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## BOARD OF TRUSTEES

### Meeting Notice

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice is hereby given that a regular meeting of the Board of Trustees of the Nebraska State Colleges will convene at Peru State College, Peru, Nebraska, on February 1-2, 2007.

Executive Session	February 1 –	10:00 a.m.
Committee Meetings	February 1 –	1:15 p.m.
Business Meeting	February 2 –	9:00 a.m.

This notice and accompanying agenda are being distributed to members of the Board of Trustees, the presidents of the state colleges, the Associated Press and selected Nebraska newspapers.

-- NOT A PAID NOTICE --

FEBRUARY 1-2, 2007 BOARD OF TRUSTEES MEETING

Wednesday, January 31, 2007

ADDITIONAL AGENDA ITEM:

- 4.16 Authorize Chancellor to Accept the Program Statement for Wayne State College Memorial Stadium and Rice Auditorium Improvements

**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Tyler Pribbeno*

February 1-2, 2007

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**ACTION: Authorize Chancellor to Accept the Program Statement for Wayne State College Memorial Stadium and Rice Auditorium Improvements**

Priority: Financial Strength  
Strategy: 1  
Goal: c

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At the February 2006 meeting the Board of Trustees appointed an architect selection committee to select a firm to provide professional consulting services for the WSC Rice lower level and stadium renovation project. At the June 2006 meeting the Board ratified the architect selection. The college is currently engaged in Program Statement development with the architectural firm of Leo A. Daly. In order to expedite schedules for this project WSC is requesting that the chancellor be authorized to accept the Program Statement document on behalf of the Board when it is complete. At the time of acceptance the documents will be distributed to Board members for review and comment.

A formal Program Statement presentation will be scheduled at the April Board meeting. Additional comments and approval will be requested at that time.

# BOARD OF TRUSTEES MEETING

**FEBRUARY 1-2, 2007  
PERU STATE COLLEGE  
PERU, NEBRASKA**

**THURSDAY, FEBRUARY 1 – Meetings will be held in the Academic Resource Center (ARC) unless otherwise indicated**

<b>9:00 - 11:00</b>	<b>Council of Academic Officers</b>	<b>ARC 201</b>
<b>9:00 – 11:00</b>	<b>Council of Admissions &amp; College Relations Officers</b>	<b>Library Upper Level Room</b>
<b>9:00 - 11:00</b>	<b>Council of Business Officers</b>	<b>ARC 209</b>
<b>10:00 – 11:00</b>	<b>Board of Trustees Executive Session – Collective Bargaining &amp; Personnel Issues</b>	<b>ARC Conference Room</b>
<b>11:00 – 12:00</b>	<b>Board of Trustees &amp; Presidents Strategic Plan Review</b>	<b>ARC Conference Room</b>
<b>12:00 – 12:45</b>	<b>Lunch</b>	<b>Student Center Bur Oak Room</b>
<b>12:45 – 1:15</b>	<b>Architect Presentation - BVH Design Development Document Academic/Administration Building – CSC</b>	<b>Student Center Bur Oak Room</b>
<b>1:15 – 3:00</b>	<b>BOARD COMMITTEE MEETINGS</b>	
	<b>Fiscal &amp; Facilities Committee</b>	<b>ARC 209</b>
	<b>Academic, Personnel &amp; Student Affairs Committee</b>	<b>ARC 201</b>
	<b>Enrollment &amp; Marketing Committee</b>	<b>Upper Level Library Room</b>
<b>3:00 – 4:00</b>	<b>Board of Trustees Open Forum</b>	<b>ARC Conference Room</b>
<b>6:00</b>	<b>Reception</b>	<b>Library</b>
<b>7:00</b>	<b>Dinner</b>	<b>Student Center, Live Oak Room</b>
	<b>NSCS Counseling Excellence Award Recipient Recognition</b>	

**FRIDAY, FEBRUARY 2**

**8:00 – 9:00 Breakfast**

**Student Center Bur Oak Room**

**9:00 BOARD OF TRUSTEES BUSINESS MEETING**

**ARC Conference Room**

**Boxed Lunch Available Upon Completion of Meeting**

**FEBRUARY 1, 2007**  
**Academic Resource Center – Room 201**  
**1:15 – 3:00 P.M.**

**ACADEMIC, PERSONNEL & STUDENT AFFAIRS COMMITTEE MEETING**

Action Items:

- 2.1 First Round Approval of Changes to Board Policy 5011; Employment Contract; Presidents and Chancellor
- 2.2 First Round Approval of Changes to Board Policy 4001; Weekly Class Schedule and Starting Times
- 2.3 Approve Preliminary Notification of New Academic Programs
- 2.4 Accept Report on Personnel Actions
- 2.5 Approve School Library Media P-12 Option in Master of Education Degree – CSC
- 2.6 Ratify Three 2007-09 Bargaining Unit Agreements

Information Items:

- 5.1 Faculty College Update
- 5.2 Affirmative Action Reports and Statements
- 5.3 Fall Enrollment Reports
- 5.4 Fall Graduation Summaries
- 5.5 Fall Instructional Load Reports
- 5.6 Five-Year Academic Calendar
- 5.7 College Diversity Plan Reports

**FEBRUARY 1, 2007**  
**Upper Level Library Room**  
**1:15 – 3:00 P.M.**

**ENROLLMENT & MARKETING COMMITTEE MEETING**

Action Items:

No action items

Information Items:

- 6.1 Board of Trustees Scholarship Report
- 6.2 Television and Radio Campaign
- 6.3 Outdoor Media Campaign
- 6.4 Student Trustees' Update
- 6.5 2007-2008 Davis-Chambers Scholarship
- 6.6 Senators' Reception Dates
- 6.7 Optimal Enrollment Measures (Vice Chancellor Hoffman will discuss this item)

**FEBRUARY 1, 2007**  
**Academic Resource Center Room 209**  
**1:15 – 3:00 P.M.**

**FISCAL & FACILITIES COMMITTEE MEETING**

Action Items:

- 4.1 First Round Approval of Changes to Board Policy 6011; General Operations Financial Reports
- 4.2 First Round Approval of Changes to Board Policy 7002; Capitalization; Definitions and Classifications.
- 4.3 First Round Approval of Changes to Board Policy 7010; Purchases; Bids; Public Lettings
- 4.4 First Round Approval of Changes to Board Policy 7015; Contracts; Limitations, Exemptions
- 4.5 First Round Approval of Changes to Board Policy 7016; Contracts; Consulting Services
- 4.6 First Round Approval of Changes to Board Policy 7020; Travel; Motor Pool
- 4.7 First Round Approval of Changes to Board Policy 8025; Facilities Utilization; Non-College Purposes, Fees and Charges
- 4.8 Approve Administration Building Renovation Design Development Documents – CSC
- 4.9 Approve Carhart Addition/Renovation Design Development Documents – WSC
- 4.10 Approve Indoor Practice Facility Plan – PSC
- 4.11 Authorize Chancellor to Approve Final Construction Bid for Campus Services Building – WSC
- 4.12 Approve Use of Capital Improvement Fee Funds – PSC
- 4.13 LB 309 Allocations and Retrievals
- 4.14 Contracts and Change Orders
- 4.15 Reallocation of Contingency Maintenance Funds – CSC & WSC

Information Items:

- 7.1 Governor's Budget Recommendations
- 7.2 Update on Emergency Power Plant – LB605 – PSC
- 7.3 ***This item left intentionally blank***
- 7.4 Grant Applications and Awards
- 7.5 Contracts and Change Orders
- 7.6 Physical Plant Status Reports (October – December)
- 7.7 Capital Construction Quarterly Reports (October – December)
- 7.8 Contingency Maintenance Progress Reports (July – December)
- 7.9 Operating Expenditure Reports (July – December)
- 7.10 Financial Reports (July – December)
- 7.11 LB 309 Project Status Reports (July – December)
- 7.12 Revenue Bond Expenditure Reports (July – December)
- 7.13 Fall Occupancy and Income Reports



**FEBRUARY 2, 2007**  
**BOARD OF TRUSTEES MEETING**

**CALL TO ORDER**

**1. APPROVAL OF MEETING AGENDA**

**APPROVAL OF MINUTES** from the November 16 and December 19 meetings

**PUBLIC COMMENT**

**ITEMS FOR DISCUSSION AND ACTION**

**2. ACADEMIC, PERSONNEL & STUDENT AFFAIRS**

- 2.1 First Round Approval of Changes to Board Policy 5011; Employment Contract; Presidents and Executive Director
- 2.2 First Round Approval of Changes to Board Policy 4001; Weekly Class Schedule and Starting Times
- 2.3 Approve Preliminary Notification of New Academic Programs
- 2.4 Accept Report on Personnel Actions
- 2.5 Approve School Library Media P-12 Option in Master of Education Degree – CSC
- 2.6 Ratify Three 2007-09 Bargaining Unit Agreements

**3. ENROLLMENT AND MARKETING**

No action items

**4. FISCAL AND FACILITIES**

- 4.1 First Round Approval of Changes to Board Policy 6011; General Operations Financial Reports
- 4.2 First Round Approval of Changes to Board Policy 7002; Capitalization; Definitions and Classifications.
- 4.3 First Round Approval of Changes to Board Policy 7010; Purchases; Bids; Public Lettings
- 4.4 First Round Approval of Changes to Board Policy 7015; Contracts; Limitations, Exemptions
- 4.5 First Round Approval of Changes to Board Policy 7016; Contracts; Consulting Services
- 4.6 First Round Approval of Changes to Board Policy 7020; Travel; Motor Pool

- 4.7 First Round Approval of Changes to Board Policy 8025; Facilities Utilization; Non-College Purposes, Fees and Charges
- 4.8 Approve Academic/Administration Building Renovation Design Development Documents - CSC
- 4.9 Approve Carhart Addition/Renovation Design Development Documents - WSC
- 4.10 Approve Indoor Practice Facility Plan – PSC
- 4.11 Authorize Chancellor to Approve Final Construction Bid for Campus Services Building – WSC
- 4.12 Approve Use of Capital Improvement Fee Funds – PSC
- 4.13 LB 309 Allocations and Retrievals
- 4.14 Contracts and Change Orders
- 4.15 Reallocation of Contingency Maintenance Funds – CSC & WSC

## **ITEMS FOR INFORMATION AND DISCUSSION**

### **5. ACADEMIC, PERSONNEL AND STUDENT AFFAIRS**

- 5.1 Faculty College Update
- 5.2 Affirmative Action Reports and Statements
- 5.3 Fall Enrollment Reports
- 5.4 Fall Graduation Summaries
- 5.5 Fall Instructional Load Reports
- 5.6 Five-Year Academic Calendar
- 5.7 College Diversity Plan Reports

### **6. ENROLLMENT AND MARKETING**

- 6.1 Board of Trustees Scholarship Report
- 6.2 Television and Radio Campaign
- 6.3 Outdoor Media Campaign
- 6.4 Student Trustees' Update
- 6.5 2007-2008 Davis-Chambers Scholarship
- 6.6 Senator's Reception Date

- 6.7 Optimal Enrollment Measures (Vice Chancellor Hoffman will be providing information at the meeting)

## **7. FISCAL AND FACILITIES**

- 7.1 Governor's Budget Recommendations
- 7.2 Update on Emergency Power Plant – LB 605 – PSC
- 7.3 Capital Construction Board Initiatives
- 7.4 Grant Applications and Awards
- 7.5 Contracts and Change Orders
- 7.6 Physical Plant Status Reports (October – December)
- 7.7 Capital Construction Quarterly Reports (October – December)
- 7.8 Contingency Maintenance Progress Reports (July – December)
- 7.9 Operating Expenditure Reports (July – December)
- 7.10 Financial Reports (July – December)
- 7.11 LB 309 Project Status Reports (July – December)
- 7.12 Revenue Bond Expenditure Reports (July – December)
- 7.13 Fall Occupancy and Income Reports

## **8. MISCELLANEOUS ACTION & INFORMATION ITEMS**

- 8.1 Chancellor's Report
  - 8.1.1 Board Members Attending May Commencements (May 5)
- 8.2 Presidents' Reports
- 8.3 Student Trustees' Reports

## **ADJOURNMENT**

The next regularly scheduled meeting of the Board of Trustees of the Nebraska State Colleges will be held April 12-13, 2007, at Chadron.

**NEBRASKA STATE COLLEGES SYSTEM  
BOARD OF TRUSTEES**

**MINUTES OF DECEMBER 19, 2006 MEETING**

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A special meeting of the Board of Trustees of the Nebraska State Colleges System was held via teleconference on Tuesday, December 19, 2006

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees. In addition, copies of such notice were sent to the presidents of the State Colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board Members participating:

Gary Bieganski, McCook  
Doug Christensen, Lincoln  
Richard Halbert, Falls City  
Willa Kosman, Scottsbluff  
Cap Peterson, Wayne  
Larry Teahon, Chadron

Student Board Members participating:

Michael Jacobsen, Wayne State  
Tyler Pribbeno, Chadron State

NSCS Office Staff participating:

Stan Carpenter, Chancellor  
Ed Hoffman, Vice Chancellor for Facilities, Planning and Information Technology  
Becky Kohrs, Network Specialist/Accountant  
Carolyn Murphy, Vice Chancellor for Finance & Administration  
Sheri Irwin-Gish, Public Relations Director  
Lynne Olson, Administrative Assistant

NSCS Staff participating:

Richard Collings, President, Wayne State College  
Curt Frye, Vice President and Dean for Student Life, Wayne State College  
Dale Grant, Interim Vice President for Administration & Finance, Chadron State College  
Linda Jacobsen, Vice President for Administration and Finance, Peru State College  
Ben Johnson, President, Peru State College  
Beth Kroger, Vice President for Administration and Finance, Wayne State College  
Janie Park, President, Chadron State College  
Korinne Tande, Vice President for Academic Affairs and Student Services, Peru State College

**CALL TO ORDER**

Chair Kosman called the special meeting to order at 10:14 a.m.

**APPROVAL OF THE AGENDA**

The meeting agenda for December 19 was approved as presented.

## **ITEMS FOR DISCUSSION AND ACTION**

### Accept Operating Budget Audit

A motion to accept the 2005-2006 Operating Budget Audit report as presented by the Auditor of Public Accounts Office for the State of Nebraska was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Halbert, Kosman, Peterson and Teahon. Voting nay: None. Student Opinion aye: Jacobsen and Pribbeno.

Vice Chancellor for Finance and Administration, Carolyn Murphy noted there were no reportable findings in the audit. There were eight comments in the management letter this year and all five of the comments from last year did not appear this year. Six of the eight management letter comments have been resolved or will be resolved with Board policy changes that will be presented at the February meeting. The comment involving access to live data is being discussed by the parties. The comment regarding the on-going lack of timely and complete reconciliation of bank records to the NIS accounting system was viewed as a state problem rather than an NSCS issue.

Chancellor Carpenter thanked everyone involved with the audit process for their hard work and dedication to the NSCS.

### Approve Amended Contract for Bruce Cutshall, Registered Lobbyist

A motion to approve an amended contract for Bruce Cutshall, registered lobbyist for the Nebraska State College System, in the amount of \$31,680--an increase of \$2,000--was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Halbert, Kosman, Peterson and Teahon. Voting nay: None. Student Opinion aye: Jacobsen and Pribbeno.

Chancellor Carpenter reported preliminary Agreements had been reached with the professional staff union and support staff union. A Coordinating Commission for Postsecondary Education videoconference meeting was scheduled for December 21 to discuss and act on the joint South Sioux City project.

Chancellor Carpenter congratulated CSC running back Danny Woodhead for winning the Harlon Hill Trophy. Mr. Woodhead will be recognized by the Board of Trustees at its April meeting in Chadron.

Trustee Halbert has decided not to seek reappointment to the Board. Chancellor Carpenter thanked Trustee Halbert for his years of dedicated service.

## **ADJOURNMENT**

The meeting was adjourned at 10:38 a.m.

### Next Meeting

The next regularly scheduled meeting of the Board of Trustees of the Nebraska State Colleges will be held at Peru State College in Peru, Nebraska on February 1-2, 2006.

Respectfully submitted,

Stan Carpenter  
Chancellor

Persons interested in source documents relating to the above agenda items may consult the Board Book for this meeting kept on file in the State Colleges System Office in Lincoln.

**NEBRASKA STATE COLLEGE SYSTEM  
BOARD OF TRUSTEES**

**MINUTES OF NOVEMBER 16, 2006 MEETING**

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A meeting of the Board of Trustees of the Nebraska State College System was held at Southeast Community College Continuing Education Center, Lincoln, Nebraska on Thursday, November 16, 2006.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees. In addition, copies of such notice were sent to the Presidents of the State Colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board members present:

Gary Bieganski, McCook  
Richard Halbert, Falls City  
Willa Kosman, Scottsbluff  
Cap Peterson, Wayne  
Bill Roskens, Omaha

Student Board Members present:

Tyler Pribbeno, Chadron State College  
Crystal Ellis, Peru State College  
Michael Jacobsen, Wayne State College

System Office Staff present

Stan Carpenter, Chancellor  
Ed Hoffman, Vice Chancellor for Facilities, Planning & Information Technology  
Sheri Irwin-Gish, Public Relations Director  
Carolyn Murphy, Vice Chancellor for Finance & Administration  
Lynne Olson, Administrative Assistant  
Larry Schultz, Vice Chancellor for Academic Affairs & Legal Counsel

NSCS Staff present:

Regan Anson, Director of Marketing & Public Affairs, Peru State College  
Lois Ash, Interim Director of Admissions, Wayne State College  
Jay Collier, Director of College Relations, Wayne State College  
Richard Collings, President, Wayne State College  
Margaret Crouse, Dean of Education, Human Performance, Counseling, Psychology & Social Work,  
Chadron State College  
Curt Frye, Vice President and Dean of Students, Wayne State College  
Dale Grant, Interim Vice President of Administration and Finance, Chadron State College  
Kevin Hill, Dean of Natural and Social Sciences, Wayne State College  
Linda Jacobsen, Vice President for Administration and Finance, Peru State College  
Ben Johnson, President, Peru State College  
Beth Kroger, Vice President for Administration and Finance, Wayne State College  
Bob McCue, Vice President for Academic Affairs, Wayne State College  
Janie Park, President, Chadron State College  
Carla Patterson, Director of Graduate Studies, Peru State College  
Randy Rhine, Vice President, Enrollment Management & Student Services, Chadron State College  
Korinne Tande, Vice President for Academic and Student Affairs, Peru State College

Lois Veath, Vice President for Academic Affairs, Chadron State College  
Micki Willis, Director of Admissions & Recruitment, Peru State College

Others present

Michael Alley, Alley Poyner  
Sean Crosbie, SunGard Higher Education  
Joanne Kissel, Clark Enersen  
Rob Olson, Clark Enersen  
Mike Thompson, Alley Poyner

**CALL TO ORDER**

Board Chair Kosman called the meeting to order at 9:00 a.m.

**EXECUTIVE SESSION**

Motion was made by Trustee Roskens and seconded by Trustee Halbert to move into executive session to further discuss collective bargaining. No action was taken. Motion was made by Trustee Peterson and seconded by Trustee Halbert to move out of executive session at 9:50 a.m.

Sheri Irwin-Gish, Public Relations Director presented information to the Board regarding the current Nebraska State College System Strategic Plan including suggestions for updates as well as possible benchmarks to the plan. Ms. Irwin-Gish will summarize the updates and possible benchmarks discussed and present a draft of the updated strategic plan including deadlines and individuals responsible for action items at the February Board of Trustees meeting.

Representatives from Clark Enersen Partners presented an overview of the design development documents for the Carhart Science Building renovation at Wayne. Representatives from Alley Poyner presented an overview of the design development documents for the Campus Services Building renovation and addition.

This session of the meeting was adjourned at 11:29 a.m.

The Academic, Personnel and Student Affairs Committee, Enrollment and Marketing Committee and Fiscal and Facilities Committee met starting at 11:30 a.m. to discuss agenda items. No action was taken. The committee meetings adjourned at 1:00 p.m.

**CALL TO ORDER—BUSINESS MEETING**

Board Chair Kosman called the business meeting to order at 1:45 p.m.

**APPROVAL OF MEETING AGENDA**

The meeting agenda for November 16, 2006 was approved.

**APPROVAL OF MINUTES**

Minutes of the September 14-15, 2006 meeting were unanimously approved.

## **ITEMS FOR DISCUSSION AND ACTION**

### **Academic, Personnel & Student Affairs Committee**

#### Peru State Academic Program Structure Changes

A motion to approve the proposed changes to the Peru State College academic program structure was recommended by the committee to the full Board, which was unanimously approved. (Copy is attached to the official minutes.)

#### Personnel Actions

A motion to accept the report of personnel actions submitted by the colleges was recommended by the committee to the full Board, which unanimously approved the motion. (Copies are attached to the official minutes.)

### **Enrollment and Marketing Committee**

The Enrollment and Marketing Committee had no action items.

### **Fiscal and Facilities Committee**

#### Revenue Bond Audit Reports

A motion to accept the 2005-2006 Revenue Bond Audit reports as submitted for the State Colleges by KPMG with a correction to Peru State's debt service coverage ratio from 175% to 176% was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Halbert, Kosman, Peterson, and Roskens. Voting nay: None. Student Opinion aye: Ellis, Jacobsen and Pribbeno.

#### Design Development Documents for Wheeler Center – PSC

A motion to approve the design development documents for the AI Wheeler Activity Center addition/renovation at Peru State was recommended by the committee to the full Board, which unanimously approved the motion.

#### Design Development Documents for Campus Services Building – WSC

A motion to approve the design development documents for the Campus Services building at Wayne State was recommended by the committee to the full Board, which unanimously approved the motion.

#### Design Development Documents for Carhart Science Renovation – WSC

A motion to accept the design development documents for the Carhart Science building renovation at Wayne State was recommended by the committee to the full Board, which unanimously approved the motion.



Authorize Chancellor to Accept Design Development Documents for Administration Building – CSC

A motion to authorize the chancellor to accept the design development documents for the Administration Building renovation at Chadron State was recommended by the committee to the full Board, which unanimously approved the motion.

Final Round Approval for Changes to Board Policy 6024

A motion for final round approval of revisions to Board Policy 6024 Income; Non-State Funds was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Halbert, Kosman, Peterson, and Roskens. Voting nay: None. Student Opinion aye: Ellis, Jacobsen and Pribbeno.

Grant Applications and Awards

A motion to approve the following grant application as submitted by the colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Halbert, Kosman, Peterson, and Roskens. Voting nay: None. Student Opinion aye: Ellis, Jacobsen and Pribbeno.

Wayne Application

- Project L.I.F.E.: Literacy Is For Everyone (Nebraska Coordinating Commission for Postsecondary Education Improving Teacher Quality: State Grants Program) -- \$59,899

LB 309 Acceptances and Retrievals

A motion to approve the acceptance and retrieval of LB 309 allocations was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Halbert, Kosman, Peterson, and Roskens. Voting nay: None. Student Opinion aye: Ellis, Jacobsen and Pribbeno.

Chadron

Retrieval of \$9,001.92 for wood fuel scrapes in heat plant

Peru

Acceptance of \$110,500 for design HVAC/codes upgrades in A.V. Larson  
Acceptance of \$136,761 for HVAC upgrade in Al Wheeler Activity Center  
Acceptance of \$5,100 for Phase I window repairs in T.J. Majors

Wayne

Retrieval of \$1,020 for flashing repair on Gardner Hall  
Acceptance of an additional \$4,000 for structural analysis of roof during design of fascia/soffit repair and roof replacement on Connell Hall  
Acceptance of \$166,547 for renovations in Rice Auditorium  
Retrieval of \$4,000.10 for roof hatch installation on Connell Hall  
Acceptance of an additional \$2,500 for structural analysis on masonry cracking on southwest corner of Rice Auditorium

Approve Use of Additional Capital Improvement Fee Funds

A motion to approve the use of an additional \$10,500 of capital improvement fee funds for the following LB 309 project at Wayne State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Halbert, Kosman, Peterson, and Roskens. Voting nay: None. Student Opinion aye: Ellis, Jacobsen and Pribbeno.

Peterson Fine Arts Roofing Project

Authorize Chancellor to Approve Design and Website Hosting Contract – CSC

A motion to authorize the following Chancellor to approve the contract for the design and hosting of the Chadron State website recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Halbert, Kosman, Peterson, and Roskens. Voting nay: None. Student Opinion aye: Ellis, Jacobsen and Pribbeno.

**ITEMS FOR INFORMATION AND DISCUSSION**

**Academic, Personnel & Student Affairs**

Collective Bargaining Update

An update on the progress of collective bargaining was provided to the Board in executive session.

Summer Enrollment Reports

Summer 2006 enrollment reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Summer Instructional Load Reports

Summer 2006 instructional load reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Board of Trustees Scholarship Acceptance Report

Each of the colleges reported the number of Board of Trustees Scholarships offered to entering freshmen, and the actual number in effect for each academic class (freshmen, sophomore, junior and senior). (Copies are attached to the official minutes.)

Off-Campus and Early Entry Course Offerings Report

Board members were provided a summary of off-campus and early-entry courses offered during 2005-06. Over 1,235 courses were offered at 78 locations throughout the state to 18,212 students. (Copies are attached to the official minutes.)

### On-Line Program Offerings Report

A summary of the on-line programs offered by each of the colleges was reported to the Board. The summary included the programs offered on-line, enrollments, hours, oversight of faculty, academic support provided, courses offered and the approval process used to determine the programs that are offered on-line. (Copies are attached to the official minutes.)

### Quantitative Academic Reports

The annual Quantitative Academic Report provided Board members with a status of all undergraduate and graduate programs. The report identified the number of graduates on average for the past five years by major, and the average number of student credit hours provided by full-time equivalent faculty assigned by department. (Copies are attached to the official minutes.)

### Update on Faculty College

An update on the proposed Faculty College to be held at Wayne State during the summer of 2006 was presented to the Board. (A copy of the proposed schedule is attached to the official minutes.)

Trustee Halbert asked each president to share additional information on on-line course initiatives at each of their respective colleges. PSC President Johnson reported on the three-day workshop required of all instructors teaching on-line courses at PSC and the pay structure. CSC President Park reported on the on-line courses approved by the Higher Learning Commission, the definitions of different on-line courses and the pay structure. WSC President Collings reported on WSC's request to the Higher Learning Commission to offer the MBA program on-line and the success of the Learning Communities program.

## **Enrollment and Marketing**

### Omaha World Herald Advertisement

A joint NSCS advertisement that appeared on the back page of the Omaha World Herald's College Fair insert and the Lincoln Journal-Star's College Fair insert was distributed to each trustee.

### NSCS Tour

A report on the second annual Nebraska State College System Guidance Counselor was presented. The tour was held in mid-September and stopped in Gering, North Platte, Grand Island, Norfolk, Lincoln and Omaha. A summary from the evaluations was presented to the Board. (A copy of the summary from the evaluations is attached to the official minutes.)

### Nebraska Counseling Conference

The Board was presented information on the joint NSCS presentation entitled "Choosing the Right College" that was made at the annual Nebraska Counseling Conference in Omaha by Micki Willis-Peru, Jana Burns-Wayne, Derek Andrews and Sheri Irwin-Gish, NSCS.

### NSCS Month

A report of the activities conducted in observance of NSCS Month was presented to the Board. The activities included the airing of television and radio commercials encouraging students to visit Chadron, Peru and Wayne State Colleges, an article about the importance of visiting a college in order to choose the right one was sent to Nebraska newspapers and a NSCS Month logo was used on information for prospective students.

### Implementation of LB 239

It was reported that all college employees needed to be made aware of LB 239, which permits undocumented immigrants who have graduated from a Nebraska high school to attend NSCS institutions at the in-state tuition rate.

## **Fiscal and Facilities**

### Program Statement Modifications

The Board received program statement revisions for the Armstrong Gymnasium project and the Ag Classroom/Lab/Arena project at Chadron and the South Sioux City Education project for Wayne.

### Update on Operating Budget Audit Reports

The State Auditors were completing their visits to the colleges and hoped to have a report for the Board by mid-December. Board members were asked to check their calendar for availability on December 19 for a teleconference to discuss and accept the operating budget audit report.

### Grant Applications and Awards

The following grant applications were presented to the Board for information.

#### Chadron State Application

- C.F. Coffee Gallery, Oral History Project (Baldwin Foundation) -- \$15,000

#### Wayne State Application

- Service-Learning and Social Capital: Bridging Youth, Communities, and Higher Education in Northeast Nebraska (Corp. for National Service/Midwest Consortium for Service Learning in Higher Education/University of Nebraska-Lincoln) -- \$20,000

### Contract and Change Orders

The following contracts and change orders were presented to the Board for information.

#### Wayne State Contracts

- Morey Hall – (install storefront entrance) - \$7,500
- Berry Hall – (flooring) - \$4,102
- Student Center – (flooring) - \$980
- Student Center & Berry Hall – (asbestos removal - flooring) - \$6,309

- Berry Hall – (lobby ceiling work) - \$7,704
- Rec Center – (women’s locker room flooring) - \$5,427
- Campus Grounds – (remove/install WAPA metering cabinet) - \$30,751
- Hahn Administration – (soffit and fascia restoration design) - \$9,540
- Terrace Hall – (masonry restoration design) - \$14,200
- Peterson Fine Arts – (HVAC electrical systems study) - \$7,200

Chadron State Change Order

- Sparks Hall – (#2 transformer) - \$12,646

Peru State Change Orders

- Al Wheeler Activity Center – (#2 provide and install long angle at each stoop) - \$852.50
- Student Center – (#1 add door closer and 45-minute rated door) - \$213.57
- TJ Majors – (#6 credit for eight roof sump drains) – (\$1,600)

Wayne State Change Orders

- Bowen Hall Piping Project – (#6 booster pump) - \$730
- Education Tuckpointing – (#7 clean//paint lintels and replace limestone lintel joints) - \$2,553
- Carhart Science ADA Tower – (#18-26 minor changes) - \$6,910
- Water Main Project – (#7 revise size of tie in) - \$274
- U.S. Conn Library Re-Roofing – (#2 remove/replace additional flashing) - \$274
- Studio Arts Re-Roofing – (#1 expand scope) - \$13,335

Remission Fund Awards Report

A summary of the remission funds awarded by category was presented. (Copies are attached to the official minutes.)

Cash Reserve Balance Report

An update on the status of each of the college’s cash reserve funds was presented. (Copies are attached to the official minutes.)

Capital Construction Progress Reports

The following capital construction progress reports not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Chadron State

- Sparks Hall Renovation – Interim Report

Peru State

- Hoyt Science Building Addition/Renovation – Interim Report

Wayne State

- Neihardt Hall Renovation – Interim Report
- Stadium Entry Plaza, Track and Restroom Project – Interim Report

### Physical Plant Status Reports

Physical plant status reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

## **MISCELLANEOUS ACTION AND INFORMATION ITEMS**

### Chancellor's Report

Chancellor Carpenter reported that while Initiative 423 had been defeated, it appears that the Governor will prepare a budget with a very small overall increase in state spending. This could have a significant impact on the system as we face increases in health care, salaries and utilities. Chancellor Carpenter reported he had attended a Midwest Higher Education Compact meeting where the Spellings Commission report on higher education had been discussed. Chancellor Carpenter further noted he and Carolyn Murphy, Ed Hoffman and Bob McCue had met with Coordinating Commission staff to discuss issues raised by CCPE commissioners regarding the South Sioux City project.

Chancellor Carpenter reported that the deficit request for utilities, fire losses at CSC, Administration Building renovation at PSC and the telephone system at WSC, had been sent to the DAS Budget Division.

Chancellor Carpenter reminded all that Larry Teahon and Cap Peterson would be representing the Board at December 16 commencement ceremonies at Chadron and Wayne respectively.

### Presidents' Reports

WSC President Collings reported on the success of the Northeast Nebraska Teacher Academy (NENTA) project.

PSC President Johnson reported on honors recently bestowed on faculty and staff members at Peru State.

CSC President Park reported on the strong and exciting health professions programs at Chadron.

### Student Trustees' Reports

CSC Student Trustee Pribbeno reported on the activities held during Native American History Month and on the CSC football team being the RMAC conference champion this season. He further reported the Student Activities Board had provided funds for pit improvements in the student center.

WSC Student Trustee Jacobsen reported on the National Coming Out Day activities, the airing of the WSC commercial and the continued success of the Wildcat Wheels program.

PSC Student Trustee Ellis reported on the continued increase in enrollment at PSC and the use of on-line registration. She further reported the installation of digital scrolling line signs at the entrances to campus.

PSC Student Trustee Ellis distributed invitations for the PSC Madrigal dinner performances to the NSCS Board of Trustees and the System Office staff.

Next Meeting

A special meeting of the NSC Board of Trustees will be held via teleconference December 19, 2006. The next regularly scheduled meeting of the NSC Board of Trustees will be held at Peru State College February 1-2, 2007.

**ADJOURNMENT** -- The meeting was adjourned at 3:33 p.m.

Respectfully submitted,

Stan Carpenter  
Chancellor

Persons interested in source documents relating to the above agenda items may consult the Board Book for this meeting kept on file in the Nebraska State Colleges System Office in Lincoln.

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*

*Gary Bieganski*

*Michael Jacobsen*

February 1-2, 2007

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**ACTION: First Round Approval of Proposed Changes to Board Policy 5011 Employment Contract; Presidents and Chancellor**

Priority: Educational Excellence

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Policy 5011 has been revised to conform in part with Board Policy 5200 Dismissal; Chancellor or State College President.

Attached is a copy of Policy 5011 with the proposed changes.



PERSONNEL, NEBRASKA STATE COLLEGE SYSTEMS

POLICY: 5011            Employment Contract;  
                                 Presidents and ~~Executive Director~~ChancellorPage 1 of 1

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BOARD POLICY

The following policy shall apply in written contracts of employment with the ~~Executive Director~~Chancellor or any State College President.

1. Initial contracts for an ~~Executive Director~~Chancellor or President shall be for a period of two years. Salary increments shall be determined annually. An incumbent may be dismissed during the contract period for adequate cause.
2. Contracts may be renewed at the discretion of the Board of Trustees. Such renewal shall be for a one-year period. Salary increments shall continue to be determined annually. Written notice of non-renewal shall be given by June 30 prior to the final contract year. No advance notice shall be required in the event of dismissal for adequate cause.
3. During the final contract year, the ~~Executive Director~~Chancellor or President may be reassigned administrative or other duties at one of the State Colleges or in the System Office. An alternate arrangement may be negotiated which is mutually agreeable to the person involved and the Board that may involve relinquishing the office prior to the lapse of one year, with the Board purchasing the remainder of the contract, up to a maximum of six months. This provision shall not apply where dismissal is a result of malfeasance or gross neglect of duty.
- ~~4. After ten years of service as President of a Nebraska State College, the Board of Trustees may appoint or reassign the President to full time teaching status at a rank and salary mutually agreed upon by the President and the Board of Trustees.~~
4. Following the initial two year appointment, Presidents shall continue to serve in the Office of President or in such other positions as determined by the Chancellor in consultation with the Board.

Policy Adopted: 1/28/77  
Policy Revised: 10/30/87  
Policy Revised: 6/5/93  
Policy Revised: 11/11/95  
Policy Revised:

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Michael Jacobsen*

February 1-2, 2007

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**ACTION: First Round Approval of Proposed Changes to Board Policy 4001 Weekly Class Schedule and Starting Times**

Priority: Financial Strength  
Strategy: 3

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Policy 3050 has been revised to incorporate the Peru State College permanent schedule changes approved by the Board of Trustees at the September 14-15, 2006 Board meeting.

Attached is a copy of Policy 4001 with the proposed changes.

## 2.2.-2

### ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 4001 College Calendar

Page 1 of 1

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#### BOARD POLICY

All units of the Nebraska State College System will utilize the same semester calendar and class starting times within the following procedures.

#### PROCEDURE

The System Executive Council will be responsible to review and make recommendations to the Board on any matters regarding the academic calendar.

#### Academic Year Calendar Guidelines:

1. Fall classes will have starting dates between August 20 and August 27.
2. The first semester will end prior to December 22.
3. Each semester will consist of 15 weeks of instruction, plus one week for final exams.
4. Labor day will be observed and no classes will meet that Monday.
5. Fall mid-term break will be observed the Monday and Tuesday following mid-term, which will follow the Friday of the eighth week of the semester.
6. Fall break will be observed and no classes will meet on the fourth Thursday and Friday of November.
7. Fall commencement will be held on Friday of the week the semester ends.
8. Spring mid-term break will be observed Monday through Friday the week following mid-term, which will follow the Friday of the eighth week of the semester.
9. Spring commencement will be held on Saturday of the week the semester ends.

#### Class Starting Times Schedule

1. ~~Monday, Wednesday and Friday day classes will begin on the hour. Classes fifty (50) minutes in length shall begin on the hour with ten (10) minutes between classes.~~
2. ~~Tuesday and Thursday day eClasses will consist~~ing of 75 minutes in length ~~beginning at 8:00 a.m shall begin on the hour or half-hour.~~ with 15 minutes between classes.
3. For inter-institutional evening courses delivered by telecommunications, class times will be announced nine (9) months in advance for the convenience of all students and campuses.

#### Summer Sessions:

1. Summer session calendars are to be developed to assure comparable contact hours of instruction for credit earned as required for the academic year.

Policy Adopted: 1/28/77

Policy Revised: 6/5/93

Policy Revised: 8/29/97

Policy Revised:

**Academic, Personnel & Student Affairs Committee***Doug Christensen, Chair**Gary Bieganski**Michael Jacobsen*

February 1-2, 2007

**ACTION: Approve the Following Preliminary New Program Notification List to be Submitted to the Coordinating Commission for Postsecondary Education**

Wayne State College

Nursing (BS degree – degree completion program for students with Associates of Nursing degree)

Priority: Educational Excellence

Strategy: 1

Chapter 4, Section 004.01 of the Rules and Regulations of the Coordinating Commission for Postsecondary Education requires each public institution to submit to the Commission a list of instructional programs that are under consideration by the institution and that are in an early stage of planning. The purpose of early notification is to provide an opportunity for the Commission to offer comments to the institution regarding potential state level issues for consideration during the planning of the proposed program.

The list is to include the title and a brief description of each new instructional program. NSCS institutions are required to submit the list to the Commission in September and March of each year.

The above list represents new programs currently under consideration at the State Colleges that may be brought forward for Board and Coordinating Commission consideration sometime during the next year.

In addition to the above new programs, the following endorsements, options and minors are under consideration by the colleges and may be submitted to the Board of Trustees for approval as required by NSCS Policy 4100. Options and endorsements within majors, and minors where a major does not exist require Board approval, but do not require approval by the Commission. Academic program termination and subsequent reinstatement of a program also require Board approval.

**Peru State College**

Political Science minor (undergraduate)

**Wayne State College**Business Administration minor in Leadership  
(undergraduate)Industrial Technology minor in Industrial Computing Technology  
(undergraduate)

Higher Education Instruction (MSE degree)

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Michael Jacobsen*

February 1-2, 2007

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**ACTION:                   Accept Report of Personnel Actions**

Priority: Educational Excellence  
Strategy: 1

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Board Policy 5021 states that all full-time (0.75 FTE or more) and part-time (less than .75 FTE) personnel appointments, overload assignments and summer school contract extensions be approved by the Presidents and reported to the Chancellor. The Board is asked to review and accept this report to establish a record of such action.

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Chadron State College**  
**MEETING DATE: February 1-2, 2007**

<b>RANKED FACULTY</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Austin, Randall	Arts & Sciences; Social Sciences	Assistant Professor	39,165.00 AY	State	08/18/2005 - 12/12/2006	1.00	Deceased	Specific Term - Probationary Tenure Track
Beechler, Judith	EHPCPSW; Counseling, Psychology & Social Work	Assistant Professor	40,658.00 AY	State	08/18/2005 - 12/15/2006	1.00	Resignation	Specific Term - Probationary Tenure Track
Cressy, Charles	BEAMS; Business & Economics	Professor	27,481.00 + 07-08 SCEA % Increase AY	State	Fall Semester 2007 through Summer Semester 2010	0.33	Phased Retirement	Tenured
Haataja, Steven	BEAMS; Mathematical Sciences	Assistant Professor	41,000.00 AY	State	08/17/2006 - 12/06/2006	1.00	Missing Person	Specific Term - Probationary Tenure Track
Paulson, Avery	Arts & Sciences; Physical & Life Sciences	Instructor	35,694.00 AY	State	08/19/2004 - 05/05/2007	1.00	Resignation	Specific Term - Probationary Tenure Track
Serra, Jon	Arts & Sciences; Physical & Life Sciences	Assistant Professor	44,770.00 AY	State	08/19/2006 - 05/05/2007	1.00	Resignation	Specific Term - Probationary Tenure Track
Tucker, Deane	Arts & Sciences; English & Humanities	Associate Professor	24087.50 + 07-08 SCEA % Increase AY	State	08/17/2007 - 12/14/2007	1.00	Sabbatical Leave - One semester full pay	Tenured
Zimmerman, Loren	Arts & Sciences; Justice Studies	Assistant Professor	46,913.00 AY	State	08/18/2005 - 05/05/2007	1.00	Non-Renewal	Specific Term - Probationary Tenure Track

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Chadron State College**

**MEETING DATE: February 1-2, 2007**

<b>UNIONIZED PROFESSIONAL STAFF</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Crofutt, Keith	Computer Services; Computer Support Specialist	NA	36,113.00 FY	State	07/01/2006 - 10/31/2006	1.00	Resignation	Specific Term - Probationary
Crofutt, Keith	Computer Services; Computer Support Analyst	NA	26,667.00 (40,000.00) FY	State	11/01/2006 - 06/30/2007	1.00	New Appointment; Replaces Stephen Becker	Specific Term - Probationary
Giorgi, Starr	Computer Services; Computer Support Specialist	NA	17,929.00 (32,000.00) FY	State	12/11/2006 - 06/30/2007	1.00	New Appointment; Replaces Keith Crofutt	Specific Term - Probationary
Harris-Bach, Crystal	Housing & Residence Life; Resident Hall Director	NA	12,740.00 (23,660.00) FY	Revenue Bond	12/18/2006 - 06/30/2007	1.00	New Appointment; Replaces Ben Franz	Specific Term - Probationary

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Chadron State College**

**MEETING DATE: February 1-2, 2007**

<b>NON-UNIONIZED PROFESSIONAL STAFF</b> (FULL TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Doke, Jessi	Housing & Residence Life; Assistant Director of Residence Life	NA	16,539.25 (28,353.00) FY	Revenue Bond	12/01/2006 - 06/30/2007	1.00	New Appointment; Replaces Katie Reece	Specific Term - Probationary
Kennedy, Michael	Academic Affairs; Interim Publications Designer	NA	30,000.00 FY	State	12/16/2006 - 05/06/2007	1.00	Interim Appointment	Special Appointment - Interim
Lacy, Kirk	Office of the President; Interim Assistant to the President	NA	38,000.00 (76,000.00) FY	State	01/01/2007 - 06/30/2007	0.75	Interim Appointment	Special Appointment - Interim
Vander Feen, Aimee	Extended Campus Programs; Director, Extended Campus Programs	NA	47,580.00 FY	State	10/27/2003 - 01/04/2007	1.00	Resignation	Specific Term - Non- Probationary

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Chadron State College**

**MEETING DATE: February 1-2, 2007**

<b>RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Ritzen, Scott	EHPCSW; Human Performance	Professor	2,306.00 AY	State	12/22/2006 - 01/05/2007	0.06	Appointment; Overload	Special
Stack, Robert	BEAMS; Mathematical Sciences	Associate Professor	1,860.00 AY	State	10/15/2006 - 12/15/2006	0.05	Appointment; Overload	Special
Watt, Don	EHPCSW; Human Performance	Associate Professor	2,949.00 AY	State	12/22/2006 - 01/05/2007	0.10	Appointment; Overload	Special

<b>NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Helberg, Daniel	Athletics; Graduate Assistant	NA	6,000.00 AY	State	08/19/2006 - 12/15/2006	0.25	Resignation	Special - Part-time
Vogl, Michael	BEAMS; Mathematical Sciences	Interim Assistant Professor	20,000.00 Semester	State	01/08/2007 - 05/05/2007	0.50	Replacement - Steven Haataja	Special - Part-time



**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Chadron State College**  
**MEETING DATE: February 1-2, 2007**

<b>UNIONIZED SUPPORT STAFF</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Emerson, Sherrie	Computer Services; Computer Operator	NA	1,798.00 MO	State	1/12/2007	1.00	New Appointment; Replaces Starr Giorgi	Special - Probationary
Emerson, Sherrie	BEAMS; Office Assistant I	NA	1,452.23 MO	State	04/01/2005 - 01/11/2007	0.75	Resignation	Specific Term - Non- Probationary
Giorgi, Starr	Computer Services; Computer Operator	NA	1,804.16 MO	State	05/25/2005 - 12/08/2006	1.00	Resignation	Specific Term - Non- Probationary
Herr, Ken	Physical Facilities; Custodian	NA	1489.42 MO	Revenue Bond	05/12/2004- 01/05/2007	1.00	Terminated	Specific Term - Non- Probationary
Hughes, Cristina	Physical Facilities; Custodian	NA	1,437.66 MO	State	06/27/2005 - 11/01/2006	1.00	Resignation	Specific Term - Non- Probationary
Rosane, Patricia	Financial Aid; Office Assistant II	NA	1,745.50 MO	State	07/01/2003 - 11/10/2006	1.00	Resignation	Specific Term - Non- Probationary
Schenbeck, April	Financial Aid; Office Assistant II	NA	1,720.00 MO	State	12/18/2006	1.00	New Appointment; Replaces Patricia Rosane	Specific Term - Non- Probationary
Schenbeck, April	Admissions; Office Assistant II	NA	1,720.00 MO	State	01/12/2004 - 12/15/2006	1.00	Resignation	Specific Term - Non- Probationary
Schmitt, Karly	BEAMS; Office Assistant I	NA	1,437.66 MO	State	08/22/2005 - 11/30/2006	0.75	Resignation	Specific Term - Non- Probationary
Wiese, Jim	Athletics; Office Assistant II	NA	2,004.83 MO	State	08/01/1996 - 12/15/2006	1.00	Resignation	Specific Term - Non- Probationary

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Chadron State College**

**MEETING DATE: February 1-2, 2007**

<b>NON-UNIONIZED SUPPORT STAFF</b> (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Gould, Lisa	Nebraska Business Development Center; Office Assistant I	NA	8.22 HR	Grant	12/4/2006	0.50	New Position; Received Chancellor Approval	Special - Part-time
Lively, Mindy	Health Services; Office Assistant I	NA	8.30 HR	State	01/04/2006 - 12/15/2006	0.50	Resignation	Special - Part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

**MEETING DATE: February 1-2, 2007**

<b>RANKED FACULTY</b> (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Action	Indicate Type of Appointment: <b>Tenured --</b> <b>Specific Term --</b> * Non-Tenure Track * Probationary Tenure Track <b>Special --</b> * Interim * Temporary * Grant/Federally Funded
Asmussen, Kelly	School of Professional Studies	Professor	\$1,200	State	01/31/07	.10 AY	Stipend, Online Course Develop. PSCY 33049A	Special
Goebel-Lundholm, Mary	School of Professional Studies	Assistant Professor	\$1,200	State	01/31/07	.10 AY	Stipend, Online Course Develop. MGMT 554	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE:** Peru State College

**MEETING DATE:** February 1-2, 2007

<b>UNIONIZED PROFESSIONAL STAFF</b> (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Action	Indicate Type of Appointment: <b>Specific Term--</b> * Probationary ( 3 yrs) * Non-Probationary <b>Special --</b> * Interim * Temporary * Grant/Federally Funded
Edwards, Norva	Interim Learning Skills Specialist	N/A	\$29,973 pro-rated	State	01/01/07	1 FY	Appointment	Special, Interim
Melvin, Brent	School of Education/ Graduate Studies	N/A	\$1,500	State	01/08/07- 05/04/07	.10 AY	PE 21500A, B & C	Special, Part-Time
Nies, Kristi	School of Arts and Sciences	N/A	\$1,500	State	01/08/07- 05/04/07	.10 AY	JOUR 10000A	Special
Teten, Dixie	Assistant Registrar	N/A	\$29,505 pro-rated	State	01/01/07- 06/30/07	1 FY	Appointment	Special
Zost, Loretta	School of Education/ Graduate Studies	N/A	\$150/student to 10, \$102/ student 11 or more	State	01/08/07- 03/02/07	.10 AY	SPED 20049X	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

**MEETING DATE: February 1-2, 2007**

<b>NON-UNIONIZED PROFESSIONAL STAFF (FULL-TIME / .75 FTE OR MORE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Action	Indicate Type of Appointment: <b>Specific Term--</b> * Probationary ( 3 yrs) * Non-Probationary <b>Special --</b> * Interim * Temporary * Grant/Federally Funded
Batterson, Bruce	Associate Dean, School of Professional Studies	N/A	\$65,000 pro-rated	State	01/01/07-06/30/07	1 FY	Reorganization, New Assignment	Special
Batterson, Bruce	School of Professional Studies	N/A	\$1,500	State	01/08/07-05/04/07	.10 AY	BUS 252	Special
Drew, Todd	Dean of Faculty and Graduate Programs	N/A	\$48,107	State	01/01/07-06/30/07	1 FY	Reorganization, New Assignment	Special
Roberts, Laura	School of Education/ Graduate Studies	N/A	\$150/student to 10, \$102/student 11 or more	State	01/08/07-03/02/07; 03/12/07-05/04/07	.20 AY	PSYC 25549X; PSYC 25549Y	Special
Speas, Richard	School of Education/ Graduate Studies	N/A	\$1,000	State	01/08/07-05/04/07	.07 AY	PE 10100B	Special
Walker, David	School of Education/ Graduate Studies	N/A	\$500	State	01/08/07-05/04/07	.03 AY	PE 10400A	Special, Part-Time
Wray, Patrick	School of Professional Studies	N/A	\$3,600	State	01/31/07	.30 AY	Stipend, Online Course Development: BUS 33849A, BUS 37249A, BUS 47049A	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

**MEETING DATE: February 1-2, 2007**

<b>NON-RANKED FACULTY</b> (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Action	Type of Appointment: <b>Special --</b> * Part-Time
Albert, Allan	School of Education/ Graduate Studies	N/A	\$150/student to 10, \$102/ student for 11 or more	State	01/08/07- 03/02/07; 01/08/07- 03/02/07; 03/12/07- 05/04/07	.23 AY	PE 10149X; PSYC 25049X; PE 10149Y	Special, Part-Time
Albert, Allan	School of Education/ Graduate Studies	N/A	\$150/student to 10, \$102/ student for 11 or more	State	10/23/06- 12/15/06	.10 AY	EDUC 20549W	Special, Part-Time
Anderson, Josh	School of Arts and Sciences	N/A	\$50/student/ cr.hr. to 10, \$34/student/ cr.hr. 11 and above	State	01/08/07- 05/04/07	.10 AY	ART 20649A	Special, Part-Time
Anderson, Josh	School of Arts and Sciences	N/A	\$150/student to 10, \$102/ student for 11 or more	State	01/08/07- 05/04/07	.10 AY	ART 20649B	Special, Part-Time
Anthony, Gene	School of Arts and Sciences	N/A	\$3,000	State	01/08/07- 05/04/07	.20 AY	SPCH 15200D, SPCH 35300A	Special, Part-Time
Bair, Amanda	School of Arts and Sciences	N/A	\$1,500	State	10/24/06- 12/15/06	.10 AY	MUSC 2510-3B	Special, Part-Time
Beilke, Vicki	School of Arts and Sciences	N/A	\$1,500 for 10 students, \$80/student for less than 10 students	State	01/08/07- 05/05/07	.10 AY	CMIS 10170L	Special, Part-Time
Bennett, Shelby	School of Education/ Graduate Studies	N/A	\$1,000	State	01/08/07- 05/04/07	.07 AY	EDUC 30900A	Special, Part-Time
Bonner, Mike	School of Professional Studies	N/A	\$150/student to 10, \$102/ student for 11 or more	State	01/08/07- 03/02/07	.10 AY	PSYC 12149X	Special, Part-Time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

**MEETING DATE: February 1-2, 2007**

<b>NON-RANKED FACULTY</b> (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Action	Type of Appointment: <b>Special --</b> * Part-Time
Bonner, Mike	School of Professional Studies	N/A	\$150/student to 10, \$102/student for 11 or more	State	03/12/07-05/04/07	.10 AY	PSYC 12149Y	Special, Part-Time
Brand, Lesa	School of Education/ Graduate Studies	N/A	\$150/student to 10, \$102/student for 11 or more	State	11/11/06-12/08/06	.10 AY	EDUC 530ABZ	Special, Part-Time
Dittiger, Laurel	School of Professional Studies	N/A	\$1,500	State	01/08/07-03/02/07	.10 AY	BUS 23102A	Special, Part-Time
Dittiger, Laurel	School of Professional Studies	N/A	\$1,500	State	01/08/07-03/02/07	.10 AY	BUS 23202A	Special, Part-Time
Doray, Thomas	School of Professional Studies	N/A	\$1,500	State	01/08/07-05/04/07	.10 AY	BUS 380	Special, Part-Time
Dunekacke, Susan	School of Arts and Sciences	N/A	\$4,500	State	01/08/07-05/04/07	.30 AY	SPCH 15200B, SPCH 15200C, ENG 20100B	Special, Part-Time
Emanuel, Diane	School of Arts and Sciences	N/A	\$1,500	State	10/23/06-12/15/06	.10 AY	MUSC 25103A	Special, Part-Time
Fethkenher, Larry	School of Education/ Graduate Studies	N/A	\$2,000	State	01/08/07-03/02/07	.13 AY	EDUC 32702A, EDUC 30202A	Special, Part-Time
Girard, Rebecca	School of Education/ Graduate Studies	N/A	\$500	State	01/08/07-05/04/07	.03 AY	PE 11200A	Special, Part-Time
Glasshoff, Wanda	School of Education/ Graduate Studies	N/A	\$710/cr. hr. (3 cr.hrs./ course)	State	01/08/07-03/02/07; 03/12/07-05/04/07	.20 AY	EDUC 33402A, EDUC 32502A	Special, Part-Time
Gundlach, Sheryl	School of Arts and Sciences	N/A	\$10/cr.hr./ student	State	01/08/07-05/05/07	.10 AY	ENG 10174L	Special, Part-Time
Havel, Angela	School of Arts and Sciences	N/A	\$150/student to 10, \$102/student for 11 or more	State	01/08/07-03/02/07; 03/12/07-05/04/07	.20 AY	ENG 10149X, ENG 20149Y	Special, Part-Time
Hogue, Rita	School of Education/ Graduate Studies	N/A	\$150/student to 10, \$102/student for 11 or more	State	03/12/07-05/04/07	.10 AY	SPED 20049Y	Special, Part-Time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

**MEETING DATE: February 1-2, 2007**

<b>NON-RANKED FACULTY</b> (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Action	Type of Appointment: <b>Special --</b> * Part-Time
Hughes, Terry	School of Education/ Graduate Studies	N/A	\$500	State	01/08/07- 05/04/07	.03 AY	PE 29800A	Special, Part-Time
Judkins, Laura	School of Education/ Graduate Studies	N/A	\$150/student to 10, \$102/ student for 11 or more	State	01/08/07- 03/02/07	.10 AY	EDUC 434 02Z	Special, Part-Time
Judkins, Laura	School of Education/ Graduate Studies	N/A	\$1,500	State	01/08/07- 03/02/07	.10 AY	EDUC 30002A	Special, Part-Time
Kearney, James	School of Arts and Sciences	N/A	\$150/student to 10, \$102/ student for 11 or more	State	01/08/07- 03/02/07	.10 AY	HIST 11449X	Special, Part-Time
Knippelmeyer, Ryan	School of Education/ Graduate Studies	N/A	\$150/student to 10, \$102/ student for 11 or more	State	01/08/07- 03/02/07; 03/12/07- 05/04/07	.20 AY	EDUC 20549X, PSYC 25049Y	Special, Part-Time
Lee, Chris	School of Arts and Sciences	N/A	\$150/student to 10, \$102/ student for 11 or more	State	03/12/07- 05/04/07; 01/08/07- 05/04/07	.20 AY	HIST 20249Y, HIST 41449A	Special, Part-Time
Marnell, Maria	School of Arts and Sciences	N/A	\$2,500	State	01/08/07- 05/04/07	.17 AY	SPAN 10200A	Special, Part-Time
McCrone, Paul	School of Arts and Sciences	N/A	\$25/cr.hr./ student to 10; \$17/cr.hr./ all additional students	State	12/01/06- 12/15/06	.27 AY	ESCI 21549A, PHYS 20149 A,B, & C	Special, Part-Time
McCrone, Paul	School of Arts and Sciences	N/A	\$150/student to 10, \$102/ student for 11 or more	State	01/08/07- 05/04/07	.20 AY	ESCI 21549A, PHYS 20249A	Special, Part-Time
Melvin, Vicki	School of Education/ Graduate Studies	N/A	\$2,500	State	01/08/07- 05/04/07	.23 AY	PE 30000A, PE 10100C	Special, Part-Time
Moss, Louise	School of Arts and Sciences	N/A	\$3,000	State	03/12/07- 05/04/07	.20 AY	EDUC 20302A & B	Special, Part-Time



**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

**MEETING DATE: February 1-2, 2007**

<b>NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Action	Type of Appointment: <b>Special --</b> * Part-Time
Osborn, Terry	School of Education/ Graduate Studies	N/A	\$1,500	State	01/08/07- 03/02/07	.10 AY	EDUC 32802A	Special, Part-Time
Parks, Gregory	School of Professional Studies	N/A	\$150/student to 10, \$102/ student for 11 or more	State	03/12/07- 05/04/07	.10 AY	SOWK 42049Y	Special, Part-Time
Parks, Gregory	School of Professional Studies	N/A	\$150/student to 10, \$102/ student for 11 or more	State	01/08/07- 03/02/07	.10 AY	CJUS 30849X	Special, Part-Time
Pokorny, Thomas	School of Arts and Sciences	N/A	\$3,000	State	01/08/07- 05/04/07	.20 AY	ENG 10100D, ENG 20100E	Special, Part-Time
Popelka, Susan	School of Professional Studies	N/A	\$150/student to 10, \$102/ student for 11 or more	State	10/23/06- 12/15/06	.10 AY	BUS 38049W (revised course number, previously reported)	Special, Part-Time
Radell, David	School of Arts and Sciences	N/A	\$150/student to 10, \$102/ student for 11 or more	State	01/08/07- 03/02/07	.10 AY	MATH 34049X	Special, Part-Time
Riffey, Libby	School of Education/ Graduate Studies	N/A	\$150/student to 10, \$102/ student for 11 or more	State	01/08/07- 03/02/07	.10 AY	EDUC 30549X	Special, Part-Time
Riffey, Libby	School of Education/ Graduate Studies	N/A	\$2,500	State	03/12/07- 05/04/07	.17 AY	EDUC 32602A, EDUC 30802A	Special, Part-Time
Schmit, Angela	School of Arts and Sciences	N/A	\$50/cr.hr./ student	State	01/08/07- 05/04/07	.17 AY	MATH 22558L	Special, Part-Time
Seiffert, Mark	School of Arts and Sciences	N/A	\$150/student to 10, \$102/ student for 11 or more	State	01/08/07- 05/04/07	.10 AY	SPCH 15449A	Special, Part-Time
Sherwood, Leland	School of Arts and Sciences	N/A	\$1,500	State	01/08/07- 05/04/07	.10 AY	ART 21000A	Special, Part-Time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

**MEETING DATE: February 1-2, 2007**

<b>NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Action	Type of Appointment: <b>Special --</b> * Part-Time
Sylvester, Margie	School of Arts and Sciences	N/A	\$150/student to 10, \$102/student for 11 or more	State	01/08/07-05/04/07	.10 AY	ENG 10049A	Special, Part-Time
Thompson, Gary	School of Education/ Graduate Studies	N/A	\$500	State	03/12/07-05/04/07	.03 AY	EDUC 30102A	Special, Part-Time
Warrick, Phil	School of Education/ Graduate Studies	N/A	\$150/student to 10, \$102/student for 11 or more	State	11/04/06-12/01/06	.10 AY	EDUC 621BBZ	Special, Part-Time
Watkins, Veronica	School of Arts and Sciences	N/A	\$1,500	State	01/08/07-05/04/07	.20 AY	ART 10200A, ART 30000A	Special, Part-Time
West, Robert	School of Arts and Sciences	N/A	\$1,500 for 10 students, \$80/student for less than 10	State	01/08/07-05/04/07	.10 AY	HIST 11458L,	Special, Part-Time
West, Robert	School of Arts and Sciences	N/A	\$1,500	State	01/08/07-05/04/07	.10	HIST 20200A	Special, Part-Time
Williams, Peggy	School of Arts and Sciences	N/A	\$1,500 for 10 students, \$80/student for less than 10	State	01/08/07-05/04/07	.20 AY	ENG 20270L, SOC 20170L	Special, Part-Time
Bernardi, John	School of Education/ Graduate Studies	N/A	\$400	State	08/18/06-12/15/06	.05 AY	Student Teaching Supervision	Special, Part-Time
Engel, Linda	School of Education/ Graduate Studies	N/A	\$1,150	State	08/18/06-12/15/06	.15 AY	Student Teaching Supervision	Special, Part-Time
Meyer, Della	School of Education/ Graduate Studies	N/A	\$1,500	State	08/18/06-12/15/06	.13 AY	Student Teaching Supervision	Special, Part-Time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR****COLLEGE: Peru State College****MEETING DATE: February 1-2, 2007**

<b>UNIONIZED SUPPORT STAFF</b> (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Action	Indicate Type of Appointment: <b>Special --</b> * Probationary (6 months) <b>Specific Term --</b> * Non-Probationary
Teten, Dixie	Academic Records Technician	N/A	\$2,195/month	State	01/01/07	1 FY	Reassigned to professional staff position	N/A
Reeves, Karena	Custodian	N/A	\$1,424/month	State	01/03/07	1 FY	Resignation	N/A
Staples, Linda	School of Professional Studies	N/A	\$1,500	State	01/08/07-05/04/07	.10 AY	CMIS 10100A	Special, Part-Time

**WAYNE STATE COLLEGE – FEBRUARY 1-2, 2007**

RANKED FACULTY (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Black, Barbara	Educational Foundations and Leadership	Professor	\$57,947.00 + negotiated increase for 2007-08	State	1/7/08 – 5/7/08	1.0	Leave of absence for Spring 2008, with half pay	Specific, Tenured
Blankenau, Joe	History, Politics and Geography	Associate Professor	\$48,854.00 + negotiated increase for 2007-08	State	1/7/08 – 5/7/08	1.0	Leave of absence for Spring 2008, with half pay	Specific, Tenured
Blaser, Kent	History, Politics and Geography	Professor	\$73,677.00 + negotiated increase for 2007-08	State	8/20/07 – 12/18/07	1.0	Leave of absence for Fall 2007, with half pay	Specific, Tenured
Bonds, Christopher	Music	Professor	\$69,709.00 + negotiated increase for 2007-08	State	8/20/07 – 12/18/07	1.0	Leave of absence for Fall 2007, with half pay	Specific, Tenured
Cook, Tom	Sociology, Psychology and Criminal Justice	Professor Emeritus	N/A	State	7/1/07	N/A	Retirement	N/A
Hickey, Don	History, Politics and Geography	Professor	\$73,677.00 + negotiated increase for 2007-08	State	1/7/08 – 5/7/08	1.0	Leave of absence for Spring 2008, with half pay	Specific, Tenured
Powell, Jr., William	Physical Sciences and Mathematics	Assistant Professor	\$38,500.00	State	8/17/07 – 5/7/08	1.0	New Appointment, Anura Goonewardene	Special, Probationary Tenure-Track
Rudin, Catherine	Language and Literature	Professor	\$66,399.00 + negotiated increase for 2007-08	State	1/7/08 – 5/7/08	1.0	Leave of absence for Spring 2008, with half pay	Specific, Tenured
Snowden, Monica	Sociology, Psychology and Criminal Justice	Associate Professor	\$47,884.00 + negotiated increase for 2007-08	State	1/7/08 – 5/7/08	1.0	Leave of absence for Spring 2008, without pay	Specific, Tenured
Waddington, Cheryl	Business and Economics	Professor	\$56,203.00	State	12/1/06	1.0	Resignation	Specific, Tenured

**WAYNE STATE COLLEGE – FEBRUARY 1-2, 2007**

NON-UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Gardner, Janice	Administrative Assistant to the President	N/A	\$35,195.00	State	11/1/06	.80	Promotion/Change of Duties from Secretary to the President (Support Staff classification)	Special
Waddington, Cheryl	Director of Human Resources	N/A	\$75,000.00	State	12/1/06	1.0	Appointment, replaces Gretchen Bauman	Special

**WAYNE STATE COLLEGE – FEBRUARY 1-2, 2007**

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Adams, Frank	Continuing Education	Professor	\$750.00	State	1/8/07 – 4/30/07	n/a	EDU 650-T1/T2/T3	Special
Adams, Frank	Continuing Education	Professor	\$750.00	State	1/8/07 – 4/30/07	n/a	EDU 650-T4/T5/T6	Special
Blomenkamp, Jean	Continuing Education	Professor	\$750.00	State	1/10/07 – 4/25/07	n/a	EDU 610-H1/H2/H3	Special
Bohnert, David	Music	Associate Professor	\$1,390.00	State	1/8/07 – 5/9/07	.05	Appointment, overload	Special
Bondhus, JoAnn	Continuing Education	Professor	\$4,421.00	State	1/8/07 – 5/4/07	.10	BUS 222-W0	Special
Bruflat, Alan	Language and Literature	Professor	\$3,716.00	State	1/8/07 – 5/9/07	.10	Appointment, overload	Special
Buryanek, Donald	Continuing Education	Assistant Professor	\$3,183.00	State	1/8/07 – 5/4/07	.10	ITE 320-W0	Special
Christensen, Douglas	Life Sciences	Associate Professor	\$1,910.00	State	1/8/07 – 5/9/07	.067	Appointment, overload	Special
Conway, Gerald	Continuing Education	Associate Professor	\$4,265.00	State	1/11/07 – 4/26/07	.10	BUS 418-80	Special
DeBoer, Buffany	Life Sciences	Interim Instructor	\$872.00	State	1/8/07 – 5/9/07	.043	Appointment, overload	Special
Dendinger, Laura	Continuing Education	Associate Professor	\$4,074.00	State	1/11/07 – 4/26/07	.10	BUS 620-H1	Special
Ettel, Mary	Physical Sciences and Mathematics	Professor	\$1,537.00	State	1/8/07 – 5/9/07	.044	Appointment, overload	Special
Farmer, Todd	Educational Foundations and Leadership	Assistant Professor	\$1,200.00	Grant	1/8/07 – 5/9/07	n/a	Appointment, overload; online course development	Special
Farmer, Todd	Continuing Education	Assistant Professor	\$2,700.00	Grant	1/8/07 – 5/4/07	.10	EDU 331-W0	Special
Garvin, Sharon	Business and Economics	Assistant Professor	\$2,816.00	State	1/8/07 – 5/9/07	.10	Appointment, overload	Special
Garvin, Timothy	Continuing Education	Professor	\$4,335.00	State	1/8/07 – 5/4/07	.10	BUS 652-W0	Special
Hammer, Mark	Life Sciences	Professor	\$5,153.00	State	1/8/07 – 5/9/07	.16	Appointment, overload	Special
Hansen, Pearl	Art and Design	Professor	\$2,826.00	State	1/8/07 – 5/9/07	.07	Appointment, overload	Special
Hardy, Timothy	Continuing Education	Assistant Professor	\$500.00	State	1/8/07 – 5/4/07	n/a	MAT 551-T1/T3	Special
Harms, Sally	Physical Sciences and Mathematics	Associate Professor	\$1,302.00	State	1/8/07 – 5/9/07	.044	Appointment, overload	Special

**WAYNE STATE COLLEGE – FEBRUARY 1-2, 2007**

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Harms, Sally	Educational Foundations and Leadership	Associate Professor	\$1,957.00	State	1/8/07 – 5/9/07	.067	Appointment, overload	Special
Karr, Paul	Physical Sciences and Mathematics	Professor	\$2,659.00	State	1/8/07 – 5/9/07	.08	Appointment, overload	Special
Karsky, Jason	Continuing Education	Associate Professor	\$2,969.00	State	1/8/07 – 4/30/07	.10	SOC 320-80	Special
Kietzmann, Glenn	Life Sciences	Professor	\$399.00	State	1/8/07 – 5/9/07	.01	Appointment, overload	Special
Knotwell, Jim	Continuing Education	Assistant Professor	\$2,672.00	State	1/8/07 – 5/4/07	.10	GEO 444/500-W0	Special
Lawrence, Gloria	Continuing Education	Professor	\$3,904.00	State	1/11/07 – 4/26/07	.10	PSY 406/506-80	Special
Lutt, Patricia	Continuing Education	Associate Professor	\$3,172.00	State	1/8/07 – 4/30/07	.10	BUS 350-80	Special
Nelson, Jeryl	Continuing Education	Professor	\$4,533.00	State	1/8/07 – 5/4/07	.10	BUS 692-W0	Special
Parker, Charles	Continuing Education	Professor	\$4,325.00	State	1/11/07 – 4/26/07	.10	ECO 650-H1	Special
Paxton, John	Continuing Education	Professor	\$5,666.00	State	1/8/07 – 5/4/07	.10	BUS 625-W0	Special
Pearcy, Shawn	Life Sciences	Professor	\$7,666.00	State	1/8/07 – 5/9/07	.23	Appointment, overload	Special
Ras, Gerard	Continuing Education	Interim Instructor	\$2,795.00	State	1/9/07 – 4/24/07	.10	BUS 322-80	Special
Renzelman, John	Technology and Applied Sciences	Professor	\$1,200.00	State	1/8/07 – 5/9/07	n/a	Appointment, overload; online course development	Special
Renzelman, John	Continuing Education	Professor	\$4,121.00	State	1/8/07 – 5/4/07	.10	ITE 312-W0	Special
Rump, Carl	Physical Sciences and Mathematics	Associate Professor	\$5,571.00	State	1/8/07 – 5/9/07	.13	Appointment, overload	Special
Snyder, D. Sam	Physical Sciences and Mathematics	Interim Assistant Professor	\$1,471.00	State	1/8/07 – 5/9/07	.067	Appointment, overload	Special

**WAYNE STATE COLLEGE – FEBRUARY 1-2, 2007**

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Sweetland, Robert	Educational Foundations and Leadership	Professor	\$1,200.00	Grant	1/8/07 – 5/9/07	n/a	Appointment, overload; online course development	Special
Sweetland, Robert	Educational Foundations and Leadership	Professor	\$1,200.00	Grant	1/8/07 – 5/9/07	n/a	Appointment, overload; online course development	Special
Szczys, Patricia	Life Sciences	Assistant Professor	\$1,627.00	State	8/18/06 – 12/19/06	.067	Appointment, overload	Special
Walker, Karen	Continuing Education	Associate Professor	\$3,084.00	State	1/8/07 – 4/30/07	.10	PSY 444/544-80	Special
Worner, Tamara	Physical Sciences and Mathematics	Associate Professor	\$955.00	State	1/8/07 – 5/9/07	.033	Appointment, overload	Special
Young, Todd	Physical Sciences and Mathematics	Associate Professor	\$4,143.00	State	1/8/07 – 5/9/07	.14	Appointment, overload	Special



**WAYNE STATE COLLEGE – FEBRUARY 1-2, 2007**

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Baumert, Mary	Continuing Education	Part-time	\$2,025.00	State	1/8/07 – 4/30/07	.10	SPD 151-80	Special, part-time
Beair, Misty	Educational Foundations and Leadership	Part-time	\$2,025.00	State	1/8/07 – 5/9/07	.10	Appointment	Special, part-time
Boyer, Chad	Continuing Education	Part-time	\$4,950.00	State	1/20/07 – 5/6/07	n/a	Sioux City/South Sioux City Educational Administration Learning Community	Special, part-time
Brown, Rae	Continuing Education	Part-time	\$4,950.00	State	1/8/07 – 4/30/07	n/a	South Sioux City #4 Learning Community	Special, part-time
Bryan, Audrey	Music	Part-time	\$1,215.00	State	1/8/07 – 5/9/07	.06	Appointment	Special, part-time
Carnes, Ron	Educational Foundations and Leadership	Part-time	\$975.00	State	8/18/06 – 12/19/06	.05	Appointment	Special, part-time
Carnes, Ron	Educational Foundations and Leadership	Part-time	\$4,050.00	State	1/8/07 – 5/9/07	.20	Appointment	Special, part-time
Carnes, Ron	History, Politics and Geography	Part-time	\$1,350.00	State	1/8/07 – 5/9/07	.067	Appointment	Special, part-time
Clark, Tegan	Language and Literature	Part-time	\$4,050.00	State	1/8/07 – 5/9/07	.20	Appointment	Special, part-time
Crabtree, Erin	Educational Foundations and Leadership	Graduate Assistant	\$2,000.00 + 9 hrs. tuition	State	1/8/07 – 5/9/07	.125	Appointment	Special, part-time
Dion, Lora	Counseling Center	Part-time	\$2,700.00	State	1/8/07 – 5/9/07	.133	Appointment	Special, part-time
Dorcey, Jean	Counseling and Special Education	Part-time	\$2,025.00	State	1/8/07 – 5/9/07	.10	Appointment	Special, part-time
Dutcher, Christa	Language and Literature	Part-time	\$2,025.00	State	1/8/07 – 5/9/07	.10	Appointment	Special, part-time
Ellerton, Katherine	Continuing Education	Part-time	\$675.00	State	1/8/07 – 5/4/07	.033	IDS 196-W2	Special, part-time
Fick, Kathy	Language and Literature	Part-time	\$2,025.00	State	1/8/07 – 5/9/07	.10	Appointment	Special, part-time

**WAYNE STATE COLLEGE – FEBRUARY 1-2, 2007**

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Fillipi, Sheri	Continuing Education	Part-time	\$4,950.00	State	1/8/07 – 4/30/07	n/a	Fremont #2 Learning Community	Special, part-time
Fink, Kathleen	Technology and Applied Science	Part-time	\$4,050.00	State	1/8/07 – 5/9/07	.20	Appointment	Special, part-time
Fink, Kathleen	Educational Foundations and Leadership	Part-time	\$2,025.00	State	1/8/07 – 5/9/07	.10	Appointment	Special, part-time
Finney, Patricia	Continuing Education	Part-time	\$2,025.00	State	1/8/07 – 5/4/07	.10	BUS 463-W0	Special, part-time
Finney, Patricia	Continuing Education	Part-time	\$675.00	State	2/5/07 – 4/13/07	.033	EDU 396-W0	Special, part-time
Fleming, Angela	Technology and Applied Sciences	Part-time	\$2,430.00	State	1/8/07 – 5/9/07	.12	Appointment	Special, part-time
Gangwish, Lesley	Communication Arts	Part-time	\$6,075.00	State	1/8/07 – 5/9/07	.30	Appointment	Special, part-time
Hansen, Mary	Educational Foundations and Leadership	Part-time	\$1,350.00	State	1/8/07 – 5/9/07	.067	Appointment	Special, part-time
Henning, Mark	Technology and Applied Sciences	Part-time	\$2,025.00	State	1/8/07 – 5/9/07	.10	Appointment	Special, part-time
Hix, Dave	Continuing Education	Part-time	\$675.00	State	1/10/07 – 2/7/07	.033	HSC 345-80	Special, part-time
Hurner, Casey	Counseling and Special Education	Part-time	\$2,025.00	State	1/8/07 – 5/9/07	.10	Appointment	Special, part-time
Jindra, Rhonda	Continuing Education	Part-time	\$4,950.00	State	1/8/07 – 4/30/07	n/a	Norfolk Learning Community	Special, part-time
Johnson, Maria	Continuing Education	Part-time	\$250.00	State	11/1/06 – 12/15/06	.027	IDS 596-W8 & IDS 368-W5 (coverage for G. Poirier on medical leave)	Special, part-time
Keiser, Aaron	Athletics	Graduate Assistant	\$4,000.00 + 18 hrs. tuition	State	8/18/06 – 5/9/07	.25	Appointment	Special, part-time
Knotwell, Denise	Continuing Education	Part-time	\$4,950.00	State	1/8/07 – 4/30/07	n/a	Fremont #2 Learning Community	Special, part-time
Kucera, Loren	Continuing Education	Part-time	\$2,025.00	State	1/8/07 – 5/4/07	.10	BUS 370-W0	Special, part-time

**WAYNE STATE COLLEGE – FEBRUARY 1-2, 2007**

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Larmore, Cheryl	Continuing Education	Part-time	\$4,950.00	State	1/8/07 – 4/30/07	n/a	Blair #2 Learning Community	Special, part-time
Liedorff, Marilyn	Continuing Education	Part-time	\$675.00	State	1/8/07 – 5/4/07	.033	IDS 368-W5	Special, part-time
Lutt, Jean	Computer Technology and Information Systems	Part-time	\$1,951.00	State	1/8/07 – 5/9/07	.067	Appointment	Special, part-time
Maas, Chad	Health, Human Performance and Sport	Part-time	\$2,700.00	State	1/8/07 – 5/9/07	.133	Appointment	Special, part-time
Machacek, Darlene	Physical Sciences and Mathematics	Part-time	\$2,025.00	State	1/8/07 – 5/9/07	.10	Appointment	Special, part-time
Malmberg, CoraLynn	Educational Foundations and Leadership	Part-time	\$1,350.00	State	1/8/07 – 5/9/07	.067	Appointment	Special, part-time
Mancastroppa, Roger	History, Politics and Geography	Part-time	\$4,050.00	State	1/8/07 – 5/9/07	.20	Appointment	Special, part-time
Manz, Jaime	Educational Foundations and Leadership	Part-time	\$2,025.00	State	1/8/07 – 5/9/07	.10	Appointment	Special, part-time
Maryott, Elizabeth	Educational Foundations and Leadership	Part-time	\$2,025.00	State	1/8/07 – 5/9/07	.10	Appointment	Special, part-time
Merkwan, Leah	Continuing Education	Part-time	\$675.00	State	11/18/06 – 12/9/06	.033	EDU/SPD 568-82	Special, part-time
Moseman, Mary	Continuing Education	Part-time	\$4,950.00	State	1/8/07 – 4/30/07	n/a	Blair #2 Learning Community	Special, part-time
Muller, Geraldine	Continuing Education	Part-time	\$4,950.00	State	1/8/07 – 4/30/07	n/a	South Sioux City #3 Learning Community	Special, part-time
Murguia, Luzelena	Language and Literature	Part-time	\$2,025.00	State	1/8/07 – 5/9/07	.10	Appointment	Special, part-time
Nelson, Rochelle	Continuing Education	Part-time	\$2,025.00	State	1/8/07 – 5/4/07	.10	BUS 507-W0	Special, part-time
Nelson, Rochelle	Business and Economics	Part-time	\$1,200.00	State	1/8/07 – 5/9/07	n/a	Preparation for a new online course	Special, part-time
Niemann, Jill	Continuing Education	Part-time	\$4,950.00	State	1/8/07 – 4/30/07	n/a	South Sioux City #3 Learning Community	Special, part-time
Olson, Amber	Counseling and Special Education	Part-time	\$2,025.00	State	1/8/07 – 5/9/07	.10	Appointment	Special, part-time

WAYNE STATE COLLEGE – FEBRUARY 1-2, 2007

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Peitzmeier, Barbara	Life Sciences	Part-time	\$2,248.00	State	1/8/07 – 5/9/07	.111	Appointment	Special, part-time
Petersen, Stephanie	Continuing Education	Part-time	\$4,950.00	State	1/8/07 – 4/30/07	n/a	South Sioux City #3 Learning Community	Special, part-time
Poirier, Gayle	Continuing Education	Part-time	\$500.00	State	11/1/06	.033	Resignation, medical leave	Special, part-time
Reynolds, Ann	Language and Literature	Part-time	\$4,050.00	State	1/8/07 – 5/9/07	.20	Appointment	Special, part-time
Rittscher, Sonia	Continuing Education	Part-time	\$4,950.00	State	1/8/07 – 4/30/07	n/a	South Sioux City #4 Learning Community	Special, part-time
Schmitz, Dennis	Continuing Education	Part-time	\$4,950.00	State	1/20/07 – 5/6/07	n/a	Sioux City/South Sioux City Educational Administration Learning Community	Special, part-time
Schram, Linda	Educational Foundations and Leadership	Part-time	\$1,350.00	State	1/8/07 – 5/9/07	.067	Appointment	Special, part-time
Sedivy, Theresa	Continuing Education	Part-time	\$500.00	State	1/9/07 – 4/24/07	.033	PED 106-T1/T2	Special, part-time
Slaymaker, Julia	Counseling and Special Education	Part-time	\$2,025.00	State	1/8/07 – 5/9/07	.10	Appointment	Special, part-time
Smith, Ruth	Technology and Applied Sciences	Part-time	\$2,228.00	State	1/8/07 – 5/9/07	.111	Appointment	Special, part-time
Snowdon, Mary	Continuing Education	Part-time	\$4,950.00	State	1/8/07 – 4/30/07	n/a	Norfolk Learning Community	Special, part-time
Stark, Carmen	Continuing Education	Part-time	\$2,025.00	State	1/8/07 – 4/30/07	.10	EDU 415/515-80	Special, part-time
Sturgis, Dan	Counseling and Special Education	Part-time	\$2,700.00	State	1/8/07 – 5/9/07	.133	Appointment	Special, part-time
Suehl, Cheryl	Educational Foundations and Leadership	Part-time	\$2,025.00	State	1/8/07 – 5/9/07	.10	Appointment	Special, part-time
Toman, Crystal	Health, Human Performance and Sport	Part-time	\$675.00	State	1/8/07 – 5/9/07	.033	Appointment	Special, part-time
Tyson, J. B.	Language and Literature	Part-time	\$2,025.00	State	1/8/07 – 5/9/07	.10	Appointment	Special, part-time

**WAYNE STATE COLLEGE – FEBRUARY 1-2, 2007**

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Van Arsdale, William	Physical Sciences and Mathematics	Part-time	\$2,025.00	State	1/8/07 – 5/9/07	.10	Appointment	Special, part-time
Van Cleave, Sharon	Educational Foundations and Leadership	Part-time	\$2,025.00	State	1/8/07 – 5/9/07	.10	Appointment	Special, part-time
Vander Weil, Zoe	Communication Arts	Part-time	\$2,025.00	State	1/8/07 – 5/9/07	.10	Appointment	Special, part-time
Waggoner, Carol	Educational Foundations and Leadership	Part-time	\$1,350.00	State	1/8/07 – 5/9/07	.067	Appointment	Special, part-time
Walton, Robert	Continuing Education	Part-time	\$1,350.00	State	1/11/07 – 3/22/07	.067	CSL 445/545-80	Special, part-time
Weber, Brad	Music	Part-time	\$1,566.00	State	1/8/07 – 5/9/07	.077	Appointment	Special, part-time
White, Julia	Business and Economics	Part-time	\$2,025.00	State	1/8/07 – 5/9/07	.10	Appointment	Special, part-time
Wilcox, Russ	Business and Economics	Part-time	\$2,025.00	State	1/8/07 – 5/9/07	.10	Appointment	Special, part-time
Williams, Kerry	Continuing Education	Part-time	\$4,950.00	State	1/8/07 – 4/30/07	n/a	Blair #2 Learning Community	Special, part-time
Williams, Kerry	Continuing Education	Part-time	\$4,950.00	State	1/8/07 – 4/30/07	n/a	Fremont #2 Learning Community	Special, part-time
Wingett, Wes	Continuing Education	Part-time	\$1,100.00	State	10/20/06 – 11/4/06	.067	CSL 468/568-80	Special, part-time
Wingett, Wes	Continuing Education	Part-time	\$2,769.00	State	1/8/07 – 3/19/07	.10	EDU 568-83	Special, part-time
Worner, Greg	Technology and Applied Sciences	Part-time	\$6,278.00	State	1/8/07 – 5/9/07	.310	Appointment	Special, part-time
Worner, Greg	Continuing Education	Part-time	\$675.00	State	1/8/07 – 5/4/07	.033	NAT 112-W0	Special, part-time
Wriedt, Jeannine	Physical Sciences and Mathematics	Part-time	\$2,025.00	State	1/8/07 – 5/9/07	.10	Appointment	Special, part-time
Zavada, Maria	Language and Literature	Part-time	\$4,050.00	State	1/8/07 – 5/9/07	.20	Appointment	Special, part-time
Zavadil, Dennis	Physical Sciences and Mathematics	Part-time	\$4,050.00	State	1/8/07 – 5/9/07	.20	Appointment	Special, part-time

**WAYNE STATE COLLEGE – FEBRUARY 1-2, 2007**

NON-UNIONIZED PROFESSIONAL STAFF (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Miller, Jacob	Senior Resident Assistant	N/A	\$1,825.00 + room and board	Revenue Bond	1/3/07 – 5/5/07	.19	New Hire, replaces Mitch Roth	Special; part-time
Roth, Mitch	Senior Resident Assistant	N/A	\$3,650.00 + room and board	Revenue Bond	12/16/06	.33	Resignation	Special; part-time

**WAYNE STATE COLLEGE – FEBRUARY 1-2, 2007**

UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Keiser, Jenny	Library Assistant	N/A	\$1,598.78/mo.	State	12/1/06	1.0	Change of classification from Office Assistant I	Non-probationary
Pieper, Diane	Office Assistant III	N/A	\$2,016.23/mo.	State	11/1/06	1.0	Salary correction	Non-probationary

NON-UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Backer, Joni	Secretary to the President	N/A	\$2,992.71/mo.	State	12/1/06	1.0	Classification change from Office Assistant IV	Full-time

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Michael Jacobsen*

February 1-2, 2007

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**ACTION:                    Approve School Library Media P-12 Option in Master of Education Degree at Chadron State College**

Priority: Educational Excellence  
Strategy: 5  
Goal: j

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It is recommended that the Board approve a new option within Chadron State College's Master of Education degree program. The 36 credit-hour Master of Education degree program at CSC already includes options in Curriculum and Instruction, Educational Administration, and School Counseling. The proposed option in School Library Media P-12 will include the common core of courses required for completion in the existing options, plus additional courses unique to the field of Library Media. The addition of this option requires only Board approval.

The proposed option will be offered as a joint program between CSC and the University of Nebraska at Omaha. Courses will be offered by CSC and UNO in either an on-line or blended format with the blended face-to-face component offered on the CSC campus. Eighteen credit hours of this option will be provided by UNO.

Completion of this option will provide the student with a Master's degree in Education. For those students seeking the library media specialist endorsement as well as the Master of Education degree, an endorsement may be earned through UNO by completing an additional practicum course.

Attached is the request for approval from CSC.



**Request to Add a New Instructional Program to  
The Master's of Education Degree  
School Library Media P-12  
C.I.P. 13.1334 School Librarian/School Library Media Specialist  
Chadron State College  
February 2007**

**Descriptive Information**

**Institutional Name:** Chadron State College

**Name of Program:** School Library Media P-12

**Degree:** Master's of Education

**Other programs:** Within the Master's of Education degree programs are Curriculum and Instruction, Educational Administration, and School Counseling

**CIP Code:** 13.1334 School Librarian/School Media Specialist

**Administrative Unit:** The Department of Education

**Delivery:** Curriculum delivered through on-line courses and blended courses (blended courses involve some face-to-face contact with classroom instruction in Chadron).

**Proposed program:** This is a joint program between Chadron State College (CSC) and the University of Nebraska at Omaha (UNO). The master's degree will be offered by Chadron State College. The courses will be offered by CSC and UNO in either an on-line or blended format with the blended face-to-face component on the CSC campus. The students will enroll as non-degree seeking students for the UNO courses through UNO and pay UNO tuition and fees. The students will apply for the Master's program from CSC. The students will enroll in CSC courses as degree seeking students, enroll for CSC courses through CSC and pay the CSC tuition and fees for CSC courses. Students seeking the library media specialist endorsement as well as the Master's degree may receive the endorsement through UNO by completing an additional practicum course.

This master's degree program provides the knowledge and skills for school library media. The University of Nebraska/Omaha will provide 18 credit hours of the program and Chadron State College will provide 18 credit hours of the program. Upon completion of the program, the students will be able to:

- (1) Develop programming and curriculum based on central concepts, tools of inquiry, and structures of library science (*methodology/technology*).
- (2) Design and facilitate a learning environment that encourages critical thinking, problem-solving, information literacy and information inquiry (*thinking skills, communication skills*).
- (3) Demonstrate cultural awareness, gender sensitivity, and racial and ethnic appreciation in fostering an inclusive learning environment (*human relations/diversity*).
- (4) Apply principles for assessing, selecting, collecting and maintaining electronic and hard copy materials (*methodology/technology, assessment*).
- (5) Foster a relationship with colleagues, parents and agencies of the larger community based on an understanding of the external forces impacting education (*professionalism*).

- (6) Utilize assessment strategies and data to improve student learning and the student learning environment (*assessment*).

**Proposed Curriculum:**

Master's of Education  
School library Media P-12

Course/title	Cr.	Institution
EDCI 631 Intro to Graduate Study	3	on-line CSC
EDCI 635 Curriculum Development	3	on-line CSC
EDUC 531 Planning Tech Support for Ed. Environ.	3	on-line CSC
EDUC 539 Advanced Methods/Assessment	3	on-line CSC
READ 532 Reading in Content Area	3	on-line CSC
ENG 538 Adolescent Literature	3	on-line CSC
TED 8716 Reference and Bibliography	3	blended UNO
TED 8746 Cataloging and Classification	3	blended UNO
TED 8766 Selection of Information Resources	3	blended UNO
TED 8650 Children's Literature	3	blended UNO
TED 8806 Library Administration	3	blended UNO
TED 8006 Special Methods/School Library Media	3	blended UNO
		36 credit hours

**Proposed Audience:**

The audience for this program would be bachelor's level students qualified for certification with elementary or secondary endorsements who (1) want to earn a master's degree or (2) who want to earn an endorsement in library media specialist. Elementary and secondary schools will be looking for "highly qualified" endorsements for the library media specialist for their institutions. Within smaller schools, the library media specialist may have a share-time position as a classroom teacher. This program will assist the individual in receiving the endorsement needed for library media specialist and receive a master's degree at the same time.

**Centrality to Role and Mission/Relationship to Chadron State College  
Plan and Vision 2011**

The mission of the State College System institutions is to provide educational opportunities to the people within the regions. The first priority is undergraduate education followed by graduate education. The State Colleges are to provide the professional or practice based education to the people. A program to prepare more school librarians and to have these individuals with advanced knowledge meets this mission.

Chadron State College has a clarified mission statement, a vision statement and a set of guiding goals. These are referred to as Vision 2011. These plans suggest that Chadron State College needs to address the educational needs of the individuals as well as the economic needs within the region. CSC leadership believe that the well being of the regional economy and the regional educational systems is, in part our responsibility. This degree program will provide an educational opportunity for individuals and for the educational systems within the region by giving all an opportunity to have "highly qualified" librarians serving within the school systems.

**Evidence of Need and Demand**

UNO and CSC began discussions about the needs for school librarians within greater Nebraska in the spring and summer of 2006. These discussions led to the development of this proposal for a master's degree program that would share courses between UNO and CSC. CSC has a successful undergraduate library media program and a successful master's in education program, however CSC does not have the expertise for the advanced level specialized library media courses. By joining efforts, UNO and CSC would be able to provide the advanced level library media degree programming to the western portion of the state.

The Director of the CSC Library, Milton Wolf and the coordinator of the Library Sciences Education program at UNO, Becky Pasco presented the proposed plan to library specialist conferences in Nebraska and Wyoming and visited with potential students in South Dakota. These visits indicated a strong need and desire for this proposed degree program. See attachment One for a listing of interested people.

The Nebraska Workforce Development web site illustrates the projections for librarians within the State under the educational category. Table one illustrates that there will be a continuing need for librarians.

**TABLE ONE**  
Nebraska Workforce Development Projections for Librarians  
(<http://www.dol.state.ne.us/nwd/center.cfm>)

Legion for the Table shown below

SOC Code	SOC Title	A. Estimated Empl 2004	B. Projected Empl 2014	C. Openings due to Growth	D. Average Annual Growth Openings	E. penings From Replace-ments	F. Average Annual Replace-ments	Total Openings = C + E	Avg Annual Openings = D + F	Numeric Change = B minus A
<b>Code</b>	<b>Title</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>c/e</b>	<b>d/f</b>	<b>b-a</b>
25-4000	Librarians, Curators, and Archivists	2365	2492	127	13	704	70	831	83	127
25-4011	Archivists	24	27	3	0	5	1	8	1	3
25-4012	Curators	53	58	5	1	12	1	17	2	5
25-4013	Museum Technicians and Conservators	66	75	9	1	15	2	24	2	9
25-4021	Librarians	1143	1158	15	2	273	27	288	29	15
25-4031	Library Technicians	1079	1174	95	10	399	40	494	49	95

### Resources

Presently UNO provides a master’s program for library media and CSC provides a master’s of education degree. All of the courses from UNO and CSC are presently taught by the respective institutions. This program would increase the enrollments for both institutions and the resources associated with growth would be needed. Assuming that the tuition and fees would off-set this growth, the resources for providing the classes should be minimal. Chadron State College will need to provide additional library resources for these students. The students will have access to the UNO library resources, however the additional CSC students may tax their resources and require CSC to provide them.

Classroom space will be provided for the UNO faculty when the courses meet in the face-to-face format. CSC will also provide to UNO an office for use by a coordinator for the UNO portion of the program.

### Relationship to the Nebraska State College Goals

The mission statement for the Nebraska State College System states that the Colleges will offer quality, accessible undergraduate and graduate degrees and programs that serve the state, benefit individuals and promote the public good. This proposal will address serving the state and individuals with graduate programming. The state faces a

concern with proper endorsement for the school librarians. This degree program will help solve this concern. Greater Nebraska will have access to a master's degree that can lead to an endorsement in library media specialist.

Within the Key Priorities and Core Values, this proposal addresses:

- Core Value – Foster cooperative ventures among NSC institutions and other agencies and organizations. Working with UNO fosters positive relationships and allows a specialized program to be offered in Western Nebraska.
- Key priority -- Financial Strength of the System Letter K, increase number of out-of-state students. This program has the potential for increasing out of state enrollments from Wyoming and South Dakota. Both State Departments of Education in Wyoming and South Dakota have agreed to accept the library media endorsement from Chadron State College. CSC has had an agreement with Wyoming since 2005 and in January 2007, South Dakota reviewed the CSC/UNO program agreeing to accept the program. Students from both states will be recruited into this program

#### **Relationship to the Commission for Post-Secondary Education**

The Nebraska Coordinating Commission for Post-Secondary Education (CCPE) within their comprehensive statewide plan have as a goal, partnerships. The CCPE encourages partners whenever possible to share resources and for delivery of programs that will enhance the learning opportunities for Nebraska residents. This proposal does address this goal.

**Attachment One  
Individuals Interested in this Program**

<b>Name</b>	<b>Address</b>	<b>Town</b>	<b>State</b>	<b>Zip</b>	<b>Phone</b>	<b>E-mail</b>
Barlour, Dail	Teton County Library	Jackson	WY	83001	307-733-2164 ext. 121	<a href="mailto:dbarbour@will.state.wy.us">dbarbour@will.state.wy.us</a>
Bilbrey, Diane	2112 Colorado Dr.	Sturgis	SD	57785		
Baron-Kanode, Maylee	Moorcroft Elementary	Moorcroft	WY	82721		
Bull, Sue	PO Box 299	Britton	SD	57430		<a href="mailto:library@brittonsd.com">library@brittonsd.com</a>
Burns, Carol	387 Sunnyview Dr.	Thermopolis	WY	82443	307-864-6645 (w)	
Cacciavillani, Stephanie	715 17th St.	Gering	NE	69341		<a href="mailto:cacciava@wncc.net">cacciava@wncc.net</a>
Clark-Erickson, Lori						<a href="mailto:lclark-erickson@teton1.k12.wy.us">lclark-erickson@teton1.k12.wy.us</a>
Drevo, Karen	308 Prospect (Pub. Lib)	Norfolk	NE	68701	402-844-2108 (voice)	<a href="mailto:kdrevo@ci.norfolk.ne.us">kdrevo@ci.norfolk.ne.us</a>
					402-371-5155 (home)	
					402-750-9071 (cell)	
Hagemeier, Deb	2001 S. Summit Ave.	Souix Falls	SD	57197	605-274-5354	<a href="mailto:deb.hagemeier@augie.edu">deb.hagemeier@augie.edu</a>
Hampton, Christine	PO Box 679	Upton	WY	82730		<a href="mailto:champton@upton.weston7.k12.wy.us">champton@upton.weston7.k12.wy.us</a>
Harris, Amanda						<a href="mailto:amandaharris@sheridan.edu">amandaharris@sheridan.edu</a>
Hilkemann, Judith	308 Prospect (Pub. Lib)	Norfolk	NE	68701	402-844-2104 (w)	<a href="mailto:jhilkema@ci.norfolk.ne.us">jhilkema@ci.norfolk.ne.us</a>
Hockenbary, Tera	Valentine Elementary					<a href="mailto:thockenb@esu17.org">thockenb@esu17.org</a>
Jording, Peggy	Newcastle Middle Sch	Newcastle	WY	82701	307-746-2113 (h)	<a href="mailto:jordingp@weston1.k12.wy.us">jordingp@weston1.k12.wy.us</a>
	116 Casper Ave.				307-746-2746 (w)	
					307-746-5307 (cell)	
Moore, Joyce	Vermillion Public Lib.				605-677-7060	<a href="mailto:jamoore@sdln.net">jamoore@sdln.net</a>
Obermiller, Deb						<a href="mailto:esu17dob@esu17.org">esu17dob@esu17.org</a>
Parravano Engel, Christine	501 Fairway Dr.	Gillette	WY	82718		<a href="mailto:happytoyou@vcn.com">happytoyou@vcn.com</a>
Preston, Jack	192726 Preston Rd.	Lyman	NE	69352		<a href="mailto:jpreston@actcom.net">jpreston@actcom.net</a>
Schiefer, Delina	820 E. Fremont	Riverton	WY	82501		<a href="mailto:dschiefer@fremontcountylibraries.org">dschiefer@fremontcountylibraries.org</a>

Schrupp, Robin	207 E Park Ave.	Milbank	SD	57252	605-432-6543	
Simonson, Dee Anne	1460 S. Center St.	Casper	WY	82601		<a href="mailto:daswyosymphony@yahoo.com">daswyosymphony@yahoo.com</a>
Terrell, Kathy	1555 Sage St. #1	Gering	NE	69341		<a href="mailto:kathy+56@earthlink.net">kathy+56@earthlink.net</a>
Toth, Cindy	745 Amoretti	Thermopolis	WY	82443		

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Michael Jacobsen*

February 1-2, 2007

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**ACTION: Ratify the 2007-09 Agreements Between the Board of Trustees of the Nebraska State Colleges and the Following Bargaining Units:**

**The State College Education Association (SCEA);  
The Nebraska State College Professional Association (NSCPA); and  
The Nebraska Association of Public Employees/American Federation State,  
County, and Municipal Employees (NAPE/AFSCME)**

Priority: Educational Excellence  
Strategy: 4

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The System Office recommends ratification of the 2007-09 Agreements between the Board of Trustees of the Nebraska State Colleges and the bargaining units cited above contingent upon ratification by the various bargaining units.

A brief summary of changes will be provided in Executive Session or at the open meeting.

**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Tyler Pribbeno*

February 1-2, 2007

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**ACTION: First Round Approval of Changes to Board Policy 6011; General  
Operations Financial Reports**

Priority: Financial Strength  
Strategy: 1

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Policy 6011 has been revised to clarify the timing of various reports, to report FTE's employed on the annual expenditure report, and to add an annual report on expenditures per FTE.

Attached is a copy of Policy 6011 with the proposed changes.



# FISCAL OPERATIONS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 6011

General Operations Financial Reports

Page 1 of 1

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## BOARD POLICY

The following reports will be submitted to the Chancellor and System Office in the format established by the System Office:

1. Six-month and annual revenue/expenditure ~~quarterly~~ financial reports (fund accounting format);
2. Six-month and annual expenditure reports; including annual reports will include information on ~~expenditures per student and~~ FTEs employed, by employee group and by program, including salary and fringe benefits expended;
3. Annual salary recommendations for each employee;
4. Annual report on student financial aid expenditures, including both state and non-state funds (DAS supplemental forms); and
5. Annual report on expenditures per FTE student (DAS supplemental forms);
- ~~6.5.~~ Monthly ~~Report~~ prior to each board meeting on grant applications and awards of funds from non-state revenues.
- ~~7.6.~~ Annual report on each college's financial condition, using financial ratios that provide useful analytical indicators for higher education institutions (Annual Audit MD&A report).

Policy Adopted: 3/11/94

Policy Revised: 9/15/06

Policy Revised:

**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Tyler Pribbeno*

February 1-2, 2007

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**ACTION: First Round Approval of Changes to Board Policy 7002;  
Capitalization; Definitions and Classifications**

Priority: Financial Strength  
Strategy: 1  
Goal: 2

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Policy 7002 has been revised to provide clarification and additional consistency in the system capitalization policy. The revisions 1) clarify capitalization policies for telephone/data cabling and digital or lighted signs, 2) revise dollar values where capitalization is required in some instances, 3) add specific equipment items; and 4) address donated library holdings. Several of these revisions are in response to comments and suggestions from the APA to clarify and provide more consistency in capitalization of assets across the system.

Attached is a copy of Policy 7002 with the proposed changes.

**BOARD POLICY**

**Asset -- Type and Classification**

		Expected Life *
1.	Land	--
2.	Buildings	
	a. Major Buildings and Structures	50 years
	b. Minor Buildings and Structures	25 years
	c. Building Improvements	20 years
3.	Improvements Other Than Buildings	
	a. Utility Generation and Distribution Systems	30 years
	<b>b. Telephone and Data Cabling</b>	<b>10 years</b>
	<del>c.</del> Fences	10 years
	<del>e. d.</del> Landscaping Improvements	20 years
	<del>e.</del> Digital or lighted signs	<b>10</b>
	<u>years</u>	
	<del>f.</del> Roads	50 years
4.	Equipment	
	a. All Equipment Not Specifically Defined in Other Classifications	10 years
	b. Autos, Vans, and Passenger Vehicles	3 years
	c. Trucks, Busses, and Cargo Vehicles	8 years
	d. Computer Equipment	3 years
	e. Miscellaneous Educational Materials Stored on Computer-related Equipment/Devices	3 years
	f. Library Holdings	5 years
	g. Specimens, Collections, etc.	--
	h. Leases	--
	i. Office Furnishings	7 years
5.	Construction Work in Progress	--

(\*"Expected Life" is a reference to the ~~anticipated useful life~~ depreciable life of an asset. ~~and is not a factor in the accounting treatment of the item.~~ A fixed asset, which has been capitalized, shall remain in the College's fixed capital assets accounts at its full capitalized value until such time as it is disposed of net of accumulated depreciation.)

**Depreciation Method**

The depreciation method used will be straight-line with one-half of one year's depreciation to be taken in the first and last year of the asset's life, regardless of the purchase date.

**1. Land**

Land will be capitalized at acquisition cost including assessments, commissions, legal and recording fees; draining, filling, other site preparation costs; judgments levied from damage suits; and demolition cost of structures on land acquired as building sites. Land acquired by gift will be capitalized at fair market value at time of acquisition. Acquisition cost of property, which includes structures not to be razed, will be allocated between land and buildings based on appraised values.

**2. Buildings****a. Major Buildings and Structures****1) Acquisition by Construction**

Initial capitalization includes initial construction costs of the building structure, including all internal piping, wiring, and permanent fixtures associated with the distribution of utilities within the building. Cost should also include architect fees, inspection fees and permits, bid advertising, any bond issuance costs including capitalized interest, and insurance costs incurred during the construction period. Exclude costs of landscaping, sidewalks, utility tunnels, or furnishings which are to be capitalized in other fixed asset accounts.

**2) Acquisition by Purchase**

Buildings acquired by outright purchase will be capitalized at acquisition cost with proportionate allocation of the purchase price and associated closing costs allocated to land on the basis of current fair market values. Additional costs incurred for the purpose of renovating or modifying the building structure in order to place it in service will also be capitalized.

**3) Building Additions**

Additions are extensions, enlargements, or expansions made to an existing asset. Additions are capitalized because they are considered extraordinary or major alterations. If an addition project exceeds ~~\$50,000~~ \$100,000, then the project costs should be added to the capitalized value of a building. Any addition project of less than ~~\$50,000~~ \$100,000 should be charged to expense as long as the cost does not exceed 25% of the building cost before the addition is built. Also, work done on the existing asset to accommodate the addition should be regarded as part of the cost of the addition and capitalized. Examples of additions are extra floor space added to a building, the addition of an air conditioning system to an office, the addition of pollution control devices, the addition of attached ramps, the addition of truck docks, the addition of fire escapes, and other appurtenances.

**4) Improvements and Replacements**

**Capital improvements should be distinguished from ordinary repairs that are expenses that maintain the existing asset in normal operating condition and should be expensed immediately. Ordinary repairs are recurring in nature and are normally small relative to the value of the asset; they do not materially add to the use of the asset, and do not substantially extend its operational life. Examples of ordinary repairs include replacing minor parts, janitorial and utility services, and care of grounds.**

Improvements and replacements are substitutions of a part of an asset for another. While replacement is the substitution of an asset of basically the same type and performance capabilities, improvement is the substitution of a better asset with superior performance capabilities. Replacements are considered as ordinary repairs and maintenance and are expensed as opposed to capitalized. The example of a replacement expense is replacing an old carpet with a new one. The replacement will not increase the service life of the building to which the original cost of the old carpet was added. If the work done is an improvement which is a major substitution, and it does increase the value of the asset (e.g., replacement of an old shingle roof with a modern fireproof tile roof), the difference between the replacement cost of the old asset and the new asset should be capitalized.

5) Major Renovations and Remodeling

Major renovation and remodeling will be capitalized if the renovation when viewed as a single project exceeds ~~\$100,000~~ \$200,000 and the project objective and scope includes modernization of the structure as a whole, and not merely a rearrangement of selective office/classroom areas. In the event a renovation project involves significant razing of the existing structure, an estimate of the cost of initial construction, which was razed, should be removed from the existing building asset valuation.

b. Minor Buildings and Structures

Capitalization and renovation policy would be the same as (a) above, except this classification would consist primarily of the following: garages, sheds, greenhouses, and shops.

3. **Improvements Other Than Buildings**

It shall be the policy to capitalize all costs of this category which are incurred in conjunction with a major building project even if the amount is less than stated in the succeeding sections of this policy for various classifications of improvements.

The following classifications of improvements will be capitalized:

a. Utility Generation and Distribution System

Includes cost of providing utility generation systems within power plant structures, as well as facilities and equipment for transmission of utilities from one location to another. (Utility Distribution Systems within a building structure, i.e., internal piping and wiring, are capitalized as part of the building cost.) This account includes the installed cost of equipment used in the generation of heat, power, steam, electricity, and cooling; the cost of constructing utility tunnels; as well as any equipment, switchgear, piping, and wiring housed in the tunnels. Includes costs on sanitary and storm sewers, electrical transmission lines and similar type equipment. This does not include telephone and data cabling.

Cost includes actual equipment, related transportation costs and installation costs, as well as any legal or other fees, licenses, surveying, equipment rental, or other such costs incurred in connection with the installation of the facilities. Additions or extensions to existing utility generators and distribution capacity will be capitalized in the year such addition was completed. Repairs and related maintenance of current systems should be charged to expenses.

b. Telephone and Data Cabling

Includes the cost of providing new telephone or computer data cabling within existing or new facilities. If the telephone and data cabling are done in conjunction with new construction or a remodel the cost of the cabling will be included in the capitalization of that new construction or remodel.

Costs include actual equipment, related transportation costs and installation costs, as well as any legal or other fees, licenses, surveying, equipment rental, or other such costs incurred in connection with the installation of the wiring/cabling. Repairs and maintenance of current systems should be charged to expense.

~~b.~~ c. Fences

Includes cost of material, installation, surveying and other related items incurred for the construction of permanent security and traffic control fences. Cost of replacing wire, sections of post and/or rails and wire should be charged to expense. Additions to fences or complete replacement of fences should be capitalized in the year completed. Costs under ~~\$5,000~~ \$10,000 should be charged to expense.

~~e.~~ d. Landscaping Improvements

Includes initial construction cost of sidewalks, drives, parking lots, athletic fields, outdoor lighting, shrubs and trees, lawns, and ground watering systems for lawns. Also includes surveying, filling, and draining costs if such costs are incurred solely for the installation of the improvement and are not part of an overall land acquisition and construction project.

Additions to existing sidewalks, drives, and parking lots should be capitalized in the year completed. Maintenance, partial replacement, and resurfacing projects are to be charged to expense.

Landscaping improvement projects with a cost under ~~\$25,000~~ \$50,000 should be charged to expense.

4. **Equipment**

Equipment items acquired by the State Colleges will be capitalized at net invoice price plus freight, installation charges, and trade-in allowance, if any. For purposes of this policy, equipment is defined by the following classifications:

All equipment not specifically defined in other classifications	life of 10 years
Autos, vans, and other passenger vehicles used in motor pool	life of 3 years
<u>Mowers, bobcats and other grounds equipment</u>	<u>life of 5 years</u>
<u>Used equipment</u>	<u>life of 3 years</u>
Heavy duty trucks, busses and cargo vehicles	life of 8 years
<u>Heavy Equipment</u>	<u>life of 10 years</u>
Computer equipment	life of 3 years
Miscellaneous Educational Materials Stored on Computer-related Equipment/Devices	life of 3 years
Library Holdings	life of 5 years
Specimens, collections, and models	nominal value
Leases	nominal value
Office Furnishings	life of 7 years

a. All Equipment Not Specifically Defined in Other Classifications

This classification includes furniture, apparatus, machinery, implements, and tools used on campus grounds or in classrooms, laboratories, offices, shops, production operations, storerooms, and auxiliary enterprises providing such equipment has an economic useful life of two years and a unit cost in excess of \$5,000.

Items purchased in bulk quantity will be classified according to the smallest useable unit, (e.g., 100 chairs purchased for \$80. Although the invoice will be for \$8,000, these items will not be capitalized.) Component parts, which individually cost less than the capitalization level but when combined exceed the capitalization level of \$5,000, shall be capitalized when purchased as a functional unit. Items of lesser value may be capitalized when required by a regulatory agency.

For inventory purposes, all items subject to the capitalization policy should be carried on the equipment inventory maintained by each campus.

b. Autos, Vans, and Other Passenger Vehicles

Includes net invoice price including any dealer preparation cost and local delivery.

c. Trucks, Busses, and Heavy Duty Cargo Vehicles

Costs--same as above.

d. Computer Equipment

This equipment should be classified separately due to the rapid obsolescence. Cost includes net invoice price plus inbound transportation and installation costs. Warranties and built-in software included as part of the original purchase shall be included in the capitalization amount. The cost of software purchased subsequently should not be capitalized for financial reporting purposes since such software is generally licensed and not owned, even if the license agreement allows perpetual use of the software without additional license payments. Subsequent purchases of warranties shall not be capitalized but entered as operating expenses. The capitalization of computer equipment is limited to items costing in excess of \$5,000.

Items purchased in bulk quantity will be classified according to the smallest useable unit, (e.g., 10 computers purchased for \$1,500. Although the invoice will be for \$15,000, these items will not be capitalized.) Component parts, which individually cost less than the capitalization level but when combined exceed the capitalization level of \$5,000, shall be capitalized when purchased as a functional unit. Items of lesser value may be capitalized when required by a regulatory agency.

For inventory purposes, all items subject to the capitalization policy should be carried on the equipment inventory maintained by each campus.

e. Miscellaneous Education Materials

Miscellaneous educational materials that are stored on computerized hardware or software devices shall be ~~reported~~ capitalized at acquisition cost or, if donated, at fair market value at the date of donation. ~~Where reliable cost information is not readily available, such materials will be capitalized at a value of \$1.00 per catalogued item at the end of the 6/30/95 fiscal year. Beginning with fiscal year 1995-96, items should be added to this base at actual cost or fair market value.~~ The miscellaneous education materials will be capitalized as a single unit entry each year (not as the smallest useable unit) if in excess of \$5,000 per year.

f. Library Holdings

For purposes of this policy, a library is defined as a catalogued collection of materials supervised by a professional librarian. For financial reporting purposes, small departmental collections are not included. All library holdings, including books, bound periodicals, microfilms, microfiche and other items shall be ~~reported~~ capitalized at acquisition cost. ~~or, if donated, at fair market value at the date of donation. Where reliable cost information is not readily available, library holdings will be capitalized at a value of \$1.00 per catalogued item at the end of the 6/30/95 fiscal year. Beginning with fiscal year 1995-96 items should be added to this base at actual cost or fair market value.~~ The library holdings will be capitalized as a single unit entry each year (not as the smallest useable unit.)

Donated library holdings that are added to current library catalog will be valued at \$5 per item unless they can be identified as a collection (rare items having exceptional value) at which time they will be capitalized according to the rules of specimens/collections. For donated items to be capitalized in any given fiscal year the total value of the donated library holdings must exceed \$5,000.

g. Specimens, Collections, etc.

Art objects, specimens, and artifacts shall be ~~reported~~ capitalized at acquisition cost or, if donated, at fair market value at the date of donation ~~if they exceed \$5,000. Where reliable cost information is not readily available, collections of art objects, specimens and artifacts will be capitalized at a value of \$1.00 per item at the end of the 6/30/95 fiscal year. Beginning with fiscal year 1995-96 items should be added to this base at actual cost or fair market value.~~

h. Leases

The State Colleges enter into various leasing agreements for the use of equipment, facility space, etc. In governmental accounting there are two classifications of leases, capital or operating.

If the lease meets one or more of the following criteria, it is a capital lease:

- 1) The lease transfers ownership of the property to the lessee by the end of the lease term.
- 2) The lease contains a bargain purchase option.



- 3) The lease term is equal to 75 percent or more of the estimated economic life of the leased property. However, if the beginning of the lease term falls within the last 25 percent of the total estimated economic life of the lease property, including earlier years of use, this criterion shall not be used for the purposes of classifying the lease.
- 4) The present value at the beginning of the lease term of the minimum lease payments, excluding that portion of the payments representing executory costs such as insurance, maintenance, and taxes to be paid by the lessor, including any profit thereon, equals or exceeds 90 percent of the excess of the fair value of the leased property to the lessor at the inception of the lease over any related investment tax credit retained by the lessor and expected to be realized by him. However, if the beginning of the lease term falls within the last 25 percent of the total estimated economic life of the leased property, including earlier years of use, this criterion shall not be used for purposes of classifying the leases. A lessor shall compute the present value of the minimum lease payments using the interest rate implicit in the lease. A lessee shall compute the present value of the minimum lease payments using his incremental borrowing rate unless it is practicable for him to learn the implicit rate computed by the lessor and the implicit rate computed by the lessor is less than the lessee's incremental borrowing rate. If both of these conditions are met, the lessee shall use the implicit rate.

A capital lease is recorded at the full value of the contract, including the ultimate purchase if applicable, in an appropriate fixed asset account at the time the contract is made. At the same time, a total lease contract liability should be established. All subsequent payments under the contract should be recorded in the appropriate operating expense account and later transferred by accounting as a reduction of the Lease Payable Account.

Occasionally, equipment will be purchased under a lease contract, even though it was not the intent to purchase the equipment at the time the lease was negotiated. Under these circumstances, the equipment should be capitalized at the time the decision is made to purchase and only for the amount of the negotiated purchase price. Prior year lease payments should not be capitalized.

If the lease agreement does not meet one or more of the four criteria listed above, it is classified as an operating lease. The payments made on an operating lease are charged to expense over the lease term as it becomes due. Normally operating leases are not capitalized.

**5. Construction Work in Progress**

Construction Work in Progress Account is designed to accumulate all costs incurred in connection with projects undertaken for the construction or renovation of capital assets. Costs should remain in the Construction Work in Progress Account until the project is complete and the building or other constructed asset is placed in service.

Upon completion of the project, all costs will be removed from the Construction Work in Progress Account and charged to appropriate Building, Improvements Other Than Buildings, and Equipment Accounts in accordance with the Capitalization Policy.

Policy Adopted: 3/11/94  
Policy Revised: 11/11/95  
Policy Revised: 5/21/01  
Policy Revised:

**BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM****POLICY: 7002****Capitalization; Definitions and Classifications****Page 1 of 7****BOARD POLICY****Asset -- Type and Classification**

		Expected Life *
1.	Land	--
2.	Buildings	
	a. Major Buildings and Structures	50 years
	b. Minor Buildings and Structures	25 years
	c. Building Improvements	20 years
3.	Improvements Other Than Buildings	
	a. Utility Generation and Distribution Systems	30 years
	<del>b. Telephone and Data Cabling</del>	<del>10 years</del>
	<del>c. Fences</del>	<del>10 years</del>
	<del>d. Landscaping Improvements</del>	<del>20 years</del>
	<del>e. Digital or lighted signs</del>	<del>10</del>
	<del>f. Roads</del>	<del>50 years</del>
4.	Equipment	
	a. All Equipment Not Specifically Defined in Other Classifications	10 years
	b. Autos, Vans, and Passenger Vehicles	3 years
	c. Trucks, Busses, and Cargo Vehicles	8 years
	d. Computer Equipment	3 years
	f. Miscellaneous Educational Materials Stored on Computer-related Equipment/Devices	3 years
	f. Library Holdings	5 years
	g. Specimens, Collections, etc.	--
	h. Leases	--
	i. Office Furnishings	7 years
5.	Construction Work in Progress	--

years

(\*"Expected Life" is a reference to the ~~anticipated useful life depreciable life~~ of an asset. ~~and is not a factor in the accounting treatment of the item.~~ A fixed asset, which has been capitalized, shall remain in the College's fixed capital assets accounts ~~at its full capitalized value until such time as it is disposed of~~ net of accumulated depreciation.)

**Depreciation Method**

The depreciation method used will be straight-line with one-half of one year's depreciation to be taken in the first and last year of the asset's life, regardless of the purchase date.

**1. Land**

Land will be capitalized at acquisition cost including assessments, commissions, legal and recording fees; draining, filling, other site preparation costs; judgments levied from damage suits; and demolition cost of structures on land acquired as building sites. Land acquired by gift will be capitalized at fair market value at time of acquisition. Acquisition cost of property, which includes structures not to be razed, will be allocated between land and buildings based on appraised values.

**BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM****POLICY: 7002****Capitalization; Definitions and Classifications****Page 2 of 7**

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**2. Buildings****a. Major Buildings and Structures****1) Acquisition by Construction**

Initial capitalization includes initial construction costs of the building structure, including all internal piping, wiring, and permanent fixtures associated with the distribution of utilities within the building. Cost should also include architect fees, inspection fees and permits, bid advertising, any bond issuance costs including capitalized interest, and insurance costs incurred during the construction period. Exclude costs of landscaping, sidewalks, utility tunnels, or furnishings which are to be capitalized in other fixed asset accounts.

**2) Acquisition by Purchase**

Buildings acquired by outright purchase will be capitalized at acquisition cost with proportionate allocation of the purchase price and associated closing costs allocated to land on the basis of current fair market values. Additional costs incurred for the purpose of renovating or modifying the building structure in order to place it in service will also be capitalized.

**3) Building Additions**

Additions are extensions, enlargements, or expansions made to an existing asset. Additions are capitalized because they are considered extraordinary or major alterations. If an addition project exceeds ~~\$50,000~~ \$100,000, then the project costs should be added to the capitalized value of a building. Any addition project of less than ~~\$50,000~~ \$100,000 should be charged to expense as long as the cost does not exceed 25% of the building cost before the addition is built. Also, work done on the existing asset to accommodate the addition should be regarded as part of the cost of the addition and capitalized. Examples of additions are extra floor space added to a building, the addition of an air conditioning system to an office, the addition of pollution control devices, the addition of attached ramps, the addition of truck docks, the addition of fire escapes, and other appurtenances.

**5) Improvements and Replacements**

**Capital improvements should be distinguished from ordinary repairs that are expenses that maintain the existing asset in normal operating condition and should be expensed immediately. Ordinary repairs are recurring in nature and are normally small relative to the value of the asset; they do not materially add to the use of the asset, and do not substantially extend its operational life. Examples of ordinary repairs include replacing minor parts, janitorial and utility services, and care of grounds.**

Improvements and replacements are substitutions of a part of an asset for another. While replacement is the substitution of an asset of basically the same type and performance capabilities, improvement is the substitution of a better asset with superior performance capabilities. Replacements are considered as ordinary repairs and maintenance and are expensed as opposed to capitalized. The example of a replacement expense is replacing an old carpet with a new one. The replacement will not increase the service life of the building to which the original cost of the old carpet was added. If the work done is an improvement which is a major substitution, and it does increase the value of the asset (e.g., replacement of an old shingle roof with a modern fireproof tile roof), the difference between the replacement cost of the old asset and the new asset should be capitalized.

5) Major Renovations and Remodeling

Major renovation and remodeling will be capitalized if the renovation when viewed as a single project exceeds ~~\$100,000~~ \$200,000 and the project objective and scope includes modernization of the structure as a whole, and not merely a rearrangement of selective office/classroom areas. In the event a renovation project involves significant razing of the existing structure, an estimate of the cost of initial construction, which was razed, should be removed from the existing building asset valuation.

b. Minor Buildings and Structures

Capitalization and renovation policy would be the same as (a) above, except this classification would consist primarily of the following: garages, sheds, greenhouses, and shops.

3. **Improvements Other Than Buildings**

It shall be the policy to capitalize all costs of this category which are incurred in conjunction with a major building project even if the amount is less than stated in the succeeding sections of this policy for various classifications of improvements.

The following classifications of improvements will be capitalized:

a. Utility Generation and Distribution System

Includes cost of providing utility generation systems within power plant structures, as well as facilities and equipment for transmission of utilities from one location to another. (Utility Distribution Systems within a building structure, i.e., internal piping and wiring, are capitalized as part of the building cost.) This account includes the installed cost of equipment used in the generation of heat, power, steam, electricity, and cooling; the cost of constructing utility tunnels; as well as any equipment, switchgear, piping, and wiring housed in the tunnels. Includes costs on sanitary and storm sewers, electrical transmission lines and similar type equipment. This does not include telephone and data cabling.

Cost includes actual equipment, related transportation costs and installation costs, as well as any legal or other fees, licenses, surveying, equipment rental, or other such costs incurred in connection with the installation of the facilities. Additions or extensions to existing utility generators and distribution capacity will be capitalized in the year such addition was completed. Repairs and related maintenance of current systems should be charged to expenses.

b. Telephone and Data Cabling

Includes the cost of providing new telephone or computer data cabling within existing or new facilities. If the telephone and data cabling are done in conjunction with new construction or a remodel the cost of the cabling will be included in the capitalization of that new construction or remodel.

Costs include actual equipment, related transportation costs and installation costs, as well as any legal or other fees, licenses, surveying, equipment rental, or other such costs incurred in connection with the installation of the wiring/cabling. Repairs and maintenance of current systems should be charged to expense.

b- c. Fences

Includes cost of material, installation, surveying and other related items incurred for the construction of permanent security and traffic control fences. Cost of replacing wire, sections of post and/or rails and wire should be charged to expense. Additions to fences or complete replacement of fences should be capitalized in the year completed. Costs under ~~\$5,000~~ \$10,000 should be charged to expense.

e- d. Landscaping Improvements

Includes initial construction cost of sidewalks, drives, parking lots, athletic fields, outdoor lighting, shrubs and trees, lawns, and ground watering systems for lawns. Also includes surveying, filling, and draining costs if such costs are incurred solely for the installation of the improvement and are not part of an overall land acquisition and construction project.

Additions to existing sidewalks, drives, and parking lots should be capitalized in the year completed. Maintenance, partial replacement, and resurfacing projects are to be charged to expense.

Landscaping improvement projects with a cost under ~~\$25,000~~ \$50,000 should be charged to expense.

4. **Equipment**

Equipment items acquired by the State Colleges will be capitalized at net invoice price plus freight, installation charges, and trade-in allowance, if any. For purposes of this policy, equipment is defined by the following classifications:

All equipment not specifically defined in other classifications	life of 10 years
Autos, vans, and other passenger vehicles used in motor pool	life of 3 years
<u>Mowers, bobcats and other grounds equipment</u>	<u>life of 5 years</u>
<u>Used equipment</u>	<u>life of 3 years</u>
Heavy duty trucks, busses and cargo vehicles	life of 8 years
<u>Heavy Equipment</u>	<u>life of 10 years</u>
Computer equipment	life of 3 years
Miscellaneous Educational Materials Stored on Computer-related Equipment/Devices	life of 3 years
Library Holdings	life of 5 years
Specimens, collections, and models	nominal value
Leases	nominal value
Office Furnishings	life of 7 years

a. All Equipment Not Specifically Defined in Other Classifications

This classification includes furniture, apparatus, machinery, implements, and tools used on campus grounds or in classrooms, laboratories, offices, shops, production operations, storerooms, and auxiliary enterprises providing such equipment has an economic useful life of two years and a unit cost in excess of \$5,000.

Items purchased in bulk quantity will be classified according to the smallest useable unit, (e.g., 100 chairs purchased for \$80. Although the invoice will be for \$8,000, these items will not be capitalized.) Component parts, which individually cost less than the capitalization level but when combined exceed the capitalization level of \$5,000, shall be capitalized when purchased as a functional unit. Items of lesser value may be capitalized when required by a regulatory agency.

For inventory purposes, all items subject to the capitalization policy should be carried on the equipment inventory maintained by each campus.

b. Autos, Vans, and Other Passenger Vehicles

Includes net invoice price including any dealer preparation cost and local delivery.

c. Trucks, Busses, and Heavy Duty Cargo Vehicles

Costs--same as above.

d. Computer Equipment

This equipment should be classified separately due to the rapid obsolescence. Cost includes net invoice price plus inbound transportation and installation costs. Warranties and built-in software included as part of the original purchase shall be included in the capitalization amount. The cost of software purchased subsequently should not be capitalized for financial reporting purposes since such software is generally licensed and not owned, even if the license agreement allows perpetual use of the software without additional license payments. Subsequent purchases of warranties shall not be capitalized but entered as operating expenses. The capitalization of computer equipment is limited to items costing in excess of \$5,000.

Items purchased in bulk quantity will be classified according to the smallest useable unit, (e.g., 10 computers purchased for \$1,500. Although the invoice will be for \$15,000, these items will not be capitalized.) Component parts, which individually cost less than the capitalization level but when combined exceed the capitalization level of \$5,000, shall be capitalized when purchased as a functional unit. Items of lesser value may be capitalized when required by a regulatory agency.

For inventory purposes, all items subject to the capitalization policy should be carried on the equipment inventory maintained by each campus.

**BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE, SYSTEM**

**POLICY: 7002**

**Capitalization; Definitions and Classifications**

**Page 6 of 7**

e. Miscellaneous Education Materials

Miscellaneous educational materials that are stored on computerized hardware or software devices shall be ~~reported~~ capitalized at acquisition cost or, if donated, at fair market value at the date of donation. ~~Where reliable cost information is not readily available, such materials will be capitalized at a value of \$1.00 per catalogued item at the end of the 6/30/95 fiscal year. Beginning with fiscal year 1995-96, items should be added to this base at actual cost or fair market value.~~ The miscellaneous education materials will be capitalized as a single unit entry each year (not as the smallest useable unit) if in excess of \$5,000 per year.

f. Library Holdings

For purposes of this policy, a library is defined as a catalogued collection of materials supervised by a professional librarian. For financial reporting purposes, small departmental collections are not included. All library holdings, including books, bound periodicals, microfilms, microfiche and other items shall be ~~reported~~ capitalized at acquisition cost. ~~or, if donated, at fair market value at the date of donation. Where reliable cost information is not readily available, library holdings will be capitalized at a value of \$1.00 per catalogued item at the end of the 6/30/95 fiscal year. Beginning with fiscal year 1995-96 items should be added to this base at actual cost or fair market value.~~ The library holdings will be capitalized as a single unit entry each year (not as the smallest useable unit.)

Donated library holdings that are added to current library catalog will be valued at \$5 per item unless they can be identified as a collection (rare items having exceptional value) at which time they will be capitalized according to the rules of specimens/collections. For donated items to be capitalized in any given fiscal year the total value of the donated library holdings must exceed \$5,000.

g. Specimens, Collections, etc.

Art objects, specimens, and artifacts shall be ~~reported~~ capitalized at acquisition cost or, if donated, at fair market value at the date of donation if they exceed \$5,000. ~~Where reliable cost information is not readily available, collections of art objects, specimens and artifacts will be capitalized at a value of \$1.00 per item at the end of the 6/30/95 fiscal year. Beginning with fiscal year 1995-96 items should be added to this base at actual cost or fair market value.~~

h. Leases

The State Colleges enter into various leasing agreements for the use of equipment, facility space, etc. In governmental accounting there are two classifications of leases, capital or operating.

If the lease meets one or more of the following criteria, it is a capital lease:

- 5) The lease transfers ownership of the property to the lessee by the end of the lease term.
- 6) The lease contains a bargain purchase option.

- 7) The lease term is equal to 75 percent or more of the estimated economic life of the leased property. However, if the beginning of the lease term falls within the last 25 percent of the total estimated economic life of the lease property, including earlier years of use, this criterion shall not be used for the purposes of classifying the lease.
- 8) The present value at the beginning of the lease term of the minimum lease payments, excluding that portion of the payments representing executory costs such as insurance, maintenance, and taxes to be paid by the lessor, including any profit thereon, equals or exceeds 90 percent of the excess of the fair value of the leased property to the lessor at the inception of the lease over any related investment tax credit retained by the lessor and expected to be realized by him. However, if the beginning of the lease term falls within the last 25 percent of the total estimated economic life of the leased property, including earlier years of use, this criterion shall not be used for purposes of classifying the leases. A lessor shall compute the present value of the minimum lease payments using the interest rate implicit in the lease. A lessee shall compute the present value of the minimum lease payments using his incremental borrowing rate unless it is practicable for him to learn the implicit rate computed by the lessor and the implicit rate computed by the lessor is less than the lessee's incremental borrowing rate. If both of these conditions are met, the lessee shall use the implicit rate.

A capital lease is recorded at the full value of the contract, including the ultimate purchase if applicable, in an appropriate fixed asset account at the time the contract is made. At the same time, a total lease contract liability should be established. All subsequent payments under the contract should be recorded in the appropriate operating expense account and later transferred by accounting as a reduction of the Lease Payable Account.

Occasionally, equipment will be purchased under a lease contract, even though it was not the intent to purchase the equipment at the time the lease was negotiated. Under these circumstances, the equipment should be capitalized at the time the decision is made to purchase and only for the amount of the negotiated purchase price. Prior year lease payments should not be capitalized.

If the lease agreement does not meet one or more of the four criteria listed above, it is classified as an operating lease. The payments made on an operating lease are charged to expense over the lease term as it becomes due. Normally operating leases are not capitalized.

#### 5. **Construction Work in Progress**

Construction Work in Progress Account is designed to accumulate all costs incurred in connection with projects undertaken for the construction or renovation of capital assets. Costs should remain in the Construction Work in Progress Account until the project is complete and the building or other constructed asset is placed in service.

Upon completion of the project, all costs will be removed from the Construction Work in Progress Account and charged to appropriate Building, Improvements Other Than Buildings, and Equipment Accounts in accordance with the Capitalization Policy.



**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Tyler Pribbeno*

February 1-2, 2007

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**ACTION: First Round Approval of Changes to Board Policy 7010; Purchases; Bids; Public Lettings**

Priority: Financial Strength  
Strategy: 1  
Goal: c

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Policy 7010 has been revised to increase bid thresholds for competitive formal bidding, competitive informal bidding, and informal bidding. Language has also been added to address purchases of used vehicles, equipment, materials, or supplies; to address library acquisitions; to recognize the use of purchase requisitions; and to disallow e-mail as a means to receive competitive formal sealed bids.

Attached is a copy of Policy 7010 with the proposed changes.

**BOARD POLICY**

**Public Lettings**

All public lettings made by the State Colleges and the System Office shall meet the requirements of state statute for such activities. Advertisements for bids shall fix the day and time upon which bids shall be returned, received and opened. When a public contract is to be awarded to the lowest responsible bidder, a resident bidder shall be allowed a preference over a nonresident bidder from a state which gives or requires a preference to bidders from that state. The preference shall be equal to the preference given or required by the state of the nonresident bidder. This provision shall not apply to any contract for any project upon which federal funds would be withheld because of such provisions.

All contractors bidding on public lettings in the State College System shall file with the bid form, a statement that he/she is complying with, and will continue to comply with, fair labor standards in the pursuit of his/her business and in the execution of the contract on which he/she is bidding. If it is shown that any contractor submitting a bid has not complied with fair labor standards in the pursuit of his/her business, such lack of compliance shall be the basis for disqualification of the bid.

The State of Nebraska's Drug-Free Workplace Policy requires those engaging in or seeking to engage in business with the State to establish a drug-free workplace policy. All contractors and vendors wishing to enter into a contract with a State College must either submit a copy of their drug-free workplace policy or submit a statement that they are in compliance with the State of Nebraska's Drug-Free Workplace requirement. Purchase Orders used to obtain products or services shall contain a statement that, by virtue of accepting the Purchase Order, providing the project or services and receiving payment for the same, the vendor is verifying that his/her business is in compliance with the State's Drug-Free Workplace Policy.

No person who is in charge of any bids prior to the time fixed for opening, shall open them prior to the time or otherwise disclose to any bidder the contents, amount or other details of any rival bid.

**Purchases**

The responsibility for the purchasing, receiving, storing and distributing of all materials, supplies, moveable furniture and moveable equipment to support the activities and programs of each State College and the System Office, unless otherwise provided, is delegated by the Board to the President of each College or to the Chancellor. The chief financial officer of the College shall serve as the Principal Purchasing Agent for the College and shall be responsible for the development and implementation of campus processes and procedures which conform to the requirements of the Board of Trustees. Should such processes and procedures include the appointment of a campus purchasing agent and a decentralized purchasing function, responsibility for conformance with Colleges' and Board of Trustees' requirements shall remain with the Principal Purchasing Agent.

While a staff member as a prospective user may informally seek information and confer with a vendor about the characteristics and list price of a product, negotiation for purchase of such product must be done in compliance with the College/Board of Trustees' policies. In instances where the College has a decentralized purchasing function which may involve the prospective user of a product, the Principal Purchasing Agent shall retain responsibility for assuring compliance with procurement procedures. If correspondence is carried on between a prospective user and a vendor, copies of such correspondence shall be included along with other price documentation accompanying a purchase order to the extent determined appropriate by the Principal Purchasing Agent. Employees are to be aware of and follow the requirements stated in Policy #5002, A Conflict of Interest: General Employment Guidelines; State College Employees when working with potential vendors for their campus.

## BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 7010

Purchases; Bids; Public Lettings

Page 2 of 4

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Purchasing processes and procedures shall be designed to assure that all materials, supplies, equipment and contractual services, using appropriate standards and specifications, can be purchased at the most advantageous price. Where feasible and appropriate, each college shall attempt to determine its annual supply and equipment needs so that purchasing may be coordinated to realize the potential economies of standardization of materials and large scale purchases. State purchasing assistance or contracts may be utilized where found to be advantageous. Payment will be made on satisfactory evidence that the materials have been received or the services rendered; that the designated specifications have been met; and that the price charged is correct. In that the State of Nebraska prefers that electronic payments be made to contractors and suppliers when possible, the following text shall appear on all State College Requests for Proposals, bid requests, contracts and purchase orders: AThe State Colleges may request that payments be made electronically instead of by State warrant.

All purchases of and contracts for services, materials, supplies, or equipment, and all leases of property, shall be made in the following manner, except in emergencies approved by the Board of Trustee ' s Chancellor:

- 1) By a competitive formal sealed bidding process in all cases in which the purchases are of estimated value in the amount of twenty-five thousand dollars (\$25,000) ~~ten thousand dollars (\$10,000)~~ or more;

*Competitive formal sealed bids are price quotations secured from vendors by means of A Quotation Request form. Goods or services for which formal sealed bids are requested are advertised for a minimum of fifteen (15) calendar days. Bids are opened publicly at the time and date specified in the Quotation Request. Facsimile quotes or e-mails received by the institution are not allowed during this process.*

- 2) By a competitive informal bidding in all cases in which the purchases are of estimated value equal to or exceeding ten thousand dollars (\$10,000) ~~five thousand dollars (\$5,000)~~ but less than twenty-five thousand dollars (\$25,000) ~~ten thousand dollars (\$10,000)~~;

*Informal competitive bids are price quotations for goods and services which are secured by a written request for bids and which are documented in writing by the vendors after solicitation by the College/System Office. Informal competitive bidding requires written specifications to be sent to prospective bidders with a specified date for the return of the sealed bid, but a time opening of the bids is not required. Facsimile quotes or e-mails received by the institution are not allowed during this process.*

- 3) By an informal bidding process in all cases in which the purchases are of estimated value equal to or exceeding two thousand five hundred dollars (\$2,500) but less than ten thousand dollars (\$10,000) ~~five thousand dollars (\$5,000)~~;

*Informal bids are price quotations for goods or services which are secured by telephone calls or letters to potential vendors or from the vendors' published material. If the bids are obtained by telephone, the College/System Office is required to document such bids in writing.*

- 4) By a non-bidding process in all cases in which the purchases are of estimated value less than two thousand five hundred dollars (\$2,500). If it is determined by the College/System Office that solicitation of bids for items costing less than two thousand five hundred dollars (\$2,500) would result in a better quality product or lower cost, informal bids may be secured by telephone or in writing.

- 5) All contracts for services, purchases and leases shall be bid as a single whole item. In no case shall contracts be divided or fractionated in order to produce several contracts which are of an estimated value below that required for competitive bidding.

# BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 7010**

**Purchases; Bids; Public Lettings**

**Page 3 of 4**

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- 6) Purchase Orders or Purchase Requisitions shall be prepared to serve as notification of award and documentation for the purchase of supplies, materials or equipment when the item(s) are being purchased under an existing State of Nebraska or State College contract. Purchase orders are not required when purchasing supplies, materials, equipment or services that cost less than ~~\$1,000~~\$100. A contract document shall be used for capital construction projects, leases of property and services when the cost of the contract exceeds \$50,000. A Notice of Award shall be issued prior to the execution of contracts for capital construction projects, leases of property or for retainage of services.
  - 7) In addition to the requirements of this policy, acquisition of specialized equipment must also follow the purchasing requirements established by the Office of the CIO ~~DAS~~ Division of Communications (telecommunications equipment), Office of the CIO – Information Management Services ~~DAS Central Data Processing~~ (computer equipment), and DAS Transportation Services Bureau (motor vehicles).
  - 8) Used vehicles, equipment, materials, or supplies may be purchased by a non-bidding process up to the amount of \$25,000 with the approval of the appropriate President or the Chancellor. Documentation justifying the purchase should be included with the purchase order for future reference.
  - 9) Library acquisitions may be purchased by a non-bidding process when comparable pricing is checked through the Library's automation software or other specialized price comparison software available specifically for library acquisitions.

## **Competitive Bids**

The Materiel Division of the Nebraska Department of Administrative Services has the authority by state law to develop standards and specifications, take bids and negotiate purchases/contracts for materials, supplies, furniture, equipment, printing, stationery, automotive and road equipment and electronic hardware and software for use by state agencies. The Department of Administrative Services/Materiel Division has delegated purchasing authority to each State College and bidding shall follow the rules established by that office and the following requirements of the Board. State purchasing assistance or State contracts and other procurement procedures may be utilized where found to be advantageous.

If articles are to be purchased by competitive bidding, the State Colleges and System Office shall prepare standards and specifications for these articles in such a manner it will be possible for three or more manufacturers, vendors, or suppliers to submit competitive bids. If a requisition for articles exceeds ten thousand dollars (\$10,000) ~~five thousand dollars (\$5,000)~~ and bids cannot be obtained from three bidders, then the standards and specifications of the articles upon which bids are being sought shall be reviewed. If it then is determined by the college, in consultation with the System Office staff, that because of the special nature of the articles sought to be purchased, the standards and specifications should remain as written, bids may be accepted from a fewer number of bidders than three with the approval of the Board of Trustee 's Chancellor.

All purchases, leases or contracts of articles, property or services which are required to be based on competitive bids, shall be made to the lowest responsible bidder, taking into consideration the best interest of the college, the quality of the articles proposed to be supplied, their conformity with specifications, the purposes for which required, and the times of delivery. In determining the lowest responsible bidder, in addition to price, the following elements shall be given consideration:

# BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 7010**

**Purchases; Bids; Public Lettings**

**Page 4 of 4**

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- 1) The ability, capacity and skill of the bidder to perform the contract required;
- 2) The character, integrity, reputation, judgement, experience and efficiency of the bidder;
- 3) Whether the bidder can perform the contract within the time specified;
- 4) The quality of performance of previous contracts;
- 5) The previous and existing compliance by the bidder with laws relating to the contract;
- 6) The performance of the article or property, taking into consideration any commonly accepted tests and standards of product usability and user requirements;
- 7) Energy efficiency ratio as stated by the bidder for alternative choices of appliances or equipment;
- 8) The results of the United States Environmental Protection Agency tests on fleet performance of motor vehicles; and
- 9) Such other information as may be secured having a bearing on the decision to award the contract.

A minimum of fifteen (15) calendar days shall elapse between the time formal bids are advertised or called for and the time of their opening; provided, however, that this requirement may be waived by the Chancellor in case of an emergency.

Any or all bids may be rejected by the State College or Board of Trustees, including the bid of any bidder who has failed to perform a previous contract with the State Colleges or the State of Nebraska. In any case, where competitive bids are required and all bids rejected, and the proposed purchase is not abandoned, new bids shall be called for as in the first instance.

No employee of the State Colleges or the System Office shall be financially interested, or have any beneficial personal interest, directly, or indirectly, in the purchase or leasing of any articles or property, nor in any firm, partnership, corporation or association furnishing them. No such person shall receive or accept directly or indirectly from any person, firm or corporation submitting any bid or to whom a contract may be awarded, by rebate, gift or otherwise, any money or other thing of value whatsoever, or any promise, obligation or contract for future reward, or compensation.

Legal Reference: RRS 73-101 through 105 Public Lettings  
RRS 81-161 Competitive bids; Award to lowest responsible bidder; Elements considered  
RRS 81-161.01 Competitive bids; time required to elapse between notice and opening of bids; waiver  
RRS 81-161.02 Competitive bids; rejection, grounds, new bids  
RRS 81-161.05 Materiel Division or employee; Financial or beneficial personal interest for bidder

Policy Adopted: 1/28/77  
Policy Revised: 7/22/83  
Policy Revised: 3/16/90  
Policy Revised: 3/11/94  
Policy Revised: 11/11/95  
Policy Revised: 9/26/97  
Policy Revised: 9/15/06

Policy Revised:

**BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM****POLICY: 7010****Purchases; Bids; Public Lettings****Page 1 of 4**

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**BOARD POLICY****Public Lettings**

All public lettings made by the State Colleges and the System Office shall meet the requirements of state statute for such activities. Advertisements for bids shall fix the day and time upon which bids shall be returned, received and opened. When a public contract is to be awarded to the lowest responsible bidder, a resident bidder shall be allowed a preference over a nonresident bidder from a state which gives or requires a preference to bidders from that state. The preference shall be equal to the preference given or required by the state of the nonresident bidder. This provision shall not apply to any contract for any project upon which federal funds would be withheld because of such provisions.

All contractors bidding on public lettings in the State College System shall file with the bid form, a statement that he/she is complying with, and will continue to comply with, fair labor standards in the pursuit of his/her business and in the execution of the contract on which he/she is bidding. If it is shown that any contractor submitting a bid has not complied with fair labor standards in the pursuit of his/her business, such lack of compliance shall be the basis for disqualification of the bid.

The State of Nebraska's Drug-Free Workplace Policy requires those engaging in or seeking to engage in business with the State to establish a drug-free workplace policy. All contractors and vendors wishing to enter into a contract with a State College must either submit a copy of their drug-free workplace policy or submit a statement that they are in compliance with the State of Nebraska's Drug-Free Workplace requirement. Purchase Orders used to obtain products or services shall contain a statement that, by virtue of accepting the Purchase Order, providing the project or services and receiving payment for the same, the vendor is verifying that his/her business is in compliance with the State's Drug-Free Workplace Policy.

No person who is in charge of any bids prior to the time fixed for opening, shall open them prior to the time or otherwise disclose to any bidder the contents, amount or other details of any rival bid.

**Purchases**

The responsibility for the purchasing, receiving, storing and distributing of all materials, supplies, moveable furniture and moveable equipment to support the activities and programs of each State College and the System Office, unless otherwise provided, is delegated by the Board to the President of each College or to the Chancellor. The chief financial officer of the College shall serve as the Principal Purchasing Agent for the College and shall be responsible for the development and implementation of campus processes and procedures which conform to the requirements of the Board of Trustees. Should such processes and procedures include the appointment of a campus purchasing agent and a decentralized purchasing function, responsibility for conformance with Colleges' and Board of Trustees' requirements shall remain with the Principal Purchasing Agent.

While a staff member as a prospective user may informally seek information and confer with a vendor about the characteristics and list price of a product, negotiation for purchase of such product must be done in compliance with the College/Board of Trustees' policies. In instances where the College has a decentralized purchasing function which may involve the prospective user of a product, the Principal Purchasing Agent shall retain responsibility for assuring compliance with procurement procedures. If correspondence is carried on between a prospective user and a vendor, copies of such correspondence shall be included along with other price documentation accompanying a purchase order to the extent determined appropriate by the Principal Purchasing Agent. Employees are to be aware of and follow the requirements stated in Policy #5002, A Conflict of Interest: General Employment Guidelines; State College Employees when working with potential vendors for their campus.

## BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 7010**

**Purchases; Bids; Public Lettings**

**Page 2 of 4**

Purchasing processes and procedures shall be designed to assure that all materials, supplies, equipment and contractual services, using appropriate standards and specifications, can be purchased at the most advantageous price. Where feasible and appropriate, each college shall attempt to determine its annual supply and equipment needs so that purchasing may be coordinated to realize the potential economies of standardization of materials and large scale purchases. State purchasing assistance or contracts may be utilized where found to be advantageous. Payment will be made on satisfactory evidence that the materials have been received or the services rendered; that the designated specifications have been met; and that the price charged is correct. In that the State of Nebraska prefers that electronic payments be made to contractors and suppliers when possible, the following text shall appear on all State College Requests for Proposals, bid requests, contracts and purchase orders: AThe State Colleges may request that payments be made electronically instead of by State warrant.

All purchases of and contracts for services, materials, supplies, or equipment, and all leases of property, shall be made in the following manner, except in emergencies approved by the Board of Trustee ' s Chancellor:

- 1) By a competitive formal sealed bidding process in all cases in which the purchases are of estimated value in the amount of twenty-five thousand dollars (\$25,000) ~~ten thousand dollars (\$10,000)~~ or more;

*Competitive formal sealed bids are price quotations secured from vendors by means of A Quotation Request form. Goods or services for which formal sealed bids are requested are advertised for a minimum of fifteen (15) calendar days. Bids are opened publicly at the time and date specified in the Quotation Request. Facsimile quotes or e-mails received by the institution are not allowed during this process.*

- 2) By a competitive informal bidding in all cases in which the purchases are of estimated value equal to or exceeding ten thousand dollars (\$10,000) ~~five thousand dollars (\$5,000)~~ but less than twenty-five thousand dollars (\$25,000) ~~ten thousand dollars (\$10,000)~~;

*Informal competitive bids are price quotations for goods and services which are secured by a written request for bids and which are documented in writing by the vendors after solicitation by the College/System Office. Informal competitive bidding requires written specifications to be sent to prospective bidders with a specified date for the return of the sealed bid, but a time opening of the bids is not required. Facsimile quotes or e-mails received by the institution are not allowed during this process.*

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*Informal bids are price quotations for goods or services which are secured by telephone calls or letters to potential vendors or from the vendors' published material. If the bids are obtained by telephone, the College/System Office is required to document such bids in writing.*

- 4) By a non-bidding process in all cases in which the purchases are of estimated value less than two thousand five hundred dollars (\$2,500). If it is determined by the College/System Office that solicitation of bids for items costing less than two thousand five hundred dollars (\$2,500) would result in a better quality product or lower cost, informal bids may be secured by telephone or in writing.

- 5) All contracts for services, purchases and leases shall be bid as a single whole item. In no case shall contracts be divided or fractionated in order to produce several contracts which are of an estimated value below that required for competitive bidding.

## BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 7010**

**Purchases; Bids; Public Lettings**

**Page 3 of 4**

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- 6) Purchase Orders or Purchase Requisitions shall be prepared to serve as notification of award and documentation for the purchase of supplies, materials or equipment when the item(s) are being purchased under an existing State of Nebraska or State College contract. Purchase orders are not required when purchasing supplies, materials, equipment or services that cost less than \$1,000~~\$100~~. A contract document shall be used for capital construction projects, leases of property and services when the cost of the contract exceeds \$50,000. A Notice of Award shall be issued prior to the execution of contracts for capital construction projects, leases of property or for retainage of services.
  - 7) In addition to the requirements of this policy, acquisition of specialized equipment must also follow the purchasing requirements established by the Office of the CIO - DAS - Division of Communications (telecommunications equipment), Office of the CIO - Information Management Services ~~DAS Central Data Processing~~ (computer equipment), and DAS Transportation Services Bureau (motor vehicles).
  - 8) Used vehicles, equipment, materials, or supplies may be purchased by a non-bidding process up to the amount of \$25,000 with the approval of the appropriate President or the Chancellor. Documentation justifying the purchase should be included with the purchase order for future reference.
  - 10) Library acquisitions may be purchased by a non-bidding process when comparable pricing is checked through the Library's automation software or other specialized price comparison software available specifically for library acquisitions.

### **Competitive Bids**

The Materiel Division of the Nebraska Department of Administrative Services has the authority by state law to develop standards and specifications, take bids and negotiate purchases/contracts for materials, supplies, furniture, equipment, printing, stationery, automotive and road equipment and electronic hardware and software for use by state agencies. The Department of Administrative Services/Materiel Division has delegated purchasing authority to each State College and bidding shall follow the rules established by that office and the following requirements of the Board. State purchasing assistance or State contracts and other procurement procedures may be utilized where found to be advantageous.

If articles are to be purchased by competitive bidding, the State Colleges and System Office shall prepare standards and specifications for these articles in such a manner it will be possible for three or more manufacturers, vendors, or suppliers to submit competitive bids. If a requisition for articles exceeds ten thousand dollars (\$10,000) ~~five thousand dollars (\$5,000)~~ and bids cannot be obtained from three bidders, then the standards and specifications of the articles upon which bids are being sought shall be reviewed. If it then is determined by the college, in consultation with the System Office staff, that because of the special nature of the articles sought to be purchased, the standards and specifications should remain as written, bids may be accepted from a fewer number of bidders than three with the approval of the Board of Trustee ' s Chancellor.

All purchases, leases or contracts of articles, property or services which are required to be based on competitive bids, shall be made to the lowest responsible bidder, taking into consideration the best interest of the college, the quality of the articles proposed to be supplied, their conformity with specifications, the purposes for which required, and the times of delivery. In determining the lowest responsible bidder, in addition to price, the following elements shall be given consideration:



**BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM****POLICY: 7010 Purchases; Bids; Public Lettings****Page 4 of 4**

- 1) The ability, capacity and skill of the bidder to perform the contract required;
- 2) The character, integrity, reputation, judgement, experience and efficiency of the bidder;
- 3) Whether the bidder can perform the contract within the time specified;
- 4) The quality of performance of previous contracts;
- 5) The previous and existing compliance by the bidder with laws relating to the contract;
- 6) The performance of the article or property, taking into consideration any commonly accepted tests and standards of product usability and user requirements;
- 7) Energy efficiency ratio as stated by the bidder for alternative choices of appliances or equipment;
- 8) The results of the United States Environmental Protection Agency tests on fleet performance of motor vehicles; and
- 9) Such other information as may be secured having a bearing on the decision to award the contract.

A minimum of fifteen (15) calendar days shall elapse between the time formal bids are advertised or called for and the time of their opening; provided, however, that this requirement may be waived by the Chancellor in case of an emergency.

Any or all bids may be rejected by the State College or Board of Trustees, including the bid of any bidder who has failed to perform a previous contract with the State Colleges or the State of Nebraska. In any case, where competitive bids are required and all bids rejected, and the proposed purchase is not abandoned, new bids shall be called for as in the first instance.

No employee of the State Colleges or the System Office shall be financially interested, or have any beneficial personal interest, directly, or indirectly, in the purchase or leasing of any articles or property, nor in any firm, partnership, corporation or association furnishing them. No such person shall receive or accept directly or indirectly from any person, firm or corporation submitting any bid or to whom a contract may be awarded, by rebate, gift or otherwise, any money or other thing of value whatsoever, or any promise, obligation or contract for future reward, or compensation.

Legal Reference: RRS 73-101 through 105 Public Lettings  
 RRS 81-161 Competitive bids; Award to lowest responsible bidder; Elements considered  
 RRS 81-161.01 Competitive bids; time required to elapse between notice and opening of bids; waiver  
 RRS 81-161.02 Competitive bids; rejection, grounds, new bids  
 RRS 81-161.05 Materiel Division or employee; Financial or beneficial personal interest for bidder

Policy Adopted: 1/28/77  
 Policy Revised: 7/22/83  
 Policy Revised: 3/16/90  
 Policy Revised: 3/11/94  
 Policy Revised: 11/11/95  
 Policy Revised: 9/26/97  
 Policy Revised: 9/15/06

Policy Revised:

**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Tyler Pribbeno*

February 1-2, 2007

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**ACTION: First Round Approval of Changes to Board Policy 7015; Contracts; Limitations, Exemptions**

Priority: Financial Strength  
Strategy: 1  
Goal: c

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Policy 7015 allows certain contracts not to be reviewed by the Board. The policy has been revised to allow the not to exceed limits for contracts dealing with installation services and movable equipment as well as contracts to provide services to external parties to be raised.

Attached is a copy of Policy 7015 with the proposed changes.

**BOARD POLICY**

The Board of Trustees is responsible for all contracts. No contract may commit funds for a future fiscal year unless specific funding has been identified in a Legislative appropriation bill or an appropriate escape clause has been inserted in the contract.

No contract, purchase option or lease/purchase agreement that requires Board approval shall be signed or finalized in any form until the Board of Trustees has authorized the college to enter into such an understanding.

All contracts for capital construction projects must follow the criteria stipulated in Policies 8063 through 8068.

All contracts related to revenue bond facilities will be in accordance with the indentures, statutes, and related Board policies.

Contracts with individual students for room, board or deferred payment programs may be entered into by the administration of each college after approval of the terms have been provided by the Board.

Certain contracts do not require review and approval by the Board. An exempt contract shall be defined as any of the following;

1. Any contract for the purchase of food and consumable food service items used in the regular course of business in the operation of the college.
2. Any contract for the purchase of supplies and commodities used in the regular course of business in the operation of the college.
3. Any contract for the purchase of installation services or movable equipment where the total cost does not exceed one hundred thousand dollars (\$100,000) ~~fifty thousand dollars (\$50,000)~~.
4. Any contract for the purchase of utilities, gasoline, oil, or diesel fuel used in the regular course of business in the operation of the college.
5. Any contract providing for the sale of a single item of personal property owned by the college, where the sale price does not exceed ten thousand dollars (\$10,000).
6. Any granting of a temporary lease, whereby an external party is authorized to use or occupy state college property for a term not exceeding six months.
7. Any contract relating to the staging or performance of any cultural, recreational, or intercollegiate athletic event (at home or away).
8. Any contract for the purchase of material to be added to the collection of any state college library.
9. Any contract that does not exceed ten thousand dollars (\$10,000) ~~five thousand dollars (\$5,000)~~, whereby a state college will provide services to an external party including, but not limited to, instruction, consulting, planning, technical assistance or program development services.

# BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 7015**

**Contracts; Limitations, Exemptions**

**Page 2 of 2**

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All exempt contracts shall be signed by the College President or his/her designated Vice President. A list of the contracts over \$50,000 ~~\$25,000~~ signed and the authorized person signing them shall be provided to the Board of Trustees in the contract report prepared for each Board meeting.

Legal Reference: RRS 85-304  
RRS 85-411

Board of Trustees; Powers; Enumerated  
Campus buildings and facilities; Board; Powers

Policy Adopted: 7/22/83  
Policy Revised: 3/11/94  
Policy Revised: 6/15/95  
Policy Revised:

**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Tyler Pribbeno*

February 1-2, 2007

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**ACTION: First Round Approval of Changes to Board Policy 7016; Contracts;  
Consulting Services**

Priority: Financial Strength  
Strategy: 1  
Goal: c

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Policy 7016 has been revised to increase maximum limits for consulting service approvals delegated to the college President or requiring the Chancellor's approval.

Attached is a copy of Policy 7016 with the proposed changes.

# BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 7016**

**Contracts; Consulting Services**

**Page 1 of 1**

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## **BOARD POLICY**

The Board of Trustees recognizes the value and financial savings that may accrue from the use of experienced consultants to the Board, staff and faculty on special aspects of the college program. Since no institution can include in its personnel appointments all the highly qualified and widely experienced people on all phases of college operations, the Board will therefore contract from time to time as appropriate with individuals or groups for special consulting services.

The Presidents are delegated the responsibility for selecting, negotiating and signing on behalf of the Board, contracts under twenty-five thousand dollars (\$25,000) ~~ten thousand dollars (\$10,000)~~ for consultation services which are included in the operations or revenue bond budgets. For such contracts where the fee is estimated to be between twenty-five thousand dollars ~~ten thousand dollars (\$10,000)~~ and fifty thousand dollars (\$50,000) ~~twenty-five thousand dollars (\$25,000)~~, such contracts shall be approved by the Chancellor and signed by the President and Chancellor. All consulting contracts exceeding fifty thousand dollars (\$50,000) ~~twenty-five thousand dollars (\$25,000)~~ that are covered under this policy shall follow a competitive RFP process and be approved by the Board and signed by the President and Chancellor.

Legal Reference: RRS 85-304

Board of Trustees; Powers; Enumerated

Policy Adopted: 3/11/94

Policy Revised: 9/15/06

Policy Revised:

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Tyler Pribbeno*

February 1-2, 2007

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**ACTION: First Round Approval of Changes to Board Policy 7020; Travel;  
Motor Pool**

Priority: Financial Strength  
Strategy: 1

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Policy 7020 has been revised to provide the colleges a means to improve motor pool scheduling for the purpose of creating the most economical travel solution available to each college.

Attached is a copy of Policy 7020 with the proposed changes.

**BOARD POLICY**

Each College shall maintain a pool of vehicles for the official use of employees. The cost of vehicle use shall be charged against the travel budget of the institution's academic, activity, and administrative budgets.

No mileage reimbursement shall be allowed when such mileage accrues while using an automobile from the institution's motor pool.

Every person authorized by the administration of each State College and/or the System Office to operate a state vehicle shall complete a defensive driving course approved by the Nebraska Transportation Services Bureau. The defensive driving course shall be successfully completed within six months from the date of hire by the institution. Should a person driving a state college vehicle be found at fault after involvement in a personal injury or ~~property~~ property damage motor vehicle accident, that person shall be required to enroll in an approved defensive driving refresher course before being authorized to again operate a state vehicle.

Each employee using a state vehicle shall follow all motor vehicular rules and regulations according to the laws of the State of Nebraska.

Persons authorized by the administration of each State College and /or the System Office will be required to utilize the most economical transportation solution available as determined by the institution. Motor pool vehicles will typically provide the most value to the institution. Individuals who choose to operate a personal vehicle when pool vehicles are available may be compensated at a rate determined by the institution. This rate may vary from campus to campus and may vary from the rate provided to employees using personal vehicles when no motor pool vehicles are available.

Legal Reference: RRS 81-1008 - 1025 State Owned Motor Vehicles

Policy Adopted: 1/28/77

Policy Revised: 3/11/94

Policy Revised: 8/29/97

Policy Revised:



**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Tyler Pribbeno*

February 1-2, 2007

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**ACTION: First Round Approval of Changes to Board Policy 8025; Facilities Utilization; Non-College Purposes, Fees and Charges**

Priority: Financial Strength  
Strategy: 1  
Goal: 2

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Policy 8025 requires each college to develop a schedule of fees and charges for use of college facilities for non-college purposes. The policy has been revised to allow the colleges to file a copy of that schedule with the System Office no later than August 1 of each year without a requirement for Board approval.

Attached is a copy of Policy 8025 with the proposed changes.

# FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8025 Facilities Utilization; Non-College Purposes,  
Fees and Charges**

**Page 1 of 1**

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## **BOARD POLICY**

Facilities of the State College System are available for non-college purposes within specified limits.

Upon approval by the College President, or his/her designee, functions which meet the following criteria may be accommodated. The functions shall:

1. not be in conflict with college functions and purposes;
2. be in accord with the best interests of the college and of the larger community
3. not involve the State College System in the promotion of a particular partisan, sectarian, or political position

Students, faculty, staff and organizations affiliated with the college shall have priority in the use of facilities over anyone not associated with the college.

Each **State** College will develop a set of procedures for use of its facilities by non-colleges persons or organizations. A copy of such procedures shall be placed on file in the System Office.

Any person or organization not affiliated with the college, requesting a special use of campus facilities, shall submit such request in writing. The person or organization shall assume responsibility for the activity and may be required to obtain liability insurance for that activity.

The colleges will develop a schedule of fees and charges for non-college use of its facilities ~~and present to the Board for approval~~. A copy of the current fee and charge schedule shall be on filed in the System Office no later than August 1 of each year.

In general, the colleges are to avoid allowing use of college facilities in any manner that would directly compete with the commercial facilities of the community.

Legal Reference: RRS 85-314

Board of trustees; rules and regulations

Policy Adopted: 3/11/94

Policy Revised:

**FACILITIES, NEBRASKA STATE COLLEGE SYSTEM**

**POLICY: 8025 Facilities Utilization; Non-College Purposes,  
Fees and Charges**

**Page 1 of 1**

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**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Tyler Pribbeno*

February 1-2, 2007

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**ACTION:        Approve Design Development Documents for the Academic/  
Administration Building Renovation at Chadron State**

Priority: Financial Strength  
Strategy: 1  
Goal: c

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A Program Statement for the Academic/Administration Building renovation was developed by Bahr Vermeer and Haecker Architects in the spring of 1999. An addendum was presented and approved by the Board in November 2002. The renovation was approved by the Coordinating Commission for Postsecondary Education in early 2003 with LB605 funding approved by the Legislature in 2006. Board action on November 16, 2006 authorized the Chancellor to receive the Design Development for renovation of the Chadron State Academic/Administration Building on behalf of the Board.

A formal presentation of the design development document will be provided by BVH at 12:45 p.m. February 1 at the February Board meeting. BVH and Chadron State will answer any questions on the document at that time. The Board will be asked to approve the Design Development document at the same meeting.

The System Office and Chadron State request approval of the Design Development document dated December 21, 2006 as submitted by the architectural firm of Bahr Vermeer and Haecker Architects.

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Tyler Pribbeno*

February 1-2, 2007

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**ACTION: Approve Design Development for Carhart Science Renovation at Wayne State College**

Priority: Financial Strength  
Strategy: 1  
Goal: c

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On June 10, 2004, the Board approved the Program Statement for the Carhart Addition/Renovation at Wayne State College.

At the November 16, 2006 meeting the Board of Trustees accepted the Design Development Document and was provided with a presentation of the planned Carhart Science Renovation by the consulting firm of The Clark Enersen Partners and Wayne State College.

Attached are replacement pages for Section 3 of Carhart's Design Development Document. The original section projected a higher inflationary rate over a longer period than was originally planned. The corrected values keep the project on track with the programmed estimate and capital request.

The System Office and Wayne State request Board approval of the corrected Design Development documents. No funding is currently available for this project.

### III. PROJECT BUDGET

#### Carhart Science Building Renovation/Addition Design Development Budget

	Program Budget	Program Subtotal	Design Dev. costs	Total
<b>1) Programming</b>				
Programming Consultants	\$ -			
<b>Programming Costs Subtotal</b>		\$ -		\$ -
<b>2) Professional Fees</b>				
Design Fees	\$ 372,987		\$ 348,759	
Construction Documents & CA	\$ 870,302		\$ 813,771	
Additional Services	\$ -		\$ -	
Other Consultants	\$ -		\$ -	
<b>Professional Fees Subtotal</b>		\$ 1,243,289		\$ 1,162,530
<b>3) Construction</b>				
Site Work	\$ 100,000		\$ 150,000	
General	\$ 6,000,000		\$ 5,941,000	
Mechanical	\$ 5,200,000		\$ 5,519,305	
Electrical	\$ 2,000,000		\$ 1,700,000	
Conveying	\$ -		\$ -	
Fixed Equipment	\$ 125,000		\$ 125,000	
<b>Construction Subtotal</b>		\$ 13,425,000		\$ 13,435,305
<b>Inflated Construction Costs</b>		\$ 15,541,116		\$ 14,531,626
<b>Equipment</b>				
4) Moveable Equipment	\$ 250,000		\$ 250,000	
5) Special/Technical Equipment	\$ 400,000		\$ 400,000	
<b>Equipment Subtotal</b>		\$ 650,000		\$ 650,000
<b>Land &amp; Art</b>				
6) Land Acquisition	\$ -		\$ -	
7) Artwork	\$ 140,000		\$ 140,000	
<b>Land &amp; Art Subtotal</b>		\$ 140,000		\$ 140,000
<b>8) Other Costs</b>				
Printing & Publication	\$ 10,000		\$ 10,000	
moving/relocation	\$ 140,000		\$ 140,000	
testing	\$ 15,000		\$ 15,000	
surveys	\$ 5,000		\$ 5,000	
legal fees	\$ 2,500		\$ 2,500	
insurance	\$ 20,000		\$ 20,000	
<b>Other Costs Subtotal</b>		\$ 192,500		\$ 192,500
<b>Inflated Other Costs</b>		\$ 222,843		\$ 208,208
<b>9) Project Contingency</b>	\$ 1,342,500	\$ 1,342,500	\$ 1,343,531	\$ 1,343,531
<b>Inflated Contingency Costs</b>		\$ 1,554,112		\$ 1,453,163
<b>TOTAL PROJECT COST</b>		\$ 19,351,360		\$ 18,145,527
<b>FUNDING SOURCES:</b>				
Requested State Appropriation			\$ 15,262,723	
Cash Funds Approved for Design Development			\$ 375,000	
Private Gifts/Grants			\$ 2,400,000	
Federal NSF grant for microbiology equipment			\$ 184,800	
<b>Total Funding Sources</b>			<b>\$ 18,222,523</b>	

Note: 4% inflation is assumed over 2 years. Assumed mid-point of construction is November/December 2008.

SPACE SUMMARY Department/Room	Approved Program			Design Development		
	No.	NASF	TOTAL	No.	NASF	Total
<b>1.0 CHEMISTRY</b>						
<b>1.1 Teaching Laboratories</b>						
1.1.1 General Chemistry	2	972	1,944			
1.1.1.1 General Chemistry				1	1,010	1,010
1.1.1.2 General Chemistry				1	909	909
1.1.2 Organic Chemistry	1	972	972	1	895	895
1.1.3 Physical/Inorganic Chemistry	1	972	972	1	1,026	1,026
1.1.4 Analytical Chemistry	1	972	972	1	874	874
1.1.5 Biochemistry	1	972	972	1	938	938
<b>Subtotal Teaching Laboratories</b>			<b>5,832</b>			<b>5,652</b>
<b>1.2 Research Laboratories</b>						
1.2.1 Instrument Laboratory/Computer Modeling	1	972	972	1	1,569	1,569
1.2.2 Computer Modeling Laboratory	1	648	648	0	0	0
1.2.3 Research Laboratory	3	162	486	1	217	217
1.2.4 Tissue Culture				1	116	116
<b>Subtotal Research Laboratories</b>			<b>2,106</b>			<b>1,902</b>
<b>1.3 Laboratory Support</b>						
1.3.1 Preparation Laboratory	4	108	432	1	155	155
1.3.2 Central Prep and Glassware Washing	1	324	324	1	289	289
1.3.3 Chemical Storage (Shared)	1	208	208	1	532	532
1.3.4 Balance Rooms	0	0	0			
1.3.4.1 Balance Room				1	336	336
1.3.4.2 Balance Rooms				1	293	293
<b>Subtotal Laboratory Support</b>			<b>964</b>			<b>1,605</b>
<b>1.4 Office and Office Support</b>						
1.4.1 Faculty Offices	6	120	720			
1.4.1.1 Faculty Offices				1	189	189
1.4.1.2 Faculty Offices				1	122	122
1.4.1.3 Faculty Offices				1	225	225
1.4.1.4 Faculty Offices				1	134	134
1.4.1.5 Faculty Offices				1	127	127
1.4.1.6 Faculty Offices				1	214	214
1.4.1.7 Faculty Offices				1	182	182
1.4.1.8 Faculty Offices				1	113	113
1.4.2 Copy / Workroom	1	80	80	1	163	163
1.4.3 Conference Room	1	162	162	1	152	152
1.4.4 Student Study Area	1	162	162			
1.4.4.1 Student Study Area				1	119	119
1.4.4.2 Student Study Area				1	118	118
<b>Subtotal Office and Office Support</b>			<b>1,124</b>			<b>1,858</b>
<b>TOTAL CHEMISTRY</b>			<b>10,026</b>			<b>10,898</b>

SPACE SUMMARY		Approved Program			Design Development		
Department/Room		No.	NASF	TOTAL	No.	NASF	Total
<b>2.0 LIFE SCIENCES</b>							
<b>2.1 Teaching Laboratories</b>							
2.1.1	General Biology / Zoology	1	1,134	1,134	1	1,023	1,023
2.1.2	General Biology / Ecology	1	1,134	1,134	1	1,070	1,070
2.1.3	Majors Biology	1	1,134	1,134	1	1,069	1,069
2.1.4	Botany 1	1,134	1,134	1	1,156	1,156	
2.1.5	Anatomy and Physiology	1	1,134	1,134	1	1,121	1,121
2.1.6	Microbiology	1	972	972	1	1,184	1,184
2.1.7	Greenhouse	1	972	972	1	993	993
<b>Subtotal Teaching Laboratories</b>				<b>7,614</b>		<b>7,616</b>	
<b>2.2 Research Laboratories</b>							
2.2.1	Micro/Genetics/Cell Biology Research Lab	1	648	648	1	487	487
2.2.2	Research Laboratory	5	162	810	1	366	366
2.2.3	Tissue Culture	1	108	108	1	383	383
<b>Subtotal Research Laboratories</b>				<b>1,566</b>		<b>1,236</b>	
<b>2.3 Laboratory Support</b>							
2.3.1	Laboratory Prep	5	108	540			
	2.3.1.1 Laboratory Prep				1	93	93
	2.3.1.2 Laboratory Prep				1	93	93
	2.3.1.3 Laboratory Prep				1	147	147
	2.3.1.4 Laboratory Prep				1	93	93
	2.3.1.5 Laboratory Prep				1	93	93
2.3.2	Sterilization	1	162	162	1	142	142
2.3.3	Preparation / Potting	1	108	108	1	210	210
<b>Subtotal Laboratory Support</b>				<b>810</b>		<b>871</b>	
<b>2.4 Office and Office Support</b>							
2.4.1	Faculty Office	8	120	960			
	2.4.1.1 Faculty Office				1	189	189
	2.4.1.2 Faculty Office				1	122	122
	2.4.1.3 Faculty Office				1	225	225
	2.4.1.4 Faculty Office				1	134	134
	2.4.1.5 Faculty Office				1	127	127
	2.4.1.6 Faculty Office				1	214	214
	2.4.1.7 Faculty Office				1	113	113
	2.4.1.8 Faculty Office				1	119	119
2.4.2	Copy / Workroom	1	108	108	1	163	163
2.4.3	Conference Room	1	162	162	1	152	152
2.4.4	Student Study Area	1	162	162			
	2.4.4.1 Student Study Area				1	118	118
	2.4.4.2 Student Study Area				1	119	119
<b>Subtotal Office and Office Support</b>				<b>1,392</b>		<b>1,795</b>	
<b>TOTAL LIFE SCIENCES</b>				<b>11,382</b>		<b>11,518</b>	



SPACE SUMMARY Department/Room	Approved Program			Design Development			
	No.	NASF	TOTAL	No.	NASF	Total	
<b>3.0 MATHEMATICS</b>							
<b>3.1 Teaching Laboratories</b>							
None Required							
<b>Subtotal Teaching Laboratories</b>			0	0			
<b>3.2 Research Laboratories</b>							
None Required							
<b>Subtotal Research Laboratories</b>			0	0			
<b>3.3 Laboratory Support</b>							
None Required							
<b>Subtotal Laboratory Support</b>			0	0			
<b>3.4 Office and Office Support</b>							
3.4.1	Faculty Offices	6	120	720			
3.4.1.1	Faculty Office				1	189	189
3.4.1.2	Faculty Office				1	122	122
3.4.1.3	Faculty Office				1	134	134
3.4.1.4	Faculty Office				1	127	127
3.4.1.5	Faculty Office				1	214	214
3.4.1.6	Faculty Office				1	113	113
3.4.2	Copy / Workroom	1	80	80	1	163	163
3.4.3	Conference Room	1	162	162	1	108	108
3.4.4	Student Study Area	1	162	162	0	0	0
3.4.5	Storage Alcove				1	157	157
<b>Subtotal Office and Office Support</b>			<b>1,124</b>	<b>1,327</b>			
<b>TOTAL MATHEMATICS</b>			<b>1,124</b>	<b>1,327</b>			
<b>4.0 PHYSICS &amp; EARTH SCIENCES</b>							
<b>4.1 Teaching Laboratories</b>							
4.1.1	Rock and Mineral Laboratory	1	486	486	1	730	730
4.1.2	Earth Sciences Laboratory	1	972	972	1	903	903
4.1.3	Physics Laboratory	1	972	972	1	1,082	1,082
4.1.4	Physics Laboratory	1	972	972	1	1,068	1,068
4.1.5	Seminar Room (8-10 people)						0
<b>Subtotal Teaching Laboratories</b>			<b>3,402</b>	<b>3,783</b>			
<b>4.2 Research Laboratories</b>							
4.3.5	Electronics lab (10-12 students)	0	0	0	1	292	292
<b>Subtotal Research Laboratories</b>			<b>0</b>	<b>292</b>			
<b>4.3 Laboratory Support</b>							
4.3.1	Earth Science Preparation and Storage	1	324	324			0
4.3.2	Physics and Preparation Storage	1	324	324			0
4.3.3	Physics Storage	1	216	216	1	186	186
<b>Subtotal Laboratory Support</b>			<b>864</b>	<b>186</b>			
<b>4.4 Office and Office Support</b>							
4.4.1	Faculty Offices	3	120	360	1	225	225
<b>Subtotal Office and Office Support</b>			<b>360</b>	<b>225</b>			
<b>TOTAL PHYSICS &amp; EARTH SCIENCES</b>			<b>4,626</b>	<b>4,486</b>			
<b>SPACE SUMMARY</b>							
			<b>Approved Program</b>	<b>Design Development</b>			

<u>Department/Room</u>	<u>No.</u>	<u>NASF</u>	<u>TOTAL</u>	<u>No.</u>	<u>NASF</u>	<u>Total</u>
<b>5.0 SHARED TEACHING &amp; SUPPORT SPACES</b>						
<b>5.1 Teaching Laboratories</b>						
5.1.1 Science Education	1	1,134	1,134	1	960	960
5.1.2 Linux Computer Lab (24 stations)	1	1,134	1,134	1	547	547
<b>Subtotal Teaching Laboratories</b>			<b>2,268</b>			<b>1,507</b>
<b>5.2 Research Laboratories</b>						
None Required						
<b>Subtotal Research Laboratories</b>			<b>0</b>			<b>0</b>
<b>5.3 Laboratory Support</b>						
5.3.1 Science Education Preparation Room	1	162	162	1	261	261
5.3.2 Animal Facilities						
5.3.2.1 Centralized Preparation and Support	1	216	216	1	292	292
5.3.2.2 Holding Room	2	162	324	1	169	169
5.3.2.3 Procedure Room	1	108	108	1	138	138
5.3.3 Laboratory Storage	1	624	624	1	455	455
5.3.4 Mud Room / Field Storage	1	162	162	1	293	293
<b>Subtotal Laboratory Support</b>			<b>1,596</b>			<b>1,608</b>
<b>5.4 Office and Office Support</b>						
5.4.1 Administrative Area						
5.4.1.1 Reception / Waiting	1	216	216	1	140	140
5.4.1.2 Administrative Assistant (3 workstations)	1	120	120	1	346	346
5.4.1.3 Workroom / Mailboxes (partial)	1	162	162	1	219	219
Workroom / Mailboxes (partial)				1	172	172
5.4.1.4 Department Chair Offices	2	175	350			0
5.4.1.5 Conference Room	1	108	108	1	108	108
5.4.1.6 Library	1	324	324	1	346	346
<b>Subtotal Office and Office Support</b>			<b>1,280</b>			<b>1,331</b>
<b>5.5 Lecture Rooms</b>						
5.5.1 Small Classrooms (32)	3	648	1,944			
5.5.1.1 Small Classroom				1	672	672
5.5.1.2 Small Classroom				1	635	635
5.5.1.3 Small Classroom				1	590	590
5.5.2 Large Classrooms (50)	2	972	1,944			
5.5.2.1 Large Classroom				1	875	875
5.5.2.2 Large Classroom				1	1,013	1,013
5.5.3 Lecture Rooms (Table 32)	2	972	1,944			
5.5.3.1 Lecture Room				1	934	934
5.5.3.2 Lecture Room				1	934	934
5.5.4 Seminar Room (10)	1	162	162			0
<b>Subtotal Lecture Rooms</b>			<b>5,994</b>			<b>5,653</b>

SPACE SUMMARY Department/Room	Approved Program			Design Development		
	No.	NASF	TOTAL	No.	NASF	Total
<b>5.0 SHARED TEACHING &amp; SUPPORT SPACES (cont.)</b>						
<b>5.6 Specialized Shared Spaces</b>						
5.6.1 Science Museum						
5.6.1.1 Exhibit Space	1	1,620	1,620	1	1,598	1,598
5.6.1.2 Museum Storage and Staging	1	972	972	1	998	998
5.6.1.3 Museum Preparation Room	1	162	162	1	166	166
5.6.1.4 Herbarium	1	648	648	1	722	722
5.6.2 Planetarium						
5.6.2.1 Planetarium Theatre	1	1,045	1,045	1	1,020	1,020
5.6.2.2 Planetarium Equipment and Storage	1	162	162	1	228	228
5.6.3 Observatory						
5.6.3.1 Observation Deck	1	972	972			0
5.6.3.2 Observatory Storage	1	108	108			0
<b>Subtotal Specialized Shared Spaces</b>			<b>5,689</b>			<b>4,732</b>
<b>5.7 Student and Interactive Areas</b>						
5.7.1 Student Commons	1	1,296	1,296	1	1,109	1,109
5.7.2 Student Interactive Areas	2	108	216			
5.7.2.1 Student Interactive Area - 3rd				1	166	166
5.7.2.3 Student Interactive Areas - 2nd				1	166	166
<b>Subtotal Student and Interactive Areas</b>			<b>1,512</b>			<b>1,441</b>
<b>5.8 Building Support</b>						
5.8.1 Custodial Closets	0	0	0	4	50	200
5.8.2 Maintenance Storage & Office	0	0	0	1	312	312
5.8.3 Storage	0	0	0	1	521	521
5.8.4 Storage				1	256	256
5.8.5 Pendulum Mechanical Room				1	25	25
<b>Subtotal Building Support</b>			<b>0</b>			<b>1,322</b>
<b>TOTAL SHARED TEACHING &amp; SUPPORT SPACES</b>			<b>18,339</b>			<b>17,594</b>
<b>TOTAL NET SQUARE FEET (NSF)</b>			<b>45,497</b>			<b>45,823</b>
<b>TOTAL GROSS SQUARE FEET (GSF)</b>						<b>68,197</b>
<i>building efficiency</i>						<i>67%</i>

SPACE USE	Existing	Program	Des Dev	Diff	% Diff (1)
TEACHING LABS	15,703	19,116	18,558	(558)	-3%
RESEARCH LABS	3,006	3,672	3,430	(242)	-7%
LAB SUPPORT	5,239	4,072	3,858	(214)	-5%
OFFICE	4,811	4,794	5,905	1,111	23%
LECTURE/CLASSROOM	3,911	5,994	5,653	(341)	-6%
SPECIALIZED SHARED	4,466	5,851	5,050	(801)	-14%
STUDENT COMMONS	224	1,998	1,915	(83)	-4%
MISC/SUPPORT	0	-	1,454	1,454	
<b>GRAND TOTAL</b>	<b>37,360</b>	<b>45,497</b>	<b>45,823</b>	<b>326</b>	<b>1%</b>

<b>SPACE USE by dept.</b>	<b>Existing</b>	<b>Program</b>	<b>Des Dev</b>	<b>Diff</b>	<b>% Diff</b>
CHEMISTRY	9,547	10,026	10,898	872	
LIFE SCIENCES (2)	8,895	11,382	11,518	136	
MATH	852	1,124	1,327	203	
PHYSICS	5,377	4,626	4,486	(140)	
SHARED	12,623	18,339	17,594	(745)	
<b>TOTAL NSF</b>	<b>37,294</b>	<b>45,497</b>	<b>45,823</b>	<b>326</b>	

NOTES:

(1) According to State College guidelines, the allowed difference is no more than 15% change per use category or no more than 5% of total; 5% = 2,275 s.f.

(2) Existing SF excludes Greenhouse but Approved and Modified Program includes greenhouse.

## Carhart Science Building Renovation/Addition Budget

	Program Budget	Design Dev. costs	Total
<b>1) Programming</b>			
Programming Consultants	\$ -		
<i>Programming Costs Subtotal</i>	\$ -		\$ -
<b>2) Professional Fees</b>			
Design Fees	\$ 372,987	\$ 348,759	
Construction Documents & CA	\$ 870,302	\$ 813,771	
Additional Services	\$ -	\$ -	
Other Consultants	\$ -	\$ -	
<i>Professional Fees Subtotal</i>	\$ 1,243,289		\$ 1,162,530
<b>3) Construction</b>			
Site Work	\$ 100,000	\$ 150,000	
General	\$ 6,000,000	\$ 5,941,000	
Mechanical	\$ 5,200,000	\$ 5,519,305	
Electrical	\$ 2,000,000	\$ 1,700,000	
Conveying	\$ -	\$ -	
Fixed Equipment	\$ 125,000	\$ 125,000	
<i>Construction Subtotal</i>	\$ 13,425,000		\$ 13,435,305
<i>Inflated Construction Costs</i>	\$ 15,541,116		\$ 14,531,626
<b>Equipment</b>			
4) Moveable Equipment	\$ 250,000	\$ 250,000	
5) Special/Technical Equipment	\$ 400,000	\$ 400,000	
<i>Equipment Subtotal</i>	\$ 650,000		\$ 650,000
<b>Land &amp; Art</b>			
6) Land Acquisition	\$ -	\$ -	
7) Artwork	\$ 140,000	\$ 140,000	
<i>Land &amp; Art Subtotal</i>	\$ 140,000		\$ 140,000
<b>8) Other Costs</b>			
Printing & Publication	\$ 10,000	\$ 10,000	
moving/relocation	\$ 140,000	\$ 140,000	
testing	\$ 15,000	\$ 15,000	
surveys	\$ 5,000	\$ 5,000	
legal fees	\$ 2,500	\$ 2,500	
insurance	\$ 20,000	\$ 20,000	
<i>Other Costs Subtotal</i>	\$ 192,500		\$ 192,500
<i>Inflated Other Costs</i>	\$ 222,843		\$ 208,208
<b>9) Project Contingency</b>	1,342,500	\$ 1,342,500	1,343,531
<i>Inflated Contingency Costs</i>	\$ 1,554,112		\$ 1,453,163
<b>TOTAL PROJECT COST</b>	<b>\$ 19,351,360</b>		<b>\$ 18,145,526</b>
<b>Funding Sources:</b>			
Requested State Appropriation			\$ 15,262,723
Cash Funds Approved for Design Development			\$ 375,000
Private Gifts/Grants			\$ 2,400,000
Federal NSF grant for microbiology equipment			\$ 184,800
<b>Total Funding Sources</b>			<b>\$ 18,222,523</b>

Note: 4% inflation is assumed over 2 years. Assumed mid-point of construction is November/December 2008.

**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Tyler Pribbeno*

February 1-2, 2007

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**ACTION:                    Approve Indoor Practice Facility Plan for Peru State College**

Priority: Financial Strength  
Strategy: 1  
Goal: c

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As a result of LB 605, Peru State will renovate the Al Wheeler Activity Center (AWAC) with construction to begin on May 1, 2007. In order to complete the construction in one year and to minimize budget impact, the building will have to be closed during construction. Since the AWAC is PSC's only indoor practice facility for the athletic teams, the college will need to provide another practice facility or transport 6 teams to surrounding towns for practice. The liability, safety, and cost issues involved in transporting that many students means that it would be more cost effective and safer to construct a practice facility on the college property. An added benefit would be that after the AWAC construction project is completed this practice building could serve as the permanent practice facility for the baseball and softball teams.

The cost for the facility remains below the estimated construction total of \$540,000 which would require a formal programming document. Peru State and The Clark Enersen Partners will provide the Trustees with a project plan at the Board meeting and will ask the Board to approve that plan. The project will be completed with cash funds, capital improvement fee funds and private contributions.

**PERU STATE COLLEGE  
Indoor Practice Facility (IPF)  
Needs Statement and Supporting Documents  
February 2, 2007**

**1. Project Description and Justification –**

As a result of LB 605, the college will be renovating the Al Wheeler Activity Center (AWAC). Construction will begin on May 1, 2007. In order to complete the construction in one year and to minimize budget impact, the building will have to be closed during construction. Since the AWAC is PSC's only indoor practice facility for the athletic teams, the college will need to provide another practice facility or transport 6 teams to surrounding towns for practice. The liability, safety, and cost issues involved in transporting that many students seems to indicate that it would be more cost effective and safer to construct a practice facility on the college property. An added benefit would be that after the AWAC construction project is completed this practice building could serve as the permanent practice facility for the baseball and softball teams.

**Scope of work for Construction of 70' x 112' Practice Gymnasium Building  
And 20' x 36' Restroom/Mechanical Room**

**Site work:** The existing storage shed will be removed to facilitate grading and building access. To achieve proper drainage, additional grading will be required at the building site and in the drainage swale that extends north of the parking lot. Drainage will be through culverts under the sidewalks. A portion of the west curb at the existing parking lot will be removed to provide handicap and vehicular access. New 4" concrete sidewalks will be installed, connecting the building to the parking lot. The sanitary sewer serving the new toilets will extend east to Neal Hall. Disturbed soil will be reseeded but no trees or shrubs are budgeted.

**Concrete work:** Foundations for the building will be concrete spread footings and grade beams. A structural cast-in-place concrete slab will span a drainage swale on the east side of the building. A slab-on-grade concrete apron will be placed outside of the overhead door. Concrete slab-on-grade will be the interior floor system. The slab will be recessed to receive the existing wood basketball floor system. If the budget allows, an 8" cast concrete or concrete block curb will extend the entire building perimeter, to give the metal wall panels more clearance off of grade.

**Pre-Engineered Building:** The metal building system will be approximately 29' high (to accommodate a 25' high requirement inside the gym), with ribbed wall panels and a sloped standing seam metal roof, drained by means of gutters and downspouts. The building will be insulated with the Simple Saver (or similar) insulation system, which consists of fiberglass batts the same thickness as the horizontal wall girts and roof purlins, with a reinforced poly vapor barrier on the interior. Exact dimensions and construction details are dependent on which metal building system is selected.

**Interior Room Construction:**

Gym: The interior of the gym will have painted plywood with a vinyl base on the bottom 8' of the exterior wall, with exposed vapor barrier material above. The vapor barrier will be a durable reinforced polyethylene material, that can withstand a certain amount of abuse, for instance from thrown baseballs. At the wall where the gym and the toilet addition abut and insulation is not required, the plywood will extend to 20' high. A salvaged wood court floor system will be set in a recessed concrete slab, with expansion covers around the perimeter of the wood. The gym ceiling will be exposed structure and vapor barrier. If possible, two backboards will be salvaged from the AWAC renovation and installed in the practice gym.

Toilets: The toilet walls will be drywall, with ceramic tile up to 4' on the plumbing wall and adjacent walls. Floor will be sealed concrete; ceiling will be suspended lay-in acoustical tile. Toilets partitions shall be painted steel.

Mechanical/Electrical room: Unpainted drywall walls, vinyl base, exposed structure ceiling.

**Overhead Doors:** One 10' high by 10' wide insulated coiling overhead door will be installed at the east wall of the gym. The door will be manually operated.

### **Mechanical & Plumbing:**

#### Heating, Ventilation, & Air Conditioning:

The Gym will be heated by 4 unit heaters suspended from the ceiling. There currently is no gas service at the building. If natural gas can be provided, the unit heaters will be gas fired. If natural gas cannot be provided, electric unit heaters will be used. The lobby, toilets, and mechanical room will be heated by electric unit heaters.

Ventilation for the Gym will be provided by a set of propeller fans located on the east wall. Make-up air will be provided through a louver on the west wall with a motor operated damper interlocked with the ventilation fans. Ventilation for the lobby, toilets and mechanical room will be provided by a roof mounted fan.

Future air conditioning for the building would be provided by an exterior grade-mounted rooftop unit. The ductwork would run up the west side of the building and enter into the Gym as high as possible and run the length of the building.

#### Plumbing:

Domestic water will be provided through a backflow preventer in the mechanical room. A water heater located in the mechanical room will supply domestic hot water. The sanitary sewer will be routed underground to an existing sanitary sewer line located at the Centennial Complex Residence Hall located approximately 500' to the east.

#### **Electrical:**

Service: A new service entrance rated panel board will be located in the mechanical/electrical room to serve all building electrical loads.

Lighting: Lighting systems will be designed to provide appropriate illumination levels within each space in accordance with IES recommendations. In general, lighting systems will be as follows. Lighting in the gym will consist of high bay, sports lighting fixtures with a metal halide source and protective cage. Lighting in mechanical/electrical rooms and other building service spaces will be provided by industrial-type, two lamp fluorescent fixtures. Fixtures will be chain hung from structure or surface mounted to ceiling. Restroom spaces will be illuminated with recessed lensed troffers. Lighting controls will be provided to meet energy code requirements. Exterior lighting with metal halide source and cold weather ballasts will be provided as necessary to illuminate the paths of entrance/egress from the building. Exterior lighting will be controlled by an integral photo cell. Battery type emergency and LED exit lighting will be provided throughout the facility in accordance with current Life Safety Code requirements. Self-diagnostic type equipment will be specified to minimize maintenance requirements. All branch circuit wiring will be copper, and installed in conduit.

Power: General purpose receptacles will be provided throughout the facility for maintenance purposes and in accordance with direction from college personnel. Receptacles located in the restrooms or exterior of the building will be provided with ground fault circuit interrupting capabilities. Electrical service to mechanical



equipment and other powered equipment will be provided as required. All branch circuit wiring to receptacle and equipment loads will be copper and will be routed in conduit.

A. Data which supports the request for funding:

1. Functions/purposes for the proposed project
  - to provide a safe and cost effective space for athletic practices
2. Current and projected user levels
  - there are approximately 188 athletes who would use the facility and approximately 150 intramural students
3. Existing physical and programmatic deficiencies
  - the AWAC is the existing practice facility for indoor practices and intramurals and it will be closed for renovation
4. Compliance with comprehensive capital facilities plan
  - the deficiencies of the AD Majors facility for use as locker rooms and shower rooms is identified in the campus master plan and renovation of the AWAC is recommended, the practice facility is necessary as a result of that project

B. Space requirements:

1. Square footage needed for program
  - 8,440 gross square feet
2. Available square footage in existing facilities
  - none for the period of May 1, 2007 through August 1, 2008
3. Additional space requirements for the program
  - 8,440 gross square feet
4. Impact on existing space
  - none

## 2. Project Budget and Proposed Funding Source:

### A. Cost Estimates

#### 1. Program Planning

This project is under \$540,000 and therefore does not require a program statement

#### 2. Professional Fees

40,200

#### 3. Concept plan construction costs estimates

General Conditions	36,000
Concrete	59,137
Metal Building	126,743
Misc. Steel	7,060
Rough Carpentry	7,218
Thermal Moisture Protection	24,038
Doors & Windows	8,515
Mechanical Systems	54,870
Electrical Systems	58,900
Finishes	19,300
Architectural Specialties & Athletic Equipment	5,795
Site work	40,206
Reinstall Wood Floor (by owner)	<u>0</u>

#### Total Direct Cost

447,782

General Contractor Fee @ 6%

20,041

General Contractor Markup Mach/Elec @ 2.5%

2,844

Contingency Allowance @ 5%

23,533

Escalation to Bid Date @ 0%

0

#### Total Opinion of Probable Construction Cost

494,200

### **Total Project Cost**

**534,400**

#### 4. Movable Equipment

- None – The college plans to use the existing portable basketball court

#### 5. Land Acquisition

- None

#### 6. Other costs

- None

#### 7. Project cost per gross square feet

- \$58.55 construction cost per gross square feet
- \$63.32 total project cost per gross square feet

#### 8. Source of data:

- Project proposal

### B. Funding Sources

Peru State College Foundation

250,000

Capital Improvement Fee

145,000

Cash

139,400

**Total Funding**

**534,400**

### **3. Future Funding Requirements**

#### **A. Operational budget and personnel projections**

The college anticipates that the custodial services will be provided by the same custodian that serves the AWAC and therefore no additional personnel will be required. The operational budget will consist of supplies and utilities at approximately \$5,000 per year. The building will likely be all electric and there will be heat and ventilation, no air conditioning.

#### **B. Other Costs**

The college does not anticipate other costs

### **4. Time Line for the Project**

#### **A. Funding request**

The college requests approval for the project at the February 2, 2007 Board of Trustees Meeting

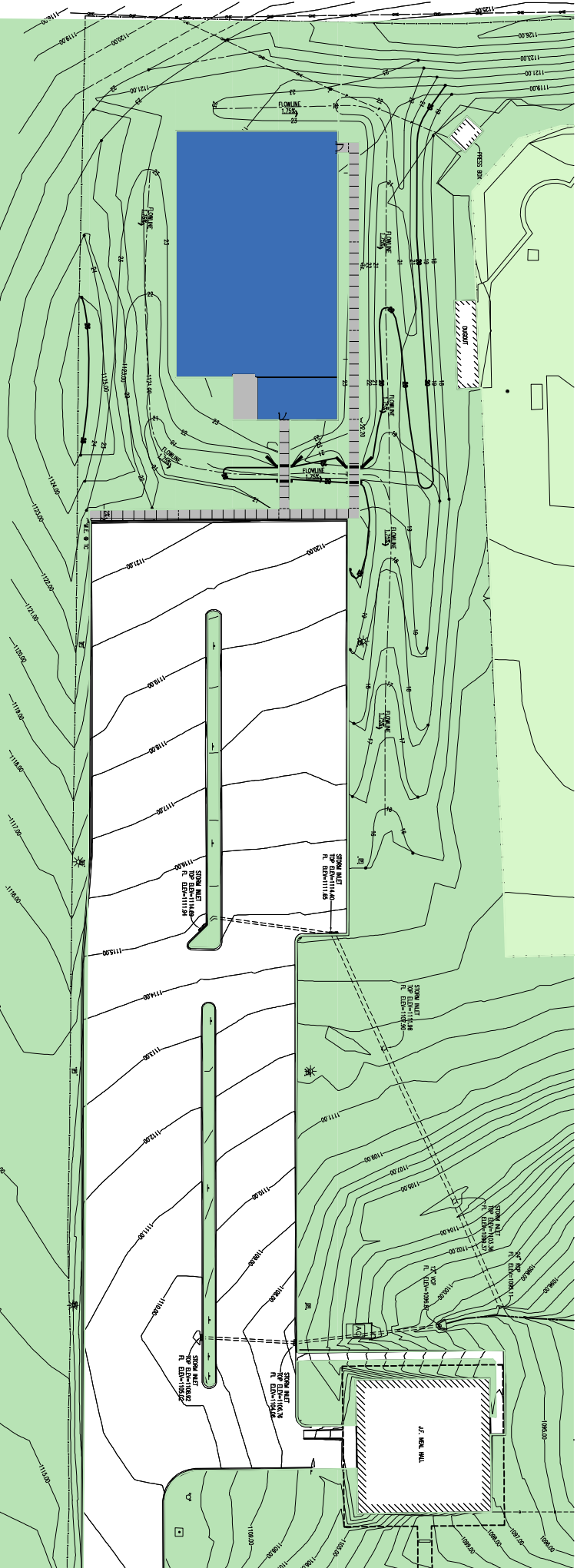
The college anticipates bidding the project on March 1 and opening bids on April 1 to coincide with the AWAC project

#### **B. Start of Construction**

Construction will begin in May of 2007

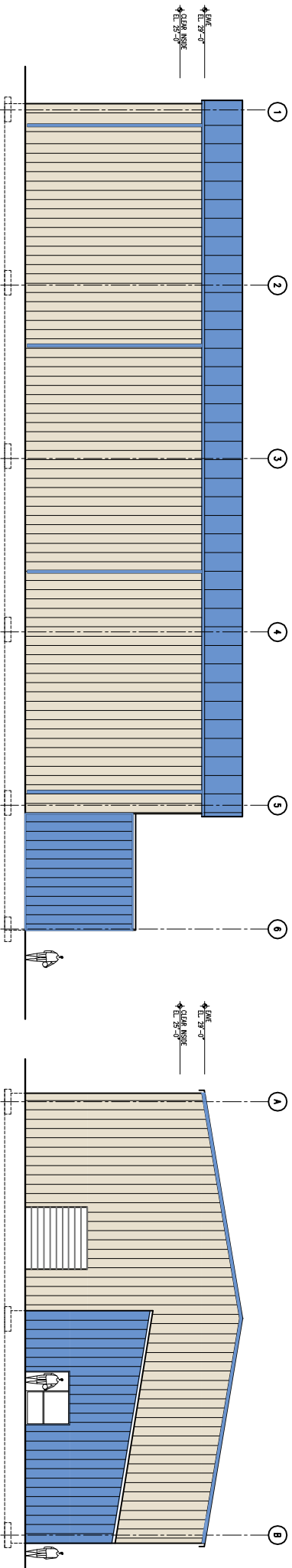
#### **C. Completion of construction**

Completion of the project is estimated to be August 1, 2007



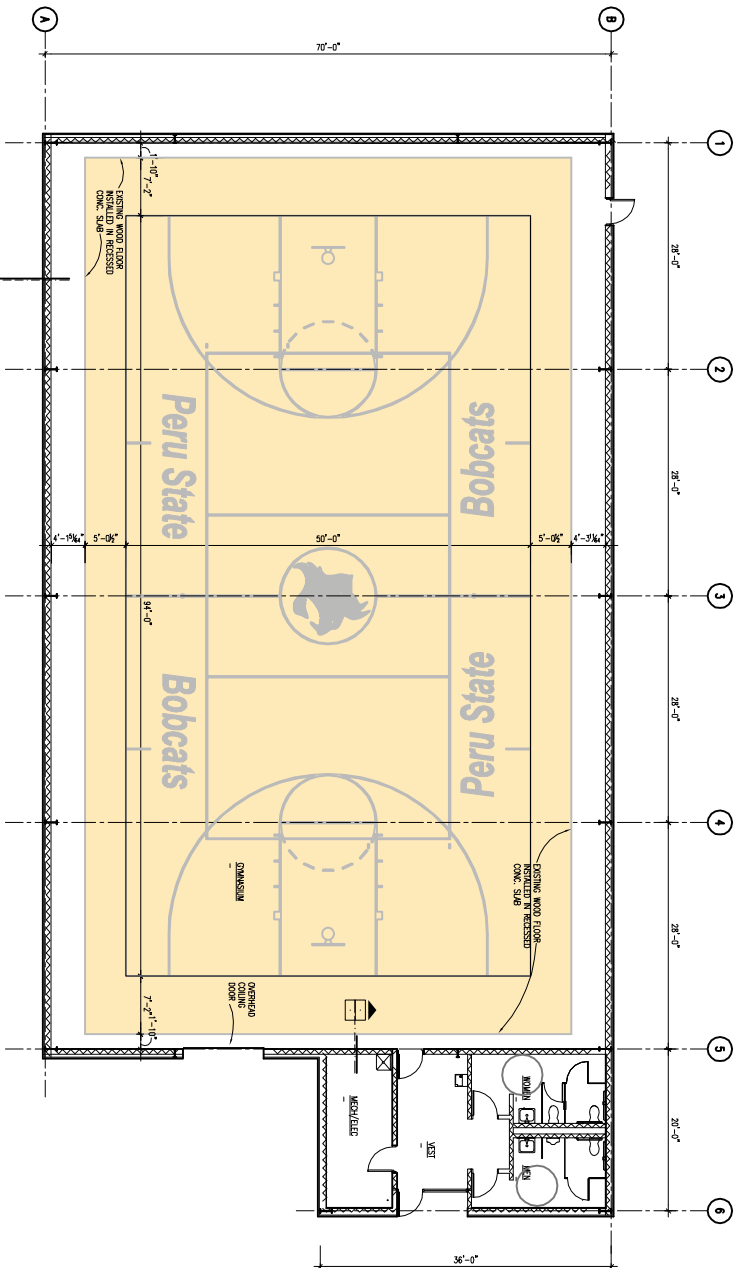
**SITE PLAN**  
AS SHOWN

**Peru State College**  
**New Indoor Practice Facility**



**SOUTH ELEVATION**  
SCALE: 3/8"=1'-0"

**EAST ELEVATION**  
SCALE: 3/8"=1'-0"



**FLOOR PLAN**  
SCALE: 1/8"=1'-0"

**Peru State College**  
**New Indoor Practice Facility**



The Clark Ernsen Partners  
Architecture, Engineering, Interiors

**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Tyler Pribbeno*

February 1-2, 2007

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**ACTION: Authorize Chancellor to Approve Final Construction Bid for Campus Services Building at Wayne State**

Priority: Financial Strength  
Strategy: 1  
Goal: c

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Wayne State College anticipates 100% completion of plans and specifications for the Campus Services Building renovation/addition to be ready on February 7, 2007 with bids scheduled to be opened on February 27, 2007. The project is funded from bond proceeds authorized by LB 605 and approved by the Board in the amount of \$4,981,587. The college will also use LB 1100 set aside funds in the amount up to \$156,547 to assist with existing building envelope improvements.

Maintaining a rigid timeline for this project is critical to future utilization of this building, the start date for the WSC Memorial Stadium and Rice Auditorium Improvements project, and to the spend down of bond proceeds. Time being of the essence, Wayne State College respectfully requests the Board to authorize the Chancellor to approve the final construction bid for the Campus Services Building project at WSC providing a bid is received which will allow the project to move forward without exceeding total project costs of \$5,138,134.

**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Tyler Pribbeno*

February 1-2, 2007

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**ACTION: Approve Use of \$145,000 in Capital Improvement Fee Funds for the Indoor Practice Facility Project at Peru State and Use of Up to \$15,850 for the Following Projects at Wayne State**

<b>Hahn Fascia/Soffit Design</b>	<b>2,000</b>
<b>Brandenburg Education ADA Restroom</b>	<b>7,250</b>
<b>Humanities ADA Restroom</b>	<b><u>6,600</u></b>
<b>Total Wayne State Request</b>	<b>\$15,850</b>

Priority: Financial Strength  
Strategy: 1  
Goal: c

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The use of \$145,000 in capital improvement fee funds will be used in conjunction with cash and foundation funds to allow this PSC to go forward with the Indoor Practice Facility as described in 4.10.

WSC's request to use \$15,850 of capital improvement fee funds will match Task Force for Building Renewal allocations identified in 4.13. The combined funds will be used to assist two separate restroom renovations at Brandenburg Education and the Humanities Building and to design fascia and soffit repairs at the Hahn Building.

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Tyler Pribbeno*

February 1-2, 2007

**ACTION: Approve the Acceptance and Retrieval of LB 309 Allocations**

Priority: Financial Strength  
 Strategies: 1  
 Goal: c

The following items are submitted by the colleges for Board approval.

**Chadron**

1. Retrieval of \$42,062.36 for chilled water extension
 

Allocation Date/Amount	3/31/05	\$365,000.00
Retrieval Date/Amount	11/28/06	<u>42,062.36</u>
Estimated Project Cost		\$322,937.64
  
2. Retrieval of \$4,141.41 for variable frequency drive for HVAC system in Burkhiser
 

Allocation Date/Amount	11/21/05	\$10,200.00
Retrieval Date/Amount	11/28/06	<u>4,141.41</u>
Estimated Project Cost		\$6,058.59
  
3. Retrieval of \$7,942.33 for roof replacement on Administration Building
 

Allocation Date/Amount	10/6/04	\$93,500.00
Retrieval Date/Amount	11/29/06	<u>7,942.33</u>
Estimated Project Cost		\$85,557.67
  
4. Acceptance of \$382,500.00 for roof replacement on Memorial Hall
 

Allocation Date/Amount	11/22/06	\$382,500.00
College Contributed Amount		<u>67,500.00</u>
Estimated Project Cost		\$450,000.00
  
5. Acceptance of \$85,000.00 for chiller tie-in for Memorial Hall
 

Allocation Date/Amount	11/22/06	\$85,000.00
College Contributed Amount		<u>15,000.00</u>
Estimated Project Cost		\$100,000.00
  
6. Acceptance of \$128,556.00 for HVAC controls in Nelson Physical Activity Center
 

Allocation Date/Amount	11/22/06	\$128,556.00
College Contributed Amount		<u>00.00</u>
Estimated Project Cost		\$128,556.00



#### 4.13.-2

##### Peru

1. Retrieval of \$9,771.00 for pump/water supply renovation for T.J. Majors  
Allocation Date/Amount 11/21/05 \$15,000.00  
Retrieval Date/Amount 11/28/06 9,771.00  
Estimated Project Cost \$5,229.00
2. Acceptance of \$51,000.00 for ADA accessible walkway near A.V. Larson  
Allocation Date/Amount 11/22/06 \$51,000.00  
College Contributed Amount 9,000.00  
Estimated Project Cost \$60,000.00
3. Acceptance of \$76,500.00 for roof replacement on Hoyt Science  
Allocation Date/Amount 11/22/06 \$76,500.00  
College Contributed Amount 13,500.00  
Estimated Project Cost \$90,000.00
4. Acceptance of \$68,000.00 for roof replacement on Theater-Auditorium  
Allocation Date/Amount 11/22/06 \$68,000.00  
College Contributed Amount 12,000.00  
Estimated Project Cost \$80,000.00

##### Wayne

1. Retrieval of \$3,174.75 for refurbishing fire escape in Brandenburg Education Building  
Allocation Date/Amount 7/5/06 \$6,800.00  
Retrieval Date/Amount 11/28/06 3,174.75  
Estimated Project Cost \$3,625.25
2. Retrieval of \$18,810.61 for roof replacement on Fine Arts Building  
Allocation Date/Amount 6/20/05 \$272,000.00  
Retrieval Date/Amount 11/28/06 18,639.14  
Estimated Project Cost \$253,360.86
3. Acceptance of \$39,100.00 for ADA restrooms in Brandenburg Education  
Allocation Date/Amount 11/22/06 \$39,100.00  
College Contributed Amount 6,900.00  
Estimated Project Cost \$46,000.00
4. Acceptance of \$35,700.00 for ADA restrooms in Humanities Building  
Allocation Date/Amount 11/22/06 \$35,700.00  
College Contributed Amount 6,300.00  
Estimated Project Cost \$42,000.00
5. Acceptance of \$58,938.00 for emergency campus electrical repair  
Allocation Date/Amount 2/27/06 \$58,938.00  
College Contributed Amount 00.00  
Estimated Project Cost \$58,938.00

**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Tyler Pribbeno*

February 1-2, 2007

**ACTION: Approve the Following Contract and Change Order as Submitted by Chadron State:**

**Chadron Contract**

- Campus (Strategic technology plan consulting services) - \$45,000

**Chadron Change Order**

- Sparks Hall (#3 data communications) - \$33,031

Priority: Financial Strength  
Strategy: 1  
Goal: c

Board policies 7016 and 8065 require that the following types of contracts and change orders be submitted to the Board for approval.

**CONTRACTS** – a) construction contracts for more than \$100,000; b) architect/engineer fees of more than \$40,000; c) consultant contracts for more than \$50,000; and d) exempt contracts exceeding \$50,000.

<b>Chadron State College</b>	
Location on Campus:	Campus
Contracted Work:	Strategic Technology Plan Consulting Services
Contract Amount:	\$45,000
Fund Source:	Cash
Contractor:	Kaludis Consulting

**CHANGE ORDER** – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are more than \$20,000.

<b>Chadron State College</b>	
Location on Campus:	Sparks Hall
No. & Description:	#3 data communications
Change Order Amount:	\$33,031
Fund Source:	Cash
Contractor:	Fuller Construction

**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Tyler Pribbeno*

February 1-2, 2007

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**ACTION: Authorize the Following Reallocations of Contingency Maintenance Funds for Chadron State:**

**CHADRON STATE**

From Resolution '05 \$ 7,550.80 Kent Hall Bathroom Renovation

To Resolution '06 \$ 7,550.80 Student Center Specialty Equipment

Priority: Financial Strength  
Strategy: 1  
Goal: c

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The Kent Hall bathroom renovation project is complete and the remaining funds are not necessary for additional renovation at this time. The reallocated amount will allow for the purchase of specialty equipment for the Student Center at Chadron.

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Michael Jacobsen*

February 1-2, 2007

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Update on Faculty College

Priority: Educational Excellence  
Strategy: 1  
Goal: a

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Wayne State Vice President for Academic Affairs, Bob McCue, will update the Board with regard to the preparations underway for NSCS faculty to meet on the WSC campus this summer. Plans call for discussion of topics that are of common interest to the faculty at all three colleges in particular and higher education in general.

## Academic, Personnel & Student Affairs Committee

*Doug Christensen, Chair*

*Gary Bieganski*

*Michael Jacobsen*

February 1-2, 2007

### Affirmative Action Report

Priority: Educational Excellence

Strategy: 1

Board Policy mandates the implementation of procedures to insure that discrimination is prohibited and that equal employment and educational opportunities are offered to all students and staff of the Colleges. This policy requires administration by the Presidents of the Colleges and also requires them to provide annual affirmations of their efforts to establish, maintain, and assess their equal opportunity policies.

Signed affirmations by each President regarding the college's commitment to offering equal employment and educational opportunities, and prohibiting discrimination based on political or religious opinions or affiliations, race, color, age, sex, national origin, marital status or handicap have been placed on file in the System Office.

In addition, each college submits a report of full-time employees. Following is a summary of full-time employed staff on each campus for fall 2006:

Full-time Employees	Chadron	Peru	Wayne	Totals
<b>FACULTY</b>				
Female				
White	35	12	56	103
Minority	1	1	2	4
Unreported	0	0	0	0
Male				
White	62	27	66	155
Minority	3	0	2	5
Unreported	0	5	0	5
<b>EXECUTIVE/MANAGERIAL</b>				
Female				
White	45	22	64	131
Minority	3	0	0	3
Unreported	0	1	0	1
Male				
White	39	18	51	108
Minority	2	1	1	4
Unreported	0	2	0	2
<b>SUPPORT/SERVICE</b>				
Female				
White	68	34	69	171
Minority	2	2	0	4
Unreported	0	0	0	0
Male				
White	38	18	42	98
Minority	1	1	0	2
Unreported	0	1	0	1

Source: IPEDS Fall Staff Survey Report (collected only during odd-numbered years)  
Supplemented with information submitted by colleges (even-numbered years)

Doug Christensen, Chair  
 Gary Bieganski  
 Michael Jacobsen

February 1-2 2007

Fall Enrollment Reports

Priority: Financial Strength  
 Strategy: 3

The enrollment reports that follow summarize end-of-semester enrollment at the Colleges for Fall 2006. System-wide enrollment increased for the 2006 fall session by 229 FTE or approximately 3.68% above the 2005 fall session. Listed below is a breakdown by college of the enrollment changes:

	<b>2006 FTE Enrollment</b>	<b>2005 FTE Enrollment</b>	<b>% Change</b>
Chadron	2,040	1,982	2.93%
Peru	1,548	1,396	10.91%
Wayne	2,868	2,849	0.67%
System Total	6,456	6,227	3.68%

Listed below is an analysis of full-time students, undergraduate students, on-campus students, and resident students:

	<b>% of Full-Time Students (Headcount)</b>	<b>% of Undergraduate Students (Headcount)</b>	<b>% of On-Campus Students (Headcount)</b>	<b>% of Resident Students (Headcount)</b>
Chadron	60%	81%	69%	75%
Peru	52%	77%	41%	86%
Wayne	75%	78%	84%	86%
2006 System Total	64%	79%	68%	82%
2005 System Total	66%	81%	72%	83%

## 5.3.-2

## END OF TERM ENROLLMENT REPORT

## CHADRON STATE COLLEGE

TERM: Fall 2006

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE 2005	FTE 2006
	2005	2006					
Lower Division	1,061	1,060	0%	784	276	908	893
Upper Division	1,137	1,189	5%	815	374	944	968
Graduate Division	403	518	29%	63	455	130	179
TOTALS	2,601	2,767	6%	1,662	1,105	1,982	2,040
						Change in FTE	Percent Change
						58	2.93%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE 2005	FTE 2006
	2005	2006					
On-Campus Students							
Undergrads	1,817	1,782	-2%	1,518	264	1,713	1,670
Graduates	121	118	-2%	40	78	59	62
TOTALS	1,938	1,900	-2%	1,558	342	1,772	1,732
Off-Campus Students							
Undergrads	381	467	23%	81	386	138	191
Graduates	282	400	42%	23	377	71	116
TOTALS	663	867	31%	104	763	209	307
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE 2005	FTE 2006
	2005	2006					
Resident Students							
Undergrads	1,672	1,673	0%	1,137	536	1,364	1,349
Graduates	282	396	40%	48	348	93	135
TOTALS	1,954	2,069	6%	1,185	884	1,457	1,484
Non-Resident Students							
Undergrads	526	576	10%	462	114	487	512
Graduates	121	122	1%	15	107	37	44
TOTALS	647	698	8%	477	221	524	556

**END OF TERM ENROLLMENT REPORT**  
**PERU STATE COLLEGE**  
 TERM: 2006 FALL

<b>Type of Instruction</b>	Headcount		Percent Change	Full Time	Part Time	FTE 2005	FTE 2006
	2005	2006					
Lower Division	922	918	0%	556	362	633.67	639.67
Upper Division	663	721	9%	500	221	548.14	597.34
Graduate Division	374	488	30%	51	437	214.33	311.42
<b>TOTALS</b>	<b>1,959</b>	<b>2,127</b>	<b>9%</b>	<b>1,107</b>	<b>1,020</b>	<b>1396.14</b>	<b>1548.43</b>
						Change in FTE	Percent Change
						152.29	10.91%
<b>Class Location</b>	Headcount		Percent Change	Full Time	Part Time	FTE 2005	FTE 2006
	2005	2006					
<b>On-Campus Students</b>							
Undergrads	853	851	0%	818	33	824.14	823.41
Graduates	30	20	-33%	6	14	21.25	15.50
<b>TOTALS</b>	<b>883</b>	<b>871</b>	<b>-1%</b>	<b>824</b>	<b>47</b>	<b>845.39</b>	<b>838.91</b>
<b>Off-Campus Students</b>							
Undergrads	732	788	8%	238	550	357.67	414.30
Graduates	344	468	36%	45	423	193.08	295.92
<b>TOTALS</b>	<b>1,076</b>	<b>1,256</b>	<b>17%</b>	<b>283</b>	<b>973</b>	<b>550.75</b>	<b>710.22</b>
<b>Resident Status</b>	Headcount		Percent Change	Full Time	Part Time	FTE 2005	FTE 2006
	2005	2006					
<b>Resident Students</b>							
Undergrads	1,410	1,409	0%	884	525	1,026.87	1,044.41
Graduates	335	423	26%	44	379	189.25	272.00
<b>TOTALS</b>	<b>1,745</b>	<b>1,832</b>	<b>5%</b>	<b>928</b>	<b>904</b>	<b>1,216.12</b>	<b>1,316.41</b>
<b>Non-Resident Students</b>							
Undergrads	175	230	31%	172	58	154.93	192.60
Graduates	39	65	67%	7	58	25.08	39.42
<b>TOTALS</b>	<b>214</b>	<b>295</b>	<b>38%</b>	<b>179</b>	<b>116</b>	<b>180.01</b>	<b>232.02</b>



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**END OF TERM ENROLLMENT REPORT**

**WAYNE STATE COLLEGE**

TERM: 2006 FALL

<b>Type of Instruction</b>	Headcount		Percent Change	Full Time	Part Time	FTE 2005	FTE 2006
	2005	2006					
Lower Division	1,335	1,378	3%	1,319	59	1,268	1,310
Upper Division	1,317	1,270	-4%	1,169	101	1,237	1,193
Graduate Division	704	767	9%	89	678	344	365
<b>TOTALS</b>	<b>3,356</b>	<b>3,415</b>	<b>2%</b>	<b>2,577</b>	<b>838</b>	<b>2,849</b>	<b>2,868</b>
						Change in FTE	Percent Change
						19	0.67%
<b>Class Location</b>	Headcount		Percent Change	Full Time	Part Time	FTE 2005	FTE 2006
	2005	2006					
<b>On-Campus Students</b>							
Undergrads	2,598	2,601	0%	2,486	115	2,492	2,489
Graduates	241	256	6%	81	175	127	138
<b>TOTALS</b>	<b>2,839</b>	<b>2,857</b>	<b>1%</b>	<b>2,567</b>	<b>290</b>	<b>2,619</b>	<b>2,627</b>
<b>Off-Campus Students</b>							
Undergrads	54	47	-13%	2	45	13	14
Graduates	463	511	10%	8	503	217	227
<b>TOTALS</b>	<b>517</b>	<b>558</b>	<b>8%</b>	<b>10</b>	<b>548</b>	<b>230</b>	<b>241</b>
<b>Resident Status</b>	Headcount		Percent Change	Full Time	Part Time	FTE 2005	FTE 2006
	2005	2006					
<b>Resident Students</b>							
Undergrads	2,307	2,314	0%	2,162	152	2,172	2,181
Graduates	580	638	10%	73	565	277	296
<b>TOTALS</b>	<b>2,887</b>	<b>2,952</b>	<b>2%</b>	<b>2,235</b>	<b>717</b>	<b>2,449</b>	<b>2,477</b>
<b>Non-Resident Students</b>							
Undergrads	345	334	-3%	326	8	333	322
Graduates	124	129	4%	16	113	67	69
<b>TOTALS</b>	<b>469</b>	<b>463</b>	<b>-1%</b>	<b>342</b>	<b>121</b>	<b>400</b>	<b>391</b>

## Academic, Personnel & Student Affairs Committee

*Doug Christensen, Chair*

*Gary Bieganski*

*Michael Jacobsen*

February 1-2, 2007

### Graduation Summaries

Priority: Financial Strength  
Strategy: 3

Board policy #3600 grants the President of each college the authority to confer the approved degrees to all students qualifying for graduation. No more than two (2) commencement exercises are authorized each year.

The Chancellor is required to present a summary report to the Board following each commencement that provides information on the number of graduates per degree and discipline in the System.

Attached is the summary of graduate information that has been provided by the colleges. Also included is notification of any Distinguished Service Awards or Honorary Degrees granted.

Listed below is a table providing comparative data from fall 2005 to fall 2006 for number of graduates (headcount) and number of degrees awarded. The data includes August and December graduates. The number of degrees awarded for Fall 2006 is higher than Fall 2005 by approximately 10%.

Fall Graduation Summary							
	Chadron		Peru		Wayne		Total
	Headcount	Degrees Awarded	Headcount	Degrees Awarded	Headcount	Degrees Awarded	Degrees Awarded
2003	158	159	173	209	204	225	593
2004	151	151	103	127	224	240	518
2005	177	196	121	150	181	207	553
2006	158	176	162	196	219	245	617

**Chadron State College**  
 Summary of Graduates by Major and Degree  
 Fall, 2006

<b>Undergraduate Students</b>		
<b>Applied Sciences Department</b>		
Family & Consumer Science (comprehensive major)	BA	2
Family & Consumer Science Field Endorsement (7-12)	BS	0
Industrial Management	BA	1
Industrial Management (comprehensive major)	BSN	1
Industrial Technology Field Endorsement (7-12)	BS	0
Range Management (comprehensive major)	BS	9
Trade and Industrial Education Field Endorsement (9-12)	BSE	0
Vocational Business Education Field 7-12	BSE	0
<b>Business &amp; Economics Department</b>		
AgriBusiness	BA	1
Basic Business Education Subject Endorsement (7-12)	BS	1
Business Administration (comprehensive major)	BA	21
Business Education Field Endorsement (7-12)	BSE	0
Economics Education Subject Endorsement (7-12)	BS	0
General Business	BA	1
<b>Communication Arts Department</b>		
Journalism	BA	1
Speech Communications	BA	1
<b>Counseling, Psychology, and Social Work Department</b>		
Psychology	BA	9
Social Work (comprehensive major)	BA	0
<b>Education Department</b>		
Early Childhood Education Subject Endorsement (birth-Grade 3)	BSE	6
Library Media	BSE	0
Elementary Education Field Endorsement (K-8)	BSE	25
Field Endorsement in Middle Grades (4-9)	BSE	0
Mild & Moderate Disabilities Field Endorsement (7-12) or (K-12)	BSE	4
<b>English &amp; Humanities Department</b>		
English	BA	0
English Subject Endorsement (4-9)	BSE	1
Foreign Language Subject Endorsement	BSE	0
Language Arts Field Endorsement (7-12)	BSE	0
Literature	BA	1
Spanish	BA	0
<b>Human Performance Department</b>		
Health Education Subject Endorsement (7-12)	BSE	0
Physical Education and Health Field Endorsement (K-12)	BSE	3
Physical Education Subject Endorsement (7-12)	BSE	1
Physical Education Subject Endorsement (K-8)	BSE	1
Recreation	BA	2
<b>Justice Studies Department</b>		
Justice Studies	BA	17
<b>Mathematical Sciences Department</b>		
Information Science and Technology	BS	0
Mathematics	BS	0
Mathematics Field Endorsement (7-12)	BSE	2
<b>Music Department</b>		
Music (comprehensive major)	BA	1
Music Field Endorsements (K-12)	BSE	1

<b>Undergraduate Students</b>		
<b>Physical and Life Sciences Department</b>		
Biology (comprehensive major)	BS	8
Biology Subject Endorsement (7-12)	BSE	0
Clinical Laboratory Science	BS	0
Chemistry	BS	1
Chemistry Subject Endorsement (7-12)	BSE	0
Earth Science Subject Endorsement (7-12)	BSE	0
Health Sciences	BS	5
Natural Science Field Endorsement (7-12)	BSE	0
Physical Sciences	BS	0
Physical Science Field Endorsement (7-12)	BSE	0
Physics Subject Endorsement (7-12)	BSE	0
<b>Social Science and Justice Studies Department</b>		
Applied History (comprehensive)	BA	0
History	BA	1
History Subject Endorsement (7-12)	BSE	3
Social Science Field Endorsement (7-12)	BSE	4
Sociology	BA	0
<b>Visual and Performing Arts Department</b>		
Art	BA	3
Art Field Endorsements (K-12)	BSE	0
Theatre	BA	1
<b>Interdepartmental Undergraduate Degree Programs</b>		
Library Media	BA	1
Library Media Specialist Endorsement	BSE	0
Interdisciplinary Studies (comprehensive major)	BA	5
Technical Occupations	BAS	0
Undergraduate Headcount		129
Undergraduate Degrees Awarded		145
<b>Graduate Students</b>		
Business Administration	MBA	1
Education Administration	ME	9
Elementary Education	ME	3
Secondary Education	MSE	0
Community Counseling	MA	8
School Counseling 7-12	ME	3
History	MA	1
Language/Humanities/Fine Arts	MA	0
Organizational Management/Human Services/Sport Management	MS	2
Science/Math	MA	4
Education Administration	EdS	0
Graduate Student Headcount		29
Graduate Student Degrees Awarded		31
Total Student Headcount		158
Total Degrees Awarded		176

**Peru State College**  
 Summary of Graduates by Major and Degree  
 Fall, 2006

<b>Undergraduate Students</b>		
<b>Business Department</b>		
Business Administration Major	BA	0
	BS	19
Business Administration Technology Major	BAS	28
	BT	1
<b>Industrial Technology Department</b>		
Industrial Technology Major	BA	0
	BS	0
<b>Criminal Justice Department</b>		
Criminal Justice Major	BA	0
	BS	7
<b>Psychology-Sociology Department</b>		
Psychology-Sociology Major	BA	0
	BS	5
<b>Education Department</b>		
Teacher Education	BA	0
	BS	59
Physical Education Major	BA	0
	BS	1
<b>English Department</b>		
English Major	BA	0
	BS	1
<b>Liberal Arts Department</b>		
Liberal Arts Major	BA	3
<b>Performing &amp; Fine Arts Department</b>		
Art Major	BA	0
	BS	2
Music Major	BA	0
	BS	2
Speech and Drama Major	BA	0
	BS	0
<b>Social Science Department</b>		
Social Science Major	BA	5
	BS	8
<b>Science &amp; Technology Department</b>		
Computer and Information Services Major	BA	0
	BS	0
Mathematics Major	BA	1
	BS	0
<b>Natural Science Department</b>		
Natural Science Major	BA	0
	BS	2
<b>Graduate Students</b>		
Curriculum and Instruction Major	MSE	52
Total Student Headcount		162
Total Degrees Awarded		196

Distinguished Service Award(s) Granted: None  
 Honorary Degree(s) Granted: None

**Wayne State College**  
 Summary of Graduates by Major and Degree  
 Fall, 2006

<b>Undergraduate Students</b>		
<b>School of Arts &amp; Humanities</b>		
Art & Design Department		
Art Major	BA	0
	BS	6
Communication Arts Department		
Mass Communication Major	BA	0
	BS	6
Speech Communication Major	BA	0
	BS	1
Theatre Major	BA	0
	BS	1
Language & Literature Department		
English Major	BA	1
	BS	3
English Writing & Literature Major	BA	1
	BS	2
French Education Major	BA	0
Modern Language & Culture Major	BA	0
Spanish Major	BA	4
Music Department		
Music Major	BA	0
	BS	1
<b>School of Business &amp; Technology</b>		
Business & Economics Department		
Business Administration Major	BA	0
	BS	44
Computer Technology & Information Systems Department		
Computer Information Systems Major	BA	0
	BS	1
Computer Science Major	BA	0
	BS	2
Technology & Applied Sciences Department		
Early Childhood Major	BA	0
	BS	3
Family & Consumer Science Major	BA	0
	BS	5
Industrial Technology Major	BA	0
	BS	10
Technology Major	BA	0
	BS	2

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<b>School of Education &amp; Counseling</b>		
<b>Counseling &amp; Special Education Department</b>		
Human Service Counseling Major	BA	0
	BS	4
Special Education Major	BA	0
	BS	4
<b>Educational Foundations &amp; Leadership Department</b>		
Early Childhood Education Major	BA	0
	BS	7
Elementary Education Major	BA	0
	BS	41
Middle Level Education Major	BA	0
	BS	4
<b>School of Natural &amp; Social Sciences</b>		
<b>Health, Human Performance &amp; Sport Department</b>		
Applied Human & Sport Physiology Major	BA	0
	BS	0
Exercise Science Major	BA	1
	BS	2
Health & PE Major	BA	0
	BS	4
Sport Management Major	BA	0
	BS	1
<b>History, Politics &amp; Geography Department</b>		
Geography Major	BA	0
	BS	3
History Major	BA	0
	BS	4
Political Science Major	BA	1
	BS	1
Social Sciences Education Major	BA	0
	BS	3
<b>Life Sciences Department</b>		
Life Sciences Major	BA	0
	BS	5
<b>Physical Sciences &amp; Mathematics Department</b>		
Chemistry Major	BA	0
	BS	1
Mathematics Major	BA	0
	BS	2
Natural Sciences Major	BA	0
	BS	0
Physical Sciences Major	BA	0
	BS	0
<b>Sociology, Psychology &amp; Criminal Justice Department</b>		
Criminal Justice Major	BA	0
	BS	12
Psychology Major	BA	0
	BS	4
Social Sciences Major	BA	0
	BS	0
Sociology Major	BA	0
	BS	1

Interdisciplinary Studies		
Interdisciplinary Studies Major	BA	0
	BS	2
Graduate Students		
Business Administration Major	MBA	10
Counseling Major	MSE	10
Curriculum & Instruction Major	MSE	12
School Administration Major	MSE	5
Special Education Major	MSE	0
Art Education Major	MSE	0
Physical Education Major (Teaching)	MSE	0
Physical Education Major (Non-Teaching)	MSE	2
Communication Arts Major	MSE	0
English Major	MSE	0
Interdisciplinary Studies Major	MSE	0
Mathematics Major	MSE	0
Science Major	MSE	0
History Major	MSE	0
Social Sciences Major	MSE	0
School Administration -- Ed. Specialist	EdS	6
Total Degrees Reported (includes Double Majors)		245
Total Graduate Headcount		219

Distinguished Service Award(s) Granted:  
 Morland McManigal -- Alumni Achievement Award

Honorary Degrees Granted: None



**Academic, Personnel & Student Affairs Committee***Doug Christensen, Chair**Gary Bieganski**Michael Jacobsen*

February 1-2, 2007

## Fall Instructional Load Reports

The fall Instructional Load Reports have been submitted by the colleges and are attached. The following table summarizes the information regarding student credit hour production and FTE faculty. As you will note, student credit hour production has increased 3.2% and FTE faculty has increased 5.7%. Student credit hour/FTE faculty at the undergraduate level has decreased 1.0%, at the graduate level has decreased 9.5%. Overall student credit hour/FTE has decreased 3.6%.

		Fall 2006				2005
		Undergraduate Level	Graduate Level	Total	System Total	System Total
<b>Student Credit Hour Production</b>	Chadron	28,005	2,055	30,060	94,283	91,341
	Peru	19,648	2,644	22,292		
	Wayne	38,124	3,807	41,931		
<b>Total FTE Faculty</b>	Chadron	105.80	15.65	121.45	358.81	339.3
	Peru	61.65	13.57	75.22		
	Wayne	141.92	20.22	162.14		
<b>Student Credit Hour/FTE Faculty</b>	Chadron	264.70	131.31	247.51	UG Avg: 284 Grad Avg: 171 Avg: 267	UG Avg: 287 Grad Avg: 189 avg: 277
	Peru	318.70	194.90	296.37		
	Wayne	268.63	188.28	258.61		
<b>FTE Students/ FTE Faculty</b>	Chadron	18	11			
	Peru	21	16			
	Wayne	18	16			

**CHADRON STATE COLLEGE  
INSTRUCTIONAL LOAD REPORT**

Term: Fall 2006

<b>STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	13,372	9,815	23,187	1,393	24,580
SCH Production (Adjuncts/Part-Time)	2,831	1,610	4,441	662	5,103
SCH Production (Graduate Assistants)	377	0	377	0	377
Total SCH Production	16,580	11,425	28,005	2,055	30,060
<b>DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	5.33	11.47	16.80	2.36	19.16
Associate Professor	9.49	8.84	18.33	3.74	22.07
Assistant Professor	22.24	18.41	40.65	4.28	44.93
Instructor	6.78	4.16	10.94	0.09	11.03
Lecturer	0.00	0.00	0.00	0.00	0.00
Adjunct/Part-Time	9.65	8.26	17.91	5.18	23.09
Graduate Assistant	1.17	0.00	1.17	0.00	1.17
Total FTE Faculty	54.66	51.14	105.80	15.65	121.45
Total Headcount Faculty					161
FTE Students	1105.33	761.67	1867.00	171.25	2038.25
<b>DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY SITE</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus	40.92	34.25	75.17	3.12	78.29
FTE Adjunct/Part-Time -- On-Campus	7.98	5.33	13.31	0.76	14.07
FTE Graduate Assistant -- On-Campus	1.17	0.00	1.17	0.00	1.17
SCH Production -- On-Campus	14376.00	8753.00	23129.00	479.00	23608.00
FTE Ranked Faculty -- Off-Campus	2.92	8.63	11.55	7.35	18.90
FTE Adjunct/Part-Time -- Off-Campus	1.67	2.93	4.60	4.42	9.02
FTE Graduate Assistant -- Off-Campus	0.00	0.00	0.00	0.00	0.00
SCH Production -- Off-Campus	2204.00	2672.00	4876.00	1576.00	6452.00
<b>PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	305.02	228.89	267.38	133.05	252.91
SCH/FTE Adjunct/Part-Time	293.37	194.92	247.96	127.80	221.00
SCH/FTE Graduate Assistants	322.22	0.00	322.22	0.00	322.22
Total SCH/FTE Faculty	303.33	223.41	264.70	131.31	247.51
FTE Student/FTE Ranked Faculty	20.33	15.26	17.83	11.09	18.26
FTE Student/FTE Adjuncts/Part-Time	19.56	12.99	16.53	10.65	15.99
FTE Student/FTE Graduate Assistants	21.48	0.00	21.48	0.00	21.48
Total FTE Student/FTE Faculty	20.22	14.89	17.65	10.94	16.78

**PERU STATE COLLEGE  
INSTRUCTIONAL LOAD  
REPORT**

Term: Fall  
2006

<b>STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	5,148	5,680	10,828	882	11,710
SCH Production (Adjuncts/Part-Time)	5,901	2,919	8,820	1,762	10,582
SCH Production (Graduate Assistants)	0	0	0	0	0
Total SCH Production	11,049	8,599	19,648	2,644	22,292
<b>DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	6.43	4.85	11.28	0.33	11.62
Associate Professor	3.25	2.92	6.17	0.67	6.83
Assistant Professor	3.42	6.33	9.75	3.33	13.08
Instructor	2.50	2.75	5.25	1.00	6.25
Lecturer	0.00	0.00	0.00	0.00	0.00
Adjunct/Part-Time	19.67	9.53	29.20	8.23	37.43
Graduate Assistant	0.00	0.00	0.00	0.00	0.00
Total FTE Faculty	35.27	26.38	61.65	13.57	75.22
Total Headcount Faculty					142
FTE Students	736.60	573.27	1309.87	220.33	1530.20
<b>DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY SITE</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus	15.75	17.63	33.38	1.67	35.05
FTE Adjunct/Part-Time -- On-Campus	14.53	6.82	21.35	2.78	24.13
FTE Graduate Assistant -- On-Campus	0.00	0.00	0.00	0.00	0.00
SCH Production -- On-Campus	6766.00	9997.00	16763.00	865.00	17628.00
FTE Ranked Faculty -- Off-Campus	0.00	0.63	0.63	3.50	4.13
FTE Adjunct/Part-Time -- Off-Campus	5.30	1.05	6.35	5.67	12.02
SCH Production -- Off-Campus	1052.00	1833.00	2885.00	1779.00	4664.00
<b>PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	330.00	310.95	318.32	170.72	298.85
SCH/FTE Adjunct/Part-Time	300.05		302.05	214.01	282.69
SCH/FTE Graduate Assistants	0.00	0.00	0.00	0.00	0.00
Total SCH/FTE Faculty	313.30	325.92	318.70	194.90	296.37
FTE Student/FTE Ranked Faculty	22.00	22.47	22.25	13.78	21.05
FTE Student/FTE Adjuncts/Part-Time	20.00	20.41	20.14	17.83	19.63
FTE Student/FTE Graduate Assistants	0.00	0.00	0.00	0.00	0.00
Total FTE Student/FTE Faculty	20.89	21.73	21.25	16.24	20.34

## 5.5.-4

**WAYNE STATE COLLEGE  
INSTRUCTIONAL LOAD REPORT**

Term: Fall 2006

<b>STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	17,679.50	13,226.50	30,906.00	2,139.00	33,045.00
SCH Production (Adjuncts/Part-Time)	4,517.50	1,725.00	6,242.50	1,668.00	7,910.50
SCH Production (Graduate Assistants)	882.00	93.00	975.00	0.00	975.00
Total SCH Production	23,079.00	15,044.50	38,123.50	3,807.00	41,930.50
<b>DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	18.71	27.92	46.63	6.41	53.04
Associate Professor	15.42	13.75	29.17	1.44	30.61
Assistant Professor	11.79	9.04	20.83	0.00	20.83
Instructor	9.21	8.42	17.63	0.67	18.30
Lecturer	1.08	0.00	1.08	0.00	1.08
Adjunct/Part-Time	15.08	8.92	24.00	11.70	35.70
Graduate Assistant	2.33	0.25	2.58	0.00	2.58
Total FTE Faculty	73.62	68.30	141.92	20.22	162.14
Total Headcount Faculty					227
FTE Students	1,538.60	1,002.97	2,541.57	317.25	2,858.82
<b>DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY SITE</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus	55.96	55.38	111.34	3.22	114.56
FTE Adjunct/Part-Time -- On-Campus	14.58	7.59	22.17	3.00	25.17
FTE Graduate Assistant -- On-Campus	2.33	0.25	2.58	0.00	2.58
SCH Production -- On-Campus	22,940	14,161	37,101	746	37,847
FTE Ranked Faculty -- Off-Campus	0.25	3.75	4.00	5.30	9.30
FTE Adjunct/Part-Time -- Off-Campus	0.50	1.33	1.83	8.70	10.53
SCH Production -- Off-Campus	139	884	1,023	3,061	4,084
<b>PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	314.53	223.69	267.96	251.06	266.79
SCH/FTE Adjunct/Part-Time	299.57	193.39	260.10	142.56	221.58
SCH/FTE Graduate Assistants	378.54	372.00	377.91	0.00	377.91
Total SCH/FTE Faculty	313.49	220.27	268.63	188.28	258.61
FTE Student/FTE Ranked Faculty	20.97	14.91	17.86	20.92	18.07
FTE Student/FTE Adjuncts/Part-Time	19.97	12.89	17.34	11.88	15.55
FTE Student/FTE Graduate Assistants	25.24	24.80	25.19	0.00	25.19
Total FTE Student/FTE Faculty	21	15	18	16	18

**Academic, Personnel & Student Affairs Committee***Doug Christensen, Chair**Gary Bieganski**Michael Jacobsen*

February 1-2, 2007

## 2006-07 through 2011-12 System-wide Academic Calendars

Priority: System Prominence

Board Policy 4001 states that all units of the Nebraska State College System will utilize the same semester calendar and class starting times. Each semester shall contain 75 instructional days. Below is the academic calendar schedule to be observed by each college for the upcoming five-year period.

	Fall 2007	Fall 2008	Fall 2009	Fall 2010	Fall 2011
Faculty Orientation	8/17	8/22	8/21	8/20	8/19
Classes Begin	8/20	8/25	8/24	8/23	8/22
Labor Day Holiday	9/3	9/1	9/7	9/6	9/5
Fall Mid-Term Break	10/15-16	10/20-21	10/19-20	10/18-19	10/17-18
Fall Break	11/21-23	11/26-28	11/25-27	11/24-26	11/23-25
Last Day of Classes	12/10	12/15	12/14	12/13	12/12
Exam Week	12/11-14	12/16-19	12/15-18	12/14-17	12/13-16
Fall Commencement	12/14	12/19	12/18	12/17	12/16

	Spring 2008	Spring 2009	Spring 2010	Spring 2011	Spring 2012
Classes Begin	1/7	1/12	1/11	1/10	1/9
Spring Mid-Term Break	3/3-7	3/9-13	3/8-12	3/7-11	3/5-9
Spring Break	3/24	4/13	4/5	4/25	4/9
Last Day of Classes	4/28	5/4	5/3	5/2	4/30
Exam Week	4/29-5/2	5/5-8	5/4-7	5/3-6	5/1-4
Spring Commencement	5/3	5/9	5/8	5/7	5/5

**Academic, Personnel & Student Affairs Committee***Doug Christensen, Chair**Gary Bieganski**Michael Jacobsen*

February 1-2, 2007

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**College Diversity Reports**

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The NSCS, through experience, believes that a more diverse intellectual and social environment is imperative in fulfilling our mission of providing a high quality education.

This belief in the inherent value of diversity to the academic environment is manifested in diversity plans that have formally been in place since 1998. These plans target and make specific commitments to underrepresented groups in greater numbers as faculty, students and staff, and promote culturally diverse academic programming and campus activities.

The plans propose realistic goals and initiatives, rather than unattainable dreams. Fashioned with broad input on each college, the plans call upon the institutions to enhance appreciation, awareness, and actuality of diversity in ways that take local conditions, communities and resources into account.

Annually each college provides a written report summarizing campus activities that promote cultural appreciation and progress on the implementation of their Diversity Plans. A copy of the 2004-05 report has been provided to the Board and is available for viewing in the System Office.

**Chadron State College**  
**Annual Report, 2005-2006**  
**Executive Summary**

Chadron State College continues its commitment in realizing the value and importance of diversity within the educational experience at our institution.

The Presidentially appointed Diversity Committee is responsible for coordinating many of the campus diversity goals and events although each member of the campus is responsible for taking an active role in this important task. The Diversity Committee is comprised of faculty, staff, and students.

The essential goals of the Diversity Committee include:

- Diversity Awareness and Appreciation
- Integrating Diversity into the Curriculum
- Recruiting and Retaining Students and Employees of Under-Represented Populations

The Student Services Counselor continues to provide essential support for multicultural activities at Chadron State College. One of the essential functions of this position is to coordinate efforts that emphasize diversity awareness/appreciation and student recruitment and retention at Chadron State College.

As a part of Vision 2011, the Student Services Counselor coordinated the development and founding of the Multicultural Resource Center at Chadron State College. The Multicultural Resource Center will enhance activities and programs for students and employees of all cultural backgrounds. The Student Services Counselor also developed the Multicultural Academic Achievement Award.

Diversity Awareness/Appreciation

Numerous speakers and diversity events were held at Chadron State College to provide diversity education and awareness to the campus and community:

- Dr. Jack Levin , Hate and Violence on College Campuses
- Lori White Face, Bureau of Indian Affairs and Tribal Police
- Kibbe Conte, Traditional Native American Foods
- Nebraska Next! Production, Women's Suffrage Movement
- Annual Chadron State College Pow Wow
- Chadron Community Pow Wow
- International Food Tasting Dinner
- Trios Los Plumas Performers
- Martin Luther King, Jr. Freedom Walk
- International Coffee Hours
- Native American Welcome Day
- Native American Scholarship Program
- Project Strive/TRIO Academic Success Seminars
- Native American Symposium
- "Lakota Drum Beats" Elderhostel
- Women's Leadership Series
- National Resource Center for First-Year Experience & Students in Transition Teleconferences

- “The Forgotten Student”
- “Cultivating Campus Cultures”
- “Shattering Barriers: Transforming the College Experience for Students of Color”
- Celtic Series
- Piece by Peace Diversity Training
- Oktoberfest
- Monthly Cultural Celebrations ~
  - Hispanic Heritage
  - Disability Awareness
  - Native American Heritage
  - Martin Luther King, Jr.
  - Black History
  - Women’s History
  - Asian Pacific Islander
- Mari Sandoz High Plains Heritage Center Exhibits
  - Native American Art Exhibit
  - Vern Friesen and Art of the American West
  - Mary B. Hunt: Native Influences
  - Key Ingredients: America by Food
  - Native American Games
  - Ron Nordyke: Discovering Beauty in the Commonplace
  - Other events: Mardi Gras and Chinese New Year

#### Integrating Diversity Into Curriculum

Chadron State College faculty incorporate multicultural perspectives into classroom curriculum through selection of textbooks, required readings, class discussions, classroom activities, debates, presenters, and video presentations.

Faculty also include field trips to regional and international locations as a way to incorporate diversity topics into the educational experience. Field trips this year included: Wounded Knee, Red Cloud Mission School, Crazy Horse, Oglala Lakota College, Journey Museum, Pine Ridge Indian Reservation, Treaty Tree, Fort Robinson, and Fur Trade Museum. The Study Abroad Program also included trips to London, Paris, and Mexico.

Dr. Ken Emonds, Founder and Clinical Director of the New England Center for Orthomolecular Medicine, was a Visiting Scholar at CSC during the fall semester of 2005. CSC is also planning to enhance the Visiting Scholars program by expanding it to include International Visiting Scholars.

Chadron State College also continues to provide disability accommodations to qualified students to help ensure that they have an equal opportunity to succeed in higher education. Disability services include the Kurzweil computer to assist hearing impaired, wheelchair accessible workstations, ADA compliant website, accessible computers with low resolution for visually impaired, foreign language support in computer labs, and Dragon Naturally Speaking voice recognition software.

#### Recruitment and Retention

Recruitment and retention of students and employees from diverse populations will continue to be an area of focus and challenge for Chadron State College. Increased employment of online



#### **5.7.-4**

instructors who have a diverse background will allow CSC to expand diversity experiences in the classroom for our students.

Advertising in targeted publications as well as attendance at college and career fairs such as National Hispanic Fair, Guadalupe Center College Fair, and the National Guard Conference will continue.

Participation in regional conferences, hosting diverse groups on campus, collaborating with area community and tribal colleges will continue in order to increase recruitment efforts. This past year, our campus hosted many diverse student groups some of which included Pine Ridge Indian Reservation, Wind River Indian Reservation, WNCC Veterans Upward Bound Participants, and Home Schooled High School Students.

To assist in student recruitment efforts, the CSC Foundation has established scholarship funding for minority students as well as an endowment to support and promote Native American programs and activities.

Additional diversity efforts include participation in the Title III planning grant, Foundations of Excellence, and the Project Strive/TRIO program.

## Peru State College Annual Diversity Report 2006

Peru State College continues to follow the established campus Diversity Plan. This report addresses the five institutional goals established by the Diversity Plan, with emphasis on developing awareness and sensitivity in our students, faculty and staff and expanding the diversity of our student population. The College continues to benefit from the work of the Director of Diversity Programs, Mr. Zoon Wood, and the student Multicultural Club. Supporting diversity and promoting multicultural understanding remain, however, the responsibilities of all areas of the campus. Recruiting underrepresented individuals for the student body and for the faculty and staff remains a challenge for Peru State College.

### **Goal 1 Increase cultural diversity in all areas of campus life**

Peru State College continues to broaden awareness programs and provide academic opportunities designed to enhance the campus environment in the area of diversity. Many activities are ongoing while numerous faculty and staff members develop and initiate new activities throughout the academic year. A sampling of activities is described below:

- The College continues to use a national survey instrument (HERI) to gain insights from entering freshmen on values and attitudes, giving us the opportunity to compare our students to national norms. The results of this survey are shared with faculty as part of the ongoing assessment efforts.
- Services for students with special learning needs are housed in the Academic Resource Center (ARC). The number of students with documented learning needs that require special teaching and learning accommodations increases every semester. The ARC houses our ADA Compliance Officer to ensure students are receiving the appropriate accommodations. The College continues to invest in various adaptive technologies, including JAWS (a program that reads printed text), a personal assistive listening device, an institutional membership in Reading for the Blind and Disabled, and most recently, a machine that will enlarge print for the visually impaired students.

Staff members from the ARC are involved in a variety of activities related to diversity other than through ADA services. In the past year, activities included an open house in recognition and celebration of National Hispanic Heritage Month, field trips to the Kansas City Renaissance Fair and to a studio of a photographer of old Europe, and presentations and workshops on acceptance and tolerance of diversity, including racial, ethnic, and sexual orientation.

The ARC was also a key sponsor of a musical performance by Michael Murphy and Dan Holtz. Mr. Murphy is an American Indian musician and the presentation addressed socially conscious themes such as civil rights, peace, family values, and the family. In addition to the musical performance, Mr. Charles Fort, a Nebraska poet who is African American, came to campus to give a poetry reading.

- The Admissions Office provides a new student experience for non-traditional students in conjunction with the new student weekend offered in the fall for

entering freshmen. The Admissions Office has developed an online version of the

#### 5.7.-6

orientation session aimed at the non-traditional student and/or online student who is unable to attend an on-campus orientation session.

- The campus food service sponsors a “multicultural” meal on a regular basis as a vehicle to promote an awareness of cultural difference. These meals are usually offered in conjunction with specific holidays.
- The campus continues to host the Special Education Job Olympics. This event provides an opportunity for students enrolled in special education programs in area schools to come to campus to compete in various job/life skills events. The Job Olympics is sponsored by the School of Education and is managed by faculty and students from various educational programs. Area businesses donate various items needed for the event.
- The student Multicultural Club continues to be an active group and is truly student led, reflecting a commitment of the student body to learn about, accept, and value cultural differences. The student members conduct a variety of on-campus events that encourage discussions with international students and minority students in order to increase cross-cultural awareness. Many events are also used to raise funds with the students donating funds to various area causes, e.g., the food bank in Auburn or Nebraska City.
- The academic programs continue to emphasize multicultural understanding in course and program content. All students are required to take a course in Global Studies and the courses that are approved for that requirement are specifically designed to include diversity issues. New courses on current global topics are currently making their way through the curricular approval process to ensure students have access to up-to-date material and topics.

Many faculty members report that a number of diversity related activities are a regular part of their course content. Students participate in a variety of activities, including, but not limited to: interviewing someone of a different culture, developing brochures celebrating another culture, touring the Nebraska State Penitentiary, touring the Henry Doorly Zoo with an emphasis on visiting scientists from other countries, and serving as pen pals of young children with special needs. A great group of guest speakers have visited the PSC campus during the last year, in addition to those already mentioned. Visitors included students from other campuses who have traveled to Spain, Venezuela, and Guatemala; Jessie Myes, Director of Multicultural/Urban Education and Equal Educational Opportunity, Nebraska Department of Education; Mike Ramirez, retired FBI Special Agent and 1964 Peru State College Graduate; a George Drouillard representative from the Nebraska Humanities Council speaker program; and Rick Gonzalez, Omaha Police Department Lieutenant and Gang Unit supervisor. Faculty and staff members continue to be involved in professional organizations related to diversity, including Women in Higher Education, the Organization of American Historians Regional Conference, and the Council for Exceptional Children.

## **Goal 2 Increase the recruitment of underrepresented administrators, faculty and staff**

The Peru State College search process continues to emphasize the importance of identifying qualified minority candidates. Job advertisements for open positions are placed in minority-

5.7.-7

oriented periodicals and online job search sites. The College was successful in hiring a minority faculty member in the School of Arts and Sciences for the 2006-2007 academic year. The successful candidate is a female and a Native American. Attracting qualified minorities to rural Nebraska at the pay levels available remains a challenge. The College continues to have its greatest success in hiring female faculty members for open positions and for adjunct faculty. In addition, the College has hired adjunct faculty who represent minority cultures.

## **Goal 3 Increase the retention of minorities and women who are in administration, faculty, and staff positions**

Peru State College continues its commitment to the success and professional growth of individuals in underrepresented groups on campus. Three individuals in the President's Cabinet are female: the Vice President for Academic and Student Affairs, the Vice President for Administration and Finance, and the Director of Marketing and Public Affairs. In addition, the Dean of the School of Education is a female. A review of the campus organizational chart indicates several women are in leadership positions serving as Directors of various campus areas, including student records, admissions, financial aid, online learning, graduate studies, student support services and the business office.

## **Goal 4 Increase the recruitment of minority and female students**

The Admissions Office continues to emphasize recruiting in minority communities, especially in the Omaha and Lincoln urban areas where recruiters participate in the area bus tours and in a variety of school presentations. Recruiters are also active with organizations that serve minority groups. Examples include the Boys/Girls Club Fair, Latino Conference, Urban League Fair; Hispanic Career/College Fair, SHE Conference, Girls, Inc. activities, Early Awareness programs with the Omaha Public Schools, and Native American Conferences. A group of the top Hispanic students from Omaha South spent an overnight on campus this past spring as part of a college awareness program. Other high school visits and fairs also provide opportunities for contact with minorities. These connections are emphasized whenever possible. The College also enlists the assistance of minority students and alumni to support recruiting efforts. Of the students reporting race/ethnicity as of October 2006, 9 percent of PSC students are classified as minorities.

The campus offers a multicultural leadership scholarship that is available to a student with a multicultural background. This can include race as well as students who have studied abroad while in high school or who are actively participating in a multicultural organization.

## **Goal 5 Increase the retention of minority and female students, especially in fields where they are underrepresented**

The Academic Resource Center (ARC) continues to play an instrumental role in providing academic and social support for all students on campus. Cultural events and activities are often sponsored by ARC personnel. One of the campus sponsors for the student Multicultural Club is housed in the ARC and this person works closely with others across campus to promote a variety of multicultural activities.

The total number of student athletes at Peru State College for 2005-2006 was 188. There were 123 men and 65 women participating in intercollegiate athletics: 65 percent men and 35 percent women. This represents a 2 percent increase in women participants from last year. The breakdown of athletic expenditures indicates the same percentages exist for actual dollars

spent on athletics with men's sports spending \$137,893 (65%) and women's sports spending \$74,044 (35%) during the 2005-2006 year.

***Building Community: A Five-Year Plan to Enhance Diversity at Wayne State College  
Annual Progress Report –2006***

Executive Summary

Wayne State College continues to recognize diversity to be at the core of its educational aspirations, values and beliefs. Efforts to enhance multicultural awareness and knowledge is found throughout campus – in classrooms, student organizations, programming provided by Multicultural Affairs, leadership by the President’s Council for Diversity – to name a few.

The ***President’s Council for Diversity*** has moved forward to achieve the goals laid out in “Building Community: A Five-Year Plan to Enhance Diversity at Wayne State College, 2004-05 to 2009-10”. The detailed Five-Year Plan provides a timeline and methods for achieving our goals. Reaching the diversity goals will require continued and additional efforts by administrators, faculty and staff. Collaboration between schools and departments at WSC with off-campus regional organizations is required to most effectively utilize the resources, educate the campus community, and provide a more diverse environment.

Nebraska State ***Senator Ernie Chambers*** came to Wayne State College through the sponsorship of the President’s Council for Diversity, the Office of the President, and the Office of Multicultural Affairs. Sen. Chambers shared his experiences and insights on “Embracing Diversity in Nebraska” at two presentations. He focused on issues relevant to students in the afternoon, and expanded to broader community concerns at the evening presentation. Prior to the event, President’s Council for Diversity members asked faculty to encourage student attendance. In addition, faculty members were encouraged to hold a follow up dialogue in their classes to make this a truly campus-wide event. There were approximately 175 persons at the afternoon session, and 125 in the evening. Feedback to the OMA from faculty, student affairs administrators and student leaders consistently showed that the dialogue continued well after the presentation.

The purpose of the ***Office of Multicultural Affairs*** (OMA) is to promote and sustain cultural awareness across campus and surrounding communities. The OMA provides leadership, mentoring and support for students of under-represented groups and coordinates multicultural opportunities for the campus community at large.

The OMA ***Education Outreach Program*** enhances the awareness of higher education for high school students, families and communities. One example is collaboration with the Boys and Girls Home Residential Treatment Center in Sioux City, Iowa. Representatives from the OMA spoke to students and parents in Sioux City, and prospective students from the Center came to WSC for campus visits.

The ***Brown Bag series***, sponsored by the OMA, provides multicultural information and an opportunity for dialogue. There were ten presentations in 2006:

- a German University of South Dakota professor shared his memories of living in Germany after World War II,
- an African American WSC alumnus spoke about the importance of student leadership,
- a WSC alumna spoke on her experience working with child soldiers in Sierra Leone,
- during Women’s History Month an African American WSC graduate student emphasized the importance of women stepping up to new roles,

- 
- a WSC professor, who grew up in India, talked about a study tour she recently led to her homeland,
- a Northeast Community College administrator reflected on her experience traveling to Uganda to work with children with HIV/AIDS,
- a Holocaust survivor told his compelling story about going into hiding as a youth (both of his parents were killed at Auschwitz),
- a Japanese-American USD professor and poet reflected on multicultural influences on her writing,
- the German USD professor returned with four German students to talk about the political and social changes in Germany after the fall of the Berlin Wall.

**Diversity events** brought to campus by the OMA throughout the year included:

- Martin Luther King, Jr. celebration – speaker WSC alumnus Yano Jones, entertainment “Ashanti”,
- Black History Month – Mixed Blood Theatre’s presentation of “Dr. Kings Dream”, and music and poetry by Galen of Flute Juice Productions,
- Women’s History Month – Nebraska Humanities Council speaker Kandra Hahn,
- Hispanic Heritage Month – Latino folkloric dance troupe “Las Estrellas De Jalisco”,
- Native American History Month – Winnebago’s “Many Moccasins”.

The OMA provides WSC **cross-cultural training**. Presentations were made to Residential Life staff, classes throughout campus, and the Wayne Haven House (provides support services for domestic violence and sexual assault victims).

Several **minority student organizations** provide opportunities for multicultural involvement throughout the year. Each has its own advisor(s), and the OMA provides support and the use of the Multicultural Center to all of the groups -- the International Club, Latinos Uniting, Native American Student Alliance, PRIDE, Minorities in Accordance Coming Together (MACT), Xi Tau Zeta, and Africans Linking in Friendship Everywhere (ALIFE). Each group helps educate the community by assisting with monthly theme celebrations, assisting with presentations to various departments, and by outreach to the community.

**Student services** units make many contributions to diversity education. Two examples are:

The Counseling Center supports the PRIDE group, A.C.E. (Able, Capable, and Equal), GAMMA (Greeks Advocating Mature Management of Alcohol), the International Club, WSC Peer Education Network, and Peer Drama Players. The grant funded SAVE (Students Against Violence Everywhere) program continues. The SAVE brochure is available in English and Spanish. The International Student Advisor is part of the Counseling Center team. He participated in and completed the NAFSA Academy for International Education, bringing valuable skills and resources to the WSC international program.

STRIDE Student Support Services is a federally funded TRIO program on our campus located directly adjacent to the Food Court in the Student Center, a prime location for student foot traffic. During this past year, they posted window displays on women's history, Martin Luther King, Jr., Hispanic heritage and Native American history.

**Academic schools** enhance diversity efforts within the classroom, encourage experiential learning experiences, support faculty development and scholarship, support student groups in diversity efforts, host guest scholars, and provide community programming. The consideration of issues of diversity permeates all disciplines. A few highlights from dozens of curriculum and student group initiatives are listed below.

**School of Natural and Social Sciences:**

- Habitat for Humanity develops student awareness of economic diversity,
- SOC 345 Multicultural America particularly focuses on how racial and ethnic diversity impact American society and how each group navigates through our society,
- Connell Lobby Display Case is a project by an anthropology professor – topics featured were Hispanic heritage, Native American cultures, New Years celebrations around the world, Black history, diversity in women's clothing, women's history, and Asian cultures in America.

**School of Business and Technology:**

- BUS 418 Legal Environment -- studies anti-discrimination law,
- BUS 464 Human Resource Management – students develop a culturegram detailing doing business in another country,
- The WSC Student Chapter of the Association for Computing Machinery maintains contact with Ugandan officials.

**School of Arts and Humanities:**

- ART 440 Multicultural Arts focuses on the arts from ancient to modern times,
- CAN 223 Acting I focuses on gay and lesbian issues and stereotypes throughout literature,
- Modern Language Day was attended by 150 high school students, and featured Mexican folk dancing.

**School of Education and Counseling:**

- Two special education students are completing student teaching at Winnebago Schools,
- CSL 202 Intro to Human Service Counseling – students were required to attend a presentation by Senator Ernie Chambers, and class discussion followed the event,
- SPD 667 Multicultural Aspects of Curriculum Planning for Exceptional Learners focuses on needs of culturally and linguistically diverse exceptional students.

This summary provides a glimpse of the many efforts to enhance multicultural education and increase diversity at Wayne State College. For further information, please contact Clarissa Kaiser, Director of the Office of Multicultural Affairs at 402-375-7749 or [clkaise1@wsc.edu](mailto:clkaise1@wsc.edu).



## Enrollment and Marketing Committee

*Bill Roskens, Chair*

*Floyd Vrtiska*

*Crystal Ellis*

February 1-2, 2007

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### 2007 Board of Trustees' Scholarship Report

Priorities: Educational Excellence and Greater Prominence

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As of January 18, 286 applications for the NSCS Board of Trustees' Scholarship were received in the System Office. This reflects a modest increase from last year (280). Of the total number of applicants, 93 were for Chadron (up by 11), 32 for Peru (down by 4), and 161 for Wayne (down by 1). Final numbers will be presented at the board meeting. The number of scholarships awarded by each college is determined through a formula based on the FTE of the previous fall semester.

All Nebraska students who received ACT scores of 25 or above were mailed letters about the BOT Scholarships. Posters, high school newspaper press releases, and applications were mailed to high school guidance counselors in Nebraska. Press releases were also sent to Nebraska newspapers.

Once the recipients are selected, the System Office will send press releases to the *Omaha World Herald* and *Lincoln Journal Star* and the colleges will send releases to the recipients' hometown media. Certificates of scholarship will also be mailed to the high schools for presentation to the student.

Now that the 2007 Board of Trustees' Scholarship campaign is complete, the committee will discuss additional ways to market the scholarship and increase the number of students whom apply.

## Enrollment and Marketing Committee

*Bill Roskens, Chair*

*Floyd Vrtiska*

*Crystal Ellis*

February 1-2, 2007

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### Television and Radio Campaign

Priority: Greater Prominence

Strategies: 1, 3, 4

Goals: b, c

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The spring television and radio campaigns will begin in February and continue through April. The television commercials will air on cable stations in Nebraska and Iowa. Specific television programs were selected based on the research provided by Claritus and Carnegie Communications. The NASCAR package, which is part of this campaign, will air through late November.

Between 41,313 to 70,951 households will be reached in Western Nebraska. These included the areas surrounding Chadron, Alliance, Sidney, Scottsbluff, North Platte, Lexington, Cozad, Kearney, Holdrege, Hastings, and Grand Island (Beatrice was also included).

More than 110,000 households will be reached in the areas surrounding Lincoln, including Columbus, David City, Fremont, York, Seward, Crete, Fairbury, Pawnee City, Tecumseh, Humboldt, Table Rock, Nebraska City and Pawnee City.

Between 12,500 and 27,800 households will be reached in the Wayne and Norfolk areas, depending on the program airing during the timeslots (this included LeMars and Onaway, Iowa).

Since some areas did not have the specific programs selected, a radio campaign will run in conjunction with the television commercials. The radio stations cover Valentine, Ainsworth, Beatrice/Fairbury, Broken Bow, Grand Island, McCook, Norfolk, North Platte, Ogallala, O'Neill, Ord, Scottsbluff, Valentine, and West Point.

## Enrollment and Marketing Committee

*Bill Roskens, Chair*  
*Floyd Vrtiska*  
*Crystal Ellis*

February 1-2, 2007

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### Outdoor Media Campaign

Priority: Greater Prominence  
Strategies: 1, 3, 4  
Goals: b

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The outdoor media campaign, which began in September, with billboards located in Lincoln and Omaha near high schools and rotated every two months continues this winter/spring. Five billboards are also located in western Nebraska on Interstate 80. All billboards run until May. Research on availability of Interstate billboards is underway, so the Lincoln and Omaha billboards could be moved there during the summer months.

**Enrollment and Marketing Committee**

*Bill Roskens, Chair*

*Floyd Vrtiska*

*Crystal Ellis*

February 1-2, 2007

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Student Trustees' Update

Priorities: Educational Excellence & System Prominence

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Each college will send applications for three nominees for the 2007-08 Student Trustees' positions by Friday, February 23. Governor Heineman will then be presented with a booklet of all applicants' information and will choose the new student trustees in March.

## Enrollment and Marketing Committee

*Bill Roskens, Chair*

*Floyd Vrtiska*

*Crystal Ellis*

February 1-2, 2007

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### 2007-08 Davis-Chambers Scholarship

Priorities: Educational Excellence and System Prominence

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The Davis-Chambers Scholarship was created to attract academically talented, under-represented transfer students from a Nebraska Community College to attend Chadron, Peru or Wayne State. The scholarship includes full-tuition, room, board, fees, and other expenses. Posters and applications were mailed in early November to all Nebraska Community Colleges sites and select representatives from community colleges and the NSCS assisted with the marketing of this scholarship this year. The application is available on the NSCS website as well as each community college website. The deadline for applications is February 1.

To be eligible for the Davis-Chambers Scholarship, an applicant must meet the following qualifications:

1. Be a member of an under-represented minority group.
2. Be a graduate of an accredited high school located in the State of Nebraska
3. Be a transfer student of junior standing from a Nebraska Community College and enrolled or planning to enroll as a full-time undergraduate student at Chadron State College in the fall of 2006
4. Have a 3.0 Nebraska Community College cumulative grade point average
5. Be a resident of the State of Nebraska
6. Must complete an application form for Chadron State College
7. Must complete and submit a Free Application for Federal Student Aid (FAFSA)
8. Must include a letter of recommendation from a community college professor or official

Other factors may be considered as appropriate, such as honors, activities and evidence of leadership.

## Enrollment and Marketing Committee

*Bill Roskens, Chair*  
*Floyd Vrtiska*  
*Crystal Ellis*

February 1-2, 2007

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### Senators' Reception Dates

Priority: System Prominence

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The 2007 Senators' Reception will be held Tuesday, February 6 from 4-7 p.m. at The Ferguson Center. The Peru State College Foundation has again graciously agreed to sponsor the event.

Dates were also secured for the reception for the following two years.

They are:

Tuesday, January 15, 2008

Tuesday, January 13, 2009

**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Tyler Pribbeno*

February 1-2, 2007

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**Governor's Budget Recommendations**

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The Governor delivered his State of the State message on January 11.

**BIENNIUM OPERATING REQUESTS**

The Governor's budget recommendations included \$863,248 additional general funds for the first year of the biennium and an additional \$945,787 general fund increase in the second year of the biennium. This translates to a 2.11% increase in the first year and a 2.27% increase for the second year of the biennium. You may recall that our core needs (negotiated salary and benefit increases, utilities, depreciation assessments, DAS/DOC charges, and new building openings) were \$3.9 million in the first year of the biennium and an additional \$3.6 million for the second year. The Governor's proposal would leave us short \$3.1 million in the first year of the biennium and \$2.7 million in the second year of meeting these core needs. No funding was provided for any of the NSCS proposed new initiatives.

**CAPITAL CONSTRUCTION**

The Governor's proposal did not include any funding for NSCS capital construction projects.

**DEFICIT REQUEST**

The Governor's budget did include 69% of the deficit funding requests for Chadron State's fire losses; 69% of Peru State's LB1100 depreciation assessment on the Administration building; and 69% of Wayne State's DOC telephone charges. The Governor did not include any funding for the requested utilities deficit

**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Tyler Pribbeno*

February 1-2, 2007

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Update on Emergency Power Plant – LB 605 at Peru State College

Priority: Financial Strength  
Strategy: 1  
Goal: c

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Peru State College and the consulting firm of Leo A. Daly continue to develop bid documents for the installation of a backup power generator for the campus. The generator is being sized to provide emergency power to the campus services building, the administration building, and the Wheeler Activities Center. It is the intent of this generator to provide power to these core campus buildings in the event of a catastrophe power failure to campus.

A project summary and schedule have been provided by the college and consultant.

Funding to provide an emergency power generator to the Peru State campus has been provided through bond proceeds authorized by LB 605.



**Peru State College Campus Emergency Generator Project  
Project Progress Update  
February 2, 2007**

**1. Project Description:** The LEO A DALY team (including mechanical, electrical, civil, and structural engineering, and architectural disciplines), working with input from Peru State College Administration, PSC Facilities Management, and the NSCS, is in the process of designing the installation of a new emergency power generator. The new generator will be housed within the existing physical plant, taking advantage of existing available space at the east end of the main level of the Campus Services Building.

The generator shall be sized to provide emergency power to the campus services building, the administration building, and the Wheeler Activities Center. In the event of a power failure, particularly during winter months of the academic calendar, the generator shall provide back-up emergency power for these core campus buildings, allowing a place of safe refuge for students, staff, and faculty, while also maintaining operations of the campus data server and administration building.

**2. Scope Summary per Discipline:** The following is a breakdown summary description of each discipline related to this installation:

**A. Electrical Engineering (Generator):** Design layout and specifications to provide one new diesel powered 750 KVA/60 Hz water-cooled industrial diesel engine for emergency power generation. Installation shall meet manufacturer's required or recommended clearances for safe service and operation. Certified manufacturer's documentation shall include; users manual, installation guide, product quality certification, factory test and OEM test reports, and minimum 15 year manufacturer's warranty. The warranty would cover the entire generator assembly including motor, generator, controls, exhaust, radiator, batteries, battery charges, and day tank.

**B. Mechanical Engineering:** Fuel shall be provided by utilizing existing underground diesel fuel tanks buried below the paved surface parking and drive apron adjacent to and southwest of the Campus Services Building. These 30,000-gallon tanks currently store the same diesel fuel required to operate the main campus boilers as will be required to operate the generator when/if needed. At 50% load the generator will consume 26.8 gallons per hour; at 75% load it will consume 39.5 gallons per hour; at 100% load it will consume 51.8 gallons per hour.

Appropriately sized mechanical ventilation louvers shall be installed in the building envelope to accommodate the required exhaust. The generator will exhaust through a louver on the south side facing the street. Intake louvers will be located on the east wall over the roof of the adjacent building providing adequate separation to prevent any exhaust fumes from recirculating. Required make-up ventilation air shall come via a newly installed mechanical intake louver to be located in the upper portion of the building's east wall.

**C. Civil and Electrical Engineering:**

Administration Building: A new pad mount transformer and transfer switch will be located at the exterior of the Administration building. The emergency feeder will be routed through the Central Plant, through an existing service tunnel then below grade to the transformer to serve the Administration building.

Campus Services Building/Central Plant: The Central Plant feeder will be routed internally.

Wheeler Activities Center: The emergency feeder to the Wheeler Activities Center will be directionally bored under the street and over to a new exterior transfer switch. Boring locations have been coordinated with the A/E team assigned to the current renovations of the Wheeler Activities Center. The new boring shall travel below the new footings for the proposed stair and bridge designed for the new entrance. The normal side of the transfer switch serving the Wheeler Activities Center will be fed from a relocated pad mount transformer.

Sequence of Operations: If the normal power fails at the Campus Services Building, Administration Building, or Wheeler Building, the respective transfer switch will sense the power loss and automatically start the generator. After the generator comes to speed, the transfer switches will automatically transfer to the emergency feeder(s) and supply power to the building(s). Once normal power is restored, the transfer switches will return to normal position. After a cool-down period the generator will automatically shut down.

**D. Architectural/Structural:** Selective masonry demolition and installation of new steel lintel supported openings in the existing east and south masonry bearing walls will be necessary to accommodate the new mechanical intake and exhaust air louvers. Existing brick shall be salvaged during demolition to ensure bricks match and are toothed cleanly and seamlessly at new openings. New mortar shall be custom mixed to match existing color. Louver color shall be selected from manufactures standard colors to match Campus Service Building's existing metal/aluminum framing color.

### 3. Project Schedule:

A.	01-05-07	Design Progress Report
B.	01-19-07	Release bidding documents for generator (equipment only)
C.	02-13-07	Receive bids for generator
D.	02-16-07	Release bidding documents for installation of generator and balance of work
E.	03-13-07	Receive bids for installation and balance of work
F.	04-01-07	Start Construction
G.	09-01-07	Substantial Completion

### 4. Estimate of Probable Construction Cost

1. Selective Demolition	\$ 19,500.00
2. Civil Engineering	4,200.00
3. Civil/Site Construction	114,875.00
4. Concrete/Flatwork	7,500.00
5. Electrical Distribution	30,000.00
6. Emergency Generator	129,500.00
7. Emergency Switchboard	15,000.00
8. Fuel Piping	15,000.00
9. Intake/Relief Ventilation Louvers	50,000.00
10. Structural Lintels/New Openings	20,000.00
11. Relocated Personnel Door	5,000.00
12. Relocate Misc. Equipment	10,000.00
13. Relocate Steam Line	20,000.00
14. Secondary Feeder Lines	32,000.00
15. Transfer Switchgear	29,000.00
16. Transformer	10,000.00
17. Construction Contingency	<u>50,000.00</u>
18. Total	\$ 561,575.00
19. General Conditions 15%	<u>85,000.00</u>
20. Estimate of Probable Construction Cost	\$ 646,575.00 *

\* Note: Previous estimate of probable construction cost: \$717,025.00 (6/13/2006)

February 1-2, 2007

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**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Tyler Pribbeno*

February 1-2, 2007

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**Grant Applications for Information Only****Chadron State Applications**

- Chadron State College Upward Bound Program (U.S. Department of Education) -- \$250,000
- Educating Chadron State College and Rural Western Nebraska about Twenty-First Century Mental Health Science, Treatments, and Local Resources (American Psychiatric Association Foundation) -- \$93,938
- Sustainability of Chadron Creek Watershed (U.S. Environmental Protection Agency) -- \$9,888

**Wayne State Applications**

- Black History Month, "Daughters of Africa" (Nebraska Arts Council) -- \$500
- Demographic and Genetic Consequences of a Catastrophic Event in an Isolated Seabird Population (National Science Foundation) -- \$205,269
- Language Arts Festival (Nebraska Humanities Council) -- \$1,500
- NAS Student Presentations (The Nebraska Academy of Sciences, Inc.) -- \$1,800
- Northeast Nebraska Educator Development Cohort for K-6 Paraprofessionals (Coordinating Commission for Postsecondary Education Improving Teacher Quality: State Grant Program) -- \$99,994
- Plains Writer's Fiesta (Nebraska Humanities Council) -- \$1,500

Priority: Financial Strength  
Strategy: 2

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Board policy 6024 requires that grant applications and awards, which have as part of the agreement the obligation to accept fiscal responsibility in future years, or require maintenance of effort shall be approved to the Board. Grant applications and awards not requiring maintenance of effort or an obligation to accept fiscal responsibility in future years are attached for information only.

## 7.4.-2

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: December 20, 2006
Notice of Intent	Application: X	Accept Award:
Name of Program: Chadron State College Upward Bound Program		
Funding Source: US Department of Education		
Amount Requested: \$250,000	Amount Awarded:	Funding Period: Sep 2007 – Aug 2011
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?	Yes:	No: X
Will this grant require <b>State Matching Funds</b> ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require <b>In-Kind Funds</b> ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 2.5	
How many of these are new positions?	New FTE: 2.0	
Briefly describe the purpose(s) of this application/award: Chadron State College wishes to develop an Upward Bound Program (UBP) to provide intensive, target activities for 50 low-income, first-generation students at area high schools (Chadron, Alliance, Gordon/Rushville) to help them complete their high school diplomas and to enter and to succeed in a postsecondary education degree program. If funded, the UBP proposal will provide tutoring, test preparation, individual counseling, etc. The College will also offer a six week summer program that will include intensive instruction in such areas as mathematics, health sciences, computer sciences, foreign language, arts and crafts, and English. Student stipends and paid summer internships will be offered to participants to encourage retention. Cultural enrichment activities and visits to postsecondary institutions will also be included.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Rex Cogdill		
Administrator responsible for approving the application: Janie Park, PhD, President		

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS**

College: Chadron State College		Date: December 8, 2006
Notice of Intent	Application: X	Accept Award:
Name of Program: Educating Chadron State College and Rural Western Nebraska about Twenty-First Century Mental Health Science, Treatments, and Local Resources		
Funding Source: American Psychiatric Association Foundation		
Amount Requested: \$93,938	Amount Awarded:	Funding Period: June 1, 2007-May 30, 2009
Closing Date for Application Submission: December, 2006		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes: X      No:
Will this grant require <b>State Matching Funds</b> ?		Yes:      No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require <b>In-Kind Funds</b> ?		Yes: X      No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): .25 FTE (Year 1) reassigned time under Bill Roweton's current working assignment.		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes:      No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:      No: X
How many FTE positions will the grant fund?		FTE: .25 (Year 1, grad asst.) .25 (Year 2, project director)
How many of these are new positions?		New FTE: .25 (Year 1, grad asst.)
Briefly describe the purpose(s) of this application/award: For two years, Chadron State College (CSC), with the active guidance of several (external) mental health and health agencies, will deliver educational information extensively about mental health, its treatments, and our local resources through print and electronic media and in two languages, English and Spanish. Designed for individuals not currently in treatment, these educational initiatives provide knowledge—"educational tools"—promoting early detection. <u>On-campus</u> , the co-curricular education of students about adverse mental health, including, for example, its affects upon their academic performance and quality-of-life, will be presented through 1) annual mental health campus surveys; 2) panel discussions of survey results each semester; 3) contemporary print and multimedia resources on college student mental health donated to CSC's Reta King Library; 4) articles on mental health published in the <i>Eagle</i> , CSC's student paper; 5) focused student-group discussions; and 6) <i>Mental Notes</i> , colorful 18" x 24", question and answer (Q & A) placards placed conspicuously around campus. <u>Off-campus</u> , six educational initiatives include 1) monthly mental health articles distributed <i>gratis</i> to regional rural newspapers; 2) public service (educational) announcements on mental health distributed free to local radio; 3) new resources for public libraries; and 4) <i>Mental Notes</i> provided to area schools. In addition, 5) Spanish-language articles and 6) Spanish-language radio public service announcements will be provided for the substantial Latino population living in Scottsbluff, a metropolitan area of 25,000 in CSC's rural service counties. Both on and off-campus, formative and summative outcome assessments will monitor learning progress periodically.		
Is this grant a continuation of a previous/existing grant?		Yes:      No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes:      No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: William E. Roweton, PhD		
Administrator responsible for approving the application: Janie Park, PhD, President		

7.4.-4

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS**

College: Chadron State College		Date: December 21, 2006
Notice of Intent	Application: X	Accept Award:
Name of Program: Sustainability of Chadron Creek Watershed		
Funding Source: US Environmental Protection Agency		
Amount Requested: \$9,888	Amount Awarded:	Funding Period: Sept. 07 – Aug. 08
Closing Date for Application Submission: December 21, 2006		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes:      No: X
Will this grant require <b>State Matching Funds</b> ?		Yes: X      No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): \$6,824 comes from two sources - \$1,825 from faculty development and school travel funds to cover national and local travel and \$4,999 is for supplies derived through "instructional and research accounts" of participating faculty.		
Will this grant require <b>In-Kind Funds</b> ?		Yes: X      No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): Time contributed by CSC students, faculty, etc., to sustain the Chadron Creek watershed.		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes:      No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:      No: X
How many FTE positions will the grant fund?		FTE: 0
How many of these are new positions?		New FTE: 0
<p>Briefly describe the purpose(s) of this application/award: The technical challenge to sustainability of the Chadron Creek Watershed is degraded water quality from ash runoff, resulting from the recent forest fires and intensive grazing. We have developed a model based on the Shared Hierarchy of Experiential Learning (SHEL) to sustain the watershed. The SHEL model will bring together participants including students, landowners, economic organizations, federal, state, and city organizations, and nongovernmental organizations to share their knowledge through the experience of collecting data on the environmental benefits, social benefits, and economic benefits of the Chadron Creek watershed for the region.</p> <p>The project has four goals: 1) to study the extent of the challenge of degraded water quality to Chadron Creek watershed's sustainability; 2) to create a model for the challenges; 3) to study stakeholder perceptions of the challenges; and 4) to clean, clear, and care for the study sites.</p> <p>The project will be used as an educational tool through formal learning experiences in a seminar course, through informal learning experiences such as Service Learning projects, and will be part of ongoing volunteer stream monitoring project.</p>		
Is this grant a continuation of a previous/existing grant?		Yes:      No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes:      No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Barbara Hayford, PhD		
Administrator responsible for approving the application: Janie Park, PhD, President		

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: February 2, 2007
Notice of Intent	Application: X	Accept Award:
Name of Program: Black History Month, "Daughters of Africa"		
Funding Source: Nebraska Arts Council		
Amount Requested: 500	Amount Awarded:	Funding Period: 02/07
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?	Yes:	No: X
Will this grant require <b>State Matching Funds</b> ?	Yes: X	No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Matching funds include artist's fee and marketing.		
Will this grant require <b>In-Kind Funds</b> ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-kind support includes time commitment of several employees.		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0	
How many of these are new positions?	New FTE: 0	
Briefly describe the purpose(s) of this application/award: This request will assist in bringing a multicultural celebration to Wayne State College in honor of Martin Luther King Day. The Mixed Blood Theatre Company from Minneapolis, MN will present "Daughters of Africa".		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Clarissa Kaiser, Director of Multi-Cultural Affairs		
Administrator responsible for approving the application: Beth Kroger, Administration and Finance		



7.4.-6

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS**

College: Wayne State College		Date: February 2, 2007
Notice of Intent	Application: <input checked="" type="checkbox"/>	Accept Award:
Name of Program: Demographic And Genetic Consequences Of A Catastrophic Event In An Isolated Seabird Population.		
Funding Source: National Science Foundation		
Amount Requested: 205,269	Amount Awarded:	Funding Period: 05/07-05/10
Closing Date for Application Submission: 01/09/07		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
Will this grant require <b>State Matching Funds</b> ?		Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require <b>In-Kind Funds</b> ?		Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
How many FTE positions will the grant fund?		FTE: 0.84
How many of these are new positions?		New FTE: 0.84
Briefly describe the purpose(s) of this application/award: This proposal, over a 3 year period, will study a small population of the Common Tern (birds) on the island of Bermuda. A 2003 hurricane eliminated all the adult males creating a genetic "bottleneck". The small size of the population will allow the entire population to be studied each year to determine the demographic and genetic consequences of a catastrophic event , social and genetic relationships among parents and offspring and whether this population differs genetically which would merit classification as a new subspecies and intensified conservation actions. The major objectives of this work are to increase the awareness of and enthusiasm for the study of ecology and evolution among college students in Nebraska. Because of their rural upbringing many of Wayne State College students possess extensive knowledge of interest in the land and native flora and fauna. This proposal will help them see how to turn that interest into a career. Funds requested will cover summer salary and benefits for one faculty, two consultants, two undergraduate students and one Bermudian student worker. Funds would also cover participant support costs, equipment and tuition assistance.		
Is this grant a continuation of a previous/existing grant?		Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Patricia Szczys, Assistant Professor, Life Sciences Department		
Administrator responsible for approving the application: Beth Kroger, Vice President, Administration and Finance		

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: February 2, 2007	
Notice of Intent	Application: X	Accept Award:	
Name of Program: Language Arts Festival			
Funding Source: Nebraska Humanities Council			
Amount Requested: 1,500	Amount Awarded:	Funding Period: 01/07-04/07	
Closing Date for Application Submission: January 1, 2007			
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:	
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes:	No: X
Will this grant require <b>State Matching Funds</b> ?		Yes: X	No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): State matching funds include artist fees, communication expenses and supplies.			
Will this grant require <b>In-Kind Funds</b> ?		Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-kind support includes time commitment of several faculty and staff and equipment usage.			
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:	No: X
How many FTE positions will the grant fund?		FTE: 0	
How many of these are new positions?		New FTE: 0	
Briefly describe the purpose(s) of this application/award: This project will provide an opportunity for Nebraska middle and secondary schools to gather together and celebrate the language arts. Funds would be used for artist fees, communication expenses and supplies.			
Is this grant a continuation of a previous/existing grant?		Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:			
Has this grant application been previously denied?		Yes:	No: X
If yes, please state the reason:			
Person responsible for the preparation of the application: Dr. Janet Gilligan, Professor, Language and Literature Department			
Administrator responsible for approving the application: Beth Kroger, Administration and Finance			

7.4.-8

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS**

College: Wayne State College		Date: February 2, 2007
Notice of Intent	Application:	Accept Award: X
Name of Program: NAS Student Presentations		
Funding Source: The Nebraska Academy of Sciences, Inc.		
Amount Requested: 1,800	Amount Awarded: 1,800	Funding Period: 04/07-06/07
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?	Yes:	No: X
Will this grant require <b>State Matching Funds</b> ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require <b>In-Kind Funds</b> ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0	
How many of these are new positions?	New FTE: 0	
Briefly describe the purpose(s) of this application/award: This award provides funding for attendance at the spring NAS meeting by students and faculty. It is to assist with travel, lodging, registration fees and food expenses.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. David Peitz, Professor, Physical Sciences & Math Department		
Administrator responsible for approving the application: Beth Kroger, Vice President, Administration and Finance		

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: February 2, 2007
Notice of Intent	Application: <input checked="" type="checkbox"/>	Accept Award:
Name of Program: Northeast Nebraska Educator Development Cohort for K-6 Paraprofessionals		
Funding Source: Coordinating Commission for Post Secondary Education Improving Teacher Quality: State Grant Program		
Amount Requested: 99,994	Amount Awarded:	Funding Period: 02/07-05/09
Closing Date for Application Submission: November 1, 2006		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?	Yes:	No: <input checked="" type="checkbox"/>
Will this grant require <b>State Matching Funds</b> ?	Yes:	No: <input checked="" type="checkbox"/>
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require <b>In-Kind Funds</b> ?	Yes:	No: <input checked="" type="checkbox"/>
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?	Yes:	No: <input checked="" type="checkbox"/>
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: <input checked="" type="checkbox"/>
How many FTE positions will the grant fund?	FTE: .04	
How many of these are new positions?	New FTE: .04	
Briefly describe the purpose(s) of this application/award: This request, over a two year time period, will identify, develop and prepare paraprofessionals who are bilingual/minority individuals for a career working within area public schools. Funding is requested for salary and benefits to have an advisor for the students in this paraprofessional program, who will also serve as a liaison to Wayne State College and Northeast Community College. Funds are also requested for supplies, student stipends and communication expenses.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: <input checked="" type="checkbox"/>
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: <input checked="" type="checkbox"/>
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Frank Adams, Professor, Educational Foundations and Leadership Department		
Administrator responsible for approving the application: Beth Kroger, Vice President, Administration and Finance		

**7.4.-10**

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS**

College: Wayne State College		Date: February 2, 2007
Notice of Intent	Application: <input checked="" type="checkbox"/>	Accept Award:
Name of Program: Plains Writer's Fiesta		
Funding Source: Nebraska Humanities Council		
Amount Requested: 1,500	Amount Awarded:	Funding Period: 02/07-05/07
Closing Date for Application Submission: January 1, 2007		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?	Yes:	No: <input checked="" type="checkbox"/>
Will this grant require <b>State Matching Funds</b> ?	Yes: <input checked="" type="checkbox"/>	No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Matching funds by Wayne State College include marketing, communication expenses and artists fees.		
Will this grant require <b>In-Kind Funds</b> ?	Yes: <input checked="" type="checkbox"/>	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-kind support includes time commitment of several faculty and staff members, telephone and equipment usage.		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?	Yes:	No: <input checked="" type="checkbox"/>
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: <input checked="" type="checkbox"/>
How many FTE positions will the grant fund?	FTE: 0	
How many of these are new positions?	New FTE: 0	
Briefly describe the purpose(s) of this application/award: This proposal will allow Nebraska writers and small presses located in Nebraska to present their work before an audience, creating a personal relationship with them. This will hopefully expand the audience's interest in humanities and the arts.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: <input checked="" type="checkbox"/>
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: <input checked="" type="checkbox"/>
If yes, please state the reason:		
Person responsible for the preparation of the application: Mr. J.V. Brummels, Associate Professor, Language & Literature Department		
Administrator responsible for approving the application: Beth Kroger, Administration and Finance		

## Fiscal and Facilities Committee

Larry Teahon, Chair  
 Cap Peterson  
 Tyler Pribbeno

February 1-2, 2007

### Contracts and Change Orders for Information Only

Priority: Financial Strength  
 Strategy: 1  
 Goal: c

Board policies 7015 and 8065 require that the colleges report the following contract awards and change orders to the Board as information.

**CONTRACTS** – 1) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$40,000; c) consultant contracts for less than \$25,000; and d) exempt contracts exceeding \$25,000.

College: Chadron State	Meeting Date: <b>February 2, 2006</b>
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus Strategic Technology Plan Consulting Services \$45,000.00 Cash Kaludis Consulting
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Nelson Physical Activity Center Controls Upgrade Design \$12,135.00 LB309 Olsson Associates
College: Peru State	Meeting Date: February 2, 2006
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	TJ Majors Replace Windows Phase I \$5,288.00 LB 309 Brown Glass Company Inc
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center HVAC System Chiller Replacement Design and Construction Administration \$14,000 plus reimbursable Revenue Bond Carlson West Povondra
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	AV Larson Design for Accessible sidewalk \$6,500 (not to exceed) plus reimbursable \$3,500 (not to exceed) LB 309 Carlson West Povondra

## 7.5.-2

Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Theater Auditorium Design Roof Replacement \$13,100 (includes not to exceed \$1,600 reimbursable) LB 309 Jackson Jackson and Associates
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Hoyt Science Building Design Roof Replacement \$11,000 (includes not to exceed \$1,600 reimbursable) LB 309 Jackson Jackson and Associates

<b>College: Wayne State College</b>		<b>Meeting Date: February 1 &amp; 2, 2007</b>
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	US Conn Library Ceiling Grid in Room 11 \$1,351.60 General Funds Hattig Construction, Wayne NE	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Replace track for movable wall in Frey Conference Suite \$6,975.00 Contingency Maintenance Allied Construction Services, Papillion, NE	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Natatorium Reflashing \$3,018.00 Contingency Maintenance Guarantee Roofing & Sheet Metal, Norfolk, NE	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Rice Hall Auditorium Stage Partitions & Rigging \$85,520.00 LB1100 (admin by 309 Task Force) Heartland Scenic Studio, Omaha NE	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Natatorium Install resinous flooring \$7,592.00 Contingency Maintenance Otte Construction, Wayne NE	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Morey Hall Install resinous flooring at shower bases \$8,307.00 Contingency Maintenance Otte Construction, Wayne NE	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Energy Plant Install 15KV circuit to feed baseball/softball field energy needs \$10,330.00 General Funds Schmader Electric Construction, West Point, NE	
Location on Campus: Contracted Work: Contract Amount:	Student Center Replace track for movable wall in Frey Conference Suite \$6,975.00	

Fund Source: Contractor:	Contingency Maintenance Allied Construction Services, Papillion, NE
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**CHANGE ORDERS** – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are less than \$20,000.

College: Chadron State	Meeting Date: <b>February 2, 2006</b>
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Sparks Hall #4—value engineering items excluded on CO#1; additional steel lintels \$14,831.00 Allocation Fuller Construction

College: Peru State	Meeting Date: <b>February 2, 2006</b>
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Jindra Fine Arts 3 Concrete patching system and 80 feet additional tuckpoint \$710.20 LB 309 Alden-Parks & Company

College: Wayne State	Meeting Date: <b>February 2, 2006</b>
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Campus Grounds Change Order #8 Water Main Project \$1,825.00 309/CIF RaDec Construction, Hartington NE
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Commons & Streets Project, Phase II Change Order #1 \$9,182.00 Contingency Maintenance Castle Construction, Columbus NE



**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Tyler Pribbeno*

February 1-2, 2007

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Physical Plant Status Reports for Information

Priority: Financial Strength  
Strategy: 1  
Goal: c

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Each college has provided a status report of physical plant projects for the Board's information. These are found on the following pages.

## PHYSICAL PLANT STATUS REPORT

Oct-Dec 2006

College: Chadron State College  
2007

Meeting Date: February 1-2,

Project Description	Status	Fund Source
<b>LB 309 Projects</b>		
Burkhiser Complex Elevator Upgrade	In Progress	LB 309/CIF
Burkhiser Complex Variable Frequency Drive	Complete	LB 309/CIF
Heat Plant Access Stairs to Tunnel	In Progress	LB 309/CIF
Heat Plant Wood Fuel Scrapes	In Progress	LB 309/CIF
Heat Plant Modernization	In Progress	LB 309/CIF
King Library Elevator Upgrade	In Progress	LB 309/CIF
King Library Roof Replacement	In Progress	LB 309/CIF
Math/Science to Burkhiser Chilled Water Extension	In Progress	LB 309/CIF
Math/Science to Burkhiser Elevator Upgrade	In Progress	LB 309/CIF
Memorial Hall Chiller Tie-In	Funded	LB 309/CIF
Memorial Hall Roof Replacement	Funded	LB 309/CIF
<b>Revenue Bond Projects (including BANS)</b>		
<b>Contingency Maintenance Projects</b>		
Andrews Hall Rep/Repl Interior Doors	In Progress	Cont. Maint.
Campus Furnishings	In Progress	Cont. Maint.
Edna Work Security Electronics	In Progress	Cont. Maint.
High Rise Equip/Computer Support Lab	In progress	Cont. Maint.
Kent Hall Bathroom Renovation	Complete	Cont. Maint.
Student Center Speciality Equipment	In progress	Cont. Maint.
Revenue Bond Buildings Misc Furnishings	In progress	Cont. Maint.
<b>Other Capital Construction Projects</b> (Include all projects using non-state or state funds that do not "fit" into any of the other categories)		
Armstrong Gymnasium Renovation	In Progress	Cash
Administration Building Renovation	In Progress	Cash
Sparks Hall Renovation	In Progress	Cash
Softball Field Construction	In Progress	Cash

**Peru State College**

<b>Project Description</b>	<b>Status</b>	<b>Fund Source</b>
<b>LB 309 Projects</b>		
AWAC Site Modifications	Work Complete	LB 309
Fine Arts Exterior Renovation Design	Design Complete	LB 309
Fine Arts Exterior Renovation	Work Complete	LB 309
TJ Majors Bldg Envelope Repair	Work Complete	LB 309
TJ Majors Circulating Pump and Make Up water system replacement	Work Complete	LB 309
Mechanical Equipment Insulation	Materials Received	LB 309
AV Larson HVAC/Code Upgrade	Design in Progress	LB 309
Hoyt Roof Replacement	Design Proposal Requested	LB 309
Theater Auditorium Roof Replacement	Design Proposal Requested	LB 309
AV Larson ADA Accessible Walkway	Design in Progress	LB 309
<b>Revenue Bond Projects (including BANS)</b>		
Eliza Morgan	Preparing Design Phase II Renovation	
Delzell Hall Restrooms	Program Statement approved	
<b>Contingency Maintenance Projects</b>		
<b>Other Capital Construction Projects</b> (Include all projects using non-state or state funds that do not "fit" into any of the other categories)		
New College Entry	Foundation fundraising in progress	Foundation
Al Wheeler Addition/Renovation	Construction Documents in Progress	LB 605, LB 1100, Cash

**Wayne State College**

<b>Project Description</b>	<b>Status</b>	<b>Fund Source</b>
<b>LB 309 Projects</b>		
Hahn Soffit/Fascia Restoration	design work occurring	LB309
Tuck pointing (9 state bldgs)	complete - final report submitted	LB309
Carhart Hall sprinkler system	complete - final report pending	LB309
Carhart Hall elevator/stairs	complete - final report pending	LB309
Carhart Hall restroom addition	complete - final report pending	LB309
Peterson re-roof	complete - final report submitted	LB309
Studio Arts re-roof	pending punch list completion	LB309
Library re-roof	pending punch list completion	LB309
Library fire alarms	complete - final report pending	LB309
Campus Grounds - Water Main	pending punch list completion	LB309
Education ADA Restrooms	construction occurring	LB309
Humanities ADA Restrooms	construction occurring	LB309
Benthack Re-roof	design work occurring	LB309
Brandenburg Fire Escape Refurbish	complete - final report submitted	LB309
Peterson HVAC/Electrical Upgrade	complete - final report submitted	LB309
Electrical system grid metering cabinet	construction occurring	LB309
Connell Hall - Design-Roof/Fascia/Soffit Repair	design work occurring	LB309
Rice Auditorium (LB1100)	preparing bid documents	LB309
<b>LB 605 Projects (2006)</b>		
Campus Services Bldg	Construction Documents 80% complete	LB605
Rice Basement	Program Statement Development	LB605
Stadium (weight room/lockers/offices)	Program Statement Development	LB605
<b>Revenue Bond Projects (including BANS)</b>		
Anderson Fire Alarm Upgrade	Complete	Revenue Bonds
Frey Wall Track Repair	under construction	Revenue Bonds
Pool "No Diving" signs	Complete	Revenue Bonds
<b>Contingency Maintenance Projects</b>		
Berry Hall Entrance Steps	pending contract	Cont. Maint.
Lot 9 (Morey Hall)	under construction	Cont. Maint.
Bowen Hall domestic water pipes/condensate pipes	pending punch list completion	Cont. Maint./Surplus
Berry Hall - Window Treatments	pending bids	Cont. Maint.
Bowen Hall Roof Repairs	pending bids	Cont. Maint.
Conference Equipment	pending bids	Cont. Maint.

<b>Contingency Maintenance Projects continued</b>		
Food Service Equipment	pending bids	Cont. Maint.
Recreation Equipment	pending bids	Cont. Maint.
Berry Hall Lobby	under construction	Cont. Maint.
Morey Hall Ceiling/shower/doors	under construction	Cont. Maint.
Natorium - Treads/doors/windows	under construction	Cont. Maint.
<b>Other Capital Construction Projects</b>		
Campus Streets/Commons	pending Design Contract	Cash
School House paint/re-roof	complete	Cash
Student Center Lift Station pumps	complete	Cash
Greywater	pending Engineer Selection	Cash
Carhart Renovation & Addition	design development complete	Cash
Library office/C-store	pending punch list completion	Private Source
Student Center Food Court	pending punch list completion	Private Source
Library Rm 18	pending punch list completion	Cash
Softball Locker Room/bldg	under construction	Private/Foundation
Library Replace Cooling Coil	contract signed (work not begun)	Cash

**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Tyler Pribbeno*

February 1-2, 2007

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Capital Construction Progress Reports for Information Only  
(October - December)

Priority: Financial Strength  
Strategy: 1  
Goal: c

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As required by Board Policy, the colleges have submitted the following capital construction progress reports on their respective construction projects.

**Chadron**

1. Sparks Hall Renovation – Interim Report

**Peru**

1. Al Wheeler Activity Center Addition/Renovation/Bleachers – Initial report
2. Emergency Power Generation – Initial report
3. Hoyt Science Building Addition and Renovation – Final report

**Wayne**

1. Neihardt Hall Renovation – Interim Report
2. Stadium Entry Plaza, Track and Restroom Project – Interim Report

The State Building Division requires quarterly reports on all capital construction projects funded with state funds. Copies will be forwarded to that office for their files.

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
**As Of January 4, 2007**

College: Chadron State College		Meeting Date: February 2, 2007	
<b>Project Information</b>	Project Title:	Sparks Hall Renovation	
	Program Number:		
	Professional Consultant:	Bahr Vermeer and Haecker	
	General Contractor:	Fuller Construction	
	Net Square Footage: 11,165	Gross Square Footage: 17,218	
	Bid Opening Date	3/23/2006	
	Notice of Proceed Date	4/12/2006	
	Estimated Completion Date	7/1/2007	
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:	Bahr Vermeer and Haecker	
	Needs Statement	(enter dates)	
	Program Statement	11/5/2002	
	Professional Services Contract	10/30/2005	
	Bonds Sold		
	Preliminary Plans		
	Design Development	11/23/2005	
	Construction Contract	4/12/2006	
	Substantial Completion	5/30/2007	
	Final Completion	10/30/2007	
<b>Report Information</b>	Status	Initial Report:	
		Interim Report: X	
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--LB No:	\$2,680,450.00	
	Federal Funds		
	LB 309 Funds		
	Cash Funds		
	Capital Imp. Fee Commitment		
	Other		
	Total Available	\$2,680,450.00	
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available	\$0.00	
<b>Expenditure Information</b>	Proposed Budget	Expended to Date	Balance
Program Planning			
Professional Fees & Reimb.	\$174,500.00	\$167,648.19	\$6,851.81
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$2,428,600.00	\$678,949.00	\$1,749,651.00
2. Fixed Equipment			
3. Sitework/Utilities	\$4,768.50	\$4,768.50	\$0.00
Furnishings/Moveable Equip.	\$95,000.00	\$0.00	\$95,000.00
Contingency	\$91,385.00	\$0.00	\$91,385.00
Artwork	\$20,000.00	\$0.00	\$20,000.00
Other Items			
1. Special/Tech. Equipment			
2. Asbestos Abatement		\$29,396.00	
Change Orders			
1. Fuller Construction 4/25/06	-\$117,035.00		-\$117,035.00
2. Fuller Construction 10/17/06	\$12,646.00		\$12,646.00
3. Fuller Construction 12/6/06	\$33,031.00		\$33,031.00
4. Fuller Construction 12/12/06	14,831.00		14,831.00
<b>TOTALS</b>	<b>\$2,757,726.50</b>	<b>\$880,761.69</b>	<b>\$1,891,529.81</b>

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
**Oct - Dec 2006**

College: Peru State College		Meeting Date: February 1-2, 2007	
<b>Project Information</b>	Project Title:	AWAC Addition/Renovation/Bleachers	
	Program Number:		
	Professional Consultant:	The Clark Enersen Partners	
	General Contractor:	To be determined after bids	
	Current Net Square Footage: 44,509	Current Gross Square Footage: 49,360	
	Addition Net: 8,512	Addition Gross: 17,280	
	Renovation Net: 32,597	Renovation Gross: 34,925	
	Bid Opening Date		
Notice to Proceed Date			
Estimated Completion Date			
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:		
	Needs Statement		
	Program Statement		
	Professional Services Contract		
	Bonds Sold	8/15/2006	
	Preliminary Plans		
	Design Development	9/15/2006	
	Construction Contract		
Substantial Completion			
Final Completion	5/1/2008		
<b>Report Information</b>	Status	Initial Report:X	
		Interim Report:	
		Final Report:	
<b>Financial Information</b>			
State Buildings	Proposed Budget	Expended to Date	Balance
State Funds--LB No:605	\$5,014,923.00	\$206,859.66	\$4,808,063.34
LB 1100 06-07	\$136,761.00		\$136,761.00
LB 1100 07-08	\$152,921.00		\$152,921.00
Total Available	\$5,304,605.00	\$206,859.66	\$5,097,745.34
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds	\$	
	2. Interest Earnings	\$	
	3. Other	\$	
	Total Available	\$	
<b>Expenditure Information</b>			
	Proposed Budget	Expended to Date	Balance
Program Planning			\$0.00
Professional Fees	\$394,444.00	\$206,859.66	\$187,584.34
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$4,111,016.00		\$4,111,016.00
2. Fixed Equipment (bleachers)	\$200,000.00		\$200,000.00
3. Site work/Utilities	\$6,450.00		\$6,450.00
Furnishings/Moveable Equip.	\$27,886.00		\$27,886.00
Contingency plus Escalation	\$521,699.00		\$521,699.00
Artwork	\$43,110.00		\$43,110.00
Other Items			
1.Administrative Fees			\$0.00
2.Relocaton			\$0.00
3.Testing and Surveys			\$0.00
4.Asbestos Abatement			\$0.00
5.Legal fees and Insurance			\$0.00
Change Orders			
<b>TOTALS</b>	<b>\$5,304,605.00</b>	<b>\$206,859.66</b>	<b>\$5,097,745.34</b>



**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
**Oct - Dec 2006**

College: Peru State College		Meeting Date: February 1-2, 2007	
<b>Project Information</b>	Project Title: Emergency Power Generation		
	Program Number:		
	Professional Consultant: Leo A Daly		
	General Contractor: To Be Determined from Bids		
	Net Square Footage: NA		Gross Square Footage: NA
	Bid Opening Date		Generator 2/13/07, Installation 3/13/07
	Notice to Proceed Date		
	Estimated Completion Date	9/1/2007	
	Final Acceptance Date		
<b>Project Dates</b>	Professional Consultants:		
	Needs Statement		
	Program Statement		
	Professional Services Contract	9/15/2006	
	Bonds Sold	8/15/2006	
	Preliminary Plans		
	Design Development		
	Construction Contract		
Substantial Completion	9/1/2007		
	Final Completion		
<b>Report Information</b>	Status		Initial Report:X
			Interim Report:
		Final Report:	
<b>Financial Information</b>			
State Buildings	Proposed Budget	Expended to Date	Balance
State Funds--LB No:605	\$802,500.00	\$17,229.57	\$785,270.43
Total Available	\$802,500.00	\$17,229.57	\$785,270.43
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds	\$	
	2. Interest Earnings	\$	
	3. Other	\$	
	Total Available	\$	
<b>Expenditure Information</b>			
	Proposed Budget	Expended to Date	Balance
Program Planning			\$0.00
Professional Fees	\$70,000.00	\$17,229.57	\$52,770.43
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$732,500.00		\$732,500.00
2. Fixed Equipment			\$0.00
3. Site work/Utilities			\$0.00
Furnishings/Moveable Equip.			\$0.00
Contingency			\$0.00
Artwork			\$0.00
Other Items			
1.Administrative Fees			\$0.00
2.Relocaton			\$0.00
3.Testing and Surveys			\$0.00
4.Asbestos Abatement			\$0.00
5.Legal fees and Insurance			\$0.00
Change Orders			
<b>TOTALS</b>	<b>\$802,500.00</b>	<b>\$17,229.57</b>	<b>\$785,270.43</b>

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**

Oct - Dec 2006

College: Peru State College		Meeting Date: February 1-2, 2007	
<b>Project Information</b>	Project Title:	Hoyt Science Building Addition and Renovation	
	Program Number:	940 and 920	
	Professional Consultant:	The Clark Enersen Partners	
	General Contractor:	Rogge Davis Construction LLC	
	Net Square Footage:16,636	Gross Square Footage:28,881	
	Bid Opening Date	5/2/2000	
	Notice of Proceed Date	5/19/2000	
	Estimated Completion Date	8/10/2001	
Final Acceptance Date	11/15/2002		
<b>Project Dates</b>	Professional Consultants:	(enter dates)	
	Needs Statement	9/22/1998	
	Program Statement	2/3/1999	
	Professional Services Contract	3/17/1999	
	Bonds Sold		
	Preliminary Plans		
	Design Development	12/1/1999	
	Construction Contract	5/15/2000	
	Substantial Completion	3/4/2002	
Final Completion	11/15/2002		
<b>Report Information</b>	Status	Initial Report: Interim Report: Final Report:X	
	<b>Financial Information</b>		
	State Buildings	Proposed Budget	Expended to Date
State Funds--LB No:1138	\$3,570,700.00	\$3,570,700.00	\$0.00
State Funds--LB No:1138 Misc	\$528,481.12	\$528,481.12	\$0.00
State Funds--LB No:1217	\$29,950.00	\$29,950.00	\$0.00
PSC Foundation Sunk Cost	\$70,000.00	\$70,000.00	\$0.00
Foundation Construction Funds	\$81,000.00	\$81,000.00	\$0.00
	\$0.00	\$0.00	\$0.00
Cash Funds	\$30,000.00	\$30,000.00	\$0.00
Capital Imp. Fee Commitment	\$74,446.67	\$74,446.67	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total Available	\$4,384,577.79	\$4,384,577.79	\$0.00
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds	\$	
	2. Interest Earnings	\$	
	3. Other	\$	
	Total Available	\$	
<b>Expenditure Information</b>			
	Proposed Budget	Expended to Date	Balance
Program Planning	\$30,000.00	\$30,000.00	\$0.00
Professional Fees	\$250,537.99	\$250,537.99	\$0.00
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction			
1. General, Mech., Elec.	\$3,599,930.00	\$3,599,930.00	\$0.00
2. Fixed Equipment	\$43,959.33	\$43,959.33	\$0.00
3. Site work/Utilities	\$21,273.50	\$21,273.50	\$0.00
Furnishings/Moveable Equip.	\$152,290.27	\$152,290.27	\$0.00
Contingency	\$0.00	\$0.00	\$0.00
Artwork	\$40,000.00	\$40,000.00	\$0.00
Other Items			
1.Administrative Fees	\$7,664.53	\$7,664.53	\$0.00
2.Relocaton	\$18,301.09	\$18,301.09	\$0.00
3.Testing and Surveys	\$1,302.50	\$1,302.50	\$0.00
4.Asbestos Abatement	\$42,023.58	\$42,023.58	\$0.00
5.Legal fees and Insurance	\$915.00	\$915.00	\$0.00
Change Orders			
1.Auger cast piles, rebar	\$27,392.00	\$27,392.00	\$0.00
2.Existing Drain Inlet	\$2,559.00	\$2,559.00	\$0.00
3. Steel Column	\$0.00	\$0.00	\$0.00
4.Additional Ceiling	\$78,649.00	\$78,649.00	\$0.00
5.Delete planter box, add locks	\$9,877.00	\$9,877.00	\$0.00
6.Data Cabling for remodeling	\$13,845.00	\$13,845.00	\$0.00
7.Install water purifiers	\$9,947.00	\$9,947.00	\$0.00
8.Landscaping changes AC	\$9,797.00	\$9,797.00	\$0.00
9.Autoclave/Code issues	\$9,863.00	\$9,863.00	\$0.00
10.Water purifier/Ice Maker	\$9,975.00	\$9,975.00	\$0.00
11.Paving Changes	\$4,476.00	\$4,476.00	\$0.00
<b>TOTALS</b>	<b>\$4,384,577.79</b>	<b>\$4,384,577.79</b>	<b>\$0.00</b>

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**

**As of December 31, 2006**

\*\*\*project being held open for artwork and wireless networks\*\*

College: Wayne State College		Meeting Date: February 1 and 2, 2007	
<b>Project Information</b>	Project Title:	Neihardt Hall Renovation	
	Program Number:	na	
	Professional Consultant:	Bahr Vermeer & Haecker, Architects	
	General Contractor:	B.D. Construction	
	Net Square Footage: 42994	Gross Square Footage:	
	Bid Opening Date	November-03	
	Notice of Proceed Date	November-02	
	Estimated Completion Date	October-03	
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:	June-02	
	Needs Statement		
	Program Statement	February-02 (Sinclair Hille)	
	Professional Services Contract	June-02 (BVH)	
	Bonds Sold	August-02	
	Preliminary Plans		
	Design Development	September-02	
	Construction Contract	January-03	
	Substantial Completion	November-03	
Final Completion			
<b>Report Information</b>	Status	Initial Report:	
		Interim Report:	X (pending Art Project completion)
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--LB No:	\$	
	Federal Funds	\$	
	LB 309 Funds	\$	
	Cash Funds	\$	
	Capital Imp. Fee Commitment	\$	
	Other	\$	
	Total Available	\$	
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds		\$3,150,000
	2. Interest Earnings	\$	
	3. Other		\$90,000
	Total Available		\$3,240,000
<b>Expenditure Information</b>	<b>Proposed Budget</b>	<b>Expended to Date</b>	<b>Balance</b>
Program Planning	\$0.00	\$0.00	\$0.00
Professional Fees	\$245,021.75	\$245,021.75	\$0.00
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction			
1. General, Mech., Elec.	\$2,810,628.00	\$2,835,293.71	-\$24,665.71
2. Fixed Equipment	\$0.00	\$0.00	\$0.00
3. Sitework/Utilities	\$0.00	\$0.00	\$0.00
Furnishings/Moveable Equip.	\$15,200.00	\$0.00	\$15,200.00
Contingency	\$9,532.25	\$0.00	\$9,532.25
Artwork	\$28,795.00	\$0.00	\$28,795.00
Other Items			
1. Roof	\$99,850.00	\$83,018.00	\$16,832.00
2. Cable, Sign, Key, Asb,Adv	\$30,973.00	\$21,205.28	\$9,767.72
Change Orders			
1.	\$0.00	\$0.00	\$0.00
2.	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$3,240,000.00</b>	<b>\$3,184,538.74</b>	<b>\$55,461.26</b>

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**

**As of December 31, 2006**

\*\*\*project being held open for artwork\*\*

College: Wayne State College		Meeting Date: February 1 and 2, 2007	
<b>Project Information</b>	Project Title:	Stadium Entry Plaza, Track & Restroom Project	
	Program Number:	na	
	Professional Consultant:	DLR Group	
	General Contractor:	Christiansen Construction	
	Net Square Footage:	Gross Square Footage:	
	Bid Opening Date	August-02	
	Notice of Proceed Date		
	Estimated Completion Date	August-03	
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:		
	Needs Statement		
	Program Statement	May-00	
	Professional Services Contract	June-01 for Phase 1	
	Bonds Sold		
	Preliminary Plans		
	Design Development	May-01	
	Construction Contract	September-02	
Substantial Completion	September-03		
Final Completion			
<b>Report Information</b>	Status	Initial Report:	
		Interim Report:	X (pending Art Project completion)
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--Crumb Rubber Grnt	\$	34,500.00
	LB1100 approved 6/03	\$	125,000.00
	LB 309 Funds	\$	
	Cash Funds	\$	25,000.00
	Capital Imp. Fee Commitment	\$	400,000.00
	Other	\$	847,340.00
	Total Available	\$	1,431,840.00
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings	\$	
	3. Other		
	Total Available		\$0
<b>Expenditure Information</b>	<b>Proposed Budget</b>	<b>Expended to Date</b>	<b>Balance</b>
Program Planning	\$0.00	\$0.00	\$0.00
Professional Fees	\$34,075.00	\$34,075.00	\$0.00
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction			
1. General, Mech., Elec.	\$1,176,345.00	\$1,176,345.00	\$0.00
2. Fixed Equipment	\$1,862.00	\$0.00	\$1,862.00
3. Sitework/Utilities	\$113,319.00	\$113,319.00	\$0.00
Furnishings/Moveable Equip.	\$0.00	\$0.00	\$0.00
Contingency	\$8,372.00	\$0.00	\$8,372.00
Artwork	\$11,010.00	\$0.00	\$11,010.00
Other Items			
1. Adv.	\$1,393.00	\$1,393.00	\$0.00
2. Lighting	\$64,000.00	\$64,000.00	\$0.00
3. Retaining Wall	\$21,464.00	\$21,464.00	\$0.00
Change Orders			
1.	\$0.00	\$0.00	\$0.00
2.	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$1,431,840.00</b>	<b>\$1,410,596.00</b>	<b>\$21,244.00</b>

**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Tyler Pribbeno*

February 1-2, 2007

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**Contingency Maintenance Progress Reports**

Priority: Financial Strength  
Strategy: 1  
Goal: c

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Each year the colleges submit proposals to expend funds from their revenue bond surplus fund to make needed facilities repairs, install fire and life safety measures, correct code deficiencies and replace furnishings and equipment in the dormitories and student union facilities. The working calendar requires the provision of semi-annual progress reports on those projects to the Board of Trustees. Copies of the reports prepared by each of the institutions are found on the following pages.

The colleges are strongly encouraged to complete the projects within two years after the Board authorizes them. This guideline assists in the long-range planning of projects and puts "earmarked" fund balances back into the Surplus Funds to be used for other projects.

**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Chadron State College  
Revenue Bond Facilities**

**Report Period: July-December 2006**

**Date Prepared: February 2, 2007**

<b>Resolution Date and Project Description</b>	<b>Approved Amount</b>	<b>Current Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: 4/9/02					
1. Andrews Hall - Bathroom Floors and Walls	\$99,000.00	99,000.00	-	-	Complete
2. Andrews Hall - Repair/Replace Exterior Doors	\$4,000.00	4,000.00	-	-	Complete
3. Andrews Hall - Repair/Replace Interior Doors	\$18,000.00	4,666.00	-	13,334.00	Open
4. Campus - Pedestrian Infrastructure	\$40,000.00	40,000.00	-	-	Complete
5. Campus - Outdoor Basketball Court	\$8,000.00	8,000.00	-	-	Complete
6. Campus - Replacement Furnishings	\$10,000.00	10,000.00	-	-	Complete
7. Crites Hall - Tuck Pointing	\$4,000.00	4,000.00	-	-	Complete
8. Edna Work - Security Electronics	\$5,000.00	-	5,000.00	10,000.00	Open
9. Edna Work Wing - Program Statement	\$10,000.00	10,000.00	-	-	Complete
10. Kent Hall - Floor Covering	\$5,000.00	11,152.00	6,152.00	-	Complete
11. Kent Hall - Repair/Replace Exterior Doors	\$4,000.00	4,000.00	-	-	Complete
12. Kent Hall - Phased Window Replacement	\$24,000.00	24,000.00	-	-	Complete
13. Sparks Hall - Program Statement	\$9,500.00	9,500.00	-	-	Complete
14. Student Center - Electronics	\$4,500.00	4,500.00	-	-	Complete
15. Student Center - Dock Lift	\$4,000.00	4,000.00	-	-	Complete
16. West Court - Furnace Replacement	\$3,500.00	3,500.00	-	-	Complete
<b>Resolution Total</b>	<b>\$252,500.00</b>	<b>230,567.00</b>	<b>11,152.00</b>	<b>23,334.00</b>	
<b>Resolution Date and Project Description</b>	<b>Approved Amount</b>	<b>Current Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: 4/09/03					
1. Andrews Hall - Bathrooms	\$100,000.00	104,559.71	4,559.71	-	Complete
2. Andrews Hall - New Furnishings	\$25,000.00	25,000.00	-	-	Complete
3. Campus - Pedestrian Infrastructure	\$10,000.00	10,000.00	-	-	Complete
4. Campus - Chiller Match	\$75,000.00	75,000.00	-	-	Complete
5. Edna Work Hall/Wing Renovation	\$105,000.00	174,763.15	69,763.15	-	Complete
6. High Rise - Equipment/Computer Support Lab	\$10,000.00	3,152.11	-	6,847.89	Open
7. Kent Hall - Phased Window Replacement	\$25,000.00	25,000.00	-	-	Complete
8. Student Center - Electronic Message Sign	\$5,000.00	5,000.00	-	-	Complete
<b>Resolution Total</b>	<b>\$355,000.00</b>	<b>422,474.97</b>	<b>74,322.86</b>	<b>6,847.89</b>	
<b>Resolution Date and Project Description</b>	<b>Approved Amount</b>	<b>Current Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: 4/09/05					
1. Andrews Hall - Bathrooms	110,000.00	110,000.00	-	-	Complete
2. Kent Hall Bathroom Repairs	10,000.00	2,449.20	(7,550.80)	-	Complete
3. Student Center Deferred Repairs	10,000.00	10,000.00	-	-	Complete
4. Student Center Specialty Equipment	30,000.00	30,000.00	-	-	Complete
5. Campus Furnishings	40,000.00	33,897.48	-	6,102.52	Open
<b>Resolution Total</b>	<b>200,000.00</b>	<b>186,346.68</b>	<b>-</b>	<b>6,102.52</b>	
Resolution Date: 3/31/06					
1. Student Center Specialty Equipment	10,000.00	5,624.12	22,721.85	27,097.73	Open
2. Revenue Bond Buildings Misc. Furnishings	15,000.00	4,038.00	-	10,962.00	Open
<b>Resolution Total</b>	<b>25,000.00</b>	<b>9,662.12</b>	<b>22,721.85</b>	<b>38,059.73</b>	
<b>Grand Total</b>	<b>\$832,500.00</b>	<b>849,050.77</b>	<b>108,196.71</b>	<b>74,344.14</b>	

**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Peru State College  
Revenue Bond Facilities**

**Report Period: July - December 2006**

<b>Resolution Date and Project Description</b>	<b>Approved Amount</b>	<b>Current Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: 4/11/03 Open Projects: 1. Centennial Complex ADA	\$500.00	\$500.00		\$0.00	Complete
Resolution Date: 4/8/2005 Open Projects: 1. Campuswide Annual Inspections & Maint of Smoke Detectors, Fire Ex, Alarms 2. Residence Halls, Student Center Repair/replace Steam, Hot Water, Soft Equip 3. Residence Halls, Student Center HVAC Repairs & Maint 4. Residence Halls, Student Center Repair Roofs, Eaves, & Gutter Systems 5. Residence Halls, Student Center Repair and Replace Furnishings 6. Student Center Replace Food Service Equipment	\$4,500.00 \$30,000.00 \$9,000.00 \$5,000.00 \$100,000.00 \$15,000.00	\$2,590.00 \$13,379.00	-\$5,000.00	\$1,456.00 \$6,514.07 \$4,353.22 \$0.00 \$0.00 \$15,000.00	Open Open Open Complete Complete Open
Resolution Date: 2/2/06 Open Projects: 1. Student Center Dishwashing Room Renovation	\$250,000.00	\$177,055.71	-\$51,967.54	\$0.00	Complete
Resolution Date: 3/31/06 Open Projects: 1. Campuswide Annual Inspections & Maint of Smoke Detectors, Fire Ex, Alarms 2. Campuswide Repair and Repalce Sidewalks, Steps, Driveways, Parking Lots 3. Residence Halls, Student Center HVAC Repairs & Maint 4. Residence Halls, Student Center Repair and Replace Furnishings 5. Replace Food Service Equipment	\$4,500.00 \$28,850.00 \$46,100.00 \$75,050.00 \$5,000.00	\$21,956.80 \$6,358.81 \$51,105.20		\$4,500.00 \$6,893.20 \$39,741.19 \$23,944.80 \$5,000.00	Open Open Open Open Open
<b>RESOLUTION TOTALS</b>	<b>\$573,500.00</b>	<b>\$272,945.52</b>	<b>-\$56,967.54</b>	<b>\$107,402.48</b>	

Descriptions to be used in Status column of Contingency Maintenance Projects Progress Report

Open - to be used when project is still in progress

Deferred - to be used when project will not be completed because funds have been used elsewhere

Complete - to be used when project has been completed

**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Wayne State College  
Revenue Bond Facilities**

**Report Period: As of December 31, 2006**

**Date Prepared: January 8, 2007**

<b>Resolution Date and Project Description</b>	<b>Approved Amount</b>	<b>Current Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: (04/09/02) Projects:					
1. Campuswide - Sidewalk Replacement	\$10,000.00	\$10,000.00	\$0.00	\$0.00	Complete
2. Campuswide - Grounds Equipment	\$15,000.00	\$14,700.61	\$0.00	\$299.39	Complete
3. Residence Halls - Fire Alarm Upgrades	\$100,000.00	\$0.00	-\$100,000.00	\$0.00	Deferred
4. Residence Halls - Window Painting	\$20,000.00	\$15,671.00	\$0.00	\$4,329.00	Complete
5. Residence Halls - Furniture Replacement	\$10,000.00	\$9,889.25	\$0.00	\$110.75	Complete
6. Residence Halls - Mattress Replacement	\$10,000.00	\$10,000.00	\$0.00	\$0.00	<b>Complete</b>
7. Student Center - Food Service Equipment	\$10,000.00	\$10,000.00	\$0.00	\$0.00	<b>Complete</b>
8. Student Center - Purchase Tables	\$35,000.00	\$34,953.75	\$0.00	\$46.25	Complete
9. Tennis Courts - Repair/Resurfacing	\$25,000.00	\$17,899.50	\$0.00	\$7,100.50	Complete
10. Neihardt Hall - Roof Replacement/Downspouts	\$90,000.00	\$83,018.00	\$0.00	\$6,982.00	Complete
<b>Resolution Total</b>	<b>\$325,000.00</b>	<b>\$206,132.11</b>	<b>-\$100,000.00</b>	<b>\$18,867.89</b>	<b>COMPLETE</b>
Resolution Date: (04/11/03) Projects:					
1. Berry Hall - Exterior Door Replacement	\$8,000.00	\$6,792.00	\$0.00	\$1,208.00	Complete
2. Berry Hall - Repair Roof, Gutter, Downspouts	\$42,000.00	\$40,804.12	\$0.00	\$1,195.88	Complete
3. Berry Hall - Window Painting	\$28,000.00	\$28,000.00	\$0.00	\$0.00	Complete
4. Berry Hall - Lobby Window Treatments	\$10,000.00	\$0.00	\$0.00	\$10,000.00	Open
5. Bowen Hall - Exterior Door Replacement	\$18,000.00	\$17,557.00	\$0.00	\$443.00	Complete
6. Bowen Hall - Roof Repairs	\$2,000.00	\$524.53	\$0.00	\$1,475.47	<b>Complete</b>
7. Campuswide - Sidewalk Replacement	\$15,000.00	\$14,861.50	\$0.00	\$138.50	Complete
8. Morey Hall - Window Painting	\$23,000.00	\$23,000.00	\$0.00	\$0.00	Complete
9. Morey Hall - Roof Repairs	\$6,000.00	\$5,872.58	\$0.00	\$127.42	Complete
10. Natatorium - Roof Repairs	\$4,000.00	\$3,018.00	\$0.00	\$982.00	Complete
11. Natatorium - Strip & Repaint Ceiling	\$25,000.00	\$25,000.00	\$0.00	\$0.00	Complete
12. Neihardt Hall - Replace Room Furniture	\$200,000.00	\$198,213.74	\$0.00	\$1,786.26	Complete
13. Pile Hall - Exterior Door Replacement	\$12,000.00	\$0.00	-\$12,000.00	\$0.00	Complete
14. Recreation Center - Air Conditioner Repairs	\$35,000.00	\$0.00	-\$35,000.00	\$0.00	Deferred
15. Recreation Center - Recreation Equipment	\$10,000.00	\$9,995.44	\$0.00	\$4.56	Complete
16. Student Center - Landscaping	\$15,000.00	\$35,000.00	\$20,000.00	\$0.00	Complete
17. Student Center - Roof Repairs	\$8,000.00	\$7,734.49	\$0.00	\$265.51	Complete
18. Student Center - Partition Wall Repairs	\$5,000.00	\$5,000.00	\$0.00	\$0.00	Complete
19. Combined Residence Halls - Computer Infrastructure	\$40,000.00	\$39,620.99	\$0.00	\$379.01	<b>Complete</b>
<b>Resolution Total</b>	<b>\$506,000.00</b>	<b>\$460,994.39</b>	<b>-\$27,000.00</b>	<b>\$18,005.61</b>	



**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Wayne State College  
Revenue Bond Facilities**

**Report Period: As of December 31, 2006**

**Date Prepared: January 8, 2007**

<b>Resolution Date and Project Description</b>	<b>Approved Amount</b>	<b>Current Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: (06/13/03) Projects: 1. Real Estate Purchase	\$0.00	\$58,648.75	\$65,000.00	\$6,351.25	Complete
<b>Resolution Total</b>	<b>\$0.00</b>	<b>\$58,648.75</b>	<b>\$65,000.00</b>	<b>\$6,351.25</b>	<b>COMPLETE</b>
Resolution Date: (04/16/04) Projects: 1. Berry Hall - Replace N Main Entry Steps 2. Berry Hall - Replace Hallway Carpeting & Ceiling Tiles 3. Bowen Hall - Replace Lobby Lighting 4. Bowen Hall - Replace Drains and Pipes 5. Bowen Hall - Replace Water Softeners 6. Morey Hall - Replace Roof 7. Recreation Center - East Stair/Tread/Riser Repair 8. Recreation Center - Replace Carpeting 9. Recreation Center - Replace Furnishings 10. Campuswide - Handicap Accessibility Sidewalk Improvements 11. Campuswide - Commons/Parking Lot Improvements 12. Student Center - Replace Conference Equipment 13. Student Center - Replace Food Service Equipment 14. Grounds - Replace Equipment 15. Athletic Training Renovation Assistance	\$10,000.00 \$40,000.00 \$10,000.00 \$60,000.00 \$15,000.00 \$190,000.00 \$10,000.00 \$15,000.00 \$15,000.00 \$15,000.00 \$120,000.00 \$20,000.00 \$10,000.00 \$20,000.00 \$40,000.00	\$0.00 \$86,949.14 \$5,802.80 \$112,000.00 \$14,406.50 \$190,000.00 \$5,885.00 \$11,742.00 \$15,000.00 \$15,000.00 \$120,000.00 \$12,495.86 \$10,000.00 \$19,749.00 \$40,000.00	\$0.00 \$55,000.00 <b>-\$4,000.00</b> \$52,000.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$10,000.00 \$8,050.86 \$197.20 \$0.00 \$593.50 \$0.00 \$4,115.00 \$3,258.00 \$0.00 \$0.00 \$0.00 \$7,504.14 \$0.00 \$251.00 \$0.00	Open <b>Complete</b> <b>Complete</b> Complete Complete Complete Complete Complete Complete Complete Complete Open <b>Complete</b> Complete Complete
<b>Resolution Total</b>	<b>\$590,000.00</b>	<b>\$659,030.30</b>	<b>\$103,000.00</b>	<b>\$33,969.70</b>	
Resolution Date: (04/08/05) Projects: 1. Commons/Parking Lots - Improvements 2. Berry Hall - Replace Water Softener 3. Student Center - Replace Food Service Equipment 4. Student Center - Ext Metal Clean & Repaint 5. Bowen Hall - Replace Water Lines, Shower Valves	\$365,000.00 \$15,000.00 \$10,000.00 \$10,000.00 \$163,000.00	\$360,951.86 \$13,388.00 \$4,194.42 \$10,000.00 \$163,000.00	<b>-\$4,048.14</b> \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$1,612.00 \$5,805.58 \$0.00 \$0.00	<b>Complete</b> <b>Complete</b> Open <b>Complete</b> Complete
<b>Resolution Total</b>	<b>\$563,000.00</b>	<b>\$551,534.28</b>	<b>-\$4,048.14</b>	<b>\$7,417.58</b>	

**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Wayne State College  
Revenue Bond Facilities**

**Report Period: As of December 31, 2006**

**Date Prepared: January 8, 2007**

<b>Resolution Date and Project Description</b>	<b>Approved Amount</b>	<b>Current Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: (03/31/06)					
1. Recreation Center - Rec Equipment	\$15,000.00	\$0.00	\$4,000.00	\$19,000.00	Open
2. Berry Hall - Lobby Ceiling/Floor, Gameroom Floor	\$25,000.00	\$5,837.22	\$0.00	\$19,162.78	Open
3. Morey Hall - New Hallway Ceiling/Lights	\$40,000.00	\$0.00	\$0.00	\$40,000.00	Open
4. Morey Hall - Redo Terrazzo Shower Bases	\$15,000.00	\$0.00	\$0.00	\$15,000.00	Open
5. Morey Hall - Replace Front Doors	\$10,000.00	\$7,500.00	\$0.00	\$2,500.00	Open
6. Natatorium - Replace Stair Treads	\$15,000.00	\$5,427.00	\$0.00	\$9,573.00	Open
7. Natatorium - Replace Windows & Doors	\$25,000.00	\$0.00	\$0.00	\$25,000.00	Open
8. Terrace Hall - Design Tuckpointing/Masonary Restoration	\$15,000.00	\$8,568.76	\$0.00	\$6,431.24	Open
9. Commons/Parking Lot - Improvements	\$390,000.00	\$306,094.90	\$4,048.14	\$87,953.24	Open
<b>Resolution Total</b>	<b>\$550,000.00</b>	<b>\$333,427.88</b>	<b>\$8,048.14</b>	<b>\$224,620.26</b>	
<b>Grand Total</b>	<b>\$2,534,000.00</b>	<b>\$2,269,767.71</b>	<b>\$45,000.00</b>	<b>\$309,232.29</b>	

Descriptions to be used in Status column of Contingency Maintenance Projects Progress Report

Open - to be used when project is still in progress

Deferred - to be used when project will not be completed

Complete - to be used when project has been completed

Larry Teahon, Chair  
 Cap Peterson  
 Tyler Pribbeno

February 1-2, 2007

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Operating Expenditure Reports for July-December 2006

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Board policy requires that expenditure reports be submitted every six months of the fiscal year. Each of the Colleges and the System Office have prepared such reports for the Board's review and consideration.

The format followed by the Colleges provides expenditure information on each of the eight programs included in higher education institutional budgets. Those identifiers can be found in the heading of each column. Other data provided includes the number of FTE employees in each program, as well as the dollars expended for personal services, operations, travel and capital outlay (equipment). There is one line item that identifies the amount of federal funds spent for that program through the institution's grants.

The bottom line on each display supplies information on percentage of expenditures versus budgeted amounts. The budgeted amount and the expenditures may include carry-over funds from the 2005-06 fiscal year.

One-time payments that have occurred during the first six-month period affect the ratio of expenditures to budgeted amounts. Therefore, the percentages should be viewed as benchmark information.

<b>General/ Cash Funds</b>	<b>System Office</b>	<b>Chadron</b>	<b>Peru</b>	<b>Wayne</b>
Budget	\$1,156,246	\$23,344,761	\$13,268,556	\$31,361,916
Expenditures	\$585,476	\$10,596,405	\$6,694,841	\$14,345,574
% of Budget Expended	50.64%	45.39%	50.46%	45.74%

**Chadron State College**  
**Expenditure Report – Fiscal Year 2006-2007**  
**For the 6 Months Ending December 31, 2006**

EXPENDITURE TYPE	PCS 1.0 INSTRUCTION	PCS 2.0 RESEARCH	PCS 3.0 PUBLIC SERVICE	PCS 4.0 ACAD SUPPORT	PCS 5.0 STUDENT SRVS	PCS 6.0 ADMIN	PCS 7.0 PHYSICAL PLANT	PCS 8.0 STUDENT AID	TOTAL
<b>PERSONAL SERVICES</b>									
<u>Permanent Staff</u>									
Faculty FTE	103.00								103.00
Professional Staff FTE	9.96		2.00	21.00	19.46	24.31			76.73
Support Staff FTE	15.49			5.75	8.00	22.50	28.2		79.94
Salaries	3,104,241	-	45,835	569,487	555,562	898,798	357,347	-	5,531,269
Benefits	917,489	-	11,031	148,199	167,921	435,026	147,214	-	1,826,881
<b>TOTAL PERMANENT SALARIES &amp; BENEFITS</b>	<b>4,021,730</b>	<b>-</b>	<b>56,866</b>	<b>717,686</b>	<b>723,483</b>	<b>1,333,824</b>	<b>504,561</b>	<b>-</b>	<b>7,358,150</b>
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Part-time Faculty FTE**	17.50								17.50
Graduate Assistant FTE	7.50								7.50
Federal Work-Study FTE	16.50	0.10		3.15	3.15	3.30	0.30		26.50
All Other Straight-time FTE						2.08			2.08
Salaries	271,383	1,437	5,318	34,813	36,201	26,089	24,598		399,838
Benefits	20,761	-	407	2,663	2,769	1,996	1,882		30,478
<b>TOTAL TEMPORARY SALARIES &amp; BENEFITS</b>	<b>292,144</b>	<b>1,437</b>	<b>5,724.86</b>	<b>37,476</b>	<b>38,971</b>	<b>28,085</b>	<b>26,479</b>	<b>0</b>	<b>430,316</b>
<b>TOTAL PERSONAL SERVICES</b>	<b>4,313,874</b>	<b>1,437</b>	<b>62,591</b>	<b>755,162</b>	<b>762,453</b>	<b>1,361,908</b>	<b>531,040</b>	<b>-</b>	<b>7,788,466</b>
TOTAL OPERATING EXPENDITURES	453,625	3,396	21,210	143,105	203,299	749,549	727,757	-	2,301,941
TOTAL TRAVEL	58,224	1,190	5,395	12,171	27,425	80,913	625	-	185,943
TOTAL CAPITAL OUTLAY	33,683	-	-	130,794	19,125	45,717	81,379	-	310,697
REMISSIONS AND EXEMPTIONS	9,358	-	-	-	-	-	-	-	9,358
<b>TOTAL GENERAL/CASH EXPENDITURES</b>	<b>4,868,763</b>	<b>6,023</b>	<b>89,197</b>	<b>1,041,233</b>	<b>1,012,302</b>	<b>2,238,088</b>	<b>1,340,800</b>	<b>-</b>	<b>10,596,405</b>
TOTAL GENERAL/CASH BUDGET*	12,093,621	20,658	138,911	1,906,346	1,957,937	4,537,168	2,375,417	314,704	23,344,761 *
% OF GENERAL/CASH BUDGET EXPENDED	40.26%	29.16%	64.21%	54.62%	51.70%	49.33%	56.44%	0.00%	45.39%
Federal FTE	0.00	0.00	2.00	0.00	0.00	1.00	0.00	3.92	6.92
TOTAL FEDERAL FUNDS	35,745	82,202	182,460	-	62,405	154,969	-	3,639,173	4,156,954
<b>TOTAL EXPENDITURES</b>	<b>4,904,508</b>	<b>88,225</b>	<b>271,657</b>	<b>1,041,233</b>	<b>1,074,706</b>	<b>2,393,057</b>	<b>1,340,800</b>	<b>3,639,173</b>	<b>14,753,359</b>
<u>Fund Sources</u>									
General Funds	3,635,953	-	61,889	812,101	781,357	1,429,271	768,328		7,488,898
Cash Funds	1,232,810	6,023	27,308	229,132	230,945	808,817	572,472		3,107,507
Federal Funds	35,745	82,202	182,460	-	62,405	154,969	-	3,639,173	4,156,954
<b>TOTAL FUNDS</b>	<b>4,904,508</b>	<b>88,225</b>	<b>271,657</b>	<b>1,041,233</b>	<b>1,074,706</b>	<b>2,393,057</b>	<b>1,340,800</b>	<b>3,639,173</b>	<b>14,753,359</b>

\* Includes \$14,181,707 in general funds, \$6,757,292 in cash funds, \$2,405,762 in PY cash funds.

**Peru State College**  
**Expenditure Report - Fiscal Year 2007**  
**For the Six Months Ending December 31,2006**

EXPENDITURE TYPE	PCS 1.0 INSTRUCTION	PCS 2.0 RESEARCH	PCS 3.0 PUBLIC SERVICE	PCS 4.0 ACAD SUPPORT	PCS 5.0 STUDENT SRVS	PCS 6.0 ADMIN	PCS 7.0 PHYSICAL PLANT	PCS 8.0 STUDENT AID	TOTAL
<b>PERSONAL SERVICES</b>									
<u>Permanent Staff</u>									
Faculty FTE	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00
Professional Staff FTE	4.00	0.00	0.00	13.68	12.16	18.50	2.00	0.00	50.34
Support Staff FTE	7.00	0.00	0.00	6.00	2.50	14.00	22.00	0.00	51.50
Salaries	1,416,784	0	0	383,086	244,814	712,587	298,730	0	3,056,001
Benefits	407,393	0	0	110,791	84,034	273,660	138,778	0	1,014,656
<b>TOTAL PERMANENT SALARIES &amp; BENEFITS</b>	<b>1,824,178</b>	<b>0</b>	<b>0</b>	<b>493,876</b>	<b>328,848</b>	<b>986,247</b>	<b>437,508</b>	<b>0</b>	<b>4,070,657</b>
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Part-time (Adjunct) Faculty FTE*	40.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.50
Graduate Assistant FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Federal Work-Study FTE	0.00	0.00	0.00	0.00	3.21	0.00	0.00	0.00	3.21
Other Student FTE	0.00	0.00	0.60	2.00	0.05	0.50	0.60	0.00	3.75
Other Straight-time FTE	0.00	0.00	0.00	0.50	0.30	0.40	0.00	0.00	1.20
Salaries	431,068	0	4,144	25,392	57,650	28,192	14,098	0	560,543
Benefits	33,747	0	118	1,942	0	2,157	1,078	0	39,042
<b>TOTAL TEMPORARY SALARIES &amp; BENEFITS</b>	<b>464,815</b>	<b>0</b>	<b>4,262</b>	<b>27,334</b>	<b>57,650</b>	<b>30,348</b>	<b>15,176</b>	<b>0</b>	<b>599,585</b>
<b>TOTAL PERSONAL SERVICES</b>	<b>2,288,993</b>	<b>0</b>	<b>4,262</b>	<b>521,211</b>	<b>386,498</b>	<b>1,016,595</b>	<b>452,684</b>	<b>0</b>	<b>4,670,242</b>
TOTAL OPERATING EXPENDITURES	178,635	0	527	132,598	254,887	492,963	682,449	0	1,742,059
TOTAL TRAVEL	10,660	0	0	7,926	12,168	4,925	2,231	0	37,910
TOTAL CAPITAL OUTLAY	12,209	0	0	45,576	12,028	7,364	63,578	0	140,755
REMISSIONS AND EXEMPTIONS					0	0	0	103,875	103,875
<b>TOTAL GENERAL/CASH EXPENDITURES</b>	<b>2,490,497</b>	<b>0</b>	<b>4,789</b>	<b>707,311</b>	<b>665,582</b>	<b>1,521,847</b>	<b>1,200,941</b>	<b>103,875</b>	<b>6,694,841</b>
TOTAL GENERAL/CASH BUDGET**	5,171,783	0	15,054	1,610,936	1,104,461	3,122,445	2,024,226	219,651	13,268,556
% OF GENERAL/CASH BUDGET EXPENDED	48.16%	n/a	31.81%	43.91%	60.26%	48.74%	59.33%	47.29%	50.46%
Federal FTE	0.00	0.00	0.00	0.00	3.68	0.00	0.00	0.00	3.68
TOTAL FEDERAL FUNDS	5,515	6,997	0	5,560	111,037	159,906	0	1,044,816	1,333,830
<b>TOTAL EXPENDITURES</b>	<b>2,496,011</b>	<b>6,997</b>	<b>4,789</b>	<b>712,870</b>	<b>776,619</b>	<b>1,681,753</b>	<b>1,200,941</b>	<b>1,148,690</b>	<b>8,028,671</b>
<u>Fund Sources</u>									
General Funds	1,246,624	0	0	490,358	360,791	905,412	440,032	9,720	3,452,937
Cash Funds	1,243,873	0	4,789	216,952	304,791	616,435	760,909	94,155	3,241,904
Federal Funds	5,515	6,997	0	5,560	111,037	159,906	0	1,044,816	1,333,830
<b>TOTAL FUNDS</b>	<b>2,496,011</b>	<b>6,997</b>	<b>4,789</b>	<b>712,870</b>	<b>776,619</b>	<b>1,681,753</b>	<b>1,200,941</b>	<b>1,148,690</b>	<b>8,028,671</b>

\*Includes 40 Term appointments; .5 Phased Retirement(s)

\*\* Legislative Appropriations With BOT Adjustments: General \$8,136,740; Cash \$3,948,659; Tuition Increase/System Marketing \$110,384; Cash Fund Adjustment (9/05) \$106,000 (3/06) \$570,579; 06-07 Tuition Increase \$194,297  
 Nebraska State Grant \$179,397; AETP Grant \$22,500; Federal Appropriation \$4,866,090

**Wayne State College**  
**Expenditure Report -- Fiscal Year 06-07**  
**For the Six Month Period Ending December 31, 2006**

EXPENDITURE TYPE	PCS 1.0 INSTRUCTION	PCS 2.0 RESEARCH	PCS 3.0 PUBLIC SERVICE	PCS 4.0 ACAD SUPPORT	PCS 5.0 STUDENT SRVS	PCS 6.0 ADMIN	PCS 7.0 PHYSICAL PLANT	PCS 8.0 STUDENT AID	TOTAL
<b>PERSONAL SERVICES</b>									
<u>Permanent Staff</u>									
Faculty FTE	130.16	0.00	0.00	0.00	0.33	0.00	0.00	0.00	130.49
Professional Staff FTE	4.09	0.00	1.00	23.79	31.83	27.21	5.00	0.00	92.92
Support Staff FTE	14.93	0.00	0.00	9.50	9.49	21.12	33.50	0.00	88.54
Salaries	4,092,305	0	60,847	723,990	850,964	980,606	586,062	0	7,294,774
Benefits	1,162,108	0	9,090	219,501	271,326	510,676	226,312	0	2,399,013
<b>TOTAL PERMANENT SALARIES &amp; BENEFITS</b>	<b>5,254,413</b>	<b>0</b>	<b>69,937</b>	<b>943,491</b>	<b>1,122,290</b>	<b>1,491,282</b>	<b>812,374</b>	<b>0</b>	<b>9,693,787</b>
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Part-time Faculty FTE*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Adjunct Faculty FTE	23.36	0.00	0.00	0.13	0.87	0.00	0.00	0.00	24.36
Graduate Assistant FTE	1.88	0.00	0.00	0.00	1.43	0.00	0.00	0.00	3.31
Federal Work-Study FTE	0.25	0.00	0.00	0.55	0.08	0.16	0.03	0.00	1.07
All Other Straight-time FTE	1.00	0.10	2.89	7.53	4.69	7.22	5.26	0.00	28.69
Salaries	316,760	600	26,626	68,084	69,178	49,655	32,758	0	563,661
Benefits	21,587	0	1,111	2,576	1,702	1,518	1,984	0	30,478
<b>TOTAL TEMPORARY SALARIES &amp; BENEFITS</b>	<b>338,347</b>	<b>600</b>	<b>27,737</b>	<b>70,660</b>	<b>70,880</b>	<b>51,173</b>	<b>34,742</b>	<b>0</b>	<b>594,139</b>
<b>TOTAL PERSONAL SERVICES</b>	<b>5,592,760</b>	<b>600</b>	<b>97,674</b>	<b>1,014,151</b>	<b>1,193,170</b>	<b>1,542,455</b>	<b>847,116</b>	<b>0</b>	<b>10,287,926</b>
TOTAL OPERATING EXPENDITURES	500,131	4,716	70,425	477,745	468,795	953,372	1,075,041	0	3,550,225
TOTAL TRAVEL	81,463	1,728	336	20,265	35,187	28,173	309	0	167,461
TOTAL CAPITAL OUTLAY	17,075	0	0	122,514	16,509	1,792	3,855	0	161,745
REMISSIONS AND EXEMPTIONS	0	0	0	0	0	0	0	178,217	178,217
<b>TOTAL GENERAL/CASH EXPENDITURES</b>	<b>6,191,429</b>	<b>7,044</b>	<b>168,435</b>	<b>1,634,675</b>	<b>1,713,661</b>	<b>2,525,792</b>	<b>1,926,321</b>	<b>178,217</b>	<b>14,345,574</b>
TOTAL GENERAL/CASH BUDGET**	14,628,847	63,761	401,179	3,375,497	3,426,500	4,531,850	4,572,558	361,724	31,361,916
% OF GENERAL/CASH BUDGET EXPENDED	42.32%	11.05%	41.98%	48.43%	50.01%	55.73%	42.13%	49.27%	45.74%
Federal FTE	5.27	0.00	0.00	0.08	5.42	3.89	0.00	9.28	23.94
TOTAL FEDERAL FUNDS	192,376	0	0	1,895	148,006	127,083	0	1,693,420	2,162,780
<b>TOTAL EXPENDITURES</b>	<b>6,383,805</b>	<b>7,044</b>	<b>168,435</b>	<b>1,636,570</b>	<b>1,861,667</b>	<b>2,652,875</b>	<b>1,926,321</b>	<b>1,871,637</b>	<b>16,508,354</b>
<u>Fund Sources</u>									
General Funds	4,197,934	0	0	1,000,841	1,123,493	1,739,840	997,446	0	9,059,554
Cash Funds	1,993,495	7,044	168,435	633,834	590,168	785,952	928,875	178,217	5,286,020
Federal Funds	192,376	0	0	1,895	148,006	127,083	0	1,693,420	2,162,780
<b>TOTAL FUNDS</b>	<b>6,383,805</b>	<b>7,044</b>	<b>168,435</b>	<b>1,636,570</b>	<b>1,861,667</b>	<b>2,652,875</b>	<b>1,926,321</b>	<b>1,871,637</b>	<b>16,508,354</b>

\*Includes 0 term appointments: 0 phased retirement(s)

\*\* Includes \$27,122,663 in new appropriation; \$2,929,501 in encumbrance/balance carryforward, \$749,170 adjustment for tuition/fee increases, \$200,000 in additional cash funds authorized and \$360,582 in 06-07 NSG funds

**SYSTEM OFFICE - EXPENDITURE REPORT**  
**December 31, 2006**

**FUND 1000 - GENERAL FUNDS**

		APPROP + CARRYOVER	YEAR TO-DATE EXPEND.	ENCUMB- RANCES	REMAINING BALANCE	% OF BUDGET EXPEND.
100	PERSONAL SERVICES	849,935	432,976	0	416,959	50.94%
200	OPERATING EXPENSES *	270,686	143,504	0	127,183	53.01%
700	TRAVEL EXPENSES	35,625	8,997	0	26,628	25.25%
800	CAPITAL OUTLAY	0	0	0	0	0.00%
	<b>TOTALS</b>	<b>1,156,246</b>	<b>585,476</b>	<b>0</b>	<b>570,770</b>	<b>50.64%</b>

Includes \$42,388 for Tri-State Graduate Center

**FUND 6501 - STATE COLLEGE ENDOWMENT FUNDS**  
**December 31, 2006**

	<b>BEGINNING CASH/INVESTMENTS</b>		<b>429,690</b>
Income for the period:			
	Interest	9,887	
	Farmland Rent	0	
	Transfer In	2,071	
	<b>Total Income</b>		<b>11,958</b>
Expenditures for period:			
	Publications/Printing	0	
	Travel Expenses	0	
	Other Operating	5,000	
	<b>Total Expenditures</b>		<b>5,000</b>
	<b>ENDING CASH/INVESTMENT BALANCE</b>		<b>436,648</b>

**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Tyler Pribbeno*

February 1-2, 2007

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Financial Reports for July-December 2006

Priority: Financial Strength  
Strategy: 1  
Goal: c

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Financial reports from the colleges, which provide information on fund changes during a specific cycle, have been submitted and are found on the following pages. These are being provided concurrently with the expenditure reports for Board review.



**Chadron State College**  
**Financial Report -- Fiscal Year 2006-2007**  
**For the 6 Months Ending December 31, 2006**

	DAS ACCOUNTS					LOCAL ACCOUNTS			
	GENERAL OPERATIONS	GRANTS AND CONTRACTS	AUXILIARY ENTERPRISES	STATE BUILDING FUNDS	TRUST FUNDS	Bank of the West	1st National Chadron	1st National North Platte	TOTALS
<b>STATEMENT OF POSITION</b>									
ASSETS:									
Cash Held--DAS	25,000								25,000
Cash Held -- Local Banks						-	56,163	1,000	57,163
Investments--DAS	3,587,415	681,678	70,010		42,736				4,381,839
Investments--Local Banks						20,000		40,000	60,000
Undisbursed Appropriations	6,703,330			1,833,853					8,537,183
Undisbursed Federal Funds (Active accounts only)	146	5,590,806							5,590,952
<b>TOTAL ASSETS</b>	<b>10,315,891</b>	<b>6,272,484</b>	<b>70,010</b>	<b>1,833,853</b>	<b>42,736</b>	<b>20,000</b>	<b>56,163</b>	<b>41,000</b>	<b>18,652,137</b>
LIABILITIES AND FUND BALANCES:									
Encumbrances	-	-	-	-	-				-
Deferred Revenue									-
Unencumbered Fund Balances	10,315,891	6,272,484	70,010	1,833,853	42,736	20,000	56,163	41,000	18,652,137
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>10,315,891</b>	<b>6,272,484</b>	<b>70,010</b>	<b>1,833,853</b>	<b>42,736</b>	<b>20,000</b>	<b>56,163</b>	<b>41,000</b>	<b>18,652,137</b>
<b>STATEMENT OF REVENUE AND EXPENDITURES</b>									
REVENUES:									
Tuition and Fees	3,249,631	775,190			180,727				4,205,547
Deferred Revenue									-
State Appropriations	14,181,707								14,181,707
Grants and Contracts		6,672,043							6,672,043
Trustee Transfers			1,155,000						1,155,000
Local Accounts			4,136				2,493,560	150,510	2,648,205
<b>TOTAL REVENUES</b>	<b>17,431,338</b>	<b>7,447,233</b>	<b>1,159,136</b>	<b>-</b>	<b>180,727</b>	<b>-</b>	<b>2,493,560</b>	<b>150,510</b>	<b>28,862,502</b>
EXPENDITURES:									
State Treasurer's Accounts	10,596,405	4,156,954	1,182,618	602,888	213,145				16,752,011
Local Bank Accounts						8,457	2,504,004	150,510	2,662,970
<b>TOTAL EXPENDITURES</b>	<b>10,596,405</b>	<b>4,156,954</b>	<b>1,182,618</b>	<b>602,888</b>	<b>213,145</b>	<b>8,457</b>	<b>2,504,004</b>	<b>150,510</b>	<b>19,414,981</b>
NET INCREASE (DECREASE) IN FUND BALANCES:	6,834,933	3,290,279	(23,483)	(602,888)	(32,418)	(8,457)	(10,444)	-	9,447,521
<b>FUND BALANCE JUNE 30, 2006*</b>	<b>3,480,958</b>	<b>2,982,205</b>	<b>93,493</b>	<b>2,436,741</b>	<b>75,154</b>	<b>28,456</b>	<b>66,607</b>	<b>41,000</b>	<b>9,204,614</b>
<b>FUND BALANCE DECEMBER 31, 2006</b>	<b>10,315,891</b>	<b>6,272,484</b>	<b>70,010</b>	<b>1,833,853</b>	<b>42,736</b>	<b>20,000</b>	<b>56,163</b>	<b>41,000</b>	<b>18,652,135</b>

Note: Excludes Perkins Loan Fund

\* - Federal Grants and Contracts fund balance as of June 30, 2005 was reduced to remove inactive federal accounts.

PERU STATE COLLEGE  
Financial Report -- Fiscal Year 2006-2007  
For the Fiscal Year Ending December 31, 2006

	DAS ACCOUNTS					LOCAL ACCOUNT	
	GENERAL OPERATIONS	GRANTS & CONTRACTS	AUXILIARY ENTERPRISES	STATE BUILDING FUNDS	TRUST FUNDS	BANK OF PERU	TOTALS
<b>STATEMENT OF POSITION</b>							
<b>ASSETS:</b>							
Cash Held - DAS	\$1,621,075.34	\$276,956.18	\$139,379.20	\$0.00	\$180,547.79		\$2,217,958.51
Cash Held - Local Bank						\$156,967.87	\$156,967.87
Investments - DAS							\$0.00
Investments - Local Bank							\$0.00
Undisbursed Appropriations	\$4,695,027.04			\$0.00			\$4,695,027.04
Undisbursed Federal Funds							\$0.00
<b>TOTAL ASSETS</b>	<u>\$6,316,102.38</u>	<u>\$276,956.18</u>	<u>\$139,379.20</u>	<u>\$0.00</u>	<u>\$180,547.79</u>	<u>\$156,967.87</u>	<u>\$7,069,953.42</u>
<b>LIABILITIES &amp; FUND BALANCES:</b>							
Encumbrances	\$0.00	\$0.00	\$0.00				\$0.00
Deferred Revenue	\$0.00						\$0.00
Unencumbered Fund Balance	\$6,316,102.38	\$276,956.18	\$139,379.20	\$0.00	\$180,547.79	\$156,964.87	\$7,069,950.42
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$6,316,102.38</u>	<u>\$276,956.18</u>	<u>\$139,379.20</u>	<u>\$0.00</u>	<u>\$180,547.79</u>	<u>\$156,964.87</u>	<u>\$7,069,950.42</u>
<b>STATEMENT OF REVENUE AND EXPENDITURES:</b>							
<b>REVENUE</b>							
Tuition & Fees	\$2,713,319.35				\$85,010.53		\$2,798,329.88
Deferred Revenue							\$0.00
State Appropriation	\$8,147,964.13			\$0.00			\$8,147,964.13
Grants & Contracts		\$398,740.72					\$398,740.72
Trustee Transfers			\$452,251.18				\$452,251.18
Local Accounts						\$1,833,883.13	\$1,833,883.13
<b>TOTAL REVENUE</b>	<u>\$10,861,283.48</u>	<u>\$398,740.72</u>	<u>\$452,251.18</u>	<u>\$0.00</u>	<u>\$85,010.53</u>	<u>\$1,833,883.13</u>	<u>\$13,631,169.04</u>
<b>EXPENDITURES:</b>							
State Treasurer Accounts	\$6,705,819.31	\$452,347.33	\$399,865.23	\$0.00	\$71,002.54		\$7,629,034.41
Local Banks						\$1,814,163.22	\$1,814,163.22
<b>TOTAL EXPENDITURES</b>	<u>\$6,705,819.31</u>	<u>\$452,347.33</u>	<u>\$399,865.23</u>	<u>\$0.00</u>	<u>\$71,002.54</u>	<u>\$1,814,163.22</u>	<u>\$9,443,197.63</u>
<b>NET INCREASE (DECREASE) IN FUND BALANCES:</b>	\$4,155,464.17	-\$53,606.61	\$52,385.95	\$0.00	\$14,007.99	\$19,719.91	\$4,187,971.41
<b>FUND BALANCE as of 06-30-2006</b>	<u>\$2,160,638.21</u>	<u>\$330,562.79</u>	<u>\$86,993.25</u>	<u>\$0.00</u>	<u>\$166,539.80</u>	<u>\$137,244.96</u>	<u>\$2,881,979.01</u>
<b>FUND BALANCE as of 12-31-06</b>	<u>\$6,316,102.38</u>	<u>\$276,956.18</u>	<u>\$139,379.20</u>	<u>\$0.00</u>	<u>\$180,547.79</u>	<u>\$156,964.87</u>	<u>\$7,069,950.42</u>

Note: Excludes Perkins Loan fund

**Wayne State College**  
**Financial Report -- Fiscal Year 2006-07**  
**For the Period Ending December 31, 2006**

	DAS ACCOUNTS					LOCAL ACCOUNTS			TOTALS
	GENERAL OPERATIONS	GRANTS AND CONTRACTS	AUXILIARY ENTERPRISES	STATE BUILDING FUNDS	TRUST FUNDS	First National Bank	State National Bank	Farmers & Merchants Bank	
<b>STATEMENT OF POSITION</b>									
ASSETS:									
Cash Held--DAS									0.00
Cash Held -- Local Banks						17,125.36			17,125.36
Investments--DAS	5,753,007.99	3,304.34	271,847.50		113,198.84				6,141,358.67
Investments--Local Banks						174,966.17	45,000.00	10,000.00	229,966.17
Undisbursed Appropriations	8,587,412.21			0.00					8,587,412.21
Undisbursed Federal Funds		883,382.89							883,382.89
<b>TOTAL ASSETS</b>	<b>14,340,420.20</b>	<b>886,687.23</b>	<b>271,847.50</b>	<b>0.00</b>	<b>113,198.84</b>	<b>192,091.53</b>	<b>45,000.00</b>	<b>10,000.00</b>	<b>15,859,245.30</b>
Encumbrances									0.00
Deferred Revenue									0.00
Unencumbered Fund Balances	14,340,420.20	886,687.23	271,847.50	0.00	113,198.84	192,091.53	45,000.00	10,000.00	15,859,245.30
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>14,340,420.20</b>	<b>886,687.23</b>	<b>271,847.50</b>	<b>0.00</b>	<b>113,198.84</b>	<b>192,091.53</b>	<b>45,000.00</b>	<b>10,000.00</b>	<b>15,859,245.30</b>
<b>STATEMENT OF REVENUE AND EXPENDITURES</b>									
Tuition and Fees	5,642,192.44	269,896.04	1,755,816.72		141,425.38				7,809,330.58
Deferred Revenue									0.00
State Appropriations	17,450,777.00								17,450,777.00
Grants and Contracts		2,378,175.79							2,378,175.79
Trustee Transfers			0.00						0.00
Local Accounts						5,682,841.11	0.00		5,682,841.11
<b>TOTAL REVENUES</b>	<b>23,092,969.44</b>	<b>2,648,071.83</b>	<b>1,755,816.72</b>	<b>0.00</b>	<b>141,425.38</b>	<b>5,682,841.11</b>	<b>0.00</b>	<b>0.00</b>	<b>33,321,124.48</b>
EXPENDITURES:									
State Treasurer's Accounts	14,344,036.15	2,034,779.92	1,488,556.29		145,616.67				18,012,989.03
Local Bank Accounts						5,695,745.49			5,695,745.49
<b>TOTAL EXPENDITURES</b>	<b>14,344,036.15</b>	<b>2,034,779.92</b>	<b>1,488,556.29</b>	<b>0.00</b>	<b>145,616.67</b>	<b>5,695,745.49</b>	<b>0.00</b>	<b>0.00</b>	<b>23,708,734.52</b>
NET INCREASE (DECREASE) IN FUND BALANCES:	8,748,933.29	613,291.91	267,260.43	0.00	-4,191.29	-12,904.38	0.00	0.00	9,612,389.96
<b>FUND BALANCE June 30, 2006</b>	<b>5,591,486.91</b>	<b>273,395.32</b>	<b>4,587.07</b>	<b>0.00</b>	<b>117,390.13</b>	<b>204,995.91</b>	<b>45,000.00</b>	<b>10,000.00</b>	<b>6,246,855.34</b>
<b>FUND BALANCE December 31, 2006</b>	<b>14,340,420.20</b>	<b>886,687.23</b>	<b>271,847.50</b>	<b>0.00</b>	<b>113,198.84</b>	<b>192,091.53</b>	<b>45,000.00</b>	<b>10,000.00</b>	<b>15,859,245.30</b>
Note: Excludes Perkins Loan Fund and amount transferred for Capital Projects									
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Tyler Pribbeno*

February 1-2, 2007

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LB 309 Progress Reports

Priority: Financial Strength  
Strategy: 1  
Goal: c

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Board policy requires the submission of progress reports on certain renovation/construction projects. The Colleges have submitted progress reports on their respective projects that are funded by the Building Renewal Task Force.

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**  
**Chadron State College**

Report Period: July-December 2006

Meeting Date: Febr. 1-2, 2007

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Change Orders (+/-)	Total Project Cost	Prior Period Balance	Current Year		Current Balance	Status
							LB 309 Expenditures	College Expenditures		
26520-949-01 BU#6512T009 Burkhiser Complex Elevator Upgrade	1) 11/21/05	\$ 85,000.00	\$ 15,000.00	\$ -	\$ 100,000.00	\$ 44,344.49	\$ 73,865.01	\$ 13,034.99	\$ 11,134.99	In Progress
26520-949-01 BU#6512T008 Burkhiser Complex Variable Frequency Drive	1) 11/21/05	\$ 10,200.00	\$ 1,800.00	\$ -	\$ 12,000.00	\$ 4,141.41	\$ 6,058.59	\$ 1,069.16	\$ -	Completed June 2006
26520-949-01 BU#6512T012 Heat Plant Access Stairs to Tunnel	1) 5/31/06	\$ 20,400.00	\$ 3,600.00	\$ -	\$ 24,000.00	\$ -	\$ -	\$ -	\$ 20,400.00	In Progress
26520-949-01 BU#6512T011 Heat Plant Wood Fuel Scrapes	1) 11/21/05	\$ 17,000.00	\$ 3,000.00	\$ -	\$ 20,000.00	\$ 9,001.92	\$ 7,998.08	\$ 3,192.10	\$ -	Completed August 2006
26520-949-01 BU#6512I003 Heat Plant Modernization	1)1/13/05 2) 4/18/05	\$ 47,734.00	\$ -	\$ 65,234.00	\$ 112,968.00	\$ 53,617.00	\$ 112,968.00	\$ 15,783.22	\$ -	Completed August 2006
26520-949-01 BU#6512T010 King Library Elevator Upgrade	1) 11/21/05	\$ 85,000.00	\$ 15,000.00	\$ -	\$ 100,000.00	\$ 61,854.49	\$ 53,830.51	\$ 9,499.49	\$ 31,169.49	In Progress
26520-949-01 BU#6512T007 King Library Roof Replacement	1) 8/29/05 2) 9/16/05	\$ 110,500.00	\$ 19,500.00	\$ 68,000.00	\$ 198,000.00	\$ 174,778.28	\$ 124,860.75	\$ 22,034.24	\$ 53,639.26	In Progress
26520-949-01 BU#6512T001 Math/Science Building to Burkhiser Chilled Water Extension	1) 3/31/05 2) 9/16/05	\$ 255,000.00	\$ 45,000.00	\$ 110,000.00	\$ 410,000.00	\$ 140,434.94	\$ 312,968.32	\$ 55,229.68	\$ 42,062.35	In Progress
26520-949-01 BU#6512T004 Math/Science Building to Burkhiser Elevator Upgrade	1) 6/20/05	\$ 93,500.00	\$ 16,500.00	\$ -	\$ 110,000.00	\$ 52,073.55	\$ 74,077.50	\$ 13,072.50	\$ 19,422.50	In Progress
26520-949-01 BU#6512T015 Memorial Hall Chiller Tie-In	1) 11/22/06 2) 2/4/07	\$ 85,000.00	\$ 15,000.00	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ 85,000.00	Funded
26520-949-01 BU#6512T014 Memorial Hall Roof Replacement	1) 11/22/06 2) 2/2/07	\$ 382,500.00	\$ 67,500.00	\$ -	\$ 450,000.00	\$ -	\$ -	\$ -	\$ 450,000.00	Funded
26520-949-01 BU#6512T013 Nelson Physical Activity Center Fire & Life Safety Upgrade	1) 5/31/06	\$ 255,000.00	\$ 45,000.00	\$ -	\$ 300,000.00	\$ -	\$ -	\$ -	\$ 300,000.00	In Progress
26520-949-01 BU#6512T016 Nelson Physical Activity Center HVAC Controls	1) 11/22/06 2) 2/2/07	\$ 128,556.00	\$ -	\$ -	\$ 128,556.00	\$ -	\$ -	\$ -	\$ 128,556.00	In Progress

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**

Peru State College

Report Period: July - December 2006

Meeting Date: Febr. 1-2, 2007

Project	Approval Date 1) LB 309 2) Board	Prior Year-end Balance 309	Prior Year-end Balance PSC	LB 309 Allocation	College Contribution	Change Orders (+/-)	Total Project Cost	Current Year		Current 309 Balance	Current PSC Balance	Status
								LB 309 Expenditures	College Expenditures			
26520-949-03 AV Larson ADA Restroom Modifications (Mat Only)	1) 7/5/06 2) 9/15/06	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$1,066.67	\$0.00	\$3,933.33	\$0.00	Work Complete
26520-949-03 AV Larson Design HVAC and Code Upgrades	1) 9/21/06 2) 11/16/06	\$0.00	\$0.00	\$110,500.00	\$19,500.00	\$0.00	\$130,000.00	\$7,395.00	\$8,700.00	\$103,105.00	\$10,800.00	In Progress
26520-949-03 BU#6512J066 AV Larson ADA Accessible Walkway	1) 11/2/2006	\$0.00	\$0.00	\$51,000.00	\$6,000.00	\$0.00	\$57,000.00	\$0.00	\$0.00	\$51,000.00	\$6,000.00	In Progress
26520-949-03 BU#6512J061 Campus Services Building Campus Mech Equip Insulation (Materials)	1) 5/31/2006 2) 9/15/06	\$0.00	\$0.00	\$12,500.00	\$0.00	\$0.00	\$12,500.00	\$11,561.28	\$0.00	\$938.72	\$0.00	Materials On Hand
2652-949-03 BU#6512J036 Fine Arts Design for Exterior Rehabilitation	1) 10/15/03 2) 12/4/03	\$7,285.55	\$1,285.66	\$0.00	\$0.00	\$0.00	\$25,000.00	\$2,658.19	\$469.12	\$4,627.36	\$816.54	In Progress
2652-949-03 BU 6512J050 Fine Arts Exterior Repairs	1) 6/20/05 2) 9/16/05	\$153,000.00	\$27,000.00	\$0.00	\$0.00	\$0.00	\$180,000.00	\$100,872.80	\$18,852.15	\$52,127.20	\$8,147.85	In Progress
26520-949-03 BU#6512J067 Hoyt Science Building Roof Replacement	1) 11/22/2006	\$0.00	\$0.00	\$76,500.00	\$13,500.00	\$0.00	\$90,000.00	\$0.00	\$0.00	\$76,500.00	\$13,500.00	Funded
26520-949-03 BU#6512J068 Theater Auditorium Roof Replacement	1) 11/22/2006	\$0.00	\$0.00	\$68,000.00	\$12,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	\$68,000.00	\$12,000.00	Funded
2652-949-03-007 BU#6512J033 TJ Majors Building Envelope Repair	1) 7/24/03 2) 9/12/03	\$355,070.24	\$60,328.12	\$0.00	\$0.00	\$0.00	\$1,269,647.07	\$322,887.92	\$56,986.29	\$32,182.32	\$3,341.83	Work Complete
26520-949-03 TJ Majors Window Repairs - Phase I	1)10/4/06 2) 11/16/06	\$0.00	\$0.00	\$5,100.00	\$900.00	\$0.00	\$6,000.00	\$4,494.80	\$793.20	\$605.20	\$106.80	Work Complete
26520-949-03 BU#6512J059 TJ Majors Pump & Water Supply Renovation	1) 11/21/05 2) 2/2/2006	\$0.00	\$0.00	\$15,000.00	\$0.00	-\$9,771.00	\$15,000.00	\$5,229.00	\$0.00	\$0.00	\$0.00	Complete
26520-949-03 BU#6512J038 Al Wheeler Center Design Foundation Stabilization	1) 12/18/03 2) 2/12/04	\$23,171.66	\$4,088.71	\$0.00	\$6,176.00	\$35,000.00	\$79,705.00	\$50,866.82	\$9,686.02	\$7,304.84	\$578.69	Work Complete

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**

Peru State College

Report Period: July - December 2006

Meeting Date: Febr. 1-2, 2007

Project	Approval Date 1) LB 309 2) Board	Prior	Prior	LB 309	College	Change	Total	Current Year		Current	Current	Status
		Year-end	Year-end					LB 309	College			
		Balance 309	Balance PSC	Allocation	Contribution	Orders (+/-)	Project Cost	Expenditures	Expenditures	Balance	Balance	
26520-949-03 Al Wheeler Center Repair Pool Filter System	1) 4/26/06 2) 6/2/2006	\$0.00	\$0.00	\$2,125.00	\$375.00	-\$221.00	\$2,500.00	\$1,904.00	\$1,218.20	\$0.00	\$375.00	Complete
26520-949-03 Al Wheeler Center HVAC upgrade in AWAC	1) 9/13/06 2) 11/16/06	\$0.00	\$0.00	\$136,761.00	\$0.00	\$0.00	\$136,761.00	\$0.00	\$0.00	\$136,761.00	\$0.00	Funded

Descriptions to be used in Status column of LB 309 Deferred Maintenance Progress Report

Funded - to be used when project has been funded but has not yet begun

In-Progress - to be used when project is still in process and when complete but payment is pending

Complete - to be used when project has been completed

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**

Wayne State College

Report Period: As of December 31, 2006

Meeting Date: Febr. 1-2, 2007

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Chg Orders Current YR (+/-)	Total Project Cost	Prior Period Balance	Current Year		Current Balance	Status
							LB 309 Expenditures	College Expenditures		
6512N012 Carhart Science Building Fire Sprinkler System	1) 02/26/03 2) 04/11/03	\$306,000.00	\$54,000.00	\$0.00	\$360,000.00	\$193,208.00	\$107,199.28	\$18,920.48	\$67,088.24	In Progress
6512N018 Benthack Tuckpointing Design	1) 07/24/03 2) 09/12/03	\$7,650.00	\$1,350.00	\$0.00	\$9,000.00	\$1,092.83	\$95.45	\$16.85	\$980.53	Complete
6512N019 Education Tuckpointing Design	1) 07/24/03 2) 09/12/03	\$11,050.00	\$1,950.00	\$0.00	\$13,000.00	\$3,363.26	\$2,018.80	\$356.25	\$988.21	Complete
6512N020 Carhart Science Building Tuckpointing Design	1) 07/24/03 2) 09/12/03	\$4,590.00	\$810.00	\$0.00	\$5,400.00	\$1,380.50	\$831.43	\$146.72	\$402.35	Complete
6512N021 Hahn Administration Tuckpointing Design	1) 07/24/03 2) 09/12/03	\$11,475.00	\$2,025.00	\$0.00	\$13,500.00	\$3,480.39	\$2,106.38	\$371.72	\$1,002.29	Complete
6512N022 Humanities Tuckpointing Design	1) 07/24/03 2) 09/12/03	\$11,050.00	\$1,950.00	\$0.00	\$13,000.00	\$3,380.28	\$2,021.29	\$356.71	\$1,002.28	Complete
6512N023 Fine Arts Tuckpointing Design	1) 07/24/03 2) 09/12/03	\$7,820.00	\$1,380.00	\$0.00	\$9,200.00	\$2,378.66	\$1,427.78	\$251.96	\$698.92	Complete
6512N024 Rice Auditorium Tuckpointing Design	1) 07/24/03 2) 09/12/03	\$11,475.00	\$2,025.00	\$2,941.18	\$16,441.18	\$818.59	\$2,667.40	\$470.71	\$621.66	Complete
6512N025 Studio Arts Tuckpointing Design	1) 07/24/03 2) 09/12/03	\$11,050.00	\$1,950.00	\$0.00	\$13,000.00	\$3,363.62	\$2,021.41	\$356.71	\$985.50	Complete
6512N026 Conn Library Tuckpointing Design	1) 07/24/03 2) 09/12/03	\$12,750.00	\$2,250.00	\$0.00	\$15,000.00	\$2,385.99	\$1,177.27	\$207.75	\$1,000.97	Complete
6512N032 Carhart Science Building ADA Accessible Elevator	1) 12/09/03 2) 02/12/04	\$896,750.00	\$158,250.00	\$0.00	\$1,055,000.00	\$663,926.58	\$419,953.32	\$74,109.38	\$169,863.88	In Progress



**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**

Wayne State College

Report Period: As of December 31, 2006

Meeting Date: Febr. 1-2, 2007

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Chg Orders Current YR (+/-)	Total Project Cost	Prior Period Balance	Current Year		Current Balance	Status
							LB 309 Expenditures	College Expenditures		
6512N036 Conn Library Fire Alarm System Installation	1) 02/12/04 2) 04/15/04	\$51,000.00	\$9,000.00	\$0.00	\$60,000.00	\$5,009.00	\$0.00	\$0.00	\$5,009.00	In Progress
6512N039 Carhart Science Building ADA Restroom Addition	1) 07/01/04 2) 09/17/04	\$994,500.00	\$175,500.00	\$0.00	\$1,170,000.00	\$737,730.86	\$470,957.59	\$83,110.22	\$183,663.05	In Progress
6512N047 Fine Arts Roof Replacement	1) 06/20/05 2) 09/16/05	\$212,500.00	\$37,500.00	-\$21,928.37	\$228,071.63	\$293,713.13	\$231,017.03	\$40,767.73	\$0.00	Complete
6512N048 Benthack Hall Tuckpointing	1) 07/11/05 2) 09/16/05	\$44,200.00	\$7,800.00	\$0.00	\$52,000.00	\$13,293.46	\$7,785.93	\$1,373.99	\$4,133.54	Complete
6512N049 Education Tuckpointing	1) 07/11/05 2) 09/16/05	\$85,000.00	\$15,000.00	\$2,941.18	\$102,941.18	\$98,650.00	\$85,767.57	\$15,135.46	\$688.15	Complete
6512N050 Carhart Science Building Tuckpointing	1) 07/11/05 2) 09/16/05	\$12,000.00	\$2,117.65	\$0.00	\$14,117.65	\$14,005.15	\$5,726.87	\$1,010.63	\$7,267.65	Complete
6512N051 Hahn Administration Tuckpointing	1) 07/11/05 2) 09/16/05	\$81,600.00	\$14,400.00	\$0.00	\$96,000.00	\$94,677.90	\$67,726.19	\$11,951.69	\$15,000.02	Complete
6512N052 Humanities Tuckpointing	1) 07/11/05 2) 09/16/05	\$62,900.00	\$11,100.00	\$0.00	\$74,000.00	\$72,956.00	\$53,096.10	\$9,369.89	\$10,490.01	Complete
6512N053 Fine Arts Tuckpointing	1) 07/11/05 2) 09/16/05	\$39,100.00	\$6,900.00	\$0.00	\$46,000.00	\$45,425.80	\$34,543.83	\$6,095.97	\$4,786.00	Complete
6512N054 Rice Auditorium Tuckpointing	1) 07/11/05 2) 09/16/05	\$68,000.00	\$12,000.00	\$0.00	\$80,000.00	\$57,337.10	\$37,669.53	\$6,647.57	\$13,020.00	Complete
6512N055 Studio Arts Tuckpointing	1) 07/11/05 2) 09/16/05	\$61,200.00	\$10,800.00	\$0.00	\$72,000.00	\$71,099.10	\$51,636.74	\$9,112.37	\$10,349.99	Complete
6512N056 Conn Library	1) 07/11/05 2) 09/16/05	\$69,700.00	\$12,300.00	\$0.00	\$82,000.00	\$49,352.50	\$28,301.19	\$4,994.33	\$16,056.98	Complete

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**

Wayne State College

Report Period: As of December 31, 2006

Meeting Date: Febr. 1-2, 2007

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Chg Orders Current YR (+/-)	Total Project Cost	Prior Period Balance	Current Year		Current Balance	Status
							LB 309 Expenditures	College Expenditures		
Tuckpointing										
6512N057 Connell Hall Roof Hatch Installation	1) 08/29/05 2) 10/28/05	\$6,800.00	\$1,200.00	-\$4,706.00	\$3,294.00	\$8,000.00	\$2,799.90	\$494.10	\$0.00	In Progress
6512N058 Campus/Grounds Design of Water Distribution System	1) 08/29/05 2) 10/28/05	\$61,200.00	\$10,800.00	\$0.00	\$72,000.00	\$20,368.24	\$11,876.31	\$2,095.82	\$6,396.11	In Progress
6512N059 Studio Arts Roof Replacement	1) 11/21/05 2) 02/02/06	\$136,000.00	\$24,000.00	\$0.00	\$160,000.00	\$146,264.48	\$88,391.47	\$15,598.50	\$42,274.51	In Progress
6512N060 Conn Library Roof Replacement	1) 11/21/05 2) 02/02/06	\$272,000.00	\$48,000.00	\$0.00	\$320,000.00	\$292,325.50	\$172,660.29	\$30,469.46	\$89,195.75	In Progress
6512N061 Campus/Grounds Emergency Campus Electrical Repair	1) 02/27/06 2)	\$58,938.00	\$10,400.82	\$0.00	\$69,338.82	\$69,338.82	\$0.00	\$0.00	\$69,338.82	In Progress
6512N062 Connell Hall Design - Fascia/Soffit Repair	1) 03/27/06 2)	\$22,100.00	\$3,900.00	\$4,705.88	\$30,705.88	\$26,000.00	\$0.00	\$0.00	\$30,705.88	In Progress
6512N063 Campus/Grounds Water System Upgrades	1) 05/11/06 2) 09/14/06	\$595,000.00	\$105,000.00	\$0.00	\$700,000.00	\$700,000.00	\$500,590.50	\$88,339.50	\$111,070.00	In Progress
6512N064 Gardner Hall Flashing Repair	1) 05/11/06 2) 09/14/06	\$5,100.00	\$900.00	-\$1,200.00	\$4,800.00	\$6,000.00	\$4,080.00	\$720.00	\$0.00	Complete
6512N065 Education ADA Restroom Addition	1) 05/11/06 2) 09/14/06	\$15,300.00	\$2,700.00	\$0.00	\$18,000.00	\$18,000.00	\$8,953.59	\$1,580.05	\$7,466.36	In Progress
6512N066 Humanities ADA Restroom Addition	1) 05/11/06 2) 09/14/06	\$15,300.00	\$2,700.00	\$0.00	\$18,000.00	\$18,000.00	\$8,939.61	\$1,577.58	\$7,482.81	In Progress
6512N067 Benthack Hall Design Roof Replacement	1) 07/05/06 2) 09/14/06	\$34,000.00	\$6,000.00	\$0.00	\$40,000.00	\$40,000.00	\$19,321.62	\$3,409.69	\$17,268.69	In Progress
6512N068	1) 07/05/06	\$6,800.00	\$1,200.00	-\$3,735.00	\$4,265.00	\$8,000.00	\$3,625.25	\$639.75	\$0.00	Complete

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**

Wayne State College

Report Period: As of December 31, 2006

Meeting Date: Febr. 1-2, 2007

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Chg Orders Current YR (+/-)	Total Project Cost	Prior Period Balance	Current Year		Current Balance	Status
							LB 309 Expenditures	College Expenditures		
Education Fire Escape	2) 09/14/06									
6512N069 Fine Arts HVAC/electrical systems	1) 07/05/06 2) 09/14/06	\$8,500.00	\$1,500.00	\$0.00	\$10,000.00	\$10,000.00	\$6,120.00	\$1,080.00	\$2,800.00	In Progress
6512N070 Hahn Administration Design of Fascia/Soffit Repairs	1) 07/20/06 2) 09/14/06	\$8,500.00	\$1,500.00	\$0.00	\$10,000.00	\$10,000.00	\$3,530.71	\$623.07	\$5,846.22	In Progress
6512N071 Rice Auditorium Rice Auditorium Renovation	1) 09/21/06 2) 11/16/06	\$166,547.00	\$29,390.65	\$0.00	\$195,937.65	\$195,937.65	\$0.00	\$0.00	\$195,937.65	In Progress
6512N072 Education ADA Restroom	1) 11/22/06 2)	\$39,100.00	\$6,900.00	\$0.00	\$46,000.00	\$46,000.00	\$0.00	\$0.00	\$46,000.00	In Progress
6512N073 Humanities ADA Restroom	1) 11/22/06 2)	\$35,700.00	\$6,300.00	\$0.00	\$42,000.00	\$42,000.00	\$0.00	\$0.00	\$42,000.00	In Progress

Descriptions to be used in Status column of LB 309 Deferred Maintenance Progress Report

Funded - to be used when project has been funded but has not yet begun

In-Progress - to be used when project is still in process and when complete but payment is pending

Complete - to be used when project has been completed

## Fiscal and Facilities Committee

*Larry Teahon, Chair*  
*Cap Peterson*  
*Tyler Pribbeno*

February 1-2, 2007

### Revenue Bond Expenditure Reports

Priority: Financial Strength  
 Strategy: 1  
 Goal: c

The revenue bond indentures for the Colleges require the submission of periodic financial reports to the Board. In keeping with that requirement, the institutions have provided 6-month expenditure reports ending December 2006.

The reports are intended to demonstrate that the institutions' revenue bond programs are operating at the financial level necessary to provide the services to the students while maintaining the revenue stream needed to retire the debt obligations. All of the Colleges' indentures require a 110 debt service coverage (DSC) factor. Board Policy requires 125% coverage ratio for Chadron and Wayne and a 135% debt service coverage ration at Peru.

	<b>Chadron</b>	<b>Peru</b>	<b>Wayne</b>
Revenue	\$2,621,870	\$1,149,205	\$3,503,363
% of Budget	58.20%	59.83%	58.89%
Expenditures	\$2,325,033	\$927,077	\$2,737,662
% of Budget	55.44%	51.32%	50.30%

**Chadron State College**  
**Revenue Bond Expenditure Report**  
**For the 6 Months Ending December 31, 2006**

Report Date: 01/09/2007

Report Period: FY 2007

	<b>Budgeted FY 2007</b>	<b>Year-to-Date FY 2007</b>	<b>Percent of Budget</b>
<b><u>Revenues:</u></b>			
Dormitory Rentals	\$1,700,000	\$879,311	51.72%
Apartment/House Rentals	\$165,000	\$165,497	100.30%
Facilities Rentals	\$50,000	\$1,500	3.00%
Food Service Contracts	1,525,000	883,436	57.93%
Food Service Commissions	210,000	239,070	113.84%
Facilities Fees*	572,000	293,500	51.31%
Bookstore Commissions	88,000	53,055	60.29%
Trustee Investment/Interest Income	60,000	44,529	74.22%
Parking Fees	50,000	23,909	47.82%
Other Income	85,000	38,062	44.78%
<b>Total Revenues</b>	<b>\$4,505,000</b>	<b>\$2,621,870</b>	<b>58.20%</b>

<b><u>Expenditures:</u></b>			
Salaries and Benefits	\$1,350,000	\$648,745	48.06%
Utilities	480,000	270,822	56.42%
Insurance	35,000	31,253	89.29%
Equipment & Furnishings	20,000	204	1.02%
Capital Outlay	5,601	3,795	67.76%
Telephone/Cable T.V & Internet Services	195,000	87,119	44.68%
Supplies	130,000	62,113	47.78%
Repairs and Maintenance	120,000	53,541	44.62%
Other Operating Expenses	40,000	25,026	62.57%
Subtotal - Operations and Maintenance	<b>\$2,375,601</b>	<b>\$1,182,618</b>	<b>49.78%</b>
Food Service Payments	1,220,000	688,835	56.46%
Debt Service	598,043	453,580	75.84%
Total Expenditures	<b>\$4,193,644</b>	<b>\$2,325,033</b>	<b>55.44%</b>

<b>Available for Distribution</b>			
to Subsidiary Funds	<b>\$311,356</b>	<b>\$296,836</b>	<b>95.34%</b>

<b>Debt Service Coverage Ratio</b>	<b>1.52</b>	<b>1.65</b>
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**Peru State College**  
**Revenue Bond Expenditure Report**  
**For the Six Month Period Ending December 31, 2006**

Report Date: February 2 , 2007

Report Period: July 1, 2006 - Dec. 31, 2006

	<b>Budgeted 06-07</b>	<b>Year-to-Date 06-07</b>	<b>Percent of Budget</b>
<b><u>Revenues:</u></b>			
Residence Hall/Dormitory Rentals	\$847,755	\$489,766	57.77%
Apartment/House Rentals	63,925	44,867	70.19%
Facilities Rentals	40,000	59,301	148.25%
Food Service Contracts	742,252	415,488	55.98%
Food Service Commissions	27,050	21,268	78.62%
Facilities Fees*	108,100	57,857	53.52%
Bookstore Commissions/Income	0	0	0.00%
Parking Fees/Fines	8,650	7,260	83.93%
Trustee Investment/Interest Income	50,000	35,653	71.31%
Other Income	33,000	17,745	53.77%
<b>Total Revenues</b>	<b>\$1,920,732</b>	<b>\$1,149,205</b>	<b>59.83%</b>
<b><u>Expenditures:</u></b>			
Salaries and Benefits	\$266,887	\$101,546	38.05%
Utilities	240,000	154,778	64.49%
Insurance	31,000	30,825	99.44%
Equipment & Furnishings	0	0	0.00%
Capital Outlay	0	0	0.00%
Telephone/Cable Television/Internet	112,100	49,260	43.94%
Supplies	59,500	36,064	60.61%
Repairs and Maintenance	15,495	13,250	85.51%
Other Operating Expenses	20,400	14,143	69.33%
Subtotal - Operations and Maintenance	<b>\$745,382</b>	<b>\$399,865</b>	<b>53.65%</b>
Food Service Payments	810,000	401,650	49.59%
Debt Service	251,123	125,562	50.00%
Total Expenditures	<b>\$1,806,505</b>	<b>\$927,077</b>	<b>51.32%</b>
<b>Available for Distribution</b> to Subsidiary Funds	<b>\$114,227</b>	<b>\$222,128</b>	<b>194.46%</b>
<b>Debt Service Coverage Ratio</b>	<b>1.45</b>	<b>2.77</b>	

\*All student derived fees

**Wayne State College**  
**Revenue Bond Expenditure Report**  
**For the Six Month Period Ending December 31, 2006**

Report Date: February 2, 2007

Report Period: July 1, 2006-Dec. 31, 2006

	<b>Budgeted 06-07</b>	<b>Year-to-Date 06-07</b>	<b>Percent of Budget</b>
<b><u>Revenues:</u></b>			
Residence Hall/Dormitory Rentals	\$2,255,136	\$1,269,188	56.28%
Apartment/House Rentals	623	0	0.00%
Facilities Rentals	2,000	3,085	154.25%
Food Service Contracts	2,413,548	1,466,127	60.75%
Food Service Commissions	56,228	26,571	47.26%
Facilities Fees*	725,100	382,226	52.71%
Bookstore Commissions/Income	120,943	85,606	70.78%
Parking Fees/Fines	117,700	86,115	73.16%
Trustee Investment/Interest Income	142,800	107,412	75.22%
Other Income	115,300	77,033	66.81%
<b>Total Revenues</b>	<b>\$5,949,378</b>	<b>\$3,503,363</b>	<b>58.89%</b>

**Expenditures:**

FTE 58.79			
Salaries and Benefits	\$1,894,442	\$900,606	47.54%
Utilities**	701,915	208,918	29.76%
Insurance	75,000	36,626	48.83%
Equipment & Furnishings	65,000	11,131	17.12%
Capital Outlay	55,000	5,851	10.64%
Telephone/Cable Television/Internet	245,000	84,292	34.40%
Supplies	188,700	106,743	56.57%
Repairs and Maintenance	48,576	48,980	100.83%
Other Operating Expenses	122,000	85,409	70.01%
<b>Subtotal - Operations and Maintenance</b>	<b>\$3,395,633</b>	<b>\$1,488,556</b>	<b>43.84%</b>
Food Service Payments	\$1,312,333	\$712,207	54.27%
Debt Service	734,688	536,899	73.08%
<b>Total Expenditures</b>	<b>\$5,442,654</b>	<b>\$2,737,662</b>	<b>50.30%</b>

**Available for Distribution  
to Subsidiary Funds**

<b>\$506,724</b>	<b>\$765,701</b>	<b>151.11%</b>
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**Debt Service Coverage Ratio**

1.69                      2.43

\*All student derived fees

\*\*Energy Plant chargebacks not yet completed for July-December 2006.

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Tyler Pribbeno*

February 1-2, 2007

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**Occupancy/Income Reports for Fall 2006**

Priority: Financial Strength  
 Strategy: 1  
 Goal: c

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As required by the bond indentures, the colleges have provided information on occupancy and the income earned by their revenue bond facilities during Fall 2006.

In summary, the following ratios are noted:

	% Residence Hall Bed Occupancy Fall 06	% Residence Hall Room Occupancy Fall 06	% Residence Hall Income Fall 06
Chadron State	65%	92%	90%
Peru State	77%	89%	73%
Wayne State	80%	96%	79%



**REVENUE BOND FACILITIES  
OCCUPANCY AND INCOME REPORT**

COLLEGE: CHADRON STATE COLLEGE  
TERM: FALL 2006

REPORT DATE: February 1-2, 2007  
FINAL REPORT

**OCCUPANCY**

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2005	Beds Occupied Fall 2006	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2006	Percent Room Occupancy
Residence Hall									
ANDREWS	304	284	185	187	1.08%	65.85%	148	148	100.00%
BROOKS **	110	84	24	0	-100.00%	0.00%	40	0	0.00%
EDNA WING	94	94	45	66	46.67%	70.21%	49	49	100.00%
EDNA WORK	92	92	60	60	0.00%	65.22%	46	46	100.00%
HIGH RISE	400	422	266	283	6.39%	67.06%	218	218	100.00%
KENT HALL	304	275	198	220	11.11%	80.00%	151	136	90.07%
<b>SUBTOTALS</b>	<b>1,304</b>	<b>1,251</b>	<b>778</b>	<b>816</b>	<b>4.88%</b>	<b>65.23%</b>	<b>652</b>	<b>597</b>	<b>91.56%</b>

	Apartments Available	Apartments Occupied Fall 2005	Apartments Occupied Fall 2006	Percent of Change	Percent Occupancy
Family Housing					
EDNA WORK WING	0	0	0	0	0.00%
SPARKS HALL	0	6	0	0	0.00%
WEST COURT	41	40	40	0	97.56%
<b>SUBTOTALS</b>	<b>41</b>	<b>46</b>	<b>40</b>	<b>0</b>	<b>97.56%</b>
<b>TOTALS</b>	<b>1,304</b>	<b>1,292</b>	<b>824</b>	<b>0</b>	<b>66.25%</b>

**ACTUAL INCOME**

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Actual Income
Residence Halls *	1,304	1,194	822-1580	\$905,300	\$810,478	89.53%
Student Apartments N/A						
Family Housing	41	41	265-420	\$74,000	57,107	77.17%
Faculty Apartments N/A						
Summer, Guest Housing & Rentals ***				\$31,000	25,525	82.34%
Other						
<b>TOTALS</b>				<b>\$1,010,300</b>	<b>\$893,110</b>	<b>88.40%</b>

\* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

\*\* Brooks Hall taken off line Fall 2006

**REVENUE BOND FACILITIES  
OCCUPANCY AND INCOME REPORT**

COLLEGE: PERU STATE COLLEGE  
TERM: FALL 2006

REPORT DATE: FEBRUARY1- 2, 2007  
FINAL REPORT

**OCCUPANCY**

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2005	Beds Occupied Fall 2006	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2006	Percent Room Occupancy
Residence Hall									
ELIZA MORGAN (1)	170	98	87	90	3.45%	91.84%	50	48	96.00%
DELZELL	146	144	96	105	9.38%	72.92%	72	61	84.72%
CLAYBURN/MATHEWS	120	106	87	73	-16.09%	68.87%	58	44	75.86%
DAVIDSON/PALMER	116	106	74	82	10.81%	77.36%	58	55	94.83%
NICHOLAS/PATE	24	48	38	39	2.63%	81.25%	28	28	100.00%

<b>SUBTOTALS</b>	<b>576</b>	<b>502</b>	<b>382</b>	<b>389</b>	<b>1.83%</b>	<b>77.49%</b>	<b>266</b>	<b>236</b>	<b>88.72%</b>
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	Apartments Available	Apartments Occupied Fall 2005	Apartments Occupied Fall 2006	Percent of Change	Percent Occupancy
Family Housing					
OAK HILL	12	9	10	11.11%	83.33%
FACULTY	8	8	6	-25.00%	75.00%
<b>SUBTOTALS</b>	<b>0</b>	<b>20</b>	<b>17</b>	<b>-5.88%</b>	<b>80.00%</b>
<b>TOTALS</b>	<b>576</b>	<b>522</b>	<b>399</b>	<b>1.50%</b>	<b>77.59%</b>

**ACTUAL INCOME**

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	552	454	1130-1696	\$641,502	\$466,315	72.69%
Student Apartments	12	12	1320-1580	23,310	19,663	84.35%
Faculty Apartments	8	8	1400-1700	\$14,616	13,675	93.56%
Summer, Guest Housing & Rentals					40,537	
Other					24,785	
<b>TOTALS</b>				<b>\$679,428</b>	<b>\$564,975</b>	<b>83.15%</b>

\* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

(1) 36 rooms in Morgan remain off-line until Phase II of the construction plan can be implemented.

**REVENUE BOND FACILITIES  
OCCUPANCY AND INCOME REPORT**

COLLEGE: WAYNE STATE COLLEGE  
TERM: FALL 2006

REPORT DATE: February 1-2, 2007  
FINAL REPORT

**OCCUPANCY**

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2005	Beds Occupied Fall 2006	Percent of Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2006	Percent Room Occupancy
Residence Hall	165	160	120	112	-6.67%	70.00%	66	61	92.42%
Anderson Hall	328	306	252	267	5.95%	87.25%	159	157	98.74%
Berry Hall	448	434	292	338	15.75%	77.88%	208	198	95.19%
Morey Hall	240	231	185	188	1.62%	81.39%	119	114	95.80%
Neihardt Hall	185	161	139	136	n/a	84.47%	91	90	98.90%
Pile Hall	150	134	101	103	1.98%	76.87%	72	69	95.83%
Terrace Hall	147	140	123	110	-10.57%	78.57%	74	72	97.30%
<b>SUBTOTALS</b>	<b>1,663</b>	<b>1,566</b>	<b>1,212</b>	<b>1,254</b>	<b>3.47%</b>	<b>80.08%</b>	<b>789</b>	<b>761</b>	<b>96.45%</b>

	Apartment Available	Apartment Occupied Fall 2005	Apartment Occupied Fall 2006	Percent of Percent of Change	Percent Occupancy
Family Housing					

<b>SUBTOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTALS</b>	<b>1,663</b>	<b>1,566</b>	<b>1,212</b>	<b>1,254</b>	<b>3.47%</b>	<b>80.08%</b>

**ACTUAL INCOME**

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	1,663	1,566	\$1085-\$1630	\$1,610,649	\$1,273,105	79.04%
Student Apartments						
Family Housing						
Faculty Apartments						
Summer, Guest Housing & Rentals				\$0	0	NA
Other				\$6,309	6,309	100.00%
<b>TOTALS</b>				<b>\$1,616,958</b>	<b>\$1,279,414</b>	<b>79.12%</b>

\* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

- Chancellor's Report –  
February 2007

**Budgets and Mission**

As you know, Governor Heinemann has proclaimed a “tight fisted” budget recommending 2.1% increase in the NSCS appropriation for next year. That translates to \$863,000. If that figure holds we will be about \$3.1 million short of meeting our core needs or fixed obligations in the first year of the biennium. The second year would not be much better.

During the recent economic downturn we asked our students to help us through with some substantial tuition increases in addition to significant budget cuts for the NSCS. Recognizing the potential negative impact on the quality of our educational services, our students “stepped-up-to-the-plate” and assumed a greater financial burden through substantially higher tuition rates. Presently we are not, however, in difficult economic times. And, while we all want lower taxes and a reasonable increase in state spending, it is not sound policy to make higher education bear the brunt of an arbitrarily imposed spending limit.

The Governor’s proposed increase in state spending for the first year of the biennium is 3.8%. Neither the NSCS, the University nor the Community Colleges proposed budget increases approximate that increase. In essence, this is a “tax shift” to our students and their families, albeit one that is “below the radar”.

We know that nearly 80% of our students receive some sort of financial aid and that nearly 70% of our students are first generation students. The governor’s proposed budget would force us to significantly raise tuition, discontinue programs, or both. The proposed NSCS budget appropriation runs counter to his stated goal of increasing the “college-going” rate in Nebraska and to the idea that education and economic development go hand-in-hand.

We are a system of colleges that value access, we are colleges of opportunity. We are teaching-learning communities. We focus our attention on students. Our commitment is to access, opportunity and high quality educational services. For many who attend our institutions it is a life transforming experience. Their lives and the lives of their families are better as a result. The Governor’s budget proposal makes it difficult to continue to fulfill who we are and what we stand for in the NSCS

Additionally, the Nebraska State Colleges are critically important to the cities, towns and regions they serve. As centers of cultural enlightenment and economic development our institutions improve the quality of life for thousands of Nebraskans. We anchor rural Nebraska. A strong and vital NSCS is crucial to assure that rural Nebraska remains vibrant and growing.

To continue to fulfill our mission and to maintain the public’s trust we need the state to invest in the NSCS and higher education. After all, our commitment of access to high quality, affordable education will allow us to be an integral partner in Nebraska’s growth and prosperity.

**Chadron State College  
President's Report  
February 1, 2007**

**Diversifying Chadron State College through International Efforts**

Diversity is frequently defined as the percentage of ethnic minority students and faculty on a college campus. However, diversity is much broader than this common definition and should include global diversity. At Chadron State we continue to work to increase our ethnic diversity but we are also defining diversity as building global awareness through the presence of international students and faculty on campus. We have initiated several new efforts to increase globalization. Last fall I reported on our new efforts to increase the number of students at Chadron State who have study abroad experiences. This report will focus on new efforts to recruit international students and faculty to campus and to provide for international faculty exchanges.

Beginning this past fall we expanded the role of Mr. Carl Cousins, our multicultural student counselor to include providing increased levels of support for international students. Mr. Cousins was sent to training on processing student visas and he recently spent time at the University of Colorado shadowing advisors and admissions personnel dealing with international students. He will soon attend the National Association of Foreign Student Advisors (NAFSA) Academy for more training on recruiting and supporting international students.

In December, at the urging of Dr. Gary White, our Dean of the School of Business, Economics, Applied and Mathematical Sciences, we finalized a consulting contract with Dr. Victor Udin, a consultant on international efforts for higher education, to help us recruit and retain more international students and develop international faculty exchange experiences.

Our first project utilizing the expertise of Dr. Udin was a grant submitted by Dr. White to the United States Department of State's Junior Faculty Development Program (JFDP). The JFDP provides international university instructors with a semester-long opportunity to expand their knowledge and expertise in their academic field by attending classes and working with faculty members in the United States. Our grant was successful and we were selected to host two JDFP Fellows for five months this spring to work with, and learn from, Chadron State faculty.

Dr. Jamie Waldo will host Dr. Guncha Komekova from Turkmenistan and Dr. Thomas Swanke will host Dr. Munira Akilova from Tajikstan. This program will provide our students and faculty with an opportunity to learn first hand about two countries that most of us know very little about. We hope that we will be able to develop a longer-term relationship with the home universities of these two young professors and that our faculty and theirs might engage in some joint collaborative research efforts. Of particular interest is research on international business and trade opportunities. If partnerships can be built, then international research experiences can be created for the students as well as the faculty.

## 8.2.-2

In addition to hosting international faculty at Chadron State, the School of Business, Economics, Applied and Mathematical Sciences is planning a Faculty Professional Development Exchange with the National Agricultural University of Ukraine in Kiev for this summer to offer our faculty an opportunity to expand their global horizons.

Chadron State College has also made application to become an International Research and Exchanges (IREX) Host Institution for undergraduate students. If the grant is approved we could have up to five undergraduate students from Eastern European countries attending classes at CSC next fall

Chadron State has been invited to an international conference in Costa Rica this spring designed to bring college and university leaders from around the world together to talk about higher education's roll in addressing world agricultural issues. We hope to make several important contacts for future student and faculty exchanges.

In addition to faculty and student exchanges we are also interested in cultural and artistic exchanges. Plans are being made to bring an award winning Ukrainian cultural performing group to Western Nebraska next fall. The group is from the National Agricultural University of Ukraine. This group will bring a completely new cultural experience to Chadron State's students, the community of Chadron and the broader Chadron service region.

These efforts are the first of many we will undertake to diversify our student body, our faculty, and enhance our global understanding. One project at a time we will build a diverse, global culture at Chadron State College.

**Peru State College  
President's Report  
February 1, 2007**

***“Sixty-Seven Graduate from Peru State's First  
Master of Science in Education Online Cohort Program”***

Last month, 67 students enrolled in Peru State College's inaugural Master of Science in Education online cohort program earned their diplomas.

The first cohort began in September 2005 with students attending one Saturday session per month in Peru and LaVista. In the past year and a half, the cohort model has proven to be popular and successful delivery format – illustrated by the fact that our enrollment numbers show 135 students currently enrolled. Three more cohorts are scheduled to begin in May.

Peru State's online cohort is a hybrid program in which students participate both online and in person. The 36-credit-hour program allows students to complete their Masters degree as part of a community of learners in which they collaborate on projects and extend their support to one another.

The cohort format was created based on the knowledge that there are many educators who are ready to expand their knowledge and move ahead professionally. Unfortunately, concerns over schedules, cost and lengthy graduate programs keep many from pursuing their dream of earning an advanced degree. PSC's cohort is tailored for people dealing with challenging personal schedules and the prohibitive costs of other higher education institutions.

The online cohort program has provided PSC students with the best of both worlds – the convenience and affordability of an online education and face-to-face interaction with instructors and peers. Students gain from being able to network and bond with their peers and colleagues in the class. It also creates opportunities for them to focus on real school education issues from both practical and theoretical points of view.

The college's online Master of Science Degree in Education – Curriculum and Instruction was designed specifically for working P-12 teachers interested in earning a Masters degree that emphasizes classroom applications. It offers students options both in area of emphasis and format of delivery. Areas of emphasis include Instructional Technology, Teaching and Learning, and Higher Education and Organizational Development (HEOD). Students can also pursue the degree individually via online-only coursework.

The students who earned degrees this month are eligible to participate in PSC's annual graduation ceremony in May.

**Wayne State College  
President's Report  
February 1, 2007**

Teaching the technology of industry – whether systems of manufacturing, construction, communication through drafting and graphic arts, or power, energy and transportation systems – helps maintain the highly trained work force Nebraska needs to sustain industry. Such an education requires innovation and a hands-on approach that echoes what Mark Twain said, “If you hold a cat by the tail you learn things you cannot learn any other way.” Obviously, Wayne State takes a more subtle approach to experiential learning than the scratches and bites one might imagine in Twain’s lesson from *Tom Sawyer Abroad*, but the point is the same: Learning by doing is a powerful medium.

Wayne State remains committed to ensuring the College’s technology teacher education program fully prepares the women and men who come here to invest in their futures as educators. Wayne State College’s technology teacher education program has a long and well-respected history dating back to the teacher education emphasis of the College’s roots as a teaching college. Growth and innovation in the technology teacher education program and the industrial technology program reflect the demand for professionals with the requisite practical skills to flourish in Nebraska’s classrooms, businesses and industries.

Recent and projected demand for technology teachers is excellent. Several school districts from the region and schools across the country regularly contact the College regarding industrial technology teachers. Accreditation by three national review committees makes the College’s technology teacher education program valid throughout the nation. Our successful graduates and our national reputation have created a network of connections from coast to coast, giving our students many options upon receiving their degrees.

One indicator of the success of the program emerges each year at the International Technology Education Association’s annual conference. Wayne State College technology teacher education students have captured three consecutive national championships in the technology quiz bowl, a championship in the problem-solving events, and a championship in manufacturing, which is a daylong competition that requires the team to design, build and utilize jigs and fixtures to produce an assigned product. Technology quiz bowl victories have come against Ohio State and The College of New Jersey.

“These results show how well our students have developed their knowledge and skills,” said Gregory Vander Weil, assistant professor of industrial technology. “Our program addresses problem solving throughout the year and provides students the opportunity to learn the skills necessary to meet national standards. The national



competition tests what students have learned in their courses to prepare them for teaching these skills.”

The program’s success is complemented by its commitment to Northeast Nebraska. Wayne State hosts an annual “Industrial Technology Competition Day” every spring and an open house each fall. In recent years, the College has supported area schools participating in PowerDrive, the Omaha Public Power District’s electric vehicle program.

Similarly, as the pace of construction in many areas of the nation has risen, the College has responded with quality classroom instruction and unique hands-on learning opportunities for construction managers in the industrial technology program.

According to Jason Novotny, industrial technology instructor in the construction management program at Wayne State, the increased pace of home construction in the U.S. has caused interest in the College’s construction management program to rise dramatically. The program has grown each year for several years and now has 42 students in the major.

In addition to keeping pace with the national demand for qualified managers, Wayne State stands out nationally as being one of the few programs in which construction classes have a large hands-on component that includes building projects in the community that must conform to industry regulations.

The program’s hands-on component benefits the College and the community. This spring, students in the program will build a 24'x32' garage, a 10'x20' Astronomical Observatory for the campus, a 16'x 20' deck with wheel chair ramp and a 10' x 20' elevated deck. These will go along with the many structures students have built in the community during the past few years.

Beyond technology teacher education and construction management, students planning a career in business or industry can consider concentrations in planning and design, manufacturing management and safety management. All of the concentrations combine technical content with business courses and prepare students for introductory supervisory roles.

Wayne State’s undergraduate and graduate programs in the School of Business and Technology contribute to the College’s confidence in our ability to provide the highest quality education to Wayne State students intent on working within one of the many areas of industry and technology in today’s technology-driven world, ensuring that we achieve our ultimate goal: a highly trained work force for the state of Nebraska.