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## BOARD OF TRUSTEES

### Meeting Notice

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice is hereby given that a regular meeting of the Board of Trustees of the Nebraska State Colleges will convene at Peru State College, Peru, Nebraska on March 27-28, 2008.

Executive Session	March 27 –	10:00 a.m.
Informal Discussion Session	March 27 –	11:00 a.m.
Committee Meetings	March 27 –	1:00 p.m.
Business Meeting	March 28 –	9:00 a.m.

This notice and accompanying agenda are being distributed to members of the Board of Trustees, the presidents of the state colleges, the Associated Press and selected Nebraska newspapers.

-- NOT A PAID NOTICE --

# BOARD OF TRUSTEES MEETING

**MARCH 27-28, 2008  
PERU STATE COLLEGE  
PERU, NEBRASKA**

**THURSDAY, MARCH 27 – Meetings will be held in the Academic Resource Center (ARC)  
unless otherwise indicated**

<b>9:00 – 11:00</b>	<b>Council of Academic Officers Council of Admissions and College Relations Officers Council of Business Officers</b>	<b>ARC Room 201 Library Special Collections Room ARC Room 209</b>
<b>9:00 – 11:00</b>	<b>BOARD OF TRUSTEES EXECUTIVE SESSION WITH CHANCELLOR Evaluations of Chancellor &amp; College Presidents, other Personnel Issues &amp; Teaching Excellence Award</b>	<b>ARC Conference Room</b>
<b>11:00 – 1:00</b>	<b>Informal Discussion Session/Mini Retreat through Lunch 1) Collective Bargaining 2) Assessment Issues</b>	<b>ARC Conference Room</b>
<b>12:00 – 1:00</b>	<b>Lunch – All Except Board Members, Chancellor, Presidents, and System Office Staff</b>	<b>Student Center Lunch Room</b>
<b>1:00 – 3:00</b>	<b>BOARD COMMITTEE MEETINGS Fiscal &amp; Facilities Committee Enrollment &amp; Marketing Committee</b>	<b>ARC Room 209 Library Special Collections Room</b>
<b>1:00 – 1:15</b>	<b>Academic, Personnel &amp; Student Affairs Committee Teaching Excellence Award Executive Session</b>	<b>ARC Room 201</b>
<b>1:15 – 3:00</b>	<b>Academic, Personnel &amp; Student Affairs Committee</b>	<b>ARC Room 201</b>
<b>3:00 – 4:15</b>	<b>Board of Trustees Open Forum</b>	<b>ARC Conference Room</b>
<b>4:15</b>	<b>Check in Lied Lodge, Nebraska City</b>	
<b>6:00</b>	<b>Reception</b>	<b>Library</b>
<b>7:00</b>	<b>Dinner Counseling Excellence Award Banquet</b>	<b>Student Center, Live Oak Room</b>

**FRIDAY, MARCH 28**

**8:00 – 9:00 Board of Trustees & Chancellor Student Center, Bur Oak Room**  
**Executive Session & Breakfast**

**8:00 – 9:00 Breakfast for All Others Student Center Dining Room**

**9:00 BOARD OF TRUSTEES BUSINESS MEETING ARC Conference Room**

**Boxed Lunch Available in Room Upon Completion of Meeting**

**MARCH 27, 2008  
1:00 – 3:00 P.M.  
ARC Room 201**

**ACADEMIC, PERSONNEL & STUDENT AFFAIRS COMMITTEE MEETING**

**Consent agenda items:**

- 1.1 Accept Report on Personnel Action
- 1.2 Accept Promotion and Tenure Report
- 1.3 Final Round Approval of Deletion of Board Policy 2045; Complaints Concerning College Personnel
- 1.4 Final Round Approval of Deletion of Board Policy 2050; Appeals
- 1.5 Final Round Approval of Deletion of Board Policy 2060; Hearings Before the Board
- 1.6 Final Round Approval of Changes to Board Policy 3000; Admission Requirements; Undergraduate; General
- 1.7 Final Round Approval of Changes to Board Policy 3100; Conduct & Discipline; Students
- 1.8 Final Round Approval of Changes to Board Policy 3200; Due Process – Students
- 1.9 Final Round Approval of Changes to Board Policy 3210; Grievance Procedures – Students
- 1.10 Final Round Approval of Board Policy 4220; Assessment Policy
- 1.11 Final Round Approval of Changes to Board Policy 5406; Voluntary Retirement Settlement Program; State College Employees

**Items for discussion and action:**

- 2.1 Approve the Change of Applied History Comprehensive Major to Subject Major with Title Change, and Approve New Minor in Museum Studies – CSC
- 2.2 Approve Program Review Recommendations
- 2.3 Approve Teaching Excellence Award Nomination (Executive Session)
- 2.4 Approve Salary Policy for 2008-2009
- 2.5 Approve Academic Resource Center (ARC) Reorganization at Peru State
- 2.6 Approve Special Accreditation Request in Art and Music for Wayne State
- 2.7 First Round Approval of Changes to Board Policy 5012; Employment Contract; Faculty
- 2.8 First Round Approval of Changes to Board Policy 5013; Employment Contract; Professional Staff
- 2.9 First Round Approval of Changes to Board Policy 5014; Types of Appointments; Notice Requirements; Faculty and Professional Staff

- 2.10 First Round Approval of Changes to Board Policy 5015; Types of Appointments; Notice Requirements; Support Staff
- 2.11 Approve Peru State College Academic Reorganization

**Items for information and discussion:**

- 5.1 Revision to Peru State Mission Statement
- 5.2 Non-Resident Scholars Program Report (07-08)
- 5.3 Student Opportunity Award Program Report (07-08)
- 5.4 Fall Enrollment Reports
- 5.5 Fall Graduation Summaries
- 5.6 Fall Instructional Load Reports
- 5.7 Update on Faculty College – PSC

**MARCH 27, 2008  
1:00 – 3:00 P.M.  
Library Special Collections Room**

**ENROLLMENT & MARKETING COMMITTEE MEETING**

**Consent agenda items:**

No consent agenda items

**Items for discussion and action:**

No action items

**Items for information and discussion:**

- 6.1 Optimal Enrollment Model Report
- 6.2 Board of Trustees' Scholarship Report
- 6.3 Student Trustees' Update
- 6.4 Davis Chambers Scholarship Report
- 6.5 Senators' Reception Dates

**MARCH 27, 2008  
1:00 – 3:00 P.M.  
ARC Room 209**

**FISCAL & FACILITIES COMMITTEE MEETING**

**Consent agenda items:**

- 1.12 Approve LB 309 Allocations and Retrievals

**Items for discussion and action:**

- 4.1 Approve Contingency Maintenance Requests
- 4.2 Approve Use of LB 1100 Set Aside Funds FY08 and FY09
- 4.3 Selection of Firm to Conduct Revenue Bond & Facilities Corporation Audits
- 4.4 Authorize Chancellor to Obtain Federal and State Identification Numbers
- 4.5 Approval of Bookstore Contracts
- 4.6 Authorize Chancellor to Renew Insurance Coverages
- 4.7 Appoint Substantial Completion Committee for Al Wheeler Activity Center – PSC
- 4.8 Accept Substantial Completion of North Building of Campus Services Building – WSC
- 4.9 First Round Approval of Board Policy 8005; Trespassing
- 4.10 First Round Approval of Changes to Board Policy 9020; Services; Bookstore, Student Center
- 4.11 Approve Contracts and Change Orders

**Items for information and discussion:**

- 7.1 Preliminary Review of Budget Requests
- 7.2 Operating Expenditure Reports (Jul-Dec)
- 7.3 Financial Reports (Jul-Dec)
- 7.4 Revenue Bond Expenditure Reports (Jul-Dec)
- 7.5 Fall Occupancy and Income Reports
- 7.6 Potential Occupancy and Income Reports

- 7.7 LB 309 Project Status Reports (Jul-Dec 2007)
- 7.8 Capital Construction Quarterly Reports (as of Dec. 31, 2007)
- 7.9 Contingency Maintenance Progress Reports (as of Dec. 31, 2007)
- 7.10 Grant Applications and Awards
- 7.11 Contracts and Change Orders



**MARCH 27-28, 2008**  
**BOARD OF TRUSTEES MEETING**

**CALL TO ORDER**

**1. APPROVAL OF MEETING AGENDA**

**APPROVAL OF MINUTES** from the December 19, 2007 and  
January 15, 2008 meetings

**PUBLIC COMMENT**

**ITEMS FOR CONSENT AGENDA**

- 1.1 Accept Report on Personnel Action
- 1.2 Accept Promotion and Tenure Report
- 1.3 Final Round Approval of Deletion of Board Policy 2045; Complaints Concerning College Personnel
- 1.4 Final Round Approval of Deletion of Board Policy 2050; Appeals
- 1.5 Final Round Approval of Deletion of Board Policy 2060; Hearings Before the Board
- 1.6 Final Round Approval of Changes to Board Policy 3000; Admission Requirements; Undergraduate; General
- 1.7 Final Round Approval of Changes to Board Policy 3100; Conduct & Discipline; Students
- 1.8 Final Round Approval of Changes to Board Policy 3200; Due Process – Students
- 1.9 Final Round Approval of Changes to Board Policy 3210; Grievance Procedures – Students
- 1.10 Final Round Approval of Board Policy 4220; Assessment Policy
- 1.11 Final Round Approval of Changes to Board Policy 5406; Voluntary Retirement Settlement Program; State College Employees
- 1.12 LB 309 Allocations and Retrievals

**ITEMS FOR DISCUSSION AND ACTION**

**2. ACADEMIC, PERSONNEL & STUDENT AFFAIRS**

- 2.1 Approve the Change of Applied History Comprehensive Major to Subject Major with Title Change, and Approve New Minor in Museum Studies – CSC
- 2.2 Approve Program Review Recommendations
- 2.3 Approve Teaching Excellence Award Nomination (Executive Session)

- 2.4 Approve Salary Policy for 2008-2009
- 2.5 Approve Academic Resource Center (ARC) Reorganization at Peru State
- 2.6 Approve Special Accreditation Request in Art and Music for Wayne State
- 2.7 First Round Approval of Changes to Board Policy 5012; Employment Contract; Faculty
- 2.8 First Round Approval of Changes to Board Policy 5013; Employment Contract; Professional Staff
- 2.9 First Round Approval of Changes to Board Policy 5014; Types of Appointments; Notice Requirements; Faculty and Professional Staff
- 2.10 First Round Approval of Changes to Board Policy 5015; Types of Appointments; Notice Requirements; Support Staff
- 2.11 Approve Peru State College Academic Reorganization

### **3. ENROLLMENT AND MARKETING**

No action items

### **4. FISCAL AND FACILITIES**

- 4.1 Approve Contingency Maintenance Requests
- 4.2 Approve Use of LB 1100 Set Aside Funds FY08 and FY09
- 4.3 Selection of Firm to Conduct Revenue Bond & Facilities Corporation Audits
- 4.4 Authorize Chancellor to Obtain Federal and State Identification Numbers
- 4.5 Approval of Bookstore Contracts
- 4.6 Authorize Chancellor to Renew Insurance Coverages
- 4.7 Appoint Substantial Completion Committee for Al Wheeler Activity Center – PSC
- 4.8 Accept Substantial Completion of North Building of Campus Services Building – WSC
- 4.9 First Round Approval of Board Policy 8005; Trespassing
- 4.10 First Round Approval of Changes to Board Policy 9020; Services; Bookstore, Student Center
- 4.11 Approve Contracts and Change Orders

## **ITEMS FOR INFORMATION AND DISCUSSION**

### **5. ACADEMIC, PERSONNEL AND STUDENT AFFAIRS**

- 5.1 Revision to Peru State Mission Statement
- 5.2 Non-Resident Scholars Program Report (07-08)
- 5.3 Student Opportunity Award Program Report (07-08)
- 5.4 Fall Enrollment Reports
- 5.5 Fall Graduation Summaries
- 5.6 Fall Instructional Load Reports
- 5.7 Update on Faculty College – PSC

### **6. ENROLLMENT AND MARKETING**

- 6.1 Optimal Enrollment Model Report
- 6.2 Board of Trustees' Scholarship Report
- 6.3 Student Trustees' Update
- 6.4 Davis Chambers Scholarship Report
- 6.5 Senators' Reception Dates

### **7. FISCAL AND FACILITIES**

- 7.1 Preliminary Review of Budget Requests
- 7.2 Operating Expenditure Reports (Jul-Dec)
- 7.3 Financial Reports (Jul-Dec)
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- 7.6 Potential Occupancy and Income Reports
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- 7.8 Capital Construction Quarterly Reports (as of Dec. 31, 2007)
- 7.9 Contingency Maintenance Progress Reports (as of Dec. 31, 2007)
- 7.10 Grant Applications and Awards
- 7.11 Contracts and Change Orders

## **8. MISCELLANEOUS ACTION & INFORMATION ITEMS**

8.1 Chancellor's Report

8.1.1 2008-2009 Board of Trustees Meeting Schedule

8.1.2 Remind Board Members Attending May Commencements (May 3)

8.2 Presidents' Reports

8.3 Student Trustees' Reports

## **ADJOURNMENT**

The next regularly scheduled meeting of the Board of Trustees of the Nebraska State Colleges will be held June 6, 2008 at Lincoln.

**NEBRASKA STATE COLLEGES SYSTEM  
BOARD OF TRUSTEES**

**MINUTES OF DECEMBER 19, 2007 MEETING**

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A special meeting of the Board of Trustees of the Nebraska State Colleges System was held via videoconference on Tuesday, December 19, 2007.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees. In addition, copies of such notice were sent to the presidents of the State Colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board Members participating:

Gary Bieganski, McCook  
Doug Christensen, Lincoln  
Willa Kosman, Scottsbluff  
Larry Teahon, Chadron

Student Board Members participating:

Tyler Thompson, Chadron State  
Cori Harmon, Peru State  
Jennifer Myers, Wayne State

NSCS Office Staff participating:

Stan Carpenter, Chancellor  
Ed Hoffman, Vice Chancellor for Facilities, Planning and Information Technology  
Becky Kohrs, Network Specialist/Accountant  
Carolyn Murphy, Vice Chancellor for Finance & Administration  
Kristin Petersen, General Counsel & Vice Chancellor for Employee Relations  
Korinne Tande, Vice Chancellor for Academic & Student Affairs  
Sheri Irwin-Gish, Associate Vice Chancellor for Communications, Marketing & System Relations  
Lynne Olson, Administrative Assistant

NSCS Staff participating:

Richard Collings, President, Wayne State  
Todd Drew, Vice President for Academic & Student Affairs, Peru State  
Dale Grant, Vice President for Administration & Finance, Chadron State  
Linda Jacobsen, Vice President for Administration and Finance, Peru State  
Ben Johnson, President, Peru State  
Beth Kroger, Vice President for Administration and Finance, Wayne State  
Loree MacNeill, Director of Cultural Programs/College Relations, Chadron State  
Bob McCue, Vice President for Academic Affairs, Wayne State  
Janie Park, President, Chadron State  
Micki Willis, Director of Admissions & Recruitment, Peru State

Others participating:

Sandy Steinbrecher, State Auditor's Office

**CALL TO ORDER**

Vice Chair Teahon called the special meeting to order at 10:30 a.m.

**APPROVAL OF THE AGENDA**

The meeting agenda for December 19 was approved as presented.

**ITEMS FOR DISCUSSION AND ACTION**

Accept Operating Budget Audit

A motion to accept the 2006-2007 Operating Budget Audit report as presented by the Auditor of Public Accounts Office for the State of Nebraska was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Kosman, and Teahon. Voting nay: None. Student Opinion aye: Harmon, Myers, and Thompson.

Vice Chancellor for Finance and Administration, Carolyn Murphy noted there were no reportable findings in the audit. There were three comments in the management letter this year, 1) deals with the IT staff having access to all data; 2) deals with Perkins loans grace period contacts; and 3) deals with NIS leave balances. Two of the three management letter comments could have been resolved with the new software project. The comment involving the grace period for contacting Perkins loan students who do not return to the colleges after their spring semester is being discussed with the Federal Department of Education.

Chancellor Carpenter thanked everyone involved with the audit process for their hard work and dedication to the NSCS.

Sandy Steinbrecher, auditor in charge of the NSCS audit from the State Auditor's Office thanked everyone involved with the audit process. She noted she and other staff members would be open to recommendations for changes in the process if anyone would like to make any.

Vice Chancellor Hoffman shared information regarding the change in the process for the NSCS to implement a new SIS software package with financial components. Chancellor Carpenter, President Milliken and others met with the Governor recently. The Governor noted it could possibly be more cost effective if the NSCS and the University worked together to implement a new SIS software package. He also noted the NSCS could incorporate its financial software needs into the current University SAP program. Committees are being formed and discussions have begun. Progress reports will be provided to the Board on a regular basis.

**ADJOURNMENT**

The meeting was adjourned at 11:11 a.m.

Next Meeting

The next regularly scheduled meeting of the Board of Trustees of the Nebraska State Colleges will be held at Hillcrest Country Club in Lincoln, Nebraska on January 15, 2008.

Respectfully submitted,

Stan Carpenter  
Chancellor

Persons interested in source documents relating to the above agenda items may consult the Board Book for this meeting kept on file in the State Colleges System Office in Lincoln.

**NEBRASKA STATE COLLEGE SYSTEM  
BOARD OF TRUSTEES**

**MINUTES OF JANUARY 15, 2008 MEETING**

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A meeting of the Board of Trustees of the Nebraska State College System was held at Hillcrest Country Club, Lincoln, Nebraska on Tuesday, January 15, 2008.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees. In addition, copies of such notice were sent to the Presidents of the State Colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board members present:

Gary Bieganski, Chadron  
Doug Christensen, Lincoln  
Cap Peterson, Wayne  
Bill Roskens, Omaha  
Michelle Suarez, Lincoln  
Floyd Vrtiska, Table Rock

Student Board Members present:

Tyler Thompson, Chadron State  
Cori Harmon, Peru State  
Jennifer Myers, Wayne State

System Office Staff present:

Stan Carpenter, Chancellor  
Ed Hoffman, Vice Chancellor for Facilities, Planning & Information Technology  
Carolyn Murphy, Vice Chancellor for Finance & Administration  
Kristin Petersen, General Counsel & Vice Chancellor for Employee Relations  
Korinne Tande, Vice Chancellor for Academic & Student Affairs  
Sheri Irwin-Gish, Associate Vice Chancellor for Communications, Marketing & System Relations  
Becky Kohrs, Network Specialist/Accountant

CSC Staff present:

Janie Park, President  
Dale Grant, Vice President for Administration  
Lois Veath, Vice President for Academic Affairs  
Randy Rhine, Vice President of Enrollment Management & Student Services

PSC Staff present:

Ben Johnson, President  
Linda Jacobsen, Vice President for Administration and Finance  
Todd Drew, Vice President for Academic and Student Affairs  
Regan Anson, Director of Marketing and Public Affairs  
Micki Willis, Director of Admissions and Recruitment

WSC Staff present:

Richard Collings, President  
Beth Kroger, Vice President for Administration and Finance  
Bob McCue, Vice President for Academic Affairs  
Curt Frye, Vice President and Dean for Student Life  
Jay Collier, Director of College Relations  
Tammy Young, Director of Admissions  
Tricia Akerlund, Marketing Coordinator  
Tyrone Wrice, Interim Director of Multicultural Affairs

**CALL TO ORDER**

**EXECUTIVE SESSION**

Board Chair Roskens called the meeting to order at 9:15 a.m.

Motion was made by Trustee Vrtiska and seconded by Trustee Peterson to move into executive session to discuss personnel issues. No action was taken. Motion was made by Trustee Vrtiska and seconded by Trustee Peterson to move out of executive session at 10:15 a.m.

The Academic, Personnel and Student Affairs Committee, Enrollment and Marketing Committee and Fiscal and Facilities Committee met starting at 10:15 a.m. to discuss agenda items. No action was taken. The committee meetings adjourned at 12:00 p.m.

**CALL TO ORDER—BUSINESS MEETING**

Board Chair Roskens called the business meeting to order at 1:08 p.m.

**APPROVAL OF MEETING AGENDA**

The meeting agenda for January 15, 2008 was approved with the deletion of item 4.6 in the Fiscal & Facilities section relating to the acceptance of substantial completion of campus streets at Wayne.

**APPROVAL OF MINUTES**

Minutes of the November 15-16, 2007 meeting were unanimously approved.

**CONSENT AGENDA ITEMS**

A motion was made by Trustee Vrtiska and seconded by Trustee Peterson to approve the following consent agenda items. Voting aye: Bieganski, Peterson, Roskens, Suarez and Vrtiska. Voting nay: None. Student Opinion aye: Harmon, Myers and Thompson. Motion was unanimously approved.

Accept Report of Personnel Actions

Copies are attached to the official minutes.



Final Round Approval of Proposed Changes to Board Policy 3000; Admission Requirements; Undergraduate; General

Copy is attached to the official minutes.

Final Round Approval of Proposed Changes to Board Policy 6022; Income; System-Wide Fees; Individual Campus Fees

Copy is attached to the official minutes.

Approve LB 309 Allocations and Retrievals

Copy is attached to the official minutes.

**ITEMS FOR DISCUSSION AND ACTION**

**Academic, Personnel & Student Affairs Committee**

Preliminary Notification of New Academic Programs

A motion to approve the following preliminary new program notification list to be submitted to the Coordinating Commission for Postsecondary Education was recommended by the committee to the full Board, which unanimously approved the motion.

Wayne State College	Nursing (BS degree – degree completion program for students with Associates of Nursing degree)
Wayne State College	Business Administration minor in Leadership (undergraduate)
	Business Administration option in Logistics (undergraduate)
	Business Administration option in Banking (undergraduate)
	Industrial Technology minor in Industrial Computing Technology (undergraduate)
	Higher Education Instruction (MSE degree)
	Information Technology Management option in Organizational Management (MS)

First Round Approval of Deletion of Board Policy 2045; Complaints Concerning College Personnel

A motion for first round approval of the proposed deletion of Board Policy 2045; Complaints Concerning College Personnel was recommended by the committee to the full Board, which unanimously approved the motion. (Copy is attached to the official minutes.)

First Round Approval of Deletion of Board Policy 2050; Appeals

A motion for first round approval of the proposed deletion of Board Policy 2050; Appeals was recommended by the committee to the full Board, which unanimously approved the motion. (Copy is attached to the official minutes.)

First Round Approval of Deletion of Board Policy 2060; Hearings Before the Board

A motion for first round approval of the proposed deletion of Board Policy 2060; Hearings Before the Board was recommended by the committee to the full Board, which unanimously approved the motion. (Copy is attached to the official minutes.)

First Round Approval of Changes to Board Policy 3000; Admission Requirements; Undergraduate; General

A motion for first round approval of the proposed changes to Board Policy 3000; Admission Requirements; Undergraduate; General was recommended by the committee to the full Board, which unanimously approved the motion. (Copy is attached to the official minutes.)

First Round Approval of Changes to Board Policy 3100; Conduct & Discipline; Students

A motion for first round approval of the proposed changes to Board Policy 3100; Conduct & Discipline; Students with the following corrections was recommended by the committee to the full Board, which unanimously approved the motion. (Copy is attached to the official minutes.)

Page 2 of 4, #7, first line.... phrase "manufacture of sale" should be changed to read "manufacture or sale"

Page 4 of 4, #29, fist line..... add "fire alarm," after the word "alarm," and before "or"

First Round Approval of Changes to Board Policy 3200; Due Process – Students

A motion for first round approval of the proposed changes to Board Policy 3200; Due Process – Students was recommended by the committee to the full Board, which unanimously approved the motion. (Copy is attached to the official minutes.)

First Round Approval of Changes to Board Policy 3210; Grievance Procedures – Students

A motion for first round approval of the proposed changes to Board Policy 3210; Grievance Procedures – Students was recommended by the committee to the full Board, which unanimously approved the motion. (Copy is attached to the official minutes.)

First Round Approval of Policy 4220; Assessment; Policy and Procedures

A motion for first round approval of the proposed Board Policy 4220; Assessment; Policy and Procedures with the following correction was recommended by the committee to the full Board, which unanimously approved the motion. (Copy is attached to the official minutes.)

Page 1 of 2, under Reporting Requirements section. Remove the text for #1 and #1a. Make a new #1, Replace with the following two sentences:

The Chief Academic Officer at each college will submit an accountability report to the Chancellor based on participation in a systematic process or assessment. This report will include a description of key assessment strategies, assessment data, and a description of changes that have been implemented as a result of assessment findings.

First Round Approval of Changes to Board Policy 5406; Voluntary Retirement Settlement Program; State College Employees

A motion for first round approval of the proposed changes to Board Policy 5406; Voluntary Retirement Settlement Program; State College Employees was recommended by the committee to the full Board, which unanimously approved the motion. (Copy is attached to the official minutes.)

**Enrollment and Marketing Committee**

The Enrollment and Marketing Committee had no action items.

**Fiscal and Facilities Committee**

Approve Budget Request Guidelines for the 2009-2011 Biennium

A motion to approve the 2009-2011 biennium budget guidelines was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Vrtiska. Voting nay: None. Student Opinion aye: Harmon, Myers, and Thompson. (Copy attached to official minutes.)

Approve 2009-2011 Biennium NSCS Capital Construction Initiatives

A motion to approve the following 2009-2011 biennium NSCS capital construction initiatives was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Vrtiska. Voting nay: None. Student Opinion aye: Harmon, Myers, and Thompson.

"To enhance educational opportunities for students and increase the potential for enrollment and retention, the Board of Trustees of the Nebraska State College System will focus its attention during the 2009-11 biennium on capital projects that renovate existing instructional and recreational facilities to the most efficient, productive condition possible.

Where new construction is necessary to replace a deteriorating facility, enhance technology learning and utilization, or accommodate enrollment growth in our service area, the facilities will incorporate the most energy efficient, easily maintained construction components that can be acquired within allowable resources. Technology resources will be designed to facilitate cooperative ventures with educational partners and enhance opportunities for student access and administrative savings."

Approve Use of Capital Improvement Fee Funds – WSC

A motion to approve the use of up to \$150,000 of capital improvement fee funds for Phase I of the Carhart Science Main Building Renovation project was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Vrtiska. Voting nay: None. Student Opinion aye: Harmon, Myers, and Thompson.

Approve BCDM/The Clark Enersen Partners as Architect for South Sioux City College Center-WSC

A motion to approve BCDM/The Clark Enersen Partners as the architectural firm for the South Sioux City College Center (joint venture between Wayne State and Northeast Community Colleges) was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Vrtiska. Voting nay: None. Student Opinion aye: Harmon, Myers, and Thompson.

Approve Engineer-Architect for Peterson HVAC Design & Phase I-WSC

A motion to approve Olsson Associates as the engineer-architect for the Peterson HVAC Design & Phase I project at Wayne State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Vrtiska. Voting nay: None. Student Opinion aye: Harmon, Myers, and Thompson.

Authorize Chancellor to Sign Voice Over IP Phone System Contract – CSC

A motion to authorize the Chancellor to sign the voice over IP phone system contract for Chadron State providing the bid does not exceed \$500,000 was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Vrtiska. Voting nay: None. Student Opinion aye: Harmon, Myers, and Thompson.

Contracts and Change Orders

A motion to approve the following contracts and change orders as submitted by Colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Vrtiska. Voting nay: None. Student Opinion aye: Harmon, Myers and Thompson.

Chadron State Contracts

- Memorial Hall (roof replacement) - \$320,000
- Memorial Hall (chiller tie-in) - \$126,000

Wayne State Contracts

- Rice Auditorium & Memorial Stadium (ADA entrance & elevator construction) - \$3,488,928
- South Sioux City College Center (professional services) - \$687,721 (including reimbursable expenses)

Peru State Change Order

- Al Wheeler Activity Center (#6 – add composite metal panels on the north elevation of the addition) - \$36,988
- Al Wheeler Activity Center (#7 – add composite metal panels on the north elevation of the natatorium) - \$39,950
- Al Wheeler Activity Center (#8 – reinforcing steel, concrete foundation, framing, sealants/blocking) - \$27,781
- Al Wheeler Activity Center (#9 new brick for north natatorium) - \$25,676

## **ITEMS FOR INFORMATION AND DISCUSSION**

### **Academic, Personnel & Student Affairs**

#### Five-year Academic Calendar

Board members were informed of the system-wide academic calendars set for 2008-09 through 2012-13. Vice Chancellor Tande explained the reason the NSCS calendar does not coincide with UNL.

#### College Diversity Plans

Board members reviewed the diversity plans submitted by the colleges. Complete diversity plans have been placed on file in the System Office. (Copies are attached to the official minutes.)

#### Athletic Gender Equity Reports

The athletic gender equity reports from each of the respective institutions were presented to the Board for review. (Copies are attached to the official minutes.)

#### Update on Faculty College

An update on the proposed Faculty College to be held at Peru State during the summer of 2008 noted the Faculty College would be held May 8-9, 2008 and Judy Ruskamp would be the coordinator. Encouraging more attendance from Chadron was discussed.

### **Enrollment and Marketing**

#### 2008 Board of Trustees' Scholarship Report

As of January 4, 2008, 59 Board of Trustees' scholarship applications were received in the System Office. Of the total number of applicants, 19 were for Chadron, 11 for Peru and 29 for Wayne.

#### 2008-09 Davis-Chambers Scholarship

The Davis-Chambers Scholarship was created to recognize academically promising, under-represented transfer students from a Nebraska Community College to attend Chadron, Peru or Wayne State. The scholarship includes full-tuition, room, board, fees, and other expenses. The deadline for applications is February 1.

#### Outdoor Media Campaign

New billboards with the NSCS message located in Lincoln and Omaha near high schools and in western Nebraska along Interstate 80 that were put in place in November will be rotated every two months. The billboards feature Jamie Stech of Wayne State.

### Student Trustees' Selection

Randy Rhine, CSC; Todd Drew, PSC and Curt Frye, WSC will coordinate the 2008-09 Student Trustees' nomination process at their respective colleges. The applications are due to the NSCS Office Friday, February 22. Governor Heineman will choose the new student trustees in March.

### Senators' Reception Dates

The 2008 Senators' Reception was held following the NSCS Board meeting Tuesday, January 15 from 4-7 p.m. at The Ferguson Center. The Wayne State Foundation sponsored the event. The date for next year's reception is Tuesday, January 13, 2009.

## **Fiscal and Facilities**

### Grant Applications

The following grant applications were presented to the Board for information.

#### Chadron State Application

- Chadron State College Service Learning Program (Midwest Consortium for Service Learning in Higher Education) -- \$7,500

#### Peru State Application

- Trails and Tales VI: Conflict, Compromise, and an Uneasy Coexistence on the Contested Plains (Department of Education: Improving Teacher Quality) -- \$46,887

#### Wayne State Applications

- Language Arts Festival 2008 (Nebraska Humanities Council) -- \$1,436
- Plains Writer's Fiesta 2008 (Nebraska Humanities Council) -- \$1,500
- Student Leadership in Service Learning at Wayne State College in 2008 (Corp. for National Service/Midwest Consortium for Service Learning in Higher Education/University of Nebraska-Lincoln) -- \$20,000

### Contracts and Change Orders

The following contracts and change orders were presented to the Board for information.

#### Chadron State Contract

- Nelson Physical Activity Center – (ADA ramp) - \$3,500

#### Peru State Contracts

- Student Center – (replace doors at Bob Inn (south)) - \$4,447
- AV Larson – (roof test cuts) - \$200 to 300 (up to four test cuts)
- TJ Majors – (window replacement Phase IV) - \$9,170
- AV Larson – (roof replacement design) - \$17,100

#### Wayne State Contracts

- Track-SW Corner – (repair sinking area) - \$6,850
- Athletic Fields – (concrete drive and sidewalks) - \$57,460

Chadron State Change Orders

- Sparks Hall – (#7 discovery allowance, light fixtures, soffit, drywall texture, paneling) – (\$6,225)
- Sparks Hall – (#8 finish flooring) - \$7,909

Peru State Change Orders

- Al Wheeler Activity Center – (#10 add mirrors in weight room, eliminate surface mount conduit) - \$4,300
- Hoyt Science Building – (#2 additional decking, modify wall and scupper) - \$2,370
- Al Wheeler Activity Center – (#11 additional corrugated metal for upper north side) - \$12,007

Wayne State Change Orders

- Campus Services Construction – (#8 portal frame/brace/support beam/additional siding) - \$7,570
- Campus Services Construction – (#9 mezzanines/reinforce generator slab/paint open ceilings) - \$18,946
- Streets/Sidewalks Project – (#2 sidewalk layout and landscaping revisions; additional work) - \$10,447.67

Physical Plant Status Reports

Physical plant status reports from each college not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

Update on ERP

Vice Chancellor Hoffman reported the NSCS has confirmed that existing proposals provided by three vendors (Datatel, Oracle, and SunGard) would be extended. Datatel and SunGard have both extended proposals through late June of 2008 and Oracle has extended through the end of May 2008 with the understanding that an additional 30 day extension could be applied.

The system office has also meet on several occasions with the University to discuss process and finalize the NSCS participating in development of a combined request proposal for a student information system. It is expected the combined request for proposal will be distributed in February of 2008.

A separate, but related process began on January 4, 2008 to consider the appropriate path to move financial, budget, and human resource components of the NSCS operations from the current process to the University's SAP system. That meeting included a general overview session of the SAP program and lengthy breakout sessions for financial, human resources, and technical personnel from the colleges and the system office.

**MISCELLANEOUS ACTION AND INFORMATION ITEMS**

Chancellor's Report

Chancellor Carpenter noted the latest session of the Unicameral had just begun. The legislators will deal with carry over legislation, additional bills and deficit requests. The NSCS deficit request will include the impact of the federal minimum wage increase, the Director's position for the South Sioux City College Center, and the ERP (Student Information Administrative System) the last of which is the most significant of our requests.

Chancellor Carpenter noted the Governor's request that the NSCS partner with the University to for the Student Information Administrative System. The partnership has started off very well. With this partnership, then, the NSCS will have two "tracks" of implementation:

- SAP: Implementation of University's current SAP system for the NSCS, to include financials, payroll and human resources components. The University has already established "interfaces" with NIS from their SAP system, so this implementation will improve the NSCS's use of the NIS system.
- SIS: Combined RFP for purchase of a new Student Information System (SIS).

Chancellor Carpenter further noted the work with the Appropriations Committee would be a bit more difficult this year given the increase in the TEOSA requirements. Thus, funds that might have been available for other purposes are now required for K-12 funding.

The following will provide greetings from the Board of Trustees at the May 3, 2008 NSCS institution commencement ceremonies:

Gary Bieganski – Chadron  
Floyd Vrtiska – Peru  
Cap Peterson – Wayne

Chancellor Carpenter asked if any trustee(s) would be interested in attending the April 12-15, 2008 AGB National Conference on Trusteeship in Boston, Massachusetts. Trustee Peterson indicated an interest in attending.

#### Presidents' Reports

CSC President Park reported on the "P3 Project" at Chadron. This undergraduate research project that focuses on the Chadron Creek watershed has been selected by the Environmental Protection Agency (EPA) to compete against research projects from 40 other colleges and universities at the annual Sustainable Design Conference in Washington, D.C. in April 2008.

PSC President Johnson reported on the "7 Wonders of Southeast Nebraska" marketing project that teamed a PSC marketing management class with the Nebraska Department of Economic Development (DED). The project was initiated to provide information and tools that could be used to increase tourism in southeast Nebraska.

WSC President Collings reported on the activities held in residence life halls at Wayne. The central themes that activities are designed around include, character, community and culture.

#### Student Trustees' Reports

PSC Student Trustee Harmon reported on the various activities occurring at Peru. She especially noted the plans to celebrate Martin Luther King Jr. Day.

WSC Student Trustee Myers reported on activities occurring at Wayne including the Leadership Wayne conference and WSC Idol contest. The Wildcat Wheels is still a thriving enterprise at Wayne.

CSC Student Trustee Thompson reported on the Health Fair, Blood Drive, Chili Week, and other activities being held at Chadron in the near future. The Student Senate is hosting a leadership conference for area high school students in March.



Next Meeting

The next regularly scheduled meeting of the NSCS Board of Trustees will be held at Peru State College March 27-28, 2008.

**ADJOURNMENT** -- The meeting was adjourned at 2:30 p.m.

Respectfully submitted,

Stan Carpenter  
Chancellor

Persons interested in source documents relating to the above agenda items may consult the Board Book for this meeting kept on file in the Nebraska State Colleges System Office in Lincoln.

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Tyler Thompson*

March 27-28, 2008

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**ACTION:                    Accept Report of Personnel Actions**

Priority: Educational Excellence Throughout the System  
Goal:    3.    Recruit, retain and invest in excellent faculty and staff

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Board Policy 5021 states that all full-time (0.75 FTE or more) and part-time (less than .75 FTE) personnel appointments, overload assignments and summer school contract extensions be approved by the Presidents and reported to the Chancellor. The Board is asked to review and accept this report to establish a record of such action.

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE:** Peru State College

**MEETING DATE:** March 28, 2008

<b>RANKED FACULTY</b> (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Indicate Type of Appointment: <b>Tenured --</b> <b>Specific Term --</b> * Non-Tenure Track * Probationary Tenure Track <b>Special --</b> * Interim * Temporary * Grant/Federally Funded
Crook, Sara	Coordinator of History Day	Professor	\$1,000	State	02/29/08	N/A	Stipend, Additional Duties	Special
Griffin, Brad	School of Professional Studies	Instructor	\$1,200	State	02/29/08	.10 AY	Stipend, Online Course Development, MGMT 662-49X & 49V	Special
Grotrian, Judy	Coordinator for H.S. Business Contest	Associate Professor	\$1,000	State	02/29/08	N/A	Stipend, Additional Duties	Special
Lundak, Joel	School of Professional Studies	Professor	\$1,200	State	02/29/08	.10 AY	Stipend, Online Course Development, PSYC 495-49A	Special
Murray, Johann	School of Education	Assistant Professor	\$800	State	01/31/08	.07 AY	Stipend, Online Course Development, PE 101	Special
Rippe, Patricia	School of Education	Assistant Professor	\$800	State	04/30/08	.07 AY	Stipend, Online Course Development, SPED 385	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE:** Peru State College

**MEETING DATE:** March 28, 2008

<b>UNIONIZED PROFESSIONAL STAFF</b> (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Indicate Type of Appointment: <b>Specific Term--</b> * Probationary ( 3 yrs) * Non-Probationary <b>Special --</b> * Interim * Temporary * Grant/Federally Funded
Teten, Dixie	Assistant Registrar	N/A	\$1,500/month	State	01/01/08-02/29/08	1 FY	Stipend, Additional Duties	Special
Bender, Barbara	Assist. to the Dir. of Records/Institutional Research	N/A	\$35,625	State	06/30/08	1 FY	Retirement	N/A
Holtz, Alice	School of Arts and Sciences	N/A	\$1,200	State	01/31/08	.10 AY	Stipend, Online Course Development, ENG 329	Special
Melvin, Brent	School of Education	N/A	\$500/cr.hr. for enrollments of 10 or more; \$50/cr.hr./ student if fewer than 10 enrolled	State	01/07/08-05/02/08	.07 AY	PE 215-00A; PE 215-00B; PE 215-00C	Special
Nies, Kristi	School of Arts and Sciences	N/A	\$500/cr.hr. for enrollments of 10 or more; \$50/cr.hr./ student if fewer than 10 enrolled	State	01/07/08-05/02/08	.20 AY	JOUR 234 001; ENG 201 00C	Special
Zost, Loretta	School of Education	N/A	\$50/student/ cr.hr. up to 10 enrolled; \$34/student/ cr.hr. 11 or more	State	01/07/08-02/29/08	.10 AY	SPED 500-49X	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE:** Peru State College

**MEETING DATE:** March 28, 2008

<b>NON-UNIONIZED PROFESSIONAL STAFF</b> (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Indicate Type of Appointment: <b>Specific Term</b> <b>Special --</b> * Interim * Temporary * Grant/Federally Funded
Teten, Dixie	Registrar	N/A	\$54,000 pro-rated	State	03/01/08-06/30/08	1 FY	Appointment	Special
Clark, Terry	School of Arts and Sciences	N/A	\$50/cr.hr./student for first 10; \$34/student/cr.hr. for 11 and more	State	03/10/08-05/02/08	.10 AY	HIST 202-49W	Special, Part-time
Loy, DiAnna	Director of Records and Institutional Research	N/A	\$66,719	State	02/05/08	1 FY	Resignation	N/A
Walker, Dave	Head Men's Basketball Coach	N/A	\$35,237	State	06/30/08	.92	Resignation	N/A
Walker, Dave	School of Education	N/A	\$500/cr.hr./course with 10 or more enrolled; \$50/student/cr.hr./course with fewer than 10 enrolled	State	01/07/08-05/02/08	.10 AY	PE 211-00A	Special, Part-time
Willis, Micki	School of Professional Studies	N/A	\$50/cr.hr./student for first 10; \$34/student/cr.hr. for 11 and more	State	03/10/08-05/02/08	.10 AY	BUS 414-49W	Special, Part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

**MEETING DATE: March 28, 2008**

<b>NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: <b>Special -- * Part-Time</b>
Albert, Alan	School of Education	N/A	\$50/student/ cr.hr. for up to 10 students; \$34/student/ cr.hr. for 11 and more	State	03/10/08- 05/02/08	.10 AY	EDUC 434-02Z	Special, Part-time
Albert, Alan	School of Education	N/A	\$500/cr.hr./ course with 10 or more enrolled; \$50/student/ cr.hr./course with fewer than 10 enrolled	State	03/10/08- 05/02/08	.07 AY	EDUC 301-02A; EDUC 304-02A	Special, Part-time
Albert, Alan	School of Education	N/A	\$500/cr.hr./ course with 10 or more enrolled; \$50/student/ cr.hr./course with fewer than 10 enrolled	State	03/10/08- 05/02/08	.07 AY	EDUC 309-02A	Special, Part-time
Albert, Alan	School of Education	N/A	\$50/cr.hr./ student for first 10; \$34/student/ cr.hr. for 11 and more	State	03/10/08- 05/02/08	.10 AY	EDUC 310-49Y	Special, Part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

**MEETING DATE: March 28, 2008**

<b>NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: <b>Special -- * Part-Time</b>
Beilke, Vicki	School of Professional Studies	N/A	\$1,500 with enrollment of 10 or more; \$80/student if fewer than 10 enrolled	State	01/07/08-05/02/08	.20 AY	BUS 232-70L; CMIS 101-70L	Special, Part-time
Benscoter, Andrew	School of Arts and Sciences	N/A	\$50/cr.hr./student for first 10; \$34/student/cr.hr. for 11 and more	State	01/07/08-05/02/08	.20 AY	ENG 201-49A; ENG 202-49A	Special, Part-time
Bonner, Mike	School of Professional Studies	N/A	\$50/cr.hr./student for first 10; \$34/student/cr.hr. for 11 and more	State	03/10/08-05/02/08	.10 AY	BUS 373-49W	Special, Part-time
Brand, Lesa	School of Education	N/A	\$50/cr.hr./student for first 10; \$34/student/cr.hr. for 11 and more	State	01/19/08-02/15/08; 03/10/08-05/02/08	.20 AY	EDUC 623-BKZ; EDUC 530-49Y	Special, Part-time
Breed, Roger	School of Education	N/A	\$50/cr.hr./student for first 10; \$34/student/cr.hr. for 11 and more	State	01/07/08-02/29/08	.10 AY	EDUC 669-49X	Special, Part-time
Brizuela, Francisco	School of Professional Studies	N/A	\$50/cr.hr./student for first 10; \$34/student/cr.hr. for 11 and more	State	03/10/08-03/28/08	.03 AY	INS 500-49Y	Special, Part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

**MEETING DATE: March 28, 2008**

<b>NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: <b>Special --</b> * Part-Time
Campbell, Jacquelyn	School of Education	N/A	\$50/cr.hr./ student for first 10; \$34/student/ cr.hr. for 11 and more	State	03/15/08-04/11/08	.10 AY	EDUC 556-BCZ	Special, Part-time
DeFrain, Debbie	School of Arts and Sciences	N/A	\$500/cr.hr./ course with 10 or more enrolled; \$50/student/ cr.hr./course with fewer than 10 enrolled	State	01/07/08-05/02/08	.16 AY	MUSC 120-00D; MUSC 120-00E; MUSC 220-00C; MUSC 220-00D; MUSC 220-00E	Special, Part-time
Engel, Linda	School of Education	N/A	\$500/cr.hr./ course with 10 or more enrolled; \$50/student/ cr.hr./course with fewer than 10 enrolled	State	01/07/08-05/02/08	.10 AY	EDUC 301-00A; EDUC 309-00A	Special, Part-time
Feldmann, Ann	School of Education	N/A	\$50/cr.hr./ student for first 10; \$34/student/ cr.hr. for 11 and more	State	03/10/08-05/02/08	.10 AY	EDUC 556-49Y	Special, Part-time
Glasshoff, Wanda	School of Education	N/A	\$710/cr.hr.	State	01/07/08-02/29/08	.10 AY	EDUC 334-02A	Special, Part-time



**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

**MEETING DATE: March 28, 2008**

<b>NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: <b>Special -- * Part-Time</b>
Gosch, Robert	School of Arts and Sciences	N/A	\$50/cr.hr./ student for first 10; \$34/student/ cr.hr. for 11 and more	State	01/07/08-05/02/08	.10 AY	HIST 114-49A	Special, Part-time
Haney, John	School of Education	N/A	\$50/cr.hr./ student for first 10; \$34/student/ cr.hr. for 11 and more	State	03/10/08-05/02/08; 03/15/08-04/11/08	.20 AY	SPED 540-49Y; SPED 500-BCZ	Special, Part-time
Hoehn, Jorja	School of Education	N/A	\$50/cr.hr./ student for first 10; \$34/student/ cr.hr. for 11 and more	State	01/07/08-02/29/08; 03/10/08-05/02/08	.20 AY	PE 101-49V; PE 101-49X; PE 101-49Y	Special, Part-time
Hogue, Rita	School of Education	N/A	\$500/cr.hr./ course with 10 or more enrolled; \$50/student/ cr.hr./course with fewer than 10 enrolled	State	01/07/08-05/02/08	.07 AY	SPED 309-00A	Special, Part-time
Hogue, Rita	School of Education	N/A	\$50/cr.hr./ student for first 10; \$34/student/ cr.hr. for 11 and more	State	01/07/08-05/02/08	.10 AY	SPED 405-00Z	Special, Part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

**MEETING DATE: March 28, 2008**

<b>NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: <b>Special --</b> * Part-Time
Hopp, Mark	School of Arts and Sciences	N/A	\$500/cr.hr./course with 10 or more enrolled; \$50/student/cr.hr./course with fewer than 10 enrolled	State	01/07/08-05/02/08	.08 AY	MUSC 120; MUSC 420; MUSC 440	Special, Part-time
Ingram, Beth	School of Education	N/A	\$50/cr.hr./student for first 10; \$34/student/cr.hr. for 11 and more	State	03/10/08-05/02/08	.10 AY	SPED 200-49Y	Special, Part-time
Langstraat, Rick	School of Professional Studies	N/A	\$500/cr.hr./course with 10 or more enrolled; \$50/student/cr.hr./course with fewer than 10 enrolled	State	01/07/08-02/29/08; 03/10/08-05/02/08	.20 AY	BUS 231-02A; BUS 232-02A	Special, Part-time
Means, Kelly	School of Education	N/A	\$50/cr.hr./student for first 10; \$34/student/cr.hr. for 11 and more	State	01/07/08-02/29/08	.10 AY	EDUC 552-49X	Special, Part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

**MEETING DATE: March 28, 2008**

<b>NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: <b>Special --</b> * Part-Time
Melvin, Vickie	School of Education	N/A	\$500/cr.hr./ course with 10 or more enrolled; \$50/student/ cr.hr./course with fewer than 10 enrolled	State	01/07/08- 05/02/08	.17 AY	PE 300-00A; PE 221-00A	Special, Part-time
Melvin, Vickie	School of Education	N/A	\$500/cr.hr./ course with 10 or more enrolled; \$50/student/ cr.hr./course with fewer than 10 enrolled	State	01/07/08- 05/02/08	.07 AY	PE 101-00A	Special, Part-time
Moss, Louise	School of Education	N/A	\$500/cr.hr./ course with 10 or more enrolled; \$50/student/ cr.hr./course with fewer than 10 enrolled	State	03/10/08- 05/02/08	.07 AY	EDUC 301-02A; EDUC 304-02A	Special, Part-time
Moss, Louise	School of Arts and Sciences	N/A	\$500/cr.hr./ course with 10 or more enrolled; \$50/student/ cr.hr./course with fewer than 10 enrolled	State	03/10/08- 05/02/08	.10 AY	ENG 203-02A	Special, Part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

**MEETING DATE: March 28, 2008**

<b>NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: <b>Special --</b> * Part-Time
Osborn, Terry	School of Education	N/A	\$500/cr.hr./ course with 10 or more enrolled; \$50/student/ cr.hr./course with fewer than 10 enrolled	State	03/10/08- 05/02/08	.10 AY	EDUC 403-02A	Special, Part-time
Parks, Gregory	School of Professional Studies	N/A	\$50/cr.hr./ student for first 10; \$34/student/ cr.hr. for 11 and more	State	03/10/08- 05/02/08	.10 AY	PSYC 320-49Y	Special, Part-time
Piller, Kathryn	School of Education	N/A	\$500/cr.hr./ course with 10 or more enrolled; \$50/student/ cr.hr./course with fewer than 10 enrolled	State	03/10/08- 05/02/08	.10 AY	EDUC 326-02A	Special, Part-time
Plettner, Kirsten	School of Arts and Sciences	N/A	\$500/cr.hr./ course with 10 or more enrolled; \$50/student/ cr.hr./course with fewer than 10 enrolled	State	01/07/08- 05/02/08	.20 AY	ENG 101-00A; ENG 101-00B	Special, Part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

**MEETING DATE: March 28, 2008**

<b>NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: <b>Special -- * Part-Time</b>
Popelka, Susan	School of Professional Studies	N/A	\$50/cr.hr./ student for first 10; \$34/student/ cr.hr. for 11 and more	State	03/10/08-05/02/08	.20 AY	BUS 328-49Y; BUS 381-49W	Special, Part-time
Probst, David	School of Education	N/A	\$50/cr.hr./ student for first 10; \$34/student/ cr.hr. for 11 and more	State	01/07/08-02/29/08; 01/19/08-02/15/08	.20 AY	EDUC 598-49X; EDUC 623-BEZ	Special, Part-time
Riffey, Libby	School of Education	N/A	\$50/cr.hr./ student for first 10; \$34/student/ cr.hr. for 11 and more	State	01/07/08-02/29/08	.17 AY	EDUC 255-49X; EDUC 331-49X	Special, Part-time
Robke, Gregg	School of Education	N/A	\$60/student/ cr.hr. for first 12 students; \$710/cr.hr. for 13 or more students	State	04/24/08-04/25/08	.03 AY	INS 590-55A	Special, Part-time
Seigworth, Clifton	School of Professional Studies	N/A	\$50/cr.hr./ student for first 10; \$34/student/ cr.hr. for 11 and more	State	01/07/08-05/02/08	.10 AY	BUS 335-49B	Special, Part-time
Stelk, Wanda	School of Education	N/A	\$50/cr.hr./ student for first 10; \$34/student/ cr.hr. for 11 and more	State	02/02/08-02/29/08	.10 AY	EDUC 533-CAZ	Special, Part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

**MEETING DATE: March 28, 2008**

<b>NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: <b>Special --</b> * Part-Time
Thomas, Diane	School of Education	N/A	\$500/cr.hr./ course with 10 or more enrolled; \$50/student/ cr.hr./course with fewer than 10 enrolled	State	01/07/08- 02/29/08	.10 AY	EDUC 327-02A	Special, Part-time
Tracy, Brenda	School of Education	N/A	\$50/cr.hr./ student for first 10; \$34/student/ cr.hr. for 11 and more	State	03/15/08- 04/11/08	.10 AY	SPED 500-BDZ	Special, Part-time
Vasiloff, Barbara	School of Education	N/A	\$50/cr.hr./ student for first 10; \$34/student/ cr.hr. for 11 and more	State	03/10/08- 05/02/08	.10 AY	EDUC 598-49Y	Special, Part-time
Weichel, Mark	School of Education	N/A	\$50/cr.hr./ student for first 10; \$34/student/ cr.hr. for 11 and more	State	01/19/08- 02/15/08	.10 AY	EDUC 623-BDZ	Special, Part-time
West, Bob	School of Arts and Sciences	N/A	\$1,500 for 10 student or more; \$80/student less than 10	State	01/07/08- 05/03/08	.10 AY	HIST 114 58L	Special, Part-time
Williams, Peggy	School of Arts and Sciences	N/A	\$1,500 for 10 student or more; \$80/student less than 10	State	01/07/08- 05/03/08	.20 AY	ENG 202-70L; SOC 201-70L	Special, Part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

**MEETING DATE: March 28, 2008**

<b>NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: <b>Special --</b> * Part-Time
Yarrington, Jonathan	School of Arts and Sciences	N/A	\$50/cr.hr./ student for first 10; \$34/student/ cr.hr. for 11 and more	State	03/10/08-05/02/08	.10 AY	MUSC 211-49Y	Special, Part-time
Yarrington, Jonathan	School of Arts and Sciences	N/A	\$500/cr.hr./ course with 10 or more enrolled; \$50/student/ cr.hr./course with fewer than 10 enrolled	State	01/07/08-05/02/08	.20 AY	MUSC 120, 220, 320,420 – Applied Music	Special, Part-time
Bennett, Shelby	School of Education	N/A	\$1,600	State	01/07/08-05/02/08	.20 AY	Student Teacher Supervision	Special, Part-time
Bruck, Shari	School of Education	N/A	\$500	State	01/07/08-05/02/08	.07 AY	Student Teacher Supervision	Special, Part-time
Engel, Linda	School of Education	N/A	\$1,300	State	01/07/08-05/03/08	.17 AY	Student Teacher Supervision	Special, Part-time
Fenster, Rolland	School of Education	N/A	\$1,200	State	01/07/08-05/03/08	.15 AY	Student Teacher Supervision	Special, Part-time
Fethkenher, Larry	School of Education	N/A	\$4,575	State	01/07/08-05/03/08	.58 AY	Student Teacher Supervision	Special, Part-time
Figgs, Irwin	School of Education	N/A	\$800	State	01/07/08-05/03/08	.10 AY	Student Teacher Supervision	Special, Part-time
Hicks, Russ	School of Education	N/A	\$800	State	01/07/08-05/03/08	.10 AY	Student Teacher Supervision	Special, Part-time
Hogue, Rita	School of Education	N/A	\$1,600	State	01/07/08-05/03/08	.21 AY	Student Teacher Supervision	Special, Part-time
Kearney, James	School of Education	N/A	\$400	State	01/07/08-05/03/08	.05 AY	Student Teacher Supervision	Special, Part-time
Lester, Virginia	School of Education	N/A	\$200	State	01/07/08-05/03/08	.02 AY	Student Teacher Supervision	Special, Part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR****COLLEGE: Peru State College****MEETING DATE: March 28, 2008**

<b>NON-RANKED FACULTY</b> (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: <b>Special --</b> * Part-Time
Porter, Judy	School of Education	N/A	\$1,600	State	01/07/08-05/03/08	.20 AY	Student Teacher Supervision	Special, Part-time
Rice, Celia	School of Education	N/A	\$400	State	01/07/08-05/03/08	.05 AY	Student Teacher Supervision	Special, Part-time
Rice, Robert	School of Education	N/A	\$400	State	01/07/08-05/03/08	.05 AY	Student Teacher Supervision	Special, Part-time
Thomas, Diane	School of Education	N/A	\$900	State	01/07/08-05/03/08	.12 AY	Student Teacher Supervision	Special, Part-time
Thompson, Gary	School of Education	N/A	\$5,050	State	01/07/08-05/03/08	.60 AY	Student Teacher Supervision	Special, Part-time



**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

**MEETING DATE: March 28, 2008**

<b>UNIONIZED SUPPORT STAFF (FULL-TIME / .75 FTE OR MORE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Indicate Type of Appointment: <b>Special --</b> * Probationary (6 months) <b>Specific Term --</b> * Non-Probationary
Hager, Terry	Custodian	N/A	\$21,298	Revenue Bond	04/30/08	1 FY	Retirement	N/A
Parriott, Lisa	School of Professional Studies	N/A	\$500/cr.hr./ for 10 or more enrolled; \$50/student/cr.hr. if fewer than 10	State	01/07/08-05/02/08	.10 FY	CMIS 101-00B	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Wayne State College**

**MEETING DATE: March 28, 2008**

<b>RANKED FACULTY</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Calkin, Josh	Arts and Humanities; Music	Instructor	\$37,000.00	State	8/22/08 – 5/13/09	1.0	New Hire; replaces Frank Gazda	Specific; Probationary, Tenure-Track
Clark, Tegan	Arts and Humanities; Language and Literature	Interim Instructor	\$35,000.00	State	8/22/08 – 5/13/09	1.0	Interim Appointment	Special, Interim
DeBoer, Buffany	Natural and Social Sciences; Life Sciences	Interim Instructor	\$36,267.00	State	8/22/08 – 5/13/09	1.0	Interim Appointment continuing	Specific; Non-tenure track
Dilliard, Kelly	Natural and Social Sciences; Physical Sciences and Mathematics	Assistant Professor	\$41,000.00	State	8/22/08 – 5/13/09	1.0	New Hire; replaces Carl Rump	Specific; Probationary, Tenure-Track
Fuelberth, John	Physical Sciences and Mathematics	Emeritus Professor	N/A	State	7/1/08	N/A	Retirement	N/A
Hayford, Barbara	Natural and Social Sciences; Life Sciences	Assistant Professor	\$44,500.00	State	8/22/08 – 5/13/09	1.0	<i>Correction to 1/15/08 report.</i> New hire; replaces Marian Borgmann- Ingwersen	Specific Term; Probationary/Tenure-Track
Karlen, Jean	Sociology, Psychology and Criminal Justice	Professor	\$75,372.00	State	5/7/08	1.0	3-year Phased Retirement; ending with the completion of the Spring 2011 term	Specific, Tenured
Loggins, Ronald	Natural and Social Sciences; Life Sciences	Assistant Professor	\$41,000.00	State	8/22/08 – 5/13/09	1.0	New Hire, replaces Patricia Szczys	Specific; Probationary, Tenure-Track
Zink, Mark	Natural and Social Sciences; Life Sciences	Interim Assistant Professor	\$37,440.00	State	8/22/08 – 5/13/09	1.0	Interim Appointment continuing	Specific; Non-tenure track

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR****COLLEGE: Wayne State College****MEETING DATE: March 28, 2008**

<b>UNIONIZED PROFESSIONAL STAFF</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Cordes, Michael	Assistant Football Coach/Equipment Coordinator	N/A	\$33,918.00	State	1/14/08	1.0	Resignation	Specific Term; Probationary
Haddinger, Mark	Admissions Specialist	N/A	\$29,000.00 (prorated)	State	3/3/08	1.0	New Hire, replaces Veronica Guzman	Special; Probationary
Wood, Alexander	Assistant Football Coach/Equipment Coordinator	N/A	\$36,000.00	State	2/25/08	1.0	New Hire, replaces Michael Cordes	Special; Probationary

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR****COLLEGE: Wayne State College****MEETING DATE: March 28, 2008**

<b>RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Adams, Frank	Continuing Education	Professor	\$500.00	State	1/7/08 – 4/28/08	n/a	EDU 650-T1/T2	Special
Adams, Frank	Continuing Education	Professor	\$500.00	State	1/8/08 – 4/22/08	n/a	EDU 650-T4/T6	Special
Bohnert, David	Music	Associate Professor	\$1,445.00	State	1/7/08 – 5/7/08	n/a	WSC Athletic Band	Special
Farmer, Todd	Health, Human Performance and Sport	Assistant Professor	\$2,808.00	State	1/7/08 – 5/7/08	.10	Appointment, overload	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Wayne State College**

**MEETING DATE: March 28, 2008**

<b>NON-RANKED FACULTY</b> (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Belt, Peggy	Communication Arts	Part-time	\$2,100.00	State	1/7/08 – 5/7/08	.10	Appointment	Special, part-time
Black, Timothy	Language and Literature	Part-time	\$2,100.00	State	1/7/08 – 5/7/08	.10	Appointment	Special, part-time
Bonds, Deborah	Counseling and Special Education	Part-time	\$700.00	State	1/7/08 – 5/7/08	.033	Appointment	Special, part-time
Bray, Linda	Educational Foundations and Leadership	Part-time	\$1,862.00	State	1/7/08 – 5/7/08	.089	Appointment	Special, part-time
Bremer, DeLoy	Educational Foundations and Leadership	Part-time	\$812.00	State	1/7/08 – 5/7/08	.039	Appointment	Special, part-time
Burnham, Nell	Educational Foundations and Leadership	Part-time	\$812.0	State	1/7/08 – 5/7/08	.039	Appointment	Special, part-time
Clark, Tegan	Language and Literature	Part-time	\$2,100.00	State	1/7/08 – 5/7/08	.10	Appointment	Special, part-time
Consoli, Wendy	Language and Literature	Part-time	\$2,100.00	State	1/7/08 – 5/7/08	.10	Appointment	Special, part-time
Curnyn, Molly	Computer Technology and Information Systems	Part-time	\$700.00	State	1/7/08 – 5/7/08	.033	Appointment	Special, part-time
Eschenberg-Bad Moccasin, Ardis	Language and Literature	Part-time	\$2,100.00	State	1/7/08 – 5/7/08	.10	Appointment	Special, part-time
Emerson, Delbert	Educational Foundations and Leadership	Part-time	\$3,262.00	State	1/7/08 – 5/7/08	.155	Appointment	Special, part-time
Fick, Kathy	Language and Literature	Part-time	\$4,200.00	State	1/7/08 – 5/7/08	.20	Appointment	Special, part-time
Finney, Patricia	Continuing Education	Part-time	\$700.00	State	1/7/08 – 3/14/08	.033	EDU 396-W0	Special, part-time
Gangwish, Lesley	Communication Arts	Part-time	\$6,300.00	State	1/7/08 – 5/7/08	.30	Appointment	Special, part-time
Garwood, Deborah	Educational Foundations and Leadership	Part-time	\$350.00	State	1/7/08 – 5/7/08	.017	Appointment	Special, part-time
Griffin, Lance	Athletics	Graduate Assistant	\$4,000.00 + 18 hrs. tuition waiver	State	12/14/07	.25	Resignation	Special, part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Wayne State College**

**MEETING DATE: March 28, 2008**

<b>NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Haas, Sr., Stephen	Art and Design	Part-time	\$2,800.00	State	1/7/08 – 5/7/08	.133	Appointment	Special, part-time
Hafley, Jr., Charles	Athletics	Graduate Assistant	\$4,000.00 + 18 hrs. tuition waiver	State	1/18/08	.25	Resignation	Special, part-time
Headlee, Marilyn	Educational Foundations and Leadership	Part-time	\$1,162.00	State	1/7/08 – 5/7/08	.055	Appointment	Special, part-time
Heckens, Eva	Educational Foundations and Leadership	Part-time	\$350.00	State	1/7/08 – 5/7/08	.017	Appointment	Special, part-time
Hess, James	Educational Foundations and Leadership	Part-time	\$700.00	State	1/7/08 – 5/7/08	.033	Appointment	Special, part-time
Jeffries, Coleen	Music	Part-time	\$490.00	State	1/7/08 – 5/7/08	.023	Appointment	Special, part-time
Johnson, Kathy	Educational Foundations and Leadership	Part-time	\$1,862.00	State	1/7/08 – 5/7/08	.089	Appointment	Special, part-time
Kenny, Debra	Educational Foundations and Leadership	Part-time	\$350.00	State	1/7/08 – 5/7/08	.017	Appointment	Special, part-time
Kinning, Shauna	Educational Foundations and Leadership	Part-time	\$350.00	State	1/7/08 – 5/7/08	.017	Appointment	Special, part-time
Larmore, Cheryl	Educational Foundations and Leadership	Part-time	\$1,862.00	State	1/7/08 – 5/7/08	.089	Appointment	Special, part-time
LeMoine, Sophia	Counseling and Special Education	Part-time	\$350.00	State	1/7/08 – 5/7/08	.017	Appointment	Special, part-time
Lenhard, Rodger	Educational Foundations and Leadership	Part-time	\$987.00	State	1/7/08 – 5/7/08	.047	Appointment	Special, part-time
Leuthold, Bobbi	Educational Foundations and Leadership	Part-time	\$350.00	State	1/7/08 – 5/7/08	.017	Appointment	Special, part-time
Lutt, David	Educational Foundations and Leadership	Part-time	\$2,912.00	State	1/7/08 – 5/7/08	.139	Appointment	Special, part-time
Magnuson, Grant	Continuing Education	Part-time	\$2,307.00	State	1/22/08 – 5/2/08	.10	ITE 510-W0	Special, part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Wayne State College**

**MEETING DATE: March 28, 2008**

<b>NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Malmberg, CoraLynn	Educational Foundations and Leadership	Part-time	\$350.00	State	1/7/08 – 5/7/08	.017	Appointment	Special, part-time
Mann, Les	Communication Arts	Part-time	\$2,100.00	State	1/7/08 – 5/7/08	.10	Appointment	Special, part-time
Mejdoubi, Amina	Communication Arts	Graduate Assistant	\$2,000.00 + 9 hrs. tuition waiver	State	1/7/08 – 5/7/08	.125	Appointment	Special, part-time
Murphy, Richard	Communication Arts	Part-time	\$2,100.00	State	1/7/08 – 5/7/08	.10	Appointment	Special, part-time
O'Leary, Jane	Music	Part-time	\$2,100.00	State	1/7/08 – 5/7/08	.10	Appointment	Special, part-time
Paige, Sharyn	Educational Foundations and Leadership	Part-time	\$700.00	State	1/7/08 – 5/7/08	.033	Appointment	Special, part-time
Preston, Jean	Educational Foundations and Leadership	Part-time	\$350.00	State	1/7/08 – 5/7/08	.017	Appointment	Special, part-time
Reynolds, Ann	Language and Literature	Part-time	\$2,100.00	State	1/7/08 – 5/7/08	.10	Appointment	Special, part-time
Scardino, Janell	Computer Technology and Information Systems	Part-time	\$700.00	State	1/7/08 – 5/7/08	.033	Appointment	Special, part-time
Schaefer, Rachel	Communication Arts	Part-time	\$2,100.00	State	1/7/08 – 5/7/08	.10	Appointment	Special, part-time
Shattuck, Marie	Educational Foundations and Leadership	Part-time	\$1,050.00	State	1/7/08 – 5/7/08	.05	Appointment	Special, part-time
Small II, Norman B.	History, Politics and Geography	Part-time	\$2,190.00	State	8/21/08 – 12/23/08	.10	Appointment	Special, part-time
Stading, Catherine	Educational Foundations and Leadership	Part-time	\$350.00	State	1/7/08 – 5/7/08	.017	Appointment	Special, part-time
Stark, Carmen	Continuing Education	Part-time	\$2,100.00	State	1/7/08 – 4/28/08	.10	EDU 415/515-80	Special, part-time
Steinman, Linda	Educational Foundations and Leadership	Part-time	\$350.00	State	1/7/08 – 5/7/08	.017	Appointment	Special, part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR****COLLEGE: Wayne State College****MEETING DATE: March 28, 2008**

<b>NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Tusha, Mary	Educational Foundations and Leadership	Part-time	\$1,862.00	State	1/7/08 – 5/7/08	.089	Appointment	Special, part-time
Vander Weil, Zoe	Communication Arts	Part-time	\$2,100.00	State	1/7/08 – 5/7/08	.10	Appointment	Special, part-time
Vitters, Richard	Educational Foundations and Leadership	Part-time	\$812.00	State	1/7/08 – 5/7/08	.039	Appointment	Special, part-time
Weber, Brad	Music	Part-time	\$3,136.00	State	1/7/08 – 5/7/08	.0149	Appointment	Special, part-time
Zavada, Maria	Language and Literature	Part-time	\$4,200.00	State	1/7/08 – 5/7/08	.20	Appointment	Special, part-time
Zeiss, Donald	Educational Foundations and Leadership	Part-time	\$3,150.00	State	1/7/08 – 5/7/08	.15	Appointment	Special, part-time
Ziems, Stacy	Educational Foundations and Leadership	Part-time	\$350.00	State	1/7/08 – 5/7/08	.017	Appointment	Special, part-time



**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Wayne State College**

**MEETING DATE: March 28, 2008**

<b>UNIONIZED SUPPORT STAFF</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Dunn, David	Custodial Leader	N/A	\$1,906.67/mo.	State	2/11/08	1.0	New Hire, replaces Darrell Metzler	Probationary
Eischeid, Melissa	Accounting Clerk I	N/A	\$1,668.00/mo.	State	3/7/08	1.0	Resignation	Non-probationary
Erxleben, RaDelle	Maintenance Repair Worker II	N/A	25% of \$2,425.95/mo. (FY)	Revenue Bond	6/30/08	1.0	Retirement; Voluntary Retirement Settlement Program	Non-probationary
Erxleben, RaDelle	Maintenance Repair Worker II	Emeritus Status	N/A	N/A	7/1/08	N/A	Retirement	N/A
Paulson, Jenna	Office Assistant I	N/A	\$1,684.00/mo.	State	1/28/08	1.0	New Hire; replaces Donna Ewing	Probationary

<b>NON-UNIONIZED SUPPORT STAFF</b> (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Dunn, David	Custodian	N/A	\$860.00/mo.	State	2/8/08	.50	Resignation	Part-time

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair  
 Gary Bieganski  
 Tyler Thompson*

March 27-28, 2008

**ACTION: Accept Reports on Promotion Granted and Tenure Awarded to Faculty in the Nebraska State College System**

Core Value: Recruit and Retain Quality Faculty and Staff  
 Priority: Educational Excellence Throughout the System  
 Goals: 2. Create a college experience that enriches the lives of our students and prepares them for their chosen career.  
 3. Recruit, retain and invest in excellent faculty and staff  
 4. Strengthen academic programs

Faculty recommended for promotion in rank are first required to meet educational and service criteria such as appropriate degree, years of service at the college level, as well as years of service to the NSCS institution. In addition, performance criteria must be satisfied that includes a demonstrated ability to teach effectively, to contribute to student growth and development; scholarly and creative activity relevant to the teaching field of the faculty member; service to the college, community, and profession; as well as professional growth and collegial relationships.

Peer review, student evaluations, material supplied by the faculty member to support the application and administrative review and recommendations are involved in the promotion process.

The table below lists the total number (and percentage) of full-time instructional faculty by rank and institution resulting from the recent promotions.

**Impact of Rank Promotion**

	Instructor		Assistant Professor		Associate Professor		Professor		Total
Chadron	6	6%	39	42%	26	28%	22	24%	
Promoted into Rank	N/A		+0		+7		+8		
Promoted to next Rank	-0		-7		-8		N/A		
IMPACT	6	6%	32	34%	25	27%	30	32%	93
Peru	8	18%	16	35%	7	18%	15	33%	
Promoted into Rank	N/A		+0		+0		+1		
Promoted to next Rank	-0		-0		-1		N/A		
IMPACT	8	18%	16	35%	6	13%	16	35%	46
Wayne	22	17%	22	17%	28	21%	59	45%	
Promoted into Rank	N/A		+0		+3		+7		
Promoted to next Rank	-0		-3		-7		N/A		
IMPACT	22	17%	19	15%	24	18%	66	50%	131
System Total	45	16%	80	28%	66	24%	90	32%	
Promoted into Rank	N/A		+5		+6		+9		
Promoted to next Rank	-5		-6		-9		N/A		
IMPACT	40	14%	79	28%	63	23%	99	35%	281

1.2.-2

Tenure & Rank Promotion Applications and Approvals 2007			
	Chadron	Peru	Wayne
Number of Faculty Applied for Tenure	4	3	2
Number of Faculty Approved for Tenure	4	2	2
Number of Faculty Applied for Rank Promotion	15	2	10
Number of Faculty Approved for Rank Promotion	15	1	10

**RANK PROMOTION**  
Chadron State College  
2008

Name	Division OR School	Present Rank AND Promotion Rank	Degree	Years Prior College Service Credit*	Years at Institution in full-time ranked positions	Total Years Experience at College Level (full-time ranked positions)
*Prior Service Credit is credit granted in writing at the time of initial appointment for full-time service in higher education at the rank of instructor and above.						
*Years Prior College Service Credit plus Years at Institution should equal Total Years Experience at College Level in full-time ranked positions.						
Bruehlman, August	Business & Economics	Assistant Professor to Associate Professor	Ph.D.	2	3	5
Carnot, Mary Jo	Counseling, Psychology, and Social Work	Assistant Professor to Associate Professor	Ph.D.	0	5	5
Gaudet, Laura	Counseling, Psychology, and Social Work	Associate Professor to Professor	Ph.D.	0	10	10
Hardy, Joyce	Physical & Life Sciences	Associate Professor to Professor	Ph.D.	0	17	17
Mays, Roger	Visual & Performing Arts	Associate Professor to Professor	M.F.A.	0	10	10
Miller, Kevin*	Applied Science	Assistant Professor to Associate Professor	Ed.D.	0	7	7
Novy, Laurie	English & Humanities	Assistant Professor to Associate Professor	E.D.	2	3	5

\*Condition: Provide evidence (transcript, letter of successful completion) of terminal degree by May 1, 2008.

**RANK PROMOTION**  
Chadron State College  
2008 continued

Name	Division OR School	Present Rank AND Promotion Rank	Degree	Years Prior College Service Credit*	Years at Institution in full-time ranked positions	Total Years Experience at College Level (full-time ranked positions)
*Prior Service Credit is credit granted in writing at the time of initial appointment for full-time service in higher education at the rank of instructor and above.						
*Years Prior College Service Credit plus Years at Institution should equal Total Years Experience at College Level in full-time ranked positions.						
Schaefer, G.W. "Sandy"	Music	Associate Professor to Professor	D.M.A.	0	9	9
Schaeffer, Susan	Counseling, Psychology, and Social Work	Assistant Professor to Associate Professor	Ph.D.	0	5	5
Stewart, Deborah	Counseling, Psychology, and Social Work	Assistant Professor to Associate Professor	M.S.W.	1	4	5
Tucker, Thomas D.	English & Humanities	Associate Professor to Professor	Ph.D.	0	10	10
Waldo, Jamie	Business & Economics	Assistant Professor to Associate Professor	J.D.	2	3	5
Watt, Don	HPER	Associate Professor to Professor	M.S.	0	14	14
Wagh, Wendy	Business & Economics	Associate Professor to Professor	Ph.D.	2	9	11
Younglove, Georgia	Applied Science	Associate Professor to Professor	Ph.D.	0	10	10

**RANK PROMOTION**  
 Peru State College  
 2008

Name	Division OR School	Present Rank AND Promotion Rank	Degree	Years Prior College Service Credit*	Years at Institution in full-time ranked positions	Total Years Experience at College Level (full-time ranked positions)
* Prior Service Credit is credit granted in writing at the time of initial appointment for full-time service in higher education at the rank of instructor and above. * Years Prior College Service Credit plus Years at Institution should equal Total Years Experience at College Level in full-time ranked positions.						
Hnida, John	Arts and Sciences	Associate Professor to Professor	Ph.D.	0	9	9

**RANK PROMOTION**  
Wayne State College  
2008

Name	Division OR School	Present Rank AND Promotion Rank	Degree	Years Prior College Service Credit*	Years at Institution in full-time ranked positions	Total Years Experience at College Level (full-time ranked positions)
<p>* Prior Service Credit is credit granted in writing at the time of initial appointment for full-time service in higher education at the rank of instructor and above.</p> <p>* Years Prior College Service Credit plus Years at Institution should equal Total Years Experience at College Level in full-time ranked positions.</p>						
Bauer, Jeffrey	Natural & Social Sciences	Associate Professor to Full Professor	Ed.D.	2	8	10
Christensen, Douglas	Natural & Social Sciences	Associate Professor to Full Professor	Ph.D.	0	10	10
Elliott, Steve	Arts and Humanities	Assistant Professor to Associate Professor	M.F.A.	1	4	5
Ellis, Susan	Natural & Social Sciences	Associate Professor to Full Professor	Ph.D.	2	8	10
Evetovich, Tammy	Natural & Social Sciences	Associate Professor to Full Professor	Ph.D.	2	8	10
Garvin, Sharon	Business and Technology	Assistant Professor to Associate Professor	Ph.D.	0	6	6
Marek, Michael	Arts and Humanities	Assistant Professor to Associate Professor	Ed.D.	2	3	5
Snowden, Monica	Natural & Social Sciences	Associate Professor to Full Professor	Ph.D.	1	9	10

**RANK PROMOTION**  
Wayne State College (continued)  
2008

Name	Division OR School	Present Rank AND Promotion Rank	Degree	Years Prior College Service Credit*	Years at Institution in full-time ranked positions	Total Years Experience at College Level (full-time ranked positions)
<p>* Prior Service Credit is credit granted in writing at the time of initial appointment for full-time service in higher education at the rank of instructor and above.</p> <p>* Years Prior College Service Credit plus Years at Institution should equal Total Years Experience at College Level in full-time ranked positions.</p>						
Worner, Tamara S.	Natural & Social Sciences	Associate Professor to Full Professor	Ph.D.	0	10	10
Young, Todd	Natural & Social Sciences	Associate Professor to Full Professor	Ph.D.	0	10	10



## 1.2.-8

## Impact of Tenure

	Total Full-time Faculty*	Tenured Faculty	Tenure Awarded 2008	Result of 2008 Tenure Awarded	% of Faculty with Tenure
Chadron					
Men	60	27 (45%)	2	29 (48%)	
Women	33	12 (36%)	2	14 (42%)	46%
Peru					
Men	30	19 (63%)	1	20 (67%)	
Women	16	2 (13%)	1	3 (19%)	50%
Wayne					
Men	72	52 (72%)	0	52 (72%)	
Women	60	34 (57%)	2	36 (60%)	67%
System Total					
Men	162	98 (60%)	3	101 (62%)	
Women	109	48 (44%)	5	53 (49%)	57%

\*WSC includes Lecturer

**TENURE**  
Chadron State College  
2008

Name	Division OR School	Present Rank	Degree	Years Prior College Service Credit*	Years at institution in tenure-track positions
*Prior Service Credit is credit granted in writing at the time of initial appointment for full-time service in higher education at the rank of instructor or above.					
Hinesley, Gail	Counseling, Psychology, and Social Work	Associate Professor	Ph.D.	3	3
Kirsch, Kathleen	Comm. Arts	Associate Professor	Ph.D.	0	6
Miller, Kevin**	Applied Sciences	Assistant Professor	Ed.D.	0	8
Schreuder, Joel	Music	Associate Professor	Ph.D.	0	6

\*\*Condition: Provide evidence (transcript, letter of successful completion) of terminal degree by May 1, 2008.  
Note: One year extension granted for 04-05 academic year and 06-07 paid Leave of Absence was granted.

**TENURE**  
Peru State College  
2008

Name	Division OR School	Present Rank	Degree	Years Prior College Service Credit*	Years at institution in tenure-track positions
*Prior Service Credit is credit granted in writing at the time of initial appointment for full-time service in higher education at the rank of instructor or above.					
Nevitt, James	Professional Studies	Associate Professor	Ph.D.	0	5
Ruskamp, Judith	Education	Assistant Professor	M.Ed. + 30 hrs. Doctorate to be completed December 2008	0	6

**TENURE**  
Wayne State College  
2008

Name	Division OR School	Present Rank	Degree	Years Prior College Service Credit*	Years at institution in tenure-track positions
*Prior Service Credit is credit granted in writing at the time of initial appointment for full-time service in higher education at the rank of instructor or above.					
Garvin, Sharon	Business and Technology	Assistant Professor	Ph.D.	0	6
Jensen, Gwen	Arts and Humanities	Associate Professor	Ph.D.	0	6

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Tyler Thompson*

March 27-28, 2008

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**ACTION: Final Round Approval of Deletion of Board Policy 2045; Complaints Concerning College Personnel**

Priority: Financial Strength of the System  
Goals: 4. Improve efficiency of operations

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Board Policy 2045 describes how complaints concerning college personnel are processed. The Colleges already have directions regarding how to respond to complaints about employees pursuant to the policies and procedural requirements that exist in the collective bargaining agreements, college handbooks and the 5000 series of the Board Policies. This policy is duplicative and the System Office recommends that it be deleted.

~~GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGES~~

~~POLICY: 2045 Complaints Concerning College Personnel Page 1 of 1~~

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~~BOARD POLICY~~

~~The Presidents or their designees shall hear complaints against the College or its personnel and act as judge in matters of controversy between the various college employees and patrons when the controversies relate to college affairs. The Board will not intercede in such matters except on appeal from a President's decision.~~

~~Complaints against a faculty member may be referred to the Chief Academic Officer (or equivalent) who shall in turn discuss the issue with the dean or department head (or equivalent) and the teacher involved. If any disciplinary action is to be considered, the matter must be conducted in accordance with provisions outlined in Board policies that relate to faculty grievance and dismissal procedures.~~

~~Complaints against professional or support staff employees may be referred to the Chief Business Officer or Chief Academic Officer, as appropriate, (or equivalent) who shall in turn discuss the issue with the appropriate Director (or equivalent) and the employee involved. Every effort should be made to resolve complaints at the administrative level closest to the individuals involved. If a complaint is received by the campus President, the President may refer the complaint to the appropriate campus administrator. If any disciplinary action is to be considered, the matter must be handled in accordance with procedures outlined in Board policies relating to professional or support staff due process considerations, grievance, disciplinary, or dismissal procedures.~~

~~Legal Reference: Article VII, Section 13 Constitution of the State of Nebraska~~

~~Policy Adopted: 6/5/93~~

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Tyler Thompson*

March 27-28, 2008

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**ACTION: Final Round Approval of Deletion of Board Policy 2050; Appeals**

Priority: Financial Strength of the System  
Goals: 4. Improve efficiency of operations

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Board Policy 2050 describes how the final decision of a College President can be appealed to the Board. Employment appeals and grievances are addressed in the 5000 series of the Board Policies and the collective bargaining agreements. Student appeals and grievances are addressed in the 3000 series of the Board Policies. Since it is not necessary to provide an additional level of appeal to the Board, the System Office recommends that this policy be deleted.

**GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM****POLICY: 2050 Appeals Page 1 of 2**

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**BOARD POLICY**

~~Any party adversely affected by the final decision of a College President may appeal, within 30 days of the President's decision, to the Chancellor, unless a Board policy or an employment agreement explicitly provides that the decision of the President is the final administrative review. The Chancellor's decision may be appealed to the Board as provided below.~~

~~The Chancellor may in his or her discretion limit the scope of review to procedural matters.~~

~~The Chancellor may not substitute his or her judgement for the substantive decision made by the President, unless the President's decision was arbitrary and capricious, or clearly erroneous based on the facts in the record.~~

~~This policy does not apply to any matters, which are subject to the grievance procedure of a collective bargaining contract.~~

~~Appeals of decisions initially made by the Chancellor may be appealed to the Board pursuant to Procedure 6 below.~~

**PROCEDURE**

- ~~1. Appeals must be in writing, addressed to the Chancellor, and shall state the decision being appealed, the basis for the appeal, and the relief desired. Upon receipt of the appeal, the Chancellor shall notify the party of the scope of review and the procedure to be followed.~~
- ~~2. A party must use the procedures established at the college level before appealing to the Chancellor. In the absence of applicable procedures, the party may appeal a determination by a college official to the immediate supervisor. The final administrative decision at the college level is that of the President.~~
- ~~3. The Chancellor may attempt to achieve an informal disposition of the appeal. An informal disposition is binding only if the appealing party and the college President agree to the proposed resolution.~~
- ~~4. Subject to the provisions of Procedure 5, the appeal will be decided based upon materials submitted by the appealing party and by the President. The parties to the appeal have no right to introduce materials or raise issues that have not been part of the college record. A full or partial hearing may be conducted, if
  - ~~a. the right to a hearing is established by a Board policy on the particular subject matter; or~~
  - ~~b. failure to conduct a hearing would violate the party's constitutional due process rights.~~~~
- ~~5. The Chancellor may request that the parties submit additional materials or may take initiative notice of other relevant matters. The Chancellor may remand the matter back to the college or he may affirm, reverse, or modify the campus decision or he may present the appeal to the Board for its consideration.~~



**GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM****POLICY: 2050 Appeals Page 2 of 2**

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6. ~~Within 30 days of the Chancellor's decision a party may appeal the decision to the Board. Such appeals must be in writing, be addressed to the Board in care of the Chancellor, shall state the decision being appealed, the basis for the appeal, and the relief desired. The Chancellor shall place the matter on the Board's agenda, though the Board may choose not to entertain the appeal. If the Board accepts the appeal, it will specify the scope of review and may request a full or partial hearing. The decision of the Board affirming, reversing, modifying or refusing to hear the appeal is the final administrative determination.~~
7. ~~No matters subject to this policy shall be considered final until the procedures of this policy have been used to present the matter to the Board. When a party fails to exercise the appeal rights guaranteed by this policy, the party accepts the lower level decision as final and waives the right to contest the matter further.~~

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Tyler Thompson*

January 15, 2008

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**ACTION: Final Round Approval of Deletion of Board Policy 2060; Hearings Before the Board**

Priority: Financial Strength of the System  
Goals: 4. Improve efficiency of operations

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Board Policy 2060 prescribes how hearings before the Board will be conducted in conjunction with Board Policy 2050 in order to assure due process. Other Board policies, Collective Bargaining Agreements and College Handbooks address specific due process requirements for student and employment matters without necessitating an additional hearing before the Board. The System Office recommends that this policy be deleted.

**GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM**

**POLICY: 2060 Hearings Before the Board Page 1 of 2**

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**BOARD POLICY**

In order to assure due process of law, a hearing procedure is hereby established to address matters not resolved at the campus level or by the Office of the Chancellor. Said hearing procedure shall be conducted in the following manner:

**PROCEDURE**

**1. Hearing Request**

A written request for a hearing before the Board, containing those facts which substantiate that there has been a denial of due process of law, must be forwarded to the office of the Chancellor by the appellant within 30 days following the final administrative action of the Chancellor which caused the alleged denial of due process.

**2. Due Process Violation Determined**

Upon review and investigation of the facts presented by the appellant, the Board or designee shall determine whether due process of law has been denied. If it is determined that due process of law has not been denied, the appellant shall be informed of that decision and that all administrative remedies have thus been exhausted.

**3. Responsibility for Hearing**

If it is determined that due process of law has been denied, the Board or designee shall remand the matter back to the College President for a full hearing, or shall notify the College and the appellant of the time and place of a hearing to be conducted by the Board or designee.

**4. Authority of Hearing Officer**

The person designated by the Board, who serves as hearing officer, shall have full authority to seek informal settlement, conduct prehearing conferences, seek stipulations from the parties, determine the order of presentation and admissibility of evidence, set the time and place for conferences or the hearing, and generally conduct the hearing consistent with the provisions of this policy. The hearing officer may be given authority by the Board to render a decision on its behalf. If the hearing officer is delegated such authority, such authority is limited to rendering decisions which are consistent with any applicable Board policy, any terms of a collective bargaining agreement, and state and federal law. If the Board's decision fails to satisfy the appellant, the appellant may continue to seek relief under applicable state and federal law.

~~GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM~~~~POLICY: 2060 Hearings Before the Board Page 2 of 2~~

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~~5. Conduct of the Hearing~~~~The hearing shall generally be conducted in accordance with the following:~~

- ~~a. Each party shall have an opportunity to make an opening statement.~~
- ~~b. The parties shall present their cases, including testimony of witnesses and documentary evidence, and generally the party who initiated the proceeding will go first.~~
- ~~c. The parties shall have the right to cross-examine witnesses, and at the conclusion of their cases, the parties may present rebuttal evidence.~~
- ~~d. The parties may make closing arguments.~~
- ~~e. The presiding officer may request briefs and proposed decisions be submitted by the parties within a specified time.~~
- ~~f. Every reasonable effort will be made to elicit and consider the most reliable evidence. The strict rules of evidence need not be applied and the decision of the hearing officer on questions of evidence shall be final.~~
- ~~g. A recording shall be made of the proceedings and copies of all written or other physical evidence shall be retained for the record.~~
- ~~h. A party may request a stenographic record be made of the hearing, providing the requesting party agrees to pay the cost thereof.~~
- ~~i. A party may be represented by an attorney or advisor of choice at the hearing.~~
- ~~j. The final decision shall be in writing, based on the evidence presented, and shall contain a statement of reasons therefor. A copy of the decision shall be forwarded to all parties.~~

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Tyler Thompson*

March 27-28, 2008

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**ACTION: Final Round Approval of Changes to Board Policy 3000; Admission Requirements; Undergraduate; General**

Priority: Educational Excellence Throughout the System

Goal: 5. Create a diverse intellectual and social environment

Strategies: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students

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The recommended new language on page 1 of this policy is non-substantive; it simply provides a label for the prohibited illegal discrimination.

Deletions are recommended on page 2 as student misconduct and consequences are more appropriately addressed in Board Policy 3100 and 3200.

Attached is a copy of Policy 3000 with the proposed changes.

**STUDENT AFFAIRS, NEBRASKA STATE COLLEGES SYSTEM**

**POLICY: 3000 Admission Requirements; Undergraduate; General**

**Page 1 of 3**

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**BOARD POLICY**

1. It is the policy of the Board and of the Colleges under its jurisdiction, to prohibit illegal discrimination. ~~that n~~ No one shall be denied admission to or continuance in any college on the basis of race, creed, color, sex, religion, age, disability, national origin, or any other factor prohibited by law;
2. The Board shall make such rules and regulations for the admission of students to the State Colleges as may seem to be best for the interest of the State Colleges and not inconsistent with the purpose for which they have been established;
3. The State Colleges shall admit as students those persons who have graduated from an accredited high school in Nebraska, or who present evidence of the achievement of an equivalent academic level to that of high school graduation, or evidence of eligibility for admission on the basis of special merit.
  - a. Achievement equivalent to a high school diploma may be demonstrated in the form of a High School Equivalency Certificate based on the General Educational Development examination, or an acceptable ACT or SAT score as determined by the individual College.
  - b. Each college shall assure that the process of admission on the basis of special merit will make provisions for a variety of circumstances, including allowance for special consideration to be given to non-traditional students who present evidence of being able to succeed, as well as returning adult students, students educated at home schools, students who are members of under-represented groups, and students who can provide evidence of special talents such as creative artists or those with unique educational experience or career achievements.
  - c. No one shall be denied admission to or continuance in any College on the basis of any individual characteristics other than qualifications for admission, academic performance and conduct in accord with State College policies, rules and laws applicable to student conduct.
4. The State Colleges may admit as students those persons who are not residents of the State of Nebraska, provided that such non-residents meet the minimum standards applied to the Nebraska resident students, and that the Colleges have the necessary facilities and staff to accommodate such non-resident students.
5. The State Colleges may admit as students those persons previously in attendance at another community college, college or university subject to the following minimum conditions:
  - a. The transferring student must meet all the minimum requirements of either a resident or non-resident student, as the case may be;
  - b. The individual State College shall evaluate the academic credits of the transferring student within the context of accreditation procedures and requirements; and
  - c. Each of the State Colleges shall honor, without reservation, all academic credits earned by students attending any of the State Colleges in the Nebraska State College System.

## STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 3000 Admission Requirements; Undergraduate; General**

**Page 2 of 3**

### PROCEDURE

1. Each State College may establish a cut-off date for the submission of complete credentials for admission, and any applicant who does not submit a complete application by that date may be required to delay entrance until a subsequent semester.
- ~~2. Falsification or willful suppression by a student of any information called for on an application for admission may be grounds for cancellation of admission.~~
- ~~32. Pursuant to Board Policies 3100 and 3200, Any State College may deny or condition admission, readmission, or continuing enrollment of any individual who, in the judgment of the College, presents an unreasonable risk to the safety and welfare of the campus and persons thereon. In making such judgment, the College may, among other things, take into account the individual's history and experience relative to:
 
  - a) violence and destructive tendencies;
  - b) student status on other College campuses; and
  - c) any rehabilitative therapy the individual may have undergone.
 A decision to utilize the authority conferred by this paragraph shall be communicated to the individual in writing. Each College shall have a procedure by which such decisions may be appealed.~~
34. Except as provided in Procedures a and b below, all students entering any institution of the Nebraska State College System must show a physician-validated immunization record for measles, rubella, diphtheria, and tetanus. Applicants from foreign countries are required to present a record of skin testing completed within six (6) months prior to first enrollment in addition to the above required record of immunization. This evidence must be presented before a student is permitted to register.
  - a. A person qualifies for a medical exemption from the requirement to show proof of immunization when the person files a bona fide statement signed by a physician licensed to practice medicine within the United States verifying that the physical condition of the person seeking admission makes the required immunization unsafe and indicating the specific nature and probable duration of the condition. The exemption shall not extend beyond the period of the condition, which contraindicates immunization. A person qualifying for this exemption must sign a waiver form provided by the college stating that, if an outbreak of measles or rubeola occurs on campus, the person may be subject to exclusion from the campus and college related activities during the outbreak period.
  - b. A person qualifies for a religious exemption when the person files a notarized affidavit on an approved form that immunization is contrary to the religious tenets and practices of the signer. A person qualifying for this exemption must sign a waiver form provided by the college stating that, if an outbreak of measles or rubeola occurs on campus, the person may be subject to exclusion from the campus and college related activities during the outbreak period.
  - c. A person qualifies for a temporary exemption from the requirement to show proof of immunization when an exempt form provided by the College is filed indicating an intent to enroll only in off-campus courses or courses offered off-campus by distance learning technology. This exemption will be reviewed each semester as students who enroll in on-campus courses will be required to show proof of immunization prior to registration.

1.6.-4

STUDENT AFFAIRS, NEBRASKA STATE COLLEGES SYSTEM

POLICY: 3000 Admission Requirements; Undergraduate; General

Page 3 of 3

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45. All first-time entering, first-year undergraduate students are encouraged to take the ACT or SAT and submit the results to the institution to be used for counseling purposes.
  5. At least three (3) months prior to the application deadline for the desired semester or session of enrollment, the State Colleges shall require applicants who are not U.S. citizens, to present evidence of proficiency in the use of the English language. Evidence of proficiency may be established by a minimum Test of English as a Foreign Language (TOEFL) score of 550 for the paper based test with no section score lower than 56 points; or, a minimum score of 79 for the internet based test; or, a minimum score of 213 for the computer based test with no section score lower than 22 points. Evidence of proficiency other than the minimum TOEFL scores may be determined on a case by case basis by the appropriate college administrator.
  6. Each of the State Colleges are encouraged to emphasize the recruitment of minorities and other under-represented groups of persons to create diversity among the student body.

Legal Reference: RRS 85-310  
RRS 85-502

State Colleges; students; admission  
State educational institutions, domicile; defined; requirements; attendance of  
students; effect

Policy Adopted: 1/28/77  
Policy Revised: 6/5/93  
Policy Revised: 4/9/02  
Policy Revised: 3/28/08



**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Tyler Thompson*

March 27-28, 2008

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**ACTION: Final Round Approval of Changes to Board Policy 3100; Conduct & Discipline; Students**

Priority: Educational Excellence Throughout the System

Goal: 2. Create a college experience that enriches the lives of our students and prepares them for their chosen careers.

Strategy: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students

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Board Policy 3100 describes conduct standards and disciplinary sanctions for students.

The recommended changes in the first paragraph allow the colleges to direct their own internal process and appeal procedures in cases of student academic dishonesty, grade appeal, failed financial obligations or academic performance. All other student misconduct will be addressed in a uniform manual under the requirements of this policy and the due process steps contained in Policy 3200.

Multiple minor revisions have been made in the policy in order to more specifically identify and list the potential types of student misconduct.

Attached is a copy of Policy 3100 with the proposed changes.

**BOARD POLICY**

The Board grants authority to the Presidents of the State Colleges to designate appropriate officers, ~~and to~~ establish representative college committees, render initial decisions and provide appeal procedures in regard to allegations of academic dishonesty; grade appeals; failure to pay a financial obligation; or academic performance achievement, probation and suspension. All disciplinary sanctions imposed for misconduct identified in this policy are to be governed by terms of this policy and the due process requirements set forth in Policy #3200 relative to conduct and discipline, for the conduct of such matters beyond the initial level, except that minimum standards as may be established by the Board must be observed. Acceptance of this policy by the student is implied as a condition of his or her enrollment.

**PROCEDURE**

Students are responsible to obey the laws of the state and nation, the regulations and policies of the Board and of the Colleges; and to refrain from any conduct injurious to themselves, to others, or to the reputation or interests of the College.

A student shall not ignore a summons from the president or other officer of administration of the College, or from a member of the faculty.

~~Failure by a student to pay a financial obligation owing to the State College or to any department, division or agency thereof, will result in denial of readmission, denial of transcripts, denial of registration for ensuing terms, and withholding of diplomas and, in addition, may result in suspension and/or denial of grade reports, until such debt be paid in full. The Presidents are hereby authorized to promulgate specific policies at each College to enforce the provisions of this section.~~

~~Student misconduct as identified under this policy or a~~ A violation of college regulations or policy, whether ~~the violation~~ occurring on or off the campus, may result shall cause in disciplinary action being taken against the student ~~to be liable to suspension following a hearing designated for that purpose.~~

~~Students may be ordered to leave the College campus under a temporary suspension pending disciplinary action due process per Board Policy 3200 in the event the student's continued presence is believed to threaten the safety or health of another person or for other reasons at the discretion of the Vice-President responsible for Student Affairs. Such order shall be given in writing by the Vice-President responsible for Student Affairs.~~

Students suspended or ~~dismissed expelled~~ from one of the State Colleges may be admitted to another Nebraska State College only under the same conditions that they would be readmitted to the College from which they were suspended.

Misconduct

~~In the development of College regulations specifying acts of student misconduct for which an offending individual or student organization may be subject to disciplinary sanctions under College disciplinary procedures, t~~ The following acts, ~~among others,~~ shall be considered to constitute misconduct in the State College System for which an offending student or student organization may be subject to disciplinary sanctions.

**STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SSYSTEM**
**POLICY: 3100**
**Conduct & Discipline; Students**
**Page 2 of 4**

1. Participation in a demonstration on the campus which materially and substantially disrupts or obstructs the normal operations, activities or functions of the College, including unauthorized occupation of College premises;
2. ~~Any act of academic dishonesty~~ Failure to evacuate campus facilities or willfully ignoring any emergency or alarm signal or request to evacuate by appropriate emergency personnel;
3. Falsification or willful suppression of any information for or on an application for admission, or falsification or misuse of College identification and other documents;
4. Misuse of computers or computing resources;
5. Unlawful or unauthorized possession, use, distribution, dispensing, delivery, sale or consumption, manufacture, or being in the presence of any alcoholic beverage, including empty bottles/cans or any alcohol container on any part of the College campus including outdoor areas and parking lots;
6. ~~6.~~ Alcohol consumption that endangers the health, safety, or property of oneself or another, or requires medical treatment or College staff intervention;
7. ~~7.~~ Unlawful or unauthorized possession, use, distribution, delivery, dispensing, manufacture ~~or~~ sale, or being in the presence of any drug; being in possession of paraphernalia for drug use, except as expressly permitted by law, or being unlawfully under the influence of any drug unless directed by a licensed physician;
87. Inflicting unwanted physical contact on another person; conduct that intimidates, harasses, or threatens to endanger the safety, health, property, or life of others or oneself; participating or contributing to an incident of abuse or assault; causing, provoking or engaging in any fight, brawl or riotous behavior; Physically abusing or threatening to physically abuse or harm any person or oneself;
98. Any act occurring on the College campus or on the premises of a student housing unit which intentionally disturbs the peace and quiet of any person or group of persons;
910. Sexually ~~ly~~ harassment, ~~assaulting~~ or any other uninvited behavior of a sexually explicit nature;
110. Conduct which is unreasonably dangerous to the health or safety of other persons or oneself;
121. Theft or attempted theft of any property or receipt of stolen property;
132. Damaging or attempting to damage property of the College or of another individual;
143. Using or possessing bombs, explosives, incendiary devices, or fireworks;
154. Setting or attempting to set any fire on the campus or on the premises of any student housing unit, except in fireplaces or other facilities designated for fires;
165. Failing to report a fire or any other extremely dangerous condition when known or recognized on the campus or on the premises of any student housing unit;

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE ~~SS~~SYSTEM

POLICY: 3100 Conduct &amp; Discipline; Students

Page 3 of 4

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176. Possessing or selling firearms, ammunition, ~~other dangerous~~ weapons, explosives, or dangerous chemicals on the campus or on the premises of any student housing unit;  
Weapons used for hunting and other legitimate sport may be stored in an area designated by the College.  
The checking in and out of weapons from the designated storage area must be accomplished in accordance with procedures established by each College and published in their Student Handbook. Colleges are not required to provide weapon storage areas but may do so at their discretion.
187. Obstructing or failing to comply with the directions of a law enforcement officer, firefighter, or College official in the performance of his or her duty on the College campus, on the premises of any student housing unit or at any activity or event sponsored by the College or an organization;
198. Hazing any person; consent of the victim of the hazing will not constitute a defense to an allegation of misconduct for hazing;
209. Committing any unlawful act of indecent exposure or public indecency;
210. Participating in any gambling activity in violation of the laws of the State of Nebraska or of the United States;
224. Unauthorized use of any College property, facilities, equipment or materials;
232. Possessing, producing, manufacturing, or having manufactured without proper authorization, any key or unlocking device for use on any College facility or lock;
243. Serious traffic violations on the campus, including operating any vehicle while intoxicated, speeding, reckless endangerment, or reckless driving;
254. Violation of any student housing unit policy, rule or regulation;
265. Failure to redeem or make arrangements to redeem, within one week after receipt of written notice, an insufficient funds or no account check submitted to the College for cash or for payment of College goods or services;
276. Abuse of College disciplinary proceedings which includes, but is not limited to, failure to obey a request to appear before a disciplinary officer or committee, falsification of testimony, disruption or interference with the orderly conduct of any hearing, attempting to discourage any person from using College disciplinary procedures or participating in such procedures, attempting to influence the impartiality of a member of a disciplinary committee prior to any proceeding, filing a malicious or frivolous complaint, verbal or physical harassment or intimidation of a member of a disciplinary committee prior to, during, or after a proceeding, failure to comply with any sanction imposed, influencing or attempting to influence another person to commit an abuse of disciplinary proceedings, and a violation of the privacy rights of any student or College employee in regard to a disciplinary proceeding; and
287. Any act by a student which occurs on the campus, on the premises of any student housing unit or at any activity or event sponsored by the College or an organization which is in violation of any ordinance of the municipality in which the College resides, shall constitute misconduct.

## 1.7.5

### STUDENT AFFAIRS, NEBRASKA STATE COLLEGES SYSTEM

POLICY: 3100 Conduct & Discipline; Students

Page 4 of 4

298. ~~Falsely setting off or otherwise tampering with any emergency safety equipment, alarm, fire alarm, or other device established for the safety of individuals and/or college facilities.~~

3029. ~~Any other activity or conduct prohibited by the College in published policies.~~

#### Disciplinary Sanctions

~~Disciplinary sanctions may be imposed as provided by College procedures whenever a student or student organization is found to be guilty of misconduct under the provisions stated above or under other published policies or regulations of the College prescribing standards of student conduct. Such sanctions may~~ include warnings, demands for restitution or reimbursement, a period of probation, remedial behavioral requirements, remedial educational requirements, suspension, or expulsion.

~~Sanctions involving suspension or expulsion for misconduct may not be imposed without a disciplinary proceeding in accordance with Board policy and campus rules, regulations and procedures.~~

In the event that a concurrent civil or criminal action for the same behavior which forms the basis of misconduct allegations ~~a complaint~~ under the provisions of this policy ~~or under other published policies or regulations of the College~~ is in progress, the accused student may request in writing to the ~~Dean or~~ Vice President responsible for ~~of~~ Students Affairs, or equivalent administrator, that the College delay the continuance of the due process procedures ~~College resolution~~. By requesting to delay ~~the College resolution of the complaint~~ until the external civil or criminal proceeding has concluded, the ~~accused~~ student ~~accepts suspension from the College and~~ agrees that he or she shall ~~may~~ not attend any College classes or College-sponsored events or activities or shall ~~may~~ not enter or use College property without specific written authorization from the ~~Dean or~~ Vice President ~~for Students~~.

Legal Reference: RRS 85-301

State college; official names; Board of Education; appointment; no compensation; travel expenses

RRS 53-186

Consumption of liquor on public property, public roads, streets, alleys; prohibition; exceptions

Policy Adopted: 1/28/77

Policy Revised: 4/3/81

Policy Revised: 6/5/93

Policy Revised: 3/11/94

Policy Revised: 8/29/97

Policy Revised: 3/28/08

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Tyler Thompson*

March 27-28, 2008

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**ACTION: Final Round Approval of Changes to Board Policy 3200; Due Process -- Students**

Priority: Educational Excellence Throughout the System

Goal: 2. Create a college experience that enriches the lives of our students and prepares them for their chosen careers.

Strategy: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students

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Board Policy 3200 addresses the procedural due process requirements necessary to sanction students for misconduct.

We recommend extending the number of days the college has to convene a hearing regarding alleged student misconduct from 5 days to 10 days. It is often difficult to make hearing arrangements in just 5 days (see #4 on the first page).

In the event of an appeal, we recommend that the Chancellor review the record in order to determine if the hearing offered the necessary procedural fairness since the Chancellor would be able to adhere to the grievance process schedule in a more timely and efficient manner (see #9 on the second page).

Note: Section #10 regarding temporary suspensions has not been deleted it simply was moved to Board Policy 3100 which is a more appropriate point of reference.

Attached is a copy of Policy 3200 with the proposed changes.

## STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3200 Due Process -- Students

Page 1 of 3

## BOARD POLICY

It is the policy of the Board to grant procedural due process to students accused of misconduct under the terms of Board Policy 3100, ~~violating regulations at the Colleges, except those involving academic performance and achievement for which~~ Regarding allegations of academic dishonesty; grade appeals; failure to a financial obligation; or, academic performance, achievement, probation and suspension each college will devise its own adjudication procedures ~~for addressing academic misconduct~~. However, in for allegations of misconduct identified in Policy 3100 that instances where misconduct may result in disciplinary sanctions a student's suspension or ~~expulsion from the College~~, the due process procedures outlined below shall be followed. ~~When an alleged violation may result in a disciplinary sanction not involving a suspension or expulsion, such as a disciplinary warning or probation, or reimbursement for damage to or misappropriation of property, each College shall establish its own procedures for adjudicating alleged misconduct. Such procedures shall provide appropriate due process protections.~~

## PROCEDURE

1. The student shall be notified in writing by an appropriate college official that he/she is accused of misconduct violating a regulation. ~~In the event the charges would justify an expulsion or suspension, t~~The student shall be made aware of grounds which would justify such action by way of the student handbook or other published College regulation.
2. The student shall be notified that he/she may elect one of three courses of action.
  - a. The student may admit the alleged violation and request, in writing, that the administrative officer take whatever action seems appropriate.
  - b. The student may admit the alleged violation in writing, and request a hearing before the appropriate hearing panel designated by the College.
  - c. The student may deny the alleged violation, in which case the administrative officer shall refer him/her to the appropriate hearing panel designated by the College.
3. Under option 2a noted above, tThe College may ~~seek to settle the grievance~~ address the alleged misconduct without providing further due process by informal methods of adjustment and settlement or other informal methods. The student may also request in writing that an informal resolution be employed and, ~~if the College grants such a request, the~~ student's decision can be binding, if freely and knowingly made, even though suspension, expulsion or the imposition of a stigmatizing ~~penalty~~ sanction might result. Students should be advised in writing of all risks associated with any waiver of due process rights and provided a reasonable amount of time to consider their decision and to confer with a family member or advisor.
4. ~~If informal methods fail to resolve the matter satisfactorily, and~~ the student selects either option 2b or 2c as noted above ~~course of action as noted above~~, a hearing shall be conducted in accordance with the following procedure within ten five (510) working days ~~of the administration's determination that the informal methods to resolve have failed~~, unless the student requests an extension in writing, which shall not be unreasonably denied.
  - a. Prior to the hearing, the student shall be entitled to the following:
    - Written notification of the time and place of the hearing with reasonable time allowed for grievant to prepare a presentation and defense.
    - A written statement of the allegations (incident or behavior) with charges ~~of~~ sufficient particularity so that the student may prepare his/her defense.

## STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3200 Due Process -- Students

Page 2 of 3

- The grounds which would justify ~~expulsion or suspension that are~~ disciplinary action cited in the student handbook or Board Policy and the possible sanctions ~~to that may~~ be imposed.
  - Written notification of the names of the witnesses who are directly responsible for having reported the allegations ~~ed-violation~~, or, if there are no such witnesses, written notification of how the allegations ~~ed-violation~~ came to the hearing panel's attention, and
  - A copy of all documentary evidence to go before the hearing panel ~~body~~.
- b. The student shall be entitled to appear in person ~~and present his/her defense to~~ before the hearing panel, and may call witnesses in his/her behalf. ~~The student may elect not to appear before the hearing panel. Should he/she elect~~ If the student does not ~~to~~ appear before the hearing panel, the hearing shall be held in his/her absence.
  - c. The student shall be entitled to be accompanied by a person of his or her own choosing from the college community to assist in the proceedings or by counsel at the student's expense. An attorney or advisor, if present at the request of the student, may be present to counsel the student, but may not directly participate in the hearing by making oral presentation or arguments, examine or cross-examine a witness, or object to testimony of a witness or to introduction of other evidence.
  - d. The student shall be entitled to ask questions of the hearing panel or any witnesses.
  - e. The student shall be entitled to an expeditious hearing of the case.
  - f. The student shall be able to request that the hearing be either open or closed to the public. This request shall be made to the chair of the hearing panel.
  - g. A record of the hearing will be kept by the hearing panel.
  - h. The student shall be entitled to an explanation in writing of the reasons for any decisions rendered against him/her and the discipline imposed, and shall be given access to the hearing panel's decision for his/her personal records.
5. The hearing panel designated by the College ~~responsible for conducting student disciplinary hearings~~ shall be ~~selected annually and be~~ composed of campus administrators, faculty, and students. Such selection shall be at the approval of the campus President or designated Vice President. Individuals serving on this panel need not be disqualified because they have superficial knowledge of the background of the case, or because they may know the participants. The basic test shall be whether or not the panelist can judge the case fairly and solely on the evidence presented.
  6. The hearing panel shall be the decision-making body acting independent of the campus administrator of last appeal.
  7. Technical rules of evidence or procedure need not be employed in hearing proceedings. A student's guilt ~~misconduct~~ shall be determined by a preponderance of the evidence. Hearing decisions need not be unanimous. A simple majority vote shall be sufficient. Hearsay evidence is not required to be excluded, but a finding of misconduct ~~guilt~~ on hearsay evidence alone is not appropriate in hearings, including a serious disciplinary case such as suspension or expulsion.



1.8.-4

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3200 Due Process -- Students

Page 3 of 3

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8. Members of the hearing panel shall have the opportunity to examine the case file beforehand, and to question the accused and witnesses at the hearing.
  9. The student shall be notified of his/her right to appeal the decisions of the hearing panel to the ~~campus~~ College President, who has final authority. Should the student appeal, any action assessed by the hearing panel shall be ~~suspended held in suspense~~ until acted upon by the ~~campus~~ College President. Appeals of the President's decision may be submitted to the Chancellor but to the Board of Trustees shall be limited to allegations that fair procedural process has not been provided in accordance with Board Policy 3200.
  - ~~10. In the event the student is alleged to have committed an offense which threatens the safety or health of another person, or an offense of sufficient magnitude that the consequence causes disruption of campus activities, the student may be suspended pending outcome of an investigation or hearing. If this procedure is invoked, a hearing must be held within five working days of the suspension unless an extension is requested in writing by the student, which shall not unreasonably be denied.~~

Policy Adopted: 1/28/77  
Policy Revised: 6/5/93  
Policy Revised: 3/11/94  
Policy Revised: 4/11/03  
Policy Revised: 6/2/06  
Policy Revised: 3/28/08

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Tyler Thompson*

March 27-28, 2008

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**ACTION: Final Round Approval of Changes to Board Policy 3210; Grievance Procedures -- Students**

Priority: Educational Excellence Throughout the System  
Goal: 2. Create a college experience that enriches the lives of our students and prepares them for their chosen careers.  
Strategy: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students

---

Board Policy 3210 provides a grievance process for students to address requests or complaints with the colleges.

We recommend adding language in Section 2 in order to clearly describe the types of issues that cannot be grieved under this policy due to the availability of separate college appeal procedures.

Step 3 currently provides for a committee to conduct a hearing on the grievance and provide a non-binding recommendation to the college administrator for student affairs. We recommend that committee hearing process be eliminated. The administrator will conference with the student regarding the grievance but we do not believe that a formal hearing convened before a committee is a necessary part of the process.

Step 5 allowed grievance appeals to come before the Board of Trustees to determine if basic procedural fairness was offered. The System Office recommends that the Chancellor assume that role and conduct the review since the Chancellor would be able to adhere to the grievance process schedule in a more timely and efficient manner.

Attached is a copy of Policy 3210 with the proposed changes.

## STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3210

Grievance Procedures -- Students

Page 1 of 2

## BOARD POLICY

- Section 1. The grievance procedure set forth herein is designed to provide a method for a student to resolve a request or complaint with the College differences. Time lines should be adhered to unless modifications are agreed to by the parties to the grievance.
- Section 2. A grievance is defined to be a claim ~~(request or complaint)~~ by a student ~~or person~~ not covered under faculty or staff grievance procedures ~~regarding academic or nonacademic matters~~. Issues involving academic dishonesty; grade appeals; failure to pay a financial obligation; or, academic performance and achievement, probation or suspension for which the College has established appeal procedures are not eligible for grievance under this policy. Issues of student misconduct for which appeal procedures are available pursuant to Board Policy 3200 are not eligible for the grievance procedure under this policy.
- Section 3. In reducing a grievance to writing, it should include the exact nature of the grievance, the act(s) of commission or omission, the date(s) of the act(s), the identity of the grievant, the identity of the party(ies) alleged to have caused the grievance, provisions of any agreement, bylaws, rules, policies or practices that are alleged to have been violated, and the remedy that is sought.
- Section 4. ~~For grievances regarding academic matters, the academic chain of command below the president of the college is the appropriate vice president, dean, director or assistant director. Final authority regarding academic matters rests with the campus President and no appeal shall be allowed to the Board.~~
- ~~Section 5.~~ Any party The grievant shall, at his/her expense, have the right to assistance by a person of his/her own choosing from the college community, or to legal counsel in any step of the grievance procedure.

## PROCEDURE

- Step 1 The grievant ~~aggrieved person~~ shall first discuss the grievance with the appropriate College administrator, faculty or professional staff member or with the person at the first level in the chain of command within ten (10) working days of the occurrence giving rise to the grievance in an attempt to settle the grievance. ~~The administration college administrator, faculty or professional staff member or the person at the first level in the chain of command~~ shall then have ten (10) working days in which to respond and give a written answer to the grievant.
- Step 2 A grievance not settled in Step 1 may be filed in writing with the appropriate person in the next level higher in the chain of command in accordance with Section 3 above to discuss and attempt to settle the grievance. If the grievance is with the division or school dean or head, the grievant student shall discuss the matter with the Academic Vice President responsible for Academic Affairs. ~~The student's advisor or another faculty or staff member may assist the student in this process.~~
- Step 3 A grievance which has not been settled in Steps 1 and 2 and which the grievant wishes to pursue shall be appealed to the Vice President responsible for Student Affairs ~~or Dean of Students, as appropriate~~, within ten (10) working days of the receipt of the response given in Step 2. The appeal shall include the written grievance and all responses given in the first two steps.

## STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3210

Grievance Procedures -- Students

Page 2 of 2

The Vice President responsible for Student Affairs, ~~or Dean of Students, as appropriate,~~ may conduct a conference with the grievant aggrieved party. ~~If the grievance is not resolved, the Vice President of Student Affairs, or Dean of Students, shall refer the student to an appropriate committee within ten (10) working days to hear the grievance. The committee is authorized to hold a hearing, to admit and consider evidence submitted by the parties to the grievance, and to submit its findings and recommendations to the Vice President for Student Affairs, or Dean of Students, and the grievant within fifteen (15) working days after receipt of the grievance. If such findings are not submitted within that time, the grievant may proceed to Step 5.~~

~~Step 4~~ Within ten (10) working days of receipt of the grievance ~~along with all applicable responses including those from the grievance committee, or within ten (10) working days of receipt of the recommendation from the student hearing committee, if the student hearing committee is utilized, the chief student affairs officer~~ the Vice President responsible for Student Affairs shall render his/her written decision. If such findings and recommendations are not submitted within that time or if the grievance is not satisfied, then the grievant may proceed to the next step within ten (10) working days.

~~Step 4~~ ~~5~~ Should all prior steps fail to resolve the grievance, and the grievant wishes to pursue the grievance, the grievant may appeal to the campus President, within ten (10) working days of the receipt of the response in Step ~~3~~ 4, by filing the grievance and all prior responses with the campus President.

~~Step 5~~ ~~6~~ Should all prior steps fail to resolve the grievance, and the grievant wishes to pursue the grievance, the grievant may appeal to the Chancellor Board, within thirty (30) working days of the receipt of the response in Step ~~4~~ 5, by filing the grievance and all prior responses with the Chancellor ~~of the Board~~. ~~In filing the grievance with the Board, the Board~~ The Chancellor will only consider whether basic procedural fairness, ~~as outlined in Board Policy 3200,~~ was offered. The Chancellor may request additional information from the grievant and the College in order to render a decision. The Chancellor will issue a written decision within twenty (20) working days after receipt of the appeal. In so doing, the Board shall, within its normal order of business, decide whether or not to hear the grievance and notify the grievant of its decision. If the Board's decision is to hear the grievance, the notification should include a statement with respect to whether the Board wishes further information from the grievant or whether it will grant a personal hearing before the Board, or designated officer, and the time, place and nature of any such hearing.

~~Step 6~~ ~~7~~ If the grievant is not satisfied with the decision made by the Chancellor Board, the grievant may seek relief under applicable State and Federal laws.

Legal Reference: RRS 85-304

Board of Trustees; powers enumerated (Formulation of Policies)

Policy Adopted: 9/18/87

Policy Revised: 6/5/93

Policy Revised: 6/2/06

Policy Revised: 3/28/08

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Tyler Thompson*

March 27-28, 2008

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**ACTION: Final Round Approval of Policy 4220; Assessment; Policy and Procedures**

Priority: Educational Excellence Throughout the System  
Strategy: a. Assess student learning outcomes

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During the past several weeks, the academic officers have met to develop an assessment policy that would require each college to provide information portraying the assessment efforts taking place at each college along with relevant data. The draft policy is Item 2.6 in the Board materials for review and discussion.

Board Policy 4220 also refers to the Voluntary Assessment System (VSA). The VSA communicates information on the undergraduate student experience through a common web reporting template called the College Portrait. The VSA is a voluntary initiative developed through a partnership between the American Association of State Colleges and Universities (AACU) and the National Association of State Universities and Land Grant Colleges (NASULGC).

The academic vice presidents and the Council of Presidents have discussed the advantages and disadvantages of participating in this national effort. At the last Council of Presidents' meeting, a recommendation was made that each of the state colleges participate in the initiative.

Additional information will be provided to the Board of Trustees at the March board meeting. You can also find information about the VSA at [www.voluntarysystem.org](http://www.voluntarysystem.org)

Board Policy 4220 also refers to an annual summary report that will be provided by the Chancellor. This report template has been developed and a draft is submitted for review. The purpose of the summary report is to provide data to key stakeholders on an annual basis.

**ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM**

**POLICY: 4220**

**Assessment; Policy and Procedures**

**Page 1 of 2**

**BOARD POLICY**

Introduction

1. The Board of Trustees of the Nebraska State College System believes that an effective assessment system is essential because it promotes accountability, informing program development and review, assuring that students achieve established educational course and program goals, and providing evidence of institutional progress over time. In addition, an effective assessment system provides an effective review of its student support services.
2. In recognition of the importance of assessment, each college shall engage in a college-wide assessment system of student learning, program quality, and institutional effectiveness to enhance the quality and excellence of learning and teaching for students.
3. The assessment system in place at each college shall meet the requirements of the Higher Learning Commission of the North Central Association and any specialty accreditations held by the college in addition to requirements outlined in this policy.
4. An effective assessment system will rely on measures that are reliable, valid, and practical; incorporate a variety of direct and indirect measurements; use appropriate technologies; and exhibit the multiple roles of assessment.
  - a. Examples of direct measurements:
    1. Standardized tests used to assess general education, academic majors, and professional capstone courses
    2. Portfolios scored with rubrics
    3. Scored exhibitions and/or performances
  - b. Examples of indirect measurements:
    1. Interviews of students, alumni or focus groups
    2. Surveys of students, graduates, or employers
    3. Self-reported job placement data

Reporting Requirements

- ~~1. Each college will participate in the Voluntary System of Accountability project developed through a partnership of the American Association of State Colleges and Universities (AASCU) and the National Association of State Universities and Land Grant Colleges (NASULGC). This accountability system requires each college to report on a set of data elements that will focus on three areas to be made available in the College Portrait: Student and Family Information, Student Experiences and Perceptions, and Student Learning Outcomes.~~
  - ~~a. Following enrollment in the accountability system fall semester 2008, each college will submit required data in a timely manner as prescribed through membership rules and procedures. The Board of Trustees of the Nebraska State College System will review membership and its impact following every review cycle as appropriate to determine whether or not continued participation is gaining the desired results.~~

## ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 4220

Assessment; Policy and Procedures

Page 2 of 2

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1. "The Chief Academic Officers at each college will submit an accountability report to the chancellor based on participation in a systematic process of assessment. This report will include a description of key assessment strategies, assessment data, and a description of changes that have been implemented as a result of assessment findings."
  2. In an effort to provide current and accurate data to key stakeholders, the Chancellor of the Nebraska State College System will submit a summary report to the Board of Trustees which will focus on a variety of data elements. This report will focus on Student and Faculty Information; Revenue and Expenses; Retention, Graduation and Success Rates; and Affordability.
    - a. The data utilized for the summary report will be based on fall semester information and will be updated annually.
    - b. The report will be submitted at the June Board of Trustees meeting on an annual basis.

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Tyler Thompson*

March 27-28, 2008

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**ACTION: Final Round Approval of Changes to Board Policy 5406; Voluntary Retirement Settlement Program; State College Employees**

Priority: Educational Excellence Throughout the System

Goal: 3. Recruit, retain and invest in excellent faculty and staff

Strategy: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students

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The substantive changes are proposed to 1) update the timeline references since this retirement option has been extended and 2) modify insurance coverage options for retiring employees over the age of 65 to be consistent with collective bargaining terms for the 2007-09 period.

Attached is a copy of Policy 5406 with the proposed changes.



## 1.11.-2

# PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 5406 Voluntary Retirement Settlement Program;  
State College Employees**

**Page 1 of 3**

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## BOARD POLICY

The 2005~~7-079~~ Voluntary Retirement Settlement Program is a temporary benefit program of the Nebraska State College System available only to eligible employees as hereafter provided. This temporary benefit program shall exist separate and apart from all other employee benefit programs provided in the Nebraska State College Board Policy Manual. It shall remain in effect only for the time period provided below. ~~The goal of the 2005-07 Voluntary Retirement Settlement Program is as follows:~~

- ~~• To provide flexibility and avoid potential problems in staffing and associated costs for the operations and programs of the Nebraska State College System.~~
- ~~• To provide employees who qualify for the benefits of this program with an opportunity to consider early retirement or new or alternative career opportunities.~~

## Terms and Conditions of the Voluntary Retirement Settlement Program

### 1. Eligibility

To retire under the terms and conditions of the Voluntary Retirement Settlement Program, the ~~employee participant~~ must be fifty-five (55) years of age or more on July 1, of the year in which he or she chooses to retire and ~~terminate employment separate from service with the State Colleges and Nebraska State College System~~ and have ten (10) or more years of consecutive service to the College or ~~within the~~ State College System.

### 2. Process

- ~~a. To retire on June 30, 2007 under the terms of the Voluntary Retirement Settlement Program, written notification to the College President and appropriate Vice President by June 15, 2007 is required.~~
- ~~b. To retire on June 30, 2008 under the terms and conditions of this program, written notification to the College President and appropriate Vice President or Chancellor by January 15, 2008, is required.~~
- ~~b.e. To retire on June 30, 2009 under the terms and conditions of this program, written notification to the College President and appropriate Vice President or Chancellor by January 15, 2009 is required.~~

### 3. Time Limits

- ~~a. Eligible employees interested in retiring on July 1, 2007 under the terms and conditions of this program will have from the effective date of this Policy until June 15, 2007 to announce their intention to participate in the program. Eligible participants must signify in writing by no later than June 15, 2007 of their intent to retire and receive the incentive payments and health insurance benefit to take effect for the fiscal year beginning July 1, 2007; or~~
- ~~b. Employees eligible to retire on July 1, 2008 under the terms and conditions of this program will have from July 1, 2007 until January 15, 2008 to announce their intention to participate in the program. Eligible participants must signify in writing by no later than January 15, 2008 of their intent to retire and to receive the incentive payments and health insurance benefit to take effect for the fiscal year beginning July 1, 2008.~~

## PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 5406 Voluntary Retirement Settlement Program;  
State College Employees**

**Page 2 of 3**

be. Employees eligible to retire on July 1, 2009 under the terms and conditions of this program will have from July 1, 2008 until January 15, 2009 to announce their intention to participate in the program. Eligible participants must signify in writing by no later than January 15, 2009 of their intent to retire and to receive the incentive payments and health insurance benefit to take effect for the fiscal year beginning July 1, 2009.

### 4. Incentive Payment

In exchange for the ~~agreement to retire promise of retirement~~, ~~employees participants~~ will receive a financial settlement incentive of twenty-five percent (25%) of their final year base salary as approved by the Board with payment to be made in twelve (12) equal monthly installments following termination of employment.

### 5. Incentive Health Insurance Benefit

In consideration of the ~~employee's agreement to retire, participant retiring from College service, the College agrees that on as of~~ the first day of the month following the date of retirement the ~~following terms are agreed to. participant will be:~~

- a. ~~The employee will be p~~Permitted to remain in the group medical and dental insurance plan offered retirees by Blue Cross/Blue Shield during the 12-month period following termination of employment; ~~and.~~
- b. ~~That~~the College ~~or System's Office, as applicable,~~ will pay the full cost of such coverage which includes both the cost the ~~employee participant~~ would pay for such coverage if still employed ~~by the College,~~ and the ~~employer's~~ cost ~~that the College pays~~ for such coverage ~~as the employer, and.~~
- c. ~~That s~~Such coverage payments will continue for a period of twelve months (12) with termination of payments and coverage on June 30 of the fiscal year in which received. However, if an employee reaches sixty-five (65) years of age during the payment period the employee will no longer be eligible to participate in the group medical and dental plan offered retirees by BC/BS. In this instance the College ~~or System's Office~~ will pay an amount equivalent to the cost of the 65 Gold Plus Medicare Supplemental plan ~~offered through NSEA chosen by the employee~~ for the payout period remaining.

### 6. Death of Participant

If death of the ~~employee participant~~ occurs during the payout period, the ~~employee's participant's~~ beneficiaries will receive any remaining incentive payments due under the terms of this program. The medical and dental incentive benefit will terminate upon the date of death.

### 7. Voluntary Requirement

No ~~employee individual employed in the Nebraska State College System~~ shall be coerced into participating in this ~~Voluntary Retirement Settlement P~~rogram, or have his or her employment terminated for the purpose of preventing him or her from becoming eligible to participate.

1.11.-4

**PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM**

**POLICY: 5406 Voluntary Retirement Settlement Program;  
State College Employees**

**Page 3 of 3**

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**8. Duration of Program**

The program is intended to be operative through the time period indicated with incentive payments and incentive health insurance coverage available only during the fiscal year following retirement.

Policy Adopted: 4/11/03

Policy Revised: 2/10/05

Policy Revised: 4/13/07

Policy Revised: 3/28/08

**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Jennifer Myers*

March 27-28, 2008

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**ACTION: Approve the Acceptance and Retrieval of LB 309 Allocations**

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources

5. Secure public and private funding sources

Strategies: g. Continually find ways to stretch limited resources as far as possible

i. Ensure that plans for resource allocation support the system and institutional priorities

j. Maintain facilities and improve physical environment

---

The following items are submitted by the colleges for Board approval.

**Peru**

1. Acceptance of \$30,600 for Jindra Fine Arts building upgrades study

Allocation Date/Amount	1/8/08	\$30,600.00
College Contributed Amount		<u>5,400.00</u>
Estimated Project Cost		\$36,000.00

**Wayne**

1. Acceptance of \$40,000.00 to replace steam traps on campus

Allocation Date/Amount	2/13/08	\$40,000.00
College Contributed Amount		<u>Labor</u>
Estimated Project Cost		\$40,000.00
  
2. Acceptance of \$5,000.00 to replace sewage pump in Energy Plant

Allocation Date/Amount	2/13/08	\$5,000.00
College Contributed Amount		<u>Labor</u>
Estimated Project Cost		\$5,000.00

**1.12.-2**  
**CONSENT AGENDA**

3. Retrieval of \$4,181.91 for design of fascia/soffit repairs/roof replacement on Connell Hall
- |                        |         |                 |
|------------------------|---------|-----------------|
| Allocation Date/Amount | 3/27/06 | \$40,800.00     |
| Retrieval Date/Amount  | 2/11/08 | <u>4,181.91</u> |
| Estimated Project Cost |         | \$36,618.09     |
4. Retrieval of \$1,881.89 for ADA door hardware on Education building
- |                        |         |                 |
|------------------------|---------|-----------------|
| Allocation Date/Amount | 4/25/07 | \$24,000.00     |
| Retrieval Date/Amount  | 2/11/08 | <u>1,881.89</u> |
| Estimated Project Cost |         | \$22,118.11     |

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Tyler Thompson*

March 27-28, 2008

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**ACTION:        Approve the Change of Applied History Comprehensive Major to Subject Major with Title Change, and Approve New Minor in Museum Studies at Chadron State College**

Priority: Educational Excellence Throughout the System  
Goal:    4.    Strengthen academic programs

---

As a result of the program review process, Chadron seeks approval to change the name of the Applied History program and to change the program from a comprehensive major to a subject major and a minor. The proposed new name is "Museum Studies" which the college believes will better attract students and help clear up confusion with the applied history name. By developing the program into either a subject major or a minor, students will be afforded greater flexibility in degree options and will be able to couple the major or minor with other academic programs that will increase students' career opportunities.

The Applied History (Museum Studies) program was approved by the Board in March 2001. The minor was approved by the Chadron's Academic Review Committee in 2006. The minor provides an additional option for students who are earning an academic major in a related field. The minor is a subset of the major and would require no additional courses or faculty.

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Tyler Thompson*

March 27-28, 2008

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**ACTION: Approve the program review recommendations relating to each degree program and forward the report to the Nebraska Coordinating Commission for Postsecondary Education as follows:**

**Chadron State College:**

**Counseling**– continue the program  
**Education Specialist**-continue the program  
**Education Curriculum & Instruction**-continue the program  
**Education Administration**-continue the program  
**Health, Physical Education and Recreation**-continue the program  
**Elementary and Early Childhood Education**-continue the program  
**Special Education**-continue the program  
**School Library Media**-continue the program  
**Technical Occupations**-continue the program

**Peru State College:**

**Curriculum & Instruction**-continue the program  
**Physical Education and Sports Management**-continue the program  
**Early Childhood Education**-continue the program  
**Elementary Education**-continue the program  
**Middle Grades Education**-continue the program  
**Special Education**-continue the program

**Wayne State College:**

**Applied Human & Sport Physiology**–continue the program  
**Counselor Education**-continue the program  
**Curriculum & Instruction**-continue the program  
**Early Childhood Education**-continue the program  
**Elementary Education**-continue the program  
**Exercise Science**-continue the program  
**Health & Physical Education**-continue the program  
**Human Service Counseling**-continue the program  
**Middle Level Education**-continue the program  
**Physical Education**-continue the program  
**School Administration**-continue the program  
**Education Specialist in School Administration**-continue the program  
**Special Education**-continue the program  
**Sport Management**-continue the program

Priority: Education Excellence Throughout the System  
 Goal: 4. Strengthen academic programs

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## 2.2.-2

### PROGRAM REVIEW PROCESS

Each academic major is analyzed using criteria and productivity thresholds established by the Coordinating Commission for Postsecondary Education. Each review includes a recommendation to continue the program, take steps to initiate a process to eliminate the program, perform an in-depth review, or take other action.

The review includes consideration of the annual number of graduates in the major and in the department of the major. The average of the prior five years is reported for the number of graduates in the major. Production threshold requirements are met if the average number of graduates per year is seven (7) for the baccalaureate degree, five (5) for the masters, and four (4) for the specialist degree.

The review also includes consideration of student credit hours, headcount enrollment and related data annually generated in the department. Student credit hour production per FTE faculty assigned to the department is reported as a mean of the prior five-year period with 300 SCH/FTE required annually at the baccalaureate level and above.

A program meets productivity requirements if either the number of graduates or the number of credit hours generated per faculty FTE meet the thresholds outlined above.

Also considered is whether the existing instructional program is consistent with the institution's role and mission and the Comprehensive Statewide Plan of the NCCPE. In addition, the review considers whether there are sufficient institutional resources to support the program, whether those resources are utilized efficiently, and whether there is evidence of quality in the program.

Attached is a copy of Board Policy 4200 relating to the process for reviewing existing programs.

Following that is a summary of the program data and recommendations for programs reviewed in 2007.



**ACADEMICS, NEBRASKA STATE COLLEGES****POLICY: 4200****Program Review****Page 1 of 1****BOARD POLICY**

Existing programs shall be reviewed on a regular basis by each State College. Such review shall be for the purpose of determining the quality and effectiveness of each program, the efficiency with which each is delivered, and for the purpose of avoiding unnecessary duplication. Such review shall be consistent with state statutes and shall contain both qualitative and quantitative measures.

**PROCEDURE**

Review criteria for existing instructional programs shall include the following elements which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education:

1. Centrality to the role and mission of the College;
2. Consistency with the Nebraska Statewide Comprehensive Plan;
3. Objective evidence of need and demand;
4. Adequacy of available and anticipated resources to support the program and indicators of program quality, such as:
  - a. Faculty and faculty-related resources;
  - b. Library resources;
  - c. Physical facilities and instructional equipment;
  - d. Fiscal resources and costs;
  - e. Specific actions and strategies to improve recruitment and retention of minorities and other under-represented groups; student financial aid; transfer of credit; and economic development considerations as appropriate;
  - f. Accreditation;
  - g. Number of graduates, credit hour production, placement rates, number of students to pursue advanced study, numbers of majors, service to non-majors; and
  - h. Any additional information to assist the Board in determining the quality and effectiveness, efficiency, and non-duplicative aspects of each program.

Each College shall perform the review according to the criteria outlined above and shall present results to the Board for their review along with a determination and supporting documentation that each program reviewed either meets or does not meet the following criteria:

- a. Consistency with the College's role and mission;
- b. Consistency with the Statewide Comprehensive Plan;
- c. Has sufficient institutional resources to support the program; and
- d. Is of sufficient quality.

Copies of all accreditation reports are to be provided with the review. In the event that a program does not meet all of the above-mentioned criteria, the College shall provide the Board with recommendations for terminating the program or for taking corrective action that will improve and justify continuance of the program.

Legal Reference: RRS 85-9  
 Policy Adopted: 3/6/85  
 Policy Revised: 6/5/93

Constitution of the State of Nebraska

## 2.2.-4

**Program Review Summary  
April 2007**

<b>PROGRAM</b>	<b>Degree(s)</b>	<b>GRADUATES IN MAJOR (MEAN)</b> 7.0 Bachelor 5.0 Masters 4.0 Specialist	<b>SCH/FTE IN DEPARTMENT (MEAN)</b> 300	<b>COLLEGE RECOMMENDATION</b>	<b>SYSTEM OFFICE RECOMMENDATION</b>
<b>CHADRON STATE COLLEGE</b>					
Counseling	(MEd) (MAE)	7.4 8.0	339 339	Continue Continue	Continue Continue
Education Curriculum & Instruction	(MAE)	7.2	312	Continue	Continue
Educational Administration	(MEd)	13.4	312	Continue	Continue
Education Specialist	(EdS)	1.8	312	Continue	Continue
Elementary and Early Childhood Education	(BSE)	66.2	489	Continue	Continue
Recreation	(BA)	10.8	595	Continue	Continue
Health & Physical Education	(BSE)	13.2	595	Continue	Continue
Library Information Management	(BA) (BSE)	.8 .4	331 331	Continue Continue	Continue Continue
School Library Media P-12	(MEd)	NA	NA	Continue	Continue
Special Education	(BSE)	8	493	Continue	Continue
Technical Occupations	(BAS)	1.2	0	Continue	Continue
<b>Follow-up Report</b>					
Applied History	(BA)	NA	NA	Continue	Continue
<b>PERU STATE COLLEGE</b>					
Curriculum & Instruction	(MSE)	83.4	340	Continue	Continue
Early Childhood Education	(BSE)	15.2	796	Continue	Continue
Elementary Education	(BSE)	61	796	Continue	Continue
Middle Grades Education	(BSE)	20	796	Continue	Continue
Special Education	(BSE)	8	796	Continue	Continue
Physical Education	(BSE)	15.6	603	Continue	Continue
Sports Management	(BS)	7	603	Continue	Continue
<b>WAYNE STATE COLLEGE</b>					
Applied Human & Sport Physiology	(BA) (BS)	0 3.8	604 604	Continue Continue	Continue Continue
Counselor Education	(MSE)	21	315	Continue	Continue
Curriculum & Instruction	(MSE)	98.6	367	Continue	Continue
Early Childhood Education	(BA) (BS)	0 8.4	428 428	Continue Continue	Continue Continue
Elementary Education	(BA) (BS)	1.2 65.8	428 428	Continue Continue	Continue Continue
Exercise Science	(BA) (BS)	.2 19.2	597 597	Continue Continue	Continue Continue
Health & Physical Education	(BA) (BS)	.2 9.2	597 597	Continue Continue	Continue Continue

WAYNE STATE COLLEGE continued					
Human Service Counseling	(BA) (BS)	.2 26.6	411 411	Continue Continue	Continue Continue
Middle Level Education	(BA) (BS)	.5 1.5	420 420	Continue Continue	Continue Continue
Physical Education-Exercise Science	(MSE)	2.8	238	Continue	Continue
School Administration	(MSE)	14.8	367	Continue	Continue
School Administration	(EdS)	7.2	367	Continue	Continue
Special Education	(BA) (BS)	.2 6.2	478 478	Continue Continue	Continue Continue
Special Education	(MSE)	1.8	374	Continue	Continue
Sport Management	(BA) (BS)	.2 15.4	597 597	Continue Continue	Continue Continue

## 2.2.-6

Program Review 2007-08  
Nebraska State College System

Comments  
March 2007

### CCPE Threshold Requirements:

Number of Degrees/Awards in this Program (the mean of the prior 5 years)		Student Credit Hour Production by Department Per Full- Time Equivalent Faculty (the mean of the prior 5 years)	
Baccalaureate	7	All credit hours produced at the baccalaureate level	300
Masters Degree	5		
Specialist	4		

### Chadron State College

Health, Physical Education and Recreation – Continue the programs. The programs meet the threshold graduate and SCH/Faculty FTE requirements with 10.8 (BA Recreation) and 13.2 (BSE Health and PE) graduates and 594.64 SCH/Faculty FTE over the 5 year average.

Elementary and Early Childhood Education – Continue the program. The program meets the threshold requirements of graduates and SCH/Faculty FTE with 66.2 and 489 respectively.

Special Education – Continue the program. The program meets the threshold requirements of graduates and SCH/Faculty FTE with 8 and 493.25 respectively.

Bachelor of Applied Science (BAS) – Continue the program. The program was approved by the CCPE in 2001. It was designed to create a seamless transfer option for Associate of Applied Science, Associate of Science, and Associate of Occupational Science degrees from two year colleges. The BAS is designed to meet the needs of a relatively narrow, but important student group. Enrollments have been modest, but in the summer of 2007, CSC revised the format and developed a formal articulation agreement with a two-year technical college in the spring of 2008, launched a cohort approach with a 30-student cohort of recent graduates of the two year technical college. CSC is currently working to complete formal articulation agreements with three more technical colleges for delivery of the BAS. These agreements, reached by modifying the delivery approach of the program and other minor tweaks, provide an avenue to reach enrollments of several hundred students per year in the future.

Applied History – continue the program with a name change (to Museum Studies) and a change from a comprehensive major to a subject major and the addition of a minor. The Applied History (Museum Studies) program was approved in March of 2001 for implementation in the fall of 2002, following the opening of the Mari Sandoz High Plains Heritage Center. This program is currently the only program of its type in the state of Nebraska. Documentation from CSC indicates that the name change along with the change from a comprehensive major to a subject major or minor is needed to (1) better attract students by clarifying the content intent of the degree with the name change and (2) provide options to students that can allow them to couple the major or minor with other degree options, making them more attractive in the job market.

School Library Media (MEd) – Continue the program. The program was approved by the CCPE in the 2006/2007 school year with courses first offered spring 2008. This is a joint program with UNO with fifty percent of the courses offered from CSC and fifty percent offered from UNO. No data is currently available since the first courses are in progress at the time of this writing.

Education Curriculum & Instruction (MEd) – Continue the program. The program meets the threshold graduate requirement with 7.2 graduates.

Educational Administration (MEd) – Continue the program. The program meets the threshold graduate requirement with 13.4 graduates.

Both the Education Curriculum & Instruction program and the Educational Administration program meet the SCH/Faculty FTE requirement with 311.94 over the 5 year average.

Counseling (MEd) – Continue the program. The program meets the threshold requirements of graduates and SCH/Faculty FTE with 15.4 and 338.84 respectively.

Education Specialist (EdS) – Continue the program. The program meets the threshold requirement of SCH/Faculty FTE with 311.94 but does not meet the number of graduates with an average of 1.8 for the 5 year average. As of August 2007, the program will be offered in a cohort format which will result in students moving through the program and graduating in a systematic manner. There are currently 7 students in the August cohort who will graduate in two years (August 2009).

### **Peru State College**

Physical Education and Sports Management – Continue the programs. The programs meet the threshold requirements of graduates and SCH/Faculty FTE with 15.6 (Physical Education) and 7 (Sports Management) graduates and 603 SCH/Faculty FTE.

Education:

Early Childhood – Continue the program (15.2 graduates)

Elementary – Continue the program (61 graduates)

Middle Grades – Continue the program (20 graduates)

Special Education – Continue the program (8 graduates)

The above areas share a SCH/Faculty FTE of 796 and meet the threshold requirements for graduates and SCH/Faculty FTE.

Education, Curriculum and Instruction (MSE) – Continue the program. The program meets the threshold requirements of graduates and SCH/Faculty FTE with 83.4 and 340 respectively.

### **Wayne State College**

Early Childhood Education – Continue the program. This program was changed from a subject endorsement (30 hours) to a field endorsement (48 hours) in Fall 2006. The program meets the threshold requirements of graduates and SCH/Faculty FTE with 8.4 graduates and 428 SCH/Faculty FTE.

## 2.2.-8

Elementary Education – Continue the program. This program meets the threshold requirements of graduates and SCH/Faculty FTE with 67 graduates and 428 SCH/Faculty FTE.

Middle Level Education – Continue the program. This program was added Fall 2003 so only 4 years of data are available. This program is a cooperative program with other areas on campus as it requires students to complete two subject areas (English, mathematics, art, music, and etc.). This program also shares many courses in education and requires little or no additional faculty and courses. With 420 SCH/Faculty FTE, the program meets one of the threshold requirements. The program does not meet the threshold requirement of degrees awarded with a four year average of 2.0 degrees awarded.

Special Education – Continue the program. This program meets the threshold requirements of graduates and SCH/Faculty FTE with 6.4 graduates and 478 SCH/Faculty FTE.

Human Service Counseling – Continue the program. This program meets the threshold requirements of graduates and SCH/Faculty FTE with 26.8 graduates and 411 SCH/Faculty FTE.

Applied Human & Sport Physiology – Continue the program. This is a new program with only 4 years of data available. Many of the courses required in the program are required for other related majors. No additional resources are necessary to offer this major in that the faculty, laboratory facilities, staff support, and classrooms are shared amongst many majors. With 604 SCH/Faculty FTE, one threshold requirement is met. The program does not meet the threshold requirement of degrees awarded. The four year average is 3.8 degrees awarded.

Exercise Science – Continue the program. This program meets the threshold requirements of graduates and SCH/Faculty FTE with 19.4 graduates and 597 SCH/Faculty FTE.

Heath & Physical Education – Continue the program. This program data includes both physical education and Health & Physical Education programs as there is no way to break out SCH and FTE data for individual programs. This program meets the threshold requirements of graduates and SCH/Faculty FTE with 9.4 graduates and 597 SCH/Faculty FTE.

Sport management – Continue the program. This program meets the threshold requirements of graduates and SCH/Faculty FTE with 15.6 graduates and 597 SCH/Faculty FTE.

Sport Management (MSE) – This program was discontinued at the end of the 2005-2006 academic year. The program was replaced by including this option in the Master's Degree in Organizational Management.

Physical Education – (MSE) – Continue the program. This program does not meet the threshold requirements of graduates and SCH/Faculty FTE with 2.8 graduates and 238 SCH/Faculty FTE. Dual listed courses, independent study/special projects and summer offerings allow the HHPS department to offer the MSE curriculum with existing faculty from Wayne's successful undergraduate exercise science major. Several courses in the major are shared with graduate level education courses.

School Administration (MSE) – Continue the program. This program meets the threshold requirements of graduates and SCH/Faculty FTE with 14.8 graduates and 367 SCH/Faculty FTE.

Special Education (MSE) – Continue the program. With 374 SCH/Faculty FTE, the program meets one of the threshold requirements. The program does not meet the threshold requirement of degrees awarded. The 5 year average is 1.8 degrees awarded. Through a program review process, Wayne State College will begin offering a segment of the program online in an effort to increase enrollment in such a critical shortage area.

Counselor Education (MSE) and School Counseling (MSE) – Continue the programs. The programs meet the threshold requirements of graduates and SCH/Faculty FTE with 21 graduates and 315 SCH/Faculty FTE. There is no way to break out SCH & FTE data individually so data is reported inclusively.

School Administration (MSE) – Continue the program. This program meets the threshold requirements of graduates and SCH/Faculty FTE with 14.8 graduates and 367 SCH/Faculty FTE.

Curriculum and Instruction (MSE) – Continue the program. This program meets the threshold requirements of graduates and SCH/Faculty FTE with 7.2 graduates and 367 SCH/Faculty FTE.

School Administration (MSE) – Continue the program. This program meets the threshold requirements of graduates and SCH/Faculty FTE with 98.6 graduates and 367 SCH/Faculty FTE.

School Administration (EdS) – Continue the program. This program meets the threshold requirements of graduates and SCH/Faculty FTE with 7.2 graduates and 367 SCH/Faculty FTE.

## Academic, Personnel & Student Affairs Committee

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Tyler Thompson*

March 27-28, 2008

**ACTION: Approve the Recommendation of the Academic, Personnel & Student Affairs Committee for the 2008 Teaching Excellence Award Recipient and Submission of that Recommendation to the Lincoln Foundation for Final Approval**

Priority: Educational Excellence Throughout the System

Goals: 1. Promote educational excellence through academic achievement  
 3. Recruit, retain and invest in excellent faculty and staff

Strategies: d. Increase support for professional development  
 e. Support an environment that promotes collaborative research and service

Priority: Greater System Prominence

Goal: 2. Increase awareness of the system

The George Rebensdorf NSCS Teaching Excellence Award identifies teaching excellence in the State College System through a \$3,000 cash award and public recognition of the recipient.

The criterion used to make the selection includes demonstrated teaching effectiveness, academic advising, professional development, course quality, and other professional contributions.

The Board has awarded the NSCS Teaching Excellence Award since 1984. The Award was established by FirstTier Bank in memory of George Rebensdorf, a long time member of the Nebraska State College's Board of Trustees and a FirstTier officer. The funds supporting this award are on deposit with and under the management of The Lincoln Foundation, which is the grantor agency for the Award. Donations may be made to the Teaching Excellence Fund.

Each college nominates one candidate for the NSCS Teaching Excellence Award. The Academic, Personnel and Student Affairs Committee evaluates the three nominees and then recommends the top candidate to the full Board. The name and resume of the person chosen by the Board is then forwarded to the Lincoln Foundation (along with the resumes of the other candidates) for its review. The name of the recipient is announced by the Board with the concurrence of The Lincoln Foundation. The award is presented to the faculty member at his/her college during spring commencement.

A check for \$3,000 is presented to the recipient--generally at the June Board meeting.

### 2008 Teaching Excellence Award Nominees

Chadron State College	Dr. Chuck Butterfield, Associate Professor of Agriculture & Rangeland Management
Peru State College	Dr. James Nevitt, Associate Professor of Human Services
Wayne State College	Dr. Todd Young, Associate Professor of Physics & Astronomy



## Academic, Personnel & Student Affairs Committee

*Doug Christensen, Chair  
Gary Bieganski  
Tyler Thompson*

March 27-28, 2008

**ACTION: Approve the 2008-09 salary policy as follows:**

**Unionized Faculty (SCEA):** As per the SCEA Bargaining Agreement (4.00% increase above the 2007-08 base salary for all bargaining unit members with satisfactory performance).

**Unionized Professional Staff (NSCPA):** As per NSCPA Bargaining Agreement (4.00% increase above the 2007-08 base salary for all bargaining unit members with satisfactory or better performance. For those unit members who qualify in accordance with the NSCPA Salary Guidelines appended to the negotiated agreement, a salary adjustment may be made in addition to the negotiated 4.00% increase to recognize length of satisfactory service).

**Unionized Support Staff (NAPE):** As per NAPE Bargaining Agreement (4.00% increase above the 2007-08 base salary for all bargaining unit members with satisfactory or better performance. For those unit members who qualify in accordance with the provisions outlined in the NAPE Salary Guidelines, appended to the negotiated agreement, a salary adjustment may be made in addition to the negotiated 4.00% increase to recognize length of satisfactory service).

**Non-unionized Professional Staff:** Each college and the System Office is authorized to provide a salary increase of 4.00% above the 2007-08 salary base to each non-union professional staff employee with satisfactory performance.

**Non-unionized Support Staff:** Each college and the System Office is authorized to provide a salary increase of 4.00% above the 2007-08 salary base to each non-union support staff employee with satisfactory performance.

Priority: Educational Excellence Throughout the System  
Goal: 3. Recruit, retain and invest in excellent faculty and staff  
Strategy: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students

In addition to the salary increases specified above, Board Policy 5405 calls for the employer contribution to the retirement plan to remain at 8.0%.

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Tyler Thompson*

March 27-28, 2008

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**ACTION:      Approve Academic Resource Center (ARC) Reorganization at Peru State College**

Priority: Financial Strength of the System

Goal:    4.    Improve efficiency of operations

Strategy:    g.    Continually find ways to stretch limited resources as far as possible

---

The ARC reorganization primarily focuses on two areas: ARC leadership and services provided to the students.

**ARC leadership**

At the inception of the ARC, the plan was to have a Director to guide program and student service development and to supervise personnel housed in the ARC. The College conducted a number of searches for a Director, but these searches failed to identify one person with the breadth of requisite knowledge and experience to serve as the Director. The reorganization results in two managers for the ARC that focus on distinct and clearly defined student service processes.

**Services provided to the Students**

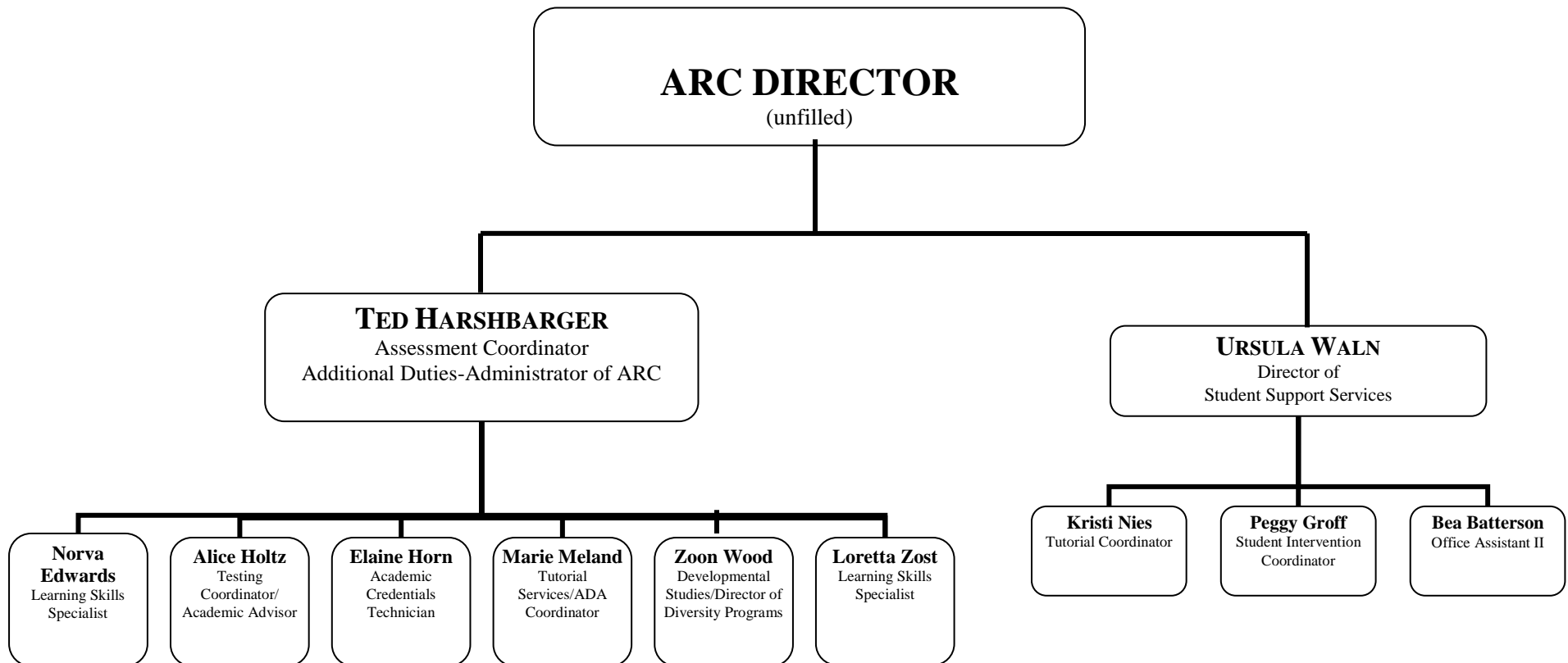
The leadership of the ARC will be filled by Peru State employees who will focus on distinct processes aimed at providing different services to students. One manager will focus on transition services for students. This area includes career services and student extracurricular activities. The second manager will focus on student assessment and support. This area includes tutoring services, the TRIO Program, and student intervention.

The reorganization will result in numerous changes in personnel and their respective job responsibilities. All personnel that are currently in the ARC will remain with more clearly defined job responsibilities or they will be positioned elsewhere at the college. Careful consideration has been given to the financial considerations of the changes, with assurances given by Peru's administration that the overall financial impact will be minimal.

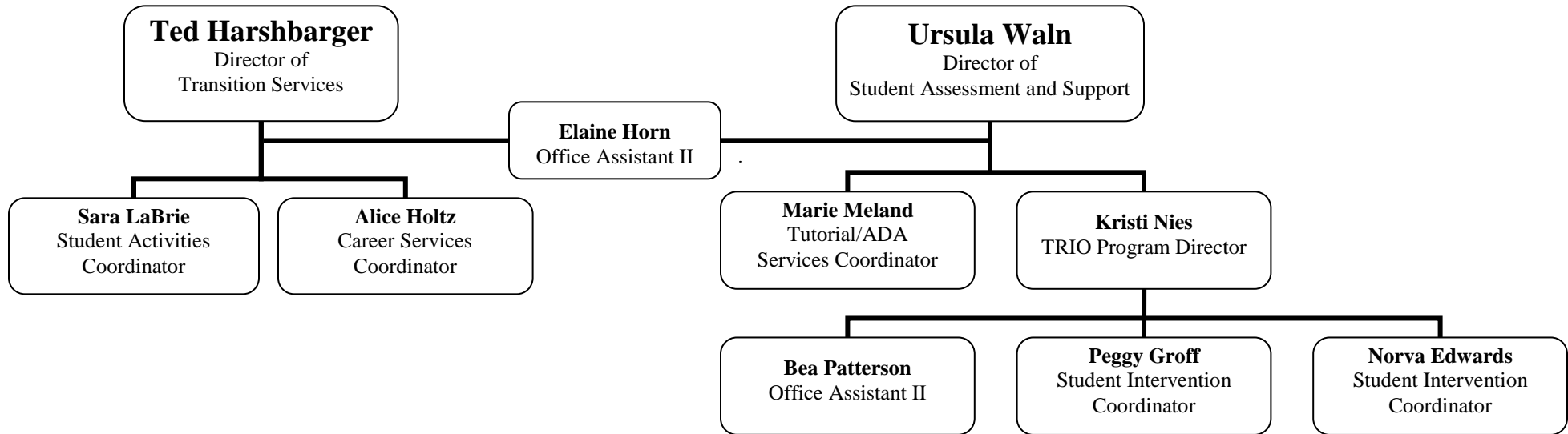
Included in the Board materials are two diagrams; one representing the current organizational structure and the other representing the proposed organizational structure.

The System Office and Peru State recommend approval of the reorganization of the Academic Resource Center (ARC).

**PERU STATE COLLEGE**  
**ARC ORGANIZATIONAL CHART**  
(CURRENT AS OF 1/21/08)



# PERU STATE COLLEGE ARC ORGANIZATIONAL CHART RECOMMENDATION AS OF 1/21/08



**ENGLISH INSTRUCTOR:**

Non-tenure track position moved to the School of Arts and Science (to be filled).

**MATH INSTRUCTOR:**

Non-tenure track position moved to the School of Arts and Science (Zoon Wood).

**MATH/ENGLISH INSTRUCTOR:**

Position eliminated (Loretta Zost moved to School of Education).

## **BENEFITS:**

1. Permanently resolves leadership question.
2. Organizes by process, instead of by place.
3. Returns academic quality control to School and improves integration with later courses (two positions moved to Arts and Science).
4. Re-emphasizes Career Services.
5. Enhances assessment and institutional research capabilities by integration of testing and remediation.
6. No one laid off - Recognizes individual's strengths and career interests.
7. Enhances administrative support for non-grant funded activities.
8. Frees one position's worth of resources (remedial Math/English).
9. Will be followed by TRIO Program and Diversity enhancement plans.

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Tyler Thompson*

March 27-28, 2008

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**ACTION:        Approve Wayne State College Special Accreditation Request in Art and Music**

Priority: Educational Excellence Throughout the System

Goal:    4.    Strengthen academic programs

Strategy:    d.    Increase support for professional development

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The faculty in art and music, in cooperation with Vice President of Academic Affairs Bob McCue, have taken the necessary steps to obtain specialty accreditation in art and music. Specialty accreditation in art is provided by the National Association of Schools and Art and Design (NASAD). Specialty accreditation in music is provided by the National Association of Schools of Music (NASM). Specialty accreditation in these areas require faculty to undergo a “self-study” to determine whether or not their programs meet the identified standards. The benefits of earning accreditation include gaining an external mark of quality through the peer review process, the recognition of meeting national standards, and the on-going faculty development opportunities targeting the improvement process necessitated by continued accreditation.

The costs associated with specialty accreditation vary and are determined by the accrediting agency. The costs associated with art (NASAD) accreditation include the costs of hosting site visits as required to maintain accreditation (every 5-7 years) and the on-going annual membership dues which would be approximately \$2,250 for the current year as they are based on the number of full time equivalent (FTE) students served by the institution and may vary from year to year.

The costs associated with music (NASM) accreditation are similar and again include the costs of hosting a site visit every 5 years and the on-going annual membership dues. The membership fee for music is approximately \$1,750 for the current year based on the types of degrees awarded by the institution.

The System Office recommends the approval of the special art and music accreditation for Wayne State.

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair  
Gary Bieganski  
Tyler Thompson*

March 27-28, 2008

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**ACTION: First Round Approval of Changes to Board Policy 5012; Employment Contract; Faculty**

Priority: Educational Excellence Throughout the System

Goal: 3. Recruit, retain and invest in excellent faculty and staff

Strategy: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students

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The new policy language removes the option of having letters of appointment for faculty in lieu of annual contracts and states that all annual contracts will be uniform, on a template approved by the System Office.

Finally, the policy precludes offering any faculty employment warranties or other special conditions in employment contracts in violation of Board Policies or the SCEA Bargaining Agreement.

Attached is a copy of Policy 5012 with the proposed changes.

PERSONNEL, NEBRASKA STATE COLLEGE SYSTEMS

POLICY: 5012 Employment Contract; Faculty

Page 1 of 1

**BOARD POLICY**

Faculty ~~employees~~ shall be issued annual contracts ~~or letters of appointment~~ specifying salary and other terms and conditions of employment in accordance with the policies identified below ~~listed principles on the contract form approved by the System Office~~. The contracts ~~and letters of appointment~~ must be signed by the ~~campus~~ President or Chancellor and be approved ~~subsequent to approval of appointment~~ by the Board.

Appointments to teaching, research, or other faculty positions ~~at each State College of the Nebraska State College System~~ shall be identified as either tenurable or non-tenurable. ~~Tenable appointments shall be either probationary or tenured.~~

**EMPLOYMENT TERMS**

- a. Tenurable appointments shall be identified as either "Probationary/Tenure Track Appointments" or "Tenured Appointments" ~~and shall be subject to all the conditions and terms of employment as outlined in Board Policy 5014.~~
- b. Non-tenurable faculty appointments shall be identified as "~~Appointments for a~~ Specific Term Appointments" or as "Special Appointments." A ~~n~~ "Appointment for a Specific Term Appointment" shall carry no presumption of ~~reemployment~~ reappointment and will expire at the end of the stated term, if notice is given ~~by the appropriate officer~~ in the time and manner prescribed in Board Policy 5014 ~~and within the stated time period.~~ Special Appointments carry no presumption of reappointment and shall terminate in accordance with the time stated in the written contract.
- c. Appointments at less than full-time or joint appointments of two or more individuals to a single position ~~may shall~~ not be tenurable appointments.
- d. Service in non-tenurable appointments ~~does shall~~ not count towards probationary service for tenure.
- e. An appointment not specifically identified as tenurable is a non-tenurable appointment. A tenured appointment not specifically identified as tenured is probationary.
- f. Colleges shall not include any employment warranties or other special conditions in employment contracts in violation of Board Policies or the SCEA bargaining agreement.

**PROCEDURE**

1. Each State College may establish policies for non-tenurable appointees regarding other faculty rights and responsibilities, including voting. Such policies may recognize different classes of non-tenurable appointments such as adjunct faculty, visiting faculty, or lecturer, etc.
2. The contract ~~or letter~~ of employment for non-tenurable appointees shall specify the term of the appointment. In the event the term is not specified in the contract ~~or letter~~, the term is considered to be the semester during which employment first occurs.
3. The initial employment contract ~~or letter of appointment~~ for tenurable appointees, ~~those faculty members with a Probationary/Tenure Track Appointment,~~ shall also specify the standards and procedures to be applied in any tenure decision.

Policy Adopted: 6/5/93

Policy Revised:

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Tyler Thompson*

March 27-28, 2008

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**ACTION: First Round Approval of Changes to Board Policy 5013; Employment Contract; Professional Staff**

Priority: Educational Excellence Throughout the System

- Strategies:
- c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students
  - e. Support an environment that promotes collaborative research and service
  - j. Establish an environment conducive to creating new programs

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The most significant changes are found in the last two paragraphs. Employment warranties or other special conditions in employment contracts contrary to Board Policies or the NSCPA Bargaining Agreement will be precluded. Contract terms regarding an employee's right to retain tenure or the right to return to faculty status will be subject to the policy. Current employees who hold contract rights to return to teach or return as tenured faculty will have four (4) years to exercise such rights prior to their expiration.

The policy also requires all annual contracts to be uniform, on a template approved by the System Office.

Attached is a copy of Policy 5013 with the proposed changes.



## PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 5013

Employment Contract; Professional Staff

Page 1 of 1

## BOARD POLICY

All Professional ~~S~~staff ~~employees~~ holding regular, full-time budgeted positions shall be issued contracts on the contract form approved by the System Office specifying salary and other terms of employment which must be signed by the applicable President or Chancellor, and be approved by the Board. The contract writing shall contain the following, and may contain additional mutually agreed upon terms:

1. Identification of the type of appointment, either a "Special Appointment," or a ~~an~~ "Appointment for a Specific Term Appointment" as defined by Board Policy 5014;
2. A statement that the rights and responsibilities, specified in Sections 24000 and 5000 of Board policies, are a part of the contract; and
3. Identification of the ~~appointee's~~ position title, term of employment, salary, employee benefits, collective bargaining unit status, and, where applicable, the termination date of the appointment.

Colleges shall not include any employment warranties or other special conditions in employment contracts in violation of Board Policies or the NSCPA Bargaining Agreement.

As of 6-1-2008, professional staff members who hold a contract that includes a term regarding the right to retain tenure and/or the right to return to faculty status shall retain such right for a period of four (4) years during which time they can exercise the right, as long as he or she remains employed by the College. During the four (4) year period, if a vacant faculty position at the employing College occurs for which the professional staff member is qualified; the College may offer the vacant position to the professional staff member in writing. Qualifications will be determined by the College. If the professional staff member does not accept the vacant faculty position, he or she will be deemed to have relinquished all future rights to return to a faculty position and/or tenured faculty employment.

At the end of four (4) years, a professional staff member may remain in their non-faculty appointment according to the terms of employment found in the NSCPA Bargaining Agreement and/or applicable Board Policies but shall relinquish all future rights to return to a faculty position and/or tenured faculty employment. In the event a professional staff member exercises a right to return to a faculty position and/or tenured faculty employment in a timely manner, he or she will be employed according to the terms of the current SCEA Bargaining Agreement and/or applicable Board Policies.

Consistent with the terms outlined above, professional staff members hired from College faculty positions after 6-1-2008 may contractually be allowed to retain a right to retain tenure and/or the right to return to faculty status for a period of four (4) years.

Policy Adopted: 6/5/93

Policy Revised: 6/2/06

Policy Revised:

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Tyler Thompson*

March 27-28, 2008

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**ACTION: First Round Approval of Changes to Board Policy 5014; Types of Appointments; Notice Requirements; Faculty and Professional Staff**

Priority: Educational Excellence Throughout the System

- Strategies:
- c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students
  - e. Support an environment that promotes collaborative research and service
  - j. Establish an environment conducive to creating new programs
- 

Under the section for special appointments, a sentence has been added to state that time served in a special appointment position shall not count toward years of service in qualifying for a tenured appointment or promotion in rank. This is identical to the limitation for specific term appointments.

Language has been added to clarify that faculty in specific term positions do not have tenured status with respect to such position, the salary the term, or other employment terms and that they may be terminated for cause, program discontinuance, reduction or curtailments or financial exigencies.

The limitations for professional staff holding contracts that include the right to return to teach or the right to return to tenured faculty (noted in policy #5013) are repeated on page two of this policy.

The majority of language for faculty appointments has been stricken since the SCEA Bargaining Agreement is the governing document regarding their employment terms.

Language referencing "administrative appointments" has been stricken since such employees are already included under the label of professional staff.

Attached is a copy of Policy 5014 with the proposed changes.

## PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 5014**                      **Types of Appointments;  
Notice Requirements;  
Faculty and Professional Staff**

Page 1 of 5

**BOARD POLICY**

Each person appointed to a faculty or professional staff position shall be designated as having one of the following types of appointments:

1. **Special Appointment.** Appointments that are not "~~Appointments for a~~ Specific Term Appointments," "Probationary/Tenure Track Appointments," or "Tenured Appointments," shall be "Special Appointments." The following types of appointments to faculty or professional staff positions shall be filled by Special Appointment only:
  - a. Temporary or interim ~~academic~~ appointments for less than one (1) academic year;
  - b. Appointments to part-time positions;
  - ~~c. Appointments for less than one academic year in any academic rank;~~
  - ~~d. Courtesy appointments;~~
  - e. Appointments to volunteer status;
  - ~~f. Annual appointments beyond retirement age for faculty;~~
  - g. Appointments to the rank of assistant instructor, ~~or~~ lecturer, or "visiting" academic faculty rank;
  - h. Appointments of graduate assistants (up to an academic year);
  - ~~i. Appointments to academic ranks preceded by the designation "visiting;" and~~
  - j. Appointments supported by funds over which the College does not have control or which the College cannot reasonably expect to continue indefinitely.

A "Special Appointment" ~~will~~ shall terminate in accordance with the time stated in the ~~appointment to the position or in the~~ written contract or with ninety (90) days written notice by either party. ~~and, if~~ If no time is stated in the ~~appointment to the position or in the~~ written contract, the appointment may be terminated by either party giving the other at least ninety (90) days written notice of the date of termination. ~~Such~~ Special Appointments may also be terminated prior to the expiration of the contract term by the College for adequate cause, ~~disability~~, discontinuance, reduction or curtailment of a program or department, or ~~extraordinary circumstances because of~~ financial exigency according to Board Policies.

Every "Special Appointment" is a non-tenure leading position and carries no presumption of reappointment beyond the termination date. Time in a special appointment position shall not count toward years of service in qualifying for a tenured appointment or promotion in rank.

A member of the faculty may hold a "Special Appointment" coincident with an ~~an~~ "Appointment for a Specific Term Appointment," "Probationary/Tenure Track Appointment," or a "Tenured Appointment," and the terms of the "Special Appointment" may be independent of the terms of the other appointment status as a faculty member.

## PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 5014**                      **Types of Appointments;  
Notice Requirements;  
Faculty and Professional Staff**

**Page 2 of 5**

2. **Appointments for a Specific Term Appointment.** A "Specific Term Appointment" is a professional staff or faculty appointment ~~or a faculty appointment~~ for a term of one academic or fiscal year. A "Specific Term Appointment" for faculty members shall be a non-tenure track appointment and shall not count toward years of service in qualifying for a tenured appointment or promotion in rank. Faculty appointed to a "Specific Term" professional staff position do not have tenured status with respect to such position, the salary of the position, the term (AY/FY) of contract, or any other provisions or perquisites of that position.

A "Specific Term Appointment" shall carry no presumption of ~~renewal~~ reappointment, and will terminate at the end of the stated term, if written notice of non-reappointment is given ~~to the appointee by the appropriate administrative officer or by the Board~~ in accordance with the following requirements standards:

- a. ~~Except for instances involving termination for cause, professional staff appointments for a Specific Term, shall be given w~~Written notice of intent not to renew ~~their~~ appointments ~~or contracts shall be given~~ at least thirty (30) days prior to expiration during the first year of employment, three (3) months prior to expiration during the second year of employment, or six (6) months prior to expiration during the third or subsequent years of employment in a full-time position. Specific Term Appointments may also be terminated prior to expiration of the contract term for adequate cause, discontinuance, reduction or curtailment of a program or department, or financial exigency according to Board Policies.

~~For faculty members who are serving with a Term Appointment, notice requirements will be given in accordance with faculty members on Probation/Tenure Track Appointments.~~

~~Notice shall be given by the appropriate administrative officer, or by the Board.~~

- b. ~~A written N~~notice of intent not to renew by an appropriate administrative officer may be signed by the department chair, ~~or~~ immediate supervisor, ~~the~~ Dean or Director, ~~or the campus~~ President, ~~or~~ Chancellor or the Chair of the Board of Trustees. ~~Notice, by action of the Board, shall be signed in the manner directed by the Board.~~ Notice shall be deemed to have been properly given if mailed to the ~~employee's~~ appointee's home address, as reflected by the records of the College or System Office, by certified mail, with sufficient postage attached.
- c. ~~If written notice is not given to the appointee of a professional position by the appropriate administrative officer or by the Board in the manner herein provided within the time specified,~~ Failure to provide a term appointee with the required notice period shall not result in automatic reappointment or create any right to reappointment for an additional term. The employer shall have the option of providing employment or severance pay in lieu of any portion or all of the notice to which the employee is entitled, so long as the extension of employment or severance pay is commensurate with the notice to which the employee is otherwise entitled.

PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 5014**                      **Types of Appointments;  
Notice Requirements;  
Faculty and Professional Staff**

As of 6-1-2008, professional staff members who hold a contract that includes a term regarding the right to retain tenure and/or the right to return to faculty status shall retain such right for a period of four (4) years during which time they can exercise the right, as long as he or she remains employed by the College. During the four (4) year period, if a vacant faculty position at the employing College occurs for which the professional staff member is qualified; the College may offer the vacant position to the professional staff member in writing. Qualifications will be determined by the College. If the professional staff member does not accept the vacant faculty position, he or she will be deemed to have relinquished all future rights to return to a faculty position and/or tenured faculty employment.

At the end of four (4) years, a professional staff member may remain in their non-faculty appointment according to the terms of employment found in the NSCPA Bargaining Agreement and/or applicable Board Policies but shall relinquish all future rights to return to a faculty position and/or tenured faculty employment. In the event a professional staff member exercises a right to return to a faculty position and/or tenured faculty employment in a timely manner, he or she will be employed according to the terms of the current SCEA Bargaining Agreement and/or applicable Board Policies.

Consistent with the terms outlined above, professional staff members hired from College faculty positions after 6-1-2008 may contractually be allowed to retain a right to retain tenure and/or the right to return to faculty status for a period of four (4) years.

~~A specific term appointment may also be terminated for adequate cause, disability, discontinuance, reduction or curtailment of a program or department, or extraordinary circumstances because of financial exigency.~~

3. **Probationary/Tenure Track Appointments.** A "Probationary/Tenure Track Appointment" is a probationary appointment as a faculty member with the rank of instructor or above for a term of one year. A "Probationary/Tenure Track Appointment" shall carry no presumption of renewal, and will terminate at the end of the stated term, if written notice of non-reappointment is given ~~to the appointee by the appropriate administrative officer or by the Board~~ in accordance with the ~~following standards:~~ terms of the SCEA Bargaining Agreement.

~~a. — If the term of the appointment expires at the end of the first academic year or 12 months of service on a "Probationary/Tenure Track Appointment," notice shall be given by an appropriate administrative officer, or by the Board, no later than March 1 of that first year of service, or three months in advance of the termination date if the appointment commenced after the start of an academic or fiscal year.~~

~~b. — If the term of appointment expires at the end of the second academic year or 12 months of service on a "Probationary/Tenure Track Appointment," notice shall be given by an appropriate administrative officer, or by the Board, no later than December 15, or six months in advance of the termination date if the appointment commenced after the start of an academic or fiscal year.~~

~~c. — If the term of the appointment expires after two or more years of service on a "Probationary/Tenure Track Appointment," notice shall be given by an appropriate administrative officer, or by the Board, by May 30 prior to the final year of appointment.~~

## PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 5014**      **Types of Appointments;  
Notice Requirements;  
Faculty and Professional Staff**

Page 4 of 5

~~d. Notice by the appropriate administrative officer may be signed by the department chair, the Dean, the Academic Vice President, or the Campus President. Notice, by action of the Board, shall be signed in the manner directed by the Board. Notice shall be deemed to have been properly given if mailed to the appointee's home address, as reflected by the records of the College, by certified mail, with sufficient postage attached.~~

~~e. If written notice is not given to the appointee by the appropriate administrative officer or by the Board in the manner herein provided within the time specified, the appointment shall be extended one academic year if the term expired at the end of the academic year, and shall be extended one calendar year if the term expired during the academic year. Any appointment extended as provided in this section shall be considered to be an appointment for one year of service, and subject to reappointment in accordance with the provisions specified above.~~

4. **Tenured Appointment.** A "Tenured Appointment" is an academic appointment terminable only for adequate cause; program or department reduction, curtailment or discontinuance; ~~retirement for age or disability; or extraordinary circumstances because of~~ financial exigency. No person shall have a "Tenured Appointment" until notice has been received that such an appointment has been awarded reported to and accepted by the Board. The President shall inform the Chancellor if the recommendations of the President and the Academic Vice President differ from the recommendations of the College Promotion and Tenure Committee and dean.

~~The Board, upon the recommendation of a Campus President and concurrence of the Chancellor, may grant a "Tenured Appointment" to a person not a faculty member who is a member of the Executive, Administrative or Managerial Staff as defined in Section 5010 of these Policies, but such person may not be appointed in a specific department unless normal procedures are followed. Administrative officers shall not have a "Tenured Appointment" in their administrative positions. Those who have attained tenure in an academic rank shall retain such tenure, but as administrative officers shall not have a "Tenured Appointment" in their administrative positions. Those who have attained tenure in an academic rank shall retain such tenure, but as administrative officers they are subject to the provisions for termination outlined for "Special Appointments" or "Appointments for a Specific Term."~~

~~Persons holding academic rank below Assistant Professor are not eligible for a "Tenured Appointment."~~

- ~~5. **Administrative Appointments.** Faculty who are appointed to administrative positions do not have tenured status with respect to those positions, the salary of the position, the term (AY/FY) of contract, or any other provisions or perquisites of that administrative position. In the event any of the foregoing individuals have tenured status in an academic position, and are removed or resign from an administrative position but wish to remain employed at the institution, they will be employed under the same conditions and contractual terms as other tenured faculty. Their initial salary as a faculty member shall be set at an amount determined by negotiations between the faculty member and the President or his or her designee. In the event agreement cannot be reached, the salary shall not be less than the average salary for faculty members of like rank and qualifications in the same academic unit in which the individual holds tenure.~~

2.9.-6

**PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM**

**POLICY: 5014                      Types of Appointments;  
   Notice Requirements;  
   Faculty and Professional Staff**

**Page 5 of 5**

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~~Deans, assistant deans, division heads, directors, heads of departments, chairpersons, and any other persons performing administrative functions serve in those capacities at the discretion of the President and may be removed at any time. Any such individual may be reassigned to other duties for the balance of the individual contract term or terminated for cause. In cases of the non renewal of an administrator's employment contract, the notice provisions of Board Policy 5014 shall apply. However, if an individual is discharged from an administrative position for cause, those notice provisions shall not apply.~~

Policy Adopted: 6/5/93  
Policy Revised: 11/11/95  
Policy Revised: 6/2/06

| [Policy Revised:](#)

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Tyler Thompson*

March 27-28, 2008

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**ACTION: First Round Approval of Changes to Board Policy 5015; Types of Appointments; Notice Requirements; Support Staff**

Priority: Educational Excellence Throughout the System

Goal: 3. Recruit, retain and invest in excellent faculty and staff

Strategy: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students

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There are only minor changes in this policy.

The first paragraph clarifies that support staff appointments are limited to one of the approved classification titles. The hiring of new staff into positions with "new" titles will need the new classification title reviewed and authorized by the System Office.

The second paragraph clarifies that the at-will status does not apply to NAPE employees whose employment terms are addressed in the NAPE Bargaining Agreement.

Attached is a copy of Policy 5015 with the proposed changes.



2.10.-2

PERSONNEL, NEBRASKA STATE COLLEGES SYSTEM

POLICY: 5015                      Types of Appointments;  
   Notice Requirements;  
   Support Staff

Page 1 of 1

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**BOARD POLICY**

Every appointment to a Support Staff position shall be assigned to ~~an authorized staff position one of the classification titles as designated by the Board authorized by the System Office and compensated for work performed in accordance with the Nebraska State Colleges Support Staff Classification and Pay Plan.~~

~~Appointments to~~ Support Staff ~~employees positions~~ are not issued written contracts or letters of appointment. ~~as~~ Support Staff employees ~~excluded by the NAPE/AFSCME Bargaining unit~~ serve at the pleasure of the Board and are at-will employees who are employed on an hourly basis and may be terminated at any time with or without cause and with or without notice.

Nothing in this policy or in other Board policies may be construed as a contract or guarantee of employment for a definite period of time. Notwithstanding the foregoing, a reasonable effort will be made to give Support Staff employees, whose employment is being terminated for reasons other than misconduct, two (2) weeks notice if employed full-time and one (1) week notice if employed part-time; provided, however, that if an employee has been employed in excess of five (5) years consecutive, a reasonable effort will be made to give at least four (4) weeks notice.

~~Job Classification~~ titles, general work responsibilities, ~~and qualifications and salary grades~~ are detailed in the ~~Support Staff Classification and Pay Plan~~ Nebraska State College System Classification Descriptions.

Policy Adopted: 6/5/93

Policy Revised:

## Academic, Personnel & Student Affairs Committee

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Tyler Thompson*

March 27-28, 2008

### **ACTION: Approve Peru State College Academic Reorganization**

Priority: Educational Excellence Throughout the System

Strategies:

- c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students
- e. Support an environment that promotes collaborative research and service
- j. Establish an environment conducive to creating new programs

The System Office has received a request from Peru to reorganize from the current administrative structure of one (1) dean and three (3) associate deans to a four (4) dean structure. Peru implemented a “One Dean” model for the administration of academic programs at the beginning of the 2007/2008 fiscal year. In this model, the Dean of Faculty and Graduate Programs supervised three Associate Deans and the Director of Graduate programs, among others. The Board required a review of this structure be conducted after one year of implementation under the new model. The review has been completed and has led to this request.

Since the implementation there have been a number of personnel and related changes, steady enrollment growth, changes in academic expectations for graduate students, changes in functions in the Office of Student Records, and more projects related to assessment and coordinated program and course improvement. This has impacted the amount of time the Associate Deans have had to dedicate to purely academic administrative duties.

The reorganization would eliminate the “Dean of Faculty” position. In addition, the following positions would be reclassified:

- Associate Dean of Arts and Sciences position would become the Dean of Arts and Sciences,
- Associate Dean of Education position would become the Dean of Education,
- Associate Dean of Professional Studies position would become the Dean of Professional Studies, and
- Director of Graduation Programs position would become the Dean of Graduate Programs.

Currently, two positions are vacant: the “Dean of Faculty” position and the “Director of Graduate Programs.” The proposal eliminates the “Dean of Faculty” position and a search would be conducted to fill the new “Dean of Graduate Programs” position.

Faculty reporting relationships would not change.

Salaries for the Deans would not change.

There would be salary savings in the eliminated “Dean of Faculty” position.

Several benefits were identified in the request, including enhanced academic oversight and student responsiveness, fewer approval levels than current model, enhanced ability to fill open administrative positions, greater consistency with the structure of the other state colleges, and resource savings.

The System Office supports this request for reorganization.

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Jennifer Myers*

March 27-28, 2008

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**ACTION:        Approve the Resolutions Authorizing the Colleges to Spend Revenue Bond Surplus Funds for Contingency Maintenance Projects at Their Colleges**

Priority: Financial Strength of the System

Goal:    3.    Strengthen fiscal, environmental, technological and physical resources

Strategy:    g.    Continually find ways to stretch limited resources as far as possible  
                  j.    Maintain facilities and improve physical environment

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Chadron, Peru and Wayne have submitted lists of contingency maintenance projects for their revenue bond facilities, along with financial information related to the status of their revenue bond programs. The data has been reviewed by System Office staff, and the requests reflect appropriate uses of funds. Financial projections indicate adequate support for the programs and planned improvements.

**CHADRON STATE COLLEGE  
CHADRON, NE**

**RESOLUTION TO WITHDRAW FUNDS**

WHEREAS, Section 5.2 of Article V of the Master Resolution adopted by the Board of Trustees of the Nebraska State Colleges June 11, 2002 requires the Board to operate revenue bond facilities in an efficient, sound and economical manner and as a revenue producing enterprise, maintaining, preserving, and keeping the facilities in good repair, working order, and condition, and from time to time promptly making all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, and,

WHEREAS, Section 3.7(2) of Article III of the Master Resolution states that the Board may expend funds from the Surplus Fund for purposes of making "any extraordinary acquisitions, repairs, renewals, replacements, renovations, equippings and furnishings to the Facilities," and,

WHEREAS, certain repairs, remodeling and furnishings are required in the revenue bond facilities at Chadron State College in order to maintain the maximum use and occupancy of the facilities, and,

WHEREAS, there is on deposit with Wells Fargo Nebraska, N.A. Lincoln, Nebraska, Trustee, as of February 29, 2008, \$627,619 in the Surplus Fund, therefore,

BE IT RESOLVED that the Board of Trustees of the Nebraska State Colleges, in compliance of the Master Resolution, does approve and hereby directs Wells Fargo Nebraska, N.A. Lincoln, Nebraska to pay appropriate orders out of the Series 2002 Surplus Fund for the following:

1. Residence Hall	Security System	65,000
2. Andrews/Kent Hall	Window Replacement	120,000
3. Parking Lot	Repair	125,000
4. Crites Hall	Reroof	75,000
5. Student Center	Specialty Equipment	5,000
6. Revenue Bond Bldgs	New Furnishings	40,000
7. Residence Hall	Replacement Carpet	20,000
<b>TOTAL - Not-to-Exceed -</b>		<b>\$450,000</b>

C E R T I F I C A T E

I, the undersigned, Stan Carpenter, being duly appointed Chancellor of the Board of Trustees of the Nebraska State Colleges, hereby certify that the foregoing Resolution was adopted in a regularly called meeting of March 28, 2008.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 28th day of March 2008.

\_\_\_\_\_  
Stan Carpenter, Chancellor

**PERU STATE COLLEGE  
PERU, NE**

**RESOLUTION TO WITHDRAW FUNDS**

WHEREAS, Section 5.2 of Article V of the Master Resolution adopted by the Board of Trustees of the Nebraska State Colleges June 11, 2002 requires the Board to operate revenue bond facilities in an efficient, sound and economical manner and as a revenue producing enterprise, maintaining, preserving, and keeping the facilities in good repair, working order, and condition, and from time to time promptly making all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, and,

WHEREAS, Section 3.7(2) of Article III of the Master Resolution states that the Board may expend funds from the Surplus Fund for purposes of making "any extraordinary acquisitions, repairs, renewals, replacements, renovations, equippings and furnishings to the Facilities," and,

WHEREAS, certain repairs, remodeling and furnishings are required in the revenue bond facilities at Peru State College in order to maintain the maximum use and occupancy of the facilities, and,

WHEREAS, there is on deposit with Wells Fargo Nebraska, N.A. Lincoln, Nebraska, Trustee, as of February 29, 2008, \$678,133 in the Surplus Fund, therefore,

BE IT RESOLVED that the Board of Trustees of the Nebraska State Colleges, in compliance of the Master Resolution, does approve and hereby directs Wells Fargo Nebraska, N.A. Lincoln, Nebraska to pay appropriate orders out of the Series 2002 Surplus Fund for the following:

1. Residence Halls, Student Center	Repair, Replacement & Maintenance Of Equipment	25,000
<b>TOTAL - Not-to-Exceed -</b>		<b>\$25,000</b>

C E R T I F I C A T E

I, the undersigned, Stan Carpenter, being duly appointed Chancellor of the Board of Trustees of the Nebraska State Colleges, hereby certify that the foregoing Resolution was adopted in a regularly called meeting of March 28, 2008.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 28th day of March 2008.

\_\_\_\_\_  
Stan Carpenter, Chancellor

**WAYNE STATE COLLEGE  
WAYNE, NE**

**RESOLUTION TO WITHDRAW FUNDS**

WHEREAS, Section 5.2 of Article V of the Master Resolution adopted by the Board of Trustees of the Nebraska State Colleges June 11, 2002 requires the Board to operate revenue bond facilities in an efficient, sound and economical manner and as a revenue producing enterprise, maintaining, preserving, and keeping the facilities in good repair, working order, and condition, and from time to time promptly making all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, and,

WHEREAS, Section 3.7(2) of Article III of the Master Resolution states that the Board may expend funds from the Surplus Fund for purposes of making "any extraordinary acquisitions, repairs, renewals, replacements, renovations, equippings and furnishings to the Facilities," and,

WHEREAS, certain repairs, remodeling and furnishings are required in the revenue bond facilities at Wayne State College in order to maintain the maximum use and occupancy of the facilities, and,

WHEREAS, there is on deposit with Wells Fargo Nebraska, N.A. Lincoln, Nebraska, Trustee, as of February 29, 2008, \$1,188,028 in the Surplus Fund, therefore,

BE IT RESOLVED that the Board of Trustees of the Nebraska State Colleges, in compliance of the Master Resolution, does approve and hereby directs Wells Fargo Nebraska, N.A. Lincoln, Nebraska to pay appropriate orders out of the Series 2002 Surplus Fund for the following:

1. Berry Hall	Apartment Repairs	10,000
2. Bowen Hall	Hallway Ceiling Tiles & Lighting Replacement	130,000
3. Bowen Hall	Roof Replacement	225,000
4. Campuswide	Roof Repairs	6,000
5. Campuswide	Sidewalk/Streets/Parking Lots	48,000
6. Campuswide	Campus Card System	5,000
7. Morey Hall	Apartment Repairs	6,000
8. Rec Center	Student Weight/Cardo Room (reno & equipment)	15,000
9. Res Halls	Furniture, Mattress Replacement	13,000
10. Food Service	Food Service Equipment – Misc	3,000
11. Food Service	Dining Room Chairs	50,000
12. Student Center	Carpet Replacement – Public Areas	19,000
13. Terrace Hall	Upgrade Fire Alarm System	100,000
<b>TOTAL - Not-to-Exceed -</b>		<b>\$630,000</b>

C E R T I F I C A T E

I, the undersigned, Stan Carpenter, being duly appointed Chancellor of the Board of Trustees of the Nebraska State Colleges, hereby certify that the foregoing Resolution was adopted in a regularly called meeting of March 28, 2008.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 28th day of March 2008.

\_\_\_\_\_  
Stan Carpenter, Chancellor

## Fiscal and Facilities Committee

Larry Teahon, Chair  
 Cap Peterson  
 Jennifer Myers

March 27-28, 2008

**ACTION: Approve Use of LB 1100 Set Aside Funds for FY08 and FY09 for the Following Projects and Amounts for Each College**

### **FY08 Projects**

**Chadron State - \$128,556 for Miller Hall Window Replacement Phase I**  
**Peru State - \$152,921 for AI Wheeler Activity Center HVAC Renovation**  
**Wayne State - \$156,547 for Campus Services Building Roof and Siding Renovation**  
**\$ 10,000 for Rice Auditorium Seating Improvements**

### **FY09 Projects**

**Chadron State - \$128,556 for Miller Hall Window Replacement Phase II**  
**Peru State – \$165,803 for Jindra Fine Arts Building Renovation Planning**  
**Wayne State - \$175,000 for Rice Auditorium Fire Sprinklers & Renovation**  
**\$ 17,397 for U.S. Conn Library Art Gallery Design**

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources  
 5. Secure public and private funding sources

Strategies: f. Keep Board of Trustees informed on the financial status of the colleges and system  
 g. Continually find ways to stretch limited resources as far as possible

Legislation passed in 1998 established the practice of setting aside a depreciation allowance on recently completed new construction and larger renovation projects. The purpose is to allow the build-up of a fund that will help address major renewal or renovation projects. The legislation was amended several times during the budget cutting years, both to limit or eliminate the amount of the pay-in for specific years and to expand the purposes for which the depreciation funds could be used. The set aside amount for 2007-09 allows for a 1% funding level.

For 2006-07, the amounts available totaled \$431,864. The Board approved funding for the following projects last year:

CSC - continue the updating of HVAC controls,

PSC - supplement LB605 projects or match LB 309 Task Force allocations, primarily at AI Wheeler Activity Center, and

WSC - replace stage curtains and rigging and replace broken balcony seats at Rice Auditorium and address ventilation issues at Fine Arts and Gardner Hall.

For 2007-08, the amounts available total \$486,756. The System Office and the Colleges recommend that the Board approve the following projects from this funding:

CSC – Miller Hall window replacement, this project will require FY 07-08 and FY 08-09 dollars,  
 PSC – supplement LB 605 dollars used on the AI Wheeler Activity Center project, and  
 WSC – supplement LB 605 dollars used on the Campus Services building project.

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Jennifer Myers*

March 27-28, 2008

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**ACTION:                    Selection of Firm to Conduct Revenue Bond and Facilities Corporation Audits**

Priority: Financial Strength of the System

Goal:    1.    Ensure financial accountability

Strategy:    f.    Keep Board of Trustees informed on the financial status of the colleges and system

---

The Board went through an audit selection process in 2004 for the Revenue Bond program and in 2005 for the Facilities Corporation audit. KPMG was the audit firm selected in both instances. Proposals have been received from KPMG to extend the contract for the fiscal year ending June 30, 2008. The proposals are \$26,700 for the Revenue Bond program, up from \$25,850 last year; and \$8,400, up from \$8,150 last year.

KPMG has done a good job for us in the past. The proposal increases are in the 3% range. We recommend that the contracts be extended for another year.



**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Jennifer Myers*

March 27-28, 2008

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**ACTION: Authorize Chancellor to Obtain Federal and State Identification Numbers**

Priority: Financial Strength of the System

Goal: 4. Improve efficiency of operations

Strategy: f. Keep Board of Trustees informed on the financial status of the colleges and system

---

In the past, the Nebraska State College System used the State of Nebraska's taxpayer identification numbers for federal and state tax withholdings because all payroll processes occurred within the State's systems. With the move from NIS to SAP, the NSCS will need to obtain separate federal and state taxpayer identification numbers (employer identification numbers). As we begin to work toward the implementation of SAP for the NSCS, these federal and state tax identification numbers are used as a "key" in the setup of the SAP payroll and human resources systems. Establishment of these numbers is important in advance of SAP implementation.

The Board is asked to authorize the Chancellor to move ahead with obtaining both Federal and State Identification Numbers for the Nebraska State College System.

## Fiscal and Facilities Committee

Larry Teahon, Chair  
 Cap Peterson  
 Jennifer Myers

March 27-28, 2008

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**ACTION: Approve the 2008-09 bookstore contracts submitted by Chadron, Peru and Wayne State Colleges as follows:**

<b>Chadron</b>	<b>NEBRASKA BOOK COMPANY</b>
<b>Peru</b>	<b>PERU STATE ADVANCEMENT, INC.</b>
<b>Wayne</b>	<b>NEBRASKA BOOK COMPANY</b>

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources  
 5. Secure public and private funding sources

Strategies: g. Continually find ways to stretch limited resources as far as possible  
 i. Ensure that plans for resource allocation support the system and institutional priorities

---

Bookstore contracts at Chadron and Wayne State are scheduled to expire on June 30, 2008. The Board is asked to approve a one-year extension for both colleges while the Board considers a revision to Board Policy #9020. The policy revision would extend the contract period from five (5) years to seven (7) years prior to issuing a new RFP by Chadron and Wayne for bookstore contracts beginning July 1, 2009.

The vendor recommendations, therefore, are as follows:

Chadron State recommends a one-year extension of the bookstore contract with Nebraska Book Company for the 2008-09 academic year. Nebraska Book Company signed a lease and operating Agreement with Chadron State effective July 1, 2003 through June 30, 2008 (with appropriate renewal and non-renewal provisions) to operate a bookstore consisting of approximately 2,900 square feet located in the Campus Student Center. The annual commission on sales is 8%, to be paid on a monthly basis.

Peru recommends that the lease and operating Agreement with Peru State Advancement, Inc. for the operation of the bookstore be renewed for a one-year period with a monthly rental rate of \$200. The PSAI group contracts with College Bookstores of America and that contract term is July 1, 2005 to June 30, 2010. The commission is 6% of net revenue on sales from \$0 to \$500,000; 7% from \$500,000 to \$700,000; 8% of net sales from \$700,000 to \$900,000 and 9% on sales over \$900,000.

Wayne recommends a one-year extension of the existing five-year contract set to expire on June 30, 2008 (July 1, 2008 through June 30, 2009). The original terms of the contract would be carried forward however; the minimum commission to be paid by Nebraska Book Company for the right to operate the store would be increased from the current \$80,000 to \$90,000 for the 2008-2009 year. Wayne State will commence a competitive bid process for bookstore operations to culminate in a new seven year contract commencing July 1, 2009.

**Fiscal & Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Jennifer Myers*

March 27-28, 2008

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**ACTION: Authorize the Chancellor to Renew the Current Insurance Coverages in the Most Cost-Effective Manner**

Priority: Financial Strength of the System

Goal: 1. Ensure financial accountability

Strategy: g. Continually find ways to stretch limited resources as far as possible

---

Each year the Board is required to renew insurance coverages for the coming year in order to provide financial protection against operational risks. Most of the coverages have a July 1<sup>st</sup> renewal date. Renewal applications are being filed and coverage quotes are expected in the coming months. A summary report will be provided when coverages are in place. The following is a listing of coverages.

Comprehensive General Liability

Umbrella Liability

Property/Casualty – includes boiler and crime

Directors and Officers Liability

Athletic Injury/Catastrophic

Athletic Participant Legal Liability

Travel Accident

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Jennifer Myers*

March 27-28, 2008

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**ACTION: Appoint Substantial Completion Review Committee for Al Wheeler Activity Center at Peru State College**

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

---

Renovation of Al Wheeler Activity Center is nearing completion. The System Office and Peru State recommend the following individuals to participate in the Substantial Completion walk-through anticipated to occur in May 2008.

Larry Teahon, Chair, Fiscal & Facilities Committee, Board of Trustees  
Floyd Vrtiska, Enrollment & Marketing Committee, Board of Trustees  
Ed Hoffman, Vice Chancellor for Facilities, Planning and Information Technology, NSCS  
Carolyn Murphy, Vice Chancellor for Finance and Administration, NSCS  
Linda Jacobsen, Vice President for Administration and Finance, PSC  
Todd Drew, Vice President for Academic and Student Affairs, PSC  
Richard Speas, Athletic Director, PSC  
Paul Pate, Director of Campus Services, PSC  
Mike Rindone, State Building Division  
Eric Pavey, The Clark Enersen Partners  
Rob Olson, The Clark Enersen Partners

**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Jennifer Myers*

March 27-28, 2008

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**ACTION:      Accept Substantial Completion of North Building of Campus Services  
                  Project at Wayne State College**

Priority:   Financial Strength of the System  
Goal:      3.   Strengthen fiscal, environmental, technological and physical resources  
Strategy:   j.   Maintain facilities and improve physical environment

---

Policy 8069 requires that the architect, engineer, contractor and college-retained inspector or college representative determine that a project is substantially complete. After all work on any outstanding items is adequately performed, the project shall be deemed to have reached final completion. The College President will notify the Board of Trustees at the next available Board meeting when the project final acceptance is accomplished.

The members of the substantial completion committee of the Board of Trustees inspected the North Building of the Campus Services project at Wayne on February 12, 2008 and determined that the project has reached substantial completion.

**Committee Members**

Larry Teahon, Chair, Fiscal & Facilities Committee, Board of Trustees  
Cap Peterson, Board of Trustees, Fiscal & Facilities Committee  
Carolyn Murphy, Vice Chancellor of Finance & Administration, NSCS Office  
Ed Hoffman, Vice Chancellor for Facilities, Planning & Information Management,  
NSCS Office  
Mike Rindone, Representative of the State Building Division  
Richard Collings, President, Wayne State  
Beth Kroger, Vice President Administration & Finance, Wayne State  
Derby Johnson, Director of Facility Services, Wayne State  
Jeff Pilus, Alley Poyner

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Jennifer Myers*

March 27-28, 2008

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**ACTION: First Round Approval of Board Policy 8005; Trespassing**

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources

5. Secure public and private funding sources

Strategies: g. Continually find ways to stretch limited resources as far as possible

i. Ensure that plans for resource allocation support the system and institutional priorities

j. Maintain facilities and improve physical environment

---

Board Policy 8005 describes the limitations of visits by the general public to the NSCS campuses.

This new policy explains that campus visitation by the general public, while typically encouraged, may be limited or restricted within certain buildings and under certain conditions. The policy also recognizes the college's ability to ban individuals from certain parts of or all college property as deemed appropriate by the President or other authorized college personnel.

Attached is a copy of Policy 8005.

**FACILITIES, NEBRASKA STATE COLLEGE SYSTEM**

**POLICY: 8005 Trespass; Policy and Procedure**

**Page 1 of 1**

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**BOARD POLICY**

The Nebraska State Colleges are tax-supported state institutions and may be visited by the general public under certain conditions.

College campus property includes buildings, grounds, and parking lots. Not all property on college campuses is open to the general public. Restricted areas which are not open to the general public include, but are not limited to, the following:

- Classrooms, laboratories and storage areas;
- Faculty and staff offices;
- Student residence buildings used for student living quarters; and,
- Locked college buildings during posted “closed” hours.

Visitors or guests who pose unreasonable risks to the safety and security of persons or property on campus, who violate college policies or rules, or who have damaged property on campus have no "right" to be on college property and may be advised to leave by the President or other authorized college personnel and may be issued a written notice of trespass as provided below. Visitors and guests are responsible to understand and comply with college policies and rules related to their conduct on college property.

**PROCEDURE**

Trespass Notice

Colleges may ban individuals from college property (either specified portions of the College campus or the campus in its entirety) by issuing a written notice of trespass. Violation of a trespass notice will be deemed to constitute trespassing on College property and the person may be cited and subject to prosecution for criminal trespass in violation of Neb. Rev. Stat. §28-520 or §28-521.

Legal Reference: RRS 28-520  
RRS 28-521

Criminal trespass, first degree; penalty  
Criminal trespass, second degree; penalty

Policy Adopted:

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Jennifer Myers*

March 27-28, 2008

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**ACTION: First Round Approval of Changes to Board Policy 9020; Services;  
Bookstore, Student Center**

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources

5. Secure public and private funding sources

Strategies: g. Continually find ways to stretch limited resources as far as possible

i. Ensure that plans for resource allocation support the system and institutional priorities

---

The changes are intended to extend the term of bookstore contracts from five years to seven years, similar to the change made for food service contracts in late 2004.

Attached is a copy of Policy 9020 with the proposed changes.



**REVENUE BOND - AUXILIARY OPERATIONS,  
NEBRASKA STATE COLLEGES SYSTEM**

**POLICY: 9020 Services; Bookstore, Student Center**

**Page 1 of 1**

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**BOARD POLICY**

**Bookstore**

The colleges shall provide facilities for the sale of books, equipment and supplies necessary or convenient for the use of students and staff. Should a college choose to provide bookstore services to the students through a contract with a bookstore operator, proposals are to be solicited from qualified bookstore vendors. The contract offered to the selected bookstore vendor is to be approved by the Board upon recommendation by the college President.

Each college contracting for bookstore operation is to solicit proposals from bookstore vendors every ~~seven (7) five~~ years. A copy of the proposed contract is to be submitted to the System Office for review prior to submitting it to the Board for approval. When approval has been granted by the Board, at least three (3) copies of the primary contract will be signed by the vendor, the College President (or his/her designee) and then submitted the the System Office for the Chancellor's signature. At least once a year the Presidents shall arrange for an evaluation to be made of each College bookstore operation. A report on the annual evaluation shall be made to the Board each February.

Special procedures for providing and financing bookstore services may be considered on a case-by-case basis by the Board.

**Student Center**

Student Center receipts and disbursements shall be handled through the Revenue Bond Revenue Account of each college. All monies received shall be deposited daily in the official local depositories approved by the Board and transmitted to the Revenue Bond Trustee on the schedule required by state law and the indentures.

Legal Reference: RRS 60-1101 Et seq.  
RRS 81-1008 Et seq.  
RRS 85-503 State educational institutions; Tuition

Policy Adopted: 1/28/77  
Policy Revised: 3/11/94  
Policy Revised:

**Fiscal and Facilities Committee***Larry Teahon, Chair**Cap Peterson**Jennifer Myers*

March 27-28, 2008

**ACTION: Approve the Following Contracts and Change Orders as Submitted by the Colleges:****Chadron Contracts**

- Campus-wide (Voice over IP phone system) -- \$473,166.84

**Wayne Change Order**

- Streets/Sidewalk Project (#3 sidewalk layout and landscaping revisions; additional work) -- \$23,777.50

Priority: Financial Strength of the System

Goal: 5. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

Board policies 7015, 7016 and 8065 require that the following types of contracts and change orders be submitted to the Board for approval.

**CONTRACTS** – a) construction contracts for more than \$100,000; b) architect/engineer fees of more than \$40,000; c) consultant contracts for more than \$50,000; and d) exempt contracts exceeding \$50,000.

<b>Chadron State College</b>	
Location on Campus:	Campus-wide
Contracted Work:	Voice Over IP Phone System
Contract Amount:	\$473,166.84
Fund Source:	Master Lease
Contractor:	Golden West Technologies

**CHANGE ORDER** – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are more than \$20,000. If approval of change order is critical to project schedule, \$20,000 to \$60,000 range change orders may be approved by Chancellor and ratified at next Board meeting.

<b>Wayne State College</b>	
Location on Campus:	Streets/Sidewalk Project
No. & Description:	#3 Sidewalk layout and landscaping revisions; additional work
Change Order Amount:	\$23,777.50
Fund Source:	Contingency Maintenance
Contractor:	Castle Construction, Columbus, NE

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Tyler Thompson*

March 27-28, 2008

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**Revision to Peru State College Mission Statement**

Priority: Educational Excellence Throughout the System

- Goals:
1. Promote educational excellence through academic achievement
  2. Create a college experience that enriches the lives of our students and prepares them for their chosen careers.

---

During the past several months, the Faculty Senate at Peru reviewed and drafted proposed modifications to the current mission statement of the College. The new mission statement was approved by the Faculty Senate and the President and Cabinet on January 14, 2008. Board policy requires that the Board of Trustees approves college mission statements. The new mission statement, which appears below, is included for information and discussion for the March BOT meeting with submission for discussion and action at the June board meeting.

The current mission statement for Peru State College reads:

Peru State College serves the community through education, research, and a variety of public programs. Our mission is to excel as a comprehensive liberal arts college that encourages student learning with educational priorities in baccalaureate and graduate teacher education, as well as undergraduate programs in business, the humanities, and the sciences. We value free inquiry, professional development, research enhancing our educational role, and public service related to and supportive of instruction. Peru State College serves students from throughout the state, nation, and world but retains a special commitment to serve the residents and needs of Southeastern Nebraska.

The revised mission statement for Peru State College reads:

In educating the individual to the benefit of society, Peru State College cultivates the capacity and propensity for life-long learning by fostering independent inquiry and promoting the value of knowledge and discovery. Through innovative undergraduate and graduate programs, Nebraska's first college continues its commitment to making a vital contribution to the future of the region and the state.

**Academic, Personnel & Student Affairs Committee***Doug Christensen, Chair**Gary Bieganski**Tyler Thompson*

March 27-28, 2008

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**2007-08 Non-resident Scholars Reports**

Priority: Educational Excellence Throughout the System

Goal: 5. Create a diverse intellectual and social environment

Strategy: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Strategy: e. Increase number of out-of-state students

---

The intent of the Non-resident Scholars Program is to:

- enrich the cultural diversity of the student population of each college;
- increase the number of high academic ability students attending the NSC institutions; and to
- increase dormitory occupancy and facility utilization at each college.

In order to participate, non-resident students are required to meet certain academic standards. Entering freshmen have to rank in the upper fourth of their high school class, have a 3.25 cumulative GPA on a 4.0 scale, or have achieved a score of 25 on the ACT. Transfer students are required to have a 3.0 cumulative GPA for all previous college work or meet the standards required of non-resident freshmen students. To continue in the program, students are required to maintain a cumulative 3.0 GPA. The Chadron State Non-resident Scholars Program was implemented during the 1988-89 academic year, while the Peru State and Wayne State programs were initiated in 1990-91.

5.2.-2

**2007-08 Non-Resident Scholar Participants**  
Fall 2007

		Chadron	Peru	Wayne	Total
Total # of Out-of State Students		668	433	542	1643
# Non-Resident Scholars		312	144	185	641
Participants		46.7%	33.3%	34.1%	39.0%
States of Origin	AK	1	2	0	3
	AL	0	3	0	3
	AZ	5	3	2	10
	CA	6	8	3	17
	CO	60	1	3	64
	FL	3	0	0	3
	GA	2	3	0	5
	HI	0	1	0	1
	IA	0	51	127	178
	ID	0	0	1	1
	IL	0	3	1	4
	IN	0	2	0	2
	KS	1	21	4	26
	KY	1	0	0	1
	MA	0	1	0	1
	MD	1	0	0	1
	MI	1	0	1	2
	MN	0	2	6	8
	MO	0	13	1	14
	MT	2	1	0	3
	NC	0	1	0	1
	NJ	2	0	0	2
	NM	0	2	0	2
	NV	1	2	0	3
	OK	1	1	0	2
	OH	0	1	1	2
	PA	0	1	0	1
	SC	1	0	0	1
	SD	72	0	16	88
	TN	1	1	0	2
	TX	3	12	8	23
	UT	0	0	1	1
	VA	0	2	0	2
	WA	2	0	0	2
	WI	2	0	0	2
	WV	0	1	0	1
	WY	115	0	4	119
	Other	29	5	6	40

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Tyler Thompson*

March 27-28, 2008

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**Student Opportunity Scholarship Program Report**

Priority: Educational Excellence Throughout the System  
Goal: 5. Create a diverse intellectual and social environment  
Strategy: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students  
Priority: Financial Strength of the System  
Goal: 2. Increase enrollment and retention  
Strategy: e. Increase number of out-of-state students

---

The Student Opportunities Scholarship Program (SOSP) offers access to all out-of-state students as well as international students. The following is the criteria for the SOSP:

**Freshman:**

ACT of **22** or higher  
Rank in the top **half** of class  
Minimum GPA of 3.25

Attached is a summary of students currently enrolled under the SOSP.

At Chadron State, 15.6 percent of the thirty-two students receiving the tuition waiver are from states other than those bordering Nebraska. Of the 20 new students enrolled in the SOSP during Fall 2007, 13 were males and 7 were females. Also 45 percent of the new enrollees are minority, and 85 percent are living in campus housing.

During the Fall semester of 2007, seven percent of the out-of-state students at Peru State participated in the SOSP program. Of the 16 new students enrolled in the program during Fall 2007, 10 were males and 6 were females. Four of the new students enrolled are minority status and two did not indicate an ethnicity. Eleven of the new students are living in campus housing.

At Wayne State, 6.5 percent of all out-of-state students participated in the SOSP program for the 2007-08 academic year. Eight males and twelve females make up the newly enrolled students during Fall 2007. Of the 20 new students enrolled during Fall 2007, one is a minority student and two did not indicate an ethnicity. All of the new students are living in campus housing.

## 5.3.-2

**2007-08 Student Opportunity Scholarship Participants**  
Fall 2007

		Chadron	Peru	Wayne	Total
Total # of Out-of State Students		668	433	542	1643
# Student Opportunity Award Scholars		32	28	35	95
Participants		4.8%	6.5%	6.5%	5.8%
State of Origin	AZ	0	2	0	2
	CA	4	1	0	5
	CO	10	0	1	11
	IA	0	14	28	42
	KS	0	6	0	6
	MO	0	3	0	3
	NV	1	0	0	1
	OK	0	0	0	0
	SD	11	0	4	15
	VA	0	1	1	2
	WI	0	0	1	1
	WY	6	0	0	6
	Other	0	1	0	1

Doug Christensen, Chair  
 Gary Bieganski  
 Tyler Thompson

March 27-28, 2008

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Fall Enrollment Reports

Priority: Financial Strength of the System  
 Goal: 2. Increase enrollment and retention  
 Strategies: b. Increase number of students in residential housing  
 e. Increase number of out-of-state students

---

The enrollment reports that follow summarize end-of-semester enrollment at the Colleges for Fall 2007. System-wide enrollment increased for the 2007 fall session by 222 FTE or approximately 3.38% above the 2006 fall session. Listed below is a breakdown by college of the enrollment changes:

	<b>2007 FTE Enrollment</b>	<b>2006 FTE Enrollment</b>	<b>% Change</b>
Chadron	2,011	1,989	1.09%
Peru	1,651	1,548	6.65%
Wayne	2,965	2,868	3.38%
System Total	6,627	6,405	3.35%

Listed below is an analysis of full-time students, undergraduate students, on-campus students, and resident students:

	<b>% of Full-Time Students (Headcount)</b>	<b>% of Undergraduate Students (Headcount)</b>	<b>% of On-Campus Students (Headcount)</b>	<b>% of Resident Students (Headcount)</b>
Chadron	65%	88%	70%	74%
Peru	51%	77%	38%	82%
Wayne	75%	77%	82%	85%
2007 System Total	65%	80%	66%	81%
2006 System Total	64%	79%	68%	82%



## 5.4.-2

**END OF TERM ENROLLMENT REPORT**  
**CHADRON STATE COLLEGE**  
 TERM: 2007 FALL

<b>Type of Instruction</b>	Headcount		Percent Change	Full Time	Part Time	FTE 2006	FTE 2007
	2006	2007					
Lower Division	1,060	1068	1%	794	274	893	896
Upper Division	1,189	1220	3%	816	404	968	968
Graduate Division	276	312	13%	73	365	128	146
<b>TOTALS</b>	<b>2,525</b>	<b>2,600</b>	<b>3%</b>	<b>1,683</b>	<b>1,043</b>	<b>1,989</b>	<b>2,011</b>
						Change in FTE	Percent Change
	Headcount		FTE				
<b>*Professional Dvlpmt</b>	2006	2007	2006	2007			
	242	126	51	29		22	1.09%
<b>Class Location</b>	Headcount		Percent Change	Full Time	Part Time	FTE 2006	FTE 2007
	2006	2007					
<b>On-Campus Students</b>							
Undergrads	1,782	1,753	-2%	1,501	252	1,670	1,633
Graduates	99	64	-35%	39	58	59	48
<b>TOTALS</b>	<b>1,881</b>	<b>1,817</b>	<b>-3%</b>	<b>1,540</b>	<b>310</b>	<b>1,729</b>	<b>1,681</b>
<b>Off-Campus Students</b>							
Undergrads	467	535	15%	109	426	191	231
Graduates	177	249	41%	34	307	68	99
<b>TOTALS</b>	<b>644</b>	<b>784</b>	<b>22%</b>	<b>143</b>	<b>733</b>	<b>259</b>	<b>330</b>
<b>Resident Status</b>	Headcount		Percent Change	Full Time	Part Time	FTE 2006	FTE 2007
	2006	2007					
<b>Resident Students</b>							
Undergrads	1,673	1,679	0%	1,132	547	1,349	1,333
Graduates	230	253	10%	54	309	135	140
<b>TOTALS</b>	<b>1,903</b>	<b>1,932</b>	<b>2%</b>	<b>1,186</b>	<b>856</b>	<b>1,484</b>	<b>1,473</b>
<b>Non-Resident Students</b>							
Undergrads	576	609	6%	478	131	512	531
Graduates	46	59	28%	19	56	24	33
<b>TOTALS</b>	<b>622</b>	<b>668</b>	<b>7%</b>	<b>497</b>	<b>187</b>	<b>536</b>	<b>564</b>

\*Professional Development includes ESU and Western Governor's University (WGU) non-matriculating students

**END OF TERM ENROLLMENT REPORT**  
**PERU STATE COLLEGE**  
 TERM: 2007 FALL

<b>Type of Instruction</b>	Headcount		Percent Change	Full Time	Part Time	FTE 2006	FTE 2007
	2006	2007					
Lower Division	918	899	-2%	530	369	640	617
Upper Division	721	866	20%	592	274	597	699
Graduate Division	488	542	11%	58	484	311	336
<b>TOTALS</b>	<b>2,127</b>	<b>2,307</b>	<b>8%</b>	<b>1,180</b>	<b>1,127</b>	<b>1548</b>	<b>1651</b>
						Change in FTE	Percent Change
						103	6.65%
<b>Class Location</b>	Headcount		Percent Change	Full Time	Part Time	FTE 2006	FTE 2007
	2006	2007					
<b>On-Campus Students</b>							
Undergrads	851	866	2%	830	36	823	841
Graduates	20	19	-5%	5	14	16	14
<b>TOTALS</b>	<b>871</b>	<b>885</b>	<b>2%</b>	<b>835</b>	<b>50</b>	<b>839</b>	<b>855</b>
<b>Off-Campus Students</b>							
Undergrads	788	899	14%	292	607	414	475
Graduates	468	523	12%	53	470	296	322
<b>TOTALS</b>	<b>1,256</b>	<b>1,422</b>	<b>13%</b>	<b>345</b>	<b>1,077</b>	<b>710</b>	<b>797</b>
<b>Resident Status</b>	Headcount		Percent Change	Full Time	Part Time	FTE 2006	FTE 2007
	2006	2007					
<b>Resident Students</b>							
Undergrads	1,409	1,450	3%	912	538	1,044	1,067
Graduates	423	453	7%	53	400	272	283
<b>TOTALS</b>	<b>1,832</b>	<b>1,903</b>	<b>4%</b>	<b>965</b>	<b>938</b>	<b>1,316</b>	<b>1,350</b>
<b>Non-Resident Students</b>							
Undergrads	230	315	37%	210	105	193	249
Graduates	65	89	37%	5	84	39	53
<b>TOTALS</b>	<b>295</b>	<b>404</b>	<b>37%</b>	<b>215</b>	<b>189</b>	<b>232</b>	<b>302</b>

## 5.4.-4

**END OF TERM ENROLLMENT REPORT**  
**WAYNE STATE COLLEGE**  
 TERM: 2007 FALL

<b>Type of Instruction</b>	Headcount		Percent Change	Full Time	Part Time	FTE 2006	FTE 2007
	2006	2007					
Lower Division	1,378	1,453	5%	1,396	57	1,310	1,378
Upper Division	1,270	1,268	0%	1,161	107	1,193	1,190
Graduate Division	767	809	5%	101	708	365	397
<b>TOTALS</b>	<b>3,415</b>	<b>3,530</b>	<b>3%</b>	<b>2,658</b>	<b>872</b>	<b>2,868</b>	<b>2,965</b>
						Change in FTE	Percent Change
						97	3.38%
<b>Class Location</b>	Headcount		Percent Change	Full Time	Part Time	FTE 2006	FTE 2007
	2006	2007					
<b>On-Campus Students</b>							
Undergrads	2,601	2,680	3%	2,555	125	2,489	2,557
Graduates	256	218	-15%	61	157	138	112
<b>TOTALS</b>	<b>2,857</b>	<b>2,898</b>	<b>1%</b>	<b>2,616</b>	<b>282</b>	<b>2,627</b>	<b>2,669</b>
<b>Off-Campus Students</b>							
Undergrads	47	41	-13%	2	39	14	11
Graduates	511	591	16%	40	551	227	285
<b>TOTALS</b>	<b>558</b>	<b>632</b>	<b>13%</b>	<b>42</b>	<b>590</b>	<b>241</b>	<b>296</b>
<b>Resident Status</b>	Headcount		Percent Change	Full Time	Part Time	FTE 2006	FTE 2007
	2006	2007					
<b>Resident Students</b>							
Undergrads	2,314	2,321	0%	2,168	153	2,181	2,188
Graduates	638	667	5%	80	587	296	322
<b>TOTALS</b>	<b>2,952</b>	<b>2,988</b>	<b>1%</b>	<b>2,248</b>	<b>740</b>	<b>2,477</b>	<b>2,510</b>
<b>Non-Resident Students</b>							
Undergrads	334	400	20%	389	11	322	380
Graduates	129	142	10%	21	121	69	75
<b>TOTALS</b>	<b>469</b>	<b>542</b>	<b>17%</b>	<b>410</b>	<b>132</b>	<b>391</b>	<b>455</b>

**Academic, Personnel & Student Affairs Committee***Doug Christensen, Chair**Gary Bieganski**Tyler Thompson*

March 27-28, 2008

**Graduation Summaries**

Priority: Educational Excellence Throughout the System

Goal: 2. Create a college experience that enriches the lives of our students and prepares them for their chosen careers.

Board policy #3600 grants the President of each college the authority to confer the approved degrees to all students qualifying for graduation. No more than two (2) commencement exercises are authorized each year.

The Chancellor is required to present a summary report to the Board following each commencement that provides information on the number of graduates per degree and discipline in the System.

Attached is the summary of graduate information that has been provided by the colleges. Also included is notification of any Distinguished Service Awards or Honorary Degrees granted.

Listed below is a table providing comparative data from fall 2006 to fall 2007 for number of graduates (headcount) and number of degrees awarded. The data includes August and December graduates. The number of degrees awarded for Fall 2007 is lower than Fall 2006 by approximately 5%.

<b>Fall Graduation Summary</b>							
	<b>Chadron</b>		<b>Peru</b>		<b>Wayne</b>		<b>Total</b>
	Headcount	Degrees Awarded	Headcount	Degrees Awarded	Headcount	Degrees Awarded	Degrees Awarded
2003	158	159	173	209	204	225	593
2004	151	151	103	127	224	240	518
2005	177	196	121	150	181	207	553
2006	158	176	162	196	219	245	617
2007	143	156	154	196	210	235	587

**Chadron State College**  
 Summary of Graduates by Major and Degree  
 Fall, 2007

<b>Undergraduate Students</b>		
<b>Applied Sciences Department</b>		
Family & Consumer Science (comprehensive major)	BA	7
Industrial Management (comprehensive major)	BSN	2
Industrial Technology Field Endorsement (7-12)	BS	0
Range Management (comprehensive major)	BS	8
<b>Business &amp; Economics Department</b>		
AgriBusiness	BA	2
Basic Business Education Subject Endorsement (7-12)	BS	1
Business Administration (comprehensive major)	BA	25
Business Education Field Endorsement (7-12)	BSE	1
General Business	BA	3
<b>Communication Arts Department</b>		
Communication Arts	BA	2
Speech Communications	BA	0
<b>Counseling, Psychology, and Social Work Department</b>		
Psychology	BA	3
<b>Education Department</b>		
Early Childhood Education Subject Endorsement (birth-Grade 3)	BSE	2
Elementary Education Field Endorsement (K-8)	BSE	11
Mild & Moderate Disabilities Field Endorsement (7-12) or (K-12)	BSE	0
<b>English &amp; Humanities Department</b>		
English Subject Endorsement (4-9)	BSE	1
Literature	BA	1
Spanish	BA	1
<b>Human Performance Department</b>		
Health Education Subject Endorsement (7-12)	BSE	1
Physical Education Subject Endorsement (7-12)	BSE	1
Physical Education Subject Endorsement (K-8)	BSE	0
Recreation	BA	6
<b>Justice Studies Department</b>		
Justice Studies	BA	11
<b>Mathematical Sciences Department</b>		
Information Science and Technology	BSN	1
Mathematics	BSN	1
Mathematics Field Endorsement (7-12)	BSE	2
Mathematics Subject Endorsement (7-12)	BSE	0
<b>Music Department</b>		
Music (comprehensive major)	BA	0
Music Field Endorsements (K-12)	BSE	2
<b>Physical and Life Sciences Department</b>		
Biology (comprehensive major)	BSN	4
Biology Subject Endorsement (7-12)	BSE	1
Clinical Laboratory Science	BSN	1
Chemistry	BSN	1
Earth Science Subject Endorsement (7-12)	BSE	0
Health Sciences	BSN	3
Natural Science Field Endorsement (7-12)	BSE	5
Physics Subject Endorsement (7-12)	BSE	0

<b>Undergraduate Students</b>		
<b>Social Science and Justice Studies Department</b>		
History	BA	1
History Subject Endorsement (7-12)	BSE	0
Social Science Field Endorsement (7-12)	BSE	2
<b>Visual and Performing Arts Department</b>		
Art	BA	5
Theatre	BA	0
<b>Interdepartmental Undergraduate Degree Programs</b>		
Electronic Information Management	BA	0
Library Media	BA	0
Interdisciplinary Studies (comprehensive major)	BA	1
Technical Occupations	BAS	2
Undergraduate Headcount		109
Undergraduate Degrees Awarded		121
<b>Graduate Students</b>		
Business Administration	MBA	11
Principal Elementary Administration	ME	7
Secondary Administration	ME	0
Elementary/Secondary Teaching	ME	5
Community Counseling	MA	6
School Counseling 7-12	ME	1
History/Language Arts/Humanities	MA	0
Organizational Management/Human Services/Sports Management	MS	1
Science/Mathematics	MA	2
Superintendent	SP	2
Graduate Student Headcount		34
Graduate Student Degrees Awarded		35
Total Student Headcount		143
Total Degrees Awarded		156

**Peru State College**  
 Summary of Graduates by Major and Degree  
 Fall, 2007

<b>Undergraduate Students</b>		
<b>Business Department</b>		
Business Administration Major	BA	0
	BS	24
Business Administration Technology Major	BAS	27
	BT	0
<b>Industrial Technology Department</b>		
Industrial Technology Major	BA	0
	BS	0
<b>Criminal Justice Department</b>		
Criminal Justice Major	BA	0
	BS	2
<b>Psychology-Sociology Department</b>		
Psychology Major	BA	0
	BS	2
<b>Education Department</b>		
Teacher Education	BA	0
	BS	67
Physical Education Major	BA	0
	BS	15
<b>English Department</b>		
English Major	BA	0
	BS	2
<b>Liberal Arts Department</b>		
Liberal Arts Major	BA	0
<b>Performing &amp; Fine Arts Department</b>		
Art Major	BA	1
	BS	0
Music Major	BA	0
	BS	1
Speech and Drama Major	BA	0
	BS	0
<b>Social Science Department</b>		
Social Science Major	BA	0
	BS	12
<b>Science &amp; Technology Department</b>		
Computer and Information Services Major	BA	0
	BS	0
Mathematics Major	BA	0
	BS	1
<b>Natural Science Department</b>		
Natural Science Major	BA	0
	BS	1
<b>Graduate Students</b>		
Curriculum and Instruction Major	MSE	41
Total Student Headcount		154
Total Degrees Awarded		196

Distinguished Service Award(s) Granted: None  
 Honorary Degree(s) Granted: None

**Wayne State College**

Summary of Graduates by Major and Degree  
Fall, 2007

<b>Undergraduate Students</b>		
<b>School of Arts &amp; Humanities</b>		
Art & Design Department		
Art Major	BA	0
	BS	4
Communication Arts Department		
Mass Communication Major	BA	0
	BS	6
Speech Communication Major	BA	1
	BS	4
Theatre Major	BA	0
	BS	2
Language & Literature Department		
English Major	BA	2
	BS	4
English Writing & Literature Major	BA	0
	BS	2
French Education Major	BA	0
Modern Language & Culture Major	BA	0
Spanish Major	BA	3
Music Department		
Music Major	BA	0
	BS	1
<b>School of Business &amp; Technology</b>		
Business & Economics Department		
Business Administration Major	BA	0
	BS	39
Computer Technology & Information Systems Department		
Computer Information Systems Major	BA	1
	BS	0
Computer Science Major	BA	0
	BS	2
Technology & Applied Sciences Department		
Early Childhood Major	BA	0
	BS	6
Family & Consumer Science Major	BA	0
	BS	7
Industrial Technology Major	BA	0
	BS	8
Technology Major	BA	0
	BS	1



## 5.5.-6

<b>School of Education &amp; Counseling</b>		
<b>Counseling &amp; Special Education Department</b>		
Human Service Counseling Major	BA	0
	BS	4
Special Education Major	BA	0
	BS	1
<b>Educational Foundations &amp; Leadership Department</b>		
Early Childhood Education Major	BA	0
	BS	9
Elementary Education Major	BA	0
	BS	26
Middle Level Education Major	BA	0
	BS	4
<b>School of Natural &amp; Social Sciences</b>		
<b>Health, Human Performance &amp; Sport Department</b>		
Applied Human & Sport Physiology Major	BA	0
	BS	0
Exercise Science Major	BA	0
	BS	0
Health & PE Major	BA	0
	BS	0
Sport Management Major	BA	0
	BS	11
<b>History, Politics &amp; Geography Department</b>		
Geography Major	BA	0
	BS	2
History Major	BA	0
	BS	4
Political Science Major	BA	0
	BS	0
Social Sciences Education Major	BA	1
	BS	6
<b>Life Sciences Department</b>		
Life Sciences Major	BA	0
	BS	4
<b>Physical Sciences &amp; Mathematics Department</b>		
Chemistry Major	BA	0
	BS	2
Mathematics Major	BA	0
	BS	1
Natural Sciences Major	BA	0
	BS	1
Physical Sciences Major	BA	0
	BS	0
<b>Sociology, Psychology &amp; Criminal Justice Department</b>		
Criminal Justice Major	BA	1
	BS	12
Psychology Major	BA	1
	BS	4
Social Sciences Major	BA	0
	BS	3
Sociology Major	BA	0
	BS	4

Interdisciplinary Studies		
Interdisciplinary Studies Major	BA	0
	BS	1
Graduate Students		
Business Administration Major	MBA	10
Organizational Management/Sport & Recreation Management	MS	1
Counseling Major	MSE	6
Curriculum & Instruction Major	MSE	15
School Administration Major	MSE	2
Physical Education Major (Non-Teaching)	MSE	1
School Administration -- Ed. Specialist	EdS	5
Total Degrees Reported (includes Double Majors)		235
Total Graduate Headcount		210

Distinguished Service Award(s) Granted:  
 Dr. Jerry V. Krause -- Alumni Achievement Award

Honorary Degrees Granted: None

## Academic, Personnel & Student Affairs Committee

*Doug Christensen, Chair*

*Gary Bieganski*

*Tyler Thompson*

March 27-28, 2008

### Fall Instructional Load Reports

Priority: Financial Strength of the System

Goals: 2. Increase enrollment and retention

4. Improve efficiency of operations

Strategies: g. Continually find ways to stretch limited resources as far as possible

The fall Instructional Load Reports have been submitted by the colleges and are attached. The following table summarizes the information regarding student credit hour production and FTE faculty. As you will note, student credit hour production has increased 2.6% and FTE faculty has increased 0.4%. Student credit hour/FTE faculty at the undergraduate level has increased 0.7%, at the graduate level has increased 8.1%. Overall student credit hour/FTE has increased 1.5%.

		Fall 2007				2006
		Undergraduate Level	Graduate Level	Total	System Total	System Total
<b>Student Credit Hour Production</b>	Chadron	27,989	2,086	30,075	96,825	94,283
	Peru	20,547	2,914	23,461		
	Wayne	39,038	4,251	43,289		
<b>Total FTE Faculty</b>	Chadron	104.00	12.20	116.20	360.09	358.81
	Peru	65.59	16.23	81.82		
	Wayne	141.63	20.44	162.07		
<b>Student Credit Hour/FTE Faculty</b>	Chadron	269	171	259	UG Avg: 286 Grad Avg: 186 Avg: 271	UG Avg: 284 Grad Avg: 171 avg: 267
	Peru	313	180	287		
	Wayne	276	208	267		
<b>FTE Students/ FTE Faculty</b>	Chadron	18	14			
	Peru	21	15			
	Wayne	18	17			

**CHADRON STATE COLLEGE  
INSTRUCTIONAL LOAD REPORT**

Term: FALL 2007

<b>STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	13,496	9,925	23,421	1,581	25,002
SCH Production (Adjunct/Part-Time)	2,917	1,067	3,984	505	4,489
SCH Production (Graduate Assistant)	584		584		584
<b>Total SCH Production</b>	<b>16,997</b>	<b>10,992</b>	<b>27,989</b>	<b>2,086</b>	<b>30,075</b>

<b>DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	8.1	12.4	20.5	2.0	22.5
Associate Professor	11.1	12.3	23.5	1.7	25.1
Assistant Professor	21.9	16.1	38.0	4.0	42.0
Instructor	4.3	3.9	8.2	0.0	8.2
Professional Staff	2.0	1.7	3.7	0.0	3.7
Adjunct/Part-Time	5.2	3.1	8.3	4.6	12.8
Graduate Assistant	1.9	0.0	1.9	0.0	1.9
<b>Total FTE Faculty</b>	<b>54.6</b>	<b>49.4</b>	<b>104.0</b>	<b>12.2</b>	<b>116.2</b>
<b>Total Headcount Faculty</b>					<b>163</b>
<b>FTE Students</b>	<b>1133</b>	<b>733</b>	<b>1866</b>	<b>174</b>	<b>2040</b>

<b>DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	35.6	31.2	66.8	2.3	69.1
FTE Adjunct/Part-Time -- On-Campus*	4.0	1.8	5.8	0.3	6.1
FTE Graduate Assistant -- On-Campus*	1.9	0.0	1.9	0.0	1.9
SCH Production -- On-Campus*	12,404	6,895	19,299	310	19,609
FTE Ranked Faculty -- Off-Campus/ITV/Site**	0.8	1.6	2.3	1.0	3.3
FTE Adjunct/Part-Time -- Off-Campus/ITV/Site**	0.1	0.5	0.6	1.9	2.5
FTE Graduate Assistant -- Off-Campus/ITV/Site**	0.0	0.0	0.0		0.0
SCH Production -- Off-Campus/ITV/Site**	362	517	879	380	1,259

<b>DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-OnLine/Hybrid/Blended***	9.1	12.5	21.6	5.0	26.6
FTE Adjunct/Part-Time-OnLine/Hybrid/Blended***	1.7	1.0	2.7	2.3	5.0
FTE Graduate Assistant-OnLine/edBlenHybrid***	0.0	0.0	0.0	0.0	0.0
SCH Production - OnLine/Hybrid/Blended***	3,575	3,274	6,849	1,396	8,245
FTE Ranked Faculty-Other Asynch/Corresp.****	0.0	0.0	0.0	0.0	0.0
FTE Adjunct/Part-Time-Asynch/Corresp.****	0.0	0.0	0.0	0.0	0.0
FTE Graduate Assistant-Other Asynch/Corresp.****	0.0	0.0	0.0	0.0	0.0
SCH Production-Other Asynch/Corresp.****	656	306	962	0	962

<b>PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	297	222	260	206	256
SCH/FTE Adjunct/Part-Time	559	349	481	111	350
SCH/FTE Graduate Assistant	306	0	306	0	306
<b>Total SCH/FTE Faculty</b>	<b>311</b>	<b>222</b>	<b>269</b>	<b>171</b>	<b>259</b>
FTE Student/FTE Ranked Faculty	20	15	17	17	17
FTE Student/FTE Adjunct/Part-Time	37	23	32	9	24
FTE Student/FTE Graduate Assistant	20	0	20	0	20
<b>Total FTE Student/FTE Faculty</b>	<b>21</b>	<b>15</b>	<b>18</b>	<b>14</b>	<b>18</b>

\*Face-to-face at each of the respective institutions

\*\*Remote campus locations, traditional format, interactive distance learning originating from off-campus location

\*\*\*At least 50% or more of delivery is by internet

\*\*\*\*CD, video

**PERU STATE COLLEGE  
INSTRUCTIONAL LOAD REPORT**

Term: Fall 2007

<b>STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	4,902	5,564	10,466	1,746	12,212
SCH Production (Adjunct/Part-Time)	6,610	3,471	10,081	1,168	11,249
SCH Production (Graduate Assistant)	0	0	0	0	0
Total SCH Production	11,512	9,035	20,547	2,914	23,461
<b>DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	5.92	7.08	13.00	0.67	13.67
Associate Professor	2.67	2.67	5.34	0.67	6.01
Assistant Professor	3.92	5.33	9.25	4.67	13.92
Instructor	1.75	4.00	5.75	3.00	8.75
Lecturer	0.00	0.00	0.00	0.00	0.00
Adjunct/Part-Time	21.00	11.25	32.25	7.22	39.47
Graduate Assistant	0.00	0.00	0.00	0.00	0.00
Total FTE Faculty	35.26	30.33	65.59	16.23	81.82
Total Headcount Faculty					139
FTE Students	767	602	1370	243	1613
<b>DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	11.50	13.17	24.67	0.00	24.67
FTE Adjunct/Part-Time -- On-Campus*	8.25	2.42	10.67	0.00	10.67
FTE Graduate Assistant -- On-Campus*	0.00	0.00	0.00	0.00	0.00
SCH Production -- On-Campus*	6,599	3,827	10,426	3	10,429
FTE Ranked Faculty -- Off-Campus**	0.00	0.50	0.50	0.00	0.50
FTE Adjunct/Part-Time -- Off-Campus**	4.75	2.42	7.17	0.11	7.28
FTE Graduate Assistant -- Off-Campus**	0.00	0.00	0.00	0.00	0.00
SCH Production -- Off-Campus**	762	1,584	2,346	7	2,353
<b>DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-OnLine/Hybrid***	2.75	5.42	8.17	9.00	17.17
FTE Adjunct/Part-Time-OnLine/Hybrid***	8.00	6.42	14.42	7.11	21.53
FTE Graduate Assistant-OnLine/Hybrid***	0.00	0.00	0.00	0.00	0.00
SCH Production - OnLine/Hybrid***	4,151	3,624	7,775	2,904	10,679
FTE Ranked Faculty-Other Asynch****	0.00	0.00	0.00	0.00	0.00
FTE Adjunct/Part-Time-Other Asynch****	0.00	0.00	0.00	0.00	0.00
FTE Graduate Assistant-Other Asynch****	0.00	0.00	0.00	0.00	0.00
SCH Production-Other Asynch****	0	0	0	0	0
<b>PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	344	292	314	194	288
SCH/FTE Adjunct/Part-Time	315	309	313	162	285
SCH/FTE Graduate Assistant	0	0	0	0	0
Total SCH/FTE Faculty	326	298	313	180	287
FTE Student/FTE Ranked Faculty	23	19	21	16	20
FTE Student/FTE Adjunct/Part-Time	21	21	21	13	19
FTE Student/FTE Graduate Assistant	0	0	0	0	0
Total FTE Student/FTE Faculty	22	20	21	15	20

\*Face-to-face at each of the respective institutions

\*\*Remote campus locations, traditional format, interactive distance learning originating from off-campus location

\*\*\*At least 50% or more of delivery is by internet

\*\*\*\*CD, video

**WAYNE STATE COLLEGE  
INSTRUCTIONAL LOAD REPORT**

Term: Fall 2007

<b>STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	18,819	12,597	31,415	2,809	34,224
SCH Production (Adjunct/Part-Time)	4,501	1,971	6,472	1,442	7,914
SCH Production (Graduate Assistant)	1,151	0	1,151	0	1,151
Total SCH Production	24,471	14,567	39,038	4,251	43,289

<b>DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	20.71	28.67	49.38	7.66	57.04
Associate Professor	12.25	11.54	23.79	1.33	25.12
Assistant Professor	11.08	8.50	19.58	0.33	19.91
Instructor	12.38	7.00	19.38	0.67	20.05
Lecturer	0.83	0.00	0.83	0.00	0.83
Adjunct/Part-Time	15.21	10.13	25.34	10.45	35.79
Graduate Assistant	3.33	0.00	3.33	0.00	3.33
Total FTE Faculty	75.79	65.84	141.63	20.44	162.07
Total Headcount Faculty					238
FTE Students	1631	971	2603	354	2957

<b>DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	55.67	52.13	107.80	3.22	111.02
FTE Adjunct/Part-Time -- On-Campus*	14.46	9.46	23.92	0.00	23.92
FTE Graduate Assistant -- On-Campus*	3.33	0.00	3.33	0.00	3.33
SCH Production -- On-Campus*	23,916	13,657	37,573	558	38,131
FTE Ranked Faculty -- Off-Campus**	0.25	1.75	2.00	1.44	3.44
FTE Adjunct/Part-Time -- Off-Campus**	0.25	0.17	0.42	7.45	7.87
FTE Graduate Assistant -- Off-Campus**	0.00	0.00	0.00	0.00	0.00
SCH Production -- Off-Campus**	77	378	455	2,669	3,124

<b>DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-OnLine/Hybrid***	1.33	1.83	3.16	5.33	8.49
FTE Adjunct/Part-Time-OnLine/Hybrid***	0.50	0.50	1.00	1.00	2.00
FTE Graduate Assistant-OnLine/Hybrid***	0.00	0.00	0.00	0.00	0.00
SCH Production - OnLine/Hybrid***	478	532	1,010	902	1,912
FTE Ranked Faculty-Other Asynch****	0.00	0.00	0.00	0.00	0.00
FTE Adjunct/Part-Time-Other Asynch****	0.00	0.00	0.00	2.00	2.00
FTE Graduate Assistant-Other Asynch****	0.00	0.00	0.00	0.00	0.00
SCH Production-Other Asynch****	0	0	0	122	122

<b>PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	329	226	278	281	278
SCH/FTE Adjunct/Part-Time	296	195	255	138	221
SCH/FTE Graduate Assistant	346	0	346	0	346
Total SCH/FTE Faculty	323	221	276	208	267
FTE Student/FTE Ranked Faculty	22	15	19	23	19
FTE Student/FTE Adjunct/Part-Time	20	13	17	11	15
FTE Student/FTE Graduate Assistant	23	0	23	0	23
Total FTE Student/FTE Faculty	22	15	18	17	18

\*Face-to-face at each of the respective institutions

\*\*Remote campus locations, traditional format, interactive distance learning originating from off-campus location

\*\*\*At least 50% or more of delivery is by internet

\*\*\*\*CD, video

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*  
*Gary Bieganski*  
*Tyler Thompson*

March 27-28, 2008

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Update on Faculty College

Priority: Educational Excellence Throughout the System

Goal: 3. Recruit, retain and invest in excellent faculty and staff

Strategies: d. Increase support for professional development

f. Facilitate system-wide discipline-based meetings to talk about new initiatives

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The 2008 Faculty College will be hosted by Peru State College on Thursday and Friday, May 8th & 9th. Faculty College representatives from each of the state colleges worked with their respective faculties to develop the following themes of interest:

1. Student/Faculty Presentations
2. Tenure and Promotion - Mentoring, Research, Publication
3. Governance - On-line Education, Adjunct Assimilation
4. Instructional Technology

Faculty from all three colleges have expressed an interest in presenting. There are currently over twenty-five faculty who have expressed an interest in attending the two-day event. We encourage the college presidents and chief academic officers to encourage faculty participation.

## Enrollment and Marketing Committee

*Michelle Suarez, Chair*  
*Floyd Vrtiska*  
*Cori Harmon*

March 27-28, 2008

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### 2008 Optimal Enrollment Model Report

Priority: Educational Excellence Throughout the System  
Strategy: i. Develop and implement a clear policy that defines success  
Priority: Financial Strength of the System  
Goal: 2. Increase enrollment and retention  
Strategy: a. Develop and implement a plan for optimal enrollment

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In April 2007, the Board approved the NSCS Optimal Enrollment Model. The model was developed by System Office and college representatives as a means to measure enrollment capacities for each of the colleges. The data contained in the report will assist in determining enrollment potential and capacity in areas including:

- Resident Hall Capacity
- Resident Parking Capacity
- Commuter Parking Capacity
- Cafeteria Capacity
- Classroom Space Utilization
- Lab Space Utilization
- Faculty to Student Ratio

The completed report will be available at the board meeting.



## Enrollment and Marketing Committee

*Michelle Suarez, Chair*  
*Floyd Vrtiska*  
*Cori Harmon*

March 27-28, 2008

### 2008 Board of Trustees' Scholarship Report

Priority: Educational Excellence Throughout the System

Goal: 1. Promote educational excellence through academic achievement

Priority: Greater System Prominence

Goal: 4. Promote collaboration within the system

As of January 31, 290 applications for the NSCS Board of Trustees' Scholarship were received in the System Office. A five-year history is included below.

YEAR	Chadron	Peru	Wayne	TOTAL
<b>2008-09</b>	102	43	145	290
<b>2007-08</b>	97	34	161	292
<b>2006-07</b>	82	36	162	280
<b>2005-06</b>	94	36	177	307
<b>2004-05</b>	104	33	131	268

All Nebraska students who received ACT scores of 25 or above were mailed a postcard encouraging them to go online to get apply for the BOT Scholarships. Posters with a similar design, high school newspaper press releases, and applications were mailed to high school guidance counselors in Nebraska. Press releases were also sent to Nebraska newspapers.

## Enrollment and Marketing Committee

*Michelle Suarez, Chair*  
*Floyd Vrtiska*  
*Cori Harmon*

March 27-28, 2008

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### Student Trustees' Update

Priority: Educational Excellence Throughout the System  
Goal: 2. Create a college experience that enriches the lives of our students and prepares them for their chosen careers  
Strategy: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students  
Priority: System Prominence  
Goal: 4. Promote collaboration within the system

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Applications for the 2008-09 Student Trustees' positions were received in the System Office in February. Chancellor Carpenter presented Governor Heineman with a booklet of all applicants' information and the Governor selected the new student trustees in mid-March.

The new student trustees are:

Chadron State College: J. Richard Kunckel, Casper, WY  
Peru State College: Taylor Dunekacke, Elk Creek  
Wayne State College: Amanda Gehle, Chester

## Enrollment and Marketing Committee

*Michelle Suarez, Chair*  
*Floyd Vrtiska*  
*Cori Harmon*

March 27-28, 2008

### 2008-09 Davis-Chambers Scholarship Report

Priority: Educational Excellence Throughout the System  
 Goal: 5. Create a diverse intellectual and social environment  
 Strategy: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students

Priority: Greater System Prominence  
 Goal: 4. Promote collaboration within the system  
 Strategy: e. Market the investment value of an NSCS degree

Currently two NSCS students receive Davis-Chambers Scholarships. One attends Chadron and the other is at Peru. Both students were successful during the fall semester and their scholarships were renewed for the spring semester.

In February, we received one 2008-09 Davis-Chambers Scholarship application. The applicant met all qualifications and will attend Peru. The Davis-Chambers Committee, comprised of representatives from the university system, NSCS, community college system and other educational professionals, supported our request to extend the deadline as needed to award scholarships to additional qualified applicants. They also agreed that the transfer students need not have earned an associate's degree or received a Davis-Chambers' Scholarship while attending the community college in order to be eligible for the Davis-Chambers Scholarships offered by the NSCS.

The Davis-Chambers Scholarship recognizes academically promising students from diverse racial, ethnic and cultural backgrounds who often find that the financial requirements of postsecondary education are a major obstacle. These students must be transfers from a Nebraska Community College and plan to attend Chadron, Peru or Wayne. The scholarship includes full-tuition, room, board, fees, and other expenses.

To be eligible for the Davis-Chambers Scholarship, an applicant must meet the following qualifications:

1. Have membership in a racial, ethnic or cultural group.
2. Be a graduate of an accredited high school located in the State of Nebraska
3. Be a transfer student from a Nebraska Community College and enrolled or planning to enroll as a full-time undergraduate student at Chadron, Peru or Wayne State College in the fall of 2008
4. Have a 3.0 Nebraska Community College cumulative grade point average
5. Be a resident of the State of Nebraska
6. Must complete an application form for Chadron, Peru or Wayne State College
7. Must complete and submit a Free Application for Federal Student Aid (FAFSA)
8. Must include a letter of recommendation from a community college professor or official

Other factors may be considered as appropriate, such as honors, activities and evidence of leadership.

## Enrollment and Marketing Committee

*Michelle Suarez, Chair*  
*Floyd Vrtiska*  
*Cori Harmon*

March 27-28, 2008

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### Senators' Reception Dates

Priority: Greater System Prominence  
Goals: 2. Increase awareness of the system  
4. Promote collaboration within the system

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Twenty-three senators attended the 2008 Senators' Reception held Tuesday, January 11 from 4-7 p.m. at The Ferguson Center. The Wayne State College Foundation sponsored the event.

Dates were also secured for the reception for the following two years. The Chadron State College Foundation plans to sponsor the event in 2009.

Future NSCS Senators' Reception dates are:

Tuesday, January 13, 2009

Tuesday, January 12, 2010

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*

*Cap Peterson*

*Jennifer Myers*

March 27-28, 2008

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**Preliminary Review of Budget Requests for 2009-2011 Biennium**

Priority: Financial Strength of the System

Goal: 5. Secure public and private funding sources

Strategy: f. Keep Board of Trustees informed on the financial status of the colleges and system

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In recent years, the Board has reviewed the preliminary draft operating budget request document being crafted by the NSCS for approval by the Board in June. Although there will be minor adjustments in terms of operating base numbers and increases, the proposed budget request, prepared based on request guidelines approved by the Board in February, will be presented under separate cover for the Board's initial review and discussion.

Larry Teahon, Chair  
 Cap Peterson  
 Jennifer Myers

March 27-28, 2008

Operating Expenditure Reports for July-December 2007

Priority: Financial Strength of the System

Goal: 1. Ensure financial accountability

Strategy: f. Keep Board of Trustees informed on the financial status of the colleges and system

Board policy requires that expenditure reports be submitted every six months of the fiscal year. Each College and the System Office have prepared such reports for the Board's review and consideration.

The format followed by the Colleges provides expenditure information on each of the eight programs included in higher education institutional budgets. Those identifiers can be found in the heading of each column. Other data provided includes dollars expended for personal services, operations, travel and capital outlay (equipment). There is one line item that identifies the amount of federal funds spent for that program through the institution's grants.

The bottom line on the display below supplies information on percentage of expenditures versus budgeted amounts. The budgeted amount and the expenditures may include carry-over funds from the 2006-07 fiscal year.

One-time payments that have occurred during the first six-month period affect the ratio of expenditures to budgeted amounts. Therefore, the percentages should be viewed as benchmark information.

<b>General/ Cash Funds</b>	<b>System Office</b>	<b>Chadron</b>	<b>Peru</b>	<b>Wayne</b>
Budget	\$1,297,106	\$23,212,760	\$14,026,701	\$32,813,166
Expenditures	\$570,238	\$11,078,401	\$6,488,423	\$14,896,236
% of Budget Expended	43.96%	47.73%	46.26%	45.40%

**Chadron State College**  
**Expenditure Report -- Fiscal Year 2007-2008**  
**For the 6 Months Ending December 31, 2007**

<u>EXPENDITURE TYPE</u>	<u>PCS 1.0 INSTRUCTION</u>	<u>PCS 2.0 RESEARCH</u>	<u>PCS 3.0 PUBLIC SERVICE</u>	<u>PCS 4.0 ACAD SUPPORT</u>	<u>PCS 5.0 STUDENT SRVS</u>	<u>PCS 6.0 ADMIN</u>	<u>PCS 7.0 PHYSICAL PLANT</u>	<u>PCS 8.0 STUDENT AID</u>	<u>TOTAL</u>
<b>PERSONAL SERVICES</b>									
<u>Permanent Staff</u>									
Salaries	3,064,291	-	74,960	673,020	583,234	919,500	363,471	-	5,678,475
Benefits	912,474	-	18,160	181,864	167,228	439,081	149,524	-	1,868,331
<b>TOTAL PERMANENT SALARIES &amp; BENEFITS</b>	<b>3,976,765</b>	<b>-</b>	<b>93,120</b>	<b>854,883</b>	<b>750,462</b>	<b>1,358,581</b>	<b>512,995</b>	<b>-</b>	<b>7,546,806</b>
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Salaries	314,113	2,841	5,185	39,231	44,731	27,452	24,598	-	458,151
Benefits	24,030	-	397	3,001	3,422	2,100	1,882	-	34,831
<b>TOTAL TEMPORARY SALARIES &amp; BENEFITS</b>	<b>338,143</b>	<b>2,841</b>	<b>5,581.18</b>	<b>42,232</b>	<b>48,153</b>	<b>29,552</b>	<b>26,479</b>	<b>0</b>	<b>492,982</b>
<b>TOTAL PERSONAL SERVICES</b>	<b>4,314,908</b>	<b>2,841</b>	<b>98,702</b>	<b>897,116</b>	<b>798,615</b>	<b>1,388,133</b>	<b>539,474</b>	<b>-</b>	<b>8,039,788</b>
TOTAL OPERATING EXPENDITURES	661,038	1,041	8,111	240,651	189,069	874,668	605,569	-	2,580,147
TOTAL TRAVEL	58,224	1,190	5,395	19,951	31,520	80,913	564	-	197,757
TOTAL CAPITAL OUTLAY	33,683	-	-	88,585	1,988	45,717	81,379	-	251,351
REMISSIONS AND EXEMPTIONS	9,358	-	-	-	-	-	-	-	9,358
<b>TOTAL GENERAL/CASH EXPENDITURES</b>	<b>5,077,210</b>	<b>5,071</b>	<b>112,208</b>	<b>1,246,303</b>	<b>1,021,192</b>	<b>2,389,431</b>	<b>1,226,986</b>	<b>-</b>	<b>11,078,401</b>
TOTAL GENERAL/CASH BUDGET*	11,404,316	25,615	165,238	2,223,498	2,203,091	4,621,555	2,290,443	279,004	23,212,760 *
% OF GENERAL/CASH BUDGET EXPENDED	44.52%	19.80%	67.91%	56.05%	46.35%	51.70%	53.57%	0.00%	47.73%
TOTAL FEDERAL FUNDS	46,087	80,899	219,390	2,144	146,899	231,799	-	4,015,922	4,743,140
<b>TOTAL EXPENDITURES</b>	<b>5,123,297</b>	<b>85,970</b>	<b>331,597</b>	<b>1,248,447</b>	<b>1,168,092</b>	<b>2,621,230</b>	<b>1,226,986</b>	<b>4,015,922</b>	<b>15,821,541</b>
<u>Fund Sources</u>									
General Funds	3,778,894	-	73,389	1,040,337	881,124	1,718,024	1,007,065	-	8,498,833
Cash Funds	1,298,316	5,071	38,819	205,966	140,068	671,407	219,921	-	2,579,567
Federal Funds	46,087	80,899	219,390	2,144	146,899	231,799	-	4,015,922	4,743,140
<b>TOTAL FUNDS</b>	<b>5,123,297</b>	<b>85,970</b>	<b>331,598</b>	<b>1,248,447</b>	<b>1,168,091</b>	<b>2,621,230</b>	<b>1,226,986</b>	<b>4,015,922</b>	<b>15,821,540</b>

**Peru State College**  
**Expenditure Report - Fiscal Year 2008**  
**For the Six Months Ending December 31,2007**

<u>EXPENDITURE TYPE</u>	<u>PCS 1.0</u> <u>INSTRUCTION</u>	<u>PCS 2.0</u> <u>RESEARCH</u>	<u>PCS 3.0</u> <u>PUBLIC SERVICE</u>	<u>PCS 4.0</u> <u>ACAD SUPPORT</u>	<u>PCS 5.0</u> <u>STUDENT SRVS</u>	<u>PCS 6.0</u> <u>ADMIN</u>	<u>PCS 7.0</u> <u>PHYSICAL PLANT</u>	<u>PCS 8.0</u> <u>STUDENT AID</u>	<u>TOTAL</u>
<b>PERSONAL SERVICES</b>									
<u>Permanent Staff</u>									
Salaries	1,316,946	0	0	444,488	254,049	769,688	311,048	0	3,096,220
Benefits	392,237	0	0	138,460	97,644	289,418	141,788	0	1,059,546
<b>TOTAL PERMANENT SALARIES &amp; BENEFITS</b>	<b>1,709,183</b>	<b>0</b>	<b>0</b>	<b>582,948</b>	<b>351,693</b>	<b>1,059,105</b>	<b>452,836</b>	<b>0</b>	<b>4,155,766</b>
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Salaries	492,010	0	0	21,110	65,960	47,449	4,991	0	631,521
Benefits	37,639	0	0	1,615	0	3,629	382	0	43,265
<b>TOTAL TEMPORARY SALARIES &amp; BENEFITS</b>	<b>529,649</b>	<b>0</b>	<b>0</b>	<b>22,725</b>	<b>65,960</b>	<b>51,078</b>	<b>5,373</b>	<b>0</b>	<b>674,786</b>
<b>TOTAL PERSONAL SERVICES</b>	<b>2,238,833</b>	<b>0</b>	<b>0</b>	<b>605,674</b>	<b>417,653</b>	<b>1,110,183</b>	<b>458,209</b>	<b>0</b>	<b>4,830,552</b>
TOTAL OPERATING EXPENDITURES	174,457	0	0	121,001	190,459	404,973	461,139	0	1,352,029
TOTAL TRAVEL	7,502	0	0	8,279	12,787	37,430	781	0	66,779
TOTAL CAPITAL OUTLAY	11,271	0	0	41,323	0	27,077	46,108	0	125,778
REMISSIONS AND EXEMPTIONS					0	0	0	113,286	113,286
<b>TOTAL GENERAL/CASH EXPENDITURES</b>	<b>2,432,063</b>	<b>0</b>	<b>0</b>	<b>776,276</b>	<b>620,898</b>	<b>1,579,663</b>	<b>966,236</b>	<b>113,286</b>	<b>6,488,423</b>
TOTAL GENERAL/CASH BUDGET**	5,187,372	0	15,054	1,771,759	1,323,743	3,183,025	2,326,176	219,572	14,026,701
% OF GENERAL/CASH BUDGET EXPENDED	46.88%	n/a	0.00%	43.81%	46.90%	49.63%	41.54%	51.59%	46.26%
TOTAL FEDERAL FUNDS	4,713	18,184	0	0	135,511	230,846	0	1,033,774	1,423,028
<b>TOTAL EXPENDITURES</b>	<b>2,436,776</b>	<b>18,184</b>	<b>0</b>	<b>776,276</b>	<b>756,410</b>	<b>1,810,510</b>	<b>966,236</b>	<b>1,147,060</b>	<b>7,911,452</b>
<u>Fund Sources</u>									
General Funds	1,771,504	0	0	591,603	351,341	977,079	454,009	17,223	4,162,759
Cash Funds	660,559	0	0	184,673	269,557	602,584	512,228	96,064	2,325,665
Federal Funds	4,713	18,184	0	0	135,511	230,846	0	1,033,774	1,423,028
<b>TOTAL FUNDS</b>	<b>2,436,776</b>	<b>18,184</b>	<b>0</b>	<b>776,276</b>	<b>756,410</b>	<b>1,810,510</b>	<b>966,236</b>	<b>1,147,060</b>	<b>7,911,452</b>

(1) General Appropriation: \$8,539,737; Encumbrance & Reappropriation \$546,299.99

(2) Cash Appropriation: \$4,929,919, 07-08 Tuition Increase \$370,806; Encumbrance & Reappropriation \$144,455.25; Cash Fund Adjustment \$350,845.42; NE ST Grant \$186,239

(3) Federal Appropriation: \$4,866,090; Encumbrances & Reappropriation \$2,483.58; NSG Fed Share \$7,812



**Wayne State College**  
**Expenditure Report -- Fiscal Year 07-08**  
**For the Six Month Period Ending December 31, 2007**

EXPENDITURE TYPE	PCS 1.0 INSTRUCTION	PCS 2.0 RESEARCH	PCS 3.0 PUBLIC SERVICE	PCS 4.0 ACAD SUPPORT	PCS 5.0 STUDENT SRVS	PCS 6.0 ADMIN	PCS 7.0 PHYSICAL PLANT	PCS 8.0 STUDENT AID	TOTAL
<b>PERSONAL SERVICES</b>									
<u>Permanent Staff</u>									
Salaries	4,329,945	2,100	58,771	783,071	939,876	1,012,319	613,477	0	7,739,559
Benefits	1,230,925	161	8,916	237,483	298,387	531,529	240,026	0	2,547,427
<b>TOTAL PERMANENT SALARIES &amp; BENEFITS</b>	<b>5,560,870</b>	<b>2,261</b>	<b>67,687</b>	<b>1,020,554</b>	<b>1,238,263</b>	<b>1,543,848</b>	<b>853,503</b>	<b>0</b>	<b>10,286,986</b>
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Salaries	376,753	4,200	22,273	49,971	90,922	29,329	30,558	0	604,006
Benefits	26,030	321	867	1,057	1,851	936	1,912	0	32,974
<b>TOTAL TEMPORARY SALARIES &amp; BENEFITS</b>	<b>402,783</b>	<b>4,521</b>	<b>23,140</b>	<b>51,028</b>	<b>92,773</b>	<b>30,265</b>	<b>32,470</b>	<b>0</b>	<b>636,980</b>
<b>TOTAL PERSONAL SERVICES</b>	<b>5,963,653</b>	<b>6,782</b>	<b>90,827</b>	<b>1,071,582</b>	<b>1,331,036</b>	<b>1,574,113</b>	<b>885,973</b>	<b>0</b>	<b>10,923,966</b>
TOTAL OPERATING EXPENDITURES	395,220	6,256	51,784	370,417	546,708	875,795	1,054,018	0	3,300,198
TOTAL TRAVEL	90,061	1,202	184	13,397	34,582	59,365	810	0	199,601
TOTAL CAPITAL OUTLAY	2,375	2,350	0	165,146	6,520	0	105,680	0	282,071
REMISSIONS AND EXEMPTIONS	0	0	0	0	0	0	0	190,400	190,400
<b>TOTAL GENERAL/CASH EXPENDITURES</b>	<b>6,451,309</b>	<b>16,590</b>	<b>142,795</b>	<b>1,620,542</b>	<b>1,918,846</b>	<b>2,509,273</b>	<b>2,046,481</b>	<b>190,400</b>	<b>14,896,236</b>
TOTAL GENERAL/CASH BUDGET**	15,102,567	27,593	429,126	3,431,138	3,795,720	4,826,754	4,758,897	441,371	32,813,166
% OF GENERAL/CASH BUDGET EXPENDED	42.72%	60.12%	33.28%	47.23%	50.55%	51.99%	43.00%	43.14%	45.40%
TOTAL FEDERAL FUNDS	224,460	0	0	768	157,083	139,948	0	1,845,860	2,368,119
<b>TOTAL EXPENDITURES</b>	<b>6,675,769</b>	<b>16,590</b>	<b>142,795</b>	<b>1,621,310</b>	<b>2,075,929</b>	<b>2,649,221</b>	<b>2,046,481</b>	<b>2,036,260</b>	<b>17,264,355</b>
<u>Fund Sources</u>									
General Funds	4,385,104	6,782	0	1,064,131	1,242,052	1,738,923	872,506	0	9,309,498
Cash Funds	2,066,205	9,808	142,795	556,411	676,794	770,350	1,173,975	190,400	5,586,738
Federal Funds	224,460	0	0	768	157,083	139,948	0	1,845,860	2,368,119
<b>TOTAL FUNDS</b>	<b>6,675,769</b>	<b>16,590</b>	<b>142,795</b>	<b>1,621,310</b>	<b>2,075,929</b>	<b>2,649,221</b>	<b>2,046,481</b>	<b>2,036,260</b>	<b>17,264,355</b>

\*\* Includes \$29,014,186 in new appropriation, \$746,973 adjustment for tuition/fee increases, \$2,200,636 in encumbrance carryforward, \$285,000 cash fund carryforward, \$125,000 in additional cash funds authorized and \$441,371 in 07-08 NSG funds

**SYSTEM OFFICE - EXPENDITURE REPORT**  
**December 31, 2007**

**FUND 1000 - GENERAL FUNDS**

		APPROP + CARRYOVER	YEAR TO-DATE EXPEND.	ENCUMB- RANCES	REMAINING BALANCE	% OF BUDGET EXPEND.
100	PERSONAL SERVICES	1,013,891	462,778	0	551,113	45.64%
200	OPERATING EXPENSES *	224,148	81,478	10,151	132,519	36.35%
700	TRAVEL EXPENSES	59,067	25,982	0	33,085	43.99%
800	CAPITAL OUTLAY	0	0	0	0	0.00%
	<b>TOTALS</b>	<b>1,297,106</b>	<b>570,238</b>	<b>10,151</b>	<b>716,717</b>	<b>43.96%</b>

Includes \$42,388 for Tri-State Graduate Center

**FUND 6501 - STATE COLLEGE ENDOWMENT FUNDS**  
**December 31, 2007**

	<b>BEGINNING CASH/INVESTMENTS</b>		<b>451,021</b>
Income for the period:			
	Interest	11,154	
	Farmland Rent	0	
	Transfer In	2,099	
	<b>Total Income</b>		<b>13,253</b>
Expenditures for period:			
	Publications/Printing	0	
	Travel Expenses	385	
	Other Operating	0	
	<b>Total Expenditures</b>		<b>385</b>
	<b>ENDING CASH/INVESTMENT BALANCE</b>		<b>463,888</b>

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Jennifer Myers*

March 27-28, 2008

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Financial Reports for July-December 2007

Priority: Financial Strength of the System

Goal: 1. Ensure financial accountability

Strategy: f. Keep Board of Trustees informed on the financial status of the colleges and system

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Financial reports from the colleges, which provide information on fund changes during a specific cycle, have been submitted and are found on the following pages. These are being provided concurrently with the expenditure reports for Board review.

**Chadron State College**  
**Financial Report -- Fiscal Year 2006-2007**  
**For the 6 Months Ending December 31, 2007**

	DAS ACCOUNTS					LOCAL ACCOUNTS			
	GENERAL OPERATIONS	GRANTS AND CONTRACTS	AUXILIARY ENTERPRISES	STATE BUILDING FUNDS	TRUST FUNDS	Bank of the West	1st National Chadron	1st National North Platte	TOTALS
<b>STATEMENT OF POSITION</b>									
ASSETS:									
Cash Held--DAS	25,000								25,000
Cash Held -- Local Banks						-	56,163	1,000	57,163
Investments--DAS	3,396,677	526,228	70,010		124,128				4,117,043
Investments--Local Banks						20,000		40,000	60,000
Undisbursed Appropriations	6,415,977			51,572					6,467,549
Undisbursed Federal Funds (Active accounts only)	146	5,590,806							5,590,952
<b>TOTAL ASSETS</b>	<b>9,837,800</b>	<b>6,117,034</b>	<b>70,010</b>	<b>51,572</b>	<b>124,128</b>	<b>20,000</b>	<b>56,163</b>	<b>41,000</b>	<b>16,317,708</b>
LIABILITIES AND FUND BALANCES:									
Encumbrances	-	-	-	-	-				-
Deferred Revenue									-
Unencumbered Fund Balances	9,837,800	6,117,034	70,010	51,572	124,128	20,000	56,163	41,000	16,317,708
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>9,837,800</b>	<b>6,117,034</b>	<b>70,010</b>	<b>51,572</b>	<b>124,128</b>	<b>20,000</b>	<b>56,163</b>	<b>41,000</b>	<b>16,317,708</b>
<b>STATEMENT OF REVENUE AND EXPENDITURES</b>									
REVENUES:									
Tuition and Fees	3,666,175	775,190			180,727				4,622,091
Deferred Revenue									-
State Appropriations	14,914,810								14,914,810
Grants and Contracts		6,672,043							6,672,043
Trustee Transfers			1,155,000						1,155,000
Local Accounts			4,136				2,493,560	128,196	2,625,891
<b>TOTAL REVENUES</b>	<b>18,580,985</b>	<b>7,447,233</b>	<b>1,159,136</b>	<b>-</b>	<b>180,727</b>	<b>-</b>	<b>2,493,560</b>	<b>128,196</b>	<b>29,989,835</b>
EXPENDITURES:									
State Treasurer's Accounts	11,078,391	4,743,140	1,202,817	810,913	163,900				17,999,162
Local Bank Accounts						8,457	2,504,004	128,196	2,640,656
<b>TOTAL EXPENDITURES</b>	<b>11,078,391</b>	<b>4,743,140</b>	<b>1,202,817</b>	<b>810,913</b>	<b>163,900</b>	<b>8,457</b>	<b>2,504,004</b>	<b>128,196</b>	<b>20,639,818</b>
NET INCREASE (DECREASE) IN FUND BALANCES:	7,502,594	2,704,093	(43,681)	(810,913)	16,827	(8,457)	(10,444)	-	9,350,017
<b>FUND BALANCE JUNE 30, 2007*</b>	<b>2,496,099</b>	<b>3,791,076</b>	<b>173,798</b>	<b>862,486</b>	<b>70,552</b>	<b>20,000</b>	<b>109,983</b>	<b>41,000</b>	<b>7,564,994</b>
<b>FUND BALANCE DECEMBER 31, 2007</b>	<b>9,998,693</b>	<b>6,495,169</b>	<b>130,117</b>	<b>51,573</b>	<b>87,379</b>	<b>11,544</b>	<b>99,539</b>	<b>41,000</b>	<b>16,915,011</b>

Note: Excludes Perkins Loan Fund

\* - Federal Grants and Contracts fund balance as of June 30, 2005 was reduced to remove inactive federal accounts.

**PERU STATE COLLEGE**  
**Financial Report -- Fiscal Year 2007-2008**  
**For the Period Ending December 31, 2007**

	DAS ACCOUNTS					LOCAL ACCOUNT	
	GENERAL OPERATIONS	GRANTS & CONTRACTS	AUXILIARY ENTERPRISES	STATE BUILDING FUNDS	TRUST FUNDS	BANK OF PERU	TOTALS
<b>STATEMENT OF POSITION</b>							
<b>ASSETS:</b>							
Cash Held - DAS	\$3,410,505.51	\$2,715,252.36	\$156,036.80	\$0.00	\$463,492.39		\$6,745,287.06
Cash Held - Local Bank						\$114,514.53	\$114,514.53
Investments - DAS							\$0.00
Investments - Local Bank							\$0.00
Undisbursed Appropriations	\$4,923,278.24			\$0.00			\$4,923,278.24
Undisbursed Federal Funds							\$0.00
<b>TOTAL ASSETS</b>	<u>\$8,333,783.75</u>	<u>\$2,715,252.36</u>	<u>\$156,036.80</u>	<u>\$0.00</u>	<u>\$463,492.39</u>	<u>\$114,514.53</u>	<u>\$11,783,079.83</u>
<b>LIABILITIES &amp; FUND BALANCES:</b>							
Encumbrances		\$0.00	\$0.00				\$0.00
Deferred Revenue	\$0.00						\$0.00
Unencumbered Fund Balance	\$8,333,783.75	\$2,715,252.36	\$156,036.80	\$0.00	\$463,492.39	\$114,514.53	\$11,783,079.83
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$8,333,783.75</u>	<u>\$2,715,252.36</u>	<u>\$156,036.80</u>	<u>\$0.00</u>	<u>\$463,492.39</u>	<u>\$114,514.53</u>	<u>\$11,783,079.83</u>
<b>STATEMENT OF REVENUE AND EXPENDITURES:</b>							
<b>REVENUE</b>							
Tuition & Fees	\$1,455,331.13				\$349,731.76		\$1,805,062.89
Deferred Revenue							\$0.00
State Appropriation	\$9,086,036.99			\$0.00			\$9,086,036.99
Grants & Contracts		\$2,966,539.96					\$2,966,539.96
Trustee Transfers			\$452,434.55				\$452,434.55
Local Accounts						\$982,246.70	\$982,246.70
<b>TOTAL REVENUE</b>	<u>\$10,541,368.12</u>	<u>\$2,966,539.96</u>	<u>\$452,434.55</u>	<u>\$0.00</u>	<u>\$349,731.76</u>	<u>\$982,246.70</u>	<u>\$15,292,321.09</u>
<b>EXPENDITURES:</b>							
State Treasurer Accounts	\$5,448,611.41	\$369,470.10	\$403,977.14	\$0.00	\$75,927.24		\$6,297,985.89
Local Banks						\$1,015,187.94	\$1,015,187.94
<b>TOTAL EXPENDITURES</b>	<u>\$5,448,611.41</u>	<u>\$369,470.10</u>	<u>\$403,977.14</u>	<u>\$0.00</u>	<u>\$75,927.24</u>	<u>\$1,015,187.94</u>	<u>\$7,313,173.83</u>
<b>NET INCREASE (DECREASE) IN FUND BALANCES:</b>	\$5,092,756.71	\$2,597,069.86	\$48,457.41	\$0.00	\$273,804.52	-\$32,941.24	\$7,979,147.26
<b>FUND BALANCE as of 06-30-2007</b>	<u>\$3,241,027.04</u>	<u>\$118,182.50</u>	<u>\$107,579.39</u>	<u>\$0.00</u>	<u>\$189,687.87</u>	<u>\$147,455.77</u>	<u>\$3,803,932.57</u>
<b>FUND BALANCE as of 12-31-07</b>	<u>\$8,333,783.75</u>	<u>\$2,715,252.36</u>	<u>\$156,036.80</u>	<u>\$0.00</u>	<u>\$463,492.39</u>	<u>\$114,514.53</u>	<u>\$11,783,079.83</u>

Note: Excludes Perkins Loan fund

**Wayne State College**  
**Financial Report -- Fiscal Year 2007-08**  
**For the Period Ending December 31, 2007**

	DAS ACCOUNTS					LOCAL ACCOUNTS			TOTALS
	GENERAL OPERATIONS	GRANTS AND CONTRACTS	AUXILIARY ENTERPRISES	STATE BUILDING FUNDS	TRUST FUNDS	First National Bank	State National Bank	Farmers & Merchants Bank	
<b>STATEMENT OF POSITION</b>									
ASSETS:									
Cash Held--DAS									0.00
Cash Held -- Local Banks						69,034.63			69,034.63
Investments--DAS	7,765,242.37	68,864.39	223,328.98		128,168.56				8,185,604.30
Investments--Local Banks						231,842.95	45,000.00	10,000.00	286,842.95
Undisbursed Appropriations	9,331,088.87			0.00					9,331,088.87
Undisbursed Federal Funds		1,856,498.85							1,856,498.85
<b>TOTAL ASSETS</b>	<b>17,096,331.24</b>	<b>1,925,363.24</b>	<b>223,328.98</b>	<b>0.00</b>	<b>128,168.56</b>	<b>300,877.58</b>	<b>45,000.00</b>	<b>10,000.00</b>	<b>19,729,069.60</b>
Encumbrances									0.00
Deferred Revenue									0.00
Unencumbered Fund Balances	17,096,331.24	1,925,363.24	223,328.98	0.00	128,168.56	300,877.58	45,000.00	10,000.00	19,729,069.60
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>17,096,331.24</b>	<b>1,925,363.24</b>	<b>223,328.98</b>	<b>0.00</b>	<b>128,168.56</b>	<b>300,877.58</b>	<b>45,000.00</b>	<b>10,000.00</b>	<b>19,729,069.60</b>
<b>STATEMENT OF REVENUE AND EXPENDITURES</b>									
Tuition and Fees	6,180,093.90	378,287.67	6,133.07		102,994.15				6,667,508.79
Deferred Revenue									0.00
State Appropriations	18,393,130.00								18,393,130.00
Grants and Contracts		3,524,120.32							3,524,120.32
Trustee Transfers			1,725,000.00						1,725,000.00
Local Accounts						5,969,393.13	0.00		5,969,393.13
<b>TOTAL REVENUES</b>	<b>24,573,223.90</b>	<b>3,902,407.99</b>	<b>1,731,133.07</b>	<b>0.00</b>	<b>102,994.15</b>	<b>5,969,393.13</b>	<b>0.00</b>	<b>0.00</b>	<b>36,279,152.24</b>
EXPENDITURES:									
State Treasurer's Accounts	14,896,236.24	2,263,979.83	1,577,822.08		61,244.29	5,886,463.85			18,799,282.44
Local Bank Accounts									5,886,463.85
<b>TOTAL EXPENDITURES</b>	<b>14,896,236.24</b>	<b>2,263,979.83</b>	<b>1,577,822.08</b>	<b>0.00</b>	<b>61,244.29</b>	<b>5,886,463.85</b>	<b>0.00</b>	<b>0.00</b>	<b>24,685,746.29</b>
NET INCREASE (DECREASE) IN FUND BALANCES:	9,676,987.66	1,638,428.16	153,310.99	0.00	41,749.86	82,929.28	0.00	0.00	11,593,405.95
<b>FUND BALANCE June 30, 2007</b>	<b>7,419,343.58</b>	<b>286,935.08</b>	<b>70,017.99</b>	<b>0.00</b>	<b>86,418.70</b>	<b>217,948.30</b>	<b>45,000.00</b>	<b>10,000.00</b>	<b>8,135,663.65</b>
<b>FUND BALANCE December 31, 2007</b>	<b>17,096,331.24</b>	<b>1,925,363.24</b>	<b>223,328.98</b>	<b>0.00</b>	<b>128,168.56</b>	<b>300,877.58</b>	<b>45,000.00</b>	<b>10,000.00</b>	<b>19,729,069.60</b>
Note: Excludes Perkins Loan Fund and amount transferred for Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

## Fiscal and Facilities Committee

Larry Teahon, Chair  
 Cap Peterson  
 Jennifer Myers

March 27-28, 2008

### Revenue Bond Expenditure Reports

Priority: Financial Strength of the System

Goal: 1. Ensure financial accountability

Strategy: f. Keep Board of Trustees informed on the financial status of the colleges and system

The revenue bond indentures for the Colleges require the submission of periodic financial reports to the Board. In keeping with that requirement, the institutions have provided 6-month expenditure reports ending December 2007.

The reports are intended to demonstrate that the institutions' revenue bond programs are operating at the financial level necessary to provide the services to the students while maintaining the revenue stream needed to retire the debt obligations. All of the Colleges' indentures require a 110% debt service coverage (DSC) factor. Board Policy requires 125% coverage ratio for Chadron and Wayne and a 135% debt service coverage ration at Peru.

	<b>Chadron</b>	<b>Peru</b>	<b>Wayne</b>
Revenue	\$2,672,207	\$1,301,012	\$3,980,233
% of Budget	56.86%	65.47%	63.92%
Expenditures	\$2,328,252	\$991,338	\$3,074,102
% of Budget	52.56%	53.70%	52.73%

**Chadron State College**  
**Revenue Bond Expenditure Report**  
**For the 6 Months Ending December 31, 2007**

Report Date: March 28, 2008

Report Period: FY 2008

	<b>Budgeted FY 2008</b>	<b>Year-to-Date FY 2008</b>	<b>Percent of Budget</b>
<b><u>Revenues:</u></b>			
Dormitory Rentals	\$1,785,000	\$895,938	50.19%
Apartment/House Rentals	\$165,000	\$162,054	98.21%
Facilities Rentals	\$50,000	\$0	0.00%
Food Service Contracts	1,600,000	916,457	57.28%
Food Service Commissions	215,000	219,027	101.87%
Facilities Fees*	572,000	318,794	55.73%
Bookstore Commissions	88,000	58,908	66.94%
Trustee Investment/Interest Income	90,000	42,508	47.23%
Parking Fees	50,000	20,555	41.11%
Other Income	85,000	37,967	44.67%
<b>Total Revenues</b>	<b>\$4,700,000</b>	<b>\$2,672,207</b>	<b>56.86%</b>

**Expenditures:**

Salaries and Benefits	\$1,307,485	\$705,855	53.99%
Utilities	500,000	237,076	47.42%
Insurance	35,000	20,314	58.04%
Equipment & Furnishings	30,000	0	0.00%
Capital Outlay	7,116	5,036	70.78%
Telephone/Cable T.V & Internet Services	191,000	91,913	48.12%
Supplies	130,000	77,478	59.60%
Repairs and Maintenance	135,000	38,872	28.79%
Other Operating Expenses	40,000	26,271	65.68%
Subtotal - Operations and Maintenance	<b>\$2,375,601</b>	<b>\$1,202,817</b>	<b>50.63%</b>
Food Service Payments	1,450,000	660,973	45.58%
Debt Service	604,126	464,463	76.88%
Total Expenditures	<b>\$4,429,727</b>	<b>\$2,328,252</b>	<b>52.56%</b>

**Available for Distribution**

to Subsidiary Funds	<b>\$270,273</b>	<b>\$343,955</b>	<b>127.26%</b>
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**Debt Service Coverage Ratio**

1.45

1.74

\*All student derived fees



**Peru State College**  
**Revenue Bond Expenditure Report**  
**For the Six Month Period Ending December 31, 2007**

Report Date: March 28 , 2008

Report Period: July 1, 2007 - Dec. 31, 2007

	<b>Budgeted 07-08</b>	<b>Year-to-Date 07-08</b>	<b>Percent of Budget</b>
<b><u>Revenues:</u></b>			
Residence Hall/Dormitory Rentals	\$829,586	\$544,778	65.67%
Apartment/House Rentals	75,000	36,391	48.52%
Facilities Rentals	70,000	79,540	113.63%
Food Service Contracts	777,700	417,848	53.73%
Food Service Commissions	32,300	26,531	82.14%
Facilities Fees*	101,000	129,226	127.95%
Bookstore Commissions/Income	0	0	0.00%
Parking Fees/Fines	7,500	7,713	102.84%
Trustee Investment/Interest Income	65,000	40,212	61.86%
Other Income	29,000	18,773	64.73%
<b>Total Revenues</b>	<b>\$1,987,086</b>	<b>\$1,301,012</b>	<b>65.47%</b>

<b><u>Expenditures:</u></b>			
Salaries and Benefits	\$281,836	\$161,576	57.33%
Utilities	247,100	110,031	44.53%
Insurance	32,500	23,686	72.88%
Equipment & Furnishings	0	0	0.00%
Capital Outlay	0	0	0.00%
Telephone/Cable Television/Internet	112,100	46,915	41.85%
Supplies	66,388	39,403	59.35%
Repairs and Maintenance	21,023	7,812	37.16%
Other Operating Expenses	23,236	14,555	62.64%
Subtotal - Operations and Maintenance	<b>\$784,183</b>	<b>\$403,978</b>	<b>51.52%</b>
Food Service Payments	810,000	461,473	56.97%
Debt Service	251,773	125,887	50.00%
<b>Total Expenditures</b>	<b>\$1,845,956</b>	<b>\$991,338</b>	<b>53.70%</b>

<b>Available for Distribution</b>			
to Subsidiary Funds	<b>\$141,130</b>	<b>\$309,674</b>	<b>219.42%</b>

<b>Debt Service Coverage Ratio</b>	<b>1.56</b>	<b>3.46</b>
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\*All student derived fees

**Wayne State College**  
**Revenue Bond Expenditure Report**  
**For the Six Month Period Ending December 31, 2007**

Report Date: March 28, 2008

Report Period: July 1, 2007-Dec. 31, 2007

	<b>Budgeted 07-08</b>	<b>Year-to-Date 07-08</b>	<b>Percent of Budget</b>
<b><u>Revenues:</u></b>			
Residence Hall/Dormitory Rentals	\$2,436,248	\$1,425,316	58.50%
Apartment/House Rentals	623	3,200	513.64%
Facilities Rentals	2,000	2,417	120.85%
Food Service Contracts	2,488,518	1,750,659	70.35%
Food Service Commissions	56,228	20,717	36.84%
Facilities Fees*	739,602	414,870	56.09%
Bookstore Commissions/Income	124,571	90,005	72.25%
Parking Fees/Fines	117,700	83,837	71.23%
Trustee Investment/Interest Income	145,656	118,485	81.35%
Other Income	115,300	70,727	61.34%
<b>Total Revenues</b>	<b>\$6,226,446</b>	<b>\$3,980,233</b>	<b>63.92%</b>

**Expenditures:**

Salaries and Benefits	\$1,963,042	\$976,786	49.76%
Utilities**	758,068	209,233	27.60%
Insurance	82,500	21,213	25.71%
Equipment & Furnishings	65,000	31,444	48.38%
Capital Outlay	65,000	3,845	5.92%
Telephone/Cable Television/Internet	345,000	104,066	30.16%
Supplies	200,450	98,315	49.05%
Repairs and Maintenance	70,000	56,889	81.27%
Other Operating Expenses	122,000	76,031	62.32%
<b>Subtotal - Operations and Maintenance</b>	<b>\$3,671,060</b>	<b>\$1,577,822</b>	<b>42.98%</b>
Food Service Payments	\$1,427,812	\$958,491	67.13%
Debt Service	730,835	537,789	73.59%
<b>Total Expenditures</b>	<b>\$5,829,707</b>	<b>\$3,074,102</b>	<b>52.73%</b>

**Available for Distribution  
to Subsidiary Funds**

<b>\$396,739</b>	<b>\$906,131</b>	<b>228.39%</b>
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**Debt Service Coverage Ratio**

**1.54                      2.68**

\*All student derived fees

\*\*Energy Plant chargebacks not yet completed for July-December 2007.

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Jennifer Myers*

March 27-28, 2008

### Occupancy/Income Reports for Fall 2007

Priority: Financial Strength of the System

Goal: 1. Ensure financial accountability

Strategy: f. Keep Board of Trustees informed on the financial status of the colleges and system

As required by the bond indentures, the colleges have provided information on occupancy and the income earned by their revenue bond facilities during Fall 2007.

In summary, the following ratios are noted:

	% Residence Hall Bed Occupancy Fall 07	% Residence Hall Room Occupancy Fall 07	% Residence Hall Income Fall 07
Chadron State	66%	92%	55%
Peru State	81%	91%	78%
Wayne State	86%	97%	80%

**REVENUE BOND FACILITIES  
OCCUPANCY AND INCOME REPORT**

COLLEGE: CHADRON STATE COLLEGE  
TERM: FALL 2007

Report Date: 02-12-08  
Final Report: Fall 2007

**OCCUPANCY**

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2006	Beds Occupied Fall 2007	Percent of Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2007	Percent Room Occupancy
Residence Hall									
ANDREWS	304	284	187	166	-11.23%	58.45%	148	126	85.14%
BROOKS	110	84	0	45	100.00%	53.57%	40	30	75.00%
EDNA WING	94	94	66	70	6.06%	74.47%	49	49	100.00%
EDNA WORK	92	92	60	55	0.00%	59.78%	46	46	100.00%
HIGH RISE	400	422	283	270	-4.59%	63.98%	218	214	98.17%
KENT HALL	304	275	220	216	-1.82%	78.55%	151	137	90.73%
<b>SUBTOTALS</b>	<b>1,304</b>	<b>1,251</b>	<b>816</b>	<b>822</b>	<b>0.74%</b>	<b>65.71%</b>	<b>652</b>	<b>602</b>	<b>92.33%</b>

	Apartments Available	Apartments Occupied Fall 2006	Apartments Occupied Fall 2007	Percent of Change	Percent Occupancy	
Family Housing						
EDNA WORK WING	0	0	0	0	0.00%	
WEST COURT	41	40	37	0	90.24%	
<b>SUBTOTALS</b>	<b>41</b>	<b>40</b>	<b>37</b>	<b>0</b>	<b>90.24%</b>	
<b>TOTALS</b>	<b>1,304</b>	<b>1,292</b>	<b>856</b>	<b>859</b>	<b>0</b>	<b>66.49%</b>

**ACTUAL INCOME**

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Actual Income
Residence Halls *	1,304	1,194	889-1720	\$1,437,139	\$786,680	54.74%
Student Apartments N/A						
Family Housing	41	41	377-458	\$79,215	67,549	85.27%
Faculty Apartments N/A						
Summer, Guest Housing & Rentals				\$80,000	82,367	102.96%
Other						
<b>TOTALS</b>				<b>\$1,596,354</b>	<b>\$936,596</b>	<b>58.67%</b>

\* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

**REVENUE BOND FACILITIES  
OCCUPANCY AND INCOME REPORT**

COLLEGE: PERU STATE COLLEGE  
TERM: FALL 2007

REPORT DATE: MARCH 28, 2008  
FINAL REPORT

**OCCUPANCY**

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2006	Beds Occupied Fall 2007	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2007	Percent Room Occupancy
Residence Hall									
ELIZA MORGAN (1)	170	98	90	84	-6.67%	85.71%	50	46	92.00%
DELZELL	146	144	105	120	14.29%	83.33%	72	68	94.44%
CLAYBURN/MATHEWS	120	106	73	83	13.70%	78.30%	58	49	84.48%
DAVIDSON/PALMER	116	106	82	75	-8.54%	70.75%	58	52	89.66%
NICHOLAS/PATE	24	48	39	44	12.82%	91.67%	28	28	100.00%

<b>SUBTOTALS</b>	<b>576</b>	<b>502</b>	<b>389</b>	<b>406</b>	<b>4.37%</b>	<b>80.88%</b>	<b>266</b>	<b>243</b>	<b>91.35%</b>
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	Apartment Available	Apartment Occupied Fall 2006	Apartment Occupied Fall 2007	Percent of Change	Percent Occupancy	
Family Housing						
OAK HILL	12	10	11	0	91.67%	
FACULTY	8	6	5	0	62.50%	
<b>SUBTOTALS</b>	<b>0</b>	<b>20</b>	<b>16</b>	<b>0</b>	<b>80.00%</b>	
<b>TOTALS</b>	<b>576</b>	<b>522</b>	<b>405</b>	<b>422</b>	<b>0</b>	<b>80.84%</b>

**ACTUAL INCOME**

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	552	454	1130-1696	\$641,502	\$502,852	78.39%
Student Apartments	12	12	1320-1580	\$23,310	20,522	88.04%
Faculty Apartments	8	8	1400-1700	\$14,616	12,430	85.04%
Summer, Guest Housing & Rentals					77,970	
Other					24,546	
<b>TOTALS</b>				<b>\$679,428</b>	<b>\$638,320</b>	<b>93.95%</b>

\* Residence Hall rental revenue is less waivers, refunds and receivables.

(1) 36 rooms in Morgan remain off-line until Phase II of the construction plan can be implemented.

**REVENUE BOND FACILITIES  
OCCUPANCY AND INCOME REPORT**

COLLEGE: WAYNE STATE COLLEGE  
TERM: FALL 2007

REPORT DATE:  
FINAL REPORT

**OCCUPANCY**

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2006	Beds Occupied Fall 2007	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2006	Rooms Occupied Fall 2007	Percent Room Occupancy
Residence Hall	165	160	112	134	19.64%	83.75%	66	61	65	98.48%
Anderson Hall	328	306	267	283	5.99%	92.48%	159	157	156	98.11%
Berry Hall	448	434	338	338	0.00%	77.88%	208	198	196	94.23%
Morey Hall	240	231	188	209	11.17%	90.48%	119	114	117	98.32%
Neihardt Hall	185	161	136	142	4.41%	88.20%	91	90	91	100.00%
Pile Hall	150	134	103	112	8.74%	83.58%	72	69	72	100.00%
Terrace Hall	147	140	110	126	14.55%	90.00%	74	72	72	97.30%
<b>SUBTOTALS</b>	<b>1,663</b>	<b>1,566</b>	<b>1,254</b>	<b>1,344</b>	<b>7.18%</b>	<b>85.82%</b>	<b>789</b>	<b>761</b>	<b>769</b>	<b>97.47%</b>

	Apartments Available	Apartments Occupied Fall 2005	Apartments Occupied Fall 2006	Percent of Change	Percent Occupancy
Family Housing					

SUBTOTALS	0	0	0	0	0	0
<b>TOTALS</b>	<b>1,663</b>	<b>1,566</b>	<b>1,254</b>	<b>1,344</b>	<b>7.18%</b>	<b>85.82%</b>

**ACTUAL INCOME**

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	1,663	1,566	\$1140-\$1825	\$1,726,319	\$1,376,356	79.73%
Student Apartments						
Family Housing						
Faculty Apartments						
Summer, Guest Housing & Rentals				\$0	2,850	NA
Other				\$37,389	37,389	100.00%
<b>TOTALS</b>				<b>\$1,763,708</b>	<b>\$1,416,595</b>	<b>80.32%</b>

\* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Jennifer Myers*

March 27-28, 2008

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**2008-09 Potential Occupancy and Income**

Priority: Financial Strength of the System

Goal: 1. Ensure financial accountability

Strategy: f. Keep Board of Trustees informed on the financial status of the colleges and system

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Chadron, Peru, and Wayne have provided potential occupancy and income reports for Fall 2008 and Spring 2009.

The attached reports provide the estimated occupancy and related income expected at each college, given certain assumptions. Peru continues to have 36 rooms in Morgan off-line until Phase II of the construction plan can be implemented. Room occupancy rates, based on the market demand for private rooms at the colleges, were 92% for CSC, 93% for PSC, and 97% for WSC for the fall semester, 2008.

**REVENUE BOND FACILITIES  
OCCUPANCY AND INCOME REPORT**

COLLEGE: CHADRON STATE COLLEGE  
TERM: FALL 2008

REPORT DATE: March 28, 2008  
POTENTIAL REPORT

**OCCUPANCY**

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2007	Beds Occupied Fall 2008	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2008	Percent Room Occupancy
Residence Hall									
ANDREWS	304	284	166	166	0.00%	58.45%	148	126	85.14%
BROOKS	110	84	45	45	0.00%	53.57%	40	30	75.00%
EDNA WING	94	94	70	70	0.00%	74.47%	49	49	100.00%
EDNA WORK	92	92	55	55	0.00%	59.78%	46	46	100.00%
HIGH RISE	400	422	270	270	0.00%	63.98%	218	214	98.17%
KENT HALL	304	275	216	216	0.00%	78.55%	151	137	90.73%
<b>SUBTOTALS</b>	<b>1,304</b>	<b>1,251</b>	<b>822</b>	<b>822</b>	<b>0.00%</b>	<b>65.71%</b>	<b>652</b>	<b>602</b>	<b>92.33%</b>

	Apartments Available	Apartments Occupied Fall 2007	Apartments Occupied Fall 2008	Percent of Change	Percent Occupancy	
Family Housing						
EDNA WORK WING	0	0	0	0	0.00%	
SPARKS HALL	0	0	0	0	0.00%	
WEST COURT	41	37	37	0	90.24%	
<b>SUBTOTALS</b>	<b>41</b>	<b>37</b>	<b>37</b>	<b>0</b>	<b>90.24%</b>	
<b>TOTALS</b>	<b>1,304</b>	<b>1,292</b>	<b>859</b>	<b>859</b>	<b>0</b>	<b>66.49%</b>

**POTENTIAL INCOME**

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	1,304		925-1806	\$1,508,372	\$829,605	55.00%
Student Apartments N/A						
Family Housing	41		396-481	83,185	75,265	90.48%
Faculty Apartments N/A						
Summer, Guest Housing & Rentals				85,000	80,000	94.12%
Other						
<b>TOTALS</b>				<b>\$1,676,557</b>	<b>\$984,870</b>	<b>58.74%</b>

\* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.



**REVENUE BOND FACILITIES  
OCCUPANCY AND INCOME REPORT**

COLLEGE: CHADRON STATE COLLEGE  
TERM: SPRING 2009

REPORT DATE: March 28, 2008  
POTENTIAL REPORT

**OCCUPANCY**

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Spring 2008	Beds Occupied Spring 2009	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Spring 2009	Percent Room Occupancy
Residence Hall									
ANDREWS	304	284	163	163	0.00%	57.39%	148	123	83.11%
BROOKS	110	84	38	38	0.00%	45.24%	40	24	60.00%
EDNA WING	94	94	64	64	0.00%	68.09%	49	47	95.92%
EDNA WORK	92	92	53	53	0.00%	57.61%	46	46	100.00%
HIGH RISE	400	422	250	250	0.00%	59.24%	218	203	93.12%
KENT HALL	304	275	186	186	0.00%	67.64%	151	127	84.11%
<b>SUBTOTALS</b>	<b>1,304</b>	<b>1,251</b>	<b>754</b>	<b>754</b>	<b>0.00%</b>	<b>60.27%</b>	<b>652</b>	<b>570</b>	<b>87.42%</b>

	Apartments Available	Apartments Occupied Spring 2008	Apartments Occupied Spring 2009	Percent of Change	Percent Occupancy	
Family Housing						
EDNA WORK WING	0	0	0	0	0.00%	
WEST COURT	41	37	37	0	90.24%	
<b>SUBTOTALS</b>	<b>41</b>	<b>37</b>	<b>37</b>	<b>0</b>	<b>90.24%</b>	
<b>TOTALS</b>	<b>1,304</b>	<b>1,292</b>	<b>791</b>	<b>791</b>	<b>0</b>	<b>61.22%</b>

**POTENTIAL INCOME**

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	1,304		925-1806	\$1,508,372	\$769,270	51.00%
Student Apartments N/A						
Family Housing	41		396-481	83,185	75,265	90.48%
Faculty Apartments N/A						
Summer, Guest Housing & Rentals				11,000	5,600	50.91%
Other						
<b>TOTALS</b>				<b>\$1,602,557</b>	<b>\$850,135</b>	<b>53.05%</b>

\* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

**REVENUE BOND FACILITIES  
OCCUPANCY AND INCOME REPORT**

COLLEGE: PERU STATE COLLEGE  
TERM: FALL 2008

REPORT DATE: MARCH 28, 2008  
POTENTIAL REPORT

**OCCUPANCY**

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2007	Beds Occupied Fall 2008	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2008	Percent Room Occupancy
Residence Hall									
ELIZA MORGAN (1)	170	98	84	90	7.14%	91.84%	50	50	100.00%
DELZELL	146	144	120	120	0.00%	83.33%	72	68	94.44%
CLAYBURN/MATHEWS	120	106	83	83	0.00%	78.30%	58	49	84.48%
DAVIDSON/PALMER	116	106	75	75	0.00%	70.75%	58	52	89.66%
NICHOLAS/PATE	24	48	44	44	0.00%	91.67%	28	28	100.00%

<b>SUBTOTALS</b>	<b>576</b>	<b>502</b>	<b>406</b>	<b>412</b>	<b>1.48%</b>	<b>82.07%</b>	<b>266</b>	<b>247</b>	<b>92.86%</b>
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	Apartment Available	Apartment Occupied Fall 2007	Apartment Occupied Fall 2008	Percent of Change	Percent Occupancy	
Family Housing						
OAK HILL	12	11	12	0	100.00%	
FACULTY	8	5	8	1	100.00%	
<b>SUBTOTALS</b>	<b>0</b>	<b>20</b>	<b>16</b>	<b>20</b>	<b>0</b>	<b>100.00%</b>
<b>TOTALS</b>	<b>576</b>	<b>522</b>	<b>422</b>	<b>432</b>	<b>0</b>	<b>82.76%</b>

**ACTUAL INCOME**

	Original Design	Present Use	Current Rates	Total Potential Income	Projected Income	Percent of Potential Income
Residence Halls *	552	454	1130-1696	\$641,502	\$502,852	78.39%
Student Apartments	12	12	1320-1580	\$23,310	20,522	88.04%
Faculty Apartments	8	8	1400-1700	\$14,616	12,430	85.04%
Summer, Guest Housing & Rentals					77,970	
Other					24,546	
<b>TOTALS</b>				<b>\$679,428</b>	<b>\$638,320</b>	<b>93.95%</b>

\* Residence Hall rental revenue is less waivers, refunds and receivables.

(1) 36 rooms in Morgan remain off-line until Phase II of the construction plan can be implemented.

**REVENUE BOND FACILITIES  
OCCUPANCY AND INCOME REPORT**

COLLEGE: PERU STATE COLLEGE  
TERM: SPRING 2009

REPORT DATE: MARCH 28, 2008  
POTENTIAL REPORT

**OCCUPANCY**

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Spring 2008	Beds Occupied Spring 2009	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Spring 2009	Percent Room Occupancy
Residence Hall									
ELIZA MORGAN (1)	170	98	80	84	5.00%	85.71%	50	50	100.00%
DELZELL	146	144	112	112	0.00%	77.78%	72	68	94.44%
CLAYBURN/MATHEWS	120	106	48	50	4.17%	47.17%	58	47	81.03%
DAVIDSON/PALMER	116	106	79	80	1.27%	75.47%	58	50	86.21%
NICHOLAS/PATE	24	48	35	40	14.29%	83.33%	28	26	92.86%

<b>SUBTOTALS</b>	<b>576</b>	<b>502</b>	<b>354</b>	<b>366</b>	<b>3.39%</b>	<b>72.91%</b>	<b>266</b>	<b>241</b>	<b>90.60%</b>
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	Apartment Available	Apartment Occupied Spring 2008	Apartment Occupied Spring 2009	Percent of Change	Percent Occupancy	
Family Housing						
OAK HILL	12	11	12	0	100.00%	
FACULTY	8	7	8	0	100.00%	
<b>SUBTOTALS</b>	<b>0</b>	<b>20</b>	<b>18</b>	<b>0</b>	<b>100.00%</b>	
<b>TOTALS</b>	<b>576</b>	<b>522</b>	<b>372</b>	<b>386</b>	<b>0</b>	<b>73.95%</b>

**ACTUAL INCOME**

	Original Design	Present Use	Current Rates	Total Potential Income	Projected Income	Percent of Potential Income
Residence Halls *	552	454	1130-1696	\$641,502	\$518,296	80.79%
Student Apartments	12	12	1320-1580	\$23,310	23,310	100.00%
Faculty Apartments	8	8	1400-1700	\$14,616	14,616	100.00%
Summer, Guest Housing & Rentals					47,597	
Other					22,320	
<b>TOTALS</b>				<b>\$679,428</b>	<b>\$626,139</b>	<b>92.16%</b>

\* Residence Hall rental revenue is less waivers, refunds and receivables.

(1) 36 rooms in Morgan remain off-line until Phase II of the construction plan can be implemented.

**REVENUE BOND FACILITIES  
POTENTIAL OCCUPANCY AND INCOME REPORT**

COLLEGE: WAYNE STATE COLLEGE  
TERM: FALL 2008

REPORT DATE: March 28, 2008  
POTENTIAL REPORT

**OCCUPANCY**

	Designed Bed Capacity	Actual Bed Capacity	Actual Beds Occupied Fall 2007	Projected Beds Occupied Fall 2008	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Projected Rooms Occupied Fall 2008	Percent Room Occupancy
Residence Hall	165	160	134	134	0.00%	83.75%	66	65	98.48%
Anderson Hall	328	306	283	283	0.00%	92.48%	159	156	98.11%
Berry Hall	448	434	338	338	0.00%	77.88%	208	196	94.23%
Morey Hall	240	231	209	209	0.00%	90.48%	119	117	98.32%
Neihardt Hall	185	161	142	142	0.00%	88.20%	91	91	100.00%
Pile Hall	150	134	112	112	0.00%	83.58%	72	72	100.00%
Terrace Hall	147	140	126	126	0.00%	90.00%	74	72	97.30%
<b>SUBTOTALS</b>	<b>1,663</b>	<b>1,566</b>	<b>1,344</b>	<b>1,344</b>	<b>0.00%</b>	<b>85.82%</b>	<b>789</b>	<b>769</b>	<b>97.47%</b>

	Projected Apartments Available	Apartments Occupied Fall 2007	Projected Apartments Occupied Fall 2008	Percent of Change	Percent Occupancy
Family Housing					

<b>SUBTOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTALS</b>	<b>1,663</b>	<b>1,566</b>	<b>1,344</b>	<b>1,344</b>	<b>0.00%</b>	<b>85.82%</b>

**POTENTIAL INCOME**

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	1,663	1,566	\$1195-\$2095	\$1,847,641	\$1,445,174	78.22%
Student Apartments						
Family Housing						
Faculty Apartments						
Summer, Guest Housing & Rentals				\$0	2,850	NA
Other				\$37,389	37,389	100.00%
<b>TOTALS</b>				<b>\$1,885,030</b>	<b>\$1,485,413</b>	<b>78.80%</b>

\* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

**REVENUE BOND FACILITIES  
POTENTIAL OCCUPANCY AND INCOME REPORT**

COLLEGE: WAYNE STATE COLLEGE  
TERM: SPRING 2009

REPORT DATE: March 28, 2008  
POTENTIAL REPORT

**OCCUPANCY**

	Designed Bed Capacity	Actual Bed Capacity	Actual Beds Occupied Spring 2008	Projected Beds Occupied Spring 2009	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Projected Room Occupied Spring 2009	Percent Room Occupancy
Residence Hall	165	160	119	119	0.00%	74.38%	66	58	88.62%
Anderson Hall	328	306	242	242	0.00%	79.08%	159	141	88.62%
Berry Hall	448	434	298	298	0.00%	68.66%	208	184	88.62%
Morey Hall	240	231	186	186	0.00%	80.52%	119	105	88.62%
Neihardt Hall	185	161	129	129	0.00%	80.12%	91	81	88.62%
Pile Hall	150	134	102	102	0.00%	76.12%	72	64	88.62%
Terrace Hall	147	140	115	115	0.00%	82.14%	74	66	88.62%
<b>SUBTOTALS</b>	<b>1,663</b>	<b>1,566</b>	<b>1,191</b>	<b>1,191</b>	<b>0.00%</b>	<b>76.05%</b>	<b>789</b>	<b>699</b>	<b>88.62%</b>

	Projected Apartments Available	Projected Apartments Occupied Spring 2008	Projected Apartments Occupied Spring 2009	Percent of Change	Percent Occupancy
Family Housing					

<b>SUBTOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTALS</b>	<b>1,663</b>	<b>1,566</b>	<b>1,191</b>	<b>1,191</b>	<b>0.00%</b>	<b>76.05%</b>

**POTENTIAL INCOME**

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	1,663	1,566	1195-\$2095	\$1,847,641	\$1,445,174	78.22%
Student Apartments						
Family Housing						
Faculty Apartments						
Summer, Guest Housing & Rentals				\$0	2,850	NA
Other				\$37,389	37,389	100.00%
<b>TOTALS</b>				<b>\$1,885,030</b>	<b>\$1,485,413</b>	<b>78.80%</b>

\* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*

*Cap Peterson*

*Jennifer Myers*

March 27-28, 2008

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LB 309 Progress Reports

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

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Board policy 8050 requires the submission of progress reports on certain renovation/construction projects. The Colleges have submitted progress reports on their respective projects that are funded by the Building Renewal Task Force.

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**

**Chadron State College**

**Report Period: June-December 2007**

**Meeting Date: March 28, 2008**

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Change Orders (+/-)	Total Project Cost	Prior Period Balance	Current Year		Current Balance	Status
							LB 309 Expenditures	College Expenditures		
26520-949-01 BU#6512T012 Heat Plant Access Stairs to Tunnel	1) 5/31/06	\$ 20,400.00	\$ 3,600.00	\$ -	\$ 24,000.00	\$ 18,530.00	\$ 9,690.00	\$ 1,910.00	\$ 10,710.00	In Progress
26520-949-01 BU# 6512T017 Library Fire Sprinkler System	1)1/11/07	\$212,500.00	\$37,500.00	\$ -	\$250,000.00	\$ -	\$ -	\$ -	\$ 212,500.00	Funded
26520-949-01 BU#6512T015 Memorial Hall Chiller Tie-In	1) 11/22/06 2) 2/4/07	\$ 85,000.00	\$ 15,000.00	\$ -	\$ 100,000.00	\$ 75,582.00	\$ 11,183.87	\$ 1,973.63	\$ 73,816.13	In Progress
26520-949-01 BU#6512T014 Memorial Hall Roof Replacement	1) 11/22/06 2) 2/2/07	\$ 382,500.00	\$ 67,500.00	\$ -	\$ 450,000.00	\$ 359,128.08	\$ 27,726.05	\$ 4,892.83	\$ 354,773.95	In Progress
26520-949-01 BU#6512T013 Nelson Physical Activity Center Fire & Life Safety Upgrade	1) 5/31/06	\$ 255,000.00	\$ 45,000.00	\$ -	\$ 300,000.00	\$ 130,475.00	\$ 249,815.00	\$ 44,085.00	\$ 5,185.00	Complete
26520-949-01 BU#6512T016 Nelson Physical Activity Center HVAC Controls	1) 11/22/06 2) 2/2/07	\$ 128,556.00	\$ -	\$ -	\$ 128,556.00	\$ 119,869.00	\$ 8,687.00	\$ -	\$ 119,869.00	In Progress

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**

Peru State College

Report Period: July - December 2007

Meeting Date: March 28, 2008

Project	Approval Date 1) LB 309 2) Board	Prior	Prior	Current FY		Change	Total	Current Year		Current	Current	Status
		Year-end	Year-end	LB 309	College	Orders	Project Cost	LB 309	College	309	PSC	
		Balance 309	Balance PSC	Allocation	Contribution	(+/-)		Expenditures	Expenditures	Balance	Balance	
26520-949-03 BU#6512J066 AV Larson ADA Accessible Walkway	1) 11/2/2006 2) 2/2/2007	\$45,187.23	\$4,474.19	\$0.00	\$0.00	\$34,000.00 LB 309 \$6,000/PSC	\$100,000.00	\$56,113.37	\$9,902.38	\$23,073.86	\$571.81	In Progress
26520-949-03 BU#6512J063 AV Larson Design HVAC and Code Upgrades	1) 9/21/06 2) 11/16/06	\$55,666.49	\$8,518.49	\$0.00	\$0.00	\$25,500.00 LB 309 \$4,500/PSC	\$160,000.00	\$13,182.42	\$2,326.33	\$37,467.49	\$5,306.88	In Progress
26520-949-03 BU#6512J073 AV Larson HVAC/Codes Upgrade	1) 7/2/2007 2) 9/14/2007	\$0.00	\$0.00	\$1,487,500.00	\$262,500.00	\$0.00	\$1,750,000.00	\$654,899.78	\$149,682.72	\$832,600.22	\$103,206.88	In Progress
26520-949-03 BU#6512J075 AV Larson Roof Replacement Design 2007	1) 11/08/2008 2)	\$0.00	\$0.00	\$17,000.00	\$3,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$17,000.00	\$3,000.00	In Progress
26520-949-03 BU#6512J067 Hoyt Science Building Roof Replacement	1) 11/22/2006 1) 2/2/2007	\$69,183.94	\$12,208.92	\$0.00	\$0.00	\$0.00	\$90,000.00	\$44,880.96	\$7,920.17	\$24,302.98	\$4,288.75	In Progress
26520-949-03 BU#6512J068 Theater Auditorium Roof Replacement	1) 11/22/2006 2) 2/2/2007	\$67,828.17	\$10,469.66	\$0.00	\$0.00	\$8,500.00 LB 309 \$1,500/PSC	\$90,000.00	\$37,071.05	\$6,541.95	\$30,757.12	\$5,427.71	In Progress
26520-949-03 BU#6512J069 TJ Majors Fire Sprinkler System	1) 1/11/2007 2) 4/13/2007	\$212,500.00	\$37,500.00	\$0.00	\$0.00	\$119,000.00 LB 309 \$21,000/PSC	\$390,000.00	\$24,695.16	\$5,106.71	\$306,804.84	\$53,393.29	In Progress
26520-949-03 BU#6512J072 TJ Majors Window Repairs - Phase III	1) 4/25/2007 2) 6/7/2007	\$11,900.00	\$2,100.00	\$0.00	\$0.00	-\$208.25 LB 309 -\$36.75/PSC	\$13,755.00	\$11,691.75	\$2,063.25	\$0.00	\$0.00	Complete
26520-949-03 BU#6512J076 TJ Majors Window Repairs - Phase IV	1) 12/5/07 2)	\$0.00	\$0.00	\$8,500.00	\$1,500.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$8,500.00	\$1,500.00	Funded



**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**

Peru State College

Report Period: July - December 2007

Meeting Date: March 28, 2008

Project	Approval Date 1) LB 309 2) Board	Prior	Prior	Current FY		Change	Total	Current Year		Current	Current	Status
		Year-end	Year-end	LB 309	College	Orders	Project Cost	LB 309	College	309	PSC	
		Balance 309	Balance PSC	Allocation	Contribution	(+/-)		Expenditures	Expenditures	Balance	Balance	
26520-949-03 BU#6512J064 Al Wheeler Center HVAC upgrade in AWAC Phase I (LB 1100)	1) 9/21/06 2) 11/16/06	\$136,761.00	\$0.00	\$0.00	\$0.00	\$0.00	\$136,761.00	\$4,500.00	\$0.00	\$9,000.00	\$0.00	In Progress
26520-949-03 BU#6512J074 Al Wheeler Center HVAC upgrade in AWAC Phase II (LB1100)	1) 7/2/2007 2) 9/14/2007	\$0.00	\$0.00	\$152,921.00	\$0.00	\$0.00	\$152,921.00	\$0.00	\$0.00	\$152,921.00	\$0.00	In Progress

Descriptions to be used in Status column of LB 309 Deferred Maintenance Pro

Funded - to be used when project has been funded but has not yet begun

In-Progress - to be used when project is still in process and when complete bu

Complete - to be used when project has been completed

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**

Wayne State College

Report Period: July 1 - December 31, 2007

Date Prepared: January 23, 2008

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Chg Orders Current YR (+/-)	Total Project Cost	Prior Period Balance	Current Year		Current Balance	Status
							LB 309 Expenditures	College Expenditures		
6512N012 Carhart Science Building Fire Sprinkler System	1) 02/26/03 2) 04/11/03	\$306,000.00	\$54,000.00	\$0.00	\$360,000.00	\$35,186.40			\$35,186.40	In Progress
6512N032 Carhart Science Building ADA Accessible Elevator	1) 12/09/03 2) 02/12/04	\$896,750.00	\$158,250.00	\$0.00	\$1,055,000.00	\$39,874.32			\$39,874.32	In Progress
6512N039 Carhart Science Building ADA Restroom Addition	1) 07/01/04 2) 09/17/04	\$994,500.00	\$175,500.00	\$0.00	\$1,170,000.00	\$59,531.45	\$17,000.07	\$3,000.01	\$39,531.37	In Progress
6512N058 Campus/Grounds Design of Water Distribution System	1) 08/29/05 2) 10/28/05	\$61,200.00	\$10,800.00	\$0.00	\$72,000.00	\$4,566.76	\$888.89	\$156.86	\$3,521.01	In Progress
6512N062 Connell Hall Design - Fascia/Soffit Repair	1) 03/27/06 2) 06/02/06	\$40,800.00	\$7,200.00	\$0.00	\$48,000.00	\$16,145.39	\$3,742.97	\$660.52	\$11,741.90	In Progress
6512N065 Education ADA Restroom Addition	1) 05/11/06 2) 09/14/06	\$15,300.00	\$2,700.00	-\$4,624.65	\$13,375.35	\$4,664.71	\$34.05	\$6.01	\$0.00	Complete
6512N066 Humanities ADA Restroom Addition	1) 05/11/06 2) 09/14/06	\$15,300.00	\$2,700.00	-\$4,646.11	\$13,353.89	\$4,682.72	\$31.12	\$5.49	\$0.00	Complete
6512N067 Benthack Hall Design Roof Replacement	1) 07/05/06 2) 09/14/06	\$34,000.00	\$6,000.00	-\$7,338.67	\$32,661.33	\$10,869.95	\$3,001.59	\$529.69	\$0.00	Complete
6512N070 Hahn Administration Design of Fascia/Soffit Repairs	1) 07/20/06 2) 09/14/06	\$8,500.00	\$1,500.00	\$0.00	\$10,000.00	\$3,139.18	\$1,442.57	\$254.58	\$1,442.03	In Progress
6512N071 Rice Auditorium Rice Auditorium Renovation	1) 09/21/06 2) 11/16/06	\$166,547.00	\$0.00	\$4,697.85	\$171,244.85	\$74,277.00	\$78,974.85		\$0.00	Complete
6512N072 Education ADA Restroom	1) 11/22/06 2) 02/02/07	\$39,100.00	\$6,900.00	-\$9,019.00	\$36,981.00	\$12,644.20	\$3,081.42	\$543.78	\$0.00	Complete

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**

Wayne State College

Report Period: July 1 - December 31, 2007

Date Prepared: January 23, 2008

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Chg Orders Current YR (+/-)	Total Project Cost	Prior Period Balance	Current Year		Current Balance	Status
							LB 309 Expenditures	College Expenditures		
6512N073 Humanities ADA Restroom	1) 11/22/06 2) 02/02/07	\$35,700.00	\$6,300.00	-\$6,116.67	\$35,883.33	\$9,705.00	\$3,050.08	\$538.25	\$0.00	Complete
6512N074 Benthack Benthack Sprinkler Design	1) 01/11/07 2) 04/13/07	\$212,500.00	\$37,500.00	\$0.00	\$250,000.00	\$227,875.00	\$170,233.75	\$30,041.25	\$27,600.00	In Progress
6512N075 Benthack Benthack Re-Roof	1) 04/09/07 2) 06/07/07	\$204,000.00	\$36,000.00	-\$13,964.00	\$226,036.00	\$154,179.60	\$119,183.25	\$21,032.35	\$0.00	Complete
6512N076 Rice Auditorium ADA Elevator	1) 04/09/07 2) 06/07/07	\$150,000.00	\$150,000.00	\$0.00	\$300,000.00	\$300,000.00	\$8,683.15	\$8,683.15	\$282,633.70	In Progress
6512N077 Hahn Administration fascia/soffit repair	1) 04/25/07 2) 06/07/07	\$110,500.00	\$19,500.00	\$0.00	\$130,000.00	\$130,000.00	\$97,754.25	\$17,250.75	\$14,995.00	In Progress
6512N078 Brandenburg Education Brandenburg Education ADA Locks	1) 04/25/07 2) 06/07/07	\$24,000.00	\$0.00	\$0.00	\$24,000.00	\$24,000.00	\$22,118.11	\$0.00	\$1,881.89	In Progress
6512N079 Connell Hall Roof/Structural Upgrades	1) 05/22/07 2) 09/14/07	\$204,000.00	\$36,000.00	\$0.00	\$240,000.00	\$240,000.00	\$156,232.55	\$27,570.45	\$56,197.00	In Progress
6512N080 Maintenance Building Roof/Siding & Renovation (LB1100)	1) 07/02/07 2) 09/14/07	\$156,547.00	\$0.00		\$156,547.00	\$156,547.00	\$114,620.22		\$41,926.78	In Progress
6512N081 Fine Arts Ph 1 - HVAC Upgrade	1) 07/12/07 2) 09/14/07	\$850,000.00	\$150,000.00		\$1,000,000.00	\$1,000,000.00			\$1,000,000.00	In Progress
6512N082 Hahn Administration HVAC, Fire Sprinkler, Asbestos Study	1) 08/22/07 2) 09/14/07	\$13,600.00	\$2,400.00		\$16,000.00	\$16,000.00	\$3,697.50	\$652.50	\$11,650.00	In Progress
6512N083 Carhart Science Building 3rd floor HVAC	1) 11/20/07 2) 01/15/08	\$799,000.00	\$141,000.00		\$940,000.00	\$940,000.00			\$940,000.00	In Progress

\$5,337,844.00 \$1,004,250.00 -\$41,011.25

\$803,770.39 \$110,925.64 \$2,508,181.40

Descriptions to be used in Status column of LB 309 Deferred Maintenance Progress Report

Funded - to be used when project has been funded but has not yet begun

In-Progress - to be used when project is still in process and when complete but payment is pending

Complete - to be used when project has been completed

**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Jennifer Myers*

March 27-28, 2008

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Capital Construction Progress Reports for Information Only  
(as of December 31, 2007)

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

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As required by Board Policy 8050, the colleges have submitted the following capital construction progress reports on their respective construction projects.

**Chadron**

1. Administration Building Renovation – Interim Report
2. Sparks Hall Renovation – Interim Report

**Peru**

1. Al Wheeler Activity Center Addition/Renovation/Bleachers – Interim Report
2. Emergency Power Generation – Interim Report

**Wayne**

1. Campus Services – Interim Report
2. Campus Streets Project – Interim Report
3. Neihardt Hall Renovation – Interim Report
4. Rice - Stadium Renovations Project – Initial Report
5. Stadium Entry Plaza, Track and Restroom Project – Interim Report

The State Building Division requires quarterly reports on all capital construction projects funded with state funds. Copies will be forwarded to that office for their files.

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT  
AS OF 2/5/08**

College: Chadron State College		Meeting Date: March 27, 2008	
<b>Project Information</b>	Project Title:	Administration Bldg. Renovation	
	Program Number:		
	Professional Consultant:	Bahr Vermeer and Haecker	
	General Contractor:		
	Net Square Footage: 11,165	Gross Square Footage: 59,704	
	Bid Opening Date		
	Notice of Proceed Date		
	Estimated Completion Date		
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:	Bahr Vermeer and Haecker	
	Needs Statement	(enter dates)	
	Program Statement	11/6/2002	
	Professional Services Contract	6/6/2002	
	Bonds Sold		
	Preliminary Plans		
	Design Development	12/21/2006	
	Construction Contract	6/18/2007	
	Substantial Completion		
	Final Completion		
<b>Report Information</b>	Status	Initial Report:	7/7/2007
		Interim Report: X	
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--LB No:605	\$4,681,357.00	
	Federal Funds		
	LB 309 Funds		
	Cash Funds		
	Capital Imp. Fee Commitment		
	Other		
	Total Available	\$4,681,357.00	
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available		
<b>Expenditure Information</b>	Proposed Budget	Expended to Date	Balance
Program Planning			
Professional Fees & Reimb.	\$306,445.00	\$268,752.15	\$37,692.85
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$3,630,000.00	\$1,006,810.00	\$2,623,190.00
2. Fixed Equipment			
3. Sitework/Utilities			
Furnishings/Moveable Equip.		\$0.00	\$0.00
Contingency		\$0.00	\$0.00
Artwork		\$0.00	\$0.00
Other Items			
1. Special/Tech. Equipment			
2. Asbestos Abatement	\$69,965.00	\$69,965.00	\$0.00
Change Orders			
<b>TOTALS</b>			

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT  
AS OF 2/5/08**

College: Chadron State College		Meeting Date: March 27, 2008	
<b>Project Information</b>	Project Title:	Sparks Hall Renovation	
	Program Number:		
	Professional Consultant:	Bahr Vermeer and Haecker	
	General Contractor:	Fuller Construction	
	Net Square Footage: 11,165	Gross Square Footage: 17,218	
	Bid Opening Date	3/23/2006	
	Notice of Proceed Date	4/12/2006	
	Estimated Completion Date	7/1/2007	
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:	Bahr Vermeer and Haecker	
	Needs Statement	(enter dates)	
	Program Statement	11/5/2002	
	Professional Services Contract	10/30/2005	
	Bonds Sold		
	Preliminary Plans		
	Design Development	11/23/2005	
	Construction Contract	4/12/2006	
	Substantial Completion	5/30/2007	
Final Completion	10/30/2007		
<b>Report Information</b>	Status	Initial Report:	6/2/2006
		Interim Report: X	
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--LB No:	\$2,680,450.00	
	Federal Funds		
	LB 309 Funds		
	Cash Funds		
	Capital Imp. Fee Commitment		
	Other		
	Total Available	\$2,680,450.00	
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available	\$2,680,450.00	
<b>Expenditure Information</b>			
	Proposed Budget	Expended to Date	Balance
Program Planning			
Professional Fees & Reimb.	\$174,500.00	\$171,872.88	\$2,627.12
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$2,400,498.00	\$2,343,462.00	\$57,036.00
2. Fixed Equipment			
3. Sitework/Utilities	\$30,814.50	\$30,814.50	\$0.00
Furnishings/Moveable Equip.	\$95,000.00	\$110,610.54	-\$15,610.54
Contingency	\$91,385.00	\$0.00	\$91,385.00
Artwork	\$20,000.00	\$0.00	\$20,000.00
Other Items			
1. Special/Tech. Equipment			
2. Asbestos Abatement		\$29,396.00	
Change Orders			
1. Fuller Construction 4/25/06	-\$117,035.00		-\$117,035.00
2. Fuller Construction 10/17/06	\$12,646.00		\$12,646.00
3. Fuller Construction 12/6/06	\$33,031.00		\$33,031.00
4. Fuller Construction 12/12/06	\$14,831.00		\$14,831.00
5. Fuller Construction 3/20/07	\$13,562.00		\$13,562.00
6. Fuller Construction 7/16/07	\$13,000.00		
7. Fuller Construction 10/24/07	-\$6,046.00		
8. Fuller Construction 12/21/07	\$7,909.00		
<b>TOTALS</b>	<b>\$2,784,095.50</b>	<b>\$2,686,155.92</b>	<b>\$112,472.58</b>

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
**October - December 2007**

College: Peru State College		Meeting Date: March 28, 2008	
<b>Project Information</b>	Project Title:	AWAC Addition/Renovation/Bleachers	
	Program Number:		
	Professional Consultant:	The Clark Enersen Partners	
	General Contractor:	Lueder Construction	
	Current Net Square Footage: 44,509	Current Gross Square Footage: 49,360	
	Addition Net: 8,512	Addition Gross: 17,280	
	Renovation Net: 32,597	Renovation Gross: 34,925	
	Bid Opening Date	3/29/2007	
	Notice to Proceed Date		
	Estimated Completion Date	5/1/2008	
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:	The Clark Enersen Partners	
	Needs Statement		
	Program Statement		
	Professional Services Contract		
	Bonds Sold	8/15/2006	
	Preliminary Plans		
	Design Development	9/15/2006	
	Construction Contract	4/9/2007	
	Substantial Completion	5/1/2008	
	Final Completion	5/1/2008	
<b>Report Information</b>	Status	Initial Report: Interim Report: X Final Report:	
<b>Financial Information</b>			
State Buildings	Proposed Budget	Expended to Date	Balance
State Funds--LB No:605	\$4,846,933.00	\$2,941,323.89	\$1,905,609.11
State Funds--LB No:605 (bleachers)	\$167,990.00		\$167,990.00
LB 1100 06-07	\$136,761.00		\$136,761.00
LB 1100 07-08	\$152,921.00		\$152,921.00
LB 605 5% ON AWAC	\$215,550.00		\$215,550.00
LB 605 5% ON Emer Power	\$30,000.00		\$30,000.00
LB 605 transferred from Generator	\$149,500.00		\$149,500.00
Capital Improvement Fee (IPF)	\$145,000.00		\$145,000.00
Cash Fund Adjustment 9/14/2007 (includes IPF)	\$337,500.00		\$337,500.00
PSC Foundation (IPF)	\$250,000.00		\$250,000.00
PSC Foundation	\$19,165.00		\$19,165.00
Total Available	\$6,451,320.00	\$2,941,323.89	\$3,509,996.11
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds	\$	
	2. Interest Earnings	\$	
	3. Other	\$	
	Total Available	\$	
<b>Expenditure Information</b>			
	Proposed Budget	Expended to Date	Balance
Program Planning			
Professional Fees	\$394,444.00	\$344,884.59	\$49,559.41
Life Cycle Cost Analysis			
Construction			
1. Bid Amount	\$5,613,000.00		
2. Value Engineering Deduct (CO#1)	-\$107,802.00		
3. Deduct for LB 1100 HVAC contract (CO#2)	-\$289,682.00		
4. General, Mech., Elec. Contract	\$5,215,516.00	\$2,580,511.50	\$2,635,004.50
5. Fixed Equipment (bleachers)	\$0.00	\$0.00	\$0.00
6. Site work/Utilities	\$13,546.86	\$13,546.86	\$0.00
7. HVAC contract for LB 1100 Funds	\$289,682.00	\$0.00	\$289,682.00
Furnishings/Moveable Equip.	\$27,866.00	\$0.00	\$27,866.00
Contingency plus Escalation	\$270,214.14	\$0.00	\$270,214.14
Artwork	\$55,052.00	\$0.00	\$55,052.00
Other Items			
1. Administrative Fees	\$5,000.00	\$690.94	\$4,309.06
2. Relocaton	\$0.00	\$0.00	\$0.00
3. Testing and Surveys	\$0.00	\$0.00	\$0.00
4. Asbestos Abatement	\$2,000.00	\$1,690.00	\$310.00
5. Legal fees and Insurance	\$0.00	\$0.00	\$0.00
Change Orders			
003 Lockers, ductwork, high voltage	\$6,962.00		\$6,962.00
004 Revised fire srv, fire rated door	\$19,342.00		\$19,342.00
005 Precast bridge with masonry guardrail	\$17,000.00		\$17,000.00
006 Composite metal on addition	\$36,988.00		\$36,988.00
007 Composite metal on natatorium north face	\$39,950.00		\$39,950.00
008 Reinforcing steel, etc for A4	\$27,781.00		\$27,781.00
009 Brick for north natatorium	\$25,676.00		\$25,676.00
010 Mirrors, conduit change, combine pads	\$4,300.00		\$4,300.00
<b>TOTALS</b>	<b>\$6,451,320.00</b>	<b>\$2,941,323.89</b>	<b>\$3,509,996.11</b>

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
**October - December 2007**

College: Peru State College		Meeting Date: March 28, 2008	
<b>Project Information</b>	Project Title: Emergency Power Generation		
	Program Number:		
	Professional Consultant: Leo A Daly		
	General Contractor: To Be Determined from Bids		
	Net Square Footage: NA		Gross Square Footage: NA
	Bid Opening Date		Generator 2/13/07, Installation 3/13/07
	Notice to Proceed Date		3/29/2007
	Estimated Completion Date		9/1/2007
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:		
	Needs Statement		
	Program Statement		
	Professional Services Contract		9/15/2006
	Bonds Sold		8/15/2006
	Preliminary Plans		
	Design Development		
	Construction Contract		
Substantial Completion		9/1/2007	
Final Completion			
<b>Report Information</b>	Status		Initial Report:
			Interim Report: X Final Report:
<b>Financial Information</b>			
State Buildings	Proposed Budget	Expended to Date	Balance
State Funds--LB No:605	\$802,500.00	\$533,153.37	\$269,346.63
Transferred to AWAC	-\$149,500.00		-\$149,500.00
Total Available	\$653,000.00	\$533,153.37	\$119,846.63
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds	\$	
	2. Interest Earnings	\$	
	3. Other	\$	
	Total Available	\$	
<b>Expenditure Information</b>			
	Proposed Budget	Expended to Date	Balance
Program Planning			\$0.00
Professional Fees	\$70,000.00	\$68,050.43	\$1,949.57
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$533,000.00	\$463,240.80	\$69,759.20
2. Fixed Equipment			\$0.00
3. Site work/Utilities			\$0.00
Furnishings/Moveable Equip.			\$0.00
Contingency	\$47,000.00		\$47,000.00
Artwork			\$0.00
Other Items			
1. Administrative Fees	\$3,000.00	\$1,862.14	\$1,137.86
2. Relocaton			\$0.00
3. Testing and Surveys			\$0.00
4. Asbestos Abatement			\$0.00
5. Legal fees and Insurance			\$0.00
Change Orders			
<b>TOTALS</b>	<b>\$653,000.00</b>	<b>\$533,153.37</b>	<b>\$119,846.63</b>



**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**

**As of December 31, 2007**

\*\*\*project under construction \*\*

College: Wayne State College		Meeting Date: March 27 -28, 2008	
<b>Project Information</b>	Project Title:	Campus Services	
	Program Number:	na	
	Professional Consultant:	Alley Poyner	
	General Contractor:	RaDec Construction	
	Net Square Footage: 35,368	Gross Square Footage: 41,305	
	Bid Opening Date	February-07	
	Notice of Proceed Date	February-07	
	Estimated Completion Date	April-08	
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:		
	Needs Statement		
	Program Statement	October-02	
	Professional Services Contract	July-06	
	Bonds Sold	August-07	
	Preliminary Plans		
	Design Development	October-06	
	Construction Contract	March-07	
Substantial Completion	April-08		
Final Completion	June-08		
<b>Report Information</b>	Status	Initial Report:	
		Interim Report:	X
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--LB No:605	\$	5,185,466
	Federal Funds	\$	
	LB 309 Funds	\$	
	Cash Funds	\$	
	Capital Imp. Fee Commitment	\$	
	Other LB1100	\$	156,547
	Total Available	\$	5,342,013
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds	\$	5,185,466.00
	2. Interest Earnings	n/a - kept by System Office for other projects	
	3. Other (LB1100)	\$	156,547.00
	Total Available		\$5,342,013
<b>Expenditure Information</b>	<b>Proposed Budget</b>	<b>Expended to Date</b>	<b>Balance</b>
Program Planning	\$0.00	\$0.00	\$0.00
Professional Fees	\$334,213.00	\$332,381.34	\$1,831.66
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction			
1. General, Mech., Elec.	\$4,014,000.00	\$2,105,710.85	\$1,908,289.15
2. Concrete encased fiber	\$80,000.00	\$0.00	\$80,000.00
Furnishings/Moveable Equip.	\$369,535.00	\$272,517.01	\$97,017.99
Contingency	\$151,218.00	\$0.00	\$151,218.00
Artwork	\$41,922.00	\$0.00	\$41,922.00
Other Items			
1. Demolition of Armory	\$37,500.00	\$0.00	\$37,500.00
2. Other	\$82,927.00	\$31,648.65	\$51,278.35
Change Orders			
1. CO # 1 through #9	\$230,698.00	\$230,698.00	\$0.00
			\$0.00
			\$0.00
<b>TOTALS</b>	<b>\$5,342,013.00</b>	<b>\$2,972,955.85</b>	<b>\$2,369,057.15</b>

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
As of December 31, 2007

College: Wayne State College		Meeting Date: March 27 -28, 2008	
<b>Project Information</b>	Project Title:	Campus Streets Project - Phase II	
	Program Number:	na	
	Professional Consultant:	The Clark Enersen Partners	
	General Contractor:	Castle Construction	
	Net Square Footage:	Gross Square Footage:	
	Bid Opening Date Notice of Proceed Date Estimated Completion Date Final Acceptance Date	November-07	
<b>Project Dates</b>	Professional Consultants:		
	Needs Statement		
	Program Statement	April-04	
	Professional Services Contract		
	Bonds Sold		
	Preliminary Plans		
	Design Development	January-05	
Construction Contract	May-07		
Substantial Completion	November-07		
Final Completion	pending inspection (postponed due to weather conditions)		
<b>Report Information</b>	Status	Initial Report:	
		Interim Report:	X
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--LB No: 605	\$	1,516,000
	Federal Funds	\$	
	LB 309 Funds	\$	
	Cash Funds	\$	
	Capital Imp. Fee Commitment	\$	
	Other:	\$	
Total Available	\$	1,516,000	
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds		\$1,516,000
	2. Interest Earnings	\$	
	3. Other - RB Cont. Maint.		\$194,000
	Total Available		\$1,710,000
<b>Expenditure Information</b>	<b>Proposed Budget</b>	<b>Expended to Date</b>	<b>Balance</b>
Program Planning	\$0.00	\$0.00	\$0.00
Professional Fees	\$92,943.90	\$91,168.36	\$1,775.54
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction	\$1,610,300.00	\$1,503,550.15	\$106,749.85
Furnishings/Moveable Equip.		\$0.00	\$0.00
Contingency		\$0.00	\$0.00
Artwork		\$0.00	\$0.00
Other Items		\$0.00	\$0.00
		\$0.00	\$0.00
Change Orders	1.		\$0.00
	2.	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$1,703,243.90</b>	<b>\$1,594,718.51</b>	<b>\$108,525.39</b>

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**

**As of December 31, 2007**

\*\*\*project being held open for artwork to be installed when weather permits\*\*

College: Wayne State College		Meeting Date: March 27 -28, 2008	
<b>Project Information</b>	Project Title:	Neihardt Hall Renovation	
	Program Number:	na	
	Professional Consultant:	Bahr Vermeer & Haecker, Architects	
	General Contractor:	B.D. Construction	
	Net Square Footage: 42994	Gross Square Footage:	
	Bid Opening Date	November-03	
	Notice of Proceed Date	November-02	
	Estimated Completion Date	October-03	
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:	June-02	
	Needs Statement		
	Program Statement	February-02 (Sinclair Hille)	
	Professional Services Contract	June-02 (BVH)	
	Bonds Sold	August-02	
	Preliminary Plans		
	Design Development	September-02	
	Construction Contract	January-03	
	Substantial Completion	November-03	
Final Completion			
<b>Report Information</b>	Status	Initial Report:	
		Interim Report:	X (pending Art Project completion)
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--LB No:	\$	
	Federal Funds	\$	
	LB 309 Funds	\$	
	Cash Funds	\$	
	Capital Imp. Fee Commitment	\$	
	Other	\$	
	Total Available	\$	
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds		\$3,150,000
	2. Interest Earnings	\$	
	3. Other		\$90,000
	Total Available		\$3,240,000
<b>Expenditure Information</b>	<b>Proposed Budget</b>	<b>Expended to Date</b>	<b>Balance</b>
Program Planning	\$0.00	\$0.00	\$0.00
Professional Fees	\$245,021.75	\$245,021.75	\$0.00
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction			
1. General, Mech., Elec.	\$2,810,628.00	\$2,835,293.71	-\$24,665.71
2. Fixed Equipment	\$0.00	\$0.00	\$0.00
3. Sitework/Utilities	\$0.00	\$0.00	\$0.00
Furnishings/Moveable Equip.	\$15,200.00	\$0.00	\$15,200.00
Contingency	\$9,532.25	\$0.00	\$9,532.25
Artwork	\$28,795.00	\$0.00	\$28,795.00
Other Items			
1. Roof	\$99,850.00	\$83,018.00	\$16,832.00
2. Cable, Sign, Key, Asb,Adv	\$30,973.00	\$21,205.28	\$9,767.72
Change Orders			
1.	\$0.00	\$0.00	\$0.00
2.	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$3,240,000.00</b>	<b>\$3,184,538.74</b>	<b>\$55,461.26</b>

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
As of December 31, 2007

College: Wayne State College		Meeting Date: March 27 -28, 2008	
<b>Project Information</b>	Project Title:	Rice - Stadium Renovations Project	
	Program Number:	na	
	Professional Consultant:	Leo A Daly	
	General Contractor:	Otte Construction, Wayne NE	
	Net Square Footage: 29,318	Gross Square Footage: 34,733	
	Bid Opening Date	November-07	
	Notice of Proceed Date	September-08	
Estimated Completion Date	September-08		
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:	Leo A Daly	
	Needs Statement		
	Program Statement	March-07	
	Professional Services Contract	October-06	
	Bonds Sold	August-06	
	Preliminary Plans	June-07	
	Design Development	September-07	
	Construction Contract	December-07	
	Substantial Completion	estimated in August 2008	
Final Completion	estimated in October 2008		
<b>Report Information</b>	Status	Initial Report:	x
		Interim Report:	
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--LB No:605	\$	3,766,611
	Federal Funds	\$	
	LB 309 Funds	\$	143,700 ADA Entrance & Elevator
	Cash Funds	\$	
	Capital Imp. Fee Commitment	\$	143,700 ADA Entrance & Elevator
	Other LB1100	\$	175,000 Rice Sprinkler System
	Total Available	\$	4,229,011
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds	\$	3,766,611
	2. Interest Earnings		n/a - kept by System Office for other projects
	3. Other	\$	465,800.00
	Total Available		\$4,232,411
<b>Expenditure Information</b>	<b>Proposed Budget</b>	<b>Expended to Date</b>	<b>Balance</b>
Program Planning	\$0.00	\$0.00	\$0.00
Professional Fees	\$262,000.00	\$233,465.72	\$28,534.28
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction			
1. Rice & Stadium Renovations	\$3,085,978.00	\$15,233.08	\$3,070,744.92
2. Visitor Bleachers	\$75,000.00	\$75,535.95	-\$535.95
3. Concessions Remodel	\$25,000.00	\$0.00	\$25,000.00
4. Rice Sprinklers	\$175,000.00	\$0.00	\$175,000.00
5. ADA Entrance/Elevator	\$287,400.00	\$0.00	\$287,400.00
Furnishings/Moveable Equip.	\$226,864.00	\$0.00	\$226,864.00
Contingency	\$104,619.00	\$0.00	\$104,619.00
Artwork	\$35,000.00	\$0.00	\$35,000.00
Other Items	\$15,000.00	\$0.00	\$15,000.00
Change Orders	-\$59,450.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$4,232,411.00</b>	<b>\$324,234.75</b>	<b>\$3,967,626.25</b>

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**

**As of December 31, 2007**

\*\*\*project being held open for artwork to be installed when weather permits\*\*

College: Wayne State College		Meeting Date: March 27 -28, 2008	
<b>Project Information</b>	Project Title:	Stadium Entry Plaza, Track & Restroom Project	
	Program Number:	na	
	Professional Consultant:	DLR Group	
	General Contractor:	Christiansen Construction	
	Net Square Footage:	Gross Square Footage:	
	Bid Opening Date	August-02	
	Notice of Proceed Date	August-03	
Estimated Completion Date	August-03		
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:		
	Needs Statement		
	Program Statement	May-00	
	Professional Services Contract	June-01 for Phase 1	
	Bonds Sold		
	Preliminary Plans		
	Design Development	May-01	
	Construction Contract	September-02	
Substantial Completion	September-03		
Final Completion			
<b>Report Information</b>	Status	Initial Report:	
		Interim Report:	X (pending Art Project completion)
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--Crumb Rubber Grnt	\$	34,500.00
	LB1100 approved 6/03	\$	125,000.00
	LB 309 Funds	\$	
	Cash Funds	\$	25,000.00
	Capital Imp. Fee Commitment	\$	400,000.00
	Other	\$	847,340.00
	Total Available	\$	1,431,840.00
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings	\$	
	3. Other		
	Total Available		\$0
<b>Expenditure Information</b>	<b>Proposed Budget</b>	<b>Expended to Date</b>	<b>Balance</b>
Program Planning	\$0.00	\$0.00	\$0.00
Professional Fees	\$34,075.00	\$34,075.00	\$0.00
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction			
1. General, Mech., Elec.	\$1,176,345.00	\$1,176,345.00	\$0.00
2. Fixed Equipment	\$1,862.00	\$0.00	\$1,862.00
3. Sitework/Utilities	\$113,319.00	\$113,319.00	\$0.00
Furnishings/Moveable Equip.	\$0.00	\$0.00	\$0.00
Contingency	\$8,372.00	\$0.00	\$8,372.00
Artwork	\$11,010.00	\$0.00	\$11,010.00
Other Items			
1. Adv.	\$1,393.00	\$1,393.00	\$0.00
2. Lighting	\$64,000.00	\$64,000.00	\$0.00
3. Retaining Wall	\$21,464.00	\$21,464.00	\$0.00
Change Orders			
1.	\$0.00	\$0.00	\$0.00
2.	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$1,431,840.00</b>	<b>\$1,410,596.00</b>	<b>\$21,244.00</b>

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Jennifer Myers*

March 27-28, 2008

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**Contingency Maintenance Progress Reports**

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: g. Continually find ways to stretch limited resources as far as possible  
j. Maintain facilities and improve physical environment

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Each year the colleges submit proposals to expend funds from their revenue bond surplus fund to make needed facilities repairs, install fire and life safety measures, correct code deficiencies and replace furnishings and equipment in the dormitories and student union facilities. The working calendar requires the provision of semi-annual progress reports on those projects to the Board of Trustees. Copies of the reports prepared by each institution are found on the following pages.

The colleges are strongly encouraged to complete the projects within two years after the Board authorizes them. This guideline assists in the long-range planning of projects and puts "earmarked" fund balances back into the Surplus Funds to be used for other projects.

**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Chadron State College  
Revenue Bond Facilities**

**Report Period: June-December 2007**

**Date Prepared: February 6, 2008**

<b>Resolution Date and Project Description</b>	<b>Approved Amount</b>	<b>Current Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: 4/9/02					
1. Andrews Hall - Bathroom Floors and Walls	\$99,000.00	99,000.00	-	-	Complete
2. Andrews Hall - Repair/Replace Exterior Doors	\$4,000.00	4,000.00	-	-	Complete
3. Andrews Hall - Repair/Replace Interior Doors	\$18,000.00	14,493.00	-	3,507.00	Open
4. Campus - Pedestrian Infrastructure	\$40,000.00	40,000.00	-	-	Complete
5. Campus - Outdoor Basketball Court	\$8,000.00	8,000.00	-	-	Complete
6. Campus - Replacement Furnishings	\$10,000.00	10,000.00	-	-	Complete
7. Crites Hall - Tuck Pointing	\$4,000.00	4,000.00	-	-	Complete
8. Edna Work - Security Electronics	\$5,000.00	-	5,000.00	10,000.00	Open
9. Edna Work Wing - Program Statement	\$10,000.00	10,000.00	-	-	Complete
10. Kent Hall - Floor Covering	\$5,000.00	11,152.00	6,152.00	-	Complete
11. Kent Hall - Repair/Replace Exterior Doors	\$4,000.00	4,000.00	-	-	Complete
12. Kent Hall - Phased Window Replacement	\$24,000.00	24,000.00	-	-	Complete
13. Sparks Hall - Program Statement	\$9,500.00	9,500.00	-	-	Complete
14. Student Center - Electronics	\$4,500.00	4,500.00	-	-	Complete
15. Student Center - Dock Lift	\$4,000.00	4,000.00	-	-	Complete
16. West Court - Furnace Replacement	\$3,500.00	3,500.00	-	-	Complete
<b>Resolution Total</b>	<b>\$252,500.00</b>	<b>250,145.00</b>	<b>11,152.00</b>	<b>13,507.00</b>	
<b>Resolution Date and Project Description</b>	<b>Amount</b>	<b>Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: 3/31/06					
1. Student Center Specialty Equipment	10,000.00	36,160.61	26,575.74	415.13	Open
2. Revenue Bond Buildings Misc. Furnishings	15,000.00	15,000.00	-	-	Complete
<b>Resolution Total</b>	<b>25,000.00</b>	<b>51,160.61</b>	<b>26,575.74</b>	<b>415.13</b>	
<b>Resolution Date and Project Description</b>	<b>Amount</b>	<b>Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: 4/13/07					
1. Andrews Hall - Floor/Wing Renovation	125,000.00	-	-	125,000.00	Open
2. Campus Furnishings	40,000.00	155.48	-	39,844.52	Open
3. Kent Hall/Andrews Hall Window Replacement	60,000.00	-	-	60,000.00	Open
4. Residence Hall Parking Lots	35,000.00	-	-	35,000.00	Open
5. Residence Hall Carpet	25,000.00	9,719.00	-	15,281.00	Open
6. Student Center Equipment	15,000.00	-	-	15,000.00	Open
<b>Resolution Total</b>	<b>300,000.00</b>	<b>-</b>	<b>-</b>	<b>290,125.52</b>	
<b>Grand Total</b>	<b>\$577,500.00</b>	<b>\$301,305.61</b>	<b>\$37,727.74</b>	<b>\$304,047.65</b>	

**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Peru State College  
Revenue Bond Facilities**

**Report Period: July - December 2007**

<b>Resolution Date and Project Description</b>	<b>Approved Amount</b>	<b>Current Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: 4/8/2005					
Open Projects:					
2. Residence Halls, Student Center Repair/replace Steam, Hot Water, Soft Equip	\$30,000.00	\$6,514.07		\$0.00	Complete
3. Residence Halls, Student Center HVAC Repairs & Maint	\$9,000.00	\$4,353.22		\$0.00	Complete
4. Residence Halls, Student Center Repair Roofs, Eaves, & Gutter Systems	\$5,000.00			\$3,192.00	Open
6. Student Center Replace Food Service Equipment	\$15,000.00	\$10,800.37		\$699.63	Open
Resolution Date: 3/31/06					
Open Projects:					
1. Campuswide Annual Inspections & Maint of Smoke Detectors, Fire Ex, Alarms	\$4,500.00	\$349.55		\$974.45	Open
3. Residence Halls, Student Center HVAC Repairs & Maint	\$46,100.00	\$5,452.16		\$16,834.25	Open
4. Residence Halls, Student Center Repair and Replace Furnishings	\$75,050.00	\$8,479.34		\$7,241.59	Open
5. Replace Food Service Equipment	\$5,000.00			\$4,923.95	Open
Resolution Date: 4/13/2007					
Open Projects:					
1. Residence Halls, Student Center Repair, Replacement & Maintenance of Equipment	\$169,000.00	\$11,195.09		\$157,804.91	Open
Resolution Date: 9/14/2007					
Open Projects:					
1. Student Center Chiller Replacement	\$75,000.00			\$75,000.00	Open
<b>RESOLUTION TOTALS</b>	<b>\$433,650.00</b>	<b>\$47,143.80</b>	<b>\$0.00</b>	<b>\$266,670.78</b>	

Descriptions to be used in Status column of Contingency Maintenance Projects Progress Report

Open - to be used when project is still in progress

Deferred - to be used when project will not be completed because funds have been used elsewhere

Complete - to be used when project has been completed



**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Wayne State College  
Revenue Bond Facilities**

**Report Period: As of December 31, 2007**

**Date Prepared: January 4, 2008**

<b>Resolution Date and Project Description</b>	<b>Approved Amount</b>	<b>Current Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: (04/11/03)					
Projects:					
1. Berry Hall - Exterior Door Replacement	\$8,000.00	\$6,792.00	\$0.00	\$1,208.00	Complete
2. Berry Hall - Repair Roof, Gutter, Downspouts	\$42,000.00	\$40,804.12	\$0.00	\$1,195.88	Complete
3. Berry Hall - Window Painting	\$28,000.00	\$28,000.00	\$0.00	\$0.00	Complete
4. Berry Hall - Lobby Window Treatments	\$10,000.00	\$2,990.00	\$0.00	\$7,010.00	Open
5. Bowen Hall - Exterior Door Replacement	\$18,000.00	\$17,557.00	\$0.00	\$443.00	Complete
6. Bowen Hall - Roof Repairs	\$2,000.00	\$524.53	\$0.00	\$1,475.47	Complete
7. Campuswide - Sidewalk Replacement	\$15,000.00	\$14,861.50	\$0.00	\$138.50	Complete
8. Morey Hall - Window Painting	\$23,000.00	\$23,000.00	\$0.00	\$0.00	Complete
9. Morey Hall - Roof Repairs	\$6,000.00	\$5,872.58	\$0.00	\$127.42	Complete
10. Natatorium - Roof Repairs	\$4,000.00	\$3,018.00	\$0.00	\$982.00	Complete
11. Natatorium - Strip & Repaint Ceiling	\$25,000.00	\$25,000.00	\$0.00	\$0.00	Complete
12. Neihardt Hall - Replace Room Furniture	\$200,000.00	\$198,213.74	\$0.00	\$1,786.26	Complete
13. Pile Hall - Exterior Door Replacement	\$12,000.00	\$0.00	-\$12,000.00	\$0.00	Complete
14. Recreation Center - Air Conditioner Repairs	\$35,000.00	\$0.00	-\$35,000.00	\$0.00	Deferred
15. Recreation Center - Recreation Equipment	\$10,000.00	\$9,995.44	\$0.00	\$4.56	Complete
16. Student Center - Landscaping	\$15,000.00	\$35,000.00	\$20,000.00	\$0.00	Complete
17. Student Center - Roof Repairs	\$8,000.00	\$7,734.49	\$0.00	\$265.51	Complete
18. Student Center - Partition Wall Repairs	\$5,000.00	\$5,000.00	\$0.00	\$0.00	Complete
19. Combined Residence Halls - Computer Infrastructure	\$40,000.00	\$39,620.99	\$0.00	\$379.01	Complete
<b>Resolution Total</b>	<b>\$506,000.00</b>	<b>\$463,984.39</b>	<b>-\$27,000.00</b>	<b>\$15,015.61</b>	

**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Wayne State College  
Revenue Bond Facilities**

**Report Period: As of December 31, 2007**

**Date Prepared: January 4, 2008**

<b>Resolution Date and Project Description</b>	<b>Approved Amount</b>	<b>Current Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: (04/16/04) Projects:					
1. Berry Hall - Replace N Main Entry Steps	\$10,000.00	\$10,000.00	\$0.00	\$0.00	Complete
2. Berry Hall - Replace Hallway Carpeting & Ceiling Tiles	\$40,000.00	\$86,949.14	\$55,000.00	\$8,050.86	Complete
3. Bowen Hall - Replace Lobby Lighting	\$10,000.00	\$5,802.80	-\$4,000.00	\$197.20	Complete
4. Bowen Hall - Replace Drains and Pipes	\$60,000.00	\$112,000.00	\$52,000.00	\$0.00	Complete
5. Bowen Hall - Replace Water Softeners	\$15,000.00	\$14,406.50	\$0.00	\$593.50	Complete
6. Morey Hall - Replace Roof	\$190,000.00	\$190,000.00	\$0.00	\$0.00	Complete
7. Recreation Center - East Stair/Tread/Riser Repair	\$10,000.00	\$5,885.00	\$0.00	\$4,115.00	Complete
8. Recreation Center - Replace Carpeting	\$15,000.00	\$11,742.00	\$0.00	\$3,258.00	Complete
9. Recreation Center - Replace Furnishings	\$15,000.00	\$15,000.00	\$0.00	\$0.00	Complete
10. Campuswide - Handicap Accessibility Sidewalk Improvements	\$15,000.00	\$15,000.00	\$0.00	\$0.00	Complete
11. Campuswide - Commons/Parking Lot Improvements	\$120,000.00	\$120,000.00	\$0.00	\$0.00	Complete
12. Student Center - Replace Conference Equipment	\$20,000.00	\$20,000.00	\$0.00	\$0.00	Complete
13. Student Center - Replace Food Service Equipment	\$10,000.00	\$10,000.00	\$0.00	\$0.00	Complete
14. Grounds - Replace Equipment	\$20,000.00	\$19,749.00	\$0.00	\$251.00	Complete
15. Athletic Training Renovation Assistance	\$40,000.00	\$40,000.00	\$0.00	\$0.00	Complete
<b>Resolution Total</b>	<b>\$590,000.00</b>	<b>\$676,534.44</b>	<b>\$103,000.00</b>	<b>\$16,465.56</b>	
Resolution Date: (03/31/06)					
1. Recreation Center - Rec Equipment	\$15,000.00	\$18,544.20	\$4,000.00	\$455.80	Complete
2. Berry Hall - Lobby Ceiling/Floor, Gameroom Floor	\$25,000.00	\$18,984.55	\$0.00	\$6,015.45	Complete
3. Morey Hall - New Hallway Ceiling/Lights	\$40,000.00	\$37,867.19	\$0.00	\$2,132.81	Complete
4. Morey Hall - Redo Terrazzo Shower Bases	\$15,000.00	\$8,307.00	\$0.00	\$6,693.00	Open
5. Morey Hall - Replace Front Doors	\$10,000.00	\$7,500.00	\$0.00	\$2,500.00	Open
6. Natatorium - Replace Stair Treads	\$15,000.00	\$13,019.00	\$0.00	\$1,981.00	Complete
7. Natatorium - Replace Windows & Doors	\$25,000.00	\$24,500.00	\$0.00	\$500.00	Complete
8. Terrace Hall - Design Tuckpointing/Masonry Restoration	\$15,000.00	\$15,000.00	\$0.00	\$0.00	Complete
9. Commons/Parking Lot - Improvements	\$390,000.00	\$374,870.60	\$0.00	\$15,129.40	Open
<b>Resolution Total</b>	<b>\$550,000.00</b>	<b>\$518,592.54</b>	<b>\$4,000.00</b>	<b>\$35,407.46</b>	

**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Wayne State College  
Revenue Bond Facilities**

**Report Period: As of December 31, 2007**

**Date Prepared: January 4, 2008**

<b>Resolution Date and Project Description</b>	<b>Approved Amount</b>	<b>Current Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: (04/13/07)					
1. Berry Hall - Apartment Kitchen	\$9,000.00	\$0.00	-\$9,000.00	\$0.00	Deferred
2. Bowen Hall - Door/Lock Replace & Misc Repair	\$65,000.00	\$0.00	\$0.00	\$65,000.00	Open
3. Campuswide - Roof Repairs	\$6,000.00	\$2,429.70	\$0.00	\$3,570.30	Open
4. Campuswide - Commons/Parking Improvements	\$60,000.00	\$0.00	\$0.00	\$60,000.00	Open
5. Campuswide - Grounds Equipment	\$12,000.00	\$0.00	\$0.00	\$12,000.00	Open
6. Campuswide - Sidewalk Replacement	\$14,000.00	\$14,000.00	\$0.00	\$0.00	Complete
7. Campuswide - Campus Card System	\$17,500.00	\$0.00	\$0.00	\$17,500.00	Open
8. Morey Hall - Fire Alarms	\$106,000.00	\$134,424.60	\$49,000.00	\$20,575.40	Open
9. Natatorium - Pool Vacuum	\$3,500.00	\$3,395.00	\$0.00	\$105.00	Complete
10. Pile Hall - Rear Step Repair	\$7,500.00	\$7,500.00	\$0.00	\$0.00	Complete
11. Rec Center - Card Swipe System	\$3,500.00	\$0.00	\$0.00	\$3,500.00	Open
12. Rec Center - Meeting Room Divider, Emerg Exit & Equipment Room	\$31,500.00	\$405.39	\$14,500.00	\$45,594.61	Open
13. Residence Halls - Furniture, Mattress Replacement	\$20,000.00	\$0.00	\$0.00	\$20,000.00	Open
14. Residence Halls - Portable AC & Screen Repairs	\$19,000.00	\$691.06	\$9,000.00	\$27,308.94	Open
15. Student Center - Food Service Equip & Dishroom Lighting	\$31,500.00	\$8,918.67	\$0.00	\$22,581.33	Open
16. Student Center - Carpet Replacement - Public Areas	\$20,000.00	\$24,000.00	\$4,000.00	\$0.00	Complete
17. Student Center - Equipment & Misc Repairs	\$23,000.00	\$17,256.27	\$3,500.00	\$9,243.73	Open
18. Terrace Hall - Upgrade Fire Alarm System	\$71,000.00	\$0.00	-\$71,000.00	\$0.00	Deferred
19. Terrace Hall - Tuckpointing Design/Construction	\$120,000.00	\$95,449.77	\$0.00	\$24,550.23	Open
<b>Resolution Total</b>	<b>\$640,000.00</b>	<b>\$308,470.46</b>	<b>\$0.00</b>	<b>\$331,529.54</b>	
Resolution Date: (09/14/07)					
1. Purchase Property	\$90,000.00	\$84,668.45	\$0.00	\$5,331.55	Complete
<b>Resolution Total</b>	<b>\$90,000.00</b>	<b>\$84,668.45</b>	<b>\$0.00</b>	<b>\$5,331.55</b>	
<b>Grand Total</b>	<b>\$2,286,000.00</b>	<b>\$1,967,581.83</b>	<b>\$80,000.00</b>	<b>\$398,418.17</b>	

Descriptions to be used in Status column of Contingency Maintenance Projects Progress Report

Open - to be used when project is still in progress

Deferred - to be used when project will not be completed

Complete - to be used when project has been completed

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Jennifer Myers*

March 27-28, 2008

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Grant Applications and Awards for Information Only

Chadron Applications

- 100 Wetlands of the US (US Geological Survey, National Atlas Program) -- \$159,146.40
- Encouraging Healthy Student CHOICES (NCAA) -- \$30,000
- False River: 2008 Fiscal Year WETMAPP Training Phase 2 (Carol and Caroline Swanson Foundation, Inc.) -- \$13,000.74
- Promoting Behavioral Health Among Northwest Nebraska Children (Birth-18) and Their Parents Through Information, Engagement, and Advocacy (Alan and Marcia Baer Foundation) -- \$10,000
- Promoting Behavioral Health Among Northwest Nebraska Children (Birth-18) and Their Parents Through Information, Engagement, and Advocacy (Gardner Foundation) -- \$100,000
- Promoting Behavioral Health Among Northwest Nebraska Children (Birth-18) and Their Parents Through Information, Engagement, and Advocacy (Mutual of Omaha Foundation) -- \$250,910 (first year support only)
- Promoting Behavioral Health Among Northwest Nebraska Children (Birth-18) and Their Parents Through Information, Engagement, and Advocacy (Oprah's Angel Network) -- \$543,293
- Promoting Behavioral Health Among Northwest Nebraska Children (Birth-18) and Their Parents Through Information, Engagement, and Advocacy (Doug Riley Family Foundation) -- \$30,000
- Promoting Behavioral Health Among Northwest Nebraska Children (Birth-18) and Their Parents Through Information, Engagement, and Advocacy (Carl and Caroline Swanson Foundation, Inc.) -- \$60,000
- Promoting Behavioral Health Among Northwest Nebraska Children (Birth-18) and Their Parents Through Information, Engagement, and Advocacy (Robert Wood Johnson Foundation) -- \$608,608
- Rural People, Rural Policy Initiative (Kellogg Foundation) -- \$100,000

Wayne Application

- RUI (Research at an Undergraduate Institution): An Ecological Guild-Based Biodiversity Inventory and Survey of the Aquatic Non-biting Midges (Diptera: Chironomidae) of the Altai and Hangai Mountain Drainages, Mongolia – (National Science Foundation) -- \$110,476

## 7.10.-2

### Wayne Awards

- Language Arts Festival 2008 (Nebraska Humanities Council) -- \$1,000
- NAS Student Presentations 2008 (The Nebraska Academy of Sciences) -- \$2,455
- Plains Writer's Fiesta 2008 (Nebraska Humanities Council) -- \$1,450
- Project L.I.F.E.: Literacy Is For Everyone, Part 2 – (Nebraska Coordinating Commission for Postsecondary Education Improving Teacher Quality: State Grants Program) -- \$83,282
- Student Leadership in Service Learning at Wayne State College in 2008 (Corp. for National Service/Midwest Consortium for Service Learning in Higher Education/University of Nebraska-Lincoln) -- \$15,000

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources

5. Secure public and private funding sources

Strategies: f. Keep Board of Trustees informed on the financial status of the colleges and system

g. Continually find ways to stretch limited resources as far as possible

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Board policy 6024 requires that grant applications and awards, which have as part of the agreement the obligation to accept fiscal responsibility in future years, or require maintenance of effort require approval by the Board. Grant applications and awards not requiring maintenance of effort or an obligation to accept fiscal responsibility in future years are attached for information only.

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: February 8, 2008
Notice of Intent	Application: X	Accept Award:
Name of Program: 100 Wetlands of the US		
Funding Source: US Geological Survey, National Atlas Program		
Amount Requested: \$159,146.40	Amount Awarded:	Funding Period: 3/15/08 – 12/30/09
Closing Date for Application Submission: Application being submitted at the US Geological Survey's request.		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes:      No: X
Will this grant require <b>State Matching Funds</b> ?		Yes:      No: X
Will this grant require <b>In-Kind Funds</b> ?		Yes:      No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes:      No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:      No: X
How many FTE positions will the grant fund?		0
How many of these are new positions?		0
Briefly describe the purpose(s) of this application/award:  CSC's WETMAPP Program proposes to develop a wetlands site within the existing USGS National Atlas Program website. One hundred US wetlands will be identified, and content and materials will be added to the dynamic maps' section of the National Atlas. Project workshops will be offered at national and regional meetings.		
Is this grant a continuation of a previous/existing grant?		Yes:      No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes:      No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Catherine M. Lockwood, Ph.D.		
Administrator responsible for approving the application: Janie Park, PhD, President		

7.10.-4

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS**

College: Chadron State College		Date: February 11, 2008
Notice of Intent	Application: X	Accept Award:
Name of Program: Encouraging Healthy Student CHOICES		
Funding Source: NCAA		
Amount Requested: \$30,000	Amount Awarded:	Funding Period: 9/1/ 08 – 6/30/11
Closing Date for Application Submission: February 15, 2008		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes:      No: X
Will this grant require <b>State Matching Funds</b> ?		Yes:      No: X
Will this grant require <b>In-Kind Funds</b> ?		Yes:      No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes:      No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:      No: X
How many FTE positions will the grant fund?		0
How many of these are new positions?		0
Briefly describe the purpose(s) of this application/award: Chadron State College will apply for a \$30,000 grant from NCAA. If awarded, the funds will support a three-year CSC initiative to introduce educational programs on alcohol and its abuse for the campus. It is sponsored by NCAA, but the program needs to include and address both student-athletes and students who are not athletes. Our proposal involves three phases for all participants: [1] information about alcohol use and abuse by college students; [2] engagement activities for college students and other stakeholders on and off the campus; and [3] connections for CSC students to relate personal concerns about their alcohol use non-clinically.		
Is this grant a continuation of a previous/existing grant?		Yes:      No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes:      No: X
If yes, please state the reason: Last year, NCAA approved the grant but did not fund it. With some modifications, the grant is being resubmitted in hopes of approval and funding.		
Person responsible for the preparation of the application: William E. Roweton, Ph.D.		
Administrator responsible for approving the application: Janie Park, PhD, President		

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: February 22, 2008	
Notice of Intent	Application: X	Accept Award:	
Name of Program: False River: 2008 Fiscal Year WETMAPP Training Phase 2			
Funding Source: Carl and Caroline Swanson Foundation, Inc.			
Amount Requested: \$13,000.74	Amount Awarded:	Funding Period: 4/1/ 08 – 11/30/08	
Closing Date for Application Submission: Not specified.			
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:	
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes:	No: X
Will this grant require <b>State Matching Funds</b> ?		Yes:	No: X
Will this grant require <b>In-Kind Funds</b> ?		Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):			
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:	No: X
How many FTE positions will the grant fund?		0	
How many of these are new positions?		0	
Briefly describe the purpose(s) of this application/award:  Chadron State and the US Geological Survey's National Wetlands Research Center (Lafayette, LA) will prepare materials for two training sessions for the False River WETMAPP Site. In Phase 2, we will produce [1] 75 sets of materials for the site at False River; [2] facilitate two workshops and observe/assist with a third workshop, and [3] incorporate False River materials into the WETMAPP site.			
Is this grant a continuation of a previous/existing grant?		Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:			
Has this grant application been previously denied?		Yes:	No: X
If yes, please state the reason:			
Person responsible for the preparation of the application: Catherine Lockwood, Ph.D.			
Administrator responsible for approving the application: Janie Park, PhD, President			



7.10.-6

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS**

College: Chadron State College		Date: February 19, 2008
Notice of Intent	Application: X	Accept Award:
Name of Program: Promoting Behavioral Health among Northwest Nebraska Children (Birth-18) and their Parents through Information, Engagement, and Advocacy		
Funding Source: Alan and Marcia Baer Foundation		
Amount Requested: \$10,000	Amount Awarded:	Funding Period: 7/1/ 08 – 6/30/10
Closing Date for Application Submission: Not specified.		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes:      No: X
Will this grant require <b>State Matching Funds</b> ?		Yes:      No: X
Will this grant require <b>In-Kind Funds</b> ?		Yes:      No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes:      No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:      No: X
How many FTE positions will the grant fund?		0
How many of these are new positions?		0
<p><b>Briefly describe the purpose(s) of this application/award:</b>            This application is requesting a portion of the support (\$10,000 or a \$608,608 total budget) for a field-based, behavioral health "educational" project. The purpose of the overall project is to assess then change and/or modify the attitudes, behaviors, and treatment-habits about behavioral treatment among rural parents in Dawes, Box Butte, Sheridan, and Sioux counties. To succeed, first, the project presents information in print and electronic media across the region about evidence-based behavioral healthcare. Second, the project reinforces key information as live, ten-minute theatrical vignettes of behavioral distress, portrayed dramatically by trained Chadron State College students. Once recorded and edited, the vignettes will then be segmented into 30-60 second clips and provided as training squeals on <i>MySpace</i> and on the project's web site. Third, the project develops new regional resources--a local <i>single point of contact</i>, personal advocates, and, finally, "agency location maps" to help northwest Nebraska's most under-served populations, like Native Americans and Latinos, to connect their behavior healthcare needs to treatment.</p>		
Is this grant a continuation of a previous/existing grant?		Yes:      No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes:      No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: William E. Roweton, Ph.D.		
Administrator responsible for approving the application: Janie Park, PhD, President		

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: February 20, 2008
Notice of Intent	Application: X	Accept Award:
Name of Program: Promoting Behavioral Health among Northwest Nebraska Children (Birth-18) and their Parents through Information, Engagement, and Advocacy		
Funding Source: Gardner Foundation		
Amount Requested: \$100,000	Amount Awarded:	Funding Period: 7/1/ 08 – 6/30/10
Closing Date for Application Submission: Not specified.		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?	Yes:	No: X
Will this grant require <b>State Matching Funds</b> ?	Yes:	No: X
Will this grant require <b>In-Kind Funds</b> ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	will involve support for director's position	
How many of these are new positions?	will involve support for director's position	
<p><b>Briefly describe the purpose(s) of this application/award:</b></p> <p>This application is requesting a portion of the support (\$100,000 or a \$608,608 total budget) for a large multiyear project. The project assesses then educationally informs and constructively challenges the attitudes, behaviors, and habits about behavioral science and treatment among rural parents in Dawes, Box Butte, Sheridan, and Sioux counties. To succeed, first, the project presents information in print and electronic media across the region about evidence-based behavioral healthcare. Second, the project reinforces key information as live, ten-minute theatrical vignettes of behavioral distress, portrayed dramatically by trained Chadron State College students. Once recorded and edited, the vignettes will then be segmented into 30-60 second clips and provided as training squeals on <i>MySpace</i> and on the project's web site. Third, the project develops new regional resources--a local <i>single point of contact</i>, plus personal advocates, and, finally, "agency location tools" to help northwest Nebraska's most under-served populations, like Native Americans and Latinos, to connect their behavior healthcare needs to treatment.</p>		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: William E. Roweton, Ph.D.		
Administrator responsible for approving the application: Janie Park, PhD, President		

7.10.-8

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS**

College: Chadron State College		Date: February 26, 2008
Notice of Intent	Application: X	Accept Award:
Name of Program: Promoting Behavioral Health among Northwest Nebraska Children (Birth-18) and their Parents through Information, Engagement, and Advocacy		
Funding Source: Mutual of Omaha Foundation		
Amount Requested: \$250,910 (requesting first year support only)	Amount Awarded:	Funding Period: 7/1/ 08 – 6/30/09
Closing Date for Application Submission: Not specified.		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?	Yes:	No: X
Will this grant require <b>State Matching Funds</b> ?	Yes:	No: X
Will this grant require <b>In-Kind Funds</b> ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	3.75	
How many of these are new positions?	3.75	
<p><b>Briefly describe the purpose(s) of this application/award:</b>                      The purpose of the project is to assess then change and/or modify the attitudes, behaviors, and habits about behavioral treatment among rural parents in Dawes, Box Butte, Sheridan, and Sioux counties. To succeed, first, the project presents information in print and electronic media across the region about evidence-based behavioral healthcare. Second, the project reinforces key information in live, ten-minute theatrical vignettes of behavioral distress, portrayed dramatically by trained Chadron State College students. Once recorded and edited, the vignettes will then be segmented into brief clips and provided as training squeals on MySpace and on the project's web site. Third, the project develops new regional resources--a local <i>single point of contact</i>, plus personal advocates, and, finally, "agency location tools" to help northwest Nebraska's most under-served populations, like Native Americans and Latinos, to connect their behavior healthcare needs to treatment.</p>		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: William E. Roweton, Ph.D.		
Administrator responsible for approving the application: Janie Park, PhD, President		

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: February 26, 2008
Notice of Intent	Application: X	Accept Award:
Name of Program: Promoting Behavioral Health among Northwest Nebraska Children (Birth-18) and their Parents through Information, Engagement, and Advocacy		
Funding Source: Oprah's Angel Network		
Amount Requested: \$543,293	Amount Awarded:	Funding Period: 7/1/ 08 – 6/30/10
Closing Date for Application Submission: Not specified.		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?	Yes:	No: X
Will this grant require <b>State Matching Funds</b> ?	Yes:	No: X
Will this grant require <b>In-Kind Funds</b> ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	3.75	
How many of these are new positions?	3.75	
Briefly describe the purpose(s) of this application/award: The purpose of the project is to assess then change and/or modify the attitudes, behaviors, and habits about behavioral treatment among rural parents in Dawes, Box Butte, Sheridan, and Sioux counties. To succeed, first, the project presents information in print and electronic media across the region about evidence-based behavioral healthcare. Second, the project reinforces key information as live, ten-minute theatrical vignettes of behavioral distress, portrayed dramatically by trained Chadron State College students. Once recorded and edited, the vignettes will then be segmented into 30-60 second clips and provided as training squeals on <i>MySpace</i> and on the project's web site. Third, the project develops new regional resources--a local <i>single point of contact</i> , plus personal advocates, and, finally, "resource location maps" to help northwest Nebraska's most under-served populations, like Native Americans and Latinos, to connect their behavior healthcare needs to treatment.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: William E. Roweton, Ph.D.		
Administrator responsible for approving the application: Janie Park, PhD, President		

**7.10.-10**

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS**

College: Chadron State College		Date: February 20, 2008
Notice of Intent	Application: X	Accept Award:
Name of Program: Promoting Behavioral Health among Northwest Nebraska Children (Birth-18) and their Parents through Information, Engagement, and Advocacy		
Funding Source: Doug Riley Family Foundation		
Amount Requested: \$30,000	Amount Awarded:	Funding Period: 7/1/ 08 – 6/30/10
Closing Date for Application Submission: Not specified.		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?	Yes:	No: X
Will this grant require <b>State Matching Funds</b> ?	Yes:	No: X
Will this grant require <b>In-Kind Funds</b> ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	0	
How many of these are new positions?	0	
Briefly describe the purpose(s) of this application/award: This application is requesting a portion of the support (\$30,000 or a \$608,608 total budget) for a large multiyear project. The project educationally informs and constructively challenges the attitudes, behaviors, and habits about behavioral treatment among rural parents in Dawes, Box Butte, Sheridan, and Sioux counties. To succeed, first, the project presents information in print and electronic media across the region about evidence-based behavioral healthcare. Second, the project reinforces key information as live, ten-minute theatrical vignettes of behavioral distress, portrayed dramatically by trained Chadron State College students. Once recorded and edited, the vignettes will then be segmented into 30-60 second clips and provided as training squeals on <i>MySpace</i> and on the project's web site. Third, the project develops new regional resources--a local <i>single point of contact</i> , personal advocates, and, finally, "agency location tools" to help northwest Nebraska's most under-served populations, like Native Americans and Latinos, to connect their behavior healthcare needs to treatment.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: William E. Roweton, Ph.D.		
Administrator responsible for approving the application: Janie Park, PhD, President		

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: February 19, 2008
Notice of Intent	Application: X	Accept Award:
Name of Program: Promoting Behavioral Health among Northwest Nebraska Children (Birth-18) and their Parents through Information, Engagement, and Advocacy		
Funding Source: Carl and Caroline Swanson Foundation, Inc.		
Amount Requested: \$60,000	Amount Awarded:	Funding Period: 7/1/ 08 – 6/30/10
Closing Date for Application Submission: Not specified.		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?	Yes:	No: X
Will this grant require <b>State Matching Funds</b> ?	Yes:	No: X
Will this grant require <b>In-Kind Funds</b> ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	0	
How many of these are new positions?	0	
Briefly describe the purpose(s) of this application/award: This application is requesting a portion of the support (\$60,000 of a \$608,608 total budget) for a large multiyear project. The purpose of the overall project is to assess then change and/or modify the attitudes, behaviors, and habits about behavioral treatment among rural parents in Dawes, Box Butte, Sheridan, and Sioux counties. To succeed, first, the project presents information in print and electronic media across the region about evidence-based behavioral healthcare. Second, the project reinforces key information in live, ten-minute theatrical vignettes of behavioral distress, portrayed dramatically by trained Chadron State College students. Once recorded and edited, the vignettes will then be segmented into 30-60 second clips and provided as training squeals on MySpace and on the project's web site. Third, the project develops new regional resources--a local <i>single point of contact</i> , plus personal advocates, and, finally, "agency location tools" to help northwest Nebraska's most under-served populations, like Native Americans and Latinos, to connect their behavior healthcare needs to treatment.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: William E. Roweton, Ph.D.		
Administrator responsible for approving the application: Janie Park, PhD, President		

7.10.-12

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: February 18, 2008
Notice of Intent	Application: X	Accept Award:
Name of Program: Promoting Behavioral Health among Northwest Nebraska Children (Birth-18) and their Parents through Information, Engagement, and Advocacy		
Funding Source: Robert Wood Johnson Foundation		
Amount Requested: \$608,608	Amount Awarded:	Funding Period: 7/1/ 08 – 6/30/10
Closing Date for Application Submission: Not specified.		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?	Yes:	No: X
Will this grant require <b>State Matching Funds</b> ?	Yes:	No: X
Will this grant require <b>In-Kind Funds</b> ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	3.75	
How many of these are new positions?	3.75	
<p><b>Briefly describe the purpose(s) of this application/award:</b>                      The purpose of the project is to assess then change and/or modify the attitudes, behaviors, and habits about behavioral treatment among rural parents in Dawes, Box Butte, Sheridan, and Sioux counties. To succeed, first, the project presents information in print and electronic media across the region about evidence-based behavioral healthcare. Second, the project reinforces key information in live, ten-minute theatrical vignettes of behavioral distress, portrayed dramatically by trained Chadron State College students. Once recorded and edited, the vignettes will then be segmented into 30-60 second clips and provided as training squeals on <i>MySpace</i> and on the project's web site. Third, the project develops new regional resources--a local <i>single point of contact</i>, plus personal advocates, and, finally, "agency location tools" to help northwest Nebraska's most under-served populations, like Native Americans and Latinos, to connect their behavior healthcare needs to treatment.</p>		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: William E. Roweton, Ph.D.		
Administrator responsible for approving the application: Janie Park, PhD, President		

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: February 20, 2008
Notice of Intent	Application: X	Accept Award:
Name of Program: Rural People, Rural Policy Initiative		
Funding Source: Kellogg Foundation		
Amount Requested: \$100,000	Amount Awarded:	Funding Period: 7/1/ 08 – 6/30/10
Closing Date for Application Submission: 1.25.08		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?	Yes:	No: X
Will this grant require <b>State Matching Funds</b> ?	Yes:	No: X
Will this grant require <b>In-Kind Funds</b> ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	0	
How many of these are new positions?	0	
Briefly describe the purpose(s) of this application/award:  With all funds dedicated for travel, this \$100,000 grant allows Bill Roweton, CSC's Director, Office for Sponsored Research, and Mr. Gary Bieganski, Board Member, Nebraska State College System, to participate in think tanks about rural policies and alternative futures. The program organizes conferences with other individuals involved in rural economic planning, social change, and healthcare interventions. At these meetings, ideas are shared about other rural initiatives, and we will network with others with similar interests.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: William E. Roweton, Ph.D.		
Administrator responsible for approving the application: Janie Park, PhD, President		



7.10.-14

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS**

College: Wayne State College		Date: March 28, 2008
Notice of Intent	Application: X	Accept Award:
Name of Program: RUI (Research at an Undergraduate Institution): An Ecological Guild-Based Biodiversity Inventory and Survey of the Aquatic Non-biting Midges (Diptera: Chironomidae) of the Altai and Hangai Mountain Drainages, Mongolia		
Funding Source: National Science Foundation		
Amount Requested: \$110,476	Amount Awarded:	Funding Period: 06/01/08-06/01/10
Closing Date for Application Submission: 01/09/08		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes: X      No:
Will this grant require <b>State Matching Funds</b> ?		Yes:      No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Indirect costs include salaries and fringe benefits.		
Will this grant require <b>In-Kind Funds</b> ?		Yes:      No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes:      No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: X      No:
How many FTE positions will the grant fund?		FTE: 0.53
How many of these are new positions?		New FTE: 0.53
Briefly describe the purpose(s) of this application/award This three year proposal will allow Dr. Hayford and two WSC undergraduate students to research and describe the species of Chironomidae found in Mongolia. Their research will assist the Mongolian Aquatic Insect Survey on-going efforts in the assessment of Mongolian aquatic ecosystems. The students will be trained in all aspects of field entomology, taxonomy, and aquatic ecology and will work with international experts in the field and with Mongolian undergraduate and graduate students. Their participation in this project will increase research activities at WSC, will contribute to the goals of the project, foster collaborations between future U.S. and Mongolia aquatic biologists, and assist the students in starting careers as researchers. The proposal requests funds for a faculty summer salary/benefits, student wages, travel expenses and supplies.		
Is this grant a continuation of a previous/existing grant?		Yes:      No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes:      No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Barbara Hayford, Interim Asst. Professor, Life Sciences		
Administrator responsible for approving the application: Beth Kroger, Administration and Finance		

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: March 28, 2008
Notice of Intent	Application:	Accept Award: X
Name of Program: Language Arts Festival 2008		
Funding Source: Nebraska Humanities Council		
Amount Requested: 1,436	Amount Awarded: 1,000	Funding Period: 01/08-04/08
Closing Date for Application Submission: January 1, 2008		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 01/15/08
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes:      No: X
Will this grant require <b>State Matching Funds</b> ?		Yes: X      No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): State matching funds include artist fees and travel expenses, communication expenses and supplies.		
Will this grant require <b>In-Kind Funds</b> ?		Yes: X      No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-kind support includes time commitment of several faculty and staff and equipment usage.		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes:      No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:      No: X
How many FTE positions will the grant fund?		FTE: 0
How many of these are new positions?		New FTE: 0
Briefly describe the purpose(s) of this application/award: This project will provide an opportunity for Nebraska middle and secondary schools to gather together and celebrate the language arts. Funds will be used for artist fees, communication expenses and supplies.		
Is this grant a continuation of a previous/existing grant?		Yes:      No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes:      No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Janet Gilligan, Professor, Language and Literature Department		
Administrator responsible for approving the application: Beth Kroger, Administration and Finance		

7.10.-16

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: March 28, 2008
Notice of Intent	Application:	Accept Award: X
Name of Program: NAS Student Presentations 2008		
Funding Source: The Nebraska Academy of Sciences		
Amount Requested: 2,470	Amount Awarded: 2,455	Funding Period: 01/08-06/08
Closing Date for Application Submission: October 26, 2007		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 11/16/07
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes:      No: X
Will this grant require <b>State Matching Funds</b> ?		Yes:      No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require <b>In-Kind Funds</b> ?		Yes:      No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes:      No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:      No: X
How many FTE positions will the grant fund?		FTE: 0
How many of these are new positions?		New FTE: 0
Briefly describe the purpose(s) of this application/award: This award will provide funding for WSC students and faculty to attend the spring NAS meeting. It will assist with travel expenses.		
Is this grant a continuation of a previous/existing grant?		Yes:      No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes:      No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. David Peitz, Professor, Physical Sciences & Math Department		
Administrator responsible for approving the application: Beth Kroger, Vice President, Administration and Finance		

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: March 28, 2008
Notice of Intent	Application:	Accept Award: X
Name of Program: Plains Writer's Fiesta 2008		
Funding Source: Nebraska Humanities Council		
Amount Requested: 1,500	Amount Awarded: 1,450	Funding Period: 01/08-05/08
Closing Date for Application Submission: January 1, 2008		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 01/15/08
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes:      No: X
Will this grant require <b>State Matching Funds</b> ?		Yes: X      No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Matching funds by Wayne State College include communication and videographer expenses and artists fees/travel costs.		
Will this grant require <b>In-Kind Funds</b> ?		Yes: X      No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-kind support includes time commitment of several faculty and staff members, telephone and equipment usage.		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes:      No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:      No: X
How many FTE positions will the grant fund?		FTE: 0
How many of these are new positions?		New FTE: 0
Briefly describe the purpose(s) of this application/award: This award allows Nebraska writers and small presses located in Nebraska to present their work before an audience, creating a personal relationship with them. This will hopefully expand the audience's interest in humanities and the arts. Funds awarded will pay artists fees.		
Is this grant a continuation of a previous/existing grant?		Yes:      No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes:      No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Ms. Lisa Sandlin, Professor, Language & Literature Department		
Administrator responsible for approving the application: Beth Kroger, Administration and Finance		

7.10.-18

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS**

College: Wayne State College		Date: March 28, 2008
Notice of Intent	Application:	Accept Award: X
Name of Program: Project L.I.F.E.: Literacy Is For Everyone, Part 2		
Funding Source: Nebraska Coordinating Commission for Postsecondary Education Improving Teacher Quality: State Grants Program		
Amount Requested: 83,282	Amount Awarded: 83,282	Funding Period: 02/20/08-07/31/09
Closing Date for Application Submission: November 1, 2007		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 11/16/07
Does this grant include <b>Indirect Cost Funds</b> for the Colleges use?		Yes:      No: X
Will this grant require <b>State Matching Funds</b> ?		Yes:      No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require <b>In-Kind Funds</b> ?		Yes: X      No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-kind support by Wayne State College includes use of the college's facilities and equipment as well as the time commitment of several faculty and staff.		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes:      No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:      No: X
How many FTE positions will the grant fund?		FTE: 0.00
How many of these are new positions?		New FTE: 0.00
Briefly describe the purpose(s) of this application/award: This award to ESU 1, with Wayne State College serving as the higher education in-kind partner, provides funding for middle school teacher stipends, meals and training materials/resources as well as substitute teacher salaries/benefits and consultant fees. The goal of Project L.I.F.E. was to improve the content knowledge of middle level teachers (grades 5-8) in analyzing nonfiction text as well as using comprehension and questioning strategies to enable their students to become successful readers and meet Nebraska reading standards. Project L.I.F.E. Part 2 expands that training to include vocabulary strategies.		
Is this grant a continuation of a previous/existing grant?		Yes:      No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: While technically not a continuation of a previous grant, Project L.I.F.E., Part 2 builds upon a previously awarded grant, Project L.I.F.E.		
Has this grant application been previously denied?		Yes:      No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Amy Hill, ESU 1 Professional Development Coordinator		
Administrator responsible for approving the application: Beth Kroger, Administration and Finance		

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS**

College: Wayne State College		Date: March 28, 2008
Notice of Intent	Application:	Accept Award: X
Name of Program: Student Leadership in Service Learning at Wayne State College in 2008		
Funding Source: Corp. for National Service/Midwest Consortium for Service Learning in Higher Education/University of Nebraska-Lincoln		
Amount Requested: 20,000	Amount Awarded: 15,000	Funding Period: 01/08-12/08
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 01/15/08
Does this grant include <b>Indirect Cost Funds</b> for the Colleges use?	Yes:	No: X
Will this grant require <b>State Matching Funds</b> ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require <b>In-Kind Funds</b> ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the time commitment of several faculty and staff members.		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0	
How many of these are new positions?	New FTE: 0	
Briefly describe the purpose(s) of this application/award: This award requests funding for a faculty summer stipend, workshop/resource materials, assessment forms, refreshments, supplies and travel expenses. The objective of the project is to increase faculty and student involvement in service-learning, expand a co-curricular component to service-learning, participate in Consortium-sponsored activities, increase connections with community partners with emphasis on PK-12 schools and other agencies who serve rural youth and developing student leadership in service-learning.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: While this is technically funding a new award, it continues an effort for maintaining and advancing the service-learning programs established through funding received in 2004, 2005, 2006 and 2007 of \$20,000 each.		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Jean Karlen, Professor, Sociology, Psychology, and Criminal Justice Department		
Administrator responsible for approving the application: Beth Kroger, Administration and Finance		

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Jennifer Myers*

March 27-28, 2008

**Contracts and Change Orders for Information Only**

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

Board policies 7015 and 8065 require that the colleges report the following contract awards and change orders to the Board as information.

**CONTRACTS** – 1) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$40,000; c) consultant contracts for less than \$25,000; and d) exempt contracts exceeding \$25,000.

<b>Chadron State College</b>	
Location on Campus:	Miller Hall
Contracted Work:	Window replacement design
Contract Amount:	\$4,800
Fund Source:	LB 309
Contractor:	David Coe, Coe Engineering
Location on Campus:	Reta King Library
Contracted Work:	Fire sprinkler design
Contract Amount:	\$10,100
Fund Source:	LB 309
Contractor:	David Coe, Coe Engineering

<b>Peru State College</b>	
Location on Campus:	Jindra Fine Arts Building
Contracted Work:	Feasibility study of upgrading the building for current codes
Contract Amount:	\$32,500
Fund Source:	LB 309/Cash
Contractor:	Jackson Jackson and Associates
Location on Campus:	Neal Hall and Delzell Hall Room 00A
Contracted Work:	Lease
Contract Amount:	\$2,297 per month
Fund Source:	Cash
Contractor:	Peru State College
Location on Campus:	AD Majors Hall
Contracted Work:	Lease of 26,514 square feet of space
Contract Amount:	\$29,960.82 + utility costs not to exceed \$7,423.92
Fund Source:	Cash
Contractor:	Peru State College

<b>Wayne State College</b>	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Admissions wall \$11,607 Cash Otte Construction, Wayne, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Rice Remove Asbestos tiles and mastic, rooms 105, 105A, 107 \$2,940.60 LB 605 Environmental Services, Norfolk, NE

**CHANGE ORDERS** – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are less than \$20,000. If approval of change order is critical to project schedule, \$20,000 to \$60,000 range change orders may be approved by Chancellor and ratified at next Board meeting.

<b>Chadron State College</b>	
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Administration Building #1 Additional bearing walls, skim coating and demolition \$16,816.80 LB 605 Fuller Construction

<b>Peru State College</b>	
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Al Wheeler Activity Center #11 Change lavatory type, add elevator sump/pit, revise louvers, dampers \$15,226 LB 605/Cash/CIF/Foundation Lueder Construction Company
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Al Wheeler Activity Center #12 Provide gymnasium curtains \$24,980 (Chancellor authorized to sign per BoT Policy 8065) LB 605/Cash/CIF/Foundation Lueder Construction Company
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Al Wheeler Activity Center #13 Additional cross-bracing, add structural steel beam, extend CIP piers \$5,292 LB 605/Cash/CIF/Foundation Lueder Construction Company
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Al Wheeler Activity Center #14 Corrugated panels for north existing building (Corrected from amount reported January 15, 2008) \$3,468 LB 605/Cash/CIF/Foundation Lueder Construction Company
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Al Wheeler Activity Center #15 New relay panel RP-GYM \$2,354 LB 605/Cash/CIF/Foundation Lueder Construction Company



<b>Wayne State College</b>	
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Campus Services Construction #10 Portal frame/brace/support beam/additional siding \$15,063 LB 605 RaDec Construction, Hartington, NE
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Rice Auditorium #1 North ramp, ceiling, stadium landscape revision (\$59,450) LB 605 Leo A Daly, Omaha, NE

- Chancellor's Report –  
March 2008

1. Legislative Update

The appropriations committee continues work on its recommendations to the legislature regarding deficit requests. Its work is to be completed by March 12 (40<sup>th</sup> day) and the bill placed on general file. The legislature must act on the bill by March 31 (50<sup>th</sup> day). The Governor then has 5 calendar days, excluding Sunday, to sign, not sign (but bill takes effect), veto in total, or line-item veto items of appropriation. The appropriations committee then has one day to report on the impact of any vetoes and it takes 30 votes for any veto override. We will know more on our SIS/SAP request by the time of our meeting and I will provide the Board with an update at that time.

LB963, introduced by Senator Friend, would have eliminated access to public higher education in Nebraska for undocumented immigrants. The Judiciary Committee has voted to kill the bill and it does not appear likely that this decision will be reconsidered.

LB889, introduced by Senator Flood, would provide enabling legislation for the NSCS to use design-build contracts or construction manager at risk contracts as alternatives to the traditional design-bid-build process. This bill is currently on General File and is Senator Flood's priority bill.

2. NeSIS and SAP Progress Report

The combined efforts for the NSCS and NU continue on two parallel tracks. One deals specifically with the selection of a student information system vendor and the other involves the migration of the NSCS financial, human resources, and payroll systems to the University's SAP system. Major components of the SIS bid include proposals in the following functional areas:

- Student Records
- Student Finance
- Portfolios
- Financial Aid
- Admissions/Recruiting
- Portal/Workflow
- Data Warehousing/Reporting
- Housing

## 8.1.-2

The schedule for the student system application has not changed greatly from the original timeline reported at the last Board meeting:

- February 19 Mandatory Pre-Bid Conference (Completed)
- March 18 Opening of Bids
- April 7 – 18 Bidder Demonstrations (vendors will be asked to demonstrate their software in accordance with “scripts” prepared by NSCS/NU Decision Teams)
- April 21 Contract Negotiations Begin
- May Steering Committee makes recommendation to NSCS Chancellor and NU President
- June 6 NSCS Board of Trustees Action to Authorize the Chancellor to Negotiate Best and Final Offer on Behalf of the Board of Trustees
- June 13 Recommendation to NU Board of Regents
- Aug/Sept Implementation to Begin

Currently, there are five potential software bidders including; Datatel, Sungard Higher Education, SAP, Oracle, and Jenzabar. Proposals will also be received from potential hardware and implementation bidders. Vendors indicating an interest in those areas include; Dell, IBM, LSI Consulting, IO Consulting, CIBER, Sigma Systems, Inc., and Cedar Crestone.

The SAP implementation discussions are in a very preliminary state and will remain so until after the university completes an upgrade to the current application. The upgrade is anticipated to be completed around mid-April. A schedule for the actual NSCS implementation will be developed shortly thereafter. The colleges have begun to review end user equipment requirements and electronic directories in preparation for the conversion.

Attached, for your information, is my letter to the NSCS community and others regarding our partnership with the University on our SIS/SAP project. The letter appears on the NeSIS website at [www.collegiateproject.com/nebraska/](http://www.collegiateproject.com/nebraska/).

### 3. Biennium Budget Requests

We have met with the Presidents and Vice Presidents of Finance and Administration of all three colleges to discuss their preliminary biennium budget requests. The requests will continue to be fine-tuned as we move forward with the biennium planning. The revised requests will be brought forward at the June meeting for Board approval.

#### 4. Forecasting Board and Governor's Request to Reduce Spending

As you already know, the Forecasting Board lowered the state's revenue projections at its recent meeting and, we sent you a copy of the Governor's memo recommending reduced spending. We continue to monitor the revenue situation and the potential impact it may have on our budgets. Based on our current understanding, it is not likely that we will see any reductions in the current fiscal year or in the next fiscal year (2008-09) unless things deteriorate over the next 6 months. However, if the economic slow-down continues, the impact could come in the next biennium (2009-11). We'll want to continue to keep this in mind in our planning.

#### 5. Revenue Bond Programs

The Council of Presidents discussed the need to consider a system wide approach to the development of comprehensive master planning for revenue bond programs at each of the colleges. Possible goals for the planning exercise to determine are:

- Current housing trends (locally and nationally)
- Student likes and dislikes of existing housing and defined housing trends
- Student likes and dislikes of existing food service
- Possible changes to student residency requirements
- Market potential and future occupancy
- Appropriate room and board rates
- Existing and future fee levels
- Appropriate operating expense
- Bond capacity
- Planned use of bond capacity
- Existing deferred repair potential

The system office, in consultation with the colleges, will develop a request for proposals to address these and other identified planning needs for the colleges. Ideally the request will enable the NSCS to bring a single consultant to the planning process. The plan would be to develop three separate planning documents from a single template thereby, allowing the colleges to maintain individual autonomy while providing economy and ease of use from three independent planning documents.

#### 6. P-16 Committee Assignments for Vice Chancellors and Associate Vice Chancellor

Korinne Tande, NSCS Vice Chancellor for Academic and Student Affairs, has been assigned to the Nebraska P-16 College Access Task Force. This task force was established to develop an action plan to assist in moving Nebraska to a top-ten ranking in the nationwide survey of college-going rates. The rationale is to help students prepare for successful careers and to improve the education level of Nebraska's workforce so that the state can compete effectively in the knowledge-based economy.

#### 8.1.-4

Ed Hoffman, NSCS Vice Chancellor for Facilities, Planning and Information Technology has been assigned to the Nebraska P-16 Data Committee. The Data Committee is being formed to encourage and support decision makers and policymakers' efforts to fully develop and use longitudinal data in educational policy decisions.

Sheri Irwin-Gish, NSCS Associate Vice Chancellor for Communications, Marketing and System Relations has been assigned to the Nebraska P-16 Communications Committee. The purpose of this committee is to develop a comprehensive Nebraska P-16 communication plan. This plan will inform Nebraskans of the challenges facing education at all levels and help them understand the P-16 vision that calls for significant change to improve education at the community and state levels.

#### 7. Online Education Survey Through National Association of State Universities and Land Grant Colleges (NASULGC) and Sloan – Korinne

The NASULGC-SLOAN National Commission on Online Learning recently completed a study through a survey of presidents and chancellors regarding online learning as a strategic asset. That report is available on the NASULGC website. As a follow-up to that study, the commission wants to survey faculty and college leaders of institutions that are involved with online learning.

Korinne recently visited with Robert Samors, the Associate Vice President for Research and Science Policy and the Director of Technology Policy with NASULGC about the NSCS being involved in the follow-up study. There is a short turn-around time--the surveys will be administered sometime late March or early April followed by in-depth interviews of college leadership in the summer of 2008. The intent is to identify key issues related to online education, how colleges have overcome any barriers they may have encountered and to develop some best practices to share with other institutions.

There is a possibility that the NSCS institutions could be chosen for a different component of the project, which would consist of in-depth interviews with faculty and college leadership to focus on best practices.

## **Introduction from NSCS Chancellor Carpenter for the SIS Website**

As you know, the Student Information System (SIS) that is currently used throughout the Nebraska State College System will not be supported by the provider after the year 2011. Consequently, we have the opportunity to find a new SIS that will better serve our students, faculty and staff.

This website was designed to keep you informed about the process of finding a new SIS. It will also have information about implementation once a new system is selected.

First though, let me provide a little background about the NSCS SIS project. To begin the process of selecting a new SIS, Ed Hoffman, NSCS Vice Chancellor for Facilities, Planning and Information Technology, led a system-wide committee made up of representatives from each of the colleges. This group did a needs analysis that then provided the basis for the committee to create a Request for Proposals (RFP). The RFP was sent out last summer and we received five responses. In October, the committee spent six days in North Platte listening to presentations by the top three vendors capable of providing user friendly programs.

In December, Governor Dave Heineman asked us to consider joining the University of Nebraska to find a SIS that would benefit both of our systems. After many discussions, which included determining the short and long-term cost savings, we decided to jointly pursue a common SIS solution with the university. As part of our joint arrangement, the NSCS will now utilize the university's Systems Application Products (SAP) administrative and financial system for our administrative computing needs. SAP connects to NIS through a specially designed interface.

By working in partnership with the university we project savings of approximately \$2.7 million or 11 percent of the original planned costs. In the longer term, there are likely to be more substantial savings and efficiencies related to the

implementation and maintenance of a single system rather than two separate and distinct systems.

In February, NU President J.B. Milliken and I went before the Appropriations Committee of the Legislature together to seek funding for the new SIS. Our decision to work collaboratively on this project was well received by the committee. The Governor recommended that our project receive \$10 million this year toward the purchase of the new SIS. This was seen as a “down payment” for the entire cost with the expectation that the Legislature would fund the balance of the cost of the project in the next biennium. All of us in the NSCS are pleased that the Governor and the Appropriations Committee recognized that an up-to-date SIS is critically important to our enterprise.

To all the NSCS folks who have worked so diligently to make this process work, I say thank you. While we have come quite far in the process, the real “heavy lifting” will begin as we implement the new SIS and as we migrate from NIS to SAP. I am sure that we will come out on the other side of this process in a position to better serve our students and Nebraska.

Finally, I want to thank President Milliken and all the folks at the university who have made this unique and collaborative effort a very positive and rewarding experience. The NSCS was brought into the process as a full partner and our views and opinions are well received. Thus, I am confident that we will succeed together in ways that will be beneficial to the NSCS, the university and the state.

Stan Carpenter  
Chancellor

**Chadron State College  
President's Report  
March 2008**

**Regional Health and Wellness Fair**

From 11 am till 7 pm on a bitterly cold and windy January Wednesday, Chadron State College hosted its first regional health fair. This event was part of a growing number of actions leading to increasing awareness of healthy lifestyles and wellness among our students and staff. It was also envisioned as part of our community service agenda.

In spite of this being our first regional health fair, we received tremendous support from many healthcare agencies, healthy lifestyle occupations, and community professionals. This year's fair included 30 exhibitors with table displays representing communities across western Nebraska. It was concurrently scheduled with CSC's highly successful annual American Red Cross blood drive. The American Red Cross blood drive was open to CSC students, staff, faculty and the community and resulted in 85 blood draws.

More than 400 students and regional residents attended the Fair, and there was much to see. Exhibitors displayed their materials and services in two campus locations, the Student Center and the Nelson Physical Activity Center. Included were public and private healthcare agencies, college departments, as well as area businesses. In addition, two hospitals were represented—Chadron Community Hospital and the Cancer Unit of Region 1 from Scottsbluff. Local businesses, from Aflac Insurance to Safeway, were also present. Safeway generously shared fresh fruits and vegetables with attendees late in the day when many of us needed a nutritious surge of energy. (The attached folio lists all participants.)

A post-fair "debriefing" was hosted by Chadron State on Wednesday, February 6, 2008, for this year's exhibitors. The purpose of the debriefing was to evaluate and improve the regional health fair and begin planning for next year. We intend to make this an annual event and each year improve and enlarge it. Both the College and the Chadron Community are fully committed to its future success.

We appreciate the wide College and community support that the 2008 fair received. We look forward to working collaboratively with more and more regional partners as we promote the well-being and health of our northwest Nebraska community.



**Community Health Fair  
16-Jan-08**

**Company Names = 19**

Active Life Massage

Aflac

American Red Cross Blood Drive

Breast Feeding - Tamara Dierks

Chadron Medical Clinic/Chadron Community Hospital

Chadron Police Department

Curves

Early Childhood/ Head Start

Famiy Rescue

NE Commission of the Deaf & Hard of Haring

Panhandle Mental Health Center

Panhandle Mental HealthCenter/Resources LLC

Pepsi

Ponderosa Villa - Dietary

Regional West Medical Center - Cancer Information

Safeway

Speakout

Vision Center

West Community Health Resource- Family Planning, RX, HIV, Family Advocate, Care Seat Safety, WIC, Early Development, Respite, Ryan White

**CSC Booths - 11**

Applied Science Department - Promoting Family Consumer Sciences Interactive Wellness

CSC - Health, Physical Education and Recreation Department - Step Test

CSC - Health, Physical Education and Recreation Department - Body Fat

CSC - Health, Physical Education and Recreation Department - Membership to NPAC

CSC - Physical Activities - Shoe buying and typing

CSC Health Services - Student Health, Insurance, Free Clinic, blood Pressure Testing, AED  
Training

Couseling, Psychology, and Social Work

CSC Admissions

CSC Art Department - Art Work

CSC Counseling - Smoking

CSC Health Professions

**Peru State College  
President's Report  
March 2008**

Throughout the years, Peru State College (PSC) has made a concerted effort to relate to our surrounding communities. By inviting students from nearby schools to participate in everything from academic-based competitions to fairs and presentations, we have not only provided enriched learning experiences, we have also increased familiarity with the college that will hopefully facilitate future student recruitment.

One of our longest running initiatives is PSC's annual High School Business Contest. The brainchild of the late Jack Hamilton, a member of the PSC business faculty, the event began in 1973 as a way for area high school students to put the business principles they learned in class into practice in a competition with their peers. This year, a few hundred students from 13 schools in Nebraska, Iowa, Kansas and Missouri participated. They competed in 15 business disciplines, including accounting, advanced accounting, business communications, business law, business math, computer concepts, economics, entrepreneurship, introduction to business, job interview, keyboarding objective, keyboarding skills, marketing, personal finance and Web page design.

Seventeen students took top honors at the event, each walking away with a \$500 tuition scholarship to Peru. The level of competition gets better with each passing year, and we were fortunate to once again have a truly outstanding group of intelligent, business-minded students involved.

Another long-running event at the college is the Annual District History Day Contest. That competition, which is 24 years old, brought nearly 200 students to campus from eight area junior and senior high schools. Students exhibited their historical research in one of five categories related to the *Conflict and Compromise* theme: paper, performance, documentary, exhibit or Web site. Six area high school students took top honors at the event, each were awarded a \$500 tuition scholarship to PSC. The top three winners in each entry category are eligible for the statewide contest which will be held at Nebraska Wesleyan University in Lincoln on April 19.

For the last 20 years, Peru has sponsored an annual Social Studies Fair for sixth graders from Auburn, Johnson-Brock and other surrounding communities. Under the direction of Dr. Anthony Citrin, professor of education, PSC social studies methods students worked with sixth graders on projects for approximately eight weeks prior to the Fair. Part of the preparation process includes a visit to the campus library on a research field trip. Each child is given a library card as part of his/her experience.

During the Fair, students present their projects to a panel of three judges. Trophies are awarded for first through fourth place. Medals for exceptional effort, best oral presentation and best visual presentation are also awarded. The event culminates with an awards ceremony and reception for the sixth graders, their parents and PSC students.

## 8.2.-4

The last event I will discuss is perhaps our most popular. In conjunction with Read Across America Week, the Peru Student Education Association (PSEA) sponsors a celebration of beloved children's author Dr. Suess' birthday in the form of three theatrical presentations. This year more than 1,200 Head Start and Kindergarten through fourth grade students from more than a dozen area schools attended the event, which focused on the classic *Cat in the Hat*. The presentations are designed to get children excited about the journeys they can take by sitting down with a good book.

In addition to viewing the performances, which are complete with costumes, dancing and singing, each student took the "Readers' Oath" and sang *Happy Birthday* to the author. The PSEA also donated 10 books to each of the classrooms that attended. It's been a great way for our education majors to put into practice what they have learned through their coursework and to help foster a life-long love of reading in the children who attend.

These are just a few examples of the ongoing interaction between our college and the surrounding rural communities. We also host an annual math contest, swing choir competition, and water celebration, among many events. We hope to continue these important, successful endeavors for years to come.

**Wayne State College  
President's Report  
March 2008**

**Wayne State College in the News**

Each month, Wayne State makes the news via print publications an average of 150 times. The college and its alumni, faculty and students also appear monthly in numerous online news reports, radio segments and network TV news in Norfolk, Neb., Sioux City, Iowa, and other outlets in the college's 46-county service area. A sample of these reports demonstrates the success of the college's alumni, faculty, students and Wayne State's overall importance as an intellectual, cultural and social hub for Northeast Nebraska.

Newspapers, Web sites, and other media outlets regularly report on college events such as the Black and Gold Performing Arts Series, Wayne State theater performances, art exhibits by our faculty, students and visiting artists, academic competitions for area junior high and high school students, and athletics.

Wayne State's Fred G. Dale Planetarium is a regular component of many media calendars. The planetarium, which has been in operation since its first show in 1969, hosts an average of 4,000 visitors per year. During years of high-profile astronomical events such as comets, the planetarium hosts as many as 120,000 guests. The planetarium offers scheduled shows for the public each season and special showings by request for K-12 classes or community organizations. The shows are always free.

Mike Marek, assistant professor of mass communications at Wayne State College, made the news in the *Omaha World-Herald* and in the newspaper in Yankton, S.D., in February when he was named to the national staff of the auxiliary of the United States Air Force, the Civil Air Patrol. Marek, a lieutenant colonel with the organization, will oversee the two-way radio communications program of the volunteer organization, which has more than 56,000 members.

Students in Wayne State's Music Department make the news on a regular basis with special performances throughout the year and by hosting several workshops for junior high and high school students from throughout the state. The college's wind ensemble was the subject of a *Norfolk Daily News* story in February. The article reported that the ensemble's concert would be the world premiere of a composition that was written specifically for Wayne State's group. The composer, Dr. Thomas Duffy, worked with students in the instrumental music program to develop the original piece.

Wayne State students frequently spend time outside the classroom involved with service projects. Three students made the news in February for their plans to serve as Blind Services Association guides for blind runners in the Whacky 5K in Chicago. All three students devoted their spring break to the event, which is in its seventeenth year.

Wayne State alumni make up a substantial portion of the news hits the college receives each month. From profiles of successful businesses to reports about awards, promotions and new jobs, the college's graduates serve as the benchmark for achievement for current students. This past fall, there were nearly 50 articles published statewide on teacher education alumni. Some were recognized for excellence and many others made the news when they were hired to fill teaching positions in large and small communities around Nebraska.

## 8.2.-6

Dana Altman, a 1988 graduate, was profiled in the Midlands Business Journal in December. Altman is president of North Sea Films, an entertainment development production firm that makes long-form and short-form theatrical and commercial pieces. His company has made documentaries for PBS, television spots for commercial clients such as Mutual of Omaha and Case Knives, and has had films selected for 50 national and international film festivals.

Jerry Ladd, a 1980 graduate, was featured in an *Omaha World-Herald* article in January on age and its relationship to careers in information technology. Ladd owns an Omaha-based business that assesses and trains IT and computer staffs. He argues that age is no barrier to learning new skills. IT employees are just as capable at 60 as at 25, he says. Ladd has launched two technology consulting companies during his career, one of which he sold in 1997 and another he started in 2004, which continues to grow.

Wayne State garners national exposure through 1982 graduate Brian Wansink, who took leave from Cornell University to accept a presidential appointment as the executive director of the U.S. Department of Agriculture's Center for Nutrition Policy and Promotion in November. Wansink was named ABC News Person of the Week in January for his work on nutrition guides and insights into the psychology of eating.

These examples illustrate the important role media outlets play in spreading the word about Wayne State and its successful programs, faculty, students and alumni. Each article, whether in a weekly publication with a circulation of about 1,000 readers or on the television news reaching 100,000 homes, reinforces the value of a Wayne State education and positions the college as an educational leader in the state of Nebraska.

**2008-2009 Proposed Board Meeting Schedule**  
(Five Meetings Per Year)

<b>SEPTEMBER</b>	<b>BOARD OF TRUSTEES MEETING--CHADRON</b>	<b>September 11-12, 2008</b> Thursday – Friday
<b>NOVEMBER</b>	<b>BOARD OF TRUSTEES MEETING--WAYNE</b>	<b>November 13-14, 2008</b> Thursday – Friday
<b>JANUARY</b>	<b>BOARD OF TRUSTEES MEETING--LINCOLN</b>	<b>January 13, 2009</b> Tuesday
<b>MARCH</b>	<b>BOARD OF TRUSTEES MEETING--PERU</b>	<b>March 26-27, 2009</b> Thursday – Friday
<b>JUNE</b>	<b>BOARD OF TRUSTEES RETREAT—LINCOLN</b>	<b>June 4, 2009</b> <b>OR</b> <b>June 11, 2009</b> Thursday
<b>JUNE</b>	<b>BOARD OF TRUSTEES MEETING--LINCOLN</b>	<b>June 5, 2009</b> <b>OR</b> <b>June 12, 2009</b> Friday

Please hold both of the June Board meeting dates for now, as the final date will depend upon the adjournment of the Legislature. We should know by December 2008 at which time we will determine the final date in consultation with the Chair of the Board and communicate that to all board members.

8.8.1-2

**2008-2009 Proposed Board Meeting Schedule**  
(Six Meetings Per Year)

<b>SEPTEMBER</b>	<b>BOARD OF TRUSTEES MEETING--CHADRON</b>	<b>September 11-12, 2008</b> Thursday - Friday
<b>NOVEMBER</b>	<b>BOARD OF TRUSTEES MEETING--WAYNE</b>	<b>November 13-14, 2008</b> Thursday - Friday
<b>JANUARY</b>	<b>BOARD OF TRUSTEES MEETING—LINCOLN</b>	<b>January 13, 2009</b> Tuesday
<b>MARCH</b>	<b>BOARD OF TRUSTEES MEETING--LINCOLN</b>	<b>March 5, 2009</b> Thursday
<b>APRIL</b>	<b>BOARD OF TRUSTEES MEETING--PERU</b>	<b>April 30-May 1, 2009</b> Thursday - Friday
<b>JUNE</b>	<b>BOARD OF TRUSTEES RETREAT—LINCOLN</b>	<b>June 4, 2009</b> <b>OR</b> <b>June 11, 2009</b> Thursday
<b>JUNE</b>	<b>BOARD OF TRUSTEES MEETING--LINCOLN</b>	<b>June 5, 2009</b> <b>OR</b> <b>June 12, 2009</b> Friday

**2009-2010 Proposed Board Meeting Schedule**  
(Five Meetings Per Year)

<b>SEPTEMBER</b>	<b>BOARD OF TRUSTEES MEETING--CHADRON</b>	<b>September 10-11, 2009</b> Thursday - Friday
<b>NOVEMBER</b>	<b>BOARD OF TRUSTEES MEETING--WAYNE</b>	<b>November 12-13, 2009</b> Thursday - Friday
<b>JANUARY</b>	<b>BOARD OF TRUSTEES MEETING--LINCOLN</b>	<b>January 12, 2010</b> Tuesday
<b>MARCH</b>	<b>BOARD OF TRUSTEES MEETING--PERU</b>	<b>March 25-26, 2010</b> Thursday - Friday
<b>JUNE</b>	<b>BOARD OF TRUSTEES RETREAT--LINCOLN</b>	<b>June 3, 2010</b> Thursday
<b>JUNE</b>	<b>BOARD OF TRUSTEES MEETING--LINCOLN</b>	<b>June 4, 2010</b> Friday



**8.8.1-4**

**2009-2010 Proposed Board Meeting Schedule**  
(Six Meetings Per Year)

<b>SEPTEMBER</b>	<b>BOARD OF TRUSTEES MEETING--CHADRON</b>	<b>September 10-11, 2009</b> Thursday - Friday
<b>NOVEMBER</b>	<b>BOARD OF TRUSTEES MEETING--WAYNE</b>	<b>November 12-13, 2009</b> Thursday - Friday
<b>JANUARY</b>	<b>BOARD OF TRUSTEES MEETING—LINCOLN</b>	<b>January 12, 2010</b> Tuesday
<b>MARCH</b>	<b>BOARD OF TRUSTEES MEETING--LINCOLN</b>	<b>March 4, 2010</b> Thursday
<b>APRIL</b>	<b>BOARD OF TRUSTEES MEETING--PERU</b>	<b>April 29-30, 2010</b> Thursday – Friday
<b>JUNE</b>	<b>BOARD OF TRUSTEES RETREAT--LINCOLN</b>	<b>June 3, 2010</b> Thursday
<b>JUNE</b>	<b>BOARD OF TRUSTEES MEETING--LINCOLN</b>	<b>June 4, 2010</b> Friday

**2010-2011 Proposed Board Meeting Schedule**  
(Five Meetings Per Year)

<b>SEPTEMBER</b>	<b>BOARD OF TRUSTEES MEETING--CHADRON</b>	<b>September 9-10, 2010</b> Thursday - Friday
<b>NOVEMBER</b>	<b>BOARD OF TRUSTEES MEETING--WAYNE</b>	<b>November 11-12, 2010</b> Thursday - Friday
<b>JANUARY</b>	<b>BOARD OF TRUSTEES MEETING--LINCOLN</b>	<b>January 11, 2011</b> Tuesday
<b>MARCH</b>	<b>BOARD OF TRUSTEES MEETING--PERU</b>	<b>March 24-25, 2011</b> Thursday - Friday
<b>JUNE</b>	<b>BOARD OF TRUSTEES RETREAT--LINCOLN</b>	<b>June 2, 2011</b> Thursday
<b>JUNE</b>	<b>BOARD OF TRUSTEES RETREAT--LINCOLN</b>	<b>June 3, 2011</b> Friday

8.8.1-6

**2010-2011 Proposed Board Meeting Schedule**  
(Six Meetings Per Year)

<b>SEPTEMBER</b>	<b>BOARD OF TRUSTEES MEETING--CHADRON</b>	<b>September 9-10, 2010</b> Thursday - Friday
<b>NOVEMBER</b>	<b>BOARD OF TRUSTEES MEETING--WAYNE</b>	<b>November 11-12, 2010</b> Thursday - Friday
<b>JANUARY</b>	<b>BOARD OF TRUSTEES MEETING—LINCOLN</b>	<b>January 11, 2011</b> Tuesday
<b>MARCH</b>	<b>BOARD OF TRUSTEES MEETING--LINCOLN</b>	<b>March 3, 2011</b> Thursday
<b>APRIL</b>	<b>BOARD OF TRUSTEES MEETING--PERU</b>	<b>April 28-29, 2011</b> Thursday - Friday
<b>JUNE</b>	<b>BOARD OF TRUSTEES RETREAT--LINCOLN</b>	<b>June 2, 2011</b> Thursday
<b>JUNE</b>	<b>BOARD OF TRUSTEES MEETING--LINCOLN</b>	<b>June 3, 2011</b> Friday

**2011-2012 Proposed Board Meeting Schedule**  
(Five Meetings Per Year)

<b>SEPTEMBER</b>	<b>BOARD OF TRUSTEES MEETING--CHADRON</b>	<b>September 8-9, 2011</b> Thursday - Friday
<b>OCTOBER</b>	<b>BOARD OF TRUSTEES MEETING--WAYNE</b>	<b>October 27-28, 2011</b> Thursday - Friday
<b>JANUARY</b>	<b>BOARD OF TRUSTEES MEETING--LINCOLN</b>	<b>January 10, 2012</b> Tuesday
<b>MARCH</b>	<b>BOARD OF TRUSTEES MEETING--PERU</b>	<b>March 29-30, 2012</b> Thursday - Friday
<b>JUNE</b>	<b>BOARD OF TRUSTEES RETREAT--LINCOLN</b>	<b>June 7, 2012</b> Thursday
<b>JUNE</b>	<b>BOARD OF TRUSTEES MEETING--LINCOLN</b>	<b>June 8, 2012</b> Friday

8.8.1-8

**2011-2012 Proposed Board Meeting Schedule**  
(Six Meetings Per Year)

<b>SEPTEMBER</b>	<b>BOARD OF TRUSTEES MEETING--CHADRON</b>	<b>September 8-9, 2011</b> Thursday - Friday
<b>OCTOBER</b>	<b>BOARD OF TRUSTEES MEETING--WAYNE</b>	<b>October 27-28, 2011</b> Thursday - Friday
<b>JANUARY</b>	<b>BOARD OF TRUSTEES MEETING—LINCOLN</b>	<b>January 12, 2012</b> Tuesday
<b>MARCH</b>	<b>BOARD OF TRUSTEES MEETING--LINCOLN</b>	<b>March 29, 2012</b> Thursday
<b>APRIL</b>	<b>BOARD OF TRUSTEES MEETING--PERU</b>	<b>April 26-27, 2012</b> Thursday - Friday
<b>JUNE</b>	<b>BOARD OF TRUSTEES RETREAT--LINCOLN</b>	<b>June 7, 2012</b> Thursday
<b>JUNE</b>	<b>BOARD OF TRUSTEES MEETING--LINCOLN</b>	<b>June 8, 2012</b> Friday