right of employees to such retirement annuity contracts shall be non-forfeitable, except for failure to pay future premiums; and such retirement annuity contracts shall be non-transferable.

Primary, Secondary and Supplemental Annuity Plans

A primary retirement plan intended to constitute an eligible deferred compensation plan as set forth in Internal Revenue Code (Code) Section 403(b) shall be provided for all full-time employees of the Nebraska State College System. Participation in the 403(b) Plan is mandatory as set forth in the section below relating to Eligibility for Participation in the Primary Retirement Plan.

A secondary retirement plan intended to constitute an eligible deferred compensation plan within the meaning of Section 457 of the Code, as amended, shall be offered all full-time employees of the Nebraska State College System. Participation in the 457(b) Plan is voluntary as set forth in the section below that outlines Eligibility for Participation in the Secondary Retirement Plan. The 457(b) Voluntary Deferred Compensation Plan shall be secondary to and a supplement for the primary 403(b) Retirement Plan.

Other Supplemental annuity plans are allowed if not sold on state property or during office hours and paid for entirely by the employee, and if ten or more petition for any such plan, and if the plan is set up in the NEIS system which requires 100 participants.

Eligibility for Participation in the Primary Retirement Plan 403(b)

1. Employees eligible for participation are any active employee of the State College System whose employment status is full-time. Full-time for faculty employees shall mean carrying a "full-time load," as defined by the College, for the regular academic year. Full-time for all other employees will consist of working full-time, as defined by the College, for the regular academic year or at least three-fourths time over a twelve month period.

PERSONNEL, NEBRASKA STATE COLLEGES

**POLICY: 5405 Retirement Plan;
State College Employees**

Page 2 of 5

2. All eligible employees will begin participation in this retirement plan on the first day of the month coinciding with or next following the attainment of age 30. During required participation, employees are not permitted to switch from salary reduction (pre-tax) to salary deduction (after tax) at any time. Therefore, salary reduction is to be used exclusively. As a result, the mandatory employee contribution will be treated as an employer contribution for calculation purposes and will not be subject to the employee elective deferral limit. Furthermore, during voluntary employee participation, those voluntary employee contributions will be subject to the limits under 402(g), the employee elective deferral limit, in addition to the 403(b) maximum exclusion allowance, and the 415 limits.
3. All eligible employees may begin participation in this retirement plan on the first day of the month coinciding with or next following the second anniversary of their employment and the attainment of age 25. Eligible employees under age 30 may count toward the required service period any prior service with a related educational institution or organization.

Contributions for Primary Retirement Plan (403(b))

The Board shall have power, in its discretion, to provide retirement benefits for present and future employees of the Board, subject to the following:

1. The cost of such retirement benefits shall be funded in accordance with sound actuarial principles with the necessary contributions for both past service and future service being treated in the budgets in the same way as any other operating expense;
2. The maximum state contribution under such retirement plan shall not exceed the sum of
 - a. the percentage approved by the Board of each employee's salary or wage earnings for any calendar year before any agreement for reduction of salary or wage earnings, and
 - b. pursuant to an agreement for reduction of salary or wage earnings, the amount of the reduction of salary or wage earnings;
3. Each employee's contribution shall at least equal the state contribution to any such retirement fund but shall not exceed six percent of each State College employee's salary or wage earnings for any calendar year and shall be calculated before any agreement for any reduction of salary or wage earnings, provided that in lieu of making such contribution, each such employee shall enter into an agreement for reduction of salary or wages in an amount equal to such employee's contribution for the purchase by the Board of an annuity contract for such employee, under the provisions of the Technical Amendments Act of 1958 to the Internal Revenue Code, as amended; and
4. The retirement benefits of any employee for service prior to the effective date of any retirement plan established under the provisions of this section shall be those provided under the retirement plan now in force which benefits shall not be abridged.
5. Each participant in this primary retirement plan and each State College shall make contributions under the retirement plan on a monthly basis during the years of participation, except for months in which no salary is paid, in accordance with the following schedule:

PERSONNEL, NEBRASKA STATE COLLEGES

**POLICY: 5405 Retirement Plan;
State College Employees**

Page 3 of 5

Contributions as a Percent of Total Salary to Primary 403(b) Plan

Participant Contribution (salary reduction only)	State College Contribution	Total Contribution
6.0%	7.50 8.0%	13.50 14.00% effective July 1, 1999 2005

6. Each participant in this retirement plan who elected the 4.5% contribution rate under the previous plan will have an opportunity to elect the 6.0% contribution rate under this revised plan, but may choose to remain at the previous 4.5% level. All newly hired or rehired eligible employees shall be required to contribute at the 6.0% level beginning with the effective revision date of this retirement plan.
7. Under no circumstances or conditions will any contribution of the State Colleges revert to, be paid to, or insure to the benefit of, directly or indirectly, the State Colleges. However, if contributions made by the State Colleges were based on mistake of fact, such contributions may be returned to the State Colleges within one year of the date on which the contribution was made.

Eligibility for Participation in the Secondary Retirement Plan 457(b)

1. All employees who are participants in the primary 403(b) retirement plan are eligible to participate on a voluntary basis in the secondary 457(b) retirement plan.
2. To participate in the secondary plan, each eligible employee shall complete and return the applicable forms, including a Voluntary Salary Deferral Agreement, to his or her respective benefits office. Enrollment shall be effective on or after the first day of the month following the date the enrollment forms are properly completed by the employee, including the Voluntary Salary Deferral Agreement, and approved by the employer or its designee.

Contributions for Secondary Retirement Plan 457(b)

1. The employer will not make any non-elective or matching contributions to the Nebraska State College 457(b) Voluntary Deferred Compensation Plan. This Plan will accept only elective deferrals made to the Plan by the eligible employee.
2. Starting the effective date of this Plan, and in accordance with the Economic Growth and Tax Relief Reconciliation Act of 2001, the Board will permit eligible state college employees to participate simultaneously in both the primary 403(b) and secondary 457(b) retirement plans.
3. The 457 (b) Voluntary Deferred Compensation plan is an elective salary reduction plan that permits employees who participate to supplement their primary 403(b) plan and Social Security benefits by setting aside an additional portion of their salary on a before-tax basis. Any such elective deferral of salary may be made up to the maximum amount permitted by law provided the employee agrees to voluntarily defer a minimum of twenty-five dollars (\$25) per pay period.
4. Participants in the Plan do not pay any federal income taxes on the amounts they contribute, or on any earnings on the amount they contribute, until the funds are withdrawn at retirement.
5. A participant shall be fully vested at all times in his or her accrued benefits under this Plan. Such accrued benefits shall be non-forfeitable at all times.

PERSONNEL, NEBRASKA STATE COLLEGES

**POLICY: 5405 Retirement Plan;
State College Employees**

Page 4 of 5

6. A participant may elect to change his or her Elective Deferral Rate with respect to future contributions by submitting a new properly executed Voluntary Salary Deferral Agreement to the employer. Such change shall take effect as soon as administratively practicable but not earlier than the first pay period commencing with or during the first month following receipt by the employer of such Voluntary Salary Deferral Agreement.
7. A participant may terminate his or her election to have compensation deferred in this Plan by so notifying the employer or its designee in writing. Such termination shall take effect as soon as administratively practicable, but not earlier than the first pay period commencing with or during the first month following receipt by the employer of satisfactory written notice of such revocation.
8. To the extent permitted by law, transfers may be made to this 457(b) Plan from any other eligible deferred compensation plan maintained by a State, political subdivision of a State or any agency or instrumentality of a State or political subdivision of a State. Such funds shall be accepted and fully vested and nonforfeitable at all times.
9. To the extent permitted by law, rollovers to the Plan are permitted.

Cashability Option for Primary and Secondary Retirement Plans

1. Upon termination of employment, an employee can elect to make cash withdrawals up to the entire amount of the CREF accumulation under the Board TIAA/CREF Primary 403(b) Retirement Plan. TIAA Traditional Account cash withdrawals can be made in accordance with the investment options withdrawal rules that currently allow substantially equal payments over a ten-year period.
2. Full or partial cash withdrawals upon severance from employment can also be made under the Board TIAA/CREF Secondary 457(b) Plan.

Distribution Options for Primary and Secondary Retirement Plans

Participants who sever their employment within the State College System may make an immediate and binding election with respect to how they will take their distribution when they retire, or they may defer their decision until they are ready to retire, as permitted by law. Participants in both the primary and secondary retirement plans must begin taking a distribution by the April 1st of the year following the year in which he or she attains age 70 1/2 or retires, whichever is later.

A variety of payment options are available under the TIAA/CREF Primary 403(b) and Secondary 457(b) plans, including:

- Lifetime annuity income
- Fixed-period annuity (5 to 30 years)
- Minimum distribution option (MDO)
- Full or partial cash withdrawals
- Systematic withdrawals, and
- Interest payment Retirement Option (IPRO)

Investment Options for Primary and Secondary Retirement Plans

The Nebraska State Colleges TIAA/CREF Retirement Plans offer employees a variety of investment options. A participant may request that amounts contributed to either Plan on his or her behalf be allocated among the available Investment Options established under the Plans. Following the initial allocation request at the time of enrollment,

PERSONNEL, NEBRASKA STATE COLLEGES

**POLICY: 5405 Retirement Plan;
State College Employees**

Page 5 of 5

the investment allocation request shall remain in effect for all subsequent contributions until changed by the participant. A participant may change his or her investment allocation by submitting a written request to the Employer or its designee on such form as may be required by the Employer. Such change shall become effective as soon as administratively feasible after the Employer or its designee receives a satisfactory written request.

The TIAA Traditional Annuity and the TIAA Real Estate account plus CREF Stock, Money Market, Bond Market, Social Choice, Global Equities, Equity Index, Growth Account and Inflation-Linked Bond Accounts offer 403(b) Plan participants flexibility in managing their retirement accumulations.

Participants in the 457(b) Voluntary Deferred Compensation Plan are able to allocate their contributions among TIAA-CREF accounts from five different asset classes, including equities, real estate, a balanced account, fixed income account, and a guaranteed account. As additional options become available and are announced by TIAA/CREF, they shall be added to the Nebraska State College Retirement Plans.

Transfer Policy

This plan does not permit transfers of retirement accumulations to investment accounts other than TIAA/CREF.

Financial Advice or Retirement Counseling

Any questions about the Retirement Plan or any requests for financial advice or retirement counseling, should be directed to TIAA/CREF.

Social Security

All employees of the State Colleges are entitled to benefits provided under the Social Security Act, subject to whatever conditions may be applied by the State of Nebraska or the United States government.

Retirement Age

Early retirement is permitted when employment ceases on or after attainment of age 55. Normal retirement is the last day of the fiscal year in which age 65 is attained.

Details of participation, current rates of withholding, retirement age, etc., are available in the current retirement plan agreement, copies of which are available in the offices of the Executive Director and College Presidents.

Legal Reference: RRS 85-195 University of Nebraska; State Colleges; Department of Public Institutions;
retirement annuity contracts; purchases
RRS 85-320 State colleges; retirement plan, establishment; terms; investment of funds

Policy Adopted: 1/28/77

Policy Revised: 8/4/79

Policy Revised: 2/7/83

Policy Revised: 9/18/87

Policy Revised: 12/8/89

Policy Revised: 6/5/93

Policy Revised: 5/8/96

Policy Revised: 8/29/97

Policy Revised: 4/1/99

Policy Revised: 4/9/02

[Policy Revised:](#)

PERSONNEL, NEBRASKA STATE COLLEGES

**POLICY: 5406 Voluntary Retirement Settlement Program;
State College Employees**

Page 1 of 23

BOARD POLICY

The 2003~~5~~-05~~7~~ Voluntary Retirement Settlement Program is a temporary benefit program of the Nebraska State College System available only to eligible employees as hereafter provided. This temporary benefit program shall exist separate and apart from all other employee benefit programs provided in the Nebraska State College Board Policy Manual. It shall remain in effect only for the time period provided below. The goal of the 2003~~5~~-05~~7~~ Voluntary Retirement Settlement Program is as follows:

- To provide flexibility and avoid potential problems in staffing and associated costs for the operations and programs of the Nebraska State College System.
- To provide ~~tenured~~-employees who qualify for the benefits of this program as well as other employees in the professional and support staff ranks who have earned the right to continued employment in the Nebraska State College System with an opportunity to consider early retirement or new or alternative career opportunities.

Terms and Conditions of the Voluntary Retirement Settlement Program

1. Eligibility

- To retire ~~on June 30, 2003~~ under the terms and conditions of the Voluntary Retirement Settlement Program, the participant must be fifty five (55) years of age or more on July 1, of the year in which he or she chooses to retire and have 2003 with ten (10) or more years of consecutive service to the College or within the State College System ~~and have tenure status as a faculty member or the right to continued employment but for cause as a professional or support staff member; and.~~
- ~~To retire on June 30, 2004 under the terms and conditions of this program, the participant must be fifty five (55) years of age or more on July 1, 2004 with ten (10) or more years of consecutive service to the College or within the State College System and have tenured status as a faculty member or the right to continued employment but for cause as a professional or support staff member.~~

2. Process

- To retire on June 30, 2003~~5~~ under the terms of the Voluntary Retirement Settlement Program, written notification to the College President and appropriate Vice President by May 1, 2003~~5~~ is required; ~~or.~~
- To retire on June 30, 2004~~6~~ under the terms and conditions of this program, written notification to the College President and appropriate Vice President by October 1, 2003~~5~~, is required.
- To retire on June 30, 2007 under the terms and conditions of this program, written notification to the College President and appropriate Vice President by October 1, 2006 is required.

3. Time Limits

- Eligible employees interested in retiring on July 1, 2003~~5~~ under the terms and conditions of this program will have from the effective date of this Policy until May 1, 2003~~5~~ to announce their intention to participate in the program. Eligible participants must signify in writing by no later than May 1, 2003~~5~~ of their intent to retire and receive the incentive payments and health insurance benefit to take effect for the fiscal year beginning July 1, 2003~~5~~; or

PERSONNEL, NEBRASKA STATE COLLEGES

**POLICY: 5406 Voluntary Retirement Settlement Program;
State College Employees**

Page 2 of 23

b. Employees eligible to retire on July 1, 2004~~6~~ under the terms and conditions of this program will have from July 1, 2003~~5~~ until October 1, 2003~~5~~ to announce their intention to participate in the program. Eligible participants must signify in writing by no later than October 1, 2003~~5~~ of their intent to retire and to receive the incentive payments and health insurance benefit to take effect for the fiscal year beginning July 1, 2004~~6~~.

c. Employees eligible to retire on July 1, 2007 under the terms and conditions of this program will have from July 1, 2006 until October 1, 2006 to announce their intention to participate in the program. Eligible participants must signify in writing by no later than October 1, 2006 of their intent to retire and to receive the incentive payments and health insurance benefit to take effect for the fiscal year beginning July 1, 2007.

4. Incentive Payment

In exchange for the ~~surrender of tenure or in exchange for the surrender of the right to continued employment~~ promise of retirement, participants will receive a financial settlement incentive of twenty-five percent (25%) of their final year base salary as approved by the Board with payment to be made in twelve (12) equal monthly installments following termination of employment.

5. Incentive Health Insurance Benefit

In consideration of the participant retiring from College service, the College agrees that on the first day of the month following the date of retirement the participant will be:

~~a.c.~~ Permitted to remain in the group medical and dental insurance plan offered retirees by Blue Cross/Blue Shield during the 12-month period following termination of employment at the time of the participant's retirement, and

~~b.d.~~ That the College will pay the full cost of such coverage which includes both the cost the participant would pay for such coverage if still employed by the College, and the cost that the College pays for such coverage as the employer, and

c. That such coverage payments will continue for a period of twelve months (12) with termination of payments and coverage on June 30 of the fiscal year in which received. ~~COBRA benefits will be available following cessation of incentive payments.~~

d. However, if an employee reaches sixty-five (65) years of age during the payment period the employee will no longer be eligible to participate in the group medical and dental plan offered retirees by BC/BS. In this instance the College will pay an amount equivalent to the cost of the Medicare Supplemental plan chosen by the employee for the payout period remaining.

~~6.e.~~ Death of Participant

If death of the participant occurs during the payout period, the participant's beneficiaries will receive any remaining incentive payments due under the terms of this program. The medical and dental incentive benefit will terminate upon the date of death.

~~7.f.~~ Voluntary Requirement

PERSONNEL, NEBRASKA STATE COLLEGES

**POLICY: 5406 Voluntary Retirement Settlement Program;
State College Employees**

Page 3 of 23

No individual employed in the Nebraska State College System shall be coerced into participating in this Voluntary Retirement Settlement Program, or have his or her employment terminated for the purpose of preventing him or her from becoming eligible to participate.

g. Duration of Program

The program is intended to be operative through the time period indicated with incentive payments and incentive health insurance coverage available only during the fiscal year following retirement.

Policy Adopted: 4/11/03
[Policy Revised:](#)

Academic, Personnel & Student Affairs Committee

Willa Kosman, Chair
Richard Halbert
Kari Daly

February 10, 2005

ACTION: Ratify the 2005-2007 Agreements between the Board of Trustees of the Nebraska State Colleges and the following bargaining units: the State College Education Association (SCEA); the Nebraska State College Professional Association (NSCPA); and the Nebraska Association of Public Employees, Local #61 (NAPE-AFSCME)

Recommend ratification of the 2005-07 Agreements between the Board of Trustees of the Nebraska State Colleges and the following bargaining units contingent upon ratification by the various bargaining units:

The State College Education Association (SCEA)
The Nebraska State College Professional Association (NSCPA)
The Nebraska Association of Public Employees, Local # 61 of the American Federation of State, County, and Municipal Employees

A brief summary of changes will be provided in Executive Session or at the open meeting following ratification.

Academic, Personnel & Student Affairs Committee

Willa Kosman, Chair

Richard Halbert

Kari Daly

February 10, 2005

ACTION: Accept Report of Personnel Actions

Board Policy 5021 states that all full-time (0.75 FTE or more) and part-time (less than .75 FTE) personnel appointments, overload assignments and summer school contract extensions be approved by the Presidents and reported to the Executive Director. The Board is asked to review and accept this report to establish a record of such action.

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**COLLEGE:** Chadron State College**MEETING DATE:** 2/10/2005

RANKED FACULTY (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bare, Charles	Arts & Sciences; Mathematical Sciences	Professor	24,174.53 AY	State	Fall 2005 Semester to Spring 2007 Semester	0.33	Phased Retirement	Specific Term - Tenured
Hazen, Vincent	Arts & Sciences; Visual & Performing Arts	Associate Professor	44,606.00 AY	State	08/18/95 - 05/07/05	1.00	Resigned	Specific Term - Tenured
Lawson, Randy	Arts & Sciences; Physical & Life Sciences	Professor	26,316.53 AY	State	Fall 2005 Semester to Spring 2008 Semester	0.33	Phased Retirement	Specific Term - Tenured
Smith, Royce	Professional & Graduate Studies; Business & Economics	Associate Professor	67,709.00 AY	State	08/27/90 - 05/07/05	1.00	Retirement	Specific Term - Tenured

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**COLLEGE:** Chadron State College**MEETING DATE:** 2/10/2005

UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Braman, Loren	Extended Campus Programs; External Program Facilitator	N/A	16,750 (33,500) FY	State	01/01/05 - 06/30/05	1.00	New Appointment Replaced Patricia Broderick	Specific Term - Probationary
Johnson, Luann	Library & Learning Resources; Public Services Librarian	N/A	22,459 (38,500) FY	State	12/1/04 - 06/30/05	1.00	New Appointment	Specific Term - Non-Probationary

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: 2/10/2005

NON-UNIONIZED PROFESSIONAL STAFF (FULL TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Brennan, Blair	Physical Facilities; Coordinator, Physical Facilities	N/A	310.00 MO	.50 State .50 RB	01/10/05 - 01/31/05	1.00	Appointment; Salary Adjustment, Additional Duties	Specific Term - Non-Probationary
O'Boyle, Bill	Athletics; Head Football Coach	N/A	19,447 (46,672) FY	State	02/01//05- 06/30/05	1.00	New Appointment Replaced Brad Smith Previously Interim	Specific Term - Probationary

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: 2/10/2005

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bateman, Mathew	Arts & Sciences; Physical & Life Sciences	Assistant Professor	120.00 AY	Grant	09/29/04	N/A	Appointment; Grant Workshop	Special
Bateman, Mathew	Arts & Sciences; Physical & Life Sciences	Assistant Professor	120.00 AY	Grant	12/01/04	N/A	Appointment; Grant Workshop	Special
Dickinson, Zane	Arts & Sciences; Language, Literature & Communication Arts	Assistant Professor	300.00 AY	State	08/23/04 - 12/17/04	N/A	Appointment; TABS Program	Special
Enos, Karen	Professional & Graduate Studies; Education	Assistant Professor	167.00 AY	State	08/23/04 - 12/17/04	0.07	Appointment; IDL Course, EDUC 323 (2 cr hrs; 1 site)	Special
Fickel, Monty	Arts & Sciences; Mathematical Sciences	Professor	2,655.00 AY	State	08/23/04 - 12/17/04	0.07	Appointment; Overload	Special
Gaudet, Laura	Professional & Graduate Studies; Counseling, Psychology & Social Work	Associate Professor	300.00 AY	State	08/23/04 - 12/17/04	N/A	Appointment; Rewrite Fee	Special
Hunn, Lorie	Professional & Graduate Studies; Education	Instructor	120.00 AY	Grant	09/29/04	N/A	Appointment; Grant Workshop	Special
Jinkens, Robert	Professional & Graduate Studies; Business & Economics	Assistant Professor	250.00 AY	State	08/23/04 - 12/17/04	0.10	Appointment; IDL Course, ACTG 431 (3 cr hrs; 1 site)	Special
Keith, Tim	Arts & Sciences; Physical & Life Sciences	Professor	120.00 AY	Grant	09/29/04	N/A	Appointment; Grant Workshop	Special
Keith, Tim	Arts & Sciences; Physical & Life Sciences	Professor	120.00 AY	Grant	12/01/04	N/A	Appointment; Grant Workshop	Special
Kendrick, Roger	Arts & Sciences; Physical & Life Sciences	Instructor	120.00 AY	Grant	09/29/04	N/A	Appointment; Grant Workshop	Special
Leite, Michael	Arts & Sciences; Physical & Life Sciences	Associate Professor	120.00 AY	Grant	09/29/04	N/A	Appointment; Grant Workshop	Special

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: 2/10/2005

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Margetts, Jim	Arts & Sciences; Visual & Performing Arts	Assistant Professor	1,810.00 AY	State	08/23/04 - 12/17/04	0.08	Appointment; Overload	Special
Ritzen, Donna	Professional & Graduate Studies; Health, Physical Education & Recreation	Instructor	990.00 AY	State	10/25/04 - 12/17/04	0.05	Appointment; Overload	Special
Rotherham, Terry	Arts & Sciences; Physical & Life Sciences	Instructor	120.00 AY	Grant	12/1/04	N/A	Appointment; Grant Workshop	Special
Schaeffer, Susan	Professional & Graduate Studies; Counseling, Psychology & Social Work	Assistant Professor	300.00 AY	State	08/23/04 - 12/17/04	N/A	Appointment; Rewrite Fee	Special
Watson, George	Arts & Sciences; Social Sciences & Justice Studies	Professor	50.00 AY	State	6/14/04	N/A	Appointment; Faculty Advisor	Special

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Barnes, Roberta	Extended Campus Programs	N/A	1,800.00 AY	State	08/23/04 - 12/17/04	0.10	Appointment	Special - Part-Time
Bottorff, Kyle	Business & Economics; Graduate Assistant	N/A	2,350.00 AY	State	01/10/05 - 05/06/05	0.25	Appointment	Special - Part-Time
Brown, Ezzard	Institutional Research; Graduate Assistant	N/A	4,700.00 AY	State	08/20/04 - 11/04/04	0.25	Resigned	Special - Part-Time
Franklin, Barbara	Arts & Sciences; Language, Literature & Communication Arts	N/A	1,000.00 AY	Grant	08/01/04	N/A	Appointment; Grant Writing	Special - Part-Time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: 2/10/2005

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Glenn, John	Extended Campus Programs	N/A	1,800.00 AY	State	08/02/04 - 08/13/04	0.10	Appointment	Special - Part-Time
Talbot, Anne	Extended Campus Programs	N/A	600.00 AY	State	10/05/04 - 11/02/04	0.03	Appointment	Special - Part-Time
Littrel, Tammi	Arts & Sciences; Social Sciences & Justice Studies	N/A	1,000.00 AY	Grant	08/01/04	N/A	Appointment; Grant Writing	Special - Part-Time

UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Cary, Chad	Physical Facilities; Custodian	N/A	1,342.00 MO	.50 State .50 RB	12/01/04	1.00	Appointment; Replaced Esther Schramm	Probationary
Coleman, Roberta "Lindy"	Business & Economics; Office Assistant I	N/A	1,342.00 MO	State	01/10/05	1.00	Appointment; Replaced Kim Bradley	Probationary

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Chadron State College

MEETING DATE: 2/10/2005

UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Gutierrez, Trina	Instructional Resource Center; Office Assistant I	N/A	1,369.17 MO	State	08/26/02 - 11/30/04	1.00	Resigned	Non-Probationary
Ledbetter, Elizabeth	Instructional Resource Center; Office Assistant I	N/A	1,342.00 MO	State	01/03/05	1.00	Appointment; Replaced Trina Gutierrez	Probationary
O'Donnell, Audrey	Physical Facilities; Custodian	N/A	1,369.17 MO 9.98/mo	State	09/24/04 10/25/04 10/26/04 11/02/04	1.00	Appointment; Salary Adjustment, Additional Duties	Non-Probationary
O'Donnell, Audrey	Physical Facilities; Custodian	N/A	1,369.17 MO <344.05>/mo	State	05/01/04 - 08/31/04	1.00	Appointment; Salary Adjustment, Leave Without Pay	Non-Probationary
Rickenbach, Michele	Enrollment Management; Academic Records Clerk	N/A	1,824.75 MO <505.44>/mo	State	09/01/04 - 09/08/04	1.00	Appointment; Salary Adjustment, Leave Without Pay	Non-Probationary
Schlickbernd, Joseph	Physical Facilities; Custodian	N/A	1,342.00 MO	State	12/14/04	1.00	Appointment; Replaced Nancy Adler	Probationary
Young, Kim	Enrollment Management; Office Assistant II	N/A	1,554.00 MO	State	11/24/04	1.00	Appointment; Replaced Brenda Morford	Probationary

PERSONNEL RECOMMENDATIONS TO THE EXECUTIVE DIRECTOR
COLLEGE: PERU STATE COLLEGE
MEETING DATE: February 10, 2005

RANKED FACULTY (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Indicate Type of Appointment: Tenured -- Specific Term -- * Non-Tenure Track * Probationary Tenure Track Special -- * Interim * Temporary * Grant/Federally Funded
Asmussen, Kelly	School of Professional Studies	Professor	\$1,500	State	08/23/04-05/06/05	1 AY	Stipend-Chair, Psychology/Criminal Justice	Special
Batterson, Bruce	School of Professional Studies	Associate Professor	\$1,500	State	08/23/04-05/06/05	1 AY	Stipend-Chair, Business	Special
Citrin, Anthony	School of Education/Graduate Studies	Professor	N/A	N/A	12/17/04	N/A	Resigned-Chair, Teacher Education	N/A
Crook, Sara	School of Arts and Sciences	Professor	\$53,269	State	08/17/05-12/16/05	1 AY	Sabbatical Leave- one semester	N/A

UNIONIZED PROFESSIONAL STAFF (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Indicate Type of Appointment: Specific Term-- * Probationary (3 yrs) * Non-Probationary Special -- * Interim * Temporary * Grant/Federally Funded
Meece, Victoria	Distance Learning Coordinator	N/A	\$25,785 pro-rated	State	11/15/04	1 FY	Appointment	Special

PERSONNEL RECOMMENDATIONS TO THE EXECUTIVE DIRECTOR
COLLEGE: PERU STATE COLLEGE
MEETING DATE: February 10, 2005

NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special -- * Part-Time
Carnes, Gerald	School of Education/ Graduate Studies	N/A	\$2,075	State	08/23/04- 12/17/04	.18 AY	Student Teacher Supervision (revised letter)	Special, Part-Time
Newbold, Teresa	School of Education/ Graduate Studies	N/A	\$250	State	08/23/04- 12/17/04	.02 AY	Student Teacher Supervision	Special, Part-Time
Adamson, Thomas	School of Professional Studies	N/A	\$1,500	State	01/10/04- 05/06/05	.10 AY	BUS 339 36A	Special, Part-Time
Adkins, Ann	School of Education/ Graduate Studies	N/A	\$1,500	State	03/14/05- 05/06/05	.10 AY	EDUC 403 03A	Special, Part-Time
Albert, Alan	School of Education/ Graduate Studies	N/A	\$1,500	State	01/10/05- 03/04/05	.10 AY	PSYC 250 03A	Special, Part-Time
Albert, Alan	School of Education/ Graduate Studies	N/A	\$50/student/ cr.hr. to 10 students; \$34/student above 10	State	01/10/05- 03/04/05; 03/14/05- 05/06/05	.17 AY	PE 101 49X; PSYC 250 49Y	Special, Part-Time
Albert, Alan	School of Education/ Graduate Studies	N/A	\$150/student to 10; \$102/student above 10	State	08/23/04- 10/15/04	.10 AY	PSYC 250 49W	Special, Part-Time
Anthony, Gene	School of Arts and Sciences	N/A	\$1,500	State	01/10/05- 05/06/05	.10 AY	SPCH 353 00A	Special, Part-Time
Blue, Cheryl	School of Education/ Graduate Studies	N/A	\$2,500	State	01/10/05- 02/10/05; 03/14/05- 05/06/05	.17 AY	EDUC 300 03A; EDUC 425 03A	Special, Part-Time
Blue, Cheryl	School of Arts and Sciences	N/A	\$2,130	State	01/21/05- 03/19/05	.10 AY	EDUC 604 45A	Special, Part-Time
Breed, Roger	School of Education/ Graduate Studies	N/A	\$2,130	State	01/18/05- 04/21/05	.10 AY	EDUC 600 45A	Special, Part-Time
Dunekacke, Susan	School of Arts and Sciences	N/A	\$3,000	State	01/10/05- 05/06/05	.20 AY	SPCH 152 00A, 00B	Special, Part-Time

PERSONNEL RECOMMENDATIONS TO THE EXECUTIVE DIRECTOR
COLLEGE: PERU STATE COLLEGE
MEETING DATE: February 10, 2005

NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special -- * Part-Time
Emanuel, Diane	School of Education/ Graduate Studies	N/A	\$1,500	State	03/14/05- 05/06/05	.10 AY	PSYC 255 03A	Special, Part-Time
Feldmann, Ann	School of Arts and Sciences	N/A	\$500	State	01/10/05- 05/06/05	.10 AY	Develop on-line course: ENG 319	Special, Part-Time
Feldmann, Ann	School of Education/ Graduate Studies	N/A	\$2,130	State	01/18/05- 04/21/05	.10 AY	EDUC 550 45A	Special, Part-Time
Feldmann, Ann	School of Arts and Sciences	N/A	\$150/student to 10; \$102/student above 10	State	01/10/05- 05/06/05	.10 AY	ENG 329 49A	Special, Part-Time
Fethkenher, Larry	School of Education/ Graduate Studies	N/A	\$1,500	State	01/10/05- 03/04/05	.10 AY	EDUC 327 03A	Special, Part-Time
Fritschle, Karen	School of Professional Studies	N/A	\$150/student to 10; \$102/student above 10	State	03/14/05- 05/06/05	.10 AY	BUS 410 49Y	Special, Part-Time
Fritschle, Karen	School of Professional Studies	N/A	\$150/student to 10; \$102/student above 10	State	01/10/05- 03/04/05	.10 AY	BUS 328 49X	Special, Part-Time
Glasshoff, Wanda	School of Education/ Graduate Studies	N/A	\$3,000	State	01/10/05- 03/04/05; 03/14/05- 05/06/05	.20 AY	EDUC 334 03A; EDUC 325 03A	Special, Part-Time
Gosch, Robert	School of Arts and Sciences	N/A	\$150/student to 10; \$102/student above 10	State	01/07/05- 05/06/05	.10 AY	HIST 114 49A	Special, Part-Time
Gottschalk, Carrie	School of Arts and Sciences	N/A	\$150/student to 10; \$102/student above 10	State	01/10/05- 05/06/05; 03/14/05- 05/06/05	.20 AY	SOC 201 49Y; SOC 201 49A	Special, Part-Time

PERSONNEL RECOMMENDATIONS TO THE EXECUTIVE DIRECTOR
COLLEGE: PERU STATE COLLEGE
MEETING DATE: February 10, 2005

NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special -- * Part-Time
Haney, John	School of Education/ Graduate Studies	N/A	\$150/student to 10; \$102/student above 10	State	03/14/05- 05/06/05	.10 AY	SPED 540 49Y	Special, Part-Time
Judkins, Laura	School of Education/ Graduate Studies	N/A	\$1,500	State	01/10/05- 03/04/05	.10 AY	EDUC 434 03A	Special, Part-Time
Langstraat, Rick	School of Professional Studies	N/A	\$150/student to 10; \$102/student above 10	State	01/10/05- 03/04/05	.10 AY	BUS 232 49X	Special, Part-Time
Lasley, Paul	School of Education/ Graduate Studies	N/A	\$500	State	01/10/05- 05/06/05	.03 AY	PE 221 00A	Special, Part-Time
Laughlin, Eileen	School of Education/ Graduate Studies	N/A	\$1,500	State	03/14/05- 05/06/05	.10 AY	EDUC 326 03A	Special, Part-Time
Maddux-Leffingwell, Karla	School of Professional Studies	N/A	\$1,500	State	01/10/05- 05/06/05	.10 AY	BUS 373 36A	Special, Part-Time
Mayer, Robin	School of Professional Studies	N/A	\$1,500	State	01/10/05- 05/06/05	.10 AY	BUS 492 36A	Special, Part-Time
Means, Kelly	School of Education/ Graduate Studies	N/A	\$2,130	State	01/18/05- 04/21/05	.10 AY	EDUC 552 45A	Special, Part-Time
Moss, Louise	School of Arts and Sciences	N/A	\$3,000	State	03/14/05- 05/06/05	.20 AY	ENG 203 03A; ENG 203 03B	Special, Part-Time
Peery, Scott	School of Education/ Graduate Studies	N/A	\$1,500	State	01/10/05- 05/06/05	.10 AY	PE 215 00A	Special, Part-Time
Radell, David	School of Arts and Sciences	N/A	\$150/student to 10; \$102/student above 10	State	01/10/05- 03/04/05	.10 AY	MATH 340 49X	Special, Part-Time

PERSONNEL RECOMMENDATIONS TO THE EXECUTIVE DIRECTOR
COLLEGE: PERU STATE COLLEGE
MEETING DATE: February 10, 2005

NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special -- * Part-Time
Rand, Susan	School of Professional Studies	N/A	\$150/student to 10; \$102/student above 10	State	01/10/05-03/04/05	.10 AY	BUS 348 49X	Special, Part-Time
Roberts, J. Travis	School of Professional Studies	N/A	\$150/student to 10; \$102/student above 10	State	03/14/05-05/06/05	.10 AY	BUS 350 49Y	Special, Part-Time
Roberts, Laura	School of Professional Studies	N/A	\$150/student to 10; \$102/student above 10	State	03/14/05-05/06/05	.10 AY	BUS 496 49Y	Special, Part-Time
Robertson, Brian	School of Education/ Graduate Studies	N/A	\$1,000	State	01/10/05-05/06/05	.07 AY	PE 104 00A; PE 117 00A	Special, Part-Time
Sanders, Charles	School of Professional Studies	N/A	\$1,500	State	01/10/05-05/06/05	.10 AY	BUS 335 36A	Special, Part-Time
Schreiner, Terry	School of Education/ Graduate Studies	N/A	\$1,500	State	01/10/05-03/04/05	.10 AY	EDUC 328 03A	Special, Part-Time
Schropfer, Mary	School of Education/ Graduate Studies	N/A	\$2,130	State	01/18/05-04/21/05	.10 AY	EDUC 551 45A	Special, Part-Time
Seigworth, Clifton	School of Professional Studies	N/A	\$150/student to 10; \$102/student above 10	State	03/14/05-05/06/05	.10 AY	ECON 222 49Y	Special, Part-Time
Seigworth, Clifton	School of Professional Studies	N/A	\$150/student to 10; \$102/student above 10	State	01/10/05-03/04/05	.10 AY	ECON 221 49X	Special, Part-Time
Shellenberger, Carl	School of Arts and Sciences	N/A	\$250/student to 10; \$170/student above 10	State	01/10/05-05/06/05	.17 AY	PHYSICS 202 49A, B, C	Special, Part-Time

PERSONNEL RECOMMENDATIONS TO THE EXECUTIVE DIRECTOR
COLLEGE: PERU STATE COLLEGE
MEETING DATE: February 10, 2005

NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special -- * Part-Time
Sherwood, Leland	School of Arts and Sciences	N/A	\$1,500	State	01/10/05-05/06/05	.10 AY	ART 210 00A	Special, Part-Time
Shires, Preston	School of Arts and Sciences	N/A	\$1,500	State	01/10/05-05/06/05	.10 AY	HIST 114 00B	Special, Part-Time
Shires, Sylvie	School of Arts and Sciences	N/A	\$1,500	State	01/10/05-05/06/05	.10 AY	ENG 201 00B	Special, Part-Time
Staples, Linda	School of Professional Studies	N/A	\$1,500	State	01/10/05-05/06/05	.10 AY	CMIS 101 00C	Special, Part-Time
Volkmer, Amanda	School of Professional Studies	N/A	\$1,500	State	01/10/05-05/06/05	.10 AY	PSYC 121 00A	Special, Part-Time
Waln, Ursula	School of Education/ Graduate Studies	N/A	\$50/cr.hr./ student to 10; \$34/cr.hr./ student above 10	State	01/10/05-05/06/05	.20 AY	EDUC 205 49Y; PSYC 255 49Y	Special, Part-Time
West, Robert	School of Arts and Sciences	N/A	\$1,500	State	01/10/05-05/06/05	.10 AY	HIST 202 00B	Special, Part-Time

NON-UNIONIZED PROFESSIONAL STAFF (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special -- * Part-Time
Uphoff, Ryan	Assistant Men's Basketball Coach	N/A	\$3,700	State	08/23/04-03/31/05	N/A	Appointment	Special

PERSONNEL RECOMMENDATIONS TO THE EXECUTIVE DIRECTOR
COLLEGE: PERU STATE COLLEGE
MEETING DATE: February 10, 2005

UNIONIZED SUPPORT STAFF (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Indicate Type of Appointment: Special -- * Probationary (6 months) Specific Term -- * Non-Probationary
McClellan, Wendy	Accounting Clerk II	N/A	\$1,569	State	11/29/04	1 FY	Resignation	N/A
Meece, Victoria	Office Assistant II	N/A	\$1,569	State	11/15/04	1 FY	Resignation	N/A
Davis, Phyllis	Academic Credentials Technician	N/A	\$24,202	State	08/01/04	1FY	Health Insurance Plan Adjustment-revised	N/A
Ellner, Janice	Office Assistant III	N/A	\$29,386	State	08/01/04	1 FY	Health Insurance Plan Adjustment-revised	N/A

NON-UNIONIZED SUPPORT STAFF (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special
Oetjen, Rebecca	Publications Technician	N/A	\$1,928	State	01/18/05	1 FY	Interim Appointment	Special

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Wayne State College

MEETING DATE: February 10, 2005

RANKED FACULTY (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bray, Linda	Educational Foundations and Leadership	Interim Instructor	\$14,250.00	State	1/10/05 – 5/11/05	1.0	New Hire, Replaces Carolyn Drierer	Special, Interim
Brummels, J. V.	Language and Literature	Associate Professor	\$59,916.00 + negotiated increase for 2005-06	State	8/19/05 – 5/10/06	1.0	Leave of absence half-time for 2005-06, with pay	Specific, Tenured
Conway, Kathleen	Counseling and Special Education	Professor	\$66,296.00 + negotiated increase for 2005-06	State	8/19/05 – 12/20/05	1.0	Leave of absence for Fall 2005, with pay	Specific, Tenured
Filter, William	Business and Economics	Professor	\$70,460.00	State	5/11/05	1.0	3-year Phased Retirement; ending with the completion of the 1/08 term	Specific, Tenured
Garvin, Sharon	Business and Economics	Instructor	\$37,455.00 + negotiated increase for 2005-06	State	8/19/05 – 12/20/05	1.0	Leave of absence for Fall 2005, with pay	Specific, Tenure-track
Gilligan, Janet	Language and Literature	Professor	\$60,509.00 + negotiated increase for 2005-06	State	8/19/05 – 12/20/05	1.0	Leave of absence for Fall 2005, with pay	Specific, Tenured
Hamilton, Terry	Counseling and Special Education	Professor	\$54,315.00 + negotiated increase for 2005-06	State	1/9/06 – 5/10/06	1.0	Leave of absence for Spring 2006, with pay	Specific, Tenured
Metz, Sandra	Technology and Applied Science	Associate Professor	\$49,014.00	State	5/11/05	1.0	Retirement (Voluntary Retirement Settlement Program, if available)	Specific, Tenured
Metz, Sandra	Technology and Applied Sciences	Professor Emeritus	N/A	State	7/1/05	N/A	Retirement	N/A
Sweeney, Karen	Educational Foundations and Leadership	Professor	\$59,625.00	State	5/11/05	1.0	3-year Phased Retirement; ending with the completion of the 1/08 term	Specific, Tenured

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**COLLEGE: Wayne State College****MEETING DATE: February 10, 2005**

UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Brown, Clinton	Assistant Football Coach	N/A	\$33,649.00 + up to \$2,500.00 moving expenses	State	1/16/05	1.0	New Appointment, replaces Monty Roe	Special, Probationary
Crom, Jennifer	Programmer Analyst	N/A	\$32,000.00	State	2/1/05	1.0	New Appointment, replaces Cheri Polenske	Special, Probationary
Majeski, Robert	Assistant Football Coach	N/A	\$31,200.00	State	6/30/05	1.0	Non-renewal of contract	Specific, Probationary
Moore, Mimi	Director, Field Experience	N/A	\$50,492.00	State	12/17/04	1.0	Resignation	Specific, Non-probationary
Polenske, Cheri	Programmer Analyst	N/A	\$33,583.00	State	12/12/04	1.0	Resignation	Specific, Non-probationary
Polenske, Cheri	Assistant Director of Administrative Systems	N/A	\$42,000.00	State	12/12/04	1.00	New Appointment, replaces Marilyn Wilson	Special, Non-probationary
Reinfernath, Lisa	Retention Specialist, STRIDE	N/A	\$29,444.00	Grant	8/1/04	.916	FTE change from .802	Special, Probationary
Roe, Monty	Assistant Football Coach	N/A	\$34,294.00	State	6/30/05	1.0	Non-renewal of contract	Specific, Non-probationary
Wilson, Marilyn	Assistant Director of Administrative Systems	N/A	\$45,791.00	State	12/11/04	1.0	Resignation	Specific, Non-probationary

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**COLLEGE: Wayne State College****MEETING DATE: February 10, 2005**

NON-UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Armstrong, Kevin	Director of Planned Giving	N/A	\$33,000.00	State	1/1/05	1.0	New Appointment, New Hire, replaces Dwight Hansen	Special, Probationary
Hoffman, Scott	Head Football Coach	N/A	\$61,127.00	State	11/12/04	.92	Resignation	Specific, Non-probationary
McLaughlin, Dan	Head Football Coach	N/A	\$64,000.00 + up to \$5,000.00 moving expense	State	12/13/04	.92	New Hire, replaces Scott Hoffman	Special, Probationary
Meehan, Patrick	Landscape/Arboretum Manager	N/A	\$37,740.00	Revenue Bond	1/21/05	1.0	Resignation	Specific, Probationary
Spethman, Phyllis	Director of STRIDE	N/A	\$41,710.00	Grant	1/2/05	1.0	Resignation	Special, Grant
Spethman, Phyllis	Field Experience Director and Teacher Certification Officer	N/A	\$50,000.00	State	1/3/05	1.0	New Hire, replaces Mimi Moore	Special, Probationary
Tremblay, Joel	Interim Assistant Baseball Coach	N/A	\$26,920.00	State	8/14/04 – 12/31/04	1.0	Temporary Position, Previously reported on 9/17/04 Board Report as Part-time	Special, Interim
White, Curran	Interim Assistant Football Coach	N/A	\$26,920.00	State	8/15/04 – 12/31/04	1.0	Temporary Position	Special, Interim

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Wayne State College

MEETING DATE: February 10, 2005

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Barelman, Laura	Continuing Education	Assistant Professor	\$2,779.26	State	1/10/05 – 5/6/05	.10	Appointment, BUS 408-W0	Special
Blomenkamp, Jean	Continuing Education	Associate Professor	\$750.00	State	1/12/05 – 4/27/05	.10	Appointment, EDU 610-T1/T2/T3	Special
Bohnert, David	Music	Assistant Professor	\$1,250.00	State	1/10/05 – 5/11/05	N/A	Serving as director of bands for Spring 2005	Special
Buryanek, Donald	Continuing Education	Assistant Professor	\$2,904.36	State	1/10/05 – 5/6/05	.10	Appointment, ITE 320-W0	Special
Bray, Linda	Continuing Education	Interim Instructor	\$750.00	State	1/10/05 – 5/2/05	.10	Appointment, EDU 650-T1/T2/T3	Special
Campbell, Paul	Continuing Education	Professor	\$3,909.36	State	1/13/05 – 4/28/05	.10	Appointment, CJA 425/525-80	Special
Christensen, Douglas	Life Sciences	Associate Professor	\$1,706.00	State	1/10/05 – 5/11/05	.07	Appointment, overload	Special
Conway, Gerald	Business and Economics	Associate Professor	\$3,831.00	State	1/10/05 – 5/11/05	.10	Appointment, overload	Special
Conway, Gerald	Business and Economics	Associate Professor	\$250.00	State	1/10/05 – 5/2/05	.10	Appointment, BUS 424-T1	Special
Cook, Thomas	Continuing Education	Professor	\$3,514.98	State	8/24/04 – 12/7/04	.10	Appointment, PHI 300-80; previously reported on 9/17/04 report as \$1,412.22	Special
Elliott, Steve	Art and Design	Assistant Professor	\$969.00	State	1/10/05 – 5/11/05	.03	Appointment	Special
Garvin, Sharon	Continuing Education	Instructor	\$500.00	State	1/10/05 – 5/2/05	.10	Appointment, BUS 342-T1/T2	Special
Garvin, Timothy	Continuing Education	Associate Professor	\$3,988.28	State	1/13/05 – 4/28/05	.10	Appointment, BUS 652-H1	Special
Imdieke, Jack	Continuing Education	Professor	\$3,810.48	State	1/12/05 – 4/27/05	.10	Appointment, CIS 430-80	Special
Karsky, Jason	Continuing Education	Associate Professor	\$2,608.98	State	1/10/05 – 5/2/05	.10	Appointment, SOC 320-80	Special
Meyer, Jeffrey	Health, Human Performance and Sport	Instructor	\$3,842.00	State	1/10/05 – 5/11/05	.17	Appointment, overload	Special
Miller, Daniel	Continuing Education	Associate Professor	\$2,809.86	State	1/11/05 – 4/26/05	.10	Appointment, PSY 444/544-80	Special
Nelson, Jeryl	Continuing Education	Associate Professor	\$3,934.28	State	1/13/05 – 4/28/05	.10	Appointment, BUS 608-H1	Special

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**COLLEGE: Wayne State College****MEETING DATE: February 10, 2005**

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Paxton, John	Continuing Education	Professor	\$4,174.68	State	1/10/05 – 5/6/05	.10	Appointment, BUS 366-W0	Special
Renzelman, John	Continuing Education	Professor	\$250.00	State	1/10/05 – 5/2/05	.10	Appointment, ITE 430-T1	Special
Sebade, Mary	Continuing Education	Interim Instructor	\$1,875.00	State	1/10/05 – 5/6/05	.10	Appointment, FCS 330-W0	Special
Volk, Gary	Continuing Education	Associate Professor	\$4,011.24	State	1/10/05 – 5/6/05	.10	Appointment, BUS 343-W0	Special
Waddington, Cheryl	Continuing Education	Associate Professor	\$2,912.94	State	1/13/05 – 4/28/05	.10	Appointment, BUS 460-80	Special
Worner, Tamara	Continuing Education	Assistant Professor	\$869.94	State	1/10/05 – 5/6/05	.03	Appointment, NAT 112-W0	Special
Worner, Tamara	Continuing Education	Assistant Professor	\$500.00	State	1/10/05 – 5/2/05	.10	Appointment, MAT 515-T1/T2	Special
Worner, Tamara	Continuing Education	Assistant Professor	\$250.00	State	1/10/05 – 5/6/05	.10	Appointment, MAT 360-T1	Special

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Wayne State College

MEETING DATE: February 10, 2005

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Andersen, Bonnie	Language and Literature	Part-time	\$1,875.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time
Belt, Peggy	Communication Arts	Part-time	\$1,875.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time
Blomenkamp, Boyd	Educational Foundations and Leadership	Part-time	\$625.00	State	1/10/05 – 5/11/05	.03	Appointment	Special, part-time
Boeckenhauer, Sharon	Technology and Applied Science	Part-time	\$1,875.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time
Boehle, Pamela	Educational Foundations and Leadership	Graduate Assistant	\$2,000.00 + 9 hrs. tuition waiver	State	1/10/05 – 5/11/05	.125	Appointment	Special, part-time
Boyer, Chad	Continuing Education	Part-time	\$4,500.00	State	1/8/05 – 5/7/05	.27	Appointment, Facilitator for Blair Learning Community	Special, part-time
Bremer, DeLoy	Educational Foundations and Leadership	Part-time	\$2,500.00	State	1/10/05 – 5/11/05	.13	Appointment	Special, part-time
Brouwer, Kyle	Counseling and Special Education	Part-time	\$1,875.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time
Brown, Rae	Continuing Education	Part-time	\$4,500.00	State	1/8/05 – 5/7/05	.27	Appointment, Facilitator for Blair Learning Community	Special, part-time
Burnham, Nell	Educational Foundations and Leadership	Part-time	\$2,813.00	State	1/10/05 – 5/11/05	.15	Appointment	Special, part-time
Cooper, Catherine	Counseling and Special Education	Part-time	\$625.00	State	1/10/05 – 5/6/05	.03	Appointment	Special, part-time
DeWitt, Jennifer	Winnebago M/S Partner Grant	Part-time	\$2,000.00 + 9 hrs. tuition	Grant	1/10/05 – 5/11/05	.125	Appointment	Special, part-time
Dinsmore II, Steven	Life Sciences	Part-time	\$3,750.00	State	1/10/05 – 5/11/05	.20	Appointment	Special, part-time
Ebmeier, Sally	Technology and Applied Science	Part-time	\$5,625.00	State	1/10/05 – 5/11/05	.30	Appointment	Special, part-time
Ellerton, Katherine	Continuing Education	Part-time	\$1,250.00	State	1/10/05 – 5/6/05	.06	Appointment, IDS 468-W3	Special, part-time
Emerson, Delbert	Educational Foundations and Leadership	Part-time	\$2,500.00	State	1/10/05 – 5/11/05	.13	Appointment	Special, part-time
Eminov, Ali	Sociology, Psychology and Criminal Justice	Part-time	\$1,915.00	State	3/14/05 – 5/6/05	.20	Appointment	Special, part-time
Fillipi, Sheri	Continuing Education	Part-time	\$4,500.00	State	1/8/05 – 5/7/05	.23	Appointment, Facilitator for Fremont Learning Community	Special, part-time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Wayne State College

MEETING DATE: February 10, 2005

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Finney, Patricia	Continuing Education	Part-time	\$625.00	State	1/22/05 – 3/4/05	.03	Appointment, EDU 396-80	Special, part-time
Granberg, Karen	Academic Advising	Part-time	\$625.00	State	1/10/05 – 5/11/05	.03	Appointment	Special, part-time
Granberg, Karen	Health, Human Performance and Sport	Part-time	\$1,875.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time
Hall, Jr., Archie	Technology and Applied Science	Part-time	\$1,875.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time
Hansen, Mary	Educational Foundations and Leadership	Part-time	\$1,250.00	State	1/10/05 – 5/6/05	.067	Appointment	Special, part-time
Headlee, Marilyn	Educational Foundations and Leadership	Part-time	\$3,125.00	State	1/10/05 – 5/11/05	.17	Appointment	Special, part-time
Hess, James	Educational Foundations and Leadership	Part-time	\$3,750.00	State	1/10/05 – 5/11/05	.20	Appointment	Special, part-time
Hinnerichs, Kristi	Health, Human Performance and Sport	Part-time	\$1,875.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time
Hix, Dave	Continuing Education	Part-time	\$625.00	State	1/12/05 – 2/9/05	.03	Appointment, HSC 345-80	Special, part-time
Hix, Dave	Continuing Education	Part-time	\$625.00	State	2/16/05 – 3/23/05	.03	Appointment, HSC 345-81	Special, part-time
Howsden, Bret	Music	Part-time	\$2,063.00	State	1/10/05 – 5/11/05	.11	Appointment	Special, part-time
Icaza, Salvador	Language and Literature	Part-time	\$3,750.00	State	1/10/05 – 5/11/05	.20	Appointment	Special, part-time
Jeffries, Coleen	Music	Part-time	\$1,019.00	State	1/10/05 – 5/11/05	.06	Appointment	Special, part-time
Jindra, Rhonda	Continuing Education	Part-time	\$4,500.00	State	1/8/05 – 5/7/05	.27	Appointment, Facilitator for Neligh Learning Community	Special, part-time
Johnson, Maria	Continuing Education	Part-time	\$625.00	State	1/10/05 – 5/6/05	.03	Appointment, IDS 196-W0	Special, part-time
Jorgensen, Kate	Business and Economics	Part-time	\$1,875.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time
Knotwell, Denise	Health, Human Performance and Sport	Part-time	\$1,875.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time
Leighton, Donavon	Educational Foundations and Leadership	Part-time	\$3,125.00	State	1/10/05 – 5/11/05	.17	Appointment	Special, part-time
Lemke-Elznic, Melissa	Communication Arts	Part-time	\$3,750.00	State	1/10/05 – 5/11/05	.20	Appointment	Special, part-time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Wayne State College

MEETING DATE: February 10, 2005

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Lemke-Elznic, Melissa	Educational Foundations and Leadership	Part-time	\$1,875.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time
LeMoine, Sophia	Counseling and Special Education	Part-time	\$1,250.00	State	1/10/05 – 5/6/05	.067	Appointment	Special, part-time
Leu, Barbara	Educational Foundations and Leadership	Part-time	\$313.00	State	8/20/04 – 12/17/04	.017	Appointment	Special, part-time
Liedorff, Marilyn	Continuing Education	Part-time	\$625.00	State	1/10/05 – 5/6/05	.03	Appointment, IDS 368-W2	Special, part-time
Little, Tami	Continuing Education	Part-time	\$644.00	State	1/8/05 – 2/4/05	.03	Appointment, EDU 568-W0	Special, part-time
Little, Tami	Continuing Education	Part-time	\$400.00	State	1/8/05 – 2/4/05	.03	Appointment, EDU 568-W1	Special, part-time
Little, Tami	Continuing Education	Part-time	\$644.00	State	1/8/05 – 2/4/05	.03	Appointment, EDU 568-W2	Special, part-time
Lutt, Mary Ann	Continuing Education	Part-time	\$4,500.00	State	1/8/05 – 5/7/05	.23	Appointment, Facilitator for South Sioux City #1 Learning Community	Special, part-time
Lutt, Mary Ann	Continuing Education	Part-time	\$4,500.00	State	1/8/05 – 5/7/05	.27	Appointment, Facilitator for South Sioux City #2 Learning Community	Special, part-time
Machacek, Darlene	Physical Sciences and Mathematics	Part-time	\$1,875.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time
Malmberg, Cora Lynn	Educational Foundations and Leadership	Part-time	\$1,250.00	State	1/10/05 – 5/6/05	.067	Appointment	Special, part-time
Meier, Cheryl	Academic Advising	Part-time	\$1,875.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time
Meier, Cheryl	Language and Literature	Part-time	\$3,750.00	State	1/10/05 – 5/11/05	.20	Appointment	Special, part-time
Metteer, Richard	Educational Foundations and Leadership	Part-time	\$2,500.00	State	1/10/05 – 5/11/05	.13	Appointment	Special, part-time
Mousel, Kirby	Continuing Education	Part-time	\$4,500.00	State	1/8/05 – 5/7/05	.23	Appointment, Facilitator for South Sioux City #1 Learning Community	Special, part-time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Wayne State College

MEETING DATE: February 10, 2005

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Mousel, Kirby	Continuing Education	Part-time	\$4,500.00	State	1/8/05 – 5/7/05	.27	Appointment, Facilitator for South Sioux City #2 Learning Community	Special, part-time
Muller, Kathleen	Educational Foundations and Leadership	Part-time	\$938.00	State	1/10/05 – 5/6/05	.10	Appointment	Special, part-time
Muller, Kathleen	Continuing Education	Part-time	\$4,500.00	State	1/8/05 – 5/7/05	.23	Appointment, Facilitator for Fremont Learning Community	Special, part-time
Muller, Kathleen	Educational Foundations and Leadership	Part-time	\$938.00	State	1/10/05 – 5/6/05	.10	Appointment	Special, part-time
Muller, Kathleen	Continuing Education	Part-time	\$4,500.00	State	1/8/05 – 5/7/05	.23	Appointment, Facilitator for Fremont Learning Community	Special, part-time
Mousel, Kirby	Continuing Education	Part-time	\$4,500.00	State	1/8/05 – 5/7/05	.27	Appointment, Facilitator for South Sioux City #2 Learning Community	Special, part-time
Muller, Kathleen	Educational Foundations and Leadership	Part-time	\$938.00	State	1/10/05 – 5/6/05	.10	Appointment	Special, part-time
Muller, Kathleen	Continuing Education	Part-time	\$4,500.00	State	1/8/05 – 5/7/05	.23	Appointment, Facilitator for Fremont Learning Community	Special, part-time
O'Leary, Jane	Music	Part-time	\$5,688.00	State	1/10/05 – 5/11/05	.30	Appointment	Special, part-time
Olson, Amber	Counseling and Special Education	Part-time	\$1,875.00	State	1/10/05 – 5/6/05	.10	Appointment	Special, part-time
Parker, Karen	Computer Technology and Information Systems	Part-time	\$625.00	State	1/10/05 – 5/11/05	.03	Appointment	Special, part-time
Paulson, Jamie	Academic Advising	Part-time	\$1,875.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time
Paulson, Jamie	Academic Advising	Part-time	\$625.00	State	1/10/05 – 5/11/05	.03	Appointment	Special, part-time
Peitzmeier, Barbara	Life Sciences	Part-time	\$5,000.00	State	1/10/05 – 5/11/05	.27	Appointment	Special, part-time
Piper, Jeff	Art and Design	Part-time	\$1,875.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Wayne State College

MEETING DATE: February 10, 2005

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Poirier, Gayle	Continuing Education	Part-time	\$1,250.00	State	1/10/05 – 5/6/05	.06	Appointment, IDS 368-W1	Special, part-time
Rahn, Kelli	Continuing Education	Part-time	\$1,374.00	State	1/18/05 – 3/29/05	.06	Appointment, EDU 627-W0	Special, part-time
Ras, Gerard	Business and Economics	Part-time	\$1,875.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time
Reynolds, Ann	Language and Literature	Part-time	\$1,875.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time
Rotter-Hansen, Cynthia	Educational Foundations and Leadership	Part-time	\$2,061.00	State	1/10/05 – 5/6/05	.10	Appointment	Special, part-time
Rump, Elaine	Technology and Applied Science	Part-time	\$1,875.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time
Schram, Linda	Educational Foundations and Leadership	Part-time	\$1,250.00	State	1/10/05 – 5/11/05	.03	Appointment	Special, part-time
Shattuck, Marie	Educational Foundations and Leadership	Part-time	\$313.00	State	1/10/05 – 5/11/05	.02	Appointment	Special, part-time
Smith, Ruth	Technology and Applied Science	Part-time	\$1,875.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time
Sorensen, Marilyn	Continuing Education	Part-time	\$1,875.00	State	1/10/05 – 5/2/05	.10	Appointment, SPD 151-80	Special, part-time
Stark, Carmen	Continuing Education	Part-time	\$1,875.00	State	1/12/05 – 4/27/05	.10	Appointment, EDU 568-84	Special, part-time
Steinman, Linda	Educational Foundations and Leadership	Part-time	\$938.00	State	1/10/05 – 5/6/05	.10	Appointment	Special, part-time
Sturgis, Dan	Counseling and Special Education	Part-time	\$2,748.00	State	8/20/04 – 12/17/04	.13	Revised contract from the one dated 8/18/04 and reported on 9/17/04 report	Special, part-time
Sturgis, Dan	Counseling and Special Education	Part-time	\$2,061.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time
Theophilus, Anita	Continuing Education	Part-time	\$1,875.00	State	1/13/05 – 4/28/05	.10	Appointment, EDU 367/567-80	Special, part-time
Theophilus, Anita	Continuing Education	Part-time	\$687.00	State	1/10/05 – 2/14/05	.03	Appointment, CSL 641-80	Special, part-time
Tremblay, Joel	Health, Human Performance and Sport	Part-time	\$2,500.00	State	1/10/05 – 5/11/05	.13	Appointment	Special, part-time
Tusha, Mary	Educational Foundations and Leadership	Part-time	\$1,875.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time
Van Cleave, Sharon	Computer Technology and Information Systems	Part-time	\$1,250.00	State	1/10/05 – 5/6/05	.067	Appointment	Special, part-time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR

COLLEGE: Wayne State College

MEETING DATE: February 10, 2005

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Vander Weil, Zoe	Communication Arts	Part-time	\$1,875.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time
Wagner, Kenneth	Art and Design	Part-time	\$3,750.00	State	1/10/05 – 5/11/05	.20	Appointment	Special, part-time
Waggoner, Carol	Educational Foundations and Leadership	Part-time	\$1,250.00	State	1/10/05 – 5/11/05	.03	Appointment	Special, part-time
Walton, Robert	Continuing Education	Part-time	\$1,250.00	State	1/13/05 – 3/24/05	.06	Appointment, CSL 445/545-80	Special, part-time
Weber, Brad	Music	Part-time	\$1,406.00	State	1/10/05 – 5/11/05	.08	Appointment	Special, part-time
Williams, Kerry	Educational Foundations and Leadership	Part-time	\$625.00	State	1/10/05 – 5/11/05	.03	Appointment	Special, part-time
Williams, Kerry	Continuing Education	Part-time	\$4,500.00	State	1/8/05 – 5/7/05	.27	Appointment, Facilitator for Blair Learning Community	Special, part-time
Wingett, Wes	Continuing Education	Part-time	\$2,769.00	State	1/10/05 – 3/21/05	.10	Appointment, EDU 568-85	Special, part-time
Wingett, Wes	Continuing Education	Part-time	\$1,846.00	State	1/21/05 – 2/5/05	.07	Appointment, CSL 568-80	Special, part-time
Worner, Greg	Counseling and Special Education	Part-time	\$625.00	State	1/10/05 – 5/6/05	.03	Appointment	Special, part-time
Worner, Greg	Technology and Applied Science	Part-time	\$1,875.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time
Wriedt, Jeannine	Physical Sciences and Mathematics	Part-time	\$1,875.00	State	1/10/05 – 5/11/05	.10	Appointment	Special, part-time
Zavadil, Dennis	Physical Sciences and Mathematics	Part-time	\$3,750.00	State	1/10/05 – 5/11/05	.20	Appointment	Speical, part-time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**COLLEGE: Wayne State College****MEETING DATE: February 10, 2005**

NON-UNIONIZED PROFESSIONAL STAFF (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Allemang, Jon	Senior Resident Assistant	N/A	\$2,275.00 + room and board	Revenue Bond	12/17/04	.27	Resignation	Special, part-time
Fink, Kristine	Senior Resident Assistant	N/A	\$1,575.00 + room and board	Revenue Bond	1/3/05	.19	Straight-time conversion	Special, part-time
Franco, Amy	Senior Resident Assistant	N/A	\$1,575.00 + room and board	Revenue Bond	1/3/05	.19	Straight-time conversion	Special, part-time
Jackson, Antonio	Senior Resident Assistant	N/A	\$2,275.00 + room and board	Revenue Bond	12/17/04	.27	Resignation	Special, part-time
Knudsen, Jarrod	Senior Resident Assistant	N/A	\$2,275.00 + room and board	Revenue Bond	12/17/04	.27	Resignation	Special, part-time
Larson, Craig	Senior Resident Assistant	N/A	\$2,275.00 + room and board	Revenue Bond	12/17/04	.27	Resignation	Special, part-time
Silvers, Melissa	Senior Resident Assistant	N/A	\$2,275.00 + room and board	Revenue Bond	12/17/04	.27	Resignation	Special, part-time

REPORT OF PERSONNEL ACTIONS TO THE EXECUTIVE DIRECTOR**COLLEGE: Wayne State College****MEETING DATE: February 10, 2005**

UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Kennedy, Gerald	Interim Maintenance Repair Worker IV	N/A	\$2,328.55/mo.	State	2/1/05	1.0	Resignation of temporary position; returning to previous assignment as Maintenance Repair Worker III	Non-probationary
Kennedy, Gerald	Maintenance Repair Worker III	N/A	\$2,029.55	State	2/1/05	1.0	Return to previous assignment after fulfilling a temporary position of Interim Maintenance Repair Worker IV	Non-probationary
McCoy, Charles	Custodian Leader	N/A	\$1,644.44/mo.	Revenue Bond	12/31/04	1.0	Resignation	Non-probationary
Meehan, Sherrie	Office Assistant IV	N/A	\$2,219.18/mo.	State	1/21/05	1.0	Resignation	Non-probationary
Milliken, Ann	Academic Credentials Technician	N/A	\$1,959.52/mo.	State	12/31/04	1.0	Resignation	Non-probationary
Walker, Sheila	Office Assistant II	N/A	\$1,554.00/mo.	State	11/14/04	1.0	Adjustment made to salary, wrong salary matrix was used; reported on 12/2/04 Board Report as \$1,538.00/mo	Probationary

Enrollment and Marketing Committee

Bill Roskens, Chair

Doug Christensen

Wendy Alexander

February 10, 2005

ACTION: Final Approval of Proposed Changes to Board Policy 6021; Income; Tuition

To implement the recommendation of the Tuition Task Force described in agenda item 4.4, a change is proposed to Board Policy #6021. The System Office, the Council of Presidents, and the Tuition Task Force recommend first round approval of the policy change making Iowa residents eligible for the Midwestern Compact tuition rate.

Attached is a copy of Policy 6021 with the proposed changes.

FISCAL OPERATIONS, NEBRASKA STATE COLLEGES

POLICY: 6021

Income; Tuition

Page 1 of 1

BOARD POLICY

The Board shall fix and collect tuition for resident, non-resident, undergraduate and graduate students who matriculate in the State College System.

PROCEDURE

The following guidelines will be used in establishing tuition rates:

1. The Board will advocate sufficient funding from the state to maintain affordable tuition so more citizens can avail themselves of the opportunity to attend college.
2. Factors which may be considered in establishing undergraduate resident rates will include, but not be limited to, availability of general funds, resource requirements of the Colleges, peer comparisons, consumer price index, higher education price index, availability of financial assistance and changes in regional per capita income.
3. Tuition rates should reflect the higher cost of graduate instruction. Graduate tuition will be set at approximately 125 percent (125%) of the undergraduate rate.
4. In recognition of the value of diverse student population and the fact that the State Colleges' service regions extend beyond the Nebraska borders, out-of-state undergraduate tuition will not exceed 200 percent (200%) of undergraduate resident tuition.
5. Graduate non-resident tuition will be set at approximately 125 percent (125%) of undergraduate non-resident tuition.
6. Non-resident Scholars' tuition rate shall be 100 percent (100%) of the resident rate.
7. The [Midwestern Higher Education Compact](#) tuition rate shall be 150 percent (150%) of the resident rate.
8. [Iowa residents will be eligible for the Midwestern Higher Education Compact tuition rate.](#)

Legal Reference: RRS 85-501
RRS 85-503

State educational institutions; Non-resident fees
State educational institutions; Tuition

Policy Adopted: 3/11/94
[Policy Revised: 2/10/05](#)

Fiscal and Facilities Committee

*Larry Teahon, Chair
Cap Peterson
Norman Small*

February 10, 2005

ACTION: Final Approval of Proposed Changes to Board Policy 6021; Income; Tuition

The proposed change to Policy 6021 will allow residents of Iowa to attend a Nebraska State College at the rate allowed for students from member states of the Midwestern Higher Education Compact (MHEC); i.e., 150% of resident tuition rate at both the undergraduate and graduate levels. This change implements the recommendation of the Tuition Task Force and was given first round approval in December.

Attached is a copy of Policy 6021 with the proposed changes.

FISCAL OPERATIONS, NEBRASKA STATE COLLEGES

POLICY: 6021

Income; Tuition

Page 1 of 1

BOARD POLICY

The Board shall fix and collect tuition for resident, non-resident, undergraduate and graduate students who matriculate in the State College System.

PROCEDURE

The following guidelines will be used in establishing tuition rates:

1. The Board will advocate sufficient funding from the state to maintain affordable tuition so more citizens can avail themselves of the opportunity to attend college.
2. Factors which may be considered in establishing undergraduate resident rates will include, but not be limited to, availability of general funds, resource requirements of the Colleges, peer comparisons, consumer price index, higher education price index, availability of financial assistance and changes in regional per capita income.
3. Tuition rates should reflect the higher cost of graduate instruction. Graduate tuition will be set at approximately 125 percent (125%) of the undergraduate rate.
4. In recognition of the value of diverse student population and the fact that the State Colleges' service regions extend beyond the Nebraska borders, out-of-state undergraduate tuition will not exceed 200 percent (200%) of undergraduate resident tuition.
5. Graduate non-resident tuition will be set at approximately 125 percent (125%) of undergraduate non-resident tuition.
6. Non-resident Scholars' tuition rate shall be 100 percent (100%) of the resident rate.
7. The [Midwestern Higher Education Compact](#) tuition rate shall be 150 percent (150%) of the resident rate.
8. [Iowa residents will be eligible for the Midwestern Higher Education Compact tuition rate.](#)

Legal Reference: RRS 85-501
RRS 85-503

State educational institutions; Non-resident fees
State educational institutions; Tuition

Policy Adopted: 3/11/94
[Policy Revised: 2/10/05](#)

Fiscal and Facilities Committee

Larry Teahon, Chair
Cap Peterson
Norman Small

February 10, 2005

ACTION: Approve Feasibility Plan for Revenue Bond Portion of WSC Commons Project

In conjunction with its Central Campus Commons project, WSC is proposing to use revenue bond surplus funds for parking lot improvements, specifically from the annual contingency maintenance allocations for the college. The allocations will be spread over four years (beginning with the April, 2004 already approved amount of \$120,000). The total four-year budget to accomplish Phase I of the project is \$955,649. An additional \$185,277 will be needed during Phases II and III, bringing the total from the revenue bond program to \$1,140,926.

Board Policy 9006 requires Board approval for an expenditure from the surplus fund for any one item exceeding \$100,000. Following Board approval, the proposal must be reviewed by the Coordinating Commission and ultimately approved by the Legislature or the Executive Board of the Legislature. On the following pages is the feasibility plan prepared in support of the revenue bond project. The System Office and WSC recommend approval by the Board, so that the proposal can be advanced to the Coordinating Commission and the Legislature.



**CENTRAL CAMPUS COMMONS
PARKING LOT IMPROVEMENTS

FINANCIAL FEASIBILITY PLAN**

Wayne State College has developed a Program Statement and is just completing Design Development for a project to

- provide improved parking and move it to the perimeter of campus
- replace and improve the campus street infrastructure
- develop a central campus commons

The estimated budget for the entire Central Campus Commons project is **\$5,066,156**. Of this amount, \$1,548,922 has been requested from the State for the street improvements, \$2,341,308 is planned to come from private fundraising efforts for the Commons itself, and \$1,140,926 is anticipated from Revenue Bond funds for parking improvements, specifically from the annual contingency maintenance allocations for the College. An initial \$35,000 was expended from the College's cash funds for the development of the program statement.

The overall plan is for three phases, with most of the parking improvements planned for the first phase. For funding purposes, the College is planning to break down the parking improvements over several years and requesting approval to use contingency maintenance funding to complete the parking needs related to Phase I. The specific requested funding for Phase I of the project is as follows:

April, 2004 Contingency Maintenance Resolution	\$120,000 (already approved)
April, 2005 Contingency Maintenance Resolution	\$365,000
April, 2006 Contingency Maintenance Resolution	\$375,000
April, 2007 Contingency Maintenance Resolution	<u>\$ 95,649</u>
PHASE I REVENUE BOND BUDGET	\$955,649

An additional \$185,277 will be required during Phase II and Phase III; bringing the total expenditures from Revenue Bond Contingency Maintenance funds to \$1,140,926 for the parking lot portion of the Commons project.

Based on current occupancies and participation in the College's revenue bond operations, the cost of the proposed parking improvements can be done through annual contingency maintenance allocations and without incurring additional debt in the College's Revenue Bond programs.

Supporting information is provided in the schedules below.

SCHEDULE A

Schedule A provides actual year-end data relating to revenues, disbursements, fund balances and outstanding Contingency Maintenance resolutions. All are taken directly from the audit report for the fiscal year ended June 30, 2004 and or year-end reports to the Board of Trustees.

SCHEDULE B

Schedule B displays the current debt service requirement for the revenue bond program through the life of the current bonds outstanding. No new debt is requested for the completion of this project.

SCHEDULE C

Schedule C presents a detailed analysis of the revenue bond financial picture for the current fiscal year and the next six years. Actual 2002-03 and 2003-04 data are taken from the audit reports for those years. The data for 2004-05 are based on projections for the current year. The projections reflect adjusted revenue levels based on room and board rate increases approved by the Board for 2004-05.

Certain assumptions have been made for each of the revenue and expense items on the schedule. These assumptions are described in the following sections.

Rental Income

It is assumed that income from the rental of dormitory rooms will increase at the rate of approximately 4% annually. Occupancy is assumed to be at the projected level of 2004-05.

Food Service

Food service income and expense categories are assumed to increase approximately 3% annually. Actual increases will be based on annually negotiated rates with the College's food service vendor. Rate increases tend to follow consumer prices.

Facilities Fees

A facilities fee of \$11 per credit hour for up to twelve credit hours is charged to all students taking courses on the Wayne campus. This fee was increased from \$10 to \$11 for the 2003-04, resulting in an increase of \$12 per semester per full-time student. The

fee is anticipated to increase by approximately \$0.50 each year in the analysis, resulting in an increased cost of \$6 per semester for each full-time student each year. Revenue projections for the fee assume no enrollment increase beyond 2004-05 enrollments.

Bookstore

The College contracts the operation of its bookstore and receives rental payments from the vendor at a fixed percentage of gross sales. In 2004-05, the commission rate is 8%. It is anticipated that the rate will remain the same with sales volume growing approximately 3% annually based on the increased cost of textbooks and other items sold in the store.

Parking

The College currently charges \$30 per year for a parking permit, which has gradually increased from \$15 per year in 2000-01. It is assumed that the permit will increase to approximately \$35 for 2005-06 and to \$40 for 2006-07 and then remain at that level. While this is the assumption for the display, it is anticipated that parking permits may increase for additional parking/paving needs in the future.

Investment Income

Investment Income is conservatively estimated at approximately 2% annually.

Other Income

Most of the income in this category is generated by summer programs, which use the residence halls, food service, recreation center and other revenue bond facilities. This includes athletic camps, music camps, conferences, workshops and other activities. For future years, income from these sources is projected to increase approximately 2% annually.

Operations/Maintenance Expenses

The operations and maintenance expense projected for 2004-05 reflects in total the revenue bond operations budget approved by the Board of Trustees for the current fiscal year. Specific categories have been adjusted to reflect actual anticipated expenditures, while total revenues and expenditures remain at the level approved by the Board. Expenses are projected to increase at a rate of approximately 4% for personal services, 2% for operations and equipment, and 4% for utilities. Salary increases for 2005-06 have already been negotiated at 3.75% and for 2005-07 at 4.25%.

Debt Service

The amounts shown for debt service in each year are directly from Schedule B.

SCHEDULE D

Schedule D shows the anticipated balances in the Revenue Bond Reserve funds based on projected revenues and expenditures. The surplus funds and the overall fund balances exceed the required amounts in all cases.

SUMMARY

It can be seen from the information provided above and the attachments that Wayne State College is in a good position to fund the cost of these parking improvements through annual contingency maintenance allocations. This can be done without incurring additional debt in the Revenue Bond fund.

Wayne State College will continue to work to increase enrollments and occupancies, which have declined in recent years. All projections assume enrollments and occupancies at the 2004-05 level. Any increases will only improve the outlook in this financial feasibility plan.

On the basis of this analysis, the proposed Central Campus Commons parking improvement project is considered financially feasible.

SCHEDULE A

**WAYNE STATE COLLEGE
TRUSTEE ACCOUNT SUMMARY**

Trustee Account Balances

	6/30/2003	6/30/2004	Increase (Decrease)	Percent Change
Revenue Bond	1,349,956	755,084	(594,872)	-44.07%
Bond & Interest Fund	312,232	429,351	117,119	37.51%
Bond & Interest Reserve	585,743	762,368	176,625	30.15%
BANS Bond Fund	0	0	0	n/a
Construction Fund	2,256,989	1,051,751	(1,205,238)	-53.40%
Contingency Maintenance Fund	0	0	0	n/a
Escrow Fund	0	0	0	n/a
O & M Reserve Fund	0	0	0	n/a
Replacement Fund	0	0	0	n/a
Reserve Fund	0	0	0	n/a
Surplus Fund	1,326,067	2,115,986	789,919	59.57%
Unclaimed Funds	0		0	n/a
TOTALS	5,830,987	5,114,540	(716,447)	-12.29%

Summary of Yearly Transactions

	2002-03	2003-04	Increase (Decrease)	Percent Change
Received from College	4,885,624	5,303,500	417,876	8.55%
Received from Bond Issue	8,019,138	1,795,789	(6,223,349)	n/a
Interest Income	129,376	69,467	(59,909)	-46.31%
Other	(3,844)	(11,847)	(8,003)	n/a
Total Revenue	13,030,294	7,156,909	(5,873,385)	-45.07%
O & M Payments	2,665,000	2,875,000	210,000	7.88%
Food Service Contract Payments	1,130,415	1,213,191	82,776	7.32%
Principal and Interest Payments	5,279,853	498,610	(4,781,243)	-90.56%
Payments to Others & Other	1,651,716	3,287,555	1,635,839	99.04%
Total Disbursements	10,726,984	7,874,356	(2,852,628)	-26.59%
Increase (Decrease) in Trustee Accounts	2,303,310	(717,447)	(3,020,757)	-131.15%

Balance of Current Contingency Maintenance Resolutions As of 6/30/04

Resolution Approval Date	Original Amount	Balance	Released	Net. Bal.
April 24, 2001	200,000	25,611	19,373	\$6,238
April 9, 2002	325,000	166,933	7,557	\$159,376
April 11, 2003	506,000	219,165	2,999	\$216,166
June 13, 2003	65,000	6,351	6,351	\$0
April 16, 2004	550,000	550,000	0	\$550,000
Total	1,646,000	968,060	36,280	931,780

SCHEDULE B

**WAYNE STATE COLLEGE
DEBT SERVICE REQUIREMENTS**

Year	1997 Issue Principal	1997 Issue Interest	1999 Issue Principal	1999 Issue Interest	2002 Issue Principal	2002 Issue Interest	2003 Issue Principal	2003 Issue Interest	Total Payments	Bonds Outstanding
									0	10,020,000
2003					0	121,411	0	0	121,411	10,020,000
2004					135,000	351,403	0	0	486,403	9,885,000
2005					215,000	348,334	0	69,326	632,659	9,670,000
2006					215,000	343,873	110,000	63,278	732,150	9,345,000
2007					225,000	338,363	110,000	61,325	734,688	9,010,000
2008					230,000	331,875	110,000	58,960	730,835	8,670,000
2009					235,000	324,548	115,000	56,115	730,663	8,320,000
2010					245,000	316,383	115,000	52,838	729,220	7,960,000
2011					255,000	307,378	120,000	49,103	731,480	7,585,000
2012					260,000	297,655	125,000	44,874	727,529	7,200,000
2013					270,000	287,250	130,000	40,185	727,435	6,800,000
2014					285,000	276,150	135,000	35,049	731,199	6,380,000
2015					295,000	264,403	140,000	29,548	728,950	5,945,000
2016					310,000	251,768	145,000	23,704	730,471	5,490,000
2017					320,000	238,220	150,000	17,470	725,690	5,020,000
2018					330,000	223,918	155,000	10,835	719,753	4,535,000
2019					350,000	208,000	165,000	3,713	726,713	4,020,000
2020					370,000	190,360	0	0	560,360	3,650,000
2021					385,000	171,863	0	0	556,863	3,265,000
2022					400,000	152,630	0	0	552,630	2,865,000
2023					420,000	132,540	0	0	552,540	2,445,000
2024					445,000	111,125	0	0	556,125	2,000,000
2025					465,000	88,375	0	0	553,375	1,535,000
2026					485,000	64,625	0	0	549,625	1,050,000
2027					515,000	39,625	0	0	554,625	535,000
2028					535,000	13,375	0	0	548,375	0
Totals	0	0	0	0	8,195,000	5,795,445	1,825,000	616,319	16,431,764	

SCHEDULE D

WAYNE STATE COLLEGE RESERVE BALANCE REPORT									
	Debt Coverage Percent	Available From Operations	Interest Earnings	Total Available	Debt Service Required	Contingency Maintenance Request	Construction Fund Expenditures	Balance Surplus Account	Balance All Funds
Balances as of 6/30/04								2,115,986	5,114,540
Less Commitments to Contingency Maintenance Projects as of 6/30/04								(931,780)	(931,780)
Net Balances Available as of 7/1/03								1,184,206	4,182,760
Fiscal Year									
2004-05	181.92%	1,065,928	85,000	1,150,928	632,659	550,000	1,051,751	1,152,475	3,099,278
2005-06	164.42%	1,117,119	86,700	1,203,819	732,150	561,000	0	1,063,144	3,009,947
2006-07	171.79%	1,173,716	88,434	1,262,150	734,688	572,220	0	1,018,386	2,965,189
2007-08	179.28%	1,220,009	90,203	1,310,212	730,835	583,664	0	1,014,099	2,960,902
2008-09	185.64%	1,264,367	92,007	1,356,374	730,663	595,338	0	1,044,472	2,991,275
2009-10	192.39%	1,309,120	93,847	1,402,967	729,220	607,244	0	1,110,974	3,057,777
2010-11	197.55%	1,348,394	96,662	1,445,056	731,480	619,389	0	1,205,161	3,151,964
2011-12	204.58%	1,388,845	99,562	1,488,408	727,529	631,777	0	1,334,263	3,281,066
2012-13	210.75%	1,430,511	102,549	1,533,060	727,435	644,413	0	1,495,475	3,442,278
2013-14	215.95%	1,473,426	105,626	1,579,052	731,199	657,301	0	1,686,027	3,632,830
2014-15	223.12%	1,517,629	108,794	1,626,423	728,950	670,447	0	1,913,053	3,859,856
2015-16	229.33%	1,563,158	112,058	1,675,216	730,471	683,856	0	2,173,942	4,120,745
2016-17	237.77%	1,610,052	115,420	1,725,472	725,690	697,533	0	2,476,192	4,422,995

Fiscal and Facilities Committee

*Larry Teahon, Chair
Cap Peterson
Norman Small*

February 10, 2005

ACTION: Accept Design Development on Carhart ADA Tower at Wayne State College

Representatives of The Clark Enersen Partners and Wayne State College have been meeting the past several months to develop the design for the Carhart Science elevator/stair/ADA restroom tower. Jeff Jensen and Steve Hotovy from the LB 309 task force have also participated as well as Bruce Donelson from the System office.

The Program Statement for the Carhart Science renovation and addition project was approved at the June 10, 2004 meeting and a request for funding a portion of the project was included on the 2005-2007 Biennium Request to the State. The program statement included funding from the State, from private fundraising, and from the Task Force for Building Renewal (LB 309 Task Force). The Design Development being presented is for the portion being funded by the LB 309 Task Force with matching funds provided by the College's capital improvement fees.

The Clark Enersen Partners will discuss Design Development for the project on Thursday, February 10, 2005 at 1:00 p.m.

The System Office and WSC recommend acceptance of the Design Development for this project at this meeting. Formal approval of Design Development will be requested at the April 15-16 meeting in Peru.

Fiscal and Facilities Committee

*Larry Teahon, Chair
Cap Peterson
Norman Small*

February 10, 2005

ACTION: Accept Design Development on WSC Commons at Wayne State College

Representatives of The Clark Enersen Partners and Wayne State College have been meeting the past several months to develop the design for the Central Campus Commons, Streets, & Parking project. The Program Statement for this project was approved at the June 10, 2004 meeting and a request for funding of the street portion of the project was included on the 2005-2007 biennium budget capital construction request document for the System. The Program Statement included funding from State funds, Revenue Bond funds, and private fundraising. The Clark Enersen Partners will present Design Development for the entire project on Thursday, February 10, 2005 at 1:00 p.m.

The System Office and WSC recommend acceptance of the Design Development documents at this meeting. Formal approval of Design Development will be requested at the April 15-16 meeting in Peru.

Fiscal and Facilities Committee

*Larry Teahon, Chair
Cap Peterson
Norman Small*

February 10, 2005

ACTION: Approve Removal of Four Houses Owned by Wayne State College

Board Policy 8003 states that "Any proposed disposal of real property shall be submitted to the Board for approval." Four houses owned by Wayne State College and purchased with revenue bond funds need to be removed in advance of Phase I of the Commons project to allow for the construction of parking lots.

The campus master plan has identified the land on which the houses are located as future parking lots. The Design of the Central Campus project has further detailed this need. Disposal of these houses will allow for construction to begin this summer on parking lot expansions. An attempt will be made to sell each of the structures for removal from campus through a sealed bid process. If any of the structures cannot be sold, they will be demolished. The land will be cleared in preparation for the parking lot projects.

The addresses are as follows:

1003 Schreiner Drive

Purchase of this property was completed in February, 2004. The property is just east of Morey Hall. There is a single-family dwelling on the property.

The legal description is:

Lots 16, 17 and 18, Block 27, College Hill Addition to the City of Wayne, Wayne County, Nebraska.

1102 Walnut Street

Purchase of this property by the College was completed in July, 1993. The property is just east of the Gardner Business Building. There is a single-family dwelling and a detached two-car garage on the property.

The legal description is:

Lots 13, 14 and 15, Block 15, College Hill Addition to the City of Wayne, Wayne County, Nebraska.

4.5.-2

1108 Walnut Street

Purchase of this property by the College was completed in July, 1993. The property is just east of the Gardner Business Building. There is a single-family dwelling and a detached one-car garage on the property.

The legal description is:

Lots 16, 17 and 18, Block 15, College Hill Addition to the City of Wayne, Wayne County, Nebraska.

1114 Walnut Street

Purchase of this property by the College was completed in June, 1992. The property is just east of the Gardner Business Building. There is a single-family dwelling and a detached single-car garage.

The legal description is:

Lots 19, 20, 21 and 22, Block 15, College Hill Addition to the City of Wayne, Wayne County, Nebraska.

Approval is requested to dispose of these four houses on the Wayne State College campus.

Fiscal and Facilities Committee

Larry Teahon, Chair
Cap Peterson
Norman Small

February 10, 2005

**ACTION: Approve Memorandum of Understanding for Wayne State College and
 Northeast Community College Project in South Sioux City**

This memorandum of understanding outlines the general understanding between WSC and NECC regarding the development of a college campus in South Sioux City, Nebraska.

The Agreement provides that WSC will offer upper division and graduate level programs to achieve a seamless transition from NECC's freshmen and sophomore level courses to WSC's junior and senior level courses on one campus. In this joint effort, both NECC and WSC pledge to contribute resources to fund the construction and operations of the proposed South Sioux City campus.

Memorandum of Understanding between Wayne State College and Northeast Community College – South Sioux City Campus Proposal

As a result of discussions that have taken place between Northeast Community College (NECC) and Wayne State College (WSC) since September 2003 related to the project that has become known as the “South Sioux City (SSC) Initiative,” Northeast Community College and Wayne State College hereby enter into this Memorandum of Understanding regarding the development of a college campus in South Sioux City, Nebraska.

Because WSC and NECC share the South Sioux City service area, a partnership between Wayne State College and Northeast Community College will greatly enhance the effectiveness and quality of educational offerings in the South Sioux City area.

Consequently, joint input between WSC and NECC is essential during the early planning phase of this project.

NECC is committed to developing curricular programs in South Sioux City that will include academic transfer degrees, as well as programs to prepare students for careers in business, health care, and technology. NECC is also committed to providing continuing education for professionals, customized training and workshops for business and industry, and basic skills preparation classes on the proposed SSC campus. Additionally, there is a need to offer a comprehensive college curriculum in South Sioux City. Thus, it is important that upper-division programs be offered. Such programs/courses will be offered by Wayne State College and would include bachelor and graduate-level programs. The result would be a seamless transition from NECC’s freshman and sophomore level courses to WSC’s junior and senior level courses on one campus. In

this joint effort, both NECC and WSC will contribute resources to fund the construction and the operations of the proposed SSC campus, to include all student and academic support services.

To move forward with the concept of a South Sioux City campus, NECC and WSC hereby enter into this Memorandum of Understanding, which is a precursor to any other such Agreements as will be necessary to facilitate construction of the campus and appurtenances. This Memorandum is intended to set forth the intent of the parties only.

In light of the above, the parties set forth the following understandings.

1. NECC and WSC would individually and jointly organize and utilize their available resources to construct facilities on a commuter-type campus in South Sioux City, Nebraska. Construction of facilities would begin as soon as feasible given the legal, statutory and financial constraints currently affecting the parties. WSC's ultimate participation in this project is dependant on approval and adequate funding from the Nebraska Legislature.
2. The joint ownership and/or occupancy of facilities will be to promote a joint presence of both institutions on the SSC campus.
3. The parties will share all research data regarding the South Sioux City Initiative and participate in all formal planning discussions. Every effort will be made to establish plans and timelines to achieve the mutual interest of both parties.

4. NECC and WSC will pool their respective resources to attract any appropriate additional partners and funding for this project. This will include, but not be limited to, the sponsorship of joint requests for state and federal dollars and the submission of joint grant requests. The cooperation of the NECC Foundation and the WSC Foundation will also be pursued to further this project.
5. The parties will develop joint operational procedures for the SSC campus, including: technology infrastructure, shared curriculum and services, marketing and recruitment strategies, hiring and staffing plans, organizational structures, office procedures and any other such matters as is appropriate.
6. The parties will cooperate in efforts to obtain necessary legislation that would benefit the project including funding for the operation of the SSC campus, as well as the construction and site development.
7. The parties will coordinate their efforts in obtaining all necessary Nebraska Coordinating Commission for Postsecondary Education and accreditation approvals for the SSC campus project.

The parties agree that this partnership is in the best interest of the state of Nebraska, Wayne State College, Northeast Community College and the students and others served by the parties. The parties strongly believe that this understanding will complement and further the mission of each institution. The parties enter into this Memorandum of Understanding in the spirit of cooperation, seeking a mutual and balanced partnership.

Northeast Community College

By _____ Date _____
Dr. Bill R. Path, President

Wayne State College

By _____ Date _____
Dr. Richard Collings, President

Nebraska State Colleges

By _____ Date _____
Mr. Stan Carpenter, Executive Director

Fiscal and Facilities Committee

Larry Teahon, Chair
Cap Peterson
Norman Small

February 10, 2005

**ACTION: Adopt Resolution for Wayne State College and Northeast Community
College Project in South Sioux City**

The attached resolution confirms the intent of the governing Boards of both parties to cooperate fully in moving the South Sioux City campus project forward, to cooperate in obtaining the necessary Legislation, capital, and operating funds to assure success of the project, and to coordinate efforts to obtain the necessary approval from the Nebraska Coordinating Commission and appropriate accrediting agencies.

RESOLUTION

WHEREAS, Northeast Community College and Wayne State College both offer educational services in South Sioux City, Nebraska and the surrounding area; and

WHEREAS, Wayne State College and Northeast Community College both seek to expand and improve their respective offerings in South Sioux City and the surrounding area; and

WHEREAS, a partnership between Northeast Community College and Wayne State College would greatly enhance the effectiveness and quality of postsecondary educational offerings in the South Sioux City and the surrounding area; and

WHEREAS, a partnership between Wayne State College and Northeast Community College would result in a seamless transition for postsecondary students in South Sioux City and the surrounding area; and

WHEREAS, such a partnership would require the construction of facilities on a commuter-type campus in South Sioux City; and

WHEREAS, the building(s) of such a campus should be jointly owned and/or operated by Northeast Community College and Wayne State College; and

WHEREAS, programs offered by Wayne State College and Northeast Community College would be coordinated and cooperative in nature; and

WHEREAS, the city of South Sioux City strongly supports the concept of an education partnership between Northeast Community College and Wayne State College and has demonstrated that support by offering to donate land upon which to construct the required building(s).

NOW, THEREFORE BE IT RESOLVED THAT:

- (1) Wayne State College and Northeast Community College will cooperate fully to move the South Sioux City campus project forward.
- (2) Northeast Community College and Wayne State College will cooperate in efforts to obtain the necessary legislation and capital and operating funds to assure the success of the project.
- (3) Wayne State College and Northeast Community College will coordinate their efforts to obtain the necessary approval from the Nebraska Coordinating Commission for Postsecondary Education and any necessary approvals from appropriate accrediting agencies; and

BE IT FURTHER RESOLVED THAT the Nebraska State College System Board of Trustees and the Northeast Community College Board of Governors fully endorse and support the concept of a joint partnership between Wayne State College and Northeast Community College in providing educational services in South Sioux City and the surrounding area.

Dated this 10th day of February, 2005.

Chair, Board of Trustees

Executive Director

Fiscal and Facilities Committee

*Larry Teahon, Chair
Cap Peterson
Norman Small*

February 10, 2005

ACTION: Approve Use of Up to \$9,000 of Capital Improvement Fees for LB 309 Match and Replacement Materials for Boiler at Chadron State College

<u>Project</u>	<u>CSC Match</u>	<u>LB 309 Funds</u>
Boiler #2 refractory replacement	\$4,500	\$25,500
Plus \$4,500 to provide for replacement materials for the boiler		

The LB309 Task Force has awarded funds to Chadron State to replace the refractory on boiler #2. This project will provide for the removal and replacement of the existing refractory. CSC is required to provide a match on this project to receive the funding. The College requests approval to use up to \$9,000 of Capital Improvement Fees for the College's match and for replacement materials for the boiler.

Fiscal and Facilities Committee

*Larry Teahon, Chair
Cap Peterson
Norman Small*

February 10, 2005

ACTION: Approve the following change order submitted by Chadron State College:

Chadron State College Change Order

- Edna Work Hall/Wing – (#8 Elevator modifications, excavation, brickwork, windows) -- \$31,712

Board policies 7016 and 8065 require that the following types of contracts and change orders be submitted to the Board for approval.

CONTRACTS -- a) construction contracts or land purchases amounting to \$50,000 or more; b) architect/engineer fees exceeding \$40,000; and c) consultant contracts exceeding \$25,000).

None to report

CHANGE ORDERS – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are more than \$20,000.

Chadron State College	
Location on Campus:	Edna Work Hall/Wing
No. & Description:	#8 Elevator modifications, excavation, brickwork, windows
Change Order Amount:	\$31,712
Fund Source:	Construction Fund
Contractor:	Fuller Construction

Fiscal and Facilities Committee

*Larry Teahon, Chair
Cap Peterson
Norman Small*

February 10, 2005

ACTION: Approve the Following Grant Award as Submitted by Wayne State College

Wayne Award

- Child Support Recovery Evaluation (U.S. Department of Health and Human Services through Nebraska Department of Health and Human Services) -- \$75,000

Board policy 6024 requires that grant applications and awards, which exceed \$25,000, or have as part of the agreement the obligation to accept fiscal responsibility in future years, or require maintenance of effort shall be approved by the Board. Information on this grant award exceeding \$25,000 is found on the following page.

4.10.-2

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: February 10, 2005
Notice of Intent	Application:	Accept Award: X
Name of Program: Child Support Recovery Evaluation		
Funding Source: U.S. Department of Health & Human Services through Nebraska Department of Health and Human Services		
Amount Requested: \$75,000	Amount Awarded: \$75,000	Funding Period: 10/04-02/06
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 1.00	
How many of these are new positions?	New FTE: 1.00	
Briefly describe the purpose(s) of this application/award: This award is a sub-agreement with the Nebraska Department of Health and Human Services for funding over fifteen months for the Social Science Research Center (SSRC) to provide evaluation services for an HHSS Child Support grant from the US Department of Health and Human Services. The SSRC will research and develop methods and data to predict the likelihood that individuals will make child support payments. It includes funds for SSRC salary/benefits, mileage, supplies/materials and other administrative costs for the personnel conducting the evaluation services.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Mr. Joseph Nitzke, Research Coordinator, Social Science Research Center		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

Fiscal and Facilities Committee

*Larry Teahon, Chair
Cap Peterson
Norman Small*

February 10, 2005

ACTION: Approve the Acceptance and Retrieval of LB 309 Allocations

The following items are submitted by the colleges for Board approval.

Chadron

1. Retrieval of \$14,181.68 for fire sprinkler system in Math/Science Building.

Allocation Date/Amount	7/30/00	\$134,530.00
Retrieval Date/Amount	12/6/04	<u>14,181.68</u>
Estimated Project Cost		\$120,348.32

2. Acceptance of \$47,734.00 for equipment modernization in Heat Plant.

Allocation Date/Amount	1/13/05	\$47,734.00
College Contribution Amount		<u>00.00</u>
Estimated Project Cost		\$47,734.00

Peru

1. Retrieval of \$19,370.27 for steam system upgrade/boiler replacement in Physical Plant.

Allocation Date/Amount	4/7/03	\$304,537.00
Retrieval Date/Amount	12/27/04	<u>19,370.27</u>
Estimated Project Cost		\$285,166.73

2. Acceptance of \$23,074.00 for interior renovation in Administration Building.

Allocation Date/Amount	1/13/05	\$ 23,074.00
College Contribution Amount		<u>242,277.00</u>
Estimated Project Cost		\$265,351.00

Wayne

1. Retrieval of \$1,700.00 for brick repair on Rice Auditorium.

Allocation Date/Amount	11/6/03	\$12,750.00
Retrieval Date/Amount	12/27/04	<u>1,700.00</u>
Estimated Project Cost		\$11,050.00

2. Acceptance of \$58,938.00 for basement renovation in U.S. Conn Library.

Allocation Date/Amount	1/13/05	\$58,938.00
College Contribution Amount		<u>00.00</u>
Estimated Project Cost		\$58,938.00

Fiscal and Facilities Committee

*Larry Teahon, Chair
Cap Peterson
Norman Small*

February 10, 2005

**ACTION: Authorize the Following Reallocation of Contingency Maintenance Funds
for Chadron State College:**

CHADRON STATE COLLEGE

From Resolution '00 \$ 869.20 High Rise Flooring Replacement

From Resolution '02 \$ 4,666.00 Andrews Hall Interior Door Repair/Replacement

To repair floors in Student Center in the amount of \$5,535.20

Chadron has requested the reallocation of contingency maintenance funds for other uses as identified above. Projects have been completed with funds remaining, and the college has re-prioritized remaining contingency needs.

Academic, Personnel & Student Affairs Committee

Willa Kosman, Chair

Richard Halbert

Kari Daly

February 10, 2005

Affirmative Action Report

Board Policy mandates the implementation of procedures to insure that discrimination is prohibited and that equal employment and educational opportunities are offered to all students and staff of the State Colleges. This policy requires administration by the Presidents of the Colleges and also requires them to provide annual affirmations of their efforts to establish, maintain, and assess their affirmative action policies.

Signed affirmations by each President regarding the college's commitment to offering equal employment and educational opportunities, and prohibiting discrimination based on political or religious opinions or affiliations, race, color, age, sex, national origin, marital status or handicap have been placed on file in the System Office.

In addition, each college submits a report of full-time employees. Following is a summary of full-time employed staff on each campus for fall 2004:

Full-time Employees	Chadron	Peru	Wayne	Totals
FACULTY				
Female				
White	30	11	58	99
Minority	1	0	2	3
Male				
White	61	25	64	150
Minority	3	0	3	6
Unreported	0	4	0	4
EXECUTIVE/MANAGERIAL				
Female				
White	15	20	55	90
Minority	1	0	0	1
Unreported	0	1	0	1
Male				
White	9	19	48	76
Minority	1	1	3	5
Unreported	0	1	0	1
SUPPORT/SERVICE				
Female				
White	94	33	71	198
Minority	3	2	0	5
Unreported	0	0	0	0
Male				
White	56	19	42	117
Minority	2	1	0	3
Unreported	0	0	0	0

Source: IPEDS Fall Staff Survey Report (collected only during odd-numbered years)
Supplemented with information submitted by colleges (even-numbered years)

Academic, Personnel & Student Affairs Committee

Willa Kosman, Chair
Richard Halbert
Kari Daly

February 10, 2005

Fall Enrollment Reports

The attached enrollment reports summarize end-of-semester enrollment at the Colleges for Fall 2004. System-wide enrollment increased for the 2004 fall session by 116 FTE or approximately 1.9% above the 2003 fall session. Listed below is a breakdown by college of the enrollment changes:

	2004 FTE Enrollment	2003 FTE Enrollment	% Change
Chadron	2,112	2,114	-.09%
Peru	1,223	1,167	4.77%
Wayne	2,911	2,849	2.18%
System Total	6,246	6,130	1.89%

Listed below is an analysis of full-time students, undergraduate students, on-campus students, and resident students:

	% of Full-Time Students (Headcount)	% of Undergraduate Students (Headcount)	% of On-Campus Students (Headcount)	% of Resident Students (Headcount)
Chadron	65%	84%	76%	76%
Peru	60%	82%	67%	89%
Wayne	76%	79%	83%	86%
2004 System Total	68%	81%	77%	83%
2003 System Total	69%	82%	78%	84%

5.2.-2

END OF TERM ENROLLMENT REPORT
CHADRON STATE COLLEGE
 TERM: FALL 2004

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE 2003	FTE 2004
	2003	2004					
Lower Division	1,159	1,158	0%	864	294	1,172	1,187
Upper Division	1,147	1,149	0%	863	286	803	799
Graduate Division	459	430	-6%	44	386	139	126
TOTALS	2,765	2,737	-1%	1,771	966	2,114	2,112
						Change In FTE	Percent Change
						-2	-0.09%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE 2003	FTE 2004
	2003	2004					
On-Campus Students							
Undergrads	2,020	1,976	-2%	1,690	286	1,778	1,866
Graduates	133	97	-27%	38	59	44	51
TOTALS	2,153	2,073	-4%	1,728	345	1,822	1,917
Off-Campus Students							
Undergrads	391	331	-5%	37	294	197	117
Graduates	220	333	19%	6	327	95	78
TOTALS	611	664	6%	43	621	292	195
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE 2003	FTE 2004
	2003	2004					
Resident Students							
Undergrads	1,807	1,772	-2%	1,270	502	1,507	1,477
Graduates	330	288	-13%	33	255	98	87
TOTALS	2,137	2,060	-4%	1,303	757	1,605	1,564
Non-Resident Students							
Undergrads	499	536	7%	458	78	469	506
Graduates	129	141	9%	10	131	41	44
TOTALS	628	677	8%	468	209	510	550

END OF TERM ENROLLMENT REPORT**PERU STATE COLLEGE**

TERM: FALL 2004

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE 2003	FTE 2004
	2003	2004					
Lower Division	739	758	3%	496	262	493	547
Upper Division	604	619	2%	463	156	514	517
Graduate Division	286	306	7%	52	254	160	159
TOTALS	1,629	1,683	3%	1,011	672	1167	1223
						Change in FTE	Percent Change
						56	4.77%
Class Location							
	Headcount		Percent Change	Full Time	Part Time	FTE 2003	FTE 2004
	2003	2004					
On-Campus Students							
Undergrads	958	1,040	9%	865	175	844	905
Graduates	51	84	65%	16	68	29	44
TOTALS	1,009	1,124	11%	881	243	873	949
Off-Campus Students							
Undergrads	385	337	-12%	94	243	163	160
Graduates	235	222	-6%	36	186	131	114
TOTALS	620	559	-10%	130	429	294	274
Resident Status							
	Headcount		Percent Change	Full Time	Part Time	FTE 2003	FTE 2004
	2003	2004					
Resident Students							
Undergrads	1,200	1,209	1%	807	402	872	907
Graduates	275	290	5%	49	241	151	149
TOTALS	1,475	1,499	2%	856	643	1,024	1,056
Non-Resident Students							
Undergrads	143	168	17%	152	16	135	157
Graduates	11	16	45%	3	13	9	10
TOTALS	154	184	19%	155	29	143	167

5.2.-4

END OF TERM ENROLLMENT REPORT

WAYNE STATE COLLEGE

TERM: FALL 2004

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE 2003	FTE 2004
	2003	2004					
Lower Division	1,404	1,375	-2%	1,303	72	1,339	1,307
Upper Division	1,324	1,321	0%	1,212	109	1,249	1,258
Graduate Division	623	716	15%	64	652	261	346
TOTALS	3,351	3,412	2%	2,579	833	2,849	2,911
						Change in FTE	Percent Change
						62	2.18%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE 2003	FTE 2004
	2003	2004					
On-Campus Students							
Undergrads	2,687	2,638	-2%	2,511	127	2,574	2,549
Graduates	254	209	-18%	50	159	119	106
TOTALS	2,941	2,847	-3%	2,561	286	2,693	2,655
Off-Campus Students							
Undergrads	41	58	41%	4	54	14	16
Graduates	369	507	37%	14	493	142	240
TOTALS	410	565	38%	18	547	156	256
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE 2003	FTE 2004
	2003	2004					
Resident Students							
Undergrads	2,365	2,333	-1%	2,162	171	2,236	2,213
Graduates	522	604	16%	54	550	214	283
TOTALS	2,887	2,937	2%	2,216	721	2,450	2,496
Non-Resident Students							
Undergrads	363	363	0%	353	10	352	352
Graduates	101	112	11%	10	102	47	63
TOTALS	464	475	2%	363	112	399	415

5.3.-1

Academic, Personnel & Student Affairs Committee

Willa Kosman, Chair

Richard Halbert

Kari Daly

Graduation Summaries

Board policy #3600 grants the President of each college the authority to confer the approved degrees to all students qualifying for graduation. No more than two (2) commencement exercises are authorized each year.

The Executive Director is required to present a summary report to the Board following each commencement that provides information on the number of graduates per degree and discipline in the System.

Attached is the summary of graduate information that has been provided by the colleges. Also included is notification of any Distinguished Service Awards or Honorary Degrees granted.

Listed below is a table providing comparative data from fall 2003 to fall 2004 for number of graduates (headcount) and number of degrees awarded. The data includes August and December graduates. The number of degrees awarded for Fall 2004 is lower than Fall 2003 by approximately 14%.

Fall Graduation Summary							
	Chadron		Peru		Wayne		Total
	Headcount	Degrees Awarded	Headcount	Degrees Awarded	Headcount	Degrees Awarded	Degrees Awarded
2003	158	159	173	209	204	225	593
2004	151	151	103	127	224	240	518

Chadron State College
 Summary of Graduates by Major and Degree
 Fall, 2004

Undergraduate Students		
Applied Sciences Department		
Family & Consumer Science (comprehensive major)	BA	3
Family & Consumer Science Field Endorsement (7-12)	BSE	3
Industrial Management (comprehensive major)	BA	2
Industrial Technology Field Endorsement (7-12)	BS	0
Range Management (comprehensive major)	BS	2
Trade and Industrial Education Field Endorsement (9-12)	BSE	0
Vocational Business Education Field 7-12	BSE	0
Business & Economics Department		
Basic Business Education Subject Endorsement (7-12)	BS	0
Business Administration (comprehensive major)	BA	21
Business Education Field Endorsement (7-12)	BSE	0
Economics Education Subject Endorsement (7-12)	BS	0
General Business	BA	0
Counseling, Psychology, and Social Work Department		
Psychology	BA	8
Social Work (comprehensive major)	BA	4
Education Department		
Early Childhood Education Subject Endorsement (birth-Grade 3)	BSE	0
Early Childhood Education Unified Field Endorsement (birth-Grade 3) (cross-listed with Applied Sciences)	BSE	0
Elementary Education Field Endorsement (K-8)	BSE	37
Field Endorsement in Middle Grades (4-9)	BSE	0
Mild & Moderate Disabilities Field Endorsement (7-12) or (K-12)	BSE	2
Health, Physical Education & Recreation Department		
Health Education Subject Endorsement (7-12)	BSE	0
Physical Education and Health Field Endorsement (K-12)	BSE	1
Recreation	BA	1
Language, Literature, and Communication Arts Department		
English	BA	4
English Subject Endorsement (7-12)	BSE	1
Foreign Language Subject Endorsement	BSE	1
Language Arts Field Endorsement (7-12)	BSE	1
Spanish	BA	0
Mathematical Sciences Department		
Information Science and Technology	BS	3
Mathematics	BS	2
Mathematics Field Endorsement (7-12)	BSE	0
Physical and Life Sciences Department		
Biology	BS	6
Biology Subject Endorsement (7-12)	BSE	1
Chemistry	BS	0
Chemistry Subject Endorsement (7-12)	BSE	0
Earth Science Subject Endorsement (7-12)	BSE	0
Health Sciences	BS	4
Natural Science Field Endorsement (7-12)	BSE	0
Physical Sciences	BS	1
Physical Science Field Endorsement (7-12)	BSE	0
Physics Subject Endorsement (7-12)	BSE	0
Social Science and Justice Studies Department		
Applied History (comprehensive)	BA	0
Justice Studies	BA	8
History	BA	1
History Subject Endorsement	BSE	2
Social Science Field Endorsement	BSE	4
Sociology	BA	0

5.3.-3

Visual and Performing Arts Department		
Art	BA	1
Art Field Endorsements (7-12)	BSE	0
Music (comprehensive major)	BA	0
Music Field Endorsements (7-12)	BSE	0
Speech Communications	BA	0
Speech Communication Subject Endorsement (7-12)	BSE	0
Speech and Theatre Field Endorsement (7-12)	BSE	0
Theatre	BA	2
Vocal Music Subject Endorsement (K-8)	BSE	0
Interdepartmental Undergraduate Degree Programs		
Library Media	BA	0
Library Media Specialist Endorsement	BSE	0
Interdisciplinary Studies (comprehensive major)	BA	8
Technical Occupations	BAS	1
Undergraduate Headcount		136
Undergraduate Degrees Awarded		136
Graduate Students		
Business Administration	MBA	1
Education Administration	MSE	6
Elementary Education	MSE	1
Secondary Education	MSE	3
Counseling	MA	2
	MSE	1
History	MAE	0
Language/Humanities/Fine Arts	MAE	1
Science/Math	MAE	0
Education Administration	EdS	0
Graduate Student Headcount		15
Graduate Student Degrees Awarded		15
Total Student Headcount		151
Total Degrees Awarded		151

5.3.-4

Peru State College
 Summary of Graduates by Major and Degree
 Fall, 2004

Undergraduate Students		
Business Department		
Business Administration Major	BA	0
	BS	11
Business Administration Technology Major	BAS	13
	BT	6
Industrial Technology Department		
Industrial Technology Major	BA	0
	BS	1
Criminal Justice Department		
Criminal Justice Major	BA	0
	BS	2
Psychology-Sociology Department		
Psychology-Sociology Major	BA	0
	BS	9
Education Department		
Teacher Education	BA	0
	BS	44
Physical Education Major	BA	0
	BS	13
English Department		
English Major	BA	0
	BS	1
Liberal Arts Department		
Liberal Arts Major	BA	1
Performing & Fine Arts Department		
Art Major	BA	0
	BS	2
Music Major	BA	0
	BS	0
Speech and Drama Major	BA	0
	BS	0
Social Science Department		
Social Science Major	BA	1
	BS	4
Science & Technology Department		
Computer and Information Services Major	BA	0
	BS	1
Mathematics Major	BA	0
	BS	3
Natural Science Department		
Natural Science Major	BA	0
	BS	5
Graduate Students		
Curriculum and Instruction Major	MSE	10
Total Student Headcount		103
Total Degrees Awarded		127

5.3.-5

Wayne State College
Summary of Graduates by Major and Degree
Fall, 2004

Undergraduate Students		
School of Arts & Humanities		
Art & Design Department		
Art Major	BA	0
	BS	5
Graphic Design (elim 5/97)	BA	0
	BS	0
Communication Arts Department		
Mass Communication Major	BA	0
	BS	5
Speech Communication Major	BA	0
	BS	6
Theatre Major	BA	0
	BS	1
Language & Literature Department		
English Major	BA	0
	BS	8
English Writing & Literature Major	BA	0
	BS	2
Modern Language & Culture Major	BA	0
	BA	1
Spanish Major	BA	1
	BA	1
Music Department		
Music Major	BA	0
	BS	0
School of Business & Technology		
Business & Economics Department		
Business Administration Major	BA	3
	BS	43
Computer Technology & Information Systems Department		
Computer Information Systems Major	BA	0
	BS	5
Computer Science Major	BA	0
	BS	0
Technology & Applied Sciences Department		
Early Childhood Major	BA	0
	BS	4
Family & Consumer Science Major	BA	0
	BS	7
Industrial Technology Major	BA	0
	BS	5
Technology Major	BA	0
	BS	2

5.3.-6

School of Education & Counseling		
Counseling & Special Education Department		
Human Service Counseling Major	BA	0
	BS	6
Special Education Major	BA	0
	BS	2
Educational Foundations & Leadership Department		
Elementary Education Major	BA	0
	BS	34
School of Natural & Social Sciences		
Health, Human Performance & Sport Department		
Applied Human & Sport Physiology	BA	0
	BS	0
Exercise Science Major	BA	0
	BS	2
Health & PE Major	BA	1
	BS	6
Sport Management/Leisure Services Major	BA	0
	BS	4
History, Politics & Geography Department		
Geography Major	BA	0
	BS	2
History Major	BA	0
	BS	2
Political Science Major	BA	0
	BS	1
Social Sciences Education Major	BA	0
	BS	1
Life Sciences Department		
Life Sciences Major	BA	0
	BS	2
Physical Sciences & Mathematics Department		
Chemistry Major	BA	0
	BS	0
Mathematics Major	BA	0
	BS	4
Natural Sciences Major	BA	0
	BS	3
Physical Sciences Major	BA	0
	BS	0
Sociology, Psychology & Criminal Justice Department		
Criminal Justice Major	BA	0
	BS	12
Psychology Major	BA	0
	BS	9
Social Sciences Major	BA	0
	BS	2
Sociology Major	BA	0
	BS	1
Interdisciplinary Studies		
Interdisciplinary Studies Major	BA	0
	BS	1

5.3.-7

Graduate Students		
Business Administration Major	MBA	9
Counseling Major	MSE	9
Curriculum & Instruction Major	MSE	13
School Administration Major	MSE	6
Special Education Major	MSE	1
Art Education Major	MSE	0
Physical Education Major (Teaching)	MSE	0
Physical Education Major (Non-Teaching)	MSE	4
Communication Arts Major	MSE	1
English Major	MSE	0
Interdisciplinary Studies Major	MSE	0
Mathematics Major	MSE	2
Science Major	MSE	1
History Major	MSE	0
Social Sciences Major	MSE	0
School Administration -- Ed. Specialist	EdS	2
Total Degrees Reported (includes Double Majors)		240
Total Graduate Headcount		224

Distinguished Service Award(s) Granted:
 Adrian Minks -- Alumni Achievement Award

Honorary Degrees Granted: None

Academic, Personnel & Student Affairs Committee

*Willa Kosman, Chair
Richard Halbert
Kari Daly*

February 10, 2005

Fall Instructional Load Reports

The fall Instructional Load Reports have been submitted by the colleges and are attached. The following table summarizes the information regarding student credit hour production and FTE faculty.

		Fall 2004				2003
		Undergraduate Level	Graduate Level	Total	System Total	System Total
Student Credit Hour Production	Chadron	29,792	1,509	31,301	91,802	90,278
	Peru	17,132	734	17,866		
	Wayne	38,921	3,714	42,635		
Total FTE Faculty	Chadron	99.53	10.85	110.38	328.9	327.3
	Peru	53.90	5.40	59.40		
	Wayne	142.50	16.60	159.10		
Student Credit Hour/FTE Faculty	Chadron	299.33	139.08	283.57	UG Avg: 297 Grad Avg: 166 Avg: 279	avg: 276
	Peru	318.00	135.00	301.00		
	Wayne	273.13	223.73	267.98		
FTE Students/ FTE Faculty	Chadron	20	12			
	Peru	21	11			
	Wayne	18	19			

5.4.-2

**CHADRON STATE COLLEGE
INSTRUCTIONAL LOAD REPORT**

Term: Fall, 2004

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	13,253	9,403	22,656	789	23,445
SCH Production (Adjuncts/Part-Time)	3,482	2,459	5,941	720	6,661
SCH Production (Graduate Assistants)	1,072	123	1,195	0	1,195
Total SCH Production	17,587	12,045	29,632	1,663	31,295
DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	10.2	11.2	21.4	1.3	22.8
Associate Professor	8.2	8.2	16.4	1.5	18.0
Assistant Professor	14.8	10.5	25.3	2.8	28.1
Instructor	6.5	7.3	13.8	0.1	13.8
Lecturer	0.0	0.0	0.0	0.0	0.0
Adjunct/Part-Time	10.7	8.7	19.4	5.1	24.5
Graduate Assistant	3.0	.3	3.3	0.0	3.3
Total FTE Faculty	53.5	46.1	99.5	10.9	110.4
Total Headcount Faculty					166
FTE Students	1187.0	799.0	1986.0	125.8	2111.9
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY SITE					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus	38.8	34.7	73.6	2.6	76.1
FTE Adjunct/Part-Time -- On-Campus	9.1	5.8	14.9	0.4	15.2
FTE Graduate Assistant -- On-Campus	3.0	.3	3.3	0.0	3.3
SCH Production -- On-Campus	16,703	10,345	27,048	399	27,447
FTE Ranked Faculty -- Off-Campus	.9	2.4	3.3	3.2	6.5
FTE Adjunct/Part-Time -- Off-Campus	1.7	2.9	4.6	4.8	9.3
SCH Production -- Off-Campus	1,104	1,640	2,744	1,110	3,854
PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	334	253	295	137	284
SCH/FTE Adjunct/Part-Time	325	283	306	141	272
SCH/FTE Graduate Assistants	356	492	367	0	367
Total SCH/FTE Faculty	333	260	299	139	284
FTE Student/FTE Ranked Faculty	22	17	20	11	20
FTE Student/FTE Adjuncts/Part-Time	22	19	20	12	20
FTE Student/FTE Graduate Assistants	24	33	24	0	24
Total FTE Student/FTE Faculty	22	17	20	12	19

**PERU STATE COLLEGE
INSTRUCTIONAL LOAD REPORT**

Term: Fall 2004

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	5,511	4,260	9,771	454	10,225
SCH Production (Adjuncts/Part-Time)	4,580	2,781	7,361	280	7,641
SCH Production (Graduate Assistants)	0	0	0	0	0
Total SCH Production	10,091	7,041	17,132	734	17,866

DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	7.9	4.6	12.5	0.3	12.8
Associate Professor	0.6	1.8	2.3	0.3	2.7
Assistant Professor	6.4	7.9	14.3	2.3	16.7
Instructor	0.3	0.0	0.3	0.0	0.3
Lecturer	0.0	0.0	0.0	0.0	0.0
Adjunct/Part-Time	14.0	10.5	24.5	2.4	26.9
Graduate Assistant	0.2	0.0	0.0	0.0	0.0
Total FTE Faculty	29.9	24.8	53.9	5.4	59.4
Total Headcount Faculty					129
FTE Students	672.7	469.4	1142.1	61.2	1203.3

DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY SITE					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus	14.9	14.3	29.2	1.3	30.5
FTE Adjunct/Part-Time -- On-Campus	10.0	5.8	15.7	0.0	15.7
FTE Graduate Assistant -- On-Campus	0.0	0.0	0.0	0.0	0.0
SCH Production -- On-Campus	8,872	5,440	14,312	247	14,559
FTE Ranked Faculty -- Off-Campus	0.3	0.0	0.3	1.7	1.9
FTE Adjunct/Part-Time -- Off-Campus	4.0	4.8	8.8	2.4	11.2
SCH Production -- Off-Campus	1,219	1,601	2,820	487	3,307

PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	363	299	332	151	315
SCH/FTE Adjunct/Part-Time	327		300	115	284
SCH/FTE Graduate Assistants	0	0	0	0	0
Total SCH/FTE Faculty	346	284	318	135	301
FTE Student/FTE Ranked Faculty	24	20	22	13	21
FTE Student/FTE Adjuncts/Part-Time	22	18	20	10	19
FTE Student/FTE Graduate Assistants	0	0	0	0	0
Total FTE Student/FTE Faculty	23	19	21	11	20

5.4.-4

**WAYNE STATE COLLEGE
INSTRUCTIONAL LOAD REPORT**

Term: Fall 2004

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	16,851	13,589	30,440	2,886	33,326
SCH Production (Adjuncts/Part-Time)	5,174	1,609	6,783	828	7,611
SCH Production (Graduate Assistants)	1,402	296	1,698	0	1,698
Total SCH Production	23,427	15,494	38,921	3,714	42,635
DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	18.1	28.6	46.7	3.9	50.6
Associate Professor	15.9	14.7	30.6	2.4	33.0
Assistant Professor	10.3	7.0	17.3	0.3	17.6
Instructor	8.2	7.7	15.9	0.3	16.2
Lecturer	0.5	1.2	1.7	0.0	1.7
Adjunct/Part-Time	16.9	8.1	25.0	9.7	34.7
Graduate Assistant	4.4	0.9	5.3	0.0	5.3
Total FTE Faculty	74.3	68.2	142.5	16.6	159.1
Total Headcount Faculty					216
FTE Students	1561.8	1032.9	2594.7	309.5	2904.2
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY SITE					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus	52.4	56.2	108.6	2.0	110.6
FTE Adjunct/Part-Time -- On-Campus	16.3	6.2	22.5	0.0	22.5
FTE Graduate Assistant -- On-Campus	4.4	0.9	5.3	0.0	5.3
SCH Production -- On-Campus	23,119	14,498	37,617	632	38,249
FTE Ranked Faculty -- Off-Campus	0.6	3.0	3.6	4.9	8.5
FTE Adjunct/Part-Time -- Off-Campus	0.6	1.9	2.5	9.7	12.2
SCH Production -- Off-Campus	308	996	1,304	3,082	4,386
PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	318	230	271	418	280
SCH/FTE Adjunct/Part-Time	306	199	271	85	219
SCH/FTE Graduate Assistants	319	329	320	0	320
Total SCH/FTE Faculty	315	227	273	224	268
FTE Student/FTE Ranked Faculty	21	15	18	35	19
FTE Student/FTE Adjuncts/Part-Time	20	13	18	7	15
FTE Student/FTE Graduate Assistants	21	22	21	0	21
Total FTE Student/FTE Faculty	21	15	18	19	18

Academic, Personnel & Student Affairs Committee*Willa Kosman, Chair**Richard Halbert**Kari Daly*

February 10, 2005

 2005-06 through 2009-10 System-wide Academic Calendars

Board Policy 4001 (as revised 8/29/97) states that all units of the Nebraska State College System will utilize the same semester calendar and class starting times. Each semester shall contain 75 instructional days. Following is the academic calendar schedule to be observed by each college for the upcoming five-year period.

	Fall 2005	Fall 2006	Fall 2007	Fall 2008	Fall 2009
Faculty Orientation	8/19	8/18	8/24	8/22	8/21
Classes Begin	8/22	8/21	8/27	8/25	8/24
Labor Day Holiday	9/5	9/4	9/3	9/1	9/7
Fall Mid-Term Break	10/17-18 (10/20-21 WSC)	10/16-17	10/22-23	10/20-21	10/19-20
Fall Break	11/23-25	11/22-24	11/21-23	11/26-28	11/25-27
Last Day of Classes	12/12	12/11	12/10	12/15	12/14
Exam Week	12/13-16	12/12-15	12/11-14	12/16-19	12/15-18
Fall Commencement	12/16	12/15	12/14	12/19	12/18

	Spring 2006	Spring 2007	Spring 2008	Spring 2009	Spring 2010
Classes Begin	1/9	1/8	1/14	1/12	1/11
Spring Mid-Term Break	3/6-10	3/5-9	3/10-14	3/9-13	3/15-19
Spring Break	4/17	4/9	3/24	4/13	4/5
Last Day of Classes	5/1	4/30	5/5	5/4	5/3
Exam Week	5/2-5	5/1-4	5/6-9	5/5-8	5/4-7
Spring Commencement	5/6	5/5	5/10	5/9	5/8

Academic, Personnel & Student Affairs Committee*Willa Kosman, Chair**Richard Halbert**Kari Daly*

February 10, 2005

College Diversity Plans

The State Colleges have through experience acquired a belief that a more diverse intellectual and social environment within their student bodies, faculties, and staff is imperative in fulfilling their primary mission of providing a quality education.

This belief in the inherent value of diversity to the academic environment is manifested in diversity plans that have formally been in place since 1998. These plans target and make specific commitments to underrepresented groups in greater numbers as faculty, students and staff, and promote culturally diverse academic programming and campus activities.

The plans propose realistic goals and initiatives, rather than unattainable dreams. Fashioned with broad input on each campus, the plans call upon the colleges to enhance appreciation, awareness, and actuality of diversity in ways that take local conditions, communities and resources into account.

Annually each NSCS institution provides a written report summarizing campus activities that promote cultural appreciation and progress on the implementation of their Diversity Plans. A copy of the 2003-04 report has been provided to the Board and is available for viewing in the System Office.

Chadron State College Annual Report, 2003-2004 Executive Summary

Chadron State College (CSC) continues its commitment to the value and appreciation of diversity on its campus and community. The Diversity Report for 2003-2004 presents numerous and significant administration, faculty, staff, and students efforts that emphasized the importance of diversity and integrated diversity into the daily lives of the campus and our community. The annual reports are presented to the Nebraska State College Board of Trustees, the campus, and on the college website (<http://www.csc.edu/hr/docs.htm>).

The College diversity efforts are coordinated and supported through the presidentially appointed Campus Diversity Committee, comprised of faculty, staff, and students. The 2003-2004 Diversity Report is aligned with the previous institutional strategic plan, reporting campus actions and consequences of those actions as related to the articulated visions, goals, and objectives. The Committee is working through this year to continue the institutional focus on enhancing awareness and appreciation of diversity, while developing goals and objectives that will be aligned with and supportive of CSC's Vision 2011 strategic planning document.

Several items of particular noteworthiness should be highlighted.

- In spite of significant and ongoing budget constraints, Chadron State College hired a full-time Multicultural Student Services Counselor to assist with recruitment and retention of students in under-represented populations.
- As part of the College's participation in Foundations of Excellence national project on first year programs, student and faculty perceptions regarding campus diversity efforts were collected and analyzed using the National Survey of Student Engagement instruments. Chadron State College ranked at and near the top on the several questions related to the institution's providing of effective learning opportunities for enhancing student and faculty awareness and appreciation of diversity, as compared with national peers.
- The College continues to request legislative support for diversity issues, including requesting moderate funding for an Intercultural Center, and to further advance intercollegiate athletic opportunities for females. As in the past, these have not received significant support from the Governor's Office, and the outlook for state funding to support these initiatives is not positive. The College is committed to continuing these efforts, and will continue to seek funding of these initiatives.
- A federal Title III planning grant was approved for CSC, with the specific intent of reaching out to Native American and Hispanic populations to enhance our institutional understanding of their information needs and the barriers potential students from these populations face in pursuing higher education. Upon request from the Principal Investigator, Dr. William Roweton, the funding has been extended into a second year.

Significant recruiting efforts for faculty, staff, and students have also been implemented, coordinated by the Diversity Committee, the Admissions Office, the Multicultural Counselor, and Human Resources. Participation in regional conferences, hosting of specific groups of students, advertising in publications that target under-represented populations, and continuing to build relationships with area community colleges and the regional tribal college continue.

Peru State College
Annual Report, 2003-2004
Executive Summary

Peru State College continues to follow the established campus Diversity Plan. The report addresses the five institutional goals established by the Diversity Plan, with emphasis on developing awareness and sensitivity in our students, faculty and staff, and expanding the diversity of our student population.

The College continues to benefit from the work of the Director of Diversity Programs, Mr. Zoon Wood; however, supporting diversity and promoting multicultural understanding are the responsibilities of all areas of the campus. The annual review confirms that recruiting underrepresented individuals for the student body, faculty, and staff remains a challenge for Peru State College. As the definition of diversity expands for accreditation agencies, this report will also include brief statements related to diversity in areas other than cultural diversity.

Goal 1 Increase cultural diversity in all areas of campus life

Peru State College continues to broaden awareness programs and provide training opportunities designed to enhance the campus environment in the area of multiculturalism through various ongoing activities.

Goal 2 Increase the recruitment of underrepresented administrators, faculty and staff

The Peru State College search process continues to emphasize the importance of identifying qualified minority candidates. Job advertisements for open positions are placed in minority-oriented periodicals. Attracting qualified minorities to rural Nebraska at the pay levels available in the State College system remains a challenge. The College has had its greatest success in hiring female faculty members for open positions and in adjunct faculty members. In addition, the College has been successful in hiring adjunct faculty who represent minority cultures.

Goal 3 Increase the retention of minorities and women who are in administration, faculty and staff positions

Peru State College continues its commitment to supporting the success and professional growth of individuals in underrepresented groups on the campus. Only two of the seven individuals in the President's Cabinet are female; however, both women serve as Vice Presidents. Directors who are women serve several areas on campus. The School of Education and Graduate Studies has had the most success recruiting female faculty members, especially in light of the limited opportunities for faculty searches.

Goal 4 Increase the recruitment of minority and female students

The Admissions Office continues to emphasize recruiting in minority communities, especially in the Omaha and Lincoln urban areas where recruiters participated in a variety of school presentations. Additionally, recruiters were active with organizations that serve minority groups as a mechanism for increasing the awareness of the College in these groups. Other high school visits and fairs also provided opportunities for contact with minorities and these connections are emphasized whenever possible. The College also uses minority students and alumni when possible to support recruiting efforts. Of the students reporting race/ethnicity as of October 2004, 7.3% of PSC students are classified as minorities. The enrollment data indicates that of the total number of students, the number of female students is greater than the number of male students. However, when comparing the known minority students, the number of minority males is greater than the number of minority females.

Peru State College provides a Transfer Coop Scholarship with an emphasis on recruiting minority student populations. These significant scholarships are awarded to new full-time students who are transferring to PSC from another postsecondary institution. In addition, the campus has added a new Multicultural Leadership Scholarship.

Goal 5 Increase the retention of minority and female students, especially in fields where they are underrepresented

The Academic Resource Center concept continues to evolve and provides important additional support to the retention of minority students. Cultural events and activities sponsored by the student Multicultural Committee and other campus organizations also add to the support for students from underrepresented groups. The Director of Diversity Programs maintains an office in a high traffic area to increase his visibility and to be more accessible to students.

Wayne State College
Annual Report, 2003-2004
Executive Summary

Wayne State College continues to recognize diversity to be at the core of its educational aspirations, values and beliefs. The President's Council for Diversity has published "Building Community: A Five-Year Plan to Enhance Diversity at Wayne State College, 2004-05 to 2009-10". The goals for the Five-Year plan are: Goal 1 Create a welcoming and hospitable college community climate that embraces diversity; Goal 2 Increase the recruitment, retention, and graduation rate of underrepresented students, especially in disciplines where under representation is acute; and Goal 3 Increase the recruitment and retention of underrepresented administrators, faculty, and staff.

The detailed Five-Year Plan provides a timeline and methods of achieving the goals. Reaching the diversity goals will require continued and additional efforts by administrators, faculty and staff. The resources will come from within the campus community and from throughout northeast Nebraska and the region. Collaboration between schools and departments at WSC and with off-campus regional organizations is needed to most effectively utilize the resources, educate the campus community, and provide a more diverse environment. Incorporating diversity into the day-to-day operations (lesson plans, hiring processes, recruiting methods, in-service training, etc.) needs to become an integral part of the college's culture.

The purpose of the Office of Multicultural Affairs (OMA) is to promote and sustain cultural awareness across campus and surrounding communities. The OMA provides leadership, mentoring and support for students of underrepresented groups and coordinates multicultural opportunities for the campus community at large. Combined efforts from students and staff members of the OMA work together to create an atmosphere that is inviting to all students. The OMA also provides a mentoring program that will assist underrepresented students with issues and concerns in academia and social issues. The OMA will continue the responsibility of addressing multicultural initiatives, as well as providing a network for various student organizations. In addition, OMA will be a place for coordination and/or presentation of programmed activities for students, faculty, staff and surrounding communities.

Some of the programs led by the Office of Multicultural Affairs include: 1. Education outreach to area high schools. The purpose of the Education Outreach Program is to enhance the awareness of higher education for high school students, families and communities; 2. Support of a liaison with Northeast Community College and the University of Nebraska-Lincoln. WSC has a partnership with NECC and UN-L in a Title VII grant. Funding is provided for English as a Second Language paraprofessionals to complete an associate degree through NECC and then earn a bachelor's degree through WSC and UN- L; 3. A Brown Bag series provides information and an opportunity for dialogue on a variety of topics. The purpose of the Brown Bag series is to educate students, staff, faculty and community members on a broad spectrum of diversity topics. The 2004 – 05 series includes the following topics: "Women in Iran", " Outside – In: On Respect and Research in the Ancient Ritual of the Sweat Lodge", "Customs and Culture of Japan", "A Dialogue on Islam", "Song of Freedom: Sudanese Women", and "The Strength of Women"; 4. OMA continues to support leadership development for students by offering guidance for student groups, and supporting attendance at conferences such as the Big XII Conference on Black Student Government; 5. OMA provides WSC classroom education presentations and in-service training for residence life and other student service units; and 6. With Financial Aid, administers the Multicultural Tuition Award Scholarship (28 students received scholarship during 2003 – 2004).

5.6.-6

Students are the lifeblood of our campus. Several student organizations provide opportunities for multicultural involvement throughout the year. The International Club, Latinos Uniting, Native American Student Alliance, PRIDE, Minorities in Accordance Coming Together, Africans Linking in Friendship Everywhere and Xi Tau Zeta are some organizations associated with the Multicultural Center. Each group helps educate the community by assisting with monthly celebrations, serving on panels and presentations through various departments, and outreach to the community.

Student organization events and activities during 2004 included: International Club. With grant funding from NAFSA: Association of International Educators, the IC, along with the WSC Counseling Center, is offering an international education program entitled "Around the World in 180 Days!" A series of programs explore cultural and cross-cultural communication, offer experiential learning about other cultures, and present opportunities for interactive learning; Latinos Uniting highlighted Hispanic Heritage Month by hosting an enchilada feed; holding a celebration that included student presentations featuring life experiences, poems, folkloric dancing, Hispanic inventors and scientists, guitar music and modern dancing; and the Mixed Blood Theatre Company of Minneapolis presented "Minnekanos"; Minorities in Accordance Coming Together hosted the annual Martin Luther King, Jr. dinner and celebration. Featured speakers were Rev. Leroy E. Adams, Jr. and Rev. John Lucas. The Southern Comfort Jazz Band featuring singer Cynthia Taylor performed; Native American Student Alliance hosted a Native American celebration featuring Winnebago Veteran Andy Thundercloud. Mr. Thundercloud shared his language, history and experiences growing up speaking Ho-Chunk and being placed in a U. S. government run school. Entertainment was provided by a youth dance troupe.

The Presidents Council for Diversity met three times during 2003- 04 academic year, finalized the Five-year plan to enhance diversity, and led a nationwide search for the Director of the Office of Multicultural Affairs. The PCD will host author Mary Pipher in fall 2005 during a community-wide workshop on Brokering Cultural Difference. The PCD and the OMA work together to provide an opportunity for area high school students to experience college life through "Identity Beyond Color" and "Campus Invasion".

Student service units make concerted efforts to incorporate diversity into programs. For instance, the Counseling Center supports the PRIDE group, WSC Peer Education Network, and Peer Drama Players. The grant funded SAVE (Students Against Violence Everywhere) program has been implemented. The SAVE brochure is available in English and Spanish. International education is enhanced by hosting international students, and sending students to study abroad. The Department of State approved the WSC Exchange Visitor (J visa) program. Kadir Hass University, Turkey and WSC are working on the details of an exchange program. STRIDE, a federally-funded TRIO program, continues to support students from many underrepresented groups. Residence Life implemented "Take a Walk in My Shoes" and "Tearing Down the Wall" as campus-wide diversity education opportunities. They train staff by bringing diversity training to campus, and sending them to area conferences.

Academic schools enhance diversity efforts within the classroom, encourage experiential learning experiences, support faculty development and scholarship, support student groups in diversity efforts, host guest scholars, and provide community programming.

The consideration of issues of diversity permeates all disciplines, so it is difficult to isolate and articulate how diversity is addressed. However some highlights of curricular development

include choosing textbooks with diversity focus, studying plays dealing with issues regarding sexuality,

5.6.-7

the study of racial profiling as a management problem for law enforcement agencies, focus on issues of victimization of women, study of race and gender dimensions of the labor market, development of 'culture grams' that provide information about doing business in a foreign country, development and coordination of service learning projects, participation in the American Democracy Project forum, and the Teacher Academy (NENTA).

The School of Education hosted Teacher World, a summer camp for high school students designed to introduce students to the intricacies of the teaching profession, with special attention paid to issues related to race and ethnicity.

The ESL graduate program continues to address the needs of teachers and students in K-12 schools throughout the WSC service region. The program is offered on-site, in coordination with community summer programs in South Sioux City, Norfolk, Columbus, and Hastings.

Diverse guest speakers and scholars (African American, Hispanic, Oglala Lakota) came to WSC, faculty presented a paper in Ireland, WSC hosted an internationally attended Siouan and Caddoan language conference, Iraqi and Palestinian art was exhibited, and publicly performed music and dance was performed on several occasions.

Academic, Personnel & Student Affairs Committee*Willa Kosman, Chair**Richard Halbert**Kari Daly*

Geography Program Review Update – Wayne State College

This follow-up report was prepared in response to questions arising from the CCPE's April 2003 program review of Geography at Wayne State College. Specifically, the CCPE asked the WSC Geography Program Area to address three areas:

- (1) Degrees granted.
- (2) Number of majors.
- (3) Importing Earth Science courses to better meet the needs of students.

(1) Degrees granted

The number of degrees granted by the Geography Program Area is at an all time high. Seven students graduated with a BS in geography during 2003-04 and 16 students total graduated with a degree in geography from 2001-04.

(2) Number of majors

Currently, 16 students are majoring in geography and five students are minoring in in geography. Additionally, 11 students are currently enrolled in geography education (GEOE) as one of their two chosen subject endorsements. The 27 students majoring in either geography or geography education represent a historic high for WSC's geography program.

The influence of the program area extends well beyond just the geography major, minor, or teaching endorsement. WSC also currently enrolls 40 students working toward the Field Endorsement in Social Sciences. All of these students are required to take a minimum of two geography courses in their content area, and a majority of these students choose to take the maximum of three geography courses.

In addition, all four Earth Science minors at WSC are also geography majors.

(3) Importing Earth Science courses to better meet the needs of students

A suggestion has been made that perhaps WSC students might benefit from the importation of Earth Science classes from other institutions. This has not proven to be necessary, as award-winning WSC Professor Carl Rump has for many years offered Earth Science courses on campus including introductory and upper levels of geology, meteorology, climatology, and oceanography. Indeed, Geography and Earth Science have long enjoyed a symbiotic relationship on campus at WSC, each benefiting greatly from the existence of the other. In fact, geography majors at WSC are required to take 12 hours of Earth Science credits toward their degree and geography education majors are required to take eight hours of ES credits.

Academic, Personnel & Student Affairs Committee

Willa Kosman, Chair

Richard Halbert

Kari Daly

February 10, 2005

Memorandum of Understanding for WSC/NECC Project

This memorandum of understanding outlines the general understanding between WSC and NECC regarding the development of a college campus in South Sioux City, Nebraska.

The Agreement provides that WSC will offer upper division and graduate level programs to achieve a seamless transition from NECC's freshmen and sophomore level courses to WSC's junior and senior level courses on one campus. In this joint effort, both NECC and WSC pledge to contribute resources to fund the construction and operations of the proposed South Sioux City campus.

Memorandum of Understanding between Wayne State College and Northeast Community College – South Sioux City Campus Proposal

As a result of discussions that have taken place between Northeast Community College (NECC) and Wayne State College (WSC) since September 2003 related to the project that has become known as the “South Sioux City (SSC) Initiative,” Northeast Community College and Wayne State College hereby enter into this Memorandum of Understanding regarding the development of a college campus in South Sioux City, Nebraska.

Because WSC and NECC share the South Sioux City service area, a partnership between Wayne State College and Northeast Community College will greatly enhance the effectiveness and quality of educational offerings in the South Sioux City area.

Consequently, joint input between WSC and NECC is essential during the early planning phase of this project.

NECC is committed to developing curricular programs in South Sioux City that will include academic transfer degrees, as well as programs to prepare students for careers in business, health care, and technology. NECC is also committed to providing continuing education for professionals, customized training and workshops for business and industry, and basic skills preparation classes on the proposed SSC campus. Additionally, there is a need to offer a comprehensive college curriculum in South Sioux City. Thus, it is important that upper-division programs be offered. Such programs/courses will be offered by Wayne State College and would include bachelor and graduate-level programs. The result would be a seamless transition from NECC’s freshman and sophomore level courses to WSC’s junior and senior level courses on one campus. In

this joint effort, both NECC and WSC will contribute resources to fund the construction and the operations of the proposed SSC campus, to include all student and academic support services.

To move forward with the concept of a South Sioux City campus, NECC and WSC hereby enter into this Memorandum of Understanding, which is a precursor to any other such Agreements as will be necessary to facilitate construction of the campus and appurtenances. This Memorandum is intended to set forth the intent of the parties only.

In light of the above, the parties set forth the following understandings.

1. NECC and WSC would individually and jointly organize and utilize their available resources to construct facilities on a commuter-type campus in South Sioux City, Nebraska. Construction of facilities would begin as soon as feasible given the legal, statutory and financial constraints currently affecting the parties. WSC's ultimate participation in this project is dependant on approval and adequate funding from the Nebraska Legislature.
2. The joint ownership and/or occupancy of facilities will be to promote a joint presence of both institutions on the SSC campus.
3. The parties will share all research data regarding the South Sioux City Initiative and participate in all formal planning discussions. Every effort will be made to establish plans and timelines to achieve the mutual interest of both parties.

4. NECC and WSC will pool their respective resources to attract any appropriate additional partners and funding for this project. This will include, but not be limited to, the sponsorship of joint requests for state and federal dollars and the submission of joint grant requests. The cooperation of the NECC Foundation and the WSC Foundation will also be pursued to further this project.
5. The parties will develop joint operational procedures for the SSC campus, including: technology infrastructure, shared curriculum and services, marketing and recruitment strategies, hiring and staffing plans, organizational structures, office procedures and any other such matters as is appropriate.
6. The parties will cooperate in efforts to obtain necessary legislation that would benefit the project including funding for the operation of the SSC campus, as well as the construction and site development.
7. The parties will coordinate their efforts in obtaining all necessary Nebraska Coordinating Commission for Postsecondary Education and accreditation approvals for the SSC campus project.

The parties agree that this partnership is in the best interest of the state of Nebraska, Wayne State College, Northeast Community College and the students and others served by the parties. The parties strongly believe that this understanding will complement and further the mission of each institution. The parties enter into this Memorandum of Understanding in the spirit of cooperation, seeking a mutual and balanced partnership.

Northeast Community College

By _____ Date _____
Dr. Bill R. Path, President

Wayne State College

By _____ Date _____
Dr. Richard Collings, President

Nebraska State Colleges

By _____ Date _____
Mr. Stan Carpenter, Executive Director

Academic, Personnel & Student Affairs Committee

Willa Kosman, Chair

Richard Halbert

Kari Daly

February 10, 2005

Resolution for WSC/NECC Project

The attached resolution confirms the intent of the governing Boards of both parties to cooperate fully in moving the South Sioux City campus project forward, to cooperate in obtaining the necessary Legislation, capital, and operating funds to assure success of the project, and to coordinate efforts to obtain the necessary approval from the Nebraska Coordinating Commission and appropriate accrediting agencies.

RESOLUTION

WHEREAS, Northeast Community College and Wayne State College both offer educational services in South Sioux City, Nebraska and the surrounding area; and

WHEREAS, Wayne State College and Northeast Community College both seek to expand and improve their respective offerings in South Sioux City and the surrounding area; and

WHEREAS, a partnership between Northeast Community College and Wayne State College would greatly enhance the effectiveness and quality of postsecondary educational offerings in the South Sioux City and the surrounding area; and

WHEREAS, a partnership between Wayne State College and Northeast Community College would result in a seamless transition for postsecondary students in South Sioux City and the surrounding area; and

WHEREAS, such a partnership would require the construction of facilities on a commuter-type campus in South Sioux City; and

WHEREAS, the building(s) of such a campus should be jointly owned and/or operated by Northeast Community College and Wayne State College; and

WHEREAS, programs offered by Wayne State College and Northeast Community College would be coordinated and cooperative in nature; and

WHEREAS, the city of South Sioux City strongly supports the concept of an education partnership between Northeast Community College and Wayne State College and has demonstrated that support by offering to donate land upon which to construct the required building(s).

NOW, THEREFORE BE IT RESOLVED THAT:

- (1) Wayne State College and Northeast Community College will cooperate fully to move the South Sioux City campus project forward.
- (2) Northeast Community College and Wayne State College will cooperate in efforts to obtain the necessary legislation and capital and operating funds to assure the success of the project.
- (3) Wayne State College and Northeast Community College will coordinate their efforts to obtain the necessary approval from the Nebraska Coordinating Commission for Postsecondary Education and any necessary approvals from appropriate accrediting agencies; and

BE IT FURTHER RESOLVED THAT the Nebraska State College System Board of Trustees and the Northeast Community College Board of Governors fully endorse and support the concept of a joint partnership between Wayne State College and Northeast Community College in providing educational services in South Sioux City and the surrounding area.

Dated this 10th day of February, 2005.

Chair, Board of Trustees

Executive Director

Enrollment and Marketing Committee

*Bill Roskens, Chair
Doug Christensen
Wendy Alexander*

February 10, 2005

Logo and Visual Representation

In consultation with the System Office, Carnegie Communications has created a NSCS logo and visual representation designs. The new logo will be launched in mid-February in the next issue of the NSCS Newsletter and the visual representation will appear on our website.

Enrollment and Marketing Committee

*Bill Roskens, Chair
Doug Christensen
Wendy Alexander*

February 10, 2005

DVD/CD

Brainstorming meetings for the four recruiting videos were held in Lincoln and at each college, January 18-20. Jeff Papa of Carnegie Communications; Dennis Wehlen, vice president of creative services at Carnegie Communications; and Sandy Freeman, producer/cinematographer of the videos met with the Enrollment & Marketing Committee in Lincoln to discuss expectations for the system video. Papa, Wehlen, Freeman and Sheri Irwin then visited each college and met with key admissions and college relations representatives to begin formulating ideas for the individual video scripts and select shots on each campus.

Sheri Irwin is coordinating the project and working with a representative from each college.

The video crew, including Wehlen, Freeman and others, will spend two 12-hour days on each campus shooting the videos in April. Still photography will also be taken at this time for future advertisements & publications.

Shooting schedules for each college are as follows:

Chadron State College: Thursday, April 21 & Friday, April 22, 8 a.m.-8 p.m.

Peru State College, Monday, April 25 & Tuesday, April 26, 8 a.m.- 8 p.m.

Wayne State College, Wednesday, April 27 from 12-8 p.m.; Thursday, April 28 from 8 a.m.-8 p.m. & Friday, April 29 from 8 a.m. until 12 p.m.

Enrollment and Marketing Committee

*Bill Roskens, Chair
Doug Christensen
Wendy Alexander*

February 10, 2005

NSCS Tour

In September, an NSCS Tour will be launched in five Nebraska cities for Nebraska guidance counselors. The objective is to create a better awareness of our system and thank the counselors for their help in encouraging students to attend the NSCS. The draft schedule includes events in Omaha, Lincoln, Norfolk, Kearney and Scottsbluff/Gering around the time of the September board meeting in Chadron.

Enrollment and Marketing Committee

*Bill Roskens, Chair
Doug Christensen
Wendy Alexander*

February 10, 2005

NSCS Month

We are currently worked on a proclamation to have the Governor declare October 2005 as the Nebraska State College System Month. This will be promoted to all counselors during the NSCS Tour and our hope is that we can also provide a list of events to be held at each college promoting this month.

Enrollment and Marketing Committee

*Bill Roskens, Chair
Doug Christensen
Wendy Alexander*

February 10, 2005

Counselor of the Year Award

A Counselor of the Year Award will be implemented this fall to thank guidance counselors for helping recruit students and their parents. Current NSCS students will be notified via email about how they can nominate their former counselors for this award. The Enrollment & Marketing Committee will choose the finalist at the first meeting of each new year and the winner will receive a plaque and free registration to the NACAC regional conference (\$500). The other two finalists will receive a certificate of appreciation and all three will be invited to the board dinner in April.

Enrollment and Marketing Committee

*Bill Roskens, Chair
Doug Christensen
Wendy Alexander*

February 10, 2005

Memorandum of Understanding for WSC/NECC Project

The Memorandum of Understanding between Wayne State College and Northeast Community College will allow the two colleges to collaborate to develop a South Sioux City campus. The colleges will be joint owners and joint occupiers of the buildings constructed, and both will participate in all formal planning discussions and pool resources to help fund this project.

In regard to marketing and recruitment, both colleges will develop joint operational procedures. They will also work together to share curriculum and services, hire employees, and establish office procedures and organizational structures. The colleges will coordinate efforts to obtain necessary legislation and approvals from the Nebraska Coordinating Commission for Postsecondary Education and accreditation.

Memorandum of Understanding between Wayne State College and Northeast Community College – South Sioux City Campus Proposal

As a result of discussions that have taken place between Northeast Community College (NECC) and Wayne State College (WSC) since September 2003 related to the project that has become known as the “South Sioux City (SSC) Initiative,” Northeast Community College and Wayne State College hereby enter into this Memorandum of Understanding regarding the development of a college campus in South Sioux City, Nebraska.

Because WSC and NECC share the South Sioux City service area, a partnership between Wayne State College and Northeast Community College will greatly enhance the effectiveness and quality of educational offerings in the South Sioux City area.

Consequently, joint input between WSC and NECC is essential during the early planning phase of this project.

NECC is committed to developing curricular programs in South Sioux City that will include academic transfer degrees, as well as programs to prepare students for careers in business, health care, and technology. NECC is also committed to providing continuing education for professionals, customized training and workshops for business and industry, and basic skills preparation classes on the proposed SSC campus. Additionally, there is a need to offer a comprehensive college curriculum in South Sioux City. Thus, it is important that upper-division programs be offered. Such programs/courses will be offered by Wayne State College and would include bachelor and graduate-level programs. The result would be a seamless transition from NECC’s freshman and sophomore level courses to WSC’s junior and senior level courses on one campus. In

this joint effort, both NECC and WSC will contribute resources to fund the construction and the operations of the proposed SSC campus, to include all student and academic support services.

To move forward with the concept of a South Sioux City campus, NECC and WSC hereby enter into this Memorandum of Understanding, which is a precursor to any other such Agreements as will be necessary to facilitate construction of the campus and appurtenances. This Memorandum is intended to set forth the intent of the parties only.

In light of the above, the parties set forth the following understandings.

1. NECC and WSC would individually and jointly organize and utilize their available resources to construct facilities on a commuter-type campus in South Sioux City, Nebraska. Construction of facilities would begin as soon as feasible given the legal, statutory and financial constraints currently affecting the parties. WSC's ultimate participation in this project is dependant on approval and adequate funding from the Nebraska Legislature.
2. The joint ownership and/or occupancy of facilities will be to promote a joint presence of both institutions on the SSC campus.
3. The parties will share all research data regarding the South Sioux City Initiative and participate in all formal planning discussions. Every effort will be made to establish plans and timelines to achieve the mutual interest of both parties.

4. NECC and WSC will pool their respective resources to attract any appropriate additional partners and funding for this project. This will include, but not be limited to, the sponsorship of joint requests for state and federal dollars and the submission of joint grant requests. The cooperation of the NECC Foundation and the WSC Foundation will also be pursued to further this project.
5. The parties will develop joint operational procedures for the SSC campus, including: technology infrastructure, shared curriculum and services, marketing and recruitment strategies, hiring and staffing plans, organizational structures, office procedures and any other such matters as is appropriate.
6. The parties will cooperate in efforts to obtain necessary legislation that would benefit the project including funding for the operation of the SSC campus, as well as the construction and site development.
7. The parties will coordinate their efforts in obtaining all necessary Nebraska Coordinating Commission for Postsecondary Education and accreditation approvals for the SSC campus project.

The parties agree that this partnership is in the best interest of the state of Nebraska, Wayne State College, Northeast Community College and the students and others served by the parties. The parties strongly believe that this understanding will complement and further the mission of each institution. The parties enter into this Memorandum of Understanding in the spirit of cooperation, seeking a mutual and balanced partnership.

Northeast Community College

By _____ Date _____
Dr. Bill R. Path, President

Wayne State College

By _____ Date _____
Dr. Richard Collings, President

Nebraska State Colleges

By _____ Date _____
Mr. Stan Carpenter, Executive Director

Enrollment and Marketing Committee

*Bill Roskens, Chair
Doug Christensen
Wendy Alexander*

February 10, 2005

Resolution for WSC/NECC Project

This resolution demonstrates the commitment between Wayne State College and Northeast Community College to develop a South Sioux City campus. This resolution also states that both the Nebraska State College System Board of Trustees and the Northeast Community College Board of Governors fully endorse and support the joint partnership to provide educational services to South Sioux City and the surrounding area.

RESOLUTION

WHEREAS, Northeast Community College and Wayne State College both offer educational services in South Sioux City, Nebraska and the surrounding area; and

WHEREAS, Wayne State College and Northeast Community College both seek to expand and improve their respective offerings in South Sioux City and the surrounding area; and

WHEREAS, a partnership between Northeast Community College and Wayne State College would greatly enhance the effectiveness and quality of postsecondary educational offerings in the South Sioux City and the surrounding area; and

WHEREAS, a partnership between Wayne State College and Northeast Community College would result in a seamless transition for postsecondary students in South Sioux City and the surrounding area; and

WHEREAS, such a partnership would require the construction of facilities on a commuter-type campus in South Sioux City; and

WHEREAS, the building(s) of such a campus should be jointly owned and/or operated by Northeast Community College and Wayne State College; and

WHEREAS, programs offered by Wayne State College and Northeast Community College would be coordinated and cooperative in nature; and

WHEREAS, the city of South Sioux City strongly supports the concept of an education partnership between Northeast Community College and Wayne State College and has demonstrated that support by offering to donate land upon which to construct the required building(s).

NOW, THEREFORE BE IT RESOLVED THAT:

- (1) Wayne State College and Northeast Community College will cooperate fully to move the South Sioux City campus project forward.
- (2) Northeast Community College and Wayne State College will cooperate in efforts to obtain the necessary legislation and capital and operating funds to assure the success of the project.
- (3) Wayne State College and Northeast Community College will coordinate their efforts to obtain the necessary approval from the Nebraska Coordinating Commission for Postsecondary Education and any necessary approvals from appropriate accrediting agencies; and

BE IT FURTHER RESOLVED THAT the Nebraska State College System Board of Trustees and the Northeast Community College Board of Governors fully endorse and support the concept of a joint partnership between Wayne State College and Northeast Community College in providing educational services in South Sioux City and the surrounding area.

Dated this 10th day of February, 2005.

Chair, Board of Trustees

Executive Director

Enrollment and Marketing Committee

*Bill Roskens, Chair
Doug Christensen
Wendy Alexander*

February 10, 2005

Resolution for WSC/NECC Project

This resolution demonstrates the commitment between Wayne State College and Northeast Community College to develop a South Sioux City campus. This resolution also states that both the Nebraska State College System Board of Trustees and the Northeast Community College Board of Governors fully endorse and support the joint partnership to provide educational services to South Sioux City and the surrounding area.

RESOLUTION

WHEREAS, Northeast Community College and Wayne State College both offer educational services in South Sioux City, Nebraska and the surrounding area; and

WHEREAS, Wayne State College and Northeast Community College both seek to expand and improve their respective offerings in South Sioux City and the surrounding area; and

WHEREAS, a partnership between Northeast Community College and Wayne State College would greatly enhance the effectiveness and quality of postsecondary educational offerings in the South Sioux City and the surrounding area; and

WHEREAS, a partnership between Wayne State College and Northeast Community College would result in a seamless transition for postsecondary students in South Sioux City and the surrounding area; and

WHEREAS, such a partnership would require the construction of facilities on a commuter-type campus in South Sioux City; and

WHEREAS, the building(s) of such a campus should be jointly owned and/or operated by Northeast Community College and Wayne State College; and

WHEREAS, programs offered by Wayne State College and Northeast Community College would be coordinated and cooperative in nature; and

WHEREAS, the city of South Sioux City strongly supports the concept of an education partnership between Northeast Community College and Wayne State College and has demonstrated that support by offering to donate land upon which to construct the required building(s).

NOW, THEREFORE BE IT RESOLVED THAT:

- (1) Wayne State College and Northeast Community College will cooperate fully to move the South Sioux City campus project forward.
- (2) Northeast Community College and Wayne State College will cooperate in efforts to obtain the necessary legislation and capital and operating funds to assure the success of the project.
- (3) Wayne State College and Northeast Community College will coordinate their efforts to obtain the necessary approval from the Nebraska Coordinating Commission for Postsecondary Education and any necessary approvals from appropriate accrediting agencies; and

BE IT FURTHER RESOLVED THAT the Nebraska State College System Board of Trustees and the Northeast Community College Board of Governors fully endorse and support the concept of a joint partnership between Wayne State College and Northeast Community College in providing educational services in South Sioux City and the surrounding area.

Dated this 10th day of February, 2005.

Chair, Board of Trustees

Executive Director

Enrollment and Marketing Committee

*Bill Roskens, Chair
Doug Christensen
Wendy Alexander*

February 10, 2005

Resolution for WSC/NECC Project

This resolution demonstrates the commitment between Wayne State College and Northeast Community College to develop a South Sioux City campus. This resolution also states that both the Nebraska State College System Board of Trustees and the Northeast Community College Board of Governors fully endorse and support the joint partnership to provide educational services to South Sioux City and the surrounding area.

Enrollment and Marketing Committee

*Bill Roskens, Chair
Doug Christensen
Wendy Alexander*

February 10, 2005

Nebraska State Senator's Luncheon

The Senator's Luncheon will be held at the Blue Cross/Blue Shield Building lower level in Lincoln on Wednesday, March 9 from 12-1:15 p.m. All senators, presidents and the board will be invited, so we ask that you reserve the date. Invitations will be mailed soon.

Fiscal and Facilities Committee

*Larry Teahon, Chair
Cap Peterson
Norman Small*

February 10, 2005

Governor's Budget Recommendations

The Governor's budget recommendations were made public on January 13, 2005. The recommendations for the NSCS include an increase in General Funds of \$1,516,313 or 4.3% for fiscal year 2005-06 and an additional \$1,475,309 for 2006-07. Generally speaking, the increases represent 69% of the amount of General Fund requested for system-wide needs, including the anticipated health insurance increase, utilities, workers compensation, and certain DAS charges. At PSC, 69% of the request for operating and maintenance costs at the Academic Resource Center was included. For system-wide salaries, the amount recommended is equal to 69% of a 3% salary increase, with 3% being the level funded for state government. No additional funding is included for the increase in benefits negotiated with our bargaining units.

The 69% is the approximate percentage General Fund is of our total General Fund/Cash Fund appropriation. The implication would be that General Fund will continue to support 69% of the items mentioned, and tuition dollars would have to supplement. Since we already fully utilize the tuition dollars available at the colleges, this would mean that some level of tuition increase would be required.

No funding was included to continue the LB 1100 depreciation assessments; however, the Governor has recommended legislation to set the level of funding for that program at zero for the 2005-07 biennium and return the level to 1% in the next biennium. None of our requests under the three areas of emphasis received any funding. For capital construction, the only funding recommended is that needed to continue bond repayments for the Facilities Corporation bond issues. One-half of the deficit request for assistance with our audit preparation was recommended, or \$32,500.

Fiscal and Facilities Committee

*Larry Teahon, Chair
Cap Peterson
Norman Small*

February 10, 2005

Operating Budget Audits

Copies of our operating budget audit for the year ending June 30, 2004 and the management letter have been mailed to Board members for information. The audits were issued December 13, 2004 and are available both on the Auditor's website and ours. Copies have been forwarded to our bond trustee, the bond rating agencies, our bond insurer, our bond counsel and bond advisors, the federal Department of Education, the state Department of Education, the Coordinating Commission, our budget analysts, DAS, and other interested parties.

There were no significant changes from the draft copy that the Board accepted on December 2.

Fiscal and Facilities Committee

*Larry Teahon, Chair
Cap Peterson
Norman Small*

February 10, 2005

Occupancy/Income Reports for Fall 2004

As required by the bond indentures, the colleges have provided information on occupancy and the income earned by their revenue bond facilities during Fall 2004.

In summary, the following ratios are noted:

	% Residence Hall Occupancy Fall 04*	% Residence Hall Income Fall 04
Chadron State	93%	89%
Peru State	85%	75%
Wayne State	93%	68%

*Room Occupancy Rate

**REVENUE BOND FACILITIES
OCCUPANCY AND INCOME REPORT**

COLLEGE: CHADRON STATE COLLEGE
TERM: FALL 2004

REPORT DATE: February 10, 2005
FINAL REPORT

OCCUPANCY

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2003	Beds Occupied Fall 2004	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2004	Percent Room Occupancy
Residence Hall									
ANDREWS	304	284	186	184	-1.08%	64.79%	147	138	93.88%
BROOKS	110	84	55	41	-25.45%	48.81%	40	25	62.50%
EDNA WING	92	90	22	45	104.55%	50.00%	47	35	74.47%
EDNA WORK***	0	0	45	0	-100.00%	0.00%	0	0	0.00%
HIGH RISE	400	422	273	285	4.40%	67.54%	218	214	98.17%
KENT HALL	304	275	268	256	-4.48%	93.09%	147	145	98.64%
SUBTOTALS	1,210	1,155	849	811	-4.48%	70.22%	599	557	92.99%

	Apartments Available		Apartments Occupied		Percent of Change	Percent Occupancy
Family Housing			Fall 2003	Fall 2004		
EDNA WORK WING	0	0	0	0	0	0.00%
SPARKS HALL	12	11	11	12	0	100.00%
WEST COURT**	40	32	32	37	0	92.50%
SUBTOTALS	0	52	43	49	0	94.23%
TOTALS	1,210	1,207	892	860	0	71.25%

ACTUAL INCOME

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Actual Income
Residence Halls *	1,312		783-1373	\$823,000	\$729,647	88.66%
Student Apartments N/A						
Family Housing	54		235-375	\$89,000	68,323	76.77%
Faculty Apartments N/A						
Summer, Guest Housing & Rentals				\$31,000	45,386	146.41%
Other						
TOTALS				\$943,000	\$843,356	89.43%

* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

**West Court Apartment #17 was off-line for Fall 2004 semester

***Edna Work Hall will be off-line during the Fall 2004 and spring 2005 semester for remodeling.

**REVENUE BOND FACILITIES
OCCUPANCY AND INCOME REPORT**

COLLEGE: PERU STATE COLLEGE
TERM: FALL 2004

REPORT DATE: February 10,2005
FINAL REPORT

OCCUPANCY

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2003	Beds Occupied Fall 2004	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2004	Percent Room Occupancy
Residence Hall									
ELIZA MORGAN (1)	170	98	68	84	23.53%	85.71%	50	46	92.00%
DELZELL	146	144	88	119	35.23%	82.64%	72	70	97.22%
CLAYBURN/MATHEWS	120	106	80	76	-5.00%	71.70%	58	46	79.31%
DAVIDSON/PALMER	116	106	72	68	-5.56%	64.15%	58	42	72.41%
NICHOLAS/PATE	24	48	32	36	12.50%	75.00%	14	11	78.57%

SUBTOTALS	576	502	340	383	12.65%	76.29%	252	215	85.32%
-----------	-----	-----	-----	-----	--------	--------	-----	-----	--------

	Apartment Available	Apartment Occupied Fall 2003	Apartment Occupied Fall 2004	Percent of Change	Percent Occupancy
Family Housing					
OAK HILL	12	12	12	0.00%	100.00%
FACULTY APARTEMENTS	8	8	8	0.00%	100.00%
SUBTOTALS	0	20	20	0.00%	100.00%
TOTALS	576	522	360	11.94%	77.20%

ACTUAL INCOME

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
RESIDENCE HALLS *	576	502	1098-1288	\$598,886	\$449,961	75.13%
FAMILY HOUSING	12	12	330-478	\$20,631	20,631	100.00%
FACULTY APARTMENTS	8	8	360-452	\$19,751	19,751	100.00%
SUMMER, GUEST HOUSING & RENTALS				\$6,414	6,414	100.00%
TOTALS				\$645,682	\$496,757	76.94%

* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

(1) 36 rooms in Eliza Morgan remain off-line until Phase II of the construction plan can be implemented.

**REVENUE BOND FACILITIES
OCCUPANCY AND INCOME REPORT**

COLLEGE: WAYNE STATE COLLEGE
TERM: FALL 2004

REPORT DATE: February 10, 2005
FINAL REPORT

OCCUPANCY

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2003	Beds Occupied Fall 2004	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2004	Percent Room Occupancy
Residence Hall									
Anderson Hall	165	160	121	89	-26.45%	55.63%	66	54	81.82%
Berry Hall	328	310	272	251	-7.72%	80.97%	159	156	98.11%
Bowen Hall	448	436	324	265	-18.21%	60.78%	208	178	85.58%
Morey Hall	240	231	214	193	-9.81%	83.55%	119	114	95.80%
Neihardt Hall**	185	165	33	140	n/a	84.85%	91	87	95.60%
Pile Hall	150	136	118	114	-3.39%	83.82%	72	67	93.06%
Terrace Hall	147	143	130	118	-9.23%	82.52%	74	74	100.00%
SUBTOTALS	1,663	1,581	1,212	1,170	-3.47%	74.00%	789	730	92.52%

	Apartment Available	Apartment Occupied Fall 2003	Apartment Occupied Fall 2004	Percent of Change	Percent Occupancy
Family Housing					

SUBTOTALS	0	0	0	0	0	0
TOTALS	1,663	1,581	1,212	1,170	-3.47%	74.00%

ACTUAL INCOME

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	1,663	1,611	\$1000-\$1500	\$1,590,000	\$1,085,713	68.28%
Student Apartments						
Family Housing						
Faculty Apartments						
Summer, Guest Housing & Rentals				\$2,450	2,450	100.00%
Other				\$14,714	14,714	100.00%
TOTALS				\$1,607,164	\$1,102,877	68.62%

* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

**Due to renovation in Fall 2003, residence hall rooms in Neihardt were not available for occupancy until late in the semester. Actual bed capacity adjusted to reflect post renovation maximum occupancy number.

Fiscal and Facilities Committee

Larry Teahon, Chair
Cap Peterson
Norman Small

February 10, 2005

Revenue Bond Expenditure Reports

The revenue bond indentures for the State Colleges require the submission of periodic financial reports to the Board. In keeping with that requirement, Chadron, Peru and Wayne have provided 6-month expenditure reports ending December 2004.

The reports are intended to demonstrate that the institutions' revenue bond programs are operating at the financial level necessary to provide the services to the students while maintaining the revenue stream needed to retire the debt obligations. All of the Colleges' indentures require a 1.10% debt service coverage (DSC) factor.

	Chadron	Peru	Wayne
Revenue	\$2,115,246	\$1,059,299	\$3,033,566
% of Budget	51.28%	63.86%	55.05%
Expenditures	\$2,292,781	\$888,249	\$2,576,457
% of Budget	57.95%	56.61%	46.93%

Chadron State College
Revenue Bond Expenditure Report
For the 6 Months Ending December 31, 2004

Report Date: February 10, 2005

Report Period: July 1, 2004 - Dec. 31, 2004

	Budgeted FY 2003	Year-to-Date FY 2003	Percent of Budget
<u>Revenues:</u>			
Dormitory Rentals	\$1,650,000	\$778,391	47.18%
Apartment/House Rentals	\$220,000	\$148,747	67.61%
Facilities Rentals	\$35,000	\$0	0.00%
Food Service Contracts	1,505,000	806,505	53.59%
Food Service Commissions	26,000	16,453	63.28%
Facilities Fees*	407,000	218,147	53.60%
Bookstore Commissions	75,000	47,976	63.97%
Trustee Investment/Interest Income	70,000	10,746	15.35%
Parking Fees	52,000	28,806	55.40%
Other Income**	85,000	59,475	69.97%
Total Revenues	\$4,125,000	\$2,115,246	51.28%
<u>Expenditures:</u>			
Salaries and Benefits	\$1,560,000	\$801,907	51.40%
Utilities	500,000	267,253	53.45%
Insurance	35,000	33,975	97.07%
Equipment & Furnishings	5,000	978	19.56%
Capital Outlay	5,000	977	19.54%
Telephone/Cable T.V & Internet Services	180,000	83,250	46.25%
Supplies	130,000	60,017	46.17%
Repairs and Maintenance	100,000	34,315	34.32%
Other Operating Expenses	50,000	26,252	52.50%
Subtotal - Operations and Maintenance	\$2,565,000	\$1,308,925	51.03%
Food Service Payments	770,000	514,516	66.82%
Debt Service	621,428	469,340	75.53%
Total Expenditures	\$3,956,428	\$2,292,781	57.95%
Available for Distribution			
to Subsidiary Funds	\$168,572	(\$177,535)	-105.32%
Debt Service Coverage Ratio	1.27		

*All student derived fees

**Includes facilities rentals

Peru State College
Revenue Bond Expenditure Report
For the Six Month Period Ending December 31, 2004

Report Date: February 10, 2005

Report Period: July 1, 2004 - December 31, 2004

	Budgeted 2004-2005	Year-to-Date 2004-2005
<u>Revenues:</u>		
Dormitory Rentals	\$723,503	\$449,961
Apartment/House Rentals	\$67,851	\$46,796
Food Service Contracts	637,350	392,077
Food Service Commissions	16,000	21,740
Facilities Fees*	115,000	63,107
Parking Fees	9,400	7,960
Investment Income	10,000	16,309
Other Income**	79,600	61,349
Total Revenues	\$1,658,704	\$1,059,299
<u>Expenditures:</u>		
Salaries and Benefits	\$239,073	\$124,716
Utilities	210,000	124,273
Insurance	35,000	31,858
Equipment & Furnishings	0	0
Cable TV	45,000	22,337
Telephone & Internet Services	70,000	22,280
Supplies	33,250	25,084
Repairs and Maintenance	12,525	15,807
Other Operations and Maintenance	48,279	20,483
Subtotal - Operations and Maintenance	\$693,127	\$386,838
Food Service Payments	621,240	374,024
Debt Service	254,773	127,387
Total Expenditures	\$1,569,140	\$888,249
Available for Distribution to Subsidiary Funds	\$89,564	\$171,050
Debt Service Coverage Ratio	1.35	2.34

*All student derived fees

**Includes facilities rentals

2004 - Dec 31, 2004

**Percent of
Budget**

62.19%
68.97%
61.52%
135.88%
54.88%
84.68%
163.09%
77.07%

63.86%

52.17%
59.18%
91.02%
0.00%
49.64%
31.83%
75.44%
126.20%
42.43%

55.81%

60.21%
50.00%

56.61%

190.98%

Wayne State College
Revenue Bond Expenditure Report
For the Six Month Period Ending December 31, 2004

Report Date: February 10, 2005

Report Period: July 1, 2004-Dec. 31, 2004

	Budgeted 04-05	Year-to-Date 04-05	Percent of Budget
<u>Revenues:</u>			
Residence Hall/Dormitory Rentals	\$2,052,295	\$1,127,194	54.92%
Apartment/House Rentals	8,400	3,960	47.14%
Facilities Rentals	2,000	900	45.00%
Food Service Contracts	2,214,500	1,230,697	55.57%
Food Service Commissions	49,440	20,059	40.57%
Facilities Fees*	700,000	351,171	50.17%
Bookstore Commissions/Income	106,605	84,954	79.69%
Parking Fees/Fines	81,600	84,040	102.99%
Trustee Investment/Interest Income	117,600	37,259	31.68%
Other Income	177,900	93,332	52.46%
Total Revenues	\$5,510,340	\$3,033,566	55.05%

Expenditures:

FTE 59.36			
Salaries and Benefits	\$1,734,837	\$847,986	48.88%
Utilities**	648,960	184,367	28.41%
Insurance	72,000	41,881	58.17%
Equipment & Furnishings	51,000	54,911	107.67%
Capital Outlay	30,600	0	0.00%
Telephone/Cable Television/Internet	234,600	68,445	29.18%
Supplies	188,700	170,456	90.33%
Repairs and Maintenance	46,475	17,703	38.09%
Other Operating Expenses	122,000	82,693	67.78%
Subtotal - Operations and Maintenance	\$3,129,172	\$1,468,442	46.93%
Food Service Payments	\$1,184,500	\$680,607	57.46%
Debt Service	735,503	427,408	58.11%
Total Expenditures	\$5,049,175	\$2,576,457	51.03%

**Available for Distribution
to Subsidiary Funds**

\$461,165	\$457,109	99.12%
------------------	------------------	---------------

Debt Service Coverage Ratio

1.63

2.07

*All student derived fees

**Energy Plant chargebacks not yet completed for July-December 2004.

Fiscal and Facilities Committee

Larry Teahon, Chair
Cap Peterson
Norman Small

February 10, 2005

LB 309 Progress Reports

Board policy requires the submission of progress reports on certain renovation/construction projects. The Colleges have submitted progress reports on their respective projects that are funded by the Building Renewal Task Force.

LB 309 DEFERRED MAINTENANCE PROGRESS REPORT

Chadron State College

Report Period: July-December 2004

Board Mtg: February 10, 2005

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Change Orders (+/-)	Total Project Cost	Prior Period Balance	Current Year		Current Balance	Status
							LB 309 Expenditures	College Expenditures		
2652-949-01-009 Campus Absorption Chiller	1) 11/20/02 2) 7/24/03	1,000,000.00	\$ 414,240.00	\$ 42,116.00	\$ 1,414,240.00	158646.29	\$ 1,000,000.00	\$ 379,940.50	\$ -	In Progress
2652-949-01-111 Administration Building Tuckpointing	1) 5/27/03 2) 5/12/04	\$ 139,400.00	\$24,600.00	\$0.00	\$ 164,000.00	\$ 135,915.00	\$100,443.64	\$915.00	\$ 38,956.36	In Progress
2652-949-01-001 Administration Building Heating & Cooling System	1) 4/5/02	\$1,445,000.00	\$275,000.00	\$24,949.00	\$1,744,949.00	\$224,994.25	\$1,220,338.20	\$236,447.54	\$224,661.84	In Progress
26520-949-01 BU#65121028 Armstrong Gymnasium Replace Steam Coils/Controllers	1) 2/25/04	\$10,000.00	Labor	\$0.00	\$10,000.00	\$8,907.61	\$4,987.89	\$0.00	\$5,012.11	In Progress
2652-949-01-003 Armstrong Gymnasium Tuckpointing	1) 5/27/03 2) 5/12/04	\$48,450.00	\$8,550.00	\$21,250.00	\$78,250.00	\$48,450.00	\$2,210.00	\$390.00	\$67,490.00	In Progress
2652-949-01-303 Armstrong Gymnasium Fire Sprinkler System	1) 7/31/00	\$76,500.00	\$13,500.00	\$0.00	\$90,000.00	\$12,988.00	\$63,512.00	\$11,208.00	\$12,988.00	In Progress
2652-949-01-120 Burkhiser Technology Complex Tuckpointing	1) 5/27/03 2) 5/12/04	\$21,675.00	\$3,825.00	\$7,650.00	\$33,150.00	\$27,285.00	\$2,040.00	\$360.00	\$27,285.00	In Progress
2652-949-01-027 Campus Fire Hydrant Installation	1) 2/26/03	\$34,000.00	\$6,000.00	\$0.00	\$40,000.00	\$28,425.20	\$11,574.80	\$2,042.70	\$22,425.20	In Progress
26520-949-01 BU#65121026 King Library Chilled Water Extension	1) 10/15/03	\$78,200.00	\$13,800.00	\$0.00	\$92,000.00	\$71,599.92	\$27,088.90	\$4,780.39	\$51,111.10	In Progress
2652-949-01-025 Math/Science Building Fire Sprinkler System	1) 7/31/00	\$114,750.00	\$20,250.00	\$19,780.00	\$141,642.67	\$45,432.61	\$120,348.32	\$21,294.35	\$0.00	Complete
26520-949-01 BU#65121027 Math/Science Building to Burkhiser Design Chilled Water Extension	1) 2/12/04	\$14,450.00	\$2,550.00	\$0.00	\$17,000.00	\$14,450.00	\$2,533.00	\$447.00	\$4,917.00	In Progress
2652-949-01-020 Math/Science Building Tuckpointing	1) 5/27/03 2) 5/12/04	\$23,800.00	\$4,200.00	\$4,250.00	\$26,520.00	\$23,800.00	\$1,530.00	\$270.00	\$26,520.00	In Progress

LB 309 DEFERRED MAINTENANCE PROGRESS REPORT

Chadron State College

Report Period: July-December 2004

Board Mtg: February 10, 2005

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Change Orders (+/-)	Total Project Cost	Prior Period Balance	Current Year		Current Balance	Status
							LB 309 Expenditures	College Expenditures		
2652-949-01-017 Memorial Hall Tuckpointing	1) 5/27/03 2) 5/12/04	\$58,650.00	\$10,350.00	\$9,350.00	\$78,350.00	\$65,450.00	\$33,966.00	\$5,994.00	\$34,034.00	In Progress
2652-949-01-023 Nelson Physical Activity Center Tuckpointing	1) 5/27/03 2) 5/12/04	\$13,600.00	\$2,400.00	\$5,525.00	\$21,525.00	\$17,850.00	\$1,275.00	\$225.00	\$17,850.00	In Progress
26520-949-01 BU#65121029 Nelson Physical Activity Center Reroof	1) 7/1/04	\$332,500.00	\$17,500.00	\$0.00	\$350,000.00	\$332,500.00	\$234,807.67	\$12,358.30	\$97,692.33	In Progress

LB 309 DEFERRED MAINTENANCE PROGRESS REPORT

Peru State College

Report Period: July - December 2004

Meeting Date: February 10, 2005

Project	Approval Date 1) LB 309 2) Board	Prior Year-end Balance 309	Prior Year-end Balance PSC	LB 309 Allocation	College Contribution	Change Orders (+/-)	Total Project Cost	Current Year		Current 309 Balance	Current PSC Balance	Status
								LB 309 Expenditures	College Expenditures			
26520-949-03 BU#6512J041 Administration Building ADA Accessible Restroom	1) 3/29/04 2) 6/10/04	\$30,685.00	\$5,415.00	\$0.00	\$0.00	\$0.00	\$36,100.00	\$20,911.28	\$5,130.23	\$9,773.72	\$284.77	In Progress
2652-949-03-002 BU#6512J002 Administration Building Admin ADA Restroom Modificaton	1) 3/11/02 2) 4/9/02	\$1,773.39	\$174.89	\$0.00	\$0.00	\$0.00	\$1,948.28	\$729.52	\$128.76	\$1,043.87	\$46.13	In Progress
2652-949-03-222 BU#512J024 Administration Building Door Replacement/Custodial Closets	1) 5/27/03 2) 9/12/03	\$3,000.00	\$0.00	\$0.00	\$0.00	-\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Returned
2652-949-03 BU#6512J034 Administration Building Design HVAC System	1) 10/15/03 2) 12/4/03	\$34,730.40	\$2,536.90	\$0.00	\$61,000.00	\$0.00	\$37,267.30	\$26,043.95	\$62,564.90	\$8,686.45	\$972.00	In Progress
26520-949-03 BU#6512J047 Administration Building HVAC Replacement	1) 11/9/04 2) 12/2/04	\$0.00	\$0.00	\$888,250.00	\$156,750.00	\$0.00	\$1,045,000.00	\$0.00	\$0.00	\$888,250.00	\$156,750.00	In Progress
26520-949-03 BU#6512J048 Administration Building Window Replacement	1) 11/9/04 2) 12/2/04	\$0.00	\$0.00	\$76,500.00	\$13,500.00	\$0.00	\$90,000.00	\$0.00	\$0.00	\$76,500.00	\$13,500.00	In Progress
2652-949-03-020 BU#6512J031 Administration Building Roof Replacement	1) 7/24/03 2) 9/12/03	\$53,985.94	\$9,526.93	\$0.00	\$0.00	\$5,950.00	\$69,462.87	\$14,766.93	\$2,605.94	\$45,169.01	\$6,920.99	In Progress
2652-949-03-202 BU#6512J017 Administration Building Tuckpointing Design	1) 12/12/02 2) 4/11/03	\$821.03	\$144.89	\$0.00	\$120.00	\$680.00	\$1,765.92	\$1,104.58	\$194.92	\$396.45	\$69.97	Design Complete
2652-949-03-200 BU#6512J030 Administration Building Tuckpointing Repair	1) 7/24/03 2) 9/12/03	\$62,272.78	\$10,989.32	\$0.00	\$0.00	\$0.00	\$73,262.10	\$39,025.71	\$6,886.90	\$23,247.07	\$4,102.42	In Progress
26520-949-03 BU#6512J040 AV Larson Condensate Tank Replacement	1) 2/25/04 2) 6/10/04	\$0.00	\$0.00	\$2,000.00	\$0.00	-\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Returned
26520-949-03 BU#6512J035 AV Larson Tuckpoint	1) 10/15/03 2) 12/4/03	\$49,960.45	\$8,816.55	\$0.00	\$0.00	\$0.00	\$58,777.00	\$0.00	\$0.00	\$49,960.45	\$8,816.55	In Progress
2652-949-03-170 BU#6512J006 Campus Services Building Study of Steam System	1) 3/11/02 2) 4/9/02	\$860.20	\$153.80	\$0.00	\$0.00	-\$860.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Study Complete
2652-949-03-045 BU#6512J021 Campus Services Building Boiler Replacement & Steam Upgrade	1) 4/7/03 2) 6/13/03	\$24,980.27	\$0.00	\$0.00	\$4,390.00	-\$19,370.27	\$10,000.00	\$5,610.00	\$4,390.00	\$0.00	\$0.00	Complete
26520-949-03 BU#6512J037 Campus Services Building Heat Plant Tuckpointing	1) 10/15/03 2) 12/4/03	\$44,397.28	\$7,834.82	\$0.00	\$0.00	\$0.00	\$52,232.10	\$2,019.60	\$356.40	\$42,377.68	\$7,478.42	In Progress
2652-949-03-012 BU#6512J025 Fine Arts Door Replacement/Custodial Closets	1) 5/27/03 2) 9/12/03	\$1,500.00	\$0.00	\$0.00	\$0.00	-\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Returned
2652-949-03 BU#6512J036 Fine Arts Design for Exterior Rehabilitation	1) 10/15/03 2) 12/4/03	\$21,250.00	\$3,750.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$21,250.00	\$3,750.00	In Progress
2652-949-03-007 BU#6512J015 T.J Majors Envelope/Water Penetration Study	1) 11/20/02 2) 2/13/03	\$21,456.16	\$3,786.38	\$0.00	\$0.00	\$0.00	\$25,242.54	\$0.00	\$0.00	\$21,456.16	\$3,786.38	In Progress

LB 309 DEFERRED MAINTENANCE PROGRESS REPORT

Peru State College

Report Period: July - December 2004

Meeting Date: February 10, 2005

Project	Approval Date 1) LB 309 2) Board	Prior Year-end Balance 309	Prior Year-end Balance PSC	LB 309 Allocation	College Contribution	Change Orders (+/-)	Total Project Cost	Current Year		Current 309 Balance	Current PSC Balance	Status
								LB 309 Expenditures	College Expenditures			
2652-949-03-007 BU#6512J033 TJ Majors Building Envelope Repair	1) 7/24/03 2) 9/12/03	\$389,002.93	\$64,853.43	\$0.00	\$0.00	\$0.00	\$453,856.36	\$23,345.64	\$4,119.82	\$365,657.29	\$60,733.61	In Progress
26520-949-03 BU#6512J045 Theater Auditorium Parapet Wall Repair	1) 8/24/04 2) 10/29/04	\$0.00	\$0.00	\$25,500.00	\$4,500.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$25,500.00	\$4,500.00	In Progress
26520-949-03 BU#6512J046 Theater Auditorium Emergency Repair of Air Handling Unit	1) 8/24/04 2) 10/29/04	\$0.00	\$0.00	\$25,500.00	\$4,500.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$25,500.00	\$4,500.00	In Progress
2652-949-03-110 BU#6512J032 Theater Auditorium Tuckpointing Repair	1) 7/24/03 2) 9/12/03	\$35,415.25	\$6,249.75	\$0.00	\$0.00	\$0.00	\$41,665.00	\$14,022.45	\$2,474.55	\$21,392.80	\$3,775.21	In Progress
2652-949-03-101 BU#6512J018 Theater Auditorium Tuckpointing Design	1) 12/12/02 2) 4/11/03	\$600.10	\$105.89	\$0.00	\$127.50	\$850.00	\$1,683.49	\$1,063.05	\$187.59	\$387.05	\$45.80	In Progress
2652-949-03-100 BU#6512J020 Theater Auditorium FLS-Wet Pipe Sprinkler System	1) 2/26/03 2) 4/11/03	\$10,461.24	\$0.00	\$0.00	\$609.41	\$0.00	\$11,070.65	\$421.89	\$609.41	\$10,039.35	\$0.00	In Progress
2652-949-03-101 BU#6512J027 Theater Auditorium Door Replacement/Custodial Closets	1) 5/27/03 2) 9/12/03	\$3,000.00	\$0.00	\$0.00	\$0.00	-\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Returned
2652-949-03-610 BU#J028 Theater Auditorium ADA Restroom Remodel	1) 5/27/03 2) 9/12/03	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	Funded
2652-949-03-111 BU#6512J023 Theater Auditorium Parapet Protection	1) 4/7/03 2) 6/13/03	\$1,116.43	\$197.01	\$0.00	\$0.00	\$0.00	\$1,313.44	\$221.50	\$39.09	\$894.93	\$157.92	In Progress
2652-949-03-190 BU#J016 Al Wheeler Activity Center Roof Replacement Design	1) 11/20/02 2) 2/13/03	\$5,935.43	\$341.55	\$0.00	\$600.00	\$0.00	\$6,876.98	\$2,761.13	\$487.27	\$3,174.30	\$454.28	In Progress
26520-949-03 BU#6512J042 Al Wheeler Center 20HP Motor	1) 4/28/04 2) 6/10/04	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	Funded
26520-949-03 BU#6512J044 Al Wheeler Center Structural Augmentation	1) 5/17/04 2) 12/2/04	\$230,969.33	\$40,759.29	\$0.00	\$10,602.00	\$70,680.00	\$271,728.62	\$283,240.76	\$49,983.69	\$18,408.57	\$1,377.60	In Progress
26520-949-03 BU#6512J043 Al Wheeler Center Roof Replacement	1) 5/17/04 2) 12/2/04	\$272,000.00	\$48,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$199,493.63	\$35,204.77	\$72,506.37	\$12,795.23	In Progress
26520-949-03 BU#6512J038 Al Wheeler Center Design Foundation Stabilization	1) 12/18/03 2) 2/12/04	\$32,750.00	\$2,250.00	\$0.00	\$0.00	\$0.00	\$35,000.00	\$9,578.34	\$1,690.29	\$23,171.66	\$559.71	

\$1,759,743.18

Descriptions to be used in Status column of LB 309 Deferred Maintenance Progress Report

Funded - to be used when project has been funded but has not yet begun

In-Progress - to be used when project is still in process and when complete but payment is pending

Complete - to be used when project has been completed

LB 309 DEFERRED MAINTENANCE PROGRESS REPORT

Wayne State College

Report Period: As of December 31, 2004

Date Prepared: January 18, 2005

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Change Orders (+/-)	Total Project Cost	Prior Period Balance	Current Year		Current Balance	Status
							LB 309 Expenditures	College Expenditures		
6512N006 Rice Auditorium HVAC/Chilled Water Lines	1) 04/05/02 2) 06/11/02	\$1,445,000.00	\$255,000.00	-\$238,842.89	\$1,461,157.11	\$239,670.50	\$0.00	\$827.61	\$0.00	Complete
6512N002 Library Design ADA Accessible Restroom	1) 09/18/02 2) 11/15/02	\$12,750.00	\$2,250.00	\$0.00	\$15,000.00	\$7,069.48	\$2,478.93	\$437.44	\$4,153.11	In Progress
6512N012 Carhart Science Building Fire Sprinkler System	1) 02/26/03 2) 04/11/03	\$127,500.00	\$22,500.00	\$0.00	\$150,000.00	\$142,680.00	\$2,074.00	\$366.00	\$140,240.00	In Progress
6512N013 Benthack Fire Alarm System Upgrade Design	1) 05/27/03 2) 09/12/03	\$5,950.00	\$1,050.00	\$0.00	\$7,000.00	\$4,025.00	\$0.00	\$0.00	\$4,025.00	In Progress
6512N014 Rice Auditorium Fire Alarm System Upgrade Design	1) 05/27/03 2) 09/12/03	\$5,525.00	\$975.00	\$0.00	\$6,500.00	\$3,100.00	\$0.00	\$0.00	\$3,100.00	In Progress
6512N015 Rice Auditorium Window Replacement Design	1) 05/27/03 2) 09/12/03	\$6,375.00	\$1,125.00	\$0.00	\$7,500.00	\$5,250.00	\$3,825.00	\$675.00	\$750.00	In Progress
6512N016 Conn Library Fire Alarm System Upgrade Design	1) 05/27/03 2) 09/12/03	\$9,775.00	\$1,725.00	\$0.00	\$11,500.00	\$8,525.00	\$0.00	\$0.00	\$8,525.00	In Progress
6512N017 Hahn Administration Accessible Restroom Design	1) 07/24/03 2) 09/12/03	\$10,200.00	\$1,800.00	\$0.00	\$12,000.00	\$4,085.16	\$2,573.98	\$454.23	\$1,056.95	In Progress
6512N018 Benthack Tuckpointing Design	1) 07/24/03 2) 09/12/03	\$7,650.00	\$1,350.00	\$0.00	\$9,000.00	\$8,547.93	\$4,328.40	\$763.83	\$3,455.70	In Progress
6512N019 Education Tuckpointing Design	1) 07/24/03 2) 09/12/03	\$11,050.00	\$1,950.00	\$0.00	\$13,000.00	\$12,566.68	\$6,843.34	\$1,207.64	\$4,515.70	In Progress
6512N020 Carhart Science Building Tuckpointing Design	1) 07/24/03 2) 09/12/03	\$4,590.00	\$810.00	\$0.00	\$5,400.00	\$5,060.43	\$2,535.47	\$447.44	\$2,077.52	In Progress

6512N021 Hahn Administration Tuckpointing Design	1) 07/24/03 2) 09/12/03	\$11,475.00	\$2,025.00	\$0.00	\$13,500.00	\$13,047.93	\$7,125.47	\$1,257.44	\$4,665.02	In Progress
6512N022 Humanities Tuckpointing Design	1) 07/24/03 2) 09/12/03	\$11,050.00	\$1,950.00	\$0.00	\$13,000.00	\$12,135.43	\$6,462.48	\$1,140.43	\$4,532.52	In Progress
6512N023 Fine Arts Tuckpointing Design	1) 07/24/03 2) 09/12/03	\$7,820.00	\$1,380.00	\$0.00	\$9,200.00	\$8,837.93	\$4,704.44	\$830.20	\$3,303.29	In Progress
6512N024 Rice Auditorium Tuckpointing Design	1) 07/24/03 2) 09/12/03	\$11,475.00	\$2,025.00	\$0.00	\$13,500.00	\$12,807.82	\$6,741.06	\$1,189.60	\$4,877.16	In Progress
6512N025 Studio Arts Tuckpointing Design	1) 07/24/03 2) 09/12/03	\$11,050.00	\$1,950.00	\$0.00	\$13,000.00	\$12,566.68	\$6,843.34	\$1,207.64	\$4,515.70	In Progress
6512N026 Conn Library Tuckpointing Design	1) 07/24/03 2) 09/12/03	\$12,750.00	\$2,250.00	\$0.00	\$15,000.00	\$14,491.68	\$8,014.79	\$1,414.37	\$5,062.52	In Progress
6512N027 Rice Auditorium Window/Entry Door Replacement	1) 10/15/03 2) 12/04/03	\$119,000.00	\$21,000.00	\$0.00	\$140,000.00	\$140,000.00	\$38,613.39	\$6,814.13	\$94,572.48	In Progress
6512N028 Benthack Steam Condensate Pumps	1) 11/06/03 2) 09/15/04	\$1,800.00	\$0.00	-\$410.48	\$1,389.52	\$410.48	\$0.00	\$0.00	\$0.00	Complete
6512N030 Rice Auditorium Brick Repair	1) 11/06/03 2) 02/12/04	\$12,750.00	\$2,250.00	\$0.00	\$15,000.00	\$4,237.49	\$1,901.87	\$335.62	\$2,000.00	In Progress
6512N031 Conn Library Fan Coil Chiller Replacement	1) 11/06/03 2) 09/15/04	\$4,500.00	\$0.00	-\$1,105.00	\$3,395.00	\$1,105.00	\$0.00	\$0.00	\$0.00	Complete
6512N032 Carhart Science Building ADA Accessible Elevator	1) 12/09/03 2) 02/12/04	\$786,250.00	\$138,750.00	\$0.00	\$925,000.00	\$925,000.00	\$0.00	\$0.00	\$925,000.00	Funded
6512N033 Rice Auditorium Water Softener	1) 12/09/03 2) 09/15/04	\$12,000.00	\$0.00	-\$893.00	\$11,107.00	\$12,000.00	\$11,107.00	\$0.00	\$0.00	Complete
6512N034 Benthack Hall Fire Alarm System Installation	1) 02/12/04 2) 04/15/04	\$46,750.00	\$8,250.00	\$0.00	\$55,000.00	\$55,000.00	\$36,182.20	\$6,385.10	\$12,432.70	In Progress

6512N035 Rice Auditorium Fire Alarm System Installation	1) 02/12/04 2) 04/15/04	\$51,000.00	\$9,000.00	\$0.00	\$60,000.00	\$60,000.00	\$41,326.83	\$7,292.97	\$11,380.20	In Progress
6512N036 Conn Library Fire Alarm System Installation	1) 02/12/04 2) 04/15/04	\$51,000.00	\$9,000.00	\$0.00	\$60,000.00	\$60,000.00	\$33,428.20	\$5,899.10	\$20,672.70	In Progress
6512N037 Hahn Administration Replace Electrical Panel	1) 02/25/04 2) 06/10/04	\$600.00	\$0.00	\$0.00	\$600.00	\$600.00	\$0.00	\$0.00	\$600.00	In Progress
6512N038 Education Roof Replacement Design	1) 03/11/04 2) 04/15/04	\$14,450.00	\$2,550.00	\$0.00	\$17,000.00	\$17,000.00	\$11,298.20	\$1,993.80	\$3,708.00	In Progress
6512N039 Carhart Science Building ADA Restroom Addition	1) 07/01/04 2)	\$871,250.00	\$153,750.00	\$0.00	\$1,025,000.00	\$1,025,000.00	\$0.00	\$0.00	\$1,025,000.00	In Progress
6512N040 Hahn Administration ADA Restroom	1) 07/01/04 2)	\$72,250.00	\$12,750.00	\$0.00	\$85,000.00	\$85,000.00	\$47,565.20	\$8,393.85	\$29,040.95	In Progress
6512N041 Library ADA Restroom	1) 07/01/04 2)	\$72,250.00	\$12,750.00	\$0.00	\$85,000.00	\$85,000.00	\$50,203.87	\$8,859.51	\$25,936.62	In Progress
6512N042 Education Roof Replacement	1) 09/16/04 2)	\$216,750.00	\$38,250.00	\$0.00	\$255,000.00	\$255,000.00	\$0.00	\$0.00	\$255,000.00	In Progress
		\$4,044,585.00			-\$241,251.37		\$336,177.46	\$58,192.95	\$2,604,198.84	

Descriptions to be used in Status column of LB 309 Deferred Maintenance Progress Report

Funded - to be used when project has been funded but has not yet begun

In-Progress - to be used when project is still in process and when complete but payment is pending

Complete - to be used when project has been completed

Fiscal and Facilities Committee

*Larry Teahon, Chair
Cap Peterson
Norman Small*

February 10, 2005

Financial Reports for July-December 2004

Financial reports from the colleges, which provide information on fund changes during a specific cycle, have been submitted and are found on the following pages. These are being provided concurrently with the expenditure reports for Board member review.

Chadron State College
Financial Report -- Fiscal Year 2004-2005
For the 6 Months Ending December 31, 2004

	DAS ACCOUNTS					LOCAL ACCOUNTS			TOTALS
	GENERAL OPERATIONS	GRANTS AND CONTRACTS	AUXILIARY ENTERPRISES	STATE BUILDING FUNDS	TRUST FUNDS	Community First Bank	1st National Chadron	1st National North Platte	
STATEMENT OF POSITION									
ASSETS:									
Cash Held--DAS	25,000								25,000
Cash Held -- Local Banks									-
Investments--DAS	3,169,727	559,064	32,261		32,295	33,694	23,052	1,000	3,851,093
Investments--Local Banks						30,000		30,000	60,000
Undisbursed Appropriations	6,742,216			-					6,742,216
Undisbursed Federal Funds	146	10,260,555							10,260,701
TOTAL ASSETS	9,937,089	10,819,619	32,261	-	32,295	63,694	23,052	31,000	20,939,011
LIABILITIES AND FUND BALANCES:									
Encumbrances	-	-	-	-	-				-
Deferred Revenue									-
Unencumbered Fund Balances	9,937,089	10,819,619	32,261	-	32,295	63,694	23,052	31,000	20,939,011
TOTAL LIABILITIES AND FUND BALANCES	9,937,089	10,819,619	32,261	-	32,295	63,694	23,052	31,000	20,939,011
STATEMENT OF REVENUE AND EXPENDITURES									
REVENUES:									
Tuition and Fees	3,653,285	1,293,866			160,979				5,108,129
Deferred Revenue									-
State Appropriations	12,501,692								12,501,692
Grants and Contracts		6,780,589							6,780,589
Trustee Transfers			1,175,000						1,175,000
Local Accounts			2,942			2,133,235	554,069	557,501	3,247,748
TOTAL REVENUES	16,154,977	8,074,455	1,177,942	-	160,979	2,133,235	554,069	557,501	28,813,158
EXPENDITURES:									
State Treasurer's Accounts	9,810,592	4,721,366	1,308,925	-	168,214				16,009,097
Local Bank Accounts						2,136,493	562,736	557,501	3,256,731
TOTAL EXPENDITURES	9,810,592	4,721,366	1,308,925	-	168,214	2,136,493	562,736	557,501	19,265,827
NET INCREASE (DECREASE) IN FUND BALANCES:	6,344,386	3,353,089	(130,983)	-	(7,235)	(3,258)	(8,667)	-	9,547,330
FUND BALANCE JUNE 30, 2004	3,592,704	7,466,530	163,244	-	39,530	66,952	31,719	31,000	11,391,679
FUND BALANCE DECEMBER 31, 2004	9,937,090	10,819,619	32,261	-	32,295	63,694	23,052	31,000	20,939,009

Note: Excludes Perkins Loan Fund

PERU STATE COLLEGE
Financial Report -- Fiscal Year 2004-2005
For the Fiscal Year Ending December 31, 2004

	DAS ACCOUNTS					LOCAL ACCOUNT	TOTALS
	GENERAL OPERATIONS	GRANTS & CONTRACTS	AUXILIARY ENTERPRISES	STATE BUILDING FUNDS	TRUST FUNDS	BANK OF PERU	
STATEMENT OF POSITION							
ASSETS:							
Cash Held - DAS	\$1,639,987.68	\$217,468.80	\$127,722.59	\$0.00	\$112,540.56		\$2,097,719.63
Cash Held - Local Bank						\$151,041.18	\$151,041.18
Investments - DAS							\$0.00
Investments - Local Bank							\$0.00
Undisbursed Appropriations	\$3,789,249.09			\$0.00			\$3,789,249.09
Undisbursed Federal Funds		\$0.00					\$0.00
TOTAL ASSETS	<u>\$5,429,236.77</u>	<u>\$217,468.80</u>	<u>\$127,722.59</u>	<u>\$0.00</u>	<u>\$112,540.56</u>	<u>\$151,041.18</u>	<u>\$6,038,009.90</u>
LIABILITIES & FUND BALANCES:							
Encumbrances	\$0.00	\$0.00	\$0.00				\$0.00
Deferred Revenue	\$0.00						\$0.00
Unencumbered Fund Balance	\$5,429,236.77	\$217,468.80	\$127,722.59	\$0.00	\$112,540.56	\$151,041.18	\$6,038,009.90
TOTAL LIABILITIES AND FUND BALANCES	<u>\$5,429,236.77</u>	<u>\$217,468.80</u>	<u>\$127,722.59</u>	<u>\$0.00</u>	<u>\$112,540.56</u>	<u>\$151,041.18</u>	<u>\$6,038,009.90</u>
STATEMENT OF REVENUE AND EXPENDITURES:							
REVENUE							
Tuition & Fees	\$1,982,521.58				\$67,967.08		\$2,050,488.66
Deferred Revenue							\$0.00
State Appropriation	\$7,074,661.91			\$0.00			\$7,074,661.91
Grants & Contracts		\$2,053,119.04					\$2,053,119.04
Trustee Transfers			\$475,292.75				\$475,292.75
Local Accounts						\$1,935,137.59	\$1,935,137.59
TOTAL REVENUE	<u>\$9,057,183.49</u>	<u>\$2,053,119.04</u>	<u>\$475,292.75</u>	<u>\$0.00</u>	<u>\$67,967.08</u>	<u>\$1,935,137.59</u>	<u>\$13,588,699.95</u>
EXPENDITURES:							
State Treasurer Accounts	\$5,624,525.31	\$1,987,206.16	\$386,838.33	\$0.00	\$79,619.35		\$8,078,189.15
Local Banks						\$1,891,287.75	\$1,891,287.75
TOTAL EXPENDITURES	<u>\$5,624,525.31</u>	<u>\$1,987,206.16</u>	<u>\$386,838.33</u>	<u>\$0.00</u>	<u>\$79,619.35</u>	<u>\$1,891,287.75</u>	<u>\$9,969,476.90</u>
NET INCREASE (DECREASE) IN FUND BALANCES:	\$3,432,658.18	\$65,912.88	\$88,454.42	\$0.00	-\$11,652.27	\$43,849.84	\$3,619,223.05
FUND BALANCE as of 06-30-2004	\$1,996,578.59	\$151,555.92	\$39,268.17	\$0.00	\$124,192.83	\$107,191.34	\$2,418,786.85
FUND BALANCE as of 12-31-04	<u>\$5,429,236.77</u>	<u>\$217,468.80</u>	<u>\$127,722.59</u>	<u>\$0.00</u>	<u>\$112,540.56</u>	<u>\$151,041.18</u>	<u>\$6,038,009.90</u>

Note: Excludes Perkins Loan fund

Wayne State College
Financial Report -- Fiscal Year 2004
For the Period Ending December 31, 2004

	DAS ACCOUNTS					LOCAL ACCOUNTS			TOTALS
	GENERAL OPERATIONS	GRANTS AND CONTRACTS	AUXILIARY ENTERPRISES	STATE BUILDING FUNDS	TRUST FUNDS	First National Bank	State National Bank	Farmers & Merchants Bank	
STATEMENT OF POSITION									
ASSETS:									
Cash Held--DAS									0.00
Cash Held -- Local Banks						24,140.10			24,140.10
Investments--DAS	7,487,241.63	28,663.11	242,195.22		171,658.05				7,929,758.01
Investments--Local Banks						222,950.10	35,000.00	10,000.00	267,950.10
Undisbursed Appropriations	7,095,226.19			0.00					7,095,226.19
Undisbursed Federal Funds		440,596.95							440,596.95
TOTAL ASSETS	14,582,467.82	469,260.06	242,195.22	0.00	171,658.05	247,090.20	35,000.00	10,000.00	15,757,671.35
LIABILITIES AND FUND BALANCES:									
Encumbrances									0.00
Deferred Revenue									0.00
Unencumbered Fund Balances	14,582,467.82	469,260.06	242,195.22	0.00	171,658.05	247,090.20	35,000.00	10,000.00	15,757,671.35
TOTAL LIABILITIES AND FUND BALANCES	14,582,467.82	469,260.06	242,195.22	0.00	171,658.05	247,090.20	35,000.00	10,000.00	15,757,671.35
STATEMENT OF REVENUE AND EXPENDITURES									
Tuition and Fees	5,271,243.73		3,917.70		80,973.45				5,356,134.88
Deferred Revenue	3,961.20	36,228.65							40,189.85
State Appropriations	14,924,673.00								14,924,673.00
Grants and Contracts		2,417,096.68							2,417,096.68
Trustee Transfers			1,600,000.00						1,600,000.00
Local Accounts						5,941,320.87			5,941,320.87
TOTAL REVENUES	20,199,877.93	2,453,325.33	1,603,917.70	0.00	80,973.45	5,941,320.87	0.00	0.00	30,279,415.28
EXPENDITURES:									
State Treasurer's Accounts	13,180,742.73	2,253,284.13	1,468,442.34			5,861,469.79			16,902,469.20
Local Bank Accounts					50,673.08				5,912,142.87
TOTAL EXPENDITURES	13,180,742.73	2,253,284.13	1,468,442.34	0.00	50,673.08	5,861,469.79	0.00	0.00	22,814,612.07
NET INCREASE (DECREASE) IN FUND BALANCES:	7,019,135.20	200,041.20	135,475.36	0.00	30,300.37	79,851.08	0.00	0.00	7,464,803.21
FUND BALANCE June 30, 2004	7,563,332.62	269,218.86	106,719.86	0.00	141,357.68	167,239.12	35,000.00	10,000.00	8,292,868.14
FUND BALANCE December 31, 2004	14,582,467.82	469,260.06	242,195.22	0.00	171,658.05	247,090.20	35,000.00	10,000.00	15,757,671.35
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Note: Excludes Perkins Loan Fund

*Larry Teahon, Chair
 Cap Peterson
 Norman Small*

February 10, 2005

Operating Expenditure Reports for July-December 2004

Board policy requires the submittal of expenditure reports every six months of the fiscal year. Each of the State Colleges and the System Office have prepared such reports for the Board of Trustees' review and consideration.

The format followed by the Colleges provides expenditure information on each of the eight programs included in higher education institutional budgets. Those identifiers can be found in the heading of each column. Other data provided includes the number of FTE employees in each program, as well as the dollars expended for personal services, operations, travel and capital outlay (equipment). There is one line item that identifies the amount of federal funds spent for that program through the institution's grants.

The bottom line on each display supplies information on percentage of expenditures versus budgeted amounts. The budgeted amount and the expenditures may include carry-over funds from the 2001-02 fiscal year.

One-time payments that have occurred during the first six-month period affect the ratio of expenditures to budgeted amounts. Therefore, the percentages should be viewed as benchmark information.

General/ Cash Funds	System Office	Chadron	Peru	Wayne
Budget	\$900,415	\$22,226,678	\$10,882,350	\$29,557,909
Expenditures	\$466,224	\$9,139,772	\$5,624,762	\$13,181,100
% of Budget Expended	51.78%	41.12%	51.69%	44.59%

Wayne State College
Expenditure Report -- Fiscal Year 04-05
For the Six Month Period Ending December 31, 2004

<u>EXPENDITURE TYPE</u>	<u>PCS 1.0</u> <u>INSTRUCTION</u>	<u>PCS 2.0</u> <u>RESEARCH</u>	<u>PCS 3.0</u> <u>PUBLIC SERVICE</u>	<u>PCS 4.0</u> <u>ACAD SUPPORT</u>	<u>PCS 5.0</u> <u>STUDENT SRVS</u>	<u>PCS 6.0</u> <u>ADMIN</u>	<u>PCS 7.0</u> <u>PHYSICAL PLANT</u>	<u>PCS 8.0</u> <u>STUDENT AID</u>	<u>TOTAL</u>
PERSONAL SERVICES									
<u>Permanent Staff</u>									
Faculty FTE	126.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	126.70
Professional Staff FTE	4.07	0.00	1.50	22.36	26.70	21.25	4.00	0.00	79.88
Support Staff FTE	14.38	0.00	0.00	7.71	9.36	22.01	32.00	0.00	85.46
Salaries	3,863,523	0	30,154	660,287	703,462	811,756	491,739	0	6,560,921
Benefits	1,022,048	0	6,798	184,466	214,693	360,377	176,440	0	1,964,822
TOTAL PERMANENT SALARIES & BENEFITS	4,885,571	0	36,952	844,753	918,155	1,172,133	668,179	0	8,525,743
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Part-time Faculty FTE*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Adjunct Faculty FTE	26.33	0.00	0.00	0.00	0.80	0.00	0.00	0.00	27.13
Graduate Assistant FTE	1.81	0.00	0.00	0.00	1.52	0.00	0.00	0.00	3.33
Federal Work-Study FTE	0.31	0.00	0.00	0.53	0.12	0.16	0.10	0.00	1.22
All Other Straight-time FTE	0.53	0.00	6.24	7.34	7.58	5.65	4.55	0.00	31.89
Salaries	313,761	0	41,512	63,514	88,528	36,066	26,609	0	569,990
Benefits	21,930	0	1,539	1,766	2,004	954	1,306	0	29,499
TOTAL TEMPORARY SALARIES & BENEFITS	335,691	0	43,051	65,280	90,532	37,020	27,915	0	599,489
TOTAL PERSONAL SERVICES	5,221,262	0	80,003	910,033	1,008,687	1,209,153	696,094	0	9,125,232
TOTAL OPERATING EXPENDITURES	478,593	2,109	86,757	645,818	389,468	884,103	802,340	0	3,289,188
TOTAL TRAVEL	71,377	980	406	15,559	29,452	11,096	334	0	129,204
TOTAL CAPITAL OUTLAY	232,995	0	0	182,390	0	6,956	71,171	0	493,512
REMISSIONS AND EXEMPTIONS	0	0	0	0	0	0	0	143,964	143,964
TOTAL GENERAL/CASH EXPENDITURES	6,004,227	3,089	167,166	1,753,800	1,427,607	2,111,308	1,569,939	143,964	13,181,100
TOTAL GENERAL/CASH BUDGET**	14,486,509	44,295	561,615	3,419,868	2,821,912	3,949,305	3,986,128	288,277	29,557,909
% OF GENERAL/CASH BUDGET EXPENDED	41.45%	6.97%	29.77%	51.28%	50.59%	53.46%	39.39%	49.94%	44.59%
Federal FTE	6.34	0.00	0.00	0.22	6.85	2.28	0.00	11.06	26.75
TOTAL FEDERAL FUNDS	283,446	0	0	1,948	194,470	88,471	0	1,860,980	2,429,315
TOTAL EXPENDITURES	6,287,673	3,089	167,166	1,755,748	1,622,077	2,199,779	1,569,939	2,004,944	15,610,415
<u>Fund Sources</u>									
General Funds	4,909,719	0	0	897,444	959,334	1,405,944	686,866	0	8,859,307
Cash Funds	1,094,508	3,089	167,166	856,356	468,273	705,364	883,073	143,964	4,321,793
Federal Funds	283,446	0	0	1,948	194,470	88,471	0	1,860,980	2,429,315
TOTAL FUNDS	6,287,673	3,089	167,166	1,755,748	1,622,077	2,199,779	1,569,939	2,004,944	15,610,415

*Includes 0 term appointments: 0 phased retirement(s)

** Includes \$23,119,468 in new appropriation; \$4,673,423 in encumbrance/balance carryforward, \$1,477,091 adjustment for tuition/fee increases, and \$287,927 in SSAP/SAP funds

Peru State College
Expenditure Report - Fiscal Year 2005
For the Six Months Ending December 31,2004

EXPENDITURE TYPE	PCS 1.0 INSTRUCTION	PCS 2.0 RESEARCH	PCS 3.0 PUBLIC SERVICE	PCS 4.0 ACAD SUPPORT	PCS 5.0 STUDENT SRVS	PCS 6.0 ADMIN	PCS 7.0 PHYSICAL PLANT	PCS 8.0 STUDENT AID	TOTAL
PERSONAL SERVICES									
<u>Permanent Staff</u>									
Faculty FTE	41.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41.25
Professional Staff FTE	4.00	0.00	0.00	9.68	12.00	14.50	1.00	0.00	41.18
Support Staff FTE	6.00	0.00	0.00	6.00	2.10	15.00	19.00	0.00	48.10
Salaries	1,216,410	0	0	325,377	221,436	591,182	253,175	0	2,607,579
Benefits	317,665	0	0	92,063	70,858	210,236	109,656	0	800,478
TOTAL PERMANENT SALARIES & BENEFITS	1,534,075	0	0	417,440	292,294	801,417	362,831	0	3,408,057
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Part-time Faculty FTE*	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
Graduate Assistant FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Federal Work-Study FTE	0.00	0.00	0.00	0.00	3.21	0.00	0.00	0.00	3.21
Other Student FTE	0.00	0.00	0.60	2.00	0.05	0.50	0.00	0.00	3.15
Other Straight-time FTE	0.00	0.00	0.00	0.50	0.30	0.40	0.00	0.00	1.20
Salaries	214,303	0	2,390	22,178	36,526	23,888	10,151	0	309,435
Benefits	16,394	0	0	1,697	0	1,827	0	0	19,918
TOTAL TEMPORARY SALARIES & BENEFITS	230,697	0	2,390	23,874	36,526	25,716	10,151	0	329,353
TOTAL PERSONAL SERVICES	1,764,772	0	2,390	441,314	328,820	827,133	372,982	0	3,737,410
TOTAL OPERATING EXPENDITURES	190,359	0	0	218,175	228,771	465,556	455,774	0	1,558,634
TOTAL TRAVEL	6,627	0	0	2,781	12,753	19,423	837	0	42,421
TOTAL CAPITAL OUTLAY	3,455	0	0	71,468	33,118	9,731	114,875	0	232,646
REMISSIONS AND EXEMPTIONS					0	0	0	53,650	53,650
TOTAL GENERAL/CASH EXPENDITURES	1,965,212	0	2,390	733,738	603,462	1,321,843	944,467	53,650	5,624,762
TOTAL GENERAL/CASH BUDGET**	4,078,229	0	15,054	1,336,083	1,065,975	2,765,617	1,516,350	105,042	10,882,350
% OF GENERAL/CASH BUDGET EXPENDED	48.19%	n/a	15.87%	54.92%	56.61%	47.80%	62.29%	51.07%	51.69%
Federal FTE	0.00	0.00	0.00	0.00	3.68	0.00	0.00	0.00	3.68
TOTAL FEDERAL FUNDS	9,581	9,276	0	3,414	104,476	158,965	15,675	2,455,018	2,756,407
TOTAL EXPENDITURES	1,974,793	9,276	2,390	737,153	707,939	1,480,808	960,142	2,508,668	8,381,168
<u>Fund Sources</u>									
General Funds	1,677,982	0	2,390	417,054	313,983	739,280	362,220	4,004	3,516,913
Cash Funds	287,230	0	0	316,684	289,479	582,563	582,247	49,646	2,107,849
Federal Funds	9,581	9,276	0	3,414	104,476	158,965	15,675	2,455,018	2,756,407
TOTAL FUNDS	1,974,793	9,276	2,390	737,153	707,939	1,480,808	960,142	2,508,668	8,381,168

*Includes 41 term appointments; 1 phased retirement(s)

** Legislative appropriations with BOT adjustments: General \$6,840,487, Cash \$3,948,659, Federal \$4,866,090, Nebraska State Grant \$93,204.

Chadron State College
Expenditure Report -- Fiscal Year 2004-2005
For the 6 Months Ending December 31, 2004

EXPENDITURE TYPE	PCS 1.0 INSTRUCTION	PCS 2.0 RESEARCH	PCS 3.0 PUBLIC SERVICE	PCS 4.0 ACAD SUPPORT	PCS 5.0 STUDENT SRVS	PCS 6.0 ADMIN	PCS 7.0 PHYSICAL PLANT	PCS 8.0 STUDENT AID	TOTAL
PERSONAL SERVICES									
<u>Permanent Staff</u>									
Faculty FTE	100.00								100.00
Professional Staff FTE	8.13		2.00	20.25	9.82	25.80			66.00
Support Staff FTE	9.00			8.75	7.50	17.00	26.75		69.00
Salaries	2,872,988	-	42,844	380,655	405,333	768,044	292,618	-	4,762,482
Benefits	785,254	-	7,894	96,624	121,382	342,825	120,847	-	1,474,826
TOTAL PERMANENT SALARIES & BENEFITS	3,658,242	-	50,738	477,279	526,715	1,110,869	413,465	-	6,237,308
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Part-time Faculty FTE**	25.00								25.00
Graduate Assistant FTE	7.50								7.50
Federal Work-Study FTE	18.50	0.10		3.15	3.15	3.30	0.30		28.50
All Other Straight-time FTE						2.08			2.08
Salaries	213,024	1,030	6,371	40,762	29,860	38,320	11,675		341,042
Benefits	29,427	-	487	3,118	2,284	2,931	893.00		39,140
TOTAL TEMPORARY SALARIES & BENEFITS	242,451	1,030	6,858.00	43,880	32,144	41,251	12,568	0	380,182
TOTAL PERSONAL SERVICES	3,900,693	1,030	57,596	521,159	558,859	1,152,120	426,033	-	6,617,490
TOTAL OPERATING EXPENDITURES	499,150	150	11,914	220,270	175,009	706,984	418,071	-	2,031,548
TOTAL TRAVEL	51,164	2,969	519	11,291	22,707	82,731	1,213	-	172,594
TOTAL CAPITAL OUTLAY	24,974	-	-	166,706	4,984	112,124	1,158	-	309,946
REMISSIONS AND EXEMPTIONS	8,194	-	-	-	-	-	-	-	8,194
TOTAL GENERAL/CASH EXPENDITURES	4,484,175	4,149	70,029	919,426	761,559	2,053,959	846,475	-	9,139,772
TOTAL GENERAL/CASH BUDGET*	11,896,957	24,576	135,551	1,772,619	1,570,230	4,649,519	1,979,111	198,115	22,226,678
% OF GENERAL/CASH BUDGET EXPENDED	37.69%	16.88%	51.66%	51.87%	48.50%	44.18%	42.77%	0.00%	41.12%
Federal FTE	0.00	0.00	2.00	0.00	0.00	0	0.00	3.58	5.58
TOTAL FEDERAL FUNDS	77,215	191,909	369,733	-	2,631	158,267	-	3,921,612	4,721,367
TOTAL EXPENDITURES	4,561,390	196,058	439,762	919,426	764,190	2,212,226	846,475	3,921,612	13,861,139
<u>Fund Sources</u>									
General Funds	2,908,494	-	53,441	690,227	559,419	1,159,640	465,345		5,836,566
Cash Funds	1,575,681	4,149	16,588	229,199	202,140	894,319	381,130		3,303,206
Federal Funds	77,215	191,909	369,733	-	2,631	158,267	-	3,921,612	4,721,367
TOTAL FUNDS	4,561,390	196,058	439,762	919,426	764,190	2,212,226	846,475	3,921,612	13,861,139

* Includes \$12,501,692 general funds, \$6,757,292 in cash funds, \$2,967,694 in PY cash and general funds.

SYSTEM OFFICE - EXPENDITURE REPORT

December 30, 2004

FUND 1000 - GENERAL FUNDS

		APPROP + CARRYOVER	YEAR TO-DATE EXPEND.	ENCUMB- RANCES	REMAINING BALANCE	% OF BUDGET EXPEND.
100	PERSONAL SERVICES	691,818	344,103	0	347,715	49.74%
200	OPERATING EXPENSES *	188,007	111,508	0	76,499	59.31%
700	TRAVEL EXPENSES	20,590	10,613	0	9,977	51.55%
800	CAPITAL OUTLAY	0	0	0	0	0.00%
TOTALS		900,415	466,224	0	434,191	51.78%

*Includes \$42,388 for Tri-State Graduate Center

FUND 6501 - STATE COLLEGE ENDOWMENT FUNDS

December 30, 2004

BEGINNING CASH/INVESTMENTS		422,056
Income for the period:		
Interest	6,911	
Farmland Rent	0	
Transfer In	3,438	
Total Income		10,349
Expenditures for period:		
Publications/Printing	0	
Travel Expenses	118	
Other Operating	62	
PSC Trust	7,714	
Total Expenditures		7,894
ENDING CASH/INVESTMENT BALANCE		424,511

Fiscal and Facilities Committee

Larry Teahon, Chair
Cap Peterson
Norman Small

February 10, 2005

Contingency Maintenance Progress Reports

Each year the colleges submit proposals to expend funds from their revenue bond surplus fund to make needed facilities repairs, install fire and life safety measures, correct code deficiencies and replace furnishings and equipment in the dormitories and student union facilities. The working calendar requires the provision of semi-annual progress reports on those projects to the Board of Trustees. Copies of the reports prepared by each of the institutions are found on the following pages.

The colleges are strongly encouraged to complete the projects within two years after the Board of Trustees has authorized them. This guideline assists in the long-range planning of projects and puts "earmarked" fund balances back into the Surplus Funds to be used for other projects.

Updated: 2/4/2005

CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT

**Peru State College
Revenue Bond Facilities**

Report Period: July - December 2004

Resolution Date and Project Description	Approved Amount	Current Expenditures	Reallocations	Balance	Status
Resolution Date: 04/09/02 Projects: 6. Campus Food Service Equipment	\$1,000.00	\$0.00		\$826.30	Open
Resolution Date: 4/11/03 Projects: 1. Centennial Complex ADA 2. Centennial Complex Replacement HVAC Filters 3. Delzell Hall Add Fire Alarm Horn to RD Apt 4. Delzell Hall Replace Extinguisher Cases 5. Delzell Hall Replace Steam Traps & Controls 6. Eliza Morgan Hall Replace Steam Traps & Controls 7. Student Center Replace Steam Traps & Controls 8. Student Center Replace Hot Water Heater 9. Student Center Replace Cafeteria Tables	\$500.00 \$8,000.00 \$400.00 \$1,200.00 \$3,000.00 \$3,000.00 \$3,000.00 \$11,900.00 \$14,000.00	\$0.00 \$1,294.95 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	 -\$400.00 -\$1,200.00 -\$1,810.87	\$500.00 \$1,101.82 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	Open Open Complete Complete Complete Complete Complete Complete Complete
Resolution Date: 4/16/04 Projects: 1. Campus, Annual Inspections/Maint of Smoke Detectors 2. Residence Halls, Student Center Repair/Replace Steam, Hot Water, Soft Equip 3. Residence Halls, Student Center, HVAC Repairs and Maintenance 4. Residence Halls, Student Center Repair Roofs, Eaves, Gutter Systems 5. Residence Halls, Student Center Repair and Replace Furnishings 6. Student Center Replace Food Service Equipment	\$3,500.00 \$30,000.00 \$9,000.00 \$5,000.00 \$26,000.00 \$2,000.00	\$0.00 \$29,605.00 \$0.00 \$0.00 \$19,999.99 \$0.00	 \$3,410.87 \$2,908.72	\$3,500.00 \$395.00 \$9,000.00 \$5,000.00 \$9,410.88 \$4,908.72	Open Open Open Open Open Open
Resolution to Withdraw Funds BOT approved 12/4/03 reallocated 4/16/04	70,000.00	42,184.53	-2,030.47	0.00	Complete
Resolution to Withdraw Funds BOT approved 11/15/2002	6,000.00		-878.25	0.00	Complete
RESOLUTION TOTALS	\$151,500.00	\$93,084.47	\$0.00	\$34,642.72	

Descriptions to be used in Status column of Contingency Maintenance Projects Progress Report

Open - to be used when project is still in progress

Deferred - to be used when project will not be completed because funds have been used elsewhere

Complete - to be used when project has been completed

CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT

**Chadron State College
Revenue Bond Facilities**

Report Period: July-December 2004

Date Prepared: February 10, 2005

Resolution Date and Project Description	Approved Amount	Current Expenditures	Reallocations	Balance	Status
Resolution Date: 4/13/00 Projects:					
1. High Rise - Sprinkler System	\$230,000.00	\$230,000.00	\$0.00	\$0.00	Complete
2. High Rise - Floor Covering	\$10,000.00	\$1,770.80	\$0.00	\$869.20	Open
3. High Rise - Cooling Tower	\$27,000.00	\$27,000.00	\$0.00	\$0.00	Complete
4. High Rise - Replace Misc. Room Needs	\$20,000.00	\$20,000.00	\$0.00	\$0.00	Complete
5. Crites Hall - Renovate Entry Doors	\$6,000.00	\$6,000.00	\$0.00	\$0.00	Complete
6. Crites Hall - Restroom Renovation	\$20,000.00	\$20,000.00	\$0.00	\$0.00	Complete
7. Student Center - Snackbar Renovation	\$25,000.00	\$63,151.82	\$38,151.82	\$0.00	Complete
8. Andrews Hall - Bathrooms	\$45,000.00	\$45,000.00	\$0.00	\$0.00	Complete
9. Sparks Hall - Soffit Repair	\$10,000.00	\$10,000.00	\$0.00	\$0.00	Complete
10. Parking - SW Corner of Campus	\$99,000.00	\$99,000.00	\$0.00	\$0.00	Complete
11. Edna Work Wing - Replace Misc. Room Needs	\$4,000.00	\$4,000.00	\$0.00	\$0.00	Complete
12. West Court - Replace Misc. Room Needs	\$4,000.00	\$4,000.00	\$0.00	\$0.00	Complete
13. Kent Hall - Replace Misc. Room Needs	\$4,000.00	\$4,000.00	\$0.00	\$0.00	Complete
Resolution Total	\$504,000.00	\$533,922.62	\$38,151.82	\$869.20	
Resolution Date and Project Description	Approved Amount	Current Expenditures	Reallocations	Balance	Status
Resolution Date: 4/9/02					
1. Andrews Hall - Bathroom Floors and Walls	\$99,000.00	\$99,000.00	\$0.00	\$0.00	Complete
2. Andrews Hall - Repair/Replace Exterior Doors	\$4,000.00	\$4,000.00	\$0.00	\$0.00	Complete
3. Andrews Hall - Repair/Replace Interior Doors	\$18,000.00	\$0.00	\$0.00	\$18,000.00	Open
4. Campus - Pedestrian Infrastructure	\$40,000.00	\$40,000.00	\$0.00	\$0.00	Complete
5. Campus - Outdoor Basketball Court	\$8,000.00	\$8,000.00	\$0.00	\$0.00	Complete
6. Campus - Replacement Furnishings	\$10,000.00	\$10,000.00	\$0.00	\$0.00	Complete
7. Crites Hall - Tuck Pointing	\$4,000.00	\$0.00	\$0.00	\$4,000.00	Open
8. Edna Work - Security Electronics	\$5,000.00	\$0.00	\$5,000.00	\$10,000.00	Open
9. Edna Work Wing - Program Statement	\$10,000.00	\$10,000.00	\$0.00	\$0.00	Complete
10. Kent Hall - Floor Covering	\$5,000.00	\$11,152.00	\$6,152.00	\$0.00	Complete
11. Kent Hall - Repair/Replace Exterior Doors	\$4,000.00	\$4,000.00	\$0.00	\$0.00	Complete
12. Kent Hall - Phased Window Replacement	\$24,000.00	\$24,000.00	\$0.00	\$0.00	Complete
13. Sparks Hall - Program Statement	\$9,500.00	\$9,500.00	\$0.00	\$0.00	Complete
14. Student Center - Electronics	\$4,500.00	\$4,500.00	\$0.00	\$0.00	Complete
15. Student Center - Dock Lift	\$4,000.00	\$4,000.00	\$0.00	\$0.00	Complete
16. West Court - Furnace Replacement	\$3,500.00	\$3,500.00	\$0.00	\$0.00	Complete
Resolution Total	\$252,500.00	\$230,567.00	\$11,152.00	\$32,000.00	

CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT

**Chadron State College
Revenue Bond Facilities**

Report Period: July-December 2004

Date Prepared: February 10, 2005

Resolution Date and Project Description	Approved Amount	Current Expenditures	Reallocations	Balance	Status
Resolution Date: 4/09/03					
1. Andrews Hall - Bathrooms	\$104,559.71	\$104,559.71	\$4,559.71	\$0.00	Complete
2. Andrews Hall - New Furnishings	\$25,000.00	\$25,000.00	\$0.00	\$0.00	Complete
3. Campus - Pedestrian Infrastructure	\$10,000.00	\$10,000.00	\$0.00	\$0.00	Complete
4. Campus - Chiller Match	\$75,000.00	-	\$0.00	\$75,000.00	Open
5. Edna Work Hall/Wing Renovation	\$105,000.00	125,237.72	\$69,763.15	\$49,525.43	Open
6. High Rise - Equipment/Computer Support Lab	\$10,000.00	3,152.11	\$0.00	\$6,847.89	Open
7. Kent Hall - Phased Window Replacement	\$25,000.00	\$25,000.00	\$0.00	\$0.00	Complete
8. Student Center - Electronic Message Sign	\$5,000.00	\$5,000.00	\$0.00	\$0.00	Complete
Resolution Total	\$359,559.71	297,949.54	\$74,322.86	\$131,373.32	
Resolution Date and Project Description	Approved Amount	Current Expenditures	Reallocations	Balance	Status
Resolution Date: 4/09/04					
1. Andrews Hall-Bathrooms	\$110,000.00	107,895.24	\$0.00	\$2,104.76	Open
2. Campus New Furnishings	\$25,000.00	-	\$0.00	\$25,000.00	Open
Resolution Total	\$135,000.00	107,895.24	\$0.00	\$27,104.76	
Grand Total	\$1,251,059.71	\$1,170,334.40	\$123,626.68	\$191,347.28	

CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT

**Wayne State College
Revenue Bond Facilities**

Report Period: As of December 31, 2004

Date Prepared: January 7, 2004

Resolution Date and Project Description	Approved Amount	Current Expenditures	Reallocations	Balance	Status
Resolution Date: (04/24/01) Projects: 1. Rec Center - Replace Floor Phase II 2. Student Center - Food Service Equipment	\$185,000.00 \$15,000.00	\$165,626.85 \$15,000.00	\$0.00 \$0.00	\$19,373.15 \$0.00	Complete Complete
Resolution Total - Close Resolution	\$200,000.00	\$180,626.85	\$0.00	\$19,373.15	
Resolution Date: (04/09/02) Projects: 1. Campuswide - Sidewalk Replacement 2. Campuswide - Grounds Equipment 3. Residence Halls - Fire Alarm Upgrades 4. Residence Halls - Window Painting 5. Residence Halls - Furniture Replacement 6. Residence Halls - Mattress Replacement 7. Student Center - Food Service Equipment 8. Student Center - Purchase Tables 9. Tennis Courts - Repair/Resurfacing 10. Neihardt Hall - Roof Replacement/Downspouts	\$10,000.00 \$15,000.00 \$100,000.00 \$20,000.00 \$10,000.00 \$10,000.00 \$10,000.00 \$35,000.00 \$25,000.00 \$90,000.00	\$10,000.00 \$14,700.61 \$0.00 \$2,808.00 \$9,889.25 \$3,600.00 \$5,016.18 \$34,953.75 \$17,899.50 \$73,404.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$299.39 \$100,000.00 \$17,192.00 \$110.75 \$6,400.00 \$4,983.82 \$46.25 \$7,100.50 \$16,596.00	Complete Complete Open Open Complete Open Open Complete Complete Open
Resolution Total	\$325,000.00	\$172,271.29	\$0.00	\$152,728.71	

CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT

**Wayne State College
Revenue Bond Facilities**

Report Period: As of December 31, 2004

Date Prepared: January 7, 2004

Resolution Date and Project Description	Approved Amount	Current Expenditures	Reallocations	Balance	Status
Resolution Date: (04/11/03)					
Projects:					
1. Berry Hall - Exterior Door Replacement	\$8,000.00	\$6,792.00	\$0.00	\$1,208.00	Complete
2. Berry Hall - Repair Roof, Gutter, Downspouts	\$42,000.00	\$0.00	\$0.00	\$42,000.00	Open
3. Berry Hall - Window Painting	\$28,000.00	\$28,000.00	\$0.00	\$0.00	Complete
4. Berry Hall - Lobby Window Treatments	\$10,000.00	\$0.00	\$0.00	\$10,000.00	Open
5. Bowen Hall - Exterior Door Replacement	\$18,000.00	\$0.00	\$0.00	\$18,000.00	Open
6. Bowen Hall - Roof Repairs	\$2,000.00	\$0.00	\$0.00	\$2,000.00	Open
7. Campuswide - Sidewalk Replacement	\$15,000.00	\$14,131.50	\$0.00	\$868.50	Open
8. Morey Hall - Window Painting	\$23,000.00	\$23,000.00	\$0.00	\$0.00	Complete
9. Morey Hall - Roof Repairs	\$6,000.00	\$0.00	\$0.00	\$6,000.00	Open
10. Natatorium - Roof Repairs	\$4,000.00	\$3,018.00	\$0.00	\$982.00	Open
11. Natatorium - Strip & Repaint Ceiling	\$25,000.00	\$25,000.00	\$0.00	\$0.00	Complete
12. Neihardt Hall - Replace Room Furniture	\$200,000.00	\$198,213.74	\$0.00	\$1,786.26	Complete
13. Pile Hall - Exterior Door Replacement	\$12,000.00	\$0.00	\$0.00	\$12,000.00	Open
14. Recreation Center - Air Conditioner Repairs	\$35,000.00	\$0.00	\$0.00	\$35,000.00	Open
15. Recreation Center - Recreation Equipment	\$10,000.00	\$9,995.44	\$0.00	\$4.56	Complete
16. Student Center - Landscaping	\$15,000.00	\$35,000.00	\$20,000.00	\$0.00	Complete
17. Student Center - Roof Repairs	\$8,000.00	\$2,434.49	\$0.00	\$5,565.51	Open
18. Student Center - Partition Wall Repairs	\$5,000.00	\$0.00	\$0.00	\$5,000.00	Open
19. Combined Residence Halls - Computer Infrastructure	\$40,000.00	\$0.00	\$0.00	\$40,000.00	Open
Resolution Total	\$506,000.00	\$345,585.17	\$20,000.00	\$180,414.83	

CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT

**Wayne State College
Revenue Bond Facilities**

Report Period: As of December 31, 2004

Date Prepared: January 7, 2004

Resolution Date and Project Description	Approved Amount	Current Expenditures	Reallocations	Balance	Status
Resolution Date: (06/13/03) Projects: 1. Real Estate Purchase	\$0.00	\$58,648.75	\$65,000.00	\$6,351.25	Complete
Resolution Total	\$0.00	\$58,648.75	\$65,000.00	\$6,351.25	
Resolution Date: (04/16/04) Projects: 1. Berry Hall - Replace N Main Entry Steps 2. Berry Hall - Replace Hallway Carpeting & Ceiling Tiles 3. Bowen Hall - Replace Lobby Lighting 4. Bowen Hall - Replace Drains and Pipes 5. Bowen Hall - Replace Water Softeners 6. Morey Hall - Replace Roof 7. Recreation Center - East Stair/Tread/Riser Repair 8. Recreation Center - Replace Carpeting 9. Recreation Center - Replace Furnishings 10. Campuswide - Handicap Accessibility Sidewalk Improvements 11. Campuswide - Commons/Parking Lot Improvements 12. Student Center - Replace Conference Equipment 13. Student Center - Replace Food Service Equipment 14. Grounds - Replace Equipment	\$10,000.00 \$40,000.00 \$10,000.00 \$60,000.00 \$15,000.00 \$190,000.00 \$10,000.00 \$15,000.00 \$15,000.00 \$15,000.00 \$120,000.00 \$20,000.00 \$10,000.00 \$20,000.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$3,297.67 \$5,885.00 \$0.00 \$0.00 \$15,000.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$10,000.00 \$40,000.00 \$10,000.00 \$60,000.00 \$15,000.00 \$186,702.33 \$4,115.00 \$15,000.00 \$15,000.00 \$0.00 \$120,000.00 \$20,000.00 \$10,000.00 \$20,000.00	Open Open Open Open Open Open Open Open Open Complete Open Open Open Open
Resolution Total	\$550,000.00	\$24,182.67	\$0.00	\$525,817.33	
Grand Total	\$1,581,000.00	\$781,314.73	\$85,000.00	\$884,685.27	

Descriptions to be used in Status column of Contingency Maintenance Projects Progress Report

Open - to be used when project is still in progress

Deferred - to be used when project will not be completed

Complete - to be used when project has been completed

Fiscal and Facilities Committee

*Larry Teahon, Chair
Cap Peterson
Norman Small*

February 10, 2005

Capital Construction Progress Reports for information only
(October - December)

As required by Board Policy, Chadron, Peru and Wayne have submitted the following capital construction progress reports on their respective construction projects.

Chadron

1. Memorial Hall Renovation – Final Report

Peru

1. Eliza Morgan Hall Renovation Phase I – Interim report
2. Hoyt Science Addition and Renovation – Interim report
3. Library/Old Gym Renovation – Interim report

Wayne

1. Neihardt Hall Renovation – Interim Report
2. Ramsey Theatre Renovation & Addition – Interim Report
3. Stadium Entry Plaza, Track and Restroom Project – Interim Report

The State Building Division requires quarterly reports on all capital construction projects funded with state funds. Copies will be forwarded to that office for their files.

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
(October-December)**

College: Chadron State College		Meeting Date: February 10, 2005	
Project Information	Project Title: Memorial Hall Renovation		
	Program Number:		
	Professional Consultant: Bahr, Vermeer and Haecker		
	General Contractor: Fuller Construction		
	Net Square Footage: 40,452		Gross Square Footage: 55,175
	Bid Opening Date	6/27/2000	
	Notice of Proceed Date	7/1/2000	
Estimated Completion Date	12/1/2001		
Final Acceptance Date	12/1/2001		
Project Dates	Professional Consultants:		
	Needs Statement		
	Program Statement	4/1/1999	
	Professional Services Contract	10/26/1999	
	Bonds Sold	None	
	Preliminary Plans		
	Design Development	4/6/2000	
	Construction Contract	8/8/2000	
Substantial Completion	10/26/01		
Final Completion	12/1/01		
Report Information	Status	Initial Report:	
		Interim Report: Final Report: X	
Financial Information			
State Buildings	State Funds-Cash	\$113,000.00	
	Federal Funds	\$0.00	
	LB 1100 allocation	\$2,145,984.00	
	LB 309 Funds	\$134,500.00	
	Program 901	\$11,000.00	
	Capital Imp. Fee Commitment	\$100,000.00	
	CSC Foundation	\$37,944.00	
Total Available	\$2,542,428.00		
Revenue Bond Buildings	Bonds Sold	\$0.00	
	Costs of Issuance/Reserves	\$0.00	
	Balances of Proceeds	\$0.00	
Revenue Sources for Construction	1. Bond Proceeds	\$0.00	
	2. Interest Earnings	\$0.00	
	3. Other	\$0.00	
	Total Available	\$0.00	
Expenditure Information	Proposed Budget	Expended to Date	Balance
Program Planning			\$0.00
Professional Fees	\$166,910.00	\$166,910.00	\$0.00
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction			
1. General, Mech., Elec.	\$2,300,428.00	\$2,300,428.00	\$0.00
2. Fixed Equipment	\$20,000.00	\$0.00	\$20,000.00
2. Technical Equipment	\$15,245.00	\$3,250.00	\$11,995.00
3. Sitework/Utilities	\$0.00	\$0.00	\$0.00
Furnishings/Moveable Equip.	\$0.00	\$0.00	\$0.00
Contingency	\$111,068.00	\$15,023.51	\$96,044.49
Artwork	\$18,103.00	\$18,103.00	\$0.00
Other Items			
1. Insurance	\$1,700.00	\$0.00	\$1,700.00
2. State Fire Marshall Review	\$500.00		\$500.00
3. Handicap Access. Review	\$500.00		\$500.00
4. Moving/Relocation Costs	\$2,000.00		\$2,000.00
5. Testing/Surveys/Inspections	\$1,500.00	\$312.50	\$1,187.50
6. Hazardous Mat. Abatement	\$38,300.00	\$24,990.95	\$13,309.05
Change Orders			
1. Fuller Construction	-\$125,452.00		-\$125,452.00
2. Fuller Construction	\$6,912.00		\$6,912.00
3. Fuller Construction	\$6,971.00		\$6,971.00
4. Fuller Construction	\$19,457.00		\$19,457.00
5 Fuller Construction	\$37,944.00		\$37,944.00
5 Fuller Construction	\$11,741.00		\$11,741.00
TOTALS	\$2,633,827.00	\$2,529,017.96	\$104,809.04

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
October - December 2004

College: Peru State College		Meeting Date: February 10, 2005	
Project Information	Project Title: Eliza Morgan Hall Renovation Phase I		
	Program Number:		
	Professional Consultant: The Clark Enersen Partners		
	General Contractor:		
	Net Square Footage:6,171		Gross Square Footage:9,978
	Bid Opening Date	9/5/2002	
	Notice of Proceed Date	5/1/2003	
Estimated Completion Date		5/1/2003	
Final Acceptance Date			
Project Dates	Professional Consultants:	(enter dates)	
	Needs Statement		
	Program Statement		
	Professional Services Contract	2/13/2002	
	Bonds Sold		
	Preliminary Plans		
	Design Development		
	Construction Contract		
Substantial Completion	4/11/2003		
Final Completion	3/10/2004		
Report Information	Status	Initial Report:	
		Interim Report: X Final Report:	
Financial Information	Proposed Budget	Expended to Date	Balance
	State Buildings		
State Funds--LB No:			
Federal Funds			
LB 309 Funds			
Cash Funds			
Capital Imp. Fee Commitment			
Other			
Total Available			
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds	\$1,502,167.78	
Revenue Sources for Construction			
1. Bond Proceeds	\$1,502,167.78	\$1,502,167.78	\$0.00
2. Interest Earnings as of 06/30/04	\$7,290.96	\$7,290.96	\$0.00
3. Other Surplus Fund Request	\$31,720.00	\$31,720.00	\$0.00
4. Other PSC Foundation	\$20,040.00	\$20,034.50	\$5.50
5. Contingency Maintenance	\$27,950.61	\$27,950.61	\$0.00
Total Available	\$1,589,169.35	\$1,589,163.85	\$5.50
Expenditure Information	Proposed Budget	Expended to Date	Balance
	Program Planning	\$29,920.00	\$29,920.00
Professional Fees	\$196,140.00	\$196,140.00	\$0.00
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction			
1. General, Mech., Elec.	\$1,197,900.00	\$1,197,900.00	\$0.00
2. Fixed Equipment	\$0.00	\$0.00	\$0.00
3. Sitework/Utilities	\$1,806.76	\$1,806.76	\$0.00
Furnishings/Moveable Equip.	\$41,798.74	\$41,793.24	\$5.50
Contingency	\$0.00	\$0.00	\$0.00
Artwork	\$0.00	\$0.00	\$0.00
Other Items			
1.Asbestos Abatement	\$35,115.24	\$35,115.24	\$0.00
2. Construction Administration	\$51,608.81	\$51,608.81	\$0.00
3. Relocation Costs	\$760.80	\$760.80	\$0.00
Change Orders			
1. Modifications to 3A walls	-\$6,020.00	-\$6,020.00	\$0.00
2. Remove "Dog House"	\$385.00	\$385.00	\$0.00
3. Remove 12' block wall	\$2,394.00	\$2,394.00	\$0.00
4. Leveling floor	\$3,134.00	\$3,134.00	\$0.00
5. Modification to partitions	-\$380.00	-\$380.00	\$0.00
6. HDPE pipe on hydronic	-\$4,512.00	-\$4,512.00	\$0.00
7.Revised scope	\$8,406.00	\$8,406.00	\$0.00
8. Labor to install framing	\$153.00	\$153.00	\$0.00
9. Switch electrical feeder	\$9,554.00	\$9,554.00	\$0.00
10. RFP #8 & 9, door mod	\$14,330.00	\$14,330.00	\$0.00
11. Addition of 3 heat pumps	\$1,287.00	\$1,287.00	\$0.00
12. CE #19, #20, #21	\$5,148.00	\$5,148.00	\$0.00
13. CE #24 Additional carpet	\$240.00	\$240.00	\$0.00
TOTALS	\$1,589,169.35	\$1,589,163.85	\$5.50

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
October - December 2004

College: Peru State College		Meeting Date:	February 10, 2005
Project Information	Project Title:	Hoyt Science Building Addition and Renovation	
	Program Number:	940 and 920	
	Professional Consultant:	The Clark Enersen Partners	
	General Contractor:	Rogge Davis Construction LLC	
	Net Square Footage:16,636	Gross Square Footage:28,881	
	Bid Opening Date	5/2/2000	
	Notice of Proceed Date	5/19/2000	
Estimated Completion Date	8/10/2001		
Final Acceptance Date	11/15/2002		
Project Dates	Professional Consultants:	(enter dates)	
	Needs Statement	9/22/1998	
	Program Statement	2/3/1999	
	Professional Services Contract	3/17/1999	
	Bonds Sold		
	Preliminary Plans		
	Design Development	12/1/1999	
	Construction Contract	5/15/2000	
	Substantial Completion	3/4/2002	
Final Completion	11/15/2002		
Report Information	Status	Initial Report:	
		Interim Report:X	
		Final Report:	
Financial Information			
State Buildings	Proposed Budget	Expended to Date	Balance
State Funds--LB No:1138	\$3,570,700.00	\$3,570,700.00	\$0.00
State Funds--LB No:1138 Misc	\$528,481.12	\$528,481.12	\$0.00
State Funds--LB No:1217	\$29,950.00	\$29,950.00	\$0.00
PSC Foundation Sunk Cost	\$70,000.00	\$70,000.00	\$0.00
Foundation Construction Funds	\$81,000.00	\$74,282.43	\$6,717.57
	\$0.00	\$0.00	\$0.00
Cash Funds	\$30,000.00	\$30,000.00	\$0.00
Capital Imp. Fee Commitment	\$100,449.00	\$41,164.24	\$59,284.76
Other	\$0.00	\$0.00	\$0.00
Total Available	\$4,410,580.12	\$4,344,577.79	\$66,002.33
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds	\$	
	2. Interest Earnings	\$	
	3. Other	\$	
	Total Available	\$	
Expenditure Information			
	Proposed Budget	Expended to Date	Balance
Program Planning	\$30,000.00	\$30,000.00	\$0.00
Professional Fees	\$250,537.99	\$250,537.99	\$0.00
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction			
1. General, Mech., Elec.	\$3,599,930.00	\$3,599,930.00	\$0.00
2. Fixed Equipment	\$43,959.33	\$43,959.33	\$0.00
3. Site work/Utilities	\$21,349.50	\$21,273.50	\$76.00
Furnishings/Moveable Equip.	\$178,216.60	\$152,290.27	\$25,926.33
Contingency	\$0.00	\$0.00	\$0.00
Artwork	\$40,000.00	\$0.00	\$40,000.00
Other Items			
1.Administrative Fees	\$7,664.53	\$7,664.53	\$0.00
2.Relocaton	\$18,301.09	\$18,301.09	\$0.00
3.Testing and Surveys	\$1,302.50	\$1,302.50	\$0.00
4.Asbestos Abatement	\$42,023.58	\$42,023.58	\$0.00
5.Legal fees and Insurance	\$915.00	\$915.00	\$0.00
Change Orders			
1.Auger cast piles, rebar	\$27,392.00	\$27,392.00	\$0.00
2.Existing Drain Inlet	\$2,559.00	\$2,559.00	\$0.00
3. Steel Column	\$0.00	\$0.00	\$0.00
4.Additional Ceiling	\$78,649.00	\$78,649.00	\$0.00
5.Delete planter box, add locks	\$9,877.00	\$9,877.00	\$0.00
6.Data Cabling for remodeling	\$13,845.00	\$13,845.00	\$0.00
7.Install water purifiers	\$9,947.00	\$9,947.00	\$0.00
8.Landscaping changes AC	\$9,797.00	\$9,797.00	\$0.00
9.Autoclave/Code issues	\$9,863.00	\$9,863.00	\$0.00
10.Water purifier/Ice Maker	\$9,975.00	\$9,975.00	\$0.00
11.Paving Changes	\$4,476.00	\$4,476.00	\$0.00
TOTALS	\$4,410,580.12	\$4,344,577.79	\$66,002.33

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
October - December 2004

College: Peru State College		Meeting Date: February 10, 2005	
Project Information	Project Title: Library / Old Gym Renovation		
	Program Number:		
	Professional Consultant: The Clark Enersen Partners		
	General Contractor: A.H.R.S. Construction		
	Net Square Footage: 45,043		Gross Square Footage: 48,597
	Bid Opening Date	12/11/2001	
	Notice of Proceed Date	1/15/2002	
	Estimated Completion Date	November-03	
Final Acceptance Date			
Project Dates	Professional Consultants:	(enter dates)	
	Needs Statement	1988	
	Program Statement	1988, 1996, 1999, 2000	
	Professional Services Contract	5/1/2002	
	Bonds Sold		
	Preliminary Plans		
	Design Development	04/01/01	
	Construction Contract	12/14/2001	
Substantial Completion	1/12/2004		
Final Completion	1/12/2004		
Report Information	Status	Initial Report:	
		Interim Report: X	
		Final Report:	
Financial Information			
State Buildings	Proposed Budget	Expended to Date	Balance
State Funds--LB No:878	\$115,400.00	\$115,400.00	\$0.00
State Funds--LB No:542	\$210,919.00	\$210,919.00	\$0.00
Federal Funds	\$0.00	\$0.00	\$0.00
LB 309 Funds	\$0.00	\$0.00	\$0.00
Additional LB 1 funds allocated	\$237,756.87	\$190,256.87	\$47,500.00
Capital Imp. Fee Commitment	\$0.00	\$0.00	\$0.00
Other - Bond Funds LB 1	\$6,497,755.00	\$6,497,755.00	\$0.00
Total Available	\$7,061,830.87	\$7,014,330.87	\$47,500.00
Expenditure Information			
Proposed Budget	Expended to Date	Balance	
Program Planning	\$49,680.00	\$49,680.00	\$0.00
Professional Fees	\$483,593.63	\$483,593.63	\$0.00
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction			
1. General, Mech., Elec.	\$4,820,000.00	\$4,820,000.00	\$0.00
2. Fixed Equipment	\$0.00	\$0.00	\$0.00
3. Site work/Utilities	\$32,767.00	\$32,767.00	\$0.00
Furnishings/Moveable Equip.	\$1,001,082.50	\$1,001,082.50	\$0.00
Contingency	\$0.00	\$0.00	\$0.00
Artwork	\$47,500.00	\$0.00	\$47,500.00
Other Items			
1. Construction Administration	\$6,248.83	\$6,248.83	\$0.00
2. Relocation	\$80,349.39	\$80,349.39	\$0.00
3. Asbestos Design/Abatement	\$70,733.70	\$70,733.70	\$0.00
4. Testing and surveys	\$6,181.25	\$6,181.25	\$0.00
Change Orders and Directives			
CO 1. Replace on-grade concrete	\$42,764.00	\$42,764.00	\$0.00
CO 2. Reinforce floor joist	\$17,453.00	\$17,453.00	\$0.00
CO 3. Sagging joist at windows	\$19,502.00	\$19,502.00	\$0.00
CO 4. Sewage ejector	\$19,989.00	\$19,989.00	\$0.00
CO 5. Repair turrets	\$18,719.00	\$18,719.00	\$0.00
CO 6. Power changes	\$14,142.00	\$14,142.00	\$0.00
CO 7. Replace metal covering	\$33,021.00	\$33,021.00	\$0.00
CO 8. Revised framing over floor	\$16,829.00	\$16,829.00	\$0.00
CO 9. Floor replacement	\$16,573.00	\$16,573.00	\$0.00
CO10. Fluid Cooler Mechanical	\$18,180.00	\$18,180.00	\$0.00
CO11. Refrigerant lines	\$6,851.00	\$6,851.00	\$0.00
CO12. Relocate PIV, rout drain	\$13,157.00	\$13,157.00	\$0.00
CO13. Footings for Link, wall	\$19,499.00	\$19,499.00	\$0.00
CO14. Slate floor, feeders, ducts	\$15,291.00	\$15,291.00	\$0.00
CO15. Glass in circle tops	\$17,342.00	\$17,342.00	\$0.00
CO16. Heat pump supply/return	\$19,631.00	\$19,631.00	\$0.00
CO17. Site lighting Library	\$18,026.00	\$18,026.00	\$0.00
CO18. Data and Cable changes	\$17,785.00	\$17,785.00	\$0.00
CO19. Add aluminum circle tops	\$18,130.00	\$18,130.00	\$0.00
CO20. Drywalled data and electrical	\$16,902.00	\$16,902.00	\$0.00
CO21. Replace walls w/beams	\$18,289.00	\$18,289.00	\$0.00
CO22. Route conduits	\$14,805.00	\$14,805.00	\$0.00
CO23. Outdoor seating w/rail	\$18,036.00	\$18,036.00	\$0.00
CO24. Return air duct install	\$17,616.00	\$17,616.00	\$0.00
CO25 Fire Marshall Req	\$10,770.57	\$10,770.57	\$0.00
TOTALS	\$7,057,438.87	\$7,009,938.87	\$47,500.00

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
As of December 31, 2004

College: Wayne State College		Meeting Date: February 10, 2005	
Project Information	Project Title:	Neihardt Hall Renovation	
	Program Number:	na	
	Professional Consultant:	Bahr Vermeer & Haecker, Architects	
	General Contractor:	B.D. Construction	
	Net Square Footage:	42994	
	Bid Opening Date	11/7/2003	
	Notice of Proceed Date	11/02	
	Estimated Completion Date	10/03	
Final Acceptance Date			
Project Dates	Professional Consultants:	June, 2002	
	Needs Statement		
	Program Statement	February, 2002 (Sinclair Hille)	
	Professional Services Contract	June, 2002 (BVH)	
	Bonds Sold	August, 2002	
	Preliminary Plans		
	Design Development	September, 2002	
	Construction Contract	January, 2003	
	Substantial Completion	November 13, 2003	
Final Completion			
Report Information	Status	Initial Report:	
		Interim Report: X	
		Final Report:	
Financial Information			
State Buildings	State Funds--LB No:	\$	
	Federal Funds	\$	
	LB 309 Funds	\$	
	Cash Funds	\$	
	Capital Imp. Fee Commitment	\$	
	Other	\$	
	Total Available	\$	
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds	\$3,150,000	
	2. Interest Earnings		
	3. Other (cont. maint. - roof)	\$90,000	
	Total Available	\$3,240,000	
Expenditure Information	Proposed Budget	Expended to Date	Balance
Program Planning			
Professional Fees	\$245,021.75	\$245,021.75	\$0.00
Life Cycle Cost Analysis			
Construction			
1. General, Mech., Elec.	\$2,810,628.00	\$2,823,909.71	-\$13,281.71
2. Fixed Equipment	\$0.00	\$0.00	\$0.00
3. Sitework/Utilities	\$0.00	\$0.00	\$0.00
Furnishings/Moveable Equip.	\$15,200.00	\$0.00	\$15,200.00
Contingency	\$9,532.25	\$0.00	\$9,532.25
Artwork	\$28,795.00	\$0.00	\$28,795.00
Other Items			
1. Roof	\$99,850.00	\$82,509.00	\$17,341.00
2. Cable, Sign, Key, Asb, Adv	\$30,973.00	\$21,205.28	\$9,767.72
Change Orders			
1.	\$	\$	
2.	\$	\$	
TOTALS	\$3,240,000.00	\$3,172,645.74	\$67,354.26

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
As of December 31, 2004

College: Wayne State College		Meeting Date: February 10, 2005		
Project Information	Project Title: Ramsey Theatre Renovation & Addition			
	Program Number: 938			
	Professional Consultant: Alley Poyner Architecture			
	General Contractor: R.L. Fauss, Inc.			
	Net Square Footage: 9,718		Gross Square Footage: 14,515	
	Bid Opening Date		7/9/2001	
	Notice of Proceed Date		7/25/2001	
	Estimated Completion Date		9/30/2002	
Final Acceptance Date				
Project Dates	Professional Consultants:			
	Needs Statement			
	Program Statement		Jun-98	
	Professional Services Contract		Mar-01	
	Bonds Sold			
	Preliminary Plans			
	Design Development			
	Construction Contract		7/16/2001	
Substantial Completion		11/14/2002		
Final Completion		1/7/2004		
Report Information	Status		Initial Report:	
			Interim Report: X Final Report:	
Financial Information				
State Buildings	State Funds--LB No: 878/1100		\$2,799,820.00	
	Federal Funds		\$	
	LB 309 Funds		\$	
	Cash Funds		\$	
	Capital Imp. Fee Commitment		\$	
	Other - Wayne State Foundation		\$547,000.00	
Total Available		\$3,346,820.00		
Revenue Bond Buildings	Bonds Sold		\$	
	Costs of Issuance/Reserves		\$	
	Balances of Proceeds		\$	
Revenue Sources for Construction	1. Bond Proceeds		\$	
	2. Interest Earnings		\$	
	3. Other		\$	
	Total Available		\$	
Expenditure Information	Proposed Budget		Expended to Date	Balance
Program Planning	\$0.00	\$0.00	\$0.00	
Professional Fees	\$240,000.00	\$235,585.00	\$4,415.00	
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00	
Construction				
1. General, Mech., Elec.	\$2,270,000.00	\$2,267,677.00	\$2,323.00	
2. Fixed Equipment	\$470,000.00	\$451,746.00	\$18,254.00	
3. Sitework/Utilities	\$0.00	\$0.00	\$0.00	
Furnishings/Moveable Equip.	\$40,000.00	\$32,796.00	\$7,204.00	
Contingency	\$10,932.00	\$0.00	\$10,932.00	
Artwork	\$32,888.00	\$32,825.00	\$63.00	
Other Items				
1. Asbestos Removal	\$250,000.00	\$248,477.00	\$1,523.00	
2. Landscaping, Testing, Insp.	\$33,000.00	\$32,168.00	\$832.00	
Change Orders				
1.	\$	\$		
2.	\$	\$		
TOTALS	\$3,346,820.00	\$3,301,274.00	\$45,546.00	

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
As of December 31, 2004

College: Wayne State College		Meeting Date: February 10, 2005	
Project Information	Project Title: Stadium Entry Plaza, Track and Restroom Project		
	Program Number:		
	Professional Consultant: DLR Group		
	General Contractor: Christiansen Construction		
	Net Square Footage:		Gross Square Footage:
	Bid Opening Date	8/8/2002	
	Notice of Proceed Date		
	Estimated Completion Date	8/31/2003	
Final Acceptance Date			
Project Dates	Professional Consultants:		
	Needs Statement		
	Program Statement	5/19/2000	
	Professional Services Contract	6/19/01 for Phase I	
	Bonds Sold		
	Preliminary Plans		
	Design Development	5/21/2001	
	Construction Contract	9/18/2002	
Substantial Completion	9/25/2003		
Final Completion			
Report Information	Status	Initial Report:	
		Interim Report: X Final Report:	
Financial Information			
State Buildings	State Funds--Crumb Rubber Grnt	\$34,500.00	
	LB 1100 approved 6/03	\$125,000.00	
	LB 309 Funds		
	Cash Funds	\$25,000.00	
	Capital Imp. Fee Commitment	\$400,000.00	
	Other - Wayne State Foundation	\$847,340.00	
	Total Available	\$1,431,840.00	
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds	\$	
	2. Interest Earnings	\$	
	3. Other	\$	
	Total Available	\$	
Expenditure Information	Proposed Budget	Expended to Date	Balance
Program Planning	\$0.00	\$0.00	\$0.00
Professional Fees	\$34,075.00	\$34,075.00	\$0.00
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction			
1. General, Mech., Elec.	\$1,176,345.00	\$1,176,345.00	\$0.00
2. Fixed Equipment	\$1,862.00	\$0.00	\$1,862.00
3. WSC Direct & Utilities	\$113,319.00	\$113,319.00	\$0.00
Furnishings/Moveable Equip.	\$0.00	\$0.00	\$0.00
Contingency	\$8,372.00	\$0.00	\$8,372.00
Artwork	\$11,010.00	\$0.00	\$11,010.00
Other Items			
1. Adv.	\$1,393.00	\$1,393.00	\$0.00
2. Lighting	\$64,000.00	\$64,000.00	\$0.00
3. Retaining Wall	\$21,464.00	\$21,464.00	\$0.00
Change Orders			
1.	\$	\$	
2.	\$	\$	
TOTALS	\$1,431,840.00	\$1,410,596.00	\$21,244.00

Fiscal and Facilities Committee

*Larry Teahon, Chair
Cap Peterson
Norman Small*

February 10, 2005

Physical Plant Status Reports for information

Each college has provided a status report of physical plant projects for the Board's information. These are found on the following pages.

PHYSICAL PLANT STATUS REPORT

October - December

College: Chadron State College

Meeting Date: Feb. 10, 2005

Project Description	Status	Fund Source
LB 309 Projects		
Admin Bldg HVAC	Complete	LB 309/CIF
Admin Bldg Tuck point	In progress	LB 309/CIF
Armstrong Gym Tuckpointing	In Progress	LB 309/CIF
Arstrong Gym Replace Steam Coils/Controllers	In Progress	LB 309/CIF
Arstrong Gym Fire Sprinkler System	In progress	LB 309/CIF
Burkhiser Technology Complex Tuckpointing	In progress	LB 309/CIF
Campus Fire Hydrant	In progress	LB 309/CIF
King Library Chilled Water Exten.	In progress	LB 309/CIF
Math & Science Bldg Fire Sprinkler	In progress	LB 309/CIF
Math/Science Bldg to Burkhiser Design Chiller Water Extension	In progress	LB 309/CIF
Math & Science Bldg Tuckpointing	In progress	LB 309/CIF
Memorial Hall Tuckpointing	In progress	LB 309/CIF
Nelson Physical Activity Center Reroof	In progress	LB 309/CIF
Nelson Physical Activity Center Tuckpointing	In progress	LB 309/CIF
LB 1100 Projects (99-00)		
Edna Work Hall/Wing Renovation	In progress	LB 1100 (match)/LB309
Revenue Bond Projects (including BANS)		
Edna Work Hall/Wing Renovation	In progress	Bond
Contingency Maintenance Projects		
Andrews Hall Repair/Replace Interior Doors	In progress	Cont. Maint.
Andrews Hall Bathroom Floors and Walls	In progress	Cont. Maint.
Campus Chiller Match	In progress	Cont. Maint.
Campus Replacement Furnish.	In progress	Cont. Maint.
Crites Hall Tuckpointing	In progress	Cont. Maint.
Edna Work Renovation	Funded	Cont. Maint.
Edna Work Renovation	In progress	Cont. Maint.
High Rise Equip/Comp Support Lab	In progress	Cont. Maint.
Other Capital Construction Projects		
(Include all projects using non-state or state funds that do not "fit" into any of the other categories)		
Hiking/Biking Trail Construct.	In progress	Grant/Fees
Campus Absorption Chiller Installation	In progress	LB 309/Cont. Maint./LB 1100/Forestry

PHYSICAL PLANT STATUS REPORT

October - December

College: Peru State College

Meeting Date: Feb. 10, 2005

Project Description	Status	Fund Source
LB 309 Projects		
Admin Bldg ADA Restroom Modification	In Progress	LB 309
Admin Bldg Tuck point	Complete	LB 309
Admin Bldg Roof Replacement	In Progress	LB 309
Admin Bldg HVAC/Window Replacement	In Progress	LB 309
Theater Tuck point	Complete	LB 309
TJ Majors Bldg Envelope	Design Complete	LB 309
Wheeler Center Roof Replacement and Structural Augmentation	Structural Augmentation Complete Roof Replacement in Progress	LB 309
Boiler Room Tuckpointing	In Design	LB 309
Jindra Fine Arts Exterior Renovation	In Design	LB 309
AV Larson Tuckpointing	In Design	LB 309
AWAC Site Modifications	In Design	LB 309
Revenue Bond Projects (including BANS)		
Contingency Maintenance Projects		
Other Capital Construction Projects (Include all projects using non-state or state funds that do not "fit" into any of the other categories)		

**PHYSICAL PLANT STATUS REPORT
October-December**

College: Wayne State College

Meeting Date: February 10, 2005

Project Description	Status	Fund Source
LB 309 Projects		
Carhart Elevator/RR/Stair	Design Development near complete	LB309
Carhart Sprinkler System	Design in progress	LB309
Education Roof Replacement	Under construction	LB309
Hahn ADA Restroom Design	Nearing completion	LB309
Library ADA Restroom Design	Nearing completion	LB309
Rice Window Replacement	Nearing completion	LB309
Tuckpointing Design (9 bldgs)	Design complete	LB309
LB 1108 Projects (1998)		
LB 1100 Projects (99-00)		
Rice Floor Replacement	Substantially Complete	LB1100
LB 1 (2002)		
Revenue Bond Projects (including BANS)		
Bowen Hall Fire Sprinklers	Complete	Revenue Bonds
Pile & Terrace Re-Roof	Pending work on downspouts	Revenue Bonds
Pile Hall Window Replacement	Complete	Revenue Bonds
Bowen Hall Elevator Repl.	Complete	Revenue Bonds
Bowen Hall Fire Alarm Impr.	Complete	Revenue Bonds
Pile & Berry Fire Alarm Impr.	Complete	Revenue Bonds
Contingency Maintenance Projects		
Res Halls Doors, Roof Repairs	Some complete; others in progress	Cont. Maint.
Berry Hall Roof Replacement	Design complete	Cont. Maint.
Commons/Parking Improve	Design Development near complete	Cont. Maint.
Other Capital Construction Projects		
(Include all projects using non-state or state funds that do not "fit" into any of the other categories)		

Fiscal and Facilities Committee

*Larry Teahon, Chair
Cap Peterson
Norman Small*

February 10, 2005

Grant applications and awards for information only

Wayne Awards

- Stabilizing Effects of Silicon on Arene-Chromium Bonds (National Science Foundation through Nebraska EPSCoR/Nebraska Academy of Sciences) -- \$450
- The Theoretical Study of Oxidized PAHs for the Development of New Luminescent Compounds (National Science Foundation (NSF) through Nebraska EPSCoR -- \$5,000

Wayne Applications

- Alexander Hamilton: The Man Who Made Modern America (American Library Association/National Endowment for the Humanities) -- \$1,000
- Nebraska Mathematics and Science Partnership (Nebraska Department of Education through Educational Service Unit 1) -- \$21,000
- Rural Academic Secondary School Science Partnership (Nebraska Department of Education through Educational Service Unit 10) -- \$17,099
- Wayne State College/City of Wayne Highway Frontage Project (Nebraska Department of Roads Community Enhancement Program administered through the Nebraska Forest Service) -- \$14,640
- Wayne State College Tree & Native Plant Replacement Initiative 2005 (Nebraska Statewide Arboretum/Nebraska Environmental Trust) -- \$9,575

Board policy 6024 requires that grant applications and awards, which exceed \$25,000, or have as part of the Agreement the obligation to accept fiscal responsibility in future years, or require maintenance of effort shall be approved by the Board. Information on grant applications and awards exceeding \$25,000 is found on the following page(s).

7.11.-2

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: February 10, 2005
Notice of Intent	Application:	Accept Award: X
Name of Program: Stabilizing Effects of Silicon on Arene-Chromium Bonds		
Funding Source: National Science Foundation through Nebraska EPSCoR/Nebraska Academy of Sciences		
Amount Requested: \$1,200	Amount Awarded: \$450	Funding Period: 01/05-07/05
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 12/02/04
Does this grant include Indirect Cost Funds for the Colleges use?		Yes: No: X
Will this grant require State Matching Funds ?		Yes: X No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Matching funds include maintenance costs of equipment and chemical supplies used in research projects.		
Will this grant require In-Kind Funds ?		Yes: No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort required?		Yes: No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: No: X
How many FTE positions will the grant fund?		FTE: 0.00
How many of these are new positions?		New FTE: 0.00
Briefly describe the purpose(s) of this application/award: This award is for funding to purchase fluorescence cells to be used by undergraduate students to analyze synthesized compounds with fluorescence, infrared spectroscopy, and ultraviolet-visible spectroscopy and travel expenses to present their work at state and regional conferences.		
Is this grant a continuation of a previous/existing grant?		Yes: No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. David Peitz, Assoc. Professor, Physical Sciences and Mathematics Department.		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: February 10, 2005
Notice of Intent	Application:	Accept Award: X
Name of Program: The Theoretical Study of Oxidized PAHs for the Development of New Luminescent Compounds		
Funding Source: National Science Foundation (NSF) through Nebraska EPSCoR		
Amount Requested: \$5,000	Amount Awarded: \$5,000	Funding Period: 01/05-01/06
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 12/02/04
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the College's facilities and equipment as well as some supplies and the time commitment of several faculty members.		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.29	
How many of these are new positions?	New FTE: 0.29	
Briefly describe the purpose(s) of this application/award: This award funds support for additional undergraduate research opportunities. This project will concentrate on the development of new and novel luminescent materials/compounds. It will provide \$4,000 in research stipends for two undergraduate students, some supplies, and travel funds for them to present at a state or regional conference.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. David Peitz, Assoc. Professor, Physical Sciences and Mathematics Department		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

7.11.-4

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: February 10, 2005
Notice of Intent	Application: X	Accept Award:
Name of Program: Alexander Hamilton: The Man Who Made Modern America		
Funding Source: American Library Association/National Endowment for the Humanities		
Amount Requested: \$1,000	Amount Awarded:	Funding Period: 09/05-09/06
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the time commitment of several library staff and faculty and the use of the College's facilities.		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.00	
How many of these are new positions?	New FTE: 0.00	
Briefly describe the purpose(s) of this application/award: This proposal will provide funding for exhibit and program expenses to host a new traveling panel exhibit examining Hamilton's central role during the Revolutionary War and Founding period in creating economic, social, political, etc. templates for modern America. It also includes funds for travel expenses for the exhibit coordinator to attend an orientation seminar. In conjunction with the exhibit, several programs will be presented to the general public featuring lectures/discussions focusing on the exhibition themes.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Mr. David Graber, Reference Librarian		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: February 10, 2005
Notice of Intent	Application: X	Accept Award:
Name of Program: Nebraska Mathematics and Science Partnership		
Funding Source: Nebraska Department of Education through Educational Service Unit 1		
Amount Requested: \$21,000	Amount Awarded:	Funding Period: 02/05-11/06
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:

Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.00	
How many of these are new positions?	New FTE: 0.00	
Briefly describe the purpose(s) of this application/award: This proposal includes a sub-agreement with Wayne State College for summer wages/benefits for three faculty members to serve as lead instructor or facilitator for summer institutes in June 2005 and follow-up workshops during the 2005-06 academic school year. The objectives of the project are to increase the percent of students meeting/exceeding the Nebraska mathematics standards, improve the content knowledge of 7-12 participant mathematics teachers, train them to integrate technology into curricula and instruction, and expand their knowledge and application of current research based instructional strategies.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Tamara Worner, Associate Professor, Physical Sciences and Mathematics Department		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

7.11.-6

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: February 10, 2005
Notice of Intent	Application: X	Accept Award:
Name of Program: Rural Academic Secondary School Science Partnership		
Funding Source: Nebraska Department of Education through Educational Service Unit 10		
Amount Requested: \$17,099	Amount Awarded:	Funding Period: 02/05-10/06
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.00	
How many of these are new positions?	New FTE: 0.00	
Briefly describe the purpose(s) of this application/award: This proposal includes a sub-agreement with Wayne State College for summer wages/benefits for two faculty members to develop a two year science teacher professional development program to include summer institutes in June 2005 and follow-up sessions during 2005-06 with capstone program in June 2006. This program would provide a means for rural science teachers to increase their Pedagogy and science teaching skills, utilize new technology resources for classroom and distance education and would be aligned with the Nebraska Science Standards.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Todd Young, Associate Professor, Physical Sciences and Mathematics Department		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: February 10, 2005
Notice of Intent	Application: X	Accept Award:
Name of Program: Wayne State College/City of Wayne Highway Frontage Project		
Funding Source: Nebraska Department of Roads Community Enhancement Program administered through the Nebraska Forest Service		
Amount Requested: \$14,640	Amount Awarded:	Funding Period: 01/05-11/06
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes: X	No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Matching funds include a portion of the contractual services costs for site preparation, materials, installation and maintenance.		
Will this grant require In-Kind Funds ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.00	
How many of these are new positions?	New FTE: 0.00	
Briefly describe the purpose(s) of this application/award: This proposal requests funds for site preparation, plant materials, and the installation and maintenance of these plant materials within the state right-of way along State Highway 15. An integral part of the Campus Master Plan, it will address vegetation gaps along the College's frontage with trees and planting beds.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Mr. Pat Meehan, Landscape Manager & Grounds Maintenance Supervisor		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

7.11.-8

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF FEDERAL FINANCIAL ASSISTANCE

College: Wayne State College		Date: February 10, 2005
Notice of Intent	Application: X	Accept Award:
Name of Program: Wayne State College Tree & Native Plant Replacement Initiative 2005		
Funding Source: Nebraska Statewide Arboretum/Nebraska Environmental Trust		
Amount Requested: \$9,575	Amount Awarded:	Funding Period: 01/05-01/06
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:

Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the time commitment of various operations and maintenance staff and other staff volunteers.		
Is State Maintenance of Effort required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.00	
How many of these are new positions?	New FTE: 0.00	
Briefly describe the purpose(s) of this application/award: This request is for funds to remove eight over-aged or damaged trees and plant twenty-six new trees to replace these removals as well as others over the past two years and the establishment of several native plant display beds throughout the campus.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Mr. Pat Meehan, Landscape Manager & Grounds Maintenance Supervisor		
Administrator responsible for approving the application: Carolyn Murphy, Administration and Finance		

Fiscal and Facilities Committee

Larry Teahon, Chair
Cap Peterson
Norman Small

February 10, 2005

Contracts and Change Orders for information only

Board policies 7015 and 8065 require that the colleges report the following contract awards and change orders to the Board as information.

CONTRACTS – 1) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$40,000; c) consultant contracts for less than \$25,000; and d) exempt contracts exceeding \$25,000.

Chadron State College	
Location on Campus:	Student Center, Math/Science Building, and King Library
Contracted Work:	Install ADA door openers
Contract Amount:	\$16,269
Fund Source:	Cash
Contractor:	A-United Door and Glass
Location on Campus:	Administration Building Roof
Contracted Work:	Architectural design and construction Administrative Services
Contract Amount:	\$9,740
Fund Source:	Cash
Contractor:	Davis Design
Location on Campus:	Student Center Kitchen
Contracted Work:	Floor repair
Contract Amount:	\$5,535.20
Fund Source:	Contingency Maintenance
Contractor:	Berendse Painting

Wayne State College	
Location on Campus:	Fine Arts Room 10
Contracted Work:	Install light fixtures/electrical
Contract Amount:	\$5,520
Fund Source:	Cash Funds
Contractor:	Moonlighting Construction, Wayne, NE

7.12.-2

CHANGE ORDERS – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are less than \$20,000.

Chadron State College	
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Nelson Physical Activity Center #1 add aluminum railing system \$3,890 LB 309/LB 1100 Weathercraft Roofing
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Bell Tower Renovation #2 Mac Construction donation to project Deduct \$500 CSC Foundation private donations Mac Construction

Peru State College	
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Al Wheeler Activity Center #1 revise downspout connection at the sidewalk Deduct \$8,390 LB 309 Vincent Roofing Inc.

Chadron State College	
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Rice Auditorium Window Replacement Project #1-3 changes to lintels, jamb repair, interior door push/pull devise Total \$1,857 LB 309/Capital Improvement Fee Christiansen Construction, Pender, NE
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Brandenburg Education Re-roof Project #1-3 changes to air/roof vents, fiberglass insulation Total \$609 LB 309/Capital Improvement Fee Otte Construction, Wayne, NE
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Hahn ADA Restroom Project #1-4 changes mainly due to unforeseen conditions Total \$5,241 LB 309/Cash Funds RaDec Construction, Wayne, NE
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	US Conn Library ADA Restroom Project #1-3 changes to accommodate ADA requirements, unforeseen conditions Total \$5,926 LB 309/Cash Funds RaDec Construction, Wayne, NE

- Executive Director Report –
February 2005

CSC Presidential Search

As you know, we have decided to continue the Presidential search at Chadron. After consulting with the CSC presidential search committees, we decided to re-start the search process immediately. Our goal is to have the next president appointed at the June 9, 2005 Board meeting.

While the timeframe for this portion of the search is a bit more condensed than before, I believe we can meet the goal of a June appointment.

I want to commend the CSC search committee and the college for their extraordinary efforts in this matter. Each of the finalists commented on how gracious folks at CSC were and what a remarkable institution it is. They also expressed appreciation for the process itself and thanked the Board for giving them serious consideration.

Strategic Planning

As a follow up to the System Strategic Plan (which is now 3+ years old), we will bring a small group of representatives from the System Office and the colleges together this summer to review our efforts in the implementation of the system plans. The group will look at how each unit of the system is progressing and how each college's plan works with the overall system plan. The group will provide a report, which will include its estimation of implementation success and a recommendation regarding whether or not we should embark on a new round of system strategic planning. We will review this with the Board in the fall.

CHADRON STATE COLLEGE
- President's Report –
February 2005

Strategic Planning

Chadron State College (CSC) has been productively involved in strategic planning for several years. A campus-representative Strategic Planning Committee initiated strategic planning in the fall of 2002. Starting that fall, the Strategic Planning Committee began developing Chadron State College's second strategic plan.

Good planning fortified with exhaustive "environmental scanning," according to President Krepel, favors informed institutional decisions—and a brighter future for the College. Besides, he added, we need to build onto the strategic plan recently developed the Nebraska State College System Board of Trustees (i.e., http://www2.csc.edu/o/oir/Publications/NSC_Strategic_Plan.doc). Chadron State is part of a state-college "system," and, together, we can plan for our expanding services to Nebraska students.

The college was encouraged to develop informed strategies to drive CSC's future with energetic strategic planning. The college contracted in the spring (2002) semester with the National Center for Higher Education Management Systems (NCHEMS) of Boulder, Colorado, to help Chadron start its strategic planning. Therefore, for months, NCHEMS collected information about CSC and its region from CSC's Office for Institutional Research and other key campus and national sources.

August, 2003

At the initial fall, 2003, all-campus meeting, Dr. Dennis Jones, President of NCHEMS, presented his findings about CSC and its rural region. In addition, Dr. Jones related NCHEMS' findings to national and regional trends in post-secondary education. Also, by this August meeting, the Strategic Planning Committee had produced an initial planning draft.

After Dr. Jones' presentation, the Strategic Planning Committee draft was extensively discussed by faculty, administrators, and staff across round tables. The Strategic Planning Committee, chaired energetically throughout by Professor George Watson, collected comments and suggestions to edit their draft.

Many edits and lengthy meetings later, the final version of *Vision 2011* surfaced by the beginning of the fall (2004) semester. What resulted after a year's effort was a vision statement, a mission statement, 6 foci, and 34 objectives. A brief display (on the right) of *Vision 2011*'s foci and objectives provide a descriptive glimpse into years of planning and thoughtfulness. (Link to http://www.csc.edu/csc2011/default_flash.htm for an animated version of *Vision 2011*).

Last August funding was made available for *Vision 2011* implementation projects. Before the September 17th deadline, 48 funding requests and 22 "self-funded" applications were submitted.

The Strategic Planning Committee evaluated the proposals for feasibility; relevance to *Vision 2011*; impact; College involvement; and four campus priorities—student recruitment, retention, marketing, and the campus environment. All successful proposals had to include assessment methodologies.

<i>Vision 2011: Brief Display</i>	
Focus	Objective
Institutional Community	Academic Freedom and Responsibility
	Building a Culture of Innovation Environment
	Ethics
	Professional Development
	Recognizing Achievement
	Student Recruitment and Retention
	Under-represented Populations
Public Relations	Alumni
	Community
	Fiscal Accountability
	Marketing
Regional Service	Collaboration
	Distributed Learning
	Leadership
	Responsiveness
Research, Scholarly, Creative Activity	Collaboration
	Funding
	Support
Resources and Facilities	Allocation of Resources
	Facilities
	Funding Sources
	Personnel Recruitment/Retention
	Technology and Equipment
Teaching and Learning	Alternative Learning Opportunities
	Assessment
	Breadth and Depth of Knowledge
	Broad Perspective
	Diversity
	Enriched Learning Environment
	Information Literacy
	Student Advising and Career Services
	Student Centered Learning
	Teaching and Learning Technology

The Strategic Planning Committee sent their recommendations to the president who announced on September 24, 2004 that 16 projects that would be funded by *Vision 2011*.

Accepted projects ranged widely. Selected applications included the establishment of a speaking-writing center; the construction of wireless “hotspots” in the Student Center and the Reta King Library; a one-stop student registration facility; and the development of an employee recognition program.

Vision 2011, will guide Chadron State College programming, operations, and resource allocation for eight years as we prepare for CSC’s centennial celebration in 2011. The Strategic Planning Committee will re-evaluate *Vision 2011* annually.

PERU STATE COLLEGE
- President's Report -
February 2005

**Peru State College Foundation
National Alumni Association Website and Online Community**

In 2002 the Peru State Foundation Board authorized and funded the creation of a subsidiary board to develop a national alumni association. This association has formed and is known as the Peru State College National Alumni Association (NAA) Board. The NAA Board's goal is to develop a national alumni association by initiating a dynamic virtual alumni community.

An Online Community makes sense for Peru State for several reasons, but one main reason is that although many alumni association sites are auxiliary to long established associations, our approach is the reverse. Instead of building a virtual alumni community on top of a pre-existing association, we will initiate a virtual community, which will evolve both virtual and real world benefits. It was clear to us that to evolve the association by building traditional, regional chapters in Nebraska alone would be expensive and take years to complete. It is also a reality that the technology for developing worldwide virtual communities has become affordable for hundreds of colleges and universities in recent years.

Benefits to alumni members of the online community include both virtual, or online benefits, and real world benefits:

Alumni Virtual Benefits:

- The ability to connect with former classmates worldwide.
- The ability to obtain instant, current information about PSC.

Real World Benefits:

- The ability to organize Homecoming activities, tailgate parties and other gatherings, using the latest in electronic communications.
- Ease of professional and personal networking.
- The ability to know about and participate in campus activities, including purchasing items electronically from the Bobcat Bookstore.

There are also tangible benefits to the College in this plan.

Benefits to Peru State College

Virtual benefits:

- Access to a worldwide organization of interested alumni with whom to develop the future of the institution.
- Access to instant text, photo and video communications with alumni and friends worldwide.

Real World Benefits:

- Enhanced ability to organize state and federal political action efforts.
- Enhanced ability to work with alumni statewide and nationally to connect with centers of wealth and influence.
- Enhanced ability to identify, communicate with and involve alumni having special resources, expertise, interests and connections.

8.2.-4

The National Alumni Association (NAA) Board will play a vital role in marketing and maintaining a successful site. The Board's role includes:

- Represent the site to new and current community members.
- Participate in evaluating and developing the evolution of the site.
- Participate in evolving virtual and real world programming activities based on the success of the site.
- Participate in marketing the website and online community.
- The Board will be a visible presence within the online community, contacting community members every few months for a variety of purposes.

Specific Board Tasks in marketing, sustaining and developing the site will include:

- Marketing letters
- Test launch invitation letter
- Real launch invitation letter
- E-mail invitations to personal alumni friends who have not registered.
- Creating a friendly site atmosphere
- Welcoming e-mails to new community members
- Two to three times a year the Board will communicate with community members, providing a National Alumni Association Board-Online Community-Peru State College update

Foundation staff will work with the NAA Board to monitor and evaluate the progress of the site and consider new growth alternatives. At the outset the most important thing is to market the site successfully, making it as interesting and user-friendly as possible. The NAA Board will play a key role in helping the Foundation staff do this.

This new initiative fits hand-in-glove with the College's overall image and marketing revamp, which has been in process since January of 2004.

WAYNE STATE COLLEGE
- President's Report -
February 2005

Focus on the School of Business & Technology

The Wayne State College School of Business and Technology offers undergraduate and graduate degree programs in its three departments: Technology & Applied Science, Business & Economics, and Computer Technology & Information Services. Nearly 1,000 current undergraduate and graduate students (979) have either a major or minor in one of the School of Business and Technology departments. Graduate degree programs include an M.B.A. program that is designed to improve and enhance the management skills of its students and to develop future executive leadership. An M.S.E. in Curriculum and Instruction/Business Education, Family and Consumer Science, and Industrial Technology Education is also offered.

Technology & Applied Science Department:

Wayne State is one of only a few colleges and universities in Nebraska and the region to offer a comprehensive Industrial Technology Education program. School districts from throughout the country contact Wayne State for their Industrial Technology teachers. The department also offers Industrial Technology Management degrees in Construction, Manufacturing, Planning & Design, and Safety. Other programs include a Family and Consumer Sciences program offering degrees in Early Childhood, Family and Consumer Sciences with concentrations in Fashion Merchandising, Foods and Nutrition, and Interior Design, and a field endorsement in Family and Consumer Sciences Education.

Business & Economics Department:

Programs in the Business and Economics Department lead to a Bachelor of Science degree in Business Administration. A total of ten majors are offered, including Agri-business, Economics, Finance, Human Resource Management, International Business, Management, Marketing, Office Administration, Professional Studies/2 + 2, and Public Accounting. In addition, Vocational Business Education field endorsement and Basic Business Education subject endorsement are also offered.

Computer Technology & Information Systems Department:

The programs in the Computer Technology and Information Systems Department provide men and women with the opportunity to develop the basic knowledge, understanding and skills for careers associated with the development and use of computer technology in business, industry, and education. The Computer Science major focuses on the technical development and operation of the computer while the Computer Information Systems major focuses on the use of computer technology to service the information needs of business, industry, government and education.

Recent activities of faculty and students in the School of Business and Technology:

Each year nearly 500 students from 50 area Nebraska and Iowa high schools participate in Business Competition Day at Wayne State, where students compete in 17 areas. Business Competition Day is the largest academic competition held on the Wayne State campus.

The Business and Economics Department is in the advanced stages of the accreditation process with the International Assembly for Collegiate Business Education (IACBE). The self-study was completed and forwarded to the association in September, and a two-member site-visit team was on campus on Dec. 7 and 8. While the findings have not yet been made, the IACBE has said that the self-study was

8.2.-6

excellent and has requested release of the study for use as the model for other schools seeking accreditation. We have agreed to do so.

Since 1977 Wayne State College has served as the host site for the Nebraska Business Development Center (NBDC). The office assists start-up or existing small, for-profit businesses in northeast and north central Nebraska with market research, marketing plans, loan packaging, business plans, strategic planning, financial planning, cash flow budgeting, and capital budgeting. Loren Kucera is the NBDC director.

The School's Cooperative Education internships and experiences have been very successful. Students have been hired by the First National Bank of Omaha following internships there. A WSC alumnus, Mark Waddington, is now the top officer at First Technology Solutions, the Information Technology arm of First National Bank of Omaha. Waddington was the recipient of the 2003 Outstanding Alumni Award from the School of Business and Technology.

The CTIS Advisory Board has relationships with the First National Bank of Omaha, Nebraska Public Power District, Great Dane Trailers, Mid-American Energy, Gateway, Corporate Express, Omnium Worldwide Incorporated, and Michaels Foods. Three of the representatives on the board are WSC graduates.

The School of Business & Technology sponsors an Executive-in-Residence program, in which executives in regional companies spend a day on campus, giving presentations to students and meeting with students and faculty. This program is a key example of relationships with other organizations in the region.

Two teams of CIS Seminar and CSC Seminar students designed and built the entire Website for Goldenrod Hills community action agency in Wisner during the Spring 2004 semester. The project included the entire scope of operations for the Wisner office and all of its field offices.

The Technology & Applied Science Department has a long-standing relationship with Lozier Corporation of Omaha, a major manufacturer of store shelving, furniture, and other store fixtures for major store chains.

Each fall, the School of Business & Technology sponsors the Shirtsleeve Workshop, which brings WSC business alumni to campus to meet with students and participate in a forum.

The Association for Computing Machinery (ACM) student organization recently received a second round of funding for their very successful 'Computers for Uganda' project in which students refurbish computers and send them to Uganda. The first computers the organization sent have been received and are now in use.

Two Business & Technology faculty members, Laura Barelman and Lori Nicholson, plus many of their students, have been instrumental in acquiring funding, planning and installing technology, assisting with the move, celebrating the dedication, and facilitating information system conversion for the Gardner (Graves) Public Library project in Wakefield, Neb.

Associate Professor of Business Gerald Conway was recently elected to serve a four-year term on the Nebraska Economic Forecasting Advisory Board, which is responsible for setting official revenue figures used in the Legislature's budgeting process.

CHADRON STATE COLLEGE
- Student Trustee Report –
February 2005

1. The campus is astir with activities marking the start of the spring semester. The December 17 graduation went well and the May 7 graduates are getting excited.
2. Both men's and women's basketball teams have been playing quite a few games. The wrestling team has hosted a couple duals at home as well as attending several duals and tournaments. The track team hosted a twilight meet and is working toward the indoor championships.
3. "Moving the Fire: The Removal of Indian Nations to Oklahoma" is the current featured exhibit now through the end of February in the Mari Sandoz Center.
4. Clubs on campus are sponsoring exciting events like the Outdoor Adventure Club's Ice Fishing Tournament, the Super Bowl Party, and the Winter Magic Formal. The Roaring Twenties is the theme for spring days. This theme has prompted some interesting ideas for events.
5. The popular intramural sports are 5 on 5 basketball, racquetball, pool league, and snow football.
6. Supplemental instruction courses are being tested in a few general courses and appear to be doing well. The tutoring center is encouraging students to visit the tutors earlier in the semester.
7. Daryl Davis, author of "Klan-Destine Relationships", will be a speaker on campus in February. He will discuss his experience as an African American studying and learning about today's Ku Klux Klan.

PERU STATE COLLEGE
- Student Trustee Report -
February 2005

1. Faculty and staff in the School of Professional Studies – Business Department are working to complete plans for the 32nd Annual High School Business Contest to be held on Wednesday, February 16, 2005. High school students from Nebraska, Iowa, Missouri, and Kansas are invited to campus to compete for awards and scholarships, according to Judy Grotrian, Ph. D., Contest Director. Medals will be awarded to 1st through 5th place winners in each contest. Peru State College will award \$500 tuition scholarships to the first-place winners for each contest.
2. Peru's Social Science Department is hosting History Day on February 23, 2005. This year's theme is "Communication in History: The Key to Understanding". The growth in entries and school participation in this district's History Day is tremendous and exciting. The 2005 District Contest has special awards that are presented by local historical groups, including the Peru Historical Foundation, Arbor Lodge, and The Nebraska City Museum Association.

8.3.-2

3. February 24th and 25th marks Peru State Education Association's Annual Dr. Seuss Celebration. Over 15 elementary schools surrounding the area are invited for an afternoon full of, "*Green Eggs and Ham*, and *The Cat in the Hat*" renditions. All participating schools leave with goodie bags filled with an assortment of reading material for their classrooms.
4. The Bobcat Athletics are starting the semester in full swing. The Men's and Women's Basketball teams are pacing through the long season with positive expectations for conference finals.
5. The Men's Volleyball team, the only intercollegiate men's volleyball team in the state of Nebraska, is getting ready to open its season at the end of January. After an excellent recruiting effort, the men are looking forward to competition this spring.
6. Bobcat Baseball and Softball competitors are working hard in the off-season with winter conditioning, but everyone is anxious to hit the field with high hopes of warm weather by the end of February.

WAYNE STATE COLLEGE
- Student Trustee Report -
February 2005

1. The "Tie One On For the Holidays" project was a success. The goal of 500 signatures was surpassed by receiving 642 by the end of the project. The project was also featured on Nebraska Public Radio December 23rd.
2. The Festival of Trees co-sponsored by Pi Gamma Mu and the Student Senate raised \$532.57 during the community voting for the best tree. Below is the placement for the most money raised by organization and the award they received:

Counseling Center	1 st Place
Gamma Theta Upsilon	2 nd Place
Psi Chi	3 rd Place
Delta Sigma Pi	Best of Show
Student Senate	Holiday Magic Award
K 92 Radio	Most Original Award
Students Against Destructive Decisions	Christmas Spirit Award
Greek Council	Pi Gamma Mu Presidents Award

The money raised was used to purchase presents for family members adopted by the organization. The trees, decorations, money, and private donations from the Festival of Trees project raised \$1,882.65 for nine families in Wayne.

3. The Student Senate selected Dr. Mark Leeper as its second faculty advisor. Student Senate is sponsoring a student leadership training conference scheduled the end of January for all students. Candidates for President and Vice President of the Student Senate 2005-2006 academic year will participate in a debate February 21st in the student center. The "Safe Ride" program is in its final stages beginning with a five to six week trial scheduled this semester.
4. 24 hour visitation was approved as a trial project for one of the residence halls. If this is successful other residence halls will be applying for changes in their visitation policies.