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## **BOARD OF TRUSTEES**

### **MEETING NOTICE**

**In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice is hereby given that a Regular Meeting of the Board of Trustees of the Nebraska State Colleges will convene at Peru State College, Peru, Nebraska on March 18, 2016**

Executive Session	March 17 –	10:30 a.m.
Business Meeting	March 18 –	8:00 a.m.

This notice and accompanying agenda are being distributed to members of the Board of Trustees, the presidents of the state colleges, the Associated Press and selected Nebraska newspapers.

**BOARD OF TRUSTEES MEETING  
MARCH 17-18, 2016  
PERU STATE COLLEGE  
PERU, NEBRASKA**

**THURSDAY, MARCH 17** – Meetings will be held in the Center for Achievement and Transition Services (CATS) unless otherwise indicated

<b>10:30 – 12:00</b>	<b>BOARD OF TRUSTEES EXECUTIVE SESSION</b>	<b>CATS Conference Room</b>
<b>12:00 – 1:00</b>	<b>Lunch</b>	<b>Student Center, Bur Oak Room</b>
<b>1:00 – 3:00</b>	<b>BOARD COMMITTEE MEETINGS</b>	
	<b>Academic &amp; Personnel Committee</b>	<b>CATS Room 201</b>
	<b>Fiscal, Facilities &amp; Audit Committee</b>	<b>CATS Room 209</b>
	<b>Student Affairs, Marketing &amp; Enrollment Committee</b>	<b>CATS Conference Room</b>
<b>3:00</b>	<b>Check in Lied Lodge, Nebraska City</b>	
<b>5:00</b>	<b>Reception</b>	<b>Jindra Fine Arts Building Lobby</b>
<b>6:00</b>	<b>Dinner</b>	<b>Jindra Fine Arts Building Band Room</b>

**FRIDAY, MARCH 18**

<b>7:00 – 8:00</b>	<b>Board of Trustees Breakfast</b>	<b>Sherwood Gallery/Bur Oak Room</b>
<b>7:00 – 8:00</b>	<b>Breakfast All Others</b>	<b>Sherwood Gallery/Student Center Dining Room</b>
<b>8:00</b>	<b>BOARD OF TRUSTEES BUSINESS MEETING</b>	<b>CATS Conference Room</b>

## Call to Order

Approval of Meeting Agenda

Public Comments

## Minutes Approval

- 1 Board of Trustees of the Nebraska State Colleges - Regular Meeting - Jan 12, 2016 2:34 PM

### 1. Items for Consent Agenda

- 1.1 Approve the Recommendation of the Academic & Personnel Committee for the 2016 Teaching Excellence Award Recipient
- 1.2 Approve LB 309 Allocations and Retrievals
- 1.3 Authorization for Chancellor to Bind Insurance Coverages
- 1.4 Approve Continuation of Food Service Contracts for 2016-17
- 1.5 Approve Authorization for Chancellor to Sign Contracts for Chadron State College
- 1.6 Approve Authorization for Chancellor to Sign Contracts for Peru State College
- 1.7 Approve Authorization for Chancellor to Sign Contracts for Wayne State College
- 1.8 Approve Appointment of Professional Consulting Services Selection Committee for Wayne State College

## Items for Discussion and Action

### 2. Academic and Personnel

- 2.1 Approve Program Review Recommendations
- 2.2 Approve Salary Policy 2016-2017
- 2.3 Approve Revised Agreement Between Board of Trustees and Wayne State Foundation
- 2.4 First and Final Round Approval of Revisions to Board Policy 5010; Categories of Personnel; Employees
- 2.5 First and Final Round Approval of Revisions to Board Policy 5016; Graduate Assistants
- 2.6 First and Final Round Approval of Revisions to Board Policy 5020; Search and Selection Procedures; State College Employees
- 2.7 Approve a New Interdisciplinary Minor in Public Health for Wayne State College

**3. Student Affairs, Marketing, and Enrollment****4. Fiscal, Facilities and Audit**

- 4.1 Approve Contracts for Audits for Fiscal Year Ending June 30, 2016
- 4.2 Approve the Resolutions Authorizing the Colleges to Spend Revenue Bond Surplus Funds Contingency Maintenance Projects
- 4.3 Approve Designation of Neal Hall as Unusable Property and Approve Demolition for Peru State College
- 4.4 Approve Use of \$100,000 of Capital Improvement Fee Funds for Peru State College
- 4.5 Approve Naming of Areas in U.S. Conn Library for Wayne State College
- 4.6 Approve Reallocation of Contingency Maintenance Funds for Wayne State College

**Items for Information and Discussion****5. Academic and Personnel**

- 5.1 Fall 2015 Graduation Summaries
- 5.2 Fall 2015 Instructional Load Reports
- 5.3 Five-Year Academic Calendar
- 5.4 NSCS Funding Request for Chadron State Foundation
- 5.5 Reports of Personnel Actions

**6. Student Affairs, Marketing, and Enrollment**

- 6.1 Senator's Reception Update
- 6.2 Student Trustees Update
- 6.3 Update on Marketing Activities
- 6.4 Scholarship Luncheon
- 6.5 Intercollegiate Athletics Report of Institutional Commitment to NCAA Principles for Conduct to Enhance Integrity in Intercollegiate Athletes

**7. Fiscal, Facilities, and Audit**

- 7.1 Capital Construction Quarterly Reports
- 7.2 Contingency Maintenance Progress Reports
- 7.3 LB 309 Project Status Reports
- 7.4 Physical Plant Status Reports
- 7.5 Financial Reports
- 7.6 Operating Expenditures Reports

- 7.7 Revenue Bond Expenditures Reports
- 7.8 Fall Occupancy and Income Reports
- 7.9 Potential Occupancy and Income Reports
- 7.10 Optimal Enrollment Report
- 7.11 Grant Applications and Awards for Information
- 7.12 Contracts and Change Orders for Information

**8. Miscellaneous Action and Information Items**

**i. Chancellor's Report**

- 8.1.1 Chancellor's Report
- 8.1.2 2016-2017 Proposed Board Meeting Schedule

**ii. Presidents' Report**

- 8.2.1 President's Reports

**iii. Student Trustees' Report**

**Adjournment**

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## Executive Session - January 12, 2016

### Call to Order - Executive Session

The meeting was called to order at 11:05 AM by Chair Suarez.

Motion was made by Trustee Bieganski and seconded by Trustee Zeiss to go into executive session as authorized by Neb. Rev. Stat. §84-1410 for the protection of the public interest, and to prevent needless injury to the reputation of persons who have not requested a public hearing for the purpose of holding a discussion limited to the following subjects:

- Litigation
- Personnel matters
- Liability issues

Chair Suarez declared that the executive session would be strictly limited to a discussion of:

- Litigation
- Personnel matters
- Liability issues

Motion was made by Trustee Engles and seconded by Trustee Chaney to close the executive session at 1:28 PM. Motion was approved. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Blomstedt and Zeiss.

**ABSENT:** Peterson

The Board went into executive session at 11:05 AM. The Board reconvened the open meeting at 1:28 PM.

### Adjournment - Executive Session

There being no further business, the meeting was adjourned by Chair Suarez at 1:28 PM.

**January 12, 2016**

### Call to Order

The meeting was called to order at 2:34 PM by Chair Michelle Suarez

Attendee Name	Title	Status	Arrived
Michelle Suarez	Chair	Present	
Gary Bieganski	Vice Chair	Present	
John Chaney	Trustee	Present	
Bob Engles	Trustee	Present	
Carter Peterson	Trustee	Absent	
Matt Blomstedt	Trustee	Present	
Jess Zeiss	Trustee	Present	

### Approval of Meeting Agenda

A motion was made by Vice Chair Bieganski and seconded by Trustee Chaney to approve the Meeting Agenda. Motion was approved. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

**ABSENT:** Peterson

Public Comments

No public comments.

### Minutes Approval

A motion was made by Trustee Engles and seconded by Vice Chair Bieganski to approve the minutes of the Board of Trustees of the Nebraska State Colleges - Regular Meeting - Nov 13, 2015 at 8:00 AM. Motion was approved. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Blomstedt and Zeiss.

**ABSENT:** Peterson

### 1. Items for Consent Agenda

A motion was made by Trustee Zeiss and seconded by Vice Chair Bieganski to approve the following consent agenda items. Motion was approved. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Blomstedt and Zeiss.

**ABSENT:** Peterson

1.1 Approve Wayne State College Revised Organizational Chart

1.2 LB 309 Allocations and Retrievals

#### Peru

1. Acceptance of an additional \$193,000 for pedestrian bridge replacement near Wheeler Activity Center

Allocation Date/Amount	12/7/15	\$193,000.00
Previous Allocation(s)		25,000.00
College Contribution		<u>00.00</u>
Estimated Project Cost		\$218,000.00

**Wayne**

1.	Retrieval of \$20,516.74 for roof design and replacement on Gardner Hall		
	Allocation Date/Amount	11/17/14	\$185,000.00
	Retrieval Date/Amount	11/3/15	<u>20,516.74</u>
	Estimated Project Cost		\$164,483.26

**Items for Discussion and Action****2. Academic and Personnel**

- 2.1 First and Final Round Approval of Revisions to Board Policy 4140; Academic Program and Degree Requirements
- 2.2 First and Final Round Approval of Revisions to Board Policy 4100; New Program Approval
- 2.3 First and Final Round Approval of Revisions to Board Policy 4200; Existing Program Review

A motion to approve the First and Final Round Approval of Revisions to Board Policies 4140; Academic Program and Degree Requirements, Board Policy 4100; New Program Approval and Board Policy 4200; Existing Program Review was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

**ABSENT:** Peterson

- 2.4 Approve Revised Agreement Between Board of Trustees and Peru State College Foundation

The Agreement between the Board of Trustees and the Peru State College Foundation had not been updated since 2010. Only a few revisions and updates were needed.

A motion to approve the Revised Agreement Between the Board of Trustees and the Peru State College Foundation was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

**ABSENT:** Peterson

- 2.5 Approve Agreement Between Peru State College and Southeast Community College



A motion to approve the Agreement Between Peru State College and Southeast Community College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

**ABSENT:** Peterson

2.6 Approve Agreement for Trip to Ecuador for Wayne State College

A motion to approve the Agreement for Trip to Ecuador for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

**ABSENT:** Peterson

3. **Student Affairs, Marketing, and Enrollment**

3.1 First and Final Round Approval of Revisions to Board Policy 3500; Housing

A motion to approve the First and Final Round Approval of Revisions to Board Policy 3500; Housing, which was a revision to require a student to be a minimum of 17 years of age to live in the residence halls, was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

**ABSENT:** Peterson

4. **Fiscal, Facilities and Audit**

4.1 Accept Basic Financial Audit Report for Years Ended June 30, 2015 and 2014

The Auditor of Public Accounts (APA) had completed the Nebraska State College System (NSCS) basic financial audit for the fiscal years ending June 30, 2015 and 2014. The audit was attached.

A motion to approve the Acceptance of the Basic Financial Audit Report for Years Ended June 30, 2015 and 2014 was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

**ABSENT:** Peterson

4.2 Accept A-133 Audit for Year Ended June 30, 2015

BKD had completed the Nebraska State College System (NSCS) A-133 (federal) audit for the year ending June 30, 2015. A copy of the audit was attached.

A motion to approve the Acceptance of the A-133 Audit for Year Ended June 30, 2015 was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

**ABSENT:** Peterson

4.3 Approve Budget Request Guidelines and Preliminary Capital Construction Requests

Approval was requested for guidelines for the Colleges' and System Office's request for the 2017-2019 Biennium Budget.

A motion to approve the Budget Request Guidelines and Preliminary Capital Construction Requests was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

**ABSENT:** Peterson

4.4 Approve 2017-2019 Biennium NSCS Capital Construction Board Requests

Capital construction requests for the 2017-2019 biennium would be directed by language considered and approved by the Board.

A motion to approve the 2017-2019 Biennium NSCS Capital Construction Board Requests was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

**ABSENT:** Peterson

4.5 First and Final Round Approval of Revisions to Board Policy 7016; Contracts; Consulting Services

Board Policy 7016 was updated to provide additional clarification on what is covered by each section of the policy.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 7016; Contracts; Consulting Services was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

**ABSENT:** Peterson

4.6 Contracts and Change Orders

Peru State College

- AI Wheeler Activity Center (pedestrian bridge replacement) -- \$175,000

A motion to approve the Contract was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

**ABSENT:** Peterson

- 4.7 Approve an Adopting Resolution for a Refinancing of the Series 2010 Wayne State College Revenue Bonds

A motion to approve an Adopting Resolution for a Refinancing of the Series 2010 Wayne State College Revenue Bonds was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

**ABSENT:** Peterson

## Items for Information and Discussion

### 5. Academic and Personnel

- 5.1 Reports of Personnel Actions

The Personnel action reports were provided to the Board for information.

- 5.2 Foundation Employee Compensation Report

The Peru State College Foundation employee compensation report was provided to the Board for information.

### 6. Student Affairs, Marketing, and Enrollment

- 6.1 Senator's Reception Reminder

The Senator's Reception was scheduled to be held Tuesday, January 12, 2016, from 4:00-7:00 p.m. at the Ferguson Center. The Senator's Reception is an opportunity for the Board and others to discuss the State Colleges with State Senators and others. The Governor, Lt. Governor and other state leaders were also invited to attend.

- 6.2 Scholarship Luncheon

The sixth annual Nebraska State College System (NSCS) Scholarship Luncheon is scheduled to be held Friday, April 15, 2016, from 12:00-1:30 p.m. at Hillcrest Country Club in Lincoln. Board members were asked to "save the date."

- 6.3 Student Trustees' Selection

Jon Hansen, CSC; Michaela Willis, PSC; and Jeff Carstens, WSC, will coordinate the 2016-2017 Student Trustees' nomination process at their respective colleges. Nominations are due to the NSCS Office by Wednesday, March 9. This Spring Governor Ricketts will receive information on all nominees, from the System Office, from which he selects the new student trustees.

#### 6.4 Fall Enrollment Reports

The fall enrollment reports from each of the Colleges were provided to the Board for information.

#### 6.5 Chancellor's Summary Report

The Chancellor's Summary Report (CSR) was developed to provide data regarding the NSCS in a summary format for the Board of Trustees and the general public. The data was a snapshot of information taken from various reports submitted by the Colleges at different times during the year.

#### 6.6 FY17 Tuition Discussion

Student Affairs, Marketing, and Enrollment Committee Chair Engles recommended that the Board of Trustees direct the Chancellor and College Presidents to prepare operating budgets for FY 2016-17 that reflect a tuition increase of no more than three per cent (3%) for FY 2016-17. Trustee Engles has concerns about direction the NSCS tuition is headed.

Trustee Engles felt the Board needs to be more involved in the budget process. He would also like to see monthly or quarterly reports outlining the NSCS financial status. He further noted that he would like to have a conversation with Vice Chancellor Murphy regarding the budget development.

### 7. Fiscal, Facilities, and Audit

#### 7.1 Grant Applications and Awards

##### Chadron State Application

- Digitization TCN: Collaborative Research Using Herbarium Data to Document Plant Niches in the High Peaks and High Plains of the Southern Rockies - Past, Present, and Future (National Science Foundation) -- \$60,641 CSC's portion of sub-award through University of Colorado-Boulder

##### Chadron State Award

- Watershed-to-Wetland Institute Project (Environmental Protection Agency) -- \$5,000 sub-award through CNL World

##### Peru State Applications

- Ain't I A Woman (Nebraska Arts Council) -- \$2,000
- Ain't I A Woman (PSC Snyder Award) -- \$250

##### Peru State Awards

- Trails and Tales Institute and Tour (Humanities Nebraska) -- \$9,000
- Ain't I A Woman (Humanities Nebraska) -- \$1,200

#### 7.2 Contracts and Change Orders for Information

##### Chadron State Contracts

- Memorial Hall (master class and workshop with students, solo bass)

- performance) -- \$907
- Student Center (Lecture/speaker engagement) -- \$6,500 plus lodging for one night
- Memorial Hall (play guitar for theater production) -- \$250
- Memorial Hall (play percussion for theater production) -- \$250
- Burkhiser Complex (guest speaker in applied science class) -- \$400 plus local lodging and meals 10/1/15
- Administration Building (campus visit for consultation regarding HLC accreditation) -- \$3,350
- Market Development Office (recruitment of international students) - not to exceed 10% of out-of-state tuition
- Market Development Office (recruitment of international students) - not to exceed 10% of out-of-state tuition
- Student Center (DJ at student event) -- \$100
- Campus Health Services (consultation on CSC health services and procedures) -- \$500
- Memorial Hall (maintenance of pianos, including tuning, voicing, and regulation) -- \$2,500
- Rangeland Arena (steers for college rodeo) -- \$1.50/head/day for 80 days
- Market Development Office (recruitment of international students) - not to exceed 10% of out-of-state tuition
- Market Development Office (recruitment of international students) - not to exceed 10% of out-of-state tuition
- Student Center (keynote speaker) \$2,500 plus one night local lodging
- Crites Hall (entrance modifications) -- \$185,800
- Student Center (leadership speaker) -- \$8,500
- Student Center (Student Senate Leadership Summit keynote speaker) -- \$3,200

#### Peru State Contracts

- TJ Majors (remodel restrooms) -- \$2,300
- Campus Quad (caricature) -- \$400
- Theater (theater production "Ain't I a Woman") -- \$4,000
- Off Campus (vinyl and digital billboards) -- \$7,300
- Theater (theater report study) -- \$25,000
- Off Campus (mobile advertising/banners displayed) -- \$5,000
- Campus (pest management program) -- \$710/month
- Campus (landscape maintenance services) -- \$119/hour
- Clayburn-Mathew Complex (remove and install electric water heater) - - \$73,000
- Library (audiobook lease) -- \$1,188
- TJ Majors (guest speaker) -- \$166.43
- Off Campus (NCATE interviewee) -- \$80.04
- CATS (accuplacer test units) -- \$1,100
- TJ Majors (guest speaker for Principles of Teaching) -- \$160
- Jindra Fine Arts (theater production workshop) -- \$264

- Jindra Fine Arts (reading and presentation of published novel) -- \$500
- Theater (theater performance) -- \$1,500

#### Wayne State Contracts

- Neihardt Hall (install new door) -- \$2,100
- Ramsey & Ley Theatres, Rice Auditorium (annual inspections) -- \$3,424
- Benthack (addendum to program statement) -- \$4,700
- Stadium (design work for steam line replacement) -- \$19,000
- Bowen, Berry, Connell, Benthack, Carhart & Peterson Buildings (sealant repairs) -- \$5,910
- Campus Services (create electronic copies of documents and rebind) - \$5,370
- Par-a-Dice Building (conduct asbestos sampling) -- \$711
- Neihardt Hall (clean dryer vent) -- \$1,275
- Campus (conduct fire sprinkler system inspections) -- \$12,200
- Administration Building (recruitment of Vice President for Academic Affairs) - not to exceed \$32,000

#### Wayne State Change Orders

- Campus (#1 update software order to current version) \$0.00
- Peterson Fine Arts (#1 install pump to boost pressure of soft water system) -- \$2,971

#### Nebraska State College System Contracts

- System Office and Colleges (online media monitoring and online media access and services) -- \$4,500 for 2 years
- Colleges (payment gateway system) -- \$130,077

## 8. Miscellaneous Action and Information Items

### i. Chancellor's Report

Chancellor Carpenter indicated that the 2016 Legislative session had begun and Senator Watermeier had introduced a bill to fund the renovation of the Math/Science Building at Chadron, the renovation of the Theatre and Event Center at Peru and the Applied Technology Center and the renovation of Benthack Hall at Wayne. Chancellor Carpenter noted that he and others from the System Office had been visiting with senators regarding the introduced bill.

Chancellor Carpenter noted that there were approximately 35 senators that were planning to attend the Senator's Reception along with the Governor. Chancellor Carpenter thanked the Foundations for their support of this event.

### ii. Presidents' Report

CSC President Rhine reported on the various meetings and activities related to cultural diversity at Chadron State.

WSC President Rames reported on the various culturally diverse activities that had taken place at Wayne State.

PSC President Hanson reported on the various activities related to cultural diversity at Peru State.

### iii. Student Trustees' Report

CSC Student Trustee Mikayla Gallagher reported that the Student Senate is looking into an "Uber type" system for students at Chadron State. She also reported on other upcoming activities for the spring 2016 semester.

WSC Student Trustee Matt Mullins reported that there are discussions being held at WSC regarding the possibility of making WSC a smoke-free campus. He also reported on other activities.

PSC Student Trustee Millie Anderson reported that an on-campus food pantry was being developed at Peru State. She also reported on other upcoming activities for the spring 2016 semester.

### Adjournment

The meeting was closed at 4:00 PM

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Stan Carpenter, Chancellor

## ITEMS FOR CONSENT AGENDA

March 18, 2016

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**ACTION:** **Approve the Recommendation of the Academic & Personnel Committee for the 2016 Teaching Excellence Award Recipient**

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Since 1984, the NSCS Board of Trustees has recognized teaching excellence in the State College System annually, through the Teaching Excellence Award. The award is given to one faculty member from the System and includes public recognition of the recipient and a \$3,000 cash award.

The criteria used to make the selection includes demonstrated teaching effectiveness, positive record of academic advising, professional development applied to effective teaching, high quality courses, and professional contributions to students, the College, and the community.

Each College nominates one candidate for the Award. The Academic & Personnel Committee evaluates the three nominees and recommends one candidate to the full Board. The name of the recipient is announced by the Board, with the recipient recognized during his/her College's spring commencement program. The award is formally presented to the faculty member at his/her college during the Board meeting held the following academic year.

Teaching Excellence Award Nominees for 2016

Chadron State College      Mr. Bruce Hoem, Associate Professor of Social Work

Peru State College          Dr. Kelly Asmussen, Professor of Criminal Justice

Wayne State College        Dr. Joe Blankenau, Professor of Political Science

The System Office recommends approval of the Teaching Excellence Award Nomination.



## ITEMS FOR CONSENT AGENDA

March 18, 2016

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*ACTION:*                                 **Approve LB 309 Allocations and Retrievals**

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**Wayne**

1.     Acceptance of \$43,000 for fire alarm upgrades in Connell Hall, Gardner Hall and the Energy Plant  
Allocation Date/Amount         1/8/16                                 \$43,000.00  
College Contribution   00.00  
Estimated Project Cost   \$43,000.00

The System Office recommends approval of the LB 309 Allocations and Retrievals.

**ITEMS FOR CONSENT AGENDA**

March 18, 2016

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***ACTION:* Authorization for Chancellor to Bind Insurance Coverages**

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Authorization is requested for the Chancellor to secure insurance for the fiscal year 2016-2017. A summary report will be provided when the renewed and/or new policies are in place. The major policies include comprehensive general liability, excess liability, educators legal liability (D&O), property and casualty, and athletic injury.

The System Office recommends approval of the Authorization for Chancellor to Bind Insurance Coverages.

## ITEMS FOR CONSENT AGENDA

March 18, 2016

**ACTION:** **Approve Continuation of Food Service Contracts for 2016-17**

Chadron State College	CREATIVE DINING SERVICES
Peru State College	CREATIVE DINING SERVICES
Wayne State College	CHARTWELLS

Chadron, Peru and Wayne have submitted recommendations for food service contracts for 2016-2017. The recommendations regarding payments to be made to the vendors are as follows, with all three renewals being for the fifth year of a seven-year contract:

#### CHADRON STATE CONTINUATION FOR 2016-17

Creative Dining Services signed an agreement with Chadron State effective July 1, 2012 through June 30, 2019 to provide management services for the Chadron State College dining services program with appropriate renewal and non-renewal provisions.

Chadron recommends continuance of the food services contract with Creative Dining Services for the period of July 1, 2016 through June 30, 2017.

Chadron - rate per year	\$96,796 plus additional operating costs Up from \$93,976 for 2015-16
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#### PERU STATE CONTINUATION FOR 2016-17

Peru recommends approval of the continuation of the contract with Creative Dining Service to provide dining service for 2016-2017. This contract was approved by the Board to be effective July 1, 2012 through June 30, 2019. The contract amount is \$67,500 plus the cost of food and operating costs for 2016-2017.

Peru - rate per year	\$67,500 plus additional operating costs Up from \$66,400 for 2015-16
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#### WAYNE STATE CONTINUATION FOR 2016-17

Wayne recommends approval of the continuance of the food service contract with Chartwells Higher Education for the fifth year of a seven year contract.

Due to the renovation of Bowen Hall during 2016-17, Chartwells is proposing a sliding scale of rates, depending on the total number of participants in each Fall and Spring terms.

Wayne - rates for 2016-2017 contract period are projected to be:

(All Rates are Per Person Per Meal)

	Per Meal Rate
19-meal plan + \$100/7-Day plan	\$3.058
15-meal plan + \$135/7-Day plan	\$4.116
10-meal plan + \$165/7-Day plan	\$6.125
5-meal plan+ \$50/5-Day plan	\$7.04
3-meal plan + \$225/5-Day plan	\$11.74

The rates above reflect an increase of 2.6% above the 2015-2016 original rates. These rates may increase slightly if participant numbers are lower than projected, and decrease slightly if participant numbers are higher than projected.

## 2016-2017 Casual Meal Rates

Breakfast	\$5.60
Continental Breakfast	\$5.30
Lunch/Brunch	\$7.45
Evening Dinner	\$8.30
Special Dinner	\$9.50

2016-2017 Summer Conference Meal Rates \$7.25

The System Office recommends approval of the Continuation of Food Service Contracts for 2016-17.

**ITEMS FOR CONSENT AGENDA**

March 18, 2016

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***ACTION:***                            **Approve Authorization for Chancellor to Sign Contracts for Chadron State College**

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To ensure that the following projects stay on schedule, Chadron State respectfully requests authorization for the Chancellor to sign these contracts - and a change order - after bidding and/or negotiations are complete:

Campus Cable TV Agreement  
Partial West Court Demolition Agreement  
Campus Wireless Upgrades Agreements  
Campus Security Camera Install Agreement  
High Rise Shower Upgrades Change Order

Approval for the authorization for the Chancellor to sign contracts includes the requirement that the contracts do not exceed available funding.

The System Office and Chadron State College recommend approval of the Authorization for Chancellor to Sign Contracts for Chadron State College.

**ITEMS FOR CONSENT AGENDA**

March 18, 2016

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***ACTION:***                                **Approve Authorization for Chancellor to Sign Contracts for Peru State College**

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The System Office and Peru State respectfully request authorization for the Chancellor to sign the following construction contracts at costs not to exceed available funding.

Student Center roof project  
Hoyt Science Building HVAC controls upgrade project  
TJ Majors restrooms upgrade project

Authorization for the Chancellor to sign the professional services contracts for these projects will assure the projects will be able to move forward as funding becomes available.

The Student Center roof project is expected to utilize contingency maintenance funds. The Hoyt Science HVAC controls project and the TJ Majors restrooms upgrade project are expected to utilize LB 309 Task Force funds.

The System Office and Peru State College recommend approval of the Authorization for Chancellor to Sign Contracts for Peru State College.

**ITEMS FOR CONSENT AGENDA**

March 18, 2016

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***ACTION:*                      Approve Authorization for Chancellor to Sign Contracts for  
Wayne State College**

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The System Office and Wayne State respectfully request authorization for the Chancellor to sign contracts for the following upcoming projects:

Press Box Replacement (Professional Services)  
Berry Hall Roof Replacement (Construction)  
Humanities Roof Replacement (Construction)  
Lindahl Drive Improvements-Phase 2.2, 2.3, & 3.0 (Construction)  
Stadium Steam Line Replacement (Construction)  
Fire Alarm Upgrades for Neihardt, Connell, Gardner, & Energy Plant (Construction)  
Hot Water Heater Replacement in Rice, Connell, Anderson, & Pile (Construction)  
Installation of Air Conditioning in Residence Hall Lobbies (Construction)

Authorization for the Chancellor to sign contracts in amounts not to exceed available funding for these projects will assure that they move forward in a timely manner.

The System Office and Wayne State College recommend approval of the Authorization for Chancellor to Sign Contracts for Wayne State College.

**ITEMS FOR CONSENT AGENDA**

March 18, 2016

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***ACTION:***                                   **Approve Appointment of Professional Consulting Services Selection Committee for Wayne State College**

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Wayne State recommends the appointment of the following individuals to the Professional Consulting Services Selection Committee for its upcoming Memorial Stadium Press Box Replacement project pursuant to Board Policy 8066.

Carter Peterson, Board of Trustees member,  
John Chaney, Chair of the Fiscal, Facilities & Audit Committee, Board of Trustees  
Steve Hotovy, Vice Chancellor for Facilities and Information Technology, & certified architect,  
System Office  
Angela Fredrickson, Vice President for Administration and Finance, Wayne State  
Chad Altwine, Director of Facility Services, Wayne State  
Mike Powicki, Athletic Director, Wayne State

The System Office and Wayne State College recommend approval of the Appointment of Professional Consulting Services Selection Committee for Wayne State College.



## ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

March 18, 2016

**ACTION: Approve Program Review Recommendations**

**Per Policy 4200, existing academic programs shall be reviewed every 7 years by each College to determine the quality and effectiveness of each program, the efficiency with which each is delivered, and to avoid unnecessary duplication. Each program is evaluated based on the minimum threshold requirements established by the Coordinating Commission for Post-Secondary Education (CCPE).**

**Below are the academic programs that have been successfully reviewed for the 2015-2016 academic year and the subsequent recommendations for continued offering of each.**

### **Chadron State**

- **Business Administration - continue the program**
  - Accounting
  - Agribusiness
  - Basic Business Education (6-12)
  - Business Education Middle Grades Content Area of Specialization (4-9)
  - Business Information Systems
  - Business, Marketing & Information Technology Education Field Endorsement (6-12)
  - Finance
  - General Business
  - Management
  - Marketing/Entrepreneurship
- **Business Administration - MBA - continue the program**
- **Justice Studies - continue the program**
  - Criminal Justice
  - Legal Studies
- **Mathematics - continue the program**
  - Mathematics
  - Mathematics Field Endorsement (6-12)
  - Mathematics Middle Grades Content Area of Specialization (4-9)
- **Organizational Management - continue the program**
  - Human Services
  - Natural Resources
  - Sports Management
- **Social Science - continue the program**
  - Social Science Education Middle Grades Specialization (4-9)
  - Social Science Field Endorsement (7-12)
- **Technical Occupations - continue the program**

### **Peru State**

- **Business Administration - continue the program**
  - Accounting
  - Accounting - Certified Public Accountant

- BMIT Education Field Endorsement (6-12)
  - Computer Management Information Systems
  - Management
  - Marketing
- **Criminal Justice - continue the program**
  - Justice Administration
  - Justice Counseling
  - Law and Society
- **Management (BAS) - continue the program**
- **Mathematics - continue the program**
  - Mathematics
  - Mathematics Education Field Endorsement (6-12)
- **Organizational Management - continue the program**
  - Entrepreneurial and Economic Development
- **Social Science - continue the program**
  - History
  - History Education Subject Endorsement (7-12)
  - Social Science
  - Social Science Education Field Endorsement (7-12)

### Wayne State

- **Business Administration - continue the program**
  - Accounting
  - Agri-business
  - Basic Business Subject Endorsement (6-12)
  - BMIT Education Field Endorsement (6-12)
  - Economics
  - Finance
  - Human Resource Management
  - International Business Studies
  - Management
  - Marketing
  - Office Administration
  - Professional Studies
  - Public Accounting
- **Business Administration - MBA - continue the program**
- **Criminal Justice - continue the program**
- **Industrial Technology - continue the program**
  - Construction Management
  - Drafting, Planning and Design
  - Industrial Technology Education Field Endorsement (6-12)
  - Safety Management
  - Skilled and Technical Science Supplemental Endorsement (9-12)
- **Mathematics - continue the program**
  - Applied Mathematics
  - Mathematics Education Field Endorsement (6-12)
  - Pure Mathematics
- **Organizational Management - continue the program**
  - Human Resource Management
  - Information Technology
  - Sports & Recreation Management

- **Social Sciences - continue the program**
  - Social Science Education Field Endorsement (7-12)
  - Social Sciences
- **Technology - continue the program**
  - Agricultural Occupations
  - Computer Occupations
  - Construction Occupations
  - Drafting Occupations
  - Industrial Management Occupations
  - Industrial Trades Occupations
  - Management Services Occupations

The System Office recommends approval of the Program Review Recommendations.

**ATTACHMENTS:**

- CSC Business Administration (PDF)
- CSC Business Administration - MBA (PDF)
- CSC Justice Studies(PDF)
- CSC Mathematics (PDF)
- CSC Organizational Management (PDF)
- CSC Social Science (PDF)
- CSC Technical Occupations (PDF)
- PSC Business Administration (PDF)
- PSC Criminal Justice (PDF)
- PSC Management - BAS (PDF)
- PSC Mathematics (PDF)
- PSC Organizational Management (PDF)
- PSC Social Science (PDF)
- WSC Business Administration (PDF)
- WSC Business Administration - MBA (PDF)
- WSC Criminal Justice (PDF)
- WSC Industrial Technology (PDF)
- WSC Mathematics (PDF)
- WSC Organizational Management (PDF)
- WSC Social Sciences (PDF)
- WSC Technology (PDF)

**NSCS Existing Program Review Report: Chadron State College, Undergraduate Business Programs**

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

**1. Program Description** – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
- Definition and number of hours required for program completion (see table below)

Major	Option, Concentration, Focus Area or Endorsement	Minor	Undergraduate	Number of Hours
Business Administration	Accounting		BA	57
Business Administration	Agribusiness		BA	57
Business Administration	Business Information Systems		BA	57
Business Administration	Finance		BA	57
Business Administration	Management		BA	57
Business Administration	Marketing/Entrepreneurship		BA	57
Business Administration	General Business Subject Major		BA	36
Business Administration	Business, Marketing and Information Technology Education Field Endorsement (6-12)		BS	54
Business Administration	Basic Business Education Subject Endorsement (6-12)		BS	36
Business Administration	Business Education Middle Grades Content Area of Specialization (4-9)		BS	18
		Agribusiness—Business		21
		Business		21
		Business Information Systems		21
		Finance		21
		Marketing/Entrepreneurship		21

- Description of programmatic accreditation, if any: The Business Programs at Chadron State College are accredited by the Accreditation Council for Business Schools and Programs (ACBSP). The last site visit transpired in fall 2013 and resulted in full reaffirmation without any conditions.
- Description of any programmatic concerns based on assessment of program: None noted.

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

- Faculty and faculty-related resources: Due to the steady, ongoing growth demonstrated by the Business Programs, additional faculty and financial resources will be needed in the coming years.
- Informational resources (library, technology, data services, etc.): The Library Learning Commons (LLC) has emerged as a powerful asset to the Business Programs. This includes the Teaching and Learning Center (TLC).
- Physical facilities and instructional equipment, if applicable: All rooms used by the Business Academy are mediated, and the equipment is up to date. Computers in faculty offices are also up to date.
- Fiscal resources: It is anticipated that additional funding will be necessary for faculty and adjunct professional growth and development, as required by specialized accreditation.

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information:

- Student Credit Hours (SCH)
- Faculty Full-time Equivalency (FTE)
- SCH/FTE percentages
- Number of degrees and awards

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.

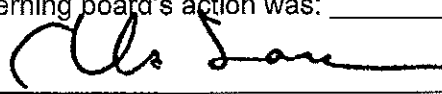
*NOTE: A copy of the CCPE Existing Program Review report needs to be forwarded to the CCPE, so please submit **two documents** to the Vice Chancellor for Academic Planning and Partnership: an NSCS Existing Program Review report that includes all of the information listed above and then the original CCPE Existing Program Review report that addresses the requirements of the CCPE*

## Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

**Institution:** Chadron State College      **Program:** Business Administration

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on \_\_\_\_\_
- the governing board's action was: \_\_\_\_\_

Signed:       1/28/16  
 (Chief Academic Officer or designated representative)      (Date)

### Evidence of Demand and Efficiency

		10-11	11-12	12-13	13-14	14-15	5 yr avg
<b>Student Credit Hours (SCH)</b>		8,087	8,124	8,897	9,636	10,045	8,957.80
<b>Faculty Full-time Equivalency (FTE)</b>		12.77	13.01	13.98	16.31	15.90	14.39
<b>SCH/Faculty FTE</b>		633.28	624.44	636.41	590.80	631.76	623.34
<b>Number of Degrees and Awards</b> <i>(list degrees/ awards separately)</i>	BA	72	71	78	71	103	79
	BSE	8	10	7	3	4	6.4

### Evidence of Need (provide a detailed explanation below or attach documentation)

One recent development in the Business Academy includes the President's Initiative to offer additional face-to-face sections for the following three undergraduate options to address international enrollment demands: Management, Marketing, and Finance. This started in fall 2014. Another noteworthy development was the reaffirmation of the Business programs by ACBSP in fall 2013, which demonstrates program quality. Steady increases in enrollment for the last several years substantiate the growing need in the region and beyond for quality Business programs. These programs also foster business development within the state and region. As a result of these efforts, the undergraduate Business programs continue to grow steadily, as is indicated above.

**NSCS Existing Program Review Report: Chadron State College, Graduate Business Program**

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
- Definition and number of hours required for program completion (see table below)

Major	Option, Concentration, Focus Area or Endorsement	Minor	Graduate	Number of Hours
Business Administration	Business Administration		MBA	36

- Description of programmatic accreditation, if any: The Business Programs at Chadron State College are accredited by the Accreditation Council for Business Schools and Programs (ACBSP). The last site visit transpired in fall 2013 and resulted in full reaffirmation without any conditions.
- Description of any programmatic concerns based on assessment of program: None noted.

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

- Faculty and faculty-related resources: Due to the steady, ongoing growth demonstrated by the Business Programs, additional faculty and financial resources will be needed in the coming years.
- Informational resources (library, technology, data services, etc.): The Library Learning Commons (LLC) has emerged as a powerful asset to the Business Programs. This includes the Teaching and Learning Center (TLC). For instance, under the MBA program, faculty are beginning to promote student research in the LLC.
- Physical facilities and instructional equipment, if applicable: All rooms used by the Business Academy are mediated, and the equipment is up to date. Computers in faculty offices are also up to date.
- Fiscal resources: It is anticipated that additional funding will be necessary for faculty and adjunct professional growth and development, as required by specialized accreditation.



3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review Report** that includes table with the following information:

- Student Credit Hours (SCH)
- Faculty Full-time Equivalency (FTE)
- SCH/FTE percentages
- Number of degrees and awards

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.

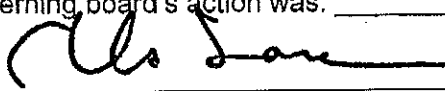
**NOTE:** A copy of the **CCPE Existing Program Review report** needs to be forwarded to the CCPE, so please submit **two documents** to the Vice Chancellor for Academic Planning and Partnership: an NSCS Existing Program Review report that includes all of the information listed above and then the original CCPE Existing Program Review report that addresses the requirements of the CCPE

## Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

**Institution:** Chadron State College      **Program:** Business Administration -MBA

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on \_\_\_\_\_
- the governing board's action was: \_\_\_\_\_

Signed:       1/28/16  
(Chief Academic Officer or designated representative)      (Date)

### Evidence of Demand and Efficiency

		10-11	11-12	12-13	13-14	14-15	5 yr avg
<b>Student Credit Hours (SCH)</b>		2,013	2,475	3,054	3,183	2,970	2,739.00
<b>Faculty Full-time Equivalency (FTE)</b>		5.84	5.50	6.66	8.50	6.33	6.57
<b>SCH/Faculty FTE</b>		344.69	450.00	458.56	374.47	469.19	419.38
<b>Number of Degrees and Awards</b>  <i>(list degrees/awards separately)</i>	MBA	27	30	34	67	62	44.00

### Evidence of Need (provide a detailed explanation below or attach documentation)

One recent development within the Business Academy includes the President's Initiative to offer face-to-face classes in the MBA program to address international enrollment demands. This started in spring 2015. Another noteworthy development was the reaffirmation of the Business programs by ACBSP in fall 2013, which demonstrates program quality. Steady increases in enrollment within the MBA program for the last several years substantiate the growing need in the region and beyond for this quality graduate Business program. Over the past year, the number of students in the MBA program has risen from 159 to 198. This program also fosters business development within the state and region. As a result of these efforts, the MBA program continues to grow steadily, as is indicated above.

**Justification if the program is below either of the CCPE thresholds—complete page 2**

**NSCS Existing Program Review Report: Chadron State College, Justice Studies**

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

**1. Program Description** – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
- Definition and number of hours required for program completion (see table below)

Major	Option, Concentration, Focus Area or Endorsement	Minor	Number of Hours
Justice Studies	Criminal Justice		57
Justice Studies	Legal Studies	Criminal Justice	48
		Legal Studies	21
			21

- Description of programmatic accreditation, if any: N/A
- Description of any programmatic concerns based on assessment of program: N/A

**2. Adequacy of Resources and related concerns, if any** – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

- Faculty and faculty-related resources:
  - N/A
- Informational resources (library, technology, data services, etc.):
  - Many of our Criminal Justice and Legal Studies library print sources were out-of-date and have been weeded from the collection over the past few years. We will continue to work closely with our library liaison/content-specialist to ensure that our collection is updated on a regular basis; this is a priority for our department.
  - Maintaining an active subscription to the *WestlawNext* database is essential for the Legal Studies program. Additionally, CSC has the only Law Library in the region. Because these two resources are also relied upon by other campus stakeholders (Business Law, Sports Law, Agricultural Law, Higher Education and the Law, etc.) and many community-

based entities (although the cost of the database comes out of the Justice Studies library budget), continuing to provide this access is fundamental to CSC's mission to provide service throughout our region. We have communicated this need to our library liaison.

- Justice Studies students have also requested that we acquire and maintain current test-preparation materials for relevant discipline-based exams (e.g., LSAT, Certified Paralegal Exam, Police Assessment, and the GRE). These materials include print and digital resources. We will coordinate these requests with our library liaison as needed.
- Physical facilities and instructional equipment, if applicable:
  - First on our departmental wish list is an item with a price tag that far exceeds our annual department budget, but one that would greatly enhance our program offerings: a **MILO Range interactive judgment simulator and training platform**. The MILO Range simulator is full-featured lesson and testing tool that can be used as a stand-alone classroom training system (<http://www.milorange.com>). We envision using the MILO simulator to enhance student learning in some of the following ways: instructors would create and utilize interactive, real-time lessons in basic policing, investigation, rules of evidence, ethics, torts, criminal law and criminal procedure courses; students would use keypads to enter into a simulated experience where an instructor could monitor them in real time; instructors would utilize other MILO Range features such as a polling system, PowerPoint and whiteboard interconnectivity, etc. Currently we have teamed with the Chadron Police Department and Western Nebraska Community College to develop more MILO Scenarios. Our students would benefit greatly by developing and producing scenario-based MILO training videos for the simulator as part of a high-impact practice-focused teaching and learning model. This is part and parcel to CSC's mission of providing educational opportunities and service to our region.
  - Forensic Lab and Mock Courtroom – A replacement plan for aging equipment, including cameras, is under development during the Spring 2016 semester. This plan, once implemented, will allow the department to continue offering specialized courses in forensics and legal studies. The plan will also help to support a learner-centered environment that allows for strategic growth and retention as per the Master Academic Plan (MAP) initiative.
  - We will work with our dean to address the need to gradually increase the budget for forensic lab supplies to allow for the increases in the cost of supplies. Our lab costs have also increased as we have begun to use the lab in new and exciting ways, such as performing multiple forensic-based demonstrations for groups of potential CSC students (e.g. Scholastic Day, Business and Industry Fair, State College Conference, Red Cloud High School, Cub Scouts, etc.).
  - Pre-law Advising Center – Almost all of the campus-wide pre-law advising occurs in our department. Our pre-law advising center hasn't been upgraded since our move to Old Admin in 2009. An upgrade to the computers and workspace will be part of our replacement plan (see Forensic Lab and Mock Courtroom, above). This upgrade would include workstations, a dedicated space for advising and information presentation, and advising resources to assist our students. This supports CSC's signature themes in terms of a learner-centered environment as well as strategic growth and retention as per CSC's MAP priorities.

- Fiscal resources:
  - We see a tremendous opportunity in the recent passage of LB 817 by the Nebraska legislature. This bill mandates that all Nebraska law enforcement officers receive a minimum of 20 hours of continuing education annually. A similar statute already on the books mandates that all active attorneys complete 10 hours of continuing legal education per year. Because of these requirements, the Justice Studies Department intends to develop a plan to host training workshops that would cater to both our CSC students and to regional criminal justice personnel. Implementing such a plan would require funding that would easily exceed our existing budget in order to develop materials, market the workshops, cover presenters' expenses and update/maintain equipment. We would seek a dedicated budget line of \$3,000 per year to provide adequate resources to develop these workshops, which would provide essential educational opportunities and to our region, again fulfilling the larger mission of CSC.
  - Faculty Development funding has stayed at the same level for over a decade while conference attendance and travel costs have increased. Consequently, Justice Studies faculty respectfully requests that support for faculty development be increased in a corresponding manner.

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information:

- Student Credit Hours (SCH)
- Faculty Full-time Equivalency (FTE)
- SCH/FTE percentages
- Number of degrees and awards

	10-11	11-12	12-13	13-14	14-15	5 yr avg
<b>Student Credit Hours (SCH)</b>	1,963	1,953	2,264	2,335	2,611	2,225.20
<b>Faculty Full-time Equivalency (FTE)</b>	4.76	3.76	3.76	4.50	4.26	4.21
<b>SCH/Faculty FTE</b>	412.39	519.41	602.13	518.89	612.91	533.15
<b>Number of Degrees and Awards</b>	BA	14	27	21	32	24.80

<i>(list degrees/awards separately)</i>									

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.

**Department of Justice Studies:**

The Justice Studies Department serves an academically diverse student population. The Justice Studies Department provides coursework for one of the largest programs on campus. In the last five years our Student Credit Hour Production (SCH) has increased by 33%, while our SCH/Faculty Full-time Equivalency (FTE) has increased by 48.6%. The department also contributes to Chadron State College (CSC) by providing course work in the Essential Studies, Social Sciences, Political Science and Sociology programs.

Our department contributes to the community by providing conferences at CSC that support mandatory continuing hour credits for both attorneys and law enforcement personnel in the State of Nebraska. Our London Study Abroad Program is in its third decade, where students do more than just attend class, they also gain valuable hands on experience, engage in the community and explore the world. Our graduates have careers in policing, corrections, juvenile justice and the law. Many of our graduates have become local criminal justice practitioners. Our students have also gone on to further their education at both law school and graduate school.

According to the Bureau of Labor Statistics (Occupational Outlook Handbook), employment of law enforcement officers is expected to grow 5% through 2022, while employment of security guards is expected to grow 12%. Employment for correctional officers is expected to grow by 5%. Employment for lawyers is project to increase by 10% during this time period. State and local agencies pay higher salaries to those who earn degrees in criminal justice and some and state and local departments are requiring a college degree before hiring. Federal agencies require a bachelor’s degree or higher before hiring.

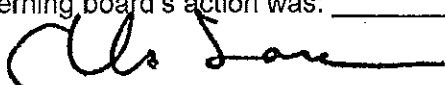
*NOTE: A copy of the CCPE Existing Program Review report needs to be forwarded to the CCPE, so please submit **two documents** to the Vice Chancellor for Academic Planning and Partnership: an NSCS Existing Program Review report that includes all of the information listed above and then the original CCPE Existing Program Review report that addresses the requirements of the CCPE*

## Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

Institution: Chadron State College Program: Justice Studies

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on \_\_\_\_\_
- the governing board's action was: \_\_\_\_\_

Signed:   
(Chief Academic Officer or designated representative)

1/28/10  
(Date)

### Evidence of Demand and Efficiency

		10-11	11-12	12-13	13-14	14-15	5 yr avg
<b>Student Credit Hours (SCH)</b>		1,963	1,953	2,264	2,335	2,611	2,225.20
<b>Faculty Full-time Equivalency (FTE)</b>		4.76	3.76	3.76	4.50	4.26	4.21
<b>SCH/Faculty FTE</b>		412.39	519.41	602.13	518.89	612.91	533.15
<b>Number of Degrees and Awards</b>  <i>(list degrees/awards separately)</i>	BA	30	14	27	21	32	24.80

### Evidence of Need (provide a detailed explanation below or attach documentation)

The Justice Studies department provides coursework for one of the largest programs on campus. In the last five years, our Student Credit Hour (SCH) production has increased by 33%, while our SCH/Faculty Full-time Equivalency (FTE) has increased by 48.6%. The department also contributes to the College by providing coursework in the Essential Studies, Social Sciences, Political Science, and Sociology programs.

Our department contributes to the community by providing conferences at CSC that support mandatory continuing-hour credits for both attorneys and law enforcement personnel in the state of Nebraska. Our London Study Abroad Program is in its third decade, where students do more than just attend class, they also gain valuable hands-on experience, engage in the community and explore the world. Our graduates have careers in policing, corrections, juvenile justice, and the law. Many of our graduates have become local criminal justice practitioners. Our students have also gone on to further their education at both law school and graduate school.

According to the Bureau of Labor Statistics (Occupational Outlook Handbook), employment of law enforcement officers is expected to grow 5% through 2022, while employment of security guards is expected to grow 12%. Employment for correctional officers is expected to grow by 5%. Employment for lawyers is projected to increase by 10% during this time period. State and local agencies pay higher salaries to those who earn degrees in criminal justice, and some are requiring a college degree before hiring. Federal agencies require at least a bachelor's degree before hiring.



### NCS Existing Program Review Report: Chadron State College, Math

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
- Definition and number of hours required for program completion (see table below)

Major	Option, Concentration, Focus Area or Endorsement	Minor	Undergraduate	Number of Hours
Mathematics Subject Major			BS	36
	Mathematics Field Endorsement (6-12)		BS	38
	Mathematics Middle Grades Content Area of Specialization (4-9)		BS	18
	Area of Concentration—Elementary Education Mathematics Education		BS	9
		Applied Statistics		18
		Mathematics		20-21

- Description of programmatic accreditation, if any: None.
- Description of any programmatic concerns based on assessment of program: None.

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

- Faculty and faculty-related resources: No concerns.
- Informational resources (library, technology, data services, etc.): The LMS, Sakai, is adequate. OER/no cost/low cost materials are being used in some courses.

- Physical facilities and instructional equipment, if applicable: The Math Department is requesting updated technology in classrooms, including new state-of-the-art Smart boards.
  - Fiscal resources: No concerns.
3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information:
- Student Credit Hours (SCH)
  - Faculty Full-time Equivalency (FTE)
  - SCH/FTE percentages
  - Number of degrees and awards

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.


*NOTE: A copy of the CCPE Existing Program Review report needs to be forwarded to the CCPE, so please submit **two documents** to the Vice Chancellor for Academic Planning and Partnership: an NSCS Existing Program Review report that includes all of the information listed above and then the original CCPE Existing Program Review report that addresses the requirements of the CCPE*

## Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

**Institution:** Chadron State College      **Program:** Mathematics

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on \_\_\_\_\_
- the governing board's action was: \_\_\_\_\_

Signed:   
(Chief Academic Officer or designated representative)

1/28/16  
(Date)

### Evidence of Demand and Efficiency

		10-11	11-12	12-13	13-14	14-15	5 yr avg
<b>Student Credit Hours (SCH)</b>		3,587	3,471	3,827	4,157	4,051	3,818.60
<b>Faculty Full-time Equivalency (FTE)</b>		5.63	6.08	5.01	7.51	7.08	6.26
<b>SCH/Faculty FTE</b>		637.12	570.89	763.87	553.53	572.18	619.52
<b>Number of Degrees and Awards</b> <i>(list degrees/awards separately)</i>	BS	6	7	5	4	9	6.2
	BSE	4	9	14	4	8	7.80

### Evidence of Need (provide a detailed explanation below or attach documentation)

The Math Program continues to be a crucial program at Chadron State College. Data from the past ten years indicate continued growth in student credit hours and the number of degrees awarded. The Math Program serves as an important element within the Essential Studies Program (CSC's general studies program) and offers courses within Transitional Studies. One of the program's greatest strengths centers on its outreach to local public schools. Faculty members have formed a partnership with Chadron public schools, in which students from elementary mathematics classes tutor elementary and middle school students. As a result of this multi-year effort, local student scores on standardized tests in mathematics have improved. This type of outreach is very important and highly commendable. Having pre-service elementary and other Math students taking part in after school programs with the local public school system and carrying out other assignments that involve "learning by doing" directly prepare students to teach Math in elementary and secondary schools.

**NSCS Existing Program Review Report: Chadron State College, Master of Science in Organization Management (MSOM)**

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
- Definition and number of hours required for program completion (see table below)

Major	Option, Concentration, Focus Area or Endorsement	Minor	Graduate	Number of Hours
Organizational Management	Human Services		MSOM	36
Organizational Management	Sports Management		MSOM	36
Organization Management	Natural Resources		MSOM	36

- Description of programmatic accreditation, if any: None.
- Description of any programmatic concerns based on assessment of program: Scores seem to be lower on the first two learning outcomes regarding research types and research design. This will be shared with those who teach the courses, and feedback will be solicited.

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

- Faculty and faculty-related resources: Due to the steady, ongoing growth demonstrated by the MSOM Program, additional faculty and financial resources may be needed in the coming years. It is fortunate that a new Essential Studies Program faculty line was added to the Communications Program recently, as this will allow another individual to assist teaching courses within the MSOM Program.

- Informational resources (library, technology, data services, etc.): The LMS, Sakai, is adequate. Students appreciate the electronic holdings of the Library Learning Commons (LLC). However, not all students within the program are adequately utilizing these electronic resources. There are currently discussions underway to help close this gap in student information literacy.
- Physical facilities and instructional equipment, if applicable: This is not really applicable, as this program is overwhelmingly online. However, for the focus area in Natural Resources, rooms used for teaching are mediated, and the equipment is up to date. Computers in faculty offices are also up to date.
- Fiscal resources: It is anticipated that additional funding may be necessary for faculty and adjunct professional growth and development.

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information:

- Student Credit Hours (SCH)
- Faculty Full-time Equivalency (FTE)
- SCH/FTE percentages
- Number of degrees and awards

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.

**NOTE:** A copy of the **CCPE Existing Program Review report** needs to be forwarded to the CCPE, so please submit **two documents to the Vice Chancellor for Academic Planning and Partnership: an NSCS Existing Program Review report that includes all of the information listed above and then the original CCPE Existing Program Review report that addresses the requirements of the CCPE**

## Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

**Institution:** Chadron State College      **Program:** Organizational Management

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on \_\_\_\_\_
- the governing board's action was: \_\_\_\_\_

Signed:   
(Chief Academic Officer or designated representative)

1/28/16  
(Date)

### Evidence of Demand and Efficiency

		10-11	11-12	12-13	13-14	14-15	5 yr avg
<b>Student Credit Hours (SCH)</b>		NA	NA	NA	NA	NA	NA
<b>Faculty Full-time Equivalency (FTE)</b>		NA	NA	NA	NA	NA	NA
<b>SCH/Faculty FTE</b>		NA	NA	NA	NA	NA	NA
<b>Number of Degrees and Awards</b> <i>(list degrees/awards separately)</i>	MSOM	20	27	34	32	25	27.60

### Evidence of Need (provide a detailed explanation below or attach documentation)

The MSOM program is very unique. It is shared with our sister institutions, Wayne State College and Peru State College. While it is housed under the Department of Applied Sciences at Chadron State College, it involves courses from across campus. The MSOM program includes three focus areas: Human Services (online), Natural Resources (partially online), and Sports Management (online). The largest focus area is Human Services. As can be seen by the number of degrees awarded above, the MSOM continues to be a very robust program. Data from the past ten years indicate steady growth with a sharp increase of graduates in the MSOM program. Part of the success of this program stems from the fact that students can, in conjunction with their advisor, craft a plan of study to meet their specific career goals.

The MSOM program generated the following Student Credit Hour Production over the last five (5) years.

Graduate SCHP	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	Grand Total Student Credit Hour Production
MSOM SCHP	507	481	469	461	419	2,337

These data were derived from pulling the course schedule of every MSOM student and counting the number of hours they took each year. Thirty (30) different subject areas at Chadron State College were involved in

producing these credit hours. However, since the courses that produced these data are utilized to produce CCPE reports on other programs, it would be double counting these hours to put them in as if they were normal program hours.

**Justification if the program is below either of the CCPE thresholds—complete page 2**

\_\_\_\_\_  
For CCPE use: reviewer/date

### NCS Existing Program Review Report: Chadron State College, Social Sciences Program

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

#### 1. Program Description – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
- Definition and number of hours required for program completion (see table below)

Major	Option, Concentration, Focus Area or Endorsement	Minor	Graduate	Number of Hours
Social Science	Social Science Education Middle Grades Specialization (4-9)		BSE	21
Social Science	Social Science Field Endorsement (7-12)		BSE	60

- Description of programmatic accreditation, if any: NCATE accreditation through the Education department
- Description of any programmatic concerns based on assessment of program: The program assessment needs to expand to include those social sciences taught outside the Communication Arts and Social Sciences (CASS) department, such as Economics and Psychology, in order to adequately identify programmatic concerns.

#### 2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

- Faculty and faculty-related resources: With SCH growth, there is a need for full-time faculty members in Sociology and Geography.
- Informational resources (library, technology, data services, etc.): These resources are adequate.
- Physical facilities and instructional equipment, if applicable: These resources are adequate.
- Fiscal resources: More fiscal resources are need to employ the full-time faculty noted above.

#### 3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information:

- Student Credit Hours (SCH)
- Faculty Full-time Equivalency (FTE)



- SCH/FTE percentages
- Number of degrees and awards

	10-11	11-12	12-13	13-14	14-15	5 yr avg	
<b>Student Credit Hours (SCH)</b>	2,258	2,358	1,728	1,608	1,527	1,901.20	
<b>Faculty Full-time Equivalency (FTE)</b>	3.51	2.92	2.77	3.26	2.76	3.04	
<b>SCH/Faculty FTE</b>	643.30	816.78	623.83	493.25	553.26	626.08	
<b>Number of Degrees and Awards</b> <i>(list degrees/awards separately)</i>	BSE	4	11	8	18	9	10.00

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.

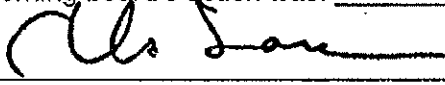
*NOTE: A copy of the CCPE Existing Program Review report needs to be forwarded to the CCPE, so please submit two documents to the Vice Chancellor for Academic Planning and Partnership: an NSCS Existing Program Review report that includes all of the information listed above and then the original CCPE Existing Program Review report that addresses the requirements of the CCPE*

## Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

**Institution:** Chadron State College      **Program:** Social Science

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on \_\_\_\_\_
- the governing board's action was: \_\_\_\_\_

Signed:   
(Chief Academic Officer or designated representative)

1/28/16  
(Date)

### Evidence of Demand and Efficiency

		10-11	11-12	12-13	13-14	14-15	5 yr avg
<b>Student Credit Hours (SCH)</b>		2,258	2,358	1,728	1,608	1,527	1,901.20
<b>Faculty Full-time Equivalency (FTE)</b>		3.51	2.92	2.77	3.26	2.76	3.04
<b>SCH/Faculty FTE</b>		643.30	816.78	623.83	493.25	553.26	626.08
<b>Number of Degrees and Awards</b>  <i>(list degrees/awards separately)</i>	BSE	4	11	8	18	9	10.00

### Evidence of Need (provide a detailed explanation below or attach documentation)

The BSE-Social Science program is a comprehensive major that prepares future secondary educators to teach history and other social science courses. It focuses on development of the same layered skills and critical thinking that are found in the BA History and BSE History programs at CSC. Many secondary education institutions within the CSC service region need history faculty that can also teach courses in Government, Anthropology, Economics, and other social science disciplines. This program serves that need.

Furthermore, the interdisciplinary nature of the BSE-Social Science program serves to prepare future teachers to educate secondary students in the integrative nature of learning, making connections across social science disciplines. This approach enhances our graduates' ability to prepare their students for success in an increasingly integrated global economy, while also preparing them for engaged and effective citizenship.

The success of the BSE-Social Science program over the last five years is due to the close cooperation of the history faculty and some of the other social sciences faculty. These faculty members have worked together to enhance the high-impact learning opportunities of our majors. Students majoring in the BSE-Social Science program have opportunities to travel to conferences, contribute to campus-wide events, work with faculty on research projects, and participate in discipline-oriented student clubs.

**NSCS Existing Program Review Report: Chadron State College, Technical Occupations Programs**

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
- Definition and number of hours required for program completion (see table below): This program is unique in that it is restricted to individuals who transfer to Chadron State College with a completed Associate of Science (AS), Associate of Applied Science (AAS), or Associate of Occupational Science (AOS) degree from an accredited community or technical college. Students may transfer up to 70 course credits, must meet a minimum of 30 course credits in the Essential Studies Program, and must take at least 40 upper-division course credits to complete the minimum of 120 course credits for the degree.

Major	Option, Concentration, Focus Area or Endorsement	Minor	Undergraduate	Number of Hours
Technical Occupations			BAS	See above

- Description of programmatic accreditation, if any: n/a
- Description of any programmatic concerns based on assessment of program: None noted.

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

- Faculty and faculty-related resources: Faculty and faculty-related resources are sufficient. Please bear in mind that this program is housed under the Curriculum Dean. Faculty members from all academic departments serve students within this program.
- Informational resources (library, technology, data services, etc.): The Library Learning Commons (LLC) has emerged as a powerful asset to this program.
- Physical facilities and instructional equipment, if applicable: All physical facilities and instructional equipment are more than adequate.
- Fiscal resources: There are no concerns.

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information:

- Student Credit Hours (SCH)
- Faculty Full-time Equivalency (FTE)
- SCH/FTE percentages
- Number of degrees and awards

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.

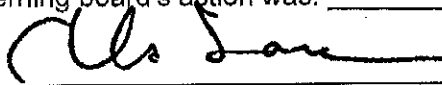
*NOTE: A copy of the CCPE Existing Program Review report needs to be forwarded to the CCPE, so please submit **two documents** to the Vice Chancellor for Academic Planning and Partnership: an NSCS Existing Program Review report that includes all of the information listed above and then the original CCPE Existing Program Review report that addresses the requirements of the CCPE*

## Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

**Institution:** Chadron State College      **Program:** Technical Occupations

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on \_\_\_\_\_
- the governing board's action was: \_\_\_\_\_

Signed:       1/28/16  
(Chief Academic Officer or designated representative)      (Date)

### Evidence of Demand and Efficiency

		10-11	11-12	12-13	13-14	14-15	5 yr avg
<b>Student Credit Hours (SCH)</b>		NA	NA	NA	NA	NA	NA
<b>Faculty Full-time Equivalency (FTE)</b>		NA	NA	NA	NA	NA	NA
<b>SCH/Faculty FTE</b>		NA	NA	NA	NA	NA	NA
<b>Number of Degrees and Awards</b>  <i>(list degrees/awards separately)</i>	BAS	5	9	8	8	7	7.40

### Evidence of Need (provide a detailed explanation below or attach documentation)

The Bachelor of Applied Sciences in Technical Occupations is a specialized baccalaureate degree program restricted to individuals who transfer to Chadron State College with a completed Associate of Science (AS), Associate of Applied Science (AAS), or Associate of Occupational Science (AOS) degree from an accredited community or technical college. At Chadron State College, students work with an academic advisor to develop a plan of study to complete upper division courses that meet the career and educational goals of the student. The program began awarding degrees in academic year 2005-06 and has steadily increased in the number of graduates. The growing number of degrees awarded demonstrates evidence of need. Many of these individuals are looking to move into managerial positions that require a bachelor's degree.

The Technical Occupations program generated the following Student Credit Hour Production over the last five (5) years.

Undergraduate SCHP	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	Grand Total Student Credit Hour Production
<b>Grand Total</b>	571	534	443	366	457	2,371

These data were derived from pulling the course schedule of every MSOM student and counting the number of hours they took each year. Over twenty (20) different subject areas at Chadron State College were involved in producing these credit hours. However, since the courses that produced these data are utilized to produce CCPE reports on other programs, it would be double counting these hours to put them in as if they were normal program hours.

**Justification if the program is below either of the CCPE thresholds—complete page 2**

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For CCPE use: reviewer/date

**PSC Existing Program Review Report – Business Administration**

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

**1. Program Description** – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
- Definition and number of hours required for program completion
- Description of programmatic accreditation, if any
- Description of any programmatic concerns based on assessment of program

College	Major	Option, Concentration, Focus Area or Endorsement	Minor	Undergraduate	Credit Hours
PSC	Business Administration	Accounting		BA, BS	57
PSC	Business Administration	Accounting- Certified Public Accountant Track		BA, BS	72
PSC	Business Administration	BMIT Education Field Endorsement (6-12)		BA, BS	51
PSC	Business Administration	Computer Management Information Systems (CMIS)		BA, BS	57
PSC	Business Administration	Management		BA, BS	57
PSC	Business Administration	Marketing		BA, BS	57
PSC	Business Administration		Accounting		21
PSC	Business Administration		Business Administration		21
PSC	Business Administration		CMIS		21
PSC	Business Administration		Marketing		21

The Bachelor of Science in Business Administration program continues to record consistent enrollments. All majors in the program require 120 academic credit hours for graduation, with the exception of students pursuing the BMIT (135 hours) and the Accounting-CPA track (150 hours). The Business Administration degree program across all six options averages over 375 majors at any one time. Over the past 5 years the program experienced 5% total growth, or 1% annually.

All minors in the business administration program require 21 credit hours. Progress sheets for all majors and minors are attached to this report.

The School of Professional Studies Business faculty (10) and respective adjuncts instruct all of the courses offered in the Bachelor of Science in Business Administration degree program (with options and minors) and the Bachelor of Applied Science in Management degree. Two full time faculty primarily teach in the accounting option, two full time faculty teach in the CMIS option, and six full time in the other option areas (marketing, management, BMIT). Most faculty teach a combination of on campus, online or in a blended format in both the Bachelor of Science and Bachelor of Applied Science programs. Adjuncts teach about 20 courses each semester in the Business Administration and Bachelor of Applied Science in Management degrees.

This large number of students (375 plus) impacts advising, as each full time faculty member is limited by contract to 50 advisees per contract. The School of Professional Studies did hire a professional academic advisor in Fall 2015 to assist with academic advising for students to alleviate this overload of advisees, and the Dean of Professional Studies also advises a substantial number of students.

Recent growth in the Accounting option outpaces other degree options due to the courses being offered in a live-streamed recorded online format which can be accessed 24 hours a day. The program is also offered in a blended format, which allows on campus and online students to participate initially synchronously later asynchronously in the same class session through video and instant messaging via Adobe Connect and Blackboard. The program exceeds over 110 majors at this time and continues to experience growth and routine prospective student inquiries.

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

- Faculty and faculty-related resources
- Informational resources (library, technology, data services, etc.)
- Physical facilities and instructional equipment, if applicable
- Fiscal resources

Consideration of funding for new faculty in the Business area, especially in the Accounting area, which is experiencing rapid growth due to this new online component of the program, is a priority. In order to facilitate further program growth and add new majors or option areas, especially in key on campus and online degree options, more expertise in certain high growth areas, such as accounting, computer management information systems or human resources management should be considered a priority. Currently, the consideration of the addition of new degree options is somewhat limited by an insufficient number of full time business and computer information management systems faculty.

Continued funding of Blackboard and a possible increase in the cost of the base package of Blackboard will be necessary in the near future. The cost for upgrading Blackboard to a higher tier and larger storage capacity for courses is about 20,000 more dollars per year. The University of Nebraska at Lincoln and University of Nebraska at Omaha both use Blackboard, and it is the most effective and efficient learning management system available for universities. This package also requires minimal support from Computer Services and has a very active online community for problem-solving and discussion. Finally, almost all



campus courses in the School of Professional Studies, as well as other academic disciplines, have a Blackboard course shell to save materials in for students.

Recent upgrades to the PSC Library databases and online technology which supports both campus learners and distance education learners resulted in better learning outcomes by providing resources which allow students to conduct higher quality online research for course homework in this degree program. Students also have access to all resources 24 hours daily.

The School of Professional Studies is currently reviewing the possibility of seeking business program accreditation. Either ACBSP or AACSB accreditation may be necessary in the future in certain business areas. Cost, qualifications of faculty and the time commitment required for accreditation are key concerns when considering accreditation. Our peer institution, Chadron State College, has ACBSP accreditation and this is the primary option we are reviewing information on as an institution. AACSB accreditation appears unachievable due to the numerous rules, regulations and costs associated with that accreditation.

In regards to fiscal resources, the three aforementioned key components needed to keep a viable online Distance Education component using qualified full time faculty are;

- Maintaining and upgrading the Blackboard LMS as needed (\$20,000 estimate).
- Hiring an adequate number of full time faculty (3) to cover the majority of courses taught by adjuncts (1 faculty member in Accounting, 1 faculty member in Quantitative Methods, and 1 in Organizational Behavior/Human Resources/Leadership). Cost estimate of these three positions would be about 260,000 dollars per year.
- Pursue discipline specific accreditation in Business to strengthen consumer perception of the program and insure adherence to education standards. Cost estimate would be about 15,000 dollars for ACBSP accreditation over three years.

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information:

- Student Credit Hours (SCH)
- Faculty Full-time Equivalency (FTE)
- SCH/FTE percentages
- Number of degrees and awards

The CCPE Existing Program Review for the Business Administration and the respective progress sheets follow this section.

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.

The Bachelor of Science in Business Administration program currently exceed all thresholds as required by the CCPE and continue to have stable enrollments.

## Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

**Institution:** Peru State College      **Program:** Business Administration

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on \_\_\_\_\_
- the governing board's action was: \_\_\_\_\_

Signed: \_\_\_\_\_ (Date)  
(Chief Academic Officer or designated representative)

### Evidence of Demand and Efficiency

		10-11	11-12	12-13	13-14	14-15	5 yr avg
<b>Student Credit Hours (SCH)</b>		8853	8400	9173	9777	9943	9229.2
<b>Faculty Full-time Equivalency (FTE)</b>		17.16	16.03	15.21	16.38	16.83	16.322
<b>SCH/Faculty FTE</b>		516	524	603	597	591	566.2
<b>Number of Degrees and Awards</b>  <i>(list degrees/awards separately)</i>	<b>Business Administration</b>	70	56	57	64	56	60.6

### Evidence of Need (provide a detailed explanation below or attach documentation)

A strong Bachelor of Science in Business Administration program supports the NSCS's "Educational Excellence" priority in terms of facilitating fulfillment of goal #1 "Promote educational excellence through academic achievement" and #2 "Create a college experience that enriches the lives of our students and prepares them for their chosen careers." (<http://www.nscs.edu/strategic-plan.htm>). The degree program addresses "Meeting the Needs of Students" goal defined in the CCPE's Comprehensive Statewide Plan for Postsecondary Education and can be considered part of the provision of "skills and knowledge needed to succeed as capable employees and responsible citizen" strategy.

The Bachelor of Science in Business Administration degree program, which include options in Accounting, Computer Information Systems, Management, Marketing and the Business-Marketing-Information Technology(in conjunction with the School of Education as a secondary teaching degree) is offered on campus. The Bachelor of Science in Business Administration degree options of Accounting, Computer Management Information Systems, Management, and Marketing are wholly offered in online formats, thus providing high quality online degree programs in a distance education format to non-traditional learners. Thus, Peru State College serves constituents in Southeastern Nebraska and globally through the NSCS strategy of "Enhancing coordinated outreach through distance education delivery of classes, services, programs and degrees."

### Sufficient Institutional Resources to Support the Program

Currently, the School of Professional Studies, has eleven full time faculty members in the Business and Computer Management Information Systems disciplines, and uses several highly qualified and effective adjunct faculty to instruct courses in the program. These faculty instruct in both the Bachelor of Science in business Administration program and the Bachelor of Applied Science program, which allows for efficiencies in programming and scheduling of classes .Review of the full time faculty equivalency number reflects the college is currently understaffed in this area.

### Meets Threshold Requirements Established by the CCPE

This program exceeds the CCPE undergraduate program threshold for average number of credit hours generated per FTE faculty member (566 vs. 300). While degrees awarded has dropped during the years reviewed, two primary factors impacted this program. A portion of the Bachelor of Science in Business Administration program students used to be housed at Offutt Air Force Base and the LaPlatte off campus center, both of which were closed during the 2010-2012 period. Additionally, an attempt at a proctored testing requirement for all classes in 2010-2011 resulted in a significant decline in online enrollment. Despite these challenges, the school credit hour production continues to increase annually, which is reflective of high student interest in this academic area, especially in an online format.

There were 70 Bachelor of Science in Business Administration graduates in 2010-2011. The program averaged 60 graduates over the past 5 years, which exceeds the CCPE threshold of seven. The program averages over 200 Bachelor of Science in Business Administration majors in the various options at any time. Recently, the addition of the accounting option to a video streamed online format resulted in substantial program growth from 25 majors in 2010-2011 to 90 plus current accounting option majors, with the majority completing online coursework.

### Program Quality

Expertise possessed by faculty who instruct in the variety of option areas allows for an exceptional educational experience for students in both online and on campus formats. The flexibility and dedication of faculty in adapting courses to 8 week or 16 week online formats has been appreciated by on campus and online students based on anecdotal evidence from the annual business capstone report originating from BUS 495, Business Policy. Student comments from the capstone course survey also reflect a high level of satisfaction with faculty teaching and time commitment to students in both online and on campus formats.

Faculty member's credentials include numerous faculty with PhDs, accountants, attorneys, and experts in economic development and scholar-practitioners in computer management information systems.

Students in the Bachelor of Science of Business Administration program are typically on campus students, however, numerous non-traditional learner seeking a bachelor's degree in accounting have joined the program in the online format. Accounting classes are streamed live and stored on a server for both on campus and online students to view at a later time, making the experience consistent for both campus and online students.

### Program Justification & Recommendations

The program shows consistent graduate numbers, an increase in student credit hours, is well-resourced with the exception of faculty(many online classes are instructed by adjuncts), and continues to provide Southeastern Nebraska with quality business administration graduates in the fields of accounting, management, marketing and computer management information systems. No further action recommended.

**PSC Existing Program Review Report – Criminal Justice**

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
- Definition and number of hours required for program completion
- Description of programmatic accreditation, if any
- Description of any programmatic concerns based on assessment of program

College	Major	Option, Concentration, Focus Area or Endorsement	Minor	Undergraduate	Credit Hours
PSC	Criminal Justice	Justice Administration		BA, BS	57
PSC	Criminal Justice	Justice Counseling		BA, BS	57
PSC	Criminal Justice	Justice Law and Society		BA, BS	57
PSC			Criminal Justice		21

The Bachelor of Science in Criminal Justice degree program options are offered both on campus and online. The BS-Criminal Justice requires 120 academic credit hours for graduation. The program, which averages a little over 31 graduates annually, continues to be a popular on campus and online program. At any time, PSC averages 160 students in the program. The criminal justice major student credit hour production has increased 5& annually over the past five years due to the appeal of the program to both on campus and online learners, the high quality faculty, and the high level of student interest in the criminal justice career field. The online student population is very fluid due to work demands amongst professionals in law enforcement, corrections, and health and human services who have to balance work, family and schooling priorities.

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

- Faculty and faculty-related resources
- Informational resources (library, technology, data services, etc.)
- Physical facilities and instructional equipment, if applicable
- Fiscal resources

PSC currently employs three full time faculty in Criminal Justice and several high-quality experienced adjuncts. Adjuncts teach about 4-6 courses per semester in the Criminal Justice program, depending upon demand and course rotation. The Criminal Justice counseling program shares a set of 8 SOWK/Counseling courses with the Psychology program which leads toward provisional certification in drug and alcohol counseling (PLADC) in the State of Nebraska. Students successfully completing these courses may apply for provisional licensed alcohol and drug counseling (PLADC) certification in the State of Nebraska after completing a practicum. All PLADC courses offered at PSC are currently certified through 2017 by the Department of Health and Human Services in the State of Nebraska. PSC is one of only three higher education institutions in Nebraska meeting the requirements for PLADC counseling certification at an undergraduate level.

Faculty in the criminal justice program and adjuncts also instruct various courses in sociology. PSC does not currently have a faculty member with a terminal degree in sociology. One rationale for this is the College has no Sociology program currently and sociology courses are prerequisites, global studies or elective option classes for the criminal justice or psychology degree programs.

Faculty in the Criminal Justice Degree program continue to seek a means to purchase a house to be used as a Crime Scene house. Other universities, such as Nebraska Wesleyan, have such a house and use it as a competitive advantage in promoting their programs. Certain courses can be directly aligned with the use of such a house and it could be used in conjunction with local public safety agencies for training.

The Criminal Justice degree program requires one more full time faculty member with specific expertise in law enforcement, criminal law and procedure, loss prevention and possibly homeland security to minimize the use of adjuncts as the program continues to grow. Assignment of advisees is limited by contract to 50 advisees per faculty member. The hiring of a full time academic advisor in Summer 2015 did result in faculty having more impact and personal connections with on campus student advisees, while the academic advisor works primarily with a full load (150 plus) of online advisees. The faculty in the degree program currently are reviewing the possibility of adding a course in Homeland Security and Incident management, which would necessitate reassignment of courses among faculty.

Recent upgrades to the PSC Library databases and online technology which supports distance education learners resulted in better learning outcomes by providing resources which allow students to conduct higher quality online research for course homework in this degree program. The 2015 on campus upgrade of the wireless internet infrastructure has minimized complaints regarding access to the internet.

The School of Professional Studies is not currently considering accreditation of the Criminal Justice degree program.

In regards to fiscal resources, the key items desired to minimize use of adjuncts and create more competitive advantages within the program are;

- Hiring a full time faculty member to instruct courses such as Policing, Criminal Law, Criminal Procedure and Loss Prevention, which are taught by adjuncts, and a new course in homeland security. Cost estimate of this position would be about 85,000 dollars per year.
- Consideration of hiring a full time faculty member in Sociology to instruct courses in Principles of Sociology, Contemporary Social Problems, Family and Diversity Issues in the United States. The estimated cost would be 80,000 dollars per year.
- Consideration of the purchase of a house in Peru to be used for Crime Scene Investigations and active learning/engagement opportunities for our students and local public safety representatives. The estimated cost would be 50,000 dollars per year plus maintenance costs.

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information:

- Student Credit Hours (SCH)
- Faculty Full-time Equivalency (FTE)
- SCH/FTE percentages
- Number of degrees and awards

The CCPE Existing Program Review for the Bachelor of Science in Criminal Justice and the respective progress sheets for the options and minor follow this section.

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.

The Bachelor of Science in Criminal Justice degree program currently exceeds all thresholds as required by the CCPE and continues to have stable enrollments.

## Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

**Institution:** Peru State College      **Program:** Criminal Justice

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on \_\_\_\_\_
- the governing board's action was: \_\_\_\_\_

Signed: \_\_\_\_\_ (Date)  
(Chief Academic Officer or designated representative)

### Evidence of Demand and Efficiency

	10-11	11-12	12-13	13-14	14-15	5 yr avg
<b>Student Credit Hours (SCH)</b>	1635	1856	2089	2074	2050	1940.8
<b>Faculty Full-time Equivalency (FTE)</b>	2.51	2.88	3.63	3.83	3.58	3.286
<b>SCH/Faculty FTE</b>	651	644	575	541	572	482.2
<b>Number of Degrees and Awards</b>	25	26	40	31	33	31
<i>(list degrees/awards separately)</i>						

**Evidence of Need** (provide a detailed explanation below or attach documentation)

#### Consistency with State's Comprehensive Plan, System Strategic Plan, and College's Mission

A strong Criminal Justice Program supports the NSCS's "Educational Excellence" priority in terms of facilitating fulfillment of goal #1 "Promote educational excellence through academic achievement" and #2 "Create a college experience that enriches the lives of our students and prepares them for their chosen careers." (<http://www.nscs.edu/strategic-plan.htm>) It also supports the "Meeting the Needs of Students" goal defined in the CCPE's Comprehensive Statewide Plan for Postsecondary Education and can be considered part of the provision of "skills and knowledge needed to succeed as capable employees and responsible citizen" strategy.

The Criminal Justice Program is a critical supporting element necessary to achieve the College's mission and goals, particularly those associated with developing student capacity for independent inquiry and critical thought. The College offers a Criminal Justice degree with three different options, including Criminal Justice Counseling, Criminal Justice Law and Society, and Criminal Justice Administration. The College also offers a minor in Criminal Justice also.

### Sufficient Institutional Resources to Support the Program

Currently, the College has three full time faculty members from the School of Professional Studies and uses several highly qualified and effective adjunct faculty. Continued enrollment growth of criminal justice majors at the College will necessitate more instructional resources in the future, as the FTE reported is higher than the number of full time faculty.

### Meets Threshold Requirements Established by the CCPE

This program exceeds the CCPE undergraduate program threshold for average number of credit hours generated per FTE faculty member (482 vs. 300). SCH's produced has grown by 25.38% during the years reviewed. The 31 program graduates average exceeds the CCPE threshold of seven. The program now averages over 170 criminal justice majors at any time.

### Program Quality

Reports from the annual capstone course and student evaluations reflect a high degree of student satisfaction with the program and the experiential nature of the program. The addition of the Law and Society option, which is a shared option with social sciences and pre-law, resulted in an increase in majors in that option, and more criminal justice majors considering law school as an option.

The College recently received approval for five years (2012-2017) from the Nebraska Department of Health and Human Services for courses in the Criminal Justice Counseling option to count in the Provisional Licensed Drug and Alcohol Counseling elective area. A Criminal Justice faculty member leads that recertification effort.

Faculty member credentials include three experienced scholar-practitioners. One has a PhD and corrections experience, another has a Master's in Forensic Science, and the third Master's degrees in Criminal Justice Counseling, Public Administration, and is a Provisional licensed drug and alcohol counselor in Nebraska. Both of the latter two faculty are pursuing doctorates. Key adjuncts include two law enforcement professionals, one with a terminal justice administration degree, one with a Juris Doctorate, and one with a Master's in Legal Studies. The background of faculty members and the engaging nature of their classes provides students with unique educational experiences. Majors in the program have the benefit of small class sizes and the opportunity to work with faculty on research and engaging activities. The nurturing associated with a low student/faculty ratio gives students the attention they value. The program is unique in having the Searching for Justice – Inside Out course which partners students with inmates at the Tecumseh State Correctional Institution in a unique 16 week class at that location.

Criminal Justice faculty members pursue scholarly activities in the field, frequently work with students on activities such as Lambda Alpha Epsilon – Kappa Omicron Rho chapter, which provides a myriad of engaging activities. Faculty sponsor students at the Nebraska Undergraduate Sociology Symposium (NUSS) and the Midwestern Criminal Justice Association conferences.

Students who graduate from the program are highly recruited by law enforcement agencies, correctional institutions, the Department of Health and Human Services, Boystown National Research Institute, and federal agencies. Numerous students continue to pursue a master's degree or law school.

### Program Justification & Recommendations

The program is strong, well-resourced, growing and continues to attract new majors and minors. No further action recommended.



**PSC Existing Program Review Report – Management (BAS)**

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
- Definition and number of hours required for program completion
- Description of programmatic accreditation, if any
- Description of any programmatic concerns based on assessment of program

College	Major	Option, Concentration, Focus Area or Endorsement	Minor	Undergraduate	Credit Hours
PSC	Bachelor of Applied Science	Management		Bachelor of Applied Science, BAS	30

The Bachelor of Applied Science in Management program is primarily an online degree completion management and leadership program of choice for students with a technical degree or substantial prior learning and college credits. The BAS-Management requires 120 academic credit hours for graduation. The program, which averages a little over 48 graduates annually, saw a noticeable decline in majors and graduates following a failed final proctoring attempt and the closing of the Offutt and LaPlatte centers between 2010 and 2012. However, enrollment has rebounded in the form of 1% annual student credit hour production growth and this degree program stabilized while continuing to be the best choice for non-traditional online students seeking to complete a degree program. The course rotation schedule is focused on providing 8 week courses for nontraditional learners, which allows such learners to take 2 courses at a time, and complete the degree within 5 semesters.

As a cost savings measure and to afford flexibility and overlap, the School of Professional Studies Business faculty (10) and respective adjuncts instruct all of the core courses offered in the Bachelor of Applied Science in Management degree program and the Bachelor of Science in Business Administration program. Adjuncts teach about 20 courses each semester in Business Administration and Bachelor of Applied Science in Management degree programs. Primary full time faculty needs in lieu of using adjuncts for specific course instruction in this degree program include the following courses; BUS 231 Financial Accounting, BUS 232 Managerial Accounting, BUS 328 Marketing, BUS 335 Production Operations Management, BUS 339 Business Finance, BUS 495 Business Policy, BUS 373 Organizational Behavior, BUS 380 Human Resources Management and BUS 495 Business Policy. All of these courses overlap with the core requirements in the Business Administration degree program and are offered numerous times a year online.

THE BAS-Management program currently averages about 125 online students at any time, and this number of students, especially in conjunction with the Bachelor of Science in Business Administration degree program, impacts faculty-student advising, as full time faculty are limited by contract to 50 advisees each. The School of Professional Studies did hire a professional academic advisor in the summer 2015 term to assist with academic advising for students to alleviate this overload of advisees, and the Dean of Professional Studies advises a substantial number of students.

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

- Faculty and faculty-related resources
- Informational resources (library, technology, data services, etc.)
- Physical facilities and instructional equipment, if applicable
- Fiscal resources

Continued funding of Blackboard and a possible increase in the cost of the base package of Blackboard will be necessary in the near future. The cost for upgrading Blackboard to a higher tier and larger storage capacity of courses, is about 20,000 more dollars per year. The University of Nebraska at Lincoln and University of Nebraska at Omaha both use Blackboard, and it is the most effective and efficient learning management system available for universities. This package also requires minimal support from Computer Services and has a very active online community for problem-solving and discussion.

Recent upgrades to the PSC Library databases and online technology which supports distance education learners resulted in better learning outcomes by providing resources which allow students to conduct higher quality online research for course homework in this degree program.

The School of Professional Studies is currently reviewing the possibility of seeking business program accreditation. Either ACBSP or AACSB accreditation may be necessary in the future in certain business areas. Cost, qualifications of faculty and the time commitment required for accreditation are key concerns when considering accreditation. Our peer institution, Chadron State College, has ACBSP accreditation and this is the primary option we are reviewing information on as an institution. AACSB accreditation appears unachievable due to the numerous rules, regulations and costs associated with that accreditation.

In regards to fiscal resources, the three aforementioned key components needed to keep a viable online Distance Education component using qualified full time faculty are;

- Maintaining and upgrading the Blackboard LMS as needed (\$20,000 estimate).
- Hiring an adequate number of full time faculty (3) to cover the majority of courses taught by adjuncts (1 faculty member in Accounting, 1 faculty member in Quantitative Methods, and 1 in Organizational Behavior/Human Resources/Leadership). Cost estimate of these three positions would be about 260,000 dollars per year.

- Pursue discipline specific accreditation in Business to strengthen consumer perception of the program and insure adherence to education standards. Cost estimate would be about 15,000 dollars for ACBSP accreditation over three years.

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information:

- Student Credit Hours (SCH)
- Faculty Full-time Equivalency (FTE)
- SCH/FTE percentages
- Number of degrees and awards

The CCPE Existing Program Review for the Bachelor of Applied Science and the respective progress sheet follow this section.

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.

The Bachelor of Applied in Management degree program currently exceed all thresholds as required by the CCPE and continues to have stable enrollments.

## Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

**Institution:** Peru State College      **Program:** Bachelor of Applied Science-Management

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on \_\_\_\_\_
- the governing board's action was: \_\_\_\_\_

Signed: \_\_\_\_\_ (Date)  
(Chief Academic Officer or designated representative)

### Evidence of Demand and Efficiency

	10-11	11-12	12-13	13-14	14-15	5 yr avg
<b>Student Credit Hours (SCH)</b>	8853	8400	9173	9777	9943	9229.2
<b>Faculty Full-time Equivalency (FTE)</b>	17.16	16.03	15.21	16.38	16.83	16.322
<b>SCH/Faculty FTE</b>	516	524	603	597	591	566.2
<b>Number of Degrees and Awards</b>	99	54	48	48	48	59.4
<i>(list degrees/awards separately)</i>						

**Evidence of Need** (provide a detailed explanation below or attach documentation)

#### Consistency with State's Comprehensive Plan, System Strategic Plan, and College's Mission

A strong Bachelor of Applied Science in Management program supports the NSCS's "Educational Excellence" priority in terms of facilitating fulfillment of goal #1 "Promote educational excellence through academic achievement" and #2 "Create a college experience that enriches the lives of our students and prepares them for their chosen careers." (<http://www.nscs.edu/strategic-plan.htm>). The degree program addresses "Meeting the Needs of Students" goal defined in the CCPE's Comprehensive Statewide Plan for Postsecondary Education and can be considered part of the provision of "skills and knowledge needed to succeed as capable employees and responsible citizen" strategy.

The Bachelor of Applied Science in Management program critically supports off campus adult non-traditional learners in pursuit of educational goals by providing distance education in an online format. Thus, Peru State College serves constituents in Southeastern Nebraska and globally through the NSCS strategy of "Enhancing coordinated outreach through distance education delivery of classes, services, programs and degrees."

### Sufficient Institutional Resources to Support the Program

Currently, the School of Professional Studies, has eleven full time faculty members in the Business and Computer Management Information Systems disciplines, and uses several highly qualified and effective adjunct faculty to instruct courses in the program. Review of the full time faculty equivalency (FTE) reflects the college is currently understaffed in the business area.

### Meets Threshold Requirements Established by the CCPE

This program exceeds the CCPE undergraduate program threshold for average number of credit hours generated per FTE faculty member (566 vs. 300). While degrees awarded has dropped during the years reviewed, two primary factors impacted this program. The BAS-Management program used to be housed at Offutt Air Force Base and the LaPlatte off campus center, both of which were closed during the 2010-2012 period. The program also transitioned to an entirely online format and an attempt at online proctoring at this time resulted in an immediate reduction in students in the program. The net impact was a significant reduction in student population and degrees awarded to students. There were 99 BAS-Management graduates in 2010-2011 and 48 graduates in 2014-2015. The program averaged 59.4 graduates over the past 5 years, which exceeds the CCPE threshold of seven. The program averages over 120 BAS-Management majors at any time. Despite these challenges, the school credit hour production in the Business Administration-Applied Science in Management degree programs continue to increase annually.

### Program Quality

Excerpts from the annual capstone course for the BAS-Management degree, BUS 495, Business Policy, and student evaluations reflect a high degree of student satisfaction with the program and faculty. Students typically report gaining valuable skills in accounting, marketing, business finance, operations management, organizational behavior, human resources, leadership, and a more in depth understanding of the business environment, all which supports their prior technical expertise and/or experiential knowledge.

Faculty member's credentials include numerous faculty with PhDs, accountants, attorneys, and experts in economic development and scholar-practitioners in computer management information systems.

Students in the Bachelor of Applied Sciences in Management programs are typically non-traditional learners who seek a bachelor's degree in management to complete a bachelor's degree for job advancement, preparation for a Master's degree program, or personal satisfaction through completion of a bachelor's degree. This is the degree of choice for non-traditional online learners dispersed over Southeastern Nebraska and for students in the military or other careers with global commitments and who otherwise could not attend college in a traditional environment.

### Program Justification & Recommendations

The program has stabilized over the past four years, is well-resourced with the exception of faculty (many online classes <20 plus per semester> are taught by adjunct faculty), and a strategic marketing plan is in place to attract new degree seeking students. No further action recommended.

### PSC Existing Program Review Report - Mathematics

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
- Definition and number of hours required for program completion
- Description of programmatic accreditation, if any
- Description of any programmatic concerns based on assessment of program

COLLEGE	Major	Option, Concentration, Focus Area or Endorsement	Minor	Undergraduate	Credit Hours
PSC	Mathematics	Mathematics		BA, BS	49-51
PSC	Mathematics	Mathematics Education Field Endorsement (6-12)		BS	38
PSC	Mathematics		Mathematics		19

Assessment data indicate majors are well-prepared and other students benefit from their math courses, although the benefit was only close to statistical significance. The same dynamic can be observed when CAAP national averages are studied. Recent changes in the math general studies program are likely to improve outcomes in the future. Because the program is small, there is the added benefit of a faculty that is trained across the discipline. The greater breadth of skills of the faculty members in the department allow students to receive assistance and mentoring from any faculty member within the program. Majors in the program have the benefit of exceptionally small class sizes and directed studies. The nurturing associated with a very low student/faculty ratio gives students the attention they value.

Math faculty members pursue scholarly activities in mathematics and instruction. They currently present at area conferences and serve the community on the board of the Nebraska Association of Teacher of Mathematics.

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

- Faculty and faculty-related resources
- Informational resources (library, technology, data services, etc.)
- Physical facilities and instructional equipment, if applicable
- Fiscal resources

The 8.0 average FTE faculty members are sufficient to support the general studies and major courses offered by the program. Continued overall growth at the College will necessitate more instructional resources in the future.

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information:

- Student Credit Hours (SCH)
- Faculty Full-time Equivalency (FTE)
- SCH/FTE percentages
- Number of degrees and awards

See attached CCPE Review of Existing Instructional Programs Report

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.

The program meets the CCPE threshold for number of credit hours generated per FTE faculty member, but falls short of the threshold of seven graduates per year on average. Enrollments during the last five years are relatively flat.

## Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

**Institution:** Peru State College **Program:** Mathematics

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on \_\_\_\_\_
- the governing board's action was: \_\_\_\_\_

Signed: \_\_\_\_\_ (Date)  
(Chief Academic Officer or designated representative)

### Evidence of Demand and Efficiency

	09-10	10-11	11-12	12-13	13-14	5 yr avg
<b>Student Credit Hours (SCH)</b>	3372	3198	3342	3248	4217	3475
<b>Faculty Full-time Equivalency (FTE)</b>	6.50	8.2	8.21	8.69	9.33	8.19
<b>SCH/Faculty FTE</b>	519	390	407	374	452	428
<b>Number of Degrees and Awards</b>	5	5	1	3	6	4
<i>(list degrees/ awards separately)</i>						

**Evidence of Need** (provide a detailed explanation below or attach documentation)

See attachment.

**Justification if the program is below either of the CCPE thresholds—complete page 2**

See attachment.

\_\_\_\_\_  
For CCPE use: reviewer/date



**Justification if the program is below CCPE thresholds—check one or more boxes and provide a detailed explanation or attach a document**

- Program is critical to the role and mission of the institution (detailed explanation).

Peru State College only offers 13 undergraduate majors. Eliminating fundamental types of majors will change the character of the College and reduce future flexibility. Some students enter college planning on completing a more challenging major, find it not a good fit, yet stay to complete another. Eliminating the prospect of earning the more challenging major may reduce overall demand at the College. In recent years, Peru State College has been selected to participate in aspects of the Rural Health Opportunities Program (RHOP) coordinated by the University of Nebraska Medical Center (UNMC). A strong math program is critical to meet these obligations and we expect greater demand for this program's credentials as a result.

- Program contains courses supporting general education or other programs (detailed explanation).

Even though the program is small, a wide variety of student needs are accommodated. The program supports student success by offering general education courses at various levels to meet students' needs. By offering a variety of courses in mathematics, students get the mathematical content they require along with the underlying course theme that is appropriate and desired for their major.

- Interdisciplinary program (providing the program meets the requirements set in the existing policy for interdisciplinary programs) (explain).

- Student or employer demand, or demand for intellectual property is high and external funding would be jeopardized by discontinuing the program (explain).

- Program provides unique access to an underserved population or geographical area (explain).

- Program meets a unique need in the region, state, or nation (explain).

The program plays a small, yet important, role providing teachers in a shortage area. According to the U.S. Department of Education's 2015 report, *Teacher Shortage Areas Nationwide Listing 1990-91 thru 2014-2015*, mathematics has been identified as a "teacher shortage" area for Nebraska for 2014-15, as it has been for most of the previous years covered by the report. Peru State College has consistently played an important role in helping to supply mathematics teachers to rural schools in our service area. Rural schools frequently report unusual difficulty attracting teachers in high demand areas. Removing a source of even a small number of graduates interested in rural living would be particularly problematic for some communities.

- Program is newly approved within the last five years (no additional justification needed).

Other (detailed explanation).

During the last two years, the College has made considerable efforts to attract and retain students in all disciplines. In addition to the economic downturn, which impacted the College's students especially severely, other unusual events impacted enrollment as well. There are early signs of potential enrollment growth for Fall 2015 that might benefit the Math Program.

The College pursued three strategies to benefit this program:

- Significantly increased overall marketing efforts, with special efforts targeting well-prepared students.
- Pursued Rural Health Opportunities Program (RHOP) partnerships.

In addition, the College will take advantage of expected faculty turnover in the program to select an individual interested in outreach work to improve enrollments.

**PSC Existing Program Review Report – Organizational Management**

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description – provide narrative and suggested table that includes the following information:
  - Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program (copy/paste out of annual program review spreadsheet sent from System Office or include Excel doc)
  - Definition and number of hours required for program completion (suggest scanning programs of study forms for each program included in your program table)
  - Description of programmatic accreditation, if any
  - Description of any programmatic concerns based on assessment of program

Major	Option/Concentration	Certificate of Advanced Studies	Graduate	Credit Hours
Organizational Management	Entrepreneurial and Economic Development		MS	36
		Organizational Development		12

The Master of Science in Organizational Management - Entrepreneurial and Economic Development program is designed to enable individuals to acquire training as change agents to facilitate growth in their organizations and communities. The concentration in Entrepreneurial and Economic Development directly supports business creation, growth and economic development. The program provides students an opportunity within nearly every course, including foundation courses, to explore their own business and community enhancement projects, and thus graduates are uniquely prepared for a full career span, which may include starting their own businesses, fostering development of new enterprises in their communities, and facilitating an existing company's evolution to a more innovative and growth-oriented corporate culture. The program also supports transfer of learning in society in that graduates of the program can more easily serve as instructors having completed this graduate degree.

No programmatic accreditation; No programmatic concerns based on assessment of program.

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

- Faculty and faculty-related resources
- Informational resources (library, technology, data services, etc.)
- Physical facilities and instructional equipment, if applicable
- Fiscal resources

Resources are adequate.

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information:

- Student Credit Hours (SCH)
- Faculty Full-time Equivalency (FTE)
- SCH/FTE percentages
- Number of degrees and awards

The CCPE Existing Program Review for the Masters of Science in Organizational Management and the progress sheet is included here.

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.

The MSOM degree program currently exceeds all thresholds as required by the CCPE and continues to have stable enrollments.

## Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

**Institution:** Peru State College      **Program:** M.S. in Organizational Management

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on \_\_\_\_\_
- the governing board's action was: \_\_\_\_\_

Signed: \_\_\_\_\_ (Date)  
 (Chief Academic Officer or designated representative)

**Evidence of Demand and Efficiency**

		10-11	11-12	12-13	13-14	14-15	5 yr avg
<b>Student Credit Hours (SCH)</b>		1068	843	954	771	846	896
<b>Faculty Full-time Equivalency (FTE)</b>		2.78	1.83	1.25	1.38	1.38	1.73
<b>SCH/Faculty FTE</b>		385	461	763	561	615	557
<b>Number of Degrees and Awards</b>		30	20	26	15	21	23

**Evidence of Need** (provide a detailed explanation below or attach documentation)

The Master of Science in Organizational Management - Entrepreneurial and Economic Development program is designed to enable individuals to acquire training as change agents to facilitate growth in their organizations and communities. The concentration in Entrepreneurial and Economic Development directly supports business creation, growth and economic development. The program provides students an opportunity within nearly every course, including foundation courses, to explore their own business and community enhancement projects, and thus graduates are uniquely prepared for a full career span, which may include starting their own businesses, fostering development of new enterprises in their communities, and facilitating an existing company's evolution to a more innovative and growth-oriented corporate culture. .

### PSC Existing Program Review Report – Social Science

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
- Definition and number of hours required for program completion
- Description of programmatic accreditation, if any
- Description of any programmatic concerns based on assessment of program

College	Major/Area	Option/Concentration or Endorsement	Minor	Undergraduate	Credit Hours
PSC	Social Science	History		BS	54
PSC	Social Science	History Education Subject Endorsement (7-12)		BS	39
PSC	Social Science	Social Science		BA, BS	57
PSC	Social Science	Social Science Education Field Endorsement (7-12)		BS	60
PSC	Social Science		History		21
PSC	Social Science		Political Science		21
PSC	Social Science		Social Science		21

Assessment data indicate majors are well-prepared, and other students benefit from their history and political science courses and experiences. Students intern with the Nebraska Unicameral annually. The social science faculty members frequently present at regional conferences and consult with the Nebraska Historical Society and various museums. Their longstanding service hosting the annual History Day and their “Trails and Tales” tours are greatly appreciated. Faculty members in this area have been particularly active participants in the Student Engagement Enhancement (SEE) program, which has resulted in additional field experiences (e.g., student trips to the last presidential inauguration, the Northern Great Plains History Conference, and historic sites throughout Eastern Nebraska) and innovations in curriculum (e.g., new courses on impacting public policy through the legislative process and another focusing on engagement in the election process).

The program is strong and well-resourced, although the trend in SCH production is down. This may be a function of limited teaching positions in this academic area. An increasing pace of requirements of current educators may generate more position availability, which will positively impact demand. Offering more of, or the entire, program online may dramatically increase demand.

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

- Faculty and faculty-related resources
- Informational resources (library, technology, data services, etc.)
- Physical facilities and instructional equipment, if applicable
- Fiscal resources

Currently, the College has two full-time, terminally degreed faculty members dedicated to teaching social science. The combined 7.79 average FTE faculty members are sufficient to support the general studies and major courses offered by the program, although just adequately. Any additional enrollment growth at the College will necessitate more instructional resources in the future.

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of *CCPE Existing Program Review report* that includes table with the following information:

- Student Credit Hours (SCH)
- Faculty Full-time Equivalency (FTE)
- SCH/FTE percentages
- Number of degrees and awards

See attached CCPE Review of Existing Instructional Programs Report

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the *CCPE Existing Program Review report* that provides this information if needed.

The program exceeds both CCPE undergraduate thresholds.

## Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

Institution: Peru State CollegeProgram: Social Sciences

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on January 2016
- the governing board's action was: \_\_\_\_\_

Signed: \_\_\_\_\_  
(Chief Academic Officer or designated representative)\_\_\_\_\_  
(Date)

### Evidence of Demand and Efficiency

	09-10	10-11	11-12	12-13	13-14	5 yr avg
<b>Student Credit Hours (SCH)</b>	3902	4070	3396	2890	2615	3375
<b>Faculty Full-time Equivalency (FTE)</b>	7.79	9.17	7.88	7.9	6.21	7.79
<b>SCH/Faculty FTE</b>	501	444	431	366	421	433
<b>Number of Degrees and Awards</b>	13	17	11	18	10	14
<i>(list degrees/awards separately)</i>						

**Evidence of Need** (provide a detailed explanation below or attach documentation)

The program exceeds both CCPE undergraduate thresholds.

**Justification if the program is below either of the CCPE thresholds—complete page 2**

\_\_\_\_\_  
For CCPE use: reviewer/date



**WSC Existing Program Review Report**  
**Business Administration**  
**2015-2016**

1. Program Description – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
- Definition and number of hours required for program completion.

Major	Option, Concentration, Focus Area or Endorsement	Minor	Undergraduate	Credit Hours
Business Administration	Accounting		BA, BS	48
Business Administration	Agri-Business		BA, BS	48
Business Administration	Economics		BA, BS	48
Business Administration	Finance		BA, BS	48
Business Administration	Human Resource Management		BA, BS	48
Business Administration	International Business Studies		BA, BS	48
Business Administration	Management		BA, BS	48
Business Administration	Marketing		BA, BS	48
Business Administration	Office Administration		BA, BS	48
Business Administration	Professional Studies		BA, BS	48
Business Administration	Public Accounting		BA, BS	76
Business Administration		Business Administration		21
Business Administration		International Studies		21
Business Administration		Management Information Systems		21
Business Administration	Basic Business Subject Endorsement (6-12)		BA, BS	36
Business Administration	BM/IT Education Field Endorsement (6-12)		BA, BS	48

➤ Description of programmatic accreditation, if any

Wayne State College has received specialized accreditation for its business programs through the International Assembly for Collegiate Business Education (IACBE) located at 11374 Strang Line Road in Lenexa, Kansas, USA. The business programs in the following degrees are accredited by the IACBE:

- *Master of Business Administration in:*
  - *Business*
  - *Education*
- *Bachelor of Business Administration with concentrations in:*
  - *Accounting*
  - *Agri-Business*
  - *Economics*
  - *Finance*
  - *Human Resource Management*
  - *International Business*
  - *Management*
  - *Marketing*
  - *Office Administration*
  - *Professional Studies*
  - *Public Accounting*

➤ Description of any programmatic concerns based on assessment of program

## **1.2 Summary Evaluation of Outcomes Assessment**

Excellence in business education requires an evaluation of the academic business unit's academic resources and educational processes in terms of their contributions to the unit's overall performance relative to its mission. This requires the academic business unit to evaluate the effectiveness of its outcomes assessment process in supporting excellence in business education.

*Describe the general conclusions that the academic business unit drew from the self-study regarding the effectiveness of its outcomes assessment process in supporting excellence in business education, and provide a narrative assessment of the extent to which the academic business unit is accomplishing its mission and broad-based goals.*

Our unpublished goal with regards to assessment was to develop the elusive “culture of assessment” in the Business and Economics Department. While there is still less than full acceptance of the need for assessment, we have generally reached the point where we can clearly say that assessment is being done for “us” and not for “them”. In other words we have bought into the belief that assessment is making our programs better and we are feeling increased pride and satisfaction in what we are accomplishing. The need to develop excuses for less than desired results has been replaced with an attitude of “let’s find out what is going on”. We are also beginning to realize that our students have intellectual limitations and we need to not only focus on the totality but also on bringing each student up to his/her level of potential. Our current assessment process is providing lots of good information and, with some minor changes, can easily provide us with additional information. Our use of operational effectiveness goals and measures, and our efforts to develop benchmarkable measures, has generated campus wide discussions. We anticipate much growth in this area. In conclusion, we believe we have developed an excellent assessment process given the environment that we operate in. We believe that our assessment process is the most effective process on the Wayne State College campus. It has resulted in us making many changes and improvements and celebrating many successes that we would not otherwise have done.

Given the results that we have developed from our assessment efforts we believe that we are indeed fostering excellence in scholarship and academic achievement in an interactive educational environment. Students are also being provided with a strong business foundation and are prepared for successful business careers in a changing world. We can provide strong evidence that our broad-based student learning goals and broad-based operational goals are being achieved.

***Identify any changes and improvements needed in the academic business unit’s outcomes assessment process.***

The major problem is finding the time, the resources and student buy in to secure and process the information. We have always attempted to work under the premise that assessment needs to support what we do, not BE what we do. We also need to better utilize the information we gather. Some information is being gathered that is not being used. An example is the information available from the core alumni survey. It could easily be sorted by concentration and the focused information used as an additional indirect measure for each concentration.

***Describe proposed courses of action to make those changes and improvements.***

Over the past two years we have gone from supporting and evaluating eight assessment measures to having to support and evaluate twenty six assessment measures. Just preparing reports on this many assessment measure requires a significant amount of faculty time. It is possible that our assessment strategy has become so complex that the average faculty member no longer can understand the importance of their role in meeting the quality goals and objectives of the programs.

During the 2014–2015 academic year, formal and informal faculty discussions on assessment need to occur and the overall goals of assessment needed to be reemphasized. We also need to review what is being done and see if we can combine instruments and determine if too much data is being collected that is not being used. We also need to look for additional benchmarking opportunities.

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

### Summary Evaluation of Resources

Excellence in business education requires an evaluation of the academic business unit's academic resources and educational processes in terms of their contributions to the unit's overall performance relative to its mission. This requires the academic business unit to evaluate the effectiveness of all of its resources in supporting excellence in business education.

Describe the general conclusions that the academic business unit drew from the self-study regarding the effectiveness of its financial, physical, learning, and technological resources (both on campus and at off-campus locations) in supporting excellence in business education.

**Financial Resources:** Overall, the financial resources are sufficient to support a quality learning environment that is consistent with our mission and broad based goals. The data indicates the Business and Economics Department receives a higher percentage of institutional resources than the percent of institutional credit hours that it generates. This is a reversal of percentages from the 2005 self-study. This change is largely due to declining business and economics enrollments and the higher salaries being paid to the experienced faculty.

**Faculty and Faculty-related Resources:** Faculty salaries are relatively high but years of teaching experience is also very high. The negotiated summer and overload pay is outstanding when compared to other institutions. Adjunct pay tends to be on the low side but is comparable or higher than other colleges in our region. Support personnel are adequate.

**Facilities:** Gardner Hall is an excellent facility and adequately supports high-quality business programs. Each faculty member has a private office of reasonable size that is readily assessable by students. The educational space, classrooms and labs, are excellent. The facility was built in 1995 and has been well taken care of and is located near student dorms, the student center and student parking.

**Learning Resources:** The Wayne State College Library is a comprehensive library and contains the necessary learning resources that need to be available to business students and faculty. The list of business journals, databases, and other learning sources is extensive and easily accessible by students and faculty. There is a very effective interlibrary loan program and adequate library support is available for faculty and students. Online students find the Wayne State College Library to be user friendly.

**Educational Technology and Support:** Technology support is outstanding at Wayne State College. There are definitely sufficient instructional and computing resources and support services being provided to business faculty and students. The technology available in classrooms, laboratories, offices and at the College Center is very adequate. The NATS Help Desk provides excellent support.

**Off-Campus Locations:** The only off-campus location is the College Center in South Sioux City, NE. The resources available at the College Center are comparable, if not better than, those at on-campus locations. The human and financial resources, facilities, on-line library access, and equipment are sufficient to support the business programs taught. The College Center only contributes 3.4% of the total number of credit hours taught by the Business and Economics Department.

**Summary:** We are very pleased with the overall level of resources available to support the business program and believe they are being used effectively in supporting excellence in business education.

**Identify any changes and improvements needed in the academic business unit's financial, physical, learning, and technological resources (both on campus and at off-campus locations).**

The physical and learning resources available to Business and Economics faculty are very adequate. On- and off-campus technology resources are sufficient but are subject to future innovation. One concern that exists is the need to upgrading or replacing the Sakai course management platform. While the current software has been adequate, faculty complain about its limitations and the lack of adequate training on using the more advanced modules of the software. Additional financial resources will be needed to fund the investment in technology and the training. Additional financial resources are also needed to support dedicated program marketing, faculty travel, maintenance of accreditation, and to hire additional faculty.

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information:

See Attached Form:

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.

N/A

### Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

**Institution:** Wayne State College      **Program:** Business Administration (BA, BS)  
(includes "Business Administration",  
"Basic Business Education" and  
"BMIT Education")

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on

\_\_\_\_\_   
- the governing board's action was: \_\_\_\_\_

Signed: \_\_\_\_\_ (Date)  
(Chief Academic Officer or designated representative)

#### Evidence of Demand and Efficiency

		10-11	11-12	12-13	13-14	14-15	5 yr avg
<b>Student Credit Hours (SCH)</b>		7,844	7,892	8,383	8,070	8,531	8,144
<b>Faculty Full-time Equivalency (FTE)</b>		15.90	15.14	16.25	16.47	17.24	16.20
<b>SCH/Faculty FTE</b>		493	521	516	490	495	503
<b>Number of Degrees and Awards</b> <i>(list degrees/ awards separately)</i>	<b>BA</b>	1	0	0	1	3	1.0
	<b>BS</b>	108	93	93	92	90	95.2

**Evidence of Need** (provide a detailed explanation below or attach documentation)

N/A

**Justification if the program is below either of the CCPE thresholds—complete page 2**

N/A

\_\_\_\_\_  
For CCPE use: reviewer/date

**WSC Existing Program Review Report**  
**Master of Business Administration**  
**2015-2016**

1. Program Description – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
- Definition and number of hours required for program completion

Major	Option, Concentration, Focus Area or Endorsement	Minor	Graduate	Credit Hours
Business Administration	Business Administration		MBA	30

➤ Description of programmatic accreditation, if any  
*Wayne State College has received specialized accreditation for its business programs through the International Assembly for Collegiate Business Education (IACBE) located at 11374 Strang Line Road in Lenexa, Kansas, USA. The business programs in the following degrees are accredited by the IACBE:*

- *Master of Business Administration in:*
  - *Business*
  - *Education*
- *Bachelor of Business Administration with concentrations in:*
  - *Accounting*
  - *Agri-Business*
  - *Economics*
  - *Finance*
  - *Human Resource Management*
  - *International Business*
  - *Management*
  - *Marketing*
  - *Office Administration*
  - *Professional Studies*
  - *Public Accounting*

➤ Description of any programmatic concerns based on assessment of program

**MBA Summary**

The assessment measures for the MBA program have varied over the past nine years. Originally, the two direct measures were the ETS Major Field Exam-MBA and a project in the MBA capstone course. Currently, we still use the project in the capstone course but, out of necessity, we now utilize a formal file paper as the second direct measure. Since 2004-2005, we have used an employer survey and a graduating student survey as the two indirect measures. Beginning in 2013-2014, we are also utilizing an alumni survey.

**MBA Direct Measures.** Our findings/results for the ETS Major Field Exam-MBA from 2005-2008 were very good. The instructional mean total score consistently was at the 75th percentile rank or above and only once did an individual instructional content area drop below the 75th percentile rank. In 2009-2010, we ceased using the ETS Major Field Exam-MBA due to our program being available only online. Regrettably, we have not been able to find a convenient, secured method to administer the ETS exam to online students.

We have used a capstone project as a direct measure since 2004-2005. The project is graded using a project rubric by the capstone course instructor and selected other faculty. The assessment targets are: 90% of business students will earn 80% of the points on the capstone project and 90% of the students will score at the proficient level on each evaluation criterion. Students have always met these assessment targets.

In 2010-2011, we began using a formal file paper as a direct assessment measure. Students are asked to do a company write up utilizing prescribed criteria. Grading is done by the MBA faculty using a grading rubric. The assessment target is 90% of the students will earn 80% of the points on the file paper and 90% of the criterion will have an overall average score at the proficient level, 4.5 points, or above. The only area of weakness has been the average score on the criterion, utilizing the SWOT analysis. For two years the overall average score stayed at 4.31/6. For fall 2013, based upon the efforts of the MBA faculty, the score has increased to 5.31/6. Overall, students have performed very well on the MBA direct measures. Several changes and improvements to the MBA program have been made from the assessment data but none necessitated the development of a formal action plan.

**MBA Indirect Measures.** The indirect measures we have used over the past ten years have included a graduating student survey, a supervisor (employer) survey, and in 2013-2014, we began using an MBA alumni survey. We have utilized two versions of a graduating student survey. The original version consisted of 17 items that asked the student to rate his/her ability in a certain area or his/her satisfaction with the MBA program. There was also an open-ended item asking for recommendations or suggestions. The finding/results for the original graduating student survey have been very positive. All seventeen items have met the 3.0 mean threshold. Student comments have generally been positive. However, item four consistently showed lower mean scores. Item 4 focused on the content and delivery of the Managerial Economics course. Several negative student comments also focused on the Managerial Economics course. In 2012-2013, a change was made in the instructor and the focus of the course. Student responses have been very positive regarding these changes. In 2011, the MBA program goals and objectives were updated and a revised version of the survey was developed. The current survey consists of 35 items that asks the student to rate his/her ability to complete a certain task and two open-ended questions addressing strengths and weaknesses of the program. The current graduating student survey has only been utilized for the last two years. Survey results have been very positive. Thirty-four of the 35 items have met the 4.0 threshold. The sole exception was due to unclear wording of



the item. Overall, student comments have been positive. The graduating student surveys have resulted in changes and improvements to the program. However, none necessitated the development of a formal action plan.

The supervisor/employer survey consists of eight items requesting the employer to assess changes in the student's performance and their opinion of the program. It also includes an open ended question soliciting recommendations or suggestion for improvement. The supervisor/employer survey results have been positive. The mean score on all items has easily met the 3.0 threshold requirement. Employer comments are generally positive. No significant changes or improvements were indicated.

The alumni survey was utilized for the first time during the 2013-2014 academic year. The survey was sent out to twenty-seven graduates. The response rate was 37%. The results of the survey were overwhelmingly positive. All targets were met and alumni comments were very positive. No significant changes or improvements were indicated.

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

### Summary Evaluation of MBA Resources

**Excellence in business education requires an evaluation of the academic business unit's academic resources and educational processes in terms of their contributions to the unit's overall performance relative to its mission. This requires the academic business unit to evaluate the effectiveness of all of its resources in supporting excellence in business education.**

**Describe the general conclusions that the academic business unit drew from the self-study regarding the effectiveness of its financial, physical, learning and technological resources and faculty and faculty-related resources in supporting excellence in the MBA program.**

**Financial Resources:** Overall, the financial resources are sufficient to support a quality learning environment that is consistent with our mission and broad based goals. The data indicates the Business and Economics Department receives a higher percentage of institutional resources than the percent of institutional credit hours that it generates. This is a reversal of percentages from the 2005 self-study. This change is largely due to declining business and economics enrollments and the higher salaries being paid to the experienced faculty. The MBA program does lack adequate marketing resources. MBA enrollments have been stable but opportunities for growth do exist.

**Faculty and Faculty-related Resources:** Faculty salaries are relatively high but years of teaching experience is also very high. The negotiated summer and overload pay is outstanding when compared to other institutions. Adjunct pay tends to be on the low side but is comparable or higher than other colleges in our region. Support personnel are adequate and the program has an outstanding MBA Coordinator.

**Facilities:** Gardner Hall is an excellent facility and adequately supports high-quality business programs. Each faculty member has a private office of reasonable size that is readily assessable by students. The educational space, classrooms and labs, are excellent. The facility was built in 1995 and has been well taken care of and is located near student dorms, the student center and student parking.

**Learning Resources:** The Wayne State College Library is a comprehensive library and contains the necessary learning resources that need to be available to business students and faculty. The list of business journals, databases, and other learning sources is extensive and easily accessible by students and faculty. There is a very effective interlibrary loan program and adequate library support is available for faculty and students. MBA students find the Wayne State College Library to be user friendly and contains the instructional resources needed.

**Educational Technology and Support:** Technology support is outstanding at Wayne State College. There are definitely sufficient instructional and computing resources and support services being provided to business faculty and students. The technology available in classrooms, laboratories, offices and at the College Center is very adequate. The NATS Help Desk provides excellent support. MBA students utilize Sakai as the class management software and have rated it as adequate.

**Summary:** We are very pleased with the overall level of resources available to support the MBA program and believe they are being used effectively in supporting excellence in business education.

**Identify any changes and improvements needed in the academic business unit's financial, physical, learning, and technological resources (both on campus and at off-campus locations).**

The physical and learning resources available to Business and Economics faculty are very adequate. On- and off-campus technology resources are sufficient but are subject to future innovation. One concern that exists is the need to upgrading or replacing the Sakai course management platform. While the current software has been adequate, faculty complain about its limitations and the lack of adequate training on using the more advanced modules of the software. For the online MBA to continue to be viable we must embrace and incorporate the new instructional technology. Additional financial resources will be needed to fund the investment in technology and the training. Additional financial resources are also needed to support dedicated program marketing, faculty travel, maintenance of accreditation, and to hire additional faculty.

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information:  
See attached form
4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.

N/A

## Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

**Institution:** Wayne State College      **Program:** Business Administration (MBA)

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on

\_\_\_\_\_

- the governing board's action was: \_\_\_\_\_

Signed: \_\_\_\_\_ (Date) \_\_\_\_\_  
(Chief Academic Officer or designated representative)

### Evidence of Demand and Efficiency

		10-11	11-12	12-13	13-14	14-15	5 yr avg
<b>Student Credit Hours (SCH)</b>		1,101	1,377	1,587	1,359	1,278	1,340
<b>Faculty Full-time Equivalency (FTE)</b>		2.60	3.00	3.50	3.88	4.00	3.40
<b>SCH/Faculty FTE</b>		423	459	453	350	320	395
<b>Number of Degrees and Awards (list degrees/awards separately)</b>	<b>MBA</b>	24	22	31	27	29	26.6

**Evidence of Need** (provide a detailed explanation below or attach documentation)

N/A

**Justification if the program is below either of the CCPE thresholds—complete page 2**

N/A

\_\_\_\_\_  
For CCPE use: reviewer/date

**WSC Existing Program Review Report – Criminal Justice**

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
- Definition and number of hours required for program completion

Major	Option, Concentration, Focus Area or Endorsement	Minor	Undergraduate	Credit Hours
Criminal Justice	Criminal Justice		BA/BS	36
		Criminal Justice		21
		Emergency Management		21

- Description of programmatic accreditation, if any  
N/A
- Description of any programmatic concerns based on assessment of program  
The criminal justice program assesses their area with both direct and indirect measures. The department is continually updating and advancing their assessment criteria to better measure outcomes and improve program facilitation.

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

**Faculty and faculty-related resources**

- The Criminal Justice Department at Wayne State College is a thriving program that could use an additional staff person. Our classes often fill to capacity shortly after registration begins, resulting in many students unable to enroll in the classes they desire. With additional staff, one could offer more sections in the rotation. Many students complete paperwork for closed classes in the hopes of filling their schedules to accomplish full-time status. Since one of our professors is acting as department chair, we have hired an adjunct to teach one class per semester due to chair release time. Additionally, three faculty members

are handling 187 advisees (this does not include minors or perspective students), which has the potential to lead to quality issues in advising due to sheer numbers.

**Informational resources (library, technology, data services, etc.)**

- The Conn Library is open approximately 90 hours weekly, serves approximately 224,000 students, staff, faculty and community members annually. The library's information desk provides in person and telephone reference services and instruction about 72 hours weekly. Librarians provide over 200 information literacy instruction classes or guest speaking sessions annually to Wayne State College students and area high schools. Interlibrary loan arrangements with state colleges and universities as well as with libraries throughout the nation have insured that materials not housed in the collection can be made available within an average of seven working days. The Instructional Technology Center makes a wide array of instructional software, hardware, and equipment available to the campus as well as coordinating satellite downlinks for the campus and the community.
- The campus local area network provides distributed and in-library access to the library's catalog, the Internet and several indexing systems. More than 16,000 journal titles are available in full text from the library's journal database subscriptions.

**Physical facilities and instructional equipment, if applicable**

- The Criminal Justice Department has been working with WSC administration and others over the last year to develop a criminal justice crime house on campus. Meetings are continuing and we are hopeful that in the future our program will have the benefit of adding this component to our already strong curriculum.
- Additionally, as more and more classes have become computer lab based in Connell Hall, there is an extra need to resurrect a computer lab that was taken out of the building years ago. This computer Lab was located in CH 129. Years ago NATS decided to take this computer lab out as they presumed that more and more students would be using laptops and other devices instead of desktop computers. However, more and more classes have been added that require network software (research methods, statistics, GIS, Computer Mapping, Senior Seminar, etc.). As a result the programs in Connell Hall need an additional computer lab as various classes are now pushed out of Connell Hall and have to jockey for competing lab times in other building on campus.

**Fiscal resources**

N/A

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information: **SEE ATTACHED**
4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed. **N/A**

## Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

**Institution:** Wayne State College      **Program:** Criminal Justice (BA, BS)

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on

\_\_\_\_\_

- the governing board's action was: \_\_\_\_\_

Signed: \_\_\_\_\_ (Date)  
(Chief Academic Officer or designated representative)

### Evidence of Demand and Efficiency

		10-11	11-12	12-13	13-14	14-15	5 yr avg
<b>Student Credit Hours (SCH)</b>		2,781	2,774	2,709	2,544	2,556	2,673
<b>Faculty Full-time Equivalency (FTE)</b>		4.60	4.38	4.38	4.25	4.63	4.45
<b>SCH/Faculty FTE</b>		605	633	618	599	552	601
<b>Number of Degrees and Awards (list degrees/awards separately)</b>	<b>BA</b>	3	0	1	1	3	1.6
	<b>BS</b>	40	41	45	51	42	43.8

**Evidence of Need** (provide a detailed explanation below or attach documentation)

N/A

**Justification if the program is below either of the CCPE thresholds—complete page 2**

N/A

\_\_\_\_\_  
For CCPE use: reviewer/date

**WSC Existing Program Review Report**  
**Industrial Technology**  
**2015-2016**

1. Program Description – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
- Definition and number of hours required for program completion

Major	Option, Concentration, Focus Area or Endorsement	Minor	Undergraduate	Credit Hours
Industrial Technology	Construction Management		BA,BS	57
Industrial Technology	Drafting, Planning and Design		BA,BS	57
Industrial Technology	Safety Management		BA,BS	57
Industrial Technology		Drafting		21
Industrial Technology		Manufacturing Management		21
Industrial Technology		Safety		20
Industrial Technology	Industrial Technology Education Field Endorsement (6-12)		BA,BS	48
Industrial Technology	Skilled and Technical Science Supplemental Endorsement (9-12)		BA,BS	18

- Description of programmatic accreditation, if any.  
None
- Description of any programmatic concerns based on assessment of program.

From the assessment report in Fall 2015 there are several areas that need to be addressed with new courses, updating of the concentrations and/or updating the courses. Because of the need for commercial draftsmen, assignments have been added to classes, but there is need for a drafting class that will be commercial in nature. Another area that should be address is civil construction. As the department worked on a needs statement for the proposal for a new/renovated building, several needs came to light. First of all a need for manufacturing managers, which would entail reviving the Manufacturing concentration. Currently manufacturing is a minor. With the need for Industrial Technology teachers, the Field Endorsement needs to be updated to meet Rule 24 and include up-to-date

technology. As part of the review this past summer, it was decided that all concentrations in Industrial Technology need to be reviewed for any needed updates. Advisory boards will be put in place to help with this process.

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:
  - Faculty and faculty-related resources – The five-year average for Faculty Full-time Equivalency is 5.09. This has been accomplished with 4 full-time faculty members. Classes such as Sustainable Energy and Environmental Design are offered every other year because of course rotation based on four full-time faculty members.
  - Informational resources (library, technology, data service, etc.)
  - Computer labs for drafting classes and other student use have been updated.
  - Physical facilities and instructional equipment, if applicable
  - Physical facilities – The building is over 40 years old and is need of renovation/repair. A proposal has been forwarded for a new building for this program. Equipment for the ITE is in need of updating. Some of the equipment was moved in to the building 40 years ago. As budget allows, equipment has been replaced and updated. Some equipment will take more funds to replace than we have budget for.
  - Fiscal resources
  - Financial resources will be needed to update equipment whether the program remains in the existing building or will have a new facilities in the future. Wayne State College is the only 4-year institution in Nebraska with a complete Industrial Technology Education program. Future teachers need to be educated on current technology they will be using in the classrooms once they graduate.
3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information:
 

See Attached Form
4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.

N/A



## Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

**Institution:** Wayne State College      **Program:** Industrial Technology (BA, BS)  
(includes "Industrial Technology and "Industrial Technology Education")

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on

\_\_\_\_\_

- the governing board's action was: \_\_\_\_\_

Signed: \_\_\_\_\_ (Date)  
(Chief Academic Officer or designated representative)

### Evidence of Demand and Efficiency

		10-11	11-12	12-13	13-14	14-15	5 yr avg
<b>Student Credit Hours (SCH)</b>		2,162	2,096	2,025	1,776	1,764	1,965
<b>Faculty Full-time Equivalency (FTE)</b>		5.35	5.32	5.01	4.71	5.04	5.09
<b>SCH/Faculty FTE</b>		404	394	404	377	350	386
<b>Number of Degrees and Awards (list degrees/awards separately)</b>	<b>BA</b>	0	0	0	0	1	.2
	<b>BS</b>	25	21	28	31	41	29.2

**Evidence of Need** (provide a detailed explanation below or attach documentation)

N/A

**Justification if the program is below either of the CCPE thresholds—complete page 2**

N/A

\_\_\_\_\_  
For CCPE use: reviewer/date

**WSC Existing Program Review Report - Mathematics**

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description – provide narrative and suggested table that includes the following information:
  - Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
  - Definition and number of hours required for program completion
  - Description of programmatic accreditation, if any **N/A**
  - Description of any programmatic concerns based on assessment of program **N/A**

College	Major/Area	Option/Concentration or Endorsement	Minor	Undergraduate	Credit Hours
WSC	Mathematics	Applied Mathematics		BA, BS	52
WSC	Mathematics	Mathematics Education Field Endorsement (6-12)		BA, BS	42
WSC	Mathematics	Pure Mathematics		BA, BS	49
WSC	Mathematics		Mathematics		21

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

- Faculty and faculty-related resources
- Informational resources (library, technology, data services, etc.)
- Physical facilities and instructional equipment, if applicable
- Fiscal resources

**Faculty/Staff**

The Math program utilizes full-time terminally degreed faculty to deliver the program. Each is fully supported with an on-campus faculty office and all of the information resources and administrative/secretarial support afforded to all full-time WSC faculty. In addition, all faculty are provided with professional development funds for attending conferences, meetings, or other developmental activities.

The technologies and infrastructure that enable instructional delivery, student advising, and other interactions are professionally managed by a dedicated functional area on campus.

Additional FTE and adjunct support may be essential in the future to maintain the quality and success of the program.

**Library/Information Resources.**

**General Resources.** The Conn Library is open approximately 90 hours weekly, serves approximately 224,000 students, staff, faculty and community members annually. The library's information desk provides in person and telephone reference services and instruction about 72 hours weekly. Librarians provide over 200 information literacy instruction classes or guest speaking sessions annually to Wayne State College students and area high schools. Interlibrary loan arrangements with state colleges and universities as well as with libraries throughout the nation have insured that materials not housed in the collection can be made available within an average of seven working days. The Instructional Technology Center makes a wide array of instructional software, hardware, and equipment available to the campus as well as coordinating satellite downlinks for the campus and the community.

The campus local area network provides distributed and in-library access to the library's catalog, the Internet and several indexing systems. More than 16,000 journal titles are available in full text from the library's journal database subscriptions.

3. **Evidence of Demand and Efficiency** (per established CCPE standards) – submit copy of ***CCPE Existing Program Review report*** that includes table with the following information:

- Student Credit Hours (SCH)
- Faculty Full-time Equivalency (FTE)
- SCH/FTE percentages
- Number of degrees and awards

4. **Justification and Evidence of Need** (if program is below CCPE thresholds) – submit copy of the ***CCPE Existing Program Review report*** that provides this information if needed.

**Evidence of demand and need**

According to the Fall Snapshot of current enrollments, we currently have 11 seniors in the program, 10 juniors, 8 sophomores and 12 freshmen. This is further evidence that the 4 graduates in the 2014-15 academic year, which lowered our five-year average, was an anomaly.

Additionally, over the past five years, the total SCH in mathematics has averaged 3167. Faculty FTE allocated to Mathematics in 2010-2015 had a low of 5.04 and a high of 8.03 with an average of 6.19. The SCH/FTE was between a low of 405 and a high of 610 with a five year average of 512, which is 170.7% of the 300 established by the CCPE.

**Program is critical to the role and mission of the institution**

*Wayne State College is a comprehensive institution of higher education dedicated to freedom of inquiry, excellence in teaching and learning, and regional service and development. Offering affordable undergraduate and graduate programs, the College prepares students for careers, advanced study and civic involvement. The College is committed to faculty-staff-student interaction, public service and diversity within a friendly and collegial campus community.*

Some would say that mathematics is the bedrock of all subjects, and thus, is inherently critical to the role and mission of any institution of learning. The Wayne State College mathematics program has been designed to instill the mission of the college in our students, both through opportunities for students and by faculty modeling the mission for students. Specifically,

*‘Excellence in teaching and learning’*

The mathematics program is committed to excellence in teaching and learning. In the fall of 2010, we redesigned our entire program based on national recommendations for both mathematics teacher education programs and mathematics majors. We also streamlined our program so all math majors take basically the same set of courses, whether they are planning to teach, go to graduate school or have a career in industry. During this redesign, we introduced two courses, MAT 470 Connections and MAT 471 Connections in Math Education specifically to enhance learning of mathematics. In these two courses, students develop connections between the various areas of mathematics they have studied, and if they are education majors, develop connections between their college mathematics and the mathematics they will teach in the secondary schools. We also introduced four zero-credit assessment courses that students take in their freshmen and senior years that allow us to better determine what our students know and what their needs are.

In addition to redesigning our major, we are committed to excellence in our general education courses and our service courses. In the past five years, we have changed our general education mathematics course from a rehashing of material taught in high school to a problem solving course that emphasizes written communication and mathematical persistence. Additionally, we developed an alternative method of delivering some of our service courses to ensure students are able to fill the holes in their prior education in a timely manner to enable them to take the courses required of their program of study. Finally, we are in the process are redesigning our MAT 180 Applied Probability and Statistics course, which is taken by the majority of pre-professional health students. One of our faculty members spent much of the past summer, using internal grants she was awarded by the college, to attend workshops and conferences on innovations in statistics education and is working to implement these changes.

*'Regional service and development'*

Service and professional development of practicing teachers of mathematics in Nebraska are of great importance to the mathematics faculty. Two mathematics faculty members have served on the board of the Nebraska Area Teachers of Mathematics organization – this state-wide group provides professional development opportunities for pre-service and practicing mathematics teachers.

One mathematics faculty member is one of the two lead teachers for the Elementary Math Academy of the Nebraska Mathematics Professional Development Series (NMPDS). This is a program that addresses the statewide need to build required skills and knowledge teachers need in order to fully teach complex topics in number sense, algebra, geometry, and data analysis. She has also worked with ESU #1 and Norfolk Public Schools to bring mathematical professional development to their teachers.

On a local level, mathematics faculty and students work with the Wayne Community Schools to enhance mathematics. At the secondary level, we developed a tutoring program in which our math education students would travel to the high school and tutor the Wayne High students during their study halls. Due to changes in our education program, we are no longer able to provide this service. We do still maintain a list of math tutors for individuals to work with privately. At the elementary level, one faculty member spends four hours a week doing 'math circles' with the first through fourth grade high-ability learners. These students are introduced to a variety of interesting mathematics topics they would not normally be exposed to, such as the fourth dimension and engineering. Additionally, mathematics faculty have hosted a Family Math and Science Night for Wayne Elementary School families.

*'Prepares students for careers, advanced study and civic involvement'*

There are several indicators showing that we prepare our math and math education students and math education students for careers, advanced study and civic involvement. Of our thirty-four graduates in the past five years, at least 90% who were planning to work or do advanced studies after graduation had found position or been accepted into graduate school. Two of the thirty-four were accepted into graduate programs.

Our assessment data also indicates we are preparing our students well. We use three direct measures to assess our student performance. On the Major Field Mathematics Test, an ETS product, our goal is for 50% of our students to score above the 40<sup>th</sup> percentile on the exam. Cumulatively, from 2008 – 2015, we have met this goal. This goal may seem modest, but the Major Field Test is taken mainly by students completing their degrees at large universities, and covers some material that our students have not seen. A second direct measure of student learning we use is the AACU VALUE rubric for oral communications. Each senior must give a 20-30 minute presentation which the entire math faculty score using this rubric. Our goal is for 75% of our seniors to score at the proficient or achieving levels on this rubric. Our students have met this goal each year since 2008. Our third direct measure of student learning is student performance on the PRAXIS II Mathematical Content Exam. This exam is now mandated by the state of Nebraska for teacher certification. We have given this exam informally since 2008, and our students have done well. Our current group of senior math education majors has formally taken this exam. Of the seven, six have passed the exam with at least the minimum score required by the state of Nebraska. The seventh is continuing to work on improving their score.

### *'Faculty-staff-student interactions'*

One of the goals we have for our mathematics program is for faculty to provide a collegial environment for students. We have attempted to assess our ability to do this indirectly using an exit survey. However, at this point our sample size is too small to draw any conclusions. In addition to our open-door policy for our students, we attempt to provide this collegial environment through a very active Math Club, and a mathematics honor society, Kappa Mu Epsilon. These groups meet biweekly and participate in a variety of events across campus including Homecoming and the Festival of Trees. They perform a service project each year and raise money through grants from the Student Senate and selling cupcakes on Pi Day (03/14) to bring a regionally known speaker to campus.

### *'Public service'*

In addition to the numerous items listed above with regard to regional service and development, the faculty and students in the mathematics program perform a variety of public services both on and off campus. Each member of the mathematics faculty serves on at least one committee on campus, including the Service Learning Committee and volunteer for a variety of events such as the Science Bowl, Science Fair, Math Contest, Fridays at WSC and Just Junior programs that bring middle and high school age students to campus. Faculty model the importance of public service to their students by being involved in several off campus activities such as community athletics, churches, musical organizations, elementary school booster programs and Boy Scouts to name just a few.

### *'Diversity within a friendly and collegial campus community'*

In addition to above work to create friendly and collegial campus with faculty-staff-student interactions, we are a diverse faculty in many ways. We are all female currently, from different parts of the country with different background and different teaching and learning styles. In discussions with students, we use these differences to show our students how our diverse ways of thinking lead to a better education for them.

### **Program contains courses supporting general education or other programs**

Mathematics plays an integral part of Wayne State College's General Education Program. All students at Wayne State College are required to take at least one mathematics course as a part of our general education curriculum. Our mathematics courses address three of the four General Education goals: develop expression, participate in methods of inquiry and expand knowledge. Many students take our MAT 110 Topics and Ideas in Mathematics, a course we recently redesigned specifically for the general education audience that focuses on problem solving techniques, mathematical persistence and written communication. Although we have not done a formal study, we believe, based on student evaluations of the course, students who take this course benefit greatly from the material covered.

In addition to this course, the math faculty provide service courses for our pre-professional programs and other majors across campus. Notably, a majority of our pre-professional health science programs, including our RHOP programs of study, require two mathematics courses. The following table displays the mathematics courses required of pre-professional programs and other majors.

	MAT 121 College Algebra	MAT 130 Pre-Calculus	MAT 140 Calculus I	MAT 180 Applied Prob. & Stat	MAT 210 Math for Elem. Ed I	MAT 215 Math for Elem Ed II	Upper-level electives
Biology				required			
Biology/Food Science			recomm.	required			
Biology Subject End.				required			
Clinical Lab Science				required			
Mortuary Science	required						
Respiratory Therapy	required						
Chemistry Subject End.		required					
Chemical Sciences			required				
Chemistry Health Sci.			required				
Computer Info Systems		by advising	by advising	by advising			by advising
Computer Science		by advising	required	by advising	required		
Early Childhood Inc					required		
Elementary Education					required	required	
Middle Grades End. -all					required		
Middle Grades End. -math		required	required	required	required	required	required
Pre-Engineering			required				required
Industrial Technology	required						
Science Field End.		required					
Applied Human/Sport Phys				required			
Pre -Chiropractic				required			
Pre -CT/MRI	required			required			
Pre-Dental				required			
Pre-Dental Hygiene				required			
Pre-Diag Med	required		by advising	required			
Pre-Med				by advising			
Pre-NMT	required			required			
Pre-Nursing	required			by advising			
Pre-OT				required			
Pre-Optometry			required	required			
Pre-Pharmacy			required	required			
Pre-PT				required			
Pre-PA				required			
Pre Rad. Therapy	required			required			
Pre-Radiography	required			required			
Pre-Vet				by advising			
Special Ed. Field End.			by advising	by advising	required	required	

**Student or employer demand, or demand for intellectual property is high and external funding would be jeopardized by discontinuing the program**

Employer demand for Wayne State College students with a field endorsement in mathematics is high. In the past three years, over 90% of our pre-service secondary math teachers have a job shortly after graduation. Additionally, demand for secondary mathematics teachers in Nebraska is high. According to the 2014-15 Teacher Vacancy Survey report<sup>1</sup> conducted by the Nebraska Department of Education, mathematics has been designated a shortage area for each of the last five years. This means that secondary schools across the state are unable to fill their open mathematics positions with qualified candidates. As a result, positions are going unfilled or are being temporarily filled by teachers with provisional or temporary certificates. These teacher needs are especially critical now, with the push to have more students in the STEM (Science, Technology, Engineering and Mathematics) fields.

In addition to the need for secondary mathematics teachers, there is a trend, especially in larger school districts, to hire math specialists at the elementary level. These teachers either teach all sections of math at a grade level, or serve as a 'math coach' for all grades. Wayne State College has a program in place for elementary math specialists and we recruit students to this program from our math courses for elementary education.

**Program provides unique access to underserved population or geographical area**

The mathematics program at Wayne State College provides access to a career in mathematics for rural students who are not 'place-bound' in the traditional sense, but who need to stay close to home so they can return on weekends to help on the farm, or work in their hometown and would prefer not to attend a college or university whose student body is fifty times as large as their hometown nor live in a city that is five hundred times as large as their hometown. A majority of our students return to these small towns after graduation. More and more jobs in small towns are requiring advanced mathematics skills. Wayne State College's mathematics program is poised to provide access to these students.

**Program meets a unique need in the region**

The mathematics faculty meet the need for leadership in the mathematics education and serves as a resource for mathematics in not only northeast Nebraska, but the entire state. Faculty members have served as president and college representatives of the executive board of the Nebraska Area Teachers of Mathematics (NATM) organization. This state-wide group provides professional development opportunities for pre-service and practicing mathematics teachers. Faculty members also serve as governor and treasurer of the Nebraska – Southeast South Dakota Section of the Mathematical Association of America (MAA). This group focuses on research in undergraduate mathematics teaching, and

<sup>1</sup> To view report, click on link at <http://www.education.ne.gov/EducatorPrep/TopPages/TeShortage.html>



through our work, we are able to bring our concerns about rural mathematics education to the national level. Wayne State College recently hosted the annual meeting of this group. Faculty have led various professional development programs for practicing teachers as mentioned above, including the Elementary Math Academy of the Nebraska Mathematics Professional Development Series (NMPDS). This is a program that addresses the statewide need to build required skills and knowledge teachers need in order to fully teach complex topics in number sense, algebra, geometry, and data analysis. We have the resources necessary to bring regional conferences in mathematics to the area, including the regional meeting of the Mathematical Association of America and we will host the Mathematics on the Northern Plains undergraduate research conference this spring.

## Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

**Institution:** Wayne State College      **Program:** Mathematics (BA, BS)  
(includes "Mathematics" and "Mathematics Education")

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on \_\_\_\_\_
- the governing board's action was: \_\_\_\_\_

Signed: \_\_\_\_\_ (Date)  
(Chief Academic Officer or designated representative)

### Evidence of Demand and Efficiency

		10-11	11-12	12-13	13-14	14-15	5 yr avg
<b>Student Credit Hours (SCH)</b>		2,977	3,076	3,265	3,263	3,256	3,167
<b>Faculty Full-time Equivalency (FTE)</b>		5.40	5.04	5.51	6.98	8.03	6.19
<b>SCH/Faculty FTE</b>		551	610	593	467	405	512
<b>Number of Degrees and Awards (list degrees/awards separately)</b>	<b>BA</b>	0	0	0	0	0	0
	<b>BS</b>	8	7	7	8	4	6.8

**Evidence of Need** (provide a detailed explanation below or attach documentation)

N/A

**Justification if the program is below either of the CCPE thresholds—complete page 2**

N/A

\_\_\_\_\_  
For CCPE use: reviewer/date

**WSC Existing Program Review Report - MSOM**

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
- Definition and number of hours required for program completion
- Description of programmatic accreditation, if any
- Description of any programmatic concerns based on assessment of program

Major	Option, Concentration, Focus Area or Endorsement	Minor	Graduate	Credit Hours
Organizational Management	Human Resource Management		MS	36
Organizational Management	Information Technology Management		MS	36
Organizational Management	Sports & Recreation Management		MS	36

**MSOM Program Focus Areas**

- 1) Sport and Recreation Management
- 2) Information Technology Management
- 3) Human Resource Management

**Information Technology Management Accreditation**

Currently there is no programmatic accreditation for the MSOM - Information Technology Management program (CTIS had been exploring ABET accreditation for our undergraduate programs, but that got put on hold due to being understaffed for the past several semesters.).

### **Information Technology Management Assessment**

Our numbers of MSOM students at any given time in the MSOM-ITM are low enough that numeric averages on assessment items are not as valuable as student comments and anecdotal evidence.

### **Program Objectives for Sport and Recreation Management:**

The specialization in Sport and Recreation Management is aimed at sports enthusiasts with undergraduate degrees in education, business, or the liberal arts who are ready to leverage a multidisciplinary graduate approach into a career in physical activity settings such as sports industry management, coaching, administration, or sports and recreation sales and marketing. This specialization offers students a market advantage by delivering business skills with practical industry knowledge and experience and includes any combination of skills related to planning, organizing, leading, and evaluating within the context of an organization or department whose primary product or service is related to sport and/or physical activity.

### **Sport and Recreation Management Accreditation**

There is no program accreditation at this time. Accreditation through the Council of Sport Management Accreditation is currently being discussed.

### **Sport and Recreation Management Assessment**

Historically, the Sport and Recreation management emphasis has been offered using 4 faculty members. Due to the changes in the requirements for faculty qualifications as well as a faculty member taking on a full-time administrative role, the program is now being offered with only 2 faculty members. This has caused difficulty in keeping up with adequate course offerings and rotations. As a result two courses have not been taught in the last rotation. In the near future additional FTE or adjunct support will be necessary to continue meeting demand in courses offerings and rotations.

### **Program Objectives for Human Resource Management:**

The specialization in Human Resource Management is designed for those students who want to maximize employee performance in service of their employer's strategic objectives. The program covers a series of business activities used to manage the employees within a business organization, specifically related to workforce planning and employment; employee recruitment, selection, orientation, performance appraisals; human resource development; job analysis and design; compensation and benefits; and employee labor relations.

### **Human Resource Management Accreditation**

There is no program accreditation at this time

### **Human Resource Management Assessment**

The program is new this fall and has not been assessed yet.

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

- Faculty and faculty-related resources
- Informational resources (library, technology, data services, etc.)
- Physical facilities and instructional equipment, if applicable
- Fiscal resources

### **Information and Technology Management**

#### **Faculty/Staff**

The Wayne State College CTIS department utilizes five faculty members to deliver courses in the Computer Science and Computer Information Systems academic programs. Four of the five faculty members teach courses in both Computer Science and Computer Information Systems. In most years, the CTIS Department is assigned one Graduate Assistant who assists with laboratory setup, instructional setup, and teaches an appropriate load of courses for the assistantship, generally in computer applications courses or the entry-level CIS 130 Introduction to Computer Information Technology service course delivered to non-computing majors. The department typically has one or two adjunct faculty member per semester.

Three terminally-degreed CTIS faculty members provide all of the instruction for the Information Technology Concentration courses contained in the MSOM degree program. Each of those faculty members is a full-time tenured or tenure-track faculty member at WSC and each is fully supported with an on-campus faculty office and all of the information resources and administrative/secretarial support afforded to all full-time WSC faculty. The Learning Management System (LMS) used to deliver online MSOM-ITM courses and the technologies and infrastructure that enable instructional delivery, student advising, and other interactions are professionally managed by a dedicated functional area on campus. Adequate training in the LMS is provided to faculty using the system and refresher trainings and update training sessions are offered frequently.

#### **Library/Information Resources.**

General Resources. The Conn Library is open approximately 90 hours weekly, serves approximately 224,000 students, staff, faculty and community members annually. The library's information desk provides in person and telephone reference services and instruction about 72 hours weekly. Librarians provide over 200 information literacy instruction classes or guest speaking sessions annually to Wayne State College students and area high schools. Interlibrary loan arrangements with state colleges and universities as well as with libraries throughout the nation have insured that materials not housed in the collection can be made available within an average of seven working days. The

Instructional Technology Center makes a wide array of instructional software, hardware, and equipment available to the campus as well as coordinating satellite downlinks for the campus and the community.

The campus local area network provides distributed and in-library access to the library's catalog, the Internet and several indexing systems. More than 16,000 journal titles are available in full text from the library's journal database subscriptions.

Over 350,000 monographic and 1,200 periodical titles are housed in the Conn Library Collection. The Conn Library is a 27% federal and 100% state depository library, increasing ready access to important materials.

Approximately 375 government document categories are selected on behalf of the School of Business & Technology in which the CTIS Department is located. This count results in thousands of items added to the collection annually in support of the school's academic programs. Materials received cover areas such as finance, accounting, small business development, and economic development. Additional government resources in electronic format are available. They include census and demographic databases, National Trade Data Bank information, Regional Economic Information System files and the National Economic, Social and Environmental Database.

CTIS Resources. In addition to the resources listed above, the CTIS program students and faculty routinely make use a number of resources that are appropriate for supporting CTIS coursework and other program activities. CTIS students have access to numerous computer science journals in electronic form.

Library personnel provide both general and discipline-specific tours to CTIS majors and minors in various classes. The CTIS discipline-specific tours acquaint CTIS students with the many computing and information system resources available in the various areas of the library. In addition, the library provides individualized advice and assistance to WSC students and faculty. Many CTIS students benefit from the information literacy instruction provided by the library. CTIS students and faculty make use of the interlibrary loan arrangements with other Nebraska State Colleges and with other institutions of higher learning around the nation and the world.

Each year multiple CTIS faculty participate in the materials selection group for Computer Science. They provide purchase and acquisition recommendations to the Wayne State College Library staff. In addition, several CTIS faculty also participate in a similar group for business resources; many of the reference disciplines for CTIS are represented in the business materials.

#### **Physical Facilities.**

The Wayne State College campus consists of 22 major buildings situated on 128 acres. The site itself is very attractive, with rolling hills and many attractive, mature trees. The campus' status as part of the Nebraska statewide arboretum further adds to the attractiveness of the setting. The architecture of the buildings adheres to a generally consistent design and, with few exceptions, presents a feeling of solidity and integrity.

Maintenance of the physical plant has traditionally been a high priority at Wayne State College. While resource levels for major and minor improvements have varied from year to year, the overall level of maintenance has been quite high. A devoted and productive custodial staff accomplishes daily upkeep.

**Gardner Hall:** The CTIS Department is housed in Gardner Hall. This 40,000 square-foot building, located in the southeast corner of the campus, was completed in January 1995, and is capable of supporting an array of computer and other technologies. The building houses two general-purpose computer labs containing 21 campus-networked microcomputers each, nine classrooms, faculty and administrative offices, and a 200-seat auditorium. Gardner Hall is fully equipped for multimedia presentation and in-class computer integration. Access to the World Wide Web and other information sources are readily available.

In addition to the two general-purpose campus network computer labs in Gardner Hall, the CTIS Department has four dedicated computer laboratory rooms. Three of these are in Gardner Hall and one is located in an adjacent academic building (Benthack Hall) on the WSC campus. There is also a small multimedia computer work area in Gardner Hall that the CTIS Department shares with the Business and Economics department. The Network and Technology Services (NATS) area of WSC also provides the CTIS Department with a lockable notebook computer cart with 20 wireless notebook computers for use in Gardner Hall. NATS has also installed wireless access points in Gardner Hall, making almost all of the building area a reliable area for wireless connection. The wired network infrastructure also supports the fixed location computer labs.

#### **Marketing**

The MSOM-ITM program could benefit from enhanced resources for marketing and promotion of the program.

#### **Sport and Recreation Management**

##### **Faculty and faculty-related resources**

There are currently 2 full-time faculty who contribute to the OMSM concentration. Both faculty are have their terminal degrees. Both faculty members are tenured and have the rank of Associate professor. As stated above it will be necessary to increase FTE or utilize adjunct in the near future. Each is fully supported with an on-campus faculty office and all of the information resources and administrative/secretarial support afforded to all full-time WSC faculty.

The Learning Management System (LMS) used to deliver online MSOM-SM courses and the technologies and infrastructure that enable instructional delivery, student advising, and other interactions are professionally managed by a dedicated functional area on campus. Adequate training in the LMS is provided to faculty using the system and refresher trainings and update training sessions are offered frequently.

**Informational resources (library, technology, data services, etc.)**

The Conn Library is open approximately 90 hours weekly, serves approximately 224,000 students, staff, faculty and community members annually. The library's information desk provides in person and telephone reference services and instruction about 72 hours weekly. Librarians provide over 200 information literacy instruction classes or guest speaking sessions annually to Wayne State College students and area high schools. Interlibrary loan arrangements with state colleges and universities as well as with libraries throughout the nation have insured that materials not housed in the collection can be made available within an average of seven working days. The Instructional Technology Center makes a wide array of instructional software, hardware, and equipment available to the campus as well as coordinating satellite downlinks for the campus and the community.

The campus local area network provides distributed and in-library access to the library's catalog, the Internet and several indexing systems. More than 16,000 journal titles are available in full text from the library's journal database subscriptions.

Over 350,000 monographic and 1,200 periodical titles are housed in the Conn Library Collection. The Conn Library is a 27% federal and 100% state depository library, increasing ready access to important materials.

Multiple HHPS faculty participate in the materials selection group for Health, Human Performance and Sport. They provide purchase and acquisition recommendations to the Wayne State College Library staff. The program is supported very well by library resources that are available via a remote location such electronic research databases, embedded librarians, and inter-library loan. This is essential for an online program to be successful.

**Physical facilities and instructional equipment, if applicable**

The Wayne State College campus consists of 22 major buildings situated on 128 acres. The site itself is very attractive, with rolling hills and many attractive, mature trees. The campus' status as part of the Nebraska statewide arboretum further adds to the attractiveness of the setting. The architecture of the buildings adheres to a generally consistent design and, with few exceptions, presents a feeling of solidity and integrity.

Maintenance of the physical plant has traditionally been a high priority at Wayne State College. While resource levels for major and minor improvements have varied from year to year, the overall level of maintenance has been quite high. A devoted and productive custodial staff accomplishes daily upkeep.

**Fiscal resources**

Up to this point the program has thrived with very little resources being devoted to marketing. The popularity of the program could reach new levels if an appropriate marketing campaign was employed. As mentioned in other areas of this review, if that were to happen additional FTE and adjunct support would be essential to maintain the quality and success of the program.



## Human Resource Management

Due to the program just starting out under MSOM, there are currently no additional resources needed at this time for the HR area of focus. As the program develops, resources may be requested but right now resources are adequate.

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of *CCPE Existing Program Review report* that includes table with the following information:
  - Student Credit Hours (SCH)
  - Faculty Full-time Equivalency (FTE)
  - SCH/FTE percentages
  - Number of degrees and awards

**See attached form.**

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the *CCPE Existing Program Review report* that provides this information if needed.

**Not below thresholds.**

## Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

**Institution:** Wayne State College      **Program:** Organizational Management (MSOM)

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on

\_\_\_\_\_

- the governing board's action was: \_\_\_\_\_

Signed: \_\_\_\_\_ (Date)

(Chief Academic Officer or designated representative)

### Evidence of Demand and Efficiency

		10-11	11-12	12-13	13-14	14-15	5 yr avg
<b>Student Credit Hours (SCH)</b>		465	444	505	549	393	471
<b>Faculty Full-time Equivalency (FTE)</b>		1.60	1.39	1.58	1.65	1.44	1.53
<b>SCH/Faculty FTE</b>		291	319	320	333	273	308
<b>Number of Degrees and Awards</b>  <i>(list degrees/awards separately)</i>	<b>MSOM</b>	13	8	13	16	12	12.4

**Evidence of Need** (provide a detailed explanation below or attach documentation)

N/A

**Justification if the program is below either of the CCPE thresholds—complete page 2**

N/A

\_\_\_\_\_  
For CCPE use: reviewer/date

### WSC Existing Program Review Report – Social Sciences

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description – provide narrative and suggested table that includes the following information:
  - Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
  - Definition and number of hours required for program completion
  - Description of programmatic accreditation, if any
  - Description of any programmatic concerns based on assessment of program

College	Major/Area	Option/Concentration or Endorsement	Minor	Undergraduate	Credit Hours
WSC	Social Sciences	Social Science Education Field Endorsement (7-12)		BA, BS	66
WSC	Social Sciences	Social Sciences		BA, BS	55
WSC	Social Sciences		Social Sciences		21

#### Accreditation

There is no program accreditation at this time. However, the State Department of Education will be conducting a two-year folio review starting in the spring of 2016.

#### Assessment

Each program assesses their area with both direct and indirect measures. The faculty in those areas are current in Education Department standards and make appropriate changes to the programs when necessary to meet state standards.

2. **Adequacy of Resources** and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:
  - Faculty and faculty-related resources
  - Informational resources (library, technology, data services, etc.)
  - Physical facilities and instructional equipment, if applicable
  - Fiscal resources

### Faculty

The Wayne State College Social Sciences program utilizes many faculty members to deliver courses in the SOC, PSY, CJA, POS, HIS, GEO, and ECO academic programs. Almost all are terminally degreed and full-time tenured or tenure-track faculty members. Each is fully supported with an on-campus faculty office and all of the information resources and administrative/secretarial support afforded to all full-time WSC faculty.

General Resources. The Conn Library is open approximately 90 hours weekly, serves approximately 224,000 students, staff, faculty and community members annually. The library's information desk provides in person and telephone reference services and instruction about 72 hours weekly. Librarians provide over 200 information literacy instruction classes or guest speaking sessions annually to Wayne State College students and area high schools. Interlibrary loan arrangements with state colleges and universities as well as with libraries throughout the nation have insured that materials not housed in the collection can be made available within an average of seven working days. The Instructional Technology Center makes a wide array of instructional software, hardware, and equipment available to the campus as well as coordinating satellite downlinks for the campus and the community.

The campus local area network provides distributed and in-library access to the library's catalog, the Internet and several indexing systems. More than 16,000 journal titles are available in full text from the library's journal database subscriptions.

### Physical Facilities

The program is housed in Connell Hall. Originally built in 1923, it was completely renovated in 1999-2000 and has three floors. In addition to classrooms and offices for 25 faculty and staff, it contains a 60-seat tiered, conference-style classroom, three distance-learning classrooms, one large computer lab, five modern technology-based teaching classrooms, a dedicated GIS lab, and a social-sciences research suite and library.

### Fiscal Resources

Each faculty member is allotted travel money for professional development and departmental budgets for purchasing resources.

3. **Evidence of Demand and Efficiency** (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information:

- Student Credit Hours (SCH)
- Faculty Full-time Equivalency (FTE)
- SCH/FTE percentages
- Number of degrees and awards

4. **Justification and Evidence of Need** (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.

### Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

**Institution:** Wayne State College

**Program:** Social Sciences (BA, BS)  
(includes "Social Sciences" and "Social Sciences Education")

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on

\_\_\_\_\_ - the governing board's action was: \_\_\_\_\_

Signed: \_\_\_\_\_  
(Chief Academic Officer or designated representative)

\_\_\_\_\_ (Date)

#### Evidence of Demand and Efficiency

		10-11	11-12	12-13	13-14	14-15	5 yr avg
<b>Student Credit Hours (SCH)</b>		336	363	387	333	330	350
<b>Faculty Full-time Equivalency (FTE)</b>		.70	.88	.80	.75	.88	.80
<b>SCH/Faculty FTE</b>		480	413	484	444	375	436
<b>Number of Degrees and Awards</b> <i>(list degrees/awards separately)</i>	<b>BA</b>	0	0	0	0	1	.2
	<b>BS</b>	9	13	11	11	11	11.0

**Evidence of Need** (provide a detailed explanation below or attach documentation)

N/A

**Justification if the program is below either of the CCPE thresholds—complete page 2**

N/A

\_\_\_\_\_  
For CCPE use: reviewer/date

**WSC Existing Program Review Report**  
Technology  
2015-2016

1. Program Description – provide narrative and suggested table that includes the following information:
- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
  - Definition and number of hours required for program completion

Major	Option, Concentration, Focus Area or Endorsement	Minor	Undergraduate	Credit Hours
Technology	Agricultural Occupations		BA,BS	57
Technology	Computer Occupations		BA,BS	57
Technology	Construction Occupations		BA,BS	57
Technology	Drafting Occupations		BA,BS	57
Technology	Industrial Management Occupations		BA,BS	57
Technology	Industrial Trades Occupations		BA,BS	57
Technology	Management Services Occupations		BA,BS	57

- Description of programmatic accreditation, if any  
None
  - Description of any programmatic concerns based on assessment of program  
None
2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:  
None

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of *CCPE Existing Program Review report* that includes table with the following information:

See Attached Form

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the *CCPE Existing Program Review report* that provides this information if needed.

See Attached Form

## Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

**Institution:** Wayne State College      **Program:** Technology (BA, BS)

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on

- the governing board's action was: \_\_\_\_\_

Signed: \_\_\_\_\_ (Date)  
(Chief Academic Officer or designated representative)

### Evidence of Demand and Efficiency

		10-11	11-12	12-13	13-14	14-15	5 yr avg
<b>Student Credit Hours (SCH)</b>		2,162	2,096	2,025	1,776	1,764	1,965
<b>Faculty Full-time Equivalency (FTE)</b>		5.35	5.32	5.01	4.71	5.04	5.09
<b>SCH/Faculty FTE</b>		404	394	404	377	350	386
<b>Number of Degrees and Awards (list degrees/awards separately)</b>	<b>BA</b>	0	0	0	0	0	0
	<b>BS</b>	1	1	0	0	0	.4

**Evidence of Need** (provide a detailed explanation below or attach documentation)

See below

**Justification if the program is below either of the CCPE thresholds—complete page 2**

\_\_\_\_\_  
For CCPE use: reviewer/date



**Justification if the program is below CCPE thresholds—check one or more boxes and provide a detailed explanation or attach a document**

- Program is critical to the role and mission of the institution (detailed explanation).
  
- Program contains courses supporting general education or other programs (detailed explanation).
  
- Interdisciplinary program (providing the program meets the requirements set in the existing policy for interdisciplinary programs) (explain).
  
- Student or employer demand, or demand for intellectual property is high and external funding would be jeopardized by discontinuing the program (explain).
  
- Program provides unique access to an underserved population or geographical area (explain).
  
- Program meets a unique need in the region, state, or nation (explain).
  
- Program is newly approved within the last five years (no additional justification needed).
- Other (detailed explanation).

### Evidence of Need/Justification

The Major in Technology has appeared in the Wayne State College Catalog for thirty years. It is designed to allow students who have completed AAA or AAS degrees to transfer up to 40 credit hours of technical coursework toward a bachelor's degree. Generally, technical course credit hours are not transferable to Wayne State College. The 40 technical course credit hours can only be used in the major. They cannot be used in the general electives section. The Major in Technology is a 57 credit hour major. Thus, the student will need to take an additional 17 credit hours in order to complete the major. Initially the 17 credit hours needed to be in industrial technology. Over time, this requirement has been changed to allow students to take coursework from areas such as agriculture, computers, and management.

While the Major in Technology does exist, it does not have any unique courses or require any unique faculty. All course included in this major exist to serve other programs. It does not require any financial or human resources. Its purpose is to make it easier for AAA and AAS graduates to earn a bachelor's degree.

Over the past 30 years, enrollments in this major have been very low. Students declaring the Major in Technology must still complete the 42 credit hour general education requirement, the 13 credit hour general elective requirement and must have taken a minimum of 40 credit hours of upper level courses. For example, if the student had taken only 15 credit hours of general education in his/her AAA degree, they would still need an additional 27 hours of general education (assume no upper level courses in the 27 general education credit hours taken), plus the 17 credit hours in the major (assume all are upper level courses), plus 21 credit hours of general electives (assume all are upper level courses) = 120 credit hours. However, the student will still need an additional 2 credit hours to have 40 credit hours of upper level courses. Thus, assuming all courses transfer, the student will need to take 82 credit hours from Wayne State College to graduate. Other regional colleges/universities would not require the student to take additional general education credit hours and would accept more technical credit hours in transfer. It is difficult for us to compete. Thus, our student enrollment is low.

In the past, the Major in Technology was included in the Industrial Technology program numbers. The Major in Technology has no identifiable faculty and no unique courses to generate credit hours. The only identifiable statistic is number of graduates, which is very low. Deleting the Major in Technology will not save any resources. The low number of graduates indicates the Major in Technology may not be needed. To keep or delete, we will support whatever decision is made. However, Wayne State College would like to continue to offer this program.

**ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL**

March 18, 2016

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***ACTION:*                                      Approve Salary Policy 2016-2017**

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**Non-Unionized Professional Staff.** On July 1, 2016, each College and the System Office is authorized to provide a three percent (3%) salary increase to non-union professional staff employees.

**Non-Unionized Support Staff.** On July 1, 2016, each College and the System Office is authorized to provide a three percent (3%) salary increase to non-union support staff employees.

Background Information:

NAPE/AFSCME Support Staff Employees. The 2015-17 NSCS-NAPE/AFSCME Bargaining Agreement was approved by the Board on January 21, 2015. The Agreement provides a three percent (3%) salary annual increase on July 1, 2016 and for incremental salary adjustments based on five, ten, fifteen and twenty years of service.

NSCPA Professional Staff Employees. The 2015-17 NSCS-NSCPA Bargaining Agreement was approved by the Board on January 21, 2015. The Agreement provides for a three percent (3%) annual increase on July 1, 2016.

SCEA Faculty Employees. The 2015-17 NSCS-SCEA Bargaining Agreement was approved by the Board on January 21, 2015. The Agreement provides for a three percent (3%) salary increase on July 1, 2016.

The System Office recommends approval of the Salary Policy 2016-2017.

**ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL**

March 18, 2016

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***ACTION:*                                    Approve Revised Agreement Between Board of Trustees and  
Wayne State Foundation**

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The full Agreement between the Board of Trustees and the Wayne State Foundation had not been updated since 2010. The Agreement had been amended in 2012 regarding the Teaching Excellence Award. Only a few revisions and updates were needed.

The System Office and Wayne State College recommend approval of the Revised Agreement Between Board of Trustees and Wayne State Foundation.

**ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL**

March 18, 2016

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***ACTION:***                                    **First and Final Round Approval of Revisions to Board Policy 5010; Categories of Personnel; Employees**

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More precise information about the number of hours that F-1 visa students can work has been added into this policy. The limit changes between the regular academic year and break periods. The current policy did not explain that additional hours can be worked during breaks.

The System Office recommends approval of the Revisions to Board Policy 5010; Categories of Personnel; Employees.

**ATTACHMENTS:**

- Revisions to Board Policy 5010     (PDF)

## PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 5010 Categories of Personnel;  
Employees**

Page 1 of 2

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### BOARD POLICY

Personnel employed in the System shall be placed in one of the following categories:

1. **Faculty.** This category includes persons serving in full-time, ranked faculty positions. Faculty includes all persons holding academic rank of instructor and above, or formally approved equivalent ranks.
2. **Non-Ranked Faculty.** This category includes all persons employed under a special appointment as a graduate assistant, lecturer, part-time faculty, or adjunct faculty and other positions as designated by the Board.
3. **Professional Staff.** This category includes all personnel who are not included in the faculty, non-ranked faculty, support staff, student or temporary employee categories. Included in this category are all employees holding titles such as Chancellor, Vice Chancellor, President, Vice President, Dean, and Director, as well as other administrative, professional and managerial staff and some graduate assistant positions.
4. **Support Staff.** This category includes all persons who are not included in the faculty, non-ranked faculty, professional staff, student or temporary employee categories; who may perform clerical, office, custodial, or maintenance duties and are compensated on an hourly basis.
5. **Student Employees.** This category includes all employees whose primary occupation or involvement is that of student. Regardless of the funding source, student employees may not work more than one thousand four hundred fifty-six (1,456) hours during the twelve (12) month calendar year.
  - a. International students or non-resident alien student employees who are on F-1 Visas may work up to are not allowed to work more than twenty (20) hours per week ~~during the regular academic year when school is in session and up to forty 40 hours per week when school is not in session including summer and semester breaks. These students can work a maximum of forty (40) hours per week during the summer.~~
  - b. Work study student employees may not work more than twenty (20) hours per week during the academic year in which they receive work study funds.
6. **Temporary Employees.** This category includes hourly employees such as seasonal, special events, short term replacements, and other employees who are hired into non-budgeted positions. Temporary employees shall not work more than twenty-four (24) hours in any given week. An exception to that limitation may be allowed by the Vice President of Administration and Finance, so long as the total number of hours worked in a year does not exceed one thousand four hundred fifty-six (1,456) during the twelve (12) month calendar year. Temporary employment opportunities may be posted at the discretion of the College. Temporary employees shall receive a letter at the time of hire explaining the limited nature of their position. Temporary employees shall be paid through bi-weekly payroll unless insurance coverage is required pursuant to the Affordable Care Act. If insurance coverage is required, the temporary employee shall be paid through monthly payroll.

**PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM**

**POLICY: 5010**

**Categories of Personnel;  
Employees**

**Page 2 of 2**

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Policy Adopted: 1/28/77  
 Policy Revised: 6/5/93  
 Policy Revised: 11/11/95  
 Policy Revised: 6/2/06  
 Policy Revised: 6/2/11  
 Policy Revised: 4/25/14  
 Policy Revised: 11/13/15  
Policy Revised: DATE

Attachment: Revisions to Board Policy 5010 (1682 : Revisions to Board Policy 5010; Categories of Personnel; Employees)

**ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL**

March 18, 2016

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***ACTION:***                                   **First and Final Round Approval of Revisions to Board Policy 5016; Graduate Assistants**

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The policy is being revised to clarify the enrollment qualifications for someone to be hired as a graduate assistant. A cross reference to Board Policy 3400 regarding tuition remission is also being added.

The System Office recommends approval of the Revisions to Board Policy 5016; Graduate Assistants.

**ATTACHMENTS:**

- Revisions to Board Policy 5016    (PDF)



## PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 5016 Graduate Assistants**

**Page 1 of 1**

### BOARD POLICY

Each College shall provide procedures for recruitment, academic admission, hiring, training, and evaluating Graduate Assistants. Graduate Assistants ~~are students may be~~ employed in non-ranked faculty positions or professional staff positions in accordance with Board Policy 5010. Students are not eligible for Graduate Assistantship employment unless during each semester of their appointment, they are enrolled in a graduate program and courses at the College of which at least one course is a three (3) credit graduate level course. Graduate Assistantships are not eligible for insurance or other employment benefits provided to full-time employees. Graduate Assistantship tuition remissions (waivers) are addressed in Board Policy 3400.

Persons appointed as Graduate Assistants shall hold a special appointment as specified in Board Policy 5014. Employment terms including an hourly rate of pay and/or tuition remission (waiver) arrangements shall be noted in the Graduate Assistant's employment contract. In addition, each employment contract shall specify how many hours can be worked, noting weekly limits. No more than one thousand four hundred fifty-six (1,456) hours may be worked during a twelve (12) month calendar year period.

The terms of the employment contract must ensure compliance with federal and/or state minimum wage and overtime requirements. For purposes of ensuring minimum wage compliance, total compensation for a Graduate Assistant shall include wages earned according to the hourly rate of pay and the monetary value of any applicable tuition remission (waiver).

Policy Adopted: 6/5/93  
 Policy Revised: 11/11/95  
 Policy Revised: 4/25/14  
Policy Revised:

Attachment: Revisions to Board Policy 5016 (1713 : Revisions to Board Policy 5016; Graduate Assistants)

**ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL**

March 18, 2016

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***ACTION:***                                   **First and Final Round Approval of Revisions to Board Policy 5020; Search and Selection Procedures; State College Employees**

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There is an increasing need for search firm assistance throughout the system. This amendment informs staff that they cannot contract independently with a search firm. It also clarifies that search firm involvement does not negate the oversight by HR.

The System Office recommends approval of the Revisions to Board Policy 5020; Search and Selection Procedures; State College Employees.

**ATTACHMENTS:**

- Revisions to Board Policy 5020     (PDF)

## PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 5020 Search and Selection Procedures;  
State College Employees**

**Page 1 of 1**

### BOARD POLICY

College employment searches shall be conducted through the College's Human Resources Office. Use of external search firm consultants to assist with employment searches shall require prior approval from the President and Chancellor. Contract requirements for search firm consultants are noted in Board Policy 7016.

The authority for approval of all employment appointments resides with the Board. Such authority shall be exercised by the persons to whom the Board has delegated such responsibility.

### PROCEDURE

1. Whenever a vacancy occurs in a position at the System Office or College levels, and assuming the position is to be refilled, a committee may be appointed to serve in an advisory capacity. Such committee, if appointed, will be selected and function within the Board's equal opportunity hiring requirements.
2. Nothing in this section shall be construed as restricting the authority of the President, Chancellor or the Board, as appropriate, to make acting or interim appointments to vacancies in senior administrative positions.

Policy Adopted: 6/5/93  
 Policy Revised: 6/13/03  
 Policy Revised: 6/2/06  
 Policy Revised: 1/12/10  
 Policy Revised: 6/2/11

Policy Revised:

**ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL**

March 18, 2016

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***ACTION:***                            **Approve a New Interdisciplinary Minor in Public Health for Wayne State College**

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Wayne State College would like to add a new minor in Public Health, which would allow students from diverse academic majors to integrate, apply and synthesize interdisciplinary knowledge, skills, and aptitudes to public health issues and solutions.

The System Office and Wayne State College recommend approval of the New Interdisciplinary Minor in Public Health for Wayne State College.

**ATTACHMENTS:**

- WSC Proposal Public Health Minor (PDF)

**Wayne State College**  
**Proposal to Add Interdisciplinary Minor in Public Health**  
**(Exercise Science)**

1. Descriptive information

- A. Name of institution  
Wayne State College (WSC)
- B. Name of program  
Exercise Science
- C. Degrees/credentials to be awarded graduates of the program  
Minor: Public Health
- D. Other programs offered in this field by the institution  
None
- E. CIP code  
51.2201
- F. Administrative units for the program  
Department of Health, Human Performance and Sport; School of Natural and Social Sciences
- G. Proposed delivery site(s) and type(s) of delivery, if applicable  
On Campus WSC
- H. Proposed date (term/year) the program will be initiated  
Fall, 2016
- I. Description, including credit hours and other requirements (program of study) and purpose of the proposed program.  
This 21 credit interdisciplinary minor is designed for students from diverse academic majors with the goal of providing opportunities to integrate, apply and synthesize interdisciplinary knowledge, skills and aptitudes to public health issues and solutions. It may also introduce students to options for graduate study and careers in public health. The minor will include 9 credits of required core courses and 12 credits of electives from at least two prefixes in two Public Health Domains by advisement. At least 12 credits in the minor must be unduplicated in the student's major, and 50% of the minor must be from 300-400 level courses.

**Minor in Public Health (21 hours)**

**Required Core Courses (9 hours):**

SSC 300 Social Science Research Methods .....	3
PGH 200 Introduction to Personal, Public and Global Health .....	3
MAT 180 Probability and Statistics .....	3
OR SSC 319 Social Statistics .....	3

**Electives (12 hours):** Electives by advisement must be taken from at least two prefixes, and be from at least two Public Health Domains, and may be selected from the following suggested courses:

**BIOSTATISTICS AND EPIDEMIOLOGY DOMAIN**

CIS 132 Principles of Computer Information Systems .....	3
GEO 320 Urban Geography.....	3
GEO 430 Geographic Information Systems .....	3
MAT 180 Probability and Statistics .....	3
MAT 140 Calculus I.....	5
MAT 240 Calculus II.....	5
SSC 319 Social Statistics .....	3

**HEALTH POLICY, SYSTEMS AND ADMINISTRATION DOMAIN**

CJA 460 Emergency Management .....	3
ECO 350 Economics Development.....	3
ECO 360 Global Economics .....	3
POS 110 World Politics.....	3
POS 345 Public Administration .....	3
POS 380 Public Policy .....	3

**ENVIRONMENTAL HEALTH DOMAIN**

BIO 145 Environmental Studies Seminar .....	1-2
BIO 325 Ecology .....	4
BIO 345 Conservation Biology .....	3
CHE 400 Environmental Chemistry.....	3
GEO 410 Hazards and Disasters .....	3

**PUBLIC HEALTH PREVENTION AND PROMOTION DOMAIN**

CNA 262 Writing for Mass Media .....	3
CNA 375 Intercultural Communication.....	3
CSL 202 Intro to Human Service Counseling.....	3
FCS 115 Human Development and the Family .....	3
FCS 317 Nutrition through the Lifecycle.....	3
FCS 322 International Foods and Cultures.....	3
FCS 340 Community Nutrition .....	3

PED 400 Cardiac Rehab ..... 3  
HSC 345 CPR for Healthcare Providers ..... 1  
HSC 443 Rural Health Issues ..... 1-2  
PSY 230 Lifespan Development ..... 3  
PSY 345 Health Psychology ..... 3  
PSY 406 Death and Dying ..... 3  
SPA 306 Spanish for Health Professionals ..... 3  
PGH 395 (Open Access Modules offered as needed by WSC Faculty): Principles of  
Community Engagement in Public Health ..... 1-3

**BIOSOCIAL DETERMINANTS OF HEALTH AND DISEASE DOMAIN**

BIO 385 Microbiology ..... 4  
GEO 315 World Economic Geography ..... 3  
SOC 110 Introduction to Anthropology ..... 3  
SOC 345 Race and Ethnic Relation ..... 3  
SOC 399 Health Topics (Mental Health: Sociology of Health;  
Medical Anthropology) ..... 3  
SOC 420 Environmental Sociology ..... 3  
SOC 460 Social Inequalities ..... 3

2. Centrality to Role and Mission

Wayne State College’s Mission Statement reads: “dedicated to freedom of inquiry, excellence in teaching and learning and regional service and development.” And in this mission, the vision is to “make a notable difference to rural and community life.” A Minor in Public Health would gather students from diverse disciplines and skill sets to apply their knowledge and skills toward a better understanding of health issues and solutions in their communities, the region and the world.

3. Evidence of Need and Demand

Need: The US spends more on health care than any other developed country in the world with trailing outcomes to show for the cost. The Affordable Care Act (ACA) attempts to revise a system that has become economically unsustainable. The health of the public however, is much more complex than health systems. The discipline of Public Health addresses not only the systems, but also integrates the clinical and biosocial determinants of health in its surveillance, analysis and health promoting and prevention recommendations. In 2012, the CDC published an essay outlining the need for greater emphasis on public health promotion and prevention as well as surveillance. Specifically, they outlined a current and worsening shortage of public health professionals, with a predicted need of 250,000 more public health workers from diverse disciplines by 2020 to maintain current and growing public health capacities. “The emphasis on prevention drives closer alignment of health care and public health

professionals to practice in an era of accountability. It also provides impetus to strengthen links among federal agencies and partnerships with other public health and professional organizations to support workforce recruitment, training, and retention.

Moreover, a number of faculty, staff and alumni of Wayne State College have collaborated with UNMC College of Public Health and the Northeast Nebraska Public Health Department, through Rural Health Initiatives and other activities. These multidisciplinary partnerships would be strengthened by a minor in Public Health and have the potential to significantly impact public health and public health practices in Northeast Nebraska.

The UNMC College of Public Health is one of the potential beneficiaries of this minor. While the PHEAST program has sought to recruit students from WSC for graduate study in public health, it has been challenging to do as students have little knowledge of the discipline, nor its need for very diverse student skills and interests. This minor would help feed talented students into the MPH program at UNMC. Feedback from UNMC CoPH, a minor would ‘also open up a wide range of career opportunities for students as acquired skills are in high demand. Public health professionals provide important input/contributions to a wide range of initiatives (city planning, zoning, social/economic policies, etc.)’ (Communication with COPG 10/26/15)

The Northeast Nebraska Public Health Department has grown tremendously in its tenure in Wayne and Northeast Nebraska. Recent and current students doing practicum experiences and research with NNPHD have gained outstanding experiences, mentoring, as well as provided specific skills and resources in support of the mission of NNPHD. Collaborative Service-Learning partnerships, especially in outreach to Hispanic members of the community for blood pressure screening for World Heart Day has assisted with important surveillance, outreach and equipment resources for NNPHD and health in the community. A minor would strengthen these partnerships and health outcomes in the region.

Demand: This minor will seek to recruit students from a variety of disciplines, offering opportunities for skill development and application toward public health issues and solutions. Because all courses in the proposed minor are currently offered for existing majors, there will be no additional courses needed with the exception of PGH 200 Introduction to Personal, Public and Global Health, a requirement in the Public Health Minor core. Therefore while a minimum enrollment is not predictable until the minor is established, it is believed that the existing and proposed courses will be able to accommodate students from this minor without unnecessary overload.

Discussion with faculty from required courses has indicated that SSC required courses can absorb 10 students each semester with the potential to absorb more as needed. PGH 200 will be a modification of a current EPS 300 Educated Perspective Seminar: Global Health: Right, Responsibility and Privilege, which has been taught for over 6



years, in high demand. In fact this past summer even after the EPS requirement was deleted, four students took it because they were simply interested in the topic. These students represented Business, Pre-Medicine, Political Science and English Literature and Writing majors, and they all expressed interest in a possible minor in Public Health.

Finally, PGH 200 is being proposed (07-15-02) as a course that could help satisfy Rule 24 requirements for Health and Public Health for K-12 HPE and Family and Consumer Science majors in addition to being a core requirement for the PH Minor. Based on discussions with faculty in the School of Natural and Social Sciences and Department of Health, Human Performance and Sport, a simultaneous proposal to the General Education Committee to add PGH 200 as an option for the Wellness requirement is being submitted. This might be a recommended Gen Ed elective to FCS and HPE students. If approved by Academic Policies and General Education Committee, HHPS would drop 2-3 sections of PED 103 Lifestyle Assessment in order to add 1-2 sections of PGH 200 each year. Academic Policy Proposal 07-15-02, the conversion of EPS 300 to PGH 200 is being submitted with this proposal.

#### 4. Adequacy of Resources

Faculty and Staff: Because all but the PGH 200 course are currently offered, there will be minimal impact on FTE and facility resources and current offerings should be able to absorb additional students from the PH Minor. PGH 200 (as EPS 300) has been offered as an overload during the regular academic year, and in summers. Since it will be a required course, and is being proposed as a course to support Rule 24 objectives and perhaps General Education requirements, HHPS is prepared to absorb a 2-3 credit faculty overload course each semester, and/or replace 2-3 PED 103 Lifestyle Assessment courses per year to assure that the course is offered every semester during the regular academic year. Any further changes would be made only if demand for the minor warranted adding sections of other required courses for the minor.

Advisors for the minor in Public Health would initially be the faculty in HHPS, Life Science, and Physical Science who currently serve as advisors for the PHEAST program. This faculty would be responsible for marketing and promoting the minor to other departments. Additional faculty advisors would be welcomed based on their interest in promoting the minor in Public Health.

Physical Facilities: No anticipated needs.

Instructional Equipment and Informational Resources: No immediate needs anticipated, however, partnership with UNMC CoPH and NNPHD are rich local resources.

Budget Projections: The Department of Health, Human Performance and Sport will be the department of record for this new interdisciplinary program, and PGH 200 will be supported by this department, with all attempts to do so without an increase in FTE.

Adding at least 2 sections/year of PGH 200 without increasing FTE's will be done by reducing PED 103 section offerings and moving instructors in other major courses will be made. If necessary and demand warrants, overtime FTE for 3 credits would be \$4280 and Adjunct would be \$795/credit hour, so \$2385 per course offering.

Avoidance of Unnecessary Duplication: Currently in Nebraska, the University of Nebraska Omaha has a BA/BS in Public Health. University of Nebraska Kearney has a Minor in Public Health, and Chadron State College has a Major in Family and Consumer Sciences with an Option for Public Health and Human Services. Because the demand for graduates with background and skills for Public Health professions is expected to grow, and we are currently seeing a shortage in public health workers, it is felt that there is a need to increase undergraduate programs for preparing students for public health professions. Additionally a minor at WSC would serve the Northeast Nebraska region, therefore we see no unnecessary duplication of programs by this proposal.

Consistency with the Comprehensive Statewide Plan for Postsecondary Education: In reviewing the document published by the Nebraska Coordinating Commission for Post-Secondary Education, we are convinced that the minor in Public Health would address especially the goal of "Meeting the Needs of the State" for trained public health professionals with diverse skill sets, and "Meeting Educational Needs Through Partnerships and Collaborations", as evidenced with the current and anticipated growth of our collaboration with UNMC College of Public Health and the Northeast Nebraska Public Health Department.

**ITEMS FOR DISCUSSION AND ACTION/FISCAL, FACILITIES AND AUDIT**

March 18, 2016

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**ACTION:** **Approve Contracts for Audits for Fiscal Year Ending June 30, 2016**

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Proposed rates for audit work performed by BKD for FY 2015-16 are as follows:

Revenue Bond	\$42,640
Facilities Corporation	\$ 9,165
Federal Awards	\$20,425*

\*This amount includes \$7,000 for the audit of the TRIO program as a major program for FY 2015-16 and \$1,500 for audit work related to Chadron State Colleges' Perkins Loan Liquidation.

These audit contracts represent the fourth year with BKD, following a Request for Proposal (RFP) process completed in advance of the FY 2012-13 audit. The proposed costs are in line with the annual increases agreed upon through the RFP process for the audits.

The System Office recommends approval of the Contracts for Audits for Fiscal Year Ending June 30, 2016.

**ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT**

March 18, 2016

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***ACTION:***                                **Approve the Resolutions Authorizing the Colleges to Spend Revenue Bond Surplus Funds Contingency Maintenance Projects**

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The Colleges have submitted lists of contingency maintenance projects for their revenue bond facilities, along with financial information related to the status of their revenue bond programs. The data has been reviewed by System Office staff, and the requests reflect appropriate use of the funds. Financial projections indicate adequate support for the programs and planned improvements.

The System Office recommends approval of the Contingency Maintenance Requests.

**ATTACHMENTS:**

- CSC Contingency Maintenance Resolution 2016 (PDF)
- PSC Contingency Maintenance Resolution 2016 (PDF)
- WSC Contingency Maintenance Resolution 2016 (PDF)

**CHADRON STATE COLLEGE  
CHADRON, NE**

**RESOLUTION TO WITHDRAW FUNDS**

WHEREAS, Section 5.2 of Article V of the Master Resolution adopted by the Board of Trustees of the Nebraska State Colleges June 11, 2002 requires the Board to operate revenue bond facilities in an efficient, sound and economical manner and as a revenue producing enterprise, maintaining, preserving, and keeping the facilities in good repair, working order, and condition, and from time to time promptly making all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, and,

WHEREAS, Section 3.7(2) of Article III of the Master Resolution states that the Board may expend funds from the Surplus Fund for purposes of making "any extraordinary acquisitions, repairs, renewals, replacements, renovations, equippings and furnishings to the Facilities," and,

WHEREAS, certain repairs, remodeling and furnishings are required in the revenue bond facilities at Chadron State College in order to maintain the maximum use and occupancy of the facilities, and,

WHEREAS, there is on deposit with BOKF National Association, Lincoln, Nebraska, Trustee, as of February 29, 2016 in the Surplus Fund not less than the amount requested, which funds are restricted for use on revenue bond properties.

BE IT RESOLVED that the Board of Trustees of the Nebraska State Colleges, in compliance of the Master Resolution, does approve and hereby directs BOKF National Association Lincoln, Nebraska to pay appropriate orders out of the Series 2002 Surplus Fund for the following:

1. Andrews Hall	Elevator Upgrade	100,000
2. Andrews Hall	Fire Alarm Upgrade	45,000
3. Andrews Hall	Fire Sprinkler System	259,905
4. Crites Hall	Windows	15,000
5. Edna Work Hall	Windows	15,000
6. High Rise	Showers and Mechanical Upgrades	150,000
7. Mechanical Room	Upgrades	50,000
8. Residence Hall	Security Cameras	144,500
9. Residence Hall	Campus Wireless Upgrades	495,595
10. Revenue Bond Bldgs	Asbestos Abatement	25,000
11. Revenue Bond Bldgs	Campus Furnishings	50,000
12. Revenue Bond Bldgs	Replacement Flooring	50,000
13. Student Center	Specialty Equipment	25,000
14. West Court	Demolition	25,000
<b>TOTAL - Not-to-Exceed -</b>		<b>\$1,450,000</b>

C E R T I F I C A T E

I, the undersigned, Stan Carpenter, being duly appointed Chancellor of the Board of Trustees of the Nebraska State Colleges, hereby certify that the foregoing Resolution was adopted in a regularly called meeting of March 18, 2016.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 18th day of March 2016.

\_\_\_\_\_  
Stan Carpenter, Chancellor

**PERU STATE COLLEGE  
PERU, NE**

**RESOLUTION TO WITHDRAW FUNDS**

WHEREAS, Section 5.2 of Article V of the Master Resolution adopted by the Board of Trustees of the Nebraska State Colleges June 11, 2002 requires the Board to operate revenue bond facilities in an efficient, sound and economical manner and as a revenue producing enterprise, maintaining, preserving, and keeping the facilities in good repair, working order, and condition, and from time to time promptly making all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, and,

WHEREAS, Section 3.7(2) of Article III of the Master Resolution states that the Board may expend funds from the Surplus Fund for purposes of making "any extraordinary acquisitions, repairs, renewals, replacements, renovations, equippings and furnishings to the Facilities," and,

WHEREAS, certain repairs, remodeling and furnishings are required in the revenue bond facilities at Peru State College in order to maintain the maximum use and occupancy of the facilities, and,

WHEREAS, there is on deposit with BOKF National Association, Lincoln, Nebraska, Trustee, as of February 29, 2016 in the Surplus Fund not less than the amount requested, which funds are restricted for use on revenue bond properties.

BE IT RESOLVED that the Board of Trustees of the Nebraska State Colleges, in compliance of the Master Resolution, does approve and hereby directs BOKF National Association, Lincoln, Nebraska to pay appropriate orders out of the Series 2002 Surplus Fund for the following:

1. Neal Hall	Demolition	45,000
2. Residence Hall, Apartments & Student Center	Repair, Replacement & Maintenance of Equipment and Infrastructure	60,000
3. Residence Hall, Apartments & Student Center	Repair and Replacement of Furnishings	90,000
4. Student Center	Food Service Equipment	5,000
5. Student Center	Roof Replacement	405,000
<b>TOTAL - Not-to-Exceed -</b>		<b>\$605,000</b>

C E R T I F I C A T E

I, the undersigned, Stan Carpenter, being duly appointed Chancellor of the Board of Trustees of the Nebraska State Colleges, hereby certify that the foregoing Resolution was adopted in a regularly called meeting of March 18, 2016.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 18th day of March 2016.

\_\_\_\_\_  
Stan Carpenter, Chancellor

**WAYNE STATE COLLEGE  
WAYNE, NE**

**RESOLUTION TO WITHDRAW FUNDS**

WHEREAS, Section 5.2 of Article V of the Master Resolution adopted by the Board of Trustees of the Nebraska State Colleges June 11, 2002 requires the Board to operate revenue bond facilities in an efficient, sound and economical manner and as a revenue producing enterprise, maintaining, preserving, and keeping the facilities in good repair, working order, and condition, and from time to time promptly making all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, and,

WHEREAS, Section 3.7(2) of Article III of the Master Resolution states that the Board may expend funds from the Surplus Fund for purposes of making "any extraordinary acquisitions, repairs, renewals, replacements, renovations, equippings and furnishings to the Facilities," and,

WHEREAS, certain repairs, remodeling and furnishings are required in the revenue bond facilities at Wayne State College in order to maintain the maximum use and occupancy of the facilities, and,

WHEREAS, there is on deposit with BOKF National Association, Lincoln, Nebraska, Trustee, as of February 29, 2016 in the Surplus Fund not less than the amount requested, which funds are restricted for use on revenue bond properties.

BE IT RESOLVED that the Board of Trustees of the Nebraska State Colleges, in compliance of the Master Resolution, does approve and hereby directs BOKF National Association Lincoln, Nebraska to pay appropriate orders out of the Series 2002 Surplus Fund for the following:

1. Anderson Hall	Common Area Ceiling Replacement	100,000
2. Anderson Hall	Fire Sprinklers	90,000
3. Berry Hall	Roof Replacement	342,000
4. Berry Hall	Fire Sprinklers	121,000
5. Campuswide	Roof Repairs	5,000
6. Campuswide	Grounds Improvements/Equipment	24,000
7. Campuswide	Electrical Replacement	50,000
8. Food Service	Repairs, Equipment	21,000
9. Neihardt Hall	Voice Over Fire Alarm/Panel Upgrade	180,000
10. Rec Center	Equipment/Repairs/Furniture/Carpet	48,000
11. Residence Halls	Equipment/Repairs/Furniture/Carpet	185,000
12. Student Center	Equipment/Repairs/Furniture/Carpet	84,000

**TOTAL - Not-to-Exceed -** \$1,250,000

C E R T I F I C A T E

I, the undersigned, Stan Carpenter, being duly appointed Chancellor of the Board of Trustees of the Nebraska State Colleges, hereby certify that the foregoing Resolution was adopted in a regularly called meeting of March 18, 2016.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 18th day of March 2016.

\_\_\_\_\_  
Stan Carpenter, Chancellor

**ITEMS FOR DISCUSSION AND ACTION**  
**FISCAL, FACILITIES AND AUDIT**

March 18, 2016

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**ACTION:** **Approve Designation of Neal Hall as Unusable Property and Approve Demolition for Peru State College**

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Neal Hall is in very poor physical condition as a result of its structural problems. The exterior shell of Neal Hall is severely deteriorated and its interior infrastructure continues to deteriorate. A structural engineer examined the building last year after a large section of concrete decking collapsed, and his recommendations for repair of the building were not affordable. The building's construction type offers poor energy efficiency. The programs housed in the building typically were relocated to more appropriate locations years ago, and the building has been used for storage of broken and obsolete surplus items. Consequently PSC seeks to demolish the building. Since it is a revenue bond building it requires Board action to assess its utility and fitness for use and to authorize its demolition.

The System Office and Peru State College recommend approval of the Designation of Neal Hall as Unusable Property and Demolition for Peru State College.



**ITEMS FOR DISCUSSION AND ACTION**  
**FISCAL, FACILITIES AND AUDIT**

March 18, 2016

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***ACTION:***                      **Approve Use of \$100,000 of Capital Improvement Fee Funds  
for Peru State College**

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Peru State College seeks to commit \$100,000 of capital improvement fee funds toward the renovation of the Field House. The funding for the Field House was cut by \$100,000 in Sports Facility Cash Funds very late in the process. Although the Peru Foundation agreed to make up the difference, increases in costs make it necessary to add capital improvement fee funds in order to complete the building envelope portions of the project.

The System Office and Peru State College recommend approval of the Use of Capital Improvement Fee Funds for Peru State College.

**ITEMS FOR DISCUSSION AND ACTION**  
**FISCAL, FACILITIES AND AUDIT**

March 18, 2016

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***ACTION:***                            **Approve Naming of Areas in U.S. Conn Library for Wayne State College**

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Board Policy 8020 provides for the naming of NSCS buildings and other facilities. According to paragraph 4 of the policy, "The proposed name shall come to the Board as a recommendation of the College President." Pursuant to this policy, Wayne State proposes to name areas of the U.S. Conn Library in recognition of substantial contributions designated for the project. Wayne State proposes to name the following areas in honor of the donors who have provided substantial financial gifts and service to the College.

Dr. Kenneth and Caroline McDonald Eng Food for Learning  
Class of 1953 Academic Commons  
Joe Nuss Archives  
Jon and Adrian Minks Study Lounge  
Terry and Linda McLain Study Lounge

These naming requests bring honor to the donors and their family members, to Wayne State and to the Nebraska State College System.

The Chancellor supports these requests and recommends approval.

The System Office and Wayne State College recommend approval of the Naming of Areas in U.S. Conn Library for Wayne State College.

## ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

March 18, 2016

**ACTION:** **Approve Reallocation of Contingency Maintenance Funds for Wayne State College**

Wayne State requests the following reallocations of contingency maintenance funds:

From Resolution:

3/15/2013	\$103,521.00	#2	Berry Hall Showers/Stalls Repair
4/25/2014	\$ 10,848.24	#7	Morey Windows/Tuckpointing
3/26/2015	\$ 23,237.00	#9	Student Center South Roof Replacement
3/26/2015	\$ 41,276.82	#10	Student Center Fire Alarm Upgrade

To Resolution:

3/26/2015	\$178,883.06	#7	Residence Halls Repairs, Equipment, Furniture, Carpet
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Funds are requested to be transferred from several resolutions where projects are either complete or can be reduced at this time. The Morey Window/Tuckpointing, Student Center South Roof Replacement, and the Student Center Fire Alarm Upgrade projects all came in under budget. The College is re-evaluating the Berry Hall Showers/Stalls Repair project after initial bids came in higher than expected and it wishes to defer this in order to consider other options in the future.

The College requests reallocation of contingency maintenance funds in order to complete some additional improvements to its residence halls. These include improvements to the lobbies in Anderson, Berry, Terrace, and Morey residence halls, as well as, replacement of toilets in Terrace Hall.

The System Office and Wayne State College recommend approval of the Reallocation of Contingency Maintenance Funds for Wayne State College.

## ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL

March 18, 2016

### **INFORMATION ONLY: Fall 2015 Graduation Summaries**

The fall 2015 graduation summaries from each of the Colleges are provided to the Board for information.

Board Policy 3600 grants the President of each College the authority to confer the approved degrees to all students qualifying for graduation. No more than two (2) commencement exercises are authorized each year.

The Chancellor presents a summary report to the Board following each commencement that provides information on the number of graduates per degree and discipline in the System.

Attached is a summary of graduation information that has been provided by the Colleges. Also included is notification of any Distinguished Service Awards or Honorary Degrees granted.

Listed below is a table providing comparative data from fall 2005 to fall 2015 for the number of graduates (headcount) and number of degrees awarded. The data includes August and December graduates.

### **Fall Graduation Summary**

	<b>Chadron</b>		<b>Peru</b>		<b>Wayne</b>		<b>Total</b>
	Headcount	Degrees Awarded	Headcount	Degrees Awarded	Headcount	Degrees Awarded	Degrees Awarded
2015	224	232	154	158	324	355	745
2014	222	234	186	191	304	334	759
2013	211	224	201	216	366	396	836
2012	180	196	215	236	300	331	763
2011	120	125	158	181	297	321	627
2010	139	159	196	212	314	338	709
2009	171	181	178	201	177	197	579
2008	108	119	168	197	214	247	563
2007	143	156	154	196	210	235	587
2006	158	176	162	196	219	245	617
2005	177	196	121	150	181	207	553

### **ATTACHMENTS:**

- CSC Graduation Summary (PDF)
- PSC Graduation Summary (PDF)

- WSC Graduation Summary (PDF)

**Chadron State College**  
**Summary of Graduates by Major and Degree**  
**Summer and Fall 2015**  
**Degree Program**

		<b>Degree</b>	
<b>Undergraduate Students</b>			
Applied Sciences			
Family and Consumer Sciences	BA		1
Rangeland Management	BS		15
<b>Total</b>			<b>16</b>
Business			
Basic Business Educ 6-12	BSE		1
Business Administration	BA		26
General Business	BA		3
<b>Total</b>			<b>30</b>
Chadron State College			
Interdisciplinary Studies	BA		23
Technical Occupations	BAS		5
<b>Total</b>			<b>28</b>
Counseling, Psychological Science, and Social Work			
Psychological Sciences	BA		11
	BS		1
Social Work	BA		1
<b>Total</b>			<b>13</b>
Education			
Early Child Ed Birth-3	BSE		1
Elementary Educ K-8	BSE		19
Middle Grades 4-9	BSE		2
Mild/Moderate Disab K-12	BSE		2
Special Education K-12	BSE		1
<b>Total</b>			<b>25</b>
English and Humanities			
English Language Arts 6-12	BSE		1
Literature	BA		3
<b>Total</b>			<b>4</b>
Health, Phys Ed, Recreation			
Health & Phys Educ K-12	BSE		1
Physical Education K-6	BSE		2
Sports and Recreation Mgmt	BA		7
<b>Total</b>			<b>10</b>
Justice Studies			
Justice Studies: Criminal Just	BA		1
Justice Studies: Legal Studies	BA		1
<b>Total</b>			<b>2</b>
Mathematical Sciences			
Mathematics	BS		1
Mathematics 6-12	BSE		1
<b>Total</b>			<b>2</b>
Physical & Life Sciences			
Biology	BS		6
Physical Sciences	BS		1
<b>Total</b>			<b>7</b>

<b>Degree Program</b>	<b>Degree</b>	
Social Sciences & Communication Arts		
Communication Arts	BA	2
History	BA	9
Social Science 7-12	BSE	1
<b>Total</b>		<b>12</b>
Visual & Performing Arts		
Art K-12	BSE	1
Theatre	BA	1
Theatre 7-12	BSE	1
<b>Total</b>		<b>3</b>
Undergraduate Headcount		144
Undergraduate Program Completions		152
Graduate Students		
Business		
Business Administration MBA	MBA	24
<b>Total</b>		<b>24</b>
Chadron State College		
Organizational Management	MSOM	12
Science/Mathematics	MAE	7
History MAE	MAE	3
<b>Total</b>		<b>22</b>
Counseling, Psychology, and Social Work		
Clinical Mental Health Counsel	MAE	12
School Counseling	ME	5
<b>Total</b>		<b>17</b>
Education		
Curr & Instr Reading Spec PK12	ME	1
Curr & Instruct Spec Ed K-12	ME	1
Curriculum and Instruct Elem	ME	6
Curriculum and Instruction Sec	ME	4
Educational Administration	ME	5
<b>Total</b>		<b>17</b>
Graduate Headcount		80
Graduate Program Completions		80
<b>Total Student Headcount</b>		<b>224</b>
<b>Total Program Completions</b>		<b>232</b>

**PERU STATE COLLEGE**

## Graduation Summary by Major and Degree

Fall 2015 Graduates

<b>Undergraduate Students</b>		
<b>School of Arts &amp; Sciences</b>		
Art Department		
Art Major	BA	0
	BS	1
English Department		
English Major	BA	0
	BS	1
Language Arts Major	BA	0
	BS	0
Liberal Arts Department		
Liberal Arts Major	BA	0
Mathematics Department		
Mathematics Major	BA	0
	BS	1
Natural Science Department		
Biological Science Major	BA	0
	BS	0
Biochemical Science Major	BA	0
	BS	1
Chemistry Major	BA	0
	BS	0
Natural Science Major	BA	0
	BS	0
Nuclear Technology Major	BA	0
	BS	0
Wildlife Ecology Major	BA	0
	BS	2
Music Department		
Music Major	BA	0
	BS	2
Social Science Department		
History Major	BA	0
	BS	1
Social Science Major	BA	0
	BS	2
<b>School of Education</b>		
Education Department		
Early Childhood Education Major	BA	0
	BS	10
Educational Studies Major	BA	0
	BS	0
Elementary Education Major	BA	10
	BS	0
Middle Grades Education Major	BA	0
	BS	0
Special Education Major	BA	0
	BS	5

Attachment: PSC Graduation Summary (1683 : Fall 2015 Graduation Summaries)



Health, Physical Education and Recreation Department		
Health & Physical Education Major	BA	0
	BS	2
Sport & Exercise Science Major	BA	0
	BS	5
<b>SCHOOL OF PROFESSIONAL STUDIES</b>		
Business Administration Department		
Accounting Major	BA	0
	BS	13
Basic Business Major	BA	0
	BS	0
Business Marketing & Information Technology Major	BA	0
	BS	0
Computer & Management Information Systems Major	BA	0
	BS	2
Human Performance & Sys Mgmt	BA	0
	BS	0
Management Major	BA	0
	BAS	8
Marketing Major	BS	6
	BA	0
	BS	1
Criminal Justice Department		
Justice Administration Major	BA	0
	BS	3
Justice Counseling Major	BA	0
	BS	3
Justice Law & Society Major	BA	0
	BS	1
Psychology Department		
Psychology Major	BA	0
	BS	14
Undergraduate Student Headcount		90
Undergraduate Program Completions		94
<b>Graduate Students</b>		
Curriculum & Instruction	MSED	58
Organizational Management	MSOM	6
Graduate Student Headcount		64
Graduate Student Program Completions		64
<b>Total Student Headcount</b>		
Total Student Headcount		154
<b>Total Degrees Awarded</b>		
Total Degrees Awarded		158

Attachment: PSC Graduation Summary (1683 : Fall 2015 Graduation Summaries)

Distinguished Service Award(s) Granted: None

**Wayne State College**  
 Summary of Graduates by Major and Degree  
 August and December 2015

<b>Undergraduate Students</b>		
<b>School of Arts &amp; Humanities</b>		
Art & Design Department		
Art Major	BA	0
	BS	5
Communication Arts Department		
Mass Communication Major	BA	0
	BS	3
Speech Communication Major	BA	0
	BS	3
Language & Literature Department		
English Major	BA	0
	BS	8
Spanish Major	BA	0
Music Department		
Music Major	BA	2
	BS	4
<b>School of Business &amp; Technology</b>		
Business & Economics Department		
Business Administration Major	BA	2
	BS	57
Computer Technology & Information Systems Department		
Computer Information Systems Major	BA	0
	BS	2
Computer Science Major	BA	0
	BS	4
Technology & Applied Sciences Department		
Early Childhood Major	BA	0
	BS	4
Family & Consumer Science Major	BA	0
	BS	3
Industrial Technology Major	BA	0
	BS	8
<b>School of Education &amp; Counseling</b>		
Counseling Department		
Human Service Counseling Major	BA	1
	BS	26
Educational Foundations & Leadership Department		
Early Childhood Education Major	BA	0
	BS	5
Early Childhood Education Major (Non-Certified)	BA	0
	BS	1
Elementary Education Major (Certified)	BA	1
	BS	30
Middle Level Education Major	BA	0
	BS	4
Special Education Major	BA	0
	BS	7

<b>School of Natural &amp; Social Sciences</b>		
Criminal Justice Department		
Criminal Justice Major	BA	0
	BS	18
Health, Human Performance & Sport Department		
Applied Human & Sport Physiology	BA	0
	BS	2
Exercise Science Major	BA	1
	BS	15
Health & PE Major	BA	0
	BS	1
Sport Management Major	BA	0
	BS	19
History, Politics & Geography Department		
Geography Major	BA	0
	BS	3
History Major	BA	0
	BS	3
Political Science Major	BA	0
	BS	1
Social Sciences Education Major	BA	0
	BS	1
Life Sciences Department		
Life Sciences Major	BA	0
	BS	7
Physical Sciences & Mathematics Department		
Chemistry Major	BA	0
	BS	2
Mathematics Major	BA	0
	BS	2
Science Education Major	BA	0
	BS	2
Psychology & Sociology Department		
Psychology Major	BA	0
	BS	7
Sociology Major	BA	0
	BS	0
<b>Interdisciplinary Studies</b>		
Interdisciplinary Studies Major	BA	0
	BS	2

Graduate Students		
Business Administration Major	MBA	17
Organizational Management	MSOM	5
Counseling Major	MSE	10
Curriculum & Instruction Major	MSE	33
Physical Education Major (Non-Teaching)	MSE	2
School Administration Major	MSE	13
School Administration -- Ed. Specialist	EdS	9
Total Degrees Reported (includes Double Majors)		
		355
Total Graduate Headcount (Breakdown = 235 Undergrads; 89 Grads)		
		324

Distinguished Service Award(s) Granted:  
 Greg Allen--Alumni Achievement Award

Honorary Degrees Granted: None

## ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL

March 18, 2016

### *INFORMATION ONLY:*      **Fall 2015 Instructional Load Reports**

The fall 2015 instructional load reports from each of the Colleges are provided to the Board for information.

The fall instructional load reports have been submitted by the Colleges and are attached. The following table summarizes the information regarding student credit hour production and FTE faculty. As you will note, student credit hour production has decreased approximately 1.46% and FTE faculty has increased approximately 1.29%. Student credit hour/FTE faculty at the undergraduate level has decreased approximately 4.06%. Student credit hour/FTE faculty at the graduate level has increased approximately 4.09%. Overall student credit hour/FTE faculty has decreased approximately 3.47%.

		Fall 2015				2014	
		Undergraduate Level	Graduate Level	Total	System Total	System Total	
Student Credit Hour Production	Chadron	28,857	3,348	32,205	97,557	99,006	
	Peru	20,982	2,248	23,230			
	Wayne	39,344	2,778	42,122			
Total FTE Faculty	Chadron	106.9	17.4	124.4	390.3	385.34	
	Peru	82.2	11.8	93.9			
	Wayne	153.6	18.4	172			
Student Credit Hour/FTE Faculty	Chadron	270	192	259	UG Avg: 260 Grad Avg: 178 Avg: 250	UG Avg: 271 Grad Avg: 171 Avg: 259	
	Peru	255	191	247			
	Wayne	256	151	245			
FTE Students/FTE Faculty	Chadron	18	16			19/16	
	Peru	17	16			18/16	
	Wayne	17	13			17/10	

#### **ATTACHMENTS:**

- CSC Instructional Load Report      (PDF)
- PSC Instructional Load Report      (PDF)
- WSC Instructional Load Report      (PDF)
- Fall 2015 Instructional Loads - Tables      (PDF)

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	13,323	8,001	21,324	2,243	23,567
SCH Production (Adjunct/Part-Time)	4,092	3,067	7,159	1,105	8,264
SCH Production (Graduate Assistant)	374		374	0	374
Total SCH Production	17,789	11,068	28,857	3,348	32,205

DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	13.6	12.5	26.1	5.3	31.4
Associate Professor	13.0	11.3	24.3	3.7	28.0
Assistant Professor	15.2	10.4	25.6	2.3	27.9
Instructor	5.5	2.9	8.4	0.4	8.9
Lecturer	1.0	0.3	1.3	0.0	1.3
Adjunct/Part-Time	10.8	8.3	19.0	5.7	24.7
Professional Staff	0.0	0.9	0.9	0.0	0.9
Graduate Assistant	1.3	0.0	1.3	0.0	1.3
Total FTE Faculty	60.4	46.5	106.9	17.4	124.4
Total Headcount Faculty					163
FTE Students	1186	738	1924	279	2203

DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	39.1	25.6	64.7	1.3	66.0
FTE Adjunct/Part-Time -- On-Campus*	6.0	2.9	8.9	0.0	8.9
FTE Graduate Assistant -- On-Campus*	1.3	0.0	1.3	0.0	1.3
SCH Production -- On-Campus*	13,038	5,972	19,010	208	19,218
FTE Ranked Faculty -- Off-Campus**	0.8	0.8	1.5	0.3	1.8
FTE Adjunct/Part-Time -- Off-Campus**	0.3	0.8	1.1	0.0	1.1
FTE Adjunct -- Off Campus Dual Enrollment (Based on Course Credit Hours -Not included in CSC Instructional Load and Not Paid by CSC)^	0.0	0.0	0.0	0.0	0.0
FTE Graduate Assistant -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
SCH Production -- Off-Campus**	554	344	898	63	961

DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-OnLine/Hybrid***	7.4	10.8	18.2	10.1	28.3
FTE Adjunct/Part-Time-OnLine/Hybrid***	5.5	5.8	11.3	5.7	17.0
FTE Graduate Assistant-OnLine/Hybrid***	0.0	0.0	0.0	0.0	0.0
SCH Production - OnLine/Hybrid***	4,186	4,752	8,938	3,067	12,005
FTE Ranked Faculty-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Adjunct/Part-Time-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Graduate Assistant-Other Asynch****	0.0	0.0	0.0	0.0	0.0
SCH Production-Other Asynch****	11	0	11	10	21

PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	276	214	249	191	242
SCH/FTE Adjunct/Part-Time	380	370	376	195	334
SCH/FTE Graduate Assistant	281	0	281	0	281
Total SCH/FTE Faculty	295	238	270	192	259
FTE Student/FTE Ranked Faculty	18	14	17	16	17
FTE Student/FTE Adjunct/Part-Time	25	25	25	16	23
FTE Student/FTE Graduate Assistant	19	0	19	0	19
Total FTE Student/FTE Faculty	20	16	18	16	18

\*Face-to-face at each of the respective institutions

\*\*Remote campus locations, traditional format, interactive distance learning originating from off-campus location

\*\*\*At least 50% or more of delivery is by internet

\*\*\*\*CD, video

^High school teachers assigned to dual enrollment courses held at the high school

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	6,794	5,520	12,314	822	13,136
SCH Production (Adjunct/Part-Time)	6,127	2,541	8,668	1,426	10,094
SCH Production (Graduate Assistant)	0	0	0	0	0
Total SCH Production	12,921	8,061	20,982	2,248	23,230

DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	5.5	4.4	9.9	2.0	11.9
Associate Professor	2.6	3.2	5.7	0.0	5.7
Assistant Professor	8.4	8.6	17.0	2.3	19.3
Instructor	6.7	9.6	16.3	0.0	16.3
Lecturer	0.0	0.0	0.0	0.0	0.0
Adjunct/Part-Time	25.9	7.2	33.2	7.4	40.6
Graduate Assistant	0.0	0.0	0.0	0.0	0.0
Total FTE Faculty	49.2	33.0	82.2	11.8	93.9
Total Headcount Faculty					165
FTE Students	861	537	1399	187	1586

DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	20.0	16.3	36.3	0.0	36.3
FTE Adjunct/Part-Time -- On-Campus*	4.4	1.7	6.1	0.0	6.1
FTE Graduate Assistant -- On-Campus*	0.0	0.0	0.0	0.0	0.0
SCH Production -- On-Campus*	7,178	4,017	11,195	3	11,198
FTE Ranked Faculty -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
FTE Adjunct/Part-Time -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
FTE Adjunct -- Off Campus Dual Enrollment^	11.7	0.0	11.7	0.0	11.7
FTE Graduate Assistant -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
SCH Production -- Off-Campus**	1,833	0	1,833	0	1,833

DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-OnLine/Hybrid***	3.2	9.4	12.7	4.3	17.0
FTE Adjunct/Part-Time-OnLine/Hybrid***	7.8	5.5	13.3	7.4	20.8
FTE Graduate Assistant-OnLine/Hybrid***	0.0	0.0	0.0	0.0	0.0
SCH Production - OnLine/Hybrid***	3,820	4,134	7,954	2,245	10,199
FTE Ranked Faculty-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Adjunct/Part-Time-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Graduate Assistant-Other Asynch****	0.0	0.0	0.0	0.0	0.0
SCH Production-Other Asynch****	0	0	0	0	0

PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	293	214	251	190	246
SCH/FTE Adjunct/Part-Time	236	350	261	192	248
SCH/FTE Graduate Assistant	0	0	0	0	0
Total SCH/FTE Faculty	263	244	255	191	247
FTE Student/FTE Ranked Faculty	20	14	17	16	17
FTE Student/FTE Adjunct/Part-Time	16	23	17	16	17
FTE Student/FTE Graduate Assistant	0	0	0	0	0
Total FTE Student/FTE Faculty	18	16	17	16	17

\*Face-to-face at each of the respective institutions

\*\*Remote campus locations, traditional format, interactive distance learning originating from off-campus location

\*\*\*At least 50% or more of delivery is by internet

\*\*\*\*CD, video

^High school teachers assigned to dual enrollment courses held at the high school

Attachment: PSC Instructional Load Report (1684 : Fall 2015 Instructional Load Reports)

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	17,086	13,490.5	30,576.5	1,670	32,246.5
SCH Production (Adjunct/Part-Time)	5,652	2,010	7,662	1,108	8,770
SCH Production (Graduate Assistant)	1,007	98	1,105	0	1,105
Total SCH Production	23,745	15,598.5	39,343.5	2,778	42,121.5

DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	25.5	24.2	49.7	4.7	54.4
Associate Professor	11.9	14.3	26.2	2.3	28.5
Assistant Professor	11.5	15.3	26.8	1.9	28.8
Instructor	4.6	3.4	8.0	0.0	8.0
Lecturer	2.7	3.1	5.8	0.0	5.8
Adjunct/Part-Time	23.8	9.8	33.5	9.5	43.0
Graduate Assistant	2.9	0.7	3.6	0.0	3.6
Total FTE Faculty	82.8	70.8	153.6	18.4	172.0
Total Headcount Faculty					249
FTE Students	1583	1040	2623	232	2854

DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	53.8	53.3	107.1	0.9	108.0
FTE Adjunct/Part-Time -- On-Campus*	19.0	6.0	25.0	0.2	25.1
FTE Graduate Assistant -- On-Campus*	2.9	0.7	3.6	0.0	3.6
SCH Production -- On-Campus*	22,250	13,766.5	36,017	332	36,348.5
FTE Ranked Faculty -- Off-Campus**	0.3	2.3	2.5	0.0	2.5
FTE Adjunct/Part-Time -- Off-Campus**	0.3	2.0	2.3	5.3	7.6
FTE Adjunct -- Off Campus Dual Enrollment^	2.0	0.0	2.0	0.0	2.0
FTE Graduate Assistant -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
SCH Production -- Off-Campus**	420	528	948	673	1,621

DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-OnLine/Hybrid***	2.2	4.7	6.9	8.0	14.9
FTE Adjunct/Part-Time-OnLine/Hybrid***	2.5	1.8	4.3	3.7	8.0
FTE Graduate Assistant-OnLine/Hybrid***	0.0	0.0	0.0	0.0	0.0
SCH Production - OnLine/Hybrid***	1,075	1,304	2,379	1,736	4,115
FTE Ranked Faculty-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Adjunct/Part-Time-Other Asynch****	0.0	0.0	0.0	0.3	0.3
FTE Graduate Assistant-Other Asynch****	0.0	0.0	0.0	0.0	0.0
SCH Production-Other Asynch****	0	0	0	37	37

PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	304	224	263	187	257
SCH/FTE Adjunct/Part-Time	238	205	228	117	204
SCH/FTE Graduate Assistant	345	146	308	0	308
Total SCH/FTE Faculty	287	220	256	151	245
FTE Student/FTE Ranked Faculty	20	15	18	16	17
FTE Student/FTE Adjunct/Part-Time	16	14	15	10	14
FTE Student/FTE Graduate Assistant	23	10	21	0	21
Total FTE Student/FTE Faculty	19	15	17	13	17

\*Face-to-face at each of the respective institutions

\*\*Remote campus locations, traditional format, interactive distance learning originating from off-campus location

\*\*\*At least 50% or more of delivery is by internet

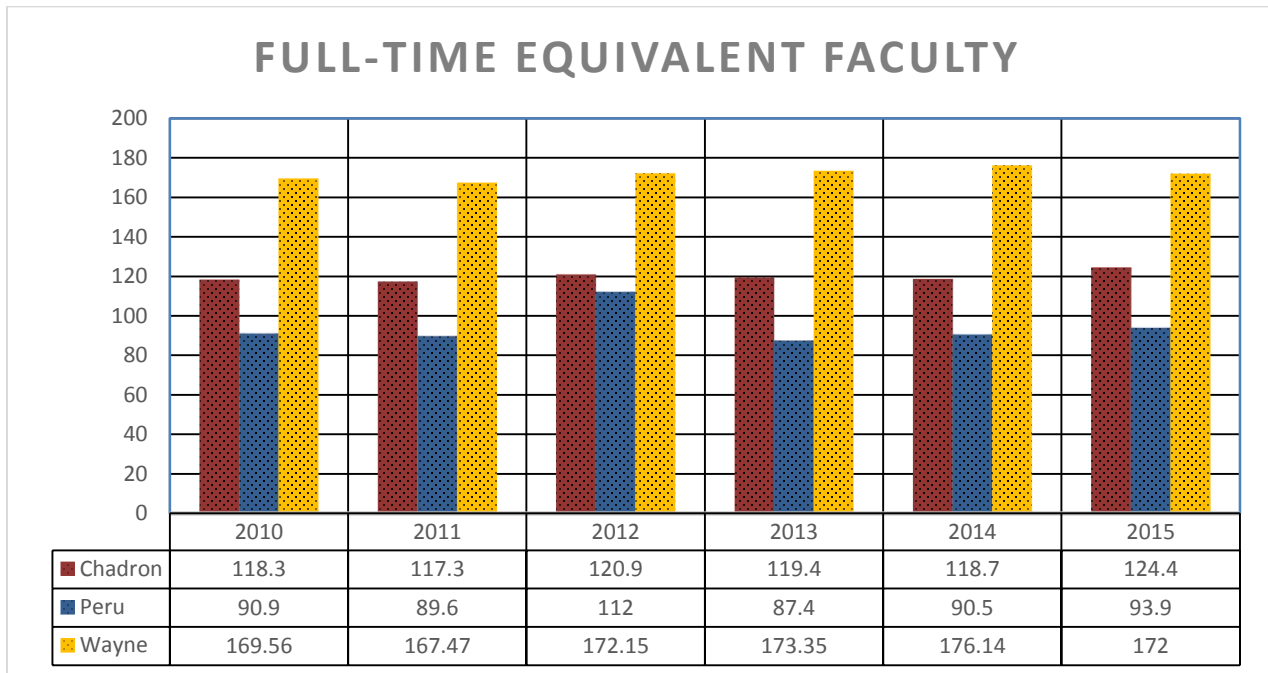
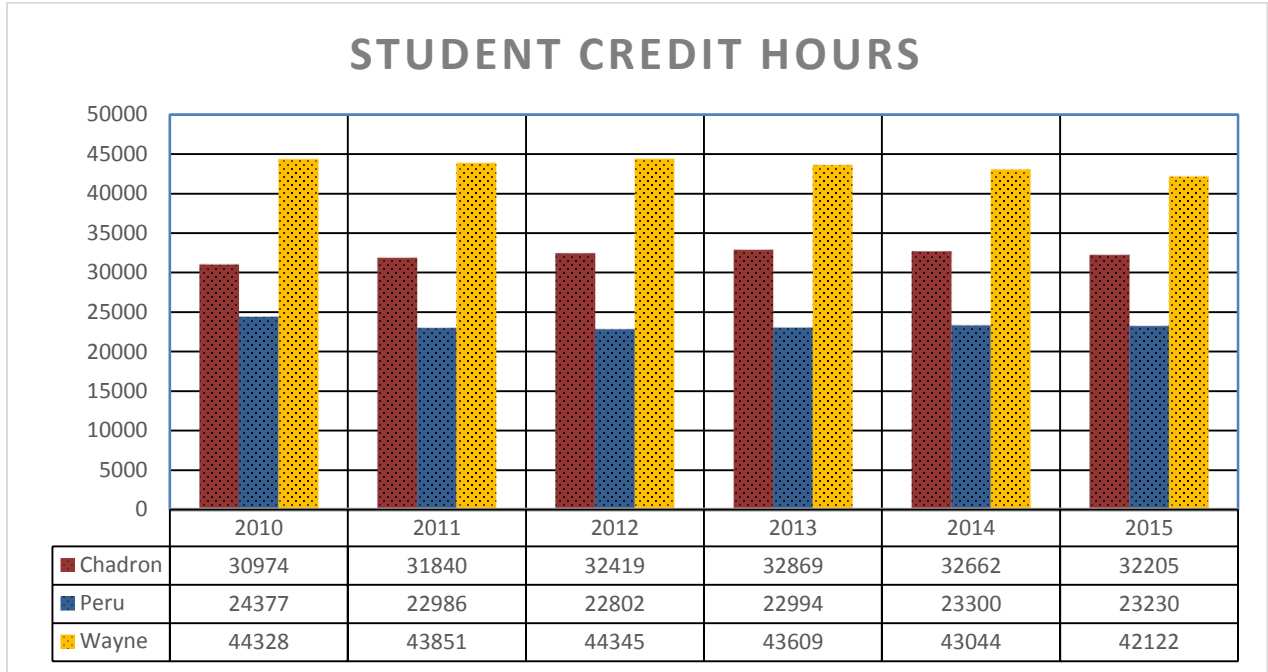
\*\*\*\*CD, video

^High school teachers assigned to dual enrollment courses held at the high school

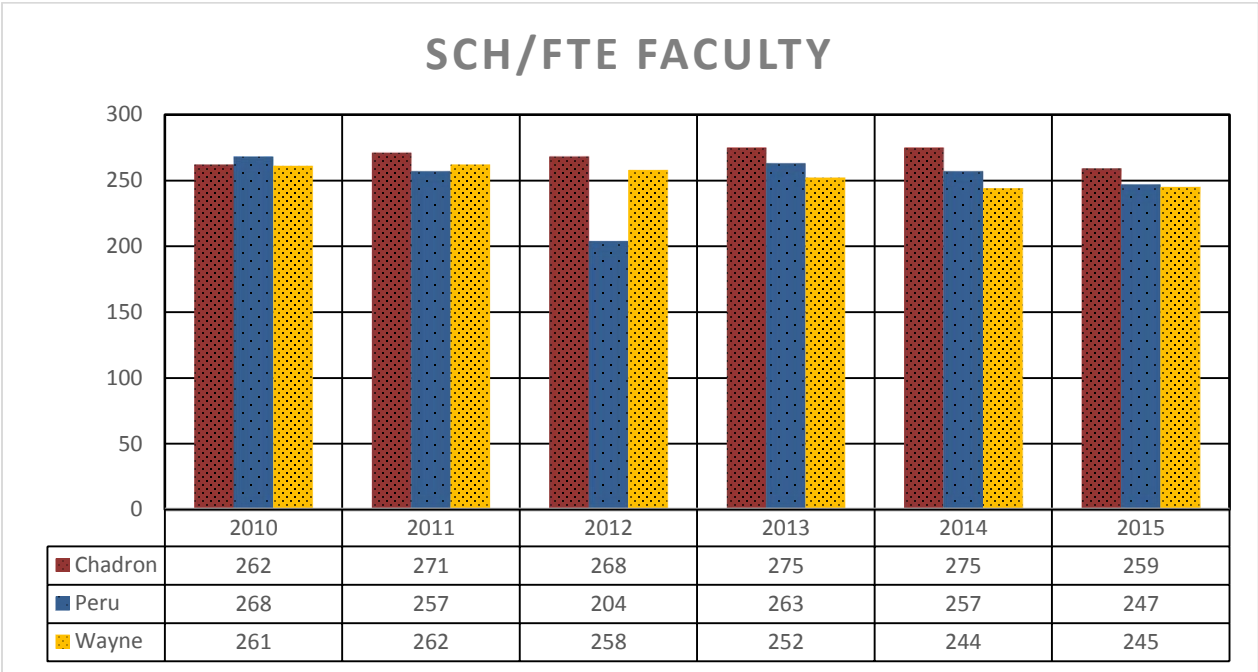
Attachment: WSC Instructional Load Report (1684 : Fall 2015 Instructional Load Reports)



### Fall 2015 Instructional Load Data



Fall 2015 Instructional Load Data



Attachment: Fall 2015 Instructional Loads - Tables (1684 : Fall 2015 Instructional Load Reports)

## ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL

March 18, 2016

### *INFORMATION ONLY:*      **Five-Year Academic Calendar**

The five-year academic calendar is provided to the Board for information.

	Fall 2016	Fall 2017	Fall 2018	Fall 2019	Fall 2020
Faculty Orientation	8/19	8/18	8/17	8/16	8/21
Classes Begin	8/22	8/21	8/20	8/19	8/24
Labor Day Holiday	9/5	9/4	9/3	9/2	9/7
Fall Mid-Term Break	10/17-10/18	10/16-10/17	10/15-10/16	10/14-10/15	10/19-10/20
Fall Break	11/23-11/25	11/22-11/24	11/21-11/23	11/27-11/29	11/25-11/27
Last Day of Classes	12/12	12/11	12/10	12/9	12/14
Exam Week	12/13-12/16	12/12-12/15	12/11-12/14	12/10-12/13	12/15-12/18
Fall Commencement	12/16	12/15	12/14	12/13	12/18

	Spring 2017	Spring 2018	Spring 2019	Spring 2020	Spring 2021
Classes Begin	1/9	1/8	1/7	1/13	1/11
Spring Mid-Term Break	3/6-3/10	3/5-3/9	3/4-3/8	3/9-3/13	3/8-3/12
Spring Break	4/17	4/2	4/22	4/13	4/5
Last Day of Classes	5/1	4/30	4/29	5/4	5/3
Exam Week	5/2-5/5	5/1-5/4	4/30-5/3	5/5-5/8	5/4-5/7
Spring Commencement	5/6	5/5	5/4	5/9	5/8

Board Policy 4001 states that all units of the Nebraska State College System will utilize the same semester calendar and class starting times. Each semester shall contain 75 instructional days. Above is the academic calendar schedule to be observed by each College for the upcoming five-year period.

**ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL**

March 18, 2016

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**INFORMATION ONLY: NSCS Funding Request for Chadron State Foundation**

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According to the Board's Agreement with the Chadron State Foundation, a formal request for funding must be submitted, no later than June 15 each year. Following is the request that will be submitted for 2016-2017.

- Unrestricted funds to a discretionary account for the CSC President in the amount of \$4,500
- Unrestricted funds to a discretionary account for the NSCS Chancellor in the amount of \$1,500
- Annually provide one-third (1/3) of the payment made in support of the NSCS Senator's Reception
- Provide \$3,000 for the NSCS Teaching Excellence Award when the recipient is a Chadron State College faculty member

**ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL**

March 18, 2016

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**INFORMATION ONLY:      Reports of Personnel Actions**

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The Personnel action reports are provided to the Board for information.

Board Policy 5021 states that all full-time (0.75 FTE or more) and part-time (less than 0.75 FTE) personnel appointments must be reviewed and approved by the President and reported to the Chancellor. All full-time employment separations are also reported to the Chancellor. The Chancellor is required to report these changes along with changes to the System Office staffing to the Board on a regular basis

**ATTACHMENTS:**

- CSC Personnel Report March 2016      (PDF)
- PSC Personnel Report March 2016(PDF)
- WSC Personnel Report March 2016      (PDF)

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE:** Chadron State College

**MEETING DATE:** March 18, 2016

**RANKED FACULTY**  
(FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Koza, Rick	Business	Professor	1,500.00	State	08/21/2015-05/07/2016	NA	Additional duties- faculty athletic representative	Special
McCallum, Henry	Education	Associate Professor	1,500.00	State	08/21/2015-05/07/2016	NA	Course development SPED 438 (3 cr hr)	NA
McCallum, Henry	Education	Associate Professor	1,500.00	State	08/21/2015-05/07/2016	NA	Course development SPED 432 (3 cr hr)	NA
McCarthy, Christopher	Business	Assistant Professor	50,000.00 prorated 25,000.00	State	01/07/2016-05/07/2016	1.000	New Appointment-replaces Donahue	Special
Nobiling, Tracy	Justice Studies	Professor	6,469.22	State	08/21/2015-05/07/2016	NA	New faculty orientation AY 2015-2016	Special
Ritzen, John	Health, Physical Education & Recreation	Instructor	5,000.00	State	08/21/2015-05/07/2016	NA	Additional duties- assistant coach track	Special

**NON-RANKED FACULTY**  
(PART-TIME/LESS THAN .75 FTE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Ascherin, Mari	Adjunct	NA	2,505.00	State	01/11/2016-05/06/2016	NA	FCS 427 (3 cr hr)	Special
Behnke, Philip	Adjunct	NA	2,505.00	State	03/14/2016-05/06/2016	NA	ECON 130 (3 cr hr)	Special
Bernhardt, Sarah	Adjunct	NA	2,505.00	State	01/11/2016-05/06/2016	NA	PSYC 234 (3 cr hr)	Special
Bird, Richard	Adjunct	NA	5,010.00	State	01/11/2016-05/06/2016	NA	ART 321B/421, ART 330 (6 cr hr)	Special
Brown, Linda	Adjunct	NA	5,010.00	State	01/11/2016-05/06/2016	NA	EDAD 631, EDUC 535 (6 cr hr)	Special
Caporaso, Jeanice	Adjunct	NA	3,340.00	State	01/11/2016-05/06/2016	NA	SW 330 (3 cr hr)	Special
Carey, Charles	Adjunct	NA	2,505.00	State	01/11/2016-03/04/2016	NA	MUS 235 (4 cr hr)	Special
Colgate, Stephanie	Adjunct	NA	3,340.00	State	01/11/2016-05/06/2016	NA	MATH 142 (4 cr hr)	Special

Attachment: CSC Personnel Report March 2016 (1714 : Reports of Personnel Actions)

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR****COLLEGE:** Chadron State College**MEETING DATE:** March 18, 2016**NON-RANKED FACULTY****(PART-TIME/LESS THAN .75 FTE)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Courts,Bari	Adjunct	NA	2,505.00	State	01/11/2016-03/04/2016	NA	BA 431 (3 cr hr)	Special
Covello,Christin	Adjunct	NA	2,505.00	State	01/11/2016-05/06/2016	NA	COUN 631 (3 cr hr)	Special
Crouse,Kerma	Adjunct	NA	6,680.00	State	01/11/2016-05/06/2016	NA	ART 334, EDUC 270, EDUC 270 (8 cr hr)	Special
Donahue,Timothy	Adjunct	NA	5,010.00	State	03/14/2016-05/06/2016	NA	MKTG 635, MKTG 435 (6 cr hr)	Special
Dorrel,Bryan	Adjunct	NA	1,670.00	State	01/11/2016-05/06/2016	NA	CAP 469 (2 cr hr)	Special
Dorwart,Jennifer	Adjunct	NA	7,515.00	State	03/14/2016-05/06/2016	NA	FIN 330, FIN 432, FIN 439 (9 cr hr)	Special
Erwin,Sean	Adjunct	NA	2,505.00	State	01/11/2016-05/06/2016	NA	PHIL 432 (3 cr hr)	Special
Follis,Nikki	Adjunct	NA	7,515.00	State	01/11/2016-05/06/2016	NA	FIN 631, FIN 333, FIN 631 (9 cr hr)	Special
Heath,Carly	Adjunct	NA	7,515.00	State	01/11/2016-05/06/2016	NA	ART 229, ART 343, TH 235 (9 cr hr)	Special
Hedger,Eva	Adjunct	NA	5,010.00	State	01/11/2016-05/06/2016	NA	ENG 135, ENG 135 (6 cr hr)	Special
Kerry,Lucyann	Adjunct	NA	7,515.00	State	01/11/2016-05/06/2016	NA	CA 610, CA 144, CA 620 (9 cr hr)	Special
Kraybill,Jeanine	Adjunct	NA	2,505.00	State	03/14/2016-05/06/2016	NA	PS 101 (3 cr hr)	Special
Leland,Dana	Adjunct	NA	7,515.00	State	01/11/2016-05/06/2016	NA	MGMT 620, MGMT 620, MGMT 330 (9 cr hr)	Special
Ludvigsen,Lindsay	Adjunct	NA	2,505.00	State	01/11/2016-05/06/2016	NA	ENG 135, (3 cr hr)	Special
McDermott,David	Adjunct	NA	2,505.00	State	01/11/2016-05/06/2016	NA	GEOG 231 (3 cr hr)	Special
Miller,Shannon	Adjunct	NA	3,340.00	State	01/11/2016-05/06/2016	NA	ENG 361, EDUC 100 (4 cr hr)	Special
Nealeigh,Norma	Adjunct	NA	7,515.00	State	01/11/2016-05/06/2016	NA	FCS 417, CTE 632, FCS 517 (9 cr hr)	Special
Neuharth,Marvin	Adjunct	NA	7,515.00	State	01/11/2016-05/06/2016	NA	PSYC 334, PSYC 234, PSYC 435 (9 cr hr)	Special

Attachment: CSC Personnel Report March 2016 (1714 : Reports of Personnel Actions)

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE:** Chadron State College

**MEETING DATE:** March 18, 2016

**NON-RANKED FACULTY  
(PART-TIME/LESS THAN .75 FTE)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Petersen,Grace	Adjunct	NA	5,845.00	State	01/11/2016-05/06/2016	NA	READ 535, EDCI 632, Supervision (7 cr hr)	Special
Plummer,Scott	Adjunct	NA	5,010.00	State	01/11/2016-05/06/2016	NA	SPED 334, SPED 516 (6 cr hr)	Special
Pollard,Tracie	Adjunct	NA	7,515.00	State	01/11/2016-05/06/2016	NA	EDUC 475 (9 cr hr)	Special
Rama,Matthew	Adjunct	NA	2,505.00	State	01/11/2016-05/06/2016	NA	WLAN 100 (3 cr hr)	Special
Robbins, Jeannie	Graduate Assistant-Counseling	NA	6,400.00 prorate 3,200.00	State	08/21/2015/-12/18/2015	NA	Resignation	NA
Rust,Catherine	Adjunct	NA	7,515.00	State	01/11/2016-05/06/2016	NA	SPED 230, SPED 230, SPED 334 (9 cr hr)	Special
Sabir, Sayed	Graduate Assistant-Science	NA	6,400.00 prorate 3,200.00	State	01/08/2016-05/07/2016	NA	New hire	Special
Sanders-Brunner,Maureen	Adjunct	NA	2,505.00	State	01/11/2016-05/06/2016	NA	EDUC 434 (3 cr hr)	Special
Schumacher,Elizabeth	Adjunct	NA	5,010.00	State	01/11/2016-05/06/2016	NA	ENG 136, ENG 136 (6 cr hr)	Special
Seger,Russell	Adjunct	NA	5,010.00	State	01/11/2016-05/06/2016	NA	FCS 320, COUN 634 (6 cr hr)	Special
Sharps,Nancy	Adjunct	NA	4,175.00	State	01/11/2016-05/06/2016	NA	ART 230, ART 331, (5 cr hr)	Special
Shuler, Pam	Adjunct	NA	6,195.70	State	01/11/2016-05/06/2016	NA	MUS 100E, MUS 115, MUS 315, MUS 327, MUS 018, MUS 107/307 ( 7.42 cr hr)	Special
Smith,Amanda	Adjunct	NA	5,010.00	State	03/14/2016-05/06/2016	NA	CA 125, CA 351 (6 cr hr)	Special
Stephens, Lauren	Adjunct	NA	1,118.90	State	03/14/2016-05/06/2016	NA	MUS 115, Mus 215 (1.34 cr hr)	Special
Tingley,Lesley	Adjunct	NA	2,505.00	State	01/11/2016-05/06/2016	NA	PSYC 442 (3 cr hr)	Special
Watts,Amanda	Adjunct	NA	5,010.00	State	01/11/2016-05/06/2016	NA	PSYC 334, PSYC 442 (6 cr hr)	Special

Attachment: CSC Personnel Report March 2016 (1714 : Reports of Personnel Actions)



**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR****COLLEGE:** Chadron State College**MEETING DATE:** March 18, 2016**NON-RANKED FACULTY**

(PART-TIME/LESS THAN .75 FTE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Waugh, Barbara	Adjunct	NA	5,845.00	State	01/11/2016-05/06/2016	NA	MATH 142, MATH 100 (7 cr hr)	Special
Wilson, Aaron	Adjunct	NA	2,505.00	State	03/14/2016-05/06/2016	NA	HIST 151 (3 cr hr)	Special
Winchester, Caroline	Adjunct	NA	2,505.00	State	01/11/2016-05/06/2016	NA	EDUC 639 (3 cr hr)	Special
Wright, James	Adjunct	NA	2,505.00	State	01/11/2016-05/06/2016	NA	MATH 631 (3 cr hr)	Special

**UNIONIZED PROFESSIONAL STAFF**

(FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Gimeson, Dewayne	Publication Specialist	NA	2,505.00	State	01/11/2016-05/06/2016	NA	ART 323 (3 cr hr)	Special
Kennell, Deena	Director Internships & Career Services	NA	2,505.00	State	01/11/2016-05/06/2016	NA	FCS 434 (3 cr hr)	Special
Newberg, Pam	Head of Technical Services	NA	41,651.25	State	01/01/2016-06/30/2016	0.750	Reduction in FTE	NA
Tewahade, Tewahade	IT Analyst	NA	1,670.00	State	01/11/2016-05/06/2016	NA	EDUC 224 (2 cr hr)	Special
Toomey, Tamara	Academic Advisor	NA	2,505.00	State	01/11/2016-05/06/2016	NA	ENG 111 (3 cr hr)	Special
Zeller, Lewayne	Certification Officer	NA	835.00	State	01/11/2016-05/06/2016	NA	SPED 316 (1 cr hr)	Special

**NON-UNIONIZED PROFESSIONAL STAFF**

(FULL TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Beu, Pat	Senior Director of Student Affairs	NA	2,505.00	State	01/11/2016-05/06/2016	NA	EDUC 121 (3 cr hr)	Special
Hansen, Jon	VP Enrollment, Management, & Marketing	NA	2,505.00	State	01/11/2016-05/06/2016	NA	BA 560 (3 cr hr)	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE:** Chadron State College

**MEETING DATE:** March 18, 2016

**NON-UNIONIZED PROFESSIONAL STAFF**  
(FULL TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Hunter, Brett	Head Wrestling Coach	NA	6000.00 prorated 3,500.00	State	12/01/2015- 06/30/2016	NA	Additional duties- Athletic inventory tracking	Special
Luper, Dustin	Head Rodeo Coach	NA	2,505.00	State	01/11/2016- 05/06/2016	NA	AGR 429 (3 cr hr)	Special
Schaer, Jennifer	Project Director	NA	2,505.00	State	01/11/2016- 05/06/2016	NA	HPER 233 (3 cr hr)	Special
Smith-Bruehlman, Martha	Project Director, Upward Bound	NA	835.00	State	01/11/2016- 05/06/2016	NA	HPER 50 (1 cr hr)	Special
Smith-Bruehlman, Martha	Project Director, Upward Bound	NA	400.00	State	09/18/2015- 10/09/2015	NA	Additional duties 4 yoga sessions basketball	Special
Smith-Bruehlman, Martha	Project Director, Upward Bound	NA	100.00	State	12/04/2015- 12/04/2015	NA	Additional duties 1 yoga sessions wrestling	Special
Smith-Bruehlman, Martha	Project Director, Upward Bound	NA	200.00	State	09/21/2015- 09/23/2015	NA	Additional duties 2 yoga sessions wrestling	Special
Stetson, Gayle	Interim HR Coordinator	NA	41,042 prorated 22,921.29	State	08/14/2015- 03/03/2016	NA	temporary appointment	Special
Wells, Chris	Head Volleyball Coach	NA	7,498.25	State	07/09/2015- 07/18/2015	NA	Camp duties	Special
Wells, Chris	Head Volleyball Coach	NA	54,590.00 prorate 45,491.67	State	08/01/2010- 04/30/2016	1.000	Resignation	NA

**NON-UNIONIZED PROFESSIONAL STAFF**  
(PART-TIME/LESS THAN .75 FTE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Abzhabarov, Daler	Graduate Assistant-Business	NA	6,400.00 prorate 3,200.00	State	01/08/2016- 05/07/2016	0.125	New Appointment-replaces Roybal	Special
Bargen, Zacheriah	Graduate Assistant-Business	NA	6,400.00 prorate 3,200.00	State	08/21/2015- 12/18/2015	0.125	Resignation	NA

Attachment: CSC Personnel Report March 2016 (1714 : Reports of Personnel Actions)

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE:** Chadron State College

**MEETING DATE:** March 18, 2016

**NON-UNIONIZED PROFESSIONAL STAFF  
(PART-TIME/LESS THAN .75 FTE)**

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bauer, Alyssa	Graduate Assistant-Student Leadership	NA	6,400.00 prorate 3,200.00	State	01/08/2016-05/07/2016	0.125	New Appointment	Special
Casey, Connor	Graduate Assistant-College Relations	NA	6,400.00 prorate 3,200.00	State	01/08/2016-05/07/2016	0.125	New Appointment	Special
Crouse, Margaret	Interim HLC Assumed Practices Leader	NA	2,505.00	State	01/18/2016-05/07/2016	0.080	EDCI 631 (3 cr hr)	Special
Crouse, Margaret	Interim HLC Assumed Practices Leader	NA	31,239.87 prorate 14,995.14	State	01/18/2016-06/30/2016	0.480	New Appointment	Special
Kittle, Constance	Graduate Assistant-Acadmic Issues & Concerns	NA	6,400.00 prorate 3,200.00	State	01/08/2016-05/07/2016	0.125	New Appointment-replaces Lewis	Special
Posley, Kylee	Graduate Assistant-Softball	NA	6,400.00 prorate 3,200.00	State	01/08/2016-05/07/2016	0.125	New Appointment	Special
Roybal, Erika	Graduate Assistant-Business	NA	6,400.00 prorate 3,200.00	State	08/21/2015-12/18/2015	0.125	Resignation	NA
Roybal, Erika	Graduate Assistant-NBDC	NA	6,400.00 prorate 3,200.00	State	01/08/2016-05/07/2016	0.125	New Appointment-replaces Aye	Special
Schmidt, Nikki	Graduate Assistant-Volleyball	NA	6,400.00 prorate 3,200.00	State	01/08/2016-05/07/2016	0.125	New Appointment-replaces Piper	Special
Temesgen, Naol	Graduate Assistant-Business	NA	6,400.00 prorate 3,200.00	State	01/08/2016-05/07/2016	0.125	New Appointment-replaces Bargen	Special

Attachment: CSC Personnel Report March 2016 (1714 : Reports of Personnel Actions)

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE:** Chadron State College

**MEETING DATE:** March 18, 2016

**UNIONIZED SUPPORT STAFF**  
(FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Gardener, Brannon	Custodian	NA	1,728.13	State	12/14/2015	1.000	New hire replaces Wilson	Probationary
Burkey, Colter	Mail Clerk	NA	1,728.13	State	10/23/2015-02/01/2016	1.000	Resignation	NA
Kuhnel, Lorin	MRW II	NA	3,219.00	State	01/02/1992-11/3/2015	1.000	Resignation	NA
Kuhnel, Lorin	MRW IV	NA	3,886.00	State 60% Revenue Bond 40%	11/4/2015	1.000	Title Change replaces Butler	NA
Smith, Brandon	Custodian	NA	1,728.13	State	11/30/2015	1.000	New hire replaces Buckman	Probationary
Weaver, Tabitha	Custodian	NA	1,728.13	State	1/5/2016	1.000	New hire replaces Hirose	Probationary

**NON-UNIONIZED SUPPORT STAFF**  
(FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Mason, Kathy	OA III	NA	3,526.83	State	08/19/1985-01/04/2016	1.000	Retirement	NA
Mitchell, Kay	OA II	NA	2,208.34	State	10/03/2011-01/14/2016	1.000	Resignation	NA
Mitchell, Kay	OA III	NA	2,496.07	State	1/15/2016	1.000	New hire	NA

Attachment: CSC Personnel Report March 2016 (1714 : Reports of Personnel Actions)

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: PERU STATE COLLEGE**  
**MEETING DATE: March 18, 2016**

<b>NON-RANKED FACULTY</b> (Part-time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Albers, Stephanie	Adjunct	N/A	\$3,336	State	1/11/16 - 3/4/16	N/A	PSYC 121 049X, (3 cr hr)	Special
Albert, Allan	Adjunct	N/A	\$4,050	State	1/11/16 - 5/6/16	N/A	PSYC 121 49EE, (3 cr hr)	Special
Albert, Allan	Adjunct	N/A	\$4,050	State	1/11/16 - 5/6/16	N/A	PSYC 121 49E1, (3 cr hr)	Special
Albert, Allan	Adjunct	N/A	\$3,540	State	1/11/16 - 5/6/16	N/A	PSYC 250 49EE, (3 cr hr)	Special
Anderson, Josh	Adjunct	N/A	\$4,254	State	1/11/16 - 3/4/16	N/A	ART 206 049X, (3 cr hr)	Special
Baldwin, Cindy	Adjunct	N/A	\$2,888	State	1/11/16 - 5/6/16	N/A	Student Teaching Supervision (4.12 cr hr)	Special
Bair, Amanda	Adjunct	N/A	\$2,350	State	1/11/16 - 5/6/16	N/A	MUSC 251 000A, (3 cr hr)	Special
Beaudion, Colwell, Lisa	Adjunct	N/A	\$3,336	State	1/11/16 - 3/4/16	N/A	EDUC 510 049X, (3 cr hr)	Special
Beaudion, Colwell, Lisa	Adjunct	N/A	\$2,520	State	1/11/16 - 3/4/16	N/A	EDUC 569 049X, (3 cr hr)	Special
Benscoter, Andrew	Adjunct	N/A	\$4,560	State	1/11/16 - 3/4/16	N/A	ENG 201 049X, (3 cr hr)	Special
Bliss, Stacy	Adjunct	N/A	\$4,152	State	1/11/16 - 3/4/16	N/A	PSYC 305 049X, (3 cr hr)	Special
Brand, Lesa	Adjunct	N/A	\$2,622	State	1/9/16 - 2/5/16	N/A	EDIC 600 OBDX, (3 cr hr)	Special
Christiansen, Heath	Adjunct	N/A	\$4,458	State	1/11/16 - 3/4/16	N/A	CMIS 101 049X, (3 cr hr)	Special
Craver, Susan	Adjunct	N/A	\$4,254	State	1/11/16 - 3/4/16	N/A	BUS 328 049X, (3 cr hr)	Special
Dreier, Libby	Adjunct	N/A	\$1,908	State	1/11/16 - 3/4/16	N/A	EDUC 255 49X, (3 cr hr)	Special
Dunekacke, Susan	Adjunct	N/A	\$2,600	State	1/11/16 - 5/6/16	N/A	ENG 202 000A, (3 cr hr)	Special
Dunekacke, Susan	Adjunct	N/A	\$2,100	State	1/11/16 - 5/6/16	N/A	ENG 335 000A, (3 cr hr)	Special
Falcon, Lori	Adjunct	N/A	\$1,806	State	1/11/16 - 3/4/16	N/A	EDU C553 049X, (3 cr hr)	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: PERU STATE COLLEGE**  
**MEETING DATE: March 18, 2016**

<b>NON-RANKED FACULTY</b>								
<b>(Part-time/less than .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Friesen, Brent	Adjunct	N/A	\$4,254	State	1/11/16 - 5/6/16	N/A	MATH 112 049A, (3 cr hr)	Special
Friesen, Brent	Adjunct	N/A	\$3,846	State	1/11/16 - 5/6/16	N/A	STAT 210 049A, (3 cr hr)	Special
Friesen, Brent	Adjunct	N/A	\$1,500	State	1/11/16 - 5/6/16	N/A	STAT 210 049B, (3 cr hr)	Special
Gosch, Robert	Adjunct	N/A	\$2,520	State	1/11/16 - 5/6/16	N/A	HIST 114 49EE, (3 cr hr)	Special
Hahn, Teresa	Adjunct	N/A	\$700	State	1/11/16 - 5/6/16	N/A	Student Teaching Supervision (1 cr hr)	Special
Hays, Jon	Adjunct	N/A	\$3,540	State	1/11/16 - 3/4/16	N/A	HIST 113 049X, (3 cr hr)	Special
Hayes, Cristina	Adjunct	N/A	\$4,233	State	1/11/16 - 5/6/16	N/A	MUSC 120,220,320,340,420,440 000E, (1 cr hr)	Special
Heng, Lynn	Adjunct	N/A	\$1,602	State	1/11/16 - 3/4/16	N/A	BUS 414 049X, (3 cr hr)	Special
Hicks, Russell	Adjunct	N/A	\$2,231	State	1/11/16 - 5/6/16	N/A	Student Teaching Supervision (3.19 cr hr)	Special
Jacobsen, Linda	Adjunct	N/A	\$3,948	State	1/11/16 - 5/6/16	N/A	BUS 339 049A, (3 cr hr)	Special
Jacobsen, Linda	Adjunct	N/A	\$4,050	State	1/11/16 - 3/4/16	N/A	BYS 380 049X, (3 cr hr)	Special
Kearney, James	Adjunct	N/A	\$700	State	1/11/16 - 5/6/16	N/A	Student Teaching Supervision (1 cr hr)	Special
Kearney, James	Adjunct	N/A	\$2,350	State	1/11/16 - 5/6/16	N/A	HIST 114 000A, (3 cr hr)	Special
Kearney, James	Adjunct	N/A	\$2,100.00	State	1/11/16 - 5/6/16	N/A	HIST 202 000A, (3 cr hr)	Special
Kinnison, Shana	Adjunct	N/A	\$150	State	1/11/16 - 5/6/16	N/A	SPED 200 49EE, (3 cr hr)	Special
Langstraat, Rick	Adjunct	N/A	\$3,642	State	1/11/16 - 5/6/16	N/A	BUS 231 049A, (3 cr hr)	Special
Langstraat, Rick	Adjunct	N/A	\$3,336	State	1/11/16 - 5/6/16	N/A	BUS 232 049A, (3 cr hr)	Special
Lee, Chris	Adjunct	N/A	\$1,602	State	1/11/16 - 3/4/16	N/A	HIST 201 049X, (3 cr hr)	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: PERU STATE COLLEGE**  
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<b>NON-RANKED FACULTY</b>								
<b>(Part-time/less than .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Levels, Brian	Adjunct	N/A	\$700	State	1/11/16 - 5/6/16	N/A	MUSC 120,220,320,340,420,4 40,000B, (1 cr hr)	Special
Levels, Brian	Adjunct	N/A	\$2,600	State	1/11/16 - 5/6/16	N/A	MUSC 322 000A, (3 cr hr)	Special
Lottman, Brent	Adjunct	N/A	\$2,100	State	1/11/16 - 5/6/16	N/A	CJUS 340 000A, (3 cr hr)	Special
Lotspeich, Patricia	Adjunct	N/A	\$3,500	State	1/11/16 - 5/6/16	N/A	Student Teaching Supervision (5 cr hr)	Special
Lundholm, Robert	Adjunct	N/A	\$4,458	State	1/11/16 - 3/4/16	N/A	BUS 251 049X, (3 cr hr)	Special
Martinelli, Jason	Adjunct	N/A	\$4,458	State	1/11/16 - 3/4/16	N/A	ESCI 215 049X, (3 cr hr)	Special
McKenzie, Gary	Adjunct	N/A	\$2,520	State	1/11/16 - 3/4/16	N/A	MGMT 662 049V, (3 cr hr)	Special
McKenzie, Gary	Adjunct	N/A	\$2,826	State	1/11/16 - 3/4/16	N/A	MGMT 662 049X, (3 cr hr)	Special
Mihm, Linda	Adjunct	N/A	\$700	State	1/11/16 - 5/6/16	N/A	Student Teaching Supervision (1 cr hr)	Special
Moss, Louise	Adjunct	N/A	\$3,540	State	1/11/16 - 5/6/16	N/A	ENG 202 49EE, (3 cr hr)	Special
Moss, Louise	Adjunct	N/A	\$2,214	State	1/11/16 - 5/6/16	N/A	ENG 202 49E1, (3 cr hr)	Special
Muthersbaugh, Kelly	Adjunct	N/A	\$2,418	State	10/31/15 - 11/27/15	N/A	EDUC 540 0BCX, (3 cr hr)	Special
Muthersbaugh, Kelly	Adjunct	N/A	\$2,622	State	1/9/16 - 2/5/16	N/A	EDUC 600 0BCX, (3 cr hr)	Special
Odum, Jay	Adjunct	N/A	\$2,112	State	1/11/16 - 3/4/16	N/A	BUS 313 049X, (3 cr hr)	Special
Odum, Jay	Adjunct	N/A	\$3,948	State	1/11/16 - 3/4/16	N/A	CJUS 190 049X, (3 cr hr)	Special
Paul, Kimberly	Adjunct	N/A	\$4,356	State	1/11/16 - 5/6/16	N/A	SOC 201 49EE, (3 cr hr)	Special
Paul, Kimberly	Adjunct	N/A	\$3,846	State	1/11/16 - 5/6/16	N/A	SOC 201 49E1, (3 cr hr)	Special
Pemberton, Heather	Adjunct	N/A	\$900	State	1/11/16 - 5/6/16	N/A	BUS 337 049A, (3 cr hr)	Special
Peters, Brad	Adjunct	N/A	\$1,908	State	1/11/16 - 5/6/16	N/A	ART 218 049A, (3 cr hr)	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: PERU STATE COLLEGE**  
**MEETING DATE: March 18, 2016**

<b>NON-RANKED FACULTY</b>								
<b>(Part-time/less than .75 FTE)</b>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Pollard, Sharon	Adjunct	N/A	\$1,400	State	1/11/16 - 5/6/16	N/A	Student Teaching Supervision (2 cr hr)	Special
Porter, Judy	Adjunct	N/A	\$4,638	State	1/11/16 - 5/6/16	N/A	Student Teaching Supervision (6.63 cr hr)	Special
Radell, Dave	Adjunct	N/A	\$4,254	State	1/11/16 - 3/4/16	N/A	STAT 210 049X, (3 cr hr)	Special
Ridge, Ashley	Adjunct	N/A	\$3,642	State	1/11/16 - 3/4/16	N/A	PSYC 320 049X, (3 cr hr)	Special
Ridge, Ashley	Adjunct	N/A	\$2,520	State	1/11/16 - 3/4/16	N/A	PSYC 380 049X, (3 cr hr)	Special
Roberts, Laura	Adjunct	N/A	\$3,132	State	1/11/16 - 3/4/16	N/A	PSYC 250 049X, (3 cr hr)	Special
Shaw, Cassie	Adjunct	N/A	\$4,356	State	1/11/16 - 3/4/16	N/A	BUS 201 049X, (3 cr hr)	Special
Sherwood, Andrew	Adjunct	N/A	\$2,100	State	1/11/16 - 5/6/16	N/A	BUS 335 000A, (3 cr hr)	Special
Sherwood, Andrew	Adjunct	N/A	\$4,096	State	1/11/16 - 5/6/16	N/A	BUS 335 049A, (3 cr hr)	Special
Snyder, Randall	Adjunct	N/A	\$2,826	State	1/11/16 - 3/4/16	N/A	MUSC 211 049X, (3 cr hr)	Special
Stokebrand, Ellen	Adjunct	N/A	\$1,602	State	1/11/16 - 5/6/16	N/A	SPED 430 00Z, (3 cr hr)	Special
Thompson, Gary	Adjunct	N/A	\$4,200	State	1/11/16 - 5/6/16	N/A	Student Teaching Supervision (6 cr hr)	Special
Tiner, Billi	Adjunct	N/A	\$4,189	State	10/26/15 - 12/18/15	N/A	BIOL 131 049Y, (4 cr hr)	Special
Unger, Jill	Adjunct	N/A	\$1,200	State	1/11/16 - 3/4/16	N/A	EDUC 326 00Z, (3 cr hr)	Special
VanGundy, Terry	Adjunct	N/A	\$2,100	State	1/11/16 - 5/6/16	N/A	ART 308 000A, (3 cr hr)	Special
VanGundy, Terry	Adjunct	N/A	\$2,100	State	1/11/16 - 5/6/16	N/A	ART 330 000A, (3 cr hr)	Special
Voorhees, Roxanne	Adjunct	N/A	\$2,231	State	1/11/16 - 5/6/16	N/A	Student Teaching Supervision (3.19 cr hr)	Special
Weninger, Hope	Adjunct	N/A	\$3,438	State	1/11/16 - 3/4/16	N/A	BUS 373 049X, (3 cr hr)	Special



**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: PERU STATE COLLEGE**  
**MEETING DATE: March 18, 2016**

<b>NON-RANKED FACULTY</b>								
(Part-time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Yohe, Susan	Adjunct	N/A	\$1,400	State	1/11/16 - 5/6/16	N/A	Student Teaching Supervision (2 cr hr)	Special

<b>UNIONIZED PROFESSIONAL STAFF</b>								
(Full-time/.75 FTE or more)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Dietze, Marilyn	Project Coordinator	N/A	\$33,000, pro-rated - \$19,250	State	12/1/15 - 6/30/16	1.0	Appointment	Special
Stauffer, Liz	Accompanist	N/A	\$30,000 pro-rated - \$15,000	State	1/4/16 - 6/30/16	.84	Appointment	Special

<b>NON-UNIONIZED PROFESSIONAL STAFF</b>								
(Full-time/.75 FTE or more)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Galardi, Gregory	Dean of Professional Studies	N/A	\$2,100	State	1/11/16 - 5/6/16	N/A	CJUS 230 000A, (3 cr hr)	Special
Galardi, Gregory	Dean of Professional Studies	N/A	\$100	State	1/11/16 - 5/6/16	N/A	COLL 201 049X, (1 cr hr)	Special
Kunkel, Ellie	Dean, School of Education, Interim Appt.	N/A	\$2,100	State	1/11/16 - 5/6/16	N/A	HPER 201 00A, (3 cr hr)	Special
Kunkel, Ellie	Dean, School of Education, Interim Appt.	N/A	\$2,100	State	1/11/16 - 5/6/16	N/A	HPER 397 00A, (3 cr hr)	Special
Kunkel, Ellie	Dean, School of Education, Interim Appt.	N/A	\$2,100	State	1/11/16 - 5/6/16	N/A	HPER 428 00A, (3 cr hr)	Special
Seay, Greg	Dean, Graduate Programs	N/A	\$2,622	State	1/9/16 - 2/5/16	N/A	EDUC 600 0BAX, (3 cr hr)	Special
Seay, Greg	Dean, Graduate Programs	N/A	\$2,622	State	1/9/16 - 2/5/16	N/A	EDUC 600 0BEX, (3 cr hr)	Special
Cammack, Cindy	Director of Admissions	N/A	\$69,000 pro-rated \$28,750	State	2/1/16 - 6/30/16	1.0	Appointment	Special

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<b>NON-UNIONIZED PROFESSIONAL STAFF</b> (Full-time/.75 FTE or more)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Reid, Cheryl	Director of Financial Aid	N/A	\$69,000 pro-rated \$25,875	State	2/22/2016 - 6/30/16	1.0	Appointment	Special
Teten, Dixie	Director of Student Records/College Registrar	N/A	\$72,708	State	3/1/96 - 2/19/16	1.0	Resignation	N/A

<b>NON-UNIONIZED PROFESSIONAL STAFF</b> (Part-time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Cruickshank, Ben	Graduate Assistant, Men's Basketball/Residence Life	N/A	\$7,435	1/2 State 1/2 Revenue Bond	10/12/15 - 5/15/16	.42	Appointment	Special
Norton, Jessica	Graduate Assistant, Athletic Training	N/A	\$7,920	State	9/1/15 - 5/31/16	.44	Appointment	Special
Ogorzaly, Morgan	Graduate Assistant, Volleyball/AWAC Manager	N/A	\$4,440	State	1/4/16 - 5/15/16	.50	Appointment	Special

<b>UNIONIZED PROFESSIONAL STAFF</b> (Full-time/.75 FTE or more)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Crotty, Janny	Certification Officer	N/A	\$615	State	1/11/16 - 5/6/16	N/A	EDUC 497 00C, 3 credit hours	Special
Melvin, Brent	Athletic Trainer	N/A	\$1,400	State	1/11/16 - 5/6/16	N/A	HPER 215 00A, 2 credit hours	Special
Melvin, Vickie	Athletic Trainer	N/A	\$2,100	State	1/11/16 - 5/6/16	N/A	HPER 325 00A, 3 credit hours	Special
Pashinin, Roman	IT Specialist	N/A	\$2,724	State	1/11/16 - 5/6/16	N/A	CMIS 360 049A, 3 credit hours	Special
Rippe, Patricia	Director of Field Experience/Teacher Certification Officer	N/A	\$1,400	State	1/11/16 - 5/6/16	N/A	SPED 307 00A, 2 credit hours	Special

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<b>UNIONIZED SUPPORT STAFF</b> (Full-time/.75 FTE or more)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Hawley, Nancy	AC III	N/A	\$3,526/mo.	State	8/18/87 - 2/29/16	1.0	Retirement	N/A
Horton, Joshua	MRW II	N/A	\$2,054/mo.	Rev Bond	10/8/12 - 12/4/15	1.0	Resignation	N/A
Martin, Gayle	Computer Operator	N/A	\$2,928/mo.	State	11/3/95 - 1/19/16	1.0	Retirement	N/A
Mather, Laura	Library Technician	N/A	\$1,995/mo.	State	12/7/2015	1.0	Appointment	Probationary
McMann, Larry	MRW II	N/A	\$2,055/mo.	Rev Bond	9/12/11 - 1/31/16	1.0	Resignation	N/A
Villeaneuve, Jeremiah	Custodian to MRW II	N/A	\$1,728 to \$1,995/mo.	Rev Bond	1/7/2016	1.0	Appointment	Probationary
Wittmann, Laura	AC III	N/A	\$2,212/mo.	State	3/26/15 1/31/16	1.0	Resignation	N/A

<b>NON-UNIONIZED SUPPORT STAFF</b> (Full-time/.75 FTE or more)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Mincer, Amy	Secretary to the President	N/A	\$3,458/mo.	State	12/7/2015	1.0	Appointment	Probationary

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<b>Ranked Faculty</b> (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Anderson, Wayne	Art and Design	Professor	\$84,451.00	State	08/27/79-05/11/16	1.0	Resignation	N/A
Begley, Brian	Communication Arts	Assistant Professor	\$48,000.00	State	01/11/16-05/11/16	1.0	New Appointment	Tenure Track
Black, Barbara	Educational Foundations and Leadership	Professor	\$78,594.00/ yearly/ prorated	State	01/09/17-05/10/17	1.0	Sabbatical for Spring 2017	N/A
Dorman, Sherry	Educational Foundations and Leadership	Instructor	\$41,810.00	State	08/16/07-05/11/16	1.0	Resignation	N/A
Fox, Phillip	History, Politics and Geography	Assistant Professor	\$48,500.00	State	08/18/16-05/10/17	1.0	New Hire, replaced Douglass Taber	Tenure Track
Hickey, Donald	History, Politics and Geography	Professor	\$94,175.00/ yearly/ prorated	State	01/09/17-05/10/17	1.0	Sabbatical for Spring 2017	N/A
Nelson, Jeryl	Athletics	Professor	\$200.00*	State	08/21/15-12/22/15	N/A	*Work as event staff up to a max of 20 hours at a rate of \$10/hr.	Special
Ras, Gerald	Business and Economics	Associate Professor	\$71,197.00/ yearly prorated	State	01/09/17-05/10/17	1.0	Sabbatical for Spring 2017	N/A
Walker, Karen	Psychology and Sociology	Professor	\$71,407.00	State	08/25/97-02/12/16	1.0	Dismissal	N/A

<b>Non-Ranked Faculty</b> (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Powicki, Liesel	Lecturer	N/A	\$39,923.00	State	08/15/13-05/11/16	.80	Non-renewal	N/A
Rodriguez-Kufner, Mytzy	Lecturer	N/A	\$39,140.00	State	08/14/14-05/11/16	.80	Non-renewal	N/A

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<b>Non-Ranked Faculty</b> (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Angeroth, Kathleen	Adjunct	N/A	\$2,115.00	State	01/08/16-05/11/16	N/A	MUS 124-01 (1.66 cr hr) and MUS 143/443 (1 cr hr)	Special
Bartling-Ballinger, Kelly	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	SPD 160-01 (3 cr hr)	Special
Beach, Gerald	Adjunct	N/A	\$5,010.00	State	01/08/16-05/11/16	N/A	EDU 786-W0 (3 cr hr) and EDU 790-W0 (3 cr hr)	Special
Becker, Misty	Adjunct	N/A	\$4,095.00	State	01/08/16-05/11/16	N/A	CSL 445/545-W0 (2 cr hr) and CSL 615-CSH0 (3 cr hr)	Special
Birgen, Constance	Adjunct	N/A	\$1,670.00	State	01/08/16-05/11/16	N/A	CSL 688-W0 (2 cr hr)	Special
Bode, Liane	Adjunct	N/A	\$3,578.00	State	01/08/16-05/11/16	N/A	CSL 324-01 (1.5 cr hr) and CSL 218-01 (3 cr hr)	Special
Boubin, Amber	Adjunct	N/A	\$1,193.00	State	01/08/16-05/11/16	N/A	EDU 431-02 (1.5 cr hr)	Special
Brasch, Stacey	Adjunct	N/A	\$2,505.00	State	01/08/16-05/11/16	N/A	BUS 620-W1 (3 cr hr)	Special
Bremer, DeLoy	Adjunct	N/A	\$1,853.00	State	01/08/16-05/11/16	N/A	EDU 450/452 (1.33 cr hr) and EDU 456 (1 cr hr)	Special
Brookhouser, Ashley	Adjunct	N/A	\$795.00	State	01/08/16-05/11/16	N/A	PED 220-01 (1 cr hr)	Special
Browning, Patricia	Adjunct	N/A	\$7,155.00	State	01/08/16-05/11/16	N/A	SOC 101-01 (3 cr hr), SOC 101-02 (3 cr hr) and SOC 220-01 (3 cr hr)	Special
Brummels, Ezechiele	Adjunct	N/A	\$4,770.00	State	01/08/16-05/11/16	N/A	ENG 260-01 (3 cr hr) and ENG 260-02 (3 cr hr)	Special
Carnes, Ron	Adjunct	N/A	\$3,975.00	State	01/08/16-05/11/16	N/A	EDU 456 (5 cr hr)	Special
Chambers, Amy	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	EDU 275-05 (3 cr hr)	Special

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<b>Non-Ranked Faculty</b> (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Colter, Sandra	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	BUS 408-W0 (3 cr hr)	Special
Connot, Carlee	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	PED 407/507-W0 (3 cr hr)	Special
Curtiss, James	Adjunct	N/A	\$2,505.00	State	01/08/16-05/11/16	N/A	EDU 674-W1 (3 cr hr)	Special
Delimont, Gayln	Adjunct	N/A	\$923.00	State	01/08/16-05/11/16	N/A	EDU 454 (.5 cr hr) and EDU 452 (.66 cr hr)	Special
Denker, Christine	Adjunct	N/A	\$1,044.00	State	01/08/16-05/11/16	N/A	CSL 697-CSH4 (1.25 cr hr)	Special
Dolesh, Dawn	Adjunct	N/A	\$7,155.00	State	01/08/16-05/11/16	N/A	CNA 100-03 (3 cr hr), CNA 100-07 (3 cr hr), CNA 100-09 (3 cr hr)	Special
Dorcey, Jean	Adjunct	N/A	\$1,193.00	State	01/08/16-05/11/16	N/A	SPD 352-01 (1.5 cr hr)	Special
Dorcey-McIntosh, Alicia	Adjunct	N/A	\$4,890.00	State	01/08/16-05/11/16	N/A	CSL 202-01 (3 cr hr) and CSL 665-01 (3 cr hr)	Special
Eaton, Sheri	Adjunct	N/A	\$3,180.00	State	01/08/16-05/11/16	N/A	GST 104-01 (2 cr hr) and GST 104-02 (2 cr hr)	Special
Eaton, Sheri	Adjunct	N/A	\$1,590.00; \$150.00*	State	01/08/16-05/11/16	N/A	GST 196A (1 cr hr) and GST 196B (1 cr hr); *Develop CORE Math and Writing up to a max of 10 hours at a rate of \$15/hr.	Special
Eilers, Carol	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	FCS 207-W0 (3 cr hr)	Special
Emenhiser-Harris, Karen	Adjunct	N/A	\$4,770.00	State	01/08/16-05/11/16	N/A	ART 345-W0 (3 cr hr) and ART 345-W1 (3 cr hr)	Special

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<b>Non-Ranked Faculty</b> (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Endicott, Natalie	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	ITE 363-01 (3 cr hr)	Special
Fehring, Dan	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	SPD 160-02 (3 cr hr)	Special
Fick, Kathy	Adjunct	N/A	\$7,155.00	State	01/08/16-05/11/16	N/A	MLC 110-01 (3 cr hr), MLC 110-02 (3 cr hr) and MLC 120-01 (3 cr hr)	Special
Fleming, Angela	Adjunct	N/A	\$4,770.00	State	01/08/16-05/11/16	N/A	FCS 408-01 (3 cr hr) and ITE 211-01 (2 cr hr)	Special
Galles, Michelle	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	FCS 306-H0 (3 cr hr)	Special
Gasaway, Jennifer	Adjunct	N/A	\$3,340.00; \$1,950.00*	State	01/08/16-05/11/16	N/A	EDU 627-SSLM/SSLN (2 cr hr) and EDU 651-SSLM/SSLN (2 cr hr); *Assist with Community of Learning up to a max of 130 hours at a rate of \$15/hr.	Special
Getchell, Bryan	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	EDU 423-01 (3 cr hr)	Special
Girard, Adam	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	ITE 330-01 (3 cr hr)	Special
Gray, Tricia	Adjunct	N/A	\$3,000.00	State	01/08/16-05/11/16	N/A	Mentor at the Fremont #8 Community of Learning.	Special
Guenther, Candra	Adjunct	N/A	\$1,590.00	State	01/08/16-05/11/16	N/A	EDU 456 (2 cr hr)	Special

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<b>Non-Ranked Faculty</b> (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Haas, Mary	Adjunct	N/A	\$7,155.00	State	01/08/16-05/11/16	N/A	ART 102-02 (3 cr hr), ART 102-03 (3 cr hr) and ART 102-06 (3 cr hr)	Special
Hale, Stan	Adjunct	N/A	\$1,583.00	State	01/08/16-05/11/16	N/A	EDU 450/452 (1.33 cr hr) and SPD 458/460 (.66 cr hr)	Special
Hanson, Cynthia	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	BUS 455-W0 (3 cr hr)	Special
Harrison, Kurt	Adjunct	N/A	\$2,910.00	State	01/08/16-05/11/16	N/A	EDU 456 (3 cr hr) and EDU 450/452 (.66 cr hr)	Special
Heaton, Brett	Adjunct	N/A	\$1,590.00	State	01/08/16-05/11/16	N/A	EDU 320-SS80 (2 cr hr)	Special
Heikes, Tanya	Adjunct	N/A	\$4,770.00	State	01/08/16-05/11/16	N/A	EDU 303-01 (3 cr hr) and EDU 303-02 (3 cr hr)	Special
Henning, Mark	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	ITE 408-01 (3 cr hr)	Special
Hilker, Carol	Adjunct	N/A	\$1,455.00	State	01/08/16-05/11/16	N/A	EDU 452 (1.33 cr hr) and EDU 456 (.50 cr hr)	Special
Hix, Dave	Adjunct	N/A	\$795.00	State	01/13/16-02/10/16	N/A	HSC 345-80 (1 cr hr)	Special
Hix, Dave	Adjunct	N/A	\$795.00	State	02/17/16-03/23/16	N/A	HSC 345-81 (1 cr hr)	Special
Holthe, Camilla	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	EDU 275-SS80 (3 cr hr)	Special
Hoelsing, Dan	Adjunct	N/A	\$360.00; prorated	State	01/08/16-05/11/16	N/A	EDU 725-60 (3 cr hr)	
Isom-Backer, Jennifer	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	EDU 406-03 (3 cr hr)	Special
Jeffries, Curt	Adjunct	N/A	\$7,155.00	State	01/08/16-05/11/16	N/A	MUS 110-04 (3 cr hr), MUS 110-05 (3 cr hr) and MUS 110-06 (3 cr hr)	Special



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<b>Non-Ranked Faculty</b> (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Jensen, Carrie	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	MUS 110-08 (3 cr hr)	Special
Jensen, Jessi	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	EDU 275-04 (3 cr hr)	Special
Jindra, Rhonda	Adjunct	N/A	\$3,000.00	State	01/08/16-05/11/16	N/A	Mentor at the Norfolk #3 Community of Learning.	Special
Johnson, Brian	Adjunct	N/A	\$3,340.00; \$1,950.00*	State	01/08/16-05/11/16	N/A	EDU 627-SSLM/SSLN (2 cr hr) and EDU 651-SSLM/SSLN (2 cr hr); *Assist with Community of Learning up to a max of 130 hours at a rate of \$15/hr.	Special
Johnson, Josh	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	EDU 406-02 (3 cr hr)	Special
Johnson, Kathy	Adjunct	N/A	\$1,590.00	State	01/08/16-05/11/16	N/A	EDU 452 (2 cr hr)	Special
Johnson, Monica	Adjunct	N/A	\$1,253.00	State	01/08/16-05/11/16	N/A	CSL 662 (1.5 cr hr)	Special
Klaus, Raab	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	GER 110-01 (3 cr hr)	Special
Kleve, Nicholas	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	EDU 423-SS80 (3 cr hr)	Special
Klooz, Lori	Adjunct	N/A	\$3,180.00	State	01/08/16-05/11/16	N/A	EDU 320-01 (2 cr hr) and EDU 320-02 (2 cr hr)	Special
Koch, Sue	Adjunct	N/A	\$1,193.00	State	01/08/16-05/11/16	N/A	EDU 431-02 (1.5 cr hr)	Special
Kolterman, Trisha	Adjunct	N/A	\$4,770.00	State	01/08/16-05/11/16	N/A	BUS 122-01 (3 cr hr) and BUS 360-01 (3 cr hr)	Special

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<b>Non-Ranked Faculty</b> (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Kosak, Jerry	Adjunct	N/A	\$788.00	State	01/08/16-05/11/16	N/A	MUS 129/329-W0 (.99 cr hr)	Special
Kriekemeier, Cheryl	Adjunct	N/A	\$2,505.00	State	01/08/16-05/11/16	N/A	CSL 697-CSH4/CSH5 (3 cr hr)	Special
Kriekemeier, Cheryl	Adjunct	N/A	\$1,044.00	State	01/08/16-05/11/16	N/A	CSL 697-CSH4 (1.25 cr hr)	Special
Krokstrom, Laurel	Adjunct	Interim Instructor	\$20,000.00	State	01/08/16-05/11/16	.50	New interim appointment to teach Psychology and Sociology courses during Spring 2016 semester.	Special
Kuyper, Julia	Adjunct	N/A	\$2,505.00	State	01/08/16-05/11/16	N/A	BUS 690-W0 (3 cr hr)	Special
Larson, Beth	Adjunct	N/A	\$835.00	State	01/08/16-05/11/16	N/A	CSL 662 (1 cr hr)	Special
Larson, Donielle	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	CSL 497-H0 (3 cr hr)	Special
Machacek, Darlene	Adjunct	N/A	\$4,770.00	State	01/08/16-05/11/16	N/A	MAT 121-01 (3 cr hr) and MAT 121-02 (3 cr hr)	Special
Martin, Barry	Adjunct	N/A	\$5,168.00	State	01/08/16-05/11/16	N/A	EDU 450/452 (6 cr hr) and EDU 456 (.5 cr hr)	Special
Meier, Cheryl	Adjunct	N/A	\$4,770.00	State	01/08/16-05/11/16	N/A	ENG 200-01 (3 cr hr) and ENG 200-02 (3 cr hr)	Special
Metzler, Susan	Adjunct	N/A	\$1,590.00	State	01/08/16-05/11/16	N/A	EDU 216-03 (2 cr hr)	Special
Miller, Amy	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	CJA 444-02 (3 cr hr)	Special
Mogensen, Carey	Adjunct	N/A	\$795.00	State	01/08/16-05/11/16	N/A	EDU 335-SS80 (1 cr hr)	Special
Mohl, Mary	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	GST 105-ND01 (3 cr hr)	Special

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<b>Non-Ranked Faculty</b> (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Mohl, Mary	Adjunct	N/A	\$4,770.00	State	01/08/16-05/11/16	N/A	MAT 196B-03 (3 cr hr) and MAT 196B-04 (3 cr hr)	Special
Moore, Susan	Adjunct	N/A	\$4,770.00	State	01/08/16-05/11/16	N/A	SOC 110-W0 (3 cr hr) and SOC 110-W1 (3 cr hr)	Special
Nakayama, Shizuka	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	MLC 110-03 (3 cr hr)	Special
Nicolas, Canes	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	MUS 110-W0 (3 cr hr)	Special
Nicolas, Canes	Adjunct	N/A	\$1,590.00	State	01/08/16-05/11/16	N/A	MUS 143/443 (2 cr hr)	Special
Niemann, Jill	Adjunct	N/A	\$3000.00	State	01/08/16-05/11/16	N/A	Mentor at the South Sioux City #12 Community of Learning.	Special
Oehlerking, Mary Anne	Adjunct	N/A	\$2,505.00; \$3,000.00*	State	01/08/16-05/11/16	N/A	EDU 656-LK (1.5 cr hr), EDU 693-LK (1.5 cr hr) *administrative duties with Fremont #8 Community of Learning to a max of 200 hours at a rate of \$15/hr.	Special
Oeth, Anne	Adjunct	N/A	\$1,590.00	State	01/08/16-05/11/16	N/A	SPD 260-W0 (1 cr hr) and SPD 260-W1 (1 cr hr)	Special
Parker, Karen	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	CIS 130-W0 (3 cr hr)	Special
Pattee, Jennifer	Adjunct	N/A	\$1,193.00	State	01/08/16-05/11/16	N/A	SPD 352-01 (1.5 cr hr)	Special
Person, Teresa	Adjunct	N/A	\$3,180.00	State	01/08/16-05/11/16	N/A	EDU 310-H0 (2 cr hr) and EDU 310-H1 (2 cr hr)	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: March 18, 2016**

<b>Non-Ranked Faculty</b> (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Peters, Pamela	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	SPD 453/553-01 (3 cr hr)	Special
Peterson, Paula	Adjunct	N/A	\$1,193.00	State	01/08/16-05/11/16	N/A	CSL 497-H0 (1 cr hr)	Special
Pickinpaugh, Jill	Adjunct	N/A	\$2,910.00	State	01/08/16-05/11/16	N/A	EDU 450/452 (2.66 cr hr) and SPD 458/460 (1 cr hr)	Special
Pickinpaugh, Jill	Adjunct	N/A	\$1,800.00; prorated	State	01/08/16-05/11/16	N/A	EDU 698-W0 (3 cr hr)	Special
Plager, Tiffany	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	EDU 275-03 (3 cr hr)	Special
Klaus, Raab	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	GER 110-01 (3 cr hr)	Special
Rahn, Kelli	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	EDU 318-SS80 (3 cr hr)	Special
Rittcher, Sonia	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	EDU 302-W0 (3 cr hr)	Special
Roff, Tom	Adjunct	N/A	\$2,505.00; \$3,000.00*	State	01/08/16-05/11/16	N/A	EDU 656-LK (1.5 cr hr), EDU 693-LK (1.5 cr hr) *administrative duties with Fremont #8 Community of Learning to a max of 200 hours at a rate of \$15/hr.	Special
Rosenberg, Katrina	Graduate Assistant	N/A	\$2,900.00	State	01/08/16-05/11/16	N/A	Appointment	N/A
Rotter-Hansen, Cynthia	Adjunct	N/A	\$5,010.00	State	01/08/16-05/11/16	N/A	EDU 658-W0 (3 cr hr) and EDU 658-W1 (3 cr hr)	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR  
 COLLEGE: Wayne State College  
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Non-Ranked Faculty (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Rudloff, Beata	Adjunct	N/A	\$2,505.00; \$3,000.00*	State	01/08/16- 05/11/16	N/A	EDU 656-LL (1.5 cr hr), EDU 693-LL (1.5 cr hr) *administrative duties with Norfolk #3 Community of Learning to a max of 200 hours at a rate of \$15/hr.	Special
Rudloff, Beata	Adjunct	N/A	\$2,648.00	State	01/08/16- 05/11/16	N/A	EDU 450/452 (3.33 cr hr)	Special
Saltsgiver, Theresa	Adjunct	N/A	\$3,173.00	State	01/08/16- 05/11/16	N/A	EDU 450/452 (3.33 cr hr) and SPD 458/460 (.66 cr hr)	Special
Schretenthaler, Leah	Adjunct	N/A	\$2,385.00	State	01/08/16- 05/11/16	N/A	ART 102-W0 (3 cr hr)	Special
Settje, Brandi	Adjunct	N/A	\$1,670.00	State	01/08/16- 05/11/16	N/A	CSL 662 (2 cr hr)	Special
Simon, Laura	Adjunct	N/A	\$2,385.00	State	01/08/16- 05/11/16	N/A	SOC 345-H0 (3 cr hr)	Special
Spieker, Mollie	Adjunct	N/A	\$2,498.00*	State	01/08/16- 05/11/16	N/A	*Assist as the Performance Reservation Coordinator, up to a maximum of 166.5 hours at \$15/hr.	Special
Spieker, Mollie	Adjunct	N/A	\$4,770.00	State	01/08/16- 05/11/16	N/A	CNA 101-01 (3 cr hr), CNA 101-02 (3 cr hr)	Special
Spieker, Mollie	Adjunct	N/A	\$2,490.00*	State	08/21/15- 12/22/15	N/A	*Assist theatre production up to a max of 166 hours a rate of \$15/hr. {change from November report}	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: March 18, 2016**

<b>Non-Ranked Faculty</b> (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Stogdill, Christopher	Adjunct	N/A	\$2,505.00	State	01/08/16-05/11/16	N/A	EDU 611-W0 (3 cr hr)	Special
Stusse, Marni	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	SPD 302-SS80 (3 cr hr)	Special
Sweeney, Karen	Adjunct	N/A	\$1,050.00	State	01/08/16-05/11/16	N/A	EDU 450/452 (.66 cr hr) and SPD 458/460 (.66 cr hr)	Special
Tillman, Krista	Adjunct	N/A	\$3,340.00; \$1,950.00*	State	01/08/16-05/11/16	N/A	EDU 627-SSLM/SSLN (2 cr hr) and EDU 651-SSLM/SSLN (2 cr hr) *Assist with Community of Learning up to a max of 130 hours at a rate of \$15/hr.	Special
Tramontina, Peggy	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	EDU 431-SS80 (3 cr hr)	Special
Tucker, Anne	Adjunct	N/A	\$795.00	State	01/08/16-03/04/16	N/A	EDU 457/577-W1 (1 cr hr)	Special
Tucker, Anne	Adjunct	N/A	\$795.00	State	01/08/16-03/04/16	N/A	EDU 497-H0 (1 cr hr)	Special
Tusha, Mary	Adjunct	N/A	\$1,058.00	State	01/08/16-05/11/16	N/A	SPD 458/460 (1.33 cr hr)	Special
Uhl, Steven	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	BUS 343-SS80 (3 cr hr)	Special
Vander Weil, Zoe	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	CNA 100-12 (3 cr hr)	Special
Vitters, Richard	Adjunct	N/A	\$923.00	State	01/08/16-05/11/16	N/A	EDU 452 (.66 cr hr) and EDU 456 (.5 cr hr)	Special
Von Glan, Leroy	Adjunct	N/A	\$4,163.00*	State	01/08/16-05/11/16	N/A	*Assist as Studio Arts Tech up to a maximum of 277.5 hours at a rate of \$15/hr.	Special
Von Glan, Leroy	Adjunct	N/A	\$3,180.00	State	01/08/16-05/11/16	N/A	ART 251/451-01 (4 cr hr)	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: March 18, 2016**

<b>Non-Ranked Faculty</b> (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Webb, Suzanne	Adjunct	N/A	\$4,134.00	State	01/08/16-05/11/16	N/A	MUS 214-W0 (2.6 cr hr) and MUS 214-W1 (2.6 cr hr)	Special
Weber, Bradley	Adjunct	N/A	\$3,270.00*	State	08/21/15-12/22/15	N/A	*Assist Marching Band up to a max of 218 hours a rate of \$15/hr. {change from November report}	Special
Weber, Bradley	Adjunct	N/A	\$2,910.00*	State	01/08/16-05/11/16	N/A	*Assist Marching Band up to a max of 194 hours a rate of \$15/hr.	Special
Weber, Bradley	Adjunct	N/A	\$4,356.00	State	01/08/16-05/11/16	N/A	MUS 110-03 (3 cr hr), MUS 128/328/454 (.33 cr hr), MUS 177-01 (1.5 cr hr) and MUS 136-01 (.65 cr hr)	Special
White, Michael	Adjunct	N/A	\$7,155.00	State	01/08/16-05/11/16	N/A	CNA 100-08 (3 cr hr), CNA 100-10 (3 cr hr) and CNA 100-11 (3 cr hr)	Special
Whitt, Joseph	Adjunct	N/A	\$4,770.00	State	01/08/16-05/11/16	N/A	CNA 100-HN14 (3 cr hr) and CNA 240/440 (3 cr hr)	Special
Widner, Jennifer	Adjunct	N/A	\$4,770.00	State	01/08/16-05/11/16	N/A	EDU 341-01 (3 cr hr) and EDU 341-02 (3 cr hr)	Special
Wieser, Janet	Adjunct	N/A	\$3,705.00	State	01/08/16-05/11/16	N/A	EDU 450/452 (4 cr hr) and SPD 458/456 (.66 cr hr)	Special
Wockenfuss, Kyle	Adjunct	N/A	\$3,698.00	State	01/08/16-05/11/16	N/A	CSL 490-SS80 (1.5 cr hr) and CSL 625-CSW0 (3 cr hr)	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
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<b>Non-Ranked Faculty</b> (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Wockenfuss, Kyle	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	CSL 342-01 (3 cr hr)	Special
Wriedt, Jeannine	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	MAT 105-01 (3 cr hr)	Special
Wulf, Jerad	Adjunct	N/A	\$2,505.00; \$3,000.00*	State	01/08/16-05/11/16	N/A	EDU 656-LL (1.5 cr hr), EDU 693-LL (1.5 cr hr) *administrative duties with Norfolk #3 Community of Learning to a max of 200 hours at a rate of \$15/hr.	Special
Zach, Angela	Adjunct	N/A	\$2,385.00	State	01/08/16-05/11/16	N/A	SPD 200-01 (3 cr hr)	Special
Zavadil, Dennis	Adjunct	N/A	\$4,770.00	State	01/08/16-05/11/16	N/A	MAT 105-03 (3 cr hr) and MAT 110-03 (3 cr hr)	Special
<b>Unionized Professional Staff</b> (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
DePew, Kim	Assistant Coach	N/A	\$9,548.58	State	05/29/15-07/10/15	N/A	2015 Summer Camp	Special
Greene, Kyle	Assistant Director-Residence Life	N/A	\$722.40*	Revenue Bond	01/11/16-05/11/16	N/A	Compensation for additional temporary Judicial Administrator duties associated with the vacancy of the Director of Residence Life. Payment is based on an additional hourly rate of \$5.16 for a max of 8 hours per week.	Special



**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
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Unionized Professional Staff (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Johnson, Jennifer	IT Specialist	N/A	\$47,104.00; prorated \$29,160.00	State	11/18/15- 06/30/16	1.0	Reclassification of position from IT Support to IT Specialist	Special
Kielsmeier, Kelly	Assistant Coach	N/A	\$2,851.21	State	05/27/15- 06/24/15	N/A	2015 Summer Camp	Special
Loftis, Charissa	Health, Human Performance and Sport	N/A	\$795.00	State	01/08/16- 05/11/16	N/A	PED 220-02 (1 cr hr)	Special
Loftis, Charissa	Recreation Center	N/A	\$340.00*	Revenue Bond	01/11/16- 05/03/16	N/A	*Assignment to lead the yoga exercise program up to 17 hours at a rate of \$20/hr.	Special
Masters, Logan	Football Offensive Coordinator	N/A	\$2,681.92	State	06/26-30/15	N/A	2015 Summer Camp	Special
McLaughlin, Scott	Football Defensive Coordinator	N/A	\$3,338.99	State	06/26-30/15	N/A	2015 Summer Camp	Special
Oswald, Laurie	Assistant Director – Financial Aid	N/A	\$40,488.00	State	12/01/15- 06/30/16	1.0	Position change from Asst Dir of Student Financial Services to Assistant Director – Financial Aid.	Special
Piper, Jessie	Athletics	N/A	\$60.00*	State	10/09/15- 11/30/15	N/A	*Volleyball line judge up to a max of 6 hours at a rate of \$10/hr.	Special
Putz, Brett	Assistant Coach	N/A	\$2,654.69	State	05/31/15- 08/01/15	N/A	2015 Summer Camp	Special
Vick Sr., Ron	Continuing Education	N/A	\$795.00	State	01/08/16- 03/04/16	N/A	CSL 105-W0 (1 cr hr)	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
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<b>Non-Unionized Professional Staff</b> (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Dolan, Brian	Head Coach	N/A	\$4,937.82	State	05/31/15-08/01/15	N/A	2015 Summer Camp	Special
Drahota, Shane	Assistant AD for Internal Affairs	N/A	\$54,652.00	State	03/04/13-01/08/16	1.0	Resignation	N/A
Kielsmeier, Chris	Head Coach	N/A	\$4,274.87	State	05/27/15-06/24/15	N/A	2015 Summer Camp	Special
Kneifl, Scott	Head Coach	N/A	\$14,285.63	State	05/29/15-07/10/15	N/A	2015 Summer Camp	Special

<b>Non-Unionized Professional Staff</b> (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Rolfzen, Ryan	Graduate Assistant	N/A	\$400.00*	State	12/08/15-01/04/16	N/A	*Monitor Varsity Weight Room up to a max of 40 hours at a rate of \$10/hr.	Special

<b>Unionized Support Staff</b> (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Brentlinger, Patrick	Custodian	N/A	\$1,893.25/mo.	State	09/22/14-01/04/16	1.0	Resignation	N/A
Jensen, Jason	Maintenance Repair Worker III	N/A	\$2,656.67/mo.	State	10/01/14-02/01/16	1.0	Resignation	N/A
Jensen, Jason	Custodian	N/A	\$2,077.75/mo.	Revenue Bond	02/02/16	1.0	New Hire, replaced Norma Penlerick	Probationary
Lofquest, Diana	Custodian	N/A	\$1,780.00/mo.	Revenue Bond	01/30/12-01/19/16	1.0	Discharged	N/A
Long, Bill	Custodian	N/A	\$2,792.33/mo.	State	10/18/90-06/30/16	1.0	Retirement	N/A
Penlerick, Norma	Custodian	N/A	\$2,538.75/mo.	Revenue Bond	09/23/96-12/02/15	1.0	Retirement	N/A

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
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**MEETING DATE: March 18, 2016**

<b>Unionized Support Staff</b> (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Roeber, Merle	Custodian	N/A	\$2,792.33/mo.	State	08/09/93-06/30/16	1.0	Retirement	N/A
Schroeder, Molly	Office Assistant II	N/A	\$2,245.33/mo.	State	06/16/00-02/03/16	1.0	Resignation	N/A
Stephens, Carol	Office Assistant III	N/A	\$3,051.42/mo.	State	07/01/00-06/30/16	1.0	Retirement	N/A
Sternberg, Makayla	Custodian	N/A	\$1,843.33/mo.	State	10/07/14-02/03/16	1.0	Resignation	N/A
Wiggins, Jessica	Accounting Clerk III	N/A	\$2,451.00/mo.	State	01/04/16	1.0	New Hire, replaced Patti Flores	Probationary

<b>Non-Unionized Support Staff</b> (Full-Time/.75 FTE or more)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Kubik, Kelsey	Office Assistant II	N/A	\$1,892.58/mo.	State	09/14/15-12/17/15	1.0	Resignation	N/A

**ITEMS FOR INFORMATION AND DISCUSSION\STUDENT AFFAIRS, MARKETING,  
AND ENROLLMENT**

March 18, 2016

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**INFORMATION ONLY:     Senator's Reception Update**

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Governor Ricketts along with twenty-nine Senators attended the Senators' Reception held on January 12, 2016 from 4-7 p.m. at the Ferguson Center. The College Foundations jointly sponsored the event. Next year's reception will be held on Tuesday, January 17, 2017 at the Ferguson House.

**ITEMS FOR INFORMATION AND DISCUSSION\STUDENT AFFAIRS, MARKETING,  
AND ENROLLMENT**

March 18, 2016

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**INFORMATION ONLY:      Student Trustees Update**

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Jon Hansen, CSC; Michaela Willis, PSC; and Jeff Carstens, WSC, coordinated the 2016-17 Student Trustees' nomination process at their respective Colleges. The nominations were received by the NSCS Office and were forwarded to the office of the Governor. The Governor has selected the following students for 2016-2017:

Coy Clark, CSC  
Treyten Nelson, PSC  
Henry Miller, WSC

New student trustees are invited to attend the March Board of Trustees meeting. We recognize the out-going student trustees at the March meeting as well. New student trustees begin their term at the May Board meeting.

**ITEMS FOR INFORMATION AND DISCUSSION\STUDENT AFFAIRS, MARKETING,  
AND ENROLLMENT**

March 18, 2016

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***INFORMATION ONLY:*      Update on Marketing Activities**

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The Student Affairs, Marketing and Enrollment Council has released an RFP for Creative Services to begin the process of developing new TV and radio ads for the Colleges and the System. Representatives from the Colleges will work closely with Vice Chancellor Tande during the next 8 (eight) months as the process goes from creative design to the development of a distribution schedule for next fall.

**ITEMS FOR INFORMATION AND DISCUSSION\STUDENT AFFAIRS, MARKETING,  
AND ENROLLMENT**

March 18, 2016

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**INFORMATION ONLY:      Scholarship Luncheon**

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The NSCS Scholarship Luncheon is scheduled to be held at the Hillcrest Country Club on Friday, April 15, 2016. The luncheon will start at noon and conclude around 1:30 p.m. Vice Chancellor Tande is currently scheduling the speaker(s) for the luncheon.

All Board of Trustees Scholars and Governor's Opportunity Award recipients along with their family members are invited. State Senators, the Board, the Presidents, Council of Student Affairs, Marketing and Enrollment officers, and the NSCS staff are also invited.

**ITEMS FOR INFORMATION AND DISCUSSION\STUDENT AFFAIRS, MARKETING,  
AND ENROLLMENT**

March 18, 2016

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**INFORMATION ONLY:      Intercollegiate Athletics Report of Institutional Commitment  
to NCAA Principles for Conduct to Enhance Integrity in  
Intercollegiate Athletes**

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The intercollegiate athletics report of institutional commitment to NCAA principles for conduct to enhance integrity in intercollegiate athletes is provided to the Board for information.

The National Collegiate Athletic Association (NCAA) requires Division II member institutions to complete the NCAA Institutional Self-Study Guide (ISSG) to enhance integrity in intercollegiate athletics. The purposes of the ISSG are to:

1. Sensitize top administrators and key campus constituencies of NCAA Division II member institutions to major types of problems that commonly occur in intercollegiate athletics programs.
2. Identify specific areas in their own athletic programs that may represent potential problems and develop written plans for improvement for those areas, and
3. Guide institutions toward review of documentations to support selected areas of study and, as necessary, actions that might prevent or minimize the severity of identified problems.

In compliance with their respective institutional self-studies, Chadron State and Wayne State declare their commitment to the attached Principles for Conduct of Intercollegiate Athletics as specified for Division II member institutions in the NCAA Constitution, Article Two.

**ATTACHMENTS:**

- NCAA Institutional Commitment to Principles of Conduct (PDF)



CONSTITUTION, ARTICLE 2

# Principles for Conduct of Intercollegiate Athletics

2.01	General Principle .....	3	2.9	The Principle of Amateurism .....	4
2.1	The Principle of Institutional Control and Responsibility .....	3	2.10	The Principle of Competitive Equity .....	5
2.2	The Principle of Student-Athlete Well-Being .....	3	2.11	The Principle Governing Recruiting .....	5
2.3	The Principle of Gender Equity .....	4	2.12	The Principle Governing Eligibility .....	5
2.4	The Principle of Sportsmanship and Ethical Conduct .....	4	2.13	The Principle Governing Financial Aid .....	5
2.5	The Principle of Sound Academic Standards .....	4	2.14	The Principle Governing Playing and Practice Seasons .....	5
2.6	The Principle of Nondiscrimination .....	4	2.15	The Principle Governing Postseason Competition and Contests Sponsored by Noncollegiate Organizations .....	5
2.7	The Principle of Diversity within Governance Structures .....	4	2.16	The Principle Governing the Economy of Athletics Program Operation .....	5
2.8	The Principle of Rules Compliance .....	4			

## 2.01 GENERAL PRINCIPLE [\*]

Legislation enacted by the Association governing the conduct of intercollegiate athletics shall be designed to advance one or more basic principles, including the following, to which the members are committed. In some instances, a delicate balance of these principles is necessary to help achieve the objectives of the Association.

## 2.1 THE PRINCIPLE OF INSTITUTIONAL CONTROL AND RESPONSIBILITY [\*]

**2.1.1 Responsibility for Control. [\*]** It is the responsibility of each member institution to control its intercollegiate athletics program in compliance with the rules and regulations of the Association. The institution's president or chancellor is responsible for the administration of all aspects of the athletics program, including approval of the budget and audit of all expenditures. *(Revised: 10/3/05)*

**2.1.2 Scope of Responsibility. [\*]** The institution's responsibility for the conduct of its intercollegiate athletics program includes responsibility for the actions of its staff members and for the actions of any other individual or organization engaged in activities promoting the athletics interests of the institution.

## 2.2 THE PRINCIPLE OF STUDENT-ATHLETE WELL-BEING [\*]

Intercollegiate athletics programs shall be conducted in a manner designed to protect and enhance the physical and educational well-being of student-athletes.

**2.2.1 Overall Educational Experience. [\*]** It is the responsibility of each member institution to establish and maintain an environment in which a student-athlete's activities are conducted as an integral part of the student-athlete's educational experience. *(Adopted: 1/10/95)*

**2.2.2 Cultural Diversity and Gender Equity. [\*]** It is the responsibility of each member institution to establish and maintain an environment that values cultural diversity and gender equity among its student-athletes and intercollegiate athletics department staff. *(Adopted: 1/10/95)*

**2.2.3 Health and Safety. [\*]** It is the responsibility of each member institution to protect the health of and provide a safe environment for each of its participating student-athletes. *(Adopted: 1/10/95)*

**2.2.4 Student-Athlete/Coach Relationship. [\*]** It is the responsibility of each member institution to establish and maintain an environment that fosters a positive relationship between the student-athlete and coach. *(Adopted: 1/10/95)*

**2.2.5 Fairness, Openness and Honesty. [\*]** It is the responsibility of each member institution to ensure that coaches and administrators exhibit fairness, openness and honesty in their relationships with student-athletes. *(Adopted: 1/10/95)*

**2.2.6 Student-Athlete Involvement. [\*]** It is the responsibility of each member institution to involve student-athletes in matters that affect their lives. *(Adopted: 1/10/95)*

## 2.3 THE PRINCIPLE OF GENDER EQUITY [\*]

**2.3.1 Compliance With Federal and State Legislation. [\*]** It is the responsibility of each member institution to comply with federal and state laws regarding gender equity. *(Adopted: 1/11/94)*

**2.3.2 NCAA Legislation. [\*]** The Association should not adopt legislation that would prevent member institutions from complying with applicable gender-equity laws, and should adopt legislation to enhance member institutions' compliance with applicable gender-equity laws. *(Adopted: 1/11/94)*

**2.3.3 Gender Bias. [\*]** The activities of the Association should be conducted in a manner free of gender bias. *(Adopted: 1/11/94)*

## 2.4 THE PRINCIPLE OF SPORTSMANSHIP AND ETHICAL CONDUCT [\*]

For intercollegiate athletics to promote the character development of participants, to enhance the integrity of higher education and to promote civility in society, student-athletes, coaches, and all others associated with these athletics programs and events should adhere to such fundamental values as respect, fairness, civility, honesty and responsibility. These values should be manifest not only in athletics participation but also in the broad spectrum of activities affecting the athletics program. It is the responsibility of each institution to: *(Revised: 1/9/96)*

- (a) Establish policies for sportsmanship and ethical conduct in intercollegiate athletics consistent with the educational mission and goals of the institution; and *(Adopted: 1/9/96)*
- (b) Educate, on a continuing basis, all constituencies about the policies in Constitution 2.4-(a). *(Adopted: 1/9/96)*

## 2.5 THE PRINCIPLE OF SOUND ACADEMIC STANDARDS [\*]

Intercollegiate athletics programs shall be maintained as a vital component of the educational program, and student-athletes shall be an integral part of the student body. The admission, academic standing and academic progress of student-athletes shall be consistent with the policies and standards adopted by the institution for the student body in general.

## 2.6 THE PRINCIPLE OF NONDISCRIMINATION [\*]

The Association shall promote an atmosphere of respect for and sensitivity to the dignity of every person. It is the policy of the Association to refrain from discrimination with respect to its governance policies, educational programs, activities and employment policies, including on the basis of age, color, disability, gender, national origin, race, religion, creed or sexual orientation. It is the responsibility of each member institution to determine independently its own policy regarding nondiscrimination. *(Adopted: 1/16/93, Revised: 1/11/00)*

## 2.7 THE PRINCIPLE OF DIVERSITY WITHIN GOVERNANCE STRUCTURES [\*]

The Association shall promote diversity of representation within its various divisional governance structures and substructures. Each divisional governing body must assure gender and ethnic diversity among the membership of the bodies in the division's administrative structure. *(Adopted: 1/9/96 effective 8/1/97)*

## 2.8 THE PRINCIPLE OF RULES COMPLIANCE

**2.8.1 Responsibility of Institution. [\*]** Each institution shall comply with all applicable rules and regulations of the Association in the conduct of its intercollegiate athletics programs. It shall monitor its programs to assure compliance and to identify and report to the Association instances in which compliance has not been achieved. In any such instance, the institution shall cooperate fully with the Association and shall take appropriate corrective actions. Members of an institution's staff, student-athletes, and other individuals and groups representing the institution's athletics interests, shall comply with the applicable Association rules, and the member institution shall be responsible for such compliance.

**2.8.2 Responsibility of Association. [\*]** The Association shall assist the institution in its efforts to achieve full compliance with all rules and regulations and shall afford the institution, its staff and student-athletes fair procedures in the consideration of an identified or alleged failure in compliance.

**2.8.3 Penalty for Noncompliance. [\*]** An institution found to have violated the Association's rules shall be subject to such disciplinary and corrective actions as may be determined by the Association.

## 2.9 THE PRINCIPLE OF AMATEURISM [\*]

Student-athletes shall be amateurs in an intercollegiate sport, and their participation should be motivated primarily by education and by the physical, mental and social benefits to be derived. Student participation in intercollegiate athletics is an avocation, and student-athletes should be protected from exploitation by professional and commercial enterprises.

## **2.10 THE PRINCIPLE OF COMPETITIVE EQUITY [\*]**

The structure and programs of the Association and the activities of its members shall promote opportunity for equity in competition to assure that individual student-athletes and institutions will not be prevented unfairly from achieving the benefits inherent in participation in intercollegiate athletics.

## **2.11 THE PRINCIPLE GOVERNING RECRUITING [\*]**

The recruiting process involves a balancing of the interests of prospective student-athletes, their educational institutions and the Association's member institutions. Recruiting regulations shall be designed to promote equity among member institutions in their recruiting of prospective student-athletes and to shield them from undue pressures that may interfere with the scholastic or athletics interests of the prospective student-athletes or their educational institutions.

## **2.12 THE PRINCIPLE GOVERNING ELIGIBILITY [\*]**

Eligibility requirements shall be designed to assure proper emphasis on educational objectives, to promote competitive equity among institutions and to prevent exploitation of student-athletes.

## **2.13 THE PRINCIPLE GOVERNING FINANCIAL AID [\*]**

A student-athlete may receive athletically related financial aid administered by the institution without violating the principle of amateurism, provided the amount does not exceed the cost of education authorized by the Association; however, such aid as defined by the Association shall not exceed the cost of attendance as published by each institution. Any other financial assistance, except that received from one upon whom the student-athlete is naturally or legally dependent, shall be prohibited unless specifically authorized by the Association. *(Revised: 1/9/96)*

## **2.14 THE PRINCIPLE GOVERNING PLAYING AND PRACTICE SEASONS [\*]**

The time required of student-athletes for participation in intercollegiate athletics shall be regulated to minimize interference with their opportunities for acquiring a quality education in a manner consistent with that afforded the general student body.

## **2.15 THE PRINCIPLE GOVERNING POSTSEASON COMPETITION AND CONTESTS SPONSORED BY NONCOLLEGIATE ORGANIZATIONS [\*]**

The conditions under which postseason competition occurs shall be controlled to assure that the benefits inherent in such competition flow fairly to all participants, to prevent unjustified intrusion on the time student-athletes devote to their academic programs, and to protect student-athletes from exploitation by professional and commercial enterprises.

## **2.16 THE PRINCIPLE GOVERNING THE ECONOMY OF ATHLETICS PROGRAM OPERATION [\*]**

Intercollegiate athletics programs shall be administered in keeping with prudent management and fiscal practices to assure the financial stability necessary for providing student-athletes with adequate opportunities for athletics competition as an integral part of a quality educational experience.

## ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

March 18, 2016

### *INFORMATION ONLY:*      **Capital Construction Quarterly Reports**

As required by Board Policy 8050, capital construction quarterly reports for construction projects from each of the Colleges are provided to the Board for information.

#### Chadron

1. Armstrong Gymnasium - Phase I - Final report
2. Rangeland Lab Building - Interim report

#### Peru

1. Delzell Renovation - Initial report
2. Oak Bowl Renovation and Athletic Field House - Interim report
3. Park Avenue Campus Entrance - Interim report
4. T.J. Majors Renovation - Interim report

#### Wayne

1. Carhart Renovation, Phase III - Interim report
2. Lindahl Drive Improvements - Interim report
3. U.S. Conn Library Renovation - Interim report

### **ATTACHMENTS:**

- CSC Capital Construction Quarterly Report--Armstrong (PDF)
- CSC Capital Construction Quarterly Report--Rangeland Lab (PDF)
- PSC Capital Construction Quarterly Report - Delzell (PDF)
- PSC Capital Construction Quarterly Report-Oak Bowl-Field House (PDF)
- PSC Capital Construction Quarterly Report - Park Avenue (PDF)
- PSC Capital Construction Quarterly Report - TJ Majors (PDF)
- WSC Capital Construction Quarterly Report - Carhart Phase III (PDF)
- WSC Capital Construction Quarterly Report - Lindahl Drive (PDF)
- WSC Capital Construction Quarterly Report - Conn Library (PDF)

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT				
As of December 30, 2015				
College: Chadron State College		Meeting Date: March 18, 2016		
<b>Project Information</b>	Project Title:	Armstrong Gymnasium - Phase I		
	Program Number:			
	Professional Consultant:	Leo A. Daly Architects		
	General Contractor:			
	Net Square Footage: 99,782	Gross Square Footage: 114,749		
	Bid Opening Date			
	Notice of Proceed Date			
	Estimated Completion Date			
	Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:	Leo A. Daly Architects		
	Needs Statement			
	Program Statement	6/23/2006		
	Professional Services Contract	1/27/2012		
	Bonds Sold			
	Preliminary Plans			
	Design Development			
	CM @ Risk Contract	8/13/2012		
	Substantial Completion			
	Final Completion			
<b>Report Information</b>	Status	Initial Report:	9/6/2012	
		Interim Report:		
		Final Report: X	3/18/2016	
<b>Financial Information</b>				
State Buildings	State Funds	\$6,700,000.00		
	Federal Funds	\$0.00		
	LB 309 Funds	\$1,320,000.00		
	Cash Funds	\$3,000,000.00		
	Capital Imp. Fee Commitment	\$1,400,000.00		
	Other	\$4,722,946.00		
	Total Available	\$17,142,946.00		
Revenue Bond Buildings	Bonds Sold			
	Costs of Issuance/Reserves			
	Balances of Proceeds			
Revenue Sources for Construction	1. Bond Proceeds			
	2. Interest Earnings			
	3. Other			
	Total Available			
<b>Expenditure Information</b>	Proposed Budget	Expended to Date	Balance	
	Program Planning	\$44,000.00	\$44,000.00	\$0.00
	Professional Fees & Reimb.	\$1,368,694.00	\$1,368,694.00	\$0.00
	Life Cycle Cost Analysis			\$0.00
	Construction			
	1. General, Mech., Elec.	\$14,866,039.00	\$14,866,039.00	\$0.00
	2. Fixed Equipment			
	3. Sitework/Utilities			
	Furnishings/Moveable Equip.	\$750,000.00	\$750,000.00	\$0.00
	Contingency	\$268,406.00	\$114,213.00	\$154,193.00
	Artwork			\$0.00
	Other Items			
	1. Special/Tech. Equipment			\$0.00
	2. Asbestos Abatement			\$0.00
	3. Signage			\$0.00
4. Venetian Blinds			\$0.00	
Change Orders	-\$154,193.00		-\$154,193.00	
<b>TOTALS</b>	\$17,142,946.00	\$17,142,946.00	\$0.00	

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT as of December 30, 2015			
College: Chadron State College		Meeting Date: March 18,2016	
<b>Project Information</b>	Project Title:	Rangeland Lab Building	
	Program Number:		
	Professional Consultant:	Bahr Vermeer and Haecker	
	General Contractor:		
	Net Square Footage: 24,905	Gross Square Footage: 12,240	
	Bid Opening Date		
	Notice of Proceed Date		
	Estimated Completion Date		
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:	Bahr Vermeer and Haecker	
	Needs Statement		
	Program Statement	11/6/2002	
	Professional Services Contract	10/14/2013	
	Bonds Sold		
	Preliminary Plans		
	Design Development	8/26/2011	
	CM @ Risk Contract	5/30/2014	
	Substantial Completion		
Final Completion			
<b>Report Information</b>	Status	Initial Report:	9/6/2012
		Interim Report: X	
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds	\$3,696,470.00	
	Federal Funds	\$0.00	
	LB 309 Funds	\$0.00	
	Cash Funds	\$0.00	
	Capital Imp. Fee Commitment	\$0.00	
	Other	\$107,375.00	
	Total Available	\$3,803,845.00	
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available	\$3,803,845.00	
<b>Expenditure Information</b>			
	Proposed Budget	Expended to Date	Balance
Program Planning			
Professional Fees & Reimb.	\$170,810.00	\$168,425.14	\$2,384.86
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$3,621,034.00	\$3,553,467.00	\$67,567.00
2. Fixed Equipment	\$0.00		\$0.00
3. Sitework/Utilities	\$0.00	\$0.00	\$0.00
Furnishings/Moveable Equip.			\$0.00
Contingency	\$0.00	\$0.00	\$0.00
Artwork			\$0.00
Other Items			
1. Special/Tech. Equipment			
2. Asbestos Abatement			\$0.00
3. Signage			\$0.00
4. Venetian Blinds			\$0.00
Change Order #1	-\$85,486.00	\$0.00	-\$85,486.00
Change Order #2	\$95,886.00		\$95,886.00
Change Order #3	\$40,673.00		\$40,673.00
<b>TOTALS</b>	<b>\$3,842,917.00</b>	<b>\$3,721,892.14</b>	<b>\$121,024.86</b>

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
as of December 31, 2015

College: Peru State College		Meeting Date: March 18, 2016		
<b>Project Information</b>	Project Title:	Delzell Renovation		
	Program Number:	829		
	Professional Consultant:	Jackson & Jackson		
	General Contractor:			
	Current Net Square Footage:	Current Gross Square Footage:		
	Addition Net:	Addition Gross:		
	Renovation Net:	Renovation Gross:		
	Bid Opening Date			
Notice to Proceed Date				
Estimated Completion Date				
Final Acceptance Date				
<b>Project Dates</b>	Professional Consultants:			
	Needs Statement			
	Program Statement			
	Professional Services Contract			
	Bonds Sold	12/17/2015		
	Preliminary Plans			
	Design Development	8/27/2015		
	Construction Contract			
Substantial Completion				
Final Completion				
<b>Report Information</b>	Status	Initial Report: X		
		Interim Report:		
		Final Report:		
<b>Financial Information</b>				
State Buildings	State Funds--LB No: 968			
	Federal Funds			
	LB 691 Funds			
	LB 309 Funds			
	Cash Funds			
	Capital Imp. Fee Commitment			
	Other			
Total Available	\$0.00			
Revenue Bond Buildings	Bonds Sold	\$8,935,000.00		
	Costs of Issuance/Reserves	\$735,000.00		
	Balances of Proceeds	\$8,200,000.00		
Revenue Sources for Construction	1. Bond Proceeds Series 2011			
	2. Interest Earnings			
	3. Other	\$710,000.00		
	Total Available	\$8,910,000.00		
<b>Expenditure Information</b>				
	Proposed Budget	Expended to Date	Balance	
Program Planning				
Professional Fees	\$710,000.00	\$70,842.74	\$639,157.26	
Life Cycle Cost Analysis				
Construction	\$8,050,000.00	\$0.00	\$8,050,000.00	
1. General, Mech., Elec.			\$0.00	
2. Fixed Equipment			\$0.00	
3. Sitework/Utilities			\$0.00	
Furnishings/Moveable Equip.			\$0.00	
Contingency	\$0.00	\$0.00	\$0.00	
Artwork			\$0.00	
Other Items				
1. Construction Administration	\$150,000.00	\$0.00	\$150,000.00	
2. Relocation Costs				
Change Orders				
1				
2				
<b>TOTALS</b>	\$8,910,000.00	\$70,842.74	\$8,839,157.26	

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
as of December 31, 2015

College: Peru State College		Meeting Date: March 18, 2016		
<b>Project Information</b>	Project Title:	Oak Bowl Renovation + Athletic Field House		
	Program Number:	997		
	Professional Consultant:	DLR Group		
	General Contractor:	Kiewit Building Group, Inc.		
	Current Net Square Footage:	Current Gross Square Footage:		
	Addition Net:	Addition Gross:		
	Renovation Net:	Renovation Gross:		
	Bid Opening Date			
Notice to Proceed Date				
Estimated Completion Date				
Final Acceptance Date				
<b>Project Dates</b>	Professional Consultants:			
	Needs Statement			
	Program Statement		3/25/2011	
	Professional Services Contract			
	Bonds Sold			
	Preliminary Plans			
	Design Development		5/11/2012	
	Construction Contract		9/19/2012	
Substantial Completion				
Final Completion				
<b>Report Information</b>	Status	Initial Report:		
		Interim Report: X		
		Final Report:		
<b>Financial Information</b>				
State Buildings	State Funds--LB No: 968		\$7,500,000.00	
	Federal Funds			
	LB 691 Funds		\$300,000.00	
	LB 309 Funds			
	Cash Funds			
	Capital Imp. Fee Commitment		\$770,000.00	
	Other-Peru State College Foundation		\$800,000.00	
Total Available		\$9,370,000.00		
Revenue Bond Buildings	Bonds Sold			
	Costs of Issuance/Reserves			
	Balances of Proceeds			
Revenue Sources for Construction	1. Bond Proceeds Series 2011			
	2. Interest Earnings			
	3. Other			
	Total Available			
<b>Expenditure Information</b>				
	Proposed Budget	Expended to Date	Balance	
Program Planning				
Professional Fees	\$1,765,000.00	\$1,681,907.50	\$83,092.50	
Life Cycle Cost Analysis				
Construction				
1. General, Mech., Elec.	\$7,205,738.71	\$6,989,748.35	\$215,990.36	
2. Fixed Equipment	\$20,000.00	\$20,000.08	-\$0.08	
3. Sitework/Utilities	\$71,435.29	\$26,327.29	\$45,108.00	
Furnishings/Moveable Equip.	\$75,000.00	\$73,530.40	\$1,469.60	
Contingency			\$0.00	
Artwork	\$82,826.00	\$81,215.00	\$1,611.00	
Other Items				
1. Construction Administration	\$150,000.00	\$140,084.88	\$9,915.12	
2. Relocation Costs				
Change Orders				
1				
2				
<b>TOTALS</b>	<b>\$9,370,000.00</b>	<b>\$9,012,813.50</b>	<b>\$357,186.50</b>	



**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
as of December 31, 2015

College: Peru State College		Meeting Date: March 18, 2016		
<b>Project Information</b>	Project Title:	Park Avenue Campus Entrance		
	Program Number:	938		
	Professional Consultant:	Clark Enersen Partners		
	General Contractor:	Nemaha Landscape Construction		
	Current Net Square Footage:	Current Gross Square Footage:		
	Addition Net:	Addition Gross:		
	Renovation Net:	Renovation Gross:		
	Bid Opening Date		3/13/2015	
Notice to Proceed Date				
Estimated Completion Date		10/31/2015		
Final Acceptance Date				
<b>Project Dates</b>	Professional Consultants:			
	Needs Statement			
	Program Statement	11/6/2014		
	Professional Services Contract	12/11/2014		
	Bonds Sold			
	Preliminary Plans			
	Design Development			
	Construction Contract	5/13/2014		
Substantial Completion				
Final Completion				
<b>Report Information</b>	Status	Initial Report:		
		Interim Report: X		
		Final Report:		
<b>Financial Information</b>				
State Buildings	State Funds--LB No: 968			
	Federal Funds			
	LB 309 Funds			
	Cash Funds			
	Capital Imp. Fee Commitment	\$250,000.00		
	Other-Peru State College Foundation	\$2,130,000.00		
	Other			
Total Available	\$2,380,000.00			
Revenue Bond Buildings	Bonds Sold			
	Costs of Issuance/Reserves			
	Balances of Proceeds			
Revenue Sources for Construction	1. Bond Proceeds Series 2011			
	2. Interest Earnings			
	3. Other			
	Total Available			
<b>Expenditure Information</b>				
	Proposed Budget	Expended to Date	Balance	
Program Planning				
Professional Fees	\$250,000.00	\$197,533.04	\$52,466.96	
Life Cycle Cost Analysis				
Construction				
1. General, Mech., Elec.				
2. Fixed Equipment				
3. Sitework/Utilities	\$2,075,035.00	\$1,668,142.88	\$406,892.12	
Furnishings/Moveable Equip.				
Contingency	\$14,405.00			
Artwork				
Other Items				
1. Construction Administration	\$40,560.00	\$1,621.56	\$38,938.44	
2. Relocation Costs				
Change Orders				
1	\$7,575.00			
2				
<b>TOTALS</b>	<b>\$2,380,000.00</b>	<b>\$1,867,297.48</b>	<b>\$512,702.52</b>	

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT**  
as of December 31, 2015

College: Peru State College		Meeting Date: March 18, 2016		
<b>Project Information</b>	Project Title:	TJ Majors Renovation		
	Program Number:	908		
	Professional Consultant:	Advanced Engineering Systems		
	General Contractor:	Cheever Construction Company		
	Current Net Square Footage:	Current Gross Square Footage:		
	Addition Net:	Addition Gross:		
	Renovation Net:	Renovation Gross:		
	Bid Opening Date		7/30/2014	
Notice to Proceed Date				
Estimated Completion Date		8/14/2015		
Final Acceptance Date				
<b>Project Dates</b>	Professional Consultants:			
	Needs Statement			
	Program Statement			
	Professional Services Contract		3/21/2014	
	Bonds Sold			
	Preliminary Plans			
	Design Development		5/27/2014	
	Construction Contract		9/8/2014	
Substantial Completion				
Final Completion				
<b>Report Information</b>	Status	Initial Report:		
		Interim Report: X		
		Final Report:		
<b>Financial Information</b>				
State Buildings	State Funds--LB No: 968			
	Federal Funds			
	LB 309 Funds*		\$2,800,000.00	
	Cash Funds		\$350,000.00	
	Capital Imp. Fee Commitment		\$240,000.00	
	Other			
Total Available		\$3,390,000.00		
Revenue Bond Buildings	Bonds Sold			
	Costs of Issuance/Reserves			
	Balances of Proceeds			
Revenue Sources for Construction	1. Bond Proceeds Series 2011			
	2. Interest Earnings			
	3. Other			
	Total Available			
<b>Expenditure Information</b>		Proposed Budget	Expended to Date	Balance
Program Planning				
Professional Fees		\$300,000.00	\$293,869.14	\$6,130.86
Life Cycle Cost Analysis				
Construction				
1. General, Mech., Elec.		\$3,010,500.00	\$2,828,912.92	\$181,587.08
2. Fixed Equipment			\$17,183.93	
3. Sitework/Utilities				
Furnishings/Moveable Equip.				
Contingency		\$14,000.00	\$0.00	\$14,000.00
Artwork				
Other Items				
1. Construction Administration		\$65,500.00	\$54,652.71	\$10,847.29
2. Relocation Costs				
Change Orders				
1				
2				
<b>TOTALS</b>		<b>\$3,390,000.00</b>	<b>\$3,194,618.70</b>	<b>\$195,381.30</b>

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT  
AS OF DECEMBER 31, 2015**

College: Wayne State College		Meeting Date: March 18, 2016	
<b>Project Information</b>	Project Title: Carhart Renovation, Ph. III		
	Program Number: 952		
	Professional Consultant: The Clark Enersen Partners		
	General Contractor: CM - Beckenhauer Construction, Inc.		
	Net Square Footage: Gross Square Footage:		
	Bid Opening Date	4/19/2012	
	Notice of Proceed Date		
	Estimated Completion Date	8/1/2013	
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:		
	Needs Statement		
	Program Statement		
	Professional Services Contract	1/5/2012	
	Bonds Sold		
	Preliminary Plans		
	Design Development	5/14/2012	
	Construction Contract	4/23/2012	
Substantial Completion			
Final Completion			
<b>Report Information</b>	Status	Initial Report:	
		Interim Report:	X
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--LB No:		
	Federal Funds		
	LB 309 Funds	\$676,000.00	
	Cash Funds	\$3,818,331.85	
	Cash Operating Funds	\$15,320.00	
	Other - Wayne State Foundation	\$258,343.00	
	Cash Op Funds - Cadaver Lab	\$29,400.00	
Total Available	\$4,797,394.85		
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available	\$0.00	
<b>Expenditure Information</b>	Proposed Budget	Expended to Date	Balance
Program Planning			\$0.00
Professional Fees	\$381,250.00	\$381,250.00	\$0.00
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$3,635,912.19	\$3,570,553.00	\$65,359.19
2. Fixed Equipment			\$0.00
3. Exterior Repairs	\$98,955.00	\$98,955.00	\$0.00
Furnishings/Moveable Equip.	\$158,957.66	\$158,957.66	\$0.00
Contingency			\$0.00
Artwork	\$57,000.00	\$14,000.00	\$43,000.00
Other Items			
1. Legal, ins., moving			\$0.00
2. Special technical/lab eqpmt.	\$450,000.00	\$434,226.39	\$15,773.61
3. Misc. (advert., abatement)	\$15,320.00	\$15,320.00	\$0.00
Change Orders			
1.			\$0.00
2.			\$0.00
<b>TOTALS</b>	\$4,797,394.85	\$4,673,262.05	\$124,132.80

Attachment: WSC Capital Construction Quarterly Report - Carhart Phase III (1698 : Capital Construction Quarterly Reports)

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT  
AS OF DECEMBER 31, 2015**

College: Wayne State College		Meeting Date: March 18, 2016	
<b>Project Information</b>	Project Title:	Lindahl Drive Improvements	
	Program Number:	930	
	Professional Consultant:	BVH	
	General Contractor:		
	Net Square Footage:	Gross Square Footage:	
	Bid Opening Date	September 2016	
	Notice of Proceed Date		
Estimated Completion Date			
Final Acceptance Date			
<b>Project Dates</b>	Professional Consultants:		
	Needs Statement		
	Program Statement	4/25/2015	
	Professional Services Contract	2/7/2014	
	Bonds Sold		
	Preliminary Plans		
	Design Development	11/5/2014	
	Construction Contract	4/10/2015	
Substantial Completion			
Final Completion			
<b>Report Information</b>	Status	Initial Report:	
		Interim Report:	X
		Final Report:	
<b>Financial Information</b>			
State Buildings	State Funds--LB No:		
	Federal Funds		
	Cash Operating		
	Cash Capital		
	Capital Imp. Fee Commitment		
Other-Wayne State Foundation			
Total Available			
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Cash Operating	\$117,095.52	
	2. Cash Capital	\$2,000,000.00	
	3. Capital Imp. Fee Commitment	\$700,000.00	
	Total Available	\$2,817,095.52	
<b>Expenditure Information</b>	Proposed Budget	Expended to Date	Balance
Program Planning	\$70,900.81	\$70,900.81	\$0.00
Professional Fees	\$291,011.36	\$163,211.36	\$127,800.00
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$2,383,708.80	\$1,655,097.00	\$728,611.80
2. Fixed Equipment			\$0.00
3. Sitework/Utilities	\$32,388.00	\$28,650.00	\$3,738.00
Furnishings/Moveable Equip.			\$0.00
Contingency			\$0.00
Artwork	\$14,954.00		\$14,954.00
Other Items			
1. Testing/Inspections	\$21,848.34	\$21,848.34	\$0.00
2. Advertising	\$2,284.21	\$2,284.21	\$0.00
Change Orders		(included above)	
1.		\$0.00	\$0.00
2.		\$0.00	\$0.00
3.		\$0.00	\$0.00
4.		\$0.00	\$0.00
5.		\$0.00	\$0.00
<b>TOTALS</b>	\$2,817,095.52	\$1,941,991.72	\$87

Attachment: WSC Capital Construction Quarterly Report - Lindahl Drive (1698 : Capital Construction Quarterly Reports)

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT  
AS OF DECEMBER 31, 2015**

College: Wayne State College		Meeting Date: March 18, 2016		
<b>Project Information</b>	Project Title:	U.S. Conn Library Renovation		
	Program Number:	912		
	Professional Consultant:	Jackson Jackson & Assoc.		
	Construction Mgr.	Beckenhauer Construction, Inc.		
	Net Square Footage:	Gross Square Footage:		
	Bid Opening Date			
	Notice of Proceed Date			
Estimated Completion Date				
Final Acceptance Date				
<b>Project Dates</b>	Professional Consultants:	Jackson Jackson & Assoc.		
	Needs Statement			
	Program Statement	9/7/12		
	Professional Services Contract	10/1/12		
	Bonds Sold	Febr., 2014		
	Preliminary Plans			
	Design Development	9/6/13		
	Construction Contract	8/19/13 GMP - 2/27/14		
	Substantial Completion			
Final Completion				
<b>Report Information</b>	Status	Initial Report:		
		Interim Report:	x	
		Final Report:		
<b>Financial Information</b>				
State Buildings	State Funds--LB No: 198	\$12,000,000.00		
	Other - Chartwells	\$366,000.00		
	LB 309 Funds	\$2,900,000.00		
	Cash Funds	\$3,275,000.00		
	Capital Imp. Fee Commitment	\$700,000.00		
	Other-Wayne State Foundation	\$2,750,000.00 (est.)		
Total Available	\$21,991,000.00			
Revenue Bond Buildings	Bonds Sold			
	Costs of Issuance/Reserves			
	Balances of Proceeds			
Revenue Sources for Construction	1. Bond Proceeds			
	2. Interest Earnings			
	3. WS Foundation			
	Total Available	\$0.00		
<b>Expenditure Information</b>	Proposed Budget	Expended to Date	Balance	
	Program Planning	\$68,500.00	\$63,087.85	\$5,412.15
	Professional Fees	\$1,403,090.00	\$1,242,537.92	\$160,552.08
	Life Cycle Cost Analysis			
	Construction			
	1. General, Mech., Elec.	\$16,744,820.00	\$12,277,382.49	\$4,467,437.51
	2. Fixed Equipment			
	3. Sitework/Utilities	\$28,500.00	\$17,786.75	\$10,713.25
	Furnishings/Moveable Equip.	\$1,636,976.00	\$612,169.61	\$1,024,806.39
	Contingency	\$854,102.80		\$854,102.80
	Artwork	\$335,011.20	\$21,063.00	\$313,948.20
	Other Items			
	1. Advertising, Printing	\$40,000.00	\$35,549.91	\$4,450.09
	2. Asbestos tests/abatement	\$480,000.00	\$362,325.90	\$117,674.10
	Misc.			
	1. Spec. Technical Costs	\$400,000.00	\$372,431.24	\$27,568.76
	2.			
	<b>TOTALS</b>	\$21,991,000.00	\$15,004,334.67	\$6,986,665.33

Attachment: WSC Capital Construction Quarterly Report - Conn Library (1698 : Capital Construction Quarterly Reports)

**ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT**

March 18, 2016

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**INFORMATION ONLY: Contingency Maintenance Progress Reports**

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Contingency maintenance progress reports from each of the Colleges are provided to the Board for information.

**ATTACHMENTS:**

- CSC Contingency Maintenance Reports (PDF)
- PSC Contingency Maintenance Reports (PDF)
- WSC Contingency Maintenance Reports (PDF)

**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**  
Chadron State College

Report Period: as of December 31, 2015

Meeting Date: March 18, 2016

Resolution Date and Project Description	Allocation	Expenditures	Reallocations	Balance	Status
Resolution Date: 4/20/12					
1. High Rise Elevator Main Mechanical & Electronics Upgrade	250,000.00	250,000.00	-	-	Complete
2. High Rise Showers and Fixtures	150,000.00	175,000.00	25,000.00	-	Complete
3. Campus Furnishings	50,000.00	50,000.00	-	-	Complete
4. Campus Lighting Upgrades	15,000.00	-	15,000.00	-	Complete
5. Revenue Bond Buildings Asbestos Abatement	25,000.00	11,795.45	13,204.55	-	Complete
5. Revenue Bond Buildings Flooring	50,000.00	50,000.00	-	-	Complete
7. Kent Hall Fire Alarm Upgrade	125,000.00	152,246.02	27,246.02	-	Complete
8. Student Center Specialty Equipment	20,000.00	20,000.00	-	-	Complete
9. Mechanical Room Upgrades	15,000.00	13,552.14	1,447.86	-	Complete
10. West Court Replacement	300,000.00	300,000.00	-	-	Complete
<b>Resolution Total</b>	<b>1,000,000.00</b>	<b>1,022,593.61</b>	<b>81,898.43</b>	<b>-</b>	Close Resolution
Resolution Date: 1/15/13					
1. Campus Energy Monitoring System	110,000.00	92,980.30	-	17,019.70	Open
<b>Resolution Total</b>	<b>110,000.00</b>	<b>92,980.30</b>	<b>-</b>	<b>17,019.70</b>	
Resolution Date: 3/15/13					
1. Kent Hall Sprinkler System	155,000.00	-	(80,000.00)	75,000.00	Open
2. Revenue Bond Buildings Asbestos Abatement	25,000.00	10,000.00	15,000.00	-	Complete
3. Revenue Bond Buildings Replacement Flooring	15,000.00	26,491.59	11,491.59	-	Complete
4. Revenue Bond Buildings New Furnishings	85,000.00	85,000.00	-	-	Complete
5. Mechanical Room Upgrades	25,000.00	25,696.28	696.28	-	Complete
6. West Court Demolition	70,000.00	-	70,000.00	-	Complete
7. High Rise Renovation	150,000.00	150,000.00	-	-	Complete
8. High Rise Elevator Upgrades	15,000.00	208,219.00	193,219.00	-	Complete
9. Brooks Hall Repairs	90,000.00	90,000.00	-	-	Complete
10. Student Center Specialty Equipment	20,000.00	20,000.00	-	-	Complete
<b>Resolution Total</b>	<b>650,000.00</b>	<b>615,406.87</b>	<b>210,406.87</b>	<b>75,000.00</b>	
Resolution Date: 4/25/14					
1. Kent Hall Sprinkler System	90,000.00	-	-	90,000.00	Open
2. Crites Hall Repair/Replace Front Steps	150,000.00	7,220.00	48,632.69	191,412.69	Open
3. RB Buildings Asbestos Abatement	25,000.00	16,250.00	-	8,750.00	Open
4. RB Buildings Replacement Flooring	50,000.00	-	8,000.00	42,000.00	Open
5. Residence Halls Mechanical Room Upgrades	25,000.00	25,000.00	-	-	Complete
5. West Court Demolition	20,000.00	20,000.00	-	-	Complete
7. High Rise Upgrade Showers & Misc. Improvements	150,000.00	150,000.00	-	-	Complete
8. Brooks Hall Repairs	30,000.00	30,000.00	-	-	Complete
9. Campus Wide Campus Card System	40,000.00	59,781.00	19,781.00	-	Complete
10. RB Buildings Replace Furnishings	50,000.00	50,000.00	-	-	Complete
11. Student Center Specialty Equipment	20,000.00	20,000.00	-	-	Complete
<b>Resolution Total</b>	<b>650,000.00</b>	<b>378,251.00</b>	<b>76,413.69</b>	<b>332,162.69</b>	
Resolution Date: 9/6/14					
1. Eagle Ridge Housing IT data wiring/TV cabling install	200,000.00	200,000.00	-	-	Complete
<b>Resolution Total</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>104,194.69</b>	<b>-</b>	
Resolution Date: 3/26/15					
1. Andrews Hall Sprinkler System	100,000.00	-	-	100,000.00	Open
2. Brooks Hall Repairs	40,000.00	8,500.00	48,395.52	104.48	Open
3. Campus Furnishings	50,000.00	46.04	-	49,953.96	Open
4. High Rise Renovation	150,000.00	38,853.00	-	111,147.00	Open
5. High Rise Gold Room Repairs	60,000.00	-	-	60,000.00	Open
5. Mechanical Room Upgrades	25,000.00	11,400.00	-	13,600.00	Open
7. Revenue Bond Buildings Asbestos Abatement	25,000.00	-	-	25,000.00	Open
8. Revenue Bond Buildings Replacement Flooring	50,000.00	-	-	50,000.00	Open
9. Student Center Specialty Equipment	20,000.00	16,906.42	-	3,093.58	Open
10. West Court Demolition Phase I	130,000.00	24,900.00	-	105,100.00	Open
<b>Resolution Total</b>	<b>650,000.00</b>	<b>100,605.46</b>	<b>48,395.52</b>	<b>517,999.02</b>	
<b>GRAND TOTAL</b>	<b>\$3,260,000.00</b>	<b>2,409,837.24</b>	<b>521,309.20</b>	<b>942,181.41</b>	

Attachment: CSC Contingency Maintenance Reports (1699 : Contingency Maintenance Progress Reports)

**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Peru State College  
Revenue Bond Facilities**

**Report Period: As of December 31, 2015**

**Date Prepared: January 11, 2016**

<b>Resolution Date and Project Description</b>	<b>Approved Amount</b>	<b>Current Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: 03/15/2013 Projects:					
1. Residence Hall, Apartment & Student Center; R&R Equipment & Infrastructure	\$92,500.00	\$88,674.25	\$0.00	\$3,825.75	Open
2. Residence Hall, Apartment & Student Center; R&R Furnishings	\$30,000.00	\$30,000.00	\$0.00	\$0.00	Complete
3. Student Center; Food Service Equipment	\$2,500.00	\$2,421.12	\$0.00	\$78.88	Open
<b>Resolution Total</b>	<b>\$125,000.00</b>	<b>\$121,095.37</b>	<b>\$0.00</b>	<b>\$3,904.63</b>	
Resolution Date: 04/25/2014 Projects:					
1. Residence Hall, Apartment & Student Center; R&R Equipment & Infrastructure	\$50,000.00	\$49,379.05	\$0.00	\$620.95	Open
2. Residence Hall, Apartment & Student Center; R&R Furnishings	\$122,500.00	\$98,879.76	\$0.00	\$23,620.24	Open
3. Student Center; Food Service Equipment	\$2,500.00	\$1,375.07	\$0.00	\$1,124.93	Open
4. Delzell & Student Center; Repairs	\$200,000.00	\$200,000.00	\$0.00	\$0.00	Complete
5. Delzell; Delzell Windows: Phase 1	\$300,000.00	\$300,000.00	\$0.00	\$0.00	Complete
<b>Resolution Total</b>	<b>\$675,000.00</b>	<b>\$649,633.88</b>	<b>\$0.00</b>	<b>\$25,366.12</b>	
Resolution Date: 03/26/2015 Projects:					
1. Delzell Hall; Planning	\$710,000.00	\$70,547.54	\$0.00	\$639,452.46	Open
1. Residence Hall, Apartment & Student Center; R&R Equipment & Infrastructure	\$100,000.00	\$73,000.00	\$0.00	\$27,000.00	Open
2. Residence Hall, Apartment & Student Center; R&R Furnishings	\$60,000.00	\$0.00	\$0.00	\$60,000.00	Open
3. Student Center; Food Service Equipment	\$5,000.00	\$0.00	\$0.00	\$5,000.00	Open
<b>Resolution Total</b>	<b>\$875,000.00</b>	<b>\$143,547.54</b>	<b>\$0.00</b>	<b>\$731,452.46</b>	
<b>Grand Total</b>	<b>\$1,675,000.00</b>	<b>\$914,276.79</b>	<b>\$0.00</b>	<b>\$760,723.21</b>	



**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Wayne State College  
Revenue Bond Facilities**

**Report Period: As of December 31, 2015**

**Date Prepared: February 1, 2016**

<b>Resolution Date and Project Description</b>	<b>Approved Amount</b>	<b>Current Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: (04/20/12)					
1. Campuswide - Roof Repairs	\$10,000.00	\$0.00	-\$10,000.00	\$0.00	Deferred
2. Campuswide - Grounds Improvements/Equipment	\$80,000.00	\$80,000.00	\$0.00	\$0.00	Complete
3. Rec Center - Fire Alarm Upgrade	\$100,000.00	\$112,962.62	\$12,962.62	\$0.00	Complete
4. Rec Center - Court Divider Repair	\$50,000.00	\$48,980.00	-\$1,020.00	\$0.00	Complete
5. Rec Center - Roof Replacement	\$100,000.00	\$362,393.00	\$262,393.00	\$0.00	Complete
6. Anderson Hall - Roof Replacement	\$220,000.00	\$288,607.00	\$68,607.00	\$0.00	Complete
7. Residence Halls - Repairs, Equipment, Furniture, Carpet	\$45,000.00	\$87,819.76	\$42,819.76	\$0.00	Complete
8. Food Service - Repairs & Equipment	\$3,000.00	\$3,000.00	\$0.00	\$0.00	Complete
9. Student Center - Repairs, Equipment, Carpet	\$67,000.00	\$67,000.00	\$0.00	\$0.00	Complete
<b>Resolution Total</b>	<b>\$675,000.00</b>	<b>\$1,050,762.38</b>	<b>\$375,762.38</b>	<b>\$0.00</b>	Close Resolution
Resolution Date: (03/15/13)					
1. Anderson Hall - Roof/Windows Replacement	\$125,000.00	\$222,738.54	\$97,738.54	\$0.00	Complete
2. Berry Hall - Showers/Stalls Repair	\$130,000.00	\$26,479.00	\$0.00	\$103,521.00	Open
3. Bowen Hall - Replace Hot Water Tank/Coil/Pump	\$40,000.00	\$0.00	-\$40,000.00	\$0.00	deferred
4. Campuswide - Roof Repairs	\$50,000.00	\$50,000.00	\$0.00	\$0.00	Complete
5. Campuswide - Grounds Improvements/Equipment	\$20,000.00	\$20,000.00	\$0.00	\$0.00	Complete
6. Rec Center - HVAC Upgrade/Sprinklers/Fire Alarm Upgrade	\$182,000.00	\$75,580.98	-\$106,419.02	\$0.00	Complete
7. Rec Center - Equipment/Repairs	\$42,500.00	\$31,655.39	\$8,428.52	\$19,273.13	Open
8. Rec Center - Natatorium floor Grout Seal	\$40,000.00	\$31,010.50	-\$8,989.50	\$0.00	Complete
9. Residence Halls - Repairs, Equipment, Furniture, Carpet	\$51,500.00	\$56,305.80	\$34,766.39	\$29,960.59	Open
10. Food Service - Repairs, Equipment	\$10,000.00	\$10,000.00	\$0.00	\$0.00	Complete
11. Student Center - Fire Alarm Upgrade	\$30,500.00	\$30,500.00	\$0.00	\$0.00	Complete
12. Student Center - Repairs, Equipment, Furniture, Carpet	\$53,500.00	\$53,500.00	\$0.00	\$0.00	Complete
<b>Resolution Total</b>	<b>\$775,000.00</b>	<b>\$607,770.21</b>	<b>-\$14,475.07</b>	<b>\$152,754.72</b>	

Attachment: WSC Contingency Maintenance Reports (1699 : Contingency Maintenance Progress

**CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT**

**Wayne State College  
Revenue Bond Facilities**

**Report Period: As of December 31, 2015**

**Date Prepared: February 1, 2016**

<b>Resolution Date and Project Description</b>	<b>Approved Amount</b>	<b>Current Expenditures</b>	<b>Reallocations</b>	<b>Balance</b>	<b>Status</b>
Resolution Date: (04/25/14)					
1. Anderson Hall - Rec Room Basement Ceiling	\$40,000.00	\$12,062.53	-\$27,937.47	\$0.00	Complete
2. Berry Hall - Furniture Replacement/Reception Desk	\$110,000.00	\$110,000.00	\$0.00	\$0.00	Complete
3. Campuswide - Parking Lot 4 Paving/Lights	\$200,000.00	\$0.00	-\$200,000.00	\$0.00	deferred
4. Residence Halls - Res Hall Improvement Planning	\$120,000.00	\$120,000.00	\$0.00	\$0.00	Complete
5. Revenue Bond Buildings - Roof Repairs	\$10,000.00	\$8,012.00	\$0.00	\$1,988.00	Open
6. Campuswide - Grounds Improvements/Equipment	\$38,000.00	\$23,000.00	\$0.00	\$15,000.00	Open
7. Morey Hall - Windows/Tuckpointing	\$480,000.00	\$701,125.64	\$232,286.47	\$11,160.83	Open
8. Rec Center - Repairs/Equipment/Carpet	\$85,000.00	\$76,470.00	\$0.00	\$8,530.00	Open
9. Residence Halls - Repairs, Equipment, Furniture, Carpet	\$92,500.00	\$83,349.00	\$0.00	\$9,151.00	Open
10. Food Service - Repairs, Equipment	\$11,000.00	\$11,000.00	\$0.00	\$0.00	Complete
11. Student Center - Repairs, Equipment, Furniture, Carpet	\$33,500.00	\$27,932.32	\$0.00	\$5,567.68	Open
12. Student Center - Electrical Dist System/Fire Alarm Upgrade	\$280,000.00	\$428,000.00	\$148,000.00	\$0.00	Complete
13. Student Center - South Roof Replacement	\$100,000.00	\$100,000.00	\$0.00	\$0.00	Complete
14. Terrace Hall - Handicapped Accessibility	\$50,000.00	\$45,651.00	-\$4,349.00	\$0.00	Complete
<b>Resolution Total</b>	<b>\$1,650,000.00</b>	<b>\$1,746,602.49</b>	<b>\$148,000.00</b>	<b>\$51,397.51</b>	
Resolution Date: (03/26/15)					
1. Berry Hall - Furniture Replacement/SRA to Guest Room	\$120,000.00	\$57,893.26	\$0.00	\$62,106.74	Open
2. Berry Hall - Roof Replacement	\$283,000.00	\$0.00	\$0.00	\$283,000.00	Open
3. Campuswide - Roof Repairs	\$10,000.00	\$0.00	\$0.00	\$10,000.00	Open
4. Campuswide - Grounds Improvements/Equipment	\$73,000.00	\$38,698.03	\$0.00	\$34,301.97	Open
5. Food Service - Repairs, Equipment	\$12,000.00	\$2,835.34	\$0.00	\$9,164.66	Open
6. Rec Center - Equipment/Repairs/Carpet	\$35,000.00	\$0.00	\$0.00	\$35,000.00	Open
7. Residence Halls - Repairs, Equipment, Furniture, Carpet	\$30,000.00	\$0.00	\$0.00	\$30,000.00	Open
8. Student Center - Repairs, Equipment, Furniture Carpet	\$80,000.00	\$17,516.00	\$0.00	\$62,484.00	Open
9. Student Center - South Roof Replacement	\$152,000.00	\$128,763.00	\$0.00	\$23,237.00	Open
10. Student Center - Fire Alarm Upgrade	\$155,000.00	\$113,723.18	\$0.00	\$41,276.82	Open
<b>Resolution Total</b>	<b>\$950,000.00</b>	<b>\$359,428.81</b>	<b>\$0.00</b>	<b>\$590,571.19</b>	
Resolution Date: (09/11/15)					
1. Bowen Hall - Renovation and Addition Project	\$900,000.00	\$38,517.82	\$0.00	\$861,482.18	Open
<b>Resolution Total</b>	<b>\$900,000.00</b>	<b>\$38,517.82</b>	<b>\$0.00</b>	<b>\$861,482.18</b>	
<b>Grand Total</b>	<b>\$4,950,000.00</b>	<b>\$3,803,081.71</b>	<b>\$509,287.31</b>	<b>\$1,656,205.60</b>	

Attachment: WSC Contingency Maintenance Reports (1699 : Contingency Maintenance Progress

**ITEMS FOR INFORMATION AND DISCUSSION/FISCAL, FACILITIES, AND AUDIT**

March 18, 2016

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**INFORMATION ONLY: LB 309 Project Status Reports**

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LB 309 project status reports from each of the Colleges are provided to the Board for information.

**ATTACHMENTS:**

- CSC LB 309 Progress Report (PDF)
- PSC LB 309 Progress Report (PDF)
- WSC LB 309 Progress Report (PDF)

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**  
**Chadron State College**  
 309 Progress Report  
 July-December 2015

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Change Orders (+/-)	Total Project Cost	Current Year		Unused Balance	Status
						LB 309 Expenditures	College Expenditures		
26520-949-01 BU#6512T038 Campus Utility Metering	1) 5/23/11	\$200,000.00	\$ -	\$ 95,000.00 increase	\$295,000.00	\$ 256,546.40	\$ -	\$38,453.60	Substantially Complete
26520-949-01 BU#6512T047 Memorial Hall Design Elevator Upgrades	1) 11/15/13	\$25,000.00	\$ -	\$ -	\$25,000.00	\$ 5,218.75	\$ -	\$19,781.25	Substantially Complete
26520-949-01 BU#6512T048 NPAC Design Elevator Upgrades	1) 11/15/13	\$15,000.00	\$ -	\$ -	\$15,000.00	\$ 8,831.25	\$ -	\$6,168.75	Substantially Complete
26520-949-01 BU#6512T051 Memorial Hall Elevator Replacement	1) 10/3/14	\$190,000.00	\$ -	\$ -	\$190,000.00	\$ 180,500.00	\$ -	\$9,500.00	In Progress
26520-949-01 BU#6512T052 NPAC Elevator Replacement	1) 10/3/14	\$106,000.00	\$ -	\$ -	\$106,000.00	\$ 100,700.00	\$ -	\$5,300.00	In Progress
26520-949-01 BU#6512T053 Boiler House Sprinkler System	1) 8/14/15	\$20,000.00	\$ -	\$ -	\$20,000.00	\$ -	\$ -	\$20,000.00	Funded
26520-949-01 BU#6512T054 Boiler House Deaeration Tank	1) 8/14/15	\$40,000.00	\$ -	\$ -	\$40,000.00	\$ -	\$ -	\$40,000.00	Funded
26520-949-01 BU#6512T055 Campus Tunnel Upgrade	1) 10/9/15	\$55,000.00	\$ -	\$ -	\$55,000.00	\$ -	\$ -	\$55,000.00	Funded

Attachment: CSC LB 309 Progress Report (1700 : LB 309 Project Status Reports)

LB 309 DEFERRED MAINTENANCE PROGRESS REPORT  
Peru State College

Reporting Period: Fiscal Year 2016

Meeting Date: March 18, 2016

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Chg Orders Current YR (+/-)	Total Project Cost	Prior Period Balance	Current Year		Current Balance	Status
							LB 309 Expenditures	College Expenditures		
26520-949-03 BU# 6512J097 Campus #7100 Campus Utility Metering	1) 07/15/2011 2) 09/09/2011	\$200,000.00	\$0.00	\$35,000.00	\$235,000.00	\$235,000.00	\$14,400.26	\$0.00	\$220,599.74	In Progress
26520-949-03 BU# 6512J107 T.J. Majors Hall HVAC Upgrades	1) 01/15/2014 2) 04/25/2014	\$1,400,000.00 \$1,400,000.00	\$140,000.00	\$450,000.00	\$3,390,000.00	\$3,390,000.00	\$2,783,576.54	\$509,959.92	\$96,463.54	In Progress
26520-949-03 BU# 6512J113 Al Wheeler Activity Center Pedestrian Bridge Replacement	1) 05/11/2015 2) 05/30/2015	\$20,000.00	\$0.00	\$198,000.00	\$218,000.00	\$218,000.00	\$18,924.75	\$0.00	\$199,075.25	In Progress
26520-949-03 BU# 6512J114 T.J. Majors Hall ADA Restrooms	1) 08/14/2015 2) 09/11/2015	\$150,000.00	\$0.00	\$0.00	\$150,000.00	\$150,000.00	\$0.00	\$0.00	\$0.00	In Progress
26520-949-03 BU# 6512J115 Hoyt Science HVAC Controls Upgrade	1) 10/09/2015 2) 11/13/2015	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	In Progress

Attachment: PSC LB 309 Progress Report (1700 : LB 309 Project Status Reports)

**LB 309 DEFERRED MAINTENANCE PROGRESS REPORT**  
**Wayne State College**

Report Period: July 1, 2015-December 31, 2015 Date Prepared: February 1, 2016

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Chg Orders Current YR (+/-)	Total Project Cost	Prior Period Balance	Current Year		Current Balance	Status
							LB 309 Expenditures	College Expenditures		
6512N128 Gardner Hall Roof Design and Replacement	1) 11/07/14 2)	\$20,000.00	\$0.00	\$144,483.26	\$164,483.26	\$148,376.83	\$148,376.83	\$0.00	\$0.00	Complete
6512N129 Stadium Steam Pipe Analysis	1) 04/02/15 2)	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	Complete
6512N130 Stadium Steam Pipe Analysis	1) 04/02/15 2)	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	Complete
		\$40,000.00	\$0.00	\$144,483.26			\$153,376.83	\$0.00	\$0.00	

Attachment: WSC LB 309 Progress Report (1700 : LB 309 Project Status Reports)

**ITEMS FOR INFORMATION AND DISCUSSION/FISCAL, FACILITIES, AND AUDIT**

March 18, 2016

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**INFORMATION ONLY: Physical Plant Status Reports**

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The Physical Plant Status Reports from each of the Colleges are provided to the Board for information.

**ATTACHMENTS:**

- CSC Physical Plant Status Report (PDF)
- PSC Physical Plant Status Report (PDF)
- WSC Physical Plant Status Report (PDF)

<b>PHYSICAL PLANT STATUS REPORT</b> (October-December 2015)		
<b>College: Chadron State College</b>		<b>Meeting Date: 3/18/16</b>
<b>Project Description</b>	<b>Status</b>	<b>Fund Source</b>
<b>LB 309 Projects</b>		
<b>Campus</b> Utility Metering	Substantially Complete	LB 309
<b>Memorial Hall</b> Elevator Upgrades	Substantially Complete	LB 309
<b>NPAC</b> Elevator Upgrades	Substantially Complete	LB 309
<b>Contingency Maintenance Projects</b>		
<b>Andrews Hall</b> Sprinkler System	Funded	Contingency Maintenance
<b>Campus</b> Energy Monitoring	Substantially Complete	Contingency Maintenance
<b>Crites Hall</b> Repair/Replace Front Steps	In Progress	Contingency Maintenance
<b>High Rise</b> Renovation	In Progress	Contingency Maintenance
<b>High Rise</b> Gold Room Repairs	In Progress	Contingency Maintenance
<b>Kent Hall</b> Sprinkler System	In Progress	Contingency Maintenance
<b>Mechanical Room</b> Upgrades	In Progress	Contingency Maintenance
<b>Revenue Bond Buildings</b> Asbestos Abatement	In Progress	Contingency Maintenance
<b>Revenue Bond Buildings</b> Flooring Replacement	In Progress	Contingency Maintenance
<b>Revenue Bond Buildings Furnishings</b> Furnishings	In Progress	Contingency Maintenance
<b>West Court</b> Demolition	In Progress	Contingency Maintenance
<b>Other Capital Construction Projects</b> (Include all projects using non-state or state funds that do not "fit" into any of the other categories)		
<b>Rangeland Lab Facility</b> Design/Construction	Substantially Complete	State Building Funds



**PHYSICAL PLANT STATUS REPORT**

College: Peru State College

Meeting Date: March 18, 2016

Project Description	Status	Fund Source
<b>LB 309 Projects</b>		
Campus Utility Metering	In Progress	LB309
TJ Majors Renovations	Completed	LB309
AWAC Walkway	In Progress	LB309
TJ Majors Bathrooms	In Progress	LB309
<b>LB 1100 Projects</b>		
<b>LB 605 Projects</b>		
<b>Revenue Bond Projects</b>		
Delzell Renovation	In Progress	Bond Funds
<b>Contingency Maintenance Projects</b>		
Delzell Hall & Student Center Repairs	In Progress	Contingency Maintenance
Delzell Renovation	In Progress	Contingency Maintenance
R&R Equipment Infrastructure	In Progress	Contingency Maintenance
R&R Furnishings	In Progress	Contingency Maintenance
Food Service Equipment	In Progress	Contingency Maintenance
<b>Other Capital Construction Projects</b>		
(Include all projects using non-state or state funds that do not "fit" into any of the other categories)		
Park Avenue Campus Entrance	In Progress	Foundation Capital Improvement Fees
Oak Bowl Renovations (Field House)	In Progress	State Appropriation Foundation Capital Improvement Fees
TJ Majors Renovations	Completed	Capital Improvement Fees Cash Funds

Attachment: PSC Physical Plant Status Report (1701 : Physical Plant Status Reports)

## PHYSICAL PLANT STATUS REPORT

As of December 31, 2015

College: Wayne State College

Meeting Date: March 18, 2016

<b>LB 309 Projects</b>		
<b>Project Description</b>	<b>Status</b>	<b>Fund Source</b>
Gardner Hall Roof Design and Replacement	Complete	LB309
Stadium Steam Pipe Analysis	In Design	LB309
<b>Revenue Bond Projects</b>		
<b>Project Description</b>	<b>Status</b>	<b>Fund Source</b>
<b>Contingency Maintenance Projects</b>		
<b>Project Description</b>	<b>Status</b>	<b>Fund Source</b>
Morey Windows/Gutters	Complete	Contingency Maint.
Student Center Fire Alarm Upgrade	Complete	Contingency Maint.
Student Center – South Roof Replacement	Complete	Contingency Maint.
Bowen Hall Renovation	In Design	Contingency Maint.
<b>Other Capital Construction Projects</b>		
(Include all projects using non-state or state funds that do not “fit” into any of the other categories)		
<b>Project Description</b>	<b>Status</b>	<b>Fund Source</b>
U.S. Conn Library Renovation	In Progress	Gen./Cash/LB 309/ Cap Impr Fees/ WS Foundation
Lindahl Drive Improvements	In Progress	Cash/Cap Impr Fees
Carhart Renov – Phase III	In Progress (art work)	Cash/LB 309/ WS Foundation
Peterson Fine Arts Humidification	In Progress	Cap Impr Fees
Radio Tower Replacement	In Design	Cap Impr Fees
Stadium Press Box	Programming Complete	Cap Impr Fees/ WS Foundation
Benthack Hall Renovation	Programming Complete	Cash

**ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT**

March 18, 2016

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**INFORMATION ONLY: Financial Reports**

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Financial reports from each of the Colleges are provided to the Board for information.

**ATTACHMENTS:**

- CSC Financial Report (PDF)
- PSC Financial Report (PDF)
- WSC Financial Report (PDF)

Chadron State College  
Financial Report - Fiscal Year 2015-16  
For the Period Ending December 31, 2015

DAS ACCOUNTS						LOCAL ACCOUNTS	
GENERAL OPERATIONS	GRANTS AND CONTRACTS	AUXILIARY ENTERPRISES	STATE BUILDING FUNDS	OTHER CONSTRUCTION FUNDS	TRUST FUNDS	1st NATIONAL BANK CHADRON	TOTALS
<b>STATEMENT OF POSITION</b>							
ASSETS:							
Cash Held - DAS							
Cash Held - Local Banks						37,627	37,627
Investments - DAS	4,863,193	615,872	137,566	169,246	689,900		6,475,777
Investments - Local Banks							
Undisbursed Appropriations	7,748,149						7,748,149
Undisbursed Federal Funds		7,704,538					7,704,538
<b>TOTAL ASSETS</b>	<b>12,611,342</b>	<b>8,320,410</b>	<b>137,566</b>	<b>169,246</b>	<b>689,900</b>	<b>37,627</b>	<b>21,966,091</b>
LIABILITIES AND FUND BALANCES:							
Encumbrances							
Deferred Revenue							
Unencumbered Fund Balances	12,611,342	8,320,410	137,566	169,246	689,900	37,627	21,966,091
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>12,611,342</b>	<b>8,320,410</b>	<b>137,566</b>	<b>169,246</b>	<b>689,900</b>	<b>37,627</b>	<b>21,966,091</b>
<b>STATEMENT OF REVENUE AND EXPENDITURES</b>							
REVENUES:							
Tuition and Fees	5,895,407	263,875		1,753	167,679		6,328,714
Deferred Revenue							
State Appropriations	17,402,028						17,402,028
Grants and Contracts		8,432,284					8,432,284
Trustee Transfers			1,425,000				1,425,000
Local Accounts			60,346			417,356	477,702
<b>TOTAL REVENUES</b>	<b>23,297,435</b>	<b>8,696,159</b>	<b>1,485,346</b>	<b>1,753</b>	<b>167,679</b>	<b>417,356</b>	<b>34,065,728</b>
EXPENDITURES:							
State Treasurer's Accounts	14,836,971	7,001,108	1,469,125		194,538		23,501,742
Local Bank Accounts						419,484	419,484
<b>TOTAL EXPENDITURES</b>	<b>14,836,971</b>	<b>7,001,108</b>	<b>1,469,125</b>		<b>194,538</b>	<b>419,484</b>	<b>23,921,226</b>
NET INCREASE (DECREASE) IN FUND BALANCES:	8,460,464	1,695,051	16,221	1,753	(26,859)	(2,128)	10,144,502
<b>FUND BALANCE June 30, 2015</b>	<b>4,150,878</b>	<b>6,625,359</b>	<b>121,345</b>	<b>167,493</b>	<b>716,759</b>	<b>39,755</b>	<b>11,821,589</b>
<b>FUND BALANCE December 31, 2015</b>	<b>12,611,342</b>	<b>8,320,410</b>	<b>137,566</b>	<b>169,246</b>	<b>689,900</b>	<b>37,627</b>	<b>21,966,091</b>

**PERU STATE COLLEGE**  
**Financial Report -- Fiscal Year 2015-2016**  
**For the Period Ending December 31, 2015**

	DAS ACCOUNTS					LOCAL ACCOUNT	TOTALS
	GENERAL OPERATIONS	GRANTS & CONTRACTS	AUXILIARY ENTERPRISES	STATE BUILDING FUNDS	TRUST FUNDS	BANK OF PERU	
<b>STATEMENT OF POSITION</b>							
<b>ASSETS:</b>							
Cash Held - DAS	\$ 3,730,203	\$ 57,678	\$ 263,797	\$ -	\$ 54,821		\$ 4,106,499
Cash Held - Local Bank						\$ 35,007	\$ 35,007
Investments - DAS							\$ -
Investments - Local Bank							\$ -
Undisbursed Appropriations	\$ 5,172,391						\$ 5,172,391
Undisbursed Federal Funds-from grant project status report		\$ 5,601,222					\$ 5,601,222
<b>TOTAL ASSETS</b>	<u>\$ 8,902,594</u>	<u>\$ 5,658,900</u>	<u>\$ 263,797</u>	<u>\$ -</u>	<u>\$ 54,821</u>	<u>\$ 35,007</u>	<u>\$ 14,915,119</u>
<b>LIABILITIES &amp; FUND BALANCES:</b>							
Encumbrances							\$ -
Deferred Revenue							\$ -
Unencumbered Fund Balance	\$ 8,902,594	\$ 5,658,900	\$ 263,797	\$ -	\$ 54,821	\$ 35,007	\$ 14,915,119
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$ 8,902,594</u>	<u>\$ 5,658,900</u>	<u>\$ 263,797</u>	<u>\$ -</u>	<u>\$ 54,821</u>	<u>\$ 35,007</u>	<u>\$ 14,915,119</u>
<b>STATEMENT OF REVENUE AND EXPENDITURES:</b>							
<b>REVENUE</b>							
Tuition & Fees	\$ 4,526,822				\$ 618,243		\$ 5,145,065
Deferred Revenue							\$ -
State Appropriation	\$ 9,808,485						\$ 9,808,485
Grants & Contracts		\$ 10,799,382					\$ 10,799,382
Trustee Transfers			\$ 755,492				\$ 755,492
Local Accounts						\$ 138,482	\$ 138,482
<b>TOTAL REVENUE</b>	<u>\$ 14,335,307</u>	<u>\$ 10,799,382</u>	<u>\$ 755,492</u>	<u>\$ -</u>	<u>\$ 618,243</u>	<u>\$ 138,482</u>	<u>\$ 26,646,906</u>
<b>EXPENDITURES:</b>							
State Treasurer Accounts	\$ 9,135,673	\$ 5,771,220	\$ 730,346		\$ 904,632		\$ 16,541,871
Local Banks						\$ 153,061	\$ 153,061
<b>TOTAL EXPENDITURES</b>	<u>\$ 9,135,673</u>	<u>\$ 5,771,220</u>	<u>\$ 730,346</u>	<u>\$ -</u>	<u>\$ 904,632</u>	<u>\$ 153,061</u>	<u>\$ 16,694,932</u>
<b>NET INCREASE (DECREASE) IN FUND BALANCES:</b>	\$ 5,199,634	\$ 5,028,162	\$ 25,146	\$ -	\$ (286,389)	\$ (14,579)	\$ 9,951,974
<b>FUND BALANCE as of 06-30-2015</b>	<u>\$ 3,702,960</u>	<u>\$ 630,738</u>	<u>\$ 238,651</u>	<u>\$ -</u>	<u>\$ 341,210</u>	<u>\$ 49,586</u>	<u>\$ 4,963,145</u>
<b>FUND BALANCE as of 12-31-2015</b>	<u>\$ 8,902,594</u>	<u>\$ 5,658,900</u>	<u>\$ 263,797</u>	<u>\$ -</u>	<u>\$ 54,821</u>	<u>\$ 35,007</u>	<u>\$ 14,915,119</u>

Attachment: PSC Financial Report (1702 : Financial Reports)

Wayne State College  
Financial Report - Fiscal Year 2015-2016  
For the Period Ending December 31, 2015

DAS ACCOUNTS						LOCAL ACCOUNTS	
GENERAL OPERATIONS	GRANTS AND CONTRACTS	AUXILIARY ENTERPRISES	STATE BUILDING FUNDS	OTHER CONSTRUCTION FUNDS	TRUST FUNDS	FIRST NEBRASKA BANK	TOTALS
<b>STATEMENT OF POSITION</b>							
ASSETS:							
Cash Held - DAS							0.00
Cash Held - Local Banks						38.15	38.15
Investments - DAS	16,538,770.90	28,171.88	414,805.29	1,622,399.46	463,591.94		19,067,739.47
Investments - Local Banks						42,902.28	42,902.28
Undisbursed Appropriations	10,409,108.37						10,409,108.37
Undisbursed Federal Funds		4,489,567.84					4,489,567.84
<b>TOTAL ASSETS</b>	<b>26,947,879.27</b>	<b>4,517,739.72</b>	<b>414,805.29</b>	<b>0.00</b>	<b>1,622,399.46</b>	<b>42,940.43</b>	<b>34,009,356.11</b>
LIABILITIES AND FUND BALANCES:							
Encumbrances							0.00
Deferred Revenue							0.00
Unencumbered Fund Balances	26,947,879.27	4,517,739.72	414,805.29	0.00	1,622,399.46	42,940.43	34,009,356.11
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>26,947,879.27</b>	<b>4,517,739.72</b>	<b>414,805.29</b>	<b>0.00</b>	<b>1,622,399.46</b>	<b>42,940.43</b>	<b>34,009,356.11</b>
<b>STATEMENT OF REVENUE AND EXPENDITURES</b>							
REVENUES:							
Tuition and Fees	7,710,652.60	74,698.52			2,528,691.13		10,314,042.25
Deferred Revenue							0.00
State Appropriations	21,642,044.00						21,642,044.00
Grants and Contracts		10,049,903.00					10,049,903.00
Trustee Transfers			2,102,898.44				2,102,898.44
Local Accounts						34,640.40	34,640.40
<b>TOTAL REVENUES</b>	<b>29,352,696.60</b>	<b>10,124,601.52</b>	<b>2,102,898.44</b>	<b>0.00</b>	<b>0.00</b>	<b>2,528,691.13</b>	<b>44,143,528.09</b>
EXPENDITURES:							
State Treasurer's Accounts	18,008,095.39	8,428,068.96	2,232,461.74	1,730,221.00	2,400,925.69		32,799,772.78
Local Bank Accounts						38,748.53	38,748.53
<b>TOTAL EXPENDITURES</b>	<b>18,008,095.39</b>	<b>8,428,068.96</b>	<b>2,232,461.74</b>	<b>0.00</b>	<b>1,730,221.00</b>	<b>38,748.53</b>	<b>32,838,521.31</b>
NET INCREASE (DECREASE) IN FUND BALANCES:	11,344,601.21	1,696,532.56	-129,563.30	0.00	-1,730,221.00	127,765.44	-4,108.13
<b>FUND BALANCE June 30, 2015</b>	<b>15,603,278.06</b>	<b>2,821,207.16</b>	<b>544,368.59</b>	<b>0.00</b>	<b>3,352,620.46</b>	<b>335,826.50</b>	<b>22,704,349.33</b>
<b>FUND BALANCE December 31, 2015</b>	<b>26,947,879.27</b>	<b>4,517,739.72</b>	<b>414,805.29</b>	<b>0.00</b>	<b>1,622,399.46</b>	<b>42,940.43</b>	<b>34,009,356.11</b>

## ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

March 18, 2016

### **INFORMATION ONLY: Operating Expenditures Reports**

The Operating Expenditures Reports from each of the Colleges and the System Office are reported to the Board for information.

Board policy requires that expenditure reports be submitted every six months of the fiscal year.

The format followed by the Colleges provides expenditure information on each of the eight programs included in higher education institutional budgets. Those identifiers can be found in the heading of each column. Other data provided includes dollars expended for personal services, operations, travel and capital outlay (equipment). There is one line item that identifies the amount of federal funds spent for that program through the institution's grants.

The bottom line on the display below supplies information on percentage of expenditures versus budgeted amounts. The budgeted amount and the expenditures may include carry-over funds from the 2014-15 fiscal year.

One-time payments that have occurred during the first six-month period may affect the ratio of expenditures to budgeted amounts. The budget amount impacted by the amount of carryforward each College had from the 2014-15 fiscal year. Therefore, the percentages should be viewed as benchmark information. All Colleges and the System Office are at or below the 50% mark on expenditures as compared to budget as of December 31, 2015.

General/Cash Funds	Chadron	Peru	Wayne	System Office
Budget	\$30,661,014	\$19,143,487	\$41,809,714	\$2,097,685
Expenditures	\$14,836,972	\$ 8,981,055	\$18,088,096	\$ 911,696
% of Budget Expended	48.39%	46.91%	43.07%	43.46%

### **ATTACHMENTS:**

- CSC Operating Expenditures Report (PDF)
- PSC Operating Expenditures Report (PDF)
- WSC Operating Expenditures Report (PDF)
- System Office Operating Expenditures Report (PDF)

**Chadron State College**  
**Expenditure Report -- Fiscal Year 2015-16**  
**For the 6 Months Ending December 31, 2015**

EXPENDITURE TYPE	PCS 1.0 INSTRUCTION	PCS 2.0 RESEARCH	PCS 3.0 PUBLIC SERVICE	PCS 4.0 ACAD SUPPORT	PCS 5.0 STUDENT SRVS	PCS 6.0 ADMIN	PCS 7.0 PHYSICAL PLANT	PCS 8.0 STUDENT AID	TOTAL
<b>PERSONAL SERVICES</b>									
<u>Permanent Staff</u>									
Salaries	3,330,415	-	175,424	1,018,686	885,725	1,332,113	468,874	-	7,211,237
Benefits	948,974	-	62,755	331,088	267,194	599,004	208,098	-	2,417,113
<b>TOTAL PERMANENT SALARIES &amp; BENEFITS</b>	<b>4,279,389</b>	<b>-</b>	<b>238,179</b>	<b>1,349,774</b>	<b>1,152,919</b>	<b>1,931,117</b>	<b>676,972</b>	<b>-</b>	<b>9,628,350</b>
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Salaries	387,798	3,300	38,786	44,327	247,276	75,463	33,825	-	830,775
Benefits	29,667	-	2,967	3,391	18,917	5,773	2,588	-	63,303
<b>TOTAL TEMPORARY SALARIES &amp; BENEFITS</b>	<b>417,465</b>	<b>3,300</b>	<b>41,753</b>	<b>47,718</b>	<b>266,193</b>	<b>81,236</b>	<b>36,413</b>	<b>-</b>	<b>894,078</b>
<b>TOTAL PERSONAL SERVICES</b>	<b>4,696,854</b>	<b>3,300</b>	<b>279,932</b>	<b>1,397,492</b>	<b>1,419,112</b>	<b>2,012,353</b>	<b>713,385</b>	<b>-</b>	<b>10,522,428</b>
TOTAL OPERATING EXPENDITURES	384,523	2,759	90,691	531,941	597,736	963,807	1,104,828	-	3,676,285
TOTAL TRAVEL	59,999	-	2,179	15,146	234,815	46,656	4,110	-	362,905
TOTAL CAPITAL OUTLAY	-	-	-	46,983	22,558	26,995	-	-	96,536
REMISSIONS AND EXEMPTIONS	12,101	-	100	503	4,071	(2,865)	124	164,784	178,818
<b>TOTAL GENERAL/CASH EXPENDITURES</b>	<b>5,153,477</b>	<b>6,059</b>	<b>372,902</b>	<b>1,992,065</b>	<b>2,278,292</b>	<b>3,046,946</b>	<b>1,822,447</b>	<b>164,784</b>	<b>14,836,972</b>
TOTAL GENERAL/CASH BUDGET*	11,437,698	23,949	787,985	4,547,223	4,146,902	5,709,167	3,372,947	635,143	30,661,014 *
% OF GENERAL/CASH BUDGET EXPENDED	45.06%	25.30%	47.32%	43.81%	54.94%	53.37%	54.03%	25.94%	48.39%
TOTAL FEDERAL FUNDS	-	29,951	18,404	-	248,780	-	-	6,703,974	7,001,109
<b>TOTAL EXPENDITURES</b>	<b>5,153,477</b>	<b>36,010</b>	<b>391,306</b>	<b>1,992,065</b>	<b>2,527,072</b>	<b>3,046,946</b>	<b>1,822,447</b>	<b>6,868,758</b>	<b>21,838,081</b>
<u>Fund Sources</u>									
General Funds	4,696,854	-	65,351	1,323,319	1,167,217	1,696,255	704,883	-	9,653,879
Cash Funds	456,623	6,059	307,551	668,746	1,111,075	1,350,691	1,117,564	164,784	5,183,093
Federal Funds	-	29,951	18,404	-	248,780	-	-	6,703,974	7,001,109
<b>TOTAL FUNDS</b>	<b>5,153,477</b>	<b>36,010</b>	<b>391,306</b>	<b>1,992,065</b>	<b>2,527,072</b>	<b>3,046,946</b>	<b>1,822,447</b>	<b>6,868,758</b>	<b>21,838,081</b>

\*General Funds: Includes new appropriation of 17,402,028

\*Cash Funds: Includes new appropriation of 10,600,000, tuition and fees adjustment 993,365 adjustment for NOG funding 317,858 and carryforward encumbrances of 1,347,763

Attachment: CSC Operating Expenditures Report (1703 : Operating Expenditures Reports)



**PERU STATE COLLEGE**  
**Expenditure Report - Fiscal Year 2016**  
**For Six Months Ending December 31, 2015**

<u>Expenditure Type</u>	<u>PCS 1.0</u> <u>Instruction</u>	<u>PCS 2.0</u> <u>Research</u>	<u>PCS 3.0</u> <u>Public Svc</u>	<u>PCS 4.0</u> <u>Acad Supp</u>	<u>PCS 5.0</u> <u>Student Svc</u>	<u>PCS 6.0</u> <u>Gen Admin</u>	<u>PCS 7.0</u> <u>Plant O&amp;M</u>	<u>PCS 8.0</u> <u>Student Aid</u>	<u>Total</u>
<b><u>Personal Services</u></b>									
Salaries	2,056,047			520,605	445,194	940,016	335,574		4,297,436
Benefits	652,144			170,409	166,295	268,403	148,115		1,405,366
Total Permanent Salaries & Benefits	2,708,191	0	0	691,014	611,489	1,208,419	483,689	0	5,702,803
Salaries	368,679		4,037	11,834	73,262	33,713	16,590		508,115
Benefits	28,204		136	91	4,078	2,574	1,269		36,352
Total Temporary Salaries & Benefits	396,883	0	4,173	11,925	77,339	36,287	17,859	0	544,467
<b>Total Personal Services</b>	<b>\$3,105,074</b>	<b>\$0</b>	<b>\$4,173</b>	<b>\$702,939</b>	<b>\$688,828</b>	<b>\$1,244,707</b>	<b>\$501,549</b>	<b>\$0</b>	<b>\$6,247,269</b>
Total Operating Expenses	162,841			350,747	379,219	767,629	664,067		2,324,502
Total Travel	20,225			18,727	89,589	32,017	233		160,790
Total Capital Outlay						39,295			39,295
Tuition Remissions and Exemptions					44,626			164,573	209,199
<b>Total General/Cash Expenditures</b>	<b>\$3,288,140</b>	<b>\$0</b>	<b>\$4,173</b>	<b>\$1,072,413</b>	<b>\$1,202,262</b>	<b>\$2,083,647</b>	<b>\$1,165,848</b>	<b>\$164,573</b>	<b>\$8,981,055</b>
<b>Total General/Cash Budget**</b>	7,526,966	0	8,286	2,390,877	2,183,646	4,245,730	2,504,233	283,748	19,143,487
% of General/Cash Budget Expended	43.68%	0.00%	50.36%	44.85%	55.06%	49.08%	46.56%	58.00%	46.91%
<b>Total Federal Funds</b>	0	58,045			126,237			5,690,224	5,874,506
<b>Total Expenditures</b>	<b>\$3,288,140</b>	<b>\$58,045</b>	<b>\$4,173</b>	<b>\$1,072,413</b>	<b>\$1,328,499</b>	<b>\$2,083,647</b>	<b>\$1,165,848</b>	<b>\$5,854,797</b>	<b>\$14,855,561</b>
<b><u>Fund Sources</u></b>									
General Funds (1)	\$2,481,403	\$0	\$0	\$452,920	\$626,236	\$665,835	\$395,377	\$14,322	\$4,636,093
Cash Funds (2)	806,737	0	4,173	619,493	576,025	1,417,812	770,471	150,251	4,344,962
Federal Funds (3)		58,045			126,237			5,690,224	5,874,506
<b>Total Funds</b>	<b>\$3,288,140</b>	<b>\$58,045</b>	<b>\$4,173</b>	<b>\$1,072,413</b>	<b>\$1,328,499</b>	<b>\$2,083,647</b>	<b>\$1,165,848</b>	<b>\$5,854,797</b>	<b>\$14,855,561</b>

\*\*General Fund Appropriation: \$9,808,485.

\*\*Cash Fund Appropriation: \$7,687,844, carryforward of \$1,377,732.01, and NOG funds of \$269,426.

Attachment: PSC Operating Expenditures Report (1703 : Operating Expenditures Reports)

**Wayne State College**  
**Expenditure Report -- Fiscal Year 15-16**  
**For the Six Month Period Ending December 31, 2015**

EXPENDITURE TYPE	PCS 1.0 INSTRUCTION	PCS 2.0 RESEARCH	PCS 3.0 PUBLIC SERVICE	PCS 4.0 ACAD SUPPORT	PCS 5.0 STUDENT SRVS	PCS 6.0 ADMIN	PCS 7.0 PHYSICAL PLANT	PCS 8.0 STUDENT AID	TOTAL
<b>PERSONAL SERVICES</b>									
<u>Permanent Staff</u>									
Salaries	5,205,489	0	44,574	921,855	1,268,953	1,308,191	811,853	0	9,560,915
Benefits	1,505,986	0	6,646	299,354	414,767	669,102	340,301	0	3,236,156
<b>TOTAL PERMANENT SALARIES &amp; BENEFITS</b>	<b>6,711,475</b>	<b>0</b>	<b>51,220</b>	<b>1,221,209</b>	<b>1,683,720</b>	<b>1,977,293</b>	<b>1,152,154</b>	<b>0</b>	<b>12,797,071</b>
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Salaries	498,462	0	18,955	84,329	97,772	50,889	26,031	0	776,438
Benefits	34,977	0	1,115	2,929	3,277	1,113	1,528	0	44,939
<b>TOTAL TEMPORARY SALARIES &amp; BENEFITS</b>	<b>533,439</b>	<b>0</b>	<b>20,070</b>	<b>87,258</b>	<b>101,049</b>	<b>52,002</b>	<b>27,559</b>	<b>0</b>	<b>821,377</b>
<b>TOTAL PERSONAL SERVICES</b>	<b>7,244,914</b>	<b>0</b>	<b>71,290</b>	<b>1,308,467</b>	<b>1,784,769</b>	<b>2,029,295</b>	<b>1,179,713</b>	<b>0</b>	<b>13,618,448</b>
TOTAL OPERATING EXPENDITURES	375,136	8,549	22,624	512,477	456,456	1,187,293	1,073,606	0	3,636,141
TOTAL TRAVEL	78,549	5,198	486	19,267	190,070	39,682	2,292	0	335,544
TOTAL CAPITAL OUTLAY	-1,317	0	0	68,817	0	0	16,433	0	83,933
REMISSIONS AND EXEMPTIONS	0	0	0	0	-57	0	0	334,087	334,030
<b>TOTAL GENERAL/CASH EXPENDITURES</b>	<b>7,697,282</b>	<b>13,747</b>	<b>94,400</b>	<b>1,909,028</b>	<b>2,431,238</b>	<b>3,256,270</b>	<b>2,272,044</b>	<b>334,087</b>	<b>18,008,096</b>
TOTAL GENERAL/CASH BUDGET*	19,223,963	26,185	274,344	4,245,664	5,444,056	6,292,110	5,673,657	629,735	41,809,714
% OF GENERAL/CASH BUDGET EXPENDED	40.04%	52.50%	34.41%	44.96%	44.66%	51.75%	40.05%	53.05%	43.07%
TOTAL FEDERAL FUNDS	44,073	0	0	0	152,277	0	0	8,363,074	8,559,424
<b>TOTAL EXPENDITURES</b>	<b>7,741,355</b>	<b>13,747</b>	<b>94,400</b>	<b>1,909,028</b>	<b>2,583,515</b>	<b>3,256,270</b>	<b>2,272,044</b>	<b>8,697,161</b>	<b>26,567,520</b>
<u>Fund Sources</u>									
General Funds	4,915,767	0	0	1,293,089	1,691,359	2,162,176	1,170,545	0	11,232,936
Cash Funds	2,781,515	13,747	94,400	615,939	739,879	1,094,094	1,101,499	334,087	6,775,160
Federal Funds	44,073	0	0	0	152,277	0	0	8,363,074	8,559,424
<b>TOTAL FUNDS</b>	<b>7,741,355</b>	<b>13,747</b>	<b>94,400</b>	<b>1,909,028</b>	<b>2,583,515</b>	<b>3,256,270</b>	<b>2,272,044</b>	<b>8,697,161</b>	<b>26,567,520</b>

\*General Funds: Includes new appropriation of \$21,642,044.

\*Cash Funds: Includes new appropriation of \$14,943,108, adjustment for tuition/fee increases of \$1,186,059, carryforward balance of \$3,408,768, 15-16 NOG funds of \$587,735 and 15-16 NDE Attracting Excellence to Teaching funds of \$42,000.

**SYSTEM OFFICE - EXPENDITURE REPORT**  
December 31, 2015

**FUND 1000 - GENERAL FUNDS**

		APPROP + CARRYOVER	YEAR TO-DATE EXPEND.	ENCUMB- RANCES	REMAINING BALANCE	% OF BUDGET EXPEND.
100	PERSONAL SERVICES	1,669,618	806,340	0	863,278	48.29%
200	OPERATING EXPENSES	364,067	63,770	0	300,296	17.52%
700	TRAVEL EXPENSES	64,000	41,586	0	22,414	64.98%
800	CAPITAL OUTLAY	0	0	0	0	0.00%
	<b>TOTALS</b>	<b>2,097,685</b>	<b>911,696</b>	<b>0</b>	<b>1,185,989</b>	<b>43.46%</b>

**FUND 6501 - STATE COLLEGE ENDOWMENT FUNDS**  
December 31, 2015

	<b>BEGINNING CASH/INVESTMENTS</b>		<b>621,911</b>
Income:			
	Interest	6,331	
	Transfer In	2,392	
	Buffet Grant	10,973	
	<b>Total Income</b>		<b>19,696</b>
Expenditures:			
	Personal Services (Buffet Grant)	10,189	
	Dues & Subscriptions	250	
	Conference Registration	0	
	Other Operating	-152	
	<b>Total Expenditures</b>		<b>10,286</b>
	<b>ENDING CASH/INVESTMENT BALANCE</b>		<b>631,320</b>

## ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

March 18, 2016

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### **INFORMATION ONLY: Revenue Bond Expenditures Reports**

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Revenue bond expenditure reports from each of the Colleges are provided to the Board for information.

The Revenue Bond indentures for the Colleges require the submission of periodic financial reports to the Board.

The reports are intended to demonstrate that the Colleges' revenue bond programs are operating at the financial level necessary to provide services to students while maintaining the revenue stream needed to retire the debt obligations. This is reflected in the Colleges' 6-month revenue and expenditures as compared to budgeted amounts.

	<b>Chadron</b>	<b>Peru</b>	<b>Wayne</b>
Revenue	\$3,672,933	\$2,233,818	\$5,189,134
% of Budget	52.37%	54.40%	53.29%
O & M Expenditures	\$1,426,763	\$ 693,858	\$2,137,004
% of Budget	48.20%	48.27%	42.67%

All three Colleges' revenue bond activity appears to be in line with budgeted amounts. The bottom line "Debt Service Coverage Ratios" through the first 6-months of the year are not included because they are impacted by the debt service schedules for each College and do not provide a good reflection of the anticipated debt service coverage for June 30.

#### **ATTACHMENTS:**

- CSC Revenue Bond Expenditures Report (PDF)
- PSC Revenue Bond Expenditures Report (PDF)
- WSC Revenue Bond Expenditures Report (PDF)

**Chadron State College**  
**Revenue Bond Expenditure Report**  
**For the 6 Months Ending December 31, 2015**

Report Period: FY 2016

	<b>Budgeted FY 2016</b>	<b>Year-to-Date FY 2016</b>	<b>Percent of Budget</b>
<b><u>Revenues:</u></b>			
Dormitory Rentals	\$2,745,000	\$1,476,509	53.79%
Apartment/House Rentals	\$145,000	\$15,621	10.77%
Facilities Rentals	\$28,000	\$0	0.00%
Food Service Contracts	2,522,000	1,234,864	48.96%
Food Service Commissions	404,000	217,917	53.94%
Facilities Fees*	1,060,000	643,086	60.67%
Bookstore Commissions	27,000	22,475	83.24%
Investment/Interest Income	8,000	33,243	415.54%
Other Income	75,000	29,218	38.96%
<b>Total Revenues</b>	<b>\$7,014,000</b>	<b>\$3,672,933</b>	<b>52.37%</b>
<b><u>Expenditures:</u></b>			
FTE 32.32			
Salaries and Benefits	\$1,655,000	\$860,806	52.01%
Utilities	580,000	308,793	53.24%
Insurance	35,000	32,384	92.52%
Equipment & Furnishings	10,000	0	0.00%
Capital Outlay	10,000	0	0.00%
Telephone/Cable T.V & Internet Services	170,000	62,545	36.79%
Supplies	200,000	83,787	41.89%
Repairs and Maintenance	200,000	48,294	24.15%
Other Operating Expenses	100,000	30,156	30.16%
Subtotal - Operations and Maintenance	<b>\$2,960,000</b>	<b>\$1,426,763</b>	<b>48.20%</b>
Food Service Payments	2,225,000	1,066,078	47.91%
Debt Service	886,471	754,000	85.06%
<b>Total Expenditures</b>	<b>\$6,071,471</b>	<b>\$3,246,841</b>	<b>53.48%</b>
<b>Available for Distribution</b> to Subsidiary Funds	<b>\$942,529</b>	<b>\$426,092</b>	<b>45.21%</b>
<b>Debt Service Coverage Ratio</b>	<b>206.32%</b>		

\*All student derived fees

Attachment: CSC Revenue Bond Expenditures Report (1704 : Revenue Bond Expenditures Reports)

**Peru State College**  
**Revenue Bond Expenditure Report**  
**For December 2015**

Report Date: March 2016

Report Period: FY 2016

	<b>Budgeted 15-16</b>	<b>Year-to-Date 15-16</b>	<b>Percent of Budget</b>
<b><u>Revenues:</u></b>			
Residence Hall/Dormitory Rentals	\$1,430,580	\$788,755	55.14%
Apartment/House Rentals	190,625	74,755	39.22%
Facilities Rentals	0	27,899	0.00%
Food Service Contracts	1,535,155	853,107	55.57%
Food Service Commissions	0	0	n/a
Facilities Fees*	880,000	449,976	51.13%
Bookstore Commissions/Income	38,865	24,965	64.24%
Parking Fees/Fines	8,350	8,400	100.60%
Trustee Investment/Interest Income	13,650	6,258	45.85%
Other Income	9,000	(298)	-3.31%
<b>Total Revenues</b>	<b>\$4,106,225</b>	<b>\$2,233,818</b>	<b>54.40%</b>
<b><u>Expenditures:</u></b>			
<b>Total FTE 13.33</b>			
Salaries and Benefits	\$558,585	\$278,042	49.78%
Utilities	322,750	138,136	42.80%
Insurance	40,600	35,485	87.40%
Equipment & Furnishings	75,000	0	0.00%
Capital Outlay	0	0	0.00%
Communications	50,500	29,394	58.21%
Supplies	86,250	59,155	68.59%
Repairs and Maintenance	147,500	17,389	11.79%
Other Operating Expenses	156,335	136,258	87.16%
Subtotal - Operations and Maintenance	<b>\$1,437,520</b>	<b>\$693,858</b>	<b>48.27%</b>
Food Service Payments	1,234,013	681,912	55.26%
Debt Service	483,960	395,428	81.71%
<b>Total Expenditures</b>	<b>\$3,155,493</b>	<b>\$1,771,197</b>	<b>56.13%</b>
<b>Available for Distribution</b> to Subsidiary Funds	<b>\$950,732</b>	<b>\$462,621</b>	<b>48.66%</b>

**Debt Service Coverage Ratio** **296.45%**

\*All student derived fees

Attachment: PSC Revenue Bond Expenditures Report (1704 : Revenue Bond Expenditures Reports)

**Wayne State College**  
**Revenue Bond Expenditure Report**  
**For the Six Month Period Ending December 31, 2015**

Report Date: March 18, 2016

Report Period: July 1, 2015-Dec. 31, 2015

	<b>Budgeted</b>	<b>Year-to-Date</b>	<b>Percent of</b>
	<b>15-16</b>	<b>15-16</b>	<b>Budget</b>
<b><u>Revenues:</u></b>			
Residence Hall/Dormitory Rentals	\$3,530,280	\$1,838,764	52.09%
Apartment/House Rentals	0	0	n/a
Facilities Rentals	0	2,538	n/a
Food Service Contracts	4,512,435	2,339,211	51.84%
Food Service Commissions	55,000	49,837	90.61%
Facilities Fees*	1,124,315	581,700	51.74%
Bookstore Commissions/Income	160,000	124,963	78.10%
Parking Fees/Fines	94,025	83,000	88.27%
Trustee Investment/Interest Income	131,303	70,869	53.97%
Other Income	130,912	98,252	75.05%
<b>Total Revenues</b>	<b>\$9,738,270</b>	<b>\$5,189,134</b>	<b>53.29%</b>
<b><u>Expenditures:</u></b>			
Total FTE 55.77			
Salaries and Benefits	\$2,686,015	\$1,131,842	42.14%
Utilities**	1,104,105	378,400	34.27%
Insurance	60,000	36,753	61.26%
Equipment & Furnishings	122,400	72,985	59.63%
Capital Outlay	80,000	60,302	75.38%
Telephone/Cable Television/Internet	200,000	89,170	44.59%
Supplies	280,000	159,377	56.92%
Repairs and Maintenance	320,000	125,465	39.21%
Other Operating Expenses	155,606	82,710	53.15%
<b>Subtotal - Operations and Maintenance</b>	<b>\$5,008,126</b>	<b>\$2,137,004</b>	<b>42.67%</b>
Food Service Payments	\$2,699,900	\$1,521,946	56.37%
Debt Service	832,538	711,589	85.47%
<b>Total Expenditures</b>	<b>\$8,540,564</b>	<b>\$4,370,539</b>	<b>51.17%</b>
<b>Available for Distribution</b>			
<b>to Subsidiary Funds</b>	<b>\$1,197,706</b>	<b>\$818,595</b>	<b>68.35%</b>

**Debt Service Coverage Ratio****2.44**

\*All student derived fees

\*\*All Energy Plant chargebacks not yet completed for July-December 2015

Attachment: WSC Revenue Bond Expenditures Report (1704 : Revenue Bond Expenditures Reports)

## ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

March 18, 2016

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### INFORMATION ONLY: Fall Occupancy and Income Reports

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The Fall Occupancy and Income Reports from each of the Colleges are provided to the Board for information.

As required by the bond indentures, the Colleges have provided information on occupancy and the income earned by their revenue bond facilities during fall 2015.

In summary, the following ratios are noted:

	% Residence Hall Bed Occupancy Fall 2015	% Residence Hall Room Occupancy Fall 2015	% Actual Residence Hall Income Fall 2015
Chadron State	71%	92%	83%
Peru State	77%	79%	82%
Wayne State	82%	88%	73%

	Bed Occupancy			Room Occupancy		
	Chadron	Peru	Wayne	Chadron	Peru	Wayne
Fall 07	822	406	1,344	602	243	769
Fall 08	867	408	1,346	628	236	762
Fall 09	889	438	1,348	638	240	763
Fall 10	888	455	1,376	641	247	742
Fall 11	943	415	1,380	636	224*	711**
Fall 12	871	435	1,386	611	255	743
Fall 13	913	483	1,333	625	273	715
Fall 14	970	478	1,335	681	255	712
Fall 15	941	454	1,282	666	245	699

\*36 room in Morgan Hall were off-line during fall 2011.

\*\*Pile Hall rooms were not available due to renovation during fall 2011.

### ATTACHMENTS:

- CSC Fall 2015 Occupancy and Income Report (PDF)
- PSC Fall 2015 Occupancy and Income Report (PDF)
- WSC Fall 2015 Occupancy and Income Report (PDF)



**REVENUE BOND FACILITIES  
OCCUPANCY AND INCOME REPORT**

COLLEGE: CHADRON STATE COLLEGE  
TERM: FALL 2015

REPORT DATE: March 18,2016  
FINAL REPORT

**OCCUPANCY**

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2014	Beds Occupied Fall 2015	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2014	Rooms Occupied Fall 2015	Percent Room Occupancy
Residence Hall										
ANDREWS	304	284	182	195	7.14%	68.66%	148	145	141	95.27%
BROOKS	110	84	46	59	28.26%	70.24%	40	35	40	100.00%
EDNA WING	94	94	67	62	-7.46%	65.96%	49	48	47	95.92%
EDNA WORK	92	92	65	66	1.54%	71.74%	46	45	46	100.00%
HIGH RISE	400	422	312	297	-4.81%	70.38%	218	215	206	94.50%
KENT HALL	304	275	249	205	-17.67%	74.55%	151	144	129	85.43%
EAGLE RIDGE	69	69	49	57	100.00%	82.61%	69	49	57	82.61%
<b>SUBTOTALS</b>	<b>1,373</b>	<b>1,320</b>	<b>970</b>	<b>941</b>	<b>-2.99%</b>	<b>71.29%</b>	<b>721</b>	<b>681</b>	<b>666</b>	<b>92.37%</b>

	Apartment Available	Apartment Occupied Fall 2014	Apartment Occupied Fall 2015	Percent of Change	Percent Occupancy
Family Housing					
EDNA WORK WING	0	0	0	0.00%	0.00%
WEST COURT	29	36	19	-47.22%	65.52%
<b>SUBTOTALS</b>	<b>29</b>	<b>36</b>	<b>19</b>	<b>-47.22%</b>	<b>65.52%</b>
<b>TOTALS</b>	<b>1,373</b>	<b>1,349</b>	<b>1,006</b>	<b>-4.57%</b>	<b>71.16%</b>

**ACTUAL INCOME**

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	1,373	1,251	\$1,525-\$2,387	\$2,052,453	\$1,702,551	82.95%
Student Apartments						
Family Housing	29	29	\$467-\$507	\$71,133	\$56,884	79.97%
Faculty Apartments						
Summer, Guest Housing & Rentals				\$80,000	\$15,621	19.53%
Other						
<b>TOTALS</b>				<b>\$2,203,586</b>	<b>\$1,775,056</b>	<b>80.55%</b>

\* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

Attachment: CSC Fall 2015 Occupancy and Income Report (1705 : Fall Occupancy and Income Reports)

**REVENUE BOND FACILITIES  
OCCUPANCY AND INCOME REPORT**

COLLEGE: PERU STATE COLLEGE  
TERM: FALL 2015

REPORT DATE: March 18, 2016  
Final Report

**OCCUPANCY**

Residence Hall	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2014	Beds Occupied Fall 2015	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2014	Rooms Occupied Fall 2015	Percent Room Occupancy
ELIZA MORGAN	148	148	118	114	-3.39%	77.03%	88	66	61	68.75%
DELZELL	146	146	124	125	0.81%	85.62%	73	67	66	90.41%
CLAYBURN/MATHEWS	120	120	97	64	-34.02%	53.33%	60	51	34	55.83%
DAVIDSON/PALMER	116	116	93	97	4.30%	83.62%	58	49	57	97.41%
NICHOLAS/PATE	24	60	46	54	17.39%	90.00%	30	22	28	93.33%
<b>SUBTOTALS</b>	<b>554</b>	<b>590</b>	<b>478</b>	<b>454</b>	<b>-5.02%</b>	<b>76.95%</b>	<b>309</b>	<b>255</b>	<b>245</b>	<b>79.13%</b>

Family Housing	Apartments Available	Apartments Occupied Fall 2014	Apartments Occupied Fall 2015	Percent of Change	Percent Occupancy	
OAK HILL	11	11	11	0%	100.00%	
FACULTY	8	8	8	0	100.00%	
<b>SUBTOTALS</b>	<b>0</b>	<b>19</b>	<b>19</b>	<b>0</b>	<b>100.00%</b>	
<b>TOTALS</b>	<b>554</b>	<b>609</b>	<b>497</b>	<b>473</b>	<b>0</b>	<b>77.67%</b>

**ACTUAL INCOME**

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	554	454	\$1,670-\$3,422	\$957,068	\$788,741	82.41%
Student Apartments	11	11	\$1,670-\$2,927	\$61,000	\$44,209	72.47%
Faculty Apartments	8	8	\$3,120-\$3,900	\$28,440	\$20,000	70.32%
Summer, Guest Housing & Rentals					\$27,899	
Other					\$6,310	
<b>TOTALS</b>				<b>\$1,046,508</b>	<b>\$887,159</b>	<b>84.77%</b>

\* Residence Hall rental revenue is less waivers, refunds and receivables.

Attachment: PSC Fall 2015 Occupancy and Income Report (1705 : Fall Occupancy and Income Reports)

**REVENUE BOND FACILITIES  
OCCUPANCY AND INCOME REPORT**

COLLEGE: WAYNE STATE COLLEGE  
TERM: FALL 2015

REPORT DATE: MARCH 18, 2016  
FINAL REPORT

**OCCUPANCY**

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2014	Beds Occupied Fall 2015	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2014	Rooms Occupied Fall 2015	Percent Room Occupancy
Residence Hall	165	159	135	141	4.44%	88.68%	66	59	62	93.94%
Anderson Hall	328	306	274	248	-9.49%	81.05%	159	150	136	85.53%
Berry Hall	448	435	356	322	-9.55%	74.02%	208	184	175	84.13%
Morey Hall	240	231	187	182	-2.67%	78.79%	119	104	104	87.39%
Neihardt Hall	185	161	137	135	-1.46%	83.85%	91	79	80	87.91%
Pile Hall	142	139	128	132	3.13%	94.96%	75	70	73	97.33%
Terrace Hall	147	140	118	122	3.39%	87.14%	74	66	69	93.24%
<b>SUBTOTALS</b>	<b>1,655</b>	<b>1,571</b>	<b>1,335</b>	<b>1,282</b>	<b>-3.97%</b>	<b>81.60%</b>	<b>792</b>	<b>712</b>	<b>699</b>	<b>88.26%</b>

	Apartments Available	Apartments Occupied Fall 2014	Apartments Occupied Fall 2015	Percent of Change	Percent Occupancy
Family Housing					

SUBTOTALS	0	0	0	0	0	0
<b>TOTALS</b>	<b>1,655</b>	<b>1,571</b>	<b>1,335</b>	<b>1,282</b>	<b>-3.97%</b>	<b>81.60%</b>

**ACTUAL INCOME**

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	1,655	1,571	\$1,650-\$2,855	\$2,509,490	\$1,838,764	73.27%
Student Apartments						
Family Housing						
Faculty Apartments						
Summer, Guest Housing & Rentals				\$0	\$0	NA
Other				\$78,946	\$78,946	100.00%
<b>TOTALS</b>				<b>\$2,588,436</b>	<b>\$1,917,710</b>	<b>74.09%</b>

\*Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

**ITEMS FOR INFORMATION AND DISCUSSION/FISCAL, FACILITIES, AND AUDIT**

March 18, 2016

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**INFORMATION ONLY: Potential Occupancy and Income Reports**

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Potential fall 2016 and spring 2017 occupancy and income reports from each of the Colleges are provided to the Board for information.

The attached reports provide the estimated occupancy and related income expected at each College, given certain assumptions.

The Colleges are projecting stable occupancies.

Bed occupancy rates are projected for fall 2016 at 71% by CSC, 77% by PSC and 82% by WSC.

Room occupancy rates, based on the market demand for private rooms at the Colleges, are projected at 92% for CSC, 76% for PSC and 74% for WSC for the fall 2016 semester. PSC and WSC projections are impacted by having Delzell Hall (PSC) and Bowen Hall (WSC) offline during 2016-17.

**ATTACHMENTS:**

- CSC Potential Fall 2016 Occupancy and Income Report (PDF)
- CSC Potential Spring 2017 Occupancy and Income Report (PDF)
- PSC Potential Fall 2016 Occupancy and Income Report (PDF)
- PSC Potential Spring 2017 Occupancy and Income Report (PDF)
- WSC Potential Fall 2016 Occupancy and Income Report (PDF)
- WSC Potential Spring 2017 Occupancy and Income Report (PDF)

**REVENUE BOND FACILITIES  
OCCUPANCY AND INCOME REPORT**

COLLEGE: CHADRON STATE COLLEGE  
TERM: FALL 2016

REPORT DATE: March 18,2016  
POTENTIAL REPORT

**OCCUPANCY**

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2015	Beds Occupied Fall 2016	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2015	Rooms Occupied Fall 2016	Percent Room Occupancy
Residence Hall										
ANDREWS	304	284	195	195	0.00%	68.66%	148	141	141	95.27%
BROOKS	110	84	59	59	0.00%	70.24%	40	40	40	100.00%
EDNA WING	94	94	62	62	0.00%	65.96%	49	47	47	95.92%
EDNA WORK	92	92	66	66	0.00%	71.74%	46	46	46	100.00%
HIGH RISE	400	422	297	297	0.00%	70.38%	218	206	206	94.50%
KENT HALL	304	275	205	205	0.00%	74.55%	151	129	129	85.43%
EAGLE RIDGE	69	69	57	57	0.00%	82.61%	69	57	57	82.61%
<b>SUBTOTALS</b>	<b>1,373</b>	<b>1,320</b>	<b>941</b>	<b>941</b>	<b>0.00%</b>	<b>71.29%</b>	<b>721</b>	<b>666</b>	<b>666</b>	<b>92.37%</b>

	Apartments Available	Apartments Occupied Fall 2015	Apartments Occupied Fall 2016	Percent of Change	Percent Occupancy
Family Housing					
EDNA WORK WING	0	0	0	0.00%	0.00%
WEST COURT	16	36	13	-63.89%	81.25%
<b>SUBTOTALS</b>	<b>16</b>	<b>36</b>	<b>13</b>	<b>-63.89%</b>	<b>81.25%</b>
<b>TOTALS</b>	<b>1,373</b>	<b>1,336</b>	<b>977</b>	<b>-2.35%</b>	<b>71.41%</b>

**POTENTIAL INCOME**

	Original Design	Present Use	Potential Rates	Total Potential Income	Potential Actual Income	Percent of Potential Income
Residence Halls *	1,304	1,320	\$1,555-\$2,435	\$2,093,350	\$1,736,602	82.96%
Student Apartments						
Family Housing	16	16	\$476-\$577	\$36,275	\$29,011	79.98%
Faculty Apartments						
Summer, Guest Housing & Rentals				\$80,000	\$69,357	86.70%
Other						
<b>TOTALS</b>				<b>\$2,209,625</b>	<b>\$1,834,970</b>	<b>83.04%</b>

\* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

Attachment: CSC Potential Fall 2016 Occupancy and Income Report (1706 : Potential Occupancy and

**REVENUE BOND FACILITIES  
OCCUPANCY AND INCOME REPORT**

COLLEGE: CHADRON STATE COLLEGE  
TERM: SPRING 2017

REPORT DATE: March 18,2016  
POTENTIAL REPORT

**OCCUPANCY**

Residence Hall	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Spring 2016	Beds Occupied Spring 2017	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Spring 2016	Rooms Occupied Spring 2017	Percent Room Occupancy
ANDREWS	304	284	152	152	0.00%	53.52%	148	136	136	91.89%
BROOKS	110	84	55	55	0.00%	65.48%	40	38	38	95.00%
EDNA WING	94	94	57	57	0.00%	60.64%	49	42	42	85.71%
EDNA WORK	92	92	55	55	0.00%	59.78%	46	44	44	95.65%
HIGH RISE	400	422	258	258	0.00%	61.14%	218	196	196	89.91%
KENT HALL	304	275	178	178	0.00%	64.73%	151	106	106	70.20%
EAGLE RIDGE	69	69	42	42	0.00%	60.87%	69	40	40	57.97%
<b>SUBTOTALS</b>	<b>1,373</b>	<b>1,320</b>	<b>797</b>	<b>797</b>	<b>0.00%</b>	<b>60.38%</b>	<b>721</b>	<b>602</b>	<b>602</b>	<b>83.50%</b>

Family Housing	Apartments Available	Apartments Occupied Spring 2016	Apartments Occupied Spring 2017	Percent of Change	Percent Occupancy	
EDNA WORK WING	0	0	0	0	0.00%	
WEST COURT	16	17	10	0	62.50%	
<b>SUBTOTALS</b>	<b>16</b>	<b>17</b>	<b>10</b>	<b>0</b>	<b>62.50%</b>	
<b>TOTALS</b>	<b>1,373</b>	<b>1,336</b>	<b>814</b>	<b>807</b>	<b>0</b>	<b>60.40%</b>

**POTENTIAL INCOME**

	Original Design	Present Use	Potential Rates	Total Potential Income	Potential Actual Income	Percent of Potential Income
Residence Halls *	1,304	1,251	\$1,555-\$2,435	\$2,002,115	\$1,415,074	70.68%
Student Apartments N/A						
Family Housing	16	16	\$476-\$577	\$60,928	\$26,398	43.33%
Faculty Apartments N/A						
Summer, Guest Housing & Rentals				\$20,000	\$1,500	7.50%
Other						
<b>TOTALS</b>				<b>\$2,083,043</b>	<b>\$1,442,972</b>	<b>69.27%</b>

\* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

**REVENUE BOND FACILITIES  
OCCUPANCY AND INCOME REPORT**

COLLEGE: PERU STATE COLLEGE  
TERM: FALL 2016

REPORT DATE: March 18, 2016  
POTENTIAL REPORT

**OCCUPANCY**

Residence Hall	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2015	Beds Occupied Fall 2016	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2015	Rooms Occupied Fall 2016	Percent Room Occupancy
ELIZA MORGAN	148	148	114	124	8.77%	83.78%	88	61	88	100.00%
DELZELL	146	146	125	0	-100.00%	0.00%	73	66	0	0.00%
CLAYBURN/MATHEWS	120	120	64	126	96.88%	105.00%	60	34	60	100.00%
DAVIDSON/PALMER	116	116	97	129	32.99%	111.21%	58	57	58	100.00%
NICHOLAS/PATE	24	60	54	75	38.89%	125.00%	30	28	30	100.00%
<b>SUBTOTALS</b>	<b>554</b>	<b>590</b>	<b>454</b>	<b>454</b>	<b>0.00%</b>	<b>76.95%</b>	<b>309</b>	<b>245</b>	<b>236</b>	<b>76.38%</b>

Family Housing	Apartments Available	Apartments Occupied Fall 2015	Apartments Occupied Fall 2016	Percent of Change	Percent Occupancy	
OAK HILL	11	11	11	0%	100.00%	
FACULTY	8	8	8	0	100.00%	
<b>SUBTOTALS</b>	<b>0</b>	<b>19</b>	<b>19</b>	<b>0</b>	<b>100.00%</b>	
<b>TOTALS</b>	<b>554</b>	<b>609</b>	<b>473</b>	<b>473</b>	<b>1</b>	<b>77.67%</b>

**ACTUAL INCOME**

	Original Design	Present Use	Current Rates	Total Potential Income	Potential Actual Income	Percent of Potential Income
Residence Halls *	554	454	\$1,754-\$3,593	\$1,004,921	\$828,178	82.41%
Student Apartments	11	11	\$1,754-\$3,073	\$64,050	\$46,419	72.47%
Faculty Apartments	8	8	\$3,276-\$4,098	\$29,868	\$21,000	70.31%
Summer, Guest Housing & Rentals					\$29,294	
Other					\$6,626	
<b>TOTALS</b>				<b>\$1,098,839</b>	<b>\$931,517</b>	<b>84.77%</b>

\* Residence Hall rental revenue is less waivers, refunds and receivables.

**REVENUE BOND FACILITIES  
OCCUPANCY AND INCOME REPORT**

COLLEGE: PERU STATE COLLEGE  
TERM: SPRING 2017

REPORT DATE: March 18, 2016  
Potential

**OCCUPANCY**

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Spring 2016	Beds Occupied Spring 2017	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Spring 2016	Rooms Occupied Spring 2017	Percent Room Occupancy
Residence Hall	148	148	116	116	0.00%	78.38%	88	62	62	70.45%
ELIZA MORGAN	148	148	116	116	0.00%	78.38%	88	62	62	70.45%
DELZELL**	146	146	113	0	-100.00%	0.00%	73	61	0	0.00%
CLAYBURN/MATHEWS	120	120	53	100	88.68%	83.33%	60	28	60	100.00%
DAVIDSON/PALMER	116	116	78	120	53.85%	103.45%	58	41	58	100.00%
NICHOLAS/PATE	24	60	49	73	48.98%	121.67%	30	26	30	100.00%
<b>SUBTOTALS</b>	<b>554</b>	<b>590</b>	<b>409</b>	<b>409</b>	<b>0.00%</b>	<b>69.32%</b>	<b>309</b>	<b>218</b>	<b>210</b>	<b>67.96%</b>

	Apartments Available	Apartments Occupied Spring 2016	Apartments Occupied Spring 2017	Percent of Change	Percent Occupancy
Family Housing					
OAK HILL	11	11	11	0%	100.00%
FACULTY	8	7	7	0	87.50%
<b>SUBTOTALS</b>	<b>0</b>	<b>19</b>	<b>18</b>	<b>0</b>	<b>94.74%</b>
<b>TOTALS</b>	<b>554</b>	<b>609</b>	<b>427</b>	<b>0</b>	<b>70.11%</b>

**ACTUAL INCOME**

	Original Design	Present Use	Current Rates	Total Potential Income	Potential Actual Income	Percent of Potential Income
Residence Halls *	554	409	\$1,754-\$3,593	\$1,004,921	\$819,068	81.51%
Student Apartments	11	11	\$1,754-\$3,073	\$64,050	\$46,419	72.47%
Faculty Apartments	8	7	\$3,276-\$4,098	\$29,868	\$21,000	70.31%
Summer, Guest Housing & Rentals					\$29,294	
Other					\$6,626	
<b>TOTALS</b>				<b>\$1,098,839</b>	<b>\$922,407</b>	<b>83.94%</b>

\* Residence Hall rental revenue is less waivers, refunds and receivables.

\*\*Delzell Renovations to begin



**REVENUE BOND FACILITIES  
POTENTIAL OCCUPANCY AND INCOME REPORT**

COLLEGE: WAYNE STATE COLLEGE  
TERM: FALL 2016

REPORT DATE: MARCH 18, 2016  
POTENTIAL REPORT

**OCCUPANCY**

	Designed Bed Capacity	Actual Bed Capacity	Actual Beds Occupied Fall 2015	Projected Beds Occupied Fall 2016	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Actual Rooms Occupied Fall 2015	Projected Rooms Occupied Fall 2016	Percent Room Occupancy
Residence Hall	165	159	141	171	21.28%	107.55%	66	62	66	100.00%
Anderson Hall	328	306	248	396	59.68%	129.41%	159	136	159	100.00%
Berry Hall	448	435	322	0	-100.00%	0.00%	208	175	0	0.00%
Bowen Hall	240	231	182	241	32.42%	104.33%	119	104	119	100.00%
Morey Hall	185	161	135	173	28.15%	107.45%	91	80	91	100.00%
Neihardt Hall	142	139	132	151	14.39%	108.63%	75	73	75	100.00%
Pile Hall	147	140	122	150	22.95%	107.14%	74	69	74	100.00%
Terrace Hall										
<b>SUBTOTALS</b>	<b>1,655</b>	<b>1,571</b>	<b>1,282</b>	<b>1,282</b>	<b>0.00%</b>	<b>81.60%</b>	<b>792</b>	<b>699</b>	<b>584</b>	<b>73.74%</b>

	Projected Apartments Available	Projected Apartments Occupied Fall 2015	Projected Apartments Occupied Fall 2016	Percent of Change	Percent Occupancy
Family Housing					

<b>SUBTOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTALS</b>	<b>1,655</b>	<b>1,571</b>	<b>1,282</b>	<b>1,282</b>	<b>0.00%</b>	<b>81.60%</b>

**POTENTIAL INCOME**

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	1,655	1,571	\$1,650-\$2,855	\$1,898,347	\$1,898,347	100.00%
Student Apartments						
Family Housing						
Faculty Apartments						
Summer, Guest Housing & Rentals				\$0	\$0	NA
Other				\$72,000	\$72,000	100.00%
<b>TOTALS</b>				<b>\$1,970,347</b>	<b>\$1,970,347</b>	<b>100.00%</b>

\* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

\*\*Due to renovation, all of the rooms in Bowen are not available for occupancy in Fall 2016.

Attachment: WSC Potential Fall 2016 Occupancy and Income Report (1706 : Potential Occupancy and

**REVENUE BOND FACILITIES  
POTENTIAL OCCUPANCY AND INCOME REPORT**

COLLEGE: WAYNE STATE COLLEGE  
TERM: SPRING 2017

REPORT DATE: MARCH 18, 2016  
POTENTIAL REPORT

**OCCUPANCY**

	Designed Bed Capacity	Actual Bed Capacity	Actual Beds Occupied Spring 2016	Projected Beds Occupied Spring 2017	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Actual Rooms Occupied Spring 2016	Projected Rooms Occupied Spring 2017	Percent Room Occupancy
Residence Hall	165	159	131	157	19.85%	98.74%	66	64	66	100.00%
Anderson Hall	328	306	227	306	34.80%	100.00%	159	135	159	100.00%
Berry Hall	448	435	281	0	-100.00%	0.00%	208	169	0	0.00%
Bowen Hall	240	231	152	229	50.66%	99.13%	119	100	119	100.00%
Morey Hall	185	161	125	161	28.80%	100.00%	91	80	91	100.00%
Neihardt Hall	142	139	108	139	28.70%	100.00%	75	68	75	100.00%
Pile Hall	147	140	106	138	30.19%	98.57%	74	66	74	100.00%
Terrace Hall										
<b>SUBTOTALS</b>	<b>1,655</b>	<b>1,571</b>	<b>1,130</b>	<b>1,130</b>	<b>0.00%</b>	<b>71.93%</b>	<b>792</b>	<b>682</b>	<b>584</b>	<b>73.74%</b>

	Projected Apartments Available	Projected Apartments Occupied Spring 2016	Projected Apartments Occupied Spring 2017	Percent of Change	Percent Occupancy
Family Housing					

<b>SUBTOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTALS</b>	<b>1,655</b>	<b>1,571</b>	<b>1,130</b>	<b>1,130</b>	<b>0.00%</b>	<b>71.93%</b>

**POTENTIAL INCOME**

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	1,655	1,571	\$1,650-\$2,855	\$1,755,007	\$1,745,107	99.44%
Student Apartments						
Family Housing						
Faculty Apartments						
Summer, Guest Housing & Rentals				\$0	\$0	NA
Other				\$30,000	\$30,000	100.00%
<b>TOTALS</b>				<b>\$1,785,007</b>	<b>\$1,775,107</b>	<b>99.45%</b>

\* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

\*\*Due to renovation, all of the rooms in Bowen are not available for occupancy in Spring 2017.

Attachment: WSC Potential Spring 2017 Occupancy and Income Report (1706 : Potential Occupancy and

**ITEMS FOR INFORMATION AND DISCUSSION/FISCAL, FACILITIES, AND AUDIT**

March 18, 2016

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**INFORMATION ONLY: Optimal Enrollment Report**

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The Optimal Enrollment report is provided to the Board for information.

In April 2007, the Board approved the NSCS Optimal Enrollment Model. The model was developed by System Office and College representatives to measure enrollment capacities for each of the colleges.

The attached document provides data for five years. The information will assist in determining enrollment potential and capacity in four defined areas including:

- Resident Hall Capacity
- Resident Parking Capacity
- Commuter Parking Capacity
- Cafeteria Capacity

**ATTACHMENTS:**

- NSCS Optimal Enrollment Report (PDF)

## NSCS Optimal Enrollment Capacity Model

### #1 Resident Hall Capacity

Source: Occupancy & Income Report - Fall 2011

	Room Capacity	Rooms Occupied	% Occupied
CSC	652	636	<b>98%</b>
PSC	266	224	<b>84%</b>
WSC*	789	711	<b>90%</b>

\*WSC Fall 2011 Bed & Room capacity was lower due to Pile Hall renovation

Source: Occupancy & Income Report - Fall 2012

	Room Capacity	Rooms Occupied	% Occupied
CSC	655	611	<b>93%</b>
PSC*	302	255	<b>84%</b>
WSC**	792	743	<b>94%</b>

\*PSC Fall 2012 Bed & Room capacity increased with Eliza Morgan Hall renovation completion.

\*\*WSC Fall 2012 Bed & Room capacity increased with Pile Hall back online

Source: Occupancy & Income Report - Fall 2013

	Room Capacity	Rooms Occupied	% Occupied
CSC*	652	625	<b>96%</b>
PSC**	309	273	<b>88%</b>
WSC	792	715	<b>90%</b>

\*Three rooms were divided and others were made available as assignable rooms.

\*\*Full explanation is available on Fall 2013 occupancy report.

Source: Occupancy & Income Report - Fall 2014

	Room Capacity	Rooms Occupied	% Occupied
CSC*	721	681	<b>94%</b>
PSC**	309	255	<b>83%</b>
WSC	792	712	<b>90%</b>

\*Three rooms were divided and others were made available as assignable rooms.

\*\*Full explanation is available on Fall 2013 occupancy report.

Source: Occupancy & Income Report - Fall 2015

	Room Capacity	Rooms Occupied	% Occupied
CSC	721	666	<b>92%</b>
PSC	309	245	<b>79%</b>
WSC	792	699	<b>88%</b>

Current Bed Capacity	Beds Occupied	% Occupied
1,251	943	<b>75%</b>
502	415	<b>83%</b>
1,566	1,380	<b>88%</b>

Current Bed Capacity	Beds Occupied	% Occupied
1,021	871	<b>85%</b>
553	435	<b>79%</b>
1,571	1,386	<b>88%</b>

Current Bed Capacity	Beds Occupied	% Occupied
1,251	913	<b>73%</b>
590	483	<b>82%</b>
1,571	1,333	<b>85%</b>

Current Bed Capacity	Beds Occupied	% Occupied
1,320	970	<b>73%</b>
590	478	<b>81%</b>
1,571	1,335	<b>85%</b>

Current Bed Capacity	Beds Occupied	% Occupied
1,373	946	<b>69%</b>
590	454	<b>77%</b>
1,571	1,282	<b>82%</b>

**#2 Parking Capacity Resident**

Source: Facility Master Plan or actual count  
Fall 2011 End of Term Report/Enrollment

	Residence Parking Space Ct.	Residence HC	Occupied Ratio	Target Ratio
CSC	658	943	1.43	1.5
PSC*	391	415	1.06	1.5
WSC**	906	1,380	1.52	1.5

\*PSC adjustments to Resident Parking Space Counts were made due to actual count of spaces and reconfiguration of lot where Jindra Fine Arts geothermal wells were drilled.  
\*\*WSC adjustments in Resident & Commuter Parking Space Counts were made in 2011-2012 to reflect new designations by Campus Security

Fall 2012 End of Term Report/Enrollment

	Residence Parking Space Ct.	Residence HC	Occupied Ratio	Target Ratio
CSC*	740	871	1.18	1.5
PSC	391	435	1.11	1.5
WSC	906	1,386	1.53	1.5

\*CSC parking spaces increased with the addition of the Kline parking lot

Fall 2013 End of Term Report/Enrollment

	Residence Parking Space Ct.	Residence HC	Occupied Ratio	Target Ratio
CSC*	762	913	1.20	1.5
PSC	391	452	1.16	1.5
WSC	906	1,333	1.47	1.5

\*CSC parking spaces increased due to a physical inventory of the available spaces

Fall 2014 End of Term Report/Enrollment

	Residence Parking Space Ct.	Residence HC	Occupied Ratio	Target Ratio
CSC*	762	970	1.27	1.5
PSC	391	478	1.22	1.5
WSC	906	1,335	1.47	1.5

\*CSC parking spaces increased due to a physical inventory of the available spaces

Fall 2015 End of Term Report/Enrollment

	Residence Parking Space Ct.	Residence HC	Occupied Ratio	Target Ratio
CSC*	762	946	1.24	1.5
PSC	391	454	1.16	1.5
WSC	906	1,282	1.42	1.5

\*CSC parking spaces increased due to a physical inventory of the available spaces

**#3 Parking Capacity Commuter**

Source: Facility Master Plan or actual count  
 Fall 2011 End of Term Report/Enrollment

	Commuter Parking Space Ct.	Commuter HC	Occupied Ratio	Target Ratio
CSC*	675	871	1.29	3
PSC	470	512	1.09	3
WSC**	384	1,626	4.23	3

\*CSC commuter headcount is based on total on-campus end of term headcount less resident headcount in this report. Previous reports used Total headcount which included online and site based headcount enrollments.

\*\*WSC - many commuters opt not to buy permits and instead, park on city streets and walk in. In 2011-2012, only 769 commuter permits have been sold (as of 2-21-12), which cuts the Occupied Ratio by more than half if this number is used. Adjustments to parking space counts were made to reflect new designations by Campus Security.

Fall 2012 End of Term Report/Enrollment

	Commuter Parking Space Ct.	Commuter HC	Occupied Ratio	Target Ratio
CSC*	675	742	1.10	3
PSC	470	543	1.16	3
WSC**	384	1,617	4.21	3

\* CSC commuter headcount is based on total campus based end of term headcount less resident headcount in this report

\*\* WSC many commuters opt not to buy permits and instead park on city streets and walk in. This impacts the actual headcount of commuters who could occupy the spaces.

Fall 2013 End of Term Report/Enrollment

	Commuter Parking Space Ct.	Commuter HC	Occupied Ratio	Target Ratio
CSC*	688	755	1.10	3
PSC	470	543	1.16	3
WSC**	383	1,662	4.34	3

\* A physical inventory of the available parking spaces was taken. CSC commuter headcount is based on total campus based end of term headcount less resident headcount in this report

\*\*WSC commuter parking is down one space from 2012 due to adjustments made when the City of Wayne took over parking enforcement on 10th Street south of Berry Hall.

WSC many commuters opt not to buy permits and instead park on city streets and walk in. This impacts the actual headcount of commuters who could occupy the spaces.

Fall 2014 End of Term Report/Enrollment

	Commuter Parking Space Ct.	Commuter HC	Occupied Ratio	Target Ratio
CSC*	688	782	1.14	3
PSC	470	543	1.16	3
WSC**	383	1,531	4.00	3

\*CSC commuter headcount is based on total campus based end of term headcount less resident headcount in this report

\*\*WSC commuter parking is down one space from 2012 due to adjustments made when the City of Wayne took over parking enforcement on 10th Street south of Berry Hall.

WSC many commuters opt not to buy permits and instead park on city streets and walk in. This impacts the actual headcount of commuters who could occupy the spaces.

Fall 2015 End of Term Report/Enrollment

	Commuter Parking Space Ct.	Commuter HC	Occupied Ratio	Target Ratio
CSC*	688	820	1.19	3
PSC	487	543	1.11	3
WSC**	383	1,536	4.01	3

\*CSC commuter headcount is based on total campus based end of term headcount less resident headcount in this report

\*\*WSC commuter parking is down one space from 2012 due to adjustments made when the City of Wayne took over parking enforcement on 10th Street south of Berry Hall.

WSC many commuters opt not to buy permits and instead park on city streets and walk in. This impacts the actual headcount of commuters who could occupy the spaces.

WSC commuter headcount based on total headcount less resident headcount

**#4 Cafeteria Capacity**

Source: Building Inventory  
Fall 2011 End of Term Report/Enrollment

	Residence Hall HC	# of Dining Stations	Hourly Capacity	Hours of Service @ 1.5 hrs.	% of capacity utilized
CSC*	943	385	600	1,200	79%
PSC	415	277	554	831	50%
WSC**	1,380	616	1,232	1,848	75%

\*CSC - Number of dining stations is based on actual count from Food Service personnel.

\*\*WSC - Fall 2011 Cafeteria square footage was reduced to make room for additional office space; thus reducing the number of Dining Stations

Fall 2012 End of Term Report/Enrollment

	Residence Hall HC	# of Dining Stations	Hourly Capacity	Hours of Service @ 1.5 hrs.	% of capacity utilized
CSC*	871	385	600	1,200	73%
PSC	435	277	554	831	52%
WSC**	1,386	618	1,236	1,854	75%

\*CSC - Number of dining stations is based on actual count from Food Service personnel.

\*\*WSC - serving area changes were made resulting in two additional dining spaces.

Fall 2013 End of Term Report/Enrollment

	Residence Hall HC	# of Dining Stations	Hourly Capacity	Hours of Service @ 1.5 hrs.	% of capacity utilized
CSC*	913	385	600	1,200	76%
PSC	452	277	554	831	54%
WSC**	1,333	618	1,236	1,854	72%

\*CSC - Number of dining stations is based on actual count from Food Service personnel.

\*\*WSC - slight reduction in square footage from Fall 2012 due to Cat's Corner renovation.

Fall 2014 End of Term Report/Enrollment

	Residence Hall HC	# of Dining Stations	Hourly Capacity	Hours of Service @ 1.5 hrs.	% of capacity utilized
CSC*	970	385	600	1,200	81%
PSC	452	277	554	831	54%
WSC**	1,335	618	1,236	1,854	72%

\*CSC - Number of dining stations is based on actual count from Food Service personnel.

\*\*WSC - slight reduction in square footage from Fall 2012 due to Cat's Corner renovation.

Fall 2015 End of Term Report/Enrollment

	Residence Hall HC	# of Dining Stations	Hourly Capacity	Hours of Service @ 1.5 hrs.	% of capacity utilized
CSC*	946	385	600	1,200	79%
PSC	454	277	554	831	55%
WSC**	1,282	616	1,232	1,848	69%

\*CSC - Number of dining stations is based on actual count from Food Service personnel.

\*\*WSC - slight reduction in square footage from Fall 2014 due to an adjustment for a ramp.

**ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT**

March 18, 2016

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**INFORMATION ONLY: Grant Applications and Awards for Information**

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**Chadron State Award**

- INBRE: Nebraska Research Network in Function Genomics (National Institutes of Health) --\$44,535 original award - amended to \$60,406

**Peru State Application**

- Trails and Tales Teacher Institute and Tour Speaker Series (Humanities Nebraska) -- \$1,986

**Wayne State Awards**

- (Dis) Connected (Nebraska Arts Council Mini Grant) -- \$1,600
- Rural Futures Teaching and Engagement Grant: The Rural Public Health Undergraduate Research Project "Factors Affecting Mental Health and Mental Health Delivery in Rural Nebraska: Perspectives from Providers" (Rural Futures Institute (RFI) through UNMC) -- \$5,000

**ATTACHMENTS:**

- CSC Grant Approval Amended - INBRE (PDF)
- PSC Grant Application - Trails & Tales (PDF)
- WSC Grant Approval - (Dis) Connected (PDF)
- WSC Grant Approval - RFI (PDF)



**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS**

College: Chadron State College		Date: March 18, 2016
Notice of Intent	Application:	Accept Award: X
Name of Program: INBRE: Nebraska Research Network in Function Genomics		
Funding Source: National Institutes of Health		
Amount Requested: Sub-award through UNMC (\$44,535 - original award) Amended to \$60,406.	Amount Awarded: Sub-award through UNMC (\$44,535 - original award) Amended to \$60,406.	Funding Period: 7/1/2015 to 4/30/2016
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? yes		Date Approved: 9/6/2014
Does this grant include <b>Indirect Cost Funds</b> for the College's use?	Yes:	No: X
Will this grant require <b>State Matching Funds</b> ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require <b>In-Kind Funds</b> ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?	Yes:	No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 1	
How many of these are new positions?	New FTE: .09	
Briefly describe the purpose(s) of this application/award: This sub-award provides funding to allow 2 students to work on research projects for 2 years. The research will occur on Chadron State campus during the academic years and at UNMC, UNL, or Creighton in the summers. The students receive a stipend for both the summers and the school years and we receive a small amount of money to pay for research supplies. Students are typically recruited in their sophomore year and start research in the summer between their sophomore and junior year.		
Additional funding of \$15,871 is for the purchase of a Gel Documentation System and Nanodrop equipment.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Ann Buchmann		
Administrator responsible for approving the application: Dr. Charles Snare		

Attachment: CSC Grant Approval Amended - INBRE (1676 : Grant Applications and Awards)

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS**

College: Peru State College		Date: March 18, 2016
Notice of Intent	Application: X	Accept Award:
Name of Program: Trails and Tales Teacher Institute and Tour Speaker Series		
Funding Source: Humanities Nebraska Also indicate if the source is federal, state or private - State & Private		
Amount Requested: \$1,986.00	Amount Awarded: \$TBD	Funding Period: Spring 2016 Please indicate specific dates for the grant.
Closing Date for Application Submission: Jan. 4, 2016		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved: NA
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes:      No: X
Will this grant require <b>State Matching Funds</b> ?		Yes:      No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require <b>In-Kind Funds</b> ?		Yes: X      No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): office space, classroom space, office supplies, telephone, support personnel, faculty salaries for Holtz and Crook if Institute courses make		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes:      No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:      No: X
How many FTE positions will the grant fund?		FTE: 0
How many of these are new positions?		New FTE: 0
Briefly describe the purpose(s) of this application/award: This grant application is meant to fund guest speakers who will present during the on-campus teacher institute, as well as during the tour for Trails and Tales IX: Anticipating Nebraska's Sesquicentennial. The presenters will speak on a variety of topics which illustrate aspects of Nebraska's development during its first 150 years.		
Is this grant a continuation of a previous/existing grant?		Yes:      No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes:      No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dan Holtz and Sara Crook		
Administrator responsible for approving the application: Dr. Timothy Borchers, VPAA		

Attachment: PSC Grant Application - Trails & Tales (1676 : Grant Applications and Awards)

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS**

College: Wayne State College		Date: March 18, 2016
Notice of Intent	Application:	Accept Award: X
Name of Program: (Dis) Connected		
Funding Source: Nebraska Arts Council Mini Grant		
Amount Requested: \$2,000	Amount Awarded: \$1,600	Funding Period:02/22/16-02/26/16
Closing Date for Application Submission: 01/11/16		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?	Yes:	No: X
Will this grant require <b>State Matching Funds</b> ? A 50% match is required.	Yes: X	No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Wayne State will provide \$2,900 in matching funds and UNK approximately \$1,020. The matching funds will be used to cover the travel costs of the UNK Dance group including mileage, lodging and meals.		
Will this grant require <b>In-Kind Funds</b> ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?	Yes:	No: X
Are there restrictions imposed by regulation on claiming indirect costs?	Yes: X	No:
How many FTE positions will the grant fund?	FTE: 0.0	
How many of these are new positions?	New FTE: 0.0	
Briefly describe the purpose(s) of this application/award: The purpose of this award is to give dance a stronger presence in Northeast Nebraska by bringing the University of Nebraska Kearney Dance program to Wayne State College as guest performers and educators. UNK will provide two master classes; one for regional artists/arts education groups and college and high school students; the other for students of all ages in Northeast Nebraska. The UNK Dance group will also present two performances of (Dis) Connected; an evening length concert dance program. This award provides funding for choreographers fees and travel expenses of the UNK Dance group.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Mr. Steven Elliott, Dean of the School of Arts and Humanities.		
Administrator responsible for approving the application: Ms. Angie Fredrickson, V.P. of Administration and Finance		

Attachment: WSC Grant Approval - (Dis) Connected (1676 : Grant Applications and Awards)

**NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS**

College: Wayne State College		Date: March 18, 2016
Notice of Intent	Application:	Accept Award: X
Name of Program: Rural Futures Teaching and Engagement Grant; The Rural Public Health Undergraduate Research Project "Factors Affecting Mental Health and Mental Health Delivery in Rural Nebraska: Perspectives from Providers".		
Funding Source: Rural Futures Institute (RFI) through UNMC		
Amount Requested: \$2,036	Amount Awarded: \$5,000	Funding Period: 12/30/15-4/15/16
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved by the Board? No		Date Approved:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes: <input type="checkbox"/> No: X
Will this grant require <b>State Matching Funds</b> ?		Yes: <input type="checkbox"/> No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require <b>In-Kind Funds</b> ?		Yes: <input type="checkbox"/> No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes: <input type="checkbox"/> No: X
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: <input type="checkbox"/> No: X
How many FTE positions will the grant fund?		FTE: 0.00
How many of these are new positions?		New FTE: 0.00
Briefly describe the purpose(s) of this application/award: This award provides funding for materials, supplies and travel for a faculty led undergraduate student research project in public health that partners with a community-based organization. These projects are a means of introducing undergraduate students to the transdisciplinary world of public health, with a service learning focus, in an attempt to address Nebraska's rural public health professions workforce shortages. This project is partnering with the Center for Rural Affairs and is conducting a survey study to identify key underlying issues of mental illness, factors associated with the rate of mental illness, barriers to accessing mental health care and potential educational strategies for mental illness from the perspectives of rural mental health providers.		
Is this grant a continuation of a previous/existing grant?		Yes: <input type="checkbox"/> No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes: <input type="checkbox"/> No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Joe Blankenau, Professor, History, Politics & Geography Department		
Administrator responsible for approving the application: Ms. Angie Fredrickson, Vice President Administration and Finance		

Attachment: WSC Grant Approval - RFI (1676 : Grant Applications and Awards)

# ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

March 18, 2016

## **INFORMATION ONLY: Contracts and Change Orders for Information**

The following contracts and change orders are provided to the Board for information.

### Chadron State Contracts

- Student Center (stress relief massages finals week) -- \$385
- Campus (computer software) -- \$4,800 set up fee plus \$479/month
- Coffee Pavilion (cattle lease) -- \$2,475
- Coffee Pavilion (roping steer lease) -- \$896
- NPAC (refinish NPAC racquetball court floors) -- \$980
- Student Center (fix pool equipment in The Pit) -- \$350
- Student Center (Santa Claus) -- \$125
- Chicoine Event Center (wrestling official) -- \$250
- Student Center (CPR First Aid training) -- \$380
- Sparks Hall (Policy Analysis & Management System Establish. For SAAS and HLC assumed practices) -- \$65/hour plus \$3,000 expenses, not to exceed \$25,000
- Student Center (motivational speaker) -- \$5,000 plus local lodging
- Memorial Hall (conduct the High Plains Honor Choir) -- \$1,000 plus travel, local lodging and meals
- Student Center (karaoke for Late Night at The Pit) -- \$350
- Campus (HVAC equipment service agreement) -- \$11,078 annually
- Student Center (speaker) -- \$5,800 plus local lodging
- Chicoine Event Center (speaker at Martin Luther King Events) -- \$920.12

### Chadron State Change Order

- Rangeland Center Lab Building (#3 elevator phone, fire extinguishers and sprinkler piping, casework, register locate) -- \$40,673

### Peru State Contracts

- Hoyt Science Building (upgrade temperature control system) -- \$25,000
- TJ Majors (sign products) -- \$15,215
- PSC Grounds (dead tree removal) -- \$3,600
- PSC Football (play-by-play broadcast [home and away games]) -- \$100 per game plus mileage
- Delzell Hall (asbestos survey) -- \$5,350
- Dr. Kyle Ryan's Class (guest speaker) -- \$300
- Student Center - Cafeteria (karaoke services) -- \$100
- Field House (scope sewer lines to determine pipe condition) -- \$69
- Baseball, Football and Softball Practice Fields (application, fertilizer and aeration) -- \$5,550 per year
- Home and Away Football Games for 2015 (broadcast commentator) -- \$500
- Library (usage/access to electronic databases, e-content and services) -- \$4,129
- Oak Bowl Slab (Silverdale limestone slab, shipping, assembling and installation) --

\$1,815

- Theater - Show Choir Weekend (choreographer) -- \$1,325 plus lodging and meals while on campus
- Campus (vending machines) -- Contractor pays 17.8% commission on soft drinks and 12.8% on snacks
- College 101 (guest speaker) -- \$250
- Student Center (commercial hood cleaning) -- \$625
- Oak Bowl (winterization) -- \$525
- Student Center (massages) -- \$600
- AWAC Gym (Bongo Ball Mania) -- \$2,000
- Theater (comedian) -- \$4,191.55

#### Wayne State Contracts

- Student Center (install new storm drain) -- \$4,900
- Carhart Science (professional services) -- \$9,800
- Carhart Science, Pile Hall & Rice Auditorium (install thermal insulation on water pipes) -- \$2,000
- Student Center/Niobrara Room (repair ceiling) -- \$1,987
- Student Center (replace under floor waste piping) -- \$11,780
- Rec Center-East Stairwell (diamond grind and apply epoxy) -- \$900
- Carhart Room 209 (make and install mecho shade with fascia) -- \$699
- U.S. Conn Library (phase III abatement) -- \$43,800
- Lindahl Drive (renovations) -- \$62,800
- Neihardt Hall, Rec Center, Student Center & Stadium (clean dryer vents) -- \$2,825
- Student Center, Neihardt & Pile Hall (clean exhaust system hoods & vents) -- \$3,850
- Ramsey & Ley Theatre, Rice Auditorium (stage rigging repairs) -- \$27,551
- Campuswide (semi-annual fire alarm system inspection) -- \$990

#### Wayne State Change Orders

- Peterson Fine Arts (#4 coating on foundation and along sidewalk) -- \$4,088
- U.S. Conn Library (#1 remove & dispose asbestos) -- \$9,500

#### NSCS Contracts

- Nebraska State College System and Colleges (IntegraReport) -- \$3,000
- Nebraska State College System and Colleges (Staff/Faculty Training) -- \$11,000/year for 3 years
- Washington, DC (Federal consulting services) -- \$18,000 annually
- Nebraska State College System (update NSCS website) -- \$46,750

#### **ATTACHMENTS:**

- CSC Contracts and Change Orders for Information (PDF)
- PSC Contracts and Change Orders for Information (PDF)
- WSC Contracts and Change Orders for Information (PDF)
- NSCS Contracts and Change Orders for Information (PDF)

## CONTRACTS AND CHANGE ORDERS FOR INFORMATION

March 18, 2016

**CONTRACTS** – 1) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$65,000; c) consultant contracts for less than \$70,000 (between \$35,000 and \$70,000 must have Chancellor's approval); d) exempt contracts over \$50,000; and e) legal counsel, auditor, lobbyist and search consultant contracts for durations greater than 5 days, requiring Chancellor's approval; and f) contracts that the Board has authorized the Chancellor to approve.

<b>Chadron State College</b>	
Location on Campus:	Student Center
Contracted Work:	Stress Relief Massages Finals Week
Contract Amount:	\$385
Fund Source:	Cash
Contractor:	Lori Carnahan
Location on Campus:	Campus
Contracted Work:	Computer Software
Contract Amount:	\$4,800 set up fee plus \$479/month
Fund Source:	Cash
Contractor:	Concept3D
Location on Campus:	Coffee Pavilion
Contracted Work:	Cattle lease
Contract Amount:	\$2,475
Fund Source:	Cash
Contractor:	Craig Wyatt
Location on Campus:	Coffee Pavilion
Contracted Work:	Roping Steer Lease
Contract Amount:	\$896
Fund Source:	Cash
Contractor:	Clint Nelson
Location on Campus:	NPAC
Contracted Work:	Refinish NPAC racquetball court floors
Contract Amount:	\$980
Fund Source:	Cash
Contractor:	Steven Van Houten
Location on Campus:	Student Center
Contracted Work:	Fix pool equipment in The Pit
Contract Amount:	\$350
Fund Source:	Cash
Contractor:	John Heiser
Location on Campus:	Student Center
Contracted Work:	Be Santa Claus
Contract Amount:	\$125
Fund Source:	Cash
Contractor:	Clarence Simones
Location on Campus:	Chicoine Event Center
Contracted Work:	Wrestling Official
Contract Amount:	\$250
Fund Source:	Cash
Contractor:	Ron Haag
Location on Campus:	Student Center
Contracted Work:	CPR First Aid Training
Contract Amount:	\$380
Fund Source:	Cash
Contractor:	Robby Rhembrandt
Location on Campus:	Sparks Hall
Contracted Work:	Policy Analysis & Mngmt System Establish. for SAAS & HLC assumed practices
Contract Amount:	\$65/hr plus \$3,000 expenses, not to exceed \$25,000
Fund Source:	Cash
Contractor:	Art Weeast, Lessons Applied, LLC

Attachment: CSC Contracts and Change Orders for Information (1709 : Contracts and Change Orders for Information)

CONTRACTS AND CHANGE ORDERS FOR INFORMATION—CSC

Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Motivational Speaker \$5,000 plus local lodging Cash Devin Hughes
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Memorial Hall Conduct the High Plains Honor Choir \$1,000 plus travel, local lodging and meals Cash Dr. Geoffrey Boers
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Karaoke for Late Night at The Pit \$350 Cash Joseph O'Donnell
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus HVAC equipment service agreement \$11,078 annually Cash Johnson Controls
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Speaker \$5,800 plus local lodging Cash Jamie Utt, LLC
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Chicoine Event Center Speaker at Martin Luther King Events \$920.12 Cash Albert Bimper

**CHANGE ORDERS** – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are equal to \$50,000. If approval of change order is critical to project schedule, \$50,000 to \$100,000 range change orders may be approved by the Chancellor and reported for ratification at the next Board meeting.

Chadron State College	
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Rangeland Center Lab Building #3—elevator phone, fire extinguishers & sprinkler piping, casework, register locate \$40,673 Capital Improvement Fee Funds Sampson Construction

Attachment: CSC Contracts and Change Orders for Information (1709 : Contracts and Change Orders for Information)



## CONTRACTS AND CHANGE ORDERS FOR INFORMATION

**CONTRACTS** – a) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$65,000; c) consultant contracts for less than \$70,000 (between \$35,000 and \$70,000 must have Chancellor's approval); d) exempt contracts over \$50,000; e) legal counsel, auditor, lobbyist and search consultant contracts for durations greater than 5 days, requiring Chancellor's approval; and f) contracts that the Board has authorized the Chancellor to approve.

<b>Peru State College</b>	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Hoyt Science Building Upgrade temperature control system \$25,000.00 LB 309 Advance Engineering Systems, Inc.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	T.J. Majors Sign Products \$15,215.00 Cash Funds ASI Nebraska
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	PSC Grounds Dead tree removal \$3,600.00 Cash Funds Ground Pounders dba: Lumberjack Co.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	PSC Football Play-by-play Broadcast (home and away games) \$100.00 per game plus mileage Cash funds Dwight Wininger
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Delzell Hall Asbestos Survey \$5,350.00 Contingency Maintenance AMI Environmental
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Dr. Kyle Ryan's class Guest speaker \$300.00 Cash Funds Nikki Johnson
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center – Cafeteria Karaoke Services \$100.00 Trust Funds Barb Sherman
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Field House Scope sewer lines to determine pipe condition \$69.00 Cash Funds Bohl Plumbing and Heating
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Baseball, Football and Softball Practice fields Application, fertilizer and aeration \$5,550.00/year Cash Funds Lind Lawn Services
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	All home and away Football games for 2015 Broadcast Commentator \$500.00 Cash Funds Daryl Obermeyer

Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Peru State College Library Usage/Access to electronic databases, e-content and services \$4,129.00 Cash Fund EBSCO
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Oak Bowl Slab Silverdale Limestone Slab, Shipping, Assembling and installation \$1,815.00 Cash Funds Andrew's Monuments
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Theater – Show Choir Weekend Choreographer \$1,325.00 plus lodging and meals while on campus Cash Funds Chris Kindle
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus Vending machines Contractor pays 17.8% commission on soft drinks and 12.8% on snacks n/a Smith Vending Corp.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	College 101 Guest Speaker \$250.00 Cash Fund Julia Cook
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Commercial Hood Cleaning \$625.00 Revenue Bond Hoodmasters of Omaha
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Oak Bowl Winterization \$525.00 Cash Fund Thermal Services
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Massages \$600.00 Cash funds Aqua Massage & More, LLC
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	AWAC Gym Bongo Ball Mania \$2,000.00 Cash Fund CEP Inc. – David Farrell
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	PSC Theater Comedian \$4,191.55 Cash Fund Flappers LLC dba H2F Comedy Products – Kel Mitchell Comedian

## CONTRACTS AND CHANGE ORDERS FOR INFORMATION

**CONTRACTS** – a) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$65,000; c) consultant contracts for less than \$70,000 (between \$35,000 and \$70,000 must have Chancellor's approval); d) exempt contracts over \$50,000; e) legal counsel, auditor, lobbyist and search consultant contracts for durations greater than 5 days, requiring Chancellor's approval; and f) contracts that the Board has authorized the Chancellor to approve.

<b>Wayne State College</b>	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Install new storm drain \$4,900.00 Revenue Bond Merit Mechanical, Inc., Tilden, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Carhart Science Professional Services \$9,800.00 Cash Clark Enersen Partners, Lincoln, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Carhart Science, Pile Hall & Rice Auditorium Install thermal insulation on water pipes \$2,000.00 Cash/Revenue Bond Texoma Industrial Insulation, Sioux City, IA
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center/Niobrara Room Repair ceiling \$1,987.00 Revenue Bond Christiansen Construction Co., Pender, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Replace under floor waste piping \$11,780.00 Revenue Bond Midwestern Mechanical, Inc., Sioux City, IA
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Rec Center-East Stairwell Diamond grind & apply epoxy \$900.00 Revenue Bond Angel's Professional Floor Coatings, S. Sioux City, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Carhart Room 209 Make & install mecho shade with fascia \$699.00 Cash Craftsman Window Coverings, Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	US Conn Library Phase III abatement \$43,800.00 Trust Environmental Direct, Inc., Grand Island, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Lindhahl Drive Renovations \$62,800.00 Capital Improvement Fee BVH Architects, Lincoln, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Neihardt Hall, Rec Center, Student Center & Stadium Clean dryer vents \$2,825.00 Revenue Bond Exstream Cleaning, Gibbon, NE

Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center, Neihardt & Pile Hall Clean exhaust system hoods & vents \$3,850.00 Revenue Bond Exstream Cleaning, Gibbon, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Ramsey & Ley Theatre; Rice Auditorium Stage rigging repairs \$27,551.00 Cash Omaha Stage Co., Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus-Wide Semi-annual fire alarm system inspection \$990.00 Cash/Revenue Bond Electronic Systems, Hastings, NE

**CHANGE ORDERS** – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are equal to \$50,000. If approval of change order is critical to project schedule, \$50,000 to \$100,000 range change orders may be approved by the Chancellor and reported for ratification at the next Board meeting.

<b>Wayne State College</b>	
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Peterson Fine Arts CO #4, Coating on foundation & along sidewalk \$4,088.00 Capital Improvement Fee Otte Construction Co., Wayne, NE
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	US Conn Library CO #1, remove & dispose asbestos \$9,500.00 Trust Environmental Direct, Inc., Grand Island, NE

Attachment: WSC Contracts and Change Orders for Information (1709 : Contracts and Change Orders for Information)

**CONTRACTS** – a) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$65,000; c) consultant contracts for less than \$70,000 (between \$35,000 and \$70,000 must have Chancellor’s approval); and d) exempt contracts over \$50,000; e) legal counsel, auditor, lobbyist and search consultant contracts for durations greater than 5 days, requiring Chancellor’s approval; and f) contracts that the Board has authorized the Chancellor to approve.

<b>Nebraska State College System</b>	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Nebraska State College System and Colleges IntegraReport \$3,000 College and System Office Cash BKD
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Nebraska State College System and Colleges Staff/Faculty Training \$11,000/year for 3 years Cash Campus Clarity
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Washington, DC Federal Consulting Services \$18,000 annually Cash Federal Management Strategies
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Nebraska State College System Update NSCS Website \$46,750 Cash Jadu

Attachment: NSCS Contracts and Change Orders for Information (1709 : Contracts and Change Orders for Information)

## Chancellor's Report

As you all know, this is a busy legislative year for us. Once again, Vice Chancellor Murphy has done an exceptional job tracking proposed legislation and spurring us to action should there be a need to testify. Much of our interest was focused on the appropriations and education committee agendas; however, several proposed bills required our attention during the session. What follows is a snapshot of the testimony provided during the session to date.

LB 691 (Morfeld) Re: Teacher Education and Health Care Professions Student Grant Program (Education Committee) – Vice Chancellor Kupper testified in support of LB 691. The creation of the Teacher Education and Health Care Professions Student Grant Program Act would provide students enrolled in these programs with additional resources to support their educational goals. Even with federal and state assistance and student and parent loans, there was over \$6 million of unmet need for students enrolled at Chadron, Peru and Wayne State Colleges last year.

LB 726 (Sullivan) Federal Loan Information (Education Committee) – Vice Chancellor Kupper testified in support of LB 726 which would require specific information be provided annually by our Colleges to recipients of federal student loans. The financial literacy of students has been a topic of discussion across the nation for several years. While the Colleges currently provide loan counseling to all borrowers and meet the federal regulations regarding student loans, LB 726 increases the types of information provided to student borrowers.

LB 734 (Watermeier) NE National Guard & Residency (Education Committee) – Vice Chancellor Kupper testified in support of LB 734 which would allow nonresident members of the Nebraska National Guard to be considered residents for tuition purposes. The State Colleges currently offer in-state or reduced out-of-state rates for students and are agreeable to assuring resident tuition rates at all of our Colleges for members of the Nebraska National Guard.

LB 773 (Stinner) Re: Early Childhood Workforce Development Task Force (Education Committee) – Vice Chancellor Kupper testified in support of LB 773. This legislation establishes a plan for stakeholders from all facets of education, child care, the private sector, and government to gather and identify statewide needs for early childhood care and education. The stakeholders would develop a comprehensive statewide plan for the education and training of professionals who work with young children across Nebraska.

LB 956 Deficit Appropriations (Appropriation Committee) – My testimony for the deficit request was the result of impending changes to the Fair Labor Standards Act (FLSA). You have all heard me discuss the financial impact the regulations would have on the Colleges. The new regulations will have an estimated impact of nearly \$600,000 - without adding in the cost of salary compaction. When the U.S. Department of Labor (DOL) first released its proposed regulations, we anticipated the DOL to finalize the regulations in the Fall of 2015. However, we are still awaiting the final regulations, and we now anticipate a July 2016 publication date. Since it is a significant rule the effective date would be delayed 60 days.

LB 755 (Watermeier) Appropriate Funds to the Board of Trustees of the Nebraska State Colleges (Appropriation Committee) – The Chadron State Math-Science Building Renovation and Addition, the Peru State Theatre/Community Event Center, and the Wayne State Applied Technology Center and Benthack Hall Project represent key curricular areas and services to the students, community members,

and those living in the surrounding regions. I want to thank the Presidents, members of their staff, members of my staff, and the many others who worked diligently to pull together the information and materials needed for LB 755. And, I want to thank Senator Watermeier for including this bill and taking the lead on it.

The capital construction projects identified within this appropriations bill lie at the heart of what we do – providing high quality education that is accessible and affordable. The need for renovation and construction were evident to those Senators who toured the facilities and to the others who heard our testimony. While the Colleges have made significant progress the last several years, we all know that a significant investment in the facilities is needed to continue our progress. All the projects deal with the renovation and upgrade of buildings owned by, and serving the people of Nebraska. Hope springs eternal when working with the Legislature. Funding requests never go away. I can assure you that we will continue working with the Governor and Legislators to garner the funding needed for these projects.

**MISCELLANEOUS ACTION AND INFORMATION ITEMS**

March 18, 2016

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**INFORMATION ONLY: 2016-2017 Proposed Board Meeting Schedule**

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**2016-17 Proposed Board Meeting Schedule**  
(5 Meetings Per Year)

SEPTEMBER	BOARD OF TRUSTEES MEETING-CHADRON	September 8-9, 2016 Thursday-Friday
NOVEMBER	BOARD OF TRUSTEES MEETING- SOUTH SIOUX CITY	November 10-11, 2016 Thursday-Friday
JANUARY	BOARD OF TRUSTEES MEETING-LINCOLN	January 17, 2017 Tuesday
MARCH	BOARD OF TRUSTEES MEETING-PERU	March 23-24, 2017 Thursday-Friday
JUNE	BOARD OF TRUSTEES MEETING-LINCOLN	June 15, 2017 Thursday

**2016-17 Proposed Board Meeting Schedule**  
(6 Meetings Per Year)

SEPTEMBER	BOARD OF TRUSTEES MEETING-CHADRON	September 8-9, 2016 Thursday-Friday
NOVEMBER	BOARD OF TRUSTEES MEETING- SOUTH SIOUX CITY	November 10-11, 2016 Thursday-Friday
JANUARY	BOARD OF TRUSTEES MEETING-LINCOLN	January 17, 2017 Tuesday
MARCH	BOARD OF TRUSTEES MEETING-LINCOLN	March 10, 2017 Friday
APRIL	BOARD OF TRUSTEES MEETING-PERU	April 20-21, 2017 Thursday-Friday
JUNE	BOARD OF TRUSTEES MEETING-LINCOLN	June 15, 2017 Thursday



## Presidents' Reports

### Chadron State College March 2016

The spring semester is off to an encouraging start for Chadron State College and its athletic programs.

In early February, after three entertaining duals at home, the CSC wrestling team pushed its record to 14-1, which is the third-best total in school history. The Eagles also had six wrestlers place in the top four at the Rocky Mountain Athletic Conference (RMAC) Tournament. That tournament was a fantastic showcase for the RMAC and its wrestlers because it was the first-ever collegiate tournament to be hosted at the United States Olympic Center in Colorado Springs, Colorado. There was also a good contingent of CSC fans, thanks in large part to a fan bus organized by Athletic Director Joel R. Smith Jr. and Vice President for Enrollment and Marketing, Jon Hansen.

The CSC track and field team's indoor season is also off to a promising start. In just two meets, the Eagles set 12 school records. Eight women are already provisionally qualified for the national championships and returning All-American Stachia Reuwsaat has automatically qualified in the long jump. On the men's side, six student-athletes have provisionally qualified, and defending national champion in the long jump, Damarcus Simpson, leads the nation with a mark of 25-feet, 1  $\frac{3}{4}$  inches.

These are just two examples of Chadron State College's athletic teams excelling but I could provide many more. Certainly, these student athletes are successful in their chosen sports, but I want to focus on how successful they are as students.

In the fall, 35 CSC student-athletes were recognized by the RMAC for academic achievement. Perhaps the biggest honoree in the fall was Nicky Banzhaf. Banzhaf, a secondary education major with a 3.95 grade point average, was named the RMAC All-Academic Female Cross Country Runner of the Year. She finished 24th in the NCAA South Central Regional Championship and her time of 22:27.0 was the second-fastest 6k race in program history.

Although the winter and spring sports haven't had an opportunity to be recognized for their academic prowess, it's estimated at least 30 more will garner the honors.

It is truly remarkable so many of CSC's student-athletes qualify for these prestigious awards. To be eligible, a student-athlete must maintain a grade point average of at least 3.30 and be a key contributor.

Chadron State sponsors 13 Division II athletic teams including men's and women's basketball, football, men's and women's indoor and outdoor track and field, men's and women's cross country, wrestling, women's golf, softball and volleyball, as well as the club sport of rodeo. These programs are a highly visible part of Chadron State's campus. Not only do they get the opportunity to play in front of dedicated fans and spectators, but they comprise more than 15 percent of our total undergraduate student body. In all, 376 student-athletes are involved with 44 majors across campus. The 366 student-athletes belong to 13 academic departments and 10 of them are taking graduate courses.

Breaking down the numbers further show the student-athletes are poised to succeed long after their playing days are over. They're also likely to influence the next generation of students and athletes. Seventy-nine of the student-athletes are working toward a teaching degree and every

sport has at least two teaching majors. The three most popular majors for student-athletes are human performance, business, and physical and life science. Fifty-three of the 80 human performance majors are working on a degree in sports and recreation management, 65 of the 75 business majors are pursuing a business administration degree, and 28 of the 45 physical and life science majors are involved with biology.

It's clear to see, student-athletes are an integral part of campus. They make up a significant portion of our campus-based student body, and thanks to their campus citizenship, extracurricular activities and stellar records in the class room, they will continue to make CSC a special place.

**Peru State College  
March 2016**

Peru State College has a long tradition of community service and charitable giving. Not only is it an important part of our mission that students, faculty and staff engage with our communities in southeast Nebraska, but we recognize how services aids retention and scholastic achievement. To this end, throughout the year, we seek relevant and authentic opportunities for students to learn and to also prepare to be good citizens in their communities.

At the end of last semester, staff, faculty and student organizations were asked to provide a short synopsis of their activities over the holiday season. Sometimes the groups served together or in similar ways, but each of these organizations had unique experiences working and learning in our communities. I am impressed by their giving and service at a time when many students are solely focusing on last-minute papers and finals.

**Actions in Motion**

Dr. Gina Bittner, advisor for the campus ministry group, wrote, "AIM donated and decorated a Christmas tree the Nemaha County Gives Back auction. The tree was loaded with ornaments and children's books under the theme, 'Growing in God's Love.' AIM also volunteered at the Table Grace Cafe in Omaha, Nebraska where we served in a 'pay as you can style' to the hungry and homeless population in Omaha."

**Black Student Union**

Kristi Nies, advisor for the Black Student Union, wrote, "The Hispanic Latino Student Association (HLSA), Phi Beta Lambda (PBL) and Black Student Union (BSU) hosted a toy drive on campus. The new and gently used toys collected were distributed to needy children in Southeast Nebraska. The Bobcat Athletic Department joined the effort by reducing admission prices by half for those who brought a toy to the Dec. 9 women's basketball game. Peru State students and employees who attended the game and donated a toy received a ticket for a bag of popcorn."

**Campus Activities Board:**

Shelley Hartman, Peru State's Student Activities Coordinator, wrote, "The Campus Activities Board has been working on the Southeast Nebraska Community Action Council, Inc. (SENCA)'s Little Santas. CAB purchased trees and [other student] clubs that were interested are decorating them. They were judged based on creativity, most school spirit, and most holiday spirit. Then the trees will be picked up by SENCA and distributed to families in need."

**Christian Student Fellowship:**

Kim Haizlip with the Christian Student Fellowship, wrote, "For this Christmas season we gathered shoe boxes for Samaritan's Purse. We put together seventeen boxes for the victims of war, poverty, natural disasters, disease and famine."

**Hispanic Latino Student Association.**

In addition to the toy drive held in conjunction with the Black Student Union and Phi Beta Lambda, the HLSA hosted a food drive on campus that raised over two hundred pounds of food for SENCA.

**Love Your Melon:**

Brooke Earnest, Peru State Academic Advisor, wrote, "Our students just organized their first household visit on December 4 with a young boy, Cameron Burroughs, who is battling brain cancer. Peru State Students gave Cameron and his family Love Your Melon hats, other gifts and ice cream."

### **Peru State Psychology Club**

Austin Barth, Peru State Psychology Club (PSPC) Vice President, wrote, “Our club attended the Feeding 44 initiative. It’s the campus-sponsored event headed by fellow classmate, Je’Kerra Hopper, in which volunteers help local needy families get the necessary foods donated for their use. Our club helped select groceries; carry them to vehicles; and assist Je’Kerra in setting up and tearing down the necessary tables and furniture.”

### **Peru State Theatre Company**

Dr. Josh Young, advisor for the Peru State Theatre Company, wrote, “Twenty members of Peru Theatre Company met at the Good Samaritan Society Rehabilitation Center in Auburn to spread holiday cheer. We helped them play bingo and then we led them in a series of holiday carols.”

### **Phi Alpha Theta**

Phi Alpha Theta decorated a tree for Little Santas in partnership with the Campus Activities Board and SENCA. Phi Alpha Theta also participated in handing out food through Feeding 44 on Dec. 11.

### **Phi Beta Lambda**

Dr. Sheri Grotrian-Ryan, advisor for PBL, wrote, “Phi Beta Lambda participated in ‘Nemaha County Gives Back’ by purchasing and decorating a tree.” The tree was auctioned off for \$200 and other items from PBL brought in an additional \$220. PBL also participated in the SENCA’s Little Santas event and the Giving Tree for Growing Great Kids.

### **Peru Individual Leaders of Today**

Peggy Groff, PILOT advisor wrote, “Several clubs and groups on campus worked together on a ‘Giving Tree.’ It has been fun to watch the pile of gifts grow!”

PILOT students worked together to make tied fleece blankets for Project Linus that were delivered to a drop off location in Omaha to be distributed to hospitals participating in the program. PILOT organized hand-made cards for patients of the Veteran’s Hospital in Omaha to thank them for their service and wish them a Happy Thanksgiving.

### **Rotaract:**

Chelsea Reznicek, Rotaract President wrote, “We started off the season raking yards in the community before Thanksgiving. As Christmas approached we caroled around campus to raise money for ‘Love Your Melon;’ donated as a club to the ‘Giving Tree;’ and provided a tree through CAB and SENCA for a family in need.” Recently, Rotaract also raised \$300 for Men’s Health and \$120 for Love Your Melon.

### **Science Club and Science Faculty Appreciation Chili Lunch**

Dr. Joanna Cielocha, advisor to the Science Club wrote, “The students wanted to show their appreciation for the science faculty and all that they do. We hosted a Science Faculty Appreciation Chili Lunch to give thanks for how our faculty impact our students daily.”

### **Student Athletic Advisory Council**

The Student Athletic Advisory Council donated items to Nemaha County Gives Back.

I am continually encouraged by our student’s efforts to serve. This lengthy list represents only a snapshot of student efforts. I believe their good stewardship does more than meet the needs of the here and now. It trains future leaders for citizenship and service. Peru State College is honored to be a part of that future.

## Wayne State College March 2016

Wayne State takes pride in its mission of student success, learning excellence and regional service and this report will highlight accomplishments in each of these areas. Student success is focused on the accomplishments of our volleyball team this past season along with seniors from across our athletic programs who were recognized for academic excellence. Learning excellence takes center stage with news of Dr. Catherine Rudin's upcoming book on Sioux languages. Regional service is on display with recent efforts to further engage with South Sioux City as we seek to sustain and enhance our efforts to raise our profile in the Greater Siouxland area.

The 2015 Wayne State College volleyball team made school history in December by winning the school's first-ever NCAA Central Region title and advancing to the NCAA Division II National Championships in Tampa, Fla., where the Wildcats advanced to the Final Four for the first time in school history.

Wayne State finished the regular season placing third in the Northern Sun Intercollegiate Conference (NSIC) with a 16-4 league mark while posting a 27-7 overall record. The Wildcats received the No. 7 seed for the NCAA Central Regional Tournament in St. Paul, Minn., where the Wildcats took down No. 8 Central Missouri 3-1 and No. 4 Southwest Minnesota State 3-1 to reach the regional final against No. 1 Concordia-St. Paul.

In the regional final against the seven-time NCAA Division II national champions, the Wildcats swept the Golden Bears 25-16, 26-24 and 25-10 to capture the school's first-ever Central Regional title.

At the National Championships in Tampa on Dec. 10, the Wildcats defeated Carson-Newman of Tennessee to advance to the semi-finals the next day where the Wildcats fell in a hard-fought battle with Palm Beach Atlantic to end the season with a 28-8 record. Wayne State finished the season ranked third in the final Division II Top 25 Coaches Poll, the highest-ever national finish for a Wildcat athletic team to end the season.

It was also another stellar year for Wildcat home attendance as Wayne State finished the year seventh nationally in NCAA Division II, averaging 657 fans in 13 home matches during the season. Wayne State has now ranked in the top 10 in home volleyball attendance for seven straight seasons.

Wildcat volleyball also continues to excel in the classroom as 10 players were named to the NSIC Fall All-Academic Team. They were seniors Elizabeth Gebhardt, Katie Hughes, Leisa McClintock and Courtney VanGroningen, juniors Alyssa Frauendorfer, Michaela Mestl, Alex Opperman and Sydney Rose, and sophomores Bree Ackermann and Erin Gross. McClintock was also the recipient of the Elite 90 Award at the Elite Eight Banquet in Tampa where she recorded the highest grade point average of any athlete competing in the National Championships.

Fourteen Wayne State College seniors, the most from any school in the NSIC, received the seventh annual NSIC Myles Brand All-Academic with Distinction Award announced on Jan. 14 by the league office in Burnsville, Minn. The honor, named for the late NCAA President Dr. Myles Brand, is bestowed to senior NSIC student-athletes who have a cumulative grade point average of 3.75 or higher, are exhausting their eligibility and on track to graduate. Honorees included athletes from men's and women's basketball, football, soccer, baseball, softball, volleyball, track, and cross country. Majors included chemistry, health science, communications, mathematics education,

elementary education, computer information, business, life sciences, biology, sport physiology and organizational leadership.

Wayne State's faculty members drive and sustain a culture of learning excellence at the college. Dr. Catherine Rudin, who teaches linguistics and foreign language methods at Wayne State, has co-edited the forthcoming book, *Advances in the Study of Siouan Languages and Linguistics*, to be published by Language Science Press. Dr. Rudin's main scholarly interests are in the syntax (formal analysis of sentence structures) of Slavic and Balkan languages, especially Bulgarian, and Siouan languages, especially Omaha-Ponca.

The Siouan family comprises some 20 languages, historically spoken across a broad swath of the central North American plains and woodlands, as well as in parts of the southeastern United States. In spite of its geographical extent and diversity, and the size and importance of several Siouan-speaking tribes, this family has received relatively little attention in the linguistic literature and many of the individual Siouan languages are severely understudied. This volume aims to make work on Siouan languages more broadly available and to encourage deeper investigation of the myriad typological, theoretical, descriptive, and pedagogical issues they raise.

Rudin also maintains the Omaha and Ponca Digital Dictionary. This is a long-term project funded by the National Science Foundation and National Endowment for the Humanities.

To support regional service, Wayne State has begun working with the South Sioux City School district this spring semester. Specifically, members of the Admissions office now participate in the standing "Serving our Latino Community" committee in cooperation with the school district and Northeast Community College. The committee's focus is to reach out to the Latino community to provide information about South Sioux City Public Schools, college opportunities and collaboration within the community.

There are several year-long efforts and events planned to build the collaboration, which include college informational sessions, sessions on scholarship planning, and the quarterly meeting of parents. The committee is committed to grow college awareness through key events to be held in collaboration with local churches and business within the community of South Sioux City.

One of the more effective ways to make a difference in our communities is to support educational efforts in local school districts. As part of this effort, South Sioux City Middle School's Beth Kolbo was presented with the 2016 Golden Apple Teacher Award during the South Sioux City Area Chamber of Commerce Banquet on Jan. 15.

I joined South Sioux City Superintendent Dr. Vernon Fisher in presenting the award to Kolbo, who was lauded as an exceptional teacher, great leader, and an excellent role model to her fellow educators. Since 1992, The Golden Apple has been awarded to area teachers who have made a dramatic difference in the lives of students and the community. Normally, the recipient has received the award along with a check for \$500, which generally has been used for additional supplies in the classroom. But this year, the Wayne State Foundation supported an additional gift: a \$2,000 scholarship to the college.

At the ceremony, I noted that Wayne State College has long been committed to the education of teachers. This is a noble profession, I told the crowd of educators and business leaders, and the individuals who choose to be teachers have a major responsibility of inspiring and educating the next generation of leaders. It was special to have an opportunity to recognize a teacher for the outstanding work she does for our community and students, while cementing Wayne State's commitment to providing resources and opportunities for the students in South Sioux City.