

## ITEMS FOR CONSENT AGENDA

January 14, 2020

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**ACTION:** **Authorization for Chancellor to Sign Contracts for Chadron State, Peru State and Wayne State Colleges (FFA)**

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**Chadron State** requests authorization for the Chancellor to sign contracts for the following upcoming projects:

Andrews Hall Corridor Improvements (Approximately \$200,000)  
Andrews Hall Lighting Retrofit (Approximately \$120,000)  
Design High Rise Mechanical Room Upgrades (Approximately \$20,000)  
High Rise Mechanical Room Upgrades (Approximately \$130,000)

**Peru State** respectfully requests authorization for the Chancellor to sign a Web Content Management System (CMS) contract. A CMS is a software solution designed to help users create and edit website designs and content. A CMS will also help with marketing to potential students, communicating with traditional media and social media, and coordinating business areas of the college. The eventual contract amount will be approximately \$120,000.

**Wayne State** requests authorization for the Chancellor to sign contracts for the following upcoming projects:

Library Canopy (Approximately \$300,000)  
Natatorium Roof Replacement (Approximately \$300,000)  
Student Center HVAC Upgrades-South Mechanical Room (Approximately \$275,000)  
Parking Lot West of Peterson Fine Arts (Approximately \$550,000)  
Morey Restroom Upgrades-Phase I (Approximately \$170,000)

### **Chadron State**

All of the projects/contracts listed for Chadron State are being funded through contingency maintenance.

### **Peru State**

Peru State issued a formal Request for Proposal (RFP) for the Web CMS contract on December 2, 2019 with a proposal submissions due date of January 6, 2020. The evaluation committee will review the submissions and would like to execute the contract on or before February 1, 2020.

The Web CMS successful vendor will:

- Provide and maintain a secure environment for all student data and all user experiences,
- Provide and maintain both an end-user experience and developer experience which meets accessibility guidelines under Section 508 and WCAG 2:0,
- Provide stable, reliable performance,

- Provide ease of use for all users, including content creators,
- Provide workflow for content approval/editing/publishing,
- Provide dynamic customizable experiences for end users,
- Provide portal functionality to drive user customized content and single sign on,
- Facilitate marketing efforts including analysis of end-user behavior and enhanced data capture strategies,
- Allow for offsite replication of some content in the case of an on-campus disaster, and
- Provide 24/7 technical support.

By authorizing the Chancellor to sign this contract, the successful vendor will be able to begin building the website in February with the goal to launch the new website in early summer 2020. The contract will be funded through a combination of carry-forward and marketing funds.

### **Wayne State**

The library canopy project/contract is being funded by private donations. The parking lot contract is planned to be funded by capital improvement fees. The remaining three project contracts are being funded through contingency maintenance.

Authorization for the Chancellor to sign contracts in amounts not to exceed available funding for these projects will assure they move forward in a timely manner.

The System Office recommends approval of the Authorization for Chancellor to Sign Contracts (FFA).