## Student Trustee Nomination Procedures

The current Student Trustee and Student Senate president should form an ad hoc selection committee before applications are dispersed. The selection committee shall consist of the current Student Trustee, unless the current Student Trustee is seeking an additional term, and Student Senate president, one (1) Student Senate faculty advisor, the vice president for student affairs, and four (4) other students as appointed by the current Student Trustee and Student Senate president. We ask that, if possible, the four (4) other students appointed include students holding leadership positions in Residence Life, athletics, student organizations, or student activities and that no more than two (2) be students currently serving on the student senate.

Application forms should be available in the Student Senate Office, Office of the senior student affairs officer, and other places where groups or organizations meet.

Prior to sending qualified applications to the selection committee for review, the appropriate student affairs officer must review all applications and verify:

* The application is complete and all necessary letters of recommendation have been received;
* The applicant satisfies all minimum requirements; and
* The applicant is in good standing both academically and with respect to conduct.

The selection committee shall review the qualified applications and nominate at least two (2) but no more than three (3) candidates for the Student Senate to approve. Only students serving on the ad hoc selection committee will have a vote.

Between **October 18 and November 5**, the Student Senate shall nominate at least two (2) but no more than three (3) candidates from those submitted by the selection committee and rank them in order of recommendation.

The names of the final nominees ranked in order of recommendation, including completed nomination forms, personal statements, and letters of recommendation, should be submitted to Angela DuVall Melton, Vice Chancellor for Student Affairs and Risk Management by **Friday, November 11**.

Once the System Office receives nominations from all three (3) Colleges, they will be forwarded collectively to the Governor for consideration.