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BOARD OF TRUSTEES

Special Meeting Notice

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice is hereby given that a special meeting of the Board of Trustees of the Nebraska State Colleges will convene via LifeSize video-conference at 3:30 p.m. CDT on April 22, 2010 at the following sites:

Chadron State College—Miller Hall	10 th & Main, Room 125
Lincoln—NSCS Office	1115 K Street, Suite 102
Omaha—Eppley Administration Building	6001 Dodge Street, Room 115
Peru State College—T.J. Majors Building	600 Hoyt Street, Room 304
Wayne State College—Conn Library	1111 Main Street, Room 15

An Executive Session may be held in conjunction with this Board of Trustees meeting.

This notice and accompanying agenda are being distributed to members of the Board of Trustees, the presidents of the state colleges, the Associated Press and selected Nebraska newspapers.

-- NOT A PAID NOTICE --

BOARD OF TRUSTEES SPECIAL MEETING

APRIL 22, 2010
LIFE SIZE VIDEOCONFERENCE
3:30 P.M. – 5:00 P.M. (CDT)
2:30 P.M. – 4:00 P.M. (MDT)

CALL TO ORDER

1. APPROVAL OF MEETING AGENDA

PUBLIC COMMENT

Presentation of Program Statement for Pile Hall Renovation at WSC
Bahr Vermeer Haecker Associates

ITEMS FOR CONSENT AGENDA

- 1.1 LB 309 Allocations and Retrievals

ITEMS FOR DISCUSSION AND ACTION

2. ACADEMIC, PERSONNEL & STUDENT AFFAIRS

- 2.1 Salary Policy
- 2.2 Approve Modification of Sports Management Degree to Sports Management & Exercise Science Degree – PSC
- 2.3 Approve Modification of K-6/7-12 Physical Education Degree to K-12 Health & Physical Education Degree – PSC
- 2.4 Approve Elimination of K-6 Physical Education, 7-12 Physical Education, K-6/7-12 Physical Education and Sports Management Degree Programs – PSC
- 2.5 Approve Addition of Educational Studies as New Program Option Offered by School of Education – PSC

3. FISCAL, FACILITIES & AUDIT

- 3.1 Approve 2010-2011 Tuition
- 3.2 Approve 2010-2011 Fees
- 3.3 Approve 2010-2011 Room & Board
- 3.4 Approve Distribution of Funds 2010-2011

- 3.5 Approve Pile Hall Renovation Program Statement – WSC
- 3.6 Appoint Substantial Completion Committee for Carhart Science Building – WSC
- 3.7 First & Final Round Approval of Changes to Board Policy 8064; Capital Construction; Bids
- 3.8 First & Final Round Approval of Changes to Board Policy 8066; Capital Construction; Contracts; Professional Consulting Services
- 3.9 First & Final Round Approval of Changes to Board Policy 8067; Capital Construction; Contracts; Works of Art
- 3.10 First & Final Round Approval of Changes to Board Policy 8068; Capital Construction; Contracts; Forms, Payments
- 3.11 Approve Grant Application – PSC
- 3.12 Contracts and Change Orders for Approval
- 3.13 Approve Use of Un-Appropriated Cash Funds – PSC

ITEMS FOR INFORMATION AND DISCUSSION

4. ACADEMIC, PERSONNEL & STUDENT AFFAIRS

- 4.1 Funding Request to CSC Foundation
- 4.2 Peru State Acceptance Into Heartland of America Athletic Conference

5. FISCAL, FACILITIES & AUDIT

- 5.1 Contracts & Change Orders for Information

MISCELLANEOUS ACTION & INFORMATION ITEMS

- 6.1 Futures Task Force

ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees of the Nebraska State Colleges will be held June 3, 2010, at Lincoln.

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

April 22, 2010

ACTION: Approve the Acceptance of LB 309 Allocations

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources

5. Secure public and private funding sources

Strategies: g. Continually find ways to stretch limited resources as far as possible

i. Ensure that plans for resource allocation support the system and institutional priorities

j. Maintain facilities and improve physical environment

The following items are submitted by the colleges for Board approval.

Chadron

1.	Retrieval of \$7,966.20 for ADA ramp for Nelson PAC		
	Allocation Date/Amount	4/9/07	\$64,600.00
	Retrieval Date/Amount	3/30/10	<u>7,966.20</u>
	Estimated Project Cost		\$56,633.80

Peru

1.	Retrieval of \$8,579,07for elevator upgrade in Administration building		
	Allocation Date/Amount	6/11/09	\$110,000.00
	Retrieval Date/Amount	3/30/10	<u>8,759.07</u>
	Estimated Project Cost		\$101,240.93
2.	Retrieval of \$1,912.50for design of elevator upgrade in Administration building		
	Allocation Date/Amount	5/14/08	\$8,500.00
	Retrieval Date/Amount	3/30/10	<u>1,912.50</u>
	Estimated Project Cost		\$6,587.50

1.1.-2

Wayne

1. Approve the acceptance of \$70,000 for Art Gallery renovation in U.S. Conn Library
Allocation Date/Amount 3/10/10 \$70,000.00
College Contributed Amount 00.00
Estimated Project Cost \$70,000.00

2. Retrieval of \$692 for emergency roof repair on Gardner Hall
Allocation Date/Amount 11/18/09 \$7,500.00
Retrieval Date/Amount 3/30/10 692.00
Estimated Project Cost \$6,808.00

3. Retrieval of \$1,192.81 for lighting upgrade in Benthack Hall
Allocation Date/Amount 12/17/09 \$11,000.00
Retrieval Date/Amount 3/30/10 1,192.81
Estimated Project Cost \$9,807.19

Academic, Personnel & Student Affairs Committee

*Gary Bieganski, Chair
Roger Breed
David Seger*

April 22, 2010

ACTION: Approve the 2010-2011 Salary Policy as Follows:

Non-Unionized Professional Staff. On July 1, 2010, each College and the System Office is authorized to provide a 3.5% salary increase to each non-union professional staff employee with satisfactory performance.

Non-Unionized Support Staff. Each College and the System Office is authorized to provide a 3.1% salary increase to each non-union support staff employee with satisfactory performance. No service date salary adjustments will be provided.

Background Information:

NAPE/AFSCME Support Staff Employees. The NSCS-NAPE/AFSCME Bargaining Agreement was ratified by the NAPE/AFSCME membership in January of 2009. The Board approved the terms of the Agreement on February 27, 2009. The Agreement states that employees will receive a \$300 increase on July 1, 2010 and a \$200 increase on January 1, 2011. In addition, the Agreement provides for incremental salary adjustments based on five, ten, fifteen, and twenty years of service. The overall increase to the NAPE/AFSCME support staff salary pool is 3.1% for 2010-2011. This percentage is made up of a combination of the \$500 flat increase (\$300 – January 1, 2010 and \$200 – July 1, 2011) plus the longevity increases.

NSCPA Professional Staff Employees. All terms of the NSCS-NSCPA Bargaining Agreement were successfully negotiated with the exception of wages. The parties selected Peter Feuille to serve as the Special Master pursuant to Neb. Rev. Stat. §81-1380 and a hearing regarding wage offers was held on January 30, 2009. On February 17, 2009, the Special Master ruled in favor of the NSCPA wage offer providing for a 3.5% salary increase in each year of the biennium.

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Roger Breed
David Seger

April 22, 2010

**ACTION: Approve Modification of Sports Management Degree to Sports
Management & Exercise Science Degree at Peru State**

Peru State College seeks approval to offer a new academic program that is a “reasonable and moderate extension” of an existing program currently offered by the School of Education. PSC currently offers *Sports Management*. The faculty members have modified the program by developing 3 (three) new courses and modifying existing courses. The proposed program, *Sport Management & Exercise Science*, includes an expanded focus on the exercise sciences. The proposal was approved by the Peru Faculty Senate March 2010. The program modification requires approval by the NSCS Board of Trustees but does not require approval by the Nebraska Coordinating Commission for Postsecondary Education.

The System Office recommends approval of the Sports Management & Exercise Science program at PSC.

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Roger Breed
David Seger

April 22, 2010

ACTION: Approve Modification of K-6/7-12 Physical Education Degree to K-12 Health & Physical Education Degree at Peru State

Peru State College seeks approval to offer a new academic program that is a “reasonable and moderate extension” of existing programs offered by the School of Education. PSC currently offers two teaching endorsements in the area of physical education: a K-6 program and a 7-12 program. The faculty members have determined that graduates would be better served by earning a K-12 endorsement that includes a focus on health education. The proposed program includes 3 (three) new courses and modification to existing courses. The *Health and Physical Education K-12* program includes an expanded focus on health and physical education. The proposal was approved by the Peru Faculty Senate March 2010. The program modification requires approval by the NSCS Board of Trustees but does not require approval by the Nebraska Coordinating Commission for Postsecondary Education.

The System Office recommends approval of the Health and Physical Education K-12 program at PSC.

Academic, Personnel & Student Affairs Committee

*Gary Bieganski, Chair
Roger Breed
David Seger*

April 22, 2010

ACTION: Approve Elimination of K-6 Physical Education; 7-12 Physical Education; and K-6/7-12 Physical Education and Sport Management Programs at Peru State

These programs will no longer be offered at Peru State College as they are being replaced by programs, with new titles, that are reasonable and moderate extensions of existing programs.

The System Office recommends approval of the elimination of the aforementioned programs currently offered at PSC.

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Roger Breed
David Seger

April 22, 2010

**ACTION: Approve Addition of Educational Studies Program Option Offered By
 School of Education at Peru State**

Peru State College seeks approval to offer an *Educational Studies* option to be made available to students who are non-voluntarily withdrawn from Student Teaching. This option would be available as a final opportunity for students who fail to earn credit for their student teaching experience due to the inability to remediate and meet established requirements. This option does not lead to a teaching endorsement. Students will be required to meet all institutional graduation requirements, e.g., 125 credits for graduation.

The System Office recommends approval of the *Educational Studies* option at Peru State College.

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

April 22, 2010

ACTION: Approve the Following Tuition Rates and Online Rates Per Credit Hour for 2010-2011:

TUITION

Undergraduate, resident	\$128.75
Graduate, resident	\$163.50
Undergraduate, non-resident	\$257.50
Graduate, non-resident	\$327.00

PERU STATE NON-RESIDENT PILOT PROJECT

Undergraduate, non-resident (on-site)	\$129.75
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ONLINE RATE

Undergraduate Online	\$190.00
Graduate Online	\$237.50

Mission Statement: The Nebraska State College System serves our students, communities and state by providing high quality, accessible educational opportunities.

Core Values: Assure financial, programmatic, and geographic access to NSCS institutions
 Maintain affordable tuition and fees

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Strategy: f. Keep Board of Trustees informed on the financial status of the colleges and system

TUITION

Board policy states that undergraduate resident tuition rates will be established, and the graduate rate will be one hundred twenty-five percent (125%) of the undergraduate rate. Non-resident undergraduate rates will be established at no more than two hundred percent (200%) of resident undergraduate rates, and non-resident graduate rates will be established at one hundred twenty-five percent (125%) of the non-resident undergraduate rate. The rates for 2009-2010 were as follows:

TUITION	
Undergraduate, resident	\$122.50
Graduate, resident	\$155.50
Undergraduate, non-resident	\$245.00
Graduate, non-resident	\$311.00

3.1.-2

The impact of the tuition increase to a full-time, undergraduate resident student is \$93.75 per semester. The increase takes into consideration the state appropriation level for Fiscal Year 2010-11 as well as the impact of anticipated increases in operational expenses. The tuition increase, while higher than the NSCS would like to see, does not close the gap between available funds and anticipated costs of maintaining existing operations. The NSCS has already implemented significant budget reductions, including elimination of vacant positions and lay-offs as well as some program eliminations.

ONLINE RATE

The online rates are inclusive of all tuition and fees. The 2009-2010 single, system-wide rates were:

ONLINE RATE	
Undergraduate Online	\$180.00
Graduate Online	\$225.00

Each College will propose the distribution of these revenues generated by the online rate for approval by the Chancellor each year following the establishment of the rate.

2010-2011 Tuition Increase

	Current	Proposed
Undergraduate Resident	\$122.50	\$128.75
Graduate Resident (Rate at 125% of Proposed Undergraduate Resident Rate)	\$155.50	\$163.50
Undergraduate Non-Resident (Proposed rate is 200% of Proposed Undergraduate Resident Rate)	\$245.00	\$257.50
Graduate Non-Resident (Proposed rate is 125% of Proposed Undergraduate Non- Resident Rate)	\$311.00	\$327.00
	<u>\$ INC/CH</u>	<u>ANNUAL \$ INC *</u>
Undergraduate Resident	\$6.25	\$187.50
Graduate Resident	\$8.00	\$192.00
Undergraduate Non-Resident	\$12.50	\$375.00
Graduate Non-Resident	\$16.00	\$384.00
* Based on assumption that a full-time UG student will take 15 hrs. per semester and a full-time Grad student will take 12 hrs. per semester		
Net Increase Per Institution (Based on 2009-2010 Estimated Tuition Revenues)		
	CSC \$	364,615
	PSC \$	311,100
	WSC \$	510,671
	TOTAL \$	1,186,386

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
 Bill Roskens
 Doug Liewer

April 22, 2010

ACTION: Approve the Proposed Fee Schedules for 2010-2011 as Submitted by the Colleges

Priority: Financial Strength of the System

Goals: 2. Increase enrollment and retention
 4. Improve efficiency of operations

Strategy: f. Keep Board of Trustees informed on the financial status of the colleges and system

The colleges have submitted the following proposed fee changes for FY 2010-2011. A summary of all student fees is found on the following pages.

Institution	Fee Changes	Current 2009-2010	Proposed 2010-2011
Chadron	Event Fee:		
	1-6 credit hours	\$18.50	\$0.00
	7+ credit hours	37.00	0.00
	Per credit hour	0.00	3.50
	Max per semester	37.00	42.00
	Facilities Fee:		
	On-campus	14.10/cr. hr.	14.50/cr. hr.
	Off-campus	12.10/cr. hr.	12.50/cr. hr.
	Health Fee: (per semester)		
	0-11 credit hours	3.80	3.95
	11 credit hours or more	45.60	47.40
	Max per semester	45.60	47.40
	Student Activity Fee (per credit hour)		
1-10 credit hours	5.65	5.80	
11+ credit hours	67.80	69.60	
Max per semester	67.80	69.60	
Technology Fee: (per credit hour)	4.40	4.55	
Peru	Facilities Fee (per credit hour)	\$8.00	\$14.00
	Student Activity Fee (per credit hour)	3.50	4.00
Wayne	Facilities Fee (per credit hour)		
	0-12 credit hours	14.00	\$17.25
	Max per semester	168.00	207.00

3.2.-2

CHADRON STATE COLLEGE
Proposed Student Fee Schedule
Fiscal Year 2011

	Fund				FY 2010	Proposed	Change	
	C*	F*	R*	T*	Rate	FY 2011	Amount	Percent
						Rate		
Mandatory Fees:								
Admission/Matriculation Fee (one time)	x				\$15.00	\$15.00	\$0.00	0.0%
Capital Improvement Fee (per credit hour)				x	\$10.00	\$10.00	\$0.00	0.0%
Event Fee (per credit hour)								
1-6 credit hours				x	\$18.50	\$0.00	-\$18.50	-100.0%
7+ credit hours				x	\$37.00	\$0.00	-\$37.00	-100.0%
Per Credit Hour &				x		\$3.50	\$3.50	N/A
Max per semester, if applicable				x	\$37.00	\$42.00	\$5.00	13.5%
Facilities Fee (per credit hour)								
On-Campus *	x		x		\$14.10	\$14.50	\$0.40	2.8%
Off-Campus	x		x		\$12.10	\$12.50	\$0.40	3.3%
Health Fee (per semester)								
per credit hour, 0-11 hours	x				\$3.80	\$3.95	\$0.15	3.9%
Max per semester, if applicable	x				\$45.60	\$47.40	\$1.80	3.9%
Student Activity Fee (per credit hour)								
1-10 credit hours				x	\$5.65	\$5.80	\$0.15	2.7%
11+ credit hours				x	\$67.80	\$69.60	\$1.80	2.7%
Max per semester, if applicable				x	\$67.80	\$69.60	\$1.80	2.7%
Technology Fee (per credit hour) #	x				\$4.40	\$4.55	\$0.15	3.4%
Fees which vary from above for off-campus students:								
See facilities fee								
Other Fees:								
Course Lab Fees		x			\$5-\$75	\$5-\$75	\$0.00	0.0%
Degree/Graduation Fee:	x				\$ 20.00	\$ 20.00	\$0.00	0.0%
Housing Deposit			x		\$100.00	\$100.00	\$0.00	0.0%
Library Penalty (per day)		x			\$0.05	\$0.05	\$0.00	0.0%
New Student Orientation		x			\$100.00	\$100.00	\$0.00	0.0%
Parking								
Employee Only	x				\$20.00	\$20.00	\$0.00	0.0%
Penalty	x				\$20.00	\$20.00	\$0.00	0.0%
Placement/Credential Fee	x				\$30.00	\$30.00	\$0.00	0.0%
Student ID Card								
Duplicate ID Card/Old Card Exchanged	x				\$5.00	\$5.00	\$0.00	0.0%
Replacement ID Card	x				\$5.00	\$5.00	\$0.00	0.0%
Transcript Fee (per transcript)	x				\$5.00	\$5.00	\$0.00	0.0%
Fees which vary from above for off-campus students:								
None								
C* = cash fund								
F* = fund 49000								
R* = revolving fund								
T* = trust fund								
* - Two dollars of the on-campus facilities fee is deposited in fund 2501								
# - Although technology fee is deposited entirely in the cash fund some funds are used for auxiliary expenses								
& - Event fee was changed to a per credit hour fee to assist in the NeSIS implementation								

PERU STATE COLLEGE
Proposed Student Fee Schedule
2010-11 Fiscal Year

	Fund			2009-10	Proposed	Change	
	C*	R*	T*	Rate	2010-11	Amount	Percent
					Rate		
Mandatory Fees:							
Admission/Matriculation Fee (one time)	C			\$10.00	\$10.00	\$0.00	0.0%
Capital Improvement Fee (per credit hour)		R		\$10.00	\$10.00	\$0.00	0.0%
Event Fee (per credit hour)	C			\$1.75	\$1.75	\$0.00	0.0%
Facilities Fee (per cr hr)	C	R		\$8.00	\$14.00	\$6.00	75.0%
Health Fee (per semester)	C			\$20.00	\$20.00	\$0.00	0.0%
Student Activity Fee (per credit hour)			T	\$3.50	\$4.00	\$0.50	14.3%
Technology Fee (per credit hour)	C			\$3.50	\$3.50	\$0.00	0.0%
Other Fees:							
CATS Services Fee (Per Semester)	C			\$6.00	\$6.00	\$0.00	0.0%
CLEP Test Administration Fee	C			Vary	Vary		
Course Lab Fees	C			Vary	Vary		
Deferment Fee (Per Semester)	C			\$35.00	\$35.00	\$0.00	0.0%
Degree/Graduation Fee:							
Undergraduate/Baccalaureate	C			\$30.00	\$30.00	\$0.00	0.0%
Graduate/Master's	C			\$40.00	\$40.00	\$0.00	0.0%
Distance Learning/Off-Campus/Ext Campus (per cr. hr.)	C			\$15.00	\$15.00	\$0.00	0.0%
Housing Deposit		R		\$100.00	\$100.00	\$0.00	0.0%
International Student Admission Processing Fee				\$0.00	\$0.00	\$0.00	0.0%
Late Payment Fee	C				Up To 10% of Unpaid Balance		
Late Registration/Enrollment Fee	C			\$10.00	\$10.00	\$0.00	0.0%
LEAP Fee (Per Semester)	C			\$6.00	\$6.00	\$0.00	0.0%
Library Penalty (per day)	C			\$0.10	\$0.10	\$0.00	0.0%
Library User Fee (annual)				\$0.00	\$0.00	\$0.00	0.0%
Material Fee				\$0.00	\$0.00	\$0.00	0.0%
Music, Private Lessons (per credit hour)	C			\$90.00	\$90.00	\$0.00	0.0%
New Student Registration Fee				\$0.00	\$0.00	\$0.00	0.0%
Parking							
Employee Only	C			\$20.00	\$20.00	\$0.00	0.0%
Annual	C			\$20.00	\$20.00	\$0.00	0.0%
Penalty	C			\$25.00	\$25.00	\$0.00	0.0%
Publications Fee (Per Credit Hour)			T	\$1.25	\$1.25	\$0.00	0.0%
Returned Check Charge	C			\$20.00	\$20.00	\$0.00	0.0%
Student ID Card (Per Semester)	C			\$2.00	\$2.00	\$0.00	0.0%
Replacement ID Card	C			\$3.00	\$3.00	\$0.00	0.0%
C* = cash fund							
R* = revolving fund							
T* = trust fund							

3.2.-4							
WAYNE STATE COLLEGE							
Proposed Student Fee Schedule							
2010-11 Fiscal Year							
	Fund			2009-10	Proposed	Change	
	C*	R*	T*	Rate	2010-11 Rate	Amount	Percent
Mandatory Fees:							
Admission/Matriculation Fee (one time)	x			\$30.00	\$30.00	\$0.00	0.0%
Capital Improvement Fee (per credit hour)		x		\$10.00	\$10.00	\$0.00	0.0%
Event Fee (per credit hour)							
1-6 credit hours							
7+ credit hours							
0-12 credit hours	x			\$7.50	\$7.50	\$0.00	0.0%
12 credit hours or more							
Max per semester, if applicable	x			\$90.00	\$90.00	\$0.00	0.0%
Facilities Fee (per credit hour)							
On-Campus							
Off-Campus							
0-12 credit hours	x	x		\$14.00	\$17.25	\$3.25	23.2%
12 credit hours or more							
Max per semester, if applicable	x	x		\$168.00	\$207.00	\$39.00	23.2%
Health Fee (per semester)							
per credit hour, 0-12 hours	x			\$3.50	\$3.50	\$0.00	0.0%
Max per semester, if applicable	x			\$42.00	\$42.00	\$0.00	0.0%
Student Activity Fee (per credit hour)							
1-10 credit hours							
11+ credit hours							
1-6 credit hours							
7+ credit hours							
0-12 credit hours			x	\$2.75	\$2.75	\$0.00	0.0%
12 credit hours or more							
Max per semester, if applicable			x	\$33.00	\$33.00	\$0.00	0.0%
Student Record Fee (per credit hour)	x			\$0.25	\$0.25	\$0.00	0.0%
Technology Fee (per credit hour)	x			\$6.50	\$6.50	\$0.00	0.0%
12 credit hours or more (on-campus) (per semester)	x			\$78.00	\$78.00	\$0.00	0.0%
Max per semester, if applicable							
Fees which vary from above for off-campus students:							
Extended Campus Fee (per credit hour)	x			\$20.00	\$20.00	\$0.00	0.0%
Technology Fee (extended campus per credit hour)	x			included in online rate			
Other Fees:							
ARC Services Fee							
CLEP Test Administration Fee							
Course Lab Fees (per course)	x			as published			
Deferment Fee							
Degree/Graduation Fee:							
Undergraduate/Baccalaureate	x			\$35.00	\$35.00	\$0.00	0.0%
Graduate/Master's	x			\$60.00	\$60.00	\$0.00	0.0%
Distance Learning (per cr. hr.)				included in online rate			
Failure to Pay Penalty	x			\$100.00	\$100.00	\$0.00	0.0%
Housing Deposit		x		\$100.00	\$100.00	\$0.00	0.0%
International Student Admission Processing Fee	x			\$0.00	\$0.00	\$0.00	0.0%
Late Payment Fee (monthly on past due balance)	x			2%	2%	\$0.00	\$0.00
Late Registration/Enrollment Fee	x			\$15.00	\$15.00	\$0.00	0.0%
LEAP Fee							
Library Penalty (per item)	x			varies	varies		
Library User Fee (annual)	x			\$5.00	\$5.00	\$0.00	0.0%
Material Fee	x			At Cost	At Cost		
Music, Private Lessons (per semester)	x			\$0.00	\$0.00	\$0.00	0.0%
Music, Locker Rental (per semester)	x			\$10.00	\$10.00	\$0.00	0.0%
Music, Instrument Rental Fee (per semester)	x			\$10.00	\$10.00	\$0.00	0.0%
New Student Registration Fee							

WAYNE STATE COLLEGE

Proposed Student Fee Schedule

2010-11 Fiscal Year

							3.2.-5
Parking							
Employee Only							
Annual 1st Vehicle	x	x		\$40.00	\$40.00	\$0.00	0.0%
Annual 2nd Vehicle	x	x		\$20.00	\$20.00	\$0.00	0.0%
Annual Reserved in Hahn	x	x		\$60.00	\$60.00	\$0.00	0.0%
One Semester	x	x		\$24.00	\$24.00	\$0.00	0.0%
Summer Only	x	x		\$13.00	\$13.00	\$0.00	0.0%
Penalty		x		varies	varies	n/a	n/a
Placement/Credential Fee	x			\$30.00	\$30.00	\$0.00	0.0%
Credential Set-Up Fee							
Publications Fee							
Reinstatement after Administrative Withdrawal	x			\$100.00	\$100.00	\$0.00	0.0%
Returned Check Charge	x			\$35.00	\$35.00	\$0.00	0.0%
Site Specific Fee							
Student ID Card							
Duplicate ID Card/Old Card Exchanged	x			\$0.00	\$0.00	\$0.00	0.0%
Replacement ID Card	x			\$15.00	\$15.00	\$0.00	0.0%
Transcript Fee (per transcript after 25 free requested)	x			\$4.00	\$4.00	\$0.00	0.0%
C* = cash fund							
R* = revolving fund							
T* = trust fund							

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
 Bill Roskens
 Doug Liewer

April 22, 2010

ACTION: Approve the 2010-2011 Room and Board Rate Proposals as Submitted by the Colleges

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Strategies: b. Increase number of students in residential housing

f. Keep Board of Trustees informed on the financial status of the colleges and system

The Colleges have submitted proposals for their respective room and board rates for the 2010-2011 fiscal year as follows. Detailed information is found on the following pages.

2010-2011 Proposals	Chadron	Peru	Wayne
Double Room Rate Increases	5.1%	5.0%	6.0%
19-Meal Plan Rate Increases +\$100/7 Day Plan	3.6%	N/A	N/A
15-Meal Plan Rate Increases +\$85/7 Day Plan	N/A	New	4.0%
19-Meal Plan Rate Increases +\$50/7 Day Plan	N/A	N/A	4.0%

Double Room Rate Proposals	Chadron	Peru	Wayne
Double room rates/semester	\$1,205/\$1,326	\$1,222/\$1,434	\$1,330

Meal Plan Proposals	Chadron	Peru	Wayne
14-meal + \$100/7 day per sem.	\$1,217	N/A	N/A
15-meal + \$85/7 day per sem.	N/A	\$1,170	\$1,440
19-meal +\$100/7 day per sem.	\$1,343	N/A	\$1,440 (\$50)
Meal Plan with No Restrictions	N/A	\$1,350	N/A

3.3.-2

Chadron State College
 Room and Board Rate Proposal
 2010-11

Board Rates						
	Actual 2008-09	Actual 2009-10	Proposed 2010-11	Difference	Percent Change	
19 Meal +\$100/7 Day Plan	\$ 1,235	\$ 1,297	\$ 1,343	\$ 46	3.55%	
14 Meal + \$100/7 Day Plan	\$ 1,119	\$ 1,175	\$ 1,217	\$ 42	3.57%	
9 Meal + \$100/7 Day Plan	\$ 1,070	\$ 1,124	\$ 1,164	\$ 40	3.56%	
5 Meal + \$250/7 Day Plan	\$ 1,092	\$ 1,147	\$ 1,188	\$ 41	3.57%	
135 Meal Block Plan + \$200	\$ 1,032	\$ 1,084	\$ 1,122	\$ 38	3.51%	
5 Meal Commuter Plan	\$ 481	\$ 505	\$ 523	\$ 18	3.56%	
Room Rates						
	Actual 2008-09	Actual 2009-10	Proposed 2010-11	Difference	Percent Change	
Residence Halls *						
Private Room	\$ 1,638	\$ 1,720	\$ 1,806	\$ 86	5.00%	
Private Room - Edna Hall	\$ 1,806	\$ 1,897	\$ 1,992	\$ 95	5.01%	
Semi-Private Room	\$ 1,092	\$ 1,147	\$ 1,205	\$ 58	5.06%	
Semi-Private Room - Edna Hall	\$ 1,202	\$ 1,262	\$ 1,326	\$ 64	5.07%	
Family Housing **						
West Court 1-16, 32-47	\$ 396	\$ 416	\$ 437	\$ 21	5.05%	
West Court 17-18, 24-31	\$ 430	\$ 452	\$ 475	\$ 23	5.09%	
West Court 19/20	\$ 481	\$ 505	\$ 531	\$ 26	5.15%	
West Court 21-22	\$ 375	\$ 394	\$ 414	\$ 20	5.08%	
Brooks Apartments	\$ 352	\$ 370	\$ 389	\$ 19	5.14%	
Residence Hall Apartments	\$ 305	\$ 320	\$ 336	\$ 16	5.00%	

*Per Semester

**Per Month

Peru State College
Room and Board Rate Proposal
2010-11

BOARD RATES	2008-09	2009-10	Proposed 2010-11	DIFFERENCE	PERCENT INCREASE
Meal Plan - 5 Meals/5 Days	N/A	N/A	\$400	N/A	N/A
Meal Plan - 15 Meals/7 Days + \$85	N/A	N/A	\$1,170	N/A	N/A
Meal Plan - No Restrictions	\$1,082	\$1,115	\$1,350	\$235	21.08%
ROOM RATES	2008-09	2009-10	Proposed 2010-11	DIFFERENCE	PERCENT INCREASE
DELZELL					
Private Room	\$1,696	\$1,746	\$1,833	\$87	4.98%
Semi-Private Room	\$1,130	\$1,164	\$1,222	\$58	4.98%
MORGAN					
Private Room (remodel no/ac)	\$1,696	\$1,746	\$1,833	\$87	4.98%
Semi-Private Room (remodel no/ac)	\$1,130	\$1,164	\$1,222	\$58	4.98%
Private Room (new construction)	\$1,989	\$2,049	\$2,151	\$102	4.98%
Semi-Private Room (new construction)	\$1,326	\$1,366	\$1,434	\$68	4.98%
CENTENNIAL COMPLEX					
Private Room	\$1,989	\$2,049	\$2,151	\$102	4.98%
Semi-Private Room	\$1,326	\$1,366	\$1,434	\$68	4.98%
OAK HILL (APTS)/MONTH					
ONE BEDROOM	\$330	\$342	\$359	\$17	4.97%
TWO BEDROOM (price is per person) (limit - two people)	\$395	\$407	\$427	\$20	4.91%
Apartment rent does not include electricity or phone. Includes cable w/HBO.					
FACULTY (APTS)/MONTH					
ONE BEDROOM	\$350	\$350	\$368	\$18	5.14%
TWO BEDROOM	\$400	\$400	\$420	\$20	5.00%
THREE BEDROOM	\$425	\$425	\$447	\$22	5.18%
Apartment rent does not include electricity, gas or phone. Includes cable w/HBO.					
PRIVATE ROOM CHARGE	150%/Double	150%/Double	150%/Double		
ROOM DEPOSIT	\$100	\$100	\$100	\$0	0.00%
ROOM CHANGE FEE	\$25	\$25	\$25	\$0	0.00%

3.3.-4

Wayne State College
Room and Board Rate Proposal
2010-11

Board Rates					
	Actual 2008-09	Actual 2009-10	Proposed 2010-11	Difference	Percent Change
19 Meal +\$50/7 Day Plan	\$1,332	\$1,385	\$1,440	\$55	4.0%
15 Meal +\$85/7 Day Plan	\$1,321	\$1,385	\$1,440	\$55	4.0%
10 Meal +\$115/7 Day Plan	\$1,305	\$1,385	\$1,440	\$55	4.0%
Commuter Plans					
5-Meal/5 Day Plan	\$481	\$507	\$507	\$0	0.0%
3-Meal + \$175/5 Day Plan	\$481	\$507	\$507	\$0	0.0%
Residence Hall Board Rates for 2008-09 include Flex Dollars of \$50, \$75 and \$100; compared to 2009-10 and 2010-11 with Flex Dollars of \$50, \$85 and \$115					
Room Rates					
	Actual 2008-09	Actual 2009-10	Proposed 2010-11	Difference	Percent Change
Residence Halls*					
Standard Room	\$1,195	\$1,255	\$1,330	\$75	6.0%
Premium Room	\$2,090	\$2,196	\$2,330	\$134	6.1%
Room Charge includes telephone, cable tv, and computer network access.					
Room Charge for 2009-10 and 2010-11 includes residence hall activity fee, telephone, cable tv, and computer network access					

*Per Semester

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

April 22, 2010

**ACTION: Approve Distribution of Operations Appropriations for
Fiscal Year 2010-2011**

Priority: Financial Strength
Strategy: 1

The General Fund appropriation for FY 2010-11 is \$45,335,219, which is contained in LB 1 (2009 special session). This appropriation reflects the budget reductions from the November, 2009 special session of the Legislature.

The Cash Fund appropriations displayed are adjusted for the proposed FY 2010-11 tuition increase. Any additional cash fund adjustments recommended will be brought forward separately.

The General and Cash Fund appropriations are spread among the three Colleges and the System Office so that each will receive an equal percentage share (32%) of its core operating needs increases for FY 2010-11.

The Revenue Bond appropriation reflects the level contained in LB 1 (2009 special session). Additional adjustments will be made based on Revised and Preliminary Revenue Bond budgets that will be provided for approval at the June meeting.

The Federal Fund appropriation reflects the amount contained in LB 1 (2009 special session) and is adjusted throughout the year as needed by the colleges.

Proposed Distribution of Funds
2010-11
April 22, 2010

	CSC	PSC	WSC	SO	TOTAL
DISTRIBUTION 2009-10					
General Fund	15,996,660	8,979,434	19,834,557	1,363,448	46,174,099
Less Special Session Reductions (LB 1 Nov 2009)	(272,468)	(176,584)	(374,057)	(15,771)	(838,880)
Total Revised General Funds	15,724,192	8,802,850	19,460,500	1,347,677	45,335,219
Cash Funds (est.)	7,536,112	6,265,789	12,463,273	0	26,265,174
Board Approved Adjustments (9/11/2009)	0	199,013	250,000	0	449,013
Total Revised Cash Funds (est.)	7,536,112	6,464,802	12,713,273	0	26,714,187
Subtotal General and Cash	23,260,304	15,267,652	32,173,773	1,347,677	72,049,406
Federal Funds (est.)	9,000,000	4,866,090	4,225,000	0	18,091,090
Revolving Funds (est.)	2,375,601	804,183	4,111,564	0	7,291,348
Board Approved Adjustment (6/19/2009)	274,399	27,430	160,292	0	462,121
Total Revised Revolving Funds (est.)	2,650,000	831,613	4,271,856	0	7,753,469
2009-10 All Funds Total	34,910,304	20,965,355	40,670,629	1,347,677	97,893,965

2010-11 Gen./Cash Fund Adjustments

Gen. Fund - LB 1 (Nov 2009) Operations	(14,908)	(80,308)	(35,506)	15,475	(115,247)
Gen. Fund - LB 1 (Nov 2009) College Center SSC Oper.	0	0	150,000	0	150,000
Total Gen. Fund adjustments	(14,908)	(80,308)	114,494	15,475	34,753
Cash Fund	364,615	311,100	510,671	0	1,186,386
Total Cash Fund adjustments	364,615	311,100	510,671	0	1,186,386
Total 2010-11 Gen./Cash Adjustments	349,707	230,792	625,165	15,475	1,221,139

DISTRIBUTION 2010-11

Gen. Fund	15,709,284	8,722,542	19,574,994	1,363,152	45,369,972
Cash Funds (est.)*	7,900,727	6,775,902	13,223,944	0	27,900,573
Subtotal General and Cash	23,610,011	15,498,444	32,798,938	1,363,152	73,270,545
Federal Funds (est.)**	9,000,000	4,866,090	4,225,000	0	18,091,090
Revolving Funds (est.)***	2,650,000	831,613	4,271,856	0	7,753,469
2010-11 All Funds Total	35,260,011	21,196,147	41,295,794	1,363,152	99,115,104

*Tuition income is net of remissions and refunds -- Tuition rate \$128.75/cr. hr. (undergraduate, resident)

**Federal Funds for 2010-11 are estimates based on LB 1 (Nov 2009). Adjustments are made as needed by the colleges.

***Revolving Funds for 2010-11 are estimates based on LB 1 (Nov 2009). Adjustments are made when approved by the Board.

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair

Bill Roskens

Doug Liewer

April 22, 2010

ACTION: Approve Program Statement for Pile Hall Renovation at Wayne State

Priority: Financial Strength of the System

Goal: 5. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

A formal presentation of the program statement for the Pile Hall renovation project will be provided by Bahr Vermeer Haecker (BVH) at the Board meeting at 3:30 p.m. April 22. BVH and Wayne State will answer any questions on the document at that time. The Board will be asked to approve the program statement.

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

April 22, 2010

ACTION: Appoint Substantial Completion Committee for Phase I Carhart Science Building Renovation at Wayne State

Priority: Financial Strength of the System

Goal: 5. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

Phase I Renovation of the Carhart Science Building is nearing completion. The System Office and Wayne State recommend the following individuals to participate in the Substantial Completion walk-through anticipated to occur in May, 2010.

Cap Peterson, Chair, Fiscal, Facilities & Audit Committee, Board of Trustees
Bill Roskens, Member, Fiscal, Facilities & Audit Committee, Board of Trustees
Ed Hoffman, Vice Chancellor for Facilities, Planning & Information Technology, NSCS Office
Carolyn Murphy, Vice Chancellor for Finance & Administration, NSCS Office
Rick Collings, President, WSC
Mac Taylor, Vice President for Administration & Finance, WSC
Bob McCue, Vice President for Academic Affairs, WSC
Chad Altwine, Director of Facilities Services, WSC
Nick Hanna, The Clark Enersen Partners
Representative from Beckenhauer Construction
Representative from the State Building Division

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

April 22, 2010

ACTION: First & Final Round Approval of Changes to Board Policy 8064; Capital Construction; Bids

The System Office recommends approval of the changes to Board Policy 8064. Several changes are proposed to clarify the thresholds for which various categories of assets are capitalized. These asset categories have been included in policy, but were not clearly delineated in the section that discusses thresholds. In only one case is an existing threshold changed, and that relates to fences and moving the threshold from \$10,000 to \$50,000 to be more in line with other landscaping improvements. The proposed changes are all on pages 3 and 4 of the policy.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 8064

Capital Construction; Bids

Page 1 of 4

BOARD POLICY

The Board shall, within the limits prescribed by law, prepare specifications, advertise projects, evaluate and award all bids for capital construction projects in the State College System.

No State College employee or Board member shall furnish or cause to be furnished any technical information, or solicit proposals and/or prices or take any type of action, which would or could be construed to give a direct or indirect advantage or disadvantage to a potential bidder for a State College Project.

No person shall attempt to influence in any way or participate or assume responsibility in the evaluation of proposals and selection of contractors when participation constitutes a conflict of interest.

FORMAL PROCEDURE

Construction projects exceeding fifty thousand dollars (\$50,000) shall observe the following bidding procedures:

1. Specifications: All specifications and plans for buildings to be renovated or constructed, where the estimated project cost exceeds eighty thousand dollars (\$80,000) or amount adjusted by State Building Division for inflation, are to be prepared by professional architects and/or engineers. The specifications and plans shall be prepared in such a manner that the completed building, landscaping and parking facilities, including the cost of equipment and fixtures necessary for the project, or the completed renovation cost shall not exceed the amount authorized for that purpose.
2. Advertising project: The public notice shall appear once a week for three (3) consecutive weeks in a publication based in or near the locality of the project and in other widely circulated publications as deemed necessary by the State College. The notice shall not appear on a weekend or holiday. A minimum of fifteen (15) calendar days shall elapse between the time formal bids are first advertised or called for and the time of their opening.

The notice shall include, at a minimum, the following information:

- a) Name of Board of Trustees/College
- b) Description of project
- c) Date, place and time when bids must be received
- d) Person to contact for information
- e) Locations where bid documents can be viewed/obtained

A copy of the advertisement shall be filed in the System Office.

3. Bid Opening: Bids shall be submitted in a sealed envelope with notation of the project on the front. Bids shall be opened on the date, time and place as advertised. The bid opening shall be conducted in public so that all bidders and interested parties may be present. No bids are to be received after the specified time and are to be returned unopened. The bidder's envelope is to be attached to the back of the bid form. The professional consultant shall be responsible for opening and reading aloud the bids. Bid documents shall be considered public information after they have been opened. The following requirements shall be noted at the time of opening the bid:

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 8064 Capital Construction; Bids

Page 2 of 4

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- a) Conformance with bidding instructions
 - b) Use of proper bid forms
 - c) Accompanied by bid bond or certified check
 - d) Acknowledgment of any addendum
 - e) Bid is signed
4. Bid Evaluation: When bids for construction are received, publicly opened and read, the contractors shall not be notified of the final decision until a later date so that adequate study and analysis can be made of the bids received. The professional consultant shall evaluate the bids received and make a recommendation to the college. Awarding of the contracts shall be based on competitive bidding with award to the lowest responsible bidder, taking into consideration the best interests of the State of Nebraska and the State College System, the quality or performance of the firm and the materials to be supplied, their conformity with specifications, and the times of completion. In determining the lowest responsible bidder, in addition to price, the following elements shall be given consideration:
- a) The ability, capacity, and skill of the bidder to perform the contract required;
 - b) The character, integrity, reputation, judgment, experience, and efficiency of the bidder;
 - c) Whether the bidder can perform the contract within the time specified;
 - d) The quality of performance of previous contracts;
 - e) The previous and existing compliance by the bidder with laws relating to the contract;
 - f) The life-cost of the article or property in relation to the purchase price and the specific use of the item;
 - g) The performance of the article or property, taking into consideration any commonly accepted tests and standards of product usability and user requirements;
 - h) Energy efficiency ratio as stated by the bidder for alternative choices of appliances or equipment;
 - I) Such other information as may be secured having a bearing on the decision to award the contract.

When a public contract is to be awarded to the lowest responsible bidder, a resident bidder shall be allowed a preference over a nonresident bidder from a state which gives or requires a preference to bidders from that state.

A capital construction contract may be conditioned upon later refinements in scope and price and may permit the College in agreement with the contractor to make changes in the project without invalidating the contract. Later refinements shall not exceed the scope of the program statement contained in the request for proposals.

All bidders on State College projects must file a statement that they are complying with, and will continue to comply with, fair labor standards in the pursuit of their business and in the execution of the contract on which they are bidding. All bidders must also comply with the State of Nebraska's Drug-Free Workplace requirement. The proposal form used to bid projects shall contain a clause which, when the proposal is signed by the bidder, certifies that the firm has a drug-free workplace policy in accordance with State requirements.

The contractor must specifically agree not to discriminate against any recipient of services on the basis of race, color, sex, religion, creed, age, marital status, physical or mental disability, political affiliation, national origin or ancestry, and not to discriminate against any employees or applicant for employment on the basis of race, color, sex, religion, creed, age, marital status, physical or mental disability, political affiliation, national origin or ancestry.

All contracts will contain equal opportunity statements to ensure compliance with Federal Government requirements associated with Title VI and Title VII of the Civil Rights Act of 1964, and other appropriate equal opportunity procurement policies.

3.7.-4

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 8064 Capital Construction; Bids

Page 3 of 4

The recommendation, bid tab sheet and other applicable materials shall be provided to the System Office for approval by the Chancellor. All actions shall be reported to the Board at the first Board meeting following System Office action.

For any project that has a total cost of more than fifty thousand dollars (\$50,000), the successful bidder for the project shall be required to furnish a Performance Bond and a Labor Material Payment Bond, each in the amount of 100% of the contract sum, written by a Surety licensed to do business in the State of Nebraska.

If the recommendation is to reject the lowest bid for any one or more of the reasons stated above, the recommendation must include the reason(s) for the rejection. The Board always reserves the right to reject any or all bids.

INFORMAL PROCEDURE

Construction projects with a total project cost between \$15,000 and \$50,000 shall observe the following bidding procedure:

1. Three or more quotations for the project shall be solicited from responsible bidders. Original quotations may be obtained in writing or verbally. Any verbal quotations must be followed up with a written or faxed confirmation for project files.
2. A fixed bid receipt date or public opening is not required.
3. A formal contract shall be executed for the project after negotiating a price that is reasonable and within budget. The contract may be the State College System's short form for construction projects or a letter of agreement.

A capital construction contract may be conditioned upon later refinements in scope and price and may permit the College in agreement with the contractor to make changes in the project without invalidating the contract. Later refinements shall not exceed the scope of the program statement contained in the request for proposals.

4. All resulting quotations or refusals to quote shall be documented by the State College for reference.
5. Information on these construction contracts shall be reported to the Board of Trustees at the first Board meeting following campus acceptance of the contract.

OPEN SOLICITATION

Construction projects with a total cost of less than \$15,000 shall follow the open solicitation process, as follows:

1. Competitive bidding is not required.
2. The State College may contract directly with a responsible contractor after negotiating a contract price that is reasonable and within budget.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 8064 Capital Construction; Bids

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Special Situations

1. Emergencies -- Emergencies are defined as situations where a clear and foreseeable danger will exist without the State College taking appropriate measures to reduce or remove the danger. In such cases, the College President, after consulting with the Chancellor, shall be responsible for making whatever modifications to the bidding processes are deemed most appropriate to obtain the needed services within the required time frame.
2. Sole Source -- In the event that the requirements of a project require that it be supplied by a single firm or other unique circumstances preclude the opportunity to receive competitive bids, the College President and Chancellor may negotiate a price for the project with a single qualified contractor. Documentation justifying the sole source process shall be included in the project file for possible future reference. Prior to the award of a sole source contract in excess of \$50,000, a Request for Proposal form shall be made public for fifteen (15) days to assure public awareness of the project.
3. Fewer than Three Bids -- In the event that the prescribed procedures for competitive bidding are carried out and the resulting bids received number less than three (3), the agency may award the project based upon the bids submitted, or rebid the project. Documentation shall be provided to the Chancellor and placed in the college's project file to show compliance with the appropriate bidding procedures and show that it is in the Board/College's best interest to enter into an agreement with the selected bidder.

A capital construction contract may be conditioned upon later refinements in scope and price and may permit the College in agreement with the contractor to make changes in the project without invalidating the contract. Later refinements shall not exceed the scope of the program statement contained in the request for proposals.

Legal Reference:	RRS 72-802	Public buildings; plans and specifications; limitations; bids; appropriations; limits
	RRS 72-803	Public buildings; construction; improvement and repair; contracts; bidding; procedure; exceptions
	RRS 73-101.01	Public lettings; resident bidder; defined; preference
	RRS 73-102	Fair Labor Standards, statement of compliance required.
	RRS 81-161	Competitive bids; award to lowest responsible bidder; elements considered
	RRS 81-161.01	Competitive bids; time required to elapse between notice and opening of bids
	RRS 81-855	Engineers and architects; public works; supervision by registered engineer or architect required; exception – repealed in 1997.
	RRS 81-1108.43	Capital construction project; prohibited acts; exceptions; warrant; when issues
	RRS 81-1114	Department of Administrative Services; building division; powers, duties, and responsibilities
	RRS 85-304	Board of Trustees; powers; enumerated
	RRS 81-3449	Practice of architecture; exempted activities
	RRS 81-3453	Practice of engineering; exempted activities

Policy Adopted: 3/11/94
 Policy Revised: 8/29/97
 Policy Revised: 10/29/97
 Policy Revised: 9/10/02
 Policy Revised: 2/12/04
 Policy Revised: 9/15/06
 Policy Revised: 9/14/07
 Policy Revised: 9/11/09
Policy Revised: 4/22/10

Fiscal, Facilities & Audit Committee*Cap Peterson, Chair**Bill Roskens**Doug Liewer*

April 22, 2010

ACTION: First & Final Round Approval of Changes to Board Policy 8066; Capital Construction; Contracts; Professional Consulting Services

The System Office recommends approval of the changes to Board Policy 8066. Several changes are proposed to clarify the thresholds for which various categories of assets are capitalized. These asset categories have been included in policy, but were not clearly delineated in the section that discusses thresholds. In only one case is an existing threshold changed, and that relates to fences and moving the threshold from \$10,000 to \$50,000 to be more in line with other landscaping improvements. The proposed changes are all on pages 3 and 4 of the policy.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8066 Capital Construction; Contracts;
Professional Consulting Services**

BOARD POLICY

For consulting services related to construction projects, the State College System will follow the procedures established by the Nebraska Consultant's Competitive Negotiation Act (RRS 81-1701 through 81-1721) in their selection of professionals needed for capital construction projects.

PROCEDURE

For projects whose basic construction costs are estimated to be more than four hundred fifty thousand dollars (\$450,000) and the estimated fee is anticipated to exceed forty-five thousand dollars (\$45,000), except in cases of public emergencies so certified by the College President, the following procedures shall be followed:

1. A Request for Proposal advertisement for the project shall be drafted by the college and reviewed by System Office staff before publication. The advertisement shall include a general description of the project and the name of the person at the college to contact for additional information. This advertisement must be published once a week (weekdays only) for three consecutive weeks in a publication based in or near the locality of the project and in other widely circulated publications as deemed necessary by the college. A timeline shall be noted in the advertisement for letters of interest to be submitted by the professional consultants. The college shall then notify the interested firms of the deadline for submittal of proposals and direct the firms to include specific forms/information with their proposals.
2. The college President is authorized to appoint a campus screening committee to review the professional consultants' proposals and to select three or four firms for interviews by the selection committee. It is suggested that the local committee include the Chair/Dean of the College/Division/Department for which the facility is being constructed/renovated; the college's Vice President/Dean of Administration; the campus Director of Physical Plant; and others deemed appropriate by the President.

In evaluating the proposals, the screening committee shall give consideration to the following criteria:

- a) Demonstrated interest in project
 - b) Relevant experience in projects of similar nature
 - c) Background of key personnel to be involved in project
 - d) Planned use of outside consultants
 - e) Approach in working with campus staff, students, faculty
 - f) Past performance in meeting budget limits and time schedules
 - g) Evaluation of firm's work on other state projects
 - h) Evaluation of proposal
 - i) Current workload and past volume of work for State Colleges to promote an equitable distribution of contracts among qualified firms
3. The college President shall recommend the membership of the Selection Committee to the Board of Trustees for approval. Included as members of the committee will be a Board of Trustee member; the Chair of the Fiscal, Facilities & Audit Subcommittee; the Vice Chancellor for Finance and Administration, the Vice Chancellor for Facilities, Planning, and Information Technology; and appropriate campus personnel as desired by the President. If the consultant being sought is an engineer, a licensed engineer shall also be on the selection committee; if architectural firms are being interviewed, the selection committee shall have one member who is a certified architect. NOTE: If the project is a state-funded project, a representative of the State Building Division shall also serve on the selection committee.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8066 Capital Construction; Contracts;
Professional Consulting Services**

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4. The college representative in charge of the selection process shall consult with the System Office staff in scheduling the date for the interviews. Once the firms to be interviewed have been identified by the screening committee, notification and appropriate material shall be forwarded to the selection committee for review prior to the interviews. The objective criteria shall be similar to that identified in the preceding paragraph 2.
5. Unless time is not available, each firm shall be interviewed for one hour, including questions from the selection committee. When the interviews have all been completed, the committee shall discuss the strengths of the firms in relation to the proposed project and shall arrive at agreement on the first-, second- and third-place firms. The college shall then negotiate a contract, in consultation with System Office staff, with the selected firm, keeping in mind the budget for professional fees. If the negotiations are concluded within the budget limitations and all other issues resolved, a recommendation shall be made by the college President to the members of the Fiscal, Facilities & Audit Subcommittee who shall then submit a recommendation to the Board of Trustees for approval. If the fee cannot be negotiated with the first-place firm within the budget limits and required terms, negotiations shall be held with the second-place firm. If agreement cannot be reached with the second qualified firm, negotiations shall be undertaken with the third-place firm. If those negotiations do not result in a satisfactory agreement, the college and System Office staff will determine the next steps.

The Presidents are delegated the responsibility for the selection process and for negotiating, and signing on behalf of the Board and reporting the same to them, contracts for architectural or engineering services, under twenty-five thousand dollars (\$25,000) which have been included in the operations budget, revenue bond budget or capital construction budgets. Contracts for architectural or engineering services with a fee that is more than twenty-five thousand dollars (\$25,000) but less than forty-five thousand dollars (\$45,000) shall be submitted to the Chancellor for approval prior to acceptance by the college and signature by the President. The Chancellor will include information on these contracts in his/her subsequent report to the Board.

A consultant services contract may be conditioned upon later refinements in scope and price and may permit the College in agreement with the consultant to make changes in the project without invalidating the contract. Later refinements shall not exceed the scope of the program statement contained in the request for proposals.

The Board of Trustees/Professional Consultants form shall be used for all agreements entered into by the colleges. The short form may be used for services to develop a Program Statement. The long form must be used for all other professional design phases of a construction project.

The Department of Administrative Services "Open End Agreement" as defined by DAS Standard Form of Consulting Services: Design and Contract Administration, Nebraska Open End Agreement may be substituted as defined by DAS policy. The policy applies to projects not to exceed one million dollars (\$1,000,000). The policy recognizes the DAS-BD Open End Agreement as an already complete Proposal Request.

3.8.-4

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8066 Capital Construction; Contracts;
Professional Consulting Services**

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All contracts and professional consulting service agreements involving the use of Building Renewal funds must conform to Project Procedures/Standards as promulgated by the Task Force for Building Renewal.

Legal Reference: RRS 81-1701 through Nebraska Consultant's Competitive Negotiation Act
RRS 81-1721
RRS 85-411 Campus buildings and facilities; board; powers
RRS 85-306 State college; president; duties; responsible to board
RRS 85-304 Board of Trustees; powers; enumerated

Policy Adopted: 3/11/94
Policy Revised: 6/19/98
Policy Revised: 9/10/02
Policy Revised: 2/12/04
Policy Revised: 9/15/06
Policy Revised: 11/13/09
Policy Revised: 4/22/10

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

April 22, 2010

ACTION: First & Final Round Approval of Changes to Board Policy 8067; Capital Construction; Contracts; Works of Art

The System Office recommends approval of the changes to Board Policy 8067. Several changes are proposed to clarify the thresholds for which various categories of assets are capitalized. These asset categories have been included in policy, but were not clearly delineated in the section that discusses thresholds. In only one case is an existing threshold changed, and that relates to fences and moving the threshold from \$10,000 to \$50,000 to be more in line with other landscaping improvements. The proposed changes are all on pages 3 and 4 of the policy.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8067 Capital Construction; Contracts;
Works of Art**

BOARD POLICY

At least one percent (1%) of any appropriation for the original construction cost of any public building under the supervision of the Board shall be spent for the acquisition of works of art. Such buildings shall not include repair shops, garages, warehouses or buildings of a utilitarian nature. The work of art may be an integral part of the structure, attached to the structure, detached within or outside of the structure, or may be exhibited by the Board in other public facilities.

The Board, in consultation with the Nebraska Arts Council, shall determine the amount of money to be made available for the purchase of art for each project under its supervision. The selection of, commissioning of artists for, reviewing of design, execution and placement of, and the acceptance of works of art for each project shall be the responsibility of the Board in consultation with the Nebraska Arts Council.

PROCEDURE

The President of each College to which an appropriation is made for the construction, expansion, or renovation of a public building will appoint an art selection committee consisting of a minimum of three members for the purpose of advising the President on art for eligible projects.

1. The committee should be established at the earliest practical time after appropriation of design funds. The decision as to whether the art is to be an integral part of the structure, attached to the structure, detached within or outside of the structure, or exhibited in other public facilities should be made prior to the design of the project and shall be made by the President with the advice of the committee and the architect.
2. The committee shall be responsible for advising the President on the type of art; the selection and commissioning of an artist; the design and execution of the proposed work of art; the placement and acceptance of the work of art.
3. For each project which comes under the purview of the Board's policy and these procedures the President shall arrange the following:

- a) Reporting to the Fiscal, ~~and~~ Facilities & Audit Subcommittee of the Board of Trustees prior to any formal action by the Board on the amount of funds to be allocated; the type and placement of art; the commissioning of an artist; and the proposed art design.

An art contract may be conditioned upon later refinements in scope and price and may permit the College in agreement with the artist to make changes in the project without invalidating the contract. Later refinements shall not exceed the scope of the program statement contained in the request for proposals.

- b) Consulting with the Nebraska Arts Council, after the Board of Trustees has been advised on the art; and prior to any formal action by the Board. Consultation should cover the amount of funds available for art; the type, placement and acceptance of art; the selection and commissioning of an artist; and the proposed art design.
- c) Obtaining Board approval of funding; the artist; and the proposed art design.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8067 Capital Construction; Contracts;
Works of Art**

Page 2 of 2

- d) Advising the Director of Administrative Services that the requirements of the Statutes pertaining to acquisition of art for public buildings have been met so that warrants may be issued for payment on the project.
- e) Accepting the art.

Legal Reference:	RRS 82-316	Nebraska Arts Council Cash Fund
	RRS 82-317	Declaration of policy
	RRS 82-318	Terms defined
	RRS 82-319	New state capital construction
	RRS 82-320	Nebraska Arts Council duties
	RRS 82-321	Construction project committee
	RRS 82-322	Nebraska Arts Council; Promulgate rules
	RRS 82-323	Nebraska Arts Council; Artists
	RRS 82-324	Nebraska Arts Council; Insure compliance with act
	RRS 82-325	Expenditures for works of art
	RRS 82-326	Appropriation; Works of art; Administration
	RRS 82-327	Works of Art; How displayed
	RRS 82-328	Works of Art; Property of State of Nebraska
	RRS 82-329	Works of Art; Nebraska Arts Council, maintain inventory, inspect, recommend procedures
	RRS 85-304.01 - 304.03	Nebraska State Colleges; new capital construction; appropriation; percentage used for works of art

Policy Adopted: 5/14/82
 Policy Revised: 3/11/94
 Policy Revised: 11/11/95
 Policy Revised: 4/13/00
 Policy Revised: 9/15/06
Policy Revised: 4/22/10

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

April 22, 2010

ACTION: First & Final Round Approval of Changes to Board Policy 8068; Capital Construction; Contracts; Forms, Payments

The System Office recommends approval of the changes to Board Policy 8068. Several changes are proposed to clarify the thresholds for which various categories of assets are capitalized. These asset categories have been included in policy, but were not clearly delineated in the section that discusses thresholds. In only one case is an existing threshold changed, and that relates to fences and moving the threshold from \$10,000 to \$50,000 to be more in line with other landscaping improvements. The proposed changes are all on pages 3 and 4 of the policy.

3.10.-2

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8068 Capital Construction; Contracts;
Forms, Payments**

Page 1 of 2

BOARD POLICY

No capital construction contract for a project costing more than one hundred thousand dollars (\$100,000) may be executed before approval has been granted by the Board or the Chancellor, as stipulated in Policy 8065. After Board approval, the contract will be signed in this order:

1. Contractor
2. College President
3. Chancellor

Form

If a contract is for labor and material costing less than one hundred thousand dollars (\$100,000), a short form may be used. The short form should include the following elements:

1. Owner is the _____ State College/Board of Trustees
2. Detailed Scope of Work
3. Contract Sum
4. Progress Payment Schedule (if applicable)
5. Time of Commencement and Completion
6. Fair Labor Standards Statement
7. Equal Employment Opportunities statement
8. Listing of contract documents (attachments)
9. Binding Parties statement
10. Signature blocks for contractor and college President

The latest AIA Abbreviated Form of Agreement Between Owner and Contractor, may be used or the short form document developed by the System Office.

If the contract is for labor and material costing more than one hundred thousand dollars (\$100,000), the latest AIA contract, Standard Form of Agreement Between Owner and Contractor, shall be used. Attached to the base contract shall be the contractor's proposal form, the Notice to Proceed, general conditions of the contract, supplemental conditions of the contract, certificate of insurance as specified in the bid documents, the index of the specifications for the project, and any other documents deemed a part of the contractual agreement.

A capital construction contract may be conditioned upon later refinements in scope and price and may permit the College in agreement with the contractor to make changes in the project without invalidating the contract. Later refinements shall not exceed the scope of the program statement contained in the request for proposals.

All contracts shall contain the following clause: Continuance of this contract beyond the limits of funds available shall be contingent upon appropriation or allocation of the necessary funds, and the termination of this contract for lack of funds shall be without penalty.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM**POLICY: 8068 Capital Construction; Contracts;
Forms, Payments****Page 2 of 2**

Payments

For construction contracts with phased payments, the payment schedule shall be as follows:

1. Every application of payment shall be based on a portion of the Contract sum, properly allocable to the completed portion of work, and shall be reviewed and payment authorized by the architect/engineer. A retainage of five percent (5%) shall be kept until the project is complete.
2. When the project reaches final completion, the retainage will be paid in full.

Legal Reference: RRS 85-304

Board of trustees; powers enumerated

Policy Adopted: 3/11/94

Policy Revised: 9/26/97

Policy Revised: 2/12/04

Policy Revised: 9/15/06

Policy Revised: 11/13/09

Policy Revised: 4/22/10

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

April 22, 2010

ACTION: Approve the Following Grant Application Submitted by Peru State:

Peru Application

- Title III, Strengthening Institutions Grant (U.S. Department of Education) --
\$1,750,000

Priority: Financial Strength of the System

Goal: 1. Ensure financial accountability

Strategy: f. Keep Board of Trustees informed on the financial status of the colleges and system

Board Policy 6024 requires that grant applications and awards, which have as part of the Agreement the obligation to accept fiscal responsibility in future years, or require maintenance of effort, shall be approved by the Board. Information on grant applications and awards is found on the following page(s).

3.11.-2

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Peru State College		Date: March 30, 2010	
Notice of Intent	Application: x	Accept Award:	
Name of Program: Title III, Strengthening Institutions Grant			
Funding Source: U.S. Department of Education			
Amount Requested: 1.75 million	Amount Awarded:	Funding Period: 10/1/10 – 10/1/15	
Closing Date for Application Submission: Anticipated April 2010, but not yet specified			
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:	
Does this grant include Indirect Cost Funds for the College's use?		Yes:	No: X
Will this grant require State Matching Funds ?		Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):			
Will this grant require In-Kind Funds ?		Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): Office space, telephone, and network access for 4.5 grant-funded employees will need to be provided. In addition, approximately \$20,000 a year for grant overhead will be needed for allocation of the time of current employees to grant administration and processing.			
Is State Maintenance of Effort or Future Fiscal Responsibility required? It is anticipated that the college will need to maintain an instructional technology position following the completion of the grant. The salary and benefits for this position will be approximately \$85,000 annually.		Yes: X	No:
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:	No: X
How many FTE positions will the grant fund?		FTE: 4.5	
How many of these are new positions?		New FTE: 4.5	
Briefly describe the purpose(s) of this application/award: The broad areas of focus for the grant include the following: <ul style="list-style-type: none"> • First-year experience • Curriculum enhancement • Student leadership • On-line course enhancement • Instructional technology • Faculty professional development 			
Is this grant a continuation of a previous/existing grant?		Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:			
Has this grant application been previously denied?		Yes:	No: X
If yes, please state the reason:			
Person responsible for the preparation of the application: Dr. Todd Drew			
Administrator responsible for approving the application: Dr. Daniel Hanson			

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

April 22, 2010

ACTION: Approve the Following Contract as Submitted by Chadron State:

Chadron Contract

- Campus (consulting contract for managing access to Sakai) -- \$133,602 (3 year contract at \$44,534 annually)

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

Board policies 7015, 7016 and 8065 require that the following types of contracts and change orders be submitted to the Board for approval.

CONTRACTS – a) construction contracts for more than \$100,000; b) architect/engineer fees of more than \$40,000; c) consultant contracts for more than \$50,000; and d) exempt contracts exceeding \$50,000.

Chadron State College	
Location on Campus:	Campus
Contracted Work:	Consulting Contract – Managing Access to Sakai
Contract Amount:	\$133,602 (3 year contract at \$44,534 annually)
Fund Source:	Cash
Contractor:	The rSmart Group, Inc.

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

April 22, 2010

ACTION: Approve the Use of Un-Appropriated Cash Funds on a One-Time Basis for Peru State College:

Priority: Financial Strength of the System

Goals: 2. Increase enrollment and retention

3. Strengthen fiscal, environmental, technological and physical resources

Strategies: e. Increase number of out-of-state students

j. Maintain facilities and improve physical environment

Peru State College is requesting the following one-time cash fund adjustments:

Jindra Fine Arts Building Codes Upgrade	\$500,000
One Rate Any State Marketing Initiative	\$150,000

At the September 11, 2009 meeting, the Board approved design development of the Jindra Fine Arts Building Codes Upgrade at Peru State College. The LB 309 Task Force has approved allocations for the project from LB 309 and LB 1100 funds, and Peru State anticipates using \$500,000 of capital improvement fees and \$1,000,000 of cash funds for the project. The Board approved a one-time cash fund adjustment of \$500,000 at the November 13, 2009 meeting. Peru State is requesting approval of a one-time use of un-appropriated cash funds for the remaining \$500,000 from the cash fund. The adjustment will need to carry forward to the 2010-2011 fiscal year since the construction period will run through March of 2011.

At the April 17, 2009 meeting, the Board approved a three-year pilot program at Peru State to offer a special tuition rate to nonresident undergraduate students, beginning in Fall, 2009. The initial results have been encouraging, with a 10 percent increase in the number of out-of-state students in 2009-10, and a 41 percent increase in out-of-state freshman applications for 2010-11. Significant, immediate enhanced funding for this initiative is essential to its success, which in turn positions the State College System well and bolsters its reputation for program innovation at a critical time in the state's resource allocation cycle. Peru State is requesting additional funds for marketing efforts for the pilot program in the amount of \$150,000 for the 2009-10 fiscal year.

Peru State expects to request an additional cash fund adjustment in 2010-11 for the "One Rate Any State" program to support specific initiatives to be determined through a planning process that will begin in Fall 2010.

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Roger Breed
David Seger

April 22, 2010

Funding Request To CSC Foundation
(For Information Only)

According to the Agreement approved and signed at the March 26, 2010 meeting of the Board of Trustees, a formal request for funding must be submitted, no later than June 15 each year, to the Chadron State Foundation. Following is the request to be submitted for 2010-2011 and 2011-2012.

- Unrestricted funds to a discretionary account for the CSC President in the amount of \$4,500
- Unrestricted funds to a discretionary account for the NSCS Chancellor in the amount of \$1,500
- Annually provide one-third (1/3) of the payment made in support of the NSCS Senators' Reception
- Annually provide \$1,000 in support of the NSCS Teaching Excellence Award

Academic, Personnel & Student Affairs Committee

Gary Bieganski, Chair
Roger Breed
David Seger

April 22, 2010

Peru State Acceptance Into Heartland of America Athletic Conference
(For Information Only)

Peru State College has been accepted into the Heart of America Athletic Conference (HAAC). Competition for all sports will begin in Fall 2011 within HAAC. Previously, PSC was a member of the Midlands Collegiate Athletic Conference (which spans Nebraska, Kansas, Missouri and Oklahoma) for all sports except football. Entering this new conference will enable Peru to participate in conference play for all sports. Football will no longer have to operate as an independent sport. Teams associated with the HAAC are located in Kansas and Missouri. The Board of Trustees approved this move at its January 12, 2010 meeting.

Fiscal, Facilities & Audit Committee

Cap Peterson, Chair
Bill Roskens
Doug Liewer

April 22, 2010

Contracts and Change Orders for Information Only

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

Board policies 7015 and 8065 require that the colleges report the following contract awards and change orders to the Board as information.

CONTRACTS – 1) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$55,000; c) consultant contracts for less than \$50,000 (between \$25,000 and \$50,000 must have Chancellor's approval); and d) exempt contracts exceeding \$25,000.

Chadron State College	
Location on Campus:	Heat Plant
Contracted Work:	Switchgear replacement
Contract Amount:	\$195,500 (Chancellor authorized to sign April 17, 2009)
Fund Source:	LB 309
Contractor:	Mac Construction

Wayne State College	
Location on Campus:	Student Center
Contracted Work:	Furnish & install overlay floor for dishwasher project
Contract Amount:	\$12,339
Fund Source:	Contingency Maintenance
Contractor:	Epoxy Coating Specialists, Kansas City, KS
Location on Campus:	Rice Auditorium
Contracted Work:	Alley door replacement
Contract Amount:	\$3,817
Fund Source:	Cash
Contractor:	Christensen Construction, Pender, NE
Location on Campus:	Bowen Hall
Contracted Work:	Carpet replacement
Contract Amount:	\$95,520
Fund Source:	Contingency Maintenance
Contractor:	Complete Floors, Norfolk, NE
Location on Campus:	Carlson Natatorium
Contracted Work:	Door replacement
Contract Amount:	\$6,717
Fund Source:	Revenue Bond
Contractor:	The Glass Edge, Norfolk, NE

5.1.-2

Wayne State College (continued)	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Brandenburg Education Provide and install auto door opener \$300 Cash Binswanger Glass, Norfolk, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	U.S. Conn Library Engineering costs for fire/sprinkler system \$8,750 LB 309 Noel Engineering, Lincoln, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Brandenburg Education Engineering costs for fire alarm/sprinkler system \$8,500 LB 309 Noel Engineering, Lincoln, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Humanities Building Engineering costs for fire alarm/sprinkler system \$7,750 LB 309 Noel Engineering, Lincoln, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Humanities/Brandenburg/Conn Library Administration fee for fire alarm/sprinkler system \$4,000 LB 309 Noel Engineering, Lincoln, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Carhart Science Natural History Museum asbestos abatement \$3,263 Cash Environmental Services, Norfolk, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Humanities Insulation, stub wall, gypsum board (Rms 319, 301, 216) \$1,099 Cash Hattig Construction, Wayne, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Construction for dishwasher replacement \$16,550 Contingency Maintenance Christiansen Construction, Pender, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Mechanical room glovebagging for dishwasher replacement \$250 Contingency Maintenance Environmental Services, Inc., Norfolk, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Mechanical work for dishwasher replacement \$33,963 Contingency Maintenance Volkman Plumbing & Heating, Norfolk, NE

CHANGE ORDERS – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are less than \$20,000. If approval of change order is critical to project schedule, \$20,000 to \$60,000 range change orders may be approved by Chancellor and reported for ratification at next Board meeting.

Peru State College	
Location on Campus:	Jindra Fine Arts Building
No. & Description:	#1 change window types
Change Order Amount:	Contingency increase \$21,120
Fund Source:	LB 309
Contractor:	Lund Ross

April 22, 2010

Futures Task Force
(For Information Only)

The reality of a substantial revenue shortfall in Nebraska during the next biennium paired with the legislative directive for state agencies to look for efficiencies within their organizations means that the NSCS needs to examine the way it operates. With an eye toward potential structural and operational changes, a "Futures Task Force" will be created to assess the efficiencies/effectiveness of the policies and procedures in place throughout the System. The goal of the "Future Task Force" is to make recommendations to the Board of Trustees that address efficient and best practices during these difficult economic times.