



Nebraska State College System

CHADRON | PERU | WAYNE

Executive Session - November 14, 2019

Call to Order - Executive Session

The meeting was called to order at 8:09 AM by Chair Bieganski.

Motion was made by Trustee Peterson and seconded by Trustee Suarez to go into executive session as authorized by Neb. Rev. Stat. §84-1410 for the protection of the public interest, and to prevent needless injury to the reputation of persons who have not requested a public hearing for the purpose of holding a discussion limited to the following subjects:

- Litigation
- Personnel matters

Chair Bieganski declared that the executive session would be strictly limited to a discussion of:

- Litigation
- Personnel matters

Motion was adopted. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

The Board went into executive session at 8:10 AM. The Board reconvened the open meeting at 10:30 AM.

Adjournment - Executive Session

There being no further business, the meeting was adjourned by Chair Bieganski at 10:30 AM.

November 14, 2019

Call to Order

The meeting was called to order at 2:15 PM by Chairman Gary Bieganski

Attendee Name	Title	Status	Arrived
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Michelle Suarez	Trustee	Present	
Gary Bieganski	Chairman	Present	
John Chaney	Trustee	Present	
Bob Engles	Trustee	Present	
Carter Peterson	Trustee	Present	
Matt Blomstedt	Trustee	Absent	
Jess Zeiss	Vice Chairman	Present	

Approval of Meeting Agenda

A motion was made by Trustee Peterson and seconded by Trustee Engles to approve the Meeting Agenda. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

Public Comments

No public comments.

Minutes Approval

Board of Trustees of the Nebraska State Colleges - Regular Meeting - Sep 12, 2019 2:30 PM

A motion was made by Trustee Engles and seconded by Trustee Suarez to approve the minutes of the September 12, 2019 meeting. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

1. Items for Consent Agenda

A motion to approve the Consent Agenda items was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

1.1 LB 309 Allocations and Retrievals (FFA)

The following LB 309 allocations and retrievals are presented for Board approval per Board Policy 8065.

Chadron State

- Allocation of \$475,000 for partial design of HVAC, electrical, and fire/life safety code improvements in Math Science Building

Allocation Date/Amount	9/17/19	\$475,000.00
College Contribution		<u>00.00</u>
Estimated Project Cost		\$475,000.00

- 1.2 Approve Authorization for Chancellor to Sign Construction Contracts for Emergency Roof Repairs and Replacements for Peru State College (FFA)
- Peru State requests authorization to enter into a contract, or contracts, for emergency roof repairs and replacements on various buildings throughout campus.

Items for Discussion and Action

2. Academic and Personnel

- 2.1 First and Final Round Approval of Revisions to Board Policy 2030; Councils - Colleges
- The revisions to Board Policy 2030 better outline the establishment of a Faculty Senate at the Colleges to facilitate faculty participation in shared governance. The proposed revisions also deleted the final paragraph as unnecessary verbiage.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 2030; Councils - Colleges was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

- 2.2 First and Final Round Approval of Revisions to Board Policy 4001; College Calendar
- Board Policy 4001 was being revised to more clearly identify specific days during the academic year when classes are not held, include language on shorter instructional terms, remove class starting time schedule, and identify a common census date for the NSCS.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 4001; College Calendar was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

- 2.3 First and Final Round Approval of Revisions to Board Policy 4141; Credit Hour Definition and Assignment to Course Modalities
- Board Policy 4141 was being revised to update a number of terms and definitions related to course modalities offered across the NSCS.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 4141; Credit Hour Definition and Assignment to Course Modalities was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

2.4 First and Final Round Approval of Deletion of Board Policy 4830; Academic Reports

Board Policy 4830 was being recommended for deletion. As part of a comprehensive review of reporting mandates within NSCS policy, it was identified that the majority of the reports listed in this policy were more clearly delineated within other existing policies, and the few that were not (such as the IPEDS report, NEEDS report, and CCPE report) were reports that do not exist within the NSCS and as such, have not been provided to the Board.

A motion to approve the First and Final Round Approval of Deletion of Board Policy 4830; Academic Reports was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

2.5 First and Final Round Approval of Revisions to Board Policy 5014; Employment Appointments; Notice Requirements; Faculty & Professional Staff

The revisions to Board Policy 5014 clarified the types of appointments that are special (not specific term) appointments. The revisions also allow faculty members who have earned tenure and accept an appointment as an Academic Dean to retain tenure and rank along with the right to return to a faculty position. Current Deans, who previously relinquished tenure, rank and right to return to teach would have the tenure, rank and right to return to teach restored.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 5014; Employment Appointments; Notice Requirements; Faculty & Professional Staff was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

2.6 Approve WorldStrides Agreements for Study Abroad for Chadron State College

Chadron State sought approval of Agreements with WorldStrides to provide planning, logistical, orientation, and on-ground support services for the CSC Art, Education, English, Justice Studies, Business, Counseling and Psychology departments' study abroad programs.

A motion to approve the WorldStrides Agreements for Study Abroad for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

2.7 Approve Memorandum of Understanding with Virtual Education Software Inc. for Chadron State College

The Memorandum of Understanding between Virtual Education Software, Inc. (VESI) and Chadron State College supports collaboration opportunities for CSC to provide undergraduate and graduate level continuing education/professional development course credit with VESI. Chadron State respectfully requested approval of this Memorandum of Understanding.

A motion to approve the Memorandum of Understanding with Virtual Education Software Inc. for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

2.8 Approve Memorandum of Understanding with Genesee Community College for Wayne State College

Wayne State requested approval of the Genesee Community College (GCC) Memorandum of Understanding (MOU) which allows GCC international and domestic transfer students to be eligible for the Nebraska Access Program (Board Policy 3401) and continue their education at WSC. This MOU also identified that GCC and WSC will collaborate in their recruitment efforts when mutually beneficial.

A motion to approve the Memorandum of Understanding with Genesee Community College for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

3. Student Affairs, Marketing, and Enrollment

3.1 First and Final Round Approval of Revisions to Board Policy 3000; Admission Requirements; Undergraduate; General

The revisions to Board Policy 3000 allow each College to establish its own minimum score on the Test of English as a Foreign Language (TOEFL) exam or the International English Testing System (IELTS) exam required for admission of applicants whose first language is not English.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 3000; Admission Requirements; Undergraduate; General was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

3.2 First and Final Round Approval of Revisions to Board Policy 3300; Student Organizations; Conduct and Discipline

Board Policy 3300 was being revised to clarify the role and authority of the Student Senates in the student organization recognition process; to eliminate the requirement that an advisor accompany student organizations on all overnight travel; and to clarify the process for the review and execution of student organization contracts.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 3300; Student Organizations; Conduct and Discipline was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

3.3 First and Final Round Approval of Revisions to Board Policy 3650; Student Records

The revisions to Board Policy 3650 indicated that directory information includes local, permanent and email addresses; telephone numbers; and the date of graduation.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 3650; Student Records was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

3.4 Approve New Athletics Programs at Peru State College

Per Board Policy 3710, Peru State requested approval of four new athletics programs (Dance, Women's Bowling, Men's Bowling, and Men's Cross Country) to be offered for the 2020-21 academic year. Many students choose Peru State to become involved in teams, clubs and other organizations. They want to train and improve, compete, volunteer and engage in our communities. These additions provide more opportunities for students and are part of a comprehensive enrollment growth strategy. This strategic enrollment management decision was made after a thorough review of the College's resources and needs. The new athletic programs are planned to continue the growth of on-campus opportunities.

Background

Strong enrollment growth strategies are imperative in the current higher education environment for institutions. Peru State has undergone a 2-year, thorough Strategic Enrollment Management (SEM) planning process to develop ongoing strategies to increase enrollment on campus. This planning process has been co-led by our Vice President for Academic Affairs and Vice President for Student Affairs and Enrollment Management. Key members of the planning team have been our Director of Athletics, Vice President of Administration and Finance, Executive Director of Budget and Planning and members of the faculty and staff. The plans presented underwent an extensive review of all of the variables necessary to implement the programs, and have been vetted at length with the members of our Athletic Department as well as our faculty and staff. They have the support of the College community.

Early in the SEM process AD Albury shared a vision for a quality student athlete experience that was readily supported by the planning team and the College community. With this vision the College committed to providing a complete experience for each student athlete in the programs implemented. This included full JV schedules, uniforms, adequate operating budgets to support travel, and an investment by coaches in each student athlete, similar to the investment made in varsity athletes. This does not always happen in other small college environments that implement JV sports as secondary sports.

Based on this work the College implemented 5 initiatives (Competitive Cheer, JV baseball, JV softball, Women's JV basketball and Men's JV basketball) this past year. These efforts were very successful (70 freshmen, 15 transfer students) resulting in Peru State College's largest freshmen class in 30 years, with residence hall occupancy and food service also experiencing strong growth.

Below are projected enrollments for each of the initiatives:

Year 2 SEM Initiatives

Initiative	Potential Enrollments Year 1
Bowling (Women)	15
Bowling (Men)	15
Cross Country (Men)	15
Dance (Women)	15
JV Volleyball (Women)	15
Total	75

A motion to approve the New Athletics Programs at Peru State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

4. Fiscal, Facilities and Audit

- 4.1 Approve Information Security Program and First and Final Round Approval of New Board Policy 7003; Information Security Program and Revisions to Board Policy 5008; Employee Use of System Computers; Revisions to Board Policy 7004; Federal Personal Information Security Programs; Revisions to Board Policy 8064; Capital Construction and Information Technology (IT); Bids

The System Office, Chadron State, Peru State, and Wayne State Colleges requested approval of a newly developed systemwide Information Security Program (ISP). The NSCS ISP consists of a comprehensive set of cyber security policies and standards that will encourage standardization in IT practices and procedures across all three Colleges. New Board Policy 7003 establishes the NSCS ISP, and includes the creation of sixteen cyber Standards. In addition, revisions to existing Board Policies 5008, 7004, and 8064, are necessary to bring them up to date with the new NSCS ISP.

A motion to approve the Information Security Program and First and Final Round Approval of New Board Policy 7003; Information Security Program and Revisions to Board Policy 5008; Employee Use of System Computers; Revisions to Board Policy 7004; Federal Personal Information Security Programs; Revisions to Board Policy 8064; Capital Construction and Information Technology (IT); Bids was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

- 4.2 Accept Revenue Bond Audit Report for Fiscal Year Ending June 30, 2019

BKD has completed the audit report for the revenue bond programs at the Colleges for years ending June 30, 2019 and June 30, 2018. The 2002 Master Resolution calls for an annual audit of the records of the revenue bond program to show revenues, fees, and earnings credited to the program, the financial condition at the close of the fiscal year, transactions during the year, a review of insurance carried on the facilities and other buildings, the percentage of occupancy and use of the facilities, and any other matters deemed relevant and necessary to make the audit informative. The audit is a systemwide report, with information for each of the Colleges provided, along with system summaries. The audit incorporates information for the 2012, 2013, 2014, 2015, 2016, 2016B, and 2016C supplemental issues. The audit is completed on an accrual basis.

Board Policy 9005 requires that CSC and WSC maintain a minimum

125% debt service coverage and PSC a 135% debt service coverage ratio. This policy helps make our bonds attractive in the market. Historical and current ratios are shown below.

DEBT SERVICE COVERAGE

	FY2015	FY 2016	FY 2017	FY 2018	FY 2019
CSC	875%	206%	191%	150%	146%
PSC	332%	320%	233%	290%	219%
WSC	371%	364%	235%	249%	280%

BKD indicated that the financial statements “present fairly, in all material respects the financial position of the Nebraska State Colleges Student Fees and Facilities Revenue and Refunding Bond Program as of June 30, 2019 and 2018, and the changes in its financial position and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.”

A motion to approve and accept the Revenue Bond Audit Report for Fiscal Year Ending June 30, 2019 was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

4.3 First and Final Round Approval of Revisions to Board Policy 9009; Revenue Bonds; Selection of Legal Counsel, Trustee & Underwriter

Proposed revisions to Board Policy 9009 included the addition of language regarding the selection and engagement of a Financial Advisor. In addition, the changes provided more detail regarding selection of the bond Legal Counsel, Trustee, and Underwriter.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 9009; Revenue Bonds; Selection of Legal Counsel, Trustee & Underwriter was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

4.4 Approve Appointment of Financial Advisor for NSCS Bond Programs

Approval was requested to engage Janney Montgomery Scott LLC to provide independent financial advisory services to the Nebraska State College System.

A motion to approve the Appointment of a Financial Advisor for NSCS Bond Programs was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

- 4.5 Approve Actions for Peterson Fine Arts Renovation and Addition Project Including Use of Unappropriated Cash Funds for Wayne State College

Appoint Consultant Services Selection Committee

Wayne State recommended the appointment of the following individuals to a Professional Consulting Services Selection Committee for its upcoming Peterson Fine Arts Renovation Project pursuant to Board Policy 8066.

Carter 'Cap' Peterson, Board of Trustees
John Chaney, Chair of Fiscal, Facilities & Audit Committee, Board of Trustees
Steve Hotovy, Vice Chancellor for Facilities & Information Technology and architect, NSCS
Yasuko Taoka, Dean of School of Arts & Humanities, WSC
Angela Fredrickson, Vice President for Administration & Finance, WSC
Kyle Nelsen, Director of Facility Services, WSC

At the conclusion of the selection process, a contract will be negotiated with the highest ranking firm. The firm selected will provide professional services to include design development, construction documents, and construction administration for the project.

Authorize Chancellor to Sign Professional Services Contract

The System Office and Wayne State respectfully requested authorization for the Chancellor to sign a professional services contract for the Peterson Fine Arts Renovation Project at a cost not to exceed available funding.

Authorization for the Chancellor to sign the professional services contract for the Peterson Fine Arts Renovation project would assure the project would be able to move forward upon completion of the selection process. The project is expected to utilize a combination of LB 309 Task Force for Building Renewal funds, College cash funds, and private/Foundation funds.

Appoint Construction Manager at Risk Selection Committee

Wayne State recommended appointment of the following committee to perform the selection of the construction manager at risk contractor for the Peterson Fine Arts Renovation project, in accordance with Board Policy 8071. The policy requires that the construction manager at risk

contractor be selected by a committee comprised of Board of Trustees members, System Office and College staff, an architect or engineer, and a community member.

Carter 'Cap' Peterson, Board of Trustees
John Chaney, Chair of Fiscal, Facilities & Audit Committee, Board of Trustees
Steve Hotovy, Vice Chancellor for Facilities & Information Technology and architect, NSCS
Yasuko Taoka, Dean of School of Arts & Humanities, WSC
Angela Fredrickson, Vice President for Administration & Finance, WSC
Kyle Nelsen, Director of Facility Services, WSC
Representative from the Professional Services firm chosen to design the project
Mark Lenihan, Wayne Public Schools Superintendent, Community Member

Authorize Chancellor to Sign Construction Contracts

Per Board Policy 8065, Wayne State requested authorization for the Chancellor to sign construction contracts for the Peterson Fine Arts Renovation project at a cost not to exceed available funding. The Peterson Fine Arts Renovation project is expected to cost approximately \$10.3 million, including approximately \$6.8 million in construction contracts. The project is expected to utilize a combination of LB 309 Task Force for Building Renewal funds, College cash funds, and private/Foundation funds.

Authorization for the Chancellor to sign construction contracts for the Peterson Fine Arts Renovation project would assure that the project can move forward with construction as funding becomes available after the construction manager at risk contractor is selected and the contracts negotiated. This approval includes any contract associated with the construction of the project that is over \$100,000 contract sum, per Board Policy 8065.

Accept and Approve Program Statement

Representatives from Jackson-Jackson & Associates, Inc., would present the program statement document for the Peterson Fine Arts Renovation project to the Board of Trustees.

The Campus Master Plan completed in 2012 indicated that improvements to the building were necessary to address acoustical problems associate with band and vocal instruction and performance, as well as, ADA accessibility and energy conservation, including window replacement. Since the Campus Master Plan was completed the following improvements had been made to the facility: window and vestibule replacement, skylight and fascia replacement, and humidity control. Therefore, the program statement would address the concerns of the NASM with acoustical improvements, new rehearsal rooms for

band and choir, and handicap accessibility improvements. The theatre and public spaces (lobby, restrooms, and main entry visibility) would also be addressed in order to improve shared use of the Ramsey Theatre with the community.

Approve Use of Unappropriated Cash Funds

Wayne State requested Board approval for the use of \$900,000 of unappropriated cash funds on a one-time basis for the Peterson Fine Arts Renovation project.

Approval of this funding would allow the College to move forward with planning and design for the project. The cash fund balance adequately supported this request.

Resolution to Select Construction Manager at Risk Delivery System

Pursuant to Board Policy 8071, Wayne State requested that the construction manager at risk contract delivery system be adopted as an option for the Peterson Fine Arts Renovation project.

Board Policy 8071 requires that the Board adopt a resolution identifying the project delivery system for all design-build contract and construction manager at risk projects at the Colleges.

Receiving the Board's approval to consider the construction manager at risk delivery system would allow the College to move ahead with the process for selecting a construction firm to be the project construction manager.

A motion to approve the Actions for Peterson Fine Arts Renovation and Addition Project Including Use of Unappropriated Cash Funds for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

4.6 Approve Actions for Natatorium Renovation Projects for Wayne State College

Approve Waiving the Requirements of Board Policy 8062 Capital Construction; Program Statements, and Board Policy 8063 Capital Construction; Construction Documents, for the Natatorium Renovation Projects

The specific requirement of Board Policy 8062 to be waived was: *“A Program Statement shall be prepared to support the College’s funding request for the design and construction of a project that is estimated to cost more than the limit established by the State Building Division for the requirement of a Program Statement (currently seven hundred five thousand dollars [\$705,000] until January 1, 2022), excluding funds*

provided by the Task Force for Building Renewal for deferred repairs, energy conservation, ADA, or fire-life safety projects.” Link to Policy 8062:

<https://www.nscs.edu/resources/e30d:pvddu7-1bb/files/76596396z56027595/fn/Policy_8062.pdf>

The specific requirements of Board Policy 8063 to be waived were: *“Program Statement... The architect/engineers will give a presentation to the Board... When all issues/concerns have been addressed to the reviewers’ satisfaction, the Board will give approval to the Program Statement and the college may notify the architect/engineer to begin the next phase of construction design development,”* and *“Design Development... The identical process of receipt, distribution of documents for comments, resolution of issues, and approval by the Board that is followed for the Program Statement shall be followed for this phase.”* Link to Policy 8063:

<https://www.nscs.edu/resources/e30d:pvddu7-1bb/files/76596395zcf0b242f/fn/Policy_8063.pdf>

The Natatorium Pool Infill/HVAC Renovation (re-purpose for indoor athlete and recreational activities) was approved by the Board in November of 2018 for a total of \$575,000 in Sports Facility Cash Funds (SFCF), with \$275,000 to be received in October of 2020, and another \$300,000 in October of 2021. The current estimate for this project is \$695,000. Recently, donors came forward with offers to assist in funding this project, as well as a second project to renovate existing restrooms and create several offices in the Natatorium. The current estimate for the Restrooms/Offices Renovation project is \$700,000. Because both projects are estimated very near to the current program statement threshold of \$705,000 in Board Policy 8062, and since the two projects now need to be constructed simultaneously to meet schedule requirements, the Board could choose to enforce the requirements of Board Policies 8062 and 8063.

Wayne State College and the System Office contend that program statement and design development document requirements are undue financial and schedule burdens for these two simple renovation projects. Based on donor requirements and the need to offer students the opportunity to utilize the renovated spaces at the start of the next academic year, construction needs to begin as soon as possible, and be complete by August of 2020.

The two Natatorium renovation projects, when combined, have a total estimated cost of \$1,395,000. The proposed total funding is \$275,000 SFCF, \$700,000 in Foundation/Donations, and \$420,000 Contingency Maintenance funds.

Due to the expedited schedule for construction, the Natatorium renovation projects cannot utilize the \$300,000 in SFCF approved for October of 2021. There is a separate Board item to approve using the 2021 SFCF funds for the Wayne State Recreation Center Indoor Track Resurfacing project.

Also in a separate Board item, Wayne State College proposes utilizing a total of \$420,000 in Contingency Maintenance funds for the Natatorium renovation projects; \$210,000 for the Pool Infill/HVAC renovation, and \$210,000 for Restroom/Offices renovation.

The System Office and Wayne State College recommended approval of waiving the requirements of Board Policies 8062 and 8063 for the Wayne State Natatorium Renovation projects.

Authorize Chancellor to Sign Contracts for Natatorium Renovation Projects

Wayne State requested authorization for the Chancellor to sign construction contracts of over \$100,000 for the following upcoming projects:

Natatorium Renovation for Pool Infill/HVAC (Estimated at \$695,000)
Natatorium Renovation for Restrooms/Offices (Estimated at \$700,000)

These projects were being funded through Contingency Maintenance, Sports Facility Cash Funds, and Private Donations. It is anticipated that the two projects would be combined into one bid package, resulting in perhaps a single contract of over \$1 million dollars.

Authorization for the Chancellor to sign construction contracts - or a single contract - in amounts not to exceed available funding for these projects would assure they move forward in a timely manner.

4.7 Approve Contingency Maintenance Resolution for Natatorium Renovation Projects for Wayne State College

Wayne State requested approval of a contingency maintenance resolution authorizing \$420,000 for two Natatorium Renovation projects. Approval for authorization for the Chancellor to sign construction contracts for these projects was being requested in a separate agenda item. WSC has demonstrated that its revenue bond surplus fund can support the additional allocation.

4.8 Approve Revision to Approved Use of Sports Facility Cash Funds for Wayne State College

The Board is requested to approve the revised use of Sports Facility Cash Funds to be received October 1st of 2021. These funds were originally approved for the Wayne State College Natatorium Renovation project. With approval, the funds will instead be used for the WSC Recreation Center Indoor Track Resurfacing project. Approval is contingent upon receipt of the funding from the State of Nebraska.

A motion to approve the Actions for the Natatorium Renovation Projects for Wayne State College; to approve the Contingency Maintenance Resolution for Natatorium Renovation Projects for Wayne State College; and to approve the Revision to Approved Use of Sports Facility Cash Funds for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

4.9 Approve Reallocation of Contingency Maintenance Funds for Wayne State College

From Resolution:

4/20/18	\$18,101.70	#3 Berry Hall Fire Sprinklers
3/21/19	\$ 6,041.65	#1 Anderson Hall Door & Hardware Replacement
3/21/19	\$18,916.00	#3 Berry Hall Hot Water Heater Replacement
3/21/19	\$ 8,835.00	#6 Morey Hall Fire Sprinklers
3/21/19	\$27,265.00	#15 Student Center HVAC Upgrade West Penthouse

To Resolution:

3/21/19	\$79,159.35	#7 Morey Hall Restroom Upgrades
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A motion to approve the Reallocation of Contingency Maintenance Funds for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

ABSENT: Matt Blomstedt

Information Items

5. Chancellor Informational Items

5.1 Reports of Personnel Actions

The personnel action reports are provided to the Board for information

5.2 Student Trustee Selection Update

Jon Hansen, CSC; Jesse Dorman, PSC; and CD Douglas, WSC, would coordinate the 2020-21 Student Trustees' nomination process at their respective colleges. In an effort to increase interest, the System Office worked with the current Student Trustees to create videos to share on social media. Nominations from each College were due to the System Office by Friday, November 15. Governor Ricketts receives a booklet of all nominations from the System Office from which he

selects the new student trustees.

5.3 Remission Fund Award Report

In accordance with the Board's Tuition Remissions Policy 3400, the Colleges provided the Chancellor with a summary of the remission funds awarded by category. Remissions are permitted by the state, allowing the NSCS to collect either no tuition or reduced tuition from students meeting specific criteria that are approved by the Board. The categories approved by the Board are spelled out in Board Policy 3400.

5.4 Year End Revenue Bond Expenditure Report

Year-end revenue bond expenditure reports from each of the Colleges were provided to the Board for information, as per Board Policy 6011 and the Master Resolution as noted below.

5.5 Grant Applications and Awards for Information

Board Policy 6024 requires the reporting of grant awards and applications to the Board as information, if they do not have a state maintenance of effort or future fiscal responsibility.

Chadron State Awards

- Bringing Awareness of Behavioral Health Career Paths to Rural Middle School Students (Behavioral Health Education of Nebraska [BHECN]) -- \$816
- Child Development Center Child Care Subsidy (Child Care and Development Block Grant) -- \$15,900
- NASA Nebraska Space Grant Consortium Fellowship 2019-2020(National Aeronautics & Space Administration [NASA]) -- \$4,000

Wayne State Award

- TRiO Student Support Services (U.S. Department of Education) -- \$354,325 for year 5 (2019-2020)

5.6 Physical Plant Status Reports

Pursuant to Board Policy 8050, Physical Plant Status Reports from each of the Colleges were provided to the Board for information.

5.7 Capital Construction Quarterly Reports

Pursuant to Board Policy 8050, Capital Construction Progress Reports from each of the Colleges were provided to the Board for information on a quarterly basis.

Chadron

1. Stadium Facility - Interim report

Peru

1. Delzell Renovation - Interim report
2. Field House Phase II - Interim report
3. Theater Renovation - Interim report

Wayne

1. Center for Applied Technology - Interim report
2. Press Box Replacement - Interim report

5.8 Contracts and Change Orders for Information

Pursuant to Board Policies 7015, 7016, and 8065, the following contracts and change orders were provided to the Board for information.

Chadron State Contract

- Student Activities (concert) -- \$50,000

Chadron State Change Orders

- Crites Hall ADA Ramp (#2-extend job timeline 14 days) -- \$0.00
- Crites Hall ADA Ramp (#3-extend job timeline 21 days) -- \$0.00
- King Library ADA Bathroom Renovation (#2-extend job timeline 114 days) -- \$0.00
- CSC Stadium Project (#5-embedded athletic track surfacing, encapsulation) -- \$17,235

Peru State Contracts

- Delzell Hall (repair mortar joints) -- \$1,646
- Delzell Hall (HVAC repairs) -- \$6,269
- Oak Bowl (repair turf field) -- \$84,500
- Campuswide (interpreting services) -- \$41,061.59
- Campuswide (marketing, admissions support and retention program) - 35% of revenue from specific online programs

Peru State Change Orders

- Campuswide ADA Walkways (#1-civil redesign, revised cost estimate to reflect new design and project management including revised project schedule) -- \$6,390
- Delzell Hall (#1-parts for HVAC system) -- \$1,912
- Field House (#2-remove and dispose of existing non-treated ½" plywood, prior to installation of new exterior grade plywood -- \$2,074.23
- Student Center and Eliza Morgan Hall (#1-add duct detectors at discovered AHUs in the Student Center) -- \$2,637
- Student Center and Eliza Morgan Hall (#2-add monitor/control of elevator recall. Add two smoke detectors. Delete two speaker/strobes in game room. Delete one smoke detector.

Remove connections to FSDs and provide connections to new fire alarm system. Provide relay and connection to hoistway damper at top of shaft and connect to fire alarm system.) -- \$4,016.35

- Campus Services, CATS, Library and Hoyt Science Building (#1-revision of fire alarm plans to utilize existing locations for the new systems at selected buildings) - (-\$7,339)
- Campus Services, CATS, Library and Hoyt Science Building (#2-connection to FA system to fire damper and delete smoke detector. FSD connections to FA system not needed, these are fusible links. Add smoke detector and strobe per SFM review. Four detectors added to Library and two detectors added in CATS.) -- \$5,001.79

Wayne State Contracts

- Admissions (discovery & training consulting) -- \$7,600
- Memorial Stadium Press Box (install a floor hatch & ladder to provide access to the 5th floor of the Memorial Stadium Press Box) -- \$21,500
- Campuswide (Pharos license fee) -- \$80,500
- Admissions (senior search program consulting) -- \$47,243

Wayne State Change Orders

- Anderson Hall (#2-install owner provided signage [89 room signs]) -- \$720
- Humanities Building-Corridor (#1-exchange contractor's labor to paint upper portion of walls for college supplied paint) -- \$0
- Morey Hall (#5-labor and materials to extend fire sprinkler service and credit for wall repair allowance monies not used) -- \$508
- Berry Hall (#1-water heater replacement - add one (1) 2½" gate valve to steam main for water heater isolation capability) -- \$1,091
- Student Center (#3-air handling unit replacement - remove floor drain cover, plug body and trap with concrete - abandon in place) -- \$211
- Center for Applied Technology (CAT Building) (#16-College requested air drops in the lab spaces) -- \$643
- Terrace Hall (#3-location change of condensate termination, central controller wiring and wall patching for punchlist) -- \$1,485
- Memorial Stadium Press Box (#1-install safety rail with gate at access hatch/ladder location) -- \$1,854.75

Nebraska State College System

- NSCS Office and Colleges (production of episodes at the Colleges) -- not to exceed \$10,000
- NSCS Office and Colleges (production of marketing materials) - - not to exceed \$49,147.50
- NSCS Office (weekly cleaning services) -- \$220/month

· NSCS (revenue gap analysis) -- \$20,000

5.9 Chancellor's Travel

CHANCELLOR'S TRAVEL REPORT

In accordance with NSCS policy, the Chancellor traveled on:

Date	Total Days of Travel	Destination	Description	Expenses Reimbursed
08/8-9/2019	2	Nebraska City	NSCS Board Retreat	\$35.20
08/15/2019	1	Norfolk & Wayne	Business meetings, Lt. Governor Foley Tour of CAT Building, and WSC Annual President Social/Dinner,	\$104.00
08/23/2019	1	Peru	Lt. Governor Foley tour of PSC	\$48.00
09/05/2019	1	Grand Island	Co-op Meetings	\$80.80
09/06/2019	1	Omaha	Aksarben Executive Director Meeting	\$48.00
09/11-13/2019	3	Chadron	Board of Trustees Meeting and all-campus meeting	TBD
09/14/2019	1	Peru	Football game and flood contribution recognition	\$48.00
09/27/2019	1	Peru	PSC President's Reception	\$48.00
10/3/2019	1	Omaha	Omaha Metro CC Stakeholder Listening Session	\$48.00
10/5/2019	2	Wayne	Wayne Homecoming	\$96.00
10/09/2019	1	Omaha	Financial Advisory Services Interviews	TBD
10/18/2019	1	Peru	Leadership Conference	TBD
10/18/2019	1	Omaha	Aksarben Workforce Development Conference	TBD

Anticipated future travel plans by the Chancellor:

Date	Total Days of Travel	Destination	Description
10/24/2019	1	Omaha	Nebraska Chamber Manufacturing Summit
10/31/2019	1	Millard	Millard School District
11/5-7/2019	3	Chadron	CSC Social Work Conference and meetings
11/13-15/2019	3	Wayne	Board of Trustees Meeting and other meetings

As of 10/18/2019

Prepared for the November, 2019 Board of Trustees Meeting

6. College Informational Items

A video of the current student trustees discussing why they applied to be a student trustee and what they have learned from their experience was played for the Board.

Chancellor Turman presented Trustee Suarez with a certificate of recognition of extraordinary service to the Nebraska State College Board of Trustees, a Nebraska Admiralship certificate and a Nebraska flag that had been flown over the Capitol in recognition of her twelve years of exemplary service on the Board and her resignation from the Board as of December 31, 2019.

In Recognition of Extraordinary Service and Leadership, the Nebraska State Colleges Board of Trustees Presents this Resolution in Honor of Trustee Michelle Suarez

WHEREAS, Michelle Suarez has served as a member of the Board of Trustees of the Nebraska State College System since 2007;

WHEREAS, Trustee Suarez will retire from the Board of Trustees on December 31, 2019;

WHEREAS, Trustee Suarez has been an invaluable member of this Board of Trustees and to the faculty and staff who serve the Chadron State, Peru State, and Wayne State students by serving in various leadership capacities for the System, including Board Chair, Vice Chair, Chair of the Academic & Personnel Committee and Chair of the Student Affairs, Marketing, and Enrollment Committee, and Chair of the Enrollment and Marketing Committee;

WHEREAS, during her tenure, the System:

- ◆ Awarded 22,754 degrees;
- ◆ Lowered credit hour requirements to 120 to improve on-time degree completion;
- ◆ Further diversified the student population by removing barriers for first-generation students;
- ◆ Made out-of-state tuition affordable to encourage more students to choose Nebraska; and
- ◆ Invested \$296 million in capital improvements and enhancements to Chadron State, Peru State, and Wayne State Colleges;

WHEREAS, over a nearly twelve-year appointment with the Board, Trustee Suarez distinguished herself with her deep knowledge and abilities related to education matters, and her expertise and leadership during her years of service have been invaluable to the System during her tenure;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby expresses its gratitude to Trustee Suarez for her service on the Board of Trustees, for her sound advice and valued counsel and for all that she has contributed to the Board of Trustees and to the Nebraska State College System; and

FURTHER RESOLVED, that the Board of Trustees wishes Trustee Suarez continued success in all her endeavors and expresses our hope for her continued health, happiness and prosperity.

FURTHER RESOLVED, that a copy of this resolution be entered permanently into the minutes of the Nebraska State College System Board of Trustees.

FURTHER RESOLVED, that a copy of this resolution be presented to Trustee Suarez as a token of our respect and gratitude.

Signed on this Fourteenth day of November, Two-Thousand and Nineteen

Gary Bieganski, Chair
Nebraska State College System Board of Trustees

Chair Bieganski indicated that Trustee Peterson would provide greetings from the Board at the Wayne graduation ceremonies on December 13 and that he would provide greetings from the Board at the Chadron ceremonies.

i. Presidents' Report

PSC President Dan Hanson reported that the Peru State athletic program earned a perfect score of 100 in the Champions of Character Award program. PSC was one of 15 programs to win this award. The award was based on the exceptional student-athlete grade point averages, good sportsmanship and a commitment to community service.

President Hanson also noted that the first ever Giving Day was held October 24 and the students provided over 500 hours of service to the community that day. Peru is also still trying to recover from the flooding. Peru is working with FEMA to get the water supply and wastewater treatment facilities replaced.

CSC President Randy Rhine reported that homecoming was held September 28 and four alumni were recognized with Distinguished Alumni and Distinguished Young Alumni awards. The Department of Education also named a CSC alumna, Megan Helberg, as the 2020 Teacher of the Year.

The CSC 12th Annual Social Work Conference was held November and it was about hate. It was very well attended and Chancellor Turman also attended the conference.

WSC President Marysz Rames reported that WSC is working hard on retaining students at Wayne State. WSC has developed different strategies to continue to stabilize retention. WSC has recently signed an Agreement with the University for an Agriculture related program where WSC students can earn degrees from WSC and the University.

WSC also has 85 international students involved in the service learning program. The College had 85 employers involved in the 2019 Career Fair. A Dress for Success program was also held for students to understand appropriate dress

codes for job interviews. A Cat Corner Clothing Closet will open in the spring to assist students with appropriate dress clothing.

The Gardner Foundation had recently provided \$1.8 million for scholarships. An Academic Advising Committee has been established to review current student advising and provide new techniques to assist with student retention.

ii. Student Trustees' Report

PSC Student Trustee Kayla Myers reported that over 25 high schools and middle schools from three states participated in the 48th Annual Show Choir Festival at PSC. Peru State also hosted the NSCS Leadership Conference with Leading Through Adversity as the theme.

Student Trustee Myers also reported that PSC had hosted the 2019 Southeast Nebraska Career Fair with 23 employers participating. The 4th Annual Art Day was held with over 130 high school students attending. Four PSC students attended the regional Criminal Justice Conference and received six 1st place awards, two 2nd place awards and one 3rd place award.

CSC Student Trustee Sam Klammer reported that the War Eagles 10 Miler Team placed 43rd out of 103 participating teams recently. CSC beat Iowa State, Auburn, Oklahoma and Tennessee teams.

Student Trustee Klammer also reported that the November Board meeting was the last meeting that Dr. Charles Snare, CSC Vice President for Academic Affairs (VPAA), would be attending as he was retiring at the end of December. CSC student leadership was asked to sit in on the interviews for the VPAA position. He also reported that there were over 700 responses for the homecoming king and queen ballot. This was a great increase in participation from students.

WSC Student Trustee Ashley VanMeeteren reported that homecoming was held the first week of October and a community wide scavenger hunt was one of the activities held that week. A beach volleyball tournament and a hypnotist was also some of the activities held that week.

Student Trustee VanMeeteren also reported that the football and volleyball teams have had great seasons. The volleyball team had 23 wins and 5 losses. Eight students are working on their honors research projects that will be presented at the end of the fall semester.

Adjournment

The meeting was adjourned at 4:56 PM

Paul Turman, Chancellor