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BOARD OF TRUSTEES

MEETING NOTICE

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice is hereby given that a Regular Meeting of the Board of Trustees of the Nebraska State Colleges will convene at Peru State College, Peru, Nebraska on April 25, 2014

Executive Session	April 24 –	9:00 a.m.
Business Meeting	April 25 –	8:00 a.m.

This notice and accompanying agenda are being distributed to members of the Board of Trustees, the presidents of the state colleges, the Associated Press and selected Nebraska newspapers.

**BOARD OF TRUSTEES MEETING
APRIL 24-25, 2014
PERU STATE COLLEGE
PERU, NEBRASKA**

WEDNESDAY, APRIL 23 – Lied Lodge

2:00 – 7:30 p.m.	Marketing & Enrollment Officers Retreat	Marcotte Room
2:00 – 6:00 p.m.	Council of Business Officers	Board Room
2:00 – 6:00 p.m.	Council of Academic Officers (5:00-6:00 with Marketing & Enrollment Officers in Marcotte Room)	Terrace Room B

THURSDAY, APRIL 24 – Meetings will be held in the Center for Achievement and Transition Services (CATS) unless otherwise indicated

9:00 – 11:00	BOARD OF TRUSTEES EXECUTIVE SESSION WITH CHANCELLOR	CATS Conference Room
10:00 – 11:00	Council of Student Affairs, Marketing & Enrollment Officers	Hoyt Conference Room
11:00 – 11:30	Program Statement/Design Development Presentation Wayne State Lindahl Drive, BVH	CATS Conference Room
11:30 – 12:00	Jazz on the Green	
12:00 – 1:00	Lunch	Student Center, Burr Oak Room
1:00 – 1:30	MOOC Presentation	CATS Conference Room
1:30 – 3:00	BOARD COMMITTEE MEETINGS Fiscal, Facilities & Audit Committee Student Affairs, Marketing & Enrollment Committee	CATS Room 209 CATS Conference Room
1:30 – 2:00	Academic & Personnel Board Members Teaching Excellence Award Discussion	CATS Room 201
2:00 – 3:00	Academic & Personnel Committee	CATS Room 201
3:00 – 3:30	Oak Bowl Tour	
3:30	Check in Lied Lodge, Nebraska City	
5:00	Reception	President's Home
6:00	Dinner	Student Center, Live Oak Room
7:30	Play <i>Deathtrap</i> by Ira Levine	Theatre

FRIDAY, APRIL 25

7:00 – 8:00	Board of Trustees & Chancellor Breakfast	Sherwood Gallery/Bur Oak Room
7:00 – 8:00	Breakfast All Others	Sherwood Gallery/Student Center Dining Room
8:00	BOARD OF TRUSTEES BUSINESS MEETING	CATS Conference Room

Call to Order

Approval of Meeting Agenda

Public Comments

Minutes Approval

Board of Trustees of the Nebraska State Colleges - Regular Meeting - Jan 14, 2014 9:30 AM

1. Items for Consent Agenda

- 1.1 LB 309 Allocations and Retrievals
- 1.2 Authorize Chancellor to Renew Insurance Coverages
- 1.3 Approve Continuation of Food Service Contracts
- 1.4 Approve Continuation of Bookstore Contracts
- 1.5 Approve the Change in Authorized Signatories for Wayne State College
- 1.6 Appoint Architect Selection Committee for the Park Avenue Campus Entrance Project at Peru State College
- 1.7 Authorize the Chancellor to Sign Contracts, Change Orders and Addendum for Chadron State College
- 1.8 Authorize the Chancellor to Sign Construction Contracts for the Park Avenue Campus Entrance Project at Peru State College
- 1.9 Authorize the Chancellor to Sign Construction Contracts for Delzell and Student Center Maintenance Projects at Peru State College
- 1.10 Authorize the Chancellor to Approve Upcoming Construction Projects for Wayne State College

Items for Discussion and Action**2. Academic and Personnel**

- 2.1 Approve TeamMates Memorandum of Understanding
- 2.2 Approve Program Review Recommendations
- 2.3 Approve Salary Policy for 2014-2015
- 2.4 Approve the Recommendation of the Academic & Personnel Committee for the 2014 Teaching Excellence Award Recipient
- 2.5 Approve CLEP Agreement for Peru State College
- 2.6 Approve a Lease Agreement for Use of Wayne State Foundation Alumni House

- 2.7 First and Final Round Approval of Revisions to Board Policy 3020; Sexual Violence or Sexual Harassment Reporting, Policies and Procedures
- 2.8 First and Final Round Approval of Board Policy 3021; Unlawful Harassment (Other) Reporting, Policies and Procedures
- 2.9 First and Final Round Approval of Revisions to Board Policy 5007; Anti-Harassment Policy
- 2.10 First and Final Round Approval of Revisions to Board Policy 3100; Conduct and Discipline; Students
- 2.11 First and Final Round Approval of Revisions to Board Policy 3400; Tuition Remission
- 2.12 First and Final Round Approval of Revisions to Board Policy 4651; Academic Responsibility; Faculty
- 2.13 First and Final Round Approval of Revisions to Board Policy 5010; Categories of Personnel; State College Employees
- 2.14 First and Final Round Approval of Revisions to Policy 5014; Employment Appointments; Notice Requirements; Faculty & Professional Staff
- 2.15 First and Final Round Approval of Adoption of Board Policy 5015; Adjunct Faculty
- 2.16 First and Final Round Approval of Adoption of Board Policy 5016; Graduate Teaching Assistants
- 2.17 First and Final Round Approval of Board Policy 5025; Volunteers

3. Student Affairs, Marketing, and Enrollment

- 3.1 First and Final Round Approval of Revisions to Board Policy 3650; Student Records

4. Fiscal, Facilities and Audit

- 4.1 Adopt a Resolution Authorizing the Chancellor to Approve Refunding of the 2003A (CSC) Revenue Bond Issue and the Redemption and Repayment of the 2003B (WSC) Issue and Modifying the Master Resolution Due to the Change in Accounting Method from Cash to Accrual Basis
- 4.2 Approve Contracts with BKD for Audits for Fiscal Year Ending June 30, 2014
- 4.3 Approve 2014-2015 Tuition Rates
- 4.4 Approve 2014-2015 Fee Recommendations
- 4.5 Approve 2014-2015 Room and Board Rates
- 4.6 Approve Cash Fund Appropriation Adjustments for Wayne State College
- 4.7 Approve Distribution of Funds for FY 2014-2015
- 4.8 Approve the Resolutions Authorizing the Colleges to Spend Revenue Bond Surplus Funds for Contingency Maintenance Projects
- 4.9 Approve Use of Capital Improvement Fee Funds for Chadron State, Peru State and Wayne State Colleges

- 4.10 Approve Use of Un-Appropriated Cash Funds on a One-Time Basis for Wayne State College
- 4.11 Approve the Return of Unspent Surplus Funds for Pile Hall Renovation Project at Wayne State College
- 4.12 Accept and Approve the Program Statement and Design Development Documents for the Lindahl Drive Project at Wayne State
- 4.13 Approve Reallocation of Contingency Maintenance Funds for Wayne State College
- 4.14 First and Final Round Approval of Revisions to Board Policy 5008; Employee Use of Campus Computers
- 4.15 Contracts and Change Orders for Approval

Items for Information and Discussion

5. Academic and Personnel

- 5.1 Promotion and Tenure Report
- 5.2 Fall 2013 Graduation Summaries
- 5.3 Fall 2013 Instructional Load Reports
- 5.4 Five-Year Academic Calendar
- 5.5 NSCS Funding Request for Chadron State Foundation
- 5.6 Reports of Personnel Actions

6. Student Affairs, Marketing, and Enrollment

- 6.1 Senator's Reception Update
- 6.2 Student Trustees Update
- 6.3 Update on Marketing Activities
- 6.4 Scholarship Luncheon Update
- 6.5 Intercollegiate Athletics Report of Institutional Commitment to NCAA Principles for Conduct to Enhance Integrity in Intercollegiate Athletes

7. Fiscal, Facilities, and Audit

- 7.1 Capital Construction Quarterly Reports (as of December 31, 2013)
- 7.2 Contingency Maintenance Progress Reports (as of December 31, 2013)
- 7.3 LB 309 Project Status Reports (July - December 2013)
- 7.4 Physical Plant Status Reports (October - December 2013)
- 7.5 Financial Reports (July - December 2013)
- 7.6 Operating Expenditure Reports (July - December 2013)
- 7.7 Revenue Bond Expenditure Reports (July - December 2013)

7.8 Grant Applications and Awards for Information

7.9 Contracts and Change Orders for Information

8. Miscellaneous Action and Information Items

8.1 Proposed 2014-2015 Board of Trustees Meeting Dates

2. Chancellor's Report

8.2.1 Chancellor's Report

3. Presidents' Report

8.3.1 Presidents Report

4. Student Trustees' Report

Adjournment

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Executive Session

Board Chair Suarez called the meeting to order at 9:40 a.m.

Motion was made by Vice Chair Bieganski and seconded by Trustee Engles at 9:40 a.m. to move into executive session to discuss personnel issues and litigation. Motion was made by Trustee Peterson and seconded by Trustee Chaney to move out of executive session at 11:33 a.m. No action was taken.

Call to Order

The meeting was called to order at 2:01 PM by Chair Michelle Suarez

Attendee Name	Title	Status	Arrived
Michelle Suarez	Chair	Present	
Gary Bieganski	Vice Chair	Present	
John Chaney	Trustee	Present	
Bob Engles	Trustee	Present	
Carter Cap Peterson	Trustee	Present	
Matt Blomstedt	Trustee	Present	

Approval of Meeting Agenda

A motion was made by Vice Chair Bieganski and seconded by Trustee Engles to approve the Meeting Agenda. Motion was adopted. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt

Public Comments

There were no public comments.

Minutes Approval

Board of Trustees of the Nebraska State Colleges - Regular Meeting -
Nov 15, 2013 8:00 AM

A motion was made by Vice Chair Bieganski and seconded by Trustee Engles to approve the minutes of the November 15, 2013 meeting. Motion was approved. Voting **AYES**: Suarez, Bieganski, Chaney, Engles Peterson, Blomstedt.

1. Items for Consent Agenda

A motion was made by Trustee Bieganski and seconded by Trustee Engles to approve the following consent agenda items. Motion was approved. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, and Blomstedt.

1.1 Approve LB 309 Allocations and Retrievals

The following items are submitted by Chadron, Peru and Wayne State for Board approval.

Chadron

1. Acceptance of \$25,000 for design of elevator upgrades in Memorial Hall

Allocation Date/Amount	11/15/13	\$25,000.00
College Contribution Amount		<u>00.00</u>
Estimated Project Cost		\$25,000.00
2. Acceptance of \$15,000 for design of elevator upgrades in Nelson Physical Activity Center

Allocation Date/Amount	11/15/13	\$15,000.00
College Contribution Amount		<u>0.00</u>
Estimated Project Cost		\$15,000.00
3. Retrieval of \$11,870 for Miller Hall roof replacement

Allocation Date/Amount	7/26/13	\$60,000.00
Retrieval Date/Amount	12/13/13	<u>11,870.00</u>
Estimated Project Cost		\$48,130.00

Peru

1. Acceptance of \$10,000 for ceiling replacement on the Auditorium/Theater

Allocation Date/Amount	10/25/13	\$10,000.00
College Contribution Amount		<u>00.00</u>
Estimated Project Cost		\$10,000.00
2. Retrieval of \$2,000 for campus energy audit

Allocation Date/Amount	2/9/11	\$45,000.00
Retrieval Date/Amount	11/1/13	<u>2,000.00</u>
Estimated Project Cost		\$43,000.00

Wayne

1. Acceptance of \$195,000 for roof clerestory and fascia on the Fine Arts building

Allocation Date/Amount	11/15/13	\$195,000.00
College Contribution Amount		<u>00.00</u>
Estimated Project Cost		\$195,000.00

1.2 Appoint an Architect Selection Committee for T.J. Majors Building HVAC Renovation at Peru State

The following committee is appointed to select an architectural firm to develop schematic design, design development and construction documents for the HVAC renovation of the T.J. Majors building at Peru State College, according to Board Policy 8066.

Bob Engles, Chair, Student Affairs, Marketing & Enrollment Committee, Board of Trustees

Ed Hoffman, Vice Chancellor for Facilities, Planning & Information Technology, NSCS

Kathy Carroll, Vice President for Administration & Finance, PSC

Todd Drew, Vice President for Academic Affairs, PSC

Rick Harrison, Director of Campus Services, PSC

Steve Hotovy, Task Force for Building Renewal - LB 309

Items for Discussion and Action

2. Academic and Personnel

2.1 First and Final Round Approval of Revisions to and Adoption of Board Policies Related to Background Screenings

A motion to approve the First and Final Round Approval of Revisions to and Adoption of Board Policies Related to Background Screenings was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt.

2.2 Approve Honorary Doctorate Recommendation for Peru State College

Peru State requested approval to award the honorary Doctorate of Pedagogy (Ped.D). This nomination came with the support of a campus committee composed of faculty, students and administration. The individual nominated has made significant contributions to the college and its students, higher education, and communities across the state of Nebraska.

A motion to approve the Approve Honorary Doctorate Recommendation for Peru State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt.

2.3 Approve Learner's Edge Contract for Chadron State College

A motion to approve the Approve Learner's Edge Contract for Chadron State College was recommended by the committee to the full Board, which approved

the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt.

2.4 Approval of College Level Examination Program (CLEP) Agreement with Chadron State College

Chadron State College requested approval to enter into a new Agreement with Educational Testing Service (ETS) to offer the College Level Examination Program (CLEP).

A motion to approve the College Level Examination Program (CLEP) Agreement with Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt.

2.5 Approve Memorandum of Understanding for Wayne State College with the Northeast Nebraska Partnership for Health Communities

A motion to approve Memorandum of Understanding for Wayne State College with the Northeast Nebraska Partnership for Healthy Communities was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt.

3. **Student Affairs, Marketing, and Enrollment**

The Student Affairs, Marketing and Enrollment Committee had no action items.

4. **Fiscal, Facilities and Audit**

4.1 Accept the Basic Financial Audit for the Fiscal Year Ending June 30, 2013

The Auditor of Public Accounts (APA) had completed the Nebraska State College System (NSCS) basic financial audit for the fiscal year ending June 30, 2013.

A motion to accept the Basic Financial Audit for the Fiscal Year Ending June 30, 2013 was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt.

4.2 Accept the A-133 Audit for the Fiscal Year Ending June 30, 2013

BKD had completed the Nebraska State College System (NSCS) A-133 (federal) audit for the year ending June 30, 2013.

A motion to accept the A-133 Audit for the Fiscal Year Ending June 30, 2013 was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt.

4.3 Approval of Sports Facility Cash Fund Projects

Recommendations had been made to the Board for distribution of Sports Facility Cash Funds for 2014 as follows: WSC - \$103,000; CSC - \$147,000; PSC would receive no funding in 2014, but would receive priority consideration for 2015.

A motion to approve the Sports Facility Cash Fund Projects was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt.

4.4 Approve Budget Request Guidelines and the Preliminary Capital Construction Project List for the 2015-2017 Biennium

Approval was requested for guidelines for the Colleges' and System Office's request for the 2015-2017 Biennium Budget.

A motion to approve the Budget Request Guidelines and the Preliminary Capital Construction Project List for the 2015-2017 Biennium was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt.

4.5 Approve 2015-17 Biennium NSCS Capital Construction Board Initiatives

Capital construction initiatives for the 2015-17 biennium would be directed by language considered and approved by the Board.

A motion to approve the 2015-17 Biennium NSCS Capital Construction Board Initiatives was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt.

4.6 Accept and Approve Recommendation for Naming of Events Center at Chadron State College

A new events center was currently under construction at Chadron State adjacent to the Ross Armstrong Building. The Chancellor and CSC request that the new center be named the Vern Chicoine Events Center.

A motion to accept and approve the Recommendation for Naming of the Events Center at Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt.

4.7 First and Final Round Approval of Revisions to Board Policy 3400; Tuition Remission

The proposed revision to Policy #3400 brought it in line with state statute regarding a 50% tuition waiver required for qualified members of the active selected reserves.

A motion to approve the First and Final Round Revisions to Board Policy 3400; Tuition Remission was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt.

4.8 First and Final Round Revisions to Board Policy 7002; Capitalization; Definitions and Classifications

The proposed revisions to Policy #7002 included clarifications and changes to capitalization of building renovations and intangible assets. Other general

updates were also included.

A motion to approve the First and Final Round Revisions to Board Policy 7002; Capitalization; Definitions and Classifications was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt.

4.9 Revisions to Board Policy; 8025; Facilities Utilization; Non-College Purposes, Fees & Charges

A motion to approve the Revisions to Board Policy; 8025; Facilities Utilization; Non-College Purposes, Fees & Charges was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt.

4.10 First and Final Round Approval of Revisions to Board Policy 9007; Revenue Bonds; Audits

The proposed revision to Policy #9007 changed the deadline for completion of the revenue bond audit from ninety (90) days after the end of the fiscal year to one hundred twenty (120) days. In addition, it changed the date the audit must be filed in the System Office from October 1 of each year to November 1 of each year. This policy change would allow for a change in accounting method from a cash basis to an accrual basis beginning with the fiscal year ending June 30, 2014.

A motion to approve the First and Final Round Revisions to Board Policy 9007; Revenue Bonds; Audits was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt.

4.11 Accept and Approve Math Science Building Program Statement for Chadron State College

Bahr Vermeer and Haecker Architects had completed a program statement for the renovation of the Math/Science Building at Chadron State and would present the document to the Board on January 14, 2014.

A motion to accept and approve the Math Science Building Program Statement for Chadron State College was recommended by the committee to the full Board, which approved the motion, Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt.

4.12 Authorize Chancellor to Sign Professional Services and Construction Contracts for T.J. Majors Renovation Project at Peru State College

The System Office and Peru State College respectfully requested authorization for the Chancellor to sign professional services and construction contracts for the T.J. Majors HVAC and codes update building project at a cost not to exceed available funding.

A motion to approve the authorization for the Chancellor to Sign Professional Services and Construction Contracts for T.J. Majors Renovation Project at Peru State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt.

- 4.13 Approve Disposal of Two Pieces of Revenue Bond-Owned Real Property - WSC
Properties at 1205 Schreiner and 1304 Walnut had been determined to be worn out and unfit for continued utilization by the College.

A motion to approve the disposal of Two Pieces of Revenue Bond-Owned Real Property at Wayne State was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt.

- 4.14 Authorize the Chancellor to Approve Spring Construction Contracts for Wayne State College

Spring construction projects for Wayne State College included: Peterson Fine Arts clerestory window system; asbestos abatement for U.S. Conn Library; potential water system repairs; fire alarm system upgrade for the Recreation Center; electrical distribution panel upgrade at the Student Center; and tuckpointing for Morey Hall.

A motion to approve the authorization for the Chancellor to Approve Spring Construction Contracts for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt.

- 4.15 Contracts and Change Orders for Approval

Peru State Contracts

- Administration (re-design webpage) -- \$50,000
- Administration (photography) -- \$10,000

Wayne State Contracts

- U.S. Conn Library (asbestos abatement design/monitoring) -- \$156,420
- Network and Technology Services (content management system software) \$83,700 in 2013 plus ongoing maintenance of \$9,800/yr
- Student Financial Services (assistance for former students nearing the end of their federal grace period and provides online financial literacy course) not expected to exceed \$2,500 annually

Peru State Change Order

- Oak Bowl (#001 - change orders) -- \$79,999

A motion to approve the Contracts and Change Orders was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt.

Items for Information and Discussion

5. Academic and Personnel

5.1 Reports of Personnel Actions

The personnel action reports were provided to the Board for information.

5.2 Foundation Employee Compensation Report

The PSC Foundation employee salary report for 2013-14 was provided to the Board for information.

6. Student Affairs, Marketing, and Enrollment

6.1 Governor's Opportunity Award and Board of Trustees Scholarship Application Report

The report of the number of scholarship applications was provided to the Board for information.

6.2 2014 Senator's Reception

The Senator's Reception would be held Tuesday, January 14, 2014 from 4:00-7:00 p.m. at the Ferguson Center.

6.3 2014 Scholarship Luncheon

The fifth annual NSCS Scholarship Luncheon would be held Friday, April 11 from noon-1:30 p.m. at Hillcrest Country Club in Lincoln.

6.4 Student Trustees' Selection

Jon Hansen, CSC; Michaela Willis, PSC; and Jeff Carstens, WSC, would coordinate the 2014-15 Student Trustees' nomination process at their respective colleges. Their nominations would be due to the NSCS Office by Friday, March 21. Governor Heineman would receive a booklet of all nominations from the System Office from which he would select the new student trustees this spring.

6.5 Marketing and Enrollment Officers Retreat

Council of Admissions and College Relations Officers, chaired by Vice Chancellor Tande, would hold its annual retreat on April 23, 2014. At the event, the Council would evaluate the marketing efforts during the 2013-14 academic year. The recommendations would be used in conjunction with the priorities established at past board retreats with new ideas discussed and developed.

6.6 Fall Enrollment Reports

Fall 2013 enrollment reports from each of the Colleges were provided to the Board for information.

7. Fiscal, Facilities, and Audit**7.1 Grant Applications and Awards for Information**

The following grant applications and awards were provided to the Board for information.

Chadron Application

- Digitization TCN: Human activity and its impact on plants of the plains and basins of the western US (National Science Foundation) -- \$37,104 CSC sub-award through Black Hills State

Chadron Award

- Nothing as Awesome as Science, Absolutely! (NASA Nebraska Space Grant Consortium) -- \$5,250

Peru Application

- Public Health Early Admission Student Track (PHEAST) Undergraduate Symposium (The Sherwood Foundation) -- \$249,504.89

Wayne Award

- Nebraska Atlas for Elementary Students (Humanities Nebraska) -- \$6,000

7.2 Contracts and Change Orders for Information

The following contracts and change orders were provided to the Board for information.

Nebraska State College System Contract

- Nebraska State College System and Colleges (addendum to audit contract for revenue bond program for restatement of prior year) -- \$2,500
- Nebraska State College System Office (office cleaning) -- \$220/mo.
- Nebraska State College System and Colleges (online media monitoring service) -- \$1,500/yr.

Chadron State Contracts

- Child Development Center at Burkhiser Complex (agreement governs provision of child care and child care related issues) -- \$25/child/year unless continuously enrolled
- Maintenance Building (construct maintenance storage building) -- \$25,000
- Campus (radio marketing spots) -- \$5,400
- Campus (professional fees) -- \$8,500

Peru State Contracts

- Marketing & Communications Office (advertising/marketing) -- \$3,000
- Al Wheeler Activity Center (back boards repaired) -- \$6,570
- Quad (stump removal) -- \$150
- Campus Services (replacement of fuel pressure sender and actuator) -- \$2,643.79
- Marketing & Communications Office (front cover of calendar) -- \$160
- CATS Conference Center Room ((2) 4 hour grant writing workshops) -- \$606.22
- Al Wheeler Activity Center (repaired steam line) -- \$16,500
- Morgan Hall (replace existing steam and condensate line) -- \$17,500
- AWAC, TJ Majors, AV Larson, CATS/Library, Campus Services, Hoyt, and Theatre (installing 8 electric metering devices including integration) -- \$9,600
- Marketing & Communications Office (phone book ad) -- \$120.55/month
- Administration Building (remove and install new stair treads) -- \$4,621
- Marketing & Communications Office (holiday special ads) -- \$2,724.48 and \$10,000

Wayne State Contracts

- Campus (build new discus ring) -- \$5,021
- Peterson Fine Arts Building (inspect and recaulk skylight) -- \$10,580
- Peterson Fine Arts Building (install Milliken Cleansweep carpet in vestibules) -- \$686.23
- Soccer Field (replace approach to track shed) -- \$1,630
- U.S. Conn Library (additional soil boring and tests) -- \$1,200
- U.S. Conn Library (asbestos abatement design) -- \$1,650
- Campuswide (semi-annual inspection of fire suppression systems) -- \$1,260
- Bowen Hall (replace sidewalk; install storm sewer inlet) -- \$4,935

Chadron State Change Orders

- Kent Hall (#1 installation of missing fascia) -- \$408
- Student Center (#1 installation of missing fascia) -- \$408

Wayne State Change Order

- Water System Improvements (final quantity adjustments) -- \$6,478.30

8. Miscellaneous Action and Information Items**i. Chancellor's Report**

Chancellor Carpenter reported that Trustee Bill Roskens had resigned from the Board. Bill served on the Board for 11 years. During those 11 years he was responsible for the creation of the Student Affairs, Marketing and Enrollment committee as well as the development of the Counselor's Tour. He also served as chair of the Student Affairs, Marketing and Enrollment committee, Chair of the Fiscal, Facilities and Audit committee, Vice Chair of the Board and Chair of the Board.

Chancellor Carpenter indicated that the 2014-2015 Board of Trustees' meeting schedule would be changed to accommodate the ribbon cutting of the Oak Bowl at Peru State College. As such, the September meeting will be held in Peru, the November meeting will be held in Chadron and the June meeting will be held in Wayne.

Chancellor Carpenter noted that the Governor would be giving his State of the State Address Wednesday, January 15. He further noted there were some bills that had been introduced that were of interest to the System regarding the deficit request, transfer credits and veteran's paying instate tuition.

ii. Presidents' Reports

WSC President Frye reported on the numerous cultural enrichment activities at Wayne State.

PSC President Hanson indicated the ribbon cutting ceremony for the Oak Bowl would be held September 6, 2014. He also reported on the numerous cultural enrichment activities at Peru State.

CSC President Rhine reported on the increased number of international students enrolled at Chadron State.

iii. Student Trustees' Reports

WSC Student Trustee Becker reported on the various academic and athletic activities that had occurred at Wayne State.

PSC Student Trustee Merrill reported on the various upcoming activities at Peru State.

CSC Student Trustee Reynaga reported that the Student Senate was looking at different funding structures for student and organization requests.

Adjournment

The meeting was closed at 3:05 PM

Stan Carpenter, Chancellor

ITEMS FOR CONSENT AGENDA

April 25, 2014

ACTION: LB 309 Allocations and Retrievals

The following items are submitted by Peru and Wayne for Board approval.

Peru

1. Acceptance of \$1,400,000 for HVAC upgrades in T.J. Majors Hall

Allocation Date/Amount	1/15/14	\$1,400,000.00
College Contribution Amount		<u>00.00</u>
Estimated Project Cost		\$1,400,000.00

2. Retrieval of \$379 for stair tread replacement in Administration Building

Allocation Date/Amount	10/2/13	\$5,000.00
Retrieval Date/Amount	2/3/14	<u>379.00</u>
Estimated Project Cost		\$4,621.00

3. Acceptance of \$25,000 for ADA perimeter access study

Allocation Date/Amount	2/25/14	\$25,000.00
College Contribution Amount		<u>00.00</u>
Estimated Project Cost		\$25,000.00

4. Retrieval of \$2,178 for FLS ceiling replacement in Auditorium/Theater

Allocation Date/Amount	10/25/13	\$10,000.00
Retrieval Date/Amount	3/19/14	<u>2,178.00</u>
Estimated Project Cost		\$7,822.00

Wayne

1. Retrieval of \$1,305.59 for design windows/vestibules in the Fine Arts building

Allocation Date/Amount	10/15/12	\$40,000.00
Retrieval Date/Amount	2/12/14	<u>1,305.59</u>
Estimated Project Cost		\$38,694.41

2. Retrieval of \$25,752 for windows/vestibules in the Fine Arts building

Allocation Date/Amount	4/5/13	\$430,000.00
Retrieval Date/Amount	2/12/14	<u>25,752.00</u>
Estimated Project Cost		\$404,248.00

3. Acceptance of \$1,500,000 for HVAC/FLS/windows in U.S. Conn Library

Allocation Date/Amount	2/25/14	\$1,500,000.00
College Contribution Amount		<u>3,598,127.00</u>
Estimated Project Cost		\$5,098,127.00

System Office recommends approval of the LB 309 Allocations and Retrievals

ITEMS FOR CONSENT AGENDA

April 25, 2014

***ACTION:* Authorize Chancellor to Renew Insurance Coverages**

Authorization is requested for the Chancellor to secure insurance for the fiscal year 2014-2015. Applications are being filed and coverage quotes are expected in the coming months. A summary report will be provided when the renewed and/or new policies are in place. The major policies include comprehensive general liability, umbrella liability, property and casualty, directors and officers and employee liability, and athletic injury.

System Office recommends approval of the Authorization for Chancellor to Renew Insurance Coverages

The rates above reflect an increase of 2.9% above the 2013-2014 rates.

System Office recommends approval of the Continuation of Food Service Contracts

April 25, 2014

ACTION: **Approve Continuation of Bookstore Contracts**

Chadron State College

VALIDIS RESOURCES

Peru State College

VALIDIS RESOURCES

Wayne State College

FOLLETT HIGHER EDUCATION GROUP, INC.

Chadron recommends continuation of the bookstore contract with Validis Resources, formerly known as Nebraska Book Company. The lease and operating agreement with Validis Resources effective July 1, 2009 through June 30, 2016 contains renewal and non-renewal provisions to operate a 2,900 square foot bookstore located in the Chadron State Student Center. For the right to operate the bookstore, Validis pays the College a commission of 10% of all Gross Revenue up to \$1,500,000 plus 11% of any part of Gross Revenue over \$1,500,000.

Peru recommends extension of its bookstore contract, also with Viladis Resources, for the operation of the bookstore for the 2014-15 fiscal year with two negotiated terms added to the existing agreement addressing minimum staffing requirements for the store and the minimum number of textbooks available for each course at the start of each semester. The College is currently at the end of the current three year term. By mutual agreement no later than February 1, 2015, the parties shall have an option to extend the term of the initial agreement for one (1) additional period of one (1) year, from July 1, 2015 to June 30, 2016. For the right to operate the bookstore, Validis agrees to pay the College a commission of 6.5% of Net Revenue up to \$1,000,000, plus 7.5% of Net Revenue over \$1,000,000.

Wayne recommends continuation of the contract with Follett Higher Education Group, Inc. for operation of the bookstore. The terms of the contract will be for the period of July 1, 2014 through June 30, 2016, unless terminated by either party giving at least one hundred twenty (120) days written notice to the other party. For the right to operate the bookstore, Follett Higher Education Group, Inc. will pay a commission of 11.10% of all Gross Revenue up to \$2,000,000 plus 13.10% of any part of Gross Revenue over \$2,000,000 or \$160,000 (Guaranteed Annual Commission), if commission calculations are below the Guaranteed Commission.

System Office recommends approval of the Continuation of Bookstore Contracts

ITEMS FOR CONSENT AGENDA

April 25, 2014

ACTION: **Approve the Change in Authorized Signatories for Wayne State College**

Wayne State requests Board approval for a change in the authorized signatories with the deletion of Jean M. Dale and Beverly Buhrman and the addition of Angela S. Fredrickson and Mitch DeBoer for all accounts.

Board Policy 6006 states: "All cash receipts shall be deposited in banks to the credit of the individual Colleges or to the Board, as appropriate. The Board of Trustees shall approve such depositories, the designation of accounts, and the authority for withdrawal. The approved depositories, accounts, and authorized signatories to each account shall be recorded with the System Office. Recommendations for depositor designation and withdrawal of such funds shall be presented to the Board each year at the last meeting of the prior fiscal year for approval."

The System Office and Wayne State College recommend approval of the Change in Authorized Signatories for Wayne State College

ITEMS FOR CONSENT AGENDA

April 25, 2014

***ACTION:* Appoint Architect Selection Committee for the Park Avenue
Campus Entrance Project at Peru State College**

Peru State and the System Office request the following committee be appointed to select an architectural firm to develop schematic design, design development and construction documents for the Park Avenue Campus Entrance project at Peru State, according to Board Policy 8066.

John Chaney, Chair Fiscal, Facilities and Audit Committee, Board Member
Ed Hoffman, Vice Chancellor for Facilities, Planning and Information Technology, NSCS
John Heacock, Architect, Building Division
Kathy Carroll, Vice President for Administration and Finance, PSC
Scott Buss, Grounds Supervisor, PSC
Dan Hanson, President, PSC
Todd Simpson, Peru State College Foundation Director

After the selection committee interviews architectural firms for the project, a professional services contract will be negotiated with the top candidate.

The System Office and Peru State College recommend approval of the Appointment of an Architect Selection Committee for the Park Avenue Campus Entrance at Peru State

ITEMS FOR CONSENT AGENDA

April 25, 2014

***ACTION:* Authorize the Chancellor to Sign Contracts, Change Orders
and Addendum for Chadron State College**

Chadron State and the System Office request authorization for the Chancellor to approve a series of agreements for the College including laundry service, residence hall projects, Armstrong changes, and college beverage service.

Both the Pouring Rights (beverage service provider) contract and the Laundry Service contract expire this year. The College has initiated Requests for Proposals (RFPs) for both.

Chadron is also in the process of contracting to complete the Crites Hall entrance and to design and install the sprinkler system in Kent Hall.

Chadron State has contracted with Mac Construction to complete the shower renovations in the High Rise residence hall. Mac Construction will be submitting an addendum to complete additional shower renovations.

A change order to Leo A Daly to complete design work for Armstrong locker rooms spaces, athletic offices and sports medicine space. A change order to Adolphson and Peterson to complete construction on these areas.

To expedite these contracts, change orders and addendum, CSC and the System Office respectfully requests approval for the Chancellor to be given authority to sign these documents after negotiations are complete.

The System Office and Chadron State College recommend approval of the Authorization for the Chancellor to Sign Contracts, Change Orders and Addendum for Chadron State

ITEMS FOR CONSENT AGENDA

April 25, 2014

ACTION: Authorize the Chancellor to Sign Construction Contracts for the Park Avenue Campus Entrance Project at Peru State College

The System Office and Peru State respectfully request authorization for the Chancellor to sign professional services and construction contracts for the Park Avenue Campus Entrance project at a cost not to exceed available funding.

Authorization for the Chancellor to sign professional services and construction contracts for the Park Avenue Campus Entrance project will assure the project will be able to move forward as funding becomes available. The project is expected to utilize a combination of capital improvement fee funds, grant funds, Peru State College Foundation funds, City of Peru funds and Nemaha County in-kind. The Board previously approved the appointment of the architect selection committee.

The System Office and Peru State College recommend approval of the Authorization for Chancellor to Sign Construction Contracts for Park Avenue Campus Entrance Project

ITEMS FOR CONSENT AGENDA

April 25, 2014

ACTION: Authorize the Chancellor to Sign Construction Contracts for Delzell and Student Center Maintenance Projects at Peru State College

The System Office and Peru State respectfully request authorization for the Chancellor to sign professional services and construction contracts for the Delzell and Student Center maintenance projects at a cost not to exceed available funding.

Authorization for the Chancellor to sign professional services and construction contracts for the Delzell and Student Center maintenance projects will assure the projects will be able to move forward as funding becomes available. The projects will use revenue bond funds. The architect for these projects will be selected under the "Open End Agreement" provision of Board Policy 8066.

The System Office and Peru State College recommend approval of the Authorization for Chancellor to Sign Construction Contracts for Delzell and Student Center Projects

ITEMS FOR CONSENT AGENDA

April 25, 2014

***ACTION:* Authorize the Chancellor to Approve Upcoming Construction Projects for Wayne State College**

Wayne State requests authorization for the Chancellor to approve contracts for the following projects:

Replacing the antenna tower for the campus radio station	estimated at \$100,000
Completing press box repairs	estimated at \$25,000 for design and \$225,000 for construction
Installing lighting for intramural fields	approximately \$100,000
Designing and constructing the Lindahl Drive Improvements	estimated at \$151,600 and \$1.76 million respectively

The tower and press box repairs are planned using Capital Improvement Fee funds, the intramural field lighting will be from Sports Facility Cash Funds, and the Lindahl Drive improvements will be funded through cash and Capital Improvement Fees.

The System Office and Wayne State College recommend approval of the Authorization for Chancellor to Approve Upcoming Construction Projects for Wayne State

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

April 25, 2014

***ACTION:* Approve TeamMates Memorandum of Understanding**

NSCS requests approval to sign a Memorandum of Understanding with TeamMates to provide mentoring at the State Colleges for students identified by TeamMates having participated in the TeamMates mentoring program during high school.

NSCS and TeamMates have agreed to collaborate on providing access to nine (9) TeamMates high school graduates entering higher education, three (3) at each State College. The nine (9) TeamMates students at the State Colleges will receive the Advantage Scholarship. The scholarship will be titled Advantage TeamMates Scholarship for those particular students.

System Office recommends approval of the TeamMates Memorandum of Understanding

ATTACHMENTS:

- TeamMates NSCS MOU (PDF)

**Memorandum of Understanding
Between
Nebraska State College System
and
Teammates Mentoring Program**

This MEMORANDUM OF UNDERSTANDING (MOU) is entered into this 25th day of April 2014, between the Board of Trustees of the Nebraska State Colleges, doing business as Chadron State College, Peru State College and Wayne State College (NSCS) and the Teammates Mentoring Program (TeamMates), a public, nonprofit 501(c)(3) organization.

Section 1.0 Statement of Purpose

WHEREAS, TeamMates is a school-based, one-to-one mentoring program whose purpose is to provide support and encouragement to youth in order that they may pursue post-secondary education; and

WHEREAS, the NSCS is a system of post-secondary education institutions whose purpose is to provide quality learning experiences; and

WHEREAS, it has been determined that the TeamMates Mentoring Program desires to partner with the NSCS;

NOW THEREFORE, in consideration of the above premises and the mutual covenants and agreements contained herein, the parties agree as follows:

Section 2.0 Conditions

TeamMates agrees to:

- a. Provide quality school based mentoring services based on the National Mentoring Partnership's Elements of Effective Practice; and
- b. Identify TeamMates Mentees who would like to attend a NSCS institution and provide Mentees with the appropriate resources and tools to attend College;
- c. Identify TeamMates Mentees who are dually enrolled to earn College credit at an NSCS institution and determine any barriers to achieving such credit;
- d. Identify TeamMates Mentees to be part of a cohort at one of the three NSCS Colleges;
- e. Communicate with the NSCS staff within the confidentiality policies as required by the Family Educational Rights and Privacy Act (FERPA). Communication includes but is not limited to;
 1. Resources necessary for Mentees to gain access to attend an NSCS College;
 2. Information needed to create a cohort of Mentees at each NSCS College;
 3. Resources to recruit and identify NSCS Staff as Mentors;
 4. Information needed for grant proposals or grant reporting;

5. Recruit NSCS staff to give one hour per month as a TeamMates Post-secondary Mentor;
6. Notification to NSCS staff when the Mentor/Mentee match has officially ended or the Mentor/Mentee status has changed within TeamMates Mentoring Program;

NSCS agrees to:

- a. Offer a TeamMates Mentoring Program scholarship specific to TeamMates students (Mentees) attending Peru State College, Wayne State College, or Chadron State College beginning with the fall of 2014 semester.
- b. Develop a cohort of Mentees attending Peru State College, Wayne State College, and Chadron State College to support more TeamMates students to pursue a post-secondary education after high school graduation.
- c. Support and encourage diversity in the student population at Peru State College, Wayne State College, and Chadron State College to include first-generation students, minority students, and students from rural and urban areas.
- d. Code TeamMates students as such in the College databases for graduation rate and other data tracking purposes as agreed to between NSCS and TeamMates.
- e. Identify staff to serve as a Mentors to TeamMates students (Mentees) attending one of the NSCS Colleges.

Section 3.0 Reports

The TeamMates Mentoring Program and NSCS agree to keep such records as the TeamMates Mentoring Program and NSCS may require. All such records shall be retained indefinitely unless noted otherwise.

Section 4.0 Duration

This MOU shall commence April 25, 2014 and end on April 25, 2015. The MOU is written with the intent of being evaluated and renewed annually unless terminated by one of the parties with thirty (30) days advanced notice.

Section 5.0 Amendment/Modifications

Either party may request an amendment or modification of this MOU. Such amendment or modification shall not take effect and be incorporated into this MOU, until mutually approved, in

writing, by an authorized representative of the undersigned parties. This MOU may be terminated without cause upon giving thirty (30) days written notice.

Section 6.0 Contact

For purposes of this MOU, the designated contact for the NSCS is Vice Chancellor for Academic Planning and Partnerships, Oren Yagil. The designated contact for TeamMates is Post-secondary education coordinator, DeMoine Adams.

Section 7.0 Acceptance

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding each fully authorized so to do.

On Behalf of TeamMates Mentoring Program
Executive Director Suzanne Hince

Date

On Behalf of the Board of Trustees of the Nebraska State Colleges
Chancellor Stan Carpenter

Date

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

April 25, 2014

ACTION: Approve Program Review Recommendations

Chadron State College:

- Biology - continue the program
- Communication Arts - continue the program
- History - continue the program
- Interdisciplinary Studies - continue the program
- Rangeland Management - continue the program
- Social Work - continue the program

Peru State College:

- History - continue the program
- Liberal Arts - continue the program
- Natural Science - continue the program
- Psychology - continue the program
- Social Science - continue the program
- Music follow-up report - continue the program

Wayne State College:

- Computer Information Systems - continue the program
- Computer Science - continue the program
- History - continue the program
- Life Sciences - continue the program
- Political Science - continue the program
- Sociology - continue the program
- Speech Communication - continue the program

Each academic major is analyzed using criteria and productivity thresholds established by the Nebraska Coordinating Commission for Postsecondary Education (NCCPE). Each review includes a recommendation to either continue the program, take steps to initiate a process to eliminate the program, perform an in-depth review, or take other action.

The review, established by the Nebraska Coordinating Commission for Postsecondary Education, includes consideration of the annual number of graduates in the major and in the department of the major. The average number of graduates in the major in the prior five years is reported for the number of graduates in the major. Production threshold requirements are met if the average number of graduates per year is seven (7) for the baccalaureate degree, five (5) for the masters, and four (4) for the specialist degree.

The review also includes consideration of student credit hours, headcount enrollment and related data annually generated in the department. Student credit hour production per FTE faculty assigned to the department is reported as a mean of the prior five-year period with 300 SCH/FTE required annually at the baccalaureate level and above.

A program meets productivity requirements if the number of graduates and the number of credit

hours generated per faculty FTE meet the thresholds outlined above.

Also considered is whether the existing instructional program is consistent with the institution's role and mission and the Comprehensive Statewide Plan of the NCCPE. In addition, the review considers whether there are sufficient institutional resources to support the program, whether those resources are utilized efficiently, and whether there is evidence of quality in the program.

Following is a summary of the program data and recommendations for programs reviewed in 2014.

Program	Degree(s)	Graduates in Major (Mean) 7.0 Bachelor 5.0 Masters 4.0 Specialist	SCH/FTE in Major (Mean) 300	College Recommendation	System Office Recommendation
CHADRON STATE COLLEGE					
Biology	(BS) (BSE)	34.4 .4	618.16	Continue	Continue
Communication Arts	(BA)	5.6	441.08	Continue	Continue
History	(BA) (BSE)	7.8 2.4	817.56	Continue	Continue
Interdisciplinary	(BA)	17.6	N/A	Continue	Continue
Range Management	(BS)	16.2	700.7	Continue	Continue
Social Work	(BA)	7.8	302.14	Continue	Continue
PERU STATE COLLEGE					
Liberal Arts	(BA)	5	N/A	Continue	Continue
Music Follow-up	(BA/BS)	5	462	Continue	Continue
Natural Science	(BA/BS)	12	425	Continue	Continue
Psychology	(BA/BS)	27	600	Continue	Continue
Social Science	(BA/BS)	15	446	Continue	Continue
WAYNE STATE COLLEGE					
Computer Information Systems	(BA) (BS)	.4 14.6	386	Continue	Continue
Computer Science	(BA) (BS)	.4 4.4	360	Continue	Continue
History	(BA) (BS)	.4 7.4	699	Continue	Continue
Life Sciences	(BA) (BS)	.4 27.4	404	Continue	Continue
Political Science	(BA) (BS)	.6 6.4	679	Continue	Continue
Sociology	(BA)	.2	713	Continue	Continue

	(BS)	5.8			
Speech	(BA)	1.8	408	Continue	Continue
Communication	(BS)	11.6			

CCPE Threshold Requirements

Number of Degrees/Awards in this Program (the mean of the prior 5 years)	Student Credit Hour Production by Department Per Full-Time Equivalent Faculty (the mean of the prior 5 years)
Baccalaureate - 7	All credit hours produced at the baccalaureate level - 300
Masters Degree - 5	
Specialist - 4	

Chadron State College

Biology - Continue the program. The program meets the graduate and SCH/FTE thresholds. The number of graduates (34.8) and SCH/FTE (618.16).

Communication Arts - Continue the program. The program does not meet the graduate threshold but does meet the SCH/FTE threshold. The number of graduates (5.6) and SCH/FTE (441.08). This program contributes significantly to the core educational components of the educational program at Chadron State College. The service provided to the College and region has proven to aid in the community/college connections within the region. The program is anticipated to grow slightly within the next few years and should meet thresholds.

History - Continue the program. The program meets the graduate and SCH/FTE thresholds. The number of graduates (10.2) and SCH/FTE (817.56).

Interdisciplinary - Continue the program. The program meets the graduate threshold. The number of graduates (17.6).

Range Management - Continue the program. The program meets the graduate and SCH/FTE thresholds. The number of graduates (16.2) and SCH/FTE (700.7).

Social Work - Continue the program. The program meets the graduate and SCH/FTE thresholds. The number of graduates (7.8) and SCH/FTE (302.14).

Peru State College

Liberal Arts - Continue the program. The program does not meet the graduate threshold. The number of graduates (5). The program allows the College to serve the needs of a niche market of students. The School of Arts & Sciences plan to investigate offering this program online, where significant demand could be met. There are no resources or unique courses associated solely with this program, as it is designed, therefore there no efficiencies to be realized from its elimination.

Music - Follow-up - Continue the program. The 5 year average number of graduates is 5. The five year average number of majors enrolled is 33. The program exceeded the CCPE threshold

for number of credit hours generated per FTE faculty (462), but falls short of the threshold of seven graduates per year on average. Enrollments, however, are increasing, and significant efforts are made to continue to increase enrollment, raise graduation rates and add faculty to strengthen different aspects of the program. The program has and continues to play a fundamental role in the unique culture of the College.

Natural Science - Continue the program. The program meets the graduate and SCH/FTE thresholds. The number of graduates (12) and SCH/FTE (425).

Psychology - Continue the program. The program meets the graduate and SCH/FTE thresholds. The number of graduates (27) and SCH/FTE (600).

Social Science - Continue the program. The program meets the graduate and SCH/FTE thresholds. The number of graduates (15) and SCH/FTE (446).

Wayne State College

Computer Information Systems - Continue the program. The program meets the graduate and SCH/FTE thresholds. The number of graduates (15) and SCH/FTE (386).

Computer Science - Continue the program. The program does not meet the graduate threshold but does meet the SCH/FTE threshold. The number of graduates (4.8) and SCH/FTE (360). The program continues to exceed the threshold for SCH/FTE (360) and offers required courses in the many of the majors at the College. It serves as a strong recruiting asset in bringing students to the College and is working on developing new collaborations with other programs on campus to further enhance enrollment in the program. With the critical skills it offers students in a variety of programs, it is recommended to continue the program.

History - Continue the program. The program meets the graduate and SCH/FTE thresholds. The number of graduates (7.8) and SCH/FTE (699).

Life Sciences - Continue the program. The program meets the graduate and SCH/FTE thresholds. The number of graduates (27.8) and SCH/FTE (404).

Political Science - Continue the program. The program meets the graduate and SCH/FTE thresholds. The number of graduates (7) and SCH/FTE (679).

Sociology - Continue the program. The program does not meet the graduate threshold but does meet the SCH/FTE. The number of graduates (6) and SCH/FTE (713). The Sociology program is critical to the College mission, provides instruction to students in General Education as well as other majors. The sociology major expands students' critical skills and develops their research, writing and oral presentation skills. It is an essential core program in the liberal arts education and it is recommended to continue.

Speech Communication - Continue the program. The program meets the graduate and SCH/FTE thresholds. The number of graduates (13.4) and SCH/FTE (408).

System Office recommends approval of the Program Review Recommendations

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

April 25, 2014

ACTION: **Approve Salary Policy for 2014-2015**

Non-Unionized Professional Staff. On July 1, 2014, each College and the System Office is authorized to provide a two percent (2%) salary increase to non-union professional staff employees with satisfactory performance.

Non-Unionized Support Staff. On July 1, 2014, each College and the System Office is authorized to provide a two percent (2%) salary increase to non-union support staff employees with satisfactory performance. No service date salary adjustments will be provided.

Background Information:

NAPE/AFSCME Support Staff Employees. The 2013-15 NSCS-NAPE/AFSCME Bargaining Agreement was approved by the Board on January 15, 2013. The Agreement provides a two percent (2%) salary annual increase on July 1, 2014 and for incremental salary adjustments based on five, ten, fifteen and twenty years of service.

NSCPA Professional Staff Employees. The 2013-15 NSCS-NSCPA Bargaining Agreement was approved by the Board on January 15, 2013. The Agreement provides for a two percent (2%) annual increase on July 1, 2014.

SCEA Faculty Employees. The 2013-15 NSCS-SCEA Bargaining Agreement was approved by the Board on January 15, 2013. The Agreement provides for a two percent (2%) salary increase on July 1, 2014.

System Office recommends approval of the Salary Policy 2014-2015

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

April 25, 2014

ACTION: **Approve the Recommendation of the Academic & Personnel Committee for the 2014 Teaching Excellence Award Recipient**

Since 1984, the NSCS Board of Trustees has recognized teaching excellence in the State College System annually, through the Teaching Excellence Award. The award is given to one faculty member from the System and includes public recognition of the recipient and a \$3,000 cash award.

The criteria used to make the selection includes demonstrated teaching effectiveness, positive record of academic advising, professional development applied to effective teaching, high quality courses, and professional contributions to students, the College, and the community.

Each college nominates one candidate for the Award. The Academic & Personnel Committee evaluates the three nominees and recommends one candidate to the full Board. The name of the recipient is announced by the Board. The award is presented to the faculty member at his/her college during the Board meeting the following academic year.

Teaching Excellence Award Nominees for 2014

Chadron State College Dr. Ann Buchmann, Associate Professor of Physical and Life Sciences

Peru State College Dr. Kyle Ryan, Associate Professor of Education

Wayne State College Dr. Laura Dendinger, Professor of Business

System Office recommends approval of the Teaching Excellence Award Nomination

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

April 25, 2014

***ACTION:* Approve CLEP Agreement for Peru State College**

Peru State requests approval to enter into a new Agreement with Educational Testing Service (ETS) to offer College Level Examination Program (CLEP).

ETS is transitioning its CLEP exams to an Internet-based testing (iBT) platform. In order for the PSC test center to comply with the new requirements, a new Internet-Based Testing Center Management and Administration Agreement must be signed.

PSC has been a CLEP testing site for a number of years. Students are able to earn college credit for subjects where they have sufficient subject matter knowledge to pass very carefully monitored exams provided to the college through the program.

The new Agreement has been reviewed by the System Office and PSC has made the appropriate technical changes to accommodate the new testing platform.

The System Office and Peru State College recommend approval of the CLEP Agreement

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

April 25, 2014

***ACTION:* Approve a Lease Agreement for Use of Wayne State
Foundation Alumni House**

In 2009, the College negotiated a lease agreement to use the Wayne State Foundation's Alumni House as office space for campus security, in exchange for utilities, care, and upkeep on the house in lieu of rent. WSC is requesting the Board's approval for another five-year agreement.

The System Office and Wayne State College recommend approval of the Lease Agreement for Use of Wayne State Foundation Alumni House

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

April 25, 2014

ACTION: **First and Final Round Approval of Revisions to Board Policy 3020; Sexual Violence or Sexual Harassment Reporting, Policies and Procedures**

This policy revision primarily consists of an amendment to the definition of sex harassment. The revised definition is expanded to more closely align with evolving federal guidance.

System Office recommends approval of the Revisions to Policy 3020; Sexual Violence or Sexual Harassment Reporting, Policies & Procedures

ATTACHMENTS:

- Revisions to Board Policy 3020 (PDF)

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3020

Sexual Violence or Sexual Harassment
Reporting, Policies and Procedures

Page 1 of 5

BOARD POLICY

The Board of Trustees of the Nebraska State Colleges is committed to providing an environment in which all students who participate in College programs and activities can work together in an atmosphere free from unlawful discrimination, harassment, or violence. Sexual violence and sexual harassment are prohibited by law and by Board policy and the Colleges will not tolerate sexual violence or sexual harassment in any form, including, but not limited to, sexual assault; acquaintance, date or stranger rape; non-consensual sexual intercourse; sexual cyber harassment or sexual bullying. The Colleges will take appropriate action to prevent, correct, and discipline harassing or violent behavior that is found to violate Board policies and principles of equal opportunity and access.

This policy provides guidance for what students should do if they have been victims of sexual violence or sexual harassment, and what the Colleges will do if such violence or harassment occurs. A student alleged to have committed sexual violence or sexual harassment can be disciplined under the Code of Student Conduct and/or prosecuted under Nebraska criminal statutes. Additional Board Policies, Employee Handbooks and Collective Bargaining Agreements, also apply to employees alleged to have committed sexual violence or sexual harassment.

The Colleges have a responsibility to respond to reports of sexual violence or sexual harassment and attend to the needs of the students who are involved. Reports of sexual violence and sexual harassment are taken with the utmost seriousness, and the student will be promptly referred to the appropriate persons or resources for assistance. The Colleges are also responsible to ensure that the individual charged with committing such violence or harassment is treated fairly. Individuals are presumed innocent unless proven responsible, and will also be referred to appropriate services for assistance.

Definitions

Sexual Harassment: Sex harassment is Unwelcome conduct of a sexual nature. Sexual harassment can include unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal or physical conduct of a sexual nature. Federal law (specifically, Title IX) prohibits student-on-student discrimination, including hostile environment sexual harassment and hostile environment gender harassment. (Gender harassment may include acts of verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex or sex-stereotyping, even if those acts do not involve conduct of a sexual nature.) Harassment does not have to include an intent to harm, be directed at a specific target, or involve repeated incidents. (For instance, as detailed below, a single instance of unwelcome physical contact of a sexual nature could constitute unlawful sex or gender harassment.) Sex and/or gender harassment creates a hostile environment for the student-victim when it is so severe, pervasive, or persistent that it interferes with or limits the victim-student's ability to participate in or benefit from the Colleges' services, activities, or opportunities because of his or her sex or gender. If a student has the potential to deny or limit, on the basis of sex, the student's ability to participate in or to receive benefits, services, or opportunities in College programs. Sexual harassment of students is, therefore, a form of sex discrimination prohibited by federal law (Title IX).

Sexual Violence: Any intentional act of sexual contact (touching or penetration) that is accomplished toward another without his/her consent. Such acts may include, but are not limited to, forced oral sex, forced anal penetration, insertion of foreign objects into the body and any act of sexual intercourse "against someone's will." This includes, but is not limited to, the use of a weapon, physical violence or restraint, verbal threats, intimidation, and threats of retaliation or harm.

Consent: Positive cooperation in the act or expressing intent to engage in the act. The person must act freely and voluntarily and have knowledge of the nature of the act or transaction involved. A person who is giving consent cannot be under the influence of drugs or alcohol, unconscious, passed out, coming in and

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3020 Sexual Violence or Sexual Harassment Reporting, Policies and Procedures

Page 2 of 5

out of consciousness, under the threat of violence, injury or other forms of coercion, and cannot have a disorder or disability that would impair his/her understanding of the act.

The presence or absence of consent is based on the totality of circumstances, including the context in which an alleged incident occurred. The fact that a student was under the influence of drugs/alcohol may be considered in determining whether that person had consented to the act in question. Consent may not be inferred from silence or passivity alone.

Student: An individual for whom the College maintains records and who is currently enrolled or registered in an academic program or who has completed the immediately preceding term and is eligible for re-enrollment.

Reporting

Reports can be filed by the alleged victim or a third party who is aware of allegations of sexual violence or sex harassment, including other students or College employees. Reports should be filed with one of the designated College administrators and/or employees responsible for student services, as follows:

- President
- Vice Presidents
- Deans
- College Title IX Coordinator (*contact information is listed below*)
- Dean of Students
- Housing/Residence Life Staff to include:
 - Directors
 - Managers
 - Assistant Directors
 - Senior Residence Hall Advisors
 - Residence Hall Advisors
- Coaches and Assistant Coaches
- Campus Security Officers

Reports to the above designated administrators or employees will constitute “notice” to the College for the purposes of considering an investigation and institutional response in conjunction with the Title IX Coordinator.

College employees (even medical or mental health professionals identified below) are required by law to report any allegations of sexual abuse or assault of a minor to either law enforcement or the Department of Health and Human Services.

Exception Regarding Employee Reporting: the law recognizes and protects the confidentiality of communications between a person seeking care and a medical or mental health professional. Medical or mental health professionals employed by the Colleges (Licensed Student Counselors and Nurses) respect and protect confidential communications from students, faculty, and staff to the extent they are legally able to do so. Employees may have to breach a confidence, however, when they perceive an immediate and serious threat to any person or property.

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3020

Sexual Violence or Sexual Harassment
Reporting, Policies and Procedures

Page 3 of 5

Confidentiality

The College appreciates the privacy concerns inherent in allegations of sexual violence or sexual harassment. To protect students' privacy rights, the names of students or other identifying information, especially that which is contained in written documents and notes, will only be disclosed to third parties if prior written permission is given by the student concerned, unless disclosure is otherwise required by law. If an alleged victim is under the age of eighteen (18) years, the College will obtain consent from the parents or guardians prior to beginning an investigation or disclosing information, unless otherwise required by law.

If the alleged victim requests confidentiality or asks that the report not be pursued, the College will take all reasonable steps to investigate and respond to the report consistent with the request for confidentiality or request not to pursue an investigation.

Disciplinary Processes

Processes and procedures described in Board Policies 3100 and 3200 may be used subsequent to a sexual violence or sexual harassment investigation to address cases of student misconduct, due process and discipline. If the alleged perpetrator is an employee, other Board Policies or Collective Bargaining Agreements will determine the due process steps and disciplinary consequences.

Law Enforcement

Alleged victims should be advised that physical evidence can be collected at the same time as medical care is provided, but that medical evidence for a criminal prosecution cannot be collected without a report being made to local law enforcement. It is important that students make an informed decision regarding important physical evidence that can be preserved.

While students are not *required* to notify law enforcement authorities regarding a report of sexual violence or sexual harassment, reports still need to be filed with Campus Security to inform them that an act of violence may have occurred. Campus Security shall notify the Title IX Coordinator, who is responsible for coordinating the College response to the reports of sexual violence and sexual harassment. Pursuant to federal law, the College has a legal responsibility for documenting and reporting an incidence of sexual violence and sexual harassment.

Regardless of whether or not the law enforcement authorities choose to prosecute a reported offense, the College can pursue formal disciplinary action against a student or employee alleged to have committed sexual violence or sexual harassment.

Title IX Coordinators

Ms. Shelley Dunbar
Chadron State College
1000 Main Street
Chadron, NE 69337
(308) 432-6224

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3020

Sexual Violence or Sexual Harassment
Reporting, Policies and Procedures

Page 4 of 5

Ms. Eulanda Cade
Peru State College
PO Box 10
Peru, NE 68421-0010
(402) 872-2230

Cheryl Waddington
Wayne State College
1111 North Main Street
Wayne, NE 68787
(402) 375-7403

Investigation Procedures

Note: While this policy and procedures are written primarily for the benefit of students, the same procedures shall also apply in the event either the individual reporting the sexual violence or sexual harassment, or the alleged perpetrator, is not a student. Similarly, while the procedures assume that the incident occurred on or near College property or at an official College function or activity, some of these procedures may also apply if an alleged incident occurs off campus or in a setting unrelated to College functions/activities.

- 1) An initial report may occur by telephone, email, in writing or in person. When an initial report of sexual violence or sexual harassment is received by any designated administrator or employee (listed in this Policy under "Reporting"), the initial report shall be shared with the Title IX Coordinator as quickly as possible.
- 2) The Title IX Coordinator or designee will contact the alleged victim for the following purposes:
 - To ask questions in order to gain a better understanding regarding the nature of the incident;
 - To explain confidentiality and reporting requirements;
 - To explain the investigatory process, law enforcement options, and possible consequences;
 - To provide information about resources that are available to the individual; and,
 - To ask if the alleged victim wishes for the report to be pursued through an investigation or not. (If the alleged victim requests confidentiality, or asks that the report not be pursued, the College will take all reasonable steps to investigate and respond to the report consistent with the request for confidentiality or request not to pursue an investigation, if possible. The request will be evaluated and weighed against the College's responsibility to provide a safe and nondiscriminatory environment.)
- 3) The Title IX Coordinator or designee, after consultation with the NSCS General Counsel, will determine if an investigation will be conducted.
- 4) If an investigation will be conducted, the Title IX Coordinator or designee will immediately begin an investigation and will take steps to complete the investigation within ninety (90) calendar days after receipt of the report, if possible. The College is committed to a complete and impartial investigation of reports of sexual violence or sexual harassment, including the opportunity for both parties to present witnesses and other evidence. Investigations will occur as quickly as possible, but the complexity of the investigation, the severity and the extent of the harassment or number of involved parties can impact the duration.

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 3020 Sexual Violence or Sexual Harassment
Reporting, Policies and Procedures**

Page 5 of 5

The investigation shall consist of:

- Reviewing all related written statements or reports;
 - Interviewing the alleged victim, alleged perpetrator and other witnesses;
 - Reviewing applicable College records; and,
 - Reviewing other relevant material and evidence.
- 5) The Title IX Coordinator or designee will provide parties involved in the investigation with periodic updates while an investigation is pending, consistent with Family Educational Rights and Privacy Act (FERPA) restrictions.
- 6) At the conclusion of the investigation, the Title IX Coordinator or designee will make a determination regarding the report using a “preponderance of the evidence” standard (more likely than not that sexual violence or harassment occurred) and will provide the recommendation to the Vice President responsible for Student Affairs and the President.
- 7) Within ten (10) working days from receipt of the Title IX Coordinator’s or designee’s recommendation, the Vice President or President will issue a written statement to the alleged victim, the alleged perpetrator and the Title IX Coordinator regarding the outcome of the investigation and if disciplinary proceedings will commence. In the event that disciplinary proceedings commence at the conclusion of the investigation, the College has an obligation to disclose the outcome of the disciplinary proceedings to the student who reports being the victim of sexual violence.

Note: Title IX prohibits retaliation for reporting parties and any individuals participating in an investigation. The College will not only take steps to prevent retaliation but will also take strong responsive action if it occurs.

Resources

The Title IX Coordinator will have available contact and referral information for counseling/mental health services, medical services, law enforcement, and educational resources.

Policy Adopted:	6/15/12	Effective:	7/1/12
Policy Revised:	7/29/13		
Policy Revised:		Effective:	7/1/14

ACTION: First and Final Round Approval of Board Policy 3021; Unlawful Harassment (Other) Reporting, Policies and Procedures

System Office recommends approval of the Adoption of Board Policy 3021; Unlawful Harassment (Other) Reporting, Policies and Procedures

- [Board Policy 3021 \(PDF\)](#)

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3021 Unlawful Harassment (Other) Reporting, Policies, and Procedures

Page 1 of 1

BOARD POLICY

The Board of Trustees of the Nebraska State Colleges is committed to providing an environment in which all students who participate in College programs and activities can work together in an atmosphere free from unlawful discrimination, including unlawful harassment. The Board specifically prohibits unlawful discrimination (including harassment) based on students' race, color, religion, national origin, disability, age or any other class protected by applicable federal, state, or local law. (The Board has a separate policy, Board Policy 3020, concerning unlawful Sexual Violence or Sex Harassment.) The Colleges will take appropriate action to prevent, correct, and discipline discriminatory behavior that is found to violate Board policies and principles of equal opportunity and access.

Harassment based on a protected class (i.e., race, color, religion, national origin, disability, age, or any other protected class) may take many forms, including unwelcome verbal acts, name-calling, derogatory comments, slurs, coercion, intimidation and/or negative stereotyping; graphics and written statements, which may include use of cell phones or the Internet; or other physically threatening, harmful, or humiliating conduct. Harassment does not have to include an intent to harm, be directed at a specific target, or involve repeated incidents. (Conduct is unwelcome if the student did not request or invite it and regarded the conduct as undesirable or offensive. Acquiescence in the conduct or the failure to complain does not always mean that the conduct was welcome.)

Students who believe they or others have been subjected to unlawful discrimination should immediately report their concerns to any College President, Vice-President, Dean, Title IX Coordinator, staff member of Housing/Residence Life (including Directors, Managers, Assistant Directors, Senior Residence Hall Advisors, and Residence Hall Advisors), Coach, or any Campus Security Officer.

The Board of Trustees will follow the processes and procedures described in Board Policies 3100 and 3200 to investigate and address discriminatory behavior.

Policy Adopted:

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

April 25, 2014

ACTION: **First and Final Round Approval of Revisions to Board Policy 5007; Anti-Harassment Policy**

This policy has not been reviewed for several years. Proposed revisions remove the reference to "students" since other policies are now in place that comprehensively address student harassment/discrimination issues. Also, the listing of types of unlawful harassment/discrimination has been updated and now includes color, marital-status, and national origin.

Finally, rather than referring the Colleges to develop separate, stand-alone procedures for reporting incidents of harassment or discrimination this policy has now been simplified and amended to directly identify reporting options that will be used at the Colleges.

System Office recommends approval of the Revisions to Board Policy 5007; Anti-Harassment Policy

ATTACHMENTS:

- Revisions to Board Policy 5007 (PDF)

PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 5007

Anti-Harassment/Discrimination Policy

Page 1 of 2

BOARD POLICY

It is the policy of the Nebraska State College Board of Trustees to provide a workplace free of tensions involving matters which do not relate to the System's business. In particular, an atmosphere of tension created by unlawful harassment or discrimination based on non-work related conduct, including ethnic, racial, color, sexual, age, disability, or religious, sex, disability, age, marital status, national origin, and any other categories protected by relevant federal, state, or local law ~~remarks, animosity, unwelcome sexual advances, or requests for sexual favors and such other conduct~~ does not belong in the State College workplace ~~or learning environment~~.

Unlawful harassment or discrimination of ~~students~~, employees, job applicants, or any visitors to a campus by other employees or students is prohibited. Unlawful harassment includes, without limitation, verbal harassment (derogatory comments and/or slurs, negative stereotyping, intimidating behavior), physical harassment (assault or physical interference), visual harassment (posters, cartoons, drawings, or improper written or graphic material), and innuendo.

Sexual harassment is a violation of state and federal law. ~~It includes unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct, and other verbal or physical conduct, or visual forms of harassment of a sexual nature when submission to that conduct is either explicitly or implicitly made a term or condition of employment or is used as a basis for employment decisions. Further, other forms of unlawful harassment include actions that have the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment.~~

The purpose of this policy is to establish clearly and unequivocally that the Nebraska State College System prohibits every form of unlawful harassment and discrimination in any form by and of its employees and students and requires the Colleges and System Office to set forth explicit criteria and procedures for employees to report workplace harassment or discrimination, by which allegations of such harassment may be filed, investigated, and adjudicated. ~~Such criteria and procedures are to be consistent with federal regulations pertaining to employees and students as well as the principles stated in this policy.~~

~~Such campus procedures shall provide that if any employee or student has reason to believe that they or another employee or student has been unlawfully harassed or discriminated against, that employee person should report the violation to a supervisor, the Director of Human Resources or Vice President or any administrative employee. If the reporting person employee feels that the report supervisor does not give achieve satisfactory results or if the supervisor is considered to be part of the problem, any other administrative employee a second report should be made to another administrator contacted. Reports from employees in the System Office can be directed to the Chancellor or Vice Chancellor for Employee Relations.~~

Any complaints reported will be kept confidential to the extent possible and the reporting employee person shall be assured that no negative consequences will be suffered as a result of making a report bringing concerns to management attention in good faith. All complaints are to be promptly and thoroughly investigated. If the investigation reveals that unlawful workplace harassment or discrimination at work or on campus has occurred, taken place, disciplinary action is to be immediately taken against the appropriate person or persons.

~~In addition to having an explicit policy prohibiting unlawful harassment of any type and clearly and regularly communicating this policy to employees and students, the colleges should train and sensitize their employees and students. In addition to promptly investigating and addressing all reports of harassment or discrimination, ongoing educational efforts and training on the issues of unlawful harassment, sexual abuse, and child molestation shall continue for employees, as well as their rights and the procedure to use to raise these issues. The Colleges should also develop and implement an effective complaint procedure by which employees and students can make their complaints known.~~

PERSONNEL, NEBRASKA STATE COLLEGES**POLICY: 5007 Anti-Harassment/Discrimination Policy****Page 2 of 2**

Policy Adopted: 10/26/84
Policy Revised: 3/11/94
Policy Revised: 9/17/04
Policy Revised:

Attachment: Revisions to Board Policy 5007 (1154 : Revisions to Board Policy 5007; Anti-Harassment Policy)

ACTION: First and Final Round Approval of Revisions to Board Policy 3100; Conduct and Discipline; Students

System Office recommends approval of the Revisions to Board Policy 3100; Conduct and Discipline; Students

- [Revisions to Board Policy 3100 \(PDF\)](#)

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3100 Conduct & Discipline; Students

Page 1 of 4

BOARD POLICY

The Board grants authority to the Presidents to designate appropriate officers, establish representative college committees, render initial decisions and provide appeal procedures in regard to allegations of academic dishonesty; grade appeals; failure to pay a financial obligation; or academic performance, achievement, probation and suspension. All disciplinary sanctions imposed for misconduct identified in this policy are to be governed by terms of this policy and the due process requirements set forth in Board Policy #3200. Acceptance of this policy by the student is implied as a condition of his or her enrollment.

PROCEDURE

Students are responsible to obey the laws of the state and nation, the regulations and policies of the Board and of the Colleges; and to refrain from any conduct injurious to themselves, to others, or to the reputation or interests of the College.

A student shall not ignore a summons from the President or other officer of administration of the College, or from a member of the faculty.

Student misconduct as identified under this policy or a violation of College regulations or policy, whether occurring on or off College property, may result in disciplinary action being taken against the student.

Students may be ordered to leave the College under a temporary suspension pending disciplinary action due process per Board Policy 3200 in the event the student's continued presence is believed to threaten the safety or health of another person or for other reasons at the discretion of the Vice President responsible for Student Affairs. Such order shall be given in writing by the Vice President responsible for Student Affairs.

Students suspended or expelled from one of the State Colleges may be admitted to another Nebraska State College only under the same conditions that they would be readmitted to the College from which they were suspended.

Misconduct

The following acts shall be considered to constitute misconduct for which an offending student or student organization may be subject to disciplinary sanctions.

1. Participation in a demonstration on College property which materially and substantially disrupts or obstructs the normal operations, activities or functions of the College, including unauthorized occupation of College premises;
2. Failure to evacuate College facilities or willfully ignoring any emergency or alarm signal or request to evacuate by appropriate emergency personnel;
3. Falsification or willful suppression of any information for or on an application for admission, or falsification or misuse of College identification and other documents;

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3100

Conduct & Discipline; Students

Page 2 of 4

4. Misuse of computers or computing resources, including, but not limited to, violating the following federal regulations: the Copyright Act of 1976 and the Fair Use Guidelines, the Digital Millennium Copyright Act of 1998, and the Technology, Education and Copyright Harmonization Act of 2002;
5. Unlawful or unauthorized possession, use, distribution, dispensing, delivery, sale or consumption, manufacture, or being in the presence of any alcoholic beverage, including empty bottles/cans or any alcohol container on any part of College property including outdoor areas and parking lots;
6. Alcohol consumption that endangers the health, safety, or property of oneself or another, or requires medical treatment or College staff intervention;
7. Unlawful or unauthorized possession, use, distribution, delivery, dispensing, manufacture or sale, or being in the presence of any drug; being in possession of paraphernalia for drug use, except as expressly permitted by law, or being unlawfully under the influence of any drug unless directed by a licensed physician;
8. Inflicting unwanted physical contact on another person; conduct that intimidates, harasses, or threatens the safety, health, property, or life of others or oneself; participating or contributing to an incident of abuse or assault; causing, provoking or engaging in any fight, brawl or riotous behavior; or inflicting willful and repeated harm through the use of computers, cell phones, and other electronic devices;
9. Any act occurring on College property or on the premises of a student housing unit which intentionally disturbs the peace and quiet of any person or group of persons;
10. ~~Sexual harassment, assault or sexual violence, as Board Policy #3020 defines those terms; any other uninvited behavior of a sexually explicit nature;~~
11. Conduct which is unreasonably dangerous to the health or safety of other persons or oneself;
12. Theft or attempted theft of any property or receipt of stolen property;
13. Damaging or attempting to damage property of the College or of another individual;
14. Using or possessing bombs, explosives, incendiary devices, or fireworks;
15. Setting or attempting to set any fire on the campus or on the premises of any student housing unit, except in fireplaces or other facilities designated for fires;
16. Failing to report a fire or any other extremely dangerous condition when known or recognized on College property or on the premises of any student housing unit;
17. Possessing or selling firearms, ammunition, weapons, explosives, or dangerous chemicals on College property or on the premises of any student housing unit;
18. Obstructing or failing to comply with the directions of a law enforcement officer, firefighter, or College official in the performance of his or her duty on College property, on the premises of any student housing unit or at any activity or event sponsored by the College or an organization;

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3100 Conduct & Discipline; Students

Page 3 of 4

19. Hazing any person. Consent of the victim of the hazing will not constitute a defense to an allegation of misconduct for hazing. Hazing shall mean any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership with any organization;
20. Committing any unlawful act of indecent exposure or public indecency;
21. Participating in any gambling activity in violation of the laws of the State of Nebraska or of the United States;
22. Unauthorized use of any College property, facilities, equipment or materials;
23. Possessing, producing, manufacturing, or having manufactured without proper authorization, any key or unlocking device for use on any College facility or lock;
24. Serious traffic violations on the campus, including, but not limited to, operating any vehicle while intoxicated, speeding, reckless endangerment, or reckless driving;
25. Violation of any student housing unit policy, rule or regulation;
26. Failure to redeem or make arrangements to redeem, within one week after receipt of written notice, an insufficient funds or no account check submitted to the College for cash or for payment of College goods or services;
27. Abuse of College disciplinary proceedings which includes, but is not limited to, failure to obey a request to appear before a disciplinary officer or committee, falsification of testimony, disruption or interference with the orderly conduct of any hearing, attempting to discourage any person from using College disciplinary procedures or participating in such procedures, attempting to influence the impartiality of a member of a disciplinary committee prior to any proceeding, filing a malicious, false or frivolous complaint, verbal or physical harassment or intimidation of a member of a disciplinary committee prior to, during, or after a proceeding, failure to comply with any sanction imposed, influencing or attempting to influence another person to commit an abuse of disciplinary proceedings, and a violation of the privacy rights of any student or College employee in regard to a disciplinary proceeding;
28. Any act by a student which occurs on the campus, while studying abroad, on the premises of any student housing unit or at any activity or event sponsored by the College or an organization which is in violation of any ordinance of the municipality in which the College resides, shall constitute misconduct;
29. Falsely setting off or otherwise tampering with any emergency safety equipment, fire alarm, or other device established for the safety of individuals and/or college facilities;
30. Harassing or Discriminating against any student, faculty or staff member, as defined in Board Policy 3021, on the basis of race, color, national origin, sex, disability, religion or age; and
31. Any other activity or conduct prohibited by the College in published policies.

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3100 Conduct & Discipline; Students

Page 4 of 4

Unreasonably Dangerous or Threatening Conduct Toward Self

Student behaviors and actions that are unreasonably dangerous to self or which threaten the student's own safety or health may constitute misconduct under this Policy and may be addressed by the College administration through the disciplinary process. When practicable and appropriate, efforts will be made to advise students regarding voluntary withdrawal options in lieu of initiating disciplinary due process as set forth in Board Policy #3200.

At the discretion of the Vice President responsible for student affairs/services, a student may be allowed to voluntarily withdraw when continued enrollment no longer appears to be in the best interests of the student and/or College in conjunction with mutually agreed upon conditions that will be required for the student to reapply for admission.

Disciplinary Sanctions

Disciplinary sanctions may include warnings, demands for restitution or reimbursement, fines, a period of probation, remedial behavioral requirements, remedial educational requirements, suspension, or expulsion.

In the event that a concurrent civil or criminal action for the same behavior which forms the basis of misconduct allegations under the provisions of this policy is in progress, the accused student may request in writing to the Vice President responsible for Student Affairs, or equivalent administrator, that the College delay the continuance of the due process procedures. -By requesting to delay until the external civil or criminal proceeding has concluded, the student agrees that he or she shall not attend any College classes or College-sponsored events or activities or shall not enter or use College property without specific written authorization from the Vice President.

Legal Reference:	RRS 85-312	State colleges; morals of the pupils; faculty; religious test forbidden
	RRS 85-601	Interference with operation; faculty, administrative staff, student; dismissal or expulsion
	RRS 85-301	State college; official names; Board of Education; appointment; no compensation; travel expenses
	RRS 53-186	Consumption of liquor on public property, public roads, streets, alleys; prohibition; exceptions

Policy Adopted: 1/28/77
 Policy Revised: 4/3/81
 Policy Revised: 6/5/93
 Policy Revised: 3/11/94
 Policy Revised: 8/29/97
 Policy Revised: 3/28/08
 Policy Revised: 3/25/11
 Policy Revised: 1/18/12
 Policy Revised:

ACTION: First and Final Round Approval of Revisions to Board Policy 3400; Tuition Remission

System Office recommends approval of the Revisions to Board Policy 3400; Tuition Remission

- [Revisions to Board Policy 3400 \(PDF\)](#)

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3400 Tuition Remission

Page 1 of 6

BOARD POLICY

It is the policy of the Board that financial assistance be made available to all qualifying students. In some instances, such assistance may be provided as tuition remission and/or scholarships. Remissions may be awarded up to the limits specified (if any) in each individual category below. Any tuition waivers outside the enumerated categories or beyond the limits specified in this policy require the written approval of the Chancellor. Tuition remissions awarded for online courses will not exceed the comparable amount provided for an on-campus course for a resident student. By November 30 of each year, the Colleges shall provide the Chancellor with a summary of the remission funds awarded by category. The Chancellor shall provide a summary of remissions to the Board.

SYSTEM-WIDE REMISSIONS

Board of Trustee Scholarships

The Board of Trustees' Scholarships are awarded by each College to students graduating from a Nebraska high school who meet the following criteria:

1. have standardized test scores of at least 25 for the ACT or 1700 composite for SAT;
2. are enrolling for the first time in a postsecondary institution;
3. provide one written reference from a high school teacher or administrator from the school of graduation; and
4. such other factors which may be considered including grade point average and rank in class as appropriate.

The number of new Board of Trustee scholarships to be awarded by each College for each academic year is based on the full-time equivalent (FTE) enrollment at that College for the fall semester of the preceding academic year. Each College shall receive 20 scholarships for the first 1,000 FTE students and one additional scholarship for every 200 FTE beyond 1,000 for each academic year. The number of scholarships offered should be determined by each College based on the number of scholarships available and the yield experienced in prior years. It is the intent of the Board that the full number of scholarships be awarded but not exceeded each year. The Colleges shall report to the Board by November 30 of each year the number of scholarships offered and the number actually in effect for that academic year, for each academic class (freshman, sophomore, junior, senior).

The scholarships are not transferable from one College to another. The scholarship will be the waiver of resident tuition up to 16 credit hours per semester to a maximum of 128 hours toward an undergraduate degree. All announcements and publicity will be in the name of the Board of Trustees of the Nebraska State Colleges, specifically the Chair of the Board. All authority for the scholarship is the responsibility of the Board. Each President, financial aid officer and/or scholarship committee shall act as an agent of the Board in administering the program as directed by the Board.

The scholarship is renewable to the total value of the equivalent of eight (8) semesters, up to 128 hours. The recipient may use the scholarship during the five (5) academic years following the initial use with a one-year delay in initial use allowable with the College's permission. Should original recipients terminate their education before using the full value of the scholarship, the balance of the scholarship's value may be re-awarded.

Board of Trustee scholarships are renewable each academic year, provided the recipient maintains a 3.25 GPA and standards are met. The President may approve a waiver of this requirement for extenuating circumstances in the case of a first-year student only. Each College scholarship committee will review all renewal candidates and recommend action to the President, who will report such decisions to the Board.

Attachment: Revisions to Board Policy 3400 (1226 : Revisions to Board Policy 3400; Tuition Remission)

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3400 Tuition Remission

Page 2 of 6

The System Office shall have major responsibility for administering the program, including applications, announcements, press releases and certificates.

Corporate and Business Partnership Incentive

A tuition remission may be provided to employees of Corporate and Business Partners taking online courses as part of an agreement approved in advance by the Board of Trustees. Colleges considering such an agreement must work with the Chancellor in advance of any discussions with potential partners.

Governor's Opportunity Award

The Governor's Opportunity Award is awarded by each College to one resident student annually who graduated from a Nebraska high school and meets the following criteria:

1. has a standardized test score of 21-24 for the ACT or 1500-1650 composite for SAT;
2. is enrolling for the first time in a postsecondary institution; and
3. provides a written essay addressing why the student plans to stay in Nebraska and contribute to the state.

One student from each College is provided this award each year. The award is not transferable from one College to another. The award will be a waiver of one-half of resident tuition for four (4) years (up to 16 credit hours per semester up to a maximum of 128 hours toward an undergraduate degree.) The Governor's Opportunity Award is renewable each academic year, provided the recipient maintains a 3.25 GPA and standards are met.

NSCS Advantage Program

The NSCS Advantage program is a system effort designed for students who enroll at one of the Colleges as new first time freshmen and receive a federal Pell Grant. This program assures that qualified students will pay no tuition at any of the Nebraska State Colleges. Each participant in this program must:

- Be a Nebraska Resident
- Receive a federal Pell Grant
- Enroll as a new first-time freshman at one of the Colleges; and
- Be enrolled in at least 12 on-campus credit hours

The award is limited to a maximum of 16 credit hours per semester. Additional limitations are in place for the award of any remissions for online courses taken in addition to the 12 on-campus credit hours.

The award is not available for transfer students. A high school student who earns college credit while in high school is considered a first-time freshman when he or she enrolls at one of the State Colleges following high school graduation.

Participation is renewable for students as long as they meet the above criteria during all semesters they receive a Pell Grant. Continuation in the program requires the student to remain a federal Pell Grant recipient and continue to enroll in at least 12 on-campus credit hours.

For eligible participants, the program provides the difference between the cost of tuition and the amount of all other awards. Other awards include, but are not limited to: Pell, Supplemental Educational Opportunity Grant (SEOG), Nebraska ~~Scholarship- Opportunity~~ Grant (NSGNOG), ~~Academic Competitiveness Grant (ACG)~~, institutional waivers, and foundation scholarship assistance.

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3400 Tuition Remission

Page 3 of 6

Advantage TeamMates Program

The Advantage Team Mates program is a collaborative program with TeamMates designed for students identified by TeamMates and meet TeamMates criteria who enroll at one of the Colleges as new first time freshmen and receive a federal Pell Grant. This program assures that qualified students, who are part of the TeamMates program, will pay no tuition at any of the Nebraska State Colleges. Each participant in this program must:

- Be a Nebraska Resident
- Receive a federal Pell Grant
- Enroll as a new first-time freshman at one of the Colleges
- Be enrolled in at least 12 on-campus credit hours
- Be in good academic standing with a minimum of 2.5 GPA
- Have a TeamMates postsecondary mentor

The award is limited to a maximum of 16 credit hours per semester. Additional limitations are in place for the award of any remissions for online courses taken in addition to the 12 on-campus credit hours.

Participation is renewable for TeamMates students as long as they meet the above criteria during all semesters they receive a Pell Grant. Continuation in the program requires the student to remain a federal Pell Grant recipient, continue to enroll in at least 12 on-campus credit hours, and complete the FAFSA form by June 1st each year.

For eligible participants, the program provides the difference between the cost of tuition and the amount of all other awards. Other awards include, but are not limited to: Pell, Supplemental Educational Opportunity Grant (SEOG), Nebraska Opportunity Grant (NOG), institutional waivers, and foundation scholarship assistance.

Cooperative Schools Scholarships

Each College is authorized to award scholarships to students entering college for the first time from schools providing student teaching facilities, such scholarships to be for one-half of the tuition costs per semester for up to 16 credit hours per semester, not to exceed 128 credit hours toward undergraduate degrees. The College may authorize the cooperating school to designate one (1) such scholarship for each three (3) student teachers served based on recommendations by the high school principal. Criteria for the award includes academic ability (top one-half of class), service to the school and leadership qualities. Scholarships are renewable each academic year, provided the recipient maintains a 2.5 GPA.

Student Teacher Supervision Scholarships

Teachers who will be supervising the College's teacher-training students in their classrooms will receive a tuition waiver for the Student Teacher Supervision Course.

Public Health Early Admission Student Track (PHEAST) Waivers are a cooperative program between the University of Nebraska Medical Center's College of Public Health (UNMC CoPH) and the Colleges to provide full tuition waivers for selected students accepted into PHEAST. Selection of participants, participation requirements and waiver provisions are governed by the Program Agreement with the UNMC CoPH.

Employee Tuition Waivers

The employee waivers provide tuition waivers for one (1) course for each term to eligible employees. See Policies 5102, 5103 and 5104 and Collective Bargaining Agreements for details.

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3400 Tuition Remission

Page 4 of 6

Immediate Family Tuition Remission

The immediate family tuition waivers provide a 67% reduction in tuition for immediate family (spouse and children who are twenty-four (24) years of age or younger) of eligible employees. See Policies 5102, 5103 and 5104 and Collective Bargaining Agreements for details.

Survivors of Deceased Employees

These are full tuition waivers to spouse and/or children of College employees who die while under full-time, permanent system employment. Children must have been in a dependent status at time of employee's death. Waivers may be used only toward an undergraduate degree or to complete a graduate degree in progress. This remission is offered on a space available basis only, but may be used at any College.

Yellow Ribbon GI Education Enhancement Program (Yellow Ribbon Program)

The Nebraska State College System is to provide tuition (and fees) assistance to eligible military veterans through the Yellow Ribbon Program. The Colleges will provide assistance in accordance with agreements in place with the Department of Veteran Affairs and in conjunction with education benefits provided by the federal government as a provision of the Post 9/11 Veterans Educational Act of 2008.

Family of Deceased or Disabled Veterans (tuition and fees waiver)

This remission program is provided to Nebraska residents pursuant to the terms of Neb. Rev. Stat. §80-411. Effective beginning with the 2013 Fall Term, in addition to the tuition remission, the Colleges shall waive all fees remaining due after subtracting awarded federal financial aid grants and state scholarships and grants. Remission recipients must have a parent, stepparent, or spouse who was a member of the United States armed forces who:

- died of a service-connected disability, injury or illness (either before or subsequent to discharge);
- is permanently and totally disabled as a result of military service; or
- while a member of the United States armed forces is classified as missing in action or as a prisoner of war during armed hostilities.

Member of Active Selected Reserve

This remissions program is provided to Nebraska residents pursuant to the terms of Neb. Rev. Stat. §80-901. Those who qualify are entitled to a credit of fifty percent (50%) of tuition charges.

In the Line of Duty Dependent Education Benefit (tuition and fees waiver)

The In the Line of Duty Dependent Education Benefit is established for children of law enforcement officers and firefighters killed in the line of duty on or after April 23, 2009. The benefit is for full-time undergraduate students pursuing a baccalaureate degree. The Colleges will waive tuition and fees remaining after the application of federal financial aid grants and state scholarships and grants awarded to the eligible dependent. To remain eligible, the dependent must comply with all requirements of the institution for continued attendance and award of a baccalaureate degree. Verification of dependent eligibility is also made by obtaining a certificate of eligibility. Dependent eligibility includes children of members of emergency medical services ambulance squads that are not associated with a paid or volunteer fire department.

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3400 Tuition Remission

Page 5 of 6

COLLEGE-BASED REMISSIONS

The Colleges are, at the President's discretion, authorized to provide College-Based remissions. Beginning in fiscal 2014-15, total College-based remissions generally shall not exceed 16% of the College's gross tuition before any refunds and remissions. Each College shall establish minimum guidelines and requirements for such remissions in addition to continued good academic standing for any renewal and any other requirements specifically spelled out below. Categories may include the following and policies and procedures for these awards shall be set by each College, approved by the President, and reported to the Board.

Athletic Awards are provided in accordance with College-established allocations each year.

The Colleges, based on funding available, may award up to the equivalent of 60 FTE resident tuition waivers. A College may, with the Chancellor's approval, increase its athletic awards up to the maximum allowed by the conference or athletic association to which each College belongs. Full or partial awards to male or female athletes, residents or nonresidents, may be made at the discretion of each College within funding allocation. Student athletes receiving renewable awards must maintain the minimum GPA requirements of the conference or athletic association.

Graduate Assistantships provide a stipend established by the College and adjusted as necessary, in addition to a waiver of up to 18 hours of tuition per academic year and the immediately-following summer session, depending upon workload and term of appointment, while employed as a graduate assistant. Each College shall report its stipend policy to the Chancellor.

International Student Scholarships may be provided to qualified undergraduate students who are citizens of other countries. The purpose is to provide opportunities to interact with the international community and bring diversity to the College.

Need-Based Tuition Waivers are awarded based upon financial need and in most cases supplement available federal financial assistance.

Phi Theta Kappa Community College Transfer Scholarship provides tuition waivers to graduates of community colleges who have maintained a 3.5 grade point average and who were inducted into the Phi Theta Kappa Society. The purpose of the scholarship is to encourage outstanding community college graduates to attend a State College. The scholarships are renewable each academic year, provided the recipient maintains a 3.25 GPA at the College. The scholarships are the waiver of basic tuition to a maximum of 64 credit hours toward the baccalaureate degree.

Special Activity Awards are used to attract students who have talent in activities such as music, art, theatre, journalism, etc.

Rural Health Opportunities Program (RHOP) Waivers are a cooperative program between the University of Nebraska Medical Center (UNMC) and the Colleges to provide full tuition waivers for selected students accepted into RHOP. Selection of participants is determined by representatives of UNMC and the Colleges.

Other Discretionary Waivers may be awarded by each College. Examples include Presidential Scholarships, the Peru State One Rate Any State waiver, and Senior Citizen waivers.

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3400 Tuition Remission

Page 6 of 6

Legal Reference: RRS 80-411 Waiver of tuition at institutions of higher education; qualifications; application; Director of Veterans' Affairs; approval; effect; rules and regulations.
 RRS 85-504 State education institutions; fees; waiver
 RRS 85-501 State educational institutions; nonresident fees
 RRS 85-2304 *In the Line of Duty Dependent Education Benefit*; established; eligibility; waiver of tuition and fees; application; notice; determination; effect

Policy Adopted: 1/28/77
 Policy Revised: 2/7/83
 Policy Revised: 10/16/86
 Policy Revised: 6/5/93
 Policy Revised: 9/26/97
 Policy Revised: 11/12/98
 Policy Revised: 4/13/00
 Policy Revised: 2/12/04
 Policy Revised: 6/2/06
 Policy Revised: 1/13/09
 Policy Revised: 4/17/09
 Policy Revised: 9/11/09
 Policy Revised: 1/12/10
 Policy Effective: 7/1/11
 Policy Revised: 3/25/11
 Policy Revised: 11/4/11
 Policy Revised: 6/15/12
 Policy Revised: 9/7/12
 Policy Revised: 9/6/13
 Policy Revised: 1/14/14

Approved: 1/19/11

Policy Revised:

Attachment: Revisions to Board Policy 3400 (1226 : Revisions to Board Policy 3400; Tuition Remission)

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

April 25, 2014

ACTION: **First and Final Round Approval of Revisions to Board Policy 4651; Academic Responsibility; Faculty**

This Policy has been revised with feedback from faculty senates to update and better reflect faculty academic responsibility aligned with current expectations, needs and union agreements.

System Office recommends approval of the Revisions to Board Policy 4651; Academic Responsibility; Faculty

ATTACHMENTS:

- Revisions to Board Policy 4651 (PDF)

ACADEMICS, NEBRASKA STATE COLLEGES SYSTEM

POLICY: 4651

Academic Responsibility; Faculty

Page 1 of 1

BOARD POLICY:

Membership in the State College academic community imposes certain obligations. These obligations include ~~the following duties of academic responsibility:~~

1. ~~Creating learner-centered environments that foster mutual respect and exhibiting collegiality throughout the college as a role model for students.~~
1. ~~To respect a) the dignity of others; b) the right of others to express differing opinions; c) the right of others to be free from fear, from violence, and from personal abuse; and d) the right of the academic community to be free from actions that impede its normal functioning.~~
2. ~~To enroll, teach, and evaluate the work of students without regard to considerations such as age, sex, race, color, national origin, religious or political beliefs, or disability.~~
3. ~~To establish and maintain a classroom or laboratory atmosphere that encourages free inquiry and the free expression of ideas by students.~~
2. ~~4 To present~~ Presenting the subject matter of courses as announced to the students and approved by authorities responsible for the curriculum and maintaining appropriate records of student performance. At the beginning of each course, faculty will inform students about the requirements, standards, objectives, and evaluation procedures used in the course.
3. ~~5 To study~~ Studying current developments and maintaining competence in the areas of assigned courses through scholarly, creative, and professional development activities; to examine examining, continually and critically, the subject matter of such courses, as well as teaching techniques and proposals for improving higher education; and engaging in the continuous improvement of courses and programs through systematic assessment of student learning.
4. ~~6 To a) fulfill~~ Fulfilling the assigned time schedule of all classes, including quizzes, laboratories, tests, and other meetings, unless absence is caused by an emergency or approved College business. Changes in the scheduled times and locations shall be authorized by the appropriate campus administrator. ~~with the agreement of the enrolled students and in the interest of an academic objective; b) Outside of class the faculty will be available at frequent, regular and scheduled times for student consultation; and c) inform students concerning the requirements, standards, objectives, and evaluation procedures at the beginning of each course and promote learning through sufficient time and mentoring of students that is considered a "good practice" based upon the modality (either traditional, online, hybrid, or blended).~~
5. ~~7 To participate~~ Participating, upon request, in ~~the College~~ activities ~~of the College~~ in the areas of student advising and public service, and, as appropriate, in ~~the activities of the department, the College, the campus, and the System~~ activities.
6. ~~8 To make~~ Making every effort to indicate that members of the faculty are not spokespersons for the College or System except when authorized so to act.
7. ~~9. To create~~ Creating and ~~protecting~~ an atmosphere of intellectual honesty in the academic community.
8. ~~10. To comply~~ Complying with federal, state and local laws, and as well as Board and ~~college~~ College policies as appropriate.

Policy Adopted: 6/5/93
 Policy Revised: 11/11/95
 Policy Revised: 4/25/14

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

April 25, 2014

***ACTION:* First and Final Round Approval of Revisions to Board Policy 5010; Categories of Personnel; State College Employees**

Policy 5010 has been revised to add a specific reference to the graduate assistants who are appointed in professional staff positions. The current policy only references non-ranked faculty graduate assistants, however, professional staff graduate assistants have been present in the Nebraska State College System for many years.

In addition, available work hours for students have been reduced slightly and the annual cycle for monitoring the number of work hours for temporary employees has been clarified as a calendar year to meet Affordable Care Act requirements.

System Office recommends approval of the Revisions to Board Policy 5010; Categories of Personnel; State College Employees

ATTACHMENTS:

- Revisions to Board Policy 5010 (PDF)

PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 5010

**Categories of Personnel;
~~State College~~ Employees**

Page 1 of 1

BOARD POLICY

Personnel employed in the ~~State College~~ System shall be placed in one of the following ~~personnel~~ categories:

1. **Faculty.** This category includes persons serving in full-time, ranked faculty positions ~~as the Board may designate. The faculty of the Nebraska State College System~~ includes all persons holding academic rank of instructor and above, or formally approved equivalent ranks.
2. **Non-Ranked Faculty.** This subcategory includes all persons employed under a special appointment as a graduate assistant, lecturer, part-time faculty, or adjunct faculty and other positions as designated by the Board.
3. **Professional Staff.** This category includes all personnel who are not included in the faculty, non-ranked faculty, support staff, student or temporary employee categories. Included in this category are all employees holding titles such as Chancellor, Vice Chancellor, President, Vice President, Dean, and Director, as well as other administrative, professional and managerial staff and some graduate assistant positions.
4. **Support Staff.** This category includes all persons who are not included in the faculty, non-ranked faculty, professional staff, student or temporary employee categories; who may perform clerical, office, custodial, or maintenance duties and are compensated on an hourly basis.
5. **Student Employees.** This category includes all employees whose primary occupation or involvement is that of student. Regardless of the funding source, student employees may not work more than one thousand ~~five four~~ hundred fifty ~~six~~ (~~1,550~~1,456) hours during ~~a the~~ twelve (12) month ~~period~~calendar year.
 - a. International students or non-resident alien student employees who are on F-1 Visas are not allowed to work more than twenty (20) hours per week during the regular academic year. These students can work a maximum of forty (40) hours per week during the summer.
 - b. Work study student employees may not work more than twenty (20) hours per week during the academic year in which they receive work study funds.
6. **Temporary Employees.** This category includes hourly employees such as seasonal, special events, short term replacements, and other employees who are hired into non-budgeted positions. Temporary employees shall not work more than twenty-four (24) hours in any given week. An exception to that limitation may be allowed by the Vice President of Administration and Finance, so long as the total number of hours worked in a year does not exceed one thousand ~~two four~~ hundred ~~forty eight~~fifty-six (~~1,248~~1,456) during the twelve (12) month calendar year. Temporary employment opportunities may be posted at the discretion of the College. Temporary employees shall receive a letter at the time of hire explaining the limited nature of their position. Temporary employees shall be paid through bi-weekly payroll.

Policy Adopted: 1/28/77
 Policy Revised: 6/5/93
 Policy Revised: 11/11/95
 Policy Revised: 6/2/06
 Policy Revised: 6/2/11
Policy Revised:

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

April 25, 2014

ACTION:

**First and Final Round Approval of Revisions to Policy 5014;
Employment Appointments; Notice Requirements; Faculty &
Professional Staff**

Policy 5014 has been revised to allow for a shorter non-renewal period for Head Coaches. The revision decreases the non-renewal notice period requirement from a maximum of six (6) months to a maximum of three (3) months.

System Office recommends approval of the Revisions to Policy 5014; Employment Appointments; Notice Requirements; Faculty & Professional Staff

ATTACHMENTS:

- [Revisions to Board Policy 5014](#) (PDF)

PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 5014 Employment Appointments; Notice Requirements; Faculty and Professional Staff

Page 1 of 3

BOARD POLICY

Faculty and professional staff shall be issued annual contracts specifying salary and other terms and conditions of employment in accordance with Board policies and/or applicable collective bargaining agreements on the contract form approved by the System Office. Employment contracts must be signed by the President or Chancellor and be reported to the Board. Employment warranties or other special conditions in employment contracts that violate Board Policies or collective bargaining agreements shall not be allowed.

Each person appointed to a faculty or professional staff position shall be designated as having one of the following types of appointments:

1. **Special Appointment.** Appointments that are not "Specific Term Appointments" shall be "Special Appointments." The following types of appointments to faculty or professional staff positions shall be filled by Special Appointment only:
 - a. Temporary or interim appointments for less than one (1) academic or fiscal year;
 - b. Appointments to part-time positions;
 - c. Appointments to volunteer status;
 - d. Appointments to lecturer; ~~or~~
 - e. Appointments to "visiting" faculty;
 - fe. Appointments of graduate assistants (up to an academic or fiscal year); and,
 - gf. Appointments supported by funds over which the College does not have control or which the College cannot reasonably expect to continue indefinitely.

A "Special Appointment" shall terminate in accordance with the time stated in the written contract or with ninety (90) days written notice by either party. If no time is stated in the written contract, the appointment may be terminated by either party giving the other at least ninety (90) days written notice of the date of termination. Special Appointments may also be terminated prior to the expiration of the contract term for cause, discontinuance, reduction or curtailment of a program or department, or financial exigency according to Board Policies. No advance notice shall be required in the event of dismissal for cause prior to the end of the appointment term.

Every "Special Appointment" is a non-tenure, non-ranked position and carries no presumption of reappointment beyond the termination date.

A member of the faculty or professional staff may hold a "Special Appointment" coincident with a "Specific Term Appointment," and the terms of the "Special Appointment" may be independent of the terms of the other appointment status.

2. **Specific Term Appointment.** A "Specific Term Appointment" is a professional staff or faculty appointment for a term of one academic or fiscal year. Faculty appointments will be designated as either "Probationary/Tenure Track Appointment," "Tenured Appointment," or "Non-Tenure Track Appointment." No advance notice shall be required in the event of dismissal for cause prior to the end of the appointment term.

The Chancellor has the discretion to offer Vice Chancellors Specific Term contracts for a period of two (2) years with a salary level which is determined annually. Contracts may be renewed at the discretion of the Chancellor. Such renewal shall be for an additional one (1) year period with a salary level determined for

PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 5014

Employment Appointments; Notice Requirements; Faculty and Professional Staff

Page 2 of 3

the upcoming year. Written notice of non-renewal shall be given by June 30 prior to the final contract year. No advance notice shall be required in the event of dismissal for cause prior to the end of the appointment term.

Reappointment and non-renewal notice requirements for faculty covered by the SCEA bargaining unit are contained in the current NSCS-SCEA Bargaining Agreement.

Reappointment and non-renewal notice requirements for professional staff covered by the NSCPA bargaining unit are contained in the current NSCS-NSCPA Bargaining Agreement.

Non-union faculty or non-union professional staff specific term appointments will terminate at the end of the stated term, if written notice of non-reappointment is given in accordance with the following requirements:

- a. Written notice of intent not to renew appointments shall be given at least thirty (30) days prior to expiration during the first year of employment, three (3) months prior to expiration during the second year of employment, or six (6) months prior to expiration during the third or subsequent years of employment in a full-time position. For purposes of determining non-renewal notice periods, years of employment refer to years of employment in specific term appointments. Specific Term Appointments may also be terminated prior to expiration of the contract term for cause, discontinuance, reduction or curtailment of a program or department, or financial exigency according to Board Policies.
- b. Written notice of intent not to renew appointments for Head Coaches shall be given at least thirty (30) days prior to expiration during the first year of employment, or three (3) months prior to expiration during the second or subsequent years of employment in a full-time position. For purposes of determining non-renewal notice periods, years of employment refer to years of employment in specific term appointments. Specific Term Appointments for Head Coaches may also be terminated prior to expiration of the contract term for cause, discontinuance, reduction or curtailment of a program or department, or financial exigency according to Board Policies.
- c. A written notice of intent not to renew shall be signed by the President, Chancellor or the Chair of the Board of Trustees. Notice shall be deemed to have been properly given by personal delivery or if mailed to the employee's home address, as reflected by the records of the College or System Office, by certified mail with sufficient postage attached.
- d. Failure to provide the required notice period shall not result in automatic reappointment or create any right to reappointment for an additional term. The employer shall have the option of providing employment or severance pay in lieu of any portion or all of the notice to which the employee is entitled, so long as the extension of employment or severance pay is commensurate with the notice to which the employee is otherwise entitled.

Tenured faculty members who accept an employment appointment to a professional staff position may be contractually granted the right to return to his or her tenured faculty position, at the discretion of the President, for a maximum of two (2) years. If the President offers such a right to return in an employment contract, the College shall only be allowed to refill the faculty vacancy with interim appointments until the right to return period has expired. If the professional staff member does not exercise the right to return to his or her tenured faculty position within the two (2) year period, he or she will be deemed to have

PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 5014 Employment Appointments;
Notice Requirements;
Faculty and Professional Staff**

Page 3 of 3

relinquished all future rights to return to tenured faculty employment.

In the event a professional staff member exercises a right to return to tenured faculty employment in a timely manner, he or she will be employed according to the terms of the current SCEA Bargaining Agreement and/or applicable Board Policies.

At a President's approval and subsequent request to the Chancellor, an extension of the two (2) year time period may be granted by the Chancellor due to extenuating circumstances.

Policy Adopted: 6/5/93
Policy Revised: 11/11/95
Policy Revised: 6/2/06
Policy Revised: 4/18/08
Policy Revised: 6/2/11
Policy Revised: 6/25/13

Policy Revised: Effective Date: 7/1/14

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

April 25, 2014

ACTION: **First and Final Round Approval of Adoption of Board Policy 5015; Adjunct Faculty**

This is a new policy regarding the terms and conditions of employment for adjunct faculty. Currently there is no policy guidance in place regarding the scope and limits of adjunct appointments. Adjunct appointments are part-time positions and are not eligible for full-time employment benefits.

System Office recommends approval of the Adoption of Board Policy 5015; Adjunct Faculty

ATTACHMENTS:

- Board Policy 5015 (PDF)

ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM**POLICY: 5015 Adjunct Faculty****Page 1 of 2****BOARD POLICY****PURPOSE**

This policy addresses terms and conditions of employment for adjunct faculty in the Nebraska State College System. The Board recognizes the contribution made to the mission of the system by the dedicated group of individuals who teach and/or provide services on an adjunct basis.

APPLICABILITY AND APPOINTMENT

This policy applies only to adjunct faculty, defined in Board Policy 5014 (a) and (b) as non-ranked, non-tenured faculty. Adjunct faculty are compensated on a course-by-course basis without expectation of continued employment.

Adjunct faculty are employed to provide instructional services on a part-time basis, less than 0.75 FTE. Adjunct faculty shall not be assigned more than twenty-four (24) credit hours per calendar year within the Nebraska State College System. The Vice President for Academic Affairs is responsible for monitoring and enforcing the twenty-four (24) credit hour and less than .75 FTE limitation in conjunction with the Director of Human Resources.

This policy does not apply to visiting faculty, graduate assistants, or lecturers. This policy does not apply to College employees who may teach in addition to their regular assignments.

PROCEDURE**SELECTION OF ADJUNCT FACULTY**Selection

Hiring practices must comply with the Board's Equal Employment Opportunity requirements noted in Board Policy 5000.

Credentials

Adjunct faculty must possess, at a minimum, a master's degree in a discipline related to the area of the teaching assignment. At the discretion of the President, an exception to the master's degree requirement may be granted. When such an exception is granted the President shall provide notice to the Vice Chancellor for Academic Planning and Partnerships. Additional professional certifications or professional experience requirements for adjunct appointments may be established at the discretion of the hiring College and may vary depending on the academic program and course level.

ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 5015 Adjunct Faculty

Page 2 of 2

Records

As part of the hiring process, the College Human Resources Office shall maintain records of all adjunct faculty including: official transcripts, a curriculum vitae, and other materials that were used in the selection process.

Contracts

Each adjunct faculty member shall be provided a written contract noting the contract term, compensation and a description of the course assignment(s). The term of appointment shall be consistent with the published course schedule.

WORKING CONDITIONS

Adjunct faculty are responsible for the instructional quality and the overall conduct of the courses which they are assigned to teach. This responsibility includes, but is not limited to, the conduct of lectures and/or laboratory sessions, evaluation through examinations or other appropriate assessment methods, recitation sessions and homework. Course content shall reflect the focus described in the catalog course description.

Although designated “office hours” are not required, adjunct faculty are required to be available and responsive to students’ questions in a timely manner.

Routine orientation, supervision and evaluation for adjunct faculty shall be implemented through a process determined at each College.

Adjunct faculty shall not be given committee assignments or other duties *as part of* their adjunct instructional services. Employment appointments *in addition to* adjunct instructional services are still subject to the less than .75 FTE limitation and shall be detailed separately in an employment contract.

Adjunct faculty members shall practice academic responsibility, professional ethics, academic honesty and integrity, and shall abide by all College rules and policies.

COMPENSATION

The rate of pay for adjunct faculty is set by the hiring College. Prior to implementing any rate change, the College must obtain approval from the Chancellor.

Policy Adopted:

ACTION: First and Final Round Approval of Adoption of Board Policy 5016; Graduate Teaching Assistants

System Office recommends approval of the Adoption of Board Policy 5016; Graduate Teaching Assistants

- [Board Policy 5016 \(PDF\)](#)

PERSONNEL, NEBRASKA STATE COLLEGES

POLICY: 5016 Graduate Teaching Assistants

Page 1 of 1

BOARD POLICY

It is the policy of the Board that each campus of the State College System shall provide procedures for recruiting, academic admission, hiring, training, and evaluating Graduate Teaching Assistants in each academic department or unit employing teaching assistants. The training components will include English language enhancement when appropriate. Graduate Assistants may be employed in non-ranked faculty positions or professional staff positions in accordance with Board Policy 5010. Graduate Assistantships are not eligible for insurance or other employment benefits provided to full-time employees.

Persons appointed as Graduate Assistants in the State College System shall hold a special appointment for up to one academic year as specified in Board Policy 5014. Employment terms including an hourly rate of pay and/or tuition remission arrangements shall be noted in the Graduate Assistant's employment contract. In addition, each employment contract shall specify how many hours can be worked, noting weekly limits. No more than one thousand four hundred fifty-six (1,456) hours may be worked during a twelve (12) month calendar year period.

The terms of the employment contract must ensure compliance with federal and/or state minimum wage and overtime requirements. For purposes of ensuring minimum wage compliance, total compensation for a Graduate Assistant shall include wages earned according to the hourly rate of pay and the monetary value of any applicable tuition remission.

Policy Adopted: 6/5/93
Policy Revised: 11/11/95

Attachment: Board Policy 5016 (1207 : Adoption of Board Policy 5016; Graduate Teaching Assistants)

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

April 25, 2014

ACTION: **First and Final Round Approval of Board Policy 5025; Volunteers**

This is a new policy that will provide guidance for how volunteers can appropriately be utilized. Several important topics are addressed including confidentiality, safety issues, background check requirements, training, expense reimbursement and guidance for working with minor children. Currently there is no policy guidance in place for the Colleges.

System Office recommends approval of the Adoption of Board Policy 5025; Volunteers

ATTACHMENTS:

- Board Policy 5025 (PDF)

PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 5025 Volunteers

Page 1 of 2

The mission of the Nebraska State College System is enhanced by the active participation of citizens of the community serving as volunteers. To this end, the Board accepts and encourages the involvement of volunteers at all levels of the College and the System Office within appropriate programs and activities. The duration of the volunteer relationship is set at the discretion of the College and/or System Office, however, the volunteer may at any time, for any reason, decide to sever the relationship. Notice of such a decision should be communicated as soon as possible to the volunteer's supervisor.

Volunteer Defined. A "volunteer" is anyone who chooses to perform services without compensation or expectation of compensation, (beyond reimbursement for pre-approved specified expenses) and, who performs a task at the direction of and on behalf of a College and/or the System Office. A "volunteer" must be officially accepted prior to performance of the task via successful completion of a Volunteer Service Agreement Form as prescribed by the System Office. Volunteers are not employees. Family members of employees are allowed to volunteer, however, such volunteers will not be placed under the direct supervision of another family member who is an employee.

Employee Volunteer Activities. Employees (all employee categories as defined in Board Policy 5010) may not perform uncompensated, volunteer activities for the College and/or System Office, except in very limited situations. If an employee wishes to volunteer for the College and/or System Office those volunteer activities must be:

- Separate from, dissimilar to, and unrelated to the employee's normal work duties and responsibilities at the College and/or System Office;
- Generally characterized as civic, humanitarian, charitable, or public-service in nature;
- Performed voluntarily without any direct or implied pressure or expectation from the College and/or System Office;
- Scheduled according to the employee's own personal schedule and at the employee's convenience; and,
- Performed without any promise, expectation or receipt of pay or payment in kind from the College and/or the System Office.

Confidentiality. Volunteers are responsible for maintaining the confidentiality of all appropriate or privileged information to which they are exposed while serving as volunteers, whether this information involves employees, students, other volunteers, or business matters. Failure to maintain confidentiality could result in termination of the individual's volunteer status.

Safety. Safety of volunteers is important. Volunteers are expected to comply with federal and state regulations for training and protective equipment. Applicable safety measures should be included in the description of volunteer responsibilities. Volunteers who are injured or who are involved in an accident during their volunteer assignment must report the accident immediately to the Director of Human Resources. Injuries are not covered by the System's Worker's Compensation program.

Background Checks. The College shall conduct criminal background checks for the following types of volunteers:

- 1) Volunteers in a College child care center, preschool program, "Kiddie College", residence hall, any type of athletic/academic camp or event involving minor children (under the age of nineteen (19) years);

In addition to a criminal background check, each College child care center or preschool program is required to conduct background checks through the Nebraska Department of Health and Human Services (Nebraska Central Registry of Child Abuse and Neglect and the Adult Protective Services Central Registry) for volunteers.

PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 5025 Volunteers

Page 2 of 2

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- 2) Volunteers with access to money or financial information of the College or System;
 - 3) Volunteers with access to campus master keys;
 - 4) Volunteers with access to confidential student/employee information;
 - 5) Volunteers in the Activity Center;
 - 6) Volunteers in athletic staff positions including any level of coaching staff, managers, athletic trainers/assistants;
 - 7) Volunteer bus drivers;
 - 8) Volunteers in housing and residence life programs;
 - 9) Volunteers in IT positions; and,
 - 10) Volunteers in Security positions.

Training. Volunteers should receive training by their assigned supervisor to provide them with the necessary information, knowledge and skills necessary to perform their volunteer assignment. College resources, including College vehicles, may be available for use by volunteers at the discretion of the appropriate Vice President. Volunteers using College vehicles are subject to the same requirements as College employees.

Expense Reimbursement. Volunteers may be eligible for reimbursement of reasonable expenses incurred while undertaking business for the College or System Office. Examples of these expenses include mileage, meals, out of pocket expenses, travel and parking. This expense will be charged to the department budget where the volunteer is assigned. Prior approval must be sought for any reimbursable expenditure. Volunteers are not eligible for stipends, honorariums, compensation, or other payment for services rendered.

Working with Minor Children. The Board is committed to the safety and protection of minor children (any person under 19 years of age) on College campuses. Volunteers working with, or around, minor children, must at all times be aware of, and maintain, appropriate physical, emotional, and sexual boundaries. Volunteers are prohibited at all times from physically disciplining minor children. One-on-one meetings with minor children are best held in public areas or in spaces where interactions can be observed by other employees.

Volunteers who are aware of abuse or neglect of a minor child occurring on campus or in conjunction with any College activity or event, must report the matter to the College administration (President, Vice Presidents, Human Resources Director or Title IX Coordinator) as quickly as possible.

Note: Nebraska State law requires any person who suspects that a child has been abused or neglected to report it promptly to law enforcement or to the Nebraska Department of Health and Human Services at 1-800-652-1999.

Policy Adopted:

ACTION: First and Final Round Approval of Revisions to Board Policy 3650; Student Records

System Office recommends approval of the Revisions to Board Policy 3650; Student Records

- [Revisions to Board Policy 3650 \(PDF\)](#)

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3650 Student Records

Page 1 of 2

BOARD POLICY

The Family Educational Rights and Privacy Act (FERPA) protects the privacy of student records. The Act provides for a student's right to review education records, the right to seek to amend those records, and to limit disclosure of information from ~~the~~ records.

Colleges may disclose directory information ~~on~~ relating to a student without violating FERPA, unless a student has restricted the disclosure of his/her directory information in the Student Information System. Directory information consists of:

- *Student's name*
- *Permanent Address: limited to the identification of city, state and country*
- *Participation in officially recognized activities and sports*
- *Weight, height and photographs of athletic team members*
- *Degrees, honors, and awards received*
- *Major field of study*
- *Dates of attendance (only beginning and end dates of semesters)*
- *Year in School*
- *Enrollment status (full/part-time)*
- *The most recent previous educational agency or institution attended*

Right to Review Records

With certain exceptions, a student has a right to review records which are directly related to him/her and are maintained by the College. A student request to see his/her file is to be sent to the office which maintains the file and will be honored within forty-five (45) days. Students must pay for the cost to make copies of any records. Parents of dependent students have the right to review information about their children, such as grades, bills, and other information without having to gain students' consent as long as dependency is documented to the College.

Right to Seek to Amend Records

If a student believes that any of the education records relating to her or him contain information that is inaccurate, misleading, or in violation of her or his rights of privacy, she or he may ask the College to correct or delete such information by submitting the request to the Vice President for Student Affairs. A student may also ask that additional explanatory material be inserted in the record. The request must clearly identify the part of the record that the student wants changed. It must specify why the record is inaccurate or misleading. There is no obligation on the part of the College to grant such a request. If the College declines to amend the records as requested by the student, it will so inform the student, and the student may request a hearing. The right to challenge the contents of an education record may not be used to question substantive educational judgments that have been correctly recorded. For example, a hearing may not be requested to contest the assignment of a grade.

Releasing Information Pursuant to Student Consent

~~Official transcripts of academic records are~~ Non-directory information will be released only upon the written request of the student.

When information is released from a student's file, the student's written consent, the reason(s) for the release, and the name of the recipient of the release must be attached to the copy of the data released, which is kept in the file. The recommendation or data released must include a statement that the information is not to be released to anyone else without the student's written consent.

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3650 Student Records

Page 2 of 2

Releasing Information Without Student Consent

College employees, representatives and ~~officials-associates~~ who have a legitimate educational interest, may look at a student file in any office (except the Health Center) in order to advise and assist students. A legitimate educational interest is defined as the need to review a student's educational record in order to: perform an administrative task outlined in that employee's, representative's or associate's duties; perform a supervisory or instructional task directly related to a student's education; or perform a service or benefit for the student such as health care, job placement, security, residential services, the acquisition of learning materials or student financial aid.

Information concerning students obtained through counseling activities will not be made available to unauthorized persons without the expressed written consent of the student involved, except under legal compulsion or where the safety of others is involved or as otherwise addressed in FERPA.

Students may voluntarily waive their right to inspect and review three types of confidential recommendations: 1) application for admission to an educational institution, 2) for employment or 3) for honors or awards. The student must indicate or be notified in advance of the names of all persons making recommendations, including all those solicited by the institution or volunteering their comment. This may not be a general permanent waiver; it must be provided for at the appropriate time for each of the three types of confidential statement or recommendation.

The College may, upon written request, release non-directory personally identifiable education records without student consent in accordance with FERPA and federal regulations. A record of such releases must be maintained by the College.

The College may also release, upon written request, and without student consent, to the victim and/or the general public the final result of a campus disciplinary proceeding involving a violent crime or non-forcible sex offense where the accused was found to have violated College rules or policies.

Colleges shall provide access to education records of students who apply for admission and/or transfer within the NSCS whenever such records are requested by another NSCS College without obtaining student consent for such a release.

Filing Complaints

Persons wishing to file complaints regarding this policy or its implementation may do so with the U.S. Department of Education. See the Vice President for Student Affairs for further information regarding such matters.

Legal Reference: 20 USC 1232g
 RRS 43-2101 Persons declared minors; marriage, effect
 RRS 84-712.05 (1) Records which may be withheld from public
 The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99)

Policy Adopted: 1/28/77
 Policy Revised: 8/9/80
 Policy Revised: 6/5/93
 Policy Revised: 5/21/01
 Policy Revised: 3/31/06
 Policy Revised: 9/10/10
 Policy Effective: 7/1/12 Approved: 1/18/12
Policy Revised:

Attachment: Revisions to Board Policy 3650 (1202 : Revisions to Board Policy 3650; Student Records)

April 25, 2014

ACTION:

Adopt a Resolution Authorizing the Chancellor to Approve Refunding of the 2003A (CSC) Revenue Bond Issue and the Redemption and Repayment of the 2003B (WSC) Issue and Modifying the Master Resolution Due to the Change in Accounting Method from Cash to Accrual Basis

Approval is requested to authorize the refunding of the 2003A (CSC) revenue bond issue and the redemption and repayment of the 2003B (WSC) issue. In addition, the Adopting Resolution calls for the change in the future accounting method from the cash basis to the accrual basis. Market conditions indicate it is a good time to consider refinancing the 2003A issue, with the potential to realize long-term savings. In addition, Wayne State College is prepared to call the 2003B issue and pay off the remaining bonds on that issue.

Scott Keene from Ameritas, bond underwriter, will be present at the meeting to respond to any questions.

An adopting resolution is provided with this item.

System Office recommends approval of the Refunding of 2003A Revenue Bond Issue, Repayment of 2003B Issue & Modifying Master Resolution

ATTACHMENTS:

- [2014 NSC Revenue Refunding Bonds - Adopting Resolution \(Updated 4-21-2014\) \(PDF\)](#)

I.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NEBRASKA STATE COLLEGES that the Supplemental Resolution entitled “Eleventh Supplemental Resolution Providing for the Issuance and Sale of Not to Exceed Four Million Five Hundred Thousand Dollars (\$4,500,000) Student Fees and Facilities Revenue Refunding Bonds, Series 2014 (Chadron State College Project) of The Board of Trustees of the Nebraska State Colleges; and Modifying a Provision of the Master Resolution in Connection with the Change from a Cash Basis to Accrual Basis Method of Accounting” (the “**Eleventh Supplemental Resolution**”) in the form presented to the Board as **Exhibit “A”** and made a part hereof by reference is hereby approved, adopted, ratified and affirmed, together with such changes or modifications as the Chancellor or Vice Chancellor for Finance and Administration (each, an “**Authorized Officer**”) and bond counsel shall approve as being in the best interests of the Board and the Nebraska State Colleges.

II.

BE IT FURTHER RESOLVED BY THE BOARD that the not to exceed \$4,500,000 aggregate principal amount of The Board of Trustees of the Nebraska State Colleges Student Fees and Facilities Revenue Refunding Bonds, Series 2014 (Chadron State College Project) dated as of such date as shall be determined by an Authorized Officer (the “**2014 CSC Bonds**”) authorized by the Eleventh Supplemental Resolution, shall be sold by negotiated sale at a true interest cost not to exceed three and three-quarter percent (3.75%) to Ameritas Investment Corp. (the “**Underwriter**”) pursuant to a Bond Purchase Agreement dated as of such date as shall be determined by an Authorized Officer in the form presented to the Board as **Exhibit “B”** and made a part hereof by this reference, which Bond Purchase Agreement is hereby adopted, ratified, affirmed and approved, together with such changes or modifications as an Authorized Officer and bond counsel shall approve as being in the best interests of the Board and the Nebraska State Colleges. Each Authorized Officer is hereby authorized and directed to determine with respect to the 2014 CSC Bonds the principal amount of such 2014 CSC Bonds to be issued, the principal maturities, interest rates and redemption provisions thereof, and to take all necessary actions and execute

all necessary documents to effect the sale of the 2014 CSC Bonds and the refunding of the 2003 CSC Bonds (as such term is defined in the Eleventh Supplemental Resolution). Each Authorized Officer is hereby authorized to take all necessary actions and execute all necessary documents to effect the redemption and repayment of the 2003 WSC Bonds (as such term is defined in the Eleventh Supplemental Resolution) from cash or other sources available.

III.

BE IT FURTHER RESOLVED BY THE BOARD that the Preliminary Official Statement of the Board with respect to the 2014 CSC Bonds, dated such date as shall be determined by an Authorized Officer in the form presented to the Board as **Exhibit “C,”** together with such changes or modifications as an Authorized Officer and bond counsel shall approve as being in the best interests of the Board and the Nebraska State Colleges, and the final Official Statement to be dated as of the respective dates of sale with respect to the 2014 CSC Bonds, which final Official Statement shall include the terms of the 2014 CSC Bonds, are hereby approved and authorized for delivery to the purchasers of the 2014 CSC Bonds.

IV.

BE IT FURTHER RESOLVED BY THE BOARD that (a) the Continuing Disclosure Agreement dated as of such date as shall be determined by an Authorized Officer on behalf of the Board to satisfy the requirements of Rule 15c2-12 of the Securities and Exchange Commission with respect to the 2014 CSC Bonds in the form attached hereto as **Exhibit “D”** and made a part hereof by reference, and (b) the Tax Compliance Agreement dated as of such date as shall be determined by an Authorized Officer on behalf of the Board by and between the Board and the Trustee to satisfy the requirements of the Internal Revenue Code of 1986, as amended, and the applicable regulations thereunder with respect to the 2014 CSC Bonds in the form attached hereto as **Exhibit “E”** and made a part hereof by reference, are each hereby approved, adopted, ratified and affirmed, together with such changes, additions, deletions or modifications as an Authorized Officer and bond counsel shall approve as being in the best interests of the Nebraska State Colleges.

V.

BE IT FURTHER RESOLVED BY THE BOARD that the members and officers of this Board and the officials of the Nebraska State Colleges, or any of them, be, and they hereby are, and each of them hereby is, authorized and directed to take any and all action, including the execution of all papers, certificates, receipts and documents, they or any of them may deem necessary or desirable to effectuate, in accordance with the terms of the Resolutions pertaining thereto adopted at this meeting, the delivery and payment for the 2014 CSC Bonds.

VI.

BE IT FURTHER RESOLVED BY THE BOARD that all actions heretofore taken for or on behalf of, or in the name of the Board, by any of the members or officers thereof or by any officers of the Nebraska State Colleges with respect to the authorization or offering for sale of the 2014 CSC Bonds are hereby validated, ratified and confirmed.

ITEMS FOR DISCUSSION AND ACTION/FISCAL, FACILITIES AND AUDIT

April 25, 2014

ACTION: **Approve Contracts with BKD for Audits for Fiscal Year
Ending June 30, 2014**

Proposed rates for BKD audits for FY 2013-14 are as follows:

Revenue Bond	\$31,000
Revenue Bond - conversion to accrual	\$ 6,500*
Facilities Corporation	\$ 8,475
A-133	\$17,500
A-133 Additional Major Program (R&D)	\$ 6,750**

*one-time cost for audit of accrual conversion

**if meets threshold as major federal program

These audit contracts are the first annual renewal following the Request for Proposal (RFP) process last year to select auditors. The proposed costs are in line with the annual increases agreed upon through the RFP process. Additional costs for the revenue bond audit are related to the conversion from a cash basis to an accrual basis this year, which will bring the revenue bond audit in line with the other audits of the NSCS.

System Office recommends approval of the Contracts for Audits for Fiscal Year Ending June 30, 2014

ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

April 25, 2014

ACTION: Approve 2014-2015 Tuition Rates

TUITION

Undergraduate, resident	\$140.00
Graduate, resident	\$177.75
Undergraduate, non-resident	\$280.00
Graduate, non-resident	\$355.50

CHADRON STATE COLLEGE NON-RESIDENT TUITION

Undergraduate, non-resident (on-site)	\$141.00
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PERU STATE COLLEGE NON-RESIDENT TUITION

Undergraduate, non-resident (on-site)	\$141.00
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COLLEGE CENTER AT SOUTH SIOUX CITY (WSC)

Undergraduate, non-resident (College Center)	\$141.00
Graduate, non-resident (College Center)	\$178.75

ONLINE RATE (all inclusive)

Undergraduate Online	\$225.00
Graduate Online	\$281.25

DUAL ENROLLMENT PROGRAM RATE (all inclusive)	\$ 50.00
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As part of the Agreement on the biennium operating budget (LB 195 [2013]) between the Governor, Legislature, and the NSCS, tuition rates will not be increased for 2013-14 or 2014-15. The rates shown above for tuition remain the same as in 2012-13.

Board Policy 6021 states that undergraduate resident tuition rates will be established, and the graduate rate will be approximately one hundred twenty-five percent (125%) of the undergraduate rate. Non-resident undergraduate rates will be established at no more than two hundred percent (200%) of resident undergraduate rates, and non-resident graduate rates will be established at approximately one hundred twenty-five percent (125%) of the non-resident undergraduate rate.

ONLINE RATE

The online rates are inclusive of all tuition and fees. The 2013-14 single, system-wide rates were:

ONLINE RATE	
Undergraduate Online	\$220.00
Graduate Online	\$275.00

DUAL ENROLLMENT PROGRAM RATE

The dual enrollment rate is inclusive of tuition and fees. This was a new system wide rate for 2012-13 at \$50.00 per credit hour and remained the same in 2013-14.

System Office recommends approval of the 2014-2015 Tuition Rates

ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

April 25, 2014

ACTION: Approve 2014-2015 Fee Recommendations

The Colleges have submitted the following proposed fee changes for FY 2014-15. A summary of all student fees is found on the attached pages.

Institution	Fee Changes	Current 2013-2014	Proposed 2014-2015
Chadron	Event Fee:		
	Per credit hour	\$5.95	\$7.95
	Max per semester	\$71.40	\$95.40
	Facilities Fee:		
	Per credit hour	\$16.00	\$18.00
	Technology Fee:		
	Per credit hour	\$7.75	\$8.50
Peru	Event Fee:		
	Per credit hour	\$3.75	\$4.75
	Facilities Fee:		
	Per credit hour	\$20.00	\$22.00
	Health Fee:		
	Per semester	\$45.00	\$0.00
	Per credit hour	\$0.00	\$4.00
	Technology Fee:		
	Per credit hour	\$6.50	\$8.00
	CATS (ARC) Services Fee:	\$6.00	\$0.00
	LEAP Fee:		
	Per semester	\$7.50	\$0.00
	Assessment Fee:		
	Per credit hour	\$0.00	\$1.50
	Publications Fee:	\$1.25	\$1.00
	New Student Weekend Fee:	\$85.00	\$100.00
	Parking Penalty:	\$25.00	\$35.00
	Returned Check Charge:	\$20.00	\$30.00
Wayne	Facilities Fee:		
	0-12 credit hours	\$18.00	\$18.50
	Max per semester	\$216.00	\$222.00
	Technology Fee:		
	On campus - Per credit hour	\$7.75	\$8.50

	Max per semester	\$93.00	\$102.00
	Technology Fee:		
	Off Campus -		
	Per credit hour	\$7.75	\$8.50
	Student Replacement		
	ID Card	\$15.00	\$20.00

System Office recommends approval of the 2014-2015 Fee Recommendations

ATTACHMENTS:

- CSC Proposed Fee Schedule 2014-2015 (PDF)
- PSC Proposed Fee Schedule 2014-2015 (PDF)
- WSC Proposed Fee Schedule 2014-2015 (PDF)

CHADRON STATE COLLEGE							
Proposed Student Fee Schedule							
2014-15 Fiscal Year							
	Fund			2013-14	Proposed	Change	
	C*	R*	T*	Rate	Rate	Amount	Percent
Mandatory Fees:							
Admission/Matriculation Fee (one time)	x			\$15.00	\$15.00	\$0.00	0.0%
Capital Improvement Fee (per credit hour)			x	\$10.00	\$10.00	\$0.00	0.0%
Event Fee (per credit hour)	x			\$5.95	\$7.95	\$2.00	33.6%
1-6 credit hours							
7+ credit hours							
0-12 credit hours							
12 credit hours or more							
Max (12 hour) per semester, if applicable	x			\$71.40	\$95.40	\$24.00	33.6%
Facilities Fee (per credit hour)		x		\$16.00	\$18.00	\$2.00	12.5%
On-Campus							
Off-Campus							
0-12 credit hours							
12 credit hours or more							
Max per semester, if applicable							
Health Fee (per semester)	x			\$4.30	\$4.30	\$0.00	0.0%
per credit hour, 0-12 hours							
Max per semester, if applicable	x			\$51.60	\$51.60	\$0.00	0.0%
Student Activity Fee (per credit hour)			x	\$5.66	\$5.66	\$0.00	0.0%
1-10 credit hours							
11+ credit hours							
1-6 credit hours							
7+ credit hours							
0-12 credit hours							
12 credit hours or more							
Max per semester, if applicable			x	\$67.80	\$67.80	\$0.00	0.0%
Student Record Fee (per credit hour)	x			\$0.41	\$0.41	\$0.00	0.0%
Technology Fee (per credit hour)#	x			\$7.75	\$8.50	\$0.75	9.7%
12 credit hours or more (on-campus) (per semester)							
Max per semester, if applicable							
Fees which vary from above for off-campus students:							
Extended Campus Fee (per credit hour)							
Technology Fee (ext. campus per credit hour-no max.)							
Other Fees:							
Alcohol/Marijuana policy violation fees		x		\$50-150	\$50-150	\$0.00	0.0%
CATS Services Fee							
CLEP Test Administration Fee							
Course Lab Fees (per course)	x			\$5-\$75	\$5-\$75	\$0.00	0.0%
Deferment Fee							
Degree/Graduation Fee:	x			\$ 20.00	\$ 20.00	\$0.00	0.0%
Undergraduate/Baccalaureate							
Graduate/Master's							
Distance Learning (per cr. hr.)							
Failure to Pay Penalty							
Housing Deposit							
Housing Application Fee		x		\$50.00	\$50.00	\$0.00	0.0%
Late Housing Contract Cancellation Fee							
International Student Admission Processing Fee							
Late Payment Fee (2% of outstanding balance up to)	x			\$ 100.00	\$ 100.00	\$0.00	0.0%
Late Registration/Enrollment Fee	x			\$25.00	\$25.00	\$0.00	0.0%
LEAP Fee							
Library Penalty (per item)	x			\$0.05	\$0.05	\$0.00	0.0%
Library User Fee (annual)							
Material Fee							

CHADRON STATE COLLEGE							
Proposed Student Fee Schedule							
2014-15 Fiscal Year							
Music, Private Lessons (per semester)	x			\$150-\$250	\$150-\$250	\$0.00	0.0%
Music, Locker Rental (per semester)							
Music, Instrument Rental Fee (per semester)							
New Student Orientation Fee	x			\$100.00	\$100.00	\$0.00	0.0%
Parking							
Employee Only							
Annual 1st Vehicle	x			\$20.00	\$20.00	\$0.00	0.0%
Annual 2nd Vehicle (each add'l. vehicle)	x			\$20.00	\$20.00	\$0.00	0.0%
Annual Reserved in Hahn							
Annual Motorcycle							
One Semester 1st Vehicle							
One Semester 2nd Vehicle (each add'l. vehicle)							
One Semester Motorcycle							
Summer Only							
Summer Only Motorcycle							
Penalty	x			\$20.00	\$20.00	\$0.00	0.0%
Payment Plan							
Payment Plan Fee	x			\$20.00	\$20.00	\$0.00	0.0%
Placement/Credential Fee	x			\$30.00	\$30.00	\$0.00	0.0%
Credential Set-Up Fee							
Alcohol/Marijuana policy violation fees							
Publications Fee							
Reinstatement after Administrative Withdrawal							
Returned Check Charge							
Site Specific Fee							
Student ID Card							
Duplicate ID Card/Old Card Exchanged	x			\$5.00	\$5.00	\$0.00	0.0%
Replacement ID Card	x			\$5.00	\$5.00	\$0.00	0.0%
Student Teacher Fee (per credit hour)	x			\$6.25	\$6.25	\$0.00	0.0%
Transcript Fee							
C* = cash fund							
F* = fund 49000							
R* = revolving fund							
T* = trust fund							
#Although technology fee is deposited entirely in the cash fund some funds are used for auxiliary expenses.							

PERU STATE COLLEGE							
Proposed Student Fee Schedule							
2014-15 Fiscal Year							
					Proposed		
	Fund			2013-14	2014-15	Change	
	C*	R*	T*	Rate	Rate	Amount	Percent
Mandatory Fees: Per Credit Hour unless specified							
Admission/Matriculation Fee (one time)	x			\$10.00	\$10.00	\$0.00	0.0%
Capital Improvement Fee		x		\$10.00	\$10.00	\$0.00	0.0%
Event Fee	x			\$3.75	\$4.75	\$1.00	26.7%
Facilities Fee	x	x		\$20.00	\$22.00	\$2.00	10.0%
Health Fee (per semester)	x			\$45.00	\$0.00	-\$45.00	-100.0%
Health Fee (per credit hour)				\$0.00	\$4.00	\$4.00	NA
Student Activity Fee (\$1 to Peru Quest)			x	\$6.00	\$6.00	\$0.00	0.0%
Technology Fee	x			\$6.50	\$8.00	\$1.50	23.1%
CATS (ARC) Services Fee (per semester) (Combine 2014/15)	x			\$6.00	\$0.00	-\$6.00	-100.0%
Assessment Fee (Combination of CATS and LEAP fees)	x			\$0.00	\$1.50	\$1.50	NA
LEAP Fee (per semester) (Combine 2014/15)	x			\$7.50	\$0.00	-\$7.50	-100.0%
Publications Fee			x	\$1.25	\$1.00	-\$0.25	-20.0%
Student ID Card (per semester)	x			\$2.00	\$2.00	\$0.00	0.0%
Other Fees:							
Alcohol/Marijuana Policy Violation Fee		x		\$30.00	\$30.00	\$0.00	0.0%
CLEP Test Administration Fee	x			Vary	Vary		
Course Lab Fees (per course)	x			Vary	Vary		
Deferment Fee (per semester) Payment Plan Fee 1%	x			\$35.00	\$35.00	\$0.00	0.0%
Degree/Graduation Fee:							
Undergraduate/Baccalaureate	x			\$30.00	\$30.00	\$0.00	0.0%
Graduate/Master's	x			\$40.00	\$40.00	\$0.00	0.0%
Distance Learning	x			\$15.00	\$15.00	\$0.00	0.0%
Housing Application Fee		x		\$50.00	\$50.00	\$0.00	0.0%
Improper Checkout Fee		x		\$150.00	\$150.00	\$0.00	0.0%
Late Housing Contract Cancellation Fee		x		\$150.00	\$150.00	\$0.00	0.0%
Late Payment Fee	x						
Late Registration/Enrollment Fee	x			\$10.00	\$10.00	\$0.00	0.0%
Learning Community Fee (per semester)	x			\$25.00	\$25.00	\$0.00	0.0%
Library Penalty (per day)	x			\$0.10	\$0.10	\$0.00	0.0%
Music, Private Lessons (per credit hour)	x			\$90.00	\$90.00	\$0.00	0.0%
New Student Weekend Fee (one time)	x			\$85.00	\$100.00	\$15.00	17.6%
Parking							
Employee and Student (50% state, 50% RB) (per year)	x	x		\$20.00	\$20.00	\$0.00	0.0%
Parking Ticket-vary \$5-\$30	x						
Penalty-if ticket not paid	x			\$25.00	\$35.00	\$10.00	40.0%
Returned Check Charge	x			\$20.00	\$30.00	\$10.00	50.0%
Room Change Fee		x		\$35.00	\$35.00	\$0.00	0.0%
Replacement ID Card	x			\$25.00	\$25.00	\$0.00	0.0%
Transcript Fee							
C* = cash fund							
R* = revolving fund							
T* = trust fund							

WAYNE STATE COLLEGE							
Proposed Student Fee Schedule							
2014-15 Fiscal Year							
					Proposed		
	Fund			2013-14	2014-15	Change	
	C*	R*	T*	Rate	Rate	Amount	Percent
Mandatory Fees:							
Admission/Matriculation Fee (one time)	X			\$15.00	\$15.00	\$0.00	0.0%
Capital Improvement Fee (per credit hour)		X		\$10.00	\$10.00	\$0.00	0.0%
Event Fee (per credit hour) (Fall, Spring)							
1-6 credit hours							
7+ credit hours							
0-12 credit hours	X			\$9.50	\$9.50	\$0.00	0.0%
12 credit hours or more							
Max per semester, if applicable	X			\$114.00	\$114.00	\$0.00	0.0%
Facilities Fee (per credit hour)							
On-Campus							
Off-Campus							
0-12 credit hours	X	X		\$18.00	\$18.50	\$0.50	2.8%
12 credit hours or more							
Max per semester, if applicable	X	X		\$216.00	\$222.00	\$6.00	2.8%
Health Fee (per semester)							
per credit hour, 0-12 hours	X			\$4.00	\$4.00	\$0.00	0.0%
Max per semester, if applicable	X			\$48.00	\$48.00	\$0.00	0.0%
Student Activity Fee (per credit hour) (Fall, Spring)							
1-10 credit hours							
11+ credit hours							
1-6 credit hours							
7+ credit hours							
0-12 credit hours			X	\$4.25	\$4.25	\$0.00	0.0%
12 credit hours or more							
Max per semester, if applicable			X	\$51.00	\$51.00	\$0.00	0.0%
Student Record Fee (per credit hour)	X			\$1.00	\$1.00	\$0.00	0.0%
Technology Fee (per credit hour)	X			\$7.75	\$8.50	\$0.75	9.7%
Max per semester 12 credit hrs. or more, on-campus	X			\$93.00	\$102.00	\$9.00	9.7%
Fees which vary from above for off-campus students:							
Extended Campus Fee (per credit hour)	X			\$32.00	\$32.00	\$0.00	0.0%
Technology Fee (ext. campus per credit hour-no max.)	X			\$7.75	\$8.50	\$0.75	9.7%
Other Fees:							
Course Lab Fees (per course)	X			as published	as published		
Degree/Graduation Fee:							
Undergraduate/Baccalaureate	X			\$45.00	\$45.00	\$0.00	0.0%
Graduate/Master's	X			\$70.00	\$70.00	\$0.00	0.0%
Housing Application Fee		X		\$50.00	\$50.00	\$0.00	0.0%
Late Housing Contract Cancellation Fee		X		10% of contract	10% of contract		
Late Payment Fee	X			2% up to \$100	2% up to \$100		
Material Fee	X			at cost	at cost		
Music, Locker Rental (per semester)	X			\$10.00	\$10.00	\$0.00	0.0%
Music, Instrument Rental Fee (per semester)	X			\$10.00	\$10.00	\$0.00	0.0%
New Student Orientation Fee	X			\$95.00	\$95.00	\$0.00	0.0%
Transfer Student Orientation Fee	X			\$15.00	\$15.00	\$0.00	0.0%
Parking							
Annual 1st Vehicle	X	X		\$45.00	\$45.00	\$0.00	0.0%
Annual 2nd Vehicle (each add'l. vehicle)	X	X		\$22.50	\$22.50	\$0.00	0.0%
Annual Reserved in Hahn	X	X		\$70.00	\$70.00	\$0.00	0.0%
Annual Motorcycle	X	X		\$15.00	\$15.00	\$0.00	0.0%
One Semester 1st Vehicle	X	X		\$25.00	\$25.00	\$0.00	0.0%
One Semester 2nd Vehicle (each add'l. vehicle)	X	X		\$12.50	\$12.50	\$0.00	0.0%
One Semester Motorcycle	X	X		\$7.50	\$7.50	\$0.00	0.0%
Summer Only				\$0.00	\$0.00	\$0.00	N/A
Summer Only Motorcycle				\$0.00	\$0.00	\$0.00	N/A
Placement/Credential Fee				\$0.00	\$0.00	\$0.00	N/A
Reinstatement after Administrative Withdrawal	X			\$100.00	\$100.00	\$0.00	0.0%
Returned Check Charge	X			\$40.00	\$40.00	\$0.00	0.0%

WAYNE STATE COLLEGE							
Proposed Student Fee Schedule							
2014-15 Fiscal Year							
Student Replacement ID Card	X			\$15.00	\$20.00	\$5.00	33.3%
Transcript Fee (per transcript after 25 free requested)	X			\$5.00	\$5.00	\$0.00	0.0%
C* = cash fund							
R* = revolving fund							
T* = trust fund							

ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

April 25, 2014

ACTION: **Approve 2014-2015 Room and Board Rates**

The Colleges have submitted proposals for their respective room and board rates for the 2014-2015 fiscal year as follows. Detailed information is found in the attachments.

2014-2105 Proposals	Chadron	Peru	Wayne
Double Room Rate Increases	5.21%	5.01%	4.00%
14-Meal Plan Rate Increases +\$100/7 Day Plan	2.54%	N/A	N/A
15-Meal Plan Rate Increases + \$85/7 Day Plan	N/A	4.90%	N/A
15-Meal Plan Rate Increases + \$135/7 Day Plan	N/A	N/A	3.40%

Double Room Rate Proposals	Chadron	Peru	Wayne
Double room rates/semester	\$1,453/\$1,523	\$1,525/\$1,790	\$1,560/\$1,630

Meal Plan Proposals	Chadron	Peru	Wayne
280 meal block + \$200	\$1,512	N/A	N/A
14 meal + \$100/7 day per sem.	\$1,371	N/A	N/A
150 meal block + \$200	\$1,312	N/A	N/A
15 meal + \$85/7 day per sem.	N/A	\$1,456	N/A
15 meal + \$135/7 day per sem.	N/A	N/A	\$1,650
10 meal + \$50/7 day per sem.	N/A	\$985*	N/A
10 meal + \$165/7 day per sem.	N/A	N/A	\$1,650
19 meal + \$100/7 day per sem.	N/A	N/A	\$1,650
5 meal + \$50/5 day per sem.	N/A	N/A	\$580
5 meal commuter plan	\$589	\$498**	N/A
3 meal + \$225/5 day per sem.	N/A	N/A	\$580
Meal Plan with no Restrictions	N/A	\$1,679	N/A

*Commuters and apartments only

**Commuters and Oak Hill only

System Office recommends approval of the 2014-2015 Room and Board Rates

ATTACHMENTS:

- CSC Room and Board Rates 2015 (PDF)
- PSC Room and Board Rates 2015 (PDF)
- WSC Room and Board Rates 2015 (PDF)

**Chadron State College
Room and Board Rate Proposal
2014-15**

Board Rates					
	Actual 2012-13	Actual 2013-14	Proposed 2014-15	Difference	Percent Change
19 Meal + \$100/7 Day Plan	\$ 1,432	N/A	N/A		
280 Meal Block Plan + \$200		\$ 1,475	\$ 1,512	\$ 37	2.51%
14 Meal + \$100/7 Day Plan	\$ 1,298	\$ 1,337	\$ 1,371	\$ 34	2.54%
150 Meal Block Plan + \$200		\$ 1,280	\$ 1,312	\$ 32	2.50%
9 Meal + \$100/7 Day Plan	\$ 1,241	N/A	N/A		
135 Meal Block Plan + \$200	\$ 1,196	N/A	N/A		
5 Meal Commuter Plan	\$ 557	\$ 574	\$ 589	\$ 15	2.61%

Room Rates					
	Actual 2012-13	Actual 2013-14	Proposed 2014-15	Difference	Percent Change
Residence Halls *					
Private Room	\$ 1,990	\$ 2,070	\$ 2,162	\$ 92	4.44%
Private Room - Edna Hall/Eagle Ridge	\$ 2,134	\$ 2,177	\$ 2,273	\$ 96	4.41%
Semi-Private Room	\$ 1,328	\$ 1,381	\$ 1,453	\$ 72	5.21%
Semi-Private Room - Edna Hall/Eagle Ridge	\$ 1,420	\$ 1,449	\$ 1,523	\$ 74	5.11%
Family Housing **					
West Court 1-16, 32-47	\$ 462	\$ 462	\$ 467	\$ 5	1.08%
West Court 17-18, 24-31	\$ 502	\$ 502	\$ 507	\$ 5	1.00%
West Court 19/20	\$ 561	\$ 561	\$ 566	\$ 5	0.89%
West Court 21-22	\$ 438	\$ 438	\$ 443	\$ 5	1.14%
Brooks Apartments	\$ 416	\$ 416	\$ 421	\$ 5	1.20%
Residence Hall Apartments	\$ 360	\$ 360	\$ 365	\$ 5	1.39%

*Per Semester

**Per Month

Semester charges increased by \$30 to reflect laundry services moving away from coin-op (base charges increase 3%)

Monthly charges are increased by \$5 to reflect laundry services moving away from coin-op (no increase for base charges)

**Peru State College
Room and Board Rate Proposal
2014-15**

Board Rates					
	Actual 2012-13	Actual 2013-14	Proposed 2014-15	Difference	Percent Change
Meal Plan** - 5 Meals/5 Days	\$ 437	\$476	\$498	\$ 21	4.91%
Meal Plan* - 10 Meals/7 days + \$50	\$ 865	\$943	\$985	\$ 42	4.90%
Meal Plan - 15 Meals/7 Days + \$85	\$ 1,278	\$1,393	\$1,456	\$ 63	4.91%
Meal Plan - No Restrictions	\$ 1,474	\$1,607	\$1,679	\$ 72	4.90%
*Campus Apartments or commuters only ** Commuters/Oak Hill only					

Room Rates					
	Actual 2012-13	Actual 2013-14	Proposed 2014-15	Difference	Percent Change
Residence Halls					
DELZELL/OAK HILL					
Private Room	\$ 2,021	\$2,570	\$2,673	\$ 103	5.09%
Semi-Private Room	\$ 1,347	\$1,457	\$1,525	\$ 68	5.01%
MORGAN/CENTENNIAL COMPLEX					
Private Room	\$ 2,371	\$3,005	\$3,125	\$ 120	5.07%
Semi-Private Room	\$ 1,581	\$1,711	\$1,790	\$ 79	5.02%
CENTENNIAL COMPLEX					
Private Room	\$ 2,371	\$3,005	N/A	Listed Above	0.00%
Semi-Private Room	\$ 1,581	\$1,711	N/A	Listed Above	0.00%
APARTMENTS/MONTH					
ONE BEDROOM - NO A/C	\$ 398	\$425	N/A	Eliminating	0.00%
TWO BEDROOM - NO A/C	\$ 480	\$500	N/A	Eliminating	0.00%
ONE BEDROOM - A/C	\$ 428	\$450	\$475	\$ 25	5.84%
TWO BEDROOM - A/C	\$ 499	\$525	\$550	\$ 25	5.01%
THREE BEDROOM - A/C	\$ 538	\$575	\$600	\$ 25	4.65%

Attachment: PSC Room and Board Rates 2015 (1195 : 2014-2015 Room and Board Rates)

4.6

Wayne State College
Room and Board Rate Proposal (Per Semester)
2014-15

Board Rates					
	Actual 2012-13	Actual 2013-14	Proposed 2014-15	Difference	Percent Change
19 Meal +\$100 Flex Dollars/7-Day Plan	\$1,540	\$1,595	\$1,650	\$55	3.4%
15 Meal +\$135 Flex Dollars/7-Day Plan	\$1,540	\$1,595	\$1,650	\$55	3.4%
10 Meal +\$165 Flex Dollars/7-Day Plan	\$1,540	\$1,595	\$1,650	\$55	3.4%
Commuter Plans					
5-Meal + \$50 Flex Dollars/5-Day Plan	\$540	\$560	\$580	\$20	3.6%
3-Meal + \$225 Flex Dollars/5-Day Plan	\$540	\$560	\$580	\$20	3.6%

Room Rates					
	Actual 2012-13	Actual 2013-14	Proposed 2014-15	Difference	Percent Change
Residence Halls					
Anderson, Berry, Bowen, Morey, Terrace					
Standard Room	\$1,440	\$1,500	\$1,560	\$60	4.0%
Single Room (per design)	-	\$1,995	\$2,075	-	N/A
Premium Room	\$2,520	\$2,620	\$2,725	\$105	4.0%
Neihardt, Pile					
Standard Room	\$1,510	\$1,570	\$1,630	\$60	3.8%
Single Room (per design)	-	\$2,090	\$2,170	-	N/A
Premium Room	\$2,645	\$2,750	\$2,855	\$105	3.8%
Tiered buy-out rate for students choosing to pay add'l. cost to keep a room that is above 50% occupied but not 100% occupied below design capacity. Rate declines depending on weeks left in the semester; i.e., \$415 for weeks 1-4; \$315, weeks 5-8; \$215, weeks 9-12, \$115 for weeks 13-16.	-	\$400	\$415	\$15	3.8%

Room charge includes residence hall activity fee, cable tv, wi-fi, and computer network access.

Attachment: WSC Room and Board Rates 2015 (1195 : 2014-2015 Room and Board Rates)

ITEMS FOR DISCUSSION AND ACTION
FISCAL, FACILITIES AND AUDIT

April 25, 2014

ACTION: **Approve Cash Fund Appropriation Adjustments for Wayne State College**

Wayne State College requests Board approval for additional cash fund appropriation in the amount of:

FY 2013-14 (current)	\$ 95,000 one-time
FY 2014-15	\$462,500 ongoing

The additional appropriation will be used for ongoing staffing needs, including four faculty positions to maintain high quality educational offerings and reduce utilization of overloads and adjuncts. One position will be added to assist with recruitment and support community college transfer students and two positions in custodial services. The additional appropriation will also provide funding to assist with implementation and maintenance of a quality content management system. Finally, the adjustment will support a reorganization of positions in Administration and Finance areas.

Wayne State has adequate cash fund revenues to support the increase in appropriation level. The amounts included for these requested operating increases can be sustained on an on-going basis.

The System Office and Wayne State College recommend approval of the Cash Fund Appropriation Adjustments for Wayne State College

ITEMS FOR DISCUSSION AND ACTION
FISCAL, FACILITIES AND AUDIT

April 25, 2014

ACTION: Approve Distribution of Funds for FY 2014-2015

The General Fund appropriation for FY 2014-15 is \$49,396,030, which is contained in LB 195 (2013).

The Cash Fund appropriation displayed includes the level contained in LB 195 plus any adjustments to bring the appropriation level in line with anticipated cash fund revenues. Additional cash fund appropriation adjustments may be considered by the Board during the fiscal year.

The proposed General and Cash Fund distributions cover all of the “core needs increases” for the Colleges and System Office for FY 2014-15.

The Revolving Fund (Revenue Bond) appropriation reflects the appropriation level contained in LB 195 plus adjustments made for FY 2013-14. Preliminary revenue bond operating budgets for FY 2014-15 will be brought to the Board for approval at the June, 2014 meeting. Additional adjustments will be made based on those operating budgets, once approved.

The Federal Fund appropriation reflects the amount contained in LB 195. Additional adjustments may be made to the Federal Funds appropriation as needed by the Colleges during the fiscal year.

System Office recommends approval of the Distribution of Funds for FY 2014-2015

ATTACHMENTS:

- BOT Proposed Distribution of Funds - FY 2014-15(PDF)

Proposed Distribution of Funds
2014-15
 April 25, 2014

	CSC	PSC	WSC	SO	TOTAL
DISTRIBUTION 2013-14					
General Fund	16,254,400	9,109,061	20,534,418	1,598,304	47,496,183
Cash Funds (est.)	10,000,000	6,900,000	14,478,608	571,228	31,949,836
Subtotal General and Cash	26,254,400	16,009,061	35,013,026	2,169,532	79,446,019
Federal Funds (est.)	13,689,798	12,820,000	20,229,900	0	46,739,698
Revolving Funds (est.)	2,850,000	1,313,523	4,725,490	0	8,889,013
2013-14 All Funds Total	42,794,198	30,142,584	59,968,416	2,169,532	135,074,730

2014-15 Gen./Cash Fund Adjustments

Gen. Fund - LB 195 (2013) Operations (NOTE 1)	659,168	404,893	774,548	61,238	1,899,847
Cash Fund Adjustments (NOTE 2)	600,000	180,000	464,500	5,582	1,250,082
Total 2014-15 Gen./Cash Adjustments	1,259,168	584,893	1,239,048	66,820	3,149,929

DISTRIBUTION 2014-15					
General Fund	16,913,568	9,513,954	21,308,966	1,659,542	49,396,030
Cash Funds (est.)	10,600,000	7,080,000	14,943,108	576,810	33,199,918
Subtotal General and Cash	27,513,568	16,593,954	36,252,074	2,236,352	82,595,948
Federal Funds (est.) (NOTE 3)	13,689,798	12,820,000	20,229,900	0	46,739,698
Revolving Funds (est.) (NOTE 4)	2,850,000	1,313,523	4,725,490	0	8,889,013
2014-15 All Funds Total	44,053,366	30,727,477	61,207,464	2,236,352	138,224,659

NOTE 1

Includes \$30,000 for each College toward implementation of LB429 (2013) regarding contract reporting; also includes \$15,497 toward systemwide partnership initiatives

NOTE 2

Increases reflect additional revenues from the online rate and fee increases. Also includes WSC requested addition of \$462,500 pending Board approval, and System Office adjustment for NeSIS operating costs.

NOTE 3

Federal Funds are estimates based on LB 195 (2013). Adjustments are made as needed by the Colleges.

NOTE 4

Revolving Funds (est.) are based on College preliminary revenue bond operating budgets. Adjustments are made when approved by the Board

Attachment: BOT Proposed Distribution of Funds - FY 2014-15 (1196 : Distribution of Funds for FY 2014-2015)

April 25, 2014

ACTION: Approve the Resolutions Authorizing the Colleges to Spend Revenue Bond Surplus Funds for Contingency Maintenance Projects

The Colleges have submitted lists of contingency maintenance projects for their revenue bond facilities, along with financial information related to the status of their revenue bond programs. The data has been reviewed by System Office staff, and the requests reflect appropriate uses of funds. Financial projections indicate adequate support for the programs and planned improvements.

System Office recommends approval of the Contingency Maintenance Requests

ATTACHMENTS:

- CSC Contingency Maintenance Request 2014 (PDF)
- PSC Contingency Maintenance Request 2014 (PDF)
- WSC Contingency Maintenance Request 2014 (PDF)

**CHADRON STATE COLLEGE
CHADRON, NE**

RESOLUTION TO WITHDRAW FUNDS

WHEREAS, Section 5.2 of Article V of the Master Resolution adopted by the Board of Trustees of the Nebraska State Colleges June 11, 2002 requires the Board to operate revenue bond facilities in an efficient, sound and economical manner and as a revenue producing enterprise, maintaining, preserving, and keeping the facilities in good repair, working order, and condition, and from time to time promptly making all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, and,

WHEREAS, Section 3.7(2) of Article III of the Master Resolution states that the Board may expend funds from the Surplus Fund for purposes of making "any extraordinary acquisitions, repairs, renewals, replacements, renovations, equippings and furnishings to the Facilities," and,

WHEREAS, certain repairs, remodeling and furnishings are required in the revenue bond facilities at Chadron State College in order to maintain the maximum use and occupancy of the facilities, and,

WHEREAS, there is on deposit with BOKF National Association, Lincoln, Nebraska, Trustee, as of January 31, 2014 in the Surplus Fund not less than the amount requested, which funds are restricted for use on revenue bond properties.

BE IT RESOLVED that the Board of Trustees of the Nebraska State Colleges, in compliance of the Master Resolution, does approve and hereby directs BOKF National Association Lincoln, Nebraska to pay appropriate orders out of the Series 2002 Surplus Fund for the following:

1. Kent Hall	Sprinkler System	90,000
2. Crites Hall	Repair/Replace Front Steps	150,000
3. Revenue Bond Bldgs	Asbestos Abatement	25,000
4. Revenue Bond Bldgs	Replacement Flooring	50,000
5. Residence Halls	Mechanical Room Upgrades	25,000
6. West Court	Demolition	20,000
7. High Rise	Upgrade Showers and Misc. Improvements	150,000
8. Brooks Hall	Repairs	30,000
9. Campus Wide	Campus Card System	40,000
10. Revenue Bond Bldgs	Replace Furnishings	50,000
11. Student Center	Specialty Equipment	20,000
TOTAL - Not-to-Exceed -		\$650,000

C E R T I F I C A T E

I, the undersigned, Stan Carpenter, being duly appointed Chancellor of the Board of Trustees of the Nebraska State Colleges, hereby certify that the foregoing Resolution was adopted in a regularly called meeting of April 25, 2014.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 25th day of April 2014.

Stan Carpenter, Chancellor

Attachment: CSC Contingency Maintenance Request 2014 (1174 : Contingency Maintenance Requests)

**PERU STATE COLLEGE
PERU, NE**

RESOLUTION TO WITHDRAW FUNDS

WHEREAS, Section 5.2 of Article V of the Master Resolution adopted by the Board of Trustees of the Nebraska State Colleges June 11, 2002 requires the Board to operate revenue bond facilities in an efficient, sound and economical manner and as a revenue producing enterprise, maintaining, preserving, and keeping the facilities in good repair, working order, and condition, and from time to time promptly making all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, and,

WHEREAS, Section 3.7(2) of Article III of the Master Resolution states that the Board may expend funds from the Surplus Fund for purposes of making "any extraordinary acquisitions, repairs, renewals, replacements, renovations, equippings and furnishings to the Facilities," and,

WHEREAS, certain repairs, remodeling and furnishings are required in the revenue bond facilities at Peru State College in order to maintain the maximum use and occupancy of the facilities, and,

WHEREAS, there is on deposit with BOKF National Association, Lincoln, Nebraska, Trustee, as of January 31, 2014 in the Surplus Fund not less than the amount requested, which funds are restricted for use on revenue bond properties.

BE IT RESOLVED that the Board of Trustees of the Nebraska State Colleges, in compliance of the Master Resolution, does approve and hereby directs BOKF National Association, Lincoln, Nebraska to pay appropriate orders out of the Series 2002 Surplus Fund for the following:

1. Residence Hall, Apartment & Student Center	Repair, Replacement & Maintenance of Equipment and Infrastructure	50,000
2. Residence Hall, Apartments & Student Center	Repair and Replacement of Furnishings	122,500
3. Student Center	Food Service Equipment	2,500
4. Delzell & Student Center	Repairs	200,000
5. Delzell	Windows Phase I	300,000
TOTAL - Not-to-Exceed -		\$675,000

C E R T I F I C A T E

I, the undersigned, Stan Carpenter, being duly appointed Chancellor of the Board of Trustees of the Nebraska State Colleges, hereby certify that the foregoing Resolution was adopted in a regularly called meeting of April 25, 2014.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 25th day of April 2014.

Stan Carpenter, Chancellor

Attachment: PSC Contingency Maintenance Request 2014 (1174 : Contingency Maintenance Requests)

**WAYNE STATE COLLEGE
WAYNE, NE**

RESOLUTION TO WITHDRAW FUNDS

WHEREAS, Section 5.2 of Article V of the Master Resolution adopted by the Board of Trustees of the Nebraska State Colleges June 11, 2002 requires the Board to operate revenue bond facilities in an efficient, sound and economical manner and as a revenue producing enterprise, maintaining, preserving, and keeping the facilities in good repair, working order, and condition, and from time to time promptly making all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, and,

WHEREAS, Section 3.7(2) of Article III of the Master Resolution states that the Board may expend funds from the Surplus Fund for purposes of making "any extraordinary acquisitions, repairs, renewals, replacements, renovations, equippings and furnishings to the Facilities," and,

WHEREAS, certain repairs, remodeling and furnishings are required in the revenue bond facilities at Wayne State College in order to maintain the maximum use and occupancy of the facilities, and,

WHEREAS, there is on deposit with BOKF National Association, Lincoln, Nebraska, Trustee, as of January 31, 2014 in the Surplus Fund not less than the amount requested, which funds are restricted for use on revenue bond properties.

BE IT RESOLVED that the Board of Trustees of the Nebraska State Colleges, in compliance of the Master Resolution, does approve and hereby directs BOKF National Association Lincoln, Nebraska to pay appropriate orders out of the Series 2002 Surplus Fund for the following:

1. Anderson Hall	Rec Room Basement Ceiling	40,000
2. Berry Hall	Furniture Replacement/Reception Desk	110,000
3. Campuswide	Parking Lot 4 Paving/Lights	200,000
4. Residence Halls	Res Hall Improvement Planning	120,000
5. Revenue Bond Buildings	Roof Repairs	10,000
6. Campuswide	Grounds Improvements/Equipment	38,000
7. Morey Hall	Windows/Tuckpointing	480,000
8. Rec Center	Equipment/Repairs/Carpet	85,000
9. Residence Halls	Repairs, Equipment, Furniture, Carpet	92,500
10. Food Service	Repairs, Equipment	11,000
11. Student Center	Repairs, Equipment, Furniture, Carpet	33,500
12. Student Center	Electrical Dist System/Fire Alarm Upgrade	280,000
13. Student Center	South Roof Replacement	100,000
14. Terrace Hall	Handicapped Accessibility	50,000

TOTAL - Not-to-Exceed - \$1,650,000

C E R T I F I C A T E

I, the undersigned, Stan Carpenter, being duly appointed Chancellor of the Board of Trustees of the Nebraska State Colleges, hereby certify that the foregoing Resolution was adopted in a regularly called meeting of April 25, 2014.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 25th day of April, 2014.

Stan Carpenter, Chancellor

ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

April 25, 2014

ACTION: **Approve Use of Capital Improvement Fee Funds for Chadron State, Peru State and Wayne State Colleges**

Chadron State College is requesting Capital Improvement Fee (CIF) funds for the following:

Armstrong Gymnasium renovation and addition	\$1,000,000
--	-------------

Peru State College requests approval of the use of CIF funds for the following:

Park Avenue Campus Entrance	\$250,000 (formerly earmarked for grant match)
T.J. Majors Improvements	\$140,000
Parking	\$ 50,000

Wayne State College is requesting CIF funds for the following:

Lindhahl Drive Project	\$300,000
New Radio Antenna Tower	\$125,000
Press Box Temporary Repairs & Planning	\$250,000

Chadron State College seeks to commit up to \$1,000,000 of capital improvement fee funds toward the Armstrong Gymnasium renovation and addition project. Use of CIF funds was anticipated by the College and the System Office at the beginning of the project. The CIF fund balance adequately supports this request from the College and the System Office.

Peru State College is working in partnership with the City of Peru, the Peru State Foundation, and Nemaha County on a project to improve the entrance to the College. At it's June 25, 2013 meeting , the Board approved committing up to \$250,000 of capital improvement fee funds toward the project for use on property owned or controlled by the Board/College pending City of Peru receiving grant funds. The Peru State Foundation is actively fund raising for this project and is confident they will be able to secure either grant funds or private donations to fund the majority of this project. In order to keep this project moving forward, Peru State now requests approval to use this \$250,000 of capital improvement fee funds for the Park Avenue project either for grant fund match or for greatest project need. This is not a request for additional dollars, but is a request to broaden possible applications of how the funds may be used for this project.

Peru State's T.J. Majors HVAC renovation project is funded by the 309 Task Force. In addition to the HVAC renovation, the building is in need of painting, ceiling tile replacement, and minor repairs in a number of areas. The College requests funding to begin to address these improvements.

Peru State is short of parking spaces, and with strong enrollment projections for next fall, a plan has been developed to add new parking along 8th Street behind TJ Majors.

Wayne State College plans to begin construction on the Lindahl Drive project as soon as possible, with plans for the first bid package to include 1) replacing the retaining wall near the northwest door of Peterson Fine arts, 2) two smaller retaining walls at the north end of the

football field, and 3) construction of an egress plaza and terracing at the north main entrance to Peterson Fine Arts. The College previously received approvals for the use of \$300,000 in cash and Capital Improvement Fee (CIF) dollars for this project. This request would add an additional \$300,000 in CIF funds. These funds will supplement requested cash from the cash fund reserve to complete phase I construction.

A new antenna tower at Wayne State is needed to replace the 43-year-old tower holding the antenna for the campus radio station. A new antenna is being installed to replace one damaged by a wind storm in January, 2014. Although the tower was not damaged in the storm, it is showing signs of wear and rust. It makes sense to replace it at this time. Engineers are currently performing necessary testing to determine the size and configuration of the tower. The cost is expected to be around \$100,000. The College requests authority to use up to \$125,000 of CIF funds for this project.

As an extension to the Athletic Field Improvements project, the Wayne State requests authorization to use \$250,000 of CIF funding to make temporary repairs and begin planning for needed improvements to the press box.

System Office recommends approval of the Use of Capital Improvement Fee Funds for Chadron, Peru and Wayne

ITEMS FOR DISCUSSION AND ACTION

FISCAL, FACILITIES AND AUDIT

April 25, 2014

ACTION: **Approve Use of Un-Appropriated Cash Funds on a One-Time Basis for Wayne State College**

Wayne State College requests Board approval to use the following amounts on a one-time basis from unappropriated cash funds for capital projects:

U.S. Conn Library	\$1,300,000
Lindahl Drive Improvements	\$1,400,000

The Guaranteed Maximum Price has now been set for the U.S. Conn Library project. In addition, asbestos removal bids and other elements of the project confirmed. It is now possible to project the total resources needed. The amount requested above will bring total resources for the project to \$21,666,000. The project budget includes:

*Contractor's Guaranteed Maximum Price (GMP) including contingencies

*asbestos removal

*network distribution work

*end-user infrastructure and technology

*an additional allocation for furniture beyond that in the GMP

*the renovation of the former Nordstrom Gallery in Peterson Fine Arts to allow art displays to continue to be shown during renovation.

For the Lindahl Drive Improvements project, remaining professional fees and the construction estimates total \$1,906,762. This \$1.4 million, combined with other funding sources, will bring available resources of \$2M.

The System Office and Wayne State College recommend approval of the Use of Un-Appropriated Cash Funds on a One-Time Basis for Wayne State College

ITEMS FOR DISCUSSION AND ACTION
FISCAL, FACILITIES AND AUDIT

April 25, 2014

ACTION: **Approve the Return of Unspent Surplus Funds for Pile Hall
Renovation Project at Wayne State College**

The Board authorized the use of \$500,000 from revenue bond surplus funds for the renovation of Pile Hall on September 10, 2010. The amount expended from those funds was \$493,419.28. With the project completed, Wayne State requests that the Board approve the release of the remaining \$6,580.72 back to unrestricted surplus funds.

The entire Pile renovation project cost \$5,271,220 with \$4,573,537 coming from the construction fund, \$493,419 from the surplus fund, \$59,795 from revenue bond operating funds, and \$144,469 from contingency maintenance.

The System Office and Wayne State College recommend approval of the Return of Unspent Surplus Funds for Pile Hall Renovation Project

ITEMS FOR DISCUSSION AND ACTION
FISCAL, FACILITIES AND AUDIT

April 25, 2014

ACTION: **Accept and Approve the Program Statement and Design
Development Documents for the Lindahl Drive Project at
Wayne State**

As part of the Campus Master Plan completed in 2012, suggestions were made to slow the flow of traffic on Lindahl Drive, the street just south of the football field, making crossing safer for students and other pedestrians, and possibly garnering some additional parking spaces. The replacement of the deteriorating retaining wall to the west of the Lied Performing Arts entrance and reworking of the north entry to Peterson Fine Arts were also combined into the recommendation. BVH was engaged to review the various suggestions and develop plans that the College could begin to implement as funding became available. WSC and BVH will present these plans to the Board on April 24. WSC and the System Office requests the Board's approval of the program statement and design development work. With the Board's approval, the College requests to use a combination of cash and Capital Improvement Fees to accomplish these improvements as soon as is feasible, with some work possibly done this summer and the rest in the spring of 2015.

The System Office and Wayne State College recommend approval of the Program Statement and Design Development Documents for Lindahl Drive Project at Wayne State

April 25, 2014

ACTION: Approve Reallocation of Contingency Maintenance Funds for Wayne State College

From:		
Resolution 3/26/10	\$27,925.21	#9 Residence Halls - Repairs/Equipment/Furniture

To:		
Resolution 3/15/13	\$27,925.21	#9 Residence Halls - Repairs/Equipment/Furniture

Several repair projects in the Residence Halls are scheduled to be completed during the summer of 2014. For purposes of accounting, WSC requests permission to close out the 2010 Resolution as of June 30, 2014 by transferring the remaining balance from the 2010 Resolution to the 2013 Resolution. Both items are for Residence Halls repairs, equipment and furniture.

The System Office and Wayne State College recommend approval of the Reallocation of Contingency Maintenance Funds for Wayne State

ITEMS FOR DISCUSSION AND ACTION
FISCAL, FACILITIES AND AUDIT

April 25, 2014

ACTION: **First and Final Round Approval of Revisions to Board Policy 5008; Employee Use of Campus Computers**

Policy 5008 has not been formally reviewed in several years. Technical terms and practices throughout the policy have been revised and updated to match current practices and system references.

Computer equipment and resources are College property. Many of the emails, documents etc. that reside on College servers are public records and are subject to statutory disclosure requirements. Policy 5008 revisions have been made to reframe privacy expectations in consideration of public record requirements and the College's right and responsibility to monitor appropriate use of college resources.

System Office recommends approval of the Revisions to Board Policy 5008; Employee Use of Campus Computers

ATTACHMENTS:

- Revisions to Board Policy 5008 (PDF)

PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 5008

Employee Use of System ~~Campus~~ Computers

Page 1 of 4

BOARD POLICY

The Board of Trustees encourages employee use of computing and telecommunications technology in the performance of job duties in the ~~State College~~ System, especially in those areas involving teaching, instruction, research and public service.

~~The e~~Computing resources, ~~and facilities~~ and contracted services provided ~~offered~~ by the ~~State~~ Colleges are the property of the Nebraska State Colleges System (NSCS) and are to be used for the sharing of knowledge, the creative process, and collaborative efforts within the ~~State~~ Colleges' educational, research and public service missions.

The ~~guidelines requirements outlined~~ in this policy are to be followed by all users of ~~the all~~ State College ~~Wide Area Networks pertaining to the use of communications facilities, equipment and services offered by the State Colleges, and to ensure compliance with applicable laws and regulations.~~

The provisions expressed in this policy also apply to all users of any other networks that are accessed through an ~~State College~~ NSCS connection.

Acceptance of any ~~account code~~ credentials (i.e. username/password, ID card or token, PIN, etc.) that provides access to computing resources, facilities, contracted services and/or to ~~State College~~ NSCS information systems shall constitute an agreement on behalf of the user or any other individual accessing such information to abide and be bound by the provisions of this policy. ~~Access to NSCS State College information systems is a privilege, not a right. Every user is to be responsible for the integrity of the system, respect for the rights of other users, the integrity of the physical facilities and controls, and all pertinent license and contractual agreements related to the college systems.~~

~~When State College information systems are functioning properly, a user can expect the files and data he or she generates to be private information, unless the creator of the file or data takes action to reveal it to others. Users should be aware, however, that no information system is completely secure. Persons both within and outside the State College System may find ways to access files. Accordingly, the Board cannot and does not guarantee user privacy and users should be continuously aware of this fact.~~

Employees ~~will~~ shall make reasonable efforts to safeguard their ~~account codes and passwords~~ credentials. ~~No employee may allow unauthorized persons access to college College or System data, computing or network resources, facilities, and contracted services by sharing their password credentials, except in cases necessary to facilitate computer maintenance and repairs.~~ When any ~~user~~ employee terminates his or her employment relationship or employment with the ~~eCollege or System Office~~, his or her ~~username and password credentials~~ shall be denied further access to ~~college~~ computing resources, facilities, and contacted services ~~as stated in institutional policy generally or upon employment termination unless otherwise determined by the College president or Chancellor.~~

The ~~State~~ Colleges and System Office are to make reasonable efforts to safeguard their computing resources, facilities, and contracted services through continuous improvement of both privacy and security of personal and institutional information and ~~campus~~ networks by implementing effective security practices and by creating a climate in which all ~~members of the academic community~~ users accept responsibility for protecting ~~campus~~ computing and information systems. ~~It is the policy of the Board that any access controls implemented by a State college be done so with the intent to assure that an appropriate balance exists between the need to protect information resources and the need to allow users appropriate access to data and applications.~~

PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 5008

Employee Use of System Computers

Page 2 of 4

The State Colleges are a provider of a means to access information available through electronic information resources. The colleges are not a regulator of the content of the information and take no responsibility for the content of the information, except for that information a college creates itself and those acting on its behalf create. The use of electronic media and software provided for employee use by the Nebraska State College ~~System~~ are to be used for ~~college-College or System~~ related purposes. Use of computers, software, or other ~~college-College or System~~ equipment for personal or commercial financial gain is strictly prohibited unless specifically authorized by the Board.

Personal ~~u~~Use of State College ~~or System~~ information systems, including computing resources, ~~and~~ facilities, ~~and contracted services~~ is to be for college-related purposes. Limited personal use of ~~college-College or System~~ information systems is permitted so long as such usage conforms with policy, does not interfere with college operations including security of the system, network response time, or a user's performance of duties as an college employee, and does not result in additional costs or inefficiencies to the ~~college-College or system~~System.

All users of State College ~~or System~~ electronic equipment and facilities are expected to respect the privacy of other users and their data, and to respect the legal protection provided by copyright and licensing laws to programs and data. All relevant laws and regulations, including state public records laws, federal copyright laws, and federal privacy laws such as the Family Educational Rights to Privacy Act are to be respected by users. Downloading, distributing and/or displaying any copyrighted material without permission of the copyright owner is strictly prohibited.

Except as hereinafter provided no person may, without the express permission of the person on whose assigned computer(s) or in whose account(s) the file resides, examine or copy any file created by the primary user of the computer. Files made available in public directories may be viewed and/or copied, if not in violation of copyright laws, and computer center personnel, after reasonable attempts to contact users have failed, may delete files from the central computer only in cases where space occupied by those files must be reclaimed for the efficient operation of the system. In addition, ~~t~~To maintain the network, campus College ~~or System~~ technical personnel will routinely delete malware and other destructive and unrequested intrusions into information systems (viruses, spyware, etc.) as they are detected.

Refusal to comply with these provisions and any other Federal, State or local laws that govern any aspects of computer and telecommunications use may result in denial of access to State College ~~or System Office~~ information systems or other disciplinary action including suspension or termination of employment. The ~~e~~College ~~or System Office~~ may restrict or prohibit the use of its information systems in response to complaints presenting evidence of violations of ~~e~~College ~~or System Office~~ policies or state or ~~f~~Federal laws. Should a violation or policy abuse occur, the individual who deliberately and with full knowledge committed the violation shall be personally liable for his or her actions.

Users are also expected to respect the integrity of computing systems and shall not intentionally ~~develop-execute~~ programs that harass other users or infiltrate a computer or computing system and/or damage or alter ~~data or~~ the software components of a computer or computing system.

To prevent software viruses from infecting State College ~~or System Office~~ computers and associated networks and to ensure network integrity and security, and to minimize unnecessary support incidents, it is the policy of the Board that only hardware and software approved in accordance with ~~campus-College or System Office~~ procedures is to be installed on ~~e~~College ~~or System Office~~ computers. An college employee with ~~e~~College ~~or System Office~~ provided computer training, which shall be available on a regular basis, and who can demonstrate a need to load such hardware or software is required to make advanced written request to the college computing center or appropriate person designated by the ~~e~~College ~~or System Office~~, produce proof of license for any software wishing to be installed, and to seek approval from the ~~e~~College ~~or System Office~~, as appropriate, prior to the loading of such hardware or software.

PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 5008

Employee Use of System Computers

Page 3 of 4

~~Although it is the policy of the State Colleges not to monitor individual usage of any computing resources, the College, or System Office, as appropriate, reserves the right to inspect all electronic files, e-mail or voice mail of any employee, without advance notice or specific permission, for any legitimate business purpose. A legitimate business purpose must be based on reasonable cause and be reasonable in both the inception and scope of the inspection. A legitimate business purpose may include, but not be limited to, inspecting the contents of computer files, e mail and network communications when it is considered necessary to maintain or protect the integrity, security or functionality of college or other computer resources, to protect the college from liability, when there is reasonable cause to believe that the users have violated this policy or otherwise misused computing resources, when an account appears to be engaged in unusual or unusually excessive activity, and when otherwise required or permitted by law. Anytime that monitoring or inspection of electronic files, e mail or voice mail is carried out by the College/System Office, full documentation is to be made available to the involved personnel. This documentation should include: reason, time, date, document inspected, result of the inspection, and person authorizing the inspection.~~

~~Users of State College computing resources should also be aware that on occasion duly authorized college information systems technical personnel, which may include students employed as technicians, have authority to access individual user files or data in the process of performing repair or maintenance of computing equipment the college deems is reasonably necessary, including the testing of systems in order to ensure adequate storage capacity and performance of college needs.~~

~~Information systems technical personnel performing repair or maintenance of computing equipment are prohibited by law from exceeding their authority of access for repair and maintenance purposes or from making any use of individual user files or data for any purpose other than repair and maintenance services performed by them. Except for legally authorized access, technical staff must receive employee permission to download or access the material on an employee's hard drive as well as receive a student's written permission to access a student's educational record.~~

~~All personnel are prohibited from copying or using any copyrightable works authored by any employee without express written permission in advance from the copyright owner.~~

~~Users of State College computing resources, in accordance with procedures established by the college if the maintenance work cannot be automated, must request maintenance work that is needed. Automated maintenance is to be scheduled at appropriate hours so as to minimize the disruption of an employee's regular workday activities. System upgrades and scheduled maintenance is to be scheduled and announced in advance. In instances where a computer is unattended and a virus is causing system or network problems and it is not practical or reasonable to secure prior permission from the computer user, technical support personnel may disconnect the network port that supports the computer in question. Web pages created using state college computer resources are considered to be college web pages and are to conform to campus publication standards. Originators of all web pages using information systems associated with the college shall comply with college policy and procedures as well as all federal, state and local laws and regulations, including copyright laws, obscenity laws, laws relating to libel, slander and defamation, and laws relating to piracy of software.~~

~~Persons creating a web page are responsible for the accuracy of the information contained in the web page. Content should be reviewed periodically to assure continued accuracy. Web pages should may include a phone number or e-mail address of the person to whom questions/comments may be addressed, as well as the most recent revision date.~~

PROCEDURE

~~Each cCollege, and affiliate organization, and System Office is responsible for employee use of computing and telecommunications technology and for ensuring that its users are familiar with the provisions outlined in this policy.~~

PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 5008

Employee Use of System Computers

Page 4 of 4

- 1) ~~Hardware, software, and network equipment is made available to provide and facilitate communication with other State and Federal agencies, with other entities in the field of education, with clients of the State Colleges, and to facilitate the discharge of other employee duties and responsibilities.~~
- 2) ~~Such equipment is available for purposes related to the user's duties as an employee of the State College System.~~
- 3) ~~Use of State College hardware, software, and network equipment must be consistent with the goals of facilitating and disseminating knowledge and information, encouraging collaborative projects and resource sharing, and aiding technological transfer to the various constituencies of the State Colleges.~~

The following uses are considered unacceptable, unauthorized and prohibited.

- 1) ~~Use of the system and any attached network, network device, or network service in a manner that precludes or significantly hampers its use by others.~~
- 2) ~~Recreational use of the network shall be prohibited if it significantly hampers the use of the system by others. The installation or playing of computer entertainment games on State College equipment is prohibited unless used as instructional tools, as a means of introducing and motivating students and employees to use new computer systems/applications, and as a means of helping students and employees develop and improve manual dexterity to efficiently use the current generation of desktop computers. Games can also be used to illustrate fundamental concepts of computer science and computer graphic design.~~
- 3) ~~Use for for profit activities, for private or personal business, or for any commercial or personal purpose or advertising is unauthorized unless expressly approved by the Board.~~
- 4) ~~To transmit or knowingly receive threatening, obscene or harassing materials, or to use the State College network for illegal purposes.~~
- 5) ~~To misrepresent oneself or the College when using the network.~~
- 6) ~~To use the network to access information or resources unless permission to do so has been granted by the owners or holders of rights to those resources and information.~~

Policy Adopted: 11/11/95

Policy Revised: 2/10/05

Policy Revised:

ITEMS FOR DISCUSSION AND ACTION\FISCAL, FACILITIES AND AUDIT

April 25, 2014

ACTION: Contracts and Change Orders for Approval

Wayne State Contracts

- Library (provide and install multi-mode and single-mode fiber optic and 24A WG/ARMM copper cables) -- \$175,595
- Student Center (replace electrical distribution system) -- \$244,236
- Recreation Center and Carlson Natatorium (fire alarm system upgrade) -- \$154,431

System Office recommends approval of the Contracts and Change Orders for Approval

ATTACHMENTS:

- WSC Contracts and Change Orders for Approval (PDF)

CONTRACTS AND CHANGE ORDERS FOR APPROVAL

Board policies 7015, 7016 and 8065 require that the following types of contracts and change orders be submitted to the Board for approval.

CONTRACTS – a) construction contracts for more than \$100,000; b) architect/engineer fees of more than \$55,000; and c) consultant contracts for more than \$50,000 and any other contracts not exempt per Policy 7015.

Wayne State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Library cable relocation Provide & install multi-mode & single-mode fiber optic & 24A WG/ARMM copper cables \$175,595 Cash Kure Associates, Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Replace electrical distribution system \$244,236 Rev. Bond Model Electric, Norfolk, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Recreation Center & Carlson Natatorium Fire Alarm System Upgrade \$154,431 Rev. Bond Electronic Systems, Inc., Hastings

ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL

April 25, 2014

INFORMATION ONLY: Promotion and Tenure Report

The promotion and tenure reports are provided to the Board for information.

Faculty recommended for promotion in rank are first required to meet educational and service criteria such as appropriate degree, years of service at the college level, as well as years of service to the NSCS institution. In addition, performance criteria must be satisfied that includes demonstrated ability to teach effectively; to contribute to student growth and development; scholarly and creative activity relevant to the teaching field of the faculty member; service to the college, community, and profession; as well as professional growth and collegial relationships.

Peer review, student evaluations, material supplied by the faculty member to support the application and administrative review and recommendations are involved in the promotion process.

The table below lists the total number and (percentage) of full-time instructional faculty by rank and institution resulting from the recent promotions.

	Instructor		Assistant Professor		Associate Professor		Professor		Total
Chadron	5	6%	24	28%	25	29%	32	37%	
Promoted into Rank	N/A		0		5		4		
Promoted to next Rank	<u>0</u>		<u>5</u>		<u>4</u>		<u>N/A</u>		
IMPACT	5	6%	19	22%	26	30%	36	42%	86
Peru	8	15%	18	35%	10	19%	16	31%	
Promoted into Rank	N/A		1		1		1		
Promoted to next Rank	<u>1</u>		<u>1</u>		<u>1</u>		<u>N/A</u>		
IMPACT	7	13%	18	35%	10	19%	17	33%	52
Wayne	6	5%	25	21%	24	21%	62	53%	
Promoted into Rank	N/A		1		3		2		
Promoted to next Rank	<u>1</u>		<u>3</u>		<u>2</u>		<u>N/A</u>		
IMPACT	5	4%	23	20%	25	21%	64	55%	117
System Total	19	7%	67	26%	59	23%	110	43%	
Promoted into Rank	N/A		2		9		7		
Promoted to next Rank	<u>2</u>		<u>9</u>		<u>7</u>		<u>N/A</u>		
IMPACT	17	7%	60	24%	61	24%	117	46%	255

Chadron and Wayne totals exclude lecturers

The following table lists the total number and percentage of instructional faculty by gender and institution resulting from the recent awarding of tenure.

	Total Full-Time Faculty*	Tenured Faculty		Tenure Awarded 2014	Result of 2014 Tenure Awarded		Percent of Faculty with Tenure
Chadron							
Men	54	32	59%	2	34	63%	63%
Women	34	18	53%	3	21	62%	
Peru							
Men	28	17	61%	1	18	64%	52%
Women	24	9	38%	0	9	38%	
Wayne							
Men	68	51	75%	6	57	84%	74%
Women	55	30	55%	4	34	62%	
System Total							
Men	150	100	67%	9	109	73%	66%
Women	113	57	50%	7	64	57%	

*Chadron and Wayne includes lecturers

ATTACHMENTS:

- CSC Promotion 2014 (PDF)
- PSC Promotion 2014 (PDF)
- WSC Promotion 2014 (PDF)
- CSC Tenure 2014 (PDF)
- PSC Tenure 2014 (PDF)
- WSC Tenure 2014 (PDF)

RANK PROMOTIONS**Chadron State College****April 25, 2014**

Name	Division OR School	Present Rank AND Recommended Rank	Degree	Years Prior College Service Credit*	Years at Institution in full- time ranked positions	Total Years Experience at College Level (full-time ranked positions)
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*Prior Service Credit is credit granted in writing at the time of initial appointment for full-time service in higher education at the rank of instructor and above.

*Years Prior College Service Credit plus Years at Institution should equal Total Years Experience at College Level in full-time ranked positions.

Basnet, Hem	Business	Assistant Professor Associate Professor	Ph.D.	2	3	5
Bentz, Laura	Visual & Performing Arts	Associate Professor Professor	MFA	1	9	10
Kirsch, Kathleen	Social & Communication Arts	Associate Professor Professor	Ph.D.	0	12	12
Leesch, Lisette	Justice Studies	Associate Professor Professor	J.D.	0	16	16
McCallum, Henry	Education	Assistant Professor Associate Professor	Ed.D.	0	5	5
Ritzen, Donna	Health, Physical Education & Recreation	Assistant Professor Associate Professor	Ed.D	0	12	12
Smith, Thomas	Social & Communication Arts	Assistant Professor Associate Professor	Ph.D.	2	3	5
Wilburn, Brad	English & Humanities	Associate Professor Professor	Ph.D.	2	9	11
Woods, Kathleen	Counseling, Psychology & Social Work	Assistant Professor Associate Professor	Ph.D.	0	5	5

Attachment: CSC Promotion 2014 (1159 : Promotion and Tenure Report)

RANK PROMOTION PERU STATE COLLEGE – SPRING 2014

NOTE: If the recommendations of the President and the Academic Vice President differ from the recommendation of the dean, division head, director, or tenure committee, please note on this form.

Name	Division OR School	Present Rank AND Recommended Rank	Degree	Years Prior College Service Credit*	Years at Institution in full-time ranked positions	Total Years Experience at College Level (full-time ranked positions)
* Prior Service Credit is credit granted in writing at the time of initial appointment for full-time service in higher education at the rank of instructor and above. * Years Prior College Service Credit plus Years at Institution should equal Total Years Experience at College Level in full-time ranked positions.						
Christy Hutchison	Professional Studies	Associate Professor to Professor	J.D.	0	10	10
Darolyn Seay	Education	Instructor to Assistant Professor	M.Ed. + 30 hrs.	0	6	6
Loretta Zost	Education	Assistant Professor to Associate Professor	Ph.D.	0	5	5

PLEASE NOTE THE FOLLOWING:

DAROLYN SEAY

- The Rank, Promotion and Tenure Committee recommends by a majority vote denial of promotion to the rank of Assistant Professor and Tenure Track for Darolyn Seay.
- The Vice President for Academic Affairs recommends Darolyn Seay for promotion to the rank of Assistant Professor.
- The President recommends Darolyn Seay for promotion to the rank of Assistant Professor.

Attachment: PSC Promotion 2014 (1159 : Promotion and Tenure Report)

RANK PROMOTION
Wayne State College
2014

Name	Division OR School	Present Rank AND Promotion Rank	Degree	Years Prior College Service Credit*	Years at Institution in full-time ranked positions	Total Years' Experience at College Level (full-time ranked positions)
<p>*Prior Service Credit is credit granted in writing at the time of initial appointment for full-time service in higher education at the rank of instructor and above.</p> <p>*Years Prior College Service Credit plus Years at Institution should equal Total Years' Experience at College Level in full-time ranked positions.</p>						
Agoumba, Darius	Natural and Social Sciences	Associate Professor to Professor	Ph.D.	0	10	10
*Calkin, Joshua	Arts and Humanities	Instructor to Assistant Professor	MS + 51 grad hours	1	6	7
Everett, Pamela	Natural and Social Sciences	Assistant Professor to Associate Professor	JD	0	5	5
Garden, Randa	Arts and Humanities	Assistant Professor to Associate Professor	Ph.D.	2	8	10
Greene, Todd	Natural and Social Sciences	Assistant Professor to Associate Professor	Ph.D.	1	5	6
Hayford, Barbara	Natural and Social Sciences	Associate Professor to Professor	Ph.D.	4	6	10

*Contingent upon completion of terminal degree by June 20, 2014.

Attachment: WSC Promotion 2014 (1159 : Promotion and Tenure Report)

TENURE
Chadron State College
April 25, 2014

NOTE: If the recommendations of the President and the Academic Vice President differ from the recommendation of the dean, division head, director, or tenure committee, please note on this form.

Name	Division OR School	Present Rank	Degree	Years Prior College Service Credit*	Years at Institution in full-time ranked positions
*Prior Service Credit is credit granted in writing at the time of initial appointment for full-time service in higher education at the rank of instructor and above.					
**Brammer, Dawn	Health, Physical Education & Recreation	Assistant Professor	M.S.E. + 67 hrs.	0	6
Brust, Mathew	Physical & Life Sciences	Associate Professor	Ph.D.	0	6
Frink, Teresa	Applied Sciences	Associate Professor	Ph.D.	0	6
Jamison, Wendy	Physical & Life Sciences	Associate Professor	Ph.D.	0	6
Knight, Robert	Social & Communication Arts	Associate Professor	Ph.D.	0	6
** Conditional upon completion of terminal degree by June 20, 2014					

Attachment: CSC Tenure 2014 (1159 : Promotion and Tenure Report)

TENURE

Peru State College, Spring 2014

NOTE: If the recommendations of the President and the Academic Vice President differ from the recommendation of the dean, division head, director, or tenure committee, please note on this form.

Name	Division OR School	Present Rank	Degree	Years Prior College Service Credit*	Years at Institution in tenure-track positions
* Prior Service Credit is credit granted in writing at the time of initial appointment for full-time service in higher education at the rank of instructor and above.					
Kenneth Meints*	Arts and Science	Assistant Professor	ABD	0	6

PLEASE NOTE THE FOLLOWING:

*KENNETH MEINTS

- Recommendations are contingent on Mr. Meints completing his doctorate prior to the start of the next academic year. Per the SCEA agreement, section 16.6: "Only faculty members who have the rank of Assistant Professor or higher and have obtained the appropriate terminal degree are eligible for tenure." If the contract stipulation for tenure has been met, the effective date will be the beginning of the 2014-2015 academic year. If this has not occurred by June 20, 2014, Mr. Meints will not receive a tenure appointment in 2014-2015, but will be issued a terminal employment contract for that year and his employment at Peru State College will end in May of 2015.

TENURE
Wayne State College
2014

Name	Division OR School	Present Rank	Degree	Years Prior College Service Credit*	Years at institution in tenure-track positions
*Prior Service Credit is credit granted in writing at the time of initial appointment for full-time service in higher education at the rank of instructor or above.					
*Calkin, Joshua	Arts and Humanities	Instructor	MS + 51 grad hours	1	6
Curnyn, Molly	Business and Technology	Assistant Professor	Ed.D.	0	6
Davis, Adam	Natural and Social Sciences	Associate Professor	Ph.D.	0	6
Dilliard, Kelly	Natural and Social Sciences	Associate Professor	Ph.D.	0	6
Hepworth, Elise	Arts and Humanities	Associate Professor	DA	0	6
*Irlmeier, Joni	Education and Counseling	Assistant Professor	MSE + 54 hours	0	6
Langdon, Jennifer	Natural and Social Sciences	Associate Professor	Ph.D.	0	6
Loggins, Ronald	Natural and Social Sciences	Associate Professor	Ph.D.	0	6
Miller, Kevin	Business and Technology	Associate Professor	Ed.D.	3	3
*Newcomb, Lori	Arts and Humanities	Assistant Professor	MSE + 42 grad hours	0	6

*Contingent upon completion of terminal degree by June 20, 2014.

ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL

April 25, 2014

INFORMATION ONLY: Fall 2013 Graduation Summaries

The fall 2013 graduation summaries from each of the Colleges are provided to the Board for information.

Board policy #3600 grants the President of each college the authority to confer the approved degrees to all students qualifying for graduation. No more than two (2) commencement exercises are authorized each year.

The Chancellor presents a summary report to the Board following each commencement that provides information on the number of graduates per degree and discipline in the System.

Attached is the summary of graduation information that has been provided by the Colleges. Also included is notification of any Distinguished Service Awards or Honorary Degrees granted.

Listed below is a table providing comparative data from fall 2003 to fall 2013 for the number of graduates (headcount) and number of degrees awarded. The data includes August and December graduates.

Fall Graduation Summary							
	Chadron		Peru		Wayne		Total
	Headcount	Degrees Awarded	Headcount	Degrees Awarded	Headcount	Degrees Awarded	Degrees Awarded
2013	211	224	201	216	366	396	836
2012	180	196	215	236	300	331	763
2011	120	125	158	181	297	321	627
2010	139	159	196	212	314	338	709
2009	171	181	178	201	177	197	579
2008	108	119	168	197	214	247	563
2007	143	156	154	196	210	235	587
2006	158	176	162	196	219	245	617
2005	177	196	121	150	181	207	553
2004	151	151	103	127	224	240	518
2003	158	159	173	209	204	225	593

ATTACHMENTS:

- CSC Fall 2013 Graduate Summary Report (PDF)
- PSC Fall 2013 Graduate Summary Report (PDF)
- WSC Fall 2013 Graduate Summary Report (PDF)

Chadron State College

Summary of Graduates by Major and Degree

Fall 2013

Degree Program	Degree	N
Undergraduate Students		
Applied Sciences Department		
Family & Consumer Science (comprehensive major)	BA	2
Family & Consumer Science Field Endorsement (7-12)	BSE	0
Range Management (comprehensive major)	BSN	11
Business & Economics Department		
AgriBusiness	BA	0
Business Education Endorsement (6-12)	BSE	3
Business Subject (7-12)	BSE	0
Business Administration (comprehensive major)	BA	25
General Business	BA	2
Information Management Systems	BA	1
Communication and Social Science Department		
Communication Arts	BA	2
History	BA	2
History Subject Endorsement (7-12)	BSE	3
Social Science Subject Endorsement (4-9)	BSE	0
Social Science Field Endorsement (7-12)	BSE	2
Counseling, Psychology, and Social Work Department		
Psychology	BA	6
Social Work	BA	0
Education Department		
Early Childhood Education Subject Endorsement (Birth-Grade 3)	BSE	5
Elementary Education Field Endorsement (K-8)	BSE	26
Middle Grades (4-9)	BSE	5
Unified Early Childhood (B-3 rd grade)	BSE	0
Mild & Moderate Disabilities Field Endorsement (7-12) or (K-12)	BSE	5
English & Humanities Department		
English Subject Endorsement (7-12)	BSE	1
Language Arts Field (7-12)	BSE	1
Literature	BA	1
Human Performance Department		
Health Education Subject Endorsement (7-12)	BSE	0
Health & Physical Education Subject Endorsement (7-12)	BSE	0
Physical Education Subject Endorsement (7-12)	BSE	0
Physical Education Health Subject Endorsement (K-12)	BSE	1
Physical Education Subject Endorsement (K-8)	BSE	0
Recreation	BA	4
Justice Studies Department		
Justice Studies	BA	2
Mathematical Sciences Department		
Mathematics	BSN	3
Mathematics Subject Endorsement (4-9)	BSE	0
Mathematics Field Endorsement (7-12)	BSE	2
Mathematics Field Endorsement (6-12)	BSE	1
Music Department		
Music (comprehensive major)	BA	2
Vocal Music Subject (K-8)	BSE	0
Music Field Endorsements (K-12)	BSE	1
Physical and Life Sciences Department		
Biology (comprehensive major)	BSN	1
Biology Subject (7-12)	BSE	0
Chemistry	BSN	0
Clinical Laboratory Science	BSN	0
Natural Science Field (7-12)	BSE	0

Physical Science (Comprehensive Major)	BSN	0
Health Sciences	BSN	1
Science (7-12)	BSN	2
Visual and Performing Arts Department		
Art	BA	2
Art Field	BSE	3
Theatre	BA	0
Theatre Subject Endorsement (7-12)	BSE	0
Interdepartmental Undergraduate Degree Programs		
<i>Library Information Management</i>	BA	1
Technical Occupations	BAS	5
Interdisciplinary Studies (comprehensive major)	BA	11
Undergraduate Headcount		132
Undergraduate Program Completions		145
Graduate Students		
Business Administration	MBA	31
History	MA	0
Community Counseling	MA	6
Science/Mathematics	MA	3
Educational Administration-Elementary/Secondary/Special Education Coordinator	ME	6
Curriculum and Instruction-Elementary general/Elementary Field/Secondary	ME	11
School Counseling 7-12	ME	8
Organizational Management-Human Services/Sports Management/Natural Resources	MS	14
Graduate Student Headcount		79
Graduate Student Program Completions		79
Total Student Headcount		211
Total Program Completions		224

*Source: Ms. Terie Dawson, Institutional Research Office, Chadron State College, Chadron, NE 69337.
(308) 432-6053 or tdawson@csc.edu

PERU STATE COLLEGE

Graduation Summary by Major and Degree

Fall 2013 Graduates

Undergraduate Students		
School of Arts & Sciences		
Art Department		
Art Major	BA	0
	BS	0
English Department		
English Major	BA	0
	BS	2
Language Arts Major	BA	0
	BS	0
Liberal Arts Department		
Liberal Arts Major	BA	2
Mathematics Department		
Mathematics Major	BA	0
	BS	3
Natural Science Department		
Biological Science Major	BA	0
	BS	1
Biochemical Science Major	BA	0
	BS	1
Chemistry Major	BA	0
	BS	0
Natural Science Major	BA	0
	BS	1
Nucelar Technology Major	BA	0
	BS	0
Wildlife Ecology Major	BA	0
	BS	2
Music Department		
Music Major	BA	0
	BS	1
Social Science Department		
History Major	BA	0
	BS	1
Social Science Major	BA	1
	BS	3
School of Education		
Education Department		
Early Childhood Education Major	BA	0
	BS	10
Educational Studies Major	BA	0
	BS	0
Elementary Education Major	BA	0
	BS	13
Middle Grades Education Major	BA	0
	BS	1
Special Education Major	BA	0
	BS	6

Health, Physical Education and Recreation Department		
Health & Physical Education Major	BA	0
	BS	4
Sport & Exercise Science Major	BA	0
	BS	3
SCHOOL OF PROFESSIONAL STUDIES		
Business Administration Department		
Accounting Major	BA	0
	BS	11
Basic Business Major	BA	0
	BS	1
Business Marketing & Information Technology Major	BA	0
	BS	1
Computer & Management Information Systems Major	BA	0
	BS	3
Human Performance & Sys Mgmt	BA	0
	BS	7
Management Major	BA	0
	BAS	30
Marketing Major	BS	0
	BA	0
	BS	3
Criminal Justice Department		
Justice Administration Major	BA	0
	BS	6
Justice Counseling Major	BA	0
	BS	4
Psychology Department		
Psychology Major	BA	0
	BS	21
Undergraduate Student Headcount		127
Undergraduate Program Completions		142
Graduate Students		
Curriculum & Instruction	MSED	61
Organizational Management	MSOM	13
Graduate Student Headcount		74
Graduate Student Program Completions		74
Total Student Headcount		201
Total Degrees Awarded		216

Distinguished Service Award(s) Granted: None

Honorary Degree(s) Granted: None

Wayne State College

Summary of Graduates by Major and Degree

August and December 2013

Undergraduate Students		
School of Arts & Humanities		
Art & Design Department		
Art Major	BA	0
	BS	5
Communication Arts Department		
Mass Communication Major	BA	0
	BS	7
Speech Communication Major	BA	1
	BS	5
Language & Literature Department		
English Major	BA	0
	BS	7
Spanish Major	BA	4
Music Department		
Music Major	BA	2
	BS	5
School of Business & Technology		
Business & Economics Department		
Business Administration Major	BA	0
	BS	48
Computer Technology & Information Systems Department		
Computer Information Systems Major	BA	0
	BS	11
Computer Science Major	BA	0
	BS	4
Technology & Applied Sciences Department		
Early Childhood Major	BA	0
	BS	7
Family & Consumer Science Major	BA	0
	BS	7
Industrial Technology Major	BA	0
	BS	18
School of Education & Counseling		
Counseling & Special Education Department		
Human Service Counseling Major	BA	1
	BS	27
Special Education Major	BA	0
	BS	6
Educational Foundations & Leadership Department		
Early Childhood Education Major	BA	0
	BS	9
Elementary Education Major (Certified)	BA	2
	BS	25
Middle Level Education Major	BA	0
	BS	6

School of Natural & Social Sciences		
Health, Human Performance & Sport Department		
Applied Human & Sport Physiology	BA	0
	BS	2
Exercise Science Major	BA	0
	BS	7
Health & PE Major	BA	0
	BS	3
Sport Management Major	BA	0
	BS	13
History, Politics & Geography Department		
Geography Major	BA	0
	BS	3
History Major	BA	1
	BS	5
Political Science Major	BA	0
	BS	3
Social Sciences Education Major	BA	0
	BS	5
Life Sciences Department		
Life Sciences Major	BA	0
	BS	8
Physical Sciences & Mathematics Department		
Chemistry Major	BA	1
	BS	6
Mathematics Major	BA	0
	BS	2
Natural Sciences Major	BA	0
	BS	1
Sociology, Psychology & Criminal Justice Department		
Criminal Justice Major	BA	0
	BS	17
Psychology Major	BA	0
	BS	8
Social Sciences Major	BA	0
	BS	1
Sociology Major	BA	0
	BS	2
Interdisciplinary Studies		
Interdisciplinary Studies Major	BA	0
	BS	1

Graduate Students		
Business Administration Major	MBA	15
Organizational Management	MSOM	9
Counseling Major	MSE	15
Curriculum & Instruction Major	MSE	14
Physical Education Major (Non-Teaching)	MSE	2
School Administration Major	MSE	35
School Administration -- Ed. Specialist	EdS	10
Total Degrees Reported (includes Double Majors)		396
Total Graduate Headcount (Breakdown = 266 Undergrads; 100 Grads)		366

Distinguished Service Award(s) Granted:
 Dr. David Johnson--Alumni Achievement Award

Honorary Degrees Granted: None

ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL

April 25, 2014

INFORMATION ONLY: Fall 2013 Instructional Load Reports

The fall 2013 instructional load reports from each of the Colleges are provided to the Board for information.

The fall Instructional Load Reports have been submitted by the Colleges and are attached. The following table summarizes the information regarding student credit hour production and FTE faculty. As you will note, student credit hour production has decreased approximately 0.09% and FTE faculty has increased approximately 1.3%. Student credit hour/FTE faculty at the undergraduate level has decreased approximately 2.4%. Student credit hour/FTE faculty at the graduate level has increased 6.5%. Overall student credit hour/FTE faculty has decreased approximately 0.82%.

		Fall 2013				2012
		Undergraduate Level	Graduate Level	Total	System Total	System Total
Student Credit Hour Production	Chadron	29,489	3,380	32,869	99,473	99,566
	Peru	21,374	1,621	22,995		
	Wayne	40,955	2,654	43,609		
Total FTE Faculty	Chadron	104.8	14.6	119.4	410.25	405.05
	Peru	107.3	10.2	117.5		
	Wayne	155.68	17.67	173.35		
Student Credit Hour/FTE Faculty	Chadron	281	232	275	UG Avg: 248 Grad Avg: 180 Avg: 241	UG Avg: 254 Grad Avg: 169 Avg: 243
	Peru	199	159	196		
	Wayne	263	150	252		
FTE Students/FTE Faculty	Chadron	19	19			19/14
	Peru	13	13			14/14
	Wayne	18	17			18/14

ATTACHMENTS:

- CSC Fall 2013 Instructional Load Report (PDF)
- PSC Fall 2013 Instructional Load Report (PDF)
- WSC Fall 2013 Instructional Load Report (PDF)

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	12,093	8,261	20,354	2,289	22,643
SCH Production (Adjunct/Part-Time)	5,722	2,812	8,534	1,091	9,625
SCH Production (Graduate Assistant)	601	0	601	0	601
Total SCH Production	18,416	11,073	29,489	3,380	32,869
DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	14.2	12.4	26.6	5.3	31.9
Associate Professor	15.1	10.0	25.1	2.2	27.3
Assistant Professor	12.2	8.8	21.0	2.7	23.7
Instructor	3.3	2.0	5.3		5.3
Lecturer	0.3	1.8	2.1		2.1
Adjunct/Part-Time	16.4	6.2	22.6	4.4	27.0
Professional Staff	0.7	0.5	1.2		1.2
Graduate Assistant	0.9	0.0	0.9		0.9
Total FTE Faculty	63.1	41.7	104.8	14.6	119.4
Total Headcount Faculty					155
FTE Students	1,228	738	1,966	282	2,248
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	36.3	21.7	58.0	0.9	58.9
FTE Adjunct/Part-Time -- On-Campus*	7.6	3.7	11.3	0.4	11.7
FTE Graduate Assistant -- On-Campus*	0.9	0.0	0.9	0.0	0.9
SCH Production -- On-Campus*	12,531	6,171	18,702	130	18,832
FTE Ranked Faculty -- Off-Campus**	0.0	0.5	0.5	0.3	0.8
FTE Adjunct/Part-Time -- Off-Campus**	0.6	0.0	0.6	0.0	0.6
FTE Graduate Assistant -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
SCH Production -- Off-Campus**	719	317	1,036	51	1,087
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-OnLine/Hybrid***	8.4	10.9	19.3	9.0	28.3
FTE Adjunct/Part-Time-OnLine/Hybrid***	9.2	4.8	14.0	4.0	18.0
FTE Graduate Assistant-OnLine/Hybrid***	0.0	0.0	0.0	0.0	0.0
SCH Production - OnLine/Hybrid***	4,984	4,411	9,395	3,154	12,549
FTE Ranked Faculty-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Adjunct/Part-Time-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Graduate Assistant-Other Asynch****	0.0	0.0	0.0	0.0	0.0
SCH Production-Other Asynch****	182	174	356	45	401
PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	268	236	254	224	251
SCH/FTE Adjunct/Part-Time	349	454	378	248	356
SCH/FTE Graduate Assistant	668	0	668	0	668
Total SCH/FTE Faculty	292	266	281	232	275
FTE Student/FTE Ranked Faculty	18	16	17	19	17
FTE Student/FTE Adjunct/Part-Time	23	30	25	21	24
FTE Student/FTE Graduate Assistant	45	0	45	0	45
Total FTE Student/FTE Faculty	19.46	17.70	18.76	19.29	18.82

*Face-to-face at each of the respective institutions

**Remote campus locations, traditional format, interactive distance learning originating from off-campus location

***At least 50% or more of delivery is by internet

****CD, video

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	6,938	5,298	12,236	882	13,118
SCH Production (Adjunct/Part-Time)	6,298	2,796	9,094	739	9,833
SCH Production (Graduate Assistant)	44	0	44	0	44
Total SCH Production	13,280	8,094	21,374	1,621	22,995
DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	7.7	5.3	12.9	1.3	14.3
Associate Professor	2.9	5.6	8.5	0.0	8.5
Assistant Professor	8.2	10.1	18.3	3.3	21.6
Instructor	5.7	9.9	15.6	0.0	15.6
Lecturer	0.0	0.0	0.0	0.0	0.0
Adjunct/Part-Time	25.0	26.7	51.7	5.6	57.2
Graduate Assistant	0.3	0.0	0.3	0.0	0.3
Total FTE Faculty	49.8	57.5	107.3	10.2	117.5
Total Headcount Faculty					149
FTE Students	885	540	1425	135	1560
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	21.2	20.0	41.2	0.0	41.2
FTE Adjunct/Part-Time -- On-Campus*	5.4	2.4	7.8	0.0	7.8
FTE Graduate Assistant -- On-Campus*	0.3	0.0	0.3	0.0	0.3
SCH Production -- On-Campus*	7,736	2,840	10,576	0	10,576
FTE Ranked Faculty -- Off-Campus**	0.0	0.3	0.3	0.0	0.3
FTE Adjunct/Part-Time -- Off-Campus**	10.0	18.9	28.9	0.0	28.9
FTE Graduate Assistant -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
SCH Production -- Off-Campus**	1,795	662	2,457	0	2,457
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-Online/Hybrid***	3.6	10.5	14.1	4.7	18.7
FTE Adjunct/Part-Time-Online/Hybrid***	9.6	5.3	14.9	5.6	20.4
FTE Graduate Assistant-Online/Hybrid***	0.0	0.0	0.0	0.0	0.0
SCH Production - Online/Hybrid***	3,749	4,592	8,341	1,621	9,962
FTE Ranked Faculty-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Adjunct/Part-Time-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Graduate Assistant-Other Asynch****	0.0	0.0	0.0	0.0	0.0
SCH Production-Other Asynch****	0	0	0	0	0
PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	284	172	221	189	219
SCH/FTE Adjunct/Part-Time	252	105	176	133	172
SCH/FTE Graduate Assistant	133	0	133	0	133
Total SCH/FTE Faculty	267	141	199	159	196
FTE Student/FTE Ranked Faculty	19	11	15	16	15
FTE Student/FTE Adjunct/Part-Time	17	7	12	11	12
FTE Student/FTE Graduate Assistant	9	0	9	0	9
Total FTE Student/FTE Faculty	18	9	13	13	13

*Face-to-face at each of the respective institutions

**Remote campus locations, traditional format, interactive distance learning originating from off-campus location

***At least 50% or more of delivery is by internet

****CD, video

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	17,801.5	13,909.0	31,710.5	1,678.0	33,388.5
SCH Production (Adjunct/Part-Time)	5,616.5	2,484.0	8,100.5	976.0	9,076.5
SCH Production (Graduate Assistant)	1,067.0	77.0	1,144.0	0.0	1,144.0
Total SCH Production	24,485.0	16,470.0	40,955.0	2,654.0	43,609.0
DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	27.46	27.96	55.42	6.22	61.64
Associate Professor	10.25	11.42	21.67	1.33	23.00
Assistant Professor	12.04	11.25	23.29	1.56	24.85
Instructor	2.46	1.25	3.71	0.00	3.71
Lecturer	5.50	4.92	10.42	0.67	11.09
Adjunct/Part-Time	23.08	14.67	37.75	7.89	45.64
Graduate Assistant	3.00	0.42	3.42	0.00	3.42
Total FTE Faculty	83.79	71.89	155.68	17.67	173.35
Total Headcount Faculty					242
FTE Students	1632	1098	2730	221	2952
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	56.46	51.96	108.42	1.56	109.98
FTE Adjunct/Part-Time -- On-Campus*	18.33	10.34	28.67	0.00	28.67
FTE Graduate Assistant -- On-Campus*	3.00	0.42	3.42	0.00	3.42
SCH Production -- On-Campus*	23,441	14,970	38,411	339	38,750
FTE Ranked Faculty -- Off-Campus**	0.00	1.75	1.75	0.33	2.08
FTE Adjunct/Part-Time -- Off-Campus**	2.08	2.58	4.66	3.44	8.10
FTE Graduate Assistant -- Off-Campus**	0.00	0.00	0.00	0.00	0.00
SCH Production -- Off-Campus**	213	585	798	610	1,408
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-OnLine/Hybrid***	1.25	3.09	4.34	7.89	12.23
FTE Adjunct/Part-Time-OnLine/Hybrid***	2.67	1.75	4.42	2.67	7.09
FTE Graduate Assistant-OnLine/Hybrid***	0.00	0.00	0.00	0.00	0.00
SCH Production - OnLine/Hybrid***	831	915	1,746	1,592	3,338
FTE Ranked Faculty-Other Asynch****	0.00	0.00	0.00	0.00	0.00
FTE Adjunct/Part-Time-Other Asynch****	0.00	0.00	0.00	1.78	1.78
FTE Graduate Assistant-Other Asynch****	0.00	0.00	0.00	0.00	0.00
SCH Production-Other Asynch****	0	0	0	113	113
PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	308	245	277	172	269
SCH/FTE Adjunct/Part-Time	243	169	215	124	199
SCH/FTE Graduate Assistant	356	183	335	0	335
Total SCH/FTE Faculty	292	229	263	150	252
FTE Student/FTE Ranked Faculty	21	16	18	14	18
FTE Student/FTE Adjunct/Part-Time	16	11	14	10	14
FTE Student/FTE Graduate Assistant	24	12	22	0	22
Total FTE Student/FTE Faculty	19	15	18	13	17

*Face-to-face at each of the respective institutions

**Remote campus locations, traditional format, interactive distance learning originating from off-campus location

***At least 50% or more of delivery is by internet

****CD, video

ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL

April 25, 2014

INFORMATION ONLY: Five-Year Academic Calendar

The five-year academic calendar is provided to the Board for information.

	Fall 2014	Fall 2015	Fall 2016	Fall 2017	Fall 2018
Faculty Orientation	8/15	8/21	8/19	8/18	8/17
Classes Begin	8/18	8/24	8/22	8/21	8/20
Labor Day Holiday	9/1	9/7	9/5	9/4	9/3
Fall Mid-Term Break	10/13-10/14	10/19-10/20	10/17-10/18	10/16-10/17	10/15-10/16
Fall Break	11/26-11/28	11/25-11/27	11/23-11/25	11/22-11/24	11/21-11/23
Last Day of Classes	12/8	12/14	12/12	12/11	12/10
Exam Week	12/9-12/12	12/15-12/18	12/13-12/16	12/12-12/15	12/11-12/14
Fall Commencement	12/12	12/18	12/16	12/15	12/14

	Spring 2015	Spring 2016	Spring 2017	Spring 2018	Spring 2019
Classes Begin	1/12	1/11	1/9	1/8	1/7
Spring Mid-Term Break	3/9-3/13	3/7-3/11	3/6-3/10	3/5-3/9	3/4-3/8
Spring Break	4/6	3/28	4/17	4/2	4/22
Last Day of Classes	5/4	5/2	5/1	4/30	4/29
Exam Week	5/5-5/8	5/3-5/6	5/2-5/5	5/1-5/4	4/30-5/3
Spring Commencement	5/9	5/7	5/6	5/5	5/4

Board Policy 4001 states that all units of the Nebraska State College System will utilize the same semester calendar and class starting times. Each semester shall contain 75 instructional days. Above is the academic calendar schedule to be observed by each College for the upcoming five-year period.

ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL

April 25, 2014

INFORMATION ONLY: NSCS Funding Request for Chadron State Foundation

According to the Board's Agreement with the Chadron State Foundation, a formal request for funding must be submitted, no later than June 15 each year. Following is the request that will be submitted for 2014-2015.

- Unrestricted funds to a discretionary account for the CSC President in the amount of \$4,500
- Unrestricted funds to a discretionary account for the NSCS Chancellor in the amount of \$1,500
- Annually provide one-third (1/3) of the payment made in support of the NSCS Senator's Reception
- Provide \$3,000 for the NSCS Teaching Excellence Award when the recipient is a Chadron State College faculty member

ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL

April 25, 2014

INFORMATION ONLY: Reports of Personnel Actions

The personnel action reports are provided to the Board for information.

Board Policy 5021 states that all full-time (0.75 FTE or more) and part-time (less than 0.75 FTE) personnel appointments, overload assignments and summer school contract extensions be approved by the Presidents and reported to the Chancellor. The reports are included in the Board materials to establish a record of such action.

ATTACHMENTS:

- CSC Personnel Report April 2014 (PDF)
- PSC Personnel Report April 2014 (PDF)
- WSC Personnel Report April 2014 (PDF)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE:** Chadron State College**MEETING DATE:** April 25, 2014**5.6.a****RANKED FACULTY**

(FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Koehn, James	Business	Associate Professor	69,830.00	State	01/12/2015 - 05/09/2015	1.000	Sabbatical	NA
Moeller, Janet	Education	Instructor	49,779.00	State	08/19/2010 - 05/10/2014	1.000	Resignation	NA
Petersen, G. Ann	Education	Professor	65,658.00	State	08/18/2000 - 05/10/2014	1.000	Retirement	NA
Rahman, Shafiqur	Social & Communication Arts	Associate Professor	62,060.00	State	08/15/2014 - 12/12/2014	1.000	Sabbatical	NA

UNIONIZED PROFESSIONAL STAFF

(FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Brown II, Dolyn	IT Analyst	NA	56,385.00	State	02/27/2012 - 01/04/2014	1.000	Resignation	NA
Binkard, Daniel	Graphic Designer	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	ART 343-01 (3 cr hr)	NA
Gimeson, M. Dewayne	Publications Specialist	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	ART 323-01 (3 cr hr)	NA
Giorgi, Starr	IT Specialist	NA	50,000.00 prorated 16,674.60	State	03/10/2014 - 06/30/2014	1.000	New appointment; replaces Mark Stephen	Special
Hulquist, Seth	Admissions Representative	NA	33,825.00	State	09/02/2008 - 02/02/2014	1.000	Resignation	NA
Nichols, Kinley	Assistant Director-Residence Life	NA	24,495.00	Revenue Bond	05/05/2013 - 05/12/2014	1.000	Resignation	NA
Spears, Kevin	International Education Program Coordinator	NA	38,835.00	State	08/06/2012 - 06/30/2014	1.000	Non-renewal	NA
Tewahade, Ted	IT Analyst	NA	55,000.00	State	01/07/2014 - 06/30/2014	1.000	New appointment; replaces Dolyn Brown	Special
Wright, Ottley	Academic Advisor	NA	85.00	State	11/01/2013 - 11/30/2013	NA	Course grading	NA
Wright, Ottley	Academic Advisor	NA	2,250.00	State	12/01/2013 - 12/31/2013	NA	Course grading	NA
Wright, Ottley	Academic Advisor	NA	237.00	State	01/01/2014 - 01/31/2014	NA	Course grading	NA
Wright, Ottley	Academic Advisor	NA	2,505.00	State	03/17/2014 - 05/10/2014	NA	HPER 537-79B1 (3 cr hr)	NA
Zeller, LaWayne	Certification Officer	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	EDUC 131-0791 (3 cr hr)	NA

Attachment: CSC Personnel Report April 2014 (1227 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Chadron State College

MEETING DATE: April 25, 2014

5.6.a
NON-UNIONIZED PROFESSIONAL STAFF

(FULL TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Aye, Khin M.	NBDC	NA	3,000.00	State	01/13/2014 - 05/10/2014	0.250	Graduate Assistant	Special
Gaswick, Kari	Interim Comptroller	NA	52,500.00 prorated 24,918.48	State	01/10/2014 - 02/09/2014	1.000	Interim appointment	Special
Gaswick, Kari	Comptroller	NA	55,000.00 prorated 21,770.83	State	02/10/2014 - 06/30/2014	1.000	New appointment; replaces Julie Goodman	Special
Goodman, Julie	Comptroller	NA	56,539.00	State	01/11/2010 - 01/09/2014	1.000	Resignation	NA
Hansen, Jon	Interim Vice President for Enrollment Management & Marketing	NA	97,654.00 prorated 16,275.67	State	04/01/2014 - 05/31/2014	1.000	Extension of interim appointment	Special
Knifong, Billie Grant	Manager of Residence Life Programs	NA	36,000.00 prorated 9,000.00	Revenue Bond	04/01/2014 - 06/30/2014	1.000	Previously interim	Special
Ratcliff, Brandon	Athletics - Football	NA	3,000.00	State	01/13/2014 - 05/10/2014	0.250	Graduate Assistant	Special
Schaer, Jennifer	Project Director	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	HPER 233-01 (3 cr hr)	NA
Seberger Forstrom, Katharine Jo	Dean	NA	95,880.00	State	08/01/2012 - 06/30/2014	1.000	Resignation	NA
Smith-Bruehlman, Martha	Project Director	NA	835.00	State	01/13/2014 - 05/10/2014	NA	COLG 100-01 (1 cr hr)	NA
Stein, Lisa	Director of Admissions	NA	57,500.00 prorated 14,374.99	State	04/01/2014 - 06/30/2014	1.000	Previously interim; replaces Tena Cook	Special
Stephens, Lauren	Academic Advisor	NA	2,222.00	State	01/13/2014 - 05/10/2014	NA	MUS 100F-01, 107-02 & 115F-01 (2.66 cr hr)	NA
Vroman, Lona	Director - Child Development Center	NA	30,600.00	Rev	01/20/2014 - 06/30/2014	1.000	Previously interim	Special

RANKED FACULTY

(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Albertazzi, Teri	Applied Sciences	Instructor	750.00	State	01/13/2014 - 05/10/2014	NA	Blended courses; FCS 314C-89, FCS 417-89 & FCS447-89	NA
Badura, Victoria	Business	Assistant Professor	840.42	State	01/13/2014 - 03/07/2014	NA	Over 30 in an online course; ACTG 332-79A1 (3 students)	NA
Basnet, Hem	Business	Assistant Professor	1,422.71	State	01/13/2014 - 03/07/2014	NA	Over 30 in an online course; FIN 631-79A1 (4 students)	NA

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Chadron State College

MEETING DATE: April 25, 2014

5.6.a
RANKED FACULTY
(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Basnet, Hem	Business	Assistant Professor	1,400.70	State	01/13/2014 - 03/07/2014	NA	Over 30 in an online course; ECON 232-79A1 (5 students)	NA
Bentz, Laura	Visual & Performing Arts	Associate Professor	280.14	State	08/19/2013 - 12/13/2013	NA	Independent Study; ART 400-3011 (1 student)	NA
Carey, Charles	Music	Instructor	1,387.00	State	01/13/2014 - 05/10/2014	NA	Overload (1.66 cr hr)	NA
Cary, Philip	Mathematical Sciences	Associate Professor	500.00	State	01/13/2014 - 05/10/2014	NA	Blended courses; MATH 239-89 & MATH 252-89	NA
Cavin, Scott	Visual & Performing Arts	Assistant Professor	375.00	Rev	02/17/2014 - 02/25/2014	NA	7.50 hrs @ \$50; Conferencing	NA
Cavin, Scott	Visual & Performing Arts	Assistant Professor	500.00	Rev	10/30/2014 & 11/20/2013	NA	10 hrs @ \$50; Conferencing	NA
Cavin, Scott	Visual & Performing Arts	Assistant Professor	525.00	Rev	12/5/2013 - 12/13/2013	NA	10.5 hrs @ \$50; Conferencing	NA
Cavin, Scott	Visual & Performing Arts	Assistant Professor	840.42	State	08/19/2013 - 12/13/2013	NA	Independent Study; TH 400-0301 (3 students)	NA
Donahue, Timothy	Business	Professor	280.14	State	01/13/2014 - 03/07/2014	NA	Over 30 in an online course; MKTG 335-79A2 (1 student)	NA
Donahue, Timothy	Business	Professor	280.14	State	01/13/2014 - 03/07/2014	NA	Over 30 in an online course; MKTG 335-79A1 (1 student)	NA
Ellington, H. Elisabeth	English & Humanities	Associate Professor	250.00	State	01/13/2014 - 05/10/2014	NA	Blended course; ENG 438/538-89	NA
Ellington, H. Elisabeth	English & Humanities	Associate Professor	2,000.00	Grant	07/01/2013 - 12/31/2013	NA	Kaleidoscope Grant Work	NA
Enos, Karen	Education	Associate Professor	666.64	State	01/13/2014 - 05/10/2014	NA	IDL courses; 4 sites (2 cr hr each)	NA
Enos, Karen	Education	Associate Professor	100.00	State	01/13/2014 - 05/10/2014	NA	Faculty travel time; Spring 2014	NA
French, Shaunda	Social & Communication Arts	Assistant Professor	1,400.70	State	08/19/2013 - 12/13/2013	NA	Independent Studies; CA 400-0301 & 0305 (5 students)	NA
Frink, Teresa	Applied Sciences	Associate Professor	840.42	State	01/13/2014 - 05/10/2014	NA	Over 30 in an online course; AGRI 431-0791 (3 students)	NA
Frink, Teresa	Applied Sciences	Associate Professor	1,077.54	State	08/19/2013 - 12/13/2013	NA	Independent Studies; AGRI 400-30B1 & AGRI 600-30B1 (5 students)	NA

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REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Chadron State College

MEETING DATE: April 25, 2014

5.6.a
RANKED FACULTY
(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Gallegos, Nathaniel	Business	Assistant Professor	1,400.70	State	01/13/2014 - 03/07/2014	NA	Over 30 in an online course; BA 337-79A1 (5 students)	NA
Gallegos, Nathaniel	Business	Assistant Professor	560.28	State	01/13/2014 - 03/07/2014	NA	Over 30 in an online course; BA 432-79A1 (2 students)	NA
Gallegos, Nathaniel	Business	Assistant Professor	3,122.00	State	01/13/2014 - 05/10/2014	NA	Overload (3 cr hr)	NA
Hamaker, Jamie	Business	Assistant Professor	280.14	State	01/13/2014 - 03/07/2014	NA	Over 30 in an online course; BA 336-79A1 (1 students)	NA
Haugland, Jerry	Business	Professor	4,195.00	State	01/13/2014 - 05/10/2014	NA	Overload (3 credit hours)	NA
Hunn, Lorie	Education	Associate Professor	186.76	State	01/13/2014 - 05/10/2014	NA	Over 30 in an online course; EDUC 300-0791 (2 students)	NA
Keith, Tim	Physical & Life Sciences	Professor	747.04	State	08/19/2013 - 12/13/2013	NA	Independent Studies; CHEM 400 & 400L-0302 (2 students)	NA
Kennedy, Michael	Social & Communication Arts	Instructor	280.14	State	08/19/2013 - 12/13/2013	NA	Independent study; CA 400-0304 (1 student)	NA
Kenney Jr, Richard	Counseling, Psychology & Social Work	Assistant Professor	250.00	State	01/13/2014 - 05/10/2014	NA	IDL course; 1 site (3 cr hr)	NA
King, Don	Education	Professor	1,400.70	State	01/13/2014 - 05/10/2014	NA	Over 30 in an online course; SPED 230-0791 (5 students)	NA
Kirsch, Kathleen	Social & Communication Arts	Associate Professor	280.14	State	08/19/2013 - 12/13/2013	NA	Independent study; CA 400-0302 (1 student)	NA
Knight, Robert	Social & Communication Arts	Associate Professor	250.00	State	01/13/2014 - 05/10/2014	NA	Blended course; PS 424-89	NA
Leesch, Lisette	Justice Studies	Associate Professor	3,809.00	State	01/13/2014 - 05/10/2014	NA	Overload (3 credit hours)	NA
Leite, Michael	Physical & Life Sciences	Professor	373.52	State	08/19/2013 - 12/13/2013	NA	Independent studies; CHEM 400-0301 & PHYS 400-0301 (2 students)	NA
Madsen, Kim	Applied Sciences	Professor	1,500.00	State	08/19/2013 - 12/13/2013	NA	Online course development; FYI 169x (3 credit hours)	NA
Madsen, Kim	Applied Sciences	Professor	1,000.00	State	01/13/2014 - 05/10/2014	NA	Blended courses; FCS 238-89, FCS 448-89, FCS 448L-89 & EDUC 231-89	NA

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REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Chadron State College

MEETING DATE: April 25, 2014

5.6.a
RANKED FACULTY
(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Madsen, Kim	Applied Sciences	Professor	5,812.00	State	01/13/2014 - 05/10/2014	NA	Overload (4 cr hr)	NA
Margetts, James	Music	Associate Professor	1,607.00	State	01/13/2014 - 05/10/2014	NA	Overload (1.35 cr hr)	NA
McCallum, Henry	Education	Assistant Professor	2,000.00	State	08/19/2013 - 01/21/2014	NA	Completed OER; IIa	NA
McCallum, Henry	Education	Assistant Professor	1,422.71	State	01/13/2014 - 05/10/2014	NA	Over 30 in an online course; SPED 438/538-0791 (4 students)	NA
McCallum, Henry	Education	Assistant Professor	250.00	State	01/13/2014 - 05/10/2014	NA	Blended course; SPED 432-89	NA
Moeller, Janet	Education	Instructor	500.00	State	01/13/2014 - 05/10/2014	NA	Blended course; SPED 334-891 & SPED 433/531-891	NA
Moody, Yvonne	Applied Sciences	Professor	500.00	State	01/13/2014 - 05/10/2014	NA	Blended courses; FCS 139-89 & FCS 341-89	NA
Moody, Yvonne	Applied Sciences	Professor	8,169.00	State	01/13/2014 - 05/10/2014	NA	Overload (5 cr hr)	NA
Poole, Loren	Mathematical Sciences	Assistant Professor	500.00	State	01/13/2014 - 05/10/2014	NA	Blended courses; MATH 330-89 & MATH 334-89	NA
Rahman, Shafiq	Social & Communication Arts	Associate Professor	280.14	State	08/19/2013 - 12/13/2013	NA	Independent study; CA 400-0303 (1 student)	NA
Ritzen, Donna	Health, Physical Education & Recreation	Assistant Professor	280.14	State	08/19/2013 - 12/13/2013	NA	Independent study; HPER 400-30B1	NA
Ritzen, Donna	Health, Physical Education & Recreation	Assistant Professor	3,104.00	State	03/17/2014 - 05/10/2014	NA	Overload (3 cr hr)	NA
Schaefer, G. Sandy	Music	Professor	840.42	State	01/13/2014 - 05/10/2014	NA	Over 30 in an online course; MUS 330-791 (3 students)	NA
Schaefer, G. Sandy	Music	Professor	3,810.00	State	01/13/2014 - 05/10/2014	NA	Overload (2.83 cr hr)	NA
Schaeffer, Susan	Counseling, Psychology & Social Work	Associate Professor	100.00	State	01/13/2014 - 05/10/2014	NA	Faculty travel time; Spring 2014	NA
Schreuder, Joel	Music	Professor	5,332.00	State	01/13/2014 - 05/10/2014	NA	Overload (4.08 cr hr)	NA
Schroeder, Breon	Health, Physical Education & Recreation	Instructor	280.14	State	08/19/2013 - 12/13/2013	NA	Independent study; HPER 400-0301 (1 student)	NA
Sealey, Jesse	Education	Assistant Professor	166.66	State	01/13/2014 - 05/10/2014	NA	IDL course; 1 site (2 cr hr)	NA
Sealey, Jesse	Education	Assistant Professor	100.00	State	01/13/2014 - 05/10/2014	NA	Faculty travel time; Spring 2014	NA

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REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Chadron State College

MEETING DATE: April 25, 2014

5.6.a
RANKED FACULTY
(OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Shuler, Sidney	Music	Assistant Professor	2,322.00	State	01/13/2014 - 05/10/2014	NA	Overload (2.58 cr hr)	NA
Smith, Thomas	Social & Communication Arts	Assistant Professor	1,831.92	State	08/19/2013 - 12/13/2013	NA	Independent studies; HIST 600-0301 & HIST 400-0301 (6 students)	NA
Stack, Robert	Mathematical Sciences	Professor	500.00	State	01/13/2014 - 05/10/2014	NA	Blended courses; MATH 338-89 & MATH 433/533-89	NA
Stephens, Michael	Music	Associate Professor	1,091.00	State	01/13/2014 - 05/10/2014	NA	Overload (1 cr hr)	NA
Tingley, Christopher	Business	Assistant Professor	560.28	State	01/13/2014 - 03/07/2014	NA	Over 30 in an online course; MKTG 231-79A1 (2 students)	NA
Tingley, Christopher	Business	Assistant Professor	1,680.84	State	01/13/2014 - 03/07/2014	NA	Over 30 in an online course; MKTG 338-79A1 (6 students)	NA
Varpness, Zachary	Physical & Life Sciences	Associate Professor	2,000.00	Grant	07/01/2013 - 12/31/2013	NA	Kaleidoscope Grant Work	NA
Vogl, Michael	Mathematical Sciences	Assistant Professor	1,500.00	State	08/19/2013 - 12/13/2013	NA	Online course development; FYI 169k (3 cr hr)	NA
Vogl, Michael	Mathematical Sciences	Assistant Professor	250.00	State	01/13/2014 - 05/10/2014	NA	Blended course; MATH 429-89	NA
Waugh, Wendy	Business	Professor	1,778.39	State	01/13/2014 - 03/07/2014	NA	Over 30 in an online course; BIS 632-79A1 (5 students)	NA
Waugh, Wendy	Business	Professor	4,403.00	State	01/13/2014 - 05/10/2014	NA	Overload (3 cr hr)	NA
Wentworth, Beth	Mathematical Sciences	Associate Professor	2,036.52	State	08/19/2013 - 12/13/2013	NA	Independent studies; MATH 400-0301 & MATH 600-0301 (7 students)	NA
Wentworth, Beth	Mathematical Sciences	Associate Professor	250.00	State	01/13/2014 - 05/10/2014	NA	Blended course; MATH 401-89	NA

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REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Chadron State College

MEETING DATE: April 25, 2014

5.6.a
NON-RANKED FACULTY

(FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Sparkman, Nathan	Lecturer	NA	44,370.00	State	08/20/2012 - 05/10/2014	1.000	Resignation	NA

NON-RANKED FACULTY

(PART-TIME/LESS THAN .75 FTE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Balmat, Jennifer	Market Development	NA	150.00	State	12/01/2013 - 12/31/2013	NA	Course grading	Special
Balmat, Jennifer	Physical & Life Sciences	NA	5,010.00	State	01/13/2014 - 05/10/2014	NA	FYI 169P-79 & GEOS 130-79 (6 cr hr)	Special
Banzhaf, Shawn	Justice Studies	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	CJ 231-01 (3 cr hr)	Special
Benson, Gary	Business	NA	2,505.00	State	03/17/2014 - 05/10/2014	NA	MKTG 439-79B1 (3 cr hr)	Special
Bernhardt, Sarah	Market Development	NA	350.00	State	11/01/2013 - 11/30/2013	NA	Course grading	Special
Bernhardt, Sarah	Market Development	NA	1,025.00	State	12/01/2013 - 12/31/2013	NA	Course grading	Special
Bernhardt, Sarah	Market Development	NA	50.00	State	01/01/2014 - 01/31/2014	NA	Course grading	Special
Bernhardt, Sarah	Market Development	NA	150.00	State	02/01/2014 - 02/28/2014	NA	Course grading	Special
Bernhardt, Sarah	Counseling, Psychology & Social Work	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	PSYC 234-791 (3 cr hr)	Special
Billings, Ron	Education	NA	2,923.00	State	01/13/2014 - 05/10/2014	NA	Student Teacher Supervision (3.5 cr hr)	Special
Brochtrup, Paul	Education	NA	5,010.00	State	01/13/2014 - 05/10/2014	NA	Student Teacher Supervision (6 credit hours)	Special
Caporaso, Jeanice	Counseling, Psychology & Social Work	NA	3,340.00	State	01/13/2014 - 05/10/2014	NA	SW 330-40 (4 cr hr)	Special
Carter, James	Applied Sciences	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	FCS 467/567-791 (3 cr hr)	Special
Cates, Elizabeth	Social & Communication Arts	NA	5,010.00	State	03/17/2014 - 05/10/2014	NA	SOC 230-79B1 & 79B2 (6 cr hr)	Special
Chenette, Vikki	Education	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	ART 334-841 (3 cr hr)	Special
Clause, Rodney	Visual & Performing Arts	NA	5,010.00	State	01/13/2014 - 05/10/2014	NA	ART 136-01 & 334-01 (6 cr hr)	Special
Cressy, Charles	Education	NA	835.00	State	01/13/2014 - 05/10/2014	NA	Student Teacher Supervision (1 cr hr)	Special

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REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Chadron State College

MEETING DATE: April 25, 2014

5.6.a
NON-RANKED FACULTY

(PART-TIME/LESS THAN .75 FTE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Crouse, Kerma	Education and Health, Physical Education & Recreation	NA	6,680.00	State	01/13/2014 - 05/10/2014	NA	HPER 233-79A1 & 791 and EDUC 270-79A1 & 79B1 (8 cr hr)	Special
Dorwart, Jennifer	Business	NA	5,010.00	State	01/13/2014 - 05/10/2014	NA	FIN 330-79A1 & FIN 439-79B1 (6 cr hr)	Special
Follis, Nikki	Business	NA	5,010.00	State	01/13/2014 - 03/07/2014	NA	ECON 130-79A1 & 79A2 (6 cr hr)	Special
Glock, Lindsey	Physical & Life Sciences	NA	1,670.00	State	01/13/2014 - 05/10/2014	NA	BIOL 138L & 341L (2 cr hr)	Special
Granade, A. Brooke	Counseling, Psychology & Social Work	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	PSYC 421-791 (3 cr hr)	Special
Hedger, Eva	English & Humanities	NA	2,505.00	State	03/17/2014 - 05/10/2014	NA	ENG 135-79B1 (3 cr hr)	Special
Hindman, Tara	Counseling, Psychology & Social Work	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	PSYC 442-791 (3 cr hr)	Special
Holland, Ruth	Counseling, Psychology & Social Work	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	PSYC 421-991 (3 cr hr)	Special
Jester, Jessica	Social & Communication Arts	NA	3,000.00	State	01/13/2014 - 05/10/2014	0.250	Graduate Assistant	Special
Jones, Jeff	Education	NA	4,175.00	State	01/13/2014 - 05/10/2014	NA	EDUC 475-841 (5 cr hr)	Special
Jost, Rhea	Social & Communication Arts	NA	5,010.00	State	01/13/2014 - 05/10/2014	NA	CA 125-79A7 & 79B1 (6 cr hr)	Special
Kerry, Lucyann	Social & Communication Arts	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	CA 620-791 (3 cr hr)	Special
Knott, Allen	Education	NA	4,593.00	State	01/13/2014 - 05/10/2014	NA	Student Teacher Supervision (5.5 cr hr)	Special
Kraybill, Jeanine	Social & Communication Arts	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	PS 231-791 (3 cr hr)	Special
Leesch, Brianna	Liberal Arts	NA	1,670.00	State	01/13/2014 - 05/10/2014	NA	COLG 191-79A1 & 79B1 (2 cr hr)	Special
Leibach, Brent	Education	NA	835.00	State	01/13/2014 - 05/10/2014	NA	EDUC 475-841 (1 cr hr)	Special
Leland, Dana	Business	NA	10,020.00	State	01/13/2014 - 05/10/2014	NA	FIN 432/532-79B1, 79B2, 79B3 & 631-79A2 (12 cr hr)	Special
Littrel, Tammi	Social & Communication Arts	NA	7,515.00	State	01/13/2014 - 05/10/2014	NA	HIST 151-79A1 and 152-79A1 & 79B1 (9 cr hr)	Special
Littrel, Tammi	Social & Communication Arts	NA	2,000.00	State	07/01/2013 - 03/06/2014	NA	OER condition IIb completed	Special

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REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Chadron State College

MEETING DATE: April 25, 2014

5.6.a
NON-RANKED FACULTY

(PART-TIME/LESS THAN .75 FTE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Margetts, Colleen	Music	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	MUS 333-01 (3 cr hr)	Special
McCarty, Joseph	Social & Communication Arts	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	HIST 152-991 (3 cr hr)	Special
McCreery, Janan	Education	NA	3,758.00	State	01/13/2014 - 05/10/2014	NA	Student Teacher Supervision (4.5 cr hr)	Special
McDermott, David	Social & Communication Arts	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	GEOG 232-791 (3 cr hr)	Special
McPherron, Michael	Education	NA	4,593.00	State	01/13/2014 - 05/10/2014	NA	Student Teacher Supervision (5.5 cr hr)	Special
Miller, Shannon	Education	NA	3,340.00	State	01/13/2014 - 05/10/2014	NA	LMS 434-791 & COLG 191-01 (4 cr hr)	Special
Nealeigh, Norma	Applied Sciences	NA	5,010.00	State	01/13/2014 - 05/10/2014	NA	CTE 632-791 & FCS 517-791 (6 cr hr)	Special
Neugebauer, Ronda	Education	NA	2,505.00	State	03/17/2014 - 05/10/2014	NA	READ 125-79B1 (3 cr hr)	Special
Neuharth, Marvin	Counseling, Psychology & Social Work	NA	7,515.00	State	01/13/2014 - 05/10/2014	NA	PSYC 234-991, 435-991 & 442-991 (9 cr hr)	Special
New, Douglas	Education	NA	3,758.00	State	01/13/2014 - 05/10/2014	NA	Student Teacher Supervision (4.5 cr hr)	Special
Ocken, David	Education	NA	2,923.00	State	01/13/2014 - 05/10/2014	NA	Student Teacher Supervision (3.5 cr hr)	Special
O'Gorman, Travis	Justice Studies	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	LS 436-01 (3 cr hr)	Special
O'Hare, Daryl	English & Humanities	NA	5,010.00	State	01/13/2014 - 05/10/2014	NA	ENG 136-48E (3 cr hr)	Special
Olson, Chelsea	Counseling, Psychology & Social Work	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	PSYC 434-791 (3 cr hr)	Special
Plummer, Scott	Education	NA	3,340.00	State	01/13/2014 - 05/10/2014	NA	EDUC 224-01 & 791 (4 cr hr)	Special
Pogue, Laura	Business	NA	7,515.00	State	01/13/2014 - 05/10/2014	NA	MGMT 330-79B1 & 620-79A2 & 79A3 (9 cr hr)	Special
Pollard, Tracie	Education	NA	6,263.00	State	01/13/2014 - 05/10/2014	NA	EDUC 475-84 & Student Teacher Supervision (7.5 cr hr)	Special
Pourier, Nichole	Applied Sciences	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	FCS 457-991 (3 cr hr)	Special
Ritzen, John	Health, Physical Education & Recreation	NA	7,515.00	State	01/13/2014 - 05/10/2014	NA	HPER 233-99A2, 437-79B1 and 107-992 (9 cr hr)	Special
Sasse, Grant	Counseling, Psychology & Social Work	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	PSYC 334-791 (3 cr hr)	Special

Attachment: CSC Personnel Report April 2014 (1227 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Chadron State College

MEETING DATE: April 25, 2014

5.6.a
NON-RANKED FACULTY

(PART-TIME/LESS THAN .75 FTE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Schumacher, Elizabeth	English & Humanities	NA	7,515.00	State	01/13/2014 - 05/10/2014	NA	ENG 135-79A1 & 136-79A1 & 79B1 (9 cr hr)	Special
Seeger, Russell	Applied Sciences	NA	5,010.00	State	01/13/2014 - 05/10/2014	NA	COUN 634-01 & FCS 320-991 (6 cr hr)	Special
Sharps, Nancy	Visual & Performing Arts	NA	6,680.00	State	01/13/2014 - 05/10/2014	NA	ART 227-01, 230-01 & 331-01 (8 cr hr)	Special
Shuler, Pamela	Music	NA	6,756.00	State	01/13/2014 - 05/10/2014	NA	MUS 18-01, 100E, 300E, 107, 115E, 215E, 427 & 665 (8.09 cr hr)	Special
Smith, A. Dawn	Social & Communication Arts	NA	2,505.00	State	03/17/2014 - 05/10/2014	NA	CA 351-79B1 (3 cr hr)	Special
Tewahade, Dana	Counseling, Psychology & Social Work	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	PSYC 334-991 (3 cr hr)	Special
Volkman, Victoria	Liberal Arts	NA	3,000.00	State	01/13/2014 - 05/10/2014	0.250	Graduate Assistant	Special
Wasserburger, Corey	Justice Studies	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	LS 231-791 (3 cr hr)	Special
Waugh, Barbara	Mathematical Sciences	NA	2,000.00	State	07/15/2013 - 1/21/2014	NA	OER condition II a completed	Special
Waugh, Barbara	Market Development	NA	100.00	State	11/01/2013 - 11/30/2013	NA	Course grading	Special
Waugh, Barbara	Market Development	NA	300.00	State	12/01/2013 - 12/31/2013	NA	Course grading	Special
Waugh, Barbara	Market Development	NA	25.00	State	01/01/2014 - 01/31/2014	NA	Course grading	Special
Waugh, Barbara	Mathematical Sciences	NA	5,845.00	State	01/13/2014 - 05/10/2014	NA	MATH 100-01 & 142-03 (7 cr hr)	Special
Welch, Steven	Physical & Life Sciences	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	GEOS 431-01 (3 cr hr)	Special
Wess, Roger	Education	NA	8,350.00	State	01/13/2014 - 05/10/2014	NA	EDUC 431M-79 & Student Teacher Supervision (10 cr hr)	Special
Wilkinson, Kevin	Education	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	SPED 439/539-791 (3 cr hr)	Special
Winchester, Caroline	Education	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	EDUC 639-791 (3 cr hr)	Special
Wright, James	Mathematical Sciences	NA	2,505.00	State	01/13/2014 - 05/10/2014	NA	MATH 631-791 (3 cr hr)	Special

Attachment: CSC Personnel Report April 2014 (1227 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE:** Chadron State College**MEETING DATE:** April 25, 2014**5.6.a****NON-UNIONIZED PROFESSIONAL STAFF**

(PART-TIME/LESS THAN .75 FTE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Lacy, Kirk	Special Assistant to the President	NA	50,000.00 (23,914.04)	State	01/09/2014 - 06/30/2014	0.500	New appointment	Special
McLain, Joseph	Game Management Assistant	NA	928.92	State	11/21/2013 - 02/10/2014	NA	Bus driver	Special

UNIONIZED SUPPORT STAFF

(FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Gilmore, Roberta	Office Assistant II	NA	2,064.00	State	2/24/2014	1.000	Rehired	Probationary
Gilmore, Roberta	Office Assistant II	NA	2,064.00	State	08/11/2008 - 01/24/2014	1.000	Resignation	NA
Hill, Sherri	Office Assistant I	NA	1,573.92	State	08/15/2013 - 02/11/2014	1.000	Discharge	NA
Huckfeldt, Kimberly	Office Assistant II	NA	NA	State	07/05/1988 - 08/01/2014	1.000	Retirement; NAPE 17.9-b	NA
Myers, Lewis	Maintenance Repair Worker IV	NA	NA	.50 State; .50 Rev Bond	10/09/2000 - 09/15/2014	1.000	Retirement; NAPE 17.9-b	NA
Overshiner, Kelly	Custodian	NA	1,693.50	State	2/10/2014	1.000	New appointment; replaces Lynda Krejci	Probationary
Scherbarth, Roseann	Custodian	NA	1,693.50	State	1/27/2014	1.000	New appointment; replaces Ranita McCoy	Probationary
Schwager, Jessica	Office Assistant II	NA	1,821.75	State	08/01/2012 - 03/28/2014	1.000	Resignation	NA

Attachment: CSC Personnel Report April 2014 (*1227 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: PERU STATE COLLEGE

MEETING DATE: April 25, 2014

RANKED FACULTY

(FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bittner, Gina	School of Education	Assistant Professor	\$281	State	01/13/14-05/10/14	N/A	Independent Study: EDUC 499 00A (3 cr hr)	N/A
Clopton, Richard	School of Arts and Sciences	Professor	\$281	State	01/13/14-05/10/14	N/A	Independent Study: BIOL 490 000A (3 cr hr)	N/A
Crook, Sara	School of Arts and Sciences	Professor	\$281	State	01/13/14-05/10/14	N/A	Directed Study: GEOG 297 000A (3 cr hr)	N/A
Crook, Sara	School of Arts and Sciences	Professor	\$1,327	State	01/13/14-05/10/14	N/A	Directed Study: PSCI 297 049X; PSCI 297 049V (3 cr hr each)	N/A
Davis, Spencer	School of Arts and Sciences	Professor	\$563	State	01/13/14-05/10/14	N/A	Directed Study: HIST 497 000A; PHIL 497 000A (3 cr hr each)	N/A
Ediger, Thomas	School of Arts and Sciences	Professor	\$375	State	01/13/14-05/10/14	N/A	Independent Study: MUSC 499 000A; MUSC 499 000B (3 cr hr; 1 cr hr)	N/A
Goebel-Lundholm, Mary	School of Professional Studies	Associate Professor	\$250	State	01/13/14-05/10/14	N/A	Blended Course: BUS 481 000Y and 049Y (3 cr hr)	N/A
Grotrian-Ryan, Sheri	School of Professional Studies	Associate Professor	\$442	State	01/13/14-05/10/14	N/A	Over 30 Students, 1 student; BUS 495 049A (3 cr hr)	N/A

Attachment: PSC Personnel Report April 2014 (1227 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: PERU STATE COLLEGE

MEETING DATE: April 25, 2014

RANKED FACULTY

(FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Griffin, Kenneth Brad	School of Professional Studies	Instructor	\$750	State	01/13/14-05/10/14	N/A	Blended courses: CMIS 210 000A and 210 049A; CMIS 360 000A and 360 049A; and CMIS 495 000A and 495 049A (3 cr hr each)	N/A
Hayes, Daniel	School of Professional Studies	Instructor	\$250	State	01/13/14-05/10/14	N/A	Blended Course: CJUS 495 000A and 049A (3 cr hr)	N/A
Hinrichs, Paul	School of Arts and Sciences	Associate Professor	\$375	State	01/13/14-05/10/14	N/A	Directed Study: MATH 497 000C; MATH 497 000D (1 cr hr; 3 cr hr)	N/A
Holtz, Daniel	School of Arts and Sciences	Professor	\$563	State	01/13/15-05/10/14	N/A	Directed Study: ENG 497 000A (3 cr hr)	N/A
Hutchison, Christy	School of Professional Studies	Associate Professor	\$1,769	State	01/13/14-05/10/14	N/A	Over 30 Students, 4 students; BUS 493 000Y; BUS 493 049Y (3 cr hr each)	N/A
Hutchison, Christy	School of Professional Studies	Associate Professor	\$250	State	01/13/14-05/10/14	N/A	Blended Course: BUS 353 000X; BUS 353 049X (3 cr hr each)	N/A

Attachment: PSC Personnel Report April 2014 (1227 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: PERU STATE COLLEGE

MEETING DATE: April 25, 2014

RANKED FACULTY

(FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Jackson, Alan	School of Professional Studies	Assistant Professor	\$500	State	01/13/14-05/10/14	N/A	Blended Courses: BUS 348 000X, BUS 348 049X (3 cr hr each)	N/A
Jones, Kathleen	School of Education	Assistant Professor	\$47,000	State	08/19/13-12/12/13	N/A	Resignation	N/A
Knape, Aaron	School of Professional Studies	Instructor	\$750	State	01/13/14-05/10/14	N/A	Blended Courses: BUS 338 000A and 049A; BUS 451 000A and 049A; BUS 471 000A and 049A (3 cr hr each)	N/A
Knape, Aaron	School of Professional Studies	Instructor	\$250	State	01/13/14-05/10/14	N/A	Blended Course: BUS 339 000A and 049A (3 cr hr)	N/A
Knape, Aaron	School of Professional Studies	Instructor	\$2,211	State	01/13/14-05/10/14	N/A	BUS 339 00A and 049A (3 cr hr) Over 30 Enrolled	N/A
Kunkel, Margaret	School of Education	Associate Professor	\$844	State	01/13/14-05/10/14	N/A	Directed Study: HPER 497 000A (3 cr hr)	N/A
Kunkel, Margaret	School of Education	Associate Professor	\$57,875	State	08/22/03 - 05/10/2014	N/A	Resignation	N/A

Attachment: PSC Personnel Report April 2014 (1227 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: PERU STATE COLLEGE
MEETING DATE: April 25, 2014

RANKED FACULTY
(FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
McCauley, Laura	School of Arts and Sciences	Assistant Professor	\$844	State	01/13/14-05/10/14	N/A	Directed Study: MATH 497 000A; MATH 497 000B (3 cr hr each)	N/A
Nies, Kristi	School of Arts and Sciences	Assistant Professor	\$563	State	01/13/14-05/10/14	N/A	Directed Study: JOUR 297 000A; JOUR 297 000B (3 cr hr each)	N/A
Pemberton, Heather	School of Professional Studies	Instructor	\$500	State	01/13/14-05/10/14	N/A	Blended courses: BUS 372 00A and 372 049A; BUS 420 000A and 049A (3 cr hr each)	N/A
Ruskamp, Judith	School of Education	Associate Professor	\$281	State	01/13/14-05/10/14	N/A	Directed Study: EDUC 497 00B (3 cr hr)	N/A
Ruskamp, Judith	School of Education	Associate Professor	\$281	State	01/13/14-05/10/14	N/A	Independent Study: HP 499 00B (3 cr hr)	N/A
Tiner, John	School of Professional Studies	Assistant Professor	\$250	State	01/13/14-05/10/14	N/A	Blended courses: BUS 335 000A and 049B (3 cr hr)	N/A
Waln, Randy	School of Arts and Sciences	Professor	\$1,407	State	01/13/14-05/10/14	N/A	Directed Study: ART 297 000A, ART 497 000A, ART 497 000B, ART 497 000C (3 cr hr each)	N/A

Attachment: PSC Personnel Report April 2014 (1227 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE: PERU STATE COLLEGE****MEETING DATE:** April 25, 2014**RANKED FACULTY****(FULL-TIME/.75 FTE OR MORE)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Waln, Randy	School of Arts and Sciences	Professor	\$70,649	State	08/19/02 - 05/10/14	N/A	Resignation	N/A
Wusk, Evi	School of Education	Assistant Professor	\$844	State	01/13/14-05/10/14	N/A	Directed Study: EDUC 497 00A (3 cr hr)	N/A
Zost, Loretta	School of Education	Assistant Professor	\$1,200	State	01/13/14-05/10/14	N/A	Course Development, SPED 450 (3 cr hr)	N/A

RANKED FACULTY**(OVERLOAD APPOINTMENTS)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Ahmad, Gul	School of Arts and Sciences	Assistant Professor	\$4,733	State	01/13/14-05/10/14	N/A	Overload: BIOL 315 000A; CHEM 102 000D (4 cr hr)	N/A
Bartlett, Jacob	School of Arts and Sciences	Assistant Professor	\$3,121	State	01/13/14-05/10/14	N/A	Overload: MUSC-Applied Music (3 cr hr)	N/A
Cielocha, Joanna	School of Arts and Sciences	Assistant Professor	\$1,880	State	01/13/14-05/10/14	N/A	Overload: BIOL 412 000A (2 cr hr)	N/A
Ediger, Thomas	School of Arts and Sciences	Professor	\$9,008	State	01/13-14-05/10/14	N/A	Overload: MUSC 441; MUSC 442 (5 cr hr)	N/A
Kunkel, Margaret	School of Education	Associate Professor	\$3,473	State	01/13/14-05/10/14	N/A	Overload: HPER 204 00A (3 cr hr)	N/A

Attachment: PSC Personnel Report April 2014 (1227 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE: PERU STATE COLLEGE****MEETING DATE:** April 25, 2014**RANKED FACULTY****(OVERLOAD APPOINTMENTS)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Long, Daryl	School of Arts and Sciences	Professor	\$4,383	State	01/13/14-05/10/14	N/A	Overload: MATH 226 000A (2 cr hr)	N/A
Meints, Kenneth	School of Arts and Sciences	Assistant Professor	\$8,346	State	01/13/14-05/10/14	N/A	Overload: MUSC-Applied Music (8 cr hr)	N/A
Ryan, Kyle	School of Education	Associate Professor	\$2,287	State	01/13/14-05/10/14	N/A	Overload: HPER 416 00A (2 cr hr)	N/A

UNIONIZED PROFESSIONAL STAFF**(FULL-TIME/.75 FTE OR MORE)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Breazile, Teresa	Accountant	N/A	\$32,700	State	06/23/08 - 01/31/14	N/A	Resignation	N/A
Melvin, Brent	Athletic Trainer	N/A	\$1,400	State	01/13/14-05/10/14	N/A	HPER 215 00C (2 cr hr)	Special
Melvin, Vicki	Athletic Trainer	N/A	\$2,100	State	01/13/14-05/10/14	N/A	HPER 325 00A (3 cr hr)	Special
Rippe, Patricia	Director, Field Experience/ Teacher Certification	N/A	\$2,100	State	01/13/14-05/10/14	N/A	EDUC 304 01A, SPED 307 01A (2 cr hr; 1 cr hr)	Special

Attachment: PSC Personnel Report April 2014 (1227 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: PERU STATE COLLEGE

MEETING DATE: April 25, 2014

NON-UNIONIZED PROFESSIONAL STAFF

(FULL TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bridgmon, Angela	Project Coordinator	N/A	\$33,252 pro-rated, \$11,084	State	3/1/2014	N/A	Appointment	Special
Christiansen, Heath	Director of Admission	N/A	\$4,662	State	01/13/14-03/07/14	N/A	CMIS 101 049X (3 cr hr)	Special
Martin, Eric	IT Specialist	N/A	\$49,000 pro-rated, \$19,159	State	2/10/2014	1 FY	Appointment	Special
Stuckey, Owen	Project Coordinator	N/A	\$30,000 pro-rated, \$14,230	Revenue Bond	1/10/2014	1 FY	Appointment	Special
Baker, Nathan	Head Volleyball Coach	N/A	\$45,000 pro-rated, \$20,913	State	1/15/2014	.92 FY	Appointment	Special
Clopton, Deb	Research Technician	N/A	\$2,800	State	01/13/14-05/10/14	N/A	BIOL 101 000B, BIOL 101 000C (4 cr hr)	Special
Galardi, Greg	Dean, School of Professional Studies	N/A	\$4,968	State	01/13/14-03/07/14	N/A	CJUS 360 049X (3 cr hr)	Special
Galardi, Greg	Dean, School of Professional Studies	N/A	\$600	State	01/13/14-03/07/14	N/A	COLL 201 049X (3 cr hr)	Special
Harrison, Rick	Director of Campus Services	N/A	\$82,416	State	07/01/11-05/31/14	N/A	Resignation	N/A
Kupper, Jodi	Dean, School of Education	N/A	\$563	State	01/13/14-05/10/14	N/A	EDUC 497 00C (3 cr hr)	Special
Seay, Greg	Dean, Graduate Studies	N/A	\$2,622	State	01/11/14-02/07/14	N/A	EDUC 600 01CX (3 cr hr)	Special

Attachment: PSC Personnel Report April 2014 (1227 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE: PERU STATE COLLEGE****MEETING DATE:** April 25, 2014**NON-UNIONIZED PROFESSIONAL STAFF**

(PART-TIME/LESS THAN .75 FTE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Chaffin, William	Assist. Director of Residence Life-Interim	N/A	\$2,500	State	01/13/14-05/10/14	N/A	Football Duties	Special
Chaffin, William	Assist. Director of Residence Life-Interim	N/A	\$2,500/month	Revenue Bond	01/01/14-05/15/14	N/A	Interim Appointment	Special
Chaffin, William	Graduate Assist., Football, Fusion	N/A	\$10,000	State and Revenue Bond	07/15/13-05/15/14	.50 FY	Correction to Nov. 2013 Report - Appointment	Special
Koch, Erin	Graduate Assist., Athletic Training	N/A	\$2,800	State	01/13/14-05/10/14	N/A	HPER 215 00A, HPER 215 00B (2 cr hr)	Specific
Ritchie, Monte	Graduate Assist., Men's Basketball, Res. Life	N/A	\$10,000	State and Revenue Bond	07/15/13-05/15/14	.50 FY	Correction to Nov. 2013 Report - Appointment	Special

NON-RANKED FACULTY

(PART-TIME/LESS THAN .75 FTE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Albers, Stephanie	School of Professional Studies	N/A	\$2,826	State	01/13/14-03/07/14	N/A	PSYC 121 049X (3 cr hr)	Special
Albert, Al	School of Professional Studies	N/A	\$4,254	State	08/19/13-12/13/13	N/A	PSYC 121 49EE (3 cr hr)	Special

Attachment: PSC Personnel Report April 2014 (1227 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE: PERU STATE COLLEGE****MEETING DATE:** April 25, 2014**NON-RANKED FACULTY****(PART-TIME/LESS THAN .75 FTE)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Albert, Al	School of Professional Studies	N/A	\$2,928	State	08/19/13-12/13/13	N/A	PSYC 121 49E1 (3 cr hr)	Special
Anderson, Josh	School of Arts and Sciences	N/A	\$4,458	State	01/13/14-03/07/14	N/A	ART 206 049X (3 cr hr)	Special
Bair, Amanda	School of Arts and Sciences	N/A	\$2,350	State	01/13/14-05/09/14	N/A	MUSC 251 000A (3 cr hr)	Special
Benscoter, Andrew	School of Arts and Sciences	N/A	\$4,254	State	01/13/14-03/07/14	N/A	ENG 201-049X (3 cr hr)	Special
Bliss, Stacy	School of Professional Studies	N/A	\$4,968	State	01/13/14-03/07/14	N/A	SOC 255 049X	Special
Brand, Lesa	Graduate Programs	N/A	\$2,622	State	02/08/14-03/07/14	N/A	SPED 500-0ICX (3 cr hr)	Special
Brand, Lesa	Graduate Programs	N/A	\$2,520	State	02/08/14-03/07/14	N/A	SPED 500-0IBX	Special
Craver, Susan	School of Professional Studies	N/A	\$4,254	State	01/13/14-03/07/14	N/A	BUS 328 049X (3 cr hr)	Special
Denn-Young, Devon	School of Arts and Sciences	N/A	\$2,100	State	01/13/14-05/09/14	N/A	SPCH 152-000B (3 cr hr)	Special
Dreier, Libby	School of Education	N/A	\$1,908	State	01/13/14-03/07/14	N/A	EDUC 255-49X (3 cr hr)	Special
Dunekacke, Susan	School of Arts and Sciences	N/A	\$4,450	State	01/13/14-05/09/14	N/A	ENG 335-000A; ENG 201-000A (3 cr hr)	Special

Attachment: PSC Personnel Report April 2014 (1227 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE: PERU STATE COLLEGE****MEETING DATE:** April 25, 2014**NON-RANKED FACULTY****(PART-TIME/LESS THAN .75 FTE)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Forsberg, Peggy	School of Arts and Sciences	N/A	\$1,602	State	08/19/13-12/13/13	N/A	SOC 201-49EE (3 cr hr)	Special
Gosch, Robert	School of Arts and Sciences	N/A	\$1,200	State	08/19/13-12/13/13	N/A	HIST 113-49EE (3 cr hr)	Special
Green, Mary Jane	School of Professional Studies	N/A	\$4,458	State	01/13/14-03/07/14	N/A	BUS 201 049X (3 cr hr)	Special
Hansen, Aaron	School of Arts and Sciences	N/A	\$2,350	State	01/13/14-05/09/14	N/A	HIST/PSCI 401-000A (3 cr hr)	Special
Hays, Jon	School of Arts and Sciences	N/A	\$4,050	State	01/13/14-03/07/14	N/A	HIST 113-049X (3 cr hr)	Special
Heng, Lynn Martin	School of Professional Studies	N/A	\$1,908	State	01/13/14-03/07/14	N/A	BUS 414 049X (3 cr hr)	Special
Jacobsen, Linda	School of Professional Studies	N/A	\$3,948	State	01/13/14-03/07/14	N/A	BUS 380 049X (3 cr hr)	Special
Kearney, James	School of Arts and Sciences	N/A	\$4,200	State	01/13/14-05/09/14	N/A	HIST 114-000A; HIST 202-000A (3 cr hr each)	Special
Langstraat, Rick	School of Professional Studies	N/A	\$7,692	State	01/13/14-05/09/14	N/A	BUS 231-049A; BUS 232-049A (3 cr hr each)	Special
Lee, Chris	School of Arts and Sciences	N/A	\$900	State	01/13/14-03/07/14	N/A	HIST 201-049X (3 cr hr)	Special
Lottman, Brent	School of Professional Studies	N/A	\$2,100	State	01/13/14-05/09/14	N/A	CJUS 340 000A (3 cr hr)	Special

Attachment: PSC Personnel Report April 2014 (1227 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE: PERU STATE COLLEGE****MEETING DATE:** April 25, 2014**NON-RANKED FACULTY****(PART-TIME/LESS THAN .75 FTE)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
McKenzie, Gary	Graduate Programs	N/A	\$2,826	State	01/13/14-03/07/14	N/A	MGMT 662-049X (3 cr hr)	Special
McKenzie, Gary	Graduate Programs	N/A	\$2,826	State	01/13/14-03/07/14	N/A	MGMT 662-049V (3 cr hr)	Special
Moss, Louise	School of Arts and Sciences	N/A	\$4,968	State	08/19/13-12/13/14	N/A	ENG 101-49EE; ENG 202-49EE (3 cr hr)	Special
Odum, Jay	Professional Studies	N/A	\$2,214	State	01/13/14-03/07/14	N/A	BUS 313 049X (3 cr hr)	Special
Pemberton, Michael	School of Professional Studies	N/A	\$2,928	State	01/13/14-03/07/14	N/A	SOC 201 049X (3 cr hr)	Special
Radell, David	School of Arts and Sciences	N/A	\$8,712	State	01/13/14-03/07/14	N/A	ESCI 215-049X; STAT 210-049X (3 cr hr)	Special
Ridge, Ashley	School of Professional Studies	N/A	\$3,438	State	01/113/14-03/07/14	N/A	PSYC 380 049X (3 cr hr)	Special
Roberts, Laura	School of Professional Studies	N/A	\$3,438	State	01/13/14-03/07/14	N/A	PSYC 250-049X (3 cr hr)	Special
Sheedy-Gardner, Anne	School of Arts and Sciences	N/A	\$3,769	State	01/13/14-05/09/14	N/A	MUSC 120-000B, 220-000B, 320-000B, 340-000B, 420-000B, 440-000B (4.67 cr hr)	Special

Attachment: PSC Personnel Report April 2014 (1227 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE: PERU STATE COLLEGE****MEETING DATE:** April 25, 2014**NON-RANKED FACULTY****(PART-TIME/LESS THAN .75 FTE)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Snyder, Randall	School of Arts and Sciences	N/A	\$4,050	State	01/13/14-03/07/14	N/A	MUSC 211-049X (3 cr hr)	Special
Stokebrand, Ellen	School of Education	N/A	\$2,214	State	01/13/14-05/09/14	N/A	SPED 430-00Z (3 cr hr)	Special
Tiner, Billi	School of Arts and Sciences	N/A	\$1,600	State	01/13/4-05/09/4	N/A	BIOL 130 (4 cr hr)	Special
VanGundy, Terry	School of Arts and Sciences	N/A	\$2,100	State	01/13/14-05/09/14	N/A	ART 308-000A (3 cr hr)	Special
Weichel, Mark	Graduate Programs	N/A	\$1,806	State	01/13/14-03/07/14	N/A	EDUC 569-49X (3 cr hr)	Special
Weninger, Hope	Professional Studies	N/A	\$4,560	State	01/13/14-03/07/14	N/A	BUS 373 049X (3 cr hr)	Special
Whisler, Suzanne	School of Education	N/A	\$1,500	State	08/19/13-12/13/13	N/A	EDUC 208-49EE (3 cr hr)	Special
Xenopoulos, Andreas	School of Arts and Sciences	N/A	\$3,769	State	01/13/14-05/09/14	N/A	MUSC 120-000E, 220-000E, 320-000E (4.67 cr hr)	Special
Anderson, Marian	School of Education	N/A	\$2,888	State	01/13/14-05/09/14	N/A	Student Teacher Supervision (4.125 cr hr)	Special
Baldwin, Cindy	School of Education	N/A	\$700	State	01/13/14-05/09/14	N/A	Student Teacher Supervision (1 cr hr)	Special
Fethkenher, Larry	School of Education	N/A	\$3,238	State	01/13/14-05/09/14	N/A	Student Teacher Supervision (4.625 cr hr)	Special

Attachment: PSC Personnel Report April 2014 (1227 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE: PERU STATE COLLEGE****MEETING DATE:** April 25, 2014**NON-RANKED FACULTY****(PART-TIME/LESS THAN .75 FTE)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Green, Mary Jane	School of Education	N/A	\$2,100	State	01/13/14-05/09/14	N/A	Student Teacher Supervision (3 cr hr)	Special
Hahn, Teresa	School of Education	N/A	\$3,150	State	01/13/14-05/09/14	N/A	Student Teacher Supervision (4.5 cr hr)	Special
Hicks, Russ	School of Education	N/A	\$3,369	State	01/13/14-05/09/14	N/A	Student Teacher Supervision (4.8125 cr hr)	Special
Lotspeich, Patricia	School of Education	N/A	\$2,581	State	01/13/14-05/09/14	N/A	Student Teacher Supervision (3.6875 cr hr)	Special
Olsen, Gary	School of Education	N/A	\$700	State	01/13/14-05/09/14	N/A	Student Teacher Supervision (1 cr hr)	Special
Pollard, Sharon	School of Education	N/A	\$3,588	State	01/13/14-05/09/14	N/A	Student Teacher Supervision (5.125 cr hr)	Special
Porter, Judy	School of Education	N/A	\$4,288	State	01/13/14-05/09/14	N/A	Student Teacher Supervision (6.125 cr hr)	Special
Thompson, Gary	School of Education	N/A	\$2,800	State	01/13/14-05/09/14	N/A	Student Teacher Supervision (4 cr hr)	Special
Toms, Paul	School of Education	N/A	\$2,100	State	01/13/14-05/09/14	N/A	Student Teacher Supervision (3 cr hr)	Special
Yohe, Susan	School of Education	N/A	\$2,100	State	01/13/14-05/09/14	N/A	Student Teacher Supervision (3 cr hr)	Special

Attachment: PSC Personnel Report April 2014 (1227 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**COLLEGE: PERU STATE COLLEGE****MEETING DATE:** April 25, 2014**UNIONIZED SUPPORT STAFF**

(FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Allgood, Angela	Office Assistant II	N/A	\$2,080	State	01/03/05-01/13/14	N/A	Resignation	N/A
Cummins, Dana	Custial Leader	N/A	\$2,261	State	12/01/13	N/A	Temporary Pay Increase	N/A
Hardy, Jodie	Custodian	N/A	\$1,693	State	03/10/14	1 FY	Appointment	Probationary
McQueen, Shawn	Custodian	N/A	\$1,694	State	03/26/09-01/28/14	N/A	Resignation	N/A
Walters, Elizabeth	Office Assistant II	N/A	\$1,822	State	11/01/13-02/28/14	N/A	Resignation	N/A

NON-UNIONIZED SUPPORT STAFF

(FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Jones, Roxann	Office Assistant III	N/A	\$2,253	State	3/1/2014	1 FY	Appointment	Probationary
Sachs, Tracy	Security Supervisor	N/A	\$3,167	Revenue Bond	01/01/14	1 FY	Appointment	Probationary

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: April 25, 2014

RANKED FACULTY (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Engelbrechtsen, Barbara	Health, Human Performance and Sport Department	Professor	\$69,346.00	State	1/12/15 – 5/9/15	N/A	Sabbatical for Spring 2015	Special
Everett, Pamela	Sociology, Psychology and Criminal Justice	Assistant Professor	\$48,696.00	State	8/20/09 – 5/14/14	N/A	Resignation	N/A
Meyer, Tony	School of Business and Technology; Technology and Applied Sciences Department	Instructor	\$40,000.00	State	8/14/14 – 5/13/15	1.0	New hire, replaced John Renzelman	Tenure-Track
Ryherd, Lisa	School of Natural and Social Sciences; Sociology, Psychology and Criminal Justice Department	Assistant Professor	\$48,500.00 + \$500 moving expenses	State	8/14/14 – 5/13/15	1.0	New hire, replaced Paul Campbell	Tenure-Track

UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Gade, Amy	Coordinator of Admissions Services	N/A	\$34,148.00; prorated \$16,084.00	State	1/13/14 – 6/30/14	1.0	Change in job responsibilities	NA
Loftis, Charissa	Librarian – Reference	N/A	\$755.00	State	1/13/14 – 5/14/14	N/A	PED 220-02 (1 cr hr)	Special
Quance, Marilyn	Librarian – Technical Services	N/A	\$755.00	State	1/13/14 – 5/9/14	N/A	IDS 368-W0 (1 cr hr)	Special
Stout, Rebecca	Project Coordinator	N/A	\$34,300.00; prorated \$11,433.00	State/Revenue Bond	3/3/14 - 6/30/14	1.0	New position, new hire	Special
Swan, Evan	Librarian – Circulation	N/A	\$41,000.00; prorated \$20,054.00	State	1/6/14 – 6/30/14	1.0	New hire; replaced Bill Van Arsdale	Special
Vick, Sr., Ron	Counselor	N/A	\$755.00	State	1/13/14 – 3/7/14	N/A	IDS 196-W1 (1 cr hr)	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Wayne State College

MEETING DATE: April 25, 2014

NON-UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Buhrman, Bev	Comptroller	N/A	\$70,754.00	Revenue Bond	7/29/87 – 4/4/14	N/A	Retirement	N/A
Fredricksen, Angie	Assistant to the Vice President of Administration and Finance	N/A	\$48,419.00	State	7/1/04 - 3/31/14	1.0	Resignation	N/A
Reddic, Ron	Manager, Campus Security	N/A	\$755.00	State	1/13/14 – 5/14/14	N/A	PED 220-01 (1 cr hr)	Special
Rose, Kyle	Director of Financial Aid	N/A	\$57,646.00	State	11/14/77 – 6/30/14	N/A	Retirement	N/A

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Agoumba, Darius	Physical Sciences and Mathematics	Associate Professor	\$1,859.00	State	1/13/14 – 5/14/14	N/A	Overload: PHS 102-02 (1.33 cr hr), PHS 102-12 (.33 cr hr)	N/A
Bertolas, Randy	History, Politics and Geography	Professor	\$4,251.00	State	1/13/14 – 5/14/14	N/A	Overload: GEO 410/510-01 (3 cr hr)	N/A
Blankenau, Joe	History, Politics and Geography	Professor	\$4,079.00	State	1/13/14 – 5/14/14	N/A	Overload: POS 345-01 (3 cr hr)	N/A
Blankenau, Joe	Continuing Education	Professor	\$250.00	State	1/15/14 – 4/30/14	N/A	POS 345-SST0 (1 distance ed receive site)	N/A
Bohnert, David	Music	Professor	\$7,433.00	State	8/16/13 – 12/17/13	N/A	Overload: MUS 142-01 (5 cr hr), MUS 307-01 (.66 cr hr)	N/A
Bohnert, David	Music	Professor	\$7,433.00	State	1/13/14 – 5/14/14	N/A	Overload: MUS 142/442-01 (5 cr hr), MUS 309-01 (.66 cr hr)	N/A
Bohnert, David	Music	Professor	\$1,970.00	State	1/13/14 – 5/14/14	N/A	Athletic Band Director	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: April 25, 2014

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bondhus, JoAnn	Continuing Education	Professor	\$5,540.00	State	1/13/14 – 5/9/14	N/A	Overload: BUS 629-W0 (3 cr hr)	N/A
Buryanek, Donald	Technology and Applied Sciences	Assistant Professor	\$3,325.00	State	1/13/14 – 5/14/14	N/A	Overload: ITE 214-01 (.30 cr hr), ITE 314-01 (.30 cr hr), ITE 412-01 (.30 cr hr), ITE 307-01 (1.6 cr hr)	N/A
Calkin, Joshua	Physical Sciences and Mathematics	Instructor	\$1,472.00	State	1/13/14 – 5/14/14	N/A	Overload: PHS 102-05/06 (1.67 cr hr), team-taught with Paul Karr	N/A
Calkin, Joshua	Music	Instructor	\$5,166.00	State	1/13/14 – 5/14/14	N/A	Overload: MUS 102-01 (3 cr hr), MUS 104-01 and MUS 104-02 (2 cr hr), MUS 317, 313, 316 (.96 cr hr)	N/A
Campbell, Paul	Continuing Education	Professor	\$5,502.00	State	1/14/14 – 4/29/14	N/A	Overload: CJA 405/505-SS80 (3 cr hr); includes \$150 riding time	N/A
Christensen, Douglas	Life Sciences	Professor	\$10,098.00	State	1/13/14 – 5/14/14	N/A	Overload: BIO 385-01 (3 cr hr), BIO 385-02 (3 cr hr), BIO 385-05 (1.5 cr hr)	N/A
Christensen, Linda	Music	Professor	\$4,794.00	State	8/16/13 – 12/17/13	N/A	Overload: MUS 112-01 (1.65 cr hr), MUS 280-01, -02 (2 cr hr)	N/A
Christensen, Linda	Music	Professor	\$6,540.00	State	1/13/14 – 5/14/14	N/A	Overload: MUS 112-01 (3.98 cr hr), MUS 305-01 (1 cr hr)	N/A
Clark, Sally	Physical Sciences and Mathematics	Assistant Professor	\$1,902.00	State	1/13/14 – 5/14/14	N/A	Overload: MAT 110-01 (2 cr hr)	N/A

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: April 25, 2014

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Conway, Gerald	Business and Economics	Associate Professor	\$5,214.00	State	1/13/14 – 5/14/14	N/A	Overload: BUS 362-H0 (3 cr hr)	N/A
Conway, Gerald	Continuing Education	Associate Professor	\$1,074.00	State	1/13/14 – 5/5/14	N/A	Overload: BUS 480-SS80 (3 cr hr), 3 weeks of class for faculty on medical leave; includes \$30 for riding time	N/A
Curnyn, Molly	Continuing Education	Assistant Professor	\$2,986.00	State	1/14/14 – 4/29/14	N/A	Overload: CIS 430-SS80 (3 cr hr); includes \$150 riding time	N/A
Dalal, Meenakshi	Business and Economics	Professor	\$5,377.00	State	1/13/14 – 5/14/14	N/A	Overload: ECO 202-01 (3 cr hr)	N/A
Davis, Adam	Physical Sciences and Mathematics	Associate Professor	\$3,447.00	State	1/13/14 – 5/14/14	N/A	Overload: PHS 102-16 (1.33 cr hr), PHY 326-01 (1.33 cr hr), PHY 322-03 (.50 cr hr)	N/A
DeBoer, Buffany	Life Sciences	Instructor	\$1,111.00	State	1/13/14 – 5/14/14	N/A	Overload: BIO 102-02 (1.32 cr hr)	N/A
Dendinger, Laura	Continuing Education	Professor	\$4,201.00	State	1/13/14 – 5/9/14	N/A	Overload: BUS 620-W0 (3 cr hr)	N/A
Dilliard, Kelly	Continuing Education	Associate Professor	\$1,811.00	State	1/13/14 – 5/9/14	N/A	Overload: PHS 102-W0/W1 (1.66 cr hr)	N/A
Ellis, Susan	Sociology, Psychology and Criminal Justice	Professor	\$4,039.00	State	1/13/14 – 5/14/14	N/A	Overload: SOC 435/510-01 (3 cr hr)	N/A
Erwin, Carol	Technology and Applied Sciences	Instructor	\$508.00	State	1/13/14 – 5/14/14	N/A	Overload: FCS 205-01 (.30 cr hr), FCS 205-02 (.30 cr hr)	N/A
Ettel, Mary	Physical Sciences and Mathematics	Professor	\$2,971.00	State	1/13/14 – 5/14/14	N/A	Overload: CHE 106-05 (2 cr hr)	N/A

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: April 25, 2014

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Garvin, Timothy	Continuing Education	Professor	\$4,662.00	State	1/13/14 – 5/9/14	N/A	Overload: BUS 652-W0 (3 cr hr)	N/A
Hallgren, Kenneth	Business and Economics	Professor	\$4,081.00	State	1/13/14 – 5/14/14	N/A	Covering BUS 396-01 (3 cr hr) – 12 of 16 weeks due to faculty on medical leave	N/A
Hammer, Mark	Life Sciences	Professor	\$8,773.00	State	1/13/14 – 5/14/14	N/A	Overload: BIO 210-01 (3 cr hr), BIO 210-02 (2 cr hr), BIO 280-HN02 (1.33 cr hr)	N/A
Hansen, Pearl	Art and Design	Professor	\$5,233.00	State	8/16/13 – 12/17/13	N/A	Overload: ART 325-01 (3 cr hr)	N/A
Hansen, Pearl	Art and Design	Professor	\$5,233.00	State	1/13/14 – 5/14/14	N/A	Overload: ART 440-01 (3 cr hr)	N/A
Hayford, Barbara	Life Sciences	Associate Professor	\$2,225.00	State	1/13/14 – 5/14/14	N/A	Overload: BIO 110-02 (2 cr hr)	N/A
Hepworth, Elise	Continuing Education	Associate Professor	\$2,836.00	State	1/13/14 – 5/9/14	N/A	Overload: MUS 214-W0 (2.6 cr hr)	N/A
Hepworth, Elise	Continuing Education	Associate Professor	\$2,836.00	State	1/13/14 – 5/9/14	N/A	Overload: MUS 214-W1 (2.6 cr hr)	N/A
Hepworth, Elise	Music	Associate Professor	\$3,916.00	State	8/16/13 – 12/17/13	N/A	Overload: MUS 138-01 (3.59 cr hr)	N/A
Hepworth, Elise	Music	Associate Professor	\$3,916.00	State	1/13/14 – 5/14/14	N/A	Overload: MUS 111-01 (3.59 cr hr)	N/A
Hill, Kevin	Health, Human Performance and Sport	Associate Professor	\$3,021.00	State	1/13/14 – 5/14/14	N/A	Overload: PED 151-01 (1.66 cr hr)	N/A
Jensen, Gwen	Continuing Education	Professor	\$3,992.00	State	1/13/14 – 5/9/14	N/A	Overload: CNA 101-W0 (3 cr hr)	N/A
Karr, Paul	Physical Sciences and Mathematics	Professor	\$5,243.00	State	1/13/14 – 5/14/14	N/A	Overload: CHE 106-01 (3 cr hr); PHS 102-06 (.67 cr hr), team-taught with Josh Calkin	N/A

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: April 25, 2014

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Karsky, Jason	Continuing Education	Professor	\$4,148.00	State	1/13/14 – 5/5/14	N/A	Overload: CJA 488-SS80 (3 cr hr); includes \$150 riding time	N/A
Kietzmann, Glenn	Life Sciences	Professor	\$6,129.00	State	1/13/14 – 5/14/14	N/A	Overload: BIO 220-02 (2 cr hr), BIO 220-03 (2 cr hr)	N/A
Kufner, Brian	Continuing Education	Assistant Professor	\$250.00	State	1/13/14 – 5/9/14	N/A	Overload: BUS 354-SST1 (1 distance ed receive site)	N/A
Kufner, Brian	Continuing Education	Assistant Professor	\$250.00	State	1/13/14 – 5/9/14	N/A	Overload: BUS 455-SST1 (1 distance ed receive site)	N/A
Kufner, Brian	Business and Economic	Assistant Professor	\$2,430.00	State	1/13/14 – 5/14/14	N/A	Covering BUS 350-01 (3 cr hr) – 12 of 16 weeks due to faculty on medical leave	N/A
Langdon, Jennifer	Physical Sciences and Mathematics	Associate Professor	\$4,385.00	State	1/13/14 – 5/14/14	N/A	Overload: MAT 410-01 (4 cr hr)	N/A
Langlie-Willers, Pamela	Continuing Education	Associate Professor	\$3,289.00	State	1/13/14 – 5/9/14	N/A	Overload: FCS 110-W0 (3 cr hr)	N/A
Langlie-Willers, Pamela	Technology and Applied Sciences	Associate Professor	\$329.00	State	1/13/14 – 5/14/14	N/A	Overload: FCS 412-01 (.30 cr hr)	N/A
Lawrence, Gloria	Sociology, Psychology and Criminal Justice	Professor	\$4,761.00	State	1/13/14 – 5/14/14	N/A	Overload: PSY 450/550-01 (3 cr hr)	N/A
Lindberg, Judith	Technology and Applied Sciences	Professor	\$5,277.00	State	1/13/14 – 5/14/14	N/A	Overload: FCS 308-H0 (3 cr hr), FCS 403-01 (.30 cr hr)	N/A

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: April 25, 2014

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Lutt, Patricia	Continuing Education	Professor	\$1,435.00	State	1/13/14 – 5/5/14	N/A	Overload: BUS 480-SS80 (3 cr hr); 5 of 16 weeks, includes \$40 riding time	N/A
Maas, Chad	Health, Human Performance and Sport	Associate Professor	\$2,182.00	State	1/13/14 – 5/14/14	N/A	Overload: PED 241-01 (2 cr hr)	N/A
Miller, Daniel	Continuing Education	Associate Professor	\$4,014.00	State	1/13/14 – 5/9/14	N/A	Overload: PSY 444/544-W0 (3 cr hr)	N/A
Miller, Kevin	Continuing Education	Associate Professor	\$3,955.00	State	1/13/14 – 5/9/14	N/A	Overload: CED 417/517-W0 (3 cr hr)	N/A
Miller, Kevin	Technology and Applied Sciences	Associate Professor	\$4,746.00	State	1/13/14 – 5/14/14	N/A	Overload: ITE 308-01 (3 cr hr), ITE 330-01 (.30 cr hr), ITE 428-01 (.30 cr hr)	N/A
Nelson, Jeryl	Continuing Education	Professor	\$4,545.00	State	1/13/14 – 5/9/14	N/A	Overload: BUS 692-W0 (3 cr hr)	N/A
Nelson, Jeryl	Business and Economics	Professor	\$3,409.00	State	1/13/14 – 5/14/14	N/A	Covering BUS 480-01 (3 cr hr) – 12 of 16 weeks due to faculty on medical leave	N/A
Nicholson, Lori	Computer Technology and Information Systems	Associate Professor	\$3,272.00	State	1/13/14 – 5/14/14	N/A	Overload: CSC 450-01 (3 cr hr)	N/A
Parker, Charles	Continuing Education	Professor	\$4,348.00	State	1/13/14 – 5/9/14	N/A	Overload: BUS 625-W0 (3 cr hr)	N/A
Parker, Charles	Continuing Education	Professor	\$250.00	State	1/13/14 – 5/9/14	N/A	ECO 310-SST1 (1 distance ed receive site)	N/A

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: April 25, 2014

RANKED FACULTY (OVERLOAD AND SUMMER SCHOOL APPOINTMENTS)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Pearcy, Shawn	Life Sciences	Professor	\$9,608.00	State	1/13/14 – 5/14/14	N/A	Overload: BIO 340-01 (3 cr hr), BIO 340-02/03 (4 cr hr)	N/A
Peitz, David	Physical Sciences and Mathematics	Professor	\$4,804.00	State	1/13/14 – 5/14/14	N/A	Overload: CHE 315-04 (2 cr hr), CHE 315-06 (1.5 cr hr)	N/A
Piersanti, Joshua	Continuing Education	Assistant Professor	\$2,782.00	State	1/13/14 – 5/9/14	N/A	Overload: ART 102-W0 (3 cr hr)	N/A
Piersanti, Joshua	Art and Design	Assistant Professor	\$1,577.00	State	1/13/14 – 5/14/14	N/A	Overload: ART 204-03 (1.7 cr hr)	N/A
Ras, Gerard	Continuing Education	Associate Professor	\$3,948.00	State	1/13/14 – 5/9/14	N/A	Overload: BUS 608-W0 (3 cr hr)	N/A
Ronnow, Gretchen	Continuing Education	Professor	\$4,524.00	State	1/13/14 – 5/9/14	N/A	Overload: ENG 150-W0 (3 cr hr)	N/A
Volk, Gary	Business and Economic	Associate Professor	\$5,490.00	State	1/13/14 – 5/14/14	N/A	Overload: BUS 142-01 (3 cr hr)	N/A
Walker, Karen	Continuing Education	Professor	\$4,229.00	State	1/15/14 – 4/30/14	N/A	Overload: PSY 316-SS80 (3 cr hr); includes \$150 riding time	N/A
Weixelman, Joseph	History, Politics and Geography	Associate Professor	\$1,824.00	State	1/13/14 – 5/14/14	N/A	Overload: HIS 385-01 (1.66 cr hr)	N/A
Worner, Tamara	Interdisciplinary Studies	Professor	\$600.00	State	8/16/13 – 10/9/13	N/A	Shapers of the Modern Mind course	Special
Worner, Tamara	Physical Sciences and Mathematics	Professor	\$6,732.00	State	1/13/14 – 5/14/14	N/A	Overload: MAT 140-01 (5 cr hr)	N/A
Young, Todd	Physical Sciences and Mathematics	Professor	\$10,084.00	State	1/13/14 – 5/14/14	N/A	Overload: EAS 250-HN01 (3.33 cr hr), PHS 102-03/04 (3.33 cr hr), PHS 102-14 (.83 cr hr)	N/A
Zardeneta, Gustavo	Physical Sciences and Mathematics	Associate Professor	\$4,723.00	State	1/13/14 – 5/14/14	N/A	Overload: CHE 426-01 (3 cr hr), PHS 102-08 (1.33 cr hr)	N/A

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: April 25, 2014

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Adkins-Miller, Angela	Language and Literature	N/A	\$6,795.00	State	1/13/14 – 5/14/14	N/A	ENG 200-01 (3 cr hr), ENG 200-02 (3 cr hr), ENG 200-03 (3 cr hr)	Special
Anderson, Betty	Educational Foundations and Literature	N/A	\$2,009.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special
Angeroth, Kathleen	Music	N/A	\$2,500.00	State	1/13/14 – 5/14/14	N/A	MUS 124-01 (1.65 cr hr), MUS 126-01 (.66 cr hr), and Orchestra	Special
Barnes, Darrell	Educational Foundations and Leadership	N/A	\$1,133.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special
Bauer, Lucinda	Business and Economics	N/A	\$2,265.00	State	1/13/14 – 5/14/14	N/A	BUS 222-01 (3 cr hr)	Special
Bauer, Lucinda	Continuing Education	N/A	\$2,265.00	State	1/15/14 – 4/30/14	N/A	BUS 418-SS80 (3 cr hr)	Special
Beach, Gerald	Continuing Education	N/A	\$2,415.00	State	1/13/14 – 5/9/14	N/A	EDU 786-W0 (3 cr hr)	Special
Beach, Gerald	Continuing Education	N/A	\$2,415.00	State	1/13/14 – 5/9/14	N/A	EDU 790-W0 (3 cr hr)	Special
Beair, Misty	Counseling and Special Education	N/A	\$2,265.00	State	1/13/14 – 5/14/14	N/A	SPD 331-H0 (3 cr hr)	Special
Beair, Terry	Health, Human Performance and Sport	N/A	\$2,265.00	State	1/13/14 – 5/14/14	N/A	PED 407/507-01 (3 cr hr)	Special
Begenchev, Mike	Computer Technology and Information Systems	N/A	\$2,265.00	State	1/13/14/ - 5/14/14	N/A	CIS 130-01 (3 cr hr)	Special
Begenchev, Mike	Language and Literature	N/A	\$4,530.00	State	1/13/14 – 5/14/14	N/A	EPS 300-11 (3 cr hr), EPS 300-12 (3 cr hr)	Special
Blomenkamp, Jean	Continuing Education	N/A	\$2,415.00	State	1/20/14 – 5/9/14	N/A	EDU 610-W0 (3 cr hr)	Special
Blomenkamp, Jean	Continuing Education	N/A	\$2,415.00	State	1/20/14 – 5/9/14	N/A	EDU 610-W1 (3 cr hr)	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: April 25, 2014

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bode, Liane	Counseling and Special Education	N/A	\$17,258.00	State	1/13/14 – 5/14/14	.50	Lecturer	Special
Brasch, Stacy	Continuing Education	N/A	\$2,415.00	State	1/13/14 – 5/9/14	N/A	BUS 620-W1 (3 cr hr)	Special
Bremer, DeLoy	Educational Foundations and Leadership	N/A	\$755.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special
Brookhauser, Ashley	Health, Human Performance and Sport	N/A	\$755.00	State	1/13/14 – 5/14/14	N/A	PED 220-03 (1 cr hr)	Special
Carnes, Ron	Educational Foundations and Leadership	N/A	\$1,888.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special
Case, Timothy	Communication Arts	N/A	\$4,530.00	State	1/13/14 – 5/14/14	N/A	CNA T220/420 (3 cr hr), CNA 331-01 (3 cr hr)	Special
Case, Timothy	Communication Arts	N/A	\$755.00	State	1/13/14 – 5/14/14	N/A	Duties for Set Building	Special
Cliff, Jennifer	Sociology, Psychology and Criminal Justice	N/A	\$2,265.00	State	1/13/14 – 5/14/14	N/A	SOC 101-02 (3 cr hr)	Special
Curtiss, James	Continuing Education	N/A	\$2,415.00	State	1/13/14 – 5/9/14	N/A	EDU 674-W1 (3 cr hr)	Special
Curtiss, James	Educational Foundations and Leadership	N/A	\$1,888.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special
Daehnke, Elizabeth	Language and Literature	N/A	\$2,500.00 + 9 hours tuition waiver	State	1/13/14 – 5/14/14	.125	Graduate Assistant	Special
Dinslage, Christine	Counseling and Special Education	N/A	\$6,795.00	State	1/13/14 – 5/14/14	N/A	CSL 490-01 (3 cr hr), CSL 490-02 (3 cr hr), CSL 497-H0 (3 cr hr)	Special
Dion, Lora	Counseling Center	N/A	\$3,020.00	State	1/13/14 – 5/14/14	N/A	Writing Help Desk	Special
Dion, Lora	Academic Success Center	N/A	\$1,510.00	State	1/13/14 – 5/14/14	N/A	Writing Help Desk	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: April 25, 2014

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Dolesh, Dawn	Language and Literature	N/A	\$4,530.00	State	1/13/14 – 5/14/14	N/A	CNA 100-03 (3 cr hr), CNA 100-04 (3 cr hr)	Special
Dorcey, Jean	Counseling and Special Education	N/A	\$2,265.00	State	1/13/14 – 5/14/14	N/A	SPD 353-01 (3 cr hr)	Special
Dorcey-McIntosh, Alicia	Counseling and Special Education	N/A	\$2,415.00	State	1/13/14 – 5/14/14	N/A	CSL 662-02 (3 cr hr)	Special
Drees, David	Language and Literature	N/A	\$4,530.00	State	1/13/14 – 5/14/14	N/A	ENG 102-01 (3 cr hr), ENG 102-02 (3 cr hr)	Special
Eaton, Sheri	Academic Success Center	N/A	\$3,020.00	State	1/13/14 – 5/14/14	N/A	GST 102-01 (2 cr hr), GST 102-02 (2 cr hr)	Special
Ebmeier, Sally	Technology and Applied Sciences	N/A	\$4,530.00	State	1/13/14 – 5/14/14	N/A	FCS 306-H0 (3 cr hr), FCS 407-01 (3 cr hr)	Special
Fick, Kathy	Language and Literature	N/A	\$6,795.00	State	1/13/14 – 5/14/14	N/A	MLC 110-01 (3 cr hr), MLC 110-02 (3 cr hr), MLC 120-01 (3 cr hr)	Special
Fleming, Angela	Technology and Applied Sciences	N/A	\$3,851.00	State	1/13/14 – 5/14/14	N/A	FCS 408-01 (3.3 cr hr), ITE 211-01 (1.8 cr hr)	Special
Gray, Tricia	Continuing Education	N/A	\$5,550.00	State	1/13/14 – 5/9/14	N/A	South Sioux City #11 Community of Learning	Special
Haas, Mary	Art and Design	N/A	\$4,530.00	State	1/13/14 – 5/14/14	N/A	ART 102-06 (3 cr hr), ART 102-07 (3 cr hr)	Special
Hale, Stan	Educational Foundations and Leadership	N/A	\$1,133.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special
Hansen, James	Computer Technology and Information Systems	N/A	\$4,530.00	State	1/13/14 – 5/14/14	N/A	CIS 353-01 (3 cr hr), CIS 366-01 (3 cr hr)	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: April 25, 2014

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Hansen, Mary	Educational Foundations and Literature	N/A	\$3,775.00	State	1/13/14 – 5/14/14	N/A	EDU 110-01 (1 cr hr), EDU 275-04 (4 cr hr)	Special
Hansen, Mary	Continuing Education	N/A	\$755.00	State	1/15/14 – 4/30/14	N/A	EDU 335-SS80 (1 cr hr)	Special
Hansen, Mary	Educational Foundations and Leadership	N/A	\$499.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special
Hanson, Cynthia	Continuing Education	N/A	\$2,265.00	State	1/16/14 – 5/1/14	N/A	BUS 355-SS80 (3 cr hr)	Special
Harrison, Kurt	Educational Foundations and Leadership	N/A	\$755.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special
Heaton, Brett	Continuing Education	N/A	\$1,510.00	State	1/15/14 – 4/30/14	N/A	EDU 320-SS80 (2 cr hr)	Special
Heikes, Tanya	Educational Foundations and Leadership	N/A	\$4,530.00	State	1/13/14 – 5/14/14	N/A	EDU 303-01 (3 cr hr), EDU 303-02 (3 cr hr)	Special
Henning, Mark	Technology and Applied Sciences	N/A	\$2,265.00	State	1/13/14 – 5/14/14	N/A	ITE 408-01 (3 cr hr)	Special
Hepworth, Matthew	Art and Design	N/A	\$3,926.00	State	1/13/14 – 5/14/14	N/A	ART 204-01 (2.6 cr hr), ART 204-02 (2.6 cr hr)	Special
Hepworth, Matthew	Technology and Applied Sciences	N/A	\$2,265.00	State	1/13/14 – 5/14/14	N/A	ITE 363-01 (3 cr hr)	Special
Hill, Amy	Continuing Education	N/A	\$2,265.00	State	1/13/14 – 5/9/14	N/A	EDU 302-W0 (3 cr hr)	Special
Hilker, Carol	Educational Foundations and Leadership	N/A	\$2,515.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special
Hix, Dave	Continuing Education	N/A	\$755.00	State	1/15/14 – 2/12/14	N/A	HSC 345-80 (1 cr hr)	Special
Hix, Dave	Continuing Education	N/A	\$755.00	State	2/19/14 – 3/26/14	N/A	HSC 345-81 (1 cr hr)	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: April 25, 2014

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Hochstein, Dale	Educational Foundations and Literature	N/A	\$2,265.00	State	1/13/14 – 5/14/14	N/A	EDU 406-H1 (3 cr hr)	Special
Hovland, Mary Anne	Continuing Education	N/A	\$5,550.00	State	1/13/14 – 5/9/14	N/A	Fremont #7 Community of Learning	Special
Janssen, Marci	Counseling and Special Education	N/A	\$2,265.00	State	1/13/14 – 5/14/14	N/A	SPD 400-01 (3 cr hr)	Special
Jeffries, Curt	Music	N/A	\$5,285.00	State	1/13/14 – 5/14/14	N/A	MUS 110-05 (3 cr hr), MUS 110-06 (3 cr hr), MUS 178-01 (1 cr hr)	Special
Jensen, Carrie	Music	N/A	\$2,265.00	State	1/13/14 – 5/14/14	N/A	MUS 110-08 (3 cr hr)	Special
Jessen, Carol	Continuing Education	N/A	\$2,265.00	State	1/31/14 – 7/11/14	N/A	EDU 568-81 (3 cr hr)	Special
Jessen, Carol	Continuing Education	N/A	\$2,265.00	State	1/31/14 – 7/11/14	N/A	EDU 568-82 (3 cr hr)	Special
Jindra, Rhonda	Educational Foundations and Literature	N/A	\$2,265.00	State	1/13/14 – 5/14/14	N/A	EDU 406-H0 (3 cr hr)	Special
Johnson, Brian	Continuing Education	N/A	\$5,550.00	State	1/13/14 – 5/9/14	N/A	South Sioux City #11 Community of Learning	Special
Johnson, Kathy	Educational Foundations and Leadership	N/A	\$2,515.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special
Karlen, Jean	Sociology, Psychology and Criminal Justice	N/A	\$2,265.00	State	1/13/14 – 5/14/14	N/A	SOC 415/515-01 (3 cr hr)	Special
Karlen, Jean	Continuing Education	N/A	\$2,265.00	State	1/14/14 – 4/29/14	N/A	SOC 415/515-SS80 (3 cr hr)	Special
Kleve, Nicholas	Continuing Education	N/A	\$2,265.00	State	1/16/14 – 5/1/14	N/A	EDU 423-SS80 (3 cr hr)	Special
Kolterman, Trisha	Business and Economics	N/A	\$6,795.00	State	1/13/14 – 5/14/14	N/A	BUS 122-01 (3 cr hr), BUS 360-01 (3 cr hr), BUS 370-01 (3 cr hr)	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: April 25, 2014

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Kosak, Jerry	Continuing Education	N/A	\$1,246.00	State	1/13/14 – 5/9/14	N/A	MUS 196-W0 (1.65 cr hr)	Special
Kreikemeier, Cheryl	Counseling and Special Education	N/A	\$1,208.00	State	1/13/14 – 5/14/14	N/A	CSL 660-01 (1.5 cr hr)	Special
Kuyper, Julia	Continuing Education	N/A	\$2,415.00	State	1/13/14 – 5/9/14	N/A	BUS 690-W0 (3 cr hr)	Special
Kuyper, Julia	Continuing Education	N/A	\$2,415.00	State	1/13/14 – 5/9/14	N/A	BUS 690-W1 (3 cr hr)	Special
Larmore, Cheryl	Educational Foundations and Leadership	N/A	\$1,510.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special
Lechner, Becky	Continuing Education	N/A	\$2,265.00	State	1/10/14 – 2/27/14	N/A	EDU 568-H0 (3 cr hr)	Special
Lenhard, Rodger	Educational Foundations and Literature	N/A	\$378.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special
Loggins, Melanie	Language and Literature	N/A	\$5,000.00 + 18 hours tuition waiver	State	8/16/14 – 12/17/13	N/A	Resignation	Special
Loggins, Melanie	Language and Literature	N/A	\$4,530.00	State	1/13/14 – 5/14/14	N/A	ENG 260-01 (3 cr hr), ENG 260-02 (3 cr hr)	Special
Machacek, Darlene	Physical Sciences and Mathematics	N/A	\$6,795.00	State	1/13/14 – 5/14/14	N/A	MAT 105-03 (3 cr hr), MAT 105-04 (3 cr hr), MAT 105-05 (3 cr hr)	Special
Magnuson, Grant	Continuing Education	N/A	\$2,265.00	State	3/17/14 – 5/9/14	N/A	ITE 510-W0 (3 cr hr)	Special
Martin, Barry	Educational Foundations and Literature	N/A	\$3,647.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special
McDonald, Luchelle	Educational Foundations and Leadership	N/A	\$5,000.00 + 18 hours tuition waiver	State	8/15/13 – 3/3/14	N/A	Termination	N/A

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: April 25, 2014

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
McKenna, Timothy	Continuing Education	N/A	\$2,265.00	State	1/13/14 – 5/9/14	N/A	CNA 100-W0 (3 cr hr)	Special
Millard, Laurie	Counseling and Special Education	N/A	\$1,208.00	State	1/13/14 – 5/14/14	N/A	EDU 645-01 (1.5 cr hr)	Special
Miller, Rebecca	Educational Foundations and Literature	N/A	\$3,020.00	State	1/13/14 – 5/14/14	N/A	EDU 320-01 (2 cr hr), EDU 320-02 (2 cr hr)	Special
Miller, Sarah	Sociology, Psychology and Criminal Justice	N/A	\$2,265.00	State	1/13/14 – 5/14/14	N/A	SOC 101-01 (3 cr hr)	Special
Mohl, Mary	Academic Success Center	N/A	\$6,795.00	State	1/13/14 – 5/14/14	N/A	GST 103-01 (3 cr hr), GST 103-02 (3 cr hr), GST 103-03 (3 cr hr)	Special
Moore, Susan	Continuing Education	N/A	\$2,265.00	State	1/13/14 – 5/9/14	N/A	SOC 110-W0 (3 cr hr)	Special
Niemann, Jill	Educational Foundations and Literature	N/A	\$2,265.00	State	1/13/14 – 5/14/14	N/A	EDU 423-02 (3 cr hr)	Special
O'Leary, Jed	Continuing Education	N/A	\$2,265.00	State	1/13/14 – 5/9/14	N/A	MUS 110-W0 (3 cr hr)	Special
Parker, Karen	Computer Technology and Information Systems	N/A	\$755.00	State	1/14/14 – 2/13/14	N/A	CIS 232-01 (1 cr hr)	Special
Parker, Karen	Computer Technology and Information Systems	N/A	\$755.00	State	1/15/14 – 2/12/14	N/A	CIS 232-02 (1 cr hr)	Special
Parker, Karen	Computer Technology and Information Systems	N/A	\$525.00	State	2/18/14 – 3/27/14	N/A	CIS 233-01 (1 cr hr)	Special
Raab, Klaus	Language and Literature	N/A	\$2,265.00	State	1/13/14 – 5/14/14	N/A	GER 110-03 (3 cr hr)	Special
Rahn, Kelli	Continuing Education	N/A	\$2,265.00	State	1/13/14 – 4/29/14	N/A	EDU 318-SS80 (3 cr hr)	Special
Redden, Molly	Continuing Education	N/A	\$755.00	State	1/13/14 – 5/9/14	N/A	PED 106-W0 (1 cr hr)	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: April 25, 2014

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Roff, Tom	Continuing Education	N/A	\$5,550.00	State	1/13/14 – 5/9/14	N/A	Fremont #7 Community of Learning	Special
Rotter-Hansen, Cynthia	Continuing Education	N/A	\$2,415.00	State	1/13/14 – 5/9/14	N/A	EDU 658-W0 (3 cr hr)	Special
Rotter-Hansen, Cynthia	Continuing Education	N/A	\$2,415.00	State	1/13/14 – 5/9/14	N/A	EDU 658-W1 (3 cr hr)	Special
Rudloff, Beata	Continuing Education	N/A	\$5,550.00	State	1/13/14 – 5/9/14	N/A	South Sioux City #10 Community of Learning	Special
Rudloff, Beata	Educational Foundations and Leadership	N/A	\$2,009.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special
Ruskamp, Lori	Educational Foundations and Leadership	N/A	\$2,265.00	State	1/13/14 – 5/14/14	N/A	EDU 423-01 (3 cr hr)	Special
Ruskamp, Lori	Educational Foundations and Leadership	N/A	\$1,005.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special
Saltsgiver, Theresa	Educational Foundations and Leadership	N/A	\$3,519.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special
Spahn, Randall	Educational Foundations and Leadership	N/A	\$1,254.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special
Spieker, Mollie	Communication Arts	N/A	\$4,530.00	State	1/13/14 – 5/14/14	N/A	CNA 100-07 (3 cr hr), CNA 100-13 (3 cr hr)	Special
Strawn, Stacy	Continuing Education	N/A	\$1,359.00	State	2/24/14 – 5/5/14	N/A	BUS 480-SS80 (3 cr hr); portion of class for faculty on medical leave	Special
Svendsen, Cynthia	Educational Foundations and Leadership	N/A	\$499.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: April 25, 2014

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Sweeney, Karen	Educational Foundations and Leadership	N/A	\$2,009.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special
Tramontina, Peggy	Continuing Education	N/A	\$2,265.00	State	1/13/14 – 5/5/14	N/A	EDU 341-SS80 (3 cr hr)	Special
Tremain, Diane	Educational Foundations and Leadership	N/A	\$499.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special
Tucker, Anne	Continuing Education	N/A	\$755.00	State	1/13/14 – 3/7/14	N/A	EDU 457/557-W0 (1 cr hr)	Special
Tucker, Anne	Continuing Education	N/A	\$755.00	State	1/13/14 – 3/7/14	N/A	EDU 457/557-W1 (1 cr hr)	Special
Tucker, Anne	Continuing Education	N/A	\$755.00	State	3/17/14 – 5/9/14	N/A	EDU 457/557-W3 (1 cr hr)	Special
Tusha, Mary	Educational Foundations and Leadership	N/A	\$3,519.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special
Uhl, Steven	Continuing Education	N/A	\$2,265.00	State	1/15/14 – 4/30/14	N/A	BUS 340-SS80 (3 cr hr)	Special
Uhl, Steven	Continuing Education	N/A	\$2,265.00	State	1/13/14 – 5/5/14	N/A	BUS 348-SS80 (3 cr hr)	Special
Vander Weil, Zoe	Communication Arts	N/A	\$2,265.00	State	1/13/14 – 5/14/14	N/A	CNA 100-12 (3 cr hr)	Special
Vitters, Richard	Educational Foundations and Leadership	N/A	\$1,760.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special
Vogt, Brad	Computer Technology and Information Systems	N/A	\$2,265.00	State	1/13/14 – 5/14/14	N/A	CIS 271-01 (3 cr hr)	Special
von Glan, Leroy	Art and Design	N/A	\$5,210.00	State	1/13/14 – 5/14/14	N/A	ART 251-01 (3.9 cr hr), and Ceramic Tech	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: April 25, 2014

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Weber, Brad	Music	N/A	\$5,134.00	State	1/13/14 – 5/14/14	N/A	MUS 110-03 (3 cr hr), MUS 128-01 (1.65 cr hr), MUS 136-01 (.65 cr hr), MUS 177-01 (1.5 cr hr)	Special
White, Michael	Communication Arts	N/A	\$6,795.00	State	1/13/14 – 5/14/14	N/A	CNA 100-08 (3 cr hr), CNA 100-10 (3 cr hr), CNA 100-11 (3 cr hr)	Special
Widner, Jennifer	Educational Foundations and Leadership	N/A	\$2,265.00	State	1/13/14 – 5/14/14	N/A	EDU 341-02 (3 cr hr)	Special
Wieser, Janet	Educational Foundations and Leadership	N/A	\$2,009.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special
Wingett, Wes	Continuing Education	N/A	\$755.00	State	1/31/14 – 2/1/14	N/A	CSL 468/568-80 (1 cr hr)	Special
Wulf, Jerad	Continuing Education	N/A	\$5,550.00	State	1/13/14 – 5/9/14	N/A	South Sioux City #10 Community of Learning	Special
Zach, Angela	Counseling and Special Education	N/A	\$2,265.00	State	1/13/14 – 5/14/14	N/A	SPD 252-01 (3 cr hr)	Special
Zavada, Maria	Language and Literature	N/A	\$2,265.00	State	1/13/14 – 5/14/14	N/A	PHI 101-03 (3 cr hr)	Special
Zavada, Maria	Continuing Education	N/A	\$2,265.00	State	1/13/14 – 5/9/14	N/A	PHI 101-W0 (3 cr hr)	Special
Zavadi, Dennis	Physical Sciences and Mathematics	N/A	\$4,530.00	State	1/13/14 – 5/14/14	N/A	MAT 105-01 (3 cr hr); MAT 105-02 (3 cr hr)	Special
Zeiss, Donald	Educational Foundations and Leadership	N/A	\$3,768.00	State	1/13/14 – 5/14/14	N/A	Student Teacher Supervision	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: April 25, 2014

NON-UNIONIZED PROFESSIONAL STAFF (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Dobbins, Adam	Athletics – Sports Information	N/A	\$2,500.00 + 9 hours tuition waiver	State	1/13/14 – 5/14/14	.125	Graduate Assistant	Special

UNIONIZED SUPPORT STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bloomfield, Mark	Maintenance Repair Worker III	N/A	\$2,450.67/mo.	State	6/11/12 – 1/21/14	N/A	Resignation	N/A
Granberg, Gordon	Custodian	N/A	\$2,603.17/mo.	Revenue Bond	2/22/93 – 6/30/14	N/A	Retirement: NAPE 17.9-b	N/A
Gustafson, Heather	Office Assistant II	N/A	\$2,080.00/mo.	State	12/16/13	1.0	New hire, replaced Laurie Oswald	Probationary
Jammer, William	Maintenance Repair Worker II	N/A	\$2,257.50/mo.	State	4/1/13	1.0	Certification Completion	N/A
Jensen, Chad	Security Officer II	N/A	\$1,801.80/mo.	State/ Revenue Bond	1/27/14	.75	New hire, new position	Probationary
Kardell, Jeanne Ann	Office Assistant II	N/A	\$2,614.50/mo.	State	12/17/79 – 6/30/14	N/A	Retirement: NAPE 17.9-b	N/A
Olson, Arden	Custodian	N/A	\$2,657.25/mo.	Revenue Bond	10/14/85 – 3/3/14	N/A	Retirement	N/A
Rahn, Terry	Maintenance Repair Worker III	N/A	\$2,624.08/mo.	State	2/1/14	1.0	Certification Completion	N/A
Schutte, Ray	Maintenance Repair Worker II	N/A	\$2,366.25/mo.	State	2/1/14	1.0	Certification Completion	N/A
Stout, Rebecca	Accounting Clerk III	N/A	\$2,124.08/mo.	State	7/1/10 – 3/2/14	N/A	Resignation	N/A
Wagner, Amy	Office Assistant II	N/A	\$2,080.00/mo.	State	1/6/14	1.0	New hire; replaced Deb Morlok	Probationary
Wurdinger, Marlin	Custodian	N/A	\$2,173.67/mo.	State	5/15/00 – 1/31/14	N/A	Retirement	N/A

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Wayne State College

MEETING DATE: April 25, 2014

NON-UNIONIZED SUPPORT STAFF (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Hinkel, Jesse	Office Assistant I	N/A	\$823.33/mo.	State	12/9/13	.50	New hire, replaced Mandi Fernau	Probationary

**ITEMS FOR INFORMATION AND DISCUSSION\STUDENT AFFAIRS, MARKETING,
AND ENROLLMENT**

April 25, 2014

INFORMATION ONLY: Senator's Reception Update

Twenty-five state senators attended the 2014 Senators' Reception which was held following the NSCS Board meeting Tuesday, January 14, 2014 from 4-7 p.m. at the Ferguson Center. The three College foundations sponsored the event jointly. The date for next year's reception is Tuesday, January 20, 2015.

ITEMS FOR INFORMATION AND DISCUSSION\STUDENT AFFAIRS, MARKETING, AND ENROLLMENT

April 25, 2014

INFORMATION ONLY: **Student Trustees Update**

The Governor selected the following individuals as the 2014-2015 NSCS Student Trustees.

CSC - Jacob Rissler, Gillette, Wyoming

PSC - Rachel Henry, Peru, Nebraska

WSC - Matthew Mullins, Falls City, Nebraska

Applications for the 2014-15 Student Trustee positions were received in the System Office in mid March. Chancellor Carpenter presented Governor Heineman with a booklet of all applicants' information and the Governor selected the new student trustees. The new student trustees have been invited to attend the April 24-25, 2014 Board of Trustees meeting. The new student trustees will begin their official term at the June 10, 2014 Board of Trustees meeting.

ITEMS FOR INFORMATION AND DISCUSSION\STUDENT AFFAIRS, MARKETING, AND ENROLLMENT

April 25, 2014

INFORMATION ONLY: **Update on Marketing Activities**

Vice Chancellor for Student Affairs, Marketing, Enrollment and Public Information, Korinne Tande, is currently working with the Council of Admissions and College Relations Officers to plan next year's system marketing efforts. The 2014 retreat will be held April 23, 2014 and the group will focus on new print ads, the theme for the fall counselor tour, and strategic planning for the system marketing plan.

ITEMS FOR INFORMATION AND DISCUSSION\STUDENT AFFAIRS, MARKETING, AND ENROLLMENT

April 25, 2014

INFORMATION ONLY: Scholarship Luncheon Update

The NSCS Scholarship Luncheon is scheduled to be held at the Hillcrest Country Club on Friday, April 11, 2014. The luncheon will start at noon and conclude around 1:30 p.m. The speakers this year will be Governor Dave Heineman and past or current recipients of the Board of Trustees Scholarship or Governor's Opportunity Award.

All Board of Trustees Scholars and Governor's Opportunity Award recipients are invited and may bring their families. State Senators, the Board, the Presidents, Council of Student Affairs, Marketing and Enrollment officers, and the NSCS staff are also invited.

ITEMS FOR INFORMATION AND DISCUSSION\STUDENT AFFAIRS, MARKETING, AND ENROLLMENT

April 25, 2014

INFORMATION ONLY: **Intercollegiate Athletics Report of Institutional Commitment
to NCAA Principles for Conduct to Enhance Integrity in
Intercollegiate Athletes**

The intercollegiate athletics report of institutional commitment to NCAA principles for conduct to enhance integrity in intercollegiate athletes is provided to the Board for information.

The National Collegiate Athletic Association (NCAA) requires Division II member institutions to complete the NCAA Institutional Self-Study Guide (ISSG) to enhance integrity in intercollegiate athletics. The purposes of the ISSG are to:

1. Sensitize top administrators and key campus constituencies of NCAA Division II member institutions to major types of problems that commonly occur in intercollegiate athletics programs.
2. Identify specific areas in their own athletic programs that may represent potential problems and develop written plans for improvement for those areas, and
3. Guide institutions toward review of documentations to support selected areas of study and, as necessary, actions that might prevent or minimize the severity of identified problems.

In compliance with their respective institutional self-studies, Chadron State and Wayne State declare their commitment to the attached Principles for Conduct of Intercollegiate Athletics as specified for Division II member institutions in the NCAA Constitution, Article Two.

ATTACHMENTS:

- NCAA Institutional Commitment to Principles of Conduct (PDF)

CONSTITUTION, ARTICLE 2

Principles for Conduct of Intercollegiate Athletics

2.01	General Principle	3	2.9	The Principle of Amateurism	4
2.1	The Principle of Institutional Control and Responsibility	3	2.10	The Principle of Competitive Equity	5
2.2	The Principle of Student-Athlete Well-Being	3	2.11	The Principle Governing Recruiting	5
2.3	The Principle of Gender Equity	4	2.12	The Principle Governing Eligibility	5
2.4	The Principle of Sportsmanship and Ethical Conduct	4	2.13	The Principle Governing Financial Aid	5
2.5	The Principle of Sound Academic Standards	4	2.14	The Principle Governing Playing and Practice Seasons	5
2.6	The Principle of Nondiscrimination	4	2.15	The Principle Governing Postseason Competition and Contests Sponsored by Noncollegiate Organizations	5
2.7	The Principle of Diversity within Governance Structures	4	2.16	The Principle Governing the Economy of Athletics Program Operation	5
2.8	The Principle of Rules Compliance	4			

2.01 GENERAL PRINCIPLE [*]

Legislation enacted by the Association governing the conduct of intercollegiate athletics shall be designed to advance one or more basic principles, including the following, to which the members are committed. In some instances, a delicate balance of these principles is necessary to help achieve the objectives of the Association.

2.1 THE PRINCIPLE OF INSTITUTIONAL CONTROL AND RESPONSIBILITY [*]

2.1.1 Responsibility for Control. [*] It is the responsibility of each member institution to control its intercollegiate athletics program in compliance with the rules and regulations of the Association. The institution's president or chancellor is responsible for the administration of all aspects of the athletics program, including approval of the budget and audit of all expenditures. *(Revised: 10/3/05)*

2.1.2 Scope of Responsibility. [*] The institution's responsibility for the conduct of its intercollegiate athletics program includes responsibility for the actions of its staff members and for the actions of any other individual or organization engaged in activities promoting the athletics interests of the institution.

2.2 THE PRINCIPLE OF STUDENT-ATHLETE WELL-BEING [*]

Intercollegiate athletics programs shall be conducted in a manner designed to protect and enhance the physical and educational well-being of student-athletes.

2.2.1 Overall Educational Experience. [*] It is the responsibility of each member institution to establish and maintain an environment in which a student-athlete's activities are conducted as an integral part of the student-athlete's educational experience. *(Adopted: 1/10/95)*

2.2.2 Cultural Diversity and Gender Equity. [*] It is the responsibility of each member institution to establish and maintain an environment that values cultural diversity and gender equity among its student-athletes and intercollegiate athletics department staff. *(Adopted: 1/10/95)*

2.2.3 Health and Safety. [*] It is the responsibility of each member institution to protect the health of and provide a safe environment for each of its participating student-athletes. *(Adopted: 1/10/95)*

2.2.4 Student-Athlete/Coach Relationship. [*] It is the responsibility of each member institution to establish and maintain an environment that fosters a positive relationship between the student-athlete and coach. *(Adopted: 1/10/95)*

2.2.5 Fairness, Openness and Honesty. [*] It is the responsibility of each member institution to ensure that coaches and administrators exhibit fairness, openness and honesty in their relationships with student-athletes. *(Adopted: 1/10/95)*

2.2.6 Student-Athlete Involvement. [*] It is the responsibility of each member institution to involve student-athletes in matters that affect their lives. *(Adopted: 1/10/95)*

2.3 THE PRINCIPLE OF GENDER EQUITY [*]

2.3.1 Compliance With Federal and State Legislation. [*] It is the responsibility of each member institution to comply with federal and state laws regarding gender equity. *(Adopted: 1/11/94)*

2.3.2 NCAA Legislation. [*] The Association should not adopt legislation that would prevent member institutions from complying with applicable gender-equity laws, and should adopt legislation to enhance member institutions' compliance with applicable gender-equity laws. *(Adopted: 1/11/94)*

2.3.3 Gender Bias. [*] The activities of the Association should be conducted in a manner free of gender bias. *(Adopted: 1/11/94)*

2.4 THE PRINCIPLE OF SPORTSMANSHIP AND ETHICAL CONDUCT [*]

For intercollegiate athletics to promote the character development of participants, to enhance the integrity of higher education and to promote civility in society, student-athletes, coaches, and all others associated with these athletics programs and events should adhere to such fundamental values as respect, fairness, civility, honesty and responsibility. These values should be manifest not only in athletics participation but also in the broad spectrum of activities affecting the athletics program. It is the responsibility of each institution to: *(Revised: 1/9/96)*

- (a) Establish policies for sportsmanship and ethical conduct in intercollegiate athletics consistent with the educational mission and goals of the institution; and *(Adopted: 1/9/96)*
- (b) Educate, on a continuing basis, all constituencies about the policies in Constitution 2.4-(a). *(Adopted: 1/9/96)*

2.5 THE PRINCIPLE OF SOUND ACADEMIC STANDARDS [*]

Intercollegiate athletics programs shall be maintained as a vital component of the educational program, and student-athletes shall be an integral part of the student body. The admission, academic standing and academic progress of student-athletes shall be consistent with the policies and standards adopted by the institution for the student body in general.

2.6 THE PRINCIPLE OF NONDISCRIMINATION [*]

The Association shall promote an atmosphere of respect for and sensitivity to the dignity of every person. It is the policy of the Association to refrain from discrimination with respect to its governance policies, educational programs, activities and employment policies, including on the basis of age, color, disability, gender, national origin, race, religion, creed or sexual orientation. It is the responsibility of each member institution to determine independently its own policy regarding nondiscrimination. *(Adopted: 1/16/93, Revised: 1/11/00)*

2.7 THE PRINCIPLE OF DIVERSITY WITHIN GOVERNANCE STRUCTURES [*]

The Association shall promote diversity of representation within its various divisional governance structures and substructures. Each divisional governing body must assure gender and ethnic diversity among the membership of the bodies in the division's administrative structure. *(Adopted: 1/9/96 effective 8/1/97)*

2.8 THE PRINCIPLE OF RULES COMPLIANCE

2.8.1 Responsibility of Institution. [*] Each institution shall comply with all applicable rules and regulations of the Association in the conduct of its intercollegiate athletics programs. It shall monitor its programs to assure compliance and to identify and report to the Association instances in which compliance has not been achieved. In any such instance, the institution shall cooperate fully with the Association and shall take appropriate corrective actions. Members of an institution's staff, student-athletes, and other individuals and groups representing the institution's athletics interests, shall comply with the applicable Association rules, and the member institution shall be responsible for such compliance.

2.8.2 Responsibility of Association. [*] The Association shall assist the institution in its efforts to achieve full compliance with all rules and regulations and shall afford the institution, its staff and student-athletes fair procedures in the consideration of an identified or alleged failure in compliance.

2.8.3 Penalty for Noncompliance. [*] An institution found to have violated the Association's rules shall be subject to such disciplinary and corrective actions as may be determined by the Association.

2.9 THE PRINCIPLE OF AMATEURISM [*]

Student-athletes shall be amateurs in an intercollegiate sport, and their participation should be motivated primarily by education and by the physical, mental and social benefits to be derived. Student participation in intercollegiate athletics is an avocation, and student-athletes should be protected from exploitation by professional and commercial enterprises.

2.10 THE PRINCIPLE OF COMPETITIVE EQUITY [*]

The structure and programs of the Association and the activities of its members shall promote opportunity for equity in competition to assure that individual student-athletes and institutions will not be prevented unfairly from achieving the benefits inherent in participation in intercollegiate athletics.

2.11 THE PRINCIPLE GOVERNING RECRUITING [*]

The recruiting process involves a balancing of the interests of prospective student-athletes, their educational institutions and the Association's member institutions. Recruiting regulations shall be designed to promote equity among member institutions in their recruiting of prospective student-athletes and to shield them from undue pressures that may interfere with the scholastic or athletics interests of the prospective student-athletes or their educational institutions.

2.12 THE PRINCIPLE GOVERNING ELIGIBILITY [*]

Eligibility requirements shall be designed to assure proper emphasis on educational objectives, to promote competitive equity among institutions and to prevent exploitation of student-athletes.

2.13 THE PRINCIPLE GOVERNING FINANCIAL AID [*]

A student-athlete may receive athletically related financial aid administered by the institution without violating the principle of amateurism, provided the amount does not exceed the cost of education authorized by the Association; however, such aid as defined by the Association shall not exceed the cost of attendance as published by each institution. Any other financial assistance, except that received from one upon whom the student-athlete is naturally or legally dependent, shall be prohibited unless specifically authorized by the Association. *(Revised: 1/9/96)*

2.14 THE PRINCIPLE GOVERNING PLAYING AND PRACTICE SEASONS [*]

The time required of student-athletes for participation in intercollegiate athletics shall be regulated to minimize interference with their opportunities for acquiring a quality education in a manner consistent with that afforded the general student body.

2.15 THE PRINCIPLE GOVERNING POSTSEASON COMPETITION AND CONTESTS SPONSORED BY NONCOLLEGIATE ORGANIZATIONS [*]

The conditions under which postseason competition occurs shall be controlled to assure that the benefits inherent in such competition flow fairly to all participants, to prevent unjustified intrusion on the time student-athletes devote to their academic programs, and to protect student-athletes from exploitation by professional and commercial enterprises.

2.16 THE PRINCIPLE GOVERNING THE ECONOMY OF ATHLETICS PROGRAM OPERATION [*]

Intercollegiate athletics programs shall be administered in keeping with prudent management and fiscal practices to assure the financial stability necessary for providing student-athletes with adequate opportunities for athletics competition as an integral part of a quality educational experience.

ITEMS FOR INFORMATION AND DISCUSSION/FISCAL, FACILITIES, AND AUDIT

April 25, 2014

INFORMATION ONLY: Capital Construction Quarterly Reports (as of December 31, 2013)

Capital construction quarterly reports from each of the Colleges are provided to the Board for information.

Chadron -

- Armstrong Gymnasium - Phase I - Interim report
- Eagle Ridge Housing - Interim report
- Rangeland Center - Phase I - Interim report

Peru

- Oak Bowl Renovation - Interim report

Wayne -

- Carhart Renovation - Phase III - Interim report
- Field Turf/Track Resurfacing - Interim report
- Soccer Field Expansion - Interim report
- U.S. Conn Library - Interim report
- Willow Bowl Restoration - Final report

ATTACHMENTS:

- CSC Capital Construction Quarterly Report--Armstrong (PDF)
- CSC Capital Construction Quarterly Report-Eagle Ridge (PDF)
- CSC Capital Construction Quarterly Report--Rangeland (PDF)
- PSC Capital Construction Quarterly Report-Oak Bowl (PDF)
- WSC Capital Construction Quarterly Report - Carhart Ph. III (PDF)
- WSC Capital Construction Quarterly Report - Field Turf_T (PDF)
- WSC Capital Construction Quarterly Report - Soccer Field (PDF)
- WSC Capital Construction Quarterly Report - U.S. Conn Library (PDF)
- WSC Capital Construction Quarterly Report - Willow Bowl(PDF)

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT			
As of December 31, 2013			
College: Chadron State College		Meeting Date: April 24, 2014	
Project Information	Project Title:	Armstrong Gymnasium - Phase I	
	Program Number:		
	Professional Consultant:	Leo A. Daly Architects	
	General Contractor:		
	Net Square Footage: 99,782	Gross Square Footage: 114,749	
	Bid Opening Date		
	Notice of Proceed Date		
	Estimated Completion Date		
Project Dates	Final Acceptance Date		
	Professional Consultants:	Leo A. Daly Architects	
	Needs Statement		
	Program Statement	6/23/2006	
	Professional Services Contract	1/27/2012	
	Bonds Sold		
	Preliminary Plans		
	Design Development		
	CM @ Risk Contract	8/13/2012	
Report Information	Substantial Completion		
	Final Completion		
	Status	Initial Report:	9/6/2012
Financial Information		Interim Report: X	
		Final Report:	
	State Buildings	State Funds	\$6,700,000.00
		Federal Funds	
		LB 309 Funds	\$1,320,000.00
		Cash Funds	\$3,000,000.00
		Capital Imp. Fee Commitment	\$1,200,000.00
		Other	\$4,447,000.00
		Total Available	\$16,667,000.00
	Revenue Bond Buildings	Bonds Sold	
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available		
Expenditure Information	Proposed Budget	Expended to Date	Balance
Program Planning			
Professional Fees & Reimb.	\$1,205,422.00	\$1,176,484.30	\$28,937.70
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$14,279,812.00	\$5,103,827.56	\$9,175,984.44
2. Fixed Equipment			
3. Sitework/Utilities			
Furnishings/Moveable Equip.	\$750,000.00	\$203,993.00	\$546,007.00
Contingency	\$431,766.00		\$431,766.00
Artwork			\$0.00
Other Items			
1. Special/Tech. Equipment			
2. Asbestos Abatement			\$0.00
3. Signage			\$0.00
4. Venetian Blinds			\$0.00
Change Orders			
TOTALS	\$16,667,000.00	\$6,484,304.86	\$10,182,695.14

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT				
As of December 31, 2013				
College: Chadron State College		Meeting Date:April 24, 2014		
Project Information	Project Title:	Eagle Ridge Housing		
	Program Number:			
	Professional Consultant:	Bahr Vermeer and Haecker		
	General Contractor:			
	Net Square Footage: 21,610	Gross Square Footage: 27,705		
	Bid Opening Date			
	Notice of Proceed Date			
	Estimated Completion Date			
	Final Acceptance Date			
Project Dates	Professional Consultants:	Bahr Vermeer and Haecker		
	Needs Statement			
	Program Statement	5/1/2012		
	Professional Services Contract	2/28/2012		
	Bonds Sold			
	Preliminary Plans			
	Design Development	1/15/2013		
	CM @ Risk Contract	11/9/2012		
	Substantial Completion			
Final Completion				
Report Information	Status	Initial Report:	3/14/2013	
		Interim Report:		
		Final Report:		
Financial Information				
State Buildings	State Funds--LB No:605	\$0.00		
	Federal Funds	\$0.00		
	LB 309 Funds	\$0.00		
	Cash Funds	\$0.00		
	Capital Imp. Fee Commitment	\$0.00		
	Other	\$62,550.00		
	Total Available	\$0.00		
Revenue Bond Buildings	Bonds Sold	\$0.00		
	Costs of Issuance/Reserves	\$0.00		
	Balances of Proceeds	\$0.00		
Revenue Sources for Construction	1. Bond Proceeds	\$6,170,923.00		
	2. Interest Earnings	\$49,825.00		
	3. Other	\$0.00		
	Total Available	\$6,283,298.00		
Expenditure Information		Proposed Budget	Expended to Date	Balance
Program Planning		\$51,300.00	\$51,300.00	
Professional Fees & Reimb.		\$439,000.00	\$399,112.78	\$39,887.22
Life Cycle Cost Analysis				\$0.00
Construction				
1. General, Mech., Elec.		\$5,191,763.00	\$1,825,976.00	\$3,365,787.00
2. Fixed Equipment		\$0.00		\$0.00
3. Sitework/Utilities		\$528,341.00	\$16,631.37	\$511,709.63
Furnishings/Moveable Equip.				\$0.00
Contingency		\$72,894.00		\$72,894.00
Artwork				\$0.00
Other Items				
1. Special/Tech. Equipment				
2. Asbestos Abatement				\$0.00
3. Signage				\$0.00
4. Venetian Blinds				\$0.00
Change Orders				
TOTALS		\$6,283,298.00	\$2,241,720.15	\$3,990,277.85

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT as of December 31, 2013				
College: Chadron State College		Meeting Date: April 24, 2014		
Project Information	Project Title:	Rangeland Center - Phase I		
	Program Number:			
	Professional Consultant:	Bahr Vermeer and Haecker		
	General Contractor:			
	Net Square Footage: 24,905	Gross Square Footage: 28,420		
	Bid Opening Date			
	Notice of Proceed Date			
	Estimated Completion Date			
Project Dates	Final Acceptance Date			
	Professional Consultants:	Bahr Vermeer and Haecker		
	Needs Statement	(enter dates)		
	Program Statement	11/6/2002		
	Professional Services Contract	4/3/2002		
	Bonds Sold			
	Preliminary Plans			
	Design Development	8/26/2010		
Report Information	CM @ Risk Contract	5/10/2011		
	Substantial Completion			
	Final Completion			
	Status	Initial Report: 9/6/2012		
Financial Information	Interim Report: X			
	Final Report:			
	State Buildings	State Funds--LB No:605	\$0.00	
		Federal Funds	\$0.00	
		LB 309 Funds	\$0.00	
		Cash Funds	\$1,791,823.00	
		Capital Imp. Fee Commitment	\$0.00	
		Other	\$1,564,462.00	
		Total Available	\$3,356,285.00	
	Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves			
	Balances of Proceeds			
Revenue Sources for Construction	1. Bond Proceeds			
	2. Interest Earnings			
	3. Other			
	Total Available			
Expenditure Information	Proposed Budget	Expended to Date	Balance	
Program Planning				
Professional Fees & Reimb.	\$409,545.00	\$409,545.00	\$0.00	
Life Cycle Cost Analysis			\$0.00	
Construction				
1. General, Mech., Elec.	\$2,516,612.00	\$2,516,234.00	\$378.00	
2. Fixed Equipment	\$0.00		\$0.00	
3. Sitework/Utilities	\$345,819.00	\$332,069.00	\$13,750.00	
Furnishings/Moveable Equip.			\$0.00	
Contingency	\$40,297.00	\$40,297.00	\$0.00	
Artwork			\$0.00	
Other Items				
1. Special/Tech. Equipment				
2. Asbestos Abatement			\$0.00	
3. Signage			\$0.00	
4. Venetian Blinds			\$0.00	
Change Order #1	\$44,012.00	\$44,012.00		
TOTALS	\$3,356,285.00	\$3,298,145.00	\$14,128.00	

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
as of December 31, 2013

College: Peru State College		Meeting Date: April 25, 2014	
Project Information	Project Title:		Oak Bowl Renovation
	Program Number:		997
	Professional Consultant:		DLR Group
	General Contractor:		
	Current Net Square Footage:		Current Gross Square Footage:
	Addition Net:		Addition Gross:
	Renovation Net:		Renovation Gross:
	Bid Opening Date		
	Notice to Proceed Date		
Estimated Completion Date			
Final Acceptance Date			
Project Dates	Professional Consultants:		
	Needs Statement		
	Program Statement		3/25/2011
	Professional Services Contract		
	Bonds Sold		
	Preliminary Plans		
	Design Development		5/11/2012
	Construction Contract		9/19/2012
	Substantial Completion		
Final Completion			
Report Information	Status	Initial Report:	
		Interim Report: X	
		Final Report:	
Financial Information			
State Buildings	State Funds--LB No: 968		\$7,500,000.00
	Federal Funds		
	LB 309 Funds		
	Cash Funds		
	Capital Imp. Fee Commitment		\$700,000.00
	Other-Peru State College Foundation		\$800,000.00
Total Available		\$9,000,000.00	
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds Series 2011		
	2. Interest Earnings		
	4. Other		
	Total Available		
Expenditure Information	Proposed Budget	Expended to Date	Balance
Program Planning			
Professional Fees	\$602,117.00	\$599,746.51	\$2,370.49
Life Cycle Cost Analysis			
Construction			
1. General, Mech., Elec.	\$7,741,471.71	\$5,825,769.78	\$1,915,701.93
2. Fixed Equipment			
3. Sitework/Utilities	\$1,435.29	\$1,435.29	\$0.00
Furnishings/Moveable Equip.	\$95,000.00	\$19,862.10	\$75,137.90
Contingency			\$0.00
Artwork			\$0.00
Other Items			
1. Construction Administration	\$354,805.00	\$117,584.94	\$237,220.06
2. Relocation Costs			\$0.00
Change Orders			
1			\$0.00
2			\$0.00
TOTALS	\$8,794,829.00	\$6,564,398.62	\$2,230,430.38

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
AS OF DEC. 31, 2013**

College: Wayne State College		Meeting Date: Apr. 25, 2014	
Project Information	Project Title: Carhart Renovation, Ph. III		
	Program Number: 952		
	Professional Consultant: The Clark Enersen Partners		
	General Contractor: CM - Beckenhauer Construction, Inc.		
	Net Square Footage: Gross Square Footage:		
	Bid Opening Date		4/19/2012
	Notice of Proceed Date		
	Estimated Completion Date		8/1/2013
Final Acceptance Date			
Project Dates	Professional Consultants:		
	Needs Statement		
	Program Statement		
	Professional Services Contract		1/5/12
	Bonds Sold		
	Preliminary Plans		
	Design Development		
	Construction Contract		5/14/2012
Substantial Completion		4/23/12	
Final Completion			
Report Information	Status		Initial Report:
			Interim Report: x
			Final Report:
Financial Information			
State Buildings	State Funds--LB No:		
	Federal Funds		
	LB 309 Funds		\$676,000.00
	Cash Funds		\$3,818,332.00 \$3.0M cash + Ph.2 remain
	Cash Operating Funds		\$15,320.00
	Other - Wayne State Foundation		\$258,343.00 Ph. 2 remaining
Total Available		\$4,767,995.00	
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available		\$0.00
Expenditure Information	Proposed Budget	Expended to Date	Balance
Program Planning			\$0.00
Professional Fees	\$376,250.00	\$376,250.00	\$0.00
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$3,875,140.00	\$3,570,553.00	\$304,587.00
2. Fixed Equipment			\$0.00
3. Exterior Repairs	\$98,955.00	\$98,955.00	\$0.00
Furnishings/Moveable Equip.	\$155,570.00	\$155,567.66	\$2.34
Contingency			\$0.00
Artwork	\$114,000.00	\$14,000.00	\$100,000.00
Other Items			
1. Legal, ins., moving			\$0.00
2. Special technical/lab eqpmt.	\$145,483.00	\$126,713.15	\$18,769.85
3. Misc. (advert., abatement)	\$15,320.00	\$15,320.00	\$0.00
Change Orders			
1.			\$0.00
2.			\$0.00
TOTALS	\$4,780,718.00	\$4,357,358.81	\$423,359.19

Attachment: WSC Capital Construction Quarterly Report - Carhart Ph. III (1182 : Capital Construction Quarterly Reports)

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
AS OF DEC. 31, 2013**

College: Wayne State College		Meeting Date: Apr. 25, 2014	
Project Information	Project Title: Field Turf/Track Resurfacing		
	Program Number: 955		
	Professional Consultant: The Clark Enersen Partners		
	General Contractor: Fauss Construction		
	Net Square Footage: Gross Square Footage:		
	Bid Opening Date		
	Notice of Proceed Date		
	Estimated Completion Date		
Final Acceptance Date			
Project Dates	Professional Consultants:	(enter dates)	
	Needs Statement		
	Program Statement	11/16/12	
	Professional Services Contract	1/15/13	
	Bonds Sold		
	Preliminary Plans		
	Design Development	1/15/13	
	Construction Contract	4/22/2013	
	Substantial Completion	10/14/13 (partial)	
Final Completion			
Report Information	Status	Initial Report:	
		Interim Report: x	
		Final Report:	
Financial Information			
State Buildings	State Funds--LB No:		
	Athletic Facilities Grant	\$155,000.00	
	LB 309 Funds		
	Cash Funds	\$35,968.00	
	Cash Operating Funds	\$30,000.00	
	Other - Wayne State Foundation	\$400,000.00	
Total Available	\$620,968.00		
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available	\$0.00	
Expenditure Information	Proposed Budget	Expended to Date	Balance
Program Planning	\$10,287.50	\$9,606.04	\$681.46
Professional Fees	\$64,050.00	\$60,947.50	\$3,102.50
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$516,950.00	\$460,929.55	\$56,020.45
2. Fixed Equipment			\$0.00
3. Sitework/Utilities			\$0.00
Furnishings/Moveable Equip.	\$8,718.00	\$8,718.00	\$0.00
Contingency			\$0.00
Artwork			\$0.00
Other Items			
1. Legal, ins., moving			\$0.00
2. Special technical/lab eqpmt.			\$0.00
3. Misc. (advert., abatement)		\$678.91	-\$678.91
Change Orders			
1.	\$249.00		\$249.00
2.			\$0.00
TOTALS	\$600,254.50	\$540,880.00	\$59,374.50

Attachment: WSC Capital Construction Quarterly Report - Field Turf_T (1182 : Capital Construction Quarterly Reports)

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
AS OF DEC. 31, 2013**

College: Wayne State College		Meeting Date: Apr. 25, 2014	
Project Information	Project Title: Soccer Field Expansion		
	Program Number: 955		
	Professional Consultant: The Clark Enersen Partners		
	General Contractor: Nemaha Landscape Construction, Inc.		
	Net Square Footage: Gross Square Footage:		
	Bid Opening Date		
	Notice of Proceed Date		
	Estimated Completion Date		
Final Acceptance Date			
Project Dates	Professional Consultants:	(enter dates)	
	Needs Statement		
	Program Statement	11/16/12	
	Professional Services Contract	1/15/13	
	Bonds Sold		
	Preliminary Plans		
	Design Development	1/15/13	
	Construction Contract	4/22/2013	
	Substantial Completion	11/12/13	
Final Completion			
Report Information	Status	Initial Report:	
		Interim Report: x	
		Final Report:	
Financial Information			
State Buildings	State Funds--LB No:		
	Athletic Facilities Grant		
	LB 309 Funds		
	Cash Funds	\$835,968.00	
	Cash Operating Funds		
	Other - Wayne State Foundation	\$170,000.00	
	Total Available	\$1,005,968.00	
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available	\$0.00	
Expenditure Information	Proposed Budget	Expended to Date	Balance
Program Planning	\$10,287.50	\$9,606.03	\$681.47
Professional Fees	\$19,020.00	\$18,119.00	\$901.00
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$768,600.00	\$855,219.06	-\$86,619.06
2. Fixed Equipment	\$36,888.87	\$36,888.87	\$0.00
3. Sitework/Utilities			\$0.00
Furnishings/Moveable Equip.			\$0.00
Contingency			\$0.00
Artwork			\$0.00
Other Items			
1. Legal, ins., moving			\$0.00
2. Special technical/lab eqpmt.			\$0.00
3. Misc. (advert., abatement)		\$1,084.21	-\$1,084.21
Change Orders			
1.	\$86,619.06		\$86,619.06
2.			\$0.00
TOTALS	\$921,415.43	\$920,917.17	\$498.26

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
AS OF DEC. 31, 2013**

College: Wayne State College		Meeting Date: Apr. 25, 2014	
Project Information	Project Title:		U.S. Conn Library Renovation
	Program Number:		912
	Professional Consultant:		Jackson Jackson & Assoc.
	Construction Mgr.		Beckenhauer Construction, Inc.
	Net Square Footage:		Gross Square Footage:
	Bid Opening Date		
	Notice of Proceed Date		
	Estimated Completion Date		
Final Acceptance Date			
Project Dates	Professional Consultants:		Jackson Jackson & Assoc.
	Needs Statement		
	Program Statement		9/7/12
	Professional Services Contract		10/1/12
	Bonds Sold		Febr., 2014
	Preliminary Plans		
	Design Development		9/6/13
	Construction Contract		
	Substantial Completion		
Final Completion			
Report Information	Status		Initial Report:
			Interim Report: x
			Final Report:
Financial Information			
State Buildings	State Funds--LB No:		
	Other - Chartwells		\$366,000.00
	LB 309 Funds		
	Cash Funds		\$1,975,000.00
	Capital Imp. Fee Commitment		\$700,000.00
	Other-Wayne State Foundation		
Total Available		\$3,041,000.00	
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. WS Foundation		
	Total Available		\$0.00
Expenditure Information	Proposed Budget	Expended to Date	Balance
Program Planning	\$68,500.00	\$63,087.85	\$5,412.15
Professional Fees	\$475,900.00	\$474,430.71	\$1,469.29
Life Cycle Cost Analysis			
Construction			
1. General, Mech., Elec.			
2. Fixed Equipment			
3. Sitework/Utilities	\$8,060.50	\$8,060.50	\$0.00
Furnishings/Moveable Equip.			
Contingency			
Artwork	\$17,563.00	\$17,563.00	
Other Items			
1. Advertising, Printing	\$9,375.99	\$9,375.99	\$0.00
2. Asbestos tests/abatement	\$4,319.90	\$4,319.90	\$0.00
Change Orders			
1.			
2.			
TOTALS	\$583,719.39	\$576,837.95	\$6,881.44

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
AS OF DEC. 31, 2013**

College: Wayne State College		Meeting Date: Apr. 25, 2014	
Project Information	Project Title: Willow Bowl Restoration		
	Program Number: 910		
	Professional Consultant: BVH		
	General Contractor: OCC Builders, Inc.		
	Net Square Footage: Gross Square Footage:		
	Bid Opening Date	5/29/12	
	Notice of Proceed Date	5/31/12	
	Estimated Completion Date		
Final Acceptance Date			
Project Dates	Professional Consultants:		
	Needs Statement		
	Program Statement	3/20/11	
	Professional Services Contract	5/19/11	
	Bonds Sold		
	Preliminary Plans		
	Design Development	4/20/12	
	Construction Contract	5/31/12	
	Substantial Completion	7/11/13	
Final Completion			
Report Information	Status	Initial Report:	
		Interim Report:	
		Final Report: x	
Financial Information			
State Buildings	State Funds--LB No:		
	Federal Funds		
	LB 309 Funds		
	Cash Funds		
	Capital Imp. Fee Commitment		
	Other-Wayne State Foundation \$881,000.00 (est.)		
Total Available	\$881,000.00		
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. WS Foundation		
	Total Available \$0.00		
Expenditure Information	Proposed Budget	Expended to Date	Balance
Program Planning			\$0.00
Professional Fees	\$86,560.00	\$82,127.97	\$4,432.03
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$728,035.00	\$784,521.00	-\$56,486.00
2. Fixed Equipment			\$0.00
3. Sitework/Utilities	\$9,870.60	\$9,870.60	\$0.00
Furnishings/Moveable Equip.			\$0.00
Contingency			\$0.00
Artwork			\$0.00
Other Items			
1.			\$0.00
2.			\$0.00
Change Orders		(included above)	
1.	\$33,962.00	\$0.00	\$33,962.00
2.	\$19,339.00	\$0.00	\$19,339.00
3.	-\$3,500.00	\$0.00	-\$3,500.00
4.	\$1,685.00	\$0.00	\$1,685.00
5.	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$880,951.60	\$876,519.57	\$4,432.03

ITEMS FOR INFORMATION AND DISCUSSION/FISCAL, FACILITIES, AND AUDIT

April 25, 2014

INFORMATION ONLY: Contingency Maintenance Progress Reports (as of December 31, 2013)

Contingency maintenance progress reports from each of the Colleges are provided to the Board for information.

Annually the colleges submit proposals to expend funds from their revenue bond surplus fund to make needed facilities repairs, install fire and life safety measures, correct code deficiencies and replace furnishings and equipment in the dormitories and student centers. The working calendar requires the provision of semi-annual progress reports on those projects to the Board of Trustees. Copies of the reports prepared by each of the institutions are found on the following pages.

The colleges are strongly encouraged to complete the projects within two years after the Board authorizes them. This guideline assists in the long-range planning of projects and puts "earmarked" fund balances back into the Surplus Funds to be used for other projects.

ATTACHMENTS:

- CSC Cont. Maint. Reports (as of Dec 31, 2013) (PDF)
- PSC Cont Maint Report as of Dec 31, 2013 (PDF)
- WSC Cont Maint Report as of Dec 31, 2013 (PDF)

CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT Chadron State College Revenue Bond Facilities					
Report Period: as of December 31, 2013			Meeting Date: April 24, 2014		
Resolution Date and Project Description	Amount	Expenditures	Reallocations	Balance	Status
Resolution Date: 3/25/11					
1. High Rise Window Replacement	200,000.00	200,000.00	-	-	Complete
2. High Rise Fire Alarm Replacement	250,000.00	250,000.00	-	-	Complete
3. High Rise Reroof	150,000.00	150,000.00	-	-	Complete
4. Revenue Bond Buildings Asbestos Abatement	20,000.00	20,000.00	-	-	Complete
5. Revenue Bond Buildings Replacement Flooring	50,000.00	73,335.84	43,563.70	20,227.86	Open
5. Revenue Bond Buildings Energy Study	30,000.00	18,490.71	-	11,509.29	Open
7. Revenue Bond Buildings New Furnishings	40,000.00	40,000.00	-	-	Complete
8. Mechanical Room Upgrade	40,000.00	36,925.00	-	3,075.00	Open
9. Student Center Specialty Equipment	20,000.00	29,609.70	9,609.70	-	Complete
Resolution Total	800,000.00	818,361.25	53,173.40	34,812.15	
Resolution Date: 4/20/12					
1. High Rise Elevator Main Mechanical & Electronics Upgrade	250,000.00	250,000.00	-	-	Complete
2. High Rise Showers and Fixtures	150,000.00	173,651.00	25,000.00	1,349.00	Open
3. Campus Furnishings	50,000.00	50,000.00	-	-	Complete
4. Campus Lighting Upgrades	15,000.00	-	-	15,000.00	Open
5. Revenue Bond Buildings Asbestos Abatement	25,000.00	5,505.45	-	19,494.55	Open
5. Revenue Bond Buildings Flooring	50,000.00	-	-	50,000.00	Open
7. Kent Hall Fire Alarm Upgrade	125,000.00	152,246.02	27,246.02	-	Complete
8. Student Center Specialty Equipment	20,000.00	20,000.00	-	-	Complete
9. Mechanical Room Upgrades	15,000.00	13,072.14	-	1,927.86	Open
10. West Court Replacement	300,000.00	298,144.00	-	1,856.00	Open
Resolution Total	1,000,000.00	962,618.61	52,246.02	89,627.41	
Resolution Date: 1/15/13					
1. Campus Energy Monitoring System	110,000.00	92,302.00	-	17,698.00	Open
Resolution Total	110,000.00	92,302.00	-	17,698.00	
Resolution Date: 3/15/13					
1. Kent Hall Sprinkler System	155,000.00	-	(80,000.00)	75,000.00	Open
2. Revenue Bond Buildings Asbestos Abatement	25,000.00	-	-	25,000.00	Open
3. Revenue Bond Buildings Replacement Flooring	15,000.00	-	-	15,000.00	Open
4. Revenue Bond Buildings New Furnishings	85,000.00	41,285.60	-	43,714.40	Open
5. Mechanical Room Upgrades	25,000.00	-	-	25,000.00	Open
6. West Court Demolition	70,000.00	-	70,000.00	-	Complete
7. High Rise Renovation	150,000.00	-	-	150,000.00	Open
8. High Rise Elevator Upgrades	15,000.00	117,472.25	198,000.00	95,527.75	Open
9. Brooks Hall Repairs	90,000.00	5,100.00	-	84,900.00	Open
10. Student Center Specialty Equipment	20,000.00	9,176.87	-	10,823.13	Open
Grand Total	\$1,800,000.00	1,780,979.86	105,419.42	524,965.28	

CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT

**Peru State College
Revenue Bond Facilities**

Report Period: July - December 2013

Meeting Date: April 25, 2014

Resolution Date and Project Description	Approved Amount	Current Expenditures	Reallocations	Balance	Status
Resolution Date: 3/26/2010 Open Projects: 1. Residence Halls, Student Center, Repair, replacement & maintenance of equipment	\$370,000.00	\$16,112.15		\$0.00	Complete
Resolution Date: 06/02/2011 Open Projects: 1. Campus Wide Fire & Life Safety	\$200,000.00	\$5,683.56		\$0.00	Complete
Resolution Date: 04/20/2012 Open Projects: 4. Residence Hall, Apartments & Student Center Repair & replace Furnishings	\$175,000.00	\$6,567.60		\$0.00	Complete
Resolution Date: 03/15/2013 1. Residence hall, Apartment & Student Center -repair, replacement & maintenance	\$92,500.00	\$73,448.00		\$19,052.00	Open
2. Residence hall, Apartments & Student Center -repair & replace furnishings	\$30,000.00	\$14,259.00		\$15,741.00	Open
3. Student Center food service equipment	\$2,500.00	\$2,421.12		\$78.88	Open
RESOLUTION TOTALS	\$870,000.00	\$118,491.43	\$0.00	\$34,871.88	

CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT

Wayne State College Revenue Bond Facilities

Report Period: As of December 31, 2013

Date Prepared: February 24, 2014

Resolution Date and Project Description	Approved Amount	Current Expenditures	Reallocations	Balance	Status
Resolution Date: (03/26/10)					
1. Anderson - Roof Replacement	\$165,000.00	\$0.00	-\$165,000.00	\$0.00	deferred
2. Bowen - Tiles/Lighting/Carpet	\$15,000.00	\$15,000.00	\$0.00	\$0.00	Complete
3. Campuswide - Grounds Improvements & Equipment	\$50,000.00	\$50,000.00	\$0.00	\$0.00	Complete
4. Campuswide - Roof Repairs	\$10,000.00	\$10,000.00	\$0.00	\$0.00	Complete
5. Rec Center - Locker Room Improvements	\$80,000.00	\$69,787.32	\$0.00	\$10,212.68	Open
6. Rec Center - Repairs & Equipment	\$25,000.00	\$34,000.00	\$9,000.00	\$0.00	Open
7. Rec Center - Multipurpose Room	\$51,000.00	\$51,000.00	\$0.00	\$0.00	Complete
8. Residence Halls - Furniture Replacement	\$75,000.00	\$75,000.00	\$0.00	\$0.00	Complete
9. Residence Halls - Repairs, Equipment & Furniture	\$19,000.00	\$71,777.41	\$80,000.00	\$27,222.59	Open
10. Student Center - Repairs & Equipment	\$35,000.00	\$35,000.00	\$0.00	\$0.00	Complete
11. Student Center - Dish Machine Replacement & Room Reno	\$40,000.00	\$40,000.00	\$0.00	\$0.00	Complete
12. Student Center - Roof Replacement	\$160,000.00	\$160,000.00	\$0.00	\$0.00	Complete
Resolution Total	\$725,000.00	\$611,564.73	-\$76,000.00	\$37,435.27	
Resolution Date: (03/25/11)					
1. Berry - Shower Bases	\$32,000.00	\$17,180.24	-\$14,819.76	\$0.00	Complete
2. Campuswide - Roof Repairs	\$10,000.00	\$10,000.00	\$0.00	\$0.00	Complete
3. Campuswide - Hoffbauer/Beebe Plaza Repairs	\$145,000.00	\$145,000.00	\$0.00	\$0.00	Complete
4. Campuswide - Grounds Improvements/Equipment	\$10,000.00	\$10,000.00	\$0.00	\$0.00	Complete
5. Residence Halls - Furniture Replacement	\$225,000.00	\$190,158.82	-\$28,000.00	\$6,841.18	Open
6. Rec Center - Fire Alarm Upgrade	\$20,000.00	\$0.00	\$0.00	\$20,000.00	Open
7. Rec Center - Multipurpose/Cardio Remodel/Equipment	\$50,000.00	\$50,000.00	\$0.00	\$0.00	Complete
8. Residence Halls - Carpet Replacement	\$6,000.00	\$6,000.00	\$0.00	\$0.00	Complete
9. Student Center - Repairs & Equipment	\$12,000.00	\$12,000.00	\$0.00	\$0.00	Complete
10. Student Center - Roof Replacement	\$240,000.00	\$142,261.46	-\$97,738.54	\$0.00	Complete
Resolution Total	\$750,000.00	\$582,600.52	-\$140,558.30	\$26,841.18	

CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT

Wayne State College Revenue Bond Facilities

Report Period: As of December 31, 2013

Date Prepared: February 24, 2014

Resolution Date and Project Description	Approved Amount	Current Expenditures	Reallocations	Balance	Status
Resolution Date: (04/20/12)					
1. Campuswide - Roof Repairs	\$10,000.00	\$0.00	-\$10,000.00	\$0.00	Deferred
2. Campuswide - Grounds Improvements/Equipment	\$80,000.00	\$80,000.00	\$0.00	\$0.00	Complete
3. Rec Center - Fire Alarm Upgrade	\$100,000.00	\$0.00	\$0.00	\$100,000.00	Open
4. Rec Center - Court Divider Repair	\$50,000.00	\$48,980.00	-\$1,020.00	\$0.00	Complete
5. Rec Center - Roof Replacement	\$100,000.00	\$362,393.00	\$262,393.00	\$0.00	Complete
6. Anderson Hall - Roof Replacement	\$220,000.00	\$288,607.00	\$68,607.00	\$0.00	Complete
7. Residence Halls - Repairs, Equipment, Furniture, Carpet	\$45,000.00	\$60,461.28	\$42,819.76	\$27,358.48	Open
8. Food Service - Repairs & Equipment	\$3,000.00	\$3,000.00	\$0.00	\$0.00	Complete
9. Student Center - Repairs, Equipment, Carpet	\$67,000.00	\$63,288.34	\$0.00	\$3,711.66	Open
Resolution Total	\$675,000.00	\$906,729.62	\$362,799.76	\$131,070.14	
Resolution Date: (09/07/12)					
1. Rec Center - Provide Air Conditioning	\$425,000.00	\$331,734.10	\$0.00	\$93,265.90	Open
Resolution Total	\$425,000.00	\$331,734.10	\$0.00	\$93,265.90	

CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT

Wayne State College Revenue Bond Facilities

Report Period: As of December 31, 2013

Date Prepared: February 24, 2014

Resolution Date and Project Description	Approved Amount	Current Expenditures	Reallocations	Balance	Status
Resolution Date: (03/15/13)					
1. Anderson Hall - Roof/Windows Replacement	\$125,000.00	\$222,738.54	\$97,738.54	\$0.00	Complete
2. Berry Hall - Showers/Stalls Repair	\$130,000.00	\$10,815.00	\$0.00	\$119,185.00	Open
3. Bowen Hall - Replace Hot Water Tank/Coil/Pump	\$40,000.00	\$0.00	\$0.00	\$40,000.00	Open
4. Campuswide - Roof Repairs	\$50,000.00	\$39,416.01	\$0.00	\$10,583.99	Open
5. Campuswide - Grounds Improvements/Equipment	\$20,000.00	\$9,271.55	\$0.00	\$10,728.45	Open
6. Rec Center - HVAC Upgrade/Sprinklers/Fire Alarm Upgrade	\$182,000.00	\$0.00	\$0.00	\$182,000.00	Open
7. Rec Center - Equipment/Repairs	\$42,500.00	\$10,991.02	\$10,009.50	\$41,518.48	Open
8. Rec Center - Natatorium floor Grout Seal	\$40,000.00	\$31,010.50	-\$8,989.50	\$0.00	Complete
9. Residence Halls - Repairs, Equipment, Furniture, Carpet	\$51,500.00	\$30,000.00	\$0.00	\$21,500.00	Open
10. Food Service - Repairs, Equipment	\$10,000.00	\$2,520.29	\$0.00	\$7,479.71	Open
11. Student Center - Fire Alarm Upgrade	\$30,500.00	\$0.00	\$0.00	\$30,500.00	Open
12. Student Center - Repairs, Equipment, Furniture, Carpet	\$53,500.00	\$21,205.50	\$0.00	\$32,294.50	Open
Resolution Total	\$775,000.00	\$377,968.41	\$98,758.54	\$495,790.13	
Grand Total	\$3,350,000.00	\$2,810,597.38	\$245,000.00	\$784,402.62	

Descriptions to be used in Status column of Contingency Maintenance Projects Progress Report

Open - to be used when project is still in progress

Deferred - to be used when project will not be completed

Complete - to be used when project has been completed

ITEMS FOR INFORMATION AND DISCUSSION/FISCAL, FACILITIES, AND AUDIT

April 25, 2014

INFORMATION ONLY: LB 309 Project Status Reports (July - December 2013)

LB 309 project status reports from each of the Colleges are provided to the Board for information.

ATTACHMENTS:

- CSC LB 309 Progress Report July-Dec 2013 (PDF)
- PSC LB 309 Progress Report July-Dec 2013 (PDF)
- WSC LB 309 Progress Report July-Dec 2013 (PDF)

LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**Chadron State College**

309 Progress Report July-December 2013

As of February 21, 2014

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Change Orders (+/-)	Total Project Cost	Current Year		Unused Balance	Status
						LB 309 Expenditures	College Expenditures		
26520-949-01 BU#6512T038 Campus Utility Metering	1) 5/23/11	\$200,000.00	\$ -	\$ 95,000.00 increase	\$295,000.00	\$ 153,994.24	\$ -	\$141,005.76	In Progress
26520-949-01 BU#6512T046 Heating Plant Addition Wood-fired Boiler #2 Repair	1) 8/21/13	\$110,000.00	\$ -	\$ -	\$110,000.00	\$ -	\$ -	\$110,000.00	In Progress
26520-949-01 BU#6512T047 Memorial Hall Design Elevator Upgrades	1) 11/15/13	\$25,000.00	\$ -	\$ -	\$25,000.00	\$ -	\$ -	\$25,000.00	In Progress
26520-949-01 BU#6512T048 NPAC Design Elevator Upgrades	1) 11/15/13	\$15,000.00	\$ -	\$ -	\$15,000.00	\$ -	\$ -	\$15,000.00	In Progress

LB 309 DEFERRED MAINTENANCE PROGRESS REPORT										
Peru State College										
Report Period: July - Dec 2013						Meeting Date: April 25, 2014				
Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Chg Orders Current YR (+/-)	Total Project Cost	Prior Period Balance	Current Year LB 309 Expenditures	College Expenditures	Current Balance	Status
26520-949-03 BU# 6512J094 Campus/Grounds Campus Energy Audit	1) 2/09/2011 2) 3/25/2011	\$45,000.00	\$0.00	\$2,000.00	\$43,000.00	\$4,150.00	\$2,150.00	\$0.00	\$0.00	Complete
26520-949-03 BU#6512J097 Campus/Grounds Campus Utility Metering	1) 07/15/2011 2) 09/08/11	\$200,000.00	\$0.00	\$0.00	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$200,000.00	Funded
26520-949-03 BU#6512J102 Hoyt Science HVAC Controls Upgrade	1) 06/05/13 2) 09/06/13	\$60,000.00	\$0.00	\$0.00	\$60,000.00	\$60,000.00	\$52,615.21	\$0.00	\$7,384.79	In Progress
26520-949-03 BU#6512J103 Auditorium/Theater Replace Roof "D"	1) 06/14/13 2) 09/06/13	\$40,000.00	\$0.00	\$0.00	\$40,000.00	\$40,000.00	\$7,540.26	\$0.00	\$32,459.74	In Progress
26520-949-03 BU#6512J104 Administration Stair Tread Replacement	1) 10/02/13 2) 11/15/13	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	In Progress
26520-949-03 BU#6512J105 TJ Majors Hall Door Locksets (Materials)	1) 10/02/13 2) 11/15/13	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	In Progress
26520-949-03 BU#6512J106 Auditorium/Theater FLS Ceiling Replacement	1) 10/25/13 2) 01/14/14	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	In Progress

LB 309 DEFERRED MAINTENANCE PROGRESS REPORT										
Wayne State College										
Report Period: July 1, 2013 - December 31, 2013						Date Prepared: February 27, 2013				
Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Chg Orders Current YR (+/-)	Total Project Cost	Prior Period Balance	Current Year LB 309 Expenditures	College Expenditures	Current Balance	Status
6512N113 Campuswide Campus Utilities Metering (Campus Dashboard)	1) 05/23/11 2) 09/08/11	\$200,000.00	\$117,460.32	\$0.00	\$317,460.32	\$96,587.32	\$3,954.87	\$13,670.13	\$78,962.32	In Progress
6512N121 Campuswide Electrical Switch Upgrade	1) 07/13/12 2)	\$80,000.00	\$0.00	\$0.00	\$80,000.00	\$70,252.88	\$61,446.73	\$0.00	\$8,806.15	In Progress
6512N122 Fine Arts Design of windows/vestibules	1) 10/15/12 2)	\$40,000.00	\$0.00	\$0.00	\$40,000.00	\$5,920.71	\$4,615.12	\$0.00	\$1,305.59	In Progress
6512N123 Campuswide Water System Improvements	1) 01/14/13 2)	\$140,000.00	\$0.00	\$0.00	\$140,000.00	\$128,104.46	\$106,345.07	\$0.00	\$21,759.39	In Progress
6512N124 Studio Arts Fire Alarm Upgrade	1) 03/07/13 2)	\$60,000.00	\$0.00	\$0.00	\$60,000.00	\$55,580.00	\$51,150.00	\$0.00	\$4,430.00	In Progress
6512N125 Peterson Fine Arts Building Improve-Design Window/Vestibule	1) 04/05/13 2)	\$430,000.00	\$0.00	\$0.00	\$430,000.00	\$419,703.00	\$345,691.50	\$0.00	\$74,011.50	In Progress
		\$950,000.00	\$117,460.32	\$0.00			\$573,203.29	\$13,670.13	\$189,274.95	

Descriptions to be used in Status column of LB 309 Deferred Maintenance Progress Report

Funded - to be used when project has been funded but has not yet begun

In-Progress - to be used when project is still in process and when complete but payment is pending

Complete - to be used when project has been completed

ITEMS FOR INFORMATION AND DISCUSSION\FISCAL, FACILITIES, AND AUDIT

April 25, 2014

INFORMATION ONLY: Physical Plant Status Reports (October - December 2013)

Physical plant status reports from each of the Colleges are provided to the Board for information.

ATTACHMENTS:

- CSC Physical Plant Status Report (PDF)
- PSC Physical Plant Status Report (PDF)
- WSC Physical Plant Status Report (PDF)

PHYSICAL PLANT STATUS REPORT (October-December 2013)		
College: Chadron State College		Meeting Date: 4/24/14
Project Description	Status	Fund Source
LB 309 Projects		
Campus Utility Metering	In Progress	LB 309
Heat Plant Boiler Repair	In Progress	LB 309
Memorial Hall Design Elevator Upgrades	In Progress	LB 309
NPAC Design Elevator Upgrades	In Progress	LB 309
Contingency Maintenance Projects		
Brooks Hall Repairs	Funded	Contingency Maintenance
Campus Lighting Upgrades	Funded	Contingency Maintenance
High Rise Elevator Mechanical/Electrical Upgrade	In Progress	Contingency Maintenance
High Rise Showers and Fixtures	Complete	Contingency Maintenance
High Rise Renovation	Funded	Contingency Maintenance
Kent Hall Fire Alarm System	Complete	Contingency Maintenance
Mechanical Room Upgrades	In Progress	Contingency Maintenance
Revenue Bond Buildings Asbestos Abatement	In Progress	Contingency Maintenance
Revenue Bond Buildings Flooring Replacement	In progress	Contingency Maintenance
Revenue Bond Buildings Furnishings	In progress	Contingency Maintenance
Student Center Speciality Equipment	In Progress	Contingency Maintenance
West Court Replacement	Complete	Contingency Maintenance
Other Capital Construction Projects (Include all projects using non-state or state funds that do not "fit" into any of the other categories)		
Armstrong Gym Renovation	In Progress	Foundation/State/Cash/309
Coffee Agriculture Pavilion Construction	Complete	Foundation/Cash
Eagle Ridge Housing Design/Replacement	In Progress	Cash/Contingency Maint.
Rangeland Lab Facility Design	In Progress	Foundation/State Building Funds

PHYSICAL PLANT STATUS REPORT

College: Peru State College

Meeting Date: April 25, 2014

Project Description	Status	Fund Source
LB 309 Projects		
Campus Utility Metering	In Progress	LB 309
Hoyt Science - HVAC Controls Upgrade	In Progress	LB 309
Auditorium/Theater - Replace Roof D	In Progress	LB 309
Administration Stair Tread Replacement	In Progress	LB 309
TJ Majors Hall Door Locksets	In Progress	LB 309
Auditorium/Theater FLS Ceiling	In Progress	LB 309
Revenue Bond Projects		
Contingency Maintenance Projects		
Other Capital Construction Projects		
(Include all projects using non-state or state funds that do not "fit" into any of the other categories)		
New College Entry	Pending	Foundation
Oak Bowl Renovations	In Progress	State Appropriation Foundation

Attachment: PSC Physical Plant Status Report ('1190 : Physical Plant Status Reports)

PHYSICAL PLANT STATUS REPORT

College: Wayne State College

Meeting Date: Apr. 25, 2014

LB 309 Projects		
Project Description	Status	Fund Source
U.S. Conn Library Fire Sprinkler Renovation	Project subsumed by Library Renovation (see below)	LB 309
Dashboard/Metering	Complete	LB 309
Peterson FA Clerestory	In Progress	LB 309
Benthack Structural Analysis	In Progress	LB 309
Water Line Improvements	In Progress	LB 309
Fine Arts Windows/Vestibules	In Progress	LB 309
Revenue Bond Projects		
Contingency Maintenance Projects		
Project Description	Status	Fund Source
Rec Center A/C	In Progress	Contingency Maint.
Other Capital Construction Projects		
(Include all projects using non-state or state funds that do not "fit" into any of the other categories)		
Project Description	Status	Fund Source
U.S. Conn Library Renovation	In Progress	Gen./Cash/309/Cap. Improvement Fees/WSFoundation
Carhart Renov – Phase III	In Progress (art work)	Cash/LB 309/WS Foundation
Football Field/Track Renov.	In Progress	Cash/Foundation
Soccer Field Renov.	In Progress	Cash
Rice Locker Room Code Upgrade	In Progress	Cash

Attachment: WSC Physical Plant Status Report (1190 : Physical Plant Status Reports)

ITEMS FOR INFORMATION AND DISCUSSION\FISCAL, FACILITIES, AND AUDIT

April 25, 2014

INFORMATION ONLY: Financial Reports (July - December 2013)

Financial reports from each of the Colleges are provided to the Board for information.

ATTACHMENTS:

- CSC Six-month Financial Report (PDF)
- PSC Six Month Financial Report (PDF)
- WSC Six Month Financial Report (PDF)

Chadron State College
Financial Report -- Fiscal Year 2013-14
For the Six Months Ending December 31, 2013

DAS ACCOUNTS					LOCAL ACCOUNT	
GENERAL OPERATIONS	GRANTS AND CONTRACTS	AUXILIARY ENTERPRISES	STATE BUILDING FUND	TRUST FUNDS	1st National Chadron	TOTALS
40,000						40,000
6,758,378	349,395	190,558		935,829	37,944	8,272,104
9,359,774			1,817,189			11,176,963
	6,668,070			-		6,668,070
16,158,152	7,017,465	190,558	1,817,189	935,829	37,944	26,157,137
-	-	-	-	-		-
16,158,152	7,017,465	190,558	1,817,189	935,829	37,944	26,157,137
16,158,152	7,017,465	190,558	1,817,189	935,829	37,944	26,157,137
4,816,648	260,859			1,249,798		6,327,305
18,470,400			6,005,145			-
	8,631,124					24,475,545
	-	1,290,000				8,631,124
		100,546			281,108	1,290,000
23,287,048	8,891,983	1,390,546	6,005,145	1,249,798	281,108	381,654
14,345,489	6,986,811	1,299,432	4,187,956	1,508,382		28,328,070
					283,917	283,917
14,345,489	6,986,811	1,299,432	4,187,956	1,508,382	283,917	28,611,987
8,941,559	1,905,172	91,114	1,817,189	(258,584)	(2,809)	12,493,641
7,216,593	5,112,293	99,444	-	1,194,413	40,753	13,663,496
16,158,152	7,017,465	190,558	1,817,189	935,829	37,944	26,157,137

Note: Excludes Perkins Loan Fund

Attachment: CSC Six-month Financial Report (1184 : Financial Reports)

PERU STATE COLLEGE
Financial Report -- Fiscal Year 2013-2014
For the Period Ending December 31, 2013

	DAS ACCOUNTS					LOCAL ACCOUNT	
	GENERAL OPERATIONS	GRANTS & CONTRACTS	AUXILIARY ENTERPRISES	STATE BUILDING FUNDS	TRUST FUNDS	BANK OF PERU	TOTALS
STATEMENT OF POSITION							
ASSETS:							
Cash Held - DAS	\$3,611,807.28	\$71,726.15	\$197,342.63	\$0.00	\$1,211,299.16		\$5,092,175.22
Cash Held - Local Bank						\$37,059.85	\$37,059.85
Investments - DAS							\$0.00
Investments - Local Bank							\$0.00
Undisbursed Appropriations	\$3,908,381.67			\$935,601.38			\$4,843,983.05
Undisbursed Federal Funds-from grant project status report		\$4,387,225.33					\$4,387,225.33
TOTAL ASSETS	<u>\$7,520,188.95</u>	<u>\$4,458,951.48</u>	<u>\$197,342.63</u>	<u>\$935,601.38</u>	<u>\$1,211,299.16</u>	<u>\$37,059.85</u>	<u>\$14,360,443.45</u>
LIABILITIES & FUND BALANCES:							
Encumbrances	\$0.00	\$0.00	\$0.00				\$0.00
Deferred Revenue	\$0.00						\$0.00
Unencumbered Fund Balance	\$7,520,188.95	\$4,458,951.48	\$197,342.63	\$935,601.38	\$1,211,299.16	\$37,059.85	\$14,360,443.45
TOTAL LIABILITIES AND FUND BALANCES	<u>\$7,520,188.95</u>	<u>\$4,458,951.48</u>	<u>\$197,342.63</u>	<u>\$935,601.38</u>	<u>\$1,211,299.16</u>	<u>\$37,059.85</u>	<u>\$14,360,443.45</u>
STATEMENT OF REVENUE AND EXPENDITURES:							
REVENUE							
Tuition & Fees	\$3,596,925.44	\$132,124.54			\$791,910.30		\$4,520,960.28
Deferred Revenue							\$0.00
State Appropriation	\$9,109,061.00			\$0.00			\$9,109,061.00
Grants & Contracts		\$10,362,596.20					\$10,362,596.20
Trustee Transfers			\$652,220.58				\$652,220.58
Local Accounts						\$266,467.10	\$266,467.10
TOTAL REVENUE	<u>\$12,705,986.44</u>	<u>\$10,494,720.74</u>	<u>\$652,220.58</u>	<u>\$0.00</u>	<u>\$791,910.30</u>	<u>\$266,467.10</u>	<u>\$24,911,305.16</u>
EXPENDITURES:							
State Treasurer Accounts	\$8,150,136.62	\$6,155,971.33	\$649,475.41	\$4,387,054.21	\$850,402.76		\$20,193,040.33
Local Banks						\$261,259.25	\$261,259.25
TOTAL EXPENDITURES	<u>\$8,150,136.62</u>	<u>\$6,155,971.33</u>	<u>\$649,475.41</u>	<u>\$4,387,054.21</u>	<u>\$850,402.76</u>	<u>\$261,259.25</u>	<u>\$20,454,299.58</u>
NET INCREASE (DECREASE) IN FUND BALANCES:	\$4,555,849.82	\$4,338,749.41	\$2,745.17	-\$4,387,054.21	-\$58,492.46	5,207.85	\$4,457,005.58
FUND BALANCE as of 06-30-2013	<u>\$2,964,339.13</u>	<u>\$120,202.07</u>	<u>\$194,597.46</u>	<u>\$5,322,655.59</u>	<u>\$1,269,791.62</u>	<u>\$31,852.00</u>	<u>\$9,903,437.87</u>
FUND BALANCE as of 12-31-2013	<u>\$7,520,188.95</u>	<u>\$4,458,951.48</u>	<u>\$197,342.63</u>	<u>\$935,601.38</u>	<u>\$1,211,299.16</u>	<u>\$37,059.85</u>	<u>\$14,360,443.45</u>

Wayne State College
Financial Report -- Fiscal Year 2013-14
For the Period Ending Dec 31, 2013

AS ACCOUNTS					LOCAL ACCOUNTS	
GENERAL OPERATIONS	GRANTS AND CONTRACTS	AUXILIARY ENTERPRISES	STATE BUILDING FUNDS	TRUST FUNDS	First National Bank	TOTALS
STATEMENT OF POSITION						
ASSETS:						
Cash Held--AS						0.00
Cash Held -- Local Banks					38.15	38.15
Investments--AS	14,682,331.78	112,343.46	773,335.89	709,007.32		16,277,018.45
Investments--Local Banks					47,364.80	47,364.80
Undisbursed Appropriations	10,432,335.84			0.00		10,432,335.84
Undisbursed Federal Funds		2,059,276.17				2,059,276.17
TOTAL ASSETS	25,114,667.62	2,171,619.63	773,335.89	0.00	47,402.95	28,816,033.41
Encumbrances						0.00
Deferred Revenue						0.00
Unencumbered Fund Balances	25,114,667.62	2,171,619.63	773,335.89	0.00	47,402.95	28,816,033.41
TOTAL LIABILITIES AND FUND BALANCES	25,114,667.62	2,171,619.63	773,335.89	0.00	47,402.95	28,816,033.41
STATEMENT OF REVENUE AND EXPENDITURES						
Tuition and Fees	7,508,881.64	65,097.86		3,671,934.67		3,737,032.53
Deferred Revenue						0.00
State Appropriations	20,534,418.00					0.00
Grants and Contracts		10,769,334.00				10,769,334.00
Trustee Transfers			1,721,506.21			1,721,506.21
Local Accounts					1,833,555.45	1,833,555.45
TOTAL REVENUES	28,043,299.64	10,834,431.86	1,721,506.21	0.00	1,833,555.45	46,104,727.83
EXPENDITURES:						
State Treasurer's Accounts	16,899,304.68	9,122,279.14	2,236,898.24	0.00	3,151,879.37	31,410,361.43
Local Bank Accounts					1,884,043.01	1,884,043.01
TOTAL EXPENDITURES	16,899,304.68	9,122,279.14	2,236,898.24	0.00	1,884,043.01	33,294,404.44
NET INCREASE (DECREASE) IN FUND BALANCES:	11,143,994.96	1,712,152.72	-515,392.03	0.00	520,055.30	12,810,323.39
FUND BALANCE June 30, 2013	13,970,672.66	459,466.91	1,288,727.92	0.00	97,890.51	16,005,710.02
FUND BALANCE December 31, 2013	25,114,667.62	2,171,619.63	773,335.89	0.00	47,402.95	28,816,033.41

0.00 0.00 0.00 0.00 0.00 0.00

ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

April 25, 2014

INFORMATION ONLY: Operating Expenditure Reports (July - December 2013)

Operating expenditure reports from each of the Colleges are provided to the Board for information.

Board Policy requires that expenditure reports be submitted every six months of the fiscal year.

The format followed by the Colleges provides expenditure information on each of the eight programs included in higher education institutional budgets. Those identifiers can be found in the heading of each column. Other data provided includes dollars expended for personal services, operations, travel and capital outlay (equipment). There is one line item that identifies the amount of federal funds spent for that program through the institution's grants.

The bottom line on the display below supplies information on percentage of expenditures versus budgeted amounts. The budgeted amount and the expenditures may include carry-over funds from the 2012-2013 fiscal year.

One-time payments that have occurred during the first six-month period may affect the ratio of expenditures to budgeted amounts. Therefore, the percentages should be viewed as benchmark information. All Colleges and the System Office are at or below the 50% mark on expenditures as compared to budget as of December 31, 2013.

General/Cash Funds	System Office	Chadron	Peru	Wayne
Budget	\$1,858,870	\$28,094,191	\$16,009,062	\$38,608,382
Expenditures	\$751,841	\$13,589,348	\$8,150,137	\$16,899,304
% of Budget Expended	40.45%	48.37%	50.91%	43.77%

ATTACHMENTS:

- CSC Six-month Expenditures Report (PDF)
- PSC Six Month Expenditure Report(PDF)
- WSC Six Month Expenditures Report (PDF)
- SO Six Month Expenditure Report (PDF)

Chadron State College
Expenditure Report -- Fiscal Year 2013-14
For the 6 Months Ending December 31, 2013

<u>EXPENDITURE TYPE</u>	<u>PCS 1.0 INSTRUCTION</u>	<u>PCS 2.0 RESEARCH</u>	<u>PCS 3.0 PUBLIC SERVICE</u>	<u>PCS 4.0 ACAD SUPPORT</u>	<u>PCS 5.0 STUDENT SRVS</u>	<u>PCS 6.0 ADMIN</u>	<u>PCS 7.0 PHYSICAL PLANT</u>	<u>PCS 8.0 STUDENT AID</u>	<u>TOTAL</u>
PERSONAL SERVICES									
<u>Permanent Staff</u>									
Salaries	2,954,767	-	152,307	1,152,208	804,017	1,144,717	430,356	-	6,638,372
Benefits	864,401	-	52,376	350,593	234,086	567,992	200,879	-	2,270,327
TOTAL PERMANENT SALARIES & BENEFITS	3,819,168	-	204,683	1,502,801	1,038,103	1,712,709	631,235	-	8,908,699
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Salaries	430,068	3,603	46,196	58,615	75,573	85,320	28,942		728,317
Benefits	32,900	-	3,534	4,484	5,781	6,527	2,214		55,440
TOTAL TEMPORARY SALARIES & BENEFITS	462,968	3,603	49,730	63,099	81,354	91,847	31,156	0	783,757
TOTAL PERSONAL SERVICES	4,282,136	3,603	254,413	1,565,900	1,119,457	1,804,556	662,391	-	9,692,456
TOTAL OPERATING EXPENDITURES	338,555	1,918	20,505	393,520	334,178	1,088,519	761,896	-	2,939,091
TOTAL TRAVEL	115,001	374	1,638	37,366	258,707	89,222	4,124	-	506,433
TOTAL CAPITAL OUTLAY	6,768	-	-	212,639	43,031	49,310	5,823	-	317,571
REMISSIONS AND EXEMPTIONS	10,454	-	-	210	-	1,694	-	121,439	133,797
TOTAL GENERAL/CASH EXPENDITURES	4,752,915	5,895	276,556	2,209,635	1,755,373	3,033,301	1,434,234	121,439	13,589,348
TOTAL GENERAL/CASH BUDGET*	10,872,863	23,876	514,518	4,275,326	3,096,465	5,741,758	2,967,280	602,105	28,094,191
% OF GENERAL/CASH BUDGET EXPENDED	43.71%	24.69%	53.75%	51.68%	56.69%	52.83%	48.33%	20.17%	48.37%
TOTAL FEDERAL FUNDS	-	11,709	16,525	-	252,488	-	-	6,706,089	6,986,811
TOTAL EXPENDITURES	4,752,915	17,604	293,081	2,209,635	2,007,861	3,033,301	1,434,234	6,827,528	20,576,159
<u>Fund Sources</u>									
General Funds	4,282,232	-	58,418	1,496,546	1,052,094	1,558,943	662,392		9,110,625
Cash Funds	470,683	5,895	218,138	713,089	703,279	1,474,358	771,842	121,439	4,478,723
Federal Funds	-	11,709	16,525	-	252,488	-	-	6,706,089	6,986,811
TOTAL FUNDS	4,752,915	17,604	293,081	2,209,635	2,007,861	3,033,301	1,434,234	6,827,528	20,576,159

General Funds: Includes new appropriation of 16,254,400

Cash Funds: Includes new appropriation of 10,000,000, including board action adjustment after biennium request submission, adjustment for NOG funding 317,096, and carryforward encumbrances of 1,522,695

Attachment: CSC Six-month Expenditures Report (1185 : Operating Expenditure Reports)

Peru State College
Expenditure Report - Fiscal Year 2014
For the Six Months Ending December 31,2013

<u>EXPENDITURE TYPE</u>	<u>PCS 1.0 INSTRUCTION</u>	<u>PCS 2.0 RESEARCH</u>	<u>PCS 3.0 PUBLIC SERVICE</u>	<u>PCS 4.0 ACAD SUPPORT</u>	<u>PCS 5.0 STUDENT SRVS</u>	<u>PCS 6.0 ADMIN</u>	<u>PCS 7.0 PHYSICAL PLANT</u>	<u>PCS 8.0 STUDENT AID</u>	<u>TOTAL</u>
PERSONAL SERVICES									
<u>Permanent Staff</u>									
Salaries	1,927,869	0	0	476,094	448,235	875,981	350,102	0	4,078,282
Benefits	605,299	0	0	135,076	165,721	378,590	158,506	0	1,443,193
TOTAL PERMANENT SALARIES & BENEFITS	2,533,168	0	0	611,171	613,956	1,254,571	508,608	0	5,521,475
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Salaries	351,958	0	1,382	33,986	70,976	32,986	27,164	0	518,452
Benefits	5,787	0	22	3,841	5,430	2,523	2,078	0	19,681
TOTAL TEMPORARY SALARIES & BENEFITS	357,745	0	1,404	37,827	76,405	35,510	29,243	0	538,134
TOTAL PERSONAL SERVICES	2,890,913	0	1,404	648,998	690,362	1,290,081	537,851	0	6,059,608
TOTAL OPERATING EXPENDITURES	133,571	0	0	229,071	326,778	594,764	541,890	0	1,826,074
TOTAL TRAVEL	20,853	0	0	12,937	83,531	26,714	204	0	144,238
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0	0	0	0
REMISSIONS AND EXEMPTIONS	0	0	0	0	0	0	0	120,217	120,217
TOTAL GENERAL/CASH EXPENDITURES	3,045,336	0	1,404	891,005	1,100,670	1,911,559	1,079,945	120,217	8,150,137
TOTAL GENERAL/CASH BUDGET*	5,399,343	0	8,615	1,838,516	2,095,260	4,470,274	2,182,947	14,107	16,009,062
% OF GENERAL/CASH BUDGET EXPENDED	56.40%	0.00%	16.30%	48.46%	52.53%	42.76%	49.47%	852.18%	50.91%
TOTAL FEDERAL FUNDS	0	87,871	0	0	129,958	0	0	5,895,776	6,113,605
TOTAL EXPENDITURES	3,045,336	87,871	1,404	891,005	1,230,628	1,911,559	1,079,945	6,015,993	14,263,742
<u>Fund Sources</u>									
General Funds	3,977,423	0	0	1,310,319	1,069,031	1,855,964	900,470	0	9,113,207
Cash Funds	1,235,115	0	17,738	870,659	2,532,798	1,718,759	1,189,912	236,041	7,801,023
Federal Funds	0	322,225	0	0	286,923	550,000	0	11,873,081	13,032,229
TOTAL FUNDS	5,212,538	322,225	17,738	2,180,978	3,888,752	4,124,723	2,090,382	12,109,122	29,946,459

*General Funds: Includes new appropriation of \$ 9,109,061 and carryforward of \$4,146

*Cash Funds: Includes new appropriation of \$ 6,900,000, carryforward of \$664,982 and appropriation of \$236,041 for Nebraska Opportunity Grant,

Wayne State College
Expenditure Report -- Fiscal Year 13-14
For the Six Month Period Ending December 31, 2013

EXPENDITURE TYPE	PCS 1.0 INSTRUCTION	PCS 2.0 RESEARCH	PCS 3.0 PUBLIC SERVICE	PCS 4.0 ACAD SUPPORT	PCS 5.0 STUDENT SRVS	PCS 6.0 ADMIN	PCS 7.0 PHYSICAL PLANT	PCS 8.0 STUDENT AID	TOTAL
PERSONAL SERVICES									
<u>Permanent Staff</u>									
Salaries	5,069,366	0	27,253	821,483	1,122,931	1,141,617	725,553	0	8,908,203
Benefits	1,461,008	0	4,284	267,162	373,776	639,865	310,698	0	3,056,793
TOTAL PERMANENT SALARIES & BENEFITS	6,530,374	0	31,537	1,088,645	1,496,707	1,781,482	1,036,251	0	11,964,996
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Salaries	443,547	0	16,742	95,246	84,900	72,956	36,356	0	749,747
Benefits	31,181	0	760	3,680	1,338	3,111	1,662	0	41,732
TOTAL TEMPORARY SALARIES & BENEFITS	474,728	0	17,502	98,926	86,238	76,067	38,018	0	791,479
TOTAL PERSONAL SERVICES	7,005,102	0	49,039	1,187,571	1,582,945	1,857,549	1,074,269	0	12,756,475
TOTAL OPERATING EXPENDITURES	390,093	11,037	30,970	451,762	400,259	933,731	1,050,780	0	3,268,632
TOTAL TRAVEL	67,452	3,661	112	22,946	222,499	43,014	1,093	0	360,777
TOTAL CAPITAL OUTLAY	0	0	0	86,410	0	20,000	113,980	0	220,390
REMISSIONS AND EXEMPTIONS	0	0	0	0	-1,600	0	0	294,630	293,030
TOTAL GENERAL/CASH EXPENDITURES	7,462,647	14,698	80,121	1,748,689	2,204,103	2,854,294	2,240,122	294,630	16,899,304
TOTAL GENERAL/CASH BUDGET*	18,592,742	23,386	276,016	3,764,170	4,795,850	5,339,361	5,248,975	567,882	38,608,382
% OF GENERAL/CASH BUDGET EXPENDED	40.14%	62.85%	29.03%	46.46%	45.96%	53.46%	42.68%	51.88%	43.77%
TOTAL FEDERAL FUNDS	108,897	0	0	0	128,829	3	0	8,998,150	9,235,879
TOTAL EXPENDITURES	7,571,544	14,698	80,121	1,748,689	2,332,932	2,854,297	2,240,122	9,292,780	26,135,183
<u>Fund Sources</u>									
General Funds	4,456,284	0	0	1,165,289	1,471,742	1,947,605	1,061,162	0	10,102,082
Cash Funds	3,006,363	14,698	80,121	583,400	732,361	906,689	1,178,960	294,630	6,797,222
Federal Funds	108,897	0	0	0	128,829	3	0	8,998,150	9,235,879
TOTAL FUNDS	7,571,544	14,698	80,121	1,748,689	2,332,932	2,854,297	2,240,122	9,292,780	26,135,183

*General Funds: Includes new appropriation of \$20,534,418.

*Cash Funds: Includes new appropriation of \$14,158,608, adjustment for base/fee increases of \$320,000, carryforward balance of \$3,027,474, and 13-14 NOG funds of \$567,882.

SYSTEM OFFICE - EXPENDITURE REPORT
December 31, 2013

FUND 1000 - GENERAL FUNDS

		APPROP + CARRYOVER	YEAR TO-DATE EXPEND.	ENCUMB- RANCES	REMAINING BALANCE	% OF BUDGET EXPEND.
100	PERSONAL SERVICES	1,310,303	651,115	0	659,188	49.69%
200	OPERATING EXPENSES	462,067	75,517	0	386,550	16.34%
700	TRAVEL EXPENSES	86,500	25,209	0	61,291	29.14%
800	CAPITAL OUTLAY	0	0	0	0	0.00%
	TOTALS	1,858,870	751,841	0	1,107,029	40.45%

FUND 6501 - STATE COLLEGE ENDOWMENT FUNDS
December 31, 2013

	BEGINNING CASH/INVESTMENTS	575,303
Income:		
	Interest	5,305
	Transfer In	3,513
	Total Income	8,818
Expenditures:		
	Publications/Printing	0
	Travel Expenses	0
	Other Operating	20
	Total Expenditures	20
	ENDING CASH/INVESTMENT BALANCE	584,101

ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

April 25, 2014

INFORMATION ONLY: Revenue Bond Expenditure Reports (July - December 2013)

Revenue bond expenditure reports from each of the Colleges are provided to the Board for information.

The revenue bond indentures for the Colleges require the submission of periodic financial reports to the Board.

The reports are intended to demonstrate that the institutions' revenue bond programs are operating at the financial level necessary to provide services to students while maintaining the revenue stream needed to retire the debt obligations.

	Chadron	Peru	Wayne
Revenue	\$3,623,652	\$2,063,753	\$4,929,220
% of Budget	57.79%	59.38%	52.35%
Expenditures	\$2,667,728	\$1,679,498	\$4,494,973
% of Budget	51.24%	54.39%	54.06%

ATTACHMENTS:

- CSC Revenue Bond Expenditure Report (PDF)
- PSC Revenue Bond Expenditure Report (PDF)
- WSC Revenue Bond Expenditure Report (PDF)

Revenue Bond Expenditure Report
For the 6 Months Ending December 31, 2013

Report Period: FY 2014

	<i>Budgeted FY 2014</i>	<i>Year-to-Date FY 2014</i>	<i>Percent of Budget</i>
<u>Revenues:</u>			
Dormitory Rentals	\$2,335,000	\$1,316,307	56.37%
Apartment/House Rentals	\$209,000	\$61,244	29.30%
Facilities Rentals	\$28,000	\$0	0.00%
Food Service Contracts	2,150,000	1,264,454	58.81%
Food Service Commissions	344,000	210,851	61.29%
Facilities Fees*	1,060,000	689,562	65.05%
Bookstore Commissions	75,000	41,508	55.34%
Investment/Interest Income	9,000	6,157	68.41%
Other Income	60,000	33,569	55.95%
Total Revenues	\$6,270,000	\$3,623,652	57.79%

Expenditures:

FTE 32.32			
Salaries and Benefits	\$1,620,000	\$785,253	48.47%
Utilities	550,000	269,049	48.92%
Insurance	40,000	28,577	71.44%
Equipment & Furnishings	10,000	0	0.00%
Capital Outlay	10,000	0	0.00%
Telephone/Cable T.V & Internet Services	170,000	74,558	43.86%
Supplies	150,000	76,418	50.95%
Repairs and Maintenance	200,000	39,979	19.99%
Other Operating Expenses	100,000	25,598	25.60%
Subtotal - Operations and Maintenance	\$2,850,000	\$1,299,432	45.59%
Food Service Payments	1,765,000	968,640	54.88%
Debt Service	591,170	399,656	67.60%
Total Expenditures	\$5,206,170	\$2,667,728	51.24%

Available for Distribution

to Subsidiary Funds	\$1,063,830	\$955,924	89.86%
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Debt Service Coverage Ratio	279.95%	339.19%
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*All student derived fees

Attachment: CSC Revenue Bond Expenditure Report (1187 : Revenue Bond Expenditure Reports)

Peru State College
Revenue Bond Expenditure Report
For December 31, 2013

Report Date: April 25, 2014

Report Period: FY 2014

	<i>Budgeted</i> <i>13-14</i>	<i>Year-to-Date</i> <i>13-14</i>	<i>Percent of</i> <i>Budget</i>
<u>Revenues:</u>			
Residence Hall/Dormitory Rentals	\$1,225,726	\$774,521	63.19%
Apartment/House Rentals	104,453	59,277	56.75%
Facilities Rentals	500	6,048	1209.60%
Food Service Contracts	1,315,209	771,438	58.66%
Food Service Commissions	29,200	13,791	47.23%
Facilities Fees*	682,503	378,064	55.39%
Bookstore Commissions/Income	38,000	21,033	0.00%
Parking Fees/Fines	6,800	6,295	92.57%
Trustee Investment/Interest Income	22,313	7,480	33.52%
Other Income	51,072	25,806	50.53%
Total Revenues	\$3,475,776	\$2,063,753	59.38%

Expenditures:

Total FTE 13.25			
Salaries and Benefits	\$560,869	\$305,286	54.43%
Utilities	275,000	135,917	49.42%
Insurance	35,000	11,555	33.01%
Equipment & Furnishings	0		0.00%
Capital Outlay	0	0	0.00%
Telephone/Cable Television/Internet	62,000	24,882	40.13%
Supplies	112,500	33,321	29.62%
Repairs and Maintenance	110,000	86,069	78.24%
Other Operating Expenses	158,154	25,046	15.84%
Subtotal - Operations and Maintenance	\$1,313,523	\$622,076	47.36%
Food Service Payments	1,294,409	577,617	44.62%
Debt Service	479,805	479,805	100.00%
Total Expenditures	\$3,087,737	\$1,679,498	54.39%

Available for Distribution

to Subsidiary Funds	\$388,039	\$384,255	99.02%
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Debt Service Coverage Ratio	1.81	1.80
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*All student derived fees

Attachment: PSC Revenue Bond Expenditure Report (1187 : Revenue Bond Expenditure Reports)

Wayne State College
Revenue Bond Expenditure Report
For the Six Month Period Ending December 31, 2013

Report Date: April 25, 2014

Report Period: July 1, 2013-Dec. 31, 2013

	<i>Budgeted</i> <i>13-14</i>	<i>Year-to-Date</i> <i>13-14</i>	<i>Percent of</i> <i>Budget</i>
<u>Revenues:</u>			
Residence Hall/Dormitory Rentals	\$3,432,000	\$1,750,859	51.02%
Apartment/House Rentals	0	3,300	#DIV/0!
Facilities Rentals	0	3,220	#DIV/0!
Food Service Contracts	4,246,370	2,229,522	52.50%
Food Service Commissions	50,500	24,538	48.59%
Facilities Fees*	1,162,000	574,776	49.46%
Bookstore Commissions/Income	160,000	114,651	71.66%
Parking Fees/Fines	90,000	72,349	80.39%
Trustee Investment/Interest Income	130,000	66,423	51.09%
Other Income	145,000	89,582	61.78%
Total Revenues	\$9,415,870	\$4,929,220	52.35%
<u>Expenditures:</u>			
Total FTE 57.86			
Salaries and Benefits	\$2,531,827	\$1,151,460	45.48%
Utilities**	898,800	358,240	39.86%
Insurance	40,000	36,295	90.74%
Equipment & Furnishings	101,500	86,309	85.03%
Capital Outlay	140,000	42,080	30.06%
Telephone/Cable Television/Internet	280,000	101,625	36.29%
Supplies	292,000	137,916	47.23%
Repairs and Maintenance	250,000	142,885	57.15%
Other Operating Expenses	191,363	100,274	52.40%
Subtotal - Operations and Maintenance	\$4,725,490	\$2,157,084	45.65%
Food Service Payments	\$2,600,000	\$1,488,788	57.26%
Debt Service	988,964	849,101	85.86%
Total Expenditures	\$8,314,454	\$4,494,973	54.06%
Available for Distribution			
to Subsidiary Funds	\$1,101,416	\$434,247	39.43%

Debt Service Coverage Ratio**2.11****1.51**

*All student derived fees

**All Energy Plant chargebacks not yet completed for July-December 2013

Attachment: WSC Revenue Bond Expenditure Report (1187 : Revenue Bond Expenditure Reports)

ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

April 25, 2014

INFORMATION ONLY: Grant Applications and Awards for Information

The following grant application and awards are provided to the Board for information.

Chadron Awards

- Developing Program Assessment Knowledge & Skills Among Educators in Western Nebraska (National Education Foundation) -- \$5,000
- Assessment of Pronghorn Impacts on Winter Wheat in Northwest Nebraska (Nebraska Game and Parks Commission) -- \$71,550

Peru Award

- Principles of Community Engagement in Public Health: Service Learning, Community-Based Participatory Research, and Civic Engagement (Rural Futures Institute) -- \$25,000

Wayne Application

- Service-Learning Symposium: Meeting Needs by Connecting Community and Faculty (Rural Futures Institute [RFI] through University of Nebraska-Kearney) -- \$10,080

Wayne Awards

- Under-Told Stories (Humanities Nebraska) -- \$500
- Introduction to Armchair International Student Recruitment (NAFSA: Association of International Educators) -- \$349
- Nebraska Business Development Center (U.S. Small Business Administration through the University of Nebraska at Omaha) -- \$60,000
- The Rural Public Health Undergraduate Student Research Project (Rural Futures Institute [RFI] through UNMC) -- \$6,250
- TRiO Student Support Services (U.S. Department of Education) -- \$291,957

ATTACHMENTS:

- CSC Grant Award Roweton Natl Ed Fd (PDF)
- CSC Grant Award Frink Pronghorn (PDF)
- PSC Grant Award Rural Futures Institute (PDF)
- WSC Grant Application Service-Learning Symposiums (PDF)
- WSC Grant Award Under-Told Stories (PDF)
- WSC Grant Award NAFSA Student Recruitment (PDF)
- WSC Grant Award NBDC 2014 (PDF)
- WSC Grant Award Rural Futures Institute (PDF)

- WSC Grant Award TRiO Student Support Svcs 2013-14 (PDF)

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: April 25, 2014
Notice of Intent	Application:	Accept Award: X
Name of Program: Developing Program Assessment Knowledge & Skills among Educators in Western Nebraska		
Funding Source: National Education Foundation		
Amount Requested: \$5,000	Amount Awarded: \$5,000	Funding Period: Jan 2014 through Jan 2015
Closing Date for Application Submission: 10/15/13		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 11/15/13
Does this grant include Indirect Cost Funds for the College's use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): Use of State vehicles (\$1,016.00)		
Is State Maintenance of Effort or Future Fiscal Responsibility required?	Yes:	No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: None	
How many of these are new positions?	New FTE: N/A	
Briefly describe the purpose(s) of this application/award: Designed for rural educators, this project produces six jargon-free, self-paced instructional modules reviewing fundamental program assessment concepts. These free web-based modules reinforce psychometric knowledge and skills that all educators need, and, to promote regional availability, they will be hosted by the Education Service Unit #13 in Scottsbluff.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: William E. Roweton, Professor, CSC		
Administrator responsible for approving the application: Charles Snare		

Attachment: CSC Grant Award Roweton Natl Ed Fd (1192 : Grant Applications and Awards for Information)

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: April 25, 2014
Notice of Intent	Application:	Accept Award: X
Name of Program: Assessment of pronghorn impacts on winter wheat in northwest Nebraska		
Funding Source: Nebraska Game and Parks Commission		
Amount Requested: \$	Amount Awarded: \$71,550	Funding Period: Jan 2014 through June 2016
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the College's use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?	Yes:	No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 1 Grad. Assist.	
How many of these are new positions?	New FTE: N/A	
Briefly describe the purpose(s) of this application/award: Grazing of cereal grains by livestock in fall and spring, during tillering growth stages, but prior to jointing, has been a common farming practice throughout most of the United States. This practice can result in livestock forage benefits while experiencing little to no loss of grain yields. Although studies on cereal grain depredation by big game (especially pronghorn) are limited, impacts to grain yield appear to depend on timing of grazing. In this study, we aim to gain a better understanding of the potential impacts of pronghorn on winter wheat fields in northwest Nebraska through the following objectives: 1) Determine the impact of pronghorn grazing on winter wheat yields, 2) Estimate use of winter wheat fields by pronghorn. 3) Determine the potential for pronghorn to spread the seed of field bindweed and other invasive species through feces.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Teresa J. Frink		
Administrator responsible for approving the application: Randy Rhine		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Peru State College		Date: 01/22/2014
Notice of Intent:	Application:	Accept Award: X
Name of Program: Principles of Community Engagement in Public Health: Service Learning, Community-based Participatory Research, and Civic Engagement		
Funding Source: Rural Futures Institute		
Amount Requested: \$25,000	Amount Awarded: \$25,000	Funding Period: 2014 - 2016
Closing Date for Application Submission: 01/31/2014		
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:
Does this grant include Indirect Cost Funds for the College's use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): Course development funds - \$1200		
Is State Maintenance of Effort or Future Fiscal Responsibility required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0	
How many of these are new positions?	New FTE: 0	
Briefly describe the purpose(s) of this application/award: The purpose of this grant is to develop an online course available to all students with an interest in public health careers and community-based participatory research.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Kyle Ryan, Peru State College/Dr. Patrik Johansson, University of Nebraska Medical Center		
Administrator responsible for approving the application: Dr. Todd Drew		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: April 25, 2014	
Notice of Intent	Application: X	Accept Award:	
Name of Program: Service-Learning Symposium: Meeting Needs by Connecting Community and Faculty			
Funding Source: Rural Futures Institute (RFI) through University of Nebraska-Kearney			
Amount Requested: \$10,080	Amount Awarded:	Funding Period: 07/01/14-07/01/16	
Closing Date for Application Submission: 01/31/2014			
When reporting Grant Award-- Has Grant Application been approved by the Board?		Date Approved:	
Does this grant include Indirect Cost Funds for the College's use?		Yes:	No: X
Will this grant require State Matching Funds ?		Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):			
Will this grant require In-Kind Funds ?		Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):			
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:	No: X
How many FTE positions will the grant fund?		FTE: 0.00	
How many of these are new positions?		New FTE: 0.00	
Briefly describe the purpose(s) of this application/award: This proposal addresses building community capacity in rural Nebraska through joint campus and community efforts by implementing faculty/community development training in service-learning in a two-day Symposium. The two-day training will be offered once on each of the collaborating campuses, UNK and WSC. The intent is to encourage faculty to carefully plan and structure a quality service component in collaboration with a community partner that enhances student learning in addition to meeting community needs. The proposal requests funding for trainer and faculty stipends, lunches and materials for participants of the Symposium, and travel/professional development funds for faculty who subsequently develop a service-learning component in their course(s).			
Is this grant a continuation of a previous/existing grant?		Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:			
Has this grant application been previously denied?		Yes:	No: X
If yes, please state the reason:			
Person responsible for the preparation of the application: Ms. Lisa Nelson, Coordinator, Service Learning			
Administrator responsible for approving the application: Ms. Jean Dale, Vice President Administration and Finance			

Attachment: WSC Grant Application Service-Learning Symposiums (1192 : Grant Applications and Awards for Information)

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: April 25, 2014
Notice of Intent	Application:	Accept Award: X
Name of Program: Under-told Stories		
Funding Source: Humanities Nebraska		
Amount Requested: \$1,500	Amount Awarded: \$500	Funding Period: 02/03/14-03/04/14
Closing Date for Application Submission 01/01/2014		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the College's use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes: X	No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): State matching funds include scholar fee/travel expenses and publicity and refreshments for the presentations.		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-kind support includes the use of College facilities.		
Is State Maintenance of Effort or Future Fiscal Responsibility required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0	
How many of these are new positions?	New FTE: 0	
Briefly describe the purpose(s) of this application/award: This award provides funding for presentations by Fred de Sam Lazaro entitled " <i>Under-told Stories</i> " on February 3 at the Wayne Public Library/Senior Center and February 4 on the Wayne State College campus. De Sam Lazaro will share his experiences and insights in documenting and reporting the <i>Under-told Stories</i> that are aired by the Public Broadcasting Service (PBS).		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Leah Keino, Director, Multicultural Affairs		
Administrator responsible for approving the application: Ms. Jean Dale, Vice President Administration & Finance		

Attachment: WSC Grant Award Under-Told Stories (1192 : Grant Applications and Awards for Information)

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: April 25, 2014
Notice of Intent	Application:	Accept Award: X
Name of Program: Introduction to Armchair International Student Recruitment		
Funding Source: NAFSA: Association of International Educators		
Amount Requested: \$349	Amount Awarded: \$349	Funding Period: 02/20/14-03/20/14
Closing Date for Application Submission 02/15/2014		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the College's use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0	
How many of these are new positions?	New FTE: 0	
Briefly describe the purpose(s) of this application/award: This award provides funding for a Wayne State staff member to take the e-Learning course entitled <i>Introduction to Armchair International Student Recruitment</i> sponsored by NAFSA. The course will provide information on the basics of international student recruitment.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Mr. Ronald Vick, Sr., Licensed Student Counselor, Counseling Center		
Administrator responsible for approving the application: Ms. Jean Dale, Vice President Administration & Finance		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: April 25, 2014
Notice of Intent	Application:	Accept Award: X
Name of Program: Nebraska Business Development Center		
Funding Source: U.S. Small Business Administration through the University of Nebraska at Omaha		
Amount Requested: \$60,000	Amount Awarded: \$60,000	Funding Period: 01/14-12/14
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 11/15/13
Does this grant include Indirect Cost Funds for the College's use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes: X	No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Matching funds of \$16,000 includes portion of salary and benefits of director, as well as communications, supplies, and travel expenses.		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the College's indirect cost rate with the U.S. Small Business Administration.		
Is State Maintenance of Effort or Future Fiscal Responsibility required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.91	
How many of these are new positions?	New FTE: 0.0	
Briefly describe the purpose(s) of this application/award: This award from the University of Nebraska-Omaha provides funding to continue the operation of a regional center of the Nebraska Business Development Center at Wayne State College. It funds salaries and benefits for the director of the center at Wayne State.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: While not technically a continuation, this subcontract continues to fund the Nebraska Business Development Center at Wayne as it has for a number of years.		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Mr. Loren Kucera, Director of Nebraska Business Development Center		
Administrator responsible for approving the application: Ms. Jean Dale, Vice President, Administration and Finance		

Attachment: WSC Grant Award NBDC 2014 (1192 : Grant Applications and Awards for Information)

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: April 25, 2014
Notice of Intent	Application:	Accept Award: X
Name of Program: The Rural Public Health Undergraduate Student Research Project		
Funding Source: Rural Futures Institute (RFI) through UNMC		
Amount Requested: \$6,250	Amount Awarded: \$6,250	Funding Period: 07/01/13-06/30/15
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include Indirect Cost Funds for the College's use?	Yes:	No: X
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 0.00	
How many of these are new positions?	New FTE: 0.00	
Briefly describe the purpose(s) of this application/award: This award provides funding for materials, supplies and travel for faculty led undergraduate student research projects in public health that partner with a community-based organization. These projects are a means of introducing undergraduate students to the transdisciplinary world of public health, with a service learning focus, in an attempt to address Nebraska's rural public health professions workforce shortages. They will integrate teaching and professional service, while finding solutions to existing public health issues in rural Nebraska.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. David Peitz, Professor, Physical Science & Mathematics Department		
Administrator responsible for approving the application: Ms. Jean Dale, Vice President Administration and Finance		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: April 25, 2014
Notice of Intent	Application:	Accept Award: X
Name of Program: TRiO Student Support Services		
Funding Source: U.S. Department of Education		
Amount Requested: \$317,925	Amount Awarded: \$291,957.00	Funding Period: 9/13-8/14
Closing Date for Application Submission: 12/14/09		
When reporting Grant Award-- Has Grant Application been approved by the Board? Yes		Date Approved: 01/12/10
Does this grant include Indirect Cost Funds for the College's use?	Yes: X	No:
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Funds ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): Wayne State College provides facilities, support through many other offices on campus, and a small amount of operating support.		
Is State Maintenance of Effort or Future Fiscal Responsibility required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes: X	No:
How many FTE positions will the grant fund?	FTE: 5.71	
How many of these are new positions?	New FTE: 0.00	
Briefly describe the purpose(s) of this application/award: This award will provide funding to continue the TRiO Student Support Services Office at Wayne State College. This grant is awarded for a five year period (09/10-08/15). The award amount (\$291,957) is the amount for the fourth year of the five year period. The program serves low income, first generation and/or physically handicapped students. The goal of the TRiO program is to reduce the number of disadvantaged students dropping out because of academic problems and/or related difficulties.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: While this is technically a new award for the fourth year of five years of funding beginning September 1, 2010 through August 31, 2015, it continues a very successful TRiO Student Support Services program which has been funded since 1990-91.		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Jeffrey Carstens, Vice President & Dean of Students		
Administrator responsible for approving the application: Ms. Jean Dale, Vice President Administration & Finance		

ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

April 25, 2014

INFORMATION ONLY: Contracts and Change Orders for Information

Nebraska State College System Contracts

- Nebraska State College System Office and Colleges (Federal consulting services) -- \$18,000 annually
- Nebraska State College System Office and Colleges (contract software) -- \$10,000 annually
- Nebraska State Colleges (student health insurance verification) -- \$6,000/1st year

Chadron State Contracts

- Memorial Hall (maintenance and repair work on Theater Dept. sewing machines) -- \$200
- Burkhiser Complex (install 2 rooftop 2-stage heating and single stage cooling units) -- \$15,723.30
- Student Center (student massages during finals week) -- \$600
- Student Center (student massages during finals week) -- \$450
- Campus (State Lanier MP copier lease - additional copiers) -- \$5,818.87/month
- Campus (Smart Card implementation) - Phase 1-\$170,228.68; Phase 2-\$75,998.70; Phase 3-\$15,957.50
- Nelson Physical Activity Center (design elevator upgrade) -- \$9,700
- Memorial Hall (design elevator upgrade) -- \$11,550
- Sandoz Center (exquisite miniatures exhibit) -- \$100
- Sandoz Center (biodiversity in the Art of Carel Pieter Brest Van Kempen exhibit) -- \$2,000
- Market Development (consulting for corporate partnership development) -- \$10,000 base; \$100/hour on leadership development modules and reimbursements
- Omaha, NE (face-to-face instruction with student independent study) -- \$150/credit hour, per registrant, per course paid to CSC
- Memorial Hall (piano recital and instruction of piano master class) -- \$570
- Memorial Hall (piano tuning) - (per time and materials not to exceed \$3,500)
- Armstrong Gymnasium (track and field official starter) -- \$400
- Armstrong Gymnasium (track and field official clerk of the finish and starter) -- \$350
- Memorial Hall (provide percussion for practice sessions and performances) -- \$150
- Memorial Hall (costumer for Lysistrata) -- \$800
- Student Center (DJ for dance) -- \$125/event for three events
- Campus (provide education/observation experiences for selected students) - N/A
- Armstrong Gymnasium (basketball scorebook) -- \$25/game
- Student Center (CPR training for Project Strive students) -- \$30/student
- Student Center (three 16 x 20 painted canvases unframed) -- \$300
- Campus (graphic designer for release) -- \$150
- Campus (guest speaker) - travel and lodging expenses not to exceed \$500
- Memorial Hall (piano recital and instruction of masterclass) -- \$500

Chadron State Change Order

- Campus (#1 minimum number of students changed from 12 to 10) - cost per student

increases from \$2,850 to \$2,925

Peru State Contracts

- Campus (boiler tune ups agreement/preventative maintenance) -- \$16,592
- Nebraska City Football Field (custodial services during game [11/9]) -- \$120
- Nebraska City Football Field (custodial services during game [11/9]) -- \$120
- Theatre (east and west ceiling repair) -- \$16,262
- TJ Majors (guest lecturer) -- \$300
- Theatre (removal and installation of carpet) -- \$7,315.24
- Hoyt Science Building (install H2O softener) -- \$3,989.10
- Hoyt Science Building (re-roof auditorium scenery shop Area D) -- \$24,989
- Library (subscription) -- \$4,041
- Theatre (speaker) -- \$3,500 plus hotel
- Student Center (karaoke lunch) -- \$250
- All Home Football Games - Auburn, Falls City, Nebraska City (Voice of the Bobcat [announcer]) -- \$1,271.39
- Theatre (painting, wall repairs from water flood damage) -- \$8,233
- Jindra Fine Arts (guest speaker) -- \$200
- AWAC (comedian for Spring SAAC event with athletes) -- \$500
- AWAC (training/testing with coaches and athletes) -- \$1,200
- Campus (paper shredding services) -- \$113/month plus \$.15 per pound over additional service fee
- Delzell Hall (repair leaking condensate return line) -- \$5,300
- AWAC (repair back boards) -- \$3,550
- Nebraska City Football Field (ambulance on standby during football games 11/2 and 11/9) -- \$200
- TJ Majors (presentation) -- \$350
- Campus (advertising/marketing) -- \$3,200
- AWAC (install 3 bleacher rollers) -- \$1,370
- Campus (advertising/marketing) -- \$544.85/month
- Jindra Fine Arts and Theatre (jazz festival clinician) -- \$500 plus 2 nights lodging
- Campus (advertising/marketing) -- \$2,044.38
- Campus (advertising/marketing) -- \$1,386.24
- Campus (advertising/marketing) -- \$2,760
- Campus (advertising/marketing) -- \$1,599
- Jindra Fine Arts (Chautauqua performance) -- \$1,000
- Hoyt Science Building (water main repair) - not to exceed \$7,000
- Student Center (karaoke at lunch) -- \$250
- AWAC Cheerleader Locker Room (spray tanning) -- \$800
- CATS (counseling supervisor for Jamie Eberly) -- \$75/hour
- Student Center (speaker) -- \$1,000

Wayne State Contracts

- Berry Hall (work on shower stalls in basement men's restroom) -- \$964
- Campuswide (bi-annual service on elevators and vertical platform lift) -- \$3,640
- Campuswide (semi-annual fire alarm system inspections) -- \$990
- Campuswide (clean hood and exhaust cleaning) -- \$4,250
- Carhart Science (replacement window blinds) -- \$3,390
- Carlson Natatorium Hydro Room (remove floor) -- \$5,989

- Hahn Administration & Pile Hall (new packings for elevators) -- \$4,675
- Hahn Administration East Entrance (remove and replace existing sidewalk) -- \$5,158
- Humanities (design services) -- \$6,800
- Library (remove asbestos) -- \$235,550
- Library (guaranteed maximum price) -- \$16,744,820
- Library (provide and install 48-strand fiber optic cable to Library) -- \$36,630
- Lindahl Drive (design contract) -- \$68,409
- Morey Hall Exterior Restoration (design contract) -- \$11,200
- Neihardt Hall (new fixtures in elevator and re-program) -- \$3,820
- Neihardt Hall (clean, seal and grout shower floors and walls) -- \$9,720
- Memorial Stadium (design and install press box graphics and black walls) -- \$10,058
- Peterson Fine Arts - Clerestory (design contract) -- \$29,440
- Recreation Center (plumbing projects) -- \$5,495
- Recreation Center Fire Alarm System (design contract) -- \$8,500
- Rice Auditorium Locker Room (specified mirror in alternate size) -- \$346
- Rice Auditorium Locker Room (enlarge return grills) -- \$318
- Rice Auditorium Locker Room (add drywall; finish 2 additional soffits) -- \$445
- Softball/Baseball Complex (install poles to support safety netting) -- \$10,830
- Softball/Baseball Complex (install netting) -- \$13,950
- Stadium Press Box (design services) -- \$18,000
- Student Center (fill planter boxes and repair floor in atrium) -- \$2,310
- Student Center (design work - replace electrical distribution panel) -- \$7,500
- Terrace Hall (design work - ADA improvements) -- \$18,560

ATTACHMENTS:

- CSC Contracts and Change Orders for Information (PDF)
- PSC Contracts and Change Orders for Information (PDF)
- WSC Contracts and Change Orders for Information (PDF)
- NSCS Contracts and Change Orders for Information (PDF)

CONTRACTS AND CHANGE ORDERS FOR INFORMATION

CONTRACTS – 1) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$55,000; c) consultant contracts for less than \$50,000 (between \$25,000 and \$50,000 must have Chancellor's approval); d) exempt contracts over \$50,000; and e) legal counsel and auditor contracts for durations greater than 5 days, requiring Chancellor's approval.

Chadron State College		April 24, 2014
Location on Campus:	Memorial Hall	
Contracted Work:	Maintenance and repair work on Theater Dept. sewing machines	
Contract Amount:	\$200	
Fund Source:	Cash	
Contractor:	Darla Mohan	
Location on Campus:	Burkhiser Complex	
Contracted Work:	Install 2 rooftop 2-stage heating & single stage cooling units	
Contract Amount:	\$15,723.30	
Fund Source:	Cash	
Contractor:	Metal Products, Inc.	
Location on Campus:	Student Center	
Contracted Work:	Student Massages during finals week	
Contract Amount:	\$600	
Fund Source:	Cash	
Contractor:	Charlotte Wild	
Location on Campus:	Student Center	
Contracted Work:	Student Massages during finals week	
Contract Amount:	\$450	
Fund Source:	Cash	
Contractor:	Lorie Carnahan	
Location on Campus:	Campus	
Contracted Work:	State Lanier MP Copier Lease (additional copiers)	
Contract Amount:	\$5,818.87/month	
Fund Source:	Cash	
Contractor:	Capital Business Systems, Inc.	
Location on Campus:	Campus (approval for Chancellor to sign received at Board mtg 3/14/2013)	
Contracted Work:	Smart Card implementation	
Contract Amount:	Phase 1-\$170,228.68; Phase 2-\$75,998.70; Phase 3-\$15,957.50	
Fund Source:	Cash	
Contractor:	Heartland Payment Systems One Card	
Location on Campus:	Nelson Physical Activity Center	
Contracted Work:	Design Elevator Upgrade	
Contract Amount:	\$9,700	
Fund Source:	Cash	
Contractor:	Dave Coe, Coe Engineering	
Location on Campus:	Memorial Hall	
Contracted Work:	Design Elevator Upgrade	
Contract Amount:	\$11,550	
Fund Source:	Cash	
Contractor:	Dave Coe, Coe Engineering	
Location on Campus:	Sandoz Center	
Contracted Work:	Exquisite Miniatures Exhibit	
Contract Amount:	\$100	
Fund Source:	Cash	
Contractor:	David J. Wagner, L.L.C.	
Location on Campus:	Sandoz Center	
Contracted Work:	Biodiversity in the Art of Carel Pieter Brest Van Kempen Exhibit	
Contract Amount:	\$2,000	
Fund Source:	Cash	
Contractor:	David J. Wagner, L.L.C.	

CONTRACTS AND CHANGE ORDERS FOR INFORMATION

Page 2

Chadron State College		April 24, 2014
Location on Campus:	Market Development	
Contracted Work:	Consulting for corporate partnership development	
Contract Amount:	\$10,000 base; \$100/hour on leadership development modules & reimbursements	
Fund Source:	Cash	
Contractor:	Timothy M. Crane	
Location on Campus:	Omaha, Nebraska	
Contracted Work:	Face-to-face instruction with student independent study	
Contract Amount:	\$150/credit hour, per registrant, per course paid to CSC	
Fund Source:	NA	
Contractor:	Learner's Edge, LLC	
Location on Campus:	Memorial Hall	
Contracted Work:	Piano Recital and instruction of piano master class	
Contract Amount:	\$570	
Fund Source:	Cash	
Contractor:	Jonathan Sokasits	
Location on Campus:	Memorial Hall	
Contracted Work:	Piano Tuning	
Contract Amount:	Per time and materials not to exceed \$3,500	
Fund Source:	Cash	
Contractor:	Bev Hempel Piano Tuning	
Location on Campus:	Armstrong Gymnasium	
Contracted Work:	Track & Field Official Starter	
Contract Amount:	\$400	
Fund Source:	Cash	
Contractor:	John Binning	
Location on Campus:	Armstrong Gymnasium	
Contracted Work:	Track & Field Official Clerk of the Finish and Starter	
Contract Amount:	\$350	
Fund Source:	Cash	
Contractor:	Cameron Cuttlers	
Location on Campus:	Memorial Hall	
Contracted Work:	Provide percussion for practice sessions and performances	
Contract Amount:	\$150	
Fund Source:	Cash	
Contractor:	Thomas Frear	
Location on Campus:	Memorial Hall	
Contracted Work:	Costumer for Lysistrata	
Contract Amount:	\$800	
Fund Source:	Cash	
Contractor:	Hannah Norgard	
Location on Campus:	Student Center	
Contracted Work:	DJ for Dance	
Contract Amount:	\$125/event for three events	
Fund Source:	Cash	
Contractor:	James De la Cerna	
Location on Campus:	Campus	
Contracted Work:	Provide education/observation experiences for selected students	
Contract Amount:	N/A	
Fund Source:	N/A	
Contractor:	Memorial Hospital of Sweetwater County "MHSC"	
Location on Campus:	Armstrong Gymnasium	
Contracted Work:	Basketball scorebook	
Contract Amount:	\$25/game	
Fund Source:	Cash	
Contractor:	Tamara Calamari	

Attachment: CSC Contracts and Change Orders for Information (1191 : Contracts and Change Orders for Information)

CONTRACTS AND CHANGE ORDERS FOR INFORMATION

Page 3

Chadron State College		April 24, 2014
Location on Campus:	Student Center	
Contracted Work:	CPR Training for Project Strive Students	
Contract Amount:	\$30/student	
Fund Source:	Cash	
Contractor:	Robby Rhembrandt	
Location on Campus:	Student Center	
Contracted Work:	Three 16x20 painted canvases unframed	
Contract Amount:	\$300	
Fund Source:	Cash	
Contractor:	Christina Ferrero	
Location on Campus:	Campus	
Contracted Work:	Graphic Designer for Release	
Contract Amount:	\$150	
Fund Source:	Cash	
Contractor:	Martin Lastovica	
Location on Campus:	Campus	
Contracted Work:	Guest Speaker	
Contract Amount:	Travel & Lodging Expenses not to exceed \$500	
Fund Source:	Cash	
Contractor:	COL Christopher Croft	
Location on Campus:	Memorial Hall	
Contracted Work:	Piano Recital and Instruction of Masterclass	
Contract Amount:	\$500	
Fund Source:	Cash	
Contractor:	Susanne Skyrn	

CHANGE ORDERS – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are equal to \$40,000. If approval of change order is critical to project schedule, \$40,000 to \$80,000 range change orders may be approved by Chancellor and reported for ratification at next Board meeting.

Chadron State College		April 24, 2014
Location on Campus:	Campus (original contract approved at November 2013 Board Meeting)	
No. & Description:	#1—Minimum number of students changed from 12 to 10	
Change Order Amount:	Cost/student increases from \$2,850 to \$2,925	
Fund Source:	Cash	
Contractor:	International Studies Abroad	

CONTRACTS – 1) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$55,000; c) consultant contracts for less than \$50,000 (between \$25,000 and \$50,000 must have Chancellor's approval); and d) exempt contracts less than \$50,000.

Peru State College	
Location on Campus:	Campus
Contracted Work:	Boiler tune ups agreement/ preventative maintenance
Contract Amount:	\$16592.00
Fund Source:	Cash
Contractor:	Rasmussen Mechanical Services
Location on Campus:	Nebraska City FB Field
Contracted Work:	Custodial services during game (11/9)
Contract Amount:	\$120.00
Fund Source:	Cash
Contractor:	Jenny Gawart
Location on Campus:	Nebraska City FB Field
Contracted Work:	Custodial services during game (11/9)
Contract Amount:	\$120.00
Fund Source:	Cash
Contractor:	Carolyn Tetn
Location on Campus:	Theatre
Contracted Work:	East and West Ceiling Repair
Contract Amount:	\$16262.00
Fund Source:	LB309/Cash
Contractor:	Kiewit Bldg. Grp. Inc
Location on Campus:	TJ Majors
Contracted Work:	Guest Lecturer
Contract Amount:	\$300.00
Fund Source:	Cash
Contractor:	Ty Edward Peterson
Location on Campus:	Theatre
Contracted Work:	Removal & installation of carpet
Contract Amount:	\$7315.24
Fund Source:	Cash
Contractor:	Marty Shipley DBA Shipley Flooring
Location on Campus:	Hoyt Bldg.
Contracted Work:	Install H2O softner
Contract Amount:	\$3989.10
Fund Source:	Cash
Contractor:	Quality Water Service, LLC
Location on Campus:	Hoyt Bldg
Contracted Work:	Re-roof Auditorium Scenery Shop Area D
Contract Amount:	\$24,989.00
Fund Source:	LB309
Contractor:	Stonebrook Roofing, Inc
Location on Campus:	Library
Contracted Work:	Subscription
Contract Amount:	\$4041.00
Fund Source:	Cash
Contractor:	Nebraska Library Commission
Location on Campus:	Theatre
Contracted Work:	Speaker
Contract Amount:	\$3500 plus hotel
Fund Source:	Cash
Contractor:	Admire Entertainment, Inc – More Money w/Peter Bielagus
Location on Campus:	Student Center
Contracted Work:	Karaoke Lunch
Contract Amount:	\$250.00
Fund Source:	Cash
Contractor:	Music Linc

Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	All football game home (Auburn, Falls City, Nebraska City) Voice of the Bobcat (announcer) \$1271.39 BAA Dwight Wininger
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Theatre Painting, wall repairs from water flood damage \$8233.00 Cash Christiansen Painting
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Jindra Guest Speaker \$200.00 Cash George W. Neubert
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	AWAC Comedian for Spring SAAC event with Athletes \$500.00 Cash Jim Kuddes
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	AWAC Training/Testing with coaches and athletics \$1200.00 BAA/Cash Gibbie M. Duval
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	All Paper shredding services \$113/month plus \$.15 per lb. over additional service fee Cash Paper Tiger Shredding, Inc.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Delzell Hall Repair leaking condensate return line \$5300.00 Cash Jay Moran DBA Moran Bros. Excavating
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	AWAC Repair back boards \$3550.00 Cash Squibb Welding, UBBI
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Nebraska City Football Field Ambulance on Standby during football games 11/2/13 & 11/9/13 \$200.00 Cash Nebraska City Fire & Rescue
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	TJ Major Bldg. Presentation \$350.00 Cash Julia Cook – KidBetter Books
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	All Advertising/Marketing \$3200.00 Cash Omaha World Herald
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	AWAC Install 3 bleacher rollers \$1370.00 Cash Lee French
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	All Advertising/Marketing \$544.85/month Cash Berry Company, Inc.

Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Jindra & Theatre Jazz Festival Clinician \$500 plus 2 nights lodging Cash Richard Watson
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	All Advertising/Marketing \$2044.38 Cash Omaha World Herald – Suburban Newspaper
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	All Advertising/Marketing \$1386.24 Cash Omaha World Herald – Olympic Preview Section Front
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	All Advertising/Marketing \$2760.00 Cash Omaha World Herald – Suburban Newspaper Feb. Special
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	All Advertising/Marketing \$1599.00 Cash Omaha World Herald – Suburban Newspaper Directory
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Jindra Chautauqua performance \$1000.00 Cash Dr. Don Kickey
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Hoyt Science Bldg. Water Main Repair Not to exceed \$7,000 Cash Jay Moran DBA Moran Bros.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Karaoke at Lunch \$250.00 7675116100019 Music Linc
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	AWAC – cheerleader locker room Spray Tanning \$800.00 CAB Libby Lotter
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	CATS Counseling Supervisor for Jamie Eberly \$75.00 per hour Cash Sarah D. Wald
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Speaker \$1000.00 Cash Kathryn Bolkevach

CHANGE ORDERS – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are equal to \$40,000. If approval of change order is critical to project schedule, \$40,000 to \$80,000 range change orders may be approved by Chancellor and reported for ratification at next Board meeting.

Peru State College	
Location on Campus:	Administration
No. & Description:	#1—Extend end delivery date of contract from June 30, 2014 to July 31, 2014
Change Order Amount:	No change in cost
Fund Source:	Cash
Contractor:	Good Twin Design, Inc.

CONTRACTS AND CHANGE ORDERS FOR INFORMATION

CONTRACTS – 1) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$55,000; c) consultant contracts for less than \$50,000 (between \$25,000 and \$50,000 must have Chancellor's approval); d) exempt contracts over \$50,000; and e) legal counsel and auditor contracts for durations greater than 5 days, requiring Chancellor's approval.

Wayne State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Berry Hall Work on shower stalls in Berry Hall basement men's restroom \$964 Rev. Bond Christiansen Construction Co., Pender, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus-Wide Bi-annual service on elevators & vertical platform lift \$3,640 Cash/Rev. Bond Eletech, Inc., Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus-Wide Semi-annual fire alarm system inspections \$990 Cash/Rev. Bond Electronic Systems, Hastings, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus-Wide Clean hood and exhaust cleaning \$4,250 Rev. Bond Exstream Cleaning, Gibbon, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Carhart Science Replacement window blinds \$3,390 Cash Craftsman Window Coverings, Inc., Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Carlson Natatorium Hydro Room Remove floor \$5,989 Rev. Bond Terry's Concrete Coatings, Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Hahn Administration & Pile Hall New packings for elevators \$4,675 Cash/Rev. Bond Eletech, Inc., Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Hahn Administration East Entrance Remove and replace existing sidewalk \$5,158 Cash Christiansen Construction Co., Pender, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Humanities Design services \$6,800 Cash Erickson Sullivan Architects, Lincoln, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Library Remove asbestos – Contract authorized for Chancellor Approval \$235,550 Cash ABC Abatement Co., Omaha, NE

Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Library Guaranteed Maximum Price (GMP) \$16,744,820 – Contract authorized for Chancellor Approval CC/Cash/LB309/WS Foundation Beckenhauer Construction, Norfolk, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Library Provide & install 48-strand fiber optic cable to Library \$36,630 Cash Kure Associates, Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Lindahl Drive Design Contract \$68,409 – Project authorized for Chancellor Approval Cash – DAS Open End Agreement BVH Architects, Lincoln, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Morey Hall Exterior Restoration Design Contract \$11,200 Rev. Bond Jackson Jackson & Associates, Omaha, Ne
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Neihardt Hall New fixtures in elevator & reprogram \$3,820 Rev. Bond Eletech, Inc., Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Neihardt Hall Clean, seal and grout shower floors and walls \$9,720 Rev. Bond Paulson Construction Co., Wayne, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Memorial Stadium Design & install press box graphics and black walls \$10,058 Cash Quality 1 Hr. Foto/SPX Sports/Sports PIX
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Peterson Fine Arts - Clerestory Design Contract \$29,440 LB 309 Sinclair-Hille, Lincoln, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Recreation Center Plumbing projects \$5,495 Rev. Bond 3T Services, Inc., Sioux City, IA
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Recreation Center Fire Alarm System Design Contract \$8,500 Rev. Bond Advanced Engineering Systems, Lincoln, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Rice Auditorium Locker Room Specified mirror in alternate size \$346 Cash Fauss Construction Inc., Hooper, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Rice Auditorium Locker Room Enlarge return grills \$318 Cash Fauss Construction Inc., Hooper, NE

Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Rice Auditorium Locker Room Add drywall; finish 2 additional soffits \$445 Cash Fauss Construction Inc., Hooper, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Softball/Baseball Complex Install poles to support safety netting \$10,830 Cash Christiansen Construction, Pender, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Softball/Baseball Complex Install netting \$13,950 Cash Adscreen Group, Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Stadium Press Box Design services \$18,000 Cash Jackson Jackson & Associates, Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Fill planter boxes & repair floor in atrium \$2,310 Rev. Bond Christiansen Construction Co., Pender, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Design work - Replace electrical distribution panel \$7,500 Rev. Bond Advanced Engineering Systems, Lincoln, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Terrace Hall Design work – ADA Improvements \$18,560 Rev. Bond Sinclair Hille Architects, Lincoln, NE

CONTRACTS AND CHANGE ORDERS FOR INFORMATION

CONTRACTS – 1) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$55,000; c) consultant contracts for less than \$50,000 (between \$25,000 and \$50,000 must have Chancellor's approval); d) exempt contracts over \$50,000; and e) legal counsel and auditor contracts for durations greater than 5 days, requiring Chancellor's approval.

Nebraska State College System	
Location on Campus:	Washington, DC
Contracted Work:	Federal Consulting Services
Contract Amount:	\$18,000 annually
Fund Source:	Cash
Contractor:	Federal Management Strategies, Washington, DC
Location on Campus:	System Office and Colleges
Contracted Work:	Contract software
Contract Amount:	\$10,000/annually
Fund Source:	Cash
Contractor:	ionWave Technologies, Inc.
Location on Campus:	Nebraska State Colleges
Contracted Work:	Student health insurance verification service
Contract Amount:	\$6,000/1 st year
Fund Source:	Cash
Contractor:	Trans Union, LLC
Location on Campus:	System Office and Colleges
Contracted Work:	Lobbyist Services
Contract Amount:	\$37,266
Fund Source:	Cash
Contractor:	Trent Nowka Company

MISCELLANEOUS ACTION AND INFORMATION ITEMS

April 25, 2014

INFORMATION ONLY: **Proposed 2014-2015 Board of Trustees Meeting Dates**

2014-2015 Proposed Board Meeting Schedule (Five Meetings Per Year)

SEPTEMBER	BOARD OF TRUSTEES MEETING-PERU	September 6, 2014 Saturday
NOVEMBER	BOARD OF TRUSTEES MEETING-CHADRON	November 6-7, 2014 Thursday-Friday
JANUARY	BOARD OF TRUSTEES MEETING-LINCOLN	January 20, 2015 Tuesday
MARCH	BOARD OF TRUSTEES MEETING-LINCOLN	March 20, 2015 Friday
JUNE	BOARD OF TRUSTEES MEETING-WAYNE	June 18-19, 2015 Thursday-Friday

2014-15 Proposed Board Meeting Schedule (Six Meetings Per Year)

SEPTEMBER	BOARD OF TRUSTEES MEETING-PERU	September 6, 2014 Saturday
NOVEMBER	BOARD OF TRUSTEES MEETING-CHADRON	November 6-7, 2014 Thursday-Friday
JANUARY	BOARD OF TRUSTEES MEETING-LINCOLN	January 20, 2015 Tuesday
MARCH	BOARD OF TRUSTEES MEETING-LINCOLN	March 6, 2015 Friday
APRIL	BOARD OF TRUSTEES MEETING-LINCOLN	April 24, 2015 Friday
JUNE	BOARD OF TRUSTEES MEETING-WAYNE	June 18-19, 2015 Thursday-Friday

Higher education is a hot topic these days. One can't check the news without one or more articles popping up that provide someone's perspective on the ills of higher education or the many benefits and the successes. Often, these articles fail to mention the many services provided to the students twenty-four hours per day/seven days per week. What follows is a brief description of a number of services provided at our colleges. Please note, I have not included a discussion on instruction or research, which we all know are vital to our students.

Academic Advising

Academic advising is available throughout the academic year for all students enrolled at the colleges. The institutions provide advising through academic advising centers, scheduled advising meetings during the semester, or walk-in advising on an as-needed basis. In some cases, advising is provided online. Advising is designed to help students share the responsibility for their own academic planning and to help them reach their educational goals.

Counseling Services

Confidential Counseling Services are provided free of charge to all students enrolled at the colleges. Licensed counselors are available by appointment or walk-in sessions. Each college has also initiated a type of response team that assesses circumstances surrounding a particular student or incident in order to develop an appropriate response to behavioral issues that may involve threats to the safety and security of the campus community.

Disability Services

In 1975, Congress passed Public Law 94-142, the Education of All Handicapped Children Act (EAHCA) that required all public schools that accept federal funds to provide access to public education to students with disabilities. As students passed through the K-12 school systems with a documented disability, colleges and universities also came into compliance by providing full access to educational, cultural and other programs sponsored by the colleges.

A disability services contact person at each college serves as a liaison between the student and his/her faculty members in order to determine what reasonable accommodations are necessary to "level the playing field" and prevent intentional or unintentional discrimination against students with disabilities.

Early Warning Systems/Early Alert Programs

The colleges participate in early warning/alert systems that aim to help students who are experiencing academic difficulties in their coursework.

Emergency Services

Each campus provides emergency services and information in a variety of ways. Emergency phone numbers and procedures are posted in obvious locations around the campuses. Information is listed in the student handbooks. All colleges utilize the 911 emergency phone number and an emergency notification alert system that includes the Internet and/or mobile phones.

Financial Aid Services

For today's college students, more often than not, paying for college means combining a number of funding options, including federal Pell and Nebraska Opportunity Grants (NOG), college work-study opportunities, student subsidized and unsubsidized loans, parent PLUS loans, veteran's benefits, various tuition remission programs as well as private and institutional scholarships. Making sense of available resources requires students to work closely with staff members at the colleges who are up-to-date on state and federal regulations as well as the

numerous options available to our students. As I have said before, the average debt load at the state colleges for our graduates is \$12,902 -- less than half the Nebraska average loan debt. This is due, in large part, to the fact that we keep our costs at a manageable level and our students are somewhat conservative in nature when it comes to borrowing.

Peer Tutoring

Peer tutoring is also available to students and is primarily designed for students who are experiencing academic difficulty and who can benefit from one-on-one or small group assistance. Students can also get help in the writing and math labs that are available at the colleges.

Security

The colleges are committed to providing students, faculty, staff and guests a safe and secure campus environment. Each college provides security specific to their location. For example, Chadron has an interlocal agreement with the Chadron Police Department and employs several security officers. Peru employs a number of security officers and a security supervisor. Wayne has a full-time staff that includes a director, a crime prevention officer and a patrol officer along with a number of safety patrol officers.

TRiO Program

Chadron, Peru and Wayne State participate in a federally funded competitive grant program called TRiO. TRiO is a term coined to describe three federal programs that go as far back as 1964 when the government developed Upward Bound to help fight the war on poverty. In 1965, the second outreach program, Talent Search, was created as part of the Higher Education Act. In 1968, Student Support Services, was authorized by the Higher Education Amendments and became the third in a series of educational opportunity programs. By the late 1960's, the term "TRiO" was widely used and during the ensuing years, programs have been expanded and improved to provide a wider range of services to reach more students who need assistance.

In conclusion, the information I have included provides a brief look into a variety of services afforded our students at the state colleges. The list does not include services many of the students may take for granted, for example, computers and wireless connectivity, mail delivery, being able to turn on a TV and having access to lots of channels, janitorial services and finding toilet paper and paper towels in the restrooms, snow and ice removal, or walking across green lawns that are regularly watered and mowed. I could add dozens of additional items, but I think you get the idea. The colleges are proud of the many services provided to our students to help them achieve their academic goals. Whether our services are readily visible to the students or take place out-of sight, our folks do a tremendous job of serving our students by providing a quality education at an affordable price.

Chadron State College April 2014

The bulleted points below constitute a report and a strategy of planning and persistence for academic affairs at Chadron State College. It demonstrates how academic support needs can be developed from a few well-sewn seeds at the grass-roots level and then revised and reworked to serve a population of faculty and students whose needs regularly change. It also demonstrates how growth in service can be instituted without additional growth in personnel; increasingly, personnel are working together as teams—to solve problems and to build new relationships and synergies.

I. Planting the Seed

“The best time to plant a tree is twenty years ago. The second best time is today.” Chinese proverb

- *Fall 2006*: a handful of faculty posed the question that CSC had no teaching and learning center; however our main focus is teaching and 70-80% of faculty evaluation is based upon effective teaching and student learning.
- *November 2006*: CSC Participated in the HLC academy for the assessment of student learning (2006-2010). The initial project developed in November 2006 included:
 - Development of an Institute for Teaching and Learning Excellence
 - This was not achieved (partially due to funding challenges)
- *March 2010*: Team of faculty attended “Faculty Roles in High Impact Experiences” conducted by the AAC&U.
- *June 2010*: Team of faculty participated in the Institute on Faculty Learning Communities (FLC). This is the germination of the Essential Studies Program.
- *2011*: Re-Imagining Education at Chadron State College, 2011-2014.
- *June 2011*: Institute for Faculty Developers (POD) supported a team of faculty in the development of a Teaching and Learning Center plan, budget, and detailed timeline.
- *2011-2012 AY*: A team of faculty facilitators determined the mission and goals of the teaching and learning center.
- *July 2012*: An Assistant Director was hired. Currently 14 faculty facilitators (16% of fulltime faculty).
- *Fall 2012*: First Essential Studies Program classes offered. High Impact Practices such as first year inquiry courses, collaborative projects and assignment, and capstone courses infused into program.

II. Positive Restlessness

DEEP (Documenting Effective Educational Practices) institutions, those that do better than expected, “do not desire to be *like* any other institution; they simply want to be the best *they* can be. Never quite satisfied with their performance, they continually revisit and rework ... practices to get better. They are restless in a positive way.” George Kuh et al., 2005, Student Success in College: Creating Conditions that Matter, Jossey-Bass, p.146.

- *Spring 2013*: Evidence-based Changes
 - Internal: Library Tiger Team (or Hot Groups).
 - External: Adams, Mignon, Larry Hardesty and Tom Kirk. A Consultant’s Report on the Needs of the Library, April 2013 – “Perhaps the largest and most important challenge we identified is that the library is not an integral part of the campus.” “We were only mildly surprised when the person working evenings said a busy evening would result in responding to a maximum of 5 questions (we did not ask if the questions were directional, e.g. where are the restrooms, copiers, etc., or more in-depth) and a quiet evening (there are evidently many) would result in no questions at all.”

- *Fall 2013*: Merged Teaching and Learning Center with Library to create Teaching and Learning Technologies Unit consisting of
 - Teaching and Learning Center (TLC): pedagogical expert (Director); instructional designer; media specialist; Sakai coordinator.
 - Library Learning Commons (LLC): cataloger; reference; circulation; data-base/new media.
 - Transformed Library Director position into a position to oversee new unit: Associate Vice President of Teaching and Learning Technologies.

III. Growing Results

- More with Less
 - *Fall 2006*: 12 fulltime positions = 8 library positions and 4 positions (technology such as LMS).
 - *April 2014*: 9 fulltime positions in new unit of Teaching and Learning Technologies.
- Streamlined and focused efforts: BA in Library Information Management and the School Librarian Endorsement programs were eliminated – insufficient graduate rate; consumed much of library staff time for a few students.
- Synergies between TLC and LLC
 - Provides coordinated and intentional assistance to assist faculty in ways to improve teaching. This meets current need expressed by faculty for desired assistance with pedagogical and technology.
 - 25% (21/83) = provided no response or indicated no assistance needed.
 - 100% (6/6) = 1st year faculty members that desired continued assistance or assistance from the TLC.
 - Of the 75% (62/83) desiring assistance:
 - 81% (50/62) = requested assistance from functions performed by the Teaching & Learning Technologies unit.
 - 45% (28/62) = specifically identified the TLC whereas the remaining 55% denoted pedagogical or technology assistance for both campus and online classes.
 - 60% (50/83) = desired assistance from functions performed by the Teaching & Learning Technologies unit.
 - Hub for campus-wide no-cost textbook/materials (including OER)
 - No-Materials-Cost Course Sections (Fall 2011-Fall 2013)
 - Number of course sections offered: 85
 - Number of schools participating: all 3 schools
 - Number of departments participating: 8 of 12 (6 departments are involved in OER)
 - Actual cost savings to students: \$152,321 (of this \$90,326 is OER)
- Synergies and more effective utilization of space within the Reta King Library to enhance student success.
 - Current synergies: Career Services; IT student Help Desk; Strive Learning Center; Transitional Studies Director; and student eScribes.
 - Planned August 2014: Testing Center; TRIO; and coffee shop.
- Student usage (e.g. study; tutoring; IT assistance; collaborative work space) of the Library Learning Commons (in Reta King) has substantially increased. For instance the headcount of people who have entered/exited the building (October through February):
 - See comment by library consultants above
 - 2012-13 = 15,402
 - 2013-14 = 30,981

Peru State College
April 2014
Our Foundation Partnership

The Peru State College Foundation was organized in June 1955 and incorporated as a nonprofit organization for educational and charitable purposes in May 1962. Since that time the organization has worked tirelessly to ensure the success of Peru State College and our students. With more than 13,000 alumni and several million in net assets, the Foundation serves a critical role in ensuring the College's commitment to student engagement and success is realized.

In 2013, the Foundation raised nearly \$1.7 million in total revenue, which includes one of the largest bequests in Peru State's history - \$820,000. The Foundation has seen its average gift almost double in the past two years thanks in large part to recognition options for the Oak Bowl project. In fact, the number of gifts of \$2,500 or more has more than doubled in the last two years. Thanks to strong market performance and increased giving, especially bequest giving, Foundation assets have grown significantly in the last couple of years.

- 2013 – \$12.8 Million
- 2012 – \$12.011 Million
- 2011 – \$10.524 Million

In terms of outreach, the Foundation is continuing efforts to increase the number of alumni events, coordinating nine major alumni events with approximately 800 attending in 2013. A focus on individual alumni relationships and cultivation led to 500 alumni cultivation contacts and 200 face-to-face visits in 2013 with donors from as far away as California, Nevada, Texas and New England. Additionally, faculty and staff giving has more than doubled in the last two years.

A large part of the Foundation's focus is funding educational programs and scholarships. In each of the past four years, the organization has provided more than \$350,000 to the College for programs and scholarships and has budgeted more than \$400,000 for College programs for 2013-14, not including any capital expenditures.

In addition to the education programs and scholarships it funds, the Foundation has been working to raise money for capital improvement campaigns, two of which are outlined below.

The Park Avenue Project

The only paved road entering and exiting the City of Peru, Park Avenue is a critical byway for anyone and everyone entering the community. As the route connecting the Centennial Complex, Al Wheeler Activity Center and other buildings to the campus proper, Park Avenue is also a heavily traveled route for pedestrians.

The Peru State College Foundation Board of Directors voted unanimously to seek financial support for improving the entrance. In support of this project, Foundation Board members have contributed personal funds totaling nearly \$300,000, area financial institutions have contributed \$42,500 and one grant has been awarded by a private foundation (others are pending).

While the Foundation Board of Directors is coordinating the fundraising effort, the project is a true partnership involving the City of Peru, Nemaha County and Peru State. The city is submitting a Community Development Block Grant (CDBG) proposal in support of the project. Nemaha County has pledged in-kind support. Finally, Peru State College has committed

\$250,000 in campus improvement funding and is coordinating the submission of the CDBG proposal and providing project management and oversight.

The Oak Bowl and Fieldhouse

The Foundation has also been instrumental in raising funds to supplement the \$7.5 million provided by the Nebraska Legislature for the Oak Bowl renovation. While fund development for the field and stadium is complete, the Foundation's work on the project continues with renewed focus on the proposed Fieldhouse.

The Bobcat football program includes about 120 student athletes. Current Fieldhouse facilities are too small and outdated to accommodate a growing, competitive athletic program. They do not meet the needs of our student athletes, coaches, or trainers and leave a negative impression on those who visit/use the facility.

A new Fieldhouse will feature adequate locker room and restroom facilities, laundry space and an area for team meetings and film study. It will also add a new educational resource to campus by providing four new classrooms, an athletic training room and office space. Students majoring in health, physical education and recreation; sports and exercise science; and education majors earning coaching endorsements will all benefit from an improved facility.

The College appreciates the great working relationship we have with the Foundation and its board. Their financial contributions play a critical role in the success of the institution and our students. We look forward to continuing to work together to advance Peru State College and its mission.

**Wayne State College
April 2014**

Wayne State regularly exceeds expectations through the deliberate process of strategic planning, which has been part of the culture of the college from its earliest days as a Normal College, and the formulation of campus master plans, which take an even longer range view of facilities and programs. Recently, the college recalibrated its strategic planning process to make planning even more inclusive, to more effectively define measurable objectives with action plans, and to deliberately align the process with the state's biennial budgetary calendar.

Wayne State possesses a solid track record of not only dreaming big during the planning process, but accomplishing those goals as well. The college's planning process has yielded the renovation, expansion or addition of several key facilities associated with academics, athletics, the physical plant, grounds, and parking. The projects were funded with a mixture of funds coming from the Wayne State Foundation, college cash reserves, and state funding through various legislative bills designed to appropriate funds for specific improvements related to access, safety and other issues.

In order to continue the momentum gained through effective planning, Wayne State reached out to the entire campus in September and October of 2013 via department and unit meetings to gather potential goals that tie directly to the college's mission. Each of those units was asked to distill those goals and submit them to the appropriate vice president to carry forward to the strategic planning retreat held in November 2013. This change in the process allowed for greater campus wide participation in planning. The new process also facilitated an improvement to the workflow of the retreat. With goals already submitted, those at the retreat were able to concentrate on objectives aimed at accomplishing the goals enumerated at the meeting.

The second stage of the revised planning process involved the solicitation of action plans from departments and units once goals and objectives had been identified at the planning retreat. These action plans were evaluated on the basis of institutional goals, strategic goals, specific objectives, action strategies, measures of success, feasibility, timelines for implementation, costs or budgetary needs, personnel responsible for implementation and performance indicators.

The planning process historically has guided the improvement and enhancement of academic areas through an emphasis on new accreditations and improving the quality of programs. Existing academic initiatives, such as the college Honors Program, have benefited from an intense emphasis that now results in Wayne State students regularly receiving invitations to present their work at the National Honors Council conference. WSC students are often the only college or university students in Nebraska invited to the prestigious event.

During my inauguration, I asserted to faculty, staff, students and alumni that Wayne State should better train future leaders to return and make a difference in their communities; make every effort to attract and retain the best faculty and staff; better serve students and Northeast Nebraska; better engage faculty and staff in the learning process; and better plan for the future of the college's facilities to match the ever-changing needs of tomorrow's students.

My charge to the college exemplified the continued determination on the part of the college to continually push to improve, and even transform, Wayne State. The evidence of this commitment can be seen all over campus in renovated facilities and in the steady growth of the size and prestige of academic programs.

The invaluable change to the planning process this year was to align the timing of our efforts with the state budgeting process. It is our hope that by bringing our plan to the state legislature

as part of the System budget request, we can secure additional funding through an increased state appropriation to the college.

The strategic priorities that emerged from the most recent planning process – to increase enrollment and retention, value internal and external stakeholders and increase participation in programs and activities designed to serve external stakeholders, and pursue knowledge of diversity in people, programs and culture – were the product of the entire campus collaborating to guide the submission of action plans. Some of the priorities will require additional funding and others can be implemented right away by reallocating funds or without using any additional funding.

The end result of this process is a more robust college, driven by data, with measurable, achievable results. The college reaps the rewards of immediate action plans and long-range plans that will propel the college forward, which is a truly distinctive mark.

From Plans to Completion: Notable Projects Conceived During Campus Planning Sessions

- New accreditations for the Music Department (National Association of Schools of Music) and the Department of Art and Design (National Association of Schools of Art and Design)
- Carhart Science Building renovation, which made Wayne State's labs the best available to undergraduate students in the state of Nebraska
- Rice Basement renovation, which added multiple Health, Human Performance and Sport classrooms and top-notch performance labs to campus
- Stadium training facilities and plaza addition, which greatly improved weight training facilities for our athletes and improved the stadium for fans
- Studio Arts renovation
- Hahn Administration Building renovation
- Improved street surfaces and parking
- Pile Residence Hall renovation
- Neihardt Residence Hall renovation
- Construction of Network and Technology Services offices and server rooms at the Facilities Services Building
- Construction of the Campus Commons area
- Construction of the Gardner Business Building
- Facilities Services renovation
- Memorial Stadium turf and Soccer Field renovation
- Willow Bowl renovation
- Created Study Abroad programs in Greece, Taiwan and Costa Rica
- Enhanced and improved Honors Program
- Created Philomathean President's Honor Society