

Three colleges.  
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## BOARD OF TRUSTEES

### Special Meeting Notice

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice is hereby given that a special meeting of the Board of Trustees of the Nebraska State Colleges will convene via LifeSize video-conference at 8:30 a.m. CST on February 22, 2012 at the following sites:

Chadron State College—Miller Hall	10 <sup>th</sup> & Main, Room 109
Lincoln—NSCS Office	1115 K Street, Suite 102
Peru State College—T.J. Majors Building	600 Hoyt Street, Room 304
University of Nebraska Medical Center, Whitson Building	
Omaha, NE	4230 Leavenworth, Room 3037
Wayne State College—Conn Library	1111 Main Street, Room 31
Weston County Health Services	1124 Washington Boulevard, Office of CEO
Newcastle, WY	

An Executive Session may be held in conjunction with this Board of Trustees meeting.

This notice and accompanying agenda are being distributed to members of the Board of Trustees, the presidents of the state colleges, the Associated Press and selected Nebraska newspapers.

# **BOARD OF TRUSTEES SPECIAL MEETING**

**February 22, 2012**  
**LIFE SIZE VIDEOCONFERENCE**  
**8:30 A.M. – 10:30 A.M. (CST)**  
**7:30 A.M. – 9:30 A.M. (MST)**

## **CALL TO ORDER**

### **1. APPROVAL OF MEETING AGENDA**

#### **PUBLIC COMMENT**

## **ITEMS FOR INFORMATION AND DISCUSSION**

### **1. ACADEMIC & PERSONNEL COMMITTEE**

- 1.1 First and Final Round Approval of Revisions to Board Policy 3000; Admission Requirements; Undergraduate; General
- 1.2 First and Final Round Approval of Revisions to Board Policy 3010; Admission Requirements; Graduate

### **2. FISCAL, FACILITIES & AUDIT COMMITTEE**

- 2.1 Approve Contract Between GoProfessional International Training Center and Chadron State College
- 2.2 Approve Contract Between Learner's Edge, Inc. and Chadron State College
- 2.3 Approve Adoption of Nebraska State College System (NSCS) Dual Enrollment Program and Establish the All-Inclusive Rate at \$50 Per Credit Hour for 2012-2013
- 2.4 Appoint Substantial Completion Committee for the Carhart Science Building Phase II Renovation Project – WSC

## **ADJOURNMENT**

The next regularly scheduled meeting of the Board of Trustees of the Nebraska State Colleges will be held April 19-20, 2012, at Chadron.

**Academic & Personnel Committee**

*Gary Bieganski, Chair*  
*Roger Breed*

February 22, 2012

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**ACTION: First & Final Round Approval of Revisions to Board Policy 3000;  
Admission Requirements; Undergraduate; General**

Priority: Educational Excellence Throughout the System  
Goal: 3. Recruit, retain and invest in excellent faculty and staff

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Board Policy 3000 was revised to bring the policy in line with current medical terminology and practice. The policy was also broadened to include other evidence of English proficiency for ESL students which may include: (1) completion of six (6) hours of English composition with a "C" grade or better at an American institution of higher education, or (2) successful completion of a recognized intensive English language program, or (3) conditional admission contingent upon successful completion of a recognized intensive English language program. The System Office recommends approval of the revisions to this policy. Attached is a copy of Board Policy 3000.

## STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 3000 Admission Requirements; Undergraduate; General**

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### BOARD POLICY

1. It is the policy of the Board and of the Colleges under its jurisdiction to prohibit illegal discrimination. No one shall be denied admission to or continuance in any college on the basis of race, color, sex, religion, age, disability, national origin, or any other factor prohibited by law;
2. The Board shall make such rules and regulations for the admission of students to the Colleges as may seem to be best for the interest of the Colleges and not inconsistent with the purpose for which they have been established; and
3. The Colleges shall admit as students those persons who have graduated from an accredited high school in Nebraska, or who present evidence of the achievement of an equivalent academic level to that of high school graduation, or evidence of eligibility for admission on the basis of special merit.
  - a. Achievement equivalent to a high school diploma may be demonstrated in the form of a High School Equivalency Certificate based on the General Educational Development examination, or an acceptable ACT or SAT score as determined by the individual College.
  - b. Each College shall assure that the process of admission on the basis of special merit will make provisions for a variety of circumstances, including allowance for special consideration to be given to non-traditional students who present evidence of being able to succeed, as well as returning adult students, students educated at home schools, and students who can provide evidence of special talents such as creative artists or those with unique educational experience or career achievements.
  - c. No one shall be denied admission to or continuance in any College on the basis of any individual characteristics other than qualifications for admission, academic performance and conduct in accord with State College policies, rules and laws applicable to student conduct.
4. The Colleges may admit as students those persons who are not residents of the State of Nebraska, provided that such non-residents meet the minimum standards applied to the Nebraska resident students, and that the Colleges have the necessary facilities and staff to accommodate such non-resident students.
5. The Colleges may admit as students those persons previously in attendance at a community college, college or university subject to the provisions in Board Policy 4430.
  - a. The transferring student must meet all the minimum requirements of either a resident or non-resident student, as the case may be.

### PROCEDURE

1. Each College may establish a cut-off date for the submission of complete credentials for admission, and any applicant who does not submit a complete application by that date may be required to delay entrance until a subsequent semester.
2. Pursuant to Board Policies 3100 and 3200, any College may deny or condition admission, readmission, or continuing enrollment of any individual who, in the judgment of the College, presents an unreasonable risk to the safety and welfare of the College and persons thereon.

## STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

3. Except as provided in Procedures a and b below, all entering students must show a ~~physician-validated valid~~ immunization record for measles, mumps, ~~and~~ rubella (MMR), ~~and diphtheria~~. ~~This evidence must be presented prior to the issuance of federal form I-20 to obtain a visa. Prior to their first day of attendance in classes.~~ Applicants from foreign countries ~~also~~ are required to present a record of a TB skin ~~test (Mantoux)~~ or ~~FDA-approved~~ IGRA blood test (Quantiferon Gold ~~or T-spot TB~~) ~~test~~ completed within six (6) months prior to ~~their~~ first enrollment in addition to the above required record of immunization. ~~This evidence must be presented during the first semester the student is enrolled.~~ If either of the tests is positive, a chest X-ray is required. ~~The cost of the X-ray is borne by the student.~~ If a student lives in a country which does not offer the TB tests, the student must undergo testing upon arrival at the College.

It is recommended that first year students living in College housing receive a meningococcal vaccination, but it is not required.

- a. A person qualifies for a medical exemption from the requirement to show proof of immunization when the person files a bona fide statement signed by a physician licensed to practice medicine within the United States verifying that the physical condition of the person seeking admission makes the required immunization unsafe and indicating the specific nature and probable duration of the condition. The exemption shall not extend beyond the period of the condition, which contraindicates immunization. A person qualifying for this exemption must sign a waiver form provided by the College stating that, if an outbreak of measles or ~~rubeola rubella~~ occurs at the College or surrounding community, the person may be subject to exclusion from the campus and College related activities during the outbreak period.
- b. A person qualifies for a religious exemption when the person files a notarized affidavit on an approved form that immunization is contrary to the religious tenets and practices of the signer. A person qualifying for this exemption must sign a waiver form provided by the college stating that, if an outbreak of measles or ~~rubeola rubella~~ occurs at the College or surrounding community, the person may be subject to exclusion from the campus and college related activities during the outbreak period.
- c. A person qualifies for an exemption from the requirement to show proof of immunization when enrolled only in off-campus courses or courses offered off-campus by distance learning technology. This exemption will be revoked if, at any time, the student enrolls in on-campus courses. At that time, the student will be required to show proof of immunization during the first semester the student is enrolled on-campus.
- d. According to guidelines established by the Center for Disease Control and Prevention, a person born before 1957 need not submit proof of immunization for measles, mumps or ~~rubeola rubella~~.
4. All first-time entering, first-year undergraduate students are encouraged to take the ACT or SAT and submit the results to the College to be used for academic planning and counseling purposes.
5. ~~At least three (3) months prior to the application deadline for the desired semester or session of enrollment,~~ Except as provided below, the State Colleges shall require applicants whose first language is not English, to present evidence of proficiency in the use of the English language. Evidence of proficiency may be established by (1) a minimum Test of English as a Foreign Language (TOEFL) score of 550 for the paper based test with no section score lower than 56 points; or, (2) a minimum score of 79 for the internet based test; or, (3) a minimum score of 213 for the computer based test with no section score lower than 22 points.

## STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 3000 Admission Requirements; Undergraduate; General**

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Evidence of proficiency other than the minimum TOEFL scores, e.g. the International English Testing System (IELTS), may be determined ~~on a case-by-case basis~~ by the appropriate college administrator on a case by case basis or through partnership agreements with non-English institutions.

- a. International applicants who have completed a minimum of six (6) credit hours of English composition with a "C" or better from an accredited American higher education institution; or, who provide evidence of successful completion of a recognized intensive English program are exempt from the requirement to provide evidence of English language proficiency.
- b. Academically qualified international applicants may be considered for conditional acceptance as degree-seeking students if they are enrolled in a recognized intensive English language program. Upon satisfactory completion of the program, and assuming all other admission requirements are met, they may be considered eligible for full admission as degree-seeking students to the College.

Legal Reference: RRS 85-310

State Colleges; students; admission

Policy Adopted: 1/28/77

Policy Revised: 6/5/93

Policy Revised: 4/9/02

Policy Revised: 3/28/08

Policy Revised: 4/17/09

Policy Revised: 3/25/11

Policy Revised: 9/9/11

Policy Revised:

**Academic & Personnel Committee**

*Gary Bieganski, Chair*  
*Roger Breed*

February 22, 2012

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**ACTION: First & Final Round Approval of Revisions to Board Policy 3010;  
Admission Requirements; Graduate**

Priority: Educational Excellence Throughout the System  
Goal: 3. Recruit, retain and invest in excellent faculty and staff

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Board Policy 3010 was updated to bring the policy in line with current medical terminology and practice. The policy was also broadened to include other evidence of English proficiency for ESL students which may include: (1) completion of six (6) hours of English composition with a "C" grade or better at an American institution of higher education, or (2) successful completion of a recognized intensive English language program, or (3) conditional admission contingent upon successful completion of a recognized intensive English language program. The System Office recommends approval of the revisions to this policy. Attached is a copy of Board Policy 3010.

# STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 3010 Admission Requirements;  
Graduate**

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## BOARD POLICY

1. It is the policy of the Board and of the Colleges to prohibit illegal discrimination. No one shall be denied admission to, or continuance in, any College on the basis of race, color, sex, religion, age, disability, national origin, or any other factor prohibited by law.
2. The Board shall make such rules and regulations for the admission of students to the Colleges as may seem to be best for the interest of the Colleges and not inconsistent with the purpose for which they have been established.
3. The Colleges shall admit, as students, those persons who have a baccalaureate degree from an accredited institution. No one shall be denied admission to or continuance in any College on the basis of any individual characteristics other than qualifications for admission, academic performance and conduct in accord with College policies, rules and laws applicable to student conduct.
  - a. A student with a baccalaureate degree from an institution which is not accredited by one of the six regional associations of colleges and schools recognized by the Colleges (Middle States Association, New England Association, North Central Association, North West Association, Southern Association, and Western Association) may be accepted conditionally, subject to an evaluation after the completion of requirements for formal admission to a graduate degree program.
4. Students wishing to gain admission to graduate teacher education programs should have a baccalaureate degree with teaching credentials.
  - a. Conditional admission may be granted subject to the student's completion of requirements for teacher certification.
5. The Colleges may admit as students those persons who are not residents of the State of Nebraska, provided that such non-residents meet the minimum standards applied to the Nebraska resident students, and that the Colleges have the necessary facilities and staff to accommodate such non-resident students.

Except as provided below, all entering students must show a ~~physician-validated~~ valid immunization record for measles, mumps, and rubella (MMR), ~~and diphtheria~~. This evidence must be presented prior to the issuance of federal form I-20 to obtain a visa. Prior to their first day of attendance in class, Applicants from foreign countries also are required to present a record of a TB skin test (Mantoux) or FDA-approved IGRA blood test (Quantiferon Gold or T-spot TB) test-completed within six (6) months prior to their first enrollment in addition to the above required record of immunization. This evidence must be presented during the first semester the student is enrolled. If either of the tests is positive, a chest ~~K~~X-ray is required. The cost of the X-ray is borne by the student. If a student lives in a country which does not offer the TB tests, the student must undergo testing upon arrival at the College.

- a. A person qualifies for a medical exemption from the requirement to show proof of immunization when the person files a bona fide statement signed by a physician licensed to practice medicine within the United States verifying that the physical condition of the person seeking admission makes the required immunization unsafe and indicating the specific nature and ~~probably~~ probable duration of the condition. The exemption shall not extend beyond the period of the condition which contraindicates immunization. A person qualifying for this exemption must sign a waiver form provided by the College stating that, if an outbreak of measles or ~~rubeola~~ rubella occurs at the College or surrounding community, the person may be subject to exclusion from the campus and College related activities during the outbreak period.



## STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 3010 Admission Requirements;  
Graduate**

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- b. A person qualifies for a religious exemption when the person files a notarized affidavit on an approved form that immunization is contrary to the religious tenets and practices of the signer. A person qualifying for this exemption must sign a waiver form provided by the College stating that, if an outbreak of measles or ~~rubeola~~-rubella occurs at the College or surrounding community, the person may be subject to exclusion from the campus and College related activities during the outbreak period.
- c. A person qualifies for an exemption from the requirement to show proof of immunization and the requirement to present a record of a TB skin or FDA-approved IGRA blood test (Quantiferon Gold or T-Spot TB) completed within six (6) months prior to first enrollment when enrolled in off-campus courses or courses offered off-campus by distance learning technology. This exemption will be revoked if, at any time, the student enrolls in on-campus courses, or at any time the student resides in on-campus housing. At that time, the student will be required to present a record of a TB skin or FDA-approved IGRA blood test (Quantiferon Gold or T-Spot TB) completed within the previous six (6) months and to show proof of immunization for measles, mumps, and rubella (MMR) during the first semester the student is taking courses on-campus.
- d. According to guidelines established by the Center for Disease Control and Prevention, a person born before 1957 need not submit proof of immunization for measles, mumps or ~~rubeola~~rubella.

### PROCEDURE

1. Each College may establish a cut-off date for the submission of complete credentials for admission, and any applicant who does not submit a complete application by that date may be required to delay entrance until a subsequent semester.
2. Pursuant to Board Policies 3001, 3100, and 3200, any College may deny or condition admission, readmission or continuing admission of any applicant who, in the judgment of the College, presents an unreasonable risk to the safety and welfare of the campus and persons thereon.
3. The Graduate Record Examination (GRE), or an equivalent examination appropriate to a professional field, is recommended. The cost of any exams shall be borne by the applicant.
4. ~~At least three (3) months prior to the application deadline for the desired semester or session of enrollment, Except as provided below,~~ the State Colleges shall require applicants whose first language is not English to present evidence of proficiency in the use of the English language. Evidence of proficiency may be established by (1) a minimum Test of English as a Foreign Language (TOEFL) score of 550 for the paper based test with no section score lower than 56 points; or (2), a minimum score of 79 for the internet based test; or (3) a minimum score of 213 for the computer based test with no section score lower than 22 points. Evidence of proficiency other than the minimum TOEFL scores e.g. the International English Testing System (IELTS), may be determined by the appropriate College administrator on a case by case basis or through partnership agreements with non-English institutions.
  - a. International applicants who have an earned undergraduate degree from an accredited American higher education institution; who have completed a minimum of six (6) credit hours of English composition with a "C" or better from an accredited American higher education institution; or, who provide evidence of successful completion of a recognized intensive English program are exempt from the requirement to provide evidence of English language proficiency.

# STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 3010 Admission Requirements;  
Graduate**

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b. Academically qualified international applicants may be considered for conditional acceptance as degree-seeking students if they are enrolled in a recognized intensive English language program. Upon satisfactory completion of the program, and assuming all other admission requirements are met, they may be considered eligible for full admission as degree seeking students to the College.

4.

Legal Reference: RRS 85-310

State Colleges; students; admission

Policy Adopted: 6/5/93

Policy Revised: 6/3/10

Policy Revised: 3/25/11

Policy Revised:

**Fiscal, Facilities & Audit Committee**

*Bill Roskens, Chair*  
*Larry Teahon*

February 22, 2012

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**ACTION: Approve Proposed Contract Between GoProfessional International Training Center, a Delaware Corporation, with Offices in Shanghai and Beijing, P.R. China, (GoPro) and Chadron State College to Provide Select Business and Accounting Courses Online to Students in China**

Priority: Financial Strength of the System

- Goals:
2. Increase enrollment and retention
  3. Strengthen fiscal, environmental, technological and physical resources

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Chadron State College proposes an agreement with GoProfessional International Training Center. The intent of this Agreement is to provide online instruction in select accounting and business courses for Chinese college graduates who wish to sit for a state Certified Public Accountancy exam in the U.S. The College expects to initially enroll approximately 200 students, each of whom will take on average, several three credit-hour courses at the on-line rate.

Chadron State has been working with a consultant in international outreach and partnership development, Dr. Kirk Lacy. This contract is a result of the work with Dr. Lacy. CSC representatives, along with Dr. Lacy met with GoPro CEO, Mr. Johnny Chen in December. CSC and System Office staff have reviewed GoPro company information and financial statements, as well as Mr. Chen's resume.

As part of the Agreement, GoPro will hire bilingual adjunct professors. All course materials and assessments will be designed and approved by CSC faculty. These materials will be identical to those in use at CSC in its online Business major. All courses will be offered via the CSC Sakai learning management system, and a team from CSC will travel to China to meet with adjuncts and provide Sakai training along with course orientation. Payments to GoPro will cover the cost of adjunct wages and the proctoring of exams at GoPro centers as well as marketing and recruitment of students.

While this partnership Agreement is specifically focused on fulfilling educational requirements to take the CPA exam, GoPro and Mr. Chen can provide opportunities to promote recruitment of individual degree-seeking students in China for residence at CSC. Mr. Chen is currently laying the groundwork to enable CSC to connect with his significant network of professional contacts and officials at Chinese high schools, vocational/technical schools, Universities, and important government agencies in various provinces throughout mainland China. He also can provide connections to an extensive network of professional partners in Chinese business organizations through his experience in corporate training and professional development, particularly in the

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business finance and accounting industries, which may also lead to other innovative and entrepreneurial partnership opportunities for CSC in the future. At whatever point that it is desired or appropriate, these same opportunities and resources which are being focused on fulfilling CSC's international outreach and partnership development goals, may easily be expanded for the potential benefit of all three Nebraska State Colleges.

The System Office recommends approval of the contract.

**Fiscal, Facilities & Audit Committee**

*Bill Roskens, Chair*  
*Larry Teahon*

February 22, 2012

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**ACTION:        Approve Proposed Contract Between Learner’s Edge, Inc. and Chadron State College for Professional Development Courses for Teachers in Omaha, Nebraska**

Priority: Financial Strength of the System

Goals:    2.    Increase enrollment and retention

             3.    Strengthen fiscal, environmental, technological and physical resources

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The intent of this Agreement is to provide face-to-face professional development for teachers throughout the greater Omaha area at special educational sites, such as the Henry Doorly Zoo. For over ten years Learner’s Edge Inc. (LEI) has been providing educators with flexible and timely continuing education graduate courses. Professional development credit for face-to-face courses is provided in each state by LEI’s partners including North Dakota State University in North Dakota, Augustana College in South Dakota, University of St Thomas in Minnesota, and Colorado State University – Pueblo in Colorado. Similarly LEI wishes to contract with CSC as their Nebraska educational partner. CSC has worked with LEI for a number of years in offering their CD-ROM based continuing education courses for teachers. The Coordinating Commission for Postsecondary Education has approved the offering of these courses by Chadron State in Omaha. The System Office recommends approval of the contract.

**Fiscal, Facilities & Audit Committee**

*Bill Roskens, Chair*  
*Larry Teahon*

February 22, 2012

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**ACTION:        Approve Adoption of Nebraska State College System (NSCS) Dual Enrollment Program and Establish the All-Inclusive Rate at \$50 Per Credit Hour for 2012-2013**

Priority: Financial Strength of the System

Goals:    2.    Increase enrollment and retention

            3.    Strengthen fiscal, environmental, technological and physical resources

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At its November 14, 2008 meeting, the Board of Trustees approved a three year pilot project for Peru State that provided a single rate of \$50 per credit hour for early entry courses. At its January 18, 2012 meeting, the Board approved the continuation of the early entry program at Peru State as part of its regular and on-going business operations, with the rate to be established by the Board each year when other rates are determined.

The System Office and the Colleges now recommend that this program be expanded to include Chadron State and Wayne State and be titled the Dual Enrollment Program. To provide adequate time to market this new system-wide initiative, the Board is asked to approve an all-inclusive rate of \$50 per credit hour for 2012-13. In future years, the rate will be established by the Board when other rates are determined.

**Fiscal, Facilities & Audit Committee**

*Bill Roskens, Chair*  
*Larry Teahon*

February 22, 2012

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**ACTION: Appoint Substantial Completion Committee for Carhart Science Building  
Phase II Renovation at Wayne State**

Priority: Financial Strength of the System

Goal: 5. Strengthen fiscal, environmental, technological and physical resources

Strategy: j. Maintain facilities and improve physical environment

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Phase II renovation of the Carhart Science Building is nearing completion. The System Office and Wayne State recommend the following individuals to participate in the Substantial Completion walk-through anticipated to occur in April, 2012.

Cap Peterson, Chair, Board of Trustees

Ed Hoffman, Vice Chancellor for Facilities, Planning & Information Technology, NSCS Office

Carolyn Murphy, Vice Chancellor for Finance & Administration, NSCS Office

Curt Frye, President, WSC

Jean Dale, Vice President for Administration & Finance, WSC

Bob McCue, Vice President for Academic Affairs, WSC

Chad Altwine, Director of Facilities Services, WSC

Nick Hanna, The Clark Enersen Partners

Representative from Beckenhauer Construction

Steve Hotovy, Architect, Administrator of Task Force for Building Renewal