

Three colleges.  
*Thousands of opportunities.*



## **BOARD OF TRUSTEES**

### **MEETING NOTICE**

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, Printed notice is hereby given that a Regular Meeting of the Board of Trustees of the Nebraska State Colleges will convene at Chadron State College, Chadron, Nebraska on September 6, 2013

**Committee Meetings**  
**Executive Session**  
**Business Meeting**

**September 5<sup>th</sup> 4:00 pm**  
**September 6<sup>th</sup> 7:00 am**  
**September 6<sup>th</sup> 8:00 am**

An Executive Session may be held in conjunction with the Board of Trustees meeting. This notice and accompanying agenda are being distributed to members of the Board of Trustees, the presidents of the state colleges, the Associated Press and selected Nebraska newspapers.

**NOT A PAID NOTICE**

**THURSDAY, SEPTEMBER 5 –**

<b>10:00 – 2:00</b>	<b>Council of Business Officers</b>	<b>Scottsbluff Room</b>
<b>11:00 – 11:30</b>	<b>SYSTEM ADDRESS</b>	<b>Ballroom</b>
<b>11:45 – 12:45</b>	<b>Lunch</b>	<b>Bordeaux Room</b>
<b>1:00 – 3:00</b>	<b>Academic Officers Meeting</b>	<b>Lakota Room</b>
<b>1:00 – 2:00</b>	<b>Admissions and College Relations Council Meeting</b>	<b>Ponderosa Room</b>
<b>2:00 – 3:00</b>	<b>Student Affairs Council Meeting</b>	<b>Ponderosa Room</b>
<b>2:30 – 3:00</b>	<b>U.S. Conn Library Design Development Presentation</b> Eileen Korth, Jackson Jackson & Associates	<b>Scottsbluff Room</b>
<b>3:00 – 4:00</b>	<b>IQM2 Training</b>	<b>Scottsbluff Room</b>
<b>4:00 – 5:00</b>	<b>BOARD COMMITTEE MEETINGS</b> Academic & Personnel Fiscal, Facilities & Audit Student Affairs, Marketing & Enrollment	<b>Lakota Room</b> <b>Scottsbluff Room</b> <b>Ponderosa Room</b>
<b>5:15 – 6:00</b>	<b>Tour of Construction Sites – Ag Complex, Eagle Ridge &amp; Armstrong</b>	
<b>6:00</b>	<b>Check in Best Western West Hills Inn</b>	
<b>6:30</b>	<b>Reception</b>	<b>President's House</b>
<b>7:30</b>	<b>Dinner</b> <b>TEACHING EXCELLENCE RECOGNITION</b> G.W. Sandy Schaefer	<b>President's House</b>

**FRIDAY, SEPTEMBER 6**

<b>7:00 – 8:00</b>	<b>BOARD OF TRUSTEES EXECUTIVE SESSION</b> to discuss Personnel & Litigation Breakfast	<b>Bordeaux Room</b>
<b>7:00 – 8:00</b>	<b>Breakfast</b>	<b>Scottsbluff Room</b>
<b>8:00</b>	<b>BOARD OF TRUSTEES BUSINESS MEETING</b>	<b>Sandoz Center</b> <b>Chicoine Atrium</b>
	<b>FACILITIES CORPORATION MEETING</b> (Facilities Corporation Meeting will immediately follow the Business Meeting)	<b>Sandoz Center</b> <b>Chicoine Atrium</b>

**Boxed Lunch Available in Room Upon Completion of Meeting**

## **Call to Order**

### **1. Introductory Business**

- 1.1 Approval of Meeting Agenda
- 1.2 Approval of Minutes

Board of Trustees of the Nebraska State Colleges - Regular Meeting - Jun 25, 2013 8:30 AM

- 1.3 Public Comments

### **2. Items for Consent Agenda**

- 2.1 Organizational Charts
- 2.2 Approve LB 309 Allocations and Retrievals
- 2.3 Appoint Substantial Completion Committee for the Football Field/Track and Soccer Field Renovation Projects at Wayne State College

## **Items for Discussion and Action**

### **3. Academic and Personnel**

- 3.1 First and Final Round Approval of Revisions to Board Policy 2070; Records of the System
- 3.2 Approve a Contract for a Travel and Education Program in Cuba for Chadron State Students
- 3.3 Approve Memorandum of Understanding with EducationQuest Foundation for KnowHow2Go Ambassador Program for Peru State College
- 3.4 Approve Agreement Between Peru State College and Peru Day Care, Inc.
- 3.5 Ratification of Memorandum of Understanding with NSCPA
- 3.6 Authorize the Chancellor to Approve the WSC Sports Medicine Agreement

### **4. Student Affairs, Marketing, and Enrollment**

### **5. Fiscal, Facilities and Audit**

- 5.1 Approve Carryforward of Funds for Operations
- 5.2 Approve the Designation of Cash Funds for Capital Projects
- 5.3 Approve Use of Capital Improvement Fee Funds for Wayne State College
- 5.4 Approve the Requests to Write-Off Specific Uncollectible Student Accounts as Submitted by the Colleges
- 5.5 Approve Changes in Fees for Returned Checks for Chadron, Peru, and Wayne State Colleges

- 5.6 Approve a Resolution Authorizing Building Bonds, Series 2014
- 5.7 Approve an Additional Project from the Chadron State College 2013 Revenue Bond Issue Construction Funds
- 5.8 Approve Chadron State College Use of State of Nebraska Master Lease Program
- 5.9 Approve Final Project Authorizations for LB605 Construction Funds
- 5.10 Approve Revisions to Board Policies Related to Fiscal Operations
- 5.11 Approve Revisions to and Deletion of Board Policies Related to Business Management
- 5.12 Authorize the Chancellor to Enter into Memorandum of Understanding to Consider an Interlocal Agreement with City of Chadron
- 5.13 Approve Interlocal Agreement Between Wayne State College and Wayne Community Schools for Facilities Use
- 5.14 Authorize the Chancellor to Approve Contracts for Fall Projects at Wayne State College
- 5.15 Accept and Approve Design Development Documents for U.S. Conn Library Renovation at Wayne State College
- 5.16 Contracts and Change Orders for Approval

## **Items for Information and Discussion**

### **6. Academic and Personnel**

- 6.17 Reports of Personnel Actions
- 6.18 NSCS Student and Employee Demographic Report
- 6.19 Foundation Employee Compensation Reports
- 6.20 Instructional Load Reports
- 6.21 Spring Graduation Summaries
- 6.22 Updates to Board Policy 4160
- 6.23 Updates to Board Policy 4170
- 6.24 Updates to Board Policy 4180

### **7. Student Affairs, Marketing, and Enrollment**

- 7.1 Spring Enrollment Reports
- 7.2 Governor's Proclamation of NSCS Month
- 7.3 Nebraska School Counselors Association
- 7.4 State of the System Address
- 7.5 NSCS Counselor Tour
- 7.6 Cornhusker State Games
- 7.7 NSCS Scholarships Report

### **8. Fiscal, Facilities, and Audit**

- 8.1 2012-13 Year-End Financial Reports
- 8.2 2012-13 Year-End Operating Expenditure Reports
- 8.3 Year-End Revenue Bond Expenditure Reports
- 8.4 Name Change for First Nebraska Bank of Wayne
- 8.5 Insurance Renewal Report
- 8.6 Physical Plant Status Reports (April-June 2013)
- 8.7 LB 309 Project Status Reports (January - June 2013)
- 8.8 Contingency Maintenance Progress Reports (As of June 30, 2013)
- 8.9 Capital Construction Quarterly Reports (As of June 30, 2013)
- 8.10 Beverage and Vending Contract Update
- 8.11 Grant Applications and Awards
- 8.12 Contracts and Change Orders

**9. Miscellaneous Action and Information Items**

- 9.1 Chancellor's Report
- 9.2 Presidents Report
- 9.3 Student Trustees' Report

**Adjournment**

**NEBRASKA STATE COLLEGE SYSTEM  
BOARD OF TRUSTEES**

**MINUTES OF JUNE 25, 2013 MEETING**

---

A meeting of the Board of Trustees of the Nebraska State College System was held at the Hillcrest Country Club, Lincoln, Nebraska on Friday, June 25, 2013.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees. In addition, copies of such notice were sent to the Presidents of the State Colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board members present:

Gary Bieganski, Chadron  
Roger Breed, Lincoln  
John Chaney, Auburn  
Bob Engles, Auburn  
Carter 'Cap' Peterson, Wayne  
Bill Roskens, Omaha  
Michelle Suarez, Lincoln

Student Trustees

Jessica Merrill, Peru State

NSC Staff, present:

Stan Carpenter, Chancellor  
Kristin Petersen, General Counsel & Vice Chancellor for Employee Relations  
Carolyn Murphy, Vice Chancellor for Finance & Administration  
Korinne Tande, Vice Chancellor for Student Affairs, Marketing, Enrollment & Public Information  
Ed Hoffman, Vice Chancellor for Facilities, Planning & Information Technology  
Amy Hock, Director of Systemwide Accounting  
Lori Glass, Staff Assistant  
Lynne Olson, Administrative Assistant to the Chancellor

CSC Staff present:

Randy Rhine, President  
Dale Grant, Vice President for Administration & Finance  
Charles Snare, Interim Vice President for Academic Affairs  
Lisa Stein, Director of Admissions  
Jon Hansen, Interim Vice President, Enrollment Management & Marketing  
Steve Taylor, Associate Vice President for Market Development  
Aaron Prestwich, Senior Director of Student Life

PSC Staff present:

Dan Hanson, President  
Todd Drew, Vice President for Academic and Student Affairs  
Kathy Carroll, Vice President for Administration and Finance  
Michaela Willis, Vice President for Enrollment Management & Student Affairs  
Regan Anson, Director of Marketing and Communications

WSC Staff present:

Curt Frye, President

Minutes Acceptance: Minutes of Jun 25, 2013 9:30 AM (Introductory Business)

Michael Anderson, Vice President for Academic Affairs  
Jean Dale, Vice President for Administration and Finance  
Jeff Carstens, Vice President and Dean of Students  
Jay Collier, Director of College Relations  
Tricia Moyer, Marketing Coordinator  
Kevin Halle, Director of Admissions

Others:

Vanessa Schutte, DLR  
Ken West, DLR  
Scott Swisher, Deputy Commissioner, Department of Education  
Kevin Abourezk, Lincoln Journal Star

**CALL TO ORDER**

Board Chair Peterson called the meeting to order at 9:31 a.m.

**EXECUTIVE SESSION**

Motion was made by Trustee Engles and seconded by Trustee Bieganski to move into executive session to discuss litigation and personnel matters at 9:32 a.m. No action was taken. Motion was made by Trustee Roskens and seconded by Trustee Breed to move out of executive session at 11:15 a.m.

The Board met to discuss the strategic plan for the Nebraska State College System beginning at 11:25 a.m.

Ken West and Vanessa Schutte, DLR, gave a presentation on the Delzell renovation project at Peru State beginning at 12:45 p.m.

The Academic & Personnel Committee; Student Affairs, Marketing & Enrollment Committee and Fiscal, Facilities and Audit Committee met starting at 1:15 p.m. to discuss agenda items. No action was taken. The committee meetings adjourned at 2:30 p.m.

**CALL TO ORDER—BUSINESS MEETING**

Board Chair Peterson called the business meeting to order at 2:45 p.m.

**APPROVAL OF MEETING AGENDA**

A motion was made by Trustee Bieganski and seconded by Trustee Engles to approve the meeting agenda for June 25, 2013. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. Motion was unanimously approved.

### **APPROVAL OF MINUTES**

Minutes of the March 14-15, 2013 meeting were unanimously approved.

### **PUBLIC COMMENT**

No public comment

### **CONSENT AGENDA ITEMS**

A motion was made by Trustee Bieganski and seconded by Trustee Suarez to approve the consent agenda items. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. Motion was unanimously approved. (Copies are attached to the official minutes.)

Approve LB 309 Allocations and Retrievals

Approve Depositories and Signatories

### **ITEMS FOR DISCUSSION AND ACTION**

#### **Academic & Personnel Committee**

#### 2013-2014 Chancellor and Presidents Salaries and Contract Extensions

A motion to approve the following 2013-2014 salary and contract extensions until June 30, 2015 for the chancellor and presidents of Chadron, Peru and Wayne State Colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill.

Stan Carpenter, NSCS Chancellor	Salary	\$222,528
Randy Rhine, President, Chadron State College	Salary	\$162,750
Daniel Hanson, President, Peru State College	Salary	\$171,500
Curt Frye, President, Wayne State College	Salary	\$174,013



First & Final Round Approval of the Deletion of Board Policy 5012 Employee Contract; Faculty

A motion for first and final round approval of the deletion of Board Policy 5012; Employee Contract; Faculty, of the deletion of Board Policy 5013; Employment Contract; Professional Staff and of the revisions to Board Policy 5014; Types of Appointments; Notice Requirements; Faculty and Professional Staff was recommended by the committee to the full board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. (Copy is attached to the official minutes.)

Approve Intensive Language Services Agreement and Authorize the Chancellor and President to Sign the Agreement – CSC

A motion to approve the Intensive Language Services Agreement and authorize the Chancellor and the President to sign the Agreement was recommended by the committee to the full board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. (Copy attached to the official minutes.)

Approve 2013-2014 Interlocal Agreement Between Wayne State College and the City of Wayne to Share Law Enforcement Resources

A motion to approve the 2013-2014 Interlocal Agreement between Wayne State College and the City of Wayne to share law enforcement resources was recommended by the committee to the full board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. (Copy attached to the official minutes.)

Approve Lumen Agreement for Peru State College and Authorize the Chancellor to Sign the Agreement

A motion to approve the Lumen Agreements for Peru State College and Wayne State College and

authorize the Chancellor to sign the Agreements was recommended by the committee to the full board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. (Copies are attached to the official minutes.)

Approve Learner's Edge Agreement for Peru State College and Authorize the Chancellor to Sign the Agreement

A motion to approve the Learner's Edge Agreement for Peru State College and authorize the Chancellor to sign the Agreement was recommended by the committee to the full board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. (Copy attached to official minutes.)

Authorize the Chancellor to Sign the Campus Resource Officer (CRO) Agreement with the City of Chadron on Behalf of Chadron State College

A motion to authorize the Chancellor to sign the Campus Resource Officer (CRO) Agreement with the City of Chadron on behalf of Chadron State College was recommended by the committee to the full board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. (Copy attached to official minutes.)

Authorize the Chancellor and President Hanson to Approve and Sign the Agreement Between the University of Nebraska Medical Center College of Nursing and Peru State College

A motion to authorize the Chancellor and President Hanson to approve and sign the Agreement between the University of Nebraska Medical Center College of Nursing and Peru State College was recommended by the committee to the full board, which unanimously approved the motion. Voting aye: Bieganski,

Minutes Acceptance: Minutes of Jun 25, 2013 9:30 AM (Introductory Business)

Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill.  
(Copy attached to the official minutes.)

Authorize the Chancellor to Take Necessary Steps to Operationalize Background Screening Protocols in Accordance with Changes Required by the Nebraska State College System's Liability Insurance Provider

A motion to authorize the Chancellor to take necessary steps to operationalize background screening protocols in accordance with changes required by the Nebraska State College System's liability insurance provider was recommended by the committee to the full board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill.

**Student Affairs, Marketing & Enrollment Committee**

No action items

**Fiscal, Facilities & Audit Committee**

Approve Tuition Rates, Online Rates and Dual Enrollment Program Rate

A motion to approve the following tuition rates, online rates and dual enrollment program rate was recommended by the committee to the full board, which unanimously approve the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. (Copy is attached to the official minutes.)

TUITION:

Undergraduate, resident	\$140.00
Graduate, resident	\$177.75

Undergraduate, non-resident	\$280.00
Graduate, non-resident	\$355.50
<b>CHADRON STATE COLLEGE NON-RESIDENT TUITION</b>	
Undergraduate, non-resident (on-site)	\$141.00
<b>PERU STATE COLLEGE NON-RESIDENT TUITION</b>	
Undergraduate, non-resident (on-site)	\$141.00
<b>COLLEGE CENTER AT SOUTH SIOUX CITY (WSC)</b>	
Undergraduate, non-resident (College Center)	\$141.00
Graduate, non-resident (College Center)	\$178.75
<b>ONLINE RATE (ALL INCLUSIVE)</b>	
Undergraduate online	\$220.00
Graduate online	\$275.00
<b>DUAL ENROLLMENT PROGRAM RATE (ALL INCLUSIVE)</b>	<b>\$ 50.00</b>

#### Approve 2013-2014 Fees

A motion to approve the following proposed fee schedules for 2013-2014 as submitted by the Colleges was recommended by the committee to the full Board. The motion was unanimously approved. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. (Copies are attached to official minutes.)

	Chadron	Peru	Wayne
<b>Mandatory Fees:</b>			
Admission/Matriculation Fee	\$15.00	\$10.00	\$15.00
Capital Improvement Fee	\$10.00/cr hr	\$10.00/cr hr	\$10.00/cr hr
Event Fee:	\$5.95/cr hr	\$3.75/cr hr	0-12 hrs. \$9.50/hr
	\$71.40/sem max		\$114.00/sem max
Facilities Fee	\$16.00/cr hr	\$20.00/cr hr	0-12 hrs. \$18.00/hr
			\$216.00/sem max
Health Fee	\$4.30/cr hr	\$45.00/sem	\$4.00/cr hr
	\$51.60/sem max		\$48.00/sem max
Student Activity Fee:	\$5.66/cr hr.	\$6.00/cr hr	0-12 hrs. \$4.25/hr
	\$67.80/sem max		\$51.00/sem max
Technology Fee	\$7.75/cr hr	\$6.50/cr hr	\$7.75/cr hr
			\$93.00/max sem
<b>Other Fees:</b>			
Alcohol/Marijuana Violation	\$50-\$150	\$30.00	
CATS Services Fee		\$6.00	
CLEP Test Fee		Vary	
Deferment Fee		\$35.00	
Degree Fee	\$20.00	\$30.00/\$40.00	\$45.00/\$70.00
Distance Learning		\$15.00/cr hr	
Duplicate ID Card	\$5.00		
Extended Campus Fee			\$32.00/hr

Housing Application Fee	\$50.00	\$50.00	\$50.00
Improper Checkout Fee		\$150.00	
Lab Fees	\$5.00-\$75.00	Vary	as published
Late Hsg Contract Cancell		\$150.00	10% of contract
Late Payment Fee	\$100.00	10% balance	2% up to \$100
Late Registration Fee	\$25.00	\$10.00	
LEAP Fee		\$7.50/sem	
Learning Community Fee		\$25.00/sem	
Library Penalty	\$.05/day	\$.10/day	vary by item
Material Fee			at cost
Music, Instrument Rental Fee			\$10.00/sem
Music Locker Rental			\$10.00/sem
Music, Private Lessons	\$150-\$250	\$90.00/cr hr	
New Student Orientation Fee	\$100.00	\$85.00	\$95.00
Parking Permit	\$20.00	\$20.00	\$45/\$25
Parking Penalty	\$20.00	\$25.00	varies
Payment Plan Fee	\$20.00		
Placement Fee	\$30.00		
Publications Fee		\$1.25/cr hr	
Reinstate. Fee After Adm. Withdrw			\$100.00
Replacement ID Card	\$5.00	\$25.00	\$15.00
Returned Check Charge		\$20.00	\$40.00
Room Change Fee		\$35.00	
Student ID Card	\$5.00	\$2.00/sem	
Student Record Fee	\$.41/cr hr		\$1.00/cr hr
Student Teacher Fee	\$6.25/cr hr		
Transcript Fee			\$5.00 after 25 free
Transfer Student Orientation Fee			\$15.00

#### Approve 2013-2014 Board Rates

A motion to approve the 2013-2014 board rate proposals as submitted by the colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. Motion was unanimously approved. (Copies are attached to the official minutes.)

#### Approve Revised Operating Budgets for 2012-2013

A motion to approve the revised operating budgets for 2012-13 was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. (Copies are attached to the official minutes.)

Approve Revised 2012-13 Revenue Bond Budgets

A motion to approve the revised revenue bond operating budgets for 2012-13 was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. (Copies are attached to the official minutes.)

Approve Distribution of Funds Fiscal Year 2013-2014

A motion to approve the distribution of funds for fiscal year 2013-2014 was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. (Copy is attached to the official minutes.)

**Proposed Distribution of Funds****2013-14****June 25, 2013**

	<b>CSC</b>	<b>PSC</b>	<b>WSC</b>	<b>SO</b>	<b>TOTAL</b>
<b>DISTRIBUTION 2012-13</b>					
General Fund	15,621,107	8,674,024	19,672,568	1,483,194	45,450,893
Cash Funds (est.)	8,585,369	7,307,114	14,158,608	546,228	30,597,319
Board approved adjustment (Nov, 2012)	1,414,631	0	0	0	1,414,631
Total Revised Cash Funds (est.)	10,000,000	7,307,114	14,158,608	546,228	32,011,950
<b>Subtotal General and Cash</b>	<b>25,621,107</b>	<b>15,981,138</b>	<b>33,831,176</b>	<b>2,029,422</b>	<b>77,462,843</b>
Federal Funds (est.)	13,689,798	12,820,000	20,229,900	0	46,739,698
Revolving Funds (est.)	2,750,000	1,170,876	4,425,051	0	8,345,927

Minutes Acceptance: Minutes of Jun 25, 2013 9:30 AM (Introductory Business)

<b>2012-13 All Funds Total</b>	<b>42,060,905</b>	<b>29,972,014</b>	<b>58,486,127</b>	<b>2,029,422</b>	<b>132,548,468</b>
<hr/>					
<b>2013-14 Gen./Cash Fund Adjustments</b>					
Gen. Fund - LB 195 (2013) Operations (NOTE 1)	633,293	435,037	861,850	115,110	2,045,290
<b>Total Gen. Fund adjustments</b>	<b>633,293</b>	<b>435,037</b>	<b>861,850</b>	<b>115,110</b>	<b>2,045,290</b>
Cash Fund Adjustments (NOTE 2)	0	(407,114)	320,000	25,000	(62,114)
<b>Total 2013-14 Gen./Cash Adjustments</b>	<b>633,293</b>	<b>27,923</b>	<b>1,181,850</b>	<b>140,110</b>	<b>1,983,176</b>
<hr/>					

**DISTRIBUTION 2013-14**

General Fund	16,254,400	9,109,061	20,534,418	1,598,304	47,496,183
Cash Funds (est.)	10,000,000	6,900,000	14,478,608	571,228	31,949,836
<b>Subtotal General and Cash</b>	<b>26,254,400</b>	<b>16,009,061</b>	<b>35,013,026</b>	<b>2,169,532</b>	<b>79,446,019</b>
Federal Funds (est.) (NOTE 3)	13,689,798	12,820,000	20,229,900	0	46,739,698
Revolving Funds (est.) (NOTE 4)	2,850,000	1,313,523	4,725,490	0	8,889,013
<b>2013-14 All Funds Total</b>	<b>42,794,198</b>	<b>30,142,584</b>	<b>59,968,416</b>	<b>2,169,532</b>	<b>135,074,730</b>

**NOTE 1**

Includes move to full-time of Vice Chancellor for Academic Planning and Partnerships position.

**NOTE 2**

Tuition revenue is net of remissions and refunds and assumes no tuition rate increases.

**NOTE 3**

Federal Funds are estimates based on LB 195 (2013). Adjustments are made as needed by the Colleges.

**NOTE 4**

Revolving Funds (est.) are based on College preliminary revenue bond operating budgets. Adjustments are made when approved by the Board.

**Preliminary 2013-14 Operating Budgets**

A motion to approve the preliminary 2013-14 operating budgets as submitted by the System Office and the colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. (Copies are attached to the official minutes.)

Preliminary 2013-14 Revenue Bond Budgets

A motion to approve the preliminary 2013-14 revenue bond operating budgets as submitted by the colleges was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. (Copies are attached to the official minutes.)

Authorize the Chancellor to Sign the Renewal of the Interlocal Agreement for Multijurisdictional Hazard Mitigation Plan for Chadron State College

A motion to authorize the Chancellor to sign the renewal of the Interlocal Agreement for multijurisdictional hazard mitigation plan for Chadron State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. (Copy attached to the official minutes.)

Approve Disposal of Quonset Near Armstrong Gymnasium – CSC

A motion to approve the disposal of the Quonset near the Armstrong Gymnasium at Chadron State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill.

Approve Construction of Quonset Replacement Near Armstrong Gymnasium – CSC

A motion to approve the construction of a Quonset replacement near the Armstrong Gymnasium was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill.



Appoint Architect Selection Committee for Math/Science Building Renovation – CSC

A motion to appoint the architect selection committee for the Math/Science Building renovation at Chadron State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill.

Gary Bieganski, Chair, Academic & Personnel Committee, Board of Trustees  
Ed Hoffman, Vice Chancellor for Facilities, Planning & Information Technology, NSCS  
Dale Grant, Vice President for Administration & Finance, CSC  
Joel Hyer, Dean, School of Business, Entrepreneurship, Applied & Mathematical Sciences  
& Science, CSC  
Blair Brennan, Physical Facilities Coordinator, CSC  
Wendy Jamison, Assistant Professor & Department Chair, Physical & Life Sciences  
Steve Hotovy, Task Force for Building Renewal – LB 309

Authorize Chancellor to Sign Professional Services Contract for Math/Science Building Renovation - CSC

A motion to authorize the Chancellor to sign the professional services contract for the Math/Science Building renovation project was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill.

Appoint Substantial Completion Committee for Rangeland Center Phase I – CSC

A motion to appoint the substantial completion committee for the Rangeland Center Phase I project was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill.

Gary Bieganski, Chair, Academic & Personnel Committee, Board of Trustees  
Ed Hoffman, Vice Chancellor for Facilities, Planning & Information Technology, NSCS Office  
Randy Rhine, President, CSC  
Dale Grant, Vice President for Administration & Finance, CSC  
Blair Brennan, Physical Facilities Coordinator, CSC  
Dan Worth, Bahr Vermeer & Haecker Architects

John Heacock, State Building Division

Approve Reallocation of Contingency Maintenance Funds – CSC

A motion to approve the following reallocation of contingency maintenance funds for Chadron State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill.

From:		
Resolution 3/15/13	\$80,000	#1 Kent Hall Sprinkler

To:		
Resolution 3/15/13	\$80,000	#8 High Rise – Elevator Upgrade

From:		
Resolution 3/15/13	\$70,000	#6 West Court – Demolition

To:		
Resolution 3/15/13	\$70,000	#8 High Rise – Elevator Upgrade

From:		
Resolution 3/25/11	\$48,000	#5 Revenue Bond Building – Flooring

To:		
Resolution 3/15/13	\$48,000	#8 High Rise – Elevator Upgrade

Accept and Approve Program Statement for Delzell Hall Renovation – PSC

A motion to accept and approve the program statement for the Delzell Hall renovation project was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill.

Authorize Chancellor to Sign Contract and Change Orders for Summer Projects – WSC

A motion to authorize the Chancellor to sign a contract and change orders for summer projects at Wayne State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None.

Student Opinion aye: Merrill.

Locker room improvements at Rice Auditorium – contract not expected to exceed \$125,000

Base preparation for football field to address saturated clay soil issue – change order not expected to exceed \$40,000

Improved surface for tailgate area in connection with football field project – change order not expected to exceed \$50,000

Approve Reallocation of Contingency Maintenance Funds – WSC

A motion to approve the following reallocation of contingency maintenance funds for Wayne State was recommended by the committee to the Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill.

From:  
Resolution 3/25/11      \$97,738.54      #10 Student Center – roof replacement

To:  
Resolution 3/15/13      \$97,738.54      #1 Anderson Hall – roof/windows replacement

Approve Items for Football Turf and Track Refinishing and Soccer Field Expansion Projects – WSC

A motion to approve the following items for the football turf and track refinishing and soccer field expansion projects at Wayne State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill.

- 1) Designation of \$290,000 cash fund appropriation for the soccer field project
- 2) Transfer \$345,000 from the football field project to the soccer field project

First and Final Round Approval of Revisions to Board Policy 6021; Income; Tuition, Online Rate and Dual

Enrollment Rate

A motion for first and final round approval of revisions to Board Policy 6021; Income; Tuition, Online Rate and Dual Enrollment Rate was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. (Copy is attached to official minutes.)

First & Final Round Approval of Revisions to Board Policy 9006 Revenue Bonds; Use of Surplus Funds

A motion for first and final round approval of the revisions to Board Policy 9006 Revenue Bonds; Use of Surplus Funds was recommended by the committee to the full board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. (Copy is attached to the official minutes.)

Approve Contracts and Change Orders

A motion to approve the following contracts and change orders as submitted by Chadron and Wayne was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. (Copies are attached to the official minutes.)

## Wayne Contracts

- Peterson Fine Arts (window replacement) - \$399,380
- Anderson Hall (window replacement) - \$335,700

## Chadron Change Orders

- Rangeland Center – (#1 additional exit from livestock floor, heated janitor closet and Kynar finish to exterior of all overhead doors) – \$44,012.03
- Armstrong Gymnasium – (#1 Phase I A & B design development and construction documents - \$732,813 (previously reported as \$723,813)
- Armstrong Gymnasium – (#2 professional fees – complete construction documents) - \$131,250
- Armstrong Gymnasium – (#3 additional professional fees due to increase in GMP) - \$111,584

Approve Use of Capital Improvement Fee Funds – PSC

A motion to approve the use of up to \$250,000 in capital improvement fee funds for the new college entry at Peru State pending the City of Peru receiving grant funds was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. (Copy is attached to the official minutes.)

Appoint Substantial Completion Committee for Oak Bowl – PSC

A motion to appoint a substantial completion committee for the Oak Bowl project at Peru State was recommended by the committee to the full Board, which unanimously approved the motion. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill.

Bob Engles, Student Affairs, Marketing & Enrollment Committee, Board of Trustees  
John Chaney, Fiscal, Facilities & Audit Committee, Board of Trustees  
Ed Hoffman, Vice Chancellor for Facilities, Planning & Information Technology, NSCS Office  
Dan Hanson, President, PSC  
Kathy Carroll, Vice President for Administration & Finance, PSC  
Michaela Willis, Vice President for Enrollment Management & Student Affairs, PSC  
Rick Harrison, Director of Campus Services, PSC  
Chad Beeson, DLR Group  
John Heacock, State Building Division

**ITEMS FOR INFORMATION AND DISCUSSION**

**Academic & Personnel**

Employee Salary Recommendations

The employee salary recommendations for the Colleges and System Office were provided to the Board for information only. (Copies are attached to the official minutes.)

Personnel Actions Reports

The personnel actions reports from each college were provided to the Board for information only. (Copies are attached to the official minutes.)

#### Chadron State Foundation Employee Compensation Report

Chadron State Foundation provided a listing of employees and updated salaries for 2012-2013. (Copy is attached to the official minutes.)

#### **Student Affairs, Marketing & Enrollment Committee**

##### Counselor Tour Update

The NSCS Counselor Tour will kick off in September again this year. Several locations and dates are being considered, including Kearney, North Platte, Gering/Scottsbluff, Lincoln, Omaha and Columbus. Another location in the western part of the state may be added as scheduling permits. The theme this year relates to a visit to the beach with flip flops, collapsible chairs and visors, no sand however.

##### Scholarship Luncheon Report

The NSCS Scholarship Luncheon was held at the Hillcrest Country Club on Friday, April 12, 2013. Thirty-six scholarship recipients and their families joined several Trustees, College Presidents and staff from the System Office and the Colleges.

##### State of the System Address

Chancellor Carpenter will deliver the seventh State of the System Address this fall at each of the colleges.  
Vice Chancellor Tande will be working with the President's assistants to schedule the events.

#### Key Dates

The Cornhusker State Games SportsFest will be held Friday, July 19, 2013 and the NSCS will provide a total of 6 High School Spirit awards.

The Senator's Reception is scheduled for Tuesday, January 14, 2014 from 4-7 p.m.

The next Scholarship Luncheon is tentatively scheduled for Friday, April 11, 2014 from noon to 1:30 p.m.

The Governor's Proclamation of the NSCS Month is scheduled for Wednesday, September 18, 2013

#### NCAA Principles for Conduct Institutional Commitment

The National Collegiate Athletic Association (NCAA) requires all Division II member institutions to complete the NCAA Institutional Self Study Guide (ISSG) to enhance integrity in intercollegiate athletics and to report their commitment annually to the institutions governing body. Accordingly, Chadron and Wayne reported their institutional commitment to enhance integrity in their intercollegiate athletics programs. (Copy is attached to the official minutes.)

#### **Fiscal, Facilities & Audit Committee**

##### Spring Occupancy and Income Reports

The colleges provided information on occupancy and the income earned on the revenue bond facilities during the spring 2013 semester. (Copies are attached to the official minutes.)

##### Physical Plant Status Reports

Each college presented a report of the status of physical plant projects to the Board. (Copies are attached to the official minutes.)

### Capital Construction Progress Reports

The following capital construction progress reports not requiring Board approval were reported for information. (Copies are attached to the official minutes.)

#### Chadron State College

- Armstrong Gymnasium Phase I – Interim report
- Eagle Ridge Housing – Interim report
- Rangeland Center Phase I – Interim report

#### Peru State College

- Oak Bowl Renovation – Interim report

#### Wayne State College

- Carhart Science Building Phase III – Interim report
- Field Turf/Track Resurfacing – Interim report
- Hahn Administration Building Upgrade – Interim report
- Soccer Field Expansion – Interim report
- U.S. Conn Library Renovation – Interim report
- Willow Bowl Restoration – Interim report

### Grant Applications and Awards

The following grant applications and awards were presented to the Board for information. (Copies are attached to the official minutes.)

#### Chadron Applications

- Institutional Development Award Program (IDeA) Networks of Biomedical Research Excellence (National Institutes of Health [NIH]) -- \$12,000 (CSC's sub award from UN Med Center)
- Nothing as Awesome as Science, Absolutely! (NASA Nebraska Space Grant Consortium) -- \$6,000

#### Chadron Awards

- Stratigraphic and Structural Analysis of the Chadron Dome (NASA Nebraska Space Grant Consortium) -- \$1,000
- The Rural Public Health Undergraduate Student Research Project (Rural Futures Institute) -- \$6,250 (CSC's sub award from UN Med Center)

#### Wayne Applications

- Network of Alliances for Geographic Education 2013-14 (National Geographic

Minutes Acceptance: Minutes of Jun 25, 2013 9:30 AM (Introductory Business)



- Education Foundation) -- \$33,435
- Institutional Development Award (IDeA) Networks of Biomedical Research Excellence (INBRE) (National Institutes of Health through the University of Nebraska Medical Center) – Dollar amount based upon the number of undergraduate students in this program at WSC (WSC's sub award from UN Med Center)

#### Contracts & Change Orders for Information

The following contracts and change orders were presented to the Board for information. (Copies are attached to the official minutes.)

##### **NSCS Contract**

- Nebraska State College System (2013 Cornhusker State Games School Spirit Awards Program) - \$5,000
- Washington, DC (Federal consulting services) - \$18,000 annually
- Nebraska State College System (Board material preparation software) - \$600/month

##### **Chadron Contracts**

- Campuswide (Telemedicine agreement) - \$150/hour; \$75/each additional half hour
- High Rise Residence Hall (elevator modernization) - \$449,250 (Chancellor authorized to sign April 20, 2012)
- Campuswide (semi-annual hood inspections) - \$360/semi-annual
- Campuswide (semi-annual fire alarm inspections) - \$3,324 semi-annual
- Sandoz Center (audio platform solution for 15 months) - \$999
- Armstrong Gymnasium (construction materials testing) - \$15,212.80
- Woodchip Boiler (professional services – Boiler 2 analysis) - \$4,000
- Student Center (making balloon animals for students) - \$100
- Sandoz Center (Sheldon statewide exhibition/loan) - \$1,350
- Nelson Physical Activity Center (concert performance by Keith Anderson)
- Nelson Physical Activity Center (stage and equipment for concert performance by Keith Anderson)
- Sandoz Center (Ranch Day program and History Day competition preparation) - \$4,000
- Rodeo Practice and CSC Rodeo TBD (provide timed event stock for practice and rodeo) - \$612
- Memorial Hall (accreditation consultant) - \$1,774.53
- Armstrong Gymnasium (football official for spring football game) - \$50
- Softball Field – (umpire) \$120
- Softball Field – (umpire) \$120
- Armstrong Gymnasium (track official) - \$500
- Armstrong Gymnasium (track official) - \$450
- Memorial Hall (Costumer for play) - \$800
- Memorial Hall (masterclass for CSC music students and concert presentation) - \$400
- Memorial Hall (band clinician for High Plains Band & Choir Festival) - \$600
- Memorial Hall (clothed artist's model for Art 136) - \$99
- Memorial Hall (charter coach service/spring choir trip) - \$2,976
- Memorial Hall (rehearse and perform with concert choir at off campus performances) - \$1,000 plus travel expenses
- Armstrong Gymnasium (schematic design) - \$229,687 (Chancellor authorized to sign September 9, 2011)

## Peru Contracts

- Jindra Fine Arts (piano accompanist) - \$4,200
- Jindra Fine Arts (piano accompanist) - \$1,706.50
- Student Center (DJ services) - \$200
- Student Center (artist/performer) - \$1,000
- Al Wheeler Activity Center (security) - \$100
- CATS Conference Room (evaluation of women's basketball) - \$2,500 plus expenses
- Jindra Fine Arts (piano accompanist) - \$6,510
- Al Wheeler Activity Center (sound/lights/stage) - \$1,500
- Al Wheeler Activity Center (concert) - \$15,000
- Al Wheeler Activity Center (concert) - \$1,160
- Al Wheeler Activity Center (audio/visual tech) - \$100
- Al Wheeler Activity Center (audio/visual tech) - \$100
- Al Wheeler Activity Center (audio/visual tech) - \$75
- CATS Conference Room (program) - \$1,300
- Jindra Fine Arts (choreographer) - \$850
- Jindra Fine Arts (musical performance) - \$2,500
- Al Wheeler Activity Center (quality control) - \$1,700
- Student Center (school event) - \$2,650
- Campuswide (article for PSC Times) - \$30
- Campuswide (article for PSC Times) - \$45
- Campuswide (article for PSC Times) - \$60
- Campuswide (article for PSC Times) - \$30
- Baseball Field (baseball official) - \$380
- Baseball Field (baseball official) - \$220
- Baseball Field (baseball official) - \$190
- Baseball Field (baseball official) - \$220
- Baseball Field (baseball official) - \$200
- Baseball Field (baseball official) - \$200
- Baseball Field (baseball official) - \$200
- Baseball Field (baseball official) - \$200
- Baseball Field (baseball official) - \$200
- Baseball Field (baseball official) - \$380
- Softball Field (softball official) - \$145
- Baseball Field (baseball official) - \$200
- Softball Field (softball official) - \$145
- Softball Field (softball official) - \$145
- Softball Field (softball official) - \$145
- Softball Field (softball official) - \$145
- Softball Field (softball official) - \$50
- Softball Field (softball official) - \$145
- Softball Field (softball official) - \$145
- Softball Field (softball official) - \$145
- Softball Field (softball official) - \$145
- Softball Field (softball official) - \$145
- Softball Field (softball official) - \$145
- Softball Field (softball official) - \$145
- Softball Field (softball official) - \$145
- Softball Field (softball official) - \$145
- Softball Field (softball official) - \$145
- Softball Field (softball official) - \$145
- Softball Field (softball official) - \$90
- Softball Field (softball official) - \$145
- Campuswide (intramurals referee) - \$30
- Campuswide (intramurals referee) - \$60
- Campuswide (intramurals referee) - \$200

- Campuswide (intramurals referee) - \$100
- Campuswide (intramurals referee) - \$200
- Al Wheeler Activity Center (staging for Florida Georgia Line concert) - \$1,550
- Campuswide (intramurals referee) - \$50
- Campuswide (intramurals referee) - \$110
- Al Wheeler Activity Center (men's basketball referee) - \$185
- Theatre (speaker and Black History art exhibit) - \$1,213.41
- Student Center (speaker for New Student Weekend 2013) - \$4,000
- Jindra Fine Arts (jazz festival clinician) - \$500
- Billboard on Hwy 67 & 75 (advertising) - \$1,200
- Campuswide (copiers) - \$4,746.51/mo.
- Campuswide (Grammarly Writing Support Suite) - \$7,250
- Billboard on Hwy 136 & 67 Intersection (advertising) - \$100
- Billboard on Hwy 67 (advertising) - \$100
- Campuswide (software license) - \$2,500 advance at signing/\$.25 per minute
- Campuswide (maintenance contract for HVAC) - \$9,800
- Library (software program) - \$2,846
- Centennial Complex Dorms (fire alarm system upgrade) - \$298,500 (Chancellor authorized to sign September 7, 2012)

#### Wayne Contracts

- Student Center (repairs on kitchen exhaust hood fire suppression system equipment) - \$1,422
- Campuswide (preventative maintenance inspections on automatic door openers) - \$1,488
- Hahn Administration (patch terrazzo, install marble wainscoting, repair stair posts) - \$10,943
- Neihardt Hall (fabricate and install marble wall cap) - \$715
- Water Improvements (design contract) - \$23,940
- Carlson Natatorium (locker replacement) - \$57,730
- Rice Auditorium (locker room improvements) - \$17,556
- Peterson Fine Arts (windows, vestibules) - \$36,000
- Electrical Distribution System (electrical switch upgrade) - \$60,868.03
- Morey Hall (re-roof) - \$21,693
- Studio Arts (fire alarm upgrade) - \$5,200
- Campuswide (sidewalk repairs) - \$37,672
- Campuswide (sidewalk repairs) - \$9,959
- Anderson Hall (abatement – stairwell windows) - \$550
- Anderson Hall (abatement – incinerator duct) - \$1,400
- Natatorium (locker rooms) - \$6,915
- Natatorium (locker rooms) - \$5,830.50
- Natatorium and Rec Center (new steam heating coil) - \$7,425
- Rec Center (install carpet) - \$791
- Football Field and Track Improvements (construction) - \$516,950 (Chancellor authorized to sign March 15, 2013)
- Soccer Field (construction) - \$768,600 (Chancellor authorized to sign March 15, 2013)

#### Chadron Change Order

- Campus Emergency Generator (#2 delete conduit runs to Student Center) - \$1,551 deduct

#### Wayne Adjustments Within GMP Agreements

- Carhart Phase III – (#8 contingency change) – (\$14,149)

- Carhart Phase III – (#9 contingency change) – (\$19,914)
- Carhart Phase III – (#10 contingency change) – (\$12,570)

#### Optimal Enrollment Model Report

The optimal enrollment model reports for Fall 2008 through Fall 2012 from each College were reported for information. (Copies are attached to the official minutes.)

#### Operationalize Background Screening Protocols

As a part of the renewal process for our general liability and umbrella liability policies, our insurer is requiring tht we conduct additional background screenings on employees and volunteers. The Board was requested to authorize the Chancellor to move forward with necessary actions to implement the additional requirements to assure the NSCS is able to continue existing coverage.

### **MISCELLANEOUS ACTION AND INFORMATION ITEMS**

#### Chancellor's Report

Chancellor Carpenter indicated the Board had discussed strategic planning. Plans for updating the current plan would be in place by the November 2013 Board meeting so the Board can decide what process they would like to take. The optimal enrollment report will play a key role in the planning process.

Chancellor Carpenter announced that Oren Yagil would be joining the NSCS Office staff as the Vice Chancellor for Academic Planning and Partnerships on August 5, 2013. He will probably be visiting the colleges prior to the September Board meeting.

Chancellor Carpenter thanked Lois Podobnik for her time at CSC and the NSCS Office. She has been instrumental in the Open Educational Resource (OER) process. Chancellor Carpenter thanked Roger Breed for his service on the Board of Trustees.

Chair Peterson presented a clock to Roger Breed for his service to the Board of Trustees.

#### Nominating Committee Report and Election of Officers

The Nominating Committee, consisting of Chair Peterson and Trustees Engles and Roskens nominated

the following slate of officers for 2013-2014:

Chair, Michelle Suarez

Vice Chair, Gary Bieganski

A motion to elect the slate was unanimously approved. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. The officers of the Board of Trustees will also serve as the officers of the Facilities Corporation.

Chancellor Carpenter presented a plaque to Carter 'Cap' Peterson for his service as chair of the Board of Trustees.

#### Board of Trustees' Meeting Schedule

At the March 15 Board meeting, the Chancellor presented the proposed board meeting schedules for 2013-14. There have been a few revisions to that schedule.

The November date was pushed back by one week. Also, the March meeting on the 5 meeting schedule has been pushed back to April. The date changes are as follows:

November 7-8, 2013 to November 14-15, 2013

From March 20-21, 2014 to April 24-25, 2014

A motion to approve the proposed 5 board meeting schedule for 2013-2014 was unanimously approved. Voting aye: Bieganski, Breed, Chaney, Engles, Peterson, Roskens and Suarez. Voting nay: None. Student Opinion aye: Merrill. (Copies are attached to the official minutes.)

President's Reports

CSC President Rhine shared information on the Rangeland Center, Eagle Ridge Housing and Armstrong Gymnasium construction and renovation projects. President Rhine announced that Kelly Troester, a rangeland major had been named the top academic athletic in the RMAC conference with a 3.9 GPA.

WSC President Frye reported on the honors and service learning programs at Wayne State. President Frye indicated that 4 WSC students had presented at the national honors conference in Boston. President Frye reported that 1,200 WSC students participated in the service learning program and provided a total of 16,000 hours of volunteer service.

PSC President Hanson reported on several student successes that demonstrated PSC's commitment to engaged education. President Hanson reported that Mitch Boshart received the 2013 Duer Award from the NAIA.

Student Trustee Reports

PSC Student Trustee Merrill thanked the Board for the opportunity to serve as a student trustee. She also reported on the activities held at PSC prior to commencement.

Next Meeting

The next regularly scheduled meeting of the NSCS Board of Trustees will be held at Chadron State College, Chadron, NE on September 5-6, 2013.

**ADJOURNMENT** -- The meeting was adjourned at 4:22 p.m.

Respectfully submitted,

Stan Carpenter  
Chancellor

Persons interested in source documents relating to the above agenda items may consult the Board Book for this meeting kept on file in the Nebraska State College System Office in Lincoln.

**Minutes Acceptance: Minutes of Jun 25, 2013 9:30 AM (Introductory Business)**

**ITEMS FOR CONSENT AGENDA**

September 6, 2013

---

***ACTION:* Organizational Charts**

---

Each College has provided its organizational chart for approval.

System Office recommends approval of the Organizational Charts

**ATTACHMENTS:**

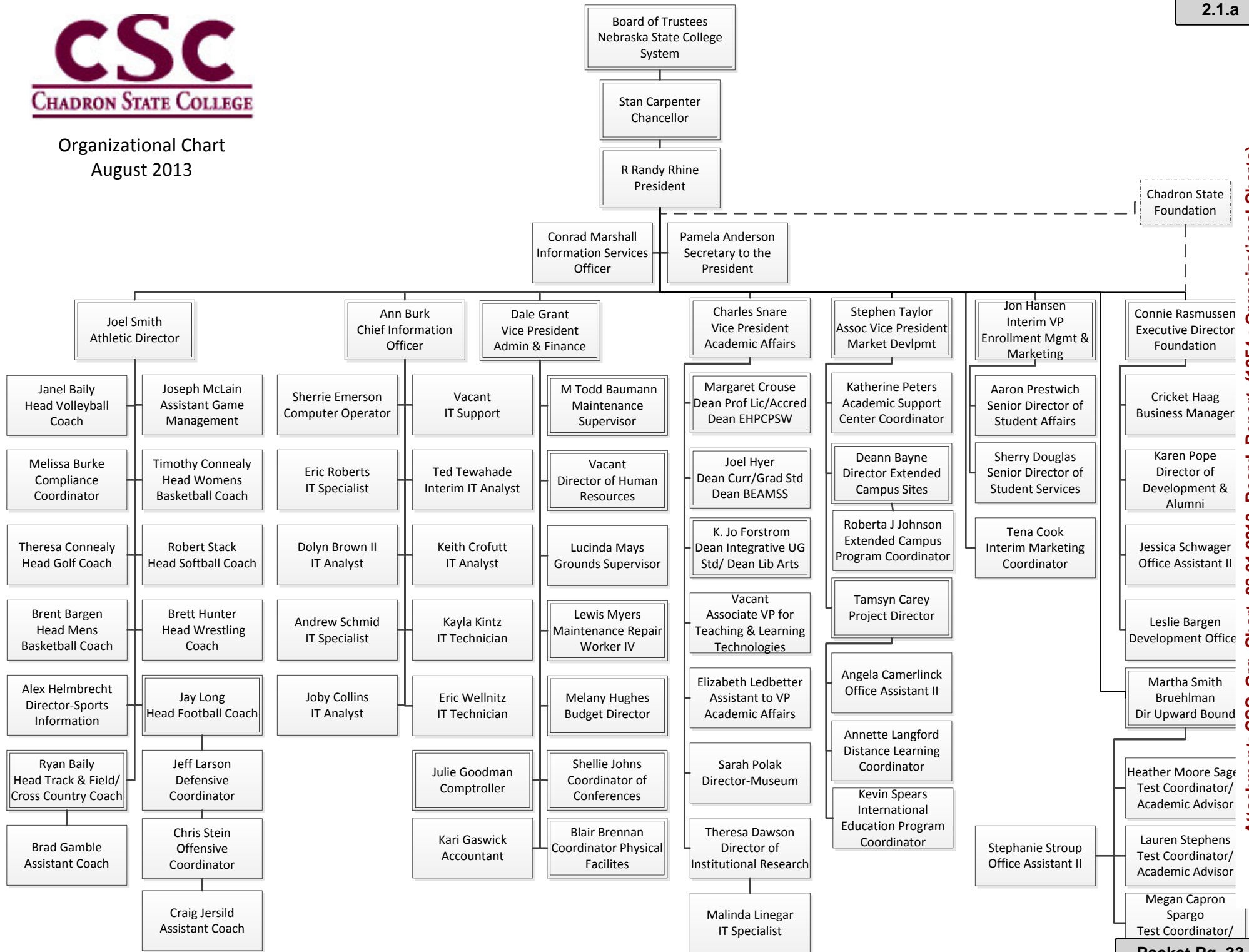
- CSC\_Org\_Chart\_08.01.2013\_Board\_Report (PDF)
- PSC Org Chart Sept 2013 (PDF)
- WSC Organization Chart--Fall 2013 (PDF)



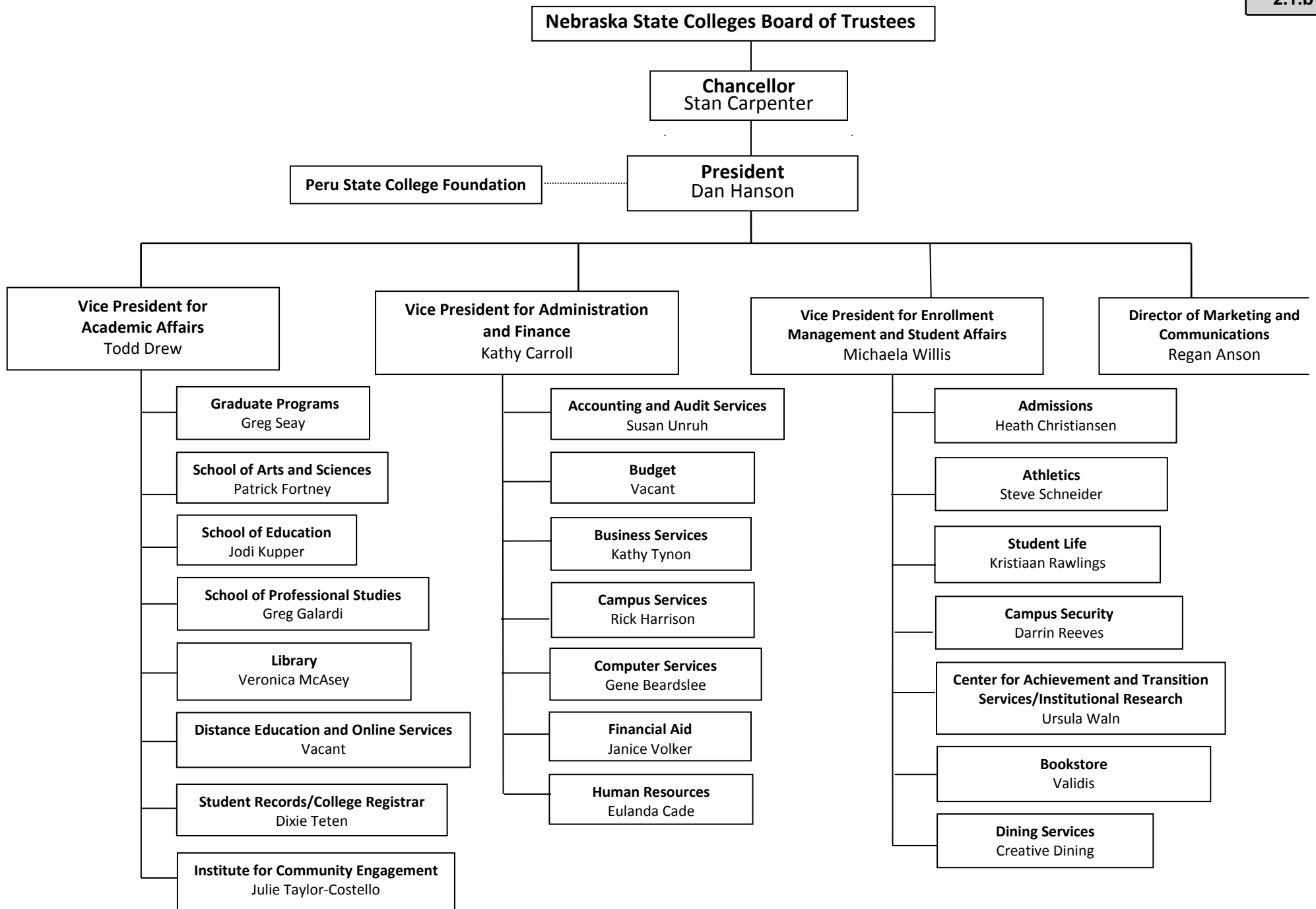


Organizational Chart  
August 2013

2.1.a



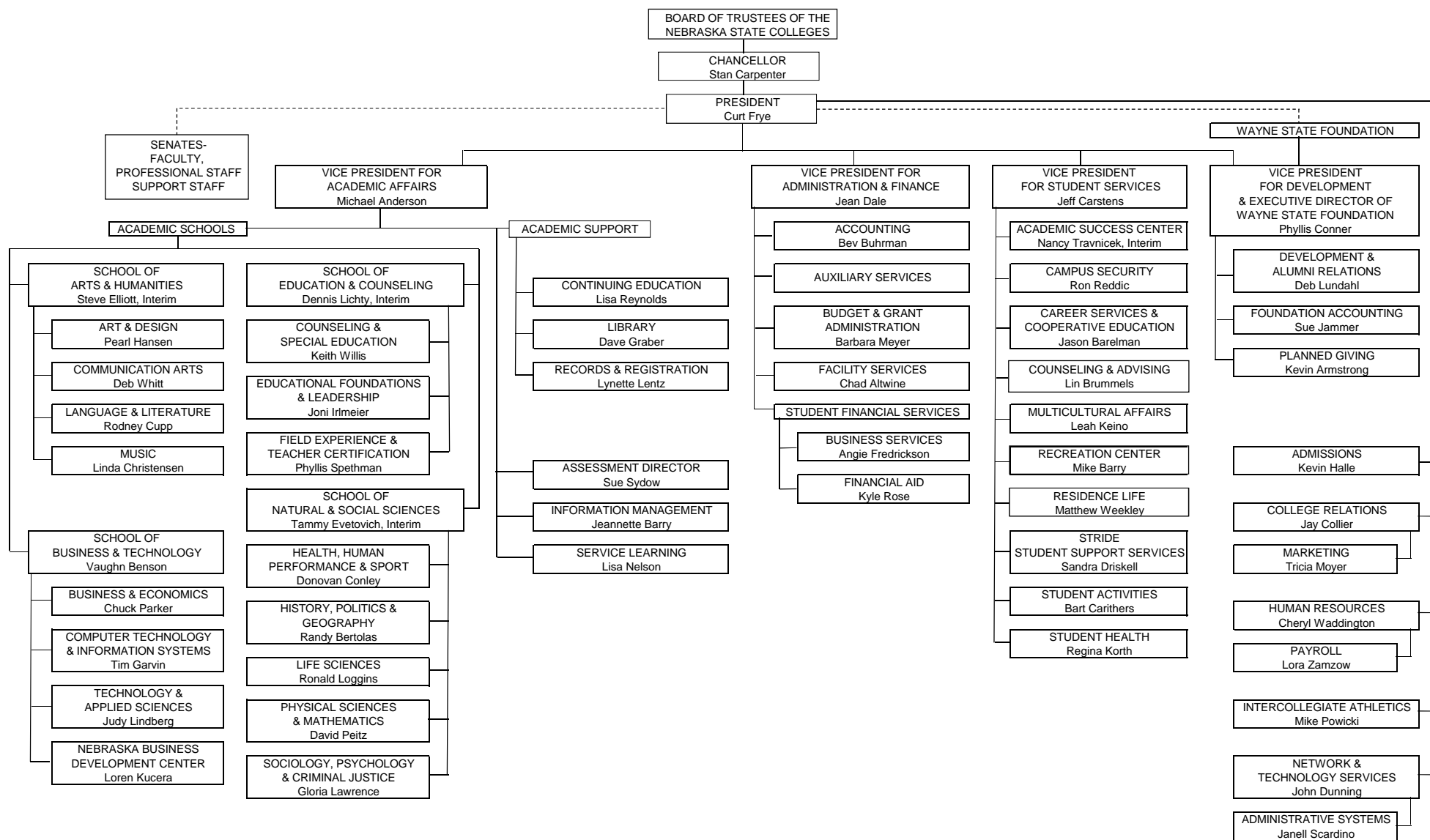
Attachment: CSC\_Org\_Chart\_08.01.2013\_Board\_Report (1054 : Organizational Charts)



# WAYNE STATE COLLEGE

## Organization Chart

### Fall 2013



Attachment: WSC Organization Chart--Fall 2013 (1054 : Organizational Charts)

## ITEMS FOR CONSENT AGENDA

September 6, 2013

---

**ACTION:** **Approve LB 309 Allocations and Retrievals**

---

The following items are submitted for Board approval.

**Chadron**

1. Acceptance of \$60,000 for roof replacement on Miller Hall
 

Allocation Date/Amount	7/26/13	\$60,000.00
College Contribution Amount		<u>00.00</u>
Estimated Project Cost		\$60,000.00

**Peru**

1. Acceptance of \$60,000 for HVAC controls upgrade in Hoyt Science building
 

Allocation Date/Amount	6/5/13	\$60,000.00
College Contribution Amount		<u>00.00</u>
Estimated Project Cost		\$60,000.00
2. Acceptance of \$40,000 for replacement of roof D on the Auditorium/Theater
 

Allocation Date/Amount	6/14/13	\$40,000.00
College Contribution Amount		<u>00.00</u>
Estimated Project Cost		\$40,000.00

System Office recommends approval of the LB 309 Allocations and Retrievals



**ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL**

September 6, 2013

---

***ACTION:* First and Final Round Approval of Revisions to Board Policy 2070; Records of the System**

---

First and Final Round Approval is requested on revisions to Board Policy 2070; Records of the System.

This policy has been rewritten to serve as a general overview for records of the system.

Information specifically about student records has been deleted and a cross reference has been given for Policy 3650 where issues regarding student records and FERPA requirements have been comprehensively addressed.

Information about employment files and disclosure conditions has been deleted and a cross reference has been given for Policy 5018 where issues regarding maintenance, access and review of personnel records are thoroughly addressed.

System Office recommends approval of the Revisions to Board Policy 2070; Records of the System

**ATTACHMENTS:**

- Revisions to Board Policy 2070 (PDF)

# GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 2070 Records of the System**

**Page 1 of 1**

## BOARD POLICY

Records and documents of the Board of Trustees of the Nebraska State Colleges and the Nebraska State College System are available for inspection in the System Office of the Chancellor. Records and documents particular to of each State College are available for inspection at each College campus site.

The following types of records and documents are deemed to be confidential records. Disclosure requirements for these records and documents are identified in other Board Policies as noted below, and will not be made available, except upon written authorization signed by the individual or individuals to whom the records pertain:

- a) student ~~academic~~ records (see Policy 3650); and,
- b) ~~student, faculty, and~~ employee personnel records (see Policy 5018); ;
- e) ~~communications between attorney and client; and~~
- d) ~~any other records declared to be confidential under the laws of the State of Nebraska and the federal government, provided such records with names deleted and kept confidential may be made available for governmental research and analysis.~~

Records and documents that are not confidential shall be available for inspection and/or copying by written request to the College or System Office Chancellor or President, as appropriate, and by paying the reasonable cost and expense of making said records available if assessed in accordance with state law.

Subject to state law, the records of the Board and its State Colleges, with the exceptions noted above, are public and open to public inspection during regular office hours and following such procedures as may be prescribed by the Chancellor or President, as appropriate.

~~Information concerning a students' name, mailing and email address on file with Registrar, permanent address, telephone listing, date and place of birth, major field of study, enrollment status (undergraduate/graduate part time or full), year in school, a photograph, participation in official College activities and sports, including weight and height and photos of members of athletic teams, dates of attendance, degrees and awards received, and most recent previous educational agency or institutions attended shall be considered public information. Information concerning an employee's or former employee's name, position, gross salary, date of hire, date of separation and College or System Office where employed shall also be considered public information.~~

~~Non public information may be released to the employee, the employee's supervisory chain of command, administrative personnel, and to other state agencies performing a civil or criminal law enforcement investigation authorized by law. The Director of the requesting agency shall identify in writing what is sought and the purpose for the request. In addition, non public information shall be released to any requesting party provided the student or employee, as appropriate, has signed a release authorization or a legal warrant is served requesting such information.~~

Legal Reference: RRS 84-712 Public records; free examination; memorandum and abstracts; copies; fees

Policy Adopted: 6/5/93  
Policy Revised: 3/31/06  
Policy Revised:

Attachment: Revisions to Board Policy 2070 (1065 : Revisions to Board Policy 2070; Records of the System)

**ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL**

September 6, 2013

---

***ACTION:*                                      Approve a Contract for a Travel and Education Program in  
Cuba for Chadron State Students**

---

Chadron State requests the Board approve a contract with Mr. Philip Robert Alldritt to arrange and facilitate a travel and education program in Cuba.

Chadron State program facilitators will accompany a group of CSC students to Cuba for a nine day intensive travel and education program. In addition to participating in a academic course for college credit, the students will experience Cuba through cultural activities, day trips and excursions.

System Office recommends approval of the Contract for a Travel and Education Program in Cuba for Chadron State Students



**ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL**

September 6, 2013

---

***ACTION:*** **Approve Memorandum of Understanding with EducationQuest Foundation for KnowHow2Go Ambassador Program for Peru State College**

---

Peru State College requests permission to renew the partnership with EducationQuest Foundation for the Middle School KnowHow2Go Ambassador program.

The KnowHow2Go Ambassador program identifies college students who serve as ambassadors presenting college preparation information to middle school students in an effort to promote college attendance. The program is focused on improving college access and success opportunities for middle school students.

Peru State College will host a site coordinator who will then supervise the ambassador program with Peru's current students serving as ambassadors. A Memorandum of Understanding is required to form the service partnership. This is the third year of the partnership between Peru State College and EducationQuest Foundation.

The System Office and Peru State College recommend approval of the Memorandum of Understanding with EducationQuest Foundation for KnowHow2Go Ambassador Program

**ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL**

September 6, 2013

---

**ACTION:** **Approve Agreement Between Peru State College and Peru Day Care, Inc.**

---

Peru State College requests Board approval to enter into a Collaborative Agreement with Peru Day Care, Inc. for operation of the day care program on the College campus.

Peru Day Care, Inc., a Nebraska Nonprofit corporation, operates a day care program on the Peru State College campus. The nonprofit corporation and day care program began operation in 1982. The day care program provides a valuable service for College employees, students and area residents. The relationship between the College and Peru Day Care Inc. has not been formally documented for many years. The System Office and the College believe it is prudent and appropriate for a written Collaborative Agreement to be in place to detail the responsibilities and obligations of each party.

The System Office and Peru State College recommend approval of the Agreement Between Peru State College & Peru Day Care, Inc.

**ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL**

September 6, 2013

---

***ACTION:*                                      Ratification of Memorandum of Understanding with NSCPA**

---

The System Office recommends that the Board ratify the agreement that was negotiated with NSCPA regarding overtime hours and compensatory time as noted in the attached Memorandum of Understanding.

On behalf of the Board of Trustees, Vice Chancellor Kristin Petersen and the Directors of Human Resources from Peru and Wayne participated in a video conference with the NSCPA bargaining team on August 14, 2013 to negotiate terms regarding overtime hours and compensatory time to supplement the current language contained in Article 5 of the 2013-2015 NSCS-NSCPA Bargaining Agreement. An agreement was reached and the terms are contained in the Memorandum of Understanding (MOU) dated August 14, 2013. The MOU expires on June 30, 2015 to coincide with the end of the current bargaining agreement term.

System Office recommends approval of the Ratification of Memorandum of Understanding with NSCPA

**ATTACHMENTS:**

- MEMORANDUM OF UNDERSTANDING 8.14.13 (DOCX)

## MEMORANDUM OF UNDERSTANDING

NEBRASKA STATE COLLEGE PROFESSIONAL STAFF ASSOCIATION

AND

NEBRASKA STATE COLLEGE SYSTEM

**August 14, 2013**

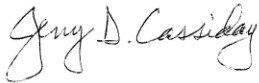
As a supplement to the provisions of the 2013-15 Bargaining Agreement between the Nebraska State College Professional Staff Association (NSCPA) and the Board of Trustees of the Nebraska State Colleges (Employer), the NSCPA and the Employer agree to the following with regard to overtime:

Under provisions of the Fair Labor Standards Act (29 U.S.C. Section 201 et. seq; 29 CFR Parts 501-794), NSCPA unit members not exempted from payment of overtime wages must be compensated for overtime hours worked. Compensatory time off shall be provided for overtime hours, in lieu of payment, to the extent possible, as follows:

1. Compensatory time on a one-for-one basis must take place within the work week; e.g., unit member works ten (10) hours Wednesday and can be compensated by working six (6) hours on Thursday to avoid exceeding the forty (40) hour limit in one work week. Supervisors shall consult with unit members to schedule work hours so as to avoid exceeding the forty (40) hour per week limitation; provided, (a) no unit member will be required to work more than ten (10) hours per day without agreement between the supervisor and the unit member and (b) supervisors will provide at least five (5) work days advance notice prior to a deviation from the normal work schedule.
2. Compensatory time on a one-and-one-half basis shall be provided for hours worked over the forty (40) hour per week limitation. Compensatory time should be scheduled as soon as possible, preferably within the same pay period as earned, to avoid large accumulations. In some cases, it may

be necessary to delay scheduling and use of compensatory time beyond the pay period to accommodate the needs of the College, the requirements of the unit member's job and the personal schedule of the unit member. Supervisors shall consult with unit members to schedule and use compensatory time. Unit members shall be paid for unused compensatory time at the end of employment.

This Memorandum of Understanding expires June 30, 2015. The parties intend to reach an agreement amending the language of Article 5 of the Bargaining Agreement prior to July 1, 2015.



For the NSCPA



For the Employer



For the NSCPA



For the Employer



For the NSCPA



For the NSCPA



For the NSCPA



For the NSCPA

August 14, 2013  
Date

August 14, 2013  
Date

**ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL**

September 6, 2013

---

***ACTION:*                                      Authorize the Chancellor to Approve the WSC Sports  
Medicine Agreement**

---

Wayne State College requests Board authorization for the Chancellor to sign an agreement between the College and CNOS for the provision of sports medicine services to support the WSC athletic programs.

Wayne State College previously had an agreement with Faith Regional Health Services to provide these services. The College anticipates the Faith Regional agreement will be terminated by mutual consent of the parties in August of 2013. The CNOS agreement will provide physicians and other resources needed to provide diagnostics, rehabilitation and related sport medicine services for student athletes.

System Office recommends approval of the Authorization for the Chancellor to Approve the WSC Sports Medicine Agreement

# ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

September 6, 2013

---

## **ACTION: Approve Carryforward of Funds for Operations**

---

The Colleges and System Office request Board approval for the following carry forward of appropriated and unappropriated cash funds and revolving funds for operations from FY2012-13 to FY2013-14. Funds are from appropriated cash funds unless otherwise noted:

### CASH FUNDS

Chadron State	\$1,522,695.00*
Peru State College	\$ 676,582.66
Wayne State College	\$3,027,473.54
System Office	\$ 391,020.97

### REVOLVING FUNDS

Chadron State	\$ 29,937.00
Peru State College	\$ 28,551.98
Wayne State College	\$ 130,522.00

\*\$587,915 of this amount is from unappropriated cash funds

The Colleges and System Office request the funds identified above for carry forward from FY2012-13 to FY2013-14. The appropriation bill for the biennium period 2013-15 contains provisions for automatic carry forwards from FY2013-14 to FY2014-15 (in the middle of the biennial budget cycle) but not for the current year. Therefore, Board approval of these carry forward funds is required to meet the outstanding obligations and commitments of the Colleges and System Office as of June 30, 2013.

### CASH FUNDS

Approximately \$3.7 million of the cash funds shown for the Colleges are related to payment on FY2012-13 salaries and benefits paid during FY2013-14. The balance of the cash funds requested above is related to accounts payable on June 30, 2013, self-supporting and revenue-producing activities such as camps, and specific initiatives committed from FY2012-13. For the System Office, the carry forward request is for NeSIS operating cost funds received from the Colleges, some of which were not yet billed on June 30, 2013.

### REVOLVING FUNDS

The Revolving Funds are for the Colleges' revenue bond programs. These are funds that were available on June 30, 2013 that are related to accounts payable and/or specific revenue bond initiatives committed during FY2012-13.

System Office recommends approval of the Carryforward of Funds for Operations

## ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

September 6, 2013

### **ACTION: Approve the Designation of Cash Funds for Capital Projects**

Chadron and Wayne State Colleges request the designation of cash funds for capital projects, as follows:

Chadron State College	
Armstrong Gymnasium	unappropriated cash of \$750,000
Rangeland Center	unappropriated cash of \$412,000
Wayne State College	
Carhart Science	appropriated cash of (\$1,900,000)
U.S. Conn Library	appropriated cash of \$1,900,000
Lindahl Drive area improvements	appropriated cash of \$ 100,000

#### **CHADRON STATE**

Chadron State College requests approval to set aside unappropriated cash funds for the Armstrong and Rangeland projects as noted above. The College has sufficient cash funds to support this request.

#### **WAYNE STATE**

Wayne State College requests approval to set aside appropriated cash funds for the Lindahl Drive area improvements. In addition, the College requests that \$1.9 million previously set aside for the Carhart project be transferred to the U.S. Conn Library project.

**Lindahl Drive area improvements** -- As the College plans for implementation of more of its 10-year Master Plan, WSC is developing a plan to address the deteriorating retaining wall on the north side of Peterson Fine Arts, the need for possible terracing of the steep grade, and perhaps the construction of some additional parking on either the east or west side of Peterson. WSC requests designation of \$100,000 of FY 2012-13 unspent operating cash funds be carried forward and transferred to a new capital program to begin accumulating funds to address the highest priorities of the plan as it is developed

**Carhart & US Conn Library** -- As the Carhart Phase III project nears completion, cash funds of approximately \$2 million remain. The savings realized is due to a lower than anticipated GMP when Phases III and IV were combined into one phase. WSC requests that \$1.9 million of the remaining \$2 million be moved to the Library renovation project as part of the planned budget. Exterior repairs are still needed for Carhart - repair of mortar joints and damaged surfaces on precast panels, cleaning of surfaces, and stain removal. Once the repairs are made and the surface cleaned, a durable waterproofing membrane will be applied to preserve the surface. WSC plans to use up to \$100,000 of the remaining Carhart capital cash for these needed Carhart repairs.

System Office recommends approval of the Designation Cash Funds for Capital Projects



**ITEMS FOR DISCUSSION AND ACTION****FISCAL, FACILITIES AND AUDIT**

September 6, 2013

---

**ACTION:** **Approve Use of Capital Improvement Fee Funds for Wayne State College**

---

Wayne State College requests approval to use Capital Improvement Fee funds for the following improvements:

Humanities Building Updates	\$200,000
Lindahl Drive Area Improvements	\$200,000

The Humanities Building at Wayne State College is in need of painting, ceiling tile replacement, and minor repairs in a number of areas. Humanities is currently part of the College's LB 309 request for major code upgrades. At the time a major codes upgrade is done, many of the interior surfaces will be renewed. In the meantime, some updating is essential.

Several improvements and enhancements were identified as part of the Master Plan efforts related to Lindahl Drive, including repair of the retaining wall and terracing at Peterson Fine Arts building. The College requests funding to begin to address these improvements.

The System Office and Wayne State College recommend approval of the Use of Capital Improvement Fee Funds for Wayne State College

# ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

September 6, 2013

---

**ACTION:** **Approve the Requests to Write-Off Specific Uncollectible Student Accounts as Submitted by the Colleges**

---

The following "bad debt" designations are submitted to the Board for authorization to cancel as uncollectible accounts. These totals do not include any accounts where there is a court order already in place to write them off.

Chadron State College

Cash Fund Accounts (Tuition and Fees)	\$25,412.76
Other Fund Accounts (CIF and Trust)	6,610.38
Revenue Bond Accounts	<u>19,940.68</u>
	\$51,963.82

Peru State College

Cash Fund Accounts (Tuition and Fees)	\$9,472.68
Other Fund Accounts (CIF and Trust)	177.00
Revenue Bond Accounts	<u>4,937.89</u>
	\$14,587.57

Wayne State College

Cash Fund Accounts (Tuition and Fees)	\$43,275.99
Other Fund Accounts (CIF and Trust)	2,494.41
Revenue Bond Accounts	<u>29,939.54</u>
	\$75,709.94

Board Policy 6008 provides for the write-off of bad debts. At the end of each fiscal year, the Colleges review the status of their student accounts and determine which are uncollectible. The criteria adopted by the Board for writing off uncollectible accounts require that accounts be over two years old and that the institution exhaust all reimbursement means, including turning the unpaid accounts over to a collection agency.

Following is a summary of write off amounts for the past 6 years along with current year requests:

	CSC	PSC	WSC	NSCS Total
2007	45,221	32,855	30,166	108,242
2008	66,009	35,064	39,488	140,561
2009	65,938	36,932	14,942	117,812
2010*	69,657	96,945	83,175	249,777
2011	91,661	41,181	30,054	162,896
2012	70,343	39,800	77,159	187,302
2013	51,964	14,588	75,710	142,262

\*The 2010 write-offs were completed early (June, 2010 meeting) and were as comprehensive as possible to clear old debt from the old system prior to the "go-live" of the new NeSIS system.

Official approval by the Board is required by the auditing agencies before they can “recognize” the written-off accounts. The NSCS Office has received detailed information on each past due account. Due to privacy regulations, the detailed information is not published but is available to Board members upon request.

System Office recommends approval of the Requests to Write-Off Specific Uncollectible Student Accounts

**ITEMS FOR DISCUSSION AND ACTION\FISCAL, FACILITIES AND AUDIT**

September 6, 2013

---

**ACTION:** **Approve Changes in Fees for Returned Checks for Chadron, Peru, and Wayne State Colleges**

---

Board approval is requested to change the returned check charge at each of the Colleges to \$30.00, effective immediately.

At its June 25, 2013 meeting, the Board approved returned check charges of \$20 at Peru and \$40 at Wayne. Chadron does not currently have a returned check charge. As a result of conversations with the State Treasurer's Office, that Office will now be taking care of more of the returned check process. The State Treasurer's Office will be charging the Colleges a fee of \$20 for each returned check it processes. To recover the cost from the State Treasurer's Office, and to allow some recovery for the Colleges' costs related to returned checks, all three Colleges are requesting approval to move to a fee of \$30 for each returned check.

System Office recommends approval of the Changes in Fees for Returned Checks

**ITEMS FOR DISCUSSION AND ACTION**  
**FISCAL, FACILITIES AND AUDIT**

September 6, 2013

---

**ACTION:** **Approve a Resolution Authorizing Building Bonds, Series 2014**

---

The Board is asked to approve a resolution authorizing the issuance of Building Bonds, Series 2014, and authorizing a financing agreement, a bond resolution, a bond purchase agreement and inducement letter, a tax compliance agreement, a continuing disclosure agreement; and the use of preliminary and final official statements.

The Legislature and Governor, through LB198 (2013); provided funding for the construction of the CSC Rangeland Center, Phase II and the renovation of the WSC U.S. Conn Library. As part of LB198, \$2,216,000 is provided for each FY2013-14 and FY2014-15 and the Board is authorized to enter into a long-term financing contract not to extend beyond June 30, 2021. Language is included in the bill that expresses the intent of the Legislature that appropriations for these two projects will continue until the bonds are paid, but in no case beyond June 30, 2021.

Scott Keene from Ameritas (NSCS bond underwriter) will be present at the Committee meeting and Board meeting to answer any questions related to the proposed bond issue.

System Office recommends approval of the Resolution Authorizing Building Bonds, Series 2014

**ATTACHMENTS:**

- Board Adopting Resolution v3\_1 (DOC)

## RESOLUTION

### I.

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NEBRASKA STATE COLLEGES** (the “**Board**”) that the Financing Agreement between the Board and The Nebraska State Colleges Facilities Corporation (the “**Corporation**”) dated the date determined jointly by the Chancellor of the Nebraska State Colleges and the Secretary/Treasurer of the Corporation with respect to financing the Rangeland Center and U.S. Conn Library projects of the State Colleges authorized by Legislative Bill 198, One Hundred Third Legislature (the “**Project**”), in the form attached hereto as **Exhibit A** and made a part hereof by reference, is hereby approved, adopted, ratified and affirmed together with such changes, additions, deletions or modifications as the Chair of the Board, Counsel to the State Colleges and bond counsel shall approve as being in the best interests of the Board and the Nebraska State Colleges.

### II.

**BE IT FURTHER RESOLVED BY THE BOARD** that the issuance, sale and delivery by the Corporation of its Building Bonds (Rangeland Center and U.S. Conn Projects), Series 2014 in an aggregate principal amount not to exceed \$16,000,000, dated the date determined by the Secretary/Treasurer of the Corporation (the “**Bonds**”), together with the terms and provisions of the Bond Resolution dated the date determined by the Secretary/Treasurer of the Corporation and adopted by the Board of Directors of the Corporation (the “**Bond Resolution**”), in the form attached hereto as **Exhibit B** and pursuant to which the Bonds will be issued, are hereby approved, adopted, ratified and affirmed together with such changes, additions, deletions or modifications as the Chair of the Board, Counsel to the State Colleges and bond counsel shall approve as being in the best interests of the Board and the Nebraska State Colleges. The Chancellor, on behalf of the Board, is hereby authorized and directed to approve the aggregate principal amount of Bonds to be issued (not to exceed \$16,000,000) and the principal maturities, interest rates and redemption provisions thereof and to take all necessary actions and execute all necessary documents to effect the sale of the Bonds.

### III.

**BE IT FURTHER RESOLVED BY THE BOARD** that the Chancellor is hereby authorized and directed to approve the sale of the Bonds by negotiated sale at a true interest cost not to exceed 3.30% to Ameritas Investment Corp. (the “**Underwriter**”) pursuant to (a) a Bond Purchase Agreement between the Corporation and the Underwriter and (b) an Inducement Letter from the Board to the Corporation and the Underwriter, each dated the date determined jointly by the Chancellor and the Secretary/Treasurer of the Corporation, in the forms presented to the Board as **Exhibit C** and **Exhibit D**, respectively, and made a part hereof by this reference, which Bond Purchase Agreement and Inducement Letter are hereby adopted, ratified, affirmed and approved, together with such changes or modifications as the Chair of the Board, Counsel to the State Colleges and bond counsel shall approve as being in the best interests of the Board and the Nebraska State Colleges.

### IV.

**BE IT FURTHER RESOLVED BY THE BOARD** that the Preliminary Official Statement of the Corporation with respect to the Bonds, dated the date determined jointly by the Chancellor and the Secretary/Treasurer of the Corporation in the form presented to the Board as **Exhibit E**, together with such changes or modifications as the Chair of the Board, Counsel to the State Colleges and bond counsel shall approve, and the final Official Statement to be dated as of the date of sale with respect to the Bonds, which final Official Statement shall include the terms of the Bonds, are hereby approved and authorized for delivery to the purchasers of the Bonds.

### V.

**BE IT FURTHER RESOLVED BY THE BOARD** that (a) the Tax Compliance Agreement dated the date determined jointly by the Chancellor and the Secretary/Treasurer of the Corporation among the Board, the Corporation and the Trustee named in the Bond Resolution (the “**Trustee**”) to satisfy the requirements of the Internal Revenue Code of 1986, as amended, and the applicable regulations thereunder with respect to the Bonds in the form attached hereto as **Exhibit F** and made a part hereof by reference, and (b) the Continuing Disclosure Agreement dated the date determined by the Chancellor between the Board and the Trustee to satisfy the requirements of Rule 15c2-12 of the Securities and

Exchange Commission with respect to the Bonds in the form attached hereto as **Exhibit G** and made a part hereof by reference, are each hereby approved, adopted, ratified and affirmed, together with such changes, additions, deletions or modifications and the Chair of the Board, Counsel to the State Colleges and bond counsel shall approve as being in the best interests of the Nebraska State Colleges.

**VI.**

**BE IT FURTHER RESOLVED BY THE BOARD** that the members and officers of the Board and the officials of the Nebraska State Colleges, or any of them, be, and they hereby are, and each of them hereby is, authorized and directed to take any and all action including the execution of all papers, certificates, receipts and documents, they or any of them may deem necessary or desirable to effectuate, in accordance with the terms of this Resolution, the delivery of and payment for the Bonds.

**VII.**

**BE IT FURTHER RESOLVED BY THE BOARD** that all actions heretofore taken for or on behalf of, or in the name of the Board, by any of the members or officers thereof or by any officers of the Nebraska State Colleges with respect to the authorization or offering for sale of the Bonds are hereby validated, ratified and confirmed.





**ITEMS FOR DISCUSSION AND ACTION****FISCAL, FACILITIES AND AUDIT**

September 6, 2013

---

***ACTION:*** **Approve an Additional Project from the Chadron State College 2013 Revenue Bond Issue Construction Funds**

---

Chadron State College requests approval to add the replacement of the Student Center West roof as a project eligible for funding from the Colleges' 2013 Revenue Bond Issue Construction funds.

In the initial 2013 bond resolution, projects authorized from Chadron State Colleges' construction fund were 1) the Eagle Ridge complex; and 2) roof replacements on Andrews Hall, Kent Hall, Edna Work Hall, Edna Work Wing and the Student Center East "together with such other repairs, renovations and improvements as may be approved by the Board from time to time...." The roof projects were completed at a lower cost than anticipated and adequate funds remain to move forward with the Student Center West roof, as part of the existing bond issue.

System Office recommends approval of the Additional Project from the Chadron State College 2013 Revenue Bond Issue Construction Funds

**ITEMS FOR DISCUSSION AND ACTION**  
**FISCAL, FACILITIES AND AUDIT**

September 6, 2013

---

---

**ACTION:** **Approve Chadron State College Use of State of Nebraska Master Lease Program**

---

Chadron State College requests authorization to use up to \$750,000 through the State of Nebraska's Master Lease Program for the purchase of moveable equipment for the Armstrong renovation and addition project.

Use of the program may be in several smaller pieces, depending on the timing and need for the moveable equipment as part of the project. Repayment of the master lease will be done through the College's cash funds.

System Office recommends approval of the Chadron State College Use of State of Nebraska Master Lease Program

# ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

September 6, 2013

---

**ACTION:** **Approve Final Project Authorizations for LB605 Construction Funds**

---

All projects from the LB605 Facilities Corporation bond issue have been completed. In order to close the construction funds for accounting purposes, it is requested that the Board adjust the project approval on the CSC Administration building from \$4,915,322 to \$4,912,803.

With this adjustment, the final project authorizations from the LB605 bonds will be:

CSC Administration Building	\$4,912,803
CSC Street/Drainage Improvement	\$ 500,000
PSC All Wheeler Activities Center	\$5,862,097
PSC Emergency Power	\$ 633,876
WSC Carhart Science	\$ 800,000
WSC Campus Services	\$5,185,466
WSC Streets Project	\$1,516,000
WSC Rice Auditorium Basement	<u>\$3,766,611</u>
TOTAL	\$23,176,853

System Office recommends approval of the Final Project Authorizations for LB605 Construction Funds

# ITEMS FOR DISCUSSION AND ACTION

## FISCAL, FACILITIES AND AUDIT

September 6, 2013

**ACTION:** **Approve Revisions to Board Policies Related to Fiscal Operations**

First & Final Round Approval is requested on Revisions to:

Board Policy 3400; Tuition Remission

Board Policy 6006; Depositories

Board Policy 6007; Investments

Board Policy 6008; Collection of Delinquent Debts; Writing Off Bad Debts

Board Policy 6021; Income; Tuition, Online Rate and Dual Enrollment Rate

Policy 3400 revisions impact two sections of the policy. The first group of revisions update the section related to the NSCS Advantage Program. These proposed changes reflect updated practices -- now that we have more than four years in the program. The new language would clarify that the program is available to all full-time students for any semester they receive a federal Pell Grant if they entered the NSCS as new first time freshmen. The second revisions update the section related to the Family of Deceased or Disabled Veterans. The new language incorporates changes in state law in accordance with LB180 (2013) that adds a fee waiver to the existing tuition waiver program.

Proposed revisions to Policies 6006 and 6007 include updates in references to state law and FDIC limits. Policy 6007 is also updated to clearly indicate in policy the option to invest revenue bond funds with the State Investment Officer, in consultation with the Revenue Bond Trustee.

Proposed changes to Policy 6008 would add exceptions to standard collection procedures for debts less than \$100 and for debts from international students.

Finally, Policy 6021 would be updated to more clearly break out various sections of the policy.

System Office recommends approval of the Revisions to Board Policies Related to Fiscal Operations

### **ATTACHMENTS:**

- Revisions to Board Policy 3400 (PDF)
- Revisions to Board Policy 6006 (PDF)
- Revisions to Board Policy 6007 (PDF)
- Revisions to Board Policy 6008 (PDF)
- Revisions to Board Policy 6021 (PDF)

## STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 3400 Tuition Remission**

**Page 1 of 5**

### BOARD POLICY

It is the policy of the Board that financial assistance be made available to all qualifying students. In some instances, such assistance may be provided as tuition remission and/or scholarships. Remissions may be awarded up to the limits specified (if any) in each individual category below. Any tuition waivers outside the enumerated categories or beyond the limits specified in this policy require the written approval of the Chancellor. Tuition remissions awarded for online courses will not exceed the comparable amount provided for an on-campus course for a resident student. By November 30 of each year, the Colleges shall provide the Chancellor with a summary of the remission funds awarded by category. The Chancellor shall provide a summary of remissions to the Board.

### SYSTEM-WIDE REMISSIONS

#### Board of Trustee Scholarships

The Board of Trustees' Scholarships are awarded by each College to students graduating from a Nebraska high school who meet the following criteria:

1. have standardized test scores of at least 25 for the ACT or 1700 composite for SAT;
2. are enrolling for the first time in a postsecondary institution;
3. provide one written reference from a high school teacher or administrator from the school of graduation; and
4. such other factors which may be considered including grade point average and rank in class as appropriate.

The number of new Board of Trustee scholarships to be awarded by each College for each academic year is based on the full-time equivalent (FTE) enrollment at that College for the fall semester of the preceding academic year. Each College shall receive 20 scholarships for the first 1,000 FTE students and one additional scholarship for every 200 FTE beyond 1,000 for each academic year. The number of scholarships offered should be determined by each College based on the number of scholarships available and the yield experienced in prior years. It is the intent of the Board that the full number of scholarships be awarded but not exceeded each year. The Colleges shall report to the Board by November 30 of each year the number of scholarships offered and the number actually in effect for that academic year, for each academic class (freshman, sophomore, junior, senior).

The scholarships are not transferable from one College to another. The scholarship will be the waiver of resident tuition up to 16 credit hours per semester to a maximum of 128 hours toward an undergraduate degree. All announcements and publicity will be in the name of the Board of Trustees of the Nebraska State Colleges, specifically the Chair of the Board. All authority for the scholarship is the responsibility of the Board. Each President, financial aid officer and/or scholarship committee shall act as an agent of the Board in administering the program as directed by the Board.

The scholarship is renewable to the total value of the equivalent of eight (8) semesters, up to 128 hours. The recipient may use the scholarship during the five (5) academic years following the initial use with a one-year delay in initial use allowable with the College's permission. Should original recipients terminate their education before using the full value of the scholarship, the balance of the scholarship's value may be re-awarded.

Board of Trustee scholarships are renewable each academic year, provided the recipient maintains a 3.25 GPA and standards are met. The President may approve a waiver of this requirement for extenuating circumstances in the case of a first-year student only. Each College scholarship committee will review all renewal candidates and recommend action to the President, who will report such decisions to the Board.

## STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

### POLICY: 3400 Tuition Remission

Page 2 of 5

The System Office shall have major responsibility for administering the program, including applications, announcements, press releases and certificates.

#### Corporate and Business Partnership Incentive

A tuition remission may be provided to employees of Corporate and Business Partners taking online courses as part of an agreement approved in advance by the Board of Trustees. Colleges considering such an agreement must work with the Chancellor in advance of any discussions with potential partners.

#### Governor's Opportunity Award

The Governor's Opportunity Award is awarded by each College to one resident student annually who graduated from a Nebraska high school and meets the following criteria:

1. has a standardized test score of 21-24 for the ACT or 1500-1650 composite for SAT;
2. is enrolling for the first time in a postsecondary institution; and
3. provides a written essay addressing why the student plans to stay in Nebraska and contribute to the state.

One student from each College is provided this award each year. The award is not transferable from one College to another. The award will be a waiver of one-half of resident tuition for four (4) years (up to 16 credit hours per semester up to a maximum of 128 hours toward an undergraduate degree.) The Governor's Opportunity Award is renewable each academic year, provided the recipient maintains a 3.25 GPA and standards are met.

#### NSCS Advantage Program

The NSCS Advantage program is a system effort designed for ~~entering first time freshmen~~ students who ~~receive a federal Pell Grant~~ enroll at one of the Colleges as new first time freshmen and receive a federal Pell Grant. This program assures that ~~these qualified~~ students will ~~not~~ pay no tuition at any of the Nebraska State Colleges. Each participant in this program must ~~be~~:

- Be a Nebraska Resident
- Receive a federal Pell Grant ~~recipient~~
- Enroll as a new first-time freshman at one of the Colleges; and
- Be Enrolled-enrolled in at least 12 on-campus credit hours

The award is limited to a maximum of 16 credit hours per semester. Additional limitations are in place for the award of any remissions for online courses taken in addition to the 12 on-campus credit hours.

The award is not available for transfer students. A high school student who earns college credit while in high school is considered a first-time freshman when he or she enrolls at one of the State Colleges following high school graduation.

Participation is renewable for students as long as they meet the above criteria during all semesters they receive a Pell Grant. Continuation in the program requires the student to remain a federal Pell Grant recipient and continue to enroll in at least 12 on-campus credit hours.

For eligible participants, the program provides the difference between the cost of tuition and the amount of all other awards. Other awards include, but are not limited to: Pell, Supplemental Educational Opportunity Grant (SEOG), Nebraska Scholarship Grant (NSG), Academic Competitiveness Grant (ACG), institutional waivers, and foundation scholarship assistance, ~~and other awards.~~ Continuation in the program requires the recipient to receive a federal Pell Grant every semester and to remain enrolled in one of the Nebraska State Colleges.

## STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 3400 Tuition Remission**

**Page 3 of 5**

### **Cooperative Schools Scholarships**

Each College is authorized to award scholarships to students entering college for the first time from schools providing student teaching facilities, such scholarships to be for one-half of the tuition costs per semester for up to 16 credit hours per semester, not to exceed 128 credit hours toward undergraduate degrees. The College may authorize the cooperating school to designate one (1) such scholarship for each three (3) student teachers served based on recommendations by the high school principal. Criteria for the award includes academic ability (top one-half of class), service to the school and leadership qualities. Scholarships are renewable each academic year, provided the recipient maintains a 2.5 GPA.

### **Student Teacher Supervision Scholarships**

Teachers who will be supervising the College's teacher-training students in their classrooms will receive a tuition waiver for the Student Teacher Supervision Course.

**Public Health Early Admission Student Track (PHEAST) Waivers** are a cooperative program between the University of Nebraska Medical Center's College of Public Health (UNMC CoPH) and the Colleges to provide full tuition waivers for selected students accepted into PHEAST. Selection of participants, participation requirements and waiver provisions are governed by the Program Agreement with the UNMC CoPH.

### **Employee Tuition Waivers**

The employee waivers provide tuition waivers for one (1) course for each term to eligible employees. See Policies 5102, 5103 and 5104 and Collective Bargaining Agreements for details.

### **Immediate Family Tuition Remission**

The immediate family tuition waivers provide a 67% reduction in tuition for immediate family (spouse and children who are twenty-four (24) years of age or younger) of eligible employees. See Policies 5102, 5103 and 5104 and Collective Bargaining Agreements for details.

### **Survivors of Deceased Employees**

These are full tuition waivers to spouse and/or children of College employees who die while under full-time, permanent system employment. Children must have been in a dependent status at time of employee's death. Waivers may be used only toward an undergraduate degree or to complete a graduate degree in progress. This remission is offered on a space available basis only, but may be used at any College.

### **Yellow Ribbon GI Education Enhancement Program (Yellow Ribbon Program)**

The Nebraska State College System is to provide tuition (and fees) assistance to eligible military veterans through the Yellow Ribbon Program. The Colleges will provide assistance in accordance with agreements in place with the Department of Veteran Affairs and in conjunction with education benefits provided by the federal government as a provision of the Post 9/11 Veterans Educational Act of 2008.

### **Family of Deceased or Disabled Veterans [\(tuition and fees waiver\)](#)**

This remission program is provided to Nebraska residents pursuant to the terms of [Neb. Rev. Stat. §80-411. Effective beginning with the 2013 Fall Term, 2013, in addition to the tuition remission, the Colleges shall waive all fees remaining due after subtracting awarded federal financial aid grants and state scholarships and grants.](#) Remission recipients must have a parent, stepparent, or spouse who was a member of the United States armed forces who:



## STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 3400 Tuition Remission**

**Page 4 of 5**

- died of a service-connected disability, injury or illness (either before or subsequent to discharge);
- is permanently and totally disabled as a result of military service; or
- while a member of the United States armed forces is classified as missing in action or as a prisoner of war during armed hostilities.

### **In the Line of Duty Dependent Education Benefit (tuition and fees waiver)**

The In the Line of Duty Dependent Education Benefit is established for children of law enforcement officers and firefighters killed in the line of duty on or after April 23, 2009. The benefit is for full-time undergraduate students pursuing a baccalaureate degree. The Colleges will waive tuition and fees remaining after the application of federal financial aid grants and state scholarships and grants awarded to the eligible dependent. To remain eligible, the dependent must comply with all requirements of the institution for continued attendance and award of a baccalaureate degree. Verification of dependent eligibility is also made by obtaining a certificate of eligibility. Dependent eligibility includes children of members of emergency medical services ambulance squads that are not associated with a paid or volunteer fire department.

### **COLLEGE-BASED REMISSIONS**

The Colleges are, at the President's discretion, authorized to provide College-Based remissions. Beginning in fiscal 2014-15, total College-based remissions generally shall not exceed 16% of the College's gross tuition before any refunds and remissions. Each College shall establish minimum guidelines and requirements for such remissions in addition to continued good academic standing for any renewal and any other requirements specifically spelled out below. Categories may include the following and policies and procedures for these awards shall be set by each College, approved by the President, and reported to the Board.

**Athletic Awards** are provided in accordance with College-established allocations each year.

The Colleges, based on funding available, may award up to the equivalent of 60 FTE resident tuition waivers. A College may, with the Chancellor's approval, increase its athletic awards up to the maximum allowed by the conference or athletic association to which each College belongs. Full or partial awards to male or female athletes, residents or nonresidents, may be made at the discretion of each College within funding allocation. Student athletes receiving renewable awards must maintain the minimum GPA requirements of the conference or athletic association.

**Graduate Assistantships** provide a stipend established by the College and adjusted as necessary, in addition to a waiver of up to 18 hours of tuition per academic year and the immediately-following summer session, depending upon workload and term of appointment, while employed as a graduate assistant. Each College shall report its stipend policy to the Chancellor.

**International Student Scholarships** may be provided to qualified undergraduate students who are citizens of other countries. The purpose is to provide opportunities to interact with the international community and bring diversity to the College.

**Need-Based Tuition Waivers** are awarded based upon financial need and in most cases supplement available federal financial assistance.

## STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3400 Tuition Remission

Page 5 of 5

**Phi Theta Kappa Community College Transfer Scholarship** provides tuition waivers to graduates of community colleges who have maintained a 3.5 grade point average and who were inducted into the Phi Theta Kappa Society. The purpose of the scholarship is to encourage outstanding community college graduates to attend a State College. The scholarships are renewable each academic year, provided the recipient maintains a 3.25 GPA at the College. The scholarships are the waiver of basic tuition to a maximum of 64 credit hours toward the baccalaureate degree.

**Special Activity Awards** are used to attract students who have talent in activities such as music, art, theatre, journalism, etc.

**Rural Health Opportunities Program (RHOP) Waivers** are a cooperative program between the University of Nebraska Medical Center (UNMC) and the Colleges to provide full tuition waivers for selected students accepted into RHOP. Selection of participants is determined by representatives of UNMC and the Colleges.

**Other Discretionary Waivers** may be awarded by each College. Examples include Presidential Scholarships, the Peru State One Rate Any State waiver, and Senior Citizen waivers.

Legal Reference: RRS 80-411  
RRS 85-504  
RRS 85-501  
RRS 85-2304

Waiver of tuition at institutions of higher education; qualifications; application; Director of Veterans' Affairs; approval; effect; rules and regulations.  
State education institutions; fees; waiver  
State educational institutions; nonresident fees  
*In the Line of Duty Dependent Education Benefit*; established; eligibility; waiver of tuition and fees; application; notice; determination; effect

Policy Adopted: 1/28/77  
Policy Revised: 2/7/83  
Policy Revised: 10/16/86  
Policy Revised: 6/5/93  
Policy Revised: 9/26/97  
Policy Revised: 11/12/98  
Policy Revised: 4/13/00  
Policy Revised: 2/12/04  
Policy Revised: 6/2/06  
Policy Revised: 1/13/09  
Policy Revised: 4/17/09  
Policy Revised: 9/11/09  
Policy Revised: 1/12/10  
Policy Effective: 7/1/11  
Policy Revised: 3/25/11  
Policy Revised: 11/4/11  
Policy Revised: 6/15/12  
Policy Revised: 9/7/12

Approved: 1/19/11

Policy Revised:

Attachment: Revisions to Board Policy 3400 (1043 : Revisions to Board Policies Related to Fiscal Operations)

## FISCAL OPERATIONS, NEBRASKA STATE COLLEGES SYSTEM

**POLICY: 6006**

**Depositories**

**Page 1 of 1**

### BOARD POLICY

All cash receipts shall be deposited in banks to the credit of the individual College or to the Board, as appropriate. Such depositories, the designation of account, and the authority for withdrawal shall be approved by the Board of Trustees.

The approved depositories, description of accounts and authorized signatories to each account shall be recorded with the System Office.

Recommendations for depository designation and withdrawal of such funds shall be presented to the Board for approval each year at the last meeting of the prior fiscal year.

Each depository shall pledge a portion of its own securities as collateral for the accounts holding state funds on behalf of any of the ~~State~~ Colleges. ~~–The collateral shall be provided using the procedures and in the forms prescribed in state statutes Neb. Rev. Stat. 77-2301 through 77-23086 and in the Public Funds Deposit Security Act in state statutes Neb. Rev. Stat. 77-2386 to 77-23,106. Only those securities which are specifically listed in 77-2306 are acceptable for use as pledged collateral for state college deposits. Further, if mortgage backed securities of various federal entities which are listed in 77-2306(B) are used as collateral, they are acceptable only if the obligations are fully and unconditionally guaranteed both as to principal and interest by the United States.~~ For the accounts under the control of the State Treasurer, the collateral shall be in the amount(s) required by that office. Collateral for accounts under the control of the State Colleges/Board of Trustees shall be equal to the largest amount of funds deposited and maintained in the separate accounts during the fiscal year, less the ~~\$100,000~~amount covered under the bank's Federal Depository Insurance Corporation insurance.

Legal Reference: RRS 77-2301 through Deposit and Investment of Public Funds  
~~RRS 77-23068~~  
 RRS 77-2386 through Public Funds Deposit Security Act  
77-23,106

Policy Adopted: 1/28/77  
 Policy Revised: 2/7/83  
 Policy Revised: 2/3/89  
 Policy Revised: 3/11/94  
 Policy Revised: 2/23/95  
Policy Revised:

Attachment: Revisions to Board Policy 6006 (1043 : Revisions to Board Policies Related to Fiscal Operations)

## FISCAL OPERATIONS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 6007 Investments**

**Page 1 of 1**

### BOARD POLICY

Investing of the ~~State~~ Colleges' general and cash funds is the responsibility of the State Investment Officer.

Management of the assets of the revenue bond programs is delegated to the Revenue Bond Trustees appointed by the Board of Trustees with the funds being invested in direct general obligations of the United States of America as outlined in the bond indentures. The Colleges may, in consultation with the Revenue Bond Trustee, invest revenue bond funds with the State Investment Officer.

The ~~e~~Colleges are authorized to deposit fifty thousand dollars (\$50,000), pursuant to Policy 6004, in contingency funds in local banks, ~~as provided in Policy 7006.~~ Each College is also authorized to deposit its dorm damage refundable deposits in local banks. Each College is responsible for formulating an investment plan to be followed by the financial institution holding those funds.

All deposits in local banks are to be secured by FDIC insurance or, if over the maximum amount covered under the bank's of one hundred thousand dollars (\$100,000) for FDIC insurance, by bank-pledged securities.

Legal Reference: RRS 72-1243  
RRS 85-316  
Section 3.14

State Investment Officer; Investment and reinvestment of funds; Duties  
State Colleges; Funds; Contingencies; Disbursements; Travel expenses  
State College Revenue Bond Resolutions

Policy Adopted: 3/11/94  
Policy Revised: 2/2/06

Policy Revised:

Attachment: Revisions to Board Policy 6007 (1043 : Revisions to Board Policies Related to Fiscal Operations)

# FISCAL OPERATIONS, NEBRASKA STATE COLLEGES, SYSTEM

## **POLICY: 6008                      Collection of Delinquent Debts; Writing Off Bad Debts**

Page 1 of 1

### **BOARD POLICY**

The President of each College is granted the authority to file suit for the collection of delinquent accounts, on behalf of the Board of Trustees, after appropriate preliminary steps have been taken to collect on those accounts.

At the end of each fiscal year, each College shall prepare a listing of uncollectible accounts and present such listing to the Board of Trustees, requesting authorization to write-off the identified bad debts.

When submitting the uncollectible accounts, each College will verify that all bad debts on the list are over two (2) years old and that the following collection efforts have been performed -for any bad debt exceeding one hundred dollars (\$100):

1. Letter/telephone call/personal visit ~~to~~with debtor; and
2. ~~Letter has been forwarded from legal counsel; or~~
23. Identified accounts have been placedd in the hands of qualified collection agencies.

Information to be provided to the Board shall include the following:

1. Name of person with the delinquent account;
2. Date of last activity in the account; and
3. Amount of uncollectible debt and the fund and account to which it is owed.

In the case of bad debt of one hundred dollars (\$100.00) or less, collection efforts must include, at a minimum, two (2) attempts by letter, telephone call, or personal visit ~~to~~with the debtor.

In the event that bad debt from an International Student will not be accepted by a collection agency, collection efforts must include, at a minimum, two (2) attempts by letter, telephone call, or personal visit with the debtor.

Legal Reference: RRS 25-301  
RRS 25-302  
RRS 85-301  
RRS 85-302

Real Party in Interest  
Assignee of a Thing in Action  
State College; Official Names; Board of Trustees  
Board of Trustees; Officers; Body Corporate

Policy Adopted: 3/11/94  
Policy Revised:

## FISCAL OPERATIONS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 6021**

**Income; Tuition, Online Rate  
and Dual Enrollment Rate**

**Page 1 of 2**

### BOARD POLICY

The Board shall fix and collect tuition for resident, non-resident, undergraduate and graduate students who matriculate at the Colleges. The Board shall also fix and collect an online rate for online courses.

### TUITION RATES PROCEDURE

The following guidelines will be used in establishing tuition rates:

1. The Board will advocate sufficient funding from the state to maintain affordable tuition so more citizens can avail themselves of the opportunity to attend college.
2. Factors which may be considered in establishing undergraduate resident rates will include, but not be limited to, availability of general funds, resource requirements of the Colleges, peer comparisons, consumer price index, higher education price index, availability of financial assistance and changes in regional per capita income.
3. Tuition rates should reflect the higher cost of graduate instruction. Graduate tuition will be set at approximately 125 percent (125%) of the undergraduate rate.
4. In recognition of the value of a diverse student population and the fact that the Colleges' service regions extend beyond the Nebraska borders, out-of-state undergraduate tuition will not exceed 200 percent (200%) of undergraduate resident tuition.
5. Graduate non-resident tuition will be set at approximately 125 percent (125%) of undergraduate non-resident tuition.

### SPECIAL TUITION RATES

16. Non-resident Scholars' tuition rate shall be 100 percent (100%) of the resident rate.
27. The Midwestern Higher Education Compact tuition rate shall be 150 percent (150%) of the resident rate.
38. Iowa and South Dakota residents will be eligible for the Midwestern Higher Education Compact tuition rate.
49. The "One Rate Any State" tuition rate for undergraduate, non-resident, on-site students at Peru State College is one dollar (\$1.00) above the undergraduate, resident rate.
549. The "Eagle Rate" tuition rate for undergraduate, non-resident, on-site students at Chadron State College is one dollar (\$1.00) above the undergraduate, resident rate.
644. The "Bridge" tuition program at the College Center in South Sioux City for undergraduate and graduate on-site students is one dollar (\$1.00) above the undergraduate and graduate resident rates, respectively.

## FISCAL OPERATIONS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 6021                      Income; Tuition, Online Rate,  
and Dual Enrollment Rate**

**Page 2 of 2**

### ONLINE RATES

The following guidelines will be used in establishing online rates:

1. The online rate will be inclusive of tuition and fees. In addition, every student who matriculates to any College for the first time shall pay a matriculation fee.
2. There will be one rate for undergraduate and one rate for graduate online courses. The graduate rate will be set at approximately 125 percent (125%) of the undergraduate rate.
3. Each College will establish a distribution formula for the one-rate, which must be approved by the Chancellor. Funds distributed outside of the cash fund per credit hour shall not exceed the equivalent of on-campus student fees credited to that fund. The distribution formula must include funding for the Capital Improvement Fee at the current approved rate.
4. Period enrollment reports will include enrollments in online courses.

### DUAL ENROLLMENT RATE

The following guidelines will be used in establishing the dual enrollment program rate:

1. The dual enrollment rate will be inclusive of tuition and fees. In addition, every student who matriculates to any College for the first time shall pay a matriculation fee.
2. The only fee required for dual enrollment courses is the Capital Improvement Fee.
3. Each College will assure credit to the Capital Improvement Fee of the current approved rate for the fee, which fee is included in the dual enrollment rate.

Legal Reference:	RRS 85-501	State educational institutions; Non-resident fees
	RRS 85-503	State educational institutions; Tuition
Policy Adopted:	3/11/94	
Policy Revised:	2/10/05	
Policy Revised:	9/14/07	
Policy Revised:	4/17/09	
Policy Revised:	9/9/11	
Policy Revised:	6/15/12	
Policy Revised:	6/25/13	
<u>Policy Revised:</u>		

## ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

September 6, 2013

**ACTION:** **Approve Revisions to and Deletion of Board Policies Related to Business Management**

First and Final Round Approval is requested on Revisions to:  
 Board Policy 3720; Athletics; Student Athletic Injury Insurance  
 Board Policy 7009; Claims; Liability Insurance, State Claims Board  
 Board Policy 7010; Purchases; Bids; Public Lettings  
 Board Policy 7015; Contracts; Limitations, Exemptions  
 Board Policy 7021; Travel; Personnel; Claims, Authorization  
 Board Policy 7025; Use of Telephones, Facsimile Equipment and Copy Machines  
 Approval is also requested for the Deletion of Board Policy 7023; Travel; Personnel; Out-Of-State

Several policy revisions are proposed. For insurance policies 3720 and 7009, general updates bring the policies in line with current practice. Policy 7010 is updated to reflect the passage of LB224 (2013) providing preferences in certain cases to a resident disabled veteran or a business located in a designated enterprise zone. Policy 7015 is updated to further define contracts exempt from Board approval and add an exemption.

Policy 7021 is revised to add the language previously in Policy 7023 regarding approvals required for out-of-state employee travel and provides additional clarification. Policy 7021 also eliminates the requirement to provide a license number and owner of automobile on each claim for travel reimbursement. This policy was reviewed in conjunction with the current implementation process of the SAP Travel module. As a result of changes to Policy 7021, Policy 7023 is proposed for deletion.

System Office recommends approval of the Revisions to and Deletion of Board Policies Related to Business Management

### **ATTACHMENTS:**

- Revisions to Board Policy 3720 (PDF)
- Revisions to Board Policy 7009 (PDF)
- Revisions to Board Policy 7010 (PDF)
- Revisions to Board Policy 7015 (PDF)
- Revisions to Board Policy 7021 (PDF)
- Revisions to Board Policy 7025 (PDF)
- Deletion of Board Policy 7023 (PDF)



## STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3720

Athletics; Student Athletic Injury Insurance

Page 1 of 1

## BOARD POLICY

The Board provides insurance coverage, subject to a deductible, to student athletes for personal injuries or accidental death, while participating in College organized play or practice in an intercollegiate athletic event. Each College shall select a suitable deductible in coordination with the System Office. All student athletes shall provide proof of health insurance each year prior to participating in intercollegiate athletics and shall maintain health insurance coverage throughout their participation. In addition, physical examinations shall be mandatory and a pre-requisite to participation.

The insurance program provided by the Board shall cover student-athletes, cheerleaders, student managers and student trainers for bodily injury sustained while participating in scheduled games, supervised practice sessions, and authorized group or team travel to and from such events both at home campus and when away from home campus during institution-sponsored events. Such insurance program shall include, but not be limited to, the following coverages:

1. Basic athletic injury coverage ~~is to be written~~ on an excess basis which requires that any family or employer group insurance or plan must contribute its maximum ~~first~~ before any College coverage has any liability; this excess coverage is to be supplemental coverage designed to pick up balances left by the family or employer group insurance or plan, ~~and, if no other coverage is available, to honor those medical expenses incurred up to the limits of the policy provisions.~~
2. ~~The B~~basic excess coverage is ~~to be~~ coordinated with a catastrophic coverage plan. The basic excess plan ~~shall provide~~ medical and dental benefits to student-athletes who are injured while participating in intercollegiate athletics up to a maximum amount required as a deductible by the catastrophic insurance underwriter (NCAA or NAIA, as appropriate), for covered expenses incurred. This coverage shall also include an accidental death and dismemberment benefit. Other benefits may be added at the discretion of the Chancellor.
- ~~2.3.~~ A catastrophic plan is ~~to be made~~ available to students who suffer catastrophic injuries while participating in intercollegiate athletics. This catastrophic plan is that provided through the NCAA or NAIA, as appropriate. The plan shall be designed to provide lifetime benefits for the permanently disabled student and shall be supplemental to the basic medical coverages. The catastrophic plan is to extend the maximum dollar limit and benefit period of the basic plan coverage and is to effectually alleviate the long term financial concerns and responsibilities of the student athlete, the student's family and the State College System.

All athletic related injuries are to be reported to the designated College official and the System Office within 24 hours or as soon as practical. A written pre-authorization for all medical care associated with a sports injury is required to be filed with the College in order to be eligible for insurance benefits. Each College shall establish a deadline for claims to be filed each academic year.

## PROCEDURE

1. ~~Each College, in coordination with the System Office, shall select a suitable deductible for the basic excess coverage on a per sport basis;~~
2. ~~An accidental death and dismemberment benefit shall be provided;~~
3. ~~Catastrophic coverage is to be included;~~
4. ~~Other benefits may be added at the discretion of the Chancellor;~~
5. ~~Physical examinations and insurance information on each athlete shall be mandatory and a pre-requisite to participation;~~
6. ~~All athletic related injuries are to be reported to the designated College official and the System Office within twenty four hours;~~

7. ~~A written pre authorization for all medical care associated with a sports injury is required to be filed with the College in order to be eligible for insurance benefits; and~~
8. ~~Each College will establish a deadline for claims to be filed each academic year..~~

Policy Adopted: 3/11/94  
Policy Revised: 3/31/06  
Policy Revised: 3/25/11

**BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGES SYSTEM**

**POLICY: 7009                      Claims; Liability Insurance,  
State Claims Board**

**Page 1 of 1**

**BOARD POLICY**

The Chancellor is responsible for the purchase of all insurance policies for the System. An individual College shall not purchase insurance without the approval of the Chancellor. If such approval is granted, a copy of the insurance policy purchased shall be filed with the System Office.

When a claim is filed by a student, employee, or campus visitor, the College shall contact the System Office (Vice Chancellor for Employee Relations and General Counsel or Vice Chancellor for Finance and Administration) and provide a copy of the Colleges' security report related to the incident. After a review of the information provided, the College will be advised by the System Office about the proper filing of the claim, either with the insurance company or the State of Nebraska State Claims Board.

~~Responsibility for managing the liability insurance program at each college is assigned to the college President. When a claim has been filed by a student, staff member or campus visitor, the college shall prepare and forward the proper forms to the insurance carrier with a copy being filed in the System Office. In the event the insurance company refuses to pay the claim and the claimant wishes to file a petition against the college (State of Nebraska), the State Claims Board form should be filed with the System Office for delivery to the Office of Risk Management.~~

Legal Reference: RRS 81-8,300

State Claims Board; claims; filing; investigation; Risk Manager; duties; procedure; payment; Terms, defined

Policy Adopted: 3/11/94

## BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 7010**

**Purchases; Bids; Public Lettings**

**Page 1 of 5**

### BOARD POLICY

#### Public Lettings

All public lettings made by the Colleges and the System Office shall meet the requirements of state statute for such activities. Policies related to public lettings for capital construction projects are found in Policy Series 8000. Additional policies related to contracts are found in Policies 7015 and 7016.

Advertisements for bids shall fix the day and time upon which bids shall be returned, received and opened. When a public contract is to be awarded to the lowest responsible bidder, a resident bidder shall be allowed a preference over a nonresident bidder from a state which gives or requires a preference to bidders from that state. The preference shall be equal to the preference given or required by the state of the nonresident bidder. This provision shall not apply to any contract for any project upon which federal funds would be withheld because of such provisions.

All contractors bidding on public lettings in the System shall file with the bid form, a statement that he/she is complying with, and will continue to comply with, fair labor standards in the pursuit of his/her business and in the execution of the contract on which he/she is bidding. If it is shown that any contractor submitting a bid has not complied with fair labor standards in the pursuit of his/her business, such lack of compliance shall be the basis for disqualification of the bid.

All contractors and vendors wishing to enter into a contract with a College must establish and provide proof of a drug-free workplace policy or submit a statement that they are in compliance with the State of Nebraska's Drug-Free Workplace requirement. Purchase Orders used to obtain products or services shall contain a statement that, by virtue of accepting the Purchase Order, providing the project or services and receiving payment for the same, the vendor is verifying that his/her business has established a drug-free workplace policy and is in compliance with the policy.

All contractors shall register and use a federal immigration system to determine the work eligibility status of new employees physically performing services within the State of Nebraska.

No person who is in charge of any bids prior to the time fixed for opening, shall open them prior to the time or otherwise disclose to any bidder the contents, amount or other details of any rival bid.

#### Purchases

The responsibility for the purchasing, receiving, storing and distributing of all materials, supplies, moveable furniture and moveable equipment, as well as securing services, other than consulting services, to support the activities and programs of each College and the System Office, unless otherwise provided, is delegated by the Board to the President of each College or to the Chancellor. The Vice President for Administration and Finance of the College shall serve as the Principal Purchasing Agent for the College and shall be responsible for the development and implementation of College processes and procedures which conform to the requirements of the Board of Trustees. Should such processes and procedures include the appointment of a College purchasing agent and a decentralized purchasing function, responsibility for conformance with Colleges'—and Board of Trustees'—requirements shall remain with the Principal Purchasing Agent.

## BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 7010**

**Purchases; Bids; Public Lettings**

**Page 2 of 5**

While a staff member as a prospective user may informally seek information and confer with a vendor about the characteristics and list price of a product, negotiation for purchase of such product must be done in compliance with the College/Board of Trustee's policies. In instances where the College has a decentralized purchasing function which may involve the prospective user of a product, the Principal Purchasing Agent shall retain responsibility for assuring compliance with procurement procedures. If correspondence is carried on between a prospective user and a vendor, copies of such correspondence shall be included along with other price documentation accompanying a purchase order to the extent determined appropriate by the Principal Purchasing Agent. Employees are to be aware of and follow the requirements stated in Policy #5002, Conflict of Interest; Employment Requirements when working with potential vendors for their College.

Purchasing processes and procedures shall be designed to assure that all materials, supplies, equipment and contractual services, using appropriate standards and specifications, can be purchased at the most advantageous price. Where feasible and appropriate, each College shall attempt to determine its annual supply and equipment needs so that purchasing may be coordinated to realize the potential economies of standardization of materials and large scale purchases. State purchasing assistance or contracts may be utilized where found to be advantageous. Payment will be made on satisfactory evidence that the materials have been received or the services rendered; that the designated specifications have been met; and that the price charged is correct. In that the State of Nebraska prefers that electronic payments be made to contractors and suppliers when possible, the following text shall appear on all State College Requests for Proposals, bid requests, contracts and purchase orders: "The Colleges may request that payments be made electronically instead of by State warrant."

All purchases of and contracts for services, materials, supplies, or equipment, and all leases of property, shall be made in the following manner, except in emergencies approved by the Chancellor:

- 1) By a competitive formal sealed bidding process in all cases in which the purchases are of estimated value in the amount of twenty-five thousand dollars (\$25,000) or more;

*Competitive formal sealed bids are price quotations secured from vendors by means of A Quotation Request form. A minimum of fifteen (15) calendar days shall elapse between the time formal bids are advertised or called for and the time of their opening. Bids are opened publicly at the time and date specified in the Quotation Request. Facsimile quotes or e-mails received by the institution are not allowed during this process.*

- 2) By a competitive informal bidding in all cases in which the purchases are of estimated value equal to or exceeding ten thousand dollars (\$10,000) but less than twenty-five thousand dollars (\$25,000) ;

*Informal competitive bids are price quotations for goods and services which are secured by a written request for bids and which are documented in writing by the vendors after solicitation by the College/System Office. Informal competitive bidding requires written specifications to be sent to prospective bidders with a specified date for the return of the sealed bid, but a time opening of the bids is not required. Facsimile quotes or e-mails received by the institution are not allowed during this process.*

- 3) By an informal bidding process in all cases in which the purchases are of estimated value equal to or exceeding two thousand five hundred dollars (\$2,500) but less than ten thousand dollars (\$10,000) ;

*Informal bids are price quotations for goods or services which are secured by telephone calls or letters to potential vendors or from the vendors' published material. If the bids are obtained by telephone, the College/System Office is required to document such bids in writing.*

## BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 7010**

**Purchases; Bids; Public Lettings**

**Page 3 of 5**

- 4) By a non-bidding process in all cases in which the purchases are of estimated value less than two thousand five hundred dollars (\$2,500). If it is determined by the College/System Office that solicitation of bids for items costing less than two thousand five hundred dollars (\$2,500) would result in a better quality product or lower cost, informal bids may be secured by telephone or in writing.
- 5) All contracts for services, purchases and leases shall be bid as a single whole item. In no case shall contracts be divided or fractionated in order to produce several contracts which are of an estimated value below that required for competitive bidding.
- 6) Purchase Orders or Purchase Requisitions shall be prepared to serve as notification of award and documentation for the purchase of supplies, materials or equipment when the item(s) are being purchased under an existing State of Nebraska or College contract. Purchase orders are not required when purchasing supplies, materials, equipment or services that cost less than \$2,500. A contract document shall be used for capital construction projects, leases of property and services when the cost of the contract exceeds \$50,000. A Notice of Award shall be issued prior to the execution of contracts for capital construction projects, leases of property or for retainage of services.
- 7) In addition to the requirements of this policy, acquisition of specialized equipment must also follow the purchasing requirements established by the Office of the CIO - Division of Communications (telecommunications equipment), Office of the CIO – Information Management Services (computer equipment), and DAS Transportation Services Bureau (motor vehicles).
- 8) Items may be purchased without competitive bidding when the price has been established by the federal General Services Administration or participation in a contract competitively bid by another state or group of states or other appropriate public entity.
- 9) Used vehicles, used equipment, used materials, or used supplies may be purchased by a non-bidding process up to the amount of \$25,000 with the approval of the appropriate President or the Chancellor. Documentation justifying the purchase should be included with the purchase order for future reference.
- 10) Library acquisitions may be purchased by a non-bidding process when comparable pricing is checked through the Library's automation software or other specialized price comparison software available specifically for library acquisitions.
- 11) Repairs to equipment and vehicles are not required to follow competitive bidding procedures. However, the Colleges/System Office shall negotiate for such repairs to assure quality work is performed at a reasonable cost.

### Competitive Bids

The Department of Administrative Services/Materiel Division has delegated purchasing authority to each College and bidding shall follow the requirements of the Board. State purchasing assistance or State contracts and other procurement procedures may be utilized where found to be advantageous.

If articles are to be purchased by competitive bidding, the Colleges and System Office shall prepare standards and specifications for these articles in such a manner it will be possible for three or more manufacturers, vendors, or suppliers to submit competitive bids. If a requisition for articles exceeds ten thousand dollars (\$10,000) and bids

## BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 7010**

**Purchases; Bids; Public Lettings**

**Page 4 of 5**

cannot be obtained from three bidders, then the standards and specifications of the articles upon which bids are being sought shall be reviewed. If it then is determined by the College, in consultation with the System Office staff, that because of the special nature of the articles sought to be purchased, the standards and specifications should remain as written, bids may be accepted from a fewer number of bidders than three with the approval of the Chancellor.

All purchases, leases or contracts of articles, property or services which are required to be based on competitive bids, shall be made to the lowest responsible bidder, taking into consideration the best interest of the College, the quality of the articles proposed to be supplied, their conformity with specifications, the purposes for which required, and the times of delivery. In determining the lowest responsible bidder, in addition to price, the Colleges may develop criteria specific to a purchase or may give the following elements consideration where applicable:

- 1) The ability, capacity and skill of the bidder to perform the contract required;
- 2) The character, integrity, reputation, judgment, experience and efficiency of the bidder;
- 3) Whether the bidder can perform the contract within the time specified;
- 4) The quality of performance of previous contracts;
- 5) The previous and existing compliance by the bidder with laws relating to the contract;
- 6) The life-cycle costs of the personal property in relation to the purchase price and specific use of the item;
- 7) The performance of the personal property, taking into consideration any commonly accepted tests and standards of product usability and user requirements;
- 8) Energy efficiency ratio as stated by the bidder for alternative choices of appliances or equipment;
- 9) The information furnished by each bidder concerning life-cycle costs between alternatives for all classes of equipment, evidence of expected life, repair and maintenance costs, and energy consumption on a per-year basis;
- 10) The results of the United States Environmental Protection Agency tests on fleet performance of motor vehicles. Each bidder shall furnish information relating to such results; and
- 11) Such other information as may be secured having a bearing on the decision to award the contract.

In accordance with state law, when a state contract is to be awarded to the lowest responsible bidder, a resident disabled veteran or a business located in a designated enterprise zone under the Enterprise Zone Act shall be allowed a preference over any other resident or nonresident bidder if all other factors are equal. Resident disabled veteran means any person (a) who resides in the State of Nebraska, who served in the United States Armed Forces, including any reserve component or the National Guard, who was discharged or otherwise separated with a characterization of honorable or general (under honorable conditions), and who possesses a disability rating letter issued by the United States Department of Veterans Affairs establishing a service-connected disability or a disability determination from the United States Department of Defense and (b)(i) who owns and controls a business or, in the case of a publicly owned business, more than fifty percent of the stock is owned by one or more persons described in subdivision (a) of this paragraph and (ii) the



management and daily business operations of the business are controlled by one or more persons described in subdivision (a) of this paragraph.

A minimum of fifteen (15) calendar days shall elapse between the time formal bids are advertised or called for and the time of their opening; provided, however, that this requirement may be waived by the Chancellor in case of an emergency.

Any or all bids may be rejected by the College or System Office, including the bid of any bidder who has failed to perform a previous contract with the Colleges or the State of Nebraska. In any case, where competitive bids are required and all bids rejected, and the proposed purchase is not abandoned, new bids shall be called for as in the first instance.

## BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 7010**

**Purchases; Bids; Public Lettings**

**Page 5 of 5**

No employee of the Colleges or the System Office shall be financially interested, or have any beneficial personal interest, directly, or indirectly, in the purchase or leasing of any articles or property, nor in any firm, partnership, corporation or association furnishing them. No such person shall receive or accept directly or indirectly from any person, firm or corporation submitting any bid or to whom a contract may be awarded, by rebate, gift or otherwise, any money or other thing of value whatsoever, or any promise, obligation or contract for future reward, or compensation.

### Emergency Situations

In the event of a natural disaster or other catastrophic event, competitive bidding procedures may be waived with the approval of the Chancellor or designee.

<p>Legal Reference: RRS 4-114</p> <p>RRS 73-101 through 105</p> <p>RRS 81-153</p> <p>RRS 81-161</p> <p>RRS 81-161.01</p> <p>RRS 81-161.02</p> <p><a href="#">LB224 (2013)</a></p>	<p>Public employer and public contractor; register with and use federal immigration verification system; Department of Labor; duties</p> <p>Public Lettings</p> <p>Materiel division; powers and duties; enumerated</p> <p>Competitive bids; Award to lowest responsible bidder; Elements considered</p> <p>Competitive bids; time required to elapse between notice and opening of bids; waiver</p> <p>Competitive bids; rejection, grounds, new bids</p>
---	--

Policy Adopted: 1/28/77

Policy Revised: 7/22/83

Policy Revised: 3/16/90

Policy Revised: 3/11/94

Policy Revised: 11/11/95

Policy Revised: 9/26/97

Policy Revised: 9/15/06

Policy Revised: 4/13/07

Policy Effective: 7/1/10

Policy Revised: 6/2/11

Policy Revised: 11/4/11

Policy Revised: 3/15/13

Approved: 6/3/10

## BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 7015**

**Contracts; Limitations, Exemptions**

**Page 1 of 2**

### BOARD POLICY

The Board is responsible for all contracts. No contract may commit funds for a future fiscal year, unless specific funding has been identified in a Legislative appropriation bill or an appropriate escape clause has been inserted in the contract.

No contract, purchase agreement or lease/purchase agreement, that requires Board approval, shall be signed or finalized in any form until the Board has authorized the College to enter into such an understanding.

Contracts, Memorandums of Understandings, or Agreements establishing collaborative, educational partnerships between the Colleges and external entities must be approved in advance by the Board and signed by the Chancellor. Contracts that are solely for the purpose of exploring the potential for future substantive contracts do not require approval of the Board and shall be signed by the President.

All contracts for capital construction projects must follow the criteria stipulated in Policies 8063 through 8068.

All contracts related to revenue bond facilities will be in accordance with the indentures, statutes, and related Board policies.

Certain contracts do not require review and approval by the Board. An exempt contract shall be defined as any of the following;

1. Any contract with individual students for room and board or deferred payment programs.
2. Any student internship, practicum or workforce training grant agreements.
3. Any community service and service learning contracts.
4. Any Northeast Nebraska Teacher Academy agreements (NENTA.)
5. Any articulation agreements to determine course equivalencies in accordance with Board Policies.
6. Any bus chartering contracts.
7. Any contract for the purchase of food and consumable food service items used in the regular course of business operations.
8. Any contract for the purchase of supplies and commodities used in the regular course of business operations.
9. Any contract for the purchase of installation services or movable equipment where the total cost does not exceed one hundred thousand dollars (\$100,000).
10. Any contract for the purchase of utilities, gasoline, oil, or diesel fuel used in the regular course of business operations. Utilities shall include trash services, cable television and wireless internet services.

## BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 7015**

**Contracts; Limitations, Exemptions**

**Page 2 of 2**

- 
11. Any contract dealing with the sale of College personal property, if Board Policy 7014 is followed. Any sale of real property, where the sale price does not exceed twenty four thousand dollars (\$24,000).
  12. Any granting of a lease or rental agreement to an external party, if the annual proceeds are less than twenty four thousand dollars (\$24,000) in accordance with Board Policy 8027.
  13. Any contract relating to the staging or performance of any cultural, artistic, musical, scholarly, recreational, or intercollegiate athletic event (at home or away).
  14. Any contract for the purchase of material to be added to the collection of any College library.
  15. Any contract that does not exceed twenty four thousand dollars (\$24,000), whereby a College will provide services to an external party, including, but not limited to, instruction, consulting, planning, technical assistance or program development courses. (For contracts to receive services, refer to Board Policy 7016.)
  16. Any contract with the state or federal government for the provision of Financial Aid.

All exempt contracts shall be signed by the President or the Vice President for Administration and Finance. In the event that the President and Vice President for Administration and Finance are not able to sign on behalf of their respective institution, the Chancellor is authorized to execute a contract on behalf of the institution. The Chancellor or Vice Chancellor for Finance and Administration or General Counsel are authorized to sign exempt contracts for the System Office.

A list of the exempt contracts over fifty thousand dollars (\$50,000), authorized and signed by the College or System Office, shall be provided to the Board of Trustees for information in the proper format.

All other contracts, once approved by the Board, shall be signed by the President or Vice President for Administration and Finance and then by the Chancellor or Vice Chancellor for Finance and Administration, or General Counsel.

Legal Reference: RRS 85-304  
RRS 85-411

Board of Trustees; Powers; Enumerated  
Campus buildings and facilities; Board; Powers

Policy Adopted: 7/22/83  
Policy Revised: 3/11/94  
Policy Revised: 6/15/95  
Policy Revised: 4/13/07  
Policy Revised: 11/4/11  
Policy Revised: 3/15/13

## BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 7021**

**Travel; Personnel; Claims, Authorization**

**Page 1 of 2**

### BOARD POLICY

#### Approvals Required

All travel must be approved in advance by the employee's immediate supervisor.

No expenditure for traveling expenses to other states or outside the United States shall be allowed for any College employee, unless approval for such trip shall first be granted by the President or the Chancellor or his/her designee. Each President and the Chancellor are responsible for determining the authorized designees, if any. The request shall be submitted to the President of such State College or the Chancellor of the System Office or his/her designee and approved in writing or electronically by him/her.

#### Travel Expenses

Whenever any employee is entitled to be reimbursed for travel expenses incurred in the line of duty, he/she shall be required to present a claim to the respective Chief Business Officer, or his/her designee, for review and approval. Such claim shall be fully itemized as to each charge, showing the following:

1. Date
2. Name and location of lodging, if any
3. Itemized listing and cost of meals
4. Other miscellaneous reimbursable expenses
5. Purpose for the travel

#### Travel Expenses Covered by College Foundations

When a College employee, other than the Presidents or Chancellor or any employee assigned to work in the Foundation Office, is entitled to be reimbursed for travel expenses from funds held by the College Foundations, he/she shall be required to present a claim to the Chief Business Officer in the same manner as those presented for other College travel. The College will establish procedures to pay approved travel costs from a restricted fund account and seek reimbursement from the Foundation. Such reimbursement shall be deposited in the same account from which the expenditure was made.

College employees, other than the Presidents, ~~or~~ Chancellor, or any employee assigned to work in the Foundation Office, shall not submit reimbursements for travel expenses directly to the College Foundations; and no such payments shall be made from the College Foundations to employees.

#### Mileage Claims

No voucher, bill or claim for mileage shall be paid with general, cash, or revenue bond funds unless prior written approval for the same has been given by the President, the Chancellor, or their designees.

When mileage by automobile is claimed, the request shall provide the following information:

1. the points between which said mileage accrued;
2. the time of departure and arrival;
3. the purpose for the trip; and
4. ~~the license number and owner of the automobile used; and~~
5. the rate per mile claimed.

If trips included in an expense claim are made by personal automobile or otherwise, only one mileage claim shall be allowed for each mile actually and necessarily traveled by the most direct and efficient route, regardless of the fact

that one or more persons are transported in the same motor vehicle; provided, funds expended for parking and tolls may be claimed in addition to mileage. The mileage rates allowed shall be those established by state law.

Reimbursement of travel expenses in a personal motor vehicle shall comply with the Internal Revenue Service Code for such expenses. Under some circumstances, the Internal Revenue Service requires that reimbursement for travel expenses be paid to employees as a taxable adjustment to income and included on the employee's W-2 form. College administrators responsible for approving such reimbursables shall determine whether or not such payments are to be treated as taxable income and so note that on the payment documentation.

## **BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM**

**POLICY: 7021**

**Travel; Personnel; Claims, Authorization**

**Page 2 of 2**

The Internal Revenue Service Code has specific instructions regarding the commuting use of a state vehicle and the treatments of compensation for the use of a personal vehicle. The System Office will develop/amend procedures to this policy as necessary to comply with the IRS Code.

Legal Reference: RRS 81-1174

Claims for expense; Contents; Automobile; Airplane; Statement required; Receipts

RRS 81-1175

Claims for expenses; Vouchers; Written authorization; Exceptions

RRS 81-1176

Mileage; Rate; How computed; Adjustments; Application

RRS 85-316

State Colleges; funds; contingencies; disbursements; travel expenses

Policy Adopted: 1/28/77

Policy Revised: 4/3/81

Policy Revised: 3/11/94

Policy Revised: 9/26/97

Policy Revised: 9/15/06

Policy Revised: 6/15/12

## BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGES

### POLICY: 7025 Use of Telephones, Facsimile Equipment and Copy Machines

Page 1 of 1

#### BOARD POLICY

In using the ~~State College or System Office System's~~ telephones, facsimile equipment and copy machines, the following policy applies:

- ~~1. State of Nebraska credit cards issued to employees of the State College System and members of the Board of Trustees shall be used only for calls related to State College business;~~
- ~~2. State calling cards are to be used only for calls related to State College business;~~
- ~~13. Calls on State College System College or System Office telephones are to be for communications related only to State College or System Office business; if personal calls are made, personal credit cards or reverse charges must be used;~~
- ~~2. Personal long distance calls may not be charged to the College or System Office. However, if an emergency need arises, a long-distance personal call may be made. If such a call is made, reimbursement shall be made by the employee to the College or System Office. Employees are allowed to make local personal calls for essential personal business from State College System telephones.~~
- ~~4. Any State College System business calls which may potentially be construed as personal due to the parties involved should have a brief note of explanation written next to the call transaction on the Division of Communications monthly billing sheet;~~
- ~~3.5. Each College campus and the System Office shall develop procedures for review and monitoring of its monthly phone calls;~~
- ~~6. Copies of the monthly Division of Communications billing sheet pertaining to Board of Trustees calls will be circulated periodically to Board members for their review;~~
- ~~47. State College and System Office facsimile machines are intended to be used to send or receive State College-related or System Office-related business messages. Individuals wishing to send or receive personal messages are to be encouraged to use commercial facilities available for such purposes. If eCollege or System Office equipment is used for personal services, rates shall be established that are comparable to those charged by private providers and shall cover the costs to the institution of operating, maintaining and replacing the equipment;~~
- ~~58. State College and System Office photocopy machines are intended to be used for State College and System Office business. If photocopy machines are made available to the public and to employees as a convenience, rates shall be established that are comparable to those charged by private providers and shall cover the costs to the institution of operating, maintaining and replacing the equipment;~~
- ~~9. Each State College and the System Office shall develop more specific policies on the use of communications systems within their individual location.~~

Policy Adopted: 3/11/94  
Policy Revised: 8/29/97



**~~BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM~~****POLICY: 7023 Travel; Personnel; Out-of-State Page 1 of 1****BOARD POLICY**

~~No expenditure for traveling expenses to other states shall be allowed for any College employee, unless approval for such trip shall first be granted by the President or the Chancellor or his/her designee. The request shall be submitted to the President of such State College or the Chancellor of the System Office or his/her designee and approved in writing by him/her.~~

Legal Reference: RRS 85-316

State colleges; funds; contingencies; disbursement; travel expenses

Policy Adopted: 1/28/77

Policy Revised: 3/11/94

Policy Revised: 9/15/06

September 6, 2013

**ACTION:** Authorize the Chancellor to Enter into Memorandum of Understanding to Consider an Interlocal Agreement with City of Chadron

Chadron State College requests that the Chancellor be authorized to sign a Memorandum of Understanding (MOU) with the City of Chadron. The purpose of the MOU is to indicate the Board's interest in exploring solutions between the City of Chadron and the College for joint use of a swimming pool.

Chadron State has been working with the City of Chadron to determine the best solution for the City and the College to share a swimming pool. At this point, the College and the City would like to enter into an MOU to further explore the possibilities and negotiate a potential agreement. Once a proposed course of action is determined, an Interlocal Agreement will be drafted for the Board's consideration.

The System Office and Chadron State College recommend approval of the Memorandum of Understanding to Consider an Interlocal Agreement with City of Chadron

**ITEMS FOR DISCUSSION AND ACTION**  
**FISCAL, FACILITIES AND AUDIT**

September 6, 2013

---

---

**ACTION:** **Approve Interlocal Agreement Between Wayne State College  
and Wayne Community Schools for Facilities Use**

---

Wayne State College requests approval of an updated Interlocal Agreement with the Wayne Community School District to provide access to facilities.

A similar agreement was signed in 2011. The updated Agreement increases the contribution of the School District from \$20,000 to \$30,000 annually. The College pays the School District in accordance with an agreed upon schedule on an "as used" basis. The agreement also spells out operational procedures for the joint use of facilities.

The System Office and Wayne State College recommend approval of the Interlocal Agreement Between Wayne State College and Wayne Community Schools for Facilities Use

**ITEMS FOR DISCUSSION AND ACTION**  
**FISCAL, FACILITIES AND AUDIT**

September 6, 2013

---

**ACTION:** **Authorize the Chancellor to Approve Contracts for Fall Projects at Wayne State College**

---

Wayne State College requests authorization for the Chancellor to approve contracts for the following fall projects at Wayne State:

Humanities Building Updates	up to \$200,000
Lindahl Drive Area Improvements	up to \$300,000

Wayne State is planning fall facility improvement projects. Funding for the projects is from Capital Improvement Fee approvals, also requested at this meeting. In addition, \$100,000 is requested from carry forward funds to be designated for the Lindahl Drive Area Improvement project. The most pressing need regarding the Lindahl Drive Area improvements is the retaining wall and terracing near the Peterson Fine Arts Building. It is anticipated that planning and construction of additional projects from the Master Plan related to Lindahl Drive Area improvements will be brought forward by the College in the future.

Separate planning funds for the Lindahl Drive area improvements are included in the College's operating carry forward request.

Authorization for the Chancellor to approve these construction contracts, if over \$100,000, will enable the College to keep these projects moving into the fall.

The System Office and Wayne State College recommend approval of the Authorization for Chancellor to Approve Contracts for Fall Projects

**ITEMS FOR DISCUSSION AND ACTION****FISCAL, FACILITIES AND AUDIT**

September 6, 2013

---

**ACTION:** **Accept and Approve Design Development Documents for U.S. Conn Library Renovation at Wayne State College**

---

Eileen Korth from Jackson Jackson & Associates will present the design development documents for the U.S. Conn Library to the Board on September 5, 2013.

At its September 9, 2011 meeting, the Board appointed an architect selection committee for the Wayne State College U.S. Conn Library project and authorized the Chancellor to sign the Professional Services Contract with the selected firm. Jackson-Jackson & Associates (JJA) was selected. The Program Statement for the project was completed and accepted by the Board at its June 15, 2012 meeting. Also at the June 15, 2012 meeting, the Board appointed a Construction Manager at Risk selection committee and authorized the Chancellor to sign the contract.

Jackson-Jackson & Associates (JJA) has worked closely with the College community in further developing the design for the library renovation. Since selection of Beckenhauer Construction (BCI) as construction manager, JJA and BCI have been reviewing the plans and doing further work on phasing and budget. With the Board's approval of the design development documents, the two firms will continue with development of construction documents with the intent of soliciting bids in January, developing a Guaranteed Maximum Price (GMP) by late January or early February, and being ready to begin construction in early spring, 2014.

The System Office and Wayne State College recommend approval of the Design Development Documents for Conn Library Renovation

**ITEMS FOR DISCUSSION AND ACTION/FISCAL, FACILITIES AND AUDIT**

September 6, 2013

---

**ACTION: Contracts and Change Orders for Approval**

---

**Chadron Change Order**

- Student Center (re-roof - west half) -- \$153,860

Board Policies 7015, 7016 and 8065 require that the attached type of change order be submitted to the Board for approval.

CHANGE ORDERS - (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are more than \$20,000. If approval of change is critical to project schedule, \$20,000 to \$60,000 range change orders may be approved by Chancellor and ratified at next Board meeting.

Twin City Roofing contracted with Chadron State to complete the roof repairs on the east half of the Student Center. The College has determined it beneficial to contract with Twin City Roofing at this time to also complete the west half of the roof repairs. Adequate funds remain in the Revenue Bond Issue (2013) Construction Fund to accommodate this additional roof project.

System Office recommends approval of the Contracts and Change Orders

**ATTACHMENTS:**

- CSC Change Order for approval (PDF)

**CHANGE ORDER**

<b>Chadron State College</b>		<b>September 6, 2013</b>
Location on Campus:	Student Center	
No. & Description:	#1 Re-roof of west half	
Change Order Amount:	\$153,860	
Fund Source:	Revenue Bond 2013 Issue Construction Fund	
Contractor:	Twin City Roofing	

**ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL**

September 6, 2013

---

**INFORMATION ONLY:      Reports of Personnel Actions**

---

The personnel action reports are provided to the Board for information only.

Board Policy 5021 states that all full-time (0.75 FTE or more) and part-time (less than 0.75 FTE) personnel appointments, overload assignments and summer school contract extensions be approved by the Presidents and reported to the Chancellor. The reports are included in the Board materials to establish a record of such action.

**ATTACHMENTS:**

- CSC Personnel September 2013 (PDF)
- PSC Personnel September 2013 (PDF)
- WSC Personnel September 2013 (PDF)
- System Office Personnel September 2013 (PDF)



**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**
**COLLEGE:** Chadron State College

**MEETING DATE:** September 6, 2013

**6.1.a**
**RANKED FACULTY**

(FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Hamaker, Jamie	Business	Assistant Professor	56,000.00	State	08/15/2013 - 05/10/2014	1.000	New Appointment; Replaces James Wright	Tenure-Track
Perlinski, Anthony	Applied Sciences	Assistant Professor	42,000.00	State	08/15/2013 - 05/10/2014	1.000	New Appointment; Replaces Chuck Butterfield	Tenure-Track
Tingley, Christopher	Business	Assistant Professor	45,000.00	State	08/15/2013 - 05/10/2014	1.000	New Appointment;	Tenure-Track
Younglove, Georgia	Applied Sciences	Professor	65,994.00	State	08/20/1999 - 05/04/2013	1.000	Resignation	NA

**UNIONIZED PROFESSIONAL STAFF**

(FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Amack, Amy	Admissions Representative	NA	29,000.00	State	05/20/2013 - 06/14/2013	1.000	Resignation	NA
Bogus, Kevin	Teacher	NA	26,000.00	CDC	07/01/2013 - 06/30/2014	1.000	New Appointment; replaces Vonne Andersen	Specific Term
Gamble, Bradley	Assistant Coach	NA	1,013.20	State	06/03/2013 - 07/18/2013	1.000	Hourly work at NPAC	Special
Gruen, Carla	Librarian-Public Services	NA	46,235.00	State	10/20/2009 - 08/23/2013	1.000	Resignation	NA
Mitchell, Cassie	Assistant Director - Residence Life	NA	24,495.00 prorated 23,518.75	Revenue Bond	07/16/2013 - 06/30/2014	1.000	New appointment; replaces Ricci Sanders	Special
Sanders, Ricci	Admissions Representative	NA	29,000.00 prorated 27,423.91	State	07/22/2013 - 06/30/2014	1.000	New Appointment; replaces Amy Amack	Special
Patterson, Jereme	IT Analyst	NA	55,000.00 prorated 50,416.667	State	08/01/2013 - 06/30/2014	1.000	Position reclassification	Specific Term
Spencer, Caitlin	Academic Advisor	NA	35,784.00 prorated 1,640.10	State	06/14/2013 - 06/30/2013	1.000	Position restructured; replaces Deb Meter	Special
Spencer, Caitlin	Academic Advisor	NA	36,619.00	State	07/01/2013 - 06/30/2014	1.000	Annual Increase	Specific Term
Serres, Bryant	IT Specialist	NA	45,000.00 prorated 41,250.00	State	08/01/2013 - 06/30/2014	1.000	Position reclassification	Specific Term

Attachment: CSC Personnel September 2013 (1020 : Reports of Personnel Actions)

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**
**COLLEGE:** Chadron State College

**MEETING DATE:** September 6, 2013

**6.1.a**
**NON-UNIONIZED PROFESSIONAL STAFF**

(FULL TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Smith Jr, Joel	Athletic Director	NA	110,000.00	State	07/01/2013 - 06/30/2014	1.000	New Appointment; replaces Bradley Smith	Specific Term
Fosher, Tamara	Manager-Residence Life	NA	36,724.00	Revenue Bond	08/10/2009 - 06/07/2013	1.000	Resignation	NA
Knifong (Grant), Billie	Manager Residence Life	NA	34,000.00 prorated 2,833.33	Revenue Bond	06/01/2013 - 06/30/2013	1.000	New appointment; replaces Tamara Fosher	Special
Knifong (Grant), Billie	Manager Residence Life	NA	34,680.00	Revenue Bond	07/01/2013 - 04/30/2014	1.000	Annual Increase	Special
Tewahade, Tewahade	IT Analyst	NA	55,000.00	State	07/01/2013 - 06/30/2014	1.000	New Appointment;	Special
Vogt, Kara	Director of Human Resources	NA	73,464.00	State	09/07/2001 - 08/02/2013	1.000	Resignation	NA

**RANKED FACULTY**

(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Albertazzi, Teri	Applied Sciences	Instructor	250.00	Grant	06/03/2013 - 06/07/2013	na	Upward Bound - cooking activity	NA
Bahr, Katherine	English & Humanities	Professor	150.00	State	06/12/2013, 06/26/2013 & 07/10/2013	na	Student Registration Session(s)	NA
Bentz, Laura	Visual & Performing Arts	Associate Professor	280.14	State	04/04/2013 - 07/02/2013	na	Independent Study; ART 400-30A1 - 1 stdt	NA
Bentz, Laura	Visual & Performing Arts	Associate Professor	560.28	State	11/09/2012 - 05/15/2013	na	Independent Studies; ART 400-3011 - 1 stdt & 400-3012 - 1 stdt	NA
Bird, Richard	Visual & Performing Arts	Professor	3,000.00	State	08/16/2013 - 05/10/2014	na	Department Chair	NA
Blundell, E. Patricia	Education	Professor	8,500.00	State	07/01/2012 - 06/30/2013	na	NCATE lead data analytics and major writer	NA
Blundell, E. Patricia	Education	Professor	10,506.00	State	06/03/2013 - 07/26/2013	0.200	June Summer Session; EDCI 638-79B1 & EDCI 635-79B1	NA
Bogner, Michael	Justice Studies	Associate Professor	150.00	State	06/12/2013, 06/26/2013 & 07/10/2013	na	Student Registration Session(s)	NA

Attachment: CSC Personnel September 2013 (1020 : Reports of Personnel Actions)

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**
**COLLEGE:** Chadron State College

**MEETING DATE:** September 6, 2013

**6.1.a**
**RANKED FACULTY**
**(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Brammer, Dawn	Health, Physical Education & Recreation	Assistant Professor	700.00	State	06/10/2013 - 06/13/2013	na	Advising Center; 20 hrs at \$35/hr	NA
Brammer, Dawn	Health, Physical Education & Recreation	Assistant Professor	700.00	State	05/28/2013 - 05/31/2013	na	Advising Center; 20 hrs at \$35/hr	NA
Brammer, Dawn	Health, Physical Education & Recreation	Assistant Professor	100.00	State	06/12/2013 & 07/10/2013	na	Student Registration Session(s)	NA
Brammer, Dawn	Health, Physical Education & Recreation	Assistant Professor	7,080.00	State	06/03/2013 - 06/28/2013	0.200	June Summer Session; HPER 339-79B1 & HPER 422-79B1	NA
Brown, Linda	Education	Assistant Professor	1,000.00	State	07/01/2012 - 06/30/2013	na	NCATE development of electronic exhibits	NA
Brown, Linda	Education	Assistant Professor	355.68	State	01/14/2013 - 05/15/2013	na	Independent Study; EDAD 600-0301 - 1 stdt	NA
Brown, Linda	Education	Assistant Professor	3,828.00	State	06/03/2013 - 07/26/2013	0.100	June Summer Session; EDAD 634-79B1	NA
Bruehlman, August	Business	Associate Professor	1,000.00	State	07/01/2012 - 06/30/2013	na	ACBSP self-study writing	NA
Bruehlman, August	Business	Associate Professor	0.00	State	05/06/2013 - 08/15/2013	na	Correction: resigned dept chair duties for summer	NA
Carey, Charles	Music	Instructor	560.00	Grant	06/03/2013 - 06/28/2013	na	Upward Bound - Music Appreciation course	NA
Cary, Phillip	Mathematical Sciences	Associate Professor	100.00	State	06/12/2013 & 06/26/2013	na	Student Registration Session(s)	NA
Cary, Phillip	Mathematical Sciences	Associate Professor	6,840.00	State	06/03/2013 - 07/26/2013	0.130	June Summer Session; MATH 142-79B1	NA
Donahue, Timothy	Business	Professor	840.43	State	02/18/2013 - 07/02/2013	na	Independent Studies; BA 400-30A1 - 1 stdt; 400-30A2 - 2 stdts	NA
Donahue, Timothy	Business	Professor	50.00	State	6/12/2013	na	Student Registration Session(s)	NA
Ellington, H. Elisabeth	English & Humanities	Assistant Professor	2,000.00	Grant	01/01/2013 - 06/17/2013	na	Kaleidoscope Grant; phase 1-4	NA
Ellington, H. Elisabeth	English & Humanities	Assistant Professor	3,585.00	State	07/08/2013 - 08/02/2013	0.100	July Summer Session; ENG 431/531-79C1	NA
Enos, Karen	Education	Associate Professor	1,000.00	State	07/01/2012 - 06/30/2013	na	NCATE writing within Standard 6	NA
Enos, Karen	Education	Associate Professor	166.66	State	05/06/2013 - 06/28/2013	na	IDL Course; EDUC 405-40 & 65	NA
Enos, Karen	Education	Associate Professor	4,374.00	State	06/03/2013 - 07/26/2013	0.100	June Summer Session; EDAD 638-79B1	NA

Attachment: CSC Personnel September 2013 (1020 : Reports of Personnel Actions)

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**
**COLLEGE:** Chadron State College

**MEETING DATE:** September 6, 2013

**6.1.a**
**RANKED FACULTY**
**(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Evertson, Matthew	English & Humanities	Professor	3,642.00	State	06/03/2013 - 07/26/2013	0.100	June Summer Session; ENG 233-79B1; paid at 2/3 of 13 enrolled	NA
Evertson, Matthew	English & Humanities	Professor	3,000.00	State	08/16/2013 - 05/10/2013	na	Department Chair	NA
French, Shaunda	Social & Communication Arts	Assistant Professor	560.28	State	11/19/2012 - 05/15/2013	na	Independent Studies; CA 400-0301 - 1 stdt & 400-0305 - 1 stdt	NA
French, Shaunda	Social & Communication Arts	Assistant Professor	3,411.00	State	06/03/2013 - 07/26/2013	0.100	June Summer Session; CA 125-79B1	NA
Frink, Teresa	Applied Sciences	Assistant Professor	93.38	State	1/11/2013 - 05/15/2013	na	Independent Study; AGRI 400-0302 - 1 stdt	NA
Frink, Teresa	Applied Sciences	Associate Professor	3,000.00	State	08/16/2013 - 05/10/2013	na	Department Chair	NA
Gaudet, Laura	Counseling, Psychology & Social Work	Professor	9,900.00	State	06/03/2013 - 07/26/2013	0.200	June Summer Session; COUN 632-79B1 & COUN 637-79B1	NA
Gaudet, Laura	Counseling, Psychology & Social Work	Professor	3,000.00	State	08/16/2013 - 05/10/2013	na	Department Chair	NA
Hardy, Joyce	Physical & Life Sciences	Professor	700.00	State	06/17/2013 - 06/21/2013	na	Advising Center; 20 hrs at \$35/hr	NA
Hardy, Joyce	Physical & Life Sciences	Professor	1,400.00	State	05/06/2013 - 05/17/2013	na	Advising Center; 40 hrs at \$35/hr	NA
Hardy, Joyce	Physical & Life Sciences	Professor	560.28	State	08/20/2012 - 05/15/2013	na	Independent Studies; BIOL 400-0302 - 1 stdt & BIOL 400-0301 - 1 stdt	NA
Hardy, Joyce	Physical & Life Sciences	Professor	150.00	State	06/12/2013, 06/26/2013 & 07/10/2013	na	Student Registration Session(s)	NA
Hardy, Joyce	Physical & Life Sciences	Professor	7,992.00	State	06/03/2013 - 07/26/2013	0.100	June Summer Session; BIOL 136/136L-79B2	NA
Hoffman, William	Health, Physical Education & Recreation	Assistant Professor	280.14	State	01/08/2013 - 05/15/2013	na	Independent Study; HPER 400-30A1 - 1 stdt	NA
Hoffman, William	Health, Physical Education & Recreation	Assistant Professor	3,438.00	State	07/08/2013 - 08/02/2013	0.100	July Summer Session; HPER 430/530-79C1	NA
Hoffman, William	Health, Physical Education & Recreation	Assistant Professor	3,362.00	State	06/03/2013 - 06/28/2013	0.100	June Summer Session; HPER 233-79B1; paid at 2/3 of 12 enrolled	NA
Hunn, Lorie	Education	Associate Professor	1,000.00	State	07/01/2012 - 06/30/2013	na	NCATE writing within Standard 3	NA

Attachment: CSC Personnel September 2013 (1020 : Reports of Personnel Actions)

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**
**COLLEGE:** Chadron State College

**MEETING DATE:** September 6, 2013

**6.1.a**
**RANKED FACULTY**
**(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Hunn, Lorie	Education	Associate Professor	166.66	State	05/06/2013 - 06/28/2013	na	IDL Course; EDUC 405-40 & 65	NA
Hunn, Lorie	Education	Associate Professor	4,317.00	State	06/03/2013 - 06/14/2013	0.100	June Summer Session; EDCI 536-79B1	NA
Hunn, Lorie	Education	Associate Professor	4,317.00	State	06/03/2013 - 07/26/2013	0.100	June Summer Session; EDCI 631-79B1	NA
Hunn, Lorie	Education	Associate Professor	4,317.00	State	08/01/2013 - 08/15/2013	0.100	August Field Experience Duties	NA
Jamison, Todd	Business	Assistant Professor	700.00	State	05/14/2013 - 05/24/2013	na	Advising Center; 20 hrs at \$35/hr	NA
Jamison, Todd	Business	Assistant Professor	150.00	State	06/12/2013, 06/26/2013 & 07/10/2013	na	Student Registration Session(s)	NA
Jamison, Todd	Business	Assistant Professor	3,438.00	State	06/03/2013 - 07/26/2013	0.100	June Summer Session; MKTG 231-79B1	NA
Jamison, Wendy	Physical & Life Sciences	Assistant Professor	2,614.00	State	06/03/2013 - 07/26/2013	0.070	June Summer Session; BIOL 221-79B1	NA
Jamison, Wendy	Physical & Life Sciences	Assistant Professor	3,921.00	State	06/03/2013 - 07/26/2013	0.100	June Summer Session; BIOL 136/136L-79B1	NA
Jamison, Wendy	Physical & Life Sciences	Associate Professor	3,000.00	State	08/16/2013 - 05/10/2013	na	Department Chair	NA
Kendrick, Roger	Physical & Life Sciences	Assistant Professor	93.38	State	1/8/2013 - 05/15/2013	na	Independent Study; PHYS 400-0301 - 1 stdt	NA
Kennedy, Michael	Social & Communication Arts	Assistant Professor	50.00	State	6/26/2013	na	Student Registration Session(s)	NA
Kenney, Richard	Counseling, Psychology & Social Work	Assistant Professor	100.00	State	5/30/2013	na	Speaker at Writing Workshop	NA
Kenney, Richard	Counseling, Psychology & Social Work	Assistant Professor	100.00	State	06/12/2013 & 06/26/2013	na	Student Registration Session(s)	NA
King, Donald	Education	Professor	700.00	State	06/24/2013 - 06/28/2013	na	Advising Center; 20 hrs at \$35/hr	NA
King, Donald	Education	Professor	1,000.00	State	07/01/2012 - 06/30/2013	na	NCATE writing within Standard 1	NA
King, Donald	Education	Professor	166.66	State	05/06/2013 - 06/28/2013	na	IDL Course; EDUC 405-40 & 65	NA
King, Donald	Education	Professor	10,098.00	State	06/03/2013 - 06/28/2013	0.200	June Summer Session; SPED 230/532-79B1 & EDCI 633-79B1	NA

Attachment: CSC Personnel September 2013 (1020 : Reports of Personnel Actions)

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**
**COLLEGE:** Chadron State College

**MEETING DATE:** September 6, 2013

**6.1.a**
**RANKED FACULTY**
**(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
King, Donald	Education	Professor	3,000.00	State	08/16/2013 - 05/10/2013	na	Department Chair	NA
Kirsch, Kathleen	Social & Communication Arts	Associate Professor	915.96	State	12/11/2012 - 05/15/2013	na	Independent Studies; CA 400-0303 - 2 stdts & CA 600-0301 - 1 stdt	NA
Knight, Robert	Social & Communication Arts	Assistant Professor	3,666.00	State	07/08/2013 - 08/02/2013	0.100	July Summer Session; PS 430/530-79C1	NA
Knight, Robert	Social & Communication Arts	Assistant Professor	100.00	State	06/26/2013 & 07/10/2013	na	Student Registration Session(s)	NA
Knight, Robert	Social & Communication Arts	Assistant Professor	3,666.00	State	06/03/2013 - 07/26/2013	0.100	June Summer Session; PS 231-79B1	NA
Knight, Robert	Social & Communication Arts	Associate Professor	3,000.00	State	08/16/2013 - 05/10/2013	na	Department Chair	NA
Koza, Richard	Business	Professor	711.36	State	06/3/2013 - 7/26/2013	na	Over 30 in an online course; MGMT 560-79B1 - 2 students	NA
Koza, Richard	Business	Professor	4,000.00	State	07/01/2012 - 06/30/2013	na	ACBSP self-study report leader/writer	NA
Koza, Richard	Business	Professor	2,884.50	State	07/01/2013 - 08/15/2013	na	Department Chair	NA
Koza, Richard	Business	Professor	5,769.00	State	06/03/2013 - 07/26/2013	0.100	June Summer Session; MGMT 560-79B1	NA
Koza, Richard	Business	Professor	3,000.00	State	08/16/2013 - 05/10/2013	na	Department Chair	NA
Leesch, Lisette	Justice Studies	Associate Professor	3,000.00	State	08/16/2013 - 05/10/2013	na	Department Chair	NA
Limbach, Barbara	Business	Professor	1,000.00	State	07/01/2012 - 06/30/2013	na	ACBSP self-study writing and proof reading	NA
Madsen, Kim	Applied Sciences	Professor	5,343.00	State	06/03/2013 - 07/26/2013	0.100	June Summer Session; FCS 335-79B1	NA
Mays, Roger	Visual & Performing Arts	Professor	100.00	State	06/12/2013 & 07/10/2013	na	Student Registration Session(s)	NA
McCallum, Henry	Education	Assistant Professor	1,000.00	State	07/01/2012 - 06/30/2013	na	NCATE writing within Standard 5	NA
McCallum, Henry	Education	Assistant Professor	1,778.39	State	05/06/2013 - 6/28/2013	na	Over 30 in an online course; SPED 630-79A1 - 5 students	NA
McCallum, Henry	Education	Assistant Professor	166.66	State	05/06/2013 - 06/28/2013	na	IDL Course; EDUC 405-40 & 65	NA

Attachment: CSC Personnel September 2013 (1020 : Reports of Personnel Actions)

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**
**COLLEGE:** Chadron State College

**MEETING DATE:** September 6, 2013

**6.1.a**
**RANKED FACULTY**
**(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
McCallum, Henry	Education	Assistant Professor	4,140.00	State	06/03/2013 - 07/26/2013	0.100	June Summer Session; EDAD 632-79B1	NA
McEwen, Robert	English & Humanities	Professor	100.00	State	5/30/2013	na	Speaker at Writing Workshop	NA
Miller, B. Lee	English & Humanities	Associate Professor	840.00	Grant	06/03/2013 - 06/28/2013	na	Upward Bound - Composition course	NA
Miller, B. Lee	English & Humanities	Associate Professor	840.42	State	11/30/2012 - 05/15/2013	na	Independent Studies; ENG 400-0302 - 1 stdt & 400-0301 - 2 stdts	NA
Miller, B. Lee	English & Humanities	Associate Professor	1,121.00	State	06/03/2013 - 06/28/2013	0.100	June Summer Session; ENG 135-0001 paid at 2/3 of 4 enrolled	NA
Miller, B. Lee	English & Humanities	Associate Professor	4,050.00	State	06/03/2013 - 07/26/2013	0.100	June Summer Session; ENG 136-79B1	NA
Moeller, Janet	Education	Instructor	50.00	State	6/26/2013	na	Student Registration Session(s)	NA
Moody, Yvonne	Applied Sciences	Associate Professor	280.14	State	01/02/2013 - 05/15/2013	na	Independent Study; FCS 400-0303 - 1 stdt	NA
Moody, Yvonne	Applied Sciences	Associate Professor	150.00	State	06/12/2013, 06/26/2013 & 07/10/2013	na	Student Registration Session(s)	NA
Nealeigh, Norma	Applied Sciences	Professor	373.52	State	10/17/2012 - 05/15/2013	na	Independent Studies; FCS 400-0301 - 2 stdts	NA
Nesheim, David	Social & Communication Arts	Assistant Professor	711.30	State	01/10/2013 - 05/15/2013	na	Independent Studies; HIST 600-0302 - 1 stdt & HIST 600-0301 - 1 stdt	NA
Nesheim, David	Social & Communication Arts	Assistant Professor	3,714.00	State	06/03/2013 - 06/28/2013	0.100	June Summer Session; HIST 441/541-79B1	NA
Petersen, G. Ann	Education	Professor	711.36	State	01/08/2013 - 07/01/2013	na	Independent Studies; READ 600-0301; 2 stdts	NA
Petersen, G. Ann	Education	Professor	1,000.00	State	07/01/2012 - 06/30/2013	na	NCATE writing within Standard 4	NA
Petersen, G. Ann	Education	Professor	355.68	State	05/06/2013 - 05/31/2013	na	Over 30 in an online course; READ 532-79A1 - 4 students	NA
Petersen, G. Ann	Education	Professor	166.66	State	05/06/2013 - 06/28/2013	na	IDL Course; EDUC 405-40 & 65	NA
Petersen, G. Ann	Education	Professor	4,830.00	State	06/03/2013 - 06/28/2013	0.100	June Summer Session; READ 634-79B1	NA

Attachment: CSC Personnel September 2013 (1020 : Reports of Personnel Actions)



**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**
**COLLEGE:** Chadron State College

**MEETING DATE:** September 6, 2013

**6.1.a**
**RANKED FACULTY**
**(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Rahman, Shafiq	Social & Communication Arts	Associate Professor	8,952.00	State	06/03/2013 - 07/26/2013	0.200	June Summer Session; CA 346-79B1 & CA 635-79B1	NA
Ritzen, Donna	Health, Physical Education & Recreation	Assistant Professor	93.38	State	01/08/2013 - 05/15/2013	na	Independent Studies; FCS 400-0301 - 1 stdt	NA
Ritzen, Donna	Health, Physical Education & Recreation	Assistant Professor	50.00	State	6/26/2013	na	Student Registration Session(s)	NA
Ritzen, Scott	Health, Physical Education & Recreation	Professor	5,373.00	State	07/08/2013 - 08/02/2013	0.100	July Summer Session; HPER 335-79C1	NA
Ritzen, Scott	Health, Physical Education & Recreation	Professor	1,307.32	State	07/08/2013 - 07/19/2013	0.070	July Summer Session; HPER 421-79C1; paid at 2/3 of 7 enrolled	NA
Ritzen, Scott	Health, Physical Education & Recreation	Professor	3,582.00	State	06/03/2013 - 06/14/2013	0.070	June Summer Session; HPER 220-79B1	NA
Ritzen, Scott	Health, Physical Education & Recreation	Professor	3,000.00	State	08/16/2013 - 05/10/2013	na	Department Chair	NA
Roweton, William	Counseling, Psychology & Social Work	Professor	1,000.00	State	07/01/2012 - 06/30/2013	na	NCATE writing within Standard 2	NA
Roweton, William	Counseling, Psychology & Social Work	Professor	100.00	State	06/12/2013 & 06/26/2013	na	Student Registration Session(s)	NA
Roweton, William	Counseling, Psychology & Social Work	Professor	6,435.00	State	06/03/2013 - 06/28/2013	0.100	June Summer Session; PSYC 421-79B1	NA
Schaefer, George W	Music	Professor	4,950.00	State	07/08/2013 - 08/02/2013	0.100	July Summer Session; MUS 330-79C1	NA
Schaeffer, Susan	Counseling, Psychology & Social Work	Associate Professor	355.68	State	11/17/2012 - 05/15/2013	na	Independent Study; COUN 600-0301 - 1 stdt	NA
Sealey, Jesse	Education	Assistant Professor	3,714.00	State	06/03/2013 - 07/26/2013	0.100	June Summer Session; EDCI 631-79B2	NA
Smith, Thomas	Social & Communication Arts	Assistant Professor	653.66	State	01/13/2013 - 05/15/2013	na	Independent Studies; HIST 400-0301 - 2 stdts & 400-0302 - 1 stdt	NA
Stack, Robert	Mathematical Sciences	Professor	711.36	State	1/17/2013 - 05/15/2013	na	Independent Studies; MATH 600-0302 - 1 stdt & MATH 600-0301 - 1 stdt	NA
Stack, Robert	Mathematical Sciences	Professor	5,886.00	State	06/03/2013 - 07/26/2013	0.100	June Summer Session; MATH 138-79B1	NA
Stack, Robert	Mathematical Sciences	Professor	3,000.00	State	08/16/2013 - 05/10/2013	na	Department Chair	NA

Attachment: CSC Personnel September 2013 (1020 : Reports of Personnel Actions)



**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**
**COLLEGE:** Chadron State College

**MEETING DATE:** September 6, 2013

**6.1.a**
**RANKED FACULTY**
**(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Stephens, Michael	Music	Associate Professor	1,400.00	State	05/06/2013 - 05/17/2013	na	Advising Center; 40 hrs at \$35/hr	NA
Stephens, Michael	Music	Associate Professor	50.00	State	6/26/2013	na	Student Registration Session(s)	NA
Taylor, Una	Music	Associate Professor	3,000.00	State	08/16/2013 - 05/10/2013	na	Department Chair	NA
Varpness, Zachary	Physical & Life Sciences	Associate Professor	2,000.00	Grant	01/01/2013 - 06/17/2013	na	Kaleidoscope Grant; phase 1-4	NA
Varpness, Zachary	Physical & Life Sciences	Associate Professor	3,362.00	State	06/03/2013 - 07/26/2013	0.100	June Summer Session; PHYS 135-79B1; paid at 2/3 of 12 enrolled	NA
Wada, James	Justice Studies	Associate Professor	50.00	State	6/12/2013	na	Student Registration Session(s)	NA
Watt, Don	Health, Physical Education & Recreation	Professor	2,286.00	Revenue	06/02/2013 - 06/15/2013	na	2013 Summer Football Camp Athletic Training	NA
Watt, Don	Health, Physical Education & Recreation	Professor	4,950.00	State	08/01/2013 - 08/15/2013	0.100	August Athletic Training Time	NA
Waugh, Wendy	Business	Professor	2,845.42	State	05/06/2013 - 06/28/2013	na	Over 30 in an online course; BIS 632-79A1 - 5 students & BIS 632-79A2 - 3 students	NA
Wentworth, Beth	Mathematical Sciences	Associate Professor	373.52	State	12/06/2013 - 05/15/2013	na	Independent Studies; MATH 400-0301 - 1 stdt & EDUC 400-0301 - 1 stdt	NA
Wentworth, Beth	Mathematical Sciences	Associate Professor	4,149.00	State	07/08/2013 - 08/02/2013	0.100	July Summer Session; MATH 440/540-79C1	NA
Wentworth, Beth	Mathematical Sciences	Associate Professor	50.00	State	7/10/2013	na	Student Registration Session(s)	NA
Woods, Kathleen	Counseling, Psychology & Social Work	Assistant Professor	700.00	State	6/3/2013 - 6/6/2013	na	Advising Center; 20 hrs at \$35/hr	NA
Younglove, Georgia	Applied Sciences	Professor	186.76	State	04/4/2013 - 05/15/2013	na	Independent Studies; AGRI 400-30B2 - 2 stdts	NA

Attachment: CSC Personnel September 2013 (1020 : Reports of Personnel Actions)

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR****COLLEGE:** Chadron State College**MEETING DATE:** September 6, 2013**6.1.a****NON-RANKED FACULTY****(FULL-TIME/.75 FTE OR MORE)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bolze, Ron	Applied Sciences	Lecturer	45,000.00	State	08/15/2013 - 05/10/2014	1.000	Appointment; replaces Georgia Younglove	Special
Madison, Lara	Physical & Life Sciences	Visiting Assistant Professor	280.14	State	12/10/2012 - 05/15/2013	NA	Independent Study; BIOL 400-0303 - 1 stdt	Special
Schroeder, Breon	Health, Physical Education & Recreation	Lecturer	2,242.00	State	06/03/2013 - 06/28/2013	0.100	June Summer Session; HPER 234-79B1; paid at 2/3 of 8 enrolled	Special
Shuler, Sidney	Music	Visiting Assistant Professor	50.00	State	7/10/2013	NA	Student Registration Session	Special
Sparkman, Nathan	Counseling, Psychology & Social Work	Visiting Assistant Professor	50.00	State	7/10/2013	NA	Student Registration Session	Special

**NON-RANKED FACULTY****(PART-TIME/LESS THAN .75 FTE)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bahensky, James	Liberal Arts	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Beyene, Joseph	Information Technology	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Breske, Joshua	Football	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Bullington, Phillip	Physical & Life Sciences	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Cogan, Josiah	Sandoz	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Cole, Cody	Wrestling	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Crouse, Kerma	Education	NA	700.00	State	06/03/2013 - 06/28/2013	0.030	EDUC 270-79B1	Special
Damon, Katy	Learning Center	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Doran, Randall	Mathematical Sciences	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Frederick, Lori	NBDC	NA	3,000.00	Grant	08/16/2013 - 12/13/2013	0.250	Graduate Assistant	Special

Attachment: CSC Personnel September 2013 (1020 : Reports of Personnel Actions)

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR****COLLEGE:** Chadron State College**MEETING DATE:** September 6, 2013**6.1.a****NON-RANKED FACULTY****(FULL-TIME/.75 FTE OR MORE)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Gambiza, Tendai	Education	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Gardener, Clark	Education	NA	2,011.00	State	06/03/2013 - 07/26/2013	0.100	EDAD 633-79B1	Special
Gruver, Jacob	Track & Field	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Gunter, Brandon	NPAC	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Iodence, Jacob	Football	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Jester, Jenna	Volleyball	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Jones, Mollie	International Program	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Jones-Hazledine, Catherine	Counseling, Psychology & Social Work	NA	2,100.00	State	06/03/2013 - 07/26/2013	0.100	COUN 532-79B1	Special
Kinbacher, Kurt	Social & Communication Arts	NA	1,000.00	State	08/01/2013 - 08/14/2013	0.500	appointment	Special
King, Kyle	Football	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Lawrence, Barbara	Athletic Training	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Littrel, Tammi	Social & Communication Arts	NA	2,100.00	State	06/03/2013 - 06/28/2013	0.100	HIST 232-79B1	Special
Lucero, Kristen	NPAC	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Majkrzak, Matthew	Men's Basketball	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
McGowan, Paul	Student Services	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
McLain, Jacob	Football	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Medigovich, Brian	Track & Field	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Neuharth, Marvin	Counseling, Psychology & Social Work	NA	4,200.00	State	06/03/2013 - 06/28/2013	0.200	PSYC 334-79B1 & PSYC 435-79B1	Special
Newman, Lanar	Business	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Overshiner, Steven	Liberal Arts	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special

Attachment: CSC Personnel September 2013 (1020 : Reports of Personnel Actions)

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR****COLLEGE:** Chadron State College**MEETING DATE:** September 6, 2013**6.1.a****NON-RANKED FACULTY**

(FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Petri, Kaitlin	Women's Basketball	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Plummer, Scott	Education	NA	1,400.00	State	06/03/2013 - 06/28/2013	0.070	EDUC 224-79B1	Special
Redden, Joshua	Football	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Riesen, Ashley	Physical & Life Sciences	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Ritzen, John	HPER	NA	2,100.00	State	07/08/2013 - 08/02/2013	0.100	HPER 233-79C1	Special
Taylor, Jennifer	Counseling, Psychology & Social Work	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Taylor, Nathaniel	Counseling, Psychology & Social Work	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Tingley, Christopher	Business	NA	2,000.00	State	07/18/2013 - 08/14/2013	0.500	appointment	Special
Townsend, Stephanie	Softball	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special
Volkman, Victoria	Liberal Arts	NA	3,000.00	State	08/16/2013 - 12/13/2013	0.250	Graduate Assistant	Special
Yoder, Lauren	Education	NA	6,000.00	State	08/16/2013 - 05/10/2014	0.250	Graduate Assistant	Special

**NON-UNIONIZED PROFESSIONAL STAFF**

(PART-TIME/LESS THAN .75 FTE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Connealy, Theresa	Head Women's Golf Coach	NA	18,000.00	State	08/01/2013 - 06/30/2014	0.500	Increase in FTE	Special
Koza, Kristin	Academic Advisor	NA	18,250.00	Grant	08/01/2013 - 06/30/2014	0.500	New appointment; new position	Special
Russell, Beverley	Interim Library Director	NA	31,185.00	State	08/01/2013 - 03/31/2014	0.390	Interim appointment	Special

Attachment: CSC Personnel September 2013 (1020 : Reports of Personnel Actions)

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR****COLLEGE:** Chadron State College**MEETING DATE:** September 6, 2013**6.1.a****UNIONIZED SUPPORT STAFF**

(FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
(Grimm) Mohan, Darla	Custodian	NA	1,693.50	State	7/15/2013	1.000	New Appointment; replaces Christa Turner	Probationary
Blanford, Jason	Maintenance Repair Worker III	NA	2,416.67	State / Revenue Bond	7/1/2013	.70 / .30	New Appointment; replaces Tim Laue	Probationary
Boggs, April	Custodian	NA	1,693.50	Revenue Bond	04/23/2012 - 07/31/2013	1.000	Resignation	NA
Bolze, Rebecca	Academic Credentials Technician	NA	2,105.00	State	8/1/2013	1.000	New appointment; replaces Robyn Foral	Probationary
Buchanan Jr, Thomas	Custodian	NA	1,693.50	State	05/23/2011 - 07/12/2013	1.000	Resignation	NA
Downs, Joanne	Office Assistant II	NA	420.00	Revenue	06/14/2013 - 06/19/2013	NA	Wrestling Camp assistance; 28 hours	Special
Fitzgerald, Becky	Accounting Clerk II	NA	1,821.75	State	12/03/2012 - 07/12/2013	1.000	Resignation	NA
Franey, Blythe	Custodian	NA	1,693.50	Revenue Bond	7/22/2013	1.000	New Appointment; replaces Audrey White	Probationary
Hessler, Barbara	Custodian	NA	1,659.00	Revenue Bond	6/10/2013	1.000	New Appointment; replaces Karl Norgard	Probationary
Hessler, Barbara	Custodian	NA	1,693.50	Revenue Bond	7/1/2013	1.000	Annual Increase	Probationary
Krejci, Lynda	Custodian	NA	2,173.67	State	07/12/1999 - 03/07/2014	1.000	Retirement; NAPE 17.9-b	NA

**NON-UNIONIZED SUPPORT STAFF**

(PART-TIME/LESS THAN .75 FTE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Koza, Kristin	Office Assistant II	NA		Grant		0.415	Resignation	NA

Attachment: CSC Personnel September 2013 (1020 : Reports of Personnel Actions)

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR****COLLEGE: PERU STATE COLLEGE****MEETING DATE:** September 6, 2013

<b>RANKED FACULTY</b>								
<b>FULL-TIME/.75 FTE OR MORE</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Adams, Margaret	School of Arts and Sciences	Assistant Professor	\$50,000	State	08/19/13-05/10/14	1 AY	Appointment	Tenure Track
Cielocha, Joanna	School of Arts and Sciences	Assistant Professor	\$47,000	State	08/19/13-05/10/14	1 AY	Appointment	Tenure Track
Coe, Darrin	School of Professional Studies	Assistant Professor	\$52,000	State	08/19/13-05/10/14	1 AY	Appointment	Tenure Track
Jones, Kathleen	School of Education	Assistant Professor	\$47,000	State	08/19/13-05/10/14	1 AY	Appointment	Tenure Track
Lee, Michelle	School of Arts and Sciences	Assistant Professor	\$47,000	State	08/19/13-05/10/14	1 AY	Appointment	Tenure Track
McCauley, Laura	School of Arts and Sciences	Assistant Professor	\$48,000	State	08/19/13-05/10/14	1 AY	Appointment	Tenure Track
Tiner, John	School of Professional Studies	Assistant Professor	\$53,000	State	08/19/13-05/10/14	1 AY	Appointment	Tenure Track

<b>UNIONIZED PROFESSIONAL STAFF</b>								
<b>(FULL-TIME/.75 FTE OR MORE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Crotty, Janny	Certification Officer	N/A	\$39,780	State	07/01/13-06/30/14	1 FY	Appointment	Specific
Derr, Derek	Assistant Football Coach	N/A	\$28,500	State	08/01/13-06/30/14	.92 FY	Appointment	Special
Hansen, Tami	IT Analyst	N/A	\$61,000	State	06/17/13-06/30/13	1 FY	Appointment	Special
Kohls, Andy	Assistant Football Coach	N/A	\$28,500	State	08/01/13-06/30/14	.92 FY	Appointment	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR****COLLEGE: PERU STATE COLLEGE****MEETING DATE:** September 6, 2013

<b>UNIONIZED PROFESSIONAL STAFF</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Pashinin, Roman	IT Specialist	N/A	\$50,000	State	09/16/13-06/30/14	1 FY	Appointment	Special

<b>UNIONIZED PROFESSIONAL STAFF</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Nuth, Somaly	Assistant Director-Residence Life	N/A	\$31,000	Revenue Bond	09/01/12-07/31/13	1 FY	Resignation	N/A

<b>NON-UNIONIZED PROFESSIONAL STAFF</b> (FULL TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Galardi, Gregory	Dean, School of Professional Studies	N/A	\$1,200	State	06/03/13-07/26/13	.03 AY	COLL 201 049X Summer Session	N/A
Galardi, Gregory	Dean, School of Professional Studies	N/A	\$3,744	State	06/03/13-07/26/13	.10 AY	BUS 335 049X Summer Session	N/A
McAsey, Veronica	Director of the Library	N/A	\$72,000	State	08/01/13-06/30/14	1 FY	Appointment	Special
Seay, Gregory	Dean, Graduate Programs	N/A	\$2,724	State	06/03/13-07/26/13	.10 AY	EDUC 601 0ICX, Summer Session	N/A
Seay, Gregory	Dean, Graduate Programs	N/A	\$2,724	State	06/03/13-07/26/13	.10 AY	EDUC 602 0HBX Summer Session	N/A

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR****COLLEGE: PERU STATE COLLEGE****MEETING DATE:** September 6, 2013

<b>RANKED FACULTY</b>								
<b>(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Clemente, William	School of Arts and Sciences	Professor	\$422	State	06/03/13-07/26/13	.10 AY	ENG 497 049A Directed Study	N/A

<b>NON-RANKED FACULTY</b>								
<b>(PART-TIME/LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Anderson, Josh	School of Arts and Sciences	N/A	\$4,458	State	06/03/13-07/26/13	.10 AY	ART 206 049X	Special
Brand, Lesa	Graduate Programs	N/A	\$1,806	State	06/03/13-07/26/13	.10 AY	EDUC 505-049X	Special
Brizuela, Francisco	Graduate Programs	N/A	\$630	State	06/03/13-06/21/13	.03 AY	INS 500-049S	Special
Cartagena, Teresa	School of Education	N/A	\$1,908	State	06/03/13-07/26/13	.10 AY	SPED 353-00Z	Special
Falcon, Lori	Graduate Programs	N/A	\$1,806	State	06/03/13-07/26/13	.10 AY	EDUC 553-049X	Special
Feldmann, Ann	Graduate Programs	N/A	\$2,724	State	06/03/13-07/26/13	.10 AY	EDUC 512-01CX	Special
Green, Mary Jane	Graduate Programs	N/A	\$1,704	State	06/03/13-07/26/13	.10 AY	EDUC 542-049X	Special
Green, Mary Jane	School of Professional Studies	N/A	\$3,744	State	06/03/13-07/26/13	.10 AY	BUS 201 049X	Special
Langstraat, Rick	School of Professional Studies	N/A	\$3,540	State	06/03/13-07/26/13	.10 AY	BUS 232-049X	Special
Martinelli, Jason	School of Arts and Sciences	N/A	\$6,080	State	06/03/13-07/26/13	.13 AY	ESCI 240-049X	Special



**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR****COLLEGE: PERU STATE COLLEGE****MEETING DATE:** September 6, 2013

<b>NON-RANKED FACULTY</b> (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Radell, David	School of Arts and Sciences	N/A	\$4,560	State	06/03/13-07/26/13	.10 AY	STAT 210-049X	Special
Roberts, Laura	School of Professional Studies	N/A	\$3,132	State	06/03/13-07/26/13	.10 AY	PSYC 250-049X	Special
Weichel, Mark	Graduate Programs	N/A	\$2,418	State	06/03/13-07/26/13	.10 AY	EDUC 601-049X	Special

<b>UNIONIZED SUPPORT STAFF</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Garey, Ann	Office Assistant II	N/A	\$2,000/month	State	09/01/13-06/30/14	1 FY	Appointment	Probationary
Robertson, Gene	Security Officer II	N/A	\$2,370/month	Revenue Bond	08/15/11-08/07/13	1 FY	Resignation	N/A
Wren, Todda	Custodian	N/A	\$1,659/month	State	06/17/13-06/30/13	1 FY	Appointment	Probationary

<b>NON-UNIONIZED SUPPORT STAFF</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bridgmon, Angela	Office Assistant IV	N/A	\$2,717/month	State	06/01/13-06/30/13	1 FY	Appointment	Probationary

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: September 6, 2013**

**RANKED FACULTY**

(FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bertolas, Randy	History, Politics and Geography	Professor	\$3,500.00	State	8/16/13 – 5/14/14	n/a	Department Chair Assignment	N/A
Bode, Liane	School of Education and Counseling; Counseling and Special Education	Lecturer	\$17,258.00	State	8/15/13 – 12/17/13	.50	Appointment	Special
Bye, Lisa	School of Education and Counseling; Counseling and Special Education	Lecturer	\$18,000.00	State	8/15/13 – 12/17/13	.50	Appointment	Special
Christensen, Linda	Music	Professor	\$3,500.00	State	8/16/13 – 5/14/14	n/a	Department Chair Assignment	N/A
Colvard, Robert	School of Natural and Social Sciences; History, Politics and Geography	Assistant Professor	\$48,500.00 + \$1,000.00 moving expenses	State	8/15/13 – 5/14/14	1.0	New hire; replaced Shane Strate	Tenure Track
Conley, Donovan	Health, Human Performance and Sport	Professor	\$3,500.00	State	8/16/13 – 5/14/14	n/a	Department Chair Assignment	N/A
Cupp, Rodney	Language and Literature	Associate Professor	\$3,500.00	State	8/16/13 – 5/14/14	n/a	Department Chair Assignment	N/A
Dahlseid, Thomas	School of Arts and Humanities; Art and Design	Lecturer	\$32,000.00	State	8/15/13 – 5/14/14	1.0	Appointment	Special
DeBoer, Buffany	Life Sciences	Lecturer	\$42,052.00	State	8/16/13 – 5/14/14	1.0	Appointment	Special
Dorman, Sherry	Educational Foundations and Leadership	Lecturer	\$39,796.00	State	8/16/13 – 5/14/14	1.0	Appointment	Special
Garvin, Tim	Computer Technology and Information Systems	Professor	\$3,500.00	State	8/16/13 – 5/14/14	n/a	Department Chair Assignment	N/A
Hansen, Pearl	Art and Design	Professor	\$3,500.00	State	8/16/13 – 5/14/14	n/a	Department Chair Assignment	N/A

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: September 6, 2013**

<b>RANKED FACULTY</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Herling, Lourdes	Computer Technology and Information Systems	Associate Professor	\$57,003.00	State	8/23/02 – 7/11/13	1.0	Resignation	N/A
Holmes, Kelley	Health, Human Performance and Sport	Lecturer	\$38,000.00	State	8/15/13 – 5/14/14	1.0	Appointment	Special
Holton, Christopher	School of Arts and Humanities; Art and Design	Lecturer	\$32,000.00	State	8/15/13 – 5/14/14	1.0	Appointment	Special
Irlmeier, Joni	Educational Foundations and Leadership	Assistant Professor	\$3,500.00	State	8/16/13 – 5/14/14	n/a	Department Chair Assignment	N/A
Knezevic, Branis	School of Education and Counseling; Department of Counseling and Special Education	Assistant Professor	\$48,000.00	State	8/15/13 – 5/14/14	1.0	New hire, replaced Terry Hamilton	Tenure Track
Lawrence, Gloria	Sociology, Psychology and Criminal Justice	Professor	\$3,500.00	State	8/16/13 – 5/14/14	n/a	Department Chair Assignment	N/A
Lindberg, Judith	Technology and Applied Sciences	Professor	\$3,500.00	State	8/16/13 – 5/14/14	n/a	Department Chair Assignment	N/A
Loggins, Ronald	Life Sciences	Associate Professor	\$3,500.00	State	8/16/13 – 5/14/14	n/a	Department Chair Assignment	N/A
Meier, Cheryl	School of Natural and Social Sciences; Language and Literature	Lecturer	\$19,000.00	State	8/16/13 – 12/17/13	.50	Appointment	Special
Moeller, Judy	Educational Foundations and Leadership	Lecturer	\$38,666.00	State	8/16/13 – 5/14/14	1.0	Appointment	Special
Nordstrom, Susan	Educational Foundations and Leadership	Assistant Professor	\$45,450.00	State	8/18/11 – 7/1/13	1.0	Resignation	N/A
Parker, Charles	Business and Economics	Professor	\$3,500.00	State	8/16/13 – 5/14/14	n/a	Department Chair Assignment	N/A
Peitz, David	Physical Sciences and Mathematics	Professor	\$3,500.00	State	8/16/13 – 5/14/14	n/a	Department Chair Assignment	N/A

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: September 6, 2013**

<b>RANKED FACULTY</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Powicki, Liesel	School of Education and Counseling; Educational Foundations and Leadership	Lecturer	\$38,000.00	State	8/15/13 – 5/14/14	1.0	Appointment	Special
Walsh, Sara	School of Education and Counseling; Educational Foundations and Leadership	Assistant Professor	\$45,000.00	State	8/15/13 – 5/14/14	1.0	New hire, replaced Marilyn Mudge	Tenure Track
Weixelman, Chris Tee	School of Education and Counseling; Educational Foundations and Leadership	Assistant Professor	\$45,000.00	State	8/15/13 – 5/14/14	1.0	New hire, replaced Dennis Lichty	Tenure Track
Whitt, Deborah	Communication Arts	Professor	\$3,500.00	State	8/16/13 - 5/14/14	n/a	Department Chair Assignment	N/A
Willis, Keith	Counseling and Special Education	Professor	\$3,500.00	State	8/16/13 – 5/14/14	n/a	Department Chair Assignment	N/A
Worner, Gregory	School of Business and Technology; Technology and Applied Sciences	Lecturer	\$38,000.00	State	8/15/13 – 5/14/14	1.0	Appointment	Special

<b>UNIONIZED PROFESSIONAL STAFF</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Carstens, Mary	Learning Skills Specialist	N/A	\$2,220.00	State	6/4/13 – 7/11/13	.10	EDU 415/515-00H0	N/A
Costa, Andrew	IT Technician	N/A	\$38,000.00; prorated \$37,311.63	State	7/8/13 – 6/30/14	1.0	New hire, replaced Traci Heiser	Special
Dolezal-Soukup, Carla	IT Technician	N/A	\$38,380.00	State	2/29/12 – 6/30/13	1.0	Non-renewal of contract	N/A
Keino, Leah	Director, Multicultural Affairs	N/A	\$50,000.00	State	7/1/13 – 6/30/14	1.0	New hire, replaced Osaro Airen	Specific Term
Nisley, Quinn	Admissions Representative	N/A	\$31,354.00; prorated \$2,612.83	State	7/1 - 31/13	1.0	Salary adjustment	N/A

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR****COLLEGE:** Wayne State College**MEETING DATE:** September 6, 2013

<b>UNIONIZED PROFESSIONAL STAFF</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Nolan, Derek	Assistant Director – Residence Life	N/A	\$28,620.00	Revenue Bond	7/29/09 – 6/30/13	.875	Resignation	N/A
Pugliese, John	Assistant Coach	N/A	\$36,608.00	State/ Revenue Bone	7/1/11 – 6/30/13	1.0	Resignation	N/A
Reynolds, Lisa	Extended Campus Program Coordinator	N/A	\$41,612.00	State	7/1/13 – 6/30/14	1.0	New title; revised salary	Specific Term
Risinger, Matthew	IT Technician	N/A	\$38,000.00	State	7/1/13 – 6/30/14	1.0	New hire, replaced Deborah Johnson	Specific Term
Suckstorf, Brett	Assistant Coach	N/A	\$35,000.00; prorated \$32,463.81	State	7/29/13 – 6/30/14	1.0	New position; new hire	Special

<b>NON-UNIONIZED PROFESSIONAL STAFF</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Acton, Heidi	Assistant Director – Residence Life	N/A	\$37,000.00; prorated \$33,916.63	Revenue Bond	7/1/13 – 5/31/14	1.0	Interim Appointment	Special
Bose, Julie	Learning Skills Specialist	N/A	\$31,000.00	State	8/15/13 – 5/15/14	.75	Interim Appointment	Special
Cliff, Tom	Head Coach	N/A	\$46,000.00; prorated \$43,333.30	State	7/23/13 – 6/30/14	1.0	New hire, replaced Molly Grisham	Special
Combs, Paul	Head Coach	N/A	\$69,627.00	State	7/1/09 – 6/21/13	.92	Resignation	N/A
Ficke, Christine	Student Center Manager	N/A	\$45,000.00; prorated \$41,250.00	Revenue Bond	8/1/13 – 6/30/14	1.0	Interim Appointment	Special
Grisham, Molly	Head Coach	N/A	\$43,763.00	State	2/1/09 – 6/5/13	1.0	Resignation	N/A
Hoffman, LeAnn	Assistant Director of Student Financial Services	N/A	\$43,711.00	State	11/3/03 – 8/23/13	1.0	Resignation	N/A

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: September 6, 2013**

<b>NON-UNIONIZED PROFESSIONAL STAFF</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Kniefl, Scott	Head Coach	N/A	\$65,000.00	State	7/1/13	1.0	Salary Adjustment	N/A
Kratz, Brianna	Assistant Director – Residence Life	N/A	\$26,642.00; prorated \$24,967.36	Revenue Bond	7/15/13 – 6/31/14	.875	Interim Appointment	Special
Labenz, Robin	Administrative Assistant to the President	N/A	\$33,839.00	State	3/22/10 – 6/17/13	.80	Resignation	N/A
Nisley, Quinn	Student Activities Coordinator	N/A	\$26,845.00; prorated \$24,605.00	State/ Revenue Bond	8/1/13 – 5/18/14	.875	Interim Appointment	Special
Pitkin, Chad	Physical Activity Center Coordinator	N/A	\$31,307.00; prorated \$27,512.25	Revenue Bond	7/1/13 – 5/16/14	1.0	Interim Appointment	Special
Reddic, Ron	Manager, Campus Security	N/A	\$755.00	State	8/16/13 – 12/17/13	.033	PED 220-0001	Special
Travnicek, Nancy	Director, Holland Academic Success Center	N/A	\$50,000.00	State	7/1/13 – 6/30/14	1.0	Interim Appointment	Special

<b>RANKED FACULTY</b> (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Alexander, Andrew	Language and Literature	Professor	\$358.00	State	6/4/13 – 7/11/13	.10	Directed Study; ENG 621-0060	N/A
Arneson, Patricia	Business and Economics	Professor	\$567.00	State	8/17/12 – 12/18/12	.011	BUS 327-0001	N/A
Arneson, Patricia	Business and Economics	Professor	\$567.00	State	1/7/13 – 5/8/13	.011	BUS 367-0001	N/A
Arneson, Patricia	Continuing Education	Professor	\$8,047.00	State	6/4/13 7/8/13	.10	BUS 630-00H0	N/A
Arneson, Patricia	Continuing Education	Professor	\$8,047.00	State	6/4/13 – 7/8/13	.10	CED 650-00H0	N/A
Arneson, Patricia	Continuing Education	Professor	\$250.00	State	8/19/13 – 12/9/13	n/a	BUS 367-SST1; One distance education receive site	N/A

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: September 6, 2013**

<b>RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Barnes, Johanna	Continuing Education	Professor	\$1,430.00	State	6/4/13 – 7/8/13	.10	EDU 612-00W0	N/A
Barnes, Johanna	Continuing Education	Assistant Professor	\$4,360.00	State	6/4/13 – 7/8/13	.10	EDU 613-00W0	N/A
Bertolas, Randy	Continuing Education	Professor	\$6,511.00	State	7/9/13 – 8/8/13	.10	GEO 596-0080	N/A
Bertolas, Randy	Continuing Education	Professor	\$6,511.00	State	7/9/13 – 8/8/13	.10	GEO 596-0081	N/A
Black, Barbara	Continuing Education	Professor	\$6,676.00	State	6/4/13 – 7/8/13	.10	EDU 603-00W0	N/A
Black, Barbara	Continuing Education	Professor	\$6,676.00	State	6/4/13 – 7/8/13	.10	EDU 674-00W0	N/A
Blankenau, Joe	Continuing Education	Professor	\$6,248.00	State	7/9/13 – 8/8/13	.10	PED 622-00W0	N/A
Bohnert, David	Music	Professor	\$6,438.00	State	7/9/13 – 8/12/13	n/a	Summer band duties and organizing/cataloging band music	N/A
Bondhus, JoAnn	Continuing Education	Professor	\$6,789.00	State	7/9/13 – 8/8/13	.10	BUS 418-00W1	N/A
Bruflat, Alan	Continuing Education	Professor	\$5,707.00	State	6/4/13 – 7/8/13	.10	SPA 100-00W1	N/A
Buryanek, Donald	Technology and Applied Sciences	Assistant Professor	\$358.00	State	6/4/13 – 7/11/13	.10	Directed Study; ITE 510-0060	N/A
Cacheiro, Adolfo	Continuing Education	Professor	\$4,828.00	State	6/2/13 – 7/3/13	.10	SPA 340/540-0080	N/A
Calkin, Joshua	Continuing Education	Instructor	\$3,251.00	State	7/9/13 – 8/8/13	.10	MUS 110-00W1	N/A
Campbell, Paul	Continuing Education	Professor	\$5,482.00	State	8/20/13 – 12/10/13	.10	CJA 425/525-SS80	N/A
Christensen, Doug	Life Sciences	Professor	\$8,250.00	State	7/9/13 – 8/12/13	.133	BIO 320-0001/0002	N/A
Christensen, Linda	Continuing Education	Professor	\$4,828.00	State	6/4/13 – 7/8/13	.10	MUS 596-00W0	N/A
Conway, Kathleen	Counseling and Special Education	Professor	\$8,292.00	State	6/4/13 – 7/11/13	.10	CSL 580-00H0	N/A

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: September 6, 2013**

<b>RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Conway, Kathleen	Counseling and Special Education	Professor	\$8,292.00	State	6/4/13 – 7/11/13	.10	CSL 670-00H0	N/A
Dalal, Meenakshi	Continuing Education	Professor	\$6,590.00	State	7/9/13 – 8/8/13	.10	ECO 203-00W0	N/A
Davis, Adam	Physical Sciences and Mathematics	Associate Professor	\$3,002.00	State	6/4/13 – 7/11/13	.133	PHY 202/322-0001	N/A
Dendinger, Laura	Continuing Education	Professor	\$4,201.00	State	8/19/13 – 12/13/13	.10	BUS 620-00W0	N/A
Dilliard, Kelly	Physical Sciences and Mathematics	Assistant Professor	\$282.00	State	6/4/13 – 7/11/13	.10	Directed Study; EAS 430-0060	N/A
Dinsmore, Steven	Counseling and Special Education	Professor	\$8,439.00	State	6/4/13 – 7/11/13	.10	CSL 615-00H0	N/A
Dinsmore, Steven	Counseling and Special Education	Professor	\$8,439.00	State	6/4/13 – 7/11/13	.10	CSL 625-00H0	N/A
Engebretsen, Barbara	Health, Human Performance and Sport	Professor	\$4,999.00	State	6/4/13 - 7/11/13	.10	EPS 300-00H0	N/A
Ettel, Mary	Physical Sciences and Mathematics	Professor	\$3,002.00	State	6/4/13 – 7/11/13	.133	CHE 106-0001/ 0002	N/A
Everett, Pamela	Continuing Education	Assistant Professor	\$3,581.00	State	7/9/13 – 8/8/13	.10	EPS 300-00W1	N/A
Evetovich, Tammy	Continuing Education	Professor	\$1,787.00	State	6/4/13 – 7/8/13	.10	PED 671-00W0	N/A
Garvin, Sharon	Continuing Education	Associate Professor	\$3,377.00	State	7/9/13 – 8/8/13	.10	BUS 241-00W0	N/A
Garvin, Sharon	Continuing Education	Professor	\$250.00	State	8/19/13 – 12/9/13	n/a	BUS 340-SST1; One distance education receive site	N/A
Garvin, Tim	Continuing Education	Professor	\$7,141.00	State	7/9/13 – 8/8/13	.10	BUS/CIS 632-00W0	N/A
Garvin, Tim	Continuing Education	Professor	\$4,662.00	State	8/19/13 – 12/13/13	.10	BUS 652-00W0	N/A
Hammer, Mark	Life Sciences	Professor	\$1,501.00	State	7/9/13 – 8/12/13	.10	BIO 110-0001/0002	N/A
Hepworth, Elise	Continuing Education	Assistant Professor	\$1,430.00	State	7/9/13 – 8/8/13	.10	MUS 596-00W1	N/A



**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: September 6, 2013**

<b>RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Hepworth, Elise	Music	Assistant Professor	\$1,236.00	State	7/9/13 – 8/12/13	n/a	Organize and catalog choir music	N/A
Hepworth, Elise	Continuing Education	Associate Professor	\$2,836.00	State	8/19/13 – 12/13/13	.067	MUS 214-00W0	N/A
Hepworth, Elise	Continuing Education	Associate Professor	\$2,836.00	State	8/19/13 – 12/13/13	.067	MUS 214-00W1	N/A
Herling, Lourdes	Computer Technology and Information Systems	Associate Professor	\$358.00	State	5/13/13 – 7/11/13	.10	Directed Study; CIS 557-0060	N/A
Hickey, Don	Continuing Education	Professor	\$5,540.00	State	8/19/13 – 12/13/13	.10	HIS 696-0080	N/A
Hill, Kevin	Educational Foundations and Leadership	Associate Professor	\$282.00	State	5/13/13 – 6/6/13	.10	Directed Study; EDU 331-0060	N/A
Irlmeier, Joni	Continuing Education	Assistant Professor	\$4,398.00	State	7/9/13 – 8/8/13	.10	EDU 627-00W0	N/A
Irlmeier, Joni	Continuing Education	Assistant Professor	\$4,398.00	State	7/9/13 – 8/8/13	.10	EDU 647-00W0	N/A
Irlmeier, Joni	Educational Foundations and Leadership	Assistant Professor	\$3,518.00	State	7/9/13 – 8/12/13	n/a	Coordinator of Learning Communities	N/A
Jensen, Gwen	Continuing Education	Professor	\$4,891.00	State	6/4/13 – 7/8/13	.10	CNA 101-00W0	N/A
Karsky, Jason	Continuing Education	Professor	\$4,128.00	State	8/19/13 – 12/9/13	.10	CJA 320-SS80	N/A
Kietzmann, Glenn	Life Sciences	Professor	\$13,145.00	State	6/4/13 – 7/11/13	.233	BIO 220-0001/0002/0003	N/A
Kolbeck, Karl	Music	Assistant Professor	\$1,137.00	State	7/9/13 – 8/12/13	n/a	Organize and catalog instrumental music	N/A
Kufner, Brian	Continuing Education	Assistant Professor	\$3,370.00	State	8/21/13 – 12/4/13	.10	BUS 454-SS80	N/A
Kufner, Brian	Continuing Education	Assistant Professor	\$250.00	State	8/20/13 – 12/5/13	n/a	BUS 471-SST1; One distance education receive site	N/A
Lawrence, Gloria	Continuing Education	Professor	\$5,837.00	State	7/15-30/13	.10	PSY 406-SS80	N/A

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: September 6, 2013**

<b>RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Leeper, Mark	Continuing Education	Professor	\$4,288.00	State	8/22/13 – 12/5/13	.10	POS 420-SS80	N/A
Lindberg, Judith	Technology and Applied Sciences	Professor	\$5,996.00	State	5/13/13 – 8/12/13	.10	FCS Practicums and Internships	N/A
Lutt, Pat	Continuing Education	Professor	\$4,307.00	State	8/21/13 – 12/4/13	.10	BUS 370-SS80	N/A
Maas, Chad	Continuing Education	Assistant Professor	\$3,446.00	State	6/4/13 – 7/8/13	.10	PED 200-00W0	N/A
Maas, Chad	Health, Human Performance and Sport	Assistant Professor	\$3,446.00	State	5/13/13 – 8/12/13	.10	PED 489/493/589	N/A
Maas, Chad	Continuing Education	Assistant Professor	\$3,091.00	State	7/9/13 – 8/8/13	.10	PED 631-00W0	N/A
McCue, Robert	Life Sciences	Professor	\$3,659.00	State	7/9/13 – 8/12/13	.10	BIO 102-0001/0002	N/A
Meyer, Jeffrey	Continuing Education	Instructor	\$1,314.00	State	6/4/13 – 7/8/13	.067	PED 103-00W1	N/A
Miller, Kevin	Continuing Education	Associate Professor	\$3,955.00	State	8/19/13 – 12/13/13	.10	ITE 438-00W0	N/A
Murphy, Richard	Continuing Education	Instructor	\$3,053.00	State	6/4/13 – 7/8/13	.10	CNA 100-00W0	N/A
Murphy, Richard	Communication Arts	Instructor	\$1,970.00	State	6/5/13 – 7/11/13	.10	EPS 300-0003	N/A
Nelson, Jeryl	Business and Economics	Professor	\$4,545.00	State	8/16/13 – 12/17/13	n/a	Accreditation Self-Study	N/A
Nicholson, Lori	Computer Technology and Information Systems	Associate Professor	\$4,602.00	State	7/9/13 – 8/12/13	.10	CIS 454/554-00H0	N/A
Nicholson, Lori	Computer Technology and Information Systems	Associate Professor	\$4,602.00	State	7/9/13 – 8/12/13	.10	CSC 452/542-00H0	N/A
Nordstrom, Susan	Educational Foundations and Leadership	Assistant Professor	\$94.00	State	5/13/13 – 6/6/13	.033	Directed Study; EDU 335-0060	N/A
Nordstrom, Susan	Continuing Education	Assistant Professor	\$4,261.00	State	6/4/13 – 7/8/13	.10	EDU 604-00W0	N/A

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: September 6, 2013**

<b>RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Nordstrom, Susan	Continuing Education	Assistant Professor	\$4,261.00	State	6/4/13 – 7/8/13	.10	EDU 642-00W0	N/A
Ossian, James	Educational Foundations and Leadership	Professor	\$1,430.00	State	6/4/13 – 7/11/13	.10	Directed Study; EDU 693-0061	N/A
Ossian, James	Continuing Education	Professor	\$6,035.00	State	6/4-28/13	.10	EDU 730-00W0	N/A
Ossian, James	Continuing Education	Professor	\$6,035.00	State	6/4-28/13	.10	EDU 730-00W1	N/A
Parker, Charles	Continuing Education	Professor	\$5,771.00	State	7/9/13 – 8/8/13	.10	EPS 300-00W0	N/A
Parker, Charles	Continuing Education	Professor	\$4,348.00	State	8/19/13 – 12/13/13	.10	BUS 650-00W1	N/A
Pearcy, Shawn	Life Sciences	Professor	\$8,411.00	State	7/9/13 – 8/12/13	.133	BIO 340-0001/0002	N/A
Pease, Craig	Continuing Education	Assistant Professor	\$4,877.00	State	6/4-28/13	.10	EDU 654-00W0	N/A
Pease, Craig	Continuing Education	Assistant Professor	\$4,877.00	State	6/4-28/13	.10	EDU 654-00W1	N/A
Pease, Craig	Educational Foundations and Leadership	Assistant Professor	\$1,072.00	State	6/4/13 – 7/11/13	.10	Directed Study; EDU 693-0060	N/A
Piersanti, Joshua	Continuing Education	Assistant Professor	\$2,782.00	State	8/19/13 – 12/13/13	.10	ART 102-00W0	N/A
Ras, Gerard	Continuing Education	Associate Professor	\$3,948.00	State	8/19/13 – 12/13/13	.10	BUS 651-00W0	N/A
Renzelman, John	Educational Foundations and Leadership	Professor	\$358.00	State	6/4/13 – 7/11/13	.10	Directed Study; EDU 693-0063	N/A
Renzelman, John	Continuing Education	Professor	\$7,910.00	State	6/4/13 – 7/8/13	.10	ITE 610-00W0; Salary correction from June 2013 Board Report.	N/A
Ronnow, Gretchen	Continuing Education	Professor	\$5,544.00	State	6/4/13 – 7/8/13	.10	ENG 250-00W0	N/A
Ronnow, Gretchen	Language and Literature	Professor	\$358.00	State	6/4/13 – 7/11/13	.10	Directed Study; ENG 655-0060	N/A

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: September 6, 2013**

<b>RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Ronnow, Gretchen	Continuing Education	Professor	\$4,525.00	State	8/19/13 – 12/13/13	.10	ENG 527-00W0	N/A
Sharer, Tim	Educational Foundations and Leadership	Professor	\$5,812.00 (salary change from 6/25/2013 Board Report)	State	5/13/13 – 6/6/13	n/a	NENTA Release	N/A
Sharer, Tim	Educational Foundations and Leadership	Professor	\$5,812.00	State	6/4/13 – 7/11/13	n/a	Director of Graduate Studies	N/A
Smith, Douglass	Continuing Education	Assistant Professor	\$4,125.00	State	7/9/13 – 8/8/13	.10	CIS 430-00W0	N/A
Smith, Douglass	Continuing Education	Assistant Professor	\$4,125.00	State	7/9/13 – 8/8/13	.10	CIS 430-00W1	N/A
Sweetland, Robert	Continuing Education	Professor	\$7,692.00	State	6/4/13 – 7/8/13	.10	EDU 600-00W0	N/A
Vander Weil, Greg	Technology and Applied Science	Assistant Professor	\$2,053.00	State	8/17/12 – 12/18/12	.055	ITE 105-0001	N/A
Vander Weil, Greg	Technology and Applied Science	Assistant Professor	\$816.00	State	1/7/13 – 5/8/13	.022	ITE 105-0001	N/A
Walker, Karen	Sociology, Psychology and Criminal Justice	Professor	\$4,998.00	State	7/9/13 – 8/12/13	.10	PSY 316-0001	N/A
Walker, Karen	Continuing Education	Professor	\$4,079.00	State	8/19/13 – 12/13/13	.10	PSY 435/535-00W0	N/A
Weixelman, Joseph	Continuing Education	Assistant Professor	\$4,774.00	State	7/9/13 – 8/8/13	.10	HIS 660-0080	N/A
Whitt, Deborah	Communication Arts	Professor	\$563.00	State	6/4/13 – 7/11/13	.10	Directed Study; CNA 375-0060	N/A
Whitt, Deborah	Communication Arts	Professor	\$3,500.00	State	8/16/13 – 5/14/14	n/a	Director of Honors Program	N/A
Willis, Keith	Counseling and Special Education	Professor	\$3,221.00	State	5/13/13 – 8/12/13	n/a	CSL 697-00H0/H1/H2	N/A
Willis, Keith	Continuing Education	Professor	\$5,797.00	State	7/9/13 – 8/8/13	.10	CSL 447/557-00W0	N/A
Worner, Greg	Continuing Education	Interim Lecturer	\$2,410.00	State	8/20/13 – 12/10/13	.10	EPS 300-SS80	N/A
Young, Todd	Physical Sciences and Mathematics	Professor	\$2,814.00	State	6/4/13 – 7/11/13	.10	EPS 300-0002	N/A

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: September 6, 2013**

<b>NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Adkins-Miller, Angela	Language and Literature	N/A	\$6,795.00	State	8/16/13 – 12/17/13	.30	ENG 102-0003, ENG 102-0008, ENG 102-0009	Special
Albrecht, Richard	Continuing Education	N/A	\$220.00	State	7/12/13	.033	EDU 568-0091	Special
Arlt, Darron	Continuing Education	N/A	\$2,265.00	State	8/19/13 – 12/13/13	.10	EDU 250-00W1	Special
Beach, Gerald	Continuing Education	N/A	\$360.00	State	6/4/13 – 7/8/13	.10	EDU 786-00W0	Special
Beach, Gerald	Continuing Education	N/A	\$360.00	State	6/4/13 – 7/8/13	.10	EDU 790-00W0	Special
Beair, Misty	Continuing Education	N/A	\$2,370.00	State	7/9/13 – 8/8/13	.10	SPD 611-00W0	Special
Beair, Misty	Counseling and Special Education	N/A	\$1,510.00	State	8/16/13 – 12/17/13	.067	SPD 260-0001	Special
Begenchev, Mike	Language and Literature	N/A	\$2,265.00	State	8/16/13 – 12/17/13	.10	ENG 102-0016	Special
Blomenkamp, Jean	Continuing Education	N/A	\$1,510.00	State	8/19/13 – 12/13/13	.067	EDU 217-00W0	Special
Blomenkamp, Jean	Continuing Education	N/A	\$1,510.00	State	8/19/13 – 12/13/13	.067	EDU 217-00W1	Special
Bode, Liane	Counseling and Special Education	N/A	\$1,580.00	State	7/9/13 – 8/12/13	.067	CSL 641-0001	Special
Boyer, Chad	Continuing Education	N/A	\$5,550.00	State	8/19/13 – 12/13/13	n/a	Administration #3 Community of Learning	Special
Bowman, Judith	Language and Literature	N/A	\$2,265.00	State	8/16/13 – 12/17/13	.10	ENG 102-0019	Special
Brasch, Stacy	Continuing Education	N/A	\$2,415.00	State	8/19/13 – 12/13/13	.10	BUS 620-00W1	Special
Buck, Lindsay	Continuing Education	N/A	\$1,080.00	State	7/9/13 – 8/8/13	.10	EDU 636-00W0	Special
Calkin, Lauren	Music	N/A	\$635.00	State	8/16/13 – 12/17/13	n/a	Assist with Marching Band	Special
Carson, Tammy	Counseling and Special Education	N/A	\$1,580.00	State	7/9/13 – 8/12/13	.067	CSL 643-0001	Special
Curtiss, James	Continuing Education	N/A	\$2,370.00	State	7/9/13 – 8/8/13	.10	EDU 626-00W0	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: September 6, 2013**

<b>NON-RANKED FACULTY</b> (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Curtiss, James	Continuing Education	N/A	\$2,265.00	State	8/19/13 – 12/13/13	.10	EDU 250-00W0	Special
Curtiss, James	Continuing Education	N/A	\$2,415.00	State	8/19/13 – 12/13/13	.10	EDU 626-00W0	Special
Dion, Lora	Counseling Center	N/A	\$3,020.00	State	8/16/13 – 12/17/13	n/a	Writing Help Desk	Special
Dolesh, Dawn	Language and Literature	N/A	\$6,795.00	State	8/16/13 – 12/17/13	.30	ENG 102-0012, ENG 102-0013, ENG 102-0017	Special
Dorcey, Jean	Counseling and Special Education	N/A	\$300.00	State	5/13/13 – 7/8/13	.10	Directed Study; SPD 353-0060	Special
Dorcey, Jean	Counseling and Special Education	N/A	\$2,265.00	State	8/16/13 – 12/17/13	.10	SPD 402-0001	Special
Dorcey, Jean M.	Counseling and Special Education	N/A	\$600.00	State	6/4/13 – 7/11/13	.10	Directed Study; SPD 431-0060	Special
Fick, Kathy	Language and Literature	N/A	\$2,220.00	State	6/4/13 – 7/8/13	.10	MLC 110-0001	Special
Fick, Kathy	Language and Literature	N/A	\$6,795.00	State	8/16/13 – 12/17/13	.30	MLC 110-0001, MLC 110-0002, MLC 120-0001	Special
Fillipi, Sherri	Continuing Education	N/A	\$5,550.00	State	8/19/13 – 12/13/13	n/a	Administration #3 Community of Learning	Special
Gray, Tricia	Continuing Education	N/A	\$5,550.00	State	8/19/13 – 12/13/13	n/a	South Sioux City #11 Community of Learning	Special
Haas, Mary	Art and Design	N/A	\$4,530.00	State	8/16/13 – 12/17/13	.20	ART 102-0001, ART 102-0002	Special
Hansen, Mary	Educational Foundations and Leadership	N/A	\$6,795.00	State	8/16/13 – 12/17/13	.30	EDU 110-0001, EDU 110-0002, EDU 110-0003, EDU 275-0004, EDU 275-0006	Special
Hanson, Cynthia	Continuing Education	N/A	\$2,220.00	State	7/9/13 – 8/8/13	.10	BUS 408-00W1	Special
Hanson, Cynthia	Continuing Education	N/A	\$2,265.00	State	8/20/13 – 12/10/13	.10	BUS 408-SS80	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: September 6, 2013**

<b>NON-RANKED FACULTY</b> (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Hanson, Cynthia	Continuing Education	N/A	\$2,265.00	State	8/22/13 – 12/5/13	.10	BUS 455-SS80	Special
Heaton, Brett	Continuing Education	N/A	\$755.00	State	8/21/13 – 12/4/13	.033	EDU 435-SS80	Special
Heggestad, Susan	Art and Design	N/A	\$4,530.00	State	8/16/13 – 12/17/13	.20	ART 102-0007, ART 102-0008	Special
Hepworth, Matthew	Art and Design	N/A	\$2,265.00	State	8/16/13 – 12/17/13	.10	ART 102-0005	Special
Hill, Amy	Continuing Education	N/A	\$2,265.00	State	8/19/13 – 12/13/13	.10	EDU 302-00W0	Special
Hix, Dave	Continuing Education	N/A	\$755.00	State	8/21/13 – 9/18/13	.033	HSC 345-0080	Special
Hix, Dave	Continuing Education	N/A	\$755.00	State	9/25/13 – 10/23/13	.033	HSC 345-0081	Special
Hochstein, Dale	Educational Foundations and Leadership	N/A	\$2,265.00	State	8/16/13 – 12/17/13	.10	EDU 406-00H1	Special
Hoelsing, Dan	Continuing Education	N/A	\$2,370.00	State	7/9/13 – 8/2/13	.10	EDU 725-00W0	Special
Hoelsing, Dan	Continuing Education	N/A	\$2,370.00	State	7/9/13 – 8/2/13	.10	EDU 740-00W0	Special
Hovland, Mary Anne	Continuing Education	N/A	\$5,550.00	State	8/19/13 – 12/13/13	n/a	Fremont #7 Community of Learning	Special
Janssen, Marci	Counseling and Special Education	N/A	\$2,265.00	State	8/16/13 – 12/17/13	.10	SPD 160-0002	Special
Jeffries, Curt	Music	N/A	\$6,795.00	State	8/16/13 – 12/17/13	.30	MUS 110-0001, MUS 110-0002, MUS 110-0003	Special
Jensen, Carrie	Music	N/A	\$2,265.00	State	8/16/13 – 12/17/13	.10	MUS 101-0008	Special
Jindra, Rhonda	Educational Foundations and Leadership	N/A	\$2,265.00	State	8/16/13 – 12/17/13	.10	EDU 406-00H0	Special
Johnson, Brian	Continuing Education	N/A	\$5,550.00	State	8/19/13 – 12/13/13	n/a	South Sioux City #11 Community of Learning	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: September 6, 2013**

<b>NON-RANKED FACULTY</b> (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Kleve, Nicholas	Continuing Education	N/A	\$2,265.00	State	8/22/13 – 12/5/13	.10	EDU 332-SS80	Special
Kolbo, Beth	Continuing Education	N/A	\$2,265.00	State	8/22/13 – 12/5/13	.10	EDU 431-SS80	Special
Kolterman, Trisha	Business and Economics	N/A	\$4,350.00	State	8/16/13 – 12/17/13	.20	BUS 124-0002, BUS 124-0003	Special
Kosak, Jerry	Continuing Education	N/A	\$755.00	State	8/19/13 – 12/13/13	.033	MUS 196-00W0	Special
Kryger, Sharon	Continuing Education	N/A	\$2,370.00	State	7/9/13 – 8/8/13	.10	EDU 603-00W1	Special
Kryger, Sharon	Continuing Education	N/A	\$2,370.00	State	7/9/13 – 8/8/13	.10	EDU 603-00W2	Special
Kuyper, Julia	Continuing Education	N/A	\$2,415.00	State	8/19/13 – 12/13/13	.10	BUS 690-00W0	Special
Lechner, Becky	Continuing Education	N/A	\$2,220.00	State	6/10-14/13	.10	EDU 568-0084	Special
Lechner, Becky	Continuing Education	N/A	\$2,220.00	State	6/17-21/13	.10	EDU 568-00H0	Special
Lutt, Robin	Continuing Education	N/A	\$2,265.00	State	8/19/13 – 12/13/13	.10	PED 250-00W0	Special
McKenna, Timothy	Continuing Education	N/A	\$2,265.00	State	8/19/13 – 12/13/13	.10	CNA 100-00W0	Special
Miller, Rebecca	Educational Foundations and Leadership	N/A	\$3,020.00	State	8/16/13 – 12/17/13	.133	EDU 320-0001, EDU 320-0002	Special
Milliken, Ann	Language and Literature	N/A	\$2,265.00	State	8/16/13 – 12/17/13	.10	ENG 102-0020	Special
Niemann, Jill	Educational Foundations and Leadership	N/A	\$2,265.00	State	8/16/13 – 12/17/13	.10	EDU 423-0002	Special
O'Leary, Jed	Continuing Education	N/A	\$2,265.00	State	8/19/13 – 12/13/13	.10	MUS 110-00W0	Special
Pitkin, Chad	Health, Human Performance and Sport	N/A	\$5,000.00 + 18 hours tuition waiver	State	8/16/13 – 5/14/13	.25	Declined offer	N/A



**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: September 6, 2013**

<b>NON-RANKED FACULTY</b> (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Przymus, Steve	Continuing Education	N/A	\$1,575.00	State	6/3-13/13	.10	EDU 416/516-0080	Special
Quist, Naoma	General Studies	N/A	\$4,530.00	State	8/16/13 – 12/17/13	.20	GST 110-0010, GST 110-0011, GST 110-0012	Special
Raab, Klaus	Language and Literature	N/A	\$2,265.00	State	8/16/13 – 12/17/13	.10	GER 110-0001	Special
Rahn, Kelli	Continuing Education	N/A	\$2,265.00	State	8/20/13 – 12/10/13	.10	EDU 406-SS80	Special
Redden, Molly	Health, Human Performance and Sport	N/A	\$2,265.00	State	8/16/13 – 12/17/13	.10	PED 207-0001	Special
Ringenberg, Carol	Continuing Education	N/A	\$2,220.00	State	7/14-19/13	.10	EDU 568-0096	Special
Roff, Tom	Continuing Education	N/A	\$5,550.00	State	8/19/13 – 12/13/13	n/a	Fremont #7 Community of Learning	Special
Rotter-Hansen, Cynthia	Continuing Education	N/A	\$2,370.00	State	7/9/13 – 8/8/13	.10	EDU 658-00W0	Special
Rotter-Hansen, Cynthia	Continuing Education	N/A	\$2,370.00	State	7/9/13 – 8/8/13	.10	EDU 658-00W1	Special
Rudloff, Beata	Continuing Education	N/A	\$5,550.00	State	8/19/13 – 12/13/13	n/a	South Sioux City #10 Community of Learning	Special
Ruskamp, Lori	Educational Foundations and Leadership	n/A	\$2,265.00	State	8/16/13 – 12/17/13	.10	EDU 423-0001	Special
Salanitro, Alfred	Continuing Education	N/A	\$2,265.00	State	8/19/13 – 12/13/13	.10	CNA 101-00W0	Special
Schmitz, Dennis	Continuing Education	N/A	\$5,550.00	State	8/19/13 – 12/13/13	n/a	Administration #3 Community of Learning	Special
Schmitz, Janet	Language and Literature	N/A	\$2,265.00	State	8/16/13 – 12/17/13	.10	FRE 110-0001	Special
Schroeder, Catherine	Communication Arts	N/A	\$2,265.00	State	8/16/13 – 12/17/13	.10	CNA 451/551	Special
Sieh, Michael	Continuing Education	N/A	\$2,370.00	State	7/9/13 – 8/2/13	.10	EDU 655-00W0	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: September 6, 2013**

<b>NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Sieh, Michael	Continuing Education	N/A	\$2,370.00	State	7/9/13 – 8/2/13	.10	EDU 655-00W1	Special
Sok, Paul	Health, Human Performance and Sport	N/A	\$2,265.00	State	8/16/13 – 12/17/13	.10	PED 314-0001	Special
Stahr, Margaret	Continuing Education	N/A	\$330.00	State	7/8-22/13	.10	EDU 568-0092	Special
Stahr, Margaret	Continuing Education	N/A	\$1,650.00	State	7/15-19/13	.10	EDU 568-0093	Special
Tramontina, Peggy	Continuing Education	N/A	\$2,265.00	State	8/21/13 – 12/4/13	.10	EDU 430-SS80	Special
Tucker, Anne	Continuing Education	N/A	\$740.00	State	6/4/13 – 7/8/13	.033	EDU 457/557-00W2	Special
Tucker, Anne	Continuing Education	N/A	\$755.00	State	8/19/13 – 10/11/13	.033	EDU 457/557-00W0	Special
Tucker, Anne	Continuing Education	N/A	\$755.00	State	8/19/13 – 10/11/13	.033	EDU 457/557-00W1	Special
Tucker, Anne	Continuing Education	N/A	\$755.00	State	10/16/13 – 12/13/13	.033	EDU 457/557-00W2	Special
Uhl, Steven	Continuing Education	N/A	\$2,265.00	State	8/19/13 – 12/9/13	.10	BUS 347-SS80	Special
Vander Weil, Zoe	Communication Arts	N/A	\$2,265.00	State	8/16/13 – 12/17/13	.10	CNA 100-0001	Special
von Glan, Leroy	Art and Design	N/A	\$5,285.00	State	8/16/13 – 12/17/13	.20	ART 351-0001, ART 451-0001, Ceramic Tech	Special
Weber, Brad	Music	N/A	\$3,398.00	State	8/16/13 – 12/17/13	.150	MUS 110-0007, MUS 128/328, MUS 136-0001	Special
White, Mike	Communication Arts	N/A	\$6,795.00	State	8/16/13 – 12/17/13	.30	CNA 100-0008, CNA 100-0011, CNA 100-0012	Special
Widner, Jennifer	Educational Foundations and Leadership	N/A	\$2,265.00	State	8/16/13 – 12/17/13	.10	EDU 341-0002	Special
Wolfe, Diane	Continuing Education	N/A	\$1,650.00	State	6/4/13 – 7/8/13	.10	EDU 568-00W0	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: September 6, 2013**

<b>NON-RANKED FACULTY</b> (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Wolfe, Diane	Continuing Education	N/A	\$1,320.00	State	6/4/13 – 7/8/13	.10	EDU 568-00W1	Special
Wolfe, Diane	Continuing Education	N/A	\$2,370.00	State	7/9/13 – 8/8/13	.10	EDU 696-00W0	Special
Wolfe, Diane	Continuing Education	N/A	\$2,370.00	State	7/9/13 – 8/8/13	.10	HIS 696-00H0	Special
Wulf, Jerad	Continuing Education	N/A	\$2,265.00	State	8/21/13 – 12/4/13	.10	EDU 340-SS80	Special
Wulf, Jerad	Continuing Education	N/A	\$5,550.00	State	8/19/13 – 12/13/13	n/a	South Sioux City #10 Community of Learning	Special
Zach, Angela	Counseling and Special Education	N/A	\$2,265.00	State	8/16/13 – 12/17/13	.10	SPD 252-0001	Special
Zavada, Maria	Continuing Education	N/A	\$2,220.00	State	7/9/13 – 8/8/13	.10	PHI 101-00W0	Special
Zavada, Maria	Language and Literature	N/A	\$2,265.00	State	8/16/13 – 12/17/13	.10	PHI 101-0002	Special
Zavada, Maria	Continuing Education	N/A	\$2,265.00	State	8/19/13 – 12/13/13	.10	PHI 105-00W0	Special
Zavadil, Dennis	Physical Sciences and Mathematics	N/A	\$4,530.00	State	8/16/13 – 12/17/13	.20	MAT 105-0001, MAT 105-0002	Special
Zediker, Heather	Continuing Education	N/A	\$2,265.00	State	8/19/13 – 12/9/13	.10	EDU 432-SS80	Special

<b>NON-UNIONIZED PROFESSIONAL STAFF</b> (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Edholm, Derek	Athletics – Football	N/A	\$5,000.00 + 18 hours tuition waiver	State	8/1/13 – 5/14/14	.25	Graduate Assistant	Special
Herdman, Andrew	Athletics – Athletic Trainer	N/A	\$5,000.00 + 18 hours tuition waiver	State	8/1/13 – 5/14/14	.25	Graduate Assistant	Special
Kociolek, Raymond	Athletics – Athletic Trainer	N/A	\$5,000.00 + 18 hours tuition waiver	State	8/1/13 – 5/14/14	.25	Graduate Assistant	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: September 6, 2013**

<b>NON-UNIONIZED PROFESSIONAL STAFF</b> (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Merrigan, Josh	Coaching Assistant, Baseball	N/A	\$15,000.00	State	9/1/13 – 5/31/14	.375	Interim Appointment	Special
Ritter, Alison	Athletics – Softball	N/A	\$5,000.00 + 18 hours tuition waiver	State	8/15/13 – 5/14/14	.25	Graduate Assistant	Special
Shelby, Amry	Athletics – Men's Basketball	N/A	\$5,000.00 + 18 hours tuition waiver	State	8/15/13 – 5/14/14	.25	Graduate Assistant	Special
Volk, David	Athletics – Football	N/A	\$5,000.00 + 18 hours tuition waiver	State	8/1/13 – 5/14/14	.25	Graduate Assistant	Special
Wells, Thomas	Athletics – Football	N/A	\$5,000.00 + 18 hours tuition waiver	State	8/1/13 – 5/14/14	.25	Graduate Assistant	Special

<b>UNIONIZED SUPPORT STAFF</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Chase, Debra	Office Assistant II	N/A	\$450.00	Revenue Bond	5/16-31/13	N/A	Additional duties due to resignation of Director of Student Activities and Student Center	N/A
Hobza, Cathy	Office Assistant II	N/A	\$2,356.42/mo.	State	5/20/02 – 7/31/13	1.0	Resignation	N/A
Jacobsen, Renee	Facility Operations Assistant	N/A	\$2,353.33/mo.	State	6/1/13	1.0	New Title/Salary	N/A
Jacobsen, Renee	Facility Operations Assistant	N/A	\$2,400.42/mo.	State	7/1/13	1.0	Correction to salary	N/A
Jensen, Karla	Office Assistant II	N/A	\$2,078.00	State	9/21/12 – 8/14/13	1.0	Resignation	N/A
Sebade, Rhonda	Office Assistant III; Continuing Education	N/A	\$2,265.00	State	8/19/13 – 12/9/13	.10	CIS 130-00W0	Special

## REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Wayne State College

MEETING DATE: September 6, 2013

NON-UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Mostek, Denise	Office Assistant IV	N/A	\$1,045.00/mo.	State	6/1-30/13	1.0	Additional duties assist in School of Natural and Social Sciences	N/A

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR  
NEBRASKA STATE COLLEGE SYSTEM OFFICE**

**MEETING DATE:** September 6, 2013

<b>NON-UNIONIZED PROFESSIONAL STAFF</b> (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Podobnik, Lois	Associate Vice Chancellor for Academic Planning & Partnerships	N/A	\$44,000	State	8/1/12-7/31/13	0.625	Resignation	NA
Yagil, Oren	Associate Vice Chancellor for Academic Planning & Partnerships	N/A	\$110,000 (prorated)	State	8/5/13-6/30/14	1.0	New Hire	Special

**ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL**

September 6, 2013

---

**INFORMATION ONLY: NSCS Student and Employee Demographic Report**

---

The NSCS Student and Employee Demographic reports, with comparative data, are provided to the Board for information.

The Board previously requested annual demographic reports for students and employees in the System. The reports note comparison data from 2010 and 2011.

**ATTACHMENTS:**

- Student Demographic Report Fall 2012 (PDF)
- Employee Demographic Profile Report - BK (PDF)

### FALL 2012 STUDENT DEMOGRAPHIC REPORT (UNDERGRADUATE/GRADUATE)

	FEMALE	MALE	AMERICAN INDIAN OR ALASKAN NATIVE	BLACK OR AFRICAN AMERICAN	ASIAN	NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER	WHITE	HISPANIC	TWO OR MORE RACES	OTHER	UNKNOWN ETHNICITY
CSC	1,729	1,265	52	116	40	14	2,443	106	8	38	177
PSC	1,398	992	20	122	22	6	1,802	67	40	-	311
WSC	2,047	1,508	24	91	12	3	2,737	187	48	17	436
<b>TOTAL</b>	<b>5,174</b>	<b>3,765</b>	<b>96</b>	<b>329</b>	<b>74</b>	<b>23</b>	<b>6,982</b>	<b>360</b>	<b>96</b>	<b>55</b>	<b>924</b>

<b>TOTAL Fall 2011</b>	5,039	3,687	92	277	71	16	6,949	343	108	78	792
<b>TOTAL Fall 2010</b>	5,158	3,688	74	223	62	13	7,240	301	106	59	768

Source: IPEDS Student Enrollment 2012 (Full and Part Time )



**FALL 2012 EMPLOYEE PROFILE**

	FEMALE	MALE	AMERICAN INDIAN OR ALASKAN NATIVE	ASIAN	BLACK OR AFRICAN AMERICAN	HISPANIC/ LATINO	NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER	WHITE	TWO OR MORE RACES	UNKNOWN
CSC	211	170	2	5	3	5	4	356	-	6
PSC	125	113	4	3	2	4	-	214	-	11
WSC	378	251	1	3	11	8	-	606	-	-
SO	8	2	-	-	-	-	-	10	-	-
<b>TOTAL</b>	<b>722</b>	<b>536</b>	<b>7</b>	<b>11</b>	<b>16</b>	<b>17</b>	<b>4</b>	<b>1,186</b>	<b>0</b>	<b>17</b>

Source: SAP Query (Active, Monthly Employees - Fall 2012)

<b>TOTAL Fall 2011</b>	648	511	5	6	18	NA	5	1,107	0	18
<b>TOTAL Fall 2010</b>	658	518	6	10	16	NA	4	1,124	0	16

**ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL**

September 6, 2013

---

---

**INFORMATION ONLY:      Foundation Employee Compensation Reports**

---

The WSC Foundation employee salary report for 2013-2014 is attached as an information item.

**ATTACHMENTS:**

- WSC Foundation Salaries (PDF)

## WAYNE STATE COLLEGE FOUNDATION

09/06/13

Employee Name	Rank or Position Title	FTE	2012-2013 Salary Base	Salary increase	Adjustments		2013-2014 Total Annual Salary	% Increase	NOTES
					Degree	Other			
<b><u>Professional Staff (Non-Union) -- Non-State Supported Positions (Restricted)</u></b>									
Armstrong, Kevin	Director Planned Giving	1.000	49,510	1,990			51,500	4.02%	P2
Conner, Phyllis	VP Development/Exec Dir. WSF	1.000	113,221	3,264			116,485	2.88%	
Jammer, Susan	Controller	0.090	3,938	371			4,309	9.42%	
Lundahl, Deborah	Director Development/Alumni Rel	1.000	49,510	1,990			51,500	4.02%	
TOTAL		3.090	216,179	7,615	0	0	223,794		
<b><u>Support Staff (Non-Union) -- Non-State Support Positions (Restricted)</u></b>									
Bebee, Lori	Office Assistant I	1.000	20,793	416			21,209	2.00%	
		1.000	20,793	416	0	0	21,209		

## NOTES

P1 = recognition of change in job title or responsibilities  
P2 = position split between state and non-state support  
P3 = part-time position  
P4 = employee on leave of absence  
P5 = temporary/interim appointment  
P6 = new appointment

Attachment: WSC Foundation Salaries (1039 : Foundation Employee Compensation Reports)

## ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL

September 6, 2013

**INFORMATION ONLY: Instructional Load Reports**

Spring 2013 instructional load reports from each College, not requiring Board approval, are provided for information.

The following table summarizes the information regarding student credit hour production and FTE faculty. As you will note, student credit hour production has increased 0.45%, FTE faculty has increased 7.75% and student credit hour/FTE faculty has decreased 6.07%.

Criterion	College	Spring 2013				Spring 2012
		Undergraduate	Graduate	Total	System Total	System Total
<b>Student Credit Hour Production</b>	Chadron	26,899	3,363	30,262	92,708	92,296
	Peru	20,946	1,293	22,239		
	Wayne	37,392	2,815	40,207		
	<b>Total</b>	<b>85,237</b>	<b>7,471</b>	<b>92,708</b>		
<b>Total FTE Faculty</b>	Chadron	91.60	18.50	110.10	400.39	371.6
	Peru	117.00	8.00	125.00		
	Wayne	146.96	18.33	165.29		
	<b>Total</b>	<b>355.56</b>	<b>44.83</b>	<b>400.39</b>		
<b>Student Credit Hour/FTE Faculty</b>	Chadron	293.66	181.78	274.86	UG Avg: 242	UG Avg: 257
	Peru	179.03	161.63	177.91	Grad Avg: 166	Grad Avg: 174
	Wayne	254.44	153.57	243.25	AVG: 232	Avg: 247
	<b>Average</b>	<b>242.37</b>	<b>165.66</b>	<b>232.01</b>		
<b>FTE Students/FTE Faculty</b>	Chadron	19.57	15.14	-	20/15	19/14
	Peru	11.93	13.50	-	12/14.	15/14
	Wayne	16.96	12.82	-	17/13	18/16

**ATTACHMENTS:**

- CSC InstructionalLoadReportUpdatedForm-Spring2013-7-30-2013 (PDF)
- PSC Spring 2013 Instructional Load Report (PDF)
- WSC Instructional Load Report-Spring 2013 (PDF)

<b>STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	8,543	10,713	19,256	2,598	21,854
SCH Production (Adjunct/Part-Time)	4,641	2,541	7,182	765	7,947
SCH Production (Graduate Assistant)	461		461	0	461
Total SCH Production	13,645	13,254	26,899	3,363	30,262

<b>DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	9.7	15.4	25.1	7.2	32.3
Associate Professor	8.8	9.2	18.0	4.1	22.1
Assistant Professor	10.0	11.4	21.4	4.3	25.7
Instructor	1.7	2.2	3.9		3.9
Lecturer	0.8	0.3	1.1		1.1
Adjunct/Part-Time	12.0	5.7	17.7	2.7	20.4
Professional Staff	1.3	1.6	2.9	0.1	3.0
Graduate Assistant	1.5	0.0	1.5	0.1	1.6
Total FTE Faculty	45.8	45.8	91.6	18.5	110.1
Total Headcount Faculty					162
FTE Students	910	884	1,793	280	2,073

<b>DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	25.1	25.2	50.3	3.5	53.8
FTE Adjunct/Part-Time -- On-Campus*	7.2	3.4	10.6	0.2	10.8
FTE Graduate Assistant -- On-Campus*	1.5	0.0	1.5	0.0	1.5
SCH Production -- On-Campus*	9,663	7,434	17,097	179	17,276
FTE Ranked Faculty -- Off-Campus**	0.3	1.1	1.4	0.3	1.7
FTE Adjunct/Part-Time -- Off-Campus**	0.3	0.8	1.1	0.7	1.8
FTE Graduate Assistant -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
SCH Production -- Off-Campus**	283	263	546	192	738

<b>DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-Online/Hybrid***	4.8	11.9	16.7	11.8	28.5
FTE Adjunct/Part-Time-Online/Hybrid***	6.6	3.4	10.0	2.0	12.0
FTE Graduate Assistant-Online/Hybrid***	0.0	0.0	0.0	0.0	0.0
SCH Production - Online/Hybrid***	3,420	5,269	8,689	2,928	11,617
FTE Ranked Faculty-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Adjunct/Part-Time-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Graduate Assistant-Other Asynch****	0.0	0.0	0.0	0.0	0.0
SCH Production-Other Asynch****	279	288	567	64	631

<b>PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	276	278	277	167	257
SCH/FTE Adjunct/Part-Time	387	446	406	283	390
SCH/FTE Graduate Assistant	307	0	307	0	288
Total SCH/FTE Faculty	298	289	294	182	275
FTE Student/FTE Ranked Faculty	18	19	18	14	18
FTE Student/FTE Adjunct/Part-Time	26	30	27	24	27
FTE Student/FTE Graduate Assistant	20	0	20	0	19
Total FTE Student/FTE Faculty	19.86	19.29	19.58	15.15	18.83

\*Face-to-face at each of the respective institutions

\*\*Remote campus locations, traditional format, interactive distance learning originating from off-campus location

\*\*\*At least 50% or more of delivery is by internet

\*\*\*\*CD, video

Revised: Aug. 2002, July 2007

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	4,852	6,084	10,936	783	11,719
SCH Production (Adjunct/Part-Time)	7,244	2,720	9,964	510	10,474
SCH Production (Graduate Assistant)	46	0	46	0	46
Total SCH Production	12,142	8,804	20,946	1,293	22,239
DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	5.5	8.1	13.6	1.3	14.9
Associate Professor	2.0	5.2	7.2	0.7	7.8
Assistant Professor	5.5	8.6	14.1	2.3	16.4
Instructor	5.5	10.0	15.5	0.0	15.5
Lecturer	0.0	0.0	0.0	0.0	0.0
Adjunct/Part-Time	41.6	24.8	66.3	3.7	70.0
Graduate Assistant	0.3	0.0	0.3	0.0	0.3
Total FTE Faculty	60.4	56.6	117.0	8.0	125.0
Total Headcount Faculty					186
FTE Students	809	587	1396	108	1504
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	14.5	20.7	35.2	0.0	35.2
FTE Adjunct/Part-Time -- On-Campus*	2.6	2.3	4.9	0.0	4.9
FTE Graduate Assistant -- On-Campus*	0.3	0.0	0.3	0.0	0.3
SCH Production -- On-Campus*	4,482	3,548	8,030	0	8,030
FTE Ranked Faculty -- Off-Campus**	0.3	0.2	0.4	0.0	0.4
FTE Adjunct/Part-Time -- Off-Campus**	29.8	18.3	48.2	0.2	48.4
FTE Graduate Assistant -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
SCH Production -- Off-Campus**	3,826	844	4,670	10	4,680
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-OnLine/Hybrid***	3.8	11.0	14.8	4.3	19.1
FTE Adjunct/Part-Time-OnLine/Hybrid***	9.2	4.1	13.3	3.4	16.7
FTE Graduate Assistant-OnLine/Hybrid***	0.0	0.0	0.0	0.0	0.0
SCH Production - OnLine/Hybrid***	3,885	4,308	8,193	1,336	9,529
FTE Ranked Faculty-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Adjunct/Part-Time-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Graduate Assistant-Other Asynch****	0.0	0.0	0.0	0.0	0.0
SCH Production-Other Asynch****	0	0	0	0	0
PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	262	191	217	181	214
SCH/FTE Adjunct/Part-Time	174	110	150	139	150
SCH/FTE Graduate Assistant	138	0	138	0	138
Total SCH/FTE Faculty	201	156	179	162	178
FTE Student/FTE Ranked Faculty	17	13	14	15	15
FTE Student/FTE Adjunct/Part-Time	12	7	10	12	10
FTE Student/FTE Graduate Assistant	9	0	9	0	9
Total FTE Student/FTE Faculty	13	10	12	13	12

\*Face-to-face at each of the respective institutions

\*\*Remote campus locations, traditional format, interactive distance learning originating from off-campus location

\*\*\*At least 50% or more of delivery is by internet

\*\*\*\*CD, video

<b>STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	14,092.5	13,774.0	27,866.5	1,503.0	29,369.5
SCH Production (Adjunct/Part-Time)	5,167.5	3,588.0	8,755.5	1,312.0	10,067.5
SCH Production (Graduate Assistant)	742.0	28.0	770.0	0.0	770.0
Total SCH Production	20,002.0	17,390.0	37,392.0	2,815.0	40,207.0
<b>DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	20.92	31.00	51.92	5.67	57.59
Associate Professor	9.75	12.58	22.33	0.67	23.00
Assistant Professor	11.87	10.96	22.83	0.66	23.49
Instructor	6.92	3.17	10.09	0.33	10.42
Adjunct/Part-Time	19.71	17.21	36.92	11.00	47.92
Graduate Assistant	2.71	0.16	2.87	0.00	2.87
Total FTE Faculty	71.88	75.08	146.96	18.33	165.29
Total Headcount Faculty					235
FTE Students	1333	1159	2493	235	2727
<b>DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	47.71	51.79	99.50	0.44	99.94
FTE Adjunct/Part-Time -- On-Campus*	16.04	12.54	28.58	0.33	28.91
FTE Graduate Assistant -- On-Campus*	2.71	0.16	2.87	0.00	2.87
SCH Production -- On-Campus*	18,863	15,560	34,423	326	34,749
FTE Ranked Faculty -- Off-Campus**	0.00	3.00	3.00	0.00	3.00
FTE Adjunct/Part-Time -- Off-Campus**	0.25	2.17	2.42	4.78	7.20
FTE Graduate Assistant -- Off-Campus**	0.00	0.00	0.00	0.00	0.00
SCH Production -- Off-Campus**	15	601	616	764	1,380
<b>DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-Online/Hybrid***	1.75	2.92	4.67	6.89	11.56
FTE Adjunct/Part-Time-Online/Hybrid***	3.42	2.50	5.92	2.33	8.25
FTE Graduate Assistant-Online/Hybrid***	0.00	0.00	0.00	0.00	0.00
SCH Production - Online/Hybrid***	1,124	1,229	2,353	1,565	3,918
FTE Ranked Faculty-Other Asynch****	0.00	0.00	0.00	0.00	0.00
FTE Adjunct/Part-Time-Other Asynch****	0.00	0.00	0.00	3.56	3.56
FTE Graduate Assistant-Other Asynch****	0.00	0.00	0.00	0.00	0.00
SCH Production-Other Asynch****	0	0	0	160	160
<b>PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION</b>					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	285	239	260	205	257
SCH/FTE Adjunct/Part-Time	262	208	237	119	210
SCH/FTE Graduate Assistant	274	175	268	0	268
Total SCH/FTE Faculty	278	232	254	154	243
FTE Student/FTE Ranked Faculty	19	16	17	17	17
FTE Student/FTE Adjunct/Part-Time	17	14	16	10	14
FTE Student/FTE Graduate Assistant	18	12	18	0	18
Total FTE Student/FTE Faculty	19	15	17	13	17

\*Face-to-face at each of the respective institutions

\*\*Remote campus locations, traditional format, interactive distance learning originating from off-campus location

\*\*\*At least 50% or more of delivery is by internet

\*\*\*\*CD, video

# ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL

September 6, 2013

## INFORMATION ONLY: Spring Graduation Summaries

Each College has provided a summary of spring graduates per degree and discipline.

According to Board policy #3600, the President of each college is delegated the authority to confer the approved degrees to all students qualifying for graduation. No more than two commencement exercises are authorized each year.

The Chancellor is required by policy to present a summary report to the Board following each commencement that provides information on the number of graduates per degree and discipline in the System.

Attached is the summary of graduate information that has been provided by the colleges. Also included is notification of any Distinguished Service Awards or Honorary Degrees granted.

Listed below is a table providing comparative data from spring 2002 to spring 2013 for number of graduates (headcount) and number of degrees awarded.

Spring Graduation Summary							
	Chadron		Peru		Wayne		Total
	Headcount	Degrees Awarded	Headcount	Degrees Awarded	Headcount	Degrees Awarded	Degrees Awarded
2013	317	329	211	233	355	398	960
2012	306	321	195	212	367	403	936
2011	294	300	311	340	469	503	1,143
2010	290	327	263	288	414	448	1,063
2009	286	318	254	294	530	570	1,182
2008	291	317	373	412	543	590	1,149
2007	237	270	306	364	524	564	1,414
2006	255	309	183	248	551	605	1,162
2005	260	292	141	184	543	587	1,063
2004	282	282	163	204	429	487	973
2003	252	296	130	159	417	453	908
2002	282	334	181	222	473	502	1,058

## ATTACHMENTS:

- CSC Spring 2013 Graduates-Majors-August 2013 (PDF)
- PSC Summary of Graduates Spring 2013 (PDF)
- WSC Graduation Summary-May 2013 (PDF)



# Chadron State College

## Summary of Graduates by Major and Degree

### Spring 2013\*

Degree Program	Degree	N
<b>Undergraduate Students</b>		
<b>Applied Sciences Department</b>		
Construction Management**	BA	2
Design & Technology Ed (7-12)**	BSE	1
Family & Consumer Science (comprehensive major)	BA	8
Family & Consumer Science Field Endorsement (7-12)	BSE	0
Family & Consumer Science Field Endorsement (6-12)	BSN	1
Range Management (comprehensive major)	BSN	13
<b>Business Department</b>		
Business Administration	BA	41
Business Subject (7-12)	BSE	1
Bus., Mktg, & IT (6-12)	BSE	2
Economics (6-12)	BSE	0
General Business	BA	8
<b>Counseling, Psychology, and Social Work Department</b>		
Psychology	BA	11
Social Work	BA	8
<b>Education Department</b>		
Early Childhood Education Subject Endorsement (Birth-Grade 3)	BSE	1
Elementary Education Field Endorsement (K-8)	BSE	41
Middle Grades (4-9)	BSE	6
Unified Early Childhood (B-3 <sup>rd</sup> grade)	BSE	0
Mild & Moderate Disabilities Field Endorsement (7-12) or (K-12)	BSE	7
<b>English and Humanities Department</b>		
English Subject Endorsement (7-12)	BSE	3
Language Arts Field (7-12)	BSE	0
Literature	BA	2
<b>Human Performance Department</b>		
Health Education Subject Endorsement (7-12)	BSE	0
Health & Physical Education Subject Endorsement (7-12)	BSE	0
Physical Education Subject Endorsement (7-12)	BSE	0
Physical Education Health Subject Endorsement (K-12)	BSE	3
Physical Education Subject Endorsement (K-8)	BSE	0
Recreation	BA	5
<b>Justice Studies Department</b>		
Justice Studies	BA	23
<b>Mathematical Sciences Department</b>		
Mathematics	BSN	2
Mathematics Subject Endorsement (4-9)	BSE	0
Mathematics Field Endorsement (7-12)	BSE	4
<b>Music Department</b>		
Music (comprehensive major)	BA	1
Vocal Music Subject (K-8)	BSE	1
Music Field Endorsements (K-12)	BSE	1
<b>Physical and Life Sciences Department</b>		
Biology (comprehensive major)	BSN	17
Biology Subject (7-12)	BSE	0
Chemistry	BSN	0
Clinical Laboratory Science	BSN	0
Natural Science Field (7-12)	BSE	1
Physical Science (Comprehensive Major)	BSN	2
Health Sciences	BSN	3

Attachment: CSC Spring 2013 Graduates-Majors-August 2013 (1052 : Spring Graduation Summaries)

<b>Social and Communication Arts Department</b>		
Communication Arts	BA	6
History	BA	4
History Subject Endorsement (7-12)	BSE	0
Social Science Subject Endorsement (4-9)	BSE	0
Social Science Field Endorsement (7-12)	BSE	5
<b>Visual and Performing Arts Department</b>		
Art	BA	4
Art Field	BSE	2
Theatre	BA	1
Theatre Subject Endorsement (7-12)	BSE	1
<b>Interdepartmental Undergraduate Degree Programs</b>		
Library Information Management**	BA	2
Technical Occupations	BAS	2
Interdisciplinary Studies (comprehensive major)	BA	11
Undergraduate Headcount		245
Undergraduate Program Completions		257
<b>Graduate Students</b>		
Master of Business Administration	MBA	12
Community Counseling	MA	7
Curriculum and Instruction-Elementary general/Elementary Field/Secondary	ME	7
Educational Administration-Elementary/Secondary/Special Education Coordinator	ME	17
History	MA	0
Organizational Management-Human Services/Sports Management/Natural Resources	MS	21
School Counseling 7-12	ME	6
Science/Mathematics	MA	4
Graduate Student Headcount		72
Graduate Student Program Completions		72
Total Student Headcount		317
Total Program Completions		329

\*Source: Ms. Terie Dawson, Institutional Research Office, Chadron State College, Chadron, NE 69337.  
(308) 432-6053 or [tdawson@csc.edu](mailto:tdawson@csc.edu)

\*\*Discontinued

**PERU STATE COLLEGE**

## Graduation Summary by Major and Degree

May 2013 Graduates

<b>Undergraduate Students</b>		
<b>School of Arts &amp; Sciences</b>		
Art Department		
Art Major	BA	0
	BS	2
English Department		
English Major	BA	0
	BS	4
Language Arts Major	BA	0
	BS	1
Liberal Arts Department		
Liberal Arts Major	BA	4
Mathematics Department		
Mathematics Major	BA	0
	BS	3
Natural Science Department		
Biological Science Major	BA	0
	BS	5
Biochemical Science Major	BA	0
	BS	2
Chemistry Major	BA	0
	BS	2
Natural Science Major	BA	0
	BS	3
Nuclear Technology Major	BA	0
	BS	0
Wildlife Ecology Major	BA	0
	BS	4
Music Department		
Music Major	BA	0
	BS	1
Social Science Department		
History Major	BA	1
	BS	4
Social Science Major	BA	0
	BS	2
<b>School of Education</b>		
Education Department		
Early Childhood Education Major	BA	0
	BS	14
Educational Studies Major	BA	0
	BS	1
Elementary Education Major	BA	0
	BS	18
Middle Grades Education Major	BA	0
	BS	2
Special Education Major	BA	0
	BS	11

Attachment: PSC Summary of Graduates Spring 2013 (1052 : Spring Graduation Summaries)

Health, Physical Education and Recreation Department		
Health & Physical Education Major	BA	0
	BS	3
Sport & Exercise Science Major	BA	0
	BS	7
<b>SCHOOL OF PROFESSIONAL STUDIES</b>		
Business Administration Department		
Accounting Major	BA	0
	BS	9
Basic Business Major	BA	0
	BS	1
Business Marketing & Information Technology Major	BA	0
	BS	2
Computer & Management Information Systems Major	BA	0
	BS	3
Management Major	BA	0
	BAS	24
Marketing Major	BS	13
	BA	0
	BA	11
Criminal Justice Department		
Justice Administration Major	BA	0
	BS	8
Justice Counseling Major	BA	0
	BS	17
Psychology Department		
Psychology Major	BA	0
	BS	22
Undergraduate Student Headcount		182
Undergraduate Program Completions		204
<b>Graduate Students</b>		
Curriculum & Instruction	MSED	19
Organizational Management	MSOM	10
Graduate Student Headcount		29
Graduate Student Program Completions		29
Total Student Headcount		211
Total Degrees Awarded		233

Distinguished Service Award(s) Granted: None

Honorary Degree(s) Granted: None

**Wayne State College**

Summary of Graduates by Major and Degree

May 2013 (August 2013 Graduates will be included with the December report)

<b>Undergraduate Students</b>		
<b>School of Arts &amp; Humanities</b>		
Art & Design Department		
Art Major	BA	0
	BS	9
Communication Arts Department		
Mass Communication Major	BA	0
	BS	6
Speech Communication Major	BA	1
	BS	4
Language & Literature Department		
English Major	BA	0
	BS	15
Spanish Major	BA	4
Music Department		
Music Major	BA	1
	BS	5
<b>School of Business &amp; Technology</b>		
Business & Economics Department		
Business Administration Major	BA	0
	BS	50
Computer Information Systems Major	BA	0
	BS	8
Computer Science Major	BA	1
	BS	4
Technology & Applied Sciences Department		
Early Childhood Major	BA	0
	BS	6
Family & Consumer Science Major	BA	0
	BS	11
Industrial Technology Major	BA	0
	BS	17
Technology Major	BA	0
	BS	0
<b>School of Education &amp; Counseling</b>		
Counseling & Special Education Department		
Human Service Counseling Major	BA	0
	BS	6
Special Education Major	BA	0
	BS	2
Early Childhood Education Major	BA	1
	BS	10
Elementary Education Major (Certified)	BA	2
	BS	38
Elementary Education Major (Non-Certified)	BA	0
	BS	1
Middle Level Education Major	BA	0
	BS	0

<b>School of Natural &amp; Social Sciences</b>		
Health, Human Performance & Sport Department		
Applied Human & Sport Physiology	BA	1
	BS	2
Exercise Science Major	BA	0
	BS	5
Health & PE Major	BA	0
	BS	8
Sport Management Major	BA	0
	BS	6
History, Politics & Geography Department		
Geography Major	BA	0
	BS	4
History Major	BA	0
	BS	6
Political Science Major	BA	0
	BS	3
Social Sciences Education Major	BA	0
	BS	7
Life Sciences Department		
Life Sciences Major	BA	0
	BS	15
Physical Sciences & Mathematics Department		
Chemistry Major	BA	0
	BS	19
Mathematics Major	BA	0
	BS	7
Natural Sciences Major	BA	0
	BS	1
Physical Sciences Major	BA	0
	BS	1
Sociology, Psychology & Criminal Justice Department		
Criminal Justice Major	BA	1
	BS	24
Psychology Major	BA	0
	BS	14
Social Sciences Major	BA	0
	BS	0
Sociology Major	BA	0
	BS	4
Interdisciplinary Studies		
Interdisciplinary Studies Major	BA	0
	BS	2

Graduate Students		
Business Administration Major	MBA	16
Organizational Management	MSOM	5
Counseling Major	MSE	1
Curriculum & Instruction Major	MSE	39
Physical Education Major (Non-Teaching)	MSE	1
School Administration Major	MSE	1
Special Education Major	MSE	3
School Administration -- Ed. Specialist	EdS	0
Total Degrees Reported (includes Double Majors)		398
Total Graduate Headcount (Breakdown = 289 Undergrads; 66 Grads)		355

Distinguished Service Award(s) Granted:  
 Dr. Bonnie Bass--Alumni Achievement Award

Honorary Degrees Granted: None

**ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL**

September 6, 2013

---

**INFORMATION ONLY: Updates to Board Policy 4160**

---

Board Policy 4160 Degree Programs; Chadron State's degree program list has been updated to reflect Board action relating to academic programs.

**ATTACHMENTS:**

- CSC Policy 4160 Degree Programs CSC (DOCX)



# ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 4160**

**Degree Programs;  
Chadron State College**

**Page 1 of 3**

## BOARD POLICY

The following degree programs are authorized for Chadron State College:

### 1. General Authorization:

Bachelor of Applied Sciences  
 Bachelor of Arts  
 Bachelor of Science  
 Bachelor of Science in Education  
 Master of Education  
 Master of Business Administration  
 Master of Arts in Education  
 Master of Science in Organizational Management

### 2. Specific Authorization, Non-Teaching Degree Programs

#### **Bachelor**

Art  
 Biology  
 Business Administration  
 Communication Arts  
 Family & Consumer Sciences  
 General Business  
 Health Sciences  
 History  
 Interdisciplinary Studies  
 Justice Studies – Criminal Justice  
 Justice Studies – Legal Studies  
~~Library Information Management~~  
 Literature  
 Mathematics  
 Music  
 Music Studies  
 Physical Sciences  
 Psychology  
 Rangeland Management  
 Sports and Recreation Management  
 Social Work  
 Technical Occupations  
 Theatre

#### **Master**

Business Administration  
 Organizational Management  
 Community Mental Health Counseling  
 History  
 Science/Math

# ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 4160**

**Degree Programs;  
Chadron State College**

**Page 2 of 3**

## 3. Specific Authorization, Teacher Certification Programs

### **Bachelor**

Art Field Endorsements  
 Art Educ Middle Grade Content Areas of Spec.  
 Basic Business Ed Subject Endorsement  
 Biology Educ Subject Endorsement  
 Business, Mktg & IT Education Field Endorsement (6-12)  
 Business Educ Middle Grade Content Area of Spec.  
 Chemistry Subject Endorsement  
 Coaching Supplement Endorsement  
 Cooperative Education-Diversified Occup. Sup. End.  
 Early Childhood Educ Subj Endorsement  
 Early Childhood Educ Unified Field End.  
 Earth and Space Science Subject Endorsement  
 Elementary Education Field Endorsement  
 English Educ Subject Endorsement  
 Family & Consumer Sciences Field Endorsement  
 Family and Consumer Sciences Educ Middle Grade Content Area of Spec.  
 Health & Physical Education Field Endorsement  
 Health & Physical Education Middle Grade Content Area of Spec.  
 Health Education Subject Endorsement  
 History Subject Endorsement  
 Language Arts Educ Field Endorsement  
 Language Arts Educ Middle Grade Content Area of Spec.  
~~Library Media Specialist Field Endorsement~~  
 Mathematics Field Endorsement  
 Mathematics Educ Middle Grades Content Area of Spec.  
 Middle Grades Field Endorsement  
 Mild & Moderate Disabilities Field Endorsement  
 Music Field Endorsement  
~~Natural~~ Science Field Endorsement  
~~Natural~~ Science Educ Middle Grades Content Area of Spec.  
 Physical Education Subject Endorsement  
~~Physical Science Field Endorsement~~  
 Physics Subject Endorsement  
 Secondary Education Endorsement  
 Social Science Field Endorsement  
 Social Science Educ Middle Grades Content Area of Spec.  
 Theatre Subject Endorsement  
 Vocal Music Subject Endorsement

### **Master**

Educational Administration  
 Elem Curr & Instr Educ  
 Sec Curr & Instr Educ  
 School Counseling  
 Special Education Curriculum Coordinator

Attachment: CSC Policy 4160 Degree Programs CSC (1055 : Updates to Board Policy 4160)

## ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

## POLICY: 4160

Degree Programs;  
Chadron State College

Page 3 of 3

## 4. Minors

~~Agribusiness – Agriculture~~

Agribusiness – Business  
 Agricultural Plant Science  
 American Indian Studies  
 Animal Science  
 Applied Statistics  
 Art  
 Art Education (K-6)  
 Biology  
 Business  
 Business Information Systems  
 Chemistry  
 Child and Family  
 Criminal Justice  
 Comparative Philosophy  
 Early Childhood Education (K-8)  
 Equine Management  
 Finance  
 English  
 English Education (K-8)  
 Exercise Science  
 Geoscience  
 History  
 Human Biology  
 Interpersonal Communication  
 Journalism  
 Legal Studies  
 Library Information Management  
 Library Media Specialist (K-8)

Marketing/Entrepreneurship  
 Mathematics  
 Mathematics Education (K-8)  
 Mild/Moderate Disabilities (K-8)  
 Military Science  
 Museum Studies  
 Music  
 Music (K-8)  
 Nutrition and Wellness  
 Organizational Psychology  
 Outdoor Adventure  
 Physical Education (K-8)  
 Physics  
 Plant Sciences  
 Psychology  
 Psychology and the Legal System  
 Public Relations  
 Rangeland Management  
 Science Education (K-8)  
 Social and Personality  
 Social Science Education (K-6)  
 Sports Leadership  
 Textiles and Design  
 Theatre  
 Veterinary Science  
 Water Resources Management  
 Wildlife Biology  
~~Wildlife Management~~  
 Writing

Policy Adopted: 1/28/77  
 Policy Revised: 6/5/93  
 Policy Revised: 11/12/94  
 Policy Revised: 11/11/95  
 Policy Revised: 8/29/97  
 Policy Revised: 4/13/00  
 Policy Revised 6/13/03  
 Policy Revised: 6/10/04  
 Policy Revised: 6/9/05  
 Policy Revised: 6/2/06  
 Policy Revised: 6/7/07  
 Policy Revised: 6/6/08  
 Policy Revised: 6/19/09  
 Policy Revised: 9/10/10  
 Policy Revised: 9/9/11  
 Policy Revised: 9/7/12  
 Policy Revised: 9/6/13

**ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL**

September 6, 2013

---

**INFORMATION ONLY:      Updates to Board Policy 4170**

---

Board Policy 4170 Degree Programs; Peru State's degree program list has been updated to reflect Board action relating to academic programs.

**ATTACHMENTS:**

- PSC Changes to Board Policy 4170 -Authorized Degree Programs - (PDF)

# ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 4170 Degree Programs;  
Peru State College**

**Page 1 of 3**

## BOARD POLICY

The following degree programs are authorized for Peru State College:

1. **General Authorization:**

Bachelor of Arts  
Bachelor of Science  
Bachelor of Applied Science  
Master of Science in Education  
Master of Science

2. **Specific Authorization, Non-Teaching Degree Programs**

**Bachelor**

Art  
Business Administration  
Criminal Justice  
Education  
English  
Liberal Arts  
Mathematics  
Music  
Natural Science  
Health, Physical Education and Recreation  
Psychology  
Social Science

**Master**

Organizational Management

## ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 4170 Degree Programs;  
Peru State College**

Page 2 of 3

3. **Specific Authorization, Teacher Certification Programs**

**Bachelor**

Art Field Endorsement  
 Biology Subject Endorsement  
 Business Marketing & Information Technology  
 (BMIT) ~~Subject Field~~ Endorsement ~~(6-12)~~  
 Chemistry Subject Endorsement  
 Coaching Endorsement  
 Early Childhood Education Subject Endorsement ~~(B-3)~~  
 Early Childhood Education Unified Field ~~Endorsement (B-3)~~  
 Elementary Education Field Endorsement  
 English Subject Endorsement  
 History Subject Endorsement  
 Language Arts Field Endorsement  
 Mathematics Field Endorsement  
 Middle Grades Field Endorsement  
~~Natural~~ Science Field Endorsement  
 Health ~~and~~ Physical Education ~~and Recreation~~ Field Endorsement  
 Social Science Field Endorsement  
 Special Education Field Endorsement  
~~Vocal~~ Music ~~K-8~~ Subject Endorsement  
~~Vocal/Instrumental~~ Music ~~K-12~~ Field Endorsement

**Master**

Curriculum & Instruction

**ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM****POLICY: 4170****Degree Programs;  
Peru State College****Page 3 of 3**

- 
4. **Minors**
- Accounting
  - 2-D Art
  - 3-D Art
  - Art Graphic Design
  - Biology
  - Business Administration
  - Chemistry
  - Computer and Management Information Systems
  - Criminal Justice
  - English
  - Exercise Science
  - History
  - Journalism
  - Marketing
  - Mathematics
  - Music
  - Political Science
  - Psychology
  - Social Science

Policy Revised:07/29/2013

**ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL**

September 6, 2013

---

**INFORMATION ONLY:      Updates to Board Policy 4180**

---

Board Policy 4180 Degree Programs; Wayne State's degree program list has been updated to reflect Board action relating to academic programs.

**ATTACHMENTS:**

- Updates for Board Policy 4180      (PDF)



# ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 4180 Degree Programs;  
Wayne State College**

**Page 1 of 3**

## BOARD POLICY

The following degree programs are authorized for Wayne State College:

1. **General Authorization:**

Bachelor of Arts  
Bachelor of Science  
Master of Science in Education  
Master of Business Administration  
Master of Science in Organizational Management  
Specialist in Education

2. **Specific Authorization-Non-Teaching Degree Programs:**

**Bachelor**

Applied Human and Sport Physiology  
Art  
Business Administration  
Chemistry  
Computer Information Systems  
Computer Science  
Criminal Justice  
Early Childhood  
English  
Exercise Science  
Family & Consumer Sciences  
Geography  
History  
Human Service Counseling  
Industrial Technology  
Interdisciplinary Studies  
Life Sciences  
Mass Communication  
Mathematics  
Music  
Political Science  
Psychology  
Social Sciences  
Sociology  
Spanish  
Speech Communication  
Sport Management  
Technology

**Master**

Business Administration  
Organizational Management

Attachment: Updates for Board Policy 4180 (1062 : Updates to Board Policy 4180)

## ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 4180 Degree Programs;  
Wayne State College**

**Page 2 of 3**

**3. Specific Authorization Teacher Certification Programs:**

<b>Bachelor</b>	<b>Master</b>	<b>Specialist</b>
Art Education K-12 Field Endorsements	School Counseling	School Admin/Ed Ldrshp
Basic Business Education 6-12 Subject Endorsement	Curriculum & Instruction	
Business, Marketing, and Information Technology 6-12 Field Endorsement	<u>Instructional Leadership</u>	
Chemistry Education <u>7-12</u> Subject Endorsement	Exercise Science	
Early Childhood Education <u>Birth-Gr. 3</u> Subject Endorsement (only with Elementary Education)	School Administration	
Early Childhood Education Unified <u>Birth-Gr. 3</u> Field End.	<u>Special Education</u>	
Elementary Education K-8 Field Endorsement		
English <u>7-12</u> Subject Endorsement		
Family & Consumer Sciences Education 6-12 Field Endorsement		
<del>French Subject Endorsement</del>		
Geography <u>7-12</u> Subject Endorsement		
Health & Physical Education <u>P</u> K-12 Field Endorsement		
History <u>7-12</u> Subject Endorsement		
Industrial Technology Education 6-12 Field Endorsement		
Journalism & Mass Communication <u>7-12</u> Subject Endorsement		
Language Arts <u>7-12</u> Field Endorsement		
Life Sciences/Biology <u>7-12</u> Subject Endorsement		
Mathematics <u>6-12</u> Field Endorsement		
Middle Grades Education 4-9 Field Endorsement		
Music Vocal/Instrumental K-12 Field/K-8 and 7-12 Subject Endorsements		
<del>Natural Science Field Endorsement</del>		
Physical Education <u>P</u> K-6 and 7-12 Subject Endorsements		
<del>Physical Sciences Field Endorsement</del>		
Political Science <u>7-12</u> Subject Endorsement		
Psychology <u>7-12</u> Subject Endorsement		
<u>Reading Specialist PK-12 Graduate Subject Endorsement</u>		
<u>Science 7-12 Field Endorsement</u>		
Social Sciences <u>7-12</u> Field Endorsement		
Sociology <u>7-12</u> Subject Endorsement		
Spanish <u>7-12</u> Subject Endorsement		
Special Education/MMH K-12 Field Endorsement		
Speech Communication <u>7-12</u> Subject Endorsement		
Theatre <u>7-12</u> Subject Endorsement		

Attachment: Updates for Board Policy 4180 (1062 : Updates to Board Policy 4180)

## ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 4180

Degree Programs;  
Wayne State College

Page 3 of 3

## 4. Minors:

Anthropology	History
Art	Industrial Technology
Art: Advanced Studio	Interdisciplinary Studies
Biology	International Studies
<del>Broadcast Communications</del>	Journalism
Business Administration	Management Information Systems
Chemistry	Mathematics
Coaching	Merchandising and Design
Computer Information Systems	Music
Computer Science	Online Media
Criminal Justice	Philosophy
<u>Drafting</u>	Physics
Earth Science	Political Science
Economics	Pre-Law
Editing and Publishing	Psychology
<u>Electronic Media</u>	Public Administration
Emergency Management	Safety
English	Social Sciences
Environmental Studies	Sociology
Exercise Science	Spanish
Family Life Studies	Speech Communication
Foods and Nutrition	Sport Management
<del>French</del>	Theatre
Geography	

Policy Adopted: 1/28/77  
 Policy Revised: 6/5/93  
 Policy Revised: 11/12/94  
 Policy Revised: 11/11/95  
 Policy Revised: 8/29/97  
 Policy Revised: 4/13/00  
 Policy Revised: 6/13/03  
 Policy Revised: 6/10/04  
 Policy Revised: 6/9/05  
 Policy Revised: 6/2/06  
 Policy Revised: 6/7/07  
 Policy Revised: 9/10/10  
 Policy Revised: 9/9/11  
 Policy Revised: 11/4/11

Policy Revised:

Attachment: Updates for Board Policy 4180 (1062 : Updates to Board Policy 4180)

# ITEMS FOR INFORMATION AND DISCUSSION\STUDENT AFFAIRS, MARKETING, AND ENROLLMENT

September 6, 2013

## **INFORMATION ONLY: Spring Enrollment Reports**

Spring 2013 enrollment reports from each College, not requiring Board approval, were provided for information.

The attached enrollment reports summarize end-of-semester enrollment at the colleges for Spring 2013. System-wide enrollment increased for the 2013 spring session by 18 FTE or approximately 0.29% above the 2012 spring session. Listed below is a breakdown by college of the enrollment changes:

	<b>2012 FTE Enrollment</b>	<b>2013 FTE Enrollment</b>	<b>% Change</b>
Chadron	2,022	2,075	2.60%
Peru	1,540	1,505	-2.27%
Wayne	2,724	2,727	0.11%
System Total	6,289	6,307	0.29%

Listed below is an analysis of full-time students, undergraduate students, on-campus students, and in-state students:

	<b>% of Full-Time Students (Headcount)</b>	<b>% of Undergraduate Students (Headcount)</b>	<b>% of On-Campus Students (Headcount)</b>	<b>% of In-State Students (Headcount)</b>
Chadron	60%	78%	53%	63%
Peru	42%	91%	30%	79%
Wayne	80%	83%	83%	84%
2013 System Average	62%	84%	57%	76%

## **ATTACHMENTS:**

- CSC End of Term Enrollment Report-Spring 2013 (PDF)
- PSC Spring 2013 Enrollment Report (PDF)
- WSC Enrollment Report--Spring 2013 (PDF)

**END OF TERM ENROLLMENT REPORT****CHADRON STATE COLLEGE**

TERM: Spring 2013

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE	FTE
	2012	2013				2012	2013
Lower Division	941	1,005	7%	696	309	764	760
Upper Division	1,176	1,202	2%	895	307	997	1,029
Graduate Division	588	635	8%	127	508	261	286
TOTALS	2,705	2,842	5%	1,718	1,124	2,022	2,075
						Change in FTE	Percent Change
						53	2.60%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE	FTE
	2012	2013				2012	2013
On-Campus Students							
Undergrads	1,449	1,464	1%	1,375	89	1,369	1,421
Graduates	79	54	-32%	16	38	47	26
TOTALS	1,528	1,518	-1%	1,391	127	1,416	1,447
Off-Campus Students							
Undergrads	668	743	11%	216	527	392	368
Graduates	509	581	14%	111	470	214	259
TOTALS	1,177	1,324	12%	327	997	606	627
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE	FTE
	2012	2013				2012	2013
Resident Students							
Undergrads	1,385	1,473	6%	1,030	355	1,134	1,159
Graduates	304	321	6%	60	244	126	136
TOTALS	1,689	1,794	6%	1,090	599	1,260	1,295
Non-Resident Students							
Undergrads	732	734	0%	572	222	627	630
Graduates	284	314	11%	62	160	135	150
TOTALS	1,016	1,048	3%	634	382	762	780

**END OF TERM ENROLLMENT REPORT**  
**PERU STATE COLLEGE**  
 TERM: 2013 SPRING

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE 2012	FTE 2013
	2012	2013					
Lower Division	1250	1339	7%	382	957	654	665
Upper Division	976	948	-3%	626	322	768	729
Graduate Division	254	238	-6%	51	187	118	111
TOTALS	2,480	2,525	2%	1,059	1,466	1,540	1,505
						Change in FTE	Percent Change
						-35	-2.27%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE 2012	FTE 2013
	2012	2013					
On-Campus Students							
Undergrads	778	746	-4%	692	54	577	535
Graduates	0	0	0%	0	0	0	0
TOTALS	778	746	-4%	692	54	577	535
Off-Campus Students							
Undergrads	1,448	1,541	6%	316	1,225	845	859
Graduates	254	238	-6%	51	187	118	111
TOTALS	1,702	1,779	5%	367	1,412	963	970
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE 2012	FTE 2013
	2012	2013					
Resident Students							
Undergrads	1,751	1,828	4%	721	1,107	1,082	1,058
Graduates	172	157	-9%	34	123	78	71
TOTALS	1,923	1,985	3%	755	1,230	1,160	1,129
Non-Resident Students							
Undergrads	475	459	-3%	287	172	340	336
Graduates	82	81	-1%	17	64	41	40
TOTALS	557	540	-3%	304	236	381	376

\*Totaling errors may occur as a result of rounding

Note: The 2012 data has been updated to reflect changes in classification.

**END OF TERM ENROLLMENT REPORT****WAYNE STATE COLLEGE**

TERM: 2013 Spring

Type of Instruction	Headcount		Percent Change	Full Time	Part Time	FTE	FTE
	2012	2013				2012	2013
Lower Division	1,193	1,194	0%	1,136	58	1,126	1,129
Upper Division	1,416	1,489	5%	1,341	148	1,315	1,365
Graduate Division	596	534	-10%	101	433	283	233
TOTALS	3,205	3,217	0%	2,578	639	2,724	2,727
						Change in FTE	Percent Change
						3	0.11%
Class Location	Headcount		Percent Change	Full Time	Part Time	FTE	FTE
	2012	2013				2012	2013
On-Campus Students							
Undergrads	2,540	2,580	2%	2,445	135	2,411	2,446
Graduates	176	77	-56%	20	57	107	40
TOTALS	2,716	2,657	-2%	2,465	192	2,518	2,486
Off-Campus Students							
Undergrads	69	103	49%	32	71	30	48
Graduates	420	457	9%	81	376	176	193
TOTALS	489	560	15%	113	447	206	241
Resident Status	Headcount		Percent Change	Full Time	Part Time	FTE	FTE
	2012	2013				2012	2013
Resident Students							
Undergrads	2,257	2,334	3%	2,155	179	2,110	2,174
Graduates	441	380	-14%	69	311	199	160
TOTALS	2,698	2,714	1%	2,224	490	2,309	2,334
Non-Resident Students							
Undergrads	352	349	-1%	322	27	331	320
Graduates	155	154	-1%	32	122	84	73
TOTALS	507	503	-1%	354	149	415	393

NOTE: Beginning in Fall 2012, Undergrad/Grad breakdowns now follow IPEDS definitions where students who have already earned a bachelor's degree but are taking undergraduate courses for credit are included as undergraduates. In past years, all Post-baccs were counted as Graduates.

## ITEMS FOR INFORMATION AND DISCUSSION\STUDENT AFFAIRS, MARKETING, AND ENROLLMENT

September 6, 2013

---

### *INFORMATION ONLY:*      **Governor's Proclamation of NSCS Month**

---

The Governor will proclaim October as Nebraska State College System Month, for the ninth consecutive year, on September 18, 2013. The Colleges will offer \$800 bookstore certificates to three students who visit the Colleges and take a tour. One student from each College will be selected to receive the certificate. Prospective students are eligible if they take a full campus tour in October and are only awarded the certificate if they chose to attend the College that offered them the certificate.

The Nebraska State College System will award an iPad to one student at each College who takes a full campus tour, submits an application at the time of the tour and enrolls at the College the following fall semester.

The proclamation ceremony will take place on September 18, 2013 at the Capitol beginning at 10:30 a.m. The ceremony is open to all who can join us.



## ITEMS FOR INFORMATION AND DISCUSSION\STUDENT AFFAIRS, MARKETING, AND ENROLLMENT

September 6, 2013

---

**INFORMATION ONLY: Nebraska School Counselors Association**

---

The annual Nebraska School Counselors Association (NSCA) Academy will be held November 4-5, 2013 at the Holiday Inn in Kearney. School guidance counselors throughout the state attend the two-day event. The NSCS will have a booth at the conference with System Office personnel and admissions representatives from all three Colleges staffing the booth.

As part of the marketing strategy to school counselors, the NSCS is also advertising on the NSCA website at [neschoolcounselor.org](http://neschoolcounselor.org). The NSCS banner on the webpages will change throughout the year to highlight various scholarships and NSCS activities.

## ITEMS FOR INFORMATION AND DISCUSSION\STUDENT AFFAIRS, MARKETING, AND ENROLLMENT

September 6, 2013

---

---

*INFORMATION ONLY:*      **State of the System Address**

---

Chancellor Carpenter will deliver the annual System Address to faculty, staff and administration during the month of September. He will speak at Chadron on September 5, Peru on September 12, and Wayne on September 23.

## ITEMS FOR INFORMATION AND DISCUSSION\STUDENT AFFAIRS, MARKETING, AND ENROLLMENT

September 6, 2013

---

### *INFORMATION ONLY:*      **NSCS Counselor Tour**

---

Vice Chancellor Tande and the College Admissions officers are back on the road this fall for the annual NSCS Counselor Tour. The theme this year is "You're Invited to Flip for the Nebraska State College System." The premise behind the "Flip" relates to flip flops, encouraging counselors to "Take the Right Step and Don't Get Left Behind." The following represents this year's tour schedule.

Gordon, NE at the Jefco Inn on Thursday, Sept. 5 from 8:00 a.m. to 9:30 a.m.  
Lincoln, NE at the Cornhusker Marriott on Tuesday, Sept. 10 from 8:00 a.m. - 9:30 a.m.  
LaVista, NE at the Embassy Suites on Tuesday, Sept. 10 from 12 noon - 1:30 p.m.  
Columbus, NE at the Holiday Inn Express on Wednesday, Sept. 11 from 8:00 a.m. - 9:30 a.m.  
Kearney, NE at the Holiday Inn Express on Tuesday, Sept. 17 from 8:00 a.m. - 9:30 a.m.  
North Platte, NE at the Holiday Inn Express on Tuesday, Sept. 17 from 12 noon - 1:30 p.m.  
Gering, NE at the Gering Civic Center on Wednesday, Sept. 18 from 8:00 a.m. - 9:30 a.m.

**ITEMS FOR INFORMATION AND DISCUSSION\STUDENT AFFAIRS, MARKETING,  
AND ENROLLMENT**

September 6, 2013

---

**INFORMATION ONLY:      Cornhusker State Games**

---

The NSCS again sponsored the School Spirit Awards during the Cornhusker State Games. Vice President Michaela Willis (PSC) and Admissions Representative Kristina Pajeda (CSC) presented the awards to school officials on Friday, July 19, 2013 at the opening ceremony of the Cornhusker State Games. The high schools receiving School Spirit Awards were Creighton, Kenesaw, Weeping Water, Lincoln Lutheran, Lincoln Southwest and Lincoln East.

# ITEMS FOR INFORMATION AND DISCUSSION\STUDENT AFFAIRS, MARKETING, AND ENROLLMENT

September 6, 2013

---

## INFORMATION ONLY: NSCS Scholarships Report

---

### Board of Trustees Scholarships

The NSCS received 331 Board of Trustees scholarship applications. Of the applications received 83 were for CSC, 49 for PSC and 199 for WSC. Included below is a ten-year history.

All Nebraska students who received ACT scores of 25 or higher were mailed postcards about the BOT Scholarships. Letters, posters, and scholarship and financial aid information were mailed to Nebraska school guidance counselors this past fall. Press releases were sent to Nebraska newspapers across the state. Deadline reminders were sent in December, as the application deadline was January 15.

YEAR	Chadron	Peru	Wayne	TOTAL
2013-14	83	49	199	331
2012-13	78	29	184	291
2011-12	121	31	184	336
2010-11	103	40	202	345
2009-10	104	47	205	356
2008-09	102	43	145	290
2007-08	97	34	161	292
2006-07	82	36	162	280
2005-06	94	36	177	307
2004-05	104	33	131	268

### Governor's Opportunity Award

The NSCS received 265 Governor's Opportunity Award applications this past December. Of the applications received 41 were for CSC, 23 for PSC and 201 for WSC. Included below is a five-year history.

Recipients of the 2013-2014 Governor's Opportunity Award are:

Brittany Hoagland, Gordon for Chadron State  
Kelsey Gretch, Hampton for Peru State  
Lane Kizzire, Raymond for Wayne State

All Nebraska students who received ACT scores between a 21 and 24 were mailed postcards about the GOA Scholarships. Letters, posters, and scholarship and financial aid information were mailed to Nebraska high school guidance counselors this fall. Press releases were also sent to Nebraska newspapers across the state. Deadline reminders were sent in November, as the application deadline was December 1.

<b>YEAR</b>	<b>Chadron</b>	<b>Peru</b>	<b>Wayne</b>	<b>TOTAL</b>
2013-14	41	23	201	265
2012-13	37	10	128	175
2011-12	19	14	125	158
2010-11	41	22	136	199
2009-10	34	17	90	141

**ITEMS FOR INFORMATION AND DISCUSSION\FISCAL, FACILITIES, AND AUDIT**

September 6, 2013

---

**INFORMATION ONLY: 2012-13 Year-End Financial Reports**

---

2012-13 year-end financial reports from each College are provided for information only.

Financial reports from the Colleges, which provide information on fund changes during a specific cycle, have been submitted. These are being provided concurrently with the expenditure reports for Board review.

**ATTACHMENTS:**

- CSC Twelve-month Financial Report Form 2013 board mtg 0913 (PDF)
- PSC Financial Report June 2013 (PDF)
- WSC Yr End Financial Report June 13 (PDF)

**Chadron State College**  
**Financial Report -- Fiscal Year 2013**  
**For the Fiscal Year Ending June 30, 2013**

	DAS ACCOUNTS					LOCAL ACCOUNT	
	GENERAL OPERATIONS	GRANTS AND CONTRACTS	AUXILIARY ENTERPRISES	STATE BUILDING FUNDS	TRUST FUNDS	1st National Chadron	TOTALS
<b>STATEMENT OF POSITION</b>							
ASSETS:							
Cash Held--DAS	40,000						40,000
Cash Held -- Local Banks							-
Investments--DAS	7,176,593	126,890	99,444		1,194,413	40,753	8,638,093
Investments--Local Banks							-
Undisbursed Appropriations							-
Undisbursed Funds		4,985,403					4,985,403
<b>TOTAL ASSETS</b>	<b>7,216,593</b>	<b>5,112,293</b>	<b>99,444</b>	<b>-</b>	<b>1,194,413</b>	<b>40,753</b>	<b>13,663,496</b>
LIABILITIES AND FUND BALANCES:							
Encumbrances	-	-	-	-	-	-	-
Deferred Revenue							-
Unencumbered Fund Balances	7,216,593	5,112,293	99,444	-	1,194,413	40,753	13,663,496
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>7,216,593</b>	<b>5,112,293</b>	<b>99,444</b>	<b>-</b>	<b>1,194,413</b>	<b>40,753</b>	<b>13,663,496</b>
<b>STATEMENT OF REVENUE AND EXPENDITURES</b>							
REVENUES:							
Tuition and Fees	11,259,217	240,981			1,460,182		12,960,380
Deferred Revenue							-
State Appropriations	15,621,106						15,621,106
Grants and Contracts		15,298,106					15,298,106
Trustee Transfers		-	2,365,000				2,365,000
Local Accounts			8,122			918,791	926,913
<b>TOTAL REVENUES</b>	<b>26,880,323</b>	<b>15,539,087</b>	<b>2,373,122</b>	<b>-</b>	<b>1,460,182</b>	<b>918,791</b>	<b>47,171,505</b>
EXPENDITURES:							
State Treasurer's Accounts	28,206,220	15,223,306	2,533,808		598,468		46,561,802
Local Bank Accounts						915,976	915,976
<b>TOTAL EXPENDITURES</b>	<b>28,206,220</b>	<b>15,223,306</b>	<b>2,533,808</b>	<b>-</b>	<b>598,468</b>	<b>915,976</b>	<b>47,477,778</b>
NET INCREASE (DECREASE) IN FUND BALANCES:	(1,325,897)	315,781	(160,686)	-	861,714	2,815	(306,273)
<b>FUND BALANCE JUNE 30, 2012</b>	<b>8,542,490</b>	<b>4,796,512</b>	<b>260,130</b>	<b>-</b>	<b>332,699</b>	<b>37,938</b>	<b>13,969,769</b>
<b>FUND BALANCE June 30, 2013</b>	<b>7,216,593</b>	<b>5,112,293</b>	<b>99,444</b>	<b>-</b>	<b>1,194,413</b>	<b>40,753</b>	<b>13,663,496</b>

Note: Excludes Perkins Loan Fund



**PERU STATE COLLEGE**  
**Financial Report -- Fiscal Year 2012-2013**  
**For the Period Ending June 30, 2013**

	DAS ACCOUNTS					LOCAL ACCOUNT	
	GENERAL OPERATIONS	GRANTS & CONTRACTS	AUXILIARY ENTERPRISES	STATE BUILDING FUNDS	TRUST FUNDS	BANK OF PERU	TOTALS
<b>STATEMENT OF POSITION</b>							
<b>ASSETS:</b>							
Cash Held - DAS	\$2,960,193.01	\$27,722.34	\$194,597.46	\$0.00	\$1,269,791.62		\$4,452,304.43
Cash Held - Local Bank						\$31,852.00	\$31,852.00
Investments - DAS							\$0.00
Investments - Local Bank							\$0.00
Undisbursed Appropriations	\$4,146.12			\$0.00			\$4,146.12
Undisbursed Federal Funds		\$92,479.73					\$92,479.73
<b>TOTAL ASSETS</b>	<u>\$2,964,339.13</u>	<u>\$120,202.07</u>	<u>\$194,597.46</u>	<u>\$0.00</u>	<u>\$1,269,791.62</u>	<u>\$31,852.00</u>	<u>\$4,580,782.28</u>
<b>LIABILITIES &amp; FUND BALANCES:</b>							
Encumbrances	\$0.00	\$0.00	\$0.00				\$0.00
Deferred Revenue	\$0.00						\$0.00
Unencumbered Fund Balance	\$2,964,339.13	\$120,202.07	\$194,597.46	\$0.00	\$1,269,791.62	\$31,852.00	\$4,580,782.28
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$2,964,339.13</u>	<u>\$120,202.07</u>	<u>\$194,597.46</u>	<u>\$0.00</u>	<u>\$1,269,791.62</u>	<u>\$31,852.00</u>	<u>\$4,580,782.28</u>
<b>STATEMENT OF REVENUE AND EXPENDITURES:</b>							
<b>REVENUE</b>							
Tuition & Fees	\$6,936,741.77	\$613,407.91			\$1,349,180.13		\$8,899,329.81
Deferred Revenue							\$0.00
State Appropriation	\$8,674,024.00			\$0.00			\$8,674,024.00
Grants & Contracts		\$11,794,738.78					\$11,794,738.78
Trustee Transfers			\$1,155,277.15				\$1,155,277.15
Local Accounts						\$299,457.84	\$299,457.84
<b>TOTAL REVENUE</b>	<u>\$15,610,765.77</u>	<u>\$12,408,146.69</u>	<u>\$1,155,277.15</u>	<u>\$0.00</u>	<u>\$1,349,180.13</u>	<u>\$299,457.84</u>	<u>\$30,822,827.58</u>
<b>EXPENDITURES:</b>							
State Treasurer Accounts	\$15,838,214.30	\$12,579,875.23	\$1,167,858.00	\$0.00	\$406,513.38		\$29,992,460.91
Local Banks						\$408,628.99	\$408,628.99
<b>TOTAL EXPENDITURES</b>	<u>\$15,838,214.30</u>	<u>\$12,579,875.23</u>	<u>\$1,167,858.00</u>	<u>\$0.00</u>	<u>\$406,513.38</u>	<u>\$408,628.99</u>	<u>\$30,401,089.90</u>
<b>NET INCREASE (DECREASE) IN FUND BALANCES:</b>	<u>-\$227,448.53</u>	<u>-\$171,728.54</u>	<u>-\$12,580.85</u>	<u>\$0.00</u>	<u>\$942,666.75</u>	<u>(109,171.15)</u>	<u>\$421,737.68</u>
<b>FUND BALANCE as of 06-30-2012</b>	<u>\$3,191,787.66</u>	<u>\$291,930.61</u>	<u>\$207,178.31</u>	<u>\$0.00</u>	<u>\$327,124.87</u>	<u>\$141,023.15</u>	<u>\$4,159,044.60</u>
<b>FUND BALANCE as of 06-30-2013</b>	<u>\$2,964,339.13</u>	<u>\$120,202.07</u>	<u>\$194,597.46</u>	<u>\$0.00</u>	<u>\$1,269,791.62</u>	<u>\$31,852.00</u>	<u>\$4,580,782.28</u>

Grants, Auxiliary and Trust balances reflect change from that reported previously and reflects NIS

**Wayne State College**  
**Financial Report -- Fiscal Year 2012-13**  
**For the Period Ending June 30, 2013**

AS ACCOUNTS					LOCAL ACCOUNTS	
GENERAL OPERATIONS	GRANTS AND CONTRACTS	AUXILIARY ENTERPRISES	STATE BUILDING FUNDS	TRUST FUNDS	First National Bank	TOTALS
<b>STATEMENT OF POSITION</b>						
ASSETS:						
Cash Held--AS						0.00
Cash Held -- Local Banks					12,338.15	12,338.15
Investments--AS	13,970,672.66	166,960.07	1,288,727.92	188,952.02		15,615,312.67
Investments--Local Banks					85,552.36	85,552.36
Undisbursed Appropriations	0.00			0.00		0.00
Undisbursed Federal Funds		292,506.84				292,506.84
<b>TOTAL ASSETS</b>	<b>13,970,672.66</b>	<b>459,466.91</b>	<b>1,288,727.92</b>	<b>0.00</b>	<b>188,952.02</b>	<b>16,005,710.02</b>
Encumbrances						0.00
Deferred Revenue						0.00
Unencumbered Fund Balances	13,970,672.66	459,466.91	1,288,727.92	0.00	188,952.02	16,005,710.02
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>13,970,672.66</b>	<b>459,466.91</b>	<b>1,288,727.92</b>	<b>0.00</b>	<b>188,952.02</b>	<b>16,005,710.02</b>
<b>STATEMENT OF REVENUE AND EXPENDITURES</b>						
Tuition and Fees	14,033,212.38	706,878.83		4,264,105.57		4,970,984.40
Deferred Revenue						0.00
State Appropriations	19,672,568.00					0.00
Grants and Contracts		18,353,981.00				18,353,981.00
Trustee Transfers			5,056,543.45			5,056,543.45
Local Accounts					4,420,937.36	4,420,937.36
<b>TOTAL REVENUES</b>	<b>33,705,780.38</b>	<b>19,060,859.83</b>	<b>5,056,543.45</b>	<b>0.00</b>	<b>4,420,937.36</b>	<b>66,508,226.59</b>
EXPENDITURES:						
State Treasurer's Accounts	31,908,443.47	19,123,185.89	4,284,573.39	0.00	4,259,623.43	59,575,826.18
Local Bank Accounts					4,423,411.88	4,423,411.88
<b>TOTAL EXPENDITURES</b>	<b>31,908,443.47</b>	<b>19,123,185.89</b>	<b>4,284,573.39</b>	<b>0.00</b>	<b>4,423,411.88</b>	<b>63,999,238.06</b>
NET INCREASE (DECREASE) IN FUND BALANCES:	1,797,336.91	-62,326.06	771,970.06	0.00	4,482.14	2,508,988.53
<b>FUND BALANCE June 30, 2012</b>	<b>12,173,335.75</b>	<b>521,792.97</b>	<b>516,757.86</b>	<b>0.00</b>	<b>184,469.88</b>	<b>13,496,721.49</b>
<b>FUND BALANCE June 30, 2013</b>	<b>13,970,672.66</b>	<b>459,466.91</b>	<b>1,288,727.92</b>	<b>0.00</b>	<b>188,952.02</b>	<b>16,005,710.02</b>

amount transferred for Capital Projects

0.00      0.00      0.00      0.00      0.00      0.00

**ITEMS FOR INFORMATION AND DISCUSSION/FISCAL, FACILITIES, AND AUDIT**

September 6, 2013

---

**INFORMATION ONLY: 2012-13 Year-End Operating Expenditure Reports**

---

Year-end operating expenditure reports for FY2012-13 from each college and the System Office are provided for information only.

Board Policy 6011 requires the submission of expenditure reports every six months of the fiscal year. Each of the Colleges has prepared reports for the Board's review and consideration.

The format followed by the colleges provides expenditure information on each of the eight programs included in higher education institutional budgets. Those programs can be found in the heading of each column. Other data provided includes the number of FTE employees during the fiscal year in each program, as well as the dollars expended for personal services, operations, travel and capital outlay (equipment). There is one section that identifies the amount of federal funds spent for each program through the institution's grants, as well as the number of FTE employees supported by those federal funds.

The display also provides information on percentage of general/cash fund expenditures compared to the budgeted amounts. The spending level may be less than 100% to cover encumbrances and payables as of June 30, 2012; and any planned carry forward into the current year.

**ATTACHMENTS:**

- CSC Twelve-month Expenditures Report FY 2013 board mtg 0913 (PDF)
- PSC Year End Expenditures Report (PDF)
- WSC Year End Expenditures Report 13 (PDF)
- NSCS EXPEND06302013 (PDF)

**Chadron State College**  
**Expenditure Report - Fiscal Year 2013**  
**For the Fiscal Year Ending 6/30/13**

EXPENDITURE TYPE	PCS 1.0 INSTRUCTION	PCS 2.0 RESEARCH	PCS 3.0 PUBLIC SERVICE	PCS 4.0 ACAD SUPPORT	PCS 5.0 STUDENT SRVS	PCS 6.0 ADMIN	PCS 7.0 PHYSICAL PLANT	PCS 8.0 STUDENT AID	TOTAL
<b>PERSONAL SERVICES</b>									
<u>Permanent Staff</u>									
Faculty FTE	89.00								89.00
Professional Staff FTE	2.92		2.75	36.77	26.79	33.24			102.47
Support Staff FTE	1.00		0.50	5.83	8.25	17.00	29.38		61.96
Salaries	6,070,181	0	240,747	2,084,657	1,333,645	2,177,183	822,471	0	12,728,884
Benefits	1,696,745	0	74,872	620,880	424,086	906,553	367,532	0	4,090,668
<b>TOTAL PERMANENT SALARIES &amp; BENEFITS</b>	<b>7,766,926</b>	<b>0</b>	<b>315,619</b>	<b>2,705,537</b>	<b>1,757,731</b>	<b>3,083,736</b>	<b>1,190,003</b>	<b>0</b>	<b>16,819,552</b>
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Part-time Faculty FTE*	17.50								17.50
Graduate Assistant FTE	8.00								8.00
Federal Work-Study FTE	15.50	0.00	0.00	4.00	3.00	2.50	0.00	0.00	25.00
All Other Straight-time FTE	1.00	0.66	1.65	2.00	3.50	3.50	4.00	0.00	16.31
Salaries	744,037	9,409	120,716	113,455	124,160	110,058	41,620	0	1,263,455
Benefits	59,523	221	9,657	9,076	9,933	8,805	3,330	0	100,545
<b>TOTAL TEMPORARY SALARIES &amp; BENEFITS</b>	<b>803,560</b>	<b>9,630</b>	<b>130,373</b>	<b>122,531</b>	<b>134,093</b>	<b>118,863</b>	<b>44,950</b>	<b>0</b>	<b>1,364,000</b>
<b>TOTAL PERSONAL SERVICES</b>	<b>8,570,486</b>	<b>9,630</b>	<b>445,992</b>	<b>2,828,068</b>	<b>1,891,824</b>	<b>3,202,599</b>	<b>1,234,953</b>	<b>0</b>	<b>18,183,552</b>
Total Operating Expenses	458,602	6,679	13,267	543,386	341,669	1,929,294	1,087,367	0	4,380,264
Total Supplies	289,769	4,007	49,811	681,618	303,790	302,702	262,876	0	1,894,573
Total Travel	237,281	1,811	2,696	66,783	444,735	8,747	8,473	0	770,526
Total Capital Outlay	24,270	0	0	0	10,956	201,119	0	0	236,345
Tuition Remissions and Exemptions	26,684	0	0	0	42	-57,737	0	290,833	259,822
<b>TOTAL GENERAL/CASH EXPENDITURES</b>	<b>9,607,092</b>	<b>22,127</b>	<b>511,766</b>	<b>4,119,855</b>	<b>2,993,016</b>	<b>5,586,724</b>	<b>2,593,669</b>	<b>290,833</b>	<b>25,725,082</b>
<b>TOTAL GENERAL/CASH BUDGET</b>	<b>9,388,951</b>	<b>34,788</b>	<b>508,514</b>	<b>4,120,226</b>	<b>3,112,083</b>	<b>6,019,823</b>	<b>3,032,463</b>	<b>443,008</b>	<b>26,659,856</b>
<b>% OF GENERAL/CASH BUDGET EXPENDED</b>	<b>102.32%</b>	<b>63.61%</b>	<b>100.64%</b>	<b>99.99%</b>	<b>96.17%</b>	<b>92.81%</b>	<b>85.53%</b>		<b>96.49%</b>
Federal FTE	0.00	0.00	0.50	0.00	6.165	0.00	0.00	0.00	6.665
<b>TOTAL FEDERAL FUNDS</b>	<b>0</b>	<b>31,060</b>	<b>31,236</b>	<b>0</b>	<b>487,438</b>	<b>0</b>	<b>0</b>	<b>14,673,572</b>	<b>15,223,306</b>
<b>TOTAL EXPENDITURES</b>	<b>9,607,092</b>	<b>53,187</b>	<b>543,002</b>	<b>4,119,855</b>	<b>3,480,454</b>	<b>5,586,724</b>	<b>2,593,669</b>	<b>14,964,405</b>	<b>40,948,388</b>
<u>Fund Sources</u>									
General Funds	7,718,334	2,489	92,051	2,467,995	1,777,276	2,443,790	1,133,730	0	15,635,665
Cash Funds	1,888,758	19,638	419,715	1,651,860	1,215,740	3,142,934	1,459,939	290,833	10,089,417
Federal Funds	0	31,060	31,236	0	487,438	0	0	14,673,572	15,223,306
<b>TOTAL FUNDS</b>	<b>9,607,092</b>	<b>53,187</b>	<b>543,002</b>	<b>4,119,855</b>	<b>3,480,454</b>	<b>5,586,724</b>	<b>2,593,669</b>	<b>14,964,405</b>	<b>40,948,388</b>

General Funds: Includes new appropriation of 15,621,107 and carryforward 14,558

Cash Funds: Includes new appropriation of 8,283,790, adjustment for tuition/fee increase of 301,579, adjustment for NOG funding 290,833, and carryforward encumbrances of 2,147,989 but does not include the following programs: 901 appropriation & carryforward 946,327, program 933 appropriation & carryforward of 1,469,398, and program 935 appropriation & carryforward 1,474,258

Cash Fund expenditures does not include program 901 expenditures of 396,800, program 933 expenditures of 1,375,136 and 935 expenditures of 709,208.

**Peru State College**  
**Expenditure Report -- Fiscal Year 2013**  
**For the Fiscal Year Ending June 30, 2013**

EXPENDITURE TYPE	PCS 1.0 INSTRUCTION	PCS 2.0 RESEARCH	PCS 3.0 PUBLIC SERVICE	PCS 4.0 ACAD SUPPORT	PCS 5.0 STUDENT SRVS	PCS 6.0 ADMIN	PCS 7.0 PHYSICAL PLANT	PCS 8.0 STUDENT AID	TOTAL
<b>PERSONAL SERVICES</b>									
<u>Permanent Staff</u>									
Faculty FTE	52.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52.00
Professional Staff FTE	3.92	0.00	0.00	15.76	14.96	21.00	1.00	0.00	56.64
Support Staff FTE	6.00	0.00	0.00	4.00	4.00	11.00	21.00	0.00	46.00
Salaries	3,733,957.95	0.00	0.00	922,660.69	856,282.30	1,777,842.73	651,336.64	0.00	7,942,080.31
Benefits	1,099,821.47	0.00	0.00	280,593.37	312,439.97	589,593.52	285,322.57	0.00	2,567,770.90
<b>TOTAL PERMANENT SALARIES &amp; BENEFITS</b>	<b>4,833,779.42</b>	<b>0.00</b>	<b>0.00</b>	<b>1,203,254.06</b>	<b>1,168,722.27</b>	<b>2,367,436.25</b>	<b>936,659.21</b>	<b>0.00</b>	<b>10,509,851.21</b>
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Part-time Faculty FTE*	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
Adjunct Faculty FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Graduate Assistant FTE	0.00	0.00	0.00	0.00	3.21	0.00	0.00	0.00	3.21
Federal Work-Study Match FTE	0.00	0.00	0.60	1.20	0.00	0.50	0.25	0.00	2.55
All Other Straight-time FTE	0.00	0.00	0.00	0.50	1.80	0.20	0.00	0.00	2.50
Salaries	677,540.33	0.00	7,718.02	70,776.02	130,089.63	68,638.73	97,118.00	0.00	1,051,880.73
Benefits	49,920.35	0.00	122.86	3,961.08	7,587.50	4,396.21	5,122.27	0.00	71,110.27
<b>TOTAL TEMPORARY SALARIES &amp; BENEFITS</b>	<b>727,460.68</b>	<b>0.00</b>	<b>7,840.88</b>	<b>74,737.10</b>	<b>137,677.13</b>	<b>73,034.94</b>	<b>102,240.27</b>	<b>0.00</b>	<b>1,122,991.00</b>
<b>TOTAL PERSONAL SERVICES</b>	<b>5,561,240.10</b>	<b>0.00</b>	<b>7,840.88</b>	<b>1,277,991.16</b>	<b>1,306,399.40</b>	<b>2,440,471.19</b>	<b>1,038,899.48</b>	<b>0.00</b>	<b>11,632,842.21</b>
TOTAL OPERATING EXPENDITURES	340,578.81	0.00	0.00	464,399.55	509,991.88	1,226,041.80	1,073,701.96	0.00	3,614,714.00
TOTAL TRAVEL	36,466.61	0.00	0.00	22,101.16	195,374.78	56,022.60	214.92	0.00	310,180.07
TOTAL CAPITAL OUTLAY	15,290.00	0.00	0.00	0.00	10,187.00	6,246.68	89.00	0.00	31,812.68
REMISSIONS AND EXEMPTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	240,777.00	240,777.00
<b>TOTAL GENERAL/CASH EXPENDITURES</b>	<b>5,953,575.52</b>	<b>0.00</b>	<b>7,840.88</b>	<b>1,764,491.87</b>	<b>2,021,953.06</b>	<b>3,728,782.27</b>	<b>2,112,905.36</b>	<b>240,777.00</b>	<b>15,830,325.96</b>
TOTAL GENERAL/CASH BUDGET**	6,833,370.00	0.00	20,355.00	2,013,239.00	2,076,582.00	3,952,169.00	2,373,634.00	240,777.00	17,510,126.00
% OF GENERAL/CASH BUDGET EXPENDED	87.13%	0.00%	38.52%	87.64%	97.37%	94.35%	89.02%	100.00%	90.41%
Federal FTE	0.00	0.75	0.00	0.00	3.52	0.00	0.00	0.00	4.27
TOTAL FEDERAL FUNDS	0.00	116,910.15	1,000.00	0.00	295,372.37	332,381.78	4,950.00	11,852,201.00	12,602,815.30
<b>TOTAL EXPENDITURES</b>	<b>5,953,575.52</b>	<b>116,910.15</b>	<b>8,840.88</b>	<b>1,764,491.87</b>	<b>2,317,325.43</b>	<b>4,061,164.05</b>	<b>2,117,855.36</b>	<b>12,092,978.00</b>	<b>28,433,141.26</b>
<u>Fund Sources</u>									
General Funds	3,852,043.05	0.00	0.00	1,127,745.54	1,108,781.60	2,065,970.64	858,983.92	19,574.00	9,033,098.75
Cash Funds	2,101,532.47	0.00	7,840.88	636,746.33	913,171.46	1,662,811.63	1,253,921.44	221,203.00	6,797,227.21
Federal Funds	0.00	116,910.15	1,000.00	0.00	295,372.37	332,381.78	4,950.00	11,852,201.00	12,602,815.30
<b>TOTAL FUNDS</b>	<b>5,953,575.52</b>	<b>116,910.15</b>	<b>8,840.88</b>	<b>1,764,491.87</b>	<b>2,317,325.43</b>	<b>4,061,164.05</b>	<b>2,117,855.36</b>	<b>12,092,978.00</b>	<b>28,433,141.26</b>

\*Includes 0 term appointments; 0 phased retirement(s)

\*\*General Funds: Includes \$8,674,024 in new appropriation; \$363,221 in cash fund carryforward

\*\*Cash Funds: Includes \$7,320,857 in new appropriation; \$1,152,025 in cash fund carryforward

**Wayne State College**  
**Expenditure Report -- Fiscal Year 12-13**  
**For the Fiscal Year Ending June 30, 2013**

EXPENDITURE TYPE	PCS 1.0 INSTRUCTION	PCS 2.0 RESEARCH	PCS 3.0 PUBLIC SERVICE	PCS 4.0 ACAD SUPPORT	PCS 5.0 STUDENT SRVS	PCS 6.0 ADMIN	PCS 7.0 PHYSICAL PLANT	PCS 8.0 STUDENT AID	TOTAL
<b>PERSONAL SERVICES</b>									
<u>Permanent Staff</u>									
Faculty FTE	123.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	123.34
Professional Staff FTE	4.31	0.00	0.16	23.57	36.13	27.03	4.00	0.00	95.20
Support Staff FTE	15.70	0.00	0.00	7.00	8.24	23.73	37.36	0.00	92.03
Salaries	9,927,450	0	38,610	1,594,360	2,161,262	2,218,192	1,425,109	0	17,364,983
Benefits	2,827,747	0	5,844	506,230	677,663	1,011,840	573,906	0	5,603,230
<b>TOTAL PERMANENT SALARIES &amp; BENEFITS</b>	<b>12,755,197</b>	<b>0</b>	<b>44,454</b>	<b>2,100,590</b>	<b>2,838,925</b>	<b>3,230,032</b>	<b>1,999,015</b>	<b>0</b>	<b>22,968,213</b>
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Part-time Faculty FTE*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Adjunct Faculty FTE	34.78	0.00	0.00	0.03	0.47	0.00	0.00	0.00	35.28
Graduate Assistant FTE	4.13	0.00	0.00	0.00	3.11	0.00	0.00	0.00	7.24
Federal Work-Study FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Straight-time FTE	1.03	0.00	0.77	9.24	5.17	5.98	3.01	0.00	25.20
Salaries	879,763	0	19,601	189,456	166,188	128,126	45,466	0	1,428,600
Benefits	62,816	0	1,120	5,371	3,305	1,792	2,560	0	76,964
<b>TOTAL TEMPORARY SALARIES &amp; BENEFITS</b>	<b>942,579</b>	<b>0</b>	<b>20,721</b>	<b>194,827</b>	<b>169,493</b>	<b>129,918</b>	<b>48,026</b>	<b>0</b>	<b>1,505,564</b>
<b>TOTAL PERSONAL SERVICES</b>	<b>13,697,776</b>	<b>0</b>	<b>65,175</b>	<b>2,295,417</b>	<b>3,008,418</b>	<b>3,359,950</b>	<b>2,047,041</b>	<b>0</b>	<b>24,473,777</b>
TOTAL OPERATING EXPENDITURES	686,453	16,591	59,884	1,032,179	735,541	1,418,576	1,849,573	0	5,798,797
TOTAL TRAVEL	159,876	1,871	1,686	240,189	500,579	10,778	4,410	0	919,389
TOTAL CAPITAL OUTLAY	11,837	0	0	125,318	0	0	68,009	0	205,164
REMISSIONS AND EXEMPTIONS	-1,217	0	0	0	0	0	0	512,533	511,316
<b>TOTAL GENERAL/CASH EXPENDITURES</b>	<b>14,554,725</b>	<b>18,462</b>	<b>126,745</b>	<b>3,693,103</b>	<b>4,244,538</b>	<b>4,789,304</b>	<b>3,969,033</b>	<b>512,533</b>	<b>31,908,443</b>
TOTAL GENERAL/CASH BUDGET**	20,144,710	22,787	363,111	4,392,197	4,903,675	5,525,458	4,549,792	512,533	40,414,263
% OF GENERAL/CASH BUDGET EXPENDED	72.25%	81.02%	34.91%	84.08%	86.56%	86.68%	87.24%	100.00%	78.95%
Federal FTE	3.90	0.00	0.00	0.00	4.90	0.00	0.00	6.87	15.67
TOTAL FEDERAL FUNDS	336,119	0	0	0	336,623	5,302	262,074	18,441,711	19,381,829
<b>TOTAL EXPENDITURES</b>	<b>14,890,844</b>	<b>18,462</b>	<b>126,745</b>	<b>3,693,103</b>	<b>4,581,161</b>	<b>4,794,606</b>	<b>4,231,107</b>	<b>18,954,244</b>	<b>51,290,272</b>
<u>Fund Sources</u>									
General Funds	9,988,542	0	0	2,085,450	2,603,135	3,139,553	1,870,726	0	19,687,406
Cash Funds	4,566,183	18,462	126,745	1,607,653	1,641,403	1,649,751	2,098,307	512,533	12,221,037
Federal Funds	336,119	0	0	0	336,623	5,302	262,074	18,441,711	19,381,829
<b>TOTAL FUNDS</b>	<b>14,890,844</b>	<b>18,462</b>	<b>126,745</b>	<b>3,693,103</b>	<b>4,581,161</b>	<b>4,794,606</b>	<b>4,231,107</b>	<b>18,954,244</b>	<b>51,290,272</b>

\*Includes 0 term appointments; 0 phased retirement(s)

\*\*General Funds: Includes new appropriation of \$19,672,568 and carryforward balance of \$14,838.

\*\*Cash Funds: Includes new appropriation of \$13,223,944, adjustment for tuition/fee increases of \$934,664, carryforward balance of \$6,926,291, 12-13 NOG funds of \$503,533, 12-13 NDE Attracting Excellence to Teaching funds of \$9,000 and \$870,575 transferred to Program 955 Cash for Athletic Fields Improvements project.

**SYSTEM OFFICE - EXPENDITURE REPORT**  
**June 30, 2013**

**FUND 1000 - GENERAL FUNDS**

		APPROP + CARRYOVER	YEAR TO-DATE EXPEND.	ENCUMB- RANCES	REMAINING BALANCE	% OF BUDGET EXPEND.
100	PERSONAL SERVICES	1,157,794	1,154,067	0	3,727	99.68%
200	OPERATING EXPENSES	470,315	213,572	0	256,743	45.41%
700	TRAVEL EXPENSES	62,158	62,062	0	96	99.85%
800	CAPITAL OUTLAY	0	0	0	0	0.00%
	<b>TOTALS</b>	<b>1,690,267</b>	<b>1,429,701</b>	<b>0</b>	<b>260,566</b>	<b>84.58%</b>

**FUND 6501 - STATE COLLEGE ENDOWMENT FUNDS**  
**June 30, 2013**

	<b>BEGINNING CASH/INVESTMENTS</b>	<b>559,091</b>
Income:		
	Interest	12,471
	Transfer In	6,115
	<b>Total Income</b>	<b>18,585</b>
Expenditures:		
	Publications/Printing	-15,000
	Travel Expenses	1,584
	Other Operating	15,790
	<b>Total Expenditures</b>	<b>2,374</b>
	<b>ENDING CASH/INVESTMENT BALANCE</b>	<b>575,303</b>

# ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

September 6, 2013

## INFORMATION ONLY: Year-End Revenue Bond Expenditure Reports

Year-end revenue bond operating expenditure reports for FY2012-13 from each College are provided for information only.

The revenue bond Master Resolution requires the submission of periodic financial reports to the Board of Trustees. In keeping with that requirement, the Colleges have provided expenditure reports for the 2012-13 fiscal year.

The reports are intended to demonstrate that the Colleges' revenue bond programs are operating at the financial level necessary to provide the services to the students while maintaining the revenue stream needed to retire the debt obligations. Bond documents require debt service coverage of 110% of the annual principal and interest payment to the bond holders for Chadron State and Wayne State and 125% for Peru State. Board policy requires 125% debt service coverage for Wayne State and Chadron State and 135% for Peru State. The reports indicate the following coverage:

Chadron State College	442%
Peru State College	184%
Wayne State College	321%

All of the ratios are well above those indicated by the indentures and policy and all three Colleges' debt service coverage ratios are higher than the budgeted ratio.

Historical debt service coverage ratios, based on the annual audit reports, have been:

	FY07	FY08	FY09	FY10	FY11	FY12
CSC	176%	196%	221%	221%	224%	429%
PSC	206%	251%	231%	338%	415%	245%
WSC	232%	267%	245%	283%	347%	224%

### **ATTACHMENTS:**

- CSC Twelve-month Revenue Bond Expenditure Report Board 06-30-2013 sept 2013 meeting (PDF)
- PSC Rev Bond Expenditure Report (PDF)
- WSC Year End Revenue Bond Expenditure Report 2013 Cash Basis (PDF)



**Chadron State College**  
**Revenue Bond Expenditure Report**  
**For the 12 Months Ending June 30, 2013**

Report Date: September 6, 2013

Report Period: FY 2013

	<b><i>Budgeted FY 2013</i></b>	<b><i>Year-to-Date FY 2013</i></b>	<b><i>Percent of Budget</i></b>
<b><u>Revenues:</u></b>			
Dormitory Rentals	\$2,303,000	\$2,330,930	101.21%
Apartment/House Rentals	\$209,000	\$152,116	72.78%
Facilities Rentals	\$28,000	\$28,350	101.25%
Food Service Contracts	2,101,000	2,173,666	103.46%
Food Service Commissions	344,000	221,643	64.43%
Facilities Fees*	1,060,000	1,088,221	102.66%
Bookstore Commissions	93,000	93,036	100.04%
Trustee Investment/Interest Income	9,000	55,716	619.07%
Other Income	92,000	107,394	116.73%
<b>Total Revenues</b>	<b>\$6,239,000</b>	<b>\$6,251,072</b>	<b>100.19%</b>
<b><u>Expenditures:</u></b>			
Salaries and Benefits	\$1,600,000	\$1,529,115	95.57%
Utilities	500,000	503,498	100.70%
Insurance	30,000	29,862	99.54%
Equipment & Furnishings	15,000	0	0.00%
Capital Outlay	15,000	0	0.00%
Telephone/Cable T.V & Internet Services	170,000	137,551	80.91%
Supplies	120,000	126,171	105.14%
Repairs and Maintenance	200,000	136,101	68.05%
Other Operating Expenses	100,000	60,606	60.61%
Subtotal - Operations and Maintenance	<b>\$2,750,000</b>	<b>\$2,522,904</b>	<b>91.74%</b>
Food Service Payments	1,781,000	1,821,279	102.26%
Debt Service	431,823	431,823	100.00%
Total Expenditures	<b>\$4,962,823</b>	<b>\$4,776,006</b>	<b>96.24%</b>
<b><u>Available for Distribution</u></b>			
to Subsidiary Funds	<b>\$1,276,177</b>	<b>\$1,475,066</b>	<b>115.58%</b>

<b>Debt Service Coverage Ratio</b>	<b>3.96</b>	<b>4.42</b>
------------------------------------	-------------	-------------

\*All student derived fees

**Peru State College**  
**Revenue Bond Expenditure Report**  
**For the Fiscal Year Ending June 30, 2013**

Report Date: September 6, 2013

Report Period: FY 2013

	<b><i>Budgeted</i></b> <b><i>12-13</i></b>	<b><i>Year-to-Date</i></b> <b><i>12-13</i></b>	<b><i>Percent of</i></b> <b><i>Budget</i></b>
<b><u>Revenues:</u></b>			
Residence Hall/Dormitory Rentals	\$1,132,834	\$1,135,858	100.27%
Apartment/House Rentals	99,008	103,658	104.70%
Facilities Rentals	360	7,495	2081.94%
Food Service Contracts	1,090,674	1,091,430	100.07%
Food Service Commissions	24,965	25,015	100.20%
Facilities Fees*	648,088	676,585	104.40%
Bookstore Commissions/Income	64,647	64,501	0.00%
Parking Fees/Fines	6,770	6,770	100.00%
Trustee Investment/Interest Income	20,592	20,797	101.00%
Other Income	61,072	67,192	110.02%
<b>Total Revenues</b>	<b>\$3,149,010</b>	<b>\$3,199,301</b>	<b>101.60%</b>
<b><u>Expenditures:</u></b>			
Salaries and Benefits	\$582,250	\$581,853	99.93%
Utilities	280,946	283,501	100.91%
Insurance	32,164	32,164	100.00%
Equipment & Furnishings	6,190	6,190	0.00%
Capital Outlay	0	0	0.00%
Telephone/Cable Television/Internet	37,180	41,043	110.39%
Supplies	98,694	98,151	99.45%
Repairs and Maintenance	75,700	73,658	97.30%
Other Operating Expenses	57,752	50,690	87.77%
Subtotal - Operations and Maintenance	<b>\$1,170,876</b>	<b>\$1,167,250</b>	<b>99.69%</b>
Food Service Payments	1,108,015	1,134,770	102.41%
Debt Service	487,109	487,109	100.00%
<b>Total Expenditures</b>	<b>\$2,766,000</b>	<b>\$2,789,129</b>	<b>100.84%</b>
<b><u>Available for Distribution</u></b>			
to Subsidiary Funds	<b>\$383,010</b>	<b>\$410,172</b>	<b>107.09%</b>

**Debt Service Coverage Ratio****1.79****1.84**

\*All student derived fees

Attachment: PSC Rev Bond Expenditure Report (1018 : Year-End Revenue Bond Expenditure Reports)

**Wayne State College**  
**Revenue Bond Expenditure Report**  
**For the Fiscal Year Ending June 30, 2013**

Report Date: September 6, 2013

Report Period: July 1, 2012-June 30, 2013

	<b><i>Budgeted</i></b> <b><i>12-13</i></b>	<b><i>Year-to-Date</i></b> <b><i>12-13</i></b>	<b><i>Percent of</i></b> <b><i>Budget</i></b>
<b><u>Revenues:</u></b>			
Residence Hall/Dormitory Rentals	\$3,300,000	\$3,376,023	102.30%
Apartment/House Rentals	6,000	6,600	110.00%
Facilities Rentals	3,300	3,576	108.36%
Food Service Contracts	4,100,000	4,199,984	102.44%
Food Service Commissions	42,000	67,854	161.56%
Facilities Fees*	1,130,000	1,181,816	104.59%
Bookstore Commissions/Income	155,000	163,260	105.33%
Parking Fees/Fines	80,000	97,733	122.17%
Trustee Investment/Interest Income	120,000	151,273	126.06%
Other Income**	515,000	531,332	103.17%
<b>Total Revenues</b>	<b>\$9,451,300</b>	<b>\$9,779,451</b>	<b>103.47%</b>
<b><u>Expenditures:</u></b>			
FTE 57.89			
Salaries and Benefits	\$2,452,950	\$2,194,217	89.45%
Utilities	840,000	741,474	88.27%
Insurance	40,000	34,289	85.72%
Equipment & Furnishings	120,000	75,201	62.67%
Capital Outlay	100,000	160,291	160.29%
Telephone/Cable Television/Internet	240,000	200,053	83.36%
Supplies	252,000	259,588	103.01%
Repairs and Maintenance	200,000	193,953	96.98%
Other Operating Expenses	180,101	175,235	97.30%
<b>Subtotal - Operations and Maintenance</b>	<b>\$4,425,051</b>	<b>\$4,034,301</b>	<b>91.17%</b>
Food Service Payments	\$2,537,000	\$2,537,653	100.03%
Debt Service	999,008	999,008	100.00%
<b>Total Expenditures</b>	<b>\$7,961,059</b>	<b>\$7,570,962</b>	<b>95.10%</b>
<b>Available for Distribution to Subsidiary Funds</b>	<b>\$1,490,241</b>	<b>\$2,208,489</b>	<b>148.20%</b>

**Debt Service Coverage Ratio****2.49****3.21**

\*All student derived fees

\*\*Includes a one-time Pepsi exclusivity/advertising payment of \$120,000 and Chartwells longevity bonus of \$250,000

Attachment: WSC Year End Revenue Bond Expenditure Report 2013 Cash Basis (1018 : Year-End Revenue Bond Expenditure Reports)

**ITEMS FOR INFORMATION AND DISCUSSION\FISCAL, FACILITIES, AND AUDIT**

September 6, 2013

---

**INFORMATION ONLY:      Name Change for First Nebraska Bank of Wayne**

---

This item is provided for the Board's information. At its June 25, 2013 meeting, the Board approved a listing of Depositories and Signatories for Wayne State College. Since that time, First National Bank, Wayne has changed its name to First Nebraska Bank of Wayne.

**ITEMS FOR INFORMATION AND DISCUSSION\FISCAL, FACILITIES, AND AUDIT**

September 6, 2013

---

**INFORMATION ONLY: Insurance Renewal Report**

---

The Report on Insurance Renewals is provided for information.

Insurances for general liability, umbrella, D&O, property, athletic injury, and other special coverages have been renewed for FY 2013-14. The NSCS did experience several increases in cost this year. A more detailed report will be provided to the Committee at its meeting in September.

**ITEMS FOR INFORMATION AND DISCUSSION/FISCAL, FACILITIES, AND AUDIT**

September 6, 2013

---

**INFORMATION ONLY:      Physical Plant Status Reports (April-June 2013)**

---

Each College has provided a status report of physical plant projects for the Board's information. The reports follow.

**ATTACHMENTS:**

- CSC Physical Plant Report (PDF)
- PSC Physical Plant Report Apr June 2013 (PDF)
- WSC PHYSICAL PLANT STATUS REPORT (PDF)

<b>PHYSICAL PLANT STATUS REPORT</b> <b>(April - June, 2013)</b>		
College: <b>Chadron State College</b>		Meeting Date: <b>September 6, 2013</b>
Project Description	Status	Fund Source
<b>LB 309 Projects</b>		
Armstrong Gym HVAC Upgrades	In Progress	LB 309
Campus Utility Metering	In Progress	LB 309
<b>Contingency Maintenance Projects</b>		
Brooks Hall Repairs	Funded	Contingency Maintenance
Campus Lighting Upgrades	Funded	Contingency Maintenance
High Rise Elevator Mechanical/Electrical Upgrade	In Progress	Contingency Maintenance
High Rise Shower	Complete	Contingency Maintenance
High Rise Renovation	Funded	Contingency Maintenance
High Rise Mechanical/Electrical Upgrade	Funded	Contingency Maintenance
Kent Hall Sprinkler System	Funded	Contingency Maintenance
Mechanical Room Upgrades	In Progress	Contingency Maintenance
Revenue Bond Buildings Asbestos Abatement	In Progress	Contingency Maintenance
Revenue Bond Buildings Flooring Replacement	In progress	Contingency Maintenance
Revenue Bond Buildings Furnishings	In progress	Contingency Maintenance
Revenue Bond Buildings Energy Study	Complete	Contingency Maintenance
Student Center Speciality Equipment	In Progress	Contingency Maintenance
West Court Replacement	In Progress	Contingency Maintenance
<b>Other Capital Construction Projects</b> <b>(Include all projects using non-state or state funds that do not "fit" into any of the other categories)</b>		
Armstrong Gym Renovation	In Progress	Foundation
Rangeland Center Construction	In Progress	Foundation
Eagle Ridge Housing Design/Replacement	In Progress	Cash/Contingency Maint.

## PHYSICAL PLANT STATUS REPORT

College: Peru State College

Meeting Date: September 6, 2013

Project Description	Status	Fund Source
<b>LB 309 Projects</b>		
Campus Energy Audit	In Progress	LB 309
Campus Utility Metering	In Progress	LB 309
Auditorium/Theater - Replace Roof D	Funded	LB 309
Hoyt Science - HVAC Controls Upgrade	Funded	LB 309
<b>LB 1100 Projects</b>		
<b>LB 605 Projects</b>		
<b>Revenue Bond Projects</b>		
Student Center HVAC	Complete	Surplus Funds
<b>Contingency Maintenance Projects</b>		
Student Center – Program Statement	Complete	Revenue Bond
Delzell Dormitory – Program Statement	Complete	Revenue Bond
Centennial Complex Fire Alarm Upgrade	Complete	Revenue Bond
<b>Other Capital Construction Projects</b>		
(Include all projects using non-state or state funds that do not “fit” into any of the other categories)		
New College Entry	In Progress	Foundation
Biomass Energy Center	In Progress	Foundation
Oak Bowl Renovations	In Progress	State Appropriation Foundation



## PHYSICAL PLANT STATUS REPORT

College: Wayne State College

Meeting Date: September 6, 2013

Project Description	Status	Fund Source
<b>LB 309 Projects</b>		
Campus Electrical Upgrade Switch	Complete	LB 309
U.S. Conn Library Fire Sprinkler Upgrades	Design Complete; on hold pending renovation	LB 309
Dashboard/Metering	In Progress	LB 309
Hahn Upgrade	Complete	LB 309/LB 1100/Cash
Water Line Improvements	In Progress	LB 309
Fine Arts Windows/Vestibules	In Progress	LB 309
<b>Revenue Bond Projects</b>		
<b>Contingency Maintenance Projects</b>		
Bathroom Remodel – Berry Hall	Complete	Contingency Maint.
Rec Center A/C	In Progress	Contingency Maint.
Anderson Roof	In Progress	Contingency Maint.
Anderson Windows	In Progress	Contingency Maint.
<b>Other Capital Construction Projects</b>		
(Include all projects using non-state or state funds that do not “fit” into any of the other categories)		
U.S. Conn Library Renovation	In Design	Gen./Cash/LB 309/Cap. Improvement Fees/WS Foundation
Willow Bowl Restoration	In Progress	WS Foundation
Carhart Renov – Phase III	In Progress	Cash/LB 309/WS Foundation
Football Field/Track Renov.	In Progress	Cash/Foundation
Soccer Field Renov.	In Progress	Cash
Rice Locker Room Code Upgrade	In Design	Cash

**ITEMS FOR INFORMATION AND DISCUSSION/FISCAL, FACILITIES, AND AUDIT**

September 6, 2013

---

**INFORMATION ONLY: LB 309 Project Status Reports (January - June 2013)**

---

LB 309 progress reports from each College are provided for information only.

Board Policy 8050 requires the submission of progress reports on certain renovation/construction projects. The Colleges have submitted progress reports on their respective projects that are funded by the Building Renewal Task Force.

**ATTACHMENTS:**

- CSC 309 progress report Jan-June 2014 (PDF)
- PSC 309 Proj Report (PDF)
- WSC LB309 2012-2013 (PDF)

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT****Chadron State College**

309 Progress Report Jan-June 2013

**As of July 26, 2013**

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Change Orders (+/-)	Total Project Cost	Current Year		Unused Balance	Status
						LB 309 Expenditures	College Expenditures		
26520-949-01 BU#6512T044 Armstrong Gym HVAC Upgrades	1) 12/5/12	\$ 120,000.00	\$ -	\$ -	\$ 120,000.00	\$ 86,585.00	\$ -	\$ 33,415.00	In Progress
26520-949-01 BU#6512T038 Campus Utility Metering	1) 5/23/11	\$200,000.00	\$ -	\$ 95,000.00 increase	\$295,000.00	\$ 153,994.24	\$ -	\$141,005.76	In Progress

Attachment: CSC 309 progress report Jan-June 2014 (1024 : LB 309 Project Status Reports)

LB 309 DEFERRED MAINTENANCE PROGRESS REPORT										
Peru State College										
Report Period: July - June 2013						Meeting Date: September 6, 2013				
Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Chg Orders Current YR (+/-)	Total Project Cost	Prior Period Balance	Current Year LB 309 Expenditures	College Expenditures	Current Balance	Status
26520-949-03 BU# 6512J094 Campus/Grounds Campus Energy Audit	1) 2/09/2011 2) 3/25/2011	\$45,000.00	\$0.00	\$0.00	\$45,000.00	\$6,300.00	\$2,150.00	\$0.00	\$4,150.00	In Progress
26520-949-03 BU#6512J097 Campus/Grounds Campus Utility Metering	1) 07/15/2011 2) 09/08/11	\$200,000.00	\$0.00	\$0.00	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$200,000.00	Funded
26520-949-03 BU#6512J099 Auditorium/Theater Theater Renovations (LB1100)	1) 10/21/2011 2) 09/09/2011	\$192,328.00	\$45,914.41	\$0.00	\$238,242.41	\$10,987.50	\$0.00	\$10,987.50	\$0.00	Completed
26520-949-03 BU#6512J102 Hoyt Science HVAC Controls Upgrade	1) 06/05/13 2) 09/06/13	\$60,000.00	\$0.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	Funded
26520-949-03 BU#6512J103 Auditorium/Theater Replace Roof "D"	1) 06/14/13 2) 09/06/13	\$40,000.00	\$0.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	Funded

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**  
**Wayne State College**

**Report Period: July 1, 2012 - June 30, 2013**

**Date Prepared: July 18, 2013**

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Chg Orders Current YR (+/-)	Total Project Cost	Prior Period Balance	Current Year LB 309 Expenditures	College Expenditures	Current Balance	Status
6512N110 Hahn Administration HVAC and building upgrade	1) 01/11/11 2)	\$1,700,000.00	\$0.00	\$1,700,000.00	\$3,400,000.00	\$1,686,696.96	\$1,686,696.96		\$0.00	Complete
6512N113 Campuswide Campus Utilities Metering (Campus Dashboard)	1) 05/23/11 2) 09/08/11	\$200,000.00	\$117,460.32	\$0.00	\$317,460.32	\$298,220.32	\$124,876.76	\$76,756.24	\$96,587.32	In Progress
6512N114 Campuswide Campus Loop	1) 05/23/11 2) 09/08/11	\$200,000.00	\$0.00	-\$168,782.14	\$31,217.86	\$192,992.35	\$24,210.21	\$0.00	\$0.00	Complete
6512N118 Rice Auditorium Doors Fire Life Safety Upgrade	1) 05/10/12 2) 06/15/12	\$98,000.00	\$0.00	-\$7,565.00	\$90,435.00	\$98,000.00	\$90,435.00	\$0.00	\$0.00	Complete
6512N119 Gardner Hall Lever Locks (materials only)	1) 06/06/12 2)	\$16,000.00	\$0.00	-\$1,091.70	\$14,908.30	\$16,000.00	\$14,908.30	\$0.00	\$0.00	Complete
6512N121 Campuswide Electrical Switch Upgrade	1) 07/13/12 2)	\$80,000.00	\$0.00	\$0.00	\$80,000.00	\$80,000.00	\$9,747.12	\$0.00	\$70,252.88	In Progress
6512N122 Fine Arts Design of windows/vestibules	1) 10/15/12 2)	\$40,000.00	\$0.00	\$0.00	\$40,000.00	\$40,000.00	\$34,079.29	\$0.00	\$5,920.71	In Progress
6512N123 Campuswide Water System Improvements	1) 01/14/13 2)	\$140,000.00	\$0.00	\$0.00	\$140,000.00	\$140,000.00	\$11,895.54	\$0.00	\$128,104.46	In Progress
6512N124 Studio Arts Fire Alarm Upgrade	1) 03/07/13 2)	\$50,000.00	\$0.00	\$10,000.00	\$60,000.00	\$50,000.00	\$4,420.00	\$0.00	\$55,580.00	In Progress
6512N125 Peterson Fine Arts Building Improve-Design Window/Vestibule	1) 04/05/13 2)	\$430,000.00	\$0.00	\$0.00	\$430,000.00	\$430,000.00	\$10,297.00	\$0.00	\$419,703.00	In Progress
		\$2,954,000.00	\$117,460.32	\$1,532,561.16			\$2,011,566.18	\$76,756.24	\$776,148.37	

Descriptions to be used in Status column of LB 309 Deferred Maintenance Progress Report

Funded - to be used when project has been funded but has not yet begun

In-Progress - to be used when project is still in process and when complete but payment is pending

Complete - to be used when project has been completed

Attachment: WSC LB309 2012-2013 (1024 : LB 309 Project Status Reports)

**ITEMS FOR INFORMATION AND DISCUSSION/FISCAL, FACILITIES, AND AUDIT**

September 6, 2013

---

**INFORMATION ONLY: Contingency Maintenance Progress Reports (As of June 30, 2013)**

---

Contingency maintenance progress reports from each college are provided for information only.

Annually the Colleges submit proposals to expend funds from their revenue bond surplus fund to make needed facilities repairs, install fire and life safety measures, correct code deficiencies and replace furnishings and equipment in the dormitories and student union facilities. The working calendar requires the provision of semi-annual progress reports on those projects to the Board of Trustees. Copies of the reports prepared by each of the institutions are found on the following pages.

The Colleges are strongly encouraged to complete the projects within two years after the Board authorizes them. This guideline assists in the long-range planning of projects and puts "earmarked" fund balances back into the Surplus Funds to be used for other projects.

**ATTACHMENTS:**

- CSC Cont. Maint. Reports (as of June 30, 2013) (PDF)
- PSC Contingency Maint (PDF)
- WSC Cont Maint 06302013 (PDF)

<b>CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT</b> <b>Chadron State College</b> <b>Revenue Bond Facilities</b>					
<b>Report Period: as of June 30, 2013</b>			<b>Meeting Date: September 6, 2013</b>		
<b>Resolution Date and Project Description</b>	<b>Amount</b>	<b>Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: 3/25/11					
1. High Rise Window Replacement	200,000.00	200,000.00	-	-	Complete
2. High Rise Fire Alarm Replacement	250,000.00	250,000.00	-	-	Complete
3. High Rise Reroof	150,000.00	150,000.00	-	-	Complete
4. Revenue Bond Buildings Asbestos Abatement	20,000.00	20,000.00	-	-	Complete
5. Revenue Bond Buildings Replacement Flooring	50,000.00	73,335.84	43,563.70	20,227.86	Open
5. Revenue Bond Buildings Energy Study	30,000.00	18,490.71	-	11,509.29	Open
7. Revenue Bond Buildings New Furnishings	40,000.00	40,000.00	-	-	Complete
8. Mechanical Room Upgrade	40,000.00	36,805.00	-	3,195.00	Open
9. Student Center Specialty Equipment	20,000.00	25,759.59	9,609.70	3,850.11	Open
<b>Resolution Total</b>	<b>800,000.00</b>	<b>814,391.14</b>	<b>53,173.40</b>	<b>38,782.26</b>	
Resolution Date: 4/20/12					
1. High Rise Elevator Main Mechanical & Electronics Upgrade	250,000.00	4,900.00	-	245,100.00	Open
2. High Rise Showers and Fixtures	150,000.00	1,500.00	25,000.00	173,500.00	Open
3. Campus Furnishings	50,000.00	50,000.00	-	-	Complete
4. Campus Lighting Upgrades	15,000.00	-	-	15,000.00	Open
5. Revenue Bond Buildings Asbestos Abatement	25,000.00	5,505.45	-	19,494.55	Open
5. Revenue Bond Buildings Flooring	50,000.00	-	-	50,000.00	Open
7. Kent Hall Fire Alarm Upgrade	125,000.00	152,246.02	27,246.02	-	Complete
8. Student Center Specialty Equipment	20,000.00	-	-	20,000.00	Open
9. Mechanical Room Upgrades	15,000.00	13,072.14	-	1,927.86	Open
10. West Court Replacement	300,000.00	298,144.00	-	1,856.00	Open
<b>Resolution Total</b>	<b>1,000,000.00</b>	<b>525,367.61</b>	<b>52,246.02</b>	<b>526,878.41</b>	
Resolution Date: 1/15/13					
1. Campus Energy Monitoring System	110,000.00	63,641.45	-	46,358.55	Open
<b>Resolution Total</b>	<b>110,000.00</b>	<b>63,641.45</b>	<b>-</b>	<b>46,358.55</b>	
Resolution Date: 3/15/13					
1. Kent Hall Sprinkler System	155,000.00	-	(80,000.00)	75,000.00	Open
2. Revenue Bond Buildings Asbestos Abatement	25,000.00	-	-	25,000.00	Open
3. Revenue Bond Buildings Replacement Flooring	15,000.00	-	-	15,000.00	Open
4. Revenue Bond Buildings New Furnishings	85,000.00	27,366.98	-	57,633.02	Open
5. Mechanical Room Upgrades	25,000.00	-	-	25,000.00	Open
6. West Court Demolition	70,000.00	-	70,000.00	-	Complete
7. High Rise Renovation	150,000.00	-	-	150,000.00	Open
8. High Rise Elevator Upgrades	15,000.00	-	198,000.00	213,000.00	Open
9. Brooks Hall Repairs	90,000.00	-	-	90,000.00	Open
10. Student Center Specialty Equipment	20,000.00	-	-	20,000.00	Open
<b>Grand Total</b>	<b>\$1,800,000.00</b>	<b>1,339,758.75</b>	<b>105,419.42</b>	<b>670,633.02</b>	

# **CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

## **Peru State College Revenue Bond Facilities**

**Report Period: Jan - June 2013**

**Meeting Date: September 6, 2013**

Resolution Date and Project Description	Approved Amount	Current Expenditures	Reallocations	Balance	Status
Resolution Date: 3/26/2010 Open Projects:					
1. Residence Halls, Student Center, Repair, replacement & maintenance of equipment	\$370,000.00	\$7,214.40	\$23,326.55	\$16,112.15	Open
Resolution Date: 9/10/2010 1. Eliza Morgan Hall Complete Planning for the remaining phases of renovation	\$253,451.00	\$0.00	\$0.00	\$0.00	Complete
Resolution Date: 11/12/2010 1. Eliza Morgan Hall Renovation	\$426,549.00	\$0.00	-\$1.73	\$0.00	Complete
Resolution Date: 06/02/2011 1. Campus Wide Fire & Life Safety	\$200,000.00	\$99,860.00	\$16,264.99	\$5,683.56	Open
2. Campus Wide Repair of Infrastructure	\$10,000.00	\$0.00		\$0.00	Complete
3. Residence Halls, Apts & Stu Cntr, Repair, replacement & maint of equip, including asbestos abatement	\$50,000.00	\$0.00		\$0.00	Complete
4. Residence Hall, Apartments & Student Center Repair & replace Furnishings	\$175,000.00	\$0.00		\$0.00	Complete
Resolution Date: 04/20/2012 Open Projects:					
1. Campus Wide Fire & Life Safety	\$20,000.00	\$0.00	(14,560.00)	\$0.00	Complete
2. Campus Wide Repair of Infrastructure	\$290,000.00	\$0.00		\$0.00	Complete
3. Residence Halls, Apts & Stu Cntr, Repair, replacement & maint of equip, including asbestos abatement	\$50,000.00	\$0.00	(50,000.00)	\$0.00	Deferred
4. Residence Hall, Apartments & Student Center Repair & replace Furnishings	\$175,000.00	\$0.00	(887.87)	\$6,567.60	Open
5. Student Center Food Service Equipment	\$5,000.00	\$0.00	(5,000.00)	\$0.00	Deferred
Resolution Date: 09/07/2012 Open Projects:					
1. Delzell hall & Student Center Preparation of Program Statements	\$150,000.00	\$37,564.70	-\$817.12	\$0.00	Complete
Resolution Date: 01/18/2013 Open Projects:					
1. Fire Alarm Upgrade	\$200,000.00	\$200,000.00		\$0.00	Complete
<b>RESOLUTION TOTALS</b>	<b>\$2,375,000.00</b>	<b>\$344,639.10</b>	<b>-\$31,675.18</b>	<b>\$28,363.31</b>	

Descriptions to be used in Status column of Contingency Maintenance Projects Progress Report

Open - to be used when project is still in progress

Deferred - to be used when project will not be completed because funds have been used elsewhere

Complete - to be used when project has been completed

**Attachment: PSC Contingency Maint (1023 : Contingency Maintenance Progress Reports)**



# **CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

## **Wayne State College Revenue Bond Facilities**

**Report Period: As of June 30, 2013**

**Date Prepared: July 11, 2013**

Resolution Date and Project Description	Approved Amount	Current Expenditures	Reallocations	Balance	Status
Resolution Date: (03/26/10)					
1. Anderson - Roof Replacement	\$165,000.00	\$0.00	-\$165,000.00	\$0.00	deferred
2. Bowen - Tiles/Lighting/Carpet	\$15,000.00	\$15,000.00	\$0.00	\$0.00	Complete
3. Campuswide - Grounds Improvements & Equipment	\$50,000.00	\$50,000.00	\$0.00	\$0.00	Complete
4. Campuswide - Roof Repairs	\$10,000.00	\$10,000.00	\$0.00	\$0.00	Complete
5. Rec Center - Locker Room Improvements	\$80,000.00	\$16,688.32	\$0.00	\$63,311.68	Open
6. Rec Center - Repairs & Equipment	\$25,000.00	\$33,060.45	\$9,000.00	\$939.55	Open
7. Rec Center - Multipurpose Room	\$51,000.00	\$51,000.00	\$0.00	\$0.00	Complete
8. Residence Halls - Furniture Replacement	\$75,000.00	\$75,000.00	\$0.00	\$0.00	Complete
9. Residence Halls - Repairs, Equipment & Furniture	\$19,000.00	\$18,283.91	\$80,000.00	\$80,716.09	Open
10. Student Center - Repairs & Equipment	\$35,000.00	\$35,000.00	\$0.00	\$0.00	Complete
11. Student Center - Dish Machine Replacement & Room Reno	\$40,000.00	\$40,000.00	\$0.00	\$0.00	Complete
12. Student Center - Roof Replacement	\$160,000.00	\$160,000.00	\$0.00	\$0.00	Complete
<b>Resolution Total</b>	<b>\$725,000.00</b>	<b>\$504,032.68</b>	<b>-\$76,000.00</b>	<b>\$144,967.32</b>	
Resolution Date: (03/25/11)					
1. Berry - Shower Bases	\$32,000.00	\$17,180.24	-\$14,819.76	\$0.00	Complete
2. Campuswide - Roof Repairs	\$10,000.00	\$10,000.00	\$0.00	\$0.00	Complete
3. Campuswide - Hoffbauer/Bebee Plaza Repairs	\$145,000.00	\$145,000.00	\$0.00	\$0.00	Complete
4. Campuswide - Grounds Improvements/Equipment	\$10,000.00	\$10,000.00	\$0.00	\$0.00	Complete
5. Residence Halls - Furniture Replacement	\$225,000.00	\$190,158.82	-\$28,000.00	\$6,841.18	Open
6. Rec Center - Fire Alarm Upgrade	\$20,000.00	\$0.00	\$0.00	\$20,000.00	Open
7. Rec Center - Multipurpose/Cardio Remodel/Equipment	\$50,000.00	\$26,523.31	\$0.00	\$23,476.69	Open
8. Residence Halls - Carpet Replacement	\$6,000.00	\$6,000.00	\$0.00	\$0.00	Complete
9. Student Center - Repairs & Equipment	\$12,000.00	\$10,591.27	\$0.00	\$1,408.73	Open
10. Student Center - Roof Replacement	\$240,000.00	\$142,261.46	-\$97,738.54	\$0.00	Complete
<b>Resolution Total</b>	<b>\$750,000.00</b>	<b>\$557,715.10</b>	<b>-\$140,558.30</b>	<b>\$51,726.60</b>	

# CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT

## Wayne State College Revenue Bond Facilities

Report Period: As of June 30, 2013

Date Prepared: July 11, 2013

Resolution Date and Project Description	Approved Amount	Current Expenditures	Reallocations	Balance	Status
Resolution Date: (04/20/12)					
1. Campuswide - Roof Repairs	\$10,000.00	\$0.00	\$0.00	\$10,000.00	Open
2. Campuswide - Grounds Improvements/Equipment	\$80,000.00	\$79,312.55	\$0.00	\$687.45	Open
3. Rec Center - Fire Alarm Upgrade	\$100,000.00	\$0.00	\$0.00	\$100,000.00	Open
4. Rec Center - Court Divider Repair	\$50,000.00	\$48,980.00	\$0.00	\$1,020.00	Open
5. Rec Center - Roof Replacement	\$100,000.00	\$362,393.00	\$262,393.00	\$0.00	Complete
6. Anderson Hall - Roof Replacement	\$220,000.00	\$277,012.08	\$58,607.00	\$1,594.92	Open
7. Residence Halls - Repairs, Equipment, Furniture, Carpet	\$45,000.00	\$32,001.14	\$42,819.76	\$55,818.62	Open
8. Food Service - Repairs & Equipment	\$3,000.00	\$0.00	\$0.00	\$3,000.00	Open
9. Student Center - Repairs, Equipment, Carpet	\$67,000.00	\$63,288.34	\$0.00	\$3,711.66	Open
<b>Resolution Total</b>	<b>\$675,000.00</b>	<b>\$862,987.11</b>	<b>\$363,819.76</b>	<b>\$175,832.65</b>	
Resolution Date: (09/07/12)					
1. Rec Center - Provide Air Conditioning	\$425,000.00	\$205,072.60	\$0.00	\$219,927.40	Open
<b>Resolution Total</b>	<b>\$425,000.00</b>	<b>\$205,072.60</b>	<b>\$0.00</b>	<b>\$219,927.40</b>	

# **CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

## **Wayne State College Revenue Bond Facilities**

**Report Period: As of June 30, 2013**

**Date Prepared: July 11, 2013**

Resolution Date and Project Description	Approved Amount	Current Expenditures	Reallocations	Balance	Status
Resolution Date: (03/15/13)					
1. Anderson Hall - Roof/Windows Replacement	\$125,000.00	\$0.00	\$97,738.54	\$222,738.54	Open
2. Berry Hall - Showers/Stalls Repair	\$130,000.00	\$0.00	\$0.00	\$130,000.00	Open
3. Bowen Hall - Replace Hot Water Tank/Coil/Pump	\$40,000.00	\$0.00	\$0.00	\$40,000.00	Open
4. Campuswide - Roof Repairs	\$50,000.00	\$0.00	\$0.00	\$50,000.00	Open
5. Campuswide - Grounds Improvements/Equipment	\$20,000.00	\$0.00	\$0.00	\$20,000.00	Open
6. Rec Center - HVAC Upgrade/Sprinklers/Fire Alarm Upgrade	\$182,000.00	\$0.00	\$0.00	\$182,000.00	Open
7. Rec Center - Equipment/Repairs	\$42,500.00	\$0.00	\$0.00	\$42,500.00	Open
8. Rec Center - Natatorium floor Grout Seal	\$40,000.00	\$0.00	\$0.00	\$40,000.00	Open
9. Residence Halls - Repairs, Equipment, Furniture, Carpet	\$51,500.00	\$0.00	\$0.00	\$51,500.00	Open
10. Food Service - Repairs, Equipment	\$10,000.00	\$0.00	\$0.00	\$10,000.00	Open
11. Student Center - Fire Alarm Upgrade	\$30,500.00	\$0.00	\$0.00	\$30,500.00	Open
12. Student Center - Repairs, Equipment, Furniture, Carpet	\$53,500.00	\$0.00	\$0.00	\$53,500.00	Open
<b>Resolution Total</b>	<b>\$775,000.00</b>	<b>\$0.00</b>	<b>\$97,738.54</b>	<b>\$872,738.54</b>	
<b>Grand Total</b>	<b>\$3,350,000.00</b>	<b>\$2,129,807.49</b>	<b>\$245,000.00</b>	<b>\$1,465,192.51</b>	

Descriptions to be used in Status column of Contingency Maintenance Projects Progress Report

Open - to be used when project is still in progress

Deferred - to be used when project will not be completed

Complete - to be used when project has been completed

**ITEMS FOR INFORMATION AND DISCUSSION/FISCAL, FACILITIES, AND AUDIT**

September 6, 2013

**INFORMATION ONLY: Capital Construction Quarterly Reports (As of June 30, 2013)**

As required by Board Policy 8050, the Colleges have submitted the following capital construction progress reports on their respective construction projects.

**Chadron**

1. Armstrong Gymnasium - Phase I - Interim Report
2. Eagle Ridge Housing - Interim Report
3. Rangeland Center - Phase I - Interim Report

**Peru**

1. Oak Bowl Renovation - Interim Report

**Wayne**

1. Carhart Science Building Phase III - Interim Report
2. Field Turf/Track Resurfacing - Interim Report
3. Hahn Administration Building Upgrade - Interim Report
4. Soccer Field Expansion - Interim Report
5. U.S. Conn Library Renovation - Interim Report
6. Willow Bowl Restoration - Interim Report

The State Building Division requires quarterly reports on all capital construction projects funded with state funds. Copies will be forwarded to that office for their files.

**ATTACHMENTS:**

- CSC Capital Construction Quarterly Report--Armstrong 7.4 (PDF)
- CSC Capital Construction Quarterly Report-Eagle Ridge 7.4 (PDF)
- CSC Capital Construction Quarterly Report--Rangeland 7.4 (PDF)
- PSC QSR Oak Bowl (PDF)
- WSC Capital Construction Quarterly Status Report - Carhart Ph. (PDF)
- WSC Capital Construction Quarterly Status Report - Field Turf\_T (PDF)
- WSC Capital Construction Quarterly Status Report - Hahn 9\_6\_13 (PDF)
- WSC Capital Construction Quarterly Status Report - Soccer Field (PDF)
- WSC Capital Construction Quarterly Status Report - U.S. Conn Li (PDF)
- WSC Capital Construction Quarterly Status Report - Willow Bowl (PDF)

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT				
As of June 30, 2013				
College: Chadron State College		Meeting Date: September 6, 2013		
Project Information	Project Title:	Armstrong Gymnasium - Phase I		
	Program Number:			
	Professional Consultant:	Leo A. Daly Architects		
	General Contractor:			
	Net Square Footage: 99,782	Gross Square Footage: 114,749		
	Bid Opening Date			
	Notice of Proceed Date			
	Estimated Completion Date			
	Final Acceptance Date			
Project Dates	Professional Consultants:	Leo A. Daly Architects		
	Needs Statement			
	Program Statement	6/23/2006		
	Professional Services Contract	1/27/2012		
	Bonds Sold			
	Preliminary Plans			
	Design Development			
	CM @ Risk Contract	8/13/2012		
	Substantial Completion			
	Final Completion			
Report Information	Status	Initial Report:	9/6/2012	
		Interim Report: X		
		Final Report:		
Financial Information				
State Buildings	State Funds	\$6,700,000.00		
	Federal Funds			
	LB 309 Funds	\$1,320,000.00		
	Cash Funds	\$3,000,000.00		
	Capital Imp. Fee Commitment	\$800,000.00		
	Other	\$4,300,000.00		
	Total Available	\$16,120,000.00		
Revenue Bond Buildings	Bonds Sold			
	Costs of Issuance/Reserves			
	Balances of Proceeds			
Revenue Sources for Construction	1. Bond Proceeds			
	2. Interest Earnings			
	3. Other			
	Total Available			
Expenditure Information		Proposed Budget	Expended to Date	Balance
Program Planning				
Professional Fees & Reimb.		\$1,093,750.00	\$750,015.95	\$343,734.05
Life Cycle Cost Analysis				\$0.00
Construction				
1. General, Mech., Elec.		\$13,776,250.00	\$33,933.79	\$13,742,316.21
2. Fixed Equipment				
3. Sitework/Utilities				
Furnishings/Moveable Equip.		\$750,000.00		\$750,000.00
Contingency		\$500,000.00		\$500,000.00
Artwork				\$0.00
Other Items				
1. Special/Tech. Equipment				
2. Asbestos Abatement				\$0.00
3. Signage				\$0.00
4. Venetian Blinds				\$0.00
Change Orders				
TOTALS		\$16,120,000.00	\$783,949.74	\$15,336,050.26

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT			
As of June 30, 2013			
College: Chadron State College		Meeting Date: September 6, 2013	
<b>Project Information</b>	Project Title:	Eagle Ridge Housing	
	Program Number:		
	Professional Consultant:	Bahr Vermeer and Haecker	
	General Contractor:		
	Net Square Footage: 21,610	Gross Square Footage: 27,705	
	Bid Opening Date		
	Notice of Proceed Date		
	Estimated Completion Date		
	Final Acceptance Date		
<b>Project Dates</b>	Professional Consultants:	Bahr Vermeer and Haecker	
	Needs Statement		
	Program Statement	5/1/2012	
	Professional Services Contract	2/28/2012	
	Bonds Sold		
	Preliminary Plans		
	Design Development	1/15/2013	
	CM @ Risk Contract	11/9/2012	
<b>Report Information</b>	Status	Initial Report:	3/14/2013
		Interim Report: X	
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--LB No:605	\$0.00	
	Federal Funds	\$0.00	
	LB 309 Funds	\$0.00	
	Cash Funds		
	Capital Imp. Fee Commitment	\$0.00	
	Other		
Revenue Bond Buildings	Total Available		
	Bonds Sold		
	Costs of Issuance/Reserves		
Revenue Sources for Construction	Balances of Proceeds		
	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available		
<b>Expenditure Information</b>			
	Proposed Budget	Expended to Date	Balance
Program Planning	\$49,700.00		
Professional Fees & Reimb.	\$439,000.00	\$395,852.12	\$43,147.88
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$4,942,534.00		\$4,942,534.00
2. Fixed Equipment	\$0.00		\$0.00
3. Sitework/Utilities	\$11,000.00	\$9,500.00	\$1,500.00
Furnishings/Moveable Equip.			\$0.00
Contingency	\$161,339.00		\$161,339.00
Artwork			\$0.00
Other Items			
1. Special/Tech. Equipment			
2. Asbestos Abatement			\$0.00
3. Signage			\$0.00
4. Venetian Blinds			\$0.00
Change Orders			
TOTALS	\$5,553,873.00	\$405,352.12	\$5,148,520.88

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT				
as of June 30, 2013				
College: Chadron State College		Meeting Date: September 6, 2013		
<b>Project Information</b>	Project Title:	Rangeland Center - Phase I		
	Program Number:			
	Professional Consultant:	Bahr Vermeer and Haecker		
	General Contractor:			
	Net Square Footage: 24,905	Gross Square Footage: 28,420		
	Bid Opening Date			
	Notice of Proceed Date			
	Estimated Completion Date			
<b>Project Dates</b>	Final Acceptance Date			
	Professional Consultants:	Bahr Vermeer and Haecker		
	Needs Statement	(enter dates)		
	Program Statement	11/6/2002		
	Professional Services Contract	4/3/2002		
	Bonds Sold			
	Preliminary Plans			
	Design Development	8/26/2010		
<b>Report Information</b>	CM @ Risk Contract	5/10/2011		
	Substantial Completion			
	Final Completion			
	Status	Initial Report: 9/6/2012		
<b>Financial Information</b>	Interim Report: X			
	Final Report:			
	State Buildings	State Funds--LB No:605	\$0.00	
		Federal Funds	\$0.00	
		LB 309 Funds	\$0.00	
		Cash Funds	\$1,541,823.00	
		Capital Imp. Fee Commitment	\$0.00	
		Other	\$1,797,725.03	
		Total Available	\$3,339,548.03	
	Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves			
	Balances of Proceeds			
Revenue Sources for Construction	1. Bond Proceeds			
	2. Interest Earnings			
	3. Other			
	Total Available			
<b>Expenditure Information</b>	Proposed Budget	Expended to Date	Balance	
Program Planning				
Professional Fees & Reimb.	\$408,425.03	\$397,295.17	\$11,129.86	
Life Cycle Cost Analysis			\$0.00	
Construction				
1. General, Mech., Elec.	\$2,019,282.00	\$1,671,073.00	\$348,209.00	
2. Fixed Equipment	\$0.00		\$0.00	
3. Sitework/Utilities	\$765,341.00	\$15,954.86	\$749,386.14	
Furnishings/Moveable Equip.	\$71,500.00		\$71,500.00	
Contingency	\$75,000.00		\$75,000.00	
Artwork			\$0.00	
Other Items				
1. Special/Tech. Equipment				
2. Asbestos Abatement			\$0.00	
3. Signage			\$0.00	
4. Venetian Blinds			\$0.00	
Change Order #1	\$42,766.70			
Change Order #2	\$3,828.28			
<b>TOTALS</b>	<b>\$3,382,314.73</b>	<b>\$2,084,323.03</b>	<b>\$1,255,225.00</b>	

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
as of June 30, 2013

College: Peru State College		Meeting Date: September 6, 2013	
<b>Project Information</b>	Project Title:		Oak Bowl Renovation
	Program Number:		997
	Professional Consultant:		DLR Group
	General Contractor:		
	Current Net Square Footage:		Current Gross Square Footage:
	Addition Net:		Addition Gross:
	Renovation Net:		Renovation Gross:
	Bid Opening Date		
	Notice to Proceed Date		
Estimated Completion Date			
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:		
	Needs Statement		
	Program Statement		3/25/2011
	Professional Services Contract		
	Bonds Sold		
	Preliminary Plans		
	Design Development		5/11/2012
	Construction Contract		9/19/2012
	Substantial Completion		
Final Completion			
<b>Report Information</b>	Status		Initial Report:
			Interim Report: X
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--LB No: 968		\$7,500,000.00
	Federal Funds		
	LB 309 Funds		
	Cash Funds		
	Capital Imp. Fee Commitment		\$700,000.00
	Other-Peru State College Foundation		\$800,000.00
Total Available		\$9,000,000.00	
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds Series 2011		
	2. Interest Earnings		
	4. Other		
	Total Available		
<b>Expenditure Information</b>	Proposed Budget	Expended to Date	Balance
Program Planning			
Professional Fees	\$602,117.00	\$558,240.57	\$43,876.43
Life Cycle Cost Analysis			
Construction			
1. General, Mech., Elec.	\$7,836,471.71	\$1,821,522.60	\$6,014,949.11
2. Fixed Equipment			
3. Sitework/Utilities	\$1,435.29	\$1,435.29	\$0.00
Furnishings/Moveable Equip.			\$0.00
Contingency			\$0.00
Artwork			\$0.00
Other Items			
1. Construction Administration	\$354,805.00	\$72,796.94	\$282,008.06
2. Relocation Costs			\$0.00
Change Orders			
1			\$0.00
2			\$0.00
<b>TOTALS</b>	<b>\$8,794,829.00</b>	<b>\$2,453,995.40</b>	<b>\$6,340,833.60</b>



**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT  
AS OF JUNE 30, 2013**

College: Wayne State College		Meeting Date: Sept. 6, 2013	
<b>Project Information</b>	Project Title: Carhart Renovation, Ph. III		
	Program Number: 952		
	Professional Consultant: The Clark Enersen Partners		
	General Contractor: CM - Beckenhauer Construction, Inc.		
	Net Square Footage: Gross Square Footage:		
	Bid Opening Date	4/19/2012	
	Notice of Proceed Date		
	Estimated Completion Date	8/1/2013	
<b>Project Dates</b>	Professional Consultants:		
	Needs Statement		
	Program Statement		
	Professional Services Contract	1/5/12	
	Bonds Sold		
	Preliminary Plans		
	Design Development		
	Construction Contract	5/14/2012	
<b>Report Information</b>	Substantial Completion	4/23/12	
	Final Completion		
<b>Report Information</b>	Status	Initial Report:	
		Interim Report: x Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--LB No:		
	Federal Funds		
	LB 309 Funds	\$676,000.00	
	Cash Funds	\$5,718,332.00 \$4.9M cash + Ph.2 remain	
	Cash Operating Funds	\$15,320.00	
	Other - Wayne State Foundation	\$258,343.00 Ph. 2 remaining	
Total Available	\$6,667,995.00		
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available	\$0.00	
<b>Expenditure Information</b>	Proposed Budget	Expended to Date	Balance
Program Planning			\$0.00
Professional Fees	\$376,250.00	\$372,587.50	\$3,662.50
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$3,875,140.00	\$3,219,101.91	\$656,038.09
2. Fixed Equipment			\$0.00
3. Sitework/Utilities			\$0.00
Furnishings/Moveable Equip.	\$155,570.00	\$126,184.13	\$29,385.87
Contingency			\$0.00
Artwork	\$114,000.00		\$114,000.00
Other Items			
1. Legal, ins., moving			\$0.00
2. Special technical/lab eqpmt.	\$145,483.00	\$126,713.15	\$18,769.85
3. Misc. (advert., abatement)	\$15,320.00	\$15,320.00	\$0.00
Change Orders			
1.			\$0.00
2.			\$0.00
<b>TOTALS</b>	<b>\$4,681,763.00</b>	<b>\$3,859,906.69</b>	<b>\$821,856.31</b>

Attachment: WSC Capital Construction Quarterly Status Report - Carhart Ph. (1022 : Capital Construction Quarterly Reports)

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT  
AS OF JUNE 30, 2013**

College: Wayne State College		Meeting Date: Sept. 6, 2013	
<b>Project Information</b>	Project Title: Field Turf/Track Resurfacing		
	Program Number: 955		
	Professional Consultant: The Clark Enersen Partners		
	General Contractor: Nemaha Landscape		
	Net Square Footage: Gross Square Footage:		
	Bid Opening Date		
	Notice of Proceed Date		
	Estimated Completion Date		
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:	(enter dates)	
	Needs Statement		
	Program Statement	11/16/12	
	Professional Services Contract	1/15/13	
	Bonds Sold		
	Preliminary Plans		
	Design Development	1/15/13	
	Construction Contract	4/22/2013	
	Substantial Completion		
Final Completion			
<b>Report Information</b>	Status	Initial Report:	
		Interim Report: x	
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--LB No:		
	Athletic Facilities Grant	\$155,000.00	
	LB 309 Funds		
	Cash Funds	\$35,968.00	
	Cash Operating Funds		
	Other - Wayne State Foundation	\$475,000.00	
	Total Available	\$665,968.00	
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available	\$0.00	
<b>Expenditure Information</b>	Proposed Budget	Expended to Date	Balance
Program Planning	\$10,287.50	\$9,606.04	\$681.46
Professional Fees	\$64,050.00	\$57,845.00	\$6,205.00
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$516,950.00		\$516,950.00
2. Fixed Equipment			\$0.00
3. Sitework/Utilities			\$0.00
Furnishings/Moveable Equip.			\$0.00
Contingency			\$0.00
Artwork			\$0.00
Other Items			
1. Legal, ins., moving			\$0.00
2. Special technical/lab eqpmt.			\$0.00
3. Misc. (advert., abatement)		\$678.91	-\$678.91
Change Orders			
1.			\$0.00
2.			\$0.00
<b>TOTALS</b>	<b>\$591,287.50</b>	<b>\$68,129.95</b>	<b>\$523,157.55</b>

Attachment: WSC Capital Construction Quarterly Status Report - Field Turf\_T (1022 : Capital Construction Quarterly Reports)

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT  
AS OF JUNE 30, 2013**

College: Wayne State College		Meeting Date: Sept. 6, 2013	
<b>Project Information</b>	Project Title: Hahn Administration Building Upgrade		
	Program Number: 909		
	Professional Consultant: Advanced Engineering Systems (AES)		
	General Contractor: Hausmann Construction		
	Net Square Footage:		Gross Square Footage:
	Bid Opening Date	(enter dates)	
	Notice of Proceed Date		
	Estimated Completion Date	October, 2012	
<b>Project Dates</b>	Professional Consultants:	AES & PLaN Architecture	
	Needs Statement	(enter dates)	
	Program Statement		
	Professional Services Contract	5/20/11	
	Bonds Sold		
	Preliminary Plans		
	Design Development	5/18/11	
	Construction Contract	11/22/11	
<b>Report Information</b>	Substantial Completion	9/18/12	
	Final Completion		
<b>Financial Information</b>	Status	Initial Report:	
		Interim Report: x Final Report:	
State Buildings	State Funds--LB No:		
	Trust Funds	\$999.00	
	LB 309 Funds	\$3,785,000.00	
	Cash Funds	\$451,157.04	
	Capital Imp. Fee Commitment		
	Other (LB1100)	\$242,100.00	
Revenue Bond Buildings	Total Available	\$4,479,256.04	
	Bonds Sold		
	Costs of Issuance/Reserves		
Revenue Sources for Construction	Balances of Proceeds		
	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available	\$0.00	
<b>Expenditure Information</b>	Proposed Budget	Expended to Date	Balance
Program Planning			\$0.00
Professional Fees	\$335,000.00	\$335,000.00	\$0.00
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$3,679,000.00	\$3,937,071.25	-\$258,071.25
2. Fixed Equipment			\$0.00
3. Sitework/Utilities			\$0.00
Furnishings/Moveable Equip.	\$999.00	\$999.00	\$0.00
Contingency			\$0.00
Artwork			\$0.00
Other Items			
1. Advertising	\$2,391.30	\$2,391.30	\$0.00
2. Testing, etc.	\$19,815.49	\$18,816.49	
3. Special data equipment	\$44,035.00	\$44,035.00	
4. Terrazzo repairs	\$24,928.00	\$24,928.00	
5. Asbestos abatement	\$104,949.25	\$104,949.25	\$0.00
Change Orders			
1.	\$252,566.25		\$252,566.25
<b>TOTALS</b>	<b>\$4,463,684.29</b>	<b>\$4,468,190.29</b>	<b>-\$5,505.00</b>

Attachment: WSC Capital Construction Quarterly Status Report - Hahn 9\_6\_13 (1022 : Capital Construction Quarterly Reports)

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT  
AS OF JUNE 30, 2013**

College: Wayne State College		Meeting Date: Sept. 6, 2013	
<b>Project Information</b>	Project Title: Soccer Field Expansion		
	Program Number: 955		
	Professional Consultant: The Clark Enersen Partners		
	General Contractor: Nemaha Landscape Construction, Inc.		
	Net Square Footage: Gross Square Footage:		
	Bid Opening Date		
	Notice of Proceed Date		
	Estimated Completion Date		
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:	(enter dates)	
	Needs Statement		
	Program Statement	11/16/12	
	Professional Services Contract	1/15/13	
	Bonds Sold		
	Preliminary Plans		
	Design Development	1/15/13	
	Construction Contract	4/22/2013	
	Substantial Completion		
	Final Completion		
<b>Report Information</b>	Status	Initial Report:	
		Interim Report: x	
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--LB No:		
	Athletic Facilities Grant		
	LB 309 Funds		
	Cash Funds	\$835,968.00	
	Cash Operating Funds		
	Other - Wayne State Foundation	\$100,000.00	
	Total Available	\$935,968.00	
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available	\$0.00	
<b>Expenditure Information</b>	Proposed Budget	Expended to Date	Balance
Program Planning	\$10,287.50	\$9,606.03	\$681.47
Professional Fees	\$19,020.00	\$17,218.00	\$1,802.00
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$768,600.00	\$152,910.00	\$615,690.00
2. Fixed Equipment			\$0.00
3. Sitework/Utilities			\$0.00
Furnishings/Moveable Equip.			\$0.00
Contingency			\$0.00
Artwork			\$0.00
Other Items			
1. Legal, ins., moving			\$0.00
2. Special technical/lab eqpmt.			\$0.00
3. Misc. (advert., abatement)		\$1,084.21	-\$1,084.21
Change Orders			
1.			\$0.00
2.			\$0.00
<b>TOTALS</b>	<b>\$797,907.50</b>	<b>\$180,818.24</b>	<b>\$617,089.26</b>

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT  
AS OF JUNE 30, 2013**

College: Wayne State College		Meeting Date: Sept. 6, 2013	
<b>Project Information</b>	Project Title:		U.S. Conn Library Renovation
	Program Number:		912
	Professional Consultant:		Jackson Jackson & Assoc.
	Construction Mgr.		Beckenbauer Construction, Inc.
	Net Square Footage:		Gross Square Footage:
	Bid Opening Date		
	Notice of Proceed Date		
	Estimated Completion Date		
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:	JJA	
	Needs Statement		
	Program Statement	9/7/12	
	Professional Services Contract	10/1/12	
	Bonds Sold		
	Preliminary Plans		
	Design Development		
	Construction Contract		
	Substantial Completion		
	Final Completion		
<b>Report Information</b>	Status	Initial Report:	
		Interim Report:	x
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--LB No:		
	Federal Funds		
	LB 309 Funds		
	Cash Funds	\$75,000.00	
	Capital Imp. Fee Commitment	\$700,000.00	
	Other-Wayne State Foundation		
	Total Available	\$775,000.00	
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. WS Foundation		
	Total Available	\$0.00	
<b>Expenditure Information</b>	Proposed Budget	Expended to Date	Balance
Program Planning	\$68,500.00	\$63,087.85	\$5,412.15
Professional Fees	\$475,900.00	\$386,303.71	\$89,596.29
Life Cycle Cost Analysis			
Construction			
1. General, Mech., Elec.			
2. Fixed Equipment			
3. Sitework/Utilities			
Furnishings/Moveable Equip.			
Contingency			
Artwork			
Other Items			
1. Advertising		\$3,589.41	
2. Asbestos inspection		\$2,250.00	
Change Orders			
1.			
2.			
<b>TOTALS</b>	\$544,400.00	\$455,230.97	\$95,008.44

Attachment: WSC Capital Construction Quarterly Status Report - U.S. Conn Li (1022 : Capital Construction Quarterly Reports)

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT  
AS OF JUNE 30, 2013**

College: Wayne State College		Meeting Date: September 6, 2013	
<b>Project Information</b>	Project Title: Willow Bowl Restoration		
	Program Number: 910		
	Professional Consultant: BVH		
	General Contractor: OCC Builders, Inc.		
	Net Square Footage: Gross Square Footage:		
	Bid Opening Date	5/29/12	
	Notice of Proceed Date	5/31/12	
	Estimated Completion Date		
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:		
	Needs Statement		
	Program Statement	3/20/11	
	Professional Services Contract	5/19/11	
	Bonds Sold		
	Preliminary Plans		
	Design Development	4/20/12	
	Construction Contract	5/31/12	
	Substantial Completion	7/11/13	
Final Completion			
<b>Report Information</b>	Status	Initial Report:	
		Interim Report:	X
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--LB No:		
	Federal Funds		
	LB 309 Funds		
	Cash Funds		
	Capital Imp. Fee Commitment		
	Other-Wayne State Foundation		
		\$875,000.00 (est.)	
		\$875,000.00 (Fund raising in process)	
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. WS Foundation		
	Total Available		
		\$0.00	
<b>Expenditure Information</b>			
	Proposed Budget	Expended to Date	Balance
Program Planning			\$0.00
Professional Fees	\$86,560.00	\$81,862.00	\$4,698.00
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$728,035.00	\$723,018.00	\$5,017.00
2. Fixed Equipment			\$0.00
3. Sitework/Utilities	\$4,000.00	\$9,870.60	-\$5,870.60
Furnishings/Moveable Equip.			\$0.00
Contingency			\$0.00
Artwork			\$0.00
Other Items			
1.			\$0.00
2.			\$0.00
Change Orders			
1.	\$33,962.00		\$33,962.00
2.	\$19,339.00		
3.	-\$3,500.00		
4.	\$1,685.00		
5.	\$5,000.00		\$5,000.00
<b>TOTALS</b>	\$875,081.00	\$814,750.60	\$60,330.40

Attachment: WSC Capital Construction Quarterly Status Report - Willow Bowl (1022 : Capital Construction Quarterly Reports)

**ITEMS FOR INFORMATION AND DISCUSSION/FISCAL, FACILITIES, AND AUDIT**

September 6, 2013

---

**INFORMATION ONLY: Beverage and Vending Contract Update**

---

A beverage and vending contract update is provided for the Board's information.

Chadron State College signed an agreement with Pepsi-Cola Bottling Company effective August 1, 2009 through July 31, 2014 to provide exclusive beverage and vending with appropriate renewal and non-renewal provisions. CSC will continue the beverage and vending contract with Pepsi-Cola Bottling Company for the period of August 1, 2013 through July 31, 2014.

Peru State College entered into a three-year contract (July 15, 2010 through July 14, 2013) for snack food and beverage vending with Smith Vending Corp./Canteen for both Coke and Pepsi products. This contract has been automatically renewed for an additional two-year period (through July 14, 2015). The proceeds of sales are shared between the vendor and the College. A five-year supplemental contract (August 1, 2010 through July 31, 2015) was awarded to Pepsi-Cola Bottling Company for food service fountain beverages.

Wayne State College entered into a seven-year exclusive beverage and vending contract with Pepsi-Cola of Siouxland for the period July 1, 2012 through June 30, 2019 with appropriate renewal and non-renewal provisions. The contract also grants exclusive beverage pouring and fountain rights.

# ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

September 6, 2013

## **INFORMATION ONLY: Grant Applications and Awards**

### Chadron Awards

- History Harvest - Best Practices for Interdisciplinary Authentic Learning (Kelly Fund, University of Nebraska-Lincoln) -- \$1,750
- Institutional Development Award Program (IDeA) Networks of Biomedical Research Excellence (INBRE) (National Institutes of Health [NIH]) - 2,900
- Trio - Student Support Services (U.S. Department of Education) -- \$234,408
- Upward Bound (U.S. Department of Education) -- \$236,925

### Peru Awards

- Blue Cross/Blue Shield of Nebraska Wellness Grants (Blue Cross/Blue Shield Nebraska) -- \$9,600
- Blue Cross/Blue Shield of Nebraska Wellness Grants (Blue Cross/Blue Shield Nebraska) -- \$9,600

### Wayne Application

- Nebraska Atlas for Elementary Students (Humanities Nebraska) -- \$12,000

### Wayne Award

- Region 4 Mini Grant - TIPS (Training for Intervention ProcedureS) (Health & Human Services through Region 4 Behavioral Health System -- \$522

Board Policy 6024 states that grant applications and awards that have, as part of the Agreement an obligation to accept fiscal responsibility in future years, or which require maintenance of effort on the part of the College, require Board approval. Grant applications and awards not requiring maintenance of effort or an obligation to accept fiscal responsibility in future years are attached for information only.

### **ATTACHMENTS:**

- CSC History Harvest Grant Award Sept 2013 (PDF)
- CSC Grant Award Upward Bound (PDF)
- PSC BCBS Grant Acceptance-1 (PDF)
- PSC BCBS Grant Acceptance-2 (PDF)
- WSC gr 2013-08A Accept Region 4 TIPS Training (PDF)
- CSC INBRE Grant Sept 2013 (PDF)
- CSC Grant Award Trio Continuation (PDF)
- WSC gr 2013-08B Apply Atlas Humanities Nebr (PDF)



## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: 09/6/2013
Notice of Intent	Application:	Accept Award: X
Name of Program: History Harvest – Best Practices for Interdisciplinary Authentic Learning		
Funding Source: Kelly Fund, University of Nebraska - Lincoln		
Amount Requested: (Award to Univ. of Nebr. - Lincoln with subcontract to Chadron State College)	Amount Awarded: \$ 1,750	Funding Period: 2013-2014
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?	Yes:	No: X
Will this grant require <b>State Matching Funds</b> ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require <b>In-Kind Funds</b> ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?	Yes:	No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0	
How many of these are new positions?	New FTE: 0	
Briefly describe the purpose(s) of this application/award: This award will fund a stipend and travel for CSC faculty member, David Nesheim for course development and travel to Lincoln.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. William G. Thomas III, UNL / Dr. David Nesheim, CSC		
Administrator responsible for approving the application: Dr. Randy Rhine, CSC		

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: September 6, 2013
Notice of Intent	Application:	Accept Award: X
Name of Program: Upward Bound		
Funding Source: U.S. Department of Education		
Amount Requested:	Amount Awarded: \$236,925.00	Funding Period: 2013-2014
Closing Date for Application Submission: Continuation of multi-year grant		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 4/20/2012
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes: X      No:
Will this grant require <b>State Matching Funds</b> ?		Yes:      No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require <b>In-Kind Funds</b> ?		Yes:      No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes:      No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:      No: X
How many FTE positions will the grant fund?		FTE: 5
How many of these are new positions?		New FTE: 0
Briefly describe the purpose(s) of this application/award: The grant application requests funds to continue the Upward Bound program at Chadron State College. The project will serve 50 low-income and first generation high school students in three target schools. A 38 week academic year program includes tutoring, monitoring of progress and on-campus meetings. The summer component will consist of a six week, residential academic program at CSC.		
Is this grant a continuation of a previous/existing grant?		Yes: X      No:
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: \$1,000,000 award 2012-2017; 2013 Federal funding for TRIO Programs is 5.23 percent less than the amount appropriated for FY 2012.		
Has this grant application been previously denied?		Yes:      No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Maggie Smith-Bruehlman		
Administrator responsible for approving the application: Dr. Randy Rhine		

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Peru State College		Date:
Notice of Intent:	Application:	Accept Award: X
Name of Program: Blue Cross/Blue Shield of Nebraska Wellness Grants		
Funding Source: Blue Cross/ Blue Shield of Nebraska		
Amount Requested: \$9464.00	Amount Awarded: \$9600.00	Funding Period: 2013-2014
Closing Date for Application Submission: 04/01/2013		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?	Yes:	No: X
Will this grant require <b>State Matching Funds</b> ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Pedometers (\$2584.00), CATCH Kids Club Kit x 2 (\$3790.00), marketing materials (\$750.00), mileage (\$2340.00)		
Will this grant require <b>In-Kind Funds</b> ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0	
How many of these are new positions?	New FTE: N/A	
Briefly describe the purpose(s) of this application/award: Continuation of the CHANCE Initiative		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Kyle Ryan		
Administrator responsible for approving the application: Dr. Todd Drew		

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Peru State College		Date:
Notice of Intent:	Application:	Accept Award: X
Name of Program: Blue Cross/Blue Shield of Nebraska Wellness Grants		
Funding Source: Blue Cross/ Blue Shield of Nebraska		
Amount Requested: \$9464.00	Amount Awarded: \$9600.00	Funding Period: 2013-2014
Closing Date for Application Submission: 04/01/2013		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?	Yes:	No: X
Will this grant require <b>State Matching Funds</b> ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Pedometers (\$2584.00), CATCH Kids Club Kit x 2 (\$3790.00), marketing materials (\$750.00), mileage (\$2340.00)		
Will this grant require <b>In-Kind Funds</b> ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0	
How many of these are new positions?	New FTE: N/A	
Briefly describe the purpose(s) of this application/award: Continuation of the CHANCE Initiative		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Kyle Ryan		
Administrator responsible for approving the application: Dr. Todd Drew		

# NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: September 6, 2013
Notice of Intent	Application:	Accept Award: X
Name of Program: Region 4 Mini Grant – TIPS (Training for Intervention ProcedureS)		
Funding Source: Health & Human Services through Region 4 Behavioral Health System		
Amount Requested: \$558	Amount Awarded: \$522	Funding Period: 07/01/13-04/30/14
Closing Date for Application Submission: 06/19/2013		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?	Yes:	No: X
Will this grant require <b>State Matching Funds</b> ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require <b>In-Kind Funds</b> ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind funds include the time commitment of several staff members.		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.00	
How many of these are new positions?	New FTE: 0 .00	
Briefly describe the purpose(s) of this application/award. This grant award will provide funding for the purchase of TIPS (Training for Intervention ProcedureS) training materials to be used to provide students with the skills and techniques to be used to intervene when their peers are misusing alcohol.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Kathy Mohlfeld, Counselor, Counseling Office		
Administrator responsible for approving the application: Ms. Jean Dale, Vice President Administration and Finance		

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: 09/6/2013
Notice of Intent	Application:	Accept Award: X
Name of Program: Institutional Development Award Program (IDeA) Networks of Biomedical Research Excellence (INBRE)		
Funding Source: National Institutes of Health (NIH)		
Amount Requested: (Award to Univ. of Nebr. Med Center with subcontract to Chadron State College)	Amount Awarded: \$ 2,900	Funding Period: 5/1/2013-4/30/2014
Closing Date for Application Submission: June 20, 2013		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: June 2013
Does this grant include <b>Indirect Cost Funds</b> for the College's use?	Yes: X	No:
Will this grant require <b>State Matching Funds</b> ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require <b>In-Kind Funds</b> ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?	Yes:	No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0	
How many of these are new positions?	New FTE: 0	
Briefly describe the purpose(s) of this application/award: To fund and train undergraduate students to do research; students conduct research at UNL, UNO, UNMC, or Creighton during 2 summers and at Chadron State College during the academic years. All grant money received is used for student stipends, research supplies and equipment, and travel for students and their faculty mentors.		
Is this grant a continuation of a previous/existing grant?	Yes: X	No:
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: The previous sub-grant awarded to Chadron State was in the amount of \$10,500 per year which covered two student stipends and \$1000 for research supplies. The funding period was from 2008-2013. If the grant is renewed with full funding, the only difference at Chadron State will be an increase in student stipends and funding for supplies.		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. James Turpen, UNMC / Dr. Ann Buchmann, CSC		
Administrator responsible for approving the application: Deborah Vetter, UNMC / Dr. Randy Rhine, CSC		

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: September 6, 2013
Notice of Intent	Application:	Accept Award: X
Name of Program: Trio - Student Support Services		
Funding Source: U.S. Department of Education		
Amount Requested:	Amount Awarded: \$234,408.00	Funding Period: Sept. 1, 2013 - August 31, 2014
Closing Date for Application Submission: Continuation of multi-year grant		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 2010
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes: X      No:
Will this grant require <b>State Matching Funds</b> ?		Yes:      No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require <b>In-Kind Funds</b> ?		Yes:      No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes:      No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:      No:
How many FTE positions will the grant fund?		FTE: 4.5
How many of these are new positions?		New FTE: 4.5
Briefly describe the purpose(s) of this application/award: The grant award is a continuation of the TRIO - Student Support Services program for Chadron State College. The project will serve 160 low-income, first generation and/or disabled students at Chadron State College. The objective of services is to increase the academic success, retention and graduation rate.		
Is this grant a continuation of a previous/existing grant?		Yes: X      No:
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: \$247,344.00 was awarded for budget year 2012-2013. Funding for the fifth and final year of this grant is expected to be \$234,408 for the 2014-2015 award.		
Has this grant application been previously denied?		Yes:      No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Jennifer Schaer		
Administrator responsible for approving the application: Dr. Randy Rhine		

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS**

College: Wayne State College		Date: September 6, 2013
Notice of Intent	Application: X	Accept Award:
Name of Program: Nebraska Atlas for Elementary Students		
Funding Source: Humanities Nebraska		
Amount Requested: \$12,000	Amount Awarded:	Funding Period: 10/01/2013-09/30/2014
Closing Date for Application Submission 08/01/2013		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?	Yes:	No: X
Will this grant require <b>State Matching Funds</b> ?	Yes: X	No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): The match of \$3,200 will be provided by donations to the Wayne State Foundation for wages to be paid to the project director.		
Will this grant require <b>In-Kind Funds</b> ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-kind support includes the time commitment of several faculty and staff and charges for the Atlas to be shipped to WSC from the printing company. It will also include the use of a color printer and software for the design and construction of the atlas.		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0	
How many of these are new positions?	New FTE: 0	
Briefly describe the purpose(s) of this application/award: This request by the Geographic Educators of Nebraska (GEON), for whom Wayne State College serves as the fiscal agent, will provide funds for a Nebraska Atlas to be printed that will be suitable for use in elementary school classrooms. The atlases will include lesson plans and reference materials to be used by teachers.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Randy Bertolas, Professor, History, Politics and Geography		
Administrator responsible for approving the application: Ms. Jean Dale, Vice President Administration & Finance		



**ITEMS FOR INFORMATION AND DISCUSSION/FISCAL, FACILITIES, AND AUDIT**

September 6, 2013

---

**INFORMATION ONLY: Contracts and Change Orders**

---

The following contracts and change orders are presented to the Board for information.

**Nebraska State College System Contracts**

- Nebraska State College System and Colleges (media placement) - \$33,313.40
- Nebraska State College System Office (materials and installation of artwork hanging system) - \$2,480

**Chadron State Contracts**

- Campus (Office 365 migration consultant) - \$24,900
- President's Office (marketing and recruitment) - \$20,400
- Brooks Hall (design, plans, specs and contract administration for Brooks Hall windows) \$3,500
- Student Center (re-roof design - west half) - \$6,500
- Edna Work and Wing (re-roof) - \$187,440
- Student Center (re-roof) - \$136,645
- Andrews Hall (re-roof) - \$146,650
- Kent Hall (re-roof) - \$177,487
- Eagle Ridge (renovation/addition) - \$5,708,854
- Athletics Department (consulting services for compliance review) - \$6,000
- Armstrong Gym (surveying) - \$16,680
- Kent Hall Residence Hall (carpet and tile replacement) - \$35,859
- Marketing (advertising) - \$530 per insertion (1-6x)
- Marketing (advertising) - \$1,975
- Marketing (advertising) - \$150/month
- Marketing (advertising) - \$8,360

**Peru State Contracts**

- Marketing (advertising) - \$999/month
- Marketing (advertising contract) - \$965/issue
- Student Event (campus celebrity security) - \$100
- Student Event (campus celebrity security) - \$100
- Student Event (campus celebrity security) - \$100
- Student Event (campus celebrity security) - \$100
- Student Event (audio for Florida Georgia Line concert) - \$2,850
- Student Events (entertainment) - \$2,070
- Student Events (entertainment) - \$3,070
- Student Events (entertainment) - \$2,200
- Student Events (entertainment) - \$1,500
- AWAC (medical health center) - \$5,000/month
- Student Life (RA retreat) - \$1,005
- Summer Bridge-CATS (student success program) - \$134

- Computer Services (Telecommunication service, support & delivery) - \$322.72
- CATS (internet-based version of certain tests [CLEP]) - \$0.00
- Off Campus (football field rental) - \$300/day x 2
- Marketing (printing services) - \$23,816
- Athletics (insurance) - \$11,779
- Schools of Arts/Sciences (workshop) - \$1,200 plus 3 nights lodging
- Campus (cable services) - \$30,749.23
- AWAC (assisting athletic training department) - \$352
- Hoyt Science (research and dissection microscope) - \$38,337.17
- Hoyt Science (lab hood upgrade) - \$34,747
- Hoyt Science (digital lab hood controllers) - not to exceed \$5,000
- Off Campus (room rentals) - \$320
- Student Programs (student events) - \$2,500
- Student Programs (student events) - \$3,000
- Admissions (CRM software and support) - \$85,000

#### Wayne State Contracts

- Campuswide (utility services - cable television programming) - \$94,000.08
- Natatorium (sanitize pool & repair tile/grout) - \$21,983.50
- Natatorium (install carpet in corridor) - \$5,187.21
- Rice Auditorium (domestic water crossover) - \$2,880
- Carhart Science (install concrete slab & swale) - \$3,260
- Pile Hall (install graphics) - \$12,025
- Neihardt, Berry, Morey & Pile Halls (install new flooring) - \$11,244.89
- Hahn Administration (install walk-off systems) - \$2,740.32
- Studio Arts Building (install upgraded fire alarm system) - \$50,370
- Berry Hall (HVAC work for shower room exhausts) - \$10,815
- Rec Center (install walk-off systems) - \$1,269.68
- Terrace, Pile, Neihardt Halls, Student Center & Carhart Science (semi-annual inspection on Fire Suppressions Systems) - \$1,260
- Neihardt and Pile Halls and Student Center (cleaning exhaust systems) - \$3,800
- Berry Hall (domestic water crossover) - \$3,460
- Bowen Hall (domestic water crossover) - \$3,540
- Soccer Field (install scoreboard) - \$10,340
- Campuswide (annual fire extinguisher inspections) - \$1,378.50
- Rec Center, Carlson Natatorium, Stadium Wall (building repairs) - \$30,929
- Alumni House (carpet) - \$1,502.01
- Rec Center (carpet) - \$3,445.54
- Student Center (carpet) - \$21,205.50
- Benthack Hall (electrical) - \$3,273
- Campuswide (safety tests on elevators) - \$4,313
- Campuswide (semi-annual inspection of fire alarm system) - \$990
- US Conn Library (topographic survey) - \$5,600
- Campuswide (removal & cleanup of 5 trees) - \$2,880
- Brandenburg Education (build wall with 2 doors, prime and paint) - \$8,217

#### Peru Change Orders

- Oak Bowl Football Field (#39 - irrigation) - \$2,185
- Oak Bowl Football Field (#34 - excessive rain) - \$3,476

- Oak Bowl Football Field (#41 - pricing to furnish and install two floor drains, two sinks, two backflow preventers [ice machine]) - \$7,959
- Oak Bowl Football Field (#4 - soil inspections) - \$9,665
- Oak Bowl Football Field (#002 - additional sidewalk) - \$6,600
- Oak Bowl Football Field (#35 - pricing to add controls for cooling unit alarm status, water heater start/stop, pump S/S and alarm status, sewage ejector pump and tank status and ATS position monitoring) - \$11,095

#### Wayne Change Orders

- Anderson Hall (#1-delete divided lite and provide "grilles between the glass" only) - (\$20,000)
- Anderson Hall (#1-install new 24 gauge flashing) - \$673
- Willow Bowl (#5-drainage system) - \$5,000
- Football Field (#1-change 4' fence to 6' fence) - \$7,375
- Football Field (#2-modify subdrainage layout) - \$15,549.61
- Football Field (#3-change storm sewer) - \$14,526.38
- Football Field (#4-16 mil impervious liner) - \$19,756.90

#### Wayne Adjustments Within Guaranteed Maximum Price (GMP) Agreements

- Carhart Science (#11-trench drain, drawer pulls, marker and tack boards) - (\$16,355)

Board Policies 7015 and 8065 require that the Colleges report contract awards and change orders to the Board as information.

CONTRACTS - a) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$55,000; c) consultant contracts for less than \$50,000 (Between \$25,000 and \$50,000 must have Chancellor's approval); and d) exempt contracts less than \$50,000.

CHANGE ORDERS - (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are less than \$20,000. If approval of change order is critical to project schedule, \$20,000 to \$60,000 range change orders may be approved by the Chancellor and reported for ratification at the next Board meeting.

#### **ATTACHMENTS:**

- NSCS Contracts and Change Orders for Information (PDF)
- CSC Contracts and Change Orders for Information (PDF)
- PSC Contracts and Change Orders for Information (PDF)
- WSC Contracts and Change Orders for Information (PDF)

**CONTRACTS AND CHANGE ORDERS FOR INFORMATION ONLY**

<b>Nebraska State College System</b>		Meeting Date:	<b>September 6, 2013</b>
Location:	Nebraska State College System & Colleges		
Contracted Work:	Media placement		
Contract Amount:	\$33,313.40		
Fund Source:	Cash		
Contractor:	Snitily Carr		
Location:	Nebraska State College System Office		
Contracted Work:	Materials and installation of artwork hanging system		
Contract Amount:	\$2,480		
Fund Source:	General		
Contractor:	Jensen Art Services		

**CONTRACTS AND CHANGE ORDERS FOR INFORMATION ONLY**

<b>Chadron State College</b>		<b>September 6, 2013</b>
Location on Campus:	Campus	
Contracted Work:	Office 365 Migration Consultant	
Contract Amount:	\$24,900	
Fund Source:	Cash	
Contractor:	Cloudbearing, Inc.	
Location on Campus:	President's Office	
Contracted Work:	Marketing and Recruitment	
Contract Amount:	\$20,400	
Fund Source:	Cash	
Contractor:	Kirk Lacy, Global EduVentures, Inc.	
Location on Campus:	Brooks Hall	
Contracted Work:	Design, plans, specs & contract administration Brooks Hall windows	
Contract Amount:	\$3,500	
Fund Source:	Contingency Maintenance	
Contractor:	Dave Coe, Engineer	
Location on Campus:	Student Center	
Contracted Work:	Reroof Design-West Half	
Contract Amount:	\$6,500	
Fund Source:	RB Issue 2013, Construction Funds	
Contractor:	Lee Davies Architecture	
Location on Campus:	Edna Work & Wing (approval for Chancellor to sign March 2013)	
Contracted Work:	Reroof	
Contract Amount:	\$187,440	
Fund Source:	RB Issue 2013, Construction Funds	
Contractor:	Twin City Roofing & Sheet Metal, Inc.	
Location on Campus:	Student Center (approval for Chancellor to sign March 2013)	
Contracted Work:	Reroof	
Contract Amount:	\$136,645	
Fund Source:	RB Issue 2013, Construction Funds	
Contractor:	Twin City Roofing & Sheet Metal, Inc.	
Location on Campus:	Andrews Hall (approval for Chancellor to sign March 2013)	
Contracted Work:	Reroof	
Contract Amount:	\$146,650	
Fund Source:	RB Issue 2013, Construction Funds	
Contractor:	Twin City Roofing & Sheet Metal, Inc.	
Location on Campus:	Kent Hall (approval for Chancellor to sign March 2013)	
Contracted Work:	Reroof	
Contract Amount:	\$177,487	
Fund Source:	RB Issue 2013, Construction Funds	
Contractor:	Twin City Roofing & Sheet Metal, Inc.	
Location on Campus:	Eagle Ridge Housing	
Contracted Work:	Renovation/Addition	
Contract Amount:	\$5,708,854.00 (approval for Chancellor to sign 11/15/12)	
Fund Source:	RB Issue 2013, Construction Funds	
Contractor:	Sampson Construction	
Location on Campus:	Athletics Department	
Contracted Work:	Consulting Services for Compliance Review	
Contract Amount:	\$6,000	
Fund Source:	Cash	
Contractor:	Strategic Edge Athletic Consulting	

Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Armstrong Gym Surveying \$16,680 Allocation MC Schaff & Associates, Inc.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Kent Hall Residence Hall Carpet and tile replacement \$35,859 Contingency maintenance Morford's Decorating
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Marketing Advertising \$530 per insertion (1-6x) Cash AG Alert
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Marketing Advertising \$1,975 Cash Winston Publishing
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Marketing Advertising \$150/month Cash Elks Theatre
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Marketing Advertising \$8,360 Cash The Griffon

## CONTRACTS AND CHANGE ORDERS FOR INFORMATION

### CONTRACTS

Peru State College		September 6, 2013
Location on Campus:	Marketing	
Contracted Work:	Advertising	
Contract Amount:	\$999/month	
Fund Source:	Cash	
Contractor:	Three Eagles Communications Company	
Location on Campus:	Marketing	
Contracted Work:	Advertising Contract	
Contract Amount:	\$965/per issue	
Fund Source:	Cash	
Contractor:	Hathaway Publishing, Inc	
Location on Campus:	Student Event	
Contracted Work:	Campus Celebrity Security	
Contract Amount:	\$100.00	
Fund Source:	Trust Funds	
Contractor:	Danny D. Johnson	
Location on Campus:	Student Event	
Contracted Work:	Campus Celebrity Security	
Contract Amount:	\$100.00	
Fund Source:	Trust Funds	
Contractor:	Jesse Blazer	
Location on Campus:	Student Event	
Contracted Work:	Campus Celebrity Security	
Contract Amount:	\$100.00	
Fund Source:	Trust Funds	
Contractor:	Harold Silvey	
Location on Campus:	Student Event	
Contracted Work:	Campus Celebrity Security	
Contract Amount:	\$100.00	
Fund Source:	Trust Funds	
Contractor:	Brent Lottman	
Location on Campus:	Student Event	
Contracted Work:	Audio (Florida Georgia Line Concert)	
Contract Amount:	\$2,850.00	
Fund Source:	Trust Funds	
Contractor:	Mac Rae Productions	
Location on Campus:	Student Events	
Contracted Work:	Entertainment	
Contract Amount:	\$2,070.00	
Fund Source:	Trust Funds	
Contractor:	Bass/Schuler Entertainment – Sean Bott	
Location on Campus:	Student Events	
Contracted Work:	Entertainment	
Contract Amount:	\$3,070.00	
Fund Source:	Trust Funds	
Contractor:	Bass/Schuler Entertainment – C. L. Lindsay	
Location on Campus:	Student Events	
Contracted Work:	Entertainment	
Contract Amount:	\$2,200.00	
Fund Source:	Trust Funds	
Contractor:	Bass/Schuler Entertainment – Jason Levasseur	
Location on Campus:	Student Events	
Contracted Work:	Entertainment	
Contract Amount:	\$1,500.00	
Fund Source:	Trust Funds	
Contractor:	The Smith Agency/The Money Tree Game Show	

Location on Campus:	AWAC
Contracted Work:	Medical Health Center
Contract Amount:	\$5,000.00/month
Fund Source:	Cash
Contractor:	Auburn Family Health Center
Location on Campus:	Student Life
Contracted Work:	RA Retreat
Contract Amount:	\$1,005.00
Fund Source:	Revenue Bond
Contractor:	The Camps of Girl Scouts/ Camp Catron, Nebraska City, NE
Location on Campus:	Summer Bridge- CATS
Contracted Work:	Student Success Program
Contract Amount:	\$134.00
Fund Source:	Grant
Contractor:	The Camps of Girl Scouts/ Camp Catron, Nebraska City, NE
Location on Campus:	Computer Services
Contracted Work:	Telecommunication service, support & delivery
Contract Amount:	\$322.72
Fund Source:	Cash
Contractor:	Network Nebraska
Location on Campus:	CATS
Contracted Work:	Internet-based version of certain tests (CLEP)
Contract Amount:	\$0.00
Fund Source:	Cash
Contractor:	Education Testing Services
Location on Campus:	Off Campus
Contracted Work:	Football Field Rental (Jug Brown Stadium)
Contract Amount:	\$300.00/day x 2
Fund Source:	Cash
Contractor:	Falls City High Schools, Falls City, NE
Location on Campus:	Marketing
Contracted Work:	Printing services
Contract Amount:	\$23,816.00
Fund Source:	Cash
Contractor:	Screenvision/Local Advertising Insertion Order
Location on Campus:	Schools of Arts/Science
Contracted Work:	Workshop
Contract Amount:	\$1,200.00 plus 3 nights lodging
Fund Source:	Cash
Contractor:	Paul G. Gulsvig
Location on Campus:	Campus
Contracted Work:	Cable services
Contract Amount:	\$30,749.23
Fund Source:	Revenue Bond
Contractor:	Blue Top Communications – Cable Solutions
Location on Campus:	AWAC
Contracted Work:	Assisting Athletic Training Department
Contract Amount:	\$352.00
Fund Source:	Cash
Contractor:	Whitney Albury
Location on Campus:	Hoyt Building
Contracted Work:	Research & Dissection Microscope
Contract Amount:	\$38,337.17
Fund Source:	Grant
Contractor:	Olympus
Location on Campus:	Hoyt Building
Contracted Work:	Hoyt Lab Hood Upgrade
Contract Amount:	\$34,747.00
Fund Source:	LB 309
Contractor:	Specialized Products
Location on Campus:	Hoyt Building
Contracted Work:	Hoyt Digital Lab Hood Controllers
Contract Amount:	Not to exceed \$5,000.00
Fund Source:	LB 309
Contractor:	Specialized Engineering Solutions



Location on Campus:	Off Campus
Contracted Work:	Room Rentals
Contract Amount:	\$320.00
Fund Source:	Cash
Contractor:	Wellness Center of Nemaha County, Auburn, NE
Location on Campus:	Student Programs
Contracted Work:	Student Events
Contract Amount:	\$2,500.00
Fund Source:	Trust Funds
Contractor:	Admire Entertainment/ PlayFair
Location on Campus:	Student Programs
Contracted Work:	Student Events
Contract Amount:	\$3,000.00
Fund Source:	Trust Funds
Contractor:	Admire Entertainment/Ryan Clauson as Mr. Attraction
Location on Campus:	Admissions
Contracted Work:	CRM Software and Support
Contract Amount:	\$85,000.00
Fund Source:	Cash
Contractor:	Spectrum Creative Solutions

## CHANGE ORDERS

Peru State College		September 6, 2013
Location on Campus:	Oak Bowl (Football Field)	
No. & Description:	#39 - Irrigation	
Change Order Amount:	\$2,185.00	
Fund Source:	State Capital Construction Appropriation	
Contractor:	Kiewit Building Group	
Location on Campus:	Oak Bowl (Football Field)	
No. & Description:	#34 - Excessive Rain	
Change Order Amount:	\$3,476.00	
Fund Source:	State Capital Construction Appropriation	
Contractor:	Kiewit Building Group	
Location on Campus:	Oak Bowl (Football Field)	
No. & Description:	#41 - Pricing to furnish & install two floor drains, two sink, two backflow preventers (ice machine)	
Change Order Amount:	\$7,959.00	
Fund Source:	State Capital Construction Appropriation	
Contractor:	Kiewit Building Group	
Location on Campus:	Oak Bowl (Football Field)	
No. & Description:	#4 - Soil Inspections	
Change Order Amount:	\$9,665.00	
Fund Source:	State Capital Construction Appropriation	
Contractor:	Benesch	
Location on Campus:	Oak Bowl (Football Field)	
No. & Description:	#002 - Additional Sidewalk	
Change Order Amount:	\$6,600.00	
Fund Source:	State Capital Construction Appropriation	
Contractor:	DLR Group	
Location on Campus:	Oak Bowl (Football Field)	
No. & Description:	#35 - Pricing to add controls for Cooling Unit Alarm Status, Water Heater Start/Stop, pump S/S & Alarm Status, Sewage Ejector Pump and Tank Status and ATS Position Monitoring	
Change Order Amount:	\$11,095.00	
Fund Source:	State Capital Construction Appropriation	
Contractor:	Kiewit Building Group	

## CONTRACTS AND CHANGE ORDERS FOR INFORMATION ONLY

### CONTRACTS

<b>College: Wayne State College</b>		<b>Meeting Date: September 6, 2013</b>
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus wide Utility Services - Cable Television Programming 94,000.08 Revenue Bond Campus Televideo, Inc.	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Natatorium Sanitize pool & repair tile/grout \$21,983.50 Revenue Bond Terry's Tile	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Natatorium Install carpet in corridor \$5,187.21 Revenue Bond Phipps Commercial Flooring	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Rice Auditorium Domestic water crossover \$4,220.00 Cash Redlinger Bros. Plumbing/Heating Co.	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Carhart Domestic water crossover \$2,880.00 Cash Redlinger Bros. Plumbing/Heating Co.	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Pile Hall Install concrete slab & swale \$3,260.00 Revenue Bond Otte Construction	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Rice entry Install graphics \$12,025.00 Cash SPX Sports	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Neihardt, Berry, Morey & Pile Halls Install new flooring \$11,244.89 Revenue Bond Phipps Commercial Flooring	

Attachment: WSC Contracts and Change Orders for Information (1030 : Contracts and Change Orders)

Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Hahn Administration Install walk-off systems \$2,740.32 Cash Phipps Commercial Flooring
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Studio Arts Building Install upgraded fire alarm system \$50,370.00 LB 309 Electronic Systems, Inc.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Berry Hall HVAC work for shower room exhausts \$10,815.00 Revenue Bond Tessler's, Inc.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Rec Center Install walk-off systems \$1,269.68 Revenue Bond Phipps Commercial Flooring
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Terrace, Pile, Neihardt Halls, Student Center & Carhart Science Semi-annual inspections on Fire Suppression Systems \$1,260.00 Revenue Bond/Cash General Fire & Safety Equipment Company
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Neihardt, Pile & Student Center Cleaning exhaust systems \$3,800.00 Revenue Bond Extream Cleaning
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Berry Hall Domestic water crossover \$3,460.00 Revenue Bond Redlinger Bros. Plumbing/Heating Co.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Bowen Hall Domestic water crossover \$3,540.00 Revenue Bond Redlinger Bros. Plumbing/Heating Co.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Soccer Field Install scoreboard \$10,340.00 Wayne State College Foundation OCC Builders

Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus Wide Annual fire extinguisher inspections \$1,378.50 Cash General Fire & Safety Equip., Co.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Rec. Center, Carlson Natatorium, Stadium wall Building repairs \$30,929.00 Revenue Bond Mid-Continental Restoration Co., Inc.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Alumni House Carpet \$1,502.01 Cash Phipps Commercial Flooring
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Rec. Center Carpet \$3,445.54 Revenue Bond Phipps Commercial Flooring
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Carpet \$21,205.50 Revenue Bond Phipps Commercial Flooring
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Benthack Hall Carpet stair treads \$4,779.00 Cash Phipps Commercial Flooring
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Benthack Hall Electrical \$3,273.00 Cash Model Electric, Inc.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus Wide Safety tests on elevators \$4,313.00 Cash/Revenue Bond Electech, Inc.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus Wide Semi-annual inspection of fire alarm system \$990.00 Cash/Revenue Bond Electronic Systems

Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	U.S. Conn Library Topographic survey \$5,600.00 CIP Olsson Associates
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus Wide Removal & cleanup of 5 trees \$2,880.00 Cash Ping Tree Service
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Brandenburg Education Build wall with 2 doors, prime and paint \$8,217.00 Cash Hattig Construction
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Anderson Hall CO #1 - Delete divided lite & provide "grilles between the glass" only -\$20,000 Revenue Bond Christiansen Construction Co.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Anderson Hall CO #1 - Install new 24 guage flashing \$673.00 Revenue Bond Stonebrook Roofing
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Anderson Hall General Construction CO #2 - \$687.50 Revenue Bond Christiansen Construction Co.
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Willow Bowl CO #5 – drainage system \$5,000.00 Wayne State College Foundation OCC Builders
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Football Field Change 4' fence to 6' fence CO#1 - \$7,375.00 Cash Nemaha Landscape Const.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Football Field Modify subdrainage layout CO#2 - \$15,549.61 Cash Nemaha Landscape Const.

Location on Campus:	Football Field
Contracted Work:	Change storm sewer
Contract Amount:	CO#3 - \$14,526.38
Fund Source:	Cash
Contractor:	Nemaha Landscape Const.
Location on Campus:	Football Field
Contracted Work:	16 mil impervious liner
Contract Amount:	CO#4 - \$19,756.90
Fund Source:	Cash
Contractor:	Nemaha Landscape Const.

## CHANGE ORDERS

Wayne State College	
Location on Campus:	Anderson Hall
No. & Description:	#1 – Delete divided lite and provide “grilles between the glass” only
Change Order Amount:	\$20,000 Deduct
Fund Source:	Revenue Bond
Contractor:	Christiansen Construction Co.
Location on Campus:	Anderson Hall
No. & Description:	#1 – Install new 24 gauge flashing
Change Order Amount:	\$673
Fund Source:	Revenue Bond
Contractor:	Stonebrook Roofing
Location on Campus:	Anderson Hall
No. & Description:	#2 – General construction
Change Order Amount:	\$687.50
Fund Source:	Revenue Bond
Contractor:	Christiansen Construction Co.
Location on Campus:	Willow Bowl
No. & Description:	#5 – Drainage system
Change Order Amount:	\$5,000
Fund Source:	Wayne State Foundation
Contractor:	OCC Builders
Location on Campus:	Football Field
No. & Description:	#1 – Change 4’ fence to 6’ fence
Change Order Amount:	\$7,375
Fund Source:	Cash
Contractor:	Nemaha Landscape Const.
Location on Campus:	Football Field
No. & Description:	#2 – Modify subdrainage layout
Change Order Amount:	\$15,549.61
Fund Source:	Cash
Contractor:	Nemaha Landscape Const.
Location on Campus:	Football Field
No. & Description:	#3 – Change storm sewer
Change Order Amount:	\$14,526.38
Fund Source:	Cash
Contractor:	Nemaha Landscape Const.
Location on Campus:	Football Field
No. & Description:	#4 – 16 mil impervious liner
Change Order Amount:	\$19,756.90
Fund Source:	Cash
Contractor:	Nemaha Landscape Const.

**Adjustments Within Guaranteed Maximum Price (GMP) Agreements.** These adjustments are offered for information only and have no effect on the GMP.

Wayne State College	
Location on Campus:	Carhart
Contracted Work:	CO #11 - Trench drain, drawer pulls, marker & tack boards
Contract Amount:	-\$16,355.00
Fund Source:	n/a
Contractor:	Beckenhauer Construction

Chancellor's Report  
September 6, 2013

The Value of Education

Today, more than ever, those of us in higher education leadership positions are often asked whether or not there is still a value in earning a college degree. There are articles written blasting higher education for its escalating costs while public institutions across the country see their state appropriations slashed. Fortunately, that has not been the case in Nebraska. The tuition agreement, with the Governor and the Legislature this year allowing the NSCS to freeze tuition for this year and next in exchange for funding to cover the costs of the freeze, was historic.

Articles titled: "Does College still Pay Off?" or "Is College still Worth It?" make front page news on a daily basis. And, even though President Obama signed the student loan deal in August that keeps interest rates from doubling, at least for a couple of years, the President continues to warn colleges and universities that something must be done since "the cost of college remains extraordinarily high." In his 2012 State of the Union address, President Obama began to apply pressure to higher education, putting colleges "on notice" that his administration would not continue to subsidize "skyrocketing tuition." The President also pushed for a "College Scorecard" that would provide families with "essential information" for choosing a college, including data on institutions' costs, their graduation rates, and the potential earnings of their graduates. Students and parents interested in attending Chadron, Peru, and Wayne State Colleges are able to locate that information on the College websites. The NSCS has long contended that transparency regarding costs, financial aid, graduation rates, etc. help students and parents make informed decisions about attending college; thereby eliminating what some call "college sticker shock."

The Nebraska State College System recognizes the importance of maintaining high quality, accessible institutions. For the NSCS, access means financial, geographic and programmatic access. Research continues to demonstrate that the income gap between a college graduate and a high school graduate has never been higher. The Bureau of Labor Statistics consistently reports that there is at least a \$400 per week difference in earnings between those with a high school diploma and those with a bachelor's degree. A recent report indicated that a high school graduate can expect, on average, to earn \$1.2 million over a lifetime; those with a bachelor's degree \$2.1 million; and people with a master's degree \$2.5 million over their lifetime. In addition, those with only a high school diploma were more likely to be unemployed. A college education provides a myriad of opportunities to learn skills to open job opportunities and careers for students.

There are, of course, more than just financial benefits and employment opportunities for those earning a college degree. Society in general benefits from having an educated citizenry. A community with a large proportion of college graduates generally experiences lower crime rates. College graduates tend to get more involved in their communities, serving on local boards and volunteering their time in civic endeavors. Time spent in college builds confidence and shapes values, goals and aspirations. College can be a time of fun and excitement for students, yet, we know that college graduates tend to live happier and healthier lifestyles. College graduates are less likely to smoke and more likely to exercise when compared to high school graduates. College graduates generally live longer and provide a higher quality of life for themselves and their families. As I have said before, education is a public good; it benefits society, and all too often today, we hear from a variety of sources that a college education only benefits the



individual. That view is simply wrong.

Those of us across the System recognize the importance of keeping our tuition, fees and other costs affordable for our students. Our students benefit when decisions are made that increase college access and support academic excellence. The tuition freeze agreement was clearly an example of how budget decisions reflect policy. In Nebraska, the state has decided that higher education is valuable for both the individual and society and that has been reflected in the appropriation process. With the tuition freeze, our students and their families will save more than two million dollars over the biennium.

#### Snippets

The 2012 review in the Chronicle of Higher Education provided a snapshot of what was happening in higher education in Nebraska.

- Nebraska ranked 38<sup>th</sup> in the nation in terms of population and of its almost 1.9 million people, nearly 15 percent are between 15 and 24 years of age.
- Only 25 percent of Nebraskans possess a bachelor's degree or higher.
- In 2012, the average tuition and fees across the nation at a public 4-year institution was about \$7,000. At the Nebraska State Colleges, the 2012 average tuition and fees was right around \$5,500.
- The average debt load for students in Nebraska is \$24,000. The average debt load for students graduating from one of the Nebraska State Colleges is half that, around \$12,000.

However you cut it, the higher education landscape is changing. Shifting demographics, uncertain funding levels and demands for accountability and transparency affect how we conduct our business. Without a doubt, however, we remain focused on our mission of providing access to high quality education and being Colleges of opportunity. While the shape of higher education may change, our basic values and goals will stand the test of time.

**Chadron State College  
President's Report  
September 2013**

**Review**

As you may recall, we closed the pool in Armstrong, in November of 2012, in preparation for the Armstrong renovation project. Earlier, in the spring of 2012, in anticipation of needing a new pool, Vice President for Administration and Finance, Dale Grant discussed the idea of a joint pool partnership with the city with President Park and then he began conversations with City officials. In September 2012, the concept of a joint partnership to enclose the existing city pool for use by both the college and the city was discussed with Chadron City Manager Wayne Anderson.

In October 2012, at a meeting of the Dawes County Joint Planning Committee, the Swimming Pool Enclosure Enhancement Development Options (SPEEDO) committee was established to investigate the possibility of enclosing the Chadron City Pool. The SPEEDO committee received approval from the Chadron City Council to begin looking for grant opportunities to help with the project costs, should it receive voter support.

A request for proposals for firms to assist with the design and development of the project were solicited and reviewed. Burbach Aquatics of Platteville, Wisconsin was selected to work with the committee to assess the current pool's status and feasibility for enclosure, identify potential users, and develop an estimated project conversion cost and operating budget.

The Committee met with CSC leadership on July 31, 2013 to present a projected operational budget for the project including initial estimates for the times and days the pool would be available for CSC use and the cost for renting the facility. At that meeting it was determined that the next step would be the drafting of a memorandum of understanding between the college and city that would commit the college and city to create an inter-local agreement at a future date for review and approval by both the Board of Trustees of the Nebraska State College System and the City of Chadron.

**Future Timeline**

October 2013 - Formal presentation about the proposed enclosed pool partnership to the Chadron City Council.

March of 2014 - Referendum set January 2015 - Bids will be let, if the referendum has a positive outcome.

June 2016 - Construction complete and facility ready for use.

**Peru State College  
President's Report  
September 2013**

**PeruQuest**

The role our faculty and staff play in the student experience at Peru State College cannot be overstated. The success of each student is a direct result of the engagement, support and interaction our employees provide. I am proud of the student-centered culture developing at Peru State and look forward to watching it thrive.

I'm also excited to share with the Board that we are on track to enroll our largest freshman class in history. Of course this news comes with a few "good problems to have," including nearing capacity in our residence halls. We believe this level of growth can be traced directly back to creating the kind of engaging experiences students have come to expect from a higher education institution, an example of which is PeruQuest.

Our new study abroad program through the Institute for Community Engagement (ICE), PeruQuest will provide unique opportunities for our students to have life-changing international experiences. The purpose of PeruQuest is to provide our students with experiences a classroom setting could never match. In March 2014, PSC students will travel to the Dominican Republic to participate in hands-on service learning. In May, participating students will study the business practices, customs and culture of countries throughout Europe. Each trip will allow students to customize their academic credits. Either experience could count for up to six hours towards their general studies and/or academic major requirements. Students are excited about these programs, and the Student Senate endorsed them by approving a fee to help subsidize the learning experience.

Travel services are being provided by Education First, a leader in international education experiences. By registering for trips through the accounts established specifically for Peru State, our students will be guaranteed the price of the trip when they register. They can also set up payment plans. The student fee passed by senate, scholarships provided by the Omaha Alumni Association and financial aid will give more students the opportunity to participate.

Here are just a few reasons students choose to study abroad.

- Enhanced employment opportunities.
  - Only 4 percent of undergraduates in the United States ever study abroad. Through an employer's eyes, a student who has studied abroad is often perceived as self-motivated, independent, willing to embrace challenges, and able to cope with diverse problems and situations. The experience of living and studying in a foreign country, negotiating another culture, and learning another language sets job candidates apart from the majority of other job applicants.
- Self-reflection and personal growth.
  - Students who study abroad return home with new ideas and perspectives about

themselves and their own culture. The experience can strengthen values or cause students to alter or abandon them and embrace new concepts and perceptions. In general, the experience allows students to see their own culture through new eyes.

- Expands one's world-view.
  - In comparison with citizens of most other countries, Americans tend to be uninformed about the world beyond the nation's boundaries. Students who study abroad return home with an informed and much less biased perspective toward other cultures and peoples.

This is just one of the initiatives being led by Peru State's ICE, a program responsible for coordinating relevant learning experiences integrated with the college's academic programs. The mission of the ICE is to foster a greater understanding of the leadership role students can play in community development by creating opportunities for students to engage with society and apply what they have learned in meaningful ways. Projects and courses are designed to make an impact at the community level, broadly defined in terms of scope and location (campus, local, regional, national and abroad). Program participants will have opportunities to develop and apply leadership, critical thinking, project management and communication skills.

PeruQuest is a perfect example of the ICE's mission at work. I look forward to sharing more stories from the ICE as programming gets fully underway this academic year.

**Wayne State College  
President's Report  
September 2013**

For the first time since 1988, there is not a construction trailer on the Wayne State College campus. But that does not mean progress has ceased. Rather, the college has wrapped up several extensive projects and we are momentarily catching our breath before embarking on the next phase of dramatic improvements to the campus experience.

Of course, no report on construction at Wayne State can proceed without due deference to the Wayne State Foundation. Many of the projects on campus are supported either fully or in large part by the foundation's fund-raising prowess.

First, to recap the latest completed projects, the Hahn Building has been completely restored and has now been occupied by its previously exiled staff since last fall. The combined student financial aid and financial services area has proved to be an asset for students, among the many other valuable improvements.

The Carhart Science Building, which has been in a steady state of phased construction since 2005, is completely finished. The Wayne State Foundation contributed more than \$2.7 million toward the project during the course of the three phases of construction. The remaining cost of more than \$11 million came from cash, capital improvement fees, LB 605, and the LB 309 Task Force.

WSC students now have access to some of the best laboratory facilities available to undergraduate students in the state of Nebraska. Additionally, the building houses the Fred G. Dale Planetarium and the A. Jewell Schock Natural History Museum, both of which provide enriching opportunities in the sciences for our students and the citizens of Northeast Nebraska.

The Dale Planetarium first opened its doors to the public in December 1969 as one of the first facilities of the newly constructed Carhart Science building to become operational. Then in December 2009, a water pipe broke due to cold temperature and flooded the planetarium. The planetarium closed for renovations and reopened its doors in October 2010. The planetarium now houses the most technologically advanced and educationally versatile planetarium in the state of Nebraska. It has a Spitz SciDome high-definition projection system that puts 3 million pixels on the 30 foot dome that can show 500 million stars, can look at space from any location in the solar system, and can move backward and forward through time 100,000 years.

The A. Jewell Schock Museum of Natural History houses more than 15,000 specimens of birds, mammals, invertebrates, plants, and fossils. The museum was created by Jewell Schock, former zoologist at Wayne State College. He collected and prepared specimens from Northeast Nebraska during a 30-year span. Schock was assisted over the years by numerous students and he used the collections to aid in teaching and science education and outreach. Dr. Barbara Hayford serves as director of the museum and curator of invertebrates, Dr. Mark Hammer is curator of the Charles Maier Herbarium, Dr. Ronald Loggins serves as curator of vertebrates, and Dr. Kelly Dilliard is curator of geology.

The Willow Bowl project is finally complete, despite continued challenges posed by the weather. The campus landmark is now ADA compliant and serves as a beautiful anchor to the southwest

corner of campus. The total cost for the project was nearly \$900,000, with 100 percent of the funding coming from the Wayne State Foundation.

Weather also presented significant challenges to athletics projects this summer. Cunningham Field at Memorial Stadium will boast new artificial turf for the start of the fall 2013 football season. The project will significantly reduce maintenance costs over time and provide scheduling alternatives for student activities. The WSC soccer field was expanded and improved, receiving new sod in the process. The Wayne State Foundation raised \$575,000 of the nearly \$1.5 million required for the project.

Other projects completed this summer include the roof and windows of Anderson Hall, the windows and entrances at Peterson Fine Arts Building, and many yards of sidewalk on the perimeter of campus. On the Network and Technology Systems (NATS) front, the campus will be a 100 percent wireless network and internet environment for fall semester. Additionally, many classrooms on campus received upgraded technology during the summer as the result of careful planning, coordination and stewardship between NATS and the vice president of academic affairs, Dr. Michael Anderson.

The ubiquitous construction trailer will return in the spring as the college embarks on its next large-scale, phased construction project: U.S. Conn Library. The vision for the renovation of the Wayne State library, which was first advanced in college strategic planning meetings, emerged from a month of focused deliberations by the U.S. Conn Library Planning Steering Committee. Besides a full renovation of the facility, the college expects that the library will have a profound effect on student learning.

The 25-year run of continual construction trailers on campus, while interrupted by a momentary lull, signifies the hard work and dedication of Wayne State faculty and staff, as well as the tremendous support the college enjoys from its alumni and the Wayne State Foundation. The beauty and functionality of our facilities is a reflection of their efforts.