

Three colleges.
Thousands of opportunities.



BOARD OF TRUSTEES

Meeting Notice

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice is hereby given that a regular meeting of the Board of Trustees of the Nebraska State Colleges will convene at NSCS Office, 1115 K Street, Suite 2, Lincoln, NE on November 13, 2009.

Executive Session	November 13 –	8:00 a.m.
Committee Meetings	November 13 –	9:00 a.m.
Business Meeting	November 13 –	10:15 a.m.

This notice and accompanying agenda are being distributed to members of the Board of Trustees, the presidents of the state colleges, the Associated Press and selected Nebraska newspapers.

-- NOT A PAID NOTICE --

BOARD OF TRUSTEES MEETING

**NOVEMBER 13, 2009
1115 K Street, Suite 102 Conference Room
LINCOLN, NEBRASKA**

FRIDAY, NOVEMBER 13 – Meetings will be held in the NSCS Conference Room unless otherwise indicated

8:00 – 9:00	Board of Trustees Executive Session – Personnel Issues/Contract Issues	Chancellor’s Office
9:00 – 10:15	BOARD COMMITTEE MEETINGS Academic, Personnel & Student Affairs Committee Enrollment & Marketing Committee Fiscal, Facilities & Audit Committee	Chancellor’s Office Suite 202; Conf. Room Conference Room
10:15 – 12:00	BOARD OF TRUSTEES BUSINESS MEETING	Conference Room
	FACILITIES CORPORATION ANNUAL MEETING (Facilities Corporation annual meeting will immediately follow the Board Meeting)	Conference Room
12:00	LUNCH	1115 K Street, Suite 102

**NOVEMBER 13, 2009
9:00 – 10:15 A.M.
Chancellor's Office**

ACADEMIC, PERSONNEL & STUDENT AFFAIRS COMMITTEE MEETING

Consent agenda items:

- 1.1 Accept Report on Personnel Action

Items for discussion and action:

- 2.1 First & Final Round Approval of Changes to Board Policy 4420; Academic Transfer; College Courses Delivered in High Schools
- 2.2 First & Final Round Approval of Changes to Board Policy 5501; Group Insurance; Ancillary Organizations
- 2.3 Approve Foundation Agreement Between the Board of Trustees of the Nebraska State Colleges and Wayne State College
- 2.4 Direct Chancellor to Finalize Agreement with Peru State College Foundation By November 30, 2009 and to Take Appropriate Action As Directed By the Board if Agreement is Not Reached By That Date

Items for information and discussion:

- 5.1 Online Programs Report (including enrollments, hours, oversight of faculty, academic support, courses and programs approval process)
- 5.2 Summer Enrollments
- 5.3 Summer Instructional Load Reports
- 5.4 Off Campus Course Offerings Summary
- 5.5 Tri-State Graduate Center Report
- 5.6 H1N1 Update
- 5.7 Faculty College
- 5.8 Fall 2009 NSCS Advantage Report

NOVEMBER 13, 2009
9:00 – 10:15 A.M.
1115 K Street, Suite 202 Conference Room

ENROLLMENT & MARKETING COMMITTEE MEETING

Consent agenda items:

No consent agenda items

Items for discussion and action:

No action items

Items for information and discussion:

- 6.1 Summer Enrollments
- 6.2 Fall Enrollments
- 6.3 Retention Goals
- 6.4 Board of Trustees Scholarship Acceptance Report
- 6.5 Remission Fund Award Report by Category
- 6.6 Counseling Conference Report
- 6.7 NSCS Month Update
- 6.8 Application Week Update
- 6.9 Fall 2009 NSCS Advantage Report

NOVEMBER 13, 2009
9:00 – 10:15 A.M.
NSCS Conference Room

FISCAL, FACILITIES & AUDIT COMMITTEE MEETING

Consent agenda items:

- 1.2 Approve LB 309 Allocations and Retrievals
- 1.3 Approve Correction to April 18, 2008 Minutes For Typographical Error Related to Peru State College's 2008-2009 Publications Fee

Items for discussion and action:

- 4.1 Reconsideration of Decision Taken Regarding Submission of Deficit Request for SAP and NeSIS Operating Costs of \$743,292
- 4.2 Accept Revenue Bond Audit Reports
- 4.3 First & Final Round Approval of Changes to Board Policy 8066; Capital Construction; Contracts; Professional Consulting Services
- 4.4 First & Final Round Approval of Changes to Board Policy 8068; Capital Construction; Contracts; Forms, Payments
- 4.5 Approve the Use of Un-Appropriated Cash Funds for Jindra Fine Arts Building Project in the Amount of \$500,000 – PSC
- 4.6 Ratify Substantial Completion Approval of AD Majors Parking Lot Which Provides Parking for Al Wheeler Activity Center – PSC
- 4.7 Authorize Chancellor to Sign an Addendum to Construction Management at Risk Contract with Ross Lund Constructors With a Guaranteed Maximum Price for Jindra Fine Arts Building Codes Update – PSC
- 4.8 Accept Committee Recommendation for Pile Hall Architect and Authorize Chancellor to Sign Professional Services Contract – WSC
- 4.9 Accept Committee Recommendation for WSC Energy Audit and Authorize the Chancellor to Sign the Professional Services Contract
- 4.10 Authorize Reallocation of Contingency Maintenance Funds – WSC
- 4.11 Approve Contracts and Change Orders

Items for information and discussion:

- 7.1 Remission Fund Award Report by Category
- 7.2 Cash Reserve Balance Report
- 7.3 Report on Expenditures per FTE Student
- 7.4 Physical Plant Status Reports (July – September 2009)
- 7.5 Capital Construction Quarterly Reports (As of September 30, 2009)
- 7.6 Contracts and Change Orders
- 7.7 Grant Applications and Awards

BOARD OF TRUSTEES MEETING

CALL TO ORDER

1. APPROVAL OF MEETING AGENDA

APPROVAL OF MINUTES from the September 10-11, 2009 meeting

PUBLIC COMMENT

ITEMS FOR CONSENT AGENDA

- 1.1 Accept Report on Personnel Action
- 1.2 Approve LB 309 Allocations and Retrievals
- 1.3 Approve Correction to April 18, 2008 Minutes For Typographical Error Related to Peru State College's 2008-2009 Publications Fee

ITEMS FOR DISCUSSION AND ACTION

2. ACADEMIC, PERSONNEL & STUDENT AFFAIRS

- 2.1 First & Final Round Approval of Changes to Board Policy 4420; Academic Transfer; College Courses Delivered in High Schools
- 2.2 First & Final Round Approval of Changes to Board Policy 5501; Group Insurance; Ancillary Organizations
- 2.3 Approve Foundation Agreement Between the Board of Trustees of the Nebraska State Colleges and Wayne State College
- 2.4 Direct Chancellor to Finalize Agreement with Peru State College Foundation By November 30, 2009 and to Take Appropriate Action As Directed By the Board if Agreement is Not Reached By That Date

3. ENROLLMENT AND MARKETING

No action items

4. FISCAL AND FACILITIES

- 4.1 Reconsideration of Decision Taken Regarding Submission of Deficit Request for SAP and NeSIS Operating Costs of \$743,292
- 4.2 Accept Revenue Bond Audit Reports
- 4.3 First & Final Round Approval of Changes to Board Policy 8066; Capital Construction; Contracts; Professional Consulting Services
- 4.4 First & Final Round Approval of Changes to Board Policy 8068; Capital Construction; Contracts; Forms, Payments

- 4.5 Use of Un-Appropriated Cash Funds for Jindra Fine Arts Building Project in the Amount of \$500,000 – PSC
- 4.6 Ratify Substantial Completion Approval of AD Majors Parking Lot Which Provides Parking for Al Wheeler Activity Center – PSC
- 4.7 Authorize Chancellor to Sign an Addendum to Construction Management at Risk Contract with Ross Lund Constructors With a Guaranteed Maximum Price for Jindra Fine Arts Building Codes Update – PSC
- 4.8 Accept Committee Recommendation for Pile Hall Architect and Authorize Chancellor to Sign Professional Services Contract – WSC
- 4.9 Accept Committee Recommendation for WSC Energy Audit and Authorize the Chancellor to Sign the Professional Services Contract
- 4.10 Authorize Reallocation of Contingency Maintenance Funds – WSC
- 4.11 Approve Contracts and Change Orders

ITEMS FOR INFORMATION AND DISCUSSION

5. ACADEMIC, PERSONNEL & STUDENT AFFAIRS

- 5.1 Online Programs Report (including enrollments, hours, oversight of faculty, academic support, courses and programs approval process)
- 5.2 Summer Enrollments
- 5.3 Summer Instructional Load Reports
- 5.4 Off Campus Course Offerings Summary
- 5.5 Tri-State Graduate Center Report
- 5.6 H1N1 Update
- 5.7 Faculty College
- 5.8 Fall 2009 NSCS Advantage Report

6. ENROLLMENT AND MARKETING

- 6.1 Summer Enrollments
- 6.2 Fall Enrollments
- 6.3 Retention Goals

- 6.4 Board of Trustees Scholarship Acceptance Report
- 6.5 Remission Fund Award Report by Category
- 6.6 Counseling Conference Report
- 6.7 NSCS Month Update
- 6.8 Application Week Update
- 6.9 Fall 2009 NSCS Advantage Report

7. FISCAL, FACILITIES & AUDIT

- 7.1 Remission Fund Award Report by Category
- 7.2 Cash Reserve Balance Report
- 7.3 Report on Expenditures per FTE Student
- 7.4 Physical Plant Status Reports (July – September 2009)
- 7.5 Capital Construction Quarterly Reports (As of September 30, 2009)
- 7.6 Contracts and Change Orders
- 7.7 Grant Applications and Awards

8. MISCELLANEOUS ACTION AND INFORMATION ITEMS

- 8.1 Chancellor's Report
 - 8.1.1 Remind Board Representatives of Fall 2009 Commencement (Dec. 18)
- 8.2 Presidents' Reports
- 8.3 Student Trustees' Reports

ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees of the Nebraska State Colleges will be held January 12, 2010 at Lincoln.

**NEBRASKA STATE COLLEGE SYSTEM
BOARD OF TRUSTEES**

MINUTES OF SEPTEMBER 10-11, 2009 MEETING

A meeting of the Board of Trustees of the Nebraska State College System was held at Chadron State College, Chadron, Nebraska on Thursday and Friday, September 10-11, 2009.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees. In addition, copies of such notice were sent to the Presidents of the State Colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board members present:

Larry Teahon, Chadron
Cap Peterson, Wayne
Gary Bieganski, Chadron
Michelle Suarez, Lincoln
Bill Roskens, Omaha

Student Board Members present:

Doug Liewer, Chadron State College
Samantha Meyer, Peru State College
David Seger, Wayne State College

NSCS Office Staff, present:

Stan Carpenter, Chancellor
Kristin Petersen, General Counsel and Vice Chancellor for Employee Relations
Carolyn Murphy, Vice Chancellor for Finance and Administration
Korinne Tande, Vice Chancellor for Academic and Student Affairs
Ed Hoffman, Vice Chancellor for Facilities, Planning & Information Technology
Sheri Irwin-Gish, Associate Vice Chancellor for Communications, Marketing and System Relations
Lynne Olson, Administrative Assistant to the Chancellor

CSC Staff present:

Janie Park, President
Dale Grant, Vice President for Administration
Lois Veath, Vice President for Academic Affairs
Randy Rhine, Vice President of Enrollment Management & Student Services
Connie Rasmussen, Executive Director of Chadron State Foundation
Justin Haag, Communications Coordinator
Connie Frandson, Office Assistant II, Conferencing Office

PSC Staff present:

Dan Hanson, President
Bruce Batterson, Vice President for Administration and Finance
Todd Drew, Vice President for Academic and Student Affairs
Regan Anson, Director of Marketing and Public Affairs

WSC Staff present:

Richard Collings, President
Bob McCue, Vice President for Academic Affairs
Jeff Carstens, Vice President and Dean for Student Life
Tricia Akerlund, Marketing Coordinator
Jay Collier, Director of College Relations
Phyllis Conner, Vice President of Development & Executive Director of Foundation

Others present:

John Axtell, KQSK Radio
Eileen Korth, Architect, Jackson Jackson & Associates
Joe Hazel, Farris Engineering, Mechanical Engineer
Robert Hotovy, Farris Engineering, Electrical Engineer
Scott Brown, Lund Ross, Construction Manager
Chelsie Moreland, Photographer, Eagle News
Adrie Ashford, Eagle News
Kevin Oleksy, Eagle News

Thursday, September 10, 2009

CALL TO ORDER

EXECUTIVE SESSION

Board Chair Teahon called the meeting to order at 12:09 p.m.

Motion was made by Trustee Peterson and seconded by Trustee Roskesn to move into executive session to discuss collective bargaining and personnel issues at 12:09 p.m. No action was taken. Motion was made by Trustee Roskens and seconded by Trustee Bieganski to move out of executive session at 1:18 p.m.

Board Chair Teahon reconvened the meeting at 1:18 p.m.

Korinne Tande, Vice Chancellor for Academic and Student Affairs, presented information regarding the procedures to be used within the NSCS when the H1N1 flu virus has been confirmed at one of the colleges or the System Office.

This session of the meeting was adjourned at 1:30 p.m.

The Academic, Personnel and Student Affairs Committee, the Enrollment and Marketing Committee and the Fiscal, Facilities and Audit Committee met separately starting at 1:20 p.m. to discuss agenda items. No action was taken in the committee meetings. The committee meetings adjourned at 2:30 p.m.

The Board of Trustees and the Chancellor held a college constituent focus group meeting beginning at 2:30 p.m. for college representatives to share their thoughts, concerns and ideas on how to improve the NSCS retention rate.

At 3:30 p.m. the Board of Trustees, the Chancellor and others were given tours of the renovated Academic/Administration Building, the Presidents' House and the Natural Explorer Environment (garden).

Friday, September 11, 2009

CALL TO ORDER—BUSINESS MEETING

Board Chair Teahon called the business meeting to order at 8:30 a.m.

APPROVAL OF MEETING AGENDA

The meeting agenda for September 10-11, 2009 was approved.

APPROVAL OF MINUTES

Minutes of the June 18-19, 2009 meeting were unanimously approved.

CONSENT AGENDA ITEMS

A motion was made by Trustee Roskens and seconded by Trustee Suarez to approve the following consent agenda items. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Liewer, Meyer and Seger. Motion was unanimously approved.

Accept Report of Personnel Actions

Approve Organizational Charts

Final Round Approval of Changes to Board Policy 4430; Transfer of Credits

LB 309 Allocations and Retrievals

ITEMS FOR DISCUSSION AND ACTION

Academic, Personnel and Student Affairs Committee

Preliminary Notification of New Academic Programs

A motion to approve the following preliminary new program notification list to be submitted to the Coordinating Commission for Postsecondary Education was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Liewer, Meyer and Seger.

Peru State College	Unified Early Childhood Education endorsement Health/Physical Education endorsement
--------------------	--

Wayne State College	Business Administration minor in Leadership (undergraduate) Business Administration option in Logistics (undergraduate) Business Administration option in Banking (undergraduate) Industrial Technology minor in Industrial Computing Technology (undergraduate) Higher Education Instruction (MSE degree)
---------------------	--

First and Final Round Approval of Changes to Board Policy 4001; College Calendar

A motion to approve the changes to Board Policy 4001; College Calendar with an additional change of "System Executive Council" to "Council of Presidents" was recommended by the committee to the full Board; which unanimously approved the motion. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Liewer, Meyer and Seger. (Copy attached to official minutes.)

First & Final Round Approval of Changes to Board Policy 4610; Faculty Exchange Agreements

A motion to approve the changes to Board Policy 4610; Faculty Exchange Agreements was recommended by the committee to the full Board; which unanimously approved the motion. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Liewer, Meyer and Seger. (Copy attached to official minutes.)

First & Final Round Approval of Changes to Board Policy 5002; Conflict of Interest; Employment Requirements

A motion to approve the changes to Board Policy 5002; Conflict of Interest Employment Requirements was recommended by the committee to the full Board; which unanimously approved the motion. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Liewer, Meyer and Seger. (Copy attached to official minutes.)

Approve Student/Faculty Agreement – WSC

A motion to approve the student/faculty Agreement between the Board of Trustees of the Nebraska State Colleges d.b.a. Wayne State College and Chienkuo Technology University was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Liewer, Meyer and Seger. (Copy attached to official minutes.)

Approve Designation of Presidential Associate for Mrs. Elaine Hanson

A motion to approve the designation of Presidential Associate for Mrs. Elaine Hanson was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Liewer, Meyer and Seger.

Enrollment and Marketing Committee

First & Final Round Approval of Changes to Board Policy 3400; Tuition Remission

A motion to approve the changes to Board Policy 3400; Tuition Remission was recommended by the committee to the full Board; which unanimously approved the motion. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Liewer, Meyer and Seger. (Copy attached to official minutes.)

Fiscal, Facilities & Audit Committee

Approve Deficit Request

A motion to approve the deficit request, for SAP and NeSIS operating costs, in the amount of \$743,292 was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Liewer, Meyer and Seger. (Information attached to official minutes.)

Write-Off of Uncollectible Accounts

A motion to approve the following requests to write-off specific uncollectible student accounts as submitted by the colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Liewer, Meyer and Seger.

Chadron State College

Cash Fund Accounts (Tuition and Fees)	\$44,242.94
Revenue Bond Accounts	<u>21,695.20</u>
	\$65,938.14

Peru State College

Cash Fund Accounts (Tuition and Fees)	\$26,197.22
Other Fund Accounts	437.30
Revenue Bond Accounts	<u>10,297.87</u>
	\$36,932.39

Wayne State College

Cash Fund Accounts (Tuition and Fees)	\$9,438.76
Other Fund Accounts	202.00
Revenue Bond Accounts	<u>5,300.74</u>
	\$14,941.50

Approve Cash Fund Base Adjustments – Peru & Wayne

A motion to approve the cash fund base adjustment of \$199,013 for Peru State and \$250,000 for Wayne State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Liewer, Meyer and Seger. (Information attached to official minutes)

First & Final Round Approval of Changes to Board Policy 8064: Capital Construction; Bids

A motion for first and final round approval of changes to Board Policy 8064; Capital Construction; Bids was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Liewer, Meyer and Seger. (Copy attached to official minutes.)

First & Final Round Approval of Changes to Board Policy 9008; Revenue Bonds; Budgets

A motion for first and final round approval of changes to Board Policy 9008; Revenue Bonds; Budgets was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Liewer, Meyer and Seger. (Copy attached to official minutes.)

Approve Design Development Documents for the Jindra Fine Arts Building HVAC/Codes Upgrades at Peru State College

A motion to approve the design development documents for the Jindra Fine Arts Building HVAC/Codes Upgrades at Peru State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Liewer, Meyer and Seger. (Information attached to official minutes.)

Accept Committee Recommendation for Energy Audit Engineer and Authorize Chancellor to Sign Professional Services Contract – WSC

A motion to accept the committee recommendation for engineer selection for campus wide energy audit and to authorize the Chancellor to sign the contract for professional services at Wayne State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Liewer, Meyer and Seger. (Information attached to official minutes.)

Engineer Selection Committee:

Larry Teahon, Vice Chair, Board of Trustees, Chair, Fiscal & Facilities Committee
Cap Peterson, Fiscal & Facilities Committee, Board of Trustees
Ed Hoffman, Vice Chancellor for Facilities, Planning & Information Technology, NSCS
Carolyn Murphy, Vice Chancellor for Finance & Administration, NSCS
Richard Collings, President, WSC
Chad Altwine, Director of Facility Services, WSC
Jeff Carstens, Vice President and Dean of Students
Steve Hotovy, Administrator, Task Force for Building Renewal

ITEMS FOR INFORMATION AND DISCUSSION

Academic, Personnel and Student Affairs

NAPE One Time Health Insurance Adjustment Report

Due to a change in the insurance plan deductible and according to the NSCS NAPE/AFSCME Bargaining Agreement Section 17.1, all participating employees will receive a one-time \$50 payment. Each of the colleges provided reports indicating who qualified and would receive the adjustment. (A copy of the reports are attached to the official minutes.)

Year-end Personnel Summary

Year-end personnel summary for each college not requiring Board approval was provided for information. (A copy is attached to the official minutes.)

Spring Enrollment Reports

Spring 2009 enrollment reports from each college not requiring Board approval were provided for information. (Copies are attached to the official minutes.)

Spring Instructional Load Reports

Spring 2009 instructional load reports from each college not requiring Board approval were provided for information. (Copies are attached to the official minutes.)

Spring Graduation Summary

Each college provided a summary of spring graduates per degree and discipline. (Copies are attached to the official minutes.)

Chancellor’s Summary Report

The Chancellor’s Summary Report (CSR) not requiring Board approval was provided for information. (A copy is attached to the official minutes.)

NSCS Advantage Year 1 Report

The preliminary NSCS Advantage Program report was provided to the Board for information. (A copy is attached to the official minutes.)

National Association of Schools of Music and National Association of Schools of Art and Design Accreditation – WSC

Information regarding the recent accreditation of the music and art programs at Wayne was provided to the Board. (A copy is attached to the official minutes.)

NSCS High School Core Resolution

A motion to move the “NSCS High School Core Resolution” from item 5.9 in the information items section to the action items section of the agenda as 2.7 and to approve the resolution was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Liewer, Meyer and Seger. A copy of the resolution follows:

**NEBRASKA STATE COLLEGE SYSTEM
RESOLUTION**

WHEREAS, the Nebraska State Colleges anchor rural Nebraska and are colleges of opportunity; and

WHEREAS, the Nebraska State College System produces more than 20 percent of the teachers in the state of Nebraska and serve more than 8,000 students per year; and

WHEREAS, the Nebraska State Board of Education is considering the adoption of rigorous high school graduation standards; including a minimum of four years of English, three years of mathematics, three years of science, and three years of social sciences; and

WHEREAS, such high school graduation standards would improve student readiness and increase student success at the Nebraska State Colleges;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Nebraska State College System urges the Nebraska State Board of Education to adopt the Nebraska High School Graduation standards referenced above.

Approved this 11th day of September, 2009.

Chair, Board of Trustees

Chancellor, Nebraska State

College System

Enrollment and Marketing

State of the System Address

Chancellor Carpenter has delivered the annual System Address at all three of the colleges.

NSCS Board of Trustees' Scholarship

The NSCS Board of Trustees' Scholarship, which is worth more than \$15,000 over four years, is the NSCS full-tuition award. More than 100 college freshmen are awarded the scholarships annually and each year more than 300 students have the scholarship renewed.

Governor's Opportunity Award

The Governor's Opportunity Award is a partnership between the Governor and the NSCS to provide this scholarship which is aimed at Nebraska high school seniors who want to remain in the state after graduating and who want to become leaders in their communities. One freshman from each college receives the award. The award is worth more than \$7,350 over four years. It provides for half of the tuition costs for students enrolled in the NSCS. Last year we received 114 applications system-wide for the three scholarships.

Davis-Chambers Scholarship

The Davis-Chambers Scholarship recognizes academically promising community college transfer students from diverse racial, ethnic, and cultural backgrounds who often find that financial requirements of postsecondary education are a major obstacle for attending college. The scholarship provides financial assistance (tuition, room and board, fees and books) based on the Free Application for Federal Student Aid (FAFSA) form. The value of the scholarship is based primarily on the family's ability to help meet college costs. The amount can equal the full cost of attendance.

Starting in the fall of 2010-11, the Davis-Chambers Scholarship will also be awarded to freshmen. The freshmen scholarships are awarded for one academic year (two semesters) and are renewable for subsequent academic years upon application and academic success. Recipients must enroll as full-time students carrying 12 hours or more per semester.

To be eligible, freshmen must:

1. Have a 3.0 high school cumulative grade point average
2. Be a graduate of an accredited Nebraska high school
3. Enroll as a full-time undergraduate student at Chadron, Peru or Wayne State
4. Be a resident of Nebraska
5. Write an essay
6. Complete the application form by Tuesday, December 1, 2009

NSCS Tour

The NSCS Tour will not be a series of face-to-face events this year because college admissions representatives will be tied up with the SIS conversion this fall. Instead, the information provided in the NSCS Tour will be mailed to high school guidance counselors, community college representatives and other educational professionals at the beginning of NSCS Month in October.

The NSCS "Tour-in-a-Bag" theme is "Go Green with the Nebraska State College System" and all items included in the mailing are eco-friendly. For example, the NSCS presentation to be used in classes and shared with students will be supplied on a bamboo USB-drive.

Governor's Proclamation of NSCS Month

The Governor will proclaim October as Nebraska State College System Month on September 17 for the fifth year in a row. This year each college will award an \$800 bookstore certificate to a student who visits during the month of October. One student will be selected at each college to receive the award. To be eligible, prospective students must take full campus tours during the NSCS Month and are only awarded the certificate if they enroll at the college that offered them the certificate.

Counseling Conference

The annual Nebraska Counseling Association Conference will be held October 15-16 at Union College in Lincoln. Guidance counselors throughout the state attend the two-day event. The NSCS will have a booth at the conference. The purpose, among other things, is to conduct a survey of guidance counselors to help understand what their role is in the college decision-making process. Those who complete the survey will receive an NSCS USB drive (flash drive).

Application Week

During NSCS Month, we will sponsor the second annual "NSCS Application Week", October 19-24. NSCS admissions folks will travel across the state to assist seniors at approximately 100 Nebraska high schools as they apply to one or more of the colleges.

2009-10 Print Advertising Campaign

A series of print advertisements that focus on the value of our institutions and the opportunities available are currently being created for the "education sections" in statewide newspapers, including those in Scottsbluff, Lincoln, Norfolk and Omaha. The advertisements will feature successful alumni from the colleges who work in various fields throughout the state.

Spring Enrollment Reports

Spring 2009 enrollment reports from each college not requiring Board approval were provided for information. (Copies are attached to the official minutes.)

Spring Graduation Summary

Each college provided a summary of spring graduates per degree and discipline. (Copies are attached to the official minutes.)

NSCS Advantage Year 1 Report

The preliminary NSCS Advantage Program report was provided to the Board for information. (A copy is attached to the official minutes.)

Chancellor's Summary Report

The Chancellor's Summary Report (CSR) was provided for information only. (A copy is attached to official minutes.)

Review of Carnegie Suggestions & Ultimate Outcomes

Following the completion of a multi-dimensional research project by Carnegie Communications in September 2004, a customized brand marketing campaign based on the findings was instituted. This included a public relations statement, tagline and recommended themes and initiatives that would increase awareness of the NSCS throughout the state. The Associate Vice Chancellor provided information indicating the marketing initiatives that were developed and implemented as a result of the report.

Fiscal, Facilities & Audit

Grant Applications and Awards

The following grant applications and awards were presented to the Board for information only.

Chadron Application

- National Atlas II: 100 Wetlands of the United States (US Geological Survey (USGS) National Atlas Program) -- \$40,000

Peru Applications

- National Science Foundation: Systematic Biology & Biodiversity Inventories (National Science Foundation (Federal)) -- \$470,457
- TRIO-Student Support Services (US Department of Education) -- \$286,922

Peru Award

- TRIO-Student Support Services (US Department of Education) -- \$20,650

Wayne Application

- Students Beyond Boundaries "Deeper Roots: Personal Growth Tools" (Corp. for National Service/Midwest Consortium for Service Learning in Higher Education/South Dakota State University -- \$750

Wayne Awards

- HHS Prevention Mini-Grant for FY10 - Medicine Collection and Disposal Program (Health & Human Services through Region 4 Behavioral Health System) -- \$13,540
- Nebraska Business Development Center (U.S. Small Business Administration through the University of Nebraska at Omaha) -- \$60,000

Contract and Change Orders

The following contracts and change orders were presented to the Board for information only.

Chadron Contracts

- Campus – (electronic access doors at residence halls) - \$21,404.29
- Campus – (new entry doors at residence halls) - \$23,205
- Nelson Physical Activity Center & Armstrong Gymnasium – (lighting improvements – professional fees) - \$4,600

Peru Contracts

- Jindra Fine Arts Building – (repair damaged cable) - \$8,400
- Jindra Fine Arts Building – (professional services – design development documents) - \$135,000 plus reimbursables not to exceed \$15,000 (Approved for Chancellor to sign 1/13/09)
- Administration Building Elevator Code Upgrade – (complete modernization of building elevator) - \$94,895
- Eliza Morgan Hall – (1200 square foot roof replacement) - \$14,479

Wayne Contracts

- Carhart Science – (new construction) - \$5,835,717 (Approved for Chancellor to sign 11/14/08 as part of CM at Risk Project)
- Armory – (asbestos abatement) - \$1,950
- Berry Hall – (RD apartment kitchen remodel) - \$2,745.69
- Campus Wide – (exterior building repairs) - \$12,781

- Frye Conference Room and Niobrara Rooms – (projector installation) - \$3,525
- Hahn Parking Lot – (retaining wall steps) - \$3,753
- Berry Hall – RD Apartment – (installation of carpet and cover base) - \$1,560
- Armory – (demolition) - \$19,980
- Hahn Administration Building – (paint flagpole) - \$1,148
- Peterson Fine Arts – (installation of fire sprinkler drain) - \$1,701
- Student Center – (asbestos abatement kitchen office) - \$690
- Conn Library – (installation of transition base) - \$97
- Student Center – (installation of VCT and base in office) - \$725
- Rec Center Natatorium – (remove and replace pipe and discharge jets) - \$15,251

Chadron Change Orders

- Administration Building Parking Lot – (#1 provide 6" concrete over existing tunnel) - \$6,249
- Nelson Physical Activity Center – (#1 installation of three exterior windows) - \$14,930

Peru Change Order

- Jindra Fine Arts Building – (#1 geothermal, site survey, soil testing) - \$15,009

Wayne Change Orders

- Commons – (#1 general construction improvements – landscaping) - \$10,000
- Commons – (#2 general construction improvements – additional scope) - \$7,601
- Commons – (#3 general construction improvements – minor changes for conditions) - \$1,911
- Peterson Fine Arts – (HVAC renovation – phase 2) - \$10,724

Physical Plant Status Reports

Each college provided a status report regarding its physical plant projects for information only. (Copies are attached to the official minutes.)

Capital Construction Progress Reports

The following capital construction progress reports were provided for information only. (Copies are attached to the official minutes.)

Chadron

- Administration Building Renovation – Interim report
- Sparks Hall Renovation – Interim report

Peru

- Al Wheeler Activity Center Addition/Renovation/Bleachers/AD Majors Demolition & Parking Lot – Interim report
- Emergency Power Generation – Final report

Wayne

- Campus Services – Interim report
- Rice-Stadium Renovations Project – Interim report

LB 309 Progress Reports

LB 309 progress reports from each college were provided for information only. (Copies are attached to the official minutes.)

Contingency Maintenance Progress Reports

Contingency maintenance progress reports from each college were provided for information only. (Copies are attached to the official minutes.)

Year-end Operating Expenditure Reports

2008-09 year-end operating expenditure reports from each college were provided for information only. (Copies are attached to the official minutes.)

Year-end Financial Reports

2008-09 year-end financial reports from each college were provided for information only. (Copies are attached to the official minutes.)

Year-end Revenue Bond Expenditure Reports

2008-09 year-end revenue bond operating expenditure reports from each college were provided for information only. (Copies are attached to the official minutes.)

Insurance Renewal Report

An insurance renewals report was provided for information only. (Copy is attached to the official minutes.)

Update on NeSIS and SAP Projects

The SIS project continues to move forward with the implementation team having completed two of the five identified phases of the project.

The SAP system went live on July 1, 2009 and is functioning well. Board members expressed their appreciation of the efforts of both the NSCS and University staff members for their hard work and dedication to the projects. (Copy of report attached to official minutes.)

Ed Hoffman, NSCS Vice Chancellor for Facilities, Planning and Information Technology, reported the University of Nebraska at Omaha (UNO) and the University of Nebraska at Kearney (UNK) would be going live with the admissions component of the NeSIS project Monday, September 14. NSCS institutions will go live with the admissions component on the following dates: PSC – Monday, September 21; CSC Monday, September 28; and WSC Friday, October 23.

MISCELLANEOUS ACTION AND INFORMATION ITEMS

Chancellor's Report

Chancellor Carpenter referred to the illustration in his report regarding the outcomes of the focus groups held at the colleges over the last two years. He noted the focus groups this year would discuss retention and ideas to achieve an increased retention rate.

Chancellor Carpenter stated that plans are in place at each of the colleges and the System Office for handling the H1N1 flu.

The following will provide greetings from the Board of Trustees at the December 18, 2009 commencement ceremonies for Chadron & Wayne:

Larry Teahon or Gary Bieganski – Chadron
Cap Peterson – Wayne

Presidents' Reports

CSC President, Janie Park announced the Centennial Celebration for CSC would begin during homecoming in October 2010. The celebration will continue for approximately 14 months ending at the December 2011 commencement exercises in conjunction with the end of the comprehensive campaign.

WSC President, Rick Collings reported on some of the overall characteristics of the Fall 2009 freshmen class. One significant characteristic is the increase in the number of first-time freshman for the fifth consecutive year.

PSC President, Dan Hanson thanked the Board of Trustees and Chancellor Carpenter for the opportunity to continue to build upon Peru's reputation for academic excellence and position the institution to be successful far into the future.

Student Trustees' Reports

CSC Student Trustee Liewer reported on the various activities that occurred over the summer and the first few weeks of the fall semester. Some of these activities included travel to London, Scotland, Canada and Glacier National Park; orientation activities; the tree planting on C hill; and the development of a Food Service committee made up of CSC students.

PSC Student Trustee Meyer noted the success of the New Student Weekend held August 21-23 at Peru. Other activities held during the first two weeks of the fall semester included club meetings, homecoming planning, and the induction of three individuals to the PSC Hall of Fame.

WSC Student Trustee Seger noted the commons area looks impressive as a result of the recent landscaping efforts. The first two and one half weeks of the fall semester were very busy with activities including a campus picnic for students, Fall Blast, and Little Sibs/Family Weekend. Seger also noted that WSC had recently received renewed funding for biomedical research under the INBRE program.

Next Meeting

The next regularly scheduled meeting of the NSC Board of Trustees will be held in Wayne, Nebraska on November 12-13, 2009.

ADJOURNMENT -- The meeting was adjourned at 10:12 a.m.

Respectfully submitted,

Stan Carpenter
Chancellor

Individuals interested in source documents relating to the above agenda items may consult the Board Book for this meeting kept on file in the Nebraska State Colleges System Office in Lincoln.

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Roger Breed
David Seger

November 13, 2009

ACTION: Accept Report of Personnel Actions

Priority: Educational Excellence Throughout the System
Goal: 3. Recruit, retain and invest in excellent faculty and staff

Board Policy 5021 states that all full-time (0.75 FTE or more) and part-time (less than .75 FTE) personnel appointments, overload assignments and summer school contract extensions be approved by the Presidents and reported to the Chancellor. The Board is asked to review and accept this report to establish a record of such action.

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE: Chadron State College****MEETING DATE: November 13, 2009**

RANKED FACULTY (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Amukamara, Humphrey	EHPCP&SW; Education	Assistant Professor	54,000.00 AY	State	08/21/2008 - 10/02/2009	1.00	Resignation	NA
Jamison, Todd	BEAMSS; Mathematical Sciences	Instructor	34,240.00 AY	State	08/21/2009 - 05/08/2010	1.00	New Appointment	Specific Term - Non Tenure Track

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: November 13, 2009

UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Gruen, Carla	Library & Learning Services; Public Services Librarian	NA	30,133.00 (43,000.00) FY	State	10/20/2009 - 06/30/2010	1.00	New Appointment; Replaces James Britsch	Special - Probationary

NON-UNIONIZED PROFESSIONAL STAFF (FULL TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Kennell, Deena	Internships & Career Services; Director	NA	44,531.00 (53,427.00) FY	State	09/01/2009 - 06/30/2010	1.00	Additional duties	Special
Kennell, Deena	Project Strive; Interim Director	NA	1,500.00 FY	State	05/01/2009 - 06/17/2009	NA	Additional duties	Special
Koopman, Daniel	Academic Affairs; Assistant to the Vice President of Academic Affairs	NA	54,595.00 FY	State	08/01/2009 - 09/15/2009	1.00	Resignation	NA
Luper, Dustin	BEAMSS/Admissions; Rodeo Coach/Admissions Representative	NA	35,240.00 FY	State	07/01/2009 - 06/30/2010	0.92	New Appointment	Specific Term - Probationary
Martin, William	Administration & Finance; Comptroller	NA	41,250.00 (55,000.00) FY	State	10/01/2009 - 06/30/2010	1.00	New Appointment; Replaces Dave Noble	Special
Newbold, Holly	Upward Bound; Interim Test Coordinator/Academic Advisor	NA	27,777.75 (37,037.00) FY	Grant	09/01/2009 - 05/31/2010	1.00	Interim Appointment	Special
Rickenbach, Michele	Registrar; Assistant Registrar	NA	36,000.00 FY	State	07/01/2009 - 06/30/2010	1.00	New Appointment; Replaces Melissa Mitchell	Specific Term - Probationary
Rickenbach, Sharon	Student Academic Success Services; Director	NA	46,814.00 FY	State	07/20/1990 - 08/07/2009	1.00	Retirement	NA
Rosas, Jonathan	Upward Bound; Interim Test Coordinator/Academic Advisor	NA	27,815.25 (37,087.00) FY	Grant	09/01/2009 - 05/31/2010	1.00	Interim Appointment	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: November 13, 2009

NON-UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Simons, Scott	Athletics; Head Women's Golf Coach	NA	7,245.00 FY	State	09/10/2009 - 06/30/2010	0.15	New Appointment; Replaces Michele Rickenbach	Special
Smith-Bruehlman, Martha	Upward Bound; Interim Project Director	NA	35,357.75 (47,143.00) FY	Grant	09/01/2009 - 05/31/2010	1.00	Interim Appointment	Special
Spargo, Megan	Student Support Services; Retention Specialist	NA	35,638.00 FY	Grant	09/01/2009 - 08/31/2010	1.00	Correction to salary recommendations (34,588.00) completed Masters and insurance payment	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: November 13, 2009

RANKED FACULTY								
(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Amukamara, Humphrey	EHPCP&SW; Education	Assistant Professor	145.84 AY	State	08/24/2009 - 10/02/2009	NA	ITV Courses	Special
Anderson, Tim	BEAMSS; Business	Professor	246.23 AY	State	08/21/2009 - 12/18/2009	NA	Over 30 in an online course; 1 student	Special
Badura, Victoria	BEAMSS; Business	Assistant Professor	246.23 AY	State	08/21/2009 - 12/18/2009	NA	Over 30 in an online course; 1 student	Special
Bentz, Laura	Liberal Arts; Visual & Performing Arts	Associate Professor	1,000.00 AY	State	08/24/2009 - 12/18/2009	NA	FFYBE design & facilitation	Special
Bird, Richard	Liberal Arts; Visual & Performing Arts	Professor	3,000.00 AY	State	09/01/2009 - 05/08/2010	NA	Department Chair	Special
Blundell, E Patrica	EHPCP&SW; Education	Professor	219.78 AY	State	09/01/2009 - 09/30/2009	NA	Correspondence Courses	Special
Brammer, Dawn	EHPCP&SW; Health Physical Education & Recreation	Assistant Professor	2,695.00 AY	State	08/03/2009 - 08/19/2009	NA	Academic Advising Center; 77 hours	Special
Brammer, Dawn	EHPCP&SW; Health Physical Education & Recreation	Assistant Professor	1,000.00 AY	State	08/24/2009 - 12/18/2009	NA	FFYBE design & facilitation	Special
Brammer, Dawn	EHPCP&SW; Health Physical Education & Recreation	Assistant Professor	1,357.65 AY	State	09/01/2009 - 09/30/2009	NA	Correspondence Courses	Special
Butterfield, Charles	BEAMSS; Applied Sciences	Professor	3,000.00 AY	State	09/01/2009 - 05/08/2010	NA	Department Chair	Special
Carey, Charles	Liberal Arts; Music	Instructor	3,484.00 AY	State	08/24/2009 - 12/18/2009	NA	Academic Overload; 4.97 cr hours	Special
Carnot, Mary Jo	EHPCP&SW; Counseling, Psychology & Social Work	Associate Professor	200.00 AY	State	07/01/2009 - 08/23/2009	NA	FFYBE design & facilitation	Special
Carnot, Mary Jo	EHPCP&SW; Counseling, Psychology & Social Work	Associate Professor	1,000.00 AY	State	08/24/2009 - 12/18/2009	NA	FFYBE design & facilitation	Special
Carnot, Mary Jo	EHPCP&SW; Counseling, Psychology & Social Work	Associate Professor	1,250.00 AY	State	08/24/2009 - 12/18/2009	NA	ITV Courses	Special
Carnot, Mary Jo	EHPCP&SW; Counseling, Psychology & Social Work	Associate Professor	196.64 AY	State	09/01/2009 - 09/30/2009	NA	Correspondence Courses	Special
Cary, Phil	BEAMSS; Mathematical Sciences	Associate Professor	234.17 AY	State	08/21/2009 - 12/18/2009	NA	Independent Study	Special
Donahue, Tim	BEAMSS; Business	Associate Professor	296.98 AY	State	05/01/2009 - 08/31/2009	NA	Independent Study	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: November 13, 2009

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Donahue, Tim	BEAMSS; Business	Associate Professor	1,500.00 AY	State	08/01/2009 - 08/31/2009	NA	Online Course Development	Special
Enos, Karen	EHPCP&SW; Education	Assistant Professor	833.34 AY	State	08/24/2009 - 12/18/2009	NA	ITV Courses	Special
Gaudet, Laura	EHPCP&SW; Counseling, Psychology & Social Work	Professor	3,000.00 AY	State	09/01/2009 - 05/08/2010	NA	Department Chair	Special
Gaudet, Laura	EHPCP&SW; Counseling, Psychology & Social Work	Professor	452.55 AY	State	09/01/2009 - 09/30/2009	NA	Correspondence Courses	Special
Gaudet, Laura	EHPCP&SW; Counseling, Psychology & Social Work	Professor	465.54 AY	State	10/01/2009 - 10/31/2009	NA	Correspondence Courses	Special
Golightly, Colleen	EHPCP&SW; Education	Assistant Professor	1,000.00 AY	State	08/24/2009 - 12/18/2009	NA	ITV Courses	Special
Griffith, George	Liberal Arts; English & Humanities	Professor	3,000.00 AY	State	09/01/2009 - 05/08/2010	NA	Department Chair	Special
Griffith, George	Liberal Arts; English & Humanities	Professor	219.78 AY	State	10/01/2009 - 10/31/2009	NA	Correspondence Courses	Special
Hardy, Joyce	BEAMSS; Physical & Life Sciences	Professor	50.00 AY	State	8/20/2009	NA	New Student Orientation Advisor	Special
Hardy, Joyce	BEAMSS; Physical & Life Sciences	Professor	234.17 AY	State	05/06/2009 - 08/31/2009	NA	Independent Study	Special
Hoem, Bruce	EHPCP&SW; Counseling, Psychology & Social Work	Associate Professor	500.00 AY	State	08/24/2009 - 12/18/2009	NA	ITV Courses	Special
Hoffman, William	EHPCP&SW; Health Physical Education & Recreation	Instructor	310.36 AY	State	09/01/2009 - 09/30/2009	NA	Correspondence Courses	Special
Hoffman, William	EHPCP&SW; Health Physical Education & Recreation	Instructor	77.59 AY	State	10/01/2009 - 10/31/2009	NA	Correspondence Courses	Special
Hyer, Joel	Liberal Arts; Social & Communication Arts	Associate Professor	1,500.00 AY	State	09/01/2009 - 05/08/2010	NA	Department Chair	Special
Hyer, Joel	Liberal Arts; Social & Communication Arts	Associate Professor	1,344.66 AY	State	09/01/2009 - 09/30/2009	NA	Correspondence Courses	Special
Hyer, Joel	Liberal Arts; Social & Communication Arts	Associate Professor	1,150.86 AY	State	10/01/2009 - 10/31/2009	NA	Correspondence Courses	Special
Jackson, Allen	EHPCP&SW; Health Physical Education & Recreation	Assistant Professor	219.78 AY	State	09/01/2009 - 09/30/2009	NA	Correspondence Courses	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: November 13, 2009

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Jamison, Todd	BEAMSS; Mathematical Sciences	Instructor	2,575.82 AY	State	05/01/2009 - 08/31/2009	NA	Independent Studies	Special
Keith, Tim	BEAMSS; Physical & Life Sciences	Professor	3,000.00 AY	State	09/01/2009 - 05/08/2010	NA	Department Chair	Special
King, Don	EHPCP&SW; Education	Professor	3,000.00 AY	State	09/01/2009 - 05/08/2010	NA	Department Chair	Special
King, Donald	EHPCP&SW; Education	Professor	3,557.00 AY	State	08/24/2009 - 12/18/2009	NA	Academic Overload; 3 cr hours	Special
Kirsch, Kathleen	Liberal Arts; Social & Communication Arts	Associate Professor	1,500.00 AY	State	09/01/2009 - 05/08/2010	NA	Department Chair	Special
Knight, Robert	Liberal Arts; Social & Communication Arts	Assistant Professor	465.54 AY	State	09/01/2009 - 09/30/2009	NA	Correspondence Courses	Special
Lambert, Adam	Liberal Arts; Music	Assistant Professor	50.00 AY	State	8/20/2009	NA	New Student Orientation Advisor	Special
Lambert, Adam	Liberal Arts; Music	Assistant Professor	1,050.00 AY	State	08/10/2009 - 08/14/2009	NA	Academic Advising Center; 30 hours	Special
Lambert, Adam	Liberal Arts; Music	Assistant Professor	3,430.00 AY	State	08/24/2009 - 12/18/2009	NA	Academic Overload; 3.82 cr hours	Special
Leite, Michael	BEAMSS; Physical & Life Sciences	Professor	439.56 AY	State	09/01/2009 - 09/30/2009	NA	Correspondence Courses	Special
Leite, Michael	BEAMSS; Physical & Life Sciences	Professor	698.31 AY	State	10/01/2009 - 10/31/2009	NA	Correspondence Courses	Special
Lockwood, Catherine	Liberal Arts; Social & Communication Arts	Professor	1,135.05 AY	Grant	07/01/2009 - 07/31/2009	NA	Grant Administration	Special
Madsen, Kim	BEAMSS; Applied Sciences	Professor	232.77 AY	State	09/01/2009 - 09/30/2009	NA	Correspondence Courses	Special
Margetts, James	Liberal Arts; Music	Assistant Professor	1,050.00 AY	State	08/03/2009 - 08/07/2009	NA	Academic Advising Center; 30 hours	Special
Margetts, James	Liberal Arts; Music	Assistant Professor	1,276.00 AY	State	08/24/2009 - 12/18/2009	NA	Academic Overload; 1.31 cr hours	Special
Marshall, Peggy	EHPCP&SW; Education	Instructor	666.68 AY	State	08/24/2009 - 12/18/2009	NA	ITV Courses	Special
Marshall, Peggy	EHPCP&SW; Education	Instructor	232.77 AY	State	10/01/2009 - 10/31/2009	NA	Correspondence Courses	Special
McCallum, Henry	EHPCP&SW; Education	Assistant Professor	2,080.00 AY	State	08/24/2009 - 12/18/2009	NA	Academic Overload; 2 cr hours	Special
Moody, Yvonne	BEAMSS; Applied Sciences	Associate Professor	246.23 AY	State	08/21/2009 - 12/18/2009	NA	Over 30 in an online course; 1 student	Special
Nobiling, Tracy	Liberal Arts; Justice Studies	Associate Professor	770.00 AY	State	08/17/2009 - 08/20/2009	NA	Academic Advising Center; 22 hours	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: November 13, 2009

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Nobiling, Tracy	Liberal Arts; Justice Studies	Associate Professor	3,000.00 AY	State	09/01/2009 - 05/08/2010	NA	Department Chair	Special
Ritzen, Donna	EHPCP&SW; Health Physical Education & Recreation	Assistant Professor	387.95 AY	State	09/01/2009 - 09/30/2009	NA	Correspondence Courses	Special
Ritzen, Scott	EHPCP&SW; Health Physical Education & Recreation	Professor	3,000.00 AY	State	09/01/2009 - 05/08/2010	NA	Department Chair	Special
Schaefer, George	Liberal Arts; Music	Professor	4,640.00 AY	State	08/24/2009 - 12/18/2009	NA	Academic Overload; 3.99 cr hours	Special
Schaeffer, Susan	EHPCP&SW; Counseling, Psychology & Social Work	Associate Professor	1,000.00 AY	State	08/24/2009 - 12/18/2009	NA	ITV Courses	Special
Schreuder, Joel	Liberal Arts; Music	Associate Professor	3,000.00 AY	State	09/01/2009 - 05/08/2010	NA	Department Chair	Special
Stack, Robert	BEAMSS; Mathematical Sciences	Professor	738.68 AY	State	08/21/2009 - 12/18/2009	NA	Over 30 in an online course; 3 students	Special
Stack, Robert	BEAMSS; Mathematical Sciences	Professor	3,000.00 AY	State	09/01/2009 - 05/08/2010	NA	Department Chair	Special
Stack, Robert	BEAMSS; Mathematical Sciences	Professor	232.77 AY	State	09/01/2009 - 09/30/2009	NA	Correspondence Courses	Special
Stephens, Michael	Liberal Arts; Music	Assistant Professor	2,869.00 AY	State	08/21/2009 - 12/18/2009	NA	Academic Overload; 3.28 cr hours	Special
Stewart, Deborah	EHPCP&SW; Counseling, Psychology & Social Work	Associate Professor	500.00 AY	State	08/24/2009 - 12/18/2009	NA	ITV Courses	Special
Sutcliffe, Jay	BEAMSS; Applied Sciences	Assistant Professor	50.00 AY	State	8/20/2009	NA	New Student Orientation Advisor	Special
Sutcliffe, Jay	BEAMSS; Applied Sciences	Assistant Professor	738.68 AY	State	08/21/2009 - 12/18/2009	NA	Over 30 in an online course; 3 students	Special
Taylor, Una	Liberal Arts; Music	Assistant Professor	2,549.00 AY	State	08/24/2009 - 12/18/2009	NA	Academic Overload; 2.98 cr hours	Special
Tucker, T Deane	Liberal Arts; English & Humanities	Professor	1,000.00 AY	State	09/01/2009 - 05/08/2010	NA	Honors Program Coordination	Special
Wada, Jamie	Liberal Arts; Justice Studies	Assistant Professor	50.00 AY	State	8/20/2009	NA	New Student Orientation Advisor	Special
Waldo, Jamie	BEAMSS; Business	Associate Professor	1,000.00 AY	State	08/24/2009 - 12/18/2009	NA	FFYBE design & facilitation	Special
Waldo, Jamie	BEAMSS; Business	Associate Professor	3,000.00 AY	State	09/01/2009 - 05/08/2010	NA	Department Chair	Special
Wentworth, Beth	BEAMSS; Mathematical Sciences	Assistant Professor	250.00 AY	State	08/24/2009 - 12/18/2009	NA	ITV Courses	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: November 13, 2009

NON-RANKED FACULTY								
(PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Amukamara, Humphrey	EHPCP&SW; Education	NA	10,135.00 AY	State	10/03/2009 - 12/18/2009	0.30	Fall Semester	Special
Barton, Alan	Liberal Arts; Social & Communication Arts	NA	2,100.00 AY	State	08/24/2009 - 12/18/2009	0.10	Adjunct; Fall Semester	Special
Beutler, Marian	Liberal Arts; Music	NA	3,262.00 AY	State	08/24/2009 - 12/18/2009	0.16	Adjunct; Fall Semester	Special
Bickerdyke, Cale	EHPCP&SW; NPAC	NA	6,000.00 AY	State	08/21/2009 - 05/08/2010	0.25	Graduate Assistant	Special
Candelora, Lani	BEAMSS; Business	NA	2,100.00 AY	State	10/26/2009 - 12/18/2009	0.10	Adjunct; Fall Semester	Special
Carnes, M Elizabeth	EHPCP&SW; Counseling, Psychology & Social Work	NA	4,200.00 AY	State	08/24/2009 - 12/18/2009	0.20	Adjunct; Fall Semester	Special
Coone, Janice	Extended Campus Programs	NA	775.70 AY	State	08/01/2009 - 08/31/2009	NA	Online Courses	Special
Coone, Janice	Extended Campus Programs	NA	155.14 AY	State	09/01/2009 - 09/30/2009	NA	Online Courses	Special
Derby, Mary	EHPCP&SW; Education	NA	666.68 AY	State	08/24/2009 - 12/18/2009	NA	ITV Courses	Special
Derby, Mary	EHPCP&SW; Education	NA	2,800.00 AY	State	08/24/2009 - 12/18/2009	0.14	Adjunct; Fall Semester	Special
Deutsch, Jeffrey	BEAMSS; Business	NA	2,100.00 AY	State	08/24/2009 - 09/30/2009	0.10	Adjunct; Fall Semester	Special
Eastes, Clarene	EHPCP&SW; Education	NA	3,500.00 AY	State	08/24/2009 - 12/18/2009	0.17	Adjunct; Fall Semester	Special
Empson, Laura	Liberal Arts; Music	NA	1,162.00 AY	State	08/24/2009 - 12/18/2009	0.05	Adjunct; Fall Semester	Special
Evans, Evan	BEAMSS; Business	NA	6,300.00 AY	State	08/24/2009 - 12/18/2009	0.30	Adjunct; Fall Semester	Special
Ferguson, Frank	Extended Campus Programs	NA	219.08 AY	State	09/01/2009 - 09/30/2009	NA	Correspondence Course	Special
Ferguson, Frank	Extended Campus Programs	NA	29.10 AY	State	10/01/2009 - 10/31/2009	NA	Correspondence Course	Special
Follis, Nikki	Extended Campus Programs	NA	465.54 AY	State	09/01/2009 - 09/30/2009	NA	Correspondence Courses	Special
Follis, Nikki	BEAMSS; Business	NA	6,300.00 AY	State	08/24/2009 - 12/18/2009	0.30	Adjunct; Fall Semester	Special
Gardener, Clark	EHPCP&SW; Education	NA	2,100.00 AY	State	08/24/2009 - 12/18/2009	0.10	Adjunct; Fall Semester	Special
Gardener, Clark	Extended Campus Programs	NA	3,000.00 AY	State	08/01/2009 - 08/31/2009	NA	Online Course Development	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: November 13, 2009

NON-RANKED FACULTY								
(PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Halstead, John	BEAMSS; Business	NA	2,100.00 AY	State	10/26/2009 - 12/18/2009	0.10	Adjunct; Fall Semester	Special
Haug, Vance	Liberal Arts; Social & Communication Arts	NA	2,100.00 AY	State	08/24/2009 - 12/18/2009	0.10	Adjunct; Fall Semester	Special
Heidemann, Ashely	BEAMSS; Business	NA	6,000.00 AY	State	08/21/2009 - 05/08/2010	0.25	Graduate Assistant	Special
Hytrek, Anthony	EHPCP&SW; Education	NA	2,100.00 AY	State	08/24/2009 - 12/18/2009	0.10	Adjunct; Fall Semester	Special
Jolovich, Edward	EHPCP&SW; Education	NA	1,050.00 AY	State	08/24/2009 - 12/18/2009	0.05	Adjunct; Fall Semester	Special
Koopman, Daniel	Extended Campus Programs	NA	4,500.00 AY	State	08/01/2009 - 08/31/2009	NA	Online Course Development	Special
Kovalenko, Iuliia	BEAMSS; Business	NA	3,000.00 AY	State	08/21/2009 - 08/21/2009	0.25	Graduate Assistant Resignation	NA
Lacy, Kirk	Liberal Arts; Social & Communication Arts	NA	2,100.00 AY	State	08/24/2009 - 12/18/2009	0.10	Adjunct; Fall Semester	Special
Lambert, Michelle	Liberal Arts; Music	NA	1,624.00 AY	State	08/24/2009 - 12/18/2009	0.08	Adjunct; Fall Semester	Special
Leland, Dana	BEAMSS; Business	NA	4,200.00 AY	State	08/24/2009 - 12/18/2009	0.20	Adjunct; Fall Semester	Special
Littrel, Tammi	Liberal Arts; Social & Communication Arts	NA	8,400.00 AY	State	08/24/2009 - 12/18/2009	0.40	Adjunct; Fall Semester	Special
Margetts, Colleen	Liberal Arts; Music	NA	2,100.00 AY	State	08/24/2009 - 12/18/2009	0.10	Adjunct; Fall Semester	Special
Martin, Benjamin	EHPCP&SW; Health, Physical Education & Recreation	NA	2,100.00 AY	State	08/24/2009 - 12/18/2009	0.10	Adjunct; Fall Semester	Special
McCartney, Barbara	EHPCP&SW; Health, Physical Education & Recreation	NA	700.00 AY	State	08/24/2009 - 12/18/2009	0.03	Adjunct; Fall Semester	Special
Miller, Ronald	Liberal Arts; Social & Communication Arts	NA	2,100.00 AY	State	08/24/2009 - 12/18/2009	0.10	Adjunct; Fall Semester	Special
Miiner, Ryan	EHPCP&SW; Health, Physical Education & Recreation	NA	3,500.00 AY	State	08/24/2009 - 12/18/2009	0.17	Adjunct; Fall Semester	Special
Miskimins, Melissa	BEAMSS; Business	NA	2,100.00 AY	State	08/24/2009 - 12/18/2009	0.10	Adjunct; Fall Semester	Special
Neuharth, Marvin	EHPCP&SW; Counseling, Psychology & Social Work	NA	6,300.00 AY	State	08/24/2009 - 12/18/2009	0.30	Adjunct; Fall Semester	Special
Ocken, David	EHPCP&SW; Education	NA	700.00 AY	State	08/24/2009 - 12/18/2009	0.03	Adjunct; Fall Semester	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: November 13, 2009

NON-RANKED FACULTY								
(PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Perkins, M. Thomas	EHPCP&SW; Counseling, Psychology & Social Work	NA	500.00 AY	State	08/24/2009 - 12/18/2009	NA	ITV Courses	Special
Perkins, M. Thomas	EHPCP&SW; Counseling, Psychology & Social Work	NA	2,100.00 AY	State	08/24/2009 - 12/18/2009	0.10	Adjunct; Fall Semester	Special
Pipe On Head, Nikki	Liberal Arts; English & Humanities	NA	4,200.00 AY	State	08/24/2009 - 12/18/2009	0.20	Adjunct; Fall Semester	Special
Pogue, Laura	BEAMSS; Business	NA	2,100.00 AY	State	10/26/2009 - 12/18/2009	0.10	Adjunct; Fall Semester	Special
Pollard, Tracie	EHPCP&SW; Education	NA	4,200.00 AY	State	08/24/2009 - 12/18/2009	0.20	Adjunct; Fall Semester	Special
Porter, Sandra	EHPCP&SW; Education	NA	2,100.00 AY	State	08/24/2009 - 12/18/2009	0.10	Adjunct; Fall Semester	Special
Protopop, Iuliia	BEAMSS	NA	6,000.00 AY	State	08/21/2009 - 05/08/2010	0.25	Graduate Assistant	Special
Ruleaux, Don	Liberal Arts; Visual & Performing Arts	NA	2,100.00 AY	State	08/24/2009 - 12/18/2009	0.10	Adjunct; Fall Semester	Special
Seger, Russ	BEAMSS; Applied Sciences	NA	2,100.00 AY	State	08/24/2009 - 12/18/2009	0.10	Adjunct; Fall Semester	Special
Sharps, Nancy	Liberal Arts; Visual & Performing Arts	NA	4,200.00 AY	State	08/24/2009 - 12/18/2009	0.20	Adjunct; Fall Semester	Special
Simonova, Kateryna	BEAMSS	NA	6,000.00 AY	State	08/21/2009 - 05/08/2010	0.25	Graduate Assistant	Special
Smith, Robin	Extended Campus Programs	NA	590.40 AY	State	08/01/2009 - 08/31/2009	NA	Online Courses	Special
Smith, Robin	Extended Campus Programs	NA	295.20 AY	State	09/01/2009 - 09/30/2009	NA	Online Courses	Special
Smith, Robin	Extended Campus Programs	NA	1,500.00 AY	State	08/01/2009 - 08/31/2009	NA	Online Course Development	Special
Spranger, Angela	BEAMSS; Applied Sciences	NA	1,400.00 AY	State	08/24/2009 - 12/18/2009	0.07	Adjunct; Fall Semester	Special
Stephens, Lauren	Liberal Arts; Music	NA	4,305.00 AY	State	08/24/2009 - 12/18/2009	0.21	Adjunct; Fall Semester	Special
Sukraw, F. Arlene	EHPCP&SW; Education	NA	1,750.00 AY	State	08/24/2009 - 12/18/2009	0.09	Adjunct; Fall Semester	Special
Terrell, Courtney	Student Support Services	NA	6,000.00 AY	State	08/21/2009 - 05/08/2010	0.25	Graduate Assistant	Special
Twiford, Jenne	EHPCP&SW; Education	NA	1,400.00 AY	State	08/24/2009 - 12/18/2009	0.07	Adjunct; Fall Semester	Special
Waugh, Barbara	BEAMSS; Mathematical Sciences	NA	4,900.00 AY	State	08/24/2009 - 12/18/2009	0.24	Adjunct; Fall Semester	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: November 13, 2009

NON-RANKED FACULTY								
(PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Wess, Roger	EHPCP&SW; Education	NA	3,500.00 AY	State	08/24/2009 - 12/18/2009	0.17	Adjunct; Fall Semester	Special
Wilkinson, Kevin	EHPCP&SW; Education	NA	1,400.00 AY	State	08/24/2009 - 12/18/2009	0.07	Adjunct; Fall Semester	Special
Wodahl, Scott	EHPCP&SW; Education	NA	2,800.00 AY	State	08/24/2009 - 12/18/2009	0.14	Adjunct; Fall Semester	Special
Wright, Ottley	EHPCP&SW; Health, Physical Education & Recreation	NA	2,100.00 AY	State	08/24/2009 - 12/18/2009	0.10	Adjunct; Fall Semester	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: November 13, 2009

UNIONIZED SUPPORT STAFF								
(FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Evans, Linda	Registrar; Academic Records Clerk	NA	555.96-MO	State	06/01/2009 - 06/08/2009	1.00	Leave without pay	NA
Hughart, Karen	BEAMSS; Office Assistant II	NA	210.18-MO	State	05/11/2009 & 05/18/2009	1.00	Leave without pay	NA
Hughart, Karen	BEAMSS; Office Assistant II	NA	525.44-MO	State	06/01/2009, 06/08/2009, 06/15/2009, 06/22/2009 & 06/29/2009	1.00	Leave without pay	NA
Hughart, Karen	BEAMSS; Office Assistant II	NA	400.32-MO	State	07/06/2009, 07/13/2009, 07/20/2009 & 07/27/2009	1.00	Leave without pay	NA
Hughart, Karen	BEAMSS; Office Assistant II	NA	219.23-MO	State	08/03/2009 & 08/10/2009	1.00	Leave without pay	NA
Miller, Barbara	Student Health Services; Office Assistant I	NA	1,193.40 MO	State	10/1/2009	0.75	New Appointment	NA
Mittleider, Stacie	Math and Physical & Life Sciences; Office Assistant I	NA	1,666.72 MO	State	06/01/2009 - 06/30/2009	0.75	Temporary	NA
Mittleider, Stacie	Math and Physical & Life Sciences; Office Assistant I	NA	445.32 MO	State	07/01/2009 - 08/07/2009	0.75	Temporary	NA
Morford, Brenda	Student Academic Success Services; Office Assistant II	NA	2,017.00 MO	State	12/01/2000 - 09/08/2009	1.00	Resignation	NA
O'Donnell, Audrey	Physical Facilities; Custodian	NA	160.61-MO	Revenue Bond	8/31/2009	1.00	Repaying leave advances	NA
O'Donnell, Audrey	Physical Facilities; Custodian	NA	153.30-MO	Revenue Bond	9/30/2009	1.00	Repaying leave advances	NA
O'Donnell, Audrey	Physical Facilities; Custodian	NA	153.30-MO	Revenue Bond	10/30/2009	1.00	Repaying leave advances	NA
Roberts, Audrey	Extended Campus Programs; Office Assistant II	NA	1,791.00 MO	State	07/01/2008 - 7/10/2009	1.00	Resignation	NA

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: November 13, 2009

UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Schenbeck, April	Financial Aid; Office Assistant II	NA	1,860.50 MO	State	01/12/2004 - 6/12/2009	1.00	Resignation	NA
Schilling, Twyla	Physical Facilities; Custodian	NA	1,526.00 MO	Revenue Bond	9/21/2009	1.00	New Appointment; Replaces Carla Crawford	NA
Streety, Miguel	Physical Facilities; Custodian	NA	1,526.00 MO	Revenue Bond	7/6/2009 - 9/14/2009	1.00	Termination	NA

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Peru State College

MEETING DATE: November 13, 2009

RANKED FACULTY								
(FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Clemente, Bill	School of Arts & Sciences	Professor	2/3 tuition collected	State	08/24/09-12/18/09	.10 AY	ENG 497-00B Directed Study	Special
Crook, Sara	School of Arts & Sciences	Professor	2/3 tuition collected	State	08/24/09-12/18/09	.10 AY	HIST 497-00B Directed Study	Special
Davis, Spencer	School of Arts & Sciences	Professor	2/3 tuition collected	State	08/24/09-12/18/09	.10 AY	HIST 497-00A Directed Study	Special
Hinrichs, Paul	School of Arts & Sciences	Associate Professor	2/3 tuition collected	State	08/24/09-12/18/09	.10 AY	MATH 497-00B Directed Study	Special
Hinrichs, Paul	School of Arts & Sciences	Associate Professor	2/3 tuition collected	State	08/24/09-12/18/09	.03 AY	MATH 497-00A Directed Study	Special
Hinrichs, Paul	School of Arts & Sciences	Associate Professor	2/3 tuition collected	State	08/24/09-12/18/09	.10 AY	MATH 497-00A Directed Study	Special
Holtz, Dan	School of Arts & Sciences	Professor	2/3 tuition collected	State	08/24/09-12/18/09	.10 AY	ENG 497-00A Directed Study	Special
Nevitt, James	School of Professional Studies	Associate Professor	\$1,200	State	8/31/2009	.10 AY	Online Course Develop., SOWK 300-49X	Special
Nies, Kristi	School of Arts & Sciences	Instructor	2/3 tuition collected	State	08/24/09-12/18/09	.10 AY	JOUR 497-00A Directed Study	Special
Ryan, Kyle	School of Education	Assistant Professor	\$1,500	State	09/01/09-12/31/09	N/A	Asst. Strength Coach/ Football	Special
Zost, Loretta	School of Education	Assistant Professor	\$44,350	State	08/21/09-05/08/10	1 AY	Salary Adjustment for Doctorate (\$3,000)	N/A

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE: Peru State College****MEETING DATE: November 13, 2009****UNIONIZED PROFESSIONAL STAFF****(FULL-TIME/.75 FTE OR MORE)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Pallu, Sravan	Senior Programmer Analyst	N/A	\$55,000	State	10/01/09-06/30/10	1 FY	Appointment	Special
Edwards, Norva	Student Intervention Coordinator	N/A	\$38,395	Federal-TRIO Grant	09/01/09-08/31/10	1 FY	Salary Adjustment for Masters (\$1,000)	N/A

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE: Peru State College****MEETING DATE: November 13, 2009**

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Hinrichs, Paul	School of Arts & Sciences	Associate Professor	\$3,491 if meets enrollment requirement	State	08/24/09-12/18/09	3 cr.hr. Overload	MATH 112-00B	Special
Sinkhorn, Keith	School of Arts & Sciences	Assistant Professor	\$2,883 if meets enrollment requirement	State	08/24/09-12/18/09	3 cr.hr. Overload	MATH 100-00A	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Peru State College

MEETING DATE: November 13, 2009

NON-RANKED FACULTY								
(PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Anderson, Josh	School of Arts & Sciences	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	10/26/09- 12/18/09	.10 AY	ART 206-49W	Special
Albert, Allan	School of Education	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	10/26/09- 12/18/09	.10 AY	EDUC 205-49W	Special
Bennett, Pamela	School of Professional Studies	N/A	\$700/cr.hr./ 10 or more students; \$70/cr.hr./ fewer than 10 students if approved	State	01/11/10- 05/07/10	.10 AY	PSYC 250-00A	Special
Benscoter, Andrew	School of Arts & Sciences	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	10/26/09- 12/18/09	.10 AY	ENG 201-49Y	Special
Dreier, Libby	School of Education	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	10/26/09- 12/18/09	.10 AY	EDUC 255-49W	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Peru State College

MEETING DATE: November 13, 2009

NON-RANKED FACULTY								
(PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Forsberg, Peggy	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	03/15/10- 05/07/10	.10 AY	SOC 201-49Y	Special
Forsberg, Peggy	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	01/11/10- 03/05/10	.10 AY	SOC 201-49X	Special
Fritschle, Karen	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	08/24/09- 10/16/09	.10 AY	BUS 350-49X	Special
Fudge, Stacy Bliss	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	01/11/10- 03/05/10	.10 AY	PSYC 121-49X	Special
Fudge, Stacy Bliss	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	03/15/10- 05/07/10	.10 AY	PSYC 121-49Y	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Peru State College

MEETING DATE: November 13, 2009

NON-RANKED FACULTY								
(PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Giles, Mara	School of Professional Studies	N/A	\$1,400/cr. Hr.	State	08/24/09-12/18/09	.20 AY	Revised salary for additional class section	Special
Green, Mary Jane	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	01/11/10-03/05/10	.10 AY	CMIS 101-49X	Special
Hayes, Daniel	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	01/11/10-03/05/10	.10 AY	CJUS 220-49X	Special
Jacobsen, Linda	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	01/11/10-03/05/10	.10 AY	BUS 414-49X	Special
Kelly, Dale	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	03/15/10-05/07/10	.10 AY	BUS 301-49Y	Special
Kelly, Dale	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	01/11/10-03/05/10	.10 AY	BUS 301-49X	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Peru State College

MEETING DATE: November 13, 2009

NON-RANKED FACULTY								
(PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Kroeten, Terrence	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	03/15/10- 05/07/10	.10 AY	BUS 328-49Y	Special
Kroeten, Terrence	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	01/11/10- 03/05/10	.10 AY	BUS 328-49X	Special
Kroeten, Terrence	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	08/24/09- 10/16/09	.10 AY	BUS 410-49X	Special
Kroeten, Terrence	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	10/26/09- 12/18/09	.10 AY	BUS 492-49Y	Special
Langstraat, Rick	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	03/15/10- 05/07/10	.10 AY	BUS 232-02A	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Peru State College

MEETING DATE: November 13, 2009

NON-RANKED FACULTY								
(PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Langstraat, Rick	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	01/11/10- 03/05/10	.10 AY	BUS 231-02A	Special
Lundholm, Robert	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	03/15/10- 05/07/10	.10 AY	BUS 251-49Y	Special
Lundholm, Robert	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	01/11/10- 05/07/10	.10 AY	BUS 339-49A	Special
Lundholm, Robert	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	01/11/10- 03/05/10	.10 AY	BUS 251-49X	Special
Maddox, Jim	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	10/26/09- 12/18/09	.10 AY	BUS 348-49Y	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Peru State College

MEETING DATE: November 13, 2009

NON-RANKED FACULTY								
(PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Maddox, Jim	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	08/24/09- 10/16/09	.10 AY	BUS 373-49X	Special
Maddox, Jim	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	10/29/09- 12/18/09	.10 AY	BUS 380-49Y	Special
Odum, Jay	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	03/15/10- 05/07/10	.10 AY	CJUS 385-49Y	Special
Odum, Jay	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	01/11/10- 03/05/10	.10 AY	CJUS 360-49X	Special
Popelka, Susan	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	01/11/10- 03/05/10	.10 AY	BUS 380-49X	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Peru State College

MEETING DATE: November 13, 2009

NON-RANKED FACULTY								
(PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Popelka, Susan	School of Professional Studies	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	03/15/10-05/07/10	.10 AY	BUS 380-49Y	Special
Shields, Charlotte	School of Arts & Sciences	N/A	\$700/cr.hr./ 10 or more students; \$70/cr.hr./ fewer than 10 students if approved	State	08/24/09-12/18/09	.26 AY	MUSC Applied Music-Voice	Special
Weichel, Mark	School of Graduate Programs	N/A	\$50/cr.hr./ first 10 students; \$34/cr.hr./ 11 or more students	State	08/24/09-10/16/09	.10 AY	EDUC 621-49V	Special
Wellman, Eldon	School of Arts & Sciences	N/A	\$2,750 for 10 or more students; \$70/cr.hr./ fewer than 10 students if approved	State	08/24/09-12/18/09	.10 AY	MATH 110-00B	Special
Fethkenher, Larry	School of Education	N/A	\$3,201 previously (\$3,770)	State	08/24/09-12/18/09	.15 AY	Student Teacher Supervision-revised contract	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE: Peru State College****MEETING DATE: November 13, 2009**

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Ongert, Gregory	School of Education	N/A	\$3,150 previously (\$3,675)	State	08/24/09- 12/18/09	.15 AY	Student Teacher Supervision - revised contract	Special
Thompson, Gary	School of Education	N/A	\$2,800 previously (\$3,500)	State	08/24/09- 12/18/09	.13 AY	Student Teacher Supervision-revised contract	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Peru State College

MEETING DATE: November 13, 2009

NON-UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Morris, Debra	Interim Custodial Supervisor	N/A	\$2,691/month	State	09/01/09-(open)	1 FY	Interim Assignment	NA

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE: Wayne State College****MEETING DATE: November 13, 2009**

RANKED FACULTY (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Amend, Tracie	School of Arts and Humanities; Language and Literature	Interim Instructor	\$37,000.00	State	8/20/09 – 5/12/10	1.0	Ph.D. verified by 9/1/09; salary increase of \$3,000.00	NA
Garden, Randa	Communication Arts	Instructor	\$41,988.00	State	8/21/09 – 5/12/10	1.0	Completion of Ph.D. degree; salary increase of \$3,000.00	NA

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Wayne State College

MEETING DATE: November 13, 2009

UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Dostal, Makala	Admissions Counselor	N/A	\$29,618.00	State	12/17/07 – 10/19/09	1.0	Resignation	N/A
Krusemark, Renee	Learning Skills Specialist, STRIDE	N/A	\$26,775.00	Grant	10/20/08 – 8/16/09	.917	Resignation	N/A
Ryerson, Tim	Assistant Men's Basketball Coach	N/A	\$34,672.00	State/ Revenue Bond	9/4/09 – 9/24/09	1.0	Resignation	N/A

NON-UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Blomenkamp, Jean	School of Education and Counseling	Interim Co-Dean	(\$69,989.00 previously) \$94,989.00	State	8/24/09 – 5/12/10	1.0	Salary adjustment due to additional duties as Co-Dean of School of Education and Counseling – Temporary Reassignment to Professional Staff	Special
Driskell, Sandra	Interim Learning Skills Specialist	N/A	\$31,814.00 FY prorated \$21,088.85	Grant	10/2/09 – 5/31/10	.917	Interim Appointment	Special
Gentry, Chris	Interim Programmer Analyst	N/A	\$34,604.00 FY prorated \$28,974.02	State	8/31/09 – 6/30/10	1.0	Interim Appointment	Special
Linster, Carolyn	School of Education and Counseling	Interim Co-Dean	(\$74,094.00 previously) \$99,094.00	State	8/24/09 – 5/12/10	1.0	Salary adjustment due to additional duties as Co-Dean of School of Education and Counseling – Temporary Reassignment to Professional Staff	Special
Taylor, Clyde (Mac)	Vice President of Administration and Finance	N/A	\$102,000.00 FY prorated \$69,931.82 + moving expenses	State	10/26/09 – 6/30/10	1.0	New Hire, replaces Beth Kroger	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Wayne State College

MEETING DATE: November 13, 2009

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Adams, Frank	Continuing Education	Professor	\$750.00	State	8/25/09 – 12/8/09	n/a	EDU 650-F4/T5/T6	Special
Blankenau, Joseph	Academic Affairs	Professor	\$1,761.00	State	8/21/09 – 12/22/09	n/a	American Democracy Project, Fall 2009	Special
Dillard, Kelly	Academic Affairs	Assistant Professor	\$1,501.00	State	8/21/09 – 12/22/09	n/a	First Year Experience, Fall 2009	Special
Ebmeier, Sally	Educational Foundations and Leadership	Instructor	\$1,671.00	State	8/21/09 – 12/22/09	.067	Appointment; overload	Special
Geisert, Cameron	Health, Human Performance and Sport	Assistant Professor	\$1,200.00	State	8/21/09 – 12/22/09	n/a	Online course development	Special
Langdon, Jennifer	Physical Sciences and Mathematics	Assistant Professor	\$3,404.00	State	8/21/09 – 12/22/09	.133	Appointment; overload	Special
Ras, Gerard	Continuing Education	Assistant Professor	\$3,866.00	State	8/24/09 – 12/18/09	.10	BUS 608-W0	Special
Wilcox, Daryl	Continuing Education	Professor	\$500.00	State	8/27/09 – 12/10/09	n/a	SPD 552-T1/T2	Special
Worner, Tamara	Physical Sciences and Mathematics	Professor	\$6,977.00	State	8/21/09 – 12/22/09	.20	Appointment; overload	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Wayne State College

MEETING DATE: November 13, 2009

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Baumert, Mary	Continuing Education	N/A	\$2,190.00	State	8/24/09 – 12/18/09	.10	EDU 406-81	Special
Bausch, Michelle	Counseling and Special Education	N/A	\$2,500.00 + 9 hrs. tuition waiver	State	1/11/10 – 5/12/10	.125	Graduate Assistant	Special
Businga, Penny	Continuing Education	N/A	\$2,190.00	State	8/29/09 – 11/14/09	.10	EDU 516-80	Special
Calkin, Laren	Music	N/A	\$614.00	State	8/21/09 – 12/22/09	n/a	Assisting with Marching Band	Special
Curtiss, James	Continuing Education	N/A	\$3,794.00	State	8/24/09 – 12/18/09	.10	EDU 626-W1	Special
Dion, Lora	Counseling Center	N/A	\$2,920.00	State	8/21/09 – 12/22/09	.133	Writing Help Desk	Special
Finney, Patricia	Continuing Education	N/A	\$730.00	State	9/14/09 – 11/20/09	.03	EDU 396-W0	Special
Gengler, Stephanie	Continuing Education	N/A	\$548.00	State	8/24/09 – 12/18/09	.025	EDU 406-80	Special
Gengler, Stephanie	Continuing Education	N/A	\$365.00	State	8/24/09 – 12/18/09	.017	EDU 435-81	Special
Hix, Dave	Continuing Education	N/A	\$730.00	State	9/30/09 – 10/28/09	.033	HSC 345-81	Special
Hoelsing, Dan	Continuing Education	N/A	\$1,035.00	State	8/24/09 – 12/18/09	.10	EDU 725-80	Special
Hoelsing, Dan	Continuing Education	N/A	\$690.00	State	8/24/09 – 12/18/09	.10	EDU 740-80	Special
Holthe, Camilla	Continuing Education	N/A	\$548.00	State	8/24/09 – 12/18/09	.025	EDU 406-80	Special
Holthe, Camilla	Continuing Education	N/A	\$365.00	State	8/24/09 – 12/18/09	.017	EDU 435-81	Special
Jessen, Carol	Continuing Education	N/A	\$2,190.00	State	9/14/09 – 3/31/10	.10	EDU 568-85	Special
Lichty, Tracy	Continuing Education	N/A	\$1,460.00	State	8/24/09 – 12/18/09	.067	EDU 435-81	Special
Machacek, Darlene	General Studies	N/A	\$2,190.00	State	8/21/09 – 12/22/09	.10	GST 196-04	Special
Machacek, Darlene	Continuing Education	N/A	\$380.00	State	9/14/09 – 12/18/09	.033	GST 396-W0	Special
Magnuson, Grant	Continuing Education	N/A	\$2,307.00	State	9/16/09 – 12/4/09	.10	ITE 510-W0	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Wayne State College

MEETING DATE: November 13, 2009

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Paulsen, Paige	Athletics	NA	\$5,000.00 + 18 hrs. tuition waiver	State	8/21/09 – 5/12/10	.25	Graduate Assistant	Special
Quance, Marilyn	Continuing Education	NA	\$1,460.00	State	8/24/09 – 12/18/09	.067	IDS 196-W0	Special
Quance, Marilyn	Continuing Education	NA	\$730.00	State	8/24/09 – 12/18/09	.033	IDS 196-W1	Special
Ricklefs, Angela	Continuing Education	NA	\$548.00	State	8/24/09 – 12/18/09	.025	EDU 406-80	Special
Ricklefs, Angela	Continuing Education	NA	\$365.00	State	8/24/09 – 12/18/09	.017	EDU 435-81	Special
Sudtelgte, Kathleen	Continuing Education	NA	\$548.00	State	8/24/09 – 12/18/09	.025	EDU 406-80	Special
Sudtelgte, Kathleen	Continuing Education	NA	\$365.00	State	8/24/09 – 12/18/09	.017	EDU 435-81	Special
Sweeney, Karen	Continuing Education	NA	\$939.00	State	8/24/09 – 12/18/09	.10	EDU 632-W0	Special
Weber, Brad	Music	NA	\$3, 519.00 (\$2,183.00 previously)	State	8/21/09 – 12/22/09	.161	Revision to reflect increase of workload (MUS 128-01 & MUS 196- 01)	Special
Wingett, Wes	Continuing Education	NA	\$1,725.00	State	9/14/09 – 11/16/09	.10	EDU 568-80	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Wayne State College

MEETING DATE: November 13, 2009

NON-UNIONIZED PROFESSIONAL STAFF (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Walkenhorst, Adam	Baseball Assistant	N/A	\$11,600.00	State	9/1/09 – 5/31/10	.375	Based upon available funding	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE: Wayne State College****MEETING DATE: November 13, 2009**

UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Vick, Jr., Ron	Custodian	N/A	\$1,802.05/mo.	State	2/1/00 – 9/18/09	1.0	Resignation	N/A
Woehler, Kara	Office Assistant II	N/A	\$1,824.61/mo.	Grant	9/12/05 - 8/2/09	1.0	Resignation	N/A

NON-UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Nolan, Tarah	Temporary Office Assistant II	N/A	\$1,766.00/mo.	Grant	10/5/09	1.0	Temporary, pending completion of a search	NA

NON-UNIONIZED SUPPORT STAFF (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Small, Benjamin	Custodian	N/A	\$763.00	State	9/1/09	.50	New Hire, replaces Elliott Anderson	NA

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

November 13, 2009

ACTION: Approve A Correction To the April 18, 2008 Board of Trustees Meeting Minutes for a Typographical Error Related to Peru State College's 2008-2009 Publication Fee

As you can see on the attached information, the April 18, 2008 Board materials show the PSC publications fee would be \$1.25 per credit hour. The April 18, 2008 Board meeting minutes approved at the June 6, 2008 Board meeting contain a chart (not in the April materials) that shows the fee as \$1.20. There is no indication in the minutes that the College's request was changed. The minutes show approval of the fees "as submitted by the colleges," except for a change in Wayne's library penalty fee. The \$1.20 number is clearly an undetected typographical error in the minutes. Of course, Peru State charged \$1.25.

The System Office and Peru State College are requesting the April 18, 2008 minutes be amended to show the charge of \$1.25 per credit hour for the publications fee for 2008-2009 is correct as charged by the college.

Approve 2008-09 Fees

A motion was made by Vice Chair Teahon and seconded by Trustee Suarez to approve the following proposed fee schedules for 2008-2009 as submitted by the colleges, with a change to Wayne's library penalty fee to variable based on the article borrowed. Voting aye: Roskens, Suarez, Teahon and Vrtiska. Voting nay: None. Student Opinion aye: Harmon and Myers. The motion was unanimously approved.

Chadron may bring a change to its student activity fee forward for Board consideration at the June 6, 2008 meeting.

	Chadron	Peru	Wayne
Mandatory Fees:			
Admission/Matriculation Fee	\$15.00	\$10.00	\$30.00
Degree Fee	\$20.00	\$30.00/\$40.00	\$35.00/\$60.00
Health Fee			\$3.50/hr
	\$33.60/max	\$20.00/max	\$42.00/max
Late Registration Fee	-----	\$10.00	\$15.00
Placement Fee	\$30.00	\$5.00/\$10set-up	\$30.00
Transcript Fee	\$5.00		\$4.00
Capital Improvement Fee	\$9.00/hr	\$9.00/hr	\$9.00/hr
Late Payment Fee	-----	10% balance	2% monthly
Facilities Fee	\$13.10/hr-on	\$7.00/hr	\$13.00/hr
	\$11.10/hr-off		\$156 max
Parking Permit	\$20.00	\$20.00	\$40/\$24/\$13
Parking Penalty	\$20.00	\$25.00	varies
Student Activity Fee:	1-10 hrs. \$5.50/hr. max \$66.00	\$3.50/hr	0-11 hrs. \$2.75/hr \$33.00 max
Event Fee:	1-6 hrs. \$17.95 7+ hrs. \$35.90	\$1.75/hour	0-11 hrs. \$7.50/hr \$90 max
Technology Fee	\$4.25/hr	\$3.50/hr	\$6.50/hr (\$78 max)
Student Record Fee			\$.25/hour
Other Fees:			
ARC Services Fee		\$6.00	
LEAP Fee		\$6.00	
Publications Fee		\$1.20/hr	
CLEP Test Fee		Vary	
Lab Fees	\$5.00-\$75.00	Vary	as published
Site Specific Fee		\$40.00	
Failure to Pay Penalty			\$100.00
Reinstate. Fee After Adm. Withdrw			\$100.00
Deferment Fee		\$35.00	
Extended Campus Fee			\$20.00/hr
Student ID Card		\$2.00	
Replacement ID Card	\$5.00	\$3.00	\$15.00
Intrn'l Student Adm. Fee			\$0.00
Housing Deposit	\$100.00	\$100.00	\$100.00
New Student Orientation Fee	\$75.00		
Returned Check Charge		\$20.00	\$35.00
Library Penalty	\$.05/day	\$.10/day	vary by article
Music, Private Lessons		\$90.00	\$0.00
Music Locker Rental			\$10.00/semester
Music, Instrument Rental Fee			\$10.00/semester
Library User Fee			\$5.00/annual
Material Fee			at cost

Fiscal and Facilities Committee

Larry Teahon, Chair
 Cap Peterson
 Jennifer Myers

April 18, 2008

ACTION: Approve the Proposed Fee Schedules for 2008-09 as Submitted by the Colleges

Priority: Financial Strength
 Strategy: 1

The colleges have submitted the following proposed fee changes for FY 2008-09. A summary of all student fees is found on the following pages.

Institution	Fee Changes	Current 2007-08	Proposed 2008-09
Chadron	Capital Improvement Fee (per credit hour)	\$ 8.00	\$ 9.00
	Event Fee:		
	1-6 credit hours	17.40	17.95
	7+ credit hours	34.80	35.90
	Facilities Fee:		
	On-campus	11.75/cr. hr.	13.10/cr. hr.
	Off-campus	9.75/cr. hr.	11.10/cr. hr.
	Health Fee: (per semester)		
	0-11 credit hours	2.70	2.80
	11 credit hours or more	32.40	33.60
	Student Activity Fee (per credit hour)		
	1-10 credit hours	2.60	5.50
	11+ credit hours	31.20	66.00
Max per semester	31.20	66.00	
Technology Fee: (per credit hour)	4.10	4.25	
New Student Orientation	45.00	75.00	
Peru	Capital Improvement Fee (per credit hour)	\$8.00	\$9.00
	Facilities Fee (per credit hour)	\$6.00	\$7.00
	Student Activity Fee (per credit hour)	\$3.00	\$3.50
	Publications Fee (per credit hour)	\$1.00	\$1.25
Wayne	Capital Improvement Fee (per credit hour)	\$ 8.00	\$ 9.00
	Facilities Fee (per credit hour)		
	0-11 credit hours	12.00	13.00
	Max per semester	144.00	156.00
	International Student Admission Processing Fee	\$20.00	\$0.00
	Private Music Lessons (per credit hour)	=ug resident tuition	\$0.00

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Roger Breed
David Seger

November 13, 2009

ACTION: First & Final Round Approval of Changes to Board Policy 4420; Academic Transfer; Courses Delivered to High School Students

Priority: Financial Strength of the System

Goal: 3. Increase enrollment and retention

Strategies: b. Increase number of students in residential housing
e. Increase number of out-of-state students

Vice Chancellor Tande and the Vice Presidents' for Academic Affairs have been reviewing policy 4420 to help clarify issues surrounding dual credit offerings. This ties with discussions taking place by the Nebraska Board of Education because Rule 21 has been modified to add a "dual credit certificate" for college faculty teaching dual credit courses. The proposed policy went before the Nebraska Board of Education on October 8th with the public hearing tentatively scheduled for November 10, 2009.

After careful consideration by the academic officers, this policy has been updated. As a result, several key components of the policy have been modified to ensure consistent interpretation at all three colleges. The components modified include the qualifications of the faculty teaching the high school courses, the curricular requirements and the awarding of grades. The System office recommends approval of the changes to this policy. Attached is a copy of Board Policy 4220.

2.1.-2

ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 4420

Academic Transfer College Courses Delivered
~~in High Schools~~ to High School Students

Page 1 of 23

BOARD POLICY

Faculty Qualifications

Instructors must be approved by the administrator of the academic unit in which the course is taught on campus. Instructors who are not regular faculty of the college or university must be formally appointed as adjunct faculty members of the academic unit in the manner in which any adjunct faculty member is appointed for teaching on-campus courses.

Adjunct faculty members are required to have ~~the same qualifications as faculty who teach the course on campus including at least a master's degree and at least 6 graduate credits in the content area for which courses will be offered in the discipline or a graduate education degree with a focus in the discipline.~~ The teaching load of adjunct faculty who are full-time high school teachers should be such that adequate preparation time is available.

~~New Adjunct~~ instructors for these courses shall work with the administrator of the academic unit in which the course is taught on campus.. The college administrator will be available to provide guidance and assistance regarding course objectives and materials. should be assigned a faculty mentor who is a regular full-time faculty member on the main campus. The mentor will be available to provide guidance and assistance to the instructor as needed throughout the course. The instructor should have regular contact with the main campus academic unit through visits to the campus or through campus faculty visits to the delivery site.

Student Admission

All students in these classes must meet all of the following requirements except as noted below:

1. Be chosen carefully and recommended by the high school academic staff;
2. Meet the prerequisites of the courses;
3. Have a cumulative grade point average of B or its equivalent or better; and
- ~~4. Rank in the upper third of their class academically; and~~
- ~~5.~~ 4. Be juniors or seniors.

Exceptions to requirements 3 ~~and 4~~ may be made only by the administrator of the chairperson of the college academic unit responsible for the delivery of the course, ~~following consultation with the course instructor.~~

If appropriate, the institution responsible for the course may elect to administer a placement test to assure readiness of students to benefit from the course. Unless an exception is granted by the administrator of the academic unit responsible for the delivery of the course ~~chief academic officer of the college~~, students are limited to one course per semester.

ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 4420 Academic Transfer College Courses Delivered
in High Schools to High School Students**

Page 2 of 23

Curriculum

Colleges may offer only lower division (freshman and sophomore) courses that are offered ~~by~~ ~~on~~ the home college campus and that are part of the regular curriculum approved by the established course approval process. No college-level credit courses may be created specifically for high school students. Each course will feature a final exam or culminating experience that substantially measures the extent to which the course's stated learning objectives are achieved. Course objectives, and the final exam or culminating experience, developed by the college content area faculty and approved by the administrator of the academic unit responsible for the delivery of the course, must syllabi, outlines, texts, reading lists, assignments, laboratories, tutorials, evaluation methods, and other elements of a course should be the same regardless of the course location. Course syllabi will clearly state that, regardless of grades earned previously, the culminating assessment must be passed in order to receive credit for the course.

~~A three-semester credit hour course will extend over a period of 15 weeks or more. An institution may require additional instruction time without increasing the number of credits earned.~~

Instructional Context and Resources

All institutions must assure that adequate library holdings are available to the students to satisfy the requirements for reading lists and reference materials for term papers, course projects, and the satisfaction of the curiosity of students who wish to read outside the designated requirements of the course. High school librarians should be aware of special needs of courses to be taught in the high school. All students should be granted access to library catalogs and holdings at the home campus of the institution delivering the course. Such access may be by remote means using computer connections.

The high school and/or the higher education institution should provide the instructional equipment, laboratories, computer equipment, software, and materials that are required for the course and that are comparable to the resources available to the students taking the course on the home campus.

Validation of Credits

The standards for credits awarded for a particular course are the same regardless of the location of the class. Students must meet the objectives outlined for the course. The credit is valid upon successful completion of the course requirements as determined by the course instructor. The responsibility for awarding the final grade earned by the students rests with the course instructor, utilizing the grading scale established by the College. The recorded grade shall be the same on the high school and college transcript. Credits are recorded on the college transcript.

Course and instructor evaluations will be conducted by the institution offering the course. The evaluation may include a comparison of student performance on a common final exam administered to students on the home campus and to students at other sites.

Decisions about the award of high school credits for the completion of college courses offered in the high school may be made by the high school.

2.1.-4

ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 4420

Academic Transfer College Courses Delivered
in High Schools to High School Students

Page 23 of 23

Institutional Collaboration

The State Colleges are encouraged to establish clear communication channels with public higher education institutions serving the same geographical area regarding the needs of high schools in the area and to collaborate through joint planning for the efficient delivery of high quality higher education courses to high schools. The institutions are encouraged to work together to prevent unnecessary duplication and unproductive competition. All institutions should encourage qualified high school students to enroll in college courses on college campuses where feasible.

Policy Management

The revised policy goes into effect immediately with the exception of the following provisions:

- a. Faculty Qualifications – Effective date Fall Semester 2012
- b. Final Exam or Culminating Experience – Effective date Fall Semester 2010

Policy ~~A~~adopted: 8/29/97

Policy Revised: 11/13/09

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Roger Breed
David Seger

November 13, 2009

ACTION: First & Final Round Approval of Changes to Board Policy 5501; Group Insurance; Ancillary Organizations

Priority: Educational Excellence Throughout the System
Goal: 3. Recruit, retain and invest in excellent faculty and staff

Policy 5501 is being revised to outline the insurance and benefits available to NSCS ancillary organizations. It also stipulates that a written collaborative agreement must be in place to address the available insurance and benefits. The System Office recommends approval of the changes to this policy to be effective on February 1, 2010. Attached is a copy of Board Policy 5501.

2.2.-2

PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 5501 Group Insurance; Insurance and Benefits;
Ancillary Organizations

Page 1 of 1

BOARD POLICY

Full-time employees (at least .75 FTE) of organizations ancillary to the State Colleges and the State College System are eligible for participation in the System Group Insurance and Retirement Plans, namely the group medical/dental, vision, health, life, retirement, and long-term disability insurance plans and the TIAA/CREF retirement plans. Employees will also be eligible to participate in the immediate family tuition remission program, the tuition waiver program and the Employee Assistance Program.

No State College contribution to the employee's premium cost will be involved. ~~and the~~ ancillary organization ~~and their employees will arrange with the companies for payment of premiums shall be responsible to reimburse the College or System for the employer's share of the benefit cost.~~ The ancillary organizations must have a written Collaborative Agreement with the Board addressing access to insurance and benefit plans. Ancillary organizations include: Chadron State College Foundation; Chadron State College Alumni Association; Peru State College Foundation; Peru State College Improvement, Inc.; and Wayne State College Foundation; Wayne State College Alumni Association; and any other ancillary organizations recognized by the Board.

Policy Adopted: 6/5/93

Policy Effective: 2/1/10

Approved: 11/13/09

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Roger Breed
David Seger

November 13, 2009

ACTION: Approve Foundation Agreement Between NSCS and Wayne State Foundation

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources

 4. Improve efficiency of operations

Strategy: f. Keep Board of Trustees informed on the financial status of the colleges and system

The System Office and Wayne State request the Board approve this Agreement with the Wayne State Foundation, which describes the roles, responsibilities, and cooperative partnership between the parties for the benefit of Wayne State College.

Collaborative Agreement

This Agreement is made by and between the Board of Trustees of the Nebraska State College System, hereinafter referred to as the "Board" and the Wayne State Foundation Board of Trustees, hereinafter referred to as the "Foundation."

This Agreement identifies a commitment between the Board and the Foundation to engage in cooperative practices and exchange benefits for the betterment of Wayne State College.

Nothing in this Agreement shall be interpreted to supersede the articles and by-laws of the Wayne State Foundation.

Role of the Foundation

As stated in the articles of incorporation, the Foundation is a separately incorporated, tax exempt §501 (c) (3) non-profit organization created to raise, manage, distribute, and steward private resources to support the various missions of the Wayne State College. The Foundation is responsible for identifying and nurturing relationships with potential donors and other friends of Wayne State College (hereinafter referred to as the College) and the NSCS. The Foundation shall solicit cash, securities, real and intellectual property, and other private resources for the support of the College. The Foundation Board of Trustees and its Executive Committee are responsible for control and management of Foundation assets.

The Foundation exists to raise and manage private resources supporting the mission and the long-term priorities of the College, to provide opportunities for students, faculty, and staff and to provide a margin of institutional excellence beyond what is otherwise possible.

The Foundation is dedicated to building the endowment for the support of the College and in addressing, through financial support, the academic and other priorities of the College, as submitted by the College to the Foundation.

The Foundation shall employ personnel experienced in planning for and managing private contributions to work with the NSCS and the College. Such employees are not employees of the College or the NSCS and are not afforded tenure or rank.

Role of the Board

The Board is legally responsible for the performance and oversight of all aspects of the Nebraska State College System, including Chadron State College, Peru State College, Wayne State College and the System Office.

The Board directs the strategic plan, priorities and operations for the NSCS.

The Board is responsible for the employment, compensation, and evaluation of all state college employees.

Role of the Chancellor

The Chancellor is responsible for overseeing the NSCS strategic plan, and for the leadership and operations for the Nebraska State College System.

The Chancellor acts as the official liaison between the Board of Trustees of the Nebraska State Colleges and the Foundation and is responsible for communicating the priorities and long-term plans for the state colleges to the Foundation either directly or through the College President.

The Chancellor is responsible for overseeing the employment, compensation, and evaluation of all the college presidents.

Role of the President

The President is responsible for setting priorities and long-term plans for the College in conjunction with the Board and communicating such priorities and long-term plans to the Foundation.

The President is responsible for overseeing the mission, and for the leadership and operations of the College.

Foundation's Responsibilities

The Foundation, in consultation with the College community and the President, is responsible for planning and executing a comprehensive fund-raising and donor-acquisition program in support of the College's mission. These programs may include annual giving, major gifts, planned gifts, special projects, and other campaigns as appropriate.

The Foundation is responsible for the control and management of all its assets, including the prudent management of all gifts consistent with donor intent and Internal Revenue Service requirements.

The Foundation shall continue to establish asset-allocation, disbursement, and spending policies that adhere to applicable federal and state laws including the Uniform Prudent Investor Act (UPIA) and the Uniform Prudent Management of Institutional Funds Act (UPMIFA).

The Foundation shall continue to engage an independent accounting firm annually to conduct an audit of the Foundation's financial and operational records and shall provide the College, the President and the Chancellor a copy of the annual audited financial statements, including the management letters by October 1 each year, in order to allow for inclusion with the NSCS Comprehensive Audit. The parties agree to revise the October 1 deadline as may be necessary to accommodate the schedule established by the State Auditor of Public Accounts. The Foundation has provided annual audits of the Foundation to the College in a timely manner since 2004 when GASB 39 was established. The Foundation shall **continue to work** with the College to adhere to pronouncements issued by the Governmental Accounting Standards Board including GASB 39. The Foundation shall continue to provide the President financial reports prepared for the Foundation's quarterly Executive Committee meetings. The President may share these reports with the Chancellor.

The Foundation is responsible for employment, compensation, supervision and evaluation of all its employees, including, but not limited to the **Executive Director, Director of Planned Giving, Director of Development and Alumni Relations, and Office Assistant I**. As part of its responsibilities as an employer, the Foundation shall adopt appropriate personnel policies and conduct any necessary and appropriate personnel orientation and training. Paid leave, holiday benefits and overtime provisions shall be established consistent with those established for College employees. The Foundation understands and agrees that the Board and the College are not responsible for the Foundation's obligations as an employer, although the Chancellor and President may provide input to the Foundation regarding the performance of the Foundation employees.

The Foundation may explore opportunities, including acquisition and management of real estate on behalf of the College and the Board for future allocation, transfer, or use.

The Foundation may serve as an instrument for entrepreneurial activities for the College and the Board and may engage in such activities as purchasing, developing, or managing real estate for College expansion.

The Foundation shall maintain, at its own expense, copies of the plans, budgets, and donor and alumni records developed in connection with the performance of its obligations.

The Foundation shall provide a portion of its unrestricted funds to a discretionary fund for the President and the Chancellor. The Foundation shall provide the President with an automobile suitable for the President and an annual expense account of no less than Ten Thousand Dollars (\$10,000). The Foundation will deposit no less than Two Thousand Five Hundred Dollars (\$2,500) into the account each quarter. Such funds may be used for the President's spouse to travel to Foundation and alumni events, dues for community organizations, flowers for funerals in the College and local community, off-campus banquets, off-campus wi-fi service for laptop during travel, and office publications, etc. Receipts for all expenses with appropriate documentation consistent with the IRS requirements shall be submitted to the Foundation. The Foundation shall also establish an annual expense account of no less than Fifteen Hundred Dollars (\$1,500) for the Chancellor to be used for activities in support of the College. Receipts for all expenses with appropriate documentation consistent with the IRS requirements shall be submitted to the Foundation to receive reimbursement.

The Foundation shall provide a college support account to be used for presidential expenses, student and faculty research, campus events not supported by state funds, student travel to conferences, etc. The account will be managed by the Foundation Office. The President will submit requests for payments to the Foundation Office explaining the request for payment by attaching supporting information and/or receipts in accordance with IRS requirements.

The Foundation shall provide one-third of the payments in support of the NSCS's annual Senator's reception. The Foundation shall join the state college foundations in sponsoring the NSCS Teaching Excellence Award with an annual contribution **from each of the foundations** of One Thousand Dollars (\$1,000) paid to the NSCS. **All of the state college foundations must participate in this award or the Foundation will not.**

The Foundation agrees to reimburse the College in a timely manner for all expenses that the College incurs as a result of the terms of this Agreement, including but not limited to, unemployment benefits paid on behalf of the Foundation's previous employees, the proportionate share of worker's compensation premiums paid on behalf of the Foundation's employees, expenses for central office services as described in this Agreement, additional insurance premiums expenses, retirement contributions for Foundation employees, employee benefits for Foundation employees, and all other related payroll expenses.

The Foundation recognizes that the Board is the employer of the Chancellor, the President, College employees and employees in the System office. The Foundation will continue to respect that employer/employee relationship and agrees not to interfere or insert itself into employment matters between the Board and the Board's employees.

Except for reimbursing the President's spouse for travel expenses related to accompanying the President on College business, the Foundation agrees that it shall not enter into any agreements or contracts with the Board's employees, or family members of Board employees to provide income, deferred compensation, or provide any other taxable benefits as defined by the Internal Revenue Service without prior written approval by the Chancellor.

The Foundation agrees that the Board's employees shall not be appointed as board members or directors for the Foundation in the future. Board employees who are currently serving as board members or directors for the Foundation may remain in that capacity through the end of his/her current term.

Board's Responsibilities

The Board shall provide the Foundation with office space including utilities free of charge. The Board shall also provide access to central office services including, but not limited to, telephone, facsimile, email, photocopier and computer support services. The Foundation agrees to reimburse the College for central office service expenses on a monthly basis through Foundation funds or an appropriate college account established in support of the Development and Alumni Office.

The Board shall include the Foundation as an additional insured on its general liability, property, and directors and officer's insurance coverage at no charge. The parties agree that if the Foundation causes, through any act or omission, insurance premiums to increase, the Foundation shall reimburse the Board for such premium increases.

During the period that this Agreement and in order to assist the Foundation, the Board shall continue to provide funding for three employees of the Foundation. Currently, those employees include two Office Assistants and the Assistant Director/Accountant. The Foundation agrees to continue to provide .09 FTE funding to the College for the Assistant Director/Accountant position.

The Board shall allow Foundation employees access to participate in the College plans for TIAA/CREF retirement programs; medical/dental, vision, long term disability, and life insurance plans; the immediate family tuition remission program; the tuition waiver program; and, Employee Assistance Program services in the same manner as College employees. The Foundation agrees to reimburse the College for the employer's share of the Foundation employee benefits.

The Board shall provide payroll processing services for Foundation employees in accordance with the College's normal policies and procedures. Wages must be paid by direct deposit or other means of electronic transfer. All Foundation payroll expenses shall be reimbursed to the College.

The Board may provide other benefits or services to assist the Foundation's work at the discretion of the Chancellor or President.

The Board shall make available to all College employees, the opportunity for payroll deduction for donations to be directed to the Foundation.

Hold Harmless

The Foundation agrees to protect, save and hold the Board of Trustees of the Nebraska State Colleges, all Directors, agents, officers, representatives and employees thereof, forever harmless for any damages, costs or charges imposed for violations of any law or ordinance occasioned by the negligence, affirmative act or omission of the Foundation, including the Foundation's Directors, agents, officers, representatives and employees. The agreement to hold harmless shall include, but not be limited to, reimbursement for any and all losses, costs, damages, liability or expenses including attorney's fees and litigation costs arising from this collaborative relationship and the terms of this Agreement.

The Board of Trustees of the Nebraska State Colleges agrees to protect, save and hold the Foundation, all Directors, agents, officers, representatives and employees thereof, forever harmless for any damages, costs or charges imposed for violations of any law or ordinance occasioned by the negligence, affirmative act or omission of the Board of Trustees, including the Board of Trustees' Directors, agents, officers, representatives and employees. The agreement to hold harmless shall include, but not be limited to, reimbursement for any and all losses, costs, damages, liability or expenses including attorney's fees and litigation costs arising from this collaborative relationship and the terms of this Agreement.

Meetings

To ensure effective achievement of the items of the agreement, the Chancellor and/or the President shall meet regularly with Foundation officers and/or executive employees to foster and maintain productive relationships, share information, and to ensure open and continuing communications and alignment of priorities.

Amendment


This Agreement may be amended upon written agreement of the parties.

Termination

Either party may, upon ninety (90) days written notice to the other party, terminate this Agreement. Notwithstanding the foregoing, either party may terminate this Agreement in the event the other party defaults in the performance of its obligations and fails to cure the default within thirty (30) days time after receiving written notice of the default.

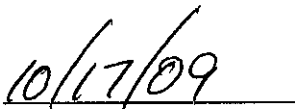
IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers as of the day and date first above written.

Chair of the Board of Trustees
On Behalf of the Board of Trustees of the
Nebraska State Colleges
Larry Teahon



President of the Board of Trustees
On Behalf of the Wayne State Foundation
Mike Bousquet

Date



Date

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Roger Breed
David Seger

November 13, 2009

ACTION: Direct Chancellor to Finalize Agreement with Peru State College Foundation by November 30, 2009 and to Take Appropriate Action As Directed By the Board if Agreement is Not Reached by That Date

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources
4. Improve efficiency of operations

Strategy: f. Keep Board of Trustees informed on the financial status of the colleges and system

At its June 19, 2009 Board of Trustees meeting, the Board authorized the Chancellor to negotiate terms of collaborative Agreements with each of the college foundations. Currently the Wayne State Foundation Agreement is finalized and is on the current agenda to be approved.

Because of time constraints the Agreements with the foundations are being negotiated serially. The PSC Foundation Agreement is next in line to be completed.

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

November 13, 2009

**ACTION: Reconsideration of Decision Taken Regarding Submission of Deficit
Request for SAP and NeSIS Operating Costs of \$743,292**

Priority: Financial Strength of the System

Strategy: 1. Ensure financial accountability

Goal: f. Keep Board of Trustees informed on financial status of the colleges and system.
 g. Continually find ways to stretch limited resources as far as possible

At its September 10-11, 2009 meeting, the Board approved the submission of a deficit request for ongoing operating costs associated with the new NeSIS system and the recent transition to SAP, both in partnership with the University of Nebraska. Given the current economic situation and the budget challenges that the State of Nebraska is facing, we recommend the Board reconsider this action and approve delaying any request for these ongoing costs until sometime in the future.

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

November 13, 2009

ACTION: Accept the 2008-2009 Revenue Bond Audit Reports as Submitted for the State Colleges by KPMG

Priority: Financial Strength of the System

Strategy: 1. Ensure financial accountability

Goal: f. Keep Board of Trustees informed on financial status of the colleges and system.
 g. Continually find ways to stretch limited resources as far as possible

KPMG has completed the audit for the revenue bond programs at the colleges for fiscal year 2008-09. The 2002 Master Resolution calls for an annual audit of the records of the revenue bond program to show revenues, fees, and earnings credited to the program, the financial condition at the close of the fiscal year, transactions during the year, a review of the insurance carried on the facilities and other buildings, the percentage of occupancy and use of the facilities, and any other matters deemed relevant and necessary to make the audit informative. The audit is a system report, with information for each of the colleges provided, along with system summaries. The audit incorporates information on both the 2002 refunding and supplemental issues and the 2003 supplemental issues.

Board policy #9005 requires that CSC and WSC maintain a minimum 125% debt service coverage and PSC a 135% debt service coverage ratio, a policy that helps make our bonds attractive in the market. The ratios are shown below. The programs continue to be solid. In keeping with the provisions of the Master Resolution, expenditures for capital improvements and extraordinary repairs that were charged to surplus and construction funds are not deducted in arriving at amounts available for debt service coverage.

	2005-06	2006-07	2007-08	2008-09
Chadron State College	154%	176%	196%	221%
Peru State College	176%	206%	251%	231%
Wayne State College	204%	232%	267%	245%

KPMG indicates that the financial statements “present fairly, in all material respects, the revenues collected and expenditures paid and changes in fund balances” as required by our bond agreement. Supplementary information, except that which is marked unaudited, has been subjected to auditing procedures and is found to be fairly stated in relation to the basic financial statements.

Copies of the audit have been provided to the Board.

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

November 13, 2009

ACTION: First & Final Round Approval of Changes to Board Policy 8066; Capital Construction; Contracts; Professional Consulting Services

Priority: Financial Strength of the System

Goal: 1. Ensure financial accountability

Strategy:f. Keep Board of Trustees informed on the financial status of the colleges and system

Policy 8066 is being revised to remove a reference to "bidding", since selection of Capital Construction Professional Consulting Services is qualification-based. In addition, the reference to the DAS "Open End Agreement" reflects an elimination of a lower limit and makes the use of this Agreement available as an option for all projects under \$1,000,000. Finally, a reference to petitioning the Board if professional fees are inadequately budgeted is removed, as each College is generally responsible for establishing and adjusting, as necessary, the professional fees budgets for these services. In the proposed language, the College would instead consult with the System Office staff. The System Office recommends approval of the revision. Attached is a copy of Board Policy 8066.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8066 Capital Construction; Contracts;
Professional Consulting Services**

Page 1 of 3

BOARD POLICY

For consulting services related to construction projects, the State College System will follow the procedures established by the Nebraska Consultant's Competitive Negotiation Act (RRS 81-1701 through 81-1721) in their selection of professionals needed for capital construction projects.

PROCEDURE

For projects whose basic construction costs are estimated to be more than four hundred fifty thousand dollars (\$450,000) and the estimated fee is anticipated to exceed forty-five thousand dollars (\$45,000), except in cases of public emergencies so certified by the College President, the following procedures shall be followed:

1. A Request for Proposal advertisement for the project shall be drafted by the college and reviewed by System Office staff before publication. The advertisement shall include a general description of the project and the name of the person at the college to contact for additional information. This advertisement must be published once a week (weekdays only) for three consecutive weeks in a publication based in or near the locality of the project and in other widely circulated publications as deemed necessary by the college. A timeline shall be noted in the advertisement for letters of interest to be submitted by the professional consultants. The college shall then notify the interested firms of the deadline for submittal of proposals and direct the firms to include specific forms/information with their proposals.
2. The college President is authorized to appoint a campus screening committee to review the professional consultants' proposals and to select three or four firms for interviews by the selection committee. It is suggested that the local committee include the Chair/Dean of the College/Division/Department for which the facility is being constructed/renovated; the college's Vice President/Dean of Administration; the campus Director of Physical Plant; and others deemed appropriate by the President.

In evaluating the proposals, the screening committee shall give consideration to the following criteria:

- a) Demonstrated interest in project
 - b) Relevant experience in projects of similar nature
 - c) Background of key personnel to be involved in project
 - d) Planned use of outside consultants
 - e) Approach in working with campus staff, students, faculty
 - f) Past performance in meeting budget limits and time schedules
 - g) Evaluation of firm's work on other state projects
 - h) Evaluation of proposal
 - i) Current workload and past volume of work for State Colleges to promote an equitable distribution of contracts among qualified firms
3. The college President shall recommend the membership of the Selection Committee to the Board of Trustees for approval. Included as members of the committee will be a Board of Trustee member; the Chair of the Fiscal, ~~and~~ Facilities & Audit Subcommittee; the Vice Chancellor for Finance and Administration, the Vice Chancellor for Facilities, Planning, and Information Technology; and appropriate campus personnel as desired by the President. If the consultant being sought is an engineer, a licensed engineer shall also be on the selection committee; if architectural firms are being interviewed, the selection committee shall have one member who is a certified architect. NOTE: If the project is a state-funded project, a representative of the State Building Division shall also serve on the selection committee.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8066 Capital Construction; Contracts;
Professional Consulting Services**

Page 2 of 3

4. The college representative in charge of the selection process shall consult with the System Office staff in scheduling the date for the interviews. Once the firms to be interviewed have been identified by the screening committee, notification and appropriate material shall be forwarded to the selection committee for review prior to the interviews. The objective criteria shall be similar to that identified in the preceding paragraph 2.
5. Unless time is not available, each firm shall be interviewed for one hour, including questions from the selection committee. When the interviews have all been completed, the committee shall discuss the strengths of the firms in relation to the proposed project and shall arrive at agreement on the first-, second- and third-place firms. The college shall then negotiate a contract, in consultation with System Office staff, with the selected firm, keeping in mind the budget for professional fees. If the negotiations are concluded within the budget limitations and all other issues resolved, a recommendation shall be made by the college President to the members of the Fiscal, ~~and~~ Facilities & Audit Subcommittee who shall then submit a recommendation to the Board of Trustees for approval. If the fee cannot be negotiated with the first-place firm within the budget limits and required terms, negotiations shall be held with the second-place firm. If agreement cannot be reached with the second qualified firm, negotiations shall be undertaken with the third-place firm. If those negotiations do not result in a satisfactory agreement, the college and System Office staff will determine the ~~next steps, reasons for the failure to negotiate an agreement. If the problem is due to inadequately budgeted professional fees, the college may petition the Board of Trustees for an upward adjustment in the professional fees portion of the budget and resume negotiations with the first qualified firm.~~

The Presidents are delegated the responsibility for ~~the selection process and for bidding~~, negotiating, and signing on behalf of the Board and reporting the same to them, contracts for architectural or engineering services, under twenty-five thousand dollars (\$25,000) which have been included in the operations budget, revenue bond budget or capital construction budgets. Contracts for architectural or engineering services with a fee that is more than twenty-five thousand dollars (\$25,000) but less than forty-five thousand dollars (\$45,000), shall be submitted to the Chancellor for approval prior to acceptance by the college and signature by the President. The Chancellor will include information on these contracts in his/her subsequent report to the Board.

The Board of Trustees/Professional Consultants form shall be used for all agreements entered into by the colleges. The short form may be used for services to develop a Program Statement. The long form must be used for all other professional design phases of a construction project.

The Department of Administrative Services "Open End Agreement" as defined by DAS Standard Form of Consulting Services: Design and Contract Administration, Nebraska Open End Agreement may be substituted as defined by DAS policy. The policy applies to projects ~~over forty five thousand dollars (\$45,000) with basic construction costs of four hundred fifty thousand dollars (\$450,000) and~~ not to exceed one million dollars (\$1,000,000). The policy recognizes the DAS-BD Open End Agreement as an already complete Proposal Request.

All contracts and professional consulting service agreements involving the use of Building Renewal funds must conform to Project Procedures/Standards as promulgated by the Task Force for Building Renewal.

4.3.-4

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8066 Capital Construction; Contracts;
Professional Consulting Services**

Page 3 of 3

Legal Reference: RRS 81-1701 through Nebraska Consultant's Competitive Negotiation Act
RRS 81-1721
RRS 85-411 Campus buildings and facilities; board; powers
RRS 85-306 State college; president; duties; responsible to board
RRS 85-304 Board of Trustees; powers; enumerated

Policy Adopted: 3/11/94
Policy Revised: 6/19/98
Policy Revised: 9/10/02
Policy Revised: 2/12/04
Policy Revised: 9/15/06
Policy Revised: 11/13/09

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

November 13, 2009

ACTION: First & Final Round Approval of Changes to Board Policy 8068; Capital Construction; Contracts; Forms, Payments

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategies: f. Keep Board of Trustees informed on the financial status of the colleges and system
j. Maintain facilities and improve physical environment

The changes to Board Policy 8068 are intended to simplify the retainage requirements on Capital Construction projects and make them consistent throughout the length of the projects. This will also bring the requirements more in line with current industry practices. The System Office recommends approval of the revision. Attached is a copy of Board Policy 8068.

4.4.-2

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8068 Capital Construction; Contracts;
Forms, Payments**

Page 1 of 2

BOARD POLICY

No capital construction contract for a project costing more than one hundred thousand dollars (\$100,000) may be executed before approval has been granted by the Board or the Chancellor, as stipulated in Policy 8065. After Board approval, the contract will be signed in this order:

1. Contractor
2. College President
3. Chancellor

Form

If a contract is for labor and material costing less than one hundred thousand dollars (\$100,000), a short form may be used. The short form should include the following elements:

1. Owner is the _____ State College/Board of Trustees
2. Detailed Scope of Work
3. Contract Sum
4. Progress Payment Schedule (if applicable)
5. Time of Commencement and Completion
6. Fair Labor Standards Statement
7. Equal Employment Opportunities statement
8. Listing of contract documents (attachments)
9. Binding Parties statement
10. Signature blocks for contractor and college President

The latest AIA Abbreviated Form of Agreement Between Owner and Contractor, may be used or the short form document developed by the System Office.

If the contract is for labor and material costing more than one hundred thousand dollars (\$100,000), the latest AIA contract, Standard Form of Agreement Between Owner and Contractor, shall be used. Attached to the base contract shall be the contractor's proposal form, the Notice to Proceed, general conditions of the contract, supplemental conditions of the contract, certificate of insurance as specified in the bid documents, the index of the specifications for the project, and any other documents deemed a part of the contractual agreement.

All contracts shall contain the following clause: Continuance of this contract beyond the limits of funds available shall be contingent upon appropriation or allocation of the necessary funds, and the termination of this contract for lack of funds shall be without penalty.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8068 Capital Construction; Contracts;
Forms, Payments**

Page 2 of 2

Payments

For construction contracts with phased payments, the payment schedule shall be as follows:

1. Every application of payment shall be based on a portion of the Contract sum, properly allocable to the completed portion of work, and shall be reviewed and payment authorized by the architect/engineer. A retainage of five percent (5%) ~~ten percent (10%)~~ shall be kept until the project is ~~fifty percent (50%)~~ complete.
2. ~~After the project is 50% complete, there will be no additional retainage deducted.~~ When the project reaches final completion, the retainage will be paid in full.

Legal Reference: RRS 85-304

Board of trustees; powers enumerated

Policy Adopted: 3/11/94

Policy Revised: 9/26/97

Policy Revised: 2/12/04

Policy Revised: 9/15/06

Policy Revised: 11/13/09

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

November 13, 2009

ACTION: Approve Use of Un-Appropriated Cash Funds of \$500,000 for Jindra Fine Arts Building Codes Upgrade at Peru State College

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy j. Maintain facilities and improve physical environment.

At the September 11, 2009 meeting, the Board approved design development of the Jindra Fine Arts Building Codes Upgrade at Peru State College. The LB 309 Task Force has approved allocations for the project from LB 309 and LB 1100 funds. In addition, the project budget anticipates the use of capital improvement fees and cash funds toward the project. Peru State hereby requests approval for a one-time cash fund adjustment of \$500,000 toward the funding needed for the project. Any funds remaining on June 30, 2010 will need to carry forward to the 2010-2011 fiscal year since the construction period will run through March of 2011.

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

November 13, 2009

**ACTION: Ratify Substantial Completion Approval of the AD Majors Parking Lot
Which Provides Parking for the AI Wheeler Activity Center**

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy j. Maintain facilities and improve physical environment

Policy 8069 requires that the architect, engineer, contractor and college-retained inspector or college representative determine that a project is substantially complete. After all work on any outstanding items is adequately performed, the project shall be deemed to have reached final completion. The College President will notify the Board of Trustees at the next available Board meeting when the project's final acceptance is accomplished.

The members of the substantial completion committee inspected the A.D. Majors Parking Lot at Peru State College on October 16, 2009 and determined that the project has reached substantial completion. Committee members include: Ed Hoffman, Vice Chancellor for Finance & Administration, NSCS; Bruce Batterson, VPAF, Peru State College; Paul Pate, Director of Campus Services, Peru State College; and Eric Pavey, Construction Administrator, The Clark Enersen Partners. Andy Bailey, Lueder Construction, was unable to attend the walk through.

The System Office and Peru State request ratification of substantial completion approval of A.D. Majors Parking Lot project.

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

November 13, 2009

ACTION: **Authorize Chancellor to Sign an Addendum to Construction Management at Risk Contract with Lund Ross Constructors With a Guaranteed Maximum Price for Jindra Fine Arts Building Codes Upgrade at Peru State College**

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy j. Maintain facilities and improve physical environment.

After a selection process that included an RFP, Proposal Review and Interview/Presentations by three firms on April 15, 2009, Lund-Ross Constructors of Omaha, Nebraska was selected as Construction Manager at Risk for the Jindra Fine Arts Building Codes Upgrade at Peru State. The Board authorized the Chancellor to sign the Construction Manager at Risk contract at its April 16-17, 2009 meeting.

The System Office and Peru State respectfully request the Board to authorize the Chancellor to sign an addendum to the Construction Manager at Risk contract dated May 11, 2009, which will specify a guaranteed maximum price and allow the project to move forward. The guaranteed maximum price for construction of the project will be developed based on further design work and the receipt of some of the competitive bidding but will not exceed \$5,000,000, contingent on the availability of funding designated for the project Through LB 309/LB 1100, Capital Improvement Fee funds and Peru State Cash funds.

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

November 13, 2009

**ACTION: Accept Committee Recommendation for Architect for Pile Hall Renovations
Program Statement and Authorize Chancellor to Sign Contract for
Professional Services at Wayne State College**

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy j. Maintain facilities and improve physical environment.

The Architect Selection Committee, which was appointed by the Board of Trustees at the June 2009 meeting, conducted a thorough process for the selection of an architectural firm. The process including an RFP, Proposal Review and Interview/Presentations by four finalist firms on October 19, 2009. The recommended firm will be presented at the Board meeting.

The Pile Hall Renovations Project will be funded through future revenue bonds. The Program Statement for the Pile Hall Renovations Project will be funded with Revenue Bond Operating Funds.

Committee Members

Larry Teahon, Chair, Board of Trustees
Cap Peterson, Fiscal & Facilities Committee, Board of Trustees
Ed Hoffman, Vice Chancellor for Facilities, Planning, and Information Technology, NSCS
Carolyn Murphy, Vice Chancellor for Finance and Administration, NSCS
Richard Collings, President, WSC
Chad Altwine, Director of Facility Services, WSC
Jeff Carstens, incoming Vice President and Dean of Students
Mike Rindone, Certified Architect, State Building Division

The System Office and Wayne State respectfully request the Board to authorize the Chancellor to approve the final Professional Services contract which will allow the project to move forward.

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

November 13, 2009

**ACTION: Accept Committee Recommendation for WSC Energy Audit and Authorize
 the Chancellor to Sign the Professional Services Contract**

Priority: Financial Strength of the System

Goals: 1. Ensure financial accountability

 4. Improve efficiency of operations

Strategies f. Keep Board of Trustees informed on the financial status of the colleges and system

 g. Continually find ways to stretch limited resources as far as possible

The Engineer Selection Committee, which was appointed by the Board of Trustees at the June 2009 meeting, conducted a selection process for an Engineering firm for the WSC Energy Audit. The process included an RFP, Proposal Review and concluded with Interview/Presentations by four finalist firms on September 2nd. The recommended firm will be presented at the Board meeting.

Funding for this project comes from the 309 Task Force for Building Renewal and Contingency Maintenance.

The System Office and Wayne State respectfully request the Board to authorize the Chancellor to approve the final Professional Services contract which will allow the project to move forward.

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

November 13, 2009

ACTION: Authorize the Following Reallocations of Contingency Maintenance Funds for Wayne State:

From:

Resolution 2008	\$ 5,000	#6 Campuswide – Campus Card System
Resolution 2009	\$75,000	#2 Campuswide – Campus Card System

To:

Resolution 2009	\$80,000	#8 Residence Halls - Repairs, Equipment & Furniture
-----------------	----------	---

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy j. Maintain facilities and improve physical environment

WSC plans to issue an RFP for residence hall cable system services. It is anticipated that equipment upgrades will be required with the campus cable distribution system as part of this process. This has become a higher priority than the campus card system. The System Office recommends approval of the reallocation of Contingency Maintenance Funds.

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

November 13, 2009

ACTION: Approve the Following Contract and Change Order Submitted by NSCS Office and Wayne State:

NSCS Office Contract

- Federal Management Strategies (federal consulting services) -- \$60,000 annually for two years

Wayne Change Order

- South Sioux City College Center (#2 additional parking and soil stabilization) -- \$253,547-

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

Board policies 7015, 7016 and 8065 require that the following types of contracts and change orders be submitted to the Board for approval.

CONTRACTS – a) construction contracts for more than \$100,000; b) architect/engineer fees of more than \$40,000; c) consultant contracts for more than \$50,000; and d) exempt contracts exceeding \$50,000.

NSCS Office	
Location:	Washington, DC
Contracted Work:	Federal Consulting Services
Contract Amount:	\$60,000 annually for two years
Fund Source:	Cash
Contractor:	Federal Management Strategies, Washington, DC

CHANGE ORDER – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are more than \$20,000. If approval of change order is critical to project schedule, \$20,000 to \$60,000 range change orders may be approved by Chancellor and ratified at next Board meeting.

Wayne State College	
Location on Campus:	South Sioux City College Center
No. & Description:	#2 additional parking and soil stabilization
Change Order Amount:	\$253,547
Fund Source:	State Capital Appropriation/NECC/Foundation
Contractor:	L&L Builders Co., Sioux City, IA

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Roger Breed
David Seger

November 13, 2009

Online Program Offerings Report for Information Only

Priority: Educational Excellence Throughout the System

- Goals:
- 2. Create a college experience that enriches the lives of our students and prepares them for their chosen careers
 - 4. Strengthen academic programs
 - 5. Create a diverse intellectual and social environment
- Strategies:
- c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students
 - l. Enhance coordinated outreach through distance delivery of classes, services, programs, and degrees

Enrollment, in online courses at each of the colleges, continues to increase as does the number of courses and/or course sections offered during the academic year.

	Course Inventory Offered Online ¹ 2008/2009	Enrollment Duplicated Headcount 2008/2009	Enrollment SCH Production 2008/2009
Chadron State	10,128/11,439	3,448/3,959	117/183
Peru State College	11,837/12,362	4,250/4,546	115/159
Wayne State College	2,485/3,413	913/1,239	57/72

¹Online, Hybrid, or Blended

Faculty and staff are provided training in the development of courses and in the use of the course delivery system utilized at each college.

Chadron State has recently undergone a transition in its course delivery system from eCollege to Sakai in an effort to reduce the costs associated with utilizing eCollege. The transition appears to be going well. The contract with eCollege expires June 2010. Peru State uses Blackboard for its course delivery system.

Following are the 2009 reports prepared by each of the colleges.

Chadron State 2009

Accreditation

CSC offers 6 online bachelor's degree completion programs and 7 online master's degrees.

- Bachelor's
 - Business Administration
 - Library Information Management
 - Psychology
 - Library Media Specialist
 - Special Education
 - Mathematics
- Graduate
 - Mathematics—MAE
 - Mathematics—M.Ed.
 - MBA
 - Education Technology—M.Ed.
 - Elementary Education Administration—M.Ed.
 - Secondary Education Administration—M.Ed.
 - Organizational Management--MS

Course Definitions

Courses with online components are defined as:

- Online—all course requirements completed online
- Hybrid—campus students attend online and in-class sessions, while distance learners complete all course requirements online
- Blended—campus students attend required classroom sessions and complete other course components online. There is no distance learning component.

Course Inventory

- CSC has approximately 200+ courses that have been approved and developed in online, hybrid, or blended formats
- Fall 2009-183 courses are being offered in online, hybrid, or blended formats

Enrollment

- Duplicated headcount in all online, hybrid, and blended courses for fall 2009—3,959
- Unduplicated headcount is 1,864
- Total SCH in all online, hybrid, and blended courses for fall 2009—11,439

Course Delivery System

Beginning with the June 2009 summer session, CSC began a pilot test of an open source online learning management system known as Sakai. The primary benefit of this system is its significantly lower operating cost. In March 2009, CSC contracted with rSmart, Inc. to provide hosting technical backup services for one year.

Following a successful rollout of approximately 25 courses on Sakai in the summer session, CSC migrated slightly more than 50% of its fall online courses from eCollege, the current proprietary learning management system, to the Sakai system. With only a few relatively minor glitches, the Sakai system appears to be working well and offers a viable alternative to the much more expensive eCollege system.

Currently, CSC is migrating all remaining online courses from eCollege to Sakai, with the intention of terminating the eCollege contract June 4, 2010. Termination notification must be made to eCollege in December 2009.

PERU STATE 2009

Accreditation

Peru State College has been granted permission by HLC to offer all existing programs online. Currently PSC offers:

- Bachelor's
 - Business Administration, options in:
 - Management
 - Marketing
 - Accounting
 - Human Performance and Systems Management
 - Psychology
 - Criminal Justice
- Graduate
 - Curriculum and Instruction
 - Organizational Management

Course Definitions

Courses with online components are defined as:

- Online — all course requirements completed online.
- Hybrid — campus students attend online and in-class sessions, while distance learners complete all course requirements online.

Course Inventory

- PSC has approximately 181 online (fully online or hybrid) courses directly related to the HLC approved programs.
- Fall 2009 — 115 courses, including 173 total sections, are being taught online or hybrid.

Enrollment

- Total online and hybrid duplicated enrollments — 4,546
- Total online and hybrid SCH — 12,362
(Data as of 10/16/2009)

Faculty

- Of the faculty teaching online courses, 100% have been formally trained on the Blackboard platform.
- Of the adjunct faculty teaching online courses, 100% have received extensive training on the Blackboard platform.

Course Approval Process

1. All courses intended for online delivery must be formally submitted for school, faculty senate, and academic vice presidential approval prior to being developed in an online format.
2. If approved, the faculty work with the PSC Director of Offutt Operations and Online Services to develop the course. Once completed, the course is reviewed for technical design and then submitted to the appropriate Dean for review, suggestions, and potential modification prior to teaching. Both the technical and Dean reviews are evaluated against a set of best practices.

Assessment

In order to comply with Board of Trustees Policy 4220, Peru State has begun implementation of distance learning assessment procedures that incorporate a substantial culminating experience that is proctored. Peru State plans to continue implementation of proctored exams in a greater number of online courses in Spring 2010 and to be in full compliance by Fall 2010.

Faculty Oversight

Evaluation of online faculty is conducted the same as faculty teaching traditional face-to-face courses. Both are guided by the faculty negotiated agreement.

Academic Support**Online faculty Support:**

- Access to full-time professional staff for creating and modifying online courses and for ongoing technical support.
- Initial training on the Blackboard platform.
- Access to campus-based online pedagogy and course management workshops throughout each semester. Annual summer online workshop for all adjunct faculty and full-time faculty who wish to attend.

5.1.-6

Student Support:

- 24/7 access for technical support (toll free at 888-258-5558, after 5:00 and weekends at 402-274-8530, and via email at bbtechsupport@oakmail.peru.edu).
- Access to faculty (through the platform) for help with course-related issues.
- Online enrollment.
- Online student services (registration, library, advising, etc).
- Online demo course and readiness survey.
- Online tutoring.

WAYNE STATE 2009

Accreditation

WSC received accreditation from the HLC to offer the following graduate programs completely online: Masters in Business Administration and Education Specialist.

Course Definitions

Courses with online components are defined as:

- Online - all course requirements completed online
- Hybrid – course combines both online and face-to-face methods of delivery
- Traditional Face-to-Face – no online requirements for the course.

Course Inventory

- WSC has approximately 200 courses that have been approved and developed in online or hybrid formats.
- For Fall 2009, 72 course sections are being taught online or hybrid.

Enrollment

- Duplicated enrollments in all online and hybrid courses for Fall 2009 (as of 9/24/09): 1,239
- Online and hybrid SCH for Fall 2009 (as of 9/24/09): 3,413

Online Faculty

109 current faculty and staff members have been formally trained on WebCT.

Course Approval Process

1. All courses must be formally submitted for department, school and academic vice presidential approval.
2. If approved, faculty work with the WSC Instructional Design Coordinator to develop the course. The Instructional Design Coordinator also provides close support for the faculty member during the initial offering of the course.

Faculty Oversight

Evaluation of online faculty is conducted the same as faculty teaching traditional face-to-face courses. Both are guided by the faculty negotiated agreement.

5.1.-8

Academic Support

Online faculty Support:

- Access to a full-time, on-campus instructional designer for creating and modifying online courses.
- Toll free and email access to the technical help desk.
- Initial training on WebCT.
- Instructional support during the initial offering of the course.
- Access to campus-based online pedagogy and course management workshops throughout each semester.

Student Support:

- 24/7 access to a student help desk for technical issues (toll free and email)
- Access to faculty (through WebCT and email) for help with course-related issues
- Online enrollment
- Online student services (registration, library, advising, etc)
- Online tutorials

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Roger Breed
David Seger

November 13, 2009

Enrollment Reports for Summer 2009 for Information Only

Priority: Financial Strength of the System
 Goal: 2. Increase enrollment and retention

The attached enrollment reports summarize end-of-semester enrollment throughout the NSCS for Summer 2009. System-wide enrollment decreased for the 2009 summer session to 1,322 FTE. Listed below is a breakdown by college of the enrollment changes:

	2008 FTE Enrollment	2009 FTE Enrollment	% Change
Chadron	426	443	3.99%
Peru	417	322	-22.70%
Wayne	573	557	-2.80%
System Total	1,416	1,322	-6.64%

Listed below is an analysis of full-time students, undergraduate students, on-campus students, and resident students for Summer 2009:

	% of Full-time Students (Headcount)	% of Undergraduate Students (Headcount)	% of On-campus Students (Headcount)	% of In-State Students (Headcount)
Chadron	12%	65%	15%	73%
Peru	51%	50%	3%	80%
Wayne	52%	53%	40%	88%
2009 System Average	37%	57%	24%	81%
2008 System Average	28%	55%	24%	83%

5.2.-2

**END OF TERM ENROLLMENT REPORT
CHADRON STATE COLLEGE**

TERM: Summer 2009

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE 2008	FTE 2009
	2008	2009					
Lower Division	361	342	-5%	22	320	79	84
Upper Division	711	747	5%	82	665	173	184
Graduate Division	609	582	-4%	90	492	174	175
TOTALS	1,681	1,671	-0.59%	194	1,477	426	443
						Change in FTE	Percent Change
						17	3.99%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE 2008	FTE 2009
	2008	2009					
On-Campus Students							
Undergrads	204	160	23%	27	133	58	53
Graduates	77	95	-9%	25	70	26	33
TOTALS	281	255	-9%	52	203	84	86
Off-Campus Students							
Undergrads	700	929	33%	77	852	156	215
Graduates	555	487	-12%	65	422	150	142
TOTALS	1,255	1,416	13%	142	1,274	306	357
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE 2008	FTE 2009
	2008	2009					
Resident Students							
Undergrads	783	771	-2%	63	708	179	183
Graduates	492	455	-8%	61	394	139	135
TOTALS	1,275	1,226	-4%	124	1,102	318	318
Non-Resident Students							
Undergrads	289	318	10%	41	277	73	85
Graduates	117	127	9%	29	98	35	40
TOTALS	406	445	10%	70	375	108	125

END OF TERM ENROLLMENT REPORT
PERU STATE COLLEGE
 TERM: 2009 SUMMER

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE 2008	FTE 2009
	2008	2009					
Lower Division	102	106	4%	48	58	32	35
Upper Division	341	332	-3%	149	183	119	111
Graduate Division	579	439	-24%	254	185	266	177
TOTALS	1,022	877	-14%	451	426	417	322
						Change in FTE	Percent Change
						-95	-22.70%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE 2008	FTE 2009
	2008	2009					
On-Campus Students							
Undergrads	29	28	-3%	19	9	11	11
Graduates	19	1	1%	0	1	9	0
TOTALS	48	29	-40%	19	10	20	12
Off-Campus Students							
Undergrads	414	410	-1%	178	232	141	134
Graduates	560	438	-22%	254	184	257	176
TOTALS	974	848	-13%	432	416	397	311
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE 2008	FTE 2009
	2008	2009					
Resident Students							
Undergrads	332	334	1%	144	190	114	110
Graduates	498	364	-27%	206	158	230	146
TOTALS	830	698	-16%	350	348	344	255
Non-Resident Students							
Undergrads	111	104	-6%	53	51	37	36
Graduates	81	75	-7%	48	27	36	31
TOTALS	192	179	-7%	101	78	73	67

*Totaling errors may occur as a result of rounding

5.2.-4

END OF TERM ENROLLMENT REPORT
WAYNE STATE COLLEGE
 TERM: 2009 SUMMER

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE	
	2008	2009				2008	2009
Lower Division	245	237	-3%	141	96	53	52
Upper Division	911	869	-5%	545	324	215	204
Graduate Division	999	992	-1%	399	593	305	301
TOTALS	2,155	2,098	-3%	1,085	1,013	573	557
						Change in FTE	Percent Change
						-16	-2.8%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE	
	2008	2009				2008	2009
On-Campus Students							
Undergrads	628	662	5%	459	203	149	157
Graduates	230	178	-23%	91	87	77	61
TOTALS	858	840	-2%	550	290	226	218
Off-Campus Students							
Undergrads	528	444	-16%	227	217	119	99
Graduates	769	814	6%	308	506	228	240
TOTALS	1,297	1,258	-3%	535	723	347	339
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE	
	2008	2009				2008	2009
Resident Students							
Undergrads	1,026	980	-4%	603	377	238	225
Graduates	896	875	-2%	348	527	274	264
TOTALS	1,922	1,855	-3%	951	904	512	489
Non-Resident Students							
Undergrads	130	126	-3%	83	43	30	31
Graduates	103	117	14%	51	66	31	37
TOTALS	233	243	4%	134	109	61	68

*Beginning Spring 2003, enrollment for Internet courses was counted as off-campus.
 Prior to Spring 2003, Internet course enrollment was counted as on-campus.

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Roger Breed
David Seger

November 13, 2009

Summer 2009 Instructional Load Reports for Information Only

Priority: Educational Excellence Throughout the System

Goals: 2. Create a college experience that enriches the lives of our students and prepares them for their chosen career

3. Recruit, retain and invest in excellent faculty and staff

Strategies: a. Assess student learning outcomes

b. Provide students with access to effective academic advising

The Summer 2009 Instructional Load Reports have been submitted by the colleges and are attached. The following table summarizes the information regarding student credit hour production and FTE faculty. As you will note, the number of student credit hours has decreased 5.91%, FTE faculty has decreased 6.56% and student credit hour/FTE faculty has increased 8.0%.

		Summer 2009				Summer 2008
		Undergraduate Level	Graduate Level	Total	System Total	System Total
Student Credit Hour	Chadron	4,040	2,090	6,130	17,883	19,007
	Peru	2,377	1,928	4,305		
	Wayne	3,962	3,486	7,448		
Total FTE Faculty	Chadron	16.7	15.9	32.6	93.8	100.39
	Peru	7.4	9.0	16.4		
	Wayne	18.4	26.3	44.8		
Student Credit Hour/FTE Faculty	Chadron	242	132	188	UG Avg: 259 Grad Avg: 159.3 Avg: 205.3	UG Avg: 244.33 Grad Avg: 160.67 Avg: 190.10
	Peru	320	214	262		
	Wayne	215	132	166		
FTE Students/ FTE Faculty	Chadron	16	11			
	Peru	21	18			
	Wayne	14	11			

**CHADRON STATE COLLEGE
INSTRUCTIONAL LOAD REPORT**

Term: Summer 2009

STUDENT CREDIT HOURS PRODUCED BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Produced (Ranked Faculty)	1,563	1,658	3,221	1,335	4,556
SCH Produced (Adjunct/Part-Time)	403	416	819	755	1,574
SCH Produced (Graduate Assistant)	0	0	0	0	0
Total SCH Produced	1,966	2,074	4,040	2,090	6,130
DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	1.6	2.4	4.0	3.0	7.0
Associate Professor	2.1	1.6	3.7	2.9	6.5
Assistant Professor	2.1	3.3	5.4	3.7	9.1
Instructor	0.3	1.6	1.8	0.0	1.8
Professional Staff	0.3		0.3	0.0	0.3
Adjunct/Part-Time	0.8	0.8	1.6	6.3	7.9
Graduate Assistant			0.0	0.0	0.0
Total FTE Faculty	7.1	9.7	16.7	15.9	32.6
Total Headcount Faculty					68
FTE Students	131	138	269	174	444
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOURS PRODUCED BY TRADITIONAL DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	0.0	2.7	2.7	3.9	6.6
FTE Adjunct/Part-Time -- On-Campus*	1.0	0.5	1.5	0.8	2.3
FTE Graduate Assistant -- On-Campus*	0.0	0.0	0.0	0.0	0.0
SCH Produced -- On-Campus*	150	456	606.0	297	903
FTE Ranked Faculty -- Off-Campus**	0.0	0.0	0.0	0.7	0.7
FTE Adjunct/Part-Time -- Off-Campus**	0.1	0.6	0.7	2.8	3.4
FTE Graduate Assistant -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
SCH Produced -- Off-Campus**	11	69	80.0	491	571
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOURS PRODUCED BY ON-LINE AND ASYNCHRONOUS DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-OnLine/Hybrid***	5.0	5.6	10.6	5.3	15.9
FTE Adjunct/Part-Time-OnLine/Hybrid***	1.0	0.3	1.3	2.4	3.7
FTE Graduate Assistant-OnLine/Hybrid***	0.0	0.0	0.0	0.0	0.0
SCH Produced - OnLine/Hybrid***	1,672	1,495	3167.0	1,218	4,385
FTE Ranked Faculty-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Adjunct/Part-Time-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Graduate Assistant-Other Asynch****	0.0	0.0	0.0	0.0	0.0
SCH Produced-Other Asynch****	135	54	189.0	84	273
PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	250	186	213	140	185
SCH/FTE Adjunct/Part-Time	486	555	518	119	199
SCH/FTE Graduate Assistant	0	0	0	0	0
Total SCH/FTE Faculty	278	215	242	132	188
FTE Student/FTE Ranked Faculty	17	12	14	12	13
FTE Student/FTE Adjunct/Part-Time	32	37	35	10	15
FTE Student/FTE Graduate Assistant	0	0	0	0	0
Total FTE Student/FTE Faculty	19	14	16	11	14

*Face-to-face at each of the respective institutions

**Remote campus locations, traditional format, interactive distance learning originating from off-campus location

***At least 50% or more of delivery is by internet

****CD, video

**PERU STATE COLLEGE
INSTRUCTIONAL LOAD REPORT**

Term: Summer 2009

STUDENT CREDIT HOURS PRODUCED BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Produced (Ranked Faculty)	198	1,049	1,247	1,222	2,469
SCH Produced (Adjunct/Part-Time)	788	342	1,130	706	1,836
SCH Produced (Graduate Assistant)	0	0	0	0	0
Total SCH Produced	986	1,391	2,377	1,928	4,305
DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	0.3	0.8	1.0	0.8	1.8
Associate Professor	0.6	0.2	0.7	0.7	1.4
Assistant Professor	0.0	2.0	2.0	2.7	4.7
Instructor	0.0	0.8	0.8	1.3	2.1
Lecturer	0.0	0.0	0.0	0.0	0.0
Adjunct/Part-Time	1.9	1.0	2.9	3.6	6.5
Graduate Assistant	0.0	0.0	0.0	0.0	0.0
Total FTE Faculty	2.8	4.7	7.4	9.0	16.4
Total Headcount Faculty					50
FTE Students	66	93	158	161	319
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOURS PRODUCED BY TRADITIONAL DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	0.3	0.2	0.5	0.1	0.6
FTE Adjunct/Part-Time -- On-Campus*	0.0	0.0	0.0	0.0	0.0
FTE Graduate Assistant -- On-Campus*	0.0	0.0	0.0	0.0	0.0
SCH Produced -- On-Campus*	78	143	221	10	231
FTE Ranked Faculty -- Off-Campus**	0.0	0.5	0.5	0.0	0.5
FTE Adjunct/Part-Time -- Off-Campus**	0.0	0.5	0.5	0.4	0.9
FTE Graduate Assistant -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
SCH Produced -- Off-Campus**	0	252	252	55	307
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOURS PRODUCED BY ON-LINE AND ASYNCHRONOUS DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-OnLine/Hybrid***	0.5	3.0	3.5	5.3	8.8
FTE Adjunct/Part-Time-OnLine/Hybrid***	1.9	0.5	2.4	3.1	5.5
FTE Graduate Assistant-OnLine/Hybrid***	0.0	0.0	0.0	0.0	0.0
SCH Produced - OnLine/Hybrid***	908	996	1,904	1,863	3,767
FTE Ranked Faculty-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Adjunct/Part-Time-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Graduate Assistant-Other Asynch****	0.0	0.0	0.0	0.0	0.0
SCH Produced-Other Asynch****	0	0	0	0	0
PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	238	286	277	225	248
SCH/FTE Adjunct/Part-Time	411	342	387	199	284
SCH/FTE Graduate Assistant	0	0	0	0	0
Total SCH/FTE Faculty	359	298	320	214	262
FTE Student/FTE Ranked Faculty	16	19	18	19	19
FTE Student/FTE Adjunct/Part-Time	27	23	26	17	21
FTE Student/FTE Graduate Assistant	0	0	0	0	0
Total FTE Student/FTE Faculty	24	20	21	18	19

*Face-to-face at each of the respective institutions

**Remote campus locations, traditional format, interactive distance learning originating from off-campus location

***At least 50% or more of delivery is by internet

****CD, video

**WAYNE STATE COLLEGE
INSTRUCTIONAL LOAD REPORT**

Term: Summer 2009

STUDENT CREDIT HOURS PRODUCED BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Produced (Ranked Faculty)	1,372	2,050	3,422	2,468	5,890
SCH Produced (Adjunct/Part-Time)	142	398	540	1,018	1,558
SCH Produced (Graduate Assistant)	0	0	0	0	0
Total SCH Produced	1,514	2,448	3,962	3,486	7,448
DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	3.50	3.34	6.84	14.06	20.90
Associate Professor	1.50	2.00	3.50	0.89	4.39
Assistant Professor	1.83	1.58	3.41	0.83	4.24
Instructor	1.00	0.75	1.75	0.78	2.53
Lecturer	0.00	0.00	0.00	0.00	0.00
Adjunct/Part-Time	0.92	2.00	2.92	9.78	12.70
Graduate Assistant	0.00	0.00	0.00	0.00	0.00
Total FTE Faculty	8.75	9.67	18.42	26.34	44.76
Total Headcount Faculty					105
FTE Students	101	163	264	291	555
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOURS PRODUCED BY TRADITIONAL DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	4.33	2.75	7.08	1.56	8.64
FTE Adjunct/Part-Time -- On-Campus*	0.25	0.25	0.50	0.00	0.50
FTE Graduate Assistant -- On-Campus*	0.00	0.00	0.00	0.00	0.00
SCH Produced -- On-Campus*	736	1,153	1,889	209	2,098
FTE Ranked Faculty -- Off-Campus**	0.00	0.00	0.00	0.78	0.78
FTE Adjunct/Part-Time -- Off-Campus**	0.00	0.25	0.25	8.11	8.36
FTE Graduate Assistant -- Off-Campus**	0.00	0.00	0.00	0.00	0.00
SCH Produced -- Off-Campus**	0	67	67	855	922
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOURS PRODUCED BY ON-LINE AND ASYNCHRONOUS DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-OnLine/Hybrid***	3.50	4.92	8.42	10.67	19.09
FTE Adjunct/Part-Time-OnLine/Hybrid***	0.67	1.50	2.17	1.67	3.84
FTE Graduate Assistant-OnLine/Hybrid***	0.00	0.00	0.00	0.00	0.00
SCH Produced - OnLine/Hybrid***	778	1,228	2,006	1,996	4,002
FTE Ranked Faculty-Other Asynch****	0.00	0.00	0.00	3.55	3.55
FTE Adjunct/Part-Time-Other Asynch****	0.00	0.00	0.00	0.00	0.00
FTE Graduate Assistant-Other Asynch****	0.00	0.00	0.00	0.00	0.00
SCH Produced-Other Asynch****	0	0	0	426	426
PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	175	267	221	149	184
SCH/FTE Adjunct/Part-Time	154	199	185	104	123
SCH/FTE Graduate Assistant	0	0	0	0	0
Total SCH/FTE Faculty	173	253	215	132	166
FTE Student/FTE Ranked Faculty	12	18	15	12	14
FTE Student/FTE Adjunct/Part-Time	10	13	12	9	10
FTE Student/FTE Graduate Assistant	0	0	0	0	0
Total FTE Student/FTE Faculty	12	17	14	11	12

*Face-to-face at each of the respective institutions

**Remote campus locations, traditional format, interactive distance learning originating from off-campus location

***At least 50% or more of delivery is by internet

****CD, video

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
 Roger Breed
 David Seger

November 13, 2009

Off-Campus and Early Entry Course Offerings Report for Information Only

Priority: Educational Excellence Throughout the System

Goal: 2. Create a college experience that enriches the lives of our students and prepares them for their chosen careers

Strategy: I. Enhance coordinated outreach through distance delivery of classes, services, programs, and degrees

Board Policy #4710 provides guidelines for the delivery of courses to locations away from a college campus. Included is a definition of the service regions of the colleges and a description of how delivery of courses will be made in an off-campus setting.

During the 2008-09 academic year, the colleges delivered 1,616 class sections to 24,671 students at off-campus locations, compared to 1,329 class sections and 23,339 students in 2007-08. Average off-campus class size for the System was 15.

2008-09 System Summary	Locations (unduplicated)	Sections	Enrollment	Ave. Class Size
Off-Campus Courses				
Traditional Classroom Delivery	27	218	2,968	14
Synchronous (interactive distance learning)	18	192	616	3
Non-synchronous (Internet, CD ROM)	3	942	20,106	21
Early Entry Courses	30	120	981	8
FY 2008-09 Total	71	1,616	24,671	15

Source: Supplemental Budget Documents

FY 2007-08 Total	74	1,329	23,339	18
AY 2006-07 Total	71	1,333	21,186	14
AY 2005-06 Total	78	1,235	18,212	15
AY 2004-05 Total	77	1,019	15,541	15
AY 2003-04 Total	76	906	12,485	14
AY 2002-03 Total	78	942	10,748	11
AY 2001-02 Total	82	978	11,757	12
AY 2000-01 Total	108	961	10,172	11

5.4.-2

Following is a breakdown of delivery per college.

Off-Campus Courses (Traditional, Synch. and Non-synchronous)	Locations	Sections	Enrollment	Ave. Class Size	
Chadron	July 2008	6	23	421	18
	Fall Semester 2008	7	263	2,977	11
	Spring Semester 2009	8	178	3,003	17
	Summer 2009	5	83	1,216	15
Total	9 Unduplicated	547	7,617	14	
Peru	Fall Semester 2008	2	182	4,756	26
	Spring Semester 2009	5	179	4,208	24
	Summer 2009	4	70	1,451	21
Total	4 Unduplicated	431	10,415	24	
Wayne	July-August 2008	17	34	403	12
	Fall Semester 2008	13	108	1,868	17
	Spring Semester 2009	20	121	2,123	18
	May-June 2009	13	111	1,264	11
Total	24 Unduplicated	374	5,658	15	

Early Entry Courses	Locations	Sections	Enrollment	Ave. Class Size	
Chadron	Fall Semester 2008	2	2	33	17
	Spring Semester 2009	0	0	0	0
	Summer 2009	0	0	0	0
Total	2 Unduplicated	2	33	17	
Peru	Fall Semester 2008	16	45	420	9
	Spring Semester 2009	28	71	513	7
	Summer 2009	0	0	0	0
Total	28 Unduplicated	116	933	8	
Wayne	July-August 2008	0	0	0	0
	Fall Semester 2008	1	2	15	8
	Spring Semester 2009	0	0	0	0
	May-June 20089	0	0	0	0
Total	1 Unduplicated	2	15	8	

Academic, Personnel & Student Affairs Committee*Gary Bieganski, Chair**Roger Breed**David Seger*

November 13, 2009

Tri-State Graduate Center Report

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

The Chancellor formed a committee to review the mission and utility of the Tri-State Graduate Center in response to questions raised by members of the Unicameral. Legislators and others questioned the Center's value to Nebraska and potential graduate students given the plethora of information available through the internet, the State Colleges and the Universities of Nebraska, Iowa and South Dakota.

The committee is chaired by Vice Chancellor Tande and membership includes Bob McCue, Vice President for Academic Affairs from WSC, Arnold Bateman, Director Online Worldwide from UNL, and Pam Miller, a Tri-State Graduate Center Board member. The committee has met twice and will meet again, on November 4, to develop a list of findings and a recommendation to submit to the Chancellor for review. The Chancellor will submit his recommendation to the Board of Trustees at a later date for consideration.

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair

Roger Breed

David Seger

November 13, 2009

H1N1 Update

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

The colleges continue their efforts in dealing with H1N1 including:

- Communicating with students, family, faculty, staff and the System Office;
- Maintaining appropriate records through health services available at each college; and
- Providing seasonal flu vaccinations, educational materials (including student flu kits), and training to appropriate college personnel.

College Presidents will be asked to provide a brief update of H1N1 cases and/or issues at their colleges.

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Roger Breed
David Seger

November 13, 2009

Faculty College Report

Core Values: Foster Cooperative Ventures Among NSCS Institutions and Other Agencies and Organizations

Recruit and Retain Quality Faculty and Staff

Priority: Educational Excellence Throughout the System

Goal; 1. Recruit, retain and invest in excellent faculty and staff

Strategy: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students
d. Increase support for professional development
e. Support an environment that promotes collaborative research and service
f. Facilitate system-wide discipline-based meetings to talk about new initiatives

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Vice Chancellor Tande and the Vice Presidents for Academic Affairs' have been discussing various issues related to Faculty College. Several options have been discussed.

The recommendation is to continue the faculty college in a different format. Faculty College would be offered every three years with joint planning by all three colleges. The event would be held in the spring with primary activities scheduled on Friday and Saturday at a central location. The planning for the next Faculty College will begin following the next biennial budget process with a tentative date sometime during spring semester 2013.

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Roger Breed
David Seger

November 13, 2009

Fall 2009 NSCS Advantage Report for Information Only

Priority: Financial Strength of the System
Goal: 2. Increase enrollment and retention

As you will recall, the NSCS Advantage program guarantees that Pell Grant recipients at the state colleges will pay no tuition. The program enables the colleges to cover the cost of the tuition following the allocation of other types of aid the student may receive.

The information provides a snapshot of the cost of the program currently. The information will vary during the semester due to different start dates of some courses, as well as the ability of students to drop within specific time frames during the semester. Additional information will be provided to the Board at the meeting and a final report will be prepared following the completion of the semester.

Enrollment & Marketing Committee

Michelle Suarez, Chair
Floyd Vrtiska
Samantha Meyer

November 13, 2009

Enrollment Reports for Summer 2009 for Information Only

Priority: Financial Strength of the System
 Goal: 2. Increase enrollment and retention

The attached enrollment reports summarize end-of-semester enrollment throughout the NSCS for Summer 2009. System-wide enrollment decreased for the 2009 summer session to 1,322 FTE. Listed below is a breakdown by college of the enrollment changes:

	2008 FTE Enrollment	2009 FTE Enrollment	% Change
Chadron	426	443	3.99%
Peru	417	322	-22.70%
Wayne	573	557	-2.80%
System Total	1,416	1,322	-6.64%

Listed below is an analysis of full-time students, undergraduate students, on-campus students, and resident students:

	% of Full-time Students (Headcount)	% of Undergraduate Students (Headcount)	% of On-campus Students (Headcount)	% of In-State Students (Headcount)
Chadron	12%	65%	15%	73%
Peru	51%	50%	3%	80%
Wayne	52%	53%	40%	88%
2009 System Average	37%	57%	24%	81%
2008 System Average	28%	55%	24%	83%

6.1.-2

**END OF TERM ENROLLMENT REPORT
CHADRON STATE COLLEGE**

TERM: Summer 2009

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE 2008	FTE 2009
	2008	2009					
Lower Division	361	342	-5%	22	320	79	84
Upper Division	711	747	5%	82	665	173	184
Graduate Division	609	582	-4%	90	492	174	175
TOTALS	1,681	1,671	-0.59%	194	1,477	426	443
						Change in FTE	Percent Change
						17	3.99%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE 2008	FTE 2009
	2008	2009					
On-Campus Students							
Undergrads	204	160	23%	27	133	58	53
Graduates	77	95	-9%	25	70	26	33
TOTALS	281	255	-9%	52	203	84	86
Off-Campus Students							
Undergrads	700	929	33%	77	852	156	215
Graduates	555	487	-12%	65	422	150	142
TOTALS	1,255	1,416	13%	142	1,274	306	357
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE 2008	FTE 2009
	2008	2009					
Resident Students							
Undergrads	783	771	-2%	63	708	179	183
Graduates	492	455	-8%	61	394	139	135
TOTALS	1,275	1,226	-4%	124	1,102	318	318
Non-Resident Students							
Undergrads	289	318	10%	41	277	73	85
Graduates	117	127	9%	29	98	35	40
TOTALS	406	445	10%	70	375	108	125

END OF TERM ENROLLMENT REPORT
PERU STATE COLLEGE
 TERM: 2009 SUMMER

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE 2008	FTE 2009
	2008	2009					
Lower Division	102	106	4%	48	58	32	35
Upper Division	341	332	-3%	149	183	119	111
Graduate Division	579	439	-24%	254	185	266	177
TOTALS	1,022	877	-14%	451	426	417	322
						Change in FTE	Percent Change
						-95	-22.70%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE 2008	FTE 2009
	2008	2009					
On-Campus Students							
Undergrads	29	28	-3%	19	9	11	11
Graduates	19	1	1%	0	1	9	0
TOTALS	48	29	-40%	19	10	20	12
Off-Campus Students							
Undergrads	414	410	-1%	178	232	141	134
Graduates	560	438	-22%	254	184	257	176
TOTALS	974	848	-13%	432	416	397	311
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE 2008	FTE 2009
	2008	2009					
Resident Students							
Undergrads	332	334	1%	144	190	114	110
Graduates	498	364	-27%	206	158	230	146
TOTALS	830	698	-16%	350	348	344	255
Non-Resident Students							
Undergrads	111	104	-6%	53	51	37	36
Graduates	81	75	-7%	48	27	36	31
TOTALS	192	179	-7%	101	78	73	67

*Totaling errors may occur as a result of rounding

6.1.-4

END OF TERM ENROLLMENT REPORT
WAYNE STATE COLLEGE
 TERM: 2009 SUMMER

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE	
	2008	2009				2008	2009
Lower Division	245	237	-3%	141	96	53	52
Upper Division	911	869	-5%	545	324	215	204
Graduate Division	999	992	-1%	399	593	305	301
TOTALS	2,155	2,098	-3%	1,085	1,013	573	557
						Change in FTE	Percent Change
						-16	-2.8%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE	
	2008	2009				2008	2009
On-Campus Students							
Undergrads	628	662	5%	459	203	149	157
Graduates	230	178	-23%	91	87	77	61
TOTALS	858	840	-2%	550	290	226	218
Off-Campus Students							
Undergrads	528	444	-16%	227	217	119	99
Graduates	769	814	6%	308	506	228	240
TOTALS	1,297	1,258	-3%	535	723	347	339
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE	
	2008	2009				2008	2009
Resident Students							
Undergrads	1,026	980	-4%	603	377	238	225
Graduates	896	875	-2%	348	527	274	264
TOTALS	1,922	1,855	-3%	951	904	512	489
Non-Resident Students							
Undergrads	130	126	-3%	83	43	30	31
Graduates	103	117	14%	51	66	31	37
TOTALS	233	243	4%	134	109	61	68

*Beginning Spring 2003, enrollment for Internet courses was counted as off-campus. Prior to Spring 2003, Internet course enrollment was counted as on-campus.

Enrollment and Marketing Committee

Michelle Suarez, Chair
Floyd Vrtiska
Samantha Meyer

November 13, 2009

Fall Enrollment

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Priority: Greater System Prominence

Goals: 1. Emphasize the benefits of a three-college system

2. Increase awareness of the system

3. Market distinctiveness of the system

4. Promote collaboration within the system

Strategies: b. Promote the economic impact of the system and the colleges

c. Publicize collaborative efforts and programs

e. Market the investment value of an NSCS degree

The fall, enrollment throughout the Nebraska State College System has increased by 3.7 percent (FTE is 3.1 percent). The NSCS currently serves nearly 9,000 students. Specific numbers will be discussed at the meeting.

Enrollment and Marketing Committee

Michelle Suarez, Chair

Floyd Vrtiska

Samantha Meyer

November 13, 2009

Retention Goals

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Priority: Greater System Prominence

Goals: 1. Emphasize the benefits of a three-college system

2. Increase awareness of the system

3. Market distinctiveness of the system

4. Promote collaboration within the system

Strategies: b. Promote the economic impact of the system and the colleges

c. Publicize collaborative efforts and programs

e. Market the investment value of an NSCS degree

A major key to enrollment is retention. The Enrollment and Marketing Committee and the Admissions and College Relations Council will discuss what is currently happening at each college with retention and how we can make our retention efforts more beneficial.

Enrollment and Marketing Committee

Michelle Suarez, Chair
 Floyd Vrtiska
 Samantha Meyer

November 13, 2009

Board of Trustees Scholarship Acceptance Report for Information Only

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Strategies: b. Increase number of students in residential housing
 g. Continually find ways to stretch limited resources as far as possible
 o. Award additional scholarships

Priority: Greater System Prominence

Goals: 1. Emphasize the benefits of a three-college system
 2. Increase awareness of the system
 3. Market distinctiveness of the system
 4. Promote collaboration within the system

Strategies: b. Promote the economic impact of the system and the colleges
 c. Publicize collaborative efforts and programs
 e. Market the investment value of an NSCS degree

Board Policy 3400 requires the colleges to report the number of Board of Trustees Scholarships offered to entering freshmen, and the actual number in effect for each academic class (freshmen, sophomore, junior and senior). The colleges have reported the following for 2008-09. Also included (in parentheses) are the numbers from 2007-08 for comparison purposes.

	Chadron		Peru		Wayne		System Totals	
	09-10	(08-09)	09-10	(08-09)	09-10	(08-09)	09-10	(08-09)
Number of BOT scholarships offered entering Freshmen	32	(81)	40	(35)	65	(65)	123	(181)
Dollars being expended on entering Freshmen	\$74,784	(\$168,925)	\$108,000	(\$100,224)	\$85,689	(\$140,557)	\$268,473	(\$409,706)
Number of BOT scholarships used by:*								
Freshmen	19	(47)	27	(27)	23	(40)	69	(114)
Sophomores	35(-12)	(21)	14	(17)	28	(28)	77(-12)	(66)
Juniors	17(-4)	(19)	17	(5)	24	(23)	58(-4)	(47)
Seniors	18(-1)	(13)	5	(13)	25	(29)	48(-1)	(55)
Total number of BOT scholarships used	89	(100)	63	(62)	100	(120)	252	(282)
Total dollars being expended on BOT Scholarships	\$350,304	(\$355,541.50)	\$249,320	(\$228,456.50)	\$356,290	(\$411,738)	\$955,914	(\$995,736)
Maximum number of BOT scholarships authorized past four years	100	(100)	90	(90)	118	(118)	308	(308)

*For Peru State the numbers reported by grade level are based upon the number of academic years the student has used the scholarship, not grade level based upon credit completion standing.

Enrollment & Marketing Committee

Michelle Suarez, Chair

Floyd Vrtiska

Samantha Meyer

November 13, 2009

Remission Fund Awards Report for Information Only
(By Category)

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Strategies: g. Continually find ways to stretch limited resources as far as possible
k. Promote innovative funding programs
o. Award additional scholarships

In accordance with the Board's Tuition Remissions Policy #3400, the colleges have provided the Chancellor with a summary of the remission funds awarded by category. Remissions are permitted by the state, allowing the NSCS to collect either no tuition or reduced tuition from students meeting specific criteria that are approved by the Board. The categories approved by the Board are spelled out in Board Policy #3400. Additional information will be provided to the Board at the meeting.

Enrollment and Marketing Committee

Michelle Suarez, Chair
Floyd Vrtiska
Samantha Meyer

November 13, 2009

Counseling Conference Report

Priority: Educational Excellence Throughout the System

Strategies: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Strategy: m. Share faculty, courses, and resources

Priority: Greater System Prominence

- Goals:
1. Emphasize the benefits of a three-college system
 2. Increase awareness of the system
 3. Market distinctiveness of the system
 4. Promote collaboration within the system

Strategies: d. Publicize collaborative efforts and programs
 e. Market the investment value of an NSCS degree

NSCS Associate Vice Chancellor Sheri Irwin-Gish, Peru State Vice President Michaela Willis, Chadron State Admissions Representative Jackie Farrell and Wayne State Admissions Counselor Makala Dostal presented at the Nebraska School Counselor Association Conference in Lincoln, October 15-16. The presentation was called, "The Value of Choosing the Right College" and included updates about Chadron, Peru and Wayne State Colleges and information about the NSCS tuition, scholarships and new programs, such as the NSCS Advantage and the Yellow Ribbon Program.

The NSCS also had a booth at the conference that was visited by many middle and high school guidance counselors. Handouts about the three NSCS scholarships and pens were provided at the booth.

Enrollment and Marketing Committee

Michelle Suarez, Chair
Floyd Vrtiska
Samantha Meyer

November 13, 2009

NSCS Month Update

Priority: Greater System Prominence

- Goals:
1. Emphasize the benefits of a three-college system
 2. Increase awareness of the system
 3. Market distinctiveness of the system
 4. Promote collaboration within the system

- Strategies:
- b. Promote the economic impact of the system and the colleges
 - c. Publicize collaborative efforts and programs
 - e. Market the investment value of an NSCS degree
-

To help celebrate NSCS month in October, Chadron, Peru and Wayne State awarded \$800 bookstore certificates to students who visited and took a campus tour during the month of October. The number of students who visited during the month and the names of the students selected for the bookstore certificates will be announced at the board meeting.

Enrollment and Marketing Committee

Michelle Suarez, Chair
Floyd Vrtiska
Samantha Meyer

November 13, 2009

2009 Application Week Update

Priority: Educational Excellence Throughout the System

- Strategies: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students
 e. Support an environment that promotes collaborative research and service

Priority: Greater System Prominence

- Goals: 1. Emphasize the benefits of a three-college system
 2. Increase awareness of the system
 3. Market distinctiveness of the system
 4. Promote collaboration within the system

- Strategies: c. Publicize collaborative efforts and programs
 e. Market the investment value of an NSCS degree

The second annual NSCS Application Week was held, October 19-25. College admissions staffs visited nearly 150 Nebraska high schools and assisted students with completing an online application form for one or more of the colleges. Students also received NSCS Folders and NSCS Application Week booklets that included the college's scholarship applications and a chart of academic majors, along with information about additional scholarships and financial aid. Since not all Nebraska high schools could be visited, high school guidance counselors were asked to assist students and encourage them to apply online during this week. Students submitting applications during application week had any application fees waived.

Last year, a joint paper application was used during Application Week and the colleges received a total of 1,764 applications. This year college-specific online applications were used during Application Week.

The goal of NSCS College Application Week is to provide every graduating high school senior the opportunity to apply to Chadron, Peru or Wayne State. The purpose for establishing NSCS College Application Week was five-fold:

- To expand college access across the state
- To initiate or culminate the college application process for seniors
- To encourage students to complete college applications
- To provide awareness to the school and students about the college application process
- To celebrate the academic achievements and college aspirations of seniors

Enrollment & Marketing Committee

Michelle Suarez, Chair
Floyd Vrtiska
Samantha Meyer

November 13, 2009

Fall 2009 NSCS Advantage Report for Information Only

Priority: Financial Strength of the System
Goal: 2. Increase enrollment and retention

As you will recall, the NSCS Advantage program guarantees that Pell Grant recipients at the state colleges will pay no tuition. The program enables the colleges to cover the cost of the tuition following the allocation of other types of aid the student may receive.

The information provides a snapshot of the cost of the program currently. The information will vary during the semester due to different start dates of some courses, as well as the ability of students to drop within specific time frames during the semester. Additional information will be provided to the Board at the meeting and a final report will be prepared following the completion of the semester.

Fiscal, Facilities & Audit Committee*Cap Peterson, Chair**Bill Roskens**Doug Liewer*

November 13, 2009

Remission Fund Awards Report for Information Only
(By Category)

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Strategies: g. Continually find ways to stretch limited resources as far as possible
k. Promote innovative funding programs
o. Award additional scholarships

In accordance with the Board's Tuition Remissions Policy #3400, the colleges have provided the Chancellor with a summary of the remission funds awarded by category. Remissions are permitted by the state, allowing the NSCS to collect either no tuition or reduced tuition from students meeting specific criteria that are approved by the Board. The categories approved by the Board are spelled out in Board Policy #3400. Additional information will be provided to the Board at the meeting.

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

November 13, 2009

Cash Reserve Balance Report for Information Only

Priority: Financial Strength of the System

Goals: 1. Ensure financial accountability

Strategies: f. Keep Board of Trustees informed on the financial status of the colleges and system
 g. Continually find ways to stretch limited resources as far as possible

An annual update on the status of each of the College's cash reserve funds is provided herein. This information is summarized from the annual Cash Fund Summary report that is prepared each year as part of the annual Supplemental Budget Reports.

Board Policy #6005 authorizes each college to have a cash reserve that is between 4% and 8% of their annual general and cash fund appropriations. These reserve funds, as well as balances beyond the reserve, are important to provide cash flow as well as flexibility for unforeseen circumstances. Each college currently has a cash balance beyond the reserve established by Board Policy.

Chadron State's cash balance declined in 2006-07, due to difficulties in projecting the financial impact of changing enrollments in on-line courses and a new contract to support the needs of on-line services. Peru State's cash balances have generally increased in recent years. Peru's 2008-09 balance reflects the earmarking of \$500,000 toward the Jindra Fine Arts Code Upgrade project. Wayne State's cash balance decreased from 2006-07 to 2007-08 when the Board approved the earmarking of cash funds toward the Carhart Science project and the Street project. (Funding from the Street project was later redirected to the NeSIS and SAP project and instead LB 605 funding was approved for the Street project.)

A recent history of available cash fund balances beyond the required reserve on June 30 is as follows:

	2005-06 Actual	2006-07 Actual	2007-08 Actual	2008-09 Actual	2009-10 Projected
CSC	1,247,867	244,579	105,255	519,083	1,151,140
PSC	881,151	1,673,995	2,916,951	1,709,803	1,196,291
WSC	1,739,248	3,863,463	1,216,868	1,983,500	1,942,443
TOTAL	3,868,266	5,782,037	4,239,074	4,212,386	4,289,874

NEBRASKA STATE COLLEGE SYSTEM
CASH RESERVE BALANCE REPORT
 (from Cash Revenue Summary supplemental budget reports)

FY 2008-09 Actual	CSC	PSC	WSC	TOTAL
UNENCUMBERED BALANCE FORWARD (July 1, 2008)	972,120	4,024,186	2,423,714	7,420,020
REVENUE				
Tuition Income	8,731,118	7,043,837	11,563,384	27,338,339
Less Remissions	(1,906,691)	(1,323,158)	(1,806,754)	(5,036,603)
Less Refunds	(86,447)	(18,373)	(10,536)	(115,356)
Subtotal: Tuition less remissions and refunds	6,737,980	5,702,306	9,746,094	22,186,380
Student Fees	479,518	314,202	1,645,879	2,439,599
Other Income	195,225	607,034	1,933,744	2,736,003
Total Cash Revenue	7,412,723	6,623,542	13,325,717	27,361,982
LESS: EXPENSES, ENCUMBRANCES & REAPPROPRIATIONS				
Cash Expenses	(5,771,126)	(6,477,496)	(7,873,945)	(20,122,567)
Encumbrances & Reappropriations	(1,203,031)	(766,906)	(4,631,130)	(6,601,067)
Restricted for Construction*	0	(500,000)	0	(500,000)
Total Expenses, Encumbrances & Reappropriations	(6,974,157)	(7,744,402)	(12,505,075)	(27,223,634)
LESS: RESERVE				
Necessary Reserve (minimum 4% of G/C Appropriation)	(891,603)	(1,193,523)	(1,260,856)	(3,345,982)
AVAILABLE BALANCE (June 30, 2009)	519,083	1,709,803	1,983,500	4,212,386
BALANCE CASH TO AVAILABLE				
Actual Cash Balance (NIS) 6/30/2009	2,613,717	4,170,232	7,875,486	14,159,435
Less Encumbrances & Reappropriations & Cap (above)	(1,203,031)	(1,266,906)	(4,631,130)	(6,601,067)
Less Necessary Reserve (above)	(891,603)	(1,193,523)	(1,260,856)	(3,345,982)
AVAILABLE BALANCE	519,083	1,709,803	1,983,500	4,212,386

**NEBRASKA STATE COLLEGE SYSTEM
CASH RESERVE BALANCE REPORT
(from Cash Revenue Summary supplemental budget reports)**

FY 2009-10 Projected	CSC	PSC	WSC	TOTAL
UNENCUMBERED BALANCE FORWARD (July 1, 2009)	1,410,686	2,903,327	3,244,356	7,558,369
REVENUE				
Tuition Income	9,167,674	7,439,086	12,091,000	28,697,760
Less Remissions	(1,930,451)	(1,323,158)	(2,070,849)	(5,324,458)
Less Refunds	(90,769)	(18,373)	(11,000)	(120,142)
Subtotal: Tuition less remissions and refunds	7,146,454	6,097,555	10,009,151	23,253,160
Student Fees	533,500	314,202	1,655,350	2,503,052
Other Income	260,500	607,034	1,575,963	2,443,497
Total Cash Revenue	7,940,454	7,018,791	13,240,464	28,199,709
LESS: EXPENSES, ENCUMBRANCES & REAPPROPRIATIONS				
Cash Expenses	(6,000,000)	(7,532,304)	(13,240,464)	(26,772,768)
Encumbrances & Reappropriations	(1,300,000)	0	0	(1,300,000)
Total Expenses, Encumbrances & Reappropriations	(7,300,000)	(7,532,304)	(13,240,464)	(28,072,768)
LESS: RESERVE				
Necessary Reserve (minimum 4% of G/C Appropriation)	(900,000)	(1,193,523)	(1,301,913)	(3,395,436)
AVAILABLE BALANCE (Projected June 30, 2010)	1,151,140	1,196,291	1,942,443	4,289,874
BALANCE CASH TO AVAILABLE				
Projected Cash Balance (NIS) 6/30/2010	3,351,140	2,389,814	3,244,356	8,985,310
Less Encumbrances & Reappropriations (above)	(1,300,000)	0	0	(1,300,000)
Less Necessary Reserve (above)	(900,000)	(1,193,523)	(1,301,913)	(3,395,436)
AVAILABLE BALANCE	1,151,140	1,196,291	1,942,443	4,289,874

Fiscal, Facilities & Audit Committee*Cap Peterson, Chair**Bill Roskens**Doug Liewer*

November 13, 2009

Report on Expenditures Per FTE Student for Information Only

Priority: Financial Strength of the System

- Goals:
1. Ensure financial accountability
 2. Increase enrollment and retention
 4. Improve efficiency of operations

- Strategies:
- f. Keep Board of Trustees informed on the financial status of the colleges and system
 - g. Continually find ways to stretch limited resources as far as possible
 - i. Ensure that plans for resource allocation support the system and institutional priorities
-

Board Policy #6011 requires an annual report on expenditures per FTE student.

The report shows a five-year history of the Colleges and System Office's general operations expenditures per full-time equivalent student. The expenditures, broken out just below the General Operations section, are those reported to the Board by the Colleges and System Office each year for general and cash funds on the annual expenditure reports. The annual student FTE numbers are those submitted by the colleges on the Supplemental Budget Reports in October of each year.

Note that below the Totals in the Breakdown of Expenditures section, the amounts of General Funds as compared to Cash Funds expended each year by the colleges are shown.

**NEBRASKA STATE COLLEGE SYSTEM
EXPENDITURES PER FTE STUDENT**

GENERAL OPERATIONS (General/Cash Funds)

		2004-05	2005-06	2006-07	2007-08	2008-09
TOTAL	Expended	\$54,912,484	\$59,158,204	\$62,239,274	\$65,655,520	\$68,763,433
	Student FTE	6,705	6,775	6,928	7,093	7,113
	Expenditures per FTE	\$8,190	\$8,732	\$8,984	\$9,256	\$9,667

BREAKDOWN OF EXPENDITURES (General/Cash Funds)

		2004-05	2005-06	2006-07	2007-08	2008-09
CSC	General	12,578,782	13,464,794	14,216,356	14,914,810	15,220,118
	Cash	5,562,599	6,301,451	6,981,564	7,068,474	6,991,292
	General Operations	18,141,381	19,766,245	21,197,920	21,983,284	22,211,410
PSC	General	6,995,701	7,586,343	7,610,498	8,521,433	8,798,923
	Cash	3,817,620	4,221,956	5,135,984	4,461,737	6,459,599
	General Operations	10,813,321	11,808,299	12,746,482	12,983,170	15,258,522
WSC	General	15,866,187	16,508,269	17,462,921	18,507,107	18,899,135
	Cash	9,200,190	10,107,618	9,711,864	10,918,114	11,112,079
	General Operations	25,066,377	26,615,887	27,174,785	29,425,221	30,011,214
SO	General	891,405	967,773	1,120,087	1,263,845	1,282,287
	Cash	0	0	0	0	0
	General Operations	891,405	967,773	1,120,087	1,263,845	1,282,287
TOTAL	General	36,332,075	38,527,179	40,409,862	43,207,195	44,200,463
	Cash	18,580,409	20,631,025	21,829,412	22,448,325	24,562,970
	General Operations	54,912,484	59,158,204	62,239,274	65,655,520	68,763,433
	% General	66.16%	65.13%	64.93%	65.81%	64.28%
	% Cash	33.84%	34.87%	35.07%	34.19%	35.72%
	Total	100.00%	100.00%	100.00%	100.00%	100.00%

Source: Expenditure Reports, September Board of Trustee meetings
FTE Enrollment, Supplemental Budget Reports

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

November 13, 2009

Physical Plant Status Reports for Information Only
(July - September 2009)

Priority: Financial Strength of the System

Goals: 1. Ensure financial accountability
4. Improve efficiency of operations

Strategies: f. Keep Board of Trustees informed on the financial status of the colleges and system
g. Continually find ways to stretch limited resources as far as possible

Each college has provided a status report of physical plant projects for the Board's information. These are found on the following pages.

PHYSICAL PLANT STATUS REPORT

College: Chadron State College

Meeting Date: November 13, 2009

Project Description	Status	Fund Source
LB 309 Projects		
Armstrong/NPAC Lighting Improvements	In Progress	LB 309
Campus Energy/Utilities Study	In Progress	LB 309
Heat Plant Emergency Generator Design	In Progress	LB 309
Heat Plant Reverse Osmosis Unit	Complete	LB 309/CIF
Heat Plant Switchgear Replacement	In Progress	LB 309
Nelson Physical Activity Center Handicapped Accessible Ramp	Complete	LB 309/CIF
Revenue Bond Projects (including BANS)		
LB 605 Projects		
Administration Building Parking Lot Repair	Substantially Complete	LB 605
Administration Building Renovation	Substantially Complete	LB 605
LB 1100 Projects		
Contingency Maintenance Projects		
Andrews Hall Wing Renovation	In Progress	Contingency Maint.
Kent Hall/Andrews Hall Window Replacement	Complete	Contingency Maint.
Residence Hall Carpet Replace.	In Progress	Contingency Maint.
Residence Hall Security Electronics	In Progress	Contingency Maint.
Residence Hall Door/Access Control	In Progress	Contingency Maint.
Revenue Bond Buildings Asbestos Abatement	In Progress	Contingency Maint.
Revenue Bond Buildings Furnishings	In Progress	Contingency Maint.
Student Center Specialty Equip	In Progress	Contingency Maint.
West Court Deferred Repair	In Progress	Contingency Maint.
Other Capital Construction Projects		
(Include all projects using non-state or state funds that do not "fit" into any of the other categories)		
12 th Street Repairs	Complete	Cash
Nelson Physical Activity Center Racquetball Court Modifications	Complete	Cash

PHYSICAL PLANT STATUS REPORT

College: Peru State College

Meeting Date: November 13, 2009

Project Description	Status	Fund Source
LB 309 Projects		
Administration Building Elevator Code	In Progress	LB 309
Jindra Fine Arts Code Upgrade Study & Codes/HVAC Upgrade	Asbestos Abatement Complete	LB 309
CATS (ARC) Design Masonry Repairs	Design in Progress	LB 309
Library Design Masonry Repairs	Design in Progress	LB 309
LB 1100 Projects		
Jindra Fine Arts Code Upgrade Study & Codes/HVAC Upgrade	Design Development Approved	LB 1100
LB 605 Projects (2006)		
AD Majors Demolition and Parking Lot Construction	Substantially Complete	LB 605, Cash
Revenue Bond Projects (including BANS)		
Eliza Morgan	Next Step is to Design Phase II of the Renovation –Project on hold pending funding	Bonds
Delzell Hall Restrooms	Program Statement Approved – ventilation portion of the project complete	Bonds
Contingency Maintenance Projects		
Other Capital Construction Projects		
(Include all projects using non-state or state funds that do not "fit" into any of the other categories)		
New College Entry	Foundation Fundraising In Progress	Foundation
Biomass Energy Center	Program Statement approved. Project on hold pending funding.	

PHYSICAL PLANT STATUS REPORT

College: Wayne State College

Meeting Date: November 13, 2009

Project Description	Status	Fund Source
LB 309 Projects		
Campus-wide Energy Audit	Engineer Selection in Process	LB 309
Carhart Science 3 rd Floor HVAC	Construction in Process	LB 309
U.S. Conn Library – Lighting Upgrade	Construction in Process	LB 309
Humanities – Fire Alarm Bases (Materials only)	In Process	LB 309
Peterson HVAC Upgrade Phase 2	Construction in Process	LB 309
LB 1100 Projects (99-00)		
U.S. Conn Library Art Gallery Design	In Design	LB 1100 FY09
LB 605 Projects (2006)		
Rice Basement	Complete	LB 605
Stadium (weight room/lockers/offices)	Substantially Complete (pending expansion joints in Spring 2010)	LB 605
Carhart Science Renovations Phase I	Construction in Process	LB605/Cash/Foundation
Revenue Bond Projects (including BANS)		
Contingency Maintenance Projects		
Bowen Hall Doors/Locks/ Hall Ceiling & Lights	Construction in Process	Contingency Maint.
Campus-wide Energy Audit	Engineer Selection in Process	Contingency Maint.
Student Weight/Cardio Room	Construction in Process	Contingency Maint.
Other Capital Construction Projects		
(Include all projects using non-state or state funds that do not "fit" into any of the other categories)		
JG Lewis Commons Phase III	Nearing Completion	Cash/Foundation

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

November 13, 2009

Capital Construction Progress Reports for Information Only
(as of September 30, 2009)

Priority: Financial Strength of the System

Goals: 1. Ensure financial accountability
4. Improve efficiency of operations

Strategies: f. Keep Board of Trustees informed on the financial status of the colleges and system
g. Continually find ways to stretch limited resources as far as possible

As required by Board Policy 8050, the colleges have submitted the following capital construction progress reports on their respective construction projects.

Chadron

1. Administration Building Renovation – Interim Report
2. Sparks Hall Renovation – Interim Report

Peru

1. Al Wheeler Activity Center Addition/Renovation/Bleachers/AD Majors Demolition & Parking Lot – Interim Report

Wayne

1. Campus Services – Interim Report
2. Rice - Stadium Renovations Project – Interim Report

The State Building Division requires quarterly reports on all capital construction projects funded with state funds. Copies will be forwarded to that office for their files.

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
AS OF 9/30/09**

College: Chadron State College		Meeting Date: November 12, 2009	
Project Information	Project Title:	Administration Bldg. Renovation	
	Program Number:		
	Professional Consultant:	Bahr Vermeer and Haecker	
	General Contractor:		
	Net Square Footage: 11,165	Gross Square Footage: 59,704	
	Bid Opening Date		
	Notice of Proceed Date		
	Estimated Completion Date		
Final Acceptance Date			
Project Dates	Professional Consultants:	Bahr Vermeer and Haecker	
	Needs Statement	(enter dates)	
	Program Statement	11/6/2002	
	Professional Services Contract	6/6/2002	
	Bonds Sold		
	Preliminary Plans		
	Design Development	12/21/2006	
	Construction Contract	6/18/2007	
	Substantial Completion		
Final Completion			
Report Information	Status	Initial Report:	7/7/2007
		Interim Report: X	
		Final Report:	
Financial Information			
State Buildings	State Funds--LB No:605	\$4,915,322.00	
	Federal Funds		
	LB 309 Funds		
	Cash Funds	\$69,965.00	
	Capital Imp. Fee Commitment		
	Other		
Total Available	\$4,985,287.00		
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available		
Expenditure Information			
	Proposed Budget	Expended to Date	Balance
Program Planning			
Professional Fees & Reimb.	\$334,445.00	\$334,445.00	\$0.00
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$3,651,238.10	\$3,614,451.11	\$36,786.99
2. Fixed Equipment			
3. Sitework/Utilities			
Furnishings/Moveable Equip.	\$635,583.00	\$565,706.90	\$69,876.10
Contingency	\$225,257.50	\$161,270.15	\$63,987.35
Artwork	\$40,036.50	\$0.00	\$40,036.50
Other Items			
1. Special/Tech. Equipment			
2. Parking Lot	\$50,000.00	\$50,000.00	
Change Orders			
#1-Fuller Construction	\$16,816.80		
#2-Fuller Construction	\$10,509.40		
#3-Fuller Construction	\$4,747.60		
#4-Fuller Construction	\$16,653.10		
TOTALS	\$4,985,287.00	\$4,725,873.16	\$210,686.94

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
AS OF 9/30/09**

College: Chadron State College		Meeting Date: November 12, 2009	
Project Information	Project Title:	Sparks Hall Renovation	
	Program Number:		
	Professional Consultant:	Bahr Vermeer and Haecker	
	General Contractor:	Fuller Construction	
	Net Square Footage: 11,165	Gross Square Footage: 17,218	
	Bid Opening Date	3/23/2006	
	Notice of Proceed Date	4/12/2006	
	Estimated Completion Date	7/1/2007	
Final Acceptance Date			
Project Dates	Professional Consultants:	Bahr Vermeer and Haecker	
	Needs Statement	(enter dates)	
	Program Statement	11/5/2002	
	Professional Services Contract	10/30/2005	
	Bonds Sold		
	Preliminary Plans		
	Design Development	11/23/2005	
	Construction Contract	4/12/2006	
	Substantial Completion	5/30/2007	
Final Completion	10/30/2007		
Report Information	Status	Initial Report:	6/2/2006
		Interim Report: X	
		Final Report:	
Financial Information			
State Buildings	State Funds--LB No:	\$2,680,450.00	
	Federal Funds		
	LB 309 Funds		
	Cash Funds	\$198,147.50	
	Capital Imp. Fee Commitment		
	Other		
Total Available	\$2,878,597.50		
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available	\$2,878,597.50	
Expenditure Information			
	Proposed Budget	Expended to Date	Balance
Program Planning			
Professional Fees & Reimb.	\$174,500.00	\$174,500.00	\$0.00
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$2,495,000.00	\$2,442,893.00	\$52,107.00
2. Fixed Equipment			
3. Sitework/Utilities	\$30,814.50	\$30,814.50	\$0.00
Furnishings/Moveable Equip.	\$95,000.00	\$110,610.54	-\$15,610.54
Contingency	\$91,385.00	\$75,774.46	\$15,610.54
Artwork	\$20,000.00	\$0.00	\$20,000.00
Other Items			
1. Special/Tech. Equipment			
2. Asbestos Abatement			
Change Orders			
1. Fuller Construction 4/25/06	-\$117,035.00		
2. Fuller Construction 10/17/06	\$12,646.00		
3. Fuller Construction 12/6/06	\$33,031.00		
4. Fuller Construction 12/12/06	\$14,831.00		
5. Fuller Construction 3/20/07	\$13,562.00		
6. Fuller Construction 7/16/07	\$13,000.00		
7. Fuller Construction 10/24/07	-\$6,046.00		
8. Fuller Construction 12/21/07	\$7,909.00		-\$28,102.00
TOTALS	\$2,878,597.50	\$2,834,592.50	\$44,005.00

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
July - Sept 2009

College: Peru State College		Meeting Date: Nov 13, 2009	
Project Information	Project Title:		AWAC Addition/Renovation/Bleachers/ AD Majors Demolition and Parking Lot
	Program Number:		
	Professional Consultant:		The Clark Enersen Partners
	General Contractor:		Lueder Construction
	Current Net Square Footage: 44,509		Current Gross Square Footage: 49,360
	Addition Net: 8,512		Addition Gross: 17,280
	Renovation Net: 32,597		Renovation Gross: 34,925
	Bid Opening Date		3/29/2007
	Notice to Proceed Date		
	Estimated Completion Date		5/1/2008, 8/16/2008, 12/31/2008
Final Acceptance Date			
Project Dates	Professional Consultants:	The Clark Enersen Partners	
	Needs Statement		
	Program Statement		
	Professional Services Contract		
	Bonds Sold	8/15/06	
	Preliminary Plans		
	Design Development	9/15/06	
	Construction Contract	4/9/07	
	Substantial Completion	AWAC 5/1/2008	
	Final Completion	AWAC 5/1/2008	
Report Information	Status	Initial Report: Interim Report: X Final Report:	
Financial Information			
State Buildings	Proposed Budget	Expended to Date	Balance
State Funds--LB No:605	\$4,846,933.00	\$4,846,933.00	\$0.00
State Funds--LB No:605 (bleachers)	\$167,990.00	\$167,990.00	\$0.00
LB 1100 06-07	\$136,761.00	\$136,761.00	\$0.00
LB 1100 07-08	\$152,921.00	\$152,921.00	\$0.00
LB 605 5% ON AWAC	\$215,550.00	\$215,550.00	\$0.00
LB 605 5% ON Emer Power	\$30,000.00	\$30,000.00	\$0.00
LB 605 transferred from Generator	\$149,500.00	\$149,500.00	\$0.00
LB 605 transferred from Generator approved 1/13/2009	\$18,660.86	\$18,660.86	\$0.00
LB 605 transferred from Generator approved 6/19/2009	\$463.18	\$463.18	\$0.00
Capital Improvement Fee (IPF)	\$145,000.00	\$145,000.00	\$0.00
Cash Fund Adjustment 9/14/2007 (includes IPF)	\$337,500.00	\$337,500.00	\$0.00
Cash Fund Adjustment approved 6/19/2009	\$150,000.00	\$0.00	\$150,000.00
LB 605 add funds approved 6/19/2009	\$133,000.00	\$100,121.11	\$32,878.89
PSC Foundation (IPF)	\$250,000.00	\$250,000.00	\$0.00
LB No:605 Additional 6/6/08 (ADM)	\$300,000.00	\$300,000.00	\$0.00
Cash Fund Adjustment 6/6/2008 (ADM)	\$342,910.00	\$342,910.00	\$0.00
Federal EDI Funds (ADM)	\$148,500.00	\$148,500.00	\$0.00
Grand Total AWAC and AD Majors	\$7,525,689.04	\$7,342,810.15	\$182,878.89
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds	\$	
	2. Interest Earnings	\$	
	3. Other	\$	
	Total Available	\$	

Expenditure Information	Proposed Budget	Expended to Date	Balance
Program Planning			
Professional Fees (plus reimbursables)	\$395,289.59	\$395,289.59	\$0.00
Life Cycle Cost Analysis			
Construction			
1. AWAC Bid Amount	\$5,613,000.00		
2. Value Engineering Deduct (CO#01)	-\$107,802.00		
3. Deduct for LB 1100 HVAC contract (CO#02)	-\$289,682.00		
4. General, Mech., Elec. Contract	\$5,215,516.00	\$5,215,516.00	\$0.00
5. Fixed Equipment (bleachers)	\$0.00	\$0.00	\$0.00
6. Site work/Utilities	\$13,546.86	\$13,546.86	\$0.00
7. HVAC contract for LB 1100 Funds	\$289,682.00	\$289,682.00	\$0.00
8. Furnishings/Moveable Equip. (SIGN/PLAQUE/CURTAIN)	\$31,245.07	\$31,245.07	\$0.00
9. Contingency plus Escalation	\$0.00	\$0.00	\$0.00
10. Artwork	\$55,052.00	\$49,182.78	\$5,869.22
11. Administrative Fees	\$11,680.48	\$11,680.48	\$0.00
12. Relocation	\$0.00	\$0.00	\$0.00
13. Asbestos Abatement	\$1,690.00	\$1,690.00	\$0.00
AD Majors Expenditure Information			
Demolition and Construction			
1. Asbestos Abatement	\$88,278.75	\$88,278.75	\$0.00
2. Demolish AD Majors Building (CO#020)	\$194,750.00	\$194,750.00	\$0.00
3. Build Parking Lot, Walks and Curbs (CO#020)	\$291,383.00	\$270,253.02	\$21,129.98
4. Lighting for Parking Lot (CO#020)	\$32,709.00	\$0.00	\$32,709.00
5. Contingency @ 10% of Construction/add 605 funds	\$118,440.29	\$0.00	\$118,440.29
6. A & E Services for Construction Administration	\$18,000.00	\$13,269.60	\$4,730.40
7. Environmental Impact Study per HUD requirements	\$39,000.00	\$39,000.00	\$0.00
8. Possible remediation costs @ 10% of Construction	\$0.00	\$0.00	\$0.00
9. JEO Design costs for Sewer Repair	\$7,090.00	\$7,090.00	\$0.00
Change Orders			
003 Lockers, ductwork, high voltage	\$6,962.00	\$6,962.00	\$0.00
004 Revised fire srv, fire rated door	\$19,342.00	\$19,342.00	\$0.00
005 Precast bridge with masonry guardrail	\$17,000.00	\$17,000.00	\$0.00
006 Composite metal on addition	\$36,988.00	\$36,988.00	\$0.00
007 Composite metal on natatorium north face	\$39,950.00	\$39,950.00	\$0.00
008 Reinforcing steel, etc for A4	\$27,781.00	\$27,781.00	\$0.00
009 Brick for north natatorium	\$25,676.00	\$25,676.00	\$0.00
010 Mirrors, conduit change, combine pads	\$4,300.00	\$4,300.00	\$0.00
011 Change lavatory type, add elevator sump/pit	\$15,226.00	\$15,226.00	\$0.00
012 Provide Gymnasium Curtains	\$24,980.00	\$24,980.00	\$0.00
013 Add cross-bracing, structural steel	\$5,292.00	\$5,292.00	\$0.00
014 Add corrugated panels for north existing bldg	\$3,468.00	\$3,468.00	\$0.00
015 New relay panel Gymnasium	\$2,354.00	\$2,354.00	\$0.00
016 Power disconnects for Heat Pumps	\$2,263.00	\$2,263.00	\$0.00
017 Insulation for ductwork	\$18,717.00	\$18,717.00	\$0.00
018 Correction to 2nd floor beam elevations	\$9,332.00	\$9,332.00	\$0.00
019 Four handicapped accessible shower	\$844.00	\$844.00	\$0.00
020 For AD Majors Parking - see above for expenditure	\$0.00	\$0.00	\$0.00
021 Additional court striping	\$7,395.00	\$7,395.00	\$0.00
022 Electric lift batting cage	\$10,939.00	\$10,939.00	\$0.00
023 Electrical additions to contract	\$2,987.00	\$2,987.00	\$0.00
024 Steel mod for digital sign	\$342.00	\$342.00	\$0.00
025 Paint existing panels to match "Cherokee"	\$35,953.00	\$35,953.00	\$0.00
026 Add fire alarm, electrical bat cage, remove cap	\$5,275.00	\$5,275.00	\$0.00
027 Remove cap on floor drain, add door closures	\$3,340.00	\$3,340.00	\$0.00
028 Change to exterior rated cabling, modify door 130	\$4,024.00	\$4,024.00	\$0.00
029 Railing change, provide additional railing at wall	\$5,833.00	\$5,833.00	\$0.00
030 Fire alarm mod and framing modifications	\$17,837.00	\$17,837.00	\$0.00
031 By-pass pump for damaged sanitary sewer line	\$56,687.00	\$56,687.00	\$0.00
032 Cost to replace sanitary sewer line	\$50,000.00	\$50,000.00	\$0.00
033 Additional cost to replace sewer line	\$25,929.00	\$25,929.00	\$0.00
034 Cost to remediate contaminated soil	\$60,000.00	\$60,000.00	\$0.00
035 Cost to remediate contaminated soil	\$60,000.00	\$60,000.00	\$0.00
036 Cost to remediate contaminated soil	\$60,000.00	\$60,000.00	\$0.00
037 Cost to remediate contaminated soil	\$55,320.00	\$55,320.00	\$0.00
TOTALS	\$7,525,689.04	\$7,342,810.15	\$182,878.89

7.5.-6

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT

As of September 30, 2009

***project under construction **

College: Wayne State College		Meeting Date: November 13, 2009	
Project Information	Project Title:	Campus Services	
	Program Number:	na	
	Professional Consultant:	Alley Poyner	
	General Contractor:	RaDec Construction	
	Net Square Footage: 35,368	Gross Square Footage: 41,305	
	Bid Opening Date	February-07	
	Notice of Proceed Date	February-07	
	Estimated Completion Date	April-08	
Project Dates	Professional Consultants:		
	Needs Statement		
	Program Statement	October-02	
	Professional Services Contract	July-06	
	Bonds Sold	August-07	
	Preliminary Plans		
	Design Development	October-06	
	Construction Contract	March-07	
Substantial Completion	April-08		
Final Completion	June-08		
Report Information	Status	Initial Report:	
		Interim Report: X	
		Final Report:	
Financial Information			
State Buildings	State Funds--LB No:605	\$	5,185,466
	Federal Funds	\$	
	LB 309 Funds	\$	
	Cash Funds	\$	
	Capital Imp. Fee Commitment	\$	
	Other LB1100	\$	156,547
	Total Available	\$	5,342,013
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds	\$	5,185,466.00
	2. Interest Earnings	n/a - kept by System Office for other projects	
	3. Other (LB1100)	\$	156,547.00
	Total Available		\$5,342,013
Expenditure Information	Proposed Budget	Expended to Date	Balance
Program Planning	\$0.00	\$0.00	\$0.00
Professional Fees	\$334,213.00	\$334,213.00	\$0.00
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction			
1. General, Mech., Elec.	\$4,014,000.00	\$4,014,000.00	\$0.00
2. Concrete encased fiber	\$80,000.00	\$90,088.50	-\$10,088.50
Furnishings/Moveable Equip.	\$369,535.00	\$493,535.25	-\$124,000.25
Contingency	\$114,347.14	\$0.00	\$114,347.14
Artwork	\$41,922.00	\$0.00	\$41,922.00
Other Items			
1. Demolition of Armory	\$37,500.00	\$22,330.00	\$15,170.00
2. Other	\$82,927.00	\$60,305.69	\$22,621.31
Change Orders			
1. CO # 1 through #12	\$267,568.86	\$267,569.02	-\$0.16
			\$0.00
			\$0.00
TOTALS	\$5,342,013.00	\$5,282,041.46	\$59,971.54

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
As of September 30, 2009

College: Wayne State College		Meeting Date: November 13, 2009	
Project Information	Project Title:	Rice - Stadium Renovations Project	
	Program Number:	na	
	Professional Consultant:	Leo A Daly	
	General Contractor:	Otte Construction, Wayne NE	
	Net Square Footage: 29,318	Gross Square Footage: 34,733	
	Bid Opening Date	November-07	
	Notice of Proceed Date		
	Estimated Completion Date	September-08	
Final Acceptance Date	February-09		
Project Dates	Professional Consultants:	Leo A Daly	
	Needs Statement		
	Program Statement	March-07	
	Professional Services Contract	October-06	
	Bonds Sold	August-06	
	Preliminary Plans	June-07	
	Design Development	September-07	
	Construction Contract	December-07	
	Substantial Completion	February-09	
Final Completion			
Report Information	Status	Initial Report:	
		Interim Report:	X
		Final Report:	
Financial Information			
State Buildings	State Funds--LB No: 605	\$	3,766,611
	Federal Funds	\$	
	LB 309 Funds	\$	160,000 ADA Entrance & Elevator
	Cash Funds	\$	106,735 Steam Pipe Replacement
	Capital Imp. Fee Commitment	\$	160,000 ADA Entrance & Elevator
	Other LB1100	\$	175,000 Rice Sprinkler System
	Wayne State Foundation	\$	15,745 athletics fund-raising
	Total Available	\$	4,384,091
Revenue Bond Buildings	Bonds Sold	\$	
	Costs of Issuance/Reserves	\$	
	Balances of Proceeds	\$	
Revenue Sources for Construction	1. Bond Proceeds	\$	3,766,611
	2. Interest Earnings		n/a - kept by System Office for other projects
	3. Other	\$	617,479.52
	Total Available		\$4,384,091
Expenditure Information	Proposed Budget	Expended to Date	Balance
Program Planning	\$0.00	\$0.00	\$0.00
Professional Fees	\$282,000.00	\$283,962.48	-\$1,962.48
Life Cycle Cost Analysis	\$0.00	\$0.00	\$0.00
Construction			
1. Rice & Stadium Renovations	\$3,085,978.00	\$3,085,093.00	\$885.00
2. Visitor Bleachers	\$75,000.00	\$75,535.95	-\$535.95
3. Concessions Remodel	\$25,000.00	\$13,997.50	\$11,002.50
4. Rice Sprinklers	\$175,000.00	\$175,000.00	\$0.00
5. ADA Entrance/Elevator	\$297,400.00	\$300,384.00	-\$2,984.00
Furnishings/Moveable Equip.	\$329,864.00	\$340,270.93	-\$10,406.93
Contingency	\$111,140.52	\$82,154.00	\$28,986.52
Artwork	\$35,000.00	\$35,000.00	\$0.00
Other Items	\$15,000.00	\$37,517.66	-\$22,517.66
Change Orders 1 to 11	-\$47,292.00	-\$49,825.00	\$2,533.00
TOTALS	\$4,384,090.52	\$4,379,090.52	\$5,000.00

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

November 13, 2009

Contracts and Change Orders for Information Only

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

Board policies 7015, 7016 and 8065 require that the colleges report the following contract awards and change orders to the Board as information.

CONTRACTS – 1) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$55,000; c) consultant contracts for less than \$50,000 (between \$25,000 and \$50,000 must have Chancellor's approval); and d) exempt contracts exceeding \$50,000.

Peru State College	
Location on Campus:	Library
Contracted Work:	Design exterior restoration
Contract Amount:	\$14,600
Fund Source:	LB 309/Cash
Contractor:	Jackson Jackson and Associates
Location on Campus:	CATS (ARC Bldg)
Contracted Work:	Design exterior restoration
Contract Amount:	\$17,900
Fund Source:	LB 309/Cash
Contractor:	Jackson Jackson and Associates
Location on Campus:	Neal Hall and Delzell Hall Room 00A
Contracted Work:	Lease
Contract Amount:	\$2,297.00 per month
Fund Source:	Cash
Contractor:	Peru State College

7.6.-2

Wayne State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Peterson Fine Arts Remodel of Rooms 110 & 111 \$3,641 Cash Hattig Construction, Wayne, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Ramsey Theatre Remove and replace one stair riser and tread \$918 Cash Christiansen Construction, Pender, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	South Sioux City College Center Furniture Design Services \$39,500 State Capital Appropriation/NECC/Foundation Beringer Ciaccio Dennell Mabrey, Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Track Repair and resurface \$18,598.50 Cash Midwest Tennis & Track Co., Denison, IA
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Rice Auditorium Concrete work \$8,405 Cash Otte Construction Co., Wayne, NE

CHANGE ORDERS – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are less than \$20,000. If approval of change order is critical to project schedule, \$20,000 to \$60,000 range change orders may be approved by Chancellor and reported for ratification at next Board meeting.

Wayne State College	
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	South Sioux City College Center #1 bike trail and seeding \$13,494 State Capital Appropriation/NECC/Foundation L&L Builders Co., Sioux City, IA
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Commons #4 general construction improvements \$4,728.74 Wayne State Foundation/Cash Stephens & Smith Construction, Lincoln, NE
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Commons #5 general construction improvements \$1,909.77 Wayne State Foundation/Cash Stephens & Smith Construction, Lincoln, NE

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

November 13, 2009

Grant Awards for Information Only

Wayne Awards

- HHEF Holocaust Education (Heartland Holocaust Educational Fund/Wayne State College Foundation) -- \$3,000
- Students Beyond Boundaries “Deeper Roots: Personal Growth Tools” (Corp. for National Service/Midwest Consortium for Service Learning in Higher Education/South Dakota State University) -- \$750

Priority: Financial Strength of the System

Goals: 5. Secure public and private funding sources

Strategies: f. Keep Board of Trustees informed on the financial status of the colleges and system

g. Continually find ways to stretch limited resources as far as possible

Board policy 6024 states that grant applications and awards that have, as part of the Agreement, an obligation to accept fiscal responsibility in future years, or which require maintenance of effort on the part of the college, require Board approval. Grant applications and awards not requiring maintenance of effort or an obligation to accept fiscal responsibility in future years are attached for information only.

7.7.-2

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: November 13, 2009
Notice of Intent	Application:	Accept Award: X
Name of Program: HHEF Holocaust Education		
Funding Source: Heartland Holocaust Educational Fund/Wayne State College Foundation		
Amount Requested: \$3,000	Amount Awarded: \$3,000	Funding Period: 2009-2010
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the College's use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.10	
How many of these are new positions?	New FTE: 0.10	
Briefly describe the purpose(s) of this application/award. This award provides funding for an instructor at Wayne State College to teach a course pertaining to the Holocaust. The objective of such a course is to make an important difference in the lives of future leaders as they gain greater understanding of the lingering and serious impact of the Holocaust.		
Is this grant a continuation of a previous/existing grant?	Yes: X	No:
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: While this is technically a new award, it continues an effort to provide education on the impact of the Holocaust for which funding of \$6,000 in 07-08 and \$6,000 in 08-09 was also received.		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Richard Collings, President		
Administrator responsible for approving the application: Dr. Richard Collings, President		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: November 13, 2009
Notice of Intent	Application:	Accept Award: X
Name of Program: Students Beyond Boundaries "Deeper Roots: Personal Growth Tools"		
Funding Source: Corp. for National Service/Midwest Consortium for Service Learning in Higher Education/South Dakota State University		
Amount Requested: \$750	Amount Awarded: \$750	Funding Period: 08/09-12/09
Closing Date for Application Submission: June 1, 2009		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 09/11/09
Does this grant include Indirect Cost Funds for the College's use?		Yes: No: X
Will this grant require State Matching Funds ?		Yes: No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?		Yes: X No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the time commitment of a faculty member and several students.		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: No: X
How many FTE positions will the grant fund?		FTE: 0.0
How many of these are new positions?		New FTE: 0.0
Briefly describe the purpose(s) of this application/award: This award provides funding for electronic equipment and supplies for class activities. Students enrolled in a Personal Growth Counseling course for the fall semester will utilize these to capture effective working sources of help for members of society and perform service learning using social media outlets. Topics presented and discussed in class will coincide with tools placed on a website to reach and support others.		
Is this grant a continuation of a previous/existing grant?		Yes: No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Anne Tucker, Adjunct Instructor, Counseling and Special Education Department		
Administrator responsible for approving the application: Dr. Richard Collings, President		

- Chancellor's Report –
November 2009

1. Decision Not to Submit Deficit Request

At the September meeting, the Board approved the submission of a deficit request in the amount of \$743,292 for the ongoing operating costs associated with the NeSIS and SAP systems. Those increased operating costs were identified as an issue prior to the biennium budget submission for FY 2009-11; however it was very early in the process and therefore difficult to determine the actual amount needed for ongoing support of the systems.

Since the Board action in September, the State of Nebraska has experienced a considerable downturn in revenues, with a Legislative Special Session to deal with the problem planned to begin November 4th. Given these conditions, and after careful consideration and consultation, I decided not to submit the NSCS's deficit request. The University also decided not to pursue a one-time request for similar funding as part of this year's deficit request process.

We sent a memo to the Governor's Budget Office explaining our position and laying out the cuts we had already made for this year and next.

2. Legislative Activities

As you know, the Governor has called a special session of the Legislature beginning on November 4, to deal with the unexpected shortfall in state revenues. As of this writing, the NSCS is scheduled to testify before the Appropriations Committee on the morning of November 9. I will provide an update on our testimony at the meeting.

In response to the anticipated budget reductions, we have been discussing various scenarios and options to deal with the cuts. The discussions have been geared toward the Governor's proposed budget reductions. Of course, to this point it is all "academic" since we do not know what the outcome of the special session will be. Nevertheless, it is important that we look at a variety of options to deal with this financial crisis.

The Council of Presidents' met on Wednesday November 4 to begin to review the options to deal with this most difficult problem. As you will recall, last year we made system-wide cuts of \$2.5 million from this year's budget and we still need to reduce next year's budget by an additional \$1.5 million. So, whatever final cuts we face will be on top of the budget cuts already implemented.

The regular session of the Legislature is set to begin January 6, 2010. As always we will keep a close eye on matters pertaining to the NSCS.

8.1.-2

3. NeSIS Update

The NeSIS project continues to move forward. The on-line application and admissions modules have been implemented at Chadron and Peru. Each of the “go-live” activities had some challenges, but all major issues have been resolved and the products are functioning well for the colleges. Wayne will move to a live status with its admissions module in December as they implement to the first phase of financial aid.

Progress continues on the implementation of academic advising, student records, financial aid, student financials, housing, imaging, and scheduling.

Special appreciation goes to all involved with the module implementations. As you know, a great deal of time and effort is involved with this project and NSCS staff are going above and beyond to make this implementation successful.

4. Senators' Reception

The annual Senators' Reception will be held after the January board meeting on Tuesday, January 12. I hope all trustees are able to attend. It will be held at The Ferguson Center, southeast of the Capitol. The Governor and Lt. Governor are also invited.

**Chadron State College
President's Report
November 2009**

Vision 2011: A Comprehensive Campaign for Chadron State's Second Century Managing

On October 2, 2009, the Chadron State Foundation announced the public phase of a major fundraising campaign; a campaign to raise \$11 million to provide student scholarships, support to campus, and to secure private funds for two capital projects. The announcement was made at the annual Trustees' Dinner.

It is the first comprehensive campaign in the 67 year history of the foundation. The campaign has been in the "quiet phase" since 2006 and has raised \$8.6 million so far in gifts and pledges. This is a significant accomplishment given the economic climate and speaks volumes about the level of support that donors have for Chadron State.

The campaign is scheduled to conclude in 2011 in conjunction with the college's centennial celebration. Leadership is provided by two co-chairs; CSC alumni Randy and Lorrie Bauer, and Chad and Cheryl Emanuel. In addition, a volunteer group of 100 alumni and friends across the nation make up the National Campaign Leadership Council (NCLC) to provide guidance and support to the campaign.

The priority areas supported by the campaign include;

Capital Initiatives: \$4 million

These funds will be used for two capital projects: the construction of the new Rangeland Agriculture Center and Pavilion, and the Events Center. The Events Center will be a 94,000-square-foot addition to the Armstrong Building, which originally opened in 1964. The project also calls for renovation of the existing portion of the building. The Rangeland Agriculture Center and Pavilion will feature spaces to help the institution expand its programs for rangeland and agriculture. An indoor arena will help the rodeo team and animal science offerings reach their potential.

Endowment Initiatives: \$5 million

Gifts to endowed funds create permanent funding sources to the college. These funds may be used to provide scholarships, faculty support, equipment purchases, and department needs at the direction of the donor.

Annual Fund Initiatives: \$2 million

The annual fund dollars are raised through the annual fall "town-gown" campaign and the alumni phonathon in the spring. These dollars provide immediate support to the college.

The Vision 2011 campaign builds on recent successes of the college. The college has seen an enrollment increase for the fourth straight year. Sixty seven percent (67%) of the undergraduate student body were in the top half of their graduating class and 35% were in the top quarter. They represent 23 countries including the United States, and 89 of the 93 counties in Nebraska.

The Chadron State Foundation announced fundraising results of its fiscal year June 30, 2009. During the last year, more than \$2 million in private support was raised. The foundation provided over \$500,000 in scholarship support to the campus. The assets of the foundation as of June 30, 2009 were \$12,289,263 compared to \$13,027,370 in 2008.

**Peru State College
President's Report
November 2009**

Retention at Peru State College

As a college of opportunity, administrators at Peru State College have long been aware of the retention challenges we face, which is why we have made improving our performance in this area a top priority. Retention matters because a completed degree serves the student, the college and society.

Before describing our efforts, it is important to note that there is a material distinction between retention rates and success rates. For the purpose of this report, retention rates refer to the proportion of students who return to PSC after completing their first year with us. Success rates include those who return to PSC after their first year with us and those students who leave in good standing (2.0 or better GPA). Peru State College and its sister institutions serve students with a variety of educational goals. Not everyone who begins an education at PSC will be able to or plans to complete a degree with us. Some students come to PSC and leave for reasons beyond our control. We may not offer programs they desire, or students may determine they can achieve their educational goals without completing a degree. Consequently, we should not assess ourselves solely by retention rates; we must also consider the importance of success rates.

The following statistics quantify how Peru's retention efforts may have made an impact over the course of the past year. Freshman retention has improved to nearly 62 percent for those returning in 2009, which translates to an increase of 3.4 points or a 6 percent positive change over the five-year running average. Total retention also improved 2.5 points or 4 percent over the five-year running average. One factor driving improved retention is that the quality of our freshman class, as measured by ACT scores, has improved steadily in the last 14 years.

Additionally, our success rate, which has been below 80 percent the last few years, is now at 82 percent. We expect further improvement in retention as our recent strategic initiatives have more time to make a material difference in the retention of our students. These initiatives include implementing a reorganization of the college's Center for Achievement and Transition Services (CATS, formerly known as the ARC) to improve student services, implementing a new model for supporting the student athlete academically, reintroducing some constraints on what courses at risk students are allowed to take, implementing new recruitment activities aimed at attracting better-prepared students, and reinstating academic advising before students can register for courses. Our continued commitment to progress in this area is evidenced by establishing the position of Vice President for Enrollment Management and Student Affairs and the formation of a strategic committee to address the area of enrollment management.

Not all retention problems are driven by a lack of academic preparation. We believe our "One Rate, Any State" pilot program, which offers in-state tuition to all students regardless of residency, will make a difference by helping to eliminate financial barriers for many students. Our redesigned scholarship program, which rewards campus involvement, is also likely to contribute to improved retention, as are initiatives at the System level, such as the NSCS Advantage Program, the Governor's Opportunity Award and the Davis-Chambers Scholarship for incoming freshmen.

Future initiatives will be more individually tailored and data-driven. For instance, CATS staff are planning a great deal more analysis and assessment of entering students to determine proper course placement and to help students determine what academic paths will lead to success. We also plan to restrict the number of hours at risk students can take each semester and require those individuals to engage in supplemental academic activities in the CATS. These students will need to perform satisfactorily in these activities before they move on.

Our plans and priorities for the future involve:

- 1) Focusing on the first year experience, which will involve revisions of College 101, our freshman orientation course, and evaluating the benefits of utilizing learning communities on campus (i.e. cohorts – groups of students taking courses together).
- 2) Improving customer service in key student services areas.
- 3) Reinvigorating the student experience through additional opportunities for involvement.
- 4) Increasing our focus on academic advising.
- 5) Identifying and providing services for at-risk students earlier and finding additional ways to serve their needs.
- 6) Developing initiatives to address the first year experience of transfer students, adult learners and online students focused on degree completion.

Overall, we are pleased with the preliminary results we have seen from our efforts to build both our retention rates and student success rates over the course of time. Peru State College has confirmed its continued commitment to progress in this area and to our students.

**Wayne State College
President's Report
November 2009**

Wayne State College and the Wayne State Foundation

The Wayne State Foundation was incorporated in 1961 by local Wayne community leaders Henry Ley, Adon Jeffry, Ken Olds and Val Peterson. Val Peterson was named the first executive director of the foundation. The foundation continues to benefit from the support and leadership of Wayne community leaders, along with business leaders, artists, and educators from around the country, who serve as trustees and on the executive committee.

Since its founding, the Wayne State Foundation has focused on providing students with scholarships. With the initial scholarship support of \$1,300 in 1962 to the more than \$1 million awarded in 2008-09, the foundation continues its commitment to increase scholarships for Wayne State College's more than 3,600 students. During the past 10 years, the foundation has awarded more than \$7,000,000 in scholarships.

The foundation's impact on the college reaches further than students now. Through contributions of alumni, employees, trustees, foundations and corporations, the foundation assisted with funding for the following college projects.

- Renovation of the old power plant into a studio arts teaching facility
- Construction of the Hoffbauer Plaza located between the student center and Bowen Hall
- Renovation of Ramsey Theatre and construction of the Lied Performing Arts Center
- Fully funded the construction of the Tim and Leslie Bebee Entry Plaza and replacement of the track at Memorial Stadium
- Development of the Wildcat Sports Medicine Center
- Fully funded new weight lifting equipment
- Construction of the Campus Commons project
- Renovation of the Carhart Science Building. The foundation has \$2.4 million that it will distribute to the college in 2009-10 fiscal year for the project.
- Purchased and gifted to the college a \$37,000 house with land contiguous with college property and purchased property valued at \$120,000 to be used by the college in the future.

The relationship between the college and the foundation began fittingly enough in its first few years with the foundation's purchase and renovation of a one-room country school, built in 1880. The school was moved to campus as a museum and memorial to Mamie McCorkindale, a longtime faculty member and director of the rural school program in the education department. The school house was named after McCorkindale, who served Wayne State from 1920 to 1947.

As the nation's economy declined in the 1980s, the foundation stepped in to make a major difference for Wayne State College. A new position was created in institutional advancement with the recognition that alumni had the potential to assist the college during the period of economic uncertainty. The move established an alumni office within the foundation to assist the college by encouraging alumni loyalty, serving as a vehicle to bring people to college activities and organizing alumni reunions across the nation. These networks of Wayne State graduates and friends became the backbone of annual support for the foundation, upon which the college has since relied for continuation of scholarships and other financial support.

8.2.-5

The foundation created the Nebraska Scholars program during this same period. The scholarship program, now named the John G. Neihardt Scholars program, was intended to attract top-quality high school students who, for various reasons, were not considering Wayne State College. The program provides academic scholarships to gifted high school graduates who participate in the college's four-year honors program.

The Wayne State Foundation also provides key support for the college's faculty through faculty development grants and designated gifts. By 1988-89, the foundation had administered more than \$80,000 of private support to pursue professional development and teaching enhancement activities. By 1998, those awards exceeded \$200,000. By 2008, the foundation had distributed \$394,000 cumulatively.

The foundation initiated the first national fundraising campaign for the college in 1989. The faculty and staff portion of the "Building Bright Futures" campaign was launched in December 1991. In May 1992, the foundation commenced the public campaign. The campaign concluded with a victory celebration at homecoming in 1994 after raising more than \$13.5 million in deferred and cash gifts and pledges. The foundation's annual cash gifts exceeded \$1 million for the first time in its 30-year history and total assets exceeded \$2 million for the first time.

In 2004, I began to work closely with Phyllis Conner, vice president for development, Deborah Lundahl, director of development and alumni affairs, and foundation staff to launch our Centennial Campaign to celebrate Wayne State's 100 years as a state college. The campaign was launched to raise \$20 million, the largest campaign goal in Wayne State Foundation history. We have already received \$18 million in gifts and pledges and expect to reach our goal by the fall of 2010.

The foundation has invested about \$68,000 to publish a centennial history book. Dr. Kent Blaser, a professor of history who retired in May, wrote most of the text and Jay Collier, director of college relations, edited the book. Collier and Phyllis Conner reviewed each stage of the book for additions and deletions throughout the production process.

The initiatives of the Centennial Campaign were developed with all of the constituents of the college with a clear focus on improving student access, enhancing the physical plant and supporting academic programs. The campaign represents a partnership between the college and the foundation to further enhance the teaching and learning environment and our focus on student learning.

In the 2008-09 fiscal year, the foundation distributed \$1.8 million to the college. In the past five years, total foundation support for the college was \$9 million. This is a remarkable amount of money used to support scholarships and grants, academic and institutional support, and renovation projects. The foundation, created under its bylaws for the express purpose of exclusively promoting and supporting Wayne State College, has more than met its obligations.