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BOARD OF TRUSTEES

Meeting Notice

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice is hereby given that a regular meeting of the Board of Trustees of the Nebraska State Colleges will convene at Wayne State College, Wayne, Nebraska on November 13-14, 2008.

Executive Session	November 13 –	10:00 a.m.
Informal Discussion Session	November 13 –	11:00 a.m.
Committee Meetings	November 13 –	1:30 p.m.
Business Meeting	November 14 –	Immediately

following the Facilities Corporation Meeting

This notice and accompanying agenda are being distributed to members of the Board of Trustees, the presidents of the state colleges, the Associated Press and selected Nebraska newspapers.

-- NOT A PAID NOTICE --

BOARD OF TRUSTEES MEETING

NOVEMBER 13-14, 2008
WAYNE STATE COLLEGE
WAYNE, NEBRASKA

THURSDAY, NOVEMBER 13 – Meetings will be held in the Student Center except where
Noted

8:30 – 11:00	Council of Admissions and College Relations Officers	Cottonwood Room
9:00 – 11:00	Council of Academic Officers Council of Business Officers	Bluestem Room Goldenrod Room
10:00 – 11:00	Executive Session	Elkhorn Room
11:00 – 1:00	Informal Discussion Session/Mini Retreat through Lunch Admissions Tour and Scholarship – Sheri Irwin-Gish & Admissions Directors Strategic Plan Update – Sheri Irwin-Gish VSA Update – Bob McCue	Elkhorn Room
1:00 – 1:30	Presentation of South Sioux City College Center Design Development BCDM/The Clark Enersen Partners	Elkhorn Room
1:30 – 3:00	BOARD COMMITTEE MEETINGS Academic, Personnel & Student Affairs Committee Enrollment & Marketing Committee Fiscal & Facilities Committee	Bluestem Room Cottonwood Room Goldenrod Room
3:00 – 4:00	College Constituent Meeting	Birch Room
4:00 – 4:30	Tour of Stadium Renovations	
4:30	Check-in Super 8	
5:30	Reception 502 Douglas Street	Cap & Nana Peterson's Home
7:00	Dinner Teaching Excellence Award	South Half Frey Conference Suite

FRIDAY, NOVEMBER 14, 2008 — Meetings will be held in the Student Center except
where noted

7:30	Breakfast	Elkhorn Room
8:30	FACILITIES CORPORATION ANNUAL MEETING	Niobrara Room
	BOARD OF TRUSTEES BUSINESS MEETING (Business Meeting will immediately follow the Facilities Corporation annual meeting)	Niobrara Room
10:30	Building Bright Futures Presentation Dr. Ken Bird, CEO, Bright Futures Foundation	Niobrara Room

NOVEMBER 13, 2008
1:30 – 3:00 P.M.
Bluestem Room – Student Center
ACADEMIC, PERSONNEL & STUDENT AFFAIRS COMMITTEE MEETING

Consent agenda items:

- 1.1 Accept Report on Personnel Action
- 1.2 Final Round Approval of Changes to Board Policy 2700; Equal Educational Opportunity
- 1.3 Final Round Approval of Changes to Board Policy 5002; Conflict of Interest; General Employment Guidelines; State College Employees
- 1.4 Final Round Approval of Deletion of Board Policy 5204; Professional Conduct Committees; Powers; State College Employees
- 1.5 Final Round Approval of Changes to Board Policy 5608; Military Leave

Items for discussion and action:

- 2.1 Approval of Changes to By-Laws
- 2.2 First Round Approval of Changes to Board Policy 5030; Method of Payment; Periods of Employment; State College Employees
- 2.3 First Round Approval of Deletion of Board Policy 5031; Compensation from Grants and Contracts; Faculty and Staff
- 2.4 First Round Approval of Deletion of Board Policy 5207; Salary Calculation Upon Termination; State College Employees
- 2.5 Approve Organizational Restructuring and Creation of Vice President for Enrollment Management and Student Services Position – PSC

Items for information and discussion:

- 5.1 Online Programs Report (including enrollments, hours, oversight of faculty, academic support, courses and programs approval process)
- 5.2 Summer Enrollments
- 5.3 Summer Instructional Load Reports
- 5.4 Off Campus Course Offerings Summary
- 5.5 Collective Bargaining Update
- 5.6 Update on Faculty College Planning – CSC
- 5.7 Strategic Plan Review

NOVEMBER 13, 2008
1:30 – 3:00 P.M.
Cottonwood Room – Student Center

ENROLLMENT & MARKETING COMMITTEE MEETING

Items for discussion and action:

No action items

Items for information and discussion:

- 6.1 Summer Enrollments
- 6.2 Preliminary Fall Enrollments
- 6.3 Retention Goals
- 6.4 Board of Trustees Scholarship Acceptance Report
- 6.5 NSCS Tour Report
- 6.6 Counseling Conference Report
- 6.7 Counseling Survey Update
- 6.8 NSCS Month
- 6.9 Application Week
- 6.10 Print Advertising Campaign
- 6.11 Strategic Plan Review

NOVEMBER 13, 2008
1:30 – 3:00 P.M.
Goldenrod Room – Student Center
FISCAL & FACILITIES COMMITTEE MEETING

Consent agenda items:

- 1.6 Final Round Approval of Board Policy 8071; Capital Construction; Contracts; Design Build; Construction Management at Risk
- 1.7 Approve LB 309 Allocations and Retrievals

Items for discussion and action:

- 4.1 Accept Revenue Bond Audit Reports
- 4.2 First Round Approval of Changes to Board Policy 3400; Tuition Remission
- 4.3 First Round Approval of Board Policy 7004; Identity Theft Prevention Policy
- 4.4 Approval of Early Entry Pilot Project – PSC
- 4.5 Accept Substantial Completion of Emergency Generator Project – PSC
- 4.6 Approve New Depository Account – WSC
- 4.7 Authorize Reallocation of Contingency Maintenance Funds – WSC
- 4.8 Approve Carhart Renovation Construction Manager at Risk Recommendation – WSC
- 4.9 Approve South Sioux City College Center Design Development – WSC
- 4.10 Appoint Rice/Stadium Renovation Project Substantial Completion Committee – WSC
- 4.11 Approve Contracts and Change Orders
- 4.12 Approve Memorandum of Understanding for Antenna Placement – WSC

Items for information and discussion:

- 7.1 Remission Fund Award Report by Category
- 7.2 Cash Reserve Balance Report
- 7.3 Report on Expenditures per FTE Student
- 7.4 Physical Plant Status Reports (July – September 2008)
- 7.5 Capital Construction Quarterly Reports (As of September 30, 2008)
- 7.6 Contracts and Change Orders
- 7.7 Grant Applications and Awards
- 7.8 Strategic Plan Review

BOARD OF TRUSTEES MEETING

CALL TO ORDER

1. APPROVAL OF MEETING AGENDA

APPROVAL OF MINUTES from the September 4-5, 2008 meeting

PUBLIC COMMENT

ITEMS FOR CONSENT AGENDA

- 1.1 Accept Report on Personnel Action
- 1.2 Final Round Approval of Changes to Board Policy 2700; Equal Educational Opportunity
- 1.3 Final Round Approval of Changes to Board Policy 5002; Conflict of Interest; General Employment Guidelines; State College Employees
- 1.4 Final Round Approval of Deletion of Board Policy 5204; Professional Conduct Committees; Powers; State College Employees
- 1.5 Final Round Approval of Changes to Board Policy 5608; Military Leave
- 1.6 Final Round Approval of Board Policy 8071; Capital Construction; Contracts; Design Build; Construction Management at Risk
- 1.7 Approve LB 309 Allocations and Retrievals

ITEMS FOR DISCUSSION AND ACTION

2. ACADEMIC, PERSONNEL & STUDENT AFFAIRS

- 2.1 Approval of Changes to By-Laws
- 2.2 First Round Approval of Changes to Board Policy 5030; Method of Payment; Periods of Employment; State College Employees
- 2.3 First Round Approval of Deletion of Board Policy 5031; Compensation from Grants and Contracts; Faculty and Staff
- 2.4 First Round Approval of Deletion of Board Policy 5207; Salary Calculation Upon Termination; State College Employees
- 2.5 Approve Organizational Restructuring and Creation of Vice President for Enrollment Management and Student Services Position – PSC

3. ENROLLMENT AND MARKETING

No action items

4. FISCAL AND FACILITIES

- 4.1 Approve Revenue Bond Audit Reports
- 4.2 First Round Approval of Changes to Board Policy 3400; Tuition Remission
- 4.3 First Round Approval of Board Policy 7004; Identity Theft Prevention Policy
- 4.4 Approval of Early Entry Pilot Project – PSC
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- 4.12 Approve Memorandum of Understanding for Antenna Placement – WSC

ITEMS FOR INFORMATION AND DISCUSSION

5. ACADEMIC, PERSONNEL & STUDENT AFFAIRS

- 5.1 Online Programs Report (including enrollments, hours, oversight of faculty, academic support, courses and programs approval process)
- 5.2 Summer Enrollments
- 5.3 Summer Instructional Load Reports
- 5.4 Off Campus Course Offerings Summary
- 5.5 Collective Bargaining Update
- 5.6 Update on Faculty College Planning – CSC
- 5.7 Strategic Plan Review

6. ENROLLMENT AND MARKETING

- 6.1 Summer Enrollments
- 6.2 Preliminary Fall Enrollments
- 6.3 Retention Goals
- 6.4 Board of Trustees Scholarship Acceptance Report

- 6.5 NSCS Tour Report
- 6.6 Counseling Conference Report
- 6.7 Counseling Survey Update
- 6.8 NSCS Month
- 6.9 Application Week
- 6.10 Print Advertising Campaign
- 6.11 Strategic Plan Review

7. FISCAL AND FACILITIES

- 7.1 Remission Fund Award Report by Category
- 7.2 Cash Reserve Balance Report
- 7.3 Report on Expenditures per FTE Student
- 7.4 Physical Plant Status Reports (July – September 2008)
- 7.5 Capital Construction Quarterly Reports (As of September 30, 2008)
- 7.6 Contracts and Change Orders
- 7.7 Grant Applications and Awards
- 7.8 Strategic Plan Review

8. MISCELLANEOUS ACTION AND INFORMATION ITEMS

- 8.1 Chancellor's Report
 - 8.1.1 Approve Contract with Federal Management Strategies, Inc.
 - 8.1.2 Remind Board Representatives of Fall 2008 Commencement (Dec. 19)
- 8.2 Presidents' Reports
- 8.3 Student Trustees' Reports

ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees of the Nebraska State Colleges will be held January 13, 2009 at Lincoln.

**NEBRASKA STATE COLLEGE SYSTEM
BOARD OF TRUSTEES**

MINUTES OF SEPTEMBER 4-5, 2008 MEETING

A meeting of the Board of Trustees of the Nebraska State College System was held at Chadron State College, Chadron, Nebraska on Thursday and Friday, September 4-5, 2008.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees. In addition, copies of such notice were sent to the Presidents of the State Colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board members present:

Bill Roskens, Omaha
Larry Teahon, Chadron
Gary Bieganski, Chadron
Cap Peterson, Wayne
Michelle Suarez, Lincoln

Student Board Members present:

Rich Kunckel, Chadron State College
Taylor Dunekacke, Peru State College
Amanda Gehle, Wayne State College

NSCS Office Staff, present:

Stan Carpenter, Chancellor
Ed Hoffman, Vice Chancellor for Facilities, Planning & Information Technology
Sheri Irwin-Gish, Associate Vice Chancellor for Communications, Marketing and System Relations
Carolyn Murphy, Vice Chancellor for Finance and Administration
Lynne Olson, Administrative Assistant to the Chancellor
Kristin Petersen, General Counsel and Vice Chancellor for Employee Relations
Korinne Tande, Vice Chancellor for Academic and Student Affairs

CSC Staff present:

Janie Park, President
Dale Grant, Vice President for Administration
Lois Veath, Vice President for Academic Affairs
Randy Rhine, Vice President of Enrollment Management & Student Services
Tena Cook, Director of Admissions
Justin Haag, Marketing Coordinator
Shellie Johns, Coordinator of Conferencing
Sherry Douglas, Director of Financial Aid
Charles Snare, Dean of Arts & Sciences
Jack Caswell, NAPE CSC Representative
Keith Crofutt, Computer Support Analyst
John Shafer, Telecommunications Technician
Jamie Waldo, Associate Professor

PSC Staff present:

Linda Jacobsen, Vice President for Administration and Finance
Todd Drew, Vice President for Academic and Student Affairs
Regan Anson, Director of Marketing and Public Affairs
Micki Willis, Director of Admissions and Recruitment

WSC Staff present:

Richard Collings, President
Beth Kroger, Vice President for Administration and Finance
Bob McCue, Vice President for Academic Affairs
Curt Frye, Vice President and Dean for Student Life
Tricia Akerlund, Marketing Coordinator
Jay Collier, Director of College Relations
Tammy Young, Director of Admissions

Others present:

John Axtell, KQSK Radio
Sean Crosbie, SunGard Higher Education

Thursday, September 4, 2008

CALL TO ORDER

EXECUTIVE SESSION

Board Chair Roskens called the meeting to order at 10:20 a.m.

Motion was made by Trustee Teahon and seconded by Trustee Bieganski to move into executive session to further discuss the Chancellor's evaluation. No action was taken. Motion was made by Trustee Suarez and seconded by Trustee Bieganski to move out of executive session at 11:10 a.m.

Board Chair Roskens reconvened the meeting at 11:45 a.m.

Korinne Tande, Vice Chancellor for Academic and Student Affairs, in cooperation with the Vice Presidents for Academic Affairs from each of the colleges, presented information to the Board regarding online education. CSC faculty and staff discussed the success of the Faculty First-Year Blended Experience (FFYBE) program. Dr. McCue, VPAA, WSC shared information regarding the Sakai system being used at WSC for online courses. Dr. Drew, VPASA, PSC discussed the success of the online education program at PSC. Dr. Tande discussed the Voluntary System of Accountability (VSA) program the colleges will be using as part of our efforts to improve accountability and transparency and as part of our ongoing assessment program.

This session of the meeting was adjourned at 1:30 p.m.

The Academic, Personnel and Student Affairs Committee, the Enrollment and Marketing Committee and the Fiscal and Facilities Committee met separately starting at 1:30 p.m. to discuss agenda items. No action was taken in the committee meetings. The committee meetings adjourned at 3:00 p.m.

The Board of Trustees and the Chancellor held a college constituent focus group meeting beginning at 3:15 p.m. for college representatives to share their thoughts, concerns and ideas.

Friday, September 5, 2008

CALL TO ORDER—BUSINESS MEETING

Board Chair Roskens called the business meeting to order at 9:00 a.m.

APPROVAL OF MEETING AGENDA

The meeting agenda for September 4-5, 2008 was approved.

APPROVAL OF MINUTES

Minutes of the June 5-6, 2008 meeting were unanimously approved.

CONSENT AGENDA ITEMS

A motion was made by Trustee Teahon and seconded by Trustee Peterson to approve the following consent agenda items and to move item 1.3 Approval of LB 309 Allocations and Retrievals to the Fiscal and Facilities Committee action agenda as item 4.11. Motion was unanimously approved.

Accept Report of Personnel Actions

Accept Organizational Charts

ITEMS FOR DISCUSSION AND ACTION

Academic, Personnel and Student Affairs Committee

Preliminary Notification of New Academic Programs

A motion to approve the following preliminary new program notification list to be submitted to the Coordinating Commission for Postsecondary Education was recommended by the committee to the full Board, which unanimously approved the motion.

- | | |
|---------------------|------------------------------------------------------------------------------------------------|
| Wayne State College | Nursing (BS degree – degree completion program for students with Associates of Nursing degree) |
| | Business Administration minor in Leadership (undergraduate) |
| | Business Administration option in Logistics (undergraduate) |
| | Business Administration option in Banking (undergraduate) |
| | Industrial Technology minor in Industrial Computing Technology (undergraduate) |
| | Higher Education Instruction (MSE degree) |

Approve Interlocal Agreement for College Resource Officer – CSC

A motion to approve the interlocal agreement between the City of Chadron Police Department and Board of Trustees of the Nebraska State Colleges for a College Resource Officer for Chadron State with paragraph three of item five of the agreement being amended to read, "Vacation and comp leave for the CRO will be approved, in advance, by the Chadron Police Department with scheduling input from CSC.", was recommended by the committee to the full Board, which unanimously approved the motion. (Copy attached to the official minutes.)

Approve Amended NSCS/NECC Interlocal Agreement for South Sioux City College Center – WSC

A motion to approve the amended Nebraska State College System (NSCS)/Northeast Community College (NECC) interlocal agreement for the South Sioux City College Center was recommended by the committee to the full Board, which unanimously approved the motion. (Copy attached to the official minutes.)

Approve Hiring of Assistant Women's Basketball Coach – WSC

A motion to approve the hiring of the assistant women's basketball coach and authorize the Chancellor to forward a letter of approval to Wayne State College was recommended by the committee to the full Board, which unanimously approved the motion.

First Round Approval of Changes to Board Policy 2700; Equal Educational Opportunity

A motion for first round approval of changes to Board Policy 2700; Equal Educational Opportunity was recommended by the committee to the full Board, which unanimously approved the motion. (Copy attached to the official minutes.)

First Round Approval of Changes to Board Policy 5002; Conflict of Interest; General Employment Guidelines; State College Employees

A motion for first round approval of changes to Board Policy 5002; Conflict of Interest; General Employment Guidelines; State College Employees was recommended by the committee to the full Board, which unanimously approved the motion. (Copy attached to the official minutes.)

First Round Approval of Deletion of Board Policy 5204; Professional Conduct Committees; Powers; State College Employees

A motion for first round approval of deletion of Board Policy 5204; Professional Conduct Committees; Powers; State College Employees was recommended by the committee to the full Board, which unanimously approved the motion. (Copy is attached to the official minutes.)

First Round Approval of Changes to Board Policy 5608; Military Leave

A motion for first round approval of changes to Board Policy 5608; Military Leave was recommended by the committee to the full Board, which unanimously approved the motion. (Copy is attached to the official minutes.)

Enrollment and Marketing Committee

The Enrollment and Marketing Committee did not have any action items.

Fiscal and Facilities Committee

Approve Deficit Request

A motion to approve the deficit request to transfer \$83,000 from 2008-09 LB 1 funds to LB 1100 funds was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle, and Kunckel. (Information attached to official minutes.)

Ratification of Budget Requests for 2009-2011

A motion to ratify budget requests for 2009-2011 biennium incorporating the Governor’s instructions to include a preliminary 2.5% annual salary increase and a 10% increase in the employer share of health premium costs in the initial request; to move the depreciation assessment request from 2% to 1%; and to reduce the overall request significantly from the amount approved at the June 2008 Board meeting was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle, and Kunckel. (Information attached to official minutes.)

Write-Off of Uncollectible Accounts

A motion to approve the following requests to write-off specific uncollectible student accounts as submitted by the colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle, and Kunckel.

Chadron State College

Cash Fund Accounts (Tuition and Fees)	\$38,514.11
Revenue Bond Accounts	<u>27,494.43</u>
	\$66,008.54

Peru State College

Cash Fund Accounts (Tuition and Fees)	\$25,664.87
Other Fund Accounts	339.69
Revenue Bond Accounts	<u>9,059.68</u>
	\$35,064.24

Wayne State College

Cash Fund Accounts (Tuition and Fees)	\$23,326.18
Other Fund Accounts	1,055.25
Revenue Bond Accounts	<u>15,107.04</u>
	\$39,488.47

First Round Approval of Board Policy 8071; Capital Construction; Contracts; Design Build; Construction Management at Risk

A motion for first round approval of Board Policy 8071; Capital Construction; Contracts; Design Build; Construction Management at Risk was recommended by the committee to the full Board, which unanimously approved the motion. (Copy attached to official minutes.)

Contingent Approval of Resolution to Select Construction Management at Risk Delivery System – WSC

A motion to adopt a resolution to select the construction management at risk contract delivery system as one option for the Carhart Renovations Phase I project at Wayne State College contingent upon final approval of Board Policy 8071 was recommended by the committee to the full Board, which unanimously approved the motion.

NEBRASKA STATE COLLEGE SYSTEM
RESOLUTION

WHEREAS, the Board of Trustees of the Nebraska State Colleges is required to follow the procedures established by the Political Subdivisions Construction Alternatives Act (Neb. Rev. Stat. §13-2901 through §13-2913) in its decision to solicit and execute a design-build contract or construction management at risk contract for capital construction projects; and

WHEREAS, the procedures outlined in the Nebraska Political Subdivisions Construction Alternatives Act and the Board of Trustees of the Nebraska State Colleges Policy 8071 require the Board of Trustees to adopt a resolution selecting the design-build contract or construction management at risk contract delivery system; and

WHEREAS, the project delivery system for a design-build contract requires the design and construction contracts to be combined into one contract with a single point of responsibility; the criteria for selection include qualifications and project approach, not construct costs or design; the reimbursement option may be other than low bid option and is typically negotiated with fixed price, cost plus fee, or guarantee of maximum; and the Board may require subcontracts to be competitively bid; and

WHEREAS, the project delivery system for a construction management at risk contract requires the design and construction contracts be separated; the criteria for selection includes qualifications, project approach and construction manager fee; the reimbursement option may be other than low bid option and is typically negotiated with fixed price, cost plus fee, or guarantee of maximum; and the Board may require subcontracts to be competitively bid;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Nebraska State Colleges that the construction management at risk contract delivery system be adopted as one option for the Carhart Renovations Phase I project at Wayne State College, dependent upon project need.

Approved this 5th day of September, 2008.

Chair, Board of Trustees

Chancellor, Nebraska State
College System

Appoint Construction Manager Selection Committee for Carhart Renovations – WSC

A motion to appoint the construction manager selection committee for Carhart Renovations Phase I at Wayne State College was recommended by the committee to the full Board, which unanimously approved the motion.

Larry Teahon, Vice Chair Board of Trustees, Chair, Fiscal & Facilities Committee
Cap Peterson, Fiscal & Facilities Committee, Board of Trustees
Ed Hoffman, Vice Chancellor for Facilities, Planning, & Information Technology, NSCS
Carolyn Murphy, Vice Chancellor for Finance & Administration, NSCS
Kevin Hill, Dean of School of Natural & Social Sciences, WSC
Richard Collings, President, WSC
Mike Rindone, State Building Division
Steve Hotovy, Task Force for Building Renewal (LB 309)
Bill Dickey, Banker, Wayne

Approve Establishment of Trust Fund

A motion to establish a trust fund for the NSCS flex benefit plan was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle, and Kunckel.

Approve Substantial Completion of Addition/Renovation of Al Wheeler Activity Center at Peru State

A motion to approve the substantial completion of the addition/renovation of the Al Wheeler Activity Center at Peru State was recommended by the committee to the full Board, which unanimously approved the motion.

The Fiscal and Facilities Committee reviewed the two 1% art projects for PSC—one project was for a mural on the Academic Resource Center (ARC) and the other was for a bobcat sculpture.

Approve Designation of House as Unusable Surplus and for Demolition – WSC

A motion to approve the designation of a house at 1308 Walnut as unusable surplus and for demolition for Wayne State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle, and Kunckel.

Contracts and Change Orders

A motion to approve the following change order as submitted by Wayne State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle, and Kunckel.

Wayne Change Order

- Rice Auditorium & Stadium (remove locker portion of work from construction contract) - \$103,000 deduct

Approve Acceptance and Retrieval of LB 309 Allocations

A motion to approve the acceptance and retrieval of LB 309 allocations with the addition of the acceptance of \$255,000 for the Peterson Fine Arts HVAC project at Wayne was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle, and Kunckel.

Chadron

Acceptance of \$10,000.00 for condensate pump in heating plant (materials only)
Retrieval of \$2,587.62 for hydraulic cylinder replacement in Heating Plant

Peru

Acceptance of \$8,500.00 to design elevator upgrade in Administration Building

Wayne

Retrieval of \$23,460 for FLS fire sprinkler system in Benthack Hall
Retrieval of \$1,866.00 for sewage pump (materials only) in Energy Plant
Retrieval of \$29,908.44 for FLS fire sprinkler system in Carhart Science
Acceptance of \$255,000 for HVAC in Peterson Fine Arts

ITEMS FOR INFORMATION AND DISCUSSION

Academic, Personnel and Student Affairs

Year-end Personnel Summary

Year-end personnel summary for each college not requiring Board approval was provided for information. (A copy is attached to the official minutes.)

Collective Bargaining Update

Collective negotiations with all three NSCS bargaining units will begin soon. General Counsel and Vice Chancellor for Employee Relations, Kristin Petersen will be the lead spokesperson for NSCS management teams.

Spring Enrollment Reports

Spring 2008 enrollment reports from each college not requiring Board approval were provided for information. (Copies are attached to the official minutes.)

Spring Instructional Load Reports

Spring 2008 instructional load reports from each college not requiring Board approval were provided for information. (Copies are attached to the official minutes.)

Spring Graduation Summary

Each college provided a summary of spring graduates per degree and discipline. Peru was making corrections to the 2007 headcount and number of degrees awarded. (Copies are attached to the official minutes.)

Voluntary System of Accountability (VSA)/College Portrait

Vice Chancellor for Academic and Student Affairs, Korinne Tande provided the assessment timeline established as part of the Voluntary System of Accountability project. Work is currently being conducted to complete the College Portrait component of the VSA. (Copy attached to official minutes.)

Revisions to Board Policy Manual Supporting Materials

The following board policy manual supporting materials were updated to reflect recent Board action. (Copies of the updated materials are attached to the official minutes.)

Outline
Word Index

Notice of Intention to Revise Policy Manual By-Laws

Notice was given that the following revisions to the Board of Trustees' Policy Manual By-Laws would be on the action agenda for the Academic, Personnel & Student Affairs Committee at the November 13-14, 2008 Board of Trustees' meeting. (Copy is attached to the official minutes.)

Article VIII would be revised to allow for the change in the order of business at the Board meetings to be determined by the Chancellor and Chair. The Board meeting order of business in the Article has evolved so it does not follow the By-Laws.

The revision to Article X would include the deletion of the Legislative Affairs committee as it has not been active for several years.

The revisions to Article XII allow for the By-Laws to be altered, repealed, amended or added to in a more expeditious manner.

The revisions to Article XIII allow for policies to be adopted or amended in a more expeditious manner.

The deletion of the final paragraph of the By-Laws is because of the information being previously outlined in Article XIII.

Enrollment and Marketing

Enrollment and Marketing Retreat

The Admissions and College Relations Council held a retreat in July to determine goals and objectives for the 2008-2009 AY. (Copy attached to official minutes.)

Governor's Opportunity Award

Governor Dave Heineman and Chancellor Carpenter held a joint press conference on August 14 to announce a new partnership creating the "Governor's Opportunity Award". This new award is aimed at Nebraska high school seniors who want to stay in the state after college and become leaders in their communities. It provides for half of the tuition costs for students enrolled in the NSCS.

NSCS Board of Trustees' Scholarship

The NSCS Board of Trustees' Scholarship, which is worth more than \$14,000 over four years, is the NSCS full-tuition award. More than 100 college freshmen are awarded the scholarships annually and each year more than 300 students have the scholarship renewed.

Davis-Chambers Scholarship

The Davis-Chambers Scholarship recognizes academically promising students from diverse racial, ethnic, and cultural backgrounds who often find that financial requirements of postsecondary education are a major obstacle for attending college. The scholarship provides financial assistance (tuition, room and board, fees and books) based on the Free Application for Federal Student Aid (FAFSA) form. The value of the scholarship is based primarily on the family's ability to help meet college costs. The amount can equal the full cost of attendance.

NSCS Tour

The fourth annual NSCS Tour will be held in September with events in Gering, Kearney, Norfolk, South Sioux City, Lincoln and Omaha. As of the meeting date, 90 education professionals and 85 students and parents had registered to attend the various events.

Counseling Conference

The annual Nebraska Counseling Association Conference will be held September 18-19 at the Holiday Inn in Kearney. Guidance counselors throughout the state attend the two-day event. The NSCS will staff a booth at the conference. The purpose is to conduct a survey of guidance counselors to help understand what their role is in the college decision-making process. Those who complete the survey will receive an NSCS USB drive (flash drive).

State of the System Address

As of the meeting, Chancellor Carpenter had delivered the annual System Address at all three of the colleges.

NSCS Month

The Governor is expected to again proclaim the month of October NSCS Month. This year the colleges will offer a \$500 bookstore certificates to three students (one at each college) who visit the college during the month of October.

Application Week

During our annual Nebraska State College System Month in October, we will sponsor the first ever NSCS College Application Week on October 27-31, 2008. Admissions staff from Chadron, Peru and Wayne will travel across the state to assist seniors at more than 120 high schools throughout Nebraska apply – through a joint application – to one or more of our colleges. More than 120 high schools will be visited during the week. Students who apply to an NSCS institution will have the application fee waived.

Fiscal and Facilities

Grant Applications and Awards

The following grant applications and awards were presented to the Board for information.

Chadron Applications

- 100 Wetlands of the United States (National Wetlands Research Center, US Geological Survey) -- \$40,000
- Expanding Chandron State College's Educational Family (Nebraska Coordinating Commission for Postsecondary Education through the College Access Challenge Grant Program (CFDA #84.378)) -- \$81,339.20

Wayne State Application

- The Network Addressing Collegiate Alcohol and Other drug Issues (US Department of Education's Higher Education Center for Alcohol and Other Drug Abuse and Violence Prevention through the IA-KS-MO-NE Regional Network) - \$5,840

Wayne State Awards

- IdeA Networks of Biomedical Research Excellence (INBRE) (National Institutes of Health through the University of Nebraska Medical Center) -- \$140,206
- Integrating Research and GC/MS Into Organic Chemistry (Nebraska Academy of Sciences) -- \$9,264
- Nebraska Business Development Center (U.S. Small Business Administration through the University of Nebraska at Omaha) -- \$6000
- Omaha and Ponca Digital Dictionary (National Endowment for the Humanities through University of Nebraska-Lincoln) -- \$43,020

Contract and Change Orders

The following contracts and change orders were presented to the Board for information.

Chadron State Contracts

- Kent Hall – (window replacement professional design) - \$3,335
- Kent Hall – (window replacement) - \$159,500 (Chancellor authorized to sign June 6, 2008)
- Brooks Hall – (carpet installation – first floor hallway) - \$2,645
- Kent Hall – (mechanical insulation) - \$3,120
- Student Center Cafeteria – (walk-in freezer relocation) - \$3,375
- Crites Hall – (renovation) - \$25,500
- Student Center – (Control Logic for Student Center) - \$39,788
- AD Majors – (asbestos abatement) - \$64,183

Wayne State Contracts

- Peterson Fine Arts – (remove ceiling portion and decking asbestos) - \$14,800
- Carhart Science – (furnish and install carpet and vinyl base) - \$2,226
- Carhart Science – (remove asbestos tiles and mastic) - \$2,766
- Connell Hall and Student Center – (install remote annunciators) - \$2,940
- Rice Auditorium – (replace water main into tunnel south of Rice) - \$4,070.60
- Peterson Fine Arts – (Remove/replace carpet) - \$3,590
- Peterson Fine Arts – (asbestos abatement) - \$2,500
- College Center at South Sioux City – (professional services) - \$5,750
- Peterson Fine Arts – (asbestos abatement) - \$7,200
- Rice Auditorium – (football concession stand remodel) - \$13,750
- Bowen Hall – (re-roof) - \$243,940 (Board approval for Chancellor to sign 4/18/08)
- South Sioux City College Center – (professional services for wetlands permit) - \$50,600

Chadron State Change Orders

- Andrews Hall Renovation – (#1 use standard FRP in lieu of Fire X FRP) - \$9,332
- Memorial Hall Chiller Tie-In – (#1 installation of interior chilled water piping insulation) – \$3,632
- Nelson Physical Activity Center – (#1 allow NEBB balancer and plenum cable in ceilings) - \$25,000 Deduct
- Campus – (#1 deduct retaining walls, change gravel to 4" thick not 6", remove planters) - \$56,000

Peru State Change Orders

- Al Wheeler Activity Center – (#19 provide four accessible shower fixtures to room 105, 108, 118, 120) - \$844
- Al Wheeler Activity Center – (#21 add court striping, net sleeves and covers, additional lane paint) - \$7,395
- Al Wheeler Activity Center – (#22 provide electric lift batting cage) - \$10,939
- Al Wheeler Activity Center – (#23 electrical additions to the contract) – \$2,987
- Al Wheeler Activity Center – (#24 steel modification for LED sign) - \$342
- Al Wheeler Activity Center – (#25 paint the existing blue exterior metal panels "Cherokee" to match new) - \$35,953
- Emergency Power Generator – (#2 purchase and install a fuel filter) - \$20,099

Wayne State Change Orders

- Rice Auditorium/Stadium – (#5 bollards, dutch doors, door hardware, artwork niche) - \$15,432
- Campus Services Facility – (#11 data and power cabling additions, glass film, additional fire dampers) - \$14,768.86

Physical Plant Status Reports

Each college provided a report of the status of physical plant projects to the Board. (Copies are attached to the official minutes.)

Capital Construction Progress Reports

The following capital construction progress reports, not requiring Board approval, were reported for information. (Copies are attached to the official minutes.)

Chadron State

- Administration Building – Interim report
- Sparks Hall Renovation – Interim report

Peru State

- AD Majors Demolition and Parking Lot – Initial report
- Al Wheeler Activity Center Addition/Renovation/Bleachers – Interim report
- Emergency Power Generation – Interim report

Wayne State

- Campus Services – Interim report
- Campus Streets Project Phase II – Interim report
- Neihardt Hall Renovation – Final report
- Rice – Stadium Renovations Project – Interim report
- Stadium Entry Plaza, Track and Restroom Project – Final report

LB 309 Progress Reports

LB 309 progress reports from each college, not requiring Board approval, were provided for information. (Copies are attached to the official minutes.)

Contingency Maintenance Progress Reports

Contingency maintenance progress reports from each college, not requiring Board approval, were provided for information. (Copies are attached to the official minutes.)

Year-end Operating Expenditure Reports

2007-08 year-end operating expenditure reports from each college and the System Office, not requiring Board approval, were provided for information. (Copies are attached to the official minutes.)

Year-end Financial Reports

2007-08 year-end financial reports from each college, not requiring Board approval, were provided for information. (Copies are attached to the official minutes.)

Year-end Revenue Bond Expenditure Reports

2007-08 year-end revenue bond operating expenditure reports from each college, not requiring Board approval, were provided for information. (Copies are attached to the official minutes.)

MISCELLANEOUS ACTION AND INFORMATION ITEMS

Chancellor's Report

Chancellor Carpenter reported that the Peru presidential search committees had met August 27 and would meet again September 25. The search committee is large but all members are ready for the task ahead.

Chancellor Carpenter noted the presidents and his staff had met to discuss the Amethyst Initiative. The thrust of the initiative is to consider the idea of reducing the drinking age to 18 and to start critical discussions with elected officials about the effects of the current drinking age. After giving the proposal careful consideration it was decided not to support the initiative.

Chancellor Carpenter announced the selection of Oracle People Soft as the vendor for the NeSIS project. He noted the implementation process was scheduled to begin September 15.

The following will provide greetings from the Board of Trustees at the December NSCS institution commencement ceremonies:

Larry Teahon or Gary Bieganski – Chadron
Cap Peterson – Wayne

Presidents' Reports

WSC President Collings reported on the new freshman class. He noted 55% of the students were first-generation students and the average ACT score was 21.5. President Collings also noted the retention rate at WSC was 75%.

CSC President Park reported that the National Wildlife Federation named CSC the only green college in Nebraska. She further noted that Western Administration Power Authority had installed two wind monitoring devices on C-Hill to determine if there is sufficient wind energy to make wind generated power feasible. Other conservation programs at CSC include reducing the turf on campus by one-third, Industrial Technology students and faculty designing and building a rainwater catchment system for landscape irrigation purposes, and using the new agriculture building and labs as a demonstration of alternative design using alternative energy sources.

PSC Vice President for Academic and Student Affairs, Todd Drew, reported on the redesign of the PSC scholarship program. Two new scholarship opportunities have been developed—Campus Citizen Award and Campus Continuing Studies Award.

The Campus Citizen Award will allow traditional freshman a \$2,000 tuition waiver each year for up to two years if they have at least 2.75 or above high school GPA and a 20 or above ACT (1410 or above SAT) score. Other requirements include living on campus and registering and completing 12 on-campus credit hours per semester.

The Camus Continuing Studies Award provides a \$2,000 per year tuition waiver for two years for up to 60 students. Requirements include the student must be a first-time PSC student, have a minimum of 12 transferable hours, possess a 2.5 cumulative transfer GPA and registering and completing 12 on-campus hours each semester.

Student Trustees' Reports

PSC Student Trustee Dunekacke reported on the many activities being held at the college. He further noted PSC had three students win awards at the national Phi Beta Lamda convention.

WSC Student Trustee Gehle reported on the freshman and new student orientation and other various activities at Wayne.

CSC Student Trustee Kunckel reported on the student orientation program (569 new and transfer students) and other activities held at CSC at the beginning of the Fall 2008 session.

Next Meeting

The next regularly scheduled meeting of the NSC Board of Trustees will be held in Wayne, Nebraska on November 13-14, 2008.

ADJOURNMENT -- The meeting was adjourned at 11:05 a.m.

Respectfully submitted,

Stan Carpenter
Chancellor

Individuals interested in source documents relating to the above agenda items may consult the Board Book for this meeting kept on file in the Nebraska State Colleges System Office in Lincoln.

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Roger Breed
Taylor Dunekacke

November 13-14, 2008

ACTION: Accept Report of Personnel Actions

Priority: Educational Excellence Throughout the System
Goal: 3. Recruit, retain and invest in excellent faculty and staff

Board Policy 5021 states that all full-time (0.75 FTE or more) and part-time (less than 0.75 FTE) personnel appointments, overload assignments and summer school contract extensions be approved by the Presidents and reported to the Chancellor. The Board is asked to review and accept this report to establish a record of such action.

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: September 14, 2008

RANKED FACULTY								
(FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Brust, Mathew	Arts & Sciences; Physical & Life Sciences	Assistant Professor	41,031.00 AY	State	08/21/2008 - 05/09/2009	1.00	Contract Revised; Completion of Doctorate	Probationary Tenure-Track
Carey, Charles	Arts & Sciences; Music	Lecturer	35,000.00 AY	State	09/01/2008 - 05/09/2009	1.00	New Appointment; Replaces D. Williamson	Special Appointment; Non-Tenurable
Fickel, Monty	BEAMS; Mathematical Sciences	Professor	78,394.00 AY	State	08/20/1981 - 10/02/2008	1.00	Deceased	Specific Term; Tenured
Heier, Donald	BEAMS; Mathematical Sciences	Lecturer	52,000.00 AY	State	08/21/2008 - 05/09/2009	1.00	Termination	Special Appointment; Non-Tenurable
Margetts, James	Arts & Sciences; Music	Assistant Professor	48,626.00 AY	State	08/22/2008 - 05/09/2009	1.00	Contract Revised; Completion of Doctorate	Probationary Tenure-Track
Novy, Laurie	Arts & Sciences; English & Humanities	Assistant Professor	45,103.00 AY	State	08/18/2005 - 05/09/2008	1.00	Resignation	Probationary Tenure-Track
Sinaga, Simon	Arts & Sciences; Communication Arts	Assistant Professor	48,000.00 AY	State	08/21/2008 - 05/09/2009	1.00	Resignation	Probationary Tenure-Track
Sutcliffe, Jay	BEAMS; Applied Sciences	Assistant Professor	44,818.00 AY	State	08/22/2008 - 05/09/2009	1.00	Contract Revised; Completion of Doctorate	Probationary Tenure-Track
Zimmerman, Teresa	BEAMS; Applied Sciences	Assistant Professor	41,500.00 AY	State	08/21/2008 - 05/09/2009	1.00	Contract Revised; Completion of Doctorate	Probationary Tenure-Track

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: September 14, 2008

UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Carey, Tamsyn	Extended Campus Programs; Assistant to the Assistant VP	NA	24,762.00 (33,500) FY	State	10/06/2008 - 06/30/2008	1.00	New Appointment; Replaces C. Absalon- Bogner	Special Appointment
Dressel, Sonja	Project STRIVE; Licensed Student Counselor	NA	36,253.00 FY	Grant	09/01/2008 - 08/31/2009	0.92	New Appointment; Replaces J. Hunter	Special Appointment
Schmid, Andrew	Computer Services; Programmer/Analyst	NA	27,477.00 (34,604.00) FY	State	09/15/2008 - 06/30/2008	1.00	New Appointment; Replaces S. Williams	Special Appointment

NON-UNIONIZED PROFESSIONAL STAFF (FULL TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bright, Kimberly	Enrollment Management & Student Services; Dean of Students	NA	51,334.00 (77,000.00) FY	State	11/01/2008 - 06/30/2009	1.00	New Appointment; Replaces K. Lacy	Special Appointment
Gore, Barry	Project STRIVE; Director	NA	40,683.00 FY	Grant	09/24/2001 - 08/08/2008	1.00	Resignation	Special Appointment
Greenia, Ann	Library & Learning Services; Interim Public Services Librarian	NA	29,159.00 FY	State	09/01/2008 - 05/31/2009	0.75	Interim Appointment	Special Appointment - Interim
Hulquist, Seth	Admissions; Interim Admissions Representative	NA	21,255.00 (28,340.00) FY	State	09/01/2008 - 05/31/2009	0.75	Interim Appointment; Replaces K. Digmann	Special Appointment - Interim
Rickenbach, Michele	Registrar; Interim Assistant Registrar	NA	24,641.00 (33,500.00) FY	State	10/07/2008 - 06/30/2009	1.00	Interim Appointment; Replaces M. Mitchell	Special Appointment - Interim

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: September 14, 2008

RANKED FACULTY								
(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Anderson, Timothy	BEAMS; Business & Economics	Professor	3,000.00 AY	State	08/22/2008 - 05/09/2009	NA	Department Chair	Specific Term
Anderson, Timothy	BEAMS; Business & Economics	Professor	1,732.00 AY	State	08/01/2008 - 08/21/2008	0.03	August Department Chair	Special
Anderson, Timothy	BEAMS; Business & Economics	Professor	5,814.00 AY	State	05/10/2009 - 08/31/2009	0.10	Summer Department Chair	Special
Bird, Richard	Arts & Sciences; Visual & Performing Arts	Professor	3,000.00 AY	State	08/22/2008 - 05/09/2009	NA	Department Chair	Specific Term
Bird, Richard	Arts & Sciences; Visual & Performing Arts	Professor	1,524.00 AY	State	08/01/2008 - 08/21/2008	0.03	August Department Chair	Special
Bird, Richard	Arts & Sciences; Visual & Performing Arts	Professor	100.00 AY	State	06/04/2008 & 06/18/2008	NA	Orientation Advisor	Special
Bird, Richard	Arts & Sciences; Visual & Performing Arts	Professor	4,998.00 AY	State	05/10/2009 - 08/31/2009	0.10	Summer Department Chair	Special
Bogner, Michael	Arts & Sciences; Justice Studies	Associate Professor	50.00 AY	State	6/18/2008	NA	Orientation Advisor	Special
Brammer, Dawn	EHPCP&SW; Health, Physical Education & Recreation	Instructor	1,575.50 AY	State	08/11/2008 - 08/23/2008	NA	Summer Advising Center	Special
Brammer, Dawn	EHPCP&SW; Health, Physical Education & Recreation	Instructor	766.97 AY	State	08/01/2008 - 08/31/2008	NA	Correspondence Courses	Special
Brammer, Dawn	EHPCP&SW; Health, Physical Education & Recreation	Instructor	45.00 AY	State	8/21/2008	NA	New Student Orientation Advising	Special
Burke, Ronald	BEAMS; Business & Economics	Professor	327.41 AY	State	09/01/2008 - 09/30/2008	NA	Correspondence Courses	Special
Burke, Ronald	BEAMS; Business & Economics	Professor	107.63 AY	State	08/01/2008 - 08/31/2008	NA	Correspondence Courses	Special
Butterfield, Charles	BEAMS; Applied Sciences	Associate Professor	3,000.00 AY	State	08/22/2008 - 05/09/2009	NA	Department Chair	Specific Term
Butterfield, Charles	BEAMS; Applied Sciences	Associate Professor	1,264.00 AY	State	08/01/2008 - 08/21/2008	0.03	August Department Chair	Special
Butterfield, Charles	BEAMS; Applied Sciences	Associate Professor	3,942.00 AY	State	05/10/2009 - 08/31/2009	0.10	Summer Department Chair	Special
Butterfield, Charles	BEAMS; Applied Sciences	Associate Professor	50.00 AY	State	6/4/2008	NA	Orientation Advisor	Special
Carey, Charles	Arts & Sciences; Music	Lecturer	1,155.00 AY	State	08/25/2008 - 12/19/2008	0.06	Overload	Special
Cary, Phil	BEAMS; Mathematical Sciences	Associate Professor	293.04 AY	State	09/01/2008 - 09/30/2008	NA	Correspondence Courses	Special
Cary, Phil	BEAMS; Mathematical Sciences	Associate Professor	234.17 AY	State	09/01/2008 - 09/30/2008	NA	Course Challenge	Special
Cary, Phil	BEAMS; Mathematical Sciences	Associate Professor	48.84 AY	State	08/01/2008 - 08/30/2008	NA	Correspondence Courses	Special
Cary, Phil	BEAMS; Mathematical Sciences	Associate Professor	202.50 AY	State	8/21/2008	NA	New Student Orientation Advising	Special

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Cary, Phil	BEAMS; Mathematical Sciences	Associate Professor	50.00 AY	State	6/18/2008	NA	Orientation Advisor	Special
Dickinson, Zane	Arts & Sciences; English & Humanities	Assistant Professor	219.78 AY	State	09/01/2008 - 09/30/2008	NA	Correspondence Courses	Special
Dickinson, Zane	Arts & Sciences; English & Humanities	Assistant Professor	107.63 AY	State	08/01/2008 - 08/31/2008	NA	Correspondence Courses	Special
Donahue, Tim	BEAMS; Business & Economics	Associate Professor	100.00 AY	State	06/04/2008 & 06/18/2008	NA	Orientation Advisor	Special
Ellington, Elisabeth	Arts & Sciences; English & Humanities	Visiting Assistant Professor	1,500.00 AY	State	09/01/2008 - 09/30/2008	NA	Online Course Development	Special
Fickel, Monty	BEAMS; Mathematical Sciences	Professor	1,500.00 AY	State	09/01/2008 - 09/30/2008	NA	Online Course Development	Special
Fickel, Monty	BEAMS; Mathematical Sciences	Professor	563.00 AY	State	08/22/2008 - 10/02/2008	NA	Department Chair	Special
Fickel, Monty	BEAMS; Mathematical Sciences	Professor	1,885.00 AY	State	08/01/2008 - 08/21/2008	0.03	August Department Chair	Special
Fickel, Monty	BEAMS; Mathematical Sciences	Professor	50.00 AY	State	6/4/2008	NA	Orientation Advisor	Special
Gaudet, Laura	EHP&SW; Counseling, Psychology & Social Work	Professor	219.78 AY	State	09/01/2008 - 09/30/2008	NA	Correspondence Courses	Special
Gaudet, Laura	EHP&SW; Counseling, Psychology & Social Work	Professor	3,000.00 AY	State	08/22/2008 - 05/09/2009	NA	Department Chair	Specific Term
Gaudet, Laura	EHP&SW; Counseling, Psychology & Social Work	Professor	659.34 AY	State	08/01/2008 - 08/31/2008	NA	Correspondence Courses	Special
Gaudet, Laura	EHP&SW; Counseling, Psychology & Social Work	Professor	1,231.00 AY	State	08/01/2008 - 08/21/2008	0.03	August Department Chair	Special
Gaudet, Laura	EHP&SW; Counseling, Psychology & Social Work	Professor	100.00 AY	State	06/04/2008 & 06/18/2008	NA	Orientation Advisor	Special
Gaudet, Laura	EHP&SW; Counseling, Psychology & Social Work	Professor	4,357.00 AY	State	05/10/2009 - 08/31/2009	NA	Summer Department Chair	Special
Griffith, George	Arts & Sciences; English & Humanities	Professor	3,000.00 AY	State	08/22/2008 - 05/09/2009	NA	Department Chair	Specific Term
Griffith, George	Arts & Sciences; English & Humanities	Professor	1,956.00 AY	State	08/01/2008 - 08/21/2008	0.03	August Department Chair	Special
Griffith, George	Arts & Sciences; English & Humanities	Professor	6,101.00 AY	State	05/10/2009 - 08/31/2009	0.10	Summer Department Chair	Special
Hardy, Joyce	Arts & Sciences; Physical & Life Sciences	Associate Professor	100.00 AY	State	06/04/2008 & 06/18/2008	NA	Orientation Advisor	Special
Hoem, Bruce	EHP&SW; Counseling, Psychology & Social Work	Assistant Professor	50.00 AY	State	6/18/2008	NA	Orientation Advisor	Special

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Hunn, Lorie	EHPCP&SW; Education	Assistant Professor	50.00 AY	State	6/4/2008	NA	Orientation Advisor	Special
Hyer, Joel	Arts & Sciences; Social Sciences	Associate Professor	1,304.65 AY	State	09/01/2008 - 09/30/2008	NA	Correspondence Courses	Special
Hyer, Joel	Arts & Sciences; Social Sciences	Associate Professor	3,000.00 AY	State	08/22/2008 - 05/09/2009	NA	Department Chair	Specific Term
Hyer, Joel	Arts & Sciences; Social Sciences	Associate Professor	766.97 AY	State	08/01/2008 - 08/31/2008	NA	Correspondence Courses	Special
Hyer, Joel	Arts & Sciences; Social Sciences	Associate Professor	1,200.00 AY	State	08/01/2008 - 08/21/2008	0.03	August Department Chair	Special
Hyer, Joel	Arts & Sciences; Social Sciences	Associate Professor	3,793.00 AY	State	05/10/2009 - 08/31/2009	0.10	Summer Department Chair	Special
Hyer, Joel	Arts & Sciences; Social Sciences	Associate Professor	50.00 AY	State	6/18/2008	NA	Orientation Advisor	Special
Jackson, Allen	EHPCP&SW; Health, Physical Education & Recreation	Assistant Professor	50.00 AY	State	6/4/2008	NA	Orientation Advisor	Special
Keith, Tim	Arts & Sciences; Physical & Life Sciences	Professor	3,000.00 AY	State	08/22/2008 - 05/09/2009	NA	Department Chair	Specific Term
Keith, Tim	Arts & Sciences; Physical & Life Sciences	Professor	1,470.00 AY	State	08/01/2008 - 08/21/2008	0.03	August Department Chair	Special
Keith, Tim	Arts & Sciences; Physical & Life Sciences	Professor	100.00 AY	State	06/04/2008 & 06/18/2008	NA	Orientation Advisor	Special
Keith, Tim	Arts & Sciences; Physical & Life Sciences	Professor	4,585.00 AY	State	05/10/2009 - 08/31/2009	0.10	Summer Department Chair	Special
King, Don	EHPCP&SW; Education	Professor	3,000.00 AY	State	08/22/2008 - 05/09/2009	NA	Department Chair	Specific Term
King, Don	EHPCP&SW; Education	Professor	1,424.00 AY	State	08/01/2008 - 08/21/2008	0.03	August Department Chair	Special
King, Don	EHPCP&SW; Education	Professor	4,442.00 AY	State	05/10/2009 - 08/31/2009	0.10	Summer Department Chair	Special
King, Don	EHPCP&SW; Education	Professor	50.00 AY	State	6/18/2008	NA	Orientation Advisor	Special
Kirsch, Kathleen	Arts & Sciences; Communication Arts	Associate Professor	3,000.00 AY	State	08/22/2008 - 05/09/2009	NA	Department Chair	Specific Term
Kirsch, Kathleen	Arts & Sciences; Communication Arts	Associate Professor	1,177.00 AY	State	08/01/2008 - 08/21/2008	0.03	August Department Chair	Special
Kirsch, Kathleen	Arts & Sciences; Communication Arts	Associate Professor	3,672.00 AY	State	05/10/2009 - 08/31/2009	0.10	Summer Department Chair	Special
Knight, Robert	Arts & Sciences; Social Sciences	Assistant Professor	547.19 AY	State	09/01/2008 - 09/30/2008	NA	Correspondence Courses	Special
Koza, Richard	BEAMS; Business & Economics	Professor	4,601.28 AY	State	08/25/2008 - 12/19/2008	0.10	Overload	Special
Lambert, Adam	Arts & Sciences; Music	Assistant Professor	2,376.57 AY	State	08/25/2008 - 12/19/2008	0.09	Overload	Special
Lambert, Adam	Arts & Sciences; Music	Assistant Professor	202.50 AY	State	8/21/2008	NA	New Student Orientation Advising	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: September 14, 2008

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Lambert, Adam	Arts & Sciences; Music	Assistant Professor	50.00 AY	State	6/4/2008	NA	Orientation Advisor	Special
Leesch, Lisette	Arts & Sciences; Justice Studies	Associate Professor	50.00 AY	State	6/18/2008	NA	Orientation Advisor	Special
Leite, Michael	Arts & Sciences; Physical & Life Sciences	Professor	502.35 AY	State	08/01/2008 - 08/30/2008	NA	Correspondence Courses	Special
Madsen, Kim	BEAMS; Applied Sciences	Professor	219.78 AY	State	09/01/2008 - 09/30/2008	NA	Correspondence Courses	Special
Madsen, Kim	BEAMS; Applied Sciences	Professor	659.34 AY	State	08/01/2008 - 08/30/2008	NA	Correspondence Courses	Special
Margetts, Jim	Arts & Sciences; Music	Assistant Professor	3,000.00 AY	State	08/22/2008 - 05/09/2009	NA	Department Chair	Specific Term
Margetts, Jim	Arts & Sciences; Music	Assistant Professor	1,050.00 AY	State	08/04/2008 - 08/08/2008	NA	Summer Advising Center	Special
Margetts, Jim	Arts & Sciences; Music	Assistant Professor	1,097.00 AY	State	08/01/2008 - 08/21/2008	0.03	August Department Chair	Special
Margetts, Jim	Arts & Sciences; Music	Assistant Professor	3,422.00 AY	State	05/10/2009 - 08/31/2009	0.10	Summer Department Chair	Special
Margetts, Jim	Arts & Sciences; Music	Assistant Professor	202.50 AY	State	8/21/2008	NA	New Student Orientation Advising	Special
Margetts, Jim	Arts & Sciences; Music	Assistant Professor	50.00 AY	State	6/4/2008	NA	Orientation Advisor	Special
Marshall, Peggy	EHPCP&SW; Education	Instructor	300.00 AY	State	08/01/2008 - 08/30/2008	NA	Development of Correspondence Course	Special
Marshall, Peggy	EHPCP&SW; Education	Instructor	50.00 AY	State	6/4/2008	NA	Orientation Advisor	Special
Mays, Roger	Arts & Sciences; Visual & Performing Arts	Associate Professor	50.00 AY	State	6/18/2008	NA	Orientation Advisor	Special
McEwen, Robert	Arts & Sciences; English & Humanities	Professor	4,074.60 AY	State	08/25/2008 - 12/19/2008	0.10	Overload	Special
Miller, Kevin	BEAMS; Applied Sciences	Associate Professor	3,412.44 AY	State	08/25/2008 - 12/19/2008	0.10	Overload	Special
Miller, Kevin	BEAMS; Applied Sciences	Assistant Professor	50.00 AY	State	6/4/2008	NA	Orientation Advisor	Special
Nealeigh, Norma	BEAMS; Applied Sciences	Professor	234.17 AY	State	08/25/2008 - 12/19/2008	NA	Enrollment over 30; 1 student	Special
Nobiling, Tracy	Arts & Sciences; Justice Studies	Associate Professor	3,000.00 AY	State	08/22/2008 - 05/09/2009	NA	Department Chair	Specific Term
Nobiling, Tracy	Arts & Sciences; Justice Studies	Associate Professor	490.00 AY	State	08/18/2008 - 08/21/2008	NA	Summer Advising Center	Special
Nobiling, Tracy	Arts & Sciences; Justice Studies	Associate Professor	1,506.00 AY	State	08/01/2008 - 08/21/2008	0.03	August Department Chair	Special
Nobiling, Tracy	Arts & Sciences; Justice Studies	Associate Professor	4,698.00 AY	State	05/10/2009 - 08/31/2009	0.10	Summer Department Chair	Special
Petersen, Ann	EHPCP&SW; Education	Associate Professor	50.00 AY	State	6/18/2008	NA	Orientation Advisor	Special

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RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Rahman, Shafiq	Arts & Sciences; Communication Arts	Assistant Professor	50.00 AY	State	6/18/2008	NA	Orientation Advisor	Special
Ritzen, Donna	EHPCP&SW; Health, Physical Education & Recreation	Assistant Professor	182.40 AY	State	09/01/2008 - 09/30/2008	NA	Correspondence Courses	Special
Ritzen, Donna	EHPCP&SW; Health, Physical Education & Recreation	Assistant Professor	1,678.20 AY	State	08/25/2008 - 12/19/2008	0.07	Overload	Special
Ritzen, Donna	EHPCP&SW; Health, Physical Education & Recreation	Assistant Professor	73.26 AY	State	08/01/2008 - 08/31/2008	NA	Correspondence Courses	Special
Ritzen, Scott	EHPCP&SW; Health, Physical Education & Recreation	Professor	3,000.00 AY	State	08/22/2008 - 05/09/2009	NA	Department Chair	Specific Term
Ritzen, Scott	EHPCP&SW; Health, Physical Education & Recreation	Professor	1,499.00 AY	State	08/01/2008 - 08/21/2008	0.03	August Department Chair	Special
Ritzen, Scott	EHPCP&SW; Health, Physical Education & Recreation	Professor	4,730.00 AY	State	05/10/2009 - 08/31/2009	0.10	Summer Department Chair	Special
Schaeffer, Susan	EHPCP&SW; Counseling, Psychology & Social Work	Associate Professor	962.53 AY	State	08/01/2008 - 08/30/2008	NA	Correspondence Courses	Special
Schreuder, Joel	Arts & Sciences; Music	Associate Professor	3,250.41 AY	State	08/25/2008 - 12/19/2008	0.11	Overload	Special
Stack, Robert	BEAMS; Mathematical Sciences	Professor	468.33 AY	State	08/25/2008 - 12/19/2008	NA	Enrollment over 30; 2 students	Special
Stack, Robert	BEAMS; Mathematical Sciences	Professor	4,145.10 AY	State	08/25/2008 - 12/19/2008	0.10	Overload	Special
Stephens, Michael	Arts & Sciences; Music	Assistant Professor	2,734.37 AY	State	08/25/2008 - 12/19/2008	0.11	Overload	Special
Stewart, Deb	EHPCP&SW; Counseling, Psychology & Social Work	Assistant Professor	50.00 AY	State	6/4/2008	NA	Orientation Advisor	Special
Sutcliffe, Jay	BEAMS; Applied Sciences	Assistant Professor	100.00 AY	State	06/04/2008 & 06/18/2008	NA	Orientation Advisor	Special
Taylor, Una	Arts & Sciences; Music	Assistant Professor	1,845.12 AY	State	08/25/2008 - 12/19/2008	0.08	Overload	Special
Tucker, Deane	Arts & Sciences; English & Humanities	Professor	1,000.00 AY	State	09/01/2008 - 05/31/2009	NA	Honors Program	Special
Vogl, Michael	BEAMS; Mathematical Sciences	Assistant Professor	3,386.24 AY	State	08/25/2008 - 12/19/2008	0.14	Overload	Special
Wada, Jamie	Arts & Sciences; Justice Studies	Assistant Professor	2491.2 AY	State	08/25/2008 - 12/19/2008	0.10	Overload	Special
Wada, Jamie	Arts & Sciences; Justice Studies	Assistant Professor	247.50 AY	State	8/21/2008	NA	New Student Orientation Advising	Special

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RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Wada, Jamie	Arts & Sciences; Justice Studies	Assistant Professor	50.00 AY	State	6/4/2008	NA	Orientation Advisor	Special
Waugh, Wendy	BEAMS; Business & Economics	Professor	3,799.62 AY	State	08/25/2008 - 12/19/2008	0.10	Overload	Special
Weedon, Ron	Arts & Sciences; Physical & Life Sciences	Professor	100.00 AY	State	06/04/2008 & 06/18/2008	NA	Orientation Advisor	Special
Wentworth, Beth	BEAMS; Mathematical Sciences	Assistant Professor	50.00 AY	State	6/18/2008	NA	Orientation Advisor	Special

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NON-RANKED FACULTY								
(PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Assman, Cody	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Balmat, Jennifer	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Beguín, Laura	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Belenov, Borislav	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Bernhardt, Sarah	EHPCP&SW; Counseling, Psychology & Social Work	Adjunct Instructor	4,200.00 AY	State	08/25/2008 - 12/19/2008	0.20	Special Appointment	Special
Beutler, Marian	Arts & Sciences; Music	Adjunct Instructor	2,093.00 AY	State	08/25/2008 - 12/19/2008	0.09	Special Appointment	Special
Bevers, Bruce	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Blood, Sara	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Boydstun, Davin	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Bruszewski, Alyse	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Bushuev, Maxim	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Candelora, Lani	BEAMS; Business & Economics	Adjunct Instructor	4,200.00 AY	State	10/27/2008 - 12/19/2008	0.20	Special Appointment	Special
Case, Robert	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Cohen, Deborah	EHPCP&SW; Education	Adjunct Instructor	2,100.00 AY	State	08/25/2008 - 12/19/2008	0.10	Special Appointment	Special
Coone, Jan	Extended Campus Programs	Adjunct Instructor	1,464.80 AY	State	09/01/2008 - 09/30/2008	NA	Online Correspondence Courses	Special
Covello, Christin	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Derby, Mary	EHPCP&SW; Education	Adjunct Instructor	1,400.00 AY	State	08/25/2008 - 12/19/2008	0.07	Special Appointment	Special
Deutsch, Jeffery	BEAMS; Business & Economics	Adjunct Instructor	2,100.00 AY	State	08/25/2008 - 12/19/2008	0.10	Special Appointment	Special
Dickinson, LaVida	Arts & Sciences; Communication Arts	Adjunct Instructor	2,100.00 AY	State	08/25/2008 - 12/19/2008	0.10	Special Appointment	Special
Eastes, Clarene	EHPCP&SW; Education	Adjunct Instructor	1,400.00 AY	State	08/25/2008 - 12/19/2008	0.07	Special Appointment	Special
Evans, Evan	BEAMS; Business & Economics	Adjunct Instructor	4,200.00 AY	State	08/25/2008 - 12/19/2008	0.20	Special Appointment	Special
Ferguson, Frank	Extended Campus Programs	Adjunct Instructor	327.41 AY	State	09/01/2008 - 09/30/2008	NA	Correspondence Courses	Special
Follis, Nikki	BEAMS; Business & Economics	Adjunct Instructor	2,100.00 AY	State	10/27/2008 - 12/19/2008	0.10	Special Appointment	Special

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NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Guy, Nick	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Hagan, Nicole	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Harlan, Jason	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Haug, Vance	Arts & Sciences; Social Sciences	Adjunct Instructor	2,100.00 AY	State	08/25/2008 - 12/19/2008	0.10	Special Appointment	Special
Hindman, Tara	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Holmes, Maya	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Homrighausen, Valerie	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Jamison, Todd	BEAMS; Mathematical Sciences	Adjunct Instructor	2,100.00 AY	State	08/25/2008 - 12/19/2008	0.10	Special Appointment	Special
Johnson, DeeDee	EHPCP&SW; Education	Adjunct Instructor	2,100.00 AY	State	08/25/2008 - 12/19/2008	0.10	Special Appointment	Special
Jones-Hazledine, Catherine	EHPCP&SW; Counseling, Psychology & Social Work	Adjunct Instructor	2,100.00 AY	State	08/25/2008 - 12/19/2008	0.10	Special Appointment	Special
Jost, Rhea	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Kambarami, Bruce	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Kesterson, Corissa	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Kovalenko Iuliia	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Lacy, Kirk	Arts & Sciences; Communication Arts	Adjunct Instructor	4,200.00 AY	State	08/25/2008 - 12/19/2008	0.20	Special Appointment	Special
Lambert, Michelle	Arts & Sciences; Music	Adjunct Instructor	1,400.00 AY	State	08/25/2008 - 12/19/2008	0.07	Special Appointment	Special
Larson, Kristen	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Lawson, Henry	West Nile Grant	NA	2,000.00 AY	Grant	09/01/2008 - 09/30/2008	NA	Grant Administration	Special
Littrel, Tammi	Arts & Sciences; Social Sciences	Adjunct Instructor	6,300.00 AY	State	08/25/2008 - 12/19/2008	0.30	Special Appointment	Special
Margetts, Colleen	Arts & Sciences; Music	Adjunct Instructor	2,100.00 AY	State	08/25/2008 - 12/19/2008	0.10	Special Appointment	Special
Martin, Ben	EHPCP&SW; Health, Physical Education & Recreation	Adjunct Instructor	4,200.00 AY	State	08/25/2008 - 12/19/2008	0.20	Special Appointment	Special
McCartney, Barbara	EHPCP&SW; Health, Physical Education & Recreation	Adjunct Instructor	700.00 AY	State	08/25/2008 - 12/19/2008	0.03	Special Appointment	Special

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
McGlenn, Andrew	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Miller, Shari	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Milner, Ryan	EHPCP&SW; Health, Physical Education & Recreation	Adjunct Instructor	4,200.00 AY	State	08/25/2008 - 12/19/2008	0.20	Special Appointment	Special
Moran, Gail	EHPCP&SW; Counseling, Psychology & Social Work	Adjunct Instructor	2,100.00 AY	State	08/25/2008 - 12/19/2008	0.10	Special Appointment	Special
Moss, Paul	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Murphy, Tyler	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Neuharth, Marvin	EHPCP&SW; Counseling, Psychology & Social Work	Adjunct Instructor	464.55 AY	State	08/01/2008 - 08/31/2008	NA	Online Correspondence Courses	Special
Neuharth, Marvin	EHPCP&SW; Counseling, Psychology & Social Work	Adjunct Instructor	8,400.00 AY	State	08/25/2008 - 12/19/2008	0.40	Special Appointment	Special
Novy, Laurie	Arts & Sciences; English & Humanities	Adjunct Instructor	3,600.00 AY	State	08/25/2008 - 12/19/2008	0.10	Appointment & Course Development	Special
Perry, Luke	Extended Campus Programs	Adjunct Instructor	1,148.45 AY	State	08/01/2008 - 09/30/2008	NA	Correspondence Courses	Special
Pfeifer, Mark	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Pfeifer, Maura	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Pogue, Laura	BEAMS; Business & Economics	Adjunct Instructor	2,100.00 AY	State	10/27/2008 - 12/19/2008	0.10	Special Appointment	Special
Pollock, Todd	BEAMS; Applied Sciences	Adjunct Instructor	2,100.00 AY	State	08/25/2008 - 12/19/2008	0.10	Special Appointment	Special
Porter, Sandra	EHPCP&SW; Education	Adjunct Instructor	2,100.00 AY	State	08/25/2008 - 12/19/2008	0.10	Special Appointment	Special
Protopop, Iuliia	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Race, John	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Reid, Jordan	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Rosas, Jonathan	EHPCP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Ruleaux, Donald	Arts & Sciences; Visual & Performing Arts	Adjunct Instructor	2,100.00 AY	State	08/25/2008 - 12/19/2008	0.10	Special Appointment	Special
Seger, Russ	BEAMS; Applied Sciences	Adjunct Instructor	2,100.00 AY	State	08/25/2008 - 12/19/2008	0.10	Special Appointment	Special
Sharps, Nancy	Arts & Sciences; Visual & Performing Arts	Adjunct Instructor	5,600.00 AY	State	08/25/2008 - 12/19/2008	0.27	Special Appointment	Special

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NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Sinaga, Simon	Arts & Sciences; Communication Arts	Assistant Professor	693.00 AY	State	08/04/2008 - 08/11/2008	NA	Resignation	Special
Smith, G. Robin	Extended Campus Programs	NA	278.72 AY	State	09/01/2008 - 09/30/2008	NA	Online Correspondence Courses	Special
Smith, Kathy	BEAMS; Mathematical Sciences	Adjunct Instructor	2,100.00 AY	State	08/25/2008 - 12/19/2008	0.10	Special Appointment	Special
Squier, Charles	EHP&SW; Education	Adjunct Instructor	2,100.00 AY	State	08/25/2008 - 12/19/2008	0.10	Special Appointment	Special
Stephens, Lauren	Arts & Sciences; Music	Adjunct Instructor	931.00 AY	State	08/25/2008 - 12/19/2008	0.05	Special Appointment	Special
Vogel, Jerome	BEAMS; Mathematical Sciences	Adjunct Instructor	2,100.00 AY	State	08/25/2008 - 12/19/2008	0.10	Special Appointment	Special
Waugh, Barbara	BEAMS; Mathematical Sciences	Adjunct Instructor	4,900.00 AY	State	08/25/2008 - 12/19/2008	0.24	Special Appointment	Special
Wess, Roger	EHP&SW; Education	Adjunct Instructor	2,100.00 AY	State	08/25/2008 - 12/19/2008	0.10	Special Appointment	Special
White, Jacqueline	BEAMS; Mathematical Sciences	Adjunct Instructor	2,800.00 AY	State	08/25/2008 - 12/19/2008	0.14	Special Appointment	Special
Wickard, Justin	EHP&SW; Graduate Assistant	NA	6,000.00 AY	State	08/22/2008 - 05/09/2009	0.25	Appointment	Special
Wilkinson, Kevin	EHP&SW; Education	Adjunct Instructor	2,100.00 AY	State	08/25/2008 - 12/19/2008	0.10	Special Appointment	Special
Wilson, Sarah	EHP&SW; Counseling, Psychology & Social Work	Adjunct Instructor	2,100.00 AY	State	08/25/2008 - 12/19/2008	0.10	Special Appointment	Special
Wright, Ottley	Extended Campus Programs	NA	146.52 AY	State	08/01/2008 - 08/30/2008	NA	Correspondence Courses	Special
Wright, Ottley	EHP&SW; Health, Physical Education & Recreation	Adjunct Instructor	2,100.00 AY	State	08/25/2008 - 12/19/2008	0.10	Special Appointment	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

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NON-UNIONIZED PROFESSIONAL STAFF (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Gronewold, Rebecca	Housing & Residence Life; Resident Hall Coordinator	NA	8,000.00 FY	Revenue Bond	09/15/2008 - 05/09/2009	0.70	New Appointment; Replaces Jordon Swesey	Special Appointment
Martin, Ben	Athletics; Interim Game Management Assistant	NA	15,000.00 FY	State	09/01/2008 - 05/31/2009	0.40	Interim Appointment;	Special Appointment - Interim
Rickenbach, Michele	Athletics; Women's Golf Coach	NA	7,161.00 FY	State	08/18/2003 - 12/31/2008	0.15	Resignation	Specific Term Appointment
McDonald, Brenda	Extended Campus Programs; Local Program Coordinator	NA	23,560.00 FY	State	12/03/2001 - 08/31/2008	0.63	Resignation	Specific Term Appointment

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UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Burks, Terry	Business Office; Accounting Clerk II	NA	2,768.58 MO	State	07/26/1976 - 10/02/2008	1.00	Retirement	Non-Probationary
Keiper, Donald	Physical Facilities; Security Officer II	NA	1,960.11 MO	State	9/1/2008	0.75	New Appointment; Replaces Josh Hansen	Probationary
Rickenbach, Michele	Registrar; Academic Records Clerk II	NA	2,234.67 MO	State	04/29/1991 - 10/06/2008	1.00	Resignation	Non-Probationary
Snook, Loren "Tuffy"	Physical Facilities; Custodian	NA	23.12 MO	State	08/04/2008 - 08/08/2008	NA	Additional duties; Custodial Leader	Non-Probationary
Tausan, Judy	Financial Aid; Office Assistant II	NA	1,766.00 MO	State	9/3/2008	1.00	New Appointment; Replaces Shelia Pourier	Probationary

NON-UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Sapp, Shar	Human Resources; Office Assistant II	NA	1,782.75 MO	State	01/18/2007 - 10/03/2008	1.00	Resignation	Non-Probationary

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RANKED FACULTY (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Indicate Type of Appointment: Tenured -- Specific Term -- * Non-Tenure Track * Probationary Tenure Track Special -- * Interim * Temporary * Grant/Federally Funded
Anderson, Ken	School of Arts and Sciences	Professor	\$1,000	State	09/30/08	N/A	Stipend, Additional Duties, Dept. Relocation	Special, Temporary
Barger, Mike	School of Arts and Sciences	Associate Professor	\$800	State	09/30/08	.07 AY	Stipend, Course Development, HP 101-00A	Special, Temporary
Barger, Mike	School of Arts and Sciences	Associate Professor	\$2,136	State	08/25/08-12/19/08	.07 AY	HP 101-00A	Special, Temporary
Crook, Sara	School of Arts and Sciences	Professor	\$1,000	State	09/01/08-05/31/09	N/A	Stipend, Additional Duties, History Day Coordinator	Special, Temporary
Galardi, Greg	School of Professional Studies	Assistant Professor	\$1,200	State	09/30/08	.10 AY	Stipend, Online Course Develop. CJUS 450	Special, Temporary
Griffin, Brad	School of Professional Studies	Instructor	\$1,200	State	09/30/08	.10 AY	Stipend, Online Course Develop. CMIS 101	Special, Temporary
Grotrian, Judy	School of Professional Studies	Associate Professor	\$1,000	State	09/01/08-05/31/09	N/A	Stipend, Additional Duties, Business Contest Coordinator	Special, Temporary
Lundak, Joel	School of Professional Studies	Professor	\$3,664	State	01/07/08-05/02/08	.10 AY	PSYC 495-00A	Special, Temporary

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RANKED FACULTY (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Indicate Type of Appointment: Tenured -- Specific Term -- * Non-Tenure Track * Probationary Tenure Track Special -- * Interim * Temporary * Grant/Federally Funded
Lundak, Joel	School of Professional Studies	Professor	N/A	State	08/21/89-05/09/09	1 AY	Voluntary Phased Retirement, End of Current Contract	N/A
Ruskamp, Judith	School of Education	Assistant Professor	\$1,200	State	10/31/08	.10 AY	Stipend, Online Course Develop. EDUC 434	Special, Temporary
Thomas, James	School of Professional Studies	Professor	N/A	State	08/01/85-05/09/09	1 AY	Voluntary Phased Retirement, End of Current Contract	N/A
Waln, Randy	School of Arts and Sciences	Professor	\$1,000	State	09/30/08	N/A	Stipend, Additional Duties, Dept. Relocation	Special, Temporary
Zost, Greg	School of Education	Assistant Professor	\$1,200	State	09/30/08	.10 AY	Stipend, Online Course Develop. SPED 440	Special, Temporary

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UNIONIZED PROFESSIONAL STAFF (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Indicate Type of Appointment: Specific Term-- * Probationary (3 yrs) * Non-Probationary Special -- * Interim * Temporary * Grant/Federally Funded
Bowen, Tessa	Coordinator of Instruction Resources	N/A	\$35,000/ pro-rated	State	09/01/08-06/30/09	1 FY	Appointment	Special, mid-fiscal year
Edwards, Norva	Student Intervention Coordinator	N/A	\$36,130	Federal, TRIO Grant	09/01/08-08/31/09	1 FY	(re-)Appointment Grant Renewed	Special, Federally Funded
Groff, Peggy	Student Intervention Coordinator	N/A	\$32,402	Federal, TRIO Grant	09/01/08-08/31/09	.84 FY	(re-)Appointment Grant Renewed	Special, Federally Funded
Meece, Victoria	School of Professional Studies	N/A	\$50/student/cr.hr. to 10 students; \$34/student/cr.hr. 11 or more	State	08/25/08-10/17/08	.10 AY	CMIS 101-49X	Special, Temporary
Melvin, Brent	School of Education	N/A	\$2,100 if 10 or more; \$70/student/cr.hr. for fewer than 10 if approved to meet	State	08/25/08-12/19/08	.10 AY	PE 215-00A, PE 215-00B, PE 215-00C	Special, Temporary

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Peru State College

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NON-UNIONIZED PROFESSIONAL STAFF (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Indicate Type of Appointment: Specific Term Special -- * Interim * Temporary * Grant/Federally Funded
Bequette, Kelly	TRIO Program Director	N/A	\$45,000	Federal, TRIO Grant	09/01/08-08/31/08	1 FY	Appointment	Special, Federally Funded
Katen, Troy	School of Education	N/A	\$1,400	State	08/25/08-12/19/08	.07 AY	PE 104-00A, PE 122-00A	Special, Temporary
Roberts, Laura	School of Professional Studies	N/A	\$50/student/ cr.hr. to 10 students; \$34/student/cr.hr. for 11 and above	State	08/25/08-10/17/08; 10/27/08-12/19/08	.20 AY	PSYC 250-49X, PSYC 250-49Y	Special, Temporary
Rippe, Patricia	School of Education	N/A	\$50/student/cr.hr. to10 students; \$34/student/ cr.hr. for 11 and above	State	08/20/08-12/19/08	.10 AY	SPED 430 00Z	Special, Temporary
Kunkel, Ellie	Director of Athletics	N/A	\$70,000 pro-rated	State	09/15/08-06/30/09	1 FY	Interim Appointment	Special, Interim

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NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special -- * Part-Time
Albert, Allan	School of Education	N/A	\$50/student/cr.hr. for 10 students; \$34/student/cr.hr. for 11 and above	State	10/27/08-12/19/08	.30 AY	EDUC 434-49Y, EDUC 205-49Y, EDUC 205-49W	Special, Part-time
Bennett, Pamela	School of Professional Studies	N/A	\$700/cr.hr. with 10 or more enrolled; \$70/student/cr.hr. fewer than 10 if approved to meet	State	08/25/08-12/19/08	.20 AY	SOWK 300-00A, SOWK 330-00A	Special, Part-time
Brizuela, Francisco	Graduate Programs	N/A	\$700/cr.hr. with 10 or more enrolled; \$70/student/cr.hr. fewer than 10 if approved to meet	State	10/27/08-11/14/08	.03 AY	INS 500-49Y	Special, Part-time
Bonner, Mike	School of Professional Studies	N/A	\$50/student/cr.hr. for 10 students; \$34/student/cr.hr. for 11 and above	State	10/27/08-12/19/08	.10 AY	MGMT 551-49W	Special, Part-time
Davis, Andrew	School of Education	N/A	\$4,900 for 10 or more; or \$70/student/cr.hr. if fewer than 10 if approved to meet	State	08/25/08-12/19/08	.23 AY	PE 117-00A, PE 209-00A, PE 312-00A	Special, Part-time
Drier, Libby	School of Education	N/A	\$50/student/cr.hr. for 10 students; \$34/student/cr.hr. for 11 and above	State	08/25/08-10/17/08, 08/25/08-10/17/08; 10/27/08-12/19/08	.30 AY	EDUC 402-02Z, EDUC 255-49X, EDUC 255-49W	Special, Part-time

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NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special -- * Part-Time
Engel, Linda	School of Education	N/A	\$2,800 for 10 or more; or \$70/student/cr.hr. for fewer than 10 if approved to meet	State	08/25/08-12/19/08	.13 AY	EDUC 301-00A, EDUC 302-00A, EDUC 309-00A	Special, Part-time
Forsberg, Peggy	School of Professional Studies	N/A	\$50/student/cr.hr. for 10 students; \$34/student/cr.hr. for 11 and above	State	08/25/08-12/19/08	.10 AY	SOC 201-49A	Special, Part-time
Glasshoff, Wanda	School of Education	N/A	\$2,225 for 10 or more; or \$70/student/cr.hr. for fewer than 10 if approved to meet	State	08/25/08-10/17/08	.10 AY	EDUC 334-02A	Special, Part-time
Haney, John	Graduate Programs	N/A	\$50/student/cr.hr. for 10 students; \$34/student/cr.hr. for 11 and above	State	10/27/08-12/19/08	.10 AY	SPED 540 49Y	Special, Part-time
Hayes, Daniel	School of Professional Studies	N/A	\$50/student/cr.hr. for 10 students; \$34/student/cr.hr. for 11 and above	State	10/27/08-12/19/08	.10 AY	CJUS 450-49Y	Special, Part-time
Hoehn, Jorja	School of Education	N/A	\$2,800 for 10 or more; \$70/student/cr.hr. for fewer than 10 if approved to meet	State	08/25/08-12/19/08	.13 AY	PE 101-00B, PE 101-00E	Special, Part-time
Hoehn, Jorja	School of Education	N/A	\$50/student/cr.hr. for 10 students; \$34/student/cr.hr. for 11 and above	State	10/27/08-12/19/08, 10/27/08-12/19/08, 08/25/08-10/17/08	.20 AY	PE 101-49W, PE 101-49Y, PE 101-49X	Special, Part-time

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NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special -- * Part-Time
Hogue, Rita	School of Education	N/A	\$1,400 for 10 or more; \$70/student/cr.hr. for fewer than 10 if approved to meet	State	08/25/08-12/19/08	.07 AY	SPED 307-00A	Special, Part-time
Judkins, Laura	School of Education	N/A	\$50/student/cr.hr. for 10 students; \$34/student/cr.hr. for 11 and above	State	08/25/08-10/17/08	.10 AY	EDUC 310-49X	Special, Part-time
Judkins, Laura	School of Education	N/A	\$1,400 for 10 or more; \$70/student/cr.hr. for fewer than 10 if approved to meet	State	08/25/08-10/17/08	.07 AY	EDUC 309-02A	Special, Part-time
Knippelmeyer, Ryan	School of Education	N/A	\$50/student/cr.hr. for 10 students; \$34/student/cr.hr. for 11 and above	State	10/27/08-12/19/08	.07 AY	EDUC 400-49Y	Special, Part-time
Lee, Chris	School of Arts and Sciences	N/A	\$50/student/cr.hr. for 10 students; \$34/student/cr.hr. for 11 and above	State	08/25/08-12/19/08	.10 AY	HIST 113-49A	Special, Part-time
Malone-DeAmbrose, Marci	School of Arts and Sciences	N/A	\$700/cr.hr. with 10 or more enrolled; \$70/cr.hr./student if fewer than 10 if approved to meet	State	08/25/08-12/19/08	.21 AY	MUSC-Applied Music	Special, Part-time
Malone-DeAmbrose, Marci	School of Arts and Sciences	N/A	\$2,600 for 10 or more; \$70/student/cr.hr. for fewer than 10 if approved to meet	State	08/25/08-12/19/08	.10 AY	MUSC 211-00A	Special, Part-time

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NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special -- * Part-Time
McGee, Diane	School of Education	N/A	\$2,100 for 10 or more; \$70/student/cr.hr. for fewer than 10 students if approved to meet	State	08/25/08-10/17/08	.10 AY	PE 313-02A	Special, Part-time
McGee, Mary Karol	Graduate Programs	N/A	\$50/student/cr.hr. for 10 students; \$34/student/cr.hr. for 11 and above	State	11/08/08-12/05/08	.10 AY	EDUC 540 DCZ	Special, Part-time
McKee, Stephanie	School of Education	N/A	\$4,200 for 10 or more; \$70/student/cr.hr. for fewer than 10 students if approved to meet	State	08/25/08-10/17/08, 10/27/08-12/19/08	.20 AY	EDUC 327-02A, EDUC 403-02A	Special, Part-time
Means, Kelly	Graduate Programs	N/A	\$50/student/cr.hr. for 10 students; \$34/student/cr.hr. for 11 and above	State	10/11/08-11/07/08	.10 AY	EDUC 553 DBZ	Special, Part-time
Melvin, Vickie	School of Education	N/A	\$3,500 for 10 or more; \$70/student/cr.hr. for fewer than 10 students if approved to meet	State	08/25/08-12/19/08	.17 AY	PE 101-00D, PE 312-00B	Special, Part-time
Odum, Jay	School of Professional Studies	N/A	\$50/student/cr.hr. for 10 students; \$34/student/cr.hr. for 11 and above	State	10/27/08-12/19/08	.10 AY	CJUS 340 49Y	Special, Part-time
Olson, Nicole	School of Education	N/A	\$2,100 for 10 or more; \$70/student/cr.hr. for fewer than 10 students if approved to meet	State	08/25/08-10/17/08	.10 AY	EDUC 328-02A	Special, Part-time

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NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special -- * Part-Time
Plettner, Kirsten	School of Arts and Sciences	N/A	\$50/student/cr.hr. for 10 students; \$34/student/cr.hr. for 11 and above	State	08/25/08-12/19/08	.20 AY	ENG 101-49A, ENG 101-49B	Special, Part-time
Popelka, Susan	School of Professional Studies	N/A	\$50/student/cr.hr. for 10 students; \$34/student/cr.hr. for 11 and above	State	08/25/08-12/19/08	.10 AY	BUS 335-49B	Special, Part-time
Probst, David	Graduate Programs	N/A	\$50/student/cr.hr. for 10 students; \$34/student/cr.hr. for 11 and above	State	08/25/08-10/10/08	.10 AY	EDUC 605DCZ	Special, Part-time
Scott, James	School of Arts and Sciences	N/A	\$2,100 for 10 or more; \$70/student/cr.hr. for fewer than 10 students if approved to meet	State	08/25/08-10/17/08	.10 AY	MATH 340-02A	Special, Part-time
Thompson, Gary	School of Education	N/A	\$1,400 for 10 or more; \$70/student/cr.hr. for fewer than 10 students if approved to meet	State	08/25/08-10/17/08, 10/27/08-12/19/08	.07 AY	EDUC 302-02A, EDUC 301-02A	Special, Part-time
Tracy, Brenda	School of Professional Studies	N/A	\$50/student/cr.hr. for 10 students; \$34/student/cr.hr. for 11 and above	State	10/27/08-12/19/08	.10 AY	SPED 200-49W	Special, Part-time
Tracy, Brenda	School of Professional Studies	N/A	\$50/student/cr.hr. for 10 students; \$34/student/cr.hr. for 11 and above	State	08/25/08-12/19/08	.10 AY	PSYC 121-49A	Special, Part-time

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NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special -- * Part-Time
Unger, Jill	School of Education	N/A	\$2,100 for 10 or more; \$70/student/cr.hr. for fewer than 10 students if approved to meet	State	10/27/08-12/19/08	.10 AY	EDUC 326-02A	Special, Part-time
Van Gundy, Terry	School of Arts and Sciences	N/A	\$2,100 for 10 or more; \$70/student/cr.hr. for fewer than 10 students if approved to meet	State	08/25/08-12/19/08	.10 AY	ART 300-00A	Special, Part-time
Warrick, Phil	Graduate Programs	N/A	\$50/student/cr.hr. for 10 students; \$34/student/cr.hr. for 11 and above	State	08/25/08-10/17/08	.10 AY	EDUC 621-49V	Special, Part-time
Weichel, Mark	Graduate Programs	N/A	\$50/student/cr.hr. for 10 students; \$34/student/cr.hr. for 11 and above	State	10/04/08-10/31/08	.10 AY	EDUC 510 CBZ	Special, Part-time
Cook, Jan	School of Education	N/A	\$1,400	State	08/25/08-12/19/08	.07 AY	Student Teacher Supervision	Special, Part-time
The following are revisions made to entries in the Non-Ranked Faculty, Part-time section of the Personnel Report dated September 5, 2008								
Anderson, Marian	School of Education	N/A	\$875 from \$700	State	08/25/08-12/19/08	.04 AY from .03 AY	Student Teacher Supervision	Special, Part-time
Bennett, Shelby	School of Education	N/A	\$2,370 from \$2,100	State	08/25/08-12/19/08	.11 AY from .10 AY	Student Teacher Supervision	Special, Part-time
Fethkenher, Larry	School of Education	N/A	\$5,170 from \$5,600	State	08/25/08-12/19/08	.25 AY from .27 AY	Student Teacher Supervision	Special, Part-time

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NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special -- * Part-Time
Simpson, Ivan	School of Education	N/A	\$835 from \$700	State	08/25/08-12/19/08	.04 AY from .03 AY	Student Teacher Supervision	Special, Part-time
Thompson, Gary	School of Education	N/A	\$7,000 from \$7,700	State	08/25/08-12/19/08	.33 AY from .37 AY	Student Teacher Supervision	Special, Part-time

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UNIONIZED SUPPORT STAFF (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Indicate Type of Appointment: Special -- * Probationary (6 months) Specific Term -- * Non-Probationary
Johnson, Jo Ann	Library Technician	N/A	\$2,206	State	10/31/08	1 FY	Resignation	N/A
Kamenar, Tereza	Office Assistant II	N/A	\$2,016	State	10/20/08	1 FY	Appointment	Probationary
McConnell, Patti	Office Assistant II	N/A	\$1,766	State	08/18/08	1 FY	Appointment	Probationary
Patterson, Bea	Office Assistant II	N/A	\$2,153	State	09/01/08	1 FY	(re-)Appointment Grant Renewed	Non-Probationary

NON-UNIONIZED SUPPORT STAFF (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment: Special
Fattig, Leslie	Office Assistant IV	N/A	\$2,704	State	08/25/08	1 FY	Appointment	Probationary

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RANKED FACULTY (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Blaser, Kent	History, Politics and Geography	Professor	\$79,690.00	State	8/27/79-6/30/09	1.0	Retirement; Early Retirement Incentive Program	Specific, Tenured
Burns, Brian E.	Music	Interim Choral Director	\$17,000.00	State	1/12/09 – 5/13/09	1.0	Interim, replacing Ronald Lofgren for Spring 2009 who is on sabbatical leave	Special, Interim
Driewer, Carolyn	Educational Foundations and Leadership	Assistant Professor	\$44,597.00	State	8/19/05 – 12/31/08	1.0	Resignation	Specific, Probationary/Tenure-Track
Reynolds, Vic	Art and Design	Professor	25% of \$70,337.00 (FY)	State	8/22/08 – 5/13/09	1.0	Retirement; Voluntary Retirement Settlement Program	Specific, Tenured
Villarreal, Sofia	Language and Literature	Instructor	\$42,520.00	State	8/22/08 – 5/13/09	1.0	Completion of Ph.D. degree; salary increase of \$3,000.00	Specific; Probationary/Tenure-Track

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UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Gonzales, Daniel	Retention Specialist	N/A	\$35,393.00	Grant	2/1/06 – 9/30/08	1.0	Resignation	Special, Grant Funded
Kielsmeier, Kelly	Assistant Women's Basketball Coach	N/A	\$33,500.00 (prorated)	State/ Revenue Bond	9/8/08 – 6/30/09	1.0	New Hire, replaces Allison Kruger	Special, Probationary
Krusemark, Renee	Learning Skills Specialist	N/A	\$32,922.00 (prorated)	Grant	10/20/08 – 5/31/09	.92	New Hire, replaces Naoma Quist	Special, Probationary
Smith, Ruth	Facilities Technician	N/A	\$36,072.00	State	8/9/93 - 10/12/08	1.0	Resignation (position restructured to Coordinator, Construction Projects)	Specific, Non-probationary
Smith, Ruth	Coordinator, Construction Projects	N/A	\$44,000.00 (prorated)	State	10/13/08 – 6/30/09	1.0	New Hire, restructured position	Special, Probationary

NON-UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Kinsella, Craig	Director of Continuing Education	N/A	\$47,050.00	State	11/1/08 – 6/30/09	.75	Temporary reduction from 1.0	Special
Kneifl, Scott	Head Volleyball Coach	N/A	\$49,608.00	State	10/1/08 – 5/31/09	.92	Correction to 9/5/08 Board Report	Special
McLaughlin, Dan	Head Football Coach	N/A	\$76,311.00	State	10/1/08 – 5/31/09	.92	Correction to 9/5/08 Board Report	Special

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Adams, Frank	Continuing Education	Professor	\$750.00	State	8/25/08 – 12/15/08	n/a	EDU 650-T1/T2/T3	Special
Adams, Frank	Continuing Education	Professor	\$250.00	State	8/26/08 – 12/9/08	n/a	EDU 650-T4	Special
Agoumba, Darius	Physical Sciences and Mathematics	Assistant Professor	\$3,319.00	State	8/22/08 – 12/23/08	.122	Appointment, overload	Special
Bauer, Jeffrey	Continuing Education	Professor	\$250.00	State	8/26/08 – 12/9/08	n/a	PHY 115-T1	Special
Bondhus, JoAnn	Continuing Education	Professor	\$4,782.00	State	8/25/08 – 12/19/08	.10	BUS 222-W0	Special
Campbell, Paul	Sociology, Psychology and Criminal Justice	Professor	\$9,237.00	State	8/22/08 – 12/23/08	.20	Appointment, overload	Special
Christensen, Douglas	Life Sciences	Professor	\$4,918.00	State	8/22/08 – 12/23/08	.15	Appointment, overload	Special
Dalal, Meena	Continuing Education	Professor	\$5,801.00	State	8/25/08 – 12/19/08	.10	ECO 650-W0	Special
Davis, Adam	Physical Sciences and Mathematics	Assistant Professor	\$4,424.00	State	8/22/08 – 12/23/08	.18	Appointment, overload	Special
DeBoer, Buffany	Life Sciences	Interim Instructor	\$1,763.00	State	8/22/08 – 12/23/08	.066	Appointment, overload	Special
Dendinger, Laura	Continuing Education	Associate Professor	\$4,331.00	State	8/25/08 – 12/19/08	.10	BUS 620-W0	Special
Ettel, Mary	Physical Sciences and Mathematics	Professor	\$3,205.00	State	8/22/08 – 12/23/08	.083	Appointment, overload	Special
Garvin, Timothy	Continuing Education	Professor	\$5,029.00	State	8/25/08 – 12/19/08	.10	BUS 652-W0	Special
Hallgren, Kenneth	Continuing Education	Professor	\$5,871.00	State	8/25/08 – 12/19/08	.10	BUS 656-W0	Special
Harms, Sally	Physical Sciences and Mathematics	Associate Professor	\$2,270.00	State	8/22/08 – 12/23/08	.072	Appointment, overload	Special
Hayford, Barbara	Life Sciences	Assistant Professor	\$1,335.00	State	8/22/08 – 12/23/08	.05	Appointment, overload	Special
Karlen, Jean	Sociology, Psychology and Criminal Justice	Professor	\$1,568.00	State	8/22/08 – 12/23/08	.033	Appointment, overload	Special
Karr, Paul	Physical Sciences and Mathematics	Professor	\$2,469.00	State	8/22/08 – 12/23/08	.067	Appointment, overload	Special
Karsky, Jason	Continuing Education	Associate Professor	\$3,221.00	State	8/25/08 – 12/19/08	.10	CJA 375-W0	Special
Kietzmann, Glenn	Life Sciences	Professor	\$3,518.00	State	8/22/08 – 12/23/08	.088	Appointment, overload	Special

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Lawrence, Gloria	Continuing Education	Professor	\$4,214.00	State	8/26/08 – 12/9/08	.10	PSY 406/506-80	Special
Leeper, Mark	Continuing Education	Professor	\$1,899.00	State	8/25/08 – 12/15/08	.05	POS 444/500-80 and PSY 444/544-80	Special
Lutt, Patricia	Continuing Education	Associate Professor	\$4,219.00	State	8/25/08 – 12/19/08	.10	BUS 690-W0	Special
Nelson, Jeryl	Continuing Education	Professor	\$4,903.00	State	8/25/08 – 12/19/08	.10	BUS 692-W0	Special
Novotny, Jason	Continuing Education	Instructor	\$2,434.00	State	8/25/08 – 12/19/08	.10	ITE 320-W0	Special
Paxton, John	Continuing Education	Professor	\$6,184.00	State	8/25/08 – 12/15/08	.10	BUS 625-H1	Special
Pearcy, Shawn	Life Sciences	Professor	\$1,576.00	State	8/22/08 – 12/23/08	.044	Appointment, overload	Special
Ras, Gerard	Continuing Education	Instructor	\$3,637.00	State	8/25/08 – 12/19/08	.10	BUS 651-W0	Special
Ras, Gerard	Business and Economics	Instructor	\$1,200.00	State	8/22/08 – 12/23/08	n/a	Development of online course	Special
Walker, Karen	Continuing Education	Professor	\$1,865.00	State	8/25/08 – 12/15/08	.05	POS 444/500-80 and PSY 444/544-80	Special
Whitt, Ron	Continuing Education	Professor	\$5,677.00	State	8/25/08 – 12/15/08	.10	CNA 675-80	Special
Young, Todd	Physical Sciences and Mathematics	Professor	\$6,773.00	State	8/22/08 – 12/23/08	.19	Appointment, overload	Special

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NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Barnes, Johanna	Continuing Education	Part-time	\$5,356.00	State	8/25/08 – 12/19/08	n/a	Grand Island Learning Community	Special, part-time
Baumert, Mary	Continuing Education	Part-time	\$2,190.00	State	8/25/08 – 12/15/08	.10	SPD 151-80	Special, part-time
Blomenkamp, Boyd	Educational Foundations and Leadership	Part-time	\$1,336.00	State	8/22/08 – 12/23/08	.061	Appointment	Special, part-time
Boyer, Chad	Continuing Education	Part-time	\$5,356.00	State	8/25/08 – 12/19/08	n/a	Administration Learning Community	Special, part-time
Bremer, DeLoy	Educational Foundations and Leadership	Part-time	\$1,460.00	State	8/22/08 – 12/23/08	.067	Appointment	Special, part-time
Brown, Clinton	Athletics – NSIC Grant	Part-time	\$2,000.00	Grant	8/22/08 – 5/13/09	n/a	CHAMPS/Life Skills Director & Student-Athlete Advisor Committee Coordinator	Special, part-time
Brown, Rae	Continuing Education	Part-time	\$5,356.00	State	8/25/08 – 12/19/08	n/a	Grand Island Learning Community	Special, part-time
Calkin, Lauren	Music	Part-time	\$497.00	State	8/22/08 – 12/23/08	.023	Appointment	Special, part-time
Crummy, Thomas	Athletics – Cross Country and Track	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/22/08 – 5/13/09	.25	Appointment	Special, part-time
Daniels, Meia	Athletics – Women's Basketball	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/22/08 – 5/13/09	.25	Appointment	Special, part-time
Dixon, Pamela	Continuing Education	Part-time	\$2,190.00	State	8/25/08 – 12/19/08	.10	BUS 408-W0	Special, part-time
Dixon, Pamela	Continuing Education	Part-time	\$2,190.00	State	8/25/08 – 12/19/08	.10	BUS 408-W1	Special, part-time
Driskell, Sandra	Language and Literature	Part-time	\$2,250.00 + 9 hrs. tuition waiver	State	1/12/09 – 5/13/09	.125	Appointment	Special, part-time

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: November 14, 2008

Emerson, Delbert	Educational Foundations and Leadership	Part-time	\$2,066.00	State	8/22/08 – 12/23/08	.094	Appointment	Special, part-time
Finney, Patricia	Continuing Education	Part-time	\$730.00	State	9/8/08 – 11/14/08	.033	EDU 396-W0	Special, part-time
Gengler, Stephanie	Continuing Education	Part-time	\$365.00	State	8/25/08 – 12/19/08	.017	EDU 406-80	Special, part-time
Gengler, Stephanie	Continuing Education	Part-time	\$243.00	State	8/25/08 – 12/19/08	.011	EDU 435-80	Special, part-time
Gillis, Nancy	History, Politics and Geography	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Hannon, Scott	Athletics – Men's Basketball	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/22/08 – 5/13/09	.25	Appointment	Special, part-time
Hansen, Mary	Educational Foundations and Leadership	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Hansen, Mary	Educational Foundations and Leadership	Part-time	\$730.00	State	8/22/08 – 12/23/08	.033	Appointment	Special, part-time
Harrison, Kurt	Educational Foundations and Leadership	Part-time	\$365.00	State	8/22/08 – 12/23/08	.017	Appointment	Special, part-time
Hasemann, Mary Kay	Educational Foundations and Leadership	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/22/08 – 5/13/09	.25	Appointment	Special, part-time
Headlee, Marilyn	Educational Foundations and Leadership	Part-time	\$482.00	State	8/22/08 – 12/23/08	.022	Appointment	Special, part-time
Helgren, Jessica	Health, Human Performance and Sport	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/22/08 – 5/13/09	.25	Appointment	Special, part-time
Hess, James	Educational Foundations and Leadership	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Hix, Dave	Continuing Education	Part-time	\$730.00	State	8/27/08 – 9/24/08	.033	HSC 345-80	Special, part-time
Hix, Dave	Continuing Education	Part-time	\$730.00	State	10/1 – 29/08	.033	HSC 345-81	Special, part-time
Hodgins, Heidi	Continuing Education	Part-time	\$365.00	State	8/25/08 – 12/19/08	.017	EDU 406-80	Special, part-time

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: November 14, 2008

Hodgins, Heidi	Continuing Education	Part-time	\$243.00	State	8/25/08 – 12/19/08	.011	EDU 435-80	Special, part-time
Hoesing, Dan	Continuing Education	Part-time	\$345.00	State	8/25/08 – 12/19/08	.10	EDU 740-80	Special, part-time
Holthe, Camilla	Continuing Education	Part-time	\$365.00	State	8/25/08 – 12/19/08	.017	EDU 406-80	Special, part-time
Holthe, Camilla	Continuing Education	Part-time	\$243.00	State	8/25/08 – 12/19/08	.011	EDU 435-80	Special, part-time
Johnson, Brian	Continuing Education	Part-time	\$5,356.00	State	8/25/08 – 12/19/08	n/a	Fremont #3 Learning Community	Special, part-time
Johnson, Kathy	Educational Foundations and Leadership	Part-time	\$1,942.00	State	8/22/08 – 12/23/08	.089	Appointment	Special, part-time
Kucera, Loren	Continuing Education	Part-time	\$2,190.00	State	8/25/08 – 12/19/08	.10	BUS 370-W0	Special, part-time
Larmore, Cheryl	Continuing Education	Part-time	\$5,356.00	State	8/25/08 – 12/19/08	n/a	Fremont #4 Learning Community	Special, part-time
Larmore, Cheryl	Continuing Education	Part-time	\$5,356.00	State	8/25/08 – 12/19/08	n/a	South Sioux City #5 Learning Community	Special, part-time
Larmore, Cheryl	Educational Foundations and Leadership	Part-time	\$1,460.00	State	8/22/08 – 12/23/08	.067	Appointment	Special, part-time
Lutt, David	Educational Foundations and Leadership	Part-time	\$2,672.00	State	8/22/08 – 12/23/08	.122	Appointment	Special, part-time
Machacek, Darlene	Physical Sciences and Mathematics	Part-time	\$730.00	State	8/22/08 – 12/23/08	.033	Appointment	Special, part-time
Magnuson, Grant	Continuing Education	Part-time	\$2,307.00	State	9/15/08 – 12/5/08	.10	ITE 510-W0	Special, part-time
Mancastroppa, Shawn	Counseling and Special Education	Part-time	\$730.00	State	8/22/08 – 12/23/08	.033	Appointment	Special, part-time
Mohning, Justin	Athletics – Football	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/1/08 – 5/13/09	.25	Appointment	Special, part-time
Mohnson, Tammy	Continuing Education	Part-time	\$365.00	State	8/25/08 – 12/19/08	.017	EDU 406-80	Special, part-time
Mohnson, Tammy	Continuing Education	Part-time	\$243.00	State	8/25/08 – 12/19/08	.011	EDU 435-80	Special, part-time
Mueller, Elizabeth	Educational Foundations and Leadership	Part-time	\$1,460.00	State	8/22/08 – 12/23/08	.067	Appointment	Special, part-time

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: November 14, 2008

Murphy, Richard	Continuing Education	Part-time	\$2,190.00	State	8/25/08 – 12/19/08	.10	CNA 100-W0	Special, part-time
Niemann, Jill	Continuing Education	Part-time	\$5,356.00	State	8/25/08 – 12/19/08	n/a	Fremont #3 Learning Community	Special, part-time
Paige, Sharyn	Educational Foundations and Leadership	Part-time	\$730.00	State	8/22/08 – 12/23/08	.033	Appointment	Special, part-time
Parker, Karen	Computer Technology and Information Systems	Part-time	\$730.00	State	8/22/08 – 12/23/08	.033	Appointment	Special, part-time
Person, Kathy	Continuing Education	Part-time	\$2,190.00	State	8/21/08 – 12/17/08	.10	EDU 416/516-H0	Special, part-time
Quance, Marilyn	Continuing Education	Part-time	\$1,460.00	State	8/25/08 – 12/19/08	.067	IDS 196-W0	Special, part-time
Roff, Thomas	Continuing Education	Part-time	\$5,356.00	State	8/25/08 – 12/19/08	n/a	South Sioux City #5 Learning Community	Special, part-time
Schiermeyer, Brenda	Continuing Education	Part-time	\$5,356.00	State	8/25/08 – 12/19/08	n/a	South Sioux City #6 Learning Community	Special, part-time
Schmitz, Dennis	Continuing Education	Part-time	\$5,356.00	State	8/25/08 – 12/19/08	n/a	Administration Learning Community	Special, part-time
Schukey, Sheila	Business and Economics	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Slate, Tyler	Health, Human Performance and Sport	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/22/08 – 5/13/09	.25	Appointment	Special, part-time
Snowdon, Mary	Continuing Education	Part-time	\$5,356.00	State	8/25/08 – 12/19/08	n/a	South Sioux City #6 Learning Community	Special, part-time
St. Clair, Peggy	Continuing Education	Part-time	\$1,460.00	State	9/4/08 – 11/13/08	.067	CSL 449/549-80	Special, part-time
Stark, Carmen	Continuing Education	Part-time	\$2,190.00	State	8/27/08 – 12/10/08	.10	EDU 568-81	Special, part-time
Sudtelgte, Kathleen	Continuing Education	Part-time	\$365.00	State	8/25/08 – 12/19/08	.017	EDU 406-80	Special, part-time
Sudtelgte, Kathleen	Continuing Education	Part-time	\$243.00	State	8/25/08 – 12/19/08	.011	EDU 435-80	Special, part-time
Tjelle, Kristi	Continuing Education	Part-time	\$5,356.00	State	8/25/08 – 12/19/08	n/a	Fremont #4 Learning Community	Special, part-time

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
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Turner, Angela	Continuing Education	Part-time	\$365.00	State	8/25/08 – 12/19/08	.017	EDU 406-80	Special, part-time
Turner, Angela	Continuing Education	Part-time	\$243.00	State	8/25/08 – 12/19/08	.011	EDU 435-80	Special, part-time
Tusha, Mary	Educational Foundations and Leadership	Part-time	\$1,460.00	State	8/22/08 – 12/23/08	.067	Appointment	Special, part-time
Urbanec, Eric	Athletics – Athletic Training	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/22/08 – 5/13/09	.25	Appointment	Special, part-time
Van Cleave, Sharon	Educational Foundations and Leadership	Part-time	\$730.00	State	8/22/08 – 12/23/08	.033	Appointment; correction to 9/5/2008 Board Report	Special, part-time
Vitters, Richard	Educational Foundations and Leadership	Part-time	\$1,095.00	State	8/22/08 – 12/23/08	.05	Appointment	Special, part-time
Weber, Brad	Music	Part-time	\$2,906.00	State	8/22/08 – 12/23/08	.106	Appointment; correction to 9/5/08 Board Report	Special, part-time
Widner, Jennifer	Continuing Education	Part-time	\$2,340.00	State	8/25/08 – 12/19/08	.10	EDU 626-W0	Special, part-time
Williams, Kerry	Continuing Education	Part-time	\$5,356.00	State	8/25/08 – 12/19/08	n/a	Fremont #3 Learning Community	Special, part-time
Williams, Kerry	Continuing Education	Part-time	\$5,356.00	State	8/25/08 – 12/19/08	n/a	Fremont #4 Learning Community	Special, part-time
Wingett, Wes	Continuing Education	Part-time	\$2,925.00	State	9/8/08 – 11/10/08	.10	EDU 568-80	Special, part-time
Wingett, Wes	Continuing Education	Part-time	\$975.00	State	10/10–11/08	.033	CSL 468/568-80	Special, part-time
Wubbena, Dan	Business and Economics	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Zavada, Maria	Continuing Education	Part-time	\$2,190.00	State	8/25/08 – 12/19/08	.10	PHI 300-W0	Special, part-time
Zeiss, Donald	Educational Foundations and Leadership	Part-time	\$1,825.00	State	8/22/08 – 12/23/08	.083	Appointment	Special, part-time

NON-UNIONIZED PROFESSIONAL STAFF (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Gatluak, Buol	Senior Resident Assistant	N/A	\$4,743.00	Revenue Bond	8/6/07 – 12/19/08	.33	Resignation	Special; part-time
Kinzer, Cassandra	Senior Resident Assistant	N/A	\$4,743.00	Revenue Bond	8/6/07 – 10/2/08	.33	Dismissal	Special; part-time

UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Backstrom, Virginia	Office Assistant II	Emeritus Status	N/A	N/A	11/15/08	N/A	Retirement	N/A
Calhoon, Karla	Custodian	N/A	\$1,526.00/mo.	State	9/2/08	1.0	New Hire; replaces Carol Bernhagen	Probationary
Doring, Sheryl	Custodian	Emeritus Status	N/A	N/A	12/20/08	N/A	Retirement	N/A
Dunn, David	Custodial Leader	N/A	\$1,982.94/mo.	Revenue Bond	11/20/07 – 9/30/08	1.0	Separation of employment	Probationary (initial 6 month period extended)
Echtenkamp, Jerry	Maintenance Repair Worker II	N/A	\$1,895.00/mo.	State	8/19/08	1.0	New Hire, replaces Terry Rahn	Probationary
Green, James	Maintenance Repair Worker III	N/A	\$2,191.00/mo.	State	10/20/08	1.0	New hire, new position	Probationary
Hank, Peggy	Accounting Clerk I	N/A	\$1,647.00/mo.	State	9/22/08	1.0	New Hire, replaces Britney Hart	Probationary
Hart, Britney	Accounting Clerk I	N/A	\$1,609.61/mo.	State	4/21/08 - 8/17/08	1.0	Resignation	Probationary
Hart, Britney	Accounting Clerk II	N/A	\$1,875.00/mo.	State	8/18/08	1.0	New Hire, replaces Molly Schroeder	Probationary
Heggemeyer, Lydell	Maintenance Repair Worker II	N/A	\$1,895.00/mo.	Revenue Bond	9/15/08	1.0	New Hire, replaces Joey Niemann	Probationary
Jech, Brook	Office Assistant II	N/A	\$1,766.00/mo.	State	10/15/08	1.0	New Hire, new position	Probationary
Livengood, Deanna	Custodian	N/A	\$1,526.00/mo.	Revenue Bond	9/15/08	1.0	New Hire; replaces Kevan Weldon	Probationary
Loberg, Jeffery	Maintenance Repair Worker II	N/A	\$2,000.00/mo.	Revenue Bond	9/2/08	1.0	New Hire, replaces Gene Casey	Probationary
Maikut, Staci	Office Assistant I	N/A	\$1,742.00/mo.	State	7/9/08 – 9/1/08	1.0	Resignation	Probationary
Niemann, Joey	Maintenance Repair Worker II	N/A	\$2,008.54/mo.	State	7/10/06 - 9/7/08	1.0	Resignation	Non-Probationary

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Marge Harouff
Taylor Dunekacke

November 13-14, 2008

ACTION: Final Round Approval of Changes to Board Policy 2700; Equal Educational Opportunity

Priority: Financial Strength of the System
Goal: 3. Increase enrollment and retention
Strategy: b. Increase number of students in residential housing
e. Increase number of out-of-state students

The System Office recommends this policy be changed based on recommendations from the Office of Civil Rights compliance review that was conducted at PSC last fall. Attached is a copy of Policy 2700 with the proposed changes.

PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 2700

Equal Educational Opportunity

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BOARD POLICY

~~In conformance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, the Civil Rights Act of 1991, the Americans with Disabilities Act, regulations promulgated pursuant to those laws, and other applicable laws and regulations, the Nebraska State College System and each of its institutions will not discriminate on grounds of race, color, sex, religion, age, national origin, handicap, or any other factor prohibited by law, in providing any educational or other benefits or services of the Nebraska State Colleges.~~

The Nebraska State Colleges are equal opportunity institutions and do not discriminate against any student, employee or applicant on the basis of race, color, national origin, sex, disability, religion, or age in employment and education opportunities, including but not limited to admission decisions. Each College has designated an individual to coordinate the College's nondiscrimination efforts to comply with regulations implementing Title VI, VII, IX, and Section 504.

PROCEDURE

~~Each institution in the State College System will undertake affirmative recruitment of students from the protected classes.~~

~~Individual acts of unlawful discrimination by faculty, administrative officers, and other employees in the System's treatment of students, in the teacher/student relationship, and otherwise, shall be regarded as actionable under established grievance procedures. Such acts include, but are not limited to, statements made by faculty members in class, or other employees in the course of their work, which demean or insult individuals because of their race, sex, age, religion, national origin, or disability.~~

Acts of unlawful discrimination are prohibited and shall be regarded as actionable under established grievance or disciplinary procedures.

Policy Adopted: 6/5/93

Policy Revised: 11/13-14/08

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Marge Harouff
Taylor Dunekacke

November 13-14, 2008

ACTION: Final Round Approval of Changes to Board Policy 5002; Conflict of Interest; General Employment Guidelines; State College Employees

Priority: Educational Excellence Throughout the System
Goal: 3. Recruit, retain and invest in excellent faculty and staff

The System Office recommends this policy be expanded to provide employees with more information from the Nebraska Accountability and Disclosure statutes. Attached is a copy of Board Policy 5002 with the proposed changes.

PERSONNEL, NEBRASKA STATE COLLEGES SYSTEM

POLICY: 5002

**Conflict of Interest;
General Employment Requirements Guidelines
~~State College Employees~~**

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BOARD POLICY

General Requirements

No employee of the State College System shall engage in any activity that in any way conflicts with his or her duties and responsibilities at the State a College or the System Office, nor shall any employee hire or supervise a member of his or her immediate family without express written consent of the Board. As a condition of employment, each State College Employees shall conform to the following guidelines:

- a) Be informed of conflict of interest perils and remain alert to them in personal activities;
- b) Make certain that no outside activities interfere with the discharge of ~~State College~~ or System Office obligations;
- c) Freely disclose outside activities to the Chancellor System regarding situations that could involve, or be construed as, conflicts of interest;
- ~~d) Consult, in advance and whenever circumstances suggest it, with the appropriate administrators of the System on outside activities undertaken in the general field of individual competence;~~
- ~~e) Not have any substantial financial or personal interest in business transactions of the College or System; and~~
- ~~f) Not grant or make available to any person any consideration, treatment, information, or favor beyond that which is general practice to grant or make available to the public at large.~~
- ~~d) Not use, or authorize the use of public resources, personnel, property or funds under their official care and control for personal financial gain or the financial gain of an immediate family member; and,~~
- ~~e) Shall take action according to Neb. Rev. Stat. §49-1499.02 to disclose potential conflicts of interest when they would be required to take any action or make any decision in the discharge of official duties that may cause financial benefit or detriment to the employee, a member of the employee's immediate family, or a business with which the employee is associated.~~

For purposes of this policy, immediate family member shall mean a child residing in an employee's household, the employee's spouse, or an individual claimed by the employee or the employee's spouse as a dependent for federal income tax purposes.

Contracts

No employee, a member of the employee's immediate family, or business with which the employee is associated shall enter into a contract valued at two thousand dollars or more, in any one year, with a governmental body unless the contract is awarded through an open and public process in compliance with Neb. Rev. Stat. § 49-14,102.

PERSONNEL, NEBRASKA STATE COLLEGES SYSTEM

POLICY: 5002

**Conflict of Interest;
~~General Employment~~ Requirements Guidelines
~~State College Employees~~**

Page 2 of 2

Nepotism

No employee shall hire, recommend for hire, supervise, evaluate, or review the appraisal of an immediate family member.

An employee may hire, recommend for hire, supervise, evaluate, or review the appraisal of a relative, other than an immediate family member as defined above, with advanced written approval from the Chancellor.

Policy Adopted: 6/5/93

Policy Revised: 11/13-14/08

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Marge Harouff
Taylor Dunekacke

November 13-14, 2008

ACTION: Final Round Approval of Deletion of Board Policy 5204; Professional Conduct Committees; Powers; State College Employees

Priority: Educational Excellence Throughout the System
Goal: 3. Recruit, retain and invest in excellent faculty and staff

The System Office recommends that this policy be deleted as the terms governing such a committee already exist in the professional staff Bargaining Agreement. Professional Conduct Committees are not utilized for faculty (SCEA) and support staff (NAPE) employees. Attached is a copy of Policy 5204.

PERSONNEL, NEBRASKA STATE COLLEGES

**POLICY: 5204 Professional Conduct Committees;
Powers; State College Employees**

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BOARD POLICY

~~Each State College is empowered to create a separate Professional Conduct Committee for faculty, for professional staff and for support staff, which shall have the functions and powers specified in these Policies. The Faculty Professional Conduct Committee shall be composed of three tenured faculty members or their alternates one appointed by the campus President and two elected by the faculty. They shall serve staggered three year terms beginning September 1, 1994. The Staff Professional Conduct Committee shall be composed of three professional staff members or their alternates; one appointed by the campus president and two elected by the professional staff. They shall serve staggered three year terms beginning July 1, 1995. The Support Staff Professional Conduct Committee shall be composed of three support staff members or their alternates; one appointed by the campus president and two elected by the support staff. They shall serve staggered three year terms beginning July 1, 1997.~~

~~Powers of Professional Conduct Committees~~

~~The Faculty Professional Conduct Committee shall be empowered:~~

- ~~1. To receive complaints from any person charging a member of the faculty and non-ranked faculty as defined in Board Policy 5010 of these Policies, with professional misconduct.~~
- ~~2. To investigate the facts relevant to the charge and to make factual determinations. Said investigations shall include advising the affected party of the charge, hearing his or her response, and considering any evidence produced by such party.~~
- ~~3. To conclude whether there are reasonable grounds to believe that the person against whom the charge is directed committed acts that amount to professional misconduct.~~
- ~~4. To advise the person filing the charge, and any other appropriate person or groups, of the Committee's conclusion and factual findings.~~
- ~~5. To recommend to the appropriate State College officer, or group, whether action should be taken with respect to the charge, and the nature of such action.~~
- ~~6. To recommend sanctions less severe than appointment termination where the Committee judges less severe sanctions appropriate.~~

~~The Staff Professional Conduct Committee shall be empowered:~~

- ~~1. To receive complaints from any person charging a member of the professional staff with professional misconduct.~~
- ~~2. To investigate the facts relevant to the charge and to make factual determinations. Said investigations shall include advising the affected party of the charge, hearing his or her response, and considering any evidence produced by such party.~~
- ~~3. To conclude whether there are reasonable grounds to believe that the person against whom the charge is directed committed acts that amount to professional misconduct.~~

PERSONNEL, NEBRASKA STATE COLLEGES

**POLICY: 5204 Professional Conduct Committees;
Powers; State College Employees**

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- ~~4. To advise the person filing the charge, and any other appropriate person or groups, of the Committee's conclusion and factual findings.~~
 - ~~5. To recommend to the appropriate State College officer, or group, whether action should be taken with respect to the charge, and the nature of such action.~~
 - ~~6. To recommend sanctions less severe than appointment termination where the Committee judges less severe sanctions appropriate.~~

~~The Support Staff Professional Conduct Committee shall be empowered:~~

- ~~1. To receive complaints from any person charging a member of the support staff with professional misconduct.~~
- ~~2. To investigate the facts relevant to the charge and to make factual determinations. Said investigations shall include advising the affected party of the charge, hearing his or her response, and considering any evidence produced by such party.~~
- ~~3. To conclude whether there are reasonable grounds to believe that the person against whom the charge is directed committed acts that amount to professional misconduct.~~
- ~~4. To advise the person filing the charge, and any other appropriate person or groups, of the Committee's conclusion and factual findings.~~
- ~~5. To recommend to the appropriate State College officer, or group, whether action should be taken with respect to the charge, and the nature of such action.~~
- ~~6. To recommend sanctions less severe than appointment termination where the Committee judges less severe sanctions appropriate.~~

~~Function of Professional Conduct Committees~~

~~A Professional Conduct Committee's function shall be to ascertain facts, interpret standards of professional conduct applicable to persons engaged in teaching, research, public service, administration and employment at the College, to apply those standards to the facts, to advise other persons or groups whether a violation of professional conduct has occurred, and to recommend an appropriate sanction, if it concludes a violation has occurred. A Professional Conduct Committee does not have power to impose sanctions, and its findings of fact, interpretations of professional standards, advice, and recommendations are not binding. A Professional Conduct Committee shall not serve as a prosecutor of cases involving alleged violations of professional standards. The Committee acts only in an advisory capacity.~~

Policy Adopted: 6/5/93
 Policy Revised: 11/11/95
 Policy Revised: 8/29/97
 Policy Deleted: 11/13-14/08

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair

Marge Harouff

Taylor Dunekacke

November 13-14, 2008

ACTION: Final Round Approval of Changes to Board Policy 5608; Military Leave

Priority: Educational Excellence Throughout the System

Goal: 3. Recruit, retain and invest in excellent faculty and staff

The System Office recommends that this policy be amended to address military leave for all types of employees under state and federal law. The text from the second and third paragraphs comes directly from Nebraska State statutes. Attached is a copy of Policy 5608 with the proposed changes.

PERSONNEL, NEBRASKA STATE COLLEGES SYSTEM**POLICY: 5608****Military Leave****Page 1 of 1****BOARD POLICY**

Military leaves of absence and re-employment rights shall be granted to all ~~Professional and Support Staff employees~~ as ~~may be~~ provided by state or federal law (~~Section 55-160, 55-161, RRS Nebraska Reissue 1988~~), or by federal regulation.

~~An employee who is a member of one of the Armed Forces (National Guard, Navy Reserve, Army Reserve, Air Force Reserve, Marine Corps Reserve, or Coast Guard Reserve) may be granted up to fifteen (15) pay days of military leave per year in annual training and instruction to fulfill their service obligation.~~

~~Employees who are members of any of the reserve components, who perform their military obligation by participating for fifteen (15) working days or less in annual training and instruction, when such training is performed pursuant to orders or authorization of competent authority, shall be entitled to receive their full state pay in addition to their military pay without using all or part of their earned vacation leave. The fifteen (15) pay days of military leave are permitted only for annual training exercises or active duty assignments and shall not be used for weekend drills.~~

All employees who are members of the National Guard, Army Reserve, Naval Reserve, Marine Corps Reserve, Air Force Reserve, and Coast Guard Reserve, shall be entitled to a military leave of absence from their respective duties, without loss of pay, when employed with or without pay under the orders or authorization of competent authority in the active service of the state or of the United States. Members who normally work or are normally scheduled to work one hundred twenty hours or more in three consecutive weeks shall receive a military leave of absence of one hundred twenty (120) hours each calendar year. Members who normally work or are normally scheduled to work less than one hundred twenty (120) hours in three (3) consecutive weeks shall receive a military leave of absence each calendar year equal to the number of hours they normally work or would normally be scheduled to work, whichever is greater, in three (3) consecutive weeks. Such military leave of absence may be taken in hourly increments and shall be in addition to the regular annual leave of the persons named in this section.

In the event the Governor declares that a state of emergency exists and any employee is ordered to active military service, a state of emergency leave of absence will be granted until such member is released from active service of the state by competent authority. During such time, the employee shall receive his or her normal salary or compensation minus the state active duty base pay he or she receives in active service of the state.

Legal Reference: Neb. Rev. Stat. 55-160
38 U.S.C.A. 4301

Military leave of absence without loss of pay; limitations
Uniformed Services Employment and Reemployment Rights Act

Policy Adopted: 1/28/77

Policy Revised: 6/5/93

Policy Revised: 11/13-14/08

Fiscal and Facilities Committee

Larry Teahon, Chair
Cap Peterson
Rich Kunckel

November 13-14, 2008

ACTION: Final Round Approval of Board Policy 8071; Capital Construction; Contracts; Design Build; Construction Management at Risk

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources

5. Secure public and private funding sources

Strategies: i. Ensure that plans for resource allocation support the system and institutional priorities

j. Maintain facilities and improve physical environment

The Nebraska Legislature adopted the Political Subdivisions Construction Alternatives Act (LB 889) in 2008, making the statute effective on July 1, 2008. The NSCS now has the opportunity to select among three project delivery methods including design-bid-build; construction management at risk; or design-build to best meet the needs of a building project. To take advantage of these options, the Board will need to adopt a policy recognizing the opportunity to utilize alternate construction delivery methods.

The Chancellor testified in support of the adoption of the bill and it is clear that the alternative delivery methods will expand the choices available for construction project delivery and will work to improve the colleges' opportunities to complete successful capital projects.

It should be noted that the statute is very prescriptive and all statutory requirements are represented in the make-up of the policy. Time is also of the essence as Wayne State would like to consider a capital project delivery method that will utilize provisions of the new statute.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8071 Capital Construction; Contracts;
Design-Build; Construction Management
At Risk**

BOARD POLICY

For contracts related to construction projects, the System will follow the procedures established by the Political Subdivisions Construction Alternatives Act (RRS §13-2901 through §13-2913) in their decision to solicit and execute a design-build contract or construction management at risk contract for capital construction projects.

PURPOSE

This policy authorizes the Colleges to enter into a design-build contract which is subject to qualification-based selection or a construction management at risk contract for a public project if the Colleges adhere to specific procedures.

DEFINITIONS

For purposes of this policy the following are the definitions outlined in the Political Subdivisions Construction Alternatives Act.

Construction management at risk contract is a contract by which a construction manager:

- a. Assumes the legal responsibility to deliver a construction project within a contracted price,
- b. Acts as a construction consultant during the design development phase of the project, and
- c. Is the builder during the construction phase of the project.

The construction manager is the legal entity which proposes to enter into a construction management at risk contract.

Design-build contract is a contract subject to qualification-based selection of the design-builder to furnish:

- a. Architectural, engineering, and related design services for a project, and
- b. Labor, materials, supplies, equipment and construction services.

A design builder is the legal entity which proposes to enter into a design-build contract by qualification-based selection.

A letter of interest is a statement indicating interest to enter into a design-build or construction management at risk contract for a project.

A performance-criteria developer is any person licensed or any organization issued a certificate of authorization to practice architecture or engineering who is selected to assist in the development of project performance criteria, requests for proposals, evaluations of proposals, evaluation of construction under a design-build contract to determine adherence to performance criteria, and any additional requested services to represent the Colleges' interest in relation to a project.

The performance criteria developer is ineligible to be included as a provider of any services in a proposal for any project on which he/she/it has acted as performance-criteria developer and is not employed by or does not have a financial or other interest in a design-builder or construction manager who will submit a proposal.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8071 Capital Construction; Contracts;
Design-Build; Construction Management
At Risk**

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The project performance criteria are the performance requirements of the project suitable to allow the design-builder to make a proposal. Performance requirements include the following:

- a. Capacity
- b. Durability
- c. Standards
- d. Ingress and egress requirements
- e. Description of the site
- f. Surveys
- g. Soil and environmental information concerning the site
- h. Interior space requirements
- i. Material quality standards
- j. Design and construction schedules
- k. Site development requirements
- l. Provisions for utilities and storm water retention and disposal
- m. Parking requirements
- n. Applicable governmental code requirements, and
- o. Other criteria for the intended use of the project.

A proposal is an offer in response to a request for proposals a) by a design-builder to enter into a design-build contract or b) by a construction manager to enter into a construction management at risk contract.

The qualification-based selection process is the process of selecting a design-builder based first on qualifications of the design-builder and then on the design-builder's proposed approach to the design and construction of the project.

A request of letters of interest is the documentation or publication by which the state colleges solicit letters of interest.

A request for proposals is the documentation by which the state colleges solicit proposals.

POLICIES

The Board shall adopt a resolution selecting the design-build contract or construction management at risk contract delivery system prior to proceeding with any of the steps involved with solicitation or execution of any construction contract at any of the Colleges. The resolution requires the affirmative vote of at least two-thirds of the Board.

PROCEDURES

DESIGN-BUILD CONTRACT

Letters of Interest

The College wishing to enter into a design-build contract shall prepare a request for letters of interest for design-build proposals. Requests shall describe the project in sufficient detail to permit the design-builder to submit a letter of interest. The details should include the items listed under the project performance criteria under the definition section of this policy.

Requests for letters of interest shall be published in a newspaper of general circulation within the Colleges' area at least thirty (30) days prior to the receipt of letters of interest deadline. Requests for letters of interest should also be sent via first class mail to any design-builder upon request.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8071 Capital Construction; Contracts;
Design-Build; Construction Management
At Risk**

Letters of interest shall be reviewed by the College in consultation with the performance-criteria developer. The College shall select prospective design-builders in accordance with the procedures and standards adopted by the College.

At least three (3) prospective design-builders shall be selected, except that if only two (2) design-builders have submitted letters of interest, the College shall select at least two (2). Selected design-builders shall then be considered prequalified and eligible to receive a request for proposal.

Request for Proposal

The College shall prepare a request for proposal for each design-build contract. Notice of the request for proposal shall be published in a newspaper of general circulation within the Colleges' service area at least thirty (30) days prior to the deadline for receipt and opening of proposals.

The request for proposal shall contain, at a minimum, the following elements.

- a. The identity of the College for which the project will be built and that the Board of Trustees will execute the design-build contract.
- b. The policies adopted by the Board to be used when executing a design-build contract.
- c. The proposed terms and conditions of the design-build contract, including any terms and conditions which are subject to further negotiation. The general terms and conditions shall be consistent with nationally recognized model general terms and conditions which are standard in the design and construction industry in Nebraska. The terms and conditions may set forth an initial determination of the manner by which the design-builder selects any subcontractor and may require that any work subcontracted be awarded by competitive bidding.
- d. A project statement which contains information about the scope and nature of the project.
- e. The project performance criteria.
- f. The budget parameters for the project.
- g. Any bonds and insurance required by law or as may be additionally required by the College.
- h. The criteria for evaluation of proposals and the relative weight of each criterion.
- i. A requirement that the design-builder provide a written statement of the design-builder's proposed approach to the design and construction of the project, which may include graphic materials illustrating the proposed approach to design and construction but shall not include price proposals.
- j. A requirement that the design-builder agree to the following conditions:
 1. An architect or engineer licensed to practice in Nebraska will participate substantially in those aspects of the offering which involve architectural or engineering services;
 2. At the time of the design-build offering, the design builder will furnish to the Board a written statement identifying the architect or engineer who will perform the architectural or engineering work for the design-build project;
 3. The architect or engineer engaged by the design-builder to perform the architectural or engineering work with respect to the design-build project will have direct supervision of such work and may not be removed by the design-builder prior to the completion of the project without the written consent of the Board;
 4. A design-builder offering design-build services with its own employees who are design professionals licensed to practice in Nebraska will comply with the Engineers and Architects Regulation Act by procuring a certificate of authorization to practice architecture or engineering and will submit proof of sufficient professional liability insurance; and
 5. The rendering of architectural or engineering services by a licensed architect or engineer employed by the design-builder will conform to the Engineers and Architects Regulation Act and rules and regulations adopted under the act.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8071 Capital Construction; Contracts;
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- k. Other information which the college chooses to require.

Proposal Evaluation

The request for proposals shall be sent only to the pre-qualified design-builders selected. Design-builders shall submit proposals as required by the request for proposals.

The College may only proceed to negotiate and enter into a design-build contract if there are at least two proposals from pre-qualified design-builders.

Proposals shall be sealed and shall not be opened until expiration of the time established for making proposals as set forth in the request for proposals. Proposals may be withdrawn at any time prior to acceptance. The College shall have the right to reject any and all proposals except for the purpose of evading the provisions and policies of the Political Subdivisions Construction Alternatives Act. The College may thereafter solicit new proposals using the same or a different project performance criteria.

The College shall refer the proposals for recommendation to the selection committee. The selection committee shall be at least five (5) persons designated by the College. Members of the selection shall include:

- a. Members of the Board;
- b. Members of the administration or staff of the College;
- c. The performance-criteria developer when evaluating proposals from design-builders;
- d. Any person having special expertise relevant to selection of a design-builder under the Political Subdivisions Construction Alternatives Act; and
- e. A resident of the College's service region other than any individual listed above.

Any selection committee member designated under item "d" or item "e" above, shall not be employed by or have a financial or other interest in a design-builder who has a proposal being evaluated and shall not be employed by the College or the performance-criteria developer.

The College shall rank in order of preference the design-builders pursuant to the criteria in the request for proposals and taking into considerations the recommendation of the selection committee.

The College and the selection committee shall evaluate proposals taking into consideration the criteria listed below with the maximum percentage of total points for evaluation which may be assigned to each criterion as indicated immediately following the criterion.

- a. The financial resources of the design-builder to complete the project, ten percent (10%)
- b. The ability of the proposed personnel of the design-builder to perform, thirty percent (30%)
- c. The character, integrity, reputation, judgment, experience, and efficiency of the design-builder, thirty percent (30%)
- d. The quality of performance on previous projects, thirty percent (30%)
- e. The ability of the design-builder to perform within the time specified, thirty percent (30%)
- f. The previous and existing compliance of the design-builder with laws relating to the contract, ten percent (10%), and
- g. Other information as may be secured having a bearing on the selection, twenty percent (20%).

The records of the selection committee in evaluating proposals and making recommendations shall be considered public records.

1.6.-6

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8071 Capital Construction; Contracts;
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The College may attempt to negotiate a design-build contract with the highest ranked design-builder selected by the College and may enter into a design-build contract after negotiations. The negotiations shall include a final determination of the manner by which the design-builder selects a subcontractor.

If the College is unable to negotiate a satisfactory design-build contract with the highest ranked design-builder, the College may terminate negotiations with that design-builder. The College may then undertake negotiations with the second highest ranked design-builder and may enter into a design-build contract after negotiations. If the College is unable to negotiate a satisfactory contract with the second highest ranked design-builder, the College may undertake negotiations with the third highest ranked design-builder, if any, and may enter into a design-build contract after negotiations.

If the College is unable to negotiate a satisfactory contract with any of the ranked design-builders, the College may either revise the request for proposals and solicit new proposals or cancel the design-build process.

A design-build contract may be conditioned upon later refinements in scope and price and may permit the College in agreement with the design-builder to make changes in the project without invalidating the contract. Later refinements shall not exceed the scope of the project statement contained in the request for proposals.

The Colleges shall not use a design-build contract for a project, in whole or in part, for road, street, highway, water, wastewater, utility, or sewer construction.

CONSTRUCTION MANAGEMENT AT RISK CONTRACT

Letters of Interest

The College wishing to enter into a construction management at risk contract shall prepare a request for letters of interest for construction management at risk proposals. Requests shall describe the project in sufficient detail to permit the construction manager to submit a letter of interest.

Requests for letters of interest shall be published in a newspaper of general circulation within the Colleges' service area at least thirty (30) days prior to the receipt of letters of interest deadline. Requests for letters of interest should also be sent via first class mail to any contract manager upon request.

The College shall select prospective contract managers in accordance with the procedures and standards adopted by the College. At least three (3) prospective contract managers shall be selected, except that if only two (2) contract managers have submitted letters of interest, the College shall select at least two (2). Selected contract managers shall then be considered prequalified and eligible to receive a request for proposal.

Request for Proposal

The College shall prepare a request for proposal for each construction management at risk contract. Notice of the request for proposal shall be published in a newspaper of general circulation within the Colleges' service area at least thirty (30) days prior to the deadline for receipt and opening of proposals.

The request for proposal shall contain, at a minimum, the following elements.

- a. The identity of the College for which the project will be built and that the Board will execute the contract.
- b. The policies adopted by the Board to be used when executing a construction management at risk contract.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

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- c. The proposed terms and conditions of the contract, including any terms and conditions which are subject to further negotiation. The general terms and conditions shall be consistent with nationally recognized model general terms and conditions which are standard in the design and construction industry in Nebraska. The terms and conditions may set forth an initial determination of the manner by which the construction manager selects any subcontractor and may require that any work subcontracted be awarded by competitive bidding.
- d. Any bonds and insurance required by law or as may be additionally required by the College.
- e. General information about the project which will assist the College in its selection of the construction manager, including a project statement which contains information about the scope and nature of the project, the project site, the schedule and the estimated budget.
- f. The criteria for evaluation of proposals and the relative weight of each criterion.
- g. A description of any other information which the College chooses to require.

Proposal Evaluation

Proposals shall be sealed and shall not be opened until expiration of the time established for making proposals as set forth in the request for proposals.

The College shall refer the proposals for recommendation to the selection committee. The selection committee shall be at least five (5) persons designated by the College. Members of the selection shall include:

- a. Members of the Board;
- b. Members of the administration or staff of the College;
- c. The College's architect or engineer when evaluating proposals from construction managers;
- d. Any person having special expertise relevant to selection of a construction manager under the Political Subdivisions Construction Alternatives Act; and
- e. A resident of the College's service region other than any individual listed above.

Any selection committee member designated under item "d" or item "e" above, shall not be employed by or have a financial or other interest in a construction manager who has a proposal being evaluated and shall not be employed by the College or the performance-criteria developer.

The College shall evaluate and rank each proposal on the basis of best meeting the criteria in the request for proposals and taking into considerations the recommendation of the selection committee.

The College and the selection committee shall evaluate proposals taking into consideration the criteria listed below with the maximum percentage of total points for evaluation which may be assigned to each criterion as indicated immediately following the criterion.

- h. The financial resources of the construction manager to complete the project, ten percent (10%)
- i. The ability of the proposed personnel of the construction manager to perform, thirty percent (30%)
- j. The character, integrity, reputation, judgment, experience, and efficiency of the construction manager, thirty percent (30%)
- k. The quality of performance on previous projects, thirty percent (30%)
- l. The ability of the construction manager to perform within the time specified, thirty percent (30%)
- m. The previous and existing compliance of the construction manager with laws relating to the contract, ten percent (10%), and
- n. Other information as may be secured having a bearing on the selection, twenty percent (20%).

The records of the selection committee in evaluating proposals and making recommendations shall be considered public records.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8071 Capital Construction; Contracts;
Design-Build; Construction Management
At Risk**

The College may attempt to negotiate a construction management at risk contract with the highest ranked construction manager and may enter into a construction management at risk contract after negotiations. The negotiations shall include a final determination of the manner by which the construction manager selects a subcontractor.

If the College is unable to negotiate a satisfactory contract with the highest ranked construction manager, the College may terminate negotiations with that construction manager. The College may then undertake negotiations with the second highest ranked construction manager and may enter into a construction management at risk contract after negotiations. If the College is unable to negotiate a satisfactory contract with the second highest ranked construction manager, the College may undertake negotiations with the third highest ranked construction manager, if any, and may enter into a construction management at risk contract after negotiations.

If the College is unable to negotiate a satisfactory contract with any of the ranked construction managers, the College may either revise the request for proposals and solicit new proposals or cancel the construction management at risk process.

A construction management at risk contract may be conditioned upon later refinements in scope and price and may permit the College in agreement with the construction manager to make changes in the project without invalidating the contract. Later refinements shall not exceed the scope of the project statement contained in the request for proposals.

The Colleges shall not use a construction management at risk contract for a project, in whole or in part, for road, street, highway, water, wastewater, utility, or sewer construction.

Nothing in the Political Subdivisions Construction Alternatives Act shall limit or reduce statutory or regulatory requirements regarding bonding or insurance.

Legal Reference:	Nebr. Rev. Stat.	Act, how cited
	13-2901	Purpose
	13-2902	Purpose
	13-2903	Terms, defined
	13-2904	Contracts authorized; governing body; resolution required
	13-2905	Political subdivision; policies; requirements
	13-2906	Letters of interest; requirements
	13-2907	Design-build contract; request for proposals; requirements
	13-2908	Design-build contract; evaluation of proposals; requirements; negotiations
	13-2909	Construction management at risk contract; request for proposals; requirements
	13-2910	Construction management at risk contract; evaluation of proposals; requirements; negotiations
	13-2911	Contract proposals; evaluation; selection committee; duties
	13-2912	Contracts; refinements; changes authorized
	13-2913	Act; bonding or insurance requirements

Fiscal and Facilities Committee

*Larry Teahon, Chair
Cap Peterson
Rich Kunckel*

November 13-14, 2008

ACTION: Approve the Acceptance and Retrieval of LB 309 Allocations

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources

5. Secure public and private funding sources

Strategies: g. Continually find ways to stretch limited resources as far as possible

i. Ensure that plans for resource allocation support the system and institutional priorities

j. Maintain facilities and improve physical environment

The following items are submitted by the colleges for Board approval.

Peru

1. Approve the acceptance of \$7,000 for replacing ceiling lighting in Auditorium/Theater (materials only)

Allocation Date/Amount	8/26/08	\$7,000.00
College Contributed Amount		<u>Labor</u>
Estimated Project Cost		\$7,000.00

2. Retrieval of \$7,909.28 for design HVAC/code upgrades in A.V. Larson

Allocation Date/Amount	9/21/06	\$136,000.00
Retrieval Date/Amount	10/3/08	<u>7,909.28</u>
Estimated Project Cost		\$128,090.72

3. Retrieval of \$9,998.71 for roof replacement on Hoyt Science Building

Allocation Date/Amount	11/22/06	\$76,500.00
Retrieval Date/Amount	10/3/08	<u>9,998.71</u>
Estimated Project Cost		\$66,501.29

4. Retrieval of \$2,080.05 for roof replacement (A, B & E) on Auditorium/Theater

Allocation Date/Amount	11/22/06	\$76,500.00
Retrieval Date/Amount	10/3/08	<u>2,080.05</u>
Estimated Project Cost		\$74,419.95

5. Retrieval of \$129,516.53 for HVAC/code upgrades in A.V. Larson

Allocation Date/Amount	9/21/06	\$1,487,500.00
Retrieval Date/Amount	10/3/08	<u>129,516.53</u>
Estimated Project Cost		\$1,357,983.47

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Marge Harouff
Taylor Dunekacke

November 13-14, 2008

ACTION: Approval of Changes to Board Policy Manual By-Laws

Priority: Financial Strength of the System

Goals: 1. Ensure financial accountability
4. Improve efficiency of operations

The following revisions to the Board of Trustees' Policy Manual By-Laws are being recommended for approval by the System Office.

Article VIII is being revised to allow for the order of business at the Board meetings to be determined by the Chancellor and Chair. The Board meeting order of business in the Article has evolved and does not currently reflect the By-Law language.

The revision to Article X notes the deletion of the Legislative Affairs committee as it has not been active for several years.

The revisions to Article XII allow for the By-Laws to be altered, repealed, amended or added to in a more expeditious manner.

The revisions to Article XIII allow for policies to be adopted or amended in a more expeditious manner as well.

Article XIV – Members: Reimbursement and Remuneration was renumbered to Article XVI.

The final paragraph was deleted as it is outlined in Article XIV and appears to have been misplaced at an early time of revision.

2.1.-2

GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM

BY-LAWS

Page 1 of 7

ARTICLE I -- NAME

The legal name of the Board is the Board of Trustees of the Nebraska State Colleges, herein after referred to as "Board."

ARTICLE II -- PURPOSE

The Board is a body corporate created by the State Constitution and empowered by statutory authority with the general government of the State Colleges as now existing, and such other State Colleges as may be established by law.

ARTICLE III -- MEMBERSHIP

The Board consists of seven members, six of whom shall be appointed by the Governor, with the advice and consent of the Legislature, two each for terms of two, four, and six years, and two each biennium thereafter for a term of six years, and the Commissioner of Education shall be a member ex-officio. Board appointees, even if the appointment is for a specified term, hold office until their successors are duly appointed and qualified. The duties and authorities of the Board shall be prescribed by law.

Student Members on the Board

An undergraduate student enrolled full time shall be appointed by the Governor from each of the Nebraska State Colleges to serve a one year term. An ad hoc selection committee shall be established on each campus by the respective current Student Trustee and the Student Senate Speaker/President. The selection committee shall consist of the current Student Trustee, one Student Senate faculty advisor, the Vice President/Dean of Student Affairs, and four other students as appointed by the Board member and Student Senate Speaker/President. Only students serving on the committee shall have a vote. The committee shall nominate at least three candidates to the Student Senate for approval. After January 1, but before March 1, the Student Senate or similar body shall nominate three candidates to the Governor of Nebraska. The representatives appointed by the Governor will serve one year terms ending May 1. If, during the term of the appointment, the representative is no longer enrolled as a student, a vacancy shall be created requiring the Governor to appoint another qualified representative for the balance of the appointment. Student Trustees are accorded full Board membership and participation except for certain personnel and legal matters, and that they are non-voting members.

ARTICLE IV -- OFFICERS

Board Officers shall consist of a Chair and Vice-Chair, and are elected from the appointed membership of the Board for a term of one year. Term of office begins July 1, except that said two officers shall hold office until their successors are elected and qualified. Any such officer may be removed from office by five affirmative votes. A vote for removal of an officer must be at a regular or special meeting of the Board, preceded by the mailing of notice to each Board member and to such officer five days prior to such meeting which notice shall set out the proposed action.

GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM**BY-LAWS****Page 2 of 7**

The Secretary shall be selected by the Board and hold office of indefinite tenure at the pleasure of the Board. The State Treasurer shall be Treasurer of the Board by virtue of his/her office.

The Chair's principal duties shall be to provide leadership in planning the work of the Board; to aid the Chancellor in interpreting the educational needs of the colleges and in devising effective ways to present them to the Board, to preside at meetings of the Board; to recommend to the Board the appointment of committees; to act for the Board, when such action is required by law, in signing contracts and other official documents; to represent the Board or to designate a representative upon occasions when such representation is deemed desirable; and to perform such other duties as may be prescribed by law or state regulation or assigned by the Board.

The Board Chair shall preside at its meetings with full power to vote on and discuss all matters, and shall submit information and recommendations, as that officer may consider proper, concerning the business and interests of the colleges. The Board Chair and Secretary will sign all contracts approved by the Board.

A Vice-Chair shall be elected by the Board at the annual meeting and shall assume the duties in the Chair's absence or incapacity. In the event of the permanent disability or death of the Chair, the Vice-Chair shall become Chair for the remainder of that term and the Board shall elect a new Vice-Chair.

ARTICLE V -- MEETINGS

The Board shall meet at least quarterly and will hold its official annual meeting at or near the close of the spring semester. The election of officers for the next fiscal year will occur at the annual meeting.

All meetings of the Board shall be held within the state of Nebraska at such place as determined by the Board or the Board's delegates, including a meeting at each institution under its jurisdiction at least once each year.

All regular or special meetings of the Board shall be publicized as required by State law and provided in Board policy.

All meetings of the Board are open to the public except that the Board may hold executive sessions in accordance with the provisions of state law. One current copy of the Open Meetings Act shall be posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by means of electronic or telecommunication equipment. The provisions of the law shall be complied with in conducting emergency meetings.

The Board may hold a work session preceding regular or special Board meetings upon request and/or concurrence of the Board. The purpose of a work session shall be to provide information concerning items of in-depth interest in education, briefing and background information items related to the Nebraska State Colleges activities, items to be proposed for future consideration, and a review of items on the public agenda in order to assure adequate information has been provided to the Board. A work session agenda stating the time and place of the session shall be included with the agenda for the regular Board meeting. Work sessions shall be open to the public. No formal action shall be taken at a work session.

GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM

BY-LAWS

ARTICLE VI -- QUORUM

Four members of the Board in actual attendance of all meetings of the Board shall constitute a quorum. Action may be taken by a majority of a quorum on all matters not requiring a positive vote of a majority of the Board as specified in these policies or by-laws or by statute.

ARTICLE VII -- MEETING AGENDA

The Chancellor, with the approval of the Chair, shall prepare an agenda to be furnished each member of the Board and each college president three days in advance of the meeting, describing briefly the nature of each item and providing background information which will enable parties to weigh the subject in advance and research such facts as may be helpful in Board deliberation. Items of business may be added to the agenda at the time of the meeting only by consent of the majority of the Board members signing the call.

ARTICLE VIII -- ORDER OF BUSINESS

At all regular meetings and at special meetings the order of business will be determined by the Chancellor and Chair; ~~so far as it may be applicable, the following order of business shall be observed, unless suspended or modified by majority of the Board:~~

- ~~Call to Order~~
- ~~Roll Call~~
- ~~Approval of Agenda~~
- ~~Public Comment~~
- ~~Consideration of the Minutes of Previous Meetings~~
- ~~Unfinished Business~~
- ~~Election of Officers~~
- ~~Reports of the Officers of the Board~~
- ~~Reports of College Presidents~~
- ~~Reports of Committees~~
- ~~Communications and Petitions~~
- ~~New Business~~

ARTICLE IX – CLOSED SESSIONS

The Board may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, the reason for the closed session, and the time of commencement and conclusion of the closed session shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The Board shall restrict its

GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM

BY-LAWS

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consideration of matters during the closed session to only those purposes set forth in the minutes' motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. Any formal official action on any question or motion duly moved and seconded shall be taken only by roll call vote of the Board in open session convened and the record shall show how each member voted. Any formal action of any type, including expenditure of funds, adopted or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting at which the alleged violation occurred. Any formal action in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting at which the alleged violation occurred.

Any board member shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is not necessary. Such challenge shall be overruled only by a majority vote of the board members. Such challenge and disposition shall be recorded in the minutes.

ARTICLE X -- COMMITTEES

All committees of the Board shall be appointed by the Chair. Committees shall serve one year commencing July 1, and thereafter until the committees are reconstituted or discharged.

Academic, Personnel & Student Affairs
Enrollment and Marketing
Fiscal & Facilities
~~Legislative Affairs~~

Committees shall have at least three members, and the Board Chair shall be an ex-officio member of all committees. Other regular committees may be created as the Board directs. The first named member of each committee shall act as Chair, call the meeting and direct the proceedings, but shall not otherwise have greater power or authority than other members.

Special committees may be created to take charge of subjects specifically referred to them. Such committees shall be appointed as ordered by the Board at the time they are created, and shall cease to exist when their work has been completed or when discharged by Board action.

ARTICLE XI -- PARLIAMENTARY PROCEDURE

Robert's Rules of Order (current) shall govern the consideration of all business and debate as far as applicable to this body and when not in conflict with Board policies or law.

A record of the Board's vote shall be preserved in the minutes on all propositions involving the creation of indebtedness; the sale, purchase, or leasing of any real estate; or on any contract for the construction, alteration, or repair of any building; or area which requires Board action; or on any amendment to the policies and by-laws of the Board; and also on any proposition submitted at the request of any members of the Board made before the announcement of a vote otherwise taken.

GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM

BY-LAWS

ARTICLE XII -- AMENDMENT OF BY-LAWS

These by-laws may be altered, repealed, amended or added to by a majority vote of all members of the Board at any regular meeting of the Board or at any special meeting called for that purpose, provided notice ~~of intention to move for such amendment or change shall have been filed with the Secretary and~~ provided to the Board ~~at the previous regular Board meeting,~~ and ~~provided~~ each Board member shall have been furnished a copy of the proposed amendment or change (at least ~~three-ten~~ days) prior to the meeting at which such amendment or change is to be acted on.

ARTICLE XIII -- FORMULATION OF POLICIES

When policies are found to be inadequate, contradictory or unclear, the appropriate committee of the Board or the Chancellor shall propose a policy for consideration by the Board for adoption to guide future related action. Such new policies as adopted shall be incorporated in the policy manual.

Policies may be adopted ~~only~~ after consideration at one or two meetings of the Board by a majority vote. The Board can decide on the number of meetings required for adoption of the new policy based on the subject matter of the policy and the urgency of need for the new policy. Formal adoption of the policies shall be recorded and noted in the minutes of the Board.

Policies are subject to amendment only by a majority vote ~~of the entire Board~~ and after consideration at one or ~~consecutive~~ meetings. The Board can decide on the number of meetings required to make amendments to current policies based on the extent of the amendment and the urgency of need for the amendment. All amendments of the policies shall be recorded and noted in the minutes of the Board.

A policy may be waived at any meeting, with a quorum of the Board, to permit a specific action.

ARTICLE XIV – REVISOR OF BOARD BY-LAWS AND POLICIES

The Chancellor is hereby designated as the Revisor of Bylaws and Policies adopted by the Board of Trustees. The Chancellor shall, from time to time as he or she shall deem necessary, prepare amendments, corrections or clarifications to Board bylaws and policies for publication and distribution. Publication and distribution is to be accomplished in such manner as the Chancellor determines to be most appropriate. In preparing any amendment, correction or clarification for publication and distribution, the Chancellor shall not alter the sense, meaning or effect of any act of the Board of Trustees, but may:

- 1) renumber sections and parts of sections;
- 2) rearrange sections;
- 3) change reference numbers to agree with renumbered sections or subsections;
- 4) change capitalization for the purpose of uniformity;
- 5) correct manifest clerical or typographical errors;
- 6) remove obsolete matter within any section;
- 7) remove within any section language that conflicts with any lawful and controlling statute or regulation of the State of Nebraska or of the United States, or that has been determined to be unlawful as a result of a controlling decision of a court of the State of Nebraska or of the United States, when the same can be accomplished without impairing the sense or legality of the remainder of the section;

GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM

BY-LAWS

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- 8) omit any section or sections that conflict with any lawful and controlling statute or regulation of the State of Nebraska or of the United States, or that have been determined to be unlawful as a result of a controlling decision of a court of the State of Nebraska or of the United States;
- 9) correct faulty internal references, and
- 10) harmonize provisions with former acts of the Board of Trustees in these By-laws or former policies adopted by the Board.

ARTICLE XV -- CONFLICT OF INTEREST: BOARD MEMBERS

No member of the Board shall in any manner, directly or indirectly, participate in the deliberation upon or the determination of any question affecting his or her personal interests, or the interests of any corporation, partnership or association in which the Board member is directly or indirectly personally interested. In addition, each member of the Board will file a disclosure statement as required by state law.

ARTICLE ~~XIV~~XVI -- MEMBERS: REIMBURSEMENT AND REMUNERATION

Members of the Board shall receive no compensation for the performance of their Board duties, but may be reimbursed for their actual expenses incurred on Board affairs, including telephone and telegraph charges, postage, and travel expenses.

~~Changes under the authority of this section shall be effective only upon publication by the Chancellor. No change made under authority of this section shall effect any change in the substantive meaning of any section of these By-laws. If the Chancellor is in doubt whether or not a specific change is authorized by this Article, he or she shall not make the change, but shall propose the same as an agenda item for consideration by the Board of Trustees as required in Article XII of these Bylaws. Changes made under this authority are to be reported to the Board on the information agenda.~~

2.1.-8

GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM

BY-LAWS

Legal Reference:	Article VII, Section 13	Constitution
	RRS 49-1106	Disclosure; contracts; filing; fines or incomplete filing penalty
	RRS 83-306	Director of administrative services; claims against the state; limitations
	RRS 84-302	Board of Trustees; officers
	RRS 84-306.1	Claims against the state; claim; content; automobile; airplane; statement required; receipts; personal maintenance expense
	RRS 84-1410	Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions or workshops
	RRS 84-1412	Meetings of public body; rights of public; public body; powers and duties
	RRS 84-1414	Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties
	RRS 85-301	State Colleges; official names; board of trustees; appointment; no compensation; traveling expenses
	RRS 85-303	Board of Trustees; secretary; duties
	RRS 85-304	Board of Trustees; rules and regulations
	RRS 85-304	Board of Trustees; powers; enumerated
	RRS 85-314	Board of Trustees; utilities, service, sale or lease

By-Laws Adopted:	1/28/77
By-Laws Revised:	6/5/93
By-Laws Revised:	12/3/98
By-Laws Revised:	9/17/04
By-Laws Revised:	3/31/06
By-Laws Revised:	9/15/06
<u>By-Laws Revised:</u>	<u>11/13-14/08</u>

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Marge Harouff
Taylor Dunekacke

November 13-14, 2008

ACTION: First Round Approval of Changes to Board Policy 5030; Method of Payment; Periods of Employment; State College Employees

Priority: Financial Strength of the System
Goal: 3. Increase enrollment and retention
Strategy: b. Increase number of students in residential housing
e. Increase number of out-of-state students

The System Office recommends the policy changes be approved as information from Board Policy 5207 regarding salary calculations at the end of employment and information from Board Policy 5031 regarding compensation from grants and contracts have been revised and consolidated into this policy so a single Board Policy can address all the salary payment issues. Attached is a copy of Board Policy 5030.

PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 5030 Salary Method of Payment;
Periods of Employment;
State College Employees

BOARD POLICY

~~Salaries and wages Compensation paid to any member of the faculty, professional, and support staff employees shall be subject to appointment by the Board and shall be determined by applicable employment contract terms and reported to the Board and entered on the records of the Board when the appointment or contract for services is made. Any subsequent change in compensation shall likewise be recorded. Compensation shall be recorded on the personnel recommendation form at the time of appointment and shall constitute a sufficient record.~~

~~Appointments to the various employee categories shall be compensated as follows:~~

- ~~1. **Faculty.** All faculty members with responsibilities for instruction shall be academic year appointments, unless otherwise provided at the time of their appointment. As of 8-1-09, \$salary payments to full-time employees faculty members who render full service for an academic year shall be made in twelve (12) equal, monthly payments or, at the option of the employee, shall be made in ten (10) equal, monthly payments. Newly hired employees, at the discretion of the College, may have the option to receive a prorated payment for the first partial month of employment.~~

~~Full compensation for services of the academic year shall not be paid until such services are fully performed. At the end of employment, any salary proration shall be based upon the fractional part of the month or academic term represented by the calendar working days preceding the date of termination, including the filing of complete reports of the standing of students under the faculty member's charge during such term or session. Unless otherwise provided by the Board, faculty members shall be available for assignment to duties one week before the first day of classes in the fall term through Commencement Day following the last term of the academic year. This period shall constitute the definition of the academic year.~~

~~Faculty members on an academic year appointment serving during the summer sessions, other than those paid by the hour, shall be appointed by the Board and be paid compensation as the Board may direct. The summer sessions personnel recommendation to the Board shall constitute a sufficient record of appointment to the summer sessions. This service is distinct from service during the academic year. Faculty members appointed for only the regular academic year may receive extra compensation for summer service. Full compensation for summer services shall not be paid until such services have been fully performed, including the filing of complete reports on the standing of students under the faculty member's charge during such term or session.~~

- ~~2. **Professional Staff.** Appointments to the Professional Staff shall be classified as either twelve (12) month appointments, academic year appointments, or monthly appointments. Salary payments for full-time (1.0 FTE) employees shall be made in twelve (12) equal monthly payments. Salary payments for part-time employees (less than 1.0 FTE) will be determined by the employment contract terms. At the end of employment, any salary proration shall be based upon the fractional part of the month or academic term represented by the calendar working days preceding the date of termination.~~

~~a. **Twelve-Month Appointments.** Unless otherwise provided at the time of appointment, the salary shall begin July 1 and end on June 30 following, and salary payments shall be made in twelve (12) equal, monthly payments.~~

PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 5030 **Method of Salary Payment;
Periods of Employment;
State College Employees**

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- ~~b. **Academic Year Appointments.** Professional Staff appointments made on an academic year basis serve from one week prior to the first day of classes in the fall term through Commencement Day following the last term of the academic year, or nine months, whichever is the longer period. Salary payments for an academic year appointment shall be made in ten (10) equal, monthly payments or, at the option of the Professional Staff member, may be made in twelve (12) equal, monthly payments.~~
- ~~c. **Monthly Appointments.** Members of the Professional Staff employed for periods of less than the standard academic year or on a part time basis shall be paid on a monthly basis unless otherwise provided by individual contract or agreement at the time of appointment.~~
3. **Support Staff.** ~~The compensation to be paid a member of the support staff shall be determined by the Chancellor or the campus President, as appropriate, or their designated representatives, within the policies established by the Board and in accordance with the Nebraska State College Classification and Pay Plan for Support Staff Employees. Salaries and wages for full-time employees are calculated on an hourly rate based on a 40-hour work week. Part-time employees are paid on an hourly basis according to the number of hours worked. are to be paid on a monthly basis. At the end of employment, pro-rata compensation shall be based upon the fractional part of the pay period represented by the number of hours between the date service began and the date of termination, inclusive.~~
4. **Student Employees.** ~~Within institutional policies established by the Chancellor and the campus Presidents, and approved by the Board, compensation Wages for student employees shall be determined by the College based on an hourly rate campus Presidents or their designees and shall be paid biweekly.~~

METHOD OF PAYMENT

~~All Ssalaries and wages for faculty, professional and support staff shall be paid in State warrants. No compensation can be paid in advance of services performed. The Chancellor, or campus Presidents, or their designees, as appropriate, shall properly voucher and certify according to the law all salary and wage claims, and shall present them to proper officials for issuance of warrants thereon, and deliver warrants received in pursuance thereof to the proper parties.~~

UPON DEATH

~~Salary shall terminate on the date of death, however, this provision in no way abrogates the employee's right to receive salary earned but not yet paid because of the method of prorating academic-year salaries over a 12-month period.~~

GRANT AND CONTRACT COMPENSATION

~~As authorized by the President and specified by the funding source, funds from an external grant or contract may be used to pay all or a portion of an employee's salary. Funds can either supplement or substitute the funds regularly budgeted for the employee's salary as authorized by the President. The Board will be notified any time an employee's salary amount changes.~~

2.2.-4

PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 5030 ~~Method of Salary~~ Payment;
~~Periods of Employment;~~
~~State College Employees~~

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Policy Adopted: 6/5/93
Policy Revised: 6/2/06
Policy Revised:

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Marge Harouff
Taylor Dunekacke

November 13-14, 2008

ACTION: First Round Approval of Deletion of Board Policy 5031; Compensation from Grants and Contracts; Faculty and Staff

Priority: Educational Excellence Throughout the System
Goal: 3. Recruit, retain and invest in excellent faculty and staff

The System Office recommends the policy be deleted as information from this policy has been revised and consolidated into Board Policy 5030 so a single Board Policy can address all the salary payment issues. Attached is a copy of Board Policy 5031.

2.3.-2

PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 5031 Compensation from Grants and Contracts;
Faculty and Staff**

Page 1 of 1

BOARD POLICY

As authorized by the President, funds from a grant or contract may be used to pay a faculty or staff member all or a portion of his or her base salary by substituting such funds for regularly appropriated funds. However, no base salary will be increased beyond the amount approved by the Board by using income from grants, contracts or similarly external sources of funding.

Where appropriate and authorized by a grant, funds from the grant may be used at the discretion of the President, upon consultation with the Chancellor, to temporarily supplement the base salary of the grant recipient or grant administrator so long as grant monies are available for such a purpose. Once such grant funds are exhausted or no longer available, the grant recipient or grant administrator will revert to his or her regular base salary.

Additional compensation is provided for faculty by the Overload Policy. Such work performed by a faculty member, which is in addition to one's regularly assigned duties, and which earns compensation in addition to the base salary, must have the specific and prior approval by the Board or designee.

Policy Adopted: 6/5/93
Policy Revised: 9/10/02
Policy Revised: 6/2/06
Policy Deleted:

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Marge Harouff
Taylor Dunekacke

November 13-14, 2008

ACTION: First Round Approval of Deletion of Board Policy 5207; Salary Calculation Upon Termination; State College Employees

Priority: Educational Excellence Throughout the System
Goal: 3. Recruit, retain and invest in excellent faculty and staff

The System Office recommends the policy be deleted as salary calculations at the end of employment information from this policy has been revised and consolidated into Board Policy 5030 so a single Board Policy can address all the salary payment issues. Attached is a copy of Board Policy 5207.

2.4.-2

PERSONNEL, NEBRASKA STATE COLLEGES

**POLICY: 5207 Salary Calculation Upon Termination;
State College Employees**

Page 1 of 1

BOARD POLICY

To calculate final salary and wages upon termination of an employee, the following shall apply:

1. **Faculty and Professional Employees with 12 month or monthly appointments.** For members of the professional staff on 12-month or on monthly appointments, the proration shall be based upon the fractional part of the month represented by the calendar working days preceding the date of termination, plus any unused vacation time earned during the appointment period.
2. **Academic-year appointments.** For members of the faculty and professional staff on academic year appointments, compensation is divided equally between terms of the academic year. Pro rata compensation shall be based upon the fractional part of the term represented by the calendar working days between the date of service began and the date of termination, inclusive.
3. **Support Staff Employees.** For members of the support staff, compensation is based on a 40-hour work week. Pro rata compensation shall be based upon the fractional part of the term represented by the number of hours between the date of service began and the date of termination, inclusive.
4. **Upon Death.** The salary of faculty and professional staff members shall terminate on the date of death, provided, however, that this provision in no way abrogates the right to receive salary earned but not yet paid because of the method of prorating academic-year salaries over a 12-month period. The salary of full time support staff members shall terminate on the date of death.

Academic, Personnel & Student Affairs Committee

*Gary Bieganski, Chair
Marge Harouff
Taylor Dunekacke*

November 13-14, 2008

**ACTION: Approve Proposal to Change Peru State College Administrative
 Organizational Chart**

Priority: Financial Strength of the System

Goal: 4. Improve efficiency of operations

Strategy: g. Continually find ways to stretch limited resources as far as possible

To continue enrollment growth and build future organizational capacity, the administration at Peru State College proposes the creation of a new position to be titled Vice President for Enrollment Management and Student Affairs. The position would allow for a more strategic approach in managing enrollment and coordinating student services to improve retention. Additionally, the change will better facilitate coordination between departments.

This proposed organizational restructuring has been discussed extensively with the cabinet and other administrators at PSC. Additionally those individuals who might be directly affected by the change were also given the opportunity to review the plan and discuss it with the President. Also, the four deans met with the President and Vice President for Academic Affairs to provide input on the proposal and finally the proposal was shared with the Faculty Senate to get its sense of the potential restructuring. All felt the proposal was reasonable, rational and appropriate, especially given our efforts to focus on increasing enrollment at the campus. There was healthy discussion regarding the specifics of the restructuring but no one felt the idea of having a Vice President who focused on enrollment management and student affairs was unwarranted. This model is fairly common across higher education.

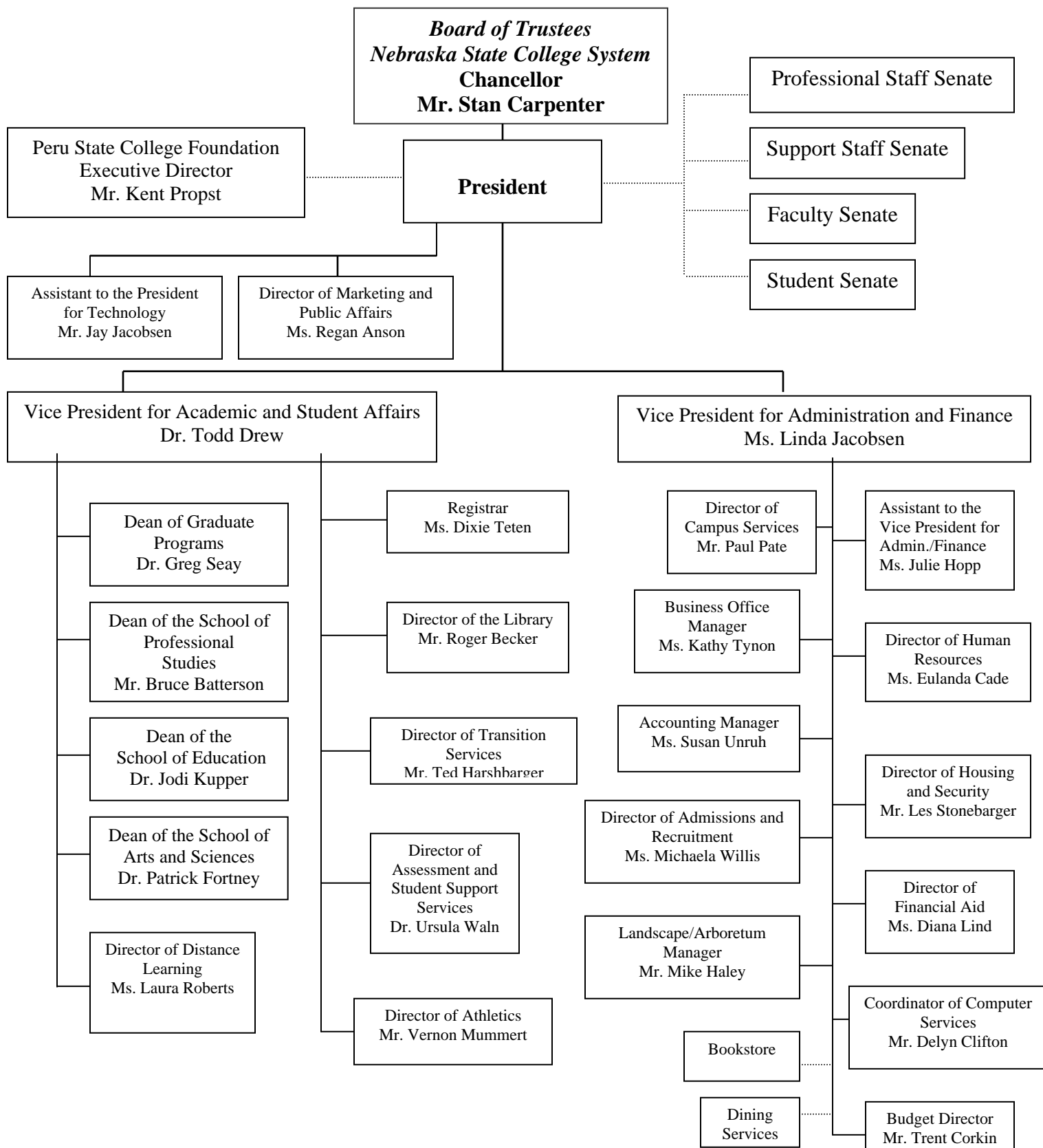
While there will be an impact on the budget, the college had planned for this possibility as it built its budget for this year. Thus, funding is available and no budget or personnel modifications are required to implement the plan.

The proposed change is not a reflection on how these duties have been performed in the past; rather, it's a natural evolution that should occur in order to broaden the administrative structure at the institution.

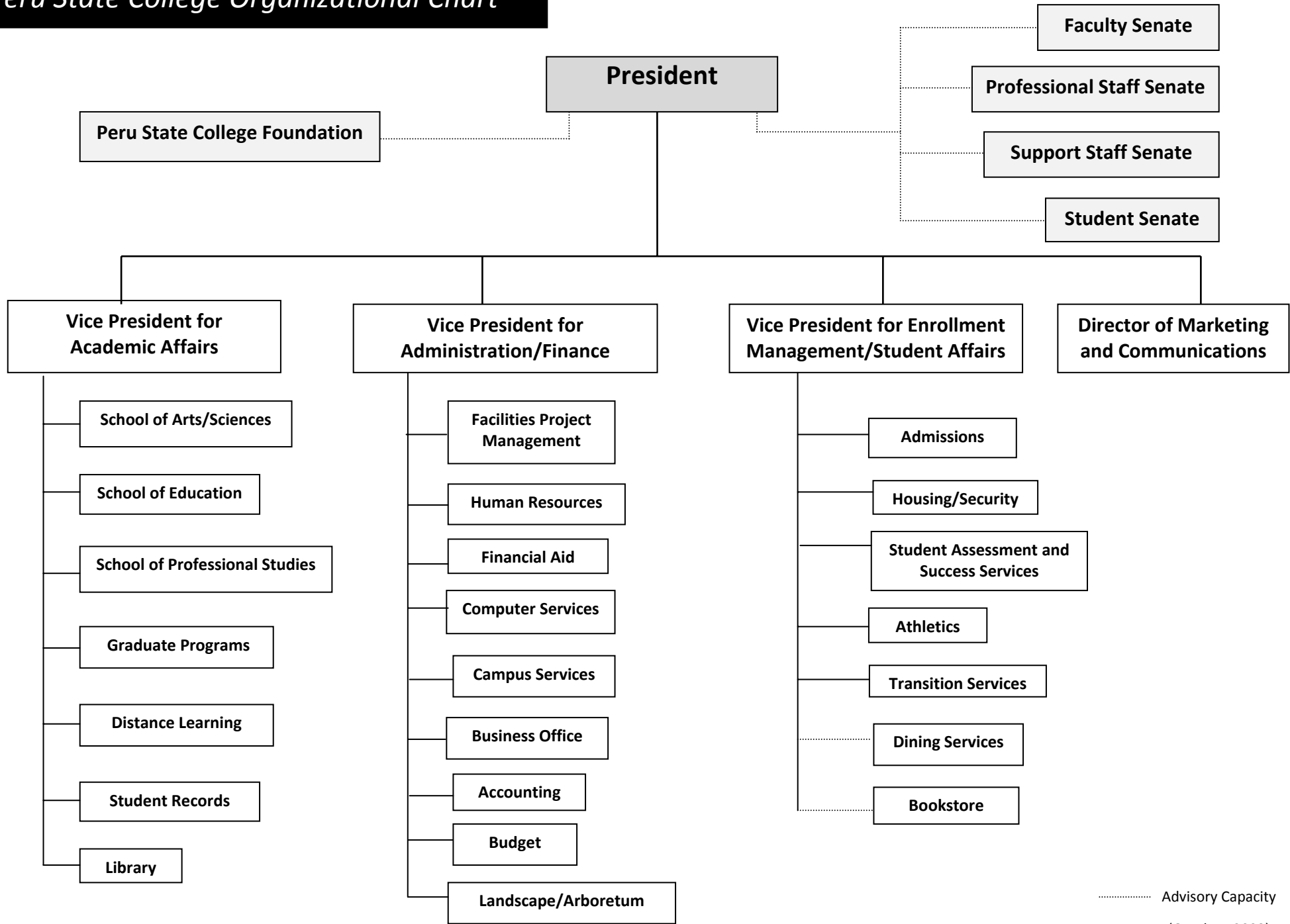
The first attachment shows the current organizational structure at the college. The second attachment reflects the proposed changes.

PERU STATE COLLEGE

Administrative Structure



Peru State College Organizational Chart



..... Advisory Capacity
(October, 2008)

Fiscal and Facilities Committee

Larry Teahon, Chair
 Cap Peterson
 Rich Kunckel

November 13-14, 2008

ACTION: Accept the 2007-2008 Revenue Bond Audit Reports as Submitted for the State Colleges by KPMG

Priority: Financial Strength of the System

Strategy: 1. Ensure financial accountability

Goal: f. Keep Board of Trustees informed on financial status of the colleges and system.
 g. Continually find ways to stretch limited resources as far as possible

KPMG has completed the audit for the revenue bond programs at the colleges for fiscal year 2007-08. The 2002 Master Resolution calls for an annual audit of the records of the revenue bond program to show revenues, fees, and earnings credited to the program, the financial condition at the close of the fiscal year, transactions during the year, a review of the insurance carried on the facilities and other buildings, the percentage of occupancy and use of the facilities, and any other matters deemed relevant and necessary to make the audit informative. The audit is a system report, with information for each of the colleges provided, along with system summaries. The audit incorporates information on both the 2002 refunding and supplemental issues and the 2003 supplemental issues.

Board policy #9005 requires that CSC and WSC maintain a minimum 125% debt service coverage and PSC a 135% debt service coverage ratio, a policy that helps make our bonds attractive in the market. The ratios are shown below. The programs continue to be solid. In keeping with the provisions of the Master Resolution, expenditures for capital improvements and extraordinary repairs that were charged to surplus and construction funds are not deducted in arriving at amounts available for debt service coverage.

	2007-08	2006-07	2005-06
Chadron State College	196%	176%	154%
Peru State College	251%	206%	176%
Wayne State College	267%	232%	204%

KPMG indicates that the financial statements present fairly, in all material respects, the revenues collected and expenditures paid and changes in fund balances as required by our bond agreement. Supplementary information, except that which is marked unaudited, has been subjected to auditing procedures and is found to be fairly stated in relation to the basic financial statements.

Copies of the audit have been provided to the Board.

Fiscal and Facilities Committee

Larry Teahon, Chair
Cap Peterson
Rich Kunckel

November 13-14, 2008

ACTION: First Round Approval of Changes to Board Policy 3400; Tuition Remission

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources

5. Secure public and private funding sources

Strategies: i. Ensure that plans for resource allocation support the system and institutional priorities

j. Maintain facilities and improve physical environment

Changes are proposed to board policy #3400 that would:

1. Remove language that requires the Colleges to request funds for tuition remissions as part of the biennium budget request.
2. Limit remissions for online courses to the amount provided for an on-campus course for a resident student.
3. Allow the Colleges to exceed the 60 FTE resident tuition waivers allowed for Athletics with the Chancellor's approval, no longer requiring board approval to exceed the limit. However, any remaining athletic remissions could not be transferred to other remission categories.

The System Office recommends this policy change. Attached is a copy of Policy 3400 with the proposed changes.

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3400 Tuition Remission

Page 1 of 4

BOARD POLICY

It is the policy of the Board that financial assistance be made available to all qualifying students. In some instances, such assistance may be provided as tuition remission and/or scholarships. ~~The Colleges shall request funds for tuition remission as part of their biennium budget request.~~ Remissions may be awarded up to the limits specified (if any) in each individual category below. If an individual category is not fully awarded and remission funds remain, the Colleges may reassign the remaining amounts to qualifying students in other categories, except in the case of Athletic Remissions. Any tuition waivers outside the enumerated categories or beyond the limits specified in this policy require the written approval of the Chancellor. Except in the case of staff waivers and staff dependent waivers which follow the guidelines below or those in the respective bargaining agreements, tuition remissions awarded for on-line courses will not exceed the comparable amount provided for an on-campus course for a resident student. By November 15 of each year, the Colleges shall provide the Chancellor with a summary of the remission funds awarded by category. The Chancellor shall provide a summary of remissions to the Board of Trustees.

Board of Trustee Scholarships

The Board of Trustees' Scholarships are awarded by each State College to students graduating from a Nebraska high school who meet the following criteria:

1. have standardized test scores of at least 25 for the ACT or 1100 composite for SAT;
2. are enrolling for the first time in a postsecondary institution;
3. provide one written reference from a high school teacher or administrator from the school of graduation;
4. such other factors which may be considered include grade point average and rank in class as appropriate.

The number of new Board of Trustee scholarships to be awarded by each college for each academic year is based on the full-time equivalent (FTE) enrollment at that college for the fall semester of the preceding academic year. Each College shall receive 20 scholarships for the first 1,000 FTE students and one additional scholarship for every 200 FTE beyond 1,000 for each academic year. The number of scholarships offered should be determined by each College based on the number of scholarships available and the yield experienced in prior years. It is the intent of the Board that the full number of scholarships be awarded but not exceeded each year. The Colleges shall report to the Board by October 1st of each year the number of scholarships offered and the number actually in effect for that academic year, for each academic class (freshman, sophomore, junior, senior).

- * The scholarships are not transferable from one College to another.
- * The scholarship will be the waiver of resident tuition up to 16 credit hours per semester to a maximum of 128 hours toward an undergraduate degree.
- * All announcements and publicity will be in the name of the Board of Trustees of the Nebraska State Colleges, specifically the Chair of the Board.
- * All authority for the scholarship is the responsibility of the Board.
- * Each College president, financial aid officer and/or scholarship committee shall act as an agent of the Board in administering the program as directed by the Board.

The scholarship is renewable to the total value of the equivalent of eight semesters, up to 128 hours. The recipient may use the scholarship during the five academic years following the initial use with a one-year delay in initial use allowable with the school's permission.

Should original recipients terminate their education before using the full value of the scholarship, the balance of the scholarship's value may be re-awarded.

Board of Trustee scholarships are renewable each academic year, provided the recipient maintains a 3.25 GPA and standards are met. The College president may approve a waiver of this requirement for extenuating circumstances in the case of a first year student only. Each college scholarship committee will review all renewal candidates and recommend action to the College President, who will report such decisions to the Board.

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM**POLICY: 3400 Tuition Remission****Page 2 of 4**

The System Office of the Board shall have major responsibility for administering the program, including applications, announcements, press releases and certificates.

History: The Board of Trustees' Scholarship refers to the scholarship program established by the State of Nebraska in 1971 upon the recommendation of the Board of Trustees of the Nebraska State Colleges.

Cooperative Schools Scholarships

Each State College is authorized to award scholarships to students entering college for the first time from schools providing student teaching facilities, such scholarships to be for one-half of the tuition costs per semester for up to 16 credit hours per semester, not to exceed 128 credit hours toward undergraduate degrees. The College may authorize the cooperating school to designate one such scholarship for each three student teachers served based on recommendations by the high school principal. Criteria for the award includes academic ability (top one-half of class), service to the school and leadership qualities. Scholarships are renewable each academic year, provided the recipient maintains a 2.0 GPA.

Student Teacher Supervision Scholarships

Teachers who will be supervising the College's teacher-training students in their classrooms will receive a tuition waiver for the Student Teacher Supervision Course.

State Tuition Waiver

Each State College may award waivers to Nebraska residents based upon financial need not to exceed 2.5% of the gross resident tuition during the previous fiscal year. In most cases these waivers will supplement available federal financial assistance.

History: Established in 1967 by LB 938.

Athletic Awards

Established in 1971 by the Board and approved by the Legislature. Colleges are allocated funding equivalent to 60 FTE resident tuition waivers. The institution may, with [the Chancellor's Board](#) approval, increase its athletic awards up to the maximum allowed by the conference or athletic association to which each College belongs. Full or partial awards to male or female athletes, residents or nonresidents, may be made at the discretion of each College within funding allocation. Student athletes receiving renewable awards must maintain the minimum GPA requirements of the conference or athletic association.

Special Activity Awards

Established in 1971 by the Board and approved by the Legislature. The awards are used to attract to the State Colleges those students who have talent in activities such as music, art, theatre, journalism, etc. Colleges are allocated funding equivalent to 10 for the first 1,000 FTE students and one for each additional 200 FTE students enrolled. Full or partial awards may be made at the discretion of each College, within funding allocations. Students receiving renewable awards must maintain a 2.5 GPA.

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3400 Tuition Remission

Page 3 of 4

War Orphans

Established by Legislature. Provides tuition waiver to children of military personnel who have died while serving with U.S. Armed Forces.

Graduate Assistant/Aide

Graduate assistantships provide a stipend established by the College and adjusted as necessary, in addition to a waiver of up to 18 hours of tuition per academic year and the immediately-following summer session, depending upon workload and term of appointment, while employed as a graduate assistant. Each College is required to report its stipend policy to the Board.

International Student Scholarships

Provide tuition waivers to qualified undergraduate students who are citizens of other countries. The purpose is to provide exposure to the international community and bring diversity to the campus environment. Each college is authorized to provide a total of 20 nonresident scholarships in this category. These scholarships are renewable, provided the recipient maintains a 3.0 GPA.

Staff Waivers

Established in 1977 to provide tuition waivers for one course for each term to full-time, permanent system employees. The employee must pay \$1.00 administrative charge and all fees. These waivers are offered on a space available basis to employees working toward a degree or requiring the course for professional development. (See Policy 5511)

Staff Dependent Waivers

Established in 1984 and amended later to provide 50% reduction in tuition for dependents (as defined by Federal Student Aid guidelines) of full-time, permanent System employees. Offered on space available basis only, but may be used at any Nebraska State College. (See Policy 5510)

Survivors of Deceased Employees

Provides full tuition waivers to spouse and/or children of college staff members who die while under full-time, permanent system employment. Children must have been dependent status at time of employee's death. Waivers may be used only toward undergraduate degree or to complete a graduate degree in progress. Offered on space available basis only, but may be used at any Nebraska State College.

Discretionary Waivers

Each college is authorized to award additional waivers not to exceed 4% of gross tuition. Policies and procedures for these discretionary awards shall be set by each College, approved by the President, and reported to the Board. Examples of these waivers are Native American Waivers, Senior Citizen Waivers, Presidential Scholarships, etc.

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3400 Tuition Remission

Page 4 of 4

Rural Health Opportunities Program (RHOP) Waivers

Established as a cooperative program between the University of Nebraska Medical Center (UNMC) and Chadron State and Wayne State Colleges to provide full tuition waiver for selected students accepted to RHOP. Selection of participants is determined by representatives of UNMC, Chadron State College and Wayne State College.

Phi Theta Kappa Community College Transfer Scholarship

The purpose of the Phi Theta Kappa Community College Transfer Scholarship is to provide tuition waivers to graduates of community colleges who have maintained a 3.5 grade point average and who were inducted into the Phi Theta Kappa Society. The purpose of this scholarship is to encourage outstanding community college graduates to attend a Nebraska State College. These scholarships are renewable each academic year, provided the recipient maintains a 3.25 GPA at the State College and standards are met. The scholarships are the waiver of basic tuition to a maximum of 64 credit hours toward the baccalaureate degree.

Legal Reference:	RRS 85-504	State education institutions; fees; waiver
	RRS 85-980 through	
	RRS 85-999; and	State Scholarship Award Program
	RRS 85-9,101 through	
	RRS 85-9,102.01	
	Public Law 85-501	Non-Resident Fees

Policy Adopted: 1/28/77
 Policy Revised: 2/7/83
 Policy Revised: 10/16/86
 Policy Revised: 6/5/93
 Policy Revised: 9/26/97
 Policy Revised: 11/12/98
 Policy Revised: 4/13/00
 Policy Revised: 2/12/04
 Policy Revised: 6/2/06

Policy Revised:

Fiscal and Facilities Committee

*Larry Teahon, Chair
Cap Peterson
Rich Kunckel*

November 13-14, 2008

ACTION: First Round Approval of Board Policy 7004; Identity Theft Prevention Program

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources

5. Secure public and private funding sources

Strategies: i. Ensure that plans for resource allocation support the system and institutional priorities

j. Maintain facilities and improve physical environment

The proposed Board Policy 7004 is a new policy in response to new Federal Trade Commission (FTC) requirements entitled "Red Flag Rules" related to "Identity Theft Prevention". The policy requires that each of the colleges develop Identity Theft Prevention Programs in accordance with FTC Guidelines to be approved by the Board of Trustees at the April 16-17, 2008 meeting. Following that approval, the Colleges will review their programs at least annually and maintain a copy of their current program on file along with an annual report on compliance.

The System Office recommends approval of this policy. Attached is a copy of Policy 7004.

BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 7004

Identity Theft Prevention Program

Page 1 of 1

BOARD POLICY

The Board recognizes the importance of identity theft prevention. The Board also recognizes that the Colleges currently maintain certain “covered accounts” as defined by the Federal Trade Commission (FTC) that include loan programs and payment plans. In response to the FTC’s issuance of “Red Flag Rules”, each College will establish and maintain an Identity Theft Prevention Program that includes identification, detection, prevention and mitigation of identity theft risks. The programs should be periodically reviewed and updated to consider changes to the plan in response to the changing environment.

A “Red Flag”, as included in the FTC’s rules, and also included below, is defined as a relevant indicator of a possible risk of identity theft. The Identity Theft Program should include, at a minimum, the following sections:

- 1) Identification
In identifying Red Flags, each College should consider the types of covered accounts it offers and maintains, the methods it provides to open and access its covered accounts, and its previous experiences with identity theft.
- 2) Detection and Prevention
Each program should include consideration of the detection of Red Flags in connection with the covered accounts. The program should also include obtaining identifying information about, and verifying the identity of, a person opening a covered account. This information should then be used to authenticate customers, monitor transactions, and verify the validity of change of address requests.
- 3) Response
Each program should provide for appropriate responses to detected Red Flags to prevent and mitigate identity theft.

Each program should be reviewed and updated periodically to reflect changes in risks such as:

- *experiences with identity theft
- *changes in methods of identity theft
- *changes in methods to detect, prevent, and mitigate identity theft
- *changes in service provider arrangements

Each College shall submit their initial Identity Theft Program for approval by the Board. Thereafter, a copy of each College’s current program and annual report on compliance shall be kept on file at each College. Each College President, or their designee, will be responsible for oversight of the Identity Theft Program at their college.

Policy Adopted:

Fiscal and Facilities Committee

Larry Teahon, Chair
Cap Peterson
Rich Kunckel

November 13-14, 2008

ACTION: Approve Early Entry Tuition Rate Pilot Project at Peru State College

Priority: Financial Strength of the System

Goal: 1. Ensure financial accountability

Strategy i. Ensure that plans for resource allocation support the system and institutional priorities.

Peru State College proposes to do a three year pilot project that would provide a single tuition rate of \$50 per credit hour for early entry courses. The project would begin with the fall semester of 2009. The college will provide an annual progress report to the Board.

The PSC Early Entry Program gives high school students the opportunity to take college classes during their junior and senior years. Students participating in the Early Entry Program are better prepared to be successful in college because of the increased rigor in these courses. The Spellings Commission Report released in 2006 calls for greater coordination between the K-12 and higher education systems and the Early Entry Program supports this partnership. PSC has been very successful in its efforts in providing quality early entry opportunities to high school students and working cooperatively with high school administrations. PSC currently offers this program in 28 high schools in the service region. In the 2007-08 academic year the program produced 1,971 student credit hours.

Under the current structure, low income students are less likely to participate in the early entry program because of the cost (high school student are not eligible for federal financial aid). This pilot project will provide access for low income student to college level courses while still in high school.

Fiscal and Facilities Committee

*Larry Teahon, Chair
Cap Peterson
Rich Kunckel*

November 13-14, 2008

ACTION: Accept Substantial Completion of Emergency Power Generator at Peru State College

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy j. Maintain facilities and improve physical environment

Policy 8069 requires that the architect, engineer, contractor and college-retained inspector or college representative determine that a project is substantially complete. After all work on any outstanding items is adequately performed, the project shall be deemed to have reached final completion. The College President will notify the Board of Trustees at the next available Board meeting when the project's final acceptance is accomplished.

Due to the nature of the Emergency Power Generator Project, the Substantial Completion was completed with the following representatives present: Ed Hoffman, Vice Chancellor for Facilities, Planning and Information Technology, NSCS Office; Linda Jacobsen, Vice President for Administration and Finance, PSC; Paul Pate, Director of Campus Services, PSC; Randy Rogge, Rogge General Contractors; Jerry Whisler, Rogge General Contractors; Ed Vidlak, Leo A Daly Architects; and Juergen Noetzel, Leo A Daly Architects.

The members of this group inspected the Emergency Power Generator at Peru State on August 25, 2008 and determined that the project had reached substantial completion.

Fiscal and Facilities Committee

Larry Teahon, Chair
Cap Peterson
Rich Kunckel

November 13-14, 2008

ACTION: Approve US Bank as Depository for a New Wayne State Bank Account and the Related Signatories

Priority: Financial Strength of the System

Goal: 1. Ensure financial accountability

Strategy i. Ensure that plans for resource allocation support the system and institutional priorities.

Board policy #6006 states: "All cash receipts shall be deposited in banks to the credit of the individual colleges or to the Board, as appropriate. The Board of Trustees shall approve such depositories, the designation of account, and the authority for withdrawal."

Wayne State College requests authorization to open a new bank account at US Bank. This account will be used to receive e-check payments from students and parents in an effort to improve services and use of technology and to reduce the credit card fees now borne by Wayne State. Eventually this account will also be used to initiate ACH payments from students enrolling in payment plans. The State Treasurer's Office has instructed WSC to utilize existing bank accounts or open a new account under the existing state contract. WSC does not have an existing bank account that can accommodate e-check payments as contemplated by this arrangement; therefore we need a new account at US Bank.

Bank: US Bank, Norfolk, NE

Account Name: E-Commerce Clearing Account

Authorized Signatories: Richard J. Collings, Robert O. McCue, Beth Kroger, Barbara J. Meyer and Debbie Wetterberg.

Fiscal and Facilities Committee

Larry Teahon, Chair
Cap Peterson
Rich Kunckel

November 13-14, 2008

ACTION: Authorize the Following Reallocations of Contingency Maintenance Funds for Wayne State:

From Resolution 2007	\$12,100	Terrace – Tuck Pointing
From Resolution 2008	\$24,500	Student Center - Dining Room Chairs
To Resolution 2008	\$36,600	Bowen Hall - Roof Replacement

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy j. Maintain facilities and improve physical environment

The Terrace Tuck Pointing and Dining Room Chairs projects have been completed at WSC. Funds left from these projects are needed for the Bowen Hall Roof project. The Bowen Hall roof project cost more than planned in part due to test borings not providing sufficient data related to old roof tear-off/removal.

The System Office recommends approval of the reallocation of Contingency Maintenance Funds.

Fiscal and Facilities Committee

Larry Teahon, Chair
 Cap Peterson
 Rich Kunckel

November 13-14, 2008

ACTION: Approve Recommendation for Construction Management at Risk Contract with Beckenhauer Construction and Authorize Chancellor to Sign for Carhart Renovations Phase I at Wayne State College

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy j. Maintain facilities and improve physical environment.

The Construction Management (CM) at Risk Selection Committee which was appointed by the Board of Trustees at the September 2008 meeting has proceeded through a selection process for a CM at Risk company. The process included an RFP, Proposal Review and finally Interview/Presentations by three finalist firms on October 21st. Beckenhauer Construction of Norfolk, NE was selected. The CM at Risk contract is currently in process.

Wayne State respectfully requests the Board to authorize the Chancellor to approve the final CM at Risk contract which will allow the project to move forward. The guaranteed maximum price for the project will be developed based on further design work and the receipt of some of the competitive bidding but will not exceed the amount of funding designated for this project as noted below.

Funding:

309 Task Force for Building Renewal	\$ 2,400,000
LB605 Allocation	\$ 500,000
Wayne State College - Capital Improvement Fees	\$ 360,000
Wayne State College – Cash	\$ 1,093,931
Wayne State College Foundation	\$ 2,400,000
Grand Total Funding	\$ 6,753,931

Costs:

Construction Costs	\$ 6,075,531
Non-Construction Costs	\$ 313,170
Professional Fees	\$ 365,230
Total Projected Cost	\$ 6,753,931

Fiscal and Facilities Committee

Larry Teahon, Chair
 Cap Peterson
 Rich Kunckel

November 13-14, 2008

ACTION: Approve Design Development Documents for the College Center Project at South Sioux City for Wayne State College

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy j. Maintain facilities and improve physical environment.

A Program Statement for the College Center at South Sioux City was developed by BCDM and The Clark Enerson Partners for Wayne State College and Northeast Community College. The Program Statement was approved by the Coordinating Commission for Postsecondary Education in November 2007. A formal presentation of the design development document will be provided at 1:00 p.m. on Thursday, November 13 at the November Board meeting. The architectural firm and WSC will answer any questions on the document at that time

Funding and projected costs for the site development and construction of the project is noted below. The City of South Sioux City CDA donated land valued at \$2.1 million to the project. The value of the land and the donation are not included in the figures below.

FUNDING SOURCES:

NECC Contribution	\$ 3,500,000
State of NE Appropriation for WSC	\$ 3,500,000
Fundraising Campaign Committed at 10/17/08 <i>*Note 1</i>	\$ 1,000,000
Total Committed Funding Sources	\$ 8,000,000

PROJECT COSTS:

Programming & Professional Fees	\$ 877,471
Construction Costs	\$ 8,541,403
Equipment, Art & Other	\$ 1,571,017
Total Project Cost	\$ 10,989,891

Amount of Funding Yet to be Confirmed/Committed	\$ (2,989,891)
--------------------------------------------------------	-----------------------

**Note 1: Fundraising Campaign is ongoing; \$1,000,000 amount above indicates only the actual gifts and pledges to date.*

Additional funding that is yet to be confirmed includes:

- Additional Gifts from Fundraising Campaign currently underway.
- Nebraska Environmental Trust Grant **\$528,000** – may be awarded in February 2009.
- County and City in kind contribution for site work in conjunction with City's flood plain/way project. The value of this work is to be determined.
- Alternative funding sources for equipment of up to **\$781,000**
- Federal legislatively directed funds of **\$500,000** – likely known in February or March 2009.
- Additional capital funds from NECC and WSC if needed. WSC fund from CCSSC student fees. Up to **\$1,500,000**, only if needed.

The System Office and Wayne State request approval of the Design Development document dated October 9, 2008 as submitted.

Fiscal and Facilities Committee

Larry Teahon, Chair
Cap Peterson
Rich Kunckel

November 13-14, 2008

**ACTION: Appoint Substantial Completion Review Committee for Rice-Stadium
Renovations Project at Wayne State College**

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy j. Maintain facilities and improve physical environment.

Renovation of the Rice basement and Stadium is nearing completion. The System Office and Wayne State recommend the following individuals to participate in the Substantial Completion walk-through anticipated to occur in December 2008/January 2009.

Larry Teahon, Chair, Fiscal & Facilities Committee, Board of Trustees
Cap Peterson, Fiscal & Facilities Committee, Board of Trustees
Ed Hoffman, Vice Chancellor for Facilities, Planning, and Information Technology, NSCS
Carolyn Murphy, Vice Chancellor for Finance and Administration, NSCS
Richard Collings, President, WSC
Bob McCue, VP for Academic Affairs
Curt Frye, VP and Dean of Students
Chad Altwine, Director of Facility Services, WSC
Mike Rindone, State Building Division
Ed Vidlak, Leo A Daly
Martin Lane, Leo A Daly

Fiscal and Facilities Committee*Larry Teahon, Chair**Cap Peterson**Rich Kunckel*

November 13-14, 2008

ACTION: Approve the Following Contracts as Submitted by Chadron and Wayne State Colleges:**Chadron Contract**

- Residence Halls (security cameras) -- \$93,289.89

Wayne Contracts

- College Center at South Sioux City (construction services) -- \$50,600
- Carhart Renovations Phase I (professional services) -- \$365,500

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

Board policies 7015, 7016 and 8065 require that the following types of contracts and change orders be submitted to the Board for approval.

CONTRACTS – a) construction contracts for more than \$100,000; b) architect/engineer fees of more than \$40,000; c) consultant contracts for more than \$50,000; and d) exempt contracts exceeding \$50,000.

Chadron State College	
Location on Campus:	Residence Halls
Contracted Work:	Security Cameras
Contract Amount:	\$93,289.89
Fund Source:	Contingency Maintenance
Contractor:	Golden West Technologies

Wayne State College	
Location on Campus:	College Center at South Sioux City – Civil Engineering Services
Contracted Work:	Construction Services
Contract Amount:	\$50,600
Fund Source:	State Appropriation/NECC/Private Fundraising
Contractor:	Bering Ciaccio Dennell Mabrey, Omaha NE
Location on Campus:	Carhart Renovations Phase I
Contracted Work:	Professional Services
Contract Amount:	\$365,500
Fund Source:	LB 605/Cash/Private Fundraising
Contractor:	The Clark Enersen Partners

Fiscal & Facilities Committee

*Larry Teahon, Chair
Cap Peterson
Rich Kunckel*

November 13-14, 2008

ACTION: Approve Memorandum of Understanding for Antenna Placement at Wayne State College

A Memorandum of Understanding between Wayne State College and Providence Medical Center was entered into for the purposed of WSC to accommodate a communications antenna for the medical center in Wayne. The location of the antenna will be the top of Bowen Hall. The memorandum of understanding is attached.

MEMORANDUM OF UNDERSTANDING

The Board of Trustees of the Nebraska State Colleges for Wayne State College hereby grants permission to the Providence Medical Center, of Wayne, Nebraska to install a communications tower on the roof of Bowen Hall, located on the campus of Wayne State College, Wayne, Nebraska subject to the following:

1. In exchange for permission to install the communications tower on the roof of Bowen Hall, Providence Medical Center hereby agrees:

a-To ensure that the installation of the tower will not interfere with the existing communications system of WSC;

b- To ensure that the installation will cause no damage to Bowen Hall, including but not limited to moisture leaks;

c- To ensure that the installation will not interfere with the use of Bowen Hall as a dormitory and that the proposed installation of the tower is safe, that safety and electrical regulations have been complied with and agrees to place an appropriate red light on the tower;

d-. To bear all costs of maintenance and repair of the antenna and to bear the cost of any maintenance or repair to Bowen Hall arising out of the installation, operations, use, or maintenance of said tower, including any repairs of maintenance made necessary by the tower falling or collapsing.

2. Providence Medical Center agrees to hold the Board of Trustees of the Nebraska State College System and Wayne State College harmless from any liability, and agrees to bear the cost of defending against the same, which arises from the installation, operation, use, or maintenance of the tower, including, but not limited to any liability which might arise should the tower fall or collapse.

3. Providence Medical Center agrees to remove the tower from the roof of Bowen Hall within thirty (30) days if so requested by WSC. The responsibility to remove the tower will also include the related responsibility to repair the roof after such removal so as to protect Bowen Hall from future damage, including but not limited to moisture damage.

4. Providence Medical Center acknowledges that no consideration is owed pursuant to this Memorandum of Understanding.

Providence Medical Center

by _____
MARCIL THOMAS, Administrator

(date)

**Board of Trustees of the Nebraska State
Colleges for Wayne State College**

by _____

(date)

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Marge Harouff
Taylor Dunekacke

November 13-14, 2008

On-Line Program Offerings Report

Priority: Educational Excellence Throughout the System

Goals: 2. Create a college experience that enriches the lives of our students and prepares them for their chosen careers

4. Strengthen academic programs

5. Create a diverse intellectual and social environment

Strategies: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students

l. Enhance coordinated outreach through distance delivery of classes, services, programs, and degrees

At its September 14-15, 2006 meeting, the Board asked to have a report prepared by each college regarding their respective on-line programs. The report includes the programs offered on-line, enrollments, hours, oversight of faculty, academic support provided, courses offered and the approval process used to determine the programs that are offered on-line.

Following is a summary of the reports prepared by each of the colleges. The complete report is on file in the System Office.

Chadron State 2008

Accreditation

CSC offers 6 online bachelor's degree completion programs and 7 online master's degrees all of which are HLC accredited.

- **Bachelor's**
 - Business Administration
 - Library Information Management
 - Psychology
 - Library Media Specialist
 - Special Education
 - Mathematics
- **Graduate**
 - Mathematics—MAE
 - Mathematics—M.Ed.
 - MBA
 - Education Technology—M.Ed.
 - Elementary Education Administration—M.Ed.
 - Secondary Education Administration—M.Ed.
 - Organizational Management--MS

Course Definitions

Courses with online components are defined as:

- Online—all course requirements completed online
- Hybrid—campus students attend online and in-class sessions, while distance learners complete all course requirements online
- Blended—campus students attend required classroom sessions and complete other course components online. There is no distance learning component.

Course Inventory

- CSC has approximately 150+ courses that have been approved and developed in online, hybrid, or blended formats
- Of the 150, approximately 30 are general studies courses
- Fall 2008-138 courses (98 undergraduate, 40 graduate) are being taught in online and hybrid formats
- Fall 2009-117 online and hybrid courses (83 undergraduate, 34 graduate) are scheduled

Enrollment

- Duplicated enrollments in all online, hybrid, and blended courses for fall 2008—3,448
- Total SCH in all online, hybrid, and blended courses for fall 2008—10,128

Faculty

- All faculty teaching online have received “in-house” or eCollege formal training
- More than half of CSC full time faculty has received formal training from eCollege for the eCollege LMS (learning management system). Several others have received “in house” training.

Course Approval Process

1. All courses intended for online delivery must be formally submitted for department, school and academic vice presidential approval prior to being developed in an online format.
2. If approved, faculty work with the CSC Instructional Design Coordinator to develop the course. Once completed, the course is reviewed for technical design and then submitted to a faculty peer committee for review, suggestions, and potential modification prior to teaching. Both the technical and peer review are evaluated against a set of best practices.

Faculty Oversight

Evaluation of online faculty is conducted the same as faculty teaching traditional face-to-face courses. Both are guided by the faculty negotiated agreement.

Academic Support

Online faculty Support:

- Access to a fulltime on-campus instructional designer for creating and modifying online courses.
- Toll free telephone and email access to the eCollege technical help desk (24/7)
- Initial training on the eCollege platform

Student Support:

- 24/7 access to eCollege’s student help desk for technical issues (toll free and email)
- Access to faculty (through the platform) for help with course-related issues
- Access to CSC’s computer services help desk
- Online enrollment
- Online student services (registration, library, advising, etc)
- Toll free telephone and email access to distance learning student service representatives
- Access to tutoring

PERU STATE 2008

Accreditation

Peru State College has been granted permission by HLC to offer all existing programs online. Currently PSC offers:

- Bachelor's
 - Business Administration, options in:
 - Management
 - Marketing
 - Accounting
 - Human Performance and Systems Management
 - Psychology
 - Criminal Justice
- Graduate
 - Curriculum and Instruction
 - Organizational Management

Course Definitions

Courses with online components are defined as:

- Online — all course requirements completed online.
- Hybrid — campus students attend online and in-class sessions, while distance learners complete all course requirements online.

Course Inventory

- PSC has approximately 181 online (fully online or hybrid) courses directly related to the HLC approved programs.
- Fall 2008 — 159 courses are being taught online or hybrid.

Enrollment

- Total online and hybrid duplicated enrollments — 4,250
- Total online and hybrid SCH — 11,837

Faculty

- Of the faculty teaching online courses, 100% have been formally trained on the Blackboard platform.
- Of the adjunct faculty teaching online courses, 100% have received extensive training on the Blackboard platform.

Course Approval Process

3. All courses intended for online delivery must be formally submitted for school, senate, and academic vice presidential approval prior to being developed in an online format.
4. If approved, the faculty work with the PSC Director of Offutt Operations and Online Services to develop the course. Once completed, the course is reviewed for technical design and then submitted to the appropriate Dean for review, suggestions, and potential modification prior to teaching. Both the technical and Dean reviews are evaluated against a set of best practices.

Faculty Oversight

Evaluation of online faculty is conducted the same as faculty teaching traditional face-to-face courses. Both are guided by the faculty negotiated agreement.

Academic Support

Online faculty Support:

- Access to full-time professional staff for creating and modifying online courses and for ongoing technical support.
- Initial training on the Blackboard platform.
- Access to campus-based online pedagogy and course management workshops throughout each semester. Annual summer online workshop for all adjunct faculty and full-time faculty who wish to attend.

Student Support:

- 24/7 access for technical support (toll free at 888-258-5558, after 5:00 and weekends at 402-274-8530, and via email at bbtechsupport@oakmail.peru.edu).
- Access to faculty (through the platform) for help with course-related issues.
- Online enrollment.
- Online student services (registration, library, advising, etc).
- Online demo course and readiness survey.
- Online tutoring.

5.1.-6

WAYNE STATE

Accreditation

WSC received accreditation from the HLC to offer the following graduate programs completely online: Masters in Business Administration, Education Specialist, Masters of Science in Organizational Management.

Course Definitions

Courses with online components are defined as:

- Online - all course requirements completed online
- Hybrid – course combines both online and face to face methods of delivery
- Traditional Face to Face – no online requirements for the course.

Course Inventory

WSC has approximately 176 online (fully online or hybrid) courses. For Fall 2008, 57 course sections are being taught online or hybrid.

Enrollment

- Duplicated enrollments in all online and hybrid courses for Fall 2008 (as of 10/01/08) – 913
- Online and hybrid SCH for Fall 2008 (as of 10/01/08) – 2,485

Online Faculty

107 current faculty and staff members have been formally trained on WebCT.

Course Approval Process

5. All courses must be formally submitted for department, school and academic vice presidential approval.
6. If approved, faculty work with the WSC Instructional Design Coordinator to develop the course. The Instructional Design Coordinator also provides close support for the faculty member during the initial offering of the course.

Faculty Oversight

Evaluation of online faculty is conducted the same as faculty teaching traditional face-to-face courses. Both are guided by the faculty negotiated agreement.

Academic Support

Online faculty Support:

- Access to a fulltime on-campus instructional designer for creating and modifying online courses.
- Toll free and email access to the technical help desk.
- Initial training on WebCT.
- Instructional support during the initial offering of the course.
- Access to campus-based online pedagogy and course management workshops throughout each semester.

Student Support:

- 24/7 access to a student help desk for technical issues (toll free and email)
- Access to faculty (through WebCT and email) for help with course-related issues
- Online enrollment
- Online student services (registration, library, advising, etc)
- Online tutorials

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Marge Harouff
Taylor Dunekacke

November 13-14, 2008

Enrollment Reports for Summer 2008 for information only

Priority: Financial Strength of the System
Goal: 2. Increase enrollment and retention

The attached enrollment reports summarize end-of-semester enrollment at the NSC's for Summer 2008. System-wide enrollment decreased for the 2008 summer session to 1,416 FTE. Listed below is a breakdown by college of the enrollment changes:

	2008 FTE Enrollment	2007 FTE Enrollment	% Change
Chadron	426	393	8.40%
Peru	417	441	-5.44%
Wayne	573	594	-3.5%
System Total	1,416	1,428	.84%

Listed below is an analysis of full-time students, undergraduate students, on-campus students, and resident students:

	% of Full-time Students (Headcount)	% of Undergraduate Students (Headcount)	% of On-campus Students (Headcount)	% of In-State Students (Headcount)
Chadron	10%	64%	17%	76%
Peru	3%	43%	5%	81%
Wayne	54%	54%	40%	89%
2008 System Average	28%	55%	24%	83%
2007 System Average	37%	52%	26%	85%

5.2.-2

**END OF TERM ENROLLMENT REPORT
CHADRON STATE COLLEGE**

TERM: Summer 2008

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE 2007	FTE 2008
	2007	2008					
Lower Division	295	361	22%	24	337	65	79
Upper Division	661	711	8%	60	651	153	173
Graduate Division	647	609	-6%	82	527	175	174
TOTALS	1,603	1,681	4.87%	166	1,515	393	426
						Change in FTE	Percent Change
						33	8.40%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE 2007	FTE 2008
	2007	2008					
On-Campus Students							
Undergrads	256	204	-20%	25	179	62	58
Graduates	92	77	-16%	19	58	25	26
TOTALS	348	281	-19%	44	237	87	84
Off-Campus Students							
Undergrads	700	868	24%	59	809	156	194
Graduates	555	532	-4%	63	469	150	148
TOTALS	1,255	1,400	12%	122	1,278	306	342
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE 2007	FTE 2008
	2007	2008					
Resident Students							
Undergrads	705	783	11%	61	722	160	179
Graduates	559	492	-12%	52	440	149	139
TOTALS	1,264	1,275	1%	113	1,162	309	318
Non-Resident Students							
Undergrads	251	289	15%	23	266	58	73
Graduates	88	117	33%	30	87	26	35
TOTALS	339	406	20%	53	353	84	108

END OF TERM ENROLLMENT REPORT
PERU STATE COLLEGE
 TERM: 2008 SUMMER

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE 2007	FTE 2008
	2007	2008					
Lower Division	106	102	-4%	1	101	34	32
Upper Division	341	341	0%	20	321	121	119
Graduate Division	571	579	1%	9	570	286	266
TOTALS	1,018	1,022	0%	30	992	441	417
						Change in FTE	Percent Change
						-24	-5.44%
Class Location							
	Headcount		Percent Change	Full Time	Part Time	FTE 2007	FTE 2008
	2007	2008					
On-Campus Students							
Undergrads	24	29	21%	1	28	7	11
Graduates	0	19	#NA	0	19	0	9
TOTALS	24	48	100%	1	47	7	20
Off-Campus Students							
Undergrads	423	414	-2%	20	394	148	141
Graduates	571	560	-2%	9	551	286	257
TOTALS	994	974	-2%	29	945	434	397
Resident Status							
	Headcount		Percent Change	Full Time	Part Time	FTE 2007	FTE 2008
	2007	2008					
Resident Students							
Undergrads	356	332	-7%	15	317	123	114
Graduates	491	498	1%	9	489	244	230
TOTALS	847	830	-2%	24	806	367	344
Non-Resident Students							
Undergrads	91	111	22%	6	105	33	37
Graduates	80	81	1%	0	81	42	36
TOTALS	171	192	12%	6	186	74	73

5.2.-4

END OF TERM ENROLLMENT REPORT
WAYNE STATE COLLEGE
 TERM: 2008 SUMMER

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE	FTE
	2007	2008				2007	2008
Lower Division	263	245	-7%	141	104	59	53
Upper Division	817	911	12%	607	304	194	215
Graduate Division	1,113	999	-10%	418	581	341	305
TOTALS	2,193	2,155	-1.7%	1,166	989	594	573
						Change in FTE	Percent Change
						-21	-3.5%
Class Location							
	Headcount		Percent Change	Full Time	Part Time	FTE	FTE
	2007	2008				2007	2008
On-Campus Students							
Undergrads	632	628	-1%	458	170	153	149
Graduates	267	230	-14%	111	119	95	77
TOTALS	899	858	-5%	569	289	248	226
Off-Campus Students							
Undergrads	448	528	18%	290	238	100	119
Graduates	846	769	-9%	307	462	246	228
TOTALS	1,294	1,297	0%	597	700	346	347
Resident Status							
	Headcount		Percent Change	Full Time	Part Time	FTE	FTE
	2007	2008				2007	2008
Resident Students							
Undergrads	982	1,026	4%	655	371	229	238
Graduates	1,021	896	-12%	371	525	312	274
TOTALS	2,003	1,922	-4%	1,026	896	541	512
Non-Resident Students							
Undergrads	98	130	33%	93	37	24	30
Graduates	92	103	12%	47	56	29	31
TOTALS	190	233	23%	140	93	53	61

*Beginning Spring 2003, enrollment for Internet courses was counted as off-campus. Prior to Spring 2003, Internet course enrollment was counted as on-campus.

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Marge Harouff
Taylor Dunekacke

November 13-14, 2008

Instructional Load Reports for Summer 2008

Priority: Educational Excellence Throughout the System

Goals: 2. Create a college experience that enriches the lives of our students and prepares them for their chosen career

3. Recruit, retain and invest in excellent faculty and staff

Strategies: a. Assess student learning outcomes

b. Provide students with access to effective academic advising

The Summer 2008 Instructional Load Reports have been submitted by the colleges and are attached. The following table summarizes the information regarding student credit hour production and FTE faculty. As you will note, student credit hour production has decreased .09%, FTE faculty has decreased 11.56% and student credit hour/FTE faculty has increased 7.07%.

		Summer 2008				Summer 2007
		Undergraduate Level	Graduate Level	Total	System Total	System Total
Student Credit Hour Production	Chadron	3,788	2,083	5,871	19,007	19,024
	Peru	2,587	2,870	5,457		
	Wayne	4,147	3,532	7,679		
Total FTE Faculty	Chadron	16.9	11.8	28.7	100.39	112.0
	Peru	9.3	15.7	25.0		
	Wayne	17.91	28.78	46.69		
Student Credit Hour/FTE Faculty	Chadron	224	176	204	UG Avg: 244.33 Grad Avg: 160.67 Avg: 190.10	UG Avg: 250.84 Grad Avg: 136.33 Avg: 176.66
	Peru	277	183	218		
	Wayne	232	123	148.29		
FTE Students/ FTE Faculty	Chadron	15	15			
	Peru	18	15			
	Wayne	15	10			

**CHADRON STATE COLLEGE
INSTRUCTIONAL LOAD REPORT**

Term: Summer 2008

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	1,789	1,394	3,183	1,725	4,908
SCH Production (Adjunct/Part-Time)	327	278	605	358	963
SCH Production (Graduate Assistant)	0	0	0	0	0
Total SCH Production	2,116	1,672	3,788	2,083	5,871
DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	1.9	2.8	4.8	2.1	6.9
Associate Professor	3.3	1.5	4.8	2.3	7.2
Assistant Professor	2.5	2.7	5.2	2.3	7.5
Instructor	0.3	1.0	1.3	0.0	1.3
Professional Staff	0.0	0.0	0.0	0.7	0.7
Adjunct/Part-Time	0.3	0.6	0.9	4.4	5.3
Graduate Assistant	0.0	0.0	0.0	0.0	0.0
Total FTE Faculty	8.3	8.6	16.9	11.8	28.7
Total Headcount Faculty					63
FTE Students	141	111	253	174	426
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	1.4	2.0	3.4	2.1	5.5
FTE Adjunct/Part-Time -- On-Campus*	0.0	0.6	0.6	0.3	0.9
FTE Graduate Assistant -- On-Campus*	0.0	0.0	0.0	0.0	0.0
SCH Production -- On-Campus*	295	414	709.0	242	951
FTE Ranked Faculty -- Off-Campus**	0.0	0.3	0.3	0.0	0.3
FTE Adjunct/Part-Time -- Off-Campus**	0.0	0.0	0.0	3.1	3.1
FTE Graduate Assistant -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
SCH Production -- Off-Campus**	0	28	28.0	573	601
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-OnLine/Hybrid***	6.3	4.7	11.0	4.7	15.7
FTE Adjunct/Part-Time-OnLine/Hybrid***	0.6	1.0	1.6	1.7	3.3
FTE Graduate Assistant-OnLine/Hybrid***	0.0	0.0	0.0	0.0	0.0
SCH Production - OnLine/Hybrid***	1,607	1,152	2759.0	1,136	3,895
FTE Ranked Faculty-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Adjunct/Part-Time-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Graduate Assistant-Other Asynch****	0.0	0.0	0.0	0.0	0.0
SCH Production-Other Asynch****	214	78	292.0	133	425
PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	224	174	199	232	209
SCH/FTE Adjunct/Part-Time	991	479	665	82	182
SCH/FTE Graduate Assistant	0	0	0	0	0
Total SCH/FTE Faculty	254	195	224	176	204
FTE Student/FTE Ranked Faculty	15	12	13	19	15
FTE Student/FTE Adjunct/Part-Time	66	32	44	7	13
FTE Student/FTE Graduate Assistant	0	0	0	0	0
Total FTE Student/FTE Faculty	17	13	15	15	15

*Face-to-face at each of the respective institutions

**Remote campus locations, traditional format, interactive distance learning originating from off-campus location

***At least 50% or more of delivery is by internet

****CD, video

**PERU STATE COLLEGE
INSTRUCTIONAL LOAD REPORT**

Term: SUMMER 2008

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	434	921	1,355	1,787	3,142
SCH Production (Adjunct/Part-Time)	387	845	1,232	1,083	2,315
SCH Production (Graduate Assistant)	0	0	0	0	0
Total SCH Production	821	1,766	2,587	2,870	5,457
DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	0.8	1.0	1.8	1.4	3.2
Associate Professor	0.8	0.1	0.9	0.7	1.6
Assistant Professor	0.0	1.8	1.8	5.1	6.9
Instructor	0.0	0.5	0.5	2.3	2.8
Lecturer	0.0	0.0	0.0	0.0	0.0
Adjunct/Part-Time	1.4	3.0	4.4	6.1	10.5
Graduate Assistant	0.0	0.0	0.0	0.0	0.0
Total FTE Faculty	3.0	6.3	9.3	15.7	25.0
Total Headcount Faculty					
FTE Students	55	118	172	239	412
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	0.3	0.6	0.9	0.8	1.7
FTE Adjunct/Part-Time -- On-Campus*	0.3	0.0	0.3	0.0	0.3
FTE Graduate Assistant -- On-Campus*	0.0	0.0	0.0	0.0	0.0
SCH Production -- On-Campus*	50	131	181	110	291
FTE Ranked Faculty -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
FTE Adjunct/Part-Time -- Off-Campus**	0.0	1.0	1.0	0.0	1.0
FTE Graduate Assistant -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
SCH Production -- Off-Campus**	0	228	228	2	230
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-OnLine/Hybrid***	1.3	2.8	4.0	8.8	12.8
FTE Adjunct/Part-Time-OnLine/Hybrid***	1.2	2.0	3.2	6.1	9.3
FTE Graduate Assistant-OnLine/Hybrid***	0.0	0.0	0.0	0.0	0.0
SCH Production - OnLine/Hybrid***	771	1,407	2,178	2,758	4,936
FTE Ranked Faculty-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Adjunct/Part-Time-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Graduate Assistant-Other Asynch****	0.0	0.0	0.0	0.0	0.0
SCH Production-Other Asynch****	0	0	0	0	0
PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	274	276	145	187	279
SCH/FTE Adjunct/Part-Time	273	282	279	177	220
SCH/FTE Graduate Assistant	0	0	0	0	0
Total SCH/FTE Faculty	274	279	277	183	218
FTE Student/FTE Ranked Faculty	18	18	18	16	17
FTE Student/FTE Adjunct/Part-Time	18	19	19	15	16
FTE Student/FTE Graduate Assistant	0	0	0	0	0
Total FTE Student/FTE Faculty	18	19	18	15	16

*Face-to-face at each of the respective institutions

**Remote campus locations, traditional format, interactive distance learning originating from off-campus location

***At least 50% or more of delivery is by internet

****CD, video

**WAYNE STATE COLLEGE
INSTRUCTIONAL LOAD REPORT**

Term: Summer 2008

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	1,118	2,382	3,500	2,315	5,815
SCH Production (Adjunct/Part-Time)	245	402	647	1,217	1,864
SCH Production (Graduate Assistant)	0	0	0	0	0
Total SCH Production	1,363	2,784	4,147	3,532	7,679
DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	3.67	4.25	7.92	12.17	20.09
Associate Professor	0.75	1.67	2.42	2.33	4.75
Assistant Professor	1.08	1.83	2.91	1.44	4.35
Instructor	0.75	0.50	1.25	0.67	1.92
Lecturer	0.00	0.00	0.00	0.00	0.00
Adjunct/Part-Time	1.58	1.83	3.41	12.17	15.58
Graduate Assistant	0.00	0.00	0.00	0.00	0.00
Total FTE Faculty	7.83	10.08	17.91	28.78	46.69
Total Headcount Faculty					106
FTE Students	91	186	276	294	571
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	3.17	3.67	6.84	2.67	9.51
FTE Adjunct/Part-Time -- On-Campus*	1.00	0.50	1.50	0.11	1.61
FTE Graduate Assistant -- On-Campus*	0.00	0.00	0.00	0.00	0.00
SCH Production -- On-Campus*	652	1,377	2,029	263	2,292
FTE Ranked Faculty -- Off-Campus**	0.00	0.58	0.58	2.00	2.58
FTE Adjunct/Part-Time -- Off-Campus**	0.00	0.25	0.25	7.89	8.14
FTE Graduate Assistant -- Off-Campus**	0.00	0.00	0.00	0.00	0.00
SCH Production -- Off-Campus**	0	193	193	887	1,080
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-OnLine/Hybrid***	3.08	4.00	7.08	11.94	19.02
FTE Adjunct/Part-Time-OnLine/Hybrid***	0.58	1.08	1.66	0.72	2.38
FTE Graduate Assistant-OnLine/Hybrid***	0.00	0.00	0.00	0.00	0.00
SCH Production - OnLine/Hybrid***	711	1,214	1,925	1,903	3,828
FTE Ranked Faculty-Other Asynch****	0.00	0.00	0.00	0.00	0.00
FTE Adjunct/Part-Time-Other Asynch****	0.00	0.00	0.00	3.45	3.45
FTE Graduate Assistant-Other Asynch****	0.00	0.00	0.00	0.00	0.00
SCH Production-Other Asynch****	0	0	0	479	479
PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	179	289	241	139	187
SCH/FTE Adjunct/Part-Time	155	220	190	100	120
SCH/FTE Graduate Assistant	0	0	0	0	0
Total SCH/FTE Faculty	174	276	232	123	164
FTE Student/FTE Ranked Faculty	12	19	16	12	14
FTE Student/FTE Adjunct/Part-Time	10	15	13	8	9
FTE Student/FTE Graduate Assistant	0	0	0	0	0
Total FTE Student/FTE Faculty	12	18	15	10	12

*Face-to-face at each of the respective institutions

**Remote campus locations, traditional format, interactive distance learning originating from off-campus location

***At least 50% or more of delivery is by internet

****CD, video

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Marge Harouff
Taylor Dunekacke

November 13-14, 2008

Off-Campus and Early Entry Course Offerings Report

Priority: Educational Excellence Throughout the System

Goal: 2. Create a college experience that enriches the lives of our students and prepares them for their chosen careers

Strategy:1. Enhance coordinated outreach through distance delivery of classes, services, programs, and degrees

Board Policy #4710 provides guidelines for the delivery of courses to locations away from a college campus. Included is a definition of the service regions of the colleges and a description of how delivery of courses will be made in an off-campus setting.

During the 2007-08 academic year, the colleges delivered 1,329 class sections to 23,339 students at off-campus locations, compared to 1,333 class sections and 21,186 students in 2006-07. Average off-campus class size for the System was 18.

2007-08 System Summary	Locations (unduplicated)	Sections	Enrollment	Ave. Class Size
Off-Campus Courses				
Traditional Classroom Delivery	42	237	4,003	17
Synchronous (interactive distance learning)	12	88	736	8
Non-synchronous (Internet, CD ROM)	2	916	17,993	20
Early Entry Courses	19	88	607	7
FY 2007-08 Total	74	1,329	23,339	18

Source: Supplemental Budget Documents

AY 2006-07 Total	71	1,333	21,186	14
AY 2005-06 Total	78	1,235	18,212	15
AY 2004-05 Total	77	1,019	15,541	15
AY 2003-04 Total	76	906	12,485	14
AY 2002-03 Total	78	942	10,748	11
AY 2001-02 Total	82	978	11,757	12
AY 2000-01 Total	108	961	10,172	11

5.4.-2

Following is a breakdown of delivery per college.

Off-Campus Courses (Traditional, Synch. and Non-synchronous)	Locations	Sections	Enrollment	Ave. Class Size	
Chadron	July 2007	9	32	449	14
	Fall Semester 2007	13	181	2,692	15
	Spring Semester 2008	11	169	2,503	15
	Summer 2008	9	135	1,359	10
	Total	12	517	7,003	14
	Unduplicated				
Peru	Fall Semester 2007	3	173	4,173	24
	Spring Semester 2008	3	164	3,926	24
	Summer 2008	3	91	1,784	20
	Total	4	428	9,883	23
	Unduplicated				
Wayne	July-August 2007	20	38	483	13
	Fall Semester 2007	16	108	1,985	18
	Spring Semester 2008	21	119	1,997	17
	May-June 2008	19	114	1,381	12
	Total	40	379	5,846	15
	Unduplicated				

Early Entry Courses	Locations	Sections	Enrollment	Ave. Class Size	
Chadron	Fall Semester 2007	0	0	0	0
	Spring Semester 2008	0	0	0	0
	Summer 2008	0	0	0	0
	Total	0	0	0	0
	Unduplicated				
Peru	Fall Semester 2007	10	18	216	12
	Spring Semester 2008	20	70	487	7
	Summer 2008	0	0	0	0
	Total	21	88	703	8
	Unduplicated				
Wayne	July-August 2007	0	0	0	0
	Fall Semester 2007	0	0	0	0
	Spring Semester 2008	0	0	0	0
	May-June 2008	0	0	0	0
	Total	0	0	0	0
	Unduplicated				

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Marge Harouff
Taylor Dunekacke

November 13-14, 2008

Collective Bargaining Update

Priority: Educational Excellence Throughout the System
Goal: 3. Recruit, retain and invest in excellent faculty and staff
Priority: Financial Strength of the System
Goal: 1. Ensure financial accountability

A brief description of any activities that may have taken place to date will be provided in Executive Session at the meeting.

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Marge Harouff
Taylor Dunekacke

November 13-14, 2008

Update on Faculty College Planning

Core Values: Foster Cooperative Ventures Among NSCS Institutions and Other Agencies and Organizations
Recruit and Retain Quality Faculty and Staff

Priority: Educational Excellence Throughout the System

Goal; 1. Recruit, retain and invest in excellent faculty and staff

Strategy: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students
d. Increase support for professional development
e. Support an environment that promotes collaborative research and service
f. Facilitate system-wide discipline-based meetings to talk about new initiatives

The CSC Faculty Senate has taken the lead in planning the 2009 Faculty College. The dates have been set for May 18 through May 20, 2009 and the theme will be the "First Three Years and Beyond." The intent is to target and support new or junior faculty. Additional information will be provided as details are firmed up.

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Marge Harouff
Taylor Dunekacke

November 13-14, 2008

Strategic Plan Review

Overall Strategic Plan

The NSCS Strategic Plan was revised in November 2006 by the Board of Trustees, college presidents, System Office staff and college representatives. In the last two years, the System Office staff has continued to work with each college on the action items listed in the 2006 version of the NSCS Strategic Plan. Information has been compiled about the updates of the action items under each strategy. The action items that have no updates are the ones we need to discuss and take particular interest in the next few years.

Enrollment and Marketing Committee

Michelle Suarez, Chair
Floyd Vrtiska
Amanda Gehle

November 13-14, 2008

Summer 2008 Enrollment

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Priority: Greater System Prominence

Goals: 1. Emphasize the benefits of a three-college system

2. Increase awareness of the system

3. Market distinctiveness of the system

4. Promote collaboration within the system

Strategies: b. Promote the economic impact of the system and the colleges

c. Publicize collaborative efforts and programs

e. Market the investment value of an NSCS degree

The attached enrollment reports summarize end-of-semester enrollment at the NSC's for Summer 2008. System-wide enrollment decreased for the Summer 2008 summer session to 1,416 FTE. Listed below is a breakdown by college of the enrollment changes.

	2008 FTE Enrollment	2007 FTE Enrollment	% Change
Chadron	426	393	8.40%
Peru	417	441	-5.44%
Wayne	573	594	-3.5%
System Total	1,416	1,428	.84%

Listed below is an analysis of full-time students, undergraduate students, on-campus students, and resident students:

	% of Full-time Students (Headcount)	% of Undergraduate Students (Headcount)	% of On-campus Students (Headcount)	% of In-State Students (Headcount)
Chadron	10%	64%	17%	76%
Peru	3%	43%	5%	81%
Wayne	54%	54%	40%	89%
2008 System Average	28%	55%	24%	83%
2007 System Average	37%	52%	26%	85%

5.2.-2

**END OF TERM ENROLLMENT REPORT
CHADRON STATE COLLEGE**

TERM: Summer 2008

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE 2007	FTE 2008
	2007	2008					
Lower Division	295	361	22%	24	337	65	79
Upper Division	661	711	8%	60	651	153	173
Graduate Division	647	609	-6%	82	527	175	174
TOTALS	1,603	1,681	4.87%	166	1,515	393	426
						Change in FTE	Percent Change
						33	8.40%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE 2007	FTE 2008
	2007	2008					
On-Campus Students							
Undergrads	256	204	-20%	25	179	62	58
Graduates	92	77	-16%	19	58	25	26
TOTALS	348	281	-19%	44	237	87	84
Off-Campus Students							
Undergrads	700	868	24%	59	809	156	194
Graduates	555	532	-4%	63	469	150	148
TOTALS	1,255	1,400	12%	122	1,278	306	342
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE 2007	FTE 2008
	2007	2008					
Resident Students							
Undergrads	705	783	11%	61	722	160	179
Graduates	559	492	-12%	52	440	149	139
TOTALS	1,264	1,275	1%	113	1,162	309	318
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TOTALS	339	406	20%	53	353	84	108

END OF TERM ENROLLMENT REPORT
PERU STATE COLLEGE
 TERM: 2008 SUMMER

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE 2007	FTE 2008
	2007	2008					
Lower Division	106	102	-4%	1	101	34	32
Upper Division	341	341	0%	20	321	121	119
Graduate Division	571	579	1%	9	570	286	266
TOTALS	1,018	1,022	0%	30	992	441	417
						Change in FTE	Percent Change
						-24	-5.44%
Class Location							
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE 2007	FTE 2008
	2007	2008					
On-Campus Students							
Undergrads	24	29	21%	1	28	7	11
Graduates	0	19	#NA	0	19	0	9
TOTALS	24	48	100%	1	47	7	20
Off-Campus Students							
Undergrads	423	414	-2%	20	394	148	141
Graduates	571	560	-2%	9	551	286	257
TOTALS	994	974	-2%	29	945	434	397
Resident Status							
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE 2007	FTE 2008
	2007	2008					
Resident Students							
Undergrads	356	332	-7%	15	317	123	114
Graduates	491	498	1%	9	489	244	230
TOTALS	847	830	-2%	24	806	367	344
Non-Resident Students							
Undergrads	91	111	22%	6	105	33	37
Graduates	80	81	1%	0	81	42	36
TOTALS	171	192	12%	6	186	74	73

5.2.-4

END OF TERM ENROLLMENT REPORT
WAYNE STATE COLLEGE
 TERM: 2008 SUMMER

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE	FTE
	2007	2008				2007	2008
Lower Division	263	245	-7%	141	104	59	53
Upper Division	817	911	12%	607	304	194	215
Graduate Division	1,113	999	-10%	418	581	341	305
TOTALS	2,193	2,155	-1.7%	1,166	989	594	573
						Change in FTE	Percent Change
						-21	-3.5%
Class Location							
	Headcount		Percent Change	Full Time	Part Time	FTE	FTE
	2007	2008				2007	2008
On-Campus Students							
Undergrads	632	628	-1%	458	170	153	149
Graduates	267	230	-14%	111	119	95	77
TOTALS	899	858	-5%	569	289	248	226
Off-Campus Students							
Undergrads	448	528	18%	290	238	100	119
Graduates	846	769	-9%	307	462	246	228
TOTALS	1,294	1,297	0%	597	700	346	347
Resident Status							
	Headcount		Percent Change	Full Time	Part Time	FTE	FTE
	2007	2008				2007	2008
Resident Students							
Undergrads	982	1,026	4%	655	371	229	238
Graduates	1,021	896	-12%	371	525	312	274
TOTALS	2,003	1,922	-4%	1,026	896	541	512
Non-Resident Students							
Undergrads	98	130	33%	93	37	24	30
Graduates	92	103	12%	47	56	29	31
TOTALS	190	233	23%	140	93	53	61

*Beginning Spring 2003, enrollment for Internet courses was counted as off-campus. Prior to Spring 2003, Internet course enrollment was counted as on-campus.

Enrollment and Marketing Committee

Michelle Suarez, Chair
Floyd Vrtiska
Amanda Gehle

November 13-14, 2008

Preliminary Fall Enrollment

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Priority: Greater System Prominence

Goals: 1. Emphasize the benefits of a three-college system

2. Increase awareness of the system

3. Market distinctiveness of the system

4. Promote collaboration within the system

Strategies: b. Promote the economic impact of the system and the colleges

c. Publicize collaborative efforts and programs

e. Market the investment value of an NSCS degree

The Enrollment and Marketing Committee will discuss the preliminary fall enrollments with the members of the Admissions and College Relations Council. This information will also help determine marketing goals and objectives for the spring semester.

Enrollment and Marketing Committee

Michelle Suarez, Chair
Floyd Vrtiska
Amanda Gehle

November 13-14, 2008

Retention Goals

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Priority: Greater System Prominence

Goals: 1. Emphasize the benefits of a three-college system

2. Increase awareness of the system

3. Market distinctiveness of the system

4. Promote collaboration within the system

Strategies: b. Promote the economic impact of the system and the colleges

c. Publicize collaborative efforts and programs

e. Market the investment value of an NSCS degree

A major key to enrollment is retention. The Enrollment and Marketing Committee and the Admissions and College Relations Council will discuss what is currently happening at each college with retention and how we can make our retention efforts more beneficial.

Enrollment and Marketing Committee

Michelle Suarez, Chair
 Floyd Vrtiska
 Amanda Gehle

November 13-14, 2008

Board of Trustees Scholarship Acceptance Report for Information Only

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Strategies: b. Increase number of students in residential housing
 g. Continually find ways to stretch limited resources as far as possible
 o. Award additional scholarships

Priority: Greater System Prominence

Goals: 1. Emphasize the benefits of a three-college system
 2. Increase awareness of the system
 3. Market distinctiveness of the system
 4. Promote collaboration within the system

Strategies: b. Promote the economic impact of the system and the colleges
 c. Publicize collaborative efforts and programs
 e. Market the investment value of an NSCS degree

Board Policy 3400 requires the colleges to report the number of Board of Trustees Scholarships offered to entering freshmen, and the actual number in effect for each academic class (freshmen, sophomore, junior and senior). The colleges have reported the following for 2008-09. Also included (in parentheses) are the numbers from 2007-08 for comparison purposes.

	Chadron		Peru		Wayne		System Totals	
	08-09	(07-08)	08-09	(07-08)	08-09	(07-08)	08-09	(07-08)
Number of BOT scholarships offered entering Freshmen	81	(55)	35	(35)	65	(65)	181	(155)
Dollars being expended on entering Freshmen	\$168,925	(\$84,920)	\$100,224	(\$71,906)	\$140,557	(\$118,470)	\$409,706	(\$275,296)
Number of BOT scholarships used by:*								
Freshmen	47	(25)	27	(21)	40	(35)	114	(81)
Sophomores	21(-4)	(26)	17	(5)	28	(27)	66(-4)	(58)
Juniors	19(-7)	(22)	5	(13)	23	(28)	47(-7)	(63)
Seniors	13(-9)	(21)	13	(10)	29	(18)	55(-9)	(49)
Total number of BOT scholarships used	100	(94)	62	(49)	120	(108)	282	(251)
Total dollars being expended on BOT Scholarships	\$355,541.50	(\$307,780)	\$228,456.50	(\$172,276)	\$411,738	(\$379,722)	\$995,736	(\$859,778)
Maximum number of BOT scholarships authorized past four years	100	(100)	90	(87)	118	(117)	308	(304)

*For Peru State the numbers reported by grade level are based upon the number of academic years the student has used the scholarship, not grade level based upon credit completion standing.

Enrollment and Marketing Committee

Michelle Suarez, Chair
Floyd Vrtiska
Amanda Gehle

November 13-14, 2008

NSCS Tour Report

Priority: Educational Excellence Throughout the System

- Strategies:
- c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students
 - e. Support an environment that promotes collaborative research and service
 - l. Enhance coordinated outreach through distance delivery of classes, services, programs, and degrees

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Strategy: m. Share faculty, courses, and resources

Priority: Greater System Prominence

- Goals:
- 1. Emphasize the benefits of a three-college system
 - 2. Increase awareness of the system
 - 3. Market distinctiveness of the system
 - 4. Promote collaboration within the system

- Strategies:
- a. Communicate that many graduates stay in Nebraska
 - b. Promote the economic impact of the system and the colleges
 - c. Publicize collaborative efforts and programs
 - e. Market the investment value of an NSCS degree

The fourth annual NSCS Tour was held in September with events in Gering, Kearney, Norfolk, South Sioux City, Lincoln and Omaha. This year we had 122 education professionals attend the breakfast or luncheon events. One hundred nineteen students and parents also attended the new evening events. The theme this year is "Your Choice in '09! Chadron State, Peru State and Wayne State."

Enrollment and Marketing Committee

Michelle Suarez, Chair
Floyd Vrtiska
Amanda Gehle

November 13-14, 2008

Counseling Conference Report

Priority: Educational Excellence Throughout the System

- Strategies:
- c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students
 - e. Support an environment that promotes collaborative research and service
 - l. Enhance coordinated outreach through distance delivery of classes, services, programs, and degrees

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Strategy: m. Share faculty, courses, and resources

Priority: Greater System Prominence

- Goals:
- 1. Emphasize the benefits of a three-college system
 - 2. Increase awareness of the system
 - 3. Market distinctiveness of the system
 - 4. Promote collaboration within the system

- Strategies:
- a. Communicate that many graduates stay in Nebraska
 - b. Promote the economic impact of the system and the colleges
 - c. Publicize collaborative efforts and programs
 - e. Market the investment value of an NSCS degree

The annual Nebraska Counseling Association Conference was September 18-19 at the Holiday Inn in Kearney. The NSCS Tour event in Kearney was held prior to the conference. The NSCS also had a booth at the conference in order to administer a survey to high school counselors about their role in the college decision-making process. Many middle and elementary school counselors visited the NSCS booth to get a copy of our DVD four pack to use in their classrooms. About 20 high school guidance counselors completed the survey.

Enrollment and Marketing Committee

Michelle Suarez, Chair
Floyd Vrtiska
Amanda Gehle

November 13-14, 2008

Counseling Survey Update

Priority: Educational Excellence Throughout the System

- Strategies:
- c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students
 - e. Support an environment that promotes collaborative research and service
 - l. Enhance coordinated outreach through distance delivery of classes, services, programs, and degrees

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Strategy: m. Share faculty, courses, and resources

Priority: Greater System Prominence

- Goals:
- 1. Emphasize the benefits of a three-college system
 - 2. Increase awareness of the system
 - 3. Market distinctiveness of the system
 - 4. Promote collaboration within the system

- Strategies:
- c. Publicize collaborative efforts and programs
 - e. Market the investment value of an NSCS degree
-

Because of the small number of counselors who completed the survey at the Nebraska Counseling Association Conference, we distributed the survey during the final NSCS Tour events in Lincoln and Omaha. We also included the survey with the Board of Trustees Scholarship and Governor's Opportunity Award information mailed to the high school counselors in mid-October.

Enrollment and Marketing Committee

Michelle Suarez, Chair
Floyd Vrtiska
Amanda Gehle

November 13-14, 2008

NSCS Month

Priority: Greater System Prominence

- Goals:
1. Emphasize the benefits of a three-college system
 2. Increase awareness of the system
 3. Market distinctiveness of the system
 4. Promote collaboration within the system

- Strategies:
- b. Promote the economic impact of the system and the colleges
 - c. Publicize collaborative efforts and programs
 - e. Market the investment value of an NSCS degree
-

For the fourth year, the Governor proclaimed October as NSCS Month. (This year the Lt. Governor actually did the proclaiming.) To help celebrate the month, the colleges awarded a \$500 bookstore certificate to three students – one at each college – who visited during the month of October.

Students selected for the certificates were:

Chadron State recipient – Noelle Gall, Columbus
Peru State recipient – Kari Brunges, Crab Orchard
Wayne State recipient – Jennifer Griffiths, Columbus

Enrollment and Marketing Committee

Michelle Suarez, Chair
Floyd Vrtiska
Amanda Gehle

November 13-14, 2008

Application Week

Priority: Educational Excellence Throughout the System

- Strategies: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students
 e. Support an environment that promotes collaborative research and service

Priority: Greater System Prominence

- Goals: 1. Emphasize the benefits of a three-college system
 2. Increase awareness of the system
 3. Market distinctiveness of the system
 4. Promote collaboration within the system

- Strategies: c. Publicize collaborative efforts and programs
 e. Market the investment value of an NSCS degree

The first-ever “NSCS College Application Week” was held October 27-31, 2008. The admissions staffs from Chadron, Peru and Wayne traveled across the state to assist high school seniors apply – through a joint application – to one or more of our colleges. Nearly 120 schools were visited during this week.

Students at these high schools had the opportunity to talk with our admissions representatives one-on-one as they completed their applications. Students also received an NSCS Folder that included information about scholarships, scholarship applications, instructions on how to complete the Free Application for Federal Student Aid (FAFSA) form and where to go for additional help.

The purpose for establishing NSCS College Application Week was five-fold:

- To expand college access across the state
- To initiate or culminate the college application process for seniors
- To encourage students to complete college applications
- To provide awareness to the school and students about the college application process
- To celebrate the academic achievements and college aspirations of seniors

The goal of NSCS College Application Week is to provide every graduating high school senior the opportunity to apply to one of the state colleges. During this week, all students participating will have the application fee waived.

Enrollment and Marketing Committee

Michelle Suarez, Chair
Floyd Vrtiska
Amanda Gehle

November 13-14, 2008

Print Advertising Campaign

Priority: Educational Excellence Throughout the System

Strategies: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students

Priority: Greater System Prominence

Goals: 1. Emphasize the benefits of a three-college system
2. Increase awareness of the system
3. Market distinctiveness of the system
4. Promote collaboration within the system

Strategies: c. Publicize collaborative efforts and programs
e. Market the investment value of an NSCS degree

A new print advertising campaign was launched this fall in the special “education” sections included in the Scottsbluff, Omaha and Lincoln newspapers. We will continue to use these ads in the winter and spring education guides across the state. Examples of the advertising are attached.

OPPORTUNITY #248:

Attending a college with a rich tradition of graduating top education professionals.

OPPORTUNITY #3,857:

Participating in student government.

OPPORTUNITY #954:

Landing a job that's right for me.

OPPORTUNITY #1,501:

Being a part of a campus where I'm not a number — people know my name.

Thousands of Opportunities.
That's why I chose a college in the
Nebraska State College System.

When Tyler started teaching English at Gering High School this fall, he joined the legions of Nebraska educators who got their start in the Nebraska State College System.

In fact, one out of five Nebraska educators has at least one degree from Chadron State, Peru State or Wayne State College.

So whether you're looking for a great career in education, or an education that helps you get a great career, you'll find the opportunity here.

Discover more opportunities at www.nscs.edu.

Three colleges.
Thousands of opportunities.



Tyler Thompson
Chadron State College, Class of 2008
English Teacher, Gering High School

OPPORTUNITY #185:

Getting big university experiences in a small, friendly college setting.

OPPORTUNITY #567:

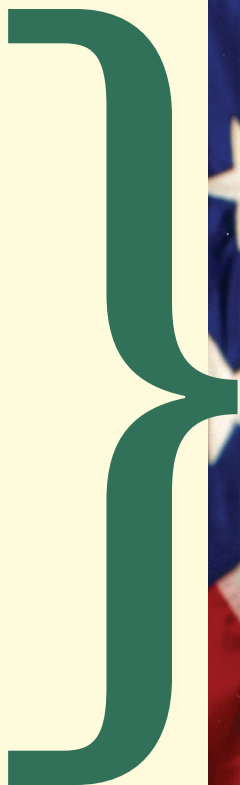
Studying abroad.

OPPORTUNITY #1,326:

Learning from faculty who shared their insights both in and out of the classroom.

OPPORTUNITY #4,092:

Being well-prepared for life after college.



Thousands of Opportunities.
That's why I chose a college in the
Nebraska State College System.

Before Andrew flew with Coalition forces in Iraq, he was a student in the Nebraska State College System.

He has traveled the world and seen many college and university campuses. None, he says, compare to the beautiful settings you'll find on all three of our campuses.

Campuses that offer all the opportunities of a large university. Where, according to Andrew, faculty will "bend over backwards" to help you pursue your interests.

Whatever your interests, we can help them take flight.

Discover more opportunities at www.nscs.edu.

Three colleges.
Thousands of opportunities.



Cpt. William Andrew Tynon
Peru State College, Class of 1998
Instructor Pilot, Corpus Christi, Texas

OPPORTUNITY #183:

Presenting the results of my hands-on research at a national conference.

OPPORTUNITY #631:

Participating in a great Honors Program.

OPPORTUNITY #2,468:

Learning from professors who are invested in my success.

OPPORTUNITY #7,594:

Participating in the Rural Health Opportunities Program (RHOP), guaranteeing me admission to medical school.



Thousands of Opportunities.
That's why I chose a college in the
Nebraska State College System.

Leanne is one of the state's brightest. That's why she thrived in the Honors Program and was accepted into the prestigious RHOP program, a unique partnership with the University of Nebraska Medical Center.

In fact, Leanne is among the 20% of Nebraska State College System graduates who go on to medical, professional or graduate school.

A great education that leads to greater opportunities.
Sounds like a prescription for success.

Discover more opportunities at www.nscs.edu.

Three colleges.
Thousands of opportunities.



Leanne Bolte
Wayne State College, Class of 2008
First Year Medical Student

Enrollment and Marketing Committee

*Michelle Suarez, Chair
Floyd Vrtiska
Amanda Gehle*

November 13-14, 2008

Strategic Plan Review

Overall Strategic Plan

The NSCS Strategic Plan was revised in November 2006 by the Board of Trustees, college presidents, System Office staff and college representatives. In the last two years, the System Office staff has continued to work with each college on the action items listed in the 2006 version of the NSCS Strategic Plan. Information has been compiled about the updates of the action items under each strategy. The action items that have no updates are the ones we need to discuss and take particular interest in the next few years.

Fiscal and Facilities Committee

Larry Teahon, Chair
Cap Peterson
Rich Kunckel

November 13-14, 2008

Remission Fund Awards Report
(By Category)

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Strategies: g. Continually find ways to stretch limited resources as far as possible
k. Promote innovative funding programs
o. Award additional scholarships

In accordance with the Board's Tuition Remissions Policy #3400, the colleges have provided the Chancellor with a summary of the remission funds awarded by category. Remissions are permitted by the state, allowing the NSCS to collect either no tuition or reduced tuition from students meeting specific criteria that are approved by the Board. The categories approved by the Board are spelled out in Board Policy #3400. Details to follow.

Fiscal and Facilities Committee

Larry Teahon, Chair
Cap Peterson
Rich Kunckel

November 13-14, 2008

Cash Reserve Balance Report

Priority: Financial Strength of the System

Goals: 1. Ensure financial accountability
2. Increase enrollment and retentionStrategies: f. Keep Board of Trustees informed on the financial status of the colleges and system
g. Continually find ways to stretch limited resources as far as possible

An annual update on the status of each of the college's cash reserve funds is provided herein. This information is summarized from the annual Cash Fund Summary report that is provided to DAS Budget each year as part of the annual Supplemental Budget Reports.

Board Policy #6005 authorizes each college to have a cash reserve equal to at a minimum 4% of their annual general and cash fund appropriations. Each college currently has a cash balance beyond the amount established by Board Policy. These reserve funds are important to provide cash flow as well as flexibility for unforeseen circumstances.

Chadron State's cash balance declined in 2006-07, due to difficulties in projecting the financial impact of changing enrollments in on-line courses and a new contract to support the needs of on-line services. As a result of that experience, the college was able to better manage that impact in 2007-08. Peru's cash balances have increased in recent years. Of the available balance \$680,410 is earmarked for the AWAC/AD Majors project. Wayne's cash decreased from 2004-05 to 2005-06 and again from 2006-07 to 2007-08 when the Board approved the earmarking of cash funds several capital projects, including the street project and the Carhart Science project. Those funds were then set aside specifically for those projects.

A recent history of available cash fund balances beyond the required reserve on June 30 is as follows:

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2008-09 Projected
CSC	1,431,028	1,247,867	244,579	105,255	188,213
PSC	1,484,599	881,151	1,673,995	2,916,951	4,635,775
WSC	4,886,461	1,739,248	3,863,463	1,216,868	1,166,258
TOTAL	7,802,088	3,868,266	5,782,037	4,239,074	5,990,246

**NEBRASKA STATE COLLEGE SYSTEM
CASH RESERVE BALANCE REPORT
(from Cash Revenue Summary supplemental budget reports)**

FY 2007-08 Actual	CSC	PSC	WSC	TOTAL
UNENCUMBERED BALANCE FORWARD (July 1, 2007)	1,106,007	2,692,411	4,988,873	8,787,291
REVENUE				
Tuition Income	8,031,071	6,810,944	10,863,598	25,705,613
Less Remissions	(1,791,755)	(1,206,007)	(1,726,340)	(4,724,102)
Less Refunds	(79,516)	(17,666)	(13,297)	(110,479)
Subtotal: Tuition less remissions and refunds	6,159,800	5,587,271	9,123,961	20,871,032
Student Fees	427,799	306,812	1,603,918	2,338,529
Other Income	206,462	577,589	1,759,741	2,543,792
Total Cash Revenue	6,794,061	6,471,672	12,487,620	25,753,353
LESS: TRANSFERS				
Operating Transfer In/(Out): Approved for Capital Projects	0	0	(3,075,581)	(3,075,581)
LESS: EXPENSES, ENCUMBRANCES & REAPPROPRIATIONS				
Cash Expenses	(5,663,456)	(4,461,737)	(8,679,936)	(18,805,129)
Encumbrances & Reappropriations	(1,264,492)	(678,159)	(3,297,262)	(5,239,913)
Total Expenses, Encumbrances & Reappropriations	(6,927,948)	(5,139,896)	(11,977,198)	(24,045,042)
LESS: RESERVE				
Necessary Reserve (minimum 4% of G/C Appropriation)	(866,865)	(1,107,236)	(1,206,846)	(3,180,947)
AVAILABLE BALANCE (June 30, 2008)	105,255	2,916,951	1,216,868	4,239,074
BALANCE CASH TO AVAILABLE				
Actual Cash Balance (NIS) 6/30/2008	2,236,612	4,704,596	5,713,012	12,654,220
Due From/(To)	0	(2,569)	0	(2,569)
Misc. Adjustments (rounding; AP/AR in NIS)	0	319	7,964	8,283
Less Encumbrances & Reappropriations (above)	(1,264,492)	(678,159)	(3,297,262)	(5,239,913)
Less Necessary Reserve (above)	(866,865)	(1,107,236)	(1,206,846)	(3,180,947)
AVAILABLE BALANCE	105,255	2,916,951	1,216,868	4,239,074

**NEBRASKA STATE COLLEGE SYSTEM
CASH RESERVE BALANCE REPORT
(from Cash Revenue Summary supplemental budget reports)**

FY 2008-09 Projected	CSC	PSC	WSC	TOTAL
UNENCUMBERED BALANCE FORWARD (July 1, 2008)	972,120	4,704,596	2,423,714	8,100,430
REVENUE				
Tuition Income	8,504,000	7,752,764	11,105,000	27,361,764
Less Remissions	(1,835,000)	(1,486,640)	(1,790,942)	(5,112,582)
Less Refunds	(84,207)	(18,000)	(14,100)	(116,307)
Subtotal: Tuition less remissions and refunds	6,584,793	6,248,124	9,299,958	22,132,875
Student Fees	426,000	324,400	1,526,100	2,276,500
Other Income	195,300	495,474	1,612,055	2,302,829
Total Cash Revenue	7,206,093	7,067,998	12,438,113	26,712,204
LESS: EXPENSES, ENCUMBRANCES & REAPPROPRIATIONS				
Cash Expenses	(5,700,000)	(5,943,296)	(12,438,113)	(24,081,409)
Encumbrances & Reappropriations	(1,400,000)	0	0	(1,400,000)
Total Expenses, Encumbrances & Reappropriations	(7,100,000)	(5,943,296)	(12,438,113)	(25,481,409)
LESS: RESERVE				
Necessary Reserve (minimum 4% of G/C Appropriation)	(890,000)	(1,193,523)	(1,257,456)	(3,340,979)
AVAILABLE BALANCE (Projected June 30, 2009)	188,213	4,635,775	1,166,258	5,990,246
BALANCE CASH TO AVAILABLE				
Projected Cash Balance (NIS) 6/30/2009	2,478,213	5,829,298	2,423,714	10,731,225
Less Encumbrances & Reappropriations (above)	(1,400,000)	0	0	(1,400,000)
Less Necessary Reserve (above)	(890,000)	(1,193,523)	(1,257,456)	(3,340,979)
AVAILABLE BALANCE	188,213	4,635,775	1,166,258	5,990,246

Fiscal and Facilities Committee

Larry Teahon, Chair
Cap Peterson
Rich Kunckel

November 13-14, 2008

Report on Expenditures Per FTE Student

Priority: Financial Strength of the System

- Goals: 1. Ensure financial accountability
2. Increase enrollment and retention
4. Improve efficiency of operations

- Strategies: f. Keep Board of Trustees informed on the financial status of the colleges and system
g. Continually find ways to stretch limited resources as far as possible
i. Ensure that plans for resource allocation support the system and institutional priorities
-

Board Policy #6011 requires an annual report on expenditures per FTE student.

The report shows a five-year history of the colleges' general operations expenditures per full-time equivalent student. The expenditures, broken out just below the General Operations section, are those reported to the Board by the colleges each year for general and cash funds on the annual expenditure reports. The annual student FTE numbers are those submitted by the colleges on the Supplemental Budget Reports in October of each year.

Note that below the Totals in the Breakdown of Expenditures section, the amounts of General Funds as compared to Cash Funds expended each year by the colleges are shown.

**NEBRASKA STATE COLLEGE SYSTEM
EXPENDITURES PER FTE STUDENT**

GENERAL OPERATIONS (General/Cash Funds)

		2003-04	2004-05	2005-06	2006-07	2007-08
TOTAL*	Expended	\$49,223,340	\$54,021,079	\$58,190,431	\$61,119,187	64,391,675
	Student FTE	6,575	6,705	6,775	6,928	7,093
	Expenditures per FTE	\$7,486	\$8,057	\$8,589	\$8,822	\$9,078

BREAKDOWN OF EXPENDITURES (General/Cash Funds)

		2003-04	2004-05	2005-06	2006-07	2007-08
CSC	General	12,177,091	12,578,782	13,464,794	14,216,356	14,914,810
	Cash	4,845,866	5,562,599	6,301,451	6,981,564	7,068,474
	General Operations	17,022,957	18,141,381	19,766,245	21,197,920	21,983,284
PSC	General	6,826,762	6,995,701	7,586,343	7,610,498	8,521,433
	Cash	3,050,498	3,817,620	4,221,956	5,135,984	4,461,737
	General Operations	9,877,260	10,813,321	11,808,299	12,746,482	12,983,170
WSC	General	14,211,322	15,866,187	16,508,269	17,462,921	18,507,107
	Cash	8,111,801	9,200,190	10,107,618	9,711,864	10,918,114
	General Operations	22,323,123	25,066,377	26,615,887	27,174,785	29,425,221
TOTAL*	General	33,215,175	35,440,670	37,559,406	39,289,775	41,943,350
	Cash	16,008,165	18,580,409	20,631,025	21,829,412	22,448,325
	General Operations	49,223,340	54,021,079	58,190,431	61,119,187	64,391,675
	% General	67.48%	65.61%	64.55%	64.28%	65.14%
	% Cash	32.52%	34.39%	35.45%	35.72%	34.86%
	Total	100.00%	100.00%	100.00%	100.00%	100.00%

Source: Expenditure Reports, September Board of Trustee meetings
FTE Enrollment, Supplemental Budget Reports

*does not include SO Expenses

Fiscal and Facilities Committee

Larry Teahon, Chair
Cap Peterson
Rich Kunckel

November 13-14, 2008

Physical Plant Status Reports for Information
(July – September 2008)

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

Each college has provided a status report of physical plant projects for the Board's information. These are found on the following pages.

PHYSICAL PLANT STATUS REPORT

College: Chadron State College

Meeting Date: November 14, 2008

Project Description	Status	Fund Source
LB 309 Projects		
Heat Plant Replace Condensate Pumps	In Progress	LB 309/CIF
Reta King Library Fire Sprinklers	In Progress	LB 309/CIF
Memorial Hall Chiller Tie-In	In Progress	LB 309/CIF
Memorial Hall Roof Replacement	In Progress	LB 309/CIF
NPAC Handicapped Accessible Ramp	In Progress	LB 309/CIF
Revenue Bond Projects (including BANS)		
LB 605 Projects		
Administration Building Renovation	In Progress	LB 605
LB 1100 Projects		
NPAC Controls Upgrade	In Progress	LB1100
Miller Hall Window Replacement	In Progress	LB 1100
Contingency Maintenance Projects		
Andrews Hall Floor/Wing Renov.	In Progress	Contingency Maint.
Campus Furnishings	In Progress	Contingency Maint.
Crites Hall Reroof	In Progress	Contingency Maint.
Kent Hall/Andrews Hall Window Replacement	In Progress	Contingency Maint.
Residence Hall Carpet	In Progress	Contingency Maint.
Residence Hall Parking Lots	Complete	Contingency Maint.
Residence Hall Security Electronics	In Progress	Contingency Maint.
Student Center Specialty Equip	In Progress	Contingency Maint.
Other Capital Construction Projects		
(Include all projects using non-state or state funds that do not "fit" into any of the other categories)		
12 th Street Repairs	In Progress	Cash

PHYSICAL PLANT STATUS REPORT

College: **Peru State College**

Meeting Date: November 14, 2008

Project Description	Status	Fund Source
LB 309 Projects		
AV Larson Roof Design	Design Complete	LB 309
AV Larson Roof Replacement (Upper)	In Progress	LB 309
Hoyt Roof Replacement	Complete	LB 309
Jindra Fine Arts Code Upgrade Study	In Progress	LB 309
Theater Auditorium Roof Replace.	Complete	LB 309
TJ Majors Fire Sprinkler	Complete	LB 309
LB 605 Projects (2006)		
AI Wheeler Addition/Renovation	Work In Progress	LB 605, LB 1100, Cash, Foundation
AD Majors Demolition and Parking Lot Construction	Work in Progress	LB 605, Cash, Foundation
Campus Services Emergency Power Generator	Complete	LB 605
Revenue Bond Projects (including BANS)		
Eliza Morgan	Next Step is to Design Phase II of the Renovation – The project is on hold waiting for funding	Bonds
Delzell Hall Restrooms	Program Statement Approved – ventilation portion of the project complete	Bonds
Contingency Maintenance Projects		
Student Center – Chiller – Control Logic equipment installation	Complete	Revenue Bond Surplus Fund – Contingency Maintenance
Other Capital Construction Projects		
(Include all projects using non-state or state funds that do not “fit” into any of the other categories)		
New College Entry	Foundation Fundraising In Progress	Foundation
Theater Improvements – Control Logic equipment installation	In Progress	Cash
Theater Improvements – New Sound System	Complete	Cash

PHYSICAL PLANT STATUS REPORT

College: **Wayne State College**

Meeting Date: September 5, 2008

Project Description	Status	Fund Source
LB 309 Projects		
Carhart Science HVAC Phase I	Design in Progress	LB 309
Campus Services Steam Traps – Materials Only	Construction in Process	LB 309
Peterson HVAC Upgrade Phase I	Construction in Process	LB 309
Rice Auditorium ADA Elevator	Construction in Process	LB 309
LB 1100 Projects (99-00)		
Rice Sprinkler System	Construction in Process	LB 1100 FY 09
LB 605 Projects (2006)		
Rice Basement	Construction in Process	LB 605
Stadium (weight room/lockers/offices)	Construction in Process	LB 605
Carhart Science Renovations Phase I	In Design	LB605/Cash/ Foundation
Revenue Bond Projects (including BANS)		
Contingency Maintenance Projects		
Bowen Hall Doors/Locks/ Ceiling & Lights Replacement	Construction in Process	Contingency Maint.
Bowen Hall Roof	Complete	Contingency Maint.
Student Weight/Cardio Room	In Design	Contingency Maint.
Terrace Hall Alarm System	Complete	Contingency Maint.
Other Capital Construction Projects		
(Include all projects using non-state or state funds that do not "fit" into any of the other categories)		
JG Lewis Commons Phase III	In Design	Foundation/Cash
Hahn Administration-East Entry Renovations	Construction in Process	Cash

Fiscal and Facilities Committee

*Larry Teahon, Chair
Cap Peterson
Rich Kunckel*

November 13-14, 2008

Capital Construction Progress Reports for Information Only
(as of September 30, 2008)

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

As required by Board Policy 8050, the colleges have submitted the following capital construction progress reports on their respective construction projects.

Chadron

1. Administration Building Renovation – Interim Report
2. Sparks Hall Renovation – Interim Report

Peru

1. AD Majors Demolition and Parking Lot – Interim Report
2. Al Wheeler Activity Center Addition/Renovation/Bleachers – Interim Report
3. Emergency Power Generation – Interim Report

Wayne

1. Campus Services – Interim Report
2. Campus Streets Project Phase II – Final Report
3. Rice - Stadium Renovations Project – Interim Report

The State Building Division requires quarterly reports on all capital construction projects funded with state funds. Copies will be forwarded to that office for their files.

7.5.-2

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
AS OF 6/30/08**

College: Chadron State College		Meeting Date: September 5, 2008	
Project Information	Project Title:	Administration Bldg. Renovation	
	Program Number:		
	Professional Consultant:	Bahr Vermeer and Haecker	
	General Contractor:		
	Net Square Footage: 11,165	Gross Square Footage: 59,704	
	Bid Opening Date		
	Notice of Proceed Date		
	Estimated Completion Date		
Final Acceptance Date			
Project Dates	Professional Consultants:	Bahr Vermeer and Haecker	
	Needs Statement	(enter dates)	
	Program Statement	11/6/2002	
	Professional Services Contract	6/6/2002	
	Bonds Sold		
	Preliminary Plans		
	Design Development	12/21/2006	
	Construction Contract	6/18/2007	
	Substantial Completion		
Final Completion			
Report Information	Status	Initial Report:	7/7/2007
		Interim Report:	
		Final Report:	
Financial Information			
State Buildings	State Funds--LB No:605	\$4,865,322.00	
	Federal Funds		
	LB 309 Funds		
	Cash Funds		
	Capital Imp. Fee Commitment		
	Other		
Total Available	\$4,865,322.00		
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available		
Expenditure Information	Proposed Budget	Expended to Date	Balance
Program Planning			
Professional Fees & Reimb.	\$350,945.00	\$345,146.10	\$5,798.90
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$3,472,891.20	\$2,795,199.40	\$677,691.80
2. Fixed Equipment			
3. Sitework/Utilities			
Furnishings/Moveable Equip.	\$635,583.00	\$20,862.75	\$614,720.25
Contingency	\$318,550.00	\$26,911.78	\$291,638.22
Artwork	\$36,808.00	\$0.00	\$36,808.00
Other Items			
1. Special/Tech. Equipment			
2. Asbestos Abatement	\$23,219.00	\$49,000.00	-\$25,781.00
Change Orders			
Change Orders 1&2	\$27,325.80	\$25,016.80	\$2,309.00
TOTALS	\$4,865,322.00	\$3,237,120.03	\$1,603,185.17

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
AS OF 10/15/08**

7.5.-3

College: Chadron State College		Meeting Date: November 14, 2008	
Project Information	Project Title:	Sparks Hall Renovation	
	Program Number:		
	Professional Consultant:	Bahr Vermeer and Haecker	
	General Contractor:	Fuller Construction	
	Net Square Footage: 11,165	Gross Square Footage: 17,218	
	Bid Opening Date	3/23/2006	
	Notice of Proceed Date	4/12/2006	
	Estimated Completion Date	7/1/2007	
Final Acceptance Date			
Project Dates	Professional Consultants:	Bahr Vermeer and Haecker	
	Needs Statement	(enter dates)	
	Program Statement	11/5/2002	
	Professional Services Contract	10/30/2005	
	Bonds Sold		
	Preliminary Plans		
	Design Development	11/23/2005	
	Construction Contract	4/12/2006	
	Substantial Completion	5/30/2007	
Final Completion	10/30/2007		
Report Information	Status	Initial Report:	6/2/2006
		Interim Report:	
		Final Report:	
Financial Information			
State Buildings	State Funds--LB No:	\$2,680,450.00	
	Federal Funds		
	LB 309 Funds		
	Cash Funds	\$189,245.50	
	Capital Imp. Fee Commitment		
	Other		
Total Available	\$2,869,695.50		
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available	\$2,869,695.50	
Expenditure Information			
	Proposed Budget	Expended to Date	Balance
Program Planning	\$10,000.00	\$10,000.00	\$0.00
Professional Fees & Reimb.	\$174,500.00	\$174,500.00	\$0.00
Life Cycle Cost Analysis			
Construction			
1. General, Mech., Elec.	\$2,130,450.00	\$2,094,497.50	\$35,952.50
2. Fixed Equipment	\$33,750.00	\$33,750.00	\$0.00
3. Sitework/Utilities	\$29,300.00	\$30,814.50	-\$1,514.50
Furnishings/Moveable Equip.	\$95,000.00	\$110,610.54	-\$15,610.54
Contingency	\$89,700.00	\$75,774.46	\$13,925.54
Artwork	\$20,000.00	\$0.00	\$20,000.00
Other Items			
1. Special/Tech. Equipment	\$49,000.00	\$49,000.00	\$0.00
2. Asbestos Abatement	\$48,750.00	\$29,396.00	\$19,354.00
Change Orders			
Bid in excess of budget	\$217,347.50	\$217,347.50	\$0.00
1. Change Order 1-8	-\$28,102.00	\$0.00	-\$28,102.00
TOTALS	\$2,869,695.50	\$2,825,690.50	\$44,005.00

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
July - Sept 2008

College: Peru State College		Meeting Date: November 13-14, 2008
Project Information	Project Title:	AWAC Addition/Renovation/Bleachers/ AD Majors Demolition and Parking Lot
	Program Number:	
	Professional Consultant:	The Clark Enersen Partners
	General Contractor:	Lueder Construction
	Current Net Square Footage: 44,509	Current Gross Square Footage: 49,360
	Addition Net: 8,512	Addition Gross: 17,280
	Renovation Net: 32,597	Renovation Gross: 34,925
	Bid Opening Date	3/29/2007
	Notice to Proceed Date	
	Estimated Completion Date	5/1/2008, 8/16/2008, 12/31/2008
Final Acceptance Date		
Project Dates	Professional Consultants:	The Clark Enersen Partners
	Needs Statement	
	Program Statement	
	Professional Services Contract	
	Bonds Sold	8/15/06
	Preliminary Plans	
	Design Development	9/15/06
	Construction Contract	4/9/07
	Substantial Completion	5/1/08
	Final Completion	5/1/08
Report Information	Status	Initial Report: Interim Report: X Final Report:
Financial Information		
State Buildings	Proposed Budget	Expended to Date
State Funds--LB No:605	\$4,846,933.00	\$4,846,933.00
State Funds--LB No:605 (bleachers)	\$167,990.00	\$167,990.00
LB 1100 06-07	\$136,761.00	\$136,761.00
LB 1100 07-08	\$152,921.00	\$123,952.80
LB 605 5% ON AWAC	\$215,550.00	\$215,550.00
LB 605 5% ON Emer Power	\$30,000.00	\$30,000.00
LB 605 transferred from Generator	\$149,500.00	\$149,500.00
Capital Improvement Fee (IPF)	\$145,000.00	
Cash Fund Adjustment 9/14/2007 (includes IPF)	\$337,500.00	
PSC Foundation (IPF)	\$250,000.00	
PSC Foundation	\$19,165.00	
Total Available AWAC	\$6,451,320.00	\$5,670,686.80
State Funds--LB No:605 Additional 6/6/08 (ADM)	\$300,000.00	\$247,405.87
Cash Fund Adjustment 6/6/2008 (ADM)	\$342,910.00	
Federal EDI Funds (ADM)	\$148,500.00	
Total Available AD Majors (ADM)	\$791,410.00	\$247,405.87
Grand Total AWAC and AD Majors	\$7,242,730.00	\$5,918,092.67
Revenue Bond Buildings	Bonds Sold	\$
	Costs of Issuance/Reserves	\$
	Balances of Proceeds	\$
Revenue Sources for Construction	1. Bond Proceeds	\$
	2. Interest Earnings	\$
	3. Other	\$
	Total Available	\$

Expenditure Information	Proposed Budget	Expended to Date
Program Planning		
Professional Fees	\$394,444.00	\$394,444.00
Life Cycle Cost Analysis		
Construction		
1. AWAC Bid Amount	\$5,613,000.00	
2. Value Engineering Deduct (CO#1)	-\$107,802.00	
3. Deduct for LB 1100 HVAC contract (CO#2)	-\$289,682.00	
4. General, Mech., Elec. Contract	\$5,215,516.00	\$4,866,161.57
5. Fixed Equipment (bleachers)	\$0.00	\$0.00
6. Site work/Utilities	\$39,546.86	\$13,546.86
7. HVAC contract for LB 1100 Funds	\$289,682.00	\$260,713.80
Furnishings/Moveable Equip. (SIGN/PLAQUE)	\$59,897.83	\$16,636.50
Contingency plus Escalation	\$11,090.31	\$0.00
Artwork	\$55,052.00	\$5,000.00
Other Items		
AD Majors Expenditure Information	Proposed Budget	Expended to Date
Demolition and Construction		
1. Asbestos Abatement	\$111,800.00	\$3,465.00
2. Demolish AD Majors Building	\$194,750.00	
3. Build Parking Lot, Walks and Curbs	\$291,383.00	
4. Lighting for Parking Lot	\$32,709.00	
5. Contingency @ 10% of Construction	\$36,884.00	
6. A & E Services for Construction Administration	\$18,000.00	\$13,673.43
7. Environmental Impact Study per HUD requirements	\$39,000.00	
8. Possible remediation costs @ 10% of Construction	\$51,884.00	
1.Administrative Fees	\$30,000.00	\$26,360.51
2.Relocaton	\$12,000.00	\$0.00
3.Testing and Surveys/Enviro Impact	\$39,000.00	\$0.00
4.Asbestos Abatement	\$2,000.00	\$0.00
5.Legal fees and Insurance	\$0.00	
Change Orders		
003 Lockers, ductwork, high voltage	\$6,962.00	\$6,962.00
004 Revised fire srv, fire rated door	\$19,342.00	\$19,342.00
005 Precast bridge with masonry guardrail	\$17,000.00	\$17,000.00
006 Composite metal on addition	\$36,988.00	\$36,988.00
007 Composite metal on natatorium north face	\$39,950.00	\$39,950.00
008 Reinforcing steel, etc for A4	\$27,781.00	\$27,781.00
009 Brick for north natatorium	\$25,676.00	\$25,676.00
010 Mirrors, conduit change, combine pads	\$4,300.00	\$4,300.00
011 Change lavatory type, add elevator sump/pit	\$15,226.00	\$15,226.00
012 Provide Gymnasium Curtains	\$24,980.00	\$24,980.00
013 Add cross-bracing, structural steel	\$5,292.00	\$5,292.00
014 Add corrugated panels for north existing bldg	\$3,468.00	\$3,468.00
015 New relay panel Gymnasium	\$2,354.00	\$2,354.00
016 Power disconnects for Heat Pumps	\$2,263.00	\$2,263.00
017 Insulation for ductwork	\$18,717.00	\$18,717.00
018 Correction to 2nd floor beam elevations	\$9,332.00	\$9,332.00
019 Four handicapped accessible shower	\$844.00	\$844.00
020 In AD Majors Exp Info (above 2. 3. 4.)	\$0.00	\$0.00
021 Additional court striping	\$7,395.00	\$7,395.00
022 Electric lift batting cage	\$10,939.00	\$10,939.00
023 Electrical additions to contract	\$2,987.00	\$2,987.00
024 Steel mod for digital sign	\$342.00	\$342.00
025 Paint existing panels to match "Cherokee"	\$35,953.00	\$35,953.00
TOTALS	\$7,242,730.00	\$5,918,092.67

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
July - Sept 2008

College: Peru State College		Meeting Date: November 13-14, 2008		
Project Information	Project Title: Emergency Power Generation			
	Program Number:			
	Professional Consultant: Leo A Daly			
	General Contractor: To Be Determined from Bids			
	Net Square Footage: NA		Gross Square Footage: NA	
	Bid Opening Date	Generator 2/13/07, Installation 3/13/07		
	Notice to Proceed Date	3/29/2007		
	Estimated Completion Date	9/1/2007		
Final Acceptance Date				
Project Dates	Professional Consultants:			
	Needs Statement			
	Program Statement			
	Professional Services Contract	9/15/2006		
	Bonds Sold	8/15/2006		
	Preliminary Plans			
	Design Development			
	Construction Contract			
	Substantial Completion	9/1/2007		
Final Completion				
Report Information	Status	Initial Report:		
		Interim Report: X Final Report:		
Financial Information				
State Buildings	Proposed Budget	Expended to Date	Balance	
State Funds--LB No:605	\$802,500.00	\$625,266.15	\$177,233.85	
Transferred to AWAC	-\$149,500.00		-\$149,500.00	
Total Available	\$653,000.00	\$625,266.15	\$27,733.85	
Revenue Bond Buildings	Bonds Sold	\$		
	Costs of Issuance/Reserves	\$		
	Balances of Proceeds	\$		
Revenue Sources for Construction	1. Bond Proceeds	\$		
	2. Interest Earnings	\$		
	3. Other	\$		
	Total Available	\$		
Expenditure Information				
	Proposed Budget	Expended to Date	Balance	
Program Planning			\$0.00	
Professional Fees	\$75,000.00	\$71,277.01	\$3,722.99	
Professional Fees - Fuel Filter	\$4,850.00		\$4,850.00	
Life Cycle Cost Analysis			\$0.00	
Construction				
1. General, Mech., Elec.	\$533,000.00	\$527,500.00	\$5,500.00	
2. Fixed Equipment			\$0.00	
3. Site work/Utilities			\$0.00	
Furnishings/Moveable Equip.			\$0.00	
Contingency	\$13,660.86		\$13,660.86	
Artwork			\$0.00	
Other Items				
1. Administrative Fees	\$1,862.14	\$1,862.14	\$0.00	
2. Relocaton			\$0.00	
3. Testing and Surveys			\$0.00	
4. Asbestos Abatement			\$0.00	
5. Legal fees and Insurance			\$0.00	
Change Orders				
Change Order #1	\$4,528.00	\$4,528.00	\$0.00	
Change Order #2	\$20,099.00	\$20,099.00	\$0.00	
TOTALS	\$653,000.00	\$625,266.15	\$27,733.85	

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT

As of September 30, 2008

***project under construction **

College: Wayne State College		Meeting Date: November 13-14, 2008	
Project Information	Project Title:	Campus Services	
	Program Number:	na	
	Professional Consultant:	Alley Poyner	
	General Contractor:	RaDec Construction	
	Net Square Footage: 35,368	Gross Square Footage: 41,305	
	Bid Opening Date	February-07	
	Notice of Proceed Date	February-07	
	Estimated Completion Date	April-08	
Final Acceptance Date			
Project Dates	Professional Consultants:		
	Needs Statement		
	Program Statement	October-02	
	Professional Services Contract	July-06	
	Bonds Sold	August-07	
	Preliminary Plans		
	Design Development	October-06	
	Construction Contract	March-07	
	Substantial Completion	April-08	
Final Completion	June-08		
Report Information	Status	Initial Report:	
		Interim Report:	X
		Final Report:	
Financial Information			
State Buildings	State Funds--LB No:605	\$	5,185,466
	Federal Funds	\$	
	LB 309 Funds	\$	
	Cash Funds	\$	
	Capital Imp. Fee Commitment	\$	
	Other LB1100	\$	156,547
	Total Available	\$	5,342,013
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds	\$	5,185,466.00
	2. Interest Earnings	n/a - kept by System Office for other projects	
	3. Other (LB1100)	\$	156,547.00
	Total Available		\$5,342,013
Expenditure Information	Proposed Budget	Expended to Date	Balance
Program Planning	\$0.00	\$0.00	\$0.00
Professional Fees	\$334,213.00	\$334,213.00	\$0.00
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction			
1. General, Mech., Elec.	\$4,014,000.00	\$4,014,000.00	\$0.00
2. Concrete encased fiber	\$80,000.00	\$90,088.50	-\$10,088.50
Furnishings/Moveable Equip.	\$369,535.00	\$428,408.15	-\$58,873.15
Contingency	\$121,386.14	\$0.00	\$121,386.14
Artwork	\$41,922.00	\$0.00	\$41,922.00
Other Items			
1. Demolition of Armory	\$37,500.00	\$0.00	\$37,500.00
2. Other	\$82,927.00	\$58,601.76	\$24,325.24
Change Orders			
1. CO # 1 through #11	\$260,529.86	\$249,489.02	\$11,040.84
			\$0.00
			\$0.00
TOTALS	\$5,342,013.00	\$5,174,800.43	\$167,212.57

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
As of September 30, 2008

College: Wayne State College		Meeting Date: November 13-14, 2008	
Project Information	Project Title:	Campus Streets Project - Phase II	
	Program Number:	na	
	Professional Consultant:	The Clark Enersen Partners	
	General Contractor:	Castle Construction	
	Net Square Footage:	Gross Square Footage:	
	Bid Opening Date Notice of Proceed Date Estimated Completion Date Final Acceptance Date	November-07	
Project Dates	Professional Consultants:		
	Needs Statement		
	Program Statement	April-04	
	Professional Services Contract		
	Bonds Sold		
	Preliminary Plans		
	Design Development	January-05	
Construction Contract	May-07		
Substantial Completion	November-07		
Final Completion	June-08		
Report Information	Status	Initial Report:	
		Interim Report:	
		Final Report:	X
Financial Information			
State Buildings	State Funds--LB No: 605	\$	1,516,000
	Federal Funds	\$	
	LB 309 Funds	\$	
	Cash Funds		
	Capital Imp. Fee Commitment	\$	
	Other:	\$	
Total Available	\$	1,516,000	
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds		\$1,516,000
	2. Interest Earnings	\$	
	3. Other - RB Cont. Maint. & Cash		\$227,585
	Total Available		\$1,743,585
Expenditure Information	Proposed Budget	Expended to Date	Balance
Program Planning	\$0.00	\$0.00	\$0.00
Professional Fees	\$92,943.90	\$92,943.90	\$0.00
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction	\$1,610,300.00	\$1,610,300.00	\$0.00
Furnishings/Moveable Equip.		\$0.00	\$0.00
Contingency		\$0.00	\$0.00
Artwork		\$0.00	\$0.00
Other Items			
Architect Reimb.	\$304.71	\$304.71	\$0.00
		\$0.00	\$0.00
Change Orders 1 - 3			
1	\$12,524.60	\$12,524.60	\$0.00
2.	\$4,174.60	\$4,174.60	\$0.00
3.	\$23,337.49	\$23,337.49	\$0.00
TOTALS	\$1,743,585.30	\$1,743,585.30	\$0.00

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
As of September 30, 2008

College: Wayne State College		Meeting Date: November 13-14, 2008	
Project Information	Project Title:	Rice - Stadium Renovations Project	
	Program Number:	na	
	Professional Consultant:	Leo A Daly	
	General Contractor:	Otte Construction, Wayne NE	
	Net Square Footage: 29,318	Gross Square Footage: 34,733	
	Bid Opening Date	November-07	
	Notice of Proceed Date	September-08	
Estimated Completion Date	September-08		
Final Acceptance Date			
Project Dates	Professional Consultants:	Leo A Daly	
	Needs Statement		
	Program Statement	March-07	
	Professional Services Contract	October-06	
	Bonds Sold	August-06	
	Preliminary Plans	June-07	
	Design Development	September-07	
	Construction Contract	December-07	
	Substantial Completion	estimated in August 2008	
Final Completion	estimated in October 2008		
Report Information	Status	Initial Report:	
		Interim Report: x	
		Final Report:	
Financial Information			
State Buildings	State Funds--LB No:605	\$	3,766,611
	Federal Funds	\$	
	LB 309 Funds	\$	143,700 ADA Entrance & Elevator
	Cash Funds	\$	80,000 Steam Pipe Replacement
	Capital Imp. Fee Commitment	\$	143,700 ADA Entrance & Elevator
	Other LB1100	\$	175,000 Rice Sprinkler System
	Total Available	\$	4,309,011
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds	\$	3,766,611
	2. Interest Earnings	n/a - kept by System Office for other projects	
	3. Other	\$	542,400.00
	Total Available		\$4,309,011
Expenditure Information	Proposed Budget	Expended to Date	Balance
Program Planning	\$0.00	\$0.00	\$0.00
Professional Fees	\$262,000.00	\$285,652.42	-\$23,652.42
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction			
1. Rice & Stadium Renovations	\$3,165,978.00	\$2,568,581.00	\$597,397.00
2. Visitor Bleachers	\$75,000.00	\$75,535.95	-\$535.95
3. Concessions Remodel	\$25,000.00	\$0.00	\$25,000.00
4. Rice Sprinklers	\$175,000.00	\$166,250.00	\$8,750.00
5. ADA Entrance/Elevator	\$287,400.00	\$127,908.00	\$159,492.00
Furnishings/Moveable Equip.	\$329,864.00	\$184,379.39	\$145,484.61
Contingency	\$46,736.00	\$0.00	\$46,736.00
Artwork	\$35,000.00	\$35,000.00	\$0.00
Other Items	\$15,000.00	\$25,622.41	-\$10,622.41
Change Orders	-\$107,967.00	\$0.00	\$0.00
TOTALS	\$4,309,011.00	\$3,468,929.17	\$948,048.83

Fiscal and Facilities Committee

Larry Teahon, Chair
Cap Peterson
Rich Kunckel

November 13-14, 2008

Contracts and Change Orders for Information Only

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

Board policies 7015 and 8065 require that the colleges report the following contract awards and change orders to the Board as information.

CONTRACTS – 1) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$55,000; c) consultant contracts for less than \$50,000 (between \$25,000 and \$50,000 must have Chancellor's approval); and d) exempt contracts exceeding \$25,000.

Chadron State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	12 th Street Repairs Professional design services \$21,120 Cash Coe Engineering
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Armstrong Gymnasium Sound system \$24,995 Cash Haggerty's Musicworks
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Football Stadium Sound system \$17,038 Cash Haggerty's Musicworks
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Nelson Physical Activity Center Professional design services \$3,900 Cash Coe Engineering

7.6.-2

Peru State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Academic Resource Center Art \$25,000 LB 605 Bruce Howdle
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Al Wheeler Activity Center Art \$20,000 LB 605 Jan Rosetta
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Administration Building Design elevator upgrade \$7,750 LB 309/Cash David V. Coe, P.E.

Wayne State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Hahn Administration Building Construction services \$4,832 Cash Stetson Wildlife Management, Norfolk, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Old Football Locker Room Install Everlast Rubber Flooring \$10,151 Contingency Maintenance Nova, Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campuswide Miscellaneous Sidewalk Project 1 \$2,161 Contingency Maintenance RaDec Construction, Hartington, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Rice Auditorium & Stadium Remodel weight room \$15,850 Contingency Maintenance Hattig Construction, Wayne, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Conn Library Asbestos abatement \$2,800 Cash Environmental Services, Inc., Norfolk, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Conn Library Carpet \$2,054 Cash Complete Floors, Inc., Norfolk, NE

Wayne State College (continued)	
Location on Campus:	1304 Walnut Street Property
Contracted Work:	Asbestos abatement
Contract Amount:	\$3,171
Fund Source:	Revenue Bond
Contractor:	Environmental Services, Inc., Norfolk, NE
Location on Campus:	Hahn Administration
Contracted Work:	Furnish/install rubber treads
Contract Amount:	\$14,785
Fund Source:	Cash
Contractor:	Complete Floors, Inc., Norfolk, NE

CHANGE ORDERS – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are less than \$20,000. If approval of change order is critical to project schedule, \$20,000 to \$60,000 range change orders may be approved by Chancellor and ratified at next Board meeting.

Chadron State College	
Location on Campus:	Administration Building Renovation
No. & Description:	#2 Add. floor prep, media cabinet shelves
Change Order Amount:	\$10,509.40
Fund Source:	LB 605
Contractor:	Fuller Construction
Location on Campus:	Reta King Library Fire Sprinkler System
No. & Description:	#1 Cast iron fittings and rodding at mechanical room
Change Order Amount:	\$847
Fund Source:	LB 309/CIF
Contractor:	Rapid Fire Protection
Location on Campus:	Football Stadium
No. & Description:	#1 Loudspeaker additions
Change Order Amount:	\$785
Fund Source:	Cash
Contractor:	Haggerty's Musicworks

Peru State College	
Location on Campus:	AV Larson
No. & Description:	#8 Add check valve and install fire rated door and hardware
Change Order Amount:	\$4,197
Fund Source:	LB 309/Cash
Contractor:	Herner Construction Inc.
Location on Campus:	Al Wheeler Activity Center
No. & Description:	Construction administration services for demolition of AD Majors
Change Order Amount:	\$13,680
Fund Source:	LB 605
Contractor:	The Clark Enersen Partners

7.6.-4

Wayne State College	
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Rice Auditorium/Stadium #7 Stadium network conduit/hand rail/emergency phone/mid-level locker room \$13,316 LB 605 Otte Construction, Wayne, NE
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Rice Auditorium & Stadium #8 Steam line pit and expansion \$16,149 LB 605 Otte Construction, Inc., Wayne, NE
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Campuswide #4 Lighting and reseeding less irrigation materials donation \$439.96 LB 605/Cash Castle Construction, Columbus, NE
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Rice Auditorium & Stadium #9 Re-pipe existing drain; utilities for wash/dry; steam condensate meter \$10,362 LB 605 Otte Construction, Inc., Wayne, NE
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Rice Auditorium & Stadium #10 Auto door openers/carpet MBB locker room \$9,678 LB 605 Otte Construction, Inc., Wayne, NE
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Campus Services Facility #12 General construction – fire dampers in ventilation ducts \$7,039 LB 605 RaDec Construction, Inc., Hartington, NE

Fiscal and Facilities Committee

Larry Teahon, Chair
 Cap Peterson
 Rich Kunckel

November 13-14, 2008

Grant Applications and Award for Information Only

Chadron Award

- Expanding Chadron State College's Educational Family (Nebraska Coordinating Commission for Postsecondary Education through the College Access Challenge Grant Program) -- \$72,259.78

Wayne Application

- Nebraska Business Development Center (U.S. Small Business Administration through the University of Nebraska at Omaha) -- \$60,000
- Student Leadership, Scholarship and PK-12 Partnerships (Corp. for National Service/Midwest Consortium for Service Learning in Higher Education/University of Nebraska-Lincoln) -- \$13,579
- Wayne State College Food Pantry (Nebraska Minority Public Health Association) -- \$500

Wayne Award

- Geographic Educators of Nebraska (National Geographic Education Foundation) -- \$50,000
- The Network Addressing Collegiate Alcohol and Other Drug Issues (U.S. Department of Education's Higher Education Center for Alcohol and Other Drug Abuse and Violence Prevention through the IA-KS-MO-NE Regional Network) -- \$5,840
- RUI (Research at an Undergraduate Institution): An Ecological Guild-Based Biodiversity Inventory and Survey of the Aquatic Non-biting Midges (Diptera: Chironomidae) of the Altai and Hangai Mountain Drainages, Mongolia – (National Science Foundation) -- \$110,476
- Student Support Services (STRIDE) (U.S. Department of Education) -- \$293,273
- Student Support Services (STRIDE) (U.S. Department of Education) -- \$308,670
- TRUST Coalition Social Norms Poster Campaign (Nebraska Office of Highway Safety through the Nebraska Collegiate Consortium to Reduce High Risk Drinking Mini-Grant Program) -- \$500

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources

5. Secure public and private funding sources

Strategies: f. Keep Board of Trustees informed on the financial status of the colleges and system

g. Continually find ways to stretch limited resources as far as possible

Board policy 6024 states that grant applications and awards that have, as part of the Agreement, an obligation to accept fiscal responsibility in future years, or which require maintenance of effort on the part of the college, require Board approval. Grant applications and awards not requiring maintenance of effort or an obligation to accept fiscal responsibility in future years are attached for information only.

7.7.-2

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: July 29, 2008
Notice of Intent	Application:	Accept Award: X
Name of Program: Expanding Chadron State College's Educational Family		
Funding Source: Nebraska's Coordinating Commission of Post Secondary Education through the College Access Challenge Grant Program (CFDA #84.378)		
Amount Requested: \$81,339.20	Amount Awarded: \$72,259.78	Funding Period: 9/1/ 08 – 8.31.10
Closing Date for Application Submission: June 12, 2008		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: September 5, 2008
Does this grant include Indirect Cost Funds for the College's use?		Yes: No: X
Will this grant require State Matching Funds ?		Yes: No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?		Yes: X No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): 12.5% of Dr. Roweton's time will be dedicated to the project's management and execution.		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: No: X
How many FTE positions will the grant fund?		0
How many of these are new positions?		0
Briefly describe the purpose(s) of this application/award: This two-year project raises "attitudinal, cognitive, and social capital" for continuing education among Latinos and Native Americans. To do so, the project coordinates the curriculum-planning efforts of several CSC faculty and teachers in Roosevelt Elementary and Scottsbluff Middle School involved in three curricula--mathematics, science, and social studies. These multi-institutional educational collaborations enrich student activities that energize existing school curricula. This project also encourages parents and their children, especially Latino and Native American families, to associate with CSC professionals and other Nebraska post-secondary educators through special on-campus activities.		
Is this grant a continuation of a previous/existing grant?		Yes: No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: William E. Roweton, Ph.D.		
Administrator responsible for approving the application: Janie Park, PhD, President		

NOTE: The funds are not transferred to CSC. The CCPE serves as fiscal agent. Funds are districted through CCPE on an as-needed basis.

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: November 14, 2008
Notice of Intent	Application: X	Accept Award:
Name of Program: Nebraska Business Development Center		
Funding Source: U.S. Small Business Administration through the University of Nebraska at Omaha		
Amount Requested: \$60,000	Amount Awarded:	Funding Period: 01/09-12/09
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include Indirect Cost Funds for the College's use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes: X	No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Matching funds of \$16,000 includes communications, supplies, and travel expenses as well as consultant fees.		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the College's indirect cost rate with the U.S. Small Business Administration.		
Is State Maintenance of Effort or Future Fiscal Responsibility required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.91	
How many of these are new positions?	New FTE: 0.0	
Briefly describe the purpose(s) of this application/award: This proposal is with the University of Nebraska-Omaha for funding to continue the operation of a regional center of the Nebraska Business Development Center at Wayne State College. It provides funding for salaries and benefits for 0.91 FTE of a director.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: While not technically a continuation, this subcontract would continue to fund the Nebraska Business Development Center at Wayne as it has for a number of years.		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Mr. Loren Kucera, Director of Nebraska Business Development Center		
Administrator responsible for approving the application: Beth Kroger, Administration and Finance		

7.7.-4

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: November 14, 2008
Notice of Intent	Application: X	Accept Award:
Name of Program: Student Leadership, Scholarship and PK-12 Partnerships		
Funding Source: Corp. for National Service/Midwest Consortium for Service Learning in Higher Education/University of Nebraska-Lincoln		
Amount Requested: \$13,579	Amount Awarded:	Funding Period: 01/09-06/09
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include Indirect Cost Funds for the Colleges use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the time commitment of several faculty and staff members.		
Is State Maintenance of Effort or Future Fiscal Responsibility required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0	
How many of these are new positions?	New FTE: 0	
Briefly describe the purpose(s) of this application/award: This proposal requests funding for workshop/resource materials, assessment forms, refreshments, supplies and travel expenses. The objectives of past proposals were to increase faculty and student involvement in service-learning, expand a co-curricular component to service-learning, participate in Consortium-sponsored activities, increase connections with community partners with emphasis on PK-12 schools and other agencies who serve rural youth and developing student leadership in service-learning. This proposal will expand the student leadership component as well as review and assess data collected to identify trends, outcomes and factors that affect outcomes, particularly in the area of retention.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: While this is technically a new application for funding, it continues an effort for maintaining and advancing the service-learning programs established through funding received in 2004, 2005, 2006 and 2007 of \$20,000 each and 2008 of \$15,000.		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Jean Karlen, Professor, Sociology, Psychology, and Criminal Justice Department		
Administrator responsible for approving the application: Beth Kroger, Administration and Finance		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: November 14, 2008
Notice of Intent	Application: X	Accept Award:
Name of Program: Wayne State College Food Pantry		
Funding Source: Nebraska Minority Public Health Association		
Amount Requested: \$500	Amount Awarded:	Funding Period: 10/30/08-12/31/08
Closing Date for Application Submission: September 30, 2008		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include Indirect Cost Funds for the College's use?		Yes: No: X
Will this grant require State Matching Funds ?		Yes: No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?		Yes: X No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind funds include the time commitment of several staff members and a Graduate Assistant.		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: No: X
How many FTE positions will the grant fund?		FTE: 0
How many of these are new positions?		New FTE: 0
Briefly describe the purpose(s) of this application/award. This proposal will provide start up funding for a food pantry at Wayne State College. The money will be used to purchase culturally relevant foods as well as fresh foods that are not donated otherwise.		
Is this grant a continuation of a previous/existing grant?		Yes: No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Donovan Roy, Minority Affairs Director and Kathy Mohlfeld, Counselor, Student Services		
Administrator responsible for approving the application: Beth Kroger, Administration and Finance		

7.7.-6

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: November 14, 2008
Notice of Intent	Application:	Accept Award: X
Name of Program: Geographic Educators of Nebraska		
Funding Source: National Geographic Education Foundation		
Amount Requested: 50,000	Amount Awarded: 50,000	Funding Period: 10/08 -10/09
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the College's use?		Yes: No: X
Will this grant require State Matching Funds ?		Yes: No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?		Yes: No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: No: X
How many FTE positions will the grant fund?		FTE: 0
How many of these are new positions?		New FTE: 0
Briefly describe the purpose(s) of this application/award: The Geographic Educators of Nebraska (GEON) is an organization of K-12 teachers throughout the state dedicated to promoting and enhancing the quality of geography education in Nebraska. They hold annual workshops and training sessions for teachers around the state. They cover travel expenses, training stipends, and teacher materials. GEON has been awarded a grant from the National Geographic Education Foundation for 2008-09 to fund these activities. A WSC faculty member, Dr. Randy Bertolas, is now the coordinator for GEON and WSC is acting as the fiscal agent for the grant award.		
Is this grant a continuation of a previous/existing grant?		Yes: No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: This is a new round of funding from an endowment. GEON received \$50,000 in 2007-08.		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Randy Bertolas, Professor, History, Politics and Geography		
Administrator responsible for approving the application: Beth Kroger, Administration and Finance		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: November 14, 2008
Notice of Intent	Application:	Accept Award: X
Name of Program: The Network Addressing Collegiate Alcohol and Other Drug Issues		
Funding Source: U.S. Department of Education's Higher Education Center for Alcohol and Other Drug Abuse and Violence Prevention through the IA-KS-MO-NE Regional Network		
Amount Requested: \$5,840	Amount Awarded: \$5,840	Funding Period: 09/01/08-08/31/09
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 09/05/08
Does this grant include Indirect Cost Funds for the College's use?		Yes: No: X
Will this grant require State Matching Funds ?		Yes: No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?		Yes: X No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the time commitment of several staff members and use of the college's facilities.		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: No: X
How many FTE positions will the grant fund?		FTE: 0
How many of these are new positions?		New FTE: 0
Briefly describe the purpose(s) of this application/award: This award is from the U.S. Department of Education to reimburse the IA-KS-MO-NE regional network for such expenses as event speakers, materials acquisition/reproduction, communications (postage and telephone), supplies, regional travel, meeting space and AV equipment rental. Wayne State College will serve as the fiscal agent for the IA-KS-MO-NE regional network funds, as Kathy Mohlfeld is currently serving as the regional director for the Network.		
Is this grant a continuation of a previous/existing grant?		Yes: No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: While not technically a continuation, this award will continue to fund the work of the IA-KS-MO-NE Regional Network for another year.		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Kathy Mohlfeld, Counselor, Counseling Office		
Administrator responsible for approving the application: Beth Kroger, Administration and Finance		

7.7.-8

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: November 14, 2008
Notice of Intent	Application:	Accept Award: X
Name of Program: RUI (Research at an Undergraduate Institution): An Ecological Guild-Based Biodiversity Inventory and Survey of the Aquatic Non-biting Midges (Diptera: Chironomidae) of the Altai and Hangai Mountain Drainages, Mongolia		
Funding Source: National Science Foundation		
Amount Requested: \$110,476	Amount Awarded: \$110,476	Funding Period: 09/01/08-08/31/11
Closing Date for Application Submission: 01/09/08		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 03/28/08
Does this grant include Indirect Cost Funds for the College's use?		Yes: X No:
Will this grant require State Matching Funds ?		Yes: No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Indirect costs include salaries and fringe benefits.		
Will this grant require In-Kind Funds ?		Yes: No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: X No:
How many FTE positions will the grant fund?		FTE: 0.53
How many of these are new positions?		New FTE: 0.53
Briefly describe the purpose(s) of this application/award. This three year award will allow Dr. Hayford and two WSC undergraduate students to research and describe the species of Chironomidae found in Mongolia. Their research will assist the Mongolian Aquatic Insect Survey on-going efforts in the assessment of Mongolian aquatic ecosystems. The students will be trained in all aspects of field entomology, taxonomy, and aquatic ecology and will work with international experts in the field and with Mongolian undergraduate and graduate students. Their participation in this project will increase research activities at WSC, will contribute to the goals of the project, foster collaborations between future U.S. and Mongolia aquatic biologists, and assist the students in starting careers as researchers. The award provides funds for a faculty summer salary/benefits, student wages, travel expenses and supplies.		
Is this grant a continuation of a previous/existing grant?		Yes: No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Barbara Hayford, Asst. Professor, Life Sciences		
Administrator responsible for approving the application: Beth Kroger, Administration and Finance		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: November 14, 2008
Notice of Intent	Application:	Accept Award: X
Name of Program: Student Support Services (STRIDE)		
Funding Source: U.S. Department of Education		
Amount Requested: \$293,273	Amount Awarded: \$293,273	Funding Period: 09/07-09/08
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 12/02/04
Does this grant include Indirect Cost Funds for the Colleges use?		Yes: X No:
Will this grant require State Matching Funds ?		Yes: No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?		Yes: X No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): Wayne State College provides facilities, support through many other offices on campus, and a small amount of operating support.		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: X No:
How many FTE positions will the grant fund?		FTE: 5.39
How many of these are new positions?		New FTE: 0.00
Briefly describe the purpose(s) of this application/award: This award is for funding to continue the STRIDE (Students Taking Responsibility in Development and Education) Office at Wayne State College. The application was approved for a four year cycle (09/06-09/10) and this is an award for funding for the second year of this project period. The program now serves low income, first generation and/or physically handicapped students. The goal of STRIDE is to reduce the number of disadvantaged students dropping out because of academic problems and/or related difficulties.		
Is this grant a continuation of a previous/existing grant?		Yes: X No:
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: While this is technically the second year of a new application approved for four years of funding beginning September 1, 2006 through August 31, 2010, it continues a very successful STRIDE program which has been funded under this program since 1990-91.		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Ms. Shawn Mancastroppa, Director, STRIDE		
Administrator responsible for approving the application: Beth Kroger, Administration and Finance		

7.7.-10

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: November 14, 2008
Notice of Intent	Application:	Accept Award: X
Name of Program: Student Support Services (STRIDE)		
Funding Source: U.S. Department of Education		
Amount Requested: \$308,670	Amount Awarded: \$308,670	Funding Period: 09/08-09/09
Closing Date for Application Submission: n/a		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 12/02/04
Does this grant include Indirect Cost Funds for the Colleges use?		Yes: X No:
Will this grant require State Matching Funds ?		Yes: No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?		Yes: X No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): Wayne State College provides facilities, support through many other offices on campus, and a small amount of operating support.		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: X No:
How many FTE positions will the grant fund?		FTE: 5.39
How many of these are new positions?		New FTE: 0.00
Briefly describe the purpose(s) of this application/award: This award is for funding to continue the STRIDE (Students Taking Responsibility in Development and Education) Office at Wayne State College. The application was approved for a four year cycle (09/06-09/10) and this is an award for funding for the third year of this project period. The program now serves low income, first generation and/or physically handicapped students. The goal of STRIDE is to reduce the number of disadvantaged students dropping out because of academic problems and/or related difficulties.		
Is this grant a continuation of a previous/existing grant?		Yes: X No:
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: While this is technically the third year of a new application approved for four years of funding beginning September 1, 2006 through August 31, 2010, it continues a very successful STRIDE program which has been funded under this program since 1990-91.		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Ms. Shawn Mancastroppa, Director, STRIDE		
Administrator responsible for approving the application: Beth Kroger, Administration and Finance		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: November 14, 2008
Notice of Intent	Application:	Accept Award: X
Name of Program: TRUST Coalition Social Norms Poster Campaign		
Funding Source: Nebraska Office of Highway Safety through the Nebraska Collegiate Consortium to Reduce High-Risk Drinking Mini-grant Program		
Amount Requested: \$500	Amount Awarded: \$500	Funding Period: 09/20/08-09/29/08
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the College's use?		Yes: No: X
Will this grant require State Matching Funds ?		Yes: No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?		Yes: No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: No: X
How many FTE positions will the grant fund?		FTE: 0
How many of these are new positions?		New FTE: 0
Briefly describe the purpose(s) of this application/award: This grant award will allow 166 color posters to be printed and displayed on campus. The posters will give college students protective strategies to go along with social norm information on drinking among their peers. WSC participated in the Nebraska Collegiate Consortium to reduce high-risk drinking. The poster campaign will work towards meeting one objective WSC made at the Consortium, which is correcting misperceptions regarding high-risk drinking.		
Is this grant a continuation of a previous/existing grant? While this is not a continuation of a previous grant, a \$500 grant awarded in 2007 also funded the printing of posters to reduce high-risk drinking.		Yes: No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Kathy Mohlfeld, Counselor, Counseling Office		
Administrator responsible for approving the application: Beth Kroger, Administration and Finance		

Fiscal and Facilities Committee

*Larry Teahon, Chair
Cap Peterson
Rich Kunckel*

November 13-14, 2008

Strategic Plan Review

Overall Strategic Plan

The NSCS Strategic Plan was revised in November 2006 by the Board of Trustees, college presidents, System Office staff and college representatives. In the last two years, the System Office staff has continued to work with each college on the action items listed in the 2006 version of the NSCS Strategic Plan. Information has been compiled about the updates of the action items under each strategy. The action items that have no updates are the ones we need to discuss and take particular interest in the next few years.

- Chancellor's Report –
November 2008

1. Deficit Request

At the September meeting, the Board approved the submission of a deficit request to transfer \$83,000 from the final LB 1 state appropriation to the final LB 1100 state appropriation for bond repayment. In addition, the Board item approved for biennium budget submission included the following language: *If the University of Nebraska requests that the NSCS partner in an additional strategic initiative for one-time funding in support of the new NE-SIS project and if deemed appropriate by the Chancellor, the NSCS may also request one-time funding for this initiative in partnership with the University.*

The University decided to include a one-time request for funding as part of this year's deficit request process. After careful consideration and review, we decided that we would join in the request. The total anticipated project costs for both the University and the NSCS are as follows:

Total SIS Project Cost	\$29,761,494
Less 2008 Deficit Funding	<u>(18,300,000)</u>
2009 Deficit Request	\$11,461,494

You may recall that our initial (2008) deficit funding for the SAP/SIS project for the University and the NSCS was \$20,000,000, of which \$1,700,000 has been earmarked for the NSCS's move to SAP. This \$20,000,000 initial deficit was broken out \$14,444,000 to the University and \$5,556,000 for the NSCS. After considerable discussion and review, it has been determined that the NSCS's portion of this new deficit request totaling \$11,461,494 is \$1,200,000.

Our deficit request was submitted on Tuesday, November 3, now with two requests:

- 1) Transfer of \$83,000 of appropriation from LB 1 to LB 1100 for final bond payments
- 2) Request for \$1,200,000 in additional support for the NeSIS

2. Videoconference to Accept Operating Budget Audits

Please take a look at your calendars as we need to schedule a special meeting to accept the operating budget audits as we do every year. We are tentatively thinking December 19. The meeting would be by videoconference. Please let either me or Lynne know at your earliest convenience, if the date will fit into your schedule.

8.1.-2

3. Update on PSC Presidential Search

The search for a new president at PSC continues. The committees reviewed candidate files and have narrowed the pool to a small number. The committees have asked the applicants to answer three questions and provide a writing sample. Review of the responses will occur on December 11. The committees will meet then to select the applicants to be invited to “airport interviews”. We will bring finalists to the college for a two day visit in late January and, if all goes according to plan, the board will name the new president at its February 27, 2009 Board meeting. Of course, the full Board will interview the finalists during their visit to Peru.

4. SAP/NeSiS Update

The SAP project is progressing on schedule. Business process design is approximately 95% complete and configuration of master data has begun at a high level. The college and university teams involved in the project continue to work in a very cooperative and responsive manner. Work relations amongst the teams can be characterized as excellent. Budget is tracking with identified costs well within scheduled allowances. Overall the project, approximately two months into a nine month commitment, appears to be progressing well.

The NeSiS project is progressing through the following list of tasks.

- Central Plan
- Campus Plans
- Project Charter
- Degree Audit Review
- Training Sessions
- Communications Plan
- Prototype Hardware

5. Legislative Activities

The Governor has called a special session of the Legislature to begin November 14. The session was called to deal with the issues surrounding the Safe Haven Law.

The regular session of the Legislature is set to begin January 7, 2009. As always we will keep a close eye on matters pertaining to the NSCS.

6. Building Bright Futures

We will hear from the Bright Futures Foundation at the Board meeting. In brief, the Foundation was established by folks in Omaha to help high school students prepare for and attend college. The focus is on students of promise and need in Douglas and Sarpy counties. I'm hopeful we can partner with the foundation and support their efforts.

7. Senators' Reception

The annual Senators' Reception will be held after the January board meeting on Tuesday, January 13. I hope all trustees are able to attend. It will be held at The Ferguson Center, southeast of the Capitol. The Governor and Lt. Governor, senators, college presidents, the chancellor and his staff are also invited.

November 13-14, 2008

ACTION: Approval of Contract with Federal Management Strategies, Inc.

Priority: Financial Strength of the System
Goal: 3. Increase enrollment and retention
Strategy: b. Increase number of students in residential housing
e. Increase number of out-of-state students

Approval is requested to enter into a contract with Federal Management Strategies, Inc. to represent the NSCS in Washington, DC. The scope of the contract will include: assistance with federal laws, regulations, policies and procedures; assistance in the development and implementation of policy, legislative, and appropriation objectives; and interacting with legislative and agency staff. Federal Management Strategies, Inc. will focus on federal budget, education and appropriation issues.

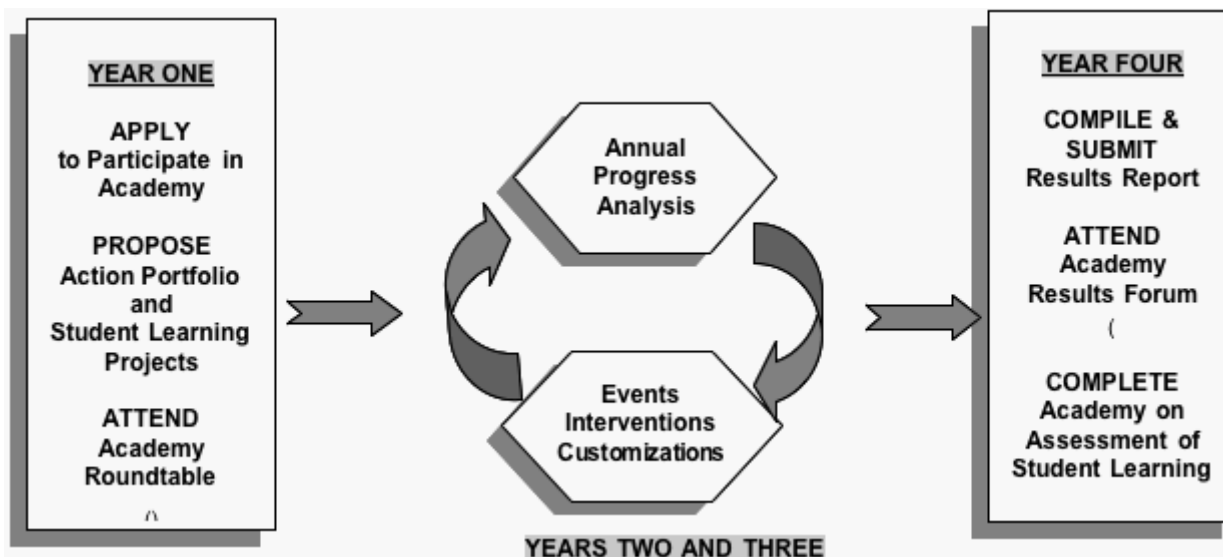
The initial contract period will be for six months at the rate of \$6,000 per month for total contract costs of \$36,000. This cost will be shared by the three Colleges from cash funds. Prior to the end of the six month period, the contract will be reviewed and consideration given to a longer-term relationship.

**Chadron State College
President's Report
November 2008**

Noteworthy Efforts in Assessment at Chadron State College

The Higher Learning Commission's Academy for Assessment of Student Learning:

The HLC Academy experience is intended to develop institutional culture and increase institutional commitment to assessing and improving student learning. Participation in the Academy is based on a competitive application process. Chadron State College was accepted into the first "pioneer" cohort of the HLC Assessment Academy in the fall 2006. The Academy for Assessment of Student Learning offers HLC member institutions a four-year sequence of events and interactions that are focused on student learning, targeted at accelerating and advancing efforts to assess and improve student learning, and designed to build institution-wide commitment to assessment of student learning. The 2008-09 academic year is the third year of CSC participation.



Academy Features:

- **Academy Roundtable** - Multi-day event to propose and construct action portfolios and student learning projects in consultation with academy mentors and HLC staff. The experience strategically integrates sharing good practices and providing and receiving feedback with other institutions.
- **Action Portfolio** – The complete plan, implementation process, and intended results and outcomes of the Academy
- **Student Learning Projects** – The multi-faceted projects focused on assessing and documenting student learning
- **Academy Network** - An electronic gathering place for feedback, shared learning, and dialogue on student learning projects from academy mentors and other academy institutions.

8.2.-2

- **Academy Mentors** – Assessment experts who are trained to facilitate group thinking and are experienced in assessing student learning at the course, program, and institutional level.
- **Learning Exchange and Showcase** - Academy institutions share their efforts to affirm and improve student learning with each other and the broader annual meeting audience through poster fairs, presentations, and roundtable discussions.
- **Academy Results Forum** - Multi-day event at which institutional teams evaluate the impact of their action portfolios, good practices and work with academy mentors to design strategies to sustain their efforts to assess and improve student learning.

CSC has participated in the academy roundtable and created an action portfolio to increase the effectiveness of the college's assessment of the core curriculum in General Studies. Our project includes student learning projects and outcomes for each of the twelve areas of General Studies at CSC. Through the academy network we have been able to receive feedback on our ideas and implementations from academy mentors and peer institutions that are also involved with General Studies assessment projects. Next year we will participate in the Learning Exchange and Showcase at the annual meeting of the Higher Learning Commission in Chicago in March 2010, and the Academy Results Forum.

The college's participation has allowed us to:

- Further establish institutional commitment to teaching, to student learning, and to assessing, confirming, & improving student learning;
- Achieve intended results defined by student learning projects & action portfolio
- Accelerate efforts to assess, confirm, & improve student learning;
- Improve institutional capacity to assess, confirm, & improve student learning;
- Develop institutional leaders and mentors;
- Test and document effective practices in assessing, confirming and improving student learning;
- Interact with diverse institutions; building a collaborative network for ongoing comparison of efforts and results; and
- Establish and build a sustained, ongoing commitment around student learning.

The Electronic Assessment System:

As Chadron State College begins to make progress in creating assessment tools and gathering student learning data, the issue of data management has become a key issue. In order to systematically assess student learning in a timely manner that allows faculty members to make program and instructional improvement decisions from these results, a data warehouse and easily accessible interface for queries is essential. To further this end, the faculty members of the Education Department and the technical professionals from the CSC Computer Center, have developed a web-based system customized to key assessments called the Electronic Assessment System or EAS. The development process involved study of the instruments, the report needs, and the data entry and retrieval needs of the Education Department, with an eye to extending this system to assessment of general studies and all academic programs at the college. The results of almost two years of work are a robust EAS system that is user friendly, informative and timely.

The system is web based so that all users, from their office desks, may view data and data reports through a password. Within the system, security is based on roles, with some roles as observational only, and others for data input and/or administrative issues. Data for the reports is retrieved from a data warehouse within a CSC server as well as the Student Information System used by CSC for all student records. The program design for this system is very sophisticated and Mark Howard, a CSC programmer, was the major designer with assistance from a team of Computer Center technicians. The college decided to pursue an "in house" solution to data management after comparing a variety of commercial software solutions, none of which were a good fit for CSC. During this academic year the CSC Education Department will be piloting the system, and next year it will be extended to the General Studies assessment data generated by our participation in the HLC Assessment Academy. After mid-course refinements, the EAS will be available to all academic and administrative units for data storage, retrieval, queries, and reports.

**Peru State College
President's Report
November 2008**

“Music Programs”

If you were to walk onto the Peru State College campus this fall around noon, you may have been lucky enough to hear the sweet sounds of jazz reverberating off of the Jindra Fine Arts Building during one of our Jazz Band's public 'jam sessions.' Whether it's through the urgent beat of a bass drum or a soulful alto vocalist, the college's music programs have long provided an outlet for our students' talent and creativity. The programs have grown and evolved over the past several years, becoming some of the best in the region while also contributing to a truly enriched college experience for everyone associated with the institution. Any way you slice it, Peru State's music programs are thriving.

PSC offers a variety of opportunities for our musically inclined students, including Jazz Band, Concert Band, Pep Band, Madrigal Singers, Misty Blues Show Choir and College Choir. In addition to these specific groups, the college also sponsors a variety of programs and high school competitions throughout the year that serve to further enrich life at the Campus of a Thousand Oaks and aid in the recruitment of future Bobcats. Most of PSC's musical groups and events have a lengthy history. Among those are the Piano Extravaganza, Jazz and Show Choir Festivals and the Holiday Madrigal Dinner.

For the past 20 years, the college's annual Piano Extravaganza has brought people from across Nebraska, Iowa and Kansas to campus in a celebration of musical talent, from children just beginning to learn the keys to advanced-level adult pianists. Music aficionados of every persuasion convene to listen to unique, dramatic performances that leave a lasting impression.

The event, which begins in the morning with rehearsals throughout the day, culminates with a “piano orchestra” concert in the College Theatre in the evening, featuring eight different groups of pianists performing music of varying degrees of difficulty. The grand finale includes an amazing feat of 30 pianists performing duets together on 15 pianos on one stage under the direction of PSC Music Professor Dr. Thomas Ediger.

Not to be outdone by the instrumentalists, the College's Music Department has also hosted an Annual Show Choir Festival for the past 37 years. Just last month, 26 choirs with a combined total of more than 500 high school students from across the region participated in the event. The choirs were judged by a guest clinician and adjudicator who advised each group individually. At the end of the Festival, the top choirs were named and recognized by the institution.

Last but certainly not least, the PSC Holiday Madrigal Dinner is an annual event dating back to 1990 where guests journey back to the 16th century during an evening of spirited music, intense drama, outrageous humor and delicious food. The evening typically features 16th century style cuisine and entertainment from juggling to jesting to an after dinner concert by the PSC Madrigal Singers. On occasion, original operas composed by Dr. Ediger and others are performed, such as the comic opera *The Geek Who Will Be King*.

The Madrigals don't stop with their celebration of the holidays. They also host an annual Evening of Musical Theatre in which students perform a variety of songs from popular musicals, such as *The Sound of Music*, *Carousel*, *Oklahoma*, *State Fair* or *South Pacific* as a full ensemble or via solos and duets.

In sum, PSC's music programs provide our students with enriched learning experiences that allow them to be part of a campus community. And special events such as the Show Choir Festival expose area high school students to all of the exciting things our campus has to offer, which helps facilitate future student recruitment. We are fortunate to have a group of talented, dedicated music faculty who bring these groups and events together with resounding success.

**Wayne State College
President's Report
November 2008**

Mission and Mortar: Construction Projects at Wayne State

"Wayne State College," the mission statement reads, "is a comprehensive institution of higher education dedicated to freedom of inquiry, excellence in teaching and learning, and regional service and development." Buildings, classrooms, laboratories and athletic facilities are rarely mentioned in such statements. It's just a given that the facilities will adequately provide for the activities needed to carry out the mission.

WSC recently completed, is currently undertaking or is planning work on many areas of the campus. And, while construction and renovation projects can sometimes get reduced to timetables and costs, it is important to note the ways each of these projects contributes to the mission of the college.

In the 2007-2008 academic year, a new observatory was built by Wayne State construction students on the north side of campus. The site includes storage facilities for astronomy equipment and a platform for the telescopes. The new facility has been the site for several star parties since its completion and serves as an important learning laboratory for students. Community members also have taken advantage of the facility. The observatory complements the Fred G. Dale Planetarium on campus, which draws thousands of visitors each year.

The Campus Services building was completed in spring of 2008. The new building combines Facility Services and Network and Technology Services (NATS) into one structure. While increasing efficiency for both services, the new facility also provides several conference rooms that are used by the college and the community of Wayne. The main conference room in the NATS facility serves a backup emergency operations center for Providence Hospital and an alternate emergency operations center for the Wayne State Crisis Management Team.

The renovation of the Rice Auditorium basement area, which will be ready for classes by the start of the winter 2009 semester, increased the capacity and functionality of classrooms in the building. The project added four offices that will house the entire Health, Human Performance and Sport Department together rather than having them in different buildings and on different floors. The academic area of Rice was increased to 48 percent of the total space from about 31 percent. Prior to the renovation, academics and athletics were mixed in the basement and on the main floor. With the renovation, those areas will be on separate floors.

The stadium renovation project adds two locker rooms, five offices, a conference room and greatly improved physical training facilities to the Wayne State campus. At least one of our trustees will recall that this space was never used efficiently and the college's work there represents a vast improvement over its former use as a storage space. The construction work at the stadium will serve our athletes well and should help with the recruiting process as the college continues to be a force to be reckoned with in the Northern Sun Intercollegiate Conference (NSIC).

The college held the grand opening of the A. Jewell Schock Museum of Natural History on Oct. 28 in the Carhart Science Building. The museum houses more than 15,000 specimens of birds, mammals, invertebrates, plants, and fossils. The museum was created by Jewell Schock, former zoologist at Wayne State College. He collected and prepared specimens from Northeast Nebraska over the course of 30 years. Schock was assisted by numerous students and used the collections to aid in teaching and science education and outreach.

The museum's science education and outreach activities include interactive tours of the museum, classroom visits by museum staff to area K-12 schools and volunteer biological monitoring and assessment of regional streams, wetlands, lakes, and prairies. Museum staff and other faculty involve WSC students and regional K-12 students on service learning projects, as well. The museum's conservation and restoration activities include beta diversity analysis of spring fed streams to find habitat in need of restoration or conservation and restoration of regional prairies.

Other upcoming construction projects at Wayne State also will directly support the college's mission. The Carhart Science Building renovation will bring the college's laboratories up to date and provide increased lab space for faculty and students. The Campus Commons project, which is scheduled to begin in May, will add to the beauty of the campus and provide a central gathering plaza for students, staff and faculty. And, the South Sioux City College Center, in partnership with Northeast Community College, will dramatically increase our presence in Siouxland, which is one of the fastest growing areas of the state.