

Three colleges.  
*Thousands of opportunities.*



## BOARD OF TRUSTEES

### Meeting Notice

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice is hereby given that a regular meeting of the Board of Trustees of the Nebraska State Colleges will convene at Chadron State College, Chadron, Nebraska on September 4-5, 2008.

Executive Session	September 4 –	9:00 a.m.
Informal Discussion Session	September 4 –	11:45 a.m.
Committee Meetings	September 4 –	1:30 p.m.
Business Meeting	September 5 –	9:00 a.m.

This notice and accompanying agenda are being distributed to members of the Board of Trustees, the presidents of the state colleges, the Associated Press and selected Nebraska newspapers.

-- NOT A PAID NOTICE --

**BOARD OF TRUSTEES MEETING  
SEPTEMBER 4-5  
CHADRON STATE COLLEGE  
CHADRON, NEBRASKA**

**THURSDAY, SEPTEMBER 4 – Meetings will be held in the Student Center unless otherwise indicated**

<b>9:00 – 10:45</b>	<b>Council of Academic Officers Council of Admissions and College Relations Officers Council of Business Officers</b>	<b>Ponderosa Room Lakota Room Bordeaux Room</b>
<b>9:00 – 10:30</b>	<b>BOARD OF TRUSTEES EXECUTIVE SESSION WITH CHANCELLOR Personnel Matters</b>	<b>Scottsbluff Room</b>
<b>11:00 – 11:45</b>	<b>SYSTEM ADDRESS</b>	<b>Ballroom</b>
<b>11:45 – 1:30</b>	<b>Informal Discussion Session/Mini Retreat through Lunch Online Education; Assessment and NeSIS/SAP Issues</b>	<b>Scottsbluff Room</b>
<b>12:00 – 1:30</b>	<b>Lunch – All Except Board Members, Chancellor, Presidents, and System Office Staff</b>	<b>North Platte Room</b>
<b>1:30 – 3:00</b>	<b>BOARD COMMITTEE MEETINGS Fiscal &amp; Facilities Committee Academic, Personnel &amp; Student Affairs Committee Enrollment &amp; Marketing Committee</b>	<b>Bordeaux Room  Ponderosa Room Lakota Room</b>
<b>3:00 – 4:15</b>	<b>College Constituent Meeting</b>	<b>Scottsbluff Room</b>
<b>4:15</b>	<b>Check in Best Western West Hills Inn</b>	
<b>6:00</b>	<b>Reception</b>	<b>Ballroom</b>
<b>7:00</b>	<b>Dinner</b>	<b>Ballroom</b>

**FRIDAY, SEPTEMBER 5**

**8:00 – 9:00 Breakfast**

**Scottsbluff Room**

**9:00 BOARD OF TRUSTEES BUSINESS MEETING**

**Sandoz Center  
Chicoine Atrium**

**Boxed Lunch Available in Room Upon Completion of Meeting**

**SEPTEMBER 4, 2008**  
**1:30 – 3:00 P.M.**  
**Ponderosa Room**

**ACADEMIC, PERSONNEL & STUDENT AFFAIRS COMMITTEE MEETING**

**Consent agenda items:**

- 1.1 Accept Report on Personnel Action
- 1.2 Accept Organizational Charts

**Items for discussion and action:**

- 2.1 Preliminary Notification of New Academic Programs
- 2.2 Approve Interlocal Agreement Between City of Chadron Police Department and Board of Trustees for Chadron State College Resource Officer
- 2.3 Approve Amended Interlocal Agreement for South Sioux City College Center – WSC
- 2.4 Approve Hiring of Women’s Assistant Basketball Coach – WSC
- 2.5 First Round Approval of Changes to Board Policy 2700; Equal Educational Opportunity
- 2.6 First Round Approval of Changes to Board Policy 5002; Conflict of Interest; General Employment Guidelines; State College Employees
- 2.7 First Round Approval of Deletion of Board Policy 5204; Professional Conduct Committees; Powers; State College Employees
- 2.8 First Round Approval of Changes to Board Policy 5608; Military Leave

**Items for information and discussion:**

- 5.1 Year-End Personnel Summary
- 5.2 Collective Bargaining Update
- 5.3 Spring Enrollment Reports
- 5.4 Spring Instructional Load Reports
- 5.5 Spring Graduation Summaries
- 5.6 Voluntary System of Accountability/College Portrait Report
- 5.7 Revisions to Board Policy Manual Supporting Materials
- 5.8 Notice of Intention to Revise Board of Trustees Policy Manual By-Laws

**SEPTEMBER 4, 2008  
1:30 – 3:00 P.M.  
Lakota Room**

**ENROLLMENT & MARKETING COMMITTEE MEETING**

**Items for discussion and action:**

- 3.1 No action items

**Items for information and discussion:**

- 6.1 Enrollment and Marketing Retreat
- 6.2 Governor's Opportunity Award
- 6.3 Board of Trustees' Scholarship
- 6.4 Davis-Chambers Scholarship
- 6.5 Update on NSCS Tour
- 6.6 Counseling Conference
- 6.7 State of the System Address
- 6.8 Governor's Proclamation of NSCS Month
- 6.9 Application Week

**SEPTEMBER 4, 2008**  
**1:30 – 3:00 P.M.**  
**Bordeaux Room**

**FISCAL & FACILITIES COMMITTEE MEETING**

**Consent agenda items:**

- 1.3 Approve LB 309 Allocations and Retrievals

**Items for discussion and action:**

- 4.1 Approve Deficit Requests
- 4.2 Ratification of Budget Requests for 2009-2011 Biennium
- 4.3 Approve Write-Off of Uncollectible Accounts
- 4.4 First Round Approval of Board Policy 8071; Capital Construction; Contracts; Design Build; Construction Management at Risk
- 4.5 Adopt Resolution to Select Construction Management at Risk Delivery System for Carhart Phase I Renovations – WSC
- 4.6 Appoint Construction Manager Search Committee for Carhart Phase I Renovations – WSC
- 4.7 Approve Establishment of Trust Fund for NSCS Flex Benefit Plan
- 4.8 Approval of Substantial Completion of Al Wheeler Activity Center – PSC
- 4.9 Approve Designation of Home at 1308 Walnut as Unusable Surplus and for Demolition – WSC
- 4.10 Approve Contracts and Change Orders

**Items for information and discussion:**

- 7.1 Grant Applications and Awards
- 7.2 Contracts and Change Orders
- 7.3 Physical Plant Status Reports (April-June 08)
- 7.4 Capital Construction Quarterly Reports (as of June 30, 2008)
- 7.5 LB 309 Project Status Reports (Jan-June 08)
- 7.6 Contingency Maintenance Progress Reports (as of June 30, 2008)
- 7.7 Year-End Operating Expenditure Reports
- 7.8 Year-End Financial Reports
- 7.9 Year-End Revenue Bond Expenditure Reports

# SEPTEMBER 4-5, 2008 BOARD OF TRUSTEES MEETING

## CALL TO ORDER

### 1. APPROVAL OF MEETING AGENDA

APPROVAL OF MINUTES from the June 5-6, 2008 meeting

### PUBLIC COMMENT

## ITEMS FOR CONSENT AGENDA

- 1.1 Accept Report on Personnel Action
- 1.2 Accept Organizational Charts
- 1.3 LB 309 Allocations and Retrievals

## ITEMS FOR DISCUSSION AND ACTION

### 2. ACADEMIC, PERSONNEL & STUDENT AFFAIRS

- 2.1 Preliminary Notification of New Academic Programs
- 2.2 Approve Interlocal Agreement Between City of Chadron Police Department and Board of Trustees for Chadron State College Resource Officer
- 2.3 Approve Amended Interlocal Agreement for South Sioux City College Center – WSC
- 2.4 Approve Hiring of Women’s Assistant Basketball Coach – WSC
- 2.5 First Round Approval of Changes to Board Policy 2700; Equal Educational Opportunity
- 2.6 First Round Approval of Changes to Board Policy 5002; Conflict of Interest; General Employment Guidelines; State College Employees
- 2.7 First Round Approval of Deletion of Board Policy 5204; Professional Conduct Committees; Powers; State College Employees
- 2.8 First Round Approval of Changes to Board Policy 5608; Military Leave

### 3. ENROLLMENT AND MARKETING

No action items

#### **4. FISCAL AND FACILITIES**

- 4.1 Approve Deficit Requests
- 4.2 Ratification of Budget Requests for 2009-2011 Biennium
- 4.3 Approve Write-Off of Uncollectible Accounts
- 4.4 First Round Approval of Board Policy 8071; Capital Construction; Contracts; Design Build; Construction Management at Risk
- 4.5 Adopt Resolution to Select Construction Management at Risk Delivery System for Carhart Phase I Renovations – WSC
- 4.6 Appoint Construction Manager Search Committee for Carhart Phase I Renovations – WSC
- 4.7 Approve Establishment of Trust Fund for NSCS Flex Benefit Plan
- 4.8 Approval of Substantial Completion of Al Wheeler Activity Center – PSC
- 4.9 Approve Designation of Home at 1308 Walnut as Unusable Surplus and for Demolition – WSC
- 4.10 Approve Contracts and Change Orders

#### **ITEMS FOR INFORMATION AND DISCUSSION**

#### **5. ACADEMIC, PERSONNEL AND STUDENT AFFAIRS**

- 5.1 Year-End Personnel Summary
- 5.2 Collective Bargaining Update
- 5.3 Spring Enrollment Reports
- 5.4 Spring Instructional Load Reports
- 5.5 Spring Graduation Summaries
- 5.6 Voluntary System of Accountability/College Portrait Report
- 5.7 Revisions to Board Policy Manual Supporting Materials
- 5.8 Notice of Intention to Revise Board of Trustees Policy Manual By-Laws

#### **6. ENROLLMENT AND MARKETING**

- 6.1 Enrollment and Marketing Retreat
- 6.2 Governor's Opportunity Award
- 6.3 Board of Trustees' Scholarship
- 6.4 Davis-Chambers Scholarship



- 6.5 Update on NSCS Tour
- 6.6 Counseling Conference
- 6.7 State of the System Address
- 6.8 Governor's Proclamation of NSCS Month
- 6.9 Application Week

## **7. FISCAL AND FACILITIES**

- 7.1 Grant Applications and Awards
- 7.2 Contracts and Change Orders
- 7.3 Physical Plant Status Reports (April-June 08)
- 7.4 Capital Construction Quarterly Reports (as of June 30, 2008)
- 7.5 LB 309 Project Status Reports (Jan-June 08)
- 7.6 Contingency Maintenance Progress Reports (as of June 30, 2008)
- 7.7 Year-End Operating Expenditure Reports
- 7.8 Year-End Financial Reports
- 7.9 Year-End Revenue Bond Expenditure Reports

## **8. MISCELLANEOUS ACTION & INFORMATION ITEMS**

- 8.1 Chancellor's Report
  - 8.1.1 Identify Board Representatives at Fall Commencement (Dec. 19)
- 8.2 Presidents' Reports
- 8.3 Student Trustees' Reports

## **ADJOURNMENT**

The next regularly scheduled meeting of the Board of Trustees of the Nebraska State Colleges will be held November 13-14, 2008 at Wayne State College.

**NEBRASKA STATE COLLEGE SYSTEM  
BOARD OF TRUSTEES**

**MINUTES OF JUNE 5-6, 2008 MEETING**

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A meeting of the Board of Trustees of the Nebraska State College System was held at Hillcrest Country Club, Lincoln, Nebraska on Thursday and Friday, June 5-6, 2008.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees. In addition, copies of such notice were sent to the Presidents of the State Colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board members present:

Bill Roskens, Omaha  
Larry Teahon, Chadron  
Gary Bieganski, Chadron  
Doug Christensen, Lincoln  
Cap Peterson, Wayne  
Michelle Suarez, Lincoln  
Floyd Vrtiska, Table Rock

Student Board Members present:

Rich Kunckel, Chadron State College  
Taylor Dunekacke, Peru State College  
Amanda Gehle, Wayne State College

NSCS Office Staff, present:

Stan Carpenter, Chancellor  
Kristin Petersen, General Counsel & Vice Chancellor for Employee Relations  
Carolyn Murphy, Vice Chancellor for Finance & Administration  
Korinne Tande, Vice Chancellor for Academic & Student Affairs  
Ed Hoffman, Vice Chancellor for Facilities, Planning & Information Technology  
Sheri Irwin-Gish, Public Relations Director  
Lynne Olson, Administrative Assistant to the Chancellor

CSC Staff present:

Janie Park, President, Chadron State College  
Dale Grant, Vice President for Administration, Chadron State College  
Lois Veath, Vice President for Academic Affairs, Chadron State College  
Randy Rhine, Vice President of Enrollment Management & Student Services, Chadron State College  
Tena Cook, Director of Admissions, Chadron State College

PSC Staff present:

Linda Jacobsen, Vice President for Administration and Finance, Peru State College  
Todd Drew, Vice President for Academic Affairs and Student Services, Peru State College  
Regan Anson, Director of Marketing Services/Public Affairs, Peru State College  
Micki Willis, Coordinator of Admission Services, Peru State College

WSC Staff present:

Richard Collings, President, Wayne State College  
Beth Kroger, Vice President for Administration and Finance, Wayne State College  
Bob McCue, Vice President for Academic Affairs, Wayne State College  
Curt Frye, Vice President and Dean for Student Life, Wayne State College

Jay Collier, Director of College Relations, Wayne State College  
Tammy Young, Director of Admissions, Wayne State College  
Tricia Akerlund, Marketing Coordinator, Wayne State College

Others present:

Marty Mahler, Nebraska P-16 Coordinator  
Trent Nowka, Cutshall and Nowka

**Thursday, June 5, 2008**

**CALL TO ORDER**

Chair Roskens called the meeting to order at 8:00 a.m.

The Academic, Personnel and Student Affairs Committee, the Enrollment and Marketing Committee and the Fiscal and Facilities Committee met separately starting at 8:00 a.m. to discuss agenda items. No action was taken. The committee meetings adjourned at 9:30 a.m.

Beginning at 10:00 a.m., the Board of Trustees, Chancellor, System Office staff, Presidents and Vice Presidents, and the Director of Marketing and Public Relations and Director of Admissions and Recruitment from Peru State met to discuss NSCS priorities for the next 1-3 years. Marty Mahler, Nebraska P-16 Coordinator facilitated the exercise. The group discussed, funding, campus life, diversity, marketing and technology. No decisions were made.

The meeting was adjourned at 2:00 p.m.

**Friday, June 6, 2008**

**CALL TO ORDER**

Chair Roskens called the meeting to order at 8:30 a.m.

**EXECUTIVE SESSION**

Motion was made by Trustee Bieganski and seconded by Trustee Teahon to move into executive session at 8:30 a.m. to discuss personnel matters. No action was taken. Motion was made by Trustee Peterson and seconded by Trustee Suarez to move out of executive session at 9:25 a.m.

**CALL TO ORDER—BUSINESS MEETING**

Chair Roskens called the business meeting to order at 9:30 a.m.

**APPROVAL OF MEETING AGENDA**

The meeting agenda for June 6, 2008 was approved with one nay vote: Trustee Christensen.

**APPROVAL OF MINUTES**

Minutes of the March 27-28, April 18, and May 21, 2008 meetings were approved with a change to the supporting materials for the April 18 official minutes regarding the approval of the food service contracts. The change would be for the Wayne 3-meal plan + \$175 flex dollars (commuter only) cost from \$5.778 to \$5.636.

**PUBLIC COMMENT**

No public comment.

**CONSENT AGENDA ITEMS**

A motion was made by Trustee Bieganski and seconded by Trustee Suarez to approve the following consent agenda items. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle and Kunckel. Motion was unanimously approved.

Accept Report of Personnel Actions

Final Round Approval of Deletion of Board Policy 5111: Tenure Recommendations

Final Round Approval of Deletion of Board Policy 5112: Granting of Tenure; Faculty

Final Round Approval of Deletion of Board Policy 5113: Promotion Criteria and Process; Faculty

Final Round Approval of Deletion of Board Policy 5205: Termination of Appointments Prior to Expiration of the Stated Term; Faculty and Professional Staff

Final Round Approval of Deletion of Board Policy 5400: Retirement Age and Date; State College Employees

Final Round Approval of Changes to Board Policy 5405: Retirement Plan; State College Employees

Final Round Approval of Changes to Board Policy 2510; Mission Statement

Final Round Approval of Changes to Board Policy 3401; Non-Resident Scholars

Final Round Approval of Deletion of Board Policy 3403: Student Opportunity Award

Approve Recommended Depositories and Signatories

Final Round Approval of Board Policy 8005; Trespassing

Final Round Approval of Changes to Board Policy 9020; Services; Bookstore, Student Center

Final Round Approval of Changes to Board Policy 6005; Establishing and Use of Reserves

Approve LB 309 Allocations and Retrievals

## **ITEMS FOR DISCUSSION AND ACTION**

### **Academic, Personnel and Student Affairs Committee**

#### Chancellor Extension and Salary

A motion to approve a 4.00% salary increase for 2008-09 and contract extension until June 30, 2010 for the chancellor was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle, and Kunckel.

Stan Carpenter, NSCS Chancellor \$190,405 plus \$6,600 car allowance

#### Chadron State College President Contract Extension and Salary

A motion to approve a 4.00% salary increase for 2008-09 and contract extension until June 30, 2010 for the Chadron State College President was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle, and Kunckel.

Janie Park, President, Chadron State College \$148,840, plus housing allowance of \$14,000

#### Wayne State College President Contract Extension and Salary

A motion to approve a 4.00% salary increase for 2008-09 and contract extension until June 30, 2010 for the Wayne State College President was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle, and Kunckel.

Richard Collings, President, Wayne State College \$155,170, plus housing allowance of \$14,000

#### Faculty and Staff Salary Recommendations

A motion to approve the 2008-09 salary recommendations as submitted by the Chancellor and the college presidents was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle, and Kunckel. (Copies are attached to the official minutes.)

#### Approve Information Technology Management Option – WSC

A motion to approve the proposed Information Technology Management option for the Master of Science in Organizational Management program at Wayne State was recommended by the committee to the full Board, which unanimously approved the motion. (Copy is attached to the official minutes.)

### **Enrollment and Marketing Committee**

No action items.

**Fiscal and Facilities Committee**

Revised 2007-08 Operating Budgets

A motion to approve the revised operating budgets for 2007-08 was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez, Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle, and Kunckel. (Copies are attached to the official minutes.)

Revised 2007-08 Revenue Bond Budgets

A motion to approve the revised revenue bond operating budgets for 2007-08 was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle and Kunckel. (Copies are attached to the official minutes.)

Preliminary 2008-09 Operating Budgets

A motion to approve the preliminary 2008-09 operating budgets as submitted by the System Office and the colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Teahon. Voting nay: None. Student Opinion aye: Dunkacke, Gehle and Kunckel. (Copies are attached to the official minutes.)

Preliminary 2008-09 Revenue Bond Budgets

A motion to approve the preliminary 2008-09 revenue bond operating budgets as submitted by the colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle and Kunckel. (Copies are attached to the official minutes.)

Approve Operating Budget Request for 2009-2011 Biennium

A motion to approve the operating budget request for 2009-2011 biennium was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle and Kunckel. (Copy is attached to the official minutes.)

Approve Biennium Capital Construction and LB 309 Budget Requests for 2009-2011

A motion to approve the biennium capital construction and LB 309 budget requests for 2009-2011 was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle and Kunckel. (Copy is attached to the official minutes.)

Approve 2009-2011 Biennium Construction Priority List

A motion to approve the 2009-2011 biennium NSCS capital construction budget request priority listing including the LB 309 categories and other general fund requests was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle and Kunckel.

Priority

- 1 Fire/Life Safety – Class 1
- 2 Deferred Repair – Class 1
- 3 ADA – Class 1
- 4 Energy Conservation – Class 1
- 5 Carhart Science Renovation/Addition
- 6 Armstrong Renovation/Addition
- 7 Rangeland Agricultural Classroom/Lab/Arena
- 8 Sports Complex Planning
- 9 U.S. Conn Library Planning
- 10 Fire/Life Safety – Class 2
- 11 Deferred Repair – Class 2
- 12 ADA – Class 2
- 13 Energy Conservation – Class 2

Approve Use of Un-appropriated Cash Funds and Transfer of Cash Funds – PSC & WSC

A motion to approve the use of un-appropriated cash funds of; \$342,910 at Peru State for the Al Wheeler Activity Center project, \$3,150,000 at Wayne State for the Carhart Science and Commons projects, and to approve the transfer of \$1,250,000 cash funds from the greywater project to the Carhart Science project was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle and Kunckel. (Copy is attached to official minutes.)

Approve Cash Fund Adjustment – PSC

A motion to approve a cash fund adjustment of \$280,731 for Peru State College was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle and Kunckel.

Approve Adjusted Fee Schedules for 2008-2009 – CSC & WSC

A motion to approve the adjusted fee schedules for 2008-2009 as submitted by Chadron and Wayne was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle and Kunckel. (Fee schedules attached to official minutes.)

	Fee	Current	Proposed
Chadron	Student Activity Fee (per credit hour)		
	1-10 credit hours	\$ 2.60	\$ 5.50
	11+ credit hours	\$31.20	\$66.00
	Max per semester	\$31.20	\$66.00
	New Student Orientation	\$45.00	\$75.00
Wayne	International Student Admission		
	Processing Fee	\$20.00	\$ 0.00
	Private Music Lessons (per credit hour)	=ug resident tuition	\$ 0.00

Approve Use of Revenue Bond Surplus Funds – CSC

A motion to approve the resolution authorizing Chadron State to spend revenue bond surplus funds for parking lot repair and replacement was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle and Kunckel. (Resolution attached to official minutes.)

Authorize Reallocation of Contingency Maintenance Funds – CSC

A motion to authorize the following reallocation of contingency maintenance funds for Chadron State was recommended by the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle and Kunckel.

From Resolution 2002	\$10,000.00 Edna Work Security Electronics
To Resolution 2008	\$10,000.00 Residence Hall Security

Approve Use of Capital Improvement Fee Funds – CSC & WSC

A motion to approve the use of up to \$200,000 of capital improvement fee funds for completion of parking lot repairs and replacement at Chadron State and up to \$50,000 of capital improvement fee funds for HVAC project in Peterson Fine Arts Building at Wayne State was recommended by the committee to the full Board, which approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle and Kunckel.

<u>Chadron State Project</u>	<u>Capital Improvement Funds</u>
Repair & replacement of campus parking lots	\$200,000
 <u>Wayne State Project</u>	
Peterson Fine Arts HVAC Phase I	\$50,000

Approve Distribution of LB 605 Funds

A motion to approve the distribution of additional LB 605 funds for 2008-09 as follows with any additional available funds to be distributed to Wayne State for the Carhart Science Building project was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle and Kunckel.

Chadron State – Drainage & Repair Near 12 <sup>th</sup> Street	\$500,000
Peru State – Al Wheeler Activity Center Project	\$300,000
Wayne State – Carhart Science Project	\$500,000

Accept Substantial Completion of Campus Streets Project Phase II – WSC

A motion to accept substantial completion of Phase II of the Campus Streets project at Wayne State was recommended by the committee to the full Board, which unanimously approved the motion.



Accept Substantial Completion of South Building of Campus Services – WSC

A motion to accept substantial completion of the South Building of the Campus Services project at Wayne State was recommended by the committee to the full Board, which unanimously approved the motion.

Approve Contracts and Change Orders

A motion to approve the following change orders as submitted by the colleges with the athletic weight room equipment contract to be deleted from this report and reported at the September 4-5, 2008 Board meeting was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle and Kunckel.

The bid for the weight room equipment for Al Wheeler Activity Center came in under \$100,000, therefore the contract can be reported in the information section of contracts and change orders at the September 4-5, 2008 Board meeting.

Chadron Change Order

- Campus (#1 add windows, remove telident, license changes, ATA devise change) -- \$33,406.70 Deduct

Peru Change Order

- Al Wheeler Activity Center (#Alternates A-1, A-2, A-3 Demolition AD Majors and parking lot construction) -- \$518,842

Approve Demolition of AD Majors – PSC

A motion to approve the demolition of AD Majors at Peru State was recommended by the committee to the full Board, which unanimously approved the motion.

**ITEMS FOR INFORMATION AND DISCUSSION**

**Academic, Personnel and Student Affairs**

Changes to Update Policy 4160

Board Policy 4160 Degree Programs; Chadron State was updated to reflect recent Board action relating to academic programs. (A copy of the updated policy is attached to the official minutes.)

Selection of Management Bargaining Teams

The following are the management bargaining teams for the upcoming bargaining sessions.

Chief Negotiator: Kristin Petersen

Faculty Unit (SCEA): Lois Veath, CSC  
Todd Drew, PSC  
Bob McCue, WSC

Professional Staff Unit (NSCPA): Kara Vogt, CSC  
Eulanda Cade, PSC  
Cheryl Waddington, WSC

Support Staff Unit (NAPE): Kara Vogt, CSC  
Eulanda Cade, PSC  
Cheryl Waddington, WSC

### Faculty College

A report on the May 8-9, 2008 NSCS Faculty College held at Peru State was provided. Thirty faculty members from across the system attended. Chancellor Carpenter spoke to the group on trends impacting higher education and the State College System's potential responses. Chadron State will host the 2009 NSCS Faculty College.

### **Enrollment and Marketing**

#### State of the System Address

Chancellor Carpenter will deliver the State of the System Address at Wayne August 21 at 9:30 a.m. at Peru August 28 at 11:00 a.m. and at Chadron September 4 at 11:00 a.m.

#### Enrollment and Marketing Priorities

The Enrollment and Marketing Committee, along with the Council for Admissions and College Relations, discussed marketing priorities for 2008-09 academic year. The Council for Admissions and College Relations will have a retreat July 2.

#### Online Joint Enrollment Form

The NSCS Admissions Directors and Academic Officers met to finalize an online Joint Enrollment Form with the community colleges. The goal is to have the form finalized for use this fall. NSCS Admissions Directors and Academic Officers will meet with Community College constituents to discuss the online form.

#### NSCS Tour

The 2009 NSCS Tour will be expanded to include parents and students as well as the original target market of high school guidance counselors.

### **Fiscal and Facilities**

#### Physical Plant Status Reports

Each college presented a report of the status of physical plant projects to the Board. (Copies are attached to the official minutes.)

#### Capital Construction Progress Reports

The following capital construction progress reports not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

##### Chadron State College

- Administration Building Renovation – Interim report
- Sparks Hall Renovation – Interim report

##### Peru State College

- Al Wheeler Activity Center Addition/Renovation/Bleachers – Interim report
- Emergency Power Generation – Interim report

Wayne State College

- Campus Services – Interim report
- Campus Streets Project Phase II – Interim report
- Neihardt Hall Renovation – Interim report
- Rice – Stadium Renovations Project – Interim report
- Stadium Entry Plaza, Track and Restroom Project – Interim report

Spring Occupancy and Income Reports

The colleges provided information on occupancy and the income earned on the revenue bond facilities during the spring 2008 semester. (Copies are attached to the official minutes.)

Modification Budgets

The following is a priority list indicating how the NSCS would choose to restore requested and reduced programs and funding if requests and current operation budgets cannot be fully funded.

- |            |  |
|------------|--|
| Priority 1 | Health insurance increase request        |
| Priority 2 | Reductions made from existing base       |
| Priority 3 | LB 1100 depreciation assessment requests |
| Priority 4 | Other core needs requests                |
| Priority 5 | Strategic initiative requests            |

Contract and Change Orders

The following contracts and change orders were presented to the Board for information.

Chadron State Contracts

- Andrews Hall – (renovation of 1<sup>st</sup> floor, north wing) - \$138,500
- Crites Hall – (reroof) - \$77,614
- Andrews Hall – (remove and install pump) - \$3,639
- Crites Hall – (professional design reroof project) - \$8,920

Wayne State Contracts

- Bowen Hall – (replace doors) - \$35,000
- Campus Services Facility – (provide and install window covers) - \$5,034
- Peterson Fine Arts – (HVAC Board approval for Chancellor to sign 4-18-08) - \$182,700
- Terrace Hall – (fire alarm system upgrade) - \$104,735

Peru State Change Order

- Al Wheeler Activity Center – (#018 correct elevation difference existing building to new addition) – \$9,332
- AV Larson – (#4 revised carpet in the Mac computer lab/tile in drawing classroom) - \$4,304
- AV Larson – (#7 additional track lights and rearrange lights in Art Gallery) - \$5,068

Wayne State Change Orders

- Rice Auditorium – (#2 tank room floor demolition/additional stadium demo and steel beams) - \$9,062
- Rice Auditorium – (#3 relocate existing electrical conduit) – \$17,439
- Rice Auditorium – (#4 transformer/stadium water cooler/isolation hangars/multiple credits) - \$12,520

### Grant Applications and Awards

The following grant applications and awards were presented to the Board for information.

#### Chadron State Applications

- Mapping Educational Motivations of Native American Students: Phase 1— Refining the Protocol (State Farm Companies Foundation) -- \$48,342
- Title III, Part A: Strengthening Curriculum, Academic Support, and Student Services to Improve Retention (Title III of the Higher Education Act Part A) -- \$2,000,000

#### Chadron Award

Encouraging Healthy Student CHOICES (NCAA) -- \$30,000

#### Peru Award

HUD EDI Special Project Grant – Handicapped Parking Access to Al Wheeler Activity Center (HUD Special Projects Division) -- \$148,500

#### Wayne Application

Integrating Research and GC/MS Into Organic Chemistry (Nebraska Academy of Sciences) -- \$9,264

### **MISCELLANEOUS ACTION AND INFORMATION ITEMS**

#### Chancellor's Report

Chancellor Carpenter noted that Dave Wagaman, Budget Management Analyst-Senior, had recently retired after 35 years of outstanding service to the state of Nebraska and the NSCS. Dave will be missed a great deal as he had a real understanding of the NSCS and our mission and he was always willing to offer advice and share information regarding NSCS budget matters.

Chancellor Carpenter noted he had signed the lease for the NSCS Office to move to new office space located at 1115 K Street. The move is scheduled to conclude on or near August 1, 2008.

Chancellor Carpenter further noted the NeSIS Steering Committee had recently delivered its recommendations to him and NU President J.B. Milliken. A consultant has been hired to assist with the negotiations which are scheduled to conclude in early July 2008. The NSCS SAP conversion project is also progressing well. The migration of the NSCS business functions to SAP will depend upon the selection and implementation schedule for the NeSIS project. The licensing and maintenance costs for the SAP project are less than anticipated.

#### Presidents' Reports

CSC President Park reported on the role Chadron State plays in the economic development of its service region and the state as well as the college's economic impact on the region. President Park also noted CSC had another national championship wrestler, Josh Majerus.

WSC President Collings reported on the role Wayne State plays in the economic development of its service region and the state as well as the college's economic impact on the region.

PSC Vice President Drew reported on the role Peru State plays in the economic development of its service region and the state as well as the college's economic impact on the region.

Student Trustees' Reports

PSC Student Trustee Taylor Dunekacke thanked the Board for the opportunity to serve as a student trustee. He also reported on the various activities at Peru State.

WSC Student Trustee Amanda Gehle reported on the activities occurring at Wayne State and the positive publicity Wayne State is receiving for being the home of the newly crowned women's national shot put champion.

CSC Student Trustee Rich Kunckel reported that former CSC running back, Danny Woodhead, had signed as a free agent with the New York Jets and that graduation ceremonies were interesting because of the late season snow storm. Trustee Kunckel also thanked the Board for the opportunity to serve as a student trustee.

Nominating Committee Report and Election of Officers

The Nominating Committee, consisting of Chair Roskens, Vice Chair Teahon and Trustee Suarez presented the following slate of officers to the Board:

Bill Roskens, Chair  
Larry Teahon, Vice Chair

A motion to elect the slate was unanimously approved. The officers of the Board of Trustees will also serve as the officers of the Facilities Corporation.

Appointment of System Lobbyist

A motion to approve the appointment of Cutshall & Nowka to serve as lobbyist through June 30, 2010 for the Nebraska State College System at a fee of \$34,265 for FY 09 and a fee to be determined for FY 10. Voting aye: Bieganski, Christensen, Peterson, Roskens, Suarez and Teahon. Voting nay: None. Student Opinion aye: Dunekacke, Gehle and Kunckel.

Chair Roskens presented an NSCS clock as a gift to Trustee Christensen for his service to the Board from 1995 to 2008. Trustee Christensen will retire from his position as Commissioner of Education and thus he will also retire from the NSCS Board of Trustees.

Trustee Christensen thanked everyone for the clock and his opportunity to serve on the Board of Trustees. He said that he enjoyed his years of working with everyone and felt each person he had worked with on the Board had made a positive impact on his life. He asked everyone to continue to work tirelessly because one never knows when they may be significantly impacting someone's life.

Next Meeting

The next regularly scheduled meeting of the NSCS Board of Trustees will be held at Chadron State College, Chadron, Nebraska on September 4-5, 2008.

**ADJOURNMENT** -- The meeting was adjourned at 10:58 a.m.

Respectfully submitted,

Stan Carpenter  
Chancellor

Persons interested in source documents relating to the above agenda items may consult the Board Materials for this meeting kept on file in the Nebraska State College System Office in Lincoln.

**Academic, Personnel & Student Affairs Committee**

*Gary Bieganski, Chair*  
*Marge Harouff*  
*Taylor Dunekacke*

September 4-5, 2008

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**ACTION:                   Accept Report of Personnel Actions**

Priority: Educational Excellence Throughout the System  
Goal:   3.   Recruit, retain and invest in excellent faculty and staff

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Board Policy 5021 states that all full-time (0.75 FTE or more) and part-time (less than 0.75 FTE) personnel appointments, overload assignments and summer school contract extensions be approved by the Presidents and reported to the Chancellor. The Board is asked to review and accept this report to establish a record of such action.

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Chadron State College**

**MEETING DATE: September 5, 2008**

<b>RANKED FACULTY</b>								
<b>(FULL-TIME/.75 FTE OR MORE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Ellington, Elisabeth	Arts & Sciences; English & Humanities	Visiting Assistant Professor	40,000.00 AY	State	08/21/2008 - 05/09/2009	1.00	Special Appointment; Replaces D. Carpenter	Special Appointment; Non-Tenure Track
Dickinson, LaVida	Arts & Sciences; Communication Arts	Instructor	39,148.00 AY	State	08/27/1984 - 05/03/2008	1.00	Resignation	Specific Term; Non-Tenure Track
Emerson, Mark	Arts & Sciences; Social Sciences	Assistant Professor	40,000.00 AY	State	08/16/2007 - 05/03/2008	1.00	Resignation	Specific Term; Probationary Tenure Track
Hoffman, William	EHPCP&SW; Health, Physical Education & Recreation	Instructor	35,000.00 AY	State	08/21/2008 - 05/09/2009	1.00	New Appointment; Replaces O. Wright	Specific Term; Probationary Tenure Track
Kennedy, Michael	Arts & Sciences; Communication Arts	Assistant Professor	41,600.00 AY	State	08/22/2008 - 05/09/2009	1.00	New Appointment; Replaces L. Dickinson	Specific Term; Non-Tenure Track
Knight, Robert	Arts & Sciences; Social Sciences	Assistant Professor	40,000.00 AY	State	08/21/2008 - 05/09/2009	1.00	New Appointment; Replaces L. Perry	Specific Term; Probationary Tenure Track
McCarthy, William	Arts & Sciences; Social Sciences	Visiting Assistant Professor	42,000.00 AY	State	08/21/2008 - 05/09/2009	1.00	Special Appointment; Replaces M. Emerson	Special Appointment; Non-Tenure Track
Njabon, Eric	Arts & Sciences; Physical & Life Sciences	Assistant Professor	41,000.00 AY	State	08/21/2008 - 05/09/2009	1.00	New Appointment; Replaces T. Rotherham	Specific Term; Probationary Tenure Track
Quamme, Venita	Arts & Sciences; Social Sciences	Lecturer	35,000.00 AY	State	08/21/2008 - 05/09/2009	1.00	Special Appointment; Replaces R. Miller	Special Appointment; Non-Tenure Track
Winton, Karl	Arts & Sciences; Communication Arts	Assistant Professor	45,000.00 AY	State	08/21/2008 - 05/09/2009	1.00	New Appointment; Replaces A. Krogel	Specific Term; Probationary Tenure Track
Wright, Ottley	EHPCP&SW; Health, Physical Education & Recreation	Assistant Professor	40,879.00 AY	State	08/21/2003 - 05/03/2008	1.00	Resignation	Specific Term; Probationary Tenure Track
Zeller, LaWayne	EHPCP&SW; Education	Lecturer	30,000.00 AY	State	08/21/2008 - 05/09/2009	1.00	Special Appointment; Replaces Ch. Squier	Special Appointment; Non-Tenure Track
Zimmerman, Teresa	BEAMS; Applied Sciences	Assistant Professor	38,500.00 AY	State	08/21/2008 - 05/09/2009	1.00	New Appointment; Replaces M. Courbat	Specific Term; Probationary Tenure Track



**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Chadron State College**

**MEETING DATE: September 5, 2008**

<b>UNIONIZED PROFESSIONAL STAFF</b>								
<b>(FULL-TIME/.75 FTE OR MORE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Andrews, Derek	Admissions; Admissions Representative	NA	29,779.00 FY	State	09/12/2005 - 05/31/2008	1.00	Resignation	Specific Term - Non-Probationary
Andrews, Derek	Admissions; Admissions Representative	NA	2,866.00 (34,392.00 annual) FY	State	06/01/2008 - 06/30/2008	1.00	New Appointment; Replaces M. Frank	Special - Non-Probationary
Andrews, Derek	Admissions; Admissions Representative	NA	36,768.00 FY	State	07/01/2008 - 06/30/2009	1.00	Corrects Salary Recommendations	Specific Term - Non-Probationary
Borges, Jerri	Upward Bound; Test Coordinator/Academic Advisor	NA	28,079.00 (34,742.00 annual) FY	Grant	11/19/2007 - 08/31/2008	1.00	Additional duties	Special Appointment
Digmann, Katie	Admissions; Admissions Representative	NA	30,954.00 FY	State	05/13/2002 - 06/30/2008	1.00	Resignation	Specific Term - Non-Probationary
Digmann, Katie	Project STRIVE/Upward Bound; Test Coordinator/Acadmeic Advisor	NA	5,791.00 (34,742.00 annual) FY	Grant	07/01/2008 - 08/31/2008	1.00	New Appointment; Replaces J. Nash & E. Brickley	Special Appointment
Digmann, Katie	Project STRIVE/Upward Bound; Test Coordinator/Acadmeic Advisor	NA	33,242.00 FY	Grant	09/01/2008 - 08/31/2009	0.92	Corrects Salary Recommendations	Special Appointment
Gutierrez, Trina	Admissions; Admissions Representative	NA	29,521.00 (35,425.00 annual) FY	State	09/01/2008 - 06/30/2009	1.00	New Appointment; Replaces D. Andrews	Special Appointment - Probationary
Haag, Justin	Communications Coordinator	NA	41,340.00 FY	State	07/17/2000 - 06/30/2008	1.00	Resignation	Specific Term - Non-Probationary
Haag, Justin	Marketing Coordinator	NA	47,047.00 FY	State	07/01/2008 - 06/30/2009	1.00	New Appointment; Replaces L. MacNeill	Specific Term - Non-Probationary
Hunter, JoAnn	Project STRIVE; Licensed Student Counselor	NA	36,421.00 FY	Grant	08/01/1990 - 07/31/2008	0.92	Resignation	Special Appointment - Non-Probationary
Mitchell, Melissa	Registrar; Assistant Registrar	NA	40,279.00 FY	State	08/13/1990 - 08/01/2008	1.00	Resignation	Specific Term - Non-Probationary
Reading, Jill	Housing & Residence Life; Resident Hall Director	NA	26,680.00 FY	Revenue Bond	08/01/2001 - 07/31/2008	1.00	Resignation	Specific Term - Non-Probationary
Swesey, Jordan	Housing & Residence Life; Resident Hall Director	NA	21,689.00 (23,660.00 annual) FY	Revenue Bond	08/01/2008 - 06/30/2009	1.00	New Appointment; Replaces Jill Reading	Special Appointment - Probationary
Wright, Ottley	Extended Campus Programs; Test Coordinator/Academic Advisor	NA	40,822.00 (42,582.00 annual) FY	State	07/16/2008 - 06/30/2009	1.00	New Appointment; Replaces D. Fravel	Special Appointment - Probationary

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: September 5, 2008

NON-UNIONIZED PROFESSIONAL STAFF (FULL TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Binkard, Daniel	Cultural Programs & College Relations; Interim Graphic Design Artist	NA	13,385.00 (30,888.00 annual) FY	State	07/01/2008 - 12/05/2008	0.75	Corrects Salary Recommendations	Special Appointment
Cogdill, Rex	Project STRIVE & Upward Bound; Project Director	NA	54,000.00 FY	Grant	07/01/1990 - 07/18/2008	1.00	Resignation	Special Appointment
Connealy, Tim	Athletics; Interim, Head Women's Basketball Coach	NA	40,626.00 (45,500.00 annual) FY	State	08/11/2008 - 06/30/2009	1.00	Interim Appointment; Replaces Michael Maloney	Special Appointment
Hartman, Shawn	Library & Learning Services; Interim, Assistant Director for Public Services	NA	37,500.00 (45,000.00 annual) FY	State	08/01/2008 - 06/30/2009	1.00	Interim Appointment	Special Appointment
Kennell, Deena	Project STRIVE & Upward Bound; Interim Director	NA	8,870.00 FY	Grant	07/19/2008 - 10/19/2008	NA	Additional duties	Special Appointment
Lacy, Kirk	Office of the President; Assistant to the President and Interim Director College Relations	NA	95,000.00 FY	State	01/01/2007 - 07/03/2008	1.00	Resignation	Specific Term Appointment
Luper, Dustin	BEAMS; Interim, Rodeo Coach (.50) & Equine Science Consultant (.42)	NA	34,000.00 FY	State	08/01/2008 - 06/30/2009	0.92	New Appointment; position modified - Received Chancellor approval	Special Appointment
Maloney, Michael	Athletics; Head Women's Basketball Coach	NA	47,591.00 FY	State	04/28/2007 - 07/28/2008	1.00	Resignation	Specific Term Appointment
Williams, Samuel	Computer Services; Interim Programmer/Analyst	NA	33,596.00 FY	State	04/07/2008 - 06/30/2008	1.00	Resignation	Special Appointment
Williams, Samuel	Computer Services; Interim Webmaster	NA	39,620.00 AY	State	07/01/2008 - 06/30/2009	1.00	New Appointment; Replaces C. Underwood	Specific Term Appointment

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Chadron State College**

**MEETING DATE: September 5, 2008**

<b>RANKED FACULTY</b>								
<b>(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Anderson, Timothy	BEAMS; Business & Economics	Professor	5,195.00 AY	State	06/02/2008 - 06/27/2008	0.10	Summer Appointment	Special
Anderson, Timothy	BEAMS; Business & Economics	Professor	5,195.00 AY	State	07/07/2008 - 08/01/2008	0.10	Summer Appointment	Special
Austad, Jonathan	Arts & Sciences; English & Humanities	Assistant Professor	3,009.00 AY	State	07/07/2008 - 08/01/2008	0.10	Summer Appointment	Special
Blundell, Patricia	EHPCP&SW; Education	Professor	4,230.00 AY	State	06/02/2008 - 06/27/2008	0.10	Summer Appointment	Special
Blundell, Patricia	EHPCP&SW; Education	Professor	4,230.00 AY	State	07/07/2008 - 08/01/2008	0.10	Summer Appointment	Special
Blundell, Patricia	EHPCP&SW; Education	Professor	4,230.00 AY	State	07/14/2008 - 08/01/2008	0.10	Summer Appointment	Special
Blundell, Patricia	EHPCP&SW; Education	Professor	1,250.00 AY	State	06/02/2008 - 06/27/2008	NA	ITV Course; EDCI 631 - 3 cr hrs - 5 sites	Special
Blundell, Patricia	EHPCP&SW; Education	Professor	1,000.00 AY	State	07/07/2008 - 08/01/2008	NA	ITV Course; EDCI 635 - 3 cr hrs - 4 sites	Special
Bogner, Michael	Arts & Sciences; Justice Studies	Associate Professor	3,919.00 AY	State	06/02/2008 - 06/27/2008	0.10	Summer Appointment	Special
Bogner, Michael	Arts & Sciences; Justice Studies	Associate Professor	3,919.00 AY	State	07/07/2008 - 08/01/2008	0.10	Summer Appointment	Special
Borgemenke, Arthur	EHPCP&SW; Education	Assistant Professor	3,569.00 AY	State	07/07/2008 - 08/01/2008	0.10	Summer Appointment	Special
Brammer, Dawn	EHPCP&SW; Health, Physical Education & Recreation	Instructor	1,327.00 AY	State	06/02/2008 - 06/27/2008	0.10	Summer Appointment; 2/3 tuition	Special
Brammer, Dawn	EHPCP&SW; Health, Physical Education & Recreation	Instructor	2,100.00 AY	State	07/07/2008 - 07/18/2008	NA	Summer Advising Center	Special
Buchmann, Ann	Arts & Sciences; Physical & Life Sciences	Assistant Professor	389.10 AY	Grant	06/17/2008 - 06/20/2008	NA	NURSE Workshop	Special
Burke, Ronald	BEAMS; Business & Economics	Professor	5,288.00 AY	State	06/09/2008 - 06/12/2008	0.10	Summer Appointment	Special
Butterfield, Charles	BEAMS; Applied Sciences	Associate Professor	737.00 AY	State	06/15/2008 - 06/20/2008	0.07	Summer Appointment; 2/3 tuition	Special
Carnot, Mary Jo	EHPCP&SW; Counseling, Psychology & Social Work	Assistant Professor	6,620.00 AY	State	06/02/2008 - 06/27/2008	0.20	Summer Appointment	Special
Cary, Phil	BEAMS; Mathematical Sciences	Associate Professor	5,757.00 AY	State	06/02/2008 - 08/01/2008	0.14	Summer Appointment	Special
Dickinson, Zane	Arts & Sciences; English & Humanities	Assistant Professor	219.78 AY	State	01/01/2008 - 06/30/2008	NA	Independent Study; ENG 136	Special
Dickinson, Zane	Arts & Sciences; English & Humanities	Assistant Professor	235.16 AY	State	01/01/2008 - 05/31/2008	NA	ENG 135/136	Special
Donahue, Tim	BEAMS; Business & Economics	Associate Professor	3,985.00 AY	State	06/02/2008 - 08/01/2008	0.10	Summer Appointment	Special
Engel, Michael	EHPCP&SW; Education	Assistant Professor	2,326.00 AY	State	07/07/2008 - 08/01/2008	0.07	Summer Appointment	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Chadron State College**

**MEETING DATE: September 5, 2008**

<b>RANKED FACULTY</b>								
<b>(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Evertson, Mathew	Arts & Sciences; English & Humanities	Associate Professor	3,565.00 AY	State	06/02/2008 - 06/27/2008	0.10	Summer Appointment	Special
Evertson, Mathew	Arts & Sciences; English & Humanities	Associate Professor	3,565.00 AY	State	07/07/2008 - 08/01/2008	0.10	Summer Appointment	Special
Fickel, Monty	BEAMS; Mathematical Sciences	Professor	5,655.00 AY	State	05/05/2008 - 06/27/2008	0.10	Summer Appointment	Special
Fillmore, Brad	Arts & Sciences; Physical & Life Sciences	Assistant Professor	821.44 AY	Grant	06/17/2008 - 06/20/2008	NA	NURSE Workshop	Special
Gardener, Clark	EHPCP&SW; Education	Professor	4,676.00 AY	State	06/02/2008 - 06/27/2008	0.10	Summer Appointment	Special
Gardener, Clark	EHPCP&SW; Education	Professor	750.00 AY	State	06/02/2008 - 06/27/2008	NA	ITV Course; EDAD 632 3 cr hrs; 3 sites	Special
Gardener, Clark	EHPCP&SW; Education	Professor	1,559.00 AY	State	07/14/2008 - 07/18/2008	0.03	Summer Appointment	Special
Gardener, Clark	EHPCP&SW; Education	Professor	3,118.00 AY	State	07/16/2008 - 07/18/2008	0.07	Summer Appointment	Special
Gaudet, Laura	EHPCP&SW; Counseling, Psychology & Social Work	Associate Professor	7,384.00 AY	State	06/02/2008 - 06/27/2008	0.20	Summer Appointment	Special
Gaudet, Laura	EHPCP&SW; Counseling, Psychology & Social Work	Associate Professor	3,692.00 AY	State	07/07/2008 - 08/01/2008	0.10	Summer Appointment	Special
Gaudet, Laura	EHPCP&SW; Counseling, Psychology & Social Work	Associate Professor	219.78 AY	State	01/01/2008 - 06/30/2008	NA	Independent Study; PSYC 334	Special
Griffith, George	Arts & Sciences; English & Humanities	Professor	5,866.00 AY	State	06/02/2008 - 06/27/2008	0.10	Summer Appointment	Special
Hardy, Joyce	Arts & Sciences; Physical & Life Sciences	Associate Professor	1,830.39 AY	Grant	06/17/2008 - 06/20/2008	NA	NURSE Workshop	Special
Hardy, Joyce	Arts & Sciences; Physical & Life Sciences	Associate Professor	2,161.00 AY	State	07/07/2008 - 08/01/2008	0.10	Summer Appointment	Special
Hunn, Lorie	EHPCP&SW; Education	Assistant Professor	345.87 AY	Grant	06/17/2008 - 06/20/2008	NA	NURSE Workshop	Special
Hunn, Lorie	EHPCP&SW; Education	Assistant Professor	2,161.00 AY	State	07/07/2008 - 08/01/2008	0.07	Summer Appointment	Special
Hunn, Lorie	EHPCP&SW; Education	Assistant Professor	3,241.00 AY	State	06/02/2008 - 06/13/2008	0.10	Summer Appointment	Special
Hunn, Lorie	EHPCP&SW; Education	Assistant Professor	3,241.00 AY	State	08/01/2008 - 08/21/2008	0.10	Summer Appointment	Special
Hyer, Joel	Arts & Sciences; Social Sciences	Associate Professor	3,600.00 AY	State	06/02/2008 - 06/13/2008	0.10	Summer Appointment	Special
Hyer, Joel	Arts & Sciences; Social Sciences	Associate Professor	435.04 AY	State	01/01/2008 - 06/30/2008	NA	Independent Study; HIST 231, 234, 331	Special
Hyer, Joel	Arts & Sciences; Social Sciences	Associate Professor	219.78 AY	State	01/01/2008 - 05/31/2008	NA	Independent Study; HIST 231	Special
Jackson, Allen	EHPCP&SW; Health, Physical Education & Recreation	Assistant Professor	1,769.00 AY	State	07/07/2008 - 08/01/2008	0.10	Summer Appointment; 2/3 tuition	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Jackson, Allen	EHPCP&SW; Health, Physical Education & Recreation	Assistant Professor	46.27 AY	State	01/01/2008 - 06/30/2008	NA	Independent Study; HPER 233	Special
Keith, Tim	Arts & Sciences; Physical & Life Sciences	Professor	389.10 AY	Grant	06/17/2008 - 06/20/2008	NA	NURSE Workshop	Special
Kendrick, Roger	Arts & Sciences; Physical & Life Sciences	Instructor	3,066.00 AY	State	06/16/2008 - 06/27/2008	0.10	Summer Appointment	Special
Kendrick, Roger	Arts & Sciences; Physical & Life Sciences	Instructor	3,066.00 AY	State	07/07/2008 - 08/01/2008	0.10	Summer Appointment	Special
King, Don	EHPCP&SW; Education	Professor	4,271.00 AY	State	06/02/2008 - 06/27/2008	0.10	Summer Appointment	Special
King, Don	EHPCP&SW; Education	Professor	4,271.00 AY	State	07/14/2008 - 08/01/2008	0.10	Summer Appointment	Special
King, Don	EHPCP&SW; Education	Professor	4,271.00 AY	State	07/01/2008 - 07/31/2008	0.10	Summer Appointment	Special
Kirsch, Kathleen	Arts & Sciences; Communication Arts	Associate Professor	3,531.00 AY	State	07/07/2008 - 08/01/2008	0.10	Summer Appointment	Special
Koza, Rick	BEAMS; Business & Economics	Professor	4,882.00 AY	State	06/02/2008 - 08/01/2008	0.10	Summer Appointment	Special
Lambert, Adam	Arts & Sciences; Music	Assistant Professor	945.00 AY	State	06/10/2008 - 06/13/2008	NA	Summer Advising Center	Special
Lambert, Adam	Arts & Sciences; Music	Assistant Professor	1,890.00 AY	State	07/01/2008 - 07/10/2008	NA	Summer Advising Center	Special
Lawson, Randy	Arts & Sciences; Physical & Life Sciences	Professor	2,000.00 AY	Grant	06/01/2008 - 06/30/2008	NA	Grant Administration	Special
Leite, Michael	Arts & Sciences; Physical & Life Sciences	Professor	219.78 AY	State	01/01/2008 - 05/31/2008	NA	Independent Study; GEOS 130	Special
Lockwood, Catherine	Arts & Sciences; Social Sciences	Professor	2,972.60 AY	Grant	05/05/2008 - 08/01/2008	NA	Summer Grant Administration	Special
Lockwood, Catherine	Arts & Sciences; Social Sciences	Professor	2,989.00 AY	Grant	05/05/2008 - 08/01/2008	NA	Summer Grant Administration	Special
Margetts, Jim	Arts & Sciences; Music	Assistant Professor	105.00 AY	State	06/09/2008 - 06/09/2008	NA	Summer Advising Center	Special
Nobiling, Tracy	Arts & Sciences; Justice Studies	Associate Professor	2,100.00 AY	State	06/02/2008 - 06/27/2008	NA	Summer Advising Center	Special
Nobiling, Tracy	Arts & Sciences; Justice Studies	Associate Professor	1,050.00 AY	State	07/14/2008 - 07/25/2008	NA	Summer Advising Center	Special
Novy, Laurie	Arts & Sciences; English & Humanities	Assistant Professor	3,253.00 AY	State	06/02/2008 - 06/27/2008	0.10	Summer Appointment	Special
Perry, Luke	Arts & Sciences; Social Sciences	Assistant Professor	3,234.00 AY	State	06/02/2008 - 06/27/2008	0.10	Summer Appointment	Special
Petersen, Ann	EHPCP&SW; Education	Associate Professor	3,729.00 AY	State	06/02/2008 - 06/27/2008	0.10	Summer Appointment	Special
Petersen, Ann	EHPCP&SW; Education	Associate Professor	3,729.00 AY	State	07/07/2008 - 08/01/2008	0.10	Summer Appointment	Special
Rahman, Shafiqur	Arts & Sciences; Communication Arts	Assistant Professor	1,769.00 AY	State	06/02/2008 - 06/27/2008	0.10	Summer Appointment; 2/3 tuition	Special

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<b>RANKED FACULTY</b>								
<b>(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Ritzen, Donna	EHPCP&SW; Health, Physical Education & Recreation	Assistant Professor	1,009.00 AY	State	06/16/2008 - 06/27/2008	0.03	Summer Appointment	Special
Ritzen, Donna	EHPCP&SW; Health, Physical Education & Recreation	Assistant Professor	146.52 AY	State	01/01/2008 - 05/31/2008	NA	Independent Study; HPER 100	Special
Ritzen, Scott	EHPCP&SW; Health, Physical Education & Recreation	Professor	2,997.00 AY	State	06/16/2008 - 06/27/2008	0.07	Summer Appointment	Special
Ritzen, Scott	EHPCP&SW; Health, Physical Education & Recreation	Professor	2,997.00 AY	State	06/16/2008 - 06/27/2008	0.07	Summer Appointment	Special
Ritzen, Scott	EHPCP&SW; Health, Physical Education & Recreation	Professor	4,495.00 AY	State	07/07/2008 - 08/01/2008	0.10	Summer Appointment	Special
Rotherham, Terry	Arts & Sciences; Physical & Life Sciences	Instructor	389.10 AY	Grant	06/17/2008 - 06/20/2008	NA	NURSE Workshop	Special
Schaefer, G. Sandy	Arts & Sciences; Music	Associate Professor	3,828.00 AY	State	07/07/2008 - 08/01/2008	0.10	Summer Appointment	Special
Schaeffer, Susan	EHPCP&SW; Counseling, Psychology & Social Work	Assistant Professor	3,278.00 AY	State	06/02/2008 - 06/27/2008	0.10	Summer Appointment	Special
Schaeffer, Susan	EHPCP&SW; Counseling, Psychology & Social Work	Assistant Professor	219.78 AY	State	01/01/2008 - 05/31/2008	NA	Independent Study; PSYC 336	Special
Squier, Charles	EHPCP&SW; Education	Assistant Professor	3,631.00 AY	State	06/02/2008 - 06/27/2008	0.10	Summer Appointment	Special
Squier, Charles	EHPCP&SW; Education	Assistant Professor	3,631.00 AY	State	07/07/2008 - 08/01/2008	0.10	Summer Appointment	Special
Stack, Robert	BEAMS; Mathematical Sciences	Professor	4,983.00 AY	State	06/02/2008 - 08/01/2008	0.10	Summer Appointment	Special
Sutcliffe, Jay	BEAMS; Applied Sciences	Assistant Professor	389.10 AY	Grant	06/17/2008 - 06/20/2008	NA	NURSE Workshop	Special
Sutcliffe, Jay	BEAMS; Applied Sciences	Assistant Professor	2,964.00 AY	State	07/07/2008 - 08/01/2008	0.10	Summer Appointment	Special
Tucker, T. Deane	Arts & Sciences; English & Humanities	Associate Professor	3,758.00 AY	State	06/02/2008 - 06/27/2008	0.10	Summer Appointment	Special
Waldo, Jamie	BEAMS; Business & Economics	Assistant Professor	3,985.00 AY	State	06/02/2008 - 08/01/2008	0.10	Summer Appointment	Special
Watt, Don	EHPCP&SW; Health, Physical Education & Recreation	Associate Professor	3,832.00 AY	State	08/01/2008 - 08/21/2008	0.10	Summer Appointment	Special
Waugh, Wendy	BEAMS; Business & Economics	Associate Professor	4,351.00 AY	State	06/02/2008 - 08/01/2008	0.10	Summer Appointment	Special
Weedon, Ron	Arts & Sciences; Physical & Life Sciences	Professor	6,280.00 AY	State	06/02/2008 - 06/27/2008	0.10	Summer Appointment	Special
Wentworth, Beth	BEAMS; Mathematical Sciences	Assistant Professor	3,122.00 AY	State	07/07/2008 - 08/01/2008	0.10	Summer Appointment	Special

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Wilburn, Brad	Arts & Sciences; English & Humanities	Assistant Professor	222.00 AY	State	01/01/2008 - 05/03/2008	0.10	Independent Study; PHIL 400	Special
Williamson, Don	BEAMS; Mathematical Sciences	Assistant Professor	81.41 AY	State	01/01/2008 - 06/30/2008	NA	Independent Study; MATH 142	Special
Wright, Ottley	EHPCP&SW; Health, Physical Education & Recreation	Assistant Professor	1,050.00 AY	State	06/09/2008 - 06/13/2008	NA	Summer Advising Center	Special
Wright, Ottley	EHPCP&SW; Health, Physical Education & Recreation	Assistant Professor	146.25 AY	State	01/01/2008 - 05/31/2008	NA	Independent Study; HPER 122	Special
Wright, Ottley	EHPCP&SW; Health, Physical Education & Recreation	Assistant Professor	3,066.00 AY	State	06/02/2008 - 06/27/2008	0.10	Summer Appointment	Special

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<b>NON-RANKED FACULTY</b>								
<b>(PART-TIME/LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Businga, Penny	Extended Campus Programs	Adjunct Instructor	675.00 AY	State	03/26/2008 - 05/01/2008	0.03	Summer Appointment	Special
Coone, Jan	Extended Campus Programs	Adjunct Instructor	439.44 AY	State	01/01/2008 - 06/30/2008	NA	Online Course; EDUC 532/535	Special
Coone, Jan	Extended Campus Programs	Adjunct Instructor	292.96 AY	State	01/01/2008 - 05/31/2008	NA	Online Course; EDCI 531	Special
Gronewold, Jerry	Extended Campus Programs	Adjunct Instructor	2,025.00 AY	State	06/03/2008 - 06/05/2008	0.10	Summer Appointment	Special
Jamison, Wendy	Arts & Sciences; Physical & Life Sciences	Assistant Professor	1,500.00 AY	State	08/04/2008 - 08/20/2008	NA	Summer Appointment	Special
Knight, Robert	Arts & Sciences; Social Sciences	Assistant Professor	1,500.00 AY	State	08/04/2008 - 08/20/2008	NA	Summer Appointment	Special
Neff, Jerry	EHPCP&SW; Education	Adjunct Instructor	2,025.00 AY	State	07/07/2008 - 08/01/2008	0.10	Summer Appointment	Special
Neuharth, Marvin	EHPCP&SW; Counseling, Psychology & Social Work	Adjunct Instructor	2,025.00 AY	State	07/07/2008 - 08/01/2008	0.10	Summer Appointment	Special
Neuharth, Marvin	Extended Campus Programs	Adjunct Instructor	185.82 AY	State	01/01/2008 - 06/30/2008	NA	Online Course; INS 501	Special
Neuharth, Marvin	Extended Campus Programs	Adjunct Instructor	278.73 AY	State	01/01/2008 - 05/31/2008	NA	Online Course; INS 501	Special
Njabon, Eric	Arts & Sciences; Physical & Life Sciences	Assistant Professor	1,000.00 AY	State	08/04/2008 - 08/20/2008	NA	Summer Appointment	Special
Ocken, David	EHPCP&SW; Education	Visiting Assistant Professor	16,000.00 AY	State	08/21/2008 - 12/12/2008	0.50	Special Appointment; K. Enos Leave of Absence	Special
Randolph, Patricia	Extended Campus Programs	Adjunct Instructor	2,025.00 AY	State	06/02/2008 - 06/06/2008	0.10	Summer Appointment	Special
Sinaga, Simon	Arts & Sciences; Communication Arts	Assistant Professor	1,500.00 AY	State	08/04/2008 - 08/20/2008	NA	Summer Appointment	Special
Winton, Karl	Arts & Sciences; Communication Arts	Assistant Professor	1,500.00 AY	State	08/04/2008 - 08/20/2008	NA	Summer Appointment	Special



**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR****COLLEGE: Chadron State College****MEETING DATE: September 5, 2008**

<b>NON-UNIONIZED PROFESSIONAL STAFF</b> (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Swesey, Jordon	Housing & Residence Life; Resident Hall Coordinator	NA	9,360.00 AY	Revenue Bond	08/01/2007 - 05/04/2008	0.70	Resignation	Special Appointment

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

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<b>UNIONIZED SUPPORT STAFF</b>								
<b>(FULL-TIME/.75 FTE OR MORE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Atchison, James	Physical Facilities; Maintenance Repair Worker IV	NA	3,123.17 MO	State & Revenue Bond	7/1/2008	.50 & .50	Corrects Salary Recommendations	Specific Term - Non-Probationary
Barry-Schommer, Brenda	Administration & Finance; Office Assistant IV	NA	3,692.34 MO	State & Revenue Bond	7/1/2008	.50 & .50	Corrects Salary Recommendations	Specific Term - Non-Probationary
Cummings, Kristol	Applied Sciences; Office Assistant I	NA	1,540.45 MO	State	7/1/2008	0.75	Corrects Salary Recommendations	Specific Term - Non-Probationary
DeWitt, Jerry	Physical Facilities; Custodial Leader	NA	2,516.00 MO	State & Revenue Bond	7/1/2008	.50 & .50	Corrects Salary Recommendations	Specific Term - Non-Probationary
Hansen, Joshua	Physical Facilities; Security Officer I	NA	1,657.09 MO	State	08/21/2006 - 07/03/2008	1.00	Resignation	Specific Term - Non-Probationary
Hartman, Shawn	Library & Learning Services; Office Assistant II	NA	2,516.00 MO	State	07/27/1990 - 07/31/2008	1.00	Resignation	Specific Term - Non-Probationary
Mittleider, Stacy	BEAMS/Arts & Sciences; Office Assistant I	NA	501.51 June	Grant	06/17/2008 - 06/20/2008	NA	NURSE Workshop	Special - Non-Probationary
Pourier, Shelia	Financial Aid; Office Assistant II	NA	1,824.75 MO	State	09/02/2003 - 05/02/2008	1.00	Resignation	Specific Term - Non-Probationary
Roberts, Audrey	Extended Campus Programs; Office Assistant II	NA	1,766.00 MO	State	7/1/2008	1.00	New Appointment; Replaces Brenda Petersen	Specific Term - Probationary

<b>NON-UNIONIZED SUPPORT STAFF</b>								
<b>(PART-TIME/LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Gillmore, Roberta	NBDC; Office Assistant I	NA	8.80 HR	Grant	8/11/2008	0.50	New Appointment; Replaces Arden Nixon	Special

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<b>RANKED FACULTY (FULL-TIME / .75 FTE OR MORE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Indicate Type of Appointment:
Anderson, Ken	School of Arts and Sciences	Professor	\$2,000	State	09/01/08-05/31/09	N/A	Stipend, Art Gallery Mgmt.	Special
Anderson, Ken	School of Arts and Sciences	Professor	\$220	State	01/07/08-05/02/08	.10 AY	ART 497-00B	Special
Barger, Michael	School of Arts and Sciences	Associate Professor	\$2,000	State	09/01/08-05/31/09	N/A	Stipend, Honors Program Director	Special
Carpenter, Noreen	School of Education	Instructor	\$41,166	State	08/22/08-05/09/09	1 AY	Appointment	Specific, Non-Tenure
Galardi, Gregory	School of Professional Studies	Assistant Professor	\$1,200	State	06/30/08	.10 AY	Stipend, Online Course Development, MGMT 602	Special
Grotrian, Sheri	School of Professional Studies	Assistant Professor	\$1,200	State	08/31/08	.10 AY	Stipend, Online Course Development, MGMT 581-49Y	Special
Hinrichs, Paul	School of Professional Studies	Associate Professor	\$1,000	State	12/01/08-06/30/09	N/A	Stipend, Evaluation Preparation	Special
Murray, Johann	School of Education	Assistant Professor	\$4,000	State	09/01/08-05/31/09	N/A	Stipend, Cross Country Coach	Special
Nies, Kristi	School of Arts and Sciences	Instructor	\$2,000	State	09/01/08-05/31/09	N/A	Stipend, Newspaper Advisor	Special
Seay, Darolyn	School of Education	Instructor	\$38,938	State	08/22/08-05/09/09	1 AY	Appointment	Specific, Non-Tenure
Waln, Randy	School of Arts and Sciences	Professor	\$659	State	01/07/08-05/02/08	.10 AY	ART 497-00A	Special
Waln, Randy	School of Arts and Sciences	Professor	\$2,000	State	09/01/08-05/31/09	N/A	Stipend, Mac lab supervision	Special

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<b>RANKED FACULTY (FULL-TIME / .75 FTE OR MORE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Indicate Type of Appointment:
Zost, Greg	School of Education	Assistant Professor	\$800	State	06/30/08	.07 AY	Stipend, Online Course Development, SPED 460	Special
Zost, Greg	School of Education	Assistant Professor	\$800	State	06/30/08	.07 AY	Stipend, Online Course Development, SPED 290	Special
Zost, Loretta	School of Education	Assistant Professor	\$36,131 pro-rated	State	08/22/08-02/27/09	1 AY	Revised to reflect correct 08/09 title	Special, Interim

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<b>UNIONIZED PROFESSIONAL STAFF (FULL-TIME / .75 FTE OR MORE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Indicate Type of Appointment:
Christiansen, Heath	Graphic Design Artist-Digital	N/A	\$500/month	State	07/01/08-06/30/09	N/A	Stipend, Web site redesign	Special
Howell, Charles	Residence Halls Director/Conferencing Assistant	N/A	\$22,309	Revenue Bond	07/01/08-06/30/09	1 FY	Appointment	Specific
Johnson, Rebecca	Graphic Design Artist	N/A	\$500/month	State	07/01/08-06/30/09	N/A	Stipend, Web site redesign, athletic page develop./support	Special
LaBrie, Sara	Student Activities Coordinator	N/A	\$24,075	State	07/01/08-06/30/09	.75 FY	Revised to reflect correct 08/09 salary	Specific
Parriott, Lisa	Coordinator of Instruction Resources	N/A	\$34,300	State	07/01/08-06/30/09	1 FY	Appointment	Specific
Ramsey, Richard	Assistant Football Coach	N/A	\$30,160	State	07/01/08-06/30/09	1 FY	Appointment	Specific

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<b>NON-UNIONIZED PROFESSIONAL STAFF (FULL-TIME / .75 FTE OR MORE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Indicate Type of Appointment:
Clark, Terry	School of Arts & Sciences	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr./11+	State	08/25/08- 10/17/08; 10/27/08- 12/19/08	.20 AY	HIST 113-49X HIST 113-49Y	Special, Part-time
Fortney, Patrick	School of Arts and Sciences	N/A	\$5,000	State	08/01/08- 06/30/09	N/A	Stipend, Directing bands	Special
Harshbarger, Ted	Director of Transition Services	N/A	\$77,097	State	07/01/08- 06/30/09	1 FY	Revised to reflect correct 08/09 salary	Specific
Jacobsen, Linda	School of Professional Studies	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr./11+	State	10/17/08- 12/19/08	.10 AY	BUS 414-49Y	Special, Part-time
Kupper, Jodi	Dean, School of Education	N/A	\$88,000	State	07/01/08	1 FY	Revised to reflect correct 08/09 salary	Specific
Seay, Gregory	Dean of Graduate Programs	N/A	\$78,000	State	07/01/08- 06/30/09	1 FY	Appointment	Specific
Speas, Richard	Athletic Director	N/A	\$44,720	State	06/30/08	1 FY	Resignation	N/A
Streit, Andrea	Assistant Registrar	N/A	\$31,606	State	07/01/08	1 FY	Revised to reflect correct 08/09 salary	N/A
Svitak, Rebecca	Assistant Registrar	N/A	\$34,320	State	07/01/08	1 FY	Revised to reflect correct 08/09 salary	N/A
Wood, Zoon	Developmental Studies/Dir. of Diversity Programs	N/A	\$40,290 pro-rated	State	07/01/08- 08/22/08	.84 FY	ARC Reorganization	Special
Zost, Loretta	Learning Skills Specialist	N/A	\$36,131 pro-rated	State	07/01/08- 08/22/08	1 FY	ARC Reorganization	Special

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<b>RANKED FACULTY (SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment:
Beischel, Mark	School of Education	Professor	\$4,408	State	06/02/08-07/25/08	.10 AY	EDUC 605-49Y	Special
Beischel, Mark	School of Education	Professor	\$4,408	State	06/02/08-07/25/08	.10 AY	EDUC 601-49U	Special
Bittner, Gina	School of Education	Instructor	\$2,808	State	07/12/08-08/08/08	.10 AY	EDUC 530-BEZ	Special
Bittner, Gina	School of Education	Instructor	\$2,808	State	06/14/08-07/11/08	.10 AY	EDUC 510-BCZ	Special
Blue, Cheryl	School of Education	Assistant Professor	\$3,080	State	05/12/08-07/05/08	.10 AY	EDUC 375-02A	Special
Blue, Cheryl	School of Education	Assistant Professor	\$3,080	State	06/02/08-07/25/08	.10 AY	EDUC 601-DCY	Special
Citrin, Anthony	School of Education	Professor	\$5,434	State	06/02/08-07/25/08	.10 AY	PSYC 565-49Y	Special
Citrin, Anthony	School of Education	Professor	\$5,434	State	06/02/08-07/25/08	.10 AY	EDUC 601-DAY	Special
Crook, Sara	School of Arts and Sciences	Professor	\$4,494	State	06/16/08-06/28/08	.10 AY	HIST 498/598 or EDUC 498/598	Special
Gatewood, Kelly	School of Education	Assistant Professor	\$3,995	State	06/07/08-07/04/08	.10 AY	EDUC 553-CAZ	Special
Gatewood, Kelly	School of Education	Assistant Professor	\$3,995	State	07/05/08-08/01/08	.10 AY	EDUC 556-CAZ	Special
Grotrian, Judy	School of Professional Studies	Associate Professor	\$3,869	State	05/12/08-07/05/08	.10 AY	BUS 301-49V	Special
Holtz, Dan	School of Arts and Sciences	Professor	\$4,887	State	06/16/08-06/28/08	.10 AY	ENG 498/598 or EDUC 498/598	Special
Kearney, Liz	School of Education	Assistant Professor	\$3,248	State	07/12/08-08/08/08	.10 AY	EDUC 530-BDZ	Special
Kearney, Liz	School of Education	Assistant Professor	\$3,248	State	06/02/08-07/25/08	.10 AY	EDUC 533-49Y	Special
Knippelmeyer, Ryan	School of Education	Instructor	\$4,675	State	05/12/08-07/05/08	.17 AY	EDUC 300-49V, EDUC 400-49X	Special
Kunkel, Ellie	School of Education	Assistant Professor	\$3,406	State	07/12/08-08/08/08	.10 AY	EDUC 530-BCZ	Special
Kunkel, Ellie	School of Education	Assistant Professor	\$3,406	State	05/17/08-06/13/08	.10 AY	EDUC 621-BDZ	Special

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<b>RANKED FACULTY (SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment:
Lambrecht, Bill	School of Education	Assistant Professor	\$3,080	State	06/02/08-07/25/08	.10 AY	EDUC 601-49W	Special
Lambrecht, Bill	School of Education	Assistant Professor	\$3,080	State	05/17/08-06/13/08	.10 AY	EDUC 621-BEZ	Special
Murray, Johann	School of Education	Assistant Professor	\$3,367	State	06/02/08-07/25/08	.10 AY	EDUC 510-49Y	Special
Murray, Johann	School of Education	Assistant Professor	\$3,367	State	06/14/08-07/11/08	.10 AY	EDUC 510-BDZ	Special
Preisman, Kristi	School of Education	Assistant Professor	\$3,080	State	06/02/08-07/25/08	.10 AY	EDUC 601-DBY	Special
Preisman, Kristi	School of Education	Assistant Professor	\$3,080	State	05/17/08-06/13/08	.10 AY	EDUC 621-BGZ	Special
Rippe, Patricia	School of Education	Assistant Professor	\$3,000	State	06/30/08	N/A	Stipend, Student Teacher Placement and Supervision	Special
Ruskamp, Judith	School of Education	Assistant Professor	\$9,641	State	05/12/08-07/05/08	.30 AY	EDUC 300-49X, EDUC 317-49X, EDUC 317-49V	Special
Urbach, Beverly	School of Education	Assistant Professor	\$3,367	State	06/02/08-07/25/08	.10 AY	EDUC 621-49Y	Special
Urbach, Beverly	School of Education	Assistant Professor	\$3,367	State	05/17/08-06/13/08	.10 AY	EDUC 621-BKZ	Special
Zost, Greg	School of Education	Assistant Professor	\$3,193	State	05/12/08-07/05/08	.10 AY	EDUC 405-49X	Special
Zost, Greg	School of Education	Assistant Professor	\$3,193	State	07/05/08-08/01/08	.10 AY	SPED 500-DAZ	Special



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<b>NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment:
Anderson, Josh	School of Arts and Sciences	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	08/25/08- 10/17/08; 10/27/08- 12/19/08	.20 AY	ART 206-49X ART 206-49Y	Special, Part-time
Anderson, Josh	School of Arts and Sciences	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	10/17/08- 12/09/08	.10 AY	ART 206-49W	Special, Part-time
Bair, Amanda	School of Arts & Sciences	N/A	\$2,100	State	08/25/08- 12/19/08	.10 AY	MUSC 251-02A	Special, Part-time
Benscoter, Andrew	School of Arts & Sciences	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	08/25/08- 10/17/08; 08/25/08- 10/17/08; 10/27/08- 12/19/08	.30 AY	ENG 201-49X ENG 202-49X ENG 201-49Y	Special, Part-time
Bonner, Mike	School of Professional Studies	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	08/25/08- 10/17/08; 10/27/08- 12/19/08	.20 AY	BUS 373-49V; BUS 373-49W	Special, Part-time
Brand, Lesa	Graduate Studies	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	06/02/08- 07/25/08	.20 AY	EDUC 512-DCZ EDUC 512-DDZ	Special, Part-time
Breed, Roger	Graduate Studies	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	06/14/08- 07/11/08	.10 AY	EDUC 512-BEZ	Special, Part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

**MEETING DATE: September 5, 2008**

<b>NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment:
Brizuela, Francisco	Graduate Studies	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	06/02/08- 07/25/08	.13 AY	EDUC 505-49Y INS 500-49Y	Special, Part-time
Campbell, Jacquelyn	Graduate Studies	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	06/02/08- 07/25/08	.20 AY	EDUC 512-49Y EDUC 512-DBZ	Special, Part-time
DeFrain, Debbie	School of Arts & Sciences	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	08/25/08- 10/17/08	.10 AY	MUSC 211-49X	Special, Part-time
DeFrain, Debbie	School of Arts & Sciences	N/A	\$4,200	State	08/25/08- 12/19/08	.20 AY	MUSC 112-00A MUSC 251-00A	Special, Part-time
Dunekacke, Susan	School of Arts & Sciences	N/A	\$6,300	State	08/25/08- 12/19/08	.30 AY	ENG 201-00B SPCH 152-00B SPCH 152-00E	Special, Part-time
Feldmann, Ann	Graduate Studies	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	06/02/08- 07/25/08	.20 AY	EDUC 552-49Y EDUC 512-DBY	Special, Part-time
Forsberg, Peggy	School of Arts & Sciences	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	08/25/08- 10/17/08; 10/27/08- 12/19/08	.20 AY	SOC 201-49X; SOC 201-49Y	Special, Part-time
Fritschle, Karen	School of Professional Studies	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	08/25/08- 10/17/08; 08/25/08- 10/17/08; 10/27/08- 12/19/08	.30 AY	BUS 329-49X BUS 414-49X BUS 348-49Y	Special, Part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

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<b>NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment:
Haney, John	Graduate Studies	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	06/02/08- 07/25/08	.10 AY	SPED 500-49Y	Special, Part-time
Hoehn, Jorja	School of Education	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	05/12/08- 07/05/08	.13 AY	PE 101-49X PE 101-49V	Special, Part-time
Johnson, Dale	School of Professional Studies	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	08/25/08- 10/17/08; 08/25/08- 10/17/08; 10/27/08- 12/19/08	.30 AY	BUS 301-49X BUS 328-49X BUS 301-49Y	Special, Part-time
Kearney, James	School of Arts & Sciences	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	08/25/08- 10/17/08	.10 AY	HIST 201-49X	Special, Part-time
Kearney, James	School of Arts & Sciences	N/A	\$2,100	State	08/25/08- 12/19/08	.10 AY	HIST 113-00C	Special, Part-time
Kearney, James	School of Arts & Sciences	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	08/25/08- 12/19/08	.10 AY	HIST 201-00A	Special, Part-time
Kelberlau, Darin	Graduate Studies	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	06/02/08- 07/25/08	.10 AY	EDUC 553-49Y	Special, Part-time
Kite, Nancy	School of Arts & Sciences	N/A	\$2,100	State	08/25/08- 12/19/08	.10 AY	ART 308-00A	Special, Part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

**MEETING DATE: September 5, 2008**

<b>NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment:
Kuchera, Evan	School of Arts & Sciences	N/A	\$1,600	State	07/31/08	.13 AY	Stipend, Online Course Development, ESCI 240	Special, Part-time
Kuchera, Evan	School of Arts & Sciences	N/A	\$50/student/ cr.hr. for 1-10 students; \$34/student/ cr.hr. for 11+	State	10/27/08-12/19/08	.13 AY	ESCI 240-49Y	Special, Part-time
Lee, Chris	School of Arts & Sciences	N/A	\$50/student/ cr.hr. for 1-10 students; \$34/student/ cr.hr. for 11+	State	08/25/08-10/17/08	.10 AY	HIST 371-49X	Special, Part-time
Lee, Chris	School of Arts & Sciences	N/A	\$50/student/ cr.hr. for 1-10 students; \$34/student/ cr.hr. for 11+	State	10/27/08-12/19/08	.10 AY	HIST 201-49Y	Special, Part-time
Lundholm, Robert	School of Professional Studies	N/A	\$50/student/ cr.hr. for 1-10 students; \$34/student/ cr.hr. for 11+	State	08/25/08-10/17/8; 10/27/08-12/19/08	.20 AY	BUS 251-49X BUS 252-49Y	Special, Part-time
Marnell, Maria	School of Arts & Sciences	N/A	\$3,500	State	08/25/08-12/19/08	.17 AY	SPAN 101-00A	Special, Part-time
McGee, Mary Karol	Graduate Studies	N/A	\$50/student/ cr.hr. for 1-10 students; \$34/student/ cr.hr. for 11+	State	06/02/08-07/25/08	.10 AY	EDUC 540-49Y	Special, Part-time
McGee, Mary Karol	Graduate Studies	N/A	\$50/student/ cr.hr. for 1-10 students; \$34/student/ cr.hr. for 11+	State	06/02/08-07/25/08	.10 AY	EDUC 551-49Y	Special, Part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

**MEETING DATE: September 5, 2008**

<b>NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment:
Molettiere, Richard	Graduate Studies	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	06/02/08- 07/25/08	.10 AY	EDUC 556-49Y	Special, Part-time
Moss, Louise	School of Arts & Sciences	N/A	\$2,100	State	08/25/08- 10/17/08	.10 AY	ENG 335-02A	Special, Part-time
Parks, Gregory	School of Arts & Sciences	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	08/25/08- 10/17/08; 08/25/08- 12/19/08	.20 AY	PSYC 345-49X PSYC 431-49A	Special, Part-time
Popelka, Susan	School of Professional Studies	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	08/25/08- 10/17/08; 10/27/08- 12/19/08	.20 AY	BUS 380-49V BUS 380-49W	Special, Part-time
Plettner, Elden	School of Arts & Sciences	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	10/27/08- 12/19/08	.17 AY	PHYS 201-49Y	Special, Part-time
Probst, David	Graduate Studies	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	05/03/08- 05/30/08	.10 AY	EDUC 621-CAZ	Special, Part-time
Radell, David	School of Arts & Sciences	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	08/25/08- 10/17/08; 08/25/08- 10/17/08; 10/27/08- 12/19/08	.30 AY	ESCI 215-49X MATH 340-49X ESCI 215-49Y	Special, Part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Peru State College**

**MEETING DATE: September 5, 2008**

<b>NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment:
Riffey, Libby	School of Education	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	05/12/08- 07/05/08	.10 AY	EDUC 438-02Z	Special, Part-time
Schnitzer, Diane	School of Education	N/A	\$1,625	State	05/12/08- 07/05/08	.10 AY	PE 313-02A	Special, Part-time
Seigworth, Clifton	School of Professional Studies	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	08/25/08- 12/19/08	.10 AY	BUS 335-49A	Special, Part-time
Shea, Lori	Graduate Studies	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	06/02/08- 07/25/08	.10 AY	EDUC 512-DEZ	Special, Part-time
Simmons, P.K.	School of Arts & Sciences	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	08/25/08- 10/17/08	.10 AY	SPCH 154-49X	Special, Part-time
Sinkhorn, Keri	School of Arts & Sciences	N/A	\$2,100	State	08/25/08- 12/19/08	.10 AY	MATH 112-00B	Special, Part-time
Sinkhorn, Keri	School of Arts & Sciences	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	08/25/08- 10/17/08	.10 AY	MATH 120-49X	Special, Part-time
Smith, Michael	Graduate Studies	N/A	\$50/student/ cr.hr. for 1- 10 students; \$34/student/ cr.hr. for 11+	State	06/07/08- 07/07/08	.10 AY	EDUC 569-CAZ	Special, Part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

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<b>NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment:
Snyder, Randall	School of Arts & Sciences	N/A	\$1,200	State	07/31/08	.10 AY	Stipend, Online Course Development, MUSC 215	Special, Part-time
Snyder, Randall	School of Arts & Sciences	N/A	\$2,100	State	08/25/08-12/19/08	.10 AY	MUSC 215-00A	Special, Part-time
Thompson, Gary	Graduate Studies	N/A	\$50/student/ cr.hr. for 1-10 students; \$34/student/ cr.hr. for 11+	State	06/02/08-07/25/08	.10 AY	EDUC 542-49Y	Special, Part-time
Tracy, Brenda	School of Education	N/A	\$50/student/ cr.hr. for 1-10 students; \$34/student/ cr.hr. for 11+	State	05/12/08-07/05/08	.10 AY	EDUC 305-49X	Special, Part-time
Warrick, Phil	Graduate Studies	N/A	\$50/student/ cr.hr. for 1-10 students; \$34/student/ cr.hr. for 11+	State	05/03/08-05/30/08; 06/02/08-07/25/08	.20 AY	EDUC 621-CBZ EDUC 601-49Y	Special, Part-time
Weichel, Mark	Graduate Studies	N/A	\$50/student/ cr.hr. for 1-10 students; \$34/student/ cr.hr. for 11+	State	05/17/08-06/13/08	.10 AY	EDUC 621-BCZ	Special, Part-time
West, Robert	School of Arts & Sciences	N/A	\$2,100	State	08/25/08-12/19/08	.10 AY	GEOG 101-00A	Special, Part-time
Wilson, Janet	School of Education	N/A	\$1,500	State	05/12/08-07/05/08	.10 AY	EDUC 430-02A	Special, Part-time
Yelkin, Suzanne	School of Arts & Sciences	N/A	\$2,350	State	05/12/08-07/05/08	.10 AY	ART 308-02A	Special, Part-time
Anderson, Marian	School of Education	N/A	\$700	State	08/25/08-12/19/08	.03 AY	Student Teacher Supervision	Special, Part-time
Bennett, Shelby	School of Education	N/A	\$2,100	State	08/25/08-12/19/08	.10 AY	Student Teacher Supervision	Special, Part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR****COLLEGE: Peru State College****MEETING DATE: September 5, 2008**

<b>NON-RANKED FACULTY (PART-TIME / LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment:
Carnes, Gerald	School of Education	N/A	\$1,575	State	08/25/08-12/19/08	.07 AY	Student Teacher Supervision	Special, Part-time
Drake, Thomas	School of Education	N/A	\$400	State	01/12/08-05/09/08	.03 AY	Student Teacher Supervision	Special, Part-time
Fenster, Rolland	School of Education	N/A	\$2,800	State	08/25/08-12/19/08	.13 AY	Student Teacher Supervision	Special, Part-time
Fethkenher, Larry	School of Education	N/A	\$5,600	State	08/25/08-12/19/08	.27 AY	Student Teacher Supervision	Special, Part-time
Gleason, Steve	School of Education	N/A	\$2,100	State	08/25/08-12/19/08	.10 AY	Student Teacher Supervision	Special, Part-time
Hicks, Russ	School of Education	N/A	\$700	State	08/25/08-12/19/08	.03 AY	Student Teacher Supervision	Special, Part-time
Hogue, Rita	School of Education	N/A	\$2,275	State	08/25/08-12/19/08	.11 AY	Student Teacher Supervision	Special, Part-time
Kearney, James	School of Education	N/A	\$700	State	08/25/08-12/19/08	.03 AY	Student Teacher Supervision	Special, Part-time
McCollough, Marg	School of Education	N/A	\$700	State	08/25/08-12/19/08	.03 AY	Student Teacher Supervision	Special, Part-time
Meyer, Della	School of Education	N/A	\$700	State	08/25/08-12/19/08	.03 AY	Student Teacher Supervision	Special, Part-time
Ongert, Gregory	School of Education	N/A	\$3,675	State	08/25/08-12/19/08	.17 AY	Student Teacher Supervision	Special, Part-time
Porter, Judy	School of Education	N/A	\$1,400	State	08/25/08-12/19/08	.07 AY	Student Teacher Supervision	Special, Part-time
Simpson, Ivan	School of Education	N/A	\$700	State	08/25/08-12/19/08	.03 AY	Student Teacher Supervision	Special, Part-time
Thompson, Gary	School of Education	N/A	\$7,700	State	08/25/08-12/19/08	.37 AY	Student Teacher Supervision	Special, Part-time



**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR****COLLEGE: Peru State College****MEETING DATE: September 5, 2008**

<b>UNIONIZED SUPPORT STAFF</b> (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Indicate Type of Appointment:
Bailey, Terry	Office Assistant II	N/A	\$24,312	State	07/01/08	1 FY	FY Salary Adjustment	Special
Breazile, Teresa	Accounting Clerk III	N/A	\$24,603	State	07/01/08	1 FY	FY Salary Adjustment	Special
Clifton, LeeAnn	Accounting Clerk III	N/A	\$24,603	State	07/01/08	1 FY	FY Salary Adjustment	Special
Davis, Linda	Office Assistant II	N/A	\$21,289	State	07/31/08	1 FY	Resignation	N/A
Gornicki, Efi	Office Assistant II	N/A	\$21,187	State	07/14/08	1 FY	Appointment	Special
Mangnall, Richard	Maintenance Repair Worker II	N/A	\$22,855	State	07/01/08	1 FY	Appointment	Special

<b>NON-UNIONIZED SUPPORT STAFF</b> (FULL-TIME / .75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Effective Date	FTE	Reason for Change	Type of Appointment:
Tisdell, Randee	Office Assistant IV	N/A	\$32,448	State	08/29/08	1 FY	Resignation	N/A

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Wayne State College**

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<b>RANKED FACULTY</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Berry, Judith	Art and Design	Lecturer	\$40,426.00	State	8/22/08 – 5/13/09	1.0	Salary reflects \$3,000 increase due to completion of MFA degree	Special Appointment
Bertolas, Randy	History, Politics and Geography	Professor; Department Chair	\$2,500.00 + 3 cr. hours release time/year	State	8/22/08 – 5/13/09	n/a	Salary/Workload Adjustment; Department Chair	Specific; Tenured
Blomenkamp, Jean	Educational Foundations and Leadership	Professor; Department Chair	\$3,000.00 + 6 cr. hours release time/year	State	8/22/08 – 5/13/09	n/a	Salary/Workload Adjustment; Department Chair	Specific; Tenured
Blomenkamp, Jean	Educational Foundations and Leadership	Professor	\$69,939.00	State	9/6/08 – 5/13/09	1.0	Temporary reassignment to Professional Staff for 2008-09 academic year	Specific; Tenured
Bruflat, Alan	Language and Literature	Professor; Department Chair	\$3,000.00 + 6 cr. hours release time/year	State	8/22/08 – 5/13/09	n/a	Salary/Workload Adjustment; Department Chair	Specific; Tenured
Campbell, Paul	Sociology, Psychology and Criminal Justice	Professor; Department Chair	\$3,000.00 + 6 cr. hours release time/year	State	8/22/08 – 5/13/09	n/a	Salary/Workload Adjustment; Department Chair	Specific; Tenured
Christensen, Doug	Life Sciences	Professor	\$58,085.00	State	8/22/08 – 5/13/09	1.0	Salary adjustment, no compaction increase	Specific; Tenured
Christensen, Linda	Music	Associate Professor; Department Chair	\$2,000.00 + 3 cr. hours release time/year	State	8/22/08 – 5/13/09	n/a	Salary/Workload Adjustment; Department Chair	Specific; Tenured
Dixon, Pamela	Business and Economics	Assistant Professor	\$48,880.00	State	8/16/07 – 7/7/08	1.0	Resignation	Specific; Tenure Track
Elliott, Steven	Art and Design	Associate Professor; Department Chair	\$2,000.00 + 3 cr. hours release time/year	State	8/22/08 – 5/13/09	n/a	Salary/Workload Adjustment; Department Chair	Specific; Probationary/Tenure Track
Evetovich, Tammy	Health, Human Performance and Sport	Professor; Department Chair	\$3,000.00 + 6 cr. hours release time/year	State	8/22/08 – 5/13/09	n/a	Salary/Workload Adjustment; Department Chair	Specific; Tenured

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

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<b>RANKED FACULTY</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Garvin, Tim	Computer Technology and Information Systems	Professor; Department Chair	\$2,500.00 + 3 cr. hours release time/year	State	8/22/08 – 5/13/09	n/a	Salary/Workload Adjustment; Department Chair	Specific; Tenured
Headley, Lindsay Sanders	Physical Sciences and Mathematics	Interim Assistant Professor	\$37,000.00	State	8/22/08 – 5/13/09	1.0	Interim Appointment	Specific Term, Interim
Kietzmann, Glenn	Life Sciences	Professor; Department Chair	\$2,500.00 + 3 cr. hours release time/year	State	8/22/08 – 5/13/09	n/a	Salary/Workload Adjustment; Department Chair	Specific; Tenured
Lindberg, Judith	Technology and Applied Sciences	Professor; Department Chair	\$2,000.00 + 3 cr. hours release time/year	State	8/22/08 – 5/13/09	n/a	Salary/Workload Adjustment; Department Chair	Specific; Tenured
Linster, Carolyn	Educational Foundations and Leadership	Professor	\$74,044.00	State	9/6/08 – 5/13/08	1.0	Temporary reassignment to Professional Staff for 2008-09 academic year	Specific; Tenured
Mudge, Marilyn	Educational Foundations and Leadership	Professor; Department Chair	\$1,500.00 + 3 cr. hours release time in 1/09 semester	State	1/12/09 – 5/13/09	n/a	Salary/Workload Adjustment; Department Chair	Specific; Tenured
Parker, Charles	Business and Economics	Professor; Department Chair	\$3,000.00 + 6 cr. hours release time/year	State	8/22/08 – 5/13/09	n/a	Salary/Workload Adjustment; Department Chair	Specific; Tenured
Roney, Janet	School of Arts and Humanities; Communication Arts	Professor	\$68,196.00	State	8/27/84 – 6/10/08	1.0	Resignation (correction from 6/6/08 Board Report)	Specific, Tenured
Schmitz, Janet	Language and Literature	Associate Professor	\$28,204.00	State	8/22/08 – 5/13/09	.33	3-year Phased Retirement; ending with the completion of the Spring 2011 term	Specific, Tenured

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

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<b>RANKED FACULTY</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Whitt, Deborah	Communication Arts	Professor; Department Chair	\$2,500.00 + 3 cr. hours release time/year	State	8/22/08 – 5/13/09	n/a	Salary/Workload Adjustment; Department Chair	Specific; Tenured
Willis, Keith	Counseling and Special Education	Professor; Department Chair	\$2,500.00 + 3 cr. hours release time/year	State	8/22/08 – 5/13/09	n/a	Salary/Workload Adjustment; Department Chair	Specific; Tenured
Young, Todd	Physical Sciences and Mathematics	Professor; Department Chair	\$3,000.00 + 6 cr. hours release time/year	State	8/22/08 – 5/13/09	n/a	Salary/Workload Adjustment; Department Chair	Specific; Tenured

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<b>UNIONIZED PROFESSIONAL STAFF</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Morris, Muffin	Assistant Athletic Trainer	N/A	\$33,280.00 (prorated)	State	7/22/08 – 7/31/08	1.0	New Hire, new position	Special; Probationary
Morris, Muffin	Assistant Athletic Trainer	N/A	\$33,280.00 (prorated)	State	7/22/08 – 7/31/08	1.0	Resignation	Special; Probationary
Pfaltzgraff, Philip	Staff Accompanist	N/A	\$39,000.00 (prorated)	State	8/25/08 – 6/30/09	1.0	New Hire, new position	Special; Probationary
Rieger, Rose	Assistant Athletic Trainer	N/A	\$33,280.00 (prorated)	State	8/1/08 – 6/30/09	1.0	New Hire, replaces Muffin Morris	Special; Probationary
Rosebrock, Wyatt	Programmer Analyst	N/A	\$34,700.00 (prorated)	State	7/11/08 – 6/30/09	1.0	New Hire, new position	Special; Probationary
Roy, Donovan	Director, Minority Affairs	N/A	\$45,000.00 (prorated)	State	7/7/08 – 6/30/09	1.0	New Hire, replaces Clarissa Kaiser	Special; Probationary
Tiedtke, Teresa	Assistant Manager, Student Center	N/A	\$30,285.00	State	7/1/08 – 6/30/09	1.0	New Hire, new position (previously an Interim appointment)	Specific Term; Probationary

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

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**MEETING DATE: September 5, 2008**

<b>** UNIONIZED PROFESSIONAL STAFF (Pending Board Approval)</b> <i>(FULL-TIME/.75 FTE OR MORE)</i>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Eckmann, Brandon	Computer Support Specialist	N/A	\$39,383.00	State	10/1/08 – 6/30/09	1.0	Market Adjustment	Special; Non-probationary
Nelson, Jeremy	Computer Support Specialist	N/A	\$39,003.00	State	10/1/08 – 6/30/09	1.0	Market Adjustment	Special; Non-probationary
Smith, Chad	Computer Support Specialist	N/A	\$43,992.00	Revenue Bond	10/1/08 – 6/30/09	1.0	Market Adjustment	Special; Non-probationary

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE:** Wayne State College

**MEETING DATE:** September 5, 2008

<b>NON-UNIONIZED PROFESSIONAL STAFF</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Altwine, Chad	Director of Facility Services	N/A	\$78,000.00	State	7/1/08 – 6/30/09	1.0	New Hire, replaces Dwayne “Derby” Johnson	Specific Term
Bredenberg, Brooke	Head Women’s Soccer Coach	N/A	\$34,500.00	State	7/1/08 – 6/30/09	1.0	Salary adjustment (correction to 6/6/08 Board Report)	Specific Term
Horton, Thomas	Head Athletic Trainer	N/A	\$39,500.00	State	7/1/08 – 7/31/08	1.0	New Hire, new position	Specific; Probationary
Horton, Thomas	Head Athletic Trainer	N/A	\$39,500.00	State	7/1/08 – 7/31/08	1.0	Resignation	Specific; Probationary
Kielsmeier, Chris	Head Women’s Basketball Coach	N/A	\$8,597.73	State	5/19/08 – 6/30/08	1.0	FTE from Assistant Women’s Basketball Coach position used	Special Appointment
Kielsmeier, Chris	Head Women’s Basketball Coach	N/A	\$65,000.00 + up to \$5,000 moving expenses	State	7/1/08 – 6/30/09	.92	New Hire, replaces Ryun Williams (correction to 6/6/08 Board Report)	Specific Term
Koyzis, Anthony	Dean, School of Education and Counseling	N/A	\$95,845.00	State	7/5/05 – 8/31/08	1.0	Resignation	Specific Term
Mieras, Tara	Director of Student Activities	N/A	\$45,760.00	Revenue Bond	10/1/07 – 8/1/08	1.0	Resignation	Specific Term
Morris, Muffin	Interim Head Athletic Trainer	N/A	\$39,500.00 (prorated)	State	8/1/08 – 6/30/09	1.0	New Hire, Interim Appointment	Special Appointment

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Wayne State College**

**MEETING DATE: September 5, 2008**

<b>** NON-UNIONIZED PROFESSIONAL STAFF (Pending Board Approval)</b>								
<i>(FULL-TIME/.75 FTE OR MORE)</i>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Blomenkamp, Jean	School of Education and Counseling	Interim Co-Dean	\$89,939.00	State	9/6/08 – 5/13/09	n/a	Salary adjustment due to additional duties as Co-Dean of School of Education and Counseling	Special, Interim
Brink, Marlon	Head Men's and Women's Track/Cross Country Coach	N/A	\$45,315.00	State	10/1/08 – 6/30/09	1.0	Market Adjustment	Special
Carstens, Jeff	Assistant Dean of Students and Director of Residence Life	N/A	\$71,036.00	Revenue Bond	9/6/08 – 6/30/09	1.0	Additional Duties	Special
Hill, Kevin	School of Natural and Social Sciences	Dean; Professor	\$98,018.00	State	9/6/08 – 5/13/09	1.0	Mentoring School of Education and Counseling with budget and evaluation, plus NCATE support	Specific, Tenured
Gardner, Janice	Administrative Assistant to the President	N/A	\$42,587.00	State	10/1/08 – 6/30/09	.80	Market Adjustment	Special
Kneifl, Scott	Head Volleyball Coach	N/A	\$49,608.00	State	10/1/08 – 6/30/09	1.0	Market Adjustment	Special
Linster, Carolyn	School of Education and Counseling	Interim Co-Dean	\$94,044.00	State	9/6/08 – 5/13/09	n/a	Salary adjustment due to additional duties as Co-Dean of School of Education and Counseling	Special , Interim
Manganaro, John	Head Baseball Coach and Event/Fields Manager	N/A	\$50,350.00	State	10/1/08 – 6/30/09	1.0	Market Adjustment	Special
McLaughlin, Dan	Head Football Coach	N/A	\$76,311.00	State	10/1/08 – 6/30/09	1.0	Market Adjustment	Special
Schoh, Eric	Athletic Director	N/A	\$85,860.00	State	10/1/08 – 6/30/09	1.0	Market Adjustment	Special



**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Wayne State College**

**MEETING DATE: September 5, 2008**

<b>RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Adams, Frank	Continuing Education	Professor	\$5,933.00	State	6/2/08 – 7/2/08	.10	EDU 696-W0	Special
Adams, Frank	Continuing Education	Professor	\$5,933.00	State	7/7/08 – 7/31/08	.10	EDU 655-W0	Special
Adams, Frank	Educational Foundations and Leadership	Professor	\$74.00	State	7/7/08 – 8/8/08	.033	Appointment; overload IS/DS*	Special
Alexander, Andrew	Language and Literature	Professor	\$222.00	State	7/7/08 – 8/8/08	.10	Appointment; overload IS/DS*	Special
Anderson, Wayne	Art and Design	Professor; Department Chair	\$3,436.00	State	5/5/08 – 8/21/08	n/a	Summer department chair duties	Special
Arneson, Patricia	Continuing Education	Professor	\$6,439.00	State	6/18/08 – 7/2/08	.10	BUS 602-H0	Special
Arneson, Patricia	Continuing Education	Professor	\$6,439.00	State	6/2/08 – 7/2/08	.10	CED 650-H0	Special
Arneson, Patricia	Business and Economics	Professor	\$281.00	State	6/2/08 – 7/8/08	.10	Appointment; overload IS/DS*	Special
Arneson, Patricia	Business and Economics	Professor	\$281.00	State	7/7/08 – 8/8/08	.10	Appointment; overload IS/DS*	Special
Arneson, Patricia	Business and Economics	Professor	\$4,534.00	State	8/22/08 – 12/23/08	.10	Appointment; overload	Special
Bauer, Jeff	Education and Counseling	Associate Professor	\$1,295.00	State	5/5/08 – 5/28/08	n/a	NCATE Folio Release	Special
Bauer, Jeff	Physical Sciences and Mathematics	Associate Professor	\$4,855.00	State	6/2/08 – 7/8/08	.10	MAT 645-01	Special
Bauer, Jeff	Physical Sciences and Mathematics	Associate Professor	\$750.00	State	6/2/08 – 7/2/08	n/a	MAT 645-T1/T2/T3	Special
Bauer, Jeff	Physical Sciences and Mathematics	Associate Professor	\$561.00	State	7/7/08 – 8/8/08	.10	Appointment; overload IS/DS*	Special
Bertolas, Randy	History, Politics and Geography	Professor	\$222.00	State	5/5/08 – 5/28/08	.10	Appointment; overload IS/DS*	Special
Bertolas, Randy	History, Politics and Geography	Professor; Department Chair	\$2,939.00	State	5/5/08 – 8/21/08	n/a	Summer department chair duties	Special
Bertolas, Randy	Continuing Education	Professor	\$5,510.00	State	7/7/08 – 8/6/08	.10	GEO 596-80	Special
Bertolas, Randy	History, Politics and Geography	Professor	\$222.00	State	7/7/08 – 8/8/08	.10	Appointment; overload IS/DS*	Special
Bertolas, Randy	Continuing Education	Professor	\$1,403.00	State	7/14/08 – 8/6/08	.10	GEO 596-81	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Wayne State College**

**MEETING DATE: September 5, 2008**

<b>RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Black, Barbara	Continuing Education	Professor	\$1,884.00	State	6/2/08 – 7/2/08	.033	EDU 603-W0	Special
Black, Barbara	Continuing Education	Professor	\$3,767.00	State	6/2/08 – 7/2/08	.067	EDU 627-W0	Special
Black, Barbara	Continuing Education	Professor	\$5,650.00	State	6/2/08 – 7/2/08	.10	EDU 674-W0	Special
Blankenau, Joseph	History, Politics and Geography	Professor	\$4,036.00	State	7/7/08 – 8/8/08	.10	SSC 319-01	Special
Blomenkamp, Jean	Educational Foundations and Leadership	Professor; Department Chair	\$3,363.00	State	5/5/08 – 8/21/08	n/a	Summer department chair duties	Special
Blomenkamp, Jean	Continuing Education	Professor	\$6,305.00	State	6/2/08 – 6/26/08	.10	EDU 666-W0	Special
Blomenkamp, Jean	Continuing Education	Professor	\$6,305.00	State	6/2/08 – 7/2/08	.10	EDU 750-W0	Special
Blomenkamp, Jean	Educational Foundations and Leadership	Professor	\$1,200.00	State	6/2/08 – 7/8/08	n/a	Online course development	Special
Blomenkamp, Jean	Educational Foundations and Leadership	Professor	\$1,200.00	State	6/2/08 – 7/8/08	n/a	Online course development	Special
Bohnert, David	Music	Associate Professor	\$3,840.00	State	7/7/08 – 8/8/08	n/a	Summer duties associated with the WSC athletic bands	Special
Bohnert, David	Music	Associate Professor	\$1,536.00	State	8/22/08 – 12/23/08	n/a	WSC Athletic Band	Special
Bruflat, Alan	Language and Literature	Professor; Department Chair	\$3,221.00	State	5/5/08 – 8/21/08	n/a	Summer department chair duties	Special
Bruflat, Alan	Continuing Education	Professor	\$4,831.00	State	6/2/08 – 7/2/08	.10	SPA 110-W0	Special
Bruflat, Alan	Educational Foundations and Leadership	Professor	\$148.00	State	6/2/08 – 7/8/08	.067	Appointment; overload IS/DS*	Special
Bruflat, Alan	Language and Literature	Professor	\$148.00	State	6/2/08 – 7/8/08	.067	Appointment; overload IS/DS*	Special
Bruflat, Alan	Language and Literature	Professor	\$74.00	State	7/7/08 – 8/8/08	.033	Appointment; overload IS/DS*	Special
Buryanek, Donald	Technology and Applied Sciences	Assistant Professor	\$3,787.00	State	8/22/08 – 12/23/08	.10	Appointment; overload	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

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<b>RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Butler, Katherine	Language and Literature	Professor	\$6,677.00	State	6/2/08 – 7/8/08	.10	PHI 300-01	Special
Campbell, Paul	Sociology, Psychology and Criminal Justice	Professor; Department Chair	\$3,701.00	State	5/5/08 – 8/21/08	n/a	Summer department chair duties	Special
Campbell, Paul	Sociology, Psychology and Criminal Justice	Professor	\$2,875.00	State	7/7/08 – 8/8/08	.10	SOC 320-01	Special
Campbell, Paul	Sociology, Psychology and Criminal Justice	Professor	\$281.00	State	7/7/08 – 8/8/08	.10	Appointment; overload IS/DS*	Special
Christensen, Doug	Life Sciences	Associate Professor	\$148.00	State	6/2/08 – 7/8/08	.033	Appointment; overload IS/DS*	Special
Christensen, Doug	Life Sciences	Associate Professor	\$590.00	State	7/7/08 – 8/8/08	.267	Appointment; overload IS/DS*	Special
Christensen, Linda	Music	Associate Professor; Department Chair	\$2,472.00	State	5/5/08 – 8/21/08	n/a	Summer department chair duties	Special
Conway, Gerald	Business and Economics	Associate Professor	\$4,500.00	State	8/22/08 – 12/23/08	.10	Appointment; overload	Special
Conway, Kathleen	Counseling and Special Education	Professor	\$7,019.00	State	6/2/08 – 7/8/08	.10	CSL 580-H0	Special
Conway, Kathleen	Counseling and Special Education	Professor	\$7,019.00	State	6/2/08 – 7/8/08	.10	EDU 650-H0	Special
Cupp, Rodney	Continuing Education	Assistant Professor	\$3,198.00	State	7/7/08 – 8/6/08	.10	PHI 300-W0	Special
Curtiss, James	Continuing Education	Professor	\$5,700.00	State	7/7/08 – 8/6/08	.10	EDU 626-W0	Special
Curtiss, James	Educational Foundations and Leadership	Professor	\$5,700.00	State	7/7/08 – 8/8/08	.10	EDU 650-01	Special
Dinsmore, Janice	Educational Foundations and Leadership	Assistant Professor	\$4,610.00	State	6/2/08 – 7/8/08	.10	EDU 415/515-H0	Special
Dinsmore, Steven	Counseling and Special Education	Professor	\$7,144.00	State	6/2/08 – 7/8/08	.10	CSL 615-H0	Special
Dinsmore, Steven	Counseling and Special Education	Professor	\$7,144.00	State	6/2/08 – 7/8/08	.10	CSL 625-H0	Special
Driewer, Carolyn	Education and Counseling	Assistant Professor	\$1,586.00	State	5/5/08 – 5/28/08	n/a	NENTA Release	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Wayne State College**

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<b>RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Ellis, Susan	Sociology, Psychology and Criminal Justice	Associate Professor	\$222.00	State	6/2/08 – 7/8/08	.10	Appointment; overload IS/DS*	Special
Ellis, Susan	Sociology, Psychology and Criminal Justice	Associate Professor	\$222.00	State	7/7/08 – 8/8/08	.10	Appointment; overload IS/DS*	Special
Ettel, Mary	Physical Sciences and Mathematics	Professor	\$3,685.00	State	7/7/08 – 8/8/08	.167	CHE 107-01/02	Special
Evetovich, Tammy	Health, Human Performance and Sport	Associate Professor	\$222.00	State	5/5/08 – 5/28/08	.10	Appointment; overload IS/DS*	Special
Evetovich, Tammy	Health, Human Performance and Sport	Associate Professor; Department Chair	\$2,655.00	State	5/5/08 – 8/21/08	n/a	Summer department chair duties	Special
Evetovich, Tammy	Continuing Education	Associate Professor	\$1,122.00	State	6/2/08 – 7/2/08	.10	PED 671-W0	Special
Evetovich, Tammy	Health, Human Performance and Sport	Associate Professor	\$74.00	State	6/2/08 – 7/8/08	.033	Appointment; overload IS/DS*	Special
Evetovich, Tammy	Health, Human Performance and Sport	Associate Professor	\$3,982.00	State	7/7/08 – 8/8/08	.10	PED 489/493-01	Special
Evetovich, Tammy	Health, Human Performance and Sport	Associate Professor	\$222.00	State	7/7/08 – 8/8/08	.10	Appointment; overload IS/DS*	Special
Farmer, Todd	Education and Counseling	Assistant Professor	\$1,170.00	State	5/5/08 – 5/28/08	n/a	NCATE Folio Release	Special
Farmer, Todd	Health, Human Performance and Sport	Assistant Professor	\$1,327.00	State	5/5/08 – 7/2/08	.10	Appointment; overload IS/DS*	Special
Farmer, Todd	Continuing Education	Assistant Professor	\$2,340.00	State	6/2/08 – 7/2/08	.067	PED 103-W0	Special
Farmer, Todd	Continuing Education	Assistant Professor	\$2,340.00	State	7/7/08 – 8/6/08	.067	PED 103-W1	Special
Garvin, Tim	Computer Technology and Information Systems	Professor	\$281.00	State	6/2/08 – 7/8/08	.10	Appointment; overload IS/DS	Special
Garvin, Tim	Continuing Education	Professor	\$5,636.00	State	7/7/08 – 8/6/08	.10	BUS 665-W0	Special
Garvin, Tim	Continuing Education	Professor	\$4,509.00	State	7/7/08 – 8/6/08	.10	CIS 430-W0	Special
Garvin, Tim	Computer Technology and Information Systems	Professor	\$222.00	State	7/7/08 – 8/8/08	.10	Appointment; overload IS/DS*	Special
Geisert, Cameron	Health, Human Performance and Sport	Assistant Professor	\$281.00	State	6/2/08 – 7/8/08	.10	Appointment; overload IS/DS	Special

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<b>RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Gilligan, Janet	Continuing Education	Professor	\$5,127.00	State	6/2/08 – 7/2/08	.10	ENG 150-W1	Special
Hansen, Pearl	Art and Design	Professor	\$443.00	State	5/5/08 – 5/28/08	.133	Appointment; overload IS/DS*	Special
Hayford, Barbara	Life Sciences	Assistant Professor	\$590.00	State	5/5/08 – 5/28/08	.133	Appointment; overload IS/DS*	Special
Hayford, Barbara	Life Sciences	Assistant Professor	\$3,075.00	State	7/7/08 – 8/8/08	n/a	Natural History Museum Prep	Special
Herling, Lourdes	Computer Technology and Information Systems	Instructor	\$3,803.00	State	7/7/8 – 8/8/08	.10	CIS 557-H0	Special
Herling, Lourdes	Computer Technology and Information Systems	Instructor	\$443.00	State	7/7/08 – 8/8/08	.10	Appointment; overload IS/DS*	Special
Hickey, Donald	Continuing Education	Professor	\$7,184.00	State	6/2/08 – 7/2/08	.10	HIS 665-80	Special
Hickey, Donald	Continuing Education	Professor	\$7,184.00	State	6/19/08 – 8/4/08	.10	HIS 660-W0	Special
Hinnerichs, Kris	Continuing Education	Assistant Professor	\$2,808.00	State	6/2/08 – 7/2/08	.10	PED 207-W0	Special
Jensen, Gwen	Communication Arts	Associate Professor	\$1,990.00	State	6/2/08 – 7/8/08	.10	CNA 101-01	Special
Jensen, Gwen	Communication Arts	Associate Professor	\$3,286.00	State	8/22/08 – 12/23/08	.10	Appointment; overload	Special
Karlen, Jean	Sociology, Psychology and Criminal Justice	Professor	\$355.00	State	5/5/08 – 5/28/08	.133	Appointment; overload IS/DS*	Special
Karlen, Jean	Service Learning	Professor	\$500.00	Grant	5/5/08 – 8/15/08	n/a	Service-learning	Special
Karr, Paul	Physical Sciences and Mathematics	Professor	\$1,843.00	State	6/2/08 – 7/8/08	.167	CHE 106-01	Special
Karsky, Jason	Sociology, Psychology and Criminal Justice	Associate Professor	\$3,723.00	State	6/2/08 – 7/8/08	.10	CJA 444/544-01	Special
Kietzmann, Glenn	Life Sciences	Professor; Department Chair	\$3,139.00	State	5/5/08 – 8/21/08	n/a	Summer department chair duties	Special
Kietzmann, Glenn	Life Sciences	Professor	\$7,846.00	State	6/2/08 – 7/8/08	.167	BIO 220-01/02	Special
Langlie, Pamela	Continuing Education	Assistant Professor	\$4,661.00	State	6/2/08 – 7/16/08	.133	FCS 520-W0	Special

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<b>RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Lawrence, Gloria	Sociology, Psychology and Criminal Justice	Professor	\$4,938.00	State	7/7/08 – 8/8/08	.10	PSY 450/550-01	Special
Lindberg, Judy	Continuing Education	Professor	\$561.00	State	6/2/08 – 7/2/08	.10	FCS 615-W0	Special
Lindberg, Judy	Technology and Applied Sciences	Professor	\$723.00	State	6/2/08 – 7/8/08	.30	Appointment; overload IS/DS*	Special
Lindberg, Judy	Technology and Applied Sciences	Professor	\$222.00	State	7/7/08 – 8/8/08	.10	Appointment; overload IS/DS*	Special
Linster, Carolyn	Continuing Education	Professor	\$6,675.00	State	6/2/08 – 7/2/08	.10	EDU 612-W0	Special
Linster, Carolyn	Educational Foundations and Leadership	Professor	\$5,340.00	State	7/7/08 – 8/8/08	n/a	Coordinator of Learning Communities	Special
Mancastroppa, Roger	History, Politics and Geography	Interim Instructor	\$1,966.00	State	8/22/08 – 12/23/08	n/a	Appointment, overload	Special
McElwain, Max	Communication Arts	Associate Professor; Department Chair	\$1,329.00	State	5/5/08 – 8/21/08	n/a	Summer department chair duties	Special
McElwain, Max	Communication Arts	Associate Professor	\$3,316.00	State	8/22/08 – 12/23/08	.10	Appointment; overload	Special
Miller, Dan	Sociology, Psychology and Criminal Justice	Associate Professor	\$1,386.00	State	6/2/08 – 7/8/08	.10	PSY 444/544-01	Special
Miller, Dan	Sociology, Psychology and Criminal Justice	Associate Professor	\$281.00	State	6/2/08 – 7/8/08	.10	Appointment; overload	Special
Mudge, Marilyn	Continuing Education	Professor	\$5,685.00	State	6/2/08 – 7/2/08	.10	EDU 604-W0	Special
Mudge, Marilyn	Educational Foundations and Leadership	Professor	\$5,685.00	State	6/2/08 – 7/8/08	.10	EDU 614-H0	Special
Nicholson, Lori	Computer Technology and Information Systems	Assistant Professor	\$4,517.00	State	7/7/08 – 8/8/08	.10	CSC 548-H0	Special
Nicholson, Lori	Computer Technology and Information Systems	Assistant Professor	\$222.00	State	7/7/08 – 8/8/08	.10	Appointment; overload IS/DS*	Special
Novotny, Jason	Continuing Education	Instructor	\$2,925.00	State	6/2/08 – 7/16/08	.10	ITE 320-W2	Special
O'Leary, Jay	Music	Professor	\$1,327.00	State	6/2/08 – 7/8/08	.067	MUS 100-01	Special

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<b>RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Ossian, James	Continuing Education	Associate Professor	\$4,778.00	State	6/2/08 – 6/26/08	.10	EDU 654-W0	Special
Ossian, James	Continuing Education	Associate Professor	\$4,778.00	State	6/2/08 – 6/26/08	.10	EDU 657-W0	Special
Ossian, James	Educational Foundations and Leadership	Associate Professor	\$1,200.00	State	6/2/08 – 7/8/08	n/a	Online course development	Special
Parker, Charles	Continuing Education	Professor	\$4,374.00	State	7/7/08 – 8/6/08	.10	ECO 203-W0	Special
Ras, Gerard	Continuing Education	Interim Instructor	\$3,497.00	State	7/7/08 – 8/6/08	.10	BUS 241-W0	Special
Renzelman, John	Continuing Education	Professor	\$6,696.00	State	6/2/08 – 7/2/08	.10	ITE 605-W0	Special
Renzelman, John	Technology and Applied Sciences	Professor	\$281.00	State	6/2/08 – 7/8/08	.10	Appointment; overload IS/DS*	Special
Renzelman, John	Continuing Education	Professor	\$281.00	State	6/23/08 – 7/31/08	.025	ITE 596-H0	Special
Renzelman, John	Technology and Applied Sciences	Professor	\$281.00	State	7/7/08 – 8/8/08	.10	Appointment; overload IS/DS*	Special
Ronnow, Gretchen	Language and Literature	Professor	\$281.00	State	5/5/08 – 5/28/08	.10	Appointment; overload IS/DS*	Special
Ronnow, Gretchen	Continuing Education	Professor	\$4,548.00	State	6/2/08 – 7/2/08	.10	ENG 384-W0	Special
Ronnow, Gretchen	Language and Literature	Professor	\$782.00	State	6/2/08 – 7/8/08	.30	Appointment; overload IS/DS*	Special
Ronnow, Gretchen	Language and Literature	Professor	\$281.00	State	7/7/08 – 8/8/08	.10	Appointment; overload IS/DS*	Special
Sharer, Timothy	Continuing Education	Professor	\$3,075.00	State	6/2/08 – 7/2/08	.05	EDU 596-W0	Special
Sharer, Timothy	Continuing Education	Professor	\$3,280.00	State	6/2/08 – 7/7/08	n/a	NCATE Release	Special
Sweeney, Karen	Educational Foundations and Leadership	Professor	\$281.00	State	6/2/08 – 7/8/08	.10	Appointment; overload IS/DS*	Special
Sweeney, Karen	Educational Foundations and Leadership	Professor	\$6,315.00	State	7/7/08 – 8/8/08	.10	EDU 696-H0	Special
Sweetland, Robert	Continuing Education	Professor	\$3,256.00	State	6/2/08 – 7/2/08	.05	EDU 596-W0	Special

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<b>RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Sweetland, Robert	Continuing Education	Professor	\$6,511.00	State	6/2/08 – 7/2/08	.10	EDU 600-W0	Special
Taber, Doug	History, Politics and Geography	Professor	\$2,211.00	State	6/2/08 – 7/8/08	.10	HIS 120-01	Special
Vander Weil, Greg	Education and Counseling	Assistant Professor	\$1,308.00	State	5/5/08 – 5/28/08	n/a	NCATE Folio Release	Special
Vander Weil, Greg	Technology and Applied Sciences	Assistant Professor	\$4,904.00	State	7/7/08 – 8/8/08	.10	ITE 510-01	Special
Whitt, Deborah	Communication Arts	Professor; Department Chair	\$1,532.00	State	5/5/08 – 8/21/08	n/a	Summer department chair duties	Special
Whitt, Deborah	Continuing Education	Professor	\$2,298.00	State	6/2/08 – 7/2/08	.05	CNA 375-80	Special
Whitt, Deborah	Continuing Education	Professor	\$2,872.00	State	6/2/08 – 7/2/08	.05	CNA 675-80	Special
Whitt, Ron	Continuing Education	Professor	\$2,679.00	State	6/2/08 – 7/2/08	.05	CNA 375-80	Special
Whitt, Ron	Continuing Education	Professor	\$3,349.00	State	6/2/08 – 7/2/08	.05	CNA 675-80	Special
Whitt, Ron	Continuing Education	Professor	\$6,697.00	State	7/7/08 – 7/17/08	.10	CNA 675-91	Special
Wilcox, Daryl	Counseling and Special Education	Professor	\$281.00	State	5/5/08 – 5/28/08	.10	Appointment; overload IS/DS*	Special
Wilcox, Daryl	Counseling and Special Education	Professor	\$561.00	State	6/2/08 – 7/8/08	.10	SPD 631-01	Special
Wilcox, Daryl	Counseling and Special Education	Professor	\$281.00	State	6/2/08 – 7/8/08	.10	SPD 609-01	Special
Wilcox, Daryl	Counseling and Special Education	Professor	\$281.00	State	6/2/08 – 7/8/08	.10	Appointment; overload IS/DS*	Special
Wilcox, Daryl	Counseling and Special Education	Professor	\$281.00	State	7/7/08 – 8/8/08	.10	SPD 610-01	Special
Wilcox, Daryl	Counseling and Special Education	Professor	\$7,184.00	State	7/7/08 – 8/8/08	.10	SPD 611-01	Special
Wilcox, Daryl	Continuing Education	Professor	\$750.00	State	7/7/08 – 8/1/08	n/a	SPD 611-T1/T2/T3	Special
Wilcox, Daryl	Counseling and Special Education	Professor	\$281.00	State	7/7/08 – 8/8/08	.10	SPD 667-01	Special
Wilcox, Daryl	Counseling and Special Education	Professor	\$561.00	State	7/7/08 – 8/8/08	.10	Appointment; overload IS/DS*	Special



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<b>RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Willis, Keith	Counseling and Special Education	Professor; Department Chair	\$2,907.00	State	5/5/08 – 8/21/08	n/a	Summer department chair duties	Special
Willis, Keith	Counseling and Special Education	Professor	\$5,451.00	State	6/2/08 – 7/8/08	.10	CSL 697-H0/H2	Special
Willis, Keith	Counseling and Special Education	Professor	\$2,181.00	State	6/2/08 – 7/8/08	n/a	CSL 697	Special
Willis, Keith	Counseling and Special Education	Professor	\$5,451.00	State	6/2/08 – 7/8/08	.10	CSL 670-H0	Special
Worner, Tamara	Physical Sciences and Mathematics	Associate Professor	\$4,655.00	State	6/2/08 – 7/8/08	.10	MAT 660-01	Special
Worner, Tamara	Continuing Education	Associate Professor	\$750.00	State	6/2/08 – 7/2/08	n/a	MAT 660-T1/2/T3	Special
Worner, Tamara	Physical Sciences and Mathematics	Associate Professor	\$516.00	State	6/2/08 – 7/8/08	.133	Appointment; overload IS/DS*	Special
Young, Todd	Physical Sciences and Mathematics	Associate Professor; Department Chair	\$2,488.00	State	5/5/08 – 8/21/08	n/a	Summer department chair duties	Special
Young, Todd	Physical Sciences and Mathematics	Associate Professor	\$4,791.00	State	6/2/08 – 7/8/08	.167	PHY 202-01/322-01	Special

\* Independent Study and/or Directed Study

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<b>NON-RANKED FACULTY</b> (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Adkins-Miller, Angela	Language and Literature	Part-time	\$4,380.00	State	8/22/08 – 12/23/08	.20	Appointment	Special, part-time
Albrecht, Richard	Continuing Education	Part-time	\$500.00	State	7/9/08 – 7/11/08	.033	EDU 468/568-90	Special, part-time
Beair, Misty	Continuing Education	Part-time	\$2,100.00	State	6/9/08 – 6/19/08	.10	EDU 367/567-80	Special, part-time
Beair, Misty	Educational Foundations and Leadership	Part-time	\$2,190.00	State	8/22/08 - 12/23/08	.10	Appointment	Special, part-time
Bell, Kelvin	Athletics – Football	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/1/08 – 5/13/09	.25	Correction to 6/6/08 Board Report; salary reflects minimum wage	Special, part-time
Belt, Peggy	Communication Arts	Part-time	\$1,460.00	State	8/22/08 – 12/23/08	.067	Appointment	Special, part-time
Beyer, Patrick	History, Politics and Geography	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/22/08 – 5/13/09	.25	Correction to 6/6/08 Board Report; salary reflects minimum wage	Special, part-time
Black, Cynthia	Language and Literature	Part-time	\$4,380.00	State	8/22/08 – 12/23/08	.20	Appointment	Special, part-time
Black, Timothy	Language and Literature	Part-time	\$6,570.00	State	8/22/08 – 12/23/08	.30	Appointment	Special, part-time
Bonds, Deborah	Counseling and Special Education	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Bonds, Deborah	Counseling and Special Education	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Brand, Dean	Health, Human Performance and Sport	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/22/08 – 5/13/09	.25	Correction to 5/5/08 Board Report; salary reflects minimum wage	Special, part-time
Bye, Shari	Learning Center	Part-time	\$4,380.00	State	8/22/08 – 12/23/08	.20	Appointment	Special, part-time
Cantrell, Anthony	Technology and Applied Sciences	Part-time	\$2,409.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Caouette, Larry	Health, Human Performance and Sport	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/22/08 – 5/13/09	.25	Appointment	Special, part-time

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<b>NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Carnes, Ron	Educational Foundations and Leadership	Part-time	\$4,380.00	State	8/22/08 – 12/23/08	.20	Appointment	Special, part-time
Carstens, Mary	Continuing Education	Part-time	\$2,100.00	State	7/21/08 – 7/31/08	.10	EDU 415/515-90	Special, part-time
Consoli, Wendy	Educational Foundations and Leadership	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Consoli, Wendy	Language and Literature	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Dion, Lora	Learning Center	Part-time	\$2,920.00	State	8/22/08 – 12/23/08	.133	Appointment	Special, part-time
Dion, Lora	Counseling Center	Part-time	\$2,920.00	State	8/22/08 – 12/23/08	.133	Appointment	Special, part-time
Disch, Brian	Physical Sciences and Mathematics	Part-time	\$4,380.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Dorcey, Jean	Counseling and Special Education	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Elfers, Eddie	Technology and Applied Sciences	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Fick, Kathy	Language and Literature	Part-time	\$4,380.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Fink, Kathleen	Technology and Applied Sciences	Part-time	\$4,380.00	State	8/22/08 – 12/23/08	.20	Appointment	Special, part-time
Finney, Patricia	Continuing Education	Part-time	\$700.00	State	6/2/08 – 7/2/08	.033	EDU 396-W0	Special, part-time
Fleming, Angela	Technology and Applied Sciences	Part-time	\$2,409.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Gamble, Robin	Health, Human Performance and Sport	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/22/08 – 5/13/08	.25	Correction to 6/6/08 Board Report; salary reflects minimum wage	Special, part-time
Gangwish, Lesley	Communication Arts	Part-time	\$4,380.00	State	8/22/08 – 12/23/08	.20	Appointment	Special, part-time
Gibson, Shannon	Technology and Applied Sciences	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Haas, Sr., Stephen	Art and Design	Part-time	\$6,570.00	State	8/22/08 – 12/23/08	.30	Appointment	Special, part-time

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<b>NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Hansen, Dale	Business and Economics	Part-time	\$4,380.00	State	8/22/08 – 12/23/08	.20	Appointment	Special, part-time
Hansen, Mary	Educational Foundations and Leadership	Part-time	\$1,460.00	State	8/22/08 – 12/23/08	.067	Appointment	Special, part-time
Hasanbegovic, Mirza	Athletics – Women's Soccer	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/22/08 – 5/13/09	.25	Correction to 6/6/08 Board Report; salary reflects minimum wage	Special, part-time
Hassler, Francine	Counseling and Special Education	Part-time	\$750.00	State	7/7/08 – 8/8/08	.033	CSL 644-01	Special, part-time
Heggestad, Susan	Art and Design	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Henning, Mark	Technology and Applied Sciences	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Hinrichs, Andrea	Counseling and Special Education	Part-time	\$2,100.00	State	6/2/08 – 7/8/08	.10	SPD 151-01	Special, part-time
Hix, Dave	Technology and Applied Sciences	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Hochstein, Dale	Educational Foundations and Leadership	Part-time	\$2,920.00	State	8/22/08 – 12/23/08	.133	Appointment	Special, part-time
Houghtelling, Christina	Athletics – Volleyball	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/1/08 – 5/13/09	.25	Correction to 6/6/08 Board Report; salary reflects minimum wage	Special, part-time
Iwen, Joan	Counseling and Special Education	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/22/08 – 5/13/09	.25	Correction to 6/6/08 Board Report; salary reflects minimum wage	Special, part-time
Janssen, Marci	Counseling and Special Education	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Jeffries, Curt	Technology and Applied Sciences	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Jessen, Carol	Continuing Education	Part-time	\$200.00	State	6/2/08 – 6/4/08	.033	EDU 568-8E	Special, part-time
Jessen, Carol	Continuing Education	Part-time	\$100.00	State	6/24/08 – 6/30/08	.033	EDU 568-8F	Special, part-time
Jessen, Carol	Continuing Education	Part-time	\$200.00	State	6/24/08 – 6/30/08	.033	EDU 568-8H	Special, part-time

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<b>NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Jessen, Carol	Continuing Education	Part-time	\$100.00	State	6/25/08 – 6/30/08	.033	EDU 568-8G	Special, part-time
Jessen, Carol	Continuing Education	Part-time	\$2,100.00	State	7/14/08 – 8/22/08	.10	EDU 568-93	Special, part-time
Jessen, Carol	Continuing Education	Part-time	\$600.00	State	7/28/08 – 8/22/08	.067	EDU 568-94	Special, part-time
Kang, Cong Ying (Annie)	Language and Literature	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Karli, Alicia	Language and Literature	Graduate Assistant	\$4,500.00	State	8/22/08 – 5/13/09	.25	Correction to 6/6/08 Board Report; salary reflects minimum wage	Special, part-time
Knapp, Michelle	Continuing Education	Part-time	\$2,100.00	State	7/7/08 – 7/17/08	.10	EDU 416/516-90	Special, part-time
Koelling, Jeanette	Continuing Education	Part-time	\$2,100.00	State	6/23/08 – 6/27/08	.10	EDU 568-89	Special, part-time
Koelling, Jeanette	Continuing Education	Part-time	\$2,100.00	State	7/14/08 – 7/18/08	.10	EDU 568-92	Special, part-time
Korinke, Mandi	Counseling and Special Education	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/22/08 – 5/13/09	.25	Correction to 6/6/08 Board Report; salary reflects minimum wage	Special, part-time
Kuhl, Stephanie	Athletics – Softball	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/22/08 – 5/13/09	.25	Correction to 6/6/08 Board Report; salary reflects minimum wage	Special, part-time
Langdon, Jennifer	Physical Sciences and Mathematics	Part-time	\$1,400.00	State	7/7/08 – 8/8/08	n/a	Analysis of math placement program.	Special, part-time
Lechner, Becky	Continuing Education	Part-time	\$2,100.00	State	6/16/08 – 6/20/08	.10	EDU 568-83	Special, part-time
LeMoine, Sophia	Continuing Education	Part-time	\$1,200.00	State	7/7/08 – 7/24/08	.067	CSL 547-80	Special, part-time
Loggins, Ronald	Life Sciences	Part-time	\$1,400.00	State	7/7/08 – 8/8/08	n/a	Lab set up	Special, part-time
Loggins, Ronald	Life Sciences	Part-time	\$2,331.00	State	7/7/08 – 8/8/08	.111	BIO 102-01/02	Special, part-time
Lowe, Janet	Continuing Education	Part-time	\$2,100.00	State	6/16/08 – 6/26/08	.10	EDU 416/516-80	Special, part-time

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<b>NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
McClary, Catherine	Counseling and Special Education	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
McLaughlin, Scott	Athletics – Football	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/1/08 – 5/13/09	.25	Correction to 6/6/08 Board Report; salary reflects minimum wage	Special, part-time
Mejdoubi, Amina	Student Services	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/22/08 – 5/13/09	.25	Appointment	Special, part-time
Meier, Cheryl	Language and Literature	Part-time	\$6,570.00	State	8/22/08 – 12/23/08	.30	Appointment	Special, part-time
Melnichak, Jodi	Art and Design	Part-time	\$4,380.00	State	8/22/08 – 12/23/08	.20	Appointment	Special, part-time
Mohl, Mary	Learning Center	Part-time	\$4,380.00	State	8/22/08 – 12/23/08	.20	Appointment	Special, part-time
Mueller, Elizabeth	Educational Foundations and Leadership	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Mueller, Elizabeth	Educational Foundations and Leadership	Part-time	\$730.00	State	8/22/08 – 12/23/08	n/a	Appointment	Special, part-time
Mueller, Elizabeth	Educational Foundations and Leadership	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Murguia, Luzelena	Communication Arts	Part-time	\$700.00	State	6/2/08 – 7/8/08	n/a	Translator for Summer 2008 Costa Rica trip.	Special, part-time
Murphy, Richard	Communication Arts	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Nelson, Lisa	Sociology, Psychology and Criminal Justice	Part-time	\$2,400.00	State	5/5/08 – 8/15/08	n/a	Frosh registration and service learning	Special, part-time
Nelson, Lisa	Sociology, Psychology and Criminal Justice	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
O'Leary, Jane	Educational Foundations and Leadership	Part-time	\$4,380.00	State	8/22/08 – 12/23/08	.20	Appointment	Special, part-time

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<b>NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
O'Leary, Jane	Educational Foundations and Leadership	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Olson, Amber	Counseling and Special Education	Part-time	\$700.00	State	6/2/08 – 7/8/08	.033	CSL 497-01	Special, part-time
Olson, Amber	Counseling and Special Education	Part-time	\$1,050.00	State	7/7/08 – 8/8/08	.05	CSL 497-01	Special, part-time
Person, Kathy	Continuing Education	Part-time	\$2,100.00	State	6/2/08 – 6/12/08	.10	EDU 416/516-81	Special, part-time
Quance, Marilyn	Continuing Education	Part-time	\$700.00	State	6/2/08 – 7/2/08	.033	IDS 368-W1	Special, part-time
Quance, Marilyn	Continuing Education	Part-time	\$700.00	State	7/7/08 – 8/6/08	.033	IDS 196-W1	Special, part-time
Quance, Marilyn	Continuing Education	Part-time	\$700.00	State	7/7/08 – 8/6/08	.033	IDS 368-W2	Special, part-time
Ray-Christensen, Toni	Counseling and Special Education	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Retzlaff, Scott	Athletics – Sports Information	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/22/08 – 6/13/09	.25	Correction to 6/6/08 Board Report; salary reflects minimum wage	Special, part-time
Reynolds, Ann	Language and Literature	Part-time	\$6,570.00	State	8/22/08 – 12/23/08	.30	Appointment	Special, part-time
Rohlana, Mike	Communication Arts	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Sadler, Debra	Language and Literature	Part-time	\$4,380.00	State	8/22/08 – 12/23/08	.20	Appointment	Special, part-time
Scardino, Janell	Computer Technology and Information Systems	Part-time	\$730.00	State	8/22/08 – 12/23/08	.033	Appointment	Special, part-time
Schmidt, Gary	Counseling and Special Education	Part-time	\$700.00	State	6/2/08 – 7/8/08	.033	CSL 497-01	Special, part-time
Schmidt, Gary	Counseling and Special Education	Part-time	\$1,050.00	State	7/7/08 – 8/8/08	.05	CSL 497-01	Special, part-time
Schoenfish, Kari	Athletics – Athletic Training	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/1/08 – 5/13/09	.25	Correction to 6/6/08 Board Report; salary reflects minimum wage	Special, part-time

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<b>NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Schrunk, Daryl	Educational Foundations and Leadership	Part-time	\$1,460.00	State	8/22/08 – 12/23/08	.067	Appointment	Special, part-time
Seckel, Sandy	Continuing Education	Part-time	\$2,100.00	State	5/29/08 – 6/4/08	.10	EDU 568-8C	Special, part-time
Seckel, Sandy	Continuing Education	Part-time	\$600.00	State	6/23/08 – 6/27/08	.10	EDU 568-85	Special, part-time
Sigle, Randy	Continuing Education	Part-time	\$900.00	State	6/23/08 – 7/31/08	.075	ITE 596-H0	Special, part-time
Smith, Ruth	Technology and Applied Sciences	Part-time	\$2,409.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Sok, Paul	Health, Human Performance and Sport	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Spethman, Gunnar	Health, Human Performance and Sport	Part-time	\$1,460.00	State	8/22/08 – 12/23/08	.067	Appointment	Special, part-time
Spieker, Mollie	Communication Arts	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Stalling, Janice	Counseling and Special Education	Part-time	\$1,100.00	State	7/7/08 – 8/8/08	.067	CSL 646-H0	Special, part-time
Stalling, Janice	Counseling and Special Education	Part-time	\$1,170.00	State	8/22/08 – 12/23/08	.05	Appointment	Special, part-time
Steele, Scott	Language and Literature	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/22/08 – 5/13/09	.25	Appointment	Special, part-time
Stegemann, Christopher	Athletics – Athletic Training	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/1/08 – 5/13/09	.25	Correction to 6/6/08 Board Report; salary reflects minimum wage	Special, part-time
Strasheim, Dwayne	Continuing Education	Part-time	\$1,650.00	State	7/7/08 – 7/17/08	.10	ENG 610-90	Special, part-time
Strasheim, Dwayne	Continuing Education	Part-time	\$2,250.00	State	7/21/08 – 7/31/08	.10	ENG 610-91	Special, part-time
Sturgis, Dan	Counseling and Special Education	Part-time	\$2,340.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Theophilus, Anita	Continuing Education	Part-time	\$1,500.00	State	7/7/08 – 7/16/08	.033	CSL 641-T0/T1/T2/T3	Special, part-time



**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Wayne State College**

**MEETING DATE: September 5, 2008**

<b>NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Theophilus, Anita	Continuing Education	Part-time	\$700.00	State	7/7/08 – 7/31/08	.033	EDU 396-W1	Special, part-time
Triplett, Timothy	Athletics – Football	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/1/08 – 5/13/09	.25	Correction to 6/6/08 Board Report; salary reflects minimum wage	Special, part-time
Tucker, Anne	Counseling and Special Education	Part-time	\$1,400.00	State	6/2/08 – 7/8/08	.067	CSL 497-01	Special, part-time
Tucker, Anne	Counseling and Special Education	Part-time	\$700.00	State	7/7/08 – 8/8/08	.033	CSL 497-01	Special, part-time
Van Arsdale, William	Physical Sciences and Mathematics	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Van Cleave, Sharon	Educational Foundations and Leadership	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Vander Weil, Zoe	Communication Arts	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Waddington, Perry W.	Learning Center	Part-time	\$2,920.00	State	8/22/08 – 12/23/08	.133	Appointment	Special, part-time
Wagner, Nancy	Continuing Education	Part-time	\$1,500.00	State	6/9/08 – 6/20/08	.10	EDU 568-86	Special, part-time
Wagner, Nancy	Continuing Education	Part-time	\$1,500.00	State	6/9/08 – 6/20/08	.10	EDU 568-87	Special, part-time
Wagner, Nancy	Continuing Education	Part-time	\$2,100.00	State	6/23/08-6/27/08	.10	EDU 568-88	Special, part-time
Walkenhorst, Adam	Athletics – Baseball	Graduate Assistant	\$4,500.00 + 18 hrs. tuition waiver	State	8/22/08 – 5/13/09	.25	Correction to 6/6/08 Board Report; salary reflects minimum wage	Special, part-time
Weber, Brad	Music	Part-time	\$3,161.00	State	8/22/08 – 12/23/08	.14	Appointment	Special, part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Wayne State College**

**MEETING DATE: September 5, 2008**

<b>NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Weiselman, Chris Tee	Educational Foundations and Leadership	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Williams, Kerry	Educational Foundations and Leadership	Part-time	\$2,250.00	State	6/2/08 – 7/8/08	.10	EDU 658-H0	Special, part-time
Wingett, Wes	Continuing Education	Part-time	\$2,925.00	State	6/2/08 – 6/6/08	.10	EDU 568-80	Special, part-time
Wingett, Wes	Continuing Education	Part-time	\$2,925.00	State	6/9/08 – 6/13/08	.10	EDU 568-81	Special, part-time
Worner, Greg	Technology and Applied Sciences	Part-time	\$1,080.00	State	6/2/08 – 7/8/08	.10	ITE 351-01	Special, part-time
Worner, Greg	Technology and Applied Sciences	Part-time	\$6,570.00	State	8/22/08 – 12/23/08	.30	Appointment	Special, part-time
Wriedt, Jeannine	Physical Sciences and Mathematics	Part-time	\$2,190.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Yardley, Patricia	Continuing Education	Part-time	\$1,000.00	State	6/2/08 – 6/5/08	.067	EDU 568-8D	Special, part-time
Zahniser, Robert	Language and Literature	Part-time	\$4,217.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Zavada, Becky	Continuing Education	Part-time	\$2,100.00	State	7/7/08 – 8/6/08	.10	PHI 300-W1	Special, part-time
Zavada, Becky	Language and Literature	Part-time	\$4,380.00	State	8/22/08 – 12/23/08	.10	Appointment	Special, part-time
Zavadil, Dennis	Physical Sciences and Mathematics	Part-time	\$2,100.00	State	7/7/08 – 8/8/08	.10	MAT 110-01	Special, part-time
Zavadil, Dennis	Physical Sciences and Mathematics	Part-time	\$4,380.00	State	8/22/08 – 12/23/08	.20	Appointment	Special, part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR****COLLEGE: Wayne State College****MEETING DATE: September 5, 2008**

<b>NON-UNIONIZED PROFESSIONAL STAFF (PART-TIME/LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Disch, Brian	Coaching Assistant, Baseball	N/A	\$15,300.00	State	7/1/08 – 5/31/09	.55	Based upon available funding	Special Appointment
Gatzemeyer, Jessica	Senior Resident Assistant	N/A	\$4,560.00 + room and board	Revenue Bond	8/11/08 – 5/9/09	.33	New Hire, replaces Jacob Miller	Special; part-time
Knutson, Eric	Senior Resident Assistant	N/A	\$4,560.00 + room and board	Revenue Bond	8/11/08 – 5/9/09	.33	New Hire, replaces Elizabeth Kaup	Special; part-time
Teegerstrom, Seth	Senior Resident Assistant	N/A	\$4,560.00 + room and board	Revenue Bond	8/11/08 – 5/9/09	.33	New Hire, replaces Nicholas Ell	Special; part-time

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE: Wayne State College**

**MEETING DATE: September 5, 2008**

<b>UNIONIZED SUPPORT STAFF</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bernhagen, Candace	Custodian	N/A	\$1,526.00/mo.	State	7/1/08	1.0	New Hire; reallocation of Electrician FTE	Probationary
Bernhagen, Candace	Custodian	N/A	\$1,526.00/mo.	State	7/1/08 – 8/13/08	1.0	Resignation	Probationary
Casey, Gene	Maintenance Repair Worker II	N/A	\$2,480.65/mo.	Revenue Bond	6/6/94 – 6/30/08	1.0	Resignation	Non-probationary
Casey, Gene	Maintenance Repair Worker III	N/A	\$2,776.67/mo.	Revenue Bond	7/1/08	1.0	New Hire, replaces RaDelle Erxleben; position restructured from Maintenance Repair Worker II	Probationary
Doring, Sheryl	Custodian	N/A	\$2,394.00/mo.	State	9/10/79 – 12/14/08	1.0	Retirement; Early Retirement Incentive Program	Non-probationary
Maikut, Staci	Office Assistant I	N/A	\$1,742.00/mo.	State	7/9/08	1.0	New Hire, replaces Jenna Paulson	Probationary
Paulson, Jenna	Office Assistant I (Counseling Center)	N/A	\$1,684.00/mo.	State	1/28/08 – 6/6/08	1.0	Resignation	Probationary
Rahn, Terry	Maintenance Repair Worker II	N/A	\$2,0459.60/mo.	State	10/4/04 – 6/30/08	1.0	Resignation	Non-probationary
Rahn, Terry	Maintenance Repair Worker III (Grounds)	N/A	\$2,345.58/mo.	State	7/1/08	1.0	New Hire, replaces Jack Hintz	Probationary
Schroeder, Molly	Accounting Clerk II	N/A	\$1,986.99/mo.	State	6/16/00 – 8/15/08	1.0	Resignation	Non-probationary
Schroeder, Molly	Office Assistant II (Field Experience Office)	N/A	\$1,986.99/mo.	State	8/16/08	1.0	New Hire, replaces Lacey Heikes	Probationary
Sharer, BethAnn	Office Assistant II	N/A	\$0.00	State	6/23/08	0.0	Temporary Workload/Salary Adjustment	Non-probationary
Sharer, BethAnn	Office Assistant II	N/A	\$1,853.73/mo.	State	8/4/08	1.0	Workload/Salary Adjustment from 0.0 to 1.0 FTE	Non-probationary

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR****COLLEGE: Wayne State College****MEETING DATE: September 5, 2008**

<b>NON-UNIONIZED SUPPORT STAFF</b> (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Burke, Kathy	Office Assistant I	N/A	\$1,177.19/mo.	State	8/15/08 – 6/30/09	.725	Workload/Salary adjustment from .25 FTE to .725 FTE	Part-time
Gustafson, Carol	Custodian	N/A	\$737.00/mo.	State	6/16/08 – 6/30/08	.5	New Hire; replaces Kevan Weldon	Part-time
Gustafson, Carol	Custodian	NA	\$766.48/mo.	State	7/1/08	.5	Salary reflects 4% increase	Part-time

**Academic, Personnel & Student Affairs Committee**

*Gary Bieganski, Chair*  
*Marge Harouff*  
*Taylor Dunekacke*

September 4-5, 2007

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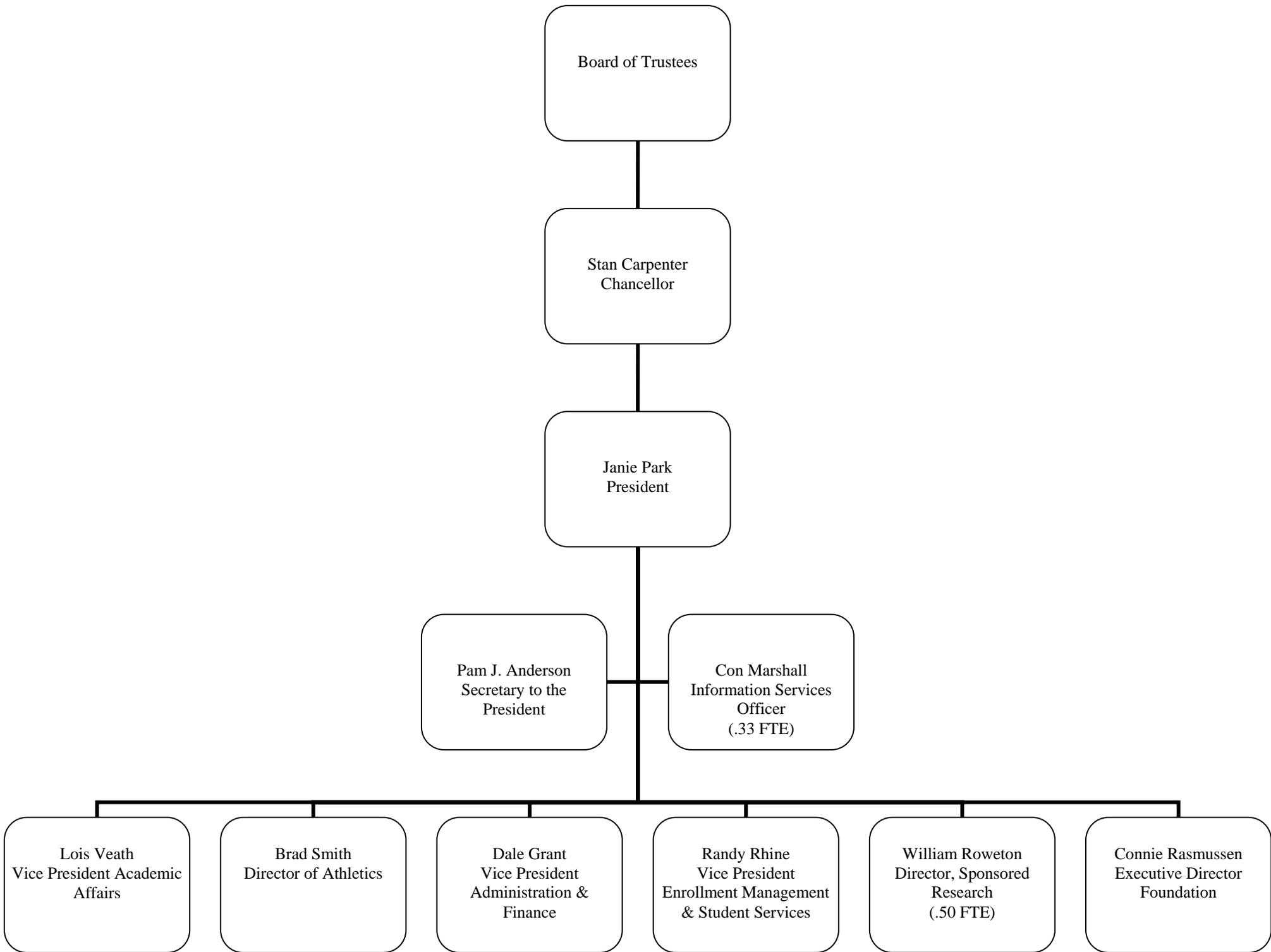
**ACTION: Approve the Organizational Charts Submitted by the Colleges**

Priority: Educational Excellence Throughout the System

- Strategies:
- c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students
  - e. Support an environment that promotes collaborative research and service
- 

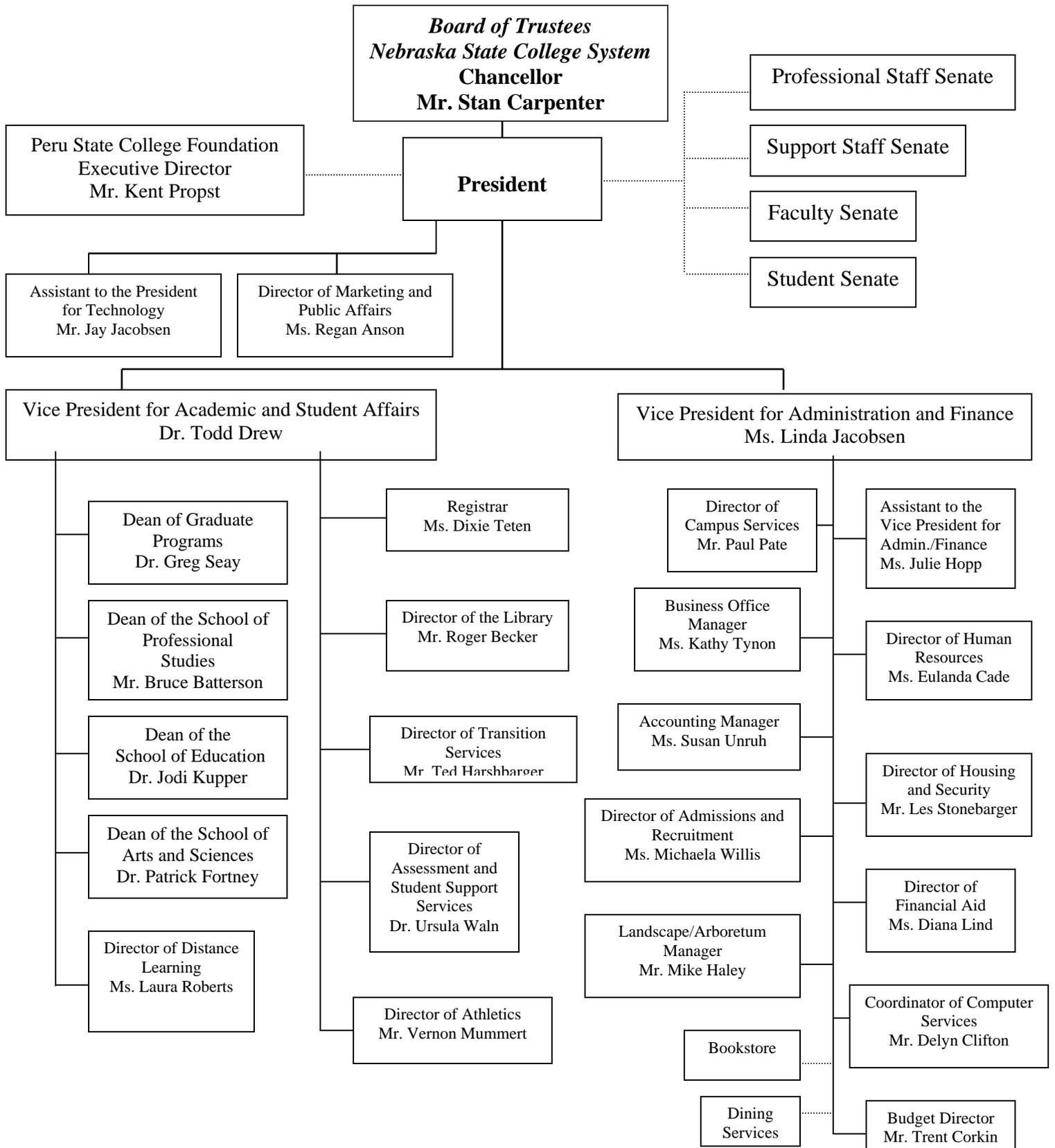
Board Policy 2500 states that the Board will review and approve institutional organization and creation of new units of each college—including but not limited to, organizational charts and the formation, elimination or consolidation of a division, school, department, institute, or center or similar unit(s), or a change in scope of an off-campus center.

The attached charts reflect the organizational structure and relationships existing among the various units at each college.



# PERU STATE COLLEGE

## Administrative Structure

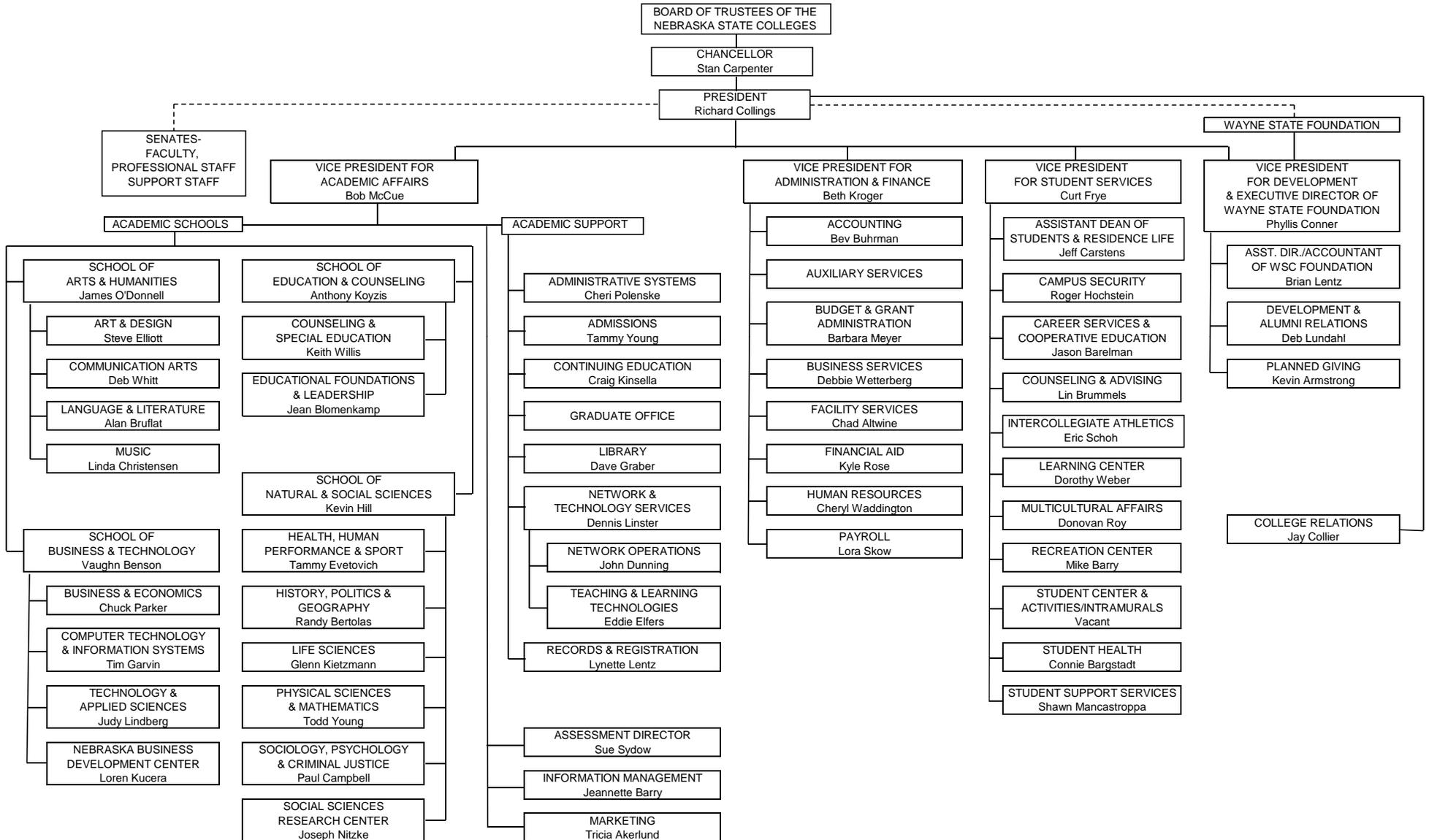




# WAYNE STATE COLLEGE

## Organization Chart

Fall 2008



**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Rich Kunckel*

September 4-5, 2008

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**ACTION: Approve the Acceptance and Retrieval of LB 309 Allocations**

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources

5. Secure public and private funding sources

Strategies: g. Continually find ways to stretch limited resources as far as possible

i. Ensure that plans for resource allocation support the system and institutional priorities

j. Maintain facilities and improve physical environment

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The following items are submitted by the colleges for Board approval.

**Chadron**

1. Acceptance of \$10,000.00 for condensate pump in heating plant (materials only)  
Allocation Date/Amount      5/14/08      \$10,000.00  
College Contributed Amount                      Labor  
Estimated Project Cost                              \$10,000.00
2. Retrieval of \$2,587.62 for hydraulic cylinder replacement in Heating Plant  
Allocation Date/Amount      12/5/07      \$15,000.00  
Retrieval Date/Amount      6/5/08      2,587.62  
Estimated Project Cost                              \$12,412.38

**Peru**

1. Acceptance of \$8,500.00 to design elevator upgrade in Administration Building  
Allocation Date/Amount      5/14/08      \$8,500.00  
College Contributed Amount                      1,500.00  
Estimated Project Cost                              \$10,000.00

**Wayne**

1. Retrieval of \$23,460 for FLS fire sprinkler system in Benthack Hall  
Allocation Date/Amount      1/11/07      \$212,500.00  
Retrieval Date/Amount      5/15/08      23,460.00  
Estimated Project Cost                              \$189,040.00
2. Retrieval of \$1,866.00 for sewage pump (materials only) in Energy Plant  
Allocation Date/Amount      2/13/08      \$5,000.00  
Retrieval Date/Amount      5/15/08      1,866.00  
Estimated Project Cost                              \$3,134.00

1.3.-2

3.	Retrieval of \$29,908.44 for FLS fire sprinkler system in Carhart Science		
	Allocation Date/Amount	2/26/03	\$306,000.00
	Retrieval Date/Amount	5/15/08	<u>29,908.44</u>
	Estimated Project Cost		\$276,091.56

## Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair  
Marge Harouff  
Taylor Dunekacke

September 4-5, 2008

**ACTION: Approve the Following Preliminary New Program Notification List to be Submitted to the Coordinating Commission for Postsecondary Education**

Wayne State College	Nursing (BS degree – degree completion program for students with Associates of Nursing degree)
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Priority: Educational Excellence Throughout the System

Goal: 4. Strengthen academic programs

Strategy:j. Establish an environment conducive to creating new programs

Chapter 4, Section 004.01 of the Rules and Regulations of the Coordinating Commission for Postsecondary Education requires each public institution to submit to the Commission a list of instructional programs that are under consideration by the institution and that are in an early stage of planning. The purpose of early notification is to provide an opportunity for the Commission to offer comments to the institution regarding potential state level issues for consideration during the planning of the proposed program.

The list is to include the title and a brief description of each new instructional program. NSCS institutions are required to submit the list to the Commission in September and March of each year.

The above represents the new program currently under consideration at the State Colleges that may be brought forward for Board and Coordinating Commission consideration sometime during the next year.

In addition to the above new program, the following endorsements, options and minors are under consideration by Wayne State and may be submitted to the Board of Trustees for approval as required by NSCS Policy 4100. Options and endorsements within majors, and minors where a major does not exist require Board approval, but do not require approval by the Commission. Academic program termination and subsequent reinstatement of a program also require Board approval.

### Wayne State

Business Administration minor in Leadership (undergraduate)  
Business Administration option in Logistics (undergraduate)  
Business Administration option in Banking (undergraduate)  
Industrial Technology minor in Industrial Computing Technology  
(undergraduate)  
Higher Education Instruction (MSE degree)

**Academic, Personnel & Student Affairs Committee**

*Gary Bieganski, Chair*  
*Marge Harouff*  
*Taylor Dunekacke*

September 4-5, 2008

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**ACTION:      Approve the Interlocal Agreement Between City of Chadron Police Department and Board of Trustees of the Nebraska State Colleges for CSC College Resource Officer**

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The Interlocal Agreement between the Board of Trustees of the Nebraska State Colleges and the City of Chadron Police Department regarding providing a certified police officer being assigned as the College Resource Officer to engage in general law enforcement activities on the CSC campus.

# INTERLOCAL COOPERATION AGREEMENT FOR COLLEGE RESOURCE OFFICER

This Interlocal Cooperation Agreement is hereby entered into between the Board of Trustees of the Nebraska State Colleges for Chadron State College, hereinafter referred to as "CSC", and the City of Chadron, Chadron Police Department, hereinafter referred to as the "CITY."

WHEREAS, CSC desires to provide its students, faculty and community a learning environment which is well integrated with the City of Chadron;

WHEREAS, the Chadron Police Department has general jurisdiction within the City of Chadron, including the CSC campus and adjoining streets and highways; and,

WHEREAS, the CITY and CSC believe that it would be in the best interests of CSC and the CITY to have law enforcement services provided pursuant to this Agreement on behalf of CSC

NOW THEREFORE, the parties agree as follows:

1. The CITY shall provide one (1) certified police officer to be assigned as the College Resource Officer, hereinafter referred to as the "CRO" specifically to engage in general law enforcement activities on the CSC campus. The CITY agrees that the CRO will not be dispatched or required to report to an area outside the CSC campus except for emergency situations. Reporting outside the campus shall only last as long as the emergency exists. The duties of the CRO shall be as follows:
  - a. Provide safety and security for the school campus and CSC events.
  - b. Enforce federal, state and local criminal laws and ordinances, and assist school officials with the enforcement of CSC policies and administrative regulations regarding student conduct.
  - c. Investigate criminal activity committed on or adjacent to school property and at school functions.
  - d. Provide consultations to students in special situations when requested by CSC.
  - e. Coordinate CRO activities and communications with CSC Security and CSC Administration, with the exception that some circumstances may require confidentiality.
2. Any police officer assigned pursuant to this Agreement shall be sworn officers with the Chadron Police Department, certified to meet the minimum standards of training for a police officer deemed appropriate by the Chief of Police. At all times, the CRO shall be subject to and obey the standards and

procedures as set forth by the CITY and the Chadron Police Department and follow and abide by CSC policies and administrative guidelines. If a conflict arises between CITY and CSC policy, the CRO shall follow CITY policy. CSC requested training will be at CSC expense. City requested training will be at City expense.

3. The CRO shall keep accurate reports and follow the normal reporting methods of the Chadron Police Department.
4. This Agreement shall be for a period of five (5) years. Either party may propose amendments to the Agreement. All amendments must be mutually agreed upon in writing by the parties. Either party may terminate this Agreement by giving written notice by May 1. The Agreement would then terminate six months after May 1, on October 1 of the said year.
5. The CITY shall provide the CRO, for eleven months each year. The CRO will not be assigned during the month of July. The CRO shall work five (5) eight-hour shifts each week as agreed upon by both the CITY and CSC. The scheduled work days will be consecutive, but may vary as required. CSC agrees to compensate the CITY the sum of \$22.26 per hour and \$33.39 per over-time hour. Said amount includes all salary, benefits and employment taxes and may be adjusted incrementally during the term of this agreement to maintain parity with salary increases allowed for similar duties by the City of Chadron. CITY will bill CSC quarterly for CSC share of the payments due hereunder, and CSC shall pay such bills within thirty (30) days after the bills are received.

It is understood that the CRO will not be assigned to work during the City's nine (9) paid holidays, including: New Year's Day, Memorial Day, Independence Day, Thanksgiving, Thanksgiving Friday, Christmas, Arbor Day, Labor Day and Veteran's Day. Should CSC request the CRO to work any of the listed holidays, CSC will be billed at the over-time rate of \$33.39 per over-time hour.

Vacation leave for the CRO will be approved, in advance, by the Chadron Police Department with scheduling input by CSC.

6. Each Party shall maintain adequate general liability protection in the amount of at least one million dollars (\$1,000,000.00). Any insurance policies shall be in the amount of at least one million dollars (\$1,000,000.00). The CITY agrees to maintain adequate worker's compensation and automobile liability insurance during the period of this Agreement, at its expense. Certificates of insurance for the above referenced policies may be required to be produced and kept on file by each party.

7. The Chadron Police Department agrees to cooperate with CSC and to supply pertinent information to CSC regarding observations and reports of the CRO. Any information provided by the CRO will not be shared or released by CSC unless reviewed and approved by the Chadron Police Department. Any press releases issued regarding law enforcement related situations on the CSC campus shall be approved jointly by CSC and the CITY. At all times provided herein, the CRO shall be subject to the authority and jurisdiction of the Chadron Police Department. The CRO shall be an employee of the CITY at all times and for all purposes. The supervision of the CRO shall be by the CITY with input from CSC Administration. The Chadron Police Department and CSC officials shall enter into good-faith discussion to evaluate the CRO officer and program on a regular basis, no less than twice during each school term. The goal of said evaluations is to ensure that the CRO and CRO Program are meeting the stated goals and objectives of the CITY and CSC. CSC and the Chadron Police Department shall coordinate efforts to conduct evaluations no later than January 1<sup>st</sup> and June 1<sup>st</sup> of each school year.
8. CSC will provide the CRO with office space, computer, cellular phone, customary office supplies/forms required in the performance of his/her duties and master keys to CSC.
9. The CITY will provide a law enforcement vehicle.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

**Board of Trustees of the  
Nebraska State Colleges for  
Chadron State College**

**City of Chadron**

\_\_\_\_\_  
Bill Roskens  
Chair

\_\_\_\_\_  
Donald C. Grantham  
Mayor

ATTEST:

\_\_\_\_\_  
Donna J. Rust  
City Clerk



**Academic, Personnel & Student Affairs Committee**

*Gary Bieganski, Chair*  
*Marge Harouff*  
*Taylor Dunekacke*

September 4-5, 2008

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**ACTION:        Approve the Amended Nebraska State College System (NSCS)/ Northeast Community College (NECC) Interlocal Agreement for South Sioux City College Center**

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The original Interlocal Agreement, approved at the September 14, 2006 Board of Trustees meeting, contemplated financing for the construction project to be accomplished through the Community Development Authority ("CDA") of the City of South Sioux City, Nebraska. As a result of the appropriation made to the State College System in the 2007 Session of the Nebraska Legislature and the method by which NECC financed their share of the project; funding through the South Sioux City CDA is no longer needed. The Amendment removes the South Sioux City CDA as a party to the Interlocal. WSC and NECC continue to work closely with City of South Sioux City on the project.

The Amendment also provides additional details and clarification on the management, committee structure, shared expenses and ownership of the building and land to ensure full and equal participation by both NECC and WSC as contemplated in the original Interlocal Agreement.

## AMENDMENT TO INTERLOCAL AGREEMENT

THIS AMENDMENT TO INTERLOCAL AGREEMENT ("Agreement") is made and entered into this \_\_\_\_\_ day of August, 2008, by and between Northeast Community College Area, a political subdivision of the State of Nebraska, a/k/a Northeast Community College hereinafter referred to as "NECC", and Wayne State College, as a part of the Nebraska State College System, a governmental agency of the State of Nebraska under the direction and control of the Board of Trustees of the Nebraska State Colleges, hereinafter referred to as "WSC". NECC and WSC are referred to herein individually as a "party" and collectively as the "parties".

WITNESSETH:

WHEREAS, the parties and the Community Development Authority ("CDA") of the City of South Sioux City, Nebraska, previously entered into a 3-party Interlocal Agreement on or about the 14th day of September, 2006, wherein the parties to that Interlocal Agreement agreed to certain relationships concerning the construction and operation of a College Center in South Sioux City, Nebraska, (CCSSC) to provide for an extension of both the NECC and WSC educational programs and services into the City of South Sioux City, Nebraska; and

WHEREAS, as a result of appropriation made to the State College System in the 2007 Session of the Nebraska Legislature, and other matters regarding the financing and construction of the CCSSC, the parties hereto desire to amend the previous identified original Interlocal Agreement to further define their relationships and responsibilities;

NOW, THEREFORE, in consideration of the foregoing recitals and the terms and conditions hereinafter set forth, the parties covenant and agree as follows:

1. EFFECT OF AMENDMENT. Except as expressly provided herein or to the extent the previous identified original Interlocal Agreement is inconsistent herewith, said previous identified Interlocal Agreement shall remain in full force and effect.

2. REMOVAL OF CDA AS A PARTY. The parties agree that as a result of the funding methods and appropriations set forth above, the CDA is no longer a necessary party to the original Interlocal Agreement, and to that extent the CDA is hereby omitted and removed as a party to the original Interlocal Agreement. NECC agrees that the remaining land, other than the CCSSC site which will be jointly owned by NECC and WSC, donated to NECC by the CDA shall be retained by NECC and used for its educational purposes. NECC further agrees that if said remaining land not used by NECC should ever be sold, the net proceeds of the sale would be paid to the CDA or

the City of South Sioux City, Nebraska. The CDA by its signature to this Amendment acknowledges its removal as a party to the original Interlocal Agreement.

3. AMENDMENT TO PARAGRAPH 3. Paragraph 3. of the original Interlocal Agreement is hereby amended to read as follows:

3. MANAGEMENT.

A. CCSSC ADMINISTRATIVE COUNCIL. The CCSSC shall be governed by the CCSSC Administrative Council ("Council") which is a representative vehicle to assist the parties to coordinate activities of the CCSSC. No separate legal entity is created under this Agreement. The purposes of the Council include: to represent the parties' interests in the CCSSC; to provide input regarding strategic directions, decision-making, evaluation and accountability of the CCSSC; and provide mediation/conflict resolution of internal disputes. The President of NECC and WSC shall each appoint two Council members. Council members serve at the pleasure of the appointing President. NECC shall hire an Executive Director for the CCSSC ("Executive Director") who shall be responsible for the day-to-day operations of the CCSSC and who shall report to the Council on a monthly basis. The President of WSC shall appoint equal representation from WSC to serve on the NECC selection committee for the hiring of the Executive Director. The final selection of the CCSSC Executive Director shall be a joint decision by the President of NECC and of WSC. The budget for shared operating expenses will be proposed in accordance with this Agreement and mutually agreed to in writing by the Council and the parties at the conclusion of that process.

B. COMMITTEES AND TASK FORCES. Four (4) permanent standing committees will be created: the Academic Committee will handle programmatic issues, the Finance and Facility Committee will handle facility, budget, finance and fees issues, the Student Services Committee will handle student support services issues, and the Technology Committee will handle technology issues. These committees will be used to provide communication, problem solving, and strategic recommendations to the Council. Each of the four permanent standing committees shall be co-chaired by the senior administrators from NECC and WSC in each of the four committee areas and shall have no more than three (3) members, including the senior administrator, from each institution appointed by the respective Presidents. Other standing committees may be created by the Council with the approval of both parties' Presidents as may be necessary to accomplish the mission of the CCSSC.

C. FUNDING/OWNERSHIP OF THE CCSSC. Subject to authorization by the Coordinating Commission, NECC and WSC agree that the initial facility for the CCSSC shall be financed in accordance with the following terms and conditions:

1. NECC currently has fee simple title to the real property on which the CCSSC facility will be built (the "Site") and will subdivide the real property to provide for the CCSSC to be constructed on a lot which

shall be jointly owned by the parties. NECC shall retain individual ownership to the remainder of the real property not specifically subdivided as a lot for the location of the CCSSC.

2. NECC shall provide for the acquiring of its one-half interest in the CCSSC facility on the Site through the use of its one-cent capital levy authorized as a community college under Nebraska law (Section 85-1517(2)(a), R.R.S. Neb. 1999).
3. WSC shall provide for the acquiring of its one-half interest in the CCSSC facility as a result of the appropriation made to the State College System by the Nebraska Legislature during its 2007 legislative session.
4. NECC and WSC have agreed to participate in a private capital campaign to be conducted jointly by the parties to raise private and public funds to aid the parties in the completion of the CCSSC facility. Any funds raised by said capital campaign shall be treated as being raised equally by NECC and WSC for application to each party's share of the cost of the CCSSC facility.
5. The parties agree that since funds for the project were appropriated by the Nebraska Legislature on behalf of the State College System that the parties will follow the State College System's required practices for instituting and completing a building construction project; provided, however, NECC shall have representation on all committees required by the State College System's procedures, and the resulting decision process for architect selection, bidding, construction contract, and construction management shall be by the mutual agreement of members of any such committees representing both parties.

D. MANAGEMENT OF THE CCSSC.

1. The CCSSC will be managed by the Executive Director on a daily basis. The Executive Director shall be deemed an employee of NECC. The salary of the Executive Director shall be paid from the operating expenses of the CCSSC. The Executive Director shall report to the Council regarding the operation of the CCSSC on a monthly basis. In evaluating the performance of the Executive Director, NECC and WSC shall jointly evaluate the Executive Director on an annual basis with input from the Council.
2. Procedures will be developed by the Executive Director and the Council for planning, evaluation, dispute resolution and common

problem solving regarding the operations of the CCSSC and approved by the parties.

3. The Executive Director will develop annually the proposed budget for the CCSSC and submit the same to the Finance and Facility Committee for review and recommendation prior to submission to the Council for approval, and final approval by the parties.

#### E. COLLABORATIVE PROCESSES AND CONFLICT RESOLUTION

The Council and related committees/task forces will utilize a collaborative, consensus-based decision-making process to address and resolve issues within the CCSSC regarding program offerings, support services, and operational issues. It is understood that the parties will first attempt to solve their problems using the processes identified in this section prior to seeking the assistance of outside entities.

In the event that an agreement cannot be reached, the following process will be utilized:

1. A group appropriate to resolve the problem will be convened by the Council. (Usually such a group will consist of persons with parallel responsibilities over the operational area that is the subject of the dispute, such as Senior Administrators, Deans, and/or Chief Financial Officers.)
2. If the working group is unable to identify a mutually agreeable solution, one representative of each party involved in the conflict will meet with the Council to resolve the problem.
3. If a mutually agreeable solution is still not identified, the Council will receive and review proposals from each party analyzing known facts and data and consider whether any such submissions propose an acceptable solution to the parties. If not resolved, mutually agreed to third party non-binding mediation, including but not limited to non-binding arbitration, may be utilized to solve the problem or recommend alternative solutions. In the event that the dispute involves financial, as opposed to programmatic issues, the mediator/arbitrator shall be a person with financial and/or accounting experience.
4. In the event that the parties remain in dispute over some or all of the original issue(s), neither party will be allowed to proceed with the proposal at the CCSSC.

5. The use of the dispute resolution process is intended to solve problems which arise during the course of decision making among the parties. It is not required that each phase of the process be used with respect to each dispute.

4. AMENDMENT TO PARAGRAPH 6. Paragraph 6. of the original Interlocal Agreement is here by amended to read as follows:

6. SHARED FEES AND SERVICES.

Shared operating expenses for the CCSSC include facility, technology, shared services costs, and basic support services costs (collectively, "Shared Operating Expenses"). In the first four (4) years of operation of the CCSSC, the Shared Operating Expenses will be charged equally (50/50) to NECC and WSC. NECC will establish a separate account or cost center for payment of the shared expenses for the CCSSC. NECC will pay for all shared expenses (as defined) from that account and will provide WSC with quarterly reports and an invoice for WSC's share of the reimbursable 50% of the costs.

Beginning the fifth year of operation, the cost of Shared Operating Expenses will include a base charge determined for each party with the balance prorated based upon each party's percentage of the annual student semester credit hours (SCH's) generated at the CCSSC during the prior year. Because enrollment is the primary driver for the use of the services, it is agreed that the proportion of student enrollment method is the most equitable way to assign liability for operating expenses.

NECC will have the sole responsibility for providing the basic support services such as custodial, utilities, security, maintenance, duplication, telephone, student support services, learning support services, and other instructional and support needs. Issues relating to student support, learning support, and technology shall be referred to the appropriate joint committees identified herein. All services to be provided by NECC will be at the same standard level as those services provided at NECC's own facilities or campus.

The Shared Operating Budget will include equipping and maintaining of shared laboratories. The Shared Operating Budget is not responsible for equipping and maintaining any exclusive use laboratories. The party institution offering the program will be responsible for the purchase and maintenance of the equipment in any exclusive use laboratory to which it is assigned. Each party institution will be responsible for instructional materials (including software) and equipment, including video-conferencing related equipment at its home campus and any line costs for interconnection with the CCSSC.

It is expressly agreed that the budget for these shared services and costs will be agreed upon in writing by the Council and each party institution after appropriate deliberation, justification and recommendation of such costs by the standing Finance Committee to allow for adequate budgeting by the CCSSC and the party institutions. The agreement will be reviewed, revised, and renewed on an annual basis.

Costs for unique services such as long distance telephone calls; copying and duplicating services; special postal and delivery services; and materials and supplies will be charged on a cost-for-service basis to each party institution.

A party institution using the facilities for services which have not been projected in the final approved budget for such year will be charged a reasonable additional fee as a reimbursable cost for services. Fees paid under this provision will be revenue credited against Shared Operating Expenses owed by the party institution generating the fee. These sums shall be held in a reserve to be expended upon Council approval.

All other revenues generated shall be used to provide for the maintenance, repair, purchase and replacement of technical equipment and related software and supplies that are utilized for the support of the CCSSC.

5. COUNTERPARTS. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall be and constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

NORTHEAST COMMUNITY COLLEGE AREA, a  
political subdivision of the State of Nebraska

ATTEST:

By \_\_\_\_\_  
Chairperson, Board of Governors

\_\_\_\_\_  
Secretary

( S E A L )

WAYNE STATE COLLEGE, a member of the  
Nebraska State College System, a governmental  
agency of the State of Nebraska

ATTEST:

By \_\_\_\_\_  
Chairperson, Board of Trustees  
of the Nebraska State Colleges

\_\_\_\_\_  
Secretary

( S E A L )

COMMUNITY DEVELOPMENT AUTHORITY OF  
THE CITY OF SOUTH SIOUX CITY,  
NEBRASKA, a political subdivision of the State  
of Nebraska

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary

( S E A L )



**Academic, Personnel & Student Affairs Committee**

*Gary Bieganski, Chair*  
*Marge Harouff*  
*Taylor Dunekacke*

September 4-5, 2008

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**ACTION:        Approve the Hiring of the Assistant Women's Basketball Coach and  
                  Authorize the Chancellor to Forward a Letter of Approval to Wayne State  
                  College**

Priority: Educational Excellence Throughout the System  
Goal:    3.    Recruit, retain and invest in excellent faculty and staff

---

Board Policy 5002 states no State College or System Office employee shall hire or supervise a member of his or her immediate family without express written consent of the Board. Accordingly, Wayne State College is requesting approval to hire Mr. Kelly Kielsmeier for the position of Assistant Women's Basketball coach. Mr. Kielsmeier is the brother of the newly hired Head Women's Basketball Coach.

A search was conducted for the Assistant Women's Basketball Coach. Two finalists were invited to the College for interviews. Curt Frye, Vice President/Dean of Students and the search committee conducted the interviews. The Head Women's Basketball Coach did not participate in the search process due to his relationship with an applicant. The best qualified applicant has been identified as Kelly Keilsmeier.

If the Board votes to approve the hire, the Chancellor will send a letter of approval to President Collings and the Human Resource Office to document the Board's consent.

**Academic, Personnel & Student Affairs Committee**

*Gary Bieganski, Chair*  
*Marge Harouff*  
*Taylor Dunekacke*

September 4-5, 2008

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**ACTION: First Round Approval of Changes to Board Policy 2700; Equal Educational Opportunity**

Priority: Financial Strength of the System  
Goal: 3. Increase enrollment and retention  
Strategy: b. Increase number of students in residential housing  
e. Increase number of out-of-state students

---

The System Office recommends this policy be changed based on recommendations from the Office of Civil Rights compliance review that was conducted at PSC last fall. Attached is a copy of Policy 2700 with the proposed changes.

**PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM**

**POLICY: 2700**

**Equal Educational Opportunity**

**Page 1 of 1**

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**BOARD POLICY**

~~In conformance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, the Civil Rights Act of 1991, the Americans with Disabilities Act, regulations promulgated pursuant to those laws, and other applicable laws and regulations, the Nebraska State College System and each of its institutions will not discriminate on grounds of race, color, sex, religion, age, national origin, handicap, or any other factor prohibited by law, in providing any educational or other benefits or services of the Nebraska State Colleges.~~

The Nebraska State Colleges are equal opportunity institutions and do not discriminate against any student, employee or applicant on the basis of race, color, national origin, sex, disability, religion, or age in employment and education opportunities, including but not limited to admission decisions. Each College has designated an individual to coordinate the College's nondiscrimination efforts to comply with regulations implementing Title VI, VII, IX, and Section 504.

**PROCEDURE**

~~Each institution in the State College System will undertake affirmative recruitment of students from the protected classes.~~

~~Individual acts of unlawful discrimination by faculty, administrative officers, and other employees in the System's treatment of students, in the teacher/student relationship, and otherwise, shall be regarded as actionable under established grievance procedures. Such acts include, but are not limited to, statements made by faculty members in class, or other employees in the course of their work, which demean or insult individuals because of their race, sex, age, religion, national origin, or disability.~~

Acts of unlawful discrimination are prohibited and shall be regarded as actionable under established grievance or disciplinary procedures.

Policy Adopted: 6/5/93

Policy Revised:

**Academic, Personnel & Student Affairs Committee**

*Gary Bieganski, Chair*  
*Marge Harouff*  
*Taylor Dunekacke*

September 4-5, 2008

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**ACTION: First Round Approval of Changes to Board Policy 5002; Conflict of Interest; General Employment Guidelines; State College Employees**

Priority: Educational Excellence Throughout the System  
Goal: 3. Recruit, retain and invest in excellent faculty and staff

---

The System Office recommends this policy be expanded to provide employees with more information from the Nebraska Accountability and Disclosure statutes. Attached is a copy of Policy 5002 with the proposed changes.

2.6.-2

**PERSONNEL, NEBRASKA STATE COLLEGES SYSTEM**

**POLICY: 5002 Conflict of Interest;  
General Employment Requirements Guidelines  
~~State College Employees~~**

**Page 1 of 2**

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**BOARD POLICY**

General Requirements

~~No employee of the State College System shall engage in any activity that in any way conflicts with his or her duties and responsibilities at the State a College or the System Office, nor shall any employee hire or supervise a member of his or her immediate family without express written consent of the Board. As a condition of employment, each State College Employees shall conform to the following guidelines:~~

- ~~a) Be informed of conflict of interest perils and remain alert to them in personal activities;~~
- ~~b) Make certain that no outside activities interfere with the discharge of State College or System Office obligations;~~
- ~~c) Freely disclose outside activities to the Chancellor System regarding situations that could involve, or be construed as, conflicts of interest;~~
- ~~d) Consult, in advance and whenever circumstances suggest it, with the appropriate administrators of the System on outside activities undertaken in the general field of individual competence;~~
- ~~e) Not have any substantial financial or personal interest in business transactions of the College or System; and~~
- ~~f) Not grant or make available to any person any consideration, treatment, information, or favor beyond that which is general practice to grant or make available to the public at large.~~
- d) Not use, or authorize the use of public resources, personnel, property or funds under their official care and control for personal financial gain or the financial gain of an immediate family member; and,
- e) Shall take action according to Neb. Rev. Stat. §49-1499.02 to disclose potential conflicts of interest when they would be required to take any action or make any decision in the discharge of official duties that may cause financial benefit or detriment to the employee, a member of the employee's immediate family, or a business with which the employee is associated.

**PERSONNEL, NEBRASKA STATE COLLEGES ~~SYSTEM~~**

**POLICY: 5002                      Conflict of Interest;  
     ~~General Employment Requirements Guidelines~~  
     ~~State College Employees~~**

Page 2 of 2

For purposes of this policy, immediate family member shall mean a child residing in an employee's household, the employee's spouse, or an individual claimed by the employee or the employee's spouse as a dependent for federal income tax purposes.

Contracts

No employee, a member of the employee's immediate family, or business with which the employee is associated shall enter into a contract valued at two thousand dollars or more, in any one year, with a governmental body unless the contract is awarded through an open and public process in compliance with Neb. Rev. Stat. § 49-14,102.

Nepotism

No employee shall hire, recommend for hire, supervise, evaluate, or review the appraisal of an immediate family member.

An employee may hire, recommend for hire, supervise, evaluate, or review the appraisal of a relative, other than an immediate family member as defined above, with advanced written approval from the Chancellor.

Policy Adopted: 6/5/93  
 Policy Revised:

**Academic, Personnel & Student Affairs Committee**

*Gary Bieganski, Chair*  
*Marge Harouff*  
*Taylor Dunekacke*

September 4-5, 2008

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**ACTION: First Round Approval of Deletion of Board Policy 5204; Professional Conduct Committees; Powers; State College Employees**

Priority: Educational Excellence Throughout the System  
Goal: 3. Recruit, retain and invest in excellent faculty and staff

---

The System Office recommends that this policy be deleted as the terms governing such a committee already exists in the professional staff Bargaining Agreement. Professional Conduct Committees are not utilized for faculty (SCEA) and support staff (NAPE) employees. Attached is a copy of Policy 5204.

2.7.-2

**PERSONNEL, NEBRASKA STATE COLLEGES**

**POLICY: 5204 Professional Conduct Committees;  
Powers; State College Employees**

**Page 1 of 2**

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**BOARD POLICY**

Each State College is empowered to create a separate Professional Conduct Committee for faculty, for professional staff and for support staff, which shall have the functions and powers specified in these Policies. The Faculty Professional Conduct Committee shall be composed of three tenured faculty members or their alternates one appointed by the campus President and two elected by the faculty. They shall serve staggered three-year terms beginning September 1, 1994. The Staff Professional Conduct Committee shall be composed of three professional staff members or their alternates; one appointed by the campus president and two elected by the professional staff. They shall serve staggered three-year terms beginning July 1, 1995. The Support Staff Professional Conduct Committee shall be composed of three support staff members or their alternates; one appointed by the campus president and two elected by the support staff. They shall serve staggered three-year terms beginning July 1, 1997.

**Powers of Professional Conduct Committees**

The Faculty Professional Conduct Committee shall be empowered:

1. To receive complaints from any person charging a member of the faculty and non-ranked faculty as defined in Board Policy 5010 of these Policies, with professional misconduct.
2. To investigate the facts relevant to the charge and to make factual determinations. Said investigations shall include advising the affected party of the charge, hearing his or her response, and considering any evidence produced by such party.
3. To conclude whether there are reasonable grounds to believe that the person against whom the charge is directed committed acts that amount to professional misconduct.
4. To advise the person filing the charge, and any other appropriate person or groups, of the Committee's conclusion and factual findings.
5. To recommend to the appropriate State College officer, or group, whether action should be taken with respect to the charge, and the nature of such action.
6. To recommend sanctions less severe than appointment termination where the Committee judges less severe sanctions appropriate.

The Staff Professional Conduct Committee shall be empowered:

1. To receive complaints from any person charging a member of the professional staff with professional misconduct.
2. To investigate the facts relevant to the charge and to make factual determinations. Said investigations shall include advising the affected party of the charge, hearing his or her response, and considering any evidence produced by such party.
3. To conclude whether there are reasonable grounds to believe that the person against whom the charge is directed committed acts that amount to professional misconduct.



## PERSONNEL, NEBRASKA STATE COLLEGES

**POLICY: 5204 Professional Conduct Committees;  
Powers; State College Employees**

**Page 2 of 2**

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4. To advise the person filing the charge, and any other appropriate person or groups, of the Committee's conclusion and factual findings.
  5. To recommend to the appropriate State College officer, or group, whether action should be taken with respect to the charge, and the nature of such action.
  6. To recommend sanctions less severe than appointment termination where the Committee judges less severe sanctions appropriate.

The Support Staff Professional Conduct Committee shall be empowered:

1. To receive complaints from any person charging a member of the support staff with professional misconduct.
2. To investigate the facts relevant to the charge and to make factual determinations. Said investigations shall include advising the affected party of the charge, hearing his or her response, and considering any evidence produced by such party.
3. To conclude whether there are reasonable grounds to believe that the person against whom the charge is directed committed acts that amount to professional misconduct.
4. To advise the person filing the charge, and any other appropriate person or groups, of the Committee's conclusion and factual findings.
5. To recommend to the appropriate State College officer, or group, whether action should be taken with respect to the charge, and the nature of such action.
6. To recommend sanctions less severe than appointment termination where the Committee judges less severe sanctions appropriate.

### Function of Professional Conduct Committees

A Professional Conduct Committee's function shall be to ascertain facts, interpret standards of professional conduct applicable to persons engaged in teaching, research, public service, administration and employment at the College, to apply those standards to the facts, to advise other persons or groups whether a violation of professional conduct has occurred, and to recommend an appropriate sanction, if it concludes a violation has occurred. A Professional Conduct Committee does not have power to impose sanctions, and its findings of fact, interpretations of professional standards, advice, and recommendations are not binding. A Professional Conduct Committee shall not serve as a prosecutor of cases involving alleged violations of professional standards. The Committee acts only in an advisory capacity.

Policy Adopted: 6/5/93  
 Policy Revised: 11/11/95  
 Policy Revised: 8/29/97  
Policy Deleted:

**Academic, Personnel & Student Affairs Committee**

*Gary Bieganski, Chair*  
*Marge Harouff*  
*Taylor Dunekacke*

September 4-5, 2008

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**ACTION: First Round Approval of Changes to Board Policy 5608; Military Leave**

Priority: Educational Excellence Throughout the System  
Goal: 3. Recruit, retain and invest in excellent faculty and staff

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The System Office recommends that this policy be amended to address military leave for all types of employees under state and federal law. The text from the second and third paragraphs comes directly from Nebraska State statutes. Attached is a copy of Policy 5068 with the proposed changes.

**PERSONNEL, NEBRASKA STATE COLLEGES SYSTEM****POLICY: 5608****Military Leave****Page 1 of 1****BOARD POLICY**

Military leaves of absence and re-employment rights shall be granted to all ~~Professional and Support Staff~~ employees as ~~may be~~ provided by state or federal law (~~Section 55-160, 55-161, RRS Nebraska Reissue 1988~~), or by federal regulation.

~~An employee who is a member of one of the Armed Forces (National Guard, Navy Reserve, Army Reserve, Air Force Reserve, Marine Corps Reserve, or Coast Guard Reserve) may be granted up to fifteen (15) pay days of military leave per year in annual training and instruction to fulfill their service obligation.~~

~~Employees who are members of any of the reserve components, who perform their military obligation by participating for fifteen (15) working days or less in annual training and instruction, when such training is performed pursuant to orders or authorization of competent authority, shall be entitled to receive their full state pay in addition to their military pay without using all or part of their earned vacation leave. The fifteen (15) pay days of military leave are permitted only for annual training exercises or active duty assignments and shall not be used for weekend drills.~~

All employees who are members of the National Guard, Army Reserve, Naval Reserve, Marine Corps Reserve, Air Force Reserve, and Coast Guard Reserve, shall be entitled to a military leave of absence from their respective duties, without loss of pay, when employed with or without pay under the orders or authorization of competent authority in the active service of the state or of the United States. Members who normally work or are normally scheduled to work one hundred twenty hours or more in three consecutive weeks shall receive a military leave of absence of one hundred twenty (120) hours each calendar year. Members who normally work or are normally scheduled to work less than one hundred twenty (120) hours in three (3) consecutive weeks shall receive a military leave of absence each calendar year equal to the number of hours they normally work or would normally be scheduled to work, whichever is greater, in three (3) consecutive weeks. Such military leave of absence may be taken in hourly increments and shall be in addition to the regular annual leave of the persons named in this section.

In the event the Governor declares that a state of emergency exists and any employee is ordered to active military service, a state of emergency leave of absence will be granted until such member is released from active service of the state by competent authority. During such time, the employee shall receive his or her normal salary or compensation minus the state active duty base pay he or she receives in active service of the state.

Legal Reference: Neb. Rev. Stat. 55-160  
38 U.S.C.A. 4301

Military leave of absence without loss of pay; limitations  
Uniformed Services Employment and Reemployment Rights Act

Policy Adopted: 1/28/77  
Policy Revised: 6/5/93  
Policy Revised:

**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Rich Kunckel*

September 4-5, 2008

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**ACTION: Approve Deficit Requests to transfer \$TBD of 2008-09 LB1 State Appropriation to LB1100**

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources

5. Secure public and private funding sources

Strategies: i. Ensure that plans for resource allocation support the system and institutional priorities

j. Maintain facilities and improve physical environment

---

The final appropriation from the state for both LB1 and LB1100 bond issues is during the current fiscal year (2008-09).

During the October 28, 2005 meeting of the Facility Corporation, then Managing Officer Jean Dale provided a synopsis of important facts and dates regarding the LB1100 Bond Issue. She also provided a history that led to a projected shortfall in making the final debt service payment, and a projection of amount of the shortfall (\$157,000) in making the final LB1100 payment. Jean also presented possible options for covering the shortfall that included:

1. If any funds remain in the LB1 bond issue, we should request to transfer remaining funds from LB1 to cover the final payment of LB1100.
2. Check for any other year-end capital construction or operating budgets that would ordinarily be lapsed and ask for those to be transferred.

In accordance with #1 above, the Board is asked to authorize a deficit request to:

- reduce the final payment from the state in support of LB1 by \$TBD
- increase the final payment from the state in support of LB1100 by \$TBD

Adequate funding will remain in LB1 to cover this amount. The net effect of the two amounts in the deficit request is \$0.00.

No other year-end budgets have been identified that would be lapsed per #2 above.

Following conversations with the Council of Presidents, no other deficit requests are proposed this year.

## Fiscal and Facilities Committee

*Larry Teahon, Chair*  
*Cap Peterson*  
*Rich Kunckel*

September 4-5, 2008

**ACTION: Ratification of Budget Requests for 2009-2011 Biennium incorporating the Governor's instructions to include a preliminary 2.5% annual salary increase and a 10% increase in the employer share of health premium costs in the initial request; and to move the depreciation assessment request from 2% to 1%.**

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources

5. Secure public and private funding sources

Strategies: i. Ensure that plans for resource allocation support the system and institutional priorities

j. Maintain facilities and improve physical environment

The Board approved the Biennium Operating Budget Request for the 2009-11 at the June 6, 2008 meeting. Following that meeting, a letter was received from Governor Heineman indicating that the budget instructions will ask that the biennium requests include a 2.5% annual increase in salaries and a 10% increase in the employer share of employee health premium costs.

Historically, the NSCS has not included salary increases in the budget request until the collective bargaining process is completed. With ratification of the changes below, the budget request will include a 2.5% salary increase in the preliminary plan, and will include a note that the requested increase will be revised once negotiations are completed. The earlier board-approved amount for the health insurance increase was 9% each year of the biennium. With ratification of the changes below, the budget request will include a 10% increase each year of the biennium per the Governor's letter.

Other changes from the June 6, 2008 board item include the change in depreciation assessments from 2% to 1%, based on the biennium instructions and a change in legislation during the 2008 session. Finally, the request below now includes rate changes included in the biennium instructions that were released after the June board meeting for items such as worker's compensation assessments, accounting/NIS assessments, motor vehicle liability and physical damage assessments, and TSB rate changes.

As with the June 6, 2008 board-approved Biennium Operating Budget Request, the amount of the request for the SIS/SAP operating costs remains "to be determined". The amount of the request will be determined following selection of a vendor and implementation plan for the new system.

2008-09 Base  
\$45,393,201

2009-10 Request  
\$50,620,973

2010-11 Request  
\$54,156,508

<b>Core Needs include:</b>	2009-10	2010-11
Salary Increase (Preliminary)	2.5%	2.5%
Health insurance rate request	10%	10%
Utilities increases	15%	15%
DAS rate increases	actual	actual
Other Non-personal services	3%	3%
LB1100 depreciation	1%	1%
New Building opening costs	actual	actual
SAP/SIS operating costs	TBD	TBD

**The Strategic Initiatives include:**

Increase Potential for Enrollment and Retention  
Enhance Educational Opportunities  
Improve Safety, Security, Facilities, Technological Support and the Learning Environment

**TOTAL REQUEST**

The total operating increase request, with the changes noted above, *not including SIS/Sap operating costs, yet to be determined*, is:

	2009-10	2010-11	2010-11
	Over Base	Over 2009-10	Over 2008-09 Base
Core Needs	3,146,354	3,120,775	6,267,129
Strategic Initiatives	<u>2,081,418</u>	<u>414,760</u>	<u>2,496,178</u>
Total Request	5,227,772	3,535,535	8,763,307

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Rich Kunckel*

September 4-5, 2008

**ACTION: Approve the Requests to Write-Off Specific Uncollectible Student Accounts as Submitted by the State Colleges**

Priority: Financial Strength of the System

Goals: 1. Ensure financial accountability  
 4. Improve efficiency of operations

Strategy:f. Keep Board of Trustees informed on the financial status of the colleges and system

At the end of each fiscal year, the Colleges review the status of their student accounts and determine which are uncollectible. The criteria adopted by the Board for writing off uncollectible accounts require that accounts be over two years old and that the institution exhaust all reimbursement means, including turning the unpaid accounts over to a collection agency.

The following "bad debt" designations are submitted to the Board for authorization to cancel as uncollectible accounts:

Chadron State College

Cash Fund Accounts (Tuition and Fees)	\$38,514.11
Revenue Bond Accounts	<u>27,494.43</u>
	\$66,008.54

Peru State College

Cash Fund Accounts (Tuition and Fees)	\$25,664.87
Other Fund Accounts	339.69
Revenue Bond Accounts	<u>9,059.68</u>
	\$35,064.24

Wayne State College

Cash Fund Accounts (Tuition and Fees)	\$23,326.18
Other Fund Accounts	1,055.25
Revenue Bond Accounts	<u>15,107.04</u>
	\$39,488.47

#### 4.3.-2

Following is a summary of write off amounts for the past 5 years:

	<u>CSC</u>	<u>PSC</u>	<u>WSC</u>	<u>NSCS Total</u>
2004	15,077	32,437	13,179	60,693
2005	18,509	30,227	33,627	71,363
2006	22,199	31,675	23,147	77,021
2007	45,221	32,855	30,166	108,242
2008	66,009	35,064	39,488	140,561

Official approval by the Board is required by the auditing agencies before they can "recognize" the written-off accounts. The NSCS Office has received detailed information on each past due account. Due to privacy regulations, the detailed information is not published but is available to Board members upon request.



**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Rich Kunckel*

September 4-5, 2008

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**ACTION: First Round Approval of Board Policy 8071; Capital Construction; Contracts; Design Build; Construction Management at Risk**

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources

5. Secure public and private funding sources

Strategies: i. Ensure that plans for resource allocation support the system and institutional priorities

j. Maintain facilities and improve physical environment

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The Nebraska Legislature adopted the Political Subdivisions Construction Alternatives Act (LB 889) in 2008, making the statute effective on July 1, 2008. The NSCS now has the opportunity to select among three project delivery methods including design-bid-build; construction management at risk; or design-build to best meet the needs of a building project. To take advantage of these options, the Board will need to adopt a policy recognizing the opportunity to utilize alternate construction delivery methods.

The Chancellor testified in support of the adoption of the bill and it is clear that the alternative delivery methods will expand the choices available for construction project delivery and will work to improve the colleges' opportunities to complete successful capital projects.

It should be noted that the statute is very prescriptive and all statutory requirements are represented in the make-up of the policy. Time is also of the essence as Wayne State would like to consider a capital project delivery method that will utilize provisions of the new statute.

# FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8071 Capital Construction; Contracts;  
Design-Build; Construction Management  
At Risk**

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## **BOARD POLICY**

For contracts related to construction projects, the System will follow the procedures established by the Political Subdivisions Construction Alternatives Act (RRS §13-2901 through §13-2913) in their decision to solicit and execute a design-build contract or construction management at risk contract for capital construction projects.

## **PURPOSE**

This policy authorizes the Colleges to enter into a design-build contract which is subject to qualification-based selection or a construction management at risk contract for a public project if the Colleges adhere to specific procedures.

## **DEFINITIONS**

For purposes of this policy the following are the definitions outlined in the Political Subdivisions Construction Alternatives Act.

Construction management at risk contract is a contract by which a construction manager:

- a. Assumes the legal responsibility to deliver a construction project within a contracted price,
- b. Acts as a construction consultant during the design development phase of the project, and
- c. Is the builder during the construction phase of the project.

The construction manager is the legal entity which proposes to enter into a construction management at risk contract.

Design-build contract is a contract subject to qualification-based selection of the design-builder to furnish:

- a. Architectural, engineering, and related design services for a project, and
- b. Labor, materials, supplies, equipment and construction services.

A design builder is the legal entity which proposes to enter into a design-build contract by qualification-based selection.

A letter of interest is a statement indicating interest to enter into a design-build or construction management at risk contract for a project.

A performance-criteria developer is any person licensed or any organization issued a certificate of authorization to practice architecture or engineering who is selected to assist in the development of project performance criteria, requests for proposals, evaluations of proposals, evaluation of construction under a design-build contract to determine adherence to performance criteria, and any additional requested services to represent the Colleges' interest in relation to a project.

The performance criteria developer is ineligible to be included as a provider of any services in a proposal for any project on which he/she/it has acted as performance-criteria developer and is not employed by or does not have a financial or other interest in a design-builder or construction manager who will submit a proposal.

# FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8071**

**Capital Construction; Contracts;  
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The project performance criteria are the performance requirements of the project suitable to allow the design-builder to make a proposal. Performance requirements include the following:

- a. Capacity
- b. Durability
- c. Standards
- d. Ingress and egress requirements
- e. Description of the site
- f. Surveys
- g. Soil and environmental information concerning the site
- h. Interior space requirements
- i. Material quality standards
- j. Design and construction schedules
- k. Site development requirements
- l. Provisions for utilities and storm water retention and disposal
- m. Parking requirements
- n. Applicable governmental code requirements, and
- o. Other criteria for the intended use of the project.

A proposal is an offer in response to a request for proposals a) by a design-builder to enter into a design-build contract or b) by a construction manager to enter into a construction management at risk contract.

The qualification-based selection process is the process of selecting a design-builder based first on qualifications of the design-builder and then on the design-builder's proposed approach to the design and construction of the project.

A request of letters of interest is the documentation or publication by which the state colleges solicit letters of interest.

A request for proposals is the documentation by which the state colleges solicit proposals.

## **POLICIES**

The Board shall adopt a resolution selecting the design-build contract or construction management at risk contract delivery system prior to proceeding with any of the steps involved with solicitation or execution of any construction contract at any of the Colleges. The resolution requires the affirmative vote of at least two-thirds of the Board.

## **PROCEDURES**

### **DESIGN-BUILD CONTRACT**

#### Letters of Interest

The College wishing to enter into a design-build contract shall prepare a request for letters of interest for design-build proposals. Requests shall describe the project in sufficient detail to permit the design-builder to submit a letter of interest. The details should include the items listed under the project performance criteria under the definition section of this policy.

Requests for letters of interest shall be published in a newspaper of general circulation within the Colleges' area at least thirty (30) days prior to the receipt of letters of interest deadline. Requests for letters of interest should also be sent via first class mail to any design-builder upon request.

## FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8071 Capital Construction; Contracts;  
Design-Build; Construction Management  
At Risk**

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Letters of interest shall be reviewed by the College in consultation with the performance-criteria developer. The College shall select prospective design-builders in accordance with the procedures and standards adopted by the College.

At least three (3) prospective design-builders shall be selected, except that if only two (2) design-builders have submitted letters of interest, the College shall select at least two (2). Selected design-builders shall then be considered prequalified and eligible to receive a request for proposal.

### Request for Proposal

The College shall prepare a request for proposal for each design-build contract. Notice of the request for proposal shall be published in a newspaper of general circulation within the Colleges' service area at least thirty (30) days prior to the deadline for receipt and opening of proposals.

The request for proposal shall contain, at a minimum, the following elements.

- a. The identity of the College for which the project will be built and that the Board of Trustees will execute the design-build contract.
- b. The policies adopted by the Board to be used when executing a design-build contract.
- c. The proposed terms and conditions of the design-build contract, including any terms and conditions which are subject to further negotiation. The general terms and conditions shall be consistent with nationally recognized model general terms and conditions which are standard in the design and construction industry in Nebraska. The terms and conditions may set forth an initial determination of the manner by which the design-builder selects any subcontractor and may require that any work subcontracted be awarded by competitive bidding.
- d. A project statement which contains information about the scope and nature of the project.
- e. The project performance criteria.
- f. The budget parameters for the project.
- g. Any bonds and insurance required by law or as may be additionally required by the College.
- h. The criteria for evaluation of proposals and the relative weight of each criterion.
- i. A requirement that the design-builder provide a written statement of the design-builder's proposed approach to the design and construction of the project, which may include graphic materials illustrating the proposed approach to design and construction but shall not include price proposals.
- j. A requirement that the design-builder agree to the following conditions:
  1. An architect or engineer licensed to practice in Nebraska will participate substantially in those aspects of the offering which involve architectural or engineering services;
  2. At the time of the design-build offering, the design builder will furnish to the Board a written statement identifying the architect or engineer who will perform the architectural or engineering work for the design-build project;
  3. The architect or engineer engaged by the design-builder to perform the architectural or engineering work with respect to the design-build project will have direct supervision of such work and may not be removed by the design-builder prior to the completion of the project without the written consent of the Board;
  4. A design-builder offering design-build services with its own employees who are design professionals licensed to practice in Nebraska will comply with the Engineers and Architects Regulation Act by procuring a certificate of authorization to practice architecture or engineering and will submit proof of sufficient professional liability insurance; and
  5. The rendering of architectural or engineering services by a licensed architect or engineer employed by the design-builder will conform to the Engineers and Architects Regulation Act and rules and regulations adopted under the act.

## FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8071 Capital Construction; Contracts;  
Design-Build; Construction Management  
At Risk**

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- k. Other information which the college chooses to require.

### Proposal Evaluation

The request for proposals shall be sent only to the pre-qualified design-builders selected. Design-builders shall submit proposals as required by the request for proposals.

The College may only proceed to negotiate and enter into a design-build contract if there are at least two proposals from pre-qualified design-builders.

Proposals shall be sealed and shall not be opened until expiration of the time established for making proposals as set forth in the request for proposals. Proposals may be withdrawn at any time prior to acceptance. The College shall have the right to reject any and all proposals except for the purpose of evading the provisions and policies of the Political Subdivisions Construction Alternatives Act. The College may thereafter solicit new proposals using the same or a different project performance criteria.

The College shall refer the proposals for recommendation to the selection committee. The selection committee shall be at least five (5) persons designated by the College. Members of the selection shall include:

- a. Members of the Board;
- b. Members of the administration or staff of the College;
- c. The performance-criteria developer when evaluating proposals from design-builders;
- d. Any person having special expertise relevant to selection of a design-builder under the Political Subdivisions Construction Alternatives Act; and
- e. A resident of the College's service region other than any individual listed above.

Any selection committee member designated under item "d" or item "e" above, shall not be employed by or have a financial or other interest in a design-builder who has a proposal being evaluated and shall not be employed by the College or the performance-criteria developer.

The College shall rank in order of preference the design-builders pursuant to the criteria in the request for proposals and taking into considerations the recommendation of the selection committee.

The College and the selection committee shall evaluate proposals taking into consideration the criteria listed below with the maximum percentage of total points for evaluation which may be assigned to each criterion as indicated immediately following the criterion.

- a. The financial resources of the design-builder to complete the project, ten percent (10%)
- b. The ability of the proposed personnel of the design-builder to perform, thirty percent (30%)
- c. The character, integrity, reputation, judgment, experience, and efficiency of the design-builder, thirty percent (30%)
- d. The quality of performance on previous projects, thirty percent (30%)
- e. The ability of the design-builder to perform within the time specified, thirty percent (30%)
- f. The previous and existing compliance of the design-builder with laws relating to the contract, ten percent (10%), and
- g. Other information as may be secured having a bearing on the selection, twenty percent (20%).

The records of the selection committee in evaluating proposals and making recommendations shall be considered public records.

## **FACILITIES, NEBRASKA STATE COLLEGE SYSTEM**

**POLICY: 8071**

**Capital Construction; Contracts;  
Design-Build; Construction Management  
At Risk**

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The College may attempt to negotiate a design-build contract with the highest ranked design-builder selected by the College and may enter into a design-build contract after negotiations. The negotiations shall include a final determination of the manner by which the design-builder selects a subcontractor.

If the College is unable to negotiate a satisfactory design-build contract with the highest ranked design-builder, the College may terminate negotiations with that design-builder. The College may then undertake negotiations with the second highest ranked design-builder and may enter into a design-build contract after negotiations. If the College is unable to negotiate a satisfactory contract with the second highest ranked design-builder, the College may undertake negotiations with the third highest ranked design-builder, if any, and may enter into a design-build contract after negotiations.

If the College is unable to negotiate a satisfactory contract with any of the ranked design-builders, the College may either revise the request for proposals and solicit new proposals or cancel the design-build process.

A design-build contract may be conditioned upon later refinements in scope and price and may permit the College in agreement with the design-builder to make changes in the project without invalidating the contract. Later refinements shall not exceed the scope of the project statement contained in the request for proposals.

The Colleges shall not use a design-build contract for a project, in whole or in part, for road, street, highway, water, wastewater, utility, or sewer construction.

### **CONSTRUCTION MANAGEMENT AT RISK CONTRACT**

#### **Letters of Interest**

The College wishing to enter into a construction management at risk contract shall prepare a request for letters of interest for construction management at risk proposals. Requests shall describe the project in sufficient detail to permit the construction manager to submit a letter of interest.

Requests for letters of interest shall be published in a newspaper of general circulation within the Colleges' service area at least thirty (30) days prior to the receipt of letters of interest deadline. Requests for letters of interest should also be sent via first class mail to any contract manager upon request.

The College shall select prospective contract managers in accordance with the procedures and standards adopted by the College. At least three (3) prospective contract managers shall be selected, except that if only two (2) contract managers have submitted letters of interest, the College shall select at least two (2). Selected contract managers shall then be considered prequalified and eligible to receive a request for proposal.

#### **Request for Proposal**

The College shall prepare a request for proposal for each construction management at risk contract. Notice of the request for proposal shall be published in a newspaper of general circulation within the Colleges' service area at least thirty (30) days prior to the deadline for receipt and opening of proposals.

The request for proposal shall contain, at a minimum, the following elements.

- a. The identity of the College for which the project will be built and that the Board will execute the contract.
- b. The policies adopted by the Board to be used when executing a construction management at risk contract.

## FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8071 Capital Construction; Contracts;  
Design-Build; Construction Management  
At Risk**

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- c. The proposed terms and conditions of the contract, including any terms and conditions which are subject to further negotiation. The general terms and conditions shall be consistent with nationally recognized model general terms and conditions which are standard in the design and construction industry in Nebraska. The terms and conditions may set forth an initial determination of the manner by which the construction manager selects any subcontractor and may require that any work subcontracted be awarded by competitive bidding.
  - d. Any bonds and insurance required by law or as may be additionally required by the College.
  - e. General information about the project which will assist the College in its selection of the construction manager, including a project statement which contains information about the scope and nature of the project, the project site, the schedule and the estimated budget.
  - f. The criteria for evaluation of proposals and the relative weight of each criterion.
  - g. A description of any other information which the College chooses to require.

### Proposal Evaluation

Proposals shall be sealed and shall not be opened until expiration of the time established for making proposals as set forth in the request for proposals.

The College shall refer the proposals for recommendation to the selection committee. The selection committee shall be at least five (5) persons designated by the College. Members of the selection shall include:

- a. Members of the Board;
- b. Members of the administration or staff of the College;
- c. The College's architect or engineer when evaluating proposals from construction managers;
- d. Any person having special expertise relevant to selection of a construction manager under the Political Subdivisions Construction Alternatives Act; and
- e. A resident of the College's service region other than any individual listed above.

Any selection committee member designated under item "d" or item "e" above, shall not be employed by or have a financial or other interest in a construction manager who has a proposal being evaluated and shall not be employed by the College or the performance-criteria developer.

The College shall evaluate and rank each proposal on the basis of best meeting the criteria in the request for proposals and taking into considerations the recommendation of the selection committee.

The College and the selection committee shall evaluate proposals taking into consideration the criteria listed below with the maximum percentage of total points for evaluation which may be assigned to each criterion as indicated immediately following the criterion.

- h. The financial resources of the construction manager to complete the project, ten percent (10%)
- i. The ability of the proposed personnel of the construction manager to perform, thirty percent (30%)
- j. The character, integrity, reputation, judgment, experience, and efficiency of the construction manager, thirty percent (30%)
- k. The quality of performance on previous projects, thirty percent (30%)
- l. The ability of the construction manager to perform within the time specified, thirty percent (30%)
- m. The previous and existing compliance of the construction manager with laws relating to the contract, ten percent (10%), and
- n. Other information as may be secured having a bearing on the selection, twenty percent (20%).

The records of the selection committee in evaluating proposals and making recommendations shall be considered public records.

# FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8071**

**Capital Construction; Contracts;  
Design-Build; Construction Management  
At Risk**

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The College may attempt to negotiate a construction management at risk contract with the highest ranked construction manager and may enter into a construction management at risk contract after negotiations. The negotiations shall include a final determination of the manner by which the construction manager selects a subcontractor.

If the College is unable to negotiate a satisfactory contract with the highest ranked construction manager, the College may terminate negotiations with that construction manager. The College may then undertake negotiations with the second highest ranked construction manager and may enter into a construction management at risk contract after negotiations. If the College is unable to negotiate a satisfactory contract with the second highest ranked construction manager, the College may undertake negotiations with the third highest ranked construction manager, if any, and may enter into a construction management at risk contract after negotiations.

If the College is unable to negotiate a satisfactory contract with any of the ranked construction managers, the College may either revise the request for proposals and solicit new proposals or cancel the construction management at risk process.

A construction management at risk contract may be conditioned upon later refinements in scope and price and may permit the College in agreement with the construction manager to make changes in the project without invalidating the contract. Later refinements shall not exceed the scope of the project statement contained in the request for proposals.

The Colleges shall not use a construction management at risk contract for a project, in whole or in part, for road, street, highway, water, wastewater, utility, or sewer construction.

Nothing in the Political Subdivisions Construction Alternatives Act shall limit or reduce statutory or regulatory requirements regarding bonding or insurance.

Legal Reference:	Nebr. Rev. Stat.	13-2901	Act, how cited
		13-2902	Purpose
		13-2903	Terms, defined
		13-2904	Contracts authorized; governing body; resolution required
		13-2905	Political subdivision; policies; requirements
		13-2906	Letters of interest; requirements
		13-2907	Design-build contract; request for proposals; requirements
		13-2908	Design-build contract; evaluation of proposals; requirements; negotiations
		13-2909	Construction management at risk contract; request for proposals; requirements
		13-2910	Construction management at risk contract; evaluation of proposals; requirements; negotiations
		13-2911	Contract proposals; evaluation; selection committee; duties
		13-2912	Contracts; refinements; changes authorized
		13-2913	Act; bonding or insurance requirements

Policy Adopted:



**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Rich Kunckel*

September 4-5, 2008

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**ACTION: Contingent Upon Final Approval of Board Policy 8071, Adopt Resolution to Select Construction Management at Risk Contract Delivery System as One Option for the Carhart Renovations Phase I Project at Wayne State College**

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources

Strategies: i. Ensure that plans for resource allocation support the system and institutional priorities

j. Maintain facilities and improve physical environment

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Board Policy 8071 requires that the Board adopt a resolution identifying the project delivery system for all design-build contract and construction management at risk contract projects at the colleges. The resolution to be adopted is attached.

**NEBRASKA STATE COLLEGE SYSTEM  
RESOLUTION**

WHEREAS, the Board of Trustees of the Nebraska State Colleges is required to follow the procedures established by the Political Subdivisions Construction Alternatives Act (Neb. Rev. Stat. §13-2901 through §13-2913) in its decision to solicit and execute a design-build contract or construction management at risk contract for capital construction projects; and

WHEREAS, the procedures outlined in the Nebraska Political Subdivisions Construction Alternatives Act and the Board of Trustees of the Nebraska State Colleges Policy 8071 require the Board of Trustees to adopt a resolution selecting the design-build contract or construction management at risk contract delivery system; and

WHEREAS, the project delivery system for a design-build contract requires the design and construction contracts to be combined into one contract with a single point of responsibility; the criteria for selection include qualifications and project approach, not construct costs or design; the reimbursement option may be other than low bid option and is typically negotiated with fixed price, cost plus fee, or guarantee of maximum; and the Board may require subcontracts to be competitively bid; and

WHEREAS, the project delivery system for a construction management at risk contract requires the design and construction contracts be separated; the criteria for selection includes qualifications, project approach and construction manager fee; the reimbursement option may be other than low bid option and is typically negotiated with fixed price, cost plus fee, or guarantee of maximum; and the Board may require subcontracts to be competitively bid;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Nebraska State Colleges that the construction management at risk contract delivery system be adopted as one option for the Carhart Renovations Phase I project at Wayne State College, dependent upon project need.

Approved this 5<sup>th</sup> day of September, 2008.

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Chair, Board of Trustees

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Chancellor, Nebraska State  
College System

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Rich Kunckel*

September 4-5, 2008

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**ACTION: Appoint Construction Manager Selection Committee for Carhart Renovations Phase I at Wayne State College:**

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources

5. Secure public and private funding sources

Strategies: i. Ensure that plans for resource allocation support the system and institutional priorities

j. Maintain facilities and improve physical environment

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The following committee is being appointed to select the construction manager for Phase I of the Carhart Renovations, according to Board Policy 8071. The policy indicates the construction management at risk contract must have a construction manager selected by a committee of Board of Trustees, System and College staff, an engineer and a community member. Action of the committee will be contingent upon final approval of Board Policy 8071 by the Board of Trustees.

Committee Members

Larry Teahon, Vice Chair Board of Trustees, Chair, Fiscal & Facilities Committee  
Cap Petersen, Enrollment & Marketing Committee, Board of Trustees  
Ed Hoffman, Vice Chancellor for Facilities, Planning, & Information Technology, NSCS  
Carolyn Murphy, Vice Chancellor for Finance & Administration, NSCS  
Kevin Hill, Dean of School of Natural & Social Sciences, WSC  
Richard Collings, President, WSC  
Mike Rindone, State Building Division  
Steve Hotovy, Task Force for Building Renewal (LB 309)  
Bill Dickey, Banker, Wayne

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Rich Kunckel*

September 4-5, 2008

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**ACTION:      Approve Establishment of Trust Fund for the NSCS Flex Benefit Plan**

Priority: Financial Strength of the System

Goals: 3.    Strengthen fiscal, environmental, technological and physical resources

5.    Secure public and private funding sources

Strategies: i.    Ensure that plans for resource allocation support the system and institutional priorities

j.    Maintain facilities and improve physical environment

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Approval is requested to establish a Flexible Benefits Trust Fund with Wells Fargo Bank, N.A. This trust fund would be established to receive payroll deductions from NSCS employees and provide for payment of medical and dependent care expense reimbursements to employees in accordance with the NSCS Section 125 Flexible Benefits Plan. This is similar to the current arrangement whereby funds are deposited with Wells Fargo Bank, N.A. for the flexible benefits program, except that a third party provider, ASI, will now be providing the claims processing portion of the program for the NSCS instead of Wells Fargo Bank. Wells Fargo is no longer offering flexible benefits administrative services in the marketplace. ASI was selected to provide these administrative services through a competitive RFP process.

When established, funds will be transferred from the current Wells Fargo account to the new trust account. While Board Policy is not clear on the whether or not Board approval is required for establishment of this trust fund, approval by the Board is requested.

## Fiscal and Facilities Committee

*Larry Teahon, Chair  
Cap Peterson  
Rich Kunckel*

September 4-5, 2008

**ACTION: Approve Substantial Completion of Addition/Renovation of Al Wheeler Activity Center at Peru State College:**

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources

Strategies: i. Ensure that plans for resource allocation support the system and institutional priorities  
j. Maintain facilities and improve physical environment

Policy 8069 requires that the architect, engineer, contractor and college-retained inspector or college representative determine that a project is substantially complete. After all work on any outstanding items is adequately performed, the project shall be deemed to have reached final completion. The College President will notify the Board of Trustees at the next available Board meeting when the project's final acceptance is accomplished.

The members of the substantial completion committee of the Board of Trustees inspected the Al Wheeler Activity Center project at Peru State on August 4 and August 11, 2008 and determined that the project has reached substantial completion.

### Committee Members

Larry Teahon, Vice Chair Board of Trustees, Chair, Fiscal & Facilities Committee  
Floyd Vrtiska, Enrollment & Marketing Committee, Board of Trustees  
Ed Hoffman, Vice Chancellor for Facilities, Planning, & Information Technology, NSCS  
Carolyn Murphy, Vice Chancellor for Finance & Administration, NSCS  
Linda Jacobsen, Vice President for Administration & Finance, PSC  
Todd Drew, Vice President for Academic & Student Affairs, PSC  
Paul Pate, Director of Campus Services, PSC  
Mike Rindone, State Building Division  
Eric Pavey, The Clark Enersen Partners  
Rob Olson, The Clark Enersen Partners

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Rich Kunckel*

September 4-5, 2008

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**ACTION: Approve Designation of Home at 1308 Walnut as Unusable Surplus and for Demolition for Wayne State College:**

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources

Strategies: i. Ensure that plans for resource allocation support the system and institutional priorities  
j. Maintain facilities and improve physical environment

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The existing rental home located at 1308 Walnut, Wayne, Nebraska is in need of being demolished. The building is in very bad condition and does not justify investing dollars for repair or upgrade. The structure is located immediately east of the Student Center and west of the large main student parking lot (marked with an "X" on the attached map). The building and property were originally acquired by the Wayne State Foundation and assigned to the revenue bond program with Board approval in April 2007. Disposal of the building will be coordinated with the Department of Administrative Services- Surplus Property. Conversion of the land to landscaped green space will be an aesthetic improvement to the campus. The location of the home is indicated on the attached map. The System Office and Wayne State request approval for designating the property as unusable surplus property and request approval for demolition.



**Fiscal and Facilities Committee***Larry Teahon, Chair**Cap Peterson**Rich Kunckel*

September 4-5, 2008

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**ACTION: Approve the Following Change Order as Submitted by Wayne State College:**

Wayne Change Order

- Rice Auditorium & Stadium (remove locker portion of work from contract) -- \$103,000 deduct

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

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Board policies 7015, 7016 and 8065 require that the following types of contracts and change orders be submitted to the Board for approval.

**CHANGE ORDER** – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are more than \$20,000. If approval of change order is critical to project schedule, \$20,000 to \$60,000 range change orders may be approved by Chancellor and ratified at next Board meeting.

<b>Wayne State College</b>	
Location on Campus:	Rice Auditorium & Stadium
No. & Description:	Remove locker portion of work from construction contract
Change Order Amount:	\$103,000 Deduct
Fund Source:	LB 605
Contractor:	Otte Construction, Wayne, NE



**Academic, Personnel and Student Affairs Committee**
*Gary Bieganski, Chair*
*Marge Harouff*
*Taylor Dunekacke*

September 4-5, 2008

## Year-End Personnel Summary Changes for information only

Priority: Educational Excellence Throughout the System

Goal: 3. Recruit, retain and invest in excellent faculty and staff

Board Policy 5021 requires that once each year the Chancellor provide a summary report to the Board on all full-time faculty, professional and support staff appointments in the System, as well as all vacant positions that have been budgeted. The following report summarizes the personnel changes made during the past 4-years and listed below is a 4-year summary of percent of personnel changes for each college and a combined percent of personnel changes.

<b>Year-End Personnel Summary</b>						
<b>Annual Percent of Change</b>				<b>Total Employees</b>	<b>Percent of Change for All Employees Over 4-Year Period</b>	<b>Full-Time Employee Change Over 4-Year Period</b>
	<b>Faculty</b>	<b>Professional Staff</b>	<b>Support Staff</b>			
<b>Chadron</b>						
7/1/05	-3.30%	12.87%	1.21%	273.91	12.78%	35.01
7/1/06	18.18%	10.91%	2.56%	301.49		
7/1/07	-1.92%	8.62%	-3.70%	303.34		
7/1/08	1.92%	3.04%	0.48%	308.92		
<b>Peru</b>						
7/1/05	0.00%	2.65%	6.23%	137.76	28.43%	39.17
7/1/06	24.39%	13.78%	5.17%	156.10		
7/1/07	-3.92%	39.21%	-2.87%	169.64		
7/1/08	3.92%	7.59%	0.42%	176.93		
<b>Wayne</b>						
7/1/05	0.51%	12.32%	4.77%	358.85	4.82%	17.28
7/1/06	0.38%	5.76%	-0.65%	365.02		
7/1/07	1.39%	2.76%	0.39%	370.56		
7/1/08	-0.74%	1.68%	3.77%	376.13		
<b>System</b>						
7/1/05	-0.88%	10.76%	3.70%	770.52	11.87%	91.46
7/1/06	10.15%	8.92%	1.77%	882.61		
7/1/07	-0.75%	11.23%	-1.86%	843.54		
7/1/08	1.05%	3.63%	1.89%	861.98		

## PERSONNEL SUMMARY REPORT

	Faculty (including Phased Retirements*)			Professional Staff			Support Staff (including Phased Retirements*)			Total Employees (including vacant)	Percent of Total Employees		
	FTE	Vacant	Total	FTE	Vacant	Total	FTE	Vacant	Total		Faculty	Profess	Support
<b>Chadron State College</b>													
7-1-05 (*)	78.00	10.00	88.00 .33	74.67	7.00	81.67	101.24	3.00	104.24	273.91	32.13%	29.82%	38.06%
7-1-06 (*)	97.00	7.00	104.00 1.65	80.58	10.00	90.58	103.91	3.00	106.91	301.49	34.50%	30.04%	35.46%
7-1-07 (*)	92.00	10.00	102.00 1.98	88.49	9.90	98.39	98.91	4.04	102.95	303.34	33.63%	32.44%	33.94%
7-1-08 (*)	93.00	11.00	104.00 .99	91.99	9.48	101.47	100.41	3.04	103.45	308.92	33.67%	32.85%	33.49%
07-08 Change			2.00			3.68			.50	5.58			
% Chg			1.92%			3.04%			0.48%	1.81%			
<b>Peru State College</b>													
7-1-05 (*)	41.00	0.00	41.00 0.25	32.96	5.80	38.76	56.00	2.00	58.00	137.76	29.76%	28.14%	42.10%
7-1-06 (*)	41.00	10.00	51.00 0.00	41.38	2.72	44.10	58.00	3.00	61.00	156.10	32.67%	28.25%	39.08%
7-1-07 (*)	45.00	4.00	49.00 0.00	56.39	5.00	61.39	55.25	4.00	59.25	169.64	28.88%	36.19%	34.93%
7-1-08 (*)	48.00	3.00	51.00 0.00	55.71	10.72	66.43	53.50	6.00	59.50 .25	176.93 .25	28.82%	37.55%	33.63%
07-08 Change			2.00			5.04			.25	7.29			
% Chg			3.92%			7.59%			0.42%	4.12%			
<b>Wayne State College</b>													
7-1-05 (*)	126.00	6.17	132.17 .99	102.47	8.92	111.39	112.29	3.00	115.29	358.85	36.83%	31.04%	32.13%
7-1-06 (*)	127.00	5.66	132.67 1.65	105.09	12.72	117.81	114.54	0.00	114.54	365.02	36.35%	32.27%	31.38%
7-1-07 (*)	128.01	6.50	134.51 1.65	111.76	9.30	121.06	114.99	0.00	114.99	370.56	36.30%	32.67%	31.03%
7-1-08 (*)	128.01	5.50	133.51 1.32	113.96	9.17	123.13	111.99	7.50	119.49	376.13	35.50%	32.74%	31.77%
07-08 Change			-1.00			2.07			4.50	5.57			
% Chg			-0.74%			1.68%			3.77%	1.48%			

Source: Salary Recommendations for 2008-09 submitted 6/6/08.

**Academic, Personnel & Student Affairs Committee**

*Gary Bieganski, Chair*  
*Marge Harouff*  
*Taylor Dunekacke*

September 4-5, 2008

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Collective Bargaining Update

Priority: Educational Excellence Throughout the System  
Goal: 3. Recruit, retain and invest in excellent faculty and staff  
Priority: Financial Strength of the System  
Goal: 1. Ensure financial accountability

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A brief description of any activities that may have taken place to date will be provided in Executive Session at the meeting.

The State Employees Collective Bargaining Act, Neb. Rev. Stat. §81-1369 to §81-1390 provides that two (2) year labor contracts are to be negotiated in advance of the budget making process. Negotiations for the next biennium, (2009-2011) are to commence on or before September 10, 2008.

The system negotiates three (3) separate contracts—faculty (SCEA), professional staff (NSCPA) and support staff (NAPE).

**Academic, Personnel & Student Affairs Committee***Gary Bieganski, Chair**Marge Harouff**Taylor Dunekacke*

September 4-5, 2008

## Enrollment Reports for Spring 2008 for information only

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

The attached enrollment reports summarize end-of-semester enrollment at the colleges for Spring 2008. System-wide enrollment increased for the 2008 spring session by 123 FTE or approximately 2.03% above the 2007 spring session. Listed below is a breakdown by college of the enrollment changes:

	<b>2008 FTE Enrollment</b>	<b>2007 FTE Enrollment</b>	<b>% Change</b>
Chadron	1,915	1,878	1.97%
Peru	1,509	1,481	1.89%
Wayne	2,751	2,693	2.15%
System Total	6,175	6,052	2.03%

Listed below is an analysis of full-time students, undergraduate students, on-campus students, and in-state students:

	<b>% of Full-time Students (Headcount)</b>	<b>% of Undergraduate Students (Headcount)</b>	<b>% of On-campus Students (Headcount)</b>	<b>% of In-State Students (Headcount)</b>
Chadron	61%	83%	68%	71%
Peru	47%	77%	35%	83%
Wayne	71%	74%	80%	85%
2008 System Average	61%	78%	64%	80%
2007 System Average	62%	77%	65%	83%

## 5.3.-2

**END OF TERM ENROLLMENT REPORT**  
**CHADRON STATE COLLEGE**  
 TERM: Spring 2008

<b>Type of Instruction</b>	Headcount		Percent Change	Full Time	Part Time	FTE 2007	FTE 2008
	2007	2008					
Lower Division	876	848	-3%	631	217	735	726
Upper Division	1,198	1243	4%	831	412	966	1006
Graduate Division	303	358	18%	72	286	144	162
<b>TOTALS</b>	<b>2,377</b>	<b>2,449</b>	<b>3%</b>	<b>1,534</b>	<b>915</b>	<b>1,845</b>	<b>1,894</b>
						Change in FTE	Percent Change
	Headcount		FTE				
<b>Professional Dvlpmt</b>	2007	2008	2007	2008		49	2.66%
	159	79	34	21			
<b>Class Location</b>	Headcount		Percent Change	Full Time	Part Time	FTE 2007	FTE 2008
	2007	2008					
<b>On-Campus Students</b>							
Undergrads	1,627	1,653	2%	1,381	272	1,521	1,539
Graduates	27	60	122%	43	17	34	44
<b>TOTALS</b>	<b>1,654</b>	<b>1,713</b>	<b>4%</b>	<b>1,424</b>	<b>289</b>	<b>1,555</b>	<b>1,583</b>
<b>Off-Campus Students</b>							
Undergrads	447	438	-2%	81	357	180	193
Graduates	276	298	8%	29	269	110	118
<b>TOTALS</b>	<b>723</b>	<b>736</b>	<b>2%</b>	<b>110</b>	<b>626</b>	<b>290</b>	<b>311</b>
<b>Resident Status</b>	Headcount		Percent Change	Full Time	Part Time	FTE 2007	FTE 2008
	2007	2008					
<b>Resident Students</b>							
Undergrads	1,521	1,504	-1%	1,027	477	1,228	1,225
Graduates	257	273	6%	50	223	117	20
<b>TOTALS</b>	<b>1,778</b>	<b>1,777</b>	<b>0%</b>	<b>1,077</b>	<b>700</b>	<b>1,345</b>	<b>1,245</b>
<b>Non-Resident Students</b>							
Undergrads	553	587	6%	435	152	473	506
Graduates	46	85	85%	22	63	27	43
<b>TOTALS</b>	<b>599</b>	<b>672</b>	<b>12%</b>	<b>457</b>	<b>215</b>	<b>500</b>	<b>549</b>

**END OF TERM ENROLLMENT REPORT**  
**PERU STATE COLLEGE**  
 TERM: 2008 SPRING

<b>Type of Instruction</b>	Headcount		Percent Change	Full Time	Part Time	FTE 2007	FTE 2008
	2007	2008					
Lower Division	855	840	-2%	393	447	550	524
Upper Division	797	871	9%	578	293	638	684
Graduate Division	483	499	3%	59	440	293	300
<b>TOTALS</b>	<b>2,135</b>	<b>2,210</b>	<b>4%</b>	<b>1,030</b>	<b>1,180</b>	<b>1,481</b>	<b>1,509</b>
						Change in FTE	Percent Change
						28	1.89%
<b>Class Location</b>							
	Headcount		Percent Change	Full Time	Part Time	FTE 2007	FTE 2008
	2007	2008					
<b>On-Campus Students</b>							
Undergrads	779	758	-3%	719	39	748	732
Graduates	30	15	-50%	9	6	23	13
<b>TOTALS</b>	<b>809</b>	<b>773</b>	<b>-4%</b>	<b>728</b>	<b>45</b>	<b>770</b>	<b>745</b>
<b>Off-Campus Students</b>							
Undergrads	873	953	9%	252	701	440	477
Graduates	453	484	7%	50	434	271	287
<b>TOTALS</b>	<b>1,326</b>	<b>1,437</b>	<b>8%</b>	<b>302</b>	<b>1,135</b>	<b>711</b>	<b>764</b>
<b>Resident Status</b>							
	Headcount		Percent Change	Full Time	Part Time	FTE 2007	FTE 2008
	2007	2008					
<b>Resident Students</b>							
Undergrads	1,419	1,412	0%	781	631	1,003	977
Graduates	428	425	-1%	53	372	259	255
<b>TOTALS</b>	<b>1,847</b>	<b>1,837</b>	<b>-1%</b>	<b>834</b>	<b>1,003</b>	<b>1,262</b>	<b>1,232</b>
<b>Non-Resident Students</b>							
Undergrads	233	299	28%	190	109	185	231
Graduates	55	74	35%	6	68	35	45
<b>TOTALS</b>	<b>288</b>	<b>373</b>	<b>30%</b>	<b>196</b>	<b>177</b>	<b>220</b>	<b>277</b>

## 5.3.-4

**END OF TERM ENROLLMENT REPORT****WAYNE STATE COLLEGE**

TERM: 2008 Spring

<b>Type of Instruction</b>	Headcount		Percent Change	Full Time	Part Time	FTE	
	2007	2008				2007	2008
Lower Division	1,172	1,178	1%	1,127	51	1,122	1,129
Upper Division	1,244	1,303	5%	1,175	128	1,167	1,211
Graduate Division	847	880	4%	95	785	404	411
<b>TOTALS</b>	<b>3,263</b>	<b>3,361</b>	<b>3%</b>	<b>2,397</b>	<b>964</b>	<b>2,693</b>	<b>2,751</b>
						Change in FTE	Percent Change
						58	2.15%
<b>Class Location</b>	Headcount		Percent Change	Full Time	Part Time	FTE	
	2007	2008				2007	2008
<b>On-Campus Students</b>							
Undergrads	2,360	2,456	4%	2,301	155	2,271	2,334
Graduates	266	222	-17%	60	162	136	116
<b>TOTALS</b>	<b>2,626</b>	<b>2,678</b>	<b>2%</b>	<b>2,361</b>	<b>317</b>	<b>2,407</b>	<b>2,450</b>
<b>Off-Campus Students</b>							
Undergrads	56	25	-55%	1	24	18	6
Graduates	581	658	13%	35	623	268	295
<b>TOTALS</b>	<b>637</b>	<b>683</b>	<b>7%</b>	<b>36</b>	<b>647</b>	<b>286</b>	<b>301</b>
<b>Resident Status</b>	Headcount		Percent Change	Full Time	Part Time	FTE	
	2007	2008				2007	2008
<b>Resident Students</b>							
Undergrads	2,114	2,122	0%	1,953	169	2,000	1,993
Graduates	705	731	4%	77	654	330	338
<b>TOTALS</b>	<b>2,819</b>	<b>2,853</b>	<b>1%</b>	<b>2,030</b>	<b>823</b>	<b>2,330</b>	<b>2,331</b>
<b>Non-Resident Students</b>							
Undergrads	302	359	19%	349	10	289	347
Graduates	142	149	5%	18	131	74	73
<b>TOTALS</b>	<b>444</b>	<b>508</b>	<b>14%</b>	<b>367</b>	<b>141</b>	<b>363</b>	<b>420</b>

## Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair  
Marge Harouff  
Taylor Dunekacke

September 4-5, 2008

### Spring Instructional Load Reports

Priority: Financial Strength of the System

Goals: 2. Increase enrollment and retention

4. Improve efficiency of operations

Strategies: g. Continually find ways to stretch limited resources as far as possible

The Spring 2008 Instructional Load Reports, which follow, have been submitted by the colleges. The following table summarizes the information regarding student credit hour production and FTE faculty. As you will note, student credit hour production has increased 2%, FTE faculty has increased 2.19% and student credit hour/FTE faculty has decreased 1.98%.

		Spring 2008				Spring 2007
		Undergraduate Level	Graduate Level	Total	System Total	System Total
<b>Student Credit Hour Production</b>	Chadron	26,094	2,090	28,184	89,954	88,194
	Peru	19,038	2,693	21,731		
	Wayne	35,653	4,386	40,039		
<b>Total FTE Faculty</b>	Chadron	101.5	12.6	114.0	359.0	351.3
	Peru	73.90	11.67	85.57		
	Wayne	139.42	20.00	159.42		
<b>Student Credit Hour/FTE Faculty</b>	Chadron	245	187	240	UG Avg: 253 Grad Avg: 212 Avg: 248	UG Avg: 268 Grad Avg: 167 Avg: 253
	Peru	258	231	254		
	Wayne	256	219	251		
<b>FTE Students/ FTE Faculty</b>	Chadron	17	14			
	Peru	17	19			
	Wayne	17	18			



**CHADRON STATE COLLEGE  
INSTRUCTIONAL LOAD REPORT**

Term: Spring 2008

<b>STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	11,089	11,255	22,344	1,535	23,879
SCH Production (Adjunct/Part-Time)	1,903	1,339	3,242	555	3,797
SCH Production (Graduate Assistant)	508	0	508	0	508
Total SCH Production	13,500	12,594	26,094	2,090	28,184
<b>DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	5.4	11.5	16.9	3.6	20.5
Associate Professor	11.6	12.7	24.4	2.3	26.7
Assistant Professor	19.8	19.4	39.1	2.0	41.1
Instructor	4.7	3.2	7.9	0.0	7.9
Professional Staff	1.0	2.1	3.1	0.3	3.4
Adjunct/Part-Time	4.2	4.1	8.3	4.3	12.6
Graduate Assistant	1.8	0.0	1.8	0.0	1.8
Total FTE Faculty	48.5	52.9	101.5	12.6	114.0
Total Headcount Faculty					154
FTE Students	900	840	1740	174	1914
<b>DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	33.4	34.6	68.0	2.2	70.2
FTE Adjunct/Part-Time -- On-Campus*	3.4	2.9	6.3	0.7	7.0
FTE Graduate Assistant -- On-Campus*	1.8	0.0	1.8	0.0	1.8
SCH Production -- On-Campus*	9,879	8,472	18,351	348	18,699
FTE Ranked Faculty -- Off-Campus**	0.0	0.0	0.0	1.3	1.3
FTE Adjunct/Part-Time -- Off-Campus**	0.0	1.0	1.0	0.3	1.3
FTE Graduate Assistant -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
SCH Production -- Off-Campus**	0	111	111	172	283
<b>DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-OnLine/Hybrid***	8.1	12.2	20.3	5.7	25.9
FTE Adjunct/Part-Time-OnLine/Hybrid***	1.8	2.3	4.0	2.7	6.7
FTE Graduate Assistant-OnLine/Hybrid***	0.0	0.0	0.0	0.0	0.0
SCH Production - OnLine/Hybrid***	3,004	3,651	6,655	1,520	8,175
FTE Ranked Faculty-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Adjunct/Part-Time-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Graduate Assistant-Other Asynch****	0.0	0.0	0.0	0.0	0.0
SCH Production-Other Asynch****	617	360	977	50	1,027
<b>PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	261	230	245	187	240
SCH/FTE Adjunct/Part-Time	456	328	393	128	302
SCH/FTE Graduate Assistant	278	0	278	0	278
Total SCH/FTE Faculty	278	238	257	167	247
FTE Student/FTE Ranked Faculty	17	15	16	16	16
FTE Student/FTE Adjunct/Part-Time	30	22	26	11	21
FTE Student/FTE Graduate Assistant	19	0	19	0	19
Total FTE Student/FTE Faculty	19	16	17	14	17

\*Face-to-face at each of the respective institutions

\*\*Remote campus locations, traditional format, interactive distance learning originating from off-campus location

\*\*\*At least 50% or more of delivery is by internet

\*\*\*\*CD, video

**PERU STATE COLLEGE  
INSTRUCTIONAL LOAD REPORT**

Term: Spring 2008

<b>STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	3,569	5,985	9,554	1,377	10,931
SCH Production (Adjunct/Part-Time)	6,199	3,285	9,484	1,316	10,800
SCH Production (Graduate Assistant)	0	0	0	0	0
Total SCH Production	9,768	9,270	19,038	2,693	21,731
<b>DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	4.50	8.58	13.08	0.67	13.75
Associate Professor	2.58	2.83	5.41	0.33	5.74
Assistant Professor	3.58	8.25	11.83	2.78	14.61
Instructor	1.50	4.75	6.25	2.00	8.25
Lecturer	0.00	0.00	0.00	0.00	0.00
Adjunct/Part-Time	27.00	10.33	37.33	5.89	43.22
Graduate Assistant	0.00	0.00	0.00	0.00	0.00
Total FTE Faculty	39.16	34.74	73.90	11.67	85.57
Total Headcount Faculty					154
FTE Students	651	618	1269	224	1494
<b>DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	10.42	17.58	28.00	0.00	28.00
FTE Adjunct/Part-Time -- On-Campus*	7.08	2.42	9.50	0.00	9.50
FTE Graduate Assistant -- On-Campus*	0.00	0.00	0.00	0.00	0.00
SCH Production -- On-Campus*	4,681	4,077	8,758	3	8,761
FTE Ranked Faculty -- Off-Campus**	0.00	0.50	0.50	0.00	0.50
FTE Adjunct/Part-Time -- Off-Campus**	11.92	1.50	13.42	0.11	13.53
FTE Graduate Assistant -- Off-Campus**	0.00	0.00	0.00	0.00	0.00
SCH Production -- Off-Campus**	1,548	964	2,512	17	2,529
<b>DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-OnLine/Hybrid***	1.75	6.33	8.08	5.78	13.86
FTE Adjunct/Part-Time-OnLine/Hybrid***	8.00	6.42	14.42	5.78	20.20
FTE Graduate Assistant-OnLine/Hybrid***	0.00	0.00	0.00	0.00	0.00
SCH Production - OnLine/Hybrid***	3,539	4,229	7,768	2,673	10,441
FTE Ranked Faculty-Other Asynch****	0.00	0.00	0.00	0.00	0.00
FTE Adjunct/Part-Time-Other Asynch****	0.00	0.00	0.00	0.00	0.00
FTE Graduate Assistant-Other Asynch****	0.00	0.00	0.00	0.00	0.00
SCH Production-Other Asynch****	0	0	0	0	0
<b>PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	294	245	261	238	258
SCH/FTE Adjunct/Part-Time	230	318	254	223	250
SCH/FTE Graduate Assistant	0	0	0	0	0
Total SCH/FTE Faculty	249	267	258	231	254
FTE Student/FTE Ranked Faculty	20	16	17	20	18
FTE Student/FTE Adjunct/Part-Time	15	21	17	19	17
FTE Student/FTE Graduate Assistant	0	0	0	0	0
Total FTE Student/FTE Faculty	17	18	17	19	17

\*Face-to-face at each of the respective institutions

\*\*Remote campus locations, traditional format, interactive distance learning originating from off-campus location

\*\*\*At least 50% or more of delivery is by internet

\*\*\*\*CD, video

**WAYNE STATE COLLEGE  
INSTRUCTIONAL LOAD REPORT**

Term: Spring 2008

<b>STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	15,782	12,919	28,700	2,607	31,307
SCH Production (Adjunct/Part-Time)	3,142	2,715	5,857	1,779	7,636
SCH Production (Graduate Assistant)	1,048	48	1,096	0	1,096
<b>Total SCH Production</b>	<b>19,972</b>	<b>15,682</b>	<b>35,653</b>	<b>4,386</b>	<b>40,039</b>

<b>DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	17.46	29.67	47.13	5.44	52.57
Associate Professor	11.38	11.50	22.88	2.00	24.88
Assistant Professor	9.00	10.75	19.75	0.67	20.42
Instructor	13.83	7.08	20.91	0.00	20.91
Lecturer	0.00	0.00	0.00	0.00	0.00
Adjunct/Part-Time	11.92	13.33	25.25	11.89	37.14
Graduate Assistant	3.25	0.25	3.50	0.00	3.50
<b>Total FTE Faculty</b>	<b>66.84</b>	<b>72.58</b>	<b>139.42</b>	<b>20.00</b>	<b>159.42</b>
<b>Total Headcount Faculty</b>					<b>235</b>
<b>FTE Students</b>	<b>1331</b>	<b>1045</b>	<b>2377</b>	<b>366</b>	<b>2742</b>

<b>DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	49.50	54.34	103.84	1.89	105.73
FTE Adjunct/Part-Time -- On-Campus*	10.92	11.92	22.84	0.00	22.84
FTE Graduate Assistant -- On-Campus*	3.25	0.25	3.50	0.00	3.50
SCH Production -- On-Campus*	19,169	14,318	33,486	540	34,026
FTE Ranked Faculty -- Off-Campus**	0.00	1.83	1.83	1.55	3.38
FTE Adjunct/Part-Time -- Off-Campus**	0.25	0.33	0.58	6.78	7.36
FTE Graduate Assistant -- Off-Campus**	0.00	0.00	0.00	0.00	0.00
SCH Production -- Off-Campus**	69	363	432	2,662	3,094

<b>DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-Online/Hybrid***	2.17	2.83	5.00	4.67	9.67
FTE Adjunct/Part-Time-Online/Hybrid***	0.75	1.08	1.83	1.67	3.50
FTE Graduate Assistant-Online/Hybrid***	0.00	0.00	0.00	0.00	0.00
SCH Production - Online/Hybrid***	734	1,001	1,735	903	2,638
FTE Ranked Faculty-Other Asynch****	0.00	0.00	0.00	0.00	0.00
FTE Adjunct/Part-Time-Other Asynch****	0.00	0.00	0.00	3.44	3.44
FTE Graduate Assistant-Other Asynch****	0.00	0.00	0.00	0.00	0.00
SCH Production-Other Asynch****	0	0	0	281	281

<b>PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	305	219	259	321	264
SCH/FTE Adjunct/Part-Time	264	204	232	150	206
SCH/FTE Graduate Assistant	322	192	313	0	313
<b>Total SCH/FTE Faculty</b>	<b>299</b>	<b>216</b>	<b>256</b>	<b>219</b>	<b>251</b>
FTE Student/FTE Ranked Faculty	20	15	17	27	18
FTE Student/FTE Adjunct/Part-Time	18	14	15	12	15
FTE Student/FTE Graduate Assistant	21	13	21	0	21
<b>Total FTE Student/FTE Faculty</b>	<b>20</b>	<b>14</b>	<b>17</b>	<b>18</b>	<b>17</b>

\*Face-to-face at each of the respective institutions

\*\*Remote campus locations, traditional format, interactive distance learning originating from off-campus location

\*\*\*At least 50% or more of delivery is by internet

\*\*\*\*CD, video

## Academic, Personnel and Student Affairs Committee

Gary Bieganski, Chair  
Marge Harouff  
Taylor Dunekacke

September 4-5, 2008

### Spring Graduation Summary

Priority: Educational Excellence Throughout the System

Goal: Promote educational excellence through academic achievement

According to Board policy #3600, the President of each college is delegated the authority to confer the approved degrees to all students qualifying for graduation. No more than two (2) commencement exercises are authorized each year.

The Chancellor is required by policy to present a summary report to the Board following each commencement that provides information on the number of graduates per degree and discipline in the System.

Attached is the summary of graduate information that has been provided by the colleges. Also included is notification of any Distinguished Service Awards or Honorary Degrees granted.

Listed below is a table providing comparative data from spring 2002 to spring 2008 for number of graduates (headcount) and number of degrees awarded.

Spring Graduation Summary							
	Chadron		Peru		Wayne		Total
	Headcount	Degrees Awarded	Headcount	Degrees Awarded	Headcount	Degrees Awarded	Degrees Awarded
2008	291	317	203	242	543	590	1,149
2007	237	270	TBD	TBD	524	564	1,414
2006	255	309	183	248	551	605	1,162
2005	260	292	141	184	543	587	1,063
2004	282	282	163	204	429	487	973
2003	252	296	130	159	417	453	908
2002	282	334	181	222	473	502	1,058

## 5.5.-2

**Chadron State College**  
 Summary of Graduates by Major and Degree  
 Spring, 2008

<b>Undergraduate Students</b>		
<b>Applied Sciences Department</b>		
Family & Consumer Science (comprehensive major)	BA	6
Industrial Management (comprehensive major)	BSN	2
Industrial Technology Field Endorsement (7-12)	BS	0
Range Management (comprehensive major)	BSN	17
<b>Business &amp; Economics Department</b>		
AgriBusiness	BA	4
Basic Business Education Subject Endorsement (7-12)	BSE	2
Business Administration (comprehensive major)	BA	41
Business Education Field Endorsement (7-12)	BSE	1
General Business	BA	6
<b>Communication Arts Department</b>		
Communication Arts	BA	4
Journalism	BA	2
Speech Communications	BA	2
<b>Counseling, Psychology, and Social Work Department</b>		
Psychology	BA	8
Social Work (comprehensive major)	BA	6
<b>Education Department</b>		
Early Childhood Education Subject Endorsement (birth-Grade 3)	BSE	1
Early Childhood Education Unified Field Endorsement (birth-Grade 3) (cross-listed with Applied Sciences)	BSE	3
Elementary Education Field Endorsement (K-8)	BSE	34
Mild & Moderate Disabilities Field Endorsement (7-12) or (K-12)	BSE	4
<b>English &amp; Humanities Department</b>		
English Subject Endorsement (4-9)	BSE	1
Language Arts Field (7-12)	BSE	1
Spanish	BA	1
<b>Human Performance Department</b>		
Health Subject Endorsement (7-12)	BSE	1
Physical Education and Health Subject Endorsement (K-12)	BSE	4
Physical Education Subject Endorsement (K-8)	BSE	0
Recreation	BA	9
<b>Justice Studies Department</b>		
Justice Studies	BA	35
<b>Mathematical Sciences Department</b>		
Information Science and Technology	BSN	4
Mathematics	BSN	1
Mathematics Field Endorsement (7-12)	BSE	1
Mathematical Subject Endorsement (7-12)	BSE	0
<b>Music Department</b>		
Music (comprehensive major)	BA	0
Vocal Music Subject Endorsement (7-12)	BSE	1
Music Field Endorsement (K-12)	BSE	1
<b>Physical and Life Sciences Department</b>		
Biology (comprehensive major)	BSN	29
Biology Subject Endorsement (7-12)	BSE	0
Chemistry	BSN	0
Clinical Laboratory Science	BSN	1
Natural Science Field Endorsement (7-12)	BSE	1
Physical Science (Comprehensive Major)	BSN	4
Health Sciences	BSN	7

<b>Social Science Department</b>		
History	BA	5
History Subject Endorsement (7-12)	BSE	1
Social Science Field Endorsement (7-12)	BSE	0
<b>Visual and Performing Arts Department</b>		
Art	BA	4
Art Field Endorsements (K-12)	BSE	1
Theatre	BA	6
<b>Interdepartmental Undergraduate Degree Programs</b>		
Electronic Information Management	BA	1
Library Media	BA	0
Technical Occupations	BAS	3
Interdisciplinary Studies (comprehensive major)	BA	7
Undergraduate Headcount		247
Undergraduate Program Completions		271
<b>Graduate Students</b>		
Master of Business Administration	MBA	9
Principal - Education Administration	ME	5
Secondary Administration	ME	6
School Counseling 7-12	ME	3
Elementary/Secondary Teaching	ME	7
Community Counseling	MA	2
Organizational Management/Human Services/Sports Management	MS	10
Science/Mathematics	MA	2
History/Language Arts/Humanities	MA	1
Superintendent	SP	1
Graduate Student Headcount		44
Graduate Student Program Completions		46
Total Student Headcount		291
Total Program Completions		317

Distinguished Service Award(s) Granted: None

Honorary Degrees Granted: None

5.5.-4

**Peru State College**  
 Summary of Graduates by Major and Degree  
 Spring, 2008

<b>Undergraduate Students</b>		
<b>Business Department</b>		
Business Administration Major	BA	0
	BS	35
Business Administration Technology Major	BAS	32
	BT	1
<b>Industrial Technology Department</b>		
Industrial Technology Major	BA	0
	BS	0
<b>Criminal Justice Department</b>		
Criminal Justice Major	BA	0
	BS	9
<b>Psychology Department</b>		
Psychology Major	BA	0
	BS	15
<b>Education Department</b>		
Teacher Education	BA	0
	BS	66
Physical Education Major	BA	0
	BS	10
<b>English Department</b>		
English Major	BA	0
	BS	3
<b>Liberal Arts Department</b>		
Liberal Arts Major	BA	0
<b>Performing &amp; Fine Arts Department</b>		
Art Major	BA	0
	BS	5
Music Major	BA	0
	BS	2
Speech and Drama Major	BA	0
	BS	0
<b>Social Science Department</b>		
Social Science Major	BA	0
	BS	5
<b>Science &amp; Technology Department</b>		
Computer and Information Services Major	BA	0
	BS	1
Mathematics Major	BA	0
	BS	1
<b>Natural Science Department</b>		
Natural Science Major	BA	0
	BS	12
<b>Graduate Students</b>		
Curriculum and Instruction Major	MSE	44
Organizational Management	MS	1
Total Student Headcount		203
Total Degrees Awarded		242

Distinguished Service Award(s) Granted: None

Honorary Degrees Granted: None

**Wayne State College**

Summary of Graduates by Major and Degree  
Spring & Summer 2008

<b>Undergraduate Students</b>		
<b>School of Arts &amp; Humanities</b>		
Art & Design Department		
Art Major	BA	0
	BS	6
Communication Arts Department		
Mass Communication Major	BA	0
	BS	6
Speech Communication Major	BA	2
	BS	5
Theatre Major	BA	0
	BS	0
Language & Literature Department		
English Major	BA	1
	BS	9
French Education	BA	0
Modern Language & Culture Major	BA	0
Spanish Major	BA	1
Music Department		
Music Major	BA	1
	BS	4
<b>School of Business &amp; Technology</b>		
Business & Economics Department		
Business Administration/Education Major	BA	1
	BS	85
Computer Technology & Information Systems Department		
Computer Information Systems Major	BA	0
	BS	11
Computer Science Major	BA	0
	BS	4
Technology & Applied Sciences Department		
Early Childhood Major	BA	0
	BS	1
Family & Consumer Science Major	BA	0
	BS	9
Industrial Technology Major	BA	0
	BS	15
Technology Major	BA	0
	BS	3



## 5.5.-6

<b>School of Education &amp; Counseling</b>		
<b>Counseling &amp; Special Education Department</b>		
Human Service Counseling Major	BA	1
	BS	18
Special Education Major	BA	0
	BS	4
<b>Educational Foundations &amp; Leadership Department</b>		
Early Childhood Education Major	BA	0
	BS	7
Elementary Education Major	BA	0
	BS	29
Middle Level Education Major	BA	0
	BS	3
<b>School of Natural &amp; Social Sciences</b>		
<b>Health, Human Performance &amp; Sport Department</b>		
Applied Human & Sport Physiology	BA	0
	BS	2
Exercise Science Major	BA	0
	BS	12
Health & PE Major	BA	0
	BS	6
Sport Management Major	BA	0
	BS	22
<b>History, Politics &amp; Geography Department</b>		
Geography Major	BA	0
	BS	4
History Major	BA	0
	BS	6
Political Science Major	BA	0
	BS	5
Social Sciences Education Major	BA	0
	BS	0
<b>Life Sciences Department</b>		
Life Sciences Major	BA	1
	BS	26
<b>Physical Sciences &amp; Mathematics Department</b>		
Chemistry Major	BA	0
	BS	15
Mathematics Major	BA	0
	BS	3
Natural Sciences Major	BA	0
	BS	1
Physical Sciences Major	BA	0
	BS	0

Sociology, Psychology & Criminal Justice Department		
Criminal Justice Major	BA	0
	BS	29
Psychology Major	BA	0
	BS	10
Social Sciences Major	BA	0
	BS	7
Sociology Major	BA	0
	BS	2
Interdisciplinary Studies		
Interdisciplinary Studies Major	BA	0
	BS	3
Graduate Students		
Business Administration Major	MBA	10
Organizational Management/Sport & Recreation Management	MS	4
Counseling Major	MSE	9
Curriculum & Instruction Major	MSE	161
School Administration Major	MSE	9
Physical Education Major (Non-Teaching)	MSE	3
Special Education Major	MSE	2
School Administration -- Ed. Specialist	EdS	12
Total Degrees Reported (includes Double Majors)		590
Total Graduate Headcount		543

Distinguished Service Award(s) Granted: None  
 Dr. Terri Monk -- Alumni Achievement Award

Honorary Degrees Granted: None

**Academic, Personnel & Student Affairs Committee**

*Gary Bieganski, Chair*  
*Marge Harouff*  
*Taylor Dunekacke*

September 4-5, 2008

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Voluntary System of Accountability/College Portrait Report

Priority: Educational Excellence Throughout the System

- Goals:
1. Promote educational excellence through academic achievement
  2. Create a college experience that enriches the lives of our students and prepares them for their chosen careers

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The Vice Chancellor for Academic and Students Affairs and the Chief Academic Officers for each college have established dates to join the national Voluntary System of Accountability (VSA) project and to begin administering the standardized tests that are components of the VSA. All three colleges will join the national project by September 1, 2008. They will administer the National Survey of Student Engagement (NSSE) during spring semester 2009 and the Collegiate Assessment of Academic Proficiency spring semester 2010. The assessment will be administered in accordance with the time line established as part of the VSA project. The academic officers are working with people at each college to provide the information needed to complete the College Portrait component. Attached is the time line established by VSA.

The VSA will be discussed at the mini-retreat conducted as part of the BOT meeting schedule.

**Voluntary System of Accountability (VSA)  
Reporting Timetable for College Portrait Data Elements**

	<b>Within</b>	<b>Within</b>	<b>Within</b>	<b>Within</b>	<b>Within</b>
	<b>Three</b>	<b>Six</b>	<b>One</b>	<b>Two</b>	<b>Four</b>
	<b>Months</b>	<b>Months</b>	<b>Year</b>	<b>Years</b>	<b>Years</b>
<b>Consumer Info</b>					
CDS/IPEDS data	X				
Supplemental data links	X				
Text and Links	X				
<b>Success/Progress Rate</b>					
Report rate			X		
Link to detail tables			X		
<b>Link to College Cost Calculator</b>		X			
<b>Report Future Plans Survey Results</b>				X	
<b>Student Experiences and Perceptions</b>					
Link to institution-specific data		X			
Report results of CSEQ, CSS, NSSE or UCUES				X	
<b>Student Learning Outcomes</b>					
Link to institution-specific data		X			
Report results of CAAP, CLA, or MAPP					X
<b>Report to Board of Trustees</b>	Jan 09	June 09	Jan 10	Jan 11	Jan 13
Sign Agreement September 2008					

**Academic, Personnel & Student Affairs Committee**

*Doug Christensen, Chair*

*Gary Bieganski*

*Taylor Dunekacke*

September 4-5, 2008

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Revisions to Board Policy Manual Supporting Materials

Priority: Financial Strength of the System

Goal: 4. Improve efficiency of operations

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The following outline and word index have been revised to harmonize with changes either mandated by law or by former acts of the Board. These changes have been made in accordance with Article XIV of the Board By-Laws, Revisor of Board By-Laws and Policies, and Board Policy 2010, Duties of the Chancellor. These revised policy manual supporting materials are as follows:

Outline

Word Index

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**Academic, Personnel & Student Affairs Committee**

*Gary Bieganski, Chair*  
*Marge Harouff*  
*Taylor Dunekacke*

September 4-5, 2008

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Notice of Intention to Revise Board of Trustees Policy Manual By-Laws

Priority: Financial Strength of the System

- Goals: 1. Ensure financial accountability  
4. Improve efficiency of operations

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Notice is hereby given that the following revisions to the Board of Trustees' Policy Manual By-Laws will be on the action agenda for the Academic, Personnel & Student Affairs Committee at the November 13-14, 2008 Board of Trustees' meeting.

Article VIII was revised to allow for the change in the order of business at the Board meetings to be determined by the Chancellor and Chair. The Board meeting order of business in the Article had evolved so it did not follow the By-Law.

The revision to Article X includes the deletion of the Legislative Affairs committee as it has not been active for several years.

The revisions to Article XII allow for the By-Laws to be altered, repealed, amended or added to in a more expeditious manner.

The revisions to Article XIII allow for policies to be adopted or amended in a more expeditious manner as well.

The final paragraph was deleted as it is outlined in Article XIII and appears to have been misplaced at an early time of revision.

# GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM

## BY-LAWS

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### ARTICLE I -- NAME

The legal name of the Board is the Board of Trustees of the Nebraska State Colleges, herein after referred to as "Board."

### ARTICLE II -- PURPOSE

The Board is a body corporate created by the State Constitution and empowered by statutory authority with the general government of the State Colleges as now existing, and such other State Colleges as may be established by law.

### ARTICLE III -- MEMBERSHIP

The Board consists of seven members, six of whom shall be appointed by the Governor, with the advice and consent of the Legislature, two each for terms of two, four, and six years, and two each biennium thereafter for a term of six years, and the Commissioner of Education shall be a member ex-officio. Board appointees, even if the appointment is for a specified term, hold office until their successors are duly appointed and qualified. The duties and authorities of the Board shall be prescribed by law.

#### Student Members on the Board

An undergraduate student enrolled full time shall be appointed by the Governor from each of the Nebraska State Colleges to serve a one year term. An ad hoc selection committee shall be established on each campus by the respective current Student Trustee and the Student Senate Speaker/President. The selection committee shall consist of the current Student Trustee, one Student Senate faculty advisor, the Vice President/Dean of Student Affairs, and four other students as appointed by the Board member and Student Senate Speaker/President. Only students serving on the committee shall have a vote. The committee shall nominate at least three candidates to the Student Senate for approval. After January 1, but before March 1, the Student Senate or similar body shall nominate three candidates to the Governor of Nebraska. The representatives appointed by the Governor will serve one year terms ending May 1. If, during the term of the appointment, the representative is no longer enrolled as a student, a vacancy shall be created requiring the Governor to appoint another qualified representative for the balance of the appointment. Student Trustees are accorded full Board membership and participation except for certain personnel and legal matters, and that they are non-voting members.

### ARTICLE IV -- OFFICERS

Board Officers shall consist of a Chair and Vice-Chair, and are elected from the appointed membership of the Board for a term of one year. Term of office begins July 1, except that said two officers shall hold office until their successors are elected and qualified. Any such officer may be removed from office by five affirmative votes. A vote for removal of an officer must be at a regular or special meeting of the Board, preceded by the mailing of notice to each Board member and to such officer five days prior to such meeting which notice shall set out the proposed action.

# GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM

## BY-LAWS

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The Secretary shall be selected by the Board and hold office of indefinite tenure at the pleasure of the Board. The State Treasurer shall be Treasurer of the Board by virtue of his/her office.

The Chair's principal duties shall be to provide leadership in planning the work of the Board; to aid the Chancellor in interpreting the educational needs of the colleges and in devising effective ways to present them to the Board, to preside at meetings of the Board; to recommend to the Board the appointment of committees; to act for the Board, when such action is required by law, in signing contracts and other official documents; to represent the Board or to designate a representative upon occasions when such representation is deemed desirable; and to perform such other duties as may be prescribed by law or state regulation or assigned by the Board.

The Board Chair shall preside at its meetings with full power to vote on and discuss all matters, and shall submit information and recommendations, as that officer may consider proper, concerning the business and interests of the colleges. The Board Chair and Secretary will sign all contracts approved by the Board.

A Vice-Chair shall be elected by the Board at the annual meeting and shall assume the duties in the Chair's absence or incapacity. In the event of the permanent disability or death of the Chair, the Vice-Chair shall become Chair for the remainder of that term and the Board shall elect a new Vice-Chair.

## ARTICLE V -- MEETINGS

The Board shall meet at least quarterly and will hold its official annual meeting at or near the close of the spring semester. The election of officers for the next fiscal year will occur at the annual meeting.

All meetings of the Board shall be held within the state of Nebraska at such place as determined by the Board or the Board's delegates, including a meeting at each institution under its jurisdiction at least once each year.

All regular or special meetings of the Board shall be publicized as required by State law and provided in Board policy.

All meetings of the Board are open to the public except that the Board may hold executive sessions in accordance with the provisions of state law. One current copy of the Open Meetings Act shall be posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by means of electronic or telecommunication equipment. The provisions of the law shall be complied with in conducting emergency meetings.

The Board may hold a work session preceding regular or special Board meetings upon request and/or concurrence of the Board. The purpose of a work session shall be to provide information concerning items of in-depth interest in education, briefing and background information items related to the Nebraska State Colleges activities, items to be proposed for future consideration, and a review of items on the public agenda in order to assure adequate information has been provided to the Board. A work session agenda stating the time and place of the session shall be included with the agenda for the regular Board meeting. Work sessions shall be open to the public. No formal action shall be taken at a work session.

# GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM

## BY-LAWS

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### ARTICLE VI -- QUORUM

Four members of the Board in actual attendance of all meetings of the Board shall constitute a quorum. Action may be taken by a majority of a quorum on all matters not requiring a positive vote of a majority of the Board as specified in these policies or by-laws or by statute.

### ARTICLE VII -- MEETING AGENDA

The Chancellor, with the approval of the Chair, shall prepare an agenda to be furnished each member of the Board and each college president three days in advance of the meeting, describing briefly the nature of each item and providing background information which will enable parties to weigh the subject in advance and research such facts as may be helpful in Board deliberation. Items of business may be added to the agenda at the time of the meeting only by consent of the majority of the Board members signing the call.

### ARTICLE VIII -- ORDER OF BUSINESS

At all regular meetings and at special meetings the order of business will be determined by the Chancellor and Chair, ~~so far as it may be applicable, the following order of business shall be observed, unless suspended or modified by majority of the Board:~~

~~Call to Order  
Roll Call  
Approval of Agenda  
Public Comment  
Consideration of the Minutes of Previous Meetings  
Unfinished Business  
Election of Officers  
Reports of the Officers of the Board  
Reports of College Presidents  
Reports of Committees  
Communications and Petitions  
New Business~~

### ARTICLE IX – CLOSED SESSIONS

The Board may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, the reason for the closed session, and the time of commencement and conclusion of the closed session shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The Board shall restrict its consideration of matters during the closed session to only those purposes set forth in the minutes' motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be

**GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM**



taken. Any formal official action on any question or motion duly moved and seconded shall be taken only by roll call vote of the Board in open session convened and the record shall show how each member voted. Any formal action of any type, including expenditure of funds, adopted or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting at which the alleged violation occurred. Any formal action in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting at which the alleged violation occurred.

Any board member shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is not necessary. Such challenge shall be overruled only by a majority vote of the board members. Such challenge and disposition shall be recorded in the minutes.

#### **ARTICLE X -- COMMITTEES**

All committees of the Board shall be appointed by the Chair. Committees shall serve one year commencing July 1, and thereafter until the committees are reconstituted or discharged.

Academic, Personnel & Student Affairs  
Enrollment and Marketing  
Fiscal & Facilities  
~~Legislative Affairs~~

Committees shall have at least three members, and the Board Chair shall be an ex-officio member of all committees. Other regular committees may be created as the Board directs. The first named member of each committee shall act as Chair, call the meeting and direct the proceedings, but shall not otherwise have greater power or authority than other members.

Special committees may be created to take charge of subjects specifically referred to them. Such committees shall be appointed as ordered by the Board at the time they are created, and shall cease to exist when their work has been completed or when discharged by Board action.

#### **ARTICLE XI -- PARLIAMENTARY PROCEDURE**

Robert's Rules of Order (current) shall govern the consideration of all business and debate as far as applicable to this body and when not in conflict with Board policies or law.

A record of the Board's vote shall be preserved in the minutes on all propositions involving the creation of indebtedness; the sale, purchase, or leasing of any real estate; or on any contract for the construction, alteration, or repair of any building; or area which requires Board action; or on any amendment to the policies and by-laws of the Board; and also on any proposition submitted at the request of any members of the Board made before the announcement of a vote otherwise taken.

# GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM

## BY-LAWS

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### ARTICLE XII -- AMENDMENT OF BY-LAWS

These by-laws may be altered, repealed, amended or added to by a majority vote ~~of all members of the Board~~ at any regular meeting of the Board or at any special meeting called for that purpose, provided notice ~~of intention to move for such amendment or change~~ shall have been ~~filed with the Secretary and~~ provided to the Board ~~at the previous regular Board meeting,~~ and ~~provided~~ each Board member shall have been furnished a copy of the proposed amendment or change (at least three days) prior to the meeting at which such amendment or change is to be acted on.

### ARTICLE XIII -- FORMULATION OF POLICIES

When policies are found to be inadequate, contradictory or unclear, the appropriate committee of the Board or the Chancellor shall propose a policy for consideration by the Board for adoption to guide future related action. Such new policies as adopted shall be incorporated in the policy manual.

Policies may be adopted ~~only~~ after consideration at one or two meetings of the Board by a majority vote. The Board can decide on the number of meetings required for adoption of the new policy based on the subject matter of the policy and the urgency of need for the new policy. Formal adoption of the policies shall be recorded and noted in the minutes of the Board.

Policies are subject to amendment only by a majority vote ~~of the entire Board~~ and after consideration at one or two consecutive meetings. The Board can decide on the number of meetings required to make amendments to current policies based on the extent of the amendment and the urgency of need for the amendment. All policy amendments shall be recorded and noted in the minutes of the Board.

A policy may be waived at any meeting, with a quorum of the Board, to permit a specific action.

### ARTICLE XIV – REVISOR OF BOARD BY-LAWS AND POLICIES

The Chancellor is hereby designated as the Revisor of Bylaws and Policies adopted by the Board of Trustees. The Chancellor shall, from time to time as he or she shall deem necessary, prepare amendments, corrections or clarifications to Board bylaws and policies for publication and distribution. Publication and distribution is to be accomplished in such manner as the Chancellor determines to be most appropriate. In preparing any amendment, correction or clarification for publication and distribution, the Chancellor shall not alter the sense, meaning or effect of any act of the Board of Trustees, but may:

- 1) renumber sections and parts of sections;
- 2) rearrange sections;
- 3) change reference numbers to agree with renumbered sections or subsections;
- 4) change capitalization for the purpose of uniformity;
- 5) correct manifest clerical or typographical errors;
- 6) remove obsolete matter within any section;
- 7) remove within any section language that conflicts with any lawful and controlling statute or regulation of the State of Nebraska or of the United States, or that has been determined to be unlawful as a result of a controlling decision of a court of the State of Nebraska or of the United States, when the same can be accomplished without impairing the sense or legality of the remainder of the section;

# GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM

## BY-LAWS

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- 8) omit any section or sections that conflict with any lawful and controlling statute or regulation of the State of Nebraska or of the United States, or that have been determined to be unlawful as a result of a controlling decision of a court of the State of Nebraska or of the United States;
- 9) correct faulty internal references, and
- 10) harmonize provisions with former acts of the Board of Trustees in these By-laws or former policies adopted by the Board.

### ARTICLE XV -- CONFLICT OF INTEREST: BOARD MEMBERS

No member of the Board shall in any manner, directly or indirectly, participate in the deliberation upon or the determination of any question affecting his or her personal interests, or the interests of any corporation, partnership or association in which the Board member is directly or indirectly personally interested. In addition, each member of the Board will file a disclosure statement as required by state law.

### ARTICLE ~~XIV~~XVVI -- MEMBERS: REIMBURSEMENT AND REMUNERATION

Members of the Board shall receive no compensation for the performance of their Board duties, but may be reimbursed for their actual expenses incurred on Board affairs, including telephone and telegraph charges, postage, and travel expenses.

~~Changes under the authority of this section shall be effective only upon publication by the Chancellor. No change made under authority of this section shall effect any change in the substantive meaning of any section of these By-laws. If the Chancellor is in doubt whether or not a specific change is authorized by this Article, he or she shall not make the change, but shall propose the same as an agenda item for consideration by the Board of Trustees as required in Article XII of these Bylaws. Changes made under this authority are to be reported to the Board on the information agenda.~~

# GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM

## BY-LAWS

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Legal Reference:	Article VII, Section 13	Constitution
	RRS 49-1106	Disclosure; contracts; filing; fines or incomplete filing penalty
	RRS 83-306	Director of administrative services; claims against the state; limitations
	RRS 84-302	Board of Trustees; officers
	RRS 84-306.1	Claims against the state; claim; content; automobile; airplane; statement required; receipts; personal maintenance expense
	RRS 84-1410	Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions or workshops
	RRS 84-1412	Meetings of public body; rights of public; public body; powers and duties
	RRS 84-1414	Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties
	RRS 85-301	State Colleges; official names; board of trustees; appointment; no compensation; traveling expenses
	RRS 85-303	Board of Trustees; secretary; duties
	RRS 85-304	Board of Trustees; rules and regulations
	RRS 85-304	Board of Trustees; powers; enumerated
	RRS 85-314	Board of Trustees; utilities, service, sale or lease

By-Laws Adopted: 1/28/77

By-Laws Revised: 6/5/93

By-Laws Revised: 12/3/98

By-Laws Revised: 9/17/04

By-Laws Revised: 3/31/06

By-Laws Revised: 9/15/06

[By-Laws Revised:](#)

## Enrollment and Marketing Committee

*Michelle Suarez, Chair*  
*Floyd Vrtiska*  
*Amanda Gehle*

September 4-5, 2008

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### Enrollment and Marketing Retreat

Priority: Educational Excellence Throughout the System

Strategy: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students

Priority: Greater System Prominence

- Goals:
1. Emphasize the benefits of a three-college system
  2. Increase awareness of the system
  3. Market distinctiveness of the system
  4. Promote collaboration within the system
- 

The Admissions and College Relations Council held a retreat in July to determine goals and objectives, target audiences and markets, messages for specific audiences, tactics and measurements of success.

The group concluded that the goals and objectives established in the NSCS Strategic Plan should remain:

1. Emphasize the benefits of a three-college system
2. Increase awareness of the system
3. Promote collaboration
4. Market distinctiveness

Some of the new marketing efforts, included in the board materials from 6.2.-1 to 6.9.-1, were new ideas discussed at the meeting, including the Governor's Opportunity Award and NSCS Application Week. Many other ideas were generated at the meeting and the Council and Enrollment and Marketing Committee will continue to discuss them.

## Enrollment and Marketing Committee

*Michelle Suarez, Chair*  
*Floyd Vrtiska*  
*Amanda Gehle*

September 4-5, 2008

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### Governor's Opportunity Award

Priority: Educational Excellence Throughout the System

Strategies: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students

Priority: Greater System Prominence

Goals: 1. Emphasize the benefits of a three-college system  
2. Increase awareness of the system  
3. Market distinctiveness of the system  
4. Promote collaboration within the system

Strategies: b. Promote the economic impact of the system and the colleges

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Governor Dave Heineman and Chancellor Carpenter held a joint press conference on August 14 to announce a new partnership creating the "Governor's Opportunity Award". This new award is aimed at Nebraska high school seniors who want to stay in the state after college and become leaders in their communities.

The award covers half of the tuition costs for students enrolled in the NSCS and can be renewed for four years. Three students will be awarded scholarships for 2009-10 academic year.

Students eligible for the Governor's Opportunity Award must have a cumulative ACT score from 21 and 24 or an SAT score ranging from 1500 to 1650, and must plan to attend an NSCS institution in the fall of 2009.

Applicants must write an essay detailing their interest in staying in Nebraska after college graduation, how they plan to become a leader in their community and how they will contribute to the state's economic landscape. High school grade point average and involvement in activities, organizations and service projects will also be taken into consideration.

The deadline for applications is December 1, 2008. The application and more information can be found at the NSCS website at [www.nscs.edu](http://www.nscs.edu). Postcards will be mailed to students informing them of this new scholarship opportunity. Posters will be sent to high school guidance counselors.

## Enrollment and Marketing Committee

*Michelle Suarez, Chair*  
*Floyd Vrtiska*  
*Amanda Gehle*

September 4-5, 2008

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### NSCS Board of Trustees' Scholarship

Priority: Educational Excellence Throughout the System

Strategies: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students

Priority: Greater System Prominence

Goals: 1. Emphasize the benefits of a three-college system  
2. Increase awareness of the system  
3. Market distinctiveness of the system  
4. Promote collaboration within the system

Strategies: b. Promote the economic impact of the system and the colleges

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The NSCS Board of Trustees' Scholarship, which is worth more than \$14,000 over four years, is our full-tuition award. More than 100 college freshmen are awarded the scholarships annually and each year more than 300 students have the scholarship renewed.

To be eligible, students must score 25 or above on the ACT or a 1700 or above on the SAT, be a resident of Nebraska, enroll as a full-time student at Chadron, Peru or Wayne State, be a Nebraska high school graduate and provide a letter of recommendation from a high school administrator or teacher.

The deadline for applications is January 15, 2009. The application and more information can be found at the NSCS website at [www.nscs.edu](http://www.nscs.edu). Postcards will be mailed to students. Posters will be sent to high school guidance counselors.

## Enrollment and Marketing Committee

*Michelle Suarez, Chair*  
*Floyd Vrtiska*  
*Amanda Gehle*

September 4-5, 2008

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### Davis-Chambers Scholarship

Priority: Educational Excellence Throughout the System

Strategies: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students

Priority: Greater System Prominence

- Goals:
1. Emphasize the benefits of a three-college system
  2. Increase awareness of the system
  3. Market distinctiveness of the system
  4. Promote collaboration within the system

Strategies: b. Promote the economic impact of the system and the colleges

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The Davis-Chambers Scholarship recognizes academically promising students from diverse racial, ethnic, and cultural backgrounds who often find that financial requirements of postsecondary education are a major obstacle for attending college. The scholarship provides financial assistance (tuition, room and board, fees and books) based on the FAFSA form. The value of the scholarship is based primarily on the family's ability to help meet college costs. The amount can equal the full cost of attendance.

The Davis-Chambers Scholarship is a renewable scholarship provided through the Nebraska State College System for transfers from Nebraska Community Colleges. The scholarships are awarded for one academic year (two semesters) and are renewable for subsequent academic years upon application and academic success. Recipients of scholarships must enroll as full-time students carrying 12 hours or more per semester.

To be eligible for the Davis-Chambers Scholarship, an applicant must have membership in a racial, ethnic, cultural group, have a 3.0 Nebraska Community College cumulative grade point average, be a graduate of an accredited Nebraska high school, be a transfer student from a Nebraska Community College and enrolled or planning to enroll as a full-time undergraduate student at Chadron, Peru or Wayne State and be a resident of the State of Nebraska. The deadline for applications is March 1, 2009.



## Enrollment and Marketing Committee

*Michelle Suarez, Chair*  
*Floyd Vrtiska*  
*Amanda Gehle*

September 4-5, 2008

### Update on NSCS Tour

Priority: Educational Excellence Throughout the System

- Strategies:
- c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students
  - e. Support an environment that promotes collaborative research and service
  - l. Enhance coordinated outreach through distance delivery of classes, services, programs, and degrees

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Strategy: m. Share faculty, courses, and resources

Priority: Greater System Prominence

- Goals:
- 1. Emphasize the benefits of a three-college system
  - 2. Increase awareness of the system
  - 3. Market distinctiveness of the system
  - 4. Promote collaboration within the system

- Strategies:
- b. Promote the economic impact of the system and the colleges
  - c. Publicize collaborative efforts and programs
  - e. Market the investment value of an NSCS degree

The fourth annual NSCS Tour will be held in September with events in Gering, Kearney, Norfolk, South Sioux City, Lincoln and Omaha. Two events will be held at each site with breakfast or lunch meetings targeting Educational Professionals and evening events for students and parents. The theme this year is "Your Choice in '09!" Chadron State, Peru State and Wayne State.

## Enrollment and Marketing Committee

*Michelle Suarez, Chair*  
*Floyd Vrtiska*  
*Amanda Gehle*

September 4-5, 2008

### Counseling Conference

Priority: Educational Excellence Throughout the System

- Strategies:
- c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students
  - e. Support an environment that promotes collaborative research and service
  - l. Enhance coordinated outreach through distance delivery of classes, services, programs, and degrees

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Strategy: m. Share faculty, courses, and resources

Priority: Greater System Prominence

- Goals:
- 1. Emphasize the benefits of a three-college system
  - 2. Increase awareness of the system
  - 3. Market distinctiveness of the system
  - 4. Promote collaboration within the system

- Strategies:
- a. Communicate that many graduates stay in Nebraska
  - b. Promote the economic impact of the system and the colleges
  - c. Publicize collaborative efforts and programs
  - e. Market the investment value of an NSCS degree

The annual Nebraska Counseling Association Conference will be held September 18-19 at the Holiday Inn in Kearney. Guidance counselors throughout the state attend the two-day event. The NSCS will staff a booth at the conference where a survey to help determine their role in the college decision-making process will be administered to the counselors. Those who complete the survey will receive an NSCS USB drive (flash drive).

## Enrollment and Marketing Committee

*Michelle Suarez, Chair*  
*Floyd Vrtiska*  
*Amanda Gehle*

September 4-5, 2008

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### State of the System Address

Priority: Educational Excellence Throughout the System

Strategy: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students

Priority: Greater System Prominence

- Goals:
1. Emphasize the benefits of a three-college system
  2. Increase awareness of the system
  3. Market distinctiveness of the system
  4. Promote collaboration within the system
- 

Chancellor Carpenter delivered the annual System Address at Wayne on August 22 and Peru on August 28. The Chadron presentation will be held during board activities at the college at 11 a.m. in the Student Center Ballroom.

## Enrollment and Marketing Committee

*Michelle Suarez, Chair*  
*Floyd Vrtiska*  
*Amanda Gehle*

September 4-5, 2008

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### Governor's Proclamation of NSCS Month

Priority: Greater System Prominence

- Goals:
1. Emphasize the benefits of a three-college system
  2. Increase awareness of the system
  3. Market distinctiveness of the system
  4. Promote collaboration within the system

- Strategies:
- b. Promote the economic impact of the system and the colleges
  - c. Publicize collaborative efforts and programs
  - e. Market the investment value of an NSCS degree
- 

The Governor is expected to again proclaim the month of October NSCS Month. This year the colleges will offer a \$500 bookstore certificates to three students (one at each college) who visit the college during the month of October.

## Enrollment and Marketing Committee

*Michelle Suarez, Chair*  
*Floyd Vrtiska*  
*Amanda Gehle*

September 4-5, 2008

### Application Week

Priority: Educational Excellence Throughout the System

- Strategies: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students  
 e. Support an environment that promotes collaborative research and service

Priority: Greater System Prominence

- Goals: 1. Emphasize the benefits of a three-college system  
 2. Increase awareness of the system  
 3. Market distinctiveness of the system  
 4. Promote collaboration within the system

- Strategies: a. Communicate that many graduates stay in Nebraska  
 b. Promote the economic impact of the system and the colleges  
 c. Publicize collaborative efforts and programs  
 e. Market the investment value of an NSCS degree

During our annual Nebraska State College System Month in October, we will sponsor the first ever NSCS College Application Week on October 27-31, 2008. The admissions staffs from Chadron, Peru and Wayne will travel across the state to assist seniors at more than 120 high schools throughout Nebraska apply – through a joint application – to one or more of the colleges. More than 120 high schools will be visited during the week.

The purpose for establishing NSCS College Application Week is six-fold:

- To expand college access across the state
- To increase the college-going rate
- To initiate or culminate the college application process for seniors
- To encourage students to complete college applications
- To provide awareness to the school and students about the college application process
- To celebrate the academic achievements and college aspirations of seniors

The goal of NSCS College Application Week is to provide every graduating high school senior the opportunity to apply to one of the state colleges. During this week, all students participating will have the application fee waived.

## Fiscal and Facilities Committee

Larry Teahon, Chair  
 Cap Peterson  
 Rich Kunckel

September 4-5, 2008

### Grant Applications and Award for Information Only

#### Chadron Applications

- 100 Wetlands of the United States (National Wetlands Research Center, US Geological Survey) -- \$40,000
- Expanding Chadron State College's Educational Family (Nebraska' Coordinating Commission for Postsecondary Education Through the College Access Challenge Grant Program (CFDA #84.378) -- \$81,339.20

#### Wayne Application

- The Network Addressing Collegiate Alcohol and Other Drug Issues (US Department of Education's Higher Education Center for Alcohol and Other Drug Abuse and Violence Prevention through the IA-KS-MO-NE Regional Network) -- \$5,840

#### Wayne Award

- IdeA Networks of Biomedical Research Excellence (INBRE) (National Institutes of Health through the University of Nebraska Medical Center) -- \$140,206
- Integrating Research and GC/MS Into Organic Chemistry (Nebraska Academy of Sciences) -- \$9,264
- Nebraska Business Development Center (US Small Business Administration through the University of Nebraska at Omaha) -- \$60,000
- Omaha and Ponca Digital Dictionary (National endowment for the Humanities through University of Nebraska-Lincoln) -- \$43,020

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources

5. Secure public and private funding sources

Strategies: f. Keep Board of Trustees informed on the financial status of the colleges and system

g. Continually find ways to stretch limited resources as far as possible

Board policy 6024 states that grant applications and awards which have, as part of the Agreement, an obligation to accept fiscal responsibility in future years, or require maintenance of effort, require Board approval. Grant applications and awards not requiring maintenance of effort or an obligation to accept fiscal responsibility in future years are attached for information only.

7.1.-2

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS**

College: Chadron State College		Date: July 29, 2008
Notice of Intent	Application: XXX	Accept Award:
Name of Program: 100 Wetlands of the United States		
Funding Source: National Wetlands Research Center, US Geological Survey		
Amount Requested: \$40,000.00	Amount Awarded:	Funding Period: 8/1/ 08 – 12/30/09
Closing Date for Application Submission: June 25, 2008		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes:      No: X
Will this grant require <b>State Matching Funds</b> ?		Yes:      No: X
Will this grant require <b>In-Kind Funds</b> ?		Yes:      No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes:      No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:      No: X
How many FTE positions will the grant fund?		0
How many of these are new positions?		0
Briefly describe the purpose(s) of this application/award: Chadron State College proposes to develop a web site within the existing Internet site of the National Atlas that will contain a remarkable range of products and services to meet the diverse needs of people who are looking for maps and geographic information about the US wetlands. The project will add a series of wetlands resources to the dynamic maps section of the National Atlas.		
Is this grant a continuation of a previous/existing grant?		Yes:      No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes:      No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Catherine Lockwood, Ph.D.		
Administrator responsible for approving the application: Janie Park, PhD, President		

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: July 29, 2008
Notice of Intent	Application: X	Accept Award:
Name of Program: Expanding Chadron State College's Educational Family		
Funding Source: Nebraska's Coordinating Commission of Post Secondary Education through the College Access Challenge Grant Program (CFDA #84.378)		
Amount Requested: \$81,339.20	Amount Awarded:	Funding Period: 9/1/ 08 – 8/31/10
Closing Date for Application Submission: June 12, 2008		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes:      No: X
Will this grant require <b>State Matching Funds</b> ?		Yes:      No: X
Will this grant require <b>In-Kind Funds</b> ?		Yes: X      No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): 12.5% of Dr. Roweton's time will be dedicated to the project's management and execution.		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes:      No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:      No: X
How many FTE positions will the grant fund?		0
How many of these are new positions?		0
<p><b>Briefly describe the purpose(s) of this application/award:</b>          Through campus visits and enriched curricula, this two-year project raises "attitudinal, cognitive, and social capital" for education among Latino and Native American students and their families in Scottsbluff. In monthly meetings, the project coordinates the joint curricular efforts of school teachers and college faculty in mathematics, science, and social studies.</p> <p>These multi-institutional educational collaborations support applied classroom projects that energize student, family, and teacher-engagement. This project also encourages parents and their children, including Latino and Native American families, to associate with CSC professionals and other Nebraska post-secondary educators. As resources permit beyond the grant period, CSC will continue activities.</p>		
Is this grant a continuation of a previous/existing grant?		Yes:      No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes:      No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: William E. Roweton, Ph.D.		
Administrator responsible for approving the application: Janie Park, PhD, President		



7.1.-4

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS**

College: Wayne State College		Date: September 5, 2008
Notice of Intent	Application: X	Accept Award:
Name of Program: The Network Addressing Collegiate Alcohol and Other Drug Issues		
Funding Source: U.S. Department of Education's Higher Education Center for Alcohol and Other Drug Abuse and Violence Prevention through the IA-KS-MO-NE Regional Network		
Amount Requested: \$5,840	Amount Awarded:	Funding Period: 09/01/08-08/31/09
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes:      No: X
Will this grant require <b>State Matching Funds</b> ?		Yes:      No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require <b>In-Kind Funds</b> ?		Yes: X      No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the time commitment of several staff members and use of the college's facilities.		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes:      No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:      No: X
How many FTE positions will the grant fund?		FTE: 0
How many of these are new positions?		New FTE: 0
Briefly describe the purpose(s) of this application/award: This proposal is a request from the U.S. Department of Education to reimburse the IA-KS-MO-NE regional network for such expenses as event speakers, materials acquisition/reproduction, communications (postage and telephone), supplies, regional travel, meeting space and AV equipment rental. Wayne State College will serve as the fiscal agent for the IA-KS-MO-NE regional network funds, as Kathy Mohlfeld is currently serving as the regional director for the Network.		
Is this grant a continuation of a previous/existing grant?		Yes:      No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: While not technically a continuation, this proposal would continue to fund the work of the IA-KS-MO-NE Regional Network for another year.		
Has this grant application been previously denied?		Yes:      No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Kathy Mohlfeld, Counselor, Counseling Office		
Administrator responsible for approving the application: Beth Kroger, Administration and Finance		

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: September 5, 2008
Notice of Intent	Application:	Accept Award: X
Name of Program: IdeA Networks of Biomedical Research Excellence (INBRE)		
Funding Source: National Institutes of Health through the University of Nebraska Medical Center		
Amount Requested: \$560,735	Amount Awarded: \$141,206	Funding Period: 05/01/08-04/30/09
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 02/12/04
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes: X      No:
Will this grant require <b>State Matching Funds</b> ?		Yes:      No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require <b>In-Kind Funds</b> ?		Yes:      No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes:      No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: X      No:
How many FTE positions will the grant fund?		FTE: 1.75
How many of these are new positions?		New FTE: 1.75
Briefly describe the purpose(s) of this application/award: This fifth-year award of a five-year grant by the University of Nebraska Medical Center for the IdeA Networks of Biomedical Research Excellence (INBRE), of which Wayne State is a participant, is designed to develop and sponsor research activity at undergraduate institutions and to involve undergraduate students in the research enterprise. It provides funding for supplies, travel, and salary/benefits for two faculty members and scholar support for students involved in biomedical research. The project goal is to enhance the competitive biomedical research capability throughout the State of Nebraska through collaboration among the state's institutions of higher education.		
Is this grant a continuation of a previous/existing grant?		Yes:      No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: While not technically a continuation, this award funds Phase II of a three-year Biomedical Research Infrastructure Network (BRIN) grant awarded for the period 09/01-09/04		
Has this grant application been previously denied?		Yes:      No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Shawn Percy, Professor, Life Sciences Department and Dr. Doug Christensen, Professor, Life Sciences Department		
Administrator responsible for approving the application: Beth Kroger, Administration and Finance		

## 7.1.-6

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: September 5, 2008
Notice of Intent	Application:	Accept Award: X
Name of Program: Integrating Research and GC/MS into Organic Chemistry		
Funding Source: Nebraska Academy of Sciences		
Amount Requested: \$9,264	Amount Awarded: \$9,264	Funding Period: 04/08-05/09
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 06/06/08
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes:      No: X
Will this grant require <b>State Matching Funds</b> ?		Yes:      No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require <b>In-Kind Funds</b> ?		Yes: X      No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the College's facilities and equipment as well as some supplies and the time commitment of several faculty members.		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes:      No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:      No: X
How many FTE positions will the grant fund?		FTE: 0.0
How many of these are new positions?		New FTE: 0.0
Briefly describe the purpose(s) of this application/award: This award provides funds for the purchase of an autosampler for the GC/MS, installation of the autosampler and payment of travel costs incurred by the technician that installs it. The award also provides travel funds; lodging, food, mileage, and registration for two students and a faculty member to present their findings at the 43 <sup>rd</sup> Midwest Regional ACS Meeting in Kearney, Nebraska.		
Is this grant a continuation of a previous/existing grant?		Yes:      No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes:      No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. David Peitz, Professor, Physical Sciences & Math Department		
Administrator responsible for approving the application: Beth Kroger, Vice President, Administration and Finance		

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: September 5, 2008
Notice of Intent	Application:	Accept Award: X
Name of Program: Nebraska Business Development Center		
Funding Source: U.S. Small Business Administration through the University of Nebraska at Omaha		
Amount Requested: \$60,000	Amount Awarded: \$60,000	Funding Period: 01/08-01/09
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?	Yes:	No: X
Will this grant require <b>State Matching Funds</b> ?	Yes: X	No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Matching funds of \$16,000 includes communications, supplies, and travel expenses as well as consultant fees.		
Will this grant require <b>In-Kind Funds</b> ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the College's indirect cost rate with the U.S. Small Business Administration.		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.91	
How many of these are new positions?	New FTE: 0.0	
Briefly describe the purpose(s) of this application/award: This award is a subcontract with the University of Nebraska-Omaha for funding to continue the operation of a regional center of the Nebraska Business Development Center at Wayne State College. It provides funding for salaries and benefits for 0.91 FTE of a director.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: While not technically a continuation, this subcontract continues to fund the Nebraska Business Development Center at Wayne as it has for a number of years.		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Mr. Loren Kucera, Director of Nebraska Business Development Center		
Administrator responsible for approving the application: Beth Kroger, Administration and Finance		

7.1.-8

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS**

College: Wayne State College		Date: September 5, 2008
Notice of Intent	Application:	Accept Award: X
Name of Program: Omaha and Ponca Digital Dictionary		
Funding Source: National Endowment for the Humanities through University of Nebraska-Lincoln		
Amount Requested: \$134,060	Amount Awarded: \$43,020	Funding Period: 09/01/08-09/01/09
Closing Date for Application Submission: September 15, 2007		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 11/16/07
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes: X      No:
Will this grant require <b>State Matching Funds</b> ?		Yes:      No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require <b>In-Kind Funds</b> ?		Yes:      No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes:      No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: X      No:
How many FTE positions will the grant fund?		FTE: 0.31
How many of these are new positions?		New FTE: 0.31
Briefly describe the purpose(s) of this application/award: This award to the University of Nebraska-Lincoln, of which Wayne State College is a sub-recipient, will create a comprehensive dictionary of the Omaha and Ponca language. The digital dictionary will be mounted on the existing UNL Omaha language website. Dr Catherine Rudin, Wayne State College, will serve as a Co-Principal Investigator on the project as well as Dr. Mark Awakuni-Swetland, UNL. Dr Rudin will be responsible for linguistic analysis and reviewing work of others on the project. This award for the first year of a three year grant will provide salary, benefits and travel expenses for Dr. Rudin.		
Is this grant a continuation of a previous/existing grant?		Yes:      No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes:      No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Catherine Rudin, Professor, Language & Literature		
Administrator responsible for approving the application: Beth Kroger, Administration and Finance		

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Rich Kunckel*

September 4-5, 2008

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**Contracts and Change Orders for Information Only**

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

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Board policies 7015 and 8065 require that the colleges report the following contract awards and change orders to the Board as information.

**CONTRACTS** – 1) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$55,000; c) consultant contracts for less than \$50,000 (between \$25,000 and \$50,000 must have Chancellor's approval); and d) exempt contracts exceeding \$25,000.

<b>Chadron State College</b>	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Kent Hall Window replacement professional design \$3,335 Contingency Maintenance Coe Engineering
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Kent Hall Window replacement \$159,500 (Board approval for Chancellor to sign 6/6/08) Contingency Maintenance ABC Seamless
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Brooks Hall Carpet installation—first floor hallway \$2,645 Contingency Maintenance Morford's Decorating
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Kent Hall Mechanical insulation \$3,120 Cash L & L Insulation
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Cafeteria Walk-in freezer relocation \$3,375 Cash Mansfield Enterprises, Inc.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Crites Hall Renovation \$25,500 Cash Melvin Reeves Construction

7.2.-2

<b>Peru State College</b>	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Control Logic for Student Center \$39,788 Contingency Maintenance Control Logic, Inc.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	AD Majors Asbestos Abatement \$64,183 LB 605 ESA, Inc.

<b>Wayne State College</b>	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Peterson Fine Arts Remove ceiling portion and decking asbestos \$14,800 Cash Environmental Services, Inc., Norfolk, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Carhart Science Furnish and install carpet and vinyl base \$2,226 Cash Complete Floors, Inc., Norfolk, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Carhart Science Remove asbestos tiles and mastic \$2,766 Cash Environmental Services, Inc., Norfolk, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Connell Hall and Student Center Install remote annunciators \$2,940 Cash/Revenue Bond Surplus Electronic Systems, Hastings, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Rice Auditorium Replace water main into tunnel south of Rice \$4,070.60 Cash Robert Woehler & Sons Construction, Wayne, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Peterson Fine Arts Remove/replace carpet \$3,590 Cash Complete Floors, Inc., Norfolk, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Peterson Fine Arts Asbestos abatement \$2,500 Cash Environmental Services, Inc., Norfolk, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	College Center at South Sioux City Professional services \$5,750 Cash/NECC Beringer Ciaccio Dennell Mabrey, Inc., Omaha, NE

<b>Wayne State College (continued)</b>	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Peterson Fine Arts Asbestos abatement \$7,200 Cash Environmental Services, Inc., Norfolk, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Rice Auditorium Football concession stand remodel \$13,750 LB 605 Christiansen Construction, Pender, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Bowen Hall Re-roof (Board approval for Chancellor to sign 4/18/08) \$243,940 Contingency Maintenance BHI, Inc., Harrisburg, SD
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	South Sioux City College Center Professional services for wetlands permit \$50,600 Cash/NECC/Fundraising Beringer Ciaccio Dennell Mabrey, Inc.; Omaha, NE

**CHANGE ORDERS** – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are less than \$20,000. If approval of change order is critical to project schedule, \$20,000 to \$60,000 range change orders may be approved by Chancellor and ratified at next Board meeting.

<b>Chadron State College</b>	
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Andrews Hall Renovation #1 Use standard FRP in lieu of Fire X FRP \$9,332 LB 605 Mac Construction
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Memorial Hall Chiller Tie-In #1 Installation of interior chilled water piping insulation \$3,632 LB 309/CIF Mac Construction
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Nelson Physical Activity Center #1 Allow NEBB balancer and plenum cable in ceilings \$25,000 Deduct LB 309 Trane
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Campus #1 Deduct retaining walls, change gravel to 4" thick not 6", remove planters \$56,000 Surplus Funds/Cash/Master Lease Fuller Construction



7.2.-4

<b>Peru State College</b>	
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	AI Wheeler Activity Center #19 Provide four accessible shower fixtures to room 105, 108, 118, 120 \$844 LB 605 Lueder Construction Company
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	AI Wheeler Activity Center #21 Add court striping, net sleeves and covers, additional lane paint \$7,395 LB 605 Lueder Construction Company
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	AI Wheeler Activity Center #22 Provide electric lift batting cage \$10,939 LB 605 Lueder Construction Company
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	AI Wheeler Activity Center #23 Electrical additions to the contract \$2,987 LB 605 Lueder Construction Company
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	AI Wheeler Activity Center #24 Steel modification for LED sign \$342 LB 605 Lueder Construction Company
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	AI Wheeler Activity Center #25 Paint the existing blue exterior metal panels "Cherokee" to match new \$35,953 LB 605 Lueder Construction Company
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Emergency Power Generator #2 Purchase and install a fuel filter \$20,099 LB 605 Rogge General Contractor

<b>Wayne State College</b>	
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Rice Auditorium/Stadium #5 Bollards, dutch doors, door hardware, artwork niche \$15,432 LB 605 Otte Construction, Wayne, NE
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Campus Services Facility #11 Data and power cabling additions, glass film, additional fire dampers \$14,768.86 LB 605 RaDec Construction, Inc., Hartington, NE

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Rich Kunckel*

September 4-5, 2008

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Physical Plant Status Reports for Information  
(January - March)

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

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Each college has provided a status report of physical plant projects for the Board's information. These are found on the following pages.

## PHYSICAL PLANT STATUS REPORT

College: Chadron State College

Meeting Date: September 5, 2008

Project Description	Status	Fund Source
<b>LB 309 Projects</b>		
Heat Plant Hydraulic Cylinder Replacement	Complete	LB 309/CIF
Heat Plant Replace Condensate Pumps	Funded-Materials Only	LB 309/CIF
Reta King Library Fire Sprinklers	In Progress	LB 309/CIF
Memorial Hall Chiller Tie-In	In Progress	LB 309/CIF
Memorial Hall Roof Replacement	In Progress	LB 309/CIF
NPAC Handicapped Accessible Ramp	In Progress	LB 309/CIF
<b>Revenue Bond Projects (including BANS)</b>		
<b>LB 605 Projects</b>		
Administration Building Renovation	In Progress	LB 605
<b>LB 1100 Projects</b>		
NPAC Controls Upgrade	In Progress	LB1100
Miller Hall Window Replacement	In Progress	LB 1100
<b>Contingency Maintenance Projects</b>		
Andrews Hall Floor/Wing Renov.	In Progress	Contingency Maint.
Campus Furnishings	In Progress	Contingency Maint.
Crites Hall Reroof	In Progress	Contingency Maint.
Kent Hall/Andrews Hall Window Replacement	In Progress	Contingency Maint.
Residence Hall Carpet	In Progress	Contingency Maint.
Residence Hall Parking Lots	In Progress	Contingency Maint.
Residence Hall Security Electronics	In Progress	Contingency Maint.
Student Center Specialty Equip	In Progress	Contingency Maint.
<b>Other Capital Construction Projects</b>		
(Include all projects using non-state or state funds that do not "fit" into any of the other categories)		
Crites Hall One-Stop Shop	Complete	Cash

## PHYSICAL PLANT STATUS REPORT

College: **Peru State College**

Meeting Date: September 5, 2008

Project Description	Status	Fund Source
<b>LB 309 Projects</b>		
AV Larson HVAC/Code Upgrade	Complete	LB 309
AV Larson Roof Design	Design Complete	LB 309
AV Larson Roof Replacement (Upper)	In Progress	LB 309
Hoyt Roof Replacement	Waiting on Close-out Documents	LB 309
Jindra Fine Arts Code Upgrade Study	In Progress	LB 309
Theater Auditorium Roof Replace.	Waiting on Close-out Documents	LB 309
TJ Majors Fire Sprinkler	In Progress	LB 309
<b>LB 605 Projects (2006)</b>		
Al Wheeler Addition/Renovation	Work In Progress	LB 605, LB 1100, Cash, Foundation
Campus Services Emergency Power Generator	Work In Progress, Emergency Power Generator has been installed	LB 605
<b>Revenue Bond Projects (including BANS)</b>		
Eliza Morgan	Next Step is to Design Phase II of the Renovation – The project on hold waiting for funding	Bonds
Delzell Hall Restrooms	Program Statement Approved – ventilation portion of the project complete	Bonds
<b>Contingency Maintenance Projects</b>		
Student Center – Chiller Replacement	Complete	Revenue Bond Surplus Fund – Contingency Maintenance
Student Center – Chiller – Control Logic equipment installation	In Progress	Revenue Bond Surplus Fund – Contingency Maintenance
<b>Other Capital Construction Projects</b>		
(Include all projects using non-state or state funds that do not “fit” into any of the other categories)		
New College Entry	Foundation Fundraising In Progress	Foundation
Theater Improvements – Control Logic equipment installation	In Progress	Cash
Theater Improvements – New Sound System	In Progress	Cash

## PHYSICAL PLANT STATUS REPORT

College: **Wayne State College**

Meeting Date: September 5, 2008

Project Description	Status	Fund Source
<b>LB 309 Projects</b>		
Benthack Hall Fire Alarms	Complete	LB 309
Carhart Hall Elevator/Stairs	Complete	LB 309
Carhart Hall Restroom Addt'n	Complete	LB 309
Carhart Hall Sprinkler System	Complete	LB 309
Carhart Hall 3 <sup>rd</sup> Floor HVAC Phase I	Design in Progress	LB 309/Foundation/Cash
Campus Services Steam Traps – Materials Only	Construction in Process	LB 309
Education ADA Door Hardwre	Complete	LB 309
Energy Plant Sewage Pump – Materials Only	Complete	LB 309
Hahn HVAC Study	Complete	LB 309
Peterson HVAC Upgrade Phase I	Construction in Process	LB 309
Rice Auditorium ADA Elevator	Construction in Process	LB 309
<b>LB 1100 Projects (99-00)</b>		
Rice Sprinkler System/Art Gallery Design	Construction in Process	LB 1100 FY 09
Campus Services Roof, Siding & Renovations	Complete	LB 1100 FY 08
US Conn Library Art Gallery	In Design	LB 1100 FY09
<b>LB 605 Projects (2006)</b>		
Campus Services Bldg	Complete	LB 605
Campus Streets/Commons Phase II	Complete	LB 605
Rice Basement	Construction in Process	LB 605
Stadium (weight room/lockers/offices)	Construction in Process	LB 605
<b>Revenue Bond Projects (including BANS)</b>		
Residence Halls	Complete	RB 2002 Const Fund
<b>Contingency Maintenance Projects</b>		
Bowen Hall Door Ceiling Tile Replacement	Construction in Process	Contingency Maint.
Bowen Hall Roof	Construction in Process; Substantial Completion 8/08	Contingency Maint.
Commons Parking Lot & Streets	Complete	Contingency Maint.
Conference Equipment	Complete	Contingency Maint.
Food Service Equipment	Complete	Contingency Maint.
Student Center Carpet Replacement Phase II	Complete	Contingency Maint.
Terrace Hall Alarm System	Substantially Complete	Contingency Maint.

**PHYSICAL PLANT STATUS REPORT (continued)**College: **Wayne State College**

Meeting Date: September 5, 2008

<b>Other Capital Construction Projects</b> (Include all projects using non-state or state funds that do not "fit" into any of the other categories)		
Brandenburg – Ley Theatre Lighting Upgrades	Complete	Cash
LG Lewis Commons Phase III	In Design	Foundation/Cash
Campus Drive – Athletics/Observatory	Complete	Cash
Greenhouse	Complete	Cash
Hahn Administration-East Entry Renovations	In Design	Cash

## **Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Rich Kunckel*

September 4-5, 2008

### Capital Construction Progress Reports for Information Only (as of June 30, 2008)

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

As required by Board Policy 8050, the colleges have submitted the following capital construction progress reports on their respective construction projects.

#### **Chadron**

1. Administration Building Renovation – Interim Report
2. Sparks Hall Renovation – Interim Report

#### **Peru**

1. AD Majors Demolition and Parking Lot – Initial Report
2. Al Wheeler Activity Center Addition/Renovation/Bleachers – Interim Report
3. Emergency Power Generation – Interim Report

#### **Wayne**

1. Campus Services – Interim Report
2. Campus Streets Project Phase II – Interim Report
3. Neihardt Hall Renovation – Final Report
4. Rice - Stadium Renovations Project – Interim Report
5. Stadium Entry Plaza, Track and Restroom Project – Final Report

The State Building Division requires quarterly reports on all capital construction projects funded with state funds. Copies will be forwarded to that office for their files.

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT  
AS OF 6/30/08**

College: Chadron State College		Meeting Date: September 5, 2008	
<b>Project Information</b>	Project Title:	Administration Bldg. Renovation	
	Program Number:		
	Professional Consultant:	Bahr Vermeer and Haecker	
	General Contractor:		
	Net Square Footage: 11,165	Gross Square Footage: 59,704	
	Bid Opening Date		
	Notice of Proceed Date		
	Estimated Completion Date		
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:	Bahr Vermeer and Haecker	
	Needs Statement	(enter dates)	
	Program Statement	11/6/2002	
	Professional Services Contract	6/6/2002	
	Bonds Sold		
	Preliminary Plans		
	Design Development	12/21/2006	
	Construction Contract	6/18/2007	
	Substantial Completion		
Final Completion			
<b>Report Information</b>	Status	Initial Report:	7/7/2007
		Interim Report:	
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--LB No:605	\$4,865,322.00	
	Federal Funds		
	LB 309 Funds		
	Cash Funds		
	Capital Imp. Fee Commitment		
	Other		
Total Available	\$4,865,322.00		
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available		
<b>Expenditure Information</b>	Proposed Budget	Expended to Date	Balance
Program Planning			
Professional Fees & Reimb.	\$334,445.00	\$317,048.30	\$17,396.70
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$3,630,000.00	\$2,350,347.00	\$1,279,653.00
2. Fixed Equipment			
3. Sitework/Utilities			
Furnishings/Moveable Equip.	\$635,583.00	\$0.00	\$635,583.00
Contingency	\$155,293.00	\$22,863.75	\$132,429.25
Artwork	\$40,036.00	\$0.00	\$40,036.00
Other Items			
1. Special/Tech. Equipment			
2. Asbestos Abatement	\$69,965.00	\$69,965.00	\$0.00
Change Orders			
TOTALS	\$4,865,322.00	\$2,760,224.05	\$2,105,097.95



**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT  
AS OF 6/30/08**

College: Chadron State College		Meeting Date: September 5, 2008	
<b>Project Information</b>	Project Title:	Sparks Hall Renovation	
	Program Number:		
	Professional Consultant:	Bahr Vermeer and Haecker	
	General Contractor:	Fuller Construction	
	Net Square Footage: 11,165	Gross Square Footage: 17,218	
	Bid Opening Date	3/23/2006	
	Notice of Proceed Date	4/12/2006	
	Estimated Completion Date	7/1/2007	
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:	Bahr Vermeer and Haecker	
	Needs Statement	(enter dates)	
	Program Statement	11/5/2002	
	Professional Services Contract	10/30/2005	
	Bonds Sold		
	Preliminary Plans		
	Design Development	11/23/2005	
	Construction Contract	4/12/2006	
	Substantial Completion	5/30/2007	
Final Completion	10/30/2007		
<b>Report Information</b>	Status	Initial Report:	6/2/2006
		Interim Report: X	
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--LB No:	\$2,680,450.00	
	Federal Funds		
	LB 309 Funds		
	Cash Funds	\$189,245.50	
	Capital Imp. Fee Commitment		
	Other		
Total Available	\$2,869,695.50		
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available	\$2,869,695.50	
<b>Expenditure Information</b>	<b>Proposed Budget</b>	<b>Expended to Date</b>	<b>Balance</b>
Program Planning			
Professional Fees & Reimb.	\$174,500.00	\$174,500.00	\$0.00
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$2,428,600.00	\$2,404,595.00	\$24,005.00
2. Fixed Equipment			
3. Sitework/Utilities	\$30,814.50	\$30,814.50	\$0.00
Furnishings/Moveable Equip.	\$95,000.00	\$110,610.54	-\$15,610.54
Contingency	\$91,385.00	\$75,774.46	\$15,610.54
Artwork	\$20,000.00	\$0.00	\$20,000.00
Other Items			
1. Special/Tech. Equipment			
2. Asbestos Abatement		\$29,396.00	
Change Orders			
1. Fuller Construction 4/25/06	-\$117,035.00		
2. Fuller Construction 10/17/06	\$12,646.00		
3. Fuller Construction 12/6/06	\$33,031.00		
4. Fuller Construction 12/12/06	\$14,831.00		
5. Fuller Construction 3/20/07	\$13,562.00		
6. Fuller Construction 7/16/07	\$13,000.00		
7. Fuller Construction 10/24/07	-\$6,046.00		
8. Fuller Construction 12/21/07	\$7,909.00		
<b>TOTALS</b>	<b>-\$28,102.00</b>	<b>\$2,825,690.50</b>	<b>\$44,005.00</b>

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
**April - June 2008**

College: Peru State College		Meeting Date: September 5, 2008	
<b>Project Information</b>	Project Title:		AD Majors Demolition and Parking Lot (AWAC Project)
	Program Number:		
	Professional Consultant:		The Clark Enersen Partners
	General Contractor:		Lueder Construction
	Current Net Square Footage:	Current Gross Square Footage:	
	Addition Net:	Addition Gross:	
	Renovation Net:	Renovation Gross:	
	Bid Opening Date		
	Notice to Proceed Date		
Estimated Completion Date			
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:	The Clark Enersen Partners	
	Needs Statement		
	Program Statement		
	Professional Services Contract		
	Bonds Sold	8/15/2006	
	Preliminary Plans		
	Design Development	9/15/2006	
	Construction Contract	4/9/2007	
	Substantial Completion	5/1/2008	
Final Completion	5/1/2008		
<b>Report Information</b>	Status	Initial Report: X Interim Report: Final Report:	
	<b>Financial Information</b>		
	State Buildings	Proposed Budget	Expended to Date
State Funds--LB No:605 Additional 6/6/08 (ADM)	\$300,000.00		\$300,000.00
Cash Fund Adjustment 6/6/2008 (ADM)	\$342,910.00		\$342,910.00
Federal EDI Funds (ADM)	\$148,500.00		\$148,500.00
Total Available	\$791,410.00		\$791,410.00
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds	\$	
	2. Interest Earnings	\$	
	3. Other	\$	
	Total Available	\$	
<b>Expenditure Information</b>			
	Proposed Budget	Expended to Date	Balance
Demolition and Construction			
1. Asbestos Abatement	\$111,800.00		
2. Demolish AD Majors Building	\$194,750.00		
3. Build Parking Lot, Walks and Curbs	\$291,383.00		
4. Lighting for Parking Lot	\$32,709.00		
5. Contingency @ 10% of Construction	\$51,884.00		
6. A & E Services for Construction Administration	\$18,000.00		
7. Environmental Impact Study per HUD requirements	\$39,000.00		
8. Possible remediation costs @ 10% of Construction	\$51,884.00		

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
**April - June 2008**

College: Peru State College		Meeting Date: September 5, 2008	
<b>Project Information</b>	Project Title:	AWAC Addition/Renovation/Bleachers	
	Program Number:		
	Professional Consultant:	The Clark Enersen Partners	
	General Contractor:	Lueder Construction	
	Current Net Square Footage: 44,509	Current Gross Square Footage: 49,360	
	Addition Net: 8,512	Addition Gross: 17,280	
	Renovation Net: 32,597	Renovation Gross: 34,925	
	Bid Opening Date	3/29/2007	
	Notice to Proceed Date		
	Estimated Completion Date	5/1/2008	
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:	The Clark Enersen Partners	
	Needs Statement		
	Program Statement		
	Professional Services Contract		
	Bonds Sold	\$38,944.00	
	Preliminary Plans		
	Design Development	\$38,975.00	
	Construction Contract	4/9/20007	
	Substantial Completion	\$39,569.00	
	Final Completion	\$39,569.00	
<b>Report Information</b>	Status	Initial Report: Interim Report: X Final Report:	
<b>Financial Information</b>			
State Buildings	Proposed Budget	Expended to Date	Balance
State Funds--LB No:605	\$4,846,933.00	\$4,846,933.00	\$0.00
State Funds--LB No:605 (bleachers)	\$167,990.00	\$89,714.37	\$78,275.63
LB 1100 06-07	\$136,761.00		\$136,761.00
LB 1100 07-08	\$152,921.00		\$152,921.00
LB 605 5% ON AWAC	\$215,550.00		\$215,550.00
LB 605 5% ON Emer Power	\$30,000.00		\$30,000.00
LB 605 transferred from Generator	\$149,500.00		\$149,500.00
Capital Improvement Fee (IPF)	\$145,000.00		\$145,000.00
Cash Fund Adjustment 9/14/2007 (includes IPF)	\$337,500.00	\$62,891.85	\$274,608.15
PSC Foundation (IPF)	\$250,000.00		\$250,000.00
PSC Foundation	\$19,165.00		\$19,165.00
<b>Total Available</b>	<b>\$6,451,320.00</b>	<b>\$4,999,539.22</b>	<b>\$1,451,780.78</b>
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds	\$	
	2. Interest Earnings	\$	
	3. Other	\$	
	Total Available	\$	
<b>Expenditure Information</b>	Proposed Budget	Expended to Date	Balance
Program Planning			
Professional Fees	\$394,444.00	\$371,878.35	\$22,565.65
Life Cycle Cost Analysis			
Construction			
1. Bid Amount	\$5,613,000.00		
2. Value Engineering Deduct (CO#1)	-\$107,802.00		
3. Deduct for LB 1100 HVAC contract (CO#2)	-\$289,682.00		
4. General, Mech., Elec. Contract	\$5,215,516.00	\$4,261,655.90	\$953,860.10
5. Fixed Equipment (bleachers)	\$0.00	\$0.00	\$0.00
6. Site work/Utilities	\$39,546.86	\$35,515.00	\$4,031.86
7. HVAC contract for LB 1100 Funds	\$289,682.00	\$0.00	\$289,682.00
Furnishings/Moveable Equip. (SIGN/PLAQUE)	\$59,897.83	\$57,348.56	\$2,549.27
Contingency plus Escalation	\$11,090.31	\$0.00	\$11,090.31
Artwork	\$55,052.00	\$0.00	\$55,052.00
Other Items			
1.Administrative Fees	\$15,000.00	\$11,820.41	\$3,179.59
2.Relocaton	\$12,000.00	\$0.00	\$12,000.00
3.Testing and Surveys/Enviro Impact	\$39,000.00	\$0.00	\$39,000.00
4.Asbestos Abatement	\$2,000.00	\$1,690.00	\$310.00
5.Legal fees and Insurance	\$0.00	\$0.00	\$0.00
Change Orders			
003 Lockers, ductwork, high voltage	\$6,962.00	\$6,962.00	\$0.00
004 Revised fire sv., fire rated door	\$19,342.00	\$19,342.00	\$0.00
005 Precast bridge with masonry guardrail	\$17,000.00	\$17,000.00	\$0.00
006 Composite metal on addition	\$36,988.00	\$36,988.00	\$0.00
007 Composite metal on natatorium north face	\$39,950.00	\$39,950.00	\$0.00
008 Reinforcing steel, etc for A4	\$27,781.00	\$27,781.00	\$0.00
009 Brick for north natatorium	\$25,676.00	\$25,676.00	\$0.00
010 Mirrors, conduit change, combine pads	\$4,300.00	\$4,300.00	\$0.00
011 Change lavatory type, add elevator sump/pit	\$15,226.00	\$15,226.00	\$0.00
012 Provide Gymnasium Curtains	\$24,980.00	\$24,980.00	\$0.00
013 Add cross-bracing, structural steel	\$5,292.00	\$5,292.00	\$0.00
014 Add corrugated panels for north existing bldg	\$3,468.00	\$3,468.00	\$0.00
015 New relay panel Gymnasium	\$2,354.00	\$2,354.00	\$0.00
016 Power disconnects for Heat Pumps	\$2,263.00	\$2,263.00	\$0.00
017 Insulation for ductwork	\$18,717.00	\$18,717.00	\$0.00
018 Correction to 2nd floor beam elevations	\$9,332.00	\$9,332.00	\$0.00
019 Four handicapped accessible shower	\$844.00		\$844.00
020 On AD Majors QSR	\$0.00		\$0.00
021 Additional court striping	\$7,395.00		\$7,395.00
022 Electric lift batting cage	\$10,939.00		\$10,939.00
023 Electrical additions to contract	\$2,987.00		\$2,987.00
024 Steel mod for digital sign	\$342.00		\$342.00
025 Paint existing panels to match "Cherokee"	\$35,953.00		\$35,953.00
<b>TOTALS</b>	<b>\$6,451,320.00</b>	<b>\$4,999,539.22</b>	<b>\$1,451,780.78</b>

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
**April - June 2008**

College: Peru State College		Meeting Date: September 4-5, 2008	
<b>Project Information</b>	Project Title:	Emergency Power Generation	
	Program Number:		
	Professional Consultant:	Leo A Daly	
	General Contractor:	To Be Determined from Bids	
	Net Square Footage: NA	Gross Square Footage: NA	
	Bid Opening Date	Generator 2/13/07, Installation 3/13/07	
	Notice to Proceed Date	3/29/2007	
	Estimated Completion Date	9/1/2007	
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:		
	Needs Statement		
	Program Statement		
	Professional Services Contract	9/15/2006	
	Bonds Sold	8/15/2006	
	Preliminary Plans		
	Design Development		
	Construction Contract		
Substantial Completion	9/1/2007		
Final Completion			
<b>Report Information</b>	Status	Initial Report:	
		Interim Report: X Final Report:	
<b>Financial Information</b>			
State Buildings	Proposed Budget	Expended to Date	Balance
State Funds--LB No:605	\$802,500.00	\$577,033.40	\$225,466.60
Transferred to AWAC	-\$149,500.00		-\$149,500.00
Total Available	\$653,000.00	\$577,033.40	\$75,966.60
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds	\$	
	2. Interest Earnings	\$	
	3. Other	\$	
	Total Available	\$	
<b>Expenditure Information</b>			
	Proposed Budget	Expended to Date	Balance
Program Planning			\$0.00
Professional Fees	\$75,000.00	\$71,277.01	\$3,722.99
Professional Fees - Fuel Filter	\$4,850.00		\$4,850.00
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$533,000.00	\$503,894.25	\$29,105.75
2. Fixed Equipment			\$0.00
3. Site work/Utilities			\$0.00
Furnishings/Moveable Equip.			\$0.00
Contingency	\$12,523.00		\$12,523.00
Artwork			\$0.00
Other Items			
1. Administrative Fees	\$3,000.00	\$1,862.14	\$1,137.86
2. Relocaton			\$0.00
3. Testing and Surveys			\$0.00
4. Asbestos Abatement			\$0.00
5. Legal fees and Insurance			\$0.00
Change Orders			
Change Order #1	\$4,528.00		\$4,528.00
Change Order #2	\$20,099.00		\$20,099.00
<b>TOTALS</b>	<b>\$632,901.00</b>	<b>\$577,033.40</b>	<b>\$75,966.60</b>

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**

**As of June 30, 2008**

\*\*\*project under construction \*\*

College: Wayne State College		Meeting Date: September 4-5, 2008	
<b>Project Information</b>	Project Title:	Campus Services	
	Program Number:	na	
	Professional Consultant:	Alley Poyner	
	General Contractor:	RaDec Construction	
	Net Square Footage: 35,368	Gross Square Footage: 41,305	
	Bid Opening Date	February-07	
	Notice of Proceed Date	February-07	
	Estimated Completion Date	April-08	
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:		
	Needs Statement		
	Program Statement	October-02	
	Professional Services Contract	July-06	
	Bonds Sold	August-07	
	Preliminary Plans		
	Design Development	October-06	
	Construction Contract	March-07	
	Substantial Completion	April-08	
Final Completion	June-08		
<b>Report Information</b>	Status	Initial Report:	
		Interim Report:	X
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--LB No:605	\$	5,185,466
	Federal Funds	\$	
	LB 309 Funds	\$	
	Cash Funds	\$	
	Capital Imp. Fee Commitment	\$	
	Other LB1100	\$	156,547
	Total Available	\$	5,342,013
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds	\$	5,185,466.00
	2. Interest Earnings	n/a - kept by System Office for other projects	
	3. Other (LB1100)	\$	156,547.00
	Total Available		\$5,342,013
<b>Expenditure Information</b>	<b>Proposed Budget</b>	<b>Expended to Date</b>	<b>Balance</b>
Program Planning	\$0.00	\$0.00	\$0.00
Professional Fees	\$334,213.00	\$334,213.00	\$0.00
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction			
1. General, Mech., Elec.	\$4,014,000.00	\$4,014,000.00	\$0.00
2. Concrete encased fiber	\$80,000.00	\$90,088.50	-\$10,088.50
Furnishings/Moveable Equip.	\$369,535.00	\$390,079.75	-\$20,544.75
Contingency	\$121,386.14	\$0.00	\$121,386.14
Artwork	\$41,922.00	\$0.00	\$41,922.00
Other Items			
1. Demolition of Armory	\$37,500.00	\$0.00	\$37,500.00
2. Other	\$82,927.00	\$58,601.76	\$24,325.24
Change Orders			
1. CO # 1 through #11	\$260,529.86	\$249,489.02	\$11,040.84
			\$0.00
			\$0.00
<b>TOTALS</b>	\$5,342,013.00	\$5,136,472.03	\$205,540.97

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
As of June 30, 2008

College: Wayne State College		Meeting Date: September 4-5, 2008	
<b>Project Information</b>	Project Title:	Campus Streets Project - Phase II	
	Program Number:	na	
	Professional Consultant:	The Clark Enersen Partners	
	General Contractor:	Castle Construction	
	Net Square Footage:	Gross Square Footage:	
	Bid Opening Date	November-07	
	Notice of Proceed Date		
Estimated Completion Date			
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:	<p>April-04</p> <p>January-05</p> <p>May-07</p> <p>November-07</p> <p>June-08</p>	
	Needs Statement		
	Program Statement		
	Professional Services Contract		
	Bonds Sold		
	Preliminary Plans		
	Design Development		
	Construction Contract		
Substantial Completion			
Final Completion			
<b>Report Information</b>	Status	Initial Report:	
		Interim Report:	X
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--LB No: 605	\$	1,516,000
	Federal Funds	\$	
	LB 309 Funds	\$	
	Cash Funds	\$	
	Capital Imp. Fee Commitment	\$	
	Other:	\$	
	Total Available	\$	1,516,000
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds	\$	\$1,516,000
	2. Interest Earnings	\$	
	3. Other - RB Cont. Maint.		\$194,000
	Total Available		\$1,710,000
<b>Expenditure Information</b>	<b>Proposed Budget</b>	<b>Expended to Date</b>	<b>Balance</b>
Program Planning	\$0.00	\$0.00	\$0.00
Professional Fees	\$92,943.90	\$93,248.61	-\$304.71
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction	\$1,610,300.00	\$1,520,522.54	\$89,777.47
Furnishings/Moveable Equip.		\$0.00	\$0.00
Contingency		\$0.00	\$0.00
Artwork		\$0.00	\$0.00
Other Items		\$0.00	\$0.00
		\$0.00	\$0.00
Change Orders 1 - 3			
1	\$12,524.60	\$11,898.37	\$626.23
2.	\$4,174.60	\$3,965.87	\$208.73
3.	\$23,777.50	\$22,588.63	\$1,188.88
<b>TOTALS</b>	<b>\$1,743,720.60</b>	<b>\$1,652,224.01</b>	<b>\$91,496.59</b>

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
As of June 30, 2008

College: Wayne State College		Meeting Date: September 4-5, 2008	
<b>Project Information</b>	Project Title:	Neihardt Hall Renovation	
	Program Number:	na	
	Professional Consultant:	Bahr Vermeer & Haecker, Architects	
	General Contractor:	B.D. Construction	
	Net Square Footage: 42994	Gross Square Footage:	
	Bid Opening Date	November-03	
	Notice of Proceed Date	November-02	
	Estimated Completion Date	October-03	
<b>Project Dates</b>	Professional Consultants:	June-02	
	Needs Statement		
	Program Statement	February-02 (Sinclair Hille)	
	Professional Services Contract	June-02 (BVH)	
	Bonds Sold	August-02	
	Preliminary Plans		
	Design Development	September-02	
	Construction Contract	January-03	
	Substantial Completion	November-03	
Final Completion			
<b>Report Information</b>	Status	Initial Report:	
		Interim Report:	
		Final Report: X	
<b>Financial Information</b>			
State Buildings	State Funds--LB No:	\$	
	Federal Funds	\$	
	LB 309 Funds	\$	
	Cash Funds	\$	
	Capital Imp. Fee Commitment	\$	
	Other	\$	
	Total Available	\$	
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds	\$3,150,000	
	2. Interest Earnings	\$	
	3. Other	\$90,000	
	Total Available	\$3,240,000	
<b>Expenditure Information</b>	<b>Proposed Budget</b>	<b>Expended to Date</b>	<b>Balance</b>
Program Planning	\$0.00	\$0.00	\$0.00
Professional Fees	\$245,021.75	\$245,021.75	\$0.00
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction			
1. General, Mech., Elec.	\$2,810,628.00	\$2,835,293.71	-\$24,665.71
2. Fixed Equipment	\$0.00	\$0.00	\$0.00
3. Sitework/Utilities	\$0.00	\$0.00	\$0.00
Furnishings/Moveable Equip.	\$15,200.00	\$0.00	\$15,200.00
Contingency	\$9,532.25	\$0.00	\$9,532.25
Artwork	\$28,795.00	\$28,795.00	\$0.00
Other Items			
1. Roof	\$99,850.00	\$83,018.00	\$16,832.00
2. Cable, Sign, Key, Asb,Adv	\$30,973.00	\$21,205.28	\$9,767.72
Change Orders			
1.	\$0.00	\$0.00	\$0.00
2.	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$3,240,000.00</b>	<b>\$3,213,333.74</b>	<b>\$26,666.26</b>

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
As of June 30, 2008

College: Wayne State College		Meeting Date: September 4-5, 2008	
<b>Project Information</b>	Project Title:	Rice - Stadium Renovations Project	
	Program Number:	na	
	Professional Consultant:	Leo A Daly	
	General Contractor:	Otte Construction, Wayne NE	
	Net Square Footage: 29,318	Gross Square Footage: 34,733	
	Bid Opening Date	November-07	
	Notice of Proceed Date	September-08	
Estimated Completion Date	September-08		
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:	Leo A Daly	
	Needs Statement		
	Program Statement	March-07	
	Professional Services Contract	October-06	
	Bonds Sold	August-06	
	Preliminary Plans	June-07	
	Design Development	September-07	
	Construction Contract	December-07	
	Substantial Completion	estimated in August 2008	
Final Completion	estimated in October 2008		
<b>Report Information</b>	Status	Initial Report:	
		Interim Report:	X
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--LB No:605	\$	3,766,611
	Federal Funds	\$	
	LB 309 Funds	\$	143,700 ADA Entrance & Elevator
	Cash Funds	\$	80,000 Steam Pipe Replacement
	Capital Imp. Fee Commitment	\$	143,700 ADA Entrance & Elevator
	Other LB1100	\$	175,000 Rice Sprinkler System
	Total Available	\$	4,309,011
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds	\$	3,766,611
	2. Interest Earnings		n/a - kept by System Office for other projects
	3. Other	\$	542,400.00
	Total Available		\$4,309,011
<b>Expenditure Information</b>	<b>Proposed Budget</b>	<b>Expended to Date</b>	<b>Balance</b>
Program Planning	\$0.00	\$0.00	\$0.00
Professional Fees	\$262,000.00	\$278,938.00	-\$16,938.00
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction			
1. Rice & Stadium Renovations	\$3,165,978.00	\$1,738,794.00	\$1,427,184.00
2. Visitor Bleachers	\$75,000.00	\$75,535.95	-\$535.95
3. Concessions Remodel	\$25,000.00	\$0.00	\$25,000.00
4. Rice Sprinklers	\$175,000.00	\$0.00	\$175,000.00
5. ADA Entrance/Elevator	\$287,400.00	\$0.00	\$287,400.00
Furnishings/Moveable Equip.	\$329,864.00	\$602.60	\$329,261.40
Contingency	\$46,736.00	\$0.00	\$46,736.00
Artwork	\$35,000.00	\$3,500.00	\$31,500.00
Other Items	\$15,000.00	\$25,336.06	-\$10,336.06
Change Orders	-\$107,967.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$4,309,011.00</b>	<b>\$2,122,706.61</b>	<b>\$2,294,271.39</b>



**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
As of June 30, 2008

College: Wayne State College		Meeting Date: September 4-5, 2008	
<b>Project Information</b>	Project Title:	Stadium Entry Plaza, Track & Restroom Project	
	Program Number:	na	
	Professional Consultant:	DLR Group	
	General Contractor:	Christiansen Construction	
	Net Square Footage:	Gross Square Footage:	
	Bid Opening Date	August-02	
	Notice of Proceed Date		
	Estimated Completion Date	August-03	
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:		
	Needs Statement		
	Program Statement	May-00	
	Professional Services Contract	June-01 for Phase 1	
	Bonds Sold		
	Preliminary Plans		
	Design Development	May-01	
	Construction Contract	September-02	
Substantial Completion	September-03		
Final Completion			
<b>Report Information</b>	Status	Initial Report:	
		Interim Report:	
		Final Report:	X
<b>Financial Information</b>			
State Buildings	State Funds--Crumb Rubber Grnt	\$	34,500.00
	LB1100 approved 6/03	\$	125,000.00
	LB 309 Funds	\$	
	Cash Funds	\$	25,000.00
	Capital Imp. Fee Commitment	\$	400,000.00
	Other	\$	847,340.00
	Total Available	\$	1,431,840.00
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings	\$	
	3. Other		
	Total Available		\$0
<b>Expenditure Information</b>	<b>Proposed Budget</b>	<b>Expended to Date</b>	<b>Balance</b>
Program Planning	\$0.00	\$0.00	\$0.00
Professional Fees	\$34,075.00	\$34,075.00	\$0.00
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction			
1. General, Mech., Elec.	\$1,176,345.00	\$1,176,345.00	\$0.00
2. Fixed Equipment	\$1,862.00	\$0.00	\$1,862.00
3. Sitework/Utilities	\$113,319.00	\$113,319.00	\$0.00
Furnishings/Moveable Equip.	\$0.00	\$0.00	\$0.00
Contingency	\$8,372.00	\$0.00	\$8,372.00
Artwork	\$11,010.00	\$11,010.00	\$0.00
Other Items			
1. Adv.	\$1,393.00	\$1,393.00	\$0.00
2. Lighting	\$64,000.00	\$64,000.00	\$0.00
3. Retaining Wall	\$21,464.00	\$21,464.00	\$0.00
Change Orders			
1.	\$0.00	\$0.00	\$0.00
2.	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$1,431,840.00</b>	<b>\$1,421,606.00</b>	<b>\$10,234.00</b>

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Rich Kunckel*

September 4-5, 2008

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LB 309 Progress Reports  
(July 2006 – June 2007)

Priority: Financial Strength of the System

Goals: 1. Ensure financial accountability

3. Strengthen fiscal, environmental, technological and physical resources

Strategies: f. Keep Board of Trustees informed on the financial status of the colleges and system  
j. Maintain facilities and improve physical environment

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Board policy 8050 requires the submission of progress reports on certain renovation/construction projects. The Colleges have submitted progress reports on their respective projects that are funded by the Building Renewal Task Force.

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**  
**Chadron State College**

Report Period: January-June 2008

Meeting Date: 9/5/08

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Change Orders (+/-)	Total Project Cost	Prior Period Balance	Current Year		Current Balance	Status
							LB 309 Expenditures	College Expenditures		
26520-949-01 BU#6512T021 Heat Plant Replace Condensate Pumps (materials only)	1) 5/14/08	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 10,000.00	In Progress
26520-949-01 BU# 6512T017 Library Fire Sprinkler System	1)1/11/07 2) 4/13/07	\$212,500.00	\$37,500.00	\$ -	\$250,000.00	\$ 186,150.00	\$ 76,075.00	\$ 13,425.00	\$ 136,425.00	In Progress
26520-949-01 BU#6512T015 Memorial Hall Chiller Tie-In	1) 11/22/06 2) 2/4/07	\$ 85,000.00	\$ 15,000.00	\$ 47,600.00	\$ 147,600.00	\$ 14,751.73	\$ 117,848.27	\$ 21,477.48	\$ 14,751.73	In Progress
26520-949-01 BU#6512T014 Memorial Hall Roof Replacement	1) 11/22/06 2) 2/2/07	\$ 382,500.00	\$ 67,500.00	\$ -	\$ 450,000.00	\$ 86,524.57	\$ 295,975.43	\$ 59,230.95	\$ 86,524.57	In Progress
26520-949-01 BU#6512T020 Miller Hall Window Replacement (LB1100)	1) 12/5/07 2) 1/15/08	\$ 128,556.00	\$ -	\$ -	\$ 250,000.00	\$ 128,556.00	\$ 76,065.00	\$ -	\$ 120,094.00	In Progress
26520-949-01 BU#6512T016 Nelson Physical Activity Center HVAC Controls (LB1100)	1) 11/22/06 2) 2/2/07	\$ 128,556.00	\$ -	\$ -	\$ 179,165.00	\$ 118,834.60	\$ 10,411.00	\$ -	\$ 118,145.00	In Progress
26520-949-01 BU#6512T018 Nelson Physical Activity Center ADA Accessible Ramp	1) 4/9/07	\$ 20,400.00	\$ 3,600.00	\$ -	\$ 24,000.00	\$ 18,275.00	\$ 2,125.00	\$ 375.00	\$ 18,275.00	In Progress

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**

Peru State College

Report Period: January - June 2008

Meeting Date: Sept 5, 2008

Project	Approval Date 1) LB 309 2) Board	Prior	Prior	Current FY		Change	Total	Current Year		Current	Current	Status
		Year-end	Year-end	LB 309	College	Orders	Project Cost	LB 309	College	309	PSC	
		Balance 309	Balance PSC	Allocation	Contribution	(+/-)		Expenditures	Expenditures	Balance	Balance	
26520-949-03 BU#6512J066 AV Larson ADA Accessible Walkway	1) 11/2/2006 2) 2/2/2007	\$45,187.23	\$4,474.19	\$0.00	\$0.00	\$25,640.00 LB 309 \$6,000/PSC	\$100,000.00	\$70,827.23	\$12,498.95	\$0.00	\$0.00	Complete
26520-949-03 BU#6512J063 AV Larson Design HVAC and Code Upgrades	1) 9/21/06 2) 11/16/06	\$55,666.49	\$8,518.49	\$0.00	\$0.00	\$0.00	\$160,000.00	\$48,866.46	\$8,623.52	\$6,800.03	\$200.00	In Progress
26520-949-03 BU#6512J073 AV Larson HVAC/Codes Upgrade	1) 7/2/2007 2) 9/14/2007	\$0.00	\$0.00	\$1,487,500.00	\$262,500.00	\$0.00	\$1,750,000.00	\$1,245,517.65	\$265,893.41	\$241,982.35	\$42,703.00	In Progress
26520-949-03 BU#6512J075 AV Larson Roof Replacement Design 2007	1) 11/08/2007 2) 1/15/2008	\$0.00	\$0.00	\$17,000.00	\$3,000.00	\$0.00	\$20,000.00	\$11,484.31	\$2,026.65	\$5,515.69	\$973.35	In Progress
26520-949-03 BU#6512J078 AV Larson Roof Replacement - Area B & C	1) 3/24/2008 2) 6/6/2008	\$0.00	\$0.00	\$110,500.00	\$19,500.00	\$0.00	\$130,000.00	\$0.00	\$0.00	\$110,500.00	\$19,500.00	In Progress
26520-949-03 BU#6512J079 Administration Bldg Design Elevator Upgrade	1) 5/14/2008 2)	\$0.00	\$0.00	\$8,500.00	\$1,500.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$8,500.00	\$1,500.00	In Progress
26520-949-03 BU# Fine Arts Building Upgrade Study	1) 1/8/2008 2) 3/28/2008	\$0.00	\$0.00	\$30,600.00	\$5,400.00	\$0.00	\$36,000.00	\$9,305.05	\$1,642.06	\$21,294.95	\$3,757.94	In Progress
26520-949-03 BU#6512J067 Hoyt Science Building Roof Replacement	1) 11/22/2006 1) 2/2/2007	\$69,183.94	\$12,208.92	\$0.00	\$0.00	\$0.00	\$90,000.00	\$53,338.62	\$9,412.70	\$15,845.32	\$2,796.22	In Progress
26520-949-03 BU#6512J068 Theater Auditorium Roof Replacement	1) 11/22/2006 2) 2/2/2007	\$67,828.17	\$10,469.66	\$0.00	\$0.00	\$8,500.00 LB 309 \$1,500/PSC	\$90,000.00	\$58,927.04	\$10,398.90	\$8,901.13	\$70.76	In Progress

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**

Peru State College

Report Period: January - June 2008

Meeting Date: Sept 5, 2008

Project	Approval Date 1) LB 309 2) Board	Prior	Prior	Current FY		Change	Total	Current Year		Current	Current	Status
		Year-end	Year-end	LB 309	College	Orders	Project Cost	LB 309	College	309	PSC	
		Balance 309	Balance PSC	Allocation	Contribution	(+/-)		Expenditures	Expenditures	Balance	Balance	
26520-949-03 BU#6512J069 TJ Majors Fire Sprinkler System	1) 1/11/2007 2) 4/13/2007	\$212,500.00	\$37,500.00	\$0.00	\$0.00	\$119,000.00 LB 309 \$21,000/PSC	\$390,000.00	\$25,781.38	\$5,298.40	\$305,718.62	\$53,201.60	In Progress
26520-949-03 BU#6512J076 TJ Majors Window Repairs - Phase IV	1) 12/5/07 2) 1/15/2008	\$0.00	\$0.00	\$8,500.00	\$1,500.00	-\$705.50	\$10,000.00	\$7,794.50	\$1,375.50	\$0.00	\$0.00	Complete
26520-949-03 BU#6512J064 Al Wheeler Center HVAC upgrade in AWAC Phase I (LB 1100)	1) 9/21/06 2) 11/16/06	\$136,761.00	\$0.00	\$0.00	\$0.00	\$0.00	\$136,761.00	\$136,761.00	\$0.00	\$0.00	\$0.00	Funding Complete
26520-949-03 BU#6512J074 Al Wheeler Center HVAC upgrade in AWAC Phase II (LB1100)	1) 7/2/2007 2) 9/14/2007	\$0.00	\$0.00	\$152,921.00	\$0.00	\$0.00	\$152,921.00	\$123,952.80	\$0.00	\$28,968.20	\$0.00	In Progress

Descriptions to be used in Status column of LB 309 Deferred Mai

Funded - to be used when project has been funded but has not y

In-Progress - to be used when project is still in process and when

Complete - to be used when project has been completed

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**

Wayne State College

Report Period: July 1, 2007 - June 30, 2008

Date Prepared: June 30, 2008

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Chg Orders Current YR (+/-)	Total Project Cost	Prior Period Balance	Current Year		Current Balance	Status
							LB 309 Expenditures	College Expenditures		
6512N012 Carhart Science Building Fire Sprinkler System	1) 02/26/03 2) 04/11/03	\$306,000.00	\$54,000.00	-\$35,186.40	\$324,813.60	\$35,186.40			\$0.00	Complete
6512N032 Carhart Science Building ADA Accessible Elevator	1) 12/09/03 2) 02/12/04	\$896,750.00	\$158,250.00	\$0.00	\$1,055,000.00	\$39,874.32			\$39,874.32	Complete
6512N039 Carhart Science Building ADA Restroom Addition	1) 07/01/04 2) 09/17/04	\$994,500.00	\$175,500.00	\$0.00	\$1,170,000.00	\$59,531.45	\$17,000.07	\$3,000.01	\$39,531.37	Complete
6512N058 Campus/Grounds Design of Water Distribution System	1) 08/29/05 2) 10/28/05	\$61,200.00	\$10,800.00	-\$3,521.01	\$68,478.99	\$4,566.76	\$888.89	\$156.86	\$0.00	Complete
6512N062 Connell Hall Design - Fascia/Soffit Repair	1) 03/27/06 2) 06/02/06	\$40,800.00	\$7,200.00	-\$4,919.89	\$43,080.11	\$16,145.39	\$9,541.66	\$1,683.84	\$0.00	Complete
6512N065 Education ADA Restroom Addition	1) 05/11/06 2) 09/14/06	\$15,300.00	\$2,700.00	-\$4,624.65	\$13,375.35	\$4,664.71	\$34.05	\$6.01	\$0.00	Complete
6512N066 Humanities ADA Restroom Addition	1) 05/11/06 2) 09/14/06	\$15,300.00	\$2,700.00	-\$4,646.11	\$13,353.89	\$4,682.72	\$31.12	\$5.49	\$0.00	Complete
6512N067 Benthack Hall Design Roof Replacement	1) 07/05/06 2) 09/14/06	\$34,000.00	\$6,000.00	-\$7,338.67	\$32,661.33	\$10,869.95	\$3,001.59	\$529.69	\$0.00	Complete
6512N070 Hahn Administration Design of Fascia/Soffit Repairs	1) 07/20/06 2) 09/14/06	\$8,500.00	\$1,500.00	-\$1,442.03	\$8,557.97	\$3,139.18	\$1,442.57	\$254.58	\$0.00	Complete
6512N071 Rice Auditorium Rice Auditorium Renovation (LB1100)	1) 09/21/06 2) 11/16/06	\$166,547.00	\$0.00	\$4,697.85	\$171,244.85	\$74,277.00	\$78,974.85		\$0.00	Complete
6512N072 Education ADA Restroom	1) 11/22/06 2) 02/02/07	\$39,100.00	\$6,900.00	-\$9,019.00	\$36,981.00	\$12,644.20	\$3,081.42	\$543.78	\$0.00	Complete

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**

Wayne State College

Report Period: July 1, 2007 - June 30, 2008

Date Prepared: June 30, 2008

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Chg Orders Current YR (+/-)	Total Project Cost	Prior Period Balance	Current Year		Current Balance	Status
							LB 309 Expenditures	College Expenditures		
6512N073 Humanities ADA Restroom	1) 11/22/06 2) 02/02/07	\$35,700.00	\$6,300.00	-\$6,116.67	\$35,883.33	\$9,705.00	\$3,050.08	\$538.25	\$0.00	Complete
6512N074 Benthack Benthack Sprinkler Design	1) 01/11/07 2) 04/13/07	\$212,500.00	\$37,500.00	-\$27,600.00	\$222,400.00	\$227,875.00	\$170,233.75	\$30,041.25	\$0.00	Complete
6512N075 Benthack Benthack Re-Roof	1) 04/09/07 2) 06/07/07	\$204,000.00	\$36,000.00	-\$13,964.00	\$226,036.00	\$154,179.60	\$119,183.25	\$21,032.35	\$0.00	Complete
6512N076 Rice Auditorium ADA Elevator	1) 04/09/07 2) 06/07/07	\$150,000.00	\$150,000.00	\$0.00	\$300,000.00	\$300,000.00	\$16,674.65	\$16,674.65	\$266,650.70	In Progress
6512N077 Hahn Administration fascia/soffit repair	1) 04/25/07 2) 06/07/07	\$110,500.00	\$19,500.00	-\$14,995.00	\$115,005.00	\$130,000.00	\$97,754.25	\$17,250.75	\$0.00	Complete
6512N078 Brandenburg Education Brandenburg Education ADA Locks	1) 04/25/07 2) 06/07/07	\$24,000.00	\$0.00	-\$1,881.89	\$22,118.11	\$24,000.00	\$22,118.11	\$0.00	\$0.00	Complete
6512N079 Connell Hall Roof/Structural Upgrades	1) 05/22/07 2) 09/14/07	\$204,000.00	\$36,000.00	-\$56,197.00	\$183,803.00	\$240,000.00	\$156,232.55	\$27,570.45	\$0.00	Complete
6512N080 Maintenance Building Roof/Siding & Renovation (LB1100)	1) 07/02/07 2) 09/14/07	\$156,547.00	\$0.00		\$156,547.00	\$156,547.00	\$156,547.00		\$0.00	Complete
6512N081 Fine Arts Ph 1 - HVAC Upgrade	1) 07/12/07 2) 09/14/07	\$850,000.00	\$150,000.00	\$300,000.00	\$1,300,000.00	\$1,000,000.00	\$43,384.00	\$7,656.00	\$1,248,960.00	In Progress
6512N082 Hahn Administration HVAC, Fire Sprinkler, Asbestos Study	1) 08/22/07 2) 09/14/07	\$13,600.00	\$3,100.00		\$16,700.00	\$16,700.00	\$13,600.00	\$3,100.00	\$0.00	Complete
6512N083 Carhart Science Building 3rd floor HVAC	1) 11/20/07 2) 01/15/08	\$799,000.00	\$141,000.00		\$940,000.00	\$940,000.00			\$940,000.00	In Progress





**Fiscal and Facilities Committee**

*Larry Teahon, Chair  
Cap Peterson  
Rich Kunckel*

September 4-5, 2008

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**Contingency Maintenance Progress Reports**

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

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Each year the colleges submit proposals to expend funds from their revenue bond surplus fund to make needed facilities repairs, install fire and life safety measures, correct code deficiencies and replace furnishings and equipment in the dormitories and student union facilities. The working calendar requires the provision of semi-annual progress reports on those projects to the Board of Trustees. Copies of the reports prepared by each of the institutions are found on the following pages.

The colleges are strongly encouraged to complete the projects within two years after the Board authorizes them. This guideline assists in the long-range planning of projects and puts "earmarked" fund balances back into the Surplus Funds to be used for other projects.

**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Chadron State College  
Revenue Bond Facilities**

**Report Period: as of June 30, 2008**

**Date Prepared: July 28, 2008**

<b>Resolution Date and Project Description</b>	<b>Approved Amount</b>	<b>Current Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: 4/9/02					
1. Andrews Hall - Bathroom Floors and Walls	\$99,000.00	99,000.00	-	-	Complete
2. Andrews Hall - Repair/Replace Exterior Doors	\$4,000.00	4,000.00	-	-	Complete
3. Andrews Hall - Repair/Replace Interior Doors	\$18,000.00	14,493.00	3,507.00	-	Complete
4. Campus - Pedestrian Infrastructure	\$40,000.00	40,000.00	-	-	Complete
5. Campus - Outdoor Basketball Court	\$8,000.00	8,000.00	-	-	Complete
6. Campus - Replacement Furnishings	\$10,000.00	10,000.00	-	-	Complete
7. Crites Hall - Tuck Pointing	\$4,000.00	4,000.00	-	-	Complete
8. Edna Work - Security Electronics	\$5,000.00	20,000.00	15,000.00	-	Complete
9. Edna Work Wing - Program Statement	\$10,000.00	10,000.00	-	-	Complete
10. Kent Hall - Floor Covering	\$5,000.00	11,152.00	6,152.00	-	Complete
11. Kent Hall - Repair/Replace Exterior Doors	\$4,000.00	4,000.00	-	-	Complete
12. Kent Hall - Phased Window Replacement	\$24,000.00	24,000.00	-	-	Complete
13. Sparks Hall - Program Statement	\$9,500.00	9,500.00	-	-	Complete
14. Student Center - Electronics	\$4,500.00	4,500.00	-	-	Complete
15. Student Center - Dock Lift	\$4,000.00	4,000.00	-	-	Complete
16. West Court - Furnace Replacement	\$3,500.00	3,500.00	-	-	Complete
<b>Resolution Total</b>	<b>\$252,500.00</b>	<b>270,145.00</b>	<b>24,659.00</b>	<b>-</b>	<b>Close</b>
<b>Resolution Date and Project Description</b>	<b>Amount</b>	<b>Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: 3/31/06					
1. Student Center Specialty Equipment	10,000.00	36,575.74	26,575.74	-	Complete
2. Revenue Bond Buildings Misc. Furnishings	15,000.00	15,000.00	-	-	Complete
<b>Resolution Total</b>	<b>25,000.00</b>	<b>51,575.74</b>	<b>26,575.74</b>	<b>-</b>	<b>Close</b>
<b>Resolution Date and Project Description</b>	<b>Amount</b>	<b>Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: 4/13/07					
1. Andrews Hall - Floor/Wing Renovation	125,000.00	2,058.00	-	122,942.00	Open
2. Campus Furnishings	40,000.00	39,585.41	-	414.59	Open
3. Kent Hall/Andrews Hall Window Replacement	60,000.00	2,200.00	-	57,800.00	Open
4. Residence Hall Parking Lots	35,000.00	35,000.00	-	-	Complete
5. Residence Hall Carpet	25,000.00	9,719.00	-	15,281.00	Open
6. Student Center Equipment	15,000.00	9,155.07	-	5,844.93	Open
<b>Resolution Total</b>	<b>300,000.00</b>	<b>97,717.48</b>	<b>-</b>	<b>202,282.52</b>	
<b>Resolution Date and Project Description</b>	<b>Amount</b>	<b>Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: 4/13/08					
1. Residence Hall Security System	65,000.00	-	10,000.00	75,000.00	Open
2. Andrews/Kent Hall Window Replacement	120,000.00	87,345.00	-	32,655.00	Open
3. Parking Lot Repair	125,000.00	56,080.00	3,507.00	72,427.00	Open
4. Crites Hall Reroof	75,000.00	-	-	75,000.00	Open
5. Student Center Specialty Equipment	5,000.00	-	-	5,000.00	Open
6. Revenue Bond Buildings New Furnishings	40,000.00	-	-	40,000.00	Open
7. Residence Hall Replacement Carpet	20,000.00	-	-	20,000.00	Open
<b>Resolution Total</b>	<b>450,000.00</b>	<b>143,425.00</b>	<b>13,507.00</b>	<b>320,082.00</b>	
<b>Resolution Date and Project Description</b>	<b>Amount</b>	<b>Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: 6/6/08					
1. Parking Lots Repair and Replacement	200,000.00	-	-	200,000.00	Open
<b>Resolution Total</b>	<b>200,000.00</b>	<b>-</b>	<b>-</b>	<b>200,000.00</b>	
<b>Grand Total</b>	<b>\$1,027,500.00</b>	<b>562,863.22</b>	<b>64,741.74</b>	<b>722,364.52</b>	

**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Peru State College  
Revenue Bond Facilities**

**Report Period: as of June 2008**

<b>Resolution Date and Project Description</b>	<b>Approved Amount</b>	<b>Current Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: 4/8/2005 Open Projects:					
2. Residence Halls, Student Center Repair/replace Steam, Hot Water, Soft Equip	\$30,000.00	\$6,514.07		\$0.00	Complete
3. Residence Halls, Student Center HVAC Repairs & Maint	\$9,000.00	\$4,353.22		\$0.00	Complete
4. Residence Halls, Student Center Repair Roofs, Eaves, & Gutter Systems	\$5,000.00		-\$3,192.00	\$0.00	Complete
6. Student Center Replace Food Service Equipment	\$15,000.00	\$11,500.00		\$0.00	Complete
					<b>CLOSE</b>
Resolution Date: 3/31/06 Open Projects:					
1. Campuswide Annual Inspections & Maint of Smoke Detectors, Fire Ex, Alarms	\$4,500.00	\$1,324.00		\$0.00	Complete
3. Residence Halls, Student Center HVAC Repairs & Maint	\$46,100.00	\$9,984.80		\$12,301.61	Open
4. Residence Halls, Student Center Repair and Replace Furnishings	\$75,050.00	\$15,720.93		\$0.00	Complete
5. Replace Food Service Equipment	\$5,000.00	\$4,890.76		\$33.19	Open
Resolution Date: 4/13/2007 Open Projects:					
1. Residence Halls, Student Center Repair, Replacement & Maintenance of Equipment	\$169,000.00	\$169,000.00		\$0.00	Complete
					<b>CLOSE</b>
Resolution Date: 9/14/2007 Open Projects:					
1. Student Center Chiller Replacement	\$75,000.00	\$19,907.11	\$3,192.00	\$58,284.89	Open
<b>RESOLUTION TOTALS</b>	<b>\$433,650.00</b>	<b>\$243,194.89</b>	<b>\$0.00</b>	<b>\$70,619.69</b>	

Descriptions to be used in Status column of Contingency Maintenance Projects Progress Report

Open - to be used when project is still in progress

Deferred - to be used when project will not be completed because funds have been used elsewhere

Complete - to be used when project has been completed

**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Wayne State College  
Revenue Bond Facilities**

**Report Period: As of June 30, 2008**

**Date Prepared: July 7, 2008**

<b>Resolution Date and Project Description</b>	<b>Approved Amount</b>	<b>Current Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: (04/11/03)					
Projects:					
1. Berry Hall - Exterior Door Replacement	\$8,000.00	\$6,792.00	\$0.00	\$1,208.00	Complete
2. Berry Hall - Repair Roof, Gutter, Downspouts	\$42,000.00	\$40,804.12	\$0.00	\$1,195.88	Complete
3. Berry Hall - Window Painting	\$28,000.00	\$28,000.00	\$0.00	\$0.00	Complete
4. Berry Hall - Lobby Window Treatments	\$10,000.00	\$2,990.00	\$0.00	\$7,010.00	Complete
5. Bowen Hall - Exterior Door Replacement	\$18,000.00	\$17,557.00	\$0.00	\$443.00	Complete
6. Bowen Hall - Roof Repairs	\$2,000.00	\$524.53	\$0.00	\$1,475.47	Complete
7. Campuswide - Sidewalk Replacement	\$15,000.00	\$14,861.50	\$0.00	\$138.50	Complete
8. Morey Hall - Window Painting	\$23,000.00	\$23,000.00	\$0.00	\$0.00	Complete
9. Morey Hall - Roof Repairs	\$6,000.00	\$5,872.58	\$0.00	\$127.42	Complete
10. Natatorium - Roof Repairs	\$4,000.00	\$3,018.00	\$0.00	\$982.00	Complete
11. Natatorium - Strip & Repaint Ceiling	\$25,000.00	\$25,000.00	\$0.00	\$0.00	Complete
12. Neihardt Hall - Replace Room Furniture	\$200,000.00	\$198,213.74	\$0.00	\$1,786.26	Complete
13. Pile Hall - Exterior Door Replacement	\$12,000.00	\$0.00	-\$12,000.00	\$0.00	Complete
14. Recreation Center - Air Conditioner Repairs	\$35,000.00	\$0.00	-\$35,000.00	\$0.00	Deferred
15. Recreation Center - Recreation Equipment	\$10,000.00	\$9,995.44	\$0.00	\$4.56	Complete
16. Student Center - Landscaping	\$15,000.00	\$35,000.00	\$20,000.00	\$0.00	Complete
17. Student Center - Roof Repairs	\$8,000.00	\$7,734.49	\$0.00	\$265.51	Complete
18. Student Center - Partition Wall Repairs	\$5,000.00	\$5,000.00	\$0.00	\$0.00	Complete
19. Combined Residence Halls - Computer Infrastructure	\$40,000.00	\$39,620.99	\$0.00	\$379.01	Complete
<b>Resolution Total</b>	<b>\$506,000.00</b>	<b>\$463,984.39</b>	<b>-\$27,000.00</b>	<b>\$15,015.61</b>	<b>CLOSE</b>

**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Wayne State College  
Revenue Bond Facilities**

**Report Period: As of June 30, 2008**

**Date Prepared: July 7, 2008**

<b>Resolution Date and Project Description</b>	<b>Approved Amount</b>	<b>Current Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: (04/16/04) Projects:					
1. Berry Hall - Replace N Main Entry Steps	\$10,000.00	\$10,000.00	\$0.00	\$0.00	Complete
2. Berry Hall - Replace Hallway Carpeting & Ceiling Tiles	\$40,000.00	\$86,949.14	\$55,000.00	\$8,050.86	Complete
3. Bowen Hall - Replace Lobby Lighting	\$10,000.00	\$5,802.80	-\$4,000.00	\$197.20	Complete
4. Bowen Hall - Replace Drains and Pipes	\$60,000.00	\$112,000.00	\$52,000.00	\$0.00	Complete
5. Bowen Hall - Replace Water Softeners	\$15,000.00	\$14,406.50	\$0.00	\$593.50	Complete
6. Morey Hall - Replace Roof	\$190,000.00	\$190,000.00	\$0.00	\$0.00	Complete
7. Recreation Center - East Stair/Tread/Riser Repair	\$10,000.00	\$5,885.00	\$0.00	\$4,115.00	Complete
8. Recreation Center - Replace Carpeting	\$15,000.00	\$11,742.00	\$0.00	\$3,258.00	Complete
9. Recreation Center - Replace Furnishings	\$15,000.00	\$15,000.00	\$0.00	\$0.00	Complete
10. Campuswide - Handicap Accessibility Sidewalk Improvements	\$15,000.00	\$15,000.00	\$0.00	\$0.00	Complete
11. Campuswide - Commons/Parking Lot Improvements	\$120,000.00	\$120,000.00	\$0.00	\$0.00	Complete
12. Student Center - Replace Conference Equipment	\$20,000.00	\$20,000.00	\$0.00	\$0.00	Complete
13. Student Center - Replace Food Service Equipment	\$10,000.00	\$10,000.00	\$0.00	\$0.00	Complete
14. Grounds - Replace Equipment	\$20,000.00	\$19,749.00	\$0.00	\$251.00	Complete
15. Athletic Training Renovation Assistance	\$40,000.00	\$40,000.00	\$0.00	\$0.00	Complete
<b>Resolution Total</b>	<b>\$590,000.00</b>	<b>\$676,534.44</b>	<b>\$103,000.00</b>	<b>\$16,465.56</b>	<b>CLOSE</b>
Resolution Date: (03/31/06)					
1. Recreation Center - Rec Equipment	\$15,000.00	\$18,544.20	\$4,000.00	\$455.80	Complete
2. Berry Hall - Lobby Ceiling/Floor, Gameroom Floor	\$25,000.00	\$18,984.55	\$0.00	\$6,015.45	Complete
3. Morey Hall - New Hallway Ceiling/Lights	\$40,000.00	\$37,867.19	\$0.00	\$2,132.81	Complete
4. Morey Hall - Redo Terrazzo Shower Bases	\$15,000.00	\$8,307.00	\$0.00	\$6,693.00	Complete
5. Morey Hall - Replace Front Doors	\$10,000.00	\$7,500.00	\$0.00	\$2,500.00	Complete
6. Natatorium - Replace Stair Treads	\$15,000.00	\$13,019.00	\$0.00	\$1,981.00	Complete
7. Natatorium - Replace Windows & Doors	\$25,000.00	\$24,500.00	\$0.00	\$500.00	Complete
8. Terrace Hall - Design Tuckpointing/Masonry Restoration	\$15,000.00	\$15,000.00	\$0.00	\$0.00	Complete
9. Commons/Parking Lot - Improvements	\$390,000.00	\$390,000.00	\$0.00	\$0.00	Complete
<b>Resolution Total</b>	<b>\$550,000.00</b>	<b>\$533,721.94</b>	<b>\$4,000.00</b>	<b>\$20,278.06</b>	<b>CLOSE</b>

**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Wayne State College  
Revenue Bond Facilities**

**Report Period: As of June 30, 2008**

**Date Prepared: July 7, 2008**

<b>Resolution Date and Project Description</b>	<b>Approved Amount</b>	<b>Current Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: (04/13/07)					
1. Berry Hall - Apartment Kitchen	\$9,000.00	\$0.00	-\$9,000.00	\$0.00	Deferred
2. Bowen Hall - Door/Lock Replace & Misc Repair	\$65,000.00	\$1,816.92	\$0.00	\$63,183.08	Open
3. Campuswide - Roof Repairs	\$6,000.00	\$4,060.20	\$0.00	\$1,939.80	Open
4. Campuswide - Commons/Parking Improvements	\$60,000.00	\$14,208.31	\$0.00	\$45,791.69	Open
5. Campuswide - Grounds Equipment	\$12,000.00	\$7,856.00	\$0.00	\$4,144.00	Open
6. Campuswide - Sidewalk Replacement	\$14,000.00	\$14,000.00	\$0.00	\$0.00	Complete
7. Campuswide - Campus Card System	\$17,500.00	\$768.75	\$0.00	\$16,731.25	Open
8. Morey Hall - Fire Alarms	\$106,000.00	\$151,544.00	\$49,000.00	\$3,456.00	Open
9. Natatorium - Pool Vacuum	\$3,500.00	\$3,395.00	\$0.00	\$105.00	Complete
10. Pile Hall - Rear Step Repair	\$7,500.00	\$7,500.00	\$0.00	\$0.00	Complete
11. Rec Center - Card Swipe System	\$3,500.00	\$0.00	\$0.00	\$3,500.00	Open
12. Rec Center - Meeting Room Divider, Emerg Exit & Equipment Room	\$31,500.00	\$1,214.94	\$14,500.00	\$44,785.06	Open
13. Residence Halls - Furniture, Mattress Replacement	\$20,000.00	\$0.00	\$0.00	\$20,000.00	Open
14. Residence Halls - Portable AC & Screen Repairs	\$19,000.00	\$691.06	\$9,000.00	\$27,308.94	Open
15. Student Center - Food Service Equip & Dishroom Lighting	\$31,500.00	\$12,470.86	\$0.00	\$19,029.14	Open
16. Student Center - Carpet Replacement - Public Areas	\$20,000.00	\$24,000.00	\$4,000.00	\$0.00	Complete
17. Student Center - Equipment & Misc Repairs	\$23,000.00	\$22,232.59	\$3,500.00	\$4,267.41	Open
18. Terrace Hall - Upgrade Fire Alarm System	\$71,000.00	\$0.00	-\$71,000.00	\$0.00	Deferred
19. Terrace Hall - Tuckpointing Design/Construction	\$120,000.00	\$107,820.77	\$0.00	\$12,179.23	Open
<b>Resolution Total</b>	<b>\$640,000.00</b>	<b>\$373,579.40</b>	<b>\$0.00</b>	<b>\$266,420.60</b>	
Resolution Date: (09/14/07)					
1. Purchase Property	\$90,000.00	\$84,668.45	\$0.00	\$5,331.55	Complete
<b>Resolution Total</b>	<b>\$90,000.00</b>	<b>\$84,668.45</b>	<b>\$0.00</b>	<b>\$5,331.55</b>	<b>CLOSE</b>
<b>Grand Total</b>	<b>\$2,376,000.00</b>	<b>\$2,132,488.62</b>	<b>\$80,000.00</b>	<b>\$323,511.38</b>	

Descriptions to be used in Status column of Contingency Maintenance Projects Progress Report

Open - to be used when project is still in progress

Deferred - to be used when project will not be completed

Complete - to be used when project has been completed

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Rich Kunckel*

September 4-5, 2008

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**2007-08 Year-end Operating Expenditure Reports**

Priority: Financial Strength of the System

Goal: 1. Ensure financial accountability

Strategy:f. Keep Board of Trustees informed on the financial status of the colleges and system

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Board Policy 6011 requires the submission of expenditure reports every six months of the fiscal year. Each of the colleges and the System Office has prepared reports for the Board's review and consideration.

The format followed by the colleges provides expenditure information on each of the eight programs included in higher education institutional budgets. Those identifiers can be found in the heading of each column. Other data provided includes the number of FTE employees in each program, as well as the dollars expended for personal services, operations, travel and capital outlay (equipment). There is one section that identifies the amount of federal funds spent for that program through the institution's grants, as well as the number of FTE employees supported by those federal dollars.

The display also supplies information on percentage of general/ cash fund expenditures compared to the budgeted amounts. Low percentage numbers may indicate that the institution reallocated budgeted funds to another program -- ratios above 100% could indicate that the reallocated funds were used in those programs. The spending level could also be less than 100% to cover encumbrances as of June 30, 2008; or if the institution planned to carry forward funds into the current year. The total amount ratio will normally be closer to 100% in "tight" budget years and in those years that funds are not allowed to be carried over into the succeeding year.

**Chadron State College**  
**Expenditure Report -- Fiscal Year 2008**  
**For the Fiscal Year Ending 6/30/08**

<u>EXPENDITURE TYPE</u>	<u>PCS 1.0 INSTRUCTION</u>	<u>PCS 2.0 RESEARCH</u>	<u>PCS 3.0 PUBLIC SERVICE</u>	<u>PCS 4.0 ACAD SUPPORT</u>	<u>PCS 5.0 STUDENT SRVS</u>	<u>PCS 6.0 ADMIN</u>	<u>PCS 7.0 PHYSICAL PLANT</u>	<u>PCS 8.0 STUDENT AID</u>	<u>TOTAL</u>
<b>PERSONAL SERVICES</b>									
<u>Permanent Staff</u>									
Faculty FTE	100.00								100.00
Professional Staff FTE	8.13		2.00	20.25	9.82	25.80			66.00
Support Staff FTE	9.00			8.75	7.50	17.00	26.75		69.00
Salaries	6,115,510	0	141,713	1,353,654	1,120,872	1,802,805	782,176	0	11,316,730
Benefits	1,831,306	0	34,269	365,539	334,317	753,526	321,635	0	3,640,592
<b>TOTAL PERMANENT SALARIES &amp; BENEFITS</b>	<b>7,946,816</b>	<b>0</b>	<b>175,982</b>	<b>1,719,193</b>	<b>1,455,189</b>	<b>2,556,331</b>	<b>1,103,811</b>	<b>0</b>	<b>14,957,322</b>
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Part-time Faculty FTE*	25.00								25.00
Graduate Assistant FTE	7.50								7.50
Federal Work-Study FTE	18.50	0.10	0.00	3.15	3.15	3.30	0.30	0.00	28.50
All Other Straight-time FTE						2.08			2.08
Salaries	803,281	5,103	10,368	74,538	123,638	88,178	33,084	0	1,138,190
Benefits	61,451	170	793	5,702	9,251	6,745	2,531	0	86,643
<b>TOTAL TEMPORARY SALARIES &amp; BENEFITS</b>	<b>864,732</b>	<b>5,273</b>	<b>11,161</b>	<b>80,240</b>	<b>132,889</b>	<b>94,923</b>	<b>35,615</b>	<b>0</b>	<b>1,224,833</b>
<b>TOTAL PERSONAL SERVICES</b>	<b>8,811,548</b>	<b>5,273</b>	<b>187,143</b>	<b>1,799,433</b>	<b>1,588,078</b>	<b>2,651,254</b>	<b>1,139,426</b>	<b>0</b>	<b>16,182,155</b>
Total Operating Expenses	979,355	859	16,530	291,472	253,724	1,159,351	1,018,302	0	3,719,593
Total Supplies	208,296	4,103	8,554	93,560	74,091	194,086	272,737	0	855,427
Total Travel	194,356	3,157	3,932	33,734	93,615	147,221	929	0	476,944
Total Capital Outlay	124,503	0	0	356,470	7,450	185,828	38,949	0	713,200
Tuition Remissions and Exemptions	33,465	0	0	0	0	0	0	2,500	35,965
<b>TOTAL GENERAL/CASH EXPENDITURES</b>	<b>10,351,523</b>	<b>13,392</b>	<b>216,159</b>	<b>2,574,669</b>	<b>2,016,958</b>	<b>4,337,740</b>	<b>2,470,343</b>	<b>2,500</b>	<b>21,983,284</b>
TOTAL GENERAL/CASH BUDGET**	10,774,316	25,615	260,238	2,493,498	2,308,091	4,621,555	2,540,443	311,504	23,335,260 *
% OF GENERAL/CASH BUDGET EXPENDED	96.08%	52.28%	83.06%	103.26%	87.39%	93.86%	97.24%	0.80%	94.21%
Federal FTE			2.00					3.58	5.58
TOTAL FEDERAL FUNDS	85,771	157,664	456,582	6,647	199,832	371,730	0	8,338,691	9,616,917
<b>TOTAL EXPENDITURES</b>	<b>10,437,294</b>	<b>171,056</b>	<b>672,741</b>	<b>2,581,316</b>	<b>2,216,790</b>	<b>4,709,470</b>	<b>2,470,343</b>	<b>8,341,191</b>	<b>31,600,201</b>
<u>Fund Sources</u>									
General Funds	7,314,488	0	141,834	1,833,526	1,317,462	2,597,500	1,710,000	0	14,914,810
Cash Funds	3,037,035	13,392	74,325	741,143	699,496	1,740,240	760,343	2,500	7,068,474
Federal Funds	85,771	157,664	456,582	6,647	199,832	371,730	0	8,338,691	9,616,917
<b>TOTAL FUNDS</b>	<b>10,437,294</b>	<b>171,056</b>	<b>672,741</b>	<b>2,581,316</b>	<b>2,216,790</b>	<b>4,709,470</b>	<b>2,470,343</b>	<b>8,341,191</b>	<b>31,600,201</b>

\*Budgeted number Includes \$21,185,321 in new appropriation; \$2,149,939 in encumbrances, cash increases and NSG grants.



**Peru State College**  
**Expenditure Report -- Fiscal Year 2008**  
**For the Fiscal Year Ending June 30,2008**

EXPENDITURE TYPE	PCS 1.0 INSTRUCTION	PCS 2.0 RESEARCH	PCS 3.0 PUBLIC SERVICE	PCS 4.0 ACAD SUPPORT	PCS 5.0 STUDENT SRVS	PCS 6.0 ADMIN	PCS 7.0 PHYSICAL PLANT	PCS 8.0 STUDENT AID	TOTAL
<b>PERSONAL SERVICES</b>									
<u>Permanent Staff</u>									
Faculty FTE*	49.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	49.00
Professional Staff FTE	4.00	0.00	0.00	14.68	13.03	20.50	2.00	0.00	54.21
Support Staff FTE	5.25	0.00	0.00	6.00	3.50	12.00	22.00	0.00	48.75
Salaries	2,657,657	0	0	880,547	518,404	1,460,441	617,258	0	6,134,307
Benefits	786,167	0	0	279,040	190,970	487,601	285,330	0	2,029,107
<b>TOTAL PERMANENT SALARIES &amp; BENEFITS</b>	<b>3,443,824</b>	<b>0</b>	<b>0</b>	<b>1,159,587</b>	<b>709,374</b>	<b>1,948,041</b>	<b>902,588</b>	<b>0</b>	<b>8,163,414</b>
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Part-time Faculty FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Adjunct Faculty FTE	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
Graduate Assistant FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Federal Work-Study FTE	0.00	0.00	0.00	0.00	3.21	0.00	0.00	0.00	3.21
All Other Straight-time FTE	0.00	0.00	0.00	1.70	0.30	0.70	0.10	0.00	2.80
Salaries	956,221	0	0	44,505	116,384	93,027	5,225	0	1,215,362
Benefits	73,151	0	0	3,405	8,903	7,117	400	0	92,975
<b>TOTAL TEMPORARY SALARIES &amp; BENEFITS</b>	<b>1,029,372</b>	<b>0</b>	<b>0</b>	<b>47,909</b>	<b>125,288</b>	<b>100,143</b>	<b>5,625</b>	<b>0</b>	<b>1,308,337</b>
<b>TOTAL PERSONAL SERVICES</b>	<b>4,473,196</b>	<b>0</b>	<b>0</b>	<b>1,207,497</b>	<b>834,661</b>	<b>2,048,185</b>	<b>908,213</b>	<b>0</b>	<b>9,471,751</b>
TOTAL OPERATING EXPENDITURES	381,971	0	15,000	255,268	336,638	645,312	1,167,277	0	2,801,466
TOTAL TRAVEL	16,089	0	0	16,338	27,219	61,511	1,833	0	122,989
TOTAL CAPITAL OUTLAY	69,804	0	0	77,781	2,193	87,489	122,938	0	360,206
REMISSIONS AND EXEMPTIONS	0	0	0	0	-25,314	0	0	252,072	226,758
<b>TOTAL GENERAL/CASH EXPENDITURES</b>	<b>4,941,059</b>	<b>0</b>	<b>15,000</b>	<b>1,556,884</b>	<b>1,175,396</b>	<b>2,842,496</b>	<b>2,200,262</b>	<b>252,072</b>	<b>12,983,170</b>
TOTAL GENERAL/CASH BUDGET (1) (2)	5,840,260	0	15,054	1,585,813	1,252,385	3,287,398	2,530,319	254,572	14,765,801
% OF GENERAL/CASH BUDGET EXPENDED	84.60%	0.00%	99.64%	98.18%	93.85%	86.47%	86.96%	99.02%	87.93%
Federal FTE	0.00	0.00	0.00	0.00	3.68	0.00	0.00	0.00	3.68
<b>TOTAL FEDERAL FUNDS</b>	<b>8,904</b>	<b>44,325</b>	<b>0</b>	<b>0</b>	<b>301,577</b>	<b>463,110</b>	<b>0</b>	<b>2,006,537</b>	<b>2,824,452</b>
<b>TOTAL EXPENDITURES</b>	<b>4,949,964</b>	<b>44,325</b>	<b>15,000</b>	<b>1,556,884</b>	<b>1,476,973</b>	<b>3,305,606</b>	<b>2,200,262</b>	<b>2,258,609</b>	<b>15,807,622</b>
<u>Fund Sources</u>									
General Funds	3,500,813	0	0	1,181,474	721,025	1,873,498	1,211,290	33,333	8,521,433
Cash Funds	1,440,247	0	15,000	375,410	454,372	968,998	988,971	218,739	4,461,737
Federal Funds	8,904	44,325	0	0	301,577	463,110	0	2,006,537	2,824,452
<b>TOTAL FUNDS</b>	<b>4,949,964</b>	<b>44,325</b>	<b>15,000</b>	<b>1,556,884</b>	<b>1,476,973</b>	<b>3,305,606</b>	<b>2,200,262</b>	<b>2,258,609</b>	<b>15,807,622</b>

(1) GF Approp. \$8,539,737; Encumbrances & Reappropriation \$546,299.99

(2) CF Approp. \$4,929,919; Encumbrances & Reappropriations \$144,455.25; Tuition Increase (07-08) \$370,806; Reappropriation for System Marketing \$13,345.42

NE State Grant \$186,239; Ne attracting Excellence Grant 07-08 \$35,000

**Wayne State College**  
**Expenditure Report -- Fiscal Year 07-08**  
**For the Fiscal Year Ending June 30, 2008**

EXPENDITURE TYPE	PCS 1.0 INSTRUCTION	PCS 2.0 RESEARCH	PCS 3.0 PUBLIC SERVICE	PCS 4.0 ACAD SUPPORT	PCS 5.0 STUDENT SRVS	PCS 6.0 ADMIN	PCS 7.0 PHYSICAL PLANT	PCS 8.0 STUDENT AID	TOTAL
<b>PERSONAL SERVICES</b>									
<u>Permanent Staff</u>									
Faculty FTE	132.11	0.00	0.00	0.00	0.33	0.00	0.00	0.00	132.44
Professional Staff FTE	2.25	0.00	1.00	24.67	33.86	28.23	4.50	0.00	94.51
Support Staff FTE	14.84	0.00	0.00	9.39	9.35	21.03	33.66	0.00	88.27
Salaries	8,826,043	2,100	92,994	1,583,193	1,888,969	2,028,701	1,252,070	0	15,674,070
Benefits	2,497,464	161	14,394	479,993	596,686	909,369	480,338	0	4,978,405
<b>TOTAL PERMANENT SALARIES &amp; BENEFITS</b>	<b>11,323,507</b>	<b>2,261</b>	<b>107,388</b>	<b>2,063,186</b>	<b>2,485,655</b>	<b>2,938,070</b>	<b>1,732,408</b>	<b>0</b>	<b>20,652,475</b>
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Part-time Faculty FTE*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Adjunct Faculty FTE	26.12	0.30	0.00	0.00	0.83	0.00	0.00	0.00	27.25
Graduate Assistant FTE	4.13	0.00	0.00	0.00	2.75	0.00	0.00	0.00	6.88
Federal Work-Study FTE	0.23	0.00	0.00	0.47	0.09	0.13	0.03	0.00	0.95
All Other Straight-time FTE	1.32	0.00	1.18	6.62	8.06	4.52	3.40	0.00	25.10
Salaries	733,020	6,300	23,354	112,717	176,933	68,855	46,219	0	1,167,398
Benefits	49,917	482	867	1,951	2,603	1,673	2,684	0	60,177
<b>TOTAL TEMPORARY SALARIES &amp; BENEFITS</b>	<b>782,937</b>	<b>6,782</b>	<b>24,221</b>	<b>114,668</b>	<b>179,536</b>	<b>70,528</b>	<b>48,903</b>	<b>0</b>	<b>1,227,575</b>
<b>TOTAL PERSONAL SERVICES</b>	<b>12,106,444</b>	<b>9,043</b>	<b>131,609</b>	<b>2,177,854</b>	<b>2,665,191</b>	<b>3,008,598</b>	<b>1,781,311</b>	<b>0</b>	<b>21,880,050</b>
TOTAL OPERATING EXPENDITURES	820,955	11,754	64,354	721,557	1,075,698	1,398,005	2,018,451	0	6,110,774
TOTAL TRAVEL	204,870	2,233	1,406	42,388	87,229	93,755	2,066	0	433,947
TOTAL CAPITAL OUTLAY	16,504	2,350	0	283,264	15,229	8,600	190,529	0	516,476
REMISSIONS AND EXEMPTIONS	0	0	0	0	0	0	0	483,974	483,974
<b>TOTAL GENERAL/CASH EXPENDITURES</b>	<b>13,148,773</b>	<b>25,380</b>	<b>197,369</b>	<b>3,225,063</b>	<b>3,843,347</b>	<b>4,508,958</b>	<b>3,992,357</b>	<b>483,974</b>	<b>29,425,221</b>
TOTAL GENERAL/CASH BUDGET**	15,260,715	32,593	429,126	3,530,507	4,086,830	4,811,484	4,220,497	484,212	32,855,964
% OF GENERAL/CASH BUDGET EXPENDED	86.16%	77.87%	45.99%	91.35%	94.04%	93.71%	94.59%	99.95%	89.56%
Federal FTE	5.57	0.00	0.00	0.00	5.53	4.99	0.00	9.01	25.10
TOTAL FEDERAL FUNDS	431,158	0	0	1,274	306,789	286,045	0	3,512,813	4,538,079
<b>TOTAL EXPENDITURES</b>	<b>13,579,931</b>	<b>25,380</b>	<b>197,369</b>	<b>3,226,337</b>	<b>4,150,136</b>	<b>4,795,003</b>	<b>3,992,357</b>	<b>3,996,787</b>	<b>33,963,300</b>
<u>Fund Sources</u>									
General Funds	9,548,569	9,043	0	1,976,786	2,302,355	2,889,237	1,781,117	0	18,507,107
Cash Funds	3,600,204	16,337	197,369	1,248,277	1,540,992	1,619,721	2,211,240	483,974	10,918,114
Federal Funds	431,158	0	0	1,274	306,789	286,045	0	3,512,813	4,538,079
<b>TOTAL FUNDS</b>	<b>13,579,931</b>	<b>25,380</b>	<b>197,369</b>	<b>3,226,337</b>	<b>4,150,136</b>	<b>4,795,003</b>	<b>3,992,357</b>	<b>3,996,787</b>	<b>33,963,300</b>

\*Includes 0 term appointments; 0 phased retirement(s)

\*\* Includes \$29,014,186 in new appropriation, \$2,200,636 in encumbrance carryforward, \$285,000 in cash fund carryforward, \$746,973 adjustment for tuition/fee increases, \$125,000 in additional cash funds authorized, \$444,212 in 07-08 NSG funds, \$40,000 in NDE 07-08 Attracting Excellence in Teaching funds and (\$43) in lapsed appropriation.

**SYSTEM OFFICE - EXPENDITURE REPORT**  
**June 30, 2008**

**FUND 1000 - GENERAL FUNDS**

		APPROP + CARRYOVER	YEAR TO-DATE EXPEND.	ENCUMB- RANCES	REMAINING BALANCE	% OF BUDGET EXPEND.
100	PERSONAL SERVICES	1,020,491	1,030,879	0	-10,388	101.02%
200	OPERATING EXPENSES *	218,820	183,719	0	35,101	83.96%
700	TRAVEL EXPENSES	59,067	49,247	0	9,820	83.37%
800	CAPITAL OUTLAY	0	0	0	0	0.00%
	<b>TOTALS</b>	<b>1,298,378</b>	<b>1,263,845</b>	<b>0</b>	<b>34,533</b>	<b>97.34%</b>

Includes \$43,660 for Tri-State Graduate Center

**FUND 6501 - STATE COLLEGE ENDOWMENT FUNDS**  
**June 30, 2008**

	<b>BEGINNING CASH/INVESTMENTS</b>		<b>463,888</b>
Income for the period:			
	Interest	11,121	
	Farmland Rent	0	
	Transfer In	5,611	
	<b>Total Income</b>		<b>16,732</b>
Expenditures for period:			
	Publications/Printing	309	
	Travel Expenses	0	
	Other Operating	250	
	<b>Total Expenditures</b>		<b>559</b>
	<b>ENDING CASH/INVESTMENT BALANCE</b>		<b>480,061</b>

**Fiscal and Facilities Committee**

*Larry Teahon, Chair*  
*Cap Peterson*  
*Rich Kunckel*

September 4-5, 2008

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2007-08 Year-end Financial Reports

Priority: Financial Strength of the System

Goal: 1. Ensure financial accountability

Strategy:f. Keep Board of Trustees informed on the financial status of the colleges and system

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Financial reports from the colleges, which provide information on fund changes during a specific cycle, have been submitted. These are being provided concurrently with the expenditure reports for Board review.

**Chadron State College**  
**Financial Report -- Fiscal Year 2008**  
**For the Fiscal Year Ending June 30, 2008**

	DAS ACCOUNTS					LOCAL ACCOUNTS			TOTALS
	GENERAL OPERATIONS	GRANTS AND CONTRACTS	AUXILIARY ENTERPRISES	STATE BUILDING FUNDS	TRUST FUNDS	Community First Bank	1st National Chadron	1st National North Platte	
<b>STATEMENT OF POSITION</b>									
ASSETS:									
Cash Held--DAS	40,000								40,000
Cash Held -- Local Banks									-
Investments--DAS	2,196,466	537,075	138,895		117,170	37,000	105,044	1,000	3,132,650
Investments--Local Banks						30,000		30,000	60,000
Undisbursed Appropriations				39,002					39,002
Undisbursed Funds	146	3,466,307							3,466,453
<b>TOTAL ASSETS</b>	<b>2,236,612</b>	<b>4,003,382</b>	<b>138,895</b>	<b>39,002</b>	<b>117,170</b>	<b>67,000</b>	<b>105,044</b>	<b>31,000</b>	<b>6,738,105</b>
LIABILITIES AND FUND BALANCES:									
Encumbrances	1,264,492	-	-	-	-				1,264,492
Deferred Revenue									-
Unencumbered Fund Balances	972,120	4,003,382	138,895	39,002	117,170	67,000	105,044	31,000	5,473,613
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>2,236,612</b>	<b>4,003,382</b>	<b>138,895</b>	<b>39,002</b>	<b>117,170</b>	<b>67,000</b>	<b>105,044</b>	<b>31,000</b>	<b>6,738,105</b>
<b>STATEMENT OF REVENUE AND EXPENDITURES</b>									
REVENUES:									
Tuition and Fees	6,794,159	1,966,806			390,986				9,151,951
Deferred Revenue									-
State Appropriations	14,914,810								14,914,810
Grants and Contracts		7,682,417							7,682,417
Trustee Transfers			2,305,000						2,305,000
Local Accounts			13,627			3,016,698	2,248,801	299,693	5,578,819
<b>TOTAL REVENUES</b>	<b>21,708,969</b>	<b>9,649,223</b>	<b>2,318,627</b>	<b>-</b>	<b>390,986</b>	<b>3,016,698</b>	<b>2,248,801</b>	<b>299,693</b>	<b>39,632,997</b>
EXPENDITURES:									
State Treasurer's Accounts	22,002,284	9,616,917	2,353,530	823,483	344,368				35,140,582
Local Bank Accounts						3,010,498	2,222,940	299,693	5,533,131
<b>TOTAL EXPENDITURES</b>	<b>22,002,284</b>	<b>9,616,917</b>	<b>2,353,530</b>	<b>823,483</b>	<b>344,368</b>	<b>3,010,498</b>	<b>2,222,940</b>	<b>299,693</b>	<b>40,673,713</b>
NET INCREASE (DECREASE) IN FUND BALANCES:	(293,315)	32,306	(34,903)	(823,483)	46,618	6,200	25,861	-	(1,040,716)
<b>FUND BALANCE JUNE 30, 2007</b>	<b>2,529,927</b>	<b>3,971,076</b>	<b>173,798</b>	<b>862,485</b>	<b>70,552</b>	<b>60,800</b>	<b>79,183</b>	<b>31,000</b>	<b>7,778,821</b>
<b>FUND BALANCE June 30, 2008</b>	<b>2,236,612</b>	<b>4,003,382</b>	<b>138,895</b>	<b>39,002</b>	<b>117,170</b>	<b>67,000</b>	<b>105,044</b>	<b>31,000</b>	<b>6,738,105</b>

Note: Excludes Perkins Loan Fund

**PERU STATE COLLEGE**  
**Financial Report -- Fiscal Year 2007-2008**  
**For the Period Ending June 30, 2008**

	DAS ACCOUNTS					LOCAL ACCOUNT	TOTALS
	GENERAL OPERATIONS	GRANTS & CONTRACTS	AUXILIARY ENTERPRISES	STATE BUILDING FUNDS	TRUST FUNDS	BANK OF PERU	
<b>STATEMENT OF POSITION</b>							
<b>ASSETS:</b>							
Cash Held - DAS	\$4,704,596.19	\$94,802.53	\$89,211.66	\$0.00	\$474,229.12		\$5,362,839.50
Cash Held - Local Bank						\$85,802.81	\$85,802.81
Investments - DAS							\$0.00
Investments - Local Bank							\$0.00
Undisbursed Appropriations	\$564,604.14			\$0.00			\$564,604.14
Undisbursed Federal Funds							\$0.00
<b>TOTAL ASSETS</b>	<u>\$5,269,200.33</u>	<u>\$94,802.53</u>	<u>\$89,211.66</u>	<u>\$0.00</u>	<u>\$474,229.12</u>	<u>\$85,802.81</u>	<u>\$6,013,246.45</u>
<b>LIABILITIES &amp; FUND BALANCES:</b>							
Encumbrances	\$0.00	\$0.00	\$0.00				\$0.00
Deferred Revenue	\$0.00						\$0.00
Unencumbered Fund Balance	\$5,269,200.33	\$94,802.53	\$89,211.66	\$0.00	\$474,229.12	\$85,802.81	\$6,013,246.45
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$5,269,200.33</u>	<u>\$94,802.53</u>	<u>\$89,211.66</u>	<u>\$0.00</u>	<u>\$474,229.12</u>	<u>\$85,802.81</u>	<u>\$6,013,246.45</u>
<b>STATEMENT OF REVENUE AND EXPENDITURES:</b>							
<b>REVENUE</b>							
Tuition & Fees	\$6,470,935.04				\$500,463.01		\$6,971,398.05
Deferred Revenue							\$0.00
State Appropriation	\$8,537,420.65			\$0.00			\$8,537,420.65
Grants & Contracts		\$711,014.79					\$711,014.79
Trustee Transfers			\$726,581.17				\$726,581.17
Local Accounts						\$1,981,917.91	\$1,981,917.91
<b>TOTAL REVENUE</b>	<u>\$15,008,355.69</u>	<u>\$711,014.79</u>	<u>\$726,581.17</u>	<u>\$0.00</u>	<u>\$500,463.01</u>	<u>\$1,981,917.91</u>	<u>\$18,928,332.57</u>
<b>EXPENDITURES:</b>							
State Treasurer Accounts	\$12,980,182.40	\$734,394.76	\$744,948.90	\$0.00	\$215,921.76		\$14,675,447.82
Local Banks						\$2,043,570.87	\$2,043,570.87
<b>TOTAL EXPENDITURES</b>	<u>\$12,980,182.40</u>	<u>\$734,394.76</u>	<u>\$744,948.90</u>	<u>\$0.00</u>	<u>\$215,921.76</u>	<u>\$2,043,570.87</u>	<u>\$16,719,018.69</u>
<b>NET INCREASE (DECREASE) IN FUND BALANCES:</b>	\$2,028,173.29	-\$23,379.97	-\$18,367.73	\$0.00	\$284,541.25	-\$61,652.96	\$2,209,313.88
<b>FUND BALANCE as of 06-30-2007</b>	<u>\$3,241,027.04</u>	<u>\$118,182.50</u>	<u>\$107,579.39</u>	<u>\$0.00</u>	<u>\$189,687.87</u>	<u>\$147,455.77</u>	<u>\$3,803,932.57</u>
<b>FUND BALANCE as of 06-30-08</b>	<u>\$5,269,200.33</u>	<u>\$94,802.53</u>	<u>\$89,211.66</u>	<u>\$0.00</u>	<u>\$474,229.12</u>	<u>\$85,802.81</u>	<u>\$6,013,246.45</u>

Note: Excludes Perkins Loan fund

**Wayne State College**  
**Financial Report -- Fiscal Year 2007-08**  
**For the Period Ending June 30, 2008**

	DAS ACCOUNTS					LOCAL ACCOUNTS			TOTALS
	GENERAL OPERATIONS	GRANTS AND CONTRACTS	AUXILIARY ENTERPRISES	STATE BUILDING FUNDS	TRUST FUNDS	First National Bank	State National Bank	Farmers & Merchants Bank	
<b>STATEMENT OF POSITION</b>									
ASSETS:									
Cash Held--DAS									0.00
Cash Held -- Local Banks						47,025.91			47,025.91
Investments--DAS	5,659,002.15	105,047.66	19,802.12		81,500.51				5,865,352.44
Investments--Local Banks						166,667.95	45,000.00	10,000.00	221,667.95
Undisbursed Appropriations	133,479.98			0.00					133,479.98
Undisbursed Federal Funds		220,248.88							220,248.88
<b>TOTAL ASSETS</b>	<b>5,792,482.13</b>	<b>325,296.54</b>	<b>19,802.12</b>	<b>0.00</b>	<b>81,500.51</b>	<b>213,693.86</b>	<b>45,000.00</b>	<b>10,000.00</b>	<b>6,487,775.16</b>
Encumbrances									0.00
Deferred Revenue									0.00
Unencumbered Fund Balances	5,792,482.13	325,296.54	19,802.12	0.00	81,500.51	213,693.86	45,000.00	10,000.00	6,487,775.16
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>5,792,482.13</b>	<b>325,296.54</b>	<b>19,802.12</b>	<b>0.00</b>	<b>81,500.51</b>	<b>213,693.86</b>	<b>45,000.00</b>	<b>10,000.00</b>	<b>6,487,775.16</b>
<b>STATEMENT OF REVENUE AND EXPENDITURES</b>									
Tuition and Fees	9,405,229.54	786,577.96	15,162.78		190,711.12				10,397,681.40
Deferred Revenue									0.00
State Appropriations	18,393,130.00			1,345.00					18,394,475.00
Grants and Contracts		3,593,007.42							3,593,007.42
Trustee Transfers			3,500,000.00						3,500,000.00
Local Accounts						11,666,569.03	0.00		11,666,569.03
<b>TOTAL REVENUES</b>	<b>27,798,359.54</b>	<b>4,379,585.38</b>	<b>3,515,162.78</b>	<b>1,345.00</b>	<b>190,711.12</b>	<b>11,666,569.03</b>	<b>0.00</b>	<b>0.00</b>	<b>47,551,732.85</b>
EXPENDITURES:									
State Treasurer's Accounts	29,425,220.99	4,341,223.92	3,565,378.65	1,345.00	195,629.31				37,528,797.87
Local Bank Accounts						11,670,823.47			11,670,823.47
<b>TOTAL EXPENDITURES</b>	<b>29,425,220.99</b>	<b>4,341,223.92</b>	<b>3,565,378.65</b>	<b>1,345.00</b>	<b>195,629.31</b>	<b>11,670,823.47</b>	<b>0.00</b>	<b>0.00</b>	<b>49,199,621.34</b>
NET INCREASE (DECREASE) IN FUND BALANCES:	-1,626,861.45	38,361.46	-50,215.87	0.00	-4,918.19	-4,254.44	0.00	0.00	-1,647,888.49
<b>FUND BALANCE June 30, 2007</b>	<b>7,419,343.58</b>	<b>286,935.08</b>	<b>70,017.99</b>	<b>0.00</b>	<b>86,418.70</b>	<b>217,948.30</b>	<b>45,000.00</b>	<b>10,000.00</b>	<b>8,135,663.65</b>
<b>FUND BALANCE June 30, 2008</b>	<b>5,792,482.13</b>	<b>325,296.54</b>	<b>19,802.12</b>	<b>0.00</b>	<b>81,500.51</b>	<b>213,693.86</b>	<b>45,000.00</b>	<b>10,000.00</b>	<b>6,487,775.16</b>
Note: Excludes Perkins Loan Fund and amount transferred for Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

## Fiscal and Facilities Committee

*Larry Teahon, Chair*  
*Cap Peterson*  
*Rich Kunkel*

September 4-5, 2008

### 2007-08 Year-end Revenue Bond Operating Expenditure Reports

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources

5. Secure public and private funding sources

Strategies: f. Keep Board of Trustees informed on the financial status of the colleges and system

j. Maintain facilities and improve physical environment

k. Promote innovative funding programs

The revenue bond Master Resolution requires the submission of periodic financial reports to the Board of Trustees. In keeping with that requirement, the colleges have provided expenditure reports for the 2007-08 fiscal year.

The reports are intended to demonstrate that the college's revenue bond programs are operating at the financial level necessary to provide the services to the students while maintaining the revenue stream needed to retire the debt obligations. Bond documents require revenues adequate to cover 110% of the annual principal and interest payment to the bondholders for Chadron State and Wayne State and 125% for Peru State. Board policy requires 125% debt service coverage for Wayne State and Chadron State and 135% for Peru State. The reports indicate the following coverage:

Chadron State College	196%
Peru State College	247%
Wayne State College	267%

All of the ratios are well above those indicated by the indentures and policy.

Historical debt service coverage ratios, based on the annual audit reports, have been:

	FY03	FY04	FY05	FY06	FY07
CSC	163%	215%	128%	154%	176%
PSC	143%	312%	205%	176%	206%
WSC	154%	269%	201%	204%	232%



**Chadron State College**  
**Revenue Bond Expenditure Report**  
**For the 12 Months Ending June 30, 2008**

Report Date: 08/08/2008

Report Period: FY 2008

	<b>Budgeted FY 2008</b>	<b>Year-to-Date FY 2008</b>	<b>Percent of Budget</b>
<b><u>Revenues:</u></b>			
Dormitory Rentals	\$1,831,300	\$1,867,289	101.97%
Apartment/House Rentals	\$143,500	\$153,667	107.09%
Facilities Rentals	\$55,500	\$50,761	91.46%
Food Service Contracts	1,631,375	1,678,188	102.87%
Food Service Commissions	293,500	292,446	99.64%
Facilities Fees*	675,000	617,379	91.46%
Bookstore Commissions	94,400	102,234	108.30%
Trustee Investment/Interest Income	82,500	125,419	152.02%
Parking Fees	46,525	0	0.00%
Other Income	92,000	90,779	98.67%
<b>Total Revenues</b>	<b>\$4,945,600</b>	<b>\$4,978,162</b>	<b>100.66%</b>
<b><u>Expenditures:</u></b>			
Salaries and Benefits	\$1,350,000	\$1,402,707	103.90%
Utilities	475,000	433,734	91.31%
Insurance	30,000	20,314	67.71%
Equipment & Furnishings	7,500	0	0.00%
Capital Outlay	10,000	14,770	147.70%
Telephone/Cable T.V & Internet Services	185,000	205,011	110.82%
Supplies	105,000	175,583	167.22%
Repairs and Maintenance	175,701	74,018	42.13%
Other Operating Expenses	37,400	25,392	67.89%
Subtotal - Operations and Maintenance	<b>\$2,375,601</b>	<b>\$2,351,529</b>	<b>98.99%</b>
Food Service Payments	1,516,170	1,441,774	95.09%
Debt Service	604,126	604,126	100.00%
Total Expenditures	<b>\$4,495,897</b>	<b>\$4,397,429</b>	<b>97.81%</b>
<b>Available for Distribution to Subsidiary Funds</b>	<b>\$449,703</b>	<b>\$580,733</b>	<b>129.14%</b>

**Debt Service Coverage Ratio**

1.74

1.96

\*All student derived fees

**Peru State College**  
**Revenue Bond Expenditure Report**  
**For the Fiscal Year Ending June 30, 2008**

Report Date: September 5, 2008

Report Period: FY 2008

	<b>Budgeted 2007-2008</b>	<b>Year-to-Date 2007-2008</b>	<b>Percent of Budget</b>
<b><u>Revenues:</u></b>			
Residence Hall/Dormitory Rentals	\$857,078	\$862,398	100.62%
Apartment/House Rentals	67,283	67,243	99.94%
Facilities Rentals	91,140	95,410	104.69%
Food Service Contracts	915,336	910,771	99.50%
Food Service Commissions	38,430	38,690	100.68%
Facilities Fees*	170,501	171,141	100.38%
Bookstore Commissions/Income	0	0	0.00%
Parking Fees/Fines	8,083	8,083	100.00%
Trustee Investment/Interest Income	75,930	77,667	102.29%
Other Income	35,359	40,105	113.42%
<b>Total Revenues</b>	<b>\$2,259,140</b>	<b>\$2,271,508</b>	<b>100.55%</b>

**Expenditures:**

Salaries and Benefits	\$281,836	\$265,495	94.20%
Utilities	260,100	252,158	96.95%
Insurance	23,686	23,686	100.00%
Equipment & Furnishings	0	0	0.00%
Capital Outlay	0	0	0.00%
Telephone/Cable Television/Internet	112,100	109,462	97.65%
Supplies	69,739	65,750	94.28%
Repairs and Maintenance	20,894	12,869	61.59%
Other Operating Expenses	28,828	15,530	53.87%
Subtotal - Operations and Maintenance	<b>\$797,183</b>	<b>\$744,949</b>	<b>93.45%</b>
Food Service Payments	935,000	904,053	96.69%
Debt Service	251,773	251,773	100.00%
<b>Total Expenditures</b>	<b>\$1,983,956</b>	<b>\$1,900,775</b>	<b>95.81%</b>

**Available for Distribution**

to Subsidiary Funds	<b>\$275,184</b>	<b>\$370,733</b>	<b>134.72%</b>
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**Debt Service Coverage Ratio**

**2.09**

**2.47**

\*All student derived fees

**Wayne State College**  
**Revenue Bond Expenditure Report**  
**For the Fiscal Year Ending June 30, 2008**

Report Date: September 5, 2008

Report Period: July 1, 2007-June 30, 2008

	<b>Budgeted 07-08</b>	<b>Year-to-Date 07-08</b>	<b>Percent of Budget</b>
<b><u>Revenues:</u></b>			
Residence Hall/Dormitory Rentals	\$2,640,000	\$2,675,257	101.34%
Apartment/House Rentals	7,000	9,500	135.71%
Facilities Rentals	3,000	3,725	124.17%
Food Service Contracts	3,200,000	3,243,571	101.36%
Food Service Commissions	57,000	57,532	100.93%
Facilities Fees*	740,000	823,038	111.22%
Bookstore Commissions/Income	130,000	130,005	100.00%
Parking Fees/Fines	105,000	114,143	108.71%
Trustee Investment/Interest Income	200,000	220,320	110.16%
Other Income	85,000	88,208	103.77%
<b>Total Revenues</b>	<b>\$7,167,000</b>	<b>\$7,365,299</b>	<b>102.77%</b>
<b><u>Expenditures:</u></b>			
FTE 59.26			
Salaries and Benefits	\$1,963,042	\$1,954,886	99.58%
Utilities	815,000	724,158	88.85%
Insurance	45,000	21,213	47.14%
Equipment & Furnishings	95,000	37,264	39.23%
Capital Outlay	125,000	100,379	80.30%
Telephone/Cable Television/Internet	345,000	243,612	70.61%
Supplies	200,450	214,276	106.90%
Repairs and Maintenance	130,000	116,841	89.88%
Other Operating Expenses	165,000	152,750	92.58%
<b>Subtotal - Operations and Maintenance</b>	<b>\$3,883,492</b>	<b>\$3,565,379</b>	<b>91.81%</b>
Food Service Payments	\$1,850,000	\$1,849,103	99.95%
Debt Service	730,835	730,835	100.00%
<b>Total Expenditures</b>	<b>\$6,464,327</b>	<b>\$6,145,317</b>	<b>95.07%</b>
<b>Available for Distribution to Subsidiary Funds</b>	<b>\$702,673</b>	<b>\$1,219,982</b>	<b>173.62%</b>

**Debt Service Coverage Ratio**

1.96

2.67

\*All student derived fees

- Chancellor's Report –  
September 2008

1. The Amethyst Initiative

The chancellors and presidents who support the Amethyst Initiative across the U.S. believe that the 21-year-old drinking age is not working and creates a culture of dangerous binge drinking at colleges and universities. They have signed a public statement asking elected officials to weigh all the consequences of current alcohol policies and invite new ideas on how to best prepare young adults to make responsible decisions about alcohol use. Though most reports state they want the drinking age lowered to age 18, their point is to start critical discussions with elected officials about the effects of the current drinking age.

In conversation with the college presidents, consensus was reached regarding this initiative—we do not want to reduce the drinking age. We would also like to see the results of the studies conducted, we are always concerned with the health and safety of our students and each of our institutions have programs that focus on alcohol education.

2. Higher Education Opportunity Act

President George W. Bush signing the Higher Education Opportunity Act (formerly the Higher Education Reaffirmation Act) of 2008 into law on August 14. The purpose of HEOA is to make college more affordable and accessible. Some highlights include encouraging colleges to rein in price increases and provide consumers with helpful information (website with calculators to help estimate expect costs), restore integrity and accountability to the student loan programs (requires strict codes of conduct, streamlines the FAFSA process and protects students from aggressive lender marketing), make textbook costs more manageable (provides advance pricing on costs from the publisher), expand college access and support for low-income and minority students (allow Pell Grants year round and strengthens TRIO programs for low-income and first-generation students), ensure equal college opportunities for students with disabilities (establishes a national center for support), boost campus safety and disaster readiness plans (establishes a disaster relief loan program fund), encourage colleges to adopt sustainable and energy-efficient practices (creates a grant program to assist with designing these practices) and strengthen our workforce and our competitiveness (improves teacher training and creates some new student programs in science, technology and foreign languages).

One component of the Opportunity Act that I am especially excited about is a grant program designed to increase enrollment and graduation rates of secondary school students and nontraditional students from rural areas at two-year and four-year institutions of higher education and their articulation from two-year degree programs into four-year degree programs. The grant requires a collaborative approach in that a

## 8.1.-2

partnership must exist and must submit the application. The required partners include a rural-serving institution of higher education, or a consortium of rural-serving institution of higher education, one or more local educational agencies serving a rural area, and one or more regional employers. System staff will begin working with appropriate college personnel to solicit ideas in order to develop a working grant application.

### 3. Vision Insurance

A new vision insurance plan was made available to NSCS employees beginning July 1, 2008. This new benefit was part of the last round of collective bargaining. An RFP process was completed and the Ameritas/VSP program was selected. The PPO plan provides an annual eye exam and lenses; and frames every 24 months, with co-pays required. Cost for the program for an employee is \$3.84, with the employer providing \$3.84 (50/50 match). Employees can also enroll spouses and/or children at full program cost. Employee contributions are pre-tax. For the first year of the plan, there are two enrollment periods, July 1 and September 1 to accommodate returning faculty. The program has been well received. By July 1, 426 employees had signed up for the program.

### 4. Insurance Renewals

#### Property insurance (renewed July 1)

The NSCS property insurance premiums through MHEC increased approximately 8% overall, from \$156,016 to \$169,151. Our insured values went up 7% as a system. Also, a portion of the increase relates to a MHEC pool decision to increase the pool's "Loss Fund" this year, which resulted in a 3.3% overall increase in program costs. If loss experiences are positive, the opportunity exists to receive a dividend in future years. Prior to last year, we would have to go back to FY00 to find a premium lower than this year's renewal. You might recall that we have had several years recently with rate decreases for the NSCS.

#### General Liability, Umbrella, D&O (renewed July 1)

Our overall premium for GL, Umbrella & D&O decreased slightly for FY09, from \$163,509 to \$161,956. We have had several years now of stable or decreasing rates -- since FY2004-05.

#### Athletic Insurance (renewed August 1)

We are also seeing an overall slight decrease in the athletic insurance premium from \$135,623 to \$132,550. We have had stable or decreasing rates in each of the past 5 years except FY06 when we saw a 5% overall increase. We would have to go back to FY03 to find a lower overall premium.

Participant Legal Liability (renewed August 1)

The overall premium for participant legal liability insurance increased for the system from \$40,724 to \$42,708; with the increase due to an increased number of participants listed at Wayne State. Premiums for Chadron and Peru stayed the same.

5. System Office Move

On August 4, the System Office moved to 1115 K Street, Suite 102. The transition has been fairly seamless. The new space is more visible to the public and provides a welcoming entrance area, a conference room, offices for staff with privacy for discussing confidential information and a parking lot for visitors. There are still boxes to be unpacked and the conference room to be completed but, the staff is settling in and is very pleased.

6. PSC Presidential Search

The search for a new president at PSC has begun. The trustees on the search/recommendation committee include Bill Roskens, Michelle Suarez and Floyd Vrtiska. The members of the college community selected to serve on the search advisory committee to assist the board committee are listed below. The first meeting of the committees took place August 27 to discuss the search process and where they would like to see PSC in the next 3-5 years. If all goes as planned we will bring finalists to the college for a two day visit in late January and the board will name the new president at its February 27, 2009 Board meeting. Of course, the full Board will interview the finalists during their visit to Peru.

Search Advisory Committee

Angela Allgood, Office Assistant II, Athletics  
 Mike Barger, Assistant Professor of Biology  
 Bruce Batterson, Dean, School of Professional Studies  
 Taylor Dunekacke, PSC Student Representative to Board of Trustees  
 Sheri Grotrian, Assistant Professor of Business  
 Pat Haverty, President, River Country Economic Development Corp., Nebraska City  
 Dan Holtz, Professor of English  
 Linda Jacobsen, Vice President for Administration and Finance  
 Peggy Kuser, CPA, Auburn  
 Steve Lewis, Alum, Hospital Administrator, Atlantic, IA  
 Marie Meland, Tutorial/ADA Coordinator  
 Chuck Neimeyer, Chair, Peru State College Foundation Board  
 Jim Reynolds, Maintenance Supervisor  
 Judith Ruskamp, Assistant Professor of Education  
 Dixie Teten, Registrar  
 Micki Willis, Director of Admissions

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##### 7. "Night Blast" at Crazy Horse Memorial

Crazy Horse Memorial is having a special event, "The Night Blast", the evening of September 6, 2008 weather permitting. The spectacular ceremonial blast lights up the mountain with a series of dozens of rapid-fire fireballs and specially designed pyrotechnical features. Lynne will have additional information if anyone is interested in attending.

##### 8. CSC Home Football Game

Chadron will be hosting Pittsburg State Saturday afternoon, September 6 for a home football game. If anyone is interested in attending, I am sure there would be tickets available.

**Chadron State College  
President's Report  
September 2008**

**A Commitment to Conserving our Natural Resources**

Chadron State College, located on 263 acres in beautiful northwest Nebraska, is nearing the centennial of its founding. It's nearly 100 years of success is due to the pioneering spirit of the people who founded it and to those modern day pioneers who are committed to developing the campus into a sustainable community through the use of old and new technology to conserve our limited natural resources.

**Renewable Energy for Heating and Cooling**

For the past 18 years, CSC has heated the approximately 1,000,000 square feet of campus buildings by burning wood chips that are gathered from slash piles generated by logging Ponderosa Pine from the Pine Ridge. In 2003, CSC installed a 700-ton steam absorption unit to cool campus buildings again using wood chips as a fuel. This use of renewable energy (approximately 8,000 tons of wood chips per year) has greatly reduced the cost of heating and cooling the campus buildings as well as improved the environment by reducing fuel load in the forest and reducing the need for burning nonrenewable fuels such as coal and natural gas. This renewable energy power plant also reduces peak demand on our regional electrical provider. We continue to monitor advances in steam generation technologies and anticipate that it may be feasible in the future to use low-pressure steam for generation of electricity.

**Wind and Solar Energy**

At CSC's request, the Western Administration Power Authority (WAPA) installed two wind monitoring devices to determine if there is sufficient wind energy in our location to make wind generated power feasible. The monitoring towers will need to remain in place for at least one year to establish the baseline wind potential. Our western Nebraska location also has an abundance of solar energy with many cloudless days during the year. CSC is seeking a planning grant to determine what mix of alternative energy production is feasible and most efficient for this location. By combining multiple renewable energy sources on its campus, CSC would be a national leader in the production and use of renewable energy. By hosting this technology, CSC would also provide a demonstration site for educating Nebraskans including CSC students about alternative energy options using renewable energy.



## 8.2.-2

### **Water Conservation**

Discussions about conserving our non-renewable resources usually focus on fossil fuels but conserving water is just as important to the environment. Over the past two years CSC has developed and begun to implement a plan to conserve the amount of water used by the campus. Because the common turf grasses and non-native plants consume large quantities of water, CSC has begun reducing the amount of turf and replacing it with mulch (wood chips) to reduce evaporation and planting only native plants that require less water. Young plantings are watered with a drip system that supplies water directly to the base of the plant requiring much less water and reducing evaporation. The remaining turf is watered with underground sprinklers that water only in the evening when temperatures are cooler and water evaporation is slower. We will be experimenting with the use of Buffalo Grass, a native, drought resistant grass, for use in areas where turf is desirable.

The CSC Industrial Technology students and faculty are designing and building a rainwater catchment system for landscape irrigation. The first such system will be installed at the Burkhiser Complex on the east side of campus to catch rainwater in a reservoir for controlled use in landscape watering. The project will be a teaching tool for resource conservation and sustainability of drought resistant native plants

### **Demonstration Project for Green Design, Construction and Landscaping**

The college received approval from the Nebraska State College System and the Coordinating Commission for Post Secondary Education (CCPE) to construct a new building to house the college's agriculture programs and laboratories. The project is envisioned as a demonstration of alternative design using alternative energy sources and green construction. It will be built to the Leadership in Energy and Environmental Design (LEED) certification standards. LEED certification provides independent, third-party verification that a building project meets the highest green building and performance measures. The \$5.5 million dollar project will house an animal laboratory, a plant and soil science laboratory, a range herbarium teaching collection, a pavilion for handling large livestock for animal science courses and provide space for student activities such as a practice/performing arena for the rodeo team.

**Peru State College  
President's Report  
September 2008**

**“Redesigned Scholarship Program Rewards Involvement and Leadership”**

Earlier this summer we determined that Peru State's scholarship program was in need of a make-over. A number of factors contributed to the decision to overhaul the scholarship program; perhaps most glaring is the fact that traditional freshmen are getting more and more difficult to recruit and retain. Students in the 17 to 19 age range are more media savvy than any previous generation in history and have become immune to traditional marketing messages. And, census data shows that high school graduation rates in Nebraska will, at best, remain static. To be successful in recruiting this group, we determined that we must make them “an offer they can't refuse.”

The Campus Citizen Award is such an offer. It will allow traditional freshmen a \$2,000 tuition waiver each year for up to two years if they have at least a 2.75 or above high school GPA and a 20 or above ACT (1410 or above SAT) score. They must also live on campus and register for and complete a minimum of 12 on-campus credit hours per semester. Students can renew the award their sophomore year if they maintain a 3.0 cumulative GPA, continue to live on campus, and register for and complete a minimum of 12 on-campus credit hours per semester. The increasing GPA requirement is designed to promote more attention to study earlier in the academic career when critical skills are further developed. Additionally, they must show evidence of being actively involved in a sponsored/recognized campus activity. Even more importantly, if a student has taken on a leadership role on campus the award will be increased to \$3,000. This innovation will promote more active student involvement and give students enhanced control over financial resources available to them.

We haven't forgotten our transfer students in this endeavor. We have also created the Campus Continuing Studies Award. This award provides a \$2,000 per year tuition waiver for two years for up to 60 individuals. The criteria for the award requires that students be first-time Peru State students, have a minimum of 12 transferable hours and possess a 2.5 cumulative transfer GPA. They must also register for and complete 12 on-campus hours each semester (up from the three currently required). This scholarship can also be renewed for a second year if the student maintains a 2.5 GPA, registers for and completes a minimum of 12 on-campus hours each semester, and is actively involved in a sponsored/recognized campus activity (again, to enhance student involvement). The biggest difference between the two awards is that currently there is no campus residency requirement for transfer students.

The goal of the new scholarship program is two-fold. First, we want to bolster our on-campus enrollment. Online education has been growing by leaps and bounds throughout the past several years at Peru State. Traditional on-campus enrollment has grown as well, but at a much slower rate. We want to ensure that the campus not only remains relevant, but also vibrant. We believe we can help achieve that end by increasing the significance of the financial award for students who agree to pursue their degrees in a more traditional format.

## 8.2.-4

Second, we believe the revised scholarship program will result in a better overall education for our students through early involvement in campus life. Consequently, our retention rates should increase. Studies have shown that the most successful and persistent students are those who participate in athletics, music, drama, intramurals, or other clubs and organizations. More well-rounded students ultimately lead to a more well-rounded, attractive campus environment.

Finally, the overhaul of the scholarship program will have a significant impact by simplifying the process for admissions, financial aid and our business office as many different programs have been simplified down to three more attractively named alternatives. Marketing for the new scholarship program will begin later this month. We are hopeful that the impact of the redesigned program will be significant and our goals of increasing both on-campus enrollment and student involvement will be achieved.

**Wayne State College  
President's Report  
September 2008**

**Reflections on the New Freshman Class, ACT scores  
and Graduation Rates**

The new freshman class at Wayne State marks the fourth consecutive year, and the fifth out of the past seven years, of enrollment growth at the college. During this same period of increases in the number of first-time freshmen, the college also has increased its retention rate from 67 percent to 75 percent, according to the most recent available data.

Other statistics about the new freshman class:

- 47 percent are male; 53 percent female
- 55 percent are first-generation students
- The average ACT score is 21.5, which is higher than the national average
- 66 percent graduated high school with a GPA of more than 3.0
- 57 percent come from the top half of their graduating class; 27 percent from the top quarter; and 9 percent from the top tenth
- Douglas County leads counties of origin, followed by Madison, Dodge, Sarpy, Holt, Woodbury (Iowa) and Wayne.

The Nebraska Coordinating Commission for Postsecondary Education (CCPE) reported in August that Nebraska high school students continue to improve their ACT scores while outpacing the national average composite score. The state's students averaged 22.1 in 2008 while the national average was 21.1.

CCPE also reported that according to ACT, only 27 percent of ACT-tested Nebraska high school graduates are "sufficiently prepared to succeed in all four common areas of entry level college coursework (algebra, biology, English and social science)." Wayne State takes seriously the challenges faced by some of our students, especially since the college maintains its mission of access through open enrollment admissions policies.

Despite the ACT's dire warnings about Nebraska students' preparation for college, Wayne State proudly points to a retention rate of 75 percent. Such a high rate does not happen by accident. The college has several programs and outreach systems designed to keep students on track and successful at Wayne State.

One of the key factors in retention and improved graduation rates is the STRIDE/TRIO program at Wayne State. The federally funded program provides individual attention, with each STRIDE student welcomed by a member of the professional staff who will serve as that student's advisor. The student and the advisor create a plan for academic success that includes an assessment of the student's skills and abilities, individualized instruction (when needed) in math and writing, and frequent scheduled appointments to monitor ongoing progress.

## 8.2.-6

STRIDE also fosters success through several academic support mechanisms: academic advising and course selection guidance; succeeding in College course; one-on-one peer tutoring; writing skills professional tutoring; math and science professional tutoring; individual study skills assistance; time management and organization; note taking; study techniques; and test-taking strategies.

Wayne State's Learning Center provides additional resources for students not in the STRIDE program. These include: Succeeding in College, a reading and study skills class that about one-half of the freshman class elects to take; Choosing Academic Success, a one-credit class for probationary students; and additional one-credit courses in vocabulary development and speed reading.

Peer tutoring increasingly plays a significant role in ensuring student success. WSC's peer tutoring program helps students gain confidence in their test taking abilities by reinforcing the important points of reading material, lectures, or labs. Discussing difficult material with a tutor can make the entire course more understandable.

The Early Alert Program provides assistance to students experiencing academic difficulties. The program is designed to aid in the early detection of students who are doing poorly in class, chronically absent from class, or having other kinds of problems that affect academic performance. An additional goal of the program is to improve communication among faculty, students, and their advisors.

Faculty awareness of potential student problems constitutes the backbone of the Early Alert Program. Any faculty member who is concerned about a student's failure to attend classes and /or a student's poor performance in class is encouraged to refer that student immediately to the Learning Center. Students identified by instructors early in the semester can be helped; advisors contacted before mid-term can assist students in making more informed judgments about academic plans.

Upon receipt of the student referral, the Learning Center contacts the student via phone or letter within 24 to 48 hours to discuss the academic concern and look for solutions. The advisor is notified and has the option of also contacting the student to discuss the concern.

Wayne State's multifaceted approach to student retention and success makes a solid difference for our students. It also helps keep the college's retention rate on par with or above our peer institutions, some of whom are quite selective in their admissions policies.