



Nebraska State College System

CHADRON | PERU | WAYNE

BOARD OF TRUSTEES

MEETING NOTICE

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice is hereby given that a Regular Meeting of the Board of Trustees of the Nebraska State Colleges will convene at Hillcrest Country Club, Lincoln, Nebraska on June 18, 2019

Executive Session	June 18 –	9:30 a.m.
Business Meeting	June 18 –	2:15 p.m.

This notice and accompanying agenda are being distributed to members of the Board of Trustees, the presidents of the state colleges, the Associated Press and selected Nebraska newspapers.

BOARD OF TRUSTEES MEETING**JUNE 18, 2019***HILLCREST COUNTRY CLUB*
LINCOLN, NEBRASKA

MONDAY, JUNE 17

10:00 – 4:00	Council of Business Officers	System Office Conference Room
10:00 – 4:00	Council of Student Affairs Officers	System Office, Room 203
10:00 – 4:00	Council of Academic Officers	System Office, Room 202
3:00 – 5:00	Executive Committee	System Office, Room 205
4:00 – 5:00	Joint Council Meeting – Councils of Academic Officers, Business Officers and Student Affairs Officers	System Office Conference Room

TUESDAY, JUNE 18 –

9:30 – 12:00	BOARD EXECUTIVE SESSION Pending Litigation, Personnel Matters and Service Contract Negotiations	Ballroom Section A
10:30 – 12:00	Student Trustee Meeting	President's Room
12:00 – 12:45	Lunch	Ballroom Section C-D
12:45 – 2:15	BOARD COMMITTEE MEETINGS Academic & Personnel Committee Fiscal, Facilities & Audit Committee Student Affairs, Marketing & Enrollment Committee	Ballroom Section A Ballroom Section B President's Room
2:15	BOARD OF TRUSTEES BUSINESS MEETING	Ballroom Section A

Call to Order

Approval of Meeting Agenda

Public Comments

Minutes Approval

- 1 Board of Trustees of the Nebraska State Colleges - Regular Meeting - Mar 21, 2019 2:30 PM

1. Items for Consent Agenda

- 1.1 Approve Acceptance of Employee Salary Recommendations (AP)
- 1.2 Board Meeting Schedule for 2019-2020 (AP)
- 1.3 Approve Authorization for Chancellor to Sign Continuation of Applicant Tracking and Position Management System Contract (AP)
- 1.4 Approve Revised Organizational Chart for Wayne State College (AP)
- 1.5 Approve Depositories and Signatories Submitted by the Colleges (FFA)
- 1.6 Approve LB 309 Allocations and Retrievals (FFA)
- 1.7 Approve Authorization for Chancellor to Sign Professional Services Contract for Math Science Project for Chadron State College (FFA)
- 1.8 Approve Appointment of Construction Manager at Risk Selection Committee for Math Science Project for Chadron State College (FFA)
- 1.9 Approve Authorization for Chancellor to Sign Construction Contracts for Math Science Project for Chadron State College (FFA)
- 1.10 Approve Appointment of Substantial Completion Committee for Sports Complex Phase II Track Facility at Chadron State College (FFA)
- 1.11 Approve Appointment of Consultant Services Selection Committee for Benthack Hall Renovation Project for Wayne State College (FFA)
- 1.12 Approve Authorization for Chancellor to Sign Professional Services Contract for Benthack Hall Renovation Project for Wayne State College (FFA)
- 1.13 Approve Appointment of Construction Manager at Risk Selection Committee for Benthack Hall Renovation Project for Wayne State College (FFA)
- 1.14 Approve Authorization for Chancellor to Sign Construction Contracts for Benthack Hall Renovation Project for Wayne State College (FFA)
- 1.15 Approve Authorization for Chancellor to Sign Contracts for Wayne State College (FFA)

Items for Discussion and Action

2. Academic and Personnel

- 2.1 Chancellor and Presidents' Contract Extensions and Salaries
- 2.2 First and Final Round Approval of Revisions to Board Policy 4430; Transfer of Credits and Degrees
- 2.3 First and Final Round Approval of Revisions to Board Policy 5040; Criminal Background Checks; Employees
- 2.4 Approve Interlocal Agreement Between City of Chadron Police Department and Chadron State College for College Resource Officer
- 2.5 Approve Revised Chadron State Foundation Agreement
- 2.6 Approve Addition of Interdisciplinary Studies Undergraduate Major for Peru State College
- 2.7 Approve Memorandum of Understanding with Highland Community College for Peru State College
- 2.8 Approve Memorandum of Understanding with Iowa Western Community College for Peru State College
- 2.9 Approve Interlocal Agreement With City of Wayne for Law Enforcement for Wayne State College
- 2.10 Approve S.T.E.P. Partnership Agreement with South Sioux City Community School District for Wayne State College
- 2.11 Approve S.T.E.P. Partnership Agreement with Pathways 2 Tomorrow Rural School Consortium for Wayne State College
- 2.12 S.T.E.P. Partnership Agreement with Grand Island Public Schools for Wayne State College
- 2.13 Approve Memorandum of Understanding with Aruba Ministry of Education, Science and Sustainable Development for Wayne State College
- 2.14 Approve Memorandum of Understanding for the College of Agricultural Sciences & Natural Resources (CASNR), University of Nebraska-Lincoln (UNL) Transfer Initiative with Wayne State College
- 2.15 Approve Addition of Public Relations Focus Area in Master of Science in Organizational Management Graduate Program for Wayne State College
- 2.16 Approve Addition of Public Accounting Focus Area in Master of Business Administration Graduate Program for Wayne State College
- 2.17 Approve Addition of Journalism and Media Education Supplemental Endorsement for Wayne State College
- 2.18 Approve Nebraska Statewide Workforce and Educational Reporting System (NSWERS) Agreement

3. Student Affairs, Marketing, and Enrollment

- 3.1 First and Final Round Approval of Revisions to Board Policy 3050; Residency
- 3.2 First and Final Round Approval of Revisions to Board Policy 3401; Nebraska Access Program

3.3 Approve Contract with Clark Creative Group for Wayne State College

4. Fiscal, Facilities and Audit

4.1 Approve Revised Operating Budgets for 2018-2019

4.2 Approve Revised Revenue Bond Operating Budgets for 2018-2019

4.3 Approve Tuition Rates

4.4 Approve Fee Recommendations for 2019-2020

4.5 Approve Distribution of Funds for FY 2019-2020

4.6 Approve Preliminary Operating Budgets for 2019-2020

4.7 Approve Preliminary Revenue Bond Operating Budgets 2019-2020

4.8 Approve Exclusive Beverage and Vending Contract for Chadron State College

4.9 Approve Adoption of Resolution to Select Construction Manager at Risk Contract Delivery System for Math Science Project for Chadron State College

4.10 Approve Use of Unappropriated Cash Funds on a One Time Basis for Math Science Project for Chadron State College

4.11 Approve Reallocation of Contingency Maintenance Funds for Peru State College

4.12 Approve Continuation of Spirit Shop Contract for Peru State College

4.13 Approve Acceptance of Donated Certificate of Deposit from Bank of America for Peru State College

4.14 Approve Adoption of Resolution to Select Construction Manager at Risk Contract Delivery System for Benthack Hall Renovation Project for Wayne State College

4.15 Approve Use of Unappropriated Cash Funds on a One Time Basis for Benthack Hall Renovation Project for Wayne State College

4.16 Approve Return of Cash Funds Designated for U.S. Conn Library to Undesignated Cash Funds for Wayne State College

4.17 First and Final Round Approval of Revisions to Board Policy 6021; Income; Tuition, Online Rate, and Dual Enrollment Rate

4.18 First and Final Round Approval of Revisions to Board Policy 6022; Income; Systemwide Fees; Individual College Fees

4.19 Board Policy 7011; Purchases; Bids; Protest

4.20 First and Final Round Approval of Revisions to Board Policy 8064; Capital Construction and Information Technology (IT); Bids

Items for Information and Discussion

5. Academic and Personnel

5.1 Promotion and Tenure Report

5.2 Foundation Employee Compensation

5.3 Updated Mission, Vision and Core Values Statements for Chadron State College

5.4 Employee Demographic Report

5.5 Reports of Personnel Actions

6. Student Affairs, Marketing, and Enrollment

6.1 Student Demographic Report

7. Fiscal, Facilities, and Audit

7.1 Annual Report on Internal Leases of Revenue Bond Buildings

7.2 Physical Plant Status Reports

7.3 Capital Construction Quarterly Reports

7.4 Spring Occupancy and Income Reports

7.5 Contracts and Change Orders for Information

7.6 Grant Applications and Awards for Information

8. Miscellaneous Action and Information Items

i. Chancellor's Report

8.1.1 Chancellor's Report

8.1.2 Board Nominating Committee Report and Election of Officers

ii. Presidents' Report

8.2.1 President's Reports

iii. Student Trustees' Report

Adjournment



Nebraska State College System

CHADRON | PERU | WAYNE

Executive Session - March 21, 2019

Call to Order - Executive Session

The meeting was called to order at 10:03 AM by Chair Bieganski.

Motion was made by Trustee Engles and seconded by Trustee Suarez to go into executive session as authorized by Neb. Rev. Stat. §84-1410 for the protection of the public interest, and to prevent needless injury to the reputation of persons who have not requested a public hearing for the purpose of holding a discussion limited to the following subjects:

- Litigation
- Personnel matters

Vice Chair Bieganski declared that the executive session would be strictly limited to a discussion of:

- Litigation
- Personnel matters

Motion was adopted. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

The Board went into executive session at 10:04 AM. The Board reconvened the open meeting at 12:08 PM.

Adjournment - Executive Session

There being no further business, the meeting was adjourned by Chair Bieganski at 12:08 PM.

March 21, 2019

Call to Order

The meeting was called to order at 2:30 PM by Chairman Gary Bieganski

Attendee Name	Title	Status	Arrived
Michelle Suarez	Trustee	Present	
Gary Bieganski	Chairman	Present	
John Chaney	Trustee	Present	
Bob Engles	Trustee	Present	
Carter Peterson	Trustee	Absent	
Matt Blomstedt	Trustee	Absent	
Jess Zeiss	Vice Chairman	Present	

Approval of Meeting Agenda

A motion was made by Trustee Chaney and seconded by Trustee Engles to approve the Meeting Agenda. Voting **AYES:** Suarez, Bieganski, Chaney, Engles and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

Public Comments

No public comment.

Minutes Approval

Board of Trustees of the Nebraska State Colleges – Regular Meeting – Jan 15, 2019 1:30 PM

A motion was made by Trustee Suarez and seconded by Vice Chairman Zeiss to approve the minutes of the January 15, 2019 meeting. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

1. Items for Consent Agenda

1.1 Approve Authorization for Chancellor to Sign Background Reporting Services Contract (AP)

A contract for our Systemwide Employee Background Reporting Services has been in effect with GIS since July 1, 2011. GIS was selected as the vendor following a competitive bidding process. The current contract ends on June 30, 2019.

An RFP was issued in January 2019 for the next contract period. Proposals were due March 13, 2019. Proposals will be evaluated by the System Office and the Colleges. We plan to select a vendor for the new contract in April 2019 for a July 1, 2019 effective date.

A motion to approve the Authorization for Chancellor to Sign Background Reporting Services Contract (AP) was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

- 1.2 Approve Authorization for Chancellor to Sign Agreement with Department of Labor for Nebraska State College System (AP)

A motion to approve the Authorization for Chancellor to Sign Agreement with Department of Labor for Nebraska State College System (AP) was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

- 1.3 Approve Distinguished Service Award for Chadron State College (AP)

Board Policy 4500 allows Presidents to make recommendations to the Board for Distinguished Service Awards. A Recommendation for a Distinguished Service Award has been submitted by Chadron State President Randy Rhine. Information regarding the recommendation was shared with the Board at the meeting.

A motion to approve the Distinguished Service Award for Chadron State College (AP) was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

- 1.4 Approve Emeritus Status for Dr. Judy Grotrian (AP)

A motion to approve the Emeritus Status for Dr. Judy Grotrian (AP) was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

- 1.5 Approve Emeritus Status for Dr. Susan Ellis (AP)

A motion to approve the Emeritus Status for Dr. Susan Ellis (AP) was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

1.6 Approve Revised Organizational Chart for Wayne State College (AP)

A motion to approve the Revised Organizational Chart for Wayne State College (AP) was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

1.7 Approve Authorization for Chancellor to Bind Insurance Coverages (FFA)

A motion to approve the Authorization for Chancellor to Bind Insurance Coverages (FFA) was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

1.8 Approve LB 309 Allocations and Retrievals (FFA)

Peru State

- | | | |
|----|---|-------------------|
| 1. | Allocation of \$90,000 for ADA improvements across campus | |
| | Allocation Date/Amount 1/10/19 | \$90,000.00 |
| | College Contribution | <u>00.00</u> |
| | Estimated Project Cost | \$90,000.00 |
| 2. | Retrieval of \$8,620 for AI Wheeler Activity Center transformer replacement | |
| | Allocation Date/Amount 6/1/18 | \$50,000.00 |
| | Retrieval Date/Amount 9/28/18 | <u>8,620.00</u> |
| | Estimated Project Cost | \$41,380.00 |
| 3. | Retrieval of \$9,100 for Campus tunnel and geothermal project | |
| | Allocation Date/Amount 10/13/16 | \$75,000.00 |
| | Retrieval Date/Amount 9/28/18 | <u>\$9,100.00</u> |
| | Estimated Project Cost | \$65,900.00 |
| 4. | Retrieval of \$30,077 for AI Wheeler Activity Center water heater and condensate tank replacement | |
| | Allocation Date/Amount 6/11/18 | \$60,000.00 |
| | Retrieval Date/Amount 10/23/18 | <u>30,077.00</u> |
| | Estimated Project Cost | \$29,923.00 |
| 5. | Retrieval of \$367 for Theatre HVAC, electrical and ADA improvements | |
| | Allocation Date/Amount 5/30/17 | \$560,000.00 |
| | Retrieval Date/Amount 11/16/18 | <u>367.00</u> |
| | Estimated Project Cost | \$559,633.00 |

6.	Retrieval of \$31,439.50 for HVAC fluid cooler replacement in Administration Building	
	Allocation Date/Amount	1/25/18 \$235,000.00
	Retrieval Date/Amount	2/26/19 <u>31,439.50</u>
	Estimated Project Cost	\$203,560.50

Wayne State

1.	Retrieval of \$9,090 for Carhart Science Building exterior repairs	
	Allocation Date/Amount	7/31/18 \$20,000.00
	Retrieval Date/Amount	1/16/19 <u>9,090.00</u>
	Estimated Project Cost	\$10,910.00
2.	Allocation of an additional \$675,000 for Energy Plant efficiency improvements	
	Allocation Date/Amount	12/20/18 \$675,000.00
	Previous Allocation(s)	8/14/17 60,000.00
	College Contribution	<u>00.00</u>
	Estimated Project Cost	\$735,000.00
3.	Retrieval of \$28,443.36 for Gardner Business Building roof replacement	
	Allocation Date/Amount	8/14/17 \$170,000.00
	Retrieval Date/Amount	1/24/19 <u>28,443.36</u>
	Estimated Project Cost	\$141,556.64

A motion to approve the LB 309 Allocations and Retrievals (FFA) was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

1.9 Approve Contracts for Audits for Fiscal Year Ending June 30, 2019 (FFA)

Proposed rates for audit work performed by BKD for FY 2018-19 are as follows:

Revenue Bond	\$47,825
Facilities Corporation	\$10,250
Federal Awards	\$21,250
TRIO Cluster	\$ 7,800
Perkins Loan Liquidation (if needed)	\$ 1,850

A motion to approve the Contracts for Audits for Fiscal Year Ending June 30, 2019 (FFA) was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

1.10 Approve Authorization for Chancellor to Sign Contract for Chadron State College (FFA)

Chadron State is in the process of contracting to complete the High Rise Plumbing Upgrades. The estimated cost of this project will be \$280,000. This project will be funded through a Contingency Maintenance allocation. Authorization for the Chancellor to sign this contract in an amount not to exceed available funding will assure that the project moves forward in a timely manner.

A motion to approve the Authorization for Chancellor to Sign Contract for Chadron State College (FFA) was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

1.11 Approve Authorization for Chancellor to Sign Contracts for Peru State College (FFA)

Peru State respectfully requests authorization for the Chancellor to sign contracts for the following projects:

Nicholas/Pate electrical upgrade – approximately \$200,000
Clayburn/Mathews electrical upgrade – approximately \$225,000
Davidson/Palmer electrical upgrade – approximately \$225,000

These projects are being funded through Contingency Maintenance.

A motion to approve the Authorization for Chancellor to Sign Contracts for Peru State College (FFA) was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

1.12 Approve Authorization for Chancellor to Sign Contracts for Wayne State College (FFA)

Wayne State requests authorization for the Chancellor to sign contracts for the following upcoming projects:

Anderson Hall Restroom Upgrades (Approximately \$118,000)
Berry Hall Hot Water Heater Replacement (Approximately \$105,000)

Terrace Hall Air Conditioning and Associated Electrical Upgrades
(Approximately \$430,000)
Student Center HVAC Upgrade – West Penthouse (Approximately
\$470,000)

These projects are being funded through Contingency Maintenance.

A motion to approve the Authorization for Chancellor to Sign Contracts for Wayne State College (FFA) was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

Items for Discussion and Action

2. Academic and Personnel

- 2.1 Approve the Recommendation of the Academic and Personnel Committee for the 2019 Teaching Excellence Award Recipient

A motion to approve Dr. Tracy Nobiling as the recipient of the 2019 Teaching Excellence Award was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

- 2.2 Approve Program Review Recommendations

Per Policy 4200, existing academic programs shall be reviewed every 7 years by each College to determine the quality and effectiveness of each program, the efficiency with which each is delivered, and to avoid unnecessary duplication. Each program is evaluated based on the minimum threshold requirements established by the Coordinating Commission for Postsecondary Education (CCPE).

Below are the academic programs that have been successfully reviewed for the 2018-2019 academic year and the subsequent recommendations for continued offering of each.

Chadron State

- Family and Consumer Science – **continue the program**
 - Child & Family Studies
 - Design and Merchandising
 - Public Health and Human Services
 - Nutrition and Wellness
 - Family and Consumer Science Field Endorsement
 - Early Childhood Inclusive Field Endorsement (Birth through Grade 3)
- Interdisciplinary Studies- **continue the program**

- Psychological Sciences – continue the program

Peru State

- Psychology – continue the program

Wayne State

- Family and Consumer Sciences- continue the program
 - Family and Consumer Sciences (non teaching)
 - Fashion Merchandising
 - Foods and Nutrition
 - Interior Design
 - Family and Consumer Sciences Occupational Field Endorsement (6-12)
- Interdisciplinary Studies – continue the program
- Psychology – continue the program
 - Psychology
 - Psychology Subject Endorsement (7-12)

A motion to approve the Program Review Recommendations was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

2.3 Approve Salary Policy 2019-2020

Non-Unionized Professional Staff. On July 1, 2019, each College and the System Office is authorized to provide a two and one-half percent (2.5%) salary increase to non-union professional staff employees.

Non-Unionized Support Staff. On July 1, 2019, each College and the System Office is authorized to provide a two and one-half percent (2.5%) salary increase to non-union support staff employees.

Background Information:

NAPE/AFSCME Support Staff Employees. The 2019-21 NSCS-NAPE/AFSCME Bargaining Agreement was approved by the Board on January 16, 2019. The Agreement provides a two and one half percent (2.5%) salary annual increase on July 1, 2019 and for incremental salary adjustments based on five, ten, fifteen and twenty years of service.

NSCPA Professional Staff Employees. The 2019-21 NSCS-NSCPA Bargaining Agreement was approved by the Board on January 16, 2019. The Agreement provides for a two and one-half percent (2.5%) annual increase on July 1, 2019.

SCEA Faculty Employees. The 2019-21 NSCS-SCEA Bargaining Agreement was approved by the Board on January 16, 2019. The Agreement provides for a two and one-half percent (2.5%) salary increase on July 1, 2019.

A motion to approve the Salary Policy 2019-2020 was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

- 2.4 Approve S.T.E.P. Partnership Agreement Between Norfolk Public Schools and Wayne State College

A motion to approve the S.T.E.P. Partnership Agreement Between Norfolk Public Schools and Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

- 2.5 Approve Agreement for Northeast Community College Transfer Initiative with Wayne State College

A motion to approve the Agreement for Northeast Community College Transfer Initiative with Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

- 2.6 Approve Addition of a Criminal Justice Graduate Focus Area for Wayne State College

Wayne State sought approval to add the following graduate focus area in the Master of Science in Organizational Management program, beginning Fall 2019:

Criminal Justice Administration (Organizational Management)

A motion to approve the Addition of a Criminal Justice Graduate Focus Area for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

2.7 Approve Addition of Integrated Technology Support Concentration for the Computer Information Systems Major for Wayne State College

Wayne State sought approval to add the following concentration for the Computer Information Systems major, beginning Fall 2019:

Integrated Technology Support Concentration

A motion to approve the Addition of the Integrated Technology Support Concentration for the Computer Information Systems Major for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

2.8 Approve Deletion of E-Commerce Concentration for the Computer Information Systems Major for Wayne State College

Wayne State sought approval to delete the following concentration for the Computer Information Systems major, beginning Fall 2019:

E-Commerce Concentration

A motion to approve the Deletion of E-Commerce Concentration for the Computer Information Systems Major for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

2.9 Approve Addition of Travel and Tourism Minor for Wayne State College

Wayne State sought approval to add the following minor, beginning Fall 2019:

Travel and Tourism

A motion to approve the Addition of Travel and Tourism Minor for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

- 2.10 Approve Addition of Engineering Technology Major for Wayne State College
Wayne State sought approval to add the following undergraduate major, beginning Fall 2019:

Engineering Technology

A motion to approve the Addition of the Engineering Technology Major for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

- 2.11 Approve Alumni House Lease Agreement for Wayne State College

A motion to approve the Alumni House Lease Agreement for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

- 2.12 First and Final Round Approval of Revisions to Board Policies 5102, 5103 and 5104; Policies Related to Bargaining Agreements

A motion to approve the First and Final Round Approval of Revisions to Board Policies 5102, 5103 and 5104; Policies Related to Bargaining Agreements was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

- 2.13 First and Final Round Approval of Revisions to Board Policy 5405; Retirement Plan; State College Employees

The policy was being revised to better explain the retirement plans available to State College employees.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 5405; Retirement Plan; State College Employees was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

- 2.14 First and Final Round Approval of Revisions to Board Policy 7015; Contracts; Limitations, Exemptions

Board Policy 7015 was being revised to clarify that the definition for information technology purchases allows for cloud and hosted solutions and is not limited to on premise solutions.

The Policy was also being revised so that contracts for student placements to complete work-based learning experiences including internships, practicums, student teaching, etc. are considered "exempt" contracts and will not require Board approval.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 7015; Contracts; Limitations, Exemptions was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

- 2.15 Approve Continuation of Theatre Program at Chadron State College

A motion to approve the Continuation of the Theatre Program at Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

- 2.16 Approve Continuation of Music Program at Peru State College

A motion to approve the Continuation of the Music Program at Peru State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

- 2.17 Approve Authorization for Chancellor to Develop and Sign an Educational Partnership Agreement with the University of Nebraska Board of Regents for and on Behalf of the Nebraska College of Technical Agriculture to Allow a Collaboration with Wayne State College

In accordance with Board Policy 7015, the Board was being asked to grant the Chancellor the authority to develop and sign an educational

partnership Agreement with the Board of Regents of the University of Nebraska for and on behalf of the Nebraska College of Technical Agriculture (NCTA). The Agreement would allow a collaboration between NCTA and Wayne State College to offer undergraduate academic programming for agriculture students in Northeast Nebraska.

A motion to approve the Authorization for Chancellor to Develop and Sign an Educational Partnership Agreement with the University of Nebraska Board of Regents for and on Behalf of the Nebraska College of Technical Agriculture to Allow a Collaboration with Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

3. Student Affairs, Marketing, and Enrollment

3.1 First and Final Round Approval of Revisions to Board Policy 3500: Housing

The revision is intended to clarify that the minimum age requirement to reside in College residence halls or housing does not apply to guests to the campus staying for short term visits or attending camps.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 3500: Housing was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

4. Fiscal, Facilities and Audit

4.1 Approve a One-Time Cash Fund Appropriation Reduction for Chadron State College

A cash fund appropriation reduction is requested for Chadron State College in the amount of \$2,600,190.65. Between fiscal 2017-18 and 2018-19, cash fund appropriation balances were rolled forward automatically by the Department of Administrative Service (DAS) budget division. Each College is responsible to only spend those cash fund appropriations to the extent they had revenue levels last year to support the appropriation level.

A motion to approve a One-Time Cash Fund Appropriation Reduction for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

4.2 Approve 2019-2020 Room and Board Rates

A motion to approve the 2019-2020 Room and Board Rates was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

4.3 Approve Contingency Maintenance Requests

A motion to approve the Contingency Maintenance Requests was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

4.4 Approve Food Service Contracts for 2019-2024

Board Policy 9015 provides for a food service RFP every five (5) years and provides objectives of the food service program.

Chadron, Peru and Wayne have submitted recommendations for food service contracts for a term beginning July 1, 2019 and continuing through June 30, 2024 with terms negotiated for the first year of each Agreement (FY 2019-2020). All three (3) Colleges recommend moving forward with five (5) year Agreements, with terms renegotiated annually and brought forward to the Board for consideration.

Background information, as well as the recommendations for the first year of the contract terms for each College, are provided below.

Chadron State College A'VIANDS

Peru State College FRESH IDEAS MANAGEMENT LLC

Wayne State College CHARTWELLS

Minutes Acceptance: Minutes of Mar 21, 2019 2:30 PM (Minutes Approval)

A motion to approve the Food Service Contracts for 2019-2024 was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

4.5 Approve Bookstore Contract for Peru State College

Board Policy 9020 sets forth the requirements for bookstore contracting, which requires Board approval.

Peru State recommends approval of a new five-year bookstore contract with **eCampus.com** for the operation of an online bookstore for the 2019-2020 through 2023-2024 fiscal years.

A motion to approve the Bookstore Contract for Peru State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

4.6 Approve Chadron State College Use of State of Nebraska Master Lease Program

In accordance with Policy 7012, Chadron State requests authorization to use up to \$450,000 through the State of Nebraska's Master Lease Program for a campuswide network infrastructure upgrade.

A motion to approve Chadron State College Use of State of Nebraska Master Lease Program was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

4.7 Approve Naming of An Area in Armstrong Building for Chadron State College

A motion to approve the Naming of An Area in the Armstrong Building for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

4.8 Approve Reallocation of Contingency Maintenance Funds for Wayne State College

From Resolution:
3/24/17 \$21,550.00 #8 Neihardt Hall Voice Over Fire Alarm/Panel Upgrade

4/20/18	\$54,425.28	#1 Anderson Hall Air Conditioning & Associated Electrical Upgrades
4/20/18	\$22,168.00	#8 Neihardt Hall Hot Water Heater Replacement
4/20/18	\$ 1.41	#10 Residence Halls Wireless Access Point Replacement

To Resolution:

4/20/18	\$98,144.69	#3 Berry Hall Fire Sprinklers
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A motion to approve the Reallocation of Contingency Maintenance Funds for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

- 4.9 Approve Exclusive Beverage and Vending Contract with Chesterman Company Doing Business as Chesterman Coca-Cola/Premium Food and Beverage for Wayne State College

Board Policy 9015 regarding food service operations includes vending machine services.

Wayne State solicited proposals for a vendor to provide exclusive beverage and vending services to the College, with proposals due on December 12, 2018. Two responses were received. A committee of students, faculty, and staff reviewed the proposals received and made a recommendation to the President.

Wayne State recommends the Board approve a contract with Chesterman Company doing business as Chesterman Coca-Cola/Premium Food and Beverage to provide this service to the College over the next five (5) years.

A motion to approve the Exclusive Beverage and Vending Contract with Chesterman Company Doing Business as Chesterman Coca-Cola/Premium Food and Beverage for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

Items for Information and Discussion

5. Academic and Personnel

- 5.1 Fall Graduation Summaries

The fall 2018 graduation summaries from each of the Colleges were provided to the Board for information.

5.2 Fall 2018 Instructional Load Reports

The fall 2018 instructional load reports from each of the Colleges were provided to the Board for information.

5.3 Five-Year Academic Calendar

The five-year academic calendar was provided to the Board for information.

5.4 NSCS Funding Request for CSC Foundation

According to the Board's Agreement with the Chadron State Foundation, a formal request for funding must be submitted, no later than June 15 each year. Following is the request that will be submitted for 2019-2020.

- Unrestricted funds to a discretionary account for the CSC President in the amount of \$4,500
- Unrestricted funds to a discretionary account for the NSCS Chancellor in the amount of \$1,500
- Annually provide one-third (1/3) of the cost of the NSCS Senator's Reception (not limited)
- Provide \$3,000 for the NSCS Teaching Excellence Award when the recipient is a Chadron State College faculty member

5.5 Reports of Personnel Actions

The personnel action reports were provided to the Board for information.

6. Student Affairs, Marketing, and Enrollment

6.1 Marketing Activities and Events Update

6.2 Intercollegiate Athletics Report of Institutional Commitment to NCAA Principles for Conduct to Enhance Integrity in Intercollegiate Athletics

The intercollegiate athletics report of institutional commitment to NCAA principles for conduct to enhance integrity in intercollegiate athletics was provided to the Board for information.

7. Fiscal, Facilities, and Audit

7.1 Capital Construction Quarterly Reports

Capital Construction Quarterly Reports from each of the Colleges were

provided to the Board for information.

Chadron

8. Stadium Renovation – Interim report

Peru

1. Delzell Renovation – Interim report
2. Field House Phase II – Interim report
3. Theater Renovation – Interim report

Wayne

1. Center for Applied Technology – Interim report
2. Press Box Replacement – Interim report
3. U.S. Conn Library Renovation – Interim report

7.2 Contingency Maintenance Progress Reports

Contingency Maintenance Progress Reports from each of the Colleges were provided to the Board for information.

7.3 LB 309 Project Status Reports

LB 309 Project Status Reports from each of the Colleges were provided to the Board for information.

7.4 Physical Plant Status Reports

Physical Plant Status Reports from each of the Colleges were provided to the Board for information.

7.5 Financial Reports

Board Policy 6011 provides for the submission of six-month and annual financial reports.

The Financial Reports from each of the Colleges were provided to the Board for information.

7.6 Operating Expenditure Reports

The Operating Expenditure Reports from each of the Colleges and the System Office were provided to the Board for information.

7.7 Revenue Bond Expenditure Reports (July – December 2018)

The Revenue Bond Expenditure Reports from each of the Colleges were provided to the Board for information. The Revenue Bond indentures require the submission of periodic financial reports to the Board.

- 7.8 Fall Occupancy and Income Reports
- The Fall Occupancy and Income Reports from each of the Colleges were provided to the Board for information. Board Policy 2101 establishes the timeline for Occupancy and Income Reports.
- 7.9 Potential Occupancy and Income Reports
- Board Policy 2101 requires occupancy/income estimated reports at the first meeting after February 1 each year.
- The Fall 2019 and Spring 2020 Potential Occupancy and Income Reports from each of the Colleges were provided to the Board for information.
- 7.10 Optimal Enrollment Report
- The Optimal Enrollment Report was provided to the Board for information.
- 7.11 Grant Applications and Awards for Information
- Board Policy 6024 requires the reporting of grant awards and applications to the Board as information, if they do not have a state maintenance of effort or future fiscal responsibility.
- Chadron State Grant Application
- Crumb Rubber Grant (Nebraska Department of Environmental Quality Waste Reduction and Recycling) -- \$103,910
- Peru State Grant Application
- Nebraska EPSCoR Undergraduate Research Experience (National Science Foundation Infrastructure Grant) -- \$5,000
- Wayne State Grant Application
- Nebraska EPSCoR Undergraduate Research Experience (National Science Foundation Infrastructure Grant) -- \$5,000
- 7.12 Contracts and Change Orders for Information
- Chadron State Contract
- High Rise Dormitory (shower unit modifications design, plans, specs, estimates and contract management -- \$10,500
- Chadron State Change Order
- Football Stadium and Track (#2-addition of track and practice field) -- \$26,907.50 plus \$2,250 for reimbursable expenses

Peru State Contracts

- Centennial Complex (develop construction documents) -- \$49,500
- Performing Arts Center (Steinway piano) -- \$96,603

Peru State Change Orders

- Performing Arts Center (#3-additional design services) -- \$29,720
- Administration Building (#1-electrical line and curb repair -- (- \$3,051)

Wayne State Contract

- Morey Hall (fire sprinkler system professional services) -- \$28,500

Wayne State Change Orders

- Connell Hall (#2-install additional wood trim to cover back-up wood blocking/framing members at center mullions and head/jam extensions to cover sub-framing) -- \$8,532.46
- Center for Applied Technology (#12-modify walls to obtain 1-hr fire rating in MEP 1-16, lintel and stud modifications at link to Gardner, paint stair shafts, sidewalk/road repairs, site modifications) -- \$28,098.93
- Morey Hall (#1-additional services required for fire sprinkler system install: [additional architectural design and CA for additional work with removing 2 existing ceilings and installing new lay-in ceiling and electrical design for new lighting and additional speaker]) -- \$13,750
- U.S. Conn Library (#18-attic stock credit, door hardware, handrail, plumbing insulation, window soffit expansion joint credit, window detail changes, general conditions adjustment, contingency adjustment) -- (\$162,057.79)

Nebraska State College System Contracts

- System Office and Colleges (IntegraReport hotline services) -- \$3,250 annually for 3 years
- System Office and Colleges (contract software) -- \$11,750/year one; \$12,000/year two; \$12,250/year three; \$12,500/year four; and \$12,750/year five
- System Office and Colleges (Washington DC Federal consulting services) -- \$12,000 annually

The following contracts should also have been noted in the NSCS contracts report section.

UNICO (Signed on March 19, 2019)

Term: 3 yrs - \$5000 for the first 2 years and \$7500 for the 3rd year.

Aon (To be signed within the next week)

Term: 1 yr - \$5000

8. Miscellaneous Action and Information Items

i. Chancellor's Report

8.1.1 Chancellor's Report

Chancellor Turman reported that he had recently visited Chadron State right before the snow storm hit the area. During his visit the CSC Emergency Management Team had discussions regarding the College closing and how to handle the students remaining on campus.

Chancellor Turman also indicated that both CSC and WSC student trustees had brought donated cases of water for the PSC students. He noted how impressed he was with the students helping each other.

Chancellor Turman noted he was scheduled to visit Wayne March 27 and 28th. During his visit he would attend the Northeast Nebraska Education Summit.

He had also recently visited with PSC alumni and Foundation Board members. He had also attended a recognition banquet for Dr. Sara Crook and other award winners. One of the award winners from Grand Island was a WSC graduate.

8.1.2 First and Final Round Approval of Revisions to By-Laws

The By-Laws were being revised to establish the Executive Committee which would consist of the Board Chair, Vice Chair and one additional member appointed by the Board. The committee will meet with the Chancellor to develop, review and assess performance goals and objectives.

A motion to approve the First and Final Round Approval of Revisions to By-Laws was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

8.1.3 Proposed Board of Trustees Meeting Schedule for 2019-2020

2019-2020 Proposed Board Meeting Schedule
(Five Meetings Per Year)

SEPT	BOARD OF TRUSTEES MEETING-CHADRON	September 12-13, 2019 Thursday - Friday
NOV	BOARD OF TRUSTEES MEETING-WAYNE	November 14-15, 2019 Thursday - Friday

Minutes Acceptance: Minutes of Mar 21, 2019 2:30 PM (Minutes Approval)

JAN	BOARD OF TRUSTEES MEETING-LINCOLN	January 14, 2020 Tuesday
APRIL	BOARD OF TRUSTEES MEETING-PERU	April 23-24, 2020 Thursday - Friday
JUNE	BOARD OF TRUSTEES MEETING-LINCOLN	June 18, 2020 Thursday

2019-2020 Proposed Board Meeting Schedule
(Six Meetings Per Year)

SEPT	BOARD OF TRUSTEES MEETING-CHADRON	September 12-13, 2019 Thursday - Friday
NOV	BOARD OF TRUSTEES MEETING-WAYNE	November 14-15, 2019 Thursday - Friday
JAN	BOARD OF TRUSTEES MEETING-LINCOLN	January 14, 2020 Tuesday
MAR	BOARD OF TRUSTEES MEETING-LINCOLN	March 12, 2020 Thursday
APRIL	BOARD OF TRUSTEES MEETING-PERU	April 23-24, 2020 Thursday - Friday
JUNE	BOARD OF TRUSTEES MEETING-LINCOLN	June 18, 2020 Thursday

A motion to approve the 5-meeting schedule for 2019-2020 Board meetings and to schedule a Board retreat in July or August was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, and Zeiss.

ABSENT: Carter Peterson, Matt Blomstedt

Chair Bieganski indicated that he, Trustee Suarez and Vice Chair Zeiss would serve as the Board officers nominating committee. The committee will report their nominations for Chair and Vice Chair at the June 18, 2019 meeting.

Chair Bieganski presented Dawson Brunswick and Camarie Stratman with certificates for their service on the Board of Trustees for 2018-2019.

The following trustees will provide greetings from the Board at the May 4 commencement exercises: Gary Bieganski at Chadron State, John Chaney and Bob Engles at Peru State and possibly Jess Zeiss at Wayne State.

ii. Presidents' Report

8.2.1 Presidents' Reports

WSC President Rames reported on the various career pathways programs at WSC. Through these programs WSC students have had success in achieving an education and a job in the field of their choice. These programs allow students to spend time in the workforce in cooperative education settings while completing their degree. The programs also provide internship opportunities during the last seven to eight months of their college career.

President Rames also reported she had been working with folks at the Little Priest Tribal College to develop articulation agreements between the College and WSC. WSC is also working with high school students to help them achieve their college completion and work related goals.

CSC President Rhine reported the 47th annual High Plains Band and Choir Festival was recently held. This festival brings in hundreds of high school students from more than 20 high schools each year. This is a great way for faculty to interact with high school students.

President Rhine noted a CSC track program student, Isaac Grimes, recently received a national title in the long jump. He further noted that the Chancellor would be returning to CSC on April 13 to participate in The Big Event. The groundbreaking ceremony for the new track would be held April 12. CSC hopes to have the ribbon cutting for the new track when the Board is on campus for the September 2019 Board meeting.

PSC President Hanson thanked Chancellor Turman for his visit to PSC. He also thanked the CSC and WSC students for water they brought for the students.

President Hanson reported that the flooding at Peru had a huge impact on the College and students. Many students, faculty and staff assisted with sand bagging the water treatment plant. Approximately 30 minutes later a levee broke and the treatment plant was inundated with water.

Due to the flooding of the water plant and the area, the PSC campus needed to be vacated. All the Vice Presidents worked together to ensure that all students had a place to go. Many students took others home with them.

At the time of the meeting, the National Guard and others were bringing 110,000 gallons of water a day to Peru for use. All are to use less water during this time. The City of Peru and Emergency Management are working together to address the issue.

President Hanson noted that sixteen students were directly impacted by the flooding and were working to find short term housing. One faculty and one staff member had their homes flooded as well.

iii. Student Trustees' Report

PSC Student Trustee Stratman reported that the spring semester is almost over with students registering for fall classes. She further reported the basketball team had won the Heart of America Conference championship by beating the number 1 team in the NAIA.

Student Trustee Stratman noted that Jesse McCartney had come to campus for a concert March 15. Many students attended the concert. Another event at PSC was the ALS 24 Hour Walk for Tesla held January 24-25. The event brought 250 participants and logged 566 miles. One team logged 146.5 miles.

Student Trustee Stratman thanked the Board for the opportunity to be a student trustee.

CSC Student Trustee Brunswick reported that two CSC athletes had placed at the NCAA Division II track meet. Ashton Hallsted placed fifth in the women's weight throw and Isaac Grimes was the champion in the long jump and placed second in the triple jump.

Student Trustee Brunswick noted that the RHOP program had been discussed while Chancellor Turman was visiting the CSC campus as well as student engagement and the status of the Math Science initiative.

He also noted that the CSC Army ROTC group had participated in the Bataan Death March in New Mexico. The group finished the 26-mile march with 35 pound backpacks in just under 9 hours. Students would be attending the Nebraska Academy of Sciences and presenting their research projects and students that had received NASA research grants would also present their findings.

WSC Student Trustee VanMeeteren reported that the WSC Pi Gamma Mu student organization was recognized as one of the top ten chapters in the United States. She further reported that the men's basketball team tied for first place in the conference and would host the first round of the conference tournament. The WSC club wrestling team had finished 16th place out of 34 Division I teams.

Student Trustee VanMeeteren noted the Student Senate had hosted the annual Casino Night and approximately 300 students participated. Jesse McCartney had also performed at WSC with more than 800 students attending.

Adjournment

The meeting was adjourned at 4:40 PM.

Paul Turman, Chancellor

Minutes Acceptance: Minutes of Mar 21, 2019 2:30 PM (Minutes Approval)

ITEMS FOR CONSENT AGENDA

June 18, 2019

ACTION: **Approve Acceptance of Employee Salary Recommendations (AP)**

The Chancellor and each President have submitted salary recommendations for the 2019-20 fiscal year. In addition, Board Policy 5405 calls for the employer contribution to the retirement plan to remain at 8.0% for FY 2019-20.

The System Office recommends approval of the Acceptance of Employee Salary Recommendations (AP).

ATTACHMENTS:

- NSCS Salary Recommendations (PDF)

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
<u>Faculty -- State Supported Positions</u>			
Anderson, Timothy E	Professor	1.00	102,626.00
Bentz, Laura A	Professor	1.00	73,201.00
Blundell, E Patricia	Professor	1.00	81,625.00
Bogner, Michael P	Professor	1.00	79,176.00
Bolze, Ronald P	Professor	1.00	73,201.00
Bruehlman, August	Professor	1.00	85,606.00
Brust, Mathew	Professor	1.00	73,201.00
Buchmann, Ann M	Professor	1.00	73,201.00
Carnot, Mary Jo	Professor	1.00	73,201.00
Donahue, Mary	Professor	1.00	73,926.00
Ellington, H Elisabeth	Professor	1.00	73,201.00
Enos, Karen	Professor	1.00	73,201.00
Evertson, Matthew Q	Professor	1.00	76,582.00
Frink, Teresa	Professor	1.00	73,201.00
Gaudet, Laura B	Professor	1.00	76,920.00
Hardy, Joyce	Professor	1.00	124,190.00
Hoem, Bruce	Professor	1.00	73,201.00
Hunn, Lorie	Professor	1.00	73,201.00
Keith, Tim J	Professor	1.00	80,943.00
King, Donald R	Professor	1.00	78,422.00
Kirsch, Kathleen C	Professor	1.00	73,201.00
Koehn, James	Professor	1.00	81,494.00
Koza, Richard A	Professor	1.00	89,625.00
Leesch Bogner, Lisette D	Professor	1.00	75,893.00
Leite, Michael B	Professor	1.00	79,181.00
Limbach, Barbara	Professor	1.00	87,861.00
Madsen, Kim A	Professor	1.00	83,008.00
Miller, Brandon L	Professor	1.00	73,201.00
Nobiling, Tracy L	Professor	1.00	87,953.00
Rahman, Shafiqur	Professor	1.00	73,201.00
Ritzen, Donna R	Professor	1.00	73,201.00
Ritzen, Scott	Professor	1.00	83,499.00
Roweton, William	Professor	1.00	99,983.00
Schaeffer, Susan	Professor	1.00	73,201.00
Schreuder, Joel T	Professor	1.00	74,656.00
Smith, Thomas E	Professor	1.00	73,201.00
Stack, Robert V	Professor	1.00	91,473.00
Stephens, Michael	Professor	1.00	73,201.00
Tucker, Thomas Deane	Professor	1.00	76,920.00
Wada, James	Professor	1.00	73,201.00
Watt, Don E	Professor	1.00	76,920.00

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
Waugh, Wendy	Professor	1.00	83,855.00
Wentworth, Beth	Professor	1.00	73,201.00
Woods, Kathleen E	Professor	1.00	73,201.00
Sub-Total Professors		44.00	3,496,357.00
Brammer, Dawn D	Associate Professor	1.00	62,314.00
Cavin, Scott B	Associate Professor	1.00	66,336.00
Coughlin, Steven M	Associate Professor	1.00	62,314.00
Ellis, Joshua C	Associate Professor	1.00	62,314.00
French-Collins, Shaunda M	Associate Professor	1.00	62,314.00
Hafey, Brooks R	Associate Professor	1.00	62,314.00
Hamaker, Jamie L	Associate professor	1.00	67,067.00
Hoffman, William	Associate Professor	1.00	62,314.00
Kenney Jr, Richard H	Associate Professor	1.00	67,227.00
Kinbacher, Kurt E	Associate Professor	1.00	62,314.00
McCallum, Henry	Associate Professor	1.00	67,660.00
Nesheim, David A	Associate Professor	1.00	64,463.00
Perlinski, Anthony T	Associate Professor	1.00	62,314.00
Wilson, Tara A	Associate Professor	1.00	62,314.00
Wojcik, John C	Associate Professor	1.00	66,625.00
Sub-Total Associate Professors		15.00	960,204.00
Akuh, Comfort G	Assistant Professor	1.00	61,500.00
Brierly, Robin K	Assistant Professor	1.00	55,728.00
Cox, Kimberly	Assistant Professor	1.00	49,489.00
Denham, Trudy A	Assistant Professor	1.00	48,893.00
Dusek, Gary A	Assistant Professor	1.00	63,359.00
Field, Aaron L	Assistant Professor	1.00	53,587.00
Fritz, Allison J	Assistant Professor	1.00	51,250.00
Helmbrecht, Brittany L	Assistant Professor	1.00	53,406.00
Hughes, Adam G	Assistant Professor	1.00	49,200.00
Jones, Markus	Assistant Professor	1.00	49,893.00
Jones, Mary C	Assistant Professor	1.00	50,978.00
Keithly, Mary E	Assistant Professor	1.00	53,300.00
Moriasi, Peter A	Assistant Professor	1.00	52,799.00
Moses, Gregory J	Assistant Professor	1.00	59,301.00
Norman, Erin M	Assistant Professor	1.00	53,406.00
VACANT	Assistant Professor	1.00	60,000.00
VACANT	Assistant Professor	1.00	60,000.00
VACANT	Assistant Professor	1.00	57,000.00
VACANT	Assistant Professor	1.00	60,993.00
VACANT	Assistant Professor	1.00	70,000.00
VACANT	Assistant Professor	1.00	60,000.00

Attachment: NSCS Salary Recommendations (2459) : Acceptance of Employee Salary Recommendations

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
VACANT	Assistant Professor	1.00	53,000.00
VACANT	Assistant Professor	1.00	60,000.00
VACANT	Assistant Professor	1.00	52,000.00
VACANT	Assistant Professor	1.00	50,000.00
VACANT	Assistant Professor	1.00	51,995.00
VACANT	Assistant Professor	1.00	51,000.00
Puzzo, Richard D	Assistant Professor	1.00	50,459.00
Ritzen, John C	Assistant Professor	1.00	56,481.00
Tebbs, Shawn M	Assistant Professor	1.00	52,063.00
Vogl, Michael	Assistant Professor	1.00	56,071.00
Sub-Total Assistant Professors		31.00	1,707,151.00
Kennedy, Michael	Instructor	1.00	55,109.00
VACANT	Instructor	1.00	44,000.00
Ritzen, Cassandra A	Instructor	1.00	52,019.00
Sayaloune, Detsinh	Instructor	1.00	42,655.00
Wood, Terrie L	Instructor	1.00	47,857.00
Sub-Total Instructors		5.00	241,640.00
TOTAL FACULTY		95.00	6,405,352.00

Attachment: NSCS Salary Recommendations (2459 : Acceptance of Employee Salary Recommendations

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
<u>NSCPA Professional Staff -- State Supported Positions</u>			
Ackerman, Bridget F	Admissions Representative	1.00	38,130.00
Alfred, Stephanie E	Project Coordinator	1.00	36,654.00
Arnold, Jessyca P	Project Coordinator	1.00	36,255.00
Bila, Robin M	Licensed Student Counselor	1.00	50,687.00
Binkard, Daniel	Digital Graphic Designer	1.00	42,162.00
Blonien, Sharla	Project Coordinator	1.00	36,970.00
Brummels, Leyna J	Accountant	1.00	40,613.00
Buhr, Jacqueline M	Financial Aid Counselor	0.75	25,289.00
Buhr, Jacqueline M	Financial Aid Counselor	0.25	8,429.00
Camerlinck, Angela	Project Coordinator	1.00	38,852.00
Center, Kaleb R	Director-Sports Information	1.00	41,183.00
Conway, Craig E	Publications Specialist	0.20	9,780.00
Conway, Craig E	Publications Specialist	0.80	39,118.00
Cook, Tena	Marketing Coordinator	1.00	70,765.00
Crofutt, Heather	IT Specialist	1.00	52,274.00
Crofutt, Keith	IT Analyst	1.00	63,803.00
Cummings, Kristol	Project Coordinator	1.00	36,255.00
Dykes, Sarah N	Accountant	1.00	38,069.00
Emerson, Sherrie B	IT Support	1.00	39,717.00
Fernandez, Colette M.	Project Coordinator	1.00	36,970.00
Fullerton, Christine	Librarian-Public Services	1.00	52,744.00
Gimeson, Merle	Publications Specialist	1.00	59,084.00
Giorgi, Starr	IT Specialist	1.00	57,136.00
Golembiewski, Shauna D	Coordinator of Admissions Services	1.00	38,950.00
Green, Christopher A	Associate Athletic Director	0.84	57,656.00
Green, Christopher A	Associate Athletic Director	0.16	10,982.00
Gudeta, Simon H	IT Technician	1.00	41,615.00
Hartman, Shawn	Librarian-Outreach Services	1.00	67,744.00
Hunter, Hillary B	Teacher	1.00	29,711.00
Jersild, Craig R	Interim Football Coordinator Defensive	1.00	56,151.00
Johns, Shellie	Coordinator of Conferencing	0.75	37,119.00
Johnson, Roberta J	Extended Campus Program Coordinator	1.00	53,228.00
Junge, Kayla R	IT Analyst	1.00	56,879.00
Kennell, Deena	Director-Internships and Career Services	1.00	66,544.00
Kreis, Earl J	Head Strength and Conditioning Coach	1.00	42,549.00
Kuhnel, Kristal S	Director-Health Professions Program	1.00	51,685.00
Ledbetter, Elizabeth	Instructional Technology and Design Spec	1.00	63,419.00
Lopez, Tjaden T	Project Coordinator	1.00	35,896.00
Masters, Logan M	Assistant Coach	1.00	38,544.00

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
McAllister, Rebecca A.	Academic Advisor	1.00	45,682.00
McClintock, Heidi	Admissions Representative	1.00	42,136.00
Mowry, Marianne	Project Coordinator	1.00	38,090.00
Newberg, Pamela J	Head of Technical Services	1.00	60,403.00
Northrup, Megan J	Student Activities Coordinator	0.60	23,980.00
VACANT	IT Specialist	1.00	54,038.00
VACANT	Licensed Student Counselor	1.00	56,311.00
VACANT	Assistant Coach	1.00	35,314.00
VACANT	Coordinator of Admissions Services	1.00	35,314.00
VACANT	Football Coordinator Offensive	1.00	54,894.00
O'Daniel, Tyler D	Admissions Representative	1.00	33,718.00
Omelanuk, Joy C	Assessment and Accreditation Coordinator	1.00	48,945.00
Pace, Robert A	Accompanist	0.92	41,005.00
Patterson, Jereme	IT Analyst	1.00	62,848.00
Peters, Katherine A	Academic Support Center Coordinator	1.00	50,004.00
Pope, Katelyn D	Project Coordinator	1.00	36,959.00
Roberts, Alva J	IT Specialist	1.00	51,234.00
Roberts, Eric W	IT Specialist	1.00	51,234.00
Rolfsmeier, Steven B	Director-Museum	0.92	63,393.00
Rovner, Caitlin C	Academic Advisor	1.00	45,100.00
Sasse, Clint R	Assistant Coach	1.00	41,000.00
Sayaloune, Carrie A	Academic Advisor	1.00	41,708.00
Schmid, Andrew	IT Specialist	1.00	52,890.00
Scoggan, Alisha L	Financial Aid Counselor	0.75	25,820.00
Scoggan, Alisha L	Financial Aid Counselor	0.25	8,606.00
Singpiel, Christopher M	Academic Advisor	1.00	41,708.00
Sinn, Laure C	Rangeland Program Coordinator	1.00	58,195.00
Smith, Debra A	Coordinator of Admissions Services	1.00	41,589.00
Smith, Jaclyn K	Academic Advisor	1.00	44,351.00
Smith, Sara A	Admissions Representative	1.00	42,136.00
Sommerville, Tracy L	Accountant	1.00	39,463.00
Taylor Cless, Elsa M	Project Coordinator	1.00	36,662.00
Turman, Jeff W	Manager-Sports & Recreation Center	0.62	27,460.00
Turman, Jeff W	Manager-Sports & Recreation Center	0.38	16,829.00
Van Vleet, Stefani L	Project Coordinator	1.00	38,264.00
Weatherfield, Jordanien E	Admissions Representative	1.00	38,438.00
Wellnitz, Eric	IT Specialist	1.00	51,234.00
Welsch, Lisa M	Athletic Trainer	1.00	39,293.00
Zeller, Lawayne	Director-Field Experiences/Cert Officer	1.00	54,335.00
TOTAL		72.19	3,370,194.00

Attachment: NSCS Salary Recommendations (2459 : Acceptance of Employee Salary Recommendations

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
<u>NSCPA -- Non-State Supported Positions (Revenue Bond)</u>			
Boardman, Kris L	Assistant Director-Residence Life	1.00	28,824.00
Cullan, Morgan	Project Coordinator	1.00	35,893.00
Johns, Shellie	Coordinator of Conferencing	0.25	12,374.00
Jons, Channing M	Assistant Director-Residence Life	1.00	28,823.00
Nelson, Mariah S	Assistant Director-Residence Life	1.00	28,824.00
Northrup, Megan J	Student Activities Coordinator	0.40	15,986.00
TOTAL		4.65	150,724.00
<u>Professional Staff (Non-Union) -- State Supported Positions</u>			
Burk, Ann M	Chief Information Officer	1.00	103,477.00
Collins, Joby D	Associate Chief Information Officer	1.00	74,580.00
DeMersseman, Anne K	Associate Vice President Human Resources	1.00	97,890.00
Diers, Ameer S	Assistant Director - Human Resources	0.75	35,859.00
Douglas, Sherry	Associate VP Student Services	1.00	97,890.00
Downs, Lona K	Director - Child Development Center	1.00	34,966.00
Foley, Scott D	Head Cross Country Coach	1.00	40,000.00
Fox, Sabrina M	Assistant Director-Admissions	1.00	47,857.00
Gaswick, Kari J	Vice President Administration & Finance	1.00	127,446.00
Hansen, Jon P	Vice President Enroll Mgt, Mktg & St Svc	1.00	117,631.00
Heiting, Jordan M	Budget Director	1.00	57,221.00
Helmbrecht, Alex	Director of College Relations	1.00	73,132.00
Hernandez, Kimberly J	Human Resources Coordinator	1.00	34,825.00
Hughes, Melany K	Comptroller	1.00	81,149.00
Hunter, Brett C	Head Wrestling Coach	1.00	50,816.00
Linegar, Malinda	Director Institutional Research	1.00	67,371.00
Long, Jay B	Head Football Coach	1.00	99,168.00
Luper, Dustin	Head Rodeo Coach	0.70	33,800.00
Luper, Dustin	Head Rodeo Coach	0.30	14,485.00
Margetts, James	Dean	1.00	108,766.00
Marshall, Conrad K	Information Services Officer	0.33	29,229.00
Mitchell, Melissa A	Registrar	1.00	78,028.00
Mowry, Harold H	Director of Facilities	0.75	58,522.00
Ness, Kaley J	Head Softball Coach	1.00	46,817.00
Northrup, Riley J	Head Track and Field Coach	1.00	52,019.00
VACANT	Associate VP Teaching and Learning	1.00	93,634.00
VACANT	Dean	1.00	114,407.00
VACANT	Director-Transitional Studies Program	1.00	41,708.00
VACANT	Head Women's Volleyball Coach	0.83	45,799.00

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
VACANT	Head Women's Volleyball Coach	0.17	9,381.00
Pourier, Sheila	Assistant Director-Financial Aid	1.00	50,414.00
Powell, James H	Dean	1.00	114,204.00
Raymer, Janet M	Head Womens Basketball Coach	1.00	61,231.00
Reed, Charles H	Head Mens Basketball Coach	1.00	70,697.00
Smith Jr, Joel R	Athletic Director	1.00	125,696.00
Snare, Charles	Vice President Academic Affairs	1.00	146,834.00
Stein, Lisa A	Director of Admissions	1.00	66,793.00
Tewahade, Tewahade M	Title IX Coordinator	0.60	39,950.00
Toomey, Tamara J	Director-Student Transition & Retention	1.00	59,450.00
Tylee, Thomas B	Director- Office of Academic Success	1.00	66,584.00
TOTAL		36.43	2,769,726.00
<u>Professional Staff (Non-Union) -- Non-State Supported Positions (Revenue Bond)</u>			
Diers, Amee S	Assistant Director - Human Resources	0.25	11,954.00
Mowry, Harold H	Director of Facilities	0.25	19,507.00
Osmotherly, Taylor D	Associate Director Residence Life	1.00	36,413.00
Parker, Samuel B	Assoc Director- Housing & Residence Life	1.00	47,857.00
Stephens, Austen J	Director of Housing & Residence Life	1.00	62,423.00
Tewahade, Tewahade M	Title IX Coordinator	0.40	26,634.00
TOTAL		3.90	204,788.00
TOTAL PROFESSIONAL		117.17	6,495,432.00

Attachment: NSCS Salary Recommendations (2459 : Acceptance of Employee Salary Recommendations

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
<u>NAPE/Support Staff -- State Supported Positions</u>			
Ahrens, Tom D	Maintenance Repair Worker III	0.75	23,033.00
Allen, Jarrod O	Electrician	0.75	26,641.00
Barry-Schommer, Brenda D	Office Assistant IV	0.75	39,652.00
Bell, Patrick R.	Maintenance Repair Worker III	0.75	21,731.00
Blanford, Jason S	Maintenance Repair Worker IV	0.75	28,622.00
Bolze, Rebecca K	Office Assistant III	1.00	30,787.00
Bradley, Kimberly A	Accounting Clerk III	1.00	34,603.00
Brennan, Colleen G	Medical Assistant	1.00	26,650.00
Brixius, Brek D	Custodian	1.00	22,335.00
Brott, Darrell J	Custodian	1.00	21,704.00
Carnahan, Melody M	Office Assistant II	0.50	18,260.00
Carnahan, Melody M	Office Assistant II	0.50	18,260.00
Clark, Kim D	Custodian	1.00	24,796.00
Denham, Kyle	Custodian	1.00	22,844.00
DeWald, Jason P	Custodian	1.00	22,335.00
Diehl, Robert G	Maintenance Repair Worker III	0.75	24,720.00
Dinstel, Jonni K	Office Assistant II	1.00	23,345.00
Doescher, Randy	Maintenance Repair Worker III	0.75	25,073.00
Downs, Joanne	Office Assistant II	1.00	33,239.00
Draper, David E	Maintenance Repair Worker II	1.00	25,051.00
Eleson, Bonnie	Custodian	1.00	24,786.00
Enos, Bryan	Maintenance Repair Worker II	1.00	32,381.00
Frear, Donald J	Maintenance Repair Worker II	1.00	25,051.00
Fry, Jeremy J	Maintenance Repair Worker IV	1.00	38,163.00
Glass, Stephanie E	Office Assistant II	1.00	23,345.00
Hartman, Janet L	Office Assistant II	1.00	38,741.00
Hills, Shelby M	Accounting Clerk II	1.00	24,600.00
Humphrey, Jessica J	Office Assistant II	1.00	24,742.00
Hunn, David D	Maintenance Repair Worker III	0.75	24,785.00
James, Casey	Maintenance Repair Worker IV	0.75	31,627.00
Jordan, Joseph R	Custodian	1.00	24,796.00
Kern, Silas Wade	Maintenance Repair Worker IV	1.00	55,561.00
Knaub, Nancy C	Custodian	1.00	24,796.00
Kuhnel, Lorin	Maintenance Repair Worker IV	1.00	51,127.00
Malone, Velinda	Custodian	1.00	30,957.00
McCoy, Sarah	Mail Clerk	1.00	22,335.00
McCusker, Roxann L	Office Assistant II	1.00	26,650.00
Medigovich, Tara A	Custodian	1.00	21,704.00
Mendyka, Jennifer L	Office Assistant III	1.00	26,970.00
Mitchell, Kay L	Office Assistant II	1.00	29,931.00
Mittleider, Stacie	Office Assistant II	1.00	29,934.00

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
Mracek, Patricia	Office Assistant II	1.00	29,934.00
VACANT	Office Assistant II	1.00	23,735.00
VACANT	Office Assistant II	1.00	23,397.00
VACANT	Accounting Clerk III	1.00	27,677.00
VACANT	Custodian	1.00	27,164.00
Olivas, Johnnie J	Maintenance Repair Worker III	0.75	35,012.00
Perlinski, Paula S	Office Assistant III	1.00	32,612.00
Pickering, Joshua P	Custodian	1.00	21,704.00
Price, Craig R	Maintenance Repair Worker II	1.00	30,022.00
Raben, Shane A	Custodian	1.00	22,335.00
Roberts, Casey	Electrician Master	0.75	34,587.00
Schefcik, Karma	Custodial Leader	1.00	32,130.00
Schrader, Andrew L	Maintenance Repair Worker IV	0.75	26,579.00
Simmons, George A	Custodian	0.50	12,152.00
Snitily, Emily R	Office Assistant II	1.00	24,036.00
Speirs, Christopher A	Custodian	1.00	24,796.00
Stroup, Stephanie	Office Assistant II	0.50	14,967.00
Turman, Bridget S	Custodian	1.00	34,590.00
Walczyk, Anthony P	Maintenance Repair Worker III	0.75	22,362.00
Walgren, Cynthia S	Accounting Clerk III	1.00	42,214.00
Weber, Steve L	Maintenance Repair Worker II	1.00	32,381.00
Zuver, Donald	Maintenance Repair Worker III	1.00	31,575.00
Zuver, Tammy S	Accounting Clerk II	1.00	26,650.00
TOTAL		58.75	1,779,274.00

NAPE/Support Staff -- Non-State Supported Positions (Revenue Bond)

Ahrens, Tom D	Maintenance Repair Worker III	0.25	7,677.00
Ainslie, Melvin	Custodian	1.00	36,087.00
Allen, Jarrod O	Electrician	0.25	8,880.00
Barry-Schommer, Brenda D	Office Assistant IV	0.25	13,217.00
Bell, Patrick R.	Maintenance Repair Worker III	0.25	7,244.00
Blanford, Jason S	Maintenance Repair Worker IV	0.25	9,541.00
Bohnenkamp, Barbara K	Custodian	1.00	24,796.00
Derby, Lisa	Custodian	1.00	21,704.00
Diehl, Robert G	Maintenance Repair Worker III	0.25	8,239.00
Doescher, Randy	Maintenance Repair Worker III	0.25	8,357.00
Dusek, Sarah	Custodian	1.00	21,704.00
Fankhauser, Rose M	Custodian	1.00	22,335.00
High Hawk, Warfield B	Custodian	1.00	21,704.00
Hunn, David D	Maintenance Repair Worker III	0.25	8,261.00
James, Casey	Maintenance Repair Worker IV	0.25	10,541.00
McKinnon, Kenneth W	Custodian	1.00	28,067.00

Attachment: NSCS Salary Recommendations (2459 : Acceptance of Employee Salary Recommendations

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
Olivas, Johnnie J	Maintenance Repair Worker III	0.25	11,671.00
Overshiner, Kelly L	Custodian	1.00	24,688.00
Robbins, Ronald R	Custodian	1.00	23,559.00
Roberts, Casey	Electrician Master	0.25	11,529.00
Schrader, Andrew L	Maintenance Repair Worker IV	0.25	8,860.00
Simmons, George A	Custodian	0.50	12,152.00
Toof, Justin JM	Custodian	1.00	21,704.00
Walczyk, Anthony P	Maintenance Repair Worker III	0.25	7,454.00
TOTAL		13.75	379,971.00
<u>Support Staff (Non-Union) -- State Supported Positions</u>			
Anderson, Pamela J	Secretary To The President	1.00	52,881.00
Baumann, M Todd	Maintenance Manager	1.00	56,375.00
Hunt, Mark D	Security Supervisor	0.75	33,258.00
Mays, Lucinda W	Grounds Supervisor	1.00	47,750.00
Miller, Valerie A	Office Assistant II	1.00	26,917.00
VACANT	Maintenance Manager	0.75	37,256.00
TOTAL		5.50	254,437.00
<u>Support Staff (Non-Union)-Non State Supported Positions (Revenue Bond)</u>			
Hunt, Mark D	Security Supervisor	0.25	11,085.00
VACANT	Maintenance Manager	0.25	12,418.00
TOTAL		0.50	23,503.00
TOTAL SUPPORT STAFF		78.50	2,437,185.00

Attachment: NSCS Salary Recommendations (2459 : Acceptance of Employee Salary Recommendations

Chadron State College

Employee Name	Rank or Position Title	FTE	2019-2020 Base Salary
<u>NSCPA -- Non-State Supported Positions (Federal/Restricted)</u>			
Dressel, Sonja	Licensed Student Counselor	0.83	43,305.00
Lewin, Amanda	Retention Specialist	0.92	35,489.00
		<u>1.75</u>	<u>78,794.00</u>
<u>Professional Staff (Non-Union) -- Non-State Supported Positions (Federal/Restricted)</u>			
Barry Heather	Academic Advisor	0.50	20,855.00
Gaston, Bradley	Academic Advisor	0.50	20,855.00
Schaer, Jennifer	Project Director, TRIO	1.00	53,616.00
Smith-Bruehlman, Martha	Project Director, Upward Bound	1.00	58,015.00
Vacant	Academic Advisor	0.50	20,346.00
Vacant	Academic Advisor	0.50	25,500.00
		<u>4.00</u>	<u>199,187.00</u>
<u>NAPE/Support Staff -- Non-State Supported Positions (Federal/Restricted)</u>			
Stroup, Stephanie	Office Assistant II	0.50	14,967.00
		<u>0.500</u>	<u>14,967.00</u>
<u>Support Staff (Non-Union) -- Non-State Supported Positions (Federal/Restricted)</u>			
Vacant	Office Assistant II	0.415	16,637.00
Wittrock, Jennifer	Office Assistant I	0.50	13,056.00
		<u>0.915</u>	<u>29,693.000</u>

Attachment: NSCS Salary Recommendations (2459 : Acceptance of Employee Salary Recommendations

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
Professional Staff (Non-Union) -- State Supported Positions			
Dunkle, Michael E	System Data Analyst & Reports Developer	1.00	64,071.00
Eash, Matthew S	Director of Financial Operations	1.00	72,826.00
Hotovy, Steven P	Vice Chancellor Facil/Info Tech	1.00	133,053.00
Kupper, Jodi	Vice Chancellor Acad. Planning & Partner	1.00	134,435.00
Melton, Angela D	Vice Chancellor Stdt Affairs/Risk Mgmt	1.00	119,643.00
Murphy, Carolyn S	Vice Chancellor Administration/Finance	1.00	142,523.00
Petersen, Kristin J	General Counsel/Vice Chan Employee Rel	1.00	142,523.00
Sinclair, Taylor A	System Director for Title IX	1.00	71,724.00
Vogt, Kara L	Human Resources Specialist	1.00	78,421.00
Wunderlich, Christina L	Director of Systemwide Accounting	1.00	83,230.00
Yorges, Judith L	Dir External Relations & Communications	1.00	65,000.00
TOTAL		11.00	1,107,449.00
TOTAL PROFESSIONAL		11.00	1,107,449.00

Attachment: NSCS Salary Recommendations (2459 : Acceptance of Employee Salary Recommendations

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
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Support Staff (Non-Union) -- State Supported Positions

Glass, Lori M	Staff Assistant II	1.00	43,932.00
Olson, Lynne M	Administrative Assistant/Office Manager	1.00	54,050.00
TOTAL		2.00	97,982.00
TOTAL SUPPORT STAFF		2.00	97,982.00

Attachment: NSCS Salary Recommendations (2459 : Acceptance of Employee Salary Recommendations

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
Faculty -- State Supported Positions			
Barger, Michael	Professor	1.00	74,657.00
Citrin, Anthony K	Professor	1.00	99,760.00
Clopton, Richard E	Professor	1.00	84,688.00
Crook, Sara B	Professor	1.00	82,519.00
Goebel-Lundholm, Mary C	Professor	1.00	81,181.00
Grotrian, Sheri	Professor	1.00	73,201.00
Hutchison, Christy L	Professor	1.00	76,985.00
Nevitt, James R	Professor	1.00	74,657.00
Ruskamp, Judith J	Professor	1.00	73,201.00
Ryan, Kyle C	Professor	1.00	73,201.00
Welsh, Dennis W	Professor	1.00	78,504.00
Sub-Total Professors		11.00	872,554.00
Ahmad, Gul	Associate Professor	1.00	70,724.00
Bartlett, Jacob K	Associate Professor	1.00	62,565.00
Bittner, Gina L	Associate Professor	1.00	62,315.00
Galardi, Gregory M	Associate Professor	1.00	74,220.00
Gardner, Kelli A	Associate Professor	1.00	62,315.00
Kingsley, Kelly A	Associate Professor	1.00	67,977.00
Lynott III, Francis J	Associate Professor	1.00	63,497.00
McCauley, Laura J	Associate Professor	1.00	62,314.00
Seay, Darolyn D	Associate Professor	1.00	62,314.00
Sub-Total Associate Professors		9.00	588,241.00
Balluch, Felicity M	Assistant Professor	1.00	58,079.00
Dunekacke, Susan D	Assistant Professor	1.00	55,863.00
Folske Starlin, Helane M	Assistant Professor	1.00	59,963.00
Hicks, Charles E	Assistant Professor	1.00	57,503.00
Hill, Matthew P	Assistant Professor	1.00	56,774.00
Ingram, Robert L	Assistant Professor	1.00	63,086.00
Lippman, Laura J	Assistant Professor	1.00	58,079.00
Mahan, Amber N	Assistant Professor	1.00	60,191.00
Moore, Susan A	Assistant Professor	1.00	53,813.00
Nehls, Kathleen A	Assistant Professor	1.00	55,140.00
Netzer, Nathan L	Assistant Professor	1.00	56,180.00
Nies, Kristi	Assistant Professor	1.00	59,802.00
VACANT	Assistant Professor	1.00	64,522.00
VACANT	Assistant Professor	1.00	62,000.00
VACANT	Assistant Professor	1.00	53,727.00
VACANT	Assistant Professor	1.00	58,000.00
VACANT	Assistant Professor	1.00	61,000.00

Attachment: NSCS Salary Recommendations (2459 : Acceptance of Employee Salary Recommendations

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
VACANT	Assistant Professor	1.00	57,625.00
VACANT	Assistant Professor	1.00	57,972.00
Trout, Kate E	Assistant Professor	1.00	55,439.00
Vogt, Spencer R	Assistant Professor	1.00	61,735.00
Walsh, Shana M	Assistant Professor	1.00	58,079.00
Wright, Benjamin Jude	Assistant Professor	1.00	57,503.00
Sub-Total Assistant Professors		23.00	1,342,075.00
Bartlett, Heidi J	Instructor	1.00	55,140.00
Gleason, Matthew B	Instructor	1.00	64,172.00
Griffin, Kenneth B	Instructor	1.00	69,157.00
Hayes, Daniel F	Instructor	1.00	57,695.00
Kathol, Maxwell R	Instructor	1.00	54,325.00
Leonard, Cassandra Kay	Instructor	1.00	49,938.00
Myers, Kenneth L	Instructor	1.00	58,816.00
Parriott, Lisa L	Instructor	1.00	55,947.00
Weitzenkamp, Cassandra J	Instructor	1.00	60,497.00
Westerlin, Sara A	Instructor	1.00	55,658.00
Sub-Total Instructors		10.00	581,345.00
TOTAL FACULTY		53.00	3,384,215.00

Attachment: NSCS Salary Recommendations (2459 : Acceptance of Employee Salary Recommendations

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
<u>NSCPA Professional Staff -- State Supported Positions</u>			
Barrett, Amy S	Distance Learning Coordinator	1.00	33,826.00
Blevins, Matthew J	IT Lead	1.00	74,340.00
Buscher, Kristin J	Director-Assessment	1.00	78,824.00
Clopton, Debra T	Laboratory Coordinator	0.75	31,211.00
Dierking, Phyllis L	Project Coordinator	1.00	35,893.00
Earnest, Brooke E	Academic Advisor	1.00	41,708.00
Eberly, Jamie D	Licensed Student Counselor	0.84	45,709.00
Eickhoff, Ashleigh N	Coordinator of Admissions Services	1.00	38,091.00
Hart, Tammie R	Executive Director-Budget and Planning	1.00	66,285.00
Haveman, Debra	IT Analyst	1.00	57,816.00
Hicks, Skye B	Distance Learning Coordinator	1.00	33,826.00
Hoffman, Justin L	Assistant Coach	1.00	35,314.00
Holleran, Ian M	Assistant Coach	1.00	35,314.00
Holmes, Stephanie D	Director-Field Experiences/Cert Officer	1.00	54,620.00
Hull, Brandi J	Digital Graphic Designer	1.00	38,899.00
Jensen, Samantha A	Distance Learning Coordinator	1.00	33,826.00
Jones, Sherry M	Assessment and Accreditation Coordinator	1.00	44,155.00
Kamenar, Tereza A	Project Coordinator	1.00	38,015.00
Karel, Curtis M	IT Analyst	1.00	61,500.00
Kincaid, James R	Financial Aid Counselor	1.00	33,718.00
Kindle, Reginald	Assistant Coach	1.00	35,314.00
Kreifels, Kaylee A	Director-Accounting	1.00	54,383.00
Lutz, Brenda G	Project Coordinator	1.00	37,393.00
Miller, Julie K	Project Coordinator	1.00	35,893.00
Moore, Janell A	Licensed Student Counselor	0.84	42,239.00
VACANT	Educ Supp & Dis Scvs Coord	1.00	44,586.00
VACANT	Retention Specialist	1.00	44,586.00
VACANT	Coordinator of Admissions Services	1.00	33,718.00
VACANT	Assistant Coach	1.00	35,314.00
VACANT	Assistant Coach	1.00	35,314.00
Pannell, DeOn'tae	Football Coordinator-Defensive	1.00	43,825.00
Pugh, Debra J	Assistant Director-Financial Aid	1.00	40,991.00
Rinne, Heather R	Assistant Registrar	1.00	39,188.00
Seidl, Angela Dene	Project Coordinator	1.00	35,893.00
Sheley, Vickie Lee	Athletic Trainer	1.00	48,304.00
Shirley, Amy E	IT Analyst	1.00	56,879.00
Stinman, Elizabeth R	Accompanist	0.84	32,630.00
Tynon, Katherine A	IT Specialist	1.00	61,116.00
Van Der Kamp, Brandy J	Project Coordinator	1.00	36,918.00
Victor, Jaymi M	IT Specialist	1.00	51,234.00

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
Volker, Emily J	Project Coordinator	1.00	35,893.00
VonBergen, Annette R	Project Coordinator	1.00	35,893.00
Wegener, Austin C	Coordinator of Admissions Services	1.00	33,791.00
Wilhelm, Keri A	Coordinator of Admissions Services	1.00	35,893.00
Williams, Ashley A	IT Specialist	1.00	51,234.00
TOTAL		44.27	1,951,312.00
<u>NSCPA -- Non-State Supported Positions (Revenue Bond)</u>			
VACANT	Assistant Director-Residence Life	1.00	28,824.00
Oestmann, Amy	Project Coordinator	1.00	35,893.00
Rogers, Philip A	Assistant Director-Residence Life	1.00	28,824.00
TOTAL		3.00	93,541.00
<u>Professional Staff (Non-Union) -- State Supported Positions</u>			
Albury, Renetta J	Head Women's Basketball Coach	1.00	54,100.00
Albury, Wayne K	Athletic Director	1.00	76,875.00
Bayne, Deann L	Registrar	1.00	72,874.00
Beardslee, Eugene A	Chief Information Officer	1.00	102,816.00
Blobaum, Kevin M	Director of Distance Education	1.00	70,725.00
Borchers, Timothy A	Vice President Academic Affairs	1.00	142,483.00
Bridgmon, Angela R	Human Resources Coordinator	1.00	45,682.00
Cade, Eulanda	Director Of Human Resources	1.00	86,786.00
Cammack, Cindy J	Director - Admission	1.00	75,049.00
Clifton, Delyn B	Associate Chief Information Officer	1.00	78,231.00
Dorman, Jesse A	Vice President Enrollment Mgt & Std Aff	1.00	116,522.00
Dunekacke, Jari A	Assistant Director-Admissions	1.00	45,391.00
Harshbarger, Ted L	Associate Athletic Director	1.00	69,951.00
Hinrichs, Paul E	Dean	1.00	110,700.00
Hogue, Jason R	Director of Marketing & Communications	1.00	72,874.00
Hutson, Crystal M	Director- Student Activities and Program	0.78	36,761.04
Ludwig, Robert C	Head Men's Basketball Coach	1.00	50,978.00
McCormick, Jill R	Director Of Facility Services	1.00	86,845.00
Meier, Veronica J	Director of the Library	1.00	82,274.00
Melvin, Brent	Head Athletic Trainer	1.00	55,966.00
VACANT	Dean	1.00	108,000.00
VACANT	Dean	1.00	108,000.00
VACANT	Director Of Financial Aid	1.00	78,155.00
VACANT	Head Baseball Coach	1.00	48,779.00
VACANT	Director of Business Services	1.00	51,233.00

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
Schneider, Steve K	Head Football Coach	1.00	67,624.00
Schroeder, Laurie A	Head Volleyball Coach	1.00	50,687.00
Seay, Gregory Wayne	Dean	1.00	112,195.00
Thielen, Matthew C	Dean of Student Life	0.33	28,046.00
Thomason, James L	Head Softball Coach	1.00	48,378.00
White, Debbie A	Vice President Administration & Finance	1.00	127,446.00
Willey, Randall J	Comptroller	1.00	92,074.00
TOTAL		31.11	2,454,500.04
<u>Professional Staff (Non-Union) -- Non-State Supported Positions (Revenue Bond)</u>			
Hutson, Crystal M	Director- Student Activities and Program	0.23	10,661.00
Neveau, Adam S	Director of Residence Life	1.00	50,415.00
Thielen, Matthew C	Dean of Student Life	0.67	56,942.00
TOTAL		1.90	118,018.00
TOTAL PROFESSIONAL		80.27	4,617,371.04

Attachment: NSCS Salary Recommendations (2459 : Acceptance of Employee Salary Recommendations

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
<u>NAPE/Support Staff -- State Supported Positions</u>			
Abrahams, Susan K	Library Technician	1.00	32,130.00
Allen, Jack G	Maintenance Repair Worker III	1.00	42,462.00
Baier, Robert L	Custodian	1.00	21,790.00
Bents, Jacob A	Maintenance Repair Worker III	1.00	29,179.00
Boden, Daniel M	Maintenance Repair Worker III	1.00	37,161.00
Cole, Amanda C	Office Assistant II	1.00	26,494.00
Connelly, Marshall F	Custodial Leader	1.00	25,051.00
Coonce, John	Maintenance Repair Worker II	1.00	25,154.00
Cummins, Dana	Custodial Leader	0.75	24,723.00
DeBuhr, Jennifer L	Accounting Clerk III	1.00	27,755.00
Delezene, Katrina K	Office Assistant II	1.00	23,345.00
Edris, Malinda L	Office Assistant III	1.00	45,564.00
Goering, Kenneth L	Maintenance Repair Worker II	1.00	27,661.00
Hagen, Sheena K	Office Assistant II	1.00	23,345.00
Haith, Jeanne M	Accounting Clerk III	1.00	35,014.00
Isaacs, Noah B	Custodian	1.00	21,704.00
Kieler, Hope K	Accounting Clerk III	1.00	28,505.00
Knight, Cathy J	Custodian	1.00	27,844.00
Last, Wendy L	Office Assistant II	1.00	23,811.00
Mangnall, Richard W	Maintenance Repair Worker III	1.00	36,823.00
Mather, Laura M	Library Technician	1.00	25,784.00
McMann, Larry J	Custodian	1.00	21,704.00
Murphy, Charles J	Maintenance Repair Worker III	1.00	32,669.00
VACANT	Maintenance Repair Worker II	1.00	25,051.00
Riehle, Thomas L	Maintenance Repair Worker II	1.00	25,051.00
Robke, Tyler A	Custodian	1.00	21,704.00
Sayer, Kelsee K	Office Assistant IV	1.00	31,127.00
Sommerhalder, Tammy J	Financial Aid Technician	1.00	31,660.00
Trail, Brenda K	Office Assistant IV	1.00	41,477.00
Whisler, Jackie R	Custodian	1.00	27,844.00
Winkelhake, Tracey	Financial Aid Technician	1.00	35,014.00
Wren, Todda M	Maintenance Repair Worker II	1.00	26,558.00
TOTAL		31.75	931,158.00
<u>NAPE/Support Staff -- Non-State Supported Positions (Revenue Bond)</u>			
Ascheman, April D	Security Officer II	1.00	31,233.00
Cummins, Dana	Custodial Leader	0.25	8,242.00
Dowdy, David E	Maintenance Repair Worker III	1.00	30,007.00
Eickhoff, Sarah C	Custodian	1.00	21,704.00
Furnas, Kelly L	Custodian	1.00	35,383.00

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
Heywood, Mark R	Security Officer II	0.75	24,130.00
Martin, Michael P	Security Officer II	0.75	23,694.00
Riehle, Jontae T	Maintenance Repair Worker II	1.00	25,051.00
Shandy, Nicolee G	Custodian	1.00	23,005.00
Villeneuve, Jeremiah J	Maintenance Repair Worker II	1.00	26,561.00
TOTAL		8.75	249,010.00
<u>Support Staff (Non-Union) -- State Supported Positions</u>			
Mincer, Amy L	Secretary To The President	1.00	47,801.00
VACANT	Custodian	0.50	10,852.00
VACANT	Custodian	0.50	10,852.00
Reeves, Darrin E	Assistant Director-Facility Services	1.00	55,827.00
TOTAL		3.00	125,332.00
<u>Support Staff (Non-Union)-Non State Supported Positions (Revenue Bond)</u>			
VACANT	Custodian	0.50	10,852.00
Robertson, Timothy D	Security Supervisor	1.00	43,079.00
TOTAL		1.50	53,931.00
TOTAL SUPPORT STAFF		45.00	1,359,431.00

Attachment: NSCS Salary Recommendations (2459 : Acceptance of Employee Salary Recommendations

Employee Name	Rank or Position Title	FTE
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2019-2020 Base Salary

NSCPA - Non-State Supported Positions - Federal Restricted

VACANT	Student Intervention Coordinator	0.84	32,302
Groff, Peggy	Student Intervention Coordinator	0.84	43,594
Zarybnicky, Angela	Student Intervention Coordinator	0.84	34,317

Professional Staff Non-Union - Non-State Supported Positions - Federal Restricted

Jones, Vicki	TRIO Program Director	1.00	64,860
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Attachment: NSCS Salary Recommendations (2459 : Acceptance of Employee Salary Recommendations

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
<u>Faculty -- State Supported Positions</u>			
Agoumba, Darius	Professor	1.00	73,201.00
Alexander, William A	Professor	1.00	82,521.00
Arneson, Patricia M	Professor	1.00	100,042.00
Bertolas, Randy J	Professor	1.00	80,943.00
Blankenau, Martin Joseph	Professor	1.00	77,666.00
Bohnert, David A	Professor	1.00	75,027.00
Bondhus, Joann E	Professor	1.00	105,503.00
Brufat, Alan	Professor	1.00	93,119.00
Butler, Katherine M	Professor	1.00	122,558.00
Cacheiro, Adolfo J	Professor	1.00	75,027.00
Christensen, Douglas P	Professor	1.00	76,920.00
Conley, Donovan S	Professor	1.00	96,837.00
Cupp, Rodney	Professor	1.00	73,201.00
Davis, Adam N	Professor	1.00	73,201.00
Dendinger, Laura L	Professor	1.00	79,989.00
Dinsmore, Steven C	Professor	1.00	104,911.00
Engbretsen, Barbara J	Professor	1.00	77,688.00
Ettel, Mary L	Professor	1.00	84,852.00
Fox, Kristi R	Professor	1.00	73,201.00
Garden, Randa S	Professor	1.00	73,201.00
Garvin, Sharon K	Professor	1.00	77,780.00
Garvin, Timothy P	Professor	1.00	88,773.00
Geisert, Cameron M	Professor	1.00	73,201.00
Hammer, Mark F	Professor	1.00	79,181.00
Harms, Sally R	Professor	1.00	75,402.00
Hickey, Donald R	Professor	1.00	105,503.00
Hill, Kevin	Professor	1.00	107,033.00
Karr, Paul A	Professor	1.00	81,722.00
Karsky, Jason L	Professor	1.00	76,134.00
Kietzmann, Glenn E	Professor	1.00	87,543.00
Langdon, Jennifer	Professor	1.00	73,201.00
Langlie-Willers, Pamela	Professor	1.00	73,201.00
Lawrence, Gloria J	Professor	1.00	90,658.00
Lutt, Patricia L	Professor	1.00	79,541.00
Maas, Chad	Professor	1.00	73,201.00
Marek, Michael	Professor	1.00	73,926.00
McCue, Robert O	Professor	1.00	110,781.00
Miller, Daniel J	Professor	1.00	79,518.00
Nelson, Jeryl L	Professor	1.00	86,548.00
Nicholson, Lori	Professor	1.00	73,201.00
Parker, Charles J	Professor	1.00	82,797.00

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
Pearcy, Shawn D	Professor	1.00	78,422.00
Peitz, David J	Professor	1.00	78,422.00
Ras, Gerard Jm	Professor	1.00	78,304.00
Snowden, Monica A	Professor	1.00	76,920.00
Weixelman, Joseph	Professor	1.00	73,201.00
Whitt, Deborah L	Professor	1.00	86,302.00
Young, Todd S	Professor	1.00	76,920.00
Zardeneta, Gustavo	Professor	1.00	73,201.00
Sub-Total Professors		49.00	4,070,145.00
Aleman, Lidice	Associate Professor	1.00	62,314.00
Allen, Jeffrey C	Associate Professor	1.00	72,157.00
Barnes, Johanna S	Associate Professor	1.00	62,314.00
Calkin, Joshua	Associate Professor	1.00	62,314.00
Christensen, Chad M	Associate Professor	1.00	62,314.00
Colvard, Robert E	Associate Professor	1.00	62,314.00
Curnyn, Molly	Associate Professor	1.00	62,314.00
Elliott, Mary R	Associate Professor	1.00	65,423.00
Erwin, Carol J	Associate Professor	1.00	62,314.00
Franklin, Laura O	Associate Professor	1.00	62,314.00
Greene, Todd W	Associate Professor	1.00	62,314.00
Haakenson, Matthew A	Associate Professor	1.00	62,314.00
Haslit, Andrew J	Associate Professor	1.00	62,314.00
Irlmeier, Joni L	Associate Professor	1.00	62,314.00
Knezevic, Branislava	Associate Professor	1.00	62,314.00
Kolbeck, Karl F	Associate Professor	1.00	62,314.00
Kufner, Brian E	Associate Professor	1.00	64,781.00
Lemmon, Sarah E	Associate Professor	1.00	62,314.00
Lueders, Allyn M	Associate Professor	1.00	62,314.00
Marcellus, Stephanie A	Associate Professor	1.00	62,314.00
Morales, Teresa F	Associate Professor	1.00	62,314.00
Newcomb, Lori A	Associate Professor	1.00	62,314.00
O'Connor, Meghan E	Associate Professor	1.00	62,314.00
Pease, Craig W	Associate Professor	1.00	67,057.00
Piersanti, Joshua R	Associate Professor	1.00	62,314.00
Price, Jason R	Associate Professor	1.00	58,000.00
Rawlings, Lesli M	Associate Professor	1.00	62,314.00
Walsh, Sara J	Associate Professor	1.00	62,314.00
Wanek, Lisa M	Associate Professor	1.00	62,314.00
Weixelman, Chris Tee	Associate Professor	1.00	62,314.00
Sub-Total Associate Professors		30.00	1,885,268.00
Albracht, Carolyn A	Assistant Professor	1.00	52,066.00

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
Post, Cassandra L	Instructor	1.00	43,176.00
Sub-Total Instructors		7.00	349,623.00
Applewhite, Stephanie B	Lecturer	1.00	45,000.00
Listerfelt, Nicole J	Lecturer	1.00	44,075.00
Sub-Total Lecturers		2.00	89,075.00
TOTAL FACULTY		124.00	8,319,385.00

Attachment: NSCS Salary Recommendations (2459 : Acceptance of Employee Salary Recommendations

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
<u>NSCPA Professional Staff -- State Supported Positions</u>			
Armstrong, Shelly M	Accompanist	1.00	40,666.00
Backstrom, Leslie A	Financial Aid Counselor	1.00	33,718.00
Bargholz, Darin	IT Specialist	1.00	51,234.00
Baron, Mark A	Assistant to the Dean	1.00	56,014.00
Bird, Kathleen L	Nurse	0.88	46,816.00
Brandow, Jennifer D	Assistant to the Dean	1.00	45,682.00
Broberg, Amanda R	Graphic Designer	1.00	39,459.00
Carstens, Mary K	Learning Skills Specialist	0.88	49,566.00
Clark, Kirk R	Assistant Coach	0.83	33,299.00
Darnell, Kenneth Grant	Head Strength & Conditioning Coach	1.00	47,519.00
Denklau, Susan K	Accountant	1.00	44,987.00
DePew, Kimberly M	Assistant Coach	1.00	42,787.00
Derechailo, Melissa	Theatre Technician	0.88	46,780.00
Duke, Andrew R	IT Technician	1.00	41,028.00
Eckmann, Brandon A	IT Lead	1.00	78,855.00
Elfers, Edmund B	Director-Teaching & Learning	1.00	91,734.00
Frana, Brian L	Football Coordinator Offensive	1.00	52,019.00
Goeden, Henry J	Coordinator of Admissions Services	1.00	39,463.00
Grosz, Michael T	Director-Sports Information	1.00	49,512.00
Gunion, Sarah E	Student Activities Coordinator	0.75	29,525.00
Guzman, Veronica V	Coordinator of Admissions Services	1.00	42,147.00
Hanson, Pamela Fay	Graphic Designer	1.00	45,682.00
Hartnett, Daniel P	Coordinator of Admissions Services	1.00	40,055.00
Hirschman, Dawn R	Assistant to the Dean	1.00	54,325.00
Hix, Karla	Assistant Registrar	1.00	51,250.00
Hjorth, Jacob C	Admissions Representative	1.00	35,875.00
Honnold, Denny L	Assistant Coach	1.00	44,141.00
Janke, Kathy K	Coordinator of Admissions Services	1.00	38,972.00
Johnson, Jennifer L	IT Specialist	1.00	51,234.00
Keen, Rebecca S	Extended Campus Program Coordinator	1.00	49,200.00
Keino, Leah C	Director-Multicultural and Intl Program	1.00	61,564.00
Kemnitz, Jeni K	Athletic Business Manager	1.00	53,300.00
Knight, Valerie R	Librarian-Reference	1.00	52,250.00
Krueger, Jacob R	IT Analyst	1.00	56,879.00
Kucera, Loren L	Director-NBDC	0.09	6,664.00
Kunz, Zachary T	IT Specialist	1.00	51,234.00
Lemke, Max A	IT Specialist	1.00	51,234.00
Loftis, Charissa A	Librarian-Reference	1.00	53,629.00
McAllister, Denise L	Admissions Representative	1.00	35,875.00
McLaughlin, Scott Joseph	Football Coordinator Defensive	1.00	47,611.00

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
Moore, Dylan T	Athletic Trainer	1.00	39,293.00
Muir, Trudy I	Graphic Designer	1.00	53,706.00
Nelson, Jeremy	IT Lead	1.00	78,855.00
Nelson, Kristi L	Marketing Coordinator	1.00	54,911.00
Nelson, Lisa L	Director-Service Learning	1.00	45,696.00
VACANT	Admissions Representative	1.00	35,000.00
VACANT	Licensed Student Counselor	0.90	42,500.00
VACANT	Licensed Student Counselor	0.90	52,500.00
VACANT	Educational Support and Disability Coord	1.00	44,586.00
VACANT	Assistant Coach	1.00	35,314.00
VACANT	Athletic Trainer	1.00	39,293.00
Ohlrich, Angela	Accountant	1.00	42,571.00
Oliver, Kristina K	Assistant Coach	0.83	32,485.00
Oswald, Laurie L	Assistant Director-Financial Aid	1.00	43,993.00
Otte Pick, Karla K	Project Coordinator	0.50	18,205.00
Parsley, Morgan R	Admissions Representative	1.00	35,875.00
Piper, Jeffrey A	Digital Graphic Designer	1.00	52,929.00
Piper, Jessica M	Internship Coordinator	1.00	45,888.00
Putnam, Jenny D	Instructional Resources Coordinator	1.00	42,175.00
Quance, Marilyn S	Librarian-Technical Services	1.00	66,480.00
Reinhardt, Heather M	Career Services Specialist	1.00	51,625.00
Reynolds, Lisa C	Project Coordinator	1.00	44,865.00
Risinger, Matthew	IT Specialist	1.00	51,234.00
Rusch, Amanda S	IT Analyst	1.00	56,879.00
Schlichter, Marcus	Librarian-Acquisitions and Archivist	1.00	69,942.00
Schwarte, Amber R	Assistant Coach	1.00	37,925.00
Smith, Chad C	IT Lead	1.00	74,340.00
Smith, Ruth E	Construction Project Coordinator	1.00	55,896.00
Stover, Nathan L	Assistant Coach	1.00	44,140.00
Suckstorf, Brett J	Assistant Coach	1.00	39,994.00
Sydow, Suzanne R	Director-Assessment	1.00	91,861.00
Uhrich, Kendall D	Coordinator of Admissions Services	1.00	37,984.00
Voborny, Madison J	IT Specialist	1.00	51,234.00
Winstead, Wendy J	Project Coordinator	1.00	39,975.00
Zamzow, Lora M	Manager-Payroll	1.00	47,342.00
TOTAL		72.43	3,581,275.00
<u>NSCPA -- Non-State Supported Positions (Revenue Bond)</u>			
Bacon, Tyler A	Assistant Director-Residence Life	1.00	30,716.00
Filkins, Benjamin T	Assistant Director-Residence Life	1.00	31,286.00
Greene, Kyle	Assistant Director-Residence Life	1.00	42,571.00

Attachment: NSCS Salary Recommendations (2459 : Acceptance of Employee Salary Recommendations

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
Gunion, Sarah E	Student Activities Coordinator	0.13	5,211.00
Osnes, Thomas R	Assistant Director-Residence Life	1.00	49,034.00
Otte Pick, Karla K	Project Coordinator	0.50	18,204.00
Parker, Brett R	IT Analyst	1.00	56,879.00
Pitkin, Chad	Manager-Sport & Recreation	1.00	50,687.00
Schwarte, John M	Campus Recreation Coordinator	1.00	39,975.00
Wynia, Jeremy A	IT Specialist	1.00	51,234.00
TOTAL		8.63	375,797.00

Professional Staff (Non-Union) -- State Supported Positions

Anderson, Janet L	Assistant AD for Internal Affairs	0.15	9,300.00
Anderson, Janet L	Assistant AD for Internal Affairs	0.85	52,697.00
Bareiman, Jason L	Director Career Services	1.00	69,595.00
Barry, Jeannette M	Institutional Research Analyst	1.00	66,701.00
Barry, Michael J	Assoc Dir Athltcs/Dir Of Sprt & Rec Ctr	0.25	20,988.00
Benson, Vaughn L	Dean	0.75	97,918.00
Benson, Vaughn L	Dean	0.25	32,640.00
Brink, Marlon D	Head Cross Country, Track & Field Coach	1.00	62,199.00
Cleary, Joseph W	Head Women's Soccer Coach	1.00	51,743.00
Collier, Jerry W	Director Of College Relations	1.00	88,395.00
DeBoer, Mitchell	Assoc Vice Pres Administration & Finance	1.00	84,293.00
Dorcey McIntosh, Alicia K	Director of Counseling	1.00	68,675.00
Dunning, John B	Vice President Information Technology	1.00	124,845.00
Elliott, Steven T	Vice President Academic Affairs	1.00	152,457.00
Evetovich, Tammy	Dean	0.75	89,732.00
Evetovich, Tammy	Dean	0.25	29,911.00
Fredrickson, Angela S	Vice President Administration & Finance	1.00	129,394.00
Furlich, Amanda	Human Resources Coordinator	1.00	44,052.00
Gade, Amy J	Associate Director-Admissions	1.00	56,000.00
Graber, David R	Director, Library	1.00	82,720.00
Halle, Kevin E	Director, Admissions	1.00	82,000.00
Kaminsky, Jeffrey D	Head Men's Basketball Coach	0.96	85,534.00
Kaus, Annette L	Director Financial Aid	1.00	84,022.00
Kneifl, Scott D	Head Volleyball Coach	1.00	84,478.00
Koch, Alex	Head Baseball Coach	1.00	51,533.00
Korth, Regina	Nurse	0.88	51,071.00
Legler, Kelly M	Director of Student Accounts	1.00	59,822.00
Loggins, Ronald E	Associate VP for Academic Affairs	1.00	99,000.00
Manson, Shelli A	Head Softball Coach	1.00	56,015.00
McLaughlin, Dan	Head Football Coach	1.00	93,969.00

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
McMahan, David M	Dean of Students	1.00	75,947.00
Meyer, Barbara J	Budget Director	1.00	84,417.00
Morris, Muffin	Head Athletic Trainer	1.00	51,686.00
Muir, Nicholas S	Associate Chief Information Officer	1.00	76,819.00
Nelsen, Kyle R	Director Facility Services	1.00	91,519.00
VACANT	Director, Administrative Systems	1.00	80,000.00
VACANT	Vice President for Student Affairs	1.00	120,000.00
VACANT	Director Stdnt Diversity, Incl, & Compl	1.00	65,000.00
VACANT	Head Women's Golf Coach	1.00	50,000.00
VACANT	Asst Director of Energy & Utilities	1.00	65,000.00
Pollari, Brent J	Head Women's Basketball Coach	0.96	85,311.00
Powicki, Michael M	Athletic Director	1.00	119,683.00
Rasmussen, Jeremy J	Comptroller	1.00	88,432.00
Scherer Connealy, Judith M	Director of Continuing Ed & Outreach	1.00	79,199.00
Sebade, Rhonda S	Assistant to the President	1.00	70,019.00
Shudak, Nicholas J	Dean	0.75	84,271.00
Shudak, Nicholas J	Dean	0.25	28,090.00
Spethman, Phyllis J	Director Professional Education Services	1.00	74,564.00
Swan, Evan D	Librarian-Circulation	1.00	46,851.00
Taoka, Yasuko	Dean	0.75	84,271.00
Taoka, Yasuko	Dean	0.25	28,090.00
Timmerman, Candace K	Director Human Resources	1.00	84,022.00
Travnicek, Nancy G	Director Learning Center	1.00	59,935.00
Vinchattle, John R	Asst to the VP for Academic Affairs	1.00	87,125.00
Wilson, Rebeka D	Registrar	1.00	78,028.00
TOTAL		49.05	4,019,978.00
<u>Professional Staff (Non-Union) -- Non-State Supported Positions (Revenue Bond)</u>			
Barry, Michael J	Assoc Dir Athltcs/Dir Of Sprt & Rec Ctr	0.75	62,964.00
Dearstone, Tiffany N	Director Student Act & Student Center	1.00	52,275.00
Lee, Quinneka B	Director of Residence Life	1.00	54,383.00
VACANT	Assistant Director of Campus Maintenance	1.00	55,000.00
Young, Kaye L	Director of Accounting	1.00	62,848.00
TOTAL		4.75	287,470.00
TOTAL PROFESSIONAL		134.86	8,264,520.00

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
<u>NAPE/Support Staff -- State Supported Positions</u>			
Agler, Leah	Office Assistant II	1.00	29,934.00
Ahmann, Nancy A	Office Assistant II	1.00	30,443.00
Albrecht, Amy R	Office Assistant II	1.00	28,242.00
Ankeny, Valerie A	Office Assistant III	0.88	24,864.00
Bathke, Cristy J	Accounting Clerk II	1.00	25,320.00
Beatty, Nathan A	Custodian	1.00	21,704.00
Beckman, Cindy L	Custodian	1.00	24,796.00
Belt, Randy L	Maintenance Repair Worker II	1.00	25,051.00
Benshoof, Karlene J	Office Assistant II	1.00	26,650.00
Bijlsma, Karyn D	Office Assistant II	1.00	29,933.00
Burke, Kathy J	Office Assistant II	1.00	28,215.00
Chase, Debra E	Office Assistant II	1.00	38,614.00
Craig, Patrick	Maintenance Repair Worker I	0.75	18,598.00
Donner, Colette	Custodian	1.00	30,957.00
Ellis, Jill M	Accounting Clerk III	1.00	32,093.00
Fischer, Christopher M	Maintenance Repair Worker III	1.00	30,469.00
Foote, Tyler C	Maintenance Repair Worker III	0.50	15,355.00
Frazey, Misty L	Facility Operations Assistant	1.00	29,993.00
Frideres, Austin K	Security Officer II	0.45	13,837.00
Gathje, Richard A	Custodian	1.00	35,036.00
Goedhart, Marisa A	Library Technician	1.00	26,077.00
Gothier, Cynthia J	Office Assistant II	1.00	36,220.00
Hart, Britney	Financial Aid Technician	1.00	31,296.00
Heiser, Kasey M	Office Assistant II	0.44	13,486.00
Heiser, Kasey M	Office Assistant II	0.44	13,485.00
Hix, Abigail H	Office Assistant II	1.00	23,345.00
Holloway, Racquel J	Custodian	1.00	27,871.00
Jech, Brook Anne	Office Assistant III	1.00	34,457.00
Jensen, Lesa R	Office Assistant III	1.00	45,580.00
Kastrup, Tama	Office Assistant II	1.00	38,996.00
Kenny, Kelly R	Office Assistant II	1.00	27,314.00
Korth, Debra J	Office Assistant II	1.00	39,572.00
Kotalik, Mercedes L	Office Assistant II	1.00	26,650.00
Kramer, Katie E	Maintenance Repair Worker III	1.00	34,333.00
Longe, Alvin J	Electrician	1.00	37,976.00
Lubberstedt, Theresa J	Custodian	1.00	27,383.00
Marr, Daniel A	Electrician	1.00	52,530.00
Mecseji, Karen A	Office Assistant III	1.00	38,376.00
Meier, Tammy J	Office Assistant III	1.00	45,580.00
Messlerie, Shawna L	Office Assistant III	1.00	32,296.00
Milligan, Kathryn E	Custodian	1.00	22,335.00

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
Monahan, Pamela R	Accounting Clerk III	1.00	39,436.00
Mosley, Greg K	Maintenance Repair Worker III	1.00	48,093.00
Mostek, Denise M	Office Assistant IV	1.00	48,738.00
Nelson, Duane S	Maintenance Repair Worker IV	1.00	47,610.00
Nelson, Roxanne	Custodian	1.00	27,844.00
Neuhalfen, Kathy	Custodian	1.00	27,844.00
VACANT	Library Technician	1.00	25,051.00
VACANT	Office Assistant III	1.00	26,970.00
VACANT	Maintenance Repair Worker II	0.75	18,788.00
VACANT	Maintenance Repair Worker II	0.25	6,263.00
Paulson, Debra M	Custodian	1.00	34,027.00
Pedersen, Kathleen M	Office Assistant II	1.00	27,720.00
Penn, Suzanne L	Office Assistant II	1.00	38,741.00
Peterson, Ricky J	Maintenance Repair Worker III	1.00	41,254.00
Rahn, Terry L	Maintenance Repair Worker III	1.00	38,051.00
Reinke, Shannon L	Office Assistant II	1.00	26,611.00
Reklaitis, Joe	Custodian	1.00	30,957.00
Ritze, David H	Maintenance Repair Worker II	1.00	36,672.00
Ritze, Randy G	Maintenance Repair Worker III	1.00	48,325.00
Roach, Skyler B	Office Assistant III	1.00	27,733.00
Roland, Charles G	Maintenance Repair Worker II	1.00	42,445.00
Ruskamp, Bernie J	Maintenance Repair Worker IV	1.00	51,301.00
Schlines, Corey AJ	Maintenance Repair Worker III	1.00	30,199.00
Schmitz, Cynthia S	Custodial Leader	1.00	39,250.00
Schmitz, Thomas R	Broadcast Engineer	1.00	52,405.00
Schulz, Karen M	Custodian	1.00	30,957.00
Sherman, Stacie	Custodian	1.00	28,068.00
Smith, Shawn M	Office Assistant II	0.88	22,144.00
Spahr, Connie S	Accounting Clerk III	1.00	39,436.00
Stalling, Mary M	Custodian	1.00	36,087.00
Steffen, Angela M	Office Assistant III	1.00	39,900.00
Thompson, Patricia K	Library Technician	1.00	41,602.00
Trevett, Joyce F	Office Assistant III	1.00	44,762.00
Vahlkamp, Eric C	Electrician Master	1.00	51,211.00
Weber, Deborah K	Office Assistant II	1.00	39,521.00
Wert, Dorothy	Office Assistant II	0.75	21,160.00
Woodward, Lucas K	Maintenance Repair Worker III	1.00	30,711.00
Ziska, Brandon K	Security Officer II	1.00	37,491.00
TOTAL		75.08	2,560,640.00

NAPE/Support Staff -- Non-State Supported Positions (Revenue Bond)

Beckman, Nicholas D	Custodian	1.00	21,704.00
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Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
Bessmer, Jill M	Custodian	1.00	24,928.00
Brown, Dale	Custodian	1.00	22,941.00
Campbell, Terrill L	Maintenance Repair Worker III	1.00	32,959.00
Contreras, Jose	Custodian	1.00	21,704.00
Fassler, James K	Maintenance Repair Worker III	1.00	32,957.00
Foote, Tyler C	Maintenance Repair Worker III	0.50	15,356.00
Frideres, Austin K	Security Officer II	0.55	16,913.00
Gunn, Marc R	Custodian	1.00	22,322.00
Gustafson, Carol A	Custodial Leader	1.00	31,590.00
Haney, Kathy R	Custodian	1.00	36,087.00
Humphrey, Norma J	Custodian	1.00	24,795.00
Janke, Michael S	Maintenance Repair Worker III	1.00	33,046.00
Jensen, Debra L	Custodian	1.00	24,796.00
Koch, Kalli A	Custodian	1.00	21,704.00
Litchfield, Nathan J	Maintenance Repair Worker III	1.00	28,975.00
Loberg, Jeffery R	Maintenance Repair Worker II	1.00	32,130.00
McLain, Charles M	Custodian	1.00	21,704.00
Moody, Loretta K	Custodian	1.00	23,228.00
Mrsny, Jeffrey J	Custodian	1.00	21,704.00
VACANT	Security Officer II	1.00	26,970.00
VACANT	Custodian	1.00	21,704.00
VACANT	Custodian	1.00	21,704.00
VACANT	Maintenance Repair Worker II	1.00	25,051.00
Schmidt, Jamie M	Custodian	1.00	21,704.00
Schmidt, Wendy A	Custodian	1.00	34,027.00
Sok, Kimberly S	Custodian	1.00	22,941.00
Weldon, Kevan V	Custodian	1.00	27,844.00
Wurdinger, Mark R	Maintenance Repair Worker III	1.00	35,000.00
TOTAL		28.05	748,488.00
<u>Support Staff (Non-Union) -- State Supported Positions</u>			
Backer, Joni S	Secretary To The President	1.00	54,544.00
Bathke, Lisa L	Office Assistant IV	1.00	35,875.00
Carroll, Dennis D	Maintenance Manager	0.50	25,010.00
Carroll, Dennis D	Maintenance Manager	0.50	25,010.00
Granquist, Megan R	Office Assistant II	1.00	25,979.00
Hauptmann, JoAnn M	Office Assistant III	1.00	30,726.00
Soden, Dustin	Facility Services Manager	0.50	23,634.00
TOTAL		5.50	220,778.00
<u>Support Staff (Non-Union)-Non State Supported Positions (Revenue Bond)</u>			

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
Mrsny, Jason J	Campus Security Manager	1.00	53,245.00
Soden, Dustin	Facility Services Manager	0.50	23,635.00
TOTAL		1.50	76,880.00
TOTAL SUPPORT STAFF		110.13	3,606,786.00

Attachment: NSCS Salary Recommendations (2459 : Acceptance of Employee Salary Recommendations

Wayne State College

Employee Name	Rank or Position Title	2019-2020 FTE	2019-2020 Base Salary
Faculty -- Non-State Supported Positions (Federal/Restricted)			
<u>NSCPA -- Non-State Supported Positions (Federal/Restricted)</u>			
Kucera, Loren L	Director-NBDC	0.91	67,385
Potosnyak, Charles	Learning Skills Specialist, TRiO	0.80	37,437
Utecht, Lori	Learning Skills Specialist, TRiO	0.75	38,090
Woehler, Kara	Learning Skills Specialist, TRiO	0.80	37,537
		<u>3.26</u>	<u>180,449</u>
<u>Professional Staff (Non-Union) -- Non-State Supported Positions (Federal/Restricted)</u>			
Carstens, Jeffrey	Director TRiO	1.00	66,625
		<u>1.00</u>	<u>66,625</u>
<u>NAPE/Support Staff -- Non-State Supported Positions (Federal/Restricted)</u>			
Klein, Danielle	Office Assistant II, TRiO	0.92	23,227
		<u>0.92</u>	<u>23,227</u>

Attachment: NSCS Salary Recommendations (2459 : Acceptance of Employee Salary Recommendations

ITEMS FOR CONSENT AGENDA

June 18, 2019

ACTION: Board Meeting Schedule for 2019-2020 (AP)

2019-2020 Board Meeting Schedule

August	Board of Trustees Retreat - Nebraska City	August 8-9, 2019 Thursday-Friday
September	Board of Trustees Meeting - Chadron	September 12-13, 2019 Thursday-Friday
November	Board of Trustees Meeting - Wayne	November 14-15, 2019 Thursday-Friday
January	Board of Trustees Meeting - Lincoln	January 14, 2020 Tuesday
April	Board of Trustees Meeting - Peru	April 23-24, 2020 Thursday-Friday
June	Board of Trustees Meeting - Lincoln	June 16, 2020 Tuesday

The System Office recommends approval of the Board Meeting Schedule for 2019-2020 (AP).

ITEMS FOR CONSENT AGENDA

June 18, 2019

ACTION: **Approve Revised Organizational Chart for Wayne State College (AP)**

Wayne State requests approval for a revision to its organizational chart per Board Policy 2500.

To increase support for Title IX issues and expand services for students from underrepresented communities, the Director for Student Diversity, Inclusion, and Compliance is being created. Beyond addressing compliance issues, the staff member will work with underrepresented students to improve their retention and degree attainment.

This position will oversee all aspects of Title IX compliance as well as work collaboratively with the campus community to create an environment that supports a safe, welcoming, and inclusive teaching and learning environment; advise student groups associated with underrepresented communities; serve as a mentor and support system for students from underrepresented communities; and oversee multicultural, international, and disability services.

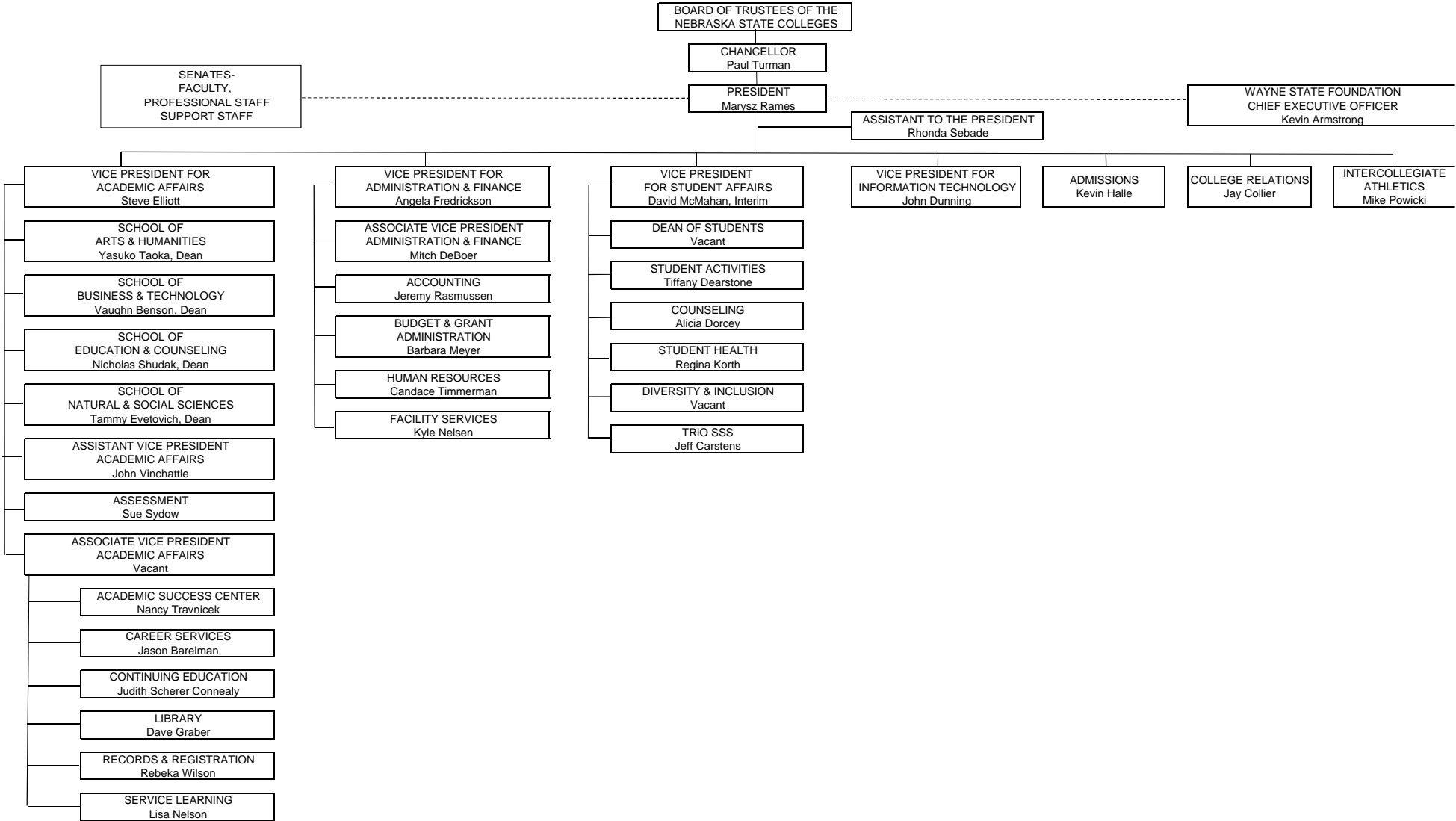
The revision will become effective during the summer of 2019.

The System Office and Wayne State College recommend approval of the Revised Organizational Chart for Wayne State College (AP).

ATTACHMENTS:

- WSC Revised Organizational Chart(PDF)

WAYNE STATE COLLEGE Organizational Chart



Attachment: WSC Revised Organizational Chart (2523 : Revised Organizational Chart for Wayne State

ITEMS FOR CONSENT AGENDA

June 18, 2019

ACTION: **Approve Depositories and Signatories Submitted by the Colleges (FFA)**

Board Policy 6006 states: "All cash receipts shall be deposited in banks to the credit of the individual Colleges or to the Board, as appropriate. The Board of Trustees shall approve such depositories, the designation of account, and the authority for withdrawal.

The approved depositories, accounts, and authorized signatories to each account shall be recorded with the System Office.

Recommendations for depositor designation and withdrawal of such funds shall be presented to the Board each year at the last meeting of the prior fiscal year for approval."

Chadron State College
First National Bank of Chadron

Account Name:

Agency Fund (Checking)
 Revolving Fund (Checking)
 Wire Transfer (Checking)

Authorized signatures:

Richard R. Rhine
 Kari Gaswick
 Charles Snare
 Melany Hughes
 Jordan Heiting

Peru State College
Mainstreet Bank, Peru Branch

Account Name:

Student Escrow
 Revolving Fund

Authorized signatures:

Daniel Hanson
 Debbie A. White
 Eulanda Cade
 Randall Willey

Wayne State College
Elkhorn Valley Bank & Trust, Wayne

Account Name:

Agency Fund (Regular Account)
 Revolving Fund (Petty Cash) (NOW Account)

Authorized signatures:

Marysz Rames
 Angela S. Fredrickson
 Barbara J. Meyer
 Mitch DeBoer
 Jeremy Rasmussen

U.S. Bank, NorfolkAccount Name:

Wayne State College (for e-checking)

The System Office recommends approval of the Depositories and Signatories (FFA).

ITEMS FOR CONSENT AGENDA

June 18, 2019

ACTION: **Approve Authorization for Chancellor to Sign Professional Services Contract for Math Science Project for Chadron State College (FFA)**

Per Board Policy 8065, the System Office and Chadron State respectfully request authorization for the Chancellor to sign a professional consulting services contract for the Math Science project, at a cost not to exceed available funding.

Authorization for the Chancellor to sign the professional services contract for the Math Science project will assure the project will be able to move forward as funding becomes available. The project is expected to utilize a combination of state funds, CSC cash funds, private/Foundation funds, and LB 309 funds.

The System Office and Chadron State College recommend approval of the Authorization for Chancellor to Sign Professional Services Contract for Math Science at CSC (FFA).

ITEMS FOR CONSENT AGENDA

June 18, 2019

***ACTION:* Approve Appointment of Construction Manager at Risk
Selection Committee for Math Science Project for Chadron
State College (FFA)**

Chadron State recommends appointment of the following committee to perform the selection of the construction manager at risk contractor for the Math Science project, in accordance to Board Policy 8071. The policy requires that the construction manager at risk contractor be selected by a committee comprised of Board of Trustees members, System Office and College staff, an architect or engineer, and a community member.

Gary Bieganski, Board of Trustees Chair
John Chaney, Chair of Fiscal, Facilities & Audit Committee, Board of Trustees
Steve Hotovy, Vice Chancellor for Facilities and Information Technology, NSCS
Randy Rhine, President, CSC
Kari Gaswick, Vice President for Administration & Finance, CSC
Joyce Hardy, Physical & Life Sciences Professor, CSC
Ann Buchmann, Physical & Life Sciences Professor, CSC
Harold Mowry, Director of Facilities, CSC
Ben Watson, CEO, Chadron State Foundation
Marjean Terrell, Community Member
Architect Consultant Firm Representative

The System Office and Chadron State College recommend approval of the Appointment of Construction Manager at Risk Selection Committee for Math Science for CSC (FFA).

ITEMS FOR CONSENT AGENDA

June 18, 2019

ACTION: **Approve Authorization for Chancellor to Sign Construction Contracts for Math Science Project for Chadron State College (FFA)**

Per Board Policy 8065, Chadron State requests authorization for the Chancellor to sign construction contracts for the Math Science project at costs not to exceed available funding. The project is expected to cost \$28.5 million, including approximately \$23.4 million in construction contracts. The majority of funding comes from the state commitment of \$2.2 million per year for fourteen years recently approved through LB297. Other funding includes approximately \$4.5 million in College cash and donations/Foundation funds, plus LB 309 Task Force for Building Renewal funds.

Authorization for the Chancellor to sign construction contracts for the Math Science project will assure that the project can move forward with construction as funding becomes available after the construction manager at risk contractor is selected and the contracts negotiated. This approval includes any contract associated with the construction of the project that is over \$100,000 contract sum, as per Board Policy 8065.

The System Office and Chadron State College recommend approval of the Authorization for Chancellor to Sign Construction Contracts for Math Science Project at CSC (FFA).

ITEMS FOR CONSENT AGENDA

June 18, 2019

ACTION: **Approve Appointment of Substantial Completion Committee for Sports Complex Phase II Track Facility at Chadron State College (FFA)**

The Sports Complex Phase II Track Facility is nearing completion. In accordance with Board Policy 8069, Chadron State recommends the appointment of the following committee to perform the Substantial Completion review.

Gary Bieganski, Board of Trustees, Chair
John Chaney, Board of Trustees, Fiscal, Facilities and Audit Committee, Chair
Steve Hotovy, Vice Chancellor for Facilities and Information Technology, NSCS Office
Randy Rhine, President, CSC
Joel Smith, Director of Athletics, CSC
Kari Gaswick, Vice President for Administration and Finance, CSC
Harold Mowry, Director of Facilities, CSC
Representative, BVH Architects

The System Office and Chadron State College recommend approval of the Appointment of Substantial Completion Committee for Track Facility at Chadron State College (FFA).

ITEMS FOR CONSENT AGENDA

June 18, 2019

ACTION: **Approve Authorization for Chancellor to Sign Professional Services Contract for Benthack Hall Renovation Project for Wayne State College (FFA)**

Per Board Policy 8065, the System Office and Wayne State respectfully request authorization for the Chancellor to sign a professional consulting services contract for the Benthack Hall renovation project, at a cost not to exceed available funding.

Authorization for the Chancellor to sign the professional services contract for the Benthack Hall renovation project will assure that the project design will move forward at the completion of the selection process. The project is expected to utilize a combination of LB 309 funds, College cash funds, and private/Foundation funds.

The System Office and Wayne State College recommend approval of the Authorization for Chancellor to Sign Professional Services Contract for Benthack for WSC (FFA).

ITEMS FOR CONSENT AGENDA

June 18, 2019

ACTION: **Approve Authorization for Chancellor to Sign Construction Contracts for Benthack Hall Renovation Project for Wayne State College (FFA)**

Per Board Policy 8065, Wayne State requests authorization for the Chancellor to sign construction contracts for the Benthack Hall Renovation project at a cost not to exceed available funding. The Benthack Hall project is expected to cost \$9.1 million, including approximately \$7.4 million in construction contracts. The project will utilize a combination of LB 309 Task Force for Building Renewal funds, College cash, and private/Foundation funds.

Authorization for the Chancellor to sign construction contracts for the Benthack Hall Renovation project will assure that the project can move forward with construction as funding becomes available after the construction manager at risk contractor is selected and the contracts negotiated. This approval includes any contract associated with the construction of the project that is over \$100,000 contract sum, per Board Policy 8065.

The System Office and Wayne State College recommend approval of the Authorization for Chancellor to Sign Construction Contracts for Benthack for Wayne State (FFA).

ITEMS FOR CONSENT AGENDA

June 18, 2019

***ACTION:* Approve Authorization for Chancellor to Sign Contracts for
Wayne State College (FFA)**

Pursuant to Board Policy 8065, Wayne State requests authorization for the Chancellor to sign contracts for the following upcoming project:

Brandenburg Education Foundation Wall Waterproofing (approximately \$120,000)

This project is being funded through the LB 309 Task Force for Building Renewal.

Authorization for the Chancellor to sign contracts in amounts not to exceed available funding for this project will assure it moves forward in a timely manner. Per Board Policy 8065, all construction contracts \$100,000 and over require Board approval or authorization for the Chancellor to sign.

The System Office and Wayne State College recommend approval of the Authorization for Chancellor to Sign Contracts for Wayne State College (FFA).

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

June 18, 2019

***ACTION:* Chancellor and Presidents' Contract Extensions and Salaries**

The Chancellor and Presidents' contracts will be extended until June 30, 2021. Recommended salaries for 2019-20 are as follows:

Paul Turman, NSCS Chancellor	\$276,750
Randy Rhine, Chadron State College President	\$200,130
Dan Hanson, Peru State College President	\$205,568
Marysz Rames, Wayne State College President	\$217,533

The System Office recommends approval of the Chancellor and Presidents' Contract Extensions and Salaries.

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

June 18, 2019

***ACTION:* First and Final Round Approval of Revisions to Board Policy 4430; Transfer of Credits and Degrees**

The policy is being revised to indicate that a Nebraska Tribal College Associate of Arts or Associate of Science degree would fulfill all requirements of a general studies program at a Nebraska State College if it included a minimum of thirty (30) semester hours of general studies coursework. It also changes the minimum grade for all transfer coursework to C-, versus the current requirement of a grade of C.

The System Office recommends approval of the Revisions to Board Policy 4430; Transfer of Credits and Degrees.

ATTACHMENTS:

- Revisions to Board Policy 4430 (PDF)

ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 4430 Transfer of Credits and Degrees

Page 1 of 1

BOARD POLICY

All College level courses, carrying a letter grade of “C₋” or better, from regionally accredited institutions of higher education that are applicable toward a baccalaureate degree at any State College will be received and applied by all member institutions of the Nebraska State College System toward the requirements of the baccalaureate degree. Such courses shall not include remedial or developmental courses.

Each college is authorized to determine the applicability of credits earned based on a specific degree, program and/or accreditation requirements.

Each College may give credit for education received from non-collegiate institutions. The Colleges are authorized to use the Guide to the Evaluation of Educational Experiences in the Armed Services and the National Guide to Educational Credit for Training Programs, both published by the American Council on Education, the Program on Non-Collegiate Sponsored Instruction Guide published by the State University of New York, and/or college procedures to determine applicability.

PROCEDURE

1. The Council of Academic Officers shall recommend to the Council of Presidents’ procedures for transfer of credits.
2. With regard to transfer of credits policy, the following principles shall be followed:
 - a. There must be evidence of academic quality in the sending institution, through appropriate accreditation of faculty and program content;
 - b. Courses completed more than seven (7) years prior require special approval by the receiving institution;
 - c. A student must earn a minimum of thirty (30) credit hours at the receiving State College to earn a degree from that college.
3. With regard to transfer of credits policy for Community College students, the following principles shall be followed:
 - a. The Nebraska State Colleges will accept a total of 66 hours to be distributed among general education, major and minor programs, and general electives unless otherwise accepted by agreement;
 - b. An Associate of Arts (AA) or Associate of Science (AS) degree completed at a Nebraska Community College or Nebraska Tribal College that includes a minimum of 30 semester hours of general studies coursework or its equivalent will fulfill all requirements of a general studies program established at a Nebraska State College. Note that while the general studies requirements will be fully met with completion of the associates degree, only those courses carrying a grade of “C₋” or better will be applied to the credit hour requirements of the baccalaureate degree.

Policy Adopted: 6/5/93
 Policy Revised: 9/11/09
 Policy Revised: 9/9/11
 Policy Revised: 3/26/15
 Policy Revised: 3/24/17

PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 5040 ~~Criminal~~ Background Checks; Employees

Page 1 of 4

BOARD POLICY

The Board of Trustees is committed to protecting the safety and welfare of its employees, students, and visitors and the security of its assets. In accordance with that commitment, ~~criminal~~ background checks will be conducted for new employees at the time of hire and periodically thereafter according to the terms of this policy. Prior to conducting the ~~criminal~~ background check, the applicant or employee must consent by completing the Disclosure and Authorization form designated by the Board. Background checks will primarily investigate criminal convictions. Credit checks will be conducted in addition to the criminal background check, on a limited basis, for new hires and current employees who work in positions involving significant financial responsibilities at the discretion of the College or System Office.

~~Pre-employment and continuing employment d~~Driving record checks will only be conducted ~~in conjunction with~~ part of the ~~criminal~~ background check, if driving is required for the position. Alcohol or drug related driving offenses within the last three (3) years will disqualify an applicant for positions that require driving and possession of a valid driver's license.

Note: An "investigative consumer report" is a detailed report that summarizes information about a person's character, reputation, lifestyle, and personal characteristics. Information for "investigative consumer reports" is often gathered through interviews with neighbors, friends and associates. **The Nebraska State College System shall not conduct "investigative consumer reports."** All references to background checks and reports in this policy specifically exclude such investigative consumer practices and reports.

This policy applies to all full-time and part-time employees. This policy also applies to temporary or student employees working in designated positions per this policy (*see "Temporary and Student Employees" section on page 2*).

The costs for the ~~criminal~~ background checks shall be borne by the employing College or System Office and not by the applicant or employee.

PROCEDURES

Pre-Employment

Offers of employment for all full-time and part-time employees, and for designated temporary or student employees will be conditional upon satisfactory results of a ~~criminal~~ background check. ~~Credit checks are also required for positions involving significant financial responsibilities.~~ A statement notifying applicants of this requirement will be included in the vacancy announcement and/or offer letter.

An applicant's refusal to consent to a ~~criminal~~ background ~~or credit~~ check or an unsatisfactory ~~criminal~~ background ~~or credit~~ check report shall result in withdrawal of the employment offer.

Applicants will be asked to self-disclose law violations and juvenile court adjudications that resulted in probation, community service, jail sentence, or revocation/suspension of a driver's license during the selection process. Applicants are not obligated to disclose a sealed juvenile record of arrest, custody, complaint, disposition, diversion, adjudication, or sentence. The criminal history information provided by the applicant will not automatically disqualify them from employment but will be considered during the review process.

PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 5040 ~~Criminal~~ Background Checks; Employees

Page 2 of 4

Falsification or omission of any requested information during the selection process may result in disqualification from employment consideration for applicants, or if currently employed, termination of employment.

At the discretion of the employing College or System Office, employees may begin working before the background ~~or credit~~ check report has been received. Employees shall be informed that employment may end immediately if unsatisfactory results are received.

Upon request, the applicant may receive a copy of the background report once it is completed. Applicants who do not successfully pass the background check shall receive a copy of the report as required by law.

Continuing Employment

As a condition of continued employment, all full-time and part-time employees and designated temporary or student employees shall have ~~criminal~~ background checks completed at least once every five (5) years. ~~In addition, employees working in positions with significant financial responsibilities will be required to consent to a credit check.~~ An employee's refusal to consent to a ~~criminal~~ background ~~or credit~~ check or an unsatisfactory ~~criminal~~ background ~~or credit~~ check report may result in disciplinary action. Any disciplinary action shall comply with the provisions of applicable collective bargaining agreements and/or other Board Policies. Employees shall receive a copy of the background ~~or credit~~ check report prior to the imposition of any disciplinary action.

Each President shall determine the methodology in which the Human Resources Office will implement an ongoing background review process in coordination with the Vice Chancellor for Employee Relations.

All College employees are required to report to the Director of Human Resources if they are convicted of a criminal misdemeanor or felony offense or if they are subject to a restraining order no later than five (5) days after such conviction or order. Employees in the System Office are also required to report criminal misdemeanor or felony convictions or restraining orders to the Vice Chancellor for Employee Relations within five (5) days. Such convictions and/or orders will be considered in light of employee job responsibilities to determine if disciplinary action is warranted.

Employees required to possess a license (i.e. driving, profession, etc.) as a part of their employment are also required to report to the Director of Human Resources within five (5) days, if their license is revoked, suspended or lapses.

Temporary and Student Employees

The College shall conduct ~~criminal~~ background checks on temporary and student employees as designated below:

- 1) Any employee working in a College child care center, preschool program, "Kiddie College", residence hall, any type of athletic/academic camp or event involving minor children (under the age of nineteen (19) years);

In addition to a criminal background check, each College child care center or preschool program is required to conduct pre-employment background checks through the Nebraska Department of Health and Human Services (Nebraska Central Registry of Child Abuse and Neglect and the Adult Protective Services Central Registry).

- 2) Any employee with access to money or financial information of the College or System;

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- 3) Any employee with access to campus master keys;
- 4) Any employee with access to confidential student/employee information;
- 5) Activity center staff;
- 6) Athletic staff positions including any level of coaching staff, managers, athletic trainers/assistants;
- 7) Bus drivers;
- 8) Graduate Assistants;
- 9) Housing and residence life staff;

Criminal background checks are also required for anyone who has requested to reside with residence life staff in on-campus housing and who is 19 years of age or older (e.g. spouse, domestic partner, boyfriend/girlfriend, fiancée). A satisfactory criminal background check must be completed before they are allowed to reside in on-campus housing with the employee.

- 10) Information technology employees; and,
- 11) Security employees.

Note: Work Study Programs. College students working under federal work study programs at off-campus locations will not be subject to background checks pursuant to this Policy. Prior to making payroll arrangements to assign work study students to community employers (generally not-for-profit organizations or public schools), the College must enter into a signed agreement with the community employer to clarify that the College is not responsible for conducting a background check on the student to determine the suitability of such community placements.

Note: International Students. International student employees who have resided in the United States for less than six (6) months, will not be subject to a ~~criminal~~ background check at the time of initial hire given that there will be no history available. After a period of six (6) months, they will be subject to ~~criminal~~ background checks on an ongoing basis in accordance with this policy.

Results

If the background check report documents criminal misdemeanor or felony convictions, the Director of Human Resources will contact the President and consult with the Vice Chancellor for Employee Relations to discuss and determine what employment or disciplinary action, if any, will be taken. Concerns identified in credit reports will be addressed in the same manner. In the System Office, the Vice Chancellor for Employee Relations will contact the Chancellor to make such a determination.

A conviction is not an automatic disqualification to or termination from employment. Factors that will be taken into consideration when reviewing the criminal background report include: the relevance of the offense/conviction to the position's job responsibilities; the amount of time that has elapsed since the last offense/conviction; the severity and number of offenses/convictions; extenuating circumstances; sex offender registry reporting classification; reparations, remediation or treatment, etc., that occurred after the conviction; terms of probation, parole or prison release; evidence of continuing treatment/counseling and rehabilitation information; evidence or opinions from law enforcement

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officers, parole officers, or mental health providers; and, other extenuating circumstances surrounding the offense/conviction.

Factors that will be taken into consideration when reviewing the credit report include: late payment history including but not limited to loan defaults; accounts in bankruptcy or foreclosure; accounts currently in collection or charged off in actions including but not limited to court judgments, tax liens, and garnishments; extenuating circumstances; risks relative to the position's responsibilities; and the type and amount of debt.

The background check report will be considered without regard to race, color, national origin, gender, disability, religion or age.

Upon request to the Human Resources Director, the employee shall receive a copy of the background check report once it is completed. For employees in the System Office, a copy of the report ~~can be~~ can be obtained by making such a request to the Vice Chancellor for Employee Relations. A copy of the report will be maintained in the Human Resources Office or System Office in the employee's personnel file. The Human Resources Director, President, Vice Chancellor for Employee Relations and/or Chancellor will only discuss the background check report on a need to know basis with supervisors/administrators. Supervisors will not receive a copy of the background check report unless otherwise directed by the President or Chancellor for disciplinary purposes.

Applicants and employees may dispute/appeal the results of the ~~criminal~~ background check by contacting the background check vendor.

Policy Adopted: 1/14/14
 Policy Revised: 6/10/14
 Policy Revised: 3/24/17
Policy Revised:

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

June 18, 2019

ACTION: **Approve Interlocal Agreement Between City of Chadron Police Department and Chadron State College for College Resource Officer**

The Interlocal Agreement between the Board of Trustees of the Nebraska State Colleges doing business as Chadron State College and the City of Chadron Police Department will provide for a certified police officer being assigned as the College Resource Officer to engage in general law enforcement activities on the CSC campus. This Agreement will be for a period of three (3) years beginning August 1, 2019 through July 31, 2022.

Policy 8040 provides that the College may contract with public law enforcement agencies for the provision of security services. The Board's approval for this Agreement is required per Policy 7015.

The System Office and Chadron State College recommend approval of the Interlocal Agreement for College Resource Officer for Chadron State College.

ATTACHMENTS:

- CSC Interlocal Agreement CRO (PDF)

INTERLOCAL COOPERATION AGREEMENT FOR COLLEGE RESOURCE OFFICER

This Interlocal Cooperation Agreement is hereby entered into between the Board of Trustees of the Nebraska State Colleges d.b.a. Chadron State College, hereinafter referred to as “CSC,” and the City of Chadron, Chadron Police Department, hereinafter referred to as the “CITY.”

Whereas, CSC desires to provide its students, faculty and community a learning environment which is well integrated with the CITY;

Whereas, the CITY has general jurisdiction within the City of Chadron, including the CSC campus and adjoining streets and highways; and,

Whereas, the CITY and CSC believe that it would be in the best interests of CSC and the CITY to have law enforcement services provided pursuant to this Agreement on behalf of CSC.

NOW THEREFORE, the parties agree as follows:

1. The CITY shall provide one (1) certified police officer to be assigned as the College Resource Officer, hereinafter referred to as the “CRO” specifically to engage in general law enforcement activities on the CSC campus. The CITY agrees that the CRO will not be dispatched or required to report to an area outside the CSC campus except for emergency situations. Reporting outside the campus shall only last as long as the emergency exists and when appropriate the CRO will as soon as possible notify CSC staff of the departure and when the CRO is able to return to campus duties. In cases of emergency, CSC will be notified when the CRO is absent from campus and when the CRO is able to return to campus duties. The duties of the CRO shall be as follows:
 - a. Provide safety and security for the school campus and CSC events.
 - b. Enforce federal, state and local criminal laws and ordinances, and assist school officials with the enforcement of CSC policies and administrative regulations regarding student conduct.
 - c. Investigate criminal activity committed on or adjacent to school property and at school functions.
 - d. Provide consultations to students in special situations when requested by CSC.
 - e. Coordinate CRO activities and communications with CSC Security and CSC Administration, with the exception that some circumstances may require confidentiality.

2. Any police officer assigned pursuant to this Agreement shall be sworn officers with the CITY, certified to meet the minimum standards of training for a police officer deemed appropriate by the Chief of Police. At all times, the CRO shall be subject to and obey the standards and procedures as set forth by the CITY and follow and abide by CSC policies and administrative guidelines. If a conflict arises between the CITY and

CSC policy, the CRO shall follow CITY policy. CSC requested training will be at CSC expense. City requested training will be at the CITY expense.

3. The CRO shall keep accurate reports and follow the normal reporting methods of the CITY.
4. This Agreement shall be for a period of three (3) years (August 1st 2019 to July 31st 2022). Either party may propose amendments to the Agreement. All amendments must be mutually agreed upon in writing by the parties. Either party may terminate this Agreement by giving written notice by May 1. The Agreement would then terminate three (3) months after May 1, on July 31st of the said year.
5. The CITY shall provide the CRO, for ten (10) months of each year. The officer selected as the designated CRO must be mutually agreed upon by CSC and the CITY. The CRO will not be assigned during the last (3) three weeks of May, the month of July, and the last week of December. The CRO shall work a schedule which is mutually agreed upon by both CSC and the CITY. CSC agrees to compensate and reimburse the CITY at the actual cost of the CRO during the ten (10) month work periods, to include the costs of a cellular phone. Said amount includes all salary, benefits and employment taxes and may be adjusted incrementally during the term of this Agreement to maintain parity with salary increases allowed for similar duties by the CITY. CSC has the right to examine the payroll, call and radio log records of the CRO if requested. CITY will bill CSC quarterly for CSC share of the payments due hereunder, and CSC shall pay such bills within thirty (30) days after the bills are received.

It is understood that the CRO will not be assigned to work during the City's nine (9) paid holidays, including: New Year's Day, Memorial Day, Independence Day, Thanksgiving, Thanksgiving Friday, Christmas, Arbor Day, Labor Day and Veteran's Day, unless requested and approved by CSC in advance.

Leave for the CRO will be approved, in advance, by the CITY with scheduling input by CSC.

6. Each Party shall maintain adequate general liability protection in the amount of at least one million dollars (\$1,000,000.00). The CITY agrees to maintain adequate worker's compensation and automobile liability insurance during the period of this Agreement, at its expense. Certificates of insurance for the above referenced policies may be required to be produced and kept on file by each party.
7. The CITY agrees to cooperate with CSC and to supply pertinent information to CSC regarding observations and reports of the CRO. Any information provided by the CRO will not be shared or released by CSC unless reviewed and approved by the CITY. Any press releases issued regarding law enforcement related situations on the CSC campus shall be approved jointly by CSC and the CITY. At all times provided herein, the CRO

shall be subject to the authority and jurisdiction of the CITY. The CRO shall be an employee of the CITY at all times and for all purposes. The supervision of the CRO shall be by the CITY with input from CSC Administration. The CITY and CSC officials shall enter into good-faith discussion to evaluate the CRO officer and program on a regular basis, no less than twice during each school term. The goal of said evaluations is to ensure that the CRO and CRO Program are meeting the stated goals and objectives of the CITY and CSC.

- 8. CSC will provide the CRO with office space, computer, customary office supplies/forms required in the performance of his/her duties and master keys to CSC.
- 9. The CITY will provide a law enforcement vehicle and a cellular phone. The actual costs of the CRO cellular phone will be billed to CSC.

**Mayor
City of Chadron**

ATTEST: _____

Donna J. Rust
City Clerk

Miles Bannon

Date: _____

Date: _____

**President
Chadron State College**

**Chancellor for the
Nebraska State College System
for Chadron State College**

Dr. Randy R. Rhine

Dr. Paul Turman

Date: _____

Date: _____

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

June 18, 2019

***ACTION:* Approve Revised Chadron State Foundation Agreement**

Changes are proposed for the collaborative agreement between the Board of Trustees and the Chadron State Foundation. The original agreement was implemented in 2010.

Changes in this agreement update include a title change for the executive officer and changes in the employment arrangement for some individuals working in the Foundation office. Effective July 1, 2019, all employees will be employed by the Foundation and the College will provide an annual payment to defray the employment expenses.

Board Policy 5501 states that ancillary organizations must have a written Collaborative Agreement with the Board addressing access to insurance and benefit plans.

The System Office and Chadron State College recommend approval of the Revised Chadron State Foundation Agreement.

ATTACHMENTS:

- CSC Revised Chadron Foundation Agreement (PDF)

AMENDED COLLABORATIVE AGREEMENT

This Agreement is made by and between the Board of Trustees of the Nebraska State Colleges, (the “Board”) for the benefit of Chadron State College (the “College”) and the Chadron State Foundation, a Nebraska Non-Profit Corporation (the “Foundation”).

This Agreement identifies a commitment between the College, the Board and the Foundation to engage in cooperative practices and exchange benefits for the betterment of the College.

The Foundation is a separately incorporated, tax exempt §501 (c) (3) non-profit organization created to raise, manage, distribute, and steward private resources to support the various missions of the College. The Foundation is responsible for identifying and nurturing relationships with potential donors and other friends of the College. The Foundation solicits cash, securities, real and intellectual property, and other private resources for the support of the College. The Foundation Board of Directors is solely responsible for control and management of Foundation assets.

Nothing in this Agreement shall be interpreted to supersede the Articles of Incorporation and Bylaws of the Foundation.

This Agreement shall become effective and shall continue for five years or until terminated as provided by the terms of this Agreement.

Foundation’s Responsibilities.

The Foundation, in consultation with the College community and the President, is responsible for planning and executing a comprehensive fund-raising and donor-acquisition program in support of the College’s mission. These programs may include annual giving, major gifts, planned gifts, special projects, and other campaigns as appropriate.

The Foundation is responsible for the control and management of all its assets, including the prudent management of all gifts consistent with donor intent and Internal Revenue Service requirements.

The Foundation shall continue asset-allocation, disbursement, and spending policies that adhere to applicable federal and state laws including the Uniform Prudent Investor Act (UPIA) and the Uniform Prudent Management of Institutional Funds Act (UPMIFA).

The Foundation shall continue to engage an independent accounting firm annually to conduct an audit of the Foundation’s financial and operational records and shall allow the President and the Chancellor an opportunity to review a copy of said annual audited financial statements, including the management letters and written notice of any audit findings at the time the audit is completed each year. The Foundation’s audited financial statements are included in the NSCS’ Comprehensive Audit. Management letters and/or written notice of any audit findings will not be

publicized by the Board or released unless required by state law. The Foundation shall continue to work with the College to adhere to pronouncements issued by the Governmental Accounting Standards Board including GASB 39. The Foundation shall continue to provide the President financial reports prepared for the Foundation's Board of Directors meetings. The President may share these reports with the Chancellor.

The Foundation is responsible for employment, compensation, supervision and evaluation of all its employees, including but not limited to, the Chief Executive Officer, Business Manager, Director of Development and Alumni, and Development Officer. As part of its responsibilities as an employer, the Foundation shall continue to maintain appropriate personnel policies, issue employment contracts, and conduct any necessary and appropriate orientation and training. Paid leave, holiday benefits, and overtime provisions shall be maintained consistent with those established for College employees. The Foundation understands and agrees that the Board and the College are not responsible for the Foundation's obligations as an employer, although the Chancellor and President may provide input to the Foundation regarding the performance of the Foundation employees.

The Foundation agrees to reimburse the College in a timely manner for all expenses that the College incurs as a result of the terms of this Agreement, including but not limited to, unemployment benefits paid on behalf of the Foundation's previous employees, the proportionate share of worker's compensation premiums paid on behalf of the Foundation's employees, expenses for central office services as described in this Agreement, additional insurance premiums, retirement contributions for Foundation employees, employee benefits for Foundation employees, and all other related payroll expenses.

The Foundation shall continue to maintain, at its own expense, copies of the plans, budgets and donor and alumni records developed in connection with the performance of its obligations. The Foundation shall protect donor confidentiality and rights.

In August the Foundation establishes a budget for the fiscal year that begins on July 1st. On or before June 15th, the Board and the President may submit a request to the Foundation to fund items that may include, but are not limited to, the following:

- NSCS Senators' reception for the benefit of the College;
- Funding for the NSCS Teaching Excellence Award;
- Discretionary funds to be used by the President, and at the President's discretion, for the benefit of the College, consistent with the Articles of Incorporation and By-Laws of the Foundation.
- Discretionary funds to be used by the Chancellor, and at the Chancellor's discretion, for the benefit of the College, consistent with the Articles of Incorporation and By-Laws of the Foundation.

Once the Foundation sets the budget, the Foundation will inform the Board of decisions regarding any requests on or before September 15th.

Receipts for all expenses, with appropriate documentation consistent with the IRS requirements, shall be submitted to the Foundation.

The Foundation has in prior years, provided a suitable automobile to the College for use by the President. The Foundation agrees, in good faith, to continue this arrangement.

Except for reimbursement for President's spouse's travel expenses related to accompanying the President on College business, the Foundation agrees that it shall not enter into any agreements or contracts with the Board's employees or family members of Board employees to provide income, deferred compensation, or other taxable benefits under the Internal Revenue Service Code without prior written approval of the Chancellor.

The Foundation agrees that the Board's employees shall not serve as board members or directors of the Foundation.

The Foundation recognizes the Board is the employer of the Chancellor, the President, College employees, and employees in the Nebraska State College System office. The Board and the College recognize that the Foundation is the employer of the Foundation staff which may include, but is not limited to, the Chief Executive Officer, Business Manager, Director of Development and Alumni, the Development Officer, and the Office Assistant II. The Foundation, the College, and the Board agree to respect the respective employer-employee relationships set forth above.

College and Board's Responsibilities.

The Board shall provide the Foundation with office space necessary to conduct its activities, including utilities, maintenance and janitorial services, free of charge. The College and Board shall also provide the Foundation with, (i) access to its telephone and email systems; (ii) hosting of the Foundation's website; and (iii) computer and print equipment and support services. The Foundation agrees to reimburse the College for the actual cost of telephone (including long distance), service and computer replacement expenses. The Foundation agrees to abide by CSC Information Systems Use Policies.

The Board shall make an annual payment on or about July 1 to the Foundation to defray Foundation employee expense. The Board shall make a payment of \$186,000 on July 1, 2019. This amount serves as the basis for future annual payments. Payments in 2020 and thereafter shall be increased annually by the same percentage the Board increases unionized College professional staff salaries plus one percent (1%).

The Board shall allow Foundation employees access to participate in the College plans for

TIAA/CREF retirement programs; medical/dental, vision, long term disability, and life insurance plans; the immediate family tuition remission program; the tuition waiver program; and, Employee Assistance Program Services in the same manner as College employees.

The Board shall provide payroll processing services for Foundation employees in accordance with the College's normal policies and procedures and also in compliance with applicable employment laws for private foundations. Wages must be paid by direct deposit or other means of electronic transfer. The College and the Board will provide consulting and advising services regarding human resource functions, governance and policy including providing updates and guidance on changes to applicable employment laws. The Foundation is responsible to obtain separate legal services as needed.

The College and the Board may provide other benefits or services to assist the Foundation's work at the discretion of the Chancellor or President.

The College and the Board shall make available to all College employees, the opportunity for payroll deduction for donations to be directed to the Foundation.

The College and the Board recognize that the Foundation is a separate legal entity with the authority to keep all records and data confidential consistent with applicable law. "Emails, web history, and electronic files on CSC IT infrastructure are the exclusive and confidential property of the Foundation. All requests for such Foundation property can only be accessed or reviewed by the College, Board, or any other person or entity, by written authorization from the Chair of the Foundation Board or CEO."

The Board shall include the Foundation as a named insured on its general liability, cyber liability, all insurance related to travel, and directors and officers (educator's legal liability) insurance coverage at no charge, in such amounts/limits as the Board purchases and may be commercially reasonable. In the event the Foundation has a situation that may give rise to a claim under any of the insurance policies, the Foundation agrees to notify the Board in a timely consistent with the terms of the policy and assist in reporting the matter to the appropriate insurer(s). The Foundation shall be responsible for any retentions/deductibles on the policies as a result of any claim submitted. The parties agree that if the Foundation causes, through any act or omission, insurance premiums to increase, the Foundation shall reimburse the Board for such premium increases. The Foundation is solely responsible for insuring any real and personal property owned by the Foundation except that the Board will maintain insurance coverage for any items owned by the Foundation and on loan to Chadron State College.

Hold Harmless.

The Foundation agrees to protect, save and hold the College and the Board and all trustees, directors, agents, officers, representatives and employees thereof, forever harmless for any damages, costs or charges imposed for violations of any law or ordinance occasioned by the negligence, affirmative act or omission of the Foundation, including the Foundation's directors,

agents, officers, representatives and employees. The agreement to hold harmless shall include, but not be limited to, reimbursement for any and all losses, costs, damages, liability or expenses including attorney’s fees and litigation costs arising from a breach of the terms of this Agreement by the Foundation.

The Board agrees to protect, save and hold the Foundation and all directors, agents, officers, representatives and employees thereof, forever harmless for any damages, costs or charges imposed for violations of any law or ordinance occasioned by the negligence, affirmative act or omission of the Board, including the trustees, directors, agents, officers, representatives and employees. The agreement to hold harmless shall include, but not be limited to, reimbursement for any and all losses, costs, damages, liability or expenses including attorney’s fees and litigation costs arising from a breach of the terms of this Agreement by the Board.

Meetings.

To ensure effective achievement of the provisions of this Agreement, the Chancellor and/or the President shall meet regularly with the Foundation’s officers, directors and/or Chief Executive Officer to foster and maintain productive relationships, share information as appropriate and to ensure open and continuing communications and alignment of priorities.

Amendment.

This Agreement may be amended upon written agreement of the parties.

Termination.

Either party may, upon six (6) months written notice to the other party, terminate this Agreement. Notwithstanding the foregoing, either party may terminate this Agreement in the event the other party defaults in the performance of its obligations and fails to cure the default within ninety (90) day’s time after receiving written notice of the default.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers effective July 1, 2019.

Board Chair
On Behalf of the Board of Trustees of the
Nebraska State Colleges

Date

Board Chair
On Behalf of the Chadron State Foundation

Date

Attachment: CSC Revised Chadron Foundation Agreement (2284 : Revised Chadron State Foundation Agreement)

President
On Behalf of Chadron State College

Date

Attachment: CSC Revised Chadron Foundation Agreement (2284 : Revised Chadron State Foundation Agreement)

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

June 18, 2019

ACTION: **Approve Addition of Interdisciplinary Studies Undergraduate Major for Peru State College**

Peru State seeks approval to add the following undergraduate major, beginning Fall 2020:

Interdisciplinary Studies

The Interdisciplinary Studies major allows students to propose their own program of study in order to meet their career, professional or personal goals. This program has been designed to provide an educational option for students who are not able to meet their academic goals through an established program. The program must be approved by the College and include coursework from at least two disciplinary areas. The program includes a culminating experience such as a capstone course, capstone project, thesis or internship.

Board Policy 4100 requires that all new academic programs be submitted to the Board for approval.

The System Office and Peru State College recommend approval of the Addition of Interdisciplinary Studies Undergraduate Major for Peru State College.

ATTACHMENTS:

- PSC Interdisciplinary Studies Major(PDF)
- PSC Interdisciplinary Studies Major Expense Revenue Tables (PDF)

Peru State College Proposal to Add a New Major in Interdisciplinary Studies

1. Descriptive information

- A. Name of institution: Peru State College (PSC)
- B. Name of program: Interdisciplinary Studies
- C. Degrees/credentials to be awarded graduates of the program: Bachelor of Science or Bachelor of Arts in Interdisciplinary Studies
- D. Other minors offered in this field by the institution: None
- E. CIP code: 30.9999
- F. Administrative units for the program: Academic Affairs
- G. Proposed delivery site(s) and type(s) of delivery, if applicable: On Campus and Online
- H. Proposed date (term/year) the program will be initiated: Fall 2020
- I. Description, including credit hours and other requirements (program of study) and purpose of the proposed program: The Interdisciplinary Studies major allows students to propose their own programs of study in order to meet their career, professional or personal goals. Interested students would meet with an advisor to help plan the program. The program must be approved by the College and include coursework from at least two disciplinary areas. In addition to the requirements listed here, students will also have to meet all other graduation requirements for the College, including General Studies. The program includes a culminating experience such as a capstone course, capstone project, thesis or internship. The courses identified must form an integrated plan and include 48-57 credits of coursework, of which:
 - At least 30 credits must come from a primary discipline;
 - At least 12 credits must come from one additional discipline; and
 - 30 credits must be upper level (courses numbered 300 or above).

2. Centrality to Role and Mission

The Interdisciplinary Studies major supports the College's mission of providing an accessible and personalized transformational educational experience. Students with well-defined educational goals that are not met by any of the majors listed in the catalog may submit a proposal to create an Interdisciplinary Major. The major should be distinct from existing majors and use a set of courses to create an intentional, integrated and outcome-based program of study. This program will rely on existing courses, but will offer a distinct set of student learning outcomes from existing programs.

The Academics and Curriculum Committee, consisting of 7 faculty representing each of the three Schools, recommended approval of the program on March 12, 2019. Faculty Senate, which includes 7 faculty representing each of the three Schools recommended approval for first reading of the major on March 21, 2019 and recommended approval for second reading on April 18, 2019. Students are represented by non-voting members on these committees. President Dan Hanson approved the proposal on May 20, 2019.

3. Evidence of Need and Demand

A. Need for the program

The learning experiences in an interdisciplinary studies major will develop critical skills that are desired for a wide variety of careers. Krueger (2017) explained, “Interdisciplinary learning, according to researchers, not only prevents the dissociation of knowledge, but it creates ‘higher-order thinkers’ who can bring a holistic and analytical approach to complex problems. It also brings a host of beneficial side effects, including helping students examine their biases, advancing critical thinking and cognitive development, helping students embrace ambiguity, and fostering an appreciation for ethical concerns.”

These are just the skills sought after by employers. According to the National Association for Colleges and Employers, “Employers responding to NACE’s Job Outlook surveys have consistently indicated that critical thinking/problem solving, teamwork/collaboration, professionalism/work ethic, and oral/written communications are all essential competencies” (NACE, 2019). Recent face-to-face meetings with southeast Nebraska employers in business, banking, manufacturing, and criminal justice confirm that these are the skills that are most in demand. An Interdisciplinary Studies major would develop these competencies due to how the program is designed and the requirement of coursework from multiple disciplines. As a result, students will gain experiences that are comparable to the world of work where employees work in cross-functional teams to achieve their goals.

Additionally, an interdisciplinary studies program will help develop creativity, which is another important workplace skill. Robinson (2001) wrote, “Creativity depends on interactions between feeling and thinking, and across different disciplinary boundaries and fields of ideas.” The proposed program will help students learn to apply theories and methodologies from different disciplines to solve problems.

Since the program provides for many different combinations of courses, it will also help to address emerging needs in the workforce. Students will be able to create programs of study to match the requirements of jobs that are newly emerging. Students will work with advisors and Deans to design their programs in a way that prepares them to achieve their goals and personal passions.

B. Demand for the program

Interdisciplinary and self-designed majors are becoming increasingly popular. Hackman (2015) noted, “Between the 2002-2003 and 2012-2013 academic years, this unique major experienced a 74 increase in popularity among U.S. students.” With a limited number of majors, Peru State College regularly turns away students for whom it does not offer a desired degree program. The availability of an Interdisciplinary Studies major would provide the opportunity to create a number of combinations of disciplines into a coherent whole that would be attractive to students.

According to IPEDS data, there were 229 completers in Multidisciplinary Programs (CIP Code 30) in Nebraska in 2017, 213 in 2016, 174 in 2015 and 198 in 2014. These numbers suggest that a multidisciplinary major is attractive to students and gaining in popularity in the state. Peru’s System counterparts averaged 41 completers at Chadron during that period and 4.75 at Wayne. These numbers suggest a program at Peru could be popular with students.

There would also be students who are undeclared and who would choose the major in order to stay enrolled at the College and avoid transfer. For Fall 2018, there were approximately 30 undeclared students who enrolled as first-year students. This was 14 percent of the entering class. Based on discussions with specific students, there have been several in recent years that would have pursued this major if it were available to them.

4. Adequacy of Resources

A. Faculty and Staff Resources:

The major will utilize existing courses taught by current faculty. There may be a limited number of independent study courses taught for the capstone project, but the costs would be minimal and managed with existing budgets.

B. Physical Facilities:

This major will utilize existing facilities with no need for additional facilities.

C. Instructional Equipment and Informational Resources:

This major will utilize current technology equipment, library holdings, data services, and telecommunication connectivity with no need for additional technology equipment, library holdings, data services, or telecommunication connectivity.

D. Budget Projections for first five years of program:

The attached tables provide information related to the revenue and expenses for the program. Since the Interdisciplinary Studies major is primarily built upon existing programs and courses already being offered by Peru State College, the expenses to add this program are minimal.

Estimated expense projections initially have no expenses identified for instruction, for students will be building their programs using existing course offerings that have available seats to accommodate them. Year 3 begins the addition of three independent study courses taught per year to students in their final year of the program, to address the individualized capstone course that each student will be required to complete. Finally, initial expenses for advertising the program during its first two years have been included. Total expenses over the five-year period is projected at \$8,186.

Estimated revenue projections assume 5 “net new” students per year who would not have come to the College without the program, although the actual revenue may be higher than estimated should existing students also be retained who would have left PSC without the program. Enrollments in this program assume a small attrition rate each year and a total of 3 graduates per year for the program by Year 4. Total revenue over the five-year period is projected at \$388,864. Total contribution margin for this new program is \$380,678.

5. Avoidance of Unnecessary Duplication

- A. Nearly every other institution offers Interdisciplinary Studies or similar programs, including the other two state Colleges. It is a common major that serves students who select that institution. The proposed program is similar to ones at other institutions.

The major at Peru State will help to serve students who are place-bound and cannot attend college elsewhere. The major will help to retain students who may face a disruption in their education or lose credits upon transfer to another institution to complete programs the College does not offer. The major will help provide an academic pathway for students who select the unique fit and location of Peru State College and its mission of access and affordability.

- B. Likewise, there are similar programs offered within the states that are members of the Midwestern Higher Education Compact.

6. Consistency with the Comprehensive Statewide Plan for Postsecondary Education

The proposal to add an Interdisciplinary Studies major at Peru State College is consistent with the Comprehensive Statewide Plan for Postsecondary Education and helps the state advance three major goals: meeting the educational needs of students, meeting the needs of the state, and meeting the needs through exemplary institutions.

This program meets the educational needs of students. This major has been designed to provide an educational option for students who are not able to meet their academic goals through an established program. Peru State College's open admission policy provides access to students who would not be able to attend college otherwise, but are then limited by the majors available at the College. As a result, it's important for the institution to be flexible to help those students achieve their educational goals.

This major would open new possibilities for students who are served well by the College's unique mission. In particular, the College serves a high number of low-income and first generation students who appreciate their fit at the College and who would not be as likely to attend other institutions.

Importantly, the program can strengthen retention and degree completion for undeclared students. Buford and Nester (2019) noted that a best practice for undeclared students is to allow them to “combine multiple academic programs if the school permits it.”

Since the program is student-initiated and provides flexible curricular pathways, it is student-centered, creates inclusive environments that foster student success, and offers lifelong learning opportunities that are responsive to students’ and workforce needs (Comprehensive Statewide Plan, 2016). Since the students design their own plans, they will have a greater sense of ownership for achieving the outcomes and graduating. For those students who enter the College with substantial dual enrollment credits, they would be able to create a flexible plan allowing for a transformative study abroad experience or semester-long internship.

The program also helps to meet the needs of the state by creating a knowledgeable, trained and skilled workforce. Students in the program will learn to work across disciplinary lines, which is an important career skill. In some fields, job announcements are calling for students to have both a depth and breadth of knowledge to be eligible for the position. By drawing on multiple disciplines, students who complete the Interdisciplinary Studies major will have breadth and depth.

The Comprehensive Statewide Plan (2016) also calls for addressing evolving needs and priorities of the students and people of Nebraska in a timely manner and adopting new methods and technologies to address them. Buford and Hester (2019) explain that programs that support formerly undeclared students may help to advance goals of innovation. They stated, “As organizations strive to attract new talent, it may be formerly undecided students who bring innovative solutions when the traditional model no longer serves. Their strengths in relationship-building and problem-solving lend themselves to charting new territory and leveraging human resources to tackle intractable issues.”

Finally, the Interdisciplinary Studies proposal will help Peru State College fulfill its role in an exemplary manner. The inclusion of the major—which is common at many of the College’s peer institutions—will help the College compare favorably with those peers. Given that the major can be created with no additional new resources, it is an efficient way to provide additional access to student served by the College’s mission and boost retention of undeclared students.

References

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TABLE 1: PROJECTED EXPENSES - NEW INSTRUCTIONAL PROGRAM

	FY 19-20 Year 1		FY 20-21 Year 2		FY 21-22 Year 3		FY 22-23 Year 4		FY 23-24 Year 5		Total	
	FTE	Cost	FTE	Cost	FTE	Cost	FTE	Cost	FTE	Cost	FTE	Cost
Personnel												
Faculty ¹						\$1,062		\$1,062		\$1,062		\$3,186
Professional											0	\$0
Graduate assistants											0	\$0
Support staff											0	\$0
Subtotal						\$1,062		\$1,062		\$1,062		\$3,186
Operating												
General Operating												
Equipment												\$0
New or renovated space												\$0
Library/Information Resources												\$0
Other: Marketing ²		\$2,500		\$2,500								\$5,000
Subtotal												\$5,000
Total Expenses		\$2,500.00		\$2,500.00		\$1,062.00		\$1,062.00		\$1,062.00		\$8,186.00

¹ By Year 3, it is expected that three independent study courses will need to be offered to support the capstone experience of this program. Faculty who teach Independent Study courses receive a salary of 2/3 tuition per student, rather than have it be computed as part of their contractual teaching load; therefore, no FTE was identified. With tuition costs set at \$177 per credit, and the expectation of a 3-credit capstone course (\$531 total tuition), the 2/3 tuition salary for one 3-credit course would be \$354. Three Independent Study courses per year would then equate to total salaries of \$1062 per year.

² \$2,500 each year for Years 1 and 2 is included for marketing expenses to create awareness of this new program option at Peru State College.

TABLE 2: REVENUE SOURCES FOR PROJECTED EXPENSES - NEW INSTRUCTIONAL PROGRAM

	FY 19-20 Year 1	FY20-21 Year 2	FY 21-22 Year 3	FY 22-23 Year 4	FY 23-24 Year 5	Total
Reallocation of Existing Funds						\$0
Required New Public Funds						\$0
1. State Funds						\$0
2. Local Tax Funds (community colleges)						\$0
Tuition and Fees ¹	\$34,720	\$62,496	\$83,328	\$104,160	\$104,160	\$388,864
Other Funding (N/A)						\$0
Total revenue for new program	\$34,720	\$62,496	\$83,328	\$104,160	\$104,160	\$388,864

¹ Since we do not know what tuition and fees will be after Year 1, the same amount of \$6944 per student has been used to compute all five years, as this would be the minimum amount of revenue that this program will generate.

Tuition and Fees Revenue	Year 1	Year 2	Year 3	Year 4	Year 5	Graduates
Existing Students	0	5	9	12	12	
Less: attrition		1	2	2	2	
Plus: New students	5	5	5	5	5	
Less: Students who graduate				3	3	6
Total Student after graduation	5	9	12	12	12	
Total Students each year (includes seniors)	5	9	12	15	15	
Tuition and Fees Revenue ¹						
Credit hour cost	\$ 177	\$ 177	\$ 177	\$ 177	\$ 177	
Average credit hours taken per year	28	28	28	28	28	
Total tuition revenue per student	\$ 4,956	\$ 4,956	\$ 4,956	\$ 4,956	\$ 4,956	
Per-credit fees	\$71	\$71	\$71	\$71	\$71	
Fees based on 28 credits	\$1,988	\$1,988	\$1,988	\$1,988	\$1,988	
Total tuition/fee revenue per student	\$6,944	\$6,944	\$6,944	\$6,944	\$6,944	
Total tuition/fee revenue for new program	\$34,720	\$62,496	\$83,328	\$104,160	\$104,160	\$388,864

Attachment: PSC Interdisciplinary Studies Major Expense Revenue Tables (2508 : Addition of

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

June 18, 2019

ACTION: **Approve Memorandum of Understanding with Highland Community College for Peru State College**

Peru State requests approval of the Memorandum of Understanding with Highland Community College to facilitate the transfer of degrees and credits between Highland Community College and Peru State College. The proposed revisions in Board Policy 4430 related to minimum grades for transfer courses are reflected in this MOU.

This MOU requires Board approval per Board Policy 7015.

The System Office and Peru State College recommend approval of the Memorandum of Understanding with Highland Community College for Peru State College.

ATTACHMENTS:

- PSC Highland Community College MOU (PDF)

**Memorandum of Understanding between
The Board of Trustees of the Nebraska State Colleges
doing business as Peru State College
and
Highland Community College**

This Memorandum of Understanding (MOU) is designed to facilitate the transfer of degrees and credits between THE BOARD OF TRUSTEES OF THE NEBRASKA STATE COLLEGES doing business as PERU STATE COLLEGE (PSC) and HIGHLAND COMMUNITY COLLEGE (HCC), collectively (Parties).

This MOU sets forth the entire agreement of the Parties and supersedes all previous agreements, prior negotiations, discussions and proposals.

PSC and HCC have reached an agreement on the following areas of cooperation, pertaining to the application process for and transfer of students from HCC to PSC:

1. Total credit hours required for a Bachelor of Science or Bachelor of Arts degree from PSC is 120 credit hours. The 120 credit hours will include general studies (40 credit hours), major requirements and general electives. A minimum of 40 credit hours of upper-level course work (300 level or above) must be completed for graduation and 30 credits must be taken from PSC, including 24 of the last 30. Equivalent courses from HCC that count for upper division PSC courses are not counted towards the upper division credit requirement.
 - a. Students fully graduated from HCC with the Associate in Arts or Associate in Science degree will have fully met PSC's General Studies requirements without the completion of further coursework in the General Studies area. Students will be required to complete all specific program requirements for the chosen area of study.
 - b. Students fully graduated from HCC with the Associate in Applied Science or Associate in General Studies degree will be required to fulfill the General Studies requirements from PSC for the BS degree as well as all specific program requirements for the chosen area of study.

2. Students from each HCC program are eligible for transfer to the Bachelor of Applied Science in Management (BAS) program at PSC. Without an AA or AS degree, thirty (30) semester hours of General Studies are required which may be met through transfer of HCC coursework. A minimum of one course must be selected from each of the five General Studies topic areas. A minimum cumulative grade point average of 2.0 (4.0 scale) is required for all coursework completed at PSC. To fulfill graduation requirements, 20 of the 120 hours must be in upper division classes; and grades lower than "C-" will not satisfy core requirements. In addition to General Studies requirements, students would also need to complete the requirements for the BAS degree.

3. Students, including those without an Associate degree, will receive transfer credit for all college-level courses completed at HCC with a grade of “C-” or higher. Credit from other accredited institutions and standardized tests may also be considered for transfer credit. All PSC grade point average computations involve only courses taken for credit at PSC. PSC will allow no more than 66 semester hours of transfer credit from HCC.
4. HCC and PSC will update courses regularly in the Transfer Equivalency System in order to promote the timely communication of program changes to students.
5. Students may earn a minor in a number of subjects by completing 18-21 hours of specified coursework. At least nine of the hours must be earned at PSC. In the event that a student transfers in enough minor course credit hours that fewer than 9 credits are remaining, the appropriate Dean will endeavor to allow course substitutions so that the student may complete 9 credit hours to count toward the minor credential.
6. Students transferring into PSC must meet PSC's admission standards.
7. Students enrolled in online courses at PSC pay the online rate, which is inclusive of tuition and fees. Undergraduate, non-resident students living on campus are eligible for the “One Rate Any State” tuition rate (plus all applicable fees). The One-Rate Any State tuition rate is one dollar (\$1.00) above the undergraduate, resident rate. In addition, each student who matriculates to the College for the first time shall pay a matriculation fee. Rates are those currently in effect at the time a student takes a course and current tuition and fee information is available at the PSC website and Business Office.
8. PSC staff will be available to assist HCC students with appropriate academic advising related to the student’s intended plan of study while at HCC.
9. Upon request of the student, PSC will provide transcripts to HCC of work completed at PSC so that eligible students may complete reverse transfer requirements at HCC, if desired, in accordance with FERPA.
10. HCC students will be eligible for transfer scholarships at PSC.
11. Transfer students from HCC are eligible to be on the PSC Dean's list each semester by completing a minimum of 12 PSC semester-graded hours with a minimum grade point average of 3.5 or above.
12. Transfer students from HCC must earn a minimum of 54 PSC semester credit hours in order to be eligible to graduate with Honors.
13. This MOU shall be effective June 18, 2019 and expire July 31, 2023, unless terminated earlier by either party upon 90 days’ written notice to the other party. The MOU can be extended by an amendment signed by both parties.

14. Amendment. This MOU may be amended at any time by the written agreement of both Parties. Any amendments to this MOU shall be in writing and approved in the same manner as was used to approve this MOU.
15. Indemnification. To the maximum extent permitted by law, each Party agrees to indemnify and defend the other Party against, and to hold it harmless from, all claims, suits, liability, expense or damage (including reasonable attorneys' fees and court costs) for damage to property, injury to persons (including death) and any other claims, suits, or liability resulting from the negligence of such party or any of its employees or agents; provided however, the indemnification under this Section shall not apply if such claims, suits, liability, expense or damage is the direct result of the willful misconduct or gross negligence of either Party. In no event shall either party be liable for any punitive, consequential, or special damages or lost profits incurred or alleged to have been incurred.
16. Both parties affirm that they will comply with the Family Educational Rights and Privacy Act (FERPA) for sharing student information.
17. The designated MOU are:

Dr. Tim Borchers
 Vice President for Academic Affairs
 Peru State College
 600 Hoyt Street, Peru, NE 68421
 (402) 872-2222, tborchers@peru.edu

Dr. Erin Shaw
 Vice President for Academic Affairs
 Highland Community College
 606 W Main, Highland, KS 66035
 (785) 442-6012, eshaw@highlandcc.edu

In WITNESS WHEREOF, this MOU has been executed on behalf of PSC and HCC.

PERU STATE COLLEGE

HIGHLAND COMMUNITY COLLEGE

By:

By:

Paul Turman, Chancellor
Nebraska State Colleges

David Reist, President
Highland Community College

Date:

Date:

By:

Dan Hanson, President
Peru State College

Date:

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

June 18, 2019

ACTION: **Approve Memorandum of Understanding with Iowa Western Community College for Peru State College**

Peru State requests approval of the Memorandum of Understanding with Iowa Western Community College to facilitate the transfer of degrees and credits between Iowa Western Community College and Peru State College. The proposed revisions in Board Policy 4430 related to minimum grades for transfer courses are reflected in this MOU.

This MOU requires Board approval per Board Policy 7015.

The System Office and Peru State College recommend approval of the Memorandum of Understanding with Iowa Western Community College for Peru State College.

ATTACHMENTS:

- PSC Iowa Western Community College MOU (PDF)

**Memorandum of Understanding between
The Board of Trustees of the Nebraska State Colleges
doing business as Peru State College
and
Iowa Western Community College**

This Memorandum of Understanding (MOU) is designed to facilitate the transfer of degrees and credits between THE BOARD OF TRUSTEES OF THE NEBRASKA STATE COLLEGES doing business as PERU STATE COLLEGE (PSC) and IOWA WESTERN COMMUNITY COLLEGE (IWCC), collectively (Parties).

This MOU sets forth the entire agreement of the Parties and supersedes all previous agreements, prior negotiations, discussions and proposals.

PSC and IWCC have reached an agreement on the following areas of cooperation, pertaining to the application process for and transfer of students from IWCC to PSC:

1. Total credit hours required for a Bachelor of Science or Bachelor of Arts degree from PSC is 120 credit hours. The 120 credit hours will include general studies (40 credit hours), major requirements and general electives. A minimum of 40 credit hours of upper-level course work (300 level or above) must be completed for graduation and 30 credits must be taken from PSC, including 24 of the last 30. Equivalent courses from IWCC that count for upper division PSC courses are not counted towards the upper division credit requirement.
 - a. Students fully graduated from IWCC with the Associate in Arts or Associate in Science degree will have fully met PSC's General Studies requirements without the completion of further coursework in the General Studies area. Students will be required to complete all specific program requirements for the chosen area of study.
 - b. Students fully graduated from IWCC with the Associate in Applied Science degree or the General Studies AGS degree will be required to fulfill the General Studies requirements from PSC for the BS degree as well as all specific program requirements for the chosen area of study.

2. Students from each IWCC program are eligible for transfer to the Bachelor of Applied Science in Management (BAS) program at PSC. Without an AA or AS degree, thirty (30) semester hours of General Studies are required which may be met through transfer of IWCC coursework. A minimum of one course must be selected from each of the five General Studies topic areas. A minimum cumulative grade point average of 2.0 (4.0 scale) is required for all coursework completed at PSC. To fulfill graduation requirements, 20 of the 120 hours must be in upper division classes; and grades lower than "C-" will not satisfy core requirements. In addition to General Studies requirements, students would also need to complete the requirements for the BAS degree.

3. Students, including those without an Associate degree, will receive transfer credit for all college-level courses completed at IWCC with a grade of “C-” or higher. Credit from other accredited institutions and standardized tests may also be considered for transfer credit. All PSC grade point average computations involve only courses taken for credit at PSC. PSC will allow no more than 66 semester hours of transfer credit from IWCC.
4. IWCC and PSC will update courses regularly in the Transfer Equivalency System in order to promote the timely communication of program changes to students.
5. Students may earn a minor in a number of subjects by completing 18-21 hours of specified coursework. At least nine of the hours must be earned at PSC. In the event that a student transfers in enough minor course credit hours that fewer than 9 credits are remaining, the appropriate Dean will endeavor to allow course substitutions so that the student may complete 9 credit hours to count toward the minor credential.
6. Students transferring into PSC must meet PSC's admission standards.
7. Students enrolled in online courses at PSC pay the online rate, which is inclusive of tuition and fees. Undergraduate, non-resident students living on campus are eligible for the “One Rate Any State” tuition rate (plus all applicable fees). The One-Rate Any State tuition rate is one dollar (\$1.00) above the undergraduate, resident rate. In addition, each student who matriculates to the College for the first time shall pay a matriculation fee. Rates are those currently in effect at the time a student takes a course and current tuition and fee information is available at the PSC website and Business Office.
8. PSC staff will be available to assist IWCC students with appropriate academic advising related to the student’s intended plan of study while at IWCC.
9. Upon request of the student, PSC will provide transcripts to IWCC of work completed at PSC so that eligible students may complete reverse transfer requirements at IWCC, if desired, in accordance with FERPA.
10. IWCC students will be eligible for transfer scholarships at PSC.
11. Transfer students from IWCC are eligible to be on the PSC Dean's list each semester by completing a minimum of 12 PSC semester-graded hours with a minimum grade point average of 3.5 or above.
12. Transfer students from IWCC must earn a minimum of 54 PSC semester credit hours in order to be eligible to graduate with Honors.
13. This MOU shall be effective June 18, 2019 and expire July 31, 2023, unless terminated earlier by either party upon 90 days’ written notice to the other party. The MOU can be extended by an amendment signed by both parties.

14. Amendment. This MOU may be amended at any time by the written agreement of both Parties. Any amendments to this MOU shall be in writing and approved in the same manner as was used to approve this MOU.
15. Indemnification. To the maximum extent permitted by law, each Party agrees to indemnify and defend the other Party against, and to hold it harmless from, all claims, suits, liability, expense or damage (including reasonable attorneys' fees and court costs) for damage to property, injury to persons (including death) and any other claims, suits, or liability resulting from the negligence of such party or any of its employees or agents; provided however, the indemnification under this Section shall not apply if such claims, suits, liability, expense or damage is the direct result of the willful misconduct or gross negligence of either Party. In no event shall either party be liable for any punitive, consequential, or special damages or lost profits incurred or alleged to have been incurred.
16. Both parties affirm that they will comply with the Family Educational Rights and Privacy Act (FERPA) for sharing student information.
17. The designated representatives of the parties for the purposes of monitoring and oversight of this MOU are:

Dr. Tim Borchers
 Vice President for Academic Affairs
 Peru State College
 600 Hoyt Street, Peru, NE 68421
 (402) 872-2222, tborchers@peru.edu

Marjorie Welch, Ph.D.
 Vice President for Academic Affairs
 Iowa Western Community College
 2700 College Road, Council Bluffs, IA 51503
 712.325.3202, mwelch@iwcc.edu

In WITNESS WHEREOF, this MOU has been executed on behalf of PSC and IWCC.

PERU STATE COLLEGE

IOWA WESTERN COMMUNITY COLLEGE

By:

By:

Paul Turman, Chancellor
Nebraska State Colleges

Marjorie Welch, Vice President for
Academic Affairs
Iowa Western Community College

Date:

Date:

By:

By:

Dan Hanson, President
Peru State College

Dan Kinney, President
Iowa Western Community College

Date:

Date:

**AN INTERLOCAL AGREEMENT
TO SHARE LAW ENFORCEMENT RESOURCES
BETWEEN THE CITY OF WAYNE AND
THE BOARD OF TRUSTEES OF THE NEBRASKA STATE COLLEGES
dba WAYNE STATE COLLEGE**

THIS AGREEMENT (“Agreement”) is made and entered into by and between the governmental entities which are The City of Wayne, hereinafter called the “City” and the Board of Trustees of the Nebraska State Colleges dba Wayne State College, hereinafter called the “College” which on its effective date are, or become signatories hereto:

WITNESSETH THAT:

WHEREAS, it is the recognized responsibility of general purpose political subdivisions to provide and maintain a certain basic level of public services for their residents, including the areas of health and public safety; and

WHEREAS, it is the recognized responsibility of the College to provide and maintain a certain basic level of public services for its student population, including the areas of health and public safety, and

WHEREAS, it is recognized that the provisions of said basic services are sometimes best accomplished jointly because of certain hardships which might be experienced if undertaken singularly, and

WHEREAS, it is recognized that certified, sworn law enforcement officers can enhance the level of protection provided to the students by civilian security officers, and

WHEREAS, it is the desire of the parties hereto signed to participate in the joint use of the city’s law enforcement personnel and resources.

NOW, THEREFORE, BE IT RESOLVED, that the City of Wayne and the College do hereby agree to the following:

1. Authority and Purpose

- a. Article XV, Section 18 of the Constitution of the State of Nebraska and the Interlocal Cooperation Act of the State of Nebraska, Neb. Rev. Stat. 13-801 *et seq.*, (the “Act”), authorize any two or more public agencies to enter into agreements for joint or cooperative exercise of any power, privilege or authority exercised or capable of exercise individually by such public agencies. College and the City are public agencies within the meaning of the Act.

- b. The City has the authority to provide law enforcement services and the College has the authority to ensure safety services on the Wayne State College campus (the “Campus”), and to enter into any contracts to effectuate this authority and responsibility.
- c. It is the purpose of this Agreement for the College and the City to make the most efficient use of their powers by cooperating with each other on the basis of mutual advantage and timely providing services as identified in this Agreement and in any addendum to this Agreement.

2. Administration of Agreement

- a. The City and the College will jointly administer and monitor all aspects, terms, and conditions of this Agreement. The Vice President for Student Affairs of the College, or his/her identified designee, will be the College’s contact person for the purpose of this Agreement (see Section 17).
- b. Any personal property shall be acquired, held, and disposed as set forth in this Agreement; or any amendment hereto.
- c. No separate legal or administrative entity is created under this Agreement.

3. Law Enforcement Services To Be Provided By The City

The City will provide on the Campus the following law enforcement services:

- a. City will assign a certified police officer, hereafter called the “School Resource Officer,” to the Campus for eighteen (18) hours per week when regular classes are in session and beginning two (2) weeks prior to the start of the fall semester and ending the day before graduation of the spring semester. The City will be allowed to schedule the School Resource Officer to two (2) non-consecutive weeks per school year for Police Department specific training without backfilling the position. Training specific to or on behalf of the College will not be counted against the above described two training weeks. The College will be notified as soon as possible prior to any training to allow them to adjust their normal staffing schedules. The Police Department will respond to calls for service on Campus with their regularly scheduled officers during these periods;
- b. The City will be allowed to provide the School Resource Officer with two (2) sick days per semester without backfilling the position. The Police Department will respond to calls for service on Campus with their regularly scheduled officers during these periods;

- c. The School Resource Officer will patrol the Campus, in a Police vehicle, on foot, or on a patrol bicycle; enforce traffic and criminal laws of the State of Nebraska and/or the City of Wayne; conduct criminal investigations; respond to calls for service, perform community policing duties, and be a positive presence on Campus. The School Resource Officer will respond to Police calls off-campus for emergencies, backup assistance for other City Police officers and to handle calls for service if an on-duty City Police officer has two (2) or more calls for service backed up or is unable to respond to a crime in progress report, or a traffic accident. The College recognizes that the City's ability to respond to police calls off-campus, as needed, will maximize the Police Department's ability to respond to citizen calls for service received while maintaining the spirit of this Agreement. The Wayne Police Department will make efforts to make up missed hours if the School Resource Officer is called off-campus. When the School Resource Officer responds to Police calls for service off-campus the Police dispatcher will notify Campus Security of this change in status in a timely manner;
- d. The Wayne Police Department will run requests for vehicle registration information as long as that information is requested through and in conjunction with a Wayne Police Officer's involvement on campus.

4. Criminal Investigation

- a. The City will investigate all property crimes reported on the Campus where the loss value is \$100 or greater or involves the theft of any identification or financial transaction device. All property crime reports will be communicated to the School Resource Officer. If the loss value of any reported property crime is less than \$100 the School Resource Officer may refer the case to Campus Security for follow up.
- b. The City will investigate all crimes against persons reported on the Campus, except for reports of sexual violence or sex harassment which may be investigated by the College or by the College and the City.
 - i. Individuals who report an incident of sexual violence or sex harassment to the College will be advised to report the incident to law enforcement, however, students are not required to notify law enforcement authorities regarding a report of sexual violence or sex harassment.
- c. Investigations by the City will be conducted independent of Campus Security unless their assistance is required or requested by the City. If the Police Department does not have an officer immediately available to respond to a crime reported on Campus, Campus Security will gather preliminary information, e.g. victim's name, witnesses' names, date, time and location of offense, for the School Resource Officer. For the purpose

of this Agreement preliminary information does not include obtaining written statements, conducting any type of crime scene investigation, taking photographs, etc.

- d. The Police Department will provide Campus Security with reports of all crimes investigated on Campus containing sufficient information for the completion of legally mandated reporting requirements. To prevent duplication of work the School Resource Officer will complete only the Police Department's investigative report. A copy of these investigative reports will be provided to Campus Security for data entry purposes. Except that the Police Department will use its discretion, on a case by case basis, as to when to provide full or partial investigative reports to Campus Security, depending on the case.
- e. When any criminal investigation conducted by the Police Department involves a College residence hall or includes an apparent conflict between students, the Dean of Students and the Vice President for Student Affairs will also be provided investigatory reports. The Police Department will use its discretion, on a case by case basis, as to when to provide full or partial investigative reports to Campus Security, depending on the case.
- f. The Police Department will refer all property crimes reported on the Campus, and which they investigate, to the College judicial process, however;
 - (1) Any crime victim, including the College, may request criminal charges;
 - (2) Crimes may be referred for prosecution before the College judicial process begins;
 - (3) Both the College disciplinary process and criminal prosecution may happen concurrently;
 - (4) Police Officers will appear for College disciplinary hearings as needed.
- g. The Police Department will refer all crimes against persons to the Wayne County Attorney's Office for prosecution.
- h. To facilitate investigative follow up the School Resource Officer will be provided access to any Campus surveillance camera recordings and/or allowable student information currently maintained in hard copy or electronically in the Campus Security Office.

5. Community Policing & Crime Prevention

- a. The College and the City recognize that positive interaction between the School Resource Officer, students, faculty and staff is beneficial to both

parties. It is further recognized that crime prevention efforts on Campus should reflect those of the community as well.

- b. The School Resource Officer will be given an opportunity to co-present at crime prevention and/or education programs given by Campus Security, or upon the request of other Campus entities. To ensure adequate planning for any presentation, the School Resource Officer will be provided a minimum of five (5) calendar days written notice. Said notice shall include the topic, date, time, and location of the presentation. The decision to participate in any on-campus crime prevention and/or education presentation will be left to the discretion of the School Resource Officer and/or the Vice President for Student Affairs. If an officer participates he or she will be given a minimum of 15 minutes participation per hour of scheduled presentation.
- c. To provide a community policing presence, the School Resource Officer will attend College meetings and activities as part of his/her assigned duties, as requested by the College and as he/she is available.
- d. The City will not provide overtime pay for the School Resource Officer to attend these meetings. Any extra shift time spent at these or similar meetings will be taken off before or after the officer's regularly assigned Campus shift.
- e. The School Resource Officer will meet regularly with the Residence Life Staff in each housing unit.
- f. The School Resource Officer will respond to fire alarms on Campus and, in the absence of Campus Security personnel, will reset the fire alarm panels.
- g. The Campus Security Manager will provide training specific to the fire alarm systems to the School Resource Officer before the start of the school year. A laminated flip chart of alarm procedures for each building will be placed in each alarm box as a ready reference.

6. Security Responsibilities

- a. The following duties will be performed solely by College Campus Security personnel and not by the City:
 - (1) Fueling vehicles for the College motor pool
- b. Campus Security will be the first to respond to calls for service on the Wayne State College campus. If the Campus Security Officer is occupied with Security Department business and a call for service is received, the

School Resource Officer may be asked to help with the following types of calls:

- (1) Helping to lock and unlock Campus facilities;
- (2) Respond to calls for service and fire alarm panels.

7. Use of Equipment

- a. The Police Department will provide the School Resource Officer with all uniforms, equipment, leather, firearms, and continuing education at all times relevant to this Agreement.
- b. The Police Department will provide a multi-channel portable radio programmed with the Campus Security frequency. The priority frequency will be that of the Wayne Police Department but the Campus Security frequency will be monitored.
- c. The City will provide a vehicle for the School Resource Officer to use.

8. Training Provided by College

- a. Fire Alarm Panels – School Resource Officers will receive training specific to the fire alarm panels of each College building. Quick reference laminated charts will be provided to the School Resource Officer and/or Police Department and placed at each alarm panel.
- b. School Resource Officers will attend Residence Life staff training.
- c. Written training defining the College student disciplinary procedures.
- d. Training on procedures for notification of campus staff for after-hours assistance, including when, who, and how to request assistance.
- e. When possible all training will be done beginning two (2) weeks prior to the start of each fall semester.
- f. It is recognized that the School Resource Officer's schedule will be modified during the training period to facilitate attendance at some orientations.
- g. A current roster of Residence Life staff and contact information will be provided to the School Resource Officer each semester.
- h. Monthly Campus Security work schedules, and updates, will be provided to the School Resource Officer and Wayne Police dispatch, including a contact person(s) in the event no one answers the Campus Security number.

9. Direct Oversight of the Agreement to Provide Police Coverage on Campus

Certified Police Officers are employees of the City of Wayne Police Department and as such must be under the direct supervision of the Chief of Police or his designee. Campus Security employees shall remain under the direct supervision of the College.

The City of Wayne Police Department shall control the manner in which law enforcement services are performed; however, the Agreement shall specify the nature of the services to be performed. The School Resource Officer is not to be deemed an employee of the College and has no authority to make any binding commitments or obligations on behalf of the College except as expressly provided herein. Liability and all other insurance coverage as well as Workers Compensation coverage for the School Resource Officer is the responsibility of the City of Wayne.

The Chief of Police will meet monthly with the Vice President for Student Affairs or his/her designee and the Campus Security Manager to review and evaluate the provisions of this Agreement.

Three (3) Wayne State College student representatives selected by Student Senate will meet jointly with the Police Chief, the School Resource Officer, the Vice President for Student Affairs or his/her designee, and any Campus Security official at least two (2) times per year to review the student perspective of this Agreement, once during the fall semester, and once during the spring semester. These meetings may be scheduled by either party with not less than thirty (30) calendar days' notice. Only those representatives designated in this paragraph, or a designee thereof, shall attend the meeting.

10. Dispatch Services

The City agrees to provide the following dispatch services to the Campus:

- a. Answer Campus Security telephone after hours and refer calls to Campus Security Staff and assign police officers to crimes reported;
- b. Respond to campus fire alarm notifications and dispatch fire trucks as needed. Police Dispatch staff will also coordinate with the Director of Facility Services and his staff to prevent unwarranted fire alarm responses.

11. Fees for Service

The total charge to the College by the City for the above defined law enforcement services shall be a total of \$30,570.00 for the first year (July 1, 2019-June 30, 2020) to be paid in twelve (12) monthly installments. The charge for subsequent years will be increased by the lesser of 5% or the end of March Consumer Price

Index for All Urban Consumers [CPI-U] (before seasonal adjustment) for the prior 12 month period. The total charge for each subsequent year shall be paid in twelve (12) monthly installments. The College and City will confirm by May 1st the actual cost for the following year.

12. Agreement Duration

The term of this Agreement shall be effective beginning July 1, 2019 and shall be in effect until June 30, 2022 except that either the City or the College may execute a written sixty (60) calendar day notice to quit or withdraw from the Agreement.

Due to possible future reductions in state and/or federal appropriations, the College cannot guarantee the continued availability of funding for this Agreement beyond the current fiscal year. In the event funds to finance this Agreement become unavailable either in full or in part due to reductions in appropriations for a future fiscal year, the College may terminate the Agreement or reduce the consideration by notice in writing to the City. The notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. The College shall be the final authority as to the availability of funds. The effective date of Agreement termination or reduction in consideration shall be the actual effective date of the elimination or reduction of appropriations. In the event of a reduction in consideration, the City may cancel this Agreement as of the effective date of the proposed reduction by written notice to the College.

13. Agreement Amendments

This Agreement may be amended at any time by the written agreement of both parties.

14. Indemnification

To the maximum extent permitted by law, each party agrees to indemnify and defend the other party against, and to hold it harmless from, all claims, suits, liability, expense or damage (including reasonable attorneys' fees and court costs) for damage to property, injury to persons (including death) and any other claims, suits, or liability resulting from the negligence of such party or any of its employees or agents; provided however, the indemnification under this Section 14 shall not apply if such claims, suits, liability, expense or damage is the direct result of the willful misconduct or gross negligence of either party. In no event shall either party be liable for any punitive, consequential, or special damages or lost profits incurred or alleged to have been incurred.

15. New Employee Work Eligibility Status

Employee Work Eligibility Status. The City is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A

federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

The City understands and agrees that lawful presence in the United States is required and the City may be disqualified or the Agreement terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. §4-108.

16. Liability Insurance Requirements

The City is required to carry liability insurance in the amount of one (1) million dollars per occurrence with a four (4) million dollar umbrella. The City’s insurance policy shall be primary and non-contributory. The College shall be named as an additional insured party on the policy and the certificate of insurance shall reflect that the policy waives its right of subrogation against the College. A copy of the certificate shall be provided to the College.

17. Designated College Representative

The designated College representative for purposes of monitoring and oversight of this Agreement is the Vice President for Student Affairs or his/her designee. The specific individual shall initially be named as:

<u>David McMahan</u>	<u>(402) 375-7213</u>	<u>damcmah1@wsc.edu</u>
Name	Telephone	E-mail

This Agreement is hereby executed by the City of Wayne and the Board of Trustees of the Nebraska State Colleges dba Wayne State College upon the respective dates set forth following the executory signature attached to this Agreement.

CITY OF WAYNE

BOARD OF TRUSTEES OF THE NEBRASKA STATE COLLEGES

By: _____

By: _____

Name: Cale Giese

Name: Gary Bieganski

Title: Mayor

Title: Chair, Board of Trustees

Attested By: _____

City Clerk

Date: _____

Date: _____

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

June 18, 2019

ACTION: **Approve S.T.E.P. Partnership Agreement with South Sioux City Community School District for Wayne State College**

Wayne State requests approval of the Students to Teachers through Educator Pathways (STEP) Partnership Agreement with the South Sioux City Community School District. This unique pathways initiative is designed to support high school students interested in becoming teachers, allowing greater accessibility to a variety of teaching endorsement options and opportunities while at Wayne State College, thus increasing their marketability by adding valuable skill sets to their pedagogical repertoire to better serve future students and schools.

This Agreement requires Board approval per Board Policy 7015.

The System Office and Wayne State College recommend approval of the S.T.E.P. Partnership Agreement with South Sioux City Community School Dist for Wayne State College.

ATTACHMENTS:

- WSC STEP Agreement w SSCCS (PDF)

S.T.E.P. PARTNERSHIP AGREEMENT

Between the
 BOARD OF TRUSTEES OF THE NEBRASKA STATE COLLEGES
 doing business as
 WAYNE STATE COLLEGE
 and
 SOUTH SIOUX CITY COMMUNITY SCHOOL DISTRICT

This Partnership Agreement (herein after “Agreement”) is between the Board of Trustees of the Nebraska State Colleges (NSCS) dba Wayne State College (WSC) and South Sioux City Community School District (SSCCS). Both entities are herein after referred to as “Parties.” This Agreement establishes an educator pathways initiative referred to as Students to Teachers through Educator Pathways (STEP). WSC’s STEP initiative, in partnership with SSCCS, is a unique pathways initiative blending two enduring education reform movements – Career Academies and Guided Pathways – to support high school students interested in becoming teachers. This pathway, by utilizing dual-credit opportunities with high school partners pursuing career academies, is an affordable and equitable approach to degree completion. Eligible and capable students are given access to college-level pre-professional education courses in high school. By completing WSC’s key pre-professional courses as dual-credit courses through SSCCS (see below: EDU 150, 250 and 275), students will have greater accessibility to a variety of teaching endorsement options and opportunities while at WSC, thus increasing their marketability by adding valuable skillsets to their pedagogical repertoire to better serve future students and schools.

WSC and SSCCS agree to the following conditions:

- 1) This Agreement describing the STEP initiative and the nature of the partnership between both named Parties above will be effective beginning July 1, 2019 to be run on the fiscal calendar, ending on June 30, 2020 unless renewed in writing and signed by both Parties.
- 2) SSCCS will work collaboratively with WSC to help build academic calendars and course offerings for the purposes of staffing the STEP courses.
- 3) The STEP program of study is a three-course sequence outlined below.
 - a. Course #1: EDU 150 – Introduction to Education
 - i. Created by WSC
 - ii. Instruction delivered by SSCCS
 - iii. Fee-based, might require students to purchase software/textbook
 - iv. Dual-credit
 - v. Available to Educator Rising or other interested and eligible students
 - vi. Course will be offered during the senior year
 - b. Course #2: EDU 250 – Human Growth and Cognitive Development
 - i. Created by WSC
 - ii. Instruction delivered by SSCCS
 - iii. Fee-based, might require students to purchase software/textbook
 - iv. Dual-credit
 - v. Available to Educator Rising or other interested and eligible students
 - vi. Course will be available during the or senior year

- c. Course #3: EDU 275 – Pk-12 Instructional Design
 - i. Created by WSC
 - ii. Instruction delivered by SSCCS
 - iii. Fee-based, might require students to purchase software/textbook
 - iv. Dual-credit
 - v. Available to Educator Rising or other interested and eligible students
 - vi. Course will be offered during the senior year

- 4) Should a student be capable and interested in entering WSC at the Level II professional course level, the WSC Benchmarks Chart (Appendix I) indicates the necessary criteria a student would have to satisfy. Consultation with the Dean of the School of Education and Counseling is strongly encouraged early in a student’s progression through STEP.

- 5) The Agreement acknowledges that data sharing between institutions will be necessary for continuous improvement of the program and of the partnership, and, to track student progress and readiness through STEP. Data shared will help make decisions on student progress according to the WSC Benchmarks Chart (Appendix I). The data can include, but is not limited to, student demographics, ACT scores, ETS scores, GPA, field experience evaluations, course grades, and course and instructor evaluations. The data gathered will be shared confidentially between the Parties. WSC and SSCCS recognize the need to be compliant with the Family Educational Rights and Privacy Act (FERPA).

- 6) This Agreement allows for WSC to work with SSCCS jointly regarding presentations to Educator Rising members, or other interested students or student groups or community groups about STEP.

- 7) Should SSCCS receive the Cooperative Schools Scholarships for every 3 student teachers it receives (as per NSCS Policy 3400), WSC expects SSCCS to give first consideration of the scholarship awards to a STEP student, or, to other SSCCS students interested in educator preparation who meet qualifications as per Policy 3400.

- 8) The designated WSC representatives for the purposes of monitoring and oversight of this Agreement are:

Nicholas J. Shudak, PhD (or)
 Dean of the School of Education and Counseling
 (402) 375-7164
nishudal@wsc.edu

AND

Steven Elliott (or)
 Vice President for Academic Affairs
 (402) 375-7208
stellio1@wsc.edu

- 9) The designated SSCCS representatives for the purposes of monitoring and oversight of this Agreement are:

Mr. Todd Strom (or)
 Superintendent, South Sioux City Community School District
 402-494-2425
todd.strom@ssccards.org

AND

Ms. Ashley O’Dell (or)
 Principal, South Sioux City High School
 402-494-2433
ashley.odell@ssccards.org

AND

Ms. Tracy Heilman (or)
 Director of Curriculum, Instruction, and Assessment
 402-412-2823
tracy.heilman@ssccards.org

For the Board of Trustees of the Nebraska State Colleges doing business as Wayne State College:

_____	_____
Dr. Paul Turman, Chancellor, Nebraska State College System	Date

_____	_____
Dr. Marysz P. Rames, President, Wayne State College	Date

For the South Sioux City Community School District:

_____	_____
Mr. Todd Strom, Superintendent	Date

_____	_____
Ms. Ashley O’Dell, Principal	Date

_____	_____
Ms. Tracy Heilman	Date

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

June 18, 2019

ACTION: **Approve S.T.E.P. Partnership Agreement with Pathways 2
Tomorrow Rural School Consortium for Wayne State College**

Wayne State requests approval of the Students to Teachers through Educator Pathways (STEP) Partnership Agreement with the Pathways 2 Tomorrow Rural School Consortium. This unique pathways initiative is designed to support high school students interested in becoming teachers, allowing greater accessibility to a variety of teaching endorsement options and opportunities while at Wayne State College, thus increasing their marketability by adding valuable skill sets to their pedagogical repertoire to better serve future students and schools.

This Agreement requires Board approval per Board Policy 7015.

The System Office and Wayne State College recommend approval of the S.T.E.P. Partnership Agreement with Pathways 2 Tomorrow Consortium for Wayne State College.

ATTACHMENTS:

- WSC STEP Agreement w P2T (PDF)

S.T.E.P. PARTNERSHIP AGREEMENT

Between the
BOARD OF TRUSTEES OF THE NEBRASKA STATE COLLEGES
doing business as
WAYNE STATE COLLEGE
and
PATHWAYS 2 TOMORROW

This Partnership Agreement (herein after “Agreement”) is between the Board of Trustees of the Nebraska State Colleges (NSCS) dba Wayne State College (WSC) and the Pathways 2 Tomorrow rural school consortium (P2T). Both entities are herein after referred to as “Parties.” This Agreement establishes an educator pathways initiative referred to as Students to Teachers through Educator Pathways (STEP). WSC’s STEP initiative, in partnership with P2T, is a unique pathways initiative blending two enduring education reform movements – Career Academies and Guided Pathways – to support high school students interested in becoming teachers. This pathway, by utilizing dual-credit opportunities with high school partners pursuing career academies, is an affordable and equitable approach to degree completion. Eligible and capable students are given access to college-level pre-professional education courses in high school. By completing WSC’s key pre-professional courses as dual-credit courses through P2T (see below: EDU 150, 250 and 275), students will have greater accessibility to a variety of teaching endorsement options and opportunities while at WSC, thus increasing their marketability by adding valuable skillsets to their pedagogical repertoire to better serve future students and schools.

WSC and P2T agree to the following conditions:

- 1) This Agreement describing the STEP initiative and the nature of the partnership between both named Parties above will be effective beginning July 1, 2019 to be run on the fiscal calendar, ending on June 30, 2020 unless renewed in writing and signed by both Parties.
- 2) P2T will work collaboratively with WSC to help build academic calendars and course offerings for the purposes of staffing the STEP courses.
- 3) The STEP program of study is a three-course sequence as follows:
 - a. Course #1: EDU 150 (NDE350001) – Introduction to Education
 - i. Created by WSC
 - ii. Instruction delivered by P2T (or WSC)
 - iii. Fee-based, might require students to purchase software/textbook
 - iv. Dual-credit
 - v. Available to Educator Rising or other qualified and interested students
 - vi. Course will be offered during the senior year
 - b. Course #2: EDU 250 (NDE090123) Human Growth and Cognitive Development
 - i. Created by WSC (might involve purchasing assessment software and a textbook)
 - ii. Instruction delivered by P2T (or WSC)
 - iii. Fee-based, might require students to purchase software/textbook
 - iv. Dual-credit
 - v. Available to Educator Rising or other qualified and interested students
 - vi. Course will be available during the senior year

- c. Course #3: EDU 275 (NDE350002) Pk-12 Instructional Design
- i. Created by WSC
 - ii. Instruction delivered by P2T (or WSC)
 - iii. Fee-based, might require students to purchase software/textbook
 - iv. Dual-credit
 - v. Available to Educator Rising or other qualified and interested students
 - vi. Course will be offered during the senior year
- 4) Should a student be capable and interested in entering WSC at the Level II professional course level, the WSC Benchmarks Chart (Appendix I) indicates the necessary criteria a student would have to satisfy. Consultation with the Dean of the School of Education and Counseling is strongly encouraged early in a student's progression through STEP.
- 5) The Agreement acknowledges that data sharing between institutions will be necessary for continuous improvement of the program and of the partnership, and, to track student progress and readiness through STEP. Data shared will help make decisions on student progress according to the WSC Benchmarks Chart (Appendix I). The data can include, but is not limited to, ACT scores, ETS scores, GPA, field experience evaluations, course grades, and course and instructor evaluations. The data gathered will be shared confidentially between the Parties. WSC and P2T recognize the need to be compliant with the Family Educational Rights and Privacy Act (FERPA).
- 6) This Agreement allows for WSC to work with P2T jointly regarding presentations to Educator Rising members, or other interested students or student groups or community groups about STEP.
- 7) Should the P2T consortium receive the Cooperative Schools Scholarships for every 3 student teachers it receives (as per NSCS Policy 3400), WSC expects P2T to give first consideration of the scholarship awards to a STEP student, or, to other P2T students interested in educator preparation who meet qualifications as per Policy 3400.
- 8) The designated WSC representatives for the purposes of monitoring and oversight of this Agreement are:

Nicholas J. Shudak, PhD (or)
 Dean of the School of Education and Counseling
 (402) 375-7164
nishudal@wsc.edu

AND

Steven Elliott (or)
 Vice President for Academic Affairs
 (402) 375-7208
stellio1@wsc.edu

- 9) The designated P2T representative for the purposes of monitoring and oversight of this Agreement is:

Joe Peitzmeier
 Director, Pathways 2 Tomorrow
 2320 N. Colorado Ave, Fremont, NE 68025
 402-721-7710
jpeitz@esu2org.onmicrosoft.com

For the Board of Trustees of the Nebraska State Colleges doing business as Wayne State College:

 Dr. Paul Turman, Chancellor, Nebraska State College System

 Date

 Dr. Marysz P. Rames, President, Wayne State College

 Date

For the Pathways 2 Tomorrow consortium:

 Mr. Joe Peitzmeier, Director, Pathways 2 Tomorrow

 Date

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

June 18, 2019

ACTION: **S.T.E.P. Partnership Agreement with Grand Island Public Schools for Wayne State College**

Wayne State requests approval of the Students to Teachers through Education Pathways (STEP) Partnership Agreement with the Grand Island School District. This unique pathways initiative is designed to support high school students interested in becoming teachers, allowing greater accessibility to a variety of teaching endorsement options and opportunities while at Wayne State College, thus increasing their marketability by adding valuable skill sets to their pedagogical repertoire to better serve future students and schools.

This Agreement requires Board approval per Board Policy 7015.

The System Office and Wayne State College recommend approval of the S.T.E.P. Partnership Agreement with Grand Island Public Schools for Wayne State College.

ATTACHMENTS:

- WSC STEP Agreement with GIPS (PDF)

S.T.E.P. PARTNERSHIP AGREEMENT

Between the
 BOARD OF TRUSTEES OF THE NEBRASKA STATE COLLEGES
 doing business as
 WAYNE STATE COLLEGE
 and
 GRAND ISLAND PUBLIC SCHOOLS

This Partnership Agreement (herein after “Agreement”) is between the Board of Trustees of the Nebraska State Colleges (NSCS) dba Wayne State College (WSC) and Grand Island Public Schools (GIPS). Both entities are herein after referred to as “Parties.” This Agreement establishes an educator pathways initiative referred to as Students to Teachers through Educator Pathways (STEP). Wayne State College’s STEP initiative, in partnership with Grand Island Public Schools, is a unique pathways initiative blending two enduring education reform movements – Career Academies and Guided Pathways – to support high school students interested in becoming teachers. This pathway, by utilizing dual-credit opportunities with high school partners pursuing career academies, is an affordable and equitable approach to degree completion. Eligible and capable students are given access to college-level pre-professional education courses in high school. By completing WSC’s key pre-professional courses as dual-credit courses at Grand Island Senior High (see below: EDU 150, 250 and 275), students will have greater accessibility to a variety of teaching endorsement options and opportunities while at Wayne State College, thus increasing their marketability by adding valuable skillsets to their pedagogical repertoire to better serve future students and schools.

WSC and GIPS agree to the following conditions:

- 1) This Agreement describing the STEP initiative and the nature of the partnership between both named Parties above will be effective beginning July 1, 2019 to be run on the fiscal calendar, ending on June 30, 2020 unless renewed in writing and signed by both Parties.
- 2) In order to maintain compliance with the Nebraska Department of Education’s (NDE) Rule 47, WSC and GIPS share in the creation and delivery of the career education program of study that is a part of the Grand Island Public Schools Career Academy.
- 3) GIPS acknowledges that they are solely responsible for the NDE Career Academy components and application, and, that the work with WSC pertains to the career education program of study.
- 4) GIPS will work collaboratively with WSC to help build academic calendars and course offerings for the purposes of staffing the STEP courses.
- 5) The program of study is a five-course sequence agreed upon by WSC and GIPS after consultation with Kristin Vest (Career Field Specialist – Human Sciences and Education, NDE) and Dr. Jodi Kupper (Vice Chancellor, Academic Planning and Partnerships, Nebraska State College System) on October 30, 2018.

- a. Course #1 (title tentative): Exploration of Education and Training
 - i. Created by GIPS
 - ii. Instruction delivered by GIPS
 - iii. No fee
 - iv. Not dual-credit
 - v. Available to Educator Rising or other interested students
 - vi. Course will be offered during the sophomore year
 - b. Course #2: EDU 150 (NDE350001) – Introduction to Education
 - i. Created by WSC
 - ii. Instruction delivered by GIPS
 - iii. Fee-based, may require students to purchase software/textbook
 - iv. Dual-credit
 - v. Available to Educator Rising or other interested and eligible students
 - vi. Course will be offered during the junior or senior year
 - c. Course #3: EDU 250 (NDE090123) Human Growth and Cognitive Development
 - i. Created by WSC
 - ii. Instruction delivered by GIPS
 - iii. Fee-based, may require students to purchase software/textbook
 - iv. Dual-credit
 - v. Available to Educator Rising or other interested and eligible students
 - vi. Course will be available during the junior or senior year
 - d. Course #4: EDU 275 (NDE350002) Pk-12 Instructional Design
 - i. Created by WSC
 - ii. Instruction delivered by GIPS
 - iii. Fee-based, may require students to purchase software/textbook
 - iv. Dual-credit
 - v. Available to Educator Rising or other interested and eligible students
 - vi. Course will be offered during the junior or senior year
 - e. Course #5: NDE Rule 47 Field Experience (NDE350010)
 - i. Created by GIPS (in consultation with WSC and to align with Rule 47)
 - ii. Instruction delivered by GIPS (in consultation with WSC)
 - iii. No fee
 - iv. Not dual-credit
 - v. Available to Educator Rising or other interested students if possible
 - vi. Course will be offered during the senior year
 - vii. Recommended to be taken in conjunction with EDU 275 to help students reflect on instructional design elements of classrooms when out in the field.
- 6) Should a student be capable and interested in entering WSC at the Level II professional course level, the Benchmarks Chart (Appendix I) indicates the necessary criteria a student would have to satisfy. Consultation with the Dean of the School of Education and Counseling is strongly encouraged early in a student’s progression through STEP.
- 7) The Agreement acknowledges that data sharing between institutions will be necessary for continuous improvement of the program and of the partnership, and, to track student progress and readiness through STEP. Data shared will help make decisions on student progress according to the WSC Benchmarks Chart (Appendix I). The data can include, but is not limited to, ACT scores, ETS scores, GPA, field experience evaluations, course

grades, and course and instructor evaluations. The data gathered will be shared confidentially between the Parties. WSC and GIPS recognize the need to be compliant with the Family Educational Rights and Privacy Act (FERPA).

- 8) This Agreement allows for WSC to work with GIPS jointly regarding presentations to Educator Rising members, or other interested students or student groups or community groups about STEP.
- 9) Should GIPS receive the Cooperative Schools Scholarships for every 3 student teachers it receives (as per NSCS Policy 3400), WSC expects GIPS to give first consideration of the scholarship awards to a STEP student, or, to other GIPS students interested in educator preparation who meet qualifications as per Policy 3400.
- 10) The designated WSC representatives for the purposes of monitoring and oversight of this Agreement are:

Nicholas J. Shudak, PhD (or)
 Dean of the School of Education and Counseling
 (402) 375-7164 | nishuda1@wsc.edu

AND

Steven Elliott (or)
 Vice President for Academic Affairs
 (402) 375-7208 | stellio1@wsc.edu

- 11) The designated GIPS representatives for the purposes of monitoring and oversight of this Agreement are:

Dr. Toni Palmer (or)
 Chief of Leadership and Learning
 Grand Island Public Schools
 308-385-5900 | jmcdowell@gips.org

AND

Dr. Tawana Grover (or)
 Superintendent
 Grand Island Public Schools
 308-385-5900 | tgrover@gips.org

For the Board of Trustees of the Nebraska State Colleges doing business as Wayne State College:

Dr. Paul Turman, Chancellor, Nebraska State College System

Date

Dr. Marysz P. Rames, President, Wayne State College

Date

For the Grand Island Public Schools:

Dr. Tawana Grover, Superintendent

Date

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

June 18, 2019

ACTION: **Approve Memorandum of Understanding with Aruba Ministry of Education, Science and Sustainable Development for Wayne State College**

Wayne State requests approval of the Memorandum of Understanding with the Aruba Ministry of Education, Science and Sustainable Development. This MOU will enhance the development of partnerships for transfer articulations, study, research, and internships in STEM, teacher education, health, business, hospitality and other programs in the schools of Arts and Humanities; Business and Technology; Education and Counseling; Natural and Social Sciences; and in Career Development.

This MOU requires Board approval per Board Policy 7015.

The System Office and Wayne State College recommend approval of the Memorandum of Understanding with Aruba Ministry of Education for Wayne State College.

ATTACHMENTS:

- WSC Aruba MOU (PDF)

Aruba Ministry of
Education Logo

Wayne State
College

MEMORANDUM OF UNDERSTANDING
between the
BOARD OF TRUSTEES OF THE NEBRASKA STATE COLLEGES
doing business as
WAYNE STATE COLLEGE
and
ARUBA MINISTRY OF EDUCATION, SCIENCE AND SUSTAINABLE DEVELOPMENT

The parties to this Memorandum of Understanding (MOU) are the Board of Trustees of the Nebraska State Colleges, d/b/a, Wayne State College (WSC) and the Ministry of Education, Science and Sustainable Development of Aruba (Ministry).

This MOU sets forth the entire agreement of WSC and Ministry (Parties) and supersedes all previous agreements, prior negotiations, discussions and proposals.

I. BACKGROUND AND PURPOSE

The Parties believe that it is in their best interests to encourage direct contact and cooperation between their leadership, faculty members, departments, institutes and other centers in order to foster the development of possible collaborative programs in educational areas to be agreed upon. This will be subject to availability of funding and the development of specific binding written agreements. The Parties have entered into this MOU for the purpose of setting forth their mutual understanding and agreement, with respect to the development of potentially sustainable collaborative programs.

WSC is a leading comprehensive, accredited, public state college in Northeast Nebraska distinguished for providing educational excellence in a small, personalized setting and with a 19:1 student-to-faculty ratio. Established in 1910 as a college primarily for teacher education, it currently offers 130 undergraduate programs and four graduate programs. WSC has continued its legacy of providing Education students with high quality teacher preparation with valuable opportunities for hands-on teaching experiences. Service learning is also an integral component in various majors. Students lead community projects designed to integrate meaningful community service with instruction and reflection to enrich the learning experience, teach civic responsibility and strengthen sustainable communities.

Aruba's unique social-economic resources, a diverse multilingual population and its commitment to invest in developing her human capital provides valuable learning and opportunities for collaborative programming with WSC. The current population of Aruba is about 110,000, together representing more than 90 nationalities. The economy of Aruba is mainly based on tourism, and almost all products are imported. Aruba is undergoing a transition period balancing the economic growth with a human centered approach. With its people first approach, Aruba is committed to the implementation of the sustainable development goals and has included nine accelerators in its National Strategic Plan. Current interesting developments on the island are: opening of a STEM facility at the University of Aruba, opening of a bio-marine park for the protection of the ocean and water management, opening of a new state of the art waste management facility, introduction of an e-government program, large investments in renewable energy and agriculture. Aruba can provide research and exchange programs as well as collaboration opportunities in a safe and beautiful environment.

II. DISCUSSION AND DEVELOPMENT OF POSSIBLE COLLABORATION

The Parties agree to discuss and explore the development of any of the following general forms of cooperation:

1. Encourage and develop cooperation and exchanges for study, research and internships in STEM, teacher education, curriculum/program development, health, business, and hospitality. Other potential areas of focus may include arts and humanities, business and technology, education and counseling, natural and social sciences, and career development.
2. Collaborate on the development of program articulations for seamless transfer of credits and exchange of students by providing the information necessary to successfully develop, promote, and maintain programs.
3. Encourage and facilitate closer relationships between WSC; the Country of Aruba; University of Aruba (UA); Instituto Pedagógico Arubano (IPA); Ministry; secondary and other post-secondary institutions; appropriate educational organizations; economic organizations; and, the private sector establishments involved in education.
4. Exchange of information in fields of interest.

The Parties anticipate that specific collaborative projects or activities that the Parties wish to implement will, as appropriate, be undertaken pursuant to future agreements entered into according to applicable laws and rules of each Party.

III. TUITION REDUCTION AND ENROLLMENT COSTS

WSC will honor the following tuition rate program for incoming international freshmen, transfer, and graduate students from Aruba who are enrolled in non-online programs:

1. Tuition Discount. Aruba students shall be eligible for a reduced tuition rate equal to the Nebraska resident tuition rate, per the requirements established for the Nebraska Access Program (NSCS Board Policy 3401). The Nebraska resident tuition rate is currently a fifty percent (50%) reduction of the non-resident tuition rate. WSC shall charge Aruba students the same rate as charged to other WSC students for fees, on-campus housing, and food services. To be eligible for the Nebraska resident tuition rate, Aruba applicants must meet all WSC admissions requirements, and maintain eligibility for enrollment.
2. Students from Aruba shall be eligible for WSC scholarships for which they meet eligibility criteria and complete scholarship application procedures as published on the College website including art, music and athletic scholarships. (www.wsc.edu/scholarships).

IV. ELIGIBILITY CRITERIA FOR THE REDUCED TUITION

To be eligible for the Nebraska resident tuition rate, all applicants from Aruba must:

1. Meet all requirements for international student admission to WSC as published on the WSC website at www.wsc.edu/international.
2. Meet the current WSC Satisfactory Academic Progress standard for Cumulative Grade Point Average as published on the WSC website at wsc.edu/info/20044/financial_aid/386/staying_eligible/2
3. Provide proof of Health Insurance with a USA insurance carrier prior to the first day of class attendance.
4. Complete and comply with procedures for the release and reporting of their student records from WSC to the Ministry or its designee as established by WSC and the Ministry or designee.

5. Complete and comply with procedures and deadlines for fee payment to WSC as established by the Ministry or designee and WSC.
6. Freshmen eligible for the Nebraska resident tuition rate as part of the Nebraska Access Program
 - a. Must score a 22 ACT or 1100 SAT or above, or
 - b. Must be in the upper half of their high school graduating class, or
 - c. Must have a minimum high school cumulative GPA of 3.25 on a 4.0 scale.
 - d. To continue in the program, students are required to maintain eligibility for enrollment.
7. Freshmen students who do not meet eligibility requirements under item #6 will be eligible for the Nebraska Access Program once they have earned a cumulative 2.5 GPA for all coursework attempted at Wayne State College, or if they reside in on-campus housing and purchase an on-campus (non-commuter) meal plan.
8. Transfer students
 - a. All transfer students will be eligible for the Nebraska resident tuition rate as part of the Nebraska Access Program.
 - b. To continue in the program, transfer students are required to maintain eligibility for enrollment.
9. Graduate students eligible for the Nebraska resident tuition rate as part of the Nebraska Access Program
 - a. Must have a cumulative GPA of 3.5 for previous work attempted at all colleges attended.
 - b. To continue in the program, graduate students are required to maintain a 3.5 cumulative GPA.
10. To continue in the program, Aruba students on F-1 visa are required to maintain eligibility for enrollment.

V. GENERAL PROVISIONS

Term and Termination. The MOU shall be effective on June 18, 2019 and shall remain in effect until either Party wishes to terminate the MOU by written notification signed by the appropriate official of the Party initiating the termination. Such notification must be received by the other Party at least six months prior to the effective termination date. Aruba students enrolled at WSC at the moment of termination and meeting all renewal academic requirements, shall be able to complete their respective academic programs under the same conditions as stipulated under Section III & IV.

Amendment. This MOU may be amended at any time by the written agreement of the Parties. Amendments to this MOU shall be in writing and approved in the same manner as was used to approve this MOU.

Indemnification. To the maximum extent permitted by law, each Party agrees to indemnify and defend the other Party against, and to hold it harmless from, all claims, suits, liability, expense or damage (including reasonable attorneys' fees and court costs) for damage to property, injury to persons (including death) and any other claims, suits, or liability resulting from the negligence of such Party or any of its employees or agents; provided however, the indemnification within this section shall not apply if such claims, suits, liability, expense or damage is the direct result of the willful misconduct or gross negligence of either Party. In no event shall either Party be liable for any punitive, consequential, or special damages or lost profits incurred or alleged to have been incurred.

The designated representatives of the Parties for the purposes of monitoring and oversight of this MOU are:

Joselin Croes
 Minister Plenipotentiary for Aruba in the United States
 (202) 274-2640
WAS-GMA@minbuza.nl

and

Steven Elliott
Vice President for Academic Affairs, Wayne State College
(402) 375-7208
stellio1@wsc.edu

The Parties affirm that they will comply with the Family Educational Rights and Privacy Act (FERPA) for sharing student information.

IN WITNESS WHEREOF, the Parties have signed below.

For the Board of Trustees of the Nebraska State Colleges doing business as Wayne State College:

Dr. Marysz P. Rames, President, Wayne State College

Date

Dr. Paul Turman, Chancellor of the Nebraska State Colleges

Date

For the Aruba Ministry of Education, Science & Sustainable Development

Joselin Croes, Minister Plenipotentiary for Aruba in the United States

Date

Attachment: WSC Aruba MOU (2510 : Memorandum of Understanding with Aruba Ministry of Education for Wayne State College)

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

June 18, 2019

ACTION: **Approve Memorandum of Understanding for the College of Agricultural Sciences & Natural Resources (CASNR), University of Nebraska-Lincoln (UNL) Transfer Initiative with Wayne State College**

Wayne State requests approval of the Memorandum of Understanding (MOU) with the College of Agricultural Sciences and Natural Resources (CASNR), University of Nebraska-Lincoln (UNL).

This MOU provides students with a seamless pathway to continue their education in Applied Science leading toward a Bachelor of Science in Applied Science from UNL, and a Bachelor of Science in Biology at WSC. Students will spend three (3) years of full-time study on the WSC campus. For the fourth year, the students who meet the related entry requirements set by UNL will be at their discretion to proceed to study further at UNL to pursue the Bachelor of Science in Applied Science or remain at WSC to complete the Bachelor of Science in Biology. Those who have chosen to finish the required curriculum at UNL will be awarded the Bachelor of Science in Applied Science by UNL. These students will also meet the requirements for graduation from WSC and will be conferred the Bachelor of Science by WSC, if they have followed the suggested program of study.

Board Policy 7015 requires Board approval for all academic partnership agreements.

The System Office and Wayne State College recommend approval of the Memorandum of Understanding with Coll of Ag Sciences & Natural Resources & UNL for Wayne State.

ATTACHMENTS:

- WSC UNL MOU - Applied Science (PDF)

MEMORANDUM OF UNDERSTANDING
Between the
BOARD OF TRUSTEES OF THE NEBRASKA STATE COLLEGES
doing business as
WAYNE STATE COLLEGE

and

BOARD OF REGENTS OF THE UNIVERSITY OF NEBRASKA
for the
COLLEGE OF AGRICULTURAL SCIENCES AND NATURAL RESOURCES
UNIVERSITY OF NEBRASKA-LINCOLN

This Memorandum of Understanding (MOU) describes a joint transfer program (Program) between the Board of Trustees of the Nebraska State Colleges doing business as Wayne State College (WSC) and College of Agricultural Sciences and Natural Resources (CASNR), University of Nebraska – Lincoln (UNL). After initially studying at WSC, the Program provides WSC students with a seamless pathway to continue their education in Applied Science which will result in the completion of both a Bachelor of Science in Applied Science from UNL and a Bachelor of Science in Biology at WSC. Students enrolled in this Program will complete their first years of coursework at WSC, as established by a recommended program of study. Students will then transfer all satisfactorily completed academic credits at WSC and enter CASNR to study Applied Science leading to a Bachelor of Science in Applied Science Degree from UNL. Courses taken at UNL that complete the Applied Science degree will be transferred back to WSC and result in a Bachelor of Science in Biology from WSC.

WSC and CASNR agree to the following conditions:

- 1) This MOU describing the Program between WSC and CASNR will be effective August 1, 2019.
- 2) Transfer courses that work toward meeting degree requirements for students in this dual degree Program will include content courses in Applied Science as negotiated as equivalent to courses in CASNR, and content courses in Biology as negotiated as equivalent to courses in the Life Sciences at WSC. Courses will be periodically evaluated through the exchange of course syllabi and examination by UNL and WSC. It is the responsibility of WSC to submit changes in course offerings and/or changes to the curriculum for review to UNL. Likewise, it is the responsibility of CASNR to submit changes in course offerings and/or changes to the curriculum to WSC.
- 3) Courses taken toward completion of WSC general studies requirements will be selected from courses identified as transferable by UNL's Undergraduate Studies to meet UNL's Achievement-Centered Education (ACE) requirements, as stated in the Course Transfer Equivalency List on the UNL website, <http://admissions.unl.edu/nebraska/equivalency.aspx>. Recommended programs of study

leading to the Bachelor of Science in Applied Science (UNL) and Bachelor of Science in Biology (WSC) will be agreed upon by both Parties and made readily available to prospective students.

- 4) The duration of the Program will be as follows: Students will spend three years of full-time study on the WSC campus. For the fourth year, the students who meet the related entry requirements set by UNL may choose either to proceed to apply for admission to UNL to pursue the Bachelor of Science in Applied Science or remain at WSC to complete the Bachelor of Science in Biology. Those who move on to UNL and successfully complete the required curriculum for the Bachelor of Science in Applied Science at UNL will be awarded the Bachelor of Science in Applied Science by UNL. These students will also meet the requirements for graduation from WSC and will be conferred the Bachelor of Science by WSC if they have followed the recommended program of study and submitted their UNL transcripts for evaluation and confirmation of Program completion.
- 5) To assist prospective transfer students enrolled in the Program with their academic planning, students from WSC are strongly encouraged to work with an academic advisor at WSC and an academic advisor at CASNR if they plan to complete both academic degrees. Advisors will also make students aware of the UNL admission standards and will assist in selecting appropriate coursework to meet the requirements.
- 6) Students entering the Program will be allowed to complete the Program under the degree requirements listed in the Online UNL Undergraduate Catalog in effect at the time of their Program admission to UNL. Students must declare a Catalog that includes UNL's Achievement Centered Education (ACE) requirements.
- 7) Students transferring to UNL from WSC must have a minimum cumulative grade point average of C (2.0 on a 4.0 scale) and at least a C average in the last semester of WSC enrollment. Courses taken at UNL must have a recorded grade of C- or better to transfer back to WSC. CASNR will accept no more than 10 semester hours with C-, D+, D and D- grades from WSC. The C-, D+, D and D- grades can only be applied to free electives.
- 8) The use of courses taken at other institutions toward fulfillment of degree requirements will be assessed by CASNR and WSC for equivalency by the respective Parties.
- 9) Students transferring to UNL must meet UNL's admission standards.
- 10) Total credit hours required for both the Bachelor of Science in Applied Science and the Bachelor of Science are no fewer than 120 hours.
- 11) Students from WSC who choose to transfer to UNL will have the opportunity to compete for UNL transfer student scholarships.
- 12) A description of this Program will be listed on the WSC and CASNR websites. It will also be referenced in the UNL and WSC Undergraduate Catalogs.

- 13) This MOU will be revisited annually, and any amendments to this MOU will be negotiated if deemed necessary by either CASNR or WSC.
- 14) This MOU shall automatically be renewed for successive annual terms unless revised in writing and agreed upon by both Parties, or terminated by either Party upon 90 calendar days' written notice to the other Party.
- 15) Both Parties affirm that they will comply with the Family Educational Rights and Privacy Act (FERPA) for sharing student information.
- 16) The designated representatives of the Parties for the purposes of monitoring and oversight of this MOU are:

Dean, College of Agricultural Sciences and Natural Resources, University of Nebraska-Lincoln

Vice President for Academic Affairs, Wayne State College

For the Board of Trustees of the Nebraska State Colleges doing business as Wayne State College:

 Dr. Marysz P. Rames, President Wayne State College _____
Date

 Dr. Paul Turman, Chancellor of the Nebraska State Colleges _____
Date

For the Board of Regents of the University of Nebraska - Lincoln:

 Dr. Tiffany Heng-Moss, Dean, College of Agricultural Science and Natural Resources _____
Date

 Dr. Michael Boehm _____
 University of Nebraska Vice President and IANR Harlan Vice Chancellor Date

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

June 18, 2019

ACTION: **Approve Addition of Public Relations Focus Area in Master of Science in Organizational Management Graduate Program for Wayne State College**

Wayne State College would like to seek approval to add the following graduate Focus Area in the Master of Science in Organizational Management program, beginning Fall 2019:

- Public Relations (Organizational Management)

Board Policy 4100 requires all new academic programs to be approved by the Board.

The System Office and Wayne State College recommend approval of the Addition of Public Relations Focus Area in MSOM Graduate Program for Wayne State College.

ATTACHMENTS:

- WSC Proposal Public Relations Management Focus Area for MSOM (PDF)

**Wayne State College
Proposal to Add a New Focus Area in Public Relations Management
to the Master of Science in Organizational Management**

1. Descriptive information

- A. Name of institution: Wayne State College (WSC)
- B. Name of program: Masters of Science in Organizational Management
- C. Degrees/credentials to be awarded graduates of the program: Focus Area: Public Relations Management
- D. Other programs offered in this field by the institution: None
- E. CIP code: 30.9999
- F. Administrative units for the program: School of Natural and Social Sciences
- G. Proposed delivery site(s) and type(s) of delivery, if applicable: Online
- H. Proposed date (term/year) the program will be initiated: Fall, 2019

I. Description:
 The Master of Science in Organizational Management with a focus area in Public Relations Management is designed for those who wish to help build an organization’s understanding of and effective communication with its publics/stakeholders. The program offers unique advantage to those seeking to strengthen problem-solving techniques and improve skills relating to social media as well as new communication technologies. The program content can be used strategically in governmental, non-profit, and for-profit organizations.

Public Relations Management Focus Area (12 hours):

CNA	526 Social Media Marketing	3
	553 Integrated Brand Promotion	3
	559 Organizational Leadership	3
	571 Mass Media and Society	3

All four courses are currently offered at the undergraduate level, which provides the opportunity to initially offer these courses as cross-listed with their 400 level counterparts and/or, as interest and growth in the program occurs, offer them as stand-alone 500 level graduate courses.

Attachment: WSC Proposal Public Relations Management Focus Area for MSOM (2511 : Addition of Public Relations Focus Area in MSOM

2. Centrality to Role and Mission

Wayne State College is dedicated to regional engagement and service. Its mission includes offering affordable and timely graduate programs that can further assist students for career advancements and civic involvement. The Master of Science in Organizational Management is a collaborative graduate online program among the state colleges. The Public Relations Management focus area offers a unique area of specialization within the MSOM for interested graduates desiring more specialty in the management of strategic communication for their organizations, communities, nonprofits, public service or civic engagements.

3. Evidence of Need and Demand

Need for the program:

The U.S. Department of Labor identifies two job areas directly relevant to this program: Public Relations Specialist (27-3031)¹ and Public Relations and Fundraising Manager (11-2031)². The job outlook for both areas is positive, with a 9% growth projected for 2016-2026 for Public Relations Specialists, and 10% growth projected for Public Relations and Fundraising Managers over the same period. (For the same period, “all occupations” are projected for 7% growth.) Public Relations specialists are employed with a Bachelor’s degree alone, and work on producing content for clients/employers. Public Relations and Fundraising Managers, on the other hand, may require a Master’s degree; they design and oversee public relations campaigns, managing others’ work. Long-term projections for the state of Nebraska over the same period (2016-2026) mirror national projections: 9% growth for Public Relations Specialists, 10.8% for Public Relations and Fundraising Managers.³ This latter group—for which there is projected increased demand—is served chiefly by this new Public Relations focus area of the MSOM.

In addition, employers agree that strong communication skills are critical in the contemporary workplace. When responding to the National Association of Colleges and Employers’ (NACE) Job Outlook 2015, employers identified the ability to verbally communicate with others inside and outside the organization, the ability to sell or influence others, and the ability to create and/or edit written reports as among the top ten skills they seek when hiring new college graduates. However, employers also report that it is hard to find graduates with these skills with only 28 percent of employers believing college graduates are adequately prepared in communication. Our program can offer advanced education in these communication skills, focus on social media marketing, public relations, the management of crisis communication and strengthening the communication connections between an organization and its various publics.

¹ <https://www.bls.gov/ooh/media-and-communication/public-relations-specialists.htm#tab-6>

² <https://www.bls.gov/ooh/management/public-relations-managers.htm#tab-6>

³ From <http://www.projectionscentral.com/Projections/LongTerm>:

State	Occupation Code	Occupation Name	Percent Change	Avg Annual Openings
Nebraska	11-2031	Public Relations & Fundraising Managers	10.8	100
Nebraska	27-3031	Public Relations Specialists	9	240

Recently (December 5, 2018), Warren Buffett said that the “easiest way to increase your worth by 50% is to hone your communication skills.” He continues, “If you cannot communicate, it’s like winking at a girl in the dark—nothing happens. You can have all the brainpower in the world, but you have to be able to transmit it.” Organizations need strong communicators for survival in today’s technology dependent world. Effective social media skills and public relations skills are vital for organizational success.

The Public Relations concentration of the Speech Communication program at WSC is a growing undergraduate program with over 20 majors. With the inclusion of a comparable focus area in the Masters of Science in Organizational Management degree, our undergraduate students will have the opportunity to pursue further study and either continue at, or come back to, Wayne State. It is very feasible for our students to be hired into a Public Relations position directly after graduation. However, some may choose to seek graduate education before professional experience, or concurrently. Either way, our proposed program would provide students with the opportunity to pursue an advanced graduate program relating to this field. Currently, one-third of our communication graduates do pursue graduate programs immediately after completing their undergraduate degrees.

Finally, the Fall 2018 Annual Nebraska Teacher Vacancy Survey indicates a shortage of teachers in Language Arts, Media Education, and Speech/Theatre. Our proposed graduate focus area in Public Relations Management would provide opportunity for WSC to offer communication graduate courses on a regular online rotation, which could also assist 7-12 high school teachers already teaching in area schools to acquire certification in these areas and/or to acquire 18 hours of graduate credit needed to teach dual-credit courses in these areas.

Job and educational advancement opportunities for graduates:

In many cases, a bachelor’s degree in public relations is enough to employ anyone committed to the field, but generally it is not sufficient for job advancement. Most companies expect employees to acquire advanced degrees for management positions. Teaching, training, and consulting in the public relations field certainly would require a Ph.D. Our MSOM focus could be the stepping-stone for individuals to further their education toward Ph.D. communication programs.

The field of public relations is growing, not just in number of jobs and salaries, but in the variety of positions from which to choose because of the numerous advancements in media technology. At the same time, competition for jobs can be fierce. Experience at a well-known PR firm in New York or California speaks highly of candidates but may not be possible for those from the Midwest. Offering a master's degree in public relations is a meaningful way to help our graduates stand out against the competition and advance in their public relations careers.

Potential for the program to contribute to society and economic development, where appropriate:

Many jobs in Public Relations management can be found at the upper levels of corporations, universities and colleges, and non-profits. Skills necessary for Public Relations can also be used in the government sector, and campaign work. Because this degree is so broad, it can be applied to a number of jobs in these areas, from Corporate Marketing Officer, Brand Strategist, and Communications Director. Other jobs may be Social Media Manager or Video Editor.

Demand for the program:

WSCs believes it will have a steady stream of students apply for the Public Relations Management focus area, with the expectation of 3-5 new students applying the first year and eventually building to 15 students in the program within the first 5 years. The MSOM is already a viable program. We are pleased that this new focus area can add to its vibrancy and demand.

The MSOM is advertised via our website. There will be an article in the US News and World Report coming out in March about our MSOM. Plans are underway for email blasts through the Omaha Chamber of Commerce over the next few months.

The MSOM program is already viable with 2017 QAR indicating 11 graduates for that year. Courses that fulfill the PR focus area are already being offered, and have made minimum enrollments. In the event that the courses do not make minimum enrollment, faculty members recognize that there will be a need to offer them on Directed Study.

4. Adequacy of Resources

Faculty and Staff: No additional resources are anticipated. The undergraduate counterparts of these graduate courses are taught on regular load throughout the academic year. Initially, WSC would cross-list these courses and allow for graduate level students to enroll in the undergraduate courses. As interest in this focus area grows, current faculty would also be available to teach these four courses as graduate-only courses during the summer for the Public Relations focus. Although all courses are currently being offered, enrollment will be monitored assiduously in order to ensure the best deployment of instructional resources and maximum accommodation for students' graduation timelines.

Physical Facilities: None

Instructional Equipment and Informational Resources: None

Budget Projections: Should the need for summer graduate courses occur, summer salary would be covered by enrollment. Thus, no additional budget is projected.

5. Avoidance of Unnecessary Duplication

Identify other similar programs offered in the state by public or private institutions:

UNL: The Masters of Arts is a terminal degree for public relations professionals and is offered with a focus in Media Communication and Integrated Marketing Communications. The MA is a 30-36 credit hour program that is completed on campus. It includes coursework in Multiplatform Journalism and Strategic Communications and culminates in a Professional Project.

UNO: The Masters of Arts degree in Communication is a 30-36 credit hour program. The program can be combined with a specialization in Public Relations, which adds an additional 15 hours of credit. All courses are completed on campus. The specialization includes coursework in Public

Relations Case Studies and Electronic Media Management, and the degree culminates in a Professional Project.

Bellevue University: The Master of Science degree in Strategic Marketing is a 36 credit hour program with classes offered online and on campus. It includes coursework in Social Media Marketing Campaigns and Brand Management.

Identify any similar programs offered within the states that are members of the Midwestern Higher Education Compact:

Illinois State University – Masters in Communication
 University of Illinois at Chicago – Masters in Communication
 University of Wisconsin – Milwaukee - Masters in Communication
 University of Wisconsin – Platteville – Masters in Organizational Change Leadership
 Indiana University – Purdue – Masters in Applied Communication
 Fort Hayes State – Masters in Communication Studies
 Washburn University - Masters in Communication Leadership
 Wichita State University – Masters in Communication
 Missouri State University – Masters in Applied Communication
 University of Missouri St. Louis – Masters in Strategic Communication

For graduate and professional programs, identify similar programs offered in contiguous states that would be reasonably accessible to Nebraska residents:

North Central University, Minneapolis – Masters in Strategic Leadership (on-campus and online)
 St. Cloud State University - Masters in Mass Communication – Strategic Media Communication

6. Consistency with the *Comprehensive Statewide Plan for Postsecondary Education*

In reviewing the document published by the Nebraska Coordinating Commission for Post-Secondary Education, we are convinced that the focus area in Public Relations Management would address especially the goal of “Meeting the Needs of the State” for trained professionals and “Meeting Educational Needs through Partnerships and Collaborations.”

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

June 18, 2019

ACTION: **Approve Addition of Public Accounting Focus Area in Master of Business Administration Graduate Program for Wayne State College**

Wayne State would like to seek approval to add the following graduate Focus Area in the Master of Business Administration program, beginning Fall 2019:

- Public Accounting (Business Administration)

Board Policy 4100 requires all new academic programs to be approved by the Board.

The System Office and Wayne State College recommend approval of the Addition of Public Accounting Focus Area in MBA Graduate Program for Wayne State College.

ATTACHMENTS:

- WSC Proposal Public Accounting Focus Area for MBA (PDF)

Wayne State College
Proposal to Add a Public Accounting Focus Area to the
Master of Business Administration Program

1. Descriptive Information

- a. Name of Institution: Wayne State College
- b. Name of program: Master of Business Administration—Public Accounting
- c. Degrees/credentials to be awarded graduates of the program: Master of Business Administration—Public Accounting
- d. Other programs offered in this field by the institution: Wayne State College currently offers a general 30 hour MBA program.
- e. CIP code: 52.0301
- f. Administrative units for the program: School of Business and Technology—Business and Economics Department
- g. Proposed delivery site(s) and type(s) of delivery, if applicable: Online
- h. Proposed date (term/year) the program will be initiated: Fall 2019
- i. Description of Program:
 The Master of Business Administration (MBA) is a professional graduate degree designed primarily to provide an educational experience for students who wish to assume positions of increasing responsibility in business. The WSC MBA curriculum expands and builds upon what is described as “Common Body of Knowledge” (CBK) courses. This group of undergraduate courses includes an introductory level course in each functional area of business. Students who have an undergraduate degree in business will typically have completed most, if not all, of these courses and will be prepared to be admitted to the graduate program.

The current WSC MBA program requires 30 graduate credit hours, with 24 credits of required coursework, called the MBA Core. The remaining 6 credits are elective credit of the student’s choice from a list of eligible MBA coursework. The MBA program is broad in nature and requires students to complete a structured program that consists of one or more courses in each area of business. However, there are currently no focus areas established for this degree program to permit students to specialize their knowledge and skills. It is a fully online program designed for those who wish to further their professional development without terminating their employment.

To provide opportunity for MBA students to complete the MBA with a specialized focus area, the MBA—Public Accounting program is being proposed as a variation of the MBA that is designed to prepare students to sit for the Certified Public Accounting exam in the state of Nebraska. The graduate program is designed to allow students from a variety of

backgrounds to complete a program that allows the student to meet eligibility requirements for the licensure exam. Students will work closely with an advisor to assure all statutory requirements are met.

The content of the 36-credit hour MBA—Public Accounting program has the following undergraduate prerequisites beyond those for other MBA areas:

- Intermediate Accounting I
- Intermediate Accounting II
- Accounting Information Systems

The courses above also include some prerequisites, such as Accounting I and II, which are required for licensure as well.

Program of Study: Master of Business Administration-Public Accounting (36 hours)

MBA Core (all courses required): 24 hours

BUS	608 Financial Administration.....	3
	620 Managerial Communication.....	3
	625 Decision Science.....	3
	650 Managerial Economics.....	3
	652 Management Accounting.....	3
	656 Marketing Administration.....	3
	690 Seminar in Organizational Behavior.....	3
	692 Administrative Policy.....	3
	693 MBA Assessment Seminar.....	0

Public Accounting Focus Area: 12 hours

BUS	531 Accounting Analytics.....	2
	536 Taxation for Decision Making.....	2
	537 Fraud Examination and Forensic Accounting.....	3
	544 Governmental and Nonprofit Accounting and Auditing ..	3
	548 Advanced Assurance Services.....	2

Total.....36

New Courses:

BUS 431/531 Accounting Analytics (2). Exploration of techniques applied to accounting data and big data to provide insights regarding financial analysis, financial statement forecasting, business valuation, earnings management detection, fraud detection, and resource allocation strategies to enhance business performance.

BUS 436/536 Taxation for Decision Making (2). This course is designed for students who wish to focus on the tax implications of various business decisions. The course will examine the U.S. tax structure and tax policies. Topics include tax terminology, employee compensation decisions, business expenses, property transactions, and taxation of corporations and partnerships.

BUS 437/537 Fraud Examination and Forensic Accounting (3). Prerequisite: BUS 348. Focus on developing understanding of the types of fraud and why people commit fraud, preventing detecting fraud, conducting a fraud investigation, and the forensic accounting aspects of the litigation and recovery process.

Modified courses to add 500 level to existing 400 level course:

BUS 544 Governmental and Nonprofit Accounting and Auditing (3). Prerequisite: BUS 348. A study of the accounting and auditing standards utilized for government and nonprofit organizations. Coverage includes state and local government units, nonprofit organizations, colleges and universities, health care organizations, voluntary health and welfare organizations, and governmental auditing standards.

BUS 548 Advanced Assurance Services (2). Prerequisite: BUS 440. The advanced study of assurance services topics. Topics include statistical sampling, professional ethics and responsibilities, and comparative analysis of standards from different authoritative bodies in the auditing profession. Students will apply their knowledge through a comprehensive audit simulation case. Independent research of auditing standards for specific situations and the case methodology are employed to enhance students' understanding of the accounting profession.

2. Centrality to Role and Mission:

Wayne State College's Mission Statement reads, "Dedicated to freedom of inquiry, excellence in teaching and learning and regional service and development." As part of this mission, the vision is to improve educational opportunities for all students and provide service to individuals, schools, and communities. The Public Accounting focus area has been developed with the awareness and assistance of the faculty and staff in the Business and Economics Department. The program was designed to meet the requirements to sit for the CPA exam in Nebraska.

This program is being proposed to provide students the opportunity to complete an MBA with an accounting focus while completing the requirements for the CPA exam. The statutory requirements of Nebraska accountancy law require students to complete 150 credit hours before being eligible to sit for the CPA exam, including specific content related to accounting. Undergraduate requirements at Wayne State College require 120 hours to earn a baccalaureate degree. Currently, WSC students working toward meeting eligibility requirements have access solely to undergraduate coursework to fulfill the requirements.

By offering the 36 credit MBA with an accounting focus area, WSC will provide students with a second option for meeting the 150 credit degree requirement for CPA eligibility that allows them to complete a Master's degree with the additional coursework required beyond the 120 credit bachelor's degree. By completing just six additional hours beyond the licensure requirement of 150 credits, students will earn the Master's degree and be ready to sit for the CPA exam. The program was vetted and approved by the Wayne State College Graduate Council, a group of nine faculty members representing each of the academic schools on campus.

3. Evidence of Need and Demand

Need for the program:

Nebraska has a strong presence in the public accounting arena. The 2017 Bureau of Labor Statistics data shows that business and financial operations is the eighth largest occupation in Nebraska.

The occupational handbook notes the national job outlook for the concentration has a growth rate of 10%. Median pay for the field is \$69,350, with higher salaries reported for Certified Public Accountants. Interviews with CPA firms in our region show high demand for the field.

Students may need to complete some additional undergraduate prerequisite courses for this focus area. The program will also allow students who have earned a bachelor's degree with 120 hours from other institutions to complete our MBA and meet the requirements to sit for the CPA exam. Some regional institutions, such as Briar Cliff and Morningside in Sioux City, do not have graduate business programs in accounting and this focus area fulfills a need for those students.

Demand for the program:

The department anticipates moderate demand for the Public Accounting Focus area. The current undergraduate CPA program requiring 150 undergraduate hours has 15 students (Fall 2018 Major / Minor report). The department anticipates many of these students will convert to the MBA program, better serving their needs. The program should also draw students from other undergraduate institutions and programs who are looking for the ability to complete a graduate degree leading to a CPA license.

4. Adequacy of Resources

Faculty and Staff Resources: The Business and Economics department currently has twelve faculty teaching the Business Administration program. The core of the Master of Business Administration is consistent for the general program and the focus area. No new core courses are needed for this program.

The focus area courses are cross-listed 400/500 level courses. The 400 level course can be taken by undergraduate accounting students while the 500 level course is taken by graduate students. The 400/500 level courses are generally taught concurrently by one instructor with extra content for graduate students. Instructional resources are shared in 400/500 level courses. Currently there are available seats in all 400/500 level courses.

Physical Facilities: The program is taught online.

Instructional Equipment and Informational Resources: The new program will use the campus learning management system. No new instructional resources are anticipated.

- Budget Projections for the first five years of program: The department anticipates offering the 2 credit classes (BUS 431/531, 436/536, and 448/548) during the summer and can be taught on an “as-needed” basis by full time faculty through summer contracts. If the institution has a significant increase in enrollment in the overall MBA program, a second section of some MBA core classes may be necessary to meet demand. It is anticipated that the additional sections could be handled on a short-term basis by overload assignments, which would provide sufficient time to propose and consider additional faculty needs as the program warrants.
5. Avoidance of Unnecessary Duplication: The MBA program is available at many institutions in our region. The current MBA program has been successful because of our cost structure. The accounting option within an MBA, or a Master of Accounting degree is available at the University of South Dakota, University of Nebraska (Lincoln, Omaha, and Kearney), Creighton, and Bellevue.
 6. Consistency with the *Comprehensive Statewide Plan for Postsecondary Education*: The program would be offered totally online. This program meets the goal “USE OF INSTRUCTIONAL TECHNOLOGY TO BROADEN ACCESS.” The program will provide students with skills that are needed for Nebraska’s workforce development. This meets the major statewide goal of “SKILLED GRADUATES and WORKFORCE DEVELOPMENT.”

ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

June 18, 2019

ACTION: **Approve Addition of Journalism and Media Education Supplemental Endorsement for Wayne State College**

Wayne State College would like to seek approval to add the following Supplemental Endorsement in the Journalism and Media Education program, beginning Fall 2019:

- Journalism and Media Education (Communication Arts)

Board Policy 4100 requires all new academic programs to be approved by the Board.

The System Office and Wayne State College recommend approval of the Addition of Journalism and Media Education Supplemental Endorsement for Wayne State College.

ATTACHMENTS:

- WSC Proposal Supplemental Endorsement in Journalism and Media (PDF)

Wayne State College
 Proposal to add Supplemental Endorsement
 in Journalism and Media Education

1. Descriptive information

- a. Name of institution:
Wayne State College
- b. Name of program:
Communication Arts/Mass Communication
- c. Degrees/credentials to be awarded graduates of the program:
Supplemental Teaching Endorsement in Journalism and Media Education (Communication Arts Department)
- d. Other programs offered in this field by the institution:
This supplemental endorsement draws from existing coursework in Journalism and Electronic Media concentrations in the Mass Communication program area.
- e. CIP code:
13.1399. Teacher Education and Professional Development, Specific Subject Areas, Other.
- f. Administrative units for the program:
Department of Communication Arts, School of Arts & Humanities.
- g. Proposed delivery site(s) and type(s) of delivery, if applicable:
This Supplemental Endorsement in Journalism and Media Education will be delivered on campus at Wayne State College. Because many of the classes are “hands-on” the endorsement will largely be delivered in regular classroom or practicum settings. A few selected courses may be offered online or as hybrid courses.
- h. Proposed date (term/year) the program will be initiated:
Fall, 2019.
- i. Description, including credit hours and other requirements (program of study) and purpose of the proposed program:
The purpose of this supplemental endorsement is to prepare Education students to teach courses at the secondary level (grades 7-12) in electronic media and journalism, including hands-on courses and theory-based courses. The program requires 18 credit hours. All required courses are taught now. Any additional enrollment from Education students is not expected to require additional course sections or resources.

The proposed catalog description is:

Supplemental Endorsement in Journalism and Media Education: 18 hours

Available to add to any field or subject endorsements.

All Journalism and Media Education endorsement students must take CNA 100 as the CAT 2 General Studies requirement.

CNA	162 Radio Production I	3
	274 Video Production I	3
	263 Introduction to Mass Communication	3
	280 News Writing	3
	426 Social Media Marketing or	
	471 Mass Media and Society	3
	J220 Journalism Workshop	1
	R220 Radio Workshop	1
	V220 Video Workshop	1

Required courses in this endorsement program are taught every year. Most elective courses are also taught annually. Most are taught on campus, because they require hands-on experiences. A few selected courses may be taught as online or hybrid courses.

2. Centrality to Role and Mission

Wayne State College is the only NSCS institution with extensive coursework in electronic and digital media, as well as the only NSCS institution with Journalism and Electronic Media concentrations in a Mass Communication major. In addition, the former boundaries between print and electronic media have converged and newspapers, radio, and television stations all provide multi-platform content via their websites and smartphone apps.

This supplemental endorsement will expand NSCS offerings in this high-demand field to better serve Education majors and their future students.

Offering this supplemental endorsement will provide students with preparation in the areas of journalistic writing and layout, video performance and production, voice training, and social media/marketing communications experience, along with the theoretical framework necessary for the future lesson plans when our students become teachers.

3. Evidence of Need and Demand

Need for the Program:

The recent release of the Nebraska Teacher Shortage Survey (2019) provided by the Nebraska Department of Education lists shortages in Language Arts, Journalism and Media Education for the 2019-2020 school year. Wayne State College can assist in addressing the needs of the educational workplace with the inclusion of the supplemental endorsement in Journalism and Media Education.

Any currently certified teachers who complete this endorsement will be in the position to enhance their school's curriculum

American businesses today make extensive use of multimedia technology in its advertising, public relations, and marketing communications. Therefore, the ability to plan and create multimedia content is greatly in demand and is highly desirable for students. It is very appropriate for access to coursework that will develop these skills to begin in the secondary school setting.

In addition, many young people today are fascinated with video and film-making. We see more and more high schools offering film and video production components into their curriculum. It is imperative that we address the preparation of teachers in building these educational activities. This supplemental endorsement prepares teachers to teach media skills as part of the curriculum offered to their students.

Demand for the program:

We expect this program to be of interest to pre-professional teacher education students and to teachers already in the school systems. We expect five to ten students within the first five years of operation.

Because this is a program utilizing 100% existing courses, no minimum number of students is required for viability.

4. Adequacy of Resources

Faculty and Staff Resources: This program includes courses currently taught at Wayne State College with no need for additional faculty or staff.

Physical Facilities: This program in Journalism and Media Education will be offered at Wayne State College. Existing facilities can fully support this new program, since all courses are already offered.

Instructional Equipment and Informational Resources: This program will use existing courses in Mass Communication and therefore will use current technology equipment, library holdings, data services, and telecommunication connectivity. The courses included in this program are currently being offered, with no need for additional instructional equipment.

Budget Projections for first five years of program: Currently, the equipment and teaching resources from both Electronic Media and Journalism will be utilized. There are no projected expense reallocations, because this supplemental endorsement program will only utilize current faculty members, facilities and equipment, and library holdings. There is no need for additional faculty members, facilities and equipment, or library holdings that would incur increased expenses.

5. Avoidance of Unnecessary Duplication:

Within the state of Nebraska, this supplemental endorsement program is offered only by UNL and Concordia University. A similar endorsement was offered at Wayne State College in the past, but it was a Subject endorsement with a 30 credit hour requirement that made it impractical for education students. The Nebraska Department of Education recently changed the endorsement in this area to a supplemental endorsement which can more easily be added to another teacher education program.

Our peer institutions, according to the Nebraska Coordinating Commission for Postsecondary Education include the following institutions:

- Chadron State College; no Journalism and Media Endorsement offered
- Granite State College, Concord, NH; no Journalism and Media Endorsement offered
- Lincoln University, Jefferson City, MO; no Journalism and Media Endorsement offered
- Missouri Western State University, St. Joseph, MO; no Journalism and Media Endorsement offered
- Montana State University, Billings, MT; no Journalism and Media Endorsement offered
- Ohio State University, Lima Campus; no Journalism and Media Endorsement offered
- Ohio State University, Newark Campus; no Journalism and Media Endorsement offered
- Peru State College; no Journalism and Media Endorsement offered
- Shawnee State University, Portsmouth, OH; no Journalism and Media Endorsement offered
- University of Arkansas, Monitcello, AR; no Journalism and Media Endorsement offered

Our close MHEC institutions include:

- South Dakota: South Dakota State University offers a Mass Communication Endorsement
- Iowa: Simson College, Northwestern College, Loras College, Upper Iowa College, University of Northern Iowa, Clark University, Drake University and Wartburg College offer 5-12 Journalism endorsements
- Missouri: University of Missouri and Missouri State University offer Journalism Endorsements
- Kansas: Emporia State University offers an on-line Journalism Endorsement; Kansas State University offers a Journalism Endorsement
- Indiana: University at Bloomington offers a Curriculum and Instruction endorsement in Journalism
- Illinois: None found with google search
- Minnesota: None found with google search
- Nebraska: University of Nebraska-Lincoln and Concordia offer Media Endorsements

6. Consistency with the *Comprehensive Statewide Plan for Postsecondary Education*:

This supplemental endorsement would expand the Nebraska State College system offerings in a high-tech, high demand area for teacher education preparation. Specifically, it supports the needs of education students and a Nebraska teacher shortage that currently exists, expands the effective use of our existing facilities and faculty expertise, and boosts our student enrollment in Journalism and Media courses.

NEBRASKA P-20W

NSWERS AGREEMENT ESTABLISHING THE NEBRASKA STATEWIDE WORKFORCE & EDUCATIONAL REPORTING SYSTEM (NSWERS)

The parties to this Agreement are the Nebraska State Board of Education (Board of Education), the Board of Regents of the University of Nebraska (University), the Board of Trustees of the Nebraska State Colleges (State Colleges), the Nebraska Department of Labor (Department of Labor) and each of the six Nebraska Community Colleges (Central, Mid Plains, Metropolitan, Northeast, Southeast, and Western) (Community Colleges). The Parties are all public agencies within the meaning of Nebraska Revised Statutes §13-803.

I. PURPOSE

LB 1071 (2010) required the Nebraska State Board of Education, Board of Regents of the University of Nebraska, the Board of Trustees of the Nebraska State Colleges, and the board of governors of each community college area to enter into a Memorandum of Understanding to adopt a policy to share student data. LB 1071 is codified in the Nebraska Revised Statutes (§85-110 (University of Nebraska); §85-309 (Nebraska State College System); §79-776 (Nebraska Department of Education); §85-1511 (Nebraska Community Colleges)). The resulting Memorandum of Understanding for Sharing of Student Data between the Nebraska Department of Education, the University of Nebraska, the Nebraska State Colleges, and the Nebraska Community Colleges (herein the “MOU”) established an agreement “to share student data for the purposes of evaluation of and research related to public prekindergarten, elementary, secondary, and postsecondary education to improve education in Nebraska” and is incorporated herein by reference and attached hereto as Exhibit “A”. Nebraska Revised Statutes §48-611 and §48-612 require the Commissioner of Labor to take all appropriate steps to facilitate employment of individuals in Nebraska, assist in the vocational training of students, ensure accurate data concerning employment is maintained and to research and report on same. The joint entity created herein shall operate under the name of the Nebraska Statewide Workforce & Educational Reporting System (NSWERS) and shall supercede the MOU once executed by all parties to the agreement identified in Article III herein.

The purpose of this Agreement is to provide for a phased (preparation and implementation phase) undertaking to create a joint entity known as NSWERS. NSWERS will exist to provide optimized and secured access to accurate and reliable longitudinal student information to analysts and researchers to discover those

policies, processes, and practices across students' academic involvement and transition into the workforce that best improve student outcomes.

NSWERS shall engage in activities including, but not limited to, overseeing and directing the operations, maintenance, and reporting of student data from the prekindergarten through postsecondary and workforce data warehouses. NSWERS shall further define, and may expand upon, the data to be shared and establish appropriate guidance as well.

II. DEFINITION OF TERMS

The following terms shall have the following meanings unless the context or use indicates or requires another or different meaning or intent.

“NSWERS” shall mean the joint entity organized and operated pursuant to this Agreement, the full name of which is: Nebraska Statewide Workforce & Educational Reporting System.

“Executive Council” shall mean the Executive Council of NSWERS appointed as provided in Section IV hereof.

“Party” shall mean the Board of Education, University, Department of Labor, State Colleges and Community Colleges.

“Executive Council Member” shall mean a member of the Executive Council of the NSWERS.

“System” shall mean the rules, procedures, protocols, networks, software, hardware, principles, goals, guidance, and other instrumentalities used by NSWERS to fulfill the Purpose in Article I.

III. PARTIES TO THIS AGREEMENT

The only Parties to this Agreement shall be the Board of Education, University, Department of Labor, State Colleges, and each of the six Community Colleges.

IV. PHASED ESTABLISHMENT OF NSWERS

A. Phases. The Parties Agree that the initial execution of this Agreement initiates only the Preparation Phase portions of this Agreement and that the execution of the supplement to this Agreement in the form as attached in Exhibit B

executed by all of the Parties is required to initiate the Implementation Phase of this Agreement.

B. **Joint Entity.** This agreement creates a joint administrative entity consistent with the provisions of Nebraska Revised Statute § 13-804(6) to be known as NSWERS. NSWERS shall be subject to the control of the Parties within the meaning of §13-804(6). NSWERS shall constitute a separate administrative entity, exercising the public powers granted by this Agreement and acting on behalf of the Parties. Each Party agrees to participate and engage in the phased activities of NSWERS as provided in this Agreement.

C. **Preparation Phase** begins with the execution of this Agreement by each Party and includes (i) the creation of NSWERS as an independent administrative government entity under the Nebraska Interlocal Cooperation Act to continue and complete the planning, design and approval of the System used for the purposes provided in Article I; (ii) proposal and approval of the initial annual budget for NSWERS; (iii) reviewing and updating the initial annual budget with the State of Nebraska and other funding sources for the Implementation of NSWERS; and (iv) risk management including appropriate insurance, indemnification and other provisions to assure that each Party is responsible for their own conduct without creating unnecessary joint and several exposures.

D. **Implementation Phase** shall include the execution of Exhibit B to this Agreement by each Party authorizing NSWERS to begin operation as a joint entity to provide optimized and secured access to accurate and reliable longitudinal student information for the purposes provided in Article I.

E. The Executive Council shall consist of five (5) members comprised of the following:

- Commissioner of Education
- President of the University of Nebraska
- Commissioner of Labor
- Chancellor of the Nebraska State College System
- A President of one of the Nebraska Community Colleges

F. Executive Council Members other than the Nebraska Community College representative shall be appointed for such terms as shall be specified in the appointment and until their successors are appointed. The intent of the Parties is for Executive Council Members to serve for so long as they remain in their official capacity as stated in IV(B). The Nebraska Community College representative shall be elected by majority vote of the Presidents of participating Nebraska Community Colleges signatory to this document. Initial election of the representative for the Nebraska Community Colleges shall take place as soon as practicable after

execution of this Agreement and no later than January 15th of each calendar year thereafter.

G. Executive Council Members shall serve without compensation from NSWERS.

H. A vacancy on the Executive Council shall be filled by the Party whose position on the Executive Council is vacant.

I. No Executive Council Member shall be eligible to vote during any period of time that the Party such Executive Council Member represents is in default on any amount owed to the NSWERS. During the existence of such default, the vote or votes of the Executive Council Members representing such Party shall not be counted as eligible votes for any purpose of this Agreement, or for the determination of a quorum to transact business.

V. POWERS AND DUTIES OF NSWERS

The powers and duties of the NSWERS shall include all powers which the Interlocal Cooperation Act confers upon the NSWERS to the extent that such powers are consistent with the purposes specified in Article I hereof and the Bylaws of NSWERS.

VI. FINANCIAL MATTERS

A. NSWERS shall not be operated for profit, but shall be operated in such manner as shall enhance the missions and welfare of the Parties. NSWERS shall operate on a fiscal year from July 1 to June 30 and shall establish an operating budget which shall include all revenue of every type and description and expenses of every type and description. Each Party shall pay for contracted services and shall make payments therefore as provided in such contract.

B. The Executive Council shall prepare and distribute to each Party on April 1 of each year a written estimate of the revenues and expenditures proposed for the subsequent fiscal year. Included within the written estimate of revenues and expenditures shall be a recommended funding amount needed and the proposed source for the same. The proposed budget must be unanimously approved by the voting members of the Executive Council. In the event all members do not unanimously approve the proposed budget on or before June 1 of each year, the Parties agree that the approved budget for the then-current fiscal year will be the budget for the subsequent fiscal year. In the event that unexpected conditions arise which cause any material increase to the overall budget, the Executive Council shall inform each Party in a timely manner. In the event that the Executive

Council deems it necessary to seek additional funds, assets, or administrative services from the Parties, such request will be submitted in writing and reviewed within the budgeting framework and time constraints of each Party. Each Party reserves its authorization, appropriation, and other powers to approve any requested additional funds, assets, or administrative services.

(1) The University of Nebraska hereby commits to serving as the administrative lead in pursuing external sources funding for the costs associated with the NSWERS system in the first three fiscal years immediately following the execution of this Agreement (beginning July 1, 2019). In the event that the recommended amount of funding is not secured, the University of Nebraska shall hereby commit to provide funding in an amount not to exceed Two Million Dollars (\$2,000,000) in fiscal year one and funding in an amount not to exceed One Million Three Hundred Thousand Dollars (\$1,300,000) in fiscal year two and three, all said amounts to be subject to reduction by the amount of any funding provided by interlocal parties or any external funding received in each fiscal year.

(2) The University of Nebraska shall hereby commit to provide funding in an amount not to exceed One Million Three Hundred Thousand Dollars (\$1,300,000) per year for the purpose of continued funding and maintenance of the staffing and operating expenses associated with the operation of NSWERS beginning in the fourth fiscal year following execution of this Agreement. Said commitment shall be subject to reduction by the amount of any external funding received in any fiscal year and shall terminate in the event the recommended amount of funding to provide for the operation of NSWERS is secured from interlocal parties or external sources.

(3) Subsequent determinations regarding dedication of any funds or resources by any party will be based upon future grants, appropriations or other funding sources.

C. NSWERS shall keep or shall cause to be kept appropriate books and records with respect to all financial activities of the NSWERS. Such books and records will be available for inspection by any Party.

VII. DURATION

This Agreement shall become effective upon execution by the Parties hereto and shall continue in effect indefinitely until it is terminated as herein provided.

VIII. TERMINATION AND DISPOSITION OF PROPERTY

At any time during which the NSWERS shall not have outstanding any bonds, notes or other evidences of indebtedness, this Agreement may be terminated by the unanimous action of the Parties and the NSWERS may be dissolved or liquidated.

Upon dissolution or liquidation, general assets of the NSWERS shall be sold and the proceeds thereof distributed to the Parties as determined by the Executive Council. Institutional or agency data submitted to NSWERS shall remain the property of the submitting institution or agency and is not a general asset of the entity. Institutional or agency data submitted to NSWERS shall be returned to the submitting institution or agency upon dissolution or liquidation of the entity; however, in the event return of submitted data is not feasible, said data shall be destroyed in a manner compliant with prevailing industry standard techniques. Data products derived from submitted data and reliant on personally identifiable information shall likewise be returned to the submitting institution or agency or shall be destroyed.

IX. MISCELLANEOUS

A. Entire Agreement; Amendment. This Agreement, the Articles of NSWERS and the Bylaws contain the entire agreement of the Parties and shall be binding upon the successors and assigns of the respective Parties. All prior agreements and understandings between the Parties are hereby superseded. No amendment, deletion or addition shall be made to this Agreement except as agreed upon by all Parties in writing.

B. Governing Law. This Agreement shall be governed by the laws of the State of Nebraska.

C. Conflict of Interest. No officer, employee, or agent of any of the Parties shall have any personal pecuniary interest, direct or indirect, arising out of or related to this Agreement.

D. Severability. The terms of this Agreement are severable. If any term or provision is declared by a court of competent jurisdiction to be illegal, void, or unenforceable, the remainder of the provisions shall continue to be valid and enforceable.

E. Nondiscrimination. No Party will discriminate against any employee, or applicant for employment to be employed in the performance of this Agreement, with respect to hire, tenure, terms, conditions, or privilege of employment because

of the race, color, national origin, sex, sexual orientation, gender identity, marital status, disability, religion or age of the employee or applicant.

F. Hold Harmless. To the extent allowed by law, each Party (the “Indemnifying Party”) shall assume all risk of loss and hold the other Parties, their employees, agents, assignees, and legal representatives harmless from all liabilities, demands, claims, suits, losses, damages, causes of action, fines or judgments and all expenses incident thereto, for injuries to persons, for civil rights liability, and for loss of, damage to, or destruction of property arising out of or in connection with this Agreement and proximately caused by the negligent or intentional acts or omissions of the Indemnifying Party, its employees, agents, assignees or legal representatives.

G. Insurance. The Parties agree to separately maintain self-insurance coverage or a policy of general liability insurance in the amount of One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate.

G. Headings. The captions or headings in this Agreement are for reference only and do not define, describe, extend, or limit the scope or intent of the Agreement.

H. Counterparts. This Agreement may be executed in counterparts, each of which shall be an original, and which together shall constitute a single document.

I. Notice. All notices, consents, approvals, demands, requests or other communications required or permitted to be given under any of the provisions of this Agreement will be in writing and will be sent to the person(s) and address(es) set forth below via certified mail, hand delivery, overnight courier, or facsimile transmission (to the extent a facsimile number is set forth below). All such notices shall be effective when received.

If to Board of Education: [_____]
[_____]
[_____]
[_____]

with a copy to [_____]
[_____]
[_____]
[_____]

If to the University: University of Nebraska
c/o President
3835 Holdrege Street
Lincoln, NE 68583

with a copy to: University of Nebraska
c/o Office of General Counsel
3835 Holdrege Street
Lincoln, NE 68583

If to State Colleges: Nebraska State College System
c/o Chancellor
1327 H Street, Suite 200
Lincoln, NE 68508

with a copy to: Nebraska State College System
c/o Office of General Counsel
1327 H Street, Suite 200
Lincoln, NE 68508

If to Department of Labor:[_____]
[_____]
[_____]
[_____]

with a copy to: [_____]
[_____]
[_____]
[_____]

If to Central CC: [_____]
[_____]
[_____]
[_____]

with a copy to: [_____]
[_____]
[_____]
[_____]

If to Metropolitan CC: [_____]
[_____]
[_____]
[_____]

with a copy to: [_____]
[_____]
[_____]
[_____]

If to Mid-Plains CC: [_____]
[_____]
[_____]
[_____]

with a copy to: [_____]
[_____]
[_____]
[_____]

If to Northeast CC: [_____]
[_____]
[_____]
[_____]

with a copy to: [_____]
[_____]
[_____]
[_____]

If to Southeast CC: [_____]
[_____]
[_____]
[_____]

with a copy to: [_____]
[_____]
[_____]
[_____]

If to Western NE CC: [_____]
[_____]
[_____]
[_____]

with a copy to: [_____]
[_____]
[_____]
[_____]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their respective duly authorized officers this ____ day of _____, 2019.

ATTEST: **THE NEBRASKA STATE BOARD OF EDUCATION:**

By: _____ By: _____
Commissioner

ATTEST: **THE BOARD OF REGENTS OF THE UNIVERSITY OF NEBRASKA**

By: _____ By: _____
President

ATTEST: **THE NEBRASKA DEPARTMENT OF LABOR:**

By: _____ By: _____
Commissioner

ATTEST: **THE BOARD OF TRUSTEES OF THE NEBRASKA STATE COLLEGES**

By: _____ By: _____
Chancellor

Attachment: NSWERS Interlocal Agreement (2466 : Nebraska Statewide Workforce and Educational Reporting System Agreement)

ATTEST:

**THE BOARD OF GOVERNORS OF
CENTRAL COMMUNITY COLLEGE**

By: _____

By: _____
President

ATTEST:

**THE BOARD OF GOVERNORS OF
METROPOLITAN COMMUNITY
COLLEGE**

By: _____

By: _____
President

ATTEST:

**THE BOARD OF GOVERNORS OF
MID-PLAINS COMMUNITY COLLEGE**

By: _____

By: _____
President

ATTEST:

**THE BOARD OF GOVERNORS OF
NORTHEAST COMMUNITY COLLEGE**

By: _____

By: _____
President

ATTEST:

**THE BOARD OF GOVERNORS OF
SOUTHEAST COMMUNITY COLLEGE**

By: _____

By: _____
President

ATTEST:

**THE BOARD OF GOVERNORS OF
WESTERN NEBRASKA COMMUNITY
COLLEGE**

By: _____

By: _____
President

Attachment: NSWERS Interlocal Agreement (2466 : Nebraska Statewide Workforce and Educational Reporting System Agreement)

EXHIBIT "B"

ATTACHMENT TO NSWERS AGREEMENT ESTABLISHING THE NEBRASKA STATEWIDE WORKFORCE & EDUCATIONAL REPORTING SYSTEM (NSWERS)

The undersigned, a public agency within the meaning of Nebraska Revised Statutes §13-803 executes the attached NSWERS Agreement Establishing the Nebraska Statewide Workforce & Educational Reporting System initiating the Implementation Phase this ____ day of _____, 20__.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their respective duly authorized officers this ____ day of _____, 20__.

ATTEST:

THE NEBRASKA STATE BOARD OF EDUCATION:

By: _____

By: _____
Commissioner

ATTEST:

THE BOARD OF REGENTS OF THE UNIVERSITY OF NEBRASKA

By: _____

By: _____
President

ATTEST:

THE NEBRASKA DEPARTMENT OF LABOR:

By: _____

By: _____
Commissioner

Attachment: NSWERS Interlocal Agreement (2466 : Nebraska Statewide Workforce and Educational Reporting System Agreement)

ATTEST:

**THE BOARD OF TRUSTEES OF
THE NEBRASKA STATE COLLEGES**

By: _____

By: _____
Chancellor

ATTEST:

**THE BOARD OF GOVERNORS OF
CENTRAL COMMUNITY COLLEGE**

By: _____

By: _____
President

ATTEST:

**THE BOARD OF GOVERNORS OF
METROPOLITAN COMMUNITY
COLLEGE**

By: _____

By: _____
President

ATTEST:

**THE BOARD OF GOVERNORS OF
MID-PLAINS COMMUNITY COLLEGE**

By: _____

By: _____
President

ATTEST:

**THE BOARD OF GOVERNORS OF
NORTHEAST COMMUNITY COLLEGE**

By: _____

By: _____
President

Attachment: NSWERS Interlocal Agreement (2466 : Nebraska Statewide Workforce and Educational Reporting System Agreement)

ATTEST:

**THE BOARD OF GOVERNORS OF
SOUTHEAST COMMUNITY COLLEGE**

By: _____

By: _____
President

ATTEST:

**THE BOARD OF GOVERNORS OF
WESTERN NEBRASKA COMMUNITY
COLLEGE**

By: _____

By: _____
President

Attachment: NSWERS Interlocal Agreement (2466 : Nebraska Statewide Workforce and Educational Reporting System Agreement)

NEBRASKA P-20W

NEBRASKA STATEWIDE WORKFORCE & EDUCATIONAL REPORTING SYSTEM (NSWERS)

NSWERS BYLAWS

ARTICLE I ESTABLISHMENT OF JOINT ENTITY

Section 1.1. Establishment and Name. LB 1071 (2010) required the Nebraska State Board of Education, Board of Regents of the University of Nebraska, the Board of Trustees of the Nebraska State Colleges, and the board of governors of each community college area to enter into a Memorandum of Understanding to adopt a policy to share student data. LB1071 is codified in the Nebraska Revised Statutes (§85-110 (University of Nebraska); §85-309 (Nebraska State College System); §79-776 (Nebraska Department of Education); §85-1511 (Nebraska Community Colleges)). The resulting Memorandum of Understanding for Sharing of Student Data between the Nebraska Department of Education, the University of Nebraska, the Nebraska State Colleges, and the Nebraska Community Colleges (herein the “MOU”) established an agreement “to share student data for the purposes of evaluation of and research related to public pre-kindergarten, elementary, secondary, and postsecondary education to improve education in Nebraska” and is incorporated herein by reference. Nebraska Revised Statutes §48-611 and §48-612 require the Commissioner of Labor to take all appropriate steps to facilitate employment of individuals in Nebraska, assist in the vocational training of students, ensure accurate data concerning employment is maintained and to research and report on same. The data governing council created herein shall operate under the name of the Nebraska Statewide Workforce & Educational Reporting System (NSWERS).

Section 1.2 Definitions.

Section 1.2.1 “President” shall mean the President of NSWERS as appointed pursuant to Section 4.2 herein.

Section 1.2.2 “Vice President” shall mean the Vice President of NSWERS as appointed pursuant of Section 4.3 herein.

Section 1.3. Members of NSWERS. The membership of NSWERS shall include signatories to the MOU and the Nebraska Department of Labor (herein the “Participating Agencies”). The initial membership of NSWERS is identified on Exhibit “A” attached hereto.

Section 1.4. New Members. Prospective members of NSWERS may be nominated by any Participating Agency, and new members will be added with unanimous approval by NSWERS Executive Council.

Section 1.5. Powers and Duties. NSWERS shall make decisions related to the creation, operations, maintenance, and reporting of student data from the prekindergarten through postsecondary data warehouse. NSWERS shall further define, and may expand upon, the data to be shared and establish appropriate guidance.

Section 1.6. Principal Office. The principal office of NSWERS is the University of Nebraska Central Administration, 3835 Holdrege Street, Lincoln, Nebraska 68583-0743. Meetings shall be conducted at the President of NSWERS’ institutional offices or as the Executive Council members may designate from time to time.

ARTICLE II EXECUTIVE COUNCIL AND COMMITTEES

Section 2.1. Executive Council Membership. The Participating Agencies shall be represented by a council of five (5) representative members comprised of the Commissioner of Education, President of the University of Nebraska, Commissioner of Labor, Chancellor of the Nebraska State College System, and a President of one of the Nebraska Community Colleges (herein the “Executive Council”). The representative for the Nebraska Community Colleges shall be elected by majority vote of the Presidents of participating Nebraska Community Colleges signatory to the Agreement establishing NSWERS. Initial election of the representative for the Nebraska Community Colleges shall take place as soon as practicable after execution of the NSWERS Agreement and no later than January 15th of each calendar year thereafter.

Section 2.2. Duties. Subject to Section 3.5 hereinafter elaborated, the Executive Council shall define and prioritize the high-level objectives, policies and operating

parameters of NSWERS. Specific duties include: maintain overall responsibility and authority over NSWERS; designate a President, Vice-President and Secretary-Treasurer; secure funding, resources and support for the NSWERS system and staff; approve the budget and annual plan for NSWERS; approve NSWERS policies and procedures; establish expectations and priorities for the research agenda; solicit and organize non-voting members of the Advisory Committee; and appoint representatives.

Section 2.3. Term. Each Executive Council member shall hold membership until their successor is designated, elected or appointed by their respective Participating Agency or Agencies.

Section 2.4. Removal and Vacancies. Executive Council members may only be removed by their respective Participating Agency or Agencies. Any vacancies shall be promptly filled by designation, election or appointment of the respective Participating Agencies.

Section 2.5. Compensation. The Executive Council members shall not be compensated for their services.

Section 2.6. Committees of the Executive Council. NSWERS, by resolution of the majority of the Executive Council members at which a quorum is present, may establish committees that may exercise specific duties of NSWERS. Such committees shall at all times be subject to the direction and control of the Executive Council. Committee members shall be appointed by the affirmative vote of a majority of the Executive Council members present. A majority of members of any committee shall constitute a quorum for the transaction of business at a meeting of such committee. In other matters of procedure, the provisions of these Bylaws shall apply to committees and members thereof to the same extent they apply to the Executive Council. The designation of any committee and the delegation thereto of authority shall not operate to relieve NSWERS of any responsibility of NSWERS.

Section 2.6.1 Advisory Committee. NSWERS shall have a standing advisory committee of stakeholders comprised of membership selected from outside of the Participating Agencies to make recommendations to inform NSWERS' objectives (herein the "Advisory Committee"). The Advisory Committee shall be subject to the provisions of Section 2.6 above.

Section 2.6.2 Management Committee. NSWERS shall have a standing management committee comprised of representative members of NSWERS responsible for operational management and advancing NSWERS' agenda and initiatives at the direction of the Executive Council (herein the "Management Committee"). The Management Committee shall be subject to the provisions of Section 2.6 above.

Section 2.6.3 Technology Committee. NSWERS shall have a standing technology committee responsible for architecting and governing the data warehouse and the connection to data sources at the direction of the Management Committee (herein the "Technology Committee"). The Technology Committee shall be subject to the provisions of Section 2.6 above.

Section 2.6.4 Research Review Committee. NSWERS shall have a standing research review committee responsible for reviewing research requests within the context of the research agenda at the direction of the Management Committee (herein the "Research Review Committee"). The Research Review Committee shall be subject to the provisions of Section 2.6 above.

Section 2.6.5 Other Committees. Additional committees having and exercising the authority of NSWERS may be established by the Executive Council as set forth in Section 2.6.

ARTICLE III MEETINGS OF NSWERS

Section 3.1. First Meeting. The Commissioner of the Nebraska Department of Education shall convene the first meeting of the Executive Council.

Section 3.2. Regular Meetings. The Executive Council shall meet at least two times annually. Meetings shall be held at the President's institutional offices or at such other place the Executive Council may designate.

Section 3.3. Special Meetings. Special meetings may be called from time to time with the approval of the President and Vice President of NSWERS.

Section 3.4. Notice of Meetings. Notice of the time and place of regular and special Executive Council meetings will be given to the membership by electronic mail and

published on NSWERS' web page. NSWERS will comply with the applicable provision of the Open Meetings Act (Nebraska Revised Statutes §§84-1407 to 84-1414) for all Executive Council regular or special meetings.

Section 3.5. Quorum. A majority of the representative members shall constitute a quorum for the transaction of business of any meeting of the Executive Council. An affirmative vote of a majority of all members of the Executive Council qualified to serve and vote at said time shall be required for the adoption of any resolution unless otherwise provided by law or these Bylaws. In all other matters a majority of those present at the meeting shall control action of NSWERS.

Section 3.6. Acts of NSWERS. Except as otherwise required by Nebraska law or specified in these Bylaws, NSWERS shall take action by the affirmative vote of the majority of the representative members comprising the Executive Council, who shall be entitled to one (1) vote on each matter submitted to a vote.

Section 3.7. Presumption of Assent. A member of the Executive Council who is present at a meeting of the Executive Council at which action on any matter is taken shall be presumed to have assented to the action taken unless their dissent is entered in the minutes of the meeting or unless they file a written dissent with the President.

ARTICLE IV OFFICERS OF NSWERS

Section 4.1 Number. The officers of NSWERS shall be a President, Vice President, and Secretary-Treasurer, and such other officers as the Executive Council may deem appropriate.

Section 4.2. President of NSWERS. There shall be a President of NSWERS who shall serve for two years and rotate among the Nebraska Department of Education, the University of Nebraska, the Nebraska Department of Labor, the Nebraska State Colleges, and the Nebraska Community Colleges. The President shall be the principal executive officer of NSWERS and shall preside at all meetings of the Executive Council. Establishment of the order of rotation shall be conducted in accordance with Section 3.5 herein.

Section 4.3 Vice President. The Vice President shall be the member who will serve as President in the next two-year term. In the absence of the President, or in the event of his or her refusal to act, the Vice President shall perform the duties of the President and, in general perform all the duties incident to the office of Vice President as the Executive Council may assign.

Section 4.4 Secretary-Treasurer. The Secretary-Treasurer shall be elected by the Executive Council at its initial meeting. The Secretary-Treasurer shall maintain minutes of the proceedings of the Executive Council; see that all notices are given in accordance with these Bylaws or as required by law; shall be the custodian of all books, records, papers, and property of NSWERS; shall have charge of custody and be responsible for all funds of NSWERS; and in general shall perform all the duties incident to the office of Secretary-Treasurer and such other duties as the Executive Council may assign.

Section 4.5 Term of Service. The term of service of the officers shall be two years.

Section 4.6 Compensation. Officers of NSWERS shall not be compensated for their service.

ARTICLE V CONTRACTS, CHECKS, AND DEPOSITS

Section 5.1 Contracts. The Executive Council may authorize any officer or agent of NSWERS to enter into any contract or execute and deliver any instrument in the name of and on behalf of NSWERS, and such authority may be general or confined to specific instances.

Section 5.2 Checks, Drafts, and Orders for the Payment of Money. All checks, drafts, or orders for payment of money, notes or other evidences of indebtedness issued in the name of NSWERS shall be signed by such officer or officers, agent or agents of NSWERS and in such a manner as shall from time to time be determined by resolution of the Executive Council. In the absence of such determination by the Executive Council, such instruments shall be signed by the President of NSWERS.

Section 5.3 Deposits. All funds of NSWERS shall be deposited and be secured in the same manner as public funds to the credit of the NSWERS in such banks or banks as the Executive Council may select.

ARTICLE VI
GENERAL PROVISIONS

Section 6.1. Amendments. These Bylaws may be amended or repealed and new Bylaws may be adopted by the affirmative vote of the majority of the representative members at any regular or special meeting, provided that at least ten (10) days written notice is given of the intention to adopt new Bylaws or alter, amend or repeal the existing Bylaws at such meeting.

Section 6.2. Records. NSWERS shall keep records and minutes of the proceedings of the meetings and actions of the Executive Council and of the committees of the Executive Council. The minutes of each meeting shall be reviewed and approved at each regular meeting of the Executive Council. If a special meeting occurs, minutes of that meeting shall be reviewed and approved at the next regular meeting of the Executive Council. The records and minutes of the Executive Council shall be available on NSWERS web page.

Section 6.3. Resolution of Inconsistencies. In the Event of a conflict or inconsistency between the NSWERS Agreement establishing the Nebraska Statewide Workforce & Educational Reporting System (NSWERS) and the terms of the NSWERS Bylaws created herein, the Agreement establishing NSWERS shall govern.

Approved and adopted by unanimous action of the NSWERS Executive Council present on _____, 2019.

NSWERS

Commissioner of Education

University of Nebraska,
President

Attachment: NSWERS Partnership Bylaws (2466 : Nebraska Statewide Workforce and Educational Reporting System Agreement)

Commissioner of Labor

Nebraska State College System,
Chancellor

Nebraska Community College
Representative

Attachment: NSWERS Partnership Bylaws (2466 : Nebraska Statewide Workforce and Educational Reporting System Agreement)

EXHIBIT A
**MEMBERS OF THE NEBRASKA STATEWIDE WORKFORCE &
EDUCATIONAL REPORTING SYSTEM (NSWERS)**

Nebraska Department of Education

University of Nebraska

Nebraska Department of Labor

Nebraska State College System

Central Community College

Metropolitan Community College

Mid-Plains Community College

Northeast Community College

Southeast Community College

Western Nebraska Community College

Memorandum of Understanding for Sharing of Student Data
between the Nebraska Department of Education, the University of Nebraska,
the Nebraska State Colleges, and the Nebraska Community Colleges

The Nebraska State Board of Education, the Board of Regents for the University of Nebraska, the Board of Trustees of the Nebraska State Colleges, and the Board of Governors for each Community College Area (hereinafter "Organizations") agree to share student data for the purposes of evaluation of and research related to public prekindergarten, elementary, secondary, and postsecondary education to improve education in Nebraska.

The Organizations agree to share data in a manner that safeguards the confidentiality of personally identifiable information in students' education records as defined by the federal Family Education Rights and Privacy Act (FERPA) and any other applicable federal or state laws and regulations. FERPA establishes restrictions on the disclosure and re-disclosure of personally identifiable information in students' education records without the written consent of the parent or eligible student. FERPA permits student information to be used by state educational authorities for the purposes of the evaluation of state or federally supported education programs, and/or conducting research for or on behalf of the state supported schools to improve education.

The Organizations agree to share certain student data under the following stipulations:

1. The Organizations agree to provide individual student data including, but not limited to; demographic, enrollment and completion/degree information.
2. The data, including any personally identifiable student information, will be used for the purposes of evaluating the state's education system, including the prekindergarten through postsecondary levels, and researching the same to improve instruction and education, to align resources to strategic objectives, to inform educational policy development, and to ascertain the attainment of state educational goals.
3. The student data will be maintained in a secure environment by the Organizations and shall not be shared with other parties, entities, or state agencies except as provided herein.
4. The individual student data will not be released outside any of the participating Organizations unless otherwise permitted by law.
5. The participating Organizations will maintain a record of those individuals who are allowed access to the data and shall assure that each person is fully cognizant of the restrictions placed upon use of the data and the restrictions upon its disclosure.

6. The participating Organizations will limit access to student data to those authorized officials, employees and agents of a participating Organization who require the data to develop, share, maintain, analyze and evaluate information for the purposes outlined in this agreement.
7. No external release of reports or information based on the data will include any information that is determined to likely constitute personally identifiable information from an education record of a student unless such release is allowed by FERPA.
8. No compensation will be exchanged between the Organizations for participation in this agreement.
9. The Nebraska Department of Education will maintain the prekindergarten through postsecondary data warehouse to carry out the purposes of this agreement.
10. The Organizations agree that decisions related to the creation, operations, maintenance, and reporting of student data from the prekindergarten through postsecondary data warehouse will be carried out by the data governing council created herein with the following representation:
 - a. Commissioner of Education, or his or her designee;
 - b. President of the University of Nebraska, or his or her designee;
 - c. Chancellor of the Nebraska State College System, or his or her designee;
 - and
 - d. The Executive Director of the Nebraska Community College Association or successor organization, or his or her designee.

The data governing council shall further define, and may expand upon, the data to be shared. Any reports generated with data from the data warehouse will be reviewed by the data governing council prior to their release. The data governing council will establish appropriate guidance and a process regarding timely submission of data release reports so that adequate time is allowed for review of any report prior to the release date of a report.

11. This agreement shall take effect upon completion of signatures and remain in effect unless amended by all the Organizations.

Kandy Iines, President
Nebraska State Board of Education

James B. Milliken, President
University of Nebraska

Stan Carpenter, Chancellor
Nebraska State Colleges

Dr. Jack Huck, President
Southeast Community College

Dr. Bill Path, President
Northeast Community College

Dr. Greg Smith, President
Central Community College

Randy Schmailzl, President
Metropolitan Community College

Dr. Michael Chipps, President
Mid-Plains Community College

Richard Douglas, Attorney
Western Nebraska Community
College

**ITEMS FOR DISCUSSION AND ACTION\STUDENT AFFAIRS, MARKETING, AND
ENROLLMENT**

June 18, 2019

ACTION: **First and Final Round Approval of Revisions to Board Policy
3050; Residency**

Revisions to this policy are necessitated by LB122 [2019] which modified residency requirements for veterans and their spouses and dependents and others who are entitled to rehabilitation services under 38 U.S.C. 3102(a) which provides for certain veteran's benefits.

The System Office recommends approval of the Revisions to Board Policy 3050; Residency.

ATTACHMENTS:

- Revisions to Board Policy 3050 (PDF)

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3050

Residency

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BOARD POLICY

Pursuant to Article VII, Section 13 of the Constitution of the State of Nebraska, and Sections 85-501 to 85-504 of the Nebraska Revised Statutes, the Board shall fix and collect tuition and fees for resident and non-resident students who matriculate at one of the State Colleges.

PROCEDURES

1. An individual who has been enrolled at a Nebraska State College or at the University of Nebraska as a resident student shall be afforded that privilege during the balance of that and any subsequent enrollments at the State College.

An individual who moves to Nebraska primarily to enroll at a Nebraska State College is presumed to be a non-resident for tuition purposes for the duration of his or her attendance at the College, unless the individual is able to establish residency status for tuition purposes as outlined below.

Individuals seeking to establish resident status for tuition purposes who are subject to the 180 days minimum requirement must have established a home in Nebraska at least 180 days prior to the time at which they request such a determination. In addition, they must also initiate the various other domiciliary contacts which will support their application within a reasonable period of time after they have established their domicile in Nebraska.

If it is subsequently determined that an individual has provided false information in support of his or her application for resident student determination for tuition purposes, he or she may be subjected to disciplinary action by the College before the individual will be permitted to continue with his or her studies at the College. Such disciplinary action will be determined on an individual basis, and may include measures such as disciplinary probation or suspension, expulsion from the College, or a requirement that the individual reimburse the College for the difference between the tuition paid and the nonresident tuition rate.

Individuals who are undocumented aliens seeking a resident student determination for tuition purposes will be required to sign a notarized affidavit outlining the reasons under which they believe that they qualify and are attesting to the truth and accuracy of their statements.

Individuals who believe that they have been incorrectly denied a resident tuition determination may appeal that decision through channels established by the President where the adverse decision was made. The decision by the President or his or her designee shall be final in any such appeals.

2. Definitions

For the purpose of this policy, the following definitions apply:

- a. Resident tuition shall mean the resident tuition rate set by the Board.
- b. Non-Resident Tuition shall mean the non-resident tuition rate set by the Board.
- c. Legal age shall be the age of majority set by Nebraska statute.
- d. Emancipated minor shall mean an individual who, by virtue of marriage, financial status, or other reasons, has become independent of his or her parents or guardians.
- e. "Established a home" shall mean that the individual continuously maintains a primary place of residence in Nebraska where the individual is habitually present.

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3050

Residency

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- f. For the purpose of determining tuition rates, students living in on-campus housing for 180 consecutive days have “established a home.”
- g. Legal residence shall mean the place of domicile or permanent abode as distinguished from temporary residence.
- h. Dependent refers to a person who is claimed as a dependent or an exemption for federal income tax purposes by a parent, guardian, or spouse.

3. Resident Tuition Categories

An individual will qualify as a resident of the State of Nebraska for tuition purposes at a Nebraska State College if, prior to the commencement of the term for which residency is sought, he or she meets the standards set forth in any one of the following categories:

- a. A person of legal age (19 years or older) or an emancipated minor who for a period of at least 180 days has resided in Nebraska where he or she is habitually present prior to application for resident status, and who can verify by documentary proof that he or she intends to make Nebraska his or her permanent residence.
 - i. In addition to documentation of occupancy of a home, residence, or on-campus housing in Nebraska for the previous 180 days, intent to make Nebraska a permanent residence may be demonstrated by any three of the following factors:
 1. A current Nebraska driver’s license;
 2. A current Nebraska State Identification (ID) card with color photograph of the person
 3. Documentation that the individual is registered to vote in Nebraska;
 4. A current Nebraska automobile registration in the individual’s name;
 5. Documentation of individual checking or savings accounts maintained with a Nebraska financial institution;
 6. Documentation of current employment in Nebraska, and withholding of Nebraska income tax;
 7. Copies of the provisions of an individual’s most recent state income tax return indicating a Nebraska taxpayer status; or
 8. Documentation that the student has lived in on-campus housing for 180 days.
- b. A minor whose parent, parents, or guardian have established a home in Nebraska where such parent, parents, or guardian are habitually present with the bona fide intention of making Nebraska their permanent place of residence.
 - i. For the purpose of this section, an individual shall be required to present documentary proof that his or her parent, parents, or guardians have established a home in Nebraska. Such proof shall consist of the following:
 1. Documentation that the parent or guardian has established a home in Nebraska;
 2. Documentation that the individual seeking a resident tuition determination is a dependent for federal income tax purposes of the parent or guardian who has established a home in Nebraska; and
 3. Other supporting documents of the parent or guardian’s Nebraska residency including, but not limited to, the following factors:
 - a. A current Nebraska driver’s license;
 - b. Documentation that the individual is registered to vote in Nebraska;

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- c. A current Nebraska automobile registration in the individual's name;
 - d. Documentation of individual checking or savings account maintained with a Nebraska financial institution; or
 - e. Documentation of current employment in Nebraska.
 - ii. For purposes of this section, an individual, once enrolled as a resident student, whose parent, parents, or guardian have previously established a home in Nebraska, as documented through evidence such as that outlined above in this section, shall continue to be classified as a resident for tuition purposes if the parent, parents, or guardian upon whom he or she remains dependent move from the state.
 - iii. There shall be no minimum period of residence for the parent or guardian under this section.
 - c. A person of legal age who has established a home in Nebraska and is a dependent for federal income tax purposes of a parent or former legal guardian who has established a home in Nebraska.
 - i. For purposes of this section, an individual shall be required to present the following:
 - 1. Documentation that both he or she and the parent or former guardian have established a home in Nebraska. Such documentation shall be the same as that required under section 3b (i) above; and
 - 2. Documentation that he or she is, for federal income tax purposes, the dependent of the parent or former guardian for the most recent tax year.
 - ii. There shall be no minimum period of residence under this section.
 - d. An individual who has married a resident of Nebraska.
 - i. For the purpose of this section, an individual shall be required to verify that he or she is married to an individual who, prior to the marriage, had already established a home in Nebraska. Such verification shall consist of:
 - 1. A valid marriage license; and
 - 2. Documentation of his or her spouse's Nebraska residence status, as required in section 3a above.
 - e. An individual who has become a permanent resident alien of the United States or has been granted asylee or refugee status.
 - i. For purposes of this section, an individual will be required to present documentation that he or she:
 - 1. Has been a resident of the State of Nebraska for a period of at least 180 days, verified as required in section 3a(i) above; and
 - 2. Is a holder of a permanent resident alien, asylee, or refugee status.
 - f. An individual who is a staff member or a dependent or spouse of a staff member of one of the Nebraska State Colleges, the University of Nebraska, or one of the Nebraska Community Colleges.
 - i. For the purposes of this section, an individual will be required to verify that he or she is either:

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

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1. A permanent, full-time staff member holding at least a .75 FTE appointment at a State College, the University of Nebraska, or one of the Nebraska Community Colleges; or the spouse or a dependent of such a staff member for federal income tax purposes.
- g. An individual on active duty with the armed services of the United States, and who has been assigned a permanent duty station in Nebraska, or a spouse or dependent of an individual who has been assigned a permanent duty station in Nebraska.
- i. An individual on active duty with the United States armed services will be granted resident tuition status if he or she verifies:
 1. That he or she is on active duty with the armed forces; and
 2. That his or her permanent duty station is in Nebraska.
 - ii. An individual who is a spouse or a dependent of a person who was on active duty with the United States armed services assigned to a permanent duty station in Nebraska at the time such individual was accepted for admission to one of the Nebraska State Colleges and such student remains continually enrolled at such college will be granted resident tuition status if he or she verifies that he or she is a spouse or a dependent, for federal income tax purposes, of an individual meeting the qualifications outlined above in this section.
 - iii. There shall be no minimum period of residence under this section.
- h. An individual who is currently serving in the Nebraska National Guard.
- i. An individual who enrolls in one of the Nebraska State Colleges and who is a veteran as defined by Neb. Rev. Stat. §§80-401.01 and was discharged or released from a period of not fewer than ninety days of service in the active military, naval, or air service less than three years before the date of enrollment shall be considered a resident if:
- i. Registered to vote in Nebraska; and
 - ii. Demonstrates objective evidence of intent to be a resident of Nebraska.
 1. Objective evidence of intent to be a resident of Nebraska includes either a Nebraska driver's license, or state identification card, or a Nebraska motor vehicle registration, and, or documentation that the individual is registered to vote in Nebraska.
- ~~j. A person who is a spouse or dependent of a veteran described in section (i) or recipient of transferred entitlements of such a veteran who enrolls in one of the Nebraska State Colleges shall be considered a resident student if:~~
- i. Registered to vote in Nebraska; and
 - ii. Demonstrates objective evidence of intent to be a resident of Nebraska.
 1. ~~Objective evidence of intent to be a resident of Nebraska includes either a Nebraska driver's license, or state identification card, or a Nebraska motor vehicle registration, or documentation that the individual is registered to vote in Nebraska.~~
 - iii. ~~A person who is a spouse or dependent or recipient of transferred entitlements of such a veteran and who is younger than eighteen (18) years of age is not required to comply with subdivision i until he or she attains eighteen (18) years of age.~~

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- k. A person who is an eligible recipient entitled to educational assistance as provided in 38 U.S.C. 3319 while the transferor is on active duty in the uniformed services or as provided in 38 U.S.C. 3311(b)(9) if:
- i. Registered to vote in Nebraska; and
 - ii. Demonstrates objective evidence of intent to be a resident of Nebraska.
 1. Objective evidence of intent to be a resident of Nebraska includes a Nebraska driver's license, state identification card, a Nebraska motor vehicle registration or documentation that the individual is registered to vote in Nebraska.
 - iii. A person who is younger than eighteen (18) years of age is not required to comply with subdivision i until he or she attains eighteen (18) years of age.
- l. A person who is entitled to rehabilitation pursuant to 38 U.S.C. 3102(a) if:
- i. Registered to vote in Nebraska; and
 - ii. Demonstrates objective evidence of intent to be a resident of Nebraska.
 1. Objective evidence of intent to be a resident of Nebraska includes a Nebraska driver's license, state identification card, a Nebraska motor vehicle registration or documentation that the individual is registered to vote in Nebraska.
 - iii. A person who is younger than eighteen (18) years of age is not required to comply with subdivision i until he or she attains eighteen (18) years of age.
- jm. An individual who has established a home in Nebraska and is a graduate of an accredited Nebraska senior high school and was a legal resident of the state at the time of graduation.
- i. For the purposes of this section, documentary proof of a Nebraska residence shall consist of:
 1. An official transcript from an accredited Nebraska senior high school indicating that the individual graduated from that school.
 - ii. There shall be no minimum period of residence for the individual under this section.
- kn. An individual who has been enrolled at one of the Nebraska State Colleges, a Nebraska Community College, or the University of Nebraska as a resident student, shall be afforded the same privilege during the balance of that and any subsequent enrollments at a State College.
- lo. An individual who is an alien and who has applied to or has a petition pending with the United States Immigration and Naturalization Service to attain lawful status under federal immigration law, and has established a home in Nebraska for a period of at least one hundred eighty (180) days where he or she is habitually present with the bona fide intention to make this state his or her permanent residence, supported by documentary proof.
- mp. An individual who is an alien and has resided with his or her parent, guardian, or conservator while attending a public or private high school in the State of Nebraska and:
- i. Graduated from a public or private high school in this state or received the equivalent of a high school diploma in this state;
 - ii. Resided in this state for at least three years before the date the student graduated from the high school or received the equivalent of a high school diploma;
 - iii. Registered as an entering student in a state postsecondary educational institution not earlier than the 2006 fall semester; and

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Residency

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iv. Provided to the Nebraska State College an affidavit stating that he or she will file an application to become a permanent resident at the earliest opportunity he or she is eligible to do so.

h. Members of Native American tribes who live outside the state of Nebraska qualify for in-state tuition upon providing documentation of tribal membership. It is the responsibility of the student to submit a copy of his or her tribal card if he/she wants to be eligible for resident tuition.

4. Non-Residents Who Pay Nebraska Income Tax

Individuals, who reside outside of Nebraska but pay Nebraska income tax, and the spouses or dependents of such individuals as defined by IRS regulations, are eligible for resident tuition upon annual documented evidence of such payment to the State.

5. Non-Residents Working Full-Time in Nebraska

Individuals working full-time in Nebraska, and their legal dependents as defined by IRS regulations, who reside out-of-state but within states contiguous to Nebraska and file Nebraska non-resident income taxes shall be eligible for resident tuition.

- a. For purposes of this section, individuals requesting resident tuition status under this section shall annually provide the College with evidence of current full-time employment in the State of Nebraska and evidence of filing of Nebraska income tax forms for the most recent tax year.
- b. Eligible dependents shall annually provide proof of their parent, parents, or guardian’s full-time employment in the State of Nebraska and evidence of their parent, parents, or guardians having filed a Nebraska income tax form proving dependency for the most recent tax year.

Legal Reference:	RRS 80-401.01	Terms; defined
	RRS 85-501	State educational institutions; non-resident fee
	RRS 85-502	State educational institutions; residence requirements
	RRS 85-502.01	Public college or university; veteran; spouse or dependent of veteran; resident student; requirements
	RRS 85-503	State educational institutions; tuition
	RRS 85-504	State educational institutions; fees; waiver

Policy Adopted:	1/28/77	Policy Revised:	3/26/15
Policy Revised:	10/4/80	Policy Revised:	6/10/16
Policy Revised:	6/5/93	<u>Policy Revised:</u>	
Policy Revised:	6/2/06		
Policy Revised:	9/15/06		
Policy Revised:	4/13/07		
Policy Revised:	3/25/11		
Policy Revised:	9/7/12		
Policy Revised:	3/15/13		
Policy Revised:	6/10/14		
Policy Revised:	9/6/14		

Attachment: Revisions to Board Policy 3050 (2470 : Revisions to Board Policy 3050; Residency)

STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 3401 Nebraska Access Program

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BOARD POLICY

The Board has authorized a special Nebraska Access tuition rate for qualifying students. This program will be known as the Nebraska Access Program (formerly known as the Non-Resident Scholars Program). The program will be available to qualified non-resident students seeking admission to and continuing enrollment at Chadron, Peru or Wayne State College.

The purpose of this program is to increase access for out-of-state students. The program is intended to increase residence hall occupancy and facility utilization.

Program requirements:

1. Freshmen
 - a. Must score a 22 ACT or 1100 SAT or above, or
 - b. Must be in the upper half of their high school graduating class, or
 - c. Must have a minimum high school cumulative GPA of 3.25 on a 4.0 scale.
 - d. To continue in the program, students are required to maintain eligibility for enrollment.
2. Transfer Students
 - a. All transfer students will be eligible for the program.
 - b. To continue in the program, transfer students are required to maintain eligibility for enrollment.
3. Entering Graduate Students
 - a. Must have a cumulative GPA of 3.5 for all previous work attempted at all colleges attended.
 - b. To continue in the program, graduate students are required to maintain a 3.5 cumulative GPA.
4. International Students
 - a. Freshmen students are eligible under item #1.
 - b. Freshmen students who do not meet eligibility requirements under item #1 will be eligible for the Nebraska Access Program once they have earned a cumulative 2.5 GPA for all coursework attempted at the State College in which they are enrolled or if they reside in on-campus housing and purchase an on-campus (non-commuter) meal plan.
 - c. Transfer students are eligible under item #2.
 - d. Graduate students are eligible under item #3.
 - e. To continue in the program, international students are required to maintain eligibility for enrollment.
5. Academic Partnership Program Students
 - a. All students enrolled in an academic partnership program between one of the State Colleges and another institution will be eligible for the Nebraska Access Program when it is specifically referenced as a component of the agreement.
 - b. To continue in the program, students are required to maintain eligibility for enrollment.

Legal Reference: RRS 85-504 State educational institutions; fees; waiver
RRS 85-501 State educational institutions; non-resident fees

Policy Adopted:	1/28/77	Policy Revised:	4/9/02	Policy Revised:	6/19/18
Policy Revised:	2/7/83	Policy Revised:	9/17/04	<u>Policy Revised:</u>	
Policy Revised:	10/16/86	Policy Revised:	6/6/08		
Policy Revised:	6/5/93	Policy Revised:	6/2/11		
Policy Revised:	3/11/94	Policy Revised:	9/9/16		
Policy Revised:	11/13/01	Policy Revised:	11/17/17		

ITEMS FOR DISCUSSION AND ACTION STUDENT AFFAIRS, MARKETING, AND ENROLLMENT

June 18, 2019

ACTION: **Approve Contract with Clark Creative Group for Wayne State College**

Board of Trustee Policy 7015: Contracts; Limitations, Exemptions requires that all contracts in excess of fifty thousand dollars (\$50,000) be approved by the Board.

In accordance with this policy, Wayne State is requesting approval to enter into a Contract for Services with Clark Creative Group for radio, television, and digital advertising placement and monitoring services in the amount of \$355,000.

A formal bid or Request For Proposal (RFP) process are not required for such contracts consistent with Board of Trustee Policy 7010; Purchases; Bids; Public Lettings which establishes approved exceptions to the bidding process that include "emergency and sole source purchases with proper approval, advertising, software licensing renewals and software/hardware maintenance agreements, purchase from a previously competitively bid government or multi-state compact contract, including other state colleges and higher education institutions, or when the process has been established by the federal General Services Administration."

This advertising will run from September 9, 2019 through December 9, 2019 and January 20, 2020 through April 12, 2020. Previously Clark Creative Group provided creative services and advertising placement for the Nebraska State Colleges in 2016-2017; and provided Wayne State with advertising placement and monitoring services in 2017-2018 and 2018-2019.

The System Office and Wayne State College recommend approval of the Contract with Clark Creative Group for Wayne State College.

ATTACHMENTS:

- WSC Clark Creative Contract (PDF)

Note: Contracts for Services are public records which are generally subject to statutory public disclosure and public website posting requirements.

CONTRACT FOR SERVICES

(Short Form)

Board of Trustees of the Nebraska State Colleges
 Chadron State, Peru State, and Wayne State Colleges

This Contract is made by and between the Board of Trustees of the Nebraska State Colleges doing business as Wayne State College (the "College"), and Clark Creative Group, a marketing firm (the "Contractor").

The parties agree that the Contractor will perform the following work for the College as described herein in exchange for the financial consideration set forth below.

Note: The Contractor shall be an independent contractor and not a College employee for all purposes, including, but not limited to, the application of the Fair Labor Standards Act, minimum wage and overtime payments, the Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, any Nebraska revenue and taxation law, Nebraska workers' compensation law and Nebraska unemployment insurance law.

Contract Terms.

Description of Services

Contractor shall provide advertising placement and monitoring services for radio, television, and digital platforms. Advertising services are detailed in Exhibit A (attached to and made a part of this Contract). Exhibit A shows total advertising services planned for undergraduate and graduate program marketing on radio, television, and digital platforms for 2019-20.

Payment Amount

Total compensation not to exceed \$355,000.00 to be paid as detailed in the Payment Terms section.

Payment Terms

College will make monthly payments upon receipt of invoices based on actual advertisements placed. Along with each invoice, Contractor shall provide flight details for completed television and radio advertising, which includes but is not limited to station, date, time, duration, and total cost of ads aired during that invoice period; and Contractor shall provide number of impressions delivered during the designated invoice period across each digital platform.

Dates for Service Commencement and Completion

Two flights: September 9 through December 8, 2019, and January 20 through April 12, 2020.

New Employee Work Eligibility Status. One box below must be selected and marked.

- Employee Work Eligibility Status. The Contractor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of

For College Office Use Only:

Cost Center: 8116-200-200

the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

- The Contractor is an individual or sole proprietorship. The Contractor must complete the “United States Citizenship Attestation Form,” available on the Department of Administrative Services website at http://das.nebraska.gov/lb403/attestation_form.pdf. If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide US Citizenship and Immigration Services (USCIS) documentation required to verify the Contractor’s lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program. *The attestation form and USCIS documents (if applicable) must be attached to the Contract.*

The Contractor understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the Contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. §4-108.

Prompt Payment Act. In the event any amount due under this Contract remains unpaid for forty-five (45) days after the due date, the unpaid amount shall bear interest from the 31st day after the due date at the rate specified in the Prompt Payment Act, Neb. Rev. Stat. §§81-2401 to 81-2408.

Non-Discrimination. The Contractor agrees to comply fully with Title VI of the Civil Rights Act of 1964, as amended, the Nebraska Fair Employment Practice Act, Neb. Rev. Stat. §§48-1101 to 48-1125, as amended, and Board Policy 5000 in that there shall be no discrimination against any employee who is employed in the performance of this Contract, or against any applicant for such employment, because of age, color, national origin, race, religion, disability, sex, sexual orientation, or gender identity. This provision shall include, but not be limited to employment, promotion, demotion, transfer, recruitment, layoff, termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The Contractor further agrees to insert a similar provision in all subcontracts for services allowed under this Contract.

ADA & Drug-Free Workplace Requirements. All provisions of this Contract are subject to the Americans with Disabilities Act (ADA). Further, the Contractor certifies that the Contractor operates a drug-free workplace and, during the term of this Contract, will be in compliance with the provisions of the Drug-Free Workplace Act of 1988.

Technology Access. All contracts, that include provisions of technology products, systems, and services, including data, voice, and video technologies, as well as information dissemination methods, shall comply with the Nebraska Technology Access Standards adopted pursuant to Neb. Rev. Stat. §73-205. These Standards are available for viewing on the Web at <http://nitc.ne.gov/standards/2-201.html>, and are incorporated into this Contract as if fully set forth herein.

Confidentiality. Contractor acknowledges that performance under the terms of this Contract may involve receipt of user data from the College. Contractor will utilize user data from the College only in the furtherance of this Contract. Contractor will notify College within twenty-four (24) hours of becoming aware of any data breach of its systems which expose confidential College user data. Contractor will reimburse the College for any and all expenses incurred by the College as a result of a data breach of Contractor’s systems.

If the user data consists of confidential student information protected by The Family Educational Rights and Privacy Act (FERPA) the Contractor agrees and acknowledges that Contractor is acting as an officer of the College for the purposes of this Contract as defined by Nebraska State College Board Policy 3650 (at the time of this writing available at: https://www.nscs.edu/directory_record/45/3650_student_records) and will take necessary steps to safeguard the confidential student information.

The Contractor further acknowledges the obligation and agrees to comply with the General Data Protection Regulation (GDPR) privacy laws in regard to the collection, processing, storage, security, management, transfer and erasure of user data.

Designated College Representative. The designated College representative for purposes of monitoring and oversight of this Contract is:

Jay Collier	402-375-7325	jacolli1@wsc.edu
Typed or Printed Name	Telephone	Email Address

Signatures:

CONTRACTOR

Signature	Date
President	Melanie Clark
Title	Printed Name

COLLEGE

Signature	Date
President	Marysz Rames
Title	Printed Name

SYSTEM OFFICE

Signature	Date
Chancellor	Paul Turman
Title	Printed Name

Attachment: WSC Clark Creative Contract (2519 : Contract with Clark Creative Group for Wayne State College)

Exhibit A

Recruitment Flight Dates: 9/9/19-12/8/19; 1/20/20-4/12/20
*Placement may be flighted within overall flight dates

Demographics Parents/Community (general undergraduate recruitment)
Age 35-64
Teens/Traditional (general undergraduate recruitment) Age 16-19
Graduate Program recruitment Age 25-34

Television Budget: \$115,000
Radio Budget: \$78,000
Digital Budget: \$140,000
Graduate Program Budget: \$22,000
Total Campaign Budget: \$355,000

College reserves the right to reallocate services between individual budgets within the total Budgeted amount to adjust to the marketplace as needed by way of written notice to Contractor.

Television-general undergraduate recruitment

- Markets: Omaha, Lincoln, Sioux City, Sioux Falls, Des Moines DMA Markets
 - :30 or :15 Commercial
 - Target Age 35-64; Teens 16-19

TOTAL TELEVISION: \$115,000

Radio-general undergraduate recruitment

- Markets: Omaha, Lincoln, Sioux City, Sioux Falls, Des Moines and Norfolk
 - :30 Commercial
 - Target Age 35-64; Teens 16-19

TOTAL RADIO: \$78,000

Digital-general undergraduate recruitment

Digital Ads to Reach Prospective Students:

Demo Target: Age 16-19

Geography: Omaha, Sioux City, Sioux Falls, Lincoln, Des Moines DMA

- Digital Audio
- Advanced TV
- Programmatic Display/Video
- Social: Instagram/Snapchat
- YouTube (Age 18-24)

Digital Ads to Reach Parents/Influencers:

Attachment: WSC Clark Creative Contract (2519 : Contract with Clark Creative Group for Wayne State College)

Demo Target: Age 35-54**Geography: Omaha, Sioux City, Sioux Falls, Lincoln, Des Moines DMA**

- Digital Audio
- Advanced TV
- Programmatic Display/Video
- Social: Facebook/Instagram
- Pandora

TOTAL DIGITAL: \$140,000**Graduate Program Recruitment**

- Markets: Omaha, Lincoln, Sioux City (Includes Norfolk, Columbus, West Point, Grand Island)
 - Digital Display (Search Retargeting Tactic)
 - Target Age 25-34
- Programmatic display targeting potential graduate program students utilizing search retargeting to target users who have searched a particular set of keywords related to graduate studies.
- Television campaign with Nebraska Public Television

**TOTAL GRADUATE PROGRAM:
\$22,000**

ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

June 18, 2019

ACTION: **Approve Revised Operating Budgets for 2018-2019**

The budgets have been revised to reflect encumbrances and carry forwards from 2017-18, cash fund adjustments approved by the Board, as well as Nebraska Opportunity Grant (NOG) and other funds received through the Coordinating Commission for Postsecondary Education (CCPE) and the Nebraska Department of Education. Federal funds awarded during 2018-19 are also included.

A table comparing the preliminary budgets along with the revised budgets follows:

2018-2019 Operating Budgets

	Chadron		Peru		Wayne	
	Preliminary	Revised	Preliminary	Revised	Preliminary	Revised
General Fund	\$17,508,452	\$17,508,452	\$ 9,857,936	\$ 9,857,936	\$21,913,213	\$21,913,213
Cash Fund	\$13,534,167	\$13,724,000	\$ 8,625,011	\$11,958,992	\$16,215,787	\$23,543,202
Federal Funds	\$13,689,798	\$14,404,195	\$12,820,000	\$13,124,239	\$20,229,900	\$23,340,086
TOTAL	\$44,732,417	\$45,636,647	\$31,302,947	\$34,941,168	\$58,358,900	\$68,796,501

The System Office revised operating budget is also attached.

The System Office recommends approval of the Revised Operating Budgets for 2018-2019.

ATTACHMENTS:

- CSC Revised Operating Budget 2018-19 (PDF)
- PSC Revised Operating Budget 2018-19 (PDF)
- WSC Revised Operating Budget 2018-19 (PDF)
- SO Revised Operating Budget 2018-19 (PDF)

Chadron State College
2018-19 REVISED OPERATING BUDGET

Expenditure Type	801	802	803	804	805	806	807	808	Total
	CSC 1.0 Instruction	CSC 2.0 Research	CSC 3.0 Public Svc	CSC 4.0 Acad Supp	CSC 5.0 Student Svc	CSC 6.0 Gen Admin	CSC 7.0 Plant O&M	CSC 8.0 Student Aid	
Personal Services									
Permanent Staff:									
Faculty FTE	95.00								95.00
Professional Staff FTE	2.54		2.00	30.00	35.70	40.63	0.75		111.62
Support Staff FTE			1.00	9.00	4.75	14.25	36.25		65.25
Salaries	6,383,014	0	93,324	2,029,544	1,970,113	2,562,688	1,113,284		14,151,965
Benefits	1,983,481		109,165	756,165	645,165	1,038,921	537,066		5,069,964
Total Permanent Salaries & Benefits	8,366,495	0	202,489	2,785,709	2,615,278	3,601,609	1,650,350	0	19,221,929
Temporary Staff:									
Part-time Faculty FTE	21.75								21.75
Graduate Assistant FTE	6.20								6.20
Federal Work-study FTE	12.00	0.00	0.00	4.00	3.00	2.50	0.00	0.00	21.50
Other Student FTE	1.00	0.20	4.60	3.43	3.40	3.00	3.00	0.00	18.63
Other Straight-time FTE									
Other FTE									
Salaries	704,406	855	88,936	96,696	671,484	136,683	52,815	0	1,751,875
Benefits	50,000		3,400	3,699	21,060	5,225	1,200		84,584
Total Temporary Salaries & Benefits	754,406	855	92,336	100,395	692,544	141,908	54,015	0	1,836,459
Total Personal Services	\$ 9,120,901	\$ 855	\$ 294,825	\$ 2,886,104	\$ 3,307,821	\$ 3,743,516	\$ 1,704,365	\$ -	\$ 21,058,388
Total Operating Expenses	550,078	3,750	47,378	754,883	955,849	1,820,535	1,364,680	0	5,497,151
Total Supplies	277,886	2,176	39,224	515,705	695,890	281,179	748,475	0	2,560,535
Total Travel	204,439	2,098	181	74,843	694,120	145,721	51,794	0	1,173,195
Total Capital Outlay	0	0	0	27,775	0	87,115	301,478	0	416,368
Tuition Remissions and Exemptions	31,810		0	0	138,053	8,150	0	348,803	526,816
Total General/Cash Budget	\$10,185,114	\$8,878	\$381,608	\$4,259,309	\$5,791,733	\$6,086,216	\$4,170,791	\$348,803	\$31,232,452
Federal FTE	0.00	0.00	0.50	0.00	6.665	0.00	0.00	0.00	7.165
Total Federal Funds	0	63,520	40,184	0	510,438	2,000	0	13,788,054	14,404,195
Total Expenditures	\$10,185,114	\$72,398	\$421,792	\$4,259,309	\$6,302,171	\$6,088,216	\$4,170,791	\$14,136,857	\$45,636,647
General Funds	8,123,621		1,510	2,563,053	2,506,400	2,810,901	1,502,967		17,508,452
Cash Funds	2,061,493	8,878	380,099	1,696,256	3,285,333	3,275,315	2,667,824	348,803	13,724,000
Federal Funds	0	63,520	40,184	0	510,438	2,000	0	13,788,054	14,404,195
Total Funds	10,185,114	72,398	421,792	4,259,309	6,302,171	6,088,216	4,170,791	14,136,857	45,636,647

General Funds: Includes new appropriation of 17,508,452

Cash Funds: Includes new appropriation of 13,247,792, tuition and fees adjustment 286,375, adjustment for NOG funding 348,803, carryforward encumbrances of 2,441,221, and a midyear reduction of 2,600,190.65

General Fund expenditures do not include program 933 expenditures of 2,216,000

Cash Fund expenditures do not include program 906 expenditures of 306,000

PERU STATE COLLEGE
2018-2019 REVISED OPERATING BUDGET

June 18, 2019

Expenditure Type	PCS 1.0 Instruction	PCS 2.0 Research	PCS 3.0 Public Svc	PCS 4.0 Acad Supp	PCS 5.0 Student Svc	PCS 6.0 Gen Admin	PCS 7.0 Plant O&M	PCS 8.0 Student Aid	Total
Personal Services									
<u>Permanent Staff:</u>									
Faculty FTE	53.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53.00
Professional Staff FTE	9.59	0.00	0.00	16.33	22.45	25.00	2.00	0.00	75.37
Support Staff FTE	4.00	0.00	0.00	2.00	2.00	7.00	20.75	0.00	35.75
Salaries	3,373,002	0	0	1,015,633.00	935,173	1,938,092	676,923	0	7,938,823
Benefits	1,816,232	0	0	546,879.00	503,555	1,043,588	364,497	0	4,274,751
Total Permanent Salaries & Benefits	5,189,234	0	0	1,562,512	1,438,728	2,981,680	1,041,420	0	12,213,574
<u>Temporary Staff:</u>									
Part-time Faculty FTE	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
Graduate Assistant FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Federal Work-study FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Student FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Straight-time FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Salaries	1,009,331.00	0.00	9,392.92	37,831.00	189,096.00	32,329.00	26,765.00	0.00	1,304,744.92
Benefits	83,610.00	0.00	778.08	3,134.00	15,664.00	2,678.00	2,217.00	0.00	108,081.08
Total Temporary Salaries & Benefits	1,092,941.00	0.00	10,171.00	40,965.00	204,760.00	35,007.00	28,982.00	0.00	1,412,826.00
Total Personal Services	\$6,282,175.00	\$0.00	\$10,171.00	\$1,603,477.00	\$1,643,488.00	\$3,016,687.00	\$1,070,402.00	\$0.00	\$13,626,400.00
Total Operating Expenses	1,568,430	0	21,531	1,091,921	188,771	2,195,610	1,607,380	0	6,673,642
Total Supplies	58,733	0	0	23,788	164,093	88,191	127,447	0	462,252
Total Travel	45,566	0	0	25,662	199,771	47,608	0	0	318,607
Total Capital Outlay	0	0	0	0	0	16,218	0	0	16,218
Tuition Remissions and Exemptions	0	0	0	0	275,000	0	0	444,809	719,809
Total General/Cash Budget	\$7,954,904	\$0	\$31,702	\$2,744,848	\$2,471,123	\$5,364,314	\$2,805,229	\$444,809	\$21,816,928
Federal FTE	0.00	0.00	0.00	0.00	2.68	0.00	0.00	0.00	2.68
Total Federal Funds	0	48,462	0	0	355,100	0	0	12,720,677	13,124,239
Total Expenditures	7,954,904	48,462	31,702	2,744,848	2,826,223	5,364,314	2,805,229	13,165,486	34,941,168
Fund Sources									
General Funds (1)	5,440,217	0	0	1,053,852	1,154,739	1,166,168	1,042,960	0	9,857,936
Cash Funds (2)	2,514,687	0	31,702	1,690,996	1,316,384	4,198,146	1,762,269	444,809	11,958,992
Federal Funds (3)	0	48,462	0	0	355,100	0	0	12,720,677	13,124,239
Total Funds	\$7,954,904	\$48,462	\$31,702	\$2,744,848	\$2,826,223	\$5,364,314	\$2,805,229	\$13,165,486	\$34,941,168

(1) General Funds Appropriation \$9,857,936.

(2) Cash Funds \$8,350,011, BAA Funds \$275,000, Carry Forward \$2,909,113, NOG ACE AET & TEACH 424,869, Total of \$11,958,992.

(3) Federal Funds \$12,820,000, Carry Forward \$304,239, Total \$13,124,239.

Attachment: PSC Revised Operating Budget 2018-19 (2480 : Revised Operating Budgets for 2018-2019)

WAYNE STATE COLLEGE
2018-19 OPERATING BUDGET

June 18, 2019

*** REVISED PLAN ***

EXPENDITURE TYPE	PCS 1.0 Instruction	PCS 2.0 Research	PCS 3.0 Publ.Serv.	PCS 4.0 Acad.Supp.	PCS 5.0 Stdnt. Srv.	PCS 6.0 Inst. Adm.	PCS 7.0 Plant O&M	PCS 8.0 Stdnt. Aid	TOTAL
Personal Services									
<u>Permanent Staff:</u>									
Faculty FTE	124.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	124.00
Professional Staff FTE	8.09	0.00	0.00	28.00	42.49	38.48	4.00	0.00	121.06
Support Staff FTE	12.00	0.00	0.00	6.00	8.63	20.45	37.50	0.00	84.58
Salaries	12,483,806	0	0	2,068,941	2,910,655	3,267,303	1,614,815	0	22,345,520
Benefits	3,644,100	0	0	669,978	1,002,794	1,442,012	728,002	0	7,486,886
Total Permanent Salaries & Benefits	16,127,906	0	0	2,738,919	3,913,449	4,709,315	2,342,817	0	29,832,406
<u>Temporary Staff:</u>									
Part-time Faculty FTE	37.00	0.00	0.00	0.00	0.50	0.00	0.00	0.00	37.50
Graduate Assistant FTE	4.65	0.00	0.00	0.00	3.72	0.00	0.00	0.00	8.37
Federal Work-Study FTE	0.55	0.00	0.00	0.95	0.07	0.11	0.00	0.00	1.68
Other Straight-time FTE	1.20	0.00	1.50	7.20	9.50	7.50	3.15	0.00	30.05
Other Student FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Salaries	1,299,729	0	75,500	188,175	311,135	218,900	60,700	0	2,154,139
Benefits	99,430	0	5,790	14,395	23,800	16,745	4,645	0	164,805
Total Temporary Salaries & Benefits	1,399,159	0	81,290	202,570	334,935	235,645	65,345	0	2,318,944
Total Personal Services	17,527,065	0	81,290	2,941,489	4,248,384	4,944,960	2,408,162	0	32,151,350
Total Operating Expenses	797,048	0	98,925	815,928	405,271	1,992,549	1,962,906	0	6,072,627
Total Supplies	794,775	60	136,400	992,500	503,107	1,555,000	950,000	0	4,931,842
Total Travel	125,500	0	1,002	130,962	640,060	109,293	5,065	0	1,011,882
Total Capital Outlay	125,293	0	850	90,000	20,000	7,000	245,000	0	488,143
Tuition Remissions and Exemptions	0	0	0	0	0	0	0	800,571	800,571
Total General/Cash Budget	19,369,681	60	318,467	4,970,879	5,816,822	8,608,802	5,571,133	800,571	45,456,415
<u>FEDERAL FUNDS</u>									
FTE	1.65	0.00	0.00	0.00	4.80	0.00	0.00	5.45	11.90
Total Federal Funds	268,507	0	0	0	473,396	0	0	22,598,183	23,340,086
Total Expenditures	19,638,188	60	318,467	4,970,879	6,290,218	8,608,802	5,571,133	23,398,754	68,796,501
<u>Fund Sources</u>									
General Funds*	9,966,713	0	0	2,355,000	3,402,600	4,258,900	1,930,000	0	21,913,213
Cash Funds*	9,402,968	60	318,467	2,615,879	2,414,222	4,349,902	3,641,133	800,571	23,543,202
Federal Funds	268,507	0	0	0	473,396	0	0	22,598,183	23,340,086
Total Funds	19,638,188	60	318,467	4,970,879	6,290,218	8,608,802	5,571,133	23,398,754	68,796,501

*General Funds: Includes new appropriation of \$21,913,213.

*Cash Funds: Includes new appropriation of \$15,328,510, adjustment for tuition/fee increases of \$1,213,277, carryforward balance of \$6,551,621, 18-19 NOG funds of \$679,283,

NDE Attracting Excellence to Teaching funds of \$75,000, 18-19 CCPE ACE Scholar funds of \$21,511 less base budget adjustment of \$326,000.

REVISED

NEBRASKA STATE COLLEGE SYSTEM OFFICE 2018-19 OPERATING BUDGET			
PERSONAL SERVICES	GENERAL FUNDS	CASH FUNDS	TOTAL
Professional FTE	12		12
Salaries*	1,424,842		1,424,842
Benefits	358,925		358,925
Sub-Total	1,783,767	-	1,783,767
Support Staff FTE	2		2
Salaries	95,592		95,592
Benefits	29,948		29,948
Sub-Total	125,540	-	125,540
Total Personal Services	1,909,307	-	1,909,307
Total Operating Expenses	356,896	634,205	991,101
Total Travel	75,000		75,000
Total Capital Outlay	-	-	-
TOTAL BUDGET	2,341,203	634,205	2,975,408

*Includes Chancellor Separation Expense

MARKETING INITIATIVES

New Funds for 2018-19	\$154,787
Carry-forward Funds	3,432
Total Funds 2018-19	158,219

Attachment: SO Revised Operating Budget 2018-19 (2480 : Revised Operating Budgets for 2018-2019)

ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

June 18, 2019

ACTION: **Approve Revised Revenue Bond Operating Budgets for 2018-2019**

Board Policy 9008 includes language that "Any college may submit, if needed, revisions to its revenue bond operating budget. Any revision shall not become effective until the Board has approved the revision and the same has been delivered to the Bond Trustee."

The Colleges have submitted their revised revenue bond budgets for the 2018-2019 fiscal year.

Board Policy 9005 requires Chadron and Wayne to maintain a 125% debt service coverage and Peru to maintain 135%. The budgets indicate the Colleges will exceed required debt service coverage as follows:

	Preliminary	Revised
Chadron	144%	144%
Peru	176%	186%
Wayne	180%	181%

With the revisions to the Operating Budgets, the appropriation for the revenue bond program operating expenditures will decrease for Chadron State College to reflect the change in the "Subtotal - Operations and Maintenance" amounts on the revised budgets as compared to the current appropriation level. This change will be a decrease of \$812,804 from CSC's current appropriation level.

The System Office recommends approval of the Revised Revenue Bond Operating Budgets for 2018-2019.

ATTACHMENTS:

- CSC Revised Revenue Bond Operating Budget (PDF)
- PSC Revised Revenue Bond Operating Budget (PDF)
- WSC Revised Revenue Bond Operating Budget (PDF)

NEBRASKA STATE COLLEGE SYSTEM
2018-2019 REVENUE BOND OPERATIONS BUDGET
CHADRON STATE COLLEGE

June 18, 2019

REVISED BUDGET

	<i>Revised Budget FY 2019</i>
<u>Revenues:</u>	
Dormitory Rentals	\$2,140,000
Apartment/House Rentals	\$74,000
Facilities Rentals	\$40,000
Food Service Contracts	\$2,150,000
Food Service Commissions	\$333,000
Facilities Fees*	\$875,000
Bookstore Commissions	\$35,000
Investment/Interest Income	\$105,000
Other Income	\$76,000
Total Revenues	<u>\$5,828,000</u>
<u>Expenditures:</u>	
FTE 27.8	
Salaries and Benefits	\$1,340,000
Utilities	\$650,000
Insurance	\$24,000
Equipment & Furnishings	\$0
Capital Outlay	\$0
Telephone/Cable T.V & Internet Services	\$75,000
Supplies, Materials & Other	\$235,000
Repairs and Maintenance	\$81,000
Subtotal - Operations and Maintenance	<u>\$2,405,000</u>
Food Service Payments	2,147,000
Debt Service	887,888
Total Expenditures	<u>\$5,439,888</u>
Available for Distribution	
to Subsidiary Funds	<u>\$388,113</u>
Debt Service Coverage Ratio	143.71%

*All student derived fees

*Revolving Funds: Includes new appropriation of \$3,100,000 and carryforward balance of \$117,804 adjusted down to \$2,405,000 as anticipated revenue for 2018-19 will not reach approved expenditure level for FY19.

Attachment: CSC Revised Revenue Bond Operating Budget (2481 : Revised Revenue Bond Operating Budgets for 2018-2019)

NEBRASKA STATE COLLEGE SYSTEM
2018-2019 REVENUE BOND OPERATIONS BUDGET

June 18, 2019

PERU STATE COLLEGE

REVISED BUDGET

REVENUE SOURCE	BUDGET FY 2019
Residence Hall/Dormitory Rentals	1,642,764
Apartments/House Rentals	176,392
Facilities Rentals	0
Food Service Contracts	1,749,758
Food Service Commissions	0
Facilities Fees	1,105,470
Bookstore Commissions/Income	39,693
Trustee Investment/Interest Income	25,000
Parking Fees/Fines	0
Other	27,908
	<hr/>
TOTAL REVENUE	<u><u>4,766,985</u></u>

EXPENDITURES AND DEBT SERVICE

FTE 14.65	
Salaries and Benefits	737,997
Utilities	314,600
Insurance	50,200
Equipment & Furnishings	0
Capital Outlay	0
Telephone/Cable Television/Internet	52,015
Supplies	104,869
Repairs and Maintenance	161,147
Other Operating Expenses*	138,523
Operating/Maintenance Total	<hr/> 1,559,351
Food Service Payments	1,452,257
Debt Service	944,565
TOTAL EXPENSES	<hr/> <u><u>3,956,173</u></u>
Available for Distribution to Subsidiary Funds	810,812
DEBT SERVICE COVERAGE RATIO	185.84%

Revolving Fund Appropriations \$1,559,351.

Attachment: PSC Revised Revenue Bond Operating Budget (2481 : Revised Revenue Bond Operating Budgets for 2018-2019)

**NEBRASKA STATE COLLEGE SYSTEM
2018-19 REVENUE BOND OPERATIONS BUDGET**

WAYNE STATE COLLEGE

REVISED BUDGET

REVENUE SOURCE	PROPOSED BUDGET FY19
Residence Hall/Dormitory Rentals	4,225,000
Apartment/House Rentals	0
Facilities Rentals	3,900
Food Service Contracts	4,400,000
Food Service Commissions	61,000
Facilities Fees	1,238,000
Bookstore Commissions/Income	105,000
Trustee Investment/Interest Income	175,500
Parking Fees/Fines	38,000
Other	113,800
TOTAL REVENUE	10,360,200

EXPENDITURES AND DEBT SERVICE

FTE 56.81	
Salaries and Benefits	2,370,080
Utilities	1,300,000
Insurance	40,000
Equipment & Furnishings	180,000
Capital Outlay	50,000
Telephone/Cable Television/Internet	200,000
Supplies	270,000
Repairs and Maintenance	660,000
Other Operating Expenses	489,468
Operations/Maintenance Total*	5,559,548
Food Service Payments	2,270,000
Debt Service	1,395,968
TOTAL EXPENSES	9,225,516
Available for Distribution to Subsidiary Funds	1,134,684

DEBT SERVICE COVERAGE RATIO 181.28%

*Revolving Funds: Includes new appropriation of \$4,768,720 and carryforward balance of \$790,828

Attachment: WSC Revised Revenue Bond Operating Budget (2481 : Revised Revenue Bond Operating Budgets for 2018-2019)

Action Item (ID # 2482)

Meeting of June 18, 2019

The System Office recommends approval of the Tuition Rates.

ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

June 18, 2019

ACTION: **Approve Fee Recommendations for 2019-2020**

The Colleges have submitted proposed fee changes for FY 2019-20 as required in Board Policy 6022. The proposed fees are shown on the following pages, along with a comparison to the prior year's fees.

MANDATORY FEES

The System Capital Improvement Fee is proposed to increase from \$11.50 to \$12.00. This is the fourth year of planned \$0.50 increases per year to support the 2016 Facilities Corporation deferred maintenance and refunding bond repayments.

Chadron State is proposing increases to the Event Fee and Technology Fee.

Peru State is not proposing any additional fee increases.

Wayne State is proposing increases to the Event Fee and Technology Fee.

The System Office recommends approval of the Fee Recommendations for 2019-2020.

ATTACHMENTS:

- CSC Fee Recommendations for 2019-2020 (PDF)
- PSC Fee Recommendations for 2019-2020 (PDF)
- WSC Fee Recommendations for 2019-2020 (PDF)

CHADRON STATE COLLEGE					
Proposed Student Fee Schedule					
2019-2020 Fiscal Year					
					Proposed
	Fund			2018-19	2019-20
	C*	R*	T*	Rate	Rate
Mandatory Fees: (per credit hour unless specified)					
Matriculation/Processing Fees (one time)**	x			\$15.00	\$15.00
Capital Improvement Fee		x		\$11.50	\$12.00
Event Fee***					
0-12 credit hours	x		x	\$13.50	\$14.50
Max per semester	x		x	\$162.00	\$174.00
Facilities Fee****	x	x		\$21.00	\$21.00
Health Fee					
0-12 credit hours	x			\$4.45	\$4.45
Max per semester, if applicable	x			\$53.40	\$53.40
Student Activity Fee					
0-12 credit hours			x	\$7.00	\$7.00
Max per semester, if applicable			x	\$84.00	\$84.00
Student Record Fee	x			\$0.41	\$0.41
Technology Fee	x			\$10.00	\$11.00
Other Fees:					
Degree/Graduation Fee	x			\$20.00	\$20.00
Undergraduate/Baccalaureate					
Graduate/Master's					
Late Payment Fee (2% of outstanding balance up to)	x			\$100.00	\$100.00
Late Registration/Enrollment Fee	x			\$25.00	\$25.00
Parking					
Annual 1st Vehicle	x			\$0.00	\$0.00
Annual 2nd Vehicle (each add'l. vehicle)	x			\$20.00	\$20.00
Annual Motorcycle (if add'l vehicle)	x			\$20.00	\$20.00
Placement/Credential Fee	x			\$30.00	\$30.00
Returned Check Charge	x			\$30.00	\$30.00
C* = cash fund					
R* = revolving fund					
T* = trust fund					
CHADRON STATE COLLEGE					
Proposed Employee Parking Fee Schedule					
2017-2018 Fiscal Year					
Parking					
Annual 1st Vehicle	x			\$20.00	\$20.00
Annual 2nd Vehicle (each add'l. vehicle)	x			\$20.00	\$20.00
Annual Motorcycle	x			\$20.00	\$20.00
Penalty	x			\$20.00	\$20.00
**This includes a \$5.00 matriculation fee and a \$10.00 college processing fee					
***\$13.80 to cash and \$0.70 to trust fund					
****\$16 to revenue bond and \$5 to cash					

PERU STATE COLLEGE					
Proposed Student Fee Schedule					
2019-2020 Fiscal Year					
					Proposed
	Fund			2018-2019	2019-2020
	C*	R*	T*	Rate	Rate
Mandatory Fees: (per credit hour unless specified)					
Matriculation/Processing Fee (one time)**	X			\$15.00	\$15.00
Capital Improvement Fee		X		\$11.50	\$12.00
Event Fee	X			\$7.75	\$7.75
Facilities Fee***	X	X		\$30.00	\$30.00
Health Fee	X			\$5.00	\$5.00
Publications Fee			X	\$1.00	\$0.00
Student Activity Fee			X	\$6.00	\$7.00
Technology Fee	X			\$10.10	\$10.10
				\$71.35	\$71.85
(Per credit hour unless specified)					
Fees which vary from above for off-campus students:					
Extended Campus Fee	X			\$34.00	\$34.00
Other Fees:					
Degree/Graduation Fee:					
Undergraduate/Baccalaureate	X			\$50.00	\$50.00
Graduate/Master's	X			\$75.00	\$75.00
Late Payment Fee	X			2% of balance due	2% of balance due
Late Registration/Enrollment Fee	X			\$10.00	\$10.00
Returned Check Charge	X			\$30.00	\$30.00
C* = cash fund					
R* = revolving fund					
T* = trust fund					
Proposed Employee Parking Fee Schedule					
					Proposed
	Fund			2018-2019	2019-2020
	C*	R*	T*	Rate	Rate
Parking:					
Annual 1st Vehicle	X			\$25.00	\$25.00
Parking Tickets	X			as published	as published
Penalty for Late Payment of Parking Ticket	X			as published	as published
**This includes a \$5.00 matriculation fee and a \$10.00 college processing fee					
***\$2/credit hour cash fund, \$28/credit hour revolving fund					

WAYNE STATE COLLEGE					
Proposed Student Fee Schedule					
2019-20 Fiscal Year					
	Fund			2018-19	Proposed
	C*	R*	T*	Rate	2019-20
Rate					
Mandatory Fees (per credit hour unless specified):					
Matriculation/Processing Fees (one time)**	X			\$15.00	\$15.00
Capital Improvement Fee		X		\$11.50	\$12.00
Event Fee (Fall, Spring) (on-campus only)					
0-12 credit hours	X			\$11.25	\$12.60
Max per semester	X			\$135.00	\$151.20
Facilities Fee (on-campus only)***					
0-12 credit hours	X	X		\$21.25	\$21.25
Max per semester	X	X		\$255.00	\$255.00
Health Fee (on-campus only)					
0-12 credit hours	X			\$5.25	\$5.25
Max per semester	X			\$63.00	\$63.00
Student Activity Fee (Fall, Spring) (on-campus only)					
0-12 credit hours			X	\$6.25	\$6.25
Max per semester			X	\$75.00	\$75.00
Student Record Fee	X			\$1.00	\$1.00
Technology Fee	X			\$8.25	\$9.40
Fees which vary from above for extended campus students:					
Extended Campus Fee (per credit hour)	X			\$35.00	\$35.00
Other Fees:					
Degree/Graduation Fee					
Undergraduate/Baccalaureate	X			\$50.00	\$50.00
Graduate/Master's	X			\$75.00	\$75.00
Late Payment Fee	X			2% up to \$100	2% up to \$100
Parking Permits		X		\$0.00	\$0.00
Returned Check Charge	X			\$30.00	\$30.00
WAYNE STATE COLLEGE					
Proposed Employee Parking Fee Schedule					
2019-20 Fiscal Year					
	Fund			2018-19	Proposed
	C*	R*	T*	Rate	2019-20
Rate					
Parking Permits****					
Annual Vehicle (Fall/Spring/Summer)	X	X		\$50.00	\$50.00
Annual Reserved in Hahn	X	X		\$80.00	\$80.00
Annual Motorcycle	X	X		\$20.00	\$20.00
Spring/Summer	X	X		\$30.00	\$30.00
Summer Only	X	X		\$20.00	\$20.00
C* = cash fund					
R* = revolving fund					
T* = trust fund					
**This includes a \$5.00 matriculation fee and a \$10.00 college processing fee					
***Cash = \$2.20 & Revolving = \$19.05					
****Cash = 20% & Revolving = 80%					

Attachment: WSC Fee Recommendations for 2019-2020 (2483 : Fee Recommendations for 2019-2020)

Distribution of Funds
FY 2019-20
 June 18, 2019

	CSC	PSC	WSC	SO	TOTAL
Distribution of Funds FY 2018-19					
General Fund	17,508,452	9,857,936	21,913,213	2,341,203	51,620,804
Cash Funds (est.)	13,534,167	8,625,011	16,215,787	634,205	39,009,170
Subtotal General and Cash	31,042,619	18,482,947	38,129,000	2,975,408	90,629,974
Federal Funds (est.)	13,689,798	12,820,000	20,229,900	0	46,739,698
Revolving Funds (est.)	3,100,000	1,559,351	4,768,720	0	9,428,071
2018-19 All Funds Total	47,832,417	32,862,298	63,127,620	2,975,408	146,797,743

FY 2019-20 Adjustments:

Gen. Fund - LB 294 (2019) Adjustments (NOTE 1)	677,160	331,674	857,123	62,185	1,928,142
Cash Fund - Tuition Rate Increase	236,275	194,408	307,726	0	738,409
Cash Fund - Fee Increases	103,838	0	194,279	0	298,117
Cash Fund - Enrollment Changes	(1,096,976)	(615,592)	415,386	0	(1,297,182)
Cash Fund - NeSIS Operations	0	0	0	(9,750)	(9,750)
Cash Fund - Scholarship/Grant Awards (NOTE 2)	401,000	454,583	805,000	0	1,660,583
Total Cash Fund Adjustments	(355,863)	33,399	1,722,391	(9,750)	1,390,177
Total 2019-20 Gen./Cash Adjustments	321,297	365,073	2,579,514	52,435	3,318,319

DISTRIBUTION FY 2019-20

General Fund	18,185,612	10,189,610	22,770,336	2,403,388	53,548,946
Cash Funds (est.)	13,178,304	8,658,410	17,938,178	624,455	40,399,347
Subtotal General and Cash	31,363,916	18,848,020	40,708,514	3,027,843	93,948,293
Federal Funds (est.) (NOTE 3)	15,000,000	12,820,000	20,229,900	0	48,049,900
Revolving Funds (est.) (NOTE 4)	2,536,500	1,587,783	4,611,118	0	8,735,401
2019-20 All Funds Total	48,900,416	33,255,803	65,549,532	3,027,843	150,733,594

NOTE 1

The General Fund adjustment reflects a 3.7% increase from the FY19 General Funds appropriation as reflected in LB294 (2019).

NOTE 2

Includes Awards from state agencies such as Nebraska Opportunities Grant (NOG), Access College Early (ACE), Attracting Excellence in Teaching (AET) previously added by the Colleges throughout the year as awards are determined. For FY2019-20, building into initial Cash Fund authorization to reduce administrative burden in making adjustments throughout the year.

NOTE 3

Federal Funds (est.) are estimates based on initial projections by the Colleges. Adjustments are made as needed by the Colleges.

NOTE 4

Revolving Funds (est.) are based on College preliminary revenue bond operating budgets. Adjustments are made when approved by the Board.

Chadron State College
2019-20 PRELIMINARY OPERATING BUDGET

Expenditure Type	801 CSC 1.0 Instruction	802 CSC 2.0 Research	803 CSC 3.0 Public Svc	804 CSC 4.0 Acad Supp	805 CSC 5.0 Student Svc	806 CSC 6.0 Gen Admin	807 CSC 7.0 Plant O&M	808 CSC 8.0 Student Aid	Total
Permanent Staff:									
Faculty FTE	95.00								95.00
Professional Staff FTE	2.54		2.00	30.00	35.70	38.63	0.75		109.62
Support Staff FTE			1.00	9.00	4.75	13.25	36.25		64.25
Salaries	6,544,850	0	101,197	2,152,044	2,070,562	2,706,923	1,205,536		14,781,112
Benefits	2,274,335	0	35,166	747,835	719,520	940,656	418,924		5,136,436
Total Permanent Salaries & Benefits	8,819,185	0	136,363	2,899,879	2,790,082	3,647,579	1,624,460	0	19,917,548
Temporary Staff:									
Part-time Faculty FTE	21.75								21.75
Graduate Assistant FTE	9.00								9.00
Federal Work-study FTE	12.00	0.00	0.00	4.00	3.00	2.50	0.00	0.00	21.50
Other Student FTE	1.00	0.20	4.60	3.43	3.40	3.00	3.00	0.00	18.63
Other Straight-time FTE									
Salaries	800,000	7,000	112,000	195,000	598,750	175,000	106,000	0	1,993,750
Benefits									0
Total Temporary Salaries & Benefits	800,000	7,000	112,000	195,000	598,750	175,000	106,000	0	1,993,750
Total Personal Services	\$ 9,619,185	\$ 7,000	\$ 248,363	\$ 3,094,879	\$ 3,388,832	\$ 3,822,579	\$ 1,730,460	\$ -	\$ 21,911,298
Total Operating Expenses	515,450	11,956	82,845	483,166	546,645	1,817,949	1,688,061	0	5,146,072
Total Supplies	317,271	12,000	71,076	517,879	829,248	234,595	458,581	0	2,440,650
Total Travel	112,758	2,744	9,148	88,389	645,417	213,823	10,000	0	1,082,279
Total Capital Outlay	110,155	0	12,682	83,728	106,809	23,744	0	0	337,118
Tuition Remissions and Exemptions	27,570		242	3,724	6,964	7,000	0	401,000	446,500
Total General/Cash Budget	\$10,702,389	\$33,700	\$424,356	\$4,271,765	\$5,523,915	\$6,119,689	\$3,887,102	\$401,000	\$31,363,917
Federal FTE	0.00	0.00	0.50	0.00	6.665	0.00	0.00	0	7.165
Total Federal Funds	0	65,000	50,000		550,000			14,335,000	15,000,000
Total Expenditures	10,702,388.88	98,700.00	474,355.96	4,271,765.04	6,073,915.05	6,119,689.24	3,887,101.76	14,736,000.00	46,363,916.93
General Funds	8,473,621			2,663,053	2,633,037	2,910,901	1,505,000		18,185,612
Cash Funds	2,228,768	33,700	424,356	1,608,712	2,890,878	3,208,788	2,382,102	401,000	13,178,304
Federal Funds	0	65,000	50,000		550,000			14,335,000	15,000,000
Total Funds	10,702,389.00	98,700.00	474,356.00	4,271,765.00	6,073,915.00	6,119,689.00	3,887,102.00	14,736,000.00	46,363,916.00

General Funds: Include new appropriation of 18,185,612 and no carryforward
Cash Funds: Cash Fund base of \$13,178,304 includes \$401,000 for NOG/AET/ACE

Attachment: CSC Preliminary Operating Budget 2019-20 (2485 : Preliminary Operating Budgets for 2019-

PERU STATE COLLEGE
2019-2020 PRELIMINARY OPERATING BUDGET

June 18, 2019

Expenditure Type	PCS 1.0 Instruction	PCS 2.0 Research	PCS 3.0 Public Svc	PCS 4.0 Acad Supp	PCS 5.0 Student Svc	PCS 6.0 Gen Admin	PCS 7.0 Plant O&M	PCS 8.0 Student Aid	Total
Personal Services									
<u>Permanent Staff:</u>									
Faculty FTE	53.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53.00
Professional Staff FTE	9.59	0.00	0.00	16.33	22.45	25.00	2.00	0.00	75.37
Support Staff FTE	4.00	0.00	0.00	2.00	2.00	7.00	20.75	0.00	35.75
Salaries	3,459,013	0	0	1,055,023	1,180,374	1,720,586	661,280	0	8,076,276
Benefits	1,862,545	0	0	568,089	635,586	926,470	356,074	0	4,348,764
Total Permanent Salaries & Benefits	5,321,558	0	0	1,623,112	1,815,960	2,647,056	1,017,354	0	12,425,040
<u>Temporary Staff:</u>									
Part-time Faculty FTE	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
Graduate Assistant FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Federal Work-study FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Student FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Straight-time FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Salaries	933,933	0	13,451	0	51,200	0	0	0	998,584
Benefits	112,072	0	7,243	0	3,917	0	0	0	123,232
Total Temporary Salaries & Benefits	1,046,005	0	20,694	0	55,117	0	0	0	1,121,816
Total Personal Services	\$6,367,563	\$0	\$20,694	\$1,623,112	\$1,871,077	\$2,647,056	\$1,017,354	\$0	\$13,546,856
Total Operating Expenses	318,773	0	0	875,906	459,008	1,137,281	1,002,179	0	3,793,147
Total Supplies	9,181	0	0	13,113	14,975	78,798	11,999	0	128,066
Total Travel	47,199	0	0	35,231	276,192	275,556	1,250	0	635,428
Total Capital Outlay	0	0	0	0	0	0	0	0	0
Tuition Remissions and Exemptions	0	0	0	0	275,000	0	0	469,523	744,523
Total General/Cash Budget	\$6,742,716	\$0	\$20,694	\$2,547,362	\$2,896,252	\$4,138,691	\$2,032,782	\$469,523	\$18,848,020
Federal FTE	0.00	0.00	0.00	0.00	2.68	0.00	0.00	0.00	2.68
Total Federal Funds	0	0	0	0	322,484	0	0	12,497,516	12,820,000
Total Expenditures	\$6,742,716	\$0	\$20,694	\$2,547,362	\$3,218,736	\$4,138,691	\$2,032,782	\$12,967,039	\$31,668,020
Fund Sources									
General Funds (1)	\$5,321,074	0	0	\$1,022,386	\$1,398,824	\$1,781,756	\$665,570	\$0	\$10,189,610
Cash Funds (2)	1,421,642	0	20,694	1,524,976	1,497,428	2,356,935	1,367,212	469,523	8,658,410
Federal Funds (3)	0	0	0	0	322,484	0	0	12,497,516	12,820,000
Total Funds	\$6,742,716	\$0	\$20,694	\$2,547,362	\$3,218,736	\$4,138,691	\$2,032,782	\$12,967,039	\$31,668,020

(1) General Funds Appropriation \$10,189,610.

(2) Cash Funds base of \$8,658,410 includes \$454,583 for NOG/AET/ACE

(3) Federal Funds \$12,820,000.

Attachment: PSC Preliminary Operating Budget 2019-20 (2485 : Preliminary Operating Budgets for 2019-

WAYNE STATE COLLEGE
2019-20 OPERATING BUDGET

June 18, 2019

*** PRELIMINARY PLAN ***

EXPENDITURE TYPE	PCS 1.0 Instruction	PCS 2.0 Research	PCS 3.0 Publ.Serv.	PCS 4.0 Acad.Supp.	PCS 5.0 Stdnt. Srv.	PCS 6.0 Inst. Adm.	PCS 7.0 Plant O&M	PCS 8.0 Stdnt. Aid	TOTAL
Personal Services									
<u>Permanent Staff:</u>									
Faculty FTE	124.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	124.00
Professional Staff FTE	8.09	0.00	0.00	27.00	44.74	39.65	3.00	0.00	122.48
Support Staff FTE	12.00	0.00	0.00	6.00	8.63	18.95	35.00	0.00	80.58
Salaries	10,385,312	0	0	2,043,340	2,897,245	3,301,957	1,477,683	0	20,105,537
Benefits	3,361,542	0	0	657,467	1,044,951	1,480,114	661,593	0	7,205,667
Total Permanent Salaries & Benefits	13,746,854	0	0	2,700,807	3,942,196	4,782,071	2,139,276	0	27,311,204
<u>Temporary Staff:</u>									
Part-time Faculty FTE	36.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36.50
Graduate Assistant FTE	5.78	0.00	0.00	0.00	4.62	0.00	0.00	0.00	10.40
Federal Work-Study FTE	0.55	0.00	0.00	0.95	0.07	0.11	0.00	0.00	1.68
Other Straight-time FTE	1.20	0.00	1.00	7.20	8.10	6.30	3.15	0.00	26.95
Other Student FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Salaries	1,047,242	0	40,000	168,175	288,055	122,975	58,700	0	1,725,147
Benefits	80,115	0	3,060	12,865	22,035	9,410	4,490	0	131,975
Total Temporary Salaries & Benefits	1,127,357	0	43,060	181,040	310,090	132,385	63,190	0	1,857,122
Total Personal Services	14,874,211	0	43,060	2,881,847	4,252,286	4,914,456	2,202,466	0	29,168,326
Total Operating Expenses	400,737	0	165,090	498,645	462,163	2,228,618	1,948,319	0	5,703,572
Total Supplies	329,000	0	92,000	570,500	380,005	1,725,000	550,000	0	3,646,505
Total Travel	125,500	0	2,000	310,000	670,000	95,000	7,500	0	1,210,000
Total Capital Outlay	45,000	0	0	60,000	20,000	5,000	25,000	0	155,000
Tuition Remissions and Exemptions*	0	0	0	0	0	0	0	825,111	825,111
Total General/Cash Budget	15,774,448	0	302,150	4,320,992	5,784,454	8,968,074	4,733,285	825,111	40,708,514
<u>FEDERAL FUNDS</u>									
FTE	1.65	0.00	0.00	0.00	4.80	0.00	0.00	5.45	11.90
Total Federal Funds	125,000	0	0	0	350,000	0	0	19,754,900	20,229,900
Total Expenditures	15,899,448	0	302,150	4,320,992	6,134,454	8,968,074	4,733,285	20,580,011	60,938,414
<u>Fund Sources</u>									
General Funds	9,744,396	0	0	2,593,660	3,827,050	4,623,010	1,982,220	0	22,770,336
Cash Funds	6,030,052	0	302,150	1,727,332	1,957,404	4,345,064	2,751,065	825,111	17,938,178
Federal Funds	125,000	0	0	0	350,000	0	0	19,754,900	20,229,900
Total Funds	15,899,448	0	302,150	4,320,992	6,134,454	8,968,074	4,733,285	20,580,011	60,938,414

*Cash Fund base of \$17,938,178 includes \$805,000 for NOG/AET/ACE.

PRELIMINARY

NEBRASKA STATE COLLEGE SYSTEM OFFICE 2019-20 OPERATING BUDGET			
PERSONAL SERVICES	GENERAL FUNDS	CASH FUNDS	TOTAL
Professional FTE	12		12
Salaries	1,377,764		1,377,764
Benefits	355,931		355,931
Sub-Total	1,733,695	-	1,733,695
Support Staff FTE	2		2
Salaries	97,504		97,504
Benefits	30,988		30,988
Sub-Total	128,492	-	128,492
Total Personal Services	1,862,187	-	1,862,187
Total Operating Expenses	456,201	624,455	1,080,656
Total Travel	85,000		85,000
Total Capital Outlay	-	-	-
TOTAL BUDGET	2,403,388	624,455	3,027,843

MARKETING INITIATIVES

New Funds for 2018-19

\$158,219

Attachment: SO Preliminary Operating Budget 2019-20 (2485 : Preliminary Operating Budgets for 2019-2020)

ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

June 18, 2019

ACTION: **Approve Preliminary Revenue Bond Operating Budgets 2019-2020**

Board Policy 9008 states that prior to June 10th of each year, each State College shall prepare and submit to the Board its revenue bond operating budget for the next fiscal year.

The Colleges have submitted their preliminary revenue bond operating budgets for the 2019-2020 fiscal year.

As required by the master resolution, these budgets will be submitted to the NSCS bond trustee, BOK Financial, as information. The bond resolution requires at least 110% debt service coverage for each of the Colleges. Board policy requires 125% for Chadron and Wayne and 135% for Peru. The preliminary budgets indicate the Colleges exceed those required coverages as follows:

Chadron	159%
Peru	181%
Wayne	276%

Approval of these preliminary budgets will authorize the Colleges' appropriations to be set at the level noted as the "Operations/Maintenance Total" on each of the budgets.

The Board has the authority to adjust the appropriation level as needed during the year.

The System Office recommends approval of the Preliminary Revenue Bond Operating Budgets 2019-2020.

ATTACHMENTS:

- CSC Preliminary Revenue Bond Operating Budget (PDF)
- PSC Preliminary Revenue Bond Operating Budget (PDF)
- WSC Preliminary Revenue Bond Operating Budget (PDF)

NEBRASKA STATE COLLEGE SYSTEM
2019-2020 REVENUE BOND OPERATIONS BUDGET
CHADRON STATE COLLEGE

June 18, 2019

PRELIMINARY BUDGET

	<i>Budgeted 2020</i>
<u>Revenues:</u>	
Dormitory Rentals	\$2,252,250
Apartment/House Rentals	55,000
Facilities Rentals	40,000
Food Service Contracts	2,186,625
Food Service Commissions	385,875
Facilities Fees*	895,000
Bookstore Commissions	31,000
Investment/Interest Income	87,000
Other Income	80,000
Total Revenues	<u>\$6,012,750</u>
<u>Expenditures:</u>	
FTE: 27.8	
Salaries and Benefits	\$1,390,500
Utilities	682,500
Insurance	30,000
Equipment & Furnishings	8,500
Capital Outlay	8,500
Telephone/Cable T.V & Internet Services	72,250
Supplies, Materials & Other	182,750
Repairs and Maintenance	161,500
Subtotal - Operations and Maintenance	<u>\$2,536,500</u>
Food Service Payments	2,058,000
Debt Service	893,108
Total Expenditures	<u>\$5,487,608</u>
<u>Available for Distribution</u>	
to Subsidiary Funds	<u><u>\$525,142</u></u>
<u>Debt Service Coverage Ratio</u>	158.80%

*All student derived fees

Attachment: CSC Preliminary Revenue Bond Operating Budget (2486 : Preliminary Revenue Bond Operating Budgets 2019-2020)

NEBRASKA STATE COLLEGE SYSTEM
2019-2020 REVENUE BOND OPERATIONS BUDGET

June 18, 2019

PERU STATE COLLEGE

Preliminary Operating Budget

REVENUE SOURCE	PROPOSED BUDGET FY 2020
Residence Hall/Dormitory Rentals	1,692,047
Apartments/House Rentals	181,684
Facilities Rentals	0
Food Service Contracts	1,774,516
Food Service Commissions	0
Facilities Fees	1,105,470
Bookstore Commissions/Income	27,148
Trustee Investment/Interest Income	25,125
Parking Fees/Fines	0
Other	27,907
	<hr/>
TOTAL REVENUE	<u><u>4,833,897</u></u>
EXPENDITURES AND DEBT SERVICE	
FTE 14.65	
Salaries and Benefits	760,137
Utilities	320,892
Insurance	51,705
Equipment & Furnishings	75,000
Capital Outlay	0
Telephone/Cable Television/Internet	36,565
Supplies	85,000
Repairs and Maintenance	119,470
Other Operating Expenses	139,014
Operating/Maintenance Total	<hr/> 1,587,783
Food Service Payments	1,530,068
Debt Service	947,430
TOTAL EXPENSES	<hr/> <u><u>4,065,281</u></u>
Available for Distribution to Subsidiary Funds	768,616
DEBT SERVICE COVERAGE RATIO	181.13%

Attachment: PSC Preliminary Revenue Bond Operating Budget (2486 : Preliminary Revenue Bond Operating Budgets 2019-2020)

June 18, 2019

**NEBRASKA STATE COLLEGE SYSTEM
2019-20 REVENUE BOND OPERATIONS BUDGET**

WAYNE STATE COLLEGE

PRELIMINARY BUDGET

REVENUE SOURCE	PROPOSED BUDGET FY20
Residence Hall/Dormitory Rentals	4,495,035
Apartment/House Rentals	0
Facilities Rentals	0
Food Service Contracts	4,538,603
Food Service Commissions	72,215
Facilities Fees	1,304,760
Bookstore Commissions/Income	110,058
Trustee Investment/Interest Income	187,093
Parking Fees/Fines	40,084
Other	111,236
TOTAL REVENUE	10,859,085

EXPENDITURES AND DEBT SERVICE

FTE 61.81	
Salaries and Benefits	2,659,598
Utilities	894,146
Insurance	40,000
Equipment & Furnishings	172,000
Capital Outlay	0
Telephone/Cable Television/Internet	165,000
Supplies	220,000
Repairs and Maintenance	350,000
Other Operating Expenses	110,373
Operations/Maintenance Total	4,611,118
Food Service Payments	2,374,931
Debt Service	1,401,024
TOTAL EXPENSES	8,387,073
Available for Distribution to Subsidiary Funds	2,472,012
DEBT SERVICE COVERAGE RATIO	276.44%

Attachment: WSC Preliminary Revenue Bond Operating Budget (2486 : Preliminary Revenue Bond Operating Budgets 2019-2020)

Note: Contracts for Services are public records which are generally subject to statutory public disclosure and public website posting requirements.

CONTRACT FOR SERVICES

(Long Form)

Board of Trustees of the Nebraska State Colleges
Chadron State, Peru State, and Wayne State Colleges

This Contract is made by and between the Board of Trustees of the Nebraska State Colleges doing business as Chadron State College (the "College"), and Pepsi-Cola of Western Nebraska, an LLC (the "Contractor").

The Contractor and the College agree as follows:

1. **Effective Date.** This Contract shall be in effect from August 1, 2019 to July 31, 2023.
2. **Services.** The Contractor agrees to provide the following services to the College:

Provide beverage and snack vending machines and products, non-vending beverages for concessions at athletic events, non-vending beverage bottles, cans and fountain drinks for the College food service provider, A'viands.

Monitor and refill product in beverage and snack vending machines once weekly, year round. Agreed upon schedule is each Wednesday and, if necessary for high volume machines, each Friday. Changes to the delivery schedule must be in writing and signed by both parties.

Deliver non-vending beverages for concessions on an as needed basis. Deliver non-vending beverage bottles, cans and fountain drinks for A'viands weekly. Agreed upon schedule is each Monday and as needed throughout the week. Changes to the delivery schedule must be in writing and signed by both parties.

Provide non-vending beverages, as described in Appendix A at the prices listed in Appendix B to the College or the College food service provider. The price for non-vending beverages shall remain unchanged August 1, 2019 through July 31, 2022. On August 1, 2022, Contractor may increase the price of non-vending beverages to the College by a percentage amount equal to the percentage increase, which may have occurred in Contractor's cost of goods for such products since the date of the contract. Contractor will provide documentation to the College detailing increases by July 1, 2022. Provide fountain drinks to the College food service provider per PepsiCo's National Account pricing with A'viands. Prices for fountain products will adjust annually according to PepsiCo's National Account price list and Contractor will notify College at least 30 days prior to the effective date of the annual increase.

By July 15, 2019, College and Contractor will agree, in writing, which current beverage vending machines need replaced with newer beverage vending machines and develop an implementation schedule for the replacement machines and snack vending machines.

Install MEI® 4-in-1 Plus cashless bezel's on all beverage and snack vending machines as described in Appendix C. By July 31, 2019 College and Contractor will agree, in writing, to an implementation schedule for the MEI® 4-in-1 Plus cashless bezels. The Contractor shall be responsible for Payment Card Industry Data Security Standards (PCI DSS compliance) on all vending connected systems. The Contractor shall use P2PE certified credit card processing technology for all locations and systems that handle credit card data. At no time will PCI data be transferred or stored in or on College owned equipment or infrastructure. The Contractor shall be responsible for all PCI compliance audits, SAQs and compliance activities and costs related to the beverage and snack vending operation.

Complete service and repairs as described in Appendix D.

Contractor and College will establish a joint committee to meet on a quarterly basis to discuss resource allocation, develop marketing plans, update distribution and merchandising strategies, and review key measurements

including sales volume/growth, vending sales, attendance at athletic events, snack vending product sales and revenue generation. Any changes resulting from these meetings will be in writing and agreed on by both parties.

3. **Consideration.** For the services described above, the Contractor agrees to pay the College:
 An exclusive beverage rights award of \$20,000 will be paid by January 31st each year beginning January 31, 2020. The beverage vending machine commission of 35% and snack vending machine commission of 10%, calculated based on sales (cash collected plus credit card receipts) less sales tax and credit card transaction fees, will be paid on a monthly basis by the 15th day of the following month.
 Contractor will provide \$2,000 in free product each year for various College special events based upon the price schedule set forth in Appendix B.
 Contractor will provide the College Athletic Department 100 gallons of Gatorade Powder mix, four 10-gallon sideline coolers, 100 – 32 oz. claw squeeze bottles, two free cases of 12 oz. cups, 300 cases of packaged beverages, and two chest coolers with wheels each year.
 Contractor will provide the following items to enhance the College recycling program: posters for various locations, static cling signs for vending machines, implementation guides with key steps and contacts, and recycling bins for placement in key locations.

4. **Prompt Payment Act.** In the event any amount due under this Contract remains unpaid for forty-five (45) days after the due date, the unpaid amount shall bear interest from the 31st day after the due date at the rate specified in the Prompt Payment Act, Neb. Rev. Stat. §§81-2401 to 81-2408.

5. **Independent Contractor.** The Contractor shall be an independent contractor and not a College employee for all purposes, including, but not limited to, the application of the Fair Labor Standards Act, minimum wage and overtime payments, the Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, any Nebraska revenue and taxation law, Nebraska workers' compensation law and Nebraska unemployment insurance law.

The Contractor agrees that it is a separate and independent enterprise from the College, that it has a full opportunity to find other business, that it has made its own investment in its business, and that it shall utilize a high level of skill necessary to perform the work. This Contract shall not be construed as creating any partnership, joint venture, or joint employment relationship between the Contractor and the College, and the College shall not be liable for any obligation incurred by the Contractor, including but not limited to unpaid minimum wages or overtime premiums. If the Contractor has employees or subcontractors, the Contractor further agrees to maintain at least the prescribed minimum workers' compensation insurance coverage for all of the Contractor's employees for the duration of this Contract. The Contractor agrees to furnish the College proof of workers' compensation insurance coverage upon request.

Liability Insurance Requirements.

The Contractor is required to carry liability insurance in the amount of one million dollars (\$1,000,000) per occurrence with a six million dollar (\$6,000,000) umbrella. The Contractor's insurance policy shall be primary and non-contributory. The College shall be named as an additional insured party on the policy and the certificate of insurance shall reflect that the policy waives its right of subrogation against the College. A copy of the certificate shall be provided to the College.

Automobile Liability Insurance Requirements.

The Contractor is required to carry automobile liability insurance covering vehicles owned, and non-owned vehicles used by the Contractor with policy limits of at least one million dollars (\$1,000,000) per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

6. **Access to Records.** The Contractor agrees to maintain complete records regarding the expenditures of funds provided by the College under this Contract. The Contractor agrees to allow authorized representatives of the College, the Board, the funding Federal Agency, if any, and the United States Comptroller General, if appropriate, free access at reasonable times to all records generated or maintained as a result of this Contract for a period of three (3) years after the termination of this Contract.

7. **New Employee Work Eligibility Status.**

Employee Work Eligibility Status. The Contractor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

8. **Non-Discrimination.** The Contractor agrees to comply fully with Title VI of the Civil Rights Act of 1964, as amended, the Nebraska Fair Employment Practice Act, Neb. Rev. Stat. §§48-1101 to 48-1125, as amended, and Board Policy 5000 in that there shall be no discrimination against any employee who is employed in the performance of this Contract, or against any applicant for such employment, because of age, color, national origin, race, religion, disability, sex, sexual orientation, or gender identity. This provision shall include, but not be limited to employment, promotion, demotion, transfer, recruitment, layoff, termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The Contractor further agrees to insert a similar provision in all subcontracts for services allowed under this Contract.

9. **ADA & Drug-Free Workplace Requirements.** All provisions of this Contract are subject to the Americans with Disabilities Act (ADA). Further, the Contractor certifies that the Contractor operates a drug-free workplace and, during the term of this Contract, will be in compliance with the provisions of the Drug-Free Workplace Act of 1988.

10. **Use of Information; Property Ownership.** The Contractor agrees that any and all information gathered in the performance of this Contract, either independently or through the College or the State College System, shall be held in the strictest confidence and shall be released to no one other than to the College, without prior written authorization of the College. The Contractor agrees that no authority or information gained through the existence of this Contract will be used to obtain financial gain for the Contractor, for any member of the Contractor's immediate family, or for any business with which the Contractor is associated except to the extent provided by this Contract.

The Contractor further agrees that any tangible or intangible property, including patents, trademarks and other intellectual property, produced, developed, prepared, or created under the terms of this Contract shall be the property of the College. The Contractor hereby assigns and transfers to the College all right, title and interest in and to any copyright in any copyrightable materials produced under this Contract. College must receive Contractor approval, in writing, prior to production.

11. **Parties; Subcontractors; Assignment.** References to the Contractor and the College include the parties' officers, employees, agents, and independent contractors and subcontractors. The Contractor agrees that no subcontractors shall be utilized in the performance of this Contract without the prior written authorization of the College. The Contractor agrees not to assign or transfer any interest, rights, or duties in this Contract to any person, firm, or corporation without prior written consent of the College.

12. **Cancellation.** In compliance with Board of Trustee requirements, this Contract may be canceled by either party upon ninety (90) days written notice; however, if the Contractor renders service pursuant to the contract during the spring term, or any part thereof, of the regular academic year, the Contractor shall continue to perform the terms of the contract through June 30, and any notice of cancellation shall not be effective until June 30 of that year, unless the College agrees otherwise in writing. Settlement of the amount due to the College upon cancellation shall be negotiated between the parties based upon the percentage of the contract year completed as of the date of termination.

13. **Default; Remedies.** This Contract may be terminated by either party if the other party breaches or defaults under any one or more of the covenants contained herein and if such breach or default is not cured within thirty (30) days after written notice to the defaulting party. The College may, at its discretion, contract for provision of the services required to complete this Contract and hold the Contractor liable for all expenses incurred in such additional contract over and above the consideration set forth in Paragraph 3.

14. **Complete Agreement; Governing Law; Amendment.** This Contract sets forth the entire agreement of the parties and supersedes all prior negotiations, discussions, and proposals. There are no promises, understandings, or agreements of any kind pertaining to this Contract other than those stated herein. This Contract will be construed, interpreted, governed and enforced under the laws of the State of Nebraska. This Contract may be amended at any time in writing upon the agreement and signature of both parties.

15. **Confidentiality.** Contractor acknowledges that performance under the terms of this Contract may involve receipt of user data from the College. Contractor will utilize user data from the College only in the furtherance of this Contract. Contractor will notify College within twenty-four (24) hours of becoming aware of any data breach of its systems which expose confidential College user data. Contractor will reimburse the College for any and all expenses incurred by the College as a result of a data breach of Contractor's systems.

If the user data consists of confidential student information protected by The Family Educational Rights and Privacy Act (FERPA) the Contractor agrees and acknowledges that Contractor is acting as an officer of the College for the purposes of this Contract as defined by Nebraska State College Board Policy 3650 (at the time of this writing available at: https://www.nscs.edu/directory_record/45/3650_student_records) and will take necessary steps to safeguard the confidential student information.

The Contractor further acknowledges the obligation and agrees to comply with the General Data Protection Regulation (GDPR) privacy laws in regard to the collection, processing, storage, security, management, transfer and erasure of user data.

16. **Exclusive License.** College hereby grants to Contractor an exclusive license with respect to beverage products disclosed in the RFP as follows: the beverage products distributed by Contractor will be the exclusive beverage products of their respective types sold, dispensed or otherwise made available in any manner or form, including vending machines, coolers and fountain equipment, or in any way displayed, represented, or promoted at the College.

17. **Designated College Representative.** The designated College representative for purposes of monitoring and oversight of this Contract is:

<u>Kari Gaswick</u>	<u>308-432-6202</u>	<u>kgaswick@csc.edu</u>
Typed or Printed Name	Telephone	Email Address

17. **Signatures.**

CONTRACTOR

COLLEGE

SYSTEM OFFICE

Signature
Justin Baum

Printed Name
General Manager

Title

Date

Signature
Kari Gaswick

Printed Name
Vice President Administration & Finance

Title

Date

Signature
Dr. Paul Turman

Printed Name
Chancellor

Title

Date

Package**Brand****.5 Liter 12 pack Bottles (plastic~1/12 pack)**

Lipton Pure Leaf Tea Sweet
 Lipton Pure Leaf Tea Unsweetened
 Lipton Diet Green Tea Citrus
 Lipton Diet Tea Peach
 Lipton Green Tea Citrus
 Lipton Iced Tea Mango
 Lipton Iced Tea Peach
 Lipton Iced Tea Splash Berry
 Lipton White Tea Raspberry

.5 Liter 24 pack Bottles (plastic~1/24 pack)

Aquafina Pure Drinking Water

1 Liter 6 pack Bottles (2/6 packs)

Essentia Purified Ionized High PH Drinking Water
 LIFEWTR Purified PH Balanced Drinking Water

1 Liter Bottles (plastic~15/case)

Aquafina Pure Drinking Water
 Brisk Iced Tea & Lemonade
 Brisk Iced Tea Lemon
 Brisk Iced Tea Peach
 Brisk Iced Tea Raspberry
 Brisk Iced Tea Strawberry Melon
 Brisk Iced Tea Sweet
 Brisk Iced Tea Watermelon Lemonade
 Brisk Pink Lemonade
 Diet Mountain Dew
 Diet Pepsi
 Klarbrunn Pure Drinking Water
 Mountain Dew
 Mountain Dew Code Red
 Pepsi
 Pepsi Wild Cherry
 Squirt
 Essentia Purified Ionized High PH Drinking Water
 LIFEWTR Purified PH Balanced Drinking Water

1.25 Liter Bottles (plastic~12/case)

Diet Mountain Dew
 Diet Pepsi
 Mountain Dew
 Pepsi

10 ounce Bottles (plastic~12/case)

Hog Wash Gruntin Grape
 Hog Wash Piggieberry Punch
 Hog Wash Squealin Blue Raspberry
 Hog Wash Swine Sational Lime
 Dole 100% Juice Apple
 Dole 100% Juice Orange

11 ounce Bottles (glass~12/case)

Starbucks Cold Brew Black Unsweetened
 Starbucks Cold Brew Cocoa & Honey
 Starbucks Iced Coffee Black Sweetened
 Starbucks Iced Coffee Black Unsweetened

Package

Brand

11 ounce Cans (12/case)

Starbucks Doubleshot Protein Dark Chocolate
 Starbucks Doubleshot Protein Vanilla Bean

12 ounce 12 pack Cans 3x4 (2/12 packs)

bubly Sparkling Apple
 bubly Sparkling Cherry
 bubly Sparkling Grapefruit
 bubly Sparkling Lemon
 bubly Sparkling Lime
 bubly Sparkling Mango
 bubly Sparkling Orange
 bubly Sparkling Strawberry

12 ounce 12 pack Cans FRIDGEMATE (2/12 packs)

Brisk Iced Tea Lemon
 Brisk Lemonade
 Crush Grape
 Crush Orange
 Crush Strawberry
 Diet Mountain Dew
 Diet Mug Rootbeer
 Diet Pepsi
 Diet Pepsi Caffeine Free
 Diet Pepsi Wild Cherry
 Diet Squirt
 Diet Sunkist Orange
 DOC
 Hawaiian Punch
 Klarbrunn Sparkling Water Black Cherry
 Klarbrunn Sparkling Water Citrus Blend
 Klarbrunn Sparkling Water Cranberry Grape
 Klarbrunn Sparkling Water Lemon
 Klarbrunn Sparkling Water Lime
 Klarbrunn Sparkling Water Peach Mango
 Klarbrunn Sparkling Water Pomelo Grapefruit
 Klarbrunn Sparkling Water Raspberry
 Manzanita Sol
 Mountain Dew
 Mountain Dew Code Red
 Mountain Dew ICE
 Mountain Dew Pitch Black
 Mountain Dew Throwback
 Mountain Dew Voltage Raspberry Citrus
 Mountain Dew White Out Citrus
 Mug Cream Soda
 Mug Rootbeer
 Pepsi
 Pepsi Caffeine Free
 Pepsi Cherry Vanilla
 Pepsi Real Sugar
 Pepsi Vanilla
 Pepsi Wild Cherry
 Pepsi Zero
 Pepsi Zero Wild Cherry

Attachment: CSC Pepsi-Cola of Western Nebraska Contract with Appendix (2504 : Approve Exclusive Beverage Contract for Chadron State

Package

Brand

12 ounce 24 pack Cans CUBE (1/24 pack)

- Ruby Red Squirt
- Schweppes Ginger Ale
- Sierra Mist
- Sierra Mist Zero
- Squirt
- Sunkist Grape
- Sunkist Orange
- Sunkist Strawberry
- Sunkist Strawberry Lemonade

12 ounce 4 pack Bottles (plastic~6/4 packs)

- Crush Orange
- Diet Mountain Dew
- Diet Pepsi
- Mountain Dew
- Mountain Dew Code Red
- Mug Rootbeer
- Pepsi
- Pepsi Wild Cherry
- Pepsi Zero
- Sierra Mist
- Squirt
- Sunkist Orange

12 ounce 6 pack Cans (4/6 packs)

- Gatorade Berry
- Gatorade Glacier Freeze
- Gatorade Orange
- G2 Fruit Punch
- G2 Glacier Freeze
- G2 Grape

12 ounce 8 pack Bottles (plastic~3/8 packs)

- Diet Pepsi
- Mountain Dew
- Pepsi

12 ounce 8 pack Cans (3/8 packs)

- Aquafina Pure Drinking Water
- Diet Mountain Dew
- Diet Pepsi
- Mountain Dew
- Pepsi

- BUBBL'R Blood Orange Mango Mingl'r
- BUBBL'R Cherry Guava Blend'r
- BUBBL'R Pitaya Berry Nect'r
- BUBBL'R Pomegranate Acai Refresh'r
- BUBBL'R Twisted Elix'r
- bubly Pineapple
- bubly Sparkling Apple
- bubly Sparkling Blackberry
- bubly Sparkling Cherry
- bubly Sparkling Cranberry
- bubly Sparkling Grapefruit
- bubly Sparkling Lemon

Attachment: CSC Pepsi-Cola of Western Nebraska Contract with Appendix (2504 : Approve Exclusive Beverage Contract for Chadron State

Package

Brand

	<ul style="list-style-type: none"> bubly Sparkling Lime bubly Sparkling Mango bubly Sparkling Orange bubly Sparkling Peach bubly Sparkling Raspberry bubly Sparkling Strawberry bubly Watermelon Pepsi Splash Berry Pepsi Splash Lime Pepsi Splash Mango
<u>12 ounce Cans (12/case)</u>	<ul style="list-style-type: none"> BUBBL'R Blood Orange Mango Mingl'r BUBBL'R Cranberry Grapefruit Sparkl'r BUBBL'R Pitaya Berry Nect'r BUBBL'R Pomegranate Acai Refresh'r BUBBL'R Twisted Elix'r Mtn Dew Kickstart Blueberry Pomegranate Mtn Dew Kickstart Pineapple Orange Mango Mtn Dew Kickstart Raspberry Citus
<u>13.7 ounce Bottles (glass~12/case)</u>	<ul style="list-style-type: none"> Starbucks Frappuccino Caramel Starbucks Frappuccino Mocha Starbucks Frappuccino Vanilla Starbucks Frappuccino w/Almond Milk Mocha Starbucks Frappuccino w/Almond Milk Vanilla Starbucks Frappuccino w/Cold Brew Caramelized Vanilla Honey Starbucks Frappuccino w/Cold Brew Salted Dark Chocolate Starbucks Frappuccino w/Cold Brew Toasted White Chocolate Starbucks Frappuccino White Chocolate Mocha
<u>14 ounce Bottles (glass~12/case)</u>	<ul style="list-style-type: none"> Pure Leaf Tea House Fuji Apple & Ginger Pure Leaf Tea House Spiced Chai Pure Leaf Tea House Strawberry & Garden Mint Pure Leaf Tea House Wild Blackberry Sage
<u>14 ounce Bottles (plastic~12/case)</u>	<ul style="list-style-type: none"> Muscle Milk Banana Crème Muscle Milk Milk Chocolate Muscle Milk Pro Series Knockout Chocolate Starbucks Iced Espresso Caffe Latte Starbucks Iced Espresso Molten Chocolate Latte Starbucks Iced Espresso Salted Caramel Mocha Starbucks Iced Espresso White Chocolate Mocha
<u>15 ounce Cans (12/case)</u>	<ul style="list-style-type: none"> Starbucks Doubleshot Energy Coffee Hazelnut Starbucks Doubleshot Energy Coffee Mocha Starbucks Doubleshot Energy Coffee Vanilla Starbucks Doubleshot Energy Coffee White Chocolate Starbucks Tripleshot Energy Caffe Mocha Starbucks Tripleshot Energy Caramel Starbucks Tripleshot Energy French Vanilla

Attachment: CSC Pepsi-Cola of Western Nebraska Contract with Appendix (2504 : Approve Exclusive Beverage Contract for Chadron State

Package

Brand

15.2 ounce Bottles (plastic~12/case)

Dole 100% Juice Apple
 Dole 100% Juice Orange
 Dole 100% Juice Ruby Red Grapefruit
 Dole Juice Strawberry Kiwi
 Ocean Spray Juice Cranberry Cocktail

16 ounce 4 pack Cans (6/4 packs)

Rockstar Original
 Rockstar Sugar Free

16 ounce Cans (12/case)

AMP Game Fuel Berry Blast
 AMP Game Fuel Cherry Burst
 AMP Game Fuel Original Dew
 AMP Game Fuel Tropical Strike
 AMP Original
 Mountain Dew
 Mountain Dew ICE
 Mtn Dew Kickstart Base
 Mtn Dew Kickstart Black Cherry
 Mtn Dew Kickstart Blueberry Pomegranate
 Mtn Dew Kickstart Fruit Punch
 Mtn Dew Kickstart Mango Lime
 Mtn Dew Kickstart Midnight Grape
 Mtn Dew Kickstart Orange Citrus
 Mtn Dew Kickstart Pineapple Orange Mango
 Mtn Dew Kickstart Raspberry Citrus
 Pepsi
 Pepsi Wild Cherry
 Yachak Organic Yerba Mate Berry Blue
 Yachak Organic Yerba Mate Berry Red

16 ounce Cans (24/case)

Rockstar Boom Whipped Strawberry
 Rockstar Original
 Rockstar Punched
 Rockstar Pure Zero Grape
 Rockstar Pure Zero Mandarin Orange
 Rockstar Pure Zero Punched
 Rockstar Pure Zero Silver Ice
 Rockstar Pure Zero Tangerine Mango Guava Strawberry
 Rockstar Pure Zero Watermelon
 Rockstar Recovery Fruit Punch
 Rockstar Recovery Lemonade
 Rockstar Recovery Orange
 Rockstar Revolt Killer Black Cherry
 Rockstar Revolt Killer Grape
 Rockstar Sugar Free
 Rockstar XDurance Ripped Red Kiwi Strawberry
 Rockstar XDurance Smashed Blue Cotton Candy
 Rockstar XDurance Super Sours Green Apple

16.9 ounce 6 pack Bottles (plastic~2/6 packs)

Lipton Pure Leaf Tea Extra Sweet
 Lipton Pure Leaf Tea Mango Hibiscus
 Lipton Pure Leaf Tea Peach

Attachment: CSC Pepsi-Cola of Western Nebraska Contract with Appendix (2504 : Approve Exclusive Beverage Contract for Chadron State

Package

Brand

	Lipton Pure Leaf Tea Raspberry Lipton Pure Leaf Tea Sweet Lipton Pure Leaf Tea Unsweetened
<u>17 ounce Bottles (plastic~12/case) Singles</u>	Klarbrunn Vita Ice Acai Blueberry Pomegranate Klarbrunn Vita Ice Black Raspberry Klarbrunn Vita Ice Cherry Lime Klarbrunn Vita Ice Lemon Lime Klarbrunn Vita Ice Orange Mango Klarbrunn Vita Ice Strawberry Lemonade
<u>18.5 ounce Bottles (plastic~12/case)</u>	Lipton Pure Leaf Green Tea Unsweetened Lipton Pure Leaf Tea Cherry Hibiscus Lipton Pure Leaf Tea Extra Sweet Lipton Pure Leaf Tea Mango Hibiscus Lipton Pure Leaf Tea Peach Lipton Pure Leaf Tea Peach Hibiscus Lipton Pure Leaf Tea Raspberry Lipton Pure Leaf Tea Sweet Lipton Pure Leaf Tea Unsweetened
<u>18.5 ounce Bottles (plastic~2/6 packs)</u>	Lipton Pure Leaf Tea Raspberry Lipton Pure Leaf Tea Unsweetened
<u>2 Liter Bottles (plastic~8/case)</u>	Crush Orange Diet Mountain Dew Diet Pepsi Mountain Dew Mountain Dew Code Red Mountain Dew ICE Mountain Dew Voltage Raspberry Citrus Mug Rootbeer Pepsi Pepsi Wild Cherry Pepsi Zero Sierra Mist Squirt Sunkist Orange
<u>2.82 ounce Bars (12/case)</u>	Gatorade Protein Bars Chocolate Caramel Gatorade Protein Bars Chocolate Chip Gatorade Protein Bars Peanut Butter Chocolate
<u>20 ounce 4 pack Bottles (plastic~6/4 packs)</u>	Gatorade Cool Blue Gatorade Fruit Punch Gatorade Orange
<u>20 ounce Bottles (plastic~24/case)</u>	Aquafina Flavorsplash Wild Berry Aquafina Pure Drinking Water Brisk Iced Tea Lemon Brisk Lemonade bubly Sparkling Cherry

Attachment: CSC Pepsi-Cola of Western Nebraska Contract with Appendix (2504 : Approve Exclusive Beverage Contract for Chadron State

PackageBrand

bubly Sparkling Grapefruit
 bubly Sparkling Lime
 bubly Sparkling Mango
 bubly Sparkling Strawberry
 Crush Grape
 Crush Orange
 Diet Mountain Dew
 Diet Pepsi
 Diet Pepsi Wild Cherry
 DOC
 Essentia Purified Ionized High PH Drinking Water
 Gatorade Cool Blue
 Gatorade Fierce Grape
 Gatorade Frost Glacier Cherry
 Gatorade Frost Glacier Freeze
 Gatorade Fruit Punch
 Gatorade Lemon Lime
 Gatorade Orange
 Gatorade Zero Glacier Freeze
 Hawaiian Punch
 Klarbrunn Pure Drinking Water
 LIFEWTR Purified PH Balanced Drinking Water
 Lipton Green Tea Citrus
 Lipton Iced Tea Peach
 Lipton Iced Tea Splash Berry
 Mountain Dew
 Mountain Dew Code Red
 Mountain Dew ICE
 Mountain Dew Live Wire
 Mountain Dew Pitch Black
 Mountain Dew Throwback
 Mountain Dew Voltage Raspberry Citrus
 Mug Rootbeer
 Pepsi
 Pepsi Cherry Vanilla
 Pepsi Real Sugar
 Pepsi Vanilla
 Pepsi Wild Cherry
 Pepsi Zero
 Propel Berry
 Propel Grape
 Propel Kiwi Strawberry
 Propel Strawberry Lemonade
 Propel Watermelon
 Ruby Red Squirt
 Sierra Mist
 Squirt
 Sunkist Orange
 Sunkist Strawberry

Package**Brand****20 ounce Bottles (plastic~12/case)**

Propel Vitamin Boost Peach Mango
 Propel Vitamin Boost Strawberry Rapsberry
 SoBe Pina Colada
 SoBe Strawberry Banana
 SoBe Strawberry Daiquiri
 SoBe Water Black & Blue Berry 0 Cal
 SoBe Water Fuji Apple Pear 0 Cal
 SoBe Water Strawberry Dragonfruit 0 Cal
 SoBe Water Yumberry Pomegranate 0 Cal

24 ounce 6 pack Bottles (plastic~4/6 packs)

Aquafina Pure Drinking Water

24 ounce Bottles (plastic~24/case)

Gatorade Cool Blue
 Gatorade Fruit Punch
 Gatorade Glacier Cherry
 Gatorade Lemon Lime

28 ounce Bottles (plastic~15/case)

G2 Fruit Punch
 G2 Grape
 Gatorade Cool Blue
 Gatorade Fierce Blue Cherry
 Gatorade Fierce Grape
 Gatorade Fierce Green Apple
 Gatorade Fierce Strawberry
 Gatorade Flow Blackberry Wave
 Gatorade Flow Kiwi Strawberry
 Gatorade Flow Pineapple Mango
 Gatorade Flow Tidal Punch
 Gatorade Frost Arctic Blitz
 Gatorade Frost Glacier Cherry
 Gatorade Frost Glacier Freeze
 Gatorade Frost Icy Charge
 Gatorade Frost Riptide Rush
 Gatorade Fruit Punch
 Gatorade Lemon Lime
 Gatorade Lime Cucumber
 Gatorade Orange
 Gatorade Zero Berry
 Gatorade Zero Glacier Cherry
 Gatorade Zero Glacier Freeze
 Gatorade Zero Lemon Lime
 Gatorade Zero Orange

375ML 4 pack Bottles (glass~6/4 packs)

Bundaberg Diet Ginger Beer
 Bundaberg Ginger Beer
 Bundaberg Root Beer

500ML 6 pack Bottles (plastic~4/6 packs)

LIFEWTR Purified PH Balanced Drinking Water

6.5 ounce Cans (12/case)

Starbucks Doubleshot Espresso Cubano
 Starbucks Doubleshot Espresso Salted Caramel Cream

6.5 ounce Cans (4/6 packs)

Starbucks Doubleshot Espresso

<u>Package</u>	<u>Brand</u>
<u>64 ounce Bottles (plastic~8/case)</u>	Gatorade Orange Lipton Pure Leaf Tea Raspberry Lipton Pure Leaf Tea Sweet Lipton Pure Leaf Tea Unsweetened
<u>7.5 ounce 10 pack Cans (3/10 packs)</u>	Diet Pepsi Mountain Dew Pepsi
<u>7.5 ounce 6 pack Cans (4/6 packs)</u>	Diet Pepsi Mountain Dew Pepsi Pepsi Real Sugar Pepsi Wild Cherry Pepsi Zero Sierra Mist Squirt Sunkist Orange
<u>700ML Bottles (plastic~12/case)</u>	LIFEWTR Purified PH Balanced Drinking Water Essentia Purified Ionized High PH Drinking Water Ubr Purified PH Enhanced Drinking Water
<u>9.5 ounce Bottles (glass~6/4 packs)</u>	Starbucks Frappuccino Caramel Starbucks Frappuccino Coffee Starbucks Frappuccino Mocha Starbucks Frappuccino Mocha Light Starbucks Frappuccino Vanilla
<u>1 Gallon BIB</u>	Flavor Works Cherry Flavor Shot Flavor Works Lime Flavor Shot Flavor Works Vanilla Flavor Shot
<u>1.5 gallon BIB</u>	Citrus Springs Ginger Beer Citrus Springs Ginger Beer Citrus Springs Ginger Beer
<u>3 Gallon BIB</u>	Brisk Iced Tea Strawberry Melon Crush Orange Diet Dr Pepper Diet Mountain Dew Dole Old Fashion Lemonade Gatorade Fruit Punch Gatorade Grape Juice Tyme Apple Juice 100% Juice Tyme Orange Juice 100% Klarbrunn Vita Ice Orange Mango Lipton Brisk Tea Plain Lipton Green Tea Peach Lipton Iced Tea Raspberry Lipton Iced Tea Sweet LC

Attachment: CSC Pepsi-Cola of Western Nebraska Contract with Appendix (2504 : Approve Exclusive Beverage Contract for Chadron State

Package

Brand

Lipton Iced Tea Unsweetened LC
 Mist TWST
 Mountain Dew Code Red
 Mountain Dew Goji Citrus Strawberry
 Mountain Dew Pitch Black
 Mtn Dew Kickstart Black Cherry
 Mtn Dew Kickstart Orange
 Mug Rootbeer
 Pepsi Wild Cherry
 SoBe Lifewater Yumberry Pomegranate 0 Cal
 Squirt
 Tonic Generic
 Tropicana Fruit Punch
 Tropicana Lemonade
 Tropicana Pink Lemonade
 Pepsi
 Siberian Chill Blue Raspberry
 Siberian Chill Cherry
 Siberian Chill Strawberry

3 Gallon FCB

3 ounce Packs (32/case)

Lipton Fresh Brew Tea

3 ounce Pouches (32/case)

Tea Kitchen Iced Tea Powder

5 Gallon BIB

Diet Pepsi
 Dr Pepper
 Lipton Iced Tea Raspberry
 Mountain Dew
 Pepsi

5 Gallon Premix Tank

Diet Pepsi
 Dr Pepper
 Mountain Dew
 Mug Rootbeer
 Pepsi
 Sierra Mist
 Squirt

Attachment: CSC Pepsi-Cola of Western Nebraska Contract with Appendix (2504 : Approve Exclusive Beverage Contract for Chadron State



mei®

4-in-1 Plus

Description

The MEI® 4-in-1 Plus cashless bezel is the solution that will enable your vending machine to accept cash *plus* MEI coupons, contactless or magnetic stripe cards, and mobile wallets like ApplePay™, AndroidPay™ and SamsungPay™. A simple 3 button command system (yes, no, cancel) adds capability to interact with consumer engagement applications like loyalty programs.

More payment options result in sales increases due to the convenience consumers now have to make the purchase using whatever form of payment they choose. This popular card reader can mount to an existing MEI VN2700 validator or it can be purchased as a total solution with a validator included.

When combined with the Advance 5000™ telemeter, the MEI 4-in-1 Plus cashless bezel meets PCI PA-DSS requirements, giving operator's confidence that their cashless solution meets the industry standards for security.

ePayment CARD READER

Benefits

Bright LED runway lights attract consumers to the machine and direct them towards payment options in those dim light locations

Secures card holder data via industry standard encryption

Contactless EMV certified by EMVco, Visa and MasterCard

Interface screen guides consumers through the payment process with a seamless user-friendly experience

ePayment CARD READER

Specifications

Operating temperature

- 15°C – 60°C

Type of Payment

- Accepting Contactless, Mobile/NFC, Magnetic stripe, Coupons, Cash

Display Type

- 2 x 16 LCD, Multilingual support

Hardware/Interfaces

- Power Supply: 5v DC regulated supply - Recommend 1Amp peak capacity
- MSR: 2 track bi-directional
- Audio Visual: LEDs and audio buzzer
- SAM: None

Compliance

- RoHS, FCC, Water Ingress: IP21, ESD Protected





Appendix

Beverage and Snack Service

Service is a very important aspect of any agreement. LinPepCo's goal is to minimize service calls, however when you need service you want fast local care. LinPepCo will provide to Chadron State College:

- **Repair**
 - ▶ 24-hour answering service for service calls.
 - ▶ Telephone dispatched service technicians – (308) 762-2646
(All technicians employed full-time by LinPepCo.)
 - ▶ Regular service hours - (308) 762-2646
 - ▶ Monday-Friday (8:00am-5:00pm)
 - ▶ On-call service hours - (308) 762-2646
 - ▶ Monday-Friday (5:00pm-10:00pm)
 - ▶ Saturday-Sunday (8:00am-10:00pm)
 - ▶ Unlimited service calls.
 - ▶ No charge for parts or labor on LinPepCo owned equipment
- **Service**
 - ▶ If an installation is required, there is no charge for installation, which includes running lines (parts and service) to a central syrup room where possible. Our personnel will work with your engineers to best meet your installation needs. We will provide individual station stalls as required.
- LinPepCo's extensive service staff of technicians is telephone dispatched for fast, quality service. They work when you work, including evening emergency repairs.
- LinPepCo's average service response time for our total region is under 3 hours, well below industry standards.
- LinPepCo will service and repair all equipment within twenty-four (24) hours, seven (7) days a week. Repair of fountain equipment in Chadron State College operations providing three meals per day will be completed before the next scheduled meal service.
- LinPepCo's customers emphasize that our service is one of the aspects that separates us from our competition.
- LinPepCo will also perform preventive maintenance on all fountain equipment and coolers 2 times per year.

ITEMS FOR DISCUSSION AND ACTION
FISCAL, FACILITIES AND AUDIT

June 18, 2019

ACTION: **Approve Adoption of Resolution to Select Construction Manager at Risk Contract Delivery System for Math Science Project for Chadron State College**

Pursuant to Board Policy 8071, Chadron State requests that the construction manager at risk contract delivery system be adopted as an option for the Math Science project.

Board Policy 8071 requires that the Board adopt a resolution identifying the project delivery system for all design-build and construction management at risk projects at the Colleges.

Receiving Board approval to consider the construction manager at risk delivery system will allow the College to move ahead with the process for selecting a construction firm to be the project construction manager.

The System Office and Chadron State College recommend approval of the Adoption of Resolution to Select Construction Manager at Risk for Math Science for CSC.

ATTACHMENTS:

- CSC CM at Risk Resolution (PDF)

NEBRASKA STATE COLLEGE SYSTEM
RESOLUTION

WHEREAS, the Board of Trustees of the Nebraska State Colleges is required to follow the procedures established by the Political Subdivisions Construction Alternatives Act (Neb. Rev. Stat. §13-2901 through §13-2913) in its decision to solicit and execute a design-build contract or construction management at risk contract for capital construction projects; and

WHEREAS, the procedures outlined in the Nebraska Political Subdivisions Construction Alternatives Act and Board of Trustees Policy 8071 require the Board of Trustees to adopt a resolution selecting the design-build contract or construction management at risk contract delivery system; and

WHEREAS, the project delivery system for a design-build contract requires the design and construction contracts to be combined into one contract with a single point of responsibility; the criteria for selection include qualifications and project approach, not construction costs or design; the reimbursement option may be other than low bid option and is typically negotiated with fixed price, cost plus fee, or guarantee of maximum; and the Board may require subcontracts to be competitively bid; and

WHEREAS, the project delivery system for a construction management at risk contract requires the design and construction contracts be separated; the criteria for selection include qualifications, project approach and construction manager fee; the reimbursement option may be other than low bid option and is typically negotiated with fixed price, cost plus fee, or guarantee of maximum; and the Board may require subcontracts to be competitively bid;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Nebraska State Colleges that the construction management at risk contract delivery system be adopted as one option for the Math Science Renovation Project at Chadron State College, dependent upon project need.

Approved this 18th day of June, 2019.

Chair, Board of Trustees

Chancellor, Nebraska State College System

ITEMS FOR DISCUSSION AND ACTION
FISCAL, FACILITIES AND AUDIT

June 18, 2019

ACTION: **Approve Use of Unappropriated Cash Funds on a One Time Basis for Math Science Project for Chadron State College**

Board Policy 7001 discusses budgets and states: "If needed, revised budgets for the current fiscal year may be submitted to the Board for approval. Revised budget requests must clearly identify the funding source and be accompanied by a full explanation of the proposed program budget adjustments."

Chadron State is requesting Board approval for the use of \$225,000 of unappropriated cash funds on a one-time basis for the Math Science Project. The cash fund balance adequately supports this request.

The System Office and Chadron State College recommend approval of the Use of Unappropriated Cash Funds for Math Science Project for Chadron State College.

ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

June 18, 2019

ACTION: **Approve Reallocation of Contingency Maintenance Funds for Peru State College**

Policy 9006 provides for transfers of Surplus Funds and states that reallocations exceeding twenty five thousand dollars (\$25,000) shall be submitted to the Board for approval prior to initiating the projects using those funds.

From Resolution:

4/20/18 \$71,940 #2 Campuswide Furnishings

To Resolution:

4/20/18 \$71,940 #5 Residence Halls, Student Center and Apartments
Repair and Infrastructure

From Resolution:

3/24/17 \$50,000 #4 Residence Hall, Apartments & Student Center; R&R
Mechanical Systems, HVAC, Heat Systems, Roofs including
Asbestos Abatement

To Resolution:

3/21/19 \$50,000 #3 Nicholas/Pate Electrical Upgrades

\$71,940 in funds are requested to be transferred from the Campuswide Furnishings line #2 to fund renovations in the dining and servery areas at the Student Center. Peru State requests reallocation of these contingency maintenance funds to line #5 Residence Halls, Student Center and Apartments Repair and Infrastructure, providing for a new balance of \$180,040. This amount will be used for design and construction costs to install new electrical receptacles and replace flooring in the dining room and the Main Line Cafe in the Student Center.

\$50,000 in funds are also requested to be transferred from the Resident Hall, Apartments & Student Center; R&R Mechanical Systems, HVAC Systems, Roofs including Asbestos Abatement line #4 (3/24/17) to line #3 (3/21/19) for electrical upgrades in Nicholas/Pate. The Nicholas/Pate electrical upgrades bid came in higher than anticipated, and the new balance of \$201,160 will cover the current bid plus a modest amount for contingency.

The System Office and Peru State College recommend approval of the Reallocation of Contingency Maintenance Funds for Peru State College.

ITEMS FOR DISCUSSION AND ACTION
FISCAL, FACILITIES AND AUDIT

June 18, 2019

ACTION: **Approve Adoption of Resolution to Select Construction Manager at Risk Contract Delivery System for Benthack Hall Renovation Project for Wayne State College**

Pursuant to Board Policy 8071, Wayne State requests that the construction manager at risk contract delivery system be adopted as an option for the Benthack Hall Renovation project.

Board Policy 8071 requires that the Board adopt a resolution identifying the project delivery system for all design-build and construction manager at risk projects at the Colleges.

Receiving the Board's approval to consider the construction manager at risk delivery system will allow the College to move ahead with the process for selecting a construction firm to be the project construction manager.

The System Office and Wayne State College recommend approval of the Adoption of Resolution to Select Construction Manager at Risk for Benthack for Wayne State College.

ATTACHMENTS:

- WSC Construction Manager at Risk Resolution (PDF)

NEBRASKA STATE COLLEGE SYSTEM
RESOLUTION

WHEREAS, the Board of Trustees of the Nebraska State Colleges is required to follow the procedures established by the Political Subdivisions Construction Alternatives Act (Neb. Rev. Stat. §13-2901 through §13-2913) in its decision to solicit and execute a design-build contract or construction management at risk contract for capital construction projects; and

WHEREAS, the procedures outlined in the Nebraska Political Subdivisions Construction Alternatives Act and Board of Trustees Policy 8071 require the Board of Trustees to adopt a resolution selecting the design-build contract or construction management at risk contract delivery system; and

WHEREAS, the project delivery system for a design-build contract requires the design and construction contracts to be combined into one contract with a single point of responsibility; the criteria for selection include qualifications and project approach, not construction costs or design; the reimbursement option may be other than low bid option and is typically negotiated with fixed price, cost plus fee, or guarantee of maximum; and the Board may require subcontracts to be competitively bid; and

WHEREAS, the project delivery system for a construction management at risk contract requires the design and construction contracts be separated; the criteria for selection include qualifications, project approach and construction manager fee; the reimbursement option may be other than low bid option and is typically negotiated with fixed price, cost plus fee, or guarantee of maximum; and the Board may require subcontracts to be competitively bid;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Nebraska State Colleges that the construction management at risk contract delivery system be adopted as one option for the Benthack Renovation Project at Wayne State College, dependent upon project need.

Approved this 18th day of June, 2019.

Chair, Board of Trustees

Chancellor, Nebraska State College System

ITEMS FOR DISCUSSION AND ACTION/FISCAL, FACILITIES AND AUDIT

June 18, 2019

ACTION: **Approve Use of Unappropriated Cash Funds on a One Time Basis for Benthack Hall Renovation Project for Wayne State College**

Board Policy 7001 discusses budgets and states: "If needed, revised budgets for the current fiscal year may be submitted to the Board for approval. Revised budget requests must clearly identify the funding source and be accompanied by a full explanation of the proposed program budget adjustments."

Wayne State requests Board approval to use \$2,000,000 on a one-time basis from unappropriated cash funds for the Benthack Hall renovation project. Approval of this funding will allow the College to move forward with planning and design for the project. The cash fund balance adequately supports this request.

The System Office and Wayne State College recommend approval of the Use of Unappropriated Cash Funds for Benthack Renovation Project for Wayne State College.

ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

June 18, 2019

ACTION: **Approve Return of Cash Funds Designated for U.S. Conn Library to Undesignated Cash Funds for Wayne State College**

Board Policy 7001 discusses budgets and states: "If needed, revised budgets for the current fiscal year may be submitted to the Board for approval. Revised budget requests must clearly identify the funding source and be accompanied by a full explanation of the proposed program budget adjustments."

Wayne State requests approval for the return of the following amount of unused cash funds from a project previously approved by the Board.

U.S. Conn Library Renovation \$781,424.79

This project is now complete and the remaining funds will return to the undesignated and unappropriated cash funds for future use.

The System Office and Wayne State College recommend approval of the Return of Cash Funds Designated for Conn Library to Undesignated Cash Funds for Wayne State College.

ITEMS FOR DISCUSSION AND ACTION
FISCAL, FACILITIES AND AUDIT

June 18, 2019

ACTION: **First and Final Round Approval of Revisions to Board Policy 6021; Income; Tuition, Online Rate, and Dual Enrollment Rate**

Revisions to Board Policy 6021 are proposed to clarify that the Matriculation/Processing Fee includes the statutorily required Matriculation Fee of \$5 as well as a Processing Fee.

The System Office recommends approval of the Revisions to Board Policy 6021; Income; Tuition, Online Rate, and Dual Enrollment Rate.

ATTACHMENTS:

- Revisions to Board Policy 6021 (PDF)

FISCAL OPERATIONS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 6021

**Income; Tuition, Online Rate
and Dual Enrollment Rate**

Page 1 of 2

BOARD POLICY

The Board shall fix and collect tuition for resident, non-resident, undergraduate and graduate students who matriculate at the Colleges. The Board shall also fix and collect an online rate for online courses.

TUITION RATES The following guidelines will be used in establishing tuition rates:

1. The Board will advocate sufficient funding from the state to maintain affordable tuition so more citizens can avail themselves of the opportunity to attend college.
2. Factors which may be considered in establishing undergraduate resident rates will include, but not be limited to, availability of general funds, resource requirements of the Colleges, peer comparisons, consumer price index, higher education price index, availability of financial assistance and changes in regional per capita income.
3. Tuition rates should reflect the higher cost of graduate instruction. Graduate tuition will be set at approximately 125 percent (125%) of the undergraduate rate.
4. In recognition of the value of a diverse student population and the fact that the Colleges' service regions extend beyond the Nebraska borders, out-of-state undergraduate tuition will not exceed 200 percent (200%) of undergraduate resident tuition.
5. Graduate non-resident tuition will be set at approximately 125 percent (125%) of undergraduate non-resident tuition.

SPECIAL TUITION RATES

1. The Nebraska Access Program tuition rate shall be 100 percent (100%) of the resident rate.
2. The Midwestern Higher Education Compact tuition rate shall be 150 percent (150%) of the resident rate.
3. Iowa and South Dakota residents will be eligible for the Midwestern Higher Education Compact tuition rate.
4. The "One Rate Any State" tuition rate for undergraduate, non-resident, on-site students at Peru State College is one dollar (\$1.00) above the undergraduate, resident rate.
5. The "Eagle Rate" tuition rate for undergraduate, non-resident, on-site students at Chadron State College is one dollar (\$1.00) above the undergraduate, resident rate.
6. The "Bridge" tuition program at the College Center in South Sioux City for undergraduate and graduate on-site students is one dollar (\$1.00) above the undergraduate and graduate resident rates, respectively.

FISCAL OPERATIONS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 6021 Income; Tuition, Online Rate, and Dual Enrollment Rate

Page 2 of 2

ONLINE RATES

The following guidelines will be used in establishing online rates:

1. The online rate will be inclusive of tuition and fees. In addition, every student who matriculates to any College for the first time shall pay a matriculation fee and a one-time processing fee.
2. There will be one rate for undergraduate and one rate for graduate online courses. The graduate rate will be set at approximately 125 percent (125%) of the undergraduate rate.
3. Each College will establish a distribution formula for the one-rate, which must be approved by the Chancellor. Funds distributed outside of the cash fund per credit hour shall not exceed the equivalent of on-campus student fees credited to that fund. The distribution formula must include funding for the Capital Improvement Fee at the current approved rate.
4. Period enrollment reports will include enrollments in online courses.

DUAL ENROLLMENT RATE

The following guidelines will be used in establishing the dual enrollment program rate:

1. The dual enrollment rate will be inclusive of tuition and fees. In addition, every student who matriculates to any College for the first time shall pay a matriculation fee and a one-time processing fee.
2. The only fee required for dual enrollment courses is the Capital Improvement Fee.
3. Each College will assure credit to the Capital Improvement Fee of the current approved rate for the fee, which fee is included in the dual enrollment rate.

Legal Reference:	RRS 85-501	State educational institutions; Non-resident fees
	RRS 85-503	State educational institutions; Tuition
Policy Adopted:	3/11/94	
Policy Revised:	2/10/05	
Policy Revised:	9/14/07	
Policy Revised:	4/17/09	
Policy Revised:	9/9/11	
Policy Revised:	6/15/12	
Policy Revised:	6/25/13	
Policy Revised:	9/6/13	
Policy Revised:	6/19/18	
<u>Policy Revised:</u>		

Attachment: Revisions to Board Policy 6021 (2524 : Revisions to Board Policy 6021; Income; Tuition, Online Rate, and Dual Enrollment Rate)

ITEMS FOR DISCUSSION AND ACTION
FISCAL, FACILITIES AND AUDIT

June 18, 2019

ACTION: **First and Final Round Approval of Revisions to Board Policy 6022; Income; Systemwide Fees; Individual College Fees**

Revisions to Board Policy 6022 are proposed to clarify that the Matriculation/Processing Fee includes the statutorily required Matriculation Fee of \$5 as well as a Processing Fee.

The System Office recommends approval of the Revisions to Board Policy 6022; Income; Systemwide Fees; Individual College Fees.

ATTACHMENTS:

- Revisions to Board Policy 6022 (PDF)

FISCAL OPERATIONS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 6022 **Income; Systemwide Fees;
Individual College Fees**

Page 1 of 3

BOARD POLICY

The Board shall fix and authorize the Colleges to collect fees from resident and nonresident students who apply for admission or matriculate in the State College System, except in the case of the online rate, which is inclusive of tuition and fees.

The Colleges shall collect a Board-approved, per-credit hour Capital Improvement Fee. Revenues generated by this fee are deposited to the State College System Facility Fee Fund (Capital Improvement Fund) and may be used for paying the cost of capital improvement projects approved by the Board of Trustees for facilities at the Colleges or lands owned or controlled by the Board. No Capital Improvement Fee funds shall be expended for capital improvement projects relating to revenue bond facilities and all projects and related budgets must have prior approval of the Board.

College-based fees requiring Board approval are:

1. ~~1.~~ Matriculation and Processing Fee
2. Late registration
3. Late payment
4. Records
5. Degree
6. Student health
7. Placement/Credentials
8. Student activity
9. Event
10. Parking permits
11. Facilities
12. Distance Learning/Extended Campus
13. Technology

Description of these fees is as follows:

1. Matriculation/Processing

Every student who matriculates to any College for the first time shall pay a matriculation fee as required by state law and a processing fee. ~~These fees is~~ are non-refundable.

2. Late Registration

Each College may establish a late registration fee. Each College may extend the registration period or waive the late registration fee under extenuating circumstances.

3. Late Payment

Each College shall establish a late payment fee to be assessed when payments are not deposited within the schedule established by each College. The late payment fee shall be a percentage of the outstanding tuition, specific fee, room and/or board charges, and shall be charged according to the schedule adopted by each College.

FISCAL OPERATIONS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 6022 **Income; Systemwide Fees;
Individual College Fees**

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4. Records

Each College may establish a records fee, which shall include the basic cost for official transcripts issued at the request of a student.

5. Degree

At the time of graduation, the Colleges shall collect a degree (graduation) fee from each graduate according to the fee schedule approved by the Board.

6. Student Health

A health fee shall be levied to assist in the cost of providing students with first aid, physical, and mental health care while enrolled at each of the Colleges.

7. Placement/Credentials

Placement services shall be provided by each College at the request of a student and an annual fee may be charged.

8. Student Activity

Student activity fees shall not be considered College earmarked funds in Board policy. These funds are designated for student activities, which are managed by student groups. The funds shall be distributed according to an annual budget developed by the appropriate student government organization at each College.

9. College Events

Each College shall establish a College event fee to assist in supporting College-sponsored events.

10. Parking Permits

Each College may establish a motor vehicle parking fee, with the amount to be established at the discretion of the institution. The monies received from the fee will be distributed to cash funds and/or the revenue bond fund, as appropriate. The funds received from revenue bond parking may be used for the development and improvement of revenue bond parking lots.

11. Facilities

Each student will pay a per-credit-hour facilities fee to assist in paying the cost of operating and maintaining College facilities. The fee will be credited to the cash fund of the institution or the revenue bond fund as approved by the Board.

FISCAL OPERATIONS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 6022 Income; Systemwide Fees; Individual College Fees

12. Distance Learning/Extended Campus

Each College shall establish a distance-learning or extended campus fee. Off-campus offerings are intended to be self-supporting.

13. Technology

Each College shall establish a technology fee to assist in covering the costs of acquisition, support and maintenance of technology at the College.

The Colleges may fix and collect fees, fines and penalties other than those listed above. Such fees will ordinarily be for special privileges or services, materials furnished, or use of specialized equipment. Among such fees may be locker fee, laboratory fee, registration fee for special or readmitted students, materials fee, and others as may be assessed from time to time. Unless already established by Board policy or law, the desired fee shall be determined at the College level.

Such fees will be published in the general catalogs of each College or otherwise made public. Details of all the fees shall be printed and available in the business office of each College and in the System Office. The money received from fees for state-related activities shall be paid into the accounts of the State Treasurer and held for disbursement as an institutional cash fund for the specific College remitting the funds.

Legal Reference: RRS 85-307
RRS 85-311
RRS 85-503
RRS 85-328

State Colleges: President; Collection of fees
State Colleges; Matriculation fees; Institutional cash fund
State educational institutions; Fees
State College Facility Fee Fund; created; use; investment

Policy Adopted: 1/28/77
Policy Revised: 3/24/88
Policy Revised: 3/11/94
Policy Revised: 9/26/97
Policy Revised: 4/13/00
Policy Revised: 2/12/04
Policy Revised: 1/8/08
Policy Revised: 11/4/11
Policy Revised: 6/15/12
Policy Revised: 5/3/16

Policy Revised:

Attachment: Revisions to Board Policy 6022 (2525 : Revisions to Board Policy 6022 ; Income; Systemwide Fees; Individual College Fees)

ITEMS FOR DISCUSSION AND ACTION
FISCAL, FACILITIES AND AUDIT

June 18, 2019

ACTION: **Board Policy 7011; Purchases; Bids; Protest**

Board Policy 7011 is a new proposed policy to provide a protest procedure for vendors and service providers following bidder notifications. The protest procedure is for purchases or service contracts for which competitive sealed bids or competitive negotiation process was utilized.

The System Office recommends approval of the Board Policy 7011; Purchases; Bids; Protest.

ATTACHMENTS:

- Board Policy 7011 (PDF)

BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM**POLICY: 7011 Purchases; Bids; Protest****Page 1 of 2****BOARD POLICY****Applicability**

Board Policy 7011 is applicable for all purchases and service contracts for which formal competitive sealed bids or competitive negotiations are utilized as per Board Policies 7010, 7016, 8064, 8066 and 8071.

Procedures

Procedures for filing a protest by a vendor or service provider relating to a bid award are as follows:

1. Within ten (10) calendar days of the bidder notification, a protest letter must be received by the Nebraska State College System in care of the Vice Chancellor of Finance and Administration. The protest letter must identify:
 - a. The bid and specific issues that are disputed;
 - b. The requested remedy or action, and,
 - c. A contact name and mailing address to which a response can be sent.

The protests must be mailed to:

Vice Chancellor of Finance and Administration
 Nebraska State College System
 1327 H Street, Suite 200
 Lincoln, NE 68508

2. A response regarding the protest will be sent to the protestor by the Vice Chancellor of Finance and Administration within ten (10) calendar days of receipt of the written protest letter.
3. If the response does not satisfy the protestor, a written request for a meeting with the Chancellor may be requested within ten (10) calendar days of receipt of the response from the Vice Chancellor of Finance and Administration. The request must identify:
 - a. The bid and specific issues disputed;
 - b. The requested remedy or action, and
 - c. A contact name and mailing address to which a response can be sent.

Requests for a meeting must be mailed to:

Chancellor
 Nebraska State College System
 1327 H Street, Suite 200
 Lincoln, NE 68508

BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM**POLICY: 7011 Purchases; Bids; Protest****Page 2 of 2**

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4. A meeting will be scheduled to discuss the protest.
 5. A written final decision will be sent to the protestor within fifteen (15) calendar days following the meeting, unless additional time is necessary to fully examine the issues presented.

The above procedures, or a notice of its availability, and a statement that protests must be filed in writing within ten (10) calendar days of the bid notification, are to be communicated to all bidders responding to invitations for bids (competitive sealed bidding) and requests for proposals (competitive negotiation). This requirement shall also be satisfied by including the same information in the invitation for bids or request for proposal (RFPs).

Additionally, grants which utilize federal monies shall require that recipients of such grants (sub-grantees) have protest procedures in place in accordance with 34 CFR 80.36.

Policy Adopted:

Attachment: Board Policy 7011 (2498 : Board Policy 7011; Purchases; Bids; Protest)

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8064 Capital Construction and Information
Technology (IT); Bids**

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BOARD POLICY

Applicability

Board Policy 7010 applies to bidding and purchases of general items, supplies and ordinary services. Board Policy 7016 applies to contracts for legal counsel, auditor, lobbyists, search consultants, and other consultants and specialized services not associated with facilities or information technology in the 8000 series Board policies. Policy 8064 applies to construction, facilities and Information Technology (IT) related purchases and bidding, and includes facilities related purchases such as carpet/flooring & wall finishes, equipment, fixtures, furnishings, and window coverings even when their purchase is not associated with a capital construction project. The following four sections: **Emergency; Sole Source; Exceptions to Bidding Requirements; and Requests for Proposals (RFP)**, apply to both Board policies 7010 and 8064.

Emergency

Emergency shall mean any situation where it is necessary to enter into a contract to (a) avoid the loss of life, health, safety, or property, (b) respond to time limits established by an external authority, (c) ensure the continuation of an essential College service, function, utility, facility or computer/software system, or (d) avoid, correct or repair a situation outside the control of the Colleges including detrimental negligence or acts of an employee, natural or manmade disasters, and security or data compromise.

Proposed emergency purchases shall be documented by the College unit or department, and submitted to the Vice President for Administration and Finance, for approval by the Chancellor. The Chancellor may also approve the suspension of bidding requirements as appropriate for each emergency.

Sole Source

A sole source purchase is when there is only a single feasible or sole source for the supplies or services. A single feasible or sole source exists when:

- Supplies are proprietary and only available from the manufacturer or a single distributor.
- Additions to a system must be compatible with the original equipment or software.
- Factory authorized maintenance must be utilized in order to maintain validity of a warranty.
- Only one (1) type of computer software exists for a specific application.
- The software or materials are copyrighted and are only available from the publisher or a single distributor.
- The services of a particular provider are unique, e.g. entertainers, authors, etc.
- Based on current research, it is determined that only a single distributor services the region in which the supplies are needed.

Documentation to purchase based on sole source without competitive bids or proposals shall be documented by the College unit or department, and approved by the Vice President for Administration and Finance in consultation with either the Vice Chancellor for Facilities and Information Technology, or the Vice Chancellor for Finance and Administration.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8064 Capital Construction and Information
Technology (IT); Bids**

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Exceptions to the Bidding Process

Exceptions to the bidding process are defined as: emergency and sole source purchases with proper approval, advertising, software licensing renewals and software/hardware maintenance agreements, purchase from a previously competitively bid government or multi-state compact contract, including other state colleges and higher education institutions, or when the price has been established by the federal General Services Administration. Exceptions also include repairs of less than fifty thousand dollars (\$50,000) for vehicles, equipment, furnishings, Information Technology hardware/software/systems, and facilities/grounds. Repairs under \$50,000 require negotiation to assure quality work is performed at a reasonable price.

Requests for Proposals (RFP)

A Request for Proposal (RFP) process includes a detailed description of the items/supplies/services/systems desired, but important factors other than cost are made part of the process and considered in the award of the contract. For the purpose of Board policies, an RFP can be considered a form of bidding, and may be used when formal or informal bidding is required. The exception to that is when a proposal is received through an RFP process for the purpose of selecting a design/construction consultant or contractor in Board policies 8066 and 8071. In such cases, the proposals are not considered "bids" since the final contract amount is derived through negotiations with the highest ranked firm.

The Board shall, within the limits prescribed by law, prepare specifications, advertise projects, evaluate and award all bids for capital construction projects and information technology related purchases in the System.

No College employee or Board member shall furnish or cause to be furnished any technical information, or solicit proposals and/or prices or take any type of action, which would or could be construed to give a direct or indirect advantage or disadvantage to a potential bidder for a College Project.

No person shall attempt to influence in any way or participate or assume responsibility in the evaluation of proposals and selection of contractors when participation constitutes a conflict of interest.

FORMAL PROCEDURE

Construction projects and information technology related purchases exceeding one hundred thousand dollars (\$100,000) shall observe the following bidding procedures:

1. Specifications: All specifications and plans for buildings to be renovated or constructed, are to be prepared by professional architects and/or engineers when required by state law. The specifications and plans shall be prepared in such a manner that the completed building, landscaping and parking facilities, including the cost of equipment and fixtures necessary for the project, or the completed renovation cost shall not exceed the amount authorized for that purpose. Specifications for information technology related purchases may be prepared by College employed technicians or hired consultants.
2. Advertising project: For construction, the public notice shall appear once a week for three (3) consecutive weeks in a publication based in or near the locality of the project and in other widely circulated publications as deemed necessary by the College. The notice shall not appear on a weekend or holiday. A minimum of fifteen (15) calendar days shall elapse between the time formal bids are first advertised or called for and the time of their opening. For information technology procurement, the College determines the most effective means of advertising and distributing the Request for Proposals (RFP).

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8064 Capital Construction and Information
Technology (IT); Bids**

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The notice or RFP shall include, at a minimum, the following information:

- a) Name of Board of Trustees/College
- b) Description of project
- c) Date, place and time when bids must be received
- d) Person to contact for information
- e) Locations where bid documents can be viewed/obtained

A copy of the advertisement shall be kept on file with the College responsible for placing the advertisement and will be made available to the System Office upon request.

3. **Bid Opening for Construction:** Bids shall be submitted in a sealed envelope with notation of the project on the front. Bids shall be opened on the date, time and place as advertised. The bid opening shall be conducted in public so that all bidders and interested parties may be present. No bids are to be received after the specified time and are to be returned unopened. The bidder's envelope is to be attached to the back of the bid form. The professional consultant shall be responsible for opening and reading aloud the bids. Bid documents shall be considered public information after they have been opened. The following requirements shall be noted at the time of opening the bid:

- a) Conformance with bidding instructions
- b) Use of proper bid forms
- c) Accompanied by bid bond or certified check (not applicable to information technology)
- d) Acknowledgment of any addendum
- e) Bid is signed

For information technology RFP's, proposal submissions generally follow the bid opening procedures above, except that electronic proposals may be accepted.

4. **Bid Evaluation for Construction:** When bids are received, publicly opened and read, the contractors shall not be notified of the final decision until a later date so that adequate study and analysis can be made of the bids received. The professional consultant shall evaluate the bids received and make a recommendation to the College. Awarding of the contracts shall be based on competitive bidding with award to the lowest responsible bidder, taking into consideration the best interests of the State of Nebraska and the System, the quality or performance of the firm and the materials to be supplied, their conformity with specifications, and the times of completion. In determining the lowest responsible bidder, in addition to price, the following elements shall be given consideration:

- a) The ability, capacity, and skill of the bidder to perform the contract required;
- b) The character, integrity, reputation, judgment, experience, and efficiency of the bidder;
- c) Whether the bidder can perform the contract within the time specified;
- d) The quality of performance of previous contracts;
- e) The previous and existing compliance by the bidder with laws relating to the contract;
- f) The life-cost of the article or property in relation to the purchase price and the specific use of the item;
- g) The performance of the article or property, taking into consideration any commonly accepted tests and standards of product usability and user requirements;
- h) Energy efficiency ratio as stated by the bidder for alternative choices of appliances or equipment; and
- i) Such other information as may be secured having a bearing on the decision to award the contract.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 8064 Capital Construction and Information Technology (IT); Bids

Page 4 of 6

For information technology RFP's, proposal evaluation generally follows the construction bid evaluation procedures above, except that the contract is not necessarily awarded to the lowest cost proposal, but to the top ranked proposal based on the criteria outlined in the RFP.

When a public contract is to be awarded to the lowest responsible bidder, a resident bidder shall be allowed a preference over a nonresident bidder from a state which gives or requires a preference to bidders from that state.

A capital construction or information technology contract may be conditioned upon later refinements in scope and price and may permit the College in agreement with the contractor to make changes in the project without invalidating the contract. Later refinements shall not exceed the scope of the program statement or available funding.

All bidders on College projects must file a statement that they are complying with, and will continue to comply with, fair labor standards in the pursuit of their business and in the execution of the contract on which they are bidding. All bidders must also comply with the State of Nebraska's Drug-Free Workplace requirement. The proposal form used to bid projects shall contain a clause which, when the proposal is signed by the bidder, certifies that the firm has a drug-free workplace policy in accordance with State requirements.

The contractor must specifically agree not to discriminate against any recipient of services on the basis of race, color, sex, religion, creed, age, marital status, physical or mental disability, political affiliation, national origin or ancestry, and not to discriminate against any employees or applicant for employment on the basis of race, color, sex, religion, creed, age, marital status, physical or mental disability, political affiliation, national origin or ancestry.

All contracts will contain equal opportunity statements to ensure compliance with Federal Government requirements associated with Title VI and Title VII of the Civil Rights Act of 1964, and other appropriate equal opportunity procurement policies.

The recommendation, bid tab sheet and other applicable materials shall be provided to the System Office for review ~~by the Vice Chancellor for Facilities and Information Technology~~. In the event that less than three (3) bids or proposals are received, the ~~Chancellor~~ Vice Chancellor for Facilities and Information Technology may approve award of contract based on documentation received. Approval of less than three (3) bids only applies to the Formal Procedure. ~~All actions shall be reported to the Board at the first Board meeting following System Office action.~~

For any construction project that has a total cost of more than one hundred thousand dollars (\$100,000), the successful bidder for the project shall be required to furnish a Performance Bond and a Labor Material Payment Bond, each in the amount of 100% of the contract sum, written by a Surety licensed to do business in the State of Nebraska.

If the recommendation is to reject the lowest bid for any one or more of the reasons stated above, the recommendation must include the reason(s) for the rejection. The Board always reserves the right to reject any or all bids.

INFORMAL PROCEDURE

Construction projects and information technology related purchases with a total project cost between thirty thousand dollars (\$30,000) and one hundred thousand dollars (\$100,000) shall observe the following bidding procedure:

1. Three or more quotations for the project shall be solicited from responsible bidders. Original quotations may be obtained in writing or verbally. Any verbal quotations must be followed up with a written or faxed confirmation for project files.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 8064 Capital Construction and Information
Technology (IT); Bids**

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2. A fixed bid receipt date or public opening is not required.
 3. A formal contract shall be executed for the project after negotiating a price that is reasonable and within budget. The contract may be the System's short form, long form, or other form acceptable to the Vice Chancellor for Facilities and Information Technology

A capital construction or information technology purchase contract may be conditioned upon later refinements in scope and price and may permit the College in agreement with the contractor to make changes in the project without invalidating the contract. Later refinements shall not exceed the scope of the program statement or available funding.

4. All resulting quotations or refusals to quote shall be documented by the College for reference.
5. Information on these contracts shall be reported to the Board of Trustees at the first Board meeting following College acceptance of the contract.

OPEN SOLICITATION

Construction projects and information technology related purchases with a total cost of less than thirty thousand dollars (\$30,000) shall follow the open solicitation process, as follows:

1. Competitive bidding is not required.
2. The College may contract directly with a responsible contractor after negotiating a contract price that is reasonable and within budget.
3. A capital construction or information technology purchase contract may be conditioned upon later refinements in scope and price and may permit the College in agreement with the contractor to make changes in the project without invalidating the contract. Later refinements shall not exceed the scope of the program statement or available funding.

INFORMATION TECHNOLOGY (IT) PURCHASING

Security of data, and College IT systems infrastructure requirements, need to be considered when College departments or units make IT purchases. Purchases should be coordinated with the College IT department when the purchases involve hardware or software to be installed on premise, consulting or professional service engagements which will require IT integration or services, and Cloud services which will, at any time during the contract, be used to store or handle data that is: 1) PII-Personally Identifiable Information beyond the scope of the user requesting the service, 2) FERPA protected, 3) requires Institutional Research Board (IRB) approval, or is 4) non-public institutional data.

FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 8064 Capital Construction and Information Technology (IT); Bids

Legal Reference:	RRS 72-802	Public buildings; plans and specifications; limitations; bids; appropriations; limits
	RRS 72-803	Public buildings; construction; improvement and repair; contracts; bidding; procedure; exceptions
	RRS 73-101.01	Public lettings; resident bidder; defined; preference
	RRS 73-102	Fair Labor Standards, statement of compliance required.
	RRS 81-1108.43	Capital construction project; prohibited acts; exceptions; warrant; when issues
	RRS 81-1114	Department of Administrative Services; building division; powers, duties, and responsibilities
	RRS 85-304	Board of Trustees; powers; enumerated
	RRS 81-3449	Practice of architecture; exempted activities
	RRS 81-3453	Practice of engineering; exempted activities

- Policy Adopted: 3/11/94
- Policy Revised: 8/29/97
- Policy Revised: 10/29/97
- Policy Revised: 9/10/02
- Policy Revised: 2/12/04
- Policy Revised: 9/15/06
- Policy Revised: 9/14/07
- Policy Revised: 9/11/09
- Policy Revised: 4/22/10
- Policy Revised: 6/2/11
- Policy Revised: 6/18/15
- Policy Revised: 11/17/17
- Policy Revised:

Attachment: Revisions to Board Policy 8064 (2506 : Revisions to Board Policy 8064; Capital Construction and Information Technology (IT));

ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL

June 18, 2019

INFORMATION ONLY: Promotion and Tenure Report

The promotion and tenure information is provided to the Board for information.

Faculty recommended for promotion in rank and/or tenure are first required to meet educational and service criteria such as appropriate degree, years of service at the college level, as well as years of service to the NSCS institution. In addition, performance criteria must be satisfied that includes demonstrated ability to teach effectively; to contribute to student growth and development; scholarly and creative activity relevant to the teaching field of the faculty member; service to the College, community, and profession; as well as professional growth and collegial relationships.

The table below lists the total number and (percentage) of full-time instructional faculty by rank and institution resulting from the recent promotions. CSC promoted 1 faculty member to Assistant Professor, 5 faculty members to Associate Professor, and 4 faculty members to Professor; 1 faculty member was denied promotion to Associate Professor. PSC promoted 2 faculty members to Associate Professor. WSC promoted 8 faculty members to Associate Professor and 1 faculty member to Professor.

	Instructor		Assistant Professor		Associate Professor		Professor		Total
Chadron	6	7%	27	29%	16	17%	43	47%	
Promoted into Rank	N/A		1		5		4		
Promoted to next Rank	<u>1</u>		<u>5</u>		<u>4</u>		<u>N/A</u>		
IMPACT	5	5%	23	25%	17	19%	47	51%	92
Peru	11	21%	22	42%	7	14%	12	23%	
Promoted into Rank	N/A		0		2		0		
Promoted to next Rank	<u>0</u>		<u>2</u>		<u>0</u>		<u>N/A</u>		
IMPACT	11	21%	20	39%	9	17%	12	23%	52
Wayne	7	6%	36	31%	22	19%	50	44%	
Promoted into Rank	N/A		0		8		1		
Promoted to next Rank	<u>0</u>		<u>8</u>		<u>1</u>		<u>N/A</u>		
IMPACT	7	6%	28	24%	29	25%	51	45%	115
System Total	24	9%	85	33%	45	17%	105	41%	
Promoted into Rank	N/A		1		15		5		
Promoted to next Rank	<u>1</u>		<u>15</u>		<u>5</u>		<u>N/A</u>		
IMPACT	23	9%	71	28%	55	21%	110	42%	259

The following table lists the total number and percentage of instructional faculty by institution resulting from the recent awarding of tenure, which included 5 faculty members from CSC, 1 faculty member from PSC, and 8 faculty members from WSC.

	Total Full-Time Faculty	Tenured Faculty	Tenure Awarded 2019	Result of 2019 Tenure Awarded	Percent of Faculty with Tenure
Chadron	92	49	5	54	59%
Peru	52	16	1	17	33%
Wayne	115	63	8	71	62%
System Total	259	128	14	142	55%

ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL

June 18, 2019

INFORMATION ONLY: Foundation Employee Compensation

Chadron State Foundation's employee salary information for 2019-2020 is attached as an information item as required by Board Policy 2101 (#5c).

ATTACHMENTS:

- CSC 2019-20 Foundation Salaries (PDF)

Employee Name	SAP Position	Position Title	FTE	2018-2019 Base Salary	Adjustments increase	2019-2020 Total Annual Salary	Notes
<u>Professional Staff (Non-Union) -- Foundation</u>							
Galbraith, Jennifer	660478	TEMP WORKER-GIFTS PROCESSOR		15.75 per hour			
Haag, Cricket	600008	BUSINESS MANAGER	1.000	62,994.00	1,575.00	64,569.00	
Vacant	660660	DIRECTOR- MAJOR GIFTS	1.000			0.00	
Watson, George	660660	CHIEF EXECUTIVE OFFICER	1.000	111,500.00	2,788.00	114,288.00	
Total			3.000	174,494.00	4,363.00	178,857.00	
Total Foundation Funded Positions			3.000	174,494.00	4,363.00	178,857.00	

Attachment: CSC 2019-20 Foundation Salaries (2468 : Foundation Employee Compensation)

ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL

June 18, 2019

INFORMATION ONLY: **Updated Mission, Vision and Core Values Statements for Chadron State College**

Chadron State has recently completed the revision process for the College's Mission, Vision and Core Values. As part of its approval process prior to submission to the Higher Learning Commission, CSC shares these updated statements with the Board for review and feedback.

ATTACHMENTS:

- CSC Mission Vision Core Values (PDF)

Mission, Vision, and Values: May 3, 2019

Approved by Cabinet May 7, 2019
Submitted to NSCS May 7, 2019

Current Mission Documents

Current Mission Statement

- Chadron State College will enrich the quality of life in the region by providing educational opportunities, research, service, and programs that contribute significantly to the vitality and diversity of the region.

Current Vision Statement

- Chadron State College aspires to be a premier institution of higher education in the western High Plains states, innovatively pursuing excellence in teaching, scholarship and service.

Current Signature Themes

- Connections
- Learning Centered Environment
- Strategic Growth and Retention
- Evidence-Based Improvement

Proposed Mission Documents

Proposed Mission Statement

- Chadron State College delivers experiences that foster knowledgeable and engaged leaders and citizens to enrich the High Plains region and beyond.

Proposed Vision Statement

- Chadron State College aspires to continue as a learner-centered institution. We are committed to students through our focus on continuous improvement and excellence in teaching, applied scholarship, and service.

Proposed Values

- Accessible and affordable education
- Collaboration
- Diversity and inclusion in people and thought
- Impactful experiences and outcomes
- Innovation
- Integrity
- Student engagement and learning

ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL

June 18, 2019

INFORMATION ONLY: Employee Demographic Report

This annual employee demographic report is being provided to the Board as an information item. The report data is from the fall of 2018, which corresponds with the timing of the first report in 2010.

ATTACHMENTS:

- NSCS Employee Demographic (PDF)

FALL 2018 EMPLOYEE PROFILE

	FEMALE	MALE	AMERICAN INDIAN OR ALSASKAN NATIVE	ASIAN	BLACK OR AFRICAN AMERICAN	HISPANIC/ LATINO	NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER	WHITE	TWO OR MORE RACES	UNKNOWN
CSC	200	168	3	4	5	3	7	341	2	1
PSC	143	91	1	1	4	1	0	224	1	2
WSC	313	215	0	2	9	9	0	507	1	0
SO	10	4	0	0	0	0	0	12	0	2
TOTAL	666	478	4	7	18	13	7	1,084	4	5

TOTAL Fall 2017	684	498	4	7	15	14	6	1,116	6	14
TOTAL Fall 2016	750	540	5	8	23	18	7	1,220	0	9
TOTAL Fall 2015	699	538	8	8	23	18	5	1,167	0	8
TOTAL Fall 2014	780	547	9	9	10	18	3	1,268	0	10
TOTAL Fall 2013	759	547	6	10	16	14	3	1,243	0	14
TOTAL Fall 2012	722	536	7	11	16	17	4	1,186	0	17
TOTAL Fall 2011	648	511	5	6	18	NA	5	1,107	0	18
TOTAL Fall 2010	658	518	6	10	16	NA	4	1,124	0	16

Source: SAP Ad Hoc Query (NSCS_RACE_GEND / Race-gender demographics)

Attachment: NSCS Employee Demographic (2469 : Employee Demographic Report)

ITEMS FOR INFORMATION AND DISCUSSION\ACADEMIC AND PERSONNEL

June 18, 2019

INFORMATION ONLY: Reports of Personnel Actions

The personnel action reports are provided to the Board for information

Board Policy 5021 states that all full-time (0.75 FTE or more) and part-time (less than 0.75 FTE) personnel appointments must be reviewed and approved by the President and reported to the Chancellor. All full-time employment separations are also reported to the Chancellor. The Chancellor is required to report these changes along with changes to the System Office staffing to the Board on a regular basis.

ATTACHMENTS:

- CSC Personnel Report June 2019 (PDF)
- PSC Personnel Report June 2019 (PDF)
- WSC Personnel Report June 2019 (PDF)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College
MEETING DATE: June 18, 2019

RANKED FACULTY
 (FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Balmat, Jennifer	Mathematical & Natural Science	Instructor	\$38,478	State	08/20/2015-05/08/2019	1.000	Non-renewal	NA
Entzminger, Lori	Professional Studies & Applied Sciences	Assistant Professor	\$51,995	State	08/20/2015-05/08/2019	1.000	Resignation	NA
Gallegos, Nathaniel	Business	Assistant Professor	\$51,000	State	01/04/2013-05/08/2019	1.000	Resignation	NA
Pil Joon, Kim	Business	Assistant Professor	\$57,000	State	08/15/2019-05/13/2020	1.000	New Hire	Tenure Track
Rapp, Eric	Professional Studies & Applied Sciences	Assistant Professor	\$51,000	State	08/15/2019-05/13/2020	1.000	New Hire	Tenure Track
Rider, Rachelle	Mathematical & Natural Science	Assistant Professor	\$52,000	State	08/15/2019-05/13/2020	1.000	New Hire	Tenure Track
Rust, Catherine	Professional Studies & Applied Sciences	Instructor	\$44,000	State	08/15/2019-05/13/2020	1.000	New Hire	Tenure Track
Tibbits, Tawny	Mathematical & Natural Science	Assistant Professor	\$53,000	State	08/15/2019-05/13/2020	1.000	New Hire	Tenure Track

NON-RANKED FACULTY
 (PART-TIME/LESS THAN .75 FTE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Crouse, Kerma	Adjunct	NA	\$2,505	State	01/07/2019-05/04/2019	NA	Correction from March meeting should be 3 cr hrs	NA
Johnson-Struempler, Kersten	Adjunct	NA	\$1,253	State	01/07/2019-05/04/2019	NA	EDUC 633 (1.5 cr hr)	Special
Pil Joon, Kim	Part Time Faculty	NA	\$2,800	State	07/08/2019-08/14/2019	NA	Early onboarding	Special
Rider, Rachelle	Part Time Faculty	NA	\$2,800	State	07/08/2019-08/14/2019	NA	Early onboarding	Special
Rust, Catherine	Part Time Faculty	NA	\$2,800	State	07/08/2019-08/14/2019	NA	Early onboarding	Special

Attachment: CSC Personnel Report June 2019 (2458 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College
MEETING DATE: June 18, 2019

UNIONIZED PROFESSIONAL STAFF
 (FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Cassiday, Jerry	Licensed Student Counselor	NA	\$54,938	State	06/21/2006-05/31/2019	1.000	Retirement	NA
Hall, Andrea	Project Coordinator	NA	\$38,750	State	01/15/2018-02/21/2019	1.000	Resignation	NA
Jersild, Craig	Assistant Coach	NA	\$40,824	State	03/23/2010-03/06/2019	1.000	Resignation	NA
Larson, Jeff	Football Coordinator Defensive	NA	\$53,555	State	03/17/2015-03/04/2019	1.000	Resignation	NA
Lopez, Tjaden	Project Coordinator	NA	\$35,020 prorated \$7,428	State	04/15/2019-06/30/2019	1.000	Reclassification from OA III	Special
Rovner, Caitlin	Academic Advisor	NA	\$44,000 prorated \$13,619	State	03/11/2019-06/30/2019	1.000	New Hire	Special
Sasse, Clint	Assistant Coach	NA	\$40,000 prorated \$9,848	State	04/02/2019-06/30/2019	1.000	New Hire	Special
Stein, Christopher	Football Coordinator Offensive	NA	\$53,555	State	07/01/2018-06/30/2019	1.000	Non-renewal	NA
Taylor Cless, Elsa	Project Coordinator	NA	\$35,768	State	05/22/2017-08/20/2019	1.000	Resignation	NA
Toomey, Tamara	Director-Transitional Studies	NA	\$46,345	State	07/25/2016-03/24/2019	1.000	Resignation	NA

NON-UNIONIZED PROFESSIONAL STAFF
 (FULL TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Hernandez, Kim	Human Resources Coordinator	NA	\$33,000 prorated \$11,412	State	02/26/2019-06/30/2019	1.000	New Hire	Special
Jersild, Craig	Interim Football Coordinator Defensive	NA	\$50,000 prorated \$15,873	State	03/07/2019-06/30/2019	1.000	New Hire	Special

Attachment: CSC Personnel Report June 2019 (2458 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Chadron State College
MEETING DATE: June 18, 2019

NON-UNIONIZED PROFESSIONAL STAFF
 (FULL TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Mullis, Riann	Head Women's Volleyball Coach	NA	\$55,180	State	05/01/2016-05/20/2019	1.000	Resignation	NA
Toomey, Tamara	Director-Market Development	NA	\$58,000 prorated \$15,650	State	03/25/2019-06/30/2019	1.000	New Hire	Special

NON-UNIONIZED PROFESSIONAL STAFF
 (PART-TIME/LESS THAN .75 FTE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Mashburn, Tearza	Academic Advisor	NA	\$20,346	Grant	08/15/2014-08/31/2019	0.500	Resignation	NA

UNIONIZED SUPPORT STAFF
 (FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Ahrens, Heather	Custodian	NA	\$2,015.91	State	04/18/2013-03/01/2019	1.000	Resignation	NA
Hills, Shelby	Accounting Clerk II	NA	\$2,000.00	State	2/11/2019	1.000	New Hire	Probationary

NON-UNIONIZED SUPPORT STAFF
 (FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Baumann, M Todd	Maintenance Manager	NA	\$4,583.33	State	2/6/2019	1.000	Title Change	NA

Attachment: CSC Personnel Report June 2019 (2458 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: PERU STATE COLLEGE
MEETING DATE: June 18, 2019

RANKED FACULTY (Full-time/.75 FTE or more)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Galardi, Gregory	School of Professional Studies	Associate Professor	\$74,220	State	08/15/19 - 05/13/20	1.0	New Appointment	Non-Tenure Track
Khatri, Ananta	School of Professional Studies	Assistant Professor	\$58,000	State	08/15/19 - 05/13/20	1.0	New Appointment	Tenure Track
Coe, Darrin	School of Professional Studies	Assistant Professor	\$57,972	State	08/19/13 - 05/08/19	1.0	Resignation	N/A
Pfeifer, Justin	School of Arts and Sciences	Assistant Professor	\$53,727	State	08/19/16 - 05/08/19	1.0	Resignation	N/A

UNIONIZED PROFESSIONAL STAFF (Full-time/.75 FTE or more)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Barton, Bobbie	Retention Specialist	N/A	\$45,177	State	07/01/18 - 04/19/19	1.0	Resignation	N/A
Earnest, Brooke	Academic Advisor	N/A	\$7,000	State	07/01/18 - 06/30/19	1.0	Additional Cheer Coaching Duties	Special
Holleran, Ian	Assistant Coach	N/A	\$34,453 (pro rated \$5,742)	State	04/11/18 - 06/30/19	1.0	New Appointment	Special
Johnson, Anna	Coordinator of Admissions Services	N/A	\$32,895	State	08/10/18 - 3/1/19	1.0	Resignation	N/A
Kindle, Reggie	Assistant Coach	N/A	\$34,453 (pro rated \$5,742)	State	04/01/19 - 06/30/19	1.0	New Appointment	Special
Pfeifer, Stephanie	Educational Support and Disability Services Coordinator	N/A	\$43,499	State	07/01/18 - 03/15/19	1.0	Resignation	N/A
Pfeifer, Stephanie	Educational Support and Disability Services Coordinator	N/A	\$1,670	State	07/01/18 - 06/30/19	1.0	Correction of rate from Jan. 2019 report COLL 101 (2 cr hrs)	N/A
Tynon, Kathy	IT Specialist	N/A	\$59,625	State	03/01/19 - 06/30/19	1.0	New Appointment	Special
Wolfe, Robert	Academic Skills Specialist	N/A	\$32,967	TRIO Grant	01/10/17 - 08/31/19	0.84	Resignation	N/A

NON-UNIONIZED PROFESSIONAL STAFF (Full-time/.75 FTE or more)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Galardi, Gregory	School of Professional Studies Dean	N/A	\$119,401	State	07/01/10 - 08/14/19	1.0	Resignation	N/A

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: PERU STATE COLLEGE
MEETING DATE: June 18, 2019

NON-UNIONIZED PROFESSIONAL STAFF (Full-time/.75 FTE or more)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Hutson, Crystal	Director-Student Activities and Programs	N/A	\$46,265	.77 State .23 Revenue Bond	03/01/19 - 06/30/19	1.0	New duties	N/A
Jones, Vicky	TRiO Program Director	N/A	\$63,278	State	07/01/18 - 06/30/19	1.0	Additional duties	N/A
Tynon, Kathy	Director of Business Services	N/A	\$59,625	State	07/01/09 - 02/28/19	1.0	Resignation	N/A

UNIONIZED SUPPORT STAFF (Full-time/.75 FTE or more)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bents, Jacob	MRW III	N/A	\$2,372/MO	State	07/01/18 - 06/30/19	N/A	Reclassification	N/A
Connelly, Marshall	Custodial Leader	N/A	\$2,036/MO	State	03/01/19 - 06/30/19	1.0	New Hire	Special
Coonce, John	MRW II	N/A	\$2,045/MO	State	03/01/19 - 06/30/19	N/A	Received Pesticide Applicator License	N/A
Dittmer, Emily	Custodian	N/A	\$1,764/MO	State	06/12/18 - 04/01/19	1.0	Resignation	N/A
Logston, Steven	MRW IV	N/A	\$2,791/MO	State	10/15/18 - 02/06/19	1.0	Resignation	N/A

Attachment: PSC Personnel Report June 2019 (2458 : Reports of Personnel Actions)

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: June 18, 2019

Ranked Faculty (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bohnert, David	Music	Professor	\$175.00	State	03/05/19	N/A	Middle School Music Festival	Special
Buryanek, Don	Technology and Applied Science	Assistant Professor	\$74,130.00	State	08/28/89-08/31/19	N/A	Retirement	N/A
Cacherio, Adolfo	Language and Literature	Professor	\$5,490.00	State	06/02/19-07/03/19	N/A	Teaching duties as a part of the Costa Rica Study Abroad trip	Special
Dinsmore, Steve	Counseling	Professor	\$104,911.00	State	01/09/78-09/30/19	N/A	Retirement	N/A
Farr, Sarah	Music	Assistant Professor	\$175.00	State	03/05/19	N/A	Middle School Music Festival	Special
Haakenson, Matthew	Music	Assistant Professor	\$175.00	State	03/05/19	N/A	Middle School Music Festival	Special
Hardy, Adam	Counseling	Assistant Professor	\$51,000.00	State	08/16/18-05/08/19	N/A	Resignation	N/A
Kolbeck, Karl	Music	Associate Professor	\$175.00	State	03/05/19	N/A	Middle School Music Festival	Special
Kunz, Rachel	Criminal Justice	Assistant Professor	\$50,000.00	State	08/15/19-05/13/20	1.000	New Hire, replaced Andria Cooper	Tenure Track
Miller-Niles, Angela	Music	Assistant Professor	\$175.00	State	03/05/19	N/A	Middle School Music Festival	Special
Nelson, Jeryl	Business and Economics	Professor	\$12.50	Revenue Bond	08/30/18-12/31/18	N/A	Athletic Event Staff at rate of \$10.00 per hour	Special
Ruth, Rusty	Communication Arts	Assistant Professor	\$50,000.00	State	08/15/19-05/13/20	1.000	New Hire, replaced Jeanne Tiehen	Tenure Track
Tiehen, Jeanne	Communication Arts	Assistant Professor	\$50,750.00	State	08/17/17-05/08/19	N/A	Non-renewal	N/A
White, Michael	Communication Arts	Assistant Professor	\$48,720.00	State	08/17/17-05/08/19	N/A	Non-renewal	N/A
White, Michael	Communication Arts	Assistant Professor	\$52,000.00	State	08/16/19-05/13/20	1.000	New Hire, replaced Michael White	Tenure Track

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: June 18, 2019

Non-Ranked Faculty (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bohn, Soshia	Adjunct	N/A	\$835.00	State	03/11/19-05/08/19	N/A	CSL 105-00W1 (1 cr hr)	Special
Carnes, Ron	Adjunct	N/A	\$2,505.00	State	01/07/19-05/08/19	N/A	EDU 456 (2.50 cr hrs) and EDU 452/456 (0.50 cr hr)	Special
Dvorak, Claudia	Adjunct	N/A	\$6,088.00	State	01/07/19-05/08/19	N/A	MUS 110-0002 (3 cr hrs), MUS 111-0003 (2.97 cr hrs), and MUS 111-0004 (1.32 cr hrs)	Special
Grunin, Elizabeth	Adjunct	N/A	\$2,906.00	State	01/07/19-05/08/19	N/A	MUS 124-0001 (1.32 cr hrs), MUS 126-0001 (0.33 cr hr), MUS 127-0001 (0.33 cr hr), and MUS 172-00H0 (1.50 cr hrs)	Special
Henning, Mark	Adjunct	N/A	\$2,505.00	State	01/07/19-05/08/19	N/A	ITE 408-0060 (3 cr hrs)	Special
Hilker, Carol	Adjunct	N/A	\$3,115.00	State	01/07/19-05/08/19	N/A	EDU 452 (1.98 cr hrs), EDU 456 (1 cr hr), EDU 452/456 (0.50 cr hr), and SPD 460 (0.25 cr hr)	Special
King, Melissa	Adjunct	N/A	\$2,505.00	State	01/07/19-05/08/19	N/A	MUS 110-00W0 (3 cr hrs)	Special
King, Melissa	Adjunct	N/A	\$2,489.00	State	01/07/19-05/08/19	N/A	MUS 118-0001 (0.66 cr hr), MUS 118-0002 (1.32 cr hrs), and MUS 146-0001 (1 cr hr)	Special
Larmore, Cheryl	Adjunct	N/A	\$3,307.00	State	01/07/19-05/08/19	N/A	EDU 452 (3.96 cr hrs)	Special
Loggins, Melanie	Adjunct	N/A	\$1,779.00	State	03/22/19-05/08/19	N/A	GST 103-ND01 (1.065 cr hrs) and GST 103-ND02 (1.065 cr hrs)	Special
Magnuson, Grant	Adjunct	N/A	\$2,505.00	State	03/11/19-05/08/19	N/A	ITE 510-00W0 (3 cr hrs)	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: June 18, 2019

Non-Ranked Faculty (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Martin, Barry	Adjunct	N/A	\$4,309.00	State	01/07/19-05/08/19	N/A	EDU 452/456 (0.50 cr hr), EDU 456 (4 cr hrs), and SPD 458/460 (0.66 cr hr)	Special
Parker, Karen	Adjunct	N/A	\$835.00	State	03/26/19-04/18/19	N/A	CIS 233-00W0 (1 cr hr)	Special
Price, Jason	Part Time Faculty	N/A	\$3,000.00	State	06/17/19-08/14/19	N/A	Early On-Boarding	Special
Ruhl, Sylvia	Adjunct	N/A	\$100.00	State	02/11/19-02/18/19	N/A	Organize and administer the CPCE for 6.5 hours at \$15.00 per hour, not to exceed \$100.00	Special
Stroessner, Aaron	Adjunct	N/A	\$2,480.00	State	01/07/19-05/08/19	N/A	MUS 129-00W0 (0.33 cr hr), MUS 129-00W1 (1.98 cr hrs), and MUS 661-00W0 (0.66 cr hr)	Special
Weber, Bradley	Adjunct	N/A	\$7,073.00	State	01/07/19-05/08/19	N/A	MUS 110-0001 (3 cr hrs), MUS 128-0001 (2.31 cr hrs), MUS 136-0001 (1 cr hr), MUS 177-0001 (1.50 cr hrs), and MUS 663-00W0 (0.66 cr hr)	Special
Zeiss, Don	Adjunct	N/A	\$1,879.00	State	01/07/19-05/08/19	N/A	EDU 456 (2 cr hrs) and EDU 456 (0.25 cr hr)	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: June 18, 2019

Unionized Professional Staff (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Armstrong, Shelly	Accompanist	N/A	\$175.00	State	03/05/19	1.000	Middle School Music Festival	Special
Berg, Asia	Admissions Representative	N/A	\$36,000.00	State	05/08/17-03/27/19	1.000	Resignation	N/A
Darnell, Kenneth Grant	Head Strength and Conditioning Coach	N/A	\$674.00	State	01/29/19-05/08/19	1.000	PED 227-0001 (0.806 cr hr)	Special
Hjorth, Jacob	Admissions Representative	N/A	\$35,000.00; Prorated \$8,751.00	State	04/01/19-06/30/19	1.000	New Appointment; replaced Erin Porter	Special
Johnson, Jade	Athletic Trainer	N/A	\$38,335.00	State	07/25/16-06/21/19	1.000	Resignation	N/A
Kreikemeier, Kaleb	Coordinator of Admissions Services	N/A	\$36,058.00	State	03/27/17-05/24/19	1.000	Resignation	N/A
Kunz, Zachary	IT Specialist	N/A	\$49,984.00; Prorated \$9,656.00	State	04/22/19-06/30/19	1.000	New Appointment	Special
McAllister, Denise	Admissions Representative	N/A	\$35,000.00; Prorated \$5,453.00	State	05/06/19-06/30/19	1.000	New Appointment; replaced Asia Berg	Special
Parker, Brett	IT Analyst	N/A	\$55,492.00; Prorated \$18,498.00	Revenue Bond	03/01/19-06/30/19	1.000	Reclassification of position from IT Specialist to IT Analyst	Special
Quance, Marilyn	Librarian-Technical Services	N/A	\$835.00	State	01/07/19-05/08/19	1.000	IDS 368-00W0 (1 cr hr)	Special
Utecht, Lori	Learning Skills Specialist	N/A	\$37,161.00	Grant	08/11/14-08/02/19	0.750	Resignation	N/A

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: June 18, 2019

Non-Unionized Professional Staff (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Cleary, Joseph	Head Women's Soccer Coach	N/A	\$2,505.00	State	01/07/19-05/08/19	1.000	PED 318-0060 (3 cr hrs)	Special
Cleary, Joseph	Head Women's Soccer Coach	N/A	\$1,962.00	State	01/29/19-05/08/19	1.000	PED 103-0003 (2.349 cr hrs)	Special
Kneifl, Scott	Head Volleyball Coach	N/A	\$2,505.00	State	01/07/19-05/08/19	1.000	PED 317-0060 (3 cr hrs)	Special
Lee, Quinneka	Director of Residence Life	N/A	\$54,383.00	State	06/01/16-07/01/19	1.000	Resignation	N/A
Scardino, Janell	Director, Administrative Systems	N/A	\$78,037.00	State	05/03/10-6/30/19	1.000	Non-Renewal	N/A

Non-Unionized Professional Staff (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bassett, Brady	Graduate Assistant	N/A	\$234.00	State	01/06/19-03/16/19	N/A	Athletic Trainer for track camps up to a maximum of 26 hours at a rate of \$9.00 per hour	Special
Brugger, Siera	Graduate Assistant	N/A	\$3,200.00	State	01/28/19-05/17/19	0.154	Appointment	Special
Dorcey McIntosh, Alicia	Director of Counseling	N/A	\$2,723.00	State	01/18/19-02/10/19	N/A	Director of Counseling duties up to a maximum of 84.50 hours at \$32.22 per hour	Special
Dunford, John	Graduate Assistant	N/A	\$6,400.00	State	08/07/17-03/01/19	0.310	Resignation	Special
Hefty, Lucas	Graduate Assistant	N/A	\$6,400.00	State	08/20/18-02/12/19	0.310	Resignation	Special

REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR
COLLEGE: Wayne State College
MEETING DATE: June 18, 2019

Unionized Support Staff (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bergh, Miranda	Office Assistant II	N/A	\$2,291.67/mo.	State	11/05/18-02/19/19	1.000	Discharge	N/A
Brown, Dale	Custodian	N/A	\$1,865.08/mo.	Revenue Bond	02/04/19-06/30/19	1.000	New Hire; replaced Bradley Gray	Probationary
Guilliams, Pamela	Library Technician	N/A	\$2,405.83/mo.	State	06/27/12-06/14/19	1.000	Resignation	N/A
Hingst, Brenda	Custodian	N/A	\$1,814.83/mo.	Revenue Bond	11/05/18-03/29/19	1.000	Resignation	N/A
Hix, Abigail	Office Assistant II	N/A	\$1,898.00/mo.	State	05/13/19-06/30/19	1.000	New Hire; replaced Miranda Bergh	Probationary
Kielty, John	Maintenance Repair Worker III	N/A	\$3,021.25/mo.	Revenue Bond	09/01/18-02/26/19	1.000	Discharge	N/A
Klein, Danielle	Office Assistant II	N/A	\$1,917.43/mo.	Grant	04/01/19-06/30/19	0.917	New Hire; replaced Stephanie Jorgensen	Probationary
Litchfield, Nathan	Maintenance Repair Worker III	N/A	\$2,355.67/mo.	Revenue Bond	04/15/19-06/30/19	1.000	New Hire; replaced John Kielty	Probationary
Longe, Alvin	Electrician	N/A	\$3,087.50/mo.	State	03/25/19-06/30/19	1.000	New Hire; replaced Roger Meyer	Probationary
Phillips, Jarod	Security Officer II	N/A	\$2,192.67/mo.	Revenue Bond	08/15/18-04/02/19	1.000	Resignation	N/A
Suckstorf, Erin	Office Assistant II	N/A	\$2,296.08/mo.	State	11/20/13-04/05/19	1.000	Resignation	N/A

**ITEMS FOR INFORMATION AND DISCUSSION\STUDENT AFFAIRS, MARKETING,
AND ENROLLMENT**

June 18, 2019

INFORMATION ONLY: Student Demographic Report

This is an annual demographic report for students in the Nebraska State College System provided to the Board for information. Please note that comparison data is provided for Fall 2011 through Fall 2017.

This report is required pursuant to Board Policy 2101 (8).

ATTACHMENTS:

- Student Demographic Report Fall 2018 (PDF)

FALL 2018 STUDENT DEMOGRAPHIC REPORT (UNDERGRADUATE/GRADUATE)

	FEMALE	MALE	AMERICAN INDIAN OR ALASKAN NATIVE	BLACK OR AFRICAN AMERICAN	ASIAN	NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER	WHITE	HISPANIC	TWO OR MORE RACES	OTHER	UNKNOWN ETHNICITY
CSC	1,437	1,011	26	83	23	8	1,934	228	82	36	28
PSC	1,306	808	8	133	19	1	1,705	144	67	26	11
WSC	2,091	1,542	42	118	25	3	2,992	267	98	51	37
TOTAL	4,834	3,361	76	334	67	12	6,631	639	247	113	76

TOTAL Fall 2017	4,971	3,407	73	326	61	14	6,803	632	239	104	116
TOTAL Fall 2016	5,225	3,680	70	357	65	12	7,113	600	237	96	355
TOTAL Fall 2015	5,256	3,674	97	384	80	20	7,085	533	165	106	460
TOTAL Fall 2014	5,252	3,750	76	393	75	20	6,978	539	206	190	836
TOTAL Fall 2013	5,233	3,751	61	283	61	20	6,864	481	183	57	973
TOTAL Fall 2012	5,174	3,765	96	329	74	23	6,982	360	96	55	924
TOTAL Fall 2011	5,039	3,687	92	277	71	16	6,949	343	108	78	792
TOTAL Fall 2010	5,158	3,688	74	223	62	13	7,240	301	106	59	768

Source: IPEDS Student Enrollment (Full and Part Time)

Attachment: Student Demographic Report Fall 2018 (2472 : Student Demographic Report)

ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

June 18, 2019

INFORMATION ONLY: Annual Report on Internal Leases of Revenue Bond Buildings

Board Policy 9004 on revenue bond facilities states that the Board will establish and maintain such schedule of rates, fees and/or charges for the use of the facilities controlled by the Board. Although leased for College use, non-revenue bond use of revenue bond facilities by the Colleges is reported annually to the Board. Lease payments made for use of the revenue bond space is included in the revenue bond program.

Chadron State leases 16,281 square feet of Revenue Bond Building office space in Crites Hall on an annual basis for state supported functions. The space is leased for \$1.74 per square foot for 2018-19 and 2019-20, for a total lease payment to the Revenue Bond fund of \$28,350.

Chadron State leases 2,300 square feet of Revenue Bond Building office space in West Court on an annual basis for state supported functions. This space is leased for \$1.74 per square foot for 2019-20, for a total lease payment to the Revenue Bond fund of \$4,010.

ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

June 18, 2019

INFORMATION ONLY: Physical Plant Status Reports

Pursuant to Board Policy 8050, Physical Plant Status Reports from each of the Colleges are provided to the Board for information.

ATTACHMENTS:

- CSC Physical Plant Status Report (PDF)
- PSC Physical Plant Status Report (PDF)
- WSC Physical Plant Status Report (PDF)

PHYSICAL PLANT STATUS REPORT		
As of March 31, 2019		
College: Chadron State College		Meeting Date: June 18, 2019
Project Description	Status	Fund Source
LB 309 Projects		
Armstrong Building Roof Replacement	In Progress	LB 309
King Library ADA Restroom Remodel	In Progress	LB 309
King Library Window Upgrade	In Progress	LB 309
Nelson Activities Center Electrical Switchgear Replacement	Funded	LB 309
Contingency Maintenance Projects		
Andrews Hall Elevator Upgrade	In Progress	Contingency Maintenance
Crites Hall ADA Ramp	In Progress	Contingency Maintenance
High Rise Shower/Mechanical Renovation	In Progress	Contingency Maintenance
Mechanical Room Upgrades	In Progress	Contingency Maintenance
Residence Hall Security Cameras	In Progress	Contingency Maintenance
Residence Hall Campus Wireless Upgrades	Substantially Complete	Contingency Maintenance
Revenue Bond Buildings Asbestos Abatement	In Progress	Contingency Maintenance
Revenue Bond Buildings Door/Cabinet Repair/Replacement	Funded	Contingency Maintenance
Revenue Bond Buildings Envelope Repair	Funded	Contingency Maintenance
Revenue Bond Buildings Flooring Replacement	In Progress	Contingency Maintenance
Revenue Bond Buildings Furnishings	In Progress	Contingency Maintenance
Revenue Bond Buildings Lighting Retrofit	In Progress	Contingency Maintenance
Student Center Specialty Equipment	In Progress	Contingency Maintenance
Other Capital Construction Projects (Include all projects using non-state or state funds that do not "fit" into any of the other categories)		
Stadium/Track Improvement Project	In Progress	LB 957

**PHYSICAL PLANT STATUS REPORT
As of March 31, 2019**

College: Peru State College

Meeting Date: June 18, 2019

Project Description	Status	Fund Source
LB 309 Projects		
Campus Fire Alarm Replacement	In Progress	LB 309
ADA Improvements Study	In Progress	LB 309
Revenue Bond Projects		
Delzell Hall Renovation	Substantially Complete	Bond Funds
Contingency Maintenance Projects		
Delzell Hall & Student Center Repairs	In Progress	Contingency Maintenance
R&R Equipment Infrastructure	In Progress	Contingency Maintenance
R&R Furnishings	In Progress	Contingency Maintenance
Centennial Complex Main Switchboard	In Progress	Contingency Maintenance
Fire Alarm Replacement	In Progress	Contingency Maintenance
Centennial Complex Common Areas Updates	In Progress	Contingency Maintenance
Other Capital Construction Projects		
(Include all projects using non-state or state funds that do not "fit" into any of the other categories)		
Athletic Field House Phase II	In Progress	Capital Improvement Fees College Cash Funds Foundation
Theatre Renovation	Substantially Complete	State Appropriation LB 957 Foundation Capital Improvement Fees College Cash Funds LB 309

Attachment: PSC Physical Plant Status Report (2493 : Physical Plant Status Reports)

PHYSICAL PLANT STATUS REPORT

As of March 31, 2019

College: Wayne State College

Meeting Date: June 18, 2019

LB 309 Projects		
Project Description	Status	Fund Source
Connell Hall Exterior Molding/ Window/Entry System Replacement	In Progress	LB 309
Brandenburg Education Foundation Wall Waterproofing	Funded	LB 309
Energy Plant Efficiency Improvements	In Progress	LB 309
Contingency Maintenance Projects		
Project Description	Status	Fund Source
Berry Hall Fire Sprinkler Install- West Wing	In Progress	Contingency Maint.
Morey Hall Fire Sprinkler Install	In Progress	Contingency Maint.
Student Center HVAC Upgrade	In Design	Contingency Maint.
Bowen Exterior Sealant	In Design	Contingency Maint.
Other Capital Construction Projects		
(Include all projects using non-state or state funds that do not "fit" into any of the other categories)		
Project Description	Status	Fund Source
U.S. Conn Library Renovation	Complete	Gen./Cash/LB 309/ Cap Impr Fees/ WS Foundation
Stadium Press Box	Substantially Complete	Cap Impr Fees/LB 309/Sport Facilities Cash/ WS Foundation/Cash
Center for Applied Technology	Substantially Complete	State Appropriation- LB605 Bonds/Cash/WS Foundation
Criminal Justice Crime Scene Investigation Facility	Substantially Complete	Capital Improvement Fees/WS Foundation
Terrace Hall Air Conditioning	In Design	Contingency Maint./ Revenue Bond

ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

June 18, 2019

INFORMATION ONLY: Capital Construction Quarterly Reports

Pursuant to Board Policy 8050, Capital Construction Progress Reports from each of the Colleges are provided to the Board for information on a quarterly basis.

Chadron

1. Stadium Facility - Interim report

Peru

1. Delzell Renovation - Interim report
2. Field House Phase II - Interim report
3. Theater Renovation - Interim report

Wayne

1. Center for Applied Technology - Interim report
2. Press Box Replacement - Interim report
3. U.S. Conn Library Renovation - Final report

ATTACHMENTS:

- CSC Capital Construction Quarterly Report-Stadium (PDF)
- PSC Capital Construction Quarterly Report-Delzell (PDF)
- PSC Capital Construction Quarterly Report-Field House Phase II (PDF)
- PSC Capital Construction Quarterly Report-Theatre (PDF)
- WSC Capital Construction Quarterly Report-CAT (PDF)
- WSC Capital Construction Quarterly Report-Press Box (PDF)
- WSC Capital Construction Quarterly Report-U.S. Conn Library (PDF)

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
as of March 31, 2019

College: Chadron State College		Meeting Date: June 18, 2019		
Project Information	Project Title:	Stadium Facility		
	Program Number:			
	Professional Consultant:	Bahr Vermeer and Haecker (BVH)		
	General Contractor:	Adolfson & Peterson Construction		
	Net Square Footage: 13,014	Gross Square Footage: 20,021 per Program Statement		
	Bid Opening Date	(enter dates)		
	Notice of Proceed Date			
Estimated Completion Date				
Final Acceptance Date				
Project Dates	Professional Consultants:	Bahr Vermeer and Haecker (BVH)		
	Needs Statement	5/20/14		
	Program Statement	8/13/15		
	Professional Services Contract	12/1/14		
	Bonds Sold	8/17/16		
	Preliminary Plans			
	Design Development	3/24/17		
	Construction Contract	10/17/16		
	Substantial Completion Phase I	8/23/18		
Final Completion				
Report Information	Status	Initial Report:	3/24/2017	
		Interim Report:	X	
		Final Report:		
Financial Information				
State Buildings	State Funds--LB No: 957	\$6,419,545.36		
	Federal Funds	\$0.00		
	LB 309 Funds	\$0.00		
	Sports Facility Cash Funds	\$900,000.00		
	Cash Funds	\$900,000.00		
	Capital Imp. Fee Commitment	\$850,000.00		
	Other	\$1,394,000.00		
Total Available	\$10,463,545.36			
Revenue Bond Buildings	Bonds Sold			
	Costs of Issuance/Reserves			
	Balances of Proceeds			
Revenue Sources for Construction	1. Bond Proceeds			
	2. Interest Earnings			
	3. Other			
	Total Available	\$0.00		
Expenditure Information	Proposed Budget	Expended to Date	Balance	
	Program Planning		\$0.00	
	Professional Fees	\$939,815.10	\$913,700.03	\$26,115.07
	Life Cycle Cost Analysis			\$0.00
	Construction			
	1. General, Mech., Elec.	\$9,398,151.00	\$7,505,465.45	\$1,892,685.55
	2. Fixed Equipment			\$0.00
	3. Sitework/Utilities	\$32,999.55	\$33,878.05	-\$878.50
	Furnishings/Moveable Equip.			\$0.00
	Contingency	\$67,653.71		\$67,653.71
	Artwork	\$24,926.00		\$24,926.00
	Other Items			
	1.			\$0.00
	2.			\$0.00
	Change Orders			
	1.			\$0.00
	2.			\$0.00
	TOTALS	\$10,463,545.36	\$8,453,043.53	\$2,010,501.83

This report is prepared on a cash basis.

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
as of March 31, 2019

College: Peru State College		Meeting Date: June 18, 2019		
Project Information	Project Title:	Delzell Renovation		
	Program Number:	829		
	Professional Consultant:	Jackson & Jackson		
	General Contractor:	F&B Contractors, Inc.		
	Current Net Square Footage:	Current Gross Square Footage:		
	Addition Net:	Addition Gross:		
	Renovation Net:	Renovation Gross:		
	Bid Opening Date		3/18/2016	
Notice to Proceed Date				
Estimated Completion Date				
Final Acceptance Date				
Project Dates	Professional Consultants:			
	Needs Statement			
	Program Statement	7/29/2015		
	Professional Services Contract	12/29/2015		
	Bonds Sold	2/4/2016		
	Preliminary Plans			
	Design Development	8/27/2015		
	Construction Contract	7/20/2016		
Substantial Completion	8/4/2017			
Final Completion				
Report Information	Status	Initial Report:		
		Interim Report: X		
		Final Report:		
Financial Information				
State Buildings	State Funds--LB No: 968			
	Federal Funds			
	LB 691 Funds			
	LB 309 Funds			
	Cash Funds			
	Capital Imp. Fee Commitment			
Other				
Total Available		\$0.00		
Revenue Bond Buildings	Bonds Sold		\$8,935,000.00	
	Costs of Issuance/Reserves		\$735,000.00	
	Balances of Proceeds		\$8,200,000.00	
Revenue Sources for Construction	1. Bond Proceeds Series 2015		\$8,220,407.30	
	2. Interest Earnings		\$0.00	
	3. Other		\$710,000.00	
	Total Available		\$8,930,407.30	
Expenditure Information	Proposed Budget	Expended to Date	Balance	
Program Planning				
Professional Fees	\$782,766.00	\$766,583.02	\$16,182.98	
Life Cycle Cost Analysis				
Construction	\$6,839,168.08	\$6,839,967.67	-\$799.59	
1. General, Mech., Elec.				
2. Fixed Equipment				
3. Sitework/Utilities	\$607,321.00	\$607,321.00	\$0.00	
Furnishings/Moveable Equip.	\$200,000.00	\$200,000.00	\$0.00	
Contingency	\$153,846.23	\$83,445.86	\$70,400.37	
Artwork				
Other Items				
1. Construction Administration	\$226,150.00	\$216,333.99	\$9,816.01	
2. Relocation Costs				
Change Orders				
1 F& B	\$36,659.00	\$36,659.00	-	
2 F& B	\$21,979.00	\$21,979.00	-	
3 F& B	\$32,751.00	\$32,751.00	-	
4 F& B	-\$15.00	-\$15.00	-	
5 F& B	-\$45,880.00	-\$45,880.00	-	
6 F& B	\$16,790.00	\$16,790.00	-	
7 F& B	-\$4,806.00	-\$4,806.00	-	
8 F& B	\$3,176.00	\$3,176.00	-	
9 F& B	\$7,320.00	\$7,320.00	-	
10 F& B	\$6,682.00	\$6,682.00	-	
11 F& B	-\$3,500.00	-\$3,500.00	-	
1 Grace Plastering	\$49,999.99	\$49,999.99	-	
TOTALS	\$8,930,407.30	\$8,834,807.53	\$95,599.77	

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
as of March 31, 2019

College: Peru State College		Meeting Date: June 18, 2019		
Project Information	Project Title:	Athletic Field House - Phase II		
	Program Number:	997		
	Professional Consultant:	Jackson & Jackson		
	General Contractor:			
	Current Net Square Footage:	Current Gross Square Footage:		
	Addition Net:	Addition Gross:		
	Renovation Net:	Renovation Gross:		
Bid Opening Date		1/31/2019		
Notice to Proceed Date				
Estimated Completion Date		7/19/2019		
Final Acceptance Date				
Project Dates	Professional Consultants:	Jackson & Jackson		
	Needs Statement			
	Program Statement	3/25/2011		
	Professional Services Contract	2/25/2016		
	Bonds Sold	NA		
	Preliminary Plans			
	Design Development	8/21/2015		
	Construction Contract	3/25/2019		
Substantial Completion				
Final Completion				
Report Information	Status	Initial Report:		
		Interim Report: X Final Report:		
Financial Information				
State Buildings	State Funds--LB No: 968			
	Federal Funds			
	LB 691 Funds			
	LB 309 Funds			
	Cash Funds	\$0.00		
	Capital Imp. Fee Commitment	\$528,000.00		
	Other-Peru State College Foundation	\$100,000.00		
Total Available	\$628,000.00			
Revenue Bond Buildings	Bonds Sold			
	Costs of Issuance/Reserves			
	Balances of Proceeds			
Revenue Sources for Construction	1. Bond Proceeds Series 2011			
	2. Interest Earnings			
	3. Other			
	Total Available			
Expenditure Information				
	Proposed Budget	Expended to Date	Balance	
Program Planning				
Professional Fees	57,335	43,468	13,867	
Life Cycle Cost Analysis				
Construction				
1. General, Mech., Elec.	250,379	0	250,379	
2. Fixed Equipment			0	
3. Sitework/Utilities	288,911	4,780	284,131	
Furnishings/Moveable Equip.				
Contingency				
Artwork				
Other Items				
1. Construction Administration	31,375	3,869	0	
2. Relocation Costs				
Change Orders				
1				
2				
TOTALS	\$628,000	\$52,117	\$575,883	

Attachment: PSC Capital Construction Quarterly Report-Field House Phase II (2494 : Capital Construction Quarterly Reports)

CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
as of March 31, 2019

College: Peru State College		Meeting Date: June 18, 2019	
Project Information	Project Title:	Theater Project	
	Program Number:	904	
	Professional Consultant:	Architectural Design Associates, Inc.	
	General Contractor:		
	Current Net Square Footage:	Current Gross Square Footage:	
	Addition Net:	Addition Gross:	
	Renovation Net:	Renovation Gross:	
Bid Opening Date	2/8/2017		
Notice to Proceed Date			
Estimated Completion Date			
Final Acceptance Date			
Project Dates	Professional Consultants:		
	Needs Statement		
	Program Statement	11/13/2015	
	Professional Services Contract	6/28/2016	
	Bonds Sold		
	Preliminary Plans		
	Design Development	9/9/2016	
	Construction Contract	3/1/2017	
Substantial Completion	11/12/2018		
Final Completion			
Report Information	Status	Initial Report:	
		Interim Report: X Final Report:	
Financial Information			
State Buildings	State Funds--LB No: 957	\$6,138,234.00	
	Federal Funds		
	LB 691 Funds		
	LB 309 Funds	\$559,603.00	
	Cash Funds	\$200,000.00	
	Capital Imp. Fee Commitment	\$100,000.00	
	Other	\$600,000.00	
	Total Available	\$7,597,837.00	
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available		
Expenditure Information			
	Proposed Budget	Expended to Date	Balance
Program Planning			
Professional Fees	\$ 659,497	622,179	\$37,318
Life Cycle Cost Analysis			
Construction	\$ 5,542,000	\$5,330,858	\$211,142
1. General, Mech., Elec.			
2. Fixed Equipment			
3. Sitework/Utilities	\$ 144,319	144,319	\$0
Furnishings/Moveable Equip.	\$ 340,079	301,804	\$38,275
Contingency	\$ 704,165	57,600	\$646,565
1% Artwork	\$ 25,122	2,000	\$23,122
Other Items			
1. Construction Administration	\$ 36,184	34,525	\$1,659
2. Relocation Costs			
Change Orders			
1	\$ 15,211	15,211	\$0
2	\$ 37,897	37,897	\$0
3	\$ 57,452	57,452	\$0
4	\$ 35,911	35,911	\$0
TOTALS	\$7,597,837	6,639,756	\$958,081

Attachment: PSC Capital Construction Quarterly Report-Theatre (2494 : Capital Construction Quarterly Reports)

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
AS OF MARCH 31, 2019**

College: Wayne State College		Meeting Date: June 18, 2019	
Project Information	Project Title:	Center for Applied Technology	
	Program Number:	905	
	Professional Consultant:	BVH Architecture	
	General Contractor:	Hausmann Construction	
	Net Square Footage: 41,535	Gross Square Footage: 53,165 per Design Development	
	Bid Opening Date		
	Notice of Proceed Date	6/21/17	
Estimated Completion Date	November 2018		
Final Acceptance Date			
Project Dates	Professional Consultants:	BVH Architecture	
	Needs Statement		
	Program Statement	11/13/15; Revised September 2016	
	Professional Services Contract	10/4/16	
	Bonds Sold	8/17/16	
	Preliminary Plans		
	Design Development	3/24/17	
	Construction Contract	11/28/16 GMP-9/25/17	
	Substantial Completion	11/15/18	
Final Completion			
Report Information	Status	Initial Report:	
		Interim Report:	X
		Final Report:	
Financial Information			
State Buildings	State/Bond Funds--LB No: 957	\$8,931,000.00	
	Federal Funds		
	LB 309 Funds		
	Cash Funds	\$4,430,516.32	
	Other-Foundation	\$1,459,342.00	
	Other-Trust	\$1,000,000.00	
	Total Available	\$15,820,858.32	
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available	\$0.00	
Expenditure Information			
	Proposed Budget	Expended to Date	Balance
Program Planning			\$0.00
Professional Fees	\$1,039,130.00	\$1,025,304.26	\$13,825.74
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$12,335,545.95	\$12,155,815.86	\$179,730.09
2. Fixed Equipment		\$0.00	\$0.00
3. Sitework/Utilities	\$163,146.82	\$163,146.82	\$0.00
Furnishings/Moveable Equip.	\$673,526.66	\$657,771.99	\$15,754.67
Contingency	\$0.00	\$0.00	\$0.00
Artwork	\$35,189.50	\$27,689.50	\$7,500.00
Other Items			
1. Special technical/lab equip.	\$1,007,055.57	\$932,608.05	\$74,447.52
2. Misc.(adver., test., signage)	\$66,746.79	\$63,550.29	\$3,196.50
Change Orders			
1.	\$14,676.97	\$14,676.97	\$0.00
2.	\$6,842.25	\$6,842.25	\$0.00
3.	\$17,015.13	\$17,015.13	\$0.00
4.	\$40,703.30	\$40,703.30	\$0.00
5.	\$29,051.90	\$29,051.90	\$0.00
6.	\$92,471.68	\$92,471.68	\$0.00
7.	\$60,656.88	\$60,656.88	\$0.00
8.	\$44,571.32	\$44,571.32	\$0.00
9.	\$49,395.85	\$49,395.85	\$0.00
10.	\$32,507.31	\$32,507.31	\$0.00
11.	\$37,947.37	\$37,947.37	\$0.00
12.	\$28,098.93	\$28,098.93	\$0.00
13.	\$8,765.40	\$8,765.40	\$0.00
14.	\$37,812.74	\$18,906.37	\$18,906.37
TOTALS	\$15,820,858.32	\$15,507,497.43	\$294,454.52

This report is prepared on a cash basis.

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
AS OF MARCH 31, 2019**

College: Wayne State College		Meeting Date: June 18, 2019	
Project Information	Project Title:	Press Box Replacement	
	Program Number:	955	
	Professional Consultant:	Jackson Jackson & Assoc.	
	General Contractor:	Rogee General Contractors	
	Net Square Footage: 5,672	Gross Square Footage: 6,354 per Design Development	
	Bid Opening Date	7/25/17	
	Notice of Proceed Date		
Estimated Completion Date	8/24/18		
Final Acceptance Date			
Project Dates	Professional Consultants:	Jackson Jackson & Assoc.	
	Needs Statement		
	Program Statement	3/26/15	
	Professional Services Contract	2/6/17	
	Bonds Sold	n/a	
	Preliminary Plans		
	Design Development	3/24/17	
	Construction Contract	9/25/17	
	Substantial Completion	9/11/18	
Final Completion			
Report Information	Status	Initial Report:	
		Interim Report:	X
		Final Report:	
Financial Information			
State Buildings	State Funds--LB No:	\$0.00	
	Federal Funds	\$0.00	
	LB 309 Funds	\$360,000.00	
	Cash Funds	\$1,606,026.40	
	Capital Imp. Fee Commitment	\$612,915.38	
	Other-Sports Facilities Cash Fund	\$300,000.00	
	Other-Foundation	\$1,053,042.59	
	Total Available	\$3,931,984.37	
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available	\$0.00	
Expenditure Information	Proposed Budget	Expended to Date	Balance
Program Planning	\$12,987.73	\$12,987.73	\$0.00
Professional Fees	\$235,000.00	\$223,590.49	\$11,409.51
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$3,838,400.00	\$3,195,796.30	\$238,061.70
2. Fixed Equipment			\$0.00
3. Sitework/Utilities	\$4,542.69	\$4,542.69	\$0.00
Furnishings/Moveable Equip.	\$100,000.00	\$76,065.44	\$23,934.56
Contingency	\$85,633.12		\$85,633.12
Artwork	\$0.00	\$0.00	\$0.00
Other Items			
1. Advertising/Printing	\$8,933.17	\$8,933.17	\$0.00
2. Testing/Spec Inspections	\$18,450.00	\$16,397.00	\$2,053.00
3. Data/Tele. Cabling	\$32,003.66	\$31,084.16	\$919.50
Change Orders			
1.	-\$404,542.00		
2.	\$576.00	\$576.00	\$0.00
TOTALS	\$3,931,984.37	\$3,569,972.98	\$362,011.39

This report is prepared on a cash basis.

Attachment: WSC Capital Construction Quarterly Report-Press Box (2494 : Capital Construction Quarterly Reports)

**CAPITAL CONSTRUCTION QUARTERLY STATUS REPORT
AS OF MARCH 31, 2019**

College: Wayne State College		Meeting Date: June 18, 2019	
Project Information	Project Title:	U.S. Conn Library Renovation	
	Program Number:	912	
	Professional Consultant:	Jackson Jackson & Assoc.	
	General Contractor:	Beckenhauer Construction, Inc.	
	Net Square Footage: 51,805	Gross Square Footage: 89,914	
	Bid Opening Date		
	Notice of Proceed Date		
Estimated Completion Date			
Final Acceptance Date			
Project Dates	Professional Consultants:	Jackson Jackson & Assoc.	
	Needs Statement		
	Program Statement	9/7/12	
	Professional Services Contract	10/1/12	
	Bonds Sold	Febr. 2014	
	Preliminary Plans		
	Design Development	9/6/13	
	Construction Contract	8/19/13 GMP-2/27/14	
	Substantial Completion	5/8/17	
Final Completion	1/9/19		
Report Information	Status	Initial Report:	
		Interim Report:	
		Final Report:	X
Financial Information			
State Buildings	State Funds--LB No: 198	\$12,000,000.00	
	Federal Funds	\$0.00	
	LB 309 Funds	\$2,900,000.00	
	Cash Funds	\$2,487,219.17	
	Capital Imp. Fee Commitment	\$700,000.00	
	Other-Foundation	\$2,271,179.16	
	Other-Chartwells	\$366,000.00	
	Total Available	\$20,724,398.33	
Revenue Bond Buildings	Bonds Sold		
	Costs of Issuance/Reserves		
	Balances of Proceeds		
Revenue Sources for Construction	1. Bond Proceeds		
	2. Interest Earnings		
	3. Other		
	Total Available	\$0.00	
Expenditure Information			
	Proposed Budget	Expended to Date	Balance
Program Planning	\$63,087.85	\$63,087.85	\$0.00
Professional Fees	\$1,420,388.68	\$1,420,388.68	\$0.00
Life Cycle Cost Analysis			\$0.00
Construction			
1. General, Mech., Elec.	\$16,629,747.56	\$16,629,747.56	\$0.00
2. Fixed Equipment			\$0.00
3. Sitework/Utilities	\$74,504.65	\$74,504.65	\$0.00
Furnishings/Moveable Equip.	\$1,227,360.69	\$1,227,360.69	\$0.00
Contingency	\$0.00		\$0.00
Artwork	\$123,249.40	\$123,249.40	\$0.00
Other Items			
1. Advertising/Printing	\$35,549.91	\$35,549.91	\$0.00
2. Asbestos tests/abatement	\$532,548.30	\$532,548.30	\$0.00
3. Technical Costs	\$593,281.48	\$593,281.48	\$0.00
4. Other Misc	\$24,679.81	\$24,679.81	\$0.00
Change Orders			\$0.00
1.			\$0.00
2.			\$0.00
TOTALS	\$20,724,398.33	\$20,724,398.33	\$0.00

This report is prepared on a cash basis.

ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

June 18, 2019

INFORMATION ONLY: Spring Occupancy and Income Reports

The Spring 2019 Occupancy and Income reports from each of the Colleges are provided to the Board for information as per Board Policy 2101.

As required by the bond indentures, the Colleges have provided information for occupancy and the income earned by their revenue bond facilities during Spring 2019.

In summary, the following ratios.

	% Residence Hall Bed Occupancy for Spring 2019	% Residence Hall Room Occupancy for Spring 2019	% Residence Hall Income for Spring 2019
Chadron	47%	65%	44%
Peru	62%	63%	79%
Wayne	70%	88%	69%

	Chadron	Peru	Wayne	Chadron	Peru	Wayne
	Bed Occupancy			Room Occupancy		
Spring 09	778	381	1,182	584	226	731
Spring 10	775	382	1,192	582	216	719
Spring 11	795	388	1,208	587	217	679
Spring 12	811	381	1,192	585	208	695
Spring 13	752	358	1,195	546	218	702
Spring 14	777	422	1,146	571	240	661
Spring 15	794	391	1,138	573	229	643
Spring 16	785	403	1,103	572	220	670
Spring 17	752	369	908	556	187	540
Spring 18	627	369	992	473	193	601
Spring 19	615	363	1,083	471	194	687

ATTACHMENTS:

- CSC Spring 2019 Occupancy and Income Report (PDF)
- PSC Spring 2019 Occupancy and Income Report (PDF)
- WSC Spring 2019 Occupancy and Income Report (PDF)

**REVENUE BOND FACILITIES
OCCUPANCY AND INCOME REPORT**

COLLEGE: CHADRON STATE COLLEGE
TERM: SPRING 2019

REPORT DATE: April 23, 2019
FINAL REPORT

OCCUPANCY

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Spring 2018	Beds Occupied Spring 2019	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Spring 2018	Rooms Occupied Spring 2019	Percent Room Occupancy
Residence Hall										
ANDREWS	304	284	149	153	2.68%	53.87%	148	112	120	81.08%
BROOKS	110	84	0	0	0.00%	0.00%	40	0	0	0.00%
EDNA WING	94	94	55	46	-16.36%	48.94%	49	40	34	69.39%
EDNA WORK	92	92	52	51	-1.92%	55.43%	46	44	45	97.83%
HIGH RISE	400	422	231	239	3.46%	56.64%	218	170	176	80.73%
KENT HALL	304	275	101	86	-14.85%	31.27%	151	68	56	37.09%
EAGLE RIDGE	69	69	39	40	2.56%	57.97%	69	39	40	57.97%
SUBTOTALS	1,373	1,320	627	615	-1.91%	46.59%	721	473	471	65.33%

	Apartments Available	Apartments Occupied Spring 2017	Apartments Occupied Spring 2018	Percent of Change	Percent Occupancy
Family Housing					
EDNA WORK WING	0	0	0	0.00%	0.00%
WEST COURT	0	8	0	-100.00%	0.00%
SUBTOTALS	0	8	0	-100.00%	0.00%
TOTALS	1,373	1,320	635	-3.15%	46.59%

ACTUAL INCOME

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	1,373	1,320	1853-2756	2,285,689	1,004,913	43.97%
Student Apartments						
Family Housing						
Faculty Apartments						
Summer, Guest Housing & Rentals				20,000		0.00%
Other						
TOTALS				\$2,305,689	\$1,004,913	43.58%

* Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

**REVENUE BOND FACILITIES
OCCUPANCY AND INCOME REPORT**

COLLEGE: PERU STATE COLLEGE
TERM: Spring 2019

REPORT DATE: June 18, 2019
Final Report

OCCUPANCY

Residence Hall	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Spring 2018	Beds Occupied Spring 2019	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Spring 2018	Rooms Occupied Spring 2019	Percent Room Occupancy
ELIZA MORGAN	148	144	127	111	-12.60%	77.08%	88	69	60	68.18%
DELZELL	146	151	107	94	-12.15%	62.25%	73	55	50	68.49%
CLAYBURN/MATHEWS **	120	119	0	47	0.00%	39.50%	60	0	26	43.33%
DAVIDSON/PALMER	116	116	87	60	-31.03%	51.72%	58	25	31	53.45%
NICHOLAS/PATE	24	60	48	51	6.25%	85.00%	30	44	27	90.00%
SUBTOTALS	554	590	369	363	-1.63%	61.53%	309	193	194	62.78%

Student Apartments	Apartment Available	Actual Bed Capacity	Beds Occupied Spring 2018	Beds Occupied Spring 2019	Percent of Change	Percent Occupancy
Oak Hill	10	36	26	26	0%	72.22%
TOTALS	554	609	413	395	1	64.86%

ACTUAL INCOME

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	554	363	2269-3962	\$1,156,980	\$916,395	79.21%
Student Apartments	10	10	1933-3388	\$69,588	\$50,339	72.34%
Faculty Apartments	9	9	3540-4638	\$36,858	\$13,370	36.27%
Summer, Guest Housing & Rentals					\$0	
Other					\$0	
TOTALS				\$1,263,426	\$980,104	77.58%

* Residence Hall rental revenue is less waivers, refunds and receivables.

**Clayburn/Mathews Halls closed for sprinkler system upgrade, reopen Fall 2018

**REVENUE BOND FACILITIES
OCCUPANCY AND INCOME REPORT**

COLLEGE: WAYNE STATE COLLEGE
TERM: SPRING 2019

REPORT DATE: JUNE 18, 2019
FINAL REPORT

OCCUPANCY

	Designed Bed Capacity	Actual Bed Capacity	Beds Occupied Spring 2018	Beds Occupied Spring 2019	Percent of Change	Percent Bed Occupancy	Available Room Capacity	Rooms Occupied Spring 2018	Rooms Occupied Spring 2019	Percent Room Occupancy
Residence Hall	165	159	103	124	20.39%	77.99%	66	57	62	93.94%
Anderson Hall	328	306	99	168	69.70%	54.90%	159	68	122	76.73%
Berry Hall	432	420	341	313	-8.21%	74.52%	200	186	181	90.50%
Morey Hall	240	231	93	129	38.71%	55.84%	119	64	95	79.83%
Neihardt Hall	185	161	139	139	0.00%	86.34%	91	86	85	93.41%
Pile Hall	142	139	120	111	-7.50%	79.86%	75	70	70	93.33%
Terrace Hall	147	140	97	99	2.06%	70.71%	74	70	72	97.30%
SUBTOTALS	1,639	1,556	992	1,083	9.17%	69.60%	784	601	687	87.63%

	Apartment Available	Apartment Occupied Spring 2018	Apartment Occupied Spring 2019	Percent of Change	Percent Occupancy
Family Housing					

SUBTOTALS	0	0	0	0	0	0
TOTALS	1,639	1,556	992	1,083	9.17%	69.60%

ACTUAL INCOME

	Original Design	Present Use	Current Rates	Total Potential Income	Actual Income	Percent of Potential Income
Residence Halls *	1,639	1,556	\$1845-\$2910	\$2,935,017	\$2,019,347	68.80%
Student Apartments						
Family Housing						
Faculty Apartments						
Summer, Guest Housing & Rentals				\$0	\$0	NA
Other				\$23,570	\$23,571	100.00%
TOTALS				\$2,958,587	\$2,042,918	69.05%

*Residence Hall rental revenue is less waivers, refunds and receivables. Amounts shown represent actual income collected.

Attachment: WSC Spring 2019 Occupancy and Income Report (2495 : Spring Occupancy and Income

ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

June 18, 2019

INFORMATION ONLY: **Contracts and Change Orders for Information**

Pursuant to Board Policies 7015, 7016, and 8065, the following contracts and change orders are provided to the Board for information

Chadron State Contracts

- Crites Hall (PeopleSoft academic advisement consultant) -- \$11,400
- Campuswide (MFP's) -- \$75,917.52
- Crites Hall (marketing, recruitment consultant) -- \$68,700
- High Rise Dormitory (shower piping modifications) -- \$174,000
- Rangeland Lab (suspended ceiling) -- \$12,750
- Armstrong Gymnasium (roof replacement) -- \$981,850

Peru State Contracts

- Campuswide (purchase and installation of security cameras) -- \$63,537.34
- Performing Arts Center (eliminate outside electrical panel and change lights to DMX lights) -- \$9,130.80
- Field House (asbestos abatement and compliance monitoring) -- \$21,380
- Softball Field (concrete pad for batting cage) -- \$12,575
- AV Larson (Foundation renovation) -- \$99,640

Wayne State Contracts

- Energy Plant (repairs to 2 centrifugal chillers) -- \$384,216
- Peterson Fine Arts Building Theatre and Ley Theatre (architectural planning services for preparation of a program statement for renovation) -- \$64,600
- Morey Hall (fire sprinkler install) -- \$343,100
- Energy Plant (installation of variable frequency controllers for existing pumping and fan equipment serving the chiller plant) -- \$219,559
- Berry Hall-West Wing (fire sprinkler install) -- \$176,683
- Center for Applied Technology (install and configure 12-screen video wall) -- \$28,147.81
- Southwest Corner of Campus (design and construction of new campus entrance monument sign) -- \$18,015
- Student Center (complete quarry tile replacement; areas include west stair, central stair, atrium corridor, bookstore entry, west vestibule and east vestibule) -- \$72,494

Wayne State Change Orders

- Center for Applied Technology (#13-add AV FTP cables in 2nd floor classrooms, add panels to wall at all custodial sink locations, add stair stringer vinyl) -- \$8,765.40
- Center for Applied Technology (#14-PR22 - storefront and gate breakout; transfer grilles and exhaust duct; add data lines; and directed dust collector changes) -- \$37,812.74
- Energy Plant (#1-motor drive shaft on chiller #2) -- \$35,648.07

Nebraska State College System Contracts

- System Office and Colleges (employee assistance program) -- \$24.70 per employee per year
- System Office and Colleges (lobbyist services) -- \$40,533
- System Office and Colleges (background check services - 5 year max) -- \$400,000 max
- System Office (consulting services) -- \$44,000
- Colleges (collection management software) -- \$182,968.89 over 3 years
- Colleges (implementation of collection management software into the cloud) -- \$8,200
- System Office & Colleges (high school counselor listings) -- \$2,224

ATTACHMENTS:

- CSC Contracts and Change Orders for Information (PDF)
- PSC Contracts and Change Orders for Information (PDF)
- WSC Contracts and Change Orders for Information (PDF)
- NSCS Contracts and Change Orders for Information (PDF)

CONTRACTS AND CHANGE ORDERS FOR INFORMATION

CONTRACTS – a) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$70,000; c) consultant contracts for less than \$70,000 (between \$35,000 and \$70,000 must have Chancellor's approval); d) exempt contracts over \$50,000; e) legal counsel, auditor, lobbyist and search consultant contracts for durations greater than 5 days, requiring Chancellor's approval; and f) contracts that the Board has authorized the Chancellor to approve.

Chadron State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Crites Hall PeopleSoft Academic Advisement Consultant \$11,400.00 Cash Sierra-Cedar
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus Wide MFP's \$75,917.52 Cash Capital Business Systems
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Crites Hall Marketing, Recruitment Consultant \$68,700.00 Cash Ruffalo Noel Levitz
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	High Rise Dormitory Shower Piping Modifications \$174,000.00 Contingency Maintenance MAC Construction
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Rangeland Lab Suspended Ceiling \$12,750.00 Cash R & J Industries
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Armstrong Gymnasium Roof Replacement \$981,850.00 LB 309 Task Force Twin City Roofing, Inc.

**PERU STATE COLLEGE
CONTRACTS AND CHANGE ORDERS FOR INFORMATION**

CONTRACTS – a) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$70,000; c) consultant contracts for less than \$70,000 (between \$35,000 and \$70,000 must have Chancellor's approval); d) exempt contracts over \$50,000; e) legal counsel, auditor, lobbyist and search consultant contracts for durations greater than 5 days, requiring Chancellor's approval; and f) contracts that the Board has authorized the Chancellor to approve.

Peru State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Softball Field Concrete pad for batting cage. \$12,575.00 Revenue Bond Pieters Construction
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus Wide Purchase and installation of security cameras. \$63,537.34 Student Senate, LB957, Revenue Funds Drake's Communication
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Performing Arts Center Eliminate outside electrical panel. Change lights to DMX lights. \$9,130.80 LB957 Haco Electric Co., Inc.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Field House Asbestos abatement and compliance monitoring. \$21,380.00 Capital Improvement Fees AMI Environmental
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	A.V. Larson Foundation Renovation \$99,640.00 Foundation Genesis Contracting, Inc.

CONTRACTS AND CHANGE ORDERS FOR INFORMATION

CONTRACTS – a) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$70,000; c) consultant contracts for less than \$70,000 (between \$35,000 and \$70,000 must have Chancellor's approval); d) exempt contracts over \$50,000; e) legal counsel, auditor, lobbyist and search consultant contracts for durations greater than 5 days, requiring Chancellor's approval; and f) contracts that the Board has authorized the Chancellor to approve.

Wayne State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Energy Plant Repairs to 2 centrifugal chillers \$384,216.00 LB 309 Trane U.S. Inc., Ralston, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Peterson Fine Arts Building and Ley Theatre Architectural planning services for preparation of a Program Statement for renovation \$64,600.00 Cash Jackson Jackson & Associates, Inc., Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Morey Hall Fire Sprinkler Install \$343,100.00 Contingency Maintenance OCC Builders, LLC, Wayne, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Energy Plant Installation of variable frequency controllers for existing pumping & fan equipment serving the chiller plant \$219,559.00 LB 309 Johnson Controls, Inc., Sioux Falls, SD
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Berry Hall – West Wing Fire Sprinkler Install \$176,683.00 Contingency Maintenance Christiansen Construction Company, Pender, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Center for Applied Technology Install & configure 12-screen video wall \$28,147.81 Cash SKC, Shawnee Mission, KS
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Southwest corner of campus Design & construction of new campus entrance monument sign \$18,015.00 Wayne State Foundation BHV Architecture, Lincoln, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Center Complete quarry tile replacement; areas include west stair, central stair, atrium corridor, bookstore entry, west vestibule, & east vestibule \$72,494.00 Contingency Maintenance Chamberlain Tile, Inc., Sioux City, IA

CHANGE ORDERS – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are less than \$50,000. If approval of change order is critical to project schedule, \$50,000 to \$100,000 range change orders may be approved by the Chancellor and reported at the next Board meeting.

Wayne State College	
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Center for Applied Technology #13 – add AV FTP cables in 2nd floor classrooms, add panels to wall at all custodial sink locations, add stair stringer vinyl \$8,765.40 Construction Bond Funds/Cash/Wayne State Foundation/Trust Hausmann Construction, Inc., Lincoln, NE
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Center for Applied Technology #14 – PR22 – storefront & gate breakout; transfer grilles & exhaust duct; add data lines; & directed dust collector changes \$37,812.74 Construction Bond Funds/Cash/Wayne State Foundation/Trust Hausmann Construction, Inc., Lincoln, NE
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Energy Plant #1 – Motor drive shaft on Chiller #2 \$35,648.07 LB 309 Trane U.S. Inc., Ralston, NE

Attachment: WSC Contracts and Change Orders for Information (2496 : Contracts and Change Orders for Information)

CONTRACTS AND CHANGE ORDERS FOR INFORMATION

CONTRACTS – a) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$70,000; c) consultant contracts for less than \$70,000 (between \$35,000 and \$70,000 must have Chancellor's approval); d) exempt contracts over \$50,000; e) legal counsel, auditor, lobbyist and search consultant contracts for durations greater than 5 days, requiring Chancellor's approval; and f) contracts that the Board has authorized the Chancellor to approve.

Nebraska State College System	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Nebraska State College System Office and Colleges Employee Assistance Program \$24.70 per employee per year Cash Continuum Employee Assistance, Training, Consulting, Lincoln, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Nebraska State College System Office and Colleges Lobbyist Services \$40,533 Cash Nowka & Edwards, Lincoln, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Nebraska State College System Office and Colleges Background Check Services (5-year max) \$400,000 (max) Cash One Source The Background Check Company
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Nebraska State College System Consulting Services \$44,000 Cash/General Dr. Daniel Palmer
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Nebraska State College System Colleges Collection Management Software \$182,968.89 over 3 years Cash Innovative Interfaces Incorporated
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Nebraska State College System Colleges Implementation of Collection Management Software into the Cloud \$8,200 Cash Innovative Interfaces Incorporated
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Nebraska State College System and Colleges High School Counselor Listings \$2,224 Cash High School Counselor Connect

ITEMS FOR INFORMATION AND DISCUSSION FISCAL, FACILITIES, AND AUDIT

June 18, 2019

INFORMATION ONLY: Grant Applications and Awards for Information

Board Policy 6024 requires the reporting of grant awards and applications to the Board as information, if they do not have a state maintenance of effort or future fiscal responsibility.

Chadron State Applications:

- Costume Design Position (Darold Newblom Foundation) -- \$14,000
- Housing for CSC Theatre Directors (Darold A. Newblom Foundation) -- \$10,000
- Update Lucid Key and Species Descriptions of Six Western Rangeland Grasshoppers with Emphasis on Oklahoma Distributions (USDA-APHIS) -- \$11,956
- Western States - New and Emerging Farm Business Management and Benchmarking Partnership (USDA-NIFA) -- \$41,093.50

Chadron State Awards

- Chadron State Hoop Shoot (Dawes County Travel Board) -- \$1,200
- Nebraska Research Network in Functional Genomics (National Institutes of Health) -
- \$20,833 in addition to the \$21,635 already awarded in current grant year
- Small Business Administration NBDC (U.S. Small Business Administration) --
\$23,000
- Upward Bound (U.S. Department of Education) -- \$287,533

Peru State Award

- Nebraska EPSCoR Undergraduate Research Experience (National Science Foundation Infrastructure Grant) -- \$5,000

Wayne State Awards

- Collaborative Research: Hierarchical Functioning of River Macrosystems in Temperate Steppes-From Continental to Hydrogeomorphic Patch Scales (National Science Foundation) -- \$76,669 less \$59,600 transferred to University of Montana reduces to \$17,069
- Nebraska Business Development Center (U.S. Small Business Administration) --
\$73,000
- Nebraska EPSCoR Undergraduate Research Experience (National Science Foundation Infrastructure Grant) -- \$5,000
- Nebraska Research Network in Functional Genomics (National Institutes of Health) -
additional \$22,503 bringing total to \$78,025

ATTACHMENTS:

- CSC Grant Application-Costume Design Position (PDF)

- CSC Grant Application-Theatre Directors Housing (PDF)
- CSC Grant Application-Grasshopper OSU (PDF)
- CSC Grant Application-Farm Business Mangement (PDF)
- CSC Grant Award-Hoop Shoot (PDF)
- CSC Grant Award-Functional Geonomics (PDF)
- CSC Grant Award-NBDC (PDF)
- CSC Grant Award-Upward Bound (PDF)
- PSC Grant Award-EPSCOR (PDF)
- WSC Grant Award-Collaborative Research with Univ of Montana (PDF)
- WSC Grant Award-NBDC (PDF)
- WSC Grant Award-EPSCoR (PDF)
- WSC Grant Award-Functional Genomics (DOCX)

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: June 18, 2019
Notice of Intent	Application: X	Accept Award:
Name of Program: Costume Design Position		
Funding Source: Darold Newblom Foundation Also indicate if the source is federal, state or private: Private		
Is this grant a Sub-Award ?		Yes: No: X
If a sub-award, indicate the agency the sub-award is through:		
Amount Requested: \$14,000.00	Amount Awarded:	Funding Period: 8/2019 to 5/2020 Please indicate specific dates for the grant.
Closing Date for Application Submission: April 1, 2019		
When reporting Grant Award-- Has Grant Application been approved/reviewed by the Board? No		Date Approved/Reviewed:
Does this grant include Indirect Cost Funds for the College's use?		Yes: No: X
If yes, indicate dollar amount and/or percentage rate allowed:		
Will this grant require State Matching Funds ?		Yes: No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Support ?		Yes: No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: No:
How many FTE positions will the grant fund?		FTE: 0
How many of these are new positions?		New FTE: 0
Briefly describe the purpose(s) of this application/award: This award would cover hiring a professional costume designer at \$2,700 per costume design. Four productions in 2019/20. \$2,700 x 4 = \$10,800. In addition, this grant would provide for \$1,600 travel each semester. \$1,600 x 2 = \$3,200. Since this is not a full-time position it is likely the costume designer would likely be in Lincoln/Omaha or Denver areas. Hiring a professional costume designer will create student contact hours and encourage theatre students to gain employment with summer theatres while also creating excitement and pride in the theatre students.		
Is this grant a continuation of a previous/existing grant?		Yes: No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Scott Cavin		
Administrator responsible for approving the application: Dr. Randy Rhine		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: June 18, 2019
Notice of Intent	Application: X	Accept Award:
Name of Program: Housing for CSC Theatre Directors		
Funding Source: Darold A. Newblom Foundation Also indicate if the source is federal, state or private: Private		
Is this grant a Sub-Award ?		Yes: No: X
If a sub-award, indicate the agency the sub-award is through:		
Amount Requested: \$10,000.00	Amount Awarded:	Funding Period: 8/2019 to 5/2020 Please indicate specific dates for the grant.
Closing Date for Application Submission: April 1, 20109		
When reporting Grant Award-- Has Grant Application been approved/reviewed by the Board? No		Date Approved/Reviewed:
Does this grant include Indirect Cost Funds for the College's use?		Yes: No: X
If yes, indicate dollar amount and/or percentage rate allowed:		
Will this grant require State Matching Funds ?		Yes: No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Support ?		Yes: No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: No:
How many FTE positions will the grant fund?		FTE: 0
How many of these are new positions?		New FTE: 0
Briefly describe the purpose(s) of this application/award: By offering housing to guest artists, it will be addressing a weakness of the program which was the absence of contact hours with theatre professionals. Students will gain contact hours with theatre professionals directing, performing and/or designing realized theatre productions. This will also encourage students to gain summer theatre experience.		
Is this grant a continuation of a previous/existing grant?		Yes: No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Scott Cavin		
Administrator responsible for approving the application: Dr. Randy Rhine		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: June 18, 2019
Notice of Intent	Application: X	Accept Award:
Name of Program: Update Lucid Key and Species Descriptions of Six Western Rangeland Grasshoppers with Emphasis on Oklahoma Distributions		
Funding Source: USDA-APHIS Also indicate if the source is federal, state or private: Federal		
Is this grant a Sub-Award ?		Yes: X No:
If a sub-award, indicate the agency the sub-award is through: Oklahoma State University		
Amount Requested: \$11,956.00	Amount Awarded:	Funding Period: 2019 (TBD) Please indicate specific dates for the grant.
Closing Date for Application Submission: May 2019		
When reporting Grant Award-- Has Grant Application been approved/reviewed by the Board? No		Date Approved/Reviewed:
Does this grant include Indirect Cost Funds for the College's use?		Yes: X No:
If yes, indicate dollar amount and/or percentage rate allowed: 8%		
Will this grant require State Matching Funds ?		Yes: No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Support ?		Yes: No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: No: X
How many FTE positions will the grant fund?		FTE: 0
How many of these are new positions?		New FTE: 0
Briefly describe the purpose(s) of this application/award: Dr. Brust will be involved in this grant which is to update the current Western Grasshopper Identification tool. His specific work will include grasshopper identification, developing fact sheets for six grasshopper species, and integrating the new species into the current key/identification tool. This work will also help to support a Masters Student in the Entomology Program at Oklahoma State University, whose committee Dr. Brust will be a member of.		
Is this grant a continuation of a previous/existing grant?		Yes: No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Mathew Brust		
Administrator responsible for approving the application: Dr. Randy Rhine		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: June 18, 2019
Notice of Intent	Application: X	Accept Award:
Name of Program: Western States – New and Emerging Farm Business Management and Benchmarking Partnership		
Funding Source: USDA-NIFA Also indicate if the source is federal, state or private: Federal		
Is this grant a Sub-Award ?		Yes: X No:
If a sub-award, indicate the agency the sub-award is through: Utah State University		
Amount Requested: \$41,093.50	Amount Awarded:	Funding Period: 9/1/2019 – 8/31/2020 Please indicate specific dates for the grant.
Closing Date for Application Submission: April 9, 2019		
When reporting Grant Award-- Has Grant Application been approved/reviewed by the Board? No		Date Approved/Reviewed:
Does this grant include Indirect Cost Funds for the College's use?		Yes: X No:
If yes, indicate dollar amount and/or percentage rate allowed: 10%		
Will this grant require State Matching Funds ?		Yes: No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Support ?		Yes: No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: No: X
How many FTE positions will the grant fund?		FTE: 0
How many of these are new positions?		New FTE:
Briefly describe the purpose(s) of this application/award: If awarded this will provide funding for travel, supplies, software and one adjunct faculty position. This project will develop new and emerging FBM (Farm Business Management) programs at rural community colleges in MT, NE and WA, provide mentoring and training resources, create connections between – serving the area's agriculture community (teaching FBM skills to farmers and ranchers) and strengthening on campus agriculture programs, increase quality and quantity of livestock ranches in the national FBM database, improve quality, quantity and diversity of farms in database, and link financial and production indicators to farm decision-making tools.		
Is this grant a continuation of a previous/existing grant?		Yes: No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Joel Hyer		
Administrator responsible for approving the application: Dr. Randy Rhine		

Attachment: CSC Grant Application-Farm Business Management (2497 : Grant Applications and Awards for Information)

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: June 18, 2019
Notice of Intent	Application:	Accept Award: X
Name of Program: Chadron State Hoop Shoot		
Funding Source: Dawes County Travel Board Also indicate if the source is federal, state or private: Private		
Is this grant a Sub-Award ?		Yes: No: X
If a sub-award, indicate the agency the sub-award is through:		
Amount Requested: \$1,200.00	Amount Awarded: \$1,200.00	Funding Period: March-April 2019 Please indicate specific dates for the grant.
Closing Date for Application Submission: February 17, 2019		
When reporting Grant Award-- Has Grant Application been approved/reviewed by the Board? No		Date Approved/Reviewed:
Does this grant include Indirect Cost Funds for the College's use?		Yes: No: X
If yes, indicate dollar amount and/or percentage rate allowed:		
Will this grant require State Matching Funds ?		Yes: No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Support ?		Yes: No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: No: X
How many FTE positions will the grant fund?		FTE: NA
How many of these are new positions?		New FTE: NA
Briefly describe the purpose(s) of this application/award: The Hoop Shoot has been held in Chadron, NE, and has been hosted by the college and community for many years. The funds received will be used to promote new teams along with their traveling families to our community during the event.		
Is this grant a continuation of a previous/existing grant?		Yes: No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Sarah Dykes		
Administrator responsible for approving the application: Dr. Randy Rhine		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: June 18, 2019
Notice of Intent	Application:	Accept Award: X
Name of Program: Nebraska Research Network in Functional Genomics		
Funding Source: national Institutes of Health Also indicate if the source is federal, state or private Federal		
Is this grant a Sub-Award ?		Yes: X No:
If a sub-award, indicate the agency the sub-award is through: University of Nebraska Medical Center		
Amount Requested:	Amount Awarded: \$20,833.00 in addition to the \$21,635.00 already awarded in current grant year,	Funding Period: 5/1/18 to 4/30/19 Please indicate specific dates for the grant.
Closing Date for Application Submission: NA		
When reporting Grant Award-- Has Grant Application been approved/reviewed by the Board? No		Date Approved/Reviewed:
Does this grant include Indirect Cost Funds for the College's use?		Yes: No: X
If yes, indicate dollar amount and/or percentage rate allowed:		
Will this grant require State Matching Funds ?		Yes: No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Support ?		Yes: No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: No:
How many FTE positions will the grant fund?		FTE: 0
How many of these are new positions?		New FTE:
Briefly describe the purpose(s) of this application/award: The purpose of this project is to develop and sponsor undergraduate students in the research enterprise selected for the INBRE Scholars Program. This collaboration is intended to enhance the competitive biomedical research capability throughout the State of Nebraska. This is an additional amount to the already awarded \$21,635.00.		
Is this grant a continuation of a previous/existing grant?		Yes: X No:
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: There are no differences in funding period or program. The amount increased for current year as previously stated.		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Ann Buchmann		
Administrator responsible for approving the application: Dr. Randy Rhine		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: June 18, 2019
Notice of Intent	Application: X	Accept Award: X
Name of Program: Small Business Administration NBDC		
Funding Source: U.S. Small Business Administration Also indicate if the source is federal, state or private: State		
Is this grant a Sub-Award ?		Yes: X No:
If a sub-award, indicate the agency the sub-award is through: University of Nebraska at Omaha		
Amount Requested:	Amount Awarded: \$23,000.00	Funding Period: 1/1/19 to 12/31/19 Please indicate specific dates for the grant.
Closing Date for Application Submission: Delayed due to Government Shut Down		
When reporting Grant Award-- Has Grant Application been approved/reviewed by the Board? No		Date Approved/Reviewed:
Does this grant include Indirect Cost Funds for the College's use?		Yes: No: X
If yes, indicate dollar amount and/or percentage rate allowed:		
Will this grant require State Matching Funds ?		Yes: X No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): \$16,606.00 of salary		
Will this grant require In-Kind Support ?		Yes: No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: No:
How many FTE positions will the grant fund?		FTE: .5
How many of these are new positions?		New FTE: 0
Briefly describe the purpose(s) of this application/award: This award is for funding to continue the operation of a regional center of the Nebraska Business Development Center at Chadron State College. It provides partial funding for the .5 office assistant position and one graduate assistant including fringe benefits.		
Is this grant a continuation of a previous/existing grant?		Yes: X No:
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: The program and funding period show no differences from prior years. The amount has increased by \$2,000.00 from the prior year.		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Gary Dusek and Jennifer Wittrock		
Administrator responsible for approving the application: Dr. Randy Rhine		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: June 18, 2019
Notice of Intent	Application:	Accept Award: X
Name of Program: Upward Bound		
Funding Source: U.S. Department of Education Also indicate if the source is federal, state or private: Federal		
Is this grant a Sub-Award ?	Yes:	No: X
If a sub-award, indicate the agency the sub-award is through:		
Amount Requested:	Amount Awarded: \$287,533.00 (Year three of five-year grant)	Funding Period: 9/1/2019 – 8/31/2020 Please indicate specific dates for the grant.
Closing Date for Application Submission: Continuation of Previous Grant		
When reporting Grant Award-- Has Grant Application been approved/reviewed by the Board? Yes		Date Approved/Reviewed: 4/30/2012
Does this grant include Indirect Cost Funds for the College's use?	Yes: X	No:
If yes, indicate dollar amount and/or percentage rate allowed: 8%		
Will this grant require State Matching Funds ?	Yes:	No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Support ?	Yes:	No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?	Yes:	No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?	Yes:	No: X
How many FTE positions will the grant fund?	FTE: 5	
How many of these are new positions?	New FTE: 0	
Briefly describe the purpose(s) of this application/award: The grant application requests funds to continue the Upward Bound Program at Chadron State College. The project will serve 50 low-income and first generation high school students in three target high schools. The Upward Bound Program prepares students for postsecondary education.		
Is this grant a continuation of a previous/existing grant?	Yes: X	No:
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: The program remains the same. The funding increased by \$12,382.00 from the prior year.		
Has this grant application been previously denied?	Yes:	No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Maggie Smith-Bruehlman		
Administrator responsible for approving the application: Dr. Randy Rhine		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Peru State College		Date: June 18, 2019
Notice of Intent	Application:	Accept Award: X
Name of Program: Nebraska EPSCoR Undergraduate Research Experience		
Funding Source: National Science Foundation Infrastructure Grant Also indicate if the source is federal, state or private Federal		
Is this grant a Sub-Award ?		Yes: X No:
If a sub-award, indicate the agency the sub-award is through: Nebraska EPSCoR		
Amount Requested: \$5,000	Amount Awarded: \$5,000	Funding Period: 7-1-19 to 6-30-20 Please indicate specific dates for the grant.
Closing Date for Application Submission: Feb. 1, 2019		
When reporting Grant Award-- Has Grant Application been approved/reviewed by the Board? Yes		Date Approved/Reviewed: 3-21-19
Does this grant include Indirect Cost Funds for the College's use?		Yes: No: X
If yes, indicate dollar amount and/or percentage rate allowed:		
Will this grant require State Matching Funds ?		Yes: No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Support ?		Yes: No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: X No:
How many FTE positions will the grant fund?		FTE: 0
How many of these are new positions?		New FTE: 0
Briefly describe the purpose(s) of this application/award: This grant will fund the travel of faculty and students to Costa Rica as part of a research project involving global public health.		
Is this grant a continuation of a previous/existing grant?		Yes: No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Tim Borchers		
Administrator responsible for approving the application: VP Debbie White		

College: Wayne State College		Date: June 18, 2019
Notice of Intent	Application:	Accept Award: X
Name of Program: Collaborative Research: Hierarchical Functioning of River Macrosystems in Temperate Steppes-From Continental to Hydrogeomorphic Patch Scales		
Funding Source: National Science Foundation Also indicate if the source is federal, state or private Federal		
Is this grant a Sub-Award ?		Yes: No: X
If a sub-award, indicate the agency the sub-award is through:		
Amount Requested: \$76,669	Amount Awarded: : \$76,669 Less \$59,600 transferred to University of Montana reduces down to \$17,069	Funding Period: : 09/15/2015-08/31/2020 Please indicate specific dates for the grant.
Closing Date for Application Submission: 04/07/2014		
When reporting Grant Award-- Has Grant Application been approved/reviewed by the Board? Yes		Date Approved/Reviewed: 6/10/14
Does this grant include Indirect Cost Funds for the College's use?		Yes: X No:
If yes, indicate dollar amount and/or percentage rate allowed:		
Will this grant require State Matching Funds ?		Yes: No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Support ?		Yes: No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: X No:
How many FTE positions will the grant fund?		FTE: 0.16
How many of these are new positions?		New FTE: 0.16
Briefly describe the purpose(s) of this application/award: This five year collaborative grant involving ten institutions, including Wayne State College, is led by the University of Kansas Center for Research. Dr. Barbara Hayford, from Wayne State College, is serving as a co-principal investigator. The North American Great Plains is the temperate steppe being evaluated for intercontinental climate change effects and assessing impacts on river macrosystems from altered terrestrial landscapes and river channels by Dr. Hayford. This award provides funding to Wayne State College over five years for summer salary/benefits for a faculty member and wages for undergraduate students as well as travel, supplies, publication expenses and indirect costs. Dr. Hayford resigned from Wayne State College and elected to have the grant transferred to the University of Montana. The transfer request has been approved by the National Science Foundation.		
Is this grant a continuation of a previous/existing grant?		Yes: No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied? The award was withheld until NSF could fund the project.		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Barbara Hayford, Professor, Life Sciences		
Administrator responsible for approving the application: Ms. Angela Fredrickson, Vice President Administration and Finance		

Attachment: WSC Grant Award-Collaborative Research with Univ of Montana (2497 : Grant Applications and Awards for Information)

College: Wayne State College		Date: June 18, 2019
Notice of Intent	Application:	Accept Award: X
Name of Program: Nebraska Business Development Center		
Funding Source: U.S. Small Business Administration Also indicate if the source is federal, state or private: Federal		
Is this grant a Sub-Award ?		Yes: X No:
If a sub-award, indicate the agency the sub-award is through: University of Nebraska at Omaha		
Amount Requested: \$73,000	Amount Awarded: \$73,000	Funding Period: 01/01/19-12/31/19 Please indicate specific dates for the grant.
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved/reviewed by the Board? Yes		Date Approved/Reviewed: 1/15/19
Does this grant include Indirect Cost Funds for the College's use?		Yes: No: X
If yes, indicate dollar amount and/or percentage rate allowed:		
Will this grant require State Matching Funds ?		Yes: X No:
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.): Matching funds of \$19,680 includes a portion of salary and benefits of the director as well as communications, supplies and travel expenses.		
Will this grant require In-Kind Support ?		Yes: X No:
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.): In-Kind support includes the College's indirect cost rate with the U.S. Small Business Administration.		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: No: X
How many FTE positions will the grant fund?		FTE: 0.91
How many of these are new positions?		New FTE: 0.00
Briefly describe the purpose(s) of this application/award: This sub agreement with the University of Nebraska-Omaha provides funding to continue the operation of a regional center of the Nebraska Business Development Center at Wayne State College. The award provides partial funding for salary and benefit costs of the director.		
Is this grant a continuation of a previous/existing grant?		Yes: No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: While not technically a continuation, this subcontract continues to fund the Nebraska Business Development Center at Wayne as it has for a number of years.		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Mr. Loren Kucera, Director of Nebraska Business Development Center		
Administrator responsible for approving the application: Ms. Angie Fredrickson, Vice President, Administration and Finance		

Attachment: WSC Grant Award-NBDC (2497 : Grant Applications and Awards for Information)

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Wayne State College		Date: June 18, 2019
Notice of Intent	Application:	Accept Award: X
Name of Program: Nebraska EPSCoR Undergraduate Research Experience		
Funding Source: National Science Foundation Infrastructure Grant Also indicate if the source is federal, state or private: Federal		
Is this grant a Sub-Award ?		Yes: X No:
If a sub-award, indicate the agency the sub-award is through: Nebraska EPSCoR University of Nebraska-Lincoln		
Amount Requested:\$5,000	Amount Awarded:\$5,000	Funding Period: 8/26/19-4/18/20 Please indicate specific dates for the grant.
Closing Date for Application Submission: February 1, 2019		
When reporting Grant Award-- Has Grant Application been approved/reviewed by the Board? Yes		Date Approved/Reviewed: 3/22/19
Does this grant include Indirect Cost Funds for the College's use?		Yes: No: X
If yes, indicate dollar amount and/or percentage rate allowed:		
Will this grant require State Matching Funds ?		Yes: No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require In-Kind Support ?		Yes: No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: X No:
How many FTE positions will the grant fund?		FTE: 0.11
How many of these are new positions?		New FTE: 0.11
Briefly describe the purpose(s) of this application/award: The purpose of this program is to provide a research experience for students in small colleges or universities that offer an undergraduate degree related to science, technology, engineering or math to increase the pool of students choosing careers in these areas. This award provides funds for a dedicated desktop computer, wages and travel expenses for an undergraduate student. The student will work with Dr. Paul Karr, Wayne State College professor, on computational Chemistry required by a research team to develop newer, more efficient and affordable solar energy power sources.		
Is this grant a continuation of a previous/existing grant?		Yes: No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes: No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Paul Karr, Professor, Physical Sciences and Mathematics Department		
Administrator responsible for approving the application: Ms. Angela Fredrickson, Vice President Administration & Finance		

NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

7.6.m

College: Wayne State College		Date: June 18, 2019
Notice of Intent	Application:	Accept Award: X
Name of Program: Nebraska Research Network in Functional Genomics		
Funding Source: National Institutes of Health Also indicate if the source is federal, state or private: Federal		
Is this grant a Sub-Award ?		Yes: X No:
If a sub-award, indicate the agency the sub-award is through: University of Nebraska Medical Center		
Amount Requested: \$248,250 over the 5 year period	Amount Awarded: Additional \$22,503 for award period 5/18-4/19 bringing total to \$78,025	Funding Period: 07/01/15-4/30/20 ..
Closing Date for Application Submission:		
When reporting Grant Award-- Has Grant Application been approved/reviewed by the Board? Yes		Date Approved/Reviewed: 9/6/14
Does this grant include Indirect Cost Funds for the College's use?		Yes: X No:
If yes, indicate dollar amount and/or percentage rate allowed: 40% of direct salaries and wages including all fringe benefits		
Will this grant require State Matching Funds ?		Yes: No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.)		
Will this grant require In-Kind Support ?		Yes: No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is State Maintenance of Effort or Future Fiscal Responsibility required?		Yes: No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?		Yes: X No:
How many FTE positions will the grant fund?		FTE: 1.08
How many of these are new positions?		New FTE: 0.00
Briefly describe the purpose(s) of this application/award: The additional funds will be used for the purchase of equipment.		
Is this grant a continuation of a previous/existing grant?		Yes: No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program: While not technically a continuation, this subaward funds another five year phase of the IDeA Networks of Biomedical Research Excellence (INBRE) grants awarded for the periods 05/09-05/14 and 09/04-04/09 and the Biomedical Research Infrastructure Network (BRIN) grant from 09/01-09/04.		
Has this grant application been previously denied?		Yes: X No:
If yes, please state the reason: This was a revised resubmission of a proposal by UNMC, with Wayne State College as a participant, which was not funded for 2014-2015.		
Person responsible for the preparation of the application: Dr. Shawn Pearcy, Professor, Life Sciences Department		
Administrator responsible for approving the application: Ms. Angie Fredrickson, Vice President, Administration and Finance		

Attachment: WSC Grant Award-Functional Genomics (2497 : Grant Applications and Awards for Information)



CHANCELLOR'S REPORT

Board of Trustees Meeting
June, 2019

Strategic Plan Update

The task force has met twice since the kickoff meeting for the 2025 Strategic Plan on April 10th. The task force has worked to develop operational goals and objectives for the NSCS and the Colleges.

The task force has identified and defined four strategic outcomes for the System.

- **Student Success & Completion** – Ensure all students receive necessary support and resources to enable successful progression and on-time degree completion.
- **Institutional & Academic Quality** – Deliver an array of high quality academic programs and curricular activities that successfully prepares students for the range of careers they will experience after graduation.
- **Workforce & Economic Impact** – Expand capacity for colleges to produce graduates who meet the workforce needs of Nebraska and to strengthen their role as change agents for rural communities they serve.
- **Access & Affordability** – Preserve the open access mission by providing all students with equitable opportunity to pursue affordable undergraduate and graduate degree options in Nebraska.

The second stage of the planning process identified key metrics that are important for measuring campus and system level progress toward the established goals. The task force is reviewing various metrics to measure the success of the NSCS in meeting its goals of the 2025 Strategic Plan.

The team will meet one more time before the June board meeting to narrow down and refine the targeted metrics. The Chancellor will share the metrics with board members before the meeting to allow for a discussion during the meeting. Feedback from the Board will be sought around the key outcomes, how they are operationalized, and the current set of metrics being explored for consideration.

The task force is on target to meet the timeline for completion of the 2025 Strategic Plan for the September Board meeting for approval by the Board of Trustees. A set of preliminary recommendations will be included in the agenda for the August Board retreat to provide the Board an opportunity to provide feedback to the task force around their efforts.

Administrative Notes for the Board of Trustees

Travel Report

In accordance with NSCS policy, the Chancellor traveled on:

Date	Total Days of Travel	Destination	Description	Expenses Reimbursed
2/2/2019	1	Peru	Peru Foundation Visit	\$47.20
2/7/2019	1	Norfolk	Norfolk Partnership Meeting	\$96.40
2/19/2019	1	Peru	Staff & Community Forum	\$47.20
2/11/2019	3	Chadron	Chadron Campus Visit	No Reimbursement
3/15/2019	1	UNMC	Meet with UNMC Chancellor	\$47.20
3/20/2019	1	Nebraska City	BOT Meeting	\$47.20
3/27/2019	2	Wayne	WSC Campus Visit & Northeast Nebraska Education Summit	\$96.80
4/3/2019	1	UNO	Breakthrough Thinking Conference	\$47.20
4/4/2019	1	Omaha	CSCA Panel	\$47.20
4/11/2019	1	Wayne	CCPE Leadership Visit	No Reimbursement
4/12/2019	1	Peru	Scholarship Luncheon	\$47.20
4/25/2019	1	Wayne	Civic Engagement Luncheon and Foundation Executive Committee Meeting	\$96.00
4/29/2019	2	Chadron	Chadron Track Groundbreaking & Scholarship Luncheon	No Reimbursement
5/3/2019	1	Peru	Peru Performing Arts Grand Opening	\$47.20
5/6/2019	1	Omaha	NSWERS Funding Request	\$48.00
5/14/2019	1	Wayne	NSCS Academic Retreat	\$96.00

Communication: Chancellor's Report (Chancellor's Report)

MISCELLANEOUS ACTION AND INFORMATION ITEMS

June 18, 2019

***ACTION:* Board Nominating Committee Report and Election of Officers**

At the March 21, 2019 Board meeting, Chair Bieganski reported that he and Vice Chair Zeiss and Trustee Suarez would serve as the nominating committee for the election of Board and Facilities Corporation officers for 2019-2020.

The Committee will submit its nominations for consideration and action at the June 18, 2019 meeting.

The System Office recommends approval of the Board Nominating Committee Report and Election of Officers.

Presidents' Reports

Chadron State College June 2019

The spring 2019 semester was a historic one for Chadron State College. The school had to close everything but its essential operations for six days in March and April because of two blizzards, and the campus had to withstand an 8-hour power outage in early March.

Winter Storm Ulmer made its impact across Nebraska by creating devastating weather from March 13-15. Although CSC canceled classes and closed its offices, Maintenance, Custodial, and Grounds staff logged more than 800 essential personnel hours in five days to remove the snow. At the height of the snow removal operation, 31 staff members were working. Before and after the peak snowfall, personnel staggered their shifts to cover 12-hour days.

In addition to cleaning residence halls and emptying trash, Custodial and Maintenance crews shoveled snow away from buildings. Staff in the residence halls, heat plant, and dining services also stayed on campus. Staff also helped prepare empty rooms in the residence halls for employees to use if they were unable to return home.

One storm would have been enough, but the college had to close again April 10-12 for another historic blizzard. While Ulmer dumped at least 18 inches of snow in Chadron, Winter Storm Wesley dropped 12 inches of wet and heavy snow in howling winds.

It's estimated that 600 essential personnel hours were logged to clean Wesley's mess. Although not as many essential personnel hours were used, Wesley made its presence known in other ways. Several student and community events were canceled on campus, and CSC had to postpone many events, including its annual employee recognition dinner, the track and field groundbreaking, and Scholastic Day.

Campus traditions such as The Big Event, CSC's annual day of service to the community, also had to adapt. The Big Event had 50 jobsites scheduled prior to the blizzard, but according to faculty adviser Dr. Shaunda French-Collins, the event was still a success because The Big Event student leadership had a backup plan developed from earlier in the week that allowed staff and volunteers to work at 22 places. Several indoor jobsites accommodated about 100 volunteers who wrote letters to those who serve in the military through Operation Gratitude, created stress balls for hospitals and first responders, and conducted a canned food drive that collected hundreds of food items for the Immanuel Lutheran Church pantry.

In late April, The Big Event staff and about 100 volunteers went to several jobsites that were unable to be completed earlier in the month, including the Chadron city parks and two private residences. The volunteers and The Big Event staff were resilient and their willingness to accommodate did was noticed by the Chadron community.

I am also thankful to report the power outage the campus experienced was resolved thanks to some long hours from NPPD and others. Although employees and students were without electricity for a majority of the afternoon and evening, the campus community rallied together to make things as comfortable for the on-campus students as possible. I am pleased to report the campus is no longer at risk of power failure and NPPD has successfully re-routed the electricity.

I often talk at length about how CSC's campus is a community of learners. But CSC is also a community of individuals who are committed to helping one another and making the most of their time and that has been exemplified many times over this spring. Whether it's students planning ahead so they can still positively impact others, or employees willing to prepare rooms and food for those who aren't able to make it home: I am proud at the devotion and resilience our students and employees show.

**Peru State College
June 2019**

Student Research

Peru State College has developed a culture of engagement that uses High Impact Practices (Kuh, 2008) to foster student achievement and retention. One High Impact Practice identified by Kuh is student research. Student research is measured through the National Survey of Student Engagement and reported on as one of the College's key performance indicators. "The goal is to involve students with actively contested questions, empirical observation, cutting-edge technologies, and the sense of excitement that comes from working to answer important questions" (Kuh, 2008). One particularly noteworthy result of using High Impact Practices is that underrepresented and first generation students often have higher levels of performance after experiencing them.

For several years, Peru State College has supported student research through the Student Engagement Enhancement Fund, established as part of the previous strategic plan. Additionally, Deans, the Vice President of Academic Affairs and the President have supported student research with their budgets. This past year has been an especially productive year for our student researchers and was capped off in April by the College's first Research and Creativity Expo.

A few examples from this year's student research include:

- Under the direction of Dr. Kathi Nehls (Assistant Professor of History) and Dr. Sara Crook (Professor of History), three History/Social Science students presented research at the Missouri Valley History Conference and a fourth presented at the 28th Annual Midwest Political Science Undergraduate Research Conference. Hannah Earnhardt (Omaha, Neb.), a senior History major, later presented her paper, "Votes for Women: How Culture Impacted the Nebraska Women's Suffrage Movement, 1914-1919" at the Western Social Science Association's national conference in San Diego.
- Dr. Rich Clopton (Professor of Biology) and two students spent the 2019 Spring Break on an expedition to survey new gregarine species in the Eastern Mojave Desert north of Joshua Tree National Monument in San Bernardino County, California. They collected almost 200 beetles representing nine species. Back on campus, DNA will be extracted from gametocyst samples for genomic sequencing using the College's Nanopore Minlon flow cell sequencer. Analysis of resulting sequence data will be used to confirm species boundaries and place our new species in an evolutionary tree of the gregarines.
- Dr. Sheri Grotrian (Professor of Business), Dr. Judy Grotrian (Professor of Business) and Lisa Parriott (Instructor of Business) mentored research conducted by students Lindsay Harlow (Dawson, Neb.) and Rachael Cole (Wymore, Neb.) that was presented at the 2018 Northern Rocky Mountain Educational Research Association annual conference in Salt Lake City, UT. Their research was the culmination of a three-year study of the impact of the Peru State Business Contest on student recruitment and retention to the College.
- Dr. Kate Trout (Assistant Professor of Biology) led three students - Nicole McMann (Auburn, Neb.), Jessenia Hincapie (Nebraska City, Neb.) and Destiny Soto (Papillion, Neb.) - on a research trip to Costa Rica over Spring Break. Their research involved collecting survey data regarding health care provided to Costa Rica residents with dengue fever and the health care infrastructure in that country. They also provided scientific demonstrations for local students and presented information about sugar additives in food.

- Senior Natural Sciences major Dylan George has researched a specific group of chemical sensing electrodes called ion-selective electrodes (ISEs) over the past two years. In collaboration with the University of South Dakota and Peru State College's Dr. Nate Netzer (Assistant Professor of Chemistry), George has traveled to USD to participate in the synthesis of metal-organic supercontainers (MOSCs), which are used as ionophores (molecules that selectively bind to specific ions). After successfully synthesizing the ionophore, George has fabricated the ISE at Peru State College and tested it for the detection of nitrate (NO_3^-), an ion that has environmental relevance.
- Dr. Kelli Gardner (Associate Professor of Psychology) travelled with students Haley Fleek (Omaha, Neb.) and Tanner Fischer (Hartington, Neb.) to the 91st Annual Midwestern Psychological Association (MPA) Conference in Chicago in April. Both Fleek and Fischer presented posters that summarized independent research projects they completed at Peru State College. Dr. Jim Nevitt (Professor of Psychology) accompanied Joshua Girard (Peru, Neb.) to the 2018 Psychological and Educational Research Conference at Fort Hays State where Girard presented on "ear worms," which are songs that repeat in a person's mind after hearing them.

On April 4, 2019, the College hosted its first Research and Creativity Expo. Stemming from the most recent strategic plan, the day featured the work of 41 students who presented posters or oral presentations. The event culminated with a luncheon that also featured the College's first alumni award recipients, who were able to interact with students and share their experiences in the fields of art, business, education and community research. Planning has begun for next year's Expo, which will be held on April 8, 2020.

Kuh, G. D. (2008). High-Impact Educational Practices: What They Are, Who Has Access to Them, and Why They Matter. Association of American Colleges & Universities.

Wayne State College June 2019

Wayne State demonstrated a tenacious dedication to student success and improving and expanding quality academic programs and partnerships during the 2018-19 academic year. The College's innovative achievements provide a testament to the Nebraska State College System's critically important role in sustaining a learning community that breeds excellence for the state of Nebraska.

Student Success

The college's May 4 graduation, which conferred 119 graduate degrees and 381 undergraduate degrees, made a strong statement about the quality of faculty and students at the college. The undergraduate class included 27 Honors Program graduates who presented research projects in the week leading up to graduation on such topics as mental health and the college experience, human trafficking, virology, antibiotic resistance, free speech, foster care, police brutality and public perception, mathematics education, genetics, and Americans and the Spanish Civil War. The Class of 2019 featured 208 students who graduated with honors. Students performed well in the classroom throughout the academic year with nearly 2,000 students recognized on the Dean's List for a GPA of 3.5 or higher in the fall and spring semesters.

New Academic Programs

Building on the successful introduction of new academic programs of study for the fall of 2018, the college added a criminal justice option to its highly affordable, nationally recognized master of science in organizational management program for fall 2019. In addition, the NSCS Board of Trustees approved a new Integrated Technology Support option for the Computer Technology and Information System department's offerings, a Travel and Tourism minor available through the History, Politics, and Geography department, and an Engineering Technology degree through the School of Business and Technology, pending approval by Nebraska's Coordinating Commission for Postsecondary Education.

New Partnerships

Wayne State and Western Iowa Technical Community College (WITCC) signed new articulation agreements Feb. 15 that allow WITCC students to seamlessly transfer a wide array of associate's degrees to earn a bachelor's degree at Wayne State College. Thirty-one program articulations lay out the pathway of courses and academic credits from the start of the WITCC program all the way through to the completion of the WSC bachelor's degree. These pathways will serve students and the WITCC and WSC advisors working with the individual students on their plans of study.

Pathways from AAS to bachelor's degree in technology include accounting specialist, cyber security and digital crime, financial services, human resource management, management, mechanical engineering, network administration and security, office management, and technology studies. There is also an agreed pathway for WITCC's video and media production AAS to WSC's mass communication and electronic media bachelor's degree. Pathways for associate of arts degree programs to bachelor's in science include elementary education and business administration.

Wayne State and Little Priest Tribal College in Winnebago signed new articulation agreements that allow LPTC students to seamlessly transfer associate degrees in business to earn bachelor's degrees in business at Wayne State College. Eleven program articulations were signed, each laying out the pathway of courses and academic credits from the start of the LPTC program through to the completion of the WSC bachelor's degree. These pathways will serve students and the LPTC and WSC advisors working with the individual students on their plans of study. Pathways include concentrations in accounting, agribusiness, economics, finance, human resource

management, international business, management, marketing, office administration, public accounting, and professional studies.

The College entered an agreement with the College of Agricultural Sciences and Natural Resources (CASNR), University of Nebraska-Lincoln (UNL), Nebraska Technical College of Agriculture (NCTA), and University of Nebraska for agricultural degree programs to co-create seamless education pathways for WSC students to continue their education with CASNR to complete degrees in Animal Systems, Plant Systems, Applied Science and other related agriculture programs at the undergraduate and graduate level. This new partnership will prepare the next generation of professionals, problem-solvers, innovators, entrepreneurs, and leaders in resilient food, energy, water, and societal systems that align with career opportunities.

Wayne State is currently pursuing a partnership with College Possible to provide education and leadership opportunities for low-income students at the College; enhance the partners' support systems and strategies to improve overall student persistence and achieve higher graduation rates for College Possible students who enroll at WSC; actively enroll a successful College Possible student cohort each year, and in turn, further the College's commitment to enroll a critical mass of students each year from low-income and other non-traditional backgrounds; and provide networking and strategic planning opportunities for College Possible and Wayne State to develop new plans for addressing the challenges of college faced by students from low-income families, many of whom are also first-generation college students.

New Facilities: Place Matters

The new Center for Applied Technology opened for classes in January and hosted a grand opening ceremony in April that provided an opportunity to showcase the facility for business and industry leaders, local government officials, financial supporters, area school districts, and the Wayne community. Facility and services improvements for the summer include updates to Terrace and Anderson Residence Halls, a refresh of the Kanter Student Center, new food service options and facilities, and relocation of the Campus Safety and Security Office to the Facility Services building.

Wayne State Summer Camps

Wayne State will host a variety of camps this summer that will provide a tremendous opportunity for students to get a taste of a wide range of professional programs of study. The camps are affordable and offer the chance for students of all ages to immerse themselves in music, filmmaking, criminal justice, engineering, nursing, and athletics. This will be the second year of the music camp's return to campus and the second year for the CSI and filmmaking camps. The engineering and nursing camps are new additions in partnership with the University of Nebraska and University of Nebraska Medical Center.