



Nebraska State College System

CHADRON | PERU | WAYNE

BOARD OF TRUSTEES

MEETING NOTICE

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice is hereby given that a Regular Meeting of the Board of Trustees of the Nebraska State Colleges will convene at Peru State College, Peru, Nebraska on April 20, 2018

Executive Session	April 19 –	10:30 a.m.
Business Meeting	April 20 –	8:00 a.m.

This notice and accompanying agenda are being distributed to members of the Board of Trustees, the presidents of the state colleges, the Associated Press and selected Nebraska newspapers.

**BOARD OF TRUSTEES MEETING
APRIL 19-20, 2018
PERU STATE COLLEGE
PERU, NEBRASKA**

WEDNESDAY, APRIL 18 – Lied Lodge

10:30–3:00 p.m.	Council of Business Officers	Executive Board Room 4 th Floor
10:30–3:00 p.m.	Council of Student Affairs Officers	Terrace Room A & B
10:30–4:00 p.m.	Council of Academic Officers	Hospitality Suite Room 304
3:00-4:00 p.m.	Joint Meeting of Council of Business Officers & Council of Student Affairs Officers	Terrace Room A & B
4:00-5:00 p.m.	Joint Meeting of Council of Business Officers; Council of Academic Officers and Council of Student Affairs Officers	Terrace Room A & B

THURSDAY, APRIL 19 – Meetings will be held in the Center for Achievement and Transition Services (CATS) unless otherwise indicated

10:30 – 1:00	BOARD OF TRUSTEES EXECUTIVE SESSION Litigation, Personnel & Liability Issues	CATS Conference Room
11:00 – 12:00	Student Trustee Orientation	CATS Room 201
12:00 – 1:00	Lunch	Student Center, Bur Oak Room
1:00 – 1:15	Academic & Personnel Committee Teaching Excellence Award Discussion	CATS Room 201
1:15 – 2:30	Academic & Personnel Committee Meeting	CATS Room 201
1:00 – 2:30	BOARD COMMITTEE MEETINGS Fiscal, Facilities & Audit Committee Student Affairs, Marketing & Enrollment Committee Room	CATS Room 209 CATS Conference
2:30 – 3:30	Delzell Hall and Campus Tour	
3:30	Check in Lied Lodge, Nebraska City	
5:30	Reception	Jindra Fine Arts Building Lobby

6:30 Dinner Jindra Fine Arts Building Band Room
Counseling Excellence Recognition

FRIDAY, APRIL 20

7:00 – 8:00 Breakfast Bur Oak Room

8:00 BOARD OF TRUSTEES BUSINESS MEETING CATS Conference Room

Boxed Lunch Available Outside of Conference Room Upon Completion of Meeting

Call to Order

Approval of Meeting Agenda

Public Comments

Minutes Approval

- 1 Board of Trustees of the Nebraska State Colleges - Regular Meeting - Jan 16, 2018 1:30 PM

1. Items for Consent Agenda

- 1.1 Approve the Recommendation of the Academic and Personnel Committee for the 2018 Teaching Excellence Award Recipient
- 1.2 Approve Revisions to Academic Organizational Chart for Chadron State College
- 1.3 Approved Revised Organizational Chart for Peru State College
- 1.4 Approved Revised Organizational Chart for Wayne State College
- 1.5 Approve Emeritus Status for Dr. G. W. Sandy Schaefer
- 1.6 Approve Emeritus Status for Dr. Daryl Long
- 1.7 Approve Emeritus Status for Dr. Bill Clemente
- 1.8 Approve Distinguished Service Award Recommendation
- 1.9 Approve Authorization for Chancellor to Bind Insurance Coverages
- 1.10 Approve Continuation of Food Service Contracts for 2018-2019
- 1.11 Approve LB 309 Allocations and Retrievals
- 1.12 Approve Authorization for Chancellor to Sign Contracts and Change Order for Chadron State College
- 1.13 Approve Authorization for Chancellor to Sign Contracts for Peru State College
- 1.14 Approve Authorization for Chancellor to Sign Contracts for Anderson Hall Projects at Wayne State College
- 1.15 Approve Authorization for Chancellor to Sign NSCS Information Security Policies Development Consulting Contract
- 1.16 Approve Contracts for Audits for Fiscal Year Ending June 30, 2018

Items for Discussion and Action

2. Academic and Personnel

- 2.1 Approve Program Review Recommendations
- 2.2 Approve Salary Policy for 2018-2019

- 2.3 Approve Agreement for Agricultural Education Teaching Option Program for Chadron State College
- 2.4 Approve Internship Agreement for Peru State College
- 2.5 Approve Student Teaching Agreement Between Peru State College and Omaha Public Schools
- 2.6 Approval of Two Graduate Focus Areas at Wayne State College
- 2.7 Approval of Addition of Agricultural Communication and Leadership Concentration at Wayne State College
- 2.8 Approval of Addition of Six Minors at Wayne State College

3. Student Affairs, Marketing, and Enrollment

- 3.1 First and Final Round Approval of Revisions to Board Policy 3601; Posthumous Degrees

4. Fiscal, Facilities and Audit

- 4.1 Approve Revised Distribution of Funds for 2017-2018
- 4.2 Approve Tuition Rates for 2018-2019
- 4.3 Approve 2018-2019 Fee Recommendations
- 4.4 Approve 2018-2019 Room and Board Rates
- 4.5 Approve Contingency Maintenance Requests
- 4.6 Approve Naming of Areas in New Sports Complex/Stadium and Track for Chadron State College
- 4.7 Approve Change Order and Revised Project Funding for Chadron State College Stadium Complex Field Lights
- 4.8 Approve Use of \$850,000 of Capital Improvement Fee Funds for Chadron State College
- 4.9 Approve Use of Unappropriated Cash Funds for Stadium Project at Chadron State College
- 4.10 Approve Use of \$418,000 of Capital Improvement Fee Funds for Peru State College
- 4.11 Approve Easement with City of South Sioux City for Wayne State College
- 4.12 First and Final Round Approval of Revisions to Board Policy 8061; Capital Construction; Needs Statements, Board Policy 8062; Capital Construction; Program Statements, Board Policy 8065; Capital Construction; Contracts; Approvals, and Board Policy 8066; Capital Construction; Contracts; Professional Consulting Services

Items for Information and Discussion

5. Academic and Personnel

- 5.1 Fall 2017 Graduation Summaries

- 5.2 Fall 2017 Instructional Load Reports
- 5.3 Five-Year Academic Calendar
- 5.4 NSCS Funding Request for CSC Foundation
- 5.5 Reports of Personnel Actions

6. Student Affairs, Marketing, and Enrollment

- 6.1 Marketing Activities and Events Update
- 6.2 Intercollegiate Athletics Report of Institutional Commitment to NCAA Principles for Conduct to Enhance Integrity in Intercollegiate Athletes
- 6.3 Student Trustee Update

7. Fiscal, Facilities, and Audit

- 7.1 Capital Construction Quarterly Reports (as of December 31, 2017)
- 7.2 Contingency Maintenance Progress Reports (as of December 31, 2017)
- 7.3 LB 309 Project Status Reports (July-December 2017)
- 7.4 Physical Plant Status Reports (October-December 2017)
- 7.5 Financial Reports (July-December 2017)
- 7.6 Operating Expenditure Reports (July-December 2017)
- 7.7 Revenue Bond Expenditure Reports (July-December 2017)
- 7.8 Fall Occupancy and Income Reports
- 7.9 Potential Occupancy and Income Reports
- 7.10 Optimal Enrollment Report
- 7.11 Grant Applications and Awards for Information
- 7.12 Contracts and Change Orders for Information

8. Miscellaneous Action and Information Items

i. Chancellor's Report

- 8.1.1 Chancellor's Report
- 8.1.2 Proposed Board of Trustees Meeting Schedule for 2018-2019

ii. Presidents' Report

- 8.2.1 Presidents' Reports

iii. Student Trustees' Report

Adjournment

1. Communications

A. Reports

1.A.1 Chancellor's Report

1.A.2 Chancellor's Report



Nebraska State College System

CHADRON | PERU | WAYNE

Call to Order

The meeting was called to order at 8:05 AM by Chair Bieganski.

Director of Marketing and Communications, Rachel Henry, provided a presentation to the Board regarding the latest marketing efforts and the new logo developed for the Nebraska State College System.

Angela Melton, Vice Chancellor for Student Affairs and Risk Management, and John Dunning, Chief Information Officer at Wayne State, provided a presentation to the Board on Enterprise Risk Management.

Executive Session - January 16, 2018

Motion was made by Trustee Peterson and seconded by Trustee Blomstedt to go into executive session as authorized by Neb. Rev. Stat. §84-1410 for the protection of the public interest, and to prevent needless injury to the reputation of persons who have not requested a public hearing for the purpose of holding a discussion limited to the following subjects:

- Litigation
- Personnel matters
- Liability issues

Chair Bieganski declared that the executive session would be strictly limited to a discussion of:

- Litigation
- Personnel matters
- Liability issues

Motion was adopted. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt, and Zeiss.

Motion was made by Trustee Blomstedt and seconded by Vice Chairman Zeiss to close the executive session at 11:44 AM. Motion was approved. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt and Zeiss.

The Board went into executive session at 11:32 AM. The Board reconvened the open meeting at 11:44 AM.

Adjournment - Executive Session

There being no further business, the meeting was adjourned by Chairman Bieganski at 11:45 AM.

January 16, 2018

Call to Order

The meeting was called to order at 1:30 PM by Chairman Gary Bieganski

Attendee Name	Title	Status	Arrived
Michelle Suarez	Trustee	Present	
Gary Bieganski	Chairman	Present	
John Chaney	Trustee	Present	
Bob Engles	Trustee	Present	
Carter Peterson	Trustee	Present	
Matt Blomstedt	Trustee	Present	
Jess Zeiss	Vice Chairman	Present	

Approval of Meeting Agenda

A motion was made by Trustee Engles and seconded by Trustee Peterson to approve the Meeting Agenda. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt, and Zeiss.

Public Comments

No public comments

Minutes Approval

Board of Trustees of the Nebraska State Colleges - Regular Meeting - Nov 17, 2017 8:00 AM

A motion was made by Trustee Suarez and seconded by Trustee Peterson to approve the minutes of the November 17, 2017 meeting. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt, and Zeiss.

1. Items for Consent Agenda

A motion was made by Trustee Chaney and seconded by Trustee Suarez to approve the Consent Agenda items. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt and Zeiss.

- 1.1 Approve Authorization for Chancellor to Sign Contract for Andrews Hall Fire Alarm System for Chadron State (FFA)

- 1.2 Approve Authorization for Chancellor to Sign Fire Alarm Upgrade Contracts for Peru State College (FFA)

- 1.3 Approve Authorization for Chancellor to Sign Construction Contracts for Wayne State College (FFA)

The System Office and Wayne State respectfully request authorization for the Chancellor to sign contracts for the following projects:

- Student Center HVAC Upgrade Phase 1
- Gardner Hall Sloped Roof Replacement
- Connell Hall Window/Entry System Replacement and South Elevation Ornamental Wood Replication*

*The Board had previously authorized the Chancellor to sign a contract for Connell Hall Exterior Molding Replacement at its January 17, 2017 meeting, however since then it has been determined after consultation with the architect and the Task Force for Building Renewal, which is funding the project, that the windows need replaced along with the ornamental wood molding around the windows. This request is to include the window replacement in the project.

Authorization for the Chancellor to sign contracts in amounts not to exceed available funding for these projects will assure that they move forward in a timely manner.

Items for Discussion and Action

2. Academic and Personnel

- 2.1 Approve Contract for Study Abroad Program in Cuba for Chadron State College

A motion to approve the Contract for Study Abroad Program in Cuba for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt, and Zeiss.

- 2.2 First and Final Round Approval of Revisions to Board Policy 5405; Retirement Plan; State College Employees

A motion to approve the First and Final Round Approval of Revisions to Board Policy 5405; Retirement Plan; State College Employees was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt, and Zeiss.

- 2.3 First and Final Round Approval of Revisions to Board Policy 5006; Drug-Free Workplace; Standards of Conduct and Board Policy 8035; Facilities; Alcohol Use

A motion to approve the First and Final Round Approval of Revisions to Board Policy 5006; Drug-Free Workplace; Standards of Conduct and Board Policy 8035; Facilities; Alcohol Use was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt, and Zeiss.

- 2.4 Approve Addition of Supplemental Endorsement in Health Sciences to Bachelor of Science in Education in Family and Consumer Sciences Degree for Wayne State College

A motion to approve the Addition of Supplemental Endorsement in Health Sciences to Bachelor of Science in Education in Family and Consumer Sciences Degree for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt, and Zeiss.

3. Student Affairs, Marketing, and Enrollment

- 3.1 First and Final Round Approval of Revisions to Board By-Laws

A motion to approve the First and Final Round Approval of Revisions to Board By-Laws was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt, and Zeiss.

4. Fiscal, Facilities and Audit

- 4.1 Approve Acceptance of Basic Financial Audit Report for Year Ended June 30, 2017 and 2016

The Auditor of Public Accounts (APA) has completed the Nebraska State College System (NSCS) basic financial audit for the fiscal years ending June 30, 2017 and 2016. The audit is attached.

A motion to approve the Acceptance of Basic Financial Audit Report for Year Ended June 30, 2017 and 2016 was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt, and Zeiss.

- 4.2 Approve Acceptance of Single Audit for Year Ended June 30, 2017

BKD has completed the Nebraska State College System (NSCS) Single (federal) audit for the year ending June 30, 2017. A copy of the audit is attached.

A motion to approve the Acceptance of Single Audit for Year Ended June 30, 2017 was recommended by the committee to the full Board, which approved the

motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt, and Zeiss.

4.3 Approve Continuation of Bookstore Contracts

A motion to approve the Continuation of Bookstore Contracts was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt, and Zeiss.

4.4 Approve Budget Request Guidelines and Preliminary Capital Construction Requests

Approval is requested for guidelines for the Colleges' and System Office's request for the 2019-2021 Biennium Budget.

A motion to approve the Budget Request Guidelines and Preliminary Capital Construction Requests was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt, and Zeiss.

4.5 Approve 2019-2021 Biennium NSCS Capital Construction Board Initiatives

Capital construction initiatives for the 2019-2021 biennium will be directed by language considered and approved by the Board.

A motion to approve the 2019-2021 Biennium NSCS Capital Construction Board Initiatives was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt, and Zeiss.

4.6 Approve Naming of Foundation Suite in Press Box at New Sports Complex/Stadium for Chadron State College

A motion to approve the Naming of Foundation Suite in Press Box at New Sports Complex/Stadium for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt, and Zeiss.

4.7 Approve Reallocation of Contingency Maintenance Funds for Chadron State College

Chadron State College requests the following reallocation of contingency maintenance funds:

From Resolution:

3/18/16	\$17,793.19	#3	Andrews Hall Fire Sprinkler System
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To: Resolution:

3/24/17	\$17,793.19	#2	Andrews Hall Fire Alarm Upgrade
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From Resolution:

3/24/17	\$15,890.95	#11	West Court Demolition
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To Resolution:

3/24/17	\$15,890.95	#2	Andrews Hall Fire Alarm Upgrade
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From Resolution:

3/18/16	\$22,012.88	#9	Residence Hall - Wireless
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To Resolution:

3/24/17	\$22,012.88	#2	Andrews Hall Fire Alarm Upgrade
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From Resolution:

3/18/16	\$3,302.98	#12	Revenue Bond Buildings - Flooring
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To Resolution:

3/24/17	\$3,302.98	#2	Andrews Hall Fire Alarm Upgrade
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Chadron State respectfully requests the Board of Trustees to approve the transfer of funds between these contingency maintenance allocations.

A motion to approve the Reallocation of Contingency Maintenance Funds for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt, and Zeiss.

4.8 Approve Real Property Acquisition for Wayne State College

A motion to approve the Real Property Acquisition for Wayne State College was recommended by the committee to the full Board, which approved the motion.

Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt, and Zeiss.

- 4.9 Approve Use of Unappropriated Cash Funds on a One-Time Basis for Property Acquisition for Wayne State College

A motion to approve the Use of \$80,000 of Unappropriated Cash Funds on a One-Time Basis for Property Acquisition for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, Blomstedt, and Zeiss.

Items for Information and Discussion

5. Academic and Personnel

- 5.1 Reports of Personnel Actions

The personnel action reports were provided to the Board for information.

- 5.2 Foundation Employee Compensation Report

The Peru State College Foundation employee compensation report was provided to the Board for information.

6. Student Affairs, Marketing, and Enrollment

- 6.1 Marketing Activities and Events Update

Scholarship Luncheon

This year the Nebraska State College System will host two (2) scholarship luncheons for recipients of the Board of Trustees scholarships and the Governor's Opportunity Awards with one in Lincoln and one in Chadron. The Lincoln luncheon will take place on Friday, April 27 at Wilderness Ridge. The Chadron luncheon will take place on Friday, April 13 at Chadron State College. The two events this year will be offered to accommodate students from the western side of the state. All students will still have the option to attend the Lincoln luncheon.

Student Trustee Selection

Jon Hansen, CSC; Jesse Dorman, PSC; and Jeff Carstens, WSC, will coordinate the 2018-2019 Student Trustees' nomination process at their respective Colleges. The nominations will be sent to the NSCS Office and will be forwarded to the office of Governor Ricketts. The appointed students along with College personnel will be notified of the

Governor's selections upon receipt of the information.

Important Dates:

Senator's Reception - January 16, 2018

Scholarship Luncheon (Chadron) - April 13, 2018

Scholarship Luncheon (Lincoln) - April 27, 2018

6.2 Fall Enrollment Reports

Fall enrollment reports from each of the Colleges were provided to the Board for information.

6.3 Chancellor's Summary Report

The Chancellor's Summary Report (CSR) was developed to provide data regarding the NSCS in a summary format for the Board of Trustees and the general public. The data was a snapshot of information taken from various reports submitted by the Colleges at different times during the year.

7. Fiscal, Facilities, and Audit

7.1 Grant Applications and Awards for Information

The following grant application and award were provided to the Board for information.

Wayne State Application

- Nebraska Business Development Center (U.S. Small Business Administration) -- \$65,000

Wayne State Award

- Nebraska Research Network in Functional Genomics (National Institutes of Health) - additional \$5,125 for award period 5/17-4/18 bringing total to \$37,375

7.2 Contracts and Change Orders for Information

The following contracts and change orders were provided to the Board for information.

Chadron State Contracts

- Crites Hall (design ADA ramp/entrance) -- \$7,500
- Student Center (lighting upgrade design) -- \$18,500
- King Library (lighting upgrade design) -- \$17,500

Peru State Contracts

- Administration (consulting services) - not to exceed \$20,400
- Oak Bowl (construction drawings) -- \$4,570
- Administration (consulting services Addendum I) - not to exceed \$34,500
- Student Center (replace condensate lines) -- \$16,687

Peru State Change Order

- Delzell Hall (#10-revise TIR optics from "medium" to "flood" beam distribution at printer area at corridor #136 and tack wall area at north wall of corridor 002; rebuild base of truss support; infill existing air intake holes at terrazzo base and provide shelving in pantry #131A) -- \$6,682

Wayne State Contracts

- Student Center (air handling units' evaluation) -- \$6,000
- Rec Center Room 202 (remove old carpet, install new) -- \$864
- Central Energy Plant (energy study) -- \$4,500 plus reimbursable expenses not to exceed \$500
- Anderson Hall (construct wood ramp) -- \$2,968
- Neihardt Hall (engineering and design services for fire alarm replacement) -- \$16,000 plus reimbursable expenses not to exceed \$300
- Connell Hall (professional services for windows/entry/south ornamental wood replacement) -- \$50,200 plus reimbursable expenses not to exceed \$1,600
- Campuswide (parking lot/visitor parking signs) -- \$3,942.39
- Bowen Hall (connect door strikes to fire alarm system) -- \$560
- Bowen Hall (remove fencing and concrete east of building) -- \$1,850
- Bowen Hall (connect card reader system to north elevator) -- \$4,212.16

Wayne State Change Orders

- Bowen Hall (#18-terrazzo patch; mag hold ext.; drywall changes; doorframes; paint touchup; and credits for seeding, door stops/grab bars and casework locks) -- \$14,296.87
- Bowen Hall (#2-upgrade north elevator motor) -- \$9,687.88
- Bowen Hall (#19-spray foam at 4 study alcoves and toilet partition changes) -- \$4,168.31

Nebraska State College System Contract

- Wayne State College (internal control review) -- \$250-\$300 per hour; not to exceed \$5,000
- Peru and Wayne State Colleges (search firm for comptroller positions) -- \$54,000

8. Miscellaneous Action and Information Items

i. Chancellor's Report

8.1.1 Chancellor's Report

Chancellor Carpenter discussed some proposed bills by the Legislature. One of the bills would change some of the current Title IX processes and procedures. Vice Chancellor Petersen was testifying before the Legislature regarding this bill. Other bills proposed providing tuition waivers for First Responders and National Guard members.

Chancellor Carpenter announced that the RLOP program, in just its second year of existence, won the highly acclaimed American Bar Association Brown Select Award.

Chair Bieganski indicated that Carter 'Cap' Peterson would provide greetings from the Board at the May 5, 2018 commencement ceremonies at Wayne, Bob Engles and John Chaney would provide greetings at Peru and he would provide greetings at Chadron.

ii. Presidents' Report

8.2.1 President's Reports

CSC President Rhine reported on various diversity-related activities that had occurred at the College and other upcoming activities. The following is a list of upcoming categories of diversity and the months designated for those categories.

Hispanic Heritage – September
 Differently-Abled Awareness – October
 LGBT Pride – October
 Native American Heritage – November
 Martin Luther King, Jr. – January
 African American/Black History – February
 Women and Leadership – March
 Asian-Pacific-American Heritage – April

WSC President Rames reported on the various diversity related activities that had and would be happening at WSC. The Mariachi Negro y Oro ensemble is particularly popular on campus and around northeast Nebraska. The President's Council for Diversity and other groups continually work to provide opportunities for cultural enrichment at Wayne State.

PSC President Hanson reported that the new strategic plan identifies a number of new initiatives to promote diversity and inclusion on campus. New values were also developed with include Pride, Excellence, Resiliency and Unity. Unity is especially important as it indicates that PSC believes in creating a culture of mutual support, acceptance and respect.

iii. Student Trustees' Report

CSC Student Trustee Ashley Goad noted that the feminine hygiene initiative trial was now in place. Products are available in the Student Center female

restrooms. If this goes well feminine hygiene products will be placed in restrooms in the academic buildings also. Cheryl Brown Henderson spoke to CSC students, Pine Ridge Job Corp students and Chadron Public School students for Martin Luther King, Jr. day.

Student Trustee Goad also noted that a Chadron State student had been elected as the National Cardinal Key Honor Fraternity Secretary. The resident assistants had recently been trained to recognize the signs of someone who is in distress and may become suicidal. She further noted that the Black Tie Calf Fry would be held in February. This event is one of the largest fundraisers for the rodeo team and is attended by many alumni.

PSC Student Trustee Trey Nelson noted the Student Senate filled the four vacancies on the Senate. The Senate has selected two goals to focus on this year; 1) find a solution to transportation issues for many students and 2) identify and create jobs and scholarships for students on campus.

Student Trustee Nelson also noted that there were 27 active student organizations on campus. The residence life staff held 41 programs and reached 1,139 residents and had 15,000 minutes of 1 on 1 conversations. This is due in large part to the new Assistant Residence Life Director challenging the residence life staff to reach out to the students in the residence halls.

WSC Student Trustee Jayme Krejci reported that the 46th annual Madrigal Dinner was put on by the music department in December. Twenty students participated in this annual event. Fall 2017 Honors Colloquium Presentations were held in December. Some of the topics presented were physical therapy for amputees, racial discrimination in American ballet and college students' perception on the death penalty. Four students presented their papers at the National Honors conference.

Student Trustee Krejci further reported that current WSC Student, Bryan Chavez, spoke during International Education Week on the different approaches to education in different countries. Former Student Trustee, Hentry Miller, won an award at the 50th annual Nebraska Undergraduate Sociological Symposium for his paper regarding coping practices of Native Americans who have attained college degrees.

Adjournment

The meeting was adjourned at 2:44 PM

Stan Carpenter, Chancellor

Minutes Acceptance: Minutes of Jan 16, 2018 1:30 PM (Minutes Approval)

ITEMS FOR CONSENT AGENDA

April 20, 2018

ACTION: **Approve the Recommendation of the Academic and Personnel Committee for the 2018 Teaching Excellence Award Recipient**

Since 1984, the NSCS Board of Trustees has recognized teaching excellence in the State College System annually, through the Teaching Excellence Award. The award is given to one faculty member from the System and includes public recognition of the recipient and a \$3,000 cash award.

The criteria used to make the selection includes demonstrated teaching effectiveness, positive record of academic advising, professional development applied to effective teaching, high quality courses, and professional contributions to students, the College, and the community.

Each College nominates one candidate for the Award. The Academic & Personnel Committee evaluates the three nominees and recommends one candidate to the full Board. The name of the recipient is announced by the Board, with the recipient recognized during his/her College's spring commencement program. The award is formally presented to the faculty member at his/her college during the Board meeting held the following academic year.

Teaching Excellence Award Nominees for 2018

Chadron State College Dr. Kim Madsen, Professor of Applied Sciences

Peru State College Dr. Dennis Welsh, Professor of Chemistry

Wayne State College Dr. Randy Bertolas, Professor of Geography

The System Office recommends approval of the Teaching Excellence Award Nomination.

ITEMS FOR CONSENT AGENDA

April 20, 2018

ACTION: **Approve Revisions to Academic Organizational Chart for Chadron State College**

Chadron State requests approval to reorganize the number of academic chairs from 12 to 6. This offers a more feasible way to train Chairs including internal training as well as external training opportunities. Chairs will rotate on a three-year cycle to assist with continuity. The names of the academic schools are also changing.

Formal discussions within the VPAA Council began after the 1 December 2016 memo from Chancellor Carpenter on budget planning. This formal discussion within the VPAA council revisited factors for restructuring: equitable division of labor, skill level necessary for chairs (with the escalation of the compliance burden), and creation of synergies across academic units to advance enrollment and engagement/retention.

The System Office and Chadron State College recommend approval of the Revisions to Academic Organizational Chart for Chadron State College.

ATTACHMENTS:

- CSC Reorganized School BMS Org Chart (PDF)
- CSC Reorganized School Liberal Arts Org Chart (PDF)
- CSC Reorganized School PSAS Org Chart (PDF)

Stephanie Alfred
Office Assistant II

Joel Hyer
Dean, Graduate Studies and the School of Business, Mathematics, and Science

Stacie Mittleider
Office Assistant II

Emily Snitily
Office Assistant II

Kristal Kuhnel
Director – Health Professions

Wendy Jamison
Associate Professor
Chair Mathematical and Natural Sciences

Wendy Waugh
Professor
Chair Business

Steven Rolfsmeier
Director - Museum

Teresa Haynes
Academic Advisor

Jennifer Wittrock
NBDC
Office Assistant I

Michael Vogl
Assistant Professor

Robert Stack
Professor

Jeremy Weremeichick
Assistant Professor

James Koehn
Professor

Jamie Hamaker
Assistant Professor

Terrie Wood
Instructor

Mathew Brust
Associate Professor

Beth Wentworth
Professor

Michael Leite
Professor

Nathaniel Gallegos
Assistant Professor

Barbara Limbach
Professor

Todd Jamison
Assistant Professor

Johnica Morrow
Assistant Professor

Ann Buchmann
Professor

Gregory Moses
Assistant Professor

Lonnie Hosman
Assistant Professor

August Bruehlman
Professor

Vacant
Assistant Professor

Zachary Varpness
Associate Professor

Joyce Hardy
Professor

Detsinh Sayaloune
Instructor

Rick Koza
Professor

Gary Dusek
Assistant Professor

Timothy Anderson
Professor

Tim Keith
Professor

Vacant
Assistant Professor

Cassie Ritzen
Instructor

Kate Pope
RLOP Project
Coordinator

Jessica
Humphrey
Office
Assistant II

James Margetts
Dean Essential Studies;
School of Liberal Arts

Kay Mitchell
Office
Assistant II

Jeri Neuharth
Office
Assistant II

Thomas Tylee
Director Office of Academic Success

Tamara Toomey
Director
Transitional
Studies Program

Shaunda French
Associate Professor
Chair Communication, Music, Art, and Theatre

David Nesheim
Associate Professor
Chair Justice Studies, Social Sciences, and English

Robert Pace
Accompanist

Deena Kennell
Director
Career and
Academic
Planning Success

Janet Hartman
Office Assistant II

Kathleen Kirsch
Professor

Michael Knight
Assistant
Professor

Rick Puzzo
Assistant
Professor

H. Elisabeth
Ellington
Associate
Professor

Matt Evertson
Professor

James Wada
Professor

Vacant
Assistant
Professor

Michael Stephens
Associate
Professor

S McKay Tebbs
Assistant
Professor

Steven Coughlin
Assistant
Professor

Kurt Kinbacher
Associate
Professor

Tracy Nobiling
Professor

Una Taylor
Professor

Brooks Hafey
Assistant
Professor

Joel Schreuder
Professor

Kimberly Cox
Assistant
Professor

Brad Wilburn
Professor

Lisette Leesch
Professor

Michael Kennedy
Instructor

Laura Bentz
Professor

Scott Cavin
Associate
Professor

B. Lee Miller
Professor

T Deane Tucker
Professor

Michael Bogner
Professor

Shafiq Rahman
Professor

Roger Mays
Professor

Mary Donahue
Professor

Mary Clai Jones
Assistant
Professor

Thomas Smith
Associate
Professor

Robert Knight
Professor

Trudy Denham
Assistant
Professor

David Christensen
Assistant
Professor

Angelica Bixby
Office Assistant
II

Jim Powell
Dean Curriculum & School of
Professional Studies and Applied Sciences

Joanne Downs
Office Assistant
II

Katherine Peters
Academic Support
and Center
Coordinator

Stefani Van Vleet
Project
Coordinator

LaWayne Zeller
Certification
Officer

Donald King
Professor
Chair Professional Studies: Education, Counseling,
Psychological Sciences, and Social Work

Scott Ritzen
Professor
Chair HPER, FSC, Range, and MSL

Lona Downs
Director
Child Dev Center

Laure Sinn
Rangeland
Program
Coordinator

Dustin Luper
Head Rodeo
Coach

Susan Schaeffer Associate Professor	Henry McCallum Associate Professor	Robin Brierly Instructor	Don Watt Professor	Brittany Helmbrecht Instructor	Yvonne Moody Professor	Kevin Bogus teacher
Laura Gaudet Professor	John Buttiglieri Assistant Professor	Mary Jo Carnot Professor	Dawn Brammer Professor	William Hoffman Associate Professor	Aaron Field Assistant Professor	
Kathleen Woods Associate Professor	Karen Enos Professor	Lorie Hunn Professor	Donna Ritzen Associate Professor	Teresa Frink Associate Professor	Kim Madsen Professor	
Tara Wilson Assistant Professor	Lori Entzinger Assistant Professor	E. Patricia Blundell Professor	John Ritzen Instructor	Joshua Ellis Associate Professor	Anthony Perlinski Assistant Professor	
William Roweton Professor	Peter Moriasi Assistant Professor	Bruce Hoem Professor		Ron Bolze Assistant Professor	Erin Norman Instructor	
Vacant	Richard Kenney Jr. Associate Professor					

ITEMS FOR CONSENT AGENDA

April 20, 2018

ACTION: **Approved Revised Organizational Chart for Peru State College**

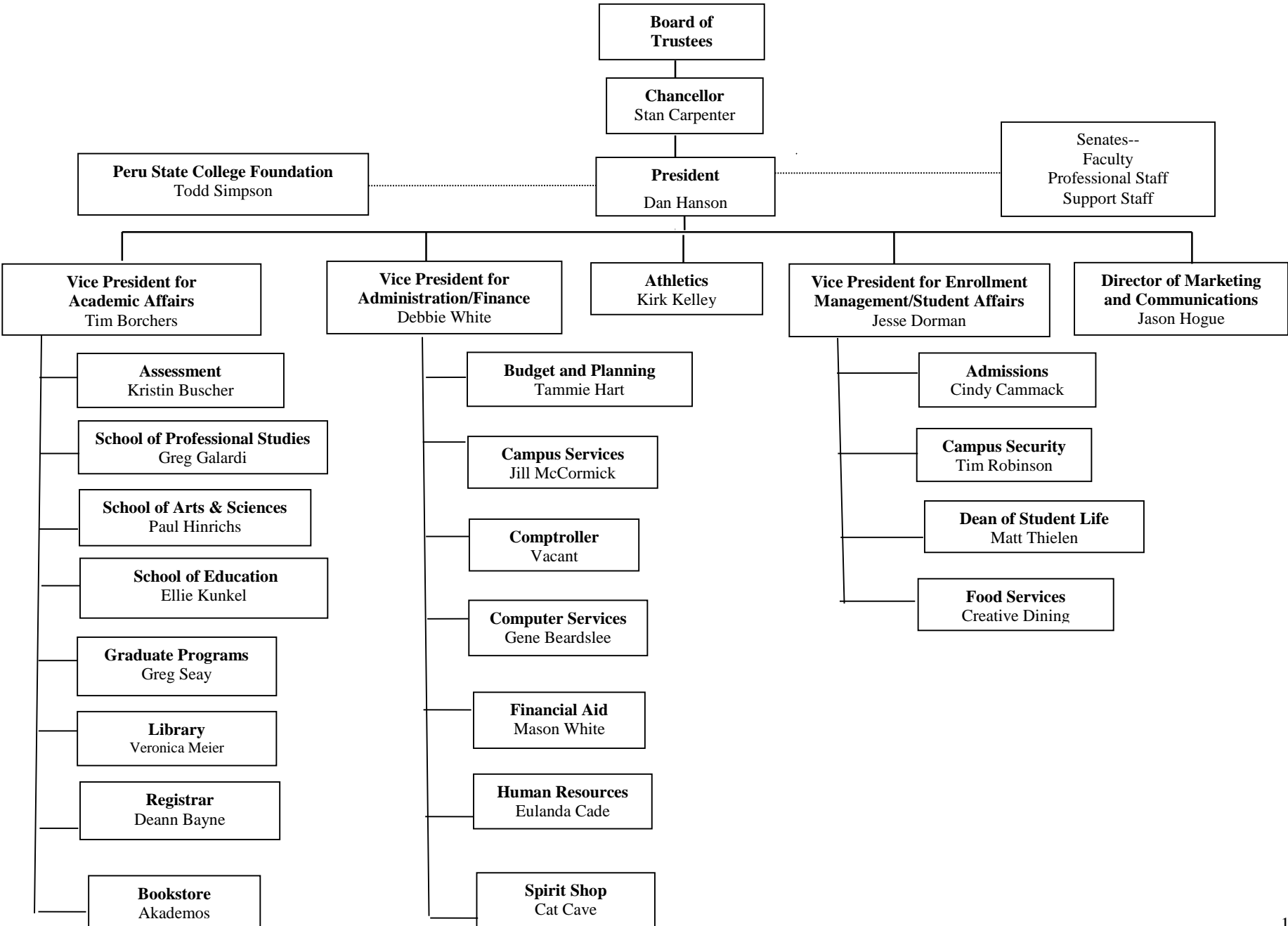
Peru State requests approval for a revision to its organizational chart per Board Policy 2500. The chart has been revised to reflect the staff positions that report to the Vice President for Administration and Finance, the Vice President for Academic Affairs and the Vice President for Enrollment Management/Student Affairs.

The System Office and Peru State College recommend approval of the Revised Organizational Chart for Peru State College.

ATTACHMENTS:

- PSC Org Chart (PDF)

Peru State College Organizational Chart



Attachment: PSC Org Chart (2140 : Revised Organizational Chart for Peru State College)

ITEMS FOR CONSENT AGENDA

April 20, 2018

ACTION: **Approved Revised Organizational Chart for Wayne State College**

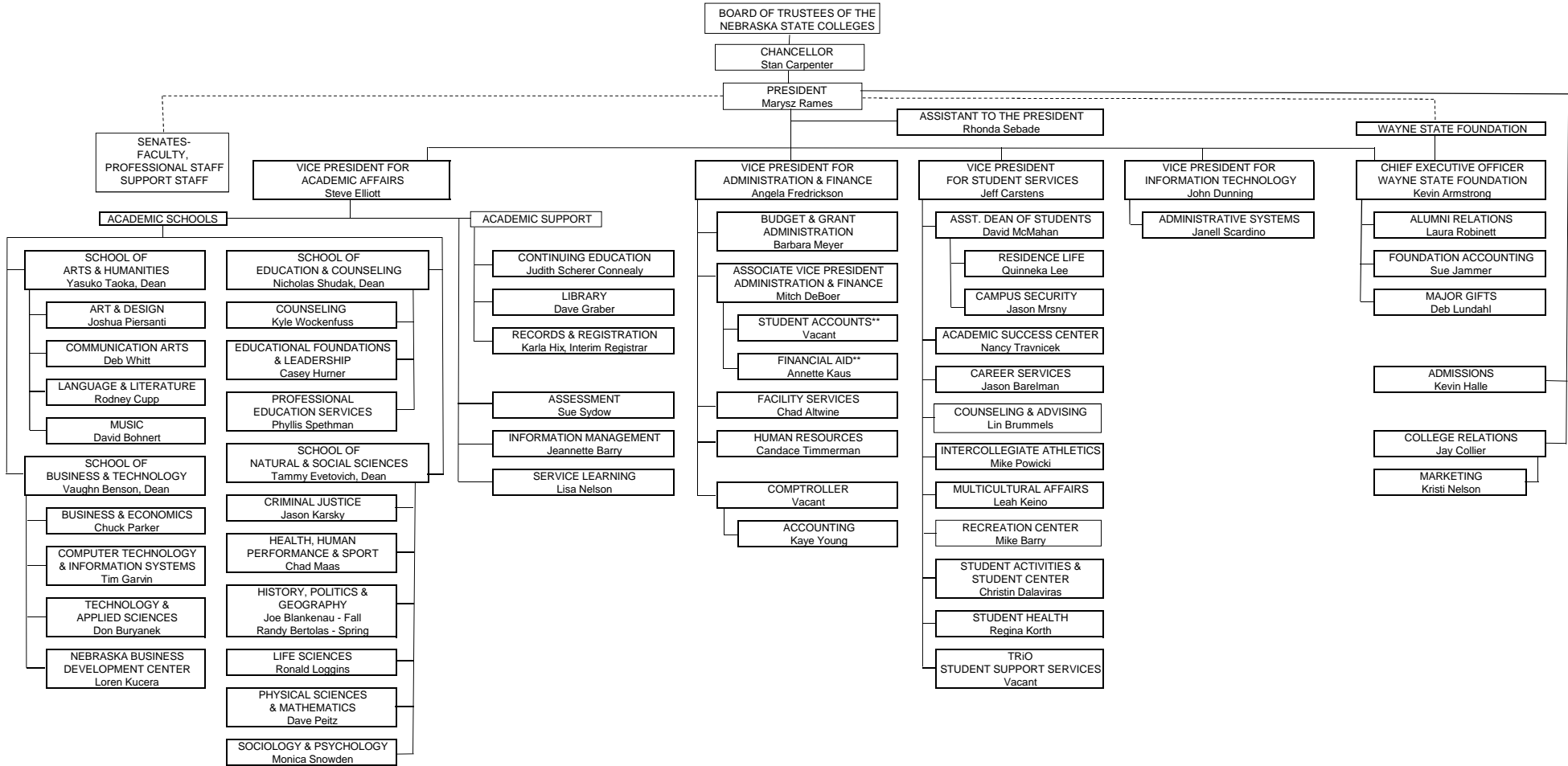
Wayne State requests approval for a revision to its organizational chart per Board Policy 2500. The chart has been revised to reflect the change to staff positions that report to the Vice President for Administration and Finance and the Vice President for Academic Affairs. Additional revisions include a title change for the Associate Vice President for Administration and Finance and the Vice President for Information Technology.

The System Office and Wayne State College recommend approval of the Revised Organizational Chart for Wayne State College.

ATTACHMENTS:

- WSC Organizational Chart (PDF)

WAYNE STATE COLLEGE Organization Chart Spring 2018



**Student Accounts and Financial Aid collectively constitute *Student Financial Services.*

Attachment: WSC Organizational Chart (2139 : Revised Organizational Chart for Wayne State College)

ITEMS FOR CONSENT AGENDA

April 20, 2018

ACTION: **Approve Emeritus Status for Dr. G. W. Sandy Schaefer**

Dr. G. W. "Sandy" Schaefer, a retired faculty member from Chadron State College, has been nominated for emeritus faculty status based upon the four required criteria for granting emeritus status, as outlined below:

1. Minimum of 15 years of full time employment is met through 18 years of teaching.
2. Earned full professor rank in 2008.
3. Evidence of exemplary performance in areas of teaching, scholarship/creative activities, and service includes being awarded the Teaching Excellence Award in 2013; serving as program head for music; serving on search committees; and serving as President of the Faculty Senate.
4. Demonstrated leadership and collaboration through service and contribution beyond normal expectations includes developing the degree in music business (now called music industry); establishing the Department of Music's affiliation with the National Association of Music Merchants; and being the catalyst for the creation of the CSC Radio Station.

Chancellor Carpenter and PSC President Hanson support Dr. Schreuder's nomination and recommend that emeritus faculty status be granted.

The System Office and Chadron State College recommend approval of the Emeritus Status for Dr. G. W. "Sandy" Schaefer.

ATTACHMENTS:

- CSC Emeritus Nomination GW Sandy Schaefer (PDF)

CHADRON STATE COLLEGE

February 12, 2018

Mr. Stan Carpenter, Chancellor
Nebraska State College System
1327 H Street, Suite 200
Lincoln, NE 68508

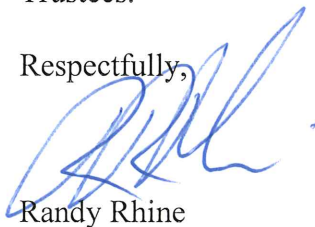
Dear Chancellor Carpenter:

I am pleased to endorse the nomination of Dr. G.W. "Sandy" Schaefer for emeritus status and forward his nomination to you for your support. Dr. Schaefer, served Chadron State College for 18 years as a faculty member in the music department earning the rank of Professor in 2008. In May 2017, Dr. Schaefer retired from Chadron State College.

Dr. Schaefer was known as an outstanding musician and educator by his students and fellow colleagues and received the Teaching Excellence Award by the Nebraska State College System in 2013. Not only did he make an impact as a musician and educator, but he led the music department for many years as department chair, served as President of Faculty Senate three separate times, and was a mentor to many students and faculty colleagues. Dr. Schaefer led the development of the Degree in Music Business which is now called Music Industry and established an affiliation with the National Association of Music Merchants. As a testament to the high level of professional preparation that our music business students received under Dr. Schaefer's guidance, several students have been selected as recipients of the competitive and prestigious National Association of Music Merchants Internships.

Dr. Schaefer's nomination has received unanimous support of the Chadron State College Faculty Senate. I fully support this nomination and highly recommend Dr. G.W. "Sandy" Schaefer be granted emeritus status by the Nebraska State College System Board of Trustees.

Respectfully,



Randy Rhine
President



CHADRON STATE COLLEGE

06 February 2018

Dr. Randy Rhine, President
Chadron State College
1000 Main St.
Chadron NE 69337

Dear President Rhine:

Chadron State College Faculty Senate received Dr. Joel Schreuder's nomination of his former colleague **Dr. G. W. "Sandy" Schaefer**, for the awarding of emeritus rank from Chadron State College. A letter of support from Dr. Schaefer's former Academic Dean, Dr. James Margetts, was also forwarded to our committee. We considered the nomination and accompanying recommendation for Dr. Schaefer in our meeting this morning.

Chadron State College Faculty Senate voted unanimously to recommend that Dr. G. W. "Sandy" Schaefer be granted emeritus status from Chadron State College. Dr. Schaefer fully meets all of the requirements for this recognition of his substantial service to students, colleagues, our institution, our region, and his profession.

I attach copies of Dr. Schreuder's nomination and Dr. Margett's recommendations of Dr. G.W. "Sandy" Schaefer for Faculty Emeritus position at Chadron State College.

Thank you for your consideration and support of recognition in the bestowing of this appropriate title for Dr. Schaefer.

Sincerely,



Joyce Phillips Hardy, Ph.D.
Chadron State College Faculty Senate President, 2017-2018
Professor of Science
Ph: 308.432.6431
e-m: jhardy@csc.edu

CHADRON STATE COLLEGE

February 1, 2018

Dear Chancellor Carpenter and NSCS Board of Trustees Members:

I wish to nominate recently retired CSC Professor George W. (“Sandy”) Schaefer for emeritus status. Dr. Schaefer meets the published criteria: he began teaching at CSC in 1999, was awarded tenure in 2005, and earned the rank of Professor in 2008. His diverse body of teaching, scholarship, and institutional service demonstrates an outstanding commitment to the field of higher education. During his 18 years of service at Chadron State College, he was an exemplary mentor to many students and faculty colleagues (including me). I believe you will find that Sandy’s nomination merits your strongest consideration.

I had the privilege of working closely with Dr. Schaefer from the moment I arrived at CSC in 2004 until his retirement in May 2017. As program head for music within the Department of Visual & Performing Arts, he led the search committee that recommended my hire. It didn’t take me long to realize that the renaissance happening in the music program was largely attributable to Sandy’s efforts to establish a thriving Music Business degree in the middle of rural Nebraska. He also worked tirelessly to rehabilitate the program’s reputation among area educators and musicians by traveling throughout our vast service region, performing and establishing friendships. In many ways, we owe the continued existence of the music program to his visionary leadership.

Dr. Schaefer was a superior classroom teacher. As you undoubtedly recall, the Nebraska State College System honored him with the NSCS Teaching Excellence Award in 2012. He took special pride in teaching traditional music “gateway courses,” choosing to “save” marginal music students through inventive pedagogical strategies and personal devotion rather than “weeding them out.” Sandy developed innovative courses in the College’s general studies and Essential Studies programs, including MUS 330, African-American Popular Music, and FYI 169S, Without the Arts You’re Only Half a Brain. His work in the online teaching arena was also very progressive for its time, leveraging technology in engaging ways.

Sandy was a pioneer in the incorporation of high-impact educational practices that developed students’ entrepreneurship skills, notably in his mentorship of the CSC Birds ensemble. For many years, he led annual student trips to the National Association of Music Merchants (NAMM) meetings in Anaheim, California, in order for students to witness the true scope of the music business and connect with industry leaders. As a testament to the high level of professional preparation that our music business students received under Dr. Schaefer’s guidance, several were selected as recipients of the competitive and prestigious NAMM Internship between 2004-2014. At every point along the way, Dr. Schaefer’s primary focus was on assisting students toward fulfillment of their goals.

Dr. Schaefer was also a superb colleague. He was elected three separate times to serve as President of the CSC Faculty Senate. He was a founding member of the CSC Professors of Jazz faculty ensemble, and spent countless hours providing his younger department colleagues with professional counsel. I recommend Sandy without hesitation for this honor. If you have any further questions regarding this recommendation, please contact me by email at jmargetts@csc.edu or by telephone at (308) 432-6246.

Most sincerely,



Dr. James A. Margetts

Dean of Essential Studies and the School of Liberal Arts



1000 Main Street • Chadron, Nebraska 69337 • 1-800-242-3766 • www.csc.edu

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Emeritus Faculty Award

CHADRON STATE COLLEGE NOMINATION FORM

I wish to nominate the following individual for consideration for Emeritus Faculty status at Chadron State College. I have provided a letter of support that addresses the criteria for the award and attached a copy of the individual's CV. This nomination will be shared with the person nominated.

Nominee Information

Name Dr. G. W. Sandy Schaefer
 Address 3234 NW Marine Ave. Lincoln City, OR
 Telephone 308 430 0441 97367

Nominee Criteria

- Served Chadron State College for at least 15 years
- Held rank of full Professor
- Demonstrated exemplary performance in the areas of teaching, scholarship/creative activities, and service throughout his/her tenure at the College
- Demonstrated leadership and collaboration

Primary Nominator Information

Name Joel Schreuder
 Title Professor of music - CSC
 Address 6119 HWY 20, Chadron NE 69337
 Telephone 308 615 0043

I affirm that I am not a relative, spouse, or significant other of the nominee.

Joel Schreuder 2/2/18
 Signature of Nominator Date

CHADRON STATE COLLEGE

February 2, 2018

Dear Chancellor Carpenter and the NSCS Board of Trustees:

I am writing you on behalf of the CSC Department of Music in support of Dr. Sandy Schaefer receiving Faculty Emeritus status at CSC. I can't think of a more deserving former faculty member for this honor. I worked with Dr. Schaefer for 15 of his 18 years at CSC, before his retirement in 2017.

In 2013, Dr. Schaefer was awarded the Teacher Excellence Award by the Nebraska State College System. This much deserved award was in recognition for his excellence as a classroom teacher, private instructor, ensemble director, advisor, and online teacher. His online courses modeled the capabilities of the medium as a powerful tool to teach – they contained detailed video examples overdubbed by audio instructions, video lectures and performances, and resource study materials. During his tenure at CSC, Dr. Schaefer developed the Degree in Music Business (now called Music Industry), and remained the guiding force for the program. Dr. Schaefer also established the Department of Music's affiliation with the National Association of Music Merchants, which has been a huge benefit for our students.

Dr. Schaefer's service and dedication to CSC did not end with his students. He was the catalyst for the creation of the CSC Radio Station, and oversaw its operation for over a decade. He served at the Faculty Senate President from 2010-2011, and 2008-2009. From 2002-2005, Dr. Schaefer served as the Program Head for the then "Music Program." Dr. Schaefer presented at the Graves Lecture Series, and gave several presentations for the Nebraska and Wyoming chapters of the National Association for Music Educators. On a personal note, Dr. Schaefer helped me in the classroom on countless occasions. Most recently, he gave a very informative guest lecture on music advocacy methods and resources to my secondary methods class. Sandy also played the drum set for my Vocal Jazz Ensemble for several years – simply for the love of making music!

Finally, Sandy was a great colleague for those he worked with at CSC. He was always willing to contribute his time and talent—including playing for the CSC Vocal Jazz Ensemble and the Faculty Jazz Ensemble. Dr. Schaefer gave 18 wonderful years to the CSC community, and he is well deserving of receiving Emeritus status.

Sincerely,



Dr. Joel Schreuder
Professor of Music
Chadron State College

G. W. "Sandy" Schaefer

3234 NW Marine Ave.
Lincoln City, OR
97367
(308) 430-0441
sschaefer1201@gmail.com

**TEACHING
EXPERIENCE:**

Chadron State College

Chadron, Nebraska
Professor, 1999-2017
Director of Music Business
FM 90.5 KJZC

University of Wisconsin Oshkosh

Oshkosh, Wisconsin
Assistant Professor, 1992-99

Arizona State University

Tempe, Arizona
Faculty Associate/Teaching Assistant, 1989-92

Glendale Community College

Glendale, Arizona
Adjunct Faculty, 1989-92

University of Wisconsin Oshkosh

Oshkosh, Wisconsin
Academic Staff, 1983-88

California State University

Fresno, California
Lecturer, 1977-83

Course Experience:

Music Business, Music Products Seminar, African-American
Popular Music, Jazz History, Elements of Music, Music Theory,
Jazz/Pop Arranging, Recording Techniques, Jazz Ensemble, Jazz
and Pop Combo, Jazz Improvisation, Percussion, Operator KJZC

G. W. "Sandy" Schaefer

Page 2

EDUCATION:

Arizona State University

Tempe, Arizona

D.M.A. Solo Performance, 1994

Dissertation: Drumset Performance Practices On Pop And
Rhythm And Blues Hit Recordings, 1960-69

University of Colorado

Boulder, Colorado

M.M. Percussion Performance, 1975

Indiana State University

Terre Haute, Indiana

B.S. Music Education, 1970

PUBLICATIONS:

- *Milt Jackson: Transcribed Solos From the Master*, MalletWorks Music, 2008 (4 of 16 transcriptions)
- *Here To Stay, Rock and Roll Through the 1970s*, 3rd ed Dorsett Press, 2007
- *A Student's Guide to the Drum Set*, IMC Publishers, 1999

PRESENTATIONS:

- Presentation, "Music Advocacy: Research" Nebraska Music Educators
- Presentation, "Careers in Music," Wyoming Music Educators Conference
- Presentation, "Careers in Music," Nebraska Music Educators Conference
- Panel, "What Can You Do With A Music Degree," College Music Society, Great Plains Chapter

RECORDINGS:

- *Percussion From The List: 561A Percussion Ensemble Compositions*, WSMA Records 1001
 - *The Golden Age Of Brass*, Vol. I, Summit Records, DCD 114
 - *The Golden Age Of Brass*, Vol. II, Summit Records, DCD 121
 - *Native Tapestry*, R. Carlos Nakei, Canyon Records, CR 7015
 - *Messian-Revueltas-Ruggles*, Ensemble 21, Summit DCD 122
-

G. W. "Sandy" Schaefer

Page 3

**PERFORMING
EXPERIENCE:****Chadron State College:**

- Wyoming Chapter Percussive Arts Society Day of Percussion
- Soloist : CSC Wind Ensemble, WNCC Wind Ensemble, WNCC Jazz Ensemble, Gering High School Jazz Ensemble, Sturgis High School

Wind

Ensemble & Jazz Ensemble

- Principal Percussion, Western Nebraska Chamber Players
- Percussionist, Black Hills Symphony
- Performances with: The Drifters, The Coasters, The Diamonds, The Great Northern Jazz Orchestra

University of Wisconsin Oshkosh:

- Founder, Fox Valley Percussion Group
- Principal Percussion, Oshkosh Symphony Orchestra
- Principal Percussion, Green Lake Festival Orchestra
- Principal Percussion, Camerata Sinfonia (chamber ensemble)
- Percussion, Green Bay Symphony
- Vibraphone Soloist, Dig (chamber jazz), BooBop, Le Jazz Hot
- Co-Leader, Professors of Dixie
- Performances with: Milton Berle, Hal Linden, Bobby Vinton, National Broadway Touring Company of *How To Succeed In Business Without Really Trying*
- Performances and Clinics at Wisconsin Day of Percussion, Arizona Day of Percussion, Minnesota Day of Percussion, Wisconsin Music Educators State Convention

Arizona State University:

- Percussionist (recordings), American Serenade Band
- Percussionist (recordings), Ensemble 21 (chamber ensemble)
- Performances with: Henry Mancini, Cleo Laine, Roger Williams

California State University

- Principal Percussion, Fresno Philharmonic
- Principal Percussionist, Orpheus
- Music Director, Good Company Players
- Percussionist, Fresno Community Theater
- Free Lance Drummer/Percussionist
- Clinician, Premier Drum Co.
- Performances with: Ice Capades, Temptations, Ben Vereen, Rita Moreno, Melissa Manchester, Suzanne Somers, Connie Stevens, Lennon Sisters, Ebony Fashion Show.

G. W. "Sandy" Schaefer

Page 4

ORGANIZATIONS:

- President, Faculty Senate, Chadron State College 2010-11, 2008-09
 - Program Head, Music Program, Chadron State College, 2002-06
 - Treasurer, NAMM Affiliated Music Business Institutions, 2003-07
 - President, Nebraska Unit, International Association of Jazz Educators, 2002-05
 - President, Percussive Arts Society, Wisconsin Chapter, 1998-1999
-

ITEMS FOR CONSENT AGENDA

April 20, 2018

ACTION: **Approve Emeritus Status for Dr. Daryl Long**

Dr. Daryl Long, a retired faculty member from Peru State College, has been nominated for emeritus faculty status based upon the four required criteria for granting emeritus status, as outlined below:

1. Minimum of 15 years of full time employment is met through 50 years of teaching.
2. Earned full professor rank in 1980.
3. Evidence of exemplary performance in areas of teaching, scholarship/creative activities, and service includes serving as a mentor to incoming faculty in sciences and mathematics and serving as a judge for many science fairs.
4. Demonstrated leadership and collaboration through service and contribution beyond normal expectations includes serving as a Category Chairman of the Earth and Space Science for the Greater Nebraska Science and collaborating with colleagues through his Leadership Education Action Development program on nuclear energy for Nebraska future leaders in agriculture.

Chancellor Carpenter and PSC President Hanson support Dr. Barger's nomination and recommend that emeritus faculty status be granted.

The System Office and Peru State College recommend approval of the Emeritus Status for Dr. Daryl Long.

ATTACHMENTS:

- PSC Long Emeriti Nomination (PDF)



EMERITUS STATUS

PERU STATE COLLEGE NOMINATION FORM

Send nominations to Dr. Tim Borchers, Vice President for Academic Affairs

I wish to nominate the following individual for Emeritus status at Peru State College. I have provided a letter of support that addresses the criteria for Emeritus status. This nomination will be shared with the person nominated.

Nominee Information

Name Dr. Daryl Long

Rank and Department Professor, Natural Science

Address PO Box 10; Peru State College; Peru, NE 68421

Telephone 402-872-2237

Primary Faculty Nominator Information

Name Dr. Michael Barger

Title/Department Professor of Biology / Natural Science

Address PO Box 10; Peru State College; Peru, NE 68421

Telephone 402-872-2326

I affirm that I am not a relative, spouse, or significant other of the nominee.

Mike Barger

09/25/2017

Signature of Primary Nominator

Date

Paul Amick

2-15-18

Signature of Academic Dean

Date

Attachment: PSC Long Emeriti Nomination (2177 : Emeritus Status for Dr. Daryl Long)



Peru State College

Member Institution of the Nebraska State College System

www.peru.edu

Dr. Michael Barger
 Natural Science
 Peru State College
 Peru, NE 68421

October 23, 2017

Dear Vice President Borchers and President Hanson,

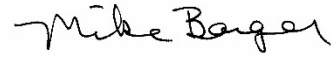
I write to nominate Dr. Daryl Long, Professor of Natural Science, to Professor Emeritus at Peru State College. Daryl's contributions to our College are unprecedented in the modern age, having spent 50 years here as a professor of chemistry, earth sciences, and mathematics. His role in the Natural Sciences and Mathematics has always been to anchor our programs, providing key expertise across disciplines that made it possible for us to offer the comprehensive majors that our students benefit from to this day. Dr. Long also taught several of the most long-running General Studies courses at Peru State College, including *Physical Science* and *Energy*. Both courses regularly filled to capacity semester-after-semester, and Dr. Long's cumulative reach to our student body through these courses could not be overestimated.

The requirements for Emeritus status emphasize a candidate's collegiality, ability to work with others, and leadership. Dr. Long exemplifies each of these traits. There is perhaps no one on campus that could be described as more collegial than Dr. Long. Daryl was always a pleasure to work with, and he could be counted on to be the glue that kept us all working together, even if our opinions differed sharply. In the nearly 17 years I have worked with Dr. Long, I have not heard him utter a harsh word towards his colleagues, and he was always willing to assist with any demanding project I had to work on. He was a role model for a generation (or two) of upcoming science faculty. Personally, I recall his insightful questions during my job interview here in 2001, as well as the kind and helpful guidance he provided me once I was hired. I regularly visited with Daryl in his office and lab during all of those years, often with concerns or complaints, and it was Daryl that could often reveal what I could not see in my youth. We also spoke at length about the proper objectives of college, of a college professor, and of these endeavors we call our lives. Daryl's willingness to listen at length and engage in penetrating conversations is among the most treasured parts of my tenure here at Peru State College. I know he was that same mentor to so many other faculty, staff, and students over five decades, a testament to his dedication to his colleagues, our students, and Peru State College in general.

Attachment: PSC Long Emeriti Nomination (2177 : Emeritus Status for Dr. Daryl Long)

Please find attached the nomination form and Dr. Long's Curriculum Vitae. Thank you for consideration of this nomination. We hope you find Dr. Long as deserving of Emeritus status as we do.

Sincerely,

A handwritten signature in black ink that reads "Mike Barger". The signature is written in a cursive, slightly slanted style.

Michael Barger, PhD
Professor of Biology

Dr. Paul Hinrichs
Dean of the School of Arts and Sciences
Peru State College
Peru, NE 68421

February 2018

Dear Dr. Borchers and Dr. Hanson,

I am proud to have the honor in recommending Dr. Daryl Long for Emeritus status after his unmatched tenure and service to Peru State College. Daryl has served the college admirably as a role model to students, faculty, and staff. He was always willing to spend time discussing current issues and ways to present material in a way for students to succeed. He mentored many junior faculty throughout his tenure with the college. In his retirement, he continues to be a strong supporter of the college and its mission through his work in the College Foundation.

In his fifty years with the college, he was always concerned with the welfare of his students. Late into the evenings, you would find Dr. Long available to students in his chemistry lab. He continues to support those relationships with his efforts in the alumni association. The Peru State College community witnessed the impact of his many years at his farewell gathering this past fall. The testimonies given by the individuals present and the number of lives influenced by this humble man were astounding.

Daryl is still collaborating with colleagues through his Leadership Education Action Development program of study on nuclear energy for Nebraska future leaders in agriculture and his support and leadership in the Greater Nebraska Science Fair. Dr. Long has demonstrated collegiality with faculty and students, competency to work with individuals within his discipline and with the community, and leadership as a mentor to faculty as well as students during his career at Peru State College. I hope that you support this recommendation for emeritus status.

Sincerely,



Paul Hinrichs

Attachment: PSC Long Emeriti Nomination (2177 : Emeritus Status for Dr. Daryl Long)



PERU STATE COLLEGE

Nebraska Office of the President
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ENGAGE • INQUIRE • DISCOVER • INNOVATE

150 YEARS

February 1, 2018

Chancellor Stan Carpenter
Nebraska State College System
1327 H Street, Suite 200
Lincoln, NE 68508

Dear Chancellor Carpenter,

This letter is written in support of Dr. Daryl Long's nomination for Emeritus Status. Dr. Long meets all of the requirements for consideration for Emeritus Status. He served as a full-time faculty member for 50 years, earning tenure and the rank of full Professor. During these 50 years, he has touched many lives and generations of students still come back to campus to see him. His service at the College has been characterized by his collegiality and his outreach in the region. He has been an important part of building a strong institution and a positive image.

As a faculty member, Dr. Long developed and taught a wide range of courses. Many of his students have gone on to be outstanding secondary math and science teachers. Others continued on to graduate school. At his Foundation-sponsored retirement dinner, many of his former students were in attendance and shared how Dr. Long helped shape their teaching careers. Throughout his years at the College, Dr. Long was active in several national organizations including Sigma XI, The Scientific Research Society, The National Council of Teachers of Mathematics and the American Society of Agronomy. Dr. Long was well known for his commitment to science education. He was Category Chairman of the Earth and Space Science for the Greater Nebraska Science Fair, presented at area high schools and served as a judge for many science fairs.

Dr. Long is committed to the long-term future of the College. He is actively involved in fundraising efforts for the Foundation and he and his wife donated the beautiful Power of Thought statue now on display in the Jindra Fine Arts building.

Serving with distinction for one-third of the College's 150 years makes Dr. Long worthy of Emeritus Status. He has my strongest support.

Sincerely,

Dan Hanson, Ph.D.
President

P.O. Box 10 • Peru, Nebraska 68421-0010 • www.peru.edu • 1-800-742-4412

Peru State College is an equal opportunity institution. PSC does not discriminate against any student, employee or applicant on the basis of race, color, national origin, sex, disability, religion or age in employment and education opportunities, including but not limited to admission decisions. The College has designated an individual to coordinate the College's nondiscrimination efforts to comply with regulations implementing Title VI, VII, IX and Section 504. Inquiries regarding non-discrimination policies and practices may be directed to Eulanda Cade, Director of Human Resources, Title VI, VII, IX Compliance Coordinator, Peru State College, PO Box 10, Peru, NE 68421-0010, (402) 872-2230.

Attachment: PSC Long Emeriti Nomination (2177 : Emeritus Status for Dr. Daryl Long)

Daryl Long

Peru, NE, 68421
402-872-2214 (Office)
dlong@peru.edu

Education: University of Nebraska-Lincoln, Lincoln, NE
Doctor of Philosophy – Soils, August 1967

Iowa State University, Ames, IA
Masters of Science – Soil Physics, August 1964

Iowa State University, Ames, IA
Bachelors of Science – Education (Science & Math) & Soils, May 1962

North Iowa Area Community College, Mason City, IA
Associate of Arts – Science & Mathematics – 1959

Illinois State University, Normal, Ill.
National Science Scholarship – Mathematics
Summers 1969 and 1970

Teaching Experience:

1962-1964	Iowa State University, Ames, IA Graduate Teaching Assistant – Soils
1964-1967	University of Nebraska, Lincoln Instructor-Soils
1967-present	Peru State College, Peru, NE Chemistry Courses Qualitative Analysis Quantitative Analysis General Chemistry I & II Earth Science Physical Science Energy Mathematics Calculus I & II College Algebra Calculus-Business

Scholarly and Creative Activities:

Activities for Professional Organizations (e.g., memberships, meetings attended, etc.)

1. National Council of Teachers of Mathematics
2. Sigma XI, The Scientific Research Society
3. American Society of Agronomy
4. Soil Science Society of America
5. Council of Agricultural Science & Technology

Other Scholarly, Creative, and/or Development Activities (e.g., completion of graduate coursework, participation in seminars/workshops, consulting, etc.)

Category Chairman of Earth and Space Science for the Greater Nebraska Science Fair.

Nuclear energy presentation to L.E.A.D. on the Peru State Campus to the 30 outstanding young people in Nebraska Agriculture.

Gave four presentations on energy production to the Fremont County, Iowa Economic Development Organization.

Help with the Chemistry Fun Day for Omaha Students.

Service to College and Community

College Committees

Teacher Education Committee

Community Activities

Nemaha County Hospital Board

Radiological Officer for Nemaha County, Nebraska. (A part of FEMA – The Federal Emergency Management Agency)

Member of Southeast Nebraska Economic Development Board

ITEMS FOR CONSENT AGENDA

April 20, 2018

ACTION: **Approve Emeritus Status for Dr. Bill Clemente**

Dr. Bill Clemente, a faculty member from Peru State College, who will retire in May 2018, has been nominated for emeritus faculty status based upon the four required criteria for granting emeritus status, as outlined below:

1. Minimum of 15 years of full time employment is met through 25 years of teaching.
2. Earned full professor rank in 2000.
3. Evidence of exemplary performance in areas of teaching, scholarship/creative activities, and service includes serving as a mentor to fellow faculty members and serving as the sponsor for the Alpha Chi student organization.
4. Demonstrated leadership and collaboration through service and contribution beyond normal expectations includes being named the Peru State College Teaching Excellence Award winner in 1998; receiving the Distinguished Service Award and Executive Director's Award from the national Alpha Chi organization during his time as an officer and serving as a photographer on campus.

Chancellor Carpenter and PSC President Hanson support Ms. Nies' nomination and recommend that emeritus faculty status be granted.

The System Office and Peru State College recommend approval of the Emeritus Status for Dr. Bill Clemente.

ATTACHMENTS:

- PSC Clemente Emeriti Nomination (PDF)



EMERITUS STATUS

PERU STATE COLLEGE NOMINATION FORM

Send nominations to Dr. Tim Borchers, Vice President for Academic Affairs

I wish to nominate the following individual for Emeritus status at Peru State College. I have provided a letter of support that addresses the criteria for Emeritus status. This nomination will be shared with the person nominated.

Nominee Information

Name Dr. William Clemente

Rank and Department Professor, Department of English

Address Jindra Fine Arts 137

Telephone 720-388-9754

Primary Faculty Nominator Information

Name Kristi Nies

Title/Department Assistant Professor, Department of English

Address Jindra Fine Arts 139

Telephone 765-993-2737

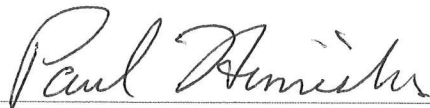
I affirm that I am not a relative, spouse, or significant other of the nominee.



Signature of Primary Nominator

1-23-18

Date



Signature of Academic Dean

2-15-18

Date

January 2018

Nebraska State College System
Stan Carpenter, Chancellor

Dear Chancellor Carpenter:

It is my honor to write this letter nominating my colleague, mentor and friend Dr. William Clemente for Emeritus status upon his retirement from Peru State College in May 2018.

The documentation accompanying this nomination details Dr. Clemente's years of significant contribution to the College, the surrounding community and his profession. There can be no doubt his body of work merits the Emeritus status, as outlined in NSCS Board Personnel Policy 5017, Criteria 1, 2 and 3.

I would like to address other aspects of Dr. Clemente's tenure at Peru State College, those addressed in Criteria 4, "Demonstrated leadership and collaboration". Throughout his career at the College, he has been the role model for a collaborative faculty member. His engagement with his campus goes well beyond teaching and serving on committees. He has always actively mentored new and younger colleagues, and championed their scholarly activities on and off campus. There are many faculty members at Peru State – myself included – who give Dr. Clemente great credit for the success of their careers.

In all his service to the institution, Dr. Clemente never forgets the most important people on campus – the students. His students – from incoming freshmen in their first college class to senior English seminar students – know he cares greatly about their success and their well-being. Survey graduates from the past 25 years, and a huge number will not only remember "Dr. Bill", but relate how he positively impacted not only their college years, but their lives and careers.

The Peru State campus will not be the same after May. Who will fill the birdfeeders on the Quad? Who will send us postcards over the summer, filled with stickers and chatty notes? Who will wear a jaunty hat with a bird feather in the band? Dr. Clemente is as much a part of the Peru State campus as the Oak trees and the squirrels. He has assured us all that he will continue to be a part of campus life, attending events and taking pictures. He should attend events and take pictures with Emeriti status.

Sincerely,



Kristi Nies
Assistant Professor of English
Peru State College

Attachment: PSC Clemente Emeriti Nomination (2178 : Emeritus Status for Dr. Bill Clemente)



PERU STATE COLLEGE

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150 YEARS

Dr. Paul Hinrichs
Dean of the School of Arts and Sciences
Peru State College
Peru, NE 68421

February 2018

Dear Dr. Borchers and Dr. Hanson,

Dr. William Clemente has proudly and commendably served the college these past 25 years. I whole-heartedly recommend him for emeritus status as he retires from his English position at the end of this school year.

Bill has demonstrated collegiality through his mentorship of junior faculty and when he works with others on his various committees and endeavors. When on committees he is supportive of others ideas and opinions. He supports numerous activities with his time and photography talents. The way he uses this talent brings faculty, staff, students and alumni closer together fostering the community that a small college provides.

Dr. Clemente has a broad range of research interests. Bill has published articles on British literature to Nebraska literature, from classic American literature and poetry to birding in southeast Nebraska. Bill's current research in zombie film and literature are attractive to many students. His broad interests give him a keen way to make a connection to any individual in a room.

Throughout his tenure, Bill has always kept student learning and engagement foremost in his actions. He is a strong advocate for students and student organizations. In my conversations with Bill this past year he has expressed a strong desire to stay involved in the education and activities of the students. When Bill announced his retirement, every member of his department expressed gratitude for the guidance that he has provided during their time at the college. Bill will be missed. As an emeriti faculty member Bill will continue to support and actively contribute toward the mission and purposes of Peru State College. I strongly support his nomination for emeriti status.

Sincerely,

Paul Hinrichs

P.O. Box 10 • Peru, Nebraska 68421-0010 • www.peru.edu • 1-800-742-4412



PERU STATE COLLEGE

Nebraska *Office of the President* Future Since 1867

ENGAGE • INQUIRE • DISCOVER • INNOVATE

150 YEARS

February 1, 2018

Chancellor Stan Carpenter
Nebraska State College System
1327 H Street, Suite 200
Lincoln, NE 68508

Dear Chancellor Carpenter,

This letter is written in support of Dr. Bill Clemente's nomination for Emeritus Status. Dr. Clemente meets all of the requirements for consideration for Emeritus Status. He served as a full-time faculty member for 25 years, earning tenure and the rank of full Professor. During his time at Peru State College he has been an outstanding teacher, engaged in campus life and governance, and active professionally. Both his students and his colleagues value him.

Dr. Clemente excelled as a teacher and was named the Peru State College Teaching Excellence award winner in 1998. He has also been committed to student success and will go out of his way to support his students. Twice, in 2007 and 2009, students selected him to receive the College's Barb Lewellen Award for his service to students. He has been an active scholar with consistent publications throughout his career, including several recent publications. On campus he has been the long-time sponsor for Alpha Chi. Several of his students were given the opportunity to present at the Alpha Chi national conference, providing outstanding growth opportunities. Dr. Clemente served as an officer for the national Alpha Chi organization. During his service, he was named winner of Alpha Chi's two highest awards: the Distinguished Service Award and the Executive Director's Award.

During his 25 years, Dr. Clemente has been present at almost all of the College's events including concerts, theatre performances, athletic contests and Foundation events. He documents these events through his photography shares on his Around Peru blog. His photography is often used by our Marketing Department and our Foundation, helping them capture the events of the College. Dr. Clemente plans to live in the area and continue engaging in events and serving as a photographer.

Dr. Clemente has my strongest recommendation to receive Emeritus Status.

Sincerely,

Dan Hanson, Ph.D.
President

P.O. Box 10 • Peru, Nebraska 68421-0010 • www.peru.edu • 1-800-742-4412

Peru State College is an equal opportunity institution. PSC does not discriminate against any student, employee or applicant on the basis of race, color, national origin, sex, disability, religion or age in employment and education opportunities, including but not limited to admission decisions. The College has designated an individual to coordinate the College's nondiscrimination efforts to comply with regulations implementing Title VI, VII, IX and Section 504. Inquiries regarding non-discrimination policies and practices may be directed to Eulanda Cade, Director of Human Resources, Title VI, VII, IX Compliance Coordinator, Peru State College, PO Box 10, Peru, NE 68421-0010, (402) 872-2230.

Attachment: PSC Clemente Emeriti Nomination (2178 : Emeritus Status for Dr. Bill Clemente)

Dr. Bill Clemente
 English
 Peru State College
 Peru, NE 68421

Home Address: Box 222, Auburn, NE 68305

bclemente@peru.edu

CURRICULUM VITAE

EDUCATION:

Ph.D. Comparative Literature, University of Oregon (1992)
 M.A. Comparative Literature, University of Oregon
 B. A. Comparative Literature, San Diego State University

TEACHING EXPERIENCE:

Peru State College: Full Professor, 1993-
 U of Wisconsin-Oshkosh: Part-time, Full-time lecturer, 1988- 1993
 Ripon College: Full-time Instructor, 1985-1988
 U of Oregon: Graduate Teaching Fellow, 1979-1985

Courses Taught at Peru State College:

Non-Western Literature	World Literature to 1500
Appreciation of Literature	Freshman Composition
Victorian Literature	Early European Literature
Film Studies	Science Fiction Literature and Film
Advanced Composition	Creative Writing
History of English Language	British Literature
Asian Literature and Culture	Children's' Literature
English 100	Shakespeare
Technical Writing	Comics as Literature
Traditional Grammar	Practicum in Composition
College 101	Young Adult Fiction

New Courses Recently Developed:

Science Fiction Literature and Film, Comics as Literature, Technical Writing, Anime, Zombies in Literature and Film, Dystopian Young Adult Literature, Nonwestern Detective Fiction.

Developed and taught internet versions of following classes: Freshman Composition, Non-Western Literature, Creative Writing, Creative Nonfiction, Children's Literature, Technical Writing, Science Fiction Literature and Film, Zombies in Literature and Film, Young Adult Literature (English 401/501)

PUBLICATIONS

Gabrielle Roy: Memory and Creation. With Linda Clemente. Toronto: ECW Press, 1997.

Elizabeth's New Arcadia: The Lady of May. **Proceedings of the Second Dakotas Conference on Early British Literature.** Aberdeen: Northern State UP, 1994: 69-79.

Syr Orfeo: Making Connections. *Studies in Medieval and Renaissance Teaching* 2 (1991): 49-55.

Proceeding of the Fourth Dakotas Conference on Early British Literature. Co-Editor with Mary Mokris. Lincoln: July, 1997.

The A,B,C's of Alienation and Re-Integration: Merle Hodge's Crick Crack, Monkey. **Sincronia: A Journal of Cultural Studies** from the University of Guadalajara: Winter, 1997.

Priest and Teacher, Pastoral Conflict in Earl Lovelace's The Schoolmaster. **Sincronia: A Journal of Culture Studies** From the University of Guadalajara (Fall, 1999).

A Beauty to Behold, **Mari Sandoz Heritage Society Newsletter.** Winter, 1999: 5-6.

Of Wonder and Women, a Conversation with Suzy McKee Charnas. **Women of Other Worlds: Excursions Through Science Fiction and Feminism.** Edited by Tess Williams and Helen Myrick. Perth: U of Western Australia P, 1999: 60-81.

Plugged into Suppression: Hostility and Hope in the Feminist SF of Charnas, Sheldon, and Tiptree. **Foundation: The International Journal of Science Fiction.** Volume 86. Fall, 2002: 28-39.

Blackboard, Still a Jungle Out There, **Proceedings of the 2002 Red River Conference on World Literature.** North Dakota State University. Volume 4, 2002 / ISSN: 1533-0842

Visitor Parking. Illustrated children's story written with Kevin Boos. Nebraska City, NE: Table Creek Publishing, 2002.

Requiem, Progress, and Apocalypse in James Tiptree Jr.'s Slow Music. **Fantastic Odysseys,** edited by Mary Pharr. Westport, Connecticut, London: Praeger, 2003: 97-104.

Apprehending Reality in the Aldera Novels of Suzy McKee Charnas: Intersection of SF and Postcolonial Literature. **The Utopian Fantastic**, edited by Martha Bartler. Westport, Connecticut, London: Praeger, 2004: 81-90.

Tan-Tan's Exile and Odyssey in Nalo Hopkinson's Midnight Robber. **Foundation: The International Journal of Science Fiction**. Volume 33, Number 91, Summer 2004: 10-24.

The Solitary Walker, Recognition and Reconciliation in August Derleth's Return to Walden West. August Derleth Society Newsletter, Volume 25.1, 2004: 6-11.

Gabriel Roy. With Linda Clemente. **Encyclopedia of the Great Plains**, edited by David J. Wishart. Lincoln: U of Nebraska P., 2004: 482.

A Community Writing Project: Integration of Classroom and E-Learning Environments. **Journal of Educational Technology** (Technopark, Kerala, India): Volume 2.2, 2005: 33-36.

Maryse Conde's Windward Heights and Emily Bronte's Wuthering Heights: Colonial Reality in Victorian Guise." **Changing Currents: Transnational Caribbean Literary and Cultural Criticism**. Edited by Emily Allen Williams and Melvin Rahming. Trenton, NJ and Asmara, Eritrea: Africa World Press, 2006: 119-133.

The Dolphin Still Speaks: Leo Szilard and Science Fiction. **Foundation: The International Journal of Science Fiction**. Volume 97, Number 35. Summer, 2006: 85-97.

Ted Kooser, Nebraska's Natural Wonder. **Alpha Chi Recorder: Alumni Issue**. Volume 49. Number 3. 2006: 21-31.

James Tiptree's Up the Walls of the World: Motes of Hope in Her Universe of Despair. **Extrapolation**, Vol. 48, No. 2, Summer 2007: 385-398.

This is the World...this dot. This is your island: Earl Lovelace's Salt--Within and Beyond, Alford George's Outward Journey Back. **International Conference on Caribbean Studies Selected Proceedings**. Edited by Hector Romero. Edinburg, TX: U of Texas-Pan American P, 2008: 43-60.

The Dolphin Still Speaks: Leo Szilard and Science Fiction. **The Hungarian Journal of English and American Studies**. Spring 2009. (Originally published in **Foundation: The International Journal of Science Fiction**. Volume 97, Number 35. Summer, 2006: 85-97).

El Día Que Perú Conquistó Peru. **AsiaSur**, July. Escribe, Rafael Robles Olivos. Foto, Bill Clemente. Montaje: Felipe Esparza. Lima, Peru, 2012: 58-63,

*Birding in and Around Peru, Neb: Fields, Water, Hills and Woods. **Prairie Fire, The Progressive Voice of the Great Plains.*** March 2014. Volume 8, Number 3: 7-10.

*Panem in America: Crisis Economics and a Call for Political Engagement. **Of Bread, Blood and The Hunger Games: Critical Essays on the Suzanne Collins Trilogy.*** Edited. Edited by **Mary F. Pharr and Lesisa A. Clark.** Jefferson, North Carolina: McFarland P, 2012: 20-29.

*Corporate Abuse and Social Inequality in Fido and RoboCop. **The Last Midnight: Essays on Apocalyptic Narratives in Millennial Media.*** Edited by **Leisa Clark, Amanda Firestone and Mary Pharr.** Jefferson, North Caroling: McFarland P, 2016: 101-111.

*Zombies Along the Malecón. **The Hungarian Journal of English and American Studies.*** Spring, 2016. Volume 22.1: 181-198.

*Juan of the Dead: Comedic Zombie Apocalypse, Social Upheaval, and Political Crisis in Raúl Castro's Cuba. **Displacing the Anxieties of Our World: Spaces of the Imagination.*** Edited by **Ildikó Limpár.** Newcastle upon Tyne, UK: Cambridge Scholars Publishing, 2017: 64-84.

*Compulsion and Desire in Three Zombie Films: Colin, Fido, and Otto; or, Up With Dead People. **Interdisciplinary Approaches to Surviving the Zombie Apocalypse.*** Edited by **Lydia Milijan.** Windsor: University of Windsor, 2017: 13-37.

Awards and Achievements:

Promoted to Full Professor in seventh year of service at Peru State College. 2000.

Awarded Sabbatical Leave. Spring 2002.

Teaching Excellence Award winner, Peru State College, in first year of eligibility. 1998.

Tenured and Promoted to Associate Professor after two years, Peru State College. 1995.

Composition Teacher of the Year, elected by English Department. University of Oregon. 1982.

Ph.D. *With Distinction*, awarded by unanimous consent of dissertation committee, University of Oregon. 1992.

E. R. Nichols Campus Communicator Award. Ripon College. 1988.

Parallax, Ripon College Literary Journal, dedicated to "Mr. Bill Clemente." 1986.
 Sifting Sands, Peru State Literary Journal, dedicated to "Dr. Bill Clemente." 1995.
 Honorable Discharge/Vietnam Era Veteran. 1972.
 Editor, Nebraska Birding Review: A Magazine of Ornithology of the Nebraska Region. 1997-2002.
 Editorial Board member, FEMSPEC, interdisciplinary feminist journal. 1998-2002.
 Special Editor and Advisory Council member, Fine Lines Journal. 1998-2002
 Director of Peru State College Computer Writing Lab. 1997- 2002.
 James Tiptree Memorial Award Judge, International Award for Best Gender-Bending Speculative Fiction of Year. 1999-2000.
 Awarded Honorary Membership in Kappa Delta Pi. 2000, 2006.
 James L. Sellers Award Judge, Nebraska Historical Society. 2000.
 Elected At-Large member of Peru State College Faculty Senate. 2000-2001
 Elected Contract Negotiator by Peru State SCEA Faculty Union. 2000-2004,
 Head of English Department, Peru State College. 1996-2002.
 Executive Director Board Member, The Great Plains Alliance for Computers and Writing. 1999-2005.
 Coordinator, Peru State College Honors Program. 1998-2002.
 Honored as Distinguished Teacher, Nebraska Faculty College, 2000.
 Faculty Sponsor for Alpha Chi, 2004-2018.
 Elected Chair Elect, Faculty Senate (2002-2003)
 President of Faculty Senate (2003-2004).
 Elected Arts and Sciences representative to Faculty Senate (2004-2007).
 Elected Four Times as Secretary/Treasurer for Region IV of Alpha Chi (2004-2016).
 Elected Vice-President of Peru State SCEA Faculty Union. 2004.
 Elected President of State College Education Association, 2006-2010.
 Served on committee to develop constitution for the NSEA Academy of Higher Education 2005; Elected Secretary of Higher Education (2006-2009)
 Chosen by students to serve as Faculty Sponsor for Student Senate (2008-2013).
 Twice named recipient of the Barb Lewellen Award for Service to Students at Peru State College (2007, 2009).
 Served twice as Lead Negotiator for SCEA Contract Negotiations: 2012-2016.
 Twice elected Vice-President of Alpha Chi National Honor Society (2010-2017).
 Winner of the Distinguished Service Award for Alpha Chi and the Alpha Chi Executive Director's Award, the two highest awards from this national honor society for active members.

Given the IAFA Bob Collins Service Award, 2017 (Eleven such awards in 35 years.).

Creative Endeavors: *Feathers and Verses*, an exciting multi-media, multi-disciplined program specifically created to incite the imagination and enhance the writing skills of children, especially (but not limited to) 4th to 6th graders. This program combines slides and discussion of common Nebraska backyard birds, their songs, photographs and coloring-book pictures with a variety of creative writing exercises. Part of the Nebraska Humanities Council's Speakers Bureau.

Have given presentations at many schools in Nebraska and elsewhere since the program became part of the Speakers Bureau, including the following recent appearances, many of them annual:

- Indian Cave Spring Festival
- PSC 150 Anniversary Celebrations
- Arbor Day Festivities
- Nebraska Park and Game Commission Discovery Days and Expos at Platte River State Park and Kearney
- Twilight on the Prairie
- St. Peter's Literacy Festival

Maintain **Around Peru, NE**, a blog that includes photography and video about events that take place at Peru State College and the surrounding Area: 2007- (Will continue the blog and Facebook Page after retirement in May, 2018).

Photography: The college features my photographs in many publications, as does the PSC Foundation, an organization for which I serve as photographer. I am also the official photographer for the Alpha Chi Honor Society, The International Association of the Fantastic in the Arts, and the International Conference on Caribbean. My bird photography is featured in *Feathers and Verses*.

Sample of Professional Activities, 2017-2018:

[Scholarly and Creative Activities](#)

[Peer-Reviewed Publications, Presentations or Performances/Events](#)

Juan of the Dead: Comedic Zombie Apocalypse, Social Upheaval, and Political Crisis in Raúl Castro's Cuba. Displacing the Anxieties of Our World: Spaces of the Imagination. Edited by Ildikó Limpár. Newcastle upon Tyne, UK: Cambridge Scholars Publishing: 64-84.

Compulsion and Desire in Three Zombie Films: Colin, Fido, and Otto; or, Up With Dead People. Interdisciplinary Approaches to Surviving the Zombie Apocalypse. Edited by Lydia Milijan. Windsor: University of Windsor, 2018: 13-37.

Gave paper , *Zombie Strippers: Gender, Sexuality, and Agency*, at Fantasy, Affect, Transgression: Gendering the Urban Imaginary Conference, University of Debrecen, Institute of English and American Studies, Debrecen, Hungary, 12-13 May 2017.

Gave at the invitation of faculty members a two-hour lecture to graduate students and faculty at the Institute of English and American Studies at the University of Debrecen, Hungary, May 2017.

Member of editorial board for Sequential Art in Education (SANE)

As member of Editorial Board for Alpha Chi Journal, enlisted outside readers for student articles and poetry published in *Alethea*.

My photographs continue to appear in a number of publications, including *Locus Magazine*, the *Peru Stater*, Alpha Chi publications, the IAFA's academic journal, and a variety of other college and other publications

Featured presenter, Feathers and Verses, at Indian Cave State Park's Annual Outdoor Adventure. Talked about birds and led a bird-watching walk. (May)

Made two presentations about birds for Nebraska City's Arbor Day Celebration. (May)

Gave bird-related presentation for the 12th year in a row at the Indian Cave Spring Festival. (May)

Featured again as presenter at the Audubon Society's Twilight on the Tallgrass Festival. Talked with youngsters and parents about Prairie Birds; youngsters wrote poems and colored birds. (October)

Presenter of Feathers and Verses over two days at the Platte River and Kearney Expo for the Nebraska Game and Parks Service. (April, May)

Completed review of potential publication for Bloomsbury Press on *Teaching Comics and Graphic Novels: A Practical Guide to Classroom and Community in the 21st Century*, Edited by David Seelow, Ph.D

Reviewed 11th Edition of The Prose Reader, a text the English Department has used for 25 years.

My photograph of a Prothonotary Warbler chosen as logo for the website of Poetry of the Plains, a Nebraska Perspective.

Nature's Revenge for Ecological Abuse in Three Giazom Films: Dead Meat, Black Sheep, and Zombeavers. International Conference on Caribbean Literature. Nassau, Bahamas. November 1-4. Also served, as I have for multiple conferences. as the conference's official videographer and photographer.

B. **Research and Creative Projects in Progress**

Continue research on Young Adult Dystopian Novels for upper-division/graduate summer class on dystopian novel for Spring 2018.

Once again joined with Chet Harper for presentation of "Green Eggs and Ham" at Tarkio Elementary School, our thirteenth year in a row. Will do the same Spring 2018

Gave, once again, 4 performances for the Dr. Seuss Celebrations at PSC, March 2 and 3. Served again as MC for the celebrations at PSC in March, 2017.

Revise *Pool Dancing Zombies: Sex, Sexuality, and Gender in Zombie Strippers* for publication.

Revise *Nature's Revenge for Ecological Abuse in Three Giazom Films: Dead Meat, Black Sheep, and Zombeavers* for publication.

Work with Dr. Dan Holtz on a project that includes four PSC students for the college's 150th anniversary, a panel discussion about some works by PSC graduate and faculty member, Marion Marsh Brown.

C. **Activities for Professional Organizations (e.g., memberships, meetings attended, etc.)**

Attended International Conference for the Fantastic in the Arts. Continue to serve as the organization's treasurer. Also went to IAFA board meeting in Orlando. This organization generates over \$100,000 a year.

Faculty Sponsor for Alpha Chi Honor Society

Vice President of National Executive Committee of Alpha Chi

Chair of Convention Committee for National Conference; choose keynote speaker for annual conference.

Attend National Alpha Chi Convention and Executive Council Meeting

Organize Alpha Chi Induction Ceremony at PSC

As Vice President, I am responsible for convention arrangements, including selection of the keynote speaker and conference theme.

Inducted 60 students this year.

Peru State College won its first Notable Chapter Award, recognition earned by fewer than 3 percent of Alpha Chi chapters across the nation.

Union Activities:

Served twice as Lead Negotiator of SCEA for contract negotiations.

Elected At-Large Member of SCEA

Re-elected Contract Negotiator for PSU faculty

Attended negotiators' meeting in Broken Bow and made multiple trips to Lincoln to meetings about the contract negotiations.

Selected by NEA as representative of the Western States for three-day sessions in Washington, DC, to discuss ESSA as part of the Task Force on College and Career Readiness Standards.

Membership in

International Association for the Fantastic and the Arts

First Fandom

National Education Association

Alpha Chi National Honor Society

Service to College and Community

Service to the College (e.g., standing, ad hoc and search committee appointments, club advising, event supervision, special appointments, etc.)

Serve on Dissertation Committee for Kristi Nies.

Member of the Teacher Education Committee and Retention Committee.

International Association for the Fantastic and the Arts
 Member of Executive Committee for organization
 Treasurer of IAFA (over \$100,000 annual revenues)
 Attend Executive Board Meeting in June
 File tax returns for organization
 Attend annual spring conference in Orlando
 Chair panels at conference and serve as conference
 photographer
 Oversee reorganization of conference book room.

Peru State Foundation

Attend many Foundation events and post blog pages with links to photographs.
 Photographs appear in Foundation publications and in slide shows at a variety of the organization's events such as the Chili Feed and Foundation Appreciation Events.

Green Eggs and Ham: Chet Harper and I continue to visit Tarkio Elementary School to headline the school's Dr. Seuss Celebration. Serve as MC and perform skit with Chet Harper at PSC to over 1,000 elementary-school students.

Feathers and Verses: Program is listed on the Nebraska Humanities Council's Speakers Bureau. Give presentations at area schools and other venues, including retirement homes and Indian Cave. Featured presenter at Twilight on the Prairie; Presenter at Kearney Expo and at Missouri River Expo, events sponsored by the Nebraska Parks and Game Commission.

Serve as judge for Web Page Creation for History Day.

Creative Writing Series: sponsored poetry reading by Carol Carpenter, presentation by Reuben Iron-horse Kent, and scientist and novelist John Janovy, JR.

Spot at Peru State College home football games for 25th year.

Served as MC for the Homecoming Parade for 25th Year; took pictures of dedication of Delzell Hall, Toughest Mile, Crowning of King and Queen, and other school events.

Work to catch up with and maintain Around Peru, NE, Blog that features many, many activities on campus and off, duplicated on my Facebook page.

In addition to as many musical and choral events as I can attend, my blog covers many other college and community events, some of which are listed here but the photographs are featured on both the Around Peru, NE, Blog and my Facebook Page:

Foundation Chili Feed

Most music faculty events, from recitals to band and choral concerts

Homecoming and all other home games this season.

Foundation Activities

Theater Productions

Business Contest

Feathers and Verses

Rotoract Fundraisers

Hall of Fame Dinner

Football Awards Banquet

Alumni Dinner

History Day—serve as lead judge for Junior Webpages

Jazz on the Green

Calvert Elementary with Dr. Gina Bitner to photograph her students and fourth-graders who wrote picture books; lectured in her Education class about informational texts.

Made video for HIAAC with coaches of basketball teams.

Photographs from 150-Anniversary Events.

Dedication of Jerry Joy Athletic Facility

Jerry Joy Day at football game

Mystery Theater: Murder at Mayhem High School

Daryl Long Retirement Dinner

Dedication of Statue in Fine Arts, a gift from Daryl Long and his wife Peg.

Al Wheeler Portrait Dedication and Dinner.
 PSC 150-Anniversary Book Launch and Dinner
 Two Bird Presentations as part of 150th Anniversary
 Celebrations
 Alumni Tailgate Party at Kaufman Stadium.

Member of the Athletic Advisory Board
 Serve on Budget Committee
 Member of Tenure and Promotion Advisory Committee for Jake
 Bartlett
 Addressed new faculty members about professional development at
 invitation of VPAA
 Led Alumni on Sherman Sculpture Walk for PSC Foundation.
 One of four featured presenters for Charter Day.
 Work with PSC student Quintin Victor on his Honors Project.
 Sponsor for students' new Anime Club.
 Member of successful Search Committee for Athletic Director.
 Completed #IamPeru video, poster and press release to follow.
 Interviewed for a 6.50 minute audio recording for the Bobcat Buzz
 radio segment for halftime at college and high school basketball
 games.

Service to the Community

Visited Wendi Buggi's seventh-grade class at Tecumseh High School to
 talk for two hours about graphic novels.
 See also Feathers and Verses and Green Eggs and Ham
 Around Peru, NE, Blog and Facebook entries remain popular with
 community members.
 Met with reporters and became involved with two articles about the
 Trace Trail, one of which became excellent articles in both the *Omaha
 World Herald* and *Nebraska Life*.
 Joined the Park Ranger of Indian Cave for a bird walk for Migratory
 Bird Day.
 Featured presenter at Steamboat Trace Banquet at Lied Center.
 Gave presentation on birds at the Peru Museum as part of the first
 Grand Fondo Bike Race activities.
 Attended and uploaded photographs from Trunk or Treat in Peru.

Many of the things listed for service to the college and elsewhere also
 carry over to the community.

ITEMS FOR CONSENT AGENDA

April 20, 2018

***ACTION:* Approve Distinguished Service Award Recommendation**

Board Policy 4500 allows College Presidents to make recommendations to the Board for Distinguished Service Awards. A recommendation for a Distinguished Service Award has been received from Peru State. Information will be shared with the Board.

BOARD POLICY

The Nebraska State Colleges may confer a distinguished service award upon an outstanding person who, or organization that, has made a significant contribution to a College or to an alumnus who has achieved distinction and recognition, which reflects favorably upon the image of the Nebraska State College System.

PROCEDURE

The President must submit recommendations for Distinguished Service Awards to the Chancellor at least one (1) month prior to the meeting at which Board approval will be requested.

Each College shall develop criteria and procedures for the conferral of such awards.

The System Office and Peru State College recommend approval of the Distinguished Service Award Recommendation.

ITEMS FOR CONSENT AGENDA

April 20, 2018

***ACTION:* Approve Authorization for Chancellor to Bind Insurance Coverages**

Authorization is requested for the Chancellor to secure insurance for the fiscal year 2018-2019. A summary report will be provided when the renewed and/or new policies are in place. The major policies include comprehensive general liability, excess liability, educators legal liability (D&O), property and casualty, cyber liability, travel, and athletic injury.

The System Office recommends approval of the Authorization for Chancellor to Bind Insurance Coverages.

ITEMS FOR CONSENT AGENDA

April 20, 2018

ACTION: **Approve Continuation of Food Service Contracts for 2018-2019**

Chadron State College	CREATIVE DINING SERVICES
Peru State College	CREATIVE DINING SERVICES
Wayne State College	CHARTWELLS

Chadron, Peru and Wayne have submitted recommendations for food service contracts for 2018-2019. The recommendations regarding payments to be made to the vendors are as follows, with all three renewals being for the final year of a seven-year contract:

CHADRON STATE CONTINUATION FOR 2018-19

Creative Dining Services signed an agreement with Chadron State effective July 1, 2012 through June 30, 2019 to provide management services for the Chadron State College dining services program with appropriate renewal and non-renewal provisions.

Chadron recommends continuance of the food services contract with Creative Dining Services for the period of July 1, 2018 through June 30, 2019.

Chadron - rate per year	\$102,691 plus additional operating costs Up from \$99,700 for 2017-18
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PERU STATE CONTINUATION FOR 2018-19

Peru recommends approval of the continuation of the contract with Creative Dining Service to provide dining service for 2018-2019. This contract was approved by the Board to be effective July 1, 2012 through June 30, 2019. The contract amount is \$69,100 plus the cost of food and operating costs for 2018-2019.

Peru - rate per year	\$69,100 plus additional operating costs
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WAYNE STATE CONTINUATION FOR 2018-19

Wayne recommends approval of the continuance of the food service contract with Compass Group USA, Inc. through its Chartwells Division for the seventh year of a seven-year contract.

Wayne - rates for 2018-2019 contract period are proposed to be the following and are charged to the College on a **per person per meal basis**:

Board/Meal Plan Rates		Per Meal Rate
19-meal plan + \$90 Flex per semester		\$3.41
15-meal plan with meal equivalency		\$4.32
12-meal plan		\$4.54
100 block meal plan+ \$200 Flex per semester		\$5.70
45 block meal plan + \$40 Flex per semester		\$5.23
Casual Meal Rates	Guest	Employee/College Paid
Breakfast	\$6.75	\$5.75
Lunch	\$9.00	\$7.65
Brunch	\$9.00	\$7.65
Evening & Special Dinner	\$9.95	\$8.50
Summer Conference Meal Rate	\$7.60	

The following rates are charged directly to students by Chartwells, which are **commissionable to the College at 15% of net receipts**:

Commuter Meal Plan - 8 meals per month + \$8 Flex per month \$64/month

Recharge Meal Plans (sold for recharge purposes only)

20 meals	\$166.00
20 meals + \$20 flex	\$186.00
10 meals	\$ 83.00
10 meals + \$10 flex	\$ 93.00

2018-2019 Equivalency Meal Rates (sold to add equivalency to a meal plan only)

Equivalency for 19 Meal Plan + \$90 Flex	\$166.00
Equivalency for 12 Meal Plan	\$105.00
Equivalency for 100 Block + \$200 Flex	\$29.00
Equivalency for 45 Block + \$40 Flex	\$6.50

The System Office recommends approval of the Continuation of Food Service Contracts for 2018-2019.

ITEMS FOR CONSENT AGENDA

April 20, 2018

ACTION: **Approve LB 309 Allocations and Retrievals****Peru State**

1. Acceptance of \$25,000 for design of HVAC fluid cooler replacement for Administration Building

Allocation Date/Amount	1/18/18	\$25,000.00
College Contribution		<u>00.00</u>
Estimated Project Cost		\$25,000.00

Wayne State

1. Acceptance of an additional \$140,000 for roof replacement on Gardner Business Building

Allocation Date/Amount	2/5/18	\$140,000.00
Previous Allocation(s)		30,000.00
College Contribution		<u>00.00</u>
Estimated Project Cost		\$170,000.00

2. Acceptance of an additional \$495,000 for exterior molding replacement and windows for Connell Hall

Allocation Date/Amount	2/21/18	\$495,000.00
Previous Allocation(s)		190,000.00
College Contribution		<u>00.00</u>
Estimated Project Cost		\$685,000.00

The System Office recommends approval of the LB 309 Allocations and Retrievals.

ITEMS FOR CONSENT AGENDA

April 20, 2018

ACTION: **Approve Authorization for Chancellor to Sign Contracts and Change Order for Chadron State College**

Chadron State requests authorization for the Chancellor to sign the following contracts and change order after negotiations are complete.

- Crites Hall ADA Entrance Ramp - contingency maintenance funds
(Approx. \$80,000)
- King Library Lighting Upgrade - LB 309 funds (Approx. \$200,000)
- Student Center Lighting Upgrade Change Order for Phase II - contingency
maintenance funds (Approx. \$125,000)
- Andrews Residence Hall Elevator Upgrade - contingency maintenance funds
(Approx. \$165,000)
- Coffee Agriculture Pavilion Arena Expansion - private funds (Approx. \$270,000)

The System Office and Chadron State College recommend approval of the Authorization for Chancellor to Sign Contracts and Change Order for Chadron State College.

ITEMS FOR CONSENT AGENDA

April 20, 2018

ACTION: **Approve Authorization for Chancellor to Sign Contracts for Peru State College**

Peru State requests authorization for the Chancellor to sign the following contracts after negotiations are complete.

Field House Phase II Renovation Project
Administration Building Geothermal HVAC Project

The Field House Phase II renovation at Peru State is funded through remaining Phase I capital improvement fee funds (\$50,679), about \$104,000 in fundraising dollars, and an additional capital improvement fee fund amount of \$418,000 through a separate Board item. Phase II will be focused on the outside of the building, to include parking, sidewalks, site work, etc. In order to keep the project on schedule, Peru State seeks authorization for the Chancellor to sign the eventual construction contract, which will be in excess of \$100,000.

The LB 309 Task Force for Building Renewal originally funded an emergency request to replace the deteriorated fluid cooler unit for the Administration Building, but after review by engineers, it was determined that converting the building to a geothermal HVAC system was the better long-term solution, estimated at between \$120,000 and \$150,000. The LB 309 Task Force then approved the Geothermal System for the Administration Building. In order to keep the project on schedule, Peru State seeks authorization for the Chancellor to sign the eventual construction contract, which will be in excess of \$100,000.

The System Office and Peru State College recommend approval of the Authorization for Chancellor to Sign Contracts for Peru State College.

ITEMS FOR CONSENT AGENDA

April 20, 2018

***ACTION:* Approve Authorization for Chancellor to Sign Contracts for
Anderson Hall Projects at Wayne State College**

Wayne State respectfully requests authorization for the Chancellor to sign construction contracts for the following upcoming projects:

Anderson Hall Electrical Upgrades (estimated cost of \$175,000)

Anderson Hall Restroom Updates (estimated cost of \$130,000)

Authorization for the Chancellor to sign contracts in amounts not to exceed available funding for these projects will assure that they move forward in a timely manner. A separate agenda item requests the use of contingency maintenance funding for these projects.

The System Office and Wayne State College recommend approval of the Authorization for Chancellor to Sign Contracts for Anderson Hall Projects at Wayne State College.

ITEMS FOR CONSENT AGENDA

April 20, 2018

***ACTION:* Approve Authorization for Chancellor to Sign NSCS
Information Security Policies Development Consulting
Contract**

The System Office is leading an effort to hire a consultant to develop Information Security Policies for information technology systems and procedures for applicable security and compliance requirements at all three State Colleges. A Request for Proposals (RFP) was developed and distributed. Approval of this authorization will allow the Chancellor to approve the eventual contract (approximately \$50,000) with the top ranked consultant so that the development of NSCS policies can move forward as soon as possible.

The System Office recommends approval of the Authorization for Chancellor to Sign Information Security Policies Development Consulting Contract.

ITEMS FOR CONSENT AGENDA

April 20, 2018

ACTION: **Approve Contracts for Audits for Fiscal Year Ending June 30, 2018**

Proposed rates for audit work performed by BKD for FY 2017-18 are as follows:

Revenue Bond	\$46,000
Facilities Corporation	\$ 9,900
Federal Awards	\$20,450

These audit contracts represent the sixth year with BKD. A Request for Proposal (RFP) process was completed in advance of the FY 2012-13 audit. The proposed costs are in line with the annual increases agreed upon through the RFP process for the audits.

The System Office recommends approval of the Contracts for Audits for Fiscal Year Ending June 30, 2018.

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

April 20, 2018

ACTION: Approve Program Review Recommendations

Per Policy 4200, existing academic programs shall be reviewed every 7 years by each College to determine the quality and effectiveness of each program, the efficiency with which each is delivered, and to avoid unnecessary duplication. Each program is evaluated based on the minimum threshold requirements established by the Coordinating Commission for Postsecondary Education (CCPE).

Below are the academic programs that have been successfully reviewed for the 2017-2018 academic year and the subsequent recommendations for continued offering of each.

Chadron State

- Art - **continue the program**
 - Art Studio
 - Gallery/Museum
 - Graphic Design
 - Art Field Endorsement (PK-12)
- English Language Arts - **continue the program**
 - Literature
 - English Language Arts Middle Level (5-9)
 - English Language Arts Field Endorsement (7-12)
- Music - **continue the program**
 - Music Industry
 - Applied Music
 - Music Studies
 - Music Education Field Endorsement (PK-12)
 - Vocal Music Education Subject Endorsement (PK-12)
- Theatre - **continue the program**
 - Performance
 - Technology/Design
 - Theatre Supplemental Endorsement (7-12)

Peru State

- Art - **continue the program**
 - Fine Arts
 - Graphic Design
 - Art Subject Endorsement (K-12)
- English - **continue the program**
 - English
 - Language Arts
 - English Subject Endorsement (7-12)
 - Language Arts Subject Endorsement (7-12)
- Music - **continue the program**
 - Community Music and Private Studio
 - Music Marketing
 - Music Performance

Music Field Endorsement (K-12)

Wayne State

- **Art- continue the program**
 - Graphic Design
 - Studio Art
 - Art Education Field Endorsement (K-12)
- **English - continue the program**
 - Literature
 - Writing
 - Writing and Literature
 - Secondary English Subject Endorsement (7-12)
 - English Language Arts Field Endorsement (7-12)
- **Music - continue the program**
 - Performance
 - General Music
 - Music Industry
 - Vocal & Instrumental Music Field Endorsement (K-12)
 - Vocal Music Education (K-12)
- **Spanish - continue the program**
 - Spanish
 - World Languages-Spanish Subject Endorsement (6-12)

The System Office recommends approval of the Program Review Recommendations.

ATTACHMENTS:

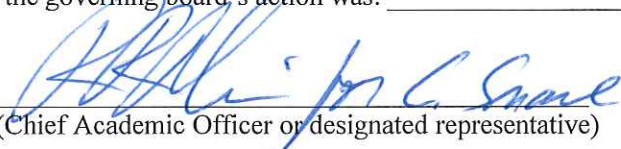
- CSC Art Program Review (PDF)
- CSC English Language Arts Program Review (PDF)
- CSC Music Program Review (PDF)
- CSC Theatre Program Review (PDF)
- PSC Art Program Review (PDF)
- PSC English Program Review (PDF)
- PSC Music Program Review (PDF)
- WSC Art Program Review (PDF)
- WSC English Program Review (PDF)
- WSC Music Program Review (PDF)
- WSC Spanish Program Review (PDF)

**Coordinating Commission for Postsecondary Education
Review of Existing Instructional Programs**

Institution: Chadron State College **Program:** Art

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs and a copy of the procedure has been provided to the Commission
- such review took place on or about _____
- such review was presented to the institution's governing board on _____
- the governing board's action was: _____

Signed:  2-8-18
 (Chief Academic Officer or designated representative) (Date)

Evidence of Demand and Efficiency

		12-13	13-14	14-15	15-16	16-17	5 yr avg
Student Credit Hours (SCH)		1,684	1,851	2,091	2,150	1,909	1,937
Faculty Full-time Equivalency (FTE)		4.58	4.79	4.59	5.38	4.67	4.8
SCH/Faculty FTE		367.69	386.43	455.56	399.63	408.78	403.62
Number of Degrees and Awards <i>(list degrees/ awards separately)</i>	Total	14	6	13	5	10	9.6
	BA	8	5	11	3	9	7.2
	BSE	6	1	2	2	1	2.4

Evidence of Need (provide a statement below or attach document)

Justification if the program is below CCPE thresholds (provide a statement below or attach documentation)

For CCPE staff use only

Reviewers & Date:

Attachment: CSC Art Program Review (2144 : Program Review Recommendations)

NSCS Existing Program Review Report: Chadron State College,

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
- Definition and number of hours required for program completion (see table below)

Major	Option, Concentration, Focus Area or Endorsement	Minor	Undergraduate	Number of Hours
Art	Art Studio Option		X	57
Art	Gallery/Museum Option		X	57
Art	Graphic Design Option		X	57
Art	Degree of Bachelor of Science in Education with a Field Endorsement in Art (Grades PK-12)		X	54
Art		Minor in Art	X	21

- Description of programmatic accreditation, if any: None.
- Description of any programmatic concerns based on assessment of program: None.

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

- Faculty and faculty-related resources:
*An additional full-time faculty member would alleviate the consistent overloads, it would allow for the faculty to actively recruit, advise, and retain students within the program.
 The remote location of Chadron State College is an obstacle in finding qualified adjunct faculty whom meet the requirements of HLC is not possible on a continual basis. The program would consider seeking accreditation through the National Association of Schools of Art & Design (NASAD), with current three full-time faculty and the limited availability of adjunct faculty it is not attainable.*
- Informational resources (library, technology, data services, etc.): *The LMS, CSC Online, is adequate. The Learning Commons staff are helpful keeping the art books current.*

Attachment: CSC Art Program Review (2144 : Program Review Recommendations)

- Physical facilities and instructional equipment, if applicable: *The Memorial Hall facilities have limitations related to heating and cooling, plumbing, and studio size. The heating and cooling, and plumbing are inadequate. The configuration of the studio spaces are awkward and too small for the activities conducted in them. The lack of adequate studio space and fiscal reductions inhibits student learning.*
- Fiscal resources: *As above.*

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information:

- Student Credit Hours (SCH)
- Faculty Full-time Equivalency (FTE)
- SCH/FTE percentages
- Number of degrees and awards

Chadron State College is the only four-year Art degree offered in Western Nebraska.

Since the last CCPE report submitted in 2010 the SCH has increased from an average of 1,628.80 to 1,937 or by 18.92%, and from the CCPE report submitted in 2003 the SCH has increased from an average 1535.80 to 1,937 or by 26.04%. Since 2010 SCH/Faculty FTE has increased 5% and from 2003 it has increased 8%.

*The Art program serves several needs in assisting students to understand the creative process and its cultural and historical impact. The program contains courses, which support Essential Studies program (general education), the Family and Consumer Sciences – Design and Merchandising option, and Communication Arts – Journalism option. *(A list courses has been provided at the end of the document)*

CSC Art graduates are employed with:

- *Public Schools as PreK-12 art teachers (There are currently seven recent graduates teaching within 150 miles of Chadron).*
- *Graphic Designers for textile printing businesses, newspapers, magazines, sporting good businesses, self-employed*
- *Photographers*
- *Non-profit Arts Organization*
- *Floral Designers*
- *Retail businesses as business owners – arts and crafts, gallery, art framers, as managers and workers*

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.

Program meets the thresholds.

*NOTE: A copy of the CCPE Existing Program Review report needs to be forwarded to the CCPE, so please submit **two documents** to the Vice Chancellor for Academic Planning and Partnership: an NSCS Existing Program Review report that includes all of the information listed above and then the original CCPE Existing Program Review report that addresses the requirements of the CCPE*

**Coordinating Commission for Postsecondary Education
Review of Existing Instructional Programs**

Institution: Chadron State College **Program:** English Language Arts

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs and a copy of the procedure has been provided to the Commission
- such review took place on or about _____
- such review was presented to the institution's governing board on _____
- the governing board's action was: _____

Signed:  (Chief Academic Officer or designated representative) 2-8-18 (Date)

Evidence of Demand and Efficiency

		12-13	13-14	14-15	15-16	16-17	5 yr avg
Student Credit Hours (SCH)		5,420	5,481	5,097	4,314	4,455	4,953.4
Faculty Full-time Equivalency (FTE)		10.52	11.26	9.76	9.38	9.64	10.11
SCH/Faculty FTE		515.21	486.77	522.23	459.91	462.14	489.25
Number of Degrees and Awards <i>(list degrees/awards separately)</i>	Total	8	14	9	10	10	10.2
	BA	2	4	3	6	4	3.8
	BSE	6	10	6	4	6	6.4

Evidence of Need (provide a statement below or attach document)

Justification if the program is below CCPE thresholds (provide a statement below or attach documentation)

For CCPE staff use only

Reviewers & Date:

Attachment: CSC English Language Arts Program Review (2144 : Program Review Recommendations)

NSCS Existing Program Review Report: Chadron State College,

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
- Definition and number of hours required for program completion (see table below)

Major	Option, Concentration, Focus Area or Endorsement	Minor	Under-graduate	Number of Hours
Literature			X	36
	English Language Arts for Middle Level Education Academic Area in English Language Arts (Grades 5-9)		X	24
	Field Endorsement in English Language Arts (Grades 7-12)		X	51
		Comparative Philosophy	X	21
		Creative Writing	X	21
		English	X	21
		Interdisciplinary Humanities	X	21

- Description of programmatic accreditation, if any: Our education degrees are accredited by the National Council for Accreditation of Teacher Education.
- Description of any programmatic concerns based on assessment of program: None.

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

- Faculty and faculty-related resources: They are sufficient. Our main faculty need is for someone experienced in teaching developmental writing courses, though this impacts the campus in general, rather than just our specific programs.
- Informational resources (library, technology, data services, etc.): The LMS, Sakai, is adequate. We get great support from our liaison in the library (Pam Newberg) getting books needed to support our courses.
- Physical facilities and instructional equipment, if applicable: Our physical facilities and instructional equipment are in fine shape.
- Fiscal resources: Our departmental budget is adequate to cover our expenses. Every year, we typically take students to various conferences (primarily through Sigma Tau Delta, our honorary society) and we are able to procure funds to do so.

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information:

- Student Credit Hours (SCH)
- Faculty Full-time Equivalency (FTE)
- SCH/FTE percentages
- Number of degrees and awards

Our program makes three primary contributions to the college and the region. (1) As they have for many years, our English Education majors serve the region well as teachers of English. (2) Our Literature majors graduate with all-purpose skills. They are able to read carefully, write clearly, think critically, and imagine robustly, and these skills are always in demand. Some of these students go on to graduate work. (3) Our department plays a major role in the Essential Studies program. We teach all the courses in the Writing outcome, and we teach dozens of other courses throughout the other outcomes of the program.

Looking into the future, we will look to changes to our programs that will (1) provide options of potential interest to members of historically underserved populations and (2) capitalize on the growth we've seen in recent years in our creative writing courses.

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.

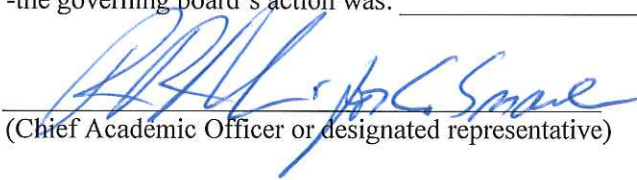
*NOTE: A copy of the CCPE Existing Program Review report needs to be forwarded to the CCPE, so please submit **two documents** to the Vice Chancellor for Academic Planning and Partnership: an NSCS Existing Program Review report that includes all of the information listed above and then the original CCPE Existing Program Review report that addresses the requirements of the CCPE*

**Coordinating Commission for Postsecondary Education
Review of Existing Instructional Programs**

Institution: Chadron State College **Program:** Music

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs and a copy of the procedure has been provided to the Commission
- such review took place on or about _____
- such review was presented to the institution's governing board on _____
- the governing board's action was: _____

Signed:  2-8-18
 (Chief Academic Officer or designated representative) (Date)

Evidence of Demand and Efficiency

		12-13	13-14	14-15	15-16	16-17	5 yr avg
Student Credit Hours (SCH)		2,155	2,078	2,091	1,725	1,223	1,854.40
Faculty Full-time Equivalency (FTE)		9.37	9.95	9.9	9.28	7.24	9.15
SCH/Faculty FTE		229.99	208.84	211.21	185.88	168.92	200.97
Number of Degrees and Awards <i>(list degrees/awards separately)</i>	Total	7	6	5	5	11	6.8
	BA	3	3	3	3	7	3.8
	BSE	4	3	2	2	4	3

Evidence of Need (provide a statement below or attach document) Attached.

Justification if the program is below CCPE thresholds (provide a statement below or attach documentation) Attached.

For CCPE staff use only

Reviewers & Date:

Justification if the program is below CCPE thresholds—check one or more boxes and provide a detailed explanation or attach a document

- Program is critical to the role and mission of the institution (detailed explanation).
- Program contains courses supporting general education or other programs (detailed explanation).
- Interdisciplinary program (providing the program meets the requirements set in the existing policy for interdisciplinary programs) (explain).
- Student or employer demand, or demand for intellectual property is high and external funding would be jeopardized by discontinuing the program (explain).
- Program provides unique access to an underserved population or geographical area (explain).
- Program meets a unique need in the region, state, or nation (explain).
- Program is newly approved within the last five years (no additional justification needed).
- Other (detailed explanation).

CCPE PROGRAM REVIEWS

Overview

The CSC Department of Music offers professional degrees in Music Education, Music Industry, Applied Music, and a liberal arts subject major in Music Studies. Career opportunities include the following:

- Our music education students fill a growing demand for qualified music teachers in this region, and we can boast 100% job placement for students who pursue Music Education as a profession.
- Chadron State College is the only college in the State College System that offers a degree in Music Industry that also is affiliated with the National Association of Music Merchants (NAMM). This degree prepares students for a career as a studio musician as well as for careers in music retail, music production, arts administration, and other business-related fields.
- In addition to preparing students for graduate school, students who graduate with a degree in Applied Music or Music Studies may forge a career path in performance and/or as a studio or church musician or develop their own independent music teaching studio.
- The music programs have also contributed toward the goals of the Master Academic Plan in terms of improving the Essential Studies Program, developing co-curricular experiences that foster student engagement, contributing to the development of a vibrant Teaching and Learning Center, and supporting student retention by offering opportunities for creative expression.

CSC holds the only four-year music degree offered in Western NE. Institutions offering four-year Music degrees within our region are Black Hills State University (155 miles away), University of Wyoming (259 miles away) or the University of Nebraska at Kearney (346 miles away).

Efficiency of program – SCH/FTE

Currently, the music program does not meet the threshold for student credit hour production per full time equivalent faculty (200.97), but we are close to the threshold of the five-year average of seven graduates per year, with a five-year average of 6.8.

There are a range of reasons why the SCH/FTE numbers remain under 300. The first of these reasons is the issue of one-on-one instruction. FTE is generally a challenge for music programs, largely because of the necessity of private instruction, which is, and has been, the root of all music instruction. Unless a music program can offer a sufficient number of general education courses with sufficient enrollment to offset the number of private lessons, then it will be next to impossible to achieve an FTE of 300. History has shown that instrumental/vocal musicianship is best accomplished in a one-on-one setting. The National Association of Schools of Music (NASM) recommends in its Operational Standards a ratio of 2:3 when loading faculty teaching lecture courses versus private lessons. One hour of lecture load is equivalent to an hour and a half of private lessons; three private half-hour lessons equal one credit hour of faculty load.

The formula of SCH to FTE is designed to measure efficiency in a model based on large lecture courses and does not adequately measure the efficiency of the one-on-one format of instruction used in music programs across the nation. For example, a professor whose entire load consists of half-hour private lessons will generate SCH/FTE of 72; this is seventy-six percent (76%) below the recommended efficiency level. A professor would have to teach 150 students per semester to generate 300 SCH per year. If the professor were to divide those 150 students into a twelve (12) hour load, eighteen clock hours, it would allow for an 8.3-minute lesson for each student.

The second reason for the current decline in FTE is related to the change in the format and organization of the general studies program, now called the *Essential Studies Program*. Before this reorganization, the music program was essentially guaranteed full enrollment (30-45 students) in each of the general studies classes offered by the music department. A consequence of the reorganization and the declared need by the administration for more courses in most of the new categories, which are governed by student learning outcomes, was that suddenly there was a proliferation of courses, increased competition and, in general,

fewer students enrolled in any individual course across campus. Consequently, enrollment in our Essential Studies offerings decreased by at least 50%.

A third reason for the decline in FTE can be attributed to the changes in federal policies regarding financial aid. The music department depends on enrollment in our ensembles to boost our FTE. With federal regulation now prohibiting financial aid for any credits not related to a student's degree program that would bring them over 120 credits, students are less likely to enroll in ensembles if it means they will not receive financial aid for those credits.

The fourth contributing factor in the decline of FTE is a general enrollment decline in the number of music majors and minors over the past few years. There are a number of reasons for this, one of which is that there has been a national decline in enrollment at institutions of higher education. Another reason is related to our remote location and the need to persist in aggressively marketing our programs to ensure that students are aware of our existence. What we have learned is that people beyond our immediate region simply do not realize that we are here and that we offer several degrees in music. We are addressing this, which I will discuss further down in this document.

Regional Need and Demand for the Program

The Music Program serves many needs across campus as well as to the region which are directly related to the mission of Chadron State College. As the only four-year institution in the region, the college and our department serve the community in many capacities, including providing significant access to the arts – theater, art, and music. The official missions of both Chadron State College as well as the Department of Music reflect a public institution of higher learning that is service-oriented and dedicated to student learning in a location that is in a rural and officially remote region of the United States. CSC's official mission statement includes a commitment to “enrich the quality of life in the region” and “provide programs that contribute significantly to the vitality and diversity of the region.” As well, the mission of the Department of Music is committed to “providing musical leadership to the campus and to the service region.”

The CSC Music Department's faculty and students make a qualitative impact not only on campus, but also on the CSC service area, in particular, Nebraska, Wyoming, South Dakota, and Eastern Colorado.

- CSC Music Ensembles frequently serve as ambassadors of the college by traveling and performing at high schools and community colleges in the area, as well as local events, fund raisers and celebrations on campus.
- The CSC Music Department strives to provide a variety of concert experiences for the community and for the region.
- In addition to departmental performances, guest artists are also invited to perform on campus, distinct from the Galaxy Series.
- The music department sponsors annual music festivals for regional high schools – the High Plains Music Festival and the High Plains Jazz Festival. Other smaller events include: Men's Day, Piano Teachers Day Out, Woodwind Day, etc.
- The CSC Music Faculty contributes their time and expertise at many events as clinicians, judges, and performers, bringing a number of students to campus and creating good will towards the CSC Campus.

Academic Course Assistance to Other Programs

The music department at CSC is committed to the education of the general college student by providing a variety of courses and activities that afford students opportunities to become involved either as active participants in performance ensembles, learners in the classroom, or as audience members at musical events.

The music program now offers several courses within the *Essential Studies Program*, which include ensembles, piano class, guitar class, First Year Inquiry courses as well as courses that satisfy other ESP

student learning outcomes such as Music Appreciation and History of American Popular Music, all of which satisfy five of the twelve essential studies components.

The faculty and administration recognize the importance of music and the arts in general education given the focus of the *Essential Studies Program*. Every music faculty member teaches a course or courses that may be taken by a non-music major in the general student population either to fulfill general studies requirements, to become more musically educated, or to enhance their musical experience at college.

The music programs have also contributed toward the goals of the *Master Academic Plan* in terms of improving the *Essential Studies Program*, developing co-curricular experiences that foster student engagement, contributing to the development of a vibrant Teaching and Learning Center, and supporting student retention by offering opportunities for creative expression. Research has shown that when students become involved in campus activities such as music, sports, or other community related activities, they are more likely to remain in school – thus increasing retention rates.

Recent changes to the program

The music department at Chadron State College has undergone considerable change over the past few years in the effort to raise the standard of performance, improve our resources for instructional delivery, and deal with the challenges of an open enrollment institution, but the most significant impetus behind the changes the music department has implemented over the last several years has been a consequence of the pursuit of accreditation with the National Association of the Schools of Music (NASM). We have striven to meet the standards of NASM accreditation and were granted approval for accreditation in the fall of 2016.

- a. The establishment of “gateways” at the freshman and sophomore levels that serve as entrance exams to continue in the music program.
- b. The instituting of foundational courses in music theory and piano for students not yet ready for freshman-level theory and piano.
- c. Re-inventing the method of course delivery for all of the pedagogy courses (strings, percussion, brass, woodwinds, voice, etc.) to an outcome-based assessment plan in a “Music Education Practicum.” This format better facilitates teaching and learning as well as provides the opportunity to incorporate a lab experience for student conductors and students playing secondary instruments.
- d. The addition of courses such as Diction, Introduction to Music Education, Music Technology, and Principles of Conducting (to prepare students for Choral and Instrumental Conducting).
- e. The creation of a subject major liberal arts degree in music to provide students the option of pursuing music as an avocation or a stepping-stone to further their education.
- f. Revision of the core curricula in our degree programs in an effort to meet NASM standards of accreditation
- g. The renovation of our Steinway grand pianos, the purchase of new wind instruments for the band program and new stringed instruments to facilitate the teaching of strings
- h. First steps in developing a comprehensive lending library for books and scores for the music department as well as the creation of a media listening lab.

Our department’s fundamental goal is tied to our stated mission as well as our four student-learning outcomes. In the simplest terms, we seek to provide a sound musical education to our students that prepares them for their intended careers. The past ten years have seen significant changes in curricular offerings as well as policies to reflect student need and to better evaluate and assess student competencies.

Recent and Future Efforts to Recruit Additional students

The faculty and the marketing unit on campus have developed materials to promote majors in the field of music. The music department has significantly stepped up efforts to publicize our programs and inspire students to apply. We are reaching out to students in the following ways:

- One of the most important strategies for recruiting students has been the pursuit of NASM accreditation. Other NASM-accredited 2-year institutions have been unwilling to recommend

their students to our program because we were not accredited. Now we are, and we are working with these institutions to develop agreements that will enable a smooth transition for transfer students.

- Regular poster mailings to a wide region, including Nebraska, South Dakota, Wyoming, Colorado, Kansas, and Iowa
- Personal recruiting letters sent annually to students accepted to All State and High Plains festivals
- Ongoing faculty outreach to high schools
- Personal recruiting letters to all students who apply to Chadron State College with the intent to major in music
- Faculty meetings with visiting students
- Development of articulation agreements with 2-year institutions such as LCCC, Casper College, WNCC
- Plans for the development of articulation agreements with 4-year institutions that offer a degree in music therapy

CSC has taken significant steps to raise the profile of the college by expanding our marketing area and putting more funds into marketing and recruitment efforts. The music department continues to make efforts to reach out to regions beyond our traditional service area. Contacts are made in a variety of ways: performance tours to regional high schools, music festivals hosted by the music department for high school students, referrals made by high school directors, names culled from All-State ensemble lists, names collected from music education conferences or college recruitment events, fall mailings to regional directors with information about our programs, and notification from the admissions office of students who have indicated an interest in music. Music faculty frequently meet with visiting students through the fall and early spring and become more active in the process at the appropriate recruiting time for scholarship selection.

Plan for addressing efficiency and effectiveness

Our plans are in place, and we are beginning to see the fruits of our efforts.

- This year we have a small, but solid freshman class whom we believe will continue in the program.
- As of this January 2018, we have seen a significant increase in the number of students applying to our program and anticipate a healthy freshmen class in the fall 2018.
- We are actively pursuing articulation agreements with several institutions that will yield an increase in enrollment in music.
- We have developed new courses that have been approved for inclusion in the Essential Studies Program that we believe will be competitive and provide us with much needed enrollment numbers to balance private instruction.
- We have placed our small ensembles on a rotation to cut down on the number of small ensembles offered each semester.

Conclusion and Recommendations

I recommend continuing to support and strengthen the program for a variety of reasons:

- The tremendous importance of the program to Western NE and to the surrounding High Plains region
- The value of the department to CSC in terms of providing creative, artistic, and cultural enrichment to the campus and to the area
- The department's outstanding commitment to student learning and the importance of the program's role in other core curricula, such as the elementary education major and the Essential Studies requirements of the CSC Baccalaureate degrees

NSCS Existing Program Review Report: Chadron State College,

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
- Definition and number of hours required for program completion (see table below)

Major	Option, Concentration, Focus Area or Endorsement	Minor	Undergraduate	Number of Hours
Music	BA – Comprehensive major: Music Industry Option		x	57
Music	BA – Comprehensive major: Applied Music Option		x	48
Music	BA – Subject major in Music Studies		x	36
Music	BS – Comprehensive major in Education: Field Endorsement PK-12		x	57
Music	BS – Comprehensive major in Education: Subject Endorsement: Vocal music PK-12		x	57
	Music minor	Music	x	21

- Description of programmatic accreditation, if any: The CSC Department of Music was approved for accreditation from the National Association of Schools of Music in 2016. The National Association of Schools of Music (NASM) is an organization of schools, colleges and universities with approximately 651 accredited institutional members. Founded in 1924, NASM establishes national standards for undergraduate and graduate music degrees and other credentials. Institutional Membership is gained only through a peer-review process of accreditation.

Attachment: CSC Music Program Review (2144 : Program Review Recommendations)

- Description of any programmatic concerns based on assessment of program: Our department boasts excellent faculty as well as excellent program curricula. Our concerns lie with decreasing enrollment in our classes due to the reasons outlined in the attached document.

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

- Faculty and faculty-related resources: They are sufficient.
- Informational resources (library, technology, data services, etc.): One of the concerns of the NASM organization during the process of applying for accreditation was the inadequate library holdings in the area of music. This situation has improved and continues to improve. We are expected to continue the expansion of music materials in the library. For the most part, technology is adequate for our current needs, however budget constraints are beginning to impact the ability to update much-needed music software.
- Physical facilities and instructional equipment, if applicable: Physical facilities were another concern of NASM, specifically ventilation in the basement where the practice rooms are located as well as a continuing issue regarding sound mitigation. Improvements in the basement have been made, but sound isolation has not been addressed sufficiently. The issue of sound bleed impacts our options with regard to scheduling classes, private lessons, and rehearsals.
- Fiscal resources: Please see statement above. Recent budget constraints have begun to impact the capacity to fund faculty and staff professional development and student high-impact practice expenses, to a degree, to purchase equipment.

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information:

- Student Credit Hours (SCH)
- Faculty Full-time Equivalency (FTE)
- SCH/FTE percentages
- Number of degrees and awards

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.

*NOTE: A copy of the CCPE Existing Program Review needs to be forwarded to the CCPE, so please submit **two documents** to the Vice Chancellor for Academic Planning and Partnership: an NSCS Existing Program Review report that includes all of the information listed above and then the original CCPE Existing Program Review report that addresses the requirements of the CCPE*

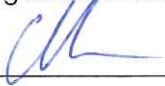
Attachment: CSC Music Program Review (2144 : Program Review Recommendations)

Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

Institution: Chadron State College **Program:** Theatre

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on _____
- the governing board's action was: _____

Signed: 
(Chief Academic Officer or designated representative)

2-5-18
(Date)

Evidence of Demand and Efficiency

		12-13	13-14	14-15	15-16	16-17	5 yr avg
Student Credit Hours (SCH)		516	533	643	580	376	529.6
Faculty Full-time Equivalency (FTE)		1.54	1.58	1.58	1.67	1.58	1.59
SCH/Faculty FTE		335.06	337.34	406.96	347.31	237.97	332.93
Number of Degrees and Awards <i>(list degrees/awards separately)</i>	Total	3	3	3	6	3	3.6
	BA	3	3	3	6	3	3.6

Evidence of Need (provide a detailed explanation below or attach documentation)

Theatre allows us to experience any topic in a safe environment. Through attendance of a theatrical performance the audience can experience different ethnicities, cultures or controversial topics safely. This allows a theatre audience the ability to leave at the end of the show and never consider the themes of the production again...or...the production becomes so powerful and moving that it refuses to be ignored. Better yet it motivates an audience member to introduce this discussion to friends.

With this in mind CSC Theatre Program has a history of co-curricular activities supporting CSC Programs and events throughout the CSC community, Chadron Community and region that promotes thought and discussion about current topics.

Below evidence will be presented as to the value of the CSC Theatre Program to CSC academics, community and region.

Justification if the program is below either of the CCPE thresholds—complete page 2

For CCPE use: reviewer/date

Justification if the program is below CCPE thresholds—check one or more boxes and provide a detailed explanation or attach a document

Program is critical to the role and mission of the institution (detailed explanation).

The Theatre program has been proactive in implementing the Master Academic Plan of Chadron State College.

MAP Priority

Evaluate campus-wide processes for student recruitment, advising, and retention; recommend a plan for continuous improvement.

Regarding Retention:

One major weakness of the Theatre Program is that students have limited experiences with theatre professionals. Bringing in Guest Artists to work with CSC Theatre students will help address this weakness.

Peter and the Star-Catcher Fall 2016

Set Designer and Scenic Artist

Amy Campion is an alumni of CSC and a professional designer for Boulder Dinner Theatre and many productions in Boulder/Ft. Collins/Denver area.

http://www.csc.edu/modules/news/public_news/view/11393

Big River Fall 2014

Artist in Residence: Actor, Choreographer

D. Kevin Williams has collaborated and conducted workshops for over fifteen years, introducing students to elements of performance, improvisation and presentation including musical theatre, Shakespearean works and stage combat.

http://www.csc.edu/modules/news/public_news/view/10838

MAP Priority

Continue to implement and improve the Essential Studies Program (ESP)

The Theatre program currently offers the following courses as part of the essential studies program.

SLO 5—TH 134, TH 234, TH 237, TH 242, TH 243, TH 327, TH 435

SLO 7—TH 235, TH 337

SLO 8—TH 337

Waiting for Approval of FYI 169AS into 19-21 Catalog

X Program contains courses supporting general education or other programs (detailed explanation).

The Theatre program currently offers the following courses as part of the Essential Studies program.

SLO 5—TH 134, TH 234, TH 237, TH 242, TH 243, TH 327, TH 435

SLO 7—TH 235, TH 337

SLO 8—TH 337

Waiting for Approval of FYI 169AS into 19-21 Catalog

FCS 135 Alteration and Construction Technology serves as part of the core requirements in Theatre. Family and Consumer Sciences benefits directly in FTE and SCHP from this requirement.

The Theatre Program provided Talkback Sessions for select productions. A Talkback session allows the audience to ask questions about the production and the creative process. This allows the audience to get a deeper understanding of theatre and the performance.

Legal Studies Dept (50+ Students) attended dress rehearsal and participated in Talkback sessions with the cast of *The Nether* (Fall 2016).

Extremities (Spring 2015) invited audience members to attend Talkback sessions after four performances. Legal Studies and Family and Consumer Sciences Programs included attendance of performance and talkback session as a part of the course curriculum for several courses. Approximately 200+ students attended.

Theatre students wrote, directed and performed in three plays for the Social Work conference "Not Asking For It: A Workshop on Sexual Assault." (Fall 2015)
http://www.csc.edu/modules/news/public_news/view/11114

Theatre Students directed and performed in two plays for the Social Work conference "Not for Sale: Sex Trafficking in Nebraska" (Fall 2017).

TH 339 Children's Theatre Workshop wrote and performed plays about bullying that were performed with Galaxy speaker Devin Hughes (Spring 2016).

Legal Studies Program (50+ Students) attended dress rehearsal of *Stop Kiss* (Fall 2017) and hosted a reception for Legal Studies students and Cast and crew of the production. Provided an opportunity for the two programs to meet and discuss the production and creative process.

Interdisciplinary program (providing the program meets the requirements set in the existing policy for interdisciplinary programs) (explain).

Student or employer demand, or demand for intellectual property is high and external funding would be jeopardized by discontinuing the program (explain).



Program provides unique access to an underserved population or geographical area (explain).

Only four-year degree in Theatre within a 100-mile radius in the region. Service area of 250-mile radius in a NE, WY, CO, SD.

Job Corp Students attend final Dress rehearsals of all Theatre Program Productions For selected productions (Extremities, The Nether, and Stop Kiss) Job Corp Students participated in Talk Back Sessions.

It was noted by Job Corp Administrators that the number of students seeking counseling increased after attending the Dress Rehearsal and Talk Back Session of Extremities (Spring 2015). Extremities explored themes of rape and rape culture.

Children's Theatre Workshop Productions of The World by the Tale (Fall 2014) and No Holds Bard (Spring 2016) were performed for approximately 600 regional elementary and middle school students in 11 school districts.

Annual Children's Theatre Production (700 Elementary and Middle School students in attendance) through community partnership with Chadron Library Foundation

TH 339 Children's Theatre Workshop wrote and performed plays for Chadron Elementary and Middle School students about Bullying. (Spring 2016)

**Program meets a unique need in the region, state, or nation (explain).**

Only Theatre Program in the Nebraska State College System

Only four-year degree in Theatre within a 100-mile radius in the region. Service area of 250-mile radius in a NE, WY, CO, SD.

Only professionally-produced live theatre cultural programming within a 100- mile radius serving 20 regional communities and over 28 different school districts

Season of 4 Regional Productions Annually:

The sole producer of professional-quality productions within a 100 mile radius.

(4 productions annually above and beyond FTE output)

Suitable for co-curricular study

Free to faculty, staff and students

Cast and crew include students from a variety of CSC majors

Artistic and technical support for area high schools in programming as well as clinical experience for undergraduates through workshops and critiques by CSC theatre students with high school drama students.

Annual Theatre Day (featuring free theatre workshops and performances) drawing 400+ regional high school students annually to campus. Participating high schools include over 28 schools from NE, WY, CO, and SD over the 5 year period.

Supplying resources for Post Playhouse summer theatre: Over \$50,000 worth of equipment, costumes, and resources are supplied annually to the Post Playhouse summer seasons.

Adjudication / Consultants for regional Theatre NE, WY

6 different regional and state competitions

Participating in 6 different events for consulting and recruiting annually in NE, CO, SD, and WY.

Program is newly approved within the last five years (no additional justification needed).

Other (detailed explanation).

NCS Existing Program Review Report: Chadron State College,

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description – provide narrative and suggested table that includes the following information:

Theatre Undergraduate Curriculum

Theatre Major Bachelor of the Arts

Comprehensive Major in Theatre

Performance Emphasis 54 Credit Hours

Tech/Design Emphasis 51 Credit Hours

Theatre Minor 21 Credit Hours

Education Bachelor of Science

Supplemental Endorsement in Theatre 21 Credit Hours

(Grades 7-12)

- **Description of programmatic accreditation, if any:** None.
- **Description of any programmatic concerns based on assessment of program:** None.

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

- **Faculty and faculty-related resources:**
 - The Theatre program needs to create stronger working relationships with working Theatre Professionals (Guest Artists). Creating and maintaining this relationship will benefit the program in the following ways :
 - Improved recruitment and retention efforts.
 - Hiring Guest Artist as directors or designers for Theatre Productions will allow faculty to dedicate more time to recruitment
 - Consistent Hiring of Guest Artist will make the program attractive to students
 - Classes and performances taught/directed/designed by Guest Artist will increase enthusiasm of students. This will improve retention.
 - Improved job placement.

Attachment: CSC Theatre Program Review (2144 : Program Review Recommendations)

- Many times this interaction with Theatre Professionals has led to employment for CSC students during the summer and after graduation.
- Incorporating Guest Artists into 8 or 16 week courses and Theatre Productions will provide specialized training opportunities for students

- **Informational resources (library, technology, data services, etc.):**
 - Informational services is adequate.
- **Physical facilities and instructional equipment, if applicable:**
 - Instructional equipment is upgraded on a consistent basis.
- **Fiscal resources: Please see statement above (Faculty & Faculty resources)**
 - Financial resources for the hiring and lodging of guest artist
 - Financial Resources should be allocated for consistent hiring of a Guest Artist for each semester (8 or 16 week courses)

Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

Institution: Peru State College **Program:** Art

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on _____
- the governing board's action was: _____

Signed: _____ (Date)
 (Chief Academic Officer or designated representative)

Evidence of Demand and Efficiency

		12-13	13-14	14-15	15-16	16-17	5 yr avg
Student Credit Hours (SCH)		1270	1442	1343	1354	1156	1313
Faculty Full-time Equivalency (FTE)		2.96	3.04	3.21	3.42	3.38	3.20
SCH/Faculty FTE		429	474	418	396	342	412
Number of Degrees and Awards <i>(list degrees/awards separately)</i>	BS	8	5	8	6	6	7

Evidence of Need (provide a detailed explanation below or attach documentation)

Justification if the program is below either of the CCPE thresholds—complete page 2

 For CCPE use: reviewer/date

NSCS Existing Program Review Report: Peru State College, Art

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

- 1. Program Description – Provide narrative and suggested table that includes the following information:
 - Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
 - Definition and number of hours required for program completion (see table below)

Major	Option, Concentration, Focus Area or Endorsement	Minor	Undergraduate	Number of Hours
	Bachelor of Science – Fine Arts		BS	57
	Bachelor of Science – Graphic Design		BS	57
	Bachelor of Science – Education – Subject Endorsement in Art (K-12)		BS	56
		2-D Art		21
		3-D Art		21
		Graphic Design		21

- Description of programmatic accreditation, if any: None
 - Description of any programmatic concerns based on assessment of program: None

- 2. Adequacy of Resources and related concerns, if any- provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:
 - Faculty and faculty-related resources:
Currently the School of Arts and Sciences has two full-time faculty members in the arts disciplines and regularly uses 1.25 FTE of adjunct faculty.
 - Informational resources (library, technology, data services, etc.):
Library, Art Computer Lab, LMS (Blackboard), and other electronic resources are adequate at this time.
 - Physical facilities and instructional equipment, if applicable:
The programs faculty are housed in A.V. Larson Building and make use of classrooms and laboratories in AV Larson and online. Classroom resources are adequate.

➤ Fiscal resources:

The resources for faculty development and peer collaboration are moving into a period of limited funding. Sustaining vibrant programming and promoting faculty development and collaboration will need a creative solution in this constrained budget.

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of CCPE Existing Program Review report that includes table with the following information:
- Student Credit Hours (SCH)
 - Faculty full-time Equivalency (FTE)
 - SCH/FTE percentages
 - Number of degrees and awards
4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the CCPE Existing Program Review report that provides this information if needed.

Note: A copy of the CCPE Existing Program Review report needs to be forwarded to the CCPE, so please submit two documents to the Vice Chancellor for Academic Planning and Partnership: and NSCS existing Program Review report that includes all of the information listed above and then the original CCPE Existing Program Review report that addresses the requirements of CCPE.

Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

Institution: Peru State College **Program:** English

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on _____
- the governing board's action was: _____

Signed: _____ (Date)
(Chief Academic Officer or designated representative)

Evidence of Demand and Efficiency

		12-13	13-14	14-15	15-16	16-17	5 yr avg
Student Credit Hours (SCH)		5575	5988	5640	5698	5528	5686
Faculty Full-time Equivalency (FTE)		12.83	13.21	13	13.46	12.79	13.06
SCH/Faculty FTE		441	453	434	423	432	437
Number of Degrees and Awards <i>(list degrees/awards separately)</i>	BS	6	10	6	4	9	7

Evidence of Need (provide a detailed explanation below or attach documentation)

Justification if the program is below either of the CCPE thresholds—complete page 2

For CCPE use: reviewer/date

NSCS Existing Program Review Report: Peru State College, English

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description – Provide narrative and suggested table that includes the following information:
 - Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
 - Definition and number of hours required for program completion (see table below)

Major	Option, Concentration, Focus Area or Endorsement	Minor	Undergraduate	Number of Hours
	Bachelor of Science – English		BS	51
	Bachelor of Science – Language Arts		BS	57
	Bachelor of Science – Education – Subject Endorsement in English (7-12)		BS	51
	Bachelor of Science – Education – Subject Endorsement in Language Arts (7-12)		BS	57
		English		21
		Journalism		21
		Theatre		21

- Description of programmatic accreditation, if any: None
 - Description of any programmatic concerns based on assessment of program: None
2. Adequacy of Resources and related concerns, if any- provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:
 - Faculty and faculty-related resources:
Currently the School of Arts and Sciences has five full-time faculty members in the language arts disciplines and regularly uses 1.5 FTE of adjunct faculty. High school early students and teachers offering general education classes through Peru State College generate the remainder of the FTE, approximately 6.25 FTE.
 - Informational resources (library, technology, data services, etc.):
Library, LMS (Blackboard), and other electronic resources are adequate at this time.
 - Physical facilities and instructional equipment, if applicable:
The programs faculty are housed in Jindra Building and make use of classrooms across campus and online. Classroom resources are adequate.

➤ Fiscal resources:

The resources for faculty development and peer collaboration are moving into a period of limited funding. Sustaining vibrant programming and promoting faculty development and collaboration will need a creative solution in this constrained budget.

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of CCPE Existing Program Review report that includes table with the following information:
 - Student Credit Hours (SCH)
 - Faculty full-time Equivalency (FTE)
 - SCH/FTE percentages
 - Number of degrees and awards

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the CCPE Existing Program Review report that provides this information if needed.

Note: A copy of the CCPE Existing Program Review report needs to be forwarded to the CCPE, so please submit two documents to the Vice Chancellor for Academic Planning and Partnership: and NSCS existing Program Review report that includes all of the information listed above and then the original CCPE Existing Program Review report that addresses the requirements of CCPE.

Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

Institution: Peru State College **Program:** Music

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on _____
- the governing board's action was: _____

Signed: _____ (Date)
(Chief Academic Officer or designated representative)

Evidence of Demand and Efficiency

		12-13	13-14	14-15	15-16	16-17	5 yr avg
Student Credit Hours (SCH)		1346	1529	1405	1343	1147	1354
Faculty Full-time Equivalency (FTE)		2.63	4.15	2.63	2.58	2.88	2.97
SCH/Faculty FTE		512	368	534	521	398	466
Number of Degrees and Awards <i>(list degrees/awards separately)</i>	Degrees	3	5	3	7	3	4

Evidence of Need (provide a detailed explanation below or attach documentation)

Peru State College supports the mission of the college by offers several degree options in Music, including Music Marketing, Performance, Community Music and Private Studio, K-6 Vocal/Elementary Music Education, K-12 Vocal/Instrumental Music Education, as well as a Music Minor. The mission of the program is two-fold. First, it supports the mission of the college through training superior musicians through excellence in studio teaching, ensemble performance and academic rigor. And second, it supports the college mission by serving the wider college and region with the presentation of culturally enriching courses and high-quality public performances.

In addition to the courses offered for Music Majors, numerous courses are offered each semester for the General Education. The Music Department performs numerous concerts on and off campus, provides music at athletic events, graduation and brings guest artists to campus to perform regularly.

Sufficient Institutional Resources to support the Program

Currently, the program has three fulltime faculty members in music and uses highly qualified adjunct for some individual studio lessons in voice, band, and piano. The Music department is housed in the Jindra Fine Arts building. This building houses classrooms and faculty offices for the department in addition to the recording and music production studios. State-of-the-art rehearsal rooms for the band and choral ensembles are housed

Attachment: PSC Music Program Review (2144 : Program Review Recommendations)

in this facility along with private practice rooms for individuals wishing to perfect musical selections. A piano lab and vocal and instrumental music libraries are also housed within the Fine Arts building. Performances by the bands and choral ensembles are normally held in the College Theater, but that building is currently under renovation for ADA compliance. The difference between FTE and fulltime faculty listed here is due to credit hour and loading differences. The current budget and staffing are adequate for our program at this time.

Meets Threshold Requirements Established by the CCPE

The program exceeds the minimum threshold for credit hours per full-time equivalency (466 vs. 300). Although the number of degrees conferred criteria is not met, demand has been stable across the review period, and the extra-curricular benefits of having a music program on campus and its impact on campus life are significant and justify continuing the program. The program has recently undergone a program revision to improve retention of students within the program.

Program Quality

Faculty members in the program are highly qualified for the courses taught. Two of the three faculty members have completed PhDs in the discipline with the third at the dissertation stage of his Ph.D. Adjuncts hired for lessons are accomplished musicians in the industry with at least a masters degree. One of the current adjuncts holds a Ph.D.

Students comments from annual reviews and the program evaluation reflect a high level of satisfaction with their program and a program that is teaching its material effectively.

Justification if the program is below either of the CCPE thresholds—complete next page

For CCPE use: reviewer/date

Justification if the program is below CCPE thresholds—check one or more boxes and provide a detailed explanation or attach a document

Program is critical to the role and mission of the institution (detailed explanation).

The music program supports the mission of the college by providing a comprehensive music curriculum its music marketing, performance, studio, and education programs. The programs bands and ensembles provide an outlet for the arts interest of students in music and many other academic areas. The programs support the region and community through performances and activities. Jazz on the green, band concerts, Fall and Spring Choir concerts and pep band are just a few of the performances that the program produces each year. Our show choir festival normally hosts between 30 and 40 schools.

Program contains courses supporting general education or other programs (detailed explanation).

The program offers World Music, History of Jazz, History of Rock and Music Appreciation in support of the general education curriculum. A total of 208 students took general education courses in music in the 2016-2017 school year. The program also supports the music education program with elementary music methods.

Interdisciplinary program (providing the program meets the requirements set in the existing policy for interdisciplinary programs) (explain).

Student or employer demand, or demand for intellectual property is high and external funding would be jeopardized by discontinuing the program (explain).

Program provides unique access to an underserved population or geographical area (explain).

Program meets a unique need in the region, state, or nation (explain).

Program is newly approved within the last five years (no additional justification needed).

Other (detailed explanation).

NSCS Existing Program Review Report: Peru State College, Music

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description – Provide narrative and suggested table that includes the following information:
 - Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program
 - Definition and number of hours required for program completion (see table below)

Major	Option, Concentration, Focus Area or Endorsement	Minor	Undergraduate	Number of Hours
	Bachelor of Science – Community Music and Private Studio		BS	53
	Bachelor of Science – Music Marketing		BS	51
	Bachelor of Science – Music Performance		BS	52
	Bachelor of Science – Education – Field Endorsement in Music (K-12)		BS	55
		Music		21

- Description of programmatic accreditation, if any: None
 - Description of any programmatic concerns based on assessment of program: None
2. Adequacy of Resources and related concerns, if any- provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:
 - Faculty and faculty-related resources:
Currently the School of Arts and Sciences has three full-time faculty members in the music disciplines and uses highly qualified adjuncts for applied lessons in voice, piano and various instruments.
 - Informational resources (library, technology, data services, etc.):
Library, LMS (Blackboard), and other electronic resources are adequate at this time.
 - Physical facilities and instructional equipment, if applicable:
The programs faculty are housed in Jindra Building and make use of classrooms across in that building and online. The college theatre is under renovation to become ADA compliant and the program will make use of the theatre when it is completed next year. The program has a recording studio, a piano lab and practice rooms in Jindra. Classroom resources are adequate.
 - Fiscal resources:
The resources for faculty development and peer collaboration are moving into a period of limited funding. Sustaining vibrant

programming and promoting faculty development and collaboration will need a creative solution in this constrained budget.

- 3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of CCPE Existing Program Review report that includes table with the following information:
 - Student Credit Hours (SCH)
 - Faculty full-time Equivalency (FTE)
 - SCH/FTE percentages
 - Number of degrees and awards

- 4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the CCPE Existing Program Review report that provides this information if needed.

Note: A copy of the CCPE Existing Program Review report needs to be forwarded to the CCPE, so please submit two documents to the Vice Chancellor for Academic Planning and Partnership: and NSCS existing Program Review report that includes all of the information listed above and then the original CCPE Existing Program Review report that addresses the requirements of CCPE.

Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

Institution: Wayne State College **Program:** Art (BA, BS)

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on _____
- the governing board's action was: _____

Signed: _____ (Date)
(Chief Academic Officer or designated representative)

Evidence of Demand and Efficiency

		12-13	13-14	14-15	15-16	16-17	5 yr avg
Student Credit Hours (SCH)		3,183	3,299	3,275	3,142	2,804	3,141
Faculty Full-time Equivalency (FTE)		7.90	8.32	7.81	8.68	7.41	8.02
SCH/Faculty FTE		403	397	419	362	378	391
Number of Degrees and Awards <i>(list degrees/awards separately)</i>	BA	0	0	1	0	0	0.2
	BS	15	19	14	17	21	17.2

Evidence of Need (provide a detailed explanation below or attach documentation)

[please see attached documentation]

Justification if the program is below either of the CCPE thresholds—complete page 2

[program is not below any CCPE thresholds]

For CCPE use: reviewer/date

WSC Existing Program Review Report - Art

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program, along with the number of credits required for each (copy/paste out of annual program review spreadsheet sent from System Office or include Excel doc)
- Description of programmatic accreditation, if any
- Description of any programmatic concerns based on assessment of program

Major	Option, Concentration, Focus Area or Endorsement	Minor	Undergraduate	Graduate	Hours
Art	Field Endorsement in K-12 Art Education		BA, BS		59
Art	Graphic Design		BA, BS		60
Art	Studio Art		BA, BS		60
		Art			18
		Art-Advanced Studio			18

Accreditation: National Association of Schools of Art and Design (NASAD). Most recent reaccreditation in May 2015.

Assessment: The Department of Art & Design evaluates and revises assessment goals and outcomes at least biannually. Current assessment goals include outcomes in the categories of: Drawing, Design, Digital Imaging, Upper-level Studio or Graphic Design, Presentation, and Formal Analysis.

A review of each student’s progress in the form of a digital portfolio takes place at the end of the sophomore year (the “Sophomore Review”). A review of each student’s accumulated work takes place at the end of the senior year (the “Senior Exhibit” or “Senior Portfolio”). At these required reviews, students are evaluated individually on each of the identified objectives/outcomes. Following each review, a letter is sent to each student addressing accomplishments and/or areas that are in need of improvement.

Additionally, following the senior-level reviews, faculty meet with students individually to review their results and to ensure that students can understand and identify methods to build upon their strengths and work on their weak areas.

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

- Faculty and faculty-related resources
- Informational resources (library, technology, data services, etc.)
- Physical facilities and instructional equipment, if applicable
- Fiscal resources

Faculty: The Department of Art & Design has strong, well-trained, and experienced faculty. Six full-time faculty hold terminal degrees, with one member tenured at the rank of full professor, one tenured at the rank of associate professor, and four tenure-track at the rank of assistant professor. This includes a recently added full-time tenure-track position of Professor of Art History and Gallery Director for the Nordstrand Visual Arts Gallery, a position which was created in response to our most recent NASAD re-accreditation.

Informational resources: The total art/design holdings (volumes, periodicals, images, etc.) at last official count include:

- 19,606 print + e-books
- 695 print or electronic periodicals
- 18,540 digital images on disc, plus 87,152 digital images via the CAMIO database (total of 105,692 digital images)

One member of the library staff, Charissa Loftis (Master’s Degree in Library and Information Science from the University of Iowa), is in charge of general Collection Development and for assisting with budgeting and purchasing art materials. The librarian in charge of spending the art money uses a variety of sources to identify quality new materials for the art collection. The faculty members of the art department are encouraged to serve on a liaison group to assist the librarian in purchasing new materials. Faculty requests are given top priority in ordering new materials. Examples of recent purchases requested by faculty and fulfilled by the Library include: *Responsive Web Design*; *Rocket Surgery Made Easy: The Do-It-Yourself Guide to Finding and Fixing Usability Problems*; and *The Elements of Typographic Style*. The student role in purchasing is more informal. When students have reference questions that the Conn Library is not able to fulfill, that information is passed on to the Collection Development Librarian who tries to purchase materials to fill that gap.

Most of the recent faculty requests have fulfilled needs relating to current or projected curricular offerings, the needs of students, and faculty teaching and research. For example, as part of the department’s efforts to improve and expand instruction in Web Design, requests for the following materials have recently been fulfilled: *Mobile First, Don’t Make Me Think*, *The Mobile Book*, *HTML and CSS*, *Adobe InDesign CS6 Interactive*, and *Professional WordPress: Design and Development*. Most of these books are, or are planned to be, required or recommended readings for our courses in Web Design. Several are also being used directly by faculty in order to maintain current knowledge in the subject area, and also as recommended readings for individual students outside of class.

Physical facilities and instructional equipment:

PAINTING:

The painting studio, used for oil and acrylic painting, is spacious with excellent ventilation.

POTTERY AND CERAMICS:

The pottery and ceramics studio houses a variety of equipment for clay. This includes electric and manual pottery wheels, gas fired and electric kilns, a clay-recycling room, and an adjacent glazing room. Ventilation systems are in good working order.

PRINTMAKING FACILITIES:

Printmaking facilities include a large well-ventilated studio for intaglio, relief, and monotype. They are adjacent to an acid room and a room for cleaning/grounding which also houses a light integrator/vacuum exposure unit and an area for spraying.

SCULPTURE FACILITIES:

The sculpture studio has a variety of woodworking equipment, metal fabrication equipment, a stone carving and plaster room, and a foundry. MIG, TIG, ARC, gas welding and plasma cutting technologies are also utilized with a state of the art ventilation system.

GRAPHIC DESIGN FACILITIES:

The graphic design studio currently houses 16 iMacs. The instructor’s machine is connected to a 1920x1080 digital projector. The studio also has a high-quality scanner, a 42-inch plotter, and color laser printers for student use.

Plans and/or schedules for maintenance and replacement of facilities and equipment:

Facilities Services maintains a routine maintenance schedule for specialized physical plant equipment, including the ventilation system, air compression system, gas and electric fired furnaces and kilns. Network and Technology Services is responsible for maintaining the campus network and technology requests. Annual replacement of equipment and technology is typically handled through year-end requests by the department. These requests are communicated to the Dean of Arts and Humanities, and are reported to the Vice President for Academic Affairs. Once an equipment request is prioritized at the Vice Presidential level, a one-time budget request is made for funding through college reserves. On an ongoing basis, however, the institution, does not have a lifecycle replacement plan in place for facilities, equipment, or technology.

Informing students and others regarding health and safety issues: See the Art & Design Student Survival Guide here:

https://www.wsc.edu/info/20078/art_and_design/1067/art_and_design_survival_guide

In addition to the above, with regard to injury prevention, (a) art/design unit policies, protocols, and daily operational expectations and (b) their relationships to (1) promoting the health of artists and designers, (2) maintaining the fitness and safety of equipment and technology, and (3) addressing health-related issues and conditions present in art/design studios and facilities.

As applicable: documentation regarding (a) health and safety certifications or approvals, (b) relationships with health professionals for students and the art/design unit, (c) operational policies establishing clear distinctions between general health information from the art/design unit and professional medical advice.

Fiscal resources: Most budgeting processes and major budgeting decisions are centralized at Wayne State College, through the VPAF (vice president for administration and finance), the VPAA, and the President. An annual base operational budget per full-time faculty member (supporting faculty development and supplies) is allocated to each unit by the VPAF (this allocation is occasionally adjusted upwards to accommodate rising costs). This allocation is annually supplemented by additional operational budget dollars allocated to the department by the Arts & Humanities dean.

Equipment needs are addressed through an annual request-and-allocation cycle. Opportunity for budget development exists through special or initiative-based requests that are submitted through an annual budget hearing process. Through these processes, over the past few years, studio equipment and faculty computing have been updated, the general education classroom for the department has been upgraded to a “smart” classroom, a portable computer/projector system has been assembled for the Studio Arts building, and new iMacs were purchased for the graphic design studio. All departmental expenditures are coordinated by the department chair.

Institutional scholarship dollars (Special Abilities scholarships) are annually allocated to the department by the Arts and Humanities dean. The department chair in turn allocates these funds within the department. A number of endowed scholarships exist for art and design students, awarded through the Wayne State Foundation.

Faculty searches are allocated centrally, from the VPAA, as part of an annual request and allocation cycle. These searches take place by faculty search committees, with procedures and processes clearly described in the College’s search procedures document. Adjunct faculty funds are allocated annually to the department by the Arts and Humanities dean.

The development system at Wayne State College is highly centralized. In order to solicit alumni and others for gifts, a particular project must be advanced by the chair and the dean through the VPAA to the Wayne State Foundation. The project must then be authorized by the Foundation executive director before solicitation activities take place. Generally speaking, department chairs at WSC assist in the development process through cultivating donors and prospective donors, but do not solicit gifts.

Given the College’s size, scope, and budget, there are budget restrictions in place at all levels. However, in all, it is believed that the department has prospered in recent years in the category of financial support of its mission and goals.

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information:

- Student Credit Hours (SCH)
- Faculty Full-time Equivalency (FTE)
- SCH/FTE percentages
- Number of degrees and awards

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.

*NOTE: A copy of the CCPE Existing Program Review report needs to be forwarded to the CCPE, so please submit **two documents** to the Vice Chancellor for Academic Planning and Partnership: an NSCS Existing Program Review report that includes all of the information listed above and then the original CCPE Existing Program Review report that addresses the requirements of the CCPE.*

Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

Institution: Wayne State College **Program:** English (BA, BS)

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on _____
- the governing board's action was: _____

Signed: _____
(Chief Academic Officer or designated representative) (Date)

Evidence of Demand and Efficiency

		12-13	13-14	14-15	15-16	16-17	5 yr avg
Student Credit Hours (SCH)		5,387	5,478	5,344	5,560	5,157	5,385
Faculty Full-time Equivalency (FTE)		11.40	12.47	11.74	12.60	12.33	12.11
SCH/Faculty FTE		473	439	455	441	418	445
Number of Degrees and Awards <i>(list degrees/awards separately)</i>	BA	1	2	2	3	2	2.0
	BS	20	16	21	20	17	18.8

WSC English Program Review Report

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program, along with the number of credits required for each (copy/paste out of annual program review spreadsheet sent from System Office or include Excel doc)
- Description of programmatic accreditation, if any
- Description of any programmatic concerns based on assessment of program

Major	Option, Concentration, Focus Area or Endorsement	Minor	Undergraduate	Graduate	Hours
English	Writing		BA, BS		30
English	Literature		BA		36
English	Writing and Literature		BA, BS		51
English	Subject Endorsement in Secondary English		BA, BS		43
English	Field Endorsement in English Language Arts		BA, BS		54
		English			21
		Editing and Publishing			21
The English Program also contributes coursework and service to the the MSE in Curriculum & Instruction with emphasis on English Education, as well as the Supplemental Endorsement in English as a Second Language.					

More detailed information about our programs is published in pages 126-128 of the 2017-18 General & Graduate Catalog (<https://www.wsc.edu/catalog>), appended to this report.

Accreditation

There is no program accreditation at this time.

Program assessment

We assess our English program annually. We use two direct measures and one indirect measure for program assessment.

At the conclusion of Senior Seminar, ENG 480, students will be evaluated based on two categories:

1. **Public presentation** of an abstract of seminar research paper to an audience including English faculty. A faculty form will ask the following questions:
 - a. Does the student provide a coherent abstract of a substantial, critical paper including a persuasive thesis?
 - b. Does the student demonstrate competence in analysis of chosen topic?
 - c. Does the student show confidence in presenting his/her work?
 - d. Can the student respond to audience questions?

2. **Seminar paper** will meet the following criteria:
 - Group 1**
 - a. Original thesis
 - b. Competent interpretation, analysis, and synthesis of literary work
 - c. Sources advance and support student's argument in a meaningful way
 - Group 2**
 - d. Substantially correct use of the conventions of standard American English
 - e. Minimum of five relevant critical sources
 - f. Substantially correct use of MLA style
 - g. Minimum 10 full pages of text

Exit survey completed near the end of ENG 480, Senior Seminar, will evaluate students' perceptions of what skills and knowledge they have acquired through the major, how well the major was structured, and how well it fulfilled their expectations, needs, and interests.

Our most recent assessment of the program revealed no significant programmatic concerns. We are concerned, however, that we have yet to find replacements for faculty members who have recently retired: JV Brummels (creative writing), Gretchen Ronnow (American literature), and Catherine Rudin (linguistics and modern language).

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

- Faculty and faculty-related resources
- Informational resources (library, technology, data services, etc.)
- Physical facilities and instructional equipment, if applicable
- Fiscal resources

Faculty

Our current full-time English faculty members are all tenured or tenure-track:

- Professor Andy Alexander (Ph.D., University of Toronto)
- Professor Kay Butler (Ph.D., Bryn Mawr College)
- Assistant Professor Chad Christensen (M.F.A., University of Nebraska–Omaha)
- Associate Professor Stephanie Marcellus (M.F.A., Colorado State University; Ph.D., University of South Dakota)
- Associate Professor Lori Newcomb (Ph.D., University of South Dakota)

The department also hires three graduate assistants: two teach general education English classes and the third works for the WSC Press. In addition, adjunct faculty members teach a number of general education English classes. All faculty members are qualified to teach.

All full-time faculty members in the department have their own offices; other faculty members share office space. Faculty enjoy the secretarial and administrative support that similar institutions typically provide.

Informational resources

Informational resources are housed in Conn Library. Current holdings related to the English program are:

- 1,109 periodicals for literature and writing. The vast majority are online-only.
- 40,123 monographs. This number includes both print and e-books.

Interlibrary loan is also available.

The department of information management provides data services. Network and Technology Services (NATS) is the information technology service organization for Wayne State College. More information can be found at the college's website:

Conn Library: <https://www.wsc.edu/info/20051/library>

NATS: https://www.wsc.edu/info/20041/network_and_technology_services

Physical facilities and instructional equipment

The English program is a part of the Department of Language and Literature. Office and classroom space for the department is housed in the Humanities Building, which is also home to the Department of Communication Arts. Space can be limited and English program classes sometimes meet in other buildings on campus. Our instructional equipment needs are relatively modest and are currently adequate.

Fiscal resources

Each department is allocated \$880 per FTE to purchase resources. The dean of the School of Arts and Humanities can supplement this funding when necessary. The current level of funding to the department is adequate.

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information:

- Student Credit Hours (SCH)
- Faculty Full-time Equivalency (FTE)
- SCH/FTE percentages
- Number of degrees and awards

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.

*NOTE: A copy of the CCPE Existing Program Review report needs to be forwarded to the CCPE, so please submit **two documents** to the Vice Chancellor for Academic Planning and Partnership: an NSCS Existing Program Review report that includes all of the information listed above and then the original CCPE Existing Program Review report that addresses the requirements of the CCPE.*

Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

Institution: Wayne State College

Program: Music (BA, BS)

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on _____
- the governing board's action was: _____

Signed: _____
(Chief Academic Officer or designated representative)

(Date)

Evidence of Demand and Efficiency

		12-13	13-14	14-15	15-16	16-17	5 yr avg
Student Credit Hours (SCH)		3,378.5	3,053.5	3,116.5	2,958	2890.5	3,080
Faculty Full-time Equivalency (FTE)		10.65	10.27	10.30	10.87	12.38	10.89
SCH/Faculty FTE		317	297	303	272	233	283
Number of Degrees and Awards	BA	4	2	1	4	5	3.2
	BS	8	16	4	12	8	9.6
<i>(list degrees/awards separately)</i>							

Evidence of Need (provide a detailed explanation below or attach documentation)

The Department of Music at Wayne State College provides a quality education to students majoring in music as well as serving a key role in the general education curriculum. Additionally, the department provides cultural enrichment to the region through approximately 100 annual performances on and off campus and provides service to the college by supporting athletic events and other college functions. The performing ensembles attract students from all majors on campus and help retain WSC students by developing cohort groups. Recent studies have shown that students who participate in music are retained at a higher rate than other students on campus at 73%-80%. During a typical semester, enrollment in performing ensembles represents between 5%-8% of the total student population at WSC.

The numbers in the chart above show a significant increase since the last program review in the 2010-2011 academic year. The 5-year average of graduates has increased by 110%; from 5.8 to 12.8. SCH production increased from 2529 to 3080 (18% growth) and FTE improved from 8.2 to 10.89 (25% growth).

The Department of Music is a fully accredited member institution of the National Association of Schools of Music (NASM), which lists the average SCH per faculty FTE for similarly sized public institutions as 274.7. That places WSC's number of 283 clearly above average and between the 50th and 75th percentile for 122 reporting institutions. Because music coursework involves individualized instruction in a performance area (applied lessons and chamber music), it is common for departments of music to have lower SCH/FTE than similarly sized departments on the same campus. This is how WSC's figure remains above average for peer institutions. Offering numerous sections of lecture courses in the general education curriculum and striving for

high enrollments in the “large” ensembles (marching band and concert choir) helps to keep a healthy SCH/FTE figure.

While new music major enrollment steadily remained between 20-25 annually, the department experienced a dip in retention from the 2014-2015 academic years – down to 26%. This change can be primarily attributed to a change in staffing, which resulted in new faculty in 3 of 7 full-time positions. Retention is an issue that was immediately addressed and the rates improved to 35% from 2015-2016 and 63% from 2016-2017. This significant increase brings retention rates back in line with numbers prior to 2014 and will ensure a healthy student body for future years.

The number of students with a minor in music is not represented in the numbers listed above and has increased dramatically from 3 in the fall of 2010 to 19 in the fall of 2016.

Justification if the program is below either of the CCPE thresholds—complete page 2

For CCPE use: reviewer/date

Justification if the program is below CCPE thresholds—check one or more boxes and provide a detailed explanation or attach a document

- Program is critical to the role and mission of the institution (detailed explanation).

The Department of Music plays a vital role in representing WSC's mission of learning excellence, student success and regional service. As an accredited member of NASM, the department is held to the highest standards of teaching excellence. Cohort groups developed in the performing ensembles help students engage in the campus community and annual performances on and off campus are vital to the cultural enrichment of the northeast Nebraska community.

- Program contains courses supporting general education or other programs (detailed explanation).

Currently the Department of Music offers approximately 8 sections of Topics in Music each semester in the general education curriculum. Averaging 225 students per semester, this course engages about 6%-8% of the WSC student population each year.

As outlined above, the performing ensembles provide opportunities for students from all majors to participate in musical activities. Performing ensembles serve a vital role to WSC in recruiting and retaining a healthy portion of the student population.

In addition to aiding recruiting and retention, the performing ensembles provide cultural enrichment to the campus and region and support other WSC events such as athletics.

- Interdisciplinary program (providing the program meets the requirements set in the existing policy for interdisciplinary programs) (explain).

- Student or employer demand, or demand for intellectual property is high and external funding would be jeopardized by discontinuing the program (explain).

The Nebraska Department of Education has listed Music as a teacher shortage area in the state. Every year there are more open teaching positions in the public and parochial schools than qualified applicants to fill those positions.

- Program provides unique access to an underserved population or geographical area (explain).

- Program meets a unique need in the region, state, or nation (explain).

WSC's program in Music Industry is the only one of its kind in the area. This comprehensive curriculum prepares students for occupations within the music industry which are not in education or performance. Recent graduates are pursuing careers in music retail, concert promotion and audio engineering.

- Program is newly approved within the last five years (no additional justification needed).

- Other (detailed explanation).

WSC Existing Program Review Report - MUSIC

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description – provide narrative and suggested table that includes the following information:

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program, along with the number of credits required for each (copy/paste out of annual program review spreadsheet sent from System Office or include Excel doc)
- Description of programmatic accreditation, if any
- Description of any programmatic concerns based on assessment of program

Major	Option, Concentration, Focus Area or Endorsement	Minor	Undergraduate	Graduate	Hours
Music Education	K-12 Field Endorsement in Vocal & Instr. Music		BA, BS		60
Music Education	K-12 Vocal Music Education		BA, BS		59
Music	Performance Emphasis		BA, BS		57-59
Music	General Music Emphasis		BA, BS		53
Music	Music Industry Emphasis		BA, BS		57
		Music			21

Accreditation:

The Department of Music at Wayne State College is a fully accredited member institution of the National Association of Schools of Music (NASM).

Founded in 1924, the National Association of Schools of Music (NASM) is an organization of schools, conservatories, colleges, and universities with approximately 650 accredited institutional members. It establishes national standards for undergraduate and graduate degrees and other credentials for music and music-related disciplines, and provides assistance to institutions and individuals engaged in artistic, scholarly, educational, and other music-related endeavors.

The most recent reaccreditation occurred in the 2017, which included a Self-Study, Visitors’ Report and Optional Response. The NASM commission voted to continue accreditation, but requires a response to the four items listed below.

From the NASM Commission Action Report (December 15, 2017)

Action 1 of 2: Application for renewal of Membership- Original

The Commission voted to continue the current Membership status of the institution and to seek further information before completing its work with the application for renewal of Membership. This deferral by the Commission is not a negative action. Rather, it enables consideration of issues and concerns by the institution and the Commission within the framework of the present Self-Study and on-site visit.

The institution is asked to respond to the concerns below.

Items for Response:

1. The Commission notes that the institution has undertaken several initiatives to provide additional office support for the program, however, it is not clear that these initiatives have been effective or are adequate. The institution is requested to demonstrate compliance with the following standard: "the institution shall provide the music executive and other administrators of specialized areas sufficient time and staff to execute the required administrative and/or teaching duties effectively" (see NASM Handbook 2016-17, Standards for Accreditation II.D.I.d.; SelfStudy, p. 12; Visitors' Report, pp. 5-6, Optional Response, p. 2).
2. The Commission notes the institution's efforts to provide basic information about health and safety standards to students and faculty. However, it remains unclear how staff receive this information. The institution is asked to demonstrate compliance with the standard stating that, "staff with employment status in the music unit must be provided basic information about the maintenance of health and safety within the contexts of practice, performance, teaching, and listening" (see NASM Handbook 2016-17, Standards for Accreditation II.F.I.i.; Self Study, p. 17; Visitors' Report, p. 9; Optional Response, p. 3).
3. The Commission notes that the facility study planned for 2018 has been postponed due to state budget issues. It is not clear what steps the institution has taken in the interim to address the a) acoustic issues in studios, classrooms, and rehearsal spaces, b) adequacy of the size of the rehearsal room, and c) lack of handicap accessibility. The Commission recognizes that facility issues may be a long-term matter, and it is not seeking an immediate solution, but rather evidence that the institution is meeting the following standards: "Space allotted to any music unit function must be adequate for the effective conduct of that function."; "All instructional facilities shall be accessible, safe, and secure, and shall meet the standards of local fire and health codes."; and "Acoustical treatments appropriate to music facilities shall be provided" (see NASM Handbook 2016-17, Standards for Accreditation II.F.I.b., g., h.; Self-Study, pp.16-17; Visitors' Report, pp. 7-9; Optional Response, p. 2). In addition to providing an update on long-term plans, such as the facility study, the institution is asked to provide information regarding how these issues are being addressed in the short-term.

4. The Commission recognizes the additional annual funding the institution has provided for equipment and instrument acquisition. The Commission requests that the institution submit a status report outlining how these funds are being used and how they enable the music unit to establish a plan for acquisition, maintenance, and replacement (see NASM Handbook 2016-17, Standards for Accreditation II.F.I.e.; Self-Study, pp. 16-17; Visitors' Report, p. 9; Optional Response, p. 8).

Action 2 of 2: Application for Plan Approval- Original

The Commission voted to grant Plan Approval for the following degree: Bachelor of Science in Music (General, Music Industry, Performance).

When three transcripts are available for this degree, the institution should submit an application for Final Approval for Listing. Instructions for submitting Final Approval for Listing applications may be found in the NASM documents Policies and Procedures for Reviews of New Curricula and Instructions for Preparing Curricular Tables in the NASM Format which may be downloaded from the NASM website at <https://nasm.arts-accredit.org> (see "Accreditation," beneath that "Accreditation Materials," beneath that "Procedures," and beneath that "New Curricula").

2. Adequacy of Resources and related concerns, if any – provide narrative and/or data to confirm that resources in the following areas are sufficient for existing program or to describe concerns related to existing resources:

Faculty and faculty-related resources

The 7 full-time faculty employed in the Department of Music represent a comprehensive coverage of specializations within the discipline. All instruct in their primary area and many successfully teach courses in secondary areas as needed.

WSC currently employs 10 adjunct faculty members in the DOM who teach loads from less than 1 hour of credit up to 9. With one exception, all have Master's degrees. As Wayne is located in a somewhat isolated geographical area, it can be challenging to attract and retain adjunct faculty. At present we have a strong collection of adjuncts and have managed to offset some expenses related to mileage by offering online instruction to adjunct faculty. Applied guitar instruction is currently provided exclusively online.

All full-time music faculty hold terminal degrees in music, except Matthew Armstrong who is currently A.B.D. The number of faculty and breadth of expertise in the department is sufficient to support the size, scope, and mission of the department.

Informational resources (library, technology, data services, etc.)

WSC Library collections are adequate for the needs of our curriculum, and to meet student and faculty research interests. The physical collection includes 4363 monographs, 3252 Music CDs, 2049 music scores, and 624 music microfiche scores. Periodical collections have largely moved to online format in recent years and at the present time the library has online access to 168 journal titles in the music subject area. Additional online resources include 4652 e-books with a music subject heading.

Network and Technology Services is responsible for maintaining the campus network and technology requests. Annual replacement of equipment and technology is typically handled through year-end requests by the department. These requests are communicated to the Dean of Arts and Humanities, and are reported to the Vice President for Academic Affairs. Once an equipment request is prioritized at the Vice Presidential level, a one-time budget request is made for funding through college reserves.

On an ongoing basis, however, the institution does not have a lifecycle replacement plan in place for facilities, equipment, or technology other than a 3-year rotation for all computer labs.

Physical facilities and instructional equipment, if applicable

The Department of Music is primarily housed in the Peterson Fine Arts building, but makes use of a performance space in the Brandenburg Education building and occasionally the Kanter Student Center. Peterson Fine Arts is a brick building; interior walls are cinderblock construction with suspended ceilings in the rooms. It includes faculty studios, classrooms, rehearsal halls, choral and instrumental music libraries, practice rooms, uniform storage and instrument lockers, and Ramsey Theatre - the primary performance venue for both the Departments of Music and Theater. All classroom and rehearsal spaces contain relatively new technology with adequate computing and projection capabilities.

While Peterson has provided a home for the department for over 40 years, it is becoming readily apparent that a renovation is necessary to continue to provide a safe environment to support the music curricula. A proposal has been submitted to renovate Peterson based on issues of health and safety, limited handicap accessibility, poor acoustical design, limited parking, and outdated design. (see item #3 of the NASM Response above)

The department has recently participated in a significant upgrade of its pianos through the *Music Technology/Piano Refurbishing & Replacement* project. This fundraising campaign through the WSC Foundation resulted in approximately \$284,000 in gifts for refurbishing or replacing practice room and studio pianos. In the 2017-2018 academic year a budget line in the amount of \$10,000 has been allocated annually to address the replacement of aging and broken instrument and equipment.

Fiscal resources

The annual operating budget for the department is adequate to support curricular offerings, marketing and recruiting. The newly allocated instrument/equipment replacement budget will help to ensure equipment meets the needs of WSC students. Additional fiscal resources may be required to address items #1 and #3 of the NASM Commission Action Report above.

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information:

- Student Credit Hours (SCH)
- Faculty Full-time Equivalency (FTE)
- SCH/FTE percentages
- Number of degrees and awards

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.

*NOTE: A copy of the CCPE Existing Program Review report needs to be forwarded to the CCPE, so please submit **two documents** to the Vice Chancellor for Academic Planning and Partnership: an NSCS Existing Program Review report that includes all of the information listed above and then the original CCPE Existing Program Review report that addresses the requirements of the CCPE.*

Coordinating Commission for Postsecondary Education Review of Existing Instructional Programs

Institution: Wayne State College **Program:** Spanish (BA)

I certify the following:

- the information provided regarding this program is accurate
- the above named institution has in place a procedure for reviewing instructional programs
- such review took place and was presented to the institution's governing board on _____
- the governing board's action was: _____

Signed: _____ (Date)
(Chief Academic Officer or designated representative)

Evidence of Demand and Efficiency

		12-13	13-14	14-15	15-16	16-17	5 yr avg
Student Credit Hours (SCH)		2,087	1,893	1,887	1,647	1,500	1,803
Faculty Full-time Equivalency (FTE)		4.23	4.10	3.68	3.74	3.68	3.89
SCH/Faculty FTE		493	462	513	440	408	464
Number of Degrees and Awards <i>(list degrees/awards separately)</i>	BA	5	9	4	6	0	4.8

4. Justification and Evidence of Need

Evidence of Need (provide a detailed explanation below or attach documentation)

Changing demographics may lead to increased demand for Spanish in the state in a variety of careers. To that end, the Spanish program is expanding its offerings to include more applied and career-oriented courses. Through these changes we hope to duplicate the success we have had with our lower-level courses for criminal justice and construction students. Furthermore, Wayne State is the only NSCS college that offers Spanish, so the program is important to the system.

Regionally, studies show that employees with at least some foreign language ability will become increasingly attractive to both business and non-profit entities (see *Current and Future Need for Bilingual Employees: Survey of Northern Illinois Employers*, online). Ruffalo Noel Levitz's Environmental Scan on fast-growing careers in Spanish highlights translation and interpretation. The program plans to respond to that demand while retaining its traditional strength in Spanish Education.

Supplying secondary Spanish teachers to the area fits with Wayne State's mission of regional service, and while the number of Spanish Education graduates has been low, the program feels it is important to fulfill this part of its mission as it expands to complement other careers.

Justification if the program is below CCPE thresholds—check one or more boxes and provide a detailed explanation or attach a document

- Program is critical to the role and mission of the institution (detailed explanation).

Spanish closely reflects two specific parts of Wayne State College's Mission Statement: it promotes "excellence in teaching and learning" and contributes to "regional service and development." The Spanish Education program, for example, embodies the relationship between learning and teaching and trains graduates to serve the state of Nebraska in an endorsement area (Spanish) of critical need. In several other areas, notably Health, Criminal Justice, and Construction Management, Spanish provides key supporting coursework to help equip graduates for careers in which they will serve an increasingly diverse population.

- Program contains courses supporting general education or other programs (detailed explanation).

The foundation courses (SPA 110, 120, 210, and 220) are part of the College's General Education program. In addition, SPA 119 (Spanish for Criminal Justice) is both part of General Education and a supporting course for Criminal Justice majors. Furthermore, students may choose electives in the Spanish major (SPA 303, 304, 306, 315) to support their career interests and objectives.

The Spanish minor has changed to include more supportive coursework for students in health careers, criminal justice, and areas needing good communication skills. The major is going to undergo similar changes to attract students interested in media and translating/interpreting.

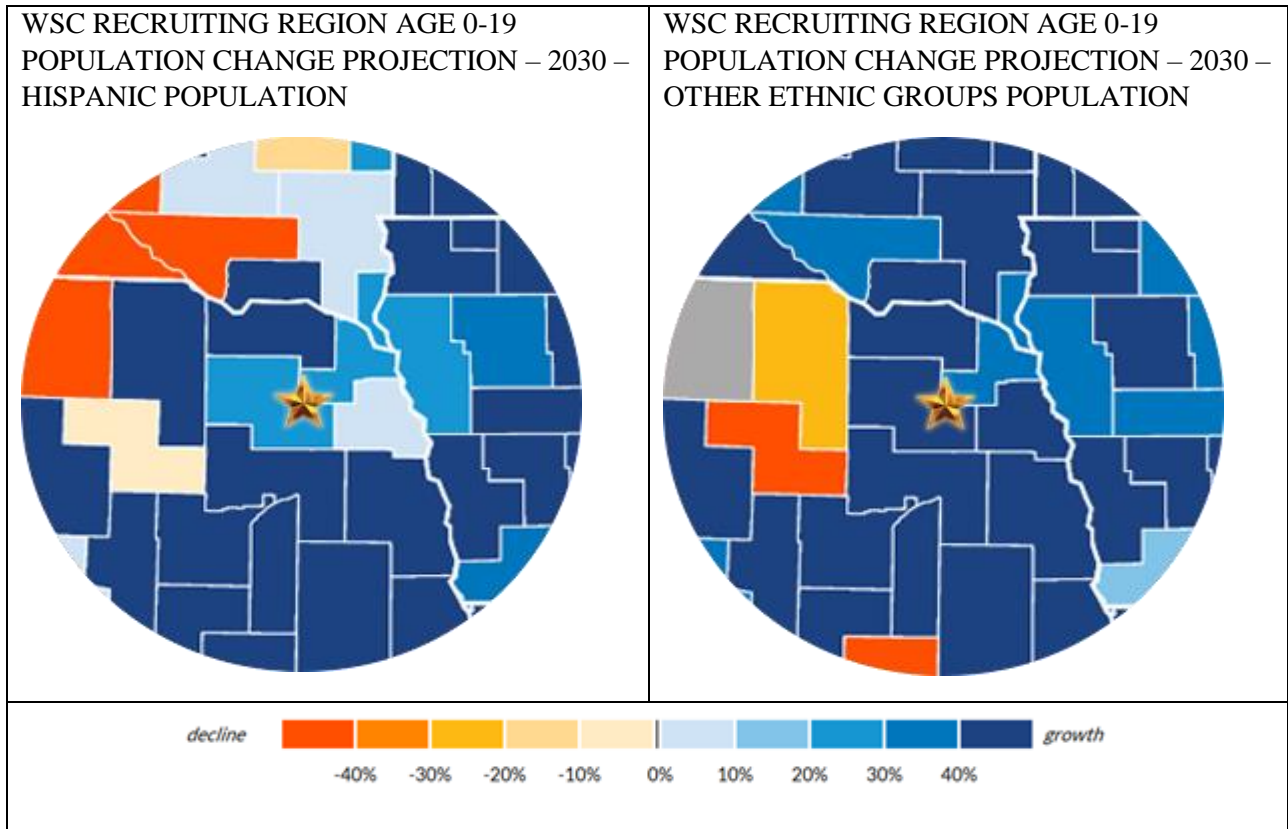
- Interdisciplinary program (providing the program meets the requirements set in the existing policy for interdisciplinary programs) (explain).

- Student or employer demand, or demand for intellectual property is high and external funding would be jeopardized by discontinuing the program (explain).

Demand for Spanish-speaking employees in Health Care has risen dramatically in the past ten years and has resulted in the creation of a job category known as Bilingual Health Care workers. Ruffalo Noel Levitz' survey of Nebraska's top-growing occupations lists Interpreters and Translators among the leaders, with a 15.94% growth rate projected between 2104 and 2024. The demand for employees with a working knowledge of Spanish is high and likely to increase.

- Program provides unique access to an underserved population or geographical area (explain).

Since the Fall of 2007 the number of Hispanic students enrolled at Wayne State has increased from 54 to 244. In fact, from 2015 to 2016 the number grew by more than 10%, from 214 to 244. [2016-17 Institutional Data, p. 34]. By 2030, the percentage of children and young adults in the surrounding counties identifying as hispanic or of "other" ethnicity (to include one or more ethnicities) is projected to increase by over 40%:



Wayne State College is continuing to increase its recruiting of heritage Spanish speakers in the region, including the communities of South Sioux City and Schuyler. While many Hispanic students pursue areas of study outside Spanish, the Spanish program can help meet the needs of these students by improving their reading and writing skills for their career areas. In the planning stages, for example, is a Spanish Media program in collaboration with Mass Communication to serve students interested in working in print and/or digital journalism. Another supporting area currently being developed is Translation and Interpretation.

Program meets a unique need in the region, state, or nation (explain).

Wayne State is the only college in the NSCS to offer a program in Spanish. It offers the only Study Abroad program for Spanish majors and minors in the NSCS (to Costa Rica). Furthermore, we are teaching some of our core courses online, where they are available to all NSCS students. These unique qualities help make Spanish a vital part of the educational access for the students in the system.

Program is newly approved within the last five years (no additional justification needed).

Other (detailed explanation).

Last year the Spanish minor underwent some modifications to allow more career-supporting electives for students. We hope this will help the number of minors to grow from the mid-20's level, where it has been for the past several years.

The Spanish major is undergoing a curricular review and update in an effort to align our major with students' career interests while retaining the traditional literature-civilization track. We intend to invite an external consultant to help guide these changes. We are going to introduce into the regular rotation such courses as SPA 303, Hispanics in the U.S.; SPA 304, Spanish for Business; SPA 306, Spanish for Health Professionals; SPA 315, Spanish Translation. It is our belief that

— these courses will attract more heritage Spanish-speaking students, as well as students with diverse career interests, to our program. Moreover, revitalizing our curriculum will make possible expansion into other career-oriented areas.

There are currently 9 seniors in the Spanish program, so we expect to see significantly better graduation numbers in 2017-18 than in the recent past.

WSC Existing Program Review Report - SPANISH

Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):

1. Program Description

- Table that identifies majors, options/concentrations, endorsements, focus areas, certificates and/or minors offered within the program, along with the number of credits required for each (copy/paste out of annual program review spreadsheet sent from System Office or include Excel doc)
- Description of programmatic accreditation, if any
- Description of any programmatic concerns based on assessment of program

Major	Option, Concentration, Focus Area or Endorsement	Minor	Undergraduate	Graduate	Hours
Spanish	Spanish (non-teaching)		BA		33
	World Languages-Spanish Subject Endorsement (Grades 6-12)		BA		30
		Spanish			21

Description of programmatic accreditation: No external accreditation.

Assessment: The program uses direct and indirect measures. Direct measures may include a written or spoken artifact scored by a rubric. Indirect measures include student surveys. As a result of recent student surveys, the program has initiated a review of its curriculum and plans to include a wider variety of course offerings to meet students' needs.

2. Adequacy of Resources

- Faculty and faculty-related resources

The program has three full-time (2 tenured, 1 tenure-track) faculty members with terminal degrees. Qualified adjunct faculty are available to teach lower-division sections if needed.

- Informational resources (library, technology, data services, etc.)

Conn Library is open approximately 90 hours weekly and serves approximately 224,000 students, faculty, staff, and community members annually. The library’s information desk provides service approximately 72 hours weekly. Librarians perform over 200 information literacy instruction classes or guest speaking sessions annually to Wayne State College students and area high schools. Interlibrary loan arrangements with state colleges and universities, as well as with libraries throughout the nation, make available within seven working days (on average) materials not housed in the collection. The Instructional Technology Center makes a wide array of instructional software, hardware, and equipment available to the campus as well as coordinating satellite downlinks for the campus and the community.

- Physical facilities and instructional equipment, if applicable

Classroom space and computing/projection equipment are adequate.

- Fiscal resources

Each faculty member is allotted money for professional travel. Equipment items may be purchased through the Department of Language and Literature or the School of Arts and Humanities.

3. Evidence of Demand and Efficiency (per established CCPE standards) – submit copy of **CCPE Existing Program Review report** that includes table with the following information:

- Student Credit Hours (SCH)
- Faculty Full-time Equivalency (FTE)
- SCH/FTE percentages
- Number of degrees and awards

4. Justification and Evidence of Need (if program is below CCPE thresholds) – submit copy of the **CCPE Existing Program Review report** that provides this information if needed.

*NOTE: A copy of the CCPE Existing Program Review report needs to be forwarded to the CCPE, so please submit **two documents** to the Vice Chancellor for Academic Planning and Partnership: an NSCS Existing Program Review report that includes all of the information listed above and then the original CCPE Existing Program Review report that addresses the requirements of the CCPE.*

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

April 20, 2018

ACTION: **Approve Salary Policy for 2018-2019**

Non-Unionized Professional Staff. On July 1, 2018, each College and the System Office is authorized to provide a one and one-half percent (1.5%) salary increase to non-union professional staff employees.

Non-Unionized Support Staff. On July 1, 2018, each College and the System Office is authorized to provide a one percent (1%) salary increase to non-union support staff employees.

Background Information:

NAPE/AFSCME Support Staff Employees. The 2017-19 NSCS-NAPE/AFSCME Bargaining Agreement was approved by the Board on January 17, 2017. The Agreement provides a one percent (1%) salary annual increase on July 1, 2018 and for incremental salary adjustments based on five, ten, fifteen and twenty years of service.

NSCPA Professional Staff Employees. The 2017-19 NSCS-NSCPA Bargaining Agreement was approved by the Board on January 17, 2017. The Agreement provides for a one and one-half percent (1.5%) annual increase on July 1, 2018.

SCEA Faculty Employees. The 2017-19 NSCS-SCEA Bargaining Agreement was approved by the Board on January 17, 2017. The Agreement provides for a one and one-half percent (1.5%) salary increase on July 1, 2018.

The System Office recommends approval of the Salary Policy 2018-2019.

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

April 20, 2018

ACTION: **Approve Agreement for Agricultural Education Teaching Option Program for Chadron State College**

Chadron State respectfully requests approval of the renewal of the Memorandum of Understanding with University of Nebraska-Lincoln (UNL) for a 3 +1 transfer program in Agricultural Education-Teaching Option. This is a renewal of an MOU for a program that is over ten (10) years old. It allows students to continue their education in the Agricultural Education-Teaching Option degree program within the College of Agricultural Sciences and Natural Resources at UNL.

The System Office and Chadron State College recommend approval of the Agreement for Agricultural Education Teaching Option Program for Chadron State College.

ATTACHMENTS:

- CSC to UNL AgEdTeaching Agreement 2018 (PDF)
- CSC to UNL AgEdTeaching POS 2018 (PDF)

(July, 2018)

MEMORANDUM OF AGREEMENT
 Between
CHADRON STATE COLLEGE
 and the
BOARD OF REGENTS OF THE UNIVERSITY OF NEBRASKA
 for the
COLLEGE OF AGRICULTURAL SCIENCES AND NATURAL RESOURCES

INSTITUTE OF AGRICULTURE AND NATURAL RESOURCES

UNIVERSITY OF NEBRASKA-LINCOLN

The Transfer Program in Agricultural Education-Teaching Option is a joint program between the Board of Trustees of the Nebraska State Colleges doing business as Chadron State College (**CSC**) and the Board of Regents of the University of Nebraska for the College of Agricultural Sciences and Natural Resources (**CASNR**) at the University of Nebraska-Lincoln (**UNL**). The program allows students to continue their education in the Agricultural Education-Teaching Option degree program within **CASNR** leading toward a Bachelor of Science in Agricultural Education. A student enrolled in this program will complete the requirements at **CSC** as established by the respective *Suggested Program of Study (APPENDIX 1)*, and by transferring all satisfactorily completed academic credits, enter **CASNR** to study Agricultural Education-Teaching Option leading to a Bachelor of Science in Agricultural Education.

Under the provisions of this agreement made this _____ day of _____, 2018, **CSC, CASNR and UNL** agree to the following conditions:

- 1) The Memorandum of Agreement describing the Transfer Program in Agricultural Education-Teaching Option between **CSC** and **CASNR** will be effective Fall 2018.
- 2) Courses selected will include agricultural sciences and natural resource courses negotiated as equivalent to courses in **CASNR** and will be periodically evaluated through the exchange of course syllabi and examination by **CASNR** and **CSC**. It is the responsibility of **CSC** to submit changes in course offerings for review to **CASNR**. It will be the responsibility of the **CASNR** Coordinator of Advising and Academic Program Enhancement to process general education courses. Likewise, it is the responsibility of **CASNR** to submit changes in course offerings and/or changes to the curriculum to **CSC**.
- 3) Courses will include **UNL**'s Achievement-Centered Education (ACE) courses identified as transferable by **UNL** as stated in the Course Transfer Equivalency List on the **UNL** website, <http://admissions.unl.edu/nebraska/equivalency.aspx>. The Suggested Program of Study is outlined in **APPENDIX 1**.
- 4) To assist prospective transfer students enrolled in the Transfer Program in Agricultural Education-Teaching Option with their academic planning, students from **CSC** are strongly encouraged to work with an Academic Transfer Advisor at **CSC** and an Agricultural Education-Teaching option advisor from **CASNR**.

- 5) **CASNR** will offer an annual articulation meeting with **CSC** officials as part of the Annual Transfer Conference.
- 6) **CASNR** will allow students entering the Transfer Program in Agricultural Education-Teaching Option to complete the program under the Memorandum of Agreement in effect at the time of their program initiation or select the current Memorandum of Agreement, but only one can be declared.
- 7) Students entering the Transfer Program in Agricultural Education-Teaching Option will be allowed to complete the program under the degree requirements listed in the Online UNL Undergraduate Catalog in effect at the time of their program initiation. Students must declare a Catalog that includes UNL's Achievement-Centered Education (ACE) requirements.
- 8) Students enrolled in this program will, by transferring all satisfactorily completed academic credits identified in the attached Suggested Programs of Study (**APPENDIX 1**) within the Transfer Program in Agricultural Education-Teaching Option, enter **CASNR** with junior standing.
- 9) UNL allows no more than **90** semester hours of degree applicable transfer credit from a four-year institution to apply to a Bachelors degree.
- 10) Students transferring from **CSC** must have a minimum cumulative grade point average of C (2.0 on a 4.0 scale) and at least a C average in the last semester of college enrollment (UNL Online Undergraduate Catalog).

CASNR will accept no more than 10 semester hours with C-, D+, D and D- grades from **CSC**. The C-, D+, D and D- grades can only be applied to free electives .
- 11) Students who transfer from **CSC** will present credits for transfer evaluation in fulfillment of the Achievement-Centered Education (ACE) requirements. The use of courses taken at other institutions toward fulfillment of the ACE requirements will be assessed by UNL for equivalency.
- 12) Students transferring into **CASNR** must meet the UNL admission standards.
- 13) Total hours required for a Bachelor of Science in Agricultural Education from **CASNR** will total 120 credit hours.
- 14) Transfer students from **CSC** will have the opportunity to compete for **CASNR** transfer student scholarships.
- 15) A description of the Transfer Program in Agricultural Education-Teaching Option will be printed in the **Chadron State College Catalog** and on the **CASNR** website, <http://casnr.unl.edu>. It will also be referenced in the University of Nebraska-Lincoln Online Undergraduate Catalog.

- 16) Amendments to this agreement will be, if deemed necessary by either **CASNR** or **CSC**, negotiated annually.
- 17) This agreement shall commence when properly signed by both parties and shall expire July 31, 2022 and automatically renew for successive annual terms unless terminated by either party upon 90 days written notice to the other party.

Dr. Randy Rhine, President Chadron State College

Date

Stan Carpenter, Chancellor of the Nebraska State Colleges

Date

For the Board of Regents:

Dr. Michael Boehm, NU Vice President for Agriculture and Natural Resources and Harlan Vice Chancellor of the Institute of Agriculture and Natural Resources

Date

College of Agricultural Science and Natural Resources
Bachelor of Science Degree in Agricultural Education-Teaching Option
Chadron State College Transfer Program

APPENDIX 1

UNL			Chadron State College			
Course No.	Course Title	Required Credits	Course No.	Course Title	Required Credits	
ACE Student Learning Outcomes - Except where noted, choose one course from each ACE Outcome.						
Ace Outcome 1						3
ENGL 150	Writing and Inquiry	3	ENGL 135	Composition I	3	
ENGL 151	Writing and Argument	3	ENGL 136	Composition II	3	
ACE Outcome 2						3
COMM 109	Fundamentals of Human Communication	3	C A 125	Fundamentals of Oral Communication	3	
COMM 209	Public Speaking	3	C A 233	Presentational Speaking	3	
ACE Outcome 3 - NOTE: CASNR requires at least 5 semester credit hours beyond College Algebra. Proficiency at the college algebra level must be demonstrated either by a placement exam or through course work. If MATH 142 is taken, 4-credit hours earned will be free electives in the Bachelor of Science Degree in Agricultural Education-Teaching Option. Students selecting MATH 151 (5 credits) will fulfill the Mathematics and Statistics requirement.						5-6
MATH 106	Analytic Geometry and Calculus I	5	MATH 151	Calculus I	5	
STAT 218	Introduction to Statistics and	3	MATH 232	Applied Statistics and	3	
MATH 102	Trigonometry or	2/1 NDAP	MATH 134	Plane Trigonometry or	3	
MATH 104	Calculus for Managerial and Social Sciences	3	MATH 138	Applied Calculus	3	
ACE Outcome 4 - Select one course from each category.						13
BIOS 1XX	General Botany	4	BIOL 138 and 138L	General Botany and General Botany Lab	4	
BIOS 1XX	Introduction to Zoology	4	BIOL 139 and 139L	General Zoology and General Zoology Lab	4	
CHEM 109	General Chemistry I	4	CHEM 131 and 131L	College Chemistry I and College Chemistry I Lab	4	
PHYS 141	General Physics I and Lab	5	PHYS 241 and 241L	University Physics I and Lab	5	
Select one course from each of the following 4 areas, for a total of 12 hrs.						12
ACE Outcome 5						3
ENGL 180	Introduction to Literature	3	ENG 233	Elements of Literature	3	
HIST 110	American History to 1877	3	HIST 151	US History to 1877	3	
HIST 111	American History After 1877	3	HIST 152	US History Since 1877	3	
PHIL 101	Introduction to Philosophy	3	PHIL 231	Introduction to Philosophy	3	
ACE Outcome 6						3
PSYC 263	Introduction to Cognitive Processes	3	PSYC 234	Psychology of Cognition & Learning	3	
ACE Outcome 7						3
COMM 205	Performance of Literature	3	C A 144	Oral Interpretation/Performance Studies	3	
MUNM 276G	The Music Experience	3	MUS 235	Elements of Music	3	
THEA 112G	Introduction to Theatre	3	TH 235	Element of Theatre	3	
ACE Outcome 8						3
ECON 212	Principles of Microeconomics	3	ECON 232	Microeconomics	3	
ACE Outcome 9 - Must be taken at UNL						
ACE Outcome 10 - Must be taken at UNL						
Research and Applied Technology						3
AGRI 4XX	Agricultural Sciences 400 Level Subject Credit	3	AGRI 426	Wildlife Research & Management Techniques	3	
Policy						3
AGRI 4XX	Agricultural Sciences 400 Level Subject Credit	3	AGRI 423	Agricultural Policy	3	
Management - select from:						9
AGRI 2XX	Agricultural Sciences 200 Level Subject Credit	3	AGRI 234	Principles of Animal Nutrition	3	
AGRO/RNGE 240	Forage Crop and Range Management	4	AGRI 242 and 242L	Principles of Rangeland and Forage Crop Management and Lab	4	
AECN 201	Farm and Ranch Management	3/1 waived	AGRI 331	Farm and Ranch Management	3	
AGRI 3XX	Agricultural Sciences 300 Level Subject Credit	3	AGRI 334	Vegetation Manipulation Practices	3	
AGRI 4XX	Agricultural Sciences 400 Level Subject Credit	3	AGRI 447	Animal Breeding and Genetics	3	
Production - select from:						3
ASCI 100	Fundamentals of Animal Biology and Industry	3/1 waived	AGRI 132	Introduction to Animal Science	3	
AGRO 131	Plant Science	3	AGRI 141	Introduction to Plant Science	3	
AGRI 3XX	Agricultural Sciences 300 Level Subject Credit	3	AGRI 333/L	Ruminant Production and Lab	4	
AGRI 3XX	Agricultural Sciences 300 Level Subject Credit	3	AGRI 336	Non-Ruminant Production	3	
AGRI 3XX	Agricultural Sciences 300 Level Subject Credit	3	AGRI 338	Livestock Evaluation	3	
AGRI 3XX	Agricultural Sciences 300 Level Subject Credit	3	AGRI 350	Rangeland Ungulate Production	3	
Natural Resources - select from:						6
AGRO/SOIL 153	Soil Resources	4	AGRI 245 and 245L	Principles of Soil Science and Principles of Soil Science Lab	4	
AGRI 2XX	Agricultural Sciences 200 Level Subject Credit	3	AGRI 235	Introduction to Wildlife Management	3	
AGRI 3XX	Agricultural Sciences 300 Level Subject Credit	3	AGRI 325	Rangeland Wildlife Management	3	
AGRI 3XX	Agricultural Sciences 300 Level Subject Credit	3	AGRI 339/L	Rangeland Plant Identification & Lab	3	
AGRI 3XX	Agricultural Sciences 300 Level Subject Credit	3	AGRI 348	Rangeland Hydrology	3	
AGRI 4XX	Agricultural Sciences 400 Level Subject Credit	3	AGRI 436	Rangeland and Fire Ecology	3	
AGRI 4XX	Agricultural Sciences 400 Level Subject Credit	3	AGRI 444	Grass Systematics	3	
Professional Education Courses						6
ALEC 135	Introduction to Secondary Agriscience Education	3	EDUC 131	Introduction to Teaching	3	
SPED 201	Introduction to Special Education	3	SPED 230	Introduction to the Exceptional Learner	3	

Free Electives - student needs to work with an advisor to insure proper course selection.		10
Credit hours completed at UNL	76	Credit hours completed at Chadron State College
		76

Courses Needed Outside of UNL and/or Chadron State College:		
Mechanized Systems - to be taken from a local community college while in attendance at Chadron State College or UNL. Student needs to work with an advisor to insure the proper course selections.		9

Courses Remaining at UNL:		
Food Systems - select one from:		3
AECN 225	Agribusiness Entrepreneurship in Food Products Marketing	3
ASCI 210	Animal Products	3
FDST 131	The Science of Food	3
Leadership and Education:		14
ALEC 234	Planning Leadership & Exercise Programs	3
ALEC 308	Lab Instruction and Management	3
ALEC 405	Teaching Methods	3
ALEC 405L	Methods Lab	1
ALEC 413	Program Planning	3
ALEC 494	Seminar in Agriculture Education	1
Human Relations (ACE 9) - select one from:		3
SOCI/ENTH 217	Sociology of Race & Ethnicity	3
TEAC/ETHN 330	Multicultural Education	3
Communication and Interpersonal Skills:		3
ALEC 102	Interpersonal Skills for Leadership	3
College Integrative Courses (ACE 10)		12
ALEC 431	Student Teaching	12
		Total Hours Taken at UNL
		35

Total Hours of Coursework Transferred from Chadron State College to UNL		76
Total Hours of Coursework Transferred from the Community College System		9
Total Hours of Coursework Taken at UNL		35
Total Hours to Earn a Bachelor of Science in Agricultural Education		120

Updated 7/17

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

April 20, 2018

ACTION: **Approve Internship Agreement for Peru State College**

Peru State proposes creating an Agreement with Makovicka Physical Therapy to provide internship opportunities to PSC students.

The System Office and Peru State College recommend approval of the Internship Agreement for Peru State College.

ATTACHMENTS:

- PSC Makovicka Internship Agmt (PDF)

CLINICAL AFFILIATION AGREEMENT

BETWEEN

The Board of Trustees of the Nebraska State Colleges doing business as

Peru State College

AND

Makovicka Physical Therapy

THIS AGREEMENT (“Agreement”) is entered into as of April 20, 2018 by the Board of Trustees of the Nebraska State Colleges doing business as Peru State College (hereinafter called “PERU”) and Makovicka Physical Therapy (hereinafter referred to as “HOST SITE”) to secure internship experience at Host Site for eligible students from PERU (hereafter referred to as “STUDENTS”).

WHEREAS, PERU and Host Site have the following common objectives: (1) to provide clinical experience in terms of patient and related instruction for STUDENTS of PERU; (2) to improve the overall education program of PERU by providing opportunities for learning experiences that will progress the STUDENTS to advanced levels of performance; (3) to increase contacts between academic faculties and clinical faculties for fullest utilization of available teaching facilities and expertise; (4) to establish and operate a course of instruction of the first rank; and (5) to enrich therapeutic services provided to recipients at HOST SITE.

NOW, THEREFORE, in consideration of the mutual benefits, the parties agree as follows:

1. General Information

- a. It is agreed by both parties that there shall be no discrimination on the basis of race, color, religion, creed, sex, sexual orientation, gender identity, national origin, disability, age, or veteran status, adhering to the letter and spirit of Title 6 of the Civil Rights Act of 1964 and the Americans with Disabilities Act in all areas relating to STUDENTS participation in the clinical education program.
- b. STUDENTS shall not be considered employees or independent contractors of HOST SITE.
- c. All activities undertaken by STUDENTS shall be a component of their clinical experience, education, and training, including research participation.
- d. This Agreement shall provide for clinical education experience at HOST SITE for STUDENTS enrolled in the School of Education in the Health, Physical Education and Recreation program, Kinesiology Option at PERU.
- e. This Agreement shall provide for clinical education experience at HOST SITE for STUDENTS enrolled in the programs of PERU listed on Attachment A, which is attached herein.

2. Responsibilities of PERU

- a. PERU will send the name of eligible STUDENTS to HOST SITE prior to the beginning date of the course of instruction.
- b. PERU certifies that STUDENTS have satisfactorily completed the prerequisite didactic portion of the curriculum.
- c. PERU will designate a faculty and/or administrator to coordinate with a designee of HOST SITE the assignment to be assumed by the STUDENTS participating in the course of instruction.
- d. PERU will notify STUDENTS that they are required to have their own health insurance and will be responsible for all their medical expenses. HOST SITE agrees to make available first

aid for minor accidents or incidents occurring on the premises. In the event STUDENTS suffer an illness or incident requiring emergency care while on the premises of HOST SITE, HOST SITE will provide emergency medical care or arrange transportation to receive emergency care. Payment for emergency care, including emergency transportation, shall be the sole responsibility of STUDENTS treated. PERU will be notified of the incident.

- e. PERU will notify STUDENTS that they are required to maintain individual professional liability insurance for occurrences during the term of the assigned fieldwork dates with limits no less than \$1 million per occurrence and \$3 million annual aggregate and to provide to HOST SITE a certificate of insurance with the required insurance coverage for STUDENTS participating in the practicum at HOST SITE.
3. **Responsibilities of HOST SITE.**
- a. HOST SITE shall provide a jointly planned, supervised program of clinical experience.
 - b. HOST SITE shall, upon request, complete records and reports on the STUDENTS' performance and provide an evaluation to PERU on forms provided by PERU at the midpoint of the assignment and the conclusion of the term of this internship, or other mutually agreed upon time period.
 - c. HOST SITE may request PERU to withdraw STUDENTS from the educational experience if their performance is unsatisfactory, or if they are unable for any reason to accomplish successful completion of the assignment.
 - d. HOST SITE shall, on reasonable request, permit the inspection of the clinical facilities, services available for clinical experiences, and such other items pertaining to the course of instruction by PERU or agencies, or by both, charged with the responsibilities for accreditation of the curriculum.
 - e. HOST SITE shall designate and submit in writing to PERU for acceptance the professional and academic credentials of a person to be responsible for the course of instruction.
 - f. HOST SITE shall immediately notify PERU in writing of any change or proposed change of the designated supervisor.
 - g. HOST SITE acknowledges that student educational records are protected by the Family Education Rights and Privacy Act (FERPA), and that it may be necessary to obtain STUDENTS' permission before releasing student data to any party except PERU. HOST SITE will abide by the provisions of FERPA with respect to any request for STUDENTS' information by any party except PERU. PERU will observe FERPA as it communicates with the HOST SITE.
 - h. The parties agree with the Center for Disease Control statement that there is a risk for accidental exposure to blood or bodily fluids for students in health profession education programs; and mechanisms for risk assessment and initiation of prompt treatment situations of high risk exposures are necessary. Therefore, HOST SITE shall have in place an Accidental Exposure to Patient Blood or Bodily Fluids Policy. If an accidental exposure to blood or bodily fluids occurs to a faculty member or STUDENTS, the faculty or STUDENTS will be informed by HOST SITE of the level of exposure and will be advised to seek medical attention which may include blood testing, and obtaining medication required for emergency treatment of high risk exposures, when appropriate.
Testing of the patient/resident known to be the source of the exposure will be coordinated by HOST SITE Employee Health Services and HOST SITE shall cover the costs of such source testing. STUDENTS are responsible for obtaining their own blood testing, medications, and follow-up care and are liable for their own expenses related to any accidental exposures. A report of any occurrence of an accidental exposure involving STUDENTS shall be provided directly to the faculty member or student involved. It is

STUDENTS' obligation to provide such report to the Vice President for Academic Affairs at PERU.

- 4. **Entire Agreement.** This Agreement, together with all attachments, exhibits, and other writings attached hereto and incorporated herein by reference contains all the terms and conditions agreed upon by the parties, and supersedes all other agreements, express or implied, regarding the subject matter.
- 5. **Applicable Law.** This Agreement shall be construed in accordance with the laws of the State of Nebraska.

In WITNESS WHEREOF, this Clinical Affiliation Agreement has been executed on behalf of PERU STATE COLLEGE and MAKOVICKA PHYSICAL THERAPY

PERU STATE COLLEGE

MAKOVICKA PHYSICAL THERAPY

By: _____

By: _____

Chancellor

Date: _____

Date: _____

By: _____

By: _____

President

Date: _____

Date: _____

Attachment: PSC Makovicka Internship Agmt (2190 : Internship Agreement for Peru State College)

ATTACHMENT A
TO CLINICAL AFFILIATION AGREEMENT BETWEEN
PERU STATE COLLEGE AND
MAKOVICKA PHYSICAL THERAPY

PERU STATE COLLEGE
Departments/Programs

School of Education (Department)

Health, Physical Education and Recreation (Program)

Kinesiology (Option)

Attachment: PSC Makovicka Internship Agmt (2190 : Internship Agreement for Peru State College)

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

April 20, 2018

***ACTION:* Approve Student Teaching Agreement Between Peru State College and Omaha Public Schools**

This Agreement provides opportunities for Peru State College teacher candidates to serve as student teachers in the Omaha Public School District. Student teacher placements are necessary components of the degree and certification requirements in teacher education programs. The Omaha Public School District has been a long-time partner of Peru State College and the College places many student teachers at its schools.

The System Office and Peru State College recommend approval of the Student Teaching Agreement Between Peru State College and Omaha Public Schools.

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

April 20, 2018

ACTION: **Approval of Two Graduate Focus Areas at Wayne State College**

Wayne State would like to seek approval to add the following graduate focus areas in the Master of Science in Organizational Management program and the Master of Science in Education in Curriculum & Instruction-Instructional Leadership program beginning Fall 2018:

Public Administration Management Focus Area (Organizational Management)
Cross-Curricular Education Focus Area (Curriculum & Instruction-Instructional Leadership)

The System Office and Wayne State College recommend approval of the Addition of Two Graduate Focus Areas at Wayne State College.

ATTACHMENTS:

- WSC Proposal - Focus Area in Public Administration MSOM (PDF)
- WSC Proposal - Focus Area in Cross Curricular Education MSE (PDF)

**Wayne State College
Proposal to Add a New Focus Area in Public Administration Management
(Masters of Science in Organizational Management)**

1. Descriptive information

- A. Name of institution
Wayne State College (WSC)
- B. Name of program
Masters of Science in Organizational Management
- C. Degrees/credentials to be awarded graduates of the program
Focus Area: Public Affairs
- D. Other programs offered in this field by the institution
None
- E. CIP code
30.9999
- F. Administrative units for the program
School of Natural and Social Sciences
- G. Proposed delivery site(s) and type(s) of delivery, if applicable
On-Line
- H. Proposed date (term/year) the program will be initiated
Fall, 2018
- I. Description, including credit hours and other requirements (program of study) and purpose of the proposed program.

Program Objectives for Public Affairs:

The specialization is structured to prepare students for leadership and professional positions in public sector or nonprofit organizations. Students will gain knowledge and skills to effectively engage in the making, implementation, evaluation, and analysis of public policy. Non-profit and government organizations seek individuals with these skills to guide and administer the policies that govern their organizations and the communities they serve.

Public Affairs Focus Area: 12 hours

POS 502 State and Local Politics.....	3
POS 510 Public Policy Analysis and Program Evaluation.....	3
POS 530 Public Policy	3
POS 545 Public Administration and Management.....	3

2. Centrality to Role and Mission

Wayne State College's Mission Statement reads: "dedicated to freedom of inquiry, excellence in teaching and learning and regional service and development." As part of this mission, the vision is to improve educational opportunities for all students and provide service to individuals, schools, communities, and local government. In our interactions with local government, we have gained an understanding of their needs and we are hoping our students can gather skill sets to apply their knowledge and help rural municipalities thrive.

3. Evidence of Need and Demand

Need for the program – provide information, such as data, surveys, or studies:

A recent majors scan that was conducted for WSC by Ruffalo Noel Levitz (RNL) noted there is a high demand for a master's in Public Administration.

The RNL analysis is corroborated by an article written (<https://prodigyfinance.com/resources/blog/demand-mpa-degrees-rise>) which outlined the need for a masters in Public Affairs and reported The American Bureau of Labor Statistics (BLS) forecasted a 21% growth across the fields of political science and international relations for those with related Master's degrees – the Masters in Public Affairs or Administration (MPA) and Masters in Public Policy (MPP) would be included depending on the area of focus.

According to the BLS that's a "response to a growing interest in public policy and political issues. There will be demand for jobseekers with extensive knowledge of political systems, institutions, and policies."

Further, according to the College Foundation of North Carolina (CFNC.org) "50% of government workers will be eligible to retire within the next five years" and we will need to fill the employment gap these retirees will leave behind. Students with an MPA will be able to fill these positions.

In many cases, a bachelor's degree in public affairs or policy is enough to employ anyone committed to public service buy, it is not sufficient for job advancement. According to the Executive Director of the National Association of Schools of Public Affairs and Administration (NASPAA), "One of the things employers often comment on is they're looking for someone who can see the big picture of things and understand connections between things and put a better analytic framework on things." Advanced graduate work can help professionals take a more global view of issues.

A recent study (JPAE 23(1), 591-610, 2017) examining the proximity of higher education graduate programs to a municipality reported a negative relationship between professionalism of the local government and proximity and that "university-based MPA programs may contribute to professional public administration within a geographic sphere of influence. Further, "the physical distance of a municipality from an MPA-granting institution may affect the nature and occurrence of professional local government management". This particular study was conducted using institutions of higher education from the West North Central Midwest region. Thus, the results of this study are relevant to a graduate program within the Northeast Nebraska region and we are hopeful our proposed program will help local governments immeasurably.

Demand for the program – provide studies, surveys, or other evidence about student demand:

Another recent study (*JPAE 16(3): 379–399*) indicated there are changes occurring within the public affairs work force in that it is becoming older and the “total number of jobs is larger than the total size of the workforce”. Further, the absolute number of local government professional positions that require an MPA degree appears to be increasing at both the CEO level and amongst other key professional administrative positions. As the complexity of local government increases, professional expertise is needed to manage these systems effectively.

Most importantly for rural Northeast Nebraska is the report from this study (*JPAE 16(3): 379–399*) that local governments in rural areas, “may experience difficulty in attracting high-quality external applicants”. We are hopeful that in order to fulfill this need and help rural governments we will have a steady stream of students apply for the program with 6 new students applying the first year and eventually building to 25 students in the program within the first 5 years.

Six students moving through the program as a cohort would be the minimum number to sustain the program.

4. Adequacy of Resources

Faculty and Staff: No additional resources are anticipated. Because all courses are currently offered, there will be minimal impact on FTE and facility resources and current offerings should be able to absorb additional students for the focus area

Physical Facilities: No anticipated needs.

Instructional Equipment and Informational Resources: No immediate needs anticipated,

Budget Projections: No anticipated changes.

5. Avoidance of Unnecessary Duplication

Below lists the programs in Nebraska and surrounding states. Table 4 is taken directly from Janousek (*JPAE 23(1), 591-610, 2017*) who is a researcher at the University of Nebraska-Omaha and WSC alumnus. In this table, it outlines the number of MPA programs as well as many other programmatic factors.

Iowa:

Drake University

Iowa State University

Upper Iowa University

Kansas:

Kansas State University

University of Kansas

Wichita State University

Minnesota:

Hamline University
Minnesota State University-Mankato
University of Minnesota-Twin Cities
Walden University

Missouri:

Lindenwood University
Missouri State University
Park University
St. Louis University
Southeast Missouri State University
University of Missouri

Nebraska:

University of Nebraska-Omaha (UNO)

North Dakota:

University of North Dakota (UND)

South Dakota:

University of South Dakota (USD)

TABLE 4.
Comparison of Regional University-Based MPA Programs by State

Evaluation criteria	States						
	Iowa	Kansas	Minnesota	Missouri	Nebraska	N. Dakota	S. Dakota
Number of programs	3	3	4	6	1	1	1
NASPAA-accredited programs	1	3	1	5	1	1	1
Metropolitan location	2	3	4	6	1	1	0
Public administration department	0	2	2	4	1	0	0
Local government concentration	0	1	1	3	1	0	1
Require internship	0	2	1	4	0	1	1
Require capstone	2	1	4	3	1	1	1
Online availability	Low	Low	High	Moderate	High	High	Low
Admission standards	Low	Moderate	Low	High	High	Moderate	High
Local government curriculum	Moderate	High	Low	Moderate	High	Low	Moderate
Local government faculty	Low	High	Moderate	Moderate	High	Low	Moderate
Local government scholarships	Low	High	Moderate	Low	Moderate	Low	High
Local government certificates	Low	High	Low	High	Moderate	Low	Moderate
Local government outreach	Low	High	Moderate	Moderate	High	Low	Moderate

6. Consistency with the *Comprehensive Statewide Plan for Postsecondary Education*

Explain how this program would enhance relevant statewide goals for education.

In reviewing the document published by the Nebraska Coordinating Commission for Post-Secondary Education, we are convinced that the focus area in Public Affairs would address especially the goal of “Meeting the Needs of the State” for trained and “Meeting Educational Needs Through Partnerships and Collaborations”,

Wayne State College
Master of Science in Curriculum & Instruction-Instructional Leadership
Cross-Curricular Education Focus Area
(Educational Foundations and Leadership)

1. Descriptive information

- A. Name of institution
Wayne State College (WSC)
- B. Name of program
Master of Science in Curriculum & Instruction-Instructional Leadership, Cross-Curricular Education Focus Area
- C. Degrees/credentials to be awarded graduates of the program
Master of Science in Curriculum & Instruction-Instructional Leadership
- D. Other programs offered in this field by the institution
Master of Science in Curriculum & Instruction-Instructional Leadership program
Other focus areas include:
 Business & Information Technology
 Community of Learning Delivery Model
 Early Childhood Education
 Elementary Education
 English as a Second Language
 English Education
 Exercise Science
 Family and Consumer Sciences Education
 Industrial Technology Education
 Mathematics Education
 Music Education
 Reading Specialist PK-12
 Science Education
 Social Sciences Education
- E. CIP code
13.0301
- F. Administrative units for the program
School of Education and Counseling; Department of Educational Foundations and Leadership (EDFL)
- G. Proposed delivery site(s) and type(s) of delivery, if applicable
Delivery will be from Wayne State College with the program offered in face-to-face, online, and hybrid delivery format.
- H. Proposed date (term/year) the program will be initiated
Summer 2018 is the proposed starting date and is dependent upon NSCS approval

- I. Description, including credit hours and other requirements (program of study) and purpose of the proposed program.

This program is designed for those persons seeking an advanced degree in Curriculum and Instruction with a cross-curricular education emphasis. The Dean of the School of Education and Counseling with the permission of the Vice President of Academic Affairs, may designate a cross-curricular education emphasis program to meet the needs of administrators, teachers, school districts, educational service units, or a combination of these groups. The cross-curricular emphasis may include courses in Reading and Language Arts, Mathematics, Social Studies, Science, Health, Physical Education, Visual and Performing Arts, Career Education, World Languages, Technology, Leadership, Cultural Diversity and other content areas, threads, or themes. Such an emphasis shall examine the interrelatedness of two or more content/theme areas in the PK-12 classroom. The Dean of the School of Education and Counseling shall consult with the Deans of other schools who may be impacted by the degree emphasis.

The School of Education and Counseling at Wayne State College offers a Master of Science in Education (MSE) degree to meet the needs of diverse groups of graduate students. The Curriculum & Instruction-Instructional Leadership program is designed primarily for K-12 teachers who wish to remain in the classroom and combine a teaching enhancement program with Curriculum & Instruction-Instructional Leadership and advanced content and pedagogy. The MSE in Curriculum and Instruction also allows the teacher to move from a Nebraska Standard certificate to a Nebraska Professional certificate. Because there are a variety of occupations that include educational dimensions, the Curriculum & Instruction-Instructional Leadership program may appeal to some non-teachers as well, for it offers the widest array of graduate study possibilities here at WSC. It should be noted that conferral of the MSE in Curriculum & Instruction-Instructional Leadership to non-teachers will not result in teacher certification. All students working toward an MSE need a minimum of 36 credit hours including the appropriate program core. A maximum of 3 hours of Workshop credit (568) can be included in a program of study. At least half of the total graduate credits shall be in 600 level courses. This emphasis shall include the Professional Core of the MSE degree, any necessary electives, and 15-30 graduate credit hours of emphasis in the cross-curricular themes. The new cross-curricular education emphasis will provide 15 credit hours of content knowledge provided through grant-funded workshops taught by highly qualified adjunct faculty in the specific subject area. The remaining 21 hours will be provided through existing graduate classes in the School of Education and Counseling.

Proposed Master of Science in Curriculum & Instruction-Instructional Leadership program, Cross-Curricular Education Focus Area Program of Study - Non-Thesis MSE

Professional Education Core Courses (12 credit hours)

Course	Credit Hours
EDU 603 Intro to Graduate Studies & Research	3
EDU 652 Instructional Theory & Practice	3
EDU 658 Fundamentals of Curriculum Dev. PK-16	3
EDU 674 History & Philosophy of Education	3

Course Descriptions

EDU 603 Introduction to Graduate Studies and Research (3) This is an introductory course recommended as the first course for graduate students. The course is designed to provide graduate students with a foundation for their degree program. Expectations for graduate programs will be addressed, including the Program of Study (an important document required of each graduate student). Beginning graduate students will develop a practical knowledge and application of basic types of research, as well as basic research tools and skills that will be helpful to them throughout their program. Graduate students will create a research plan and write a review of literature (paper.) Students will create appropriate survey and interview questions, develop a beginning understanding of educational statistics, and the process for developing a research proposal including Institutional Review Board requirements and application processes.

EDU 652 Instructional Theory and Practice (3) This class is designed to acquaint students with the latest research related to instructional theory, and further, to create opportunities for teachers to try new instructional approaches. The course surveys systems that teachers may use to assess the pros and cons of various instructional approaches.

EDU 658 Fundamentals of Curriculum Development PK-16 (3) A course designed to examine the principles underlying the development of a Pre-K-12 public school and post-secondary program curriculum. Emphasis on methods of determining priorities, objectives, scope and sequence and organizational patterns. The roles of state and local involvement will also be examined.

EDU 674 History and Philosophy of Education (3) Philosophies and theories underlying the American educational system. An analysis of the differing philosophies of education and their implications for education in a democratic society.

Content Courses (Focus Area Specific) (24 credit hours)

COURSE	CREDIT HOURS
EDU 696 Special Topics: History through Art	3
EDU 696 Special Topics: Technology Tools in Classroom	3
EDU 696 Special Topics: Natural Science and Visual Arts	3
EDU 696 Special Topics: Math and Music	3
EDU 696 Special Topics: Reading and the Performing Arts	3
EDU 600 Literacy through Literature for Children	3
EDU 604 Language Arts in Elementary & Middle School	3
EDU 614 Mathematics in Elem and Middle School	3

Course Descriptions

EDU 600 Literacy through Literature for Children (3) An advanced course in children's literature will focus on all genre including contemporary authors and multicultural materials for elementary school applications. An emphasis will be given to the integration of literature across the curriculum to facilitate literacy.

EDU 604 Language Arts in the Elementary and Middle School (3) A course designed to enhance instruction and assessment of elementary and middle level students' communication skills.

EDU 614 Mathematics in the Elementary and Middle School (3) A course designed to enhance instruction and assessment of elementary and middle level students' knowledge, skills, and dispositions in mathematics.

EDU 696 Special Course (.5 – 12 credit hours) Prerequisite: Approval of the Department Chair. Special topical or regional studies to be offered when justified by student demand and the presence of qualified faculty. May be repeated for credit if no duplication exists. The total number of times a 696 Special Course may be offered is four terms, including summers.

2. Centrality to Role and Mission

The proposed focus area will meet the needs of our diverse student population, increase connections between higher education and the K-12 communities, and embrace the inclusive environment through our current course offerings and content. This aligns directly to the Mission of Wayne State College by preparing “students for careers, advanced study, and civic involvement” as educators. Furthermore, it provides “freedom of inquiry, excellence in teaching and learning, and regional service development” for current and future educators.

Offering this cross-curriculum focus area for Wayne State College’s students will provide them an additional means to obtain content knowledge. The proposal was primarily written by faculty members with continuous input during the process from various Educational Foundations and Leadership Department (EDFL) faculty members, the EDFL Department Chair, the WSC Certification Officer, ESU#2 personnel, and Nebraska Department of Education (NDE) personnel. The proposal was also reviewed by the WSC Deans Council, the Vice President for Academic Affairs, and President. In addition, the program proposal was approved by the Wayne State College Graduate Council. This program includes existing courses. Adding this focus area could boost enrollment in those courses from the different departments represented in the program.

3. Evidence of Need and Demand

Need: In recent years, college graduate programs have begun to emphasize the concepts of STEAM (Science, Technology, Engineering, Art, and Math) and other cross-curricular studies in degree programs. Programs such as Seeds of Science/Roots of Reading out of the UC Berkley and Science IDEAS from Florida Atlantic and East Carolina University are examining the impact of integrating Reading, Writing, Mathematics, and the Sciences. The College Board National Task Force on the Arts in Education (NTFAE) is also promoting the integration of the Arts into the core curriculum. They concluded in a 2009 report that “the arts are effective in keeping students in school, engaging students in learning, and promoting high achievement...they should be the core of education we provide for our children. The NTFAE stated that colleges “must integrate the arts into its programs ... recognizing that infusing arts across the curriculum is an invaluable learning tool.”

The United States Department of Education has emphasized this integration through competitive grant programs such as Arts in Education – Model Development and Dissemination Grants Program and Programs for Master’s Degrees in the STEAM or Critical Foreign Language Education.

Wayne State College currently has 13 focus areas within its Master of Science in Education Degree/Curriculum and Instruction. They include Elementary Education, Reading, Early Childhood, ESL, and secondary school content areas. The college does not have the flexibility within its current catalog to integrate curricular areas in a degree program that focuses on integrating STEAM concepts across curricular areas.

Demand: The School of Education and Counseling at Wayne State College works with its PK-12 school partners and the Educational Service Units to create graduate education programs that meet the current needs of teachers and schools. Educational Service Unit #2 has been awarded a federal “Art in Education – Model Development and Dissemination Grant.” Wayne State College is a partner with this grant program, ESU#2, and up to 30 participants in this 1.5 million dollar grant. The grant focuses on integrating the arts in reading, mathematics, science, history, and technology. The target group for the program is teachers who work in high-poverty and/or highly diverse school districts.

The creation of a Cross-Curricular focus area within the MSE Curriculum & Instruction program will more appropriately meet the needs of this grant program. It will also provide flexibility for the institution to meet the needs of other PK-12 schools and ESUs should they desire to have a program that emphasizes the arts, technology, cultural diversity, foreign language or another cross-curricular theme as they integrate with language arts, mathematics, social studies, or science. This focus area will also allow Wayne State College to partner with schools and ESUs on future grant opportunities.

Since this focus area is designed to be offered only when a partnership is established, and a cohort has been formed, it will only be provided when it is viable for the college from a funding and participation standpoint.

4. Adequacy of Resources

Faculty and Staff: This focus area will only include courses taught by current faculty members and grant funded workshops. Highly qualified adjunct faculty in the specific subject area will teach the 15 hours of content emphasis in the upcoming grant program. The remaining 21 hours will be taught using existing graduate classes in the School of Education and Counseling. The only staffing requirement could be additional graduate faculty if our graduate enrollments grow and we are unable to handle the additional enrollments with the current number of course offerings.

Physical Facilities: This program will only require existing facilities. There are no anticipated needs. However, if the proposed option shows growth within the programs, an additional faculty member may be needed who would require an office and a phone.

Instructional Equipment and Informational Resources: The cross-curricular focus area will utilize current technology equipment, library holdings, data services, and telecommunication connectivity. The courses included are currently being offered, with no need for additional instructional equipment. If the proposed focus area shows growth within the program, an additional faculty member may be required who would need a computer and online access to instructional programs and sites specific to WSC.

Budget Projections for First Five Years of Program

TABLE 1: PROJECTED EXPENSES - NEW EMPHASIS

Personnel	(FY 2018) Year 1		(FY 2019) Year 2		(FY 2020) Year 3		(FY 2021) Year 4		(FY 2022) Year 5		Total	
	FTE	Cost	FTE	Cost	FTE	Cost	FTE	Cost	FTE	Cost	FTE	Cost
Faculty ¹	0	\$2,500	0	\$5,000	0	\$2,500	0	\$2,500	0	\$0	0	\$12,500
Non-teaching staff:												
Professional ²	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Graduate assistants	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Non-teaching staff: support	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Subtotal	0	\$0	0	\$5,000	0	\$2,500	0	\$2,500	0	\$0	0	\$12,500
Operating												
General Operating ³		\$0		\$0		\$0		\$0		\$0		\$0
Equipment ⁴		\$0		\$0		\$0		\$0		\$0		\$0
New or renovated space ⁵		\$0		\$0		\$0		\$0		\$0		\$0
Library/Information Resources ⁶		\$0		\$0		\$0		\$0		\$0		\$0
Other ⁷		\$0		\$0		\$0		\$0		\$0		\$0
Subtotal		\$0		\$0		\$0		\$0		\$0		\$0
Total Expenses	0	\$0.00	0	\$5,000.00	0	\$2,500.00	0	\$2,500.00	0	\$0.00	0	\$12,500.00

¹ Show the number of additional full-time equivalent faculty and related salary and fringe benefit expenditures needed to implement and maintain the unit.
Note: 15 hours will be taught by highly qualified adjuncts. The remaining courses will be taught by the current faculty with currently offered graduate courses. No new faculty planned.

² Show the number of additional full-time equivalent professional staff and related salary and fringe benefit expenditures needed to implement and maintain the unit.

³ Included in this category should be allowances for faculty development, laboratory supplies, travel, memberships, office supplies, communications, data processing, equipment maintenance, rentals, etc.

⁴ Show anticipated expenditures for the acquisition of new or upgrades or replacement of existing equipment necessary for the implementation and/or operation of the unit.

⁵ Identify the space for the proposed unit, if appropriate. Show projected expenditures for any facilities (general classroom, laboratory, office, etc.) that will be required. Include renovation of existing facilities and construction of new facilities.

⁶ Show anticipated expenditures for library materials or other informational resources directly attributable to the new unit.

⁷ Additional Other Expenses: Show other expenses not appropriate to another category. *Development of Syllabi*

NOTE: All items requiring explanation may be included on this page or in the proposal narrative.

TABLE 2: REVENUE SOURCES FOR PROJECTED EXPENSES - NEW EMPHASIS

	FY(2018) Year 1	FY (2019) Year 2	FY (2020) Year 3	FY (2021) Year 4	FY (2022) Year 5	Total
Reallocation of Existing Funds ¹	\$0	0	0	0	0	\$0
Required New Public Funds ²	\$0	0	0	0	0	\$0
1. State Funds	\$0	0	0	0	0	\$0
2. Local Funds	\$0	0	0	0	0	\$0
Tuition and Fees ³	\$57,544	\$77,423	\$32,434	\$19,879	\$0	\$187,279
Other Funding ⁴	\$0	\$0	\$0	\$0	\$0	\$0
1						\$0
2						\$0
3						\$0
Total Revenue ⁵	\$57,544	\$77,423	\$32,434	\$19,879	\$0	\$187,279

¹ Show the total amount of dollars the institution will reallocate from its budget to support this unit. Identify the source of funding and provide an explanation of the impact that the redistribution of funds and other resources will have on exiting programs or unit.

² This represents a requirement for additional public funds to support this unit. If additional state funds are required, this request will have to be included in the institution's budget request. Separately detail all sources for additional funds. For community colleges, this would include local tax funds.

³ Show additional tuition and fee revenues that will be used to support this unit. **Year one: 325 X 18 X 15/2 (18 hours, 15 students, 1/2 FY). Year Two (325 X 18 X 15). Years Three, Four, and Five (325 X 18 X 40).**

⁴ Show the amount of external funding or donations which will become available each year to support this unit. Include a brief explanation of the nature of these resources including their specific source and the term of the commitment.

⁵ **Revenues are not expected to match expenses.**

NOTE: Where appropriate, show calculations and/or formulas that were used to project new revenue; e.g. number of new students projected multiplied by tuition and fees.

CCPE; 11/19/08

5. Avoidance of Unnecessary Duplication:

The University of Nebraska at Omaha has a collaborative, multi-disciplinary program in STEM (Science, Technology, Engineering, and Mathematics) Education. UNO has used this program to receive six million dollars in external funding. The University of Nebraska at Kearney does offer a concentration in the STEM as a regular area of emphasis for that institution. Peru State has a Certificate of Advanced Studies in Instructional Technology. However, none these programs offer arts as a part of their cross-curricular or multi-disciplinary programming.

None of these institutions are partnering with PK-12 schools and ESUs to design integrated and cross-curricular programs that meet the unique needs of rural and/or high-poverty schools in the manner that Wayne State is partnering under this program of emphasis. This program focus area will allow WSC partners to be directly involved in the program design to meet the unique needs of their teachers and schools.

This proposal is not for a new degree program. It only gives additional flexibility to the College to offer an MSE degree in Curriculum and Instruction with cross-curricular emphasis to meet current initiatives through various grant opportunities.

6. Consistency with the *Comprehensive Statewide Plan for Postsecondary Education*. Explain how this program would enhance relevant statewide goals for education.

The content and delivery methods of the proposed focus area support the vision for postsecondary education expressed in the *Comprehensive Statewide Plan for Postsecondary Education*. The proposed focus area provides an “affordable, accessible, and high-quality higher education” program that “meets the diverse needs of students and citizens” across Nebraska (*Comprehensive Statewide Plan*, Chapter 1).

Through the use of instructional technology such as online and hybrid course delivery, the proposed focus area also addresses the goal of meeting the educational needs of students who may be “restricted by factors such as geographic location, economic status, age, culture, disability, color, national origin, or gender” (*Comprehensive Statewide Plan*, Chapter 2). The cross-curricular nature of the proposed focus area is “responsive to the workforce development and ongoing training needs of employers and industries to help sustain a knowledgeable, trained, and skilled workforce in both rural and urban areas of the state (*Comprehensive Statewide Plan*, Chapter 3). The content knowledge addressed in this Master of Science in Curriculum & Instruction—Instructional Leadership program, Cross-Curricular Education focus area prepares graduates for many educational careers that are on the H3 (high demand, high skill, high wage) list for Nebraska.

Finally, the proposed focus area represents higher education’s desire and ability to “work cooperatively with elementary and secondary schools to improve teaching and learning at all levels of education” (*Comprehensive Statewide Plan*, Chapter 5). This will be accomplished through joint planning and implementation with the local Educational Service Unit that serves as an intermediate service agency for member K-12 school districts. In sum, the proposed Master of Science in Curriculum & Instruction—Instructional Leadership, Cross-Curricular Education focus area strongly supports the goals expressed in the *Comprehensive Statewide Plan for Postsecondary Education*.

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

April 20, 2018

ACTION: **Approval of Addition of Agricultural Communication and Leadership Concentration at Wayne State College**

Wayne State would like to seek approval to add the following undergraduate concentration in the Mass Communication Major beginning Fall 2018:

Agricultural Communication and Leadership (Mass Communication)

The System Office and Wayne State College recommend approval of the Addition of Undergraduate Concentration at Wayne State College.

ATTACHMENTS:

- WSC Proposal - Concentration in Agricultural Communication and Leadership (PDF)

**Wayne State College
Proposal to add a new concentration in
Agricultural Communication & Leadership
(Mass Communication)**

1. Descriptive information

- A. Name of institution
Wayne State College
- B. Name of program
Communication Arts / Mass Communication / Concentration in Agricultural Communication and Leadership
- C. Degrees/credentials to be awarded graduates of the program
Major in Mass Communication, Agricultural Communication and Leadership concentration (Communication Arts Department)
- D. Other programs offered in this field by the institution
This concentration is interdisciplinary, drawing from existing coursework in Mass Communication and Speech Communication.
- E. CIP code
01.0802
- E. Administrative units for the program
Department of Communication Arts, School of Arts & Humanities.
- F. Proposed delivery site(s) and type(s) of delivery, if applicable
Wayne State College, on-campus
- H. Proposed date (term/year) the program will be initiated
Fall, 2018
- I. Description, including credit hours and other requirements (program of study) and purpose of the proposed program.

The Agricultural Communication and Leadership concentration will be included under the Mass Communication Major. The Agricultural Communication and Leadership concentration will include the Mass Communication Core Courses (15 hours) plus, the 21-hour concentration of courses listed below. In addition, students may choose a 48-hour concentration by choosing 12 more hours of elective credit.

Mass Communication Core Courses: 15 hours

CNA 263 Introduction to Mass Communication.....	3
CNA 280 Newswriting.....	3
CNA 372 Media Ethics.....	3
CNA 400 Portfolio Seminar.....	0
CNA 471 Mass Media and Society.....	3
CNA 475 Communication Law.....	3

Concentration in Agricultural Communication and Leadership: 21 hours

CNA 150 Agricultural Communication.....	3
CNA 162 Radio Production.....	3
CNA 274 Video Production I.....	3
CNA 374 Public Relations.....	3
CNA 426 Social Media Marketing	3
CNA 459 Organizational Leadership.....	3
CNA 467 Intercultural Communication.....	3

48-hour concentration includes the above plus 12 hours of electives from the following:

CNA 301 Advertising Copywriting.....	3
CNA 302 Language and Human Behavior.....	3
CNA 377 Public Relations Writing.....	3
CNA 389 Photojournalism.....	3
CNA 390 Electronic Journalism.....	3
CNA 452 PR Case Studies.....	3
CNA 453 Social Media Marketing.....	3
CNA 450 Media Design Applications.....	3
CNA 458 Advanced News Writing.....	3
CNA 461 Case Studies in Organizational Leadership.....	3
CNA 470 Family Communication.....	3

Required courses in this concentration are taught every year or every other year. Most elective courses are also taught annually.

2. Centrality to Role and Mission

Agricultural Communication is a growing field that brings together agricultural, food, and life science with a practical understanding of all forms of communication (spoken, written, mass, electronic). Because WSC is situated in a rural area, we attract many students with an agricultural background.

If this concentration is added, Wayne State College will be the only NSCS institution with coursework applying Communication concepts and media content creation to the study of the field of agriculture. This concentration will therefore expand NSCS offerings in this high-demand field to better serve students.

Offering this concentration for Wayne State College’s students will provide them an opportunity to apply their Communication skills in yet another area of employment that is particularly relevant our state. The proposed program of study in Agricultural Communication and Leadership would pair well

with other programs of study at WSC. For example, students could be encouraged to minor in Biology choosing 21 hours of courses that might include Zoology, Environmental Studies, Conservation Biology, Great Plains Flora, Experimental Plant Science, Ecology, and Wildlife Management.

Students from many majors on campus may have agricultural interests, and by pursuing this concentration, they will gain a new understanding of how those interests can become a career. They will learn a wide range of skills applicable to many majors on campus, including writing, advertising, graphics, photography, video, and other skills that are in great demand in the world of advertising, promotion, and social media marketing. Having these tools to apply in an agricultural context is in high demand with employers.

Our students could further develop student clubs to support this concentration on a co-curricular level. One such club is ACT, Agricultural Communicators of Tomorrow. This organization is part of the National Agricultural Communicators of Tomorrow dedicated to strengthening agricultural communication students through professional growth opportunities and educational programs. ACT joins the annual Ag Media Summit which brings together American Agricultural Editors' Association, Livestock Publications Council, and the Connective Agri Media Committee. If we develop Collegiate FFA or Collegiate 4-H student clubs, we could partner between the WSC chapters of such organizations and nearby high school chapters to enhance recruiting to the new concentration.

3. Evidence of Need and Demand

Agriculture drives our Nebraska economy, providing approximately one in three jobs across the state. Our students need to be poised to enter these jobs. The Agricultural Communication and Leadership concentration focuses on journalism and mass media skills needed for these positions. It gives students a concentration of courses that will engage them in developing strategic communication skills for the promotion of agriculture businesses.

Just a quick review of the Nebraska Corn Board Website indicates internships available for our students. Over the next few years, our students in the Agricultural Communication and Leadership concentration could apply for such internships:

2018-2019 Internship Opportunities

Communications and Market Development Internship

Host: Nebraska Corn Board

Location: Lincoln, Nebraska

Duration: May 2018 – May 2019

Marketing and Communications Internship

Host: National Corn Growers Association

Location: St. Louis, Missouri

Duration: Summer 2018

Public Policy Internship

Host: National Corn Growers Association

Location: Washington, D.C.

Duration: Summer 2018

Promotion and International Relations Internship

Host: U.S. Meat Export Federation

Location: Denver, Colorado

Duration: Summer 2018

International Relations Internship

Host: U.S. Grains Council

Location: Washington, D.C.

Duration: Summer 2018

International Agricultural Relations Internship
 Host: U.S. Grains Council
 Location: Mexico City, Mexico
 Duration: Summer 2018

Communications Internship
 Host: Nebraska Corn Growers Association
 Location: Lincoln, Nebraska
 Duration: May 2018 – May 2019

Agricultural businesses associated with ethanol, livestock, plant, and food are the major employers of our state. These organizations need communication specialists to promote their products. As our reliance on internet and mobile communication continues to grow, so does business' need for employees who possess the skill to effectively send messages through these channels.

By studying Agricultural Communication and Leadership, students will learn the complexity of communicating the science of agriculture in our media-rich world through writing, photography, video, and radio production. As such, students will learn how to promote a business, popularize a new method, and/or argue the controversial issues imbedded in this industry. Therefore, this concentration addresses workforce needs or business, industry, and other employers, and makes our students more marketable upon graduation.

We expect 5 students per year in enrollment. This concentration includes only one new course that will be taught by a faculty member already employed at WSC. The remainder of the proposal are current courses, taught by current faculty members in the Communication Arts department. Thus the program is already viable.

4. Adequacy of Resources

a. Faculty and Staff Resources

This concentration includes only one new course that will be taught by a faculty member already employed at WSC. The remainder of the proposal are current courses, taught by current faculty members in the Communication Arts department. No additional faculty lines are needed for this concentration.

b. Physical Facilities

This concentration will be offered at Wayne State College. This concentration includes only one new course that will be taught by a faculty member already employed at WSC. The remainder of the proposal are current courses, taught by current faculty members in the Communication Arts department. No new facilities, renovation, or leasing will be required for this program, other than as required from time to time by existing major concentrations.

c. Instructional Equipment and Informational Resources

There is no need for additional instructional equipment for this concentration.

d. Budget Projections for first five years of program

Currently, the equipment and teaching resources of both Speech Communication and Mass Communication will be utilized. There are no projected expense reallocations, because this degree will only utilize current faculty members, facilities and equipment, and library holdings. There is no need for additional faculty members, facilities and equipment, or library holdings that would incur increased expenses.

6. Avoidance of Unnecessary Duplication

a. Identify other similar programs offered in the state by public or private institutions;

Wayne State College would be the only institution in Nebraska to offer a concentration in Agricultural Communication through the Mass Communication department.

In their Institute of Agricultural Sciences and Natural Resources, UNL offers a major in Agricultural and Environmental Sciences Communication.

NECC offers a program in Diversified Agriculture with a focus in agriculture production technology and agribusiness. They do not offer a communication focus through this program.

b. Identify any similar programs offered within the states that are members of the Midwestern Higher Education Compact; and

North Dakota State University has an Agricultural Communication major as part of the Department of Communication. To complete this degree, students must choose from a list of approved minors as well.

c. For graduate and professional programs, identify similar programs offered in contiguous states that would be reasonably accessible to Nebraska residents.

N/A. This is an undergraduate concentration.

7. Consistency with the *Comprehensive Statewide Plan for Postsecondary Education*. Explain how this program would enhance relevant statewide goals for education.

This concentration would expand the Nebraska State College system offerings in a high-skill area that is in high demand – all businesses involved in agriculture, from seed production to technological advancements and environmental protection, has the need for effective communication. This concentration would set students up for success in any of these fields.

In particular, it:

- Supports the needs and interests of students,
- Addresses the continual marketplace needs of business, non-profit, and governmental organizations in the state,
- Will foster rich partnerships and collaboration with outside organizations and community partners seeking internships, and
- Expands the effective use of existing facilities for interdisciplinary learning

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

April 20, 2018

ACTION: Approval of Addition of Six Minors at Wayne State College

Wayne State would like to seek approval to add the following academic minors beginning Fall 2018:

Art History (Art)
Digital Film Production (Mass Communication)
Graphic Design (Art)
Injury Science (Applied Human & Sport Physiology)
Promotion and Media (Mass Communication)
Web and Mobile App Design and Development (Art/Technology)

The System Office and Wayne State College recommend approval of the Addition of Six Minors at Wayne State College.

ATTACHMENTS:

- WSC Proposal - Minor in Art History (PDF)
- WSC Proposal - Minor in Digital Film Production (PDF)
- WSC Proposal - Minor in Graphic Design (PDF)
- WSC Proposal - Minor in Injury Science (PDF)
- WSC Proposal - Minor in Promotion and Media (PDF)
- WSC Proposal - Minor in Web and Mobile App Design Development (PDF)

Wayne State College
Proposal to Add a New Minor in Art History
(Art)

1. Descriptive Information

- A. Name of Institution
Wayne State College (WSC)
- B. Name of Program
Department of Art and Design / Minor in Art History
- C. Degrees/credentials to be awarded graduates of the program
Minor: Art History
- D. Other programs offered in this field by the institution
None
- E. CIP code
50.0703
- F. Administrative units for the program
School of Arts and Humanities; Department of Art and Design
- G. Proposed delivery site(s) and type(s) of delivery, if applicable
On WSC Campus, face-to-face courses
- H. Fall, 2018
- I. Description, including credit hours and other requirements (program of study) and purpose of the proposed program.

As a requirement for majors in studio art, art education, and graphic design, there are currently a variety of lower- and upper-level art history courses being taught at Wayne State College. This proposal would allow students taking 18 credit hours of art history courses to receive an art history minor.

Art History Minor (18 hours)

A minor includes a minimum of 12 hours unduplicated by the student’s major(s) and minor(s).

- ART 244 Art History Survey I..... 3
- ART 245 Art History Survey II..... 3

Four Upper division Art History courses selected from:

- ART 302 Ancient Art History..... 3
- ART 303 Renaissance and Baroque Art History..... 3
- ART 304 American Art History..... 3
- ART 305 Modern Art..... 3
- ART 306 Contemporary Art..... 3
- ART 307 Special Topics in Art History..... 3

Attachment: WSC Proposal - Minor in Art History (2194 : Addition of Six Minors at Wayne State College)

2. Centrality to Role and Mission

Art history, like all subjects in the School of Arts and Humanities, serves the core mission of WSC by preparing well-rounded students for “careers, advanced study, and civic involvement.” With an art history minor, students of all majors will add to, and amplify, the tools of intellectual inquiry that prepare them for success after graduating from Wayne State College. The creation of this program was discussed with all faculty members in the Department of Art and Design, as well as with the Dean of the School of Arts and Humanities. This proposal has the support of the WSC Academic Policies Committee, which is comprised of one representative from each academic department.

3. Evidence of Need and Demand

As a minor, the proposed art history program would augment students’ major area of study. Therefore, it would strengthen the skill set of any student. For example, studio art majors would have a much deeper well of works and styles to draw from in their work. English majors would be able to think more deeply about literature by appreciating a parallel line of cultural production. Communication majors would understand not just verbal and textual communication, but the tactics of visual communication as well. History majors would understand not just the historical facts of different eras, but their respective visual cultures as well. *Any* major would leave the College with a grounding in an avocation that would serve them for a lifetime.

Discussions with current students suggest that there would be five to ten minors in initial years, with that number growing as more people take the art history classes that are new to the catalog. No minimum number of students, as the minor does not require any additional resources and all courses for the minor are already offered with existing staffing.

4. Adequacy of Resources

- a. Faculty and Staff Resources
 - i. Number of current faculty and staff required to implement the proposed program in the responsible unit: One (Assistant Professor of Art History)
 - ii. Additional new faculty and/or administrative and support staff required, including graduate assistants, along with expected qualifications for these individuals: None.
- b. Physical Facilities
 - i. Location of the proposed program: Wayne State College campus
 - ii. Additional physical facilities, such as classrooms, laboratories, and offices, that will be required for the program: None
 - iii. Plans for renovating existing facilities, constructing new facilities, or leasing additional facilities for the proposed program within the next ten years: None
- c. Instructional Equipment and Informational Resources
 - i. There is no need for any additional equipment or resources.
- d. Budget Projections for first five years of program
 - i. The proposed minor in art history will have no budget impact whatsoever; it will draw upon courses, faculty, and resources already in use.

5. Avoidance of Unnecessary Duplication

- a. Identify other similar programs offered in the state by public or private institutions
 - i. Creighton University: BA and minor (18 credits)
 - ii. Hastings College: MA in art history
 - iii. Nebraska Wesleyan University: Minor in art history (15 credits)
 - iv. Concordia University: BFA, MA, PhD in art history
 - v. UN Kearney: BA Art History, minor (18 hours)
 - vi. UNL: BA, MA, minors (one with 12 hours, one with 18)
 - vii. UNO: BA

- b. Identify any similar programs offered within the states that are members of the Midwestern Higher Education Compact

In the twelve states that belong to the MHEC, there are a large number of art history minors. In the schools in those states that are most likely to compete for students with WSC, there are the following offerings:

 - i. Morningside College (Sioux City): Art history cluster (12 hours)
 - ii. Briar Cliff University (Sioux City): Minor in art history (18 hours)
 - iii. Augustana University (Sioux Falls): Major (31 credits) and minor (18 credits)

- c. For graduate and professional programs, identify similar programs offered in contiguous states that would be reasonably accessible to Nebraska residents. N/A

6. Consistency with the Comprehensive Statewide Plan for Postsecondary Education

Art History is uniquely situated to address this goal because it's a different mode of understanding information from other humanities areas like English or history. The visual literacy at the heart of art history is a different kind of cognitive exercise that develops a parallel manner of processing information alongside the more common textual / verbal literacy.

An art history minor would create Nebraska citizens with a richer ability to analyze and think about visual information, whether it's traditional fine art or not. In other words, the practice of art history allows people to see more of the world around them.

The art history minor would create a larger audience for the visual arts, a cultural enterprise that is currently thriving in northeast Nebraska.

Most institutions the size of Wayne State College offer a minor in art history if they have the faculty to do so; adding the minor at WSC would bring the College in line with these others.

Adding another minor offering at no extra cost is definitively efficient.

Wayne State College
Proposal to Add a New Minor in Digital Film Production
(Mass Communication)

1. Descriptive information

- A. Name of institution
Wayne State College
- B. Name of program
Communication Arts / Mass Communication / Minor in Digital Film Production
- C. Degrees/credentials to be awarded graduates of the program
Minor in Digital Film Production (Communication Arts Department)
- D. Other programs offered in this field by the institution
This minor is interdisciplinary, drawing from existing coursework in Mass Communication and Theatre.
- E. CIP code
50.0699, Film/Video and Photographic Arts, Other.
- E. Administrative units for the program
Department of Communication Arts, School of Arts & Humanities.
- F. Proposed delivery site(s) and type(s) of delivery, if applicable
This minor will be delivered on campus at Wayne State College. Because many of the classes are “hands-on” the minor will largely be delivered in regular classroom or practicum settings. A few selected courses may be offered online or as hybrid courses.
- H. Proposed date (term/year) the program will be initiated
Fall, 2018
- I. Description, including credit hours and other requirements (program of study) and purpose of the proposed program.

This minor addresses a need by combining theatre and media skills in a single minor, focused on production of film- and cinematic-style production and performance skills. Background in such production will be a significant credential for graduates. Digital film- and cinematic-style production is not offered at other Nebraska higher education institutions.

For mass communication/media majors, the minor is structured to provide more experience with cinematic production aspects taught in our current theatre courses, such as acting and directing, lighting, set design, etc.

For theatre majors, the minor is structured to provide more experience with cinematic production aspects taught in our current mass communication courses, such as audio and video production, pre-planning, operation of media equipment, editing, and content distribution. It also offers the opportunity for students interested in more versatile aspects of directing, design, or performance a chance to correlate the study of theatre with digital production.

For majors from other departments, it will provide a foundation in media production, pre-production, on-camera performance, and related skills. This minor should partner well with disciplines needing video production for entertainment, promotion, and training, such as business marketing, graphic design, music, and criminal justice.

Minor in Digital Film Production: 21 Hours

All Digital Film Production minors must take CNA 101-Introduction to Theatre as a General Education requirement.

CNA 223 Acting	3
CNA 284 Introduction to Film	3
CNA 318 Play Directing or	
CNA 387 Lighting	3
CNA 274 Video Production I or	
CNA 473 Video Production II	3
CNA 379 Media Management	3

Plus 6 hours from the following:

- CNA 162 Radio Production (3)
- CNA 220/320/420/520 Mass Communication Arts Workshop (.5-3)
- CNA 232 Stagecraft (3)
- CNA 205 Playwriting (3)
- CNA 263 Introduction to Mass Communication (3)
- CNA 301 Advertising Copywriting (3)
- CNA 337 Costumes and Makeup for the Stage (3)
- CNA 378 Television Performance (3)
- CNA 387 Lighting (3)
- CNA 419 Advanced Play Directing (3)
- CNA 450 Media Design Applications (3)
- CNA 453/553 Integrated Brand Promotion (3)
- CNA 457 Special Topics in Communication (3) – May be repeated
- CNA 471/571 Mass Media and Society (3)
- Other courses by advisement

Required courses in this minor are taught every year. Most elective courses are also taught annually.

2. Centrality to Role and Mission

American business today makes extensive use of video for marketing communications, training, and entertainment. Therefore, the ability to develop, produce, and act in video and television productions is greatly in demand and it is highly desirable for students to possess this ability upon graduation.

Offering this minor for Wayne State College's students will provide them an opportunity to learn production and performance skills applicable to a wide range of settings, including television and filmmaking, training and corporate video production, and even independent or Hollywood-type feature films. Skills acquired will include subjects taught in our current theatre courses, such as acting and directing, lighting, set design, etc., and in current media courses such as production planning, videography and editing, sound design, and marketing communications.

Wayne State College is the only NSCS institution with coursework in electronic and digital media. This minor will expand NSCS offerings in this high-demand field to better serve students.

Offering this minor for Wayne State College's students will provide them an opportunity to learn a wide range of skills applicable to many majors on campus, including writing, advertising, graphics, photography, video, and other skills that are in great demand in the world of advertising, promotion, and social media marketing.

Faculty from Mass Communication and Theatre worked together to develop this minor. The minor employs existing courses to provide students an interdisciplinary background in media production and in the leadership, public relations, and marketing framework under which the media productions are created.

Changes in the General Studies program at Wayne State College open the door to students taking additional minors, and the faculty feel that this minor offers skills that are applicable to many different majors across the campus.

3. Evidence of Need and Demand

- a. Need for the program – provide information, such as data, surveys, or studies:

With the mass expansion of online content providers the demand for narrative and documentary production was grown exponentially and the ability to act in and create video productions is highly valued in business today.

Laurie Richards of the Nebraska Film Office has said:

"As an actress, I always relied on the director who didn't have that (acting) background. People need to understand both sides of the camera and know how to develop characters...

"I like what you're doing (combining theater and video production for the minor). I get producers (from programs based in literary theory) that know all the theories but don't

understand the (production) process. They don't know how to make a film. What you're doing is direct application and they are learning film making as a process."

Job boards have extensive listings for people with experience in front of the camera and behind the scenes. Although the advertisements rarely mention it, it is implicit that actors understand the "behind the scenes" elements of video production, and "behind the scenes" staff understand the acting and theatrical elements of video production.

Therefore, this minor addresses workforce needs of business, industry, and other employers, and makes students more marketable upon graduation.

These classes will also provide students an understanding of how to communicate and collaborate effectively with people involved in digital production by understanding each roles and contributions.

Electronic Media Students gain:

- A better understanding of video and film performance beyond the technical aspects of production.
- An understanding of directing which includes composition, set design, and working with talent.
- An understanding of script conception and development

Theater Students gain:

- An understanding of the technical aspects of film-making including shooting, editing, sound design, and lighting.
- An understanding of the workflow and management of larger scale narrative video productions.
- An understanding of how they translate their stage-oriented acting and voice skills to the video environment.
- An understanding of how their training and skills can be applicable and marketable beyond theatre practice.

Students outside the above mentioned programs gain:

- Practical skills in film production, including both on-camera and behind-the-scenes environments.
- An understanding of preproduction, shooting, and post production which can be applied to a variety of areas including adverting, corporate, instructional, and documentary production.

All students will complete the minor with portfolio materials and Internet Movie Database (IMDB) credentials, which can help graduated secure video production and performance employment.

Below are regional agencies that have open auditions for models/actors with video experience:

Actors Etc. Limited, Omaha; NE
Select Model Management, Omaha NE

Quick Book Agency, Omaha NE
 Haute Models, Sioux Falls, SD
 Fierce Modeling, Rapid City, SD
 Reel People Models and Talent, Omaha NE.

These agencies book actors in local, regional, and national print ads, commercials, and other film work (including industrial training videos).

- b. Demand for the program – provide studies, surveys, or other evidence about student demand:

We expect this minor to be popular among existing Theatre and Electronic Media students. Six students have already expressed interest and at least two students may delay graduation if this minor is available in the 2018-2019 academic year.

None of the state universities or college in Nebraska, Iowa, and South Dakota have a production-based film program. (Both UNL and UNI have programs based in film theory within their language and literature programs.)

Our program, focused on production in Electronic Media, would be unique and more in line with programs on both coasts.

Because this is an interdisciplinary minor employing existing courses, no minimum number of students is required for viability.

4. Adequacy of Resources

- a. Faculty and Staff Resources

This minor includes only current courses, taught by current faculty members in Theatre and Mass Communication, with no need for additional faculty or staff. No additional faculty lines are needed for this minor.

- b. Physical Facilities

This minor will be offered at Wayne State College. This minor includes only current courses, taught by current faculty members in Theatre and Mass Communication, with no need for additional faculty or staff. No new facilities, renovation, or leasing will be required for this program, other than as required from time to time by existing major concentrations.

- c. Instructional Equipment and Informational Resources

This minor will use existing courses in Theatre and Mass Communication and therefore will use current technology equipment, library holdings, data services, and telecommunication connectivity. The courses included in this minor are currently being offered, with no need for additional instructional equipment.

d. Budget Projections for first five years of program

The equipment and teaching resources of both Electronic Media and Theater will be utilized. There are no projected expense reallocations, because this degree will only utilize current faculty members, facilities and equipment, and library holdings. There is no need for additional faculty members, facilities and equipment, or library holdings that would incur increased expenses.

5. Avoidance of Unnecessary Duplication

a. Identify other similar programs offered in the state by public or private institutions;

Wayne State College would be one of the first institutions in the area to offer an interdisciplinary minor that includes both media and theatrical components.

Digital film and cinematic-style production is not offered at other Nebraska higher education institutions. UNL has a Film Studies program, which is not focused on production. Both NECC in Norfolk and WIT in Sioux City have offered "Digital Cinema" but these programs do not include the theatrical component, so this new minor could allow community college graduates to extend their education in the WSC four-year degree, supporting and reinforcing their Associate's program of study.

b. Identify any similar programs offered within the states that are members of the Midwestern Higher Education Compact; and

The following MHEC schools have undergraduate film programs. Those marked with an asterisk are theory or criticism only. The school in which the program resides is in parenthesis. The minor proposed would focus on production rather than theory and criticism. Our minor would be the only offering in the Nebraska college system.

- Minnesota State at Moorhead – BA Film and Media Studies (English)*
- University of Iowa – BA Cinema Arts (English)*
- Northwestern – BA Radio, Television, & Film (Mass Communication)
- Southern Illinois - BA Cinema Arts (Mass Communication)
- Urbandale Champlain – BA Media and Cinema* (Liberal Studies)
- Fort Hays State – BA Digital Cinema Production (Liberal Studies)
- University of Nebraska – BA Directing / Management, Performance, Design / Technical, Film & New Media* (Theater)
- Ohio University – BFA Film (Honors Only, Communication)

c. For graduate and professional programs, identify similar programs offered in contiguous states that would be reasonably accessible to Nebraska residents.

N/A. This is an undergraduate minor.

6. Consistency with the *Comprehensive Statewide Plan for Postsecondary Education*. Explain how this program would enhance relevant statewide goals for education.

This minor would expand the Nebraska State College system offerings in a high-tech area that is in high demand – multimedia production and performance, support marketing communications, corporate professional development training, and artistic/theatrical film-making.

In particular, it:

- Supports the needs of students,
- Addresses the changing marketplace needs of business, non-profit, and governmental organizations in the state,
- Will foster rich partnerships and collaboration with outside organizations seeking internships and video production staff, and
- Expands the effective use of existing facilities for interdisciplinary learning

Wayne State College
Proposal to Add a New Minor in Graphic Design
(Art)

1. Descriptive information

- A. Name of institution
Wayne State College
- B. Name of program
Minor in Graphic Design
- C. Degrees/credentials to be awarded graduates of the program
Minor in Graphic Design for students earning a major at Wayne State College
- D. Other programs offered in this field by the institution
Major in Art with a concentration in Graphic Design
- E. CIP code
50.0409
- F. Administrative units for the program
School of Arts & Humanities, Department of Art & Design
- G. Proposed delivery site(s) and type(s) of delivery, if applicable
Wayne State College; offered face-to-face or online, as current courses are offered.
- H. Proposed date (term/year) the program will be initiated
Fall 2018
- I. Description, including credit hours and other requirements (program of study) and purpose of the proposed program.

The minor in graphic design is a 20-hour program designed to help prepare students in related fields for the type of work they will perform in the industry. Students majoring in many other areas, including Studio Art, Art Education, Computer Science, Computer Information Systems, Business, Marketing, Advertising, and Journalism often need a knowledge of graphic design but do not require the full major, or are unable to consider the full major due to the number of credit hours.

Minor in Graphic Design: 20 hours

A minor must include a minimum of 12 hours unduplicated by the student’s major(s) and minor(s).

ART 204 Digital Imaging	2
330 Graphic Design I.....	3
331 Graphic Design II.....	3
335 Advanced Typography and Animation	3
403 App Design and Prototyping.....	3
405 Web Design for the Graphic Designer	3
410 Interaction Design.....	3

2. Centrality to Role and Mission

Students in other disciplines, including marketing and public relations, are encouraged to take courses in graphic design, and a few programs include one or two graphic design courses in their requirements or options. However, it is not currently possible for students to minor in the topic, even though many have shown interest and would be benefited from the amount and variety of coursework.

Art & Design currently offers a Minor in Art, but this does not include courses in graphic design. A minor in graphic design has been suggested by the Departments of Communication Arts and Computer Technology & Information Systems, as well as by the School of Arts & Humanities.

3. Evidence of Need and Demand

a. Need for the program – provide information, such as data, surveys, or studies:

Jobs for graphic designers (also including web designers, interaction designers, user interface designers, and user experience designers) continue to be plentiful, including in our region. In addition, many positions (in the related fields mentioned above in this document) have secondary qualifications that include graphic design. Many small- and medium-sized businesses must hire individuals to fulfill multiple roles, so graduates with a minor in graphic design will be uniquely able to contribute to the economic development and society of Nebraska and our region.

It is difficult to quantify job availabilities for graduates with a minor in graphic design plus a major in the related fields mentioned above. However, at the upper range annual wage mean in Nebraska of \$46,780, graphic designers are paid as much or more than the overall annual wage mean for our state (Bureau of Labor Statistics). Web developers, a field which overlaps with and can include graphic designers, are paid \$58,510-\$64,040 in Nebraska (Bureau of Labor Statistics).

In particular, the job outlook is excellent for those combining a minor in graphic design with a major in advertising, marketing, web development, or computer information systems. Job growth during the next decade is expected to be stronger than average for advertising and marketing, and far stronger than average for web development and computer information systems (Bureau of Labor Statistics).

b. Demand for the program – provide studies, surveys, or other evidence about student demand:

Based on requests from students in various other majors throughout the past several years, there is sufficient demand for the program. All of the courses in the minor are already part of the existing concentration in Graphic Design within the Art major, so courses will be offered regardless of the number of students enrolled in the minor.

Judging informally from inquiries received from students and potential students, we might expect 2-3 Mass Communication majors, 1-10 Business and/or Marketing majors, 2-5 Computer Information Systems majors, and 1-5 Studio Art and/or Art Education majors to enroll each year.

4. Adequacy of Resources

a. Faculty and Staff Resources

This minor will only include courses taught by current faculty members. If the number of students who enroll in the minor is at the low end of expectations above, then space available in courses is adequate. If the number of students is at the high end, then additional sections may need to be added, but rather than requiring additional faculty or staff, this would require rearranging course schedules for 2-3 faculty.

b. Physical Facilities

The location of the program is the Studio Arts Building of Wayne State College in Wayne, Nebraska. No additional physical facilities will be required for the program.

c. Instructional Equipment and Informational Resources

The proposed minor in Graphic Design will use existing computers, library holdings, data services, and telecommunication connectivity, with no expansion required.

d. Budget Projections for first five years of program

The proposed minor in Graphic Design will use existing faculty, facilities, and equipment. There is no expected increase in expenses or necessary reallocation of existing resources.

5. Avoidance of Unnecessary Duplication

a. Identify other similar programs offered in the state by public or private institutions;

Doane University, Creighton University, and Peru State College offer a minor in Graphic Design (Peru State College requires traditional Studio Art courses within the minor).

b. Identify any similar programs offered within the states that are members of the Midwestern Higher Education Compact; and

There appear to be at least several similar programs in Illinois, Indiana, Michigan, and Ohio. There are also a few similar programs in Iowa, Kansas, Minnesota, Missouri, North Dakota, South Dakota, and Wisconsin.

- c. For graduate and professional programs, identify similar programs offered in contiguous states that would be reasonably accessible to Nebraska residents.

NA.

6. Consistency with the Comprehensive Statewide Plan for Postsecondary Education. Explain how this program would enhance relevant statewide goals for education.

This program would meet the needs of students by: helping facilitate transfer agreements with institutions that offer this minor, fostering student success for the many students in other majors who need evidence of skills in graphic design but are unable to double major, and providing graduates with knowledge and workplace skills in graphic design needed to be successful employees.

This program would meet the needs of the state by: being responsive to the needs of employers and industries to build a knowledgeable and skilled workforce, working with the evolving needs and priorities of the students and people of Nebraska in a timely manner, and preparing individuals for productive and fulfilling lives.

This program would meet needs by building exemplary institutions by: being efficient in expenditure of the state's resources, as this proposed program would make use of existing facilities and resources.

This program would meet educational needs through partnerships and collaboration by: working as partners with other entities, including those in the private sector, to share resources and deliver programs cooperatively to enhance learning opportunities for Nebraska residents, as the courses in this proposed program frequently collaborate with local and regional public and private entities in projects that benefit students and the community.

**Wayne State College
Proposal to Add a New Minor in Injury Science
(Applied Human & Sport Physiology)**

1. Descriptive Information

- A. Name of Institution
Wayne State College (WSC)
- B. Name of Program
Applied Human & Sport Physiology
- C. Degrees/credentials to be awarded graduates of the program
Minor: Injury Science
- D. Other programs offered in this field by the institution
Major in Applied Human & Sport Physiology
- E. CIP code
51.0001
- F. Administrative units for the program
Department of Health, Human Performance and Sport; School of Natural and Social Sciences
- G. Proposed delivery site(s) and type(s) of delivery, if applicable
On WSC Campus, face-to-face courses
- H. Fall, 2018
- I. Description, including credit hours and other requirements (program of study) and purpose of the proposed program.

The purpose of this new, 18-credit-hour minor would be to give WSC students pursuing careers in medicine and allied health an opportunity to learn more about orthopedic and sports medicine injuries while they prepare for their specific graduate/professional training programs at WSC. With the proposed decrease in general education requirements, students will be able to take additional courses to meet the 120-hour graduation requirement. Hopefully students will select courses that better prepare them for their future careers, which may include adding an additional minor to their selected programs of study. A minor in Injury Science would be a great opportunity for students to be introduced to knowledge and skills that will apply to their everyday roles as future Physical Therapists, Occupational Therapists, and Chiropractors. This minor could also be beneficial for those students wanting to become Physician Assistants, Physicians, and Nurse Practitioners and work in the areas of orthopedics or general medicine.

Currently WSC students can prepare for graduate programs in Physical Therapy, Occupational Therapy, and Chiropractic Medicine through multiple majors including Biology and Applied Human & Sport Physiology. Students interested in other Health Sciences or who want to pursue a career in Biology as a back-up plan tend to select a Biology major. Students interested in

Athletic Training and Human Performance or who want to pursue a career in Wellness as a back-up plan tend to select an Applied Human and Sport Physiology major. Currently, students who choose an Applied Human and Sports Physiology major can add a Biology minor to gain additional knowledge and experience in the Biological Sciences. Students who choose a Biology major can add an Exercise Science minor to gain additional knowledge and experience in Wellness. However, non-AHSP majors do not currently have the option to pursue a minor more specific to their careers. A minor in Injury Science would fill this void and give pre-professional students another option to be more diverse in their undergraduate work at WSC. While Wellness is generally applicable to the fields of Physical Therapy, Occupational Therapy, and Chiropractic, it is not as specific to the fields as Injury Science would be.

Students completing this minor will be exposed to concepts and skills that a majority of their professional peers will not see until graduate school. This allows WSC students to stand out more when applying for and interviewing at graduate schools in Physical Therapy, Occupational Therapy, Athletic Training, Chiropractic Medicine, etc. It also helps our students be more successful in those programs because of the additional repetition they have received with some of the concepts and skills. By receiving introductions to such areas while at WSC, these students can focus on learning said concepts in greater detail and mastering clinical skills to a greater degree while taking similar courses in their graduate programs. Anecdotal feedback from Applied Human and Sport Physiology students who have gone on to graduate and professional programs in such fields as Physical Therapy, Occupational Therapy, Athletic Training, etc. state again and again that having these classes as an undergraduate student put them ahead of the curve during graduate school. They would recommend these courses to anyone pursuing a career in a related field.

Minor in Injury Science: 18 hours

This minor is designed to introduce students in pre-professional programs such as Physical Therapy, Occupational Therapy, Chiropractic Medicine, Nursing, Physician Assistant, and Pre-Medicine to the area of orthopedic injuries, injury evaluation processes, common treatments, and prevention strategies. A 2.75 cumulative GPA is a prerequisite for PED 452, 453, and 469. A minor must include a minimum of 12 hours unduplicated by the student’s major(s) and minor(s).

BIO	220 Human Anatomy.....	4
PED	275 Prevention & Care of Athletic Injuries.....	3
	351 Biomechanics.....	3
	452 Musculoskeletal Evaluation & Management.....	3
	453 Rehabilitation of Musculoskeletal Injuries.....	3
	469 Sports Medicine Practicum.....	2

Interested students can choose to pick up a number of these courses individually; however, due to the prerequisites for PED 452, 469, and especially 453, the students are almost completing a minor as is. If students are going to take PED 452, 453, and/or 469 as electives, they might as well get credit for a full minor since they will have almost completed one. The prerequisites for 352 are BIO 220, PED 275, and PED 351. The prerequisites for PED 453 are BIO 220, PED 275, PED 351, and 452. The prerequisites for PED 469 are BIO 220, PED 275, PED 351, and 452.

2. Centrality to Role and Mission

The WSC Mission clearly states that “the College prepares students for careers, advanced study, and civic involvement.” A minor in injury science would provide more diversity in how we prepare students for graduate and professional programs in orthopedic areas of medicine and allied health. This diversity would contribute to the current programs that prepare our students for advanced study in these areas.

3. Evidence of Need and Demand

According to the following enrollment report, there are a significant number of students whose career goals would indicate a minor in injury science would be beneficial. Of course it is up to the individual students whether they want to pursue this minor, but the potential for student recruitment into the minor is certainly present on the WSC Campus. Since all the courses in the minor in Injury Science are already being offered on a regular basis, there is no required minimum number of students for the minor to maintain individual course viability. However, it is the initial goal of the Health, Human Performance and Sport Department to recruit a minimum of 5 students per two-year course rotation for the first five years.

Fall 2013-Fall 2017 Enrollment:

Major	Fall 2013	Fall 2014	Fall 2015	Fall 2016	Fall 2017*
Pre-Professional/ Chiropractic	5	7	9	12	9
Pre-Professional/ Occupational Therapy	7	13	14	11	11
Pre-Professional/ Physical Therapy	33	40	40	39	49
Pre-Professional/ Physician’s Assistant	17	17	19	18	13

*Fall 2017 Enrollment as of 8/29/17

Note: Counts include students with first, second, or third major in respective areas.

Examining the applicant demographics just for the Physical Therapy program at the University of Nebraska Medical Center (a program that many of our students apply to for Physical Therapy) illustrates just how competitive it can be for our students to get a seat in a graduate program.

UNMC Physical Therapy Admissions Demographics

Application Cycle	Applications Received	Applicants Accepted	Entering GPA	Entering GRE Mean
2016-17	365	66	3.75	310
2015-16	336	62	3.76	310
2014-15	336	53	3.80	309
2013-14	328	51	3.77	306
2012-13	335	51	3.77	308

(<https://www.unmc.edu/alliedhealth/education/pt/admission/index.html>)

The University of South Dakota's Doctor of Occupational Therapy program receives over 150 applicants each year and only accepts 32 students. (<http://www.usd.edu/health-sciences/occupational-therapy/frequently-asked-questions>)

A minor in Injury Science could certainly make our students who already have the necessary GPA and GRE scores stand out amongst the competition.

According to the U.S. Bureau of Labor Statistics, Employment Projections program, in the next 10 years (2016-26 data), the need for Physical Therapists is projected to increase by 25% (60,000 jobs). The need for Occupational Therapists is projected to increase by 21% (27,700 jobs). The need for Chiropractors is projected to increase by 10% (5,000 jobs). WSC is certainly a place that can prepare students for graduate programs in these fields. A minor in Injury Science would be a beneficial option for such students.

4. Adequacy of Resources

Faculty and Staff: Since all courses within the Injury Science minor are currently offered on a regular basis, no additional faculty or staff would be required to implement the minor at this time. Current course offerings should be able to absorb the anticipated, additional students.

Physical Facilities: No anticipated needs beyond what is already available.

Instructional Equipment and Informational Resources: No anticipated needs beyond what is already available.

Budget Projections: No anticipated needs for the immediate future. Faculty assigned to the courses included in the Injury Science minor already teach the classes so no additional course loads or FTE will be needed.

5. Avoidance of Unnecessary Duplication:

The Applied Human and Sport Physiology major is a unique major, and the Injury Science minor is based on the core courses found in this major. Chadron, Peru, University of Nebraska-Omaha, and University of Nebraska-Kearney do not offer a similar minor. Upon reviewing their pre-professional programs, they are all similar and focus on the basic sciences (Biology, Chemistry, and Physics) in addition to common Pre-professional program prerequisites. The minor in Injury Science would be a unique minor to Nebraska, making our pre-professional health care programs (especially in Physical Therapy and Occupational Therapy) unique and more marketable to students.

6. Consistency with the Comprehensive Statewide Plan or Postsecondary Education:

After reviewing this document on the ccpe.nebraska.gov website, adding a minor in Injury Science would help WSC be responsive to student needs and provide a vigorous and visionary option for students pursuing graduate programs and careers in orthopedic and sports medicine areas of medicine and allied health.

Wayne State College
Proposal to Add a New Minor in Promotion & Media
(Mass Communication)

1. Descriptive information

- A. Name of institution
Wayne State College
- B. Name of program
Communication Arts / Mass Communication / Minor in Promotion & Media
- C. Degrees/credentials to be awarded graduates of the program
Minor in Promotion & Media (Communication Arts Department)
- D. Other programs offered in this field by the institution
This minor is interdisciplinary, drawing from existing coursework in Organizational Leadership and Public Relations, and Mass Communication/Design
- E. CIP code
09.0900. Public Relations, Advertising, and Applied Communication
- F. Administrative units for the program
Department of Communication Arts, School of Arts & Humanities
- G. Proposed delivery site(s) and type(s) of delivery, if applicable
This minor will be delivered on campus at Wayne State College. Because many of the classes are “hands-on” the minor will largely be delivered in regular classroom or practicum settings. A few selected courses may be offered online or as hybrid courses.
- H. Proposed date (term/year) the program will be initiated
Fall 2018
- I. Description, including credit hours and other requirements (program of study) and purpose of the proposed program.

This minor addresses a need by combining leadership, public relations, and media content creation skills in a single minor. The minor will be structured to work well with any major or concentration across campus in which communication with the public is expected, including but not limited to Business, Education, Sport Management, Criminal Justice, Political Science, Agribusiness, Graphic Design, Fashion Merchandising, etc.

This minor is designed to partner well with a wide range of majors because almost every profession has reason to promote itself and communicate with constituents effectively. Under this structure, the major provides the content knowledge and this minor provides the persuasive content creation experience.

For Mass Communication/media majors, the minor is structured to provide more experience in the theory and practice of public relations and persuasion.

For Organizational Leadership and Public Relations majors, the minor is structured to provide hands-on audio and video content creation, and social media marketing skills.

For majors from other departments, it will provide a foundation in public relations, social media marketing, and audio/video hands-on content creation.

Minor in Promotion and Media: 21 Hours

All Promotion and Media minors must take CNA 100-Principles of Human Communication as a General Studies requirement.

CNA 280 News Writing or	
377 Public Relations Writing	3
342 Persuasion	3
274 Video Production I or	
374 Public Relations	3
426/526 Social Media Marketing	3

Plus 9 hours from the following:

- CNA 162 Radio Production (3)
- CNA 220/320/420/520 Mass Communication Arts Workshop (.5-3)
- CNA 262 Writing for the Mass Media (3)
- CNA 263 Introduction to Mass Communication (3)
- CNA 301 Advertising Copywriting (3)
- CNA 346 Organizational Communication I (3)
- CNA 372 Media Ethics (3)
- CNA 379 Media Management (3)
- CNA 389 Photojournalism (3)
- CNA 390 Electronic Journalism (3)
- CNA 392 Sports Writing (3)
- CNA 418 Health Communication (3)
- CNA 450/550 Media Design Applications (3)
- CNA 452 Public Relations Case Studies (3)
- CNA 453/553 Integrated Brand Promotion (3)
- CNA 457 Special Topics in Communication (3)
- CNA 463 Advanced Media Writing (3)
- CNA 471/571 Mass Media and Society (3)
- Other courses by advisement (3)

Required courses in this minor are taught every year. Most elective courses are also taught annually. Most are taught on campus, because they require hands-on experiences. A few selected courses may be taught as online or hybrid courses.

2. Centrality to Role and Mission

Wayne State College is the only NSCS institution with extensive coursework in electronic and digital media, and in organizational leadership and public relations. This minor will expand NSCS offerings in this high-demand field to better serve students.

Offering this minor for Wayne State College's students will provide them an opportunity to learn a wide range of skills applicable to many majors on campus, including writing, advertising, graphics, photography, video, and other skills that are in great demand in the world of advertising, promotion, and social media marketing.

Faculty from Mass Communication and Speech Communication worked together to develop this minor. The minor employs existing courses to provide students an interdisciplinary background in media production and in the leadership, public relations, and marketing framework under which the media productions are created.

Changes in the General Studies program at Wayne State College open the door to students taking additional minors, and the faculty feel that this minor offers skills that are applicable to many different majors.

3. Evidence of Need and Demand

- a. Need for the program – provide information, such as data, surveys, or studies:

American business today makes extensive use of multimedia technology in its advertising, public relations, and marketing communications. Therefore, the ability to plan and create multimedia content is greatly in demand in the public relations field and it is highly desirable for students.

The Pew Internet Research Center says that the reality of public relations today is sharing ideas on many platforms, including mobile and social media.¹

Hands-on media content creation is, therefore, vital to success in public relations, whereas media producers require advanced understanding of the public relations principals underlying their work.

Offering this minor for Wayne State College's students will provide them an opportunity to learn leadership and public relations skills, as well as to become proficient in using all available media to create content that communicates with the various constituencies of the business, non-profit organization, of governmental agency.

Content creation skills acquired will include subjects taught in our current leadership/public relations courses, such as critical thinking, interpersonal and group dynamics, and persuasion, and taught in current media courses such as production planning, photography, videography and editing, sound design, and brand persuasion and marketing.

¹ <http://www.pewinternet.org/2012/09/20/the-future-is-yesterday-public-relations-in-the-networked-era/>

With the expansion of online content providers, employers consistently include media skills along with the more traditional public relations and writing skills in job descriptions for positions such as public relations, media relations, and “content manager” (which refers to social media content).

Therefore, this minor addresses workforce needs of business, industry, and other employers, and make students more marketable upon graduation.

These classes will also provide students an understanding of how to communicate and collaborate effectively with people involved in public relations and media content creation by understanding each role’s contribution.

The minor expands cross disciplinary professional training:

Mass Communication students gain:

- A better understanding of public relations strategic planning and strategies beyond the technical aspects of production.
- An understanding of brand marketing promotion.
- An understanding of public relations writing and design

Organizational Leadership and Public Relations Students gain:

- An understanding of the technical aspects of electronic media content creation.
- An understanding of how journalistic and other media organizations work, in order to develop better media relations.
- An understanding of how their training and skills can be applicable and marketable beyond traditional public relations practice.

Students outside the above mentioned programs gain:

- An understanding of public relations, brand marketing, and promotion.
- An understanding of audio, video and journalistic, and other media content creation.

- b. Demand for the program – provide studies, surveys, or other evidence about student demand:

We expect this minor to be popular among existing Organizational Leadership/Public Relations students and Electronic Media students. Three students have already expressed interest and at least one student may delay graduation if this minor is available in the 2018-2019 academic year.

Our minor, focused on the intersection of public relations practice and media production, would address a need and would make students more competitive for public relations and media jobs.

Because this is an interdisciplinary minor employing existing courses, no minimum number of students is required for viability.

4. Adequacy of Resources

a. Faculty and Staff Resources

This minor includes only courses currently taught by faculty members in Mass Communication and Speech Communication. The minor includes only current courses being offered with no need for additional faculty or staff. No additional faculty or staff lines are needed for this minor.

b. Physical Facilities

This minor will be offered at Wayne State College. This minor includes only current courses, taught by current faculty members in Organizational Leadership/Public Relations and Mass Communication, with no need for additional faculty or staff. No new facilities, renovation, or leasing will be required for this program, other than as required from time to time by existing major concentrations.

c. Instructional Equipment and Informational Resources

This minor will use existing courses in Organizational Leadership/Public Relations and Mass Communication and therefore will use current technology equipment, library holdings, data services, and telecommunication connectivity. The courses included in this minor are currently being offered, with no need for additional instructional equipment.

d. Budget Projections for first five years of program

The equipment and teaching resources of both Electronic Media and Organizational Communication/Public Relations will be utilized. There are no projected expense reallocations, because this degree will only utilize current faculty members, facilities and equipment, and library holdings. There is no need for additional faculty members, facilities and equipment, or library holdings that would incur increased expenses.

5. Avoidance of Unnecessary Duplication

Wayne State College would be one of the first to offer an undergraduate interdisciplinary minor for this subject matter (it is not a graduate program).

None of the other schools in the Nebraska State College System offer this mix of public relations and media courses.

The University of Nebraska Advertising and Public Relations major includes self-paced visual communication modules, but not instructor-led and workshop/practical electronic media content courses.

The University of South Dakota has a media major that allows specialization in Strategic Communications combined with hands-on content creation coursework.

We have not found evidence of a minor that allows the synergy of adding leadership, promotion, and media skills with a student's companion major.

6. Consistency with the *Comprehensive Statewide Plan for Postsecondary Education*. Explain how this program would enhance relevant statewide goals for education.

This minor would expand the Nebraska State College system offerings in a high-tech area that is in high demand – multimedia production and performance, support marketing communications, corporate professional development training, and artistic/theatrical film-making.

In particular, it:

- Supports the needs of students,
- Addresses the changing marketplace needs of business, non-profit, and governmental organizations in the state,
- Will foster rich partnerships and collaboration with outside organizations seeking internships and video production staff, and
- Expands the effective use of existing facilities for interdisciplinary learning

Wayne State College
Proposal to Add a New Minor in Web & Mobile App Design & Development
(Art/Technology)

1. Descriptive information

- A. Name of institution
Wayne State College
- B. Name of program
Minor in Web & Mobile App Design & Development
- C. Degrees/credentials to be awarded graduates of the program
Minor in Web & Mobile App Design & Development for students earning a major at Wayne State College
- D. Other programs offered in this field by the institution
None in this specific field.
- E. CIP code
11.0801
- F. Administrative units for the program
School of Arts & Humanities, Department of Art & Design
School of Business & Technology, Department of Computer Technology & Information Systems
- G. Proposed delivery site(s) and type(s) of delivery, if applicable
Wayne State College; offered face-to-face or online, as current courses are offered.
- H. Proposed date (term/year) the program will be initiated
Fall 2018
- I. Description, including credit hours and other requirements (program of study) and purpose of the proposed program.

The minor in Web & Mobile App Design & Development is a 21-hour program designed to help prepare students for the design and development of websites and mobile applications. We currently offer Web and mobile app design courses as part of the Graphic Design concentration (in Art & Design) and development courses as part of the Web Analyst and E-Commerce concentrations (in CTIS). These existing concentrations do not individually or directly target the same students and skillsets that this new minor would focus on.

Minor in Web & Mobile App Design & Development: 21 hours

A minor must include a minimum of 12 hours unduplicated by the student’s major(s) and minor(s).

ART	403 App Design and Prototyping	3
	405 Web Design for the Graphic Designer	3
	410 Interaction Design.....	3
CSC	160 Programming Fundamentals I	3
	165 Introduction to Web Development	3
	382 Mobile App Development.....	3

Plus at least 3 hours selected from:

- ART 331 Graphic Design II (3)
- CIS 366 Intro to Database (3)
- 375 Introduction to E-Commerce (3)
- 465 Advanced Web Development (3)
- CNA 426 Web & Social Media Management (3)

2. Centrality to Role and Mission

As outlined above, existing major concentrations do not individually or directly target the same students and skillsets that this new minor would focus on. Offering this minor would give us the potential to reach new student populations and better serve our existing students. This minor has been developed in full collaboration with the Department of Computer Technology & Information Systems and in consultation with the Department of Communication Arts (which has one class included as an elective for the minor). Faculty in these other departments have all been contacted and very involved in this proposal.

3. Evidence of Need and Demand

a. Need for the program – provide information, such as data, surveys, or studies:

There is a demand for graduates who have skills in both digital/interaction design and Web/application development, especially in the area of mobile apps. In addition, small- and medium-business owners frequently are tasked with designing and developing their own websites and/or other digital materials.

Mobile app developers are ranked highly in lists of fastest-growing job (CNN Money), with a 10-year job growth of 19% expected and a very high median pay. The job outlook for both Web developers and app developers is ranked “much higher than average” by the Bureau of Labor Statistics.

Throughout Nebraska, employment concentrations in these fields are either on par with the national average or lower than the national average (Bureau of Labor Statistics), which indicates continued potential for this program to contribute to economic development.

b. Demand for the program – provide studies, surveys, or other evidence about student demand:

Based on requests from students in various other majors throughout the past several years, there is sufficient demand for the program. All of the courses in the minor are already part of existing concentrations in different departments, so courses will be offered regardless of the number of students enrolled in the minor.

Because the minor was designed to facilitate being added by current students majoring in related areas (i.e., including a minimum of 12 hours unduplicated by students' majors), we expect this to be a popular minor, especially for students in Graphic Design and in Computer Information Systems concentrations. Judging informally from inquiries received from students and potential students, we might expect 4-8 Graphic Design majors and 5-10 Computer Information Systems majors to enroll each year. Regarding new and transfer students, future demand for this minor will depend somewhat on our efforts to advertise it, but we expect to do so.

4. Adequacy of Resources

a. Faculty and Staff Resources

This minor will only include courses taught by current faculty members. If the number of students who enroll in the minor is at the low end of expectations above, then space available in courses is adequate. If the number of students is at the high end, then additional sections may need to be added, but rather than requiring additional faculty or staff, this would require rearranging course schedules for 2-3 faculty.

b. Physical Facilities

The location of the program is the Studio Arts Building of Wayne State College in Wayne, Nebraska. No additional physical facilities will be required for the program.

c. Instructional Equipment and Informational Resources

The proposed minor in Web & Mobile App Design & Development will use existing computers, library holdings, data services, and telecommunication connectivity, with no expansion required.

d. Budget Projections for first five years of program

The proposed minor in Web & Mobile App Design & Development will use existing faculty, facilities, and equipment. There is no expected increase in expenses or necessary reallocation of existing resources.

5. Avoidance of Unnecessary Duplication

a. Identify other similar programs offered in the state by public or private institutions;

While there are a few minors in Web and/or Mobile App Development in Nebraska and a few minors in Web Design, there appear to be no other similar programs in Web & Mobile App Design & Development, which is one of the reasons why we decided to make this available to students. The closest appears to be from Doane University, which offers a Software Development Minor that includes a course in Mobile Application Design and Development and a course in Web Application Design and Development.

- b. Identify any similar programs offered within the states that are members of the Midwestern Higher Education Compact; and

There are related programs in Michigan, Ohio, Minnesota, Indiana, and South Dakota (minors in App Development or Web Development or Mobile App Design or Mobile Design and Development)

- c. For graduate and professional programs, identify similar programs offered in contiguous states that would be reasonably accessible to Nebraska residents.

NA.

6. Consistency with the Comprehensive Statewide Plan for Postsecondary Education. Explain how this program would enhance relevant statewide goals for education _

This program would meet the needs of students by: helping facilitate transfer agreements with institutions that offer related minors/courses, fostering student success by preparing them for the many jobs available for those with skills in this field, and providing graduates with knowledge and workplace skills in this field needed to be successful employees.

This program would meet the needs of the state by: being responsive to the needs of employers and industries to build a knowledgeable and skilled workforce, working with the evolving needs and priorities of the students and people of Nebraska in a timely manner, and preparing individuals for productive and fulfilling lives.

This program would meet needs by building exemplary institutions by: being efficient in expenditure of the state's resources, as this proposed program would make use of existing facilities and resources.

This program would meet educational needs through partnerships and collaboration by: working as partners with other entities, including those in the private sector, to share resources and deliver programs cooperatively to enhance learning opportunities for Nebraska residents, as the courses in this proposed program frequently collaborate with local and regional public and private entities in projects that benefit students and the community.

ITEMS FOR DISCUSSION AND ACTION\STUDENT AFFAIRS, MARKETING, AND ENROLLMENT

April 20, 2018

ACTION: **First and Final Round Approval of Revisions to Board Policy 3601; Posthumous Degrees**

The revisions to Board Policy 3601 are being made to better explain the requirements needed for a posthumous degree.

The System Office recommends approval of the Revisions to Board Policy 3601; Posthumous Degrees.

ATTACHMENTS:

- Revisions to Board Policy 3601 (PDF)

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3601 Posthumous Degrees

Page 1 of 1

BOARD POLICY

A College may, at the request of the immediate family of a deceased student and at the discretion of the college's administration upon the recommendation of the faculty of the college, award a posthumous degree if the following conditions are met.

PROCEDURE

At the time of his/her death, or at the time of withdrawal from the College due to medical necessity relating to a terminal illness, the student ~~was:~~

1. Was enrolled in a degree bearing program and in good standing at the college; and
2. enrolled in his/her final term Had attained senior status, such that, upon the successful completion thereof, would have fulfilled degree requirements and earned a degree at the close of the present term.

The posthumously awarded degree shall be granted upon the request of immediate family for the term in which the degree would have been earned had the student been able to complete the courses for which he/she was registered. The request for conferral of a posthumous degree must be presented to the College of the student's attendance within two years of the death of the student. Prior to the granting of a posthumous degree, the President shall notify the Chancellor of plans to note, the degree in the commencement program for the first term after approval of the posthumous award. The degree posting becomes a permanent entry on the student's transcript.

Legal reference: RRS 85-306. State Colleges; president; duties
RRS 85-308.01 State Colleges; degree of bachelor of arts or bachelor of science; confer

Policy Adopted: 4/1/99
Policy Revised: 3/25/11

ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

April 20, 2018

ACTION: Approve Revised Distribution of Funds for 2017-2018

The original Distribution of Funds for FY 2017-18 was approved at the June 16, 2017 meeting of the Board. This proposed revised distribution of funds makes a change to

1. General Fund appropriations to reflect the reductions made in the deficit bill LB944 (2018), and;
2. Cash Fund appropriations to reflect enrollment impacts to cash fund revenues.

LB944 was approved by the Legislature, and the Governor signed the bill into law on Wednesday, April 4, 2018 with an emergency clause. The Department of Administrative Services (DAS) required a reduction to the NSCS General Funds on Wednesday, April 5, 2018. The reductions are proportionate to the College's base budgets. The reductions in General Fund appropriations are:

Chadron State	\$370,523
Peru State	208,673
Wayne State	<u>463,649</u>
TOTAL	\$1,042,845

In accordance with budget planning underway by the Colleges, the Cash Fund appropriations are reduced to reflect a reduction in cash fund revenues resulting from decreased revenue projections. Those reductions in Cash Fund appropriations are:

Chadron State	\$645,000
Peru State	570,661
Wayne State	<u>326,000</u>
TOTAL	\$1,541,661

The System Office recommends approval of the Revised Distribution of Funds for 2017-2018.

ATTACHMENTS:

- BOT Revised Distribution of Funds - FY 2017-18 (PDF)

Revised Distribution of Funds
FY 2017-18
 April 20, 2018

	CSC	PSC	WSC	SO	TOTAL
Preliminary Distribution of Funds, FY 2017-18 approved June 16, 2017					
General Fund	17,764,514	10,004,272	22,232,238	2,141,203	52,142,227
Cash Funds (est.)	13,892,792	8,965,406	16,213,015	618,080	39,689,293
Subtotal General and Cash	31,657,306	18,969,678	38,445,253	2,759,283	91,831,520
Federal Funds (est.)	13,689,798	12,820,000	20,229,900	0	46,739,698
Revolving Funds (est.)	3,155,000	1,515,820	4,661,947	0	9,332,767
2016-17 All Funds Total	48,502,104	33,305,498	63,337,100	2,759,283	147,903,985

Proposed April 20, 2018 Adjustments

Gen. Fund - LB 499 (2018) Adjustments (NOTE 1)	(370,523)	(208,673)	(463,649)	0	(1,042,845)
Cash Fund - Enrollment Impact (NOTE 2)	(645,000)	(570,661)	(326,000)	0	(1,541,661)
Total 2017-18 Gen./Cash Adjustments	(1,015,523)	(779,334)	(789,649)	0	(2,584,506)

REVISED DISTRIBUTION FY 2017-18

General Fund	17,393,991	9,795,599	21,768,589	2,141,203	51,099,382
Cash Funds (est.)	13,247,792	8,394,745	15,887,015	618,080	38,147,632
Subtotal General and Cash	30,641,783	18,190,344	37,655,604	2,759,283	89,247,014
Federal Funds (est.) (NOTE 3)	13,689,798	12,820,000	20,229,900	0	46,739,698
Revolving Funds (est.) (NOTE 4)	3,155,000	1,515,820	4,661,947	0	9,332,767
2017-18 All Funds Total	47,486,581	32,526,164	62,547,451	2,759,283	145,319,479

NOTE 1

These adjustments reflect a 2% reduction in General Funds by the Governor and Legislature as a result of LB499 (2018)

NOTE 2

The Cash Fund adjustments reflect a reduction in anticipated cash fund revenues as a result of enrollment declines for FY 2017-18. Additional adjustments are made when approved by the Board.

NOTE 3

Federal Funds are estimates based on LB327 (2017). Adjustments are made as needed by the Colleges.

NOTE 4

Revolving Funds (est.) are based on College preliminary revenue bond operating budgets. Adjustments are made when approved by the Board.

ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

April 20, 2018

ACTION: **Approve Tuition Rates for 2018-2019**

The proposed tuition rates for 2018-19 are as follows:

TUITION

Undergraduate, resident	\$177.00
Graduate, resident	\$221.25
Undergraduate, non-resident	\$354.00
Graduate, non-resident	\$442.50
CHADRON STATE COLLEGE "Eagle Rate"	
Undergraduate, non-resident (on-site)	\$178.00
PERU STATE COLLEGE "One Rate Any State"	
Undergraduate, non-resident (on-site)	\$178.00
COLLEGE CENTER AT SOUTH SIOUX CITY (WSC)	
"Bridge Rate"	
Undergraduate, non-resident (College Center)	\$178.00
Graduate, non-resident (College Center)	\$222.25
ONLINE RATE (all inclusive)	
Undergraduate Online	\$289.00
Graduate Online	\$361.25
DUAL ENROLLMENT PROGRAM RATE (all inclusive)	\$ 60.00

TUITION RATES

Board Policy 6021 states that undergraduate resident tuition rates will be established, and the graduate rate will be approximately one hundred twenty-five percent (125%) of the undergraduate rate. Non-resident undergraduate rates will be established at no more than two hundred percent (200%) of resident undergraduate rates, and non-resident graduate rates will be established at approximately one hundred twenty-five percent (125%) of the non-resident undergraduate rate.

ONLINE RATE

Board Policy 6021 also provides that the online rate is inclusive of tuition and fees.

DUAL ENROLLMENT PROGRAM RATE

Board Policy 6021 also provides that the dual enrollment rate is inclusive of tuition and fees.

The System Office recommends approval of the Tuition Rates for 2018-2019.

ITEMS FOR DISCUSSION AND ACTION
FISCAL, FACILITIES AND AUDIT

April 20, 2018

ACTION: **Approve 2018-2019 Fee Recommendations**

The Colleges have submitted proposed fee changes for FY 2018-19. The proposed fees are shown on the following pages, along with a comparison to the prior year's fees.

MANDATORY FEES

The System Capital Improvement Fee is proposed to increase from \$11.00 to \$11.50. This is the third of four years of planned \$0.50 increases per year to support the 2016 Facilities Corporation deferred maintenance and refunding bond repayments.

Peru State is proposing an increase of \$2.00 per credit hour to the Facilities Fee, which was planned as part of its long-term plan for repayment of bonds for the Delzell Hall renovation.

The System Office recommends approval of the 2018-2019 Fee Recommendations.

ATTACHMENTS:

- CSC Fee Schedule (PDF)
- PSC Fee Schedule (PDF)
- WSC Fee Schedule (PDF)

CHADRON STATE COLLEGE					
Proposed Student Fee Schedule					
2018-2019 Fiscal Year					
					Proposed
	Fund			2017-18	2018-19
	C*	R*	T*	Rate	Rate
Mandatory Fees: (per credit hour unless specified)					
Admission/Matriculation Fee (one time)	x			\$15.00	\$15.00
Capital Improvement Fee			x	\$11.00	\$11.50
Event Fee*	x		x	\$13.50	\$13.50
Max per semester, if applicable	x		x	\$162.00	\$162.00
Facilities Fee**	x	x		\$21.00	\$21.00
Health Fee	x			\$4.45	\$4.45
Max per semester, if applicable	x			\$53.40	\$53.40
Student Activity Fee***	x		x	\$7.00	\$7.00
Max per semester, if applicable	x		x	\$84.00	\$84.00
Student Record Fee	x			\$0.41	\$0.41
Technology Fee	x			\$10.00	\$10.00
Other Fees:					
Degree/Graduation Fee	x			\$20.00	\$20.00
Undergraduate/Baccalaureate					
Graduate/Master's					
Late Payment Fee (2% of outstanding balance up to)	x			\$100.00	\$100.00
Late Registration/Enrollment Fee	x			\$25.00	\$25.00
Parking					
Annual 1st Vehicle	x			\$0.00	\$0.00
Annual 2nd Vehicle (each add'l. vehicle)	x			\$20.00	\$20.00
Annual Motorcycle (if add'l vehicle)	x			\$20.00	\$20.00
Placement/Credential Fee	x			\$30.00	\$30.00
Credential Set-Up Fee					
Reinstatement after Administrative Withdrawal	x			\$100.00	\$100.00
Returned Check Charge	x			\$30.00	\$30.00
C* = cash fund					
R* = revolving fund					
T* = trust fund					
Proposed Employee Parking Fee Schedule					
Parking					
Annual 1st Vehicle	x			\$20.00	\$20.00
Annual 2nd Vehicle (each add'l. vehicle)	x			\$20.00	\$20.00
Annual Motorcycle	x			\$20.00	\$20.00
Penalty	x			\$20.00	\$20.00
*\$12.80 to cash and \$0.70 to trust fund					
**\$16 to revenue bond and \$5 to cash					
***\$2.50 to cash and \$4.50 to trust fund					

PERU STATE COLLEGE					
Proposed Student Fee Schedule					
2018-19 Fiscal Year					
					Proposed
	Fund			2017-2018	2018-2019
	C*	R*	T*	Rate	Rate
Mandatory Fees: (per credit hour unless specified)					
Admission/Matriculation Fee (one time)	X			\$15.00	\$15.00
Capital Improvement Fee		X		\$11.00	\$11.50
Event Fee	X			\$7.75	\$7.75
Facilities Fee**	X	X		\$28.00	\$30.00
Health Fee	X			\$5.00	\$5.00
Publications Fee			X	\$1.00	\$1.00
Student Activity Fee			X	\$6.00	\$6.00
Technology Fee	X			\$10.10	\$10.10
(Per credit hour unless specified)					
Fees which vary from above for extended campus students:					
Extended Campus Fee (per credit hour)	X			\$34.00	\$34.00
Other Fees:					
Degree/Graduation Fee:					
Undergraduate/Baccalaureate	X			\$50.00	\$50.00
Graduate/Master's	X			\$75.00	\$75.00
Late Payment Fee	X			2% of balance due	2% of balance due
Late Registration/Enrollment Fee	X			\$10.00	\$10.00
Returned Check Charge	X			\$30.00	\$30.00
C* = cash fund					
R* = revolving fund					
T* = trust fund					
Proposed Employee Parking Fee Schedule					
					Proposed
	Fund			2017-2018	2018-2019
	C*	R*	T*	Rate	Rate
Parking:					
Annual 1st Vehicle	X			\$25.00	\$25.00
Parking Tickets	X			as published	as published
Penalty for Late Payment of Parking Ticket	X			as published	as published
**\$2 to cash fund and \$28 to revolving fund					

Attachment: PSC Fee Schedule (2172 : 2018-2019 Fee Recommendations)

WAYNE STATE COLLEGE
Proposed Student Fee Schedule
2018-19 Fiscal Year

	Fund			2017-18	Proposed
	C*	R*	T*	Rate	2018-19 Rate
Mandatory Fees (per credit hour unless specified):					
Admission/Matriculation Fee (one time)	X			\$15.00	\$15.00
Capital Improvement Fee		X		\$11.00	\$11.50
Event Fee (Fall, Spring) (on-campus only)					
0-12 credit hours	X			\$11.25	\$11.25
Max per semester	X			\$135.00	\$135.00
Facilities Fee (on-campus only)**					
0-12 credit hours	X	X		\$21.25	\$21.25
Max per semester	X	X		\$255.00	\$255.00
Health Fee (on-campus only)					
0-12 credit hours	X			\$5.25	\$5.25
Max per semester	X			\$63.00	\$63.00
Student Activity Fee (Fall, Spring) (on-campus only)					
0-12 credit hours			X	\$6.25	\$6.25
Max per semester			X	\$75.00	\$75.00
Student Record Fee	X			\$1.00	\$1.00
Technology Fee	X			\$8.25	\$8.25
Fees which vary from above for extended campus students:					
Extended Campus Fee (per credit hour)	X			\$35.00	\$35.00
Other Fees:					
Degree/Graduation Fee					
Undergraduate/Baccalaureate	X			\$50.00	\$50.00
Graduate/Master's	X			\$75.00	\$75.00
Late Payment Fee	X			2% up to \$100	2% up to \$100
Parking Permits		X		\$0.00	\$0.00
Returned Check Charge	X			\$30.00	\$30.00

Proposed Employee Parking Fee Schedule

	Fund			2017-18	Proposed
	C*	R*	T*	Rate	2018-19 Rate
Parking Permits***					
Annual Vehicle (Fall/Spring/Summer)	X	X		\$50.00	\$50.00
Annual Reserved in Hahn	X	X		\$80.00	\$80.00
Annual Motorcycle	X	X		\$20.00	\$20.00
Spring/Summer	X	X		\$30.00	\$30.00
Summer Only	X	X		\$20.00	\$20.00

C* = cash fund

R* = revolving fund

T* = trust fund

** Cash = \$2.20 & Revolving = \$19.05

*** Cash = 20% & Revolving = 80%

Attachment: WSC Fee Schedule (2172 : 2018-2019 Fee Recommendations)

ITEMS FOR DISCUSSION AND ACTION/FISCAL, FACILITIES AND AUDIT

April 20, 2018

ACTION: **Approve 2018-2019 Room and Board Rates**

The Colleges have submitted proposed Room and Board Rates for FY 2018-19. The proposed rates are shown on the following pages, along with a comparison to the prior year's rates.

The proposals take into consideration the capital needs of the Colleges' revenue bond programs, ongoing debt service needs, as well as operating cost increases on the programs.

The System Office recommends approval of the 2018-2019 Room and Board Rates.

ATTACHMENTS:

- CSC Room and Board Rates (PDF)
- PSC Room and Board Rates (PDF)
- WSC Room and Board Rates (PDF)

**Chadron State College
Room and Board Rate Proposal
2018-19**

Board Rates		
	Actual 2017-18	Proposed 2018-19
280 Meal Block Plan + \$200	\$ 1,823	\$ 1,925
14 Meal + \$100/7 Day Plan	\$ 1,654	N/A
200 Meal Block Plan + \$200	N/A	\$ 1,700
150 Meal Block Plan + \$200	\$ 1,581	\$ 1,330
80 Meal Block Plan + \$50	N/A	\$ 745
5 Meal Commuter Plan	\$ 710	N/A

Room Rates		
	Actual 2017-18	Proposed 2018-19
Residence Halls *		
Private Room	\$ 2,502	\$ 2,625
Private Room - Edna Hall	\$ 2,534	\$ 2,625
Semi-Private Room	\$ 1,681	\$ 1,765
Semi-Private Room - Edna Hall	\$ 1,738	\$ 1,765
Family Housing **		
West Court	N/A	N/A
Brooks Apartments	\$ 442	\$ 464
Residence Hall Apartments	\$ 383	\$ 402

*Per Semester

**Per Month

Attachment: CSC Room and Board Rates (2156 : 2018-2019 Room and Board Rates)

**Peru State College
Room and Board Rate Proposal
2018-19**

Board Rates		
	Actual 2017-18	Proposed 2018-19
Meal Plan** - 75 Meal Block	NA	\$579
Meal Plan* - 130 Meal Block + \$130	NA	\$1,158
Meal Plan - 210 Meal Block + \$150	NA	\$1,736
Meal Plan - 275 Meal Block + \$200	NA	\$2,129
<hr/>		
Meal Plan** - 5 Meals/5 Days	\$551	NA
Meal Plan* - 10 Meals/7 days + \$50	\$1,103	NA
Meal Plan - 15 Meals/7 Days + \$85	\$1,654	NA
Meal Plan - No Restrictions	\$2,027	NA
*Nicholas, Pate, Oak Hill and commuters only		
** Commuters and Oak Hill only		

Room Rates		
	Actual 2017-18	Proposed 2018-19
Residence Halls		
OAK HILL		
Private Room	\$3,227	\$3,388
Semi-Private Room	\$1,841	\$1,933
MORGAN/CENTENNIAL COMPLEX/DELZELL		
Private Room	\$3,773	\$3,962
Semi-Private Room	\$2,161	\$2,269
APARTMENTS/MONTH (Unrenovated)		
ONE BEDROOM - A/C*	\$573	\$590
TWO BEDROOM - A/C*	\$662	\$682
THREE BEDROOM - A/C*	\$717	\$739
APARTMENTS/MONTH (Renovated)		
ONE BEDROOM - A/C*	\$600	\$618
TWO BEDROOM - A/C*	\$675	\$695
THREE BEDROOM - A/C*	\$750	\$773

*per month

Wayne State College
Room and Board Rate Proposal (Per Semester)
2018-19

Board Rates		
	Actual 2017-18	Proposed 2018-19
19 Meal +\$100 Flex Dollars/7-Day Plan**	\$1,895	n/a
19 Meal +\$90 Flex Dollars/7-Day Plan	n/a	\$1,999
15 Meal +\$150 Flex Dollars/7-Day Plan**	\$1,895	n/a
15 Meal +\$0 Flex Dollars/7-Day Plan**	n/a	\$1,899
12 Meal +\$0 Flex Dollars/7-Day Plan	n/a	\$1,529
150 Meal Block Plan + \$200 Flex Dollars/7-Day Plan**	\$1,750	n/a
100 Meal Block Plan + \$200 Flex Dollars/7-Day Plan*	n/a	\$999
Commuter Plans		
70 Meal Block Plan + \$75 Flex Dollars/7-Day Plan**	\$700	n/a
50 Meal Block Plan + \$100 Flex Dollars/7-Day Plan**	\$550	n/a
45 Meal Block Plan + \$40 Flex Dollars/7-Day Plan	n/a	\$369
Monthly Plan-8 meals/month + \$8 Flex/month***	n/a	\$64.00/month
Recharge Options***		
10 Meals	n/a	\$83
10 Meals +\$10 Flex	n/a	\$93
20 Meals	n/a	\$166
20 Meals +\$20 Flex	n/a	\$186
Add-on Transferability Options***		
19 Meal +\$90 Flex Dollars/7-Day Plan	n/a	\$166
12 Meal +\$0 Flex Dollars/7-Day Plan	n/a	\$105
100 Meal Block Plan + \$200 Flex Dollars/7-Day Plan*	n/a	\$29
45 Meal Block Plan + \$40 Flex Dollars/7-Day Plan	n/a	\$6.50
*Available only to returning & new transfer students		
**Transferability included		
***Chartwells will sell directly to students & College will receive a commission		

Room Rates		
	Actual 2017-18	Proposed 2018-19
Residence Halls		
Value Hall*		
Standard Room-Terrace	\$1,820	\$1,845
Single Room (per design)-Terrace	\$2,320	\$2,345
Premium Room-Terrace	\$2,320	\$2,370
Suite Per Bed Buy-Up-Terrace	n/a	\$525
Standard Hall		
Standard Room-Berry/Morey	\$1,820	\$1,935
Premium Room-Berry/Morey	\$2,320	\$2,460
Suite Per Bed Buy-Up-Berry/Morey	n/a	\$525
Deluxe Hall		
Standard Room-Anderson	\$1,820	\$2,145
Standard Room-Neihardt/Pile	\$2,020	\$2,145
Single Room (per design)-Neihardt/Pile	\$2,590	\$2,745
Premium Room-Anderson**	\$2,320	\$2,730
Premium Room-Neihardt/Pile**	\$3,000	\$2,730
Suite Per Bed Buy-Up-Anderson/Neihardt/Pile**	n/a	\$585
Premium Hall		
Standard Room-Bowen	\$2,020	\$2,290
Premium Room-Bowen**	\$3,000	\$2,910
Suite Per Bed Buy-Up-Bowen**	n/a	\$620
Tiered buy-out rate for students choosing to pay add'l. cost to keep a room that is above 50% occupied but not 100% occupied below design capacity. Rate declines depending on weeks left in the semester; i.e., \$450 for weeks 1-4; \$340, weeks 5-8; \$230, weeks 9-12, \$120 for weeks 13-16.	\$450	n/a
*Preference given to returning students.		
**As space is available.		
Room rates include laundry (effective 2018-19), residence hall activity fee, cable tv, wi-fi, and computer network access.		

ITEMS FOR DISCUSSION AND ACTION
FISCAL, FACILITIES AND AUDIT

April 20, 2018

ACTION: **Approve Contingency Maintenance Requests**

The Colleges have submitted lists of contingency maintenance projects for their revenue bond facilities, along with financial information related to the status of their revenue bond programs. The data has been reviewed by System Office staff, and the requests reflect appropriate use of the funds. Financial projections indicate adequate support for the revenue bond programs and the planned improvements.

The System Office recommends approval of the Contingency Maintenance Requests.

ATTACHMENTS:

- CSC Resolution 2018 (PDF)
- PSC Resolution 2018 (PDF)
- WSC Resolution 2018 (PDF)

**CHADRON STATE COLLEGE
CHADRON, NE**

RESOLUTION TO WITHDRAW FUNDS

WHEREAS, Section 5.2 of Article V of the Master Resolution adopted by the Board of Trustees of the Nebraska State Colleges June 11, 2002 requires the Board to operate revenue bond facilities in an efficient, sound and economical manner and as a revenue producing enterprise, maintaining, preserving, and keeping the facilities in good repair, working order, and condition, and from time to time promptly making all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, and,

WHEREAS, Section 3.7(2) of Article III of the Master Resolution states that the Board may expend funds from the Surplus Fund for purposes of making "any extraordinary acquisitions, repairs, renewals, replacements, renovations, equipplings and furnishings to the Facilities," and,

WHEREAS, certain repairs, remodeling and furnishings are required in the revenue bond facilities at Chadron State College in order to maintain the maximum use and occupancy of the facilities, and,

WHEREAS, there is on deposit with BOKF National Association, Lincoln, Nebraska, Trustee, as of February 28, 2018 in the Surplus Fund not less than the amount requested, which funds are restricted for use on revenue bond properties.

BE IT RESOLVED that the Board of Trustees of the Nebraska State Colleges, in compliance of the Master Resolution, does approve and hereby directs BOKF National Association Lincoln, Nebraska to pay appropriate orders out of the Series 2002 Surplus Fund for the following:

1. Andrews Hall	Elevator Upgrade	130,000
2. Crites Hall	ADA Ramp	80,000
3. Mechanical Room	Infrastructure Upgrades	50,000
4. Revenue Bond Bldgs	Asbestos Abatement	35,000
5. Revenue Bond Bldgs	Door/Cabinet Repair/Replacement	45,000
6. Revenue Bond Bldgs	Building Envelope Repair	45,000
7. Revenue Bond Bldgs	Furnishings	60,000
8. Revenue Bond Bldgs	Replacement Flooring	50,000
9. Student Center	Lighting Upgrade	125,000
10. Student Center	Specialty Equipment	30,000
TOTAL - Not-to-Exceed -		\$650,000

C E R T I F I C A T E

I, the undersigned, Stan Carpenter, being duly appointed Chancellor of the Board of Trustees of the Nebraska State Colleges, hereby certify that the foregoing Resolution was adopted in a regularly called meeting of April 20, 2018.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 20th day of April 2018.

Stan Carpenter, Chancellor

Attachment: CSC Resolution 2018 (2155 : Contingency Maintenance Requests)

**PERU STATE COLLEGE
PERU, NE**

RESOLUTION TO WITHDRAW FUNDS

WHEREAS, Section 5.2 of Article V of the Master Resolution adopted by the Board of Trustees of the Nebraska State Colleges June 11, 2002 requires the Board to operate revenue bond facilities in an efficient, sound and economical manner and as a revenue producing enterprise, maintaining, preserving, and keeping the facilities in good repair, working order, and condition, and from time to time promptly making all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, and,

WHEREAS, Section 3.7(2) of Article III of the Master Resolution states that the Board may expend funds from the Surplus Fund for purposes of making "any extraordinary acquisitions, repairs, renewals, replacements, renovations, equippings and furnishings to the Facilities," and,

WHEREAS, certain repairs, remodeling and furnishings are required in the revenue bond facilities at Peru State College in order to maintain the maximum use and occupancy of the facilities, and,

WHEREAS, there is on deposit with BOKF National Association, Lincoln, Nebraska, Trustee, as of February 28, 2018 in the Surplus Fund not less than the amount requested, which funds are restricted for use on revenue bond properties.

BE IT RESOLVED that the Board of Trustees of the Nebraska State Colleges, in compliance of the Master Resolution, does approve and hereby directs BOKF National Association, Lincoln, Nebraska to pay appropriate orders out of the Series 2002 Surplus Fund for the following:

1. Apartments	Replace/Repair Mechanical Systems	104,000
	Replace/Repair Infrastructure	
2. Campuswide	Furnishings	200,000
3. Campuswide	Repairs/Maintenance	50,000
4. Centennial Complex	Switchboard	85,000
5. Residence Halls/ Student Center and Apartments	Repair Infrastructure	241,000
6. Student Center	Food Service Equipment	70,000
TOTAL - Not-to-Exceed -		\$750,000

C E R T I F I C A T E

I, the undersigned, Stan Carpenter, being duly appointed Chancellor of the Board of Trustees of the Nebraska State Colleges; hereby certify that the foregoing Resolution was adopted in a regularly called meeting of April 20, 2018.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 20th day of April 2018.

Stan Carpenter, Chancellor

**WAYNE STATE COLLEGE
WAYNE, NE**

RESOLUTION TO WITHDRAW FUNDS

WHEREAS, Section 5.2 of Article V of the Master Resolution adopted by the Board of Trustees of the Nebraska State Colleges June 11, 2002 requires the Board to operate revenue bond facilities in an efficient, sound and economical manner and as a revenue producing enterprise, maintaining, preserving, and keeping the facilities in good repair, working order, and condition, and from time to time promptly making all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, and,

WHEREAS, Section 3.7(2) of Article III of the Master Resolution states that the Board may expend funds from the Surplus Fund for purposes of making "any extraordinary acquisitions, repairs, renewals, replacements, renovations, equippings and furnishings to the Facilities," and,

WHEREAS, certain repairs, remodeling and furnishings are required in the revenue bond facilities at Wayne State College in order to maintain the maximum use and occupancy of the facilities, and,

WHEREAS, there is on deposit with BOKF National Association, Lincoln, Nebraska, Trustee, as of February 28, 2018 in the Surplus Fund not less than the amount requested, which funds are restricted for use on revenue bond properties.

BE IT RESOLVED that the Board of Trustees of the Nebraska State Colleges, in compliance of the Master Resolution, does approve and hereby directs BOKF National Association Lincoln, Nebraska to pay appropriate orders out of the Series 2002 Surplus Fund for the following:

1. Anderson Hall	Air Conditioning & Associated Electrical Upgrades	175,000
2. Anderson Hall	Restroom Upgrades	130,000
3. Berry Hall	Fire Sprinklers	210,000
4. Bowen Hall	Ext Sealant/Elevator Door Roller Replacement	165,000
5. Campuswide	Roof Repairs	15,000
6. Campuswide	GroundsImprovements/Equipment	32,000
7. Morey Hall	Fire Sprinklers	210,000
8. Neidhardt Hall	Hot Water Heater Replacement	95,000
9. Rec Center	Equipment/Repairs/Furniture/Flooring	30,000
10. Residence Halls	Wireless Access Point Replacement	120,000
11. Residence Halls	Lobby Upgrades	97,500
12. Residence Halls	Equipment/Repairs/Furniture/Flooring	42,500
13. Food Service	Repairs, Equipment	21,000
14. Student Center	Equipment/Repairs/Furniture/Flooring	57,000

TOTAL - Not-to-Exceed - \$1,400,000

C E R T I F I C A T E

I, the undersigned, Stan Carpenter, being duly appointed Chancellor of the Board of Trustees of the Nebraska State Colleges, hereby certify that the foregoing Resolution was adopted in a regularly called meeting of April 20, 2018.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 20th day of April 2018.

Stan Carpenter, Chancellor

ITEMS FOR DISCUSSION AND ACTION/FISCAL, FACILITIES AND AUDIT

April 20, 2018

***ACTION:* Approve Naming of Areas in New Sports Complex/Stadium
and Track for Chadron State College**

Board Policy 8020 provides for the naming of NSCS buildings and other facilities. According to paragraph 4 of the policy, "The proposed name shall come to the Board as a recommendation of the College President." Pursuant to this policy, Chadron State proposes to name areas of the new Sports Complex/Stadium and Track in recognition of substantial contributions designated for the project. Chadron State proposes to name the following areas in honor of the donors who have provided substantial financial gifts and service to the College.

21st Century Equipment LLC Ticket Office
Dr. Frank Ferguson Meet Management Facility
Dr. Samuel Rankin President's Suite
Security First Bank Concourse

These naming requests bring honor to the donors and their family members, to Chadron State and to the Nebraska State College System.

The Chancellor supports these requests and recommends approval.

The System Office and Chadron State College recommend approval of the Naming of Areas in New Sports Complex/Stadium and Track for Chadron State College.

ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

April 20, 2018

ACTION: **Approve Change Order and Revised Project Funding for Chadron State College Stadium Complex Field Lights**

Chadron State respectfully requests approval from the Board for Change Order #2 from A-P Mountain States, LLC to include Stadium field lighting for \$275,306. Funds are available within the existing Stadium Complex project budget, along with an additional minimum commitment of \$69,043 from the Foundation.

The System Office and Chadron State College recommend approval of the Change Order and Revised Project Funding for Chadron State College.

ATTACHMENTS:

- CSC Contracts and Change Orders for Approval (PDF)

CONTRACTS AND CHANGE ORDERS FOR APPROVAL

Board policies 7015, 7016 and 8065 require that the following types of contracts and change orders be submitted to the Board for approval.

CHANGE ORDERS – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are more than \$50,000. If approval of change order is critical to project schedule, \$50,000 to \$100,000 range change orders may be approved by Chancellor and ratified at next Board meeting.

Chadron State College	
Location on Campus:	Football Stadium
No. & Description:	#2—stadium lighting for field
Change Order Amount:	\$275,306
Fund Source:	Construction Account
Contractor:	A-P Mountain States, LLC

ITEMS FOR DISCUSSION AND ACTION/FISCAL, FACILITIES AND AUDIT

April 20, 2018

***ACTION:* Approve Use of \$850,000 of Capital Improvement Fee Funds
for Chadron State College**

Chadron State requests authorization to use \$850,000 of capital improvement fee (CIF) funds for the Stadium Project. This will allow the College to move forward with the project. The CIF Fund balance adequately supports this request.

The System Office and Chadron State College recommend approval of the Use of Capital Improvement Fee Funds for Chadron State College.

ITEMS FOR DISCUSSION AND ACTION
FISCAL, FACILITIES AND AUDIT

April 20, 2018

ACTION: **Approve Use of Unappropriated Cash Funds for Stadium Project at Chadron State College**

Chadron State is requesting Board approval for the use of \$150,000 of unappropriated cash funds on a one-time basis for the Stadium Project. These funds are required as part of the overall Stadium budget and align with the amount proposed in the Design Development documents.

Chadron State has adequate cash funds to support this request.

The System Office and Chadron State College recommend approval of the Use of Unappropriated Cash Funds on a One-Time Basis for Stadium Project at Chadron State College.

ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

April 20, 2018

ACTION: **Approve Use of \$418,000 of Capital Improvement Fee Funds
for Peru State College**

Peru State requests authorization to use \$418,000 of capital improvement fee (CIF) funds for the Field House Phase II project. This will allow the College to move forward with the project. The CIF Fund balance adequately supports this request.

The System Office and Peru State College recommend approval of the Use of Capital Improvement Fee Funds for Peru State College.

ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

April 20, 2018

ACTION: **Approve Easement with City of South Sioux City for Wayne State College**

Wayne State, along with Northeast Community College Area, has been asked to grant an easement to the City of South Sioux City (City). The purpose for this easement request is to allow the City to construct and maintain an underground storm sewer pipeline across a portion of the property where the College Center is located. Portions of property adjacent to this area do not drain adequately during heaving rain events. By approving this easement and allowing the City to install this pipeline on the northeast boarder of the College Center property, the City will be able to pump the water directly to the drainage ditch located northwest of the College Center property.

The legal description of the area impacted by the easement is located in part of lots 1 and 3, administrative replat 2, part of lot 1 and all of lot 2, All American Subdivision, City of South Sioux City, Dakota County, Nebraska. Lot 3 is jointly owned by Wayne State College and Northeast Community College Area for the operation of the College Center. There is a conservation easement also located in the northeast corner of the property. This easement request will not affect either the College Center building or the conservation easement. Prior to the completion of the College Center in 2011, the property was for agricultural use. There is no foreseen impact on the College's Master Plan.

The System Office and Wayne State College recommend approval of the Easement with City of South Sioux City for Wayne State College.

ITEMS FOR DISCUSSION AND ACTION
FISCAL, FACILITIES AND AUDIT

April 20, 2018

ACTION: **First and Final Round Approval of Revisions to Board Policy 8061; Capital Construction; Needs Statements, Board Policy 8062; Capital Construction; Program Statements, Board Policy 8065; Capital Construction; Contracts; Approvals, and Board Policy 8066; Capital Construction; Contracts; Professional Consulting Services**

The System Office requests revisions to Board Policies 8061, 8062, 8065, and 8066 to make these policies consistent with capital construction and design consultant thresholds recently adjusted for inflation by the State Building Division.

The System Office recommends approval of the Revisions to Board Policies 8061; 8062; 8065 and 8066; Capital Construction.

ATTACHMENTS:

- Revisions to Board Policy 8061 (PDF)
- Revisions to Board Policy 8062 (PDF)
- Revisions to Board Policy 8065 (PDF)
- Revisions to Board Policy 8066 (PDF)

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 8061

Capital Construction; Needs Statements

Page 1 of 2

BOARD POLICY

A Needs Statement shall be prepared to support the College's initial funding request for a capital construction project, excluding funds provided by the Task Force for Building Renewal for deferred repairs, energy conservation, ADA or fire-life safety projects. This document may be prepared by in-house staff unless the complexity of the project would require the assistance of a consultant specializing in such type of projects. It shall be submitted as documentation of the need for the specific capital construction project on that campus and shall contain specific data to assist the Board in analyzing the request.

For any project whose total project cost exceeds the limit established by the State Building Division for the requirement of a Program Statement (currently ~~six-seven~~ hundred ~~forty-five~~ thousand dollars [~~\$640,000~~705,000] until January 1, ~~2018~~2022), a subsequent Program Statement shall also be developed. In such cases, requests for appropriations will follow the procedures adopted by the State Building Division for Capital Construction projects:

1. Year one: request will be for planning funds
2. Year(s) two, three, etc.: requests will be for design plans and construction funds

For any project whose estimated total cost is less than the dollar limit stated above for the requirement of a Program Statement, only a Needs Statement is required. Under this procedure, the initial request for funding may include the total funding required to initiate and complete the project.

The Needs Statement shall be comprised of the following sections:

1. Project Description

A narrative statement describing the project and the primary concepts and objectives to be fulfilled as a result of the capital construction request.

2. Project Justification

- a) Data, which supports the request for funding:
 - 1) Functions/purpose(s) of the proposed program
 - 2) Current and projected user levels
 - 3) Existing physical and programmatic deficiencies
 - 4) Compliance with comprehensive capital facilities plan
- b) Space requirements
 - 1) Square footage needed for program
 - 2) Available square footage in existing facilities
 - 3) Additional space requirements for program
 - 4) Impact on existing space

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 8061 Capital Construction; Needs Statements

Page 2 of 2

3. Project Budget and Proposed Funding Source

- a) Cost estimates
 - 1) Program planning
 - 2) Professional fees
 - 3) Construction
 - 4) Moveable equipment
 - 5) Land acquisition
 - 6) Other costs
 - 7) Total project cost per gross square feet
 - 8) Construction cost per gross square feet
 - 9) Source of cost data (Means cost estimate guides should be used. If variation from Means is used, it should be footnoted.)

- b) Funding sources
 - 1) State funds
 - 2) Cash funds
 - 3) Federal funds
 - 4) Revenue bond funds
 - 5) LB 309 funds
 - 6) Private donations
 - 7) Other sources

4. Future Funding Requirements

- a) Operational budget and personnel projections
- b) Other costs

5. Time Line for Project

- a) Funding request
- b) Start of construction
- c) Completion of construction

Legal Reference: RRS 81-1108.41

Policy Adopted: 3/11/94
 Policy Revised: 12/3/98
 Policy Revised: 2/12/04
 Policy Revised: 2/27/09
 Policy Revised: 11/7/14
Policy Revised:

Attachment: Revisions to Board Policy 8061 (2181 : Revisions to Board Policies 8061; 8062; 8065 and 8066; Capital Construction)

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 8062

Capital Construction; Program Statements

Page 1 of 5

BOARD POLICY

A Program Statement shall be prepared to support the College's funding request for the design and construction of a project that is estimated to cost more than the limit established by the State Building Division for the requirement of a Program Statement (currently ~~six-seven~~ hundred ~~forty-five~~ thousand dollars [~~\$640,000~~705,000] until January 1, ~~2018~~2022), excluding funds provided by the Task Force for Building Renewal for deferred repairs, energy conservation, ADA or fire-life safety projects. This document is generally prepared by an architect/engineering firm with input from College personnel on the programmatic need for the project on that campus and shall contain specific data to assist the Board in analyzing and approving the request. When preparing a program statement, refer to Board Policy 8036; Facilities; Planning for Technology.

Requests for appropriations will follow the procedures adopted by the State Building Division for Capital Construction projects:

1. Year one: request will be for planning funds (Program Statement)
2. Year(s) two, three, etc.: requests will be for design plans and construction funds

The Program Statement shall be submitted to the Board for review at least five (5) weeks prior to the request for approval of the document. Following review by the Board, System Office staff, personnel from the Governor's Budget Office, the Legislative Fiscal Office, the State Building Division and other designated persons, the document will be considered for approval, after which time it will be submitted to the Governor's Budget Office, Building Division, Legislative Fiscal Office and the Coordinating Commission for Postsecondary Education (CCPE). Revenue Bond documents are exempt from CCPE review. No contract for the design, construction of a new facility, major modification or repair of an existing facility may be initiated unless an acceptable Program Statement has been approved by the Board.

If more than two (2) years elapse after the Program Statement is approved by the Board, an update to the document shall be prepared. The update shall include a revised project budget and construction schedule. If the scope of the project has been altered, that section of the Program Statement shall also be amended and presented to the Board for approval.

The Program Statement shall be comprised of the following sections:

1. Introduction
 - a. Background and history
 - b. Project description
 - c. Purpose and objectives
2. Justification of the Project
 - a. Data which supports the funding request
 - b. Alternatives considered (when applicable)
3. Location and site considerations
 - a. County
 - b. Town or campus
 - c. Proposed site
 - d. Statewide building inventory (not required for new buildings)

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 8062

Capital Construction; Program Statements

Page 2 of 5

- e. Influence of project on existing site conditions
 - (1) Relationship to neighbors and environment
 - (2) Utilities
 - (3) Parking and circulation
- 4. Comprehensive plan compliance
 - a. Year of the agency's comprehensive plan and updates or revisions
 - b. Consistency with the agency comprehensive capital facilities plan
 - c. Consistency with the current version of the Statewide Comprehensive Capital Facilities Plan or CCPE Project Review Criteria/Statewide Plan (whichever applies) (excluding Revenue Bond project programming)
- 5. Analysis of existing facilities
 - a. Functions/purpose of existing programs as they relate to the proposed project
 - b. Square footage of existing areas
 - c. Utilization of existing space by facility, room and/or function (whichever is applicable)
 - d. Physical deficiencies
 - e. Programmatic deficiencies
 - f. Replacement cost of existing building
- 6. Facility requirements and the impact of the proposed project
 - a. Functions/purpose of the proposed program
 - (1) Activity identification and analysis
 - (2) Projected occupancy/use levels
 - Personnel projections
 - Describe/Justify projected enrollments/occupancy
 - b. Space requirements
 - (1) Square footage by individual areas and/or functions
 - (2) Basis for square footage/planning parameters
 - (3) Square footage difference between existing and proposed areas (net and gross)
 - c. Impact of the proposed project on existing space
 - (1) Reutilization and function(s)
 - (2) Demolition
 - (3) Renovation

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 8062

Capital Construction; Program Statements

Page 3 of 5

7. Equipment Requirements

- a. List of available equipment for reuse (if applicable)
- b. Additional equipment (if applicable)
 - (1) Fixed equipment
 - (2) Movable equipment
 - (3) Special or technical equipment

8. Special Design Considerations

- a. Construction type
- b. Heating and cooling systems
- c. Life Safety/ADA
- d. Historic or architectural significance
- e. Artwork (for applicable projects)
- f. Phasing
- g. Future expansion
- h. Other

9. Project budget and fiscal impact

- a. Cost estimates criteria
 - (1) Identify recognized standards, comparisons and sources used to develop the estimated cost
 - (2) Identify the year and month on which the estimates are made and the inflation factors used
 - (3) Gross and net square feet
 - (4) Total project cost per gross square foot
 - (5) Construction cost per gross square foot
- b. Total project cost
 - (1) Program planning
 - (2) Professional fees
 - professional design consultants
 - in-house consultants
 - other consultants
 - (3) Construction
 - general, including mechanical, electrical, elevator
 - fixed equipment
 - site improvements (utilities, sidewalks, parking, landscaping, etc.)
 - (4) Moveable equipment

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 8062

Capital Construction; Program Statements

Page 4 of 5

- (5) Special or technical equipment
 - (6) Land acquisition
 - (7) Artwork (for applicable projects)
 - (8) Other costs (agency administration costs, moving, temporary space, testing, surveys, legal fees, insurance, etc.)
 - (9) Project contingency
- c. Fiscal Impact based upon first full year of operation (include proposed funding sources and percentage of each)
- (1) Estimated additional operational and maintenance costs per year
 - (2) Estimated additional programmatic costs per year
 - (3) Applicable building renewal assessment charges
10. Funding
- a. Total funds required
 - b. Project Funding sources (amounts and/or percentage of each)
 - (1) State funds
 - (2) Cash funds
 - (3) Federal funds
 - (4) LB 309 funds
 - (5) Revenue bonds
 - (6) Private donations
 - (7) Other sources
 - c. Fiscal year expenditures for project duration
11. Time line
- a. Need Statement (if applicable)
 - b. Program Statement
 - c. Funding
 - d. Professional consultants selection
 - e. Design Development documents
 - f. Receive bids for construction
 - g. Award of contract and start of construction
 - h. Completion of construction

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 8062

Capital Construction; Program Statements

Page 5 of 5

12. Higher Education Supplement

- a. CCPE Review
 - (1) CCPE review is required
 - (2) CCPE review is not required

- b. Method of contracting
 - (1) Identify method
 - (2) Provide rationale for method selection

Legal Reference: RRS 81-1108.41 State comprehensive capital facilities plan; State Comprehensive Capital Facilities Planning Committee; program statement; appropriation for drawings and construction; contracts; approval; report; contents

- Policy Adopted: 3/11/94
- Policy Revised: 12/3/98
- Policy Revised: 9/10/02
- Policy Revised: 2/12/04
- Policy Revised: 6/7/07
- Policy Revised: 2/27/09
- Policy Revised: 6/2/14
- Policy Revised: 11/7/14
- Policy Revised: 6/18/15
- Policy Revised:

Attachment: Revisions to Board Policy 8062 (2181 : Revisions to Board Policies 8061 ; 8062; 8065 and 8066; Capital Construction)

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8065 Capital Construction; Contracts;
Approvals**

Page 1 of 2

BOARD POLICY

The Board of Trustees is responsible for all capital construction contracts. No contract may commit funds for a project until the fund resource has been identified and approved by the Board of Trustees with the exception of Task Force for Building Renewal funds which require approval by the Chancellor. While Task Force projects must follow all other requirements in this policy, unless otherwise noted, 309 funding does not have to be accepted by the Board prior to committing funds in accordance with this policy. Further, for state-funded projects, the appropriation must have been received before construction contracts are submitted for approval. For revenue bond projects, bond proceeds or Surplus Funds must be available and their expenditure approved by the Board before construction contracts are submitted for approval.

The following types of contracts are to be submitted to the Board for approval:

1. Construction contracts and land purchases amounting to one hundred thousand dollars (\$100,000) or more. If approval of the contract is critical to the schedule of the project, the following exception will be made:

The Chancellor shall be authorized to approve construction contracts and land purchases above one hundred thousand dollars (\$100,000) so long as the Board has authorized the project and compliance with all specifications, bidding and contract procedures has taken place. Notification of these approvals shall be provided as an information item to the Board at a subsequent meeting.

2. Any contract or agreement with an engineer or architect if the fee would exceed ~~sixty-fiveseventy~~ thousand dollars (~~\$65,000~~70,000). If approval of the contract is critical to the schedule of the project, the following exception will be made:

The Chancellor shall be authorized to approve engineer or architect contracts above ~~sixty-fiveseventy~~ thousand dollars (~~\$65,000~~70,000) so long as the Board has authorized the project and compliance with all consultant selection procedures has taken place. Notification of these approvals shall be provided as an information item to the Board at a subsequent meeting.

3. Contract change orders involving additional expenditure over fifty thousand dollars (\$50,000). Total change order amount shall include increases to architect or engineer fees, construction contract, equipment purchases and all other miscellaneous expenditure items related to that change order.

If approval of the change order is critical to the schedule of the project, change orders involving an expenditure in the range from fifty thousand dollars (\$50,000) up to and including one hundred thousand dollars (\$100,000) may be approved by the Chancellor and provided as an information item at the next Board meeting.

Once approved by either the Board or the Chancellor, the documents shall be signed by the vendor, the President or Vice President for Administration and Finance, and then by the Chancellor or Vice Chancellor for Finance and Administration, or General Counsel.

The President or Vice President for Administration and Finance is delegated the responsibility for bidding, negotiating and signing on behalf of the Board the following types of construction contracts and change orders:

1. Any contract for the construction, alteration, renovation, remodeling, repair, or demolition of any building or other improvement to real property under which payment by the College will not exceed one hundred thousand dollars (\$100,000).

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 8065 Capital Construction; Contracts; Approvals

Page 2 of 2

- 2. Contracts with architects or engineers where the fee will be less than ~~sixty-five~~sixty-five thousand dollars (~~\$65,000~~70,000).
- 3. Contract change orders involving each additional expenditure under fifty thousand dollars (\$50,000).

Appropriate bidding/contracting procedures will be followed in all circumstances. Contracts for construction-type projects of less than one hundred thousand dollars (\$100,000), architectural/engineering contracts whereby the fee is less than ~~sixty-five~~sixty-five thousand dollars (~~\$65,000~~70,000) and contract change orders amounting to less than fifty thousand dollars (\$50,000) shall be reported by the College at the next Board meeting in a format developed by the System Office.

All contracts for construction and other related services in excess of one hundred thousand dollars (\$100,000) will be reviewed by the legal counsel or Vice Chancellor for Facilities and Information Technology prior to submission to the Board for consideration and action. Contract forms developed by the System Office shall be used for all construction projects and other related services where the cost will be less than one hundred thousand dollars (\$100,000).

Legal Reference:	RRS 85-304 RRS 85-306 RRS 85-316 RRS 85-325	Board of trustees; powers; enumerated. State Colleges; presidents; duties. State Colleges; funds; contingencies; disbursements; travel expenses Construction projects; board of trustees; powers.
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Policy Adopted: 3/11/94
 Policy Revised: 6/19/98
 Policy Revised: 4/13/00
 Policy Revised: 2/12/04
 Policy Revised: 9/15/06
 Policy Revised: 9/14/07
 Policy Revised: 1/15/13
 Policy Revised: 3/15/13
 Policy Revised: 11/15/13
 Policy Revised: 11/7/14
 Policy Revised: 6/18/15

Policy Revised:

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Attachment: Revisions to Board Policy 8065 (2181 : Revisions to Board Policies 8061 ; 8062 ; 8065 and 8066 ; Capital Construction)

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8066 Capital Construction; Contracts;
Professional Consulting Services**

Page 1 of 3

BOARD POLICY

For consulting services related to construction projects, the State College System will follow the procedures established by the Nebraska Consultant's Competitive Negotiation Act (RRS 81-1701 through 81-1721) in its selection of professionals needed for capital construction projects.

PROCEDURE

For projects whose basic construction costs are estimated to be more than the limit established in state statute §§81-1108.43 and periodically adjusted by the State Building Division (currently ~~six-seven~~ hundred ~~forty-five~~ thousand dollars [~~\$640,000~~705,000] until January 1, ~~2018~~2022) and the estimated fee is anticipated to exceed the limit established in state statute §§81-1712 and periodically adjusted by the State Building Division (currently ~~sixty~~ ~~five~~seventy thousand dollars [~~\$65,000~~70,000] until January 1, ~~2018~~2022), except in cases of public emergencies so certified by the President, and in cases where the DAS "Open End Agreement" is utilized, the following procedures shall be followed:

1. A Request for Proposal advertisement for the project shall be drafted by the College and reviewed by System Office staff before publication. The advertisement shall include a general description of the project and the name of the person at the College to contact for additional information. This advertisement must be published once a week (weekdays only) for three (3) consecutive weeks in a publication based in or near the locality of the project and in other widely circulated publications as deemed necessary by the College. A timeline shall be noted in the advertisement for letters of interest to be submitted by the professional consultants. The College shall then notify the interested firms of the deadline for submittal of proposals and direct the firms to include specific forms/information with their proposals.
2. The President is authorized to appoint a campus screening committee to review the professional consultants' proposals and to select three or four firms for interviews by the selection committee. It is suggested that the local committee include the Chair/Dean of the College/Division/Department for which the facility is being constructed/renovated; the College's Vice President of Administration; the College Director of Physical Plant; and others deemed appropriate by the President.

In evaluating the proposals, the screening committee shall give consideration to the following criteria:

- a) Demonstrated interest in project
 - b) Relevant experience in projects of similar nature
 - c) Background of key personnel to be involved in project
 - d) Planned use of outside consultants
 - e) Approach in working with campus staff, students, faculty
 - f) Past performance in meeting budget limits and time schedules
 - g) Evaluation of firm's work on other state projects
 - h) Evaluation of proposal
 - i) Current workload and past volume of work for State Colleges to promote an equitable distribution of contracts among qualified firms
3. The President shall recommend the membership of the Selection Committee to the Board of Trustees for approval. Included as members of the committee will be a Board of Trustee member; the Chair of the Fiscal, Facilities & Audit Committee; the Vice Chancellor for Facilities and Information Technology; and appropriate campus personnel as desired by the President. If the consultant being sought is an engineer, a licensed engineer shall also be on the selection committee; if architectural firms are being interviewed, the selection committee shall have one member who is a certified architect. NOTE: If the project is a state-funded project, a representative of the State Building Division shall also serve on the selection committee.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8066 Capital Construction; Contracts;
Professional Consulting Services**

Page 2 of 3

4. The College representative in charge of the selection process shall consult with the System Office staff in scheduling the date for the interviews. Once the firms to be interviewed have been identified by the screening committee, notification and appropriate material shall be forwarded to the selection committee for review prior to the interviews. The objective criteria shall be similar to that identified in the preceding paragraph 2.
5. Unless time is not available, each firm shall be interviewed for one (1) hour, including questions from the selection committee. When the interviews have all been completed, the committee shall discuss the strengths of the firms in relation to the proposed project and shall arrive at agreement on the first-, second- and third-place firms. The College shall then negotiate a contract, in consultation with System Office staff, with the selected firm, keeping in mind the budget for professional fees. If the negotiations are concluded within the budget limitations and all other issues resolved, a recommendation shall be made by the President to the members of the Fiscal, Facilities & Audit Committee who shall then submit a recommendation to the Board of Trustees for approval. If the fee cannot be negotiated with the first-place firm within the budget limits and required terms, negotiations shall be held with the second-place firm. If agreement cannot be reached with the second qualified firm, negotiations shall be undertaken with the third-place firm. If those negotiations do not result in a satisfactory agreement, the College and System Office staff will determine the next steps.

The Presidents are delegated the responsibility for the selection process and for negotiating on behalf of the Board and reporting the same to them, contracts for architectural or engineering services, under ~~sixty-fiveseventy~~ thousand dollars (~~\$65,00070,000~~) which have been included in the operations budget, revenue bond budget or capital construction budgets. These contracts shall be signed by the President or Vice President for Administration and Finance. The College will include information on these contracts in its subsequent report to the Board.

For contracts above ~~sixty-fiveseventy~~ thousand dollars (~~\$65,00070,000~~), once approved by the Board, or the Chancellor as per Policy 8065, the contract shall be signed by the consultant, President or Vice President for Administration and Finance, and then by the Chancellor or Vice Chancellor for Finance and Administration or General Counsel.

A consultant services contract may be conditioned upon later refinements in scope and price and may permit the College in agreement with the consultant to make changes in the project without invalidating the contract. Later refinements shall not exceed the scope of the program statement contained in the request for proposals.

The Board of Trustees/Professional Consultants form shall be used for all agreements entered into by the Colleges. The short form may be used for services to develop a Program Statement. The long form must be used for all other professional design phases of a construction project.

The Department of Administrative Services "Open End Agreement" as defined by DAS Standard Form of Consulting Services: Design and Contract Administration, Nebraska Open End Agreement may be substituted as defined by DAS policy. Per the current DAS-BD Open End Agreement, which expires in January of 2021, the policy applies to projects not to exceed two million dollars (\$2,000,000). The policy recognizes the DAS-BD Open End Agreement as an already complete Proposal Request.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8066 Capital Construction; Contracts;
Professional Consulting Services**

Page 3 of 3

All contracts and professional consulting service agreements involving the use of Building Renewal funds must conform to Project Procedures/Standards as promulgated by the Task Force for Building Renewal.

Legal Reference: RRS 81-1108.43 Requirement to hire consultant for design
RRS 81-1701 through Nebraska Consultant's Competitive Negotiation Act
RRS 81-1721
RRS 85-411 Campus buildings and facilities; board; powers
RRS 85-306 State college; president; duties; responsible to board
RRS 85-304 Board of Trustees; powers; enumerated

Policy Adopted: 3/11/94
Policy Revised: 6/19/98
Policy Revised: 9/10/02
Policy Revised: 2/12/04
Policy Revised: 9/15/06
Policy Revised: 11/13/09
Policy Revised: 4/22/10
Policy Revised: 3/15/13
Policy Revised: 11/15/13
Policy Revised: 11/7/14
Policy Revised: 11/13/15
Policy Revised: 3/24/17

Policy Revised:

Attachment: Revisions to Board Policy 8066 (2181 : Revisions to Board Policies 8061 ; 8062; 8065 and 8066; Capital Construction)

ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL

April 20, 2018

INFORMATION ONLY: Fall 2017 Graduation Summaries

The fall 2017 graduation summaries from each of the Colleges are provided to the Board for information.

Board Policy 3600 grants the President of each College the authority to confer the approved degrees to all students qualifying for graduation. No more than two (2) commencement exercises are authorized each year.

The Chancellor presents a summary report to the Board following each commencement that provides information on the number of graduates per degree and discipline in the System.

Attached is a summary of graduation information that has been provided by the Colleges. Also included is notification of any Distinguished Service Awards or Honorary Degrees granted.

Listed below is a table providing comparative data from fall 2007 to fall 2017 for the number of graduates (headcount) and number of degrees awarded. The data includes August and December graduates.

Fall Graduation Summary

	Chadron		Peru		Wayne		Total
	Headcount	Degrees Awarded	Headcount	Degrees Awarded	Headcount	Degrees Awarded	Degrees Awarded
2017	251	254	153	157	319	345	756
2016	236	240	222	228	342	357	825
2015	224	232	154	158	324	355	745
2014	222	234	186	191	304	334	759
2013	211	224	201	216	366	396	836
2012	180	196	215	236	300	331	763
2011	120	125	158	181	297	321	627
2010	139	159	196	212	314	338	709
2009	171	181	178	201	177	197	579
2008	108	119	168	197	214	247	563
2007	143	156	154	196	210	235	587

ATTACHMENTS:

- CSC Graduation Summary (PDF)
- PSC Graduation Summary (PDF)

- WSC Graduation Summary (PDF)
- Summer Fall 2017 Graduation Summaries - Tables (PDF)

Chadron State College
Summary of Graduates by Major and Degree
Summer 2017 - Fall 2017

Degree Program	Degree	
Undergraduate Students		
Applied Sciences		
Early Child Ed Birth-3	BSE	1
Family and Consumer Sciences	BA	4
Rangeland Management	BS	11
Total		16
Business		
Basic Business Educ 6-12	BSE	1
Business Administration	BA	39
Business, Mktg, and IT 6-12	BSE	1
General Business	BA	4
Total		45
Chadron State College		
Interdisciplinary Studies	BA	24
Technical Occupations	BAS	3
Total		27
Counseling, Psychological Science, and Social Work		
Psychological Sciences	BA	10
Total		10
Education		
Elementary Educ K-8	BSE	23
Mild/Moderate Disab K-12	BSE	1
Special Education K-12	BSE	2
Total		26
English and Humanities		
English Language Arts 7-12	BSE	1
Literature	BA	1
Total		2
Health, Phys Ed, Recreation		
Health & Phys Educ PK-12	BSE	3
Sports and Recreation Mgmt	BA	9
Total		12
Justice Studies		
Justice Studies: Criminal Just	BA	6
Justice Studies: Legal Studies	BA	3
Total		9
Mathematical Sciences		
Mathematics	BS	4
Total		4
Music		

Music	BA	2
Music PK-12	BSE	2
Total		4
Physical & Life Sciences		
Biology	BS	6
Chemistry 7-12	BSE	1
Physical Sciences	BS	1
Science 7-12	BSE	2
Total		10
Social Sciences & Communication Arts		
Communication Arts	BA	5
History	BA	1
Total		6
Visual & Performing Arts		
Art	BA	2
Art PK-12	BSE	1
Total		3
Undergraduate Unduplicated Headcount		171
Undergraduate Program Completions		174
Graduate Students		
Business		
Business Administration MBA	MBA	33
Total		33
Chadron State College		
Organizational Management	MSOM	13
Science/Mathematics	MAE	3
Total		16
Counseling, Psychological Science, and Social Work		
Clinical Mental Health Counsel	MAE	4
School Counseling	ME	5
Total		9
Education		
Curr & Instr Reading Spec PK12	ME	5
Curr & Instruct Spec Ed K-12	ME	1
Curriculum and Instruct Elem	ME	2
Curriculum and Instruction Sec	ME	11
Educational Administration	ME	1
Total		20
History		
History	MAE	2
Total		2

Graduate Unduplicated Headcount	80
Graduate Program Completions	80
Total Student Unduplicated Headcount	251
Total Program Completions	254

PERU STATE COLLEGE

Graduation Summary by Major and Degree

Fall 2017 Graduates

Undergraduate Students		
School of Arts & Sciences		
Art Department		
Art Major	BA	0
	BS	0
English Department		
English Major	BA	0
	BS	2
Language Arts Major	BA	0
	BS	0
Liberal Arts Department		
Liberal Arts Major	BA	0
Mathematics Department		
Mathematics Major	BA	0
	BS	2
Natural Science Department		
Biological Science Major	BA	0
	BS	1
Biochemical Science Major	BA	0
	BS	3
Chemistry Major	BA	0
	BS	0
Natural Science Major	BA	0
	BS	0
Nuclear Technology Major	BA	0
	BS	0
Wildlife Ecology Major	BA	0
	BS	1
Music Department		
Music Major	BA	0
	BS	1
Social Science Department		

Attachment: PSC Graduation Summary (2146 : Fall Graduation Summaries)

History Major	BA	0
	BS	0
Social Science Major	BA	0
	BS	0
School of Education		
Education Department		
Early Childhood Education Major	BA	0
	BS	3
Educational Studies Major	BA	0
	BS	0
Elementary Education Major	BA	0
	BS	6
Middle Grades Education Major	BA	0
	BS	1
Special Education Major	BA	0
	BS	5
Health, Physical Education and Recreation Department		
Health & Physical Education Major	BA	0
	BS	1
Sport & Exercise Science Major	BA	0
	BS	1
SCHOOL OF PROFESSIONAL STUDIES		
Business Administration Department		
Accounting Major	BA	0
	BS	7
Basic Business Major	BA	0
	BS	0
Business Marketing & Information Technology Major	BA	0
	BS	0
Computer & Management Information Systems Major	BA	0
	BS	4
Human Performance & Sys Mgmt	BA	0
	BS	0
Management Major	BA	0
	BAS	14
	BS	9
Marketing Major	BA	0

	BS	5
Criminal Justice Department		
Justice Administration Major	BA	0
	BS	1
Justice Counseling Major	BA	0
	BS	1
Justice Law & Society Major	BA	0
	BS	2
Psychology Department		
Psychology Major	BA	0
	BS	10
Undergraduate Student Headcount		76
Undergraduate Program Completions		80
Graduate Students		
Curriculum & Instruction	MSED	72
Organizational Management	MSOM	5
Graduate Student Headcount		77
Graduate Student Program Completions		77
Total Student Headcount		
		153
Total Degrees Awarded		
		157

Distinguished Service Award(s) Granted: None

Wayne State College

Summary of Graduates by Major and Degree

August and December 2017

Undergraduate Students		
School of Arts & Humanities		
Art & Design Department		
Art Major	BA	3
	BS	6
Communication Arts Department		
Mass Communication Major	BA	0
	BS	5
Speech Communication Major	BA	0
	BS	2
Language & Literature Department		
English Major	BA	1
	BS	5
Spanish Major	BA	3
	BS	1
Music Department		
Music Major	BA	2
	BS	4
School of Business & Technology		
Business & Economics Department		
Business Administration Major	BA	1
	BS	42
Computer Technology & Information Systems Department		
Computer Information Systems Major	BA	0
	BS	9
Computer Science Major	BA	0
	BS	1
Technology & Applied Sciences Department		
Early Childhood Major	BA	0
	BS	1
Family & Consumer Science Major	BA	0
	BS	4
Industrial Technology Major	BA	0
	BS	20
School of Education & Counseling		
Counseling Department		
Human Service Counseling Major	BA	1
	BS	23
Educational Foundations & Leadership Department		
Early Childhood Education Major	BA	0
	BS	6
Elementary Education Major (Certified)	BA	0
	BS	26
Elementary Education Major (Non-Certified)	BA	0
	BS	0
Middle Level Education Major	BA	0
	BS	0
Special Education Major	BA	0
	BS	6

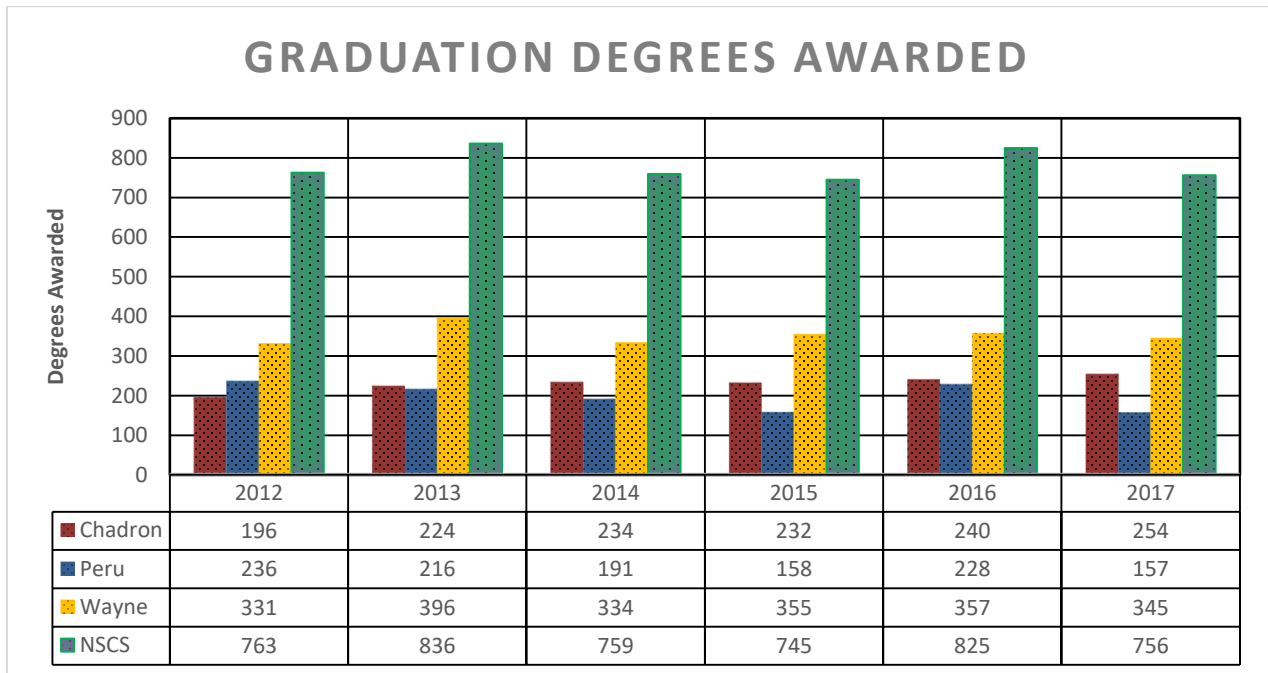
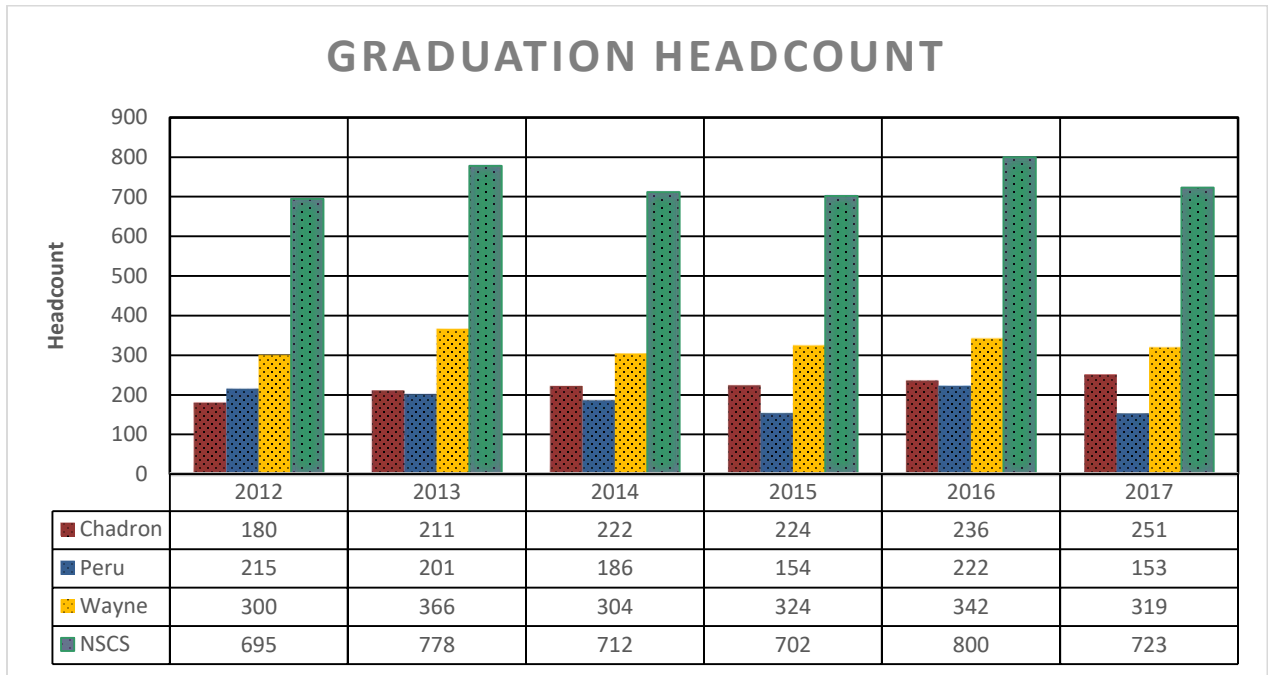
School of Natural & Social Sciences		
Criminal Justice Department		
Criminal Justice Major	BA	1
	BS	23
Applied Human & Sport Physiology		
Exercise Science Major	BA	0
	BS	1
Health & PE Major	BA	1
	BS	13
Sport Management Major	BA	0
	BS	7
History, Politics & Geography Department		
Geography Major	BA	0
	BS	3
History Major	BA	1
	BS	2
Political Science Major	BA	0
	BS	3
Social Sciences Education Major	BA	0
	BS	2
Life Sciences Department		
Life Sciences Major	BA	0
	BS	8
Physical Sciences & Mathematics Department		
Chemistry Major	BA	0
	BS	4
Mathematics Major	BA	0
	BS	1
Science Education Major	BA	0
	BS	0
Psychology & Sociology Department		
Psychology Major	BA	0
	BS	7
Sociology Major	BA	0
	BS	3
Interdisciplinary Studies		
Interdisciplinary Studies Major	BA	0
	BS	1

Graduate Students		
Business Administration Major	MBA	13
Organizational Management	MSOM	6
Counseling Major	MSE	14
Curriculum & Instruction Major	MSE	24
School Administration Major	MSE	15
School Administration -- Ed. Specialist	EdS	9
Total Degrees Reported (includes Double Majors)		
		345
Total Graduate Headcount (Breakdown = 238 Undergrads; 81 Grads)		
		319

Distinguished Service Award(s) Granted:
Keith Knudsen--Alumni Achievement Award

Honorary Degrees Granted: None

Summer/Fall 2017 Graduation Summary Data



ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL

April 20, 2018

INFORMATION ONLY: **Fall 2017 Instructional Load Reports**

The fall 2017 instructional load reports from each of the Colleges are provided to the Board for information.

The fall instructional load reports have been submitted by the Colleges and are attached. The following table summarizes the information regarding student credit hour production and FTE faculty. As you will note, student credit hour production has decreased approximately 5.44% and FTE faculty has decreased approximately 4.47%. Student credit hour/FTE faculty at the undergraduate level has decreased approximately 1.19%. Student credit hour/FTE faculty at the graduate level has decreased approximately 8.15%. Overall student credit hour/FTE faculty has decreased approximately 2.04%.

		Fall 2017				2016
		Undergraduate Level	Graduate Level	Total	System Total	System Total
Student Credit Hour Production	Chadron	25,989	3,087	29,076	89,923	95,097
	Peru	19,558	1,865	21,423		
	Wayne	36,524	2,900	39,424		
Total FTE Faculty	Chadron	101.4	16.7	118.1	371.9	389.3
	Peru	83.3	11.4	94.7		
	Wayne	141	18.1	159.1		
Student Credit Hour/FTE Faculty	Chadron	256	185	246	UG Avg: 250 Grad Avg: 169 Avg: 240	UG Avg: 253 Grad Avg: 184 Avg: 245
	Peru	235	163	226		
	Wayne	259	160	248		
FTE Students/FTE Faculty	Chadron	17	15			17/19
	Peru	16	14			17/14
	Wayne	17	13			17/13

ATTACHMENTS:

- CSC Fall 2017 Instructional Load Report (PDF)
- PSC Fall 2017 Instructional Load Report (PDF)

Information Item (ID # 2147)

Meeting of April 20, 2018

- WSC Fall 2017 Instructional Load Report (PDF)
- Fall 2017 Instructional Loads - Tables (PDF)

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	13,228	8,113	21,341	2,158	23,499
SCH Production (Adjunct/Part-Time)	2,791	1,857	4,648	929	5,577
SCH Production (Graduate Assistant)	0	0	0	0	0
Total SCH Production	16,019	9,970	25,989	3,087	29,076
DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	14.2	11.2	25.4	5.7	31.1
Associate Professor	11.7	9.9	21.6	3.7	25.3
Assistant Professor	17.7	14.2	31.9	3.0	34.9
Instructor	5.0	1.7	6.7	0.0	6.7
Lecturer	0.8	0.3	1.1	0.0	1.1
Adjunct/Part-Time	9.7	4.3	14.0	4.3	18.3
Professional Staff	0.0	0.7	0.7	0.0	0.7
Graduate Assistant	0.0	0.0	0.0	0.0	0.0
Total FTE Faculty	59.1	42.3	101.4	16.7	118.1
Total Headcount Faculty					145
FTE Students	1068	665	1733	257	1990
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	40.6	23.9	64.5	1.5	66.0
FTE Adjunct/Part-Time -- On-Campus*	3.4	1.4	4.8	0.0	4.8
FTE Graduate Assistant -- On-Campus*	0.0	0.0	0.0	0.0	0.0
SCH Production -- On-Campus*	11,722	5,239	16,961	171	17,132
FTE Ranked Faculty -- Off-Campus**	0.4	0.6	1.0	0.6	1.6
FTE Adjunct/Part-Time -- Off-Campus**	0.3	0.8	1.1	0.0	1.1
FTE Adjunct -- Off Campus Dual Enrollment (Based on Course Credit Hours -Not included in CSC Instructional Load and Not Paid by CSC)	0.0	0.0	0.0	0.0	0.0
FTE Graduate Assistant -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
SCH Production -- Off-Campus**	421	276	697	39	736
DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-OnLine/Hybrid***	8.4	12.8	21.2	10.3	31.5
FTE Adjunct/Part-Time-OnLine/Hybrid***	6.0	2.8	8.8	4.3	13.1
FTE Graduate Assistant-OnLine/Hybrid***	0.0	0.0	0.0	0.0	0.0
SCH Production - OnLine/Hybrid***	3,858	4,455	8,313	2,872	11,185
FTE Ranked Faculty-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Adjunct/Part-Time-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Graduate Assistant-Other Asynch****	0.0	0.0	0.0	0.0	0.0
SCH Production-Other Asynch****	18	0	18	5	23
PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	268	218	210	174	346
SCH/FTE Adjunct/Part-Time	288	432	332	216	305
SCH/FTE Graduate Assistant	0	0	0	0	0
Total SCH/FTE Faculty	271	236	256	185	246
FTE Student/FTE Ranked Faculty	18	15	16	15	16
FTE Student/FTE Adjunct/Part-Time	19	29	22	18	21
FTE Student/FTE Graduate Assistant	0	0	0	0	0
Total FTE Student/FTE Faculty	18	16	17	15	17

*Face-to-face at each of the respective institutions

**Remote campus locations, traditional format, interactive distance learning originating from off-campus location

***At least 50% or more of delivery is by internet

****CD, video

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	6,524	5,484	12,008	483	12,491
SCH Production (Adjunct/Part-Time)	5,165	2,385	7,550	1,382	8,932
SCH Production (Graduate Assistant)	0	0	0	0	0
Total SCH Production	11,689	7,869	19,558	1,865	21,423

DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	4.6	3.9	8.5	0.3	8.8
Associate Professor	1.6	3.7	5.2	0.3	5.6
Assistant Professor	6.6	9.7	16.4	2.3	18.7
Instructor	9.8	11.1	20.9	0.0	20.9
Lecturer	0.0	0.0	0.0	0.0	0.0
Adjunct/Part-Time	24.4	7.8	32.2	8.4	40.7
Graduate Assistant	0.0	0.0	0.0	0.0	0.0
Total FTE Faculty	47.0	36.2	83.3	11.4	94.7
Total Headcount Faculty					165
FTE Students	779	525	1304	155	1459

DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	19.3	18.0	37.3	0.0	37.3
FTE Adjunct/Part-Time -- On-Campus*	4.0	1.1	5.1	0.0	5.1
FTE Graduate Assistant -- On-Campus*	0.0	0.0	0.0	0.0	0.0
SCH Production -- On-Campus*	6,644	3,807	10,451	10	10,461
FTE Ranked Faculty -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
FTE Adjunct/Part-Time -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
FTE Adjunct -- Off Campus Dual Enrollment^	12.1	0.0	12.1	0.0	12.1
FTE Graduate Assistant -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
SCH Production -- Off-Campus**	1,672	0	1,672	0	1,672

DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-OnLine/Hybrid***	3.3	10.4	13.7	3.0	16.7
FTE Adjunct/Part-Time-OnLine/Hybrid***	8.3	6.7	15.1	8.4	23.5
FTE Graduate Assistant-OnLine/Hybrid***	0.0	0.0	0.0	0.0	0.0
SCH Production - OnLine/Hybrid***	3,438	4,083	7,521	1,859	9,380
FTE Ranked Faculty-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Adjunct/Part-Time-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Graduate Assistant-Other Asynch****	0.0	0.0	0.0	0.0	0.0
SCH Production-Other Asynch****	0	0	0	0	0

PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	289	193	235	161	231
SCH/FTE Adjunct/Part-Time	212	304	234	164	220
SCH/FTE Graduate Assistant	0	0	0	0	0
Total SCH/FTE Faculty	249	217	235	163	226
FTE Student/FTE Ranked Faculty	19	13	16	13	16
FTE Student/FTE Adjunct/Part-Time	14	20	16	14	15
FTE Student/FTE Graduate Assistant	0	0	0	0	0
Total FTE Student/FTE Faculty	17	14	16	14	15

*Face-to-face at each of the respective institutions

**Remote campus locations, traditional format, interactive distance learning originating from off-campus location

***At least 50% or more of delivery is by internet

****CD, video

^High school teachers assigned to dual enrollment courses held at the high school

Attachment: PSC Fall 2017 Instructional Load Report (2147 : Fall 2017 Instructional Load Reports)

STUDENT CREDIT HOUR PRODUCTION BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH Production (Ranked Faculty)	15,379.5	12,859.0	28,238.5	1,672	29,910.5
SCH Production (Adjunct/Part-Time)	5,160.5	1,841	7,001.5	1,228	8,229.5
SCH Production (Graduate Assistant)	1,078	206	1,284	0	1,284
Total SCH Production	21,618.0	14,906.0	36,524.0	2,900.0	39,424.0

DISTRIBUTION OF FTE FACULTY BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
Professor	19.5	21.5	41.0	4.7	45.7
Associate Professor	6.7	10.6	17.3	2.0	19.3
Assistant Professor	18.7	18.9	37.6	3.9	41.5
Instructor	4.3	3.4	7.7	0.0	7.7
Lecturer	0.5	0.5	1.0	0.0	1.0
Adjunct/Part-Time	22.7	9.5	32.2	7.6	39.8
Graduate Assistant	3.3	0.9	4.2	0.0	4.2
Total FTE Faculty	75.6	65.4	141.0	18.1	159.1
Total Headcount Faculty					235
FTE Students	1441	994	2435	242	2677

DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY TRADITIONAL DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty -- On-Campus*	47.4	48.0	95.4	0.7	96.1
FTE Adjunct/Part-Time -- On-Campus*	15.7	5.2	20.9	0.2	21.1
FTE Graduate Assistant -- On-Campus*	3.3	0.9	4.2	0.0	4.2
SCH Production -- On-Campus*	19,919.0	12,643	32,562.0	279	32,841.0
FTE Ranked Faculty -- Off-Campus**	0.0	1.2	1.2	0.0	1.2
FTE Adjunct/Part-Time -- Off-Campus**	0.5	2.6	3.1	4.0	7.1
FTE Adjunct -- Off Campus Dual Enrollment^	3.3	0.0	3.3	0.0	3.3
FTE Graduate Assistant -- Off-Campus**	0.0	0.0	0.0	0.0	0.0
SCH Production -- Off-Campus**	475	487	962	762	1,724

DISTRIBUTION OF FTE FACULTY AND STUDENT CREDIT HOUR PRODUCTION BY ON-LINE AND ASYNCHRONOUS DELIVERY					
	Lower Div	Upper Div	UG Total	Grad Div	Total
FTE Ranked Faculty-OnLine/Hybrid***	2.3	5.8	8.0	9.9	17.9
FTE Adjunct/Part-Time-OnLine/Hybrid***	3.2	1.8	4.9	3.3	8.3
FTE Graduate Assistant-OnLine/Hybrid***	0.0	0.0	0.0	0.0	0.0
SCH Production - OnLine/Hybrid***	1,224	1,776.0	3,000.0	1,827	4,827.0
FTE Ranked Faculty-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Adjunct/Part-Time-Other Asynch****	0.0	0.0	0.0	0.0	0.0
FTE Graduate Assistant-Other Asynch****	0.0	0.0	0.0	0.0	0.0
SCH Production-Other Asynch****	0	0	0	32	32

PRODUCTION RATIOS BY RANK AND LEVEL OF INSTRUCTION					
	Lower Div	Upper Div	UG Total	Grad Div	Total
SCH/FTE Ranked Faculty	310	234	270	158	260
SCH/FTE Adjunct/Part-Time	227	194	217	163	207
SCH/FTE Graduate Assistant	332	224	308	#DIV/0!	308
Total SCH/FTE Faculty	286	228	259	160	248
FTE Student/FTE Ranked Faculty	21	16	18	13	18
FTE Student/FTE Adjunct/Part-Time	15	13	14	14	14
FTE Student/FTE Graduate Assistant	22	15	21	#DIV/0!	21
Total FTE Student/FTE Faculty	19	15	17	13	17

*Face-to-face at each of the respective institutions

**Remote campus locations, traditional format, interactive distance learning originating from off-campus location

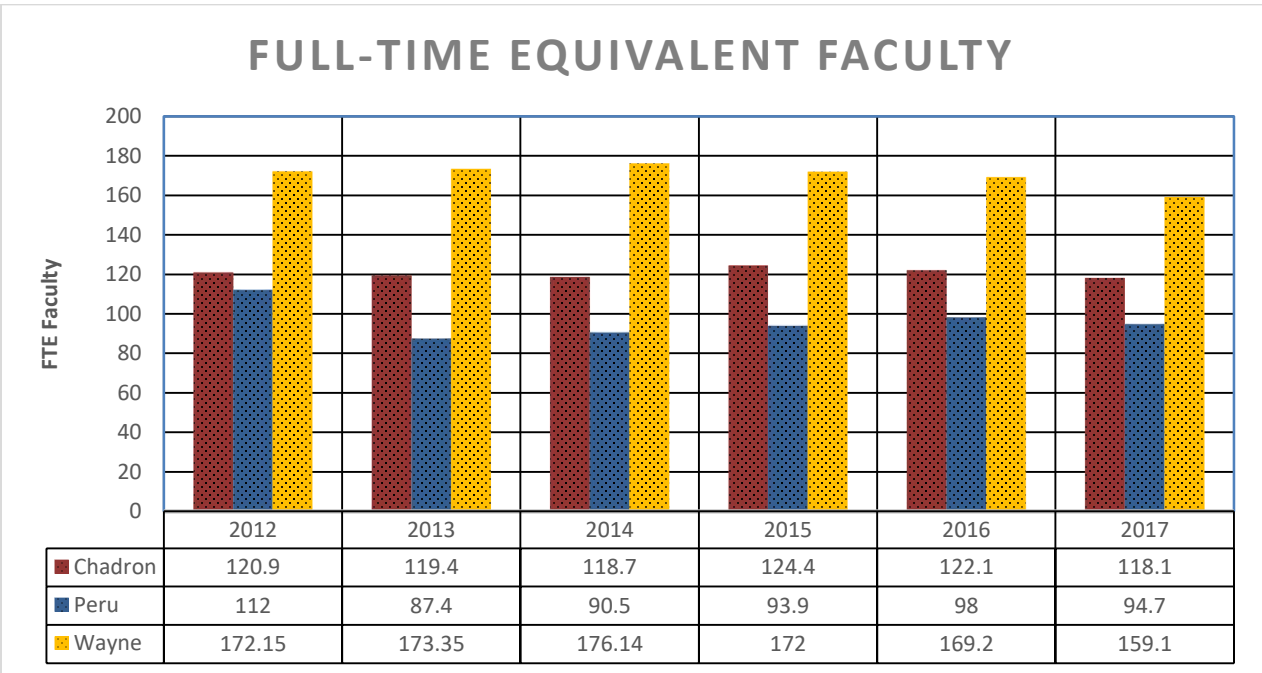
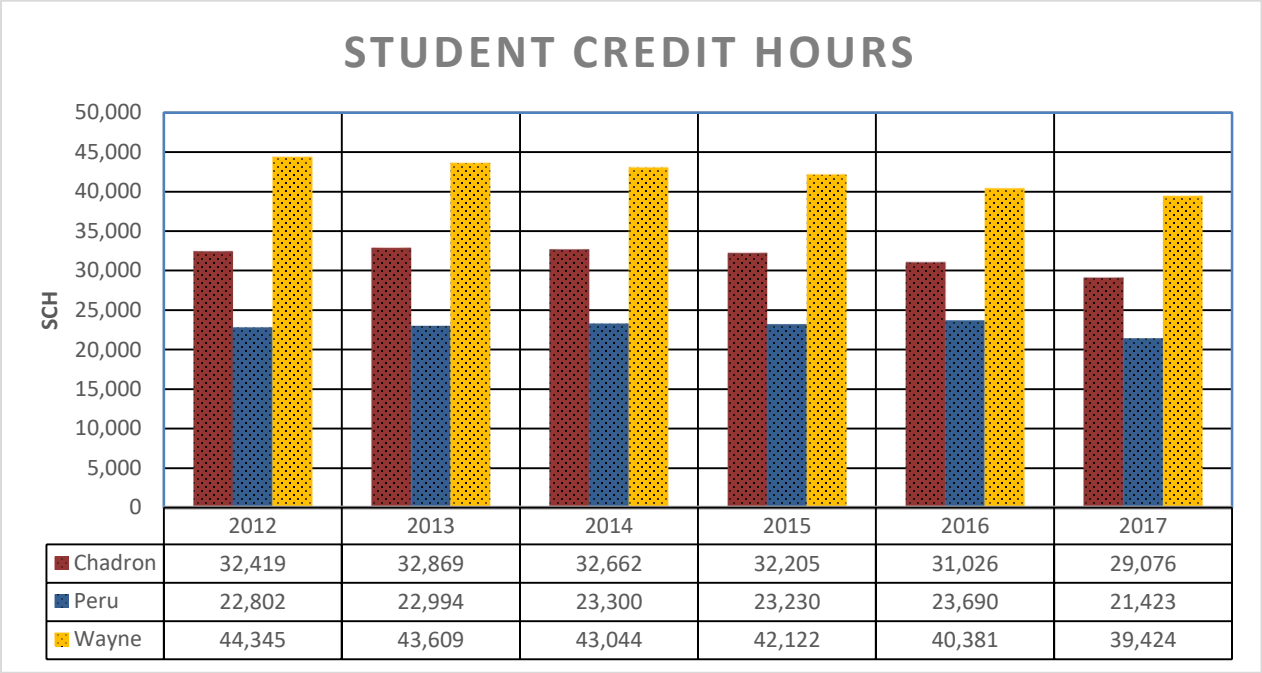
***At least 50% or more of delivery is by internet

****CD, video

^High school teachers assigned to dual enrollment courses held at the high school

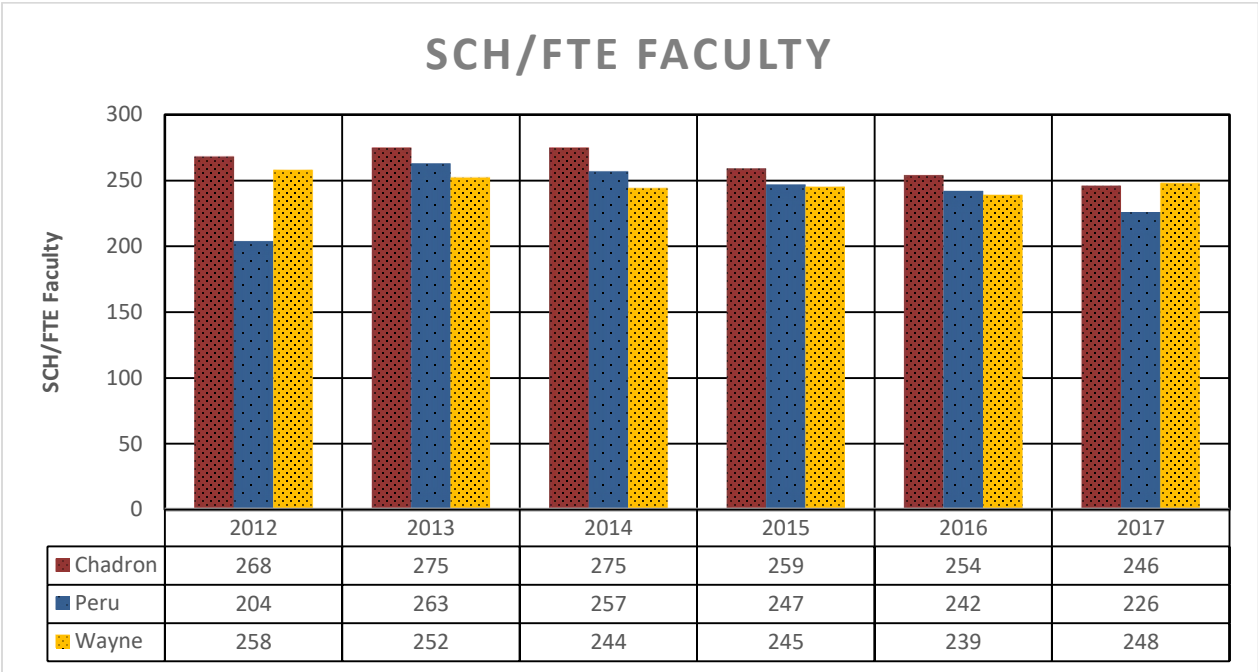
Attachment: WSC Fall 2017 Instructional Load Report (2147 : Fall 2017 Instructional Load Reports)

Fall 2017 Instructional Load Data



Attachment: Fall 2017 Instructional Loads - Tables (2147 : Fall 2017 Instructional Load Reports)

Fall 2017 Instructional Load Data



Attachment: Fall 2017 Instructional Loads - Tables (2147 : Fall 2017 Instructional Load Reports)

ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL

April 20, 2018

INFORMATION ONLY: **Five-Year Academic Calendar**

The five-year academic calendar is provided to the Board for information.

	Fall 2018	Fall 2019	Fall 2020	Fall 2021	Fall 2022
Faculty Orientation	8/17	8/16	8/21	8/20	8/19
Classes Begin	8/20	8/19	8/24	8/23	8/22
Labor Day Holiday	9/3	9/2	9/7	9/6	9/5
Fall Mid-Term Break	10/15-10/16	10/14-10/15	10/19-10/20	10/18-10/19	10/17-10/18
Fall Break	11/21-11/23	11/27-11/29	11/25-11/27	11/24-11/26	11/23-11/25
Last Day of Classes	12/10	12/9	12/14	12/13	12/12
Exam Week	12/11-12/14	12/10-12/13	12/15-12/18	12/14-12/17	12/13-12/16
Fall Commencement	12/14	12/13	12/18	12/17	12/16

	Spring 2019	Spring 2020	Spring 2021	Spring 2022	Spring 2023
Classes Begin	1/7	1/13	1/11	1/10	1/9
Spring Mid-Term Break	3/4-3/8	3/9-3/13	3/8-3/12	3/7-3/11	3/6-3/10
Spring Break	4/22	4/13	4/5	4/18	4/10
Last Day of Classes	4/29	5/4	5/3	5/2	5/1
Exam Week	4/30-5/3	5/5-5/8	5/4-5/7	5/3-5/6	5/2-5/5
Spring Commencement	5/4	5/9	5/8	5/7	5/6

Board Policy 4001 states that all units of the Nebraska State College System will utilize the same semester calendar and class starting times. Each semester shall contain 75 instructional days. Above is the academic calendar schedule to be observed by each College for the upcoming five-year period.

ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL

April 20, 2018

INFORMATION ONLY: NSCS Funding Request for CSC Foundation

According to the Board's Agreement with the Chadron State Foundation, a formal request for funding must be submitted, no later than June 15 each year. Following is the request that will be submitted for 2018-2019.

- Unrestricted funds to a discretionary account for the CSC President in the amount of \$4,500
- Unrestricted funds to a discretionary account for the NSCS Chancellor in the amount of \$1,500
- Annually provide one-third (1/3) of the cost of the NSCS Senator's Reception (not limited)
- Provide \$3,000 for the NSCS Teaching Excellence Award when the recipient is a Chadron State College faculty member

ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL

April 20, 2018

INFORMATION ONLY: Reports of Personnel Actions

The Personnel action reports are provided to the Board for information

Board Policy 5021 states that all full-time (0.75 FTE or more) and part-time (less than 0.75 FTE) personnel appointments must be reviewed and approved by the President and reported to the Chancellor. All full-time employment separations are also reported to the Chancellor. The Chancellor is required to report these changes along with changes to the System Office staffing to the Board on a regular basis.

ATTACHMENTS:

- SO Personnel Report April 2018 (PDF)
- CSC Personnel Report April 2018 (PDF)
- PSC Personnel Report April 2018 (PDF)
- WSC Personnel Report April 2018 (PDF)

NON-UNIONIZED PROFESSIONAL STAFF (FULL TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Gurrola, Yadira	Temporary Worker	NA	\$800.00	State	4/1/18-4/30/18	N/A	\$20/hr not to exceed \$800	NA
Henry, Rachel	System Director for Marketing and Communications	NA	\$60,088	State	5/1/17-3/2/18	1.000	Resignation	NA
Wunderlich, Christina	Director of Systemwide Accounting	NA	\$80,000 Prorated \$26,667	State	3/1/18-6/30/18	1.000	Market adjustment increase	NA

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: April 20, 2018

RANKED FACULTY
(FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Christensen, David	Social & Communication Arts	Assistant Professor	\$47,705	State	08/19/2016-05/09/2018	1.000	Non-renewal	NA
Hunn, Lorie	Education	Professor	\$70,360	State	07/19/2006-05/09/2018	1.000	Resignation	NA
Hunn, Lorie	Applied Sciences	Professor	\$71,416	State	08/17/2018-05/08/2019	1.000	New hire	Tenure-track
Knight, Michael	Music	Assistant Professor	\$52,000	State	08/17/2017-05/09/2018	1.000	Non-renewal	NA
Varpness, Zachary	Physical & Life Sciences	Associate Professor	\$59,896	State	08/16/2017-05/09/2018	1.000	Resignation	NA

NON-RANKED FACULTY
(PART-TIME/LESS THAN .75 FTE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Ascherin, Mari	Adjunct	NA	\$2,505	State	01/08/2018-05/04/2018	NA	FCS 427 (3 cr hrs)	Special
Bacon, Julie	Adjunct	NA	\$2,505	State	01/08/2018-05/04/2018	NA	SOC 230 (3 cr hrs)	Special
Badura, Victoria	Adjunct	NA	\$5,010	State	01/08/2018-05/04/2018	NA	ACTG 242, ACTG 332 (6 cr hrs)	Special
Balmat, Jennifer	Adjunct	NA	\$7,515	State	01/08/2018-05/04/2018	NA	GEOS 129 (9 cr hrs)	Special
Basnet, Hem	Adjunct	NA	\$5,010	State	01/08/2018-03/02/2018	NA	ECON 231, FIN 333 (6 cr hrs)	Special
Bordeaux, Mary	Adjunct	NA	\$5,010	State	01/08/2018-05/04/2018	NA	MS 319, MS 333 (6 cr hrs)	Special
Brown, Linda	Adjunct	NA	\$7,515	State	01/08/2018-05/04/2018	NA	EDAD 629, EDAD 637, Supervision, (9 cr hrs)	Special
Caporaso, Jeanice	Adjunct	NA	\$3,340	State	01/08/2018-05/04/2018	NA	SW 330 (4 cr hrs)	Special
Colgate, Stephanie	Adjunct	NA	\$3,340	State	01/08/2018-05/04/2018	NA	MATH 142 (4 cr hrs)	Special

Attachment: CSC Personnel Report April 2018 (2185 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Chadron State College

MEETING DATE: April 20, 2018

NON-RANKED FACULTY

(PART-TIME/LESS THAN .75 FTE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Covello, Christin	Adjunct	NA	\$7,515	State	01/08/2018-05/04/2018	NA	COUN 532, COUN 545, COUN 637, (9 cr hrs)	Special
Crouse, Kerma	Adjunct	NA	\$2,505	State	01/08/2018-05/04/2018	NA	EDUC 271 (3 cr hrs)	Special
Crouse, Margaret	Adjunct	NA	\$2,505	State	01/08/2018-05/04/2018	NA	EDUC 431M (3 cr hrs)	Special
Doherty, Nathaniel	Adjunct	NA	\$2,505	State	01/08/2018-05/04/2018	NA	FYI 169AM (3 cr hrs)	Special
Dorwart, Jennifer	Adjunct	NA	\$7,515	State	01/08/2018-05/04/2018	NA	FIN 330, FIN 432 (9 cr hrs)	Special
Durfee, Michael	Adjunct	NA	\$5,845	State	01/08/2018-05/04/2018	NA	Supervision (7 cr hrs)	Special
Follis, Nikki	Adjunct	Na	\$2,505	State	03/12/2018-05/04/2018	NA	FIN 439 (3 cr hrs)	Special
Garriffa, Kristie	Adjunct	NA	\$835	State	01/08/2018-05/04/2018	NA	EDUC 475 (1 cr hr)	Special
Haun, Mary	Adjunct	NA	\$7,515	State	01/08/2018-05/04/2018	NA	Supervision (9 cr hrs)	Special
Heath, Carly	Adjunct	NA	\$2,505	State	03/12/2018-05/04/2018	NA	ART 343 (3 cr hrs)	Special
Heigel, Lori	Adjunct	NA	\$1,670	State	01/08/2018-05/04/2018	NA	Supervision (2 cr hrs)	Special
Hirko, Carol	Adjunct	NA	\$5,010	State	01/08/2018-05/04/2018	NA	PSYC 421, PSYC 442 (6 cr hrs)	Special
Jost, Rhea	Adjunct	NA	\$2,505	State	01/08/2018-05/04/2018	NA	CA 125 (3 cr hrs)	Special
Kant, Jack	Adjunct	NA	\$7,515	State	01/08/2018-05/04/2018	NA	ECON 130, ECON 231, (9 cr hrs)	Special
Kelley, Kate	Adjunct	NA	\$1,670	State	01/08/2018-05/04/2018	NA	Supervision (2 cr hrs)	Special
Kremensek, Bradley	Adjunct	NA	\$835	State	01/08/2018-05/04/2018	NA	EDUC 475 (1 cr hr)	Special
Leland, Dana	Adjunct	NA	\$7,515	State	01/08/2018-05/04/2018	NA	FIN 631, MGMT 620, (9 cr hrs)	Special

Attachment: CSC Personnel Report April 2018 (2185 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: April 20, 2018

NON-RANKED FACULTY								
(PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Margetts, Colleen	Adjunct	NA	\$6,680	State	01/08/2018-05/04/2018	NA	EDUC 423, EDUC 121, EDUC 495 (8 cr hrs)	Special
McDermott, David	Adjunct	NA	\$2,505	State	01/08/2018-05/04/2018	NA	GEOS 231 (3 cr hrs)	Special
Nealeigh, Norma	Adjunct	NA	\$5,010	State	01/08/2018-05/04/2018	NA	FCS 417, FCS 517 (6 cr hrs)	Special
Neuharth, Marvin	Adjunct	NA	\$7,515	State	01/08/2018-05/04/2018	NA	PSYC 421, PSYC 435, PSYC 442 (9 cr hrs)	Special
Ocken, David	Adjunct	NA	\$5,845	State	01/08/2018-05/04/2018	NA	Supervision (7 cr hrs)	Special
Petersen, Grace	Adjunct	NA	\$6,680	State	01/08/2018-05/04/2018	NA	READ 636, Supervision (8 cr hrs)	Special
Plas, Aaron	Adjunct	NA	\$5,010	State	01/08/2018-05/04/2018	NA	EDAD 633, EDAD 638 (6 cr hrs)	Special
Plummer, Scott	Adjunct	NA	\$2,505	State	01/08/2018-05/04/2018	NA	EDUC 440 (3 cr hrs)	Special
Policastro, Felice	Adjunct	NA	\$5,010	State	03/12/2018-05/04/2018	NA	FIN 631 (6 cr hrs)	Special
Pollard, Tracie	Adjunct	NA	\$6,680	State	01/08/2018-05/04/2018	NA	EDUC 475 (8 cr hrs)	Special
Poniatowski, Christopher	Adjunct	NA	\$835	State	01/08/2018-05/04/2018	NA	EDUC 475 (1 cr hr)	Special
Rust, Catherine	Adjunct	NA	\$7,515	State	01/08/2018-05/04/2018	NA	SPED 334, SPED 439 (9 cr hrs)	Special
Sanders, Paige	Adjunct	NA	\$835	State	01/08/2018-05/04/2018	NA	EDUC 475 (1 cr hr)	Special
Seger, Russell	Adjunct	NA	\$2,505	State	01/08/2018-05/04/2018	NA	FCS 320 (3 cr hrs)	Special
Smiley, Nicole	Adjunct	NA	\$2,505	State	01/08/2018-05/04/2018	NA	HPER 233 (3 cr hrs)	Special
Smith, Amanda	Adjunct	NA	\$2,505	State	01/08/2018-05/04/2018	NA	CA 351 (3 cr hrs)	Special
Stephens, Lauren	Adjunct	NA	\$835	State	01/08/2018-05/04/2018	NA	MUS 100, MUS 115F (1 cr hr)	Special

Attachment: CSC Personnel Report April 2018 (2185 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: April 20, 2018

NON-RANKED FACULTY (PART-TIME/LESS THAN .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Vanderheiden, Timothy	Adjunct	NA	\$4,175	State	01/08/2018-05/04/2018	NA	Supervision (5 cr hrs)	Special
Wilson, Sarah	Adjunct	NA	\$2,505	State	01/08/2018-05/04/2018	NA	PSYC 538 (3 cr hrs)	Special
Winchester, Caroline	Adjunct	NA	\$2,505	State	01/08/2018-05/04/2018	NA	EDUC 639 (3 cr hrs)	Special

UNIONIZED PROFESSIONAL STAFF (FULL-TIME/.75 FTE OR MORE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Dennis, Katelyn	Assistant Director-Residence Life	NA	\$27,704	Rev Bond	07/03/2017-12/19/2017	1.000	Resignation	NA
Gimeson, Merle	Publication Specialist	NA	\$2,505	State	01/08/2018-05/04/2018	NA	ART 323 (3 cr hrs)	Special
Gudeta, Simon	IT Technician	NA	\$40,000 prorated \$22,222	State	12/12/2017-06/30/2017	1.000	New hire	Special
Hall, Andrea	Project Coordinator	NA	\$38,000 prorated \$17,623	State	01/15/2018-06/30/2018	1.000	New hire	Special
Hooks, Unique	Academic Advisor	NA	\$40,089 prorated \$19,754	State	01/02/2018-06/30/2018	1.000	New hire	Special
Huckfeldt, Bruce	Print Shop Supervisor	NA	\$50,799	State	06/21/2006-06/30/2018	1.000	Retirement	NA
Pajeda, Kristina	Admission Representative	NA	\$33,342	State	07/01/2010-02/23/2018	1.000	Resignation	NA
Rickenbach, Michele	Assistant Registrar	NA	\$42,722	State	04/29/1991-01/29/2018	1.000	Resignation	NA

Attachment: CSC Personnel Report April 2018 (2185 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: April 20, 2018

NON-UNIONIZED PROFESSIONAL STAFF

(FULL TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Grant, Dale	Vice President Administration Finance	NA	\$131,945	State	07/01/1998- 05/11/2018	1.000	Retirement	NA
Kennell, Deena	Director-Internship & Career Services	NA	\$2,505	State	01/08/2018- 05/04/2018	NA	FCS 434 (3 cr hrs)	Special
Long, Jay	Head Football Coach	NA	\$1,670	State	08/21/2017- 12/15/2017	NA	HPER 321 (2 cr hrs)	Special
Northrup, Riley	Head Track and Field Coach	NA	\$1,670	State	01/08/2018- 05/04/2018	NA	HPER 422 (2 cr hrs)	Special
Raymer, Janet	Head Women's Basketball Coach	NA	\$1,670	State	08/21/2017- 12/15/2017	NA	HPER 322 (2 cr hrs)	Special
Smith-Bruehlman, Martha	Director-Upward Bound	NA	\$835	State	01/08/2018- 05/04/2018	NA	HPER 105 (1 cr hr)	Special
Steube, Michael	Interim Assistant Director- Residence Life	NA	\$27,705 prorated \$13,752	Rev Bond	01/02/2018- 06/30/2018	1.000	New hire	Special
Tylee, Thomas	Director-Office of Academic Success	NA	\$64,000 prorated \$ 31,768	State	01/02/2018- 06/30/2018	1.000	New hire	Special

NON-UNIONIZED PROFESSIONAL STAFF

(PART-TIME/LESS THAN .75 FTE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Evtodieva, Maria	Graduate Assistant	NA	\$3,200	State	08/21/2017- 12/15/2017	NA	Resignation	NA
Nomura, Lelalelei	Graduate Assistant	NA	\$3,200	State	08/21/2017- 12/15/2017	NA	Resignation	NA
Nomura, Lelalelei	Graduate Assistant	NA	\$3,200	State	01/15/2017- 05/04/2018	NA	Appointment	Special
Phillips, Brianna	Graduate Assistant	NA	\$3,200	State	01/15/2017- 05/04/2018	NA	Appointment	Special

Attachment: CSC Personnel Report April 2018 (2185 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College

MEETING DATE: April 20, 2018

NON-UNIONIZED PROFESSIONAL STAFF

(PART-TIME/LESS THAN .75 FTE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Schwartzkopf, Justin	Graduate Assistant	NA	\$3,200	State	01/15/2017-05/04/2018	NA	Appointment	Special
Stuebe, Michael	Graduate Assistant	NA	\$3,200	State	08/21/2017-12/15/2017	NA	Resignation	NA

UNIONIZED SUPPORT STAFF

(FULL TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Alfred, Stephanie	OA II	NA	\$1,958	State	1/2/2018	1.000	New hire	Probationary
Bixby, Angelica	OA II	NA	\$1,879	State	1/2/2018	1.000	New hire	Probationary
Garza, Leon	Custodian	NA	\$1,852	State	04/28/2014-01/11/2018	1.000	Termination	NA
Hayford, Eric	Custodian	NA	\$2,241	State	5/22/2006-02/19/2018	1.000	Resignation	NA
Hooks, Unique	OA II	NA	\$1,936	State	05/22/2017-01/01/2018	1.000	Resignation	NA
Humphrey, Jessica	OA II	NA	\$1,992	State	12/18/2017	1.000	New hire	Probationary
Miller, Valerie	OA II	NA	\$1,935	State	06/10/2016-11/30/2017	1.000	Resignation	NA
Neuharth, Geraldine	OA II	NA	\$2,836	State	08/08/2012-06/30/2018	1.000	Retirement	NA
Walczyk, Justian	Custodian	NA	\$1,745	Rev Bond	12/8/2017	1.000	New hire	Probationary

NON-UNIONIZED SUPPORT STAFF

(FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Lopez, Tjaden	OA III	NA	\$2,375	State	1/3/2018	1.000	New hire	Probationary
Miller, Valerie	OA II	NA	\$2,166	State	12/1/2017	1.000	New hire	NA

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: PERU STATE COLLEGE
MEETING DATE: April 20, 2018

RANKED FACULTY

(Full-time/.75 FTE or more)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Alessandrelli, Jeffrey	School of Arts and Sciences	Assistant Professor	\$54,810	State	8/18/16 - 5/9/18	1.0	Resignation	N/A
Clemente, Bill	School of Arts and Sciences	Professor	\$80,822	State	8/23/93 - 5/18/18	1.0	Retirement	N/A
Gardner, John	School of Arts and Sciences	Assistant Professor	\$53,288	State	8/18/16 - 12/31/17	1.0	Resignation	N/A
Jackson, Alan	School of Professional Studies	Assistant Professor	\$57,310	State	8/19/05 - 5/9/18	1.0	Resignation	N/A
Kearney, Liz	School of Education	Assistant Professor	\$57,346	State	8/24/04 - 8/31/18	1.0	Resignation	N/A
Lee, Michelle	School of Arts and Sciences	Assistant Professor	\$51,622	State	8/19/13 - 5/9/18	1.0	Resignation	N/A

NON-RANKED FACULTY

(Part-time/less than .75 FTE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Albers, Stephanie	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	PSYC 330-049A (3 cr hr)	Special
Albers, Stephanie	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	PSYC 410-049A (3 cr hrs)	Special
Albert, Allan	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	PSYC 250-049EE (3 cr hrs)	Special
Anderson, Elizabeth	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	CMIS 101-049X (3 cr hrs)	Special
Anderson, Josh	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	ART 206-049X (3 cr hrs)	Special
Bair, Amanda	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	MUSC 251-000A (3 cr hrs)	Special
Beatty, Margene	Adjunct	N/A	\$835.00	State	1/8/18 - 5/4/18	N/A	Student Teacher Supervision (1 cr hr)	Special
Beaudion-Colwell, Lisa	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	EDUC 510-049X (3 cr hrs)	Special
Beischel, Mark	Adjunct	N/A	\$2,505.00	State	1/13/18 - 2/9/18	N/A	EDUC 600-0DCX (3 cr hrs)	Special
Beischel, Mark	Adjunct	N/A	\$2,505.00	State	1/13/18 - 2/9/18	N/A	EDUC 600-0DDX (3 cr hrs)	Special
Bennett, Pam	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	ANTH 380-049A (3 cr hrs)	Special

Attachment: PSC Personnel Report April 2018 (2185 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: PERU STATE COLLEGE
MEETING DATE: April 20, 2018

NON-RANKED FACULTY								
(Part-time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Benscoter, Andrew	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	ENG 201-049X (3 cr hrs)	Special
Christiansen, Cori	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	PSYC 121-49E1 (3 cr hrs)	Special
Christiansen, Cori	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	PSYC 121-49EE (3 cr hrs)	Special
Christiansen, Cori	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	PSYC 121-049Y (3 cr hrs)	Special
Christiansen, Heath	Adjunct	N/A	\$2,755.00	State	1/8/18 - 3/2/18	N/A	BUS 348-000X & 049X (3 cr hrs)	Special
Crotty, Ryan	Adjunct	N/A	\$495.00	State	1/8/18 - 5/4/18	N/A	Stipend for Art Gallery Direction	Special
Crotty, Ryan	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	ART 102-000A (3 cr hrs)	Special
Crotty, Ryan	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	ART 325-000A (3 cr hrs)	Special
Dahn, Vanessa	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	SOC 201-49EE (3 cr hrs)	Special
Dahn, Vanessa	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	SOC 300-049X (3 cr hrs)	Special
Dunekacke, Susan	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	ENG 202-000A (3 cr hrs)	Special
Dunekacke, Susan	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	ENG 201-000A (3 cr hrs)	Special
Falcon, Lori	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	EDUC 553-049X (3 cr hrs)	Special
Findeis, Mary	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	SPED 450-000Z (3 cr hrs)	Special
Findeis, Mary	Adjunct	N/A	\$835.00	State	1/8/18 - 5/4/18	N/A	SPED 407-000A (1 cr hr)	Special
Friesen, Brent	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	STAT 210-049A (3 cr hrs)	Special
Friesen, Brent	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	STAT 210-049X (3 cr hrs)	Special
Golus, Melissa	Graduate Assistant	N/A	\$1,670.00	State	8/1/17 - 5/31/18	N/A	HPER 215 00B (2 cr hrs)	Special
Golus, Melissa	Graduate Assistant	N/A	\$1,670.00	State	8/1/17 - 5/31/18	N/A	HPER 215 00C (2 cr hrs)	Special
Gosch, Robert	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	HIST 114-49EE (3 cr hrs)	Special

Attachment: PSC Personnel Report April 2018 (2185 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: PERU STATE COLLEGE
MEETING DATE: April 20, 2018

NON-RANKED FACULTY (Part-time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Hahn, Teresa	Adjunct	N/A	\$1,670.00	State	1/8/18 - 5/4/18	N/A	Student Teacher Supervision (2 cr hrs)	Special
Hayes, Cristina	Adjunct	N/A	\$2,226.67	State	1/8/18 - 5/4/18	N/A	MUSC 120, 220, 320, 340, 420, 440-000E (2.67 cr hrs)	Special
Hayes, Cristina	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	MUSC 211-000A (3 cr hrs)	Special
Hayes, Cristina	Adjunct	N/A	\$835.00	State	1/8/18 - 5/4/18	N/A	MUSC 298-000A (1 cr hr)	Special
Hays, Jon	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	HIST 113-049X (3 cr hrs)	Special
Hicks, Russ	Adjunct	N/A	\$2,663.65	State	1/8/18 - 5/4/18	N/A	Student Teacher Supervision (3.19 cr hrs)	Special
Jacobsen, Linda	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	BUS 339-049A (3 cr hrs)	Special
Jacobsen, Linda	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	BUS 380-049X (3 cr hrs)	Special
Kinnison, Shana	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	SPED 200-49EE (3 cr hrs)	Special
Kramer, Melissa	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	CJUS 330-049A (3 cr hrs)	Special
Kramer, Melissa	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	CJUS 220-049X (3 cr hrs)	Special
Kramer, Patricia	Adjunct	N/A	\$4,175.00	State	1/8/18 - 5/4/18	N/A	EDUC 552-0DDX (5 cr hrs)	Special
Langstraat, Rick	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	BUS 232-049A (3 cr hrs)	Special
Langstraat, Rick	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	BUS 231-049X (3 cr hrs)	Special
Lee, Chris	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	HIST 201-049X (3 cr hrs)	Special
Lottman, Brent	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	CJUS 340-000A (3 cr hrs)	Special
Lotspeich, Patricia	Adjunct	N/A	\$1,411.15	State	1/8/18 - 5/4/18	N/A	Student Teacher Supervision (1.69 cr hrs)	Special

Attachment: PSC Personnel Report April 2018 (2185 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: PERU STATE COLLEGE
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NON-RANKED FACULTY								
(Part-time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Maassen, Jacinda	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	ESCI 206-000A (3 cr hrs)	Special
Maassen, Jacinda	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	ESCI 206-000B (3 cr hrs)	Special
Martinelli, Jason	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	ESCI 215-049X (3 cr hrs)	Special
McKenzie, Gary	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	MGMT 662-049X (3 cr hrs)	Special
McKenzie, Gary	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	MGMT 662-049V (3 cr hrs)	Special
Meyer, Nathan	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	BUS 335-000A (3 cr hrs)	Special
Miyoshi, Susan	Adjunct	N/A	\$835.00	State	1/8/18 - 5/4/18	N/A	Student Teacher Supervision (1 cr hr)	Special
Moss, Louise	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	ENG 101-49EE (3 cr hrs)	Special
Muthersbaugh, Kelly	Adjunct	N/A	\$2,505.00	State	1/13/18 - 2/9/18	N/A	EDUC 600-0DBX (3 cr hrs)	Special
Naprstek, Dale	Adjunct	N/A	\$835.00	State	1/8/18 - 5/4/18	N/A	Student Teacher Supervision (1 cr hr)	Special
Norton, Patrick	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	PHIL 312-049A (3 cr hrs)	Special
Odem, Jay	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	BUS 313-049X (3 cr hrs)	Special
Peters, Bradley	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	ART 217-049A (3 cr hrs)	Special
Pollard, Sharon	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	Student Teacher Supervision (3 cr hrs)	Special
Rippe, Pat	Adjunct	N/A	\$835.00	State	1/8/18 - 5/4/18	N/A	EDUC 303-000A (1 cr hr)	Special
Rippe, Pat	Adjunct	N/A	\$1,670.00	State	1/8/18 - 5/4/18	N/A	EDUC 307-000A (2 cr hrs)	Special
Rippe, Pat	Adjunct	N/A	\$835.00	State	1/8/18 - 5/4/18	N/A	SPED 309-000A (1 cr hr)	Special
Roberts, Laura	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	PSYC 250-049X (3 cr hrs)	Special

Attachment: PSC Personnel Report April 2018 (2185 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: PERU STATE COLLEGE
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NON-RANKED FACULTY								
(Part-time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Rose, James	Adjunct	N/A	\$1,670.00	State	1/8/18 - 5/4/18	N/A	Student Teacher Supervision (2 cr hrs)	Special
Sharp, Cole	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	BUS 201-049X (3 cr hrs)	Special
Shaw, Cassie	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	ENG 202-49EE (3 cr hrs)	Special
Shaw, Cassie	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	ENG 202-49E1 (3 cr hrs)	Special
Sisco, Natalie	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	ART 330-000A (3 cr hrs)	Special
Sisco, Natalie	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	ART 308-000A (3 cr hrs)	Special
Stilmock, Joy	Adjunct	N/A	\$2,763.85	State	1/8/18 - 5/4/18	N/A	Student Teacher Supervision (3.31 cr hrs)	Special
Stokebrand, Ellen	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	SPED 430-000Z (3 cr hrs)	Special
Tanner, Colby	Adjunct	N/A	\$3,340.00	State	1/8/18 - 3/2/18	N/A	BIOL 130-049X (4 cr hrs)	Special
Thompson, Gary	Adjunct	N/A	\$1,670.00	State	1/8/18 - 5/4/18	N/A	Student Teacher Supervision (2 cr hrs)	Special
Van Gundy, Terry	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	ART 400-000A (3 cr hrs)	Special
Van Gundy, Terry	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	ART 310-000A (3 cr hrs)	Special
Van Gundy, Terry	Adjunct	N/A	\$495.00	State	1/8/18 - 5/4/18	N/A	Stipend for Art Gallery Direction	Special
Van Gundy, Terry	Adjunct	N/A	\$345.72	State	1/8/18 - 5/4/18	N/A	ART 497-000A (3 cr hrs) IS	Special
Van Gundy, Terry	Adjunct	N/A	\$345.72	State	1/8/18 - 5/4/18	N/A	ART 497-000DS (3 cr hrs) IS	Special
Vineyard, Kelsey	Graduate Assistant	N/A	\$1,670.00	State	8/1/17 - 5/31/18	N/A	HPER 215 00B (2 cr hrs)	Special
Vineyard, Kelsey	Graduate Assistant	N/A	\$1,670.00	State	8/1/17 - 5/31/18	N/A	HPER 215 00C (2 cr hrs)	Special

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REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: PERU STATE COLLEGE
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NON-RANKED FACULTY								
(Part-time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Vogt, Kimberly	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	EDUC 515-049X (3 cr hrs)	Special
Voorhees, Roxanne	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	Student Teacher Supervision (3 cr hrs)	Special
Walsh, Andrew	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	HPER 222-000Z (3 cr hrs)	Special
Weichel, Mark	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	EDUC 569-049X (3 cr hrs)	Special
Weninger, Hope	Adjunct	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	BUS 373-049X (3 cr hrs)	Special
Wheatley, Alex	Adjunct	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	HPER 325-000A (3 cr hrs)	Special

UNIONIZED PROFESSIONAL STAFF								
(Full-time/.75 FTE or more)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Barrett, Amy	Distance Learning Coordinator	N/A	\$32,513 (pro rated \$19,913)	State	12/4/17 - 6/30/18	1.0	New Appointment	Special
Barton, Bobbie	Retention Specialist	N/A	\$1,670.00	State	1/8/18 - 5/4/18	N/A	COLL-101 (2 cr hrs)	Special
Beardslee, Eugene	Chief Information Officer	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	CMIS 300-049X (3 cr hrs)	Special
Beardslee, Eugene	Chief Information Officer	N/A	\$2,505.00	State	3/12/18 - 5/4/18	N/A	CMIS 300-049Y (3 cr hrs)	Special
Blobaum, Kevin	Instructional Technology and Design Specialist	N/A	\$2,000.00	State	7/1/17 - 6/30/18	1.0	Tech Phone Stipend	Special
Blobaum, Kevin	Instructional Technology and Design Specialist	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	BUS 335-049A (3 cr hrs)	Special
Burkey-Jeeves, Lisa	Assistant Director Financial Aid	N/A	\$40,327.00	State	2/13/17 - 12/13/17	1.0	Resignation	N/A
Haveman, Debra	IT Analyst	N/A	\$1,500.00	State	1/1/18 - 3/31/18	1.0	Financial Aid Assistance	Special
Hart, Tammie	Executive Director Planning and Budget	N/A	\$62,727.00	State	2/1/18 - 6/30/18	1.0	Title Change Only	N/A
Kreifels, Kaylee	Director of Accounting	N/A	\$52,273.00	State	2/1/18 - 6/30/18	1.0	Title Change Only	N/A
Pugh, Deb	Assistant Director Financial Aid	N/A	\$39,400 (pro rated \$16,417)	State	2/1/18 - 6/30/18	1.0	New Appointment	Special
Schulte, Emilly	Distance Learning Coordinator	N/A	\$32,513.00	State	4/1/14 - 1/2/18	1.0	Resignation	N/A

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: PERU STATE COLLEGE
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NON-UNIONIZED PROFESSIONAL STAFF (Full-time/.75 FTE or more)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Albury, Renetta J.	Interim Head Women's Basketball Coach	N/A	\$51,500 (pro rated \$27,749)	State	1/2/18 - 06/30/18	1.0	New Appointment	Special
Albury, Wayne	Head Baseball Coach	N/A	\$2,505.00	State	1/8/18 - 5/4/18	N/A	HPER 204-000A (3 cr hrs)	Special
Cade, Eulanda	Director of Human Resources	N/A	\$83,418 (pro rated \$34,757)	State	2/1/18 - 6/30/18	1.0	Market Adjustment	Special
Galardi, Gregory	Dean of Professional Studies	N/A	\$743.92	State	1/8/18 - 5/4/18	N/A	CJUS 499-049A (4 cr hrs) IS	Special
Galardi, Gregory	Dean of Professional Studies	N/A	\$229.30	State	1/8/18 - 5/4/18	N/A	CJUS 499-000A (2 cr hrs) IS	Special
Galardi, Gregory	Dean of Professional Studies	N/A	\$2,505.00	State	3/12/18 - 5/4/18	N/A	BUS 380-049Y (3 cr hrs)	Special
Galardi, Gregory	Dean of Professional Studies	N/A	\$835.00	State	3/12/18 - 5/4/18	N/A	Coll 201-049Y (1 cr hr)	Special
Galardi, Gregory	Dean of Professional Studies	N/A	\$500.00	State	2/1/18 - 5/4/18	1.0	Supervision of Internships	Special
Johnson, Dwayne	Interim Vice President for Administration and Finance	N/A	\$126,000.00	State	9/5/17 - 2/28/18	1.0	End of interim appt.	N/A
Kelley, Kirk	Athletic Director	N/A	\$75,000 (pro rated \$9,274)	State	5/15/2018 - 6/30/18	1.0	New Appointment	Special
Kunkel, Margaret	Dean of Education	N/A	\$345.72	State	1/8/18 - 5/4/18	N/A	EDUC 497-000A (3 cr hrs)	Special
Kunkel, Margaret	Dean of Education	N/A	\$1,121.58	State	3/12/18 - 5/4/18	N/A	EDUC 497-049Y (3 cr hrs)	Special
Kunkel, Margaret	Dean of Education	N/A	\$500.00	State	2/1/18 - 5/4/18	1.0	Supervision of Internships	Special
Mathews, Mark	Head Softball Coach	N/A	\$53,227.00	State	8/16/97 - 12/24/17	0.92	Death	N/A
Schneider, Steve	Head Football Coach	N/A	\$65,000 (pro rated \$8,387.08)	State	5/15/18 - 6/30/18	1.0	Title Change Only	N/A
Seay, Gregory	Dean of Graduate Programs	N/A	\$2,505.00	State	3/12/18 - 5/4/18	N/A	EDUC 530-049Y (3 cr hrs)	Special
Seay, Gregory	Dean of Graduate Programs	N/A	\$2,505.00	State	1/8/18 - 3/2/18	N/A	EDUC 623-049X (3 cr hrs)	Special
Thomason, James L.	Interim Head Softball Coach	N/A	\$41,000.00	State	1/10/18 - 6/30/18	1.0	New Appointment	Special
White, Debbie	Vice President for Administration and Finance	N/A	\$122,500 (pro rated \$41,819)	State	2/26/18 - 6/30/18	1.0	New Appointment	Special
White, Mason	Director of Financial Aid	N/A	\$77,000 (pro rated \$26,667)	State	3/1/18 - 6/30/18	1.0	Market Adjustment	Special

Attachment: PSC Personnel Report April 2018 (2185 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: PERU STATE COLLEGE
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UNIONIZED SUPPORT STAFF								
(Full-time/.75 FTE or more)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Burns, Clyde	Maintenance Repair Worker II	N/A	\$2,016/MO	Revenue Bond	12/1/17 - 6/30/18	1.0	New Hire	Probationary
Eickhoff, Sarah	Custodian	N/A	\$1,745/MO	Revenue Bond	12/4/17 - 6/30/18	1.0	New Hire	Probationary
Pemberton, Michael	Maintenance Worker IV	N/A	\$2,852/MO	State	5/18/15 - 1/19/18	1.0	Resignation	N/A
Harding, Jacob	Custodian	N/A	\$1,745/MO	State	11/17/17 - 2/18/18	1.0	Termination	N/A
Wright, Robert	Custodian	N/A	\$1,745/MO	State	9/18/17 - 1/25/18	1.0	Resignation	N/A

NON-UNIONIZED SUPPORT STAFF								
(Full-time/.75 FTE or more)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Reeves, Darrin	Assistant Director of Campus Services	N/A	\$4,460.00	State	7/1/17 - 6/30/18	1.0	Title correction to June 2017 Board Report	N/A

NON-UNIONIZED SUPPORT STAFF								
(Part-time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Gerdes, Crystal	Custodian	N/A	\$872/MO	State	1/15/18 - 6/30/18	0.5	New Hire	Probationary

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Ranked Faculty (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Barnes, Johanna	Educational Foundations and Leadership	Associate Professor	\$1,500.00	State	01/08/18-05/09/18	N/A	Facilitating Community of Learning programs	Special
Bohnert, David	Music	Professor	\$2,164.00	State	01/08/18-05/09/18	N/A	Band Director duties	Special
Bondhus, JoAnn	Natural and Social Sciences	Professor	\$500.00	State	01/08/18-05/09/18	N/A	Preparation and delivery of LSAT prep course for RLOP/pre-law students	Special
Calkin, Joshua	Music	Associate Professor	\$400.00	State	01/27/18-01/27/18	N/A	Conducting Honor Band Festival	Special
Dendinger, Laura	Natural and Social Sciences	Professor	\$500.00	State	01/08/18-05/09/18	N/A	Preparation and delivery of LSAT prep course for RLOP/pre-law students	Special
Franklin, Laura	Educational Foundations and Leadership	Associate Professor	\$1,000.00	State	01/08/18-05/09/18	N/A	Co-create syllabi for eight new graduate online SPED courses.	Special
Hayford, Barbara	Life Sciences	Professor	\$70,360.00	State	08/18/00-05/09/18	1.00	Resignation	N/A
Hurner, Casey	Educational Foundations and Leadership	Assistant Professor	\$1,000.00	State	01/08/18-05/09/18	N/A	Co-create syllabi for eight new graduate online SPED courses.	Special
Mueller, Marlene	Art and Design	Professor	\$94,030.00	State	09/02/75-05/09/18	1.00	Retirement	N/A
Nelson, Jeryl	Recreation Center	Professor	\$350.00	Revenue Bond	01/05/18-02/21/18	N/A	Athletic Event Staff up to a max of 35 hours at a rate of \$10/hr.	Special
Pemberton, Heather	Business and Technology	Instructor	\$60,000	State	08/02/17-05/09/18	1.00	Resignation	N/A

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Non-Ranked Faculty (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Adkins-Miller, Angela	Adjunct	N/A	\$5,010.00	State	01/08/18-05/09/18	N/A	ENG 200-0001 (3 cr hrs) and ENG 200-0002 (3 cr hrs).	Special
Anderson, Betty	Adjunct	N/A	\$3,307.00	State	01/08/18-05/09/18	N/A	EDU 450/452 (3.96 cr hrs).	Special
Angeroth, Kathleen	Adjunct	N/A	\$1,111.00	State	01/08/18-05/09/18	N/A	MUS 124-0001 (.33 cr hr) and MUS 148-0001 (1 cr hr).	Special
Arlt, Darron	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	EDU 658-00W1 (3 cr hrs).	Special
Beach, Gerald	Adjunct	N/A	\$5,010.00	State	01/08/18-05/09/18	N/A	EDU 786-00W0 (3 cr hrs) and EDU 790-00W0 (3 cr hrs).	Special
Bode, Liane	Adjunct	N/A	\$3,758.00	State	01/08/18-05/09/18	N/A	CSL 324-01 (1.5 cr hrs) and CSL 218-01 (3 cr hrs).	Special
Brasch, Stacy	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	BUS 620-00W0 (3 cr hrs).	Special
Browning, Patricia	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	SOC 101-03 (3 cr hrs).	Special
Buresh, Debra	Adjunct	N/A	\$2,205.00	State	01/08/18-05/09/18	N/A	SPD 458/460 (1.32 cr hrs) and EDU 452 (1.32 cr hrs).	Special
Carnes, Ron	Adjunct	N/A	\$2,923.00	State	01/08/18-05/09/18	N/A	EDU 452/456 (1 cr hr) and EDU 456 (2.5 cr hrs).	Special
Curtiss, James	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	EDU 674-00W0 (3 cr hrs).	Special
Curtiss, James	Adjunct	N/A	\$100.00	State	12/05/17-12/11/17	N/A	Reading and scoring Neihardt Scholarship Applications	Special
Delimont, Gayln	Adjunct	N/A	\$1,387.00	State	01/08/18-05/09/18	N/A	EDU 452 (.66 cr hr) and EDU 454 (1 cr hr).	Special

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Non-Ranked Faculty (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Dolesh, Dawn	Adjunct	N/A	\$7,515.00	State	01/08/18-05/09/18	N/A	CNA 100-0007 (3 cr hrs), CNA 100-0010 (3 cr hrs) and CNA 100-0011 (3 cr hrs).	Special
Dorcey, Jean	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	SPD 352-01 (3 cr hrs).	Special
Dorcey-McIntosh, Alicia	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	CSL 202-01 (3 cr hrs).	Special
Drees, David	Adjunct	N/A	\$7,515.00	State	01/08/18-05/09/18	N/A	ENG 102-0001 (3 cr hrs), ENG 102-0003 (3 cr hrs), and ENG 102-0004 (3 cr hrs).	Special
Dvorak, Claudia	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	MUS 110-0002 (3 cr hrs).	Special
Dvorak, Claudia	Adjunct	N/A	\$50.00	State	01/27/18-01/27/18	N/A	Accompanying for the Honor Band Festival.	Special
Eaton, Sheri	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	GST 196A-ND01 (1 cr hr) and GST 102-ND01 (2 cr hrs).	Special
Eilers, Carol	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	FCS 207-00W0 (3 cr hrs).	Special
Emenhiser-Harris, Karen	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	ART 102-00W0 (3 cr hrs).	Special
Endicott, Natalie	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	ITE 363-0001 (3 cr hrs).	Special
Farrier, Mikala	Graduate Assistant	N/A	\$2,188.00	Revenue Bond	01/03/18-05/09/18	N/A	Temp assignment; Graduate Community Coordinator in Residence Life up to a max of 9 hours per week at a rate of \$12.50/hr up to a maximum of 175 hrs.	Special

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Non-Ranked Faculty (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Ferris, Brian	Adjunct	N/A	\$835.00	State	01/08/18-05/09/18	N/A	GST 396A-ND01 (1 cr hr).	Special
Fick, Kathy	Adjunct	N/A	\$7,515.00	State	01/08/18-05/09/18	N/A	MLC 110-0001 (3 cr hrs), MLC 110-0002 (3 cr hrs), and MLC 120-0001 (3 cr hrs).	Special
Fleming, Angela	Adjunct	N/A	\$5,010.00	State	01/08/18-05/09/18	N/A	FCS 408-0001 (4 cr hrs) and ITE 211-0001 (2 cr hrs)	Special
Fox, Katrina	Adjunct	N/A	\$5,505.00	State	01/08/18-05/09/18	N/A	EDU 627-00LR (1.5 cr hrs), EDU 651-00LR (1.5 cr hrs) and admin duties with West Point #1 Community of Learning to a maximum of 200 hours at \$15/hour.	Special
Galles, Michelle	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	FCS 306-00H0 (3 cr hrs).	Special
Gasaway, Jennifer	Adjunct	N/A	\$5,505.00	State	01/08/18-05/09/18	N/A	627-00LR (1.5 cr hrs), EDU 651-00LR (1.5 cr hrs), and admin duties with West Point #1 Community of Learning to a maximum of 200 hours at \$15/hour.	Special
Gray, Tricia	Adjunct	N/A	\$5,505.00	State	01/08/18-05/09/18	N/A	EDU 656-00LO (1.5 cr hrs), EDU 693-00LO (1.5 cr hrs), and admin duties with Fremont #9 Community of Learning to a maximum of 200 hours at \$15/hour.	Special

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Non-Ranked Faculty (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Grunin, Elizabeth	Adjunct	N/A	\$2,080.00	State	01/08/18-05/09/18	N/A	MUS 124-0003(.33 cr hr), MUS 126-0001 (.66 cr hr), and MUS 172-0001 (1.5 cr hrs).	Special
Guenther, Candra	Adjunct	N/A	\$1,938.00	State	01/08/18-05/09/18	N/A	EDU 452 (.66 cr hr), EDU 452/456 (1 cr hr), and SPD 458/460 (.66 cr hr).	Special
Gustafson, Cheryl	Adjunct	N/A	\$418.00	State	01/08/18-05/09/18	N/A	EDU 456 (.50 cr hr).	Special
Haas, Mary	Adjunct	N/A	\$7,515.00	State	01/08/18-05/09/18	N/A	ART 102-0002 (3 cr hrs), ART 102-0003 (3 cr hrs), and ART 102-0006 (3 cr hrs).	Special
Halvorsen, Crystal	Adjunct	N/A	\$1,253.00	State	01/08/18-05/09/18	N/A	EDU 250-00H0 (1.5 cr hrs).	Special
Harrison, Kurt	Adjunct	N/A	\$1,387.00	State	01/08/18-05/09/18	N/A	EDU 452 (.66 cr hr) and EDU 456 (1 cr hr).	Special
Heaton, Brett	Adjunct	N/A	\$1,670.00	State	01/08/18-05/09/18	N/A	EDU 320-SS80 (2 cr hrs).	Special
Heikes, Tanya	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	EDU 303-01 (3 cr hrs).	Special
Henning, Mark	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	ITE 408-0001 (3 cr hrs).	Special
Henning, Samantha	Adjunct	N/A	\$5,505.00	State	01/08/18-05/09/18	N/A	EDU 656-00LO (1.5 cr hrs), EDU 693-00LO (1.5 cr hrs), and admin duties with Fremont #9 Community of Learning to a maximum of 200 hours at \$15/hour.	Special

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Non-Ranked Faculty (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Hilker, Carol	Adjunct	N/A	\$3,457.00	State	01/08/18-05/09/18	N/A	EDU 452 (1.98 cr hrs), EDU 456 (1 cr hr), EDU 454 (.5 cr hr), and SPD 458/460 (.66 cr hr).	Special
Hill, Melody	Adjunct	N/A	\$835.00	State	01/08/18-05/09/18	N/A	CSL 662 (1 cr hr).	Special
Hilsinger, Anthony	Adjunct	N/A	\$3,340.00	State	01/08/18-05/09/18	N/A	ITE 109-0001 (4 cr hrs).	Special
Jeffries, Curtis	Adjunct	N/A	\$7,515.00	State	01/08/18-05/09/18	N/A	MUS 110-0003 (3 cr hrs), MUS 110-0004 (3 cr hrs), and MUS 110-0005 (3 cr hrs).	Special
Johnson, Kathy	Adjunct	N/A	\$3,307.00	State	01/08/18-05/09/18	N/A	EDU 452 (3.96 cr hrs).	Special
Jones, Rebecca	Adjunct	N/A	\$3,340.00	State	01/08/18-05/09/18	N/A	EDU 216-H0 (2 cr hrs) and EDU 216-H1 (2 cr hrs).	Special
Jorgensen, Kate	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	CJA 351-01 (3 cr hrs).	Special
Karlen, Jean	Adjunct	N/A	\$100.00	State	12/05/17-12/11/17	N/A	Reading and scoring Neihardt Scholarship Applications	Special
Kassing, Jennifer	Adjunct	N/A	\$1,670.00	State	01/08/18-05/09/18	N/A	CSL 445/545-00W0 (2 cr hrs).	Special
King, Melissa	Adjunct	N/A	\$3,040.00	State	01/08/18-05/09/18	N/A	MUS 118-001(.66 cr hr), MUS 118-0002 (1.32 cr hrs), MUS 146-001 (1 cr hr), and MUS 318-0002 (.66 cr hr).	Special
King, Melissa	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	MUS 110-00W1 (3 cr hrs).	Special
King, Melissa	Adjunct	N/A	\$1,378.00	State	08/21/17-12/19/17	N/A	MUS 118-0002 (1.32 cr hrs) and MUS 318-0001 (.33 cr hr).	Special

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Non-Ranked Faculty (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Kleve, Nicholas	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	EDU 423-SS80 (3 cr hrs).	Special
Klooz, Lori	Adjunct	N/A	\$3,340.00	State	01/08/18-05/09/18	N/A	EDU 320-01 (2 cr hrs and EDU 320-02 (2 cr hrs).	Special
Kriekemeier, Cheryl	Adjunct	N/A	\$2,505.00	State	11/09/17-12/19/17	N/A	CSL 568-00H0 (3 cr hrs).	Special
Kriekemeier, Cheryl	Adjunct	N/A	\$1,044.00	State	01/08/18-05/09/18	N/A	CSL 697-H0 (1.25 cr hrs).	Special
Kriekemeier, Cheryl	Adjunct	N/A	\$5,010.00	State	01/08/18-05/09/18	N/A	CSL 670-CSH0 (3 cr hrs) and CSL 697-CSH4/CSH5 (3 cr hrs).	Special
Larmore, Cheryl	Adjunct	N/A	\$2,205.00	State	01/08/18-05/09/18	N/A	EDU 452 (2.64 cr hrs).	Special
Larson, Beth	Adjunct	N/A	1,253.00	State	01/08/18-05/09/18	N/A	CSL 662 (1.5 cr hrs).	Special
Lenhard, Rodger	Adjunct	N/A	\$1,804.00	State	01/08/18-05/09/18	N/A	EDU 452 (.66 cr hr), EDU 452/456 (1 cr hr), and EDU 456 (.5 cr hr).	Special
Machacek, Darlene	Adjunct	N/A	\$5,010.00	State	01/08/18-05/09/18	N/A	MAT 121-02 (3 cr hrs) and MAT 121-03 (3 cr hrs).	Special
Martin, Barry	Adjunct	N/A	\$4,576.00	State	01/08/18-05/09/18	N/A	EDU 452 (1.98 cr hrs), EDU 452/456 (.50 cr hr), and EDU 456 (3 cr hrs).	Special
Miller, Audra	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	EDU 275-04 (3 cr hrs).	Special
Mitchell, Sandra	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	BUS 408-SS80 (3 cr hrs).	Special
Mogensen, Carey	Adjunct	N/A	\$835.00	State	01/08/18-05/09/18	N/A	EDU 335-SS80 (1 cr hr).	Special
Moore, Susan	Adjunct	N/A	\$5,010.00	State	01/08/18-05/09/18	N/A	SOC 110-00W0 (3 cr hrs) and SOC 110-00W1 (3 cr hrs).	Special

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Non-Ranked Faculty (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Niemann, Jill	Adjunct	N/A	\$5,010.00	State	01/08/18-05/09/18	N/A	EDU 423-H0 (3 cr hrs) and EDU 423-H1 (3 cr hrs).	Special
Oehlerking, Mary Anne	Adjunct	N/A	\$5,505.00	State	01/08/18-05/09/18	N/A	EDU 656-SSLQ (1.5 cr hrs), EDU 693-SSLQ (1.5 cr hrs), and admin duties with SSC #13 Community of Learning to a maximum of 200 hours at \$15/hour.	Special
Oeth, Anne	Adjunct	N/A	\$1,670.00	State	01/08/18-05/09/18	N/A	SPD 260-00W0 (1 cr hr) and SPD 260-00W1 (1 cr hr).	Special
Parker, Karen	Adjunct	N/A	\$1,670.00	State	01/08/18-05/09/18	N/A	CIS 231-0001 (1 cr hr) and CIS 232-0001 (1 cr hr).	Special
Parker, Karen	Adjunct	N/A	\$835.00	State	02/12/18-03/23/18	N/A	CIS 233-00W0 (1 cr hr).	Special
Parker, Karen	Adjunct	N/A	\$835.00	State	02/13/18-03/22/18	N/A	CIS 231-0002 (1 cr hr).	Special
Person, Teresa	Adjunct	N/A	\$1,670.00	State	01/08/18-05/09/18	N/A	EDU 310-H0 (2 cr hrs).	Special
Plager, Tiffany	Adjunct	N/A	\$2,500.00	State	11/01/17-12/30/17	N/A	Coordinator for the NENTA program up to a maximum of 100 hours at \$25/hour.	Special
Plager, Tiffany	Adjunct	N/A	\$7,170.00	State	01/02/18-05/18/18	N/A	EDU 375-01 (1 cr hr), EDU 375-02 (1 cr hr), Coordinator for the NENTA program up to a maximum of 220 hours at \$25/hour.	Special
Rahn, Kelli	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	EDU 318-SS80 (3 cr hrs).	Special

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Non-Ranked Faculty (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Redden, Molly	Adjunct	N/A	\$1,670.00	State	01/08/18-05/09/18	N/A	PED 353-01 (2 cr hrs).	Special
Robinson, Jennifer	Adjunct	N/A	\$5,505.00	State	01/08/18-05/09/18	N/A	EDU 656-00LP (1.5 cr hrs), EDU 693-00LP (1.5 cr hrs), admin duties with Norfolk #4 Community of Learning to a maximum of 200 hours at \$15/hour.	Special
Rodriguez-Kufner, Mytzy	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	ENG 426/526 (3 cr hrs).	Special
Rodriguez-Kufner, Mytzy	Adjunct	N/A	\$5,010.00	State	01/08/18-05/09/18	N/A	GST 103-ND01 (3 cr hrs) and GST 103-ND02 (3 cr hrs).	Special
Rossi, Mark	Adjunct	N/A	\$5,010.00	State	01/08/18-05/09/18	N/A	BUS 418-00W0 (3 cr hrs) and BUS 418-SS80 (3 cr hrs).	Special
Rudloff, Beata	Adjunct	N/A	\$5,505.00	State	01/08/18-05/09/18	N/A	EDU 656-00LP (1.5 cr hrs), EDU 693-00LP (1.5 cr hrs), and admin duties with Norfolk #4 Community of Learning to a maximum of 200 hours at \$15/hour.	Special
Saltsgiver, Theresa	Adjunct	N/A	\$5,511.00	State	01/08/18-05/09/18	N/A	EDU 452 (5.94 cr hrs) and SPD 458/460 (.66 cr hr).	Special
Schmitz, Janet	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	FRE 1110-0001 (3 cr hrs).	Special
Settje, Cindy	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	EDU 275-00H0 (3 cr hrs).	Special
Shessler, Thomas	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	EDU 696-00W0 (3 cr hrs).	Special

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Non-Ranked Faculty (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Short III, Donald	Adjunct	N/A	\$5,010.00	State	01/08/18-05/09/18	N/A	EDU 275-SS80 (3 cr hrs) and EDU 341-SS80 (3 cr hrs).	Special
Short III, Donald	Adjunct	N/A	\$835.00	State	01/08/18-05/09/18	N/A	GST 396B-ND01 (1 cr hr).	Special
Smith, Robbie	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	ITE 330-0001 (3 cr hrs).	Special
Spieker, Mollie	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	CNA 100-00W0 (3 cr hrs).	Special
Spieker, Mollie	Adjunct	N/A	\$5,010.00	State	01/08/18-05/09/18	N/A	CNA 101-0002 (3 cr hrs) and CNA 101-0003 (3 cr hrs).	Special
Stogdill, Christopher	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	EDU 611-00W0 (3 cr hrs).	Special
Strathman, Tara	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	SPD 160-H0 (1.5 cr hrs) and SPD 160-H1 (1.5 cr hrs).	Special
Svatora, Sarah	Adjunct	N/A	\$1,253.00	State	01/08/18-05/09/18	N/A	EDU 250-00H0 (1.5 cr hrs).	Special
Timm, Cheryl	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	FCS 407-0001 (3 cr hrs).	Special
Tucker, Anne	Adjunct	N/A	\$835.00	State	01/08/18-03/02/18	N/A	EDU 457/557-00W0 (1 cr hr).	Special
Tucker, Anne	Adjunct	N/A	\$835.00	State	03/12/18-05/04/18	N/A	EDU 457/557-00W1 (1 cr hr).	Special
Turek, Brigid	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	EDU 275-0081 (3 cr hrs).	Special
Tusha, Mary	Adjunct	N/A	\$3,307.00	State	01/08/18-05/09/18	N/A	EDU 452 (3.96 cr hrs)	Special
Vander Weil, Zoe	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	CNA 100-0004 (3 cr hrs).	Special
Vogt-Belina, Brooke	Adjunct	N/A	\$5,010.00	State	01/08/18-05/09/18	N/A	PSY 230-0002 (3 cr hrs) and PSY 444-0001 (3 cr hrs).	Special

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Non-Ranked Faculty (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Von Glan, Leroy	Adjunct	N/A	\$7,503.00	State	01/08/18-05/09/18	N/A	ART 251/451 (4 cr hrs) and assist as Studio Arts Technician up to a maximum of 277.50 hours at \$15/hour.	Special
Webb, Suzanne	Adjunct	N/A	\$4,342.00	State	01/08/18-05/09/18	N/A	MUS 214-00W0 (2.6 cr hrs) and MUS 214-00W1 (2.6 cr hrs).	Special
Weber, Bradley	Adjunct	N/A	\$6,522.00	State	01/08/18-05/09/18	N/A	MUS 110-0001 (3 cr hrs), MUS 128-0001 (1.32 cr hrs), MUS 128-0002 (.66 cr hr), MUS 136-0001 (1 cr hr), MUS 177-001 (1.5 cr hrs), and MUS 328-0001 (.33 cr hr).	Special
Weber, Bradley	Adjunct	N/A	\$400.00	State	01/27/18-01/27/18	N/A	Prepare and conduct at Honor Band Festival up to max of 26.66 hours at \$15/hour.	Special
Wieser, Janet	Adjunct	N/A	\$4,409.00	State	01/08/18-05/09/18	N/A	EDU 452 (3.96 cr hrs) and SPD 458/460 (1.32 cr hrs).	Special
Williams, Richard	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	EDU 150-DC01 (3 cr hrs).	Special
Willis, Keith	Adjunct	N/A	\$1,670.00	State	01/08/18-05/09/18	N/A	CSL 688-00W0 (2 cr hrs).	Special
Winterlin, Maggie	Adjunct	N/A	2,205.00	State	01/08/18-05/09/18	N/A	MUS 111-0003 (1.98 cr hrs) and MUS 111-0004 (.66 cr hr).	Special
Wriedt, Jeannine	Adjunct	N/A	\$2,505.00	State	01/08/18-05/09/18	N/A	MAT 105-01 (3 cr hrs).	Special

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Non-Ranked Faculty (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Wulf, Jerad	Adjunct	N/A	\$5,505.00	State	01/08/18-05/09/18	N/A	EDU 656-SSLQ (1.5 cr hrs), EDU 693-SSLQ (1.5 cr hrs), and admin duties with SSC #13 Community of Learning up to a maximum of 200 hours at \$15/hour.	Special
York, Rhonda	Adjunct	N/A	\$50.00	State	01/27/18-01/27/18	N/A	Accompanying for the Honor Band Festival	Special
Zach, Angela	Adjunct	N/A	\$5,010.00	State	01/08/18-05/09/18	N/A	SPD 160-H0 (1.5 cr hrs), SPD 160-H1 (1.5 cr hrs), and SPD 200-H0 (3 cr hrs).	Special
Zavadil, Dennis	Adjunct	N/A	\$7,515.00	State	01/08/18-05/09/18	N/A	MAT 105-03 (3 cr hrs), MAT 105-04 (3 cr hrs), and MAT 110-003 (3 cr hrs).	Special
Zeiss, Don	Adjunct	N/A	\$3,474.00	State	01/08/18-05/09/18	N/A	EDU 456 (3 cr hrs), EDU 452/456 (.5 cr hr), and SPD 458/460 (.66 cr hr).	Special

Unionized Professional Staff (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Curran, Ben	Football Coordinator Offensive	N/A	\$45,675.00	State	03/15/17-02/21/18	1.0	Resignation	N/A
Elfers, Edmund	Director Teaching and Learning	N/A	\$3,340.00	State	01/08/18-05/09/18	1.0	CNA J2/3/420/458-0001(4 cr hrs).	Special
Grosz, Michael	Director –Sports Information	N/A	\$47,590.00; prorated \$19,830.00	State	02/01/18-06/30/18	1.0	Increased job responsibilities	Special
Henderson, Zachary	Assistant Director - Residence Life	N/A	\$25,883.00	Revenue Bond	06/01/17-03/02/18	.875	Resignation	N/A

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Unionized Professional Staff (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Keino, Leah	Director-Multicultural and International Programs	N/A	\$59,174.00; prorated \$29,588.00	State	01/01/18-06/30/18	1.000	Reduction in salary due to removal of duties associated with Study Abroad programs.	Special
Kucera, Loren	Director-NBDC	N/A	\$2,505.00	State	01/08/18-05/09/18	1.000	BUS 656-00W0 (3 cr hrs).	Special
Loftis, Charissa	Librarian-Reference	N/A	\$835.00	State	01/08/18-05/09/18	1.000	PED 220-02 (1 cr hr).	Special
Loftis, Charissa	Librarian-Reference	N/A	\$480.00	Revenue Bond	01/09/18-05/02/18	1.000	Lead yoga exercise program in the Recreation Center at \$24/hour up to \$480.00.	Special
Mills, Jerrett	Admissions Representative	N/A	\$33,000.00, Prorated \$14,707	State	01/22/18-06/30/18	1.000	New Hire, replaced Abby Schademann	N/A
Mohlfeld, Kathy	Licensed Student Counselor	N/A	\$835.00	State	01/08/18-05/09/18	1.000	CSL 105-00W0 (1 cr hr).	Special
Mohlfeld, Kathy	Licensed Student Counselor	N/A	\$835.00	State	03/12/18-05/04/18	1.000	CSL 105-00W1 (1 cr hr).	Special
Piekarski, Alex	Assistant Coach-Women's Soccer	N/A	\$316.26	State	11/01/17-11/30/17	1.000	2017 November Camp	Special
Potosnyak, Charles	Learning Skills Specialist	N/A	\$1,276.00	Grant	01/01/18-05/05/18	0.800	Additional duties Participant Retention and Academic Outcomes.	Special
Quance, Marilyn	Librarian-Technical Services	N/A	\$2,505.00	State	08/21/17-12/19/17	1.000	IDS 120-00W0 (2 cr hrs) and IDS 368-00W0 (1 cr hr).	Special
Utecht, Lori	Learning Skills Specialist	N/A	\$1,276.00	Grant	01/01/18-05/05/18	0.750	Additional duties Assessment and Records Management.	Special
Woehler, Kara	Learning Skills Specialist	N/A	\$1,276.00	Grant	01/01/18-05/05/18	0.800	Additional duties Participant Recruitment and Selection.	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: April 20, 2018

Non-Unionized Professional Staff (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Driskell, Sandra	Director of TRiO	N/A	\$55,401.00	Grant	10/02/09-01/02/18	1.000	Resignation	N/A
Gustafson, Heather	Interim Assistant Registrar	N/A	\$43,645.00	State	07/01/17-05/31/18	1.000	Interim appointment extended	Special
Hix, Karla	Interim Registrar	N/A	\$65,975.00	State	07/01/17-05/31/18	1.000	Interim appointment extended	Special

Non-Unionized Professional Staff (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bowens Kissi Afare, Charlette	Graduate Assistant	N/A	\$3,200.00	State	01/04/18-05/09/18	0.310	Appointment	Special
Kroenke, Katie	Graduate Assistant	N/A	\$450.00	State	01/07/18-03/17/18	0.310	Camp Athletic Trainer with a maximum of 30 hours at \$15/hour.	Special
McCall, Russell	Graduate Assistant	N/A	\$3,200.00	State	01/02/18-05/09/18	0.155	Appointment	Special
Sheehan, Patrick	Graduate Assistant	N/A	\$3,200.00	State	01/19/18-05/09/18	0.155	Appointment	Special
Sheehan, Patrick	Graduate Assistant	N/A	\$3,200.00	State	01/19/18-01/23/18	0.155	Resignation	N/A

Unionized Support Staff (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Becker, Shelly	Office Assistant II	N/A	\$2,104.17/mo.	State	08/29/16-01/02/18	1.000	Resignation	N/A
Carlson, Doug	Custodian	N/A	\$1,745.50/mo.	Revenue Bond	01/03/17-12/21/17	1.000	Resignation	N/A
Casey, Gene	Maintenance Repair Worker III	N/A	\$3,838.83/mo.	Revenue Bond	06/06/94-06/30/18	1.000	Retirement	N/A
Cooper, John	Custodian	N/A	\$1,917.67/mo.	Revenue Bond	10/20/14-01/25/18	1.000	Termination	N/A
Echtenkamp, Cathleen	Library Assistant	N/A	\$4,334.08/mo.	State	04/15/68-06/30/18	1.000	Retirement	N/A

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: April 20, 2018

Unionized Support Staff (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Ellis, Jill	Accounting Clerk III	N/A	\$2,583.33/mo.	State	01/08/18-06/30/18	1.000	New Hire, replaced Jessica Wiggins	Probationary
Foote, Daniel	Security Officer II	N/A	\$2,381.08/mo.	Revenue Bond	11/04/14-01/02/18	1.000	Resignation	N/A

Non-Unionized Support Staff (Full-Time/.75 FTE or more)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Blake, Cally	Office Assistant I	N/A	\$866.67/mo.	State	11/06/17-02/09/18	0.500	Resignation	N/A

ITEMS FOR INFORMATION AND DISCUSSION\STUDENT AFFAIRS, MARKETING, AND ENROLLMENT

April 20, 2018

INFORMATION ONLY: Marketing Activities and Events Update

Senators Reception

The Senators Reception took place in January after the board meeting. We had a total 56 people at the event. The Senators who attended shared that our reception is one of their favorite events to attend each year. The NSCS gave out new brochures, pens, notepads, and notebooks.

Scholarship Luncheon

The second Board of Trustees Scholarship Luncheon is scheduled for April 27 at Wilderness Ridge in Lincoln, NE. (The first took place on April 13th in Chadron, NE.) The luncheon will start at noon and conclude around 1:30 PM. All Board of Trustees Scholars and Governor's Opportunity Award recipients along with their family members are invited. State Senators, the Board, the Presidents, Council of Student Affairs, Marketing and Enrollment officers, and the NSCS staff are also invited.

Counselor Updates

The 2018 Counselor Update will be a joint initiative with the University of Nebraska again. The dates are scheduled for September 17 - 21. Below is the current schedule.

- September 17-Chadron
- September 18-Kearney
- September 19-Omaha
- September 20-Lincoln
- September 21-Wayne

Branding Initiative

The NSCS branding updates have been implemented in all of our print materials, giveaways and websites. We are slowly updating internal documents such as forms and applications at each of the colleges.

NSCS Support

For the NSCS Appropriations Hearing on February 5th, we asked students to voice their support for the state colleges and share what their college means to them. We received 800 responses from our students within a week. The stories and experiences they shared were extremely valuable to the process and were included throughout the Chancellor's testimony. We also received over 90 letters of support from community members surrounding the colleges. The

impact that the NSCS has on Nebraska was made clear throughout these letters, statements, and stories.

**ITEMS FOR INFORMATION AND DISCUSSION\STUDENT AFFAIRS, MARKETING,
AND ENROLLMENT**

April 20, 2018

**INFORMATION ONLY: Intercollegiate Athletics Report of Institutional Commitment
to NCAA Principles for Conduct to Enhance Integrity in
Intercollegiate Athletes**

The intercollegiate athletics report of institutional commitment to NCAA principles for conduct to enhance integrity in intercollegiate athletes is provided to the Board for information.

The National Collegiate Athletic Association (NCAA) requires Division II member institutions to complete the NCAA Institutional Self-Study Guide (ISSG) to enhance integrity in intercollegiate athletics. The purposes of the ISSG are to:

1. Sensitize top administrators and key campus constituencies of NCAA Division II member institutions to major types of problems that commonly occur in intercollegiate athletics programs.
2. Identify specific areas in their own athletic programs that may represent potential problems and develop written plans for improvement for those areas, and
3. Guide institutions toward review of documentations to support selected areas of study and, as necessary, actions that might prevent or minimize the severity of identified problems.

In compliance with their respective institutional self-studies, Chadron State and Wayne State declare their commitment to the attached Principles for Conduct of Intercollegiate Athletics as specified for Division II member institutions in the NCAA Constitution, Article Two.

ATTACHMENTS:

- NCAA Institutional Commitment to Principles of Conduct (PDF)

CONSTITUTION, ARTICLE 2

Principles for Conduct of Intercollegiate Athletics

2.01	General Principle.....	3	2.9	The Principle of Amateurism	4
2.1	The Principle of Institutional Control and Responsibility	3	2.10	The Principle of Competitive Equity.....	5
2.2	The Principle of Student-Athlete Well-Being.....	3	2.11	The Principle Governing Recruiting	5
2.3	The Principle of Gender Equity.....	4	2.12	The Principle Governing Eligibility.....	5
2.4	The Principle of Sportsmanship and Ethical Conduct.....	4	2.13	The Principle Governing Financial Aid	5
2.5	The Principle of Sound Academic Standards.....	4	2.14	The Principle Governing Playing and Practice Seasons.....	5
2.6	The Principle of Nondiscrimination.....	4	2.15	The Principle Governing Postseason Competition and Contests Sponsored by Noncollegiate Organizations	5
2.7	The Principle of Diversity Within Governance Structures	4	2.16	The Principle Governing the Economy of Athletics Program Operation.....	5
2.8	The Principle of Rules Compliance	4			

2.01 General Principle. [*]

Legislation enacted by the Association governing the conduct of intercollegiate athletics shall be designed to advance one or more basic principles, including the following, to which the members are committed. In some instances, a delicate balance of these principles is necessary to help achieve the objectives of the Association.

2.1 The Principle of Institutional Control and Responsibility. [*]

2.1.1 Responsibility for Control. [*] It is the responsibility of each member institution to control its intercollegiate athletics program in compliance with the rules and regulations of the Association. The institution's president or chancellor is responsible for the administration of all aspects of the athletics program, including approval of the budget and audit of all expenditures. *(Revised: 10/3/05)*

2.1.2 Scope of Responsibility. [*] The institution's responsibility for the conduct of its intercollegiate athletics program includes responsibility for the actions of its staff members and for the actions of any other individual or organization engaged in activities promoting the athletics interests of the institution.

2.2 The Principle of Student-Athlete Well-Being. [*]

Intercollegiate athletics programs shall be conducted in a manner designed to protect and enhance the physical and educational well-being of student-athletes.

2.2.1 Overall Educational Experience. [*] It is the responsibility of each member institution to establish and maintain an environment in which a student-athlete's activities are conducted as an integral part of the student-athlete's educational experience. *(Adopted: 1/10/95)*

2.2.2 Cultural Diversity and Gender Equity. [*] It is the responsibility of each member institution to establish and maintain an environment that values cultural diversity and gender equity among its student-athletes and intercollegiate athletics department staff. *(Adopted: 1/10/95)*

2.2.3 Health and Safety. [*] It is the responsibility of each member institution to protect the health of and provide a safe environment for each of its participating student-athletes. *(Adopted: 1/10/95)*

2.2.4 Student-Athlete/Coach Relationship. [*] It is the responsibility of each member institution to establish and maintain an environment that fosters a positive relationship between the student-athlete and coach. *(Adopted: 1/10/95)*

2.2.5 Fairness, Openness and Honesty. [*] It is the responsibility of each member institution to ensure that coaches and administrators exhibit fairness, openness and honesty in their relationships with student-athletes. *(Adopted: 1/10/95)*

2.2.6 Student-Athlete Involvement. [*] It is the responsibility of each member institution to involve student-athletes in matters that affect their lives. *(Adopted: 1/10/95)*

2.3 The Principle of Gender Equity. [*]

2.3.1 Compliance With Federal and State Legislation. [*] It is the responsibility of each member institution to comply with federal and state laws regarding gender equity. *(Adopted: 1/11/94)*

2.3.2 NCAA Legislation. [*] The Association should not adopt legislation that would prevent member institutions from complying with applicable gender-equity laws, and should adopt legislation to enhance member institutions' compliance with applicable gender-equity laws. *(Adopted: 1/11/94)*

2.3.3 Gender Bias. [*] The activities of the Association should be conducted in a manner free of gender bias. *(Adopted: 1/11/94)*

2.4 The Principle of Sportsmanship and Ethical Conduct. [*]

For intercollegiate athletics to promote the character development of participants, to enhance the integrity of higher education and to promote civility in society, student-athletes, coaches, and all others associated with these athletics programs and events should adhere to such fundamental values as respect, fairness, civility, honesty and responsibility. These values should be manifest not only in athletics participation but also in the broad spectrum of activities affecting the athletics program. It is the responsibility of each institution to: *(Revised: 1/9/96)*

- (a) Establish policies for sportsmanship and ethical conduct in intercollegiate athletics consistent with the educational mission and goals of the institution; and *(Adopted: 1/9/96)*
- (b) Educate, on a continuing basis, all constituencies about the policies in Constitution 2.4-(a). *(Adopted: 1/9/96)*

2.5 The Principle of Sound Academic Standards. [*]

Intercollegiate athletics programs shall be maintained as a vital component of the educational program, and student-athletes shall be an integral part of the student body. The admission, academic standing and academic progress of student-athletes shall be consistent with the policies and standards adopted by the institution for the student body in general.

2.6 The Principle of Nondiscrimination. [*]

The Association shall promote an atmosphere of respect for and sensitivity to the dignity of every person. It is the policy of the Association to refrain from discrimination with respect to its governance policies, educational programs, activities and employment policies, including on the basis of age, color, disability, gender, national origin, race, religion, creed or sexual orientation. It is the responsibility of each member institution to determine independently its own policy regarding nondiscrimination. *(Adopted: 1/16/93, Revised: 1/11/00)*

2.7 The Principle of Diversity Within Governance Structures. [*]

The Association shall promote diversity of representation within its various divisional governance structures and substructures. Each divisional governing body must assure gender and ethnic diversity among the membership of the bodies in the division's administrative structure. *(Adopted: 1/9/96 effective 8/1/97)*

2.8 The Principle of Rules Compliance.

2.8.1 Responsibility of Institution. [*] Each institution shall comply with all applicable rules and regulations of the Association in the conduct of its intercollegiate athletics programs. It shall monitor its programs to assure compliance and to identify and report to the Association instances in which compliance has not been achieved. In any such instance, the institution shall cooperate fully with the Association and shall take appropriate corrective actions. Members of an institution's staff, student-athletes, and other individuals and groups representing the institution's athletics interests shall comply with the applicable Association rules, and the member institution shall be responsible for such compliance.

2.8.2 Responsibility of Association. [*] The Association shall assist the institution in its efforts to achieve full compliance with all rules and regulations and shall afford the institution, its staff and student-athletes fair procedures in the consideration of an identified or alleged failure in compliance.

2.8.3 Penalty for Noncompliance. [*] An institution found to have violated the Association's rules shall be subject to such disciplinary and corrective actions as may be determined by the Association.

2.9 The Principle of Amateurism. [*]

Student-athletes shall be amateurs in an intercollegiate sport, and their participation should be motivated primarily by education and by the physical, mental and social benefits to be derived. Student participation in intercollegiate athletics is an avocation, and student-athletes should be protected from exploitation by professional and commercial enterprises.

2.10 The Principle of Competitive Equity. [*]

The structure and programs of the Association and the activities of its members shall promote opportunity for equity in competition to assure that individual student-athletes and institutions will not be prevented unfairly from achieving the benefits inherent in participation in intercollegiate athletics.

2.11 The Principle Governing Recruiting. [*]

The recruiting process involves a balancing of the interests of prospective student-athletes, their educational institutions and the Association's member institutions. Recruiting regulations shall be designed to promote equity among member institutions in their recruiting of prospective student-athletes and to shield them from undue pressures that may interfere with the scholastic or athletics interests of the prospective student-athletes or their educational institutions.

2.12 The Principle Governing Eligibility. [*]

Eligibility requirements shall be designed to assure proper emphasis on educational objectives, to promote competitive equity among institutions and to prevent exploitation of student-athletes.

2.13 The Principle Governing Financial Aid. [*]

A student-athlete may receive athletically related financial aid administered by the institution without violating the principle of amateurism, provided the amount does not exceed the cost of education authorized by the Association; however, such aid as defined by the Association shall not exceed the cost of attendance as published by each institution. Any other financial assistance, except that received from one upon whom the student-athlete is naturally or legally dependent, shall be prohibited unless specifically authorized by the Association. *(Revised: 1/9/96)*

2.14 The Principle Governing Playing and Practice Seasons. [*]

The time required of student-athletes for participation in intercollegiate athletics shall be regulated to minimize interference with their opportunities for acquiring a quality education in a manner consistent with that afforded the general student body.

2.15 The Principle Governing Postseason Competition and Contests Sponsored by Noncollegiate Organizations. [*]

The conditions under which postseason competition occurs shall be controlled to assure that the benefits inherent in such competition flow fairly to all participants, to prevent unjustified intrusion on the time student-athletes devote to their academic programs, and to protect student-athletes from exploitation by professional and commercial enterprises.

2.16 The Principle Governing the Economy of Athletics Program Operation. [*]

Intercollegiate athletics programs shall be administered in keeping with prudent management and fiscal practices to assure the financial stability necessary for providing student-athletes with adequate opportunities for athletics competition as an integral part of a quality educational experience.

**ITEMS FOR INFORMATION AND DISCUSSION\STUDENT AFFAIRS, MARKETING,
AND ENROLLMENT**

April 20, 2018

INFORMATION ONLY: Student Trustee Update

Jon Hansen, CSC; Jesse Dorman, PSC; and Jeff Carstens, WSC, coordinated the 2018-19 Student Trustees' nomination process at their respective Colleges. The nominations were received by the NSCS Office and were forwarded to the office of the Governor. The Governor has selected the following students for 2018-2019:

Dawson Brunswick, CSC
Camarie Stratman, PSC
Ria Pedersen, WSC

New student trustees are invited to attend the April Board of Trustees meeting. We recognize the out-going student trustees at the April meeting as well. New student trustees begin their term May 1.

ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

April 20, 2018

INFORMATION ONLY: Capital Construction Quarterly Reports (as of December 31, 2017)

Capital Construction Quarterly Reports from each of the Colleges are provided to the Board for information.

Chadron

1. Stadium Renovation - Interim report

Peru

1. Delzell Renovation - Interim report
2. Field House - Interim report
3. Park Avenue Campus Entrance - Interim report
4. Theater Renovation - Interim report

Wayne

1. Bowen Hall Renovation and Addition - Interim report
2. Carhart Renovation, Phase III - Interim report
3. Center for Applied Technology - Interim report
4. Press Box Replacement - Interim report
5. U.S. Conn Library Renovation - Interim report

ATTACHMENTS:

- CSC Capital Construction Quarterly Report-Stadium (PDF)
- PSC Capital Construction Quarterly Report-Delzell (PDF)
- PSC Capital Construction Quarterly Report-Field House (PDF)
- PSC Capital Construction Quarterly Report-Park Avenue (PDF)
- PSC Capital Construction Quarterly Report-Theatre (PDF)
- WSC Capital Construction Quarterly Report-Bowen Hall (PDF)
- WSC Capital Construction Quarterly Report-Carhart Phase III (PDF)
- WSC Capital Construction Quarterly Report-CAT (PDF)
- WSC Capital Construction Quarterly Report-Press Box (PDF)
- WSC Capital Construction Quarterly Report-U.S. Conn Library (PDF)

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT as of December 31, 2017				
College: Chadron State College		Meeting Date: April 20, 2018		
Project Information	Project Title:	Stadium Facility		
	Program Number:			
	Professional Consultant:	Bahr Vermeer and Haecker		
	General Contractor:	Adolfson & Peterson Construction		
	Net Square Footage: 13,014	Gross Square Footage: 20,021	per Program Statement	
	Bid Opening Date			
	Notice of Proceed Date			
	Estimated Completion Date			
Final Acceptance Date				
Project Dates	Professional Consultants:	Bahr Vermeer and Haecker		
	Needs Statement	5/20/2014		
	Program Statement	8/13/2015		
	Professional Services Contract	12/1/2014		
	Bonds Sold	8/17/2016		
	Preliminary Plans			
	Design Development	3/24/2017		
	CM @ Risk Contract	10/17/2016		
	Substantial Completion			
Final Completion				
Report Information	Status	Initial Report:	3/24/2017	
		Interim Report: X		
		Final Report:		
Financial Information				
State Buildings	State Funds	\$6,202,766.00		
	Federal Funds	\$0.00		
	LB 309 Funds	\$0.00		
	Cash Funds	\$94,809.55		
	Capital Imp. Fee Commitment	\$1,000,000.00		
	Other	\$821,660.00		
Total Available	\$8,119,235.55			
Revenue Bond Buildings	Bonds Sold			
	Costs of Issuance/Reserves			
	Balances of Proceeds			
Revenue Sources for Construction	1. Bond Proceeds			
	2. Interest Earnings			
	3. Other			
	Total Available	\$8,119,235.55		
Expenditure Information				
	Proposed Budget	Expended to Date	Balance	
Program Planning	\$61,810.00	\$61,810.00	\$0.00	
Professional Fees & Reimb.	\$704,500.00	\$594,598.00	\$109,902.00	
Life Cycle Cost Analysis			\$0.00	
Construction				
1. General, Mech., Elec.	\$7,295,000.00	\$358,122.00	\$6,936,878.00	
2. Fixed Equipment	\$0.00	\$0.00	\$0.00	
3. Sitework/Utilities	\$32,999.55	\$32,999.55	\$0.00	
Furnishings/Moveable Equip.	\$0.00	\$0.00	\$0.00	
Contingency	\$0.00	\$0.00	\$0.00	
Artwork	\$24,926.00	\$0.00	\$24,926.00	
Other Items				
1. Special/Tech. Equipment			\$0.00	
2. Asbestos Abatement			\$0.00	
3. Signage			\$0.00	
4. Venetian Blinds			\$0.00	
Change Order			\$0.00	
TOTALS	\$8,119,235.55	\$1,047,529.55	\$7,071,706.00	

Attachment: CSC Capital Construction Quarterly Report-Stadium (2158 : Capital Construction Quarterly Reports)

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
as of December 31, 2017

College: Peru State College		Meeting Date: April 20,2018		
Project Information	Project Title:	Delzell Renovation		
	Program Number:	829		
	Professional Consultant:	Jackson & Jackson		
	General Contractor:	F&B Contractors, Inc.		
	Current Net Square Footage:	Current Gross Square Footage:		
	Addition Net:	Addition Gross:		
	Renovation Net:	Renovation Gross:		
	Bid Opening Date			
Notice to Proceed Date				
Estimated Completion Date				
Final Acceptance Date				
Project Dates	Professional Consultants:			
	Needs Statement			
	Program Statement	7/29/2015		
	Professional Services Contract	12/29/2015		
	Bonds Sold	2/4/2016		
	Preliminary Plans			
	Design Development	8/27/2015		
	Construction Contract	7/20/2016		
	Substantial Completion	8/4/2017		
Final Completion				
Report Information	Status	Initial Report:		
		Interim Report: X		
		Final Report:		
Financial Information				
State Buildings	State Funds--LB No: 968			
	Federal Funds			
	LB 691 Funds			
	LB 309 Funds			
	Cash Funds			
	Capital Imp. Fee Commitment			
	Other			
Total Available	\$0.00			
Revenue Bond Buildings	Bonds Sold	\$8,935,000.00		
	Costs of Issuance/Reserves	\$735,000.00		
	Balances of Proceeds	\$8,200,000.00		
Revenue Sources for Construction	1. Bond Proceeds Series 2015	\$8,200,000.00		
	2. Interest Earnings	\$0.00		
	3. Other	\$710,000.00		
	Total Available	\$8,910,000.00		
Expenditure Information				
	Proposed Budget	Expended to Date	Balance	
Program Planning				
Professional Fees	\$782,766.00	\$766,583.02	\$16,182.98	
Life Cycle Cost Analysis				
Construction	\$6,939,916.77	\$6,924,796.36	\$15,120.41	
1. General, Mech., Elec.				
2. Fixed Equipment				
3. Sitework/Utilities	\$607,321.00	\$607,321.00	\$0.00	
Furnishings/Moveable Equip.	\$0.00	\$200,000.00	-\$200,000.00	
Contingency	\$353,846.23	\$0.00	\$353,846.23	
Artwork				
Other Items				
1. Construction Administration	\$226,150.00	\$216,333.99	\$9,816.01	
2. Relocation Costs				
Change Orders				
1				
2				
TOTALS	\$8,910,000.00	\$8,715,034.37	\$194,965.63	

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
as of December 31, 2017

College: Peru State College		Meeting Date: April 20, 2018		
Project Information	Project Title:	Athletic Field House		
	Program Number:	997		
	Professional Consultant:	Jackson & Jackson		
	General Contractor:	Rogge Construction		
	Current Net Square Footage:	Current Gross Square Footage:		
	Addition Net:	Addition Gross:		
	Renovation Net:	Renovation Gross:		
	Bid Opening Date			
Notice to Proceed Date				
Estimated Completion Date				
Final Acceptance Date				
Project Dates	Professional Consultants:			
	Needs Statement			
	Program Statement			
	Professional Services Contract		6/18/2015	
	Bonds Sold			
	Preliminary Plans			
	Design Development		4/11/2016	
	Construction Contract		6/30/2017	
Substantial Completion				
Final Completion				
Report Information	Status	Initial Report:		
		Interim Report: X		
		Final Report:		
Financial Information				
State Buildings	State Funds--LB No: 968			
	Federal Funds			
	LB 691 Funds		\$315,000.00	
	LB 309 Funds			
	Cash Funds			
	Capital Imp. Fee Commitment		\$219,291.00	
	Other-Peru State College Foundation		\$445,909.00	
Total Available		\$980,200.00		
Revenue Bond Buildings	Bonds Sold			
	Costs of Issuance/Reserves			
	Balances of Proceeds			
Revenue Sources for Construction	1. Bond Proceeds Series 2011			
	2. Interest Earnings			
	3. Other			
	Total Available			
Expenditure Information				
	Proposed Budget	Expended to Date	Balance	
Program Planning				
Professional Fees	77,222	77,222	0	
Life Cycle Cost Analysis				
Construction				
1. General, Mech., Elec.	762,683	762,683	0	
2. Fixed Equipment	50,600	38,377	12,223	
3. Sitework/Utilities				
Furnishings/Moveable Equip.				
Contingency				
Artwork				
Other Items				
1. Construction Administration	15,000	14,080	920	
2. Relocation Costs				
Change Orders				
1	74,695	36,718	37,977	
2				
TOTALS	\$980,200	\$929,080	\$51,120	

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
as of December 31, 2017

College: Peru State College		Meeting Date: April 20,2018		
Project Information	Project Title:	Park Avenue Campus Entrance		
	Program Number:	938		
	Professional Consultant:	Clark Enersen Partners		
	General Contractor:	Nemaha Landscape Construction		
	Current Net Square Footage:	Current Gross Square Footage:		
	Addition Net:	Addition Gross:		
	Renovation Net:	Renovation Gross:		
	Bid Opening Date		3/13/2015	
Notice to Proceed Date		10/31/2015		
Estimated Completion Date		10/31/2015		
Final Acceptance Date				
Project Dates	Professional Consultants:			
	Needs Statement			
	Program Statement	11/6/2014		
	Professional Services Contract	12/11/2014		
	Bonds Sold			
	Preliminary Plans			
	Design Development			
	Construction Contract	5/13/2014		
Substantial Completion	6/30/2017			
Final Completion				
Report Information	Status	Initial Report:		
		Interim Report: X		
		Final Report:		
Financial Information				
State Buildings	State Funds--LB No: 968			
	Federal Funds			
	LB 309 Funds			
	Cash Funds			
	Capital Imp. Fee Commitment	\$250,000.00		
	Other-Peru State College Foundation*	\$2,223,402.00		
	Other	\$70,000.00		
Total Available	\$2,543,402.00			
Revenue Bond Buildings	Bonds Sold			
	Costs of Issuance/Reserves			
	Balances of Proceeds			
Revenue Sources for Construction	1. Bond Proceeds Series 2011			
	2. Interest Earnings			
	3. Other			
	Total Available			
Expenditure Information				
	Proposed Budget	Expended to Date	Balance	
Program Planning				
Professional Fees	\$100,573.00	\$100,573.00	\$0.00	
Life Cycle Cost Analysis				
Construction				
1. General, Mech., Elec.				
2. Fixed Equipment				
3. Sitework/Utilities	\$1,946,035.00	\$2,026,019.46	-\$79,984.46	
Furnishings/Moveable Equip.				
Contingency	\$210,870.00	\$136,785.17	\$74,084.83	
Artwork				
Other Items				
1. Construction Administration	\$278,349.00	\$251,449.37	\$26,899.63	
2. Relocation Costs				
Change Orders				
1	\$7,575.00	\$7,575.00	\$0.00	
2				
TOTALS	\$2,543,402.00	\$2,522,402.00	\$21,000.00	

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
as of December 31, 2017

College: Peru State College		Meeting Date: April 20,2018		
Project Information	Project Title:	Theater Project		
	Program Number:	904		
	Professional Consultant:	Architectural Design Associates, Inc.		
	General Contractor:			
	Current Net Square Footage:	Current Gross Square Footage:		
	Addition Net:	Addition Gross:		
	Renovation Net:	Renovation Gross:		
	Bid Opening Date		2/8/2017	
Notice to Proceed Date				
Estimated Completion Date				
Final Acceptance Date				
Project Dates	Professional Consultants:			
	Needs Statement			
	Program Statement		11/13/2015	
	Professional Services Contract		6/28/2016	
	Bonds Sold			
	Preliminary Plans			
	Design Development		9/9/2016	
	Construction Contract		3/1/2017	
Substantial Completion				
Final Completion				
Report Information	Status	Initial Report:		
		Interim Report: X		
		Final Report:		
Financial Information				
State Buildings	State Funds--LB No: 957		\$6,138,234.00	
	Federal Funds			
	LB 691 Funds			
	LB 309 Funds		\$559,603.00	
	Cash Funds		\$200,000.00	
	Capital Imp. Fee Commitment		\$100,000.00	
	Other		\$600,000.00	
Total Available		\$7,597,837.00		
Revenue Bond Buildings	Bonds Sold			
	Costs of Issuance/Reserves			
	Balances of Proceeds			
Revenue Sources for Construction	1. Bond Proceeds			
	2. Interest Earnings			
	3. Other			
	Total Available			
Expenditure Information				
	Proposed Budget	Expended to Date	Balance	
Program Planning				
Professional Fees	\$ 659,497	518,592	\$140,905	
Life Cycle Cost Analysis				
Construction	\$ 5,595,108	\$901,217	\$4,693,891	
1. General, Mech., Elec.				
2. Fixed Equipment				
3. Sitework/Utilities	\$ 144,319	144,319	\$0	
Furnishings/Moveable Equip.	\$ 167,310	0	\$167,310	
Contingency	\$ 819,279	0	\$819,279	
1% Artwork	\$ 75,978	0	\$75,978	
Other Items				
1. Construction Administration	\$ 24,738	5,967	\$18,771	
2. Relocation Costs				
Change Orders				
1	\$ 62,211	0	\$62,211	
2	\$ 49,397	0	\$49,397	
TOTALS	\$7,597,837.00	1,570,095	\$6,027,742	

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
AS OF DECEMBER 31, 2017**

7.1.f

College: Wayne State College		Meeting Date: April 20, 2018	
Project Information	Project Title:	Bowen Hall Renovation & Addition	
	Program Number:	909	
	Professional Consultant:	Schemmer Associates Inc.	
	General Contractor:	HausmannConstruction Inc.	
	Net Square Footage: 80,689	Gross Square Footage: 99,347	
	Bid Opening Date	3/10/2016	
	Notice of Proceed Date	5/3/2016	
Estimated Completion Date	Summer 2017		
Final Acceptance Date			
Project Dates	Professional Consultants:		
	Needs Statement	2/23/2015	
	Program Statement	11/13/2015	
	Professional Services Contract	8/21/2015	
	Bonds Sold	1/6/2016	
	Preliminary Plans		
	Design Development	11/13/2015	
	Construction Contract	5/10/2016	
	Substantial Completion	8/11/2017	
Final Completion			
Report Information	Status	Initial Report:	
		Interim Report:	X
		Final Report:	
Financial Information			
State Buildings	State Funds--LB No:		
	Federal Funds		
	Cash Operating		
	Cash Capital		
	Capital Imp. Fee Commitment		
Other-Wayne State Foundation			
Total Available			
Revenue Bond Buildings	Bonds Sold	\$11,456,231.95	
	Costs of Issuance/Reserves	\$754,136.26	
	Balances of Proceeds	\$10,702,095.69	
Revenue Sources for Construction	1. Contingency Maintenance	\$1,240,000.00	
	2. Bond Proceeds Series 2016	\$10,702,095.69	
	3. Interest Earnings	\$170,428.08	
	4. Other-RB Operating	\$109,331.14	
	Total Available	\$12,221,854.91	
Expenditure Information			
	Proposed Budget	Expended to Date	Balance
Program Planning	\$154,967.82	\$154,967.82	\$0.00
Professional Fees	\$865,071.79	\$861,750.11	\$3,321.68
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$10,100,865.96	\$9,981,898.32	\$118,967.64
2. Fixed Equipment	\$325,921.44	\$325,921.44	\$0.00
3. Sitework/Utilities	\$7,100.00	\$7,100.00	\$0.00
Furnishings/Moveable Equip.	\$636,335.95	\$573,254.21	\$63,081.74
Contingency	\$8,349.25		\$8,349.25
Artwork			\$0.00
Other Items			
1. Abatement	\$186,181.50	\$186,181.50	\$0.00
2. Advertising/Other	\$11,456.88	\$11,456.88	\$0.00
3. Testing/Inspections	\$6,966.00	\$6,966.00	\$0.00
Change Orders		(included above)	
1.	-\$776,860.00		-\$776,860.00
2.	\$10,557.87		\$10,557.87
3.	\$87,604.83		\$87,604.83
4.	\$114,111.79		\$114,111.79
5.	\$42,142.87		\$42,142.87
6.	\$29,605.78		\$29,605.78
7.	\$31,520.11		\$31,520.11
8.	\$43,329.57		\$43,329.57
9.	\$35,944.18		\$35,944.18
10.	\$46,747.52		\$46,747.52
11.	\$36,112.78		\$36,112.78
12.	\$33,833.18		\$33,833.18
13.	\$48,915.18		\$48,915.18
14.	\$15,306.21		\$15,306.21
15.	\$31,209.60		\$31,209.60
16.	\$34,930.60		\$34,930.60
17.	\$35,161.07		\$35,161.07
18.	\$14,296.87		\$14,296.87
19.	\$4,168.31		\$4,168.31
TOTALS	\$12,221,854.91	\$12,109,496.28	\$112,358.63

Attachment: WSC Capital Construction Quarterly Report-Bowen Hall (2158 : Capital Construction Quarterly Reports)

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
AS OF DECEMBER 31, 2017**

College: Wayne State College		Meeting Date: April 20, 2018	
Project Information	Project Title: Carhart Renovation, Ph. III		
	Program Number: 952		
	Professional Consultant: The Clark Enersen Partners		
	General Contractor: CM - Beckenhauer Construction, Inc.		
	Net Square Footage:		Gross Square Footage:
	Bid Opening Date	4/19/2012	
	Notice of Proceed Date		
	Estimated Completion Date	8/1/2013	
Final Acceptance Date			
Project Dates	Professional Consultants:		
	Needs Statement		
	Program Statement		
	Professional Services Contract	1/5/2012	
	Bonds Sold		
	Preliminary Plans		
	Design Development		
	Construction Contract	5/14/2012	
Substantial Completion	4/23/2012		
Final Completion			
Report Information	Status		Initial Report:
			Interim Report: X
			Final Report:
Financial Information			
State Buildings	State Funds--LB No:		
	Federal Funds		
	LB 309 Funds	\$676,000.00	
	Cash Funds	\$3,818,331.85	
	Other - Wayne State Foundation	\$258,343.00	
	Cash Op Funds - Cadaver Lab	\$43,192.66	
Total Available	\$4,795,867.51		
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available	\$0.00	
Expenditure Information	Proposed Budget	Expended to Date	Balance
Program Planning			\$0.00
Professional Fees	\$386,050.00	\$386,050.00	\$0.00
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$3,644,658.46	\$3,644,658.46	\$0.00
2. Fixed Equipment			.
3. Exterior Repairs	\$98,955.00	\$98,955.00	\$0.00
Furnishings/Moveable Equip.	\$158,957.66	\$158,957.66	\$0.00
Contingency			\$0.00
Artwork	\$57,700.00	\$48,525.00	\$9,175.00
Other Items			
1. Legal, ins., moving			\$0.00
2. Special technical/lab eqpmt.	\$434,226.39	\$434,226.39	\$0.00
3. Misc. (advert., abatement)	\$15,320.00	\$15,320.00	\$0.00
Change Orders			
1.			\$0.00
2.			\$0.00
TOTALS	\$4,795,867.51	\$4,786,692.51	\$9,175.00

Attachment: WSC Capital Construction Quarterly Report-Carhart Phase III (2158 : Capital Construction Quarterly Reports)

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
AS OF DECEMBER 31, 2017**

College: Wayne State College		Meeting Date: April 20, 2018		
Project Information	Project Title:	Center for Applied Technology		
	Program Number:	905		
	Professional Consultant:	BVH Architecture		
	Construction Mgr.	Hausmann Construction		
	Net Square Footage: 41,535	Gross Square Footage: 53,165 per Design Development		
	Bid Opening Date	6/21/17		
	Notice of Proceed Date	November 2018		
Estimated Completion Date				
Final Acceptance Date				
Project Dates	Professional Consultants:	BVH Architecture		
	Needs Statement			
	Program Statement	11/13/15; Revised September 2016		
	Professional Services Contract	10/4/16		
	Bonds Sold	8/17/16		
	Preliminary Plans			
	Design Development	3/24/17		
	Construction Contract	11/28/16	GMP-9/25/17	
	Substantial Completion			
Final Completion				
Report Information	Status	Initial Report:		
		Interim Report:	X	
		Final Report:		
Financial Information				
State Buildings	Cash Funds	\$4,405,516.32		
	Trust Funds	\$1,000,000.00		
	Other-Bonds Sold	\$8,931,000.00		
	Other-Foundation	\$1,451,257.00		
	Total Available	\$15,787,773.32		
Revenue Bond Buildings	Bonds Sold			
	Costs of Issuance/Reserves			
	Balances of Proceeds			
Revenue Sources for Construction	1. Bond Proceeds			
	2. Interest Earnings			
	3. WS Foundation			
	Total Available	\$0.00		
Expenditure Information	Proposed Budget	Expended to Date	Balance	
	Program Planning	\$0.00		\$0.00
	Professional Fees	\$1,011,025.00	\$845,832.81	\$165,192.19
	Life Cycle Cost Analysis			
	Construction			
	1. General, Mech., Elec.	\$12,360,189.97	\$2,195,861.35	\$10,164,328.62
	2. Fixed Equipment			
	3. Sitework/Utilities	\$163,146.82	\$106,969.02	\$56,177.80
	Furnishings/Moveable Equip.	\$1,604,385.00		\$1,604,385.00
	Contingency	\$553,840.71		\$553,840.71
	Artwork	\$35,189.50	\$2,000.00	\$33,189.50
	Other Items			
	1. Advertising, Printing	\$15,557.76	\$6,106.12	\$9,451.64
	2. Asbestos tests/abatement			\$0.00
	3. Testing/Inspections	\$42,930.00	\$21,125.50	\$21,804.50
	Misc.			
	1. Spec. Technical Costs			\$0.00
	2. Signage	\$1,508.56	\$1,508.56	\$0.00
	TOTALS	\$15,787,773.32	\$3,179,403.36	\$12,608,369.96

Attachment: WSC Capital Construction Quarterly Report-CAT (2158 : Capital Construction Quarterly Reports)

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
AS OF DECEMBER 31, 2017**

College: Wayne State College		Meeting Date: April 20, 2018		
Project Information	Project Title:	Press Box Replacement		
	Program Number:	955		
	Professional Consultant:	Jackson Jackson & Assoc.		
	General Contractor	Rogge General Contractors		
	Net Square Footage: 5,672	Gross Square Footage: 6,354 per Design Development		
	Bid Opening Date			
	Notice of Proceed Date			
Estimated Completion Date	7/1/18			
Final Acceptance Date				
Project Dates	Professional Consultants:	Jackson Jackson & Assoc.		
	Needs Statement			
	Program Statement	3/26/15		
	Professional Services Contract	2/6/17		
	Bonds Sold	n/a		
	Preliminary Plans			
	Design Development	3/24/17		
	Construction Contract	9/25/17		
	Substantial Completion			
Final Completion				
Report Information	Status	Initial Report:		
		Interim Report:	X	
		Final Report:		
Financial Information				
State Buildings	Cash	\$1,606,026.40 (est.)		
	Sports Facilities Cash Funds	\$300,000.00		
	Capital Imp. Fee	\$612,915.38		
	LB 309	\$360,000.00 (est.)		
	Other-Wayne State Foundation	\$1,047,368.00 (est.)		
	Total Available	\$3,926,309.78		
Revenue Bond Buildings	Bonds Sold			
	Costs of Issuance/Reserves			
	Balances of Proceeds			
Revenue Sources for Construction	1. Bond Proceeds			
	2. Interest Earnings			
	3. WS Foundation			
	Total Available	0.00		
Expenditure Information	Proposed Budget	Expended to Date	Balance	
	Program Planning	\$12,987.73	\$12,987.73	\$0.00
	Professional Fees	\$235,000.00	\$182,385.47	\$52,614.53
	Life Cycle Cost Analysis			
	Construction			
	1. General, Mech., Elec.	\$3,360,458.00	\$160,174.80	\$3,200,283.20
	2. Fixed Equipment			\$0.00
	3. Data/Tele. Cabling	\$20,000.00		\$20,000.00
	Furnishings/Moveable Equip.	\$50,000.00		\$50,000.00
	Contingency	\$218,787.65		\$218,787.65
	Artwork			
	Other Items			
	1. Advertising, Printing	\$6,026.40	\$6,026.40	\$0.00
	2. Testing/Spec Inspections	\$18,850.00	\$12,927.00	\$5,923.00
	Misc.	\$4,200.00		\$4,200.00
	1. Spec. Technical Costs			
	2.			
TOTALS	\$3,926,309.78	\$374,501.40	\$3,551,808.38	

Attachment: WSC Capital Construction Quarterly Report-Press Box (2158 : Capital Construction Quarterly Reports)

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
AS OF DECEMBER 31, 2017**

College: Wayne State College		Meeting Date: April 20, 2018		
Project Information	Project Title:	U.S. Conn Library Renovation		
	Program Number:	912		
	Professional Consultant:	Jackson Jackson & Assoc.		
	Construction Mgr.	Beckenhauer Construction, Inc.		
	Net Square Footage: 51,805	Gross Square Footage: 89,914		
	Bid Opening Date			
	Notice of Proceed Date Estimated Completion Date Final Acceptance Date	Spring/Summer 2017		
Project Dates	Professional Consultants:	Jackson Jackson & Assoc.		
	Needs Statement			
	Program Statement	9/7/12		
	Professional Services Contract	10/1/12		
	Bonds Sold	Febr. 2014		
	Preliminary Plans			
	Design Development	9/6/13		
	Construction Contract	8/19/13	GMP - 2/27/14	
	Substantial Completion	5/8/17		
Final Completion				
Report Information	Status	Initial Report:		
		Interim Report:	x	
		Final Report:		
Financial Information				
State Buildings	State Funds--LB No: 198	\$12,000,000.00		
	Other - Chartwells	\$366,000.00		
	LB 309 Funds	\$2,900,000.00		
	Cash Funds	\$3,268,643.96		
	Capital Imp. Fee Commitment	\$700,000.00		
	Other-Wayne State Foundation	\$2,708,574.57 (est.)		
Total Available	\$21,943,218.53			
Revenue Bond Buildings	Bonds Sold			
	Costs of Issuance/Reserves			
	Balances of Proceeds			
Revenue Sources for Construction	1. Bond Proceeds			
	2. Interest Earnings			
	3. WS Foundation			
	Total Available	\$0.00		
Expenditure Information	Proposed Budget	Expended to Date	Balance	
	Program Planning	\$63,087.85	\$63,087.85	\$0.00
	Professional Fees	\$1,418,793.00	\$1,420,388.68	-\$1,595.68
	Life Cycle Cost Analysis			
	Construction			
	1. General, Mech., Elec.	\$16,791,805.35	\$16,440,239.37	\$351,565.98
	2. Fixed Equipment			
	3. Sitework/Utilities	\$75,825.00	\$65,111.75	\$10,713.25
	Furnishings/Moveable Equip.	\$1,249,801.00	\$1,147,205.40	\$102,595.60
	Contingency	\$590,747.33		\$590,747.33
	Artwork	\$308,159.00	\$58,837.00	\$249,322.00
	Other Items			
	1. Advertising, Printing	\$40,000.00	\$35,549.91	\$4,450.09
	2. Asbestos tests/abatement	\$535,000.00	\$532,548.30	\$2,451.70
	Misc.			
	1. Technical Costs	\$835,000.00	\$513,518.93	\$321,481.07
	2. Other	\$35,000.00	\$24,770.92	\$10,229.08
	TOTALS	\$21,943,218.53	\$20,301,258.11	\$1,641,960.42

Attachment: WSC Capital Construction Quarterly Report-U.S. Conn Library (2158 : Capital Construction Quarterly Reports)

ITEMS FOR INFORMATION AND DISCUSSION/FISCAL, FACILITIES, AND AUDIT

April 20, 2018

INFORMATION ONLY: **Contingency Maintenance Progress Reports (as of December 31, 2017)**

Contingency Maintenance Progress Reports from each of the Colleges are provided to the Board for information.

ATTACHMENTS:

- CSC Contingency Maintenance Progress Report (PDF)
- PSC Contingency Maintenance Progress Report (PDF)
- WSC Contingency Maintenance Progress Report (PDF)

CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT

Chadron State College

Report Period: as of December 31, 2017

Meeting Date: April 19, 2018

Resolution Date: March 18, 2016						
	BUILDING/PROJECT	ALLOCATION	REALLOCATION	EXPENDED	BALANCE	STATUS
1	Andrews Hall Elevator Upgrade	100,000.00	(100,000.00)	-	-	Complete
2	Andrews Hall Fire Alarm Upgrade	45,000.00	-	-	45,000.00	Open
3	Andrews Hall Fire Sprinkler System	259,905.00	(44,719.19)	188,509.63	26,676.18	Open
4	Crites Hall Windows	15,000.00	-	15,000.00	-	Complete
5	Edna Work Hall Windows	15,000.00	-	15,000.00	-	Complete
6	High Rise Showers & Mechanical Upgrades	150,000.00	(9,021.00)	140,979.00	-	Complete
7	Mechanical Room Upgrades	50,000.00	18,676.00	68,676.00	-	Complete
8	Residence Hall Security Cameras	144,500.00	-	-	144,500.00	Open
9	Residence Hall Campus Wireless Upgrades	495,595.00	22,012.88	463,582.12	10,000.00	Open
10	Revenue Bond Buildings Asbestos Abatement	25,000.00	26,698.63	25,000.00	26,698.63	Open
11	Revenue Bond Buildings Campus Furnishings	50,000.00	-	50,000.00	-	Complete
12	Revenue Bond Buildings Replacement Flooring	50,000.00	3,302.98	1,701.06	44,995.96	Open
13	Student Center Specialty Equipment	25,000.00	29,280.17	49,790.37	4,489.80	Open
14	West Court Demolition	25,000.00	-	25,000.00	-	Complete
	TOTAL RESOLUTION	1,450,000.00	(53,769.53)	1,043,238.18	302,360.57	
Resolution Date: March 24, 2017						
	BUILDING/PROJECT	ALLOCATION	REALLOCATION	EXPENDED	BALANCE	STATUS
1	Andrews Hall Elevator Upgrade	35,000.00	-	-	35,000.00	Open
2	Andrews Hall Fire Alarm Upgrade	105,000.00	59,000.00	-	164,000.00	Open
3	Edna Work & Crites Hall Windows	400,000.00	20,000.00	209,515.00	210,485.00	Open
4	High Rise Shower/Mechanical Renovation	94,000.00	6,926.00	100,926.00	-	Complete
5	Mechanical Room Infrastructure Upgrades	50,000.00	13,958.00	62,092.98	1,865.02	Open
6	Revenue Bond Buildings Asbestos Abatement	20,000.00	-	15,720.00	4,280.00	Open
7	Revenue Bond Buildings Campus Furnishings	50,000.00	-	31,576.54	18,423.46	Open
8	Revenue Bond Buildings Lighting Retrofit	125,000.00	-	22,139.39	102,860.61	Open
9	Revenue Bond Buildings Replacement Flooring	51,000.00	85,305.01	-	136,305.01	Open
10	Student Center Specialty Equipment	25,000.00	-	15,254.16	9,745.84	Open
11	West Court Demolition	45,000.00	(15,890.95)	29,109.05	-	Complete
	TOTAL RESOLUTION	1,000,000.00	169,298.06	486,333.12	682,964.94	
GRAND TOTAL		\$2,450,000.00	\$115,528.53	\$1,529,571.30	\$985,325.51	

Attachment: CSC Contingency Maintenance Progress Report (2159) : Contingency Maintenance Progress

CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT

Peru State College
Revenue Bond Facilities

Report Period: As of December 31, 2017

Date Prepared: February 6, 2018

Resolution Date and Project Description	Approved Amount	Current Expenditures	Reallocations	Balance	Status
Resolution Date: 03/26/2015 Projects:					
1. Delzell Hall; Planning	\$710,000.00	\$710,000.00	\$0.00	\$0.00	Complete
2. Residence Hall, Apartment & Student Center; R&R Equipment & Infrastructure	\$100,000.00	\$100,000.00	\$0.00	\$0.00	Complete
3. Residence Hall, Apartment & Student Center; R&R Furnishings	\$60,000.00	\$52,937.18	\$0.00	\$7,062.82	Open
4. Student Center; Food Service Equipment	\$5,000.00	\$5,000.00	\$0.00	\$0.00	Complete
Resolution Total	\$875,000.00	\$867,937.18	\$0.00	\$7,062.82	
Resolution Date: 03/18/2016 Projects:					
1. Neal Hall; Demolition	\$50,000.00	\$48,800.00	-\$1,200.00	\$0.00	Complete
2. Residence Hall, Apartment & Student Center; R&R Equipment & Infrastructure	\$125,000.00	\$108,175.00	\$0.00	\$16,825.00	Open
3. Residence Hall, Apartment & Student Center; R&R Furnishings	\$90,000.00	\$0.00	-\$90,000.00	\$0.00	Deferred
4. Student Center; Food Service Equipment	\$5,000.00	\$5,000.00	\$0.00	\$0.00	Complete
5. Student Center, Roof Replacement	\$335,000.00	\$327,351.95	\$0.00	\$7,648.05	Open
6. Centennial Complex, Electrical	\$0.00	\$6,407.50	\$13,207.50	\$6,800.00	Open
Resolution Total	\$605,000.00	\$495,734.45	-\$77,992.50	\$31,273.05	
Resolution Date: 03/24/2017 Projects:					
1. Apartments	\$30,000.00	\$14,488.54	\$0.00	\$15,511.46	Open
2. Campuswide; R&R Infrastructure	\$10,000.00	\$0.00	\$0.00	\$10,000.00	Open
3. Centennial Complex, Morgan Hall & Student Center; Install, R&R Fire Sprinklers and Fire Al	\$310,000.00	\$222,601.63	\$207,992.50	\$295,390.87	Open
4. Residence Hall, Apartment & Student Center; R&R Mechanical Systems, HVAC, Heat Syste	\$250,000.00	\$21,100.00	\$0.00	\$228,900.00	Open
5. Centennial Complex; Replace of Electrical Panels & Wiring	\$130,000.00	\$0.00	-\$130,000.00	\$0.00	Deferred
6. Student Center; Food Service Equipment	\$35,000.00	\$0.00	\$0.00	\$35,000.00	Open
Resolution Total	\$765,000.00	\$258,190.17	\$77,992.50	\$584,802.33	
Grand Total	\$2,245,000.00	\$1,621,861.80	\$0.00	\$623,138.20	

Attachment: PSC Contingency Maintenance Progress Report (2159) : Contingency Maintenance Progress

CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT
Wayne State College
Revenue Bond Facilities

Report Period: As of December 31, 2017 Date Prepared: March 1, 2018

Resolution Date and Project Description	Approved Amount	Current Expenditures	Reallocations	Balance	Status
Resolution Date: (03/26/15)					
1. Berry Hall - Furniture Replacement/SRA to Guest Room	\$120,000.00	\$57,893.26	-\$62,106.74	\$0.00	Complete
2. Berry Hall - Roof Replacement	\$283,000.00	\$283,000.00	\$0.00	\$0.00	Complete
3. Campuswide - Roof Repairs	\$10,000.00	\$10,000.00	\$0.00	\$0.00	Complete
4. Campuswide - Grounds Improvements/Equipment	\$73,000.00	\$73,000.00	\$0.00	\$0.00	Complete
5. Food Service - Repairs, Equipment	\$12,000.00	\$12,000.00	\$0.00	\$0.00	Complete
6. Rec Center - Equipment/Repairs/Carpet	\$35,000.00	\$35,000.00	\$0.00	\$0.00	Complete
7. Residence Halls - Repairs, Equipment, Furniture, Carpet	\$30,000.00	\$208,883.06	\$178,883.06	\$0.00	Complete
8. Student Center - Repairs, Equipment, Furniture Carpet	\$80,000.00	\$80,000.00	\$0.00	\$0.00	Complete
9. Student Center - South Roof Replacement	\$152,000.00	\$128,763.00	-\$23,237.00	\$0.00	Complete
10. Student Center - Fire Alarm Upgrade	\$155,000.00	\$113,723.18	-\$41,276.82	\$0.00	Complete
Resolution Total	\$950,000.00	\$1,002,262.50	\$52,262.50	\$0.00	Close Resolution
Resolution Date: (09/11/15)					
1. Bowen Hall - Renovation and Addition Project	\$900,000.00	\$900,000.00	\$0.00	\$0.00	Complete
Resolution Total	\$900,000.00	\$900,000.00	\$0.00	\$0.00	Close Resolution
Resolution Date: (03/18/16)					
1. Anderson Hall - Common Area Ceiling Replacement	\$100,000.00	\$100,000.00	\$0.00	\$0.00	Complete
2. Anderson Hall - Fire Sprinklers	\$90,000.00	\$90,000.00	\$0.00	\$0.00	Complete
3. Berry Hall - Roof Replacement	\$342,000.00	\$277,671.82	-\$64,328.18	\$0.00	Complete
4. Berry Hall - Fire Sprinklers	\$121,000.00	\$0.00	\$0.00	\$121,000.00	Open
5. Campuswide - Roof Repairs	\$5,000.00	\$4,792.00	\$0.00	\$208.00	Open
6. Campuswide - Grounds Improvements/Equipment	\$24,000.00	\$24,000.00	\$0.00	\$0.00	Complete
7. Campuswide - Electrical Replacement	\$50,000.00	\$50,000.00	\$0.00	\$0.00	Complete
8. Food Service - Repairs, Equipment	\$21,000.00	\$13,817.63	\$0.00	\$7,182.37	Open
9. Neihardt Hall - Voice Over Fire Alarm/Panel Upgrade	\$180,000.00	\$12,255.76	\$0.00	\$167,744.24	Open
10. Rec Center - Equipment/Repairs/Furniture/Carpet	\$48,000.00	\$41,729.90	\$0.00	\$6,270.10	Open
11. Residence Halls - Equipment/Repairs/Furniture/Carpet	\$185,000.00	\$155,222.04	\$0.00	\$29,777.96	Open
12. Student Center - Equipment/Repairs/Furniture/Carpet	\$84,000.00	\$185,939.30	\$126,434.92	\$24,495.62	Open
Resolution Total	\$1,250,000.00	\$955,428.45	\$62,106.74	\$356,678.29	

CONTINGENCY MAINTENANCE PROJECTS PROGRESS REPORT					
Wayne State College					
Revenue Bond Facilities					
Report Period: As of December 31, 2017			Date Prepared: March 1, 2018		
Resolution Date and Project Description	Approved Amount	Current Expenditures	Reallocations	Balance	Status
Resolution Date: (05/03/16) 1. Bowen Hall - Renovation Project	\$220,000.00	\$150,343.92	\$0.00	\$69,656.08	Open
Resolution Total	\$220,000.00	\$150,343.92	\$0.00	\$69,656.08	
Resolution Date: (03/24/17) 1. Anderson Hall - Common Area Ceiling Replacement	\$50,000.00	\$25,777.03	\$0.00	\$24,222.97	Open
2. Anderson Hall - Fire Sprinklers	\$91,000.00	\$91,000.00	\$0.00	\$0.00	Complete
3. Campuswide - Roof Repairs	\$13,000.00	\$0.00	\$0.00	\$13,000.00	Open
4. Campuswide - Grounds Improvements/Equipment	\$32,000.00	\$279.57	\$0.00	\$31,720.43	Open
5. Campuswide - Fiber Improvements	\$100,000.00	\$87,099.16	\$0.00	\$12,900.84	Open
6. Food Service - Repairs, Equipment	\$14,000.00	\$0.00	\$0.00	\$14,000.00	Open
7. Natatorium - Pool Liner	\$50,000.00	\$50,000.00	\$0.00	\$0.00	Complete
8. Neihardt Hall - Voice Over Fire Alarm/Panel Upgrade	\$130,000.00	\$0.00	\$0.00	\$130,000.00	Open
9. Rec Center - Equipment/Repairs/Furniture/Carpet	\$30,000.00	\$0.00	\$0.00	\$30,000.00	Open
10. Residence Halls - Equipment/Repairs/Furniture/Carpet	\$250,000.00	\$0.00	\$0.00	\$250,000.00	Open
11. Student Center - Equipment/Repairs/Furniture/Carpet	\$65,000.00	\$7,831.40	\$0.00	\$57,168.60	Open
12. Student Center - HVAC upgrade	\$375,000.00	\$4,500.00	\$0.00	\$370,500.00	Open
Resolution Total	\$1,200,000.00	\$266,487.16	\$0.00	\$933,512.84	
Grand Total	\$4,520,000.00	\$3,274,522.03	\$114,369.24	\$1,359,847.21	

Descriptions to be used in Status column of Contingency Maintenance Projects Progress Report

- Open - to be used when project is still in progress
- Deferred - to be used when project will not be completed
- Complete - to be used when project has been completed

ITEMS FOR INFORMATION AND DISCUSSION/FISCAL, FACILITIES, AND AUDIT

April 20, 2018

INFORMATION ONLY: LB 309 Project Status Reports (July-December 2017)

LB 309 Project Status Reports from each of the Colleges are provided to the Board for information.

ATTACHMENTS:

- CSC LB 309 Project Status Report (PDF)
- PSC LB 309 Project Status Report (PDF)
- WSC LB 309 Project Status Report (PDF)

LB 309 DEFERRED MAINTENANCE PROGRESS REPORT
Chadron State College
309 Project Quarterly Status Report
1/1/2018

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Change Orders (+/-)	Total Project Cost	Current Year		Unused Balance	Status
						LB 309 Expenditures	College Expenditures		
#6512T053 Boiler House Sprinkler System	1) 8/14/15	\$20,000.00	\$ -	\$ 170,000.00	\$190,000.00	\$ 133,380.00	\$ -	\$56,620.00	Complete
#6512T058 Campus Fire Hydrant Replacement	1) 2/28/17	\$25,000.00	\$ -	\$ -	\$25,000.00	\$ -	\$ -	\$25,000.00	In Progress
#6512T056 King Library ADA Restroom Remodel	1) 2/28/17	\$25,000.00	\$ -	\$ -	\$25,000.00	\$ -	\$ -	\$25,000.00	In Progress
#6512T059 King Library Lighting Upgrade	1) 2/28/17	\$180,000.00	\$ -	\$ -	\$180,000.00	\$ 14,500.00	\$ -	\$165,500.00	In Progress
#6512T061 King Library Window Replacement	1) 2/28/17	\$22,000.00	\$ -	\$ -	\$22,000.00	\$ -	\$ -	\$22,000.00	In Progress
#6512T063 Armstrong Building Roof Replacement	1) 7/28/17	\$ 90,000.00	\$ -	\$ -	\$ 90,000.00	\$ -	\$ -	\$ 90,000.00	In Progress
#6512T064 Maintenance to NPAC Steam Line Replacement	1) 9/29/17	\$ 38,000.00	\$ -	\$ -	\$ 38,000.00	\$ -	\$ -	\$ 38,000.00	In Progress

Attachment: CSC LB 309 Project Status Report (2160 : LB 309 Project Status Reports)

LB 309 DEFERRED MAINTENANCE PROGRESS REPORT
Peru State College

Reporting Period: July 1, 2017- December 31, 2017

Meeting Date: April 20, 2018

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Chg Orders Current YR (+/-)	Total Project Cost	Prior Period Balance	Current Year		Current Balance	Status
							LB 309 Expenditures	College Expenditures		
26520-949-03 BU# 6512J097 Campus #7100 Campus Utility Metering	1) 07/15/2011 2) 09/09/2011	\$200,000.00	\$0.00	\$35,000.00	\$235,000.00	\$235,000.00	\$195,975.40	\$0.00	\$39,024.60	In Progress
26520-949-03 BU# 6512J115 Hoyt Science HVAC Controls Upgrade	1) 10/09/2015 2) 11/13/2015	\$25,000.00 \$715,000.00	\$0.00	\$0.00	\$740,000.00	\$740,000.00	\$696,699.61	\$0.00	\$43,300.39	In Progress
26520-949-03 BU# 6512J116 Campus Campus Tunnel Geothermal	1) 09/27/2016 2) 11/10/2016	\$75,000.00	\$0.00	\$0.00	\$75,000.00	\$75,000.00	\$60,850.00	\$0.00	\$14,150.00	In Progress
26520-949-03 BU# 6512J117 Theater HVAC, Electrical and ADA	1) 05/19/2017 2) 06/16/2017	\$560,000.00	\$7,038,234.00	\$0.00	\$7,598,234.00	\$7,598,234.00	\$0.00	\$0.00	\$7,598,234.00	In Progress
26520-949-03 BU# 6512J118 CATS, Library, Hoyt & Campus Services Campus Fire Alarm Replacement	1) 07/28/2017 2) 09/15/2017	\$35,000.00	\$0.00	\$0.00	\$35,000.00	\$35,000.00	\$12,456.81	\$0.00	\$22,543.19	In Progress
26520-949-03 BU# 6512J119 Administration Building HVAC Fluid Cooler Replacement	1) 01/18/2018 2)	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	In Progress

Last Updated: 02 06 18

Attachment: PSC LB 309 Project Status Report (2160 : LB 309 Project Status Reports)

LB 309 DEFERRED MAINTENANCE PROGRESS REPORT
Wayne State College

Report Period: July - December 2017

Date Prepared: March 1, 2018

Project	Approval Date 1) LB 309 2) Board	LB 309 Allocation	College Contribution	Chg Orders Current YR (+/-)	Total Project Cost	Prior Period Balance	Current Year		Current Balance	Status
							LB 309 Expenditures	College Expenditures		
6512N134 Humanities Window Replacement	1) 09/02/16 2) 11/10/16	\$275,000.00	\$0.00	\$350,000.00	\$625,000.00	\$596,448.00	\$498,151.48	\$0.00	\$98,296.52	In Progress
6512N135 Connell Hall Exterior Molding Replacement	1) 09/02/16 2) 11/10/16	\$190,000.00	\$0.00	\$0.00	\$190,000.00	\$190,000.00	\$18,448.50	\$0.00	\$171,551.50	In Progress
6512N136 Gardner Hall Roof Replacement	1) 07/28/17 2) 11/17/17	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00	\$3,762.50	\$0.00	\$26,237.50	In Progress
6512N137 Stadium Geothermal, Masonary, FLS	1) 07/28/17 2) 11/17/17	\$360,000.00	\$0.00	\$0.00	\$360,000.00	\$360,000.00	\$0.00	\$0.00	\$360,000.00	In Progress
6512N138 Energy Plant Efficiency Improvement Study	1) 07/28/17 2) 11/17/17	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	In Progress
		\$865,000.00	\$0.00	\$350,000.00			\$520,362.48	\$0.00	\$666,085.52	

Attachment: WSC LB 309 Project Status Report (2160 : LB 309 Project Status Reports)

ITEMS FOR INFORMATION AND DISCUSSION/FISCAL, FACILITIES, AND AUDIT

April 20, 2018

INFORMATION ONLY: Physical Plant Status Reports (October-December 2017)

Physical Plant Status Reports from each of the Colleges are provided to the Board for information.

ATTACHMENTS:

- CSC Physical Plant Status Report (PDF)
- PSC Physical Plant Status Report (PDF)
- WSC Physical Plant Status Report (PDF)

PHYSICAL PLANT STATUS REPORT		
As of December 31, 2017		
College: Chadron State College		Meeting Date: April 19, 2018
Project Description	Status	Fund Source
LB 309 Projects		
Armstrong Building Roof Replacement	In Progress	LB 309
NPAC Steam Line Replacement	In Progress	LB 309
Campus Fire Hydrant Replacement	In Progress	LB 309
Boiler House Sprinkler System	Complete	LB 309
King Library ADA Restroom Remodel	In Progress	LB 309
King Library Lighting Upgrade	In Progress	LB 309
King Library Window Upgrade	In Progress	LB 309
Contingency Maintenance Projects		
Andrews Hall Fire Alarm Upgrade	In Progress	Contingency Maintenance
Andrews Hall Elevator Upgrade	Funded	Contingency Maintenance
Andrews Hall Sprinkler System	Complete	Contingency Maintenance
Edna Work Hall Window Replacement	Complete	Contingency Maintenance
Crites Hall Windows Replacement	In Progress	Contingency Maintenance
High Rise Gold Room Repairs	Complete	Contingency Maintenance
Mechanical Room Upgrades	In Progress	Contingency Maintenance
Residence Hall Security Cameras	Funded	Contingency Maintenance
Residence Hall Campus Wireless Upgrades	Substantially Complete	Contingency Maintenance
Revenue Bond Buildings Asbestos Abatement	In Progress	Contingency Maintenance
Revenue Bond Buildings Flooring Replacement	In Progress	Contingency Maintenance
Revenue Bond Buildings Furnishings	In Progress	Contingency Maintenance
Revenue Bond Buildings Lighting Retrofit	In Progress	Contingency Maintenance
Student Center Specialty Equipment	In Progress	Contingency Maintenance
Other Capital Construction Projects (Include all projects using non-state or state funds that do not "fit" into any of the other categories)		
Stadium/Track Improvement Project	In Progress	LB 957

PHYSICAL PLANT STATUS REPORT

College: Peru State College

Meeting Date: April 20, 2018

Project Description	Status	Fund Source
LB 309 Projects		
Campus Utility Metering	In Progress	LB 309
Hoyt Science Hall HVAC Controls	In Progress	LB 309
Campus Tunnel Geothermal	In Progress	LB 309
Revenue Bond Projects		
Delzell Hall Renovation	In Progress	Bond Funds
Contingency Maintenance Projects		
Delzell Hall & Student Center Repairs	In Progress	Contingency Maintenance
R&R Equipment Infrastructure	In Progress	Contingency Maintenance
R&R Furnishings	In Progress	Contingency Maintenance
Student Center Roof Replacement	Completed	Contingency Maintenance
Centennial Complex Electrical	In Progress	Contingency Maintenance
Other Capital Construction Projects		
(Include all projects using non-state or state funds that do not "fit" into any of the other categories)		
Park Avenue Campus Entrance	In Progress	Foundation Capital Improvement Fees
Oak Bowl Renovations (Athletic Field House)	In Progress	State Appropriation Foundation Capital Improvement Fees Sport Facilities Cash Funds
Theatre Renovation	In Progress	State Appropriation LB 957 Foundation Capital Improvement Fees College Cash Funds LB 309

Attachment: PSC Physical Plant Status Report (2161 : Physical Plant Status Reports)

PHYSICAL PLANT STATUS REPORT

As of December 31, 2017

College: Wayne State College

Meeting Date: April 20, 2018

LB 309 Projects		
Project Description	Status	Fund Source
Humanities Window Replacement	Substantially complete; waiting on final close-out items	LB 309
Connell Hall Exterior Molding/Window/Entry System Replacement	In Design	LB 309
Gardner Hall Roof Replacement-Phase 2	In Design	LB 309
Energy Plant Efficiency Improvements	Study In Progress	LB 309
Contingency Maintenance Projects		
Project Description	Status	Fund Source
Neihardt Hall Fire Alarm Replacement	In Design	Contingency Maint.
Anderson Hall Fire Sprinkler Install/Ceiling Replacement	Complete	Contingency Maint.
Berry Hall Fire Sprinkler Install	In Design	Contingency Maint.
Student Center HVAC Upgrade	Study In Progress	Contingency Maint.
Other Capital Construction Projects		
(Include all projects using non-state or state funds that do not "fit" into any of the other categories)		
Project Description	Status	Fund Source
Bowen Hall Renovation	Substantially complete; misc items remain	Contingency Maint./ Revenue Bond Construction Fund
U.S. Conn Library Renovation	Substantially complete; 1% for Art and other misc items remain	Gen./Cash/LB 309/ Cap Impr Fees/ WS Foundation
Carhart Renov – Phase III	Substantially complete; 1% for Art remaining	Cash/LB 309/ WS Foundation
Stadium Press Box	In Progress	Cap Impr Fees/LB 309/Sport Facilities Cash/ WS Foundation/Cash
Center for Applied Technology	In Progress	State Appropriation-LB605 Bonds/Cash/WS Foundation
Criminal Justice Crime Scene Investigation Facility	In Progress	Capital Improvement Fees/WS Foundation

ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

April 20, 2018

INFORMATION ONLY: Financial Reports (July-December 2017)

The Financial Reports from each of the Colleges are provided to the Board for information.

ATTACHMENTS:

- CSC Financial Report (PDF)
- PSC Financial Report (PDF)
- WSC Financial Report (PDF)

Chadron State College
Financial Report -- Fiscal Year 2017-18
For the Six Months Ending December 31, 2017

	DAS ACCOUNTS					LOCAL ACCOUNT	TOTALS
	GENERAL OPERATIONS	GRANTS AND CONTRACTS	AUXILIARY ENTERPRISES	CONSTRUCTION	TRUST FUNDS	1st National Chadron	
STATEMENT OF POSITION							
ASSETS:							
Cash Held--DAS	-	-	-	-	-	-	-
Cash Held -- Local Banks	-	-	-	-	-	36,165	36,165
Investments--DAS	6,209,468	186,509	278,832	7,267	333,672	-	7,015,748
Investments--Local Banks	-	-	-	-	-	-	-
Undisbursed Appropriations	8,482,209	-	-	-	-	-	8,482,209
Undisbursed Funds	-	8,171,869	-	0	-	-	8,171,869
TOTAL ASSETS	14,691,677	8,358,378	278,832	7,267	333,672	36,165	23,705,991
LIABILITIES AND FUND BALANCES:							
Encumbrances	-	-	-	-	-	-	-
Deferred Revenue	-	-	-	-	-	-	-
Unencumbered Fund Balances	14,691,677	8,358,378	278,832	7,267	333,672	36,165	23,705,991
TOTAL LIABILITIES AND FUND BALANCES	14,691,677	8,358,378	278,832	7,267	333,672	36,165	23,705,991
STATEMENT OF REVENUE AND EXPENDITURES							
REVENUES:							
Tuition and Fees	5,475,847	-	-	-	243,563	-	5,719,410
Deferred Revenue	-	-	-	-	-	-	-
State Appropriations	17,764,514	-	-	-	-	-	17,764,514
Grants and Contracts	-	9,002,545	-	-	-	-	9,002,545
Trustee Transfers	-	-	1,350,000	-	-	-	1,350,000
Other Transfers	500,000	-	-	(20,750)	(498,893)	-	(19,643)
Local Accounts	-	-	205,468	-	-	751,377	956,845
TOTAL REVENUES	23,740,361	9,002,545	1,555,468	(20,750)	(255,330)	751,377	34,773,671
EXPENDITURES:							
State Treasurer's Accounts	15,579,942	7,294,349	1,540,338	-	220,678	-	24,635,307
Local Bank Accounts	-	-	-	-	-	743,659	743,659
	15,579,942	7,294,349	1,540,338	-	220,678	743,659	25,378,966
NET INCREASE (DECREASE) IN FUND BALANCES:	8,160,419	1,708,196	15,130	(20,750)	(476,008)	7,718	9,394,705
FUND BALANCE JUNE 30, 2017	6,531,258	6,650,182	263,702	28,017	809,680	28,447	14,311,286
FUND BALANCE December 31, 2017	14,691,677	8,358,378	278,832	7,267	333,672	36,165	23,705,991

Attachment: CSC Financial Report (2162 : Financial Reports)

PERU STATE COLLEGE
Financial Report -- Fiscal Year 2017-2018
For the Period Ending December 31, 2017

	DAS ACCOUNTS					LOCAL ACCOUNT	TOTALS
	GENERAL OPERATIONS	GRANTS & CONTRACTS	AUXILIARY ENTERPRISES	OTHER CONSTRUCTION FUNDS	TRUST FUNDS	BANK OF PERU	
STATEMENT OF POSITION							
ASSETS:							
Cash Held - DAS	\$ 6,110,335	\$ 53,940	\$ 1,275,188	\$ 17,324	\$ 11,732	-	\$ 7,468,519
Cash Held - Local Bank	-	-	-	-	-	35,082	35,082
Investments - DAS	-	-	-	-	-	-	-
Investments - Local Bank	-	-	-	-	-	-	-
Undisbursed Appropriations	\$ 4,379,166	-	-	-	-	-	4,379,166
Undisbursed Federal Funds-from grant project status report	-	5,947,848	-	-	-	-	5,947,848
TOTAL ASSETS	<u>\$ 10,489,501</u>	<u>\$ 6,001,788</u>	<u>\$ 1,275,188</u>	<u>\$ 17,324</u>	<u>\$ 11,732</u>	<u>\$ 35,082</u>	<u>\$ 17,830,615</u>
LIABILITIES & FUND BALANCES:							
Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Deferred Revenue	-	-	-	-	-	-	-
Unencumbered Fund Balance	10,489,501	6,001,788	1,275,188	17,324	11,732	35,082	17,830,615
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 10,489,501</u>	<u>\$ 6,001,788</u>	<u>\$ 1,275,188</u>	<u>\$ 17,324</u>	<u>\$ 11,732</u>	<u>\$ 35,082</u>	<u>\$ 17,830,615</u>
STATEMENT OF REVENUE AND EXPENDITURES:							
REVENUE							
Tuition & Fees	\$ 4,526,005	\$ -	\$ -	\$ -	\$ 854,814	\$ -	\$ 5,380,819
Deferred Revenue	-	-	-	-	-	-	-
State Appropriation	10,004,272	-	-	-	-	-	10,004,272
Grants & Contracts	-	11,140,979	-	-	-	-	11,140,979
Trustee Transfers	-	-	1,531,604	-	-	-	1,531,604
Other Transfers	-	-	-	179	-	-	179
Local Accounts	-	-	-	-	-	23,047	23,047
TOTAL REVENUE	<u>\$ 14,530,277</u>	<u>\$ 11,140,979</u>	<u>\$ 1,531,604</u>	<u>\$ 179</u>	<u>\$ 854,814</u>	<u>\$ 23,047</u>	<u>\$ 28,080,900</u>
EXPENDITURES							
State Treasurer Accounts	\$ 9,116,883	\$ 5,881,581	\$ 738,368	\$ -	\$ 1,232,168	-	\$ 16,969,000
Local Banks	-	-	-	-	-	22,723	22,723
TOTAL EXPENDITURES	<u>\$ 9,116,883</u>	<u>\$ 5,881,581</u>	<u>\$ 738,368</u>	<u>\$ -</u>	<u>\$ 1,232,168</u>	<u>\$ 22,723</u>	<u>\$ 16,991,723</u>
NET INCREASE (DECREASE) IN FUND BALANCES:	\$ 5,413,394	\$ 5,259,398	\$ 793,236	\$ 179	\$ (377,354)	\$ 324	\$ 11,089,177
FUND BALANCE as of 06-30-2017	<u>\$ 5,076,107</u>	<u>\$ 742,390</u>	<u>\$ 481,952</u>	<u>\$ 17,145</u>	<u>\$ 389,086</u>	<u>\$ 34,757</u>	<u>\$ 6,741,438</u>
FUND BALANCE as of 12-31-2017	<u>\$ 10,489,501</u>	<u>\$ 6,001,788</u>	<u>\$ 1,275,188</u>	<u>\$ 17,324</u>	<u>\$ 11,732</u>	<u>\$ 35,082</u>	<u>\$ 17,830,615</u>

Attachment: PSC Financial Report (2162 : Financial Reports)

Wayne State College
Financial Report - Fiscal Year 2017-2018
For the Period Ending December 31, 2017

DAS ACCOUNTS							LOCAL ACCOUNTS	
GENERAL OPERATIONS	GRANTS AND CONTRACTS	AUXILIARY ENTERPRISES	STATE BUILDING FUNDS	OTHER CONSTRUCTION FUNDS	TRUST FUNDS	ELKHORN VALLEY BANK & TRUST	TOTALS	
STATEMENT OF POSITION								
ASSETS:								
Cash Held - DAS							0.00	
Cash Held - Local Banks						38.15	38.15	
Investments - DAS	13,562,588.14	10,839.73	378,785.08	6,965,566.85	1,131,550.98		22,049,330.78	
Investments - Local Banks						44,714.82	44,714.82	
Undisbursed Appropriations	10,848,160.59						10,848,160.59	
Undisbursed Federal Funds		4,805,639.76					4,805,639.76	
TOTAL ASSETS	24,410,748.73	4,816,479.49	378,785.08	0.00	6,965,566.85	1,131,550.98	37,747,884.10	
LIABILITIES AND FUND BALANCES:								
Encumbrances							0.00	
Deferred Revenue							0.00	
Unencumbered Fund Balances	24,410,748.73	4,816,479.49	378,785.08	0.00	6,965,566.85	1,131,550.98	37,747,884.10	
TOTAL LIABILITIES AND FUND BALANCES	24,410,748.73	4,816,479.49	378,785.08	0.00	6,965,566.85	1,131,550.98	37,747,884.10	
STATEMENT OF REVENUE AND EXPENDITURES								
REVENUES:								
Tuition and Fees	3,944,062.06				4,182,349.79		8,126,411.85	
Deferred Revenue							0.00	
State Appropriations	22,232,238.00						22,232,238.00	
Grants and Contracts		9,528,038.87					9,528,038.87	
Trustee Transfers			1,717,278.48				1,717,278.48	
Other Transfers				4,156,600.06			4,156,600.06	
Local Accounts						56,897.07	56,897.07	
TOTAL REVENUES	26,176,300.06	9,528,038.87	1,717,278.48	0.00	4,156,600.06	4,182,349.79	45,817,464.33	
EXPENDITURES:								
State Treasurer's Accounts	18,553,737.50	8,361,164.00	2,230,007.98		195,925.49	3,482,367.56	32,823,202.53	
Local Bank Accounts						44,347.87	44,347.87	
TOTAL EXPENDITURES	18,553,737.50	8,361,164.00	2,230,007.98	0.00	195,925.49	3,482,367.56	32,867,550.40	
NET INCREASE (DECREASE) IN FUND BALANCES:	7,622,562.56	1,166,874.87	-512,729.50	0.00	3,960,674.57	699,982.23	12,949,913.93	
FUND BALANCE June 30, 2017	16,788,186.17	3,649,604.62	891,514.58	0.00	3,004,892.28	431,568.75	24,797,970.17	
FUND BALANCE December 31, 2017	24,410,748.73	4,816,479.49	378,785.08	0.00	6,965,566.85	1,131,550.98	37,747,884.10	

Attachment: WSC Financial Report (2162 : Financial Reports)

ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

April 20, 2018

INFORMATION ONLY: Operating Expenditure Reports (July-December 2017)

The Operating Expenditure Reports from each of the Colleges and the System Office are provided to the Board for information.

Board policy requires that expenditure reports be submitted every six months of the fiscal year.

The format followed by the Colleges provides expenditure information on each of the eight programs included in higher education institutional budgets. Those identifiers can be found in the heading of each column. Other data provided includes dollars expended for personal services, operations, travel and capital outlay (equipment). There is one line item that identifies the amount of federal funds spent for that program through the institution's grants.

The bottom line on the display below supplies information on percentage of expenditures versus budgeted amounts. The budgeted amount and the expenditures may include carry-over funds from the 2015-16 fiscal year.

One-time payments that have occurred during the first six-month period may affect the ratio of expenditures to budgeted amounts. The budget amount impacted by the amount of carryforward each College had from the 2016-17 fiscal year. Therefore, the percentages should be viewed as benchmark information. All Colleges and the System Office are at or below the 50% mark on expenditures as compared to budget as of December 31, 2017.

General/Cash Funds	Chadron	Peru	Wayne	System Office
Budget	\$33,634,358	\$21,618,869	\$42,810,841	\$2,141,203
Expenditures	\$15,579,940	\$ 9,126,883	\$18,553,737	\$1,001,312
% of Budget Expended	46.32%	42.22%	43.34%	46.76%

ATTACHMENTS:

- CSC Expenditures Report (PDF)
- PSC Expenditures Report (PDF)
- WSC Expenditures Report (PDF)
- System Office Expenditures Report(PDF)

Chadron State College
Expenditure Report -- Fiscal Year 2017-18
For the 6 Months Ending December 31, 2017

<u>EXPENDITURE TYPE</u>	<u>PCS 1.0</u> <u>INSTRUCTION</u>	<u>PCS 2.0</u> <u>RESEARCH</u>	<u>PCS 3.0</u> <u>PUBLIC SERVICE</u>	<u>PCS 4.0</u> <u>ACAD SUPPORT</u>	<u>PCS 5.0</u> <u>STUDENT SRVS</u>	<u>PCS 6.0</u> <u>ADMIN</u>	<u>PCS 7.0</u> <u>PHYSICAL PLANT</u>	<u>PCS 8.0</u> <u>STUDENT AID</u>	<u>TOTAL</u>
PERSONAL SERVICES									
<u>Permanent Staff</u>									
Salaries	3,426,979	-	205,538	1,007,687	1,016,230	1,448,714	492,168	-	7,597,316
Benefits	1,039,099	-	75,743	352,792	293,791	633,991	247,827	-	2,643,243
TOTAL PERMANENT SALARIES & BENEFITS	4,466,078	-	281,281	1,360,479	1,310,021	2,082,705	739,995	-	10,240,559
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Salaries	348,147	1,898	42,880	41,096	354,493	92,911	50,259	-	931,684
Benefits	26,633	-	3,280	3,144	27,119	7,108	3,845	-	71,129
TOTAL TEMPORARY SALARIES & BENEFITS	374,780	1,898	46,160	44,240	381,612	100,019	54,104	-	1,002,813
TOTAL PERSONAL SERVICES	4,840,858	1,898	327,441	1,404,719	1,691,633	2,182,724	794,099	-	11,243,372
TOTAL OPERATING EXPENDITURES	293,330	468	29,365	588,709	559,620	1,205,203	977,158	-	3,653,853
TOTAL TRAVEL	84,691	2,787	267	7,612	308,259	53,591	2,617	-	459,824
TOTAL CAPITAL OUTLAY	-	-	-	-	-	19,935	-	-	19,935
REMISSIONS AND EXEMPTIONS	8,417	-	16	140	26,572	55	57	167,701	202,958
TOTAL GENERAL/CASH EXPENDITURES	5,227,296	5,153	357,089	2,001,180	2,586,084	3,461,508	1,773,931	167,701	15,579,942
TOTAL GENERAL/CASH BUDGET*	12,550,525	33,700	834,356	4,681,765	4,975,818	6,269,689	3,956,963	331,542	33,634,358
% OF GENERAL/CASH BUDGET EXPENDED	41.65%	15.29%	42.80%	42.74%	51.97%	55.21%	44.83%	50.58%	46.32%
TOTAL FEDERAL FUNDS	-	22,097	10,664	-	261,860	-	-	6,999,728	7,294,349
TOTAL EXPENDITURES	5,227,296	27,250	367,753	2,001,180	2,847,944	3,461,508	1,773,931	7,167,429	22,874,291
<u>Fund Sources</u>									
General Funds	4,269,726	-	17,513	1,334,954	1,238,350	1,680,627	741,135	-	9,282,305
Cash Funds	957,570	5,153	339,576	666,226	1,347,734	1,780,881	1,032,796	167,701	6,297,637
Federal Funds	-	22,097	10,664	-	261,860	-	-	6,999,728	7,294,349
TOTAL FUNDS	5,227,296	27,250	367,753	2,001,180	2,847,944	3,461,508	1,773,931	7,167,429	22,874,291

General Funds: Includes new appropriation of 17,764,514

Cash Funds: Includes new appropriation of 12,466,333, cash adjustment 700,000, tuition and fees adjustment 726,459 adjustment for NOG funding 331,542 and carryforward encumbrances of 1,645,510

Attachment: CSC Expenditures Report (2163 : Operating Expenditure Reports)

PERU STATE COLLEGE
Expenditure Report - Fiscal Year 2018
For Six Months Ending December 31, 2017

<u>Expenditure Type</u>	<u>PCS 1.0</u> <u>Instruction</u>	<u>PCS 2.0</u> <u>Research</u>	<u>PCS 3.0</u> <u>Public Svc</u>	<u>PCS 4.0</u> <u>Acad Supp</u>	<u>PCS 5.0</u> <u>Student Svc</u>	<u>PCS 6.0</u> <u>Gen Admin</u>	<u>PCS 7.0</u> <u>Plant O&M</u>	<u>PCS 8.0</u> <u>Student Aid</u>	<u>Total</u>
<u>Personal Services</u>									
<u>Permanent Staff:</u>									
Salaries	2,071,231	-	-	581,457	503,947	978,528	339,589	-	4,474,752
Benefits	639,408	-	-	172,599	185,047	423,763	150,864	-	1,571,681
Total Permanent Salaries & Benefits	2,710,639	-	-	754,056	688,994	1,402,291	490,453	-	6,046,433
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Salaries	321,376	-	4,131	32,258	77,342	24,977	11,445	-	471,529
Benefits	24,585	-	-	2,468	5,917	1,903	876	-	35,749
Total Temporary Salaries & Benefits	345,961	-	4,131	34,726	83,259	26,880	12,321	-	507,278
Total Personal Services	3,056,600	-	4,131	788,782	772,253	1,429,171	502,774	-	6,553,711
Total Operating Expenses	136,505	-	-	471,458	411,048	639,721	533,032	-	2,191,764
Total Travel	17,350	-	-	12,593	78,352	36,604	-	-	144,899
Total Capital Outlay	-	-	-	-	-	(9,279)	17,191	-	7,912
Tuition Remissions and Exemptions	(8,000)	-	-	1,375	56,179	9,450	-	169,593	228,597
Total General/Cash Expenditures	3,202,455	-	4,131	1,274,208	1,317,832	2,105,667	1,052,997	169,593	9,126,883
Total General/Cash Budget	8,097,488	0	20,341	2,582,641	2,453,770	5,152,813	2,968,805	343,011	21,618,869
% of General/Cash Budget Expended	39.55%	0.00%	20.31%	49.34%	53.71%	40.86%	35.47%	49.44%	42.22%
Total Federal Funds	-	8,321	-	-	135,029	-	-	5,738,231	5,881,581
Total Expenditures	3,202,455	8,321	4,131	1,274,208	1,452,861	2,105,667	1,052,997	5,907,824	15,008,464
<u>Fund Sources</u>									
General Funds (1)	3,017,770	-	-	611,782	672,626	832,753	490,175	-	5,625,106
Cash Funds (2)	184,685	-	4,131	662,426	645,206	1,272,914	552,822	169,593	3,491,777
Federal Funds (3)	-	8,321	-	-	135,029	-	-	5,738,231	5,881,581
Total Funds	3,202,455	8,321	4,131	1,274,208	1,452,861	2,105,667	1,042,997	5,907,824	14,998,464

(1) General Fund Appropriations \$10,004,272

(2) Cash Fund Appropriations \$8,690,406, BAA Funds \$275,000, Tuition Remission (NOG & ACE) \$328,366, Carry Forward \$2,320,825

(3) Federal Fund Appropriations \$12,820,000

Attachment: PSC Expenditures Report (2163 : Operating Expenditure Reports)

Wayne State College
Expenditure Report – Fiscal Year 17-18
For the Six Month Period Ending December 31, 2017

EXPENDITURE TYPE	PCS 1.0 INSTRUCTION	PCS 2.0 RESEARCH	PCS 3.0 PUBLIC SERVICE	PCS 4.0 ACAD SUPPORT	PCS 5.0 STUDENT SRVS	PCS 6.0 ADMIN	PCS 7.0 PHYSICAL PLANT	PCS 8.0 STUDENT AID	TOTAL
PERSONAL SERVICES									
<u>Permanent Staff</u>									
Salaries	4,962,759	0	25,921	998,027	1,366,564	1,385,389	808,622	0	9,547,282
Benefits	1,535,295	0	3,944	312,042	465,201	697,360	358,503	0	3,372,345
TOTAL PERMANENT SALARIES & BENEFITS	6,498,054	0	29,865	1,310,069	1,831,765	2,082,749	1,167,125	0	12,919,627
<u>Students, Part-time Faculty, Graduate Assistants</u>									
Salaries	524,350	0	14,917	77,546	160,681	81,040	37,351	0	895,885
Benefits	35,466	0	924	1,827	5,578	2,454	2,255	0	48,504
TOTAL TEMPORARY SALARIES & BENEFITS	559,816	0	15,841	79,373	166,259	83,494	39,606	0	944,389
TOTAL PERSONAL SERVICES	7,057,870	0	45,706	1,389,442	1,998,024	2,166,243	1,206,731	0	13,864,016
TOTAL OPERATING EXPENDITURES	310,437	1,754	33,699	573,211	430,314	1,414,659	1,052,168	0	3,816,242
TOTAL TRAVEL	55,531	7,216	0	12,776	237,132	37,764	1,467	0	351,886
TOTAL CAPITAL OUTLAY	59,618	0	0	59,809	19,995	0	6,250	0	145,672
REMISSIONS AND EXEMPTIONS	0	0	0	0	-75	0	0	375,996	375,921
TOTAL GENERAL/CASH EXPENDITURES	7,483,456	8,970	79,405	2,035,238	2,685,390	3,618,666	2,266,616	375,996	18,553,737
TOTAL GENERAL/CASH BUDGET*	18,016,202	20,353	267,179	4,572,380	5,615,617	8,639,033	5,027,644	652,433	42,810,841
% OF GENERAL/CASH BUDGET EXPENDED	41.54%	44.07%	29.72%	44.51%	47.82%	41.89%	45.08%	57.63%	43.34%
TOTAL FEDERAL FUNDS	69,658	0	0	0	172,101	0	0	8,159,352	8,401,111
TOTAL EXPENDITURES	7,553,114	8,970	79,405	2,035,238	2,857,491	3,618,666	2,266,616	8,535,348	26,954,848
<u>Fund Sources</u>									
General Funds	4,609,436	0	0	1,280,120	1,904,163	2,396,007	1,194,351	0	11,384,077
Cash Funds	2,874,020	8,970	79,405	755,118	781,227	1,222,659	1,072,265	375,996	7,169,660
Federal Funds	69,658	0	0	0	172,101	0	0	8,159,352	8,401,111
TOTAL FUNDS	7,553,114	8,970	79,405	2,035,238	2,857,491	3,618,666	2,266,616	8,535,348	26,954,848

*General Funds: Includes new appropriation of \$22,232,238

*Cash Funds: Includes new appropriation of \$15,328,510, adjustment for tuition/fee increases of \$884,505, carryforward balance of \$3,733,266, and 17-18 NOG funds of \$632,322.

SYSTEM OFFICE - EXPENDITURE REPORT
December 31, 2017

FUND 1000 - GENERAL FUNDS

		APPROP + CARRYOVER	YEAR TO-DATE EXPEND.	ENCUMB- RANCES	REMAINING BALANCE	% OF BUDGET EXPEND.
100	PERSONAL SERVICES	1,795,455	903,516	0	891,939	50.32%
200	OPERATING EXPENSES	274,748	76,701	0	198,047	27.92%
700	TRAVEL EXPENSES	71,000	21,094	0	49,906	29.71%
800	CAPITAL OUTLAY	0	0	0	0	0.00%
	TOTALS	2,141,203	1,001,312	0	1,139,891	46.76%

FUND 6501 - STATE COLLEGE ENDOWMENT FUNDS
December 31, 2017

	BEGINNING CASH/INVESTMENTS		662,744
Income:			
	Interest	6,668	
	Reimbursements	28,644	
	Transfer In	4,925	
	Buffet Grant	-461	
	Total Income		39,777
Expenditures:			
	Personal Services (Buffet Grant)	0	
	Dues & Subscriptions	250	
	Conference Registration	1,475	
	Insurance	-715	
	Travel	787	
	Other Operating	68	
	Total Expenditures		1,866
	ENDING CASH/INVESTMENT BALANCE		700,655

ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

April 20, 2018

INFORMATION ONLY: Revenue Bond Expenditure Reports (July-December 2017)

The Revenue Bond Expenditure Reports from each of the Colleges are provided to the Board for information.

The Revenue Bond indentures for the Colleges require the submission of periodic financial reports to the Board.

The reports are intended to demonstrate that the Colleges' revenue bond programs are operating at the financial level necessary to provide services to students while maintaining the revenue stream needed to retire the debt obligations. This is reflected in the Colleges' 6-month revenue and expenditures as compared to budgeted amounts.

	Chadron	Peru	Wayne
Revenue	\$3,394,589	\$2,367,698	\$4,635,012
% of Budget	48.86%	51.94%	51.43%
O & M Expenditures	\$1,332,429	\$ 729,081	\$1,857,831
% of Budget	42.23%	48.10%	39.85%

All three Colleges' revenue bond activity appears to be in line with budgeted amounts. Revenues for Chadron are a bit below budget, however, expenditures are also running well below budget. The bottom line "Debt Service Coverage Ratios" through the first 6-months of the year are not included because they are impacted by the debt service schedules for each College and do not provide a good reflection of the anticipated debt service coverage for June 30.

ATTACHMENTS:

- CSC Revenue Bond Expenditure Report (PDF)
- PSC Revenue Bond Expenditure Report (PDF)
- WSC Revenue Bond Expenditure Report (PDF)

Chadron State College
Revenue Bond Expenditure Report
For the 6 Months Ending December 31, 2017

Report Period: FY 2018

	Budgeted FY 2018	Year-to-Date FY 2018	Percent of Budget
<u>Revenues:</u>			
Dormitory Rentals	\$2,700,000	\$1,319,911	48.89%
Apartment/House Rentals	60,000	1,836	3.06%
Facilities Rentals	42,000	0	0.00%
Food Service Contracts	2,515,000	1,206,663	47.98%
Food Service Commissions	402,720	212,941	52.88%
Facilities Fees*	1,060,000	575,422	54.29%
Bookstore Commissions	30,000	18,910	63.03%
Investment/Interest Income	63,000	33,565	53.28%
Other Income	75,000	25,341	33.79%
Total Revenues	\$6,947,720	\$3,394,589	48.86%
<u>Expenditures:</u>			
FTE 34.55			
Salaries and Benefits	\$1,850,000	\$806,122	43.57%
Utilities	650,000	265,373	40.83%
Insurance	35,000	24,172	69.06%
Equipment & Furnishings	10,000	0	0.00%
Capital Outlay	10,000	0	0.00%
Telephone/Cable T.V & Internet Services	85,000	25,377	29.86%
Supplies	215,000	104,745	48.72%
Repairs and Maintenance	200,000	77,488	38.74%
Other Operating Expenses	100,000	29,153	29.15%
Subtotal - Operations and Maintenance	\$3,155,000	\$1,332,429	42.23%
Food Service Payments	2,217,475	1,110,412	50.08%
Debt Service	891,604	765,315	85.84%
Total Expenditures	\$6,264,079	\$3,208,156	51.22%
Available for Distribution to Subsidiary Funds	\$683,641	\$186,433	27.27%
Debt Service Coverage Ratio	176.68%		

*All student derived fees

Attachment: CSC Revenue Bond Expenditure Report (2164 : Revenue Bond Expenditure Reports)

Peru State College
Revenue Bond Expenditure Report
For the 6 Months Ending December 31,2017

Report Period: FY 2018

	Budgeted FY18	Year-to-Date FY18	Percent of Budget
<u>Revenues:</u>			
Residence Hall/Dormitory Rentals	\$ 1,582,010	\$ 831,657	52.57%
Apartment/House Rentals	124,812	72,453	58.05%
Facilities Rentals	-	17,193	0.00%
Food Service Contracts	1,776,124	900,584	50.71%
Food Service Commissions	-	-	0.00%
Facilities Fees*	958,495	494,382	51.58%
Bookstore Commissions/Income	42,000	12,586	29.97%
Parking Fees/Fines	-	-	0.00%
Trustee Investment/Interest Income	24,765	26,194	105.77%
Other Income	50,000	12,649	25.30%
Total Revenues	\$ 4,558,205	\$ 2,367,698	51.94%
<u>Expenditures:</u>			
Total FTE 14.33			
Salaries and Benefits	706,208	340,116	48.16%
Utilities	317,625	110,055	34.65%
Insurance	44,681	42,047	94.10%
Equipment & Furnishings	75,000	-	0.00%
Capital Outlay	-	-	0.00%
Communication	52,015	26,406	50.77%
Supplies	85,000	54,252	63.83%
Repairs and Maintenance	161,575	12,011	7.43%
Other Operating Expenses	73,716	144,194	195.61%
Subtotal - Operations and Maintenance	\$ 1,515,820	\$ 729,081	48.10%
Food Service Payments	1,294,373	667,414	51.56%
Debt Service	651,202	651,202	100.00%
Total Expenditures	\$ 3,461,395	\$ 2,047,697	59.16%
Available for Distribution to Subsidiary Funds	\$ 1,096,810	\$320,002	29.18%

Debt Service Coverage Ratio **2.68**

*All student derived fees

Attachment: PSC Revenue Bond Expenditure Report (2164 : Revenue Bond Expenditure Reports)

Wayne State College
Revenue Bond Expenditure Report
For the Six Month Period Ending December 31, 2017

Report Date: April 20, 2018

Report Period: July 1, 2017-Dec. 31, 2017

	Budgeted 17-18	Year-to-Date 17-18	Percent of Budget
<u>Revenues:</u>			
Residence Hall/Dormitory Rentals	\$3,065,659	\$1,745,815	56.95%
Apartment/House Rentals	0	0	0.00%
Facilities Rentals	0	2,060	100.00%
Food Service Contracts	4,181,677	1,987,056	47.52%
Food Service Commissions	74,769	16,613	22.22%
Facilities Fees*	1,290,000	611,479	47.40%
Bookstore Commissions/Income	115,000	83,730	72.81%
Parking Fees/Fines	45,000	26,780	59.51%
Trustee Investment/Interest Income	115,000	56,372	49.02%
Other Income	125,000	105,107	84.09%
Total Revenues	\$9,012,105	\$4,635,012	51.43%
<u>Expenditures:</u>			
Total FTE 41.98			
Salaries and Benefits	\$2,458,130	\$914,945	37.22%
Utilities**	1,036,500	330,818	31.92%
Insurance	37,000	29,704	80.28%
Equipment & Furnishings	180,000	75,362	41.87%
Capital Outlay	0	0	0.00%
Telephone/Cable Television/Internet	164,225	80,576	49.06%
Supplies	230,000	59,622	25.92%
Repairs and Maintenance	365,000	203,866	55.85%
Other Operating Expenses	191,092	162,938	85.27%
Subtotal - Operations and Maintenance	\$4,661,947	\$1,857,831	39.85%
Food Service Payments	\$2,299,437	\$1,219,785	53.05%
Debt Service	1,393,215	1,121,691	80.51%
Total Expenditures	\$8,354,599	\$4,199,307	50.26%
Available for Distribution to Subsidiary Funds	\$657,506	\$435,705	66.27%

Debt Service Coverage Ratio**1.47**

*All student derived fees

**All Energy Plant chargebacks not yet completed for July-December 2017

Attachment: WSC Revenue Bond Expenditure Report (2164 : Revenue Bond Expenditure Reports)

ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

April 20, 2018

INFORMATION ONLY: Fall Occupancy and Income Reports

The Fall Occupancy and Income Reports from each of the Colleges are provided to the Board for information.

As required by the bond indentures, the Colleges have provided information on occupancy and the income earned by their revenue bond facilities during fall 2017.

In summary, the following ratios are noted:

	% Residence Hall Bed Occupancy Fall 2017	% Residence Hall Room Occupancy Fall 2017	% Actual Residence Hall Income Fall 2017
Chadron State	61%	80%	79%
Peru State	73%	72%	77%
Wayne State	68%	78%	64%

	Bed Occupancy			Room Occupancy		
	Chadron	Peru	Wayne	Chadron	Peru	Wayne
Fall 07	822	406	1,344	602	243	769
Fall 08	867	408	1,346	628	236	762
Fall 09	889	438	1,348	638	240	763
Fall 10	888	455	1,376	641	247	742
Fall 11	943	415 ⁽¹⁾	1,380 ⁽²⁾	636	224 ⁽¹⁾	711 ⁽²⁾
Fall 12	871	435	1,386	611	255	743
Fall 13	913	483	1,333	625	273	715
Fall 14	970	478	1,335	681	255	712
Fall 15	941	454	1,282	666	245	699
Fall 16	858	450 ⁽³⁾	1,014 ⁽³⁾	615	217 ⁽³⁾	550 ⁽³⁾
Fall 17	804	428 ⁽⁴⁾	1,056 ⁽⁵⁾	580	222 ⁽⁴⁾	611 ⁽⁵⁾

⁽¹⁾36 rooms in Morgan Hall were off-line during fall 2011

⁽²⁾Pile Hall rooms were not available due to renovation during fall 2011

⁽³⁾Due to renovation, the residence hall rooms and beds in PSC Delzell and WSC Bowen were not available for occupancy fall 2016

⁽⁴⁾Due to renovation, the residence hall rooms and beds in Clayburn/Mathews were not available for occupancy fall 2017

⁽⁵⁾Bowen Hall bed and room capacity updated for fall 2017 to reflect changes due to renovation

ATTACHMENTS:

- CSC Fall 2017 Occupancy and Income Report (PDF)
- PSC Fall 2017 Occupancy and Income Report (PDF)

- WSC Fall 2017 Occupancy and Income Report (PDF)

**REVENUE BOND FACILITIES
OCCUPANCY AND INCOME REPORT**

COLLEGE: CHADRON STATE COLLEGE
TERM: FALL 2017

REPORT DATE: April 20, 2018
FINAL REPORT

OCCUPANCY

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2016	Beds Occupied Fall 2017	Percent of Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2016	Rooms Occupied Fall 2017	Percent Room Occupancy
Residence Hall										
ANDREWS	304	284	176	177	0.57%	62.32%	148	129	133	89.86%
BROOKS	110	84	43	9	-79.07%	10.71%	40	31	8	20.00%
EDNA WING	94	94	52	63	21.15%	67.02%	49	40	44	89.80%
EDNA WORK	92	92	63	52	-17.46%	56.52%	46	46	45	97.83%
HIGH RISE	400	422	284	286	0.70%	67.77%	218	203	199	91.28%
KENT HALL	304	275	191	163	-14.66%	59.27%	151	117	97	64.24%
EAGLE RIDGE	69	69	49	54	10.20%	78.26%	69	49	54	78.26%
SUBTOTALS	1,373	1,320	858	804	-6.29%	60.91%	721	615	580	80.44%

	Apartments Available	Apartments Occupied Fall 2016	Apartments Occupied Fall 2017	Percent of Change	Percent Occupancy
Family Housing					
EDNA WORK WING	0	0	0	0.00%	0.00%
WEST COURT*	0	14	0	-100.00%	0.00%
SUBTOTALS	0	14	0	-100.00%	0.00%
TOTALS	1,373	1,320	872	-7.80%	60.91%

ACTUAL INCOME

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls **	1,373	1,320	1681-2534	2,135,372	1,685,042	78.91%
Student Apartments						
Family Housing	16	0		0	0	
Faculty Apartments Summer, Guest Housing & Rentals				80,000	1,836	2.30%
Other						
TOTALS				\$2,215,372	\$1,686,878	76.14%

*West Court apartments have been demolished, therefore they are no longer available

** Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

**REVENUE BOND FACILITIES
OCCUPANCY AND INCOME REPORT**

COLLEGE: PERU STATE COLLEGE
TERM: FALL 2017

REPORT DATE: April 20, 2018
Final Report

OCCUPANCY

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2016	Beds Occupied Fall 2017	Percent of Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2016	Rooms Occupied Fall 2017	Percent Room Occupancy
Residence Hall										
ELIZA MORGAN	148	144	137	142	3.65%	98.61%	88	75	79	89.77%
DELZELL	146	151	0	137	N/A	90.73%	73	0	69	93.84%
CLAYBURN/MATHEWS **	120	119	118	0	-100.00%	0.00%	60	57	0	0.00%
DAVIDSON/PALMER	116	116	119	100	-15.97%	86.21%	58	56	50	86.21%
NICHOLAS/PATE	24	60	76	49	-35.53%	81.67%	30	29	25	81.67%
SUBTOTALS	554	590	450	428	-4.89%	72.54%	309	217	222	71.84%

	Apartments Available	Apartments Occupied Fall 2016	Apartments Occupied Fall 2017	Percent of Percent of Change	Percent Occupancy	
Family Housing						
OAK HILL	11	11	11	0%	100.00%	
FACULTY	8	8	8	0	100.00%	
SUBTOTALS	0	19	19	0	100.00%	
TOTALS	554	609	469	447	1	73.40%

ACTUAL INCOME

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	554	428	2161-3773	\$1,101,900	\$843,934	76.59%
Student Apartments	11	11	1841-3227	\$73,640	\$46,386	62.99%
Faculty Apartments	8	8	3438-4500	\$31,728	\$21,351	67.29%
Summer, Guest Housing & Rentals					\$15,493	
Other					\$4,715	
TOTALS				\$1,207,268	\$931,880	77.19%

* Residence Hall rental revenue is less waivers, refunds and receivables.

**Clayburn/Mathews Halls closed for sprinkler system upgrade, reopen Fall 2018

**REVENUE BOND FACILITIES
OCCUPANCY AND INCOME REPORT**

COLLEGE: WAYNE STATE COLLEGE
TERM: FALL 2017

REPORT DATE: APRIL 20, 2018
FINAL REPORT

OCCUPANCY

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2016	Beds Occupied Fall 2017	Percent of Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2016	Rooms Occupied Fall 2017	Percent Room Occupancy
Residence Hall	165	159	148	108	-27.03%	67.92%	66	65	60	90.91%
Anderson Hall	328	306	278	108	-61.15%	35.29%	159	154	68	42.77%
Berry Hall	432	420	0	373	#DIV/0!	88.81%	200	0	189	94.50%
Bowen Hall**	240	231	196	86	-56.12%	37.23%	119	109	60	50.42%
Morey Hall	185	161	140	151	7.86%	93.79%	91	83	91	100.00%
Neihardt Hall	142	139	136	133	-2.21%	95.68%	75	74	74	98.67%
Pile Hall	147	140	116	97	-16.38%	69.29%	74	65	69	93.24%
Terrace Hall										
SUBTOTALS	1,639	1,556	1,014	1,056	4.14%	67.87%	784	550	611	77.93%

	Apartment Available	Apartment Occupied Fall 2016	Apartment Occupied Fall 2017	Percent of Percent of Change	Percent Occupancy
Family Housing					

SUBTOTALS	0	0	0	0	0	0
TOTALS	1,639	1,556	1,014	1,056	4.14%	67.87%

ACTUAL INCOME

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	1,639	1,556	\$1820-\$3000	\$2,711,208	\$1,745,815	64.39%
Student Apartments						
Family Housing						
Faculty Apartments						
Summer, Guest Housing & Rentals				\$0	0	NA
Other				\$58,242	58,242	100.00%
TOTALS				\$2,769,450	\$1,804,057	65.14%

*Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

**Due to renovation, all of the rooms in Bowen were not available for occupancy in Fall 2016. Bowen bed and room capacity updated to reflect changes due to renovation.

ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

April 20, 2018

INFORMATION ONLY: Potential Occupancy and Income Reports

The Fall 2018 and Spring 2019 Potential Occupancy and Income Reports from each of the Colleges are provided to the Board for information.

The attached reports provide the estimated occupancy and related income expected at each College, given certain assumptions.

The Colleges are projecting stable occupancies.

Bed occupancy rates are projected for fall 2018 at 61% by CSC, 72% by PSC and 68% by WSC.

Room occupancy rates, based on the market demand for private rooms at the Colleges, are projected at 80% for CSC, 70% for PSC and 78% for WSC for the fall 2018 semester.

ATTACHMENTS:

- CSC Potential Fall Occupancy and Income Report(PDF)
- CSC Potential Spring Occupancy and Income Report (PDF)
- PSC Potential Fall Occupancy & Income Report (PDF)
- PSC Potential Spring Occupancy & Income Report (PDF)
- WSC Potential Fall Occupancy & Income Report (PDF)
- WSC Potential Spring Occupancy & Income Report (PDF)

**REVENUE BOND FACILITIES
OCCUPANCY AND INCOME REPORT**

COLLEGE: CHADRON STATE COLLEGE
TERM: FALL 2018

REPORT DATE: April 20,2017
POTENTIAL REPORT

OCCUPANCY

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2017	Beds Occupied Fall 2018	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2017	Rooms Occupied Fall 2018	Percent Room Occupancy
Residence Hall										
ANDREWS	304	284	177	177	0.00%	62.32%	148	133	133	89.86%
BROOKS	110	84	9	9	0.00%	10.71%	40	8	8	20.00%
EDNA WING	94	94	63	63	0.00%	67.02%	49	44	44	89.80%
EDNA WORK	92	92	52	52	0.00%	56.52%	46	45	45	97.83%
HIGH RISE	400	422	286	286	0.00%	67.77%	218	199	199	91.28%
KENT HALL	304	275	163	163	0.00%	59.27%	151	97	97	64.24%
EAGLE RIDGE	69	69	54	54	0.00%	78.26%	69	54	54	78.26%
SUBTOTALS	1,373	1,320	804	804	0.00%	60.91%	721	580	580	80.44%

	Apartment Available	Apartment Occupied Fall 2017	Apartment Occupied Fall 2018	Percent of Change	Percent Occupancy
Family Housing					
EDNA WORK WING	0	0	0	0.00%	0.00%
WEST COURT	0	0	0	0.00%	0.00%
SUBTOTALS	0	0	0	0.00%	0.00%
TOTALS	1,373	1,320	804	0.00%	60.91%

POTENTIAL INCOME

	Original Design	Present Use	Potential Rates	Total Potential Income	Potential Actual Income	Percent of Potential Income
Residence Halls *	1,373	1,320	1765-2625	2,242,141	1,859,901	82.95%
Student Apartments						
Family Housing						
Faculty Apartments						
Summer, Guest Housing & Rentals				20,000	11,836	59.18%
Other						
TOTALS				\$2,262,141	\$1,871,737	82.74%

* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

**REVENUE BOND FACILITIES
OCCUPANCY AND INCOME REPORT**

COLLEGE: CHADRON STATE COLLEGE
TERM: SPRING 2019

REPORT DATE: April 20, 2018
POTENTIAL REPORT

OCCUPANCY

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Spring 2018	Beds Occupied Spring 2019	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Spring 2018	Rooms Occupied Spring 2019	Percent Room Occupancy
Residence Hall										
ANDREWS	304	284	149	149	0.00%	52.46%	148	112	112	75.68%
BROOKS	110	84	0	0	0.00%	0.00%	40	0	0	0.00%
EDNA WING	94	94	55	55	0.00%	58.51%	49	42	42	85.71%
EDNA WORK	92	92	53	53	0.00%	57.61%	46	44	44	95.65%
HIGH RISE	400	422	236	236	0.00%	55.92%	218	169	169	77.52%
KENT HALL	304	275	105	105	0.00%	38.18%	151	72	72	47.68%
EAGLE RIDGE	69	69	40	40	0.00%	57.97%	69	40	40	57.97%
SUBTOTALS	1,373	1,320	638	638	0.00%	48.33%	721	479	479	66.44%

	Apartments Available	Apartments Occupied Spring 2018	Apartments Occupied Spring 2019	Percent of Change	Percent Occupancy
Family Housing					
EDNA WORK WING	0	0	0	0	0.00%
WEST COURT	0	0	0	0%	0.00%
SUBTOTALS	0	0	0	0%	0.00%
TOTALS	1,373	1,320	638	0%	48.33%

POTENTIAL INCOME

	Original Design	Present Use	Potential Rates	Total Potential Income	Potential Actual Income	Percent of Potential Income
Residence Halls *	1,373	1,320	1765-2625	2,144,265	1,479,500	69.00%
Student Apartments N/A						
Family Housing						
Faculty Apartments N/A						
Summer, Guest Housing & Rentals				20,000	11,500	57.50%
Other						
TOTALS				\$2,164,265	\$1,491,000	68.89%

* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

**REVENUE BOND FACILITIES
OCCUPANCY AND INCOME REPORT**

COLLEGE: PERU STATE COLLEGE
TERM: FALL 2018

REPORT DATE: April 20, 2018
Potential Report

OCCUPANCY

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Fall 2017	Beds Occupied Fall 2018	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Fall 2017	Rooms Occupied Fall 2018	Percent Room Occupancy
Residence Hall										
ELIZA MORGAN	148	144	142	142	0.00%	98.61%	88	79	79	89.77%
DELZELL	146	151	137	137	0.00%	90.73%	73	69	69	93.84%
CLAYBURN/MATHEWS *	120	119	0	43	N/A	36.13%	60	0	25	41.67%
DAVIDSON/PALMER	116	116	100	52	-48.00%	44.83%	58	50	20	34.48%
NICHOLAS/PATE	24	60	49	49	0.00%	81.67%	30	25	25	81.67%
SUBTOTALS	554	590	428	423	-1.17%	71.69%	309	223	217	70.23%

	Apartments Available	Apartments Occupied Fall 2016	Apartments Occupied Fall 2017	Percent of Change	Percent Occupancy	
Family Housing						
OAK HILL	11	11	11	0%	100.00%	
FACULTY	8	8	8	0	100.00%	
SUBTOTALS	0	19	19	0	100.00%	
TOTALS	554	609	447	442	1	72.58%

ACTUAL INCOME

	Original Design	Present Use	Current Rates	Total Potential Income	Potential Actual Income	Percent of Potential Income
Residence Halls **	554	423	2161-3773	\$1,101,900	\$989,053	89.76%
Student Apartments	11	11	1841-3227	\$73,640	\$48,705	66.14%
Faculty Apartments	8	8	3438-4500	\$31,728	\$21,992	69.31%
Summer, Guest Housing & Rentals					\$9,296	
Other					\$2,829	
TOTALS				\$1,207,268	\$1,071,875	88.79%

*Clayburn/Mathews Halls closed for sprinkler system upgrade, reopen Fall 2018

**Residence Hall rental revenue is less waivers, refunds and receivables.

**REVENUE BOND FACILITIES
OCCUPANCY AND INCOME REPORT**

COLLEGE: PERU STATE COLLEGE
TERM: SPRING 2019

REPORT DATE: April 20, 2018
Potential Report

OCCUPANCY

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Spring 2018	Beds Occupied Spring 2019	Percent of Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Spring 2018	Rooms Occupied Spring 2019	Percent Room Occupancy
Residence Hall										
ELIZA MORGAN	148	144	142	134	-5.63%	93.06%	88	79	74	84.09%
DELZELL	146	151	137	126	-8.03%	83.44%	73	69	65	89.04%
CLAYBURN/MATHEWS*	120	119	0	40	N/A	33.61%	60	0	25	41.67%
DAVIDSON/PALMER	116	116	100	50	-50.00%	43.10%	58	50	20	34.48%
NICHOLAS/PATE	24	60	49	46	-6.12%	76.67%	30	25	25	83.33%
SUBTOTALS	554	590	428	396	-7.48%	67.12%	309	223	209	67.64%

	Apartments Available	Apartments Occupied Spring 2018	Apartments Occupied Spring 2019	Percent of Percent of Change	Percent Occupancy	
Family Housing						
OAK HILL	11	11	11	0%	100.00%	
FACULTY	8	8	8	0	100.00%	
SUBTOTALS	0	19	19	0	100.00%	
TOTALS	554	609	447	415	1	68.14%

ACTUAL INCOME

	Original Design	Present Use	Current Rates	Total Potential Income	Potential Actual Income	Percent of Potential Income
Residence Halls**	554	396	2269-3961	\$1,156,995	\$914,850	79.07%
Student Apartments	11	11	1896-3388	\$77,322	\$48,705	62.99%
Faculty Apartments	8	8	3541-4635	\$32,679	\$21,992	67.30%
Summer, Guest Housing & Rentals					\$9,296	
Other					\$2,829	
TOTALS				\$1,266,996	\$997,672	78.74%

*Clayburn/Mathews Halls closed for sprinkler system upgrade, reopen Fall 2018

**Residence Hall rental revenue is less waivers, refunds and receivables.

**REVENUE BOND FACILITIES
POTENTIAL OCCUPANCY AND INCOME REPORT**

COLLEGE: WAYNE STATE COLLEGE
TERM: FALL 2018

REPORT DATE: APRIL 20, 2018
POTENTIAL REPORT

OCCUPANCY

	Designed Bed Capacity	Actual Bed Capacity	Actual Beds Occupied Fall 2017	Projected Beds Occupied Fall 2018	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Actual Rooms Occupied Fall 2017	Projected Rooms Occupied Fall 2018	Percent Room Occupancy
Residence Hall	165	159	108	108	0.00%	67.92%	66	60	60	90.91%
Anderson Hall	328	306	108	108	0.00%	35.29%	159	68	68	42.77%
Berry Hall	432	420	373	373	0.00%	88.81%	200	189	189	94.50%
Bowen Hall**	240	231	86	86	0.00%	37.23%	119	60	60	50.42%
Morey Hall	185	161	151	151	0.00%	93.79%	91	91	91	100.00%
Neihardt Hall	142	139	133	133	0.00%	95.68%	75	74	74	98.67%
Pile Hall	147	140	97	97	0.00%	69.29%	74	69	69	93.24%
Terrace Hall										
SUBTOTALS	1,639	1,556	1,056	1,056	0.00%	67.87%	784	611	611	77.93%

	Projected Apartments Occupied Fall 2017	Projected Apartments Occupied Fall 2018	Percent of Change	Percent Occupancy
Family Housing				

SUBTOTALS	0	0	0	0	0	0
TOTALS	1,639	1,556	1,056	1,056	0.00%	67.87%

POTENTIAL INCOME

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	1,639	1,556	\$1820-\$3000	\$2,711,208	\$1,750,000	64.55%
Student Apartments						
Family Housing						
Faculty Apartments						
Summer, Guest Housing & Rentals				\$0	0	NA
Other				\$60,000	60,000	100.00%
TOTALS				\$2,771,208	\$1,810,000	65.31%

* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

**REVENUE BOND FACILITIES
POTENTIAL OCCUPANCY AND INCOME REPORT**

COLLEGE: WAYNE STATE COLLEGE
TERM: SPRING 2019

REPORT DATE: APRIL 20, 2018
POTENTIAL REPORT

OCCUPANCY

	Designed Bed Capacity	Actual Bed Capacity	Actual Beds Occupied Spring 2018	Projected Beds Occupied Spring 2019	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Actual Rooms Occupied Spring 2018	Projected Rooms Occupied Spring 2019	Percent Room Occupancy
Residence Hall	165	159	104	104	0.00%	65.41%	66	57	57	86.36%
Anderson Hall	328	306	100	100	0.00%	32.68%	159	68	68	42.77%
Berry Hall	432	420	345	345	0.00%	82.14%	200	188	188	94.00%
Bowen Hall	240	231	92	92	0.00%	39.83%	119	62	62	52.10%
Morey Hall	185	161	141	141	0.00%	87.58%	91	87	87	95.60%
Neihardt Hall	142	139	119	119	0.00%	85.61%	75	70	70	93.33%
Pile Hall	147	140	99	99	0.00%	70.71%	74	71	71	95.95%
Terrace Hall										
SUBTOTALS	1,639	1,556	1,000	1,000	0.00%	64.27%	784	603	603	76.91%

	Projected Apartments Occupied Spring 2018	Projected Apartments Occupied Spring 2019	Percent of Change	Percent Occupancy
Family Housing				

SUBTOTALS	0	0	0	0	0	0
TOTALS	1,639	1,556	1,000	1,000	0.00%	64.27%

POTENTIAL INCOME

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	1,639	1,556	\$1820-\$3000	\$2,705,473	\$1,555,175	57.48%
Student Apartments						
Family Housing						
Faculty Apartments						
Summer, Guest Housing & Rentals				\$0	0	NA
Other				\$25,000	25,000	100.00%
TOTALS				\$2,730,473	\$1,580,175	57.87%

* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

ITEMS FOR INFORMATION AND DISCUSSION/FISCAL, FACILITIES, AND AUDIT

April 20, 2018

INFORMATION ONLY: Optimal Enrollment Report

The Optimal Enrollment Report is provided to the Board for information.

In April 2007, the Board approved the NSCS Optimal Enrollment Model. The model was developed by System Office and College representatives to measure enrollment capacities for each of the colleges.

The attached document provides data for five years. The information will assist in determining enrollment potential and capacity in four defined areas including:

- Resident Hall Capacity
- Resident Parking Capacity
- Commuter Parking Capacity
- Cafeteria Capacity

ATTACHMENTS:

- NSCS Optimal Enrollment Report (PDF)

NSCS Optimal Enrollment Capacity Model

#1 Resident Hall Capacity

Source: Occupancy & Income Report - Fall 2013

	Room Capacity	Rooms Occupied	% Occupied
CSC	652	625	96%
PSC*	309	273	88%
WSC**	792	715	90%

*PSC Fall 2012 Bed & Room capacity increased with Eliza Morgan Hall renovation completion.

**WSC Fall 2012 Bed & Room capacity increased with Pile Hall back online

Source: Occupancy & Income Report - Fall 2014

	Room Capacity	Rooms Occupied	% Occupied
CSC*	721	681	94%
PSC**	309	255	83%
WSC	792	712	90%

*Three rooms were divided and others were made available as assignable rooms.

**Full explanation is available on Fall 2013 occupancy report.

Source: Occupancy & Income Report - Fall 2015

	Room Capacity	Rooms Occupied	% Occupied
CSC*	721	666	92%
PSC**	309	245	79%
WSC	792	699	88%

*Three rooms were divided and others were made available as assignable rooms.

**Full explanation is available on Fall 2013 occupancy report.

Source: Occupancy & Income Report - Fall 2016

	Room Capacity	Rooms Occupied	% Occupied
CSC	721	615	85%
PSC*	236	217	92%
WSC**	584	550	94%

*Reduced room and current bed capacity due to Delzell Hall renovation and some of Delzell beds were moved to other dorm rooms for 3-beds per room

**Reduced room capacity and current bed capacity due to Bowen Hall being offline.

Source: Occupancy & Income Report - Fall 2017

	Room Capacity	Rooms Occupied	% Occupied
CSC	721	580	80%
PSC*	309	222	72%
WSC**	784	611	78%

*Reduced room and current bed capacity due to Delzell Hall renovation and some of Delzell beds were moved to other dorm rooms for 3-beds per room

**Bowen Hall was back online beginning Fall 2017.

Current Bed Capacity	Beds Occupied	% Occupied
1,251	913	73%
590	483	82%
1,571	1,333	85%

Current Bed Capacity	Beds Occupied	% Occupied
1,320	970	73%
590	478	81%
1,571	1,335	85%

Current Bed Capacity	Beds Occupied	% Occupied
1,373	946	69%
590	454	77%
1,571	1,282	82%

Current Bed Capacity	Beds Occupied	% Occupied
1,373	858	62%
554	479	86%
1,136	1,014	89%

Current Bed Capacity	Beds Occupied	% Occupied
1,373	804	59%
590	452	77%
1,556	1,056	68%

#2 Parking Capacity Resident

Source: Facility Master Plan or actual count
Fall 2013 End of Term Report/Enrollment

	Residence Parking Space Ct.	Residence HC	Occupied Ratio	Target Ratio
CSC*	762	913	1.20	1.5
PSC	391	452	1.16	1.5
WSC	906	1,333	1.47	1.5

*CSC parking spaces increased with the addition of the Kline parking lot

Fall 2014 End of Term Report/Enrollment

	Residence Parking Space Ct.	Residence HC	Occupied Ratio	Target Ratio
CSC*	762	970	1.27	1.5
PSC	391	478	1.22	1.5
WSC	906	1,335	1.47	1.5

*CSC parking spaces increased due to a physical inventory of the available spaces

Fall 2015 End of Term Report/Enrollment

	Residence Parking Space Ct.	Residence HC	Occupied Ratio	Target Ratio
CSC*	762	946	1.24	1.5
PSC	391	454	1.16	1.5
WSC	906	1,282	1.42	1.5

*CSC parking spaces increased due to a physical inventory of the available spaces

Fall 2016 End of Term Report/Enrollment

	Residence Parking Space Ct.	Residence HC	Occupied Ratio	Target Ratio
CSC*	768	858	1.12	1.5
PSC	391	479	1.23	1.5
WSC	906	1,014	1.12	1.5

*CSC parking spaces increased due to a physical inventory of the available spaces

Fall 2017 End of Term Report/Enrollment

	Residence Parking Space Ct.	Residence HC	Occupied Ratio	Target Ratio
CSC*	768	802	1.04	1.5
PSC	391	452	1.16	1.5
WSC	956	1,056	1.10	1.5

*CSC parking spaces increased due to a physical inventory of the available spaces

#3 Parking Capacity Commuter

Source: Facility Master Plan or actual count
 Fall 2013 End of Term Report/Enrollment

	Commuter Parking Space Ct.	Commuter HC	Occupied Ratio	Target Ratio
CSC*	688	755	1.10	3
PSC	470	543	1.16	3
WSC**	383	1,662	4.34	3

* CSC commuter headcount is based on total campus based end of term headcount less resident headcount in this report

** WSC many commuters opt not to buy permits and instead park on city streets and walk in. This impacts the actual headcount of commuters who could occupy the spaces.

Fall 2014 End of Term Report/Enrollment

	Commuter Parking Space Ct.	Commuter HC	Occupied Ratio	Target Ratio
CSC*	688	782	1.14	3
PSC	470	543	1.16	3
WSC**	383	1,531	4.00	3

*CSC commuter headcount is based on total campus based end of term headcount less resident headcount in this report

**WSC commuter parking is down one space from 2012 due to adjustments made when the City of Wayne took over parking enforcement on 10th Street south of Berry Hall.

WSC many commuters opt not to buy permits and instead park on city streets and walk in. This impacts the actual headcount of commuters who could occupy the spaces.

Fall 2015 End of Term Report/Enrollment

	Commuter Parking Space Ct.	Commuter HC	Occupied Ratio	Target Ratio
CSC*	688	820	1.19	3
PSC	487	543	1.11	3
WSC**	383	1,536	4.01	3

*CSC commuter headcount is based on total campus based end of term headcount less resident headcount in this report

**WSC commuter parking is down one space from 2012 due to adjustments made when the City of Wayne took over parking enforcement on 10th Street south of Berry Hall.

WSC many commuters opt not to buy permits and instead park on city streets and walk in. This impacts the actual headcount of commuters who could occupy the spaces.

WSC commuter headcount based on total headcount less resident headcount

Fall 2016 End of Term Report/Enrollment

	Commuter Parking Space Ct.	Commuter HC	Occupied Ratio	Target Ratio
CSC*	688	719	1.05	3
PSC	487	564	1.16	3
WSC**	389	1,633	4.20	3

*CSC commuter headcount is based on total campus based end of term headcount less resident headcount in this report

**An additional six spaces were added to Commuter parking due to the completion of the Lindahl Drive project.

WSC many commuters opt not to buy permits and instead park on city streets and walk in. This impacts the actual headcount of commuters who could occupy the spaces.

Fall 2017 End of Term Report/Enrollment

	Commuter Parking Space Ct.	Commuter HC	Occupied Ratio	Target Ratio
CSC*	688	704	1.02	3
PSC	487	469	0.96	3
WSC**	406	1,512	3.72	3

*CSC commuter headcount is based on total campus based end of term headcount less resident headcount in this report

**WSC - The increase in parking capacity was primarily due to spaces freed up in Lot #4 after construction completion. In addition a parking analysis was completed in Fall 2017, and several small adjustments were made in a number of lots.

WSC many commuters opt not to buy permits and instead park on city streets and walk in. This impacts the actual headcount of commuters who could occupy the spaces.

WSC commuter headcount based on total headcount less resident headcount

#4 Cafeteria Capacity

Source: Building Inventory
Fall 2013 End of Term Report/Enrollment

	Residence Hall HC	# of Dining Stations	Hourly Capacity	Hours of Service @ 1.5 hrs.	% of capacity utilized
CSC*	913	385	600	1,200	76%
PSC	452	277	554	831	54%
WSC**	1,333	618	1,236	1,854	72%

*CSC - Number of dining stations is based on actual count from Food Service personnel.
**WSC -slight reduction in square footage from Fall 2012 due to Cat's Corner renovation

Fall 2014 End of Term Report/Enrollment

	Residence Hall HC	# of Dining Stations	Hourly Capacity	Hours of Service @ 1.5 hrs.	% of capacity utilized
CSC*	970	385	600	1,200	81%
PSC	452	277	554	831	54%
WSC**	1,335	618	1,236	1,854	72%

*CSC - Number of dining stations is based on actual count from Food Service personnel.
**WSC - slight reduction in square footage from Fall 2012 due to Cat's Corner renovation.

Fall 2015 End of Term Report/Enrollment

	Residence Hall HC	# of Dining Stations	Hourly Capacity	Hours of Service @ 1.5 hrs.	% of capacity utilized
CSC*	946	385	600	1,200	79%
PSC	454	277	554	831	55%
WSC**	1,282	616	1,232	1,848	69%

*CSC - Number of dining stations is based on actual count from Food Service personnel.
**WSC - slight reduction in square footage from Fall 2014 due to an adjustment for a ramp.

Fall 2016 End of Term Report/Enrollment

	Residence Hall HC	# of Dining Stations	Hourly Capacity	Hours of Service @ 1.5 hrs.	% of capacity utilized
CSC*	858	385	600	1,200	72%
PSC	479	277	554	831	58%
WSC	1,014	616	1,232	1,848	55%

*CSC - Number of dining stations is based on actual count from Food Service personnel.

Fall 2017 End of Term Report/Enrollment

	Residence Hall HC	# of Dining Stations	Hourly Capacity	Hours of Service @ 1.5 hrs.	% of capacity utilized
CSC*	802	385	600	900	89%
PSC	452	277	554	831	54%
WSC	1,056	616	1,232	1,848	57%

ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

April 20, 2018

INFORMATION ONLY: Grant Applications and Awards for Information

Chadron State Grant Applications

- Chadron State Hoop Shoot (Dawes County Travel Board) -- \$1,200
- Steelcase Active Learning Center (Steelcase Education) -- \$67,000 in furniture and installation

Wayne State Grant Award

- Nebraska Business Development Center (U.S. Small Business Administration) -- \$65,000

ATTACHMENTS:

- CSC Grant Application-State Hoop Shoot (PDF)
- CSC Grant Application-Steelcase Education (PDF)
- WSC Grant Award-NBDC (PDF)

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: April 20, 2018
Notice of Intent	Application: X	Accept Award:
Name of Program: Chadron State Hoop Shoot		
Funding Source: Dawes County Travel Board Also indicate if the source is federal, state or private - State (County)		
Is this grant a Sub-Award ?	Yes:	No: X
If a sub-award, indicate the agency the sub-award is through:		
Amount Requested: \$1,200	Amount Awarded:	Funding Period: 1/1/18 – 3/30/18 Please indicate specific dates for the grant.
Closing Date for Application Submission: January 31, 2018		
When reporting Grant Award-- Has Grant Application been approved/reviewed by the Board? No		Date Approved/Reviewed:
Does this grant include Indirect Cost Funds for the College's use?	Yes:	No: X
If yes, indicate dollar amount and/or percentage rate allowed:		
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Support ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?	Yes:	No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: -0-	
How many of these are new positions?	New FTE: -0-	
Briefly describe the purpose(s) of this application/award: These funds would be used to advertise, promote, market and get more community involvement in the Chadron State Hoop Shoot.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Ms. Janet Raymer		
Administrator responsible for approving the application: Dr. Randy Rhine		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: April 20, 2018
Notice of Intent	Application: X	Accept Award:
Name of Program: Steelcase Active Learning Center		
Funding Source: Steelcase Education Also indicate if the source is federal, state or private - Private		
Is this grant a Sub-Award ?	Yes:	No: X
If a sub-award, indicate the agency the sub-award is through:		
Amount Requested: \$67,000 in furniture and installation	Amount Awarded:	Funding Period: May 1, 2018 – June 30, 2020 Please indicate specific dates for the grant.
Closing Date for Application Submission: February 2, 2018		
When reporting Grant Award-- Has Grant Application been approved/reviewed by the Board? No	Date Approved/Reviewed:	
Does this grant include Indirect Cost Funds for the College's use?	Yes:	No: X
If yes, indicate dollar amount and/or percentage rate allowed:		
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Support ?	Yes: X	No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): \$3,000 in room renovations		
Is State Maintenance of Effort or Future Fiscal Responsibility required?	Yes:	No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: -0-	
How many of these are new positions?	New FTE: -0-	
Briefly describe the purpose(s) of this application/award: If awarded, this grant would provide furniture and installation to create active learning modules in one of the classrooms in the Math/Science building. A Thread Power Distribution System would be provided, but must be placed under carpet provided by the school.		
Is this grant a continuation of a previous/existing grant?	Yes:	No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Ann Buchmann		
Administrator responsible for approving the application: Dr. Randy Rhine		

Attachment: CSC Grant Application-Steelcase Education (2169 : Grant Applications and Awards for Information)

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: April 20, 2018
Notice of Intent	Application:	Accept Award: X
Name of Program: Nebraska Business Development Center		
Funding Source: U.S. Small Business Administration Also indicate if the source is federal, state or private: Federal		
Is this grant a Sub-Award ?		Yes: X No:
If a sub-award, indicate the agency the sub-award is through: University of Nebraska at Omaha		
Amount Requested: \$65,000	Amount Awarded: \$65,000	Funding Period: 01/01/18-12/31/18 Please indicate specific dates for the grant.
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved/reviewed by the Board? Yes		Date Approved/Reviewed: 1/17/18
Does this grant include Indirect Cost Funds for the College's use?		Yes: No: X
If yes, indicate dollar amount and/or percentage rate allowed:		
Will this grant require State Matching Funds ?		Yes: X No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Matching funds of \$18,471 includes a portion of salary and benefits of the director as well as communications, supplies and travel expenses.		
Will this grant require In-Kind Support ?		Yes: X No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the College's indirect cost rate with the U.S. Small Business Administration.		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: No: X
How many FTE positions will the grant fund?		FTE: 0.91
How many of these are new positions?		New FTE: 0.00
Briefly describe the purpose(s) of this application/award: This award from the University of Nebraska-Omaha is for funding to continue the operation of a regional center of the Nebraska Business Development Center at Wayne State College. It provides partial funding for salary and benefit costs of the director.		
Is this grant a continuation of a previous/existing grant?		Yes: No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: While not technically a continuation, this subcontract would continue to fund the Nebraska Business Development Center at Wayne as it has for a number of years.		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Mr. Loren Kucera, Director of Nebraska Business Development Center		
Administrator responsible for approving the application: Ms. Angie Fredrickson, Vice President, Administration and Finance		

ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

April 20, 2018

INFORMATION ONLY: **Contracts and Change Orders for Information**

Chadron State Contracts

- Athletic Department (study of impact of additional sports and investment/financial impact analysis) -- \$16,000 plus business and travel expenses
- Rangeland Facility (design, bid and oversight of construction of facility expansion) -- \$30,914
- Football Stadium (concrete piers drilling and construction oversight) - not to exceed \$10,000
- President's Office (research and contact corporations who provide education assistance to employees) -- \$17,500 plus authorized travel expenses up to \$5,000
- Maintenance Department (tractor lease) -- \$3,000
- Football Stadium (construction inspection of scoreboard concrete piers/soil compaction study) -- \$9,000
- Andrews Residence Hall (fire alarm system) -- \$208,621.33
- Rangeland Facility (concrete work) -- \$29,810
- Marketing Department (advertising) -- \$21,000
- Football Stadium (masonry, weld and steel inspection) -- \$14,161.80

Chadron State Change Order

- Football Stadium (#1-price options list) -- \$0.00

Peru State Contracts

- Campuswide (advertising three-year contract) -- \$240,000
- Administration (consulting services) - not to exceed \$20,400 fees, not to exceed \$14,100 travel expenses
- AWAC (replace condensate lines) -- \$82,125
- Campuswide (provide engineering services - campus fire alarm upgrade) -- \$32,900
- Theatre (brick sculptures) -- \$57,600
- Hoyt Science Center (roof repair) -- \$4,650

Peru State Change Orders

- Theatre (#2-added footings at stage, replace clay tile sanitary, demo additional slab at stage front, additional rebar at entry footing, additional demo and removal of tunnel debris, demo additional concrete and limestone, demo for helical piers, and relocate helical due to obstruction) -- \$37,897
- Delzell Hall (#11-floors in showers 120, 220, and 320 exceed the maximum variation of surface flatness for concrete floors of 1/8" in 10'. In lieu of removing the tile and correcting the current installation the contractor credit is offered to accept installation as is) - (\$3,500)

Wayne State Contracts

- Admissions, NATS (license, host & support an information management system) -- \$225,000
- Energy Plant (conduct hydrostatic test on boiler) -- \$1,995
- Recreation Center (repair storm drain) - not to exceed \$1,600
- Recreation Center Room 104 (complete interior finishes and install equipment) -- \$6,905
- Campuswide (semi-annual fire alarm systems inspections) -- \$890
- Center for Applied Technology (design services for furniture) -- \$2,500
- Neihardt Hall (fire alarm upgrade) -- \$272,150
- Connell Hall (remove old and install new projection screen) -- \$1,100
- Registration/Records (search for Registrar position) - not to exceed \$24,408.50
- Neihardt Hall (install cripna board in elevator) -- \$6,055
- Criminal Justice Training Facility (construct facility) -- \$308,000
- Student Affairs (search for Vice President for Student Affairs position) -- \$35,750

Wayne State Change Orders

- Criminal Justice Training Facility (#1-changes to timeline, footing design, concrete testing, vapor barrier, flooring, fire alarm, smoke detectors) - (\$38,118)
- Center for Applied Technology (#1-cul-de-sac, concrete and basement wall adjustments) -- \$14,676.97
- Center for Applied Technology (#2-changes to elevator security, overhead door and smoke seal) -- \$6,842.25

Nebraska State College System Contracts

- Nebraska State College System Office and Colleges (IntegraReport Services) -- \$3,250
- Nebraska State College System (federal consulting services) -- \$12,000 annually

ATTACHMENTS:

- CSC Contracts and Change Orders for Information (PDF)
- PSC Contracts and Change Orders for Information (PDF)
- WSC Contracts and Change Orders for Information (PDF)
- NSCS Contracts and Change Orders for Information (PDF)

**CHADRON STATE COLLEGE
CONTRACTS AND CHANGE ORDERS FOR INFORMATION**

April 20, 2018

CONTRACTS – a) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$65,000; c) consultant contracts for less than \$70,000 (between \$35,000 and \$70,000 must have Chancellor's approval); d) exempt contracts over \$50,000; e) legal counsel, auditor, lobbyist and search consultant contracts for durations greater than 5 days, requiring Chancellor's approval; and f) contracts that the Board has authorized the Chancellor to approve.

Chadron State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Athletic Department Study of impact of additional sports & investment/financial impact analysis \$16,000 plus business & travel expenses Cash Strategic Edge Athletic Consulting
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Rangeland Facility Design, bid and oversight of construction of facility expansion \$30,914 Foundation Account Bahr Vermeer and Haecker Architects
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Football Stadium Concrete piers drilling and construction oversight Not to exceed \$10,000 Construction Account Dave Coe, Coe Engineering
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	President's Office Research & contact corporations who provide educ. assistance to employees \$17,500 plus authorized travel expenses up to \$5,000 Cash Timothy Crane, Consultant
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Maintenance Department Tractor Lease \$3,000 Cash Panhandle Acceptance Co (21 st Century Leasing)
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Football Stadium Construction inspection of scoreboard concrete piers/Soil Compaction Study \$9,000 Construction Account David Coe, COE Engineering
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Andrews Residence Hall Fire Alarm System \$208,621.33. Task Force for Building Renewal Protex Central, Inc.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Rangeland Facility Concrete Work \$29,810 Cash R & J Industries
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Marketing Department Advertising \$21,000 Cash SM Rushmore Mall, LLC
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Football Stadium Masonry, Weld and Steel Inspection \$14,161.80 Construction Account American Engineering Testing, Inc.

Attachment: CSC Contracts and Change Orders for Information (2170 : Contracts and Change Orders for Information)

CHANGE ORDERS – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are less than \$50,000. If approval of change order is critical to project schedule, \$50,000 to \$100,000 range change orders may be approved by the Chancellor and reported for ratification at the next Board meeting.

Chadron State College	
Location on Campus:	Football Stadium
No. & Description:	Change Order #1 Price Options List
Change Order Amount:	0.00
Fund Source:	Construction Account
Contractor:	A-P Mountain States, LLC

Attachment: CSC Contracts and Change Orders for Information (2170 : Contracts and Change Orders for Information)

CONTRACTS AND CHANGE ORDERS FOR INFORMATION

CONTRACTS – a) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$65,000; c) consultant contracts for less than \$70,000 (between \$35,000 and \$70,000 must have Chancellor’s approval); d) exempt contracts over \$50,000; e) legal counsel, auditor, lobbyist and search consultant contracts for durations greater than 5 days, requiring Chancellor’s approval; and f) contracts that the Board has authorized the Chancellor to approve.

Peru State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus Advertising Three Year Contract \$240,000.00 Cash Funds Omaha World Herald
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Administration Consulting Services Not to exceed: \$20,400.00 Fees, NTE \$14,100.00 Travel Expenses Cash Funds Financial Aid Services, Inc.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Al Wheeler Activity Center Replace Condensate Lines \$82,125.00 Cash Funds Grunwald Mechanical Contractors and Engineers
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus Provide Engineering Services for PSC – Campus Fire Alarm Upgrade \$32,900.00 LB309 Funds/Contingency Maintenance Resolution date 03/24/17, Line 3 Advanced Engineering Systems, Inc. (AES)
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Theater Brick Sculptures \$57,600.00 LB957 Images in Brick
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Hoyt Science Center Roof Repair \$4,650.00 Cash Funds ARR Roofing, LLC dba Boone Brothers Commercial Roofing

Attachment: PSC Contracts and Change Orders for Information (2170 : Contracts and Change Orders for Information)

CHANGE ORDERS – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are equal to \$50,000. If approval of change order is critical to project schedule, \$50,000 to \$100,000 range change orders may be approved by the Chancellor and reported for ratification at the next Board meeting.

Peru State College	
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Theatre Change Order #2-Added footings at stage, replace clay tile sanitary, demo additional slab at stage front, additional rebar at entry footing, additional demo and removal of tunnel debris, demo additional concrete and limestone, demo for helical Piers, and relocate helical due to obstruction \$37,897.00 Bond Proceeds LB957 Rogge General Contractors, Inc.
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Delzell Hall Change Order #11-Floors in showers 120,220, and 320 exceed the maximum variation of surface flatness for concrete floors of 1/8" in 10'. In lieu of removing the tile and correcting the current installation the contractor credit is offered to accept installation as is. -\$3,500.00 Bond Proceeds LB957 F&B Constructors, Inc.

Attachment: PSC Contracts and Change Orders for Information (2170 : Contracts and Change Orders for Information)

CONTRACTS AND CHANGE ORDERS FOR INFORMATION

CONTRACTS – a) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$65,000; c) consultant contracts for less than \$70,000 (between \$35,000 and \$70,000 must have Chancellor’s approval); d) exempt contracts over \$50,000; e) legal counsel, auditor, lobbyist and search consultant contracts for durations greater than 5 days, requiring Chancellor’s approval; and f) contracts that the Board has authorized the Chancellor to approve.

Wayne State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Admissions, NATS License, host & support an information management system \$225,000.00 Cash Technosolutions, Inc., New Haven, CT
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Energy Plant Conduct hydrostatic test on boiler \$1,995.00 Cash Fusion Boiler Works, Inc., Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Recreation Center Repair storm drain Not to exceed \$1,600.00 Cash Plumbing and Electric Service, Hartington, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Recreation Center Rm. 104 Complete interior finishes & install equipment \$6,905.00 Contingency Maintenance Christiansen Construction Company, Pender, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus-Wide Semi-annual fire alarm systems inspections \$890.00 Cash/Revenue Bond Electronic Systems, Hastings, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Center for Applied Technology Design Services for furniture \$2,500.00 Construction Bond Funds/Cash/Wayne State Foundation/Trust Office Interiors & Design, Lincoln, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Neihardt Hall Fire Alarm Upgrade \$272,150.00 Contingency Maintenance Electronic Systems, Hastings, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Connell Hall Remove old and install new projection screen \$1,100.00 Cash Christiansen Construction Co., Pender, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Registration/Records Search for Registrar position Not to exceed \$24,408.50 Cash Scott Healy & Associates, Naples, FL

Attachment: WSC Contracts and Change Orders for Information (2170 : Contracts and Change Orders for Information)

Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Neihardt Hall Install Cripghna board in elevator \$6,055.00 Revenue Bond O'Keefe Elevator Company, Inc., Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Criminal Justice Training Facility Construct Facility \$308,000.00 Capital Improvement Fees/Wayne State Foundation Christiansen Construction
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Affairs Search for Vice President for Student Affairs position \$35,750.00 Cash Keeling & Associates LLC, Provincetown, MA

CHANGE ORDERS – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are equal to \$50,000. If approval of change order is critical to project schedule, \$50,000 to \$100,000 range change orders may be approved by the Chancellor and reported for ratification at the next Board meeting.

Wayne State College	
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Criminal Justice Training Facility 1, Changes to timeline, footing design, concrete testing, vapor barrier, flooring, fire alarm, smoke detectors -\$38,118.00 Capital Improvement Fees/Wayne State Foundation Christiansen Construction, Pender, NE
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Center for Applied Technology 1, Cul-De-Sac, Concrete, & Basement Wall Adjustments \$14,676.97 Construction Bond Funds/Cash/Wayne State Foundation/Trust Hausmann Construction, Inc, Lincoln, NE
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Center for Applied Technology 2, Changes to elevator security, overhead door and smoke seal \$6,842.25 Construction Bond Funds/Cash/Wayne State Foundation/Trust Hausmann Construction, Inc, Lincoln, NE

Attachment: WSC Contracts and Change Orders for Information (2170 : Contracts and Change Orders for Information)

CONTRACTS AND CHANGE ORDERS FOR INFORMATION

CONTRACTS – a) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$65,000; c) consultant contracts for less than \$70,000 (between \$35,000 and \$70,000 must have Chancellor’s approval); d) exempt contracts over \$50,000; e) legal counsel, auditor, lobbyist and search consultant contracts for durations greater than 5 days, requiring Chancellor’s approval; and f) contracts that the Board has authorized the Chancellor to approve.

Nebraska State College System Office	
Location on Campus:	Nebraska State College System Office and Colleges
Contracted Work:	IntegraReport Services
Contract Amount:	\$3,250
Fund Source:	Cash Funds
Contractor:	BKD, LLP
Location on Campus:	Washington, DC
Contracted Work:	Federal Consulting Services
Contract Amount:	\$12,000 annually
Fund Source:	Cash Funds
Contractor:	Federal Management Strategies

Attachment: NSCS Contracts and Change Orders for Information (2170 : Contracts and Change Orders for Information)

CHANCELLOR'S REPORT
Board of Trustees Meeting
April 2018

Support for NSCS

On February 5th, I testified before the Appropriations Committee regarding the Governor's proposed cuts to our budget.

This year, we decided to take a different approach by seeking community and student support before the hearing. The results were remarkable. In a little over a week, we received over 90 letters of support from community members and support from more than 800 students across the system.

The impact that our colleges have on Nebraska was demonstrated in these letters, stories, and testimonials. Below are a few excerpts from our students and community. These serve as an excellent reminder of why we do what we do. Thank you all for helping with this initiative.

Student Support

"It provides affordable tuition and help to students who come from a middle class family and do not have endless money." – Caitlin Ladehoff | Wayne State College

"Chadron State offers an affordable option to young people wanting to further themselves. The college brings value to the Nebraska panhandle by producing quality talent in many fields. Often times this talent remains in the area further developing the people and State of Nebraska." – Ryan Jueneman | Chadron State College

"Peru State College is important to me because it gave me an affordable option to continue my education. I am a first generation student and it was a really hard decision for me to attend college or not. And then I found Peru State College and with the scholarships and affordable living expenses here Peru made the decision a lot less difficult." – Carlene Riley | Peru State College

"Wayne State College is important to me and Nebraska because it offers the opportunity for higher learning in rural Nebraska while keeping the cost low enough for lower and middle-income families to be able to pay for it." – Ryan Umland | Wayne State College

"It provides an atmosphere that allows students to learn while feeling at home." –Isabella Irish | Chadron State College

"Peru State College is important to me because it gave me an affordable option to continue my education. I am a first generation student and it was a really hard decision for me to attend college or not. And then I found Peru State College and with the scholarships and affordable living expenses here Peru made the decision a lot less difficult." Carlene Riley | Peru State College

“Wayne State has played a great role in my education and personal life! As a senior in my student teaching, I credit much of where I am today to Wayne State. The professors and classes have taught me so much. Along with this, Wayne State is highly affordable. I come from a middle class family and although I could have attended a private college or university, I knew that financially, WSC would be affordable--I got big school opportunities at a small cost! All in all, Wayne State has helped me to grow as a person and a teacher!” Sydney Kliewer | Wayne State College

“CSC is important as I am a married, working mom that does not have time to take classes in a traditional classroom. CSC is allowing me to continue my education online while also fulfilling all my other responsibilities. CSC has made it possible for me to reach my dreams of obtaining my MBA without outrageous tuition and with the option of completing my entire degree online.” Jayme Hallman | Chadron State College

“As a mother of three in a rural area Peru State allows me to get an education at an affordable price. The college location also boosts jobs and the economy around here. Without Peru, there isn’t any way I would be able to obtain a bachelor's degree which will allow me to get a better job in this area.” Courtney Brook | Peru State College

“Wayne is important because NO OTHER college offers QUALITY education and AFFORDABLE prices SIMULTANEOUSLY.” Bryan Chavez | Wayne State College

“We are able to get an affordable education from caring professors. Small class sizes let us have more personalized experiences and relationships with our professors.” Lydia Sigler | Chadron State College

“Peru State College has been able to provide the best opportunities for me to succeed as a first generation college student and to succeed within my career as a graphic designer. I am more prepared here to continue my career in Nebraska than I believe I would have been at another college. The community of Peru State College is unique and deserves to be recognized for their care every single day they have on each student and each other.” Katelyn Billups | Peru State College

Community Support

“When state investment is made into Wayne State College, and all education for that matter, a return will and has occurred. It is no secret that less state money is going into individuals' education. More and more burden is being placed on the student all the time. While public investment is needed for infrastructure, health and safety, and to those individuals who cannot care for themselves, there is no better INVESTMENT into the future of our great state than the INVESTMENT into the education of college students as they prepare to be our next managers, laborers, and legislators.” – Ken Chamberlain | Mayor of Wayne

“As Peru State College is a major regional employer, Nebraska City Public Schools and Lourdes Central Catholic School are major employers in Nebraska City. Many of our outstanding teachers and coaches are alumni of Peru State College and the "trickle-down" of intellect, expertise, and culture are evident in our school systems' academics, athletics and activities.” Bryan Bequette | Mayor of Nebraska City

“CSC is one of our top employers in the community, providing 433 individuals with employment and an economic impact of more than \$120 million. With steady and dependable employment these individuals are able to raise families and future generations within our community while also being encouraged to give back and get involved in a variety of civic organizations. Many of the 433 staff members at esc give of their time to help improve the overall quality of life in Chadron through various civic organizations including Kiwanis, Rotary, Knights of Columbus, The Lions Club, The Chadron Chamber of Commerce and more. Giving back through involvement with these organizations plays a vital role in our economic development and overall growth of our community.” – Brooke Smith | Executive Director for the Chadron Chamber of Commerce

MISCELLANEOUS ACTION AND INFORMATION ITEMS

April 20, 2018

INFORMATION ONLY: Proposed Board of Trustees Meeting Schedule for 2018-2019

2018-2019 Proposed Board Meeting Schedule (Five Meetings Per Year)

SEPTEMBER	BOARD OF TRUSTEES MEETING-CHADRON	September 14-15, 2018 Friday - Saturday
NOVEMBER	BOARD OF TRUSTEES MEETING-WAYNE	November 15-16, 2018 Thursday-Friday
JANUARY	BOARD OF TRUSTEES MEETING-LINCOLN	January 15, 2019 Tuesday
MARCH	BOARD OF TRUSTEES MEETING-PERU	March 21-22, 2019 Thursday - Friday
JUNE	BOARD OF TRUSTEES MEETING-LINCOLN	June 20, 2019 Thursday

2018-2019 Proposed Board Meeting Schedule (Six Meetings Per Year)

SEPTEMBER	BOARD OF TRUSTEES MEETING-CHADRON	September 14-15, 2018 Friday - Saturday
NOVEMBER	BOARD OF TRUSTEES MEETING-WAYNE	November 15-16, 2018 Thursday-Friday
JANUARY	BOARD OF TRUSTEES MEETING-LINCOLN	January 15, 2019 Tuesday
MARCH	BOARD OF TRUSTEES MEETING-LINCOLN	March 7, 2019 Thursday
APRIL	BOARD OF TRUSTEES MEETING-PERU	April 25-26, 2019 Thursday - Friday
JUNE	BOARD OF TRUSTEES MEETING-LINCOLN	June 20, 2019 Thursday

Presidents' Reports

Chadron State College April 2018

April is always one of the busiest months on campus, but it's also one of the more fulfilling times to be a student or employee at Chadron State. A major reason why April is so meaningful to the campus community is due to the positive influence of The Big Event, now in its sixth year.

The Big Event is a student-based, community service day designed to say thank you to the community of Chadron, as well as surrounding areas. The Big Event began at Texas A&M University in 1982, but it has been a fantastic addition to CSC since 2013. That year, more than 400 student and employee volunteers helped at 15 job sites. Volunteers interacted with residents at retirement communities, beautified city parks, painted in several buildings, and much more.

After several successful years, the tradition has grown to encompass more than 600 student, employee, and community volunteers reaching more than 100 different jobsites. The Big Event has also expanded to assist other communities in the region, including Crawford. In 2017, The Big Event had 54 jobsites and 550 volunteers, and this year's event – which is scheduled for Saturday, April 21 – is anticipated to have similar numbers. Earlier in March, more than 100 volunteers signed up and 15 job sites were created in just one week.

The Big Event clearly assists the community, and it also helps students gain opportunities. In six years, approximately two dozen students have helped plan The Big Event for internship credit. Several students have graduated and credited their internships as the reason they went into service-learning types of jobs. The Big Event gave them an advantage in getting the kind of job they wanted.

The Big Event also generates national coverage for Chadron State. CSC typically participates in the national conference and is featured on the same stage as Auburn University, Florida State University, Virginia Tech University, and the founding school, Texas A&M.

As Winston Churchill said, "The price of greatness is responsibility." To me, that quote embodies exactly what The Big Event is all about – CSC is trying to teach our students to be great in all walks of life. And, there's no better way to do that than to give back and show our dedication to the region we all call home.

Clearly The Big Event is important to our campus and community. However, several other significant events have occurred at CSC recently, as well.

One of those significant events happened in the Business Department when it learned its Quality Assurance Report (QAR) to the Accreditation Council for Business Schools and Programs (ACBSP) was accepted. As part of the accreditation process, the Chadron State College Business Department measures student success with outbound exams. These exams are nationally normed and given to graduate and undergraduate students. Chadron State College students consistently score above the national average. According to information the Business Department included in its report, CSC undergraduate students score 12.5 percent above the national average, and MBA students score 15.58 percent above the national average.

Programs accredited by the ACBSP are committed to continuous improvement that ensures its business program will give students the skills employers want. After initial accreditation, each school must apply for reaffirmation every 10 years. Chadron State College received reaffirmation in 2013 and the QAR is submitted every two years. Since the Business Department did not receive any notes or conditions, the next QAR will be due in 2023, the same year the department will seek reaccreditation.

Hopefully in 2023, the 33 Nebraska high school students who recently learned they were accepted into Chadron State's Rural Health Opportunities Program (RHOP) will be representing CSC and the state well in professional school. The 33 students include 26 participants and seven alternates in nine fields.

Students selected as participants in the program take pre-professional training at CSC with guaranteed pre-admittance to one of the UNMC sites, if they meet the program's standards. The students, who hail from 26 different communities, represent Nebraska well. They will enroll at Chadron State next fall from Alliance, Bassett, Bayard, Callaway, Crawford, Curtis, Exeter, Gordon, Gothenburg, Grand Island, Hay Springs, Hebron, Holdrege, Juniata, Lexington, McCook, Minden, Mitchell, North Platte, Pilger, Plattsmouth, Randolph, Sidney, Spencer, Valentine, and Wausa.

Finally, I would like to close with some positive student-athlete achievements.

CSC cowboy Rowdy Moon of Sargent won the bareback riding at the Laramie County Community College rodeo in late February. Moon won both bareback go-rounds and moved into third place in the regional standings for the season.

The track and field team had a successful close to their season by adding two more All-Americans to the program. Isaac Grimes finished sixth in the men's long jump and Ashton Hallsted was 11th in the women's weight throw. Additionally, Cory Martens and Ashlyn Hanson were both named to the RMAC All-Academic First Team. Sixteen others were listed on the Honor Roll.

It makes me proud to see how well Chadron State College students – including volunteers, athletes, Business majors, and even potential students – represent themselves and our college so well.

**Peru State College
April 2018**

Strategic Visioning

Peru State's strategic planning is critical to enhancing student educational experiences and creating a vibrant future for the communities the College serves. The strategic plan builds on the recent and historic success to create a narrative about the institution's direction and the priorities to achieve this vision. Extensive conversations with campus and community constituents brought the campus together in a common vision and drove the formulation of a new vision, new values and new strategic plan.

Essential Engagement 2011-2017

Peru State embarked on its last strategic plan titled "Essential Engagement" in 2011 after a year of planning. The vision this plan shared focused College energy on creating engaged learning opportunities for students, outreach in southeast Nebraska, increasing the prominence of the institution, and enhancing facilities. This plan culminated in 2017, our Sesquicentennial year, starting the new strategic planning process.

The most noticeable outcomes for people outside the institution are the many impressive facility enhancements. These included the renovations of Morgan Hall, Delzell Hall, the Oak Bowl, TJ Majors, the Park Avenue campus entrance project and the current Theatre/Event Center renovation and addition.

However, the focused attention on engaged learning may be even more transformative for the institution and our students. This focus has created a student centered educational approach that immerses students in active learning environments on campus and throughout the region. This has become a part of the Peru State culture and a key to our distinctiveness as an institution. Thousands of students have benefitted from this approach, with many students earning national awards demonstrating its effectiveness.

Engagement as a Guiding Principle

This focus on engaged learning is rooted in sound educational research. That research has found that institutions can arrange their curriculum and other student experiences to engage students, resulting in greater motivation and effort by students (Kuh et. al, 2005). The focus on engaged learning also fits the College's 150-year tradition of transforming student lives through personal educational experiences possible only in a small-college environment. Finally, focusing on engagement in the region highlights the important role the College plays in the area, giving students relevant learning opportunities and increasing prominence.

Engaging the Future 2018-2023

Beginning the Fall semester of 2016 Peru State embarked on another comprehensive strategic planning process. The new plan titled "Engaging the Future" extends the College's vision for six more years. It builds on the culture emerging from the last plan continuing to emphasize a focus on engagement in the classroom, engagement across campus, and engagement in the region and beyond.

The College community participated in an extensive conversation about this new vision, and while it is an aggressive plan, we are all committed to its priorities. The creation of this new six-year plan was led by a strategic planning committee composed of faculty, staff, students, alumni, area community members and the Peru State College Foundation Board.

The vision describes the College's desired future state, is clear, well-understood and builds on Peru State's strengths and culture, (Sanaghan, 2009).

Vision: Peru State College will be renowned for transforming student lives through personal and engaging educational experiences.

The values give the core beliefs of the institution and provide guidance in day-to-day decision making and leadership (Sanaghan, 2009).

Values: Peru State College lives its mission and vision through engagement in the classroom, engagement across campus, and engagement in the region and beyond while valuing:

- **Pride:** We proudly celebrate our history as Nebraska's first College, our heritage of educating all students, and our tradition of achievement by students, alumni, faculty, and staff. We cherish the stately *Campus of a Thousand Oaks* entrusted to us.
- **Excellence:** We pursue excellence through best practices and innovation in scholarship, teaching, research, and student development. We commit to providing exceptional facilities and resources supporting an engaged collegiate experience.
- **Resilience:** We recognize resilience as a key factor in success. We provide support and encouragement to achieve high standards by cultivating passion and perseverance.
- **Unity:** We embrace unity as a diverse and inclusive community. We believe in creating a culture of respect, mutual support, and understanding. We lead and model this culture on campus, in the region, and around the world.

Four goals support the vision. For each goal outcomes and key performance indicators with targets are identified. These key performance indicators will be tracked and reviewed annually. Several strategies to achieve each goal are presented and steps to accomplish each strategy are listed.

Goal One: Academic Excellence through Engagement

The academic mission of the College is at the core of the strategic plan. This goal has strategies that focus on academic distinction, building partnerships in the region and with alumni, enhancement of proven engaged learning strategies and investing in our faculty members.

Goal Two: Transformative Student Experience

Enriching student lives through opportunities and support is the emphasis of the strategies supporting Goal Two. The strategies for this goal address expansion of campus activities, student leadership opportunities and community service. In addition, preparing to serve the state's changing student demographics and enhance the safety of the campus are highlighted. Perhaps, most important for the campus community are strategies that emphasize career development opportunities tailored to a student's academic progression.

Goal Three: Sharing the Peru State Story

Goal Three continues the College priority to increase the prominence of the institution. Strategies outline efforts to communicate the many accomplishments of the campus community, remain dedicated to developing strong alumni relationships, communicate the distinctiveness of Peru State's engaged learning and bring more visitors to our beautiful campus.

Goal Four: Excellence for the Future

Goal Four strategies focus on investment in students, human resources of the College, facilities, and enrollment. This includes finding ways to fund additional scholarships for students. Key strategies include investing in the City of Peru and finding ways to fund a new Student Center for the campus. One strategy focuses on enrollment growth implementing a data driven process to identify programs or activities that could enhance enrollment.

Summary

The new strategic plan is both a recommitment to the themes of the previous strategic plan and a new formulation of what it means to learn, work and engage at Peru State. The themes of creating engaged learning opportunities for students, outreach in southeast Nebraska, increasing the prominence of the institution, and enhancing facilities are clearly continuing to shape the future of the College. Moreover, new perspectives and new solutions were found in the planning process, culminating in a continued promise to serve and educate southeast Nebraska and the region.

Wayne State College April 2018

Student success, learning excellence and regional service proudly stand at the center of everything we do as Wildcats. Recent student accomplishments, progress on significant campus projects, and novel ways to serve our region bear witness to Wayne State's unwavering commitment to its mission. The academic accomplishments of athletes from across our athletic programs define student success. Learning excellence stands at the forefront with the exciting progress of our Criminal Justice Crime Scene Investigation Facility. The Wildcat Spirit Short Film Festival hosted at the college April 5 exemplifies a novel approach to regional service.

Each year, the college honors student athletes who have posted at least a 3.20 grade point average or better with the Presidential Scholar Athlete Award. This year, we had the pleasure of recognizing 204 students. Of that number, 46 had a perfect 4.00 grade point average during either the 2017 spring and/or fall semester and nine students had a 4.00 GPA both semesters.

In addition to our institutional awards, 11 Wayne State College seniors received the ninth annual Northern Sun Intercollegiate Conference (NSIC) Myles Brand All-Academic with Distinction Award announced Jan. 18 by the league office in Burnsville, Minn. The honor, named for the late NCAA President Dr. Myles Brand, is given to senior NSIC student-athletes who have a cumulative grade point average of 3.75 or higher and are exhausting their eligibility and are on track to graduate.

Wildcat athletes receiving the prestigious Myles Brand academic honor include volleyball players Bree Ackermann and Erin Gross; men's basketball players Brian Goodwin, Matt Thomas and JJ Zumbrennen; baseball players Spencer Johnson, Adam Poldberg and Dalton Smith; Derek Lahm from men's track and field; and softball players Jordyn Breitbarth and Katelyn Wobken. The Northern Sun Intercollegiate Conference is a 16-team, 18-sport NCAA Division II Conference with teams located in Iowa, Minnesota, Nebraska, North Dakota and South Dakota.

Wayne State athletics currently has three Academic All-Americans, as well. These students are: Megan Gebhardt (volleyball) with a 4.00 GPA; Derek Lahm (men's track and field) with a 3.91 GPA; and Michaela Dendinger (women's track and field) with a 3.63 GPA. In addition to her strong work in the classroom, Dendinger recorded a second place finish in the shot put March 10 at the NCAA Division II Indoor Track and Field Championships in Pittsburg, Kansas. It was her second straight All-American finish after posting a second-place finish the day before in the weight throw.

Wayne State also had 30 student-athletes named to the 2018 Northern Sun Conference Winter All-Academic Team announced March 15 by the league office. Thirty-six Wayne State student-athletes were named to the 2017 Northern Sun Conference Fall All-Academic Team. The award requires student athletes to be a member of the varsity traveling team and have a cumulative grade-point-average of 3.20 or better. The student-athlete must also have reached sophomore academic and athletic standing at the institution represented with one full year completed at that particular institution. The WSC men's indoor track and field team had the most selections for the Wildcats with 12 followed by men's basketball with seven, women's indoor track and field had six selections and women's basketball had five for the winter All-Academic team. The WSC women's soccer team had the most selections for the Wildcats with 12, followed by football with 11 and volleyball with nine selections for the fall All-Academic team. Men's and women's cross country each had two selections.

Criminal Justice Program

We are excited about the progress on the college's new Criminal Justice Crime Scene Investigation Facility (CJCSIF). The facility is on track to open this fall, with a tentative ribbon-cutting date set for the first week of classes. This new **crime scene and forensics lab** will provide a variety of academic experiences, from managing hostage situations and active shooter scenarios, to crime scene investigation and emergency management exercises. Our crime scene

investigation experiences will include bloodstain spatter analysis, fingerprint acquisition, firearm trajectories, shoeprint casings, and processing crime scenes with DNA evidence.

These types of activities cannot occur in a traditional classroom due to the space requirements and, more importantly, the inability to provide credible simulations. In addition to the educational experiences related to criminal investigations, the lab will allow students to gain courtroom experience associated with cases they investigate. Learning experiences include testifying in court, introducing evidence effectively, interviewing witnesses, and, for students interested in pre-law, conducting a mock trial. Local judges and attorneys have agreed to assist students with these experiential learning activities. Further, Criminal Justice Club members will be able to participate in regional and national crime scene investigation competitions in association with Lambda Alpha Epsilon, a Criminal Justice Association.

We expect the new facility to greet an even larger class of students this fall. Applications for the program for fall 2018 have grown by more than 40 percent over last year. We started this academic year with 213 students in the major.

Electronic Media Program Hosts Film Festival

Wayne State's Electronic Media program hosted its inaugural Wildcat Spirit Short Film Festival on April 5. The festival offered greater understanding, new insights, and broader perspectives to the public through free screenings and workshops.

Prior to the festival, more than 120 high schools and colleges from across the nation submitted short films for review. Categories included narrative, comedy, documentary, science fiction/fantasy and horror. Official selections from national high schools and colleges were shown along with local high school categories.

Hot Attic Studios, the WSC student video and short film production studio, hosted a showing of four student film projects. This segment of the festival included the premiere of *Kerfuffle*, a 2018 spring film by senior Natasha White of Winside. The best of show and awards ceremony closed the event, which had 123 submissions from all over the country. We also had enough local high school entries to have a showing specifically for those students. The all-day event included tours of our production facilities and script, pre-production, and directing workshops.

In addition to the work associated with their normal courses and the festival, students in our electronic media program worked closely with the College Relations office to produce a video explaining the financial aid process to prospective students and their parents. The video will be shown during campus visit days and embedded within our financial aid pages on our website.

Wildcat Pride!

We are exceptionally proud of the great work by our student athletes who balance physical prowess with powerful academic performances in pursuit of their degrees. We also look forward to the addition of the new criminal justice facility to campus to complement the growth and energy of the academic program. And finally, we are quite pleased with the work of our electronic media students in planning and hosting the first-ever Wildcat Spirit Short Film Festival. The festival provided an exciting opportunity for young, local filmmakers to showcase their work among films submitted from across the country.