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BOARD OF TRUSTEES

Meeting Notice

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice is hereby given that a regular meeting of the Board of Trustees of the Nebraska State Colleges will convene at the South Sioux City College Center, 1001 College Way, South Sioux City, NE on November 3-4, 2011.

Executive Session	November 3 –	12:00 noon
Committee Meetings	November 3 –	2:00 p.m.
Business Meeting	November 4 –	8:30 a.m.

This notice and accompanying agenda are being distributed to members of the Board of Trustees, the presidents of the state colleges, the Associated Press and selected Nebraska newspapers.

-- NOT A PAID NOTICE --

BOARD OF TRUSTEES MEETING
NOVEMBER 3-4, 2011
SOUTH SIOUX CITY COLLEGE CENTER
SOUTH SIOUX CITY, NEBRASKA

WEDNESDAY, NOVEMBER 2

3:00 – 8:00	Council of Business Officers	Marina Inn Restaurant
3:00 – 6:00	Council of Marketing and Enrollment Officers	Board Room 138

THURSDAY, NOVEMBER 3 – Meetings will be held in the Student Center except here noted

9:00 – 11:00	Council of Student Affairs Officers	Room 126A
11:00 – 12:00	Council of Academic Officers	Room 126A
11:00 – 2:00	Executive Session with Lunch	Board Room 138
12:00 – 1:00	Lunch all others	Library Area
2:00 – 3:30	BOARD COMMITTEE MEETINGS Academic & Personnel Committee Student Affairs, Marketing & Enrollment Committee Fiscal, Facilities & Audit Committee	Room 126A Room 126B Room 126C
4:30	Tour College Center	
5:00	Check-in Marina Inn	
6:00	Reception & Dinner	Marina Inn Ballroom

FRIDAY, NOVEMBER 4

7:00	Breakfast on your own	Marina Inn
8:30	FACILITIES CORPORATION ANNUAL MEETING	Room 126B
	BOARD OF TRUSTEES BUSINESS MEETING (Business Meeting will immediately follow the Facilities Corporation annual meeting)	Room 126B

NOVEMBER 3, 2011
2:00 – 4:00 PM
Room 126A – College Center
ACADEMIC & PERSONNEL COMMITTEE MEETING

Consent agenda items:

No consent agenda items

Items for discussion and action:

- 2.1 First and Final Round Approval of Revisions to Board Policy 4350; Public Service
- 2.2 First and Final Round Approval of Revisions to Board Policy 4420; Academic Transfer College Courses Delivered to High School Students
- 2.3 First and Final Round Approval of Revisions to Board Policy 4800; Nebraska Coordinating Commission for Postsecondary Education
- 2.4 Approve Awarding of Emeritus Status – WSC

Items for information and discussion:

- 5.1 Online Programs Report (including enrollments, hours, oversight of faculty, academic support, courses and programs approval process)
- 5.2 Summer Instructional Load Reports
- 5.3 Personnel Actions Reports
- 5.4 Report of Changes to Board Policy 4180; Degree Programs; Wayne State College

**NOVEMBER 3, 2011
2:00 – 4:00 PM
Room 126B - College Center**

STUDENT AFFAIRS, MARKETING & ENROLLMENT COMMITTEE MEETING

Consent agenda items:

No consent agenda items

Items for discussion and action:

3.1 Approve KnowHow2Go Program – PSC

Items for information and discussion:

6.1 Report on Recruiting Efforts

6.2 Chancellor's Summary Report

6.3 Summer Enrollments

6.4 Fall Enrollment

6.5 Board of Trustees Scholarship Acceptance Report

6.6 NSCS Month Update

6.7 Counseling Academy Report

NOVEMBER 3, 2011
2:00 – 4:00 PM
Room 126C– College Center

FISCAL, FACILITIES & AUDIT COMMITTEE MEETING

Consent agenda items:

No consent agenda items

Items for discussion and action:

- 4.1 Accept Revenue Bond Audit Report for Year Ended June 30, 2010
- 4.2 First and Final Round Approval of Board Policy 3400; Tuition Remission
- 4.3 First and Final Round Approval of Board Policy 6022; Income; System-Wide Fees; Individual College Fees
- 4.4 First and Final Round Approval of Revisions to Board Policy 7010; Purchases; Bids; Public Lettings
- 4.5 First and Final Round Approval of Revisions to Board Policy 7015; Contracts; Limitations, Exemptions
- 4.6 First and Final Round Approval of Revisions to Board Policy 8028; Facilities; Leasing or Renting On-Campus Space
- 4.7 Authorize Chancellor to Sign Addendum to Contract Manager at Risk Contract for Guaranteed Maximum Price (GMP) for Rangeland Agriculture Center and Pavilion – CSC
- 4.8 Authorize Chancellor to Sign Student Center HVAC and Theatre HVAC Contracts – PSC
- 4.9 Accept and Approve Naming of Chemistry Lab in Carhart Science Building – WSC
- 4.10 Accept and Approve Naming of Business & Economics Department – WSC
- 4.11 Authorize Chancellor to Sign Contract Extension for Clark Enersen for Phase III & IV for the Carhart Science Building Renovation Project – WSC
- 4.12 Approve Contracts and Change Orders
- 4.13 Authorize Cash Fund Appropriation for System Office

Items for information and discussion:

- 7.1 Remission Fund Award Report by Category
- 7.2 BLANK
- 7.3 Report on Expenditures per FTE Student
- 7.4 Physical Plant Status Reports (July – September 2011)
- 7.5 Capital Construction Quarterly Reports (As of September 30, 2010)
- 7.6 Contracts and Change Orders
- 7.7 Grant Applications and Awards

BOARD OF TRUSTEES MEETING

CALL TO ORDER

1. APPROVAL OF MEETING AGENDA

APPROVAL OF MINUTES from the August 24 and September 8-9, 2011 meetings

PUBLIC COMMENT

ITEMS FOR CONSENT AGENDA

No consent agenda items

ITEMS FOR DISCUSSION AND ACTION

2. ACADEMIC & PERSONNEL COMMITTEE

2.1 First and Final Round Approval of Revisions to Board Policy 4350; Public Service

2.2 First and Final Round Approval of Revisions to Board Policy 4420; Academic Transfer College Courses Delivered to High School Students

2.3 First and Final Round Approval of Revisions to Board Policy 4800; Nebraska Coordinating Commission for Postsecondary Education

2.4 Approve Awarding of Emeritus Status – WSC

3. STUDENT AFFAIRS, MARKETING & ENROLLMENT COMMITTEE

3.1 Approve KnowHow2Go Program – PSC

4. FISCAL, FACILITIES & AUDIT COMMITTEE

4.1 Accept Revenue Bond Audit Report for Year Ended June 30, 2010

4.2 First and Final Round Approval of Board Policy 3400; Tuition Remission

4.3 First and Final Round Approval of Board Policy 6022; Income; System-Wide Fees; Individual College Fees

4.4 First and Final Round Approval of Revisions to Board Policy 7010; Purchases; Bids; Public Lettings

4.5 First and Final Round Approval of Revisions to Board Policy 7015; Contracts; Limitations, Exemptions

4.6 First and Final Round Approval of Revisions to Board Policy 8028; Facilities; Leasing or Renting On-Campus Space

4.7 Authorize Chancellor to Sign Addendum to Contract Manager at Risk Contract for Guaranteed Maximum Price (GMP) for Rangeland Agriculture Center and Pavilion – CSC

- 4.8 Authorize Chancellor to Sign Student Center HVAC and Theatre HVAC Contracts – PSC
- 4.9 Accept and Approve Naming of Chemistry Lab in Carhart Science Building – WSC
- 4.10 Accept and Approve Naming of Business & Economics Department – WSC
- 4.11 Authorize Chancellor to Sign Contract Extension for Clark Enersen for Phase III & IV for the Carhart Science Building Renovation Project – WSC
- 4.12 Approve Contracts and Change Orders
- 4.13 Authorize Cash Fund Appropriation for System Office

ITEMS FOR INFORMATION AND DISCUSSION

5. ACADEMIC & PERSONNEL COMMITTEE

- 5.1 Online Programs Report (including enrollments, hours, oversight of faculty, academic support, courses and programs approval process)
- 5.2 Summer Instructional Load Reports
- 5.3 Personnel Actions Reports
- 5.4 Report of Changes to Board Policy 4180; Degree Programs; Wayne State College

6. STUDENT AFFAIRS, MARKETING & ENROLLMENT COMMITTEE

- 6.1 Report on Recruiting Efforts
- 6.2 Chancellor's Summary Report
- 6.3 Summer Enrollments
- 6.4 Fall Enrollment
- 6.5 Board of Trustees Scholarship Acceptance Report
- 6.6 NSCS Month Update
- 6.7 Counseling Academy Report

7. FISCAL, FACILITIES & AUDIT

- 7.1 Remission Fund Award Report by Category
- 7.2 BLANK
- 7.3 Report on Expenditures per FTE Student

- 7.4 Physical Plant Status Reports (July – September 2011)
- 7.5 Capital Construction Quarterly Reports (As of September 30, 2010)
- 7.6 Contracts and Change Orders
- 7.7 Grant Applications and Awards

8. MISCELLANEOUS ACTION AND INFORMATION ITEMS

- 8.1 Chancellor's Report
 - 8.1.1 Remind Board Representatives of Fall 2011 Commencement (Dec. 16)
Chadron – Larry Teahon
Wayne – Cap Peterson
- 8.2 Presidents' Reports
- 8.3 Student Trustees' Reports

ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees of the Nebraska State Colleges will be held January 18, 2012 at Lincoln.

**NEBRASKA STATE COLLEGE SYSTEM
BOARD OF TRUSTEES**

MINUTES OF AUGUST 24, 2011 MEETING

A meeting of the Board of Trustees of the Nebraska State College System was held at Lied Lodge Conference Center, Nebraska City, Nebraska on Wednesday, August 24, 2011.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees. In addition, copies of such notice were sent to the Presidents of the State Colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board members present:

Cap Peterson, Wayne
Michelle Suarez, Lincoln
Gary Beiganski, Chadron
Roger Breed, Lincoln
Bob Engles, Auburn
Bill Roskens, Omaha

NSCS Office Staff, present:

Stan Carpenter, Chancellor
Kristin Petersen, General Counsel & Vice Chancellor for Employee Relations
Ed Hoffman, Vice Chancellor for Facilities, Planning & Information Technology
Carolyn Murphy, Vice Chancellor for Finance & Administration
Lynne Olson, Administrative Assistant

CALL TO ORDER

Chair Peterson called the meeting to order at 9:05 a.m.

APPROVAL OF MEETING AGENDA

The meeting agenda for August 24, 2011 was approved.

PUBLIC COMMENT

No public comment.

Fiscal, Facilities and Audit Committee

Approve Fund Carryforwards

A motion was made and seconded to approve the carryforward of the following funds for operations. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, and Suarez. Voting nay: None.

CASH FUNDS

Chadron State	\$1,514,101.33
Peru State	\$1,223,617.32
Wayne State	<u>\$4,424,600.00</u>
TOTAL	\$7,162,318.65

REVOLVING FUNDS (Revenue Bond)	
Chadron State	\$ 15,954.08
Peru State	\$ 39,634.35
Wayne State	\$ 150,000.00
TOTAL	\$ 205,588.43

FEDERAL/RESTRICTED FUNDS	
Chadron State	\$ 1,299.28
Peru State	\$ 84,021.61
Wayne State	\$ 499,138.75
TOTAL	\$ 584,459.64

Approve Designation of Carryforward Cash Funds for Capital Projects

A motion was made and seconded to approve the designation of the following carryforward cash funds for the designated capital projects. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, and Suarez. Voting nay: None.

Chadron State	Rangeland Agricultural Center and Pavilion	\$ 775,000.00
Chadron State	Armstrong Gymnasium	\$ 775,000.00
Chadron State	Miscellaneous Renovations	\$ 410,213.32
Wayne State	Carhart Science Phases III and IV	\$4,946,100.00
Wayne State	Hahn Codes Upgrade	\$ 160,000.00

Academic, Personnel & Student Affairs

Approve Women’s & Men’s Varsity Cross Country Programs – CSC

A motion was made and seconded to approve Chadron State’s request to add women’s and men’s cross country intercollegiate athletic programs. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, and Suarez. Voting nay: None.

The Board of Trustees, the Chancellor and System Office staff discussed the following topics: EHA Blue Cross Blue Shield premium holiday; student trustee role; recent legislative action; Board and System Office structure; campus facilities master planning; and the population decline in rural Nebraska. No decisions were made.

Next Meeting

The next regularly scheduled meeting of the NSCS Board of Trustees will be held at Peru State College, Peru, Nebraska on September 8-9, 2011.

ADJOURNMENT -- The meeting was adjourned at 2:30 p.m.

Respectfully submitted,

Stan Carpenter
Chancellor

Persons interested in source documents relating to the above agenda items may consult the Board Materials for this meeting kept on file in the Nebraska State College System Office in Lincoln.

**NEBRASKA STATE COLLEGE SYSTEM
BOARD OF TRUSTEES**

MINUTES OF SEPTEMBER 8-9, 2011 MEETING

A meeting of the Board of Trustees of the Nebraska State College System was held at Peru State College, Peru, Nebraska on Thursday and Friday, September 8-9, 2011.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees. In addition, copies of such notice were sent to the Presidents of the State Colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board members present:

Cap Peterson, Wayne
Michelle Suarez, Lincoln
Gary Bieganski, Chadron
Roger Breed, Lincoln
Bob Engles, Auburn
Bill Roskens, Omaha
Larry Teahon, Chadron

Student Board Members present:

Riley Machal, Chadron State College
Will Jackson, Peru State College
Katelyn Olenich, Wayne State College

NSCS Office Staff, present:

Stan Carpenter, Chancellor
Kristin Petersen, General Counsel and Vice Chancellor for Employee Relations
Carolyn Murphy, Vice Chancellor for Finance and Administration
Korinne Tande, Vice Chancellor for Student Affairs, Marketing, Enrollment & Public Information
Ed Hoffman, Vice Chancellor for Facilities, Planning & Information Technology
Lynne Olson, Administrative Assistant to the Chancellor

CSC Staff present:

Janie Park, President
Dale Grant, Vice President for Administration & Finance
Randy Rhine, Vice President for Enrollment Management & Student Services
Lois Veath, Vice President for Academic Affairs
Tena Cook, Director of Admissions

PSC Staff present:

Dan Hanson, President
Bruce Batterson, Vice President for Administration and Finance
Todd Drew, Vice President for Academic and Student Affairs
Michaela Willis, Vice President for Enrollment Management and Student Affairs
Regan Anson, Director of Marketing and Communications
Todd Simpson, Executive Director of Peru State College Foundation
John Fettig, Senior Advancement Officer, Peru State College Foundation
Kelly Bequette, Advancement and Alumni Relations Coordinator, Peru State College Foundation

WSC Staff present:

Curt Frye, President
Bob McCue, Vice President for Academic Affairs
Jean Dale, Vice President for Administration and Finance
Jeff Carstens, Vice President & Dean of Students
Tricia Moyer, Marketing Coordinator
Jay Collier, Director of College Relations
Kevin Halle, Director of Admissions
Phyllis Conner, Vice President of Development & Executive Director of the Foundation

Others present:

Dan Worth, BVH
Dennis Coudriet, BVH
David Swanson, Nemaha County Herald

Thursday, September 8, 2011

CALL TO ORDER

EXECUTIVE SESSION

Board Chair Peterson called the meeting to order at 10:05 a.m.

Motion was made by Trustee Bieganski and seconded by Trustee Engles at 10:06 a.m. to move into executive session to discuss personnel issues. Motion was made by Trustee Suarez and seconded by Trustee Engles to move out of executive session at 11:27 a.m. No action was taken.

Dan Worth, Bahr Vermeer Haecker Associates gave a presentation regarding the design-development documents for the Rangeland Agriculture Center and Pavilion project at Chadron State College.

At 1:00 p.m., Korinne Tande, Vice Chancellor for Student Affairs, Marketing, Enrollment & Public Information; Tricia Moyer, WSC Marketing Coordinator; Regan Anson, PSC Director of Marketing & Communications; and Randy Rhine, CSC Vice President for Enrollment Management & Student Services presented the 30 and 60 second TV and radio commercials for each of the colleges. The ad campaign was developed in conjunction with PlattForm Higher Education, an advertising company from Kansas City.

The Academic & Personnel Committee, the Student Affairs, Marketing & Enrollment Committee and the Fiscal, Facilities and Audit Committee met separately starting at 1:30 p.m. to discuss agenda items. No action was taken in the committee meetings. The committee meetings adjourned at 3:00 p.m.

At 3:00 p.m. a reception and tour of the Jindra Fine Arts building were conducted so Board members could view the code upgrades to the building.

Friday, September 9, 2011

CALL TO ORDER—BUSINESS MEETING

Board Chair Peterson called the business meeting to order at 8:00 a.m.

APPROVAL OF MEETING AGENDA

The meeting agenda for September 8-9, 2011 was approved.

APPROVAL OF MINUTES

Minutes of the June 2, 2011 meeting were unanimously approved.

CONSENT AGENDA ITEMS

A motion was made by Trustee Bieganski and seconded by Trustee Suarez to approve the following consent agenda items. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich. Motion was unanimously approved. (Copies attached to official minutes.)

Approve Organizational Charts

LB 309 Allocations and Retrievals

ITEMS FOR DISCUSSION AND ACTION

Academic & Personnel Committee

Preliminary Notification of New Academic Programs

A motion to approve the following preliminary new program notification list to be submitted to the Coordinating Commission for Postsecondary Education was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich.

- | | |
|---------------------|---|
| Wayne State College | Business Administration minor in Leadership (undergraduate) |
| | Business Administration option in Logistics (undergraduate) |
| | Business Administration option in Banking (undergraduate) |
| | Higher Education Instruction (MSE degree) |

Approve Amended Foundation Agreement Between NSCS and Chadron State Foundation

A motion to approve the amended Agreement between the NSCS and the Chadron State Foundation was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich. (Copy attached to official minutes.)

Awarding of Emeritus Status

A motion to name William Snyder, Professor Emeritus of Business from PSC was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich.

Program Review

A motion to approve the follow-up program review recommendations relating to the undergraduate and graduate special education degree programs was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich. (Copies are attached to the official minutes.)

- Wayne State College:
- Special Education (BA, BS) – continue the program
 - Special Education (MSE) –eliminate the program

Approve Interlocal Agreement for Wayne State

A motion to approve the Interlocal Agreement between Wayne State and the City of Wayne to share law enforcement resources was recommended by the committee to the full Board; which unanimously approved the motion. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich. (Copy attached to official minutes.)

First & Final Round Approval of Revisions to Board Policy By-Laws and Board Policies

A motion for first and final round approval of revisions to the following Board Policy By-Laws and Board policies was recommended by the committee to the full Board; which unanimously approved the motion. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich. (Copies attached to official minutes.)

First & Final Round Approval of Revisions to Board Policy By-Laws

First & Final Round Approval of Revisions to Board Policy 2001; Committees; Board of Trustees

First & Final Round Approval of Revisions to Board Policy 2020; Councils -- Board

First & Final Round Approval of Revisions to Board Policy 2550; Nebraska State College System Organizational Chart

Student Affairs, Marketing & Enrollment Committee

First & Final Round Approval of Revisions to Board Policy 3000; Admission Requirements; Undergraduate; General

A motion for first and final round approval of revisions to Board Policy 3000; Admission Requirements; Undergraduate; General was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich. (Copy attached to official minutes.)

First & Final Round Approval of Revisions to Board Policy 4430; Transfer of Credits

A motion for first and final round approval of revisions to Board Policy 4430; Transfer of Credits was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich. (Copy attached to official minutes.)

Fiscal, Facilities & Audit Committee

Write-Off of Uncollectible Accounts

A motion to approve the following requests to write-off specific uncollectible student accounts as submitted by the colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich.

Chadron State College

Cash Fund Accounts (Tuition and Fees)	\$51,672.60
Revenue Bond Accounts	<u>39,373.46</u>
	\$91,660.77

Peru State College

Cash Fund Accounts (Tuition and Fees)	\$34,222.56
Other Fund Accounts	180.00
Revenue Bond Accounts	<u>6,778.83</u>
	\$41,181.39

Wayne State College

Cash Fund Accounts (Tuition and Fees)	\$19,934.90
Other Fund Accounts	71.25
Revenue Bond Accounts	<u>10,048.27</u>
	\$30,054.42

First & Final Round Approval of Revisions to Board Policy 6021; Income; Tuition and Online Rate

A motion for first and final round approval of revisions to Board Policy 6021; Income; Tuition and Online Rate was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich. (Copy attached to official minutes.)

First & Final Round Approval of Deletion of Board Policy 8037; Facilities; State College Building Renewal Assessment Fund

A motion for first and final round approval of deletion of Board Policy 8037; Facilities; State College Building Renewal Assessment Fund was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich. (Copy attached to official minutes.)

Accept and Approve Design Development Documents – CSC

A motion to accept and approve the design development documents for the Rangeland Agriculture Center and Pavilion project at Chadron State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich.

Authorize Chancellor to Sign Professional Services Contract for Armstrong Gym – CSC

A motion to authorize the Chancellor to sign the professional services contract with Leo A Daly for the schematic design for the Armstrong Gymnasium project at Chadron State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich.

Approve Increase in Guaranteed Maximum Price for Pile Hall Renovation – WSC

A motion to approve the increase in the guaranteed maximum price (GMP) by \$129,793 for the Pile Hall renovation project at Wayne State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich. (Copy attached to official minutes.)

Authorize Chancellor to Sign Revised Contract for Bowen Hall Energy Office Grant – WSC

A motion to authorize the Chancellor to sign the revised contract for the Bowen Hall Energy Office grant for Wayne State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich. (Copy attached to official minutes.)

Appoint Architect Selection Committee and Authorize Chancellor to Sign Contract – CSC

A motion to appoint the architect selection committee and to authorize the chancellor to sign the professional services contract to prepare a program statement for the East Court Apartment Complex at Chadron State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich. (Copy attached to official minutes.)

Committee members:

Gary Bieganski, Chair, Academic, Personnel & Student Affairs Committee
Ed Hoffman, Vice Chancellor for Facilities, Planning & Information Technology
Carolyn Murphy, Vice Chancellor for Finance & Administration
John Heacock, State Building Division
Dale Grant, Vice President for Administration & Finance, CSC
Blair Brennan, Physical Facilities Coordinator, CSC
Sherri Simons, Housing Director, CSC
Randy Rhine, Vice President for Enrollment Management & Student Activities, CSC

Appoint Architect Selection Committee and Authorize Chancellor to Sign Contract – WSC

A motion to appoint the architect selection committee and to authorize the chancellor to sign the professional services contract to prepare a program statement for the upgrade and renovation project for the U.S. Conn Library at Wayne State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich. (Copy attached to official minutes.)

Committee members:

Cap Peterson, Chair, Board of Trustees
Ed Hoffman, Vice Chancellor for Facilities, Planning & Information Technology
Carolyn Murphy, Vice Chancellor for Finance & Administration
Steve Hotovy, Architect, Administrator of Task Force for Building Renewal
Curt Frye, President, WSC
Robert McCue, Vice President for Academic Affairs, WSC
Jean Dale, Vice President for Administration and Finance, WSC
Dave Graber, Library Director, WSC
Chad Altwine, Director of Facility Services, WSC
Lauran Lofgren, Wayne Public Library Director

Approve Use of LB 1100 Funds

A motion to approve the use of LB 1100 set aside funds for 2012-2013 for the following projects and amounts for the colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich. (Copy attached to official minutes.)

Chadron State - \$102,359 to resurface arena floor in Nelson Physical Activity Center
Peru State - \$192,328 for Theatre modifications project
Wayne State - \$242,100 for Hahn Administration Building upgrade project

Approve Contract

A motion to approve the following contract as submitted by Wayne State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich.

Wayne State – Willow Bowl (renovation design) – On an hourly basis not to exceed \$65,000, plus site surveying at \$2,500; reimbursables not to exceed \$12,000

Reallocation of Contingency Maintenance Funds – CSC

A motion to authorize the following reallocation of contingency maintenance funds for Chadron State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich.

From:			
Resolution 2009	\$ 4,591.82	#1	Residence Hall Door/Access Control
To: Resolution 2011	\$ 4,591.82	#9	Student Center Specialty Equipment
From:			
Resolution 2009	\$27,563.70	#6	Residence Hall Carpet Replacement
To: Resolution 2011	\$27,563.70	#5	Residence Hall Flooring Replacement
From:			
Resolution 2010	\$64,000.00	#5	Residence Hall Flooring Replacement
To: Resolution 2011	\$64,000.00	#5	Residence Hall Flooring Replacement
From:			
Resolution 2010	\$ 5,017.88	#5	Residence Hall Flooring Replacement
To: Resolution 2011	\$ 5,017.88	#9	Student Center Specialty Equipment

Authorize Chancellor to Sign Contract for Hoffbauer Plaza Repairs – WSC

A motion to authorize the Chancellor to sign the contract for the Hoffbauer Plaza repair project at Wayne State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich. (Information attached to official minutes.)

Approve Grant Award – WSC

A motion to approve the following grant award for Wayne State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Engles, Peterson, Roskens, Suarez, and Teahon. Voting nay: None. Student Opinion aye: Jackson, Machal, Olenich.

Nebraska State Recycling Association Recycling Equipment Grant (Nebraska State Recycling Association funded by the Nebraska Environmental Trust [NET]) -- \$10,500

ITEMS FOR INFORMATION AND DISCUSSION

Academic & Personnel Committee

Updates to Policy 4160

Board Policy 4160 Degree Programs; Chadron State was updated to reflect Board action relating to academic programs. (Copy is attached to official minutes.)

Updates to Policy 4170

Board Policy 4170 Degree Programs; Peru State was updated to reflect Board action relating to academic programs. (Copy is attached to official minutes.)

Updates to Policy 4180

Board Policy 4180 Degree Programs; Wayne State was updated to reflect Board action relating to academic programs. (Copy is attached to official minutes.)

Spring Instructional Load Reports

Spring 2011 instructional load reports from each college not requiring Board approval were provided for information. Board members requested 5-year trend data and graphs be provided with future reports. (Copies are attached to official minutes.)

NSCS Student and Employee Demographic Report

The NSCS Student and Employee Demographic report was provided to the Board for information. (Copies are attached to official minutes.)

Foundation Employee Compensation Report – WSC

The foundation employee compensation report from Wayne State was provided to the Board for information. (Copy is attached to official minutes.)

Personnel Actions Reports

The personnel actions reports from each college were provided to the Board for information. (Copies are attached to official minutes.)

Revisions to Board Policy Manual Table of Contents

The revisions to the Board Policy Manual table of contents were provided to the Board for information. The revisions were made to indicate Board action over the last 2-3 years. (Copy is attached to official minutes.)

Revisions to Board Policy Manual Word Index

The revisions to the Board Policy Manual word index were provided to the Board for information. The revisions were made to indicate Board action over the last 2-3 years. (Copy is attached to official minutes.)

Student Affairs, Marketing & Enrollment Committee

Proposed Revisions to Board Policy 3400; Tuition Remission

Proposed revisions to Board Policy 3400; Tuition Remission were provided to the Board for discussion. Revisions included the addition of the NSCS Advantage Program and the Governor's Opportunity Award. The remissions also were broken into two categories including System-Wide and College-Based. (Copy is attached to official minutes.)

State of the System Address

Chancellor Carpenter has delivered the annual System Address to faculty, staff and administration at Wayne on August 19 and Peru on September 1. He will deliver the address at Chadron November 10.

Davis-Chambers Transfer Scholarship

The Davis-Chambers Transfer Student Scholarship recognizes academically promising students who often find the financial requirements of postsecondary education are a major obstacle for attending college. The NSCS has offered the scholarship to transfer students from Nebraska Community Colleges since 2007. The transfer scholarships are awarded for one academic year (two semesters) and are renewable for up to two additional semesters based upon academic success. Recipients must enroll as full-time students carrying 12 hours or more per semester. Nine applications were received for the Davis-Chambers Transfer Scholarship.

To be eligible, transfer students must:

1. Have a 3.0 Nebraska Community College cumulative grade point average
2. Be a graduate of an accredited Nebraska high school
3. Be a transfer student from a Nebraska Community College
4. Enroll as a full-time undergraduate student at Chadron, Peru or Wayne State
5. Be a resident of Nebraska
6. Write an essay on why they want to attend a state college and what diversity means to them
7. Complete the application form by March 15, 2012.

Davis-Chambers Freshman Scholarship

The Davis-Chambers Scholarship was expanded last spring to include freshmen. This award recognizes academically promising students who often find the financial requirements of postsecondary education are a major obstacle for attending college. The scholarship provides \$1,000. The scholarships are awarded for one academic year (two semesters) and are renewable for subsequent semesters dependent upon academic success, up to eight total semesters.

The freshmen scholarships are awarded for one academic year (two semesters) and are renewable for subsequent semesters upon academic success. Recipients must enroll as full-time students carrying 12 hours or more per semester.

1. Have a 3.0 high school cumulative grade point average
2. Be a graduate of an accredited Nebraska high school
3. Enroll as a full-time undergraduate student at Chadron, Peru or Wayne State
4. Be a resident of Nebraska
5. Write an essay on why they want to attend a state college and what diversity means to them
6. Complete the application form by February 1, 2012

NSCS Tour

During the previous two years, the NSCS Counselors Tour has been conducted via mail due to the time commitments associated with the development and implementation of NeSIS. With the majority of the NeSIS adoption process completed, Vice Chancellor Tande and College Admissions officers are back on the road this fall. The theme this year revolves around a birthday celebration—the NSCS is 345 years strong! The following represents this year's tour schedule.

Divot's Conference Center, Norfolk, NE – Breakfast - Tuesday, September 6 – 8:00-9:30 a.m.
College Center at South Sioux City, NE – Lunch – Tuesday, September 6 – 12:00-1:30 p.m.
Embassy Suites, Lincoln, NE – Breakfast – Wednesday, September 7 – 8:00-9:30 a.m.
Omaha Hilton, Omaha, NE – Lunch – Wednesday, September 7 – 12:00-1:30 p.m.

Quality Inn, Grand Island, NE – Breakfast – Tuesday, September 19 – 8:00-9:30 a.m.
Holiday Inn Express, North Platte, NE – Lunch – Tuesday, September 19 – 12:00-1:30 p.m.
Gering Civic Center, Gering, NE – Breakfast – Wednesday, September 20 – 8:00-9:30 a.m.

Governor's Proclamation of NSCS Month

The Governor will proclaim October as Nebraska State College System Month for the seventh year in a row. This year each college will award an \$800 bookstore certificate to a student who visits the College during the month of October. One student will be selected at each college to receive the award. To be eligible, prospective students must take full campus tours during the NSCS Month and are only awarded the certificate if they enroll at the college that offered them the certificate. Additionally, each College will also award an iPad to one student who takes a full campus tour and submits an application at the time of the tour.

Counseling Academy

The annual Nebraska Counseling Association Academy will be held October 14-15 at Union College in Lincoln. Guidance counselors throughout the state attend the two-day event. The NSCS will have a booth at the conference.

Spring Enrollment Reports

Spring 2011 enrollment reports from each college not requiring Board approval were provided for information. (Copies are attached to official minutes.)

Spring Graduation Summary

Each college provided a summary of spring graduates per degree and discipline. (Copies are attached to official minutes.)

Fiscal, Facilities & Audit Committee

Proposed Revisions to Board Policy 3400; Tuition Remission

Proposed revisions to Board Policy 3400; Tuition Remission were provided to the Board for discussion. Revisions included the addition of the NSCS Advantage Program and the Governor's Opportunity Award. The remissions also were broken into two categories including System-Wide and College-Based. The proposed policy revisions will be discussed by appropriate college personnel and will be revisited by the Board at a future meeting. (Copy is attached to official minutes.)

Physical Plant Status Reports

Each college provided a status report regarding its physical plant projects for information only. (Copies are attached to official minutes.)

Capital Construction Progress Reports

The following capital construction progress reports were provided for information only. (Copies are attached to official minutes.)

Peru

- Eliza Morgan Hall Renovation Phases II, III & IV – Interim report

Wayne

- Carhart Science Building Phase I – Final report
- Carhart Science Building Phase II – Interim report
- College Center at South Sioux City – Interim report
- Hahn Administration Building Upgrade – Initial report
- Pile Hall Renovation – Interim report
- Willow Bowl Restoration – Initial report

LB 309 Progress Reports

LB 309 progress reports from each college were provided for information only. (Copies are attached to official minutes.)

Contingency Maintenance Progress Reports

Contingency maintenance progress reports from each college were provided for information only. (Copies are attached to official minutes.)

Year-end Operating Expenditure Reports

2010-11 year-end operating expenditure reports from each college and the System Office were provided for information only. (Copies are attached to official minutes.)

Year-end Financial Reports

2010-11 year-end financial reports from each college were provided for information only. (Copies are attached to official minutes.)

Year-end Revenue Bond Expenditure Reports

2010-11 year-end revenue bond operating expenditure reports from each college were provided for information only. Wayne's report was revised from an accrual to a cash accounting basis. (Copies are attached to official minutes.)

Insurance Renewal Report

An insurance renewal report was provided for information only. (Copy is attached to official minutes.)

Grant Applications and Awards

The following grant applications and awards were presented to the Board for information only.

Chadron Application

- The Isolation and Identification of Alkaline Lake Bacteria (NASA Nebraska) -- \$2,500

Chadron Award

- Geoscience Resources and Hazards (Fellowships: Welch & Reedy) (NASA Nebraska) -- \$7,500

Wayne Application

- Region 4 Mini Grant – Spring Break (Health & Human Services through Region 4 Behavioral Health System) -- \$3,000

Wayne Awards

- ECO 24/7 Studies and Implementation on Bowen Hall (Department of Energy State Energy Program – ARRA through Nebraska Energy Office) \$100,000
- Geographic Educators of Nebraska Strategic Planning Grant (National Geographic Education Foundation) -- \$10,000
- IdeA Networks of Biomedical Research Excellence (INBRE) (National Institutes of Health through the University of Nebraska Medical Center) - \$130,615 for award period 5/11 – 4/12
- Nebraska Business Development Center (U.S. Small Business Administration through the University of Nebraska at Omaha) -- \$60,000

Contract and Change Orders

The following contracts and change orders were presented to the Board for information only.

System Office Contracts

- System Office & Colleges – (Employee Assistance Program) - \$23.50 per employee per year (Chancellor authorized to sign contract March 25, 2011)
- System Office & Colleges – (Background checking program) – Fees vary upon search requested (\$1.75 - \$13.00) + \$100 & \$50 one-time set-up fees (Chancellor authorized to sign contract March 25, 2011)
- System Office – (cleaning services for System Office) - \$120/month
- System Office & Colleges – (media research, negotiations, placement and reporting) - \$210,000 (Chancellor authorized to sign contract January 19, 2011)
- System Office & Wayne State (additional media placement for Wayne State) - \$15,000 (Chancellor authorized to sign contract January 19, 2011)

Chadron Contracts

- Rangeland Agriculture Center and Pavilion – (design development document preparation) - \$214,525 (Chancellor authorized to sign contract November 12, 2010)
- Rangeland Agriculture Center and Pavilion – (construction manager at risk) – pre-construction phase \$5,000; 2.75% of cost of work (Chancellor authorized to sign contract November 12, 2010)
- Kline Parking Lot – (replace Kline Hall and Brooks Dorm parking lot) - \$411,094 (Chancellor authorized to sign contract March 25, 2011)
- Miller Hall – (installation of cooling unit in server room) - \$52,723
- High Rise Residence Hall – (re-roof design) - \$12,900
- High Rise Residence Hall – (re-roof) - \$106,640 (Board authorized Chancellor to sign contract March 25, 2011)

Peru Contracts

- Al Wheeler Activity Center – (Fitness Center remodel and pool infill) - \$386,100 (Board approved project September 10, 2010 – contract signed as per Board Policy 8065 paragraph 1)
- Al Wheeler Activity Center – (design Fitness Center) - \$54,950
- Al Wheeler Activity Center – (provide Fitness Center air conditioning unit) - \$13,253
- Al Wheeler Activity Center – (replace air conditioning compressor) - \$9,051
- Library – (replace heat pump) - \$13,569
- Jindra Fine Arts Building – (office and common area furniture) - \$71,430
- Jindra Fine Arts Building – (classroom furniture) - \$51,661
- Jindra Fine Arts Building – (auditorium, choir, band risers, chairs and storage) - \$70,962
- Library – (brick replacement, phase II) - \$122,400

Wayne Contracts

- Campus Dashboard – (mechanical/electrical design project) - \$23,000 (Chancellor authorized to sign contract June 2, 2011)
- Energy Plant and Maintenance Facility – (campus loop connection design) - \$11,939
- Pile Hall – (basement wall penetrations abatement) - \$175
- Student Center – (furnish and install floor mount mop sink) - \$2,339
- Gardner Hall – (install temporary wall in Room 205) - \$3,569
- Alumni House – (remove existing flooring and install new) - \$6,578
- Pile Hall – (post abatement air sampling services) - \$500
- Connell Hall – (replace and re-tuck point brick) - \$820
- Pile Hall – (pipe insulation abatement) - \$3,375
- Student Center – (repairs on operable walls in Frey Conference Suite) - \$6,596
- Bowen Hall – (remove existing house pump and install inline pump) - \$6,440
- Stadium – (furnish and install water softener) - \$5,832
- Neihardt Hall – (repair ceramic tile and replace grout and broken tile as needed) - \$16,123.20
- Rec Center/Rice Auditorium – (furnish materials, equipment and labor to resurface racquetball court) - \$2,146
- College Center in South Sioux City – (build dike around building to protect from flood waters) - \$4,200
- Student Center – (build temporary walls with sound proofing in Room 152) - \$4,997
- Pile Hall – (pipe insulation abatement) - \$1,400
- Anderson Hall – (remove existing and reinstall new cabinets, countertop, tub surround in apartment) - \$3,505
- Campus-Wide – (semi-annual fire suppression system inspections) - \$985
- Neihardt Hall – (fire alarm system equipment replacement) - \$2,970
- Berry Hall – (furnish and install dryer venting) - \$497
- Bowen Hall – (furnish and install dryer venting) - \$863.96
- Anderson Hall – (furnish and install dryer venting) - \$266
- Gardner Hall/Humanities/Terrace Hall/Benthack – (sidewalk removal and replacement) - \$10,301
- Rice/Stadium/Armory – (sidewalk removal and replacement) - \$3,449
- Student Center – (sidewalk removal and replacement) - \$2,225
- Bowen/Brandenburg/Fine Arts/Rec Center – (sidewalk removal and replacement) - \$7,430
- Berry Hall – (sidewalk removal and replacement) - \$12,734
- Rice Auditorium – (gym floor refinishing) - \$2,436.26

- Humanities – (excavation at NE corner of building for waterproofing) - \$3,200
- Natatorium – (reflash 400 feet of upper roof walls) - \$15,188
- Peterson Fine Arts – (remove old sink and replace with floor mount mop sink) - \$2,300
- Campus – (remove and replace 150 feet of 6 inch storm sewer pipe) \$3,400
- Humanities – (waterproofing of NE corner of foundation) - \$2,464
- Bebee Plaza – (demolition and replacement of plaza) - \$55,250
- Morey Hall – (installation of flooring in lobby and SRA apartment) - \$6,498
- Student Center – (removal and installation of upper kitchen floor overlay) - \$3,400
- Student Center – (degrease hoods, filters, duct and fans at Chartwells) - \$1,175
- Alumni House – (restroom upgrades) - \$1,980
- Campus-Wide – (annual elevator testing) - \$4,435
- Rice Auditorium – (add NCAA 3 foot restricted area arc) - \$750
- Brandenburg Education (demolish and install south entry ceiling) - \$1,141
- Natatorium – (install carpet tile and vinyl base in room 220) - \$321
- Bowen Hall – (detailed energy study report) - \$17,000 (Chancellor authorized to sign contract June 2, 2011)
- Conn Library – (furnish and install quarter round) - \$390
- Student Center – (roof repair) - \$3,153.98
- Campus-Wide – (fire extinguisher required testing) - \$1,620.50
- Student Center – (suppression system repairs on lower level kitchen) - \$400
- Morey Hall – (main lobby flooring abatement) - \$3,496
- Carhart Science & Bowen Hall – (repair of fire pumps) - \$4,203
- Pile Hall – (provide 6 foot diameter concrete pad at circular art work area) - \$890
- Student Center – (roof replacement) - \$256,840 (Chancellor provided approval for project to continue in a timely manner May 4, 2011)
- Hahn Administration Building – (building upgrade) - \$335,000 (Chancellor authorized to sign contract June 2, 2011)

Chadron Change Order

- Miller Hall – (#1 installation of Intellislot Web Card for Web management) - \$300

Wayne Change Orders

- Brandenburg Education – (#1 add intelligent monitor module – fire alarm system upgrade) - \$490
- Brandenburg Education – (#2 – add 2 visual strobes to allow for change in room 208) - \$290
- Bebee Plaza – (#1 increase base course thickness under walks from 6 inches to 12 inches) - \$2,900
- Brandenburg Education Building – (#2 furnish and install 120 volt circuits for panel and air compressor) - \$473
- Bebee Plaza – (#2 remove and replace frost free stoop, enclose existing steam line penetration, remove stadium steps, dowel and epoxy rebar and drainage tile installation on lower flower bed) - \$4,450.60

Wayne Adjustments to Guaranteed Maximum Price (GMP) Agreements

- Pile Hall – (#1 various piping, chase walls and shower revisions) – \$0 (\$14,219)
- Pile Hall – (#2 extend soffits for sprinkler heads) - \$0 (\$11,763)
- Pile Hall – (#3 add back addendum #1 south porch part A) - \$0 (83,555)

Beverage Vending Contracts Report

Wayne State will extend its current contract with Pepsi-Cola of Siouxland for exclusive beverage and snack vending rights on the campus for one year (July 1, 2011 to June 30, 2012). During the term of the contract extension, the College will complete RFP and selection procedures to award a multi-year contract beginning July 1, 2012.

MISCELLANEOUS ACTION AND INFORMATION ITEMS

Chancellor's Report

Chancellor Carpenter noted he was tentatively scheduled to meet with Senator John Harms at Chadron on September 29 to discuss capital construction needs at CSC. He reminded everyone of Curt Frye's inauguration scheduled for October 6 at 3:00 p.m.

Chancellor Carpenter indicated he would begin to work on filling the vacant Associate Vice Chancellor for Academic Planning and Partnerships in the near future.

Chancellor Carpenter asked which board members would be providing greetings from the Board at the December 16 commencement exercises at Chadron and Wayne. Larry Teahon will provide greetings at Chadron and Cap Peterson will provide greetings at Wayne.

Presidents' Reports

PSC President, Dan Hanson reported that the Higher Learning Commission (HLC) would be conducting its accreditation review November 14-16, 2011 at Peru. President Hanson further reported that the recently developed strategic marketing plan focuses on the engagement of students at PSC.

CSC President, Janie Park reported that Chadron State had participated in the Higher Learning Commission's Academy for the Assessment of Student Learning between fall 2006 and fall 2010. The project allowed CSC to create, implement, and modify an assessment plan for its General Studies program. A large portion of the faculty (79%) played a leadership role in the assessment project. As such, the faculty have presented the project at many national conferences.

WSC President, Curt Frye reported on the Fall 2011 freshman class. The class marked the seventh year out of 10 years of enrollment growth at Wayne State. Of the freshman class, 52% reported to be first generation students and Lancaster County was one of the top five counties of origin. The retention rate at Wayne has remained at 68%. One key to retention has been the expansion of the New Student Orientation program whereby freshmen events are not only during the first weekend but also in September and October. Freshmen are also assigned to an upper-class mentor.

President Frye also discussed the recent telecast by NET of WSC's football game against UNK. It was a great experience and many WSC broadcasting majors were hired to assist in producing the program.

Student Trustees' Reports

Each student trustee thanked the board for making the changes to the committee structure which allows them to serve on the Student Affairs, Marketing and Enrollment Committee together.

PSC Student Trustee Jackson reported on the various activities that occurred during the first few weeks of the fall semester. Student Trustee Jackson also reported that some changes were occurring in the Student Life Office with the hiring of the new director, Ms. Karla Fraser. He further reported the Morgan Hall renovation project was nearing completion and the students were looking forward to the completion of the Student Fitness Center project.

CSC Student Trustee Machal noted the activities that had occurred during the beginning of the semester. She noted that Chancellor Carpenter would be the Parade Marshall for the Centennial Homecoming festivities. She also reported that the Student Senate and CAB had developed a procedure where students could write their comments and concerns on poster paper on the wall in the Student Center. The comments and concerns would then be posted on the "Smackbook" for distribution and discussion.

WSC Student Trustee Olenich reported the Freshmen Orientation was going well. The freshmen were very engaged on campus as indicated by a freshman being elected as Vice President of one of the organizations on campus. Student Trustee Olenich noted the renovations in the Hahn Administration building were progressing and everyone was looking forward to the inauguration of Curt Frye as President and the Homecoming festivities. She further reported that the new workout equipment for the student workout area in the Rec Center had been voted on and selected by the students.

Next Meeting

The next regularly scheduled meeting of the NSC Board of Trustees will be held in Wayne, Nebraska on November 3-4, 2011.

ADJOURNMENT -- The meeting was adjourned at 10:01 a.m.

Respectfully submitted,

Stan Carpenter
Chancellor

Individuals interested in source documents relating to the above agenda items may consult the Board Book for this meeting kept on file in the Nebraska State Colleges System Office in Lincoln.

Academic and Personnel Committee

Gary Bieganski, Chair
Roger Breed

November 4, 2011

**ACTION: First & Final Round Approval of Revisions to Board Policy 4350;
Public Service**

Priority: Greater System Prominence
Goal: 2. Increase awareness of the System

Board Policy 4350 was revised to emphasize and outline the public service and outreach in which the Colleges are encouraged to participate, when possible. The System Office recommends approval of the revisions to this policy. Attached is a copy of Board Policy 4350.

2.1.-2

ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 4350 Public Service

Page 1 of 1

BOARD POLICY

The ~~State~~ Colleges are authorized and encouraged to participate in public service functions to support their geographical service regions.

~~State-The~~ Colleges are partners in the development of the intellectual, cultural, and economic life of their service regions. The Board strongly supports the ~~State~~ Colleges in their efforts to meet their public service mission to the furthest extent possible within available resources provided there is an emphasis on educational outreach programs, cultural enrichment programs, and on providing educational assistance to the businesses and communities of their geographic regions. Examples of such outreach include, but are not limited to, agreements that encourage both credit and non-credit bearing offerings with community colleges, other institutions of higher learning both foreign and domestic, federal, state and local agencies, public school districts, other local, regional and national healthcare providers or other businesses.

Contract approval procedures will follow Board Policy 7015 and copies of all contracts that have been approved by the Board, will be forwarded to the System Office.

Legal Reference: RRS 85-308

State Colleges; purpose; courses

Policy Adopted: 1/28/77

Policy Revised: 6/5/93

Policy Revised:

Academic and Personnel Committee

Gary Bieganski, Chair
Roger Breed

November 4, 2011

**ACTION: First & Final Round Approval of Revisions to Board Policy 4420;
Academic Transfer College Courses Delivered to High School Students**

Priority: Educational Excellence Throughout the System

Goal: 4. Strengthen academic programs

Strategy: I. Enhance coordinated outreach through distance delivery of classes, services,
programs, and degrees

Board Policy 4420 was revised so that each College's adjunct hiring policy extends to high school teachers hired for dual credit opportunities. The System Office recommends approval of the revisions to this policy. Attached is a copy of Board Policy 4420.

ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 4420

Academic Transfer College Courses Delivered to High School Students

Page 1 of 2

BOARD POLICY

Faculty Qualifications

Instructors must be approved by the administrator of the academic unit in which the course is taught on campus. Instructors who are not regular faculty of the college ~~or university~~ must be formally appointed as adjunct faculty members of the academic unit in the manner in which any adjunct faculty member is appointed for teaching on-campus courses. Instructors must have a master's degree from an accredited institution along with requirements established by the Colleges.

~~Adjunct faculty members are required to have a master's degree and at least 6 graduate credits in the content area for which courses will be offered. The teaching load of adjunct faculty who are full time high school teachers should be such that adequate preparation time is available.~~

New adjunct instructors for these courses shall work with the administrator of the academic unit in which the course is taught on campus. The college administrator will be available to provide guidance and assistance regarding course objectives and materials.

Student Admission

All students in these classes must meet all of the following requirements except as noted below:

1. Be chosen carefully and recommended by the high school academic staff;
2. Meet the prerequisites of the courses;
3. Have a cumulative grade point average of B or its equivalent or better; and
4. Be juniors or seniors.

Exceptions to requirement 3 may be made only by the administrator of the academic unit responsible for the delivery of the course.

If appropriate, the institution responsible for the course may elect to administer a placement test to assure readiness of students to benefit from the course. Unless an exception is granted by the administrator of the academic unit responsible for the delivery of the course, students are limited to one course per semester.

Curriculum

Colleges may offer only lower division (freshman and sophomore) courses that are offered by the home college and that are part of the regular curriculum approved by the established course approval process. No college-level credit courses may be created specifically for high school students. Each course will feature a final exam or culminating experience that substantially measures the extent to which the course's stated learning objectives are achieved. Course objectives and the final exam or culminating experience, developed by the college content area faculty and approved by the administrator of the academic unit responsible for the delivery of the course, must be the same regardless of the course location. Course syllabi will clearly state that, regardless of grades earned previously, the culminating assessment must be passed in order to receive credit for the course.

ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 4420 Academic Transfer College Courses Delivered to High School Students

Page 2 of 2

Instructional Context and Resources

All institutions must assure that adequate library holdings are available to the students to satisfy the requirements for reading lists and reference materials for term papers, course projects, and the satisfaction of the curiosity of students who wish to read outside the designated requirements of the course. High school librarians should be aware of special needs of courses to be taught in the high school. All students should be granted access to library catalogs and holdings at the home campus of the institution delivering the course. Such access may be by remote means using computer connections.

The high school and/or the higher education institution should provide the instructional equipment, laboratories, computer equipment, software, and materials that are required for the course and that are comparable to the resources available to the students taking the course on the home campus.

Validation of Credits

The standards for credits awarded for a particular course are the same regardless of the location of the class. Students must meet the objectives outlined for the course. The credit is valid upon successful completion of the course requirements as determined by the course instructor. The responsibility for awarding the final grade earned by the students rests with the course instructor, utilizing the grading scale established by the College. The recorded grade shall be the same on the high school and college transcript.

Course and instructor evaluations will be conducted by the institution offering the course. The evaluation may include a comparison of student performance on a common final exam administered to students on the home campus and to students at other sites.

Decisions about the award of high school credits for the completion of college courses offered in the high school may be made by the high school.

Institutional Collaboration

The State Colleges are encouraged to establish clear communication channels with public higher education institutions serving the same geographical area regarding the needs of high schools in the area and to collaborate through joint planning for the efficient delivery of high quality higher education courses to high schools. The institutions are encouraged to work together to prevent unnecessary duplication and unproductive competition. All institutions should encourage qualified high school students to enroll in college courses on college campuses where feasible.

Policy Management

The revised policy goes into effect immediately with the exception of the following provisions:

- a. Faculty Qualifications – Effective date Fall Semester 2012
- b. Final Exam or Culminating Experience – Effective date Fall Semester 2010

Policy Adopted: 8/29/97

Policy Revised: 11/13/09

Policy Revised:

Academic and Personnel Committee

Gary Bieganski, Chair
Roger Breed

November 4, 2011

**ACTION: First & Final Round Approval of Revisions to Board Policy 4800;
Nebraska Coordinating Commission for Postsecondary Education**

Priority: Educational Excellence Throughout the System
Goal: 4. Strengthen academic programs
Priority: Financial Strength of the System
Goal: 4. Improve efficiency of operations

Board Policy 4800 was revised to strengthen the process whereby required reports and requested information are provided to the Coordinating Commission by the System Office for the Colleges. The System Office recommends approval of the revisions to this policy. Attached is a copy of Board Policy 4800.

ACADEMICS, NEBRASKA STATE COLLEGES

**POLICY: 4800 Nebraska Coordinating Commission for
Postsecondary Education**

Page 1 of 1

BOARD POLICY

Any and all ~~C~~ommunications directed to the Nebraska Coordinating Commission for Postsecondary Education (NCCPE) between the State College System and ~~the Colleges~~individual institutions under the jurisdiction of the Board and the Nebraska Coordinating Commission for Postsecondary Education (NCCPE) that involve the reporting of any and all academic program, construction projects, official information or statistics, or that affect any funding relationships between the ~~State~~Colleges and the System and NCCPE shall be channeled through the System Office. Only theabove outlined information that is provided to the NCCPE by the System Office ~~statistics provided the NCCPE by the System Office~~ shall be considered official.

Policy Adopted: 6/5/93
Policy Revised:

Academic and Personnel Committee

Gary Bieganski, Chair
Roger Breed

November 4, 2011

**ACTION: Approve Awarding of Emeritus Status for WSC Retired Professor of
 Sociology, Jean Karlen**

Priority: Educational Excellence Throughout the System

Goal: 3. Recruit, retain and invest in excellent faculty and staff

Jean Karlen served Wayne State for 35 years. She was a dedicated professional educator who was appreciated by students and peers. Evidence of her talents can be seen in the receiving of the Rebensdorf Teaching Excellence Award in 2003.

Dr. Karlen's contributions to Wayne State were many. She was an advocate for student involvement and led the way the WSC Service Learning initiative. She was actively involved in student leadership projects and was a faculty sponsor for several honoraries and student groups. In addition, she was actively involved in several regional and national networks.

Dr. Karlen has committed to further service to Wayne State College by remaining on WSC's Service Learning Advisory Board, remaining active with Pi Gamma Mu the Social Science national honorary and representing WSC on the Midwest Sociological Society.

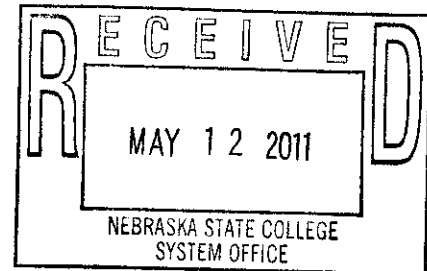
The System Office supports the request by Wayne State President, Curt Frye, and requests the Board bestow the title of Professor of Sociology Emeritus upon Dr. Jean Karlen.

Wayne State College

1111 Main Street • Wayne, Nebraska 68787 • www.wsc.edu • Member of the Nebraska State College System

PRESIDENT
402-375-7200

May 11, 2011



Stan Carpenter, Chancellor
Nebraska State College System Office
P.O. Box 94605
1445 K Street, Suite 102
Lincoln, NE 68509

Dear Chancellor Carpenter:

This letter is in support of Dr. Jean Karlen's application for emeritus status at Wayne State College.

Dr. Karlen's teaching history at Wayne State College was exemplary. She was a dedicated professional educator who was appreciated by students and peers. Evidence of her talents can be seen in the receiving of the Rebensdorf Teaching Excellence Award in 2003.

Dr. Karlen's contributions to Wayne State were many. She was an advocate for student involvement and led the way for our Service Learning initiative. She was actively involved in student leadership projects and was a faculty sponsor for several honoraries and student groups. In addition she was actively involved in several regional and national networks.

Dr. Karlen has committed to further service to Wayne State College by remaining on our Service Learning Advisory Board, teaching as an adjunct faculty when needed, remaining active with Pi Gamma Mu the Social Science national honorary and representing WSC on the Midwest Sociological Society.

I believe Dr. Karlen is worthy of the distinction that Emeritus status would afford her as prescribed in Board Policy. I recommend her to you enthusiastically.

Sincerely,

A handwritten signature in black ink, appearing to read "Curt Frye".

Curt Frye, Interim President

CF:jsb

Enclosures

Student Affairs, Marketing & Enrollment Committee

Michelle Suarez, Chair

Bob Engles

Riley Machal

Will Jackson

Katelyn Olenich

November 4, 2011

ACTION: Approve KnowHow2Go Ambassador Program

Priority: Educational Excellence Throughout the System

Goal: 2. Create a college experience that enriches the lives of our students
and prepares them for their chosen careers

Strategy: c. Develop practices that foster a culture of inclusion, openness and collaboration
among administrators, faculty, staff and students

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Priority: Greater System Prominence

Peru State College seeks to form a partnership with EducationQuest Foundation for the KnowHow2Go campaign. The KnowHow2Go campaign partners college mentors with middle and high school students in an effort to provide information regarding college preparation. The campaign is focused on improving college access and success opportunities for middle and high school students.

PSC will host a site coordinator who will then develop the mentor program with Peru's current students serving as the mentors. A Memorandum of Understanding is required to form the partnership.

The System Office and Peru State recommend approval of the partnership and subsequent Memorandum of Understanding.

MEMORANDUM OF UNDERSTANDING
between *PERU STATE COLLEGE* and *EDUCATIONQUEST FOUNDATION*

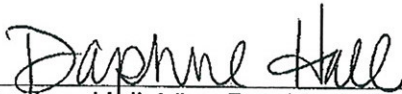
The Memorandum of Understanding (MOU) describes and confirms an Agreement between Peru State College and EducationQuest Foundation. The purpose of this Agreement is to clarify and outline roles and responsibilities related to the KnowHow2GONEbraska Ambassador program development and implementation. The MOU is considered effective from September 1, 2011 through August 31, 2012. This Agreement may be terminated by either party with 5 days' notice.

EducationQuest Foundation Responsibility

- Provide guidance to the site coordinator to conduct a student Ambassador program, including:
 - determine recruitment strategy and provide recruitment materials to enlist college-age students to volunteer in student ambassador program
 - provide processes for student application and interviews
 - conduct background checks on student Ambassadors
 - serve as a liaison between site coordinator and partner schools/organizations to set up college access and career exploration presentations
 - check in monthly to ensure completion of evaluations
- Provide a \$250 per semester stipend upon completion of duties to the college for coordination of the Ambassador program
- Provide training on KnowHow2GO (KH2GO) program to KH2GO student ambassadors and site coordinator
- Provide all KH2GO materials for Ambassadors, and for middle and high school student presentations
- Provide College Access staff support when appropriate.
 - Assist with activities, programs, and other events that are mutually agreed upon.

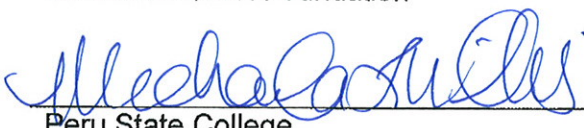
College Responsibility

- Ensure an Ambassador program local site coordinator will fulfill expectations & duties including:
 - attend a KnowHow2GO orientation session and site coordinator training
 - understand and follow the program guidelines/policies, code of conduct, and responsibilities
 - attain a level of familiarity about KnowHow2GONEbraska and EducationQuest services, and represent the program at various educational settings, campuses, and/or other KH2GO events
 - oversee a college access (KH2GO) student ambassador program in your Nebraska territory
 - recruit college-age students to volunteer in student ambassador program
 - build strong relationships with student ambassadors and partner schools/organizations
 - be an effective liaison between student ambassadors and partner schools/organizations to possibly set up college access and career exploration presentations
 - complete an Ambassador Evaluation after each event attended and a year-end survey
 - evaluate effectiveness of programming in a timely manner and make suggestions regarding future events
 - be in contact with EducationQuest's College Access Manager regarding program implementation
 - have the ability to interact with youth from diverse backgrounds
 - conduct oneself in a mature and professional manner
 - possess excellent communication skills and enthusiasm



Daphne Hall, Vice-President, College Access and Planning
EducationQuest Foundation

9/15/11
Date



Peru State College

9/16/11
Date



KnowHow2GONEbraska Ambassadors Expectations & Criteria

KnowHow2GO Program

KnowHow2GONEbraska is *seeking enthusiastic, friendly, undergraduate student volunteers* to share positive and engaging messages of college readiness with middle and high school students. Ambassadors will share their personal experiences, as well as program resources, to raise awareness of the necessary steps to prepare for college.

Begun as a national public service campaign, the statewide KnowHow2GONEbraska program is committed to improving college access and success opportunities for middle and high school students—with a specific focus on first-generation (first in the family to attend college), low-income students.

As a KnowHow2GONEbraska Ambassador, you will not only gain valuable leadership and communication skills, but will make a difference today in the lives of students that will enhance their tomorrow.

KnowHow2GONEbraska Ambassador Expectations:

- Attend an orientation session in person or via Webinar
- Facebook Friend the EducationQuest College Access Manager and join the KH2GONEbraska Ambassador Facebook group; respond to event requests from the EducationQuest College Access Manager
- Commit to 2-3 presentations/events per semester; present information about KnowHow2GONEbraska and represent the program at various education, campus, and/or other KH2GO events or activities
- Wear a KH2GO or college t-shirt and Ambassador ID tag to events/presentations
- Complete a KnowHow2GO Event Evaluation after each event attended and a year-end survey
- Optional: Participate in networking opportunities with other Ambassador volunteers in person or via Facebook

Criteria - Eligible Students Must:

- Be committed to serving the current academic year
- Be in good academic standing
- Be a continuing college or university student
- Have the ability to interact with youth from diverse backgrounds
- Conduct oneself in a mature and professional manner
- Possess excellent communication skills and enthusiasm
- Provide two references and their contact information
- Complete online application and successfully pass a background check

To apply go to the Ambassador section at www.KnowHow2GONEbraska.org



NEEDED: KnowHow2GONEbraska Local Site Coordinators

A statewide and national public service program, KnowHow2GONEbraska is committed to improving college access and success opportunities for middle and high school students—with a specific focus on first-generation (first in the family to attend college) and low-income students.

EducationQuest Foundation is seeking a local site coordinator for the area to manage college-aged students in the KnowHow2GO Ambassador program. These college students will share their personal college readiness experiences with middle and high school students through effective programming.

Local Site Coordinator Expectations and Duties:

- attend a KnowHow2GO orientation session and site coordinator training
- understand and follow the program guidelines/policies, code of conduct, and responsibilities
- attain a level of familiarity about KnowHow2GONEbraska and EducationQuest services, and represent the program at various educational settings, campuses, and/or other KH2GO events
- oversee a college access (KH2GO) student ambassador program in your Nebraska territory
- recruit college-age students to volunteer in student ambassador program
- build strong relationships with student ambassadors and partner schools/organizations
- be an effective liaison between student ambassadors and partner schools/organizations to possibly set up college access and career exploration presentations
- complete an Ambassador Evaluation after each event attended and a year-end survey
- evaluate effectiveness of programming and make suggestions regarding future events
- be in contact with EducationQuest's College Access Manager regarding program implementation

Local Site Coordinator Criteria:

- Must be able to serve for the current academic school year. This is a paid stipend position of \$500 per school year.
- Have the ability to interact with youth from diverse backgrounds
- Conduct oneself in a mature and professional manner
- Possess excellent communication skills and enthusiasm
- Potentially provide two references and their contact information
- Contact Kristin Ageton at KristinA@educationquest.org or at (402) 479-6745 for more information

As a KnowHow2GONEbraska local site coordinator, you will be the leading force in connecting middle and high school students to a trained college student who will inform them how to get to college! You will make an incredible difference in many lives: middle and high school students who are planning for their future, as well as college students who are learning to help the community around them.

Fiscal, Facilities & Audit Committee

Bill Roskens, Chair
Larry Teahon

November 4, 2011

ACTION: Accept Revenue Bond Audit Report for Year Ended June 30, 2011 as Submitted for the State Colleges by KPMG

Priority: Financial Strength of the System

Strategy: 1. Ensure financial accountability

Goal: f. Keep Board of Trustees informed on financial status of the colleges and system.
 g. Continually find ways to stretch limited resources as far as possible

KPMG has completed the audit for the revenue bond programs at the colleges for fiscal year 2010-2011. The 2002 Master Resolution calls for an annual audit of the records of the revenue bond program to show revenues, fees, and earnings credited to the program, the financial condition at the close of the fiscal year, transactions during the year, a review of the insurance carried on the facilities and other buildings, the percentage of occupancy and use of the facilities, and any other matters deemed relevant and necessary to make the audit informative. The audit is a system report, with information for each of the colleges provided, along with system summaries. The audit incorporates information for the 2002 refunding and supplemental issues and the 2003, 2010, and 2011 supplemental issues.

Board Policy #9005 requires that CSC and WSC maintain a minimum 125% debt service coverage and PSC a 135% debt service coverage ratio. This policy helps make our bonds attractive in the market. The ratios are shown below. The programs continue to be solid. In keeping with the provisions of the Master Resolution, expenditures for capital improvements and extraordinary repairs that were charged to surplus and construction funds are not deducted in arriving at amounts available for debt service coverage.

	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11
CSC	154%	176%	196%	221%	221%	224%
PSC	176%	206%	251%	231%	338%	415%
WSC	204%	232%	267%	245%	283%	347%

KPMG indicates that the financial statements "present fairly, in all material respects, the revenues collected and expenditures paid and changes in fund balances" as required by our bond agreement. Supplementary information, except that which is marked unaudited, has been subjected to auditing procedures and is found to be fairly stated in relation to the basic financial statements.

Copies of the audit have been provided to the Board.

Fiscal, Facilities & Audit Committee

Bill Roskens, Chair
Larry Teahon

November 4, 2011

**ACTION: First & Final Round Approval of Revisions to Board Policy 3400;
Tuition Remission**

Priority: Financial Strength of the System
Goal: 4. Improve efficiency of operations

The proposed revisions to Board Policy 3400 include the addition of the previously approved Governor's Opportunity Award and NSCS Advantage Program as well as an alignment of the previously titled "War Orphans" category with current state statute. Finally, the remissions are divided into two groups -- System-Wide remissions and College-Based remissions, with an upper limit established generally at 16% for the College-Based category.

The System Office recommends approval of the revisions to this policy. Attached is a copy of Board Policy 3400.

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3400 Tuition Remission

Page 1 of 5

BOARD POLICY

It is the policy of the Board that financial assistance be made available to all qualifying students. In some instances, such assistance may be provided as tuition remission and/or scholarships. Remissions may be awarded up to the limits specified (if any) in each individual category below. ~~If an individual category is not fully awarded and remission funds remain, the Colleges may reassign the remaining amounts to qualifying students in other categories, except in the case of Athletic Remissions.~~ Any tuition waivers outside the enumerated categories or beyond the limits specified in this policy require the written approval of the Chancellor. Tuition remissions awarded for online courses will not exceed the comparable amount provided for an on-campus course for a resident student. By November 30 of each year, the Colleges shall provide the Chancellor with a summary of the remission funds awarded by category. The Chancellor shall provide a summary of remissions to the Board.

SYSTEM-WIDE REMISSIONS

Board of Trustee Scholarships

The Board of Trustees' Scholarships are awarded by each College to students graduating from a Nebraska high school who meet the following criteria:

1. have standardized test scores of at least 25 for the ACT or 1700 composite for SAT;
2. are enrolling for the first time in a postsecondary institution;
3. provide one written reference from a high school teacher or administrator from the school of graduation;
and
4. such other factors which may be considered include grade point average and rank in class as appropriate.

The number of new Board of Trustee scholarships to be awarded by each College for each academic year is based on the full-time equivalent (FTE) enrollment at that College for the fall semester of the preceding academic year. Each College shall receive 20 scholarships for the first 1,000 FTE students and one additional scholarship for every 200 FTE beyond 1,000 for each academic year. The number of scholarships offered should be determined by each College based on the number of scholarships available and the yield experienced in prior years. It is the intent of the Board that the full number of scholarships be awarded but not exceeded each year. The Colleges shall report to the Board by November 30 of each year the number of scholarships offered and the number actually in effect for that academic year, for each academic class (freshman, sophomore, junior, senior).

The scholarships are not transferable from one College to another. The scholarship will be the waiver of resident tuition up to 16 credit hours per semester to a maximum of 128 hours toward an undergraduate degree. All announcements and publicity will be in the name of the Board of Trustees of the Nebraska State Colleges, specifically the Chair of the Board. All authority for the scholarship is the responsibility of the Board. Each ~~College~~ President, financial aid officer and/or scholarship committee shall act as an agent of the Board in administering the program as directed by the Board.

The scholarship is renewable to the total value of the equivalent of eight (8) semesters, up to 128 hours. The recipient may use the scholarship during the five (5) academic years following the initial use with a one-year delay in initial use allowable with the ~~schools-College's~~ permission. Should original recipients terminate their education before using the full value of the scholarship, the balance of the scholarship's value may be re-awarded.

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3400 Tuition Remission

Page 2 of 5

Board of Trustee scholarships are renewable each academic year, provided the recipient maintains a 3.25 GPA and standards are met. The ~~College~~-President may approve a waiver of this requirement for extenuating circumstances in the case of a first year student only. Each ~~college~~-College scholarship committee will review all renewal candidates and recommend action to the ~~College~~-President, who will report such decisions to the Board.

The System Office ~~of the Board~~ shall have major responsibility for administering the program, including applications, announcements, press releases and certificates.

Governor's Opportunity Award

The Governor's Opportunity Award is awarded by each College to one resident student annually who graduated from a Nebraska high school and meets the following criteria:

1. _____ has a standardized test score of at least 21-24 for the ACT or 1500-1650 composite for SAT;
2. _____ is enrolling for the first time in a postsecondary institution; and
3. _____ provides a written essay addressing why the student plans to stay in Nebraska and contribute to the state.

One student from each College is provided this award each year. The award is not transferable from one College to another. The award will be a waiver of one-half of resident tuition for four (4) years (up to 16 credit hours per semester up to a maximum of 128 hours toward an undergraduate degree.) The Governor's Opportunity Award is renewable each academic year, provided the recipient maintains a 3.25 GPA and standards are met.

NSCS Advantage Program

The program is a system effort designed for entering first-time freshmen students who receive a federal Pell Grant. This program assures that these students will not pay tuition at any of the Nebraska State Colleges. Each participant in this program must be:

- A Nebraska Resident
- A federal Pell Grant recipient
- A new first-time freshman; and
- Enrolled in at least 12 **on-campus** credit hours

The award is limited to a maximum of 16 credit hours per semester. Additional limitations are in place for the award of any remissions for online courses taken in addition to the 12 on-campus credit hours. The award is not available for transfer students.

For eligible participants, the program provides the difference between the cost of tuition and the amount of all other awards. Other awards include Pell, Supplemental Educational Opportunity Grant (SEOG), Nebraska Scholarship Grant (NSG), Academic Competitiveness Grant (ACG), institutional waivers, foundation scholarship assistance, and other awards. Continuation in the program requires the recipient to receive a federal Pell Grant every semester and to remain enrolled in one of the Nebraska State Colleges.

Cooperative Schools Scholarships

Each College is authorized to award scholarships to students entering college for the first time from schools providing student teaching facilities, such scholarships to be for one-half of the tuition costs per semester for up to 16 credit hours per semester, not to exceed 128 credit hours toward undergraduate degrees. The College may authorize the cooperating school to designate one (1) such scholarship for each three (3) student teachers served based on recommendations by the high school principal. Criteria for the award includes academic ability (top one-half of class), service to the school and leadership qualities. Scholarships are renewable each academic year,

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3400 Tuition Remission

Page 3 of 5

provided the recipient maintains a 2.0 GPA.

Student Teacher Supervision Scholarships

Teachers who will be supervising the College's teacher-training students in their classrooms will receive a tuition waiver for the Student Teacher Supervision Course.

Public Health Early Admission Student Track (PHEAST) Waivers ~~were are established as~~ a cooperative program between the University of Nebraska Medical Center's College of Public Health (UNMC CoPH) and the Colleges to provide full tuition waivers for selected students accepted into PHEAST. Selection of participants, participation requirements and waiver provisions are governed by the Program Agreement with the UNMC CoPH.

Employee Tuition Waivers

The employee waivers ~~were established in 1977 to~~ provide tuition waivers for one (1) course for each term to eligible employees. See Policies 5102, 5103 and 5104 and Collective Bargaining Agreements for details.

Immediate Family Tuition Remission

~~Established in 1984 and amended later to~~ The immediate family tuition waivers provide a 67% reduction in tuition for immediate family (spouse and children who are twenty-four (24) years of age or younger) of eligible employees. See Policies 5102, 5103 and 5104 and Collective Bargaining Agreements for details.

Survivors of Deceased Employees

These are full tuition waivers to spouse and/or children of College employees who die while under full-time, permanent system employment. Children must have been in a dependent status at time of employee's death. Waivers may be used only toward an undergraduate degree or to complete a graduate degree in progress. This remission is ~~Offered~~ on a space available basis only, but may be used at any College.

Yellow Ribbon GI Education Enhancement Program (Yellow Ribbon Program)

The Nebraska State College System is to provide tuition (and fees) assistance to eligible military veterans through the Yellow Ribbon Program. The ~~colleges~~ Colleges will provide ~~up to \$2500 tuition and fees~~ assistance in accordance with agreements in place with the Department of Veteran Affairs and in conjunction with education benefits provided by the federal government as a provision of the Post 9/11 Veterans Educational Act of 2008.

War Orphans Family of Deceased or Disabled Veterans

~~This tuition remission program for war orphans was established by Legislature. The awards provide tuition waivers to children of military personnel who have died while serving with U.S. Armed Forces.~~

This remission program is provided to Nebraska residents pursuant to the terms of Neb. Rev. Stat. §80-411. Remission recipients must have a parent, stepparent, or spouse who was a member of the United States armed forces who:

- died of a service-connected disability, injury or illness (either before or subsequent to discharge);
- is permanently and totally disabled as a result of military service; or
- while a member of the United States armed forces is classified as missing in action or as a prisoner of war during armed hostilities.

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3400 Tuition Remission

Page 4 of 5

In the Line of Duty Dependent Education Benefit (tuition and fees waiver)

The In the Line of Duty Dependent Education Benefit is established for children of law enforcement officers and firefighters killed in the line of duty. ~~In order for a child to be eligible for the benefit, the law enforcement officer or fire fighter must have incurred the fatal injury~~ on or after April 23, 2009. The benefit ~~shall be is~~ for full-time undergraduate students ~~who are~~ pursuing a baccalaureate degree. The ~~e~~Colleges ~~shall will~~ waive tuition and fees remaining after the application of federal financial aid grants and state scholarships and grants awarded to the eligible dependent. To remain eligible, the dependent must comply with all requirements of the institution for continued attendance and award of a baccalaureate degree. Verification of dependent eligibility ~~shall be is also~~ made by obtaining a certificate of eligibility. Dependent eligibility ~~also~~ includes children of members of emergency medical services ambulance squads that are not associated with a paid or volunteer fire department.

COLLEGE-BASED REMISSIONS

The Colleges are, at the President's discretion, authorized to provide College-Based remissions. Beginning in fiscal 2014-15, total College-based remissions generally shall not exceed 156% of the College's gross tuition before any refunds and remissions. Each College shall establish minimum guidelines and requirements for such remissions in addition to continued good academic standing for any renewal and any other requirements specifically spelled out below. Categories may include the following and policies and procedures for these awards shall be set by each College, approved by the President, and reported to the Board.

Athletic Awards are provided in accordance with College-established allocations each year.

Athletic Awards

~~These awards were established in 1971 by the Board and approved by the Legislature. The Colleges, based on funding available, are allocated funding, may award up to the equivalent to of 60 FTE resident tuition waivers. The~~ A College may, with the Chancellor's approval, increase its athletic awards up to the maximum allowed by the conference or athletic association to which each College belongs. Full or partial awards to male or female athletes, residents or nonresidents, may be made at the discretion of each College within funding allocation. Student athletes receiving renewable awards must maintain the minimum GPA requirements of the conference or athletic association.

Graduate Assistantships provide a stipend established by the College and adjusted as necessary, in addition to a waiver of up to 18 hours of tuition per academic year and the immediately-following summer session, depending upon workload and term of appointment, while employed as a graduate assistant. Each College ~~is required to shall~~ report its stipend policy to the ~~Board Chancellor~~.

International Student Scholarships

~~These scholarships provide tuition waivers to qualified undergraduate students who are citizens of other countries. The purpose is to provide exposure to the international community and bring diversity to the College. Each College is authorized to provide a total of 20 nonresident scholarships in this category. These scholarships are renewable, provided the recipient maintains a 3.0 GPA.~~

International Student Scholarships may be provided to qualified undergraduate students who are citizens of other countries. The purpose is to provide opportunities to interact with the international community and bring diversity to the College.

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3400 Tuition Remission

Page 5 of 5

Need-Based Tuition Waivers are awarded based upon financial need and in most cases supplement available federal financial assistance.

~~The purpose of the Phi Theta Kappa Community College Transfer Scholarship is to~~ **Phi Theta Kappa Community College Transfer Scholarship** provides tuition waivers to graduates of community colleges who have maintained a 3.5 grade point average and who were inducted into the Phi Theta Kappa Society. The purpose of the scholarship is to encourage outstanding community college graduates to attend a State College. ~~These~~ The scholarships are renewable each academic year, provided the recipient maintains a 3.25 GPA at the College ~~and standards are met~~. The scholarships are the waiver of basic tuition to a maximum of 64 credit hours toward the baccalaureate degree.

Special Activity Awards

~~These awards were established in 1971 by the Board and approved by the Legislature. The awards are used to attract students who have talent in activities such as music, art, theatre, journalism, etc. Colleges are allocated funding equivalent to 10 for the first 1,000 FTE students and one for each additional 200 FTE students enrolled. Full or partial awards may be made at the discretion of each College, within funding allocations. Students receiving renewable awards must maintain a 2.5 GPA.~~

Special Activity Awards are used to attract students who have talent in activities such as music, art, theatre, journalism, etc.

Rural Health Opportunities Program (RHOP) Waivers ~~were are established as~~ a cooperative program between the University of Nebraska Medical Center (UNMC) and ~~Chadron, Peru and Wayne State Colleges the Colleges~~ to provide full tuition waivers for selected students accepted into RHOP. Selection of participants is determined by representatives of UNMC, ~~Chadron, Peru and Wayne State Colleges and the Colleges~~.

Other Discretionary Waivers may be awarded by each College. Examples include Presidential Scholarships, the Peru State One Rate Any State waiver, and Senior Citizen waivers.

Legal Reference:	<u>RRS 80-411</u>	<u>Waiver of tuition at institutions of higher education; qualifications; application; Director of Veterans' Affairs; approval; effect; rules and regulations.</u>
	RRS 85-504	State education institutions; fees; waiver
	RRS 85-501	State educational institutions; nonresident fees
	RRS 85-2304	<i>In the Line of Duty Dependent Education Benefit</i> ; established; eligibility; waiver of tuition and fees; application; notice; determination; effect

Policy Adopted: 1/28/77
Policy Revised: 2/7/83
Policy Revised: 10/16/86
Policy Revised: 6/5/93
Policy Revised: 9/26/97
Policy Revised: 11/12/98
Policy Revised: 4/13/00
Policy Revised: 2/12/04
Policy Revised: 6/2/06
Policy Revised: 1/13/09
Policy Revised: 4/17/09
Policy Revised: 9/11/09
Policy Revised: 1/12/10
Policy Effective: 7/1/11
Policy Revised: 3/25/11

Approved: 1/19/11

Policy Revised:

Fiscal, Facilities & Audit Committee

Bill Roskens, Chair
Larry Teahon

November 4, 2011

ACTION: First & Final Round Approval of Revisions to Board Policy 6022; Income; System-Wide Fees; Individual Campus Fees

Priority: Financial Strength of the System
Goal: 4. Improve efficiency of operations

The System Office recommends approval of the revisions to this policy to incorporate the technology fee and make revisions and/or updates to individual fee categories. Attached is a copy of Board Policy 6022.

FISCAL OPERATIONS, NEBRASKA STATE COLLEGES

POLICY: 6022

**Income; System-~~wide~~ Wide Fees;
Individual Campus-College Fees**

Page 1 of 34

BOARD POLICY

The Board shall fix and authorize the Colleges to collect fees from resident and nonresident students who apply for admission or matriculate in the State College System, except in the case of the online rate, which is inclusive of tuition and fees.

The ~~colleges~~ Colleges shall collect a Board-approved, per-credit hour ~~State-College~~ Capital Improvement Fee. Revenues generated by this fee are deposited to the State College System Facility Fee Fund (Capital Improvement Fund) and may be used for paying the cost of capital improvement projects approved by the Board of Trustees for any facilities on campuses at the Colleges or lands owned or controlled by the Board. No Capital Improvement Fee funds except that no such amounts shall be expended for capital improvement projects relating to revenue bond facilities. No expenditure may be made from the fund without and all projects and related budgets must have prior approval of the Board ~~of Trustees~~.

Board approved, campus based fees are to be charged for the following: College-based fees requiring Board approval are:

1. ~~Admission/M~~matriculation
2. Late registration
3. Late payment
4. ~~Transcript~~Records
5. Degree
6. Student health
7. Placement/Credentials
8. Student activity
9. Event
10. Parking permits
11. Facilities
12. ~~Off-campus~~
13. Distance Learning/Extended Campus
13. Technology

Description of these fees is as follows:

1. ~~Admission or~~ Matriculation

Every student who ~~applies for admission or~~ matriculates to any ~~State~~ College for the first time shall pay a ~~either an admission or~~ matriculation fee. The fee is non-refundable, except in cases where the student is denied admission to the College.

2. Late Registration

Each College may establish a ~~A~~ late registration fee, is authorized for State College students. Each ~~institution~~ College is granted authority to may extend the registration period or waive the late registration fee under extenuating circumstances.

FISCAL OPERATIONS, NEBRASKA STATE COLLEGES

POLICY: 6022

Income; System-~~wide~~ Wide Fees;
Individual ~~Campus~~ College Fees

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3. Late Payment

~~Authority is granted to each College to~~ Each College shall establish a late payment fee to be assessed when payments are not deposited within the schedule established by each College. The late payment fee shall be a percentage of the outstanding tuition, specific fee, room and/or board charges, and shall be charged according to the schedule adopted by each ~~institution~~ College.

4. Transcript Records Fee

Each College ~~shall~~ may establish a records fee s ~~structure, which shall include the basic cost~~ for official transcripts issued at the request of a student.

5. Degree

At the time of graduation, the ~~State~~ Colleges are to shall collect a degree (graduation) fee from each graduate according to ~~an approved schedule~~ the fee schedule approved by the Board.

6. Student Health

A health fee shall be levied to assist in the cost of providing students with first aid, ~~and general health~~ physical, and mental health care while enrolled at each of the ~~State~~ Colleges.

7. Placement/Credentials

Placement services ~~may~~ shall be provided by each ~~State~~ College at the request of a student ~~and~~ A an annual fee may be charged, ~~for those students soliciting this service~~.

8. Student Activity

Student activity fees shall not be considered ~~as~~ College earmarked funds in Board policy. These funds are designated for student activities, which are managed by student groups. The funds shall be distributed according to an annual budget developed by the appropriate student government organization ~~on~~ at each ~~campus~~ College. Activities receiving support from these funds must benefit a broad based student population. The funds shall be distributed to recognized clubs or organizations and shall only be distributed to individuals in the form of wages for services performed. not be distributed to individuals, except in the form of wages for services performed, nor to groups or organizations that are not established by and under the direct control of student government. Each campus is authorized to establish its own student activity fee level.

9. College Events

Each ~~State~~ College, at its discretion, shall ~~may~~ establish a student College event fee to assist in supporting ~~college~~ College-sponsored events.

FISCAL OPERATIONS, NEBRASKA STATE COLLEGES

POLICY: 6022

Income; System-wide Wide Fees;
Individual Campus College Fees

Page 3 of 34

10. Parking Permits

Each ~~State~~ College ~~may~~ shall establish a motor vehicle parking fee, with the amount to be established at the discretion of the institution. The monies received from the fee will be distributed to ~~C~~cash ~~F~~unds and/or the revenue bond ~~Revenue~~ Fund, as appropriate. The funds received from revenue bond parking may be used for the development and improvement of revenue bond parking lots.

11. Facilities

Each ~~on-campus~~ student will pay a per-credit-hour facilities fee to assist in paying the cost of operating and maintaining ~~the College~~ facilities. The fee will be credited to the cash fund of the institution or the revenue bond fund as ~~applicable~~ approved by the Board.

~~12. Off Campus Fee~~

~~Each State College is authorized to establish an off campus service fee. It is anticipated that off campus offerings will be self supporting as far as costs for rental/lease of space and materials supplied to the students.~~

~~12. Distance Learning/Extended Campus Fee~~

~~Each State College is authorized to shall establish a distance-learning or extended campus fee. Off-campus offerings are intended to be self-supporting. The fee shall be established at up to 150% of the resident rate for undergraduate and graduate courses. The amount of the fee may vary from campus to campus, depending upon the costs of providing credit courses by instructional technology to sites remote from the main campus.~~

13. Technology

~~Each College shall establish a technology fee to assist in covering the costs of acquiring and maintaining acquisition, support and maintenance of technology at each the College.~~

~~The Board also authorizes t~~The Colleges ~~to~~ may fix and collect fees, fines and penalties other than those listed above. ~~Such fees will ordinarily be for special privileges or services, materials furnished, or use of specialized equipment. Among such fees may be locker fee, laboratory fee, registration fee for special or readmitted students, materials fee, computer use fee and others as may be assessed from time to time. Unless already established by Board policy or law, the desired fee shall be determined at the College level. Such fees will be published in the general catalogs of each College or otherwise made public.~~

~~Among such fees may be locker fee, laboratory fee, registration fee for special or readmitted students, materials fee, computer use fee, and others as may be assessed from time to time. Unless already established by law, the desired fee shall be determined at the local campus level.~~

~~Such fees will be published in the general catalogs of each College or otherwise made public.~~ Details of all the fees shall be printed and available in the business office of each campus College and in the System Office. The money received from fees for state-related activities shall be paid into the accounts of the State Treasurer and held for disbursement as an institutional cash fund for the specific College remitting the funds.

FISCAL OPERATIONS, NEBRASKA STATE COLLEGES

POLICY: 6022

**Income; System-~~wide~~-Wide Fees;
Individual ~~Campus~~-College Fees**

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Legal Reference: RRS 85-307
RRS 85-311
RRS 85-503
RRS 85-328

State Colleges: President; Collection of fees
State Colleges; Matriculation fees; Institutional cash fund
State educational institutions; Fees
State College Facility Fee Fund; created; use; investment

Policy Adopted: 1/28/77
Policy Revised: 3/24/88
Policy Revised: 3/11/94
Policy Revised: 9/26/97
Policy Revised: 4/13/00
Policy Revised: 2/12/04
Policy Revised: 1/8/08

Policy Revised:

Fiscal, Facilities & Audit Committee

Bill Roskens, Chair
Larry Teahon

November 4, 2011

ACTION: First & Final Round Approval of Revisions to Board Policy 7010; Purchases; Bids; Public Lettings

Priority: Financial Strength of the System
Goal: 4. Improve efficiency of operations

The System Office recommends approval of the revisions to this policy, to change the limit for purchases made without a purchase order and to add a section on equipment and vehicle repairs. Attached is a copy of Board Policy 7010.

BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 7010

Purchases; Bids; Public Lettings

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BOARD POLICY

Public Lettings

All public lettings made by the Colleges and the System Office shall meet the requirements of state statute for such activities. [Policies related to public lettings for capital construction projects are found in Policy Series 8000.](#)

Advertisements for bids shall fix the day and time upon which bids shall be returned, received and opened. When a public contract is to be awarded to the lowest responsible bidder, a resident bidder shall be allowed a preference over a nonresident bidder from a state which gives or requires a preference to bidders from that state. The preference shall be equal to the preference given or required by the state of the nonresident bidder. This provision shall not apply to any contract for any project upon which federal funds would be withheld because of such provisions.

All contractors bidding on public lettings in the System shall file with the bid form, a statement that he/she is complying with, and will continue to comply with, fair labor standards in the pursuit of his/her business and in the execution of the contract on which he/she is bidding. If it is shown that any contractor submitting a bid has not complied with fair labor standards in the pursuit of his/her business, such lack of compliance shall be the basis for disqualification of the bid.

The State of Nebraska's Drug-Free Workplace Policy requires those engaging in or seeking to engage in business with the State to establish a drug-free workplace policy. All contractors and vendors wishing to enter into a contract with a College must either submit a copy of their drug-free workplace policy or submit a statement that they are in compliance with the State of Nebraska's Drug-Free Workplace requirement. Purchase Orders used to obtain products or services shall contain a statement that, by virtue of accepting the Purchase Order, providing the project or services and receiving payment for the same, the vendor is verifying that his/her business is in compliance with the State's Drug-Free Workplace Policy.

All contractors shall register and use a federal immigration system to determine the work eligibility status of new employees physically performing services within the State of Nebraska.

No person who is in charge of any bids prior to the time fixed for opening, shall open them prior to the time or otherwise disclose to any bidder the contents, amount or other details of any rival bid.

Purchases

The responsibility for the purchasing, receiving, storing and distributing of all materials, supplies, moveable furniture and moveable equipment to support the activities and programs of each College and the System Office, unless otherwise provided, is delegated by the Board to the President of each College or to the Chancellor. The Vice President for Administration and Finance of the College shall serve as the Principal Purchasing Agent for the College and shall be responsible for the development and implementation of College processes and procedures which conform to the requirements of the Board of Trustees. Should such processes and procedures include the appointment of a College purchasing agent and a decentralized purchasing function, responsibility for conformance with Colleges' and Board of Trustees' requirements shall remain with the Principal Purchasing Agent.

BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 7010

Purchases; Bids; Public Lettings

Page 2 of 5

While a staff member as a prospective user may informally seek information and confer with a vendor about the characteristics and list price of a product, negotiation for purchase of such product must be done in compliance with the College/Board of Trustee's policies. In instances where the College has a decentralized purchasing function which may involve the prospective user of a product, the Principal Purchasing Agent shall retain responsibility for assuring compliance with procurement procedures. If correspondence is carried on between a prospective user and a vendor, copies of such correspondence shall be included along with other price documentation accompanying a purchase order to the extent determined appropriate by the Principal Purchasing Agent. Employees are to be aware of and follow the requirements stated in Policy #5002, Conflict of Interest; Employment Requirements when working with potential vendors for their College.

Purchasing processes and procedures shall be designed to assure that all materials, supplies, equipment and contractual services, using appropriate standards and specifications, can be purchased at the most advantageous price. Where feasible and appropriate, each College shall attempt to determine its annual supply and equipment needs so that purchasing may be coordinated to realize the potential economies of standardization of materials and large scale purchases. State purchasing assistance or contracts may be utilized where found to be advantageous. Payment will be made on satisfactory evidence that the materials have been received or the services rendered; that the designated specifications have been met; and that the price charged is correct. In that the State of Nebraska prefers that electronic payments be made to contractors and suppliers when possible, the following text shall appear on all State College Requests for Proposals, bid requests, contracts and purchase orders: "The Colleges may request that payments be made electronically instead of by State warrant."

All purchases of and contracts for services, materials, supplies, or equipment, and all leases of property, shall be made in the following manner, except in emergencies approved by the Chancellor:

- 1) By a competitive formal sealed bidding process in all cases in which the purchases are of estimated value in the amount of twenty-five thousand dollars (\$25,000) or more;

Competitive formal sealed bids are price quotations secured from vendors by means of A Quotation Request form. A minimum of fifteen (15) calendar days shall elapse between the time formal bids are advertised or called for and the time of their opening. Bids are opened publicly at the time and date specified in the Quotation Request. Facsimile quotes or e-mails received by the institution are not allowed during this process.

- 2) By a competitive informal bidding in all cases in which the purchases are of estimated value equal to or exceeding ten thousand dollars (\$10,000) but less than twenty-five thousand dollars (\$25,000) ;

Informal competitive bids are price quotations for goods and services which are secured by a written request for bids and which are documented in writing by the vendors after solicitation by the College/System Office. Informal competitive bidding requires written specifications to be sent to prospective bidders with a specified date for the return of the sealed bid, but a time opening of the bids is not required. Facsimile quotes or e-mails received by the institution are not allowed during this process.

- 3) By an informal bidding process in all cases in which the purchases are of estimated value equal to or exceeding two thousand five hundred dollars (\$2,500) but less than ten thousand dollars (\$10,000) ;

Informal bids are price quotations for goods or services which are secured by telephone calls or letters to potential vendors or from the vendors' published material. If the bids are obtained by telephone, the College/System Office is required to document such bids in writing.

BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 7010

Purchases; Bids; Public Lettings

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- 4) By a non-bidding process in all cases in which the purchases are of estimated value less than two thousand five hundred dollars (\$2,500). If it is determined by the College/System Office that solicitation of bids for items costing less than two thousand five hundred dollars (\$2,500) would result in a better quality product or lower cost, informal bids may be secured by telephone or in writing.
- 5) All contracts for services, purchases and leases shall be bid as a single whole item. In no case shall contracts be divided or fractionated in order to produce several contracts which are of an estimated value below that required for competitive bidding.
- 6) Purchase Orders or Purchase Requisitions shall be prepared to serve as notification of award and documentation for the purchase of supplies, materials or equipment when the item(s) are being purchased under an existing State of Nebraska or College contract. Purchase orders are not required when purchasing supplies, materials, equipment or services that cost less than \$2,500+000. A contract document shall be used for capital construction projects, leases of property and services when the cost of the contract exceeds \$50,000. A Notice of Award shall be issued prior to the execution of contracts for capital construction projects, leases of property or for retainage of services.
- 7) In addition to the requirements of this policy, acquisition of specialized equipment must also follow the purchasing requirements established by the Office of the CIO - Division of Communications (telecommunications equipment), Office of the CIO – Information Management Services (computer equipment), and DAS Transportation Services Bureau (motor vehicles).
- 8) Items may be purchased without competitive bidding when the price has been established by the federal General Services Administration or participation in a contract competitively bid by another state or group of states or other appropriate public entity.
- 9) Used vehicles, equipment, materials, or supplies may be purchased by a non-bidding process up to the amount of \$25,000 with the approval of the appropriate President or the Chancellor. Documentation justifying the purchase should be included with the purchase order for future reference.
- 10) Library acquisitions may be purchased by a non-bidding process when comparable pricing is checked through the Library's automation software or other specialized price comparison software available specifically for library acquisitions.
- 11) Repairs to equipment and vehicles are not required to follow competitive bidding procedures. However, the Colleges/System Office shall negotiate for such repairs to assure quality work is performed at a reasonable cost.

Competitive Bids

The Department of Administrative Services/Materiel Division has delegated purchasing authority to each College and bidding shall follow the requirements of the Board. State purchasing assistance or State contracts and other procurement procedures may be utilized where found to be advantageous.

If articles are to be purchased by competitive bidding, the Colleges and System Office shall prepare standards and specifications for these articles in such a manner it will be possible for three or more manufacturers, vendors, or suppliers to submit competitive bids. If a requisition for articles exceeds ten thousand dollars (\$10,000) and bids

BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 7010

Purchases; Bids; Public Lettings

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cannot be obtained from three bidders, then the standards and specifications of the articles upon which bids are being sought shall be reviewed. If it then is determined by the College, in consultation with the System Office staff, that because of the special nature of the articles sought to be purchased, the standards and specifications should remain as written, bids may be accepted from a fewer number of bidders than three with the approval of the Chancellor.

All purchases, leases or contracts of articles, property or services which are required to be based on competitive bids, shall be made to the lowest responsible bidder, taking into consideration the best interest of the College, the quality of the articles proposed to be supplied, their conformity with specifications, the purposes for which required, and the times of delivery. In determining the lowest responsible bidder, in addition to price, the Colleges may develop criteria specific to a purchase or may give the following elements consideration where applicable:

- 1) The ability, capacity and skill of the bidder to perform the contract required;
- 2) The character, integrity, reputation, judgment, experience and efficiency of the bidder;
- 3) Whether the bidder can perform the contract within the time specified;
- 4) The quality of performance of previous contracts;
- 5) The previous and existing compliance by the bidder with laws relating to the contract;
- 6) The life-cycle costs of the personal property in relation to the purchase price and specific use of the item;
- 7) The performance of the personal property, taking into consideration any commonly accepted tests and standards of product usability and user requirements;
- 8) Energy efficiency ratio as stated by the bidder for alternative choices of appliances or equipment;
- 9) The information furnished by each bidder concerning life-cycle costs between alternatives for all classes of equipment, evidence of expected life, repair and maintenance costs, and energy consumption on a per-year basis;
- 10) The results of the United States Environmental Protection Agency tests on fleet performance of motor vehicles. Each bidder shall furnish information relating to such results; and
- 11) Such other information as may be secured having a bearing on the decision to award the contract.

A minimum of fifteen (15) calendar days shall elapse between the time formal bids are advertised or called for and the time of their opening; provided, however, that this requirement may be waived by the Chancellor in case of an emergency.

Any or all bids may be rejected by the College or ~~System Office Board of Trustees~~, including the bid of any bidder who has failed to perform a previous contract with the Colleges or the State of Nebraska. In any case, where competitive bids are required and all bids rejected, and the proposed purchase is not abandoned, new bids shall be called for as in the first instance.

No employee of the Colleges or the System Office shall be financially interested, or have any beneficial personal interest, directly, or indirectly, in the purchase or leasing of any articles or property, nor in any firm, partnership,

BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 7010

Purchases; Bids; Public Lettings

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corporation or association furnishing them. No such person shall receive or accept directly or indirectly from any person, firm or corporation submitting any bid or to whom a contract may be awarded, by rebate, gift or otherwise, any money or other thing of value whatsoever, or any promise, obligation or contract for future reward, or compensation.

Emergency Situations

In the event of a natural disaster or other catastrophic event, competitive bidding procedures may be waived with the approval of the Chancellor or designee.

Legal Reference:	RRS 4-114	Public employer and public contractor; register with and use federal immigration verification system; Department of Labor; duties
	RRS 73-101 through 105	Public Lettings
	RRS 81-153	Materiel division; powers and duties; enumerated
	RRS 81-161	Competitive bids; Award to lowest responsible bidder; Elements considered
	RRS 81-161.01	Competitive bids; time required to elapse between notice and opening of bids; waiver
	RRS 81-161.02	Competitive bids; rejection, grounds, new bids

Policy Adopted: 1/28/77
Policy Revised: 7/22/83
Policy Revised: 3/16/90
Policy Revised: 3/11/94
Policy Revised: 11/11/95
Policy Revised: 9/26/97
Policy Revised: 9/15/06
Policy Revised: 4/13/07
Policy Effective: 7/1/10
Policy Revised: 6/2/11

Approved: 6/3/10

Policy Revised:

Fiscal, Facilities & Audit Committee

Bill Roskens, Chair
Larry Teahon

November 4, 2011

**ACTION: First & Final Round Approval of Revisions to Board Policy 7015;
Contracts; Limitations, Exemptions**

Priority: Financial Strength of the System
Goal: 4. Improve efficiency of operations

Board Policy 7015 was revised to clarify the contracts, agreements and memorandums of understanding that must have Board approval prior to signing. The System Office recommends approval of the revisions to this policy. Attached is a copy of Board Policy 7015.

BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 7015

Contracts; Limitations, Exemptions

Page 1 of 2

BOARD POLICY

The Board ~~of Trustees~~ is responsible for all contracts. ~~No contract may commit funds for a future fiscal year, unless specific funding has been identified in a Legislative appropriation bill or an appropriate escape clause has been inserted in the contract.~~

No contract, purchase ~~option-agreement~~ or lease/purchase agreement, that requires Board approval, shall be signed or finalized in any form until the Board ~~of Trustees~~ has authorized the ~~college-College~~ to enter into such an understanding.

Contracts, Memorandums of Understandings, or Agreements establishing collaborative, educational partnerships between the Colleges and external entities must be approved in advance by the Board and signed by the Chancellor.

All contracts for capital construction projects must follow the criteria stipulated in Policies 8063 through 8068.

All contracts related to revenue bond facilities will be in accordance with the indentures, statutes, and related Board policies.

~~Contracts with individual students for room, board or deferred payment programs may be entered into by the administration of each college after approval of the terms have been provided by the Board.~~

Certain contracts do not require review and approval by the Board. ~~An exempt contract shall be defined as any of the following;~~

1. Any contract with individual students for room and board or deferred payment programs.
2. Any student internship, practicum or workforce training grant agreements.
3. Any community service and service learning contracts.
4. Any Northeast Nebraska Teacher Academy agreements (NENTA.)
5. Any articulation agreements to determine course equivalencies in accordance with Board Policies.
6. Any bus chartering contracts.
- ~~7. Any contract for the purchase of food and consumable food service items used in the regular course of business in the operations of the college.~~
- ~~28. Any contract for the purchase of supplies and commodities used in the regular course of business in the operations of the college.~~
- ~~39. Any contract for the purchase of installation services or movable equipment where the total cost does not exceed one hundred thousand dollars (\$100,000).~~
410. Any contract for the purchase of utilities, gasoline, oil, or diesel fuel used in the regular course of business in the operation of the college.

BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 7015

Contracts; Limitations, Exemptions

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~~511.~~ Any contract ~~providing for~~dealing with the sale of ~~a single item of~~College personal property, ~~if Board Policy 7014 is followed. Any sale of real property owned by the college,~~ where the sale price does not exceed ~~ten~~twenty four thousand dollars (~~\$10,000~~24,000).

~~612.~~ Any granting of a ~~temporary~~lease ~~or rental agreement, whereby~~to an external party, ~~if the annual proceeds are less than twenty four thousand dollars (\$24,000) in accordance with Board Policy 8028 is authorized to use or occupy state college property for a term not exceeding six months.~~

~~713.~~ Any contract relating to the staging or performance of any cultural, artistic, musical, scholarly, recreational, or intercollegiate athletic event (at home or away).

~~814.~~ Any contract for the purchase of material to be added to the collection of any ~~state college~~College library.

~~915.~~ Any contract that does not exceed ~~ten~~twenty four thousand dollars (~~\$10,000~~24,000), whereby a ~~state~~eCollege will provide services to an external party, including, but not limited to, instruction, consulting, planning, technical assistance or program development ~~services~~courses. (For contracts to receive services, refer to Board Policy 7016.)

All exempt contracts shall be signed by the ~~College~~College President or his/her designated Vice President. ~~-A list of the exempt contracts over fifty thousand dollars (\$50,000), authorized and signed by the College, and the authorized person signing them shall be provided to the Board of Trustees in the contract report prepared for each Board meeting proper format.~~

Legal Reference: RRS 85-304
RRS 85-411

Board of Trustees; Powers; Enumerated
Campus buildings and facilities; Board; Powers

Policy Adopted: 7/22/83
Policy Revised: 3/11/94
Policy Revised: 6/15/95
Policy Revised: 4/13/07

Policy Revised:

Fiscal, Facilities & Audit Committee

Bill Roskens, Chair
Larry Teahon

November 4, 2011

**ACTION: First & Final Round Approval of Revisions to Board Policy 8028;
Facilities; Leasing or Renting On-Campus Space**

Priority: Financial Strength of the System
Goal: 4. Improve efficiency of operations

Board Policy 8028 was revised to clarify the renting and/or leasing of College space. The System Office recommends approval of the revisions to this policy. Attached is a copy of Board Policy 8028.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 8028 Facilities; Leasing or Renting On-Campus Space

Page 1 of 1

BOARD POLICY

If state facilities are not needed for their original purpose or other college-related purposes, the Board ~~may~~ authorizes the ~~colleges-Colleges~~ to enter into agreements with other entities for lease or rental of vacant space. ~~Lease agreements shall contain a restriction prohibiting the lessee from making material~~ All alterations or improvements on or to the leased property will be done by the College, following current board policy for all such work, with all costs the responsibility of the entity leasing the property, unless otherwise noted in a memorandum of understanding, lease agreement or rental contract, without prior written authorization of the college President and Board's Chancellor. In general, the ~~colleges-Colleges~~ shall avoid leasing/renting college-College facilities in such a way that they are in direct competition with available commercial facilities in the community. Rental rates may be charged which are shall be comparable to ~~that charged in that geographic region for similar facilities in that geographic region.~~ The President may waive or reduce rental charges for public service functions as described in Board Policy 4350. Agreements shall specify proof of insurance requirements as applicable. Revenue ~~from such rental shall will~~ be deposited into the appropriate cash fund or revolving (revenue bond) fund, of that institution.

The ~~campus~~ President is authorized to approve and sign all memorandum of understanding lease, lease agreements or rental agreement, if agreement is with rental of less than ~~\$5,000~~ ten thousand dollars (\$10,000) annually per year (eight hundred thirty three dollars and thirty three cents [\$833.33] per month). The Chancellor, upon recommendation of the ~~campus~~ President, is authorized to ~~approve and sign memorandum of understanding, lease agreements or rental agreement, if agreement is with rental~~ between \$5,000 and ten thousand dollars (\$10,000) and twenty four thousand dollars (\$24,000) annually (eight hundred thirty three dollars and thirty four cents [\$833.34] to one thousand nine hundred ninety nine dollars and ninety nine cents [\$1,999.99] per month). If the memorandum of understanding for a All lease agreements or rental agreement equals or exceeds \$10,000 twenty four thousand dollars (\$24,000) annually, (two thousand dollars [\$2,000] per month), the document will shall be submitted to the Board of Trustees for approval prior to the agreement taking effect entering into them. After approval Renewal of lease agreements approved previously by the Board, subsequent agreements may be approved and signed by the Chancellor, unless the agreement has had substantial revisions are proposed for the terms of the agreement.

Copies of all ~~signed lease agreements, in the proper format, shall will~~ be filed with the System Office. ~~The form used for the official contractual agreements shall be the standard form for leasing and/or rental developed by the State College System Office.~~

Legal Reference: RRS 85-304
RRS 85-314

Board of trustees; power, enumerated
Board of trustees; rules and regulations

Policy Adopted: 6/19/98
Policy Revised: 9/15/06

Policy Revised:

Fiscal, Facilities & Audit Committee

Bill Roskens, Chair
Larry Teahon

November 4, 2011

ACTION: **Authorize Chancellor to Sign an Addendum to Construction Manager at Risk Contract with Sampson Construction Company With a Guaranteed Maximum Price for Rangeland Agriculture Center Project at Chadron State College**

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy j. Maintain facilities and improve physical environment.

On November 15, 2002, the Board accepted the initial program statement for the Agricultural Classroom/Laboratory/Arena at Chadron State and approved the program statement at its February 13, 2003 meeting. On November 16, 2006, a revised program statement was approved by the board. BVH, in consultation with CSC, has completed the Design Development phase of the Rangeland Agricultural Center project. BVH presented the plan to the Board at its September 8-9, 2011 meeting.

On December 1, 2010, after a selection process that included an RFP, Proposal Review and Interview/Presentations by three firms, Sampson Construction Company was selected to serve as Construction Manager at Risk (CM) for the Rangeland Agriculture Center project at Chadron. The Chancellor was authorized by the Board at its November 12, 2010 Board meeting to sign the contract with the CM. The Architect and the CM are currently working closely to complete the planning for the project and prepare for construction.

The next step in the process is the establishment of the Guaranteed Maximum Price (GMP) by the CM. The System Office and CSC recommend that the Chancellor be authorized to approve the GMP when it is ready, with the option to include any add alternates which will vary from the planned construction budget. An early approval will allow the project to continue moving forward in a timely manner.

Fiscal, Facilities & Audit Committee

Bill Roskens, Chair
Larry Teahon

November 4, 2011

ACTION: **Authorize Chancellor to Sign Student Center HVAC and College Theatre HVAC Improvements Contracts at Peru State College**

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy j. Maintain facilities and improve physical environment.

Peru State has contracted with Farris Engineering to design and oversee improvements to the HVAC system at the Student Center, including replacement of the rooftop unit. The cost of the project will be paid from Peru State's Revenue Bond Surplus Contingency Maintenance funds. Farris has prepared bid documents and will be taking bids in early November. Peru requests authorization for the Chancellor to sign the construction contract after review, in an amount not to exceed \$250,000. This authorization will facilitate continued progress on the project.

Peru State has contracted with Farris Engineering to design and oversee improvements to the HVAC system at the College Theatre. The cost of the project will be paid from LB1100 Set Aside funds and Peru State cash. Farris is preparing bid documents and will be taking bids in late November. Peru requests authorization for the Chancellor to sign the construction contract after review, in an amount not to exceed \$240,000. This authorization will facilitate continued progress on the project.

The System Office recommends the Chancellor be authorized to sign the above mentioned contracts.

Fiscal, Facilities and Audit Committee

Bill Roskens, Chair
Larry Teahon

November 4, 2011

ACTION: Accept & Approve Wayne State President's Recommendation to Name a Chemistry Lab in Recognition of Individuals Who Have Provided Substantial Financial Gifts for the Phase II Renovation of the Carhart Science Building

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: g. Continually find ways to stretch limited resources as far as possible

Board Policy 8020 provides the naming of an NSCS facility. According to Section 8 of the policy, "If a State College wishes to name a section of a facility, such as a room...the proposed name shall come to the Board as a recommendation of the College President." Pursuant to this Policy, Wayne State proposes to name a chemistry lab in recognition of a substantial contribution designated for the restoration of the Carhart Science Building.

The gift completed the Foundation's commitment to the College for Phase II of the project and allowed the College to receive a challenge grant from The Robert Daugherty Charitable Foundation. This naming request brings honor to the donors, to Wayne State and to the Nebraska State College System.

The System Office supports this request and recommends approval. Details of the request will be provided to the Board and announced to the public at a later date.

Academic & Personnel Committee

Gary Bieganski, Chair
Roger Breed

November 4, 2011

ACTION: Accept and Approve Wayne State President's Recommendation to Name the Department of Business and Economics in Recognition of An Individual Who Has Provided Substantial Financial Gifts

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: g. Continually find ways to stretch limited resources as far as possible

Board Policy 8020 provides the naming of an NSCS facility. According to Section 8 of the policy, "If a State College wishes to name a section of a facility, such as a room or an open area within a facility...the proposed name shall come to the Board as a recommendation of the College President." Pursuant to this Policy, Wayne State proposes to name the Department of Business and Economics in recognition of a donor who has provided substantial financial gifts for unrestricted, endowed scholarships, capital improvements and for a current and estate gift for the *Centennial Campaign*.

The donor has also been influential in securing gifts from other major foundations. This naming request brings honor not only to the donor, but also Wayne State and the Nebraska State College System.

The System Office supports this request and recommends approval. Details of the request will be provided to the Board and announced to the public at a later date.

Fiscal, Facilities & Audit Committee

Bill Roskens, Chair
Larry Teahon

November 4, 2011

ACTION: **Authorize Chancellor to Sign Extension of the Contract with The Clark Enersen Partners for Design of Carhart Science Building Renovation Phases III and IV at Wayne State College**

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy j. Maintain facilities and improve physical environment.

In August, the Board authorized carryforward funding to assist with completion of the Carhart project. To facilitate the accurate projection of construction costs, it is necessary to sign an extension of the design contract with The Clark Enersen Partners for Phases III and IV. Re-design work is needed to ensure that necessary programmatic functions are preserved, accommodating an earlier decision to eliminate the greenhouse addition. WSC requests that the Board authorize the Chancellor to sign the professional services contract extension to keep the planning process moving forward.

Fiscal, Facilities & Audit Committee

Bill Roskens, Chair
Larry Teahon

November 4, 2011

ACTION: Approve the Following Contract as Submitted by Wayne State College:

Wayne Contract

- Memorial Stadium (installation of scoreboard at Cunningham Football Field)
 – \$231,812

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

Board policies 7015, 7016 and 8065 require that the following types of change orders be submitted to the Board for approval.

CONTRACTS – a) construction contracts for more than \$100,000; b) architect/engineer fees of more than \$40,000; c) consultant contracts for more than \$50,000; and d) exempt contracts exceeding \$50,000.

Wayne State	
Location on Campus:	Memorial Stadium
Contracted Work:	Installation of Scoreboard at Cunningham Football Field
Contract Amount:	\$231,812.00
Fund Source:	Cash
Contractor:	Daktronics, Minneapolis MN

Fiscal, Facilities and Audit Committee

Bill Roskens, Chair
Larry Teahon

November 4, 2011

ACTION: Authorize Cash Fund Appropriation of \$886,806 in the System Office for NeSIS Ongoing Operating Costs

Priority: Financial Strength of the System

Goal: 1. Ensure financial accountability

Strategies: f. Keep Board of Trustees informed on the financial status of the colleges and system
g. Continually find ways to stretch limited resources as far as possible

Authorization is requested for a cash fund appropriation in the amount of \$886,806 in the System Office related to NeSIS ongoing operating costs. In the distribution of funds approved by the Board in June, 2011, funding was included at each of the Colleges to bring the total available for NeSIS and SAP Operating Costs to the amount budgeted for these costs. Part of that total includes funding for NeSIS recurring costs that are billed to the NSCS from the University each year.

With approval of the requested cash fund appropriation, funds from each of the Colleges for NeSIS operating costs totaling \$366,255 for 2010-11 and \$520,551 for 2011-12 will be transferred to the System Office, with the actual billing for these operating costs then paid by the System Office. Any residual funds (difference between budgeted and actual) will remain in the System Office cash funds to support future operations, equipment or other capital needs for NeSIS.

In the future, the distribution of funds will reflect the cash fund appropriation required in the System Office for that year's NeSIS operating costs.

Academic and Personnel Committee

Gary Bieganski, Chair
Roger Breed

November 4, 2011

Online Program Offerings Report for Information Only

Priority: Educational Excellence Throughout the System

Goals: 2. Create a college experience that enriches the lives of our students and prepares them for their chosen careers

4. Strengthen academic programs

5. Create a diverse intellectual and social environment

Strategies: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students

l. Enhance coordinated outreach through distance delivery of classes, services, programs, and degrees

The information below provides a comparison of online offerings from 2010 and 2011. Chadron's enrollments and offerings have increased while Peru's and Wayne's have slightly decreased.

	Course Inventory Offered Online ¹ 2010/2011	Enrollment Duplicated Headcount 2010/2011	Enrollment SCH Production 2010/2011
Chadron State	255/258	4,342/5,550	12,594/15,910
Peru State College	132/123	3,695/3,401	10,600/9,724
Wayne State College	83/79	1,308/1,122	3,580/2,971

¹Online, Hybrid, or Blended

Faculty and staff are provided training in the development of courses and in the use of the course delivery system utilized at each college.

In accordance with Board Policy 4220, assessment measures for online courses include, at a minimum, a substantial culminating experience. Chadron, Peru and Wayne State have implemented a number of strategies to meet policy requirements.

Following are the 2011 reports prepared by each of the colleges.

Chadron State 2011

Accreditation

CSC offers 6 online bachelor's degree completion programs and 7 online master's degrees.

- **Bachelor's**
 - Business Administration
 - Library Information Management
 - Psychology
 - Library Media Specialist
 - Special Education
 - Mathematics
- **Graduate**
 - Mathematics—MAE
 - Mathematics—M.Ed.
 - MBA
 - Education Technology—M.Ed.
 - Elementary Education Administration—M.Ed.
 - Secondary Education Administration—M.Ed.
 - Organizational Management--MS

Course Definitions

Courses with online components are defined as:

- Online—all course requirements completed online
- Blended—campus students attend online and in-class sessions, while distance learners complete all course requirements online
- Hybrid—campus students attend required classroom sessions and complete other course components online. There is no distance learning component.

Course Inventory

- More than 400 courses have been developed in online, hybrid, or blended formats
- Fall 2011--258 courses are being offered in online, hybrid, or blended formats
- In addition to online courses for the degrees accredited by the Higher Learning Commission, the college also provides all of the general studies courses in online or correspondence format for distance learners.

Enrollment

- Duplicated headcount in all online, hybrid, and blended courses for fall 2011 —5,550
- Unduplicated headcount is 2,395
- Total SCH in all online, hybrid, and blended courses for fall 2011 —15,910

Course Delivery System

All online, hybrid, and blended courses are deployed through the Sakai open source learning management system. A three-year extension of the contract with rSmart, Inc. for technical support and servers for Sakai was negotiated July 1, 2010. This contract locks in the same annual service fee as the initial contract. In addition the college provides online technical support services for students and faculty after hours using a subcontract with Embanet. Instructors for online courses are either full-time campus-based faculty members or adjuncts whose credentials have been previously reviewed by the departments. Online adjuncts are further assigned a department mentor who monitors course performance along with the academic deans. Enrollment is limited to 30 students per online course.

PERU STATE 2011

Accreditation

Peru State College has been granted permission by HLC to offer all existing programs online. Currently PSC offers:

- Bachelor's
 - Business Administration, options in:
 - Management (Bachelor's of Applied Science)
 - Marketing
 - Accounting
 - Human Performance and Systems Management
 - Computer and Management Information Systems
 - Psychology
 - Criminal Justice
- Graduate
 - Curriculum and Instruction
 - Organizational Management

Course Definitions

Courses with online components are defined as:

- Online—all course requirements completed online.
- Hybrid—campus students attend online and in-class sessions, while distance learners complete all course requirements online.

Course Inventory

- PSC has approximately 233 online (fully online or hybrid) courses directly related to the HLC approved programs.
- Fall 2011—123 courses, including 179 total sections are being taught online or hybrid.

Enrollment

- Total online and hybrid duplicated enrollments —3,401
- Total online and hybrid SCH — 9,724
(Data as of 10/15/2011)

5.1.-4

Faculty

- Of the faculty teaching online courses, 100% have been formally trained on the Blackboard platform.
- Of the adjunct faculty teaching online courses, 100% have received extensive training on the Blackboard platform.

Course Approval Process

1. All courses intended for online delivery must be formally submitted for school, senate, and academic vice presidential approval prior to being developed in an online format.
2. If approved, the faculty work with the PSC Director of Offutt Operations and Online Services to develop the course. Once completed, the course is reviewed for technical design and then submitted to the appropriate Dean for review, suggestions, and potential modification prior to teaching. Both the technical and Dean reviews are evaluated against a set of best practices.

Faculty Oversight

Evaluation of online faculty is conducted the same as faculty teaching traditional face-to-face courses. Both are guided by the faculty negotiated agreement.

Academic Support

Online faculty Support:

- Access to full-time professional staff for creating and modifying online courses and for ongoing technical support.
- Initial training on the Blackboard platform.
- Access to campus-based online pedagogy and course management workshops throughout each semester. Annual summer online workshop for all adjunct faculty and full-time faculty who wish to attend.

Student Support:

- 24/7 access for technical support (toll free at 888-258-5558, after 5:00 and weekends at 402-274-8530, and via email at bbtechsupport@oakmail.peru.edu).
- Access to faculty (through the platform) for help with course related issues.
- Online enrollment.
- Online student services (registration, library, advising, etc).
- Online demo course and readiness survey.
- Online tutoring.

WAYNE STATE 2011

Accreditation

WSC received accreditation from the HLC to offer the following graduate programs completely online: Masters in Business Administration, Education Specialist, and Organizational Management.

Course Definitions

Courses with online components are defined as:

- Online - all course requirements completed online
- Hybrid – course combines both online and face-to-face methods of delivery
- Traditional Face-to-Face – no online requirements for the course.

Course Inventory

- WSC has more than 220 courses that have been approved and developed in online or hybrid formats.
- For Fall 2011, 79 course sections are being taught online or hybrid.

Enrollment

- Duplicated enrollments in all online and hybrid courses for Fall 2011(as of 10/04/11): 1,122
- Online and hybrid SCH for Fall 2011(as of 10/04/11): 2,971

Online Faculty

Approximately 125 current faculty and staff members have been formally trained on Sakai.

Course Approval Process

1. All courses must be formally submitted for department, school and academic vice presidential approval.
2. If approved, faculty work with the WSC Instructional Design Coordinator to develop the course. The Instructional Design Coordinator also provides close support for the faculty member during the initial offering of the course.

Faculty Oversight

Evaluation of online faculty is conducted the same as faculty teaching traditional face-to-face courses. Both are guided by the faculty negotiated agreement.

5.1.-6

Academic Support

Online faculty Support:

- Access to a full-time, on-campus instructional designer for creating and modifying online courses.
- Toll free and email access to the technical help desk.
- Initial training on Sakai.
- Instructional support during the initial offering of the course.
- Access to campus-based online pedagogy and course management workshops throughout each semester.

Student Support:

- 24/7 access to a student help desk for technical issues (toll free and email)
- Access to faculty (through Sakai and email) for help with course-related issues
- Online enrollment
- Online student services (registration, library, advising, etc)
- Online tutorials

Academic and Personnel Committee

Gary Bieganski, Chair
Roger Breed

November 4, 2011

Summer 2011 Instructional Load Reports for Information Only

Priority: Educational Excellence Throughout the System

Goals: 2. Create a college experience that enriches the lives of our students and prepares them for their chosen career

3. Recruit, retain and invest in excellent faculty and staff

Strategies: a. Assess student learning outcomes

b. Provide students with access to effective academic advising

The Summer 2011 Instructional Load Reports have been submitted by the colleges and are attached. The following table summarizes the information regarding student credit hour production and FTE faculty. As you will note, the number of student credit hours has decreased 2.11%, FTE faculty has decreased 2.24% and student credit hour/FTE faculty has decreased 0.16%.

		Summer 2011				Summer 2010
		Undergraduate Level	Graduate Level	Total	System Total	System Total
Student Credit Hour	Chadron	3,821	2,312	6,133	17,377	17,752
	Peru	2,786	1,506	4,292		
	Wayne	3,919	3,033	6,952		
Total FTE Faculty	Chadron	17.5	14.2	31.7	95.9	98.1
	Peru	9.8	9.2	19.1		
	Wayne	18.75	26.33	45.08		
Student Credit Hour/FTE Faculty	Chadron	218	163	194	UG Avg: 237 Grad Avg: 147 Avg: 191	UG Avg: 242 Grad Avg: 148 Avg: 191.3
	Peru	283	163	225		
	Wayne	209	115	154		
FTE Students/ FTE Faculty	Chadron	15	14			
	Peru	19	14			
	Wayne	14	10			

**CHADRON STATE COLLEGE
INSTRUCTIONAL LOAD REPORT**

Term: Summer 2011

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	1,420	1,342	2,762	291	3,053
SCH Production (Adjunct/Part-Time)	562	497	1,059	2,021	3,080
SCH Production (Graduate Assistant)	0	0	0	0	0
Total SCH Production	1,982	1,839	3,821	2,312	6,133

DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	1.8	3.4	5.3	6.2	11.5
Associate Professor	1.2	2.4	3.6	4.3	7.9
Assistant Professor	1.8	1.7	3.4	2.9	6.3
Instructor	0.5	0.0	0.5	0.0	0.5
Lecturer	0.5	0.2	0.7	0.0	0.7
Adjunct/Part-Time	0.0	0.0	0.0	0.3	0.3
Professional Staff	0.6	0.8	1.3	0.4	1.8
Graduate Assistant	1.5	1.3	2.8	0.0	2.8
Total FTE Faculty	7.8	9.7	17.5	14.2	31.7
Total Headcount Faculty					68
FTE Students	132	123	255	193	447

DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	0.0	1.8	1.8	2.8	4.5
FTE Adjunct/Part-Time -- On-Campus*	0.6	0.8	1.3	0.0	1.3
FTE Graduate Assistant -- On-Campus*	0.0	0.0	0.0	0.0	0.0
SCH Production -- On-Campus*	22	332	354	200	554
FTE Ranked Faculty -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
FTE Adjunct/Part-Time -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
FTE Graduate Assistant -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
SCH Production -- Off-Campus**	0	35	35	207	242

DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-OnLine/Hybrid***	5.6	5.1	10.7	10.0	20.7
FTE Adjunct/Part-Time-OnLine/Hybrid***	1.5	1.3	2.8	0.3	3.1
FTE Graduate Assistant-OnLine/Hybrid***	0.0	0.0	0.0	0.0	0.0
SCH Production - OnLine/Hybrid***	1,828	1,367	3,195	1,840	5,035
FTE Ranked Faculty-Other Asynch****	0.2	0.0	0.2	0.3	0.5
FTE Adjunct/Part-Time-Other Asynch****	0.0	0.0	0.0	0.4	0.4
FTE Graduate Assistant-Other Asynch****	0.0	0.8	0.8	0.3	1.2
SCH Production-Other Asynch****	132	105	237	65	302

PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	247	175	206	22	114
SCH/FTE Adjunct/Part-Time	0	0	0	6737	10267
SCH/FTE Graduate Assistant	0	0	0	0	0
Total SCH/FTE Faculty	253	190	218	163	194
FTE Student/FTE Ranked Faculty	16	12	14	2	8
FTE Student/FTE Adjunct/Part-Time	0	0	0	561	797
FTE Student/FTE Graduate Assistant	0	0	0	0	0
Total FTE Student/FTE Faculty	16.88	12.67	14.55	13.59	14.12

*Face-to-face at each of the respective institutions

**Remote campus locations, traditional format, interactive distance learning originating from off-campus location

***At least 50% or more of delivery is by internet

****CD, video

**PERU STATE COLLEGE
INSTRUCTIONAL LOAD REPORT**

Term: Summer 2011

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	522	1,244	1,766	1,190	2,956
SCH Production (Adjunct/Part-Time)	453	567	1,020	316	1,336
SCH Production (Graduate Assistant)	0	0	0	0	0
Total SCH Production	975	1,811	2,786	1,506	4,292
DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	0.8	1.6	2.3	1.4	3.8
Associate Professor	0.5	0.8	1.3	0.7	1.9
Assistant Professor	0.0	1.5	1.5	4.0	5.5
Instructor	0.8	1.2	1.9	0.7	2.6
Lecturer	0.0	0.0	0.0	0.0	0.0
Adjunct/Part-Time	1.5	1.3	2.8	2.4	5.3
Graduate Assistant	0.0	0.0	0.0	0.0	0.0
Total FTE Faculty	3.5	6.3	9.8	9.2	19.1
Total Headcount Faculty					48
FTE Students	65	121	186	126	311
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	0.5	0.6	1.1	0.0	1.1
FTE Adjunct/Part-Time -- On-Campus*	0.0	0.0	0.0	0.0	0.0
FTE Graduate Assistant -- On-Campus*	0.0	0.0	0.0	0.0	0.0
SCH Production -- On-Campus*	54	66	120	0	120
FTE Ranked Faculty -- Off-Campus**	0.0	1.0	1.0	0.0	1.0
FTE Adjunct/Part-Time -- Off-Campus**	0.0	0.5	0.5	0.0	0.5
FTE Graduate Assistant -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
SCH Production -- Off-Campus**	0	536	536	30	566
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-OnLine/Hybrid***	1.5	3.4	4.9	6.7	11.6
FTE Adjunct/Part-Time-OnLine/Hybrid***	1.5	0.8	2.3	2.1	4.4
FTE Graduate Assistant-OnLine/Hybrid***	0.0	0.0	0.0	0.0	0.0
SCH Production - OnLine/Hybrid***	921	1,209	2,130	1,476	3,606
FTE Ranked Faculty-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Adjunct/Part-Time-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Graduate Assistant-Other Asynch****	0.0	0.0	0.0	0.0	0.0
SCH Production-Other Asynch****	0	0	0	0	0
PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	261	249	252	176	215
SCH/FTE Adjunct/Part-Time	302	425	360	129	253
SCH/FTE Graduate Assistant	0	0	0	0	0
Total SCH/FTE Faculty	279	286	283	163	225
FTE Student/FTE Ranked Faculty	17	17	17	15	16
FTE Student/FTE Adjunct/Part-Time	20	28	24	11	18
FTE Student/FTE Graduate Assistant	0	0	0	0	0
Total FTE Student/FTE Faculty	19	19	19	14	16

*Face-to-face at each of the respective institutions

**Remote campus locations, traditional format, interactive distance learning originating from off-campus location

***At least 50% or more of delivery is by internet

****CD, video

**WAYNE STATE COLLEGE
INSTRUCTIONAL LOAD REPORT**

Term: Summer 2011

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	1,454	1,964	3,418	1,775	5,193
SCH Production (Adjunct/Part-Time)	151	350	501	1,258	1,759
SCH Production (Graduate Assistant)	0	0	0	0	0
Total SCH Production	1,605	2,314	3,919	3,033	6,952
DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	3.67	3.25	6.92	9.89	16.81
Associate Professor	1.58	1.58	3.16	2.00	5.16
Assistant Professor	2.08	1.21	3.29	0.78	4.07
Instructor	1.67	0.75	2.42	1.11	3.53
Lecturer	0.00	0.00	0.00	0.00	0.00
Adjunct/Part-Time	0.92	2.04	2.96	12.55	15.51
Graduate Assistant	0.00	0.00	0.00	0.00	0.00
Total FTE Faculty	9.92	8.83	18.75	26.33	45.08
Total Headcount Faculty					106
FTE Students	107	154	261	253	514
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	4.17	3.08	7.25	1.56	8.81
FTE Adjunct/Part-Time -- On-Campus*	0.25	0.42	0.67	0.11	0.78
FTE Graduate Assistant -- On-Campus*	0.00	0.00	0.00	0.00	0.00
SCH Production -- On-Campus*	605	1,342	1,947	208	2,155
FTE Ranked Faculty -- Off-Campus**	0.00	0.08	0.08	1.33	1.41
FTE Adjunct/Part-Time -- Off-Campus**	0.00	0.25	0.25	6.55	6.80
FTE Graduate Assistant -- Off-Campus**	0.00	0.00	0.00	0.00	0.00
SCH Production -- Off-Campus**	0	29	29	617	646
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-Online/Hybrid***	4.83	3.63	8.46	10.89	19.35
FTE Adjunct/Part-Time-Online/Hybrid***	0.67	1.37	2.04	3.33	5.37
FTE Graduate Assistant-Online/Hybrid***	0.00	0.00	0.00	0.00	0.00
SCH Production - Online/Hybrid***	1,000	943	1,943	1,878	3,821
FTE Ranked Faculty-Other Asynch****	0.00	0.00	0.00	0.00	0.00
FTE Adjunct/Part-Time-Other Asynch****	0.00	0.00	0.00	2.56	2.56
FTE Graduate Assistant-Other Asynch****	0.00	0.00	0.00	0.00	0.00
SCH Production-Other Asynch****	0	0	0	330	330
PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	162	289	216	129	176
SCH/FTE Adjunct/Part-Time	164	172	169	100	113
SCH/FTE Graduate Assistant	0	0	0	0	0
Total SCH/FTE Faculty	162	262	209	115	154
FTE Student/FTE Ranked Faculty	11	19	14	11	13
FTE Student/FTE Adjunct/Part-Time	11	11	11	8	9
FTE Student/FTE Graduate Assistant	0	0	0	0	0
Total FTE Student/FTE Faculty	11	17	14	10	11

*Face-to-face at each of the respective institutions

**Remote campus locations, traditional format, interactive distance learning originating from off-campus location

***At least 50% or more of delivery is by internet

****CD, video

Academic & Personnel Committee

Gary Bieganski, Chair
Roger Breed

November 4, 2011

Reports of Personnel Actions
(For Information Only)

Priority: Educational Excellence Throughout the System
Goal: 3. Recruit, retain and invest in excellent faculty and staff

Board Policy 5021 states that all full-time (0.75 FTE or more) and part-time (less than .75 FTE) personnel appointments, overload assignments and summer school contract extensions be approved by the Presidents and reported to the Chancellor. The reports are included in the Board materials to establish a record of such action.

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Chadron State College
MEETING DATE: November 4, 2011

RANKED FACULTY (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Morgan, Jeff	Liberal Arts; Social & Communication Arts	Assistant Professor	42,801.00	State	08/21/2008 - 12/20/2011	1.000	Resignation	NA

UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Binkard, Daniel	Digital Graphic Designer	N/A	2,100.00	State	08/22/2011 - 12/16/2011	0.100	ART 343-01	Special
Gimeson, M Dewayne	Publications Specialist	N/A	2,100.00	State	08/22/2011 - 12/16/2011	0.100	ART 223-01	Special
Gonzalez, Frances	Tutorial Services Counselor	N/A	2,100.00	State	08/22/2011 - 12/16/2011	0.100	COLG 121-01	Special
Ledbetter, Elizabeth	Assistant to the Dean	N/A	45,300.00 prorated (37,750.00)	State	09/01/2011 - 06/30/2012	1.000	New appointment	Specific-Term
Ledbetter, Elizabeth	Distance Learning Coordinator	N/A	37,256.00	State	05/15/2009 - 08/31/2011	1.000	Resignation	NA
Miskimins, Melissa	Athletic Administrative Assistant	N/A	35,639.00	State	02/01/2007 - 08/24/2011	1.000	Resignation	NA
Miskimins, Melissa	Compliance Coordinator	N/A	39,144.00 prorated (33,329.13)	State	08/25/2011 - 06/30/2012	1.000	New appointment	Specific-Term
Rolfsmeier, Steven	Director Museum	N/A	54,166.00 prorated (42,676.21)	State	09/19/2011 - 06/30/2011	0.920	New appointment	Special
Rolfsmeier, Steven	Director Museum	N/A	2,100.00	State	08/22/2011 - 12/16/2011	0.100	BIOL 438/538 & 438L/538L	Special
Wright, Ottley	Academic Advisor	N/A	2,100.00	State	08/22/2011 - 12/16/2011	0.100	HPER 437/537-79B	Special
Zeller, LaWayne	Certification Officer	N/A	2,100.00	State	08/22/2011 - 12/16/2011	0.100	EDUC 131-79	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Chadron State College
MEETING DATE: November 4, 2011

NON-UNIONIZED PROFESSIONAL STAFF (FULL TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Curtis, Lisa	Interim Retention Specialist	N/A	24,822.00	Grant	10/01/2011 - 08/31/2012	0.750	Interim appointment; replaces Megan Spargo	Special
Green, Christopher	Interim Physical Activity Center Coordinator	N/A	35,000.00 prorated 26,250.00	State	09/01/2011 - 05/31/2012	0.750	New appointment; replaces Ashley Dent	Special
Hyer, Joel	Dean of Curriculum & Academic Advancement and Dean of BEAMSS	N/A	1,293.90	State	12/02/2010 - 08/01/2011	NA	Summer 2011 Independent Studies; 5 students	Special
Martin, Benjamin	Game Management Assistant	N/A	3,500.00	State	08/22/2011 - 12/16/2011	0.170	HPER 117-01; 210-01; 233-99A2	Special
Prestwich, Aaron	Project Director - Student Support Services	N/A	2,100.00	State	08/22/2011 - 10/14/2011	0.100	COLG 121-99	Special
Smith-Bruelman, Martha	Project Director - Upward Bound	N/A	700.00	State	08/22/2011 - 12/16/2011	0.030	COLG 100-01	Special

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bird, Richard	Liberal Arts; Visual & Performing Arts	Professor	3,000.00	State	09/01/2011 - 08/31/2012	NA	Department Chair	Special
Bruelman, August	BEAMSS; Business	Associate Professor	3,000.00	State	09/01/2011 - 08/31/2012	NA	Department Chair	Special
Butterfield, Charles	BEAMSS; Applied Sciences	Professor	3,000.00	State	09/01/2011 - 08/31/2012	NA	Department Chair	Special
Carey, Charles	Liberal Arts; Music	Instructor	2,632.00	State	08/22/2011 - 12/16/2011	0.111	Overload - 3.34 cr hrs	Special
Cavin, Scott	Liberal Arts; Visual & Performing Arts	Assistant Professor	4,000.00	Event Fee	08/22/2011 - 05/31/2012	NA	Technical work for Galaxy Series	Special
Ellington, H Elisabeth	Liberal Arts; English & Communication Arts	Assistant Professor	2,840.00	State	08/22/2011 - 12/16/2011	0.100	Overload - 3 cr hrs	Special
Enos, Karen	EHPCP&SW; Education	Associate Professor	666.68	State	08/22/2011 - 12/16/2011	NA	IDL courses; 4 sites	Special
Evertson, Matthew	Liberal Arts; English & Communication Arts	Professor	3,000.00	State	09/01/2011 - 08/31/2012	NA	Department Chair	Special
Gaudet, Laura	EHPCP&SW; Counseling, Psychology & Social Work	Professor	3,000.00	State	09/01/2011 - 08/31/2012	NA	Department Chair	Special
Hoem, Bruce	EHPCP&SW; Counseling, Psychology & Social Work	Associate Professor	250.00	State	08/22/2011 - 12/16/2011	NA	IDL course; 1 site	Special

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(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Hoffman, William	EHPCP&SW; Health, Physical Education & Recreation	Instructor	2,440.00	State	08/22/2011 - 12/16/2011	0.100	Overload - 3 cr hrs	Special
Keith, Tim	BEAMSS; Physical & Life Sciences	Professor	3,000.00	State	09/01/2011 - 08/31/2012	NA	Department Chair	Special
King, Don	EHPCP&SW; Education	Professor	3,000.00	State	09/01/2011 - 08/31/2012	NA	Department Chair	Special
Kirsch, Kathleen	Liberal Arts; Social & Communication Arts	Associate Professor	1,500.00	State	09/01/2011 - 12/31/2011	NA	Department Chair	Special
Lambert, Adam	Liberal Arts; Music	Associate Professor	2,857.00	State	08/22/2011 - 12/16/2011	0.089	Overload - 2.67 cr hrs	Special
Lambert, Adam	Liberal Arts; Music	Associate Professor	3,000.00	State	09/01/2011 - 08/31/2012	NA	Department Chair	Special
Leesch, Lisette	Liberal Arts; Justice Studies	Associate Professor	3,000.00	State	09/01/2011 - 08/31/2012	NA	Department Chair	Special
Margetts, Jim	Liberal Arts; Music	Associate Professor	3,858.00	State	08/22/2011 - 12/16/2011	0.111	Overload - 3.34 cr hrs	Special
McCallum, Henry	EHPCP&SW; Education	Assistant Professor	166.66	State	08/22/2011 - 12/16/2011	NA	IDL course; 2 sites	Special
Nealeigh, Norma	BEAMSS; Applied Sciences	Professor	2,758.00	State	08/22/2011 - 12/16/2011	0.066	Overload - 2 cr hr	Special
Petersen, G. Ann	EHPCP&SW; Education	Professor	500.00	State	08/22/2011 - 12/16/2011	NA	IDL courses; 4 sites	Special
Rahman, Shaifqur	Liberal Arts; Social & Communication Arts	Associate Professor	1,500.00	State	01/01/2012 - 05/31/2012	NA	Department Chair	Special
Ritzen, Scott	EHPCP&SW; Health, Physical Education & Recreation	Professor	3,000.00	State	09/01/2011 - 08/31/2012	NA	Department Chair	Special
Schaefer, George	Liberal Arts; Music	Professor	5,202.00	State	08/22/2011 - 12/16/2011	0.133	Overload - 3.98 cr hrs	Special
Schaeffer, Susan	EHPCP&SW; Counseling, Psychology & Social Work	Associate Professor	1,000.00	State	08/22/2011 - 12/16/2011	NA	IDL courses; 4 sites	Special
Schreuder, Joel	Liberal Arts; Music	Associate Professor	3,492.00	State	08/22/2011 - 12/16/2011	0.106	Overload - 3.17 cr hrs	Special
Sealey, Jesse	EHPCP&SW; Education	Assistant Professor	666.68	State	08/22/2011 - 12/16/2011	NA	IDL courses; 4 sites	Special
Stack, Robert	BEAMSS; Mathematical Sciences	Professor	3,000.00	State	09/01/2011 - 08/31/2012	NA	Department Chair	Special
Stephens, Michael	Liberal Arts; Music	Assistant Professor	3,589.00	State	08/22/2011 - 12/16/2011	0.122	Overload - 3.65 cr hrs	Special

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RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Stewart, Deborah	EHPCP&SW; Counseling, Psychology & Social Work	Associate Professor	500.00	State	08/22/2011 - 12/16/2011	NA	IDL courses; 2 sites	Special
Taylor, Una	Liberal Arts; Music	Associate Professor	2,490.00	State	08/22/2011 - 12/16/2011	0.078	Overload - 2.34 cr hrs	Special
Wentworth, Beth	BEAMSS; Mathematical Sciences	Associate Professor	250.00	State	08/22/2011 - 12/16/2011	NA	IDL course; 1 site	Special

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Abourezk, Nikki	Liberal Arts; English & Humanities	N/A	8,400.00	State	08/22/2011 - 12/16/2011	0.400	ENG 111-99B, 99C, 99D & 79A	Special
Balmat, Jennifer	BEAMSS; Physical & Life Sciences	N/A	2,100.00	State	08/22/2011 - 12/16/2011	0.100	GEOS 130-01	Special
Billings, Ron	EHPCP&SW; Education	N/A	1,400.00	State	08/22/2011 - 12/16/2011	0.060	Student Teacher Supervision	Special
Bridges, Ken	Liberal Arts; Social & Communication Arts	N/A	2,100.00	State	08/22/2011 - 12/16/2011	0.100	HIST 430/530	Special
Candelora, Lani	BEAMSS; Business	N/A	4,200.00	State	10/24/2011 - 12/16/2011	0.200	MGMT 639-79B1 & 79B2	Special
Cheng, I-Wei	BEAMSS; Business	N/A	4,200.00	State	08/22/2011 - 10/14/2011	0.200	ECON 537-79A1 & 79A2	Special
Cooper, David	EHPCP&SW; Education	N/A	2,800.00	State	08/22/2011 - 12/16/2011	0.130	EDUC 224-791 & 79B2	Special
Cressy, Charles	EHPCP&SW; Education	N/A	2,100.00	State	08/22/2011 - 12/16/2011	0.100	EDUC 431-0009 & Student Teacher Supervision	Special
Crouse, Kerma	EHPCP&SW; Education	N/A	1,400.00	State	08/22/2011 - 12/16/2011	0.070	EDUC 207-791 & 792	Special
Curtis, Lisa	TRiO - Student Success Services	N/A	6,000.00	Grant	08/19/2011 - 09/30/2011	0.250	Resignation; Graduate Assistantship	NA
Eastes, Clarene	EHPCP&SW; Education	N/A	2,100.00	State	08/22/2011 - 12/16/2011	0.100	EDUC 475-84	Special
Evans, Evan	BEAMSS; Business	N/A	4,200.00	State	08/22/2011 - 12/16/2011	0.200	MKTG 231-79A1 & MKTG 331-79B1	Special
Follis, Nikki	BEAMSS; Business	N/A	6,300.00	State	08/22/2011 - 12/16/2011	0.300	ECON 130-79A1 & 79A2; ECON 130-79B1	Special
Gardener, Clark	EHPCP&SW; Education	N/A	4,900.00	State	08/22/2011 - 12/16/2011	0.233	EDAD 636-79 & Student Teacher Supervision	Special

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NON-RANKED FACULTY								
(PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Hayne, Victoria	Liberal Arts; English & Humanities	N/A	4,200.00	State	08/22/2011 - 12/16/2011	0.200	READ 125-79A1 & 79B1	Special
Jewett, Janell	BEAMSS; Applied Sciences	N/A	1,400.00	State	08/22/2011 - 12/16/2011	0.070	FCS 321A-79	Special
Johnson, DeeDee	EHPCP&SW; Education	N/A	2,100.00	State	08/22/2011 - 12/16/2011	0.100	MUS 333-84	Special
Jones, Leslie	BEAMSS; Applied Sciences	N/A	4,200.00	State	08/22/2011 - 12/16/2011	0.200	FCS 247-79 & FCS 247-791	Special
Jost, Rhea	Liberal Arts; Social & Communication Arts	N/A	2,100.00	State	10/24/2011 - 12/16/2011	0.100	CA 351-79	Special
Kmetz, Marcia	Liberal Arts; English & Humanities	N/A	2,100.00	State	10/24/2011 - 12/16/2011	0.100	ENG 135-79B3	Special
Knott, Alan	EHPCP&SW; Education	N/A	2,100.00	State	08/22/2011 - 12/16/2011	0.100	Student Teacher Supervision	Special
Kraybill, Jeanine	Liberal Arts; Social & Communication Arts	N/A	4,200.00	State	08/22/2011 - 12/16/2011	0.200	PS 231-79 & 79A1	Special
Lacy, Kirk	Liberal Arts; Social & Communication Arts	N/A	2,100.00	State	08/22/2011 - 12/16/2011	0.100	CA 630-79	Special
Lambert, Michelle	Liberal Arts; Music	N/A	2,338.00	State	08/22/2011 - 12/16/2011	0.113	MUS 115M, 215M & 315M	Special
Leland, Dana	BEAMSS; Business	N/A	2,100.00	State	08/22/2011 - 10/14/2011	0.100	FIN 330-79A1	Special
Littrel, Tammi	Liberal Arts; Social & Communication Arts	N/A	8,400.00	State	08/22/2011 - 12/16/2011	0.400	HIST 231-79A1, 79A2, 79B1 & 03	Special
Madison, Lara	BEAMSS; Physical & Life Sciences	N/A	3,500.00	State	08/22/2011 - 12/16/2011	0.160	CHEM 121 & CHEM 231L-01 & 02	Special
Margetts, Colleen	Liberal Arts; Music	N/A	2,100.00	State	08/22/2011 - 12/16/2011	0.100	MUS 333-01	Special
Martin, Mark	Liberal Arts; Social & Communication Arts	N/A	6,300.00	State	08/22/2011 - 12/16/2011	0.300	HIST 231-99, 99A & 99B	Special
McCartney, Barbara	EHPCP&SW; Health, Physical Education & Recreation	N/A	700.00	State	08/22/2011 - 12/16/2011	0.030	COLG 100-03	Special
McDermott, David	Liberal Arts; Social & Communication Arts	N/A	2,100.00	State	08/22/2011 - 12/16/2011	0.100	GEOG 231-79	Special
McFadden, Stacie	EHPCP&SW; Education	N/A	2,800.00	State	08/22/2011 - 12/16/2011	0.130	EDUC 475-84	Special
Miller, Ron	Liberal Arts; Social & Communication Arts	N/A	2,100.00	State	10/24/2011 - 12/16/2011	0.100	SOC 230-03	Special

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NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Neuharth, Marvin	EHPCP&SW; Counseling, Psychology & Social Work	N/A	8,400.00	State	08/22/2011 - 12/16/2011	0.400	PSYC 331-79 & 99; PSYC 334-01; PSYC 430-79	Special
O'Hare, Daryl	Liberal Arts; English & Humanities	N/A	8,400.00	State	08/22/2011 - 12/16/2011	0.400	ENG 135-79A1, 79A2, 79B1 & 79B2	Special
Perkins, M Thomas	EHPCP&SW; Counseling, Psychology & Social Work	N/A	2,100.00	State	08/22/2011 - 12/16/2011	0.100	SW 271	Special
Perkins, M Thomas	EHPCP&SW; Counseling, Psychology & Social Work	N/A	500.00	State	08/22/2011 - 12/16/2011	NA	IDL course; 2 sites	Special
Pogue, Laura	BEAMSS; Business	N/A	4,200.00	State	08/22/2011 - 12/16/2011	0.200	MGMT 430-79B1 & MGMT 630-79A3	Special
Pollard, Tracie	EHPCP&SW; Education	N/A	3,500.00	State	08/22/2011 - 12/16/2011	0.170	EDUC 475-84	Special
Rankin, Jr. Samuel	Liberal Arts; Social & Communication Arts	N/A	2,100.00	State	08/22/2011 - 12/16/2011	0.100	HIST 233-79	Special
Ravenelle, Alexandra	Liberal Arts; Social & Communication Arts	N/A	2,100.00	State	08/22/2011 - 12/16/2011	0.100	SOC 231-79	Special
Scala, J Gabriel	Liberal Arts; English & Humanities	N/A	4,200.00	State	08/22/2011 - 12/16/2011	0.200	ENG 135-79A & 79B	Special
Seger, Russ	BEAMSS; Applied Sciences	N/A	2,100.00	State	08/22/2011 - 12/16/2011	0.100	FCS 320	Special
Sharps, Nancy	Liberal Arts; Visual & Performing Arts	N/A	2,100.00	State	08/22/2011 - 12/16/2011	0.100	ART 133	Special
Stephens, Lauren	Liberal Arts; Music	N/A	700.00	State	08/22/2011 - 12/16/2011	0.033	MUS 100F & 115F	Special
Vannoy, Natasha	BEAMSS; Applied Sciences	N/A	2,100.00	State	08/22/2011 - 12/16/2011	0.100	CTE 431/531	Special
Vannoy, Natasha	BEAMSS; Applied Sciences	N/A	2,100.00	State	08/22/2011 - 09/24/2011	0.100	Resignation	NA

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NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Waugh, Barbara	BEAMSS & Liberal Arts; Mathematical Sciences & English & Humanitiéis	N/A	7,000.00	State	08/22/2011 - 12/16/2011	0.330	MATH 100-03, MATH 142-79 & READ 125-99	Special
Wess, Roger	EHPCP&SW; Education	N/A	2,450.00	State	08/22/2011 - 12/16/2011	0.116	EDUC 433/533-79 & Student Teacher Supervision	Special
Whitney, Jim	EHPCP&SW; Education	N/A	700.00	State	08/22/2011 - 12/16/2011	0.030	Student Teacher Supervision	Special
Winchester, Caroline	EHPCP&SW; Education	N/A	2,100.00	State	08/22/2011 - 12/16/2011	0.100	EDUC 539-79	Special
Younglove-Sanchez, Dawn	BEAMSS; Applied Sciences	N/A	2,100.00	State	10/24/2011 - 12/16/2011	0.100	ECON 334-79B1	Special

NON-UNIONIZED PROFESSIONAL STAFF (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Darnell, Richard	Test Coordinator/Academic Advisor	N/A	489.96	State	09/16/2011 - 09/18/2011	NA	Bus Driver CSC Cheer Team	NA
Darnell, Richard	Test Coordinator/Academic Advisor	N/A	4,200.00	State	08/22/2011 - 12/16/2011	0.200	MATH 100-79 & 99	NA

UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Frederick, Terryl	Maintenance Repair Worker I	N/A	1,642.00	State	9/26/2011	1.000	New appointment; replaces William Arthur	NA
Fry, Jeremy	Maintenance Repair Worker IV	N/A	2,531.00	State	9/12/2011	1.000	New appointment; replaces Gary Muenchau	NA
Keepers, Leslee	Custodian	N/A	1,571.83	Revenue Bond	03/01/2010 - 09/23/2011	1.000	Resignation	NA
Keiper, Donald	Security Officer II	N/A	323.25	State	08/01/2011 - 08/10/2011	NA	Additional hours worked	NA
McGregor, Alec	Custodian	N/A	1,526.00	Revenue Bond	10/3/2011	1.000	New appointment; replaces Lorn Snook	NA
Snook, Lorn	Custodian	N/A	1,805.50	Revenue Bond	06/28/2004 - 09/30/2011	1.000	Resignation	NA

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UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Sparks, Dana	Medical Assistant	N/A	1,324.50	State	9/12/2011	0.750	New appointment; position restructured	NA
Turner, Christa	Custodian	N/A	1,526.00	State	10/3/2011	1.000	New appointment; replaces Diane Dunn	NA
Young, Cody	Custodian	N/A	1,526.00	Revenue Bond	7/18/2011 - 08/30/2011	1.000	Resignation	NA

NON-UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Mitchell, Kay	Office Assistant II	N/A	1,766.00	State	10/3/2011	1.000	New appointment; replaces Joyce Neely	N/A

CHADRON STATE FOUNDATION STAFF								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Haag, Cricket	Business Manager	N/A	\$47,355 prorated (\$39,462.50) (\$44,355 previous salary)	State	07/01/11 - 06/30/12	1.000	Salary Adjustment	N/A
Pope, Karen	Director of Development and Alumni (Previously Director of Alumni & Annual Giving)	N/A	\$48,913 prorated (\$40,760.83) (\$47,413 previous salary)	State	07/01/11 - 06/30/12	1.000	Title Change and Salary Adjustment	N/A
Bargen, Leslie	Coordinator of Special Events (Previously Development Officer)	N/A	\$40,463 prorated (\$33,719.17) (\$34,463 previous salary)	State	07/01/11 - 06/30/12	1.000	Title Change and Salary Adjustment	N/A

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RANKED FACULTY (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bliss-Fudge, Stacy	School of Professional Studies	Assistant Professor	\$1,200	State	08/19/11-12/16/11	.10 AY	PSYC 431 049A Course Development	Special
Crook, Sara	School of Arts and Sciences	Professor	\$272	State	08/19/11-12/16/11	.10 AY	HIST 497 049A Directed Study	Special
Ediger, Thomas	School of Arts and Sciences	Professor	\$1,178	State	08/19/11-12/16/11	.10 AY	MUSC 120-00E, 220 000E, 320 000E, Directed Study	Special
Griffin, K. Brad	School of Professional Studies	Instructor	\$500	State	08/19/11-12/16/11	N/A	Blended Courses: CMIS 310 000A and CMIS 310 049A; CMIS 410 000A and CMIS 410 049A	Special
Grotrian-Ryan, Sheri	School of Professional Studies	Assistant Professor	\$1,200	State	08/19/11-12/16/11	.10 AY	BUS 328 049X	Special
Hinrichs, Paul	School of Arts and Sciences	Associate Professor	\$1,087	State	08/19/11-12/16/11	.10 AY	MATH 497 000A Directed Study	Special
Kearney, Elizabeth	School of Education	Assistant Professor	\$272	State	08/19/11-12/16/11	.10 AY	EDUC 497 01A Directed Study	Special

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RANKED FACULTY (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Knape, Aaron	School of Professional Studies	Instructor	\$1,000	State	08/19/11-12/16/11	N/A	Blended Courses: BUS 337 000A and BUS 337 049A; BUS 341 000A and BUS 341 049A; BUS 371 000A and BUS 371 049A; BUS 450 000A and BUS 450 049A	Special
Meints, Ken	School of Arts and Sciences	Assistant Professor	\$816	State	08/19/11-12/16/11	.10 AY	MUSC 120 000C, 120 000D, 220 000C, 320 000C	Special
Sharma, Vijay	School of Professional Studies	Assistant Professor	\$1,200	State	08/19/11-12/16/11	.10 AY	Course Development, CJUS 340	Special

UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Giles, Mara	Math-Science Skills Specialist	N/A	\$32,825	Federal, TRIO Grant	09/01/11-08/31/12	.84 FY	Grant Renewed	Special
Groff, Peggy	Student Intervention Coordinator	N/A	\$37,077	Federal, TRIO Grant	09/01/11-08/31/12	.84 FY	Grant Renewed	Special

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UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Harshbarger, Ted	Associate Athletic Director	N/A	\$400	State	08/22/11-10/14/11	.03 AY	COLL 401 049X	Special
Melvin, Brent	Athletic Trainer	N/A	\$1,400	State	08/22/11-12/16/11	.07 AY	HPER 215 00C	Special
Breazile, Teresa	Distance Learning Coordinator	N/A	\$32,500	State	07/01/11-08/31/11	1 FY	Resigned	N/A

NON-UNIONIZED PROFESSIONAL STAFF (FULL TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Fugitt, Patricia Jo.	TRIO Program Director	N/A	\$46,000	Federal, TRIO Grant	09/01/11-08/31/12	1 FY	Grant Renewed	Special
Kupper, Jodi	Dean, School of Education	N/A	\$2,622	State	08/22/11-12/16/11	.10 AY	EDUC 208 03Z	Special
Rippe, Patricia	School of Education	N/A	\$1,400	State	08/22/11-12/16/11	.07 AY	SPED 307 001A	Special
Seay, Gregory	Dean, Graduate Programs	N/A	\$4,764	State	08/22/11-10/14/11	.10 AY	BUS 373 049X, BUS 373 049Y	Special

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Albury, Renetta	School of Arts and Science	Instructor	\$3,000	State	06/06/11-07/29/11	.10 AY	MATH 100 000A	Special

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RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Nies, Kristi	School of Arts and Science	Instructor	\$3,367	State	06/06/11-07/29/11	.10 AY	ENG 100 000A	Special
Bittner, Gina	School of Education	Assistant Professor	\$936.00	State	08/19/11-12/16/11	.03 AY	Overload, COLL 101	Special
Gardner, Kelli	School of Professional Studies	Assistant Professor	\$986	State	08/19/11-12/16/11	.03 AY	Overload, COLL 101	Special
Griffin, K. Brad	School of Professional Studies	Instructor	\$3,525	State	08/19/11-12/16/11	.10 AY	Overload, CMIS 101 000A	Special
Grotrian-Ryan, Sheri	School of Professional Studies	Assistant Professor	\$989	State	08/19/11-12/16/11	.03 AY	Overload, COLL 101	Special
Ryan, H. Kyle	School of Education	Assistant Professor	\$1,050	State	08/19/11-12/16/11	.03 AY	Overload, COLL 101	Special
Welsh, Dennis	School of Arts and Science	Associate Professor	\$1,274	State	08/19/11-12/16/11	.03 AY	Overload, COLL 101	Special
Zost, Loretta	School of Education	Assistant Professor	\$998	State	08/19/11-12/16/11	.03 AY	Overload, COLL 101	Special

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bennett, Pamela	School of Professional Studies	N/A	\$2,100	State	08/22/11-12/16/11	.10 AY	SOC 201 000A	Special
Bennett, Pamela	School of Arts and Sciences	N/A	\$2,100	State	08/22/11-12/16/11	.10 AY	ANTH 225-000A	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: PERU STATE COLLEGE
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NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Benscoter, Andrew	School of Arts and Sciences	N/A	\$1,200	State	08/22/11-10/14/11	.10 AY	ENG 100 049X	Special
DeFrain, Debbie	School of Arts and Sciences	N/A	\$4,000	State	08/22/11-12/16/11	.17 AY	MUSC 112-000A, 113-000A, 251-000A	Special
Derr, Derek	School of Education	N/A	\$2,100	State	08/22/11-12/16/11	.10 AY	HPER 101 00A, 104 00A	Special
Friesen, Brent	School of Arts and Sciences	N/A	\$4,050	State	08/22/11-10/14/11	.10 AY	MATH 120-049X	Special
Martinelli, Jason	School of Arts and Sciences	N/A	\$4,720	State	08/22/11-10/14/11	.10 AY	ESCI 240-049X	Special
Sheedy-Gardner, Anne	School of Arts and Sciences	N/A	\$2,600	State	08/22/11-10/14/11	.10 AY	MUSC 120-000B	Special
Shields, Charlotte	School of Arts and Sciences	N/A	\$4,469	State	08/22/11-12/16/11	.19 AY	MUSC 120-000A	Special
Shields, Charlotte	School of Arts and Sciences	N/A	\$700	State	08/22/11-12/16/11	.03 AY	MUSC 104-000A	Special
Snyder, Randall	School of Arts and Sciences	N/A	\$4,254	State	08/22/11-10/14/11	.10 AY	MUSC 211-049X	Special
Warrick, Phil	Graduate Programs	N/A	\$3,948	State	08/22/11-10/14/11	.10 AY	EDUC 533-049X	Special
Anderson, Marian	School of Education	N/A	\$1,400	State	08/22/11-12/16/11	.07 AY	Student Teacher Supervision	Special
Fethkenher, Larry	School of Education	N/A	\$5,250	State	08/22/11-12/16/11	.25 AY	Student Teacher Supervision	Special
Gleason, Steve	School of Education	N/A	\$1,400	State	08/22/11-12/16/11	.07 AY	Student Teacher Supervision	Special
Green, Mary Jane	School of Education	N/A	\$2,800	State	08/22/11-12/16/11	.13 AY	Student Teacher Supervision	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
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NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Hafer, Chuck	School of Education	N/A	\$700	State	08/22/11-12/16/11	.03 AY	Student Teacher Supervision	Special
Hicks, Russ	School of Education	N/A	\$1,400	State	08/22/11-12/16/11	.07 AY	Student Teacher Supervision	Special
Kearney, Jim	School of Education	N/A	\$700	State	08/22/11-12/16/11	.03 AY	Student Teacher Supervision	Special
Lotspeich, Patricia	School of Education	N/A	\$3,675	State	08/22/11-12/16/11	.17 AY	Student Teacher Supervision	Special
Meyer, Della	School of Education	N/A	\$2,625	State	08/22/11-12/16/11	.12 AY	Student Teacher Supervision	Special
Ongert, Gregory	School of Education	N/A	\$2,100	State	08/22/11-12/16/11	.10 AY	Student Teacher Supervision	Special
Porter, Judy	School of Education	N/A	\$4,160	State	08/22/11-12/16/11	.20 AY	Student Teacher Supervision	Special
Simpson, Ivan	School of Education	N/A	\$700	State	08/22/11-12/16/11	.03 AY	Student Teacher Supervision	Special
Thompson, Gary	School of Education	N/A	\$2,800	State	08/22/11-12/16/11	.13 AY	Student Teacher Supervision	Special
Yohe, Susan	School of Education	N/A	\$2,800	State	08/22/11-12/16/11	.13 AY	Student Teacher Supervision	Special

NON-UNIONIZED PROFESSIONAL STAFF (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bakker, Caleb	Graduate Assistant	N/A	\$2,800	State	08/22/11-12/16/11	.13 AY	HPER 215 00A, HPER 215 00B	Special
Randle, Mark	Graduate Assistant	N/A	\$1,400	State	08/22/11-12/16/11	.07 AY	HPER 101 00D	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
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NON-UNIONIZED PROFESSIONAL STAFF (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Webb, Tiffany	School of Education	N/A	\$1,400	State	08/22/11-12/16/11	.07 AY	HPER 101 00C	Special
Yoder, Synneve	Admissions and Marketing	N/A	\$10,000	State	10/01/11-05/31/12	.50 AY	Graduate Assistant	Special

UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Breazile, Teresa	Accounting Clerk III	N/A	\$2,175	State	06/23/08-06/30/11	1 FY	Resigned to take Distance Learning Coordinator position	N/A
Breazile, Teresa	Accounting Clerk III	N/A	\$2,175	State	09/01/11	1 FY	Appointment	N/A
Cushman, Shaun	Custodian	N/A	\$1,526	State	03/01/11-08/19/11	1 FY	Dismissal	N/A
Hall, Karla	Office Assistant II	N/A	\$1,958	State	10/1/2011	1 FY	New Appointment	N/A
Hawley, Janet	Office Assistant II	N/A	\$2,829	State	11/21/1983-06/30/12	1 FY	Voluntary Retirement Option	N/A
Haynes, Charles	Maint. Worker II	N/A	\$1,896	State	10/01/11	1 FY	New Appointment	N/A
Lavigne, Kenneth	Maint. Worker II	N/A	\$1,993	State	05/12/08-09/09/11	1 FY	Resignation	N/A
McMann, Garrett	Custodian	N/A	\$1,526	State	09/19/11	1 FY	New Appointment	N/A
McMann, Larry	Custodian	N/A	\$1,526	State	09/12/11	1 FY	New Appointment	N/A

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
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NON-UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Reeves, Darrin	Security Officer II*	N/A	\$2,801	Revenue Bond	09/05/00-06/30/11	1 FY	Resignation	N/A
Reeves, Darrin	Security Supervisor	N/A	\$2,946	Revenue Bond	07/01/11	1 FY	New Appointment	N/A

*Mr. Reeves' initial date of employment with Peru State College is 01/02/1997. He was a Buildings and Grounds Attendant II through 09/04/2000.

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE: Wayne State College****MEETING DATE: November 4, 2011**

UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Franco, Amy	Assistant Director of Residence Life	N/A	\$30,741.00	Revenue Bond	7/17/06 – 10/21/11	.875	Resignation	N/A
Hansen, James	Programmer Analyst	N/A	\$38,172.00	State	5/4/07 – 1/4/12	1.0	Resignation	N/A
Knight, Valerie	Librarian - Reference	N/A	\$730.00	State	8/22/11 – 12/16/11	.033	IDS 368-00W1	Special
Patsios, Shawn	Admissions Representative	N/A	\$28,623.00, prorated \$23,418.82	State	9/7/11 – 6/30/12	1.0	New Hire, replaces Taylor Weichman	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Wayne State College

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RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Agoumba, Darius	Physical Sciences and Mathematics	Associate Professor	\$3,619.00	State	8/19/11 – 12/20/11	.11	Overload; PHS 102-03/04	Special
Bertolas, Randy	School of Natural and Social Sciences	Professor	\$7,000.00	Grant	8/19/11 – 5/9/12	n/a	Honorarium for the Annual GEON Coordinator	Special
Calkin, Josh	Music	Instructor	\$1,288.00	State	8/19/11 – 12/20/11	n/a	WSC Athletic Band	Special
Christensen, Douglas	Life Sciences	Professor	\$5,881.00	State	8/19/11 – 12/20/11	.15	Overload; BIO 320-01, BIO 320-05	Special
Curnyn, Molly	Computer Technology and Information Systems	Instructor	\$2,575.00	State	8/19/11 – 12/20/11	.10	Overload; CIS 130-01	Special
Davis, Adam	Physical Sciences and Mathematics	Assistant Professor	\$4,639.00	State	8/19/11 – 12/20/11	.161	Overload; PHS 102-13/14, PHY 321-05	Special
DeBoer, Buffany	Life Sciences	Interim Instructor	\$1,633.00	State	8/19/11 – 12/20/11	.067	Overload; BIO 102-03	Special
Dilliard, Kelly	Physical Sciences and Mathematics	Assistant Professor	\$1,532.00	State	8/19/11 – 12/20/11	.055	Overload; PHS 102-06, PHS 102-W1	Special
Ettel, Mary	Physical Sciences and Mathematics	Professor	\$3,604.00	State	8/19/11 – 12/20/11	.083	Overload; CHE 106-05	Special
Garden, Randa	Communication Arts	Assistant Professor	\$3,014.00	State	8/19/11 – 12/20/11	.10	Overload; CNA 100-09	Special
Hammer, Mark	Life Sciences	Professor	\$4,480.00	State	8/19/11 – 12/20/11	.111	Overload; BIO 280-HN-01/02	Special
Hill, Kevin	Health, Human Performance and Sport	Associate Professor	\$3,533.00	State	8/19/11 – 12/20/11	.067	Overload; EDU 409-05	Special
Karr, Paul	Physical Sciences and Mathematics	Professor	\$5,554.00	State	8/19/11 – 12/20/11	.133	Overload; CHE 106-07/09	Special
Kietzmann, Glenn	Life Sciences	Professor	\$13,877.00	State	8/19/11 – 12/20/11	.311	Overload; BIO 102-15/16, BIO 220-01/02, BIO 409-02	Special
Kjelland, Michael	Life Sciences	Interim Assistant Professor	\$2,709.00	State	8/19/11 – 12/20/11	.122	Overload; BIO 102-13/14	Special

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RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Loggins, Ronald	Life Sciences	Assistant Professor	\$1,846.00	State	8/19/11 – 12/20/11	.067	Overload; BIO 305-02	Special
Parker, Charles	Continuing Education	Professor	\$5,276.00	State	8/22/11 – 12/16/11	.10	BUS 625-00W0	Special
Parker, Charles	Business and Economics	Professor	\$4,221.00	State	8/19/11 – 12/20/11	.10	ECO 203-01	Special
Pearcy, Shawn	Life Sciences	Professor	\$8,208.00	State	8/19/11 – 12/20/11	.205	Overload; BIO 409-01, BIO 434-01/02/03	Special
Peitz, David	Physical Sciences and Mathematics	Professor	\$7,994.00	State	8/19/11 – 12/20/11	.20	Overload; CHE 314-01/02	Special
Walker, Karen	Sociology, Psychology and Criminal Justice	Professor	\$3,959.00	State	8/19/11 – 12/20/11	.10	Overload; PSY 101-04	Special
Weixelman, Joseph	History, Politics and Geography	Assistant Professor	\$2,017.00	State	8/19/11 – 12/20/11	.067	Overload; EDU 409-03	Special
Wilcox, Daryl	Continuing Education	Professor	\$500.00	State	8/24/11 – 12/8/11	n/a	Overload; SPD 502-00T1/T2, two distance education receive sites	Special
Young, Todd	Physical Sciences and Mathematics	Professor	\$6,312.00	State	8/19/11 – 12/20/11	.161	Overload; PHS 102-07/08, PHY 301-01	Special
Zardeneta, Gustavo	Physical Sciences and Mathematics	Assistant Professor	\$5,061.00	State	8/19/11 – 12/20/11	.178	Overload; CHE 326-03, PHS 102-01/02	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
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NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Angeroth, Kathleen	Music	N/A	\$1,336.00	State	8/19/11 – 12/20/11	.05	MUS 124-01	Special
Augspurger, Doris	Continuing Education	N/A	\$200.00	State	8/22/11 – 12/16/11	.067	EDU 435-0083	Special
Babalola, Olatunbosun	Computer Technology and Information Systems	N/A	\$5,000.00 + 18 cr. hrs. tuition waiver	State	8/18/11 – 5/9/12	.25	Graduate Assistant	Special
Baker, Lynn	Educational Foundations and Leadership	N/A	\$365.00	State	8/19/11 – 12/20/11	.017	EDU 435	Special
Boyer, Chad	Continuing Education	N/A	\$5,356.00	State	8/22/11 – 12/16/11	n/a	Administration #3 Community of Learning	Special
Breuning, Kristie	Educational Foundations and Leadership	N/A	\$365.00	State	8/19/11 – 12/20/11	.017	EDU 435	Special
Brummond, Kim	Educational Foundations and Leadership	N/A	\$365.00	State	8/19/11 – 12/20/11	.017	EDU 435	Special
Businga, Penny	Continuing Education	N/A	\$2,190.00	State	8/31/11 – 11/5/11	.10	EDU 515-0080	Special
Businga, Penny	Continuing Education	N/A	\$2,190.00	State	11/19/11 – 2/1/12	.10	EDU 516-0080	Special
Dahlman, Sheila	Educational Foundations and Leadership	N/A	\$365.00	State	8/19/11 – 12/20/11	.017	EDU 435	Special
Deuel, Nancy	Educational Foundations and Leadership	N/A	\$365.00	State	8/19/11 – 12/20/11	.017	EDU 435	Special
Dinslage, Chris	Counseling and Special Education	N/A	\$780.00	State	8/19/11 – 12/20/11	.033	CSL 697-01	Special
Eaton, Janelle	Educational Foundations and Leadership	N/A	\$365.00	State	8/19/11 – 12/20/11	.017	EDU 435	Special
Fillipi, Sheri	Continuing Education	N/A	\$5,356.00	State	8/22/11 – 12/16/11	n/a	Administration #3 Community of Learning	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
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NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Finney, Patricia	Continuing Education	N/A	\$730.00	State	10/19/11 – 12/16/11	.033	EDU 396-00W0	Special
Grossman, Michele	Music	N/A	\$490.00	State	8/19/11 – 12/20/11	.022	MUS 124-02	Special
Haisch, Lynette	Educational Foundations and Leadership	N/A	\$365.00	State	8/19/11 – 12/20/11	.017	EDU 435	Special
Hansen, Joan	Continuing Education	N/A	\$200.00	State	8/22/11 – 12/16/11	.067	EDU 435-0081	Special
Hoffman, Cara	Educational Foundations and Leadership	N/A	\$365.00	State	8/19/11 – 12/20/11	.017	EDU 435	Special
Janke, Colleen	Continuing Education	N/A	\$200.00	State	8/22/11 – 12/16/11	.067	EDU 435-0081	Special
Jessen, Carol	Continuing Education	N/A	\$2,190.00	State	9/19/11 – 4/13/12	.10	EDU 568-0082	Special
Johnson, Brian	Continuing Education	N/A	\$5,356.00	State	8/22/11 – 12/16/11	n/a	South Sioux City #9 Community of Learning	Special
Johnson, Brian	Educational Foundations and Leadership	N/A	\$365.00	State	8/19/11 – 12/20/11	.017	EDU 435	Special
Kilonzo, Gideon	Continuing Education	N/A	\$1,200.00	State	8/3-5/11	.10	EDU 568-0092	Special
Kinnett, Toya	Educational Foundations and Leadership	N/A	\$365.00	State	8/19/11 – 12/20/11	.017	EDU 435	Special
Lechner, Becky	Continuing Education	N/A	\$2,190.00	State	8/25/11 – 10/13/11	.10	EDU 568-00H0	Special
Leuthold, Bobbi	Educational Foundations and Leadership	N/A	\$365.00	State	8/19/11 – 12/20/11	.017	EDU 435	Special
Lichty, Tracy	Continuing Education	N/A	\$200.00	State	8/22/11 – 12/16/11	.067	EDU 435-0082	Special
Meyer, Lisa	Continuing Education	N/A	\$200.00	State	8/22/11 – 12/16/11	.067	EDU 435-0081	Special
Meyer, Lorie	Educational Foundations and Leadership	N/A	\$365.00	State	8/19/11 – 12/20/11	.017	EDU 435	Special

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NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Miller, Kevin	Technology and Applied Sciences	N/A	\$2,190.00	State	7/11/11 – 8/12/11	n/a	Review Safety Management Program	Special
Morgan, Julie	Educational Foundations and Leadership	N/A	\$365.00	State	8/19/11 – 12/20/11	.017	EDU 435	Special
Paprocki, Lorraine	Continuing Education	N/A	\$200.00	State	8/22/11 – 12/16/11	.067	EDU 435-0083	Special
Persinger, Mary	Counseling and Special Education	N/A	\$780.00	State	8/19/11 – 12/20/11	.033	CSL 697-01	Special
Peterson, Diane	Continuing Education	N/A	\$200.00	State	8/22/11 – 12/16/11	.067	EDU 435-0082	Special
Pugliese, Elisabeth	Counseling and Special Education	N/A	\$5,000.00 + 18 cr. hrs. tuition waiver	State	8/18/11 – 5/9/12	.25	Graduate Assistant	Special
Schmitz, Dennis	Continuing Education	N/A	\$5,356.00	State	8/22/11 – 12/16/11	n/a	Administration #3 Community of Learning	Special
Seckel, Sandra	Continuing Education	N/A	\$200.00	State	8/22/11 – 12/16/11	.067	EDU 435-0083	Special
Suckstorf, Allison	Educational Foundations and Leadership	N/A	\$365.00	State	8/19/11 – 12/20/11	.017	EDU 435	Special
Sudtelgte, Kathleen	Continuing Education	N/A	\$200.00	State	8/22/11 – 12/16/11	.067	EDU 435-0080	Special
Suehl, Cheryl	Continuing Education	N/A	\$200.00	State	8/22/11 – 12/16/11	.067	EDU 435-0081	Special
Spawn, Kristine	Continuing Education	N/A	\$200.00	State	8/22/11 – 12/16/11	.067	EDU 435-0083	Special
Sweeney, Karen	Continuing Education	N/A	\$330.00	State	8/22/11 – 12/16/11	.10	EDU 632-00W0	Special
Weber, Brad	Music	N/A	\$2,446.00	State	8/19/11 – 12/20/11	.089	MUS 128-01, and assist with band	Special

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NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Wells, Diane	Educational Foundations and Leadership	N/A	\$365.00	State	8/19/11 – 12/20/11	.017	EDU 435	Special
Wragge, Alice	Continuing Education	N/A	\$200.00	State	8/22/11 – 12/16/11	.067	EDU 435-0083	Special
Ziems, Stacie	Educational Foundations and Leadership	N/A	\$365.00	State	8/19/11 – 12/20/11	.017	EDU 435	Special

NON-UNIONIZED PROFESSIONAL STAFF (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Foote, Brandon	Athletics – Sports Information	N/A	\$5,000.00 + 18 cr. hrs. tuition waiver	State	8/18/11 – 5/9/12	.25	Graduate Assistant	Special
Koch, Alex	Baseball Assistant	N/A	\$13,000.00	State/ Camp Funds	9/1/11 – 5/31/12	.375	Previous appointment ended 5/31/10	Special
Peters, Nic	Interim Senior Resident Assistant	N/A	\$1,444.00 + room and board	Revenue Bond	9/19/11 – 12/17/11	.095	Interim Appointment	Special
Poessnecker, Mechelle	Senior Resident Assistant	N/A	\$4,180.00 + room and board	Revenue Bond	8/5/11 – 9/9/11	.275	Resignation	N/A

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UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Echtenkamp, Jerry	Maintenance Repair Worker II	N/A	\$1,982.50/mo.	State	8/19/08 – 9/2/11	1.0	Resignation	N/A
Hackney, Donna	Custodian	N/A	\$1,613.50/mo.	Revenue Bond	6/1/09 – 9/15/11	1.0	Resignation	N/A
Hirschman, Dawn	Office Assistant III	N/A	\$2,639.83/mo.	State	5/30/00 – 10/14/11	1.0	Resignation	N/A
McGhee, Wyatt	Maintenance Repair Worker III	N/A	\$2,278.50/mo.	State	5/4/09 – 10/14/11	1.0	Resignation	N/A
Wedel, Scott	Maintenance Repair Worker III	N/A	\$2,250.33/mo.	State	12/31/09 – 10/5/11	1.0	Resignation	N/A

Academic and Personnel Committee

Gary Bieganski, Chair
Roger Breed

November 4, 2011

Report on Updates to Policy 4180

Mission Statement: The Nebraska State Colleges offer high quality, accessible undergraduate degrees, graduate degrees, and programs that serve the state, benefit individuals, and promote the public good.

Priority: Educational Excellence Throughout the System

Goals: 2. Create a college experience that enriches the lives of our students and prepares them for their chosen careers.

4. Strengthen academic programs

The attached updates to Policy 4180 reflect recent Board action relating to academic programs. The policy provides a complete listing of all major and minor programs along with a complete listing of teacher education endorsements.

ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 4180 Degree Programs;
Wayne State College**

Page 1 of 3

BOARD POLICY

The following degree programs are authorized for Wayne State College:

1. **General Authorization:**

Bachelor of Arts
Bachelor of Science
Master of Science in Education
Master of Business Administration
Master of Science in Organizational Management
Specialist in Education

2. **Specific Authorization-Non-Teaching Degree Programs:**

Bachelor

Applied Human and Sport Physiology
Art
Business Administration
Chemistry
Computer Information Systems
Computer Science
Criminal Justice
Early Childhood
English
Exercise Science
Family & Consumer Sciences
Geography
History
Human Service Counseling
Industrial Technology
Interdisciplinary Studies
Life Sciences
Mass Communication^s
Mathematics
Music
Political Science
Psychology
Social Sciences
Sociology
Spanish
Speech Communication
Sport Management
Technology

Master

Business Administration
Organizational Management

ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 4180

**Degree Programs;
Wayne State College**

Page 2 of 3

3. Specific Authorization Teacher Certification Programs:

Bachelor	Master	Specialist
Art Education K-12 Field/ K-6 Subject Endorsements	School Counseling	School Admin/Ed Ldrshp
Basic Business Education <u>6-12</u> Subject Endorsement	Curriculum & Instruction	
Business, Marketing, and Information Technology 6-12 Field Endorsement	Exercise Science School Administration	
Chemistry Education Subject Endorsement	Special Education	
<u>Early Childhood Education Subject Endorsement (only with Elementary Education)</u>		
Early Childhood Education Unified Field End.		
Elementary Education K-8 Field Endorsement		
English Subject Endorsement		
Family & Consumer Sciences Education <u>6-12</u> Field Endorsement		
French Subject Endorsement		
Geography Subject Endorsement		
Health & Physical Education K-12 Field Endorsement		
History Subject Endorsement		
Industrial Technology Education <u>6-12</u> Field Endorsement		
Journalism & Mass Communication Subject Endorsement		
Language Arts Field Endorsement		
Life Sciences/Biology Subject Endorsement		
Mathematics Field Endorsement		
Middle Level-Grades Education 4-9 Field Endorsement		
Music Vocal/Instrumental K-12 Field/K-8 and 7-12 Subject Endorsements		
Natural Science Field Endorsement		
Physical Education K-6 and 7-12 Subject Endorsements		
Physical Sciences Field Endorsement		
Political Science Subject Endorsement		
Psychology Subject Endorsement		
Social Sciences Field Endorsement		
Sociology Subject Endorsement		
Spanish Subject Endorsement		
Special Education/MMH K-12 Field Endorsement		
Speech Communication Subject Endorsement		
Theatre Subject Endorsement		

ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 4180

**Degree Programs;
Wayne State College**

Page 3 of 3

4. **Minors:**

Anthropology	Industrial Technology
Art	Interdisciplinary Studies
Art: Advanced Studio	International Studies
Biology	Journalism
Broadcast Communications	Management Information Systems
Business Administration	Mathematics
Chemistry	Merchandising and Design
Coaching	Music
Computer Information Systems	Online Media
Computer Science	Philosophy
Criminal Justice	Physics
Earth Science	Political Science
Economics	Pre-Law
Editing and Publishing	Psychology
Emergency Management	Public Administration
English	Safety
Environmental Studies	Social Sciences
Exercise Science	Sociology
Family Life Studies	Spanish
Foods and Nutrition	Speech Communication
French	Sport Management
Geography	Theatre
History	

Policy Adopted: 1/28/77
Policy Revised: 6/5/93
Policy Revised: 11/12/94
Policy Revised: 11/11/95
Policy Revised: 8/29/97
Policy Revised: 4/13/00
Policy Revised: 6/13/03
Policy Revised: 6/10/04
Policy Revised: 6/9/05
Policy Revised: 6/2/06
Policy Revised: 6/7/07
Policy Revised: 9/10/10
Policy Revised: 9/9/11
Policy Revised 11/4/11

Student Affairs, Marketing & Enrollment Committee

Michelle Suarez, Chair
Bob Engles
Riley Machal
Will Jackson
Katelyn Olenich

November 4, 2011

Report on Recruiting Efforts

Priority: Greater System Prominence
Goal: 2. Increase awareness of the system

Recruiting at the State Colleges is a multi-faceted endeavor that is accomplished through a variety of ever-changing strategies. Personnel from the Colleges work together on a number of recruitment activities, including the counselor tour, promoting NSCS month, high school visits, developing print ads, various opportunities to set up an NSCS table, etc. Personnel from the Colleges also work as friendly competitors as each College develops strategies focused on recruiting students at their respective Colleges. Technology is now greatly influencing the development of recruitment and enrollment strategies as the technological revolution affects how students communicate and seek information.

Student Affairs, Marketing & Enrollment Committee

Michelle Suarez, Chair
Bob Engles
Riley Machal
Will Jackson
Katelyn Olenich

November 4, 2011

Chancellor's Summary Report

Priority: Greater System Prominence
Goal: 2. Increase awareness of the system

The Chancellor's Summary Report (CSR) was developed to provide data regarding the NSCS in a summary format to the Board of Trustees and the general public. The data on the CSR is designed to provide a snapshot of information and is taken from various reports submitted by the colleges at different times during the year.

Data on the report indicates that system-wide enrollment appears to be leveling off at the undergraduate level but decreasing at the graduate level. The Colleges have indicated that there are probably 3 primary reasons for the drop in graduate education: saturation of the market (WSC), the timing of program completion of the cohort groups (WSC), and limiting the enrollment and number of sections available due to the Collective Bargaining Agreement and faculty resources available to teach the course (PSC).

The Colleges continue their work toward improving the retention and graduation rates. Please note that the System graduation rate is higher than the national average for colleges that are public, open admission schools that offer bachelor's and master's degrees.

Every year, the Colleges complete a survey of graduates to find out if the graduates are employed in their fields, in graduate school, or doing something else. The percent responding is what one would expect. Of those who responded, the data indicates that 97% are employed or in graduate school. That is good news for the Colleges.

NSCS Chancellor's Summary Report 2011

Enrollment by Headcount¹ (unduplicated)

<i>Undergraduate</i>				
	CSC	PSC	WSC	NSCS
Fall 2010 Total	2277	2208	2856	7341
One year change	4%	11%	<1%	2%
Five year change	4%	39%	8%	11%
On campus	1639	953	2815	5407
Off campus	638	1255	41	1934
<i>Graduate</i>				
Fall 2010 Total	564	306	715	1585
One year change	13%	-38%	-11%	-12%
Five year change	40%	-18%	2%	7%
On campus	69	0	177	246
Off campus	495	306	538	1339
Total	2841	2514	3571	8926 (<-1%)

¹Source: End of term enrollment report for Fall 2010, 2009 & 2005

Enrollment by FTE¹

<i>Undergraduate</i>				
	CSC	PSC	WSC	NSCS
Fall 2010 Total	1846	1505	2689	6040
One year change	-2%	4%	<1%	<1%
Five year change	<-1%	27%	7%	9%
On campus	1518	898	2677	5093
Off campus	328	607	12	947
<i>Graduate</i>				
Fall 2010 Total	242	153	333	728
One year change	10%	-47%	-12%	-18%
Five year change	86%	28%	-3%	29%
On campus	41	0	93	134
Off campus	200	153	240	593
Total	2088	1658	3022	6769 (-2%)

¹Source: End of term enrollment report for Fall 2010, 2009 & 2005

Student Credit Hour Production¹ Fall 2010

	CSC	PSC	WSC	NSCS
On Campus ²	19411	11172	38828	69411
Off Campus ³	877	3339	1828	6044
Online/Hybrid ⁴	10065	9866	3596	23527
Other Asynchronous ⁵	621	0	76	697
Total	30974	24377	44328	99679
One year change	3%	-3%	<-1%	<-1%
Five year change	6%	20%	6%	9%

¹Source: Instructional Load Report for Fall 2010, 2009 & 2005

²Definition: Face-to-face at each of the respective colleges

³Remote college locations, traditional format, interactive distance learning origination from off-campus location

⁴At least 50% or more delivery is by Internet

⁵Definition: CD and video

Faculty

	CSC	PSC	WSC	NSCS
Full-time Faculty¹	92	45	125	262
Adjunct Faculty²	27	43	43	113
Total	119	88	168	375
Adjunct Online/Hybrid^{2,3}	8	24	5	37
Faculty Student Ratio⁴	18/16	20/17	18/16	NA

¹Source: June 2009 Faculty Salary Recommendation

²FTE adjunct - including graduate assistants and professional staff with teaching responsibilities - instructional load report Fall 2009

³FTE adjunct online/hybrid from instructional load report Fall 2009; included in adjunct faculty numbers above

⁴Undergraduate/Graduate

Graduation Summary (Graduation Summary Reports, Spring 2011 Headcount)

	CSC	PSC ¹	WSC	NSCS
Baccalaureate Degrees	226	234	295	755
Graduate Degrees	68	77	174	319
Total	294	311	469	1074

¹May and August Graduates

First to Second Year Retention Rates¹

	CSC	PSC	WSC	NSCS
Percent Returning	70%	61%	68%	66%
One year change	6%	-1%	1%	2%

¹As reported by college personnel: Fall 2009 - Fall 2010

2004 Cohort Graduation and Success Rates^{1, 2, 3}

	CSC	PSC	WSC	NSCS
% Graduate in 6 years	46%	37%	47%	43%
Good Standing³	38%	61%	40%	46%
Success rate	84%	98%	87%	89%

¹As reported by college personnel

²National average for four-year public colleges with open admission is 37.2 percent. (Source ACT)

³Still enrolled or transferred to another institution or eligible to enroll elsewhere

Employment of NSCS Graduates¹

	CSC	PSC	WSC	NSCS
Number of Graduates	449	331	497	1277
# Responding²	182	130	303	615
% Responding²	41%	39%	61%	48%
# of Grads Employed or in Graduate School²	171	126	298	595
% Respondents Employed²	94%	97%	98%	97%

¹As reported by college personnel

²Self-response to career follow-up survey.

General Fund Appropriation per Nebraska State College System Student^{1,2}

FY 2004- 2005	FY 2005- 2006	FY 2006- 2007	FY 2007- 2008	FY 2008- 2009	FY 2009- 2010
\$5242	\$5693	\$5899	\$6078	\$6382	\$6245
0.15%	8.59%	3.62%	3.03%	5.00%	-2.14%

¹GF appropriation ÷ Annual FTE from October 2010 supplemental budget materials

²Change over prior year

NSCS Tuition Rate^{1,2}

Undergraduate	\$135.25
Graduate Resident	\$171.75
Undergraduate Non-Res	\$270.50
Graduate Non-Res	\$343.50
PSC Pilot UG, Non-Res	\$136.25

¹Approved Board of Trustees, June 2, 2011

²Tuition per credit hour

NSCS Online Rate¹

Online Undergraduate	\$200.00
Online Graduate	\$250.00

¹Approved Board of Trustees, June 2, 2011

Room and Board^{1,2}

	CSC ³	PSC ⁴	WSC ⁵
Room	\$1265	\$1283	\$1385
Board	\$1260	\$1217	\$1485

¹Approved Board of Trustees, June 2, 2011

²Double Room Rate per semester

³CSC - 14 meal + \$100/7 day plan

⁴PSC - 15 meal + \$85/7 day plan

⁵WSC - 15 meal + \$85/7 day plan

Fees (Mandatory) 2010-11 Academic Year^{1,2}

	CSC	PSC	WSC
Health Service	\$48.60	\$35.00	\$42.00
Capital Improve Fee	\$150.00	\$150.00	\$150.00
Facilities Fee	\$224.25	\$240.00	\$207.00
Student Activity Fee	\$72.00	\$67.50	\$48.00
Event Fee	\$43.20	\$48.75	\$90.00
Technology Fee	\$98.25	\$82.50	\$78.00
Total	\$636.30	\$623.75	\$615.00

¹Approved Board of Trustees, June 2, 2011

²Computed at 15 credit hours per semester

Approximate Cost of attending for Fall and Spring 2010-2011^{1,2}

	CSC	PSC	WSC
Tuition	\$4057.50	\$4057.50	\$4057.50
Fees	\$1272.60	\$1247.50	\$1230.00
Room & Board	\$5050.00	\$5000.00	\$5740.00
Total³	\$10,380.00	\$10,305.00	\$11,027.50

¹Approved Board of Trustees, June 2, 2011

²Resident Undergraduate enrolled in 15 semester credit hours

³Books, course materials and living expenses are not included

Student Affairs, Marketing & Enrollment Committee

Michelle Suarez, Chair
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 Katelyn Olenich

November 4, 2011

Enrollment Reports for Summer 2011 for Information Only

Priority: Financial Strength of the System
 Goal: 2. Increase enrollment and retention

The enrollment reports for the end-of-semester throughout the NSCS for Summer 2011 submitted by the Colleges have been summarized below. System-wide enrollment decreased for the 2011 summer session to 1,277 FTE (-1.8%). Listed below is a breakdown of the enrollment changes by College:

	2010 FTE Enrollment	2011 FTE Enrollment	% Change
Chadron	429	448	4.43%
Peru	324	313	-3.19%
Wayne	548	516	-5.8%
System Total	1,301	1,277	-1.8%

Listed below is an analysis of full-time students, undergraduate students, on-campus students, and resident students for Summer 2011:

	% of Full-time Students (Headcount)	% of Undergraduate Students (Headcount)	% of On-campus Students (Headcount)	% of In-State Students (Headcount)
Chadron	15%	64%	9%	63%
Peru	57%	62%	4%	74%
Wayne	55%	52%	40%	85%
2011 System Average	39%	59%	21%	74%
2010 System Average	39%	58%	18%	79%

END OF TERM ENROLLMENT REPORT
CHADRON STATE COLLEGE
 TERM: Summer 2011

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE 2010	FTE 2011
	2010	2011					
Lower Division	367	608	65.67%	70	538	81	132
Upper Division	748	519	-30.61%	79	440	183	123
Graduate Division	530	641	20.94%	108	533	165	193
TOTALS	1,645	1,768	7.48%	257	1,511	429	448
						Change in FTE	Percent Change
						19	4.43%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE 2010	FTE 2011
	2010	2011					
On-Campus Students							
Undergrads	115	93	-19%	8	85	26	24
Graduates	40	62	55%	18	44	14	17
TOTALS	155	155	0%	26	129	40	41
Off-Campus Students							
Undergrads	1,000	1,034	3%	141	893	237	231
Graduates	490	579	18%	90	489	151	176
TOTALS	1,490	1,613	8%	231	1,382	388	407
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE 2010	FTE 2011
	2010	2011					
Resident Students							
Undergrads	810	706	-13%	55	651	185	153
Graduates	316	400	27%	62	338	96	119
TOTALS	1,126	1,106	-2%	117	989	281	272
Non-Resident Students							
Undergrads	305	421	38%	94	327	79	102
Graduates	214	241	13%	46	195	68	74
TOTALS	519	662	28%	140	522	147	176

*Headcount Enrollment is unduplicated within the sessions

END OF TERM ENROLLMENT REPORT
PERU STATE COLLEGE
 TERM: 2011 SUMMER

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE 2010	FTE 2011
	2010	2011					
Lower Division	80	123	54%	52	71	28	36
Upper Division	338	396	17%	238	158	117	150
Graduate Division	430	318	-26%	184	134	179	127
TOTALS	848	837	-1%	474	363	324	313
						Change in FTE	Percent Change
						-10	-3.19%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE 2010	FTE 2011
	2010	2011					
On-Campus Students							
Undergrads	15	30	100%	22	8	6	11
Graduates	1	0	-100%	0	0	0	0
TOTALS	16	30	88%	22	8	6	11
Off-Campus Students							
Undergrads	403	489	21%	268	221	139	175
Graduates	429	318	-26%	184	134	179	127
TOTALS	832	807	-3%	452	355	318	302
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE 2010	FTE 2011
	2010	2011					
Resident Students							
Undergrads	298	374	26%	202	172	102	132
Graduates	355	245	-31%	142	103	146	97
TOTALS	653	619	-5%	344	275	249	229
Non-Resident Students							
Undergrads	120	145	21%	88	57	43	54
Graduates	75	73	-3%	42	31	32	30
TOTALS	195	218	12%	130	88	75	84

*Totaling errors may occur as a result of rounding

END OF TERM ENROLLMENT REPORT
WAYNE STATE COLLEGE
 TERM: 2011 SUMMER

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE	FTE
	2010	2011				2010	2011
Lower Division	273	233	-15%	143	90	62	57
Upper Division	828	723	-13%	489	234	197	196
Graduate Division	966	870	-10%	374	496	289	263
TOTALS	2,067	1,826	-12%	1,006	820	548	516
						Change in FTE	Percent Change
						-32	-5.8%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE	FTE
	2010	2011				2010	2011
On-Campus Students							
Undergrads	599	579	-3%	396	183	145	159
Graduates	70	147	110%	78	69	22	43
TOTALS	669	726	9%	474	252	167	202
Off-Campus Students							
Undergrads	502	377	-25%	236	141	114	94
Graduates	896	723	-19%	296	427	267	220
TOTALS	1,398	1,100	-21%	532	568	381	314
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE	FTE
	2010	2011				2010	2011
Resident Students							
Undergrads	965	814	-16%	543	271	227	217
Graduates	853	729	-15%	316	413	255	221
TOTALS	1,818	1,543	-15%	859	684	482	438
Non-Resident Students							
Undergrads	136	142	4%	89	53	32	36
Graduates	113	141	25%	58	83	34	42
TOTALS	249	283	14%	147	136	66	78

*Beginning Spring 2003, enrollment for Internet courses was counted as off-campus.
 Prior to Spring 2003, Internet course enrollment was counted as on-campus.

Student Affairs, Marketing & Enrollment Committee

Michelle Suarez, Chair

Bob Engles

Riley Machal

Will Jackson

Katelyn Olenich

November 4, 2011

Fall Enrollment

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Priority: Greater System Prominence

Goals: 1. Emphasize the benefits of a three-college system

2. Increase awareness of the system

3. Market distinctiveness of the system

4. Promote collaboration within the system

Strategies: b. Promote the economic impact of the system and the colleges

c. Publicize collaborative efforts and programs

e. Market the investment value of an NSCS degree

Specific IPEDS data collected on October 15 by the College's will be discussed at the meeting.

Student Affairs, Marketing & Enrollment Committee

Michelle Suarez, Chair

Bob Engles

Riley Machal

Will Jackson

Katelyn Olenich

November 4, 2011

Board of Trustees Scholarship Acceptance Report for Information Only

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Strategies: b. Increase number of students in residential housing
g. Continually find ways to stretch limited resources as far as possible
o. Award additional scholarships

Priority: Greater System Prominence

Goals: 1. Emphasize the benefits of a three-college system
2. Increase awareness of the system
3. Market distinctiveness of the system
4. Promote collaboration within the system

Strategies: b. Promote the economic impact of the system and the colleges
c. Publicize collaborative efforts and programs
e. Market the investment value of an NSCS degree

Board Policy 3400 requires the colleges to report the number of Board of Trustees Scholarships offered to entering freshmen, and the actual number in effect for each academic class (freshmen, sophomore, junior and senior). The colleges have reported the following for 2011-12. Also included (in parentheses) are the numbers from 2010-11 for comparison purposes.

	Chadron		Peru		Wayne		System Totals	
	(10-11)	11-12	(10-11)	11-12	(10-11)	11-12	(10-11)	11-12
Number of BOT scholarships offered entering Freshmen	(55)	30	(40)	31	(73)	55	(168)	116
Dollars being expended on entering Freshmen	(\$119,625)	\$56,264	(\$108,000)	\$92,736	(\$144,071)	\$131,192	(\$359,376)	\$280,192
Number of BOT scholarships used by:*								
Freshmen	(29)	13	(23)	21	(37)	33	(89)	67
Sophomores	(17)	(-9) 20	(21)	(-8) 15	(21)	(-7) 30	(59)	(-24) 65
Juniors	(27)	(-6) 11	(12)	(-5) 16	(23)	(-1) 20	(62)	(-12) 47
Seniors	(13)	(-6) 21	(15)	(-1) 11	(6)	(+1) 24	(54)	(-6) 56
Total number of BOT scholarships used	(86)	65	(63)	63	(107)	107	(264)	235
Total dollars being expended on BOT Scholarships	(\$354,750)	\$281,320	(\$303,680)	\$278,208	(\$352,904)	\$430,366	(\$1,011,334)	\$989,894
Maximum number of BOT scholarships authorized past four years	(100)	100	(90)	90	(118)	120	(308)	310

*For Peru State the numbers reported by grade level are based upon the number of academic years the student has used the scholarship, not grade level based upon credit completion standing.

Student Affairs, Marketing & Enrollment Committee

Michelle Suarez, Chair
Bob Engles
Riley Machal
Will Jackson
Katelyn Olenich

November 4, 2011

NSCS Month Update

Priority: Greater System Prominence

- Goals:
1. Emphasize the benefits of a three-college system
 2. Increase awareness of the system
 3. Market distinctiveness of the system
 4. Promote collaboration within the system

- Strategies:
- b. Promote the economic impact of the system and the colleges
 - c. Publicize collaborative efforts and programs
 - e. Market the investment value of an NSCS degree

Governor Dave Heineman declared the month of October as NSCS Month and encouraged students and their families to visit Chadron, Peru and Wayne State Colleges. To help celebrate the recognition, the NSCS offered two extra benefits to make college more accessible for high school seniors: Campus Visit Book Scholarships and an iPad2.

Each College provided the opportunity for students who visited and took campus tours to win an \$800 Campus Visit Book Scholarship. Radio commercials were aired October 6-27 statewide to encourage seniors to visit the colleges during the month to be eligible for the book scholarships. Each College is also providing an iPad2 to one student who visits, takes a full campus tour and applies to the College they visited.

The number of students who visited each college during the month will be available at the board meeting. The names of the students selected for the bookstore certificates and iPads will be announced at a future board meeting.

Student Affairs, Marketing & Enrollment Committee

Michelle Suarez, Chair

Bob Engles

Riley Machal

Will Jackson

Katelyn Olenich

November 4, 2011

Counseling Academy Report

Priority: Educational Excellence Throughout the System

Strategies: c. Develop practices that foster a culture of inclusion, openness and collaboration among administrators, faculty, staff, and students

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Strategy: m. Share faculty, courses, and resources

Priority: Greater System Prominence

Goals: 1. Emphasize the benefits of a three-college system

2. Increase awareness of the system

3. Market distinctiveness of the system

4. Promote collaboration within the system

Strategies: d. Publicize collaborative efforts and programs

e. Market the investment value of an NSCS degree

The Nebraska State College System had a booth and exhibit at the Nebraska School Counselor Academy held at Union College in Lincoln, October 13-14. Vice Chancellor Tande, Lori Glass and admissions representatives from each college staffed the booth during the two-day event. Handouts about the colleges, the NSCS Guide, post-it notes, small zipper pouches and NSCS Advantage brochures were provided at the booth.

Fiscal, Facilities & Audit Committee

*Bill Roskens, Chair
Larry Teahon*

November 4, 2011

Remission Fund Awards Report for Information Only

Priority: Financial Strength of the System

Goal: 2. Increase enrollment and retention

Strategies: g. Continually find ways to stretch limited resources as far as possible
k. Promote innovative funding programs
o. Award additional scholarships

In accordance with the Board's Tuition Remissions Policy #3400, the colleges have provided the Chancellor with a summary of the remission funds awarded by category. Remissions are permitted by the state, allowing the NSCS to collect either no tuition or reduced tuition from students meeting specific criteria that are approved by the Board. The categories approved by the Board are spelled out in Board Policy #3400.

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Fiscal, Facilities & Audit Committee

Bill Roskens, Chair
Larry Teahon

November 4, 2011

Report on Expenditures Per FTE Student for Information Only

Priority: Financial Strength of the System

- Goals:
1. Ensure financial accountability
 2. Increase enrollment and retention
 4. Improve efficiency of operations

- Strategies:
- f. Keep Board of Trustees informed on the financial status of the colleges and system
 - g. Continually find ways to stretch limited resources as far as possible
 - i. Ensure that plans for resource allocation support the system and institutional priorities
-

Board Policy #6011 requires an annual report on expenditures per FTE student.

The report shows a six-year history of the Colleges and System Office's general operations expenditures per full-time equivalent student. The expenditures, broken out just below the General Operations section, are those reported to the Board by the Colleges and System Office each year for general and cash funds on the annual expenditure reports. The annual student FTE numbers are those submitted by the colleges on the Supplemental Budget Reports in October of each year.

Note that below the Totals in the Breakdown of Expenditures section, the amounts of General Funds as compared to Cash Funds expended each year are shown.

For 2009-10, cash fund expenditures were lower than the previous year because the Colleges' reserved cash funds necessary to accommodate the final decision on faculty salaries, which was not known until 2010-11. The 2010-11 expenditures include faculty salary increases for both 2009-10 and 2010-11.

**NEBRASKA STATE COLLEGE SYSTEM
EXPENDITURES PER FTE STUDENT**

GENERAL OPERATIONS (General/Cash Funds)

		2005-06	2006-07	2007-08	2008-09	2009-10	2010-11
TOTAL	Expended	\$59,158,204	\$62,239,274	\$65,655,520	\$68,763,433	\$68,557,010	\$72,752,007
	Student FTE	6,775	6,928	7,093	7,113	7,259	7,188
	Expenditures per FTE	\$8,732	\$8,984	\$9,256	\$9,667	\$9,444	\$10,121

BREAKDOWN OF EXPENDITURES (General/Cash Funds)

		2005-06	2006-07	2007-08	2008-09	2009-10	2010-11
CSC	General	13,464,794	14,216,356	14,914,810	15,220,118	15,753,716	16,170,803
	Cash	6,301,451	6,981,564	7,068,474	6,991,292	6,881,867	7,516,771
	General Operations	19,766,245	21,197,920	21,983,284	22,211,410	22,635,583	23,687,574
PSC	General	7,586,343	7,610,498	8,521,433	8,798,923	9,083,394	9,151,157
	Cash	4,221,956	5,135,984	4,461,737	6,459,599	6,029,812	7,393,918
	General Operations	11,808,299	12,746,482	12,983,170	15,258,522	15,113,206	16,545,075
WSC	General	16,508,269	17,462,921	18,507,107	18,899,135	19,832,370	19,878,560
	Cash	10,107,618	9,711,864	10,918,114	11,112,079	9,652,563	11,295,741
	General Operations	26,615,887	27,174,785	29,425,221	30,011,214	29,484,933	31,174,301
SO	General	967,773	1,120,087	1,263,845	1,282,287	1,323,288	1,345,057
	Cash	0	0	0	0	0	0
	General Operations	967,773	1,120,087	1,263,845	1,282,287	1,323,288	1,345,057
TOTAL	General	38,527,179	40,409,862	43,207,195	44,200,463	45,992,768	46,545,577
	Cash	20,631,025	21,829,412	22,448,325	24,562,970	22,564,242	26,206,430
	General Operations	59,158,204	62,239,274	65,655,520	68,763,433	68,557,010	72,752,007
	% General	65.13%	64.93%	65.81%	64.28%	67.09%	63.98%
	% Cash	34.87%	35.07%	34.19%	35.72%	32.91%	36.02%
	Total	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%

Source: Expenditure Reports, September Board of Trustee meetings
FTE Enrollment, Supplemental Budget Reports

Fiscal, Facilities & Audit Committee

Bill Roskens, Chair
Larry Teahon

November 4, 2011

Physical Plant Status Reports for July - September, 2011
(For Information Only)

Priority: Financial Strength of the System

Goals: 1. Ensure financial accountability
4. Improve efficiency of operations

Strategies: f. Keep Board of Trustees informed on the financial status of the colleges and system
g. Continually find ways to stretch limited resources as far as possible

Each college has provided a status report of physical plant projects for the Board's information. These are found on the following pages.

PHYSICAL PLANT STATUS REPORT

College: Chadron State College

Meeting Date: November 4, 2011

Project Description	Status	Fund Source
LB 309 Projects		
Armstrong/Nelson Physical Activity Center – Pool Controls	In Progress	LB 309
Campus Utility Metering	Funded	LB 309
Campus Energy/Utilities Study	In Progress	LB 309
Heat Plant Emergency Generator Design	In Progress	LB 309
Library Switchgear Replacement Design	Funded	LB 309
Revenue Bond Projects (including BANS)		
LB 1100 Projects		
Contingency Maintenance Projects		
High Rise Residence Hall Window Replacement	Complete	Contingency Maint.
High Rise Residence Hall Fire Alarm Replacement	In Progress	Contingency Maint.
High Rise Residence Hall Reroof	In Progress	Contingency Maint.
Mechanical Room Upgrades	In Progress	Contingency Maint.
Residence Hall Carpet/Flooring Replacement	In Progress	Contingency Maint.
Revenue Bond Buildings Furnishings	In Progress	Contingency Maint.
Revenue Bond Buildings Master Plan	In Progress	Contingency Maint.
Revenue Bond Buildings Energy Study	In Progress	Contingency Maint.
Revenue Bond Buildings New Furnishings	In Progress	Contingency Maint.
Student Center Specialty Equip	In Progress	Contingency Maint.
Other Capital Construction Projects		
(Include all projects using non-state or state funds that do not "fit" into any of the other categories)		

PHYSICAL PLANT STATUS REPORT

College: Peru State College

Meeting Date: November 4, 2011

Project Description	Status	Fund Source
LB 309 Projects		
Jindra Fine Arts Code Upgrade Study & Codes/HVAC Upgrade	Substantially Complete	LB 309/LB 1100
Boiler House Design Roof Replacement	In Progress	LB 309
Campus Energy Audit	In Progress	LB 309
Campus Design Tunnel Wall Repair	Complete	LB 309
Library Masonry Repairs – Phase II	Substantially Complete	LB 309
Tunnel Retaining Wall Repair	Complete	LB 309
Boiler House Roof Replacement	In Progress	LB 309
Campus Utility Monitoring	In Progress	LB 309
LB 605 Projects (2006)		
Revenue Bond Projects (including BANS)		
Eliza Morgan Phase II, III, IV	In Progress	Sale of bonds Surplus funds
Contingency Maintenance Projects		
Other Capital Construction Projects		
(Include all projects using non-state or state funds that do not “fit” into any of the other categories)		
New College Entry	In Progress	Foundation
Biomass Energy Center	In Progress	Foundation
Oak Bowl Renovations	In Progress	Foundation

PHYSICAL PLANT STATUS REPORT

College: Wayne State College

Meeting Date: November 4, 2011

Project Description	Status	Fund Source
LB 309 Projects		
U.S. Conn Library Fire Sprinkler Upgrades	In Progress/Design Complete	LB 309
Education Fire Alarm Sprinkler Upgrades	Complete	LB 309
Hahn Upgrade	In Progress	LB 309/LB 1100/Cash
Connell Lever Locks	In Progress	LB 309
Campus Loop	In Design	LB 309
Dashboard/Metering	In Design	LB 309
LB 1100 Projects (99-00)		
LB 605 Projects (2006)		
Revenue Bond Projects (including BANS)		
Pile Hall Renovation	In Progress	Rev. Bonds, Surplus
Contingency Maintenance Projects		
Bebee Plaza Repairs	In Progress	Contingency Maint.
Student Center Roof	Complete	Contingency Maint.
Other Capital Construction Projects		
(Include all projects using non-state or state funds that do not "fit" into any of the other categories)		
Bowen Hall Energy Improve.	In Design	Fed. Energy Grant
College Center at South Sioux City	Substantially Complete	State Approp/ Fed./Foundation/ NECC/Local
Pad Mounted Primary Switch	In Design	Cash
Carhart Renov. – Phase II	In Progress	Cash/Foundation
Willow Bowl Restoration	In Design	Cash
Scoreboard	Complete	Cash
Ley Theater Study	In Design	Cash
Carhart Renov – Phase III	In Design	Cash
Campus Master Plan	In Progress	Cash

Fiscal, Facilities & Audit Committee

Bill Roskens, Chair
Larry Teahon

November 4, 2011

Capital Construction Progress Reports as of September 30, 2011
(For Information Only)

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

As required by Board Policy 8050, the colleges have submitted the following capital construction progress reports on their respective construction projects.

Peru

1. Eliza Morgan Hall Renovation Phases II, III & IV – Interim Report

Wayne

1. Carhart Science Building Phase II – Interim Report
2. College Center at South Sioux City – Interim Report
3. Hahn Administration Building Upgrade – Interim Report
4. Pile Hall Renovation – Interim Report
5. Willow Bowl Restoration – Interim Report

The State Building Division requires quarterly reports on all capital construction projects funded with state funds. Copies will be forwarded to that office for their files.

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
July - Sept 2011

College: Peru State College		Meeting Date: November 4, 2011	
Project Information	Project Title:	Eliza Morgan Hall Renovation Phase II, III, and IV	
	Program Number:		
	Professional Consultant:	The Clark Enersen Partners	
	General Contractor:	All square footage numbers are for four floors.	
	Current Net Square Footage: 36,880	Current Gross Square Footage: 38,722	
	Addition Net: 1,572	Addition Gross: 1,940	
	Renovation Net: 16,506	Renovation Gross: 19,330	
Bid Opening Date			
Notice to Proceed Date			
Estimated Completion Date			
Final Acceptance Date			
Project Dates	Professional Consultants:	(enter dates)	
	Needs Statement		
	Program Statement	12/3/2001	
	Professional Services Contract	7/27/2010	
	Bonds Sold		
	Preliminary Plans		
	Design Development	5/31/2002	
	Construction Contract		
Substantial Completion			
Final Completion			
Report Information	Status	Initial Report:	
		Interim Report: X Final Report:	
Financial Information	Proposed Budget	Expended to Date	Balance
State Buildings			
State Funds--LB No:			
Federal Funds			
LB 309 Funds			
Cash Funds			
Capital Imp. Fee Commitment			
Total Available			
Revenue Bond Buildings	Bonds Sold		\$3,600,000.00
	Costs of Issuance/Reserves		\$335,120.00
	Balances of Proceeds		\$3,264,880.00
Revenue Sources for Construction			
1. Bond Proceeds Series 2011	\$3,264,880.00	\$1,072,881.23	\$2,191,998.77
2. Interest Earnings	\$179.48	\$0.00	\$179.48
3. Revenue Bond Surplus 9/10/2010	\$253,451.00	\$204,099.80	\$49,351.20
4. Revenue Bond Surplus 11/12/2010	\$426,549.00	\$156,965.40	\$269,583.60
Total Available	\$3,945,059.48	\$1,433,946.43	\$2,511,113.05
Expenditure Information	Proposed Budget	Expended to Date	Balance
Program Planning			
Professional Fees	\$259,333.16	\$209,981.96	\$49,351.20
Life Cycle Cost Analysis			
Construction			
1. General, Mech., Elec.	\$3,660,624.25	\$1,198,862.40	\$2,461,761.85
2. Fixed Equipment			
3. Sitework/Utilities	\$2,100.00	\$2,100.00	\$0.00
Administrative Fees	\$408.97	\$408.97	\$0.00
Furnishings/Moveable Equip.			
Contingency			
Artwork			
Other Items			
1. Asbestos Abatement	\$22,593.10	\$22,593.10	\$0.00
2. Construction Administration			
3. Relocation Costs			
Change Orders			
TOTALS	\$3,945,059.48	\$1,433,946.43	\$2,511,113.05

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
AS OF SEPT. 30, 2011**

College: Wayne State College		Meeting Date: Nov. 4, 2011	
Project Information	Project Title:		Carhart Renovation, Ph. II
	Program Number:		952
	Professional Consultant:		The Clark Enersen Partners
	General Contractor:		CM - Beckenhauer Construction, Inc.
	Net Square Footage:		Gross Square Footage:
	Bid Opening Date	4/7/2011	
	Notice of Proceed Date	6/1/2012	
Estimated Completion Date	6/1/2012		
Final Acceptance Date			
Project Dates	Professional Consultants:	(enter dates)	
	Needs Statement		
	Program Statement		
	Professional Services Contract	Sept., 2010	
	Bonds Sold		
	Preliminary Plans		
	Design Development		
	Construction Contract	May, 2011	
Substantial Completion			
Final Completion			
Report Information	Status	Initial Report:	
		Interim Report: x Final Report:	
Financial Information			
State Buildings	State Funds--LB No:		
	Federal Funds		
	LB 309 Funds		
	Cash Funds	\$3,137,982.00	
	Cash Operating Funds	\$20,698.62	
	Other - Wayne State Foundation	\$1,321,216.00	
Total Available	\$4,479,896.62		
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available	\$0.00	
Expenditure Information	Proposed Budget	Expended to Date	Balance
Program Planning			\$0.00
Professional Fees	\$247,000.00	\$206,412.96	\$40,587.04
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$3,175,624.00	\$837,435.52	\$2,338,188.48
2. Fixed Equipment			\$0.00
3. Sitework/Utilities			\$0.00
Furnishings/Moveable Equip.			\$0.00
Contingency			\$0.00
Artwork	\$37,000.00		\$37,000.00
Other Items			
1. Legal, ins., moving	\$50,000.00		\$50,000.00
2. Special technical/lab eqpmt.	\$112,900.00		\$112,900.00
3. Misc. (advert., abatement)	\$20,698.62	\$20,698.62	\$0.00
Change Orders			
1.			\$0.00
2.			\$0.00
TOTALS	\$3,643,222.62	\$1,064,547.10	\$2,578,675.52

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
AS OF SEPT. 30, 2011**

College: Wayne State College		Meeting Date: Nov. 4, 2011		
Project Information	Project Title: College Center at South Sioux City			
	Program Number: 951			
	Professional Consultant: BCDM/TCEP			
	General Contractor: L & L Builders			
	Net Square Footage:		Gross Square Footage:	
	Bid Opening Date	5/22/09		
	Notice of Proceed Date	6/22/09		
Estimated Completion Date	11/29/10			
Final Acceptance Date	(Still pending)			
Project Dates	Professional Consultants:	BCDM, TCEP		
	Needs Statement			
	Program Statement	5/18/06		
	Professional Services Contract	1/15/08		
	Bonds Sold			
	Preliminary Plans	7/17/09		
	Design Development	8/9/08		
	Construction Contract	6/19/09		
	Substantial Completion	3/7/11		
	Final Completion	4/20/11 (Grand Opening) punch list still remains		
Report Information	Status	Initial Report:		
		Interim Report: x Final Report:		
Financial Information				
State Buildings	State Funds--LB No:	\$3,765,850.00	LB 425 (2005), LB1060 (2006), LB320 (2007)	
	Federal Funds	\$1,096,927.00	WSC \$392,200 HUD, FIPSE	
	Local Funds (So. Sioux City)	\$191,016.00		
	Land Donation (\$2,100,000.00)			
	Private	\$1,396,232.00		
	Other	\$3,765,850.00	NECC property tax	
	Total Available	\$10,215,875.00		
Revenue Bond Buildings	Bonds Sold			
	Costs of Issuance/Reserves			
	Balances of Proceeds			
Revenue Sources for Construction	1. Bond Proceeds			
	2. Interest Earnings			
	3. Other			
	Total Available	\$0.00		
Expenditure Information	Proposed Budget	Expended to Date	Balance	
	Program Planning		\$0.00	
	Professional Fees	\$837,366.00		\$837,366.00
	Life Cycle Cost Analysis			\$0.00
	Construction			
	1. General, Mech., Elec.	\$7,204,800.00		\$7,204,800.00
	2. Fixed Equipment			\$0.00
	3. Sitework/Utilities			\$0.00
	Furnishings/Moveable Equip.	\$1,080,987.00		\$1,080,987.00
	Contingency	\$121,839.00		\$121,839.00
	Artwork	\$21,500.00		\$21,500.00
	Other Items			
	1. Security System, locks, tech., donor wall, consulting	\$331,996.00		\$331,996.00
	2. Capital campaign costs	\$11,125.00		\$11,125.00
	2. Land acq (\$2.1M gift)			\$0.00
	Change Orders			
	1.	\$435,582.00		\$435,582.00
	TOTALS	\$10,045,195.00		\$10,045,195.00
	WSC's obligation - 50%	\$5,022,597.50		
	WSC's commitment - w/private*	\$5,491,519.00		
	WSC's GF/FF commitment	\$4,158,050.00	\$4,158,050.00	\$0.00

*All private donations were transmitted to NECC. NECC is monitoring expenditures from private donations.

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
AS OF SEPT. 30, 2011**

College: Wayne State College		Meeting Date: Nov. 4, 2011	
Project Information	Project Title: Hahn Administration Building Upgrade		
	Program Number:		
	Professional Consultant: Advanced Engineering Systems (AES)		
	General Contractor:		
	Net Square Footage:		Gross Square Footage:
	Bid Opening Date	(enter dates)	
	Notice of Proceed Date		
Estimated Completion Date	October, 2012		
Final Acceptance Date			
Project Dates	Professional Consultants:	AES & PLaN Architecture	
	Needs Statement	(enter dates)	
	Program Statement		
	Professional Services Contract	5/20/11	
	Bonds Sold		
	Preliminary Plans		
	Design Development	5/18/11	
	Construction Contract		
	Substantial Completion		
Final Completion			
Report Information	Status	Initial Report:	
		Interim Report: x Final Report:	
Financial Information			
State Buildings	State Funds--LB No:		
	Federal Funds		
	LB 309 Funds	\$3,720,000.00 (est.)	
	Cash Funds	\$4,439.30	
	Capital Imp. Fee Commitment		
	Other (LB1100)	\$242,100.00	
Total Available	\$3,966,539.30		
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available	\$0.00	
Expenditure Information			
	Proposed Budget	Expended to Date	Balance
Program Planning			\$0.00
Professional Fees	\$335,000.00	\$207,700.00	\$127,300.00
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.			\$0.00
2. Fixed Equipment			\$0.00
3. Sitework/Utilities			\$0.00
Furnishings/Moveable Equip.			\$0.00
Contingency			\$0.00
Artwork			\$0.00
Other Items			
1. Advertising		\$2,391.30	-\$2,391.30
2. Asbestos abatement		\$2,048.00	-\$2,048.00
Change Orders			
1.			\$0.00
2.			\$0.00
TOTALS	\$335,000.00	\$212,139.30	\$122,860.70

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
AS OF SEPT. 30, 2011**

College: Wayne State College		Meeting Date: Nov. 4, 2011	
Project Information	Project Title:	Pile Hall Renovation	
	Program Number:	N/A	
	Professional Consultant:	BVH	
	General Contractor:	(CM) Beckenhauer Construction, Inc.	
	Net Square Footage: 26,413	Gross Square Footage: 39,137	
	Bid Opening Date	2/17/11	
	Notice of Proceed Date	11/15/11	
Estimated Completion Date	11/15/11		
Final Acceptance Date			
Project Dates	Professional Consultants:	(enter dates)	
	Needs Statement		
	Program Statement	3/18/10	
	Professional Services Contract	11/13/09, 7/13/10, 10/13/10	
	Bonds Sold	10/20/10	
	Preliminary Plans	9/10/10	
	Design Development	11/12/10	
	Construction Contract	5/1/11	
	Substantial Completion		
Final Completion			
Report Information	Status	Initial Report:	
		Interim Report: x Final Report:	
Financial Information			
State Buildings	State Funds--LB No:		
	Federal Funds		
	LB 309 Funds		
	Cash Funds		
	Capital Imp. Fee Commitment		
Other			
Total Available	\$0.00		
Revenue Bond Buildings	Bonds Sold	\$5,000,000.00	11/3/2010
	Costs of Issuance/Reserves	\$426,400.00	
	Balances of Proceeds	\$4,573,600.00	
Revenue Sources for Construction	1. Bond Proceeds	\$4,573,600.00	
	2. Interest Earnings		
	3. Other (Surplus Fund)	\$500,000.00	
	4. Auxiliary Operating Funds	\$146,689.00	
	Total Available	\$5,220,289.00	
Expenditure Information			
	Proposed Budget	Expended to Date	Balance
Program Planning	\$39,507.00	\$39,507.00	\$0.00
Professional Fees (BVH)	\$378,940.00	\$352,388.87	\$26,551.13
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec. (GMP)	\$4,718,668.00	\$2,406,896.03	\$2,311,771.97
2. Fixed Equipment			\$0.00
3. Sitework/Utilities			\$0.00
Furnishings/Moveable Equip.			\$0.00
Contingency			\$0.00
Artwork			\$0.00
Other Items - Escalation			
1. Plan Reviews/Testing		\$14,399.16	-\$14,399.16
2. Abatement (prof srvc & abate.)	\$59,900.00	\$48,756.00	\$11,144.00
3. Misc., advert., etc.		\$3,873.97	-\$3,873.97
Change Orders			
1.			\$0.00
2.			\$0.00
TOTALS	\$5,197,015.00	\$2,865,821.03	\$2,331,193.97

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
AS OF SEPT. 30, 2011**

College: Wayne State College		Meeting Date: Nov. 4, 2011	
Project Information	Project Title: Willow Bowl Restoration		
	Program Number:		
	Professional Consultant: BVH		
	General Contractor:		
	Net Square Footage: Gross Square Footage:		
	Bid Opening Date	(enter dates)	
	Notice of Proceed Date		
Estimated Completion Date			
Final Acceptance Date			
Project Dates	Professional Consultants:		
	Needs Statement		
	Program Statement		3/20/11
	Professional Services Contract		
	Bonds Sold		
	Preliminary Plans		
	Design Development		
	Construction Contract		
	Substantial Completion		
Final Completion			
Report Information	Status		
	Initial Report:		
	Interim Report: X		
Final Report:			
Financial Information			
State Buildings	State Funds--LB No:		
	Federal Funds		
	LB 309 Funds		
	Cash Funds		
	Capital Imp. Fee Commitment		
	Other-Wayne State Foundation		\$810,508.00 (est.)
Total Available		\$810,508.00 (Fund raising in process)	
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available		\$0.00
Expenditure Information			
	Proposed Budget	Expended to Date	Balance
Program Planning			\$0.00
Professional Fees	\$74,560.00	\$9,700.99	\$64,859.01
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.			\$0.00
2. Fixed Equipment			\$0.00
3. Sitework/Utilities	\$2,500.00		\$2,500.00
Furnishings/Moveable Equip.			\$0.00
Contingency			\$0.00
Artwork			\$0.00
Other Items			
1.			\$0.00
2.			\$0.00
Change Orders			
1.			\$0.00
2.			\$0.00
TOTALS	\$77,060.00	\$9,700.99	\$67,359.01

Fiscal, Facilities & Audit Committee

Bill Roskens, Chair
Larry Teahon

November 4, 2011

Contracts and Change Orders for Information Only

Priority: Financial Strength of the System

Goal: 3. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

Board policies 7015 and 8065 require that the colleges report the following contract awards and change orders to the Board as information.

CONTRACTS – 1) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$55,000; c) consultant contracts for less than \$50,000 (between \$25,000 and \$50,000 must have Chancellor's approval); and d) exempt contracts less than \$50,000.

Nebraska State College System	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Nebraska State College System Office Office Space and Storage Space Lease \$3,219.75/month office space + \$85/month for storage space (\$3,304.75) Cash Nebco, Lincoln, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Nebraska State College System Office Audit Services TBD-hourly rate basis CSC Operating Budget BKD, LLP, Springfield, MO
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Nebraska State Colleges & System Office Radio Commercials for NSCS Month Oct. 6-27, 2011 \$22,669.61 Cash Snitily Carr, Lincoln, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Nebraska State College System Office Public Relations and Communication Services TBD-hourly rate basis Trust Funds Parsons Public Relations, Inc., Lincoln, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Nebraska State College System Office Legal Services TBD-hourly rate basis CSC Operating Budget Stinson Morrison Hecker, LLP, Kansas City, MO

7.6.-2

Chadron State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Memorial Hall Message Board \$22,545.00 Cash Daktronics, Inc.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Sandoz Center Window Coverings \$29,600.00 Cash Gotcha Covered
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	King Library Professional Services—Interior Renovation Design \$11,885.00 Cash Bahr Vermeer and Haecker

Peru State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Boiler Building Re-roof \$98,000 LB 309 Boone Brothers Roofing, Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Design and oversee HVAC improvements \$24,950 Contingency maintenance Farris Engineering
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	College Theatre Design and oversee HVAC improvements \$19,500 LB1100 and Cash Farris Engineering
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	

Wayne State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Bebee Plaza Labor, material & equipment for south sidewalk replacement \$7,250.00 Contingency Maintenance Funds Christiansen Construction, Pender NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Install two flat screen TVs and two bulletin boards \$334.00 Rev. Bond Tiedtke Construction, Wayne NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center – Dish Room Furnish & install WS 80 softener on dishwasher \$3,000.00 Contingency Maintenance Funds Hobart Sales & Service, Lawton IA
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Install floor sink in food service kitchen \$1,400.00 Contingency Maintenance Funds Volkman Plumbing & Heating, Norfolk NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Energy Plant Install impressed current cathodic protection system on underground storage tank \$5,500.00 Cash Environmental Protection Solutions, Inc., Columbus NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	College Center Repairs to irrigation system \$1,622.80 Cash Claussen & Son Irrigation, Wayne NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Hahn Administration Building Asbestos abatement \$89,000.00 LB 309 Environmental Services, Norfolk NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Brandenburg Education Building – Ley Theatre Study of cracks in proscenium arch and structural support \$7,800 Cash Jackson & Jackson, Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Peterson Fine Arts Building Provide indoor air quality assessment & testing services \$3,350.00 Cash AQS Environmentsl, Omaha, NE

7.6.-4

CHANGE ORDERS – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are less than \$20,000. If approval of change order is critical to project schedule, \$20,000 to \$60,000 range change orders may be approved by Chancellor and reported for ratification at next Board meeting.

Peru State College	
Location on Campus:	Al Wheeler Activity Center
No. & Description:	001 – Floor leveling, mechanical room access
Change Order Amount:	\$11,004
Fund Source:	Cash
Contractor:	Kiewit Building Group

Wayne State College	
Location on Campus:	Memorial Stadium - Scoreboard
No. & Description:	No. 1 – Add one camera platform to rear of steel football structure
Change Order Amount:	\$5,025.00
Fund Source:	Cash
Contractor:	Daktronics, Minneapolis MN
Location on Campus:	Student Center
No. & Description:	No. 1 – Deduction for water damage
Change Order Amount:	\$(2,563.62)
Fund Source:	Contingency Maintenance Funds
Contractor:	McKinnis Roofing, Lincoln NE

Adjustments Within Guaranteed Maximum Price (GMP) Agreements. These adjustments are offered for information only and have no effect on the GMP.

Wayne State College	
Location on Campus:	Pile Hall
No. & Description:	No. 5 – Eliminate wood base under FCU's, omit patio receptacles, additional concrete & rebar, revised doors for elec rooms, lock cores, soffit addition, add panic devise, slab ext at elevator openings
Change Order Amount:	\$18,523.00
Fund Source:	Rev. Bond
Contractor:	Beckenhauer Construction, Norfolk NE
Location on Campus:	Carhart Science – Phase II
No. & Description:	No. 1 – Contingency Change
Change Order Amount:	(\$19,232.00)
Fund Source:	Cash/WS Foundation
Contractor:	Beckenhauer Construction, Norfolk NE

Fiscal, Facilities & Audit Committee*Bill Roskens, Chair**Larry Teahon*

November 4, 2011

Grant Awards for Information Only**Chadron Awards**

- CSC Geoscience Research Cohort 2011-2012 (NASA Nebraska Space Grant Consortium) -- \$6,300
- The Isolation and Identification of Alkaline Lake Bacteria (NASA Nebraska) -- \$2,500

Wayne Awards

- Environmental Monitoring (Learn and Serve America Program through the Nebraska Department of Education) -- \$7,756
- Geographic Educators of Nebraska 2011-12 Alliance Grant (National Geographic Education Foundation) -- \$22,000
- HHEF Holocaust Education (Omaha Community Foundation Heartland Holocaust Educational Fund) -- \$4,000
- Region 4 Mini Grant – Spring Break (Health & Human Services through Regional 4 Behavioral Health System) -- \$219

Priority: Financial Strength of the System

Goals: 3. Strengthen fiscal, environmental, technological and physical resources

5. Secure public and private funding sources

Strategies: f. Keep Board of Trustees informed on the financial status of the colleges and system

g. Continually find ways to stretch limited resources as far as possible

Board policy 6024 states that grant applications and awards that have, as part of the Agreement, an obligation to accept fiscal responsibility in future years, or which require maintenance of effort on the part of the college, require Board approval. Grant applications and awards not requiring maintenance of effort or an obligation to accept fiscal responsibility in future years are attached for information only.

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: November 4, 2011
Notice of Intent	Application:	Accept Award: x
Name of Program: CSC Geoscience Research Cohort 2011-2012		
Funding Source: NASA Nebraska Space Grant Consortium		
Amount Requested: \$6,300	Amount Awarded: \$6,300	Funding Period: 9/1/2011 – 5/31/2012
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the College's use?		Yes: No: x
Will this grant require State Matching Funds ?		Yes: No: x
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?		Yes: x No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): salary, supplies, travel		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: x
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: No: x
How many FTE positions will the grant fund?		FTE: -0-
How many of these are new positions?		New FTE:
Briefly describe the purpose(s) of this application/award: This project consists of undergraduate and graduate students collaborating in research projects involving Pine Ridge and Chadron Dome geology. This grant will provide in part supplies and travel to a major conference.		
Is this grant a continuation of a previous/existing grant?		Yes: No: x
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes: No: x
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Mike Leite		
Administrator responsible for approving the application: Dr. Janie Park		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: November 4, 2011
Notice of Intent	Application:	Accept Award: X
Name of Program: The Isolation and Identification of Alkaline Lake Bacteria		
Funding Source: NASA Nebraska		
Amount Requested: \$2,500	Amount Awarded: \$2,500	Funding Period: September 2011 – May 2012
Closing Date for Application Submission: July 27, 2011		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the College's use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: -0-	
How many of these are new positions?	New FTE: n/a	
Briefly describe the purpose(s) of this application/award: This project involves isolating and characterizing the bacteria that live in the alkaline lakes of western Nebraska. These lakes are unusual in that they have a high pH and high salt content. Bacteria that live in these lakes must adapt to the extreme environment. We are characterizing these bacteria in order to figure out how bacterial populations change with changing conditions and in order to potentially find new or unusual bacteria that may have commercial applications (i.e. in biofuel development, antibiotic production, or bioremediation). The project will help one undergraduate student gain research experience, will help develop future projects for other undergraduate researchers, and will help to future characterize an important environmental resource in western Nebraska.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Ann Buchmann		
Administrator responsible for approving the application: Dr. Janie Park		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: November 4, 2011
Notice of Intent	Application:	Accept Award: X
Name of Program: Environmental Monitoring		
Funding Source: Learn and Serve America Program through the Nebraska Department of Education		
Amount Requested: \$7,756	Amount Awarded: \$7,756	Funding Period: 9/2/11-6/30/12
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the College's use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes: X	No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): State matching funds will used to purchase supplies and materials for collection monitoring.		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-kind support includes the time commitment of several faculty and staff.		
Is State Maintenance of Effort or Future Fiscal Responsibility required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: x
How many FTE positions will the grant fund?	FTE: 0	
How many of these are new positions?	New FTE: 0	
Briefly describe the purpose(s) of this application/award: This grant will fund a shared effort between Wayne Community Schools and Wayne State College in support of scientific and environmental education. Students will travel to three selected local sites to achieve this. They will seed a prairie plot, monitor the eco system at IKES Lake and help a local land owner return the land in a prairie restoration effort. Students will have to monitor and report on their findings at various times throughout the project. These activities will create and maintain natural habitats for students to visit, enjoy and study. The award includes funding for supplies and student and faculty transportation costs to these sites for monitoring events.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Barbara Hayford, Associate Professor Life Sciences and Ms. Lisa Nelson, Service-Learning Director		
Administrator responsible for approving the application: Ms. Jean Dale, Vice President of Administration and Finance		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: November 4, 2011
Notice of Intent	Application:	Accept Award: X
Name of Program: Geographic Educators of Nebraska 2011-12 Alliance Grant		
Funding Source: National Geographic Education Foundation		
Amount Requested: \$22,000	Amount Awarded: \$22,000	Funding Period: 09/12/11-11/01/2012
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the College's use?		Yes: No: X
Will this grant require State Matching Funds ?		Yes: No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?		Yes: No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: No: X
How many FTE positions will the grant fund?		FTE: 0
How many of these are new positions?		New FTE: 0
Briefly describe the purpose(s) of this application/award: This award is for operations and programming for the 2011-12 year. The Geographic Educators of Nebraska (GEON) is an organization of K-12 teachers throughout the state dedicated to promoting and enhancing the quality of geography education in Nebraska. The funding will allow the coordinator to attend meetings in Washington DC and in San Marcos. It will help fund committee meetings throughout the year, presenters at the annual NCGE meeting and annual teacher consultant training. Funding will be used to bring giant traveling maps to Nebraska schools and to support work on a Nebraska Atlas project. Dr. Randy Bertolas is now the coordinator for GEON and WSC acts as the fiscal agent for the grant award.		
Is this grant a continuation of a previous/existing grant?		Yes: No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Randy Bertolas, Professor, History, Politics and Geography		
Administrator responsible for approving the application: Ms. Jean Dale, Vice President Administration & Finance		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: November 4, 2011
Notice of Intent	Application:	Accept Award: X
Name of Program: HHEF Holocaust Education		
Funding Source: Omaha Community Foundation Heartland Holocaust Educational Fund		
Amount Requested: \$4,000	Amount Awarded: \$4,000	Funding Period: 09/28/11-06/01/12
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the College's use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.0 0	
How many of these are new positions?	New FTE: 0.00	
Briefly describe the purpose(s) of this application/award. This award provides funding for Holocaust and genocide education courses at Wayne State College. The objective of such courses is to make an important difference in the lives of future leaders as they gain greater understanding of the lingering and serious impact of the Holocaust.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: While technically not a continuation, we have received funding in the past. \$6,000 was received for the 2010-11 academic year, \$3,000 for the 2009-10 and \$6,000 for 2007-09.		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Mr. Curt Frye, President		
Administrator responsible for approving the application: Ms. Jean Dale, Vice President of Administration and Finance		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: November 4, 2011
Notice of Intent	Application:	Accept Award: X
Name of Program: Region 4 Mini Grant – Spring Break		
Funding Source: Health & Human Services through Region 4 Behavioral Health System		
Amount Requested: \$3,000	Amount Awarded: \$219	Funding Period: 09/11-05/12
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 09/09/11
Does this grant include Indirect Cost Funds for the College's use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind funds include the time commitment of several staff members.		
Is State Maintenance of Effort or Future Fiscal Responsibility required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.00	
How many of these are new positions?	New FTE: 0 .00	
Briefly describe the purpose(s) of this application/award. This award provides funding for the purchase of a TRUST Coalition tablecloth to be used for various programs held by the TRUST Coalition (Toward Responsible Use of Substances Today) throughout the year.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Kathy Mohlfeld, Counselor, Counseling Office		
Administrator responsible for approving the application: Ms. Jean Dale, Vice President Administration and Finance		

8.1.-1

Chancellor's Report

1. Senator's Reception

The 2012 Senator's Reception is scheduled for Wednesday, January 18, 2012 from 4-7 p.m. at The Ferguson Center. The reception will follow the Board of Trustees meeting to be held at the Hillcrest Country Club.

2. Legislative Interim Study – Governance and Coordination of Postsecondary Education

Legislative Resolution 198, introduced by Senator Adams, calls for an interim study of postsecondary education governance and coordination in Nebraska. The study will be conducted by the Education Committee of the Legislature. A hearing was held October 3, 2011. I discussed governance issues as they pertain to the Nebraska State College System. I will provide additional information at the meeting.

3. Board Meeting Schedule

The Board meeting schedule for 2012 is as follows:

Wednesday, January 18, 2012 – Hillcrest Country Club, Lincoln
Thursday & Friday, April 19-20, 2012 – Chadron State College
Friday, June 15, 2012 – Hillcrest Country Club, Lincoln

4. December 16, 2011 Commencement Exercises

Fall commencement exercises will be held at Chadron and Wayne Friday, December 16, 2011. The following trustees have indicated they will bring greetings from the Board at the College indicated below:

Larry Teahon, Chadron State
Cap Peterson, Wayne State

5. Kiwanis Speech

On Friday, October 21st, I had the opportunity to be the keynote speaker for a Lincoln Kiwanis Club meeting. I was asked to talk about the State Colleges specifically and higher education generally. I focused on the many highlights and special characteristics of Chadron State, Peru State and Wayne State. The group appeared interested in the fact that we are open admissions colleges, the number of students and programs, and what changes have taken place at Peru since the efforts in the early 2000s. I have asked Vice Chancellor Tande to find additional speaking opportunities in order to spread the good word about the NSCS. If any of you are involved in organizations in need of a presenter and you think it would be an appropriate audience to hear about the State Colleges, please contact Vice Chancellor Tande with the name of a contact person. As I left the meeting, a number of folks in attendance stopped to tell me that someone in their family had attended either, Chadron, Peru or Wayne. One of the members at our table had, in fact, said she had started her career at Chadron many years ago.

**“The Renaissance at the King Library:
Creating the Chadron State College Library Commons”**

By Milton Wolf and Lois Veath

Imagine a library.

You know the stereotype that is all too often the case. Row after row of books, most of them too high to read the titles on the spines with the smell of old paper and ink wafting on the air. Nestled in-between these stacks are small close areas with a table or two. It’s too hot – or too cold, and the stark fluorescent lights flicker overhead. And, it is very, very quiet – you know, the creepy kind of quiet, like I’m the only person in this place.

Is this what you thought of?



What if it could look like this?



Or this?



What if it could become a comfortable destination on campus with food, lattes, conversation at all hours, art gallery space, a variety of moveable furnishings from soft chairs with laptop space, to tables and booths, to collaborative areas created by cloud effects in the ceiling, cozy couches, or glass panels? What if you could get the virus taken off your laptop at 8:00 P.M. as you are trying to finish that paper that is due in the morning? Or find out the final exam week schedule or learn how to access the online self service modules to enroll in a course? Or run into a professor or a group of students discussing the state of the world or the next big concert or critiquing a new piece of art hanging on the gallery wall, all over a cup of coffee? What if it wasn't just imagined but created on a campus near you?

The Library Commons is a teaching and learning laboratory in which information literacy, interdisciplinary studies, and research are the curriculum. The Commons culture is a petri dish for evolving technologies and teaching/learning methodologies. It is the "learning space" of the Library and the intellectual living room of the campus. It is powered by students, faculty, information technologists and librarians, all brewed together. It is, at its best, a distillation of the collaborative nature of knowledge creation. The Library enhances student learning by providing information in all subject disciplines, enabling information literacy long after college is a memory, and providing a place conducive to studying, collaborating, recreational reading, and even a cup of Joe!

The Library contains over 180,000 volumes of magazines, newspapers, journals and books, not to mention that it provides electronic access to millions of digital resources, including: the Internet, online periodicals, and a wealth of proprietary databases not available through Google or any other search engine. In fact, the King Library is the largest purveyor of electronic information for academics in western Nebraska, having tripled electronic holdings in the past six years to well over a million. Recently, we have implemented a new online information resource, Ebsco Discovery Service (EDS) which provides our users with a single-search box, similar to Google. Unlike Google, the results are all scholarly, peer-reviewed information. Since most students prefer using Google for their research needs, our intention was to somehow duplicate the Google platform, and, at the same time, provide our users with proprietary, vetted, scholarly information.

Currently the Library, along with the college administration and student government, is in the process of implementing an Information Library Commons which will address the student and faculty needs by bringing together technology, content, and services in an upgraded physical space that provides an engaging environment different from that of a typical library. Included in the Library Commons renovation, all on the main level of the library, is the installation of:

- a Commons Coffee Shop with upgraded vending;
- a Faculty Teaching & Learning Center to promote collaboration and excellence in teaching;
- collaborative project rooms for students or faculty members;
- a Technology & Services Help Desk;
- computer stations distributed throughout the newly opened main floor, instead of tucked in a basement lab;
- aesthetically pleasing study areas with windows looking onto the campus interspersed with collaborative lounge spaces.
- quiet spaces still available on the upper floor along with upgraded furnishings.

To accomplish this feat, it was first necessary to relocate more than 7500 linear feet of books, journals, and reference materials from the main floor of the library to new compact storage units on rails in the lower level of the library. These volumes are easily accessed by the rolling stacks that are maneuvered by rotating handles. The materials chosen for this area are ones that are more research oriented.



The popular fiction and biography books were relocated to a cozy casual reading area next door to the compact storage room.

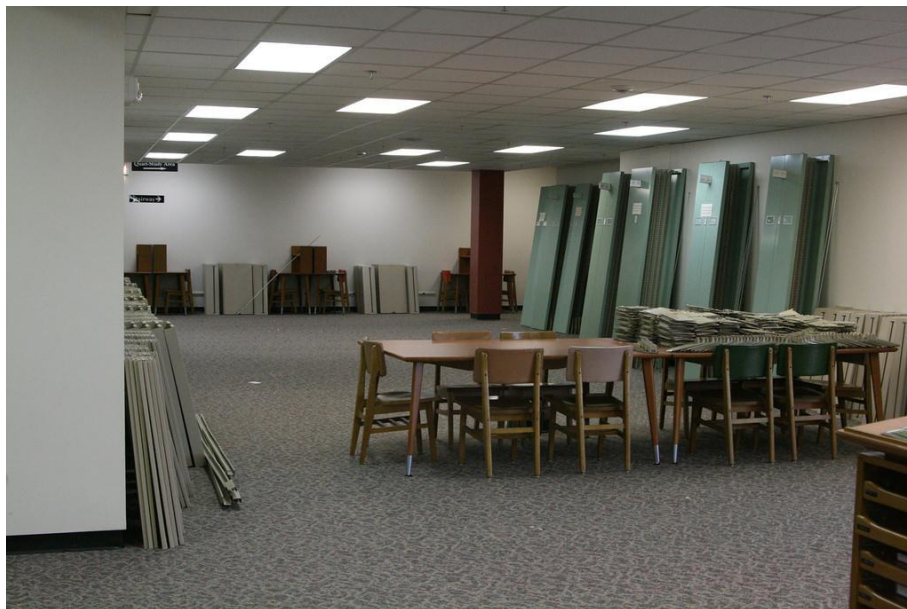


The computer lab on the lower level is being dismantled and the computer stations distributed throughout the newly opened main floor of the library. When completed this will look something like these images.



Currently on the main floor the stacks are being emptied and removed to reveal a spacious main floor where the intellectual living room of the campus will be created. Kristine Dorn of BVH is assisting the college team with advice on furnishings, ceiling effects, paint choices, coffee and vending options, and creation of new circulation and technical help areas, as well as gallery spaces on huge newly opened walls and stairwells. Furnishings will all be on wheels and moveable to allow patrons to switch them about to create temporary collaborative conversation areas at will. Olsson and Associates will provide advice on upgrades as needed to the HVAC wall systems located throughout the main floor on outer walls.

As you can see from the photographs below we are making amazing progress on this transformation which was first begun in mid August with the signing of the contract for compact storage units, and the moving of books just two weeks ago.



It is exciting to transform this fine older building without the major cost of a physical remodeling or the addition of extra space. By making basic changes in storage, furnishings, lighting, glass partitions, and HVAC systems, and implementing a vision to rearrange spaces and their utilization, we are creating a Library Commons where students, faculty, staff and community meet and interact. We look forward to sharing the renaissance of the King Library with you in April 2012 at the Board of Trustees meeting at Chadron State College.

**Peru State College
President's Report
November 2011**

Criminal Justice Professor Dr. Kelly Asmussen experimented with an innovative approach to learning and student engagement last semester; he took his class to prison.

Asmussen initiated the first Inside-Out Prison Exchange Program collaboration in Nebraska between Peru State College and the Tecumseh State Correctional Institution (TSCI) in Spring 2011. Established in 1997 by Lori Pompa at Temple University, Inside-Out is based on the simple hypothesis that incarcerated men and women and college students can mutually benefit from studying crime, justice and related social issues together as peers.

The idea for the program came from a man named Paul who is serving a life sentence in Pennsylvania. He envisioned a situation in which the two groups could maintain an ongoing dialogue and explore the root issues of crime together where individuals could ask questions, address stereotypes and examine criminal justice literature in the context of honesty, authenticity and trust. Enactment of this concept has resulted in several hundred courses being completed in the past 14 years at a number of correctional facilities around the country.

Peru State's CJUS 298/498 course, *Searching for Justice*, brought 15 PSC students and 15 incarcerated men together every Wednesday night for three months in a classroom at TSCI. Asmussen called on his past experience working at a correctional facility to personally select 15 applicants from TSCI to participate. The screening process was thorough (sex offenders were not eligible to participate). All participants entered into the course knowing that the crimes committed by inside students would never be divulged and that last names would never be used (even after the course concluded). There was only a general understanding that the inside students were there for crimes ranging from murder to fraud. The intent was for all students to be seen as equals without prejudice.

The three credit hour course, which inmates could also take for credit, focused on core issues of crime and justice. Topics of discussion included the impact of the mass media on justice; contemporary public policy and justice; why people commit crime; a critical analysis of the criminal justice system; punishment versus rehabilitation; the myths and realities of contemporary prison life; race, class and other diversity issues; victim issues and victimization; and a humane restorative justice program.

Inside-Out represents a great way for our students to engage in real-life experiences outside of the classroom. Several of the students in this class will pursue careers in the criminal justice field. Some may even work at TSCI. Around 60 PSC graduates currently do so. Having this kind of exposure to the correctional system and the incarcerated gives our students a unique perspective and a better understanding of the people they will work with in the future, giving them an advantage as they seek jobs in the criminal justice field.

Judging by the remarks given by both inside and outside students at their "graduation ceremony" on April 27, the program has had a profound effect; consequently the course will be offered again this spring. Here are just a few comments from participants:

8.2.-8

Dana, Outside Student

"I feel as if I've had a once in a lifetime experience to learn directly from people serving time and relating the things I have learned in previous classes to the real life prison experience."

Skye, Outside Student

"This class has not only helped me to grow in my knowledge of the system, but has also taught me a lot about myself. It has showed me how to be less judgmental about who people are and to be more open to letting people in. It has also helped me to be more open with my opinions and to be more accepting of the opinions of those around me. I believe that in this journey, I have learned more about where I would like my future to go and who I want to become as a person. This journey has also opened up my eyes to what is really going on inside our prison systems. I think that everyone who wants to work in the criminal justice field should be required to have an experience like this one. I feel this way because I think it would give people more of an insight into who these people are and prove that they are not just hardened criminals with no feelings or thoughts toward others. I am really going to miss sharing thoughts and experiences with everyone and seeing how we grow each week."

Sanford, Inside Student

"This class has empowered me to understand the philosophy of justice and how the modern criminal justice system reflects decades of society's thinking about the idea of crime and punishment. Little did I expect the students in our class to develop the camaraderie that enabled us to freely explore complex issues and to share with each other some of our deeply held ideas and feelings. I believe this class opened our eyes to the idea that change is possible."

Chris, Inside Student

"Wednesday night has been a night of freedom for me. It has instilled in me hope for a better future within the Nebraska criminal justice system. To know that all these fifteen bright young minds are going into this system with all they have gained from this class excites me. If each of them can touch another and spread the lessons we have learned together, then we can see a new message develop, 'These are human beings, treat them as such.' The textbooks that have been donated show that this process is already happening!"

**Wayne State College
President's Report
November 2011**

The development process for the Campus Master Plan, which will serve as the blueprint for the improvement and expansion of campus facilities for Wayne State for the next 10 years, is underway at WSC. WSC faculty, staff, students and community members have each had their opportunity to meet with architects and planners from BVH and the Clark-Enerson Partners to shape the direction of future projects at the college.

Wayne State possesses a solid track record not only of dreaming big during the master planning process, but accomplishing those goals as well. An examination of the last master plan, submitted in 2002, reveals the depth of the college's commitment to completing those projects identified as essential to the college.

In the nine years since the last plan was submitted, Wayne State renovated, expanded or added several key facilities associated with athletics, academics, the physical plant, grounds, and parking. The projects were funded with a mixture of funds coming from the Wayne State Foundation, college cash reserves, LB 1100, LB 605, and LB 309.

The projects:

- Carhart Science Building renovation, which made Wayne State's labs the best available to undergraduate students in the state of Nebraska (ongoing)
- Carhart addition (elevator tower added to the south end of the facility)
- Rice Basement renovation, which added multiple Health, Human Performance and Sport classrooms and top-notch performance labs to campus
- Stadium training facilities and plaza addition, which greatly improved weight training facilities for our athletes and improved the stadium for fans
- Added an improved entry to Rice Auditorium
- Studio Arts parking renovation
- Hahn parking lot renovation
- Improved street surface and parking on Wendt, Schreiner, JGW Lewis, Gulliver and Anderson drives
- Paved access to baseball and softball fields
- Added bus parking areas to Rice Auditorium and Carhart Science
- Renovated Pile Residence Hall (ongoing)
- Renovated Neihardt Residence Hall
- Upgraded the Alumni House
- Added Network and Technology Services offices and server rooms to the Facilities Services Building
- Added dugouts, restrooms, lockers and concessions areas to the baseball and softball fields
- Resurfaced the tennis courts
- Relocated the McCorkindale School House to campus
- Built the Campus Commons area
- Added parking to the Gardner Business Building
- Added a Terrace Hall/Morey Hall service drive
- Renovated the Facilities Services building
- Improved campus traffic flow with the addition of a new entry for Wendt Drive
- Renovated the plaza in front of Conn Library

8.2.-10

The new Campus Master Plan will build on the successes of the last plan and seek to address those projects that were not completed during the past nine years. The overall themes that emerged in the current plan are to significantly improve campus boundaries and entrances, expand improvements to the campus grounds, improve access to facilities, add residence hall space, and improve student athletic and recreation facilities.

Visits to Wayne State by prospective students have grown exponentially during the past decade with the implementation of several programs designed to bring students to campus to experience a sampling of what Wayne State has to offer. One result of this has been the busloads of high school students who come here from Omaha, Lincoln, and surrounding Northeastern Nebraska towns. This has necessitated the use of the large conference rooms in the Student Center, effectively shifting the campus “front door” to an area that was not designed with a large influx of visitors in mind.

The new Campus Master Plan will address this problem by improving both the form and function of admissions facilities. The plan calls for shifting streets and acquiring adjacent properties to create an arrival thoroughfare that is attractive and consistent with the facilities and grounds visitors encounter in the interior of Wayne State’s campus and provide adequate, close parking for visitors. The most ambitious aspect of this part of the plan involves expanding the Student Center to the east to provide additional conference rooms and bookstore space. The plan also calls for marking all Wayne State College entrances with monument style signs that clearly delineate the boundaries of campus.

The Campus Commons project dramatically improved the center of the campus and the current plan seeks to extend the commons concept to the north side of campus. Under the proposed changes, Anderson Drive would be closed from the Studio Arts Building to the Student Center in order to create an attractive, pedestrian friendly area. The entry and exit points of Anderson would be preserved to allow access to facilities and parking. Given the frequency of use of Peterson’s Ramsey Theatre, the Student Center and Conn Library, closing this street in favor of a walkway and landscaping would create a central hub for the cultural and recreational activities sponsored by the college.

Wayne State enjoys solid support from the community for cultural, recreational, and athletic events, but could improve attendance by improving parking and access. To that end, the Campus Master Plan proposes several changes designed to facilitate guests and fans. The open area west of Peterson Fine Arts has been identified as a resource for adding parking in a location that would serve theatre and athletic events. The street to the north of Peterson, Lindahl Drive or 14th street, would be widened around Rice Auditorium to ease traffic and provide better bus parking for visiting teams. The plan also calls for extending Campus Commons style landscaping and sidewalks into the area and across the street to integrate the north part of campus with the rest of campus.

Wayne State remains committed to the traditional residential student experience. To that end, the college will need to add a residence hall and continue to renovate existing residence halls. The plan designates the area to the west of Berry Hall as ideal for the construction of a residence hall that would serve as the western boundary of a quad area formed by the new hall, Berry Hall, and Terrace Hall. The new quad would allow for the addition of several outdoor recreation areas, which would take pressure off the existing intramural facilities. A new residence hall also would allow the college to take existing halls offline to facilitate renovation while adequately housing our students.

Student athletic and recreation facilities on campus are operating beyond their capacity. The Campus Master Plan calls for the installation of field turf on the football field, which would allow for multiple uses that currently are spread over several areas. Consolidating activities on the new turf field would ease scheduling difficulties, as would installing lights on existing intramural fields. The Campus Master Plan also calls for expanding the soccer field to regulation size and adding permanent seating to the facility. The plan also designates an area north of the soccer field and adjacent to the intramural complex as the site for a new intramural field.

The 2002 Campus Master Plan was quite ambitious in its scope and required the careful use of a broad range of funding. The new plan is just as ambitious and will require the same level of stewardship and fund-raising that has come to characterize Wayne State College. We look forward to looking back 10 years from now and listing the realizations of our most recent dreams.