



# Nebraska State College System

CHADRON | PERU | WAYNE

## BOARD OF TRUSTEES

### MEETING NOTICE

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice is hereby given that a Regular Meeting of the Board of Trustees of the Nebraska State Colleges will convene at Hillcrest Country Club, Lincoln, Nebraska on January 14, 2020

Executive Session	January 14 –	8:30 a.m.
Business Meeting	January 14 –	1:15 p.m.

This notice and accompanying agenda are being distributed to members of the Board of Trustees, the presidents of the state colleges, the Associated Press and selected Nebraska newspapers.

**BOARD OF TRUSTEES MEETING****JANUARY 14, 2020***HILLCREST COUNTRY CLUB – 9401 E ‘O’ STREET  
LINCOLN, NEBRASKA*

MONDAY, JANUARY 13

- |                     |                                                     |                                                 |
|---------------------|-----------------------------------------------------|-------------------------------------------------|
| <b>10:00 – 5:00</b> | <b>Council of Business Officers Meeting*</b>        | <b>3<sup>rd</sup> Floor<br/>Conference Room</b> |
| <b>10:00 – 5:00</b> | <b>Council of Academic Officers Meeting*</b>        | <b>Jodi Kupper Office</b>                       |
| <b>10:00 – 5:00</b> | <b>Council of Student Affairs Officers Meeting*</b> | <b>Angela Melton Office</b>                     |

TUESDAY, JANUARY 14

- |                      |                                                                                                                                                                                                               |                            |
|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| <b>8:30 – 11:00</b>  | <b>BOARD EXECUTIVE SESSION*</b><br>Pending Litigation & Personnel Matters                                                                                                                                     | <b>Ballroom Section A</b>  |
| <b>8:30 – 11:00</b>  | <b>Student Trustees Orientation and Meeting*</b>                                                                                                                                                              | <b>Ballroom Section B</b>  |
| <b>11:00 – 12:00</b> | <b>BOARD COMMITTEE MEETINGS*</b><br>Academic and Personnel Committee<br>Ballroom<br>Student Affairs, Marketing & Enrollment<br>Committee Ballroom Section CD<br>Fiscal, Facilities & Audit Committee Ballroom |                            |
|                      | Section A                                                                                                                                                                                                     |                            |
|                      | Section B                                                                                                                                                                                                     |                            |
| <b>12:00 – 1:00</b>  | <b>Lunch</b>                                                                                                                                                                                                  | <b>Borner Room</b>         |
| <b>1:15</b>          | <b>BOARD OF TRUSTEES BUSINESS MEETING</b><br><i>Public Meeting</i>                                                                                                                                            | <b>Ballroom Section CD</b> |
| <b>4:00 – 7:00</b>   | <b>SENATORS’ RECEPTION*</b>                                                                                                                                                                                   |                            |

\* Denotes a private meeting

## Call to Order

Approval of Meeting Agenda

Public Comments

## Minutes Approval

- 1 Board of Trustees of the Nebraska State Colleges - Regular Meeting - Nov 14, 2019 2:15 PM

## 1 Items for Consent Agenda

- 1.1 Approve LB 309 Allocations and Retrievals (FFA)
- 1.2 Authorization for Chancellor to Sign Contracts for Chadron State, Peru State and Wayne State Colleges (FFA)
- 1.3 Approve Appointment of Substantial Completion Committee for Field House Phase II for Peru State College (FFA)
- 1.4 First and Final Round Approval of Revisions to Board Policy 6005; Establishing and Use of Reserves (FFA)

## Items for Discussion and Action

### 2. Academic and Personnel

- 2.1 Final Round Approval of Revisions to Board Policy 2510; Mission Statement; Core Values and Vision Statement
- 2.2 First and Final Round Approval of Deletion of Board Policy 4100; New Program Approval and Revisions to Board Policy 4200; Existing Program Review
- 2.3 First and Final Round Approval of Revisions to Board Policy 4140; Academic Program and Degree Requirements
- 2.4 First and Final Round Approval of Revisions to Board Policy 4620; Accreditation
- 2.5 First and Final Round Approval of Deletion of Board Policy 2750; Union Solicitation
- 2.6 First and Final Round Approval of Revisions to Board Policy 5015; Adjunct Faculty
- 2.7 First Round Approval of Revisions to Board Policy 7010; Purchases; Bids; Public Lettings; Board Policy 7015; Contracts; Limitations, Exemptions and Board Policy 7016; Contracts; Consulting Services

- 2.8 Approve Authorization for Chancellor to Negotiate and Sign an Educational Partnership Agreement with the University of Nebraska Board of Regents, for and on Behalf of the University of Nebraska Medical Center, to Continue the Rural Health Opportunity Program (RHOP) for the Nebraska State Colleges
- 2.9 Approve Memorandum of Agreement with Western Nebraska Community College for Chadron State College
- 2.10 Approve Addition of Nutrition and Dietetics Undergraduate Degree Program for Chadron State College and Wayne State College
- 2.11 Approve Addition of Master of Arts or Science in Interdisciplinary Studies for Wayne State College

### **3. Student Affairs, Marketing, and Enrollment**

- 3.1 First and Final Round Approval of Revisions to Board Policy 3300; Student Organizations; Conduct & Discipline and Board Policy 7020; Travel; Motor Pool
- 3.2 Approve Fall Enrollment Reports

### **4. Fiscal, Facilities and Audit**

- 4.1 Approve Revisions to Board Policy 6008; Collection of Delinquent Debts; Writing Off Bad Debts and Board Policy 6022; Income; Systemwide Fees; Individual College Fees and Deletion of Board Policy 6009; Withholding Registration, Transcripts and Diplomas from Students Owing Debts and Board Policy 6020; Student Tuition/Fee Deferment
- 4.2 First and Final Round Approval of Revisions to Board Policy 8050; Reports to Board of Trustees and Deletion of Board Policy 8018; Space Utilization Reports Related to Capital Projects
- 4.3 Approve Acceptance of Basic Financial Audit Report for Year Ended June 30, 2019 and 2018
- 4.4 Approve Acceptance of Single Audit for Year Ended June 30, 2019
- 4.5 Approve Continuation of Bookstore Contracts
- 4.6 Approve Continuation of Food Service Contracts
- 4.7 Approve Fee Recommendations for 2020-2021
- 4.8 Approve 2020-2021 Room and Board Rates
- 4.9 Approve Contingency Maintenance Requests
- 4.10 Approve Budget Request Guidelines and Preliminary Capital Construction Requests
- 4.11 Approve 2021-2023 Biennium NSCS Capital Construction Board Initiatives
- 4.12 Approve Use of \$775,000 in Appropriated and Unappropriated Cash Funds on a One-Time Basis for Chadron State College
- 4.13 Approve Use and Return of Capital Improvement Fee Funds for Peru State College and Wayne State College

### **Items for Information and Discussion**

**5. Chancellor Informational Items**

- 5.1 Reports of Personnel Actions
- 5.2 Foundation Employee Compensation Report for Peru State College
- 5.3 Grant Applications and Awards for Information
- 5.4 Contracts and Change Orders for Information
- 5.5 Chancellor's Travel

**6. College Informational Items**

- 6.1 President's Reports

**Adjournment**



# Nebraska State College System

CHADRON | PERU | WAYNE

## Executive Session - November 14, 2019

### Call to Order - Executive Session

The meeting was called to order at 8:09 AM by Chair Bieganski.

Motion was made by Trustee Peterson and seconded by Trustee Suarez to go into executive session as authorized by Neb. Rev. Stat. §84-1410 for the protection of the public interest, and to prevent needless injury to the reputation of persons who have not requested a public hearing for the purpose of holding a discussion limited to the following subjects:

- Litigation
- Personnel matters

Chair Bieganski declared that the executive session would be strictly limited to a discussion of:

- Litigation
- Personnel matters

Motion was adopted. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

The Board went into executive session at 8:10 AM. The Board reconvened the open meeting at 10:30 AM.

### Adjournment - Executive Session

There being no further business, the meeting was adjourned by Chair Bieganski at 10:30 AM.

## November 14, 2019

### Call to Order

The meeting was called to order at 2:15 PM by Chairman Gary Bieganski

Attendee Name	Title	Status	Arrived
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Michelle Suarez	Trustee	Present	
Gary Bieganski	Chairman	Present	
John Chaney	Trustee	Present	
Bob Engles	Trustee	Present	
Carter Peterson	Trustee	Present	
Matt Blomstedt	Trustee	Absent	
Jess Zeiss	Vice Chairman	Present	

### Approval of Meeting Agenda

A motion was made by Trustee Peterson and seconded by Trustee Engles to approve the Meeting Agenda. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

### Public Comments

No public comments.

### Minutes Approval

Board of Trustees of the Nebraska State Colleges - Regular Meeting - Sep 12, 2019 2:30 PM

A motion was made by Trustee Engles and seconded by Trustee Suarez to approve the minutes of the September 12, 2019 meeting. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

### 1. Items for Consent Agenda

A motion to approve the Consent Agenda items was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

#### 1.1 LB 309 Allocations and Retrievals (FFA)

The following LB 309 allocations and retrievals are presented for Board approval per Board Policy 8065.

#### Chadron State

- Allocation of \$475,000 for partial design of HVAC, electrical, and fire/life safety code improvements in Math Science Building
 

Allocation Date/Amount	9/17/19	\$475,000.00
College Contribution		<u>00.00</u>
Estimated Project Cost		\$475,000.00

- 1.2 Approve Authorization for Chancellor to Sign Construction Contracts for Emergency Roof Repairs and Replacements for Peru State College (FFA)
- Peru State requests authorization to enter into a contract, or contracts, for emergency roof repairs and replacements on various buildings throughout campus.

## Items for Discussion and Action

### 2. Academic and Personnel

- 2.1 First and Final Round Approval of Revisions to Board Policy 2030; Councils - Colleges

The revisions to Board Policy 2030 better outline the establishment of a Faculty Senate at the Colleges to facilitate faculty participation in shared governance. The proposed revisions also deleted the final paragraph as unnecessary verbiage.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 2030; Councils - Colleges was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

- 2.2 First and Final Round Approval of Revisions to Board Policy 4001; College Calendar

Board Policy 4001 was being revised to more clearly identify specific days during the academic year when classes are not held, include language on shorter instructional terms, remove class starting time schedule, and identify a common census date for the NSCS.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 4001; College Calendar was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

- 2.3 First and Final Round Approval of Revisions to Board Policy 4141; Credit Hour Definition and Assignment to Course Modalities

Board Policy 4141 was being revised to update a number of terms and definitions related to course modalities offered across the NSCS.



A motion to approve the First and Final Round Approval of Revisions to Board Policy 4141; Credit Hour Definition and Assignment to Course Modalities was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

2.4 First and Final Round Approval of Deletion of Board Policy 4830; Academic Reports

Board Policy 4830 was being recommended for deletion. As part of a comprehensive review of reporting mandates within NSCS policy, it was identified that the majority of the reports listed in this policy were more clearly delineated within other existing policies, and the few that were not (such as the IPEDS report, NEEDS report, and CCPE report) were reports that do not exist within the NSCS and as such, have not been provided to the Board.

A motion to approve the First and Final Round Approval of Deletion of Board Policy 4830; Academic Reports was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

2.5 First and Final Round Approval of Revisions to Board Policy 5014; Employment Appointments; Notice Requirements; Faculty & Professional Staff

The revisions to Board Policy 5014 clarified the types of appointments that are special (not specific term) appointments. The revisions also allow faculty members who have earned tenure and accept an appointment as an Academic Dean to retain tenure and rank along with the right to return to a faculty position. Current Deans, who previously relinquished tenure, rank and right to return to teach would have the tenure, rank and right to return to teach restored.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 5014; Employment Appointments; Notice Requirements; Faculty & Professional Staff was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

2.6 Approve WorldStrides Agreements for Study Abroad for Chadron State College

Chadron State sought approval of Agreements with WorldStrides to provide planning, logistical, orientation, and on-ground support services for the CSC Art, Education, English, Justice Studies, Business, Counseling and Psychology departments' study abroad programs.

A motion to approve the WorldStrides Agreements for Study Abroad for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

2.7 Approve Memorandum of Understanding with Virtual Education Software Inc. for Chadron State College

The Memorandum of Understanding between Virtual Education Software, Inc. (VESI) and Chadron State College supports collaboration opportunities for CSC to provide undergraduate and graduate level continuing education/professional development course credit with VESI. Chadron State respectfully requested approval of this Memorandum of Understanding.

A motion to approve the Memorandum of Understanding with Virtual Education Software Inc. for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

2.8 Approve Memorandum of Understanding with Genesee Community College for Wayne State College

Wayne State requested approval of the Genesee Community College (GCC) Memorandum of Understanding (MOU) which allows GCC international and domestic transfer students to be eligible for the Nebraska Access Program (Board Policy 3401) and continue their education at WSC. This MOU also identified that GCC and WSC will collaborate in their recruitment efforts when mutually beneficial.

A motion to approve the Memorandum of Understanding with Genesee Community College for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

**3. Student Affairs, Marketing, and Enrollment**

3.1 First and Final Round Approval of Revisions to Board Policy 3000; Admission Requirements; Undergraduate; General

The revisions to Board Policy 3000 allow each College to establish its own minimum score on the Test of English as a Foreign Language (TOEFL) exam or the International English Testing System (IELTS) exam required for admission of applicants whose first language is not English.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 3000; Admission Requirements; Undergraduate; General was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

3.2 First and Final Round Approval of Revisions to Board Policy 3300; Student Organizations; Conduct and Discipline

Board Policy 3300 was being revised to clarify the role and authority of the Student Senates in the student organization recognition process; to eliminate the requirement that an advisor accompany student organizations on all overnight travel; and to clarify the process for the review and execution of student organization contracts.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 3300; Student Organizations; Conduct and Discipline was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

3.3 First and Final Round Approval of Revisions to Board Policy 3650; Student Records

The revisions to Board Policy 3650 indicated that directory information includes local, permanent and email addresses; telephone numbers; and the date of graduation.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 3650; Student Records was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

3.4 Approve New Athletics Programs at Peru State College

Per Board Policy 3710, Peru State requested approval of four new athletics programs (Dance, Women's Bowling, Men's Bowling, and Men's Cross Country) to be offered for the 2020-21 academic year. Many students choose Peru State to become involved in teams, clubs and other organizations. They want to train and improve, compete, volunteer and engage in our communities. These additions provide more opportunities for students and are part of a comprehensive enrollment growth strategy. This strategic enrollment management decision was made after a thorough review of the College's resources and needs. The new athletic programs are planned to continue the growth of on-campus opportunities.

### Background

Strong enrollment growth strategies are imperative in the current higher education environment for institutions. Peru State has undergone a 2-year, thorough Strategic Enrollment Management (SEM) planning process to develop ongoing strategies to increase enrollment on campus. This planning process has been co-led by our Vice President for Academic Affairs and Vice President for Student Affairs and Enrollment Management. Key members of the planning team have been our Director of Athletics, Vice President of Administration and Finance, Executive Director of Budget and Planning and members of the faculty and staff. The plans presented underwent an extensive review of all of the variables necessary to implement the programs, and have been vetted at length with the members of our Athletic Department as well as our faculty and staff. They have the support of the College community.

Early in the SEM process AD Albury shared a vision for a quality student athlete experience that was readily supported by the planning team and the College community. With this vision the College committed to providing a complete experience for each student athlete in the programs implemented. This included full JV schedules, uniforms, adequate operating budgets to support travel, and an investment by coaches in each student athlete, similar to the investment made in varsity athletes. This does not always happen in other small college environments that implement JV sports as secondary sports.

Based on this work the College implemented 5 initiatives (Competitive Cheer, JV baseball, JV softball, Women's JV basketball and Men's JV basketball) this past year. These efforts were very successful (70 freshmen, 15 transfer students) resulting in Peru State College's largest freshmen class in 30 years, with residence hall occupancy and food service also experiencing strong growth.

Below are projected enrollments for each of the initiatives:

### Year 2 SEM Initiatives

Initiative	Potential Enrollments Year 1
Bowling (Women)	15
Bowling (Men)	15
Cross Country (Men)	15
Dance (Women)	15
JV Volleyball (Women)	15
<b>Total</b>	<b>75</b>

A motion to approve the New Athletics Programs at Peru State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

#### 4. Fiscal, Facilities and Audit

- 4.1 Approve Information Security Program and First and Final Round Approval of New Board Policy 7003; Information Security Program and Revisions to Board Policy 5008; Employee Use of System Computers; Revisions to Board Policy 7004; Federal Personal Information Security Programs; Revisions to Board Policy 8064; Capital Construction and Information Technology (IT); Bids

The System Office, Chadron State, Peru State, and Wayne State Colleges requested approval of a newly developed systemwide Information Security Program (ISP). The NSCS ISP consists of a comprehensive set of cyber security policies and standards that will encourage standardization in IT practices and procedures across all three Colleges. New Board Policy 7003 establishes the NSCS ISP, and includes the creation of sixteen cyber Standards. In addition, revisions to existing Board Policies 5008, 7004, and 8064, are necessary to bring them up to date with the new NSCS ISP.

A motion to approve the Information Security Program and First and Final Round Approval of New Board Policy 7003; Information Security Program and Revisions to Board Policy 5008; Employee Use of System Computers; Revisions to Board Policy 7004; Federal Personal Information Security Programs; Revisions to Board Policy 8064; Capital Construction and Information Technology (IT); Bids was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

- 4.2 Accept Revenue Bond Audit Report for Fiscal Year Ending June 30, 2019

BKD has completed the audit report for the revenue bond programs at the Colleges for years ending June 30, 2019 and June 30, 2018. The 2002 Master Resolution calls for an annual audit of the records of the revenue bond program to show revenues, fees, and earnings credited to the program, the financial condition at the close of the fiscal year, transactions during the year, a review of insurance carried on the facilities and other buildings, the percentage of occupancy and use of the facilities, and any other matters deemed relevant and necessary to make the audit informative. The audit is a systemwide report, with information for each of the Colleges provided, along with system summaries. The audit incorporates information for the 2012, 2013, 2014, 2015, 2016, 2016B, and 2016C supplemental issues. The audit is completed on an accrual basis.

Board Policy 9005 requires that CSC and WSC maintain a minimum

125% debt service coverage and PSC a 135% debt service coverage ratio. This policy helps make our bonds attractive in the market. Historical and current ratios are shown below.

#### DEBT SERVICE COVERAGE

	FY2015	FY 2016	FY 2017	FY 2018	FY 2019
CSC	875%	206%	191%	150%	146%
PSC	332%	320%	233%	290%	219%
WSC	371%	364%	235%	249%	280%

BKD indicated that the financial statements “present fairly, in all material respect the financial position of the Nebraska State Colleges Student Fees and Facilities Revenue and Refunding Bond Program as of June 30, 2019 and 2018, and the changes in its financial position and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.”

A motion to approve and accept the Revenue Bond Audit Report for Fiscal Year Ending June 30, 2019 was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

#### 4.3 First and Final Round Approval of Revisions to Board Policy 9009; Revenue Bonds; Selection of Legal Counsel, Trustee & Underwriter

Proposed revisions to Board Policy 9009 included the addition of language regarding the selection and engagement of a Financial Advisor. In addition, the changes provided more detail regarding selection of the bond Legal Counsel, Trustee, and Underwriter.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 9009; Revenue Bonds; Selection of Legal Counsel, Trustee & Underwriter was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

#### 4.4 Approve Appointment of Financial Advisor for NSCS Bond Programs

Approval was requested to engage Janney Montgomery Scott LLC to provide independent financial advisory services to the Nebraska State College System.

A motion to approve the Appointment of a Financial Advisor for NSCS Bond Programs was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

- 4.5 Approve Actions for Peterson Fine Arts Renovation and Addition Project Including Use of Unappropriated Cash Funds for Wayne State College

**Appoint Consultant Services Selection Committee**

Wayne State recommended the appointment of the following individuals to a Professional Consulting Services Selection Committee for its upcoming Peterson Fine Arts Renovation Project pursuant to Board Policy 8066.

Carter 'Cap' Peterson, Board of Trustees  
 John Chaney, Chair of Fiscal, Facilities & Audit Committee, Board of Trustees  
 Steve Hotovy, Vice Chancellor for Facilities & Information Technology and architect, NSCS  
 Yasuko Taoka, Dean of School of Arts & Humanities, WSC  
 Angela Fredrickson, Vice President for Administration & Finance, WSC  
 Kyle Nelsen, Director of Facility Services, WSC

At the conclusion of the selection process, a contract will be negotiated with the highest ranking firm. The firm selected will provide professional services to include design development, construction documents, and construction administration for the project.

**Authorize Chancellor to Sign Professional Services Contract**

The System Office and Wayne State respectfully requested authorization for the Chancellor to sign a professional services contract for the Peterson Fine Arts Renovation Project at a cost not to exceed available funding.

Authorization for the Chancellor to sign the professional services contract for the Peterson Fine Arts Renovation project would assure the project would be able to move forward upon completion of the selection process. The project is expected to utilize a combination of LB 309 Task Force for Building Renewal funds, College cash funds, and private/Foundation funds.

**Appoint Construction Manager at Risk Selection Committee**

Wayne State recommended appointment of the following committee to perform the selection of the construction manager at risk contractor for the Peterson Fine Arts Renovation project, in accordance with Board Policy 8071. The policy requires that the construction manager at risk

contractor be selected by a committee comprised of Board of Trustees members, System Office and College staff, an architect or engineer, and a community member.

Carter 'Cap' Peterson, Board of Trustees  
 John Chaney, Chair of Fiscal, Facilities & Audit Committee, Board of Trustees  
 Steve Hotovy, Vice Chancellor for Facilities & Information Technology and architect, NSCS  
 Yasuko Taoka, Dean of School of Arts & Humanities, WSC  
 Angela Fredrickson, Vice President for Administration & Finance, WSC  
 Kyle Nelsen, Director of Facility Services, WSC  
 Representative from the Professional Services firm chosen to design the project  
 Mark Lenihan, Wayne Public Schools Superintendent, Community Member

### **Authorize Chancellor to Sign Construction Contracts**

Per Board Policy 8065, Wayne State requested authorization for the Chancellor to sign construction contracts for the Peterson Fine Arts Renovation project at a cost not to exceed available funding. The Peterson Fine Arts Renovation project is expected to cost approximately \$10.3 million, including approximately \$6.8 million in construction contracts. The project is expected to utilize a combination of LB 309 Task Force for Building Renewal funds, College cash funds, and private/Foundation funds.

Authorization for the Chancellor to sign construction contracts for the Peterson Fine Arts Renovation project would assure that the project can move forward with construction as funding becomes available after the construction manager at risk contractor is selected and the contracts negotiated. This approval includes any contract associated with the construction of the project that is over \$100,000 contract sum, per Board Policy 8065.

### **Accept and Approve Program Statement**

Representatives from Jackson-Jackson & Associates, Inc., would present the program statement document for the Peterson Fine Arts Renovation project to the Board of Trustees.

The Campus Master Plan completed in 2012 indicated that improvements to the building were necessary to address acoustical problems associate with band and vocal instruction and performance, as well as, ADA accessibility and energy conservation, including window replacement. Since the Campus Master Plan was completed the following improvements had been made to the facility: window and vestibule replacement, skylight and fascia replacement, and humidity control. Therefore, the program statement would address the concerns of the NASM with acoustical improvements, new rehearsal rooms for



band and choir, and handicap accessibility improvements. The theatre and public spaces (lobby, restrooms, and main entry visibility) would also be addressed in order to improve shared use of the Ramsey Theatre with the community.

### **Approve Use of Unappropriated Cash Funds**

Wayne State requested Board approval for the use of \$900,000 of unappropriated cash funds on a one-time basis for the Peterson Fine Arts Renovation project.

Approval of this funding would allow the College to move forward with planning and design for the project. The cash fund balance adequately supported this request.

### **Resolution to Select Construction Manager at Risk Delivery System**

Pursuant to Board Policy 8071, Wayne State requested that the construction manager at risk contract delivery system be adopted as an option for the Peterson Fine Arts Renovation project.

Board Policy 8071 requires that the Board adopt a resolution identifying the project delivery system for all design-build contract and construction manager at risk projects at the Colleges.

Receiving the Board's approval to consider the construction manager at risk delivery system would allow the College to move ahead with the process for selecting a construction firm to be the project construction manager.

A motion to approve the Actions for Peterson Fine Arts Renovation and Addition Project Including Use of Unappropriated Cash Funds for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

#### 4.6 Approve Actions for Natatorium Renovation Projects for Wayne State College

### **Approve Waiving the Requirements of Board Policy 8062 Capital Construction; Program Statements, and Board Policy 8063 Capital Construction; Construction Documents, for the Natatorium Renovation Projects**

The specific requirement of Board Policy 8062 to be waived was: “A *Program Statement shall be prepared to support the College’s funding request for the design and construction of a project that is estimated to cost more than the limit established by the State Building Division for the requirement of a Program Statement (currently seven hundred five thousand dollars [\$705,000] until January 1, 2022), excluding funds*

provided by the Task Force for Building Renewal for deferred repairs, energy conservation, ADA, or fire-life safety projects.” Link to Policy 8062:

[https://www.nscs.edu/resources/e30d:pvddu7-1bb/files/76596396z56027595/fn/Policy\\_8062.pdf](https://www.nscs.edu/resources/e30d:pvddu7-1bb/files/76596396z56027595/fn/Policy_8062.pdf)

The specific requirements of Board Policy 8063 to be waived were: *“Program Statement... The architect/engineers will give a presentation to the Board... When all issues/concerns have been addressed to the reviewers’ satisfaction, the Board will give approval to the Program Statement and the college may notify the architect/engineer to begin the next phase of construction design development,”* and *“Design Development... The identical process of receipt, distribution of documents for comments, resolution of issues, and approval by the Board that is followed for the Program Statement shall be followed for this phase.”* Link to Policy 8063:

[https://www.nscs.edu/resources/e30d:pvddu7-1bb/files/76596395zcf0b242f/fn/Policy\\_8063.pdf](https://www.nscs.edu/resources/e30d:pvddu7-1bb/files/76596395zcf0b242f/fn/Policy_8063.pdf)

The Natatorium Pool Infill/HVAC Renovation (re-purpose for indoor athlete and recreational activities) was approved by the Board in November of 2018 for a total of \$575,000 in Sports Facility Cash Funds (SFCF), with \$275,000 to be received in October of 2020, and another \$300,000 in October of 2021. The current estimate for this project is \$695,000. Recently, donors came forward with offers to assist in funding this project, as well as a second project to renovate existing restrooms and create several offices in the Natatorium. The current estimate for the Restrooms/Offices Renovation project is \$700,000. Because both projects are estimated very near to the current program statement threshold of \$705,000 in Board Policy 8062, and since the two projects now need to be constructed simultaneously to meet schedule requirements, the Board could choose to enforce the requirements of Board Policies 8062 and 8063.

Wayne State College and the System Office contend that program statement and design development document requirements are undue financial and schedule burdens for these two simple renovation projects. Based on donor requirements and the need to offer students the opportunity to utilize the renovated spaces at the start of the next academic year, construction needs to begin as soon as possible, and be complete by August of 2020.

The two Natatorium renovation projects, when combined, have a total estimated cost of \$1,395,000. The proposed total funding is \$275,000 SFCF, \$700,000 in Foundation/Donations, and \$420,000 Contingency Maintenance funds.

Due to the expedited schedule for construction, the Natatorium renovation projects cannot utilize the \$300,000 in SFCF approved for October of 2021. There is a separate Board item to approve using the 2021 SFCF funds for the Wayne State Recreation Center Indoor Track Resurfacing project.

Also in a separate Board item, Wayne State College proposes utilizing a total of \$420,000 in Contingency Maintenance funds for the Natatorium renovation projects; \$210,000 for the Pool Infill/HVAC renovation, and \$210,000 for Restroom/Offices renovation.

The System Office and Wayne State College recommended approval of waiving the requirements of Board Policies 8062 and 8063 for the Wayne State Natatorium Renovation projects.

### **Authorize Chancellor to Sign Contracts for Natatorium Renovation Projects**

Wayne State requested authorization for the Chancellor to sign construction contracts of over \$100,000 for the following upcoming projects:

Natatorium Renovation for Pool Infill/HVAC (Estimated at \$695,000)  
Natatorium Renovation for Restrooms/Offices (Estimated at \$700,000)

These projects were being funded through Contingency Maintenance, Sports Facility Cash Funds, and Private Donations. It is anticipated that the two projects would be combined into one bid package, resulting in perhaps a single contract of over \$1 million dollars.

Authorization for the Chancellor to sign construction contracts - or a single contract - in amounts not to exceed available funding for these projects would assure they move forward in a timely manner.

#### **4.7 Approve Contingency Maintenance Resolution for Natatorium Renovation Projects for Wayne State College**

Wayne State requested approval of a contingency maintenance resolution authorizing \$420,000 for two Natatorium Renovation projects. Approval for authorization for the Chancellor to sign construction contracts for these projects was being requested in a separate agenda item. WSC has demonstrated that its revenue bond surplus fund can support the additional allocation.

#### **4.8 Approve Revision to Approved Use of Sports Facility Cash Funds for Wayne State College**

The Board is requested to approve the revised use of Sports Facility Cash Funds to be received October 1st of 2021. These funds were originally approved for the Wayne State College Natatorium Renovation project. With approval, the funds will instead be used for the WSC Recreation Center Indoor Track Resurfacing project. Approval is contingent upon receipt of the funding from the State of Nebraska.

A motion to approve the Actions for the Natatorium Renovation Projects for Wayne State College; to approve the Contingency Maintenance Resolution for Natatorium Renovation Projects for Wayne State College; and to approve the Revision to Approved Use of Sports Facility Cash Funds for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

4.9 Approve Reallocation of Contingency Maintenance Funds for Wayne State College

From Resolution:

4/20/18	\$18,101.70	#3 Berry Hall Fire Sprinklers
3/21/19	\$ 6,041.65	#1 Anderson Hall Door & Hardware Replacement
3/21/19	\$18,916.00	#3 Berry Hall Hot Water Heater Replacement
3/21/19	\$ 8,835.00	#6 Morey Hall Fire Sprinklers
3/21/19	\$27,265.00	#15 Student Center HVAC Upgrade West Penthouse

To Resolution:

3/21/19	\$79,159.35	#7 Morey Hall Restroom Upgrades
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A motion to approve the Reallocation of Contingency Maintenance Funds for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Suarez, Bieganski, Chaney, Engles, Peterson, and Zeiss.

**ABSENT:** Matt Blomstedt

## Information Items

### 5. Chancellor Informational Items

#### 5.1 Reports of Personnel Actions

The personnel action reports are provided to the Board for information

#### 5.2 Student Trustee Selection Update

Jon Hansen, CSC; Jesse Dorman, PSC; and CD Douglas, WSC, would coordinate the 2020-21 Student Trustees' nomination process at their respective colleges. In an effort to increase interest, the System Office worked with the current Student Trustees to create videos to share on social media. Nominations from each College were due to the System Office by Friday, November 15. Governor Ricketts receives a booklet of all nominations from the System Office from which he

selects the new student trustees.

5.3 Remission Fund Award Report

In accordance with the Board's Tuition Remissions Policy 3400, the Colleges provided the Chancellor with a summary of the remission funds awarded by category. Remissions are permitted by the state, allowing the NSCS to collect either no tuition or reduced tuition from students meeting specific criteria that are approved by the Board. The categories approved by the Board are spelled out in Board Policy 3400.

5.4 Year End Revenue Bond Expenditure Report

Year-end revenue bond expenditure reports from each of the Colleges were provided to the Board for information, as per Board Policy 6011 and the Master Resolution as noted below.

5.5 Grant Applications and Awards for Information

Board Policy 6024 requires the reporting of grant awards and applications to the Board as information, if they do not have a state maintenance of effort or future fiscal responsibility.

Chadron State Awards

- Bringing Awareness of Behavioral Health Career Paths to Rural Middle School Students (Behavioral Health Education of Nebraska [BHECN]) -- \$816
- Child Development Center Child Care Subsidy (Child Care and Development Block Grant) -- \$15,900
- NASA Nebraska Space Grant Consortium Fellowship 2019-2020(National Aeronautics & Space Administration [NASA]) -- \$4,000

Wayne State Award

- TRiO Student Support Services (U.S. Department of Education) -- \$354,325 for year 5 (2019-2020)

5.6 Physical Plant Status Reports

Pursuant to Board Policy 8050, Physical Plant Status Reports from each of the Colleges were provided to the Board for information.

5.7 Capital Construction Quarterly Reports

Pursuant to Board Policy 8050, Capital Construction Progress Reports from each of the Colleges were provided to the Board for information on a quarterly basis.

## Chadron

1. Stadium Facility - Interim report

## Peru

1. Delzell Renovation - Interim report
2. Field House Phase II - Interim report
3. Theater Renovation - Interim report

## Wayne

1. Center for Applied Technology - Interim report
2. Press Box Replacement - Interim report

## 5.8 Contracts and Change Orders for Information

Pursuant to Board Policies 7015, 7016, and 8065, the following contracts and change orders were provided to the Board for information.

## Chadron State Contract

- Student Activities (concert) -- \$50,000

## Chadron State Change Orders

- Crites Hall ADA Ramp (#2-extend job timeline 14 days) -- \$0.00
- Crites Hall ADA Ramp (#3-extend job timeline 21 days) -- \$0.00
- King Library ADA Bathroom Renovation (#2-extend job timeline 114 days) -- \$0.00
- CSC Stadium Project (#5-embedded athletic track surfacing, encapsulation) -- \$17,235

## Peru State Contracts

- Delzell Hall (repair mortar joints) -- \$1,646
- Delzell Hall (HVAC repairs) -- \$6,269
- Oak Bowl (repair turf field) -- \$84,500
- Campuswide (interpreting services) -- \$41,061.59
- Campuswide (marketing, admissions support and retention program) - 35% of revenue from specific online programs

## Peru State Change Orders

- Campuswide ADA Walkways (#1-civil redesign, revised cost estimate to reflect new design and project management including revised project schedule) -- \$6,390
- Delzell Hall (#1-parts for HVAC system) -- \$1,912
- Field House (#2-remove and dispose of existing non-treated ½" plywood, prior to installation of new exterior grade plywood -- \$2,074.23
- Student Center and Eliza Morgan Hall (#1-add duct detectors at discovered AHUs in the Student Center) -- \$2,637
- Student Center and Eliza Morgan Hall (#2-add monitor/control of elevator recall. Add two smoke detectors. Delete two speaker/strobes in game room. Delete one smoke detector.

Remove connections to FSDs and provide connections to new fire alarm system. Provide relay and connection to hoistway damper at top of shaft and connect to fire alarm system.) -- \$4,016.35

- Campus Services, CATS, Library and Hoyt Science Building (#1-revision of fire alarm plans to utilize existing locations for the new systems at selected buildings) - (-\$7,339)
- Campus Services, CATS, Library and Hoyt Science Building (#2-connection to FA system to fire damper and delete smoke detector. FSD connections to FA system not needed, these are fusible links. Add smoke detector and strobe per SFM review. Four detectors added to Library and two detectors added in CATS.) -- \$5,001.79

#### Wayne State Contracts

- Admissions (discovery & training consulting) -- \$7,600
- Memorial Stadium Press Box (install a floor hatch & ladder to provide access to the 5<sup>th</sup> floor of the Memorial Stadium Press Box) -- \$21,500
- Campuswide (Pharos license fee) -- \$80,500
- Admissions (senior search program consulting) -- \$47,243

#### Wayne State Change Orders

- Anderson Hall (#2-install owner provided signage [89 room signs]) -- \$720
- Humanities Building-Corridor (#1-exchange contractor's labor to paint upper portion of walls for college supplied paint) -- \$0
- Morey Hall (#5-labor and materials to extend fire sprinkler service and credit for wall repair allowance monies not used) -- \$508
- Berry Hall (#1-water heater replacement - add one (1) 2½" gate valve to steam main for water heater isolation capability) -- \$1,091
- Student Center (#3-air handling unit replacement - remove floor drain cover, plug body and trap with concrete - abandon in place) -- \$211
- Center for Applied Technology (CAT Building) (#16-College requested air drops in the lab spaces) -- \$643
- Terrace Hall (#3-location change of condensate termination, central controller wiring and wall patching for punchlist) -- \$1,485
- Memorial Stadium Press Box (#1-install safety rail with gate at access hatch/ladder location) -- \$1,854.75

#### Nebraska State College System

- NSCS Office and Colleges (production of episodes at the Colleges) -- not to exceed \$10,000
- NSCS Office and Colleges (production of marketing materials) - - not to exceed \$49,147.50
- NSCS Office (weekly cleaning services) -- \$220/month

- NSCS (revenue gap analysis) -- \$20,000

## 5.9 Chancellor's Travel

**CHANCELLOR'S TRAVEL REPORT**

In accordance with NSCS policy, the Chancellor traveled on:

Date	Total Days of Travel	Destination	Description	Expenses Reimbursed
08/8-9/2019	2	Nebraska City	NSCS Board Retreat	\$35.20
08/15/2019	1	Norfolk & Wayne	Business meetings, Lt. Governor Foley Tour of CAT Building, and WSC Annual President Social/Dinner,	\$104.00
08/23/2019	1	Peru	Lt. Governor Foley tour of PSC	\$48.00
09/05/2019	1	Grand Island	Co-op Meetings	\$80.80
09/06/2019	1	Omaha	Aksarben Executive Director Meeting	\$48.00
09/11-13/2019	3	Chadron	Board of Trustees Meeting and all-campus meeting	TBD
09/14/2019	1	Peru	Football game and flood contribution recognition	\$48.00
09/27/2019	1	Peru	PSC President's Reception	\$48.00
10/3/2019	1	Omaha	Omaha Metro CC Stakeholder Listening Session	\$48.00
10/5/2019	2	Wayne	Wayne Homecoming	\$96.00
10/09/2019	1	Omaha	Financial Advisory Services Interviews	TBD
10/18/2019	1	Peru	Leadership Conference	TBD
10/18/2019	1	Omaha	Aksarben Workforce Development Conference	TBD

## Anticipated future travel plans by the Chancellor:

Date	Total Days of Travel	Destination	Description
10/24/2019	1	Omaha	Nebraska Chamber Manufacturing Summit
10/31/2019	1	Millard	Millard School District
11/5-7/2019	3	Chadron	CSC Social Work Conference and meetings
11/13-15/2019	3	Wayne	Board of Trustees Meeting and other meetings



As of 10/18/2019

*Prepared for the November, 2019 Board of Trustees Meeting*

## 6. College Informational Items

A video of the current student trustees discussing why they applied to be a student trustee and what they have learned from their experience was played for the Board.

Chancellor Turman presented Trustee Suarez with a certificate of recognition of extraordinary service to the Nebraska State College Board of Trustees, a Nebraska Admiralship certificate and a Nebraska flag that had been flown over the Capitol in recognition of her twelve years of exemplary service on the Board and her resignation from the Board as of December 31, 2019.

### **In Recognition of Extraordinary Service and Leadership, the Nebraska State Colleges Board of Trustees Presents this Resolution in Honor of Trustee Michelle Suarez**

**WHEREAS**, Michelle Suarez has served as a member of the Board of Trustees of the Nebraska State College System since 2007;

**WHEREAS**, Trustee Suarez will retire from the Board of Trustees on December 31, 2019;

**WHEREAS**, Trustee Suarez has been an invaluable member of this Board of Trustees and to the faculty and staff who serve the Chadron State, Peru State, and Wayne State students by serving in various leadership capacities for the System, including Board Chair, Vice Chair, Chair of the Academic & Personnel Committee and Chair of the Student Affairs, Marketing, and Enrollment Committee, and Chair of the Enrollment and Marketing Committee;

**WHEREAS**, during her tenure, the System:

- ◆ Awarded 22,754 degrees;
- ◆ Lowered credit hour requirements to 120 to improve on-time degree completion;
- ◆ Further diversified the student population by removing barriers for first-generation students;
- ◆ Made out-of-state tuition affordable to encourage more students to choose Nebraska; and
- ◆ Invested \$296 million in capital improvements and enhancements to Chadron State, Peru State, and Wayne State Colleges;

**WHEREAS**, over a nearly twelve-year appointment with the Board, Trustee Suarez distinguished herself with her deep knowledge and abilities related to education matters, and her expertise and leadership during her years of service have been invaluable to the System during her tenure;

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Trustees hereby expresses its gratitude to Trustee Suarez for her service on the Board of Trustees, for her sound advice and valued counsel and for all that she has contributed to the Board of Trustees and to the Nebraska State College System; and

**FURTHER RESOLVED**, that the Board of Trustees wishes Trustee Suarez continued success in all her endeavors and expresses our hope for her continued health, happiness and prosperity.

**FURTHER RESOLVED**, that a copy of this resolution be entered permanently into the minutes of the Nebraska State College System Board of Trustees.

**FURTHER RESOLVED**, that a copy of this resolution be presented to Trustee Suarez as a token of our respect and gratitude.

Signed on this Fourteenth day of November, Two-Thousand and Nineteen

Gary Bieganski, Chair  
Nebraska State College System Board of Trustees

Chair Bieganski indicated that Trustee Peterson would provide greetings from the Board at the Wayne graduation ceremonies on December 13 and that he would provide greetings from the Board at the Chadron ceremonies.

#### **i. Presidents' Report**

PSC President Dan Hanson reported that the Peru State athletic program earned a perfect score of 100 in the Champions of Character Award program. PSC was one of 15 programs to win this award. The award was based on the exceptional student-athlete grade point averages, good sportsmanship and a commitment to community service.

President Hanson also noted that the first ever Giving Day was held October 24 and the students provided over 500 hours of service to the community that day. Peru is also still trying to recover from the flooding. Peru is working with FEMA to get the water supply and wastewater treatment facilities replaced.

CSC President Randy Rhine reported that homecoming was held September 28 and four alumni were recognized with Distinguished Alumni and Distinguished Young Alumni awards. The Department of Education also named a CSC alumna, Megan Helberg, as the 2020 Teacher of the Year.

The CSC 12<sup>th</sup> Annual Social Work Conference was held November and it was about hate. It was very well attended and Chancellor Turman also attended the conference.

WSC President Marysz Rames reported that WSC is working hard on retaining students at Wayne State. WSC has developed different strategies to continue to stabilize retention. WSC has recently signed an Agreement with the University for an Agriculture related program where WSC students can earn degrees from WSC and the University.

WSC also has 85 international students involved in the service learning program. The College had 85 employers involved in the 2019 Career Fair. A Dress for Success program was also held for students to understand appropriate dress

codes for job interviews. A Cat Corner Clothing Closet will open in the spring to assist students with appropriate dress clothing.

The Gardner Foundation had recently provided \$1.8 million for scholarships. An Academic Advising Committee has been established to review current student advising and provide new techniques to assist with student retention.

## ii. Student Trustees' Report

PSC Student Trustee Kayla Myers reported that over 25 high schools and middle schools from three states participated in the 48<sup>th</sup> Annual Show Choir Festival at PSC. Peru State also hosted the NSCS Leadership Conference with Leading Through Adversity as the theme.

Student Trustee Myers also reported that PSC had hosted the 2019 Southeast Nebraska Career Fair with 23 employers participating. The 4<sup>th</sup> Annual Art Day was held with over 130 high school students attending. Four PSC students attended the regional Criminal Justice Conference and received six 1<sup>st</sup> place awards, two 2<sup>nd</sup> place awards and one 3<sup>rd</sup> place award.

CSC Student Trustee Sam Klammer reported that the War Eagles 10 Miler Team placed 43<sup>rd</sup> out of 103 participating teams recently. CSC beat Iowa State, Auburn, Oklahoma and Tennessee teams.

Student Trustee Klammer also reported that the November Board meeting was the last meeting that Dr. Charles Snare, CSC Vice President for Academic Affairs (VPAA), would be attending as he was retiring at the end of December. CSC student leadership was asked to sit in on the interviews for the VPAA position. He also reported that there were over 700 responses for the homecoming king and queen ballot. This was a great increase in participation from students.

WSC Student Trustee Ashley VanMeeteren reported that homecoming was held the first week of October and a community wide scavenger hunt was one of the activities held that week. A beach volleyball tournament and a hypnotist was also some of the activities held that week.

Student Trustee VanMeeteren also reported that the football and volleyball teams have had great seasons. The volleyball team had 23 wins and 5 losses. Eight students are working on their honors research projects that will be presented at the end of the fall semester.

## Adjournment

The meeting was adjourned at 4:56 PM

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Paul Turman, Chancellor

Minutes Acceptance: Minutes of Nov 14, 2019 2:15 PM (Minutes Approval)

## ITEMS FOR CONSENT AGENDA

January 14, 2020

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**ACTION: Approve LB 309 Allocations and Retrievals (FFA)**


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The following LB 309 allocations and retrievals are presented for Board approval per Board Policy 8065.

**Chadron State**

1. Retrieval of \$40,300 for window replacement for King Library
 

Allocation Date/Amount	3/13/17	\$272,000.00
Retrieval Date/Amount	11/4/19	<u>40,300.00</u>
Estimated Project Cost		\$231,700.00
  
2. Allocation of \$20,000 for HVAC control compressor for Burkhiser Complex
 

Allocation Date/Amount	12/3/19	\$20,000.00
College Contribution		<u>00.00</u>
Estimated Project Cost		\$20,000.00

**Peru State**

1. Allocation of \$110,000 for campuswide roof replacements
 

Allocation Date/Amount	11/26/19	\$110,000.00
College Contribution		<u>00.00</u>
Estimated Project Cost		\$110,000.00

**Wayne State**

1. Allocation of \$975,000 for HVAC, building code, ADA and windows in Benthack Hall
 

Allocation Date/Amount	11/19/19	\$975,000.00
College Contribution		<u>00.00</u>
Estimated Project Cost		\$975,000.00

The System Office recommends approval of the LB 309 Allocations and Retrievals (FFA).

## ITEMS FOR CONSENT AGENDA

January 14, 2020

**ACTION:** **Authorization for Chancellor to Sign Contracts for Chadron State, Peru State and Wayne State Colleges (FFA)**

**Chadron State** requests authorization for the Chancellor to sign contracts for the following upcoming projects:

Andrews Hall Corridor Improvements (Approximately \$200,000)  
 Andrews Hall Lighting Retrofit (Approximately \$120,000)  
 Design High Rise Mechanical Room Upgrades (Approximately \$20,000)  
 High Rise Mechanical Room Upgrades (Approximately \$130,000)

**Peru State** respectfully requests authorization for the Chancellor to sign a Web Content Management System (CMS) contract. A CMS is a software solution designed to help users create and edit website designs and content. A CMS will also help with marketing to potential students, communicating with traditional media and social media, and coordinating business areas of the college. The eventual contract amount will be approximately \$120,000.

**Wayne State** requests authorization for the Chancellor to sign contracts for the following upcoming projects:

Library Canopy (Approximately \$300,000)  
 Natatorium Roof Replacement (Approximately \$300,000)  
 Student Center HVAC Upgrades-South Mechanical Room (Approximately \$275,000)  
 Parking Lot West of Peterson Fine Arts (Approximately \$550,000)  
 Morey Restroom Upgrades-Phase I (Approximately \$170,000)

### **Chadron State**

All of the projects/contracts listed for Chadron State are being funded through contingency maintenance.

### **Peru State**

Peru State issued a formal Request for Proposal (RFP) for the Web CMS contract on December 2, 2019 with a proposal submissions due date of January 6, 2020. The evaluation committee will review the submissions and would like to execute the contract on or before February 1, 2020.

The Web CMS successful vendor will:

- Provide and maintain a secure environment for all student data and all user experiences,
- Provide and maintain both an end-user experience and developer experience which meets accessibility guidelines under Section 508 and WCAG 2:0,
- Provide stable, reliable performance,

- Provide ease of use for all users, including content creators,
- Provide workflow for content approval/editing/publishing,
- Provide dynamic customizable experiences for end users,
- Provide portal functionality to drive user customized content and single sign on,
- Facilitate marketing efforts including analysis of end-user behavior and enhanced data capture strategies,
- Allow for offsite replication of some content in the case of an on-campus disaster, and
- Provide 24/7 technical support.

By authorizing the Chancellor to sign this contract, the successful vendor will be able to begin building the website in February with the goal to launch the new website in early summer 2020. The contract will be funded through a combination of carry-forward and marketing funds.

### **Wayne State**

The library canopy project/contract is being funded by private donations. The parking lot contract is planned to be funded by capital improvement fees. The remaining three project contracts are being funded through contingency maintenance.

Authorization for the Chancellor to sign contracts in amounts not to exceed available funding for these projects will assure they move forward in a timely manner.

The System Office recommends approval of the Authorization for Chancellor to Sign Contracts (FFA).







# FISCAL OPERATIONS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 6005**

**Establishing and Use of Reserves**

**Page 1 of 1**

## BOARD POLICY

In any one fiscal year, there may be unexpected circumstances whereby current appropriations are insufficient to cover expenditures of an emergency or unpredictable nature. There may also occur extraordinary and unforeseen fluctuations of inflationary costs that would require the colleges to draw upon contingent funds in order to adequately meet their current obligations. In addition, there may be instances where revenues fall short of planned or anticipated revenues.

Beginning in 2019-20, the colleges are required to build a reserve fund into their succeeding annual operating budget that is no less than eight percent (8%) of their current year's general and cash fund appropriations and to use those reserve funds when needed to address operating budget deficiencies. ~~For 2018-19, Chadron State College is required to build a reserve fund into their annual operating budget that is no less than seven percent (7%) of their current year's general and cash fund appropriations, moving to the full eight percent (8%) reserve beginning in 2019-20.~~ If any circumstance causes a college to reduce reserve funds from the previous year's reserve, the college shall consult with the Chancellor in advance. Approval must be requested from the Chancellor before initiating any action that would cause the reserve to drop below the eight percent (8%) minimum reserve.

- Policy Adopted: 3/11/94
- Policy Revised: 8/29/97
- Policy Revised: 9/15/06
- Policy Revised: 6/6/08
- Policy Revised: 11/16/18
- Policy Revised:

Attachment: Revisions to Board Policy 6005 (2628 : Revisions to Board Policy 6005; Establishing and Use of Reserves (FFA))

**ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL**

January 14, 2020

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***ACTION:***                                   **Final Round Approval of Revisions to Board Policy 2510;  
Mission Statement; Core Values and Vision Statement**

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The revisions to Board Policy 2510 expand the policy to include definitions for mission statement, core values, and vision statements; current Nebraska statutory language that establishes authorizations for the colleges and the NSCS; the degrees currently authorized for each college; and the current mission, vision, and value statements for the NSCS as a whole, as well as each individual college.

The System Office recommends approval of the Revisions to Board Policy 2510; Mission Statement; Core Values and Vision Statement.

**ATTACHMENTS:**

- Revisions to Board Policy 2510     (PDF)

# GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 2510**

**Mission Statement, Core Values,  
and Vision Statement**

**Page 1 of 15**

## 1. BOARD POLICY

A. The Nebraska State College System, and each of the Nebraska State Colleges, shall establish a Mission Statement, Core Values, and Vision Statement that reflect the authorizations established for the Nebraska State Colleges in the Nebraska Revised Statutes provided below and conform to the following descriptions and definitions:

1. Mission Statement: A mission statement guides the purposes of the institution and defines the college, why it exists, and its reason for being.
2. Core Values: Core values are the fundamental beliefs upon which the college and its behavior are based. They are the guiding principles that the college uses to manage its internal affairs as well as its relationship with the community it serves.
3. Vision Statement: The vision statement is an aspirational description of what the college would like to achieve or accomplish in the future and serves as a clear guide for choosing current and future courses of action.

B. All Mission Statements, Core Values, and Vision Statements developed and/or revised by the System or a State College shall be submitted to the Chancellor, who shall forward them to the Board for approval with his/her recommendation.

## 2. NEBRASKA REVISED STATUTE, CHAPTER 85

A. As authorized in Nebraska Revised Statute, Chapter 85, Sections 950-954, the Nebraska State Colleges:

1. Shall have regional responsibility for public service and continuing education activities, except in areas where such colleges have the ability to provide a particular service on a statewide basis. (950)
2. Shall have as their first instructional priority the provision of baccalaureate general academic, baccalaureate occupational, and baccalaureate professional degree programs in education. (951)
3. Shall have as their second instructional priority master's programs in education and other areas authorized by the Legislature. (951)
4. Shall have as their third priority the continuation and development of applied research and public service activities. (951)
5. Shall have as their fourth priority the awarding of the specialist degree in education. (951)
6. May continue to deliver academic transfer and pre-professional associate degree programs for which a degree may be awarded if approved by the Board of Trustees of the Nebraska State Colleges and the Coordinating Commission for Postsecondary Education (pursuant to sections 85-1413 and 85-1414) upon demonstration of compelling need and unique capacity of the state colleges to offer such programs. The state colleges shall not independently award the associate degree, diploma, or certificate for applied technology education programs. (952)
7. May continue to pursue and develop applied research programs related to their instructional and regional responsibilities. Research activities of the state colleges shall be directly related to the enhancement of the instructional programs and to the professional development of the faculty. (953)

## GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 2510**      **Mission Statement, Core Values,**      **Page 2 of 5**  
**and Vision Statement**

8. Are encouraged to develop master's level curriculum in educational technology and to explore innovative new areas for master's level instruction in the field of education. The state colleges may deliver, in consultation with the University of Nebraska, graduate courses in business to meet regional needs. (954)
9. Shall establish with the University of Nebraska a joint advisory committee to ensure coordinated program development and delivery in offering the master's degree in business administration. (954)

**B. As authorized in Nebraska Revised Statute, Chapter 85, Section 956, Chadron State College:**

1. May maintain its existing baccalaureate general academic, baccalaureate occupational, and baccalaureate professional degree programs and shall limit new baccalaureate degree programs to the needs of its unique service area generally defined as the state's western region.
2. May independently aware the master's degree in business administration, subject to approval by the Board of Trustees of the Nebraska State Colleges.
3. May offer other master's degree programs upon demonstrating a compelling need in the disciplines in which it has a demonstrated capacity, subject to approval by the Board of Trustees of the Nebraska State Colleges and as authorized and approved by the Coordinating Commission for Postsecondary Education.

**C. As authorized in Nebraska Revised Statute, Chapter 85, Section 957, Peru State College:**

1. May maintain its existing baccalaureate general academic, baccalaureate occupational, and baccalaureate professional degree programs and shall limit new baccalaureate degree programs to the needs of its unique service area generally defined as the state's southeast region.
2. May maintain the cooperative master's degree program in education with the university.
3. May offer a Master of Science degree in organizational management with a focus in entrepreneurship and economic development, subject to approval by the Board of Trustees of the Nebraska State Colleges.

**D. As authorized in Nebraska Revised Statute, Chapter 85, Section 958, Wayne State College:**

1. May maintain its existing baccalaureate general academic, baccalaureate occupational, and baccalaureate professional degree programs and shall limit new baccalaureate degree programs to the needs of its unique service area generally defined as the state's northeast region.
2. May independently aware the master's degree in business administration, subject to approval by the Board of Trustees of the Nebraska State Colleges.
3. May offer other master's degree programs upon demonstrating a compelling need in the disciplines in which it has a demonstrated capacity, subject to approval by the Board of Trustees of the Nebraska State Colleges and as authorized and approved by the Coordinating Commission for Postsecondary Education.

### **3. AUTHORIZATION OF DEGREE PROGRAMS**

**A. CHADRON STATE COLLEGE**

1. Bachelor of Applied Science
2. Bachelor of Arts
3. Bachelor of Science
4. Bachelor of Science in Education
5. Master of Arts in Education
6. Master of Business Administration

## GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 2510**      **Mission Statement, Core Values,**      **Page 3 of 5**  
**and Vision Statement**

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7. Master of Education
8. Master of Science in Organizational Management

### B. PERU STATE COLLEGE

1. Bachelor of Applied Science
2. Bachelor of Arts
3. Bachelor of Science
4. Master of Science in Education
5. Master of Science in Organizational Management

### C. WAYNE STATE COLLEGE

1. Bachelor of Arts
2. Bachelor of Science
3. Master of Business Administration
4. Master of Science in Education
5. Master of Science in Organizational Management
6. Specialist in Education

## 4. NEBRASKA STATE COLLEGE SYSTEM MISSION, VISION, AND VALUES

### A. MISSION STATEMENT

The Nebraska State College System serves our students, communities and state by providing high quality, accessible educational opportunities.

### B. CORE VALUES

1. Provide a safe, stimulating, caring, and enriching learning experience.
2. Meet the changing needs of our students and the state.
3. Assure financial, programmatic, and geographic access to NSCS institutions.
4. Maintain affordable tuition and fees.
5. Provide opportunities for applied research.
6. Foster cooperative ventures among NSCS institutions and other agencies and organizations.
7. Emphasize participation in public service and service learning.
8. Recruit and retain quality faculty and staff.

### C. VISION STATEMENT

Chadron State College, Peru State College, and Wayne State College, along with the System Office and the Board of Trustees constitute the Nebraska State College System.

Working together with a unity of purpose:

We will become a premier system of state colleges that will be recognized as centers for intellectual growth, cultural enlightenment, and economic development.

## GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 2510**      **Mission Statement, Core Values,**      **Page 4 of 5**  
**and Vision Statement**

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We will serve as a model of collaborative educational excellence, setting standards for strengthening individuals and communities through knowledge, service, leadership, and global understanding.

### 5. INDIVIDUAL COLLEGE MISSION, VISION, AND VALUES

#### A. CHADRON STATE COLLEGE

##### 1. MISSION STATEMENT

Chadron State College delivers experiences that foster knowledgeable and engaged leaders and citizens to enrich the High Plains region and beyond.

##### 2. CORE VALUES

- Accessible and affordable education
- Collaboration
- Diversity and inclusion in people and thought
- Impactful experiences and outcomes
- Innovation
- Integrity
- Student engagement and learning

##### 3. VISION STATEMENT

Chadron State College aspires to continue as a learner-centered institution. We are committed to students through our focus on continuous improvement and excellence in teaching, applied scholarship, and service.

#### B. PERU STATE COLLEGE

##### 1. MISSION STATEMENT

Peru State College provides students of all backgrounds access to engaging educational experiences to strengthen and enrich communities, Nebraska and the world.

##### 2. CORE VALUES

Peru State College lives its mission and vision through *engagement* in the classroom, *engagement* across campus and *engagement* in the region and beyond while valuing:

- **Pride:** We proudly celebrate our history as Nebraska's first college, our heritage of educating all students, and our tradition of achievement by students, alumni, faculty and staff. We cherish the stately *Campus of a Thousand Oaks* entrusted to us.

## GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 2510**                      **Mission Statement, Core Values,**                      **Page 5 of 5**  
**and Vision Statement**

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- **Excellence:** We pursue excellence through best practices and innovation in scholarship, teaching, research and student development. We commit to providing exceptional facilities and resources supporting an engaged collegiate experience.
- **Resilience:** We recognize resilience as a key factor in success. We provide support and encouragement to achieve high standards by cultivating passion and perseverance.
- **Unity:** We embrace unity as a diverse and inclusive community. We believe in creating a culture of respect, mutual support, and understanding. We lead and model this culture on campus, in the region and around the world.

### 3. VISION STATEMENT

Peru State College will be renowned for transforming student lives through personal and engaging educational experiences.

## C. WAYNE STATE COLLEGE

### 1. MISSION STATEMENT

Wayne State College is a comprehensive institution of higher education dedicated to freedom of inquiry, excellence in teaching and learning, and regional service and development. Offering affordable undergraduate and graduate programs, the College prepares students for careers, advanced study and civic involvement. The College is committed to faculty-staff-student interaction, public service and diversity within a friendly and collegial campus community.

### 2. CORE VALUES

- Learning Experience
- Student Success
- Regional Service

### 3. VISION STATEMENT

Wayne State makes a notable different to rural and community life through learning excellence, student success and regional service.

Policy Adopted: 6/5/93  
 Policy Revised: 6/6/08  
Policy Revised:



**ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL**

January 14, 2020

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***ACTION:***                                   **First and Final Round Approval of Deletion of Board Policy 4100; New Program Approval and Revisions to Board Policy 4200; Existing Program Review**

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The revision of Board Policy 4200 integrates current policy expectations for both new academic program proposals and existing academic program review into one policy. As such, Board Policy 4100 can be eliminated. The procedures previously included in these two policies have been removed and are now reflected in correlating guidelines for each program-related process.

The System Office recommends approval of the Deletion of Board Policy 4100 and Revisions to Board Policy 4200.

**ATTACHMENTS:**

- Delete Board Policy 4100 (PDF)
- Revisions to Board Policy 4200 (PDF)

## ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 4100 New Program Approval Page 1 of 3**

### BOARD POLICY

All new programs, which include degrees; majors; options/concentrations, focus areas and endorsements within majors; certificates and minors, shall be submitted to the Vice Chancellor for Academic Planning and Partnerships, who will formulate a recommendation for the Chancellor and Board through the Academic Affairs Subcommittee.

Academic program termination and subsequent reinstatement of a program require approval of the Board.

### PROCEDURE

Institutions should follow the guidelines below, which are based upon the Coordinating Commission for Postsecondary Education's "Proposal for New Instructional Programs." The completed proposal and any supporting documentation should be submitted to the Vice Chancellor for Academic Planning and Partnerships. The proposal should include the following criteria for program consideration:

#### 1. Descriptive information

- a. Name of institution;
- b. Name of program;
- c. Degrees/credentials to be awarded graduates of the program;
- d. Other programs offered in this field by the institution;
- e. CIP code;
- f. Administrative units for the program;
- g. Proposed delivery site(s) and type(s) of delivery, if applicable;
- h. Proposed date (term/year) the program will be initiated; and
- i. Description, including credit hours and other requirements (program of study) and purpose of the proposed program.

#### 2. Centrality to Role and Mission

Assurances that proposed program is consistent with its role and mission, as defined in Nebraska statutes, and that consideration of this program proposal at the College included faculty from across the institution.

#### 3. Evidence of Need and Demand

- a. Need for the program — provide information, such as data, surveys, or studies, regarding:
  - i. Workforce needs of business, industry, and employers;
  - ii. Job and educational advancement opportunities for graduates; and
  - iii. Potential for the program to contribute to society and economic development, where appropriate.
- b. Demand for the program — provide studies, surveys, or other evidence about student demand, including:
  - i. Number of students expected to enroll in the program in each of the first five years of operation; and
  - ii. Minimum number of students required to make the program viable.

## ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: ~~4100~~ ~~New Program Approval~~ Page 2 of 3

### 4. ~~Adequacy of Resources~~

~~Assurances that the proposed program has resources adequate to develop and implement the program, a summary of the resources that will be available to the program, any special plans to encourage or maximize the efficient use of resources, and explanation of basis on which a decision about the adequacy of resources was made. The following areas should be addressed:~~

#### a. ~~Faculty and Staff Resources~~

- ~~i. Number of current faculty and staff required to implement the proposed program in the responsible unit; and~~
- ~~ii. Additional new faculty and/or administrative and support staff required, including graduate assistants, along with expected qualifications for these individuals.~~

#### b. ~~Physical Facilities~~

- ~~i. Location of the proposed program;~~
- ~~ii. Additional physical facilities, such as classrooms, laboratories, and offices, that will be require for the program; and~~
- ~~iii. Plans for renovating existing facilities, constructing new facilities, or leasing additional facilities for the proposed program within the next ten years.~~

#### c. ~~Instructional Equipment and Informational Resources~~

- ~~i. Computers;~~
- ~~ii. Library holdings;~~
- ~~iii. Data services; and~~
- ~~iv. Telecommunication connectivity.~~

#### d. ~~Budget Projections for first five years of program~~

- ~~i. Projected expenses (CCPE Table 1 or comparable representation)~~
- ~~ii. Reallocation of existing resources and/or other revenue sources for expenses (CCPE Table 2 or comparable representation)~~

### 5. ~~Avoidance of Unnecessary Duplication~~

- ~~a. Identify other similar programs offered in the state by public or private institutions;~~
- ~~b. Identify any similar programs offered within the states that are members of the Midwestern Higher Education Compact; and~~
- ~~c. For graduate and professional programs, identify similar programs offered in contiguous states that would be reasonably accessible to Nebraska residents.~~

### 6. ~~Consistency with the Comprehensive Statewide Plan for Postsecondary Education~~

~~Explain how this program would enhance relevant statewide goals for education.~~

**ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM**

**POLICY: 4100 New Program Approval Page 2 of 3**

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~~In all cases, the Board may require objective consultants to assist the Board in analyzing the proposal and arriving at a decision. A copy of every proposal shall be forwarded to the Vice Chancellor for Academic Planning and Partnerships once it has been approved at the College level.~~

~~Legal Reference: RRS 85-308 State Colleges; purpose and courses~~

- ~~Policy Adopted: 1/28/77~~
- ~~Policy Revised: 6/5/93~~
- ~~Policy Revised: 6/2/06~~
- ~~Policy Revised: 1/21/15~~

Attachment: Delete Board Policy 4100 (2616 : Deletion of Board Policy 4100 and Revisions to Board Policy 4200)

## ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

### POLICY: 4200 ~~Existing Academic Program Approval and Review Process~~

Page 1 of 2

#### BOARD POLICY

##### New Academic Program Approval:

All new academic programs, which include degrees; majors; options/concentrations, focus areas and endorsements within majors; certificates and minors, require prior approval of the Board. Proposals for new academic programs shall be submitted to the Vice Chancellor for Academic Planning and Partnerships for initial review and recommendation to the Chancellor and Board of Trustees.

Academic program termination and subsequent reinstatement of a program also requires the submission of a formal proposal identifying the College's recommendation, for approval of the Board. In all cases, the Board may require objective consultants to assist the Board in analyzing the proposal and arriving at a decision.

##### Existing Academic Program Review Process:

Existing academic programs shall be reviewed on a regular basis by each College, following the academic program review schedule established by the Coordinating Commission for Postsecondary Education (CCPE) for the Nebraska State Colleges. Such review shall be for the purpose of determining the quality and effectiveness of each academic program, the efficiency with which each is delivered, and for the purpose of avoiding unnecessary duplication.

Such review shall be consistent with state statutes and shall contain both qualitative and quantitative measures representative of sound academic practices. The review process provides for evaluation of each academic program once every seven (7) years and is primarily a self-study conducted at the department, school and/or college levels. Although designed to assist in program improvement to enhance program quality and promote attainment of educational goals, the review is also useful in planning and assuring efficient use of resources.

#### PROCEDURE

~~Review criteria for existing instructional programs shall include the following elements, which are consistent with the review requirements of the Coordinating Commission for Postsecondary Education (CCPE):~~

##### ~~1.—Program Description~~

- ~~a.—List of majors, options/concentrations, focus areas, endorsements, certificates and/or minors offered within the program;~~
- ~~b.—Definition and number of hours required for program completion (programs of study), according to Board Policy 4140;~~
- ~~c.—Description of programmatic accreditation, if any;~~
- ~~d.—Description of any programmatic concerns based on assessment of program.~~

##### ~~2.—Adequacy of Resources and related concerns, if any, in the following areas:~~

- ~~a.—Faculty and faculty related resources;~~
- ~~b.—Informational resources (library, technology, data services, etc.);~~
- ~~c.—Physical facilities and instructional equipment, if applicable; and~~
- ~~d.—Fiscal resources.~~

##### ~~3.—Evidence of Demand and Efficiency (per established CCPE standards)~~

- ~~a.—Student Credit Hours (SCH)~~

## ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 4200 ~~Existing Academic Program Approval and Review Process~~Page ~~1~~2 of 2

- ~~b. Faculty Full-time Equivalency (FTE)~~  
~~c. SCH/FTE percentages~~  
~~d. Number of degrees and awards~~
4. ~~Justification and evidence of need if the program is below established CCPE thresholds— one or more of the following statements must be supported with a detailed explanation:~~
- ~~a) Program is critical to the role and mission of the institution;~~  
~~b) Program contains courses supporting general education or other programs;~~  
~~c) Program is an interdisciplinary program;~~  
~~d) Student or employer demand, or demand for intellectual property is high and external funding would be jeopardized by discontinuing the program;~~  
~~e) Program provides unique access to an underserved population or geographical area;~~  
~~f) Program meets a unique need in the region, state, or nation;~~  
~~g) Program is newly approved within the last five years (no additional justification is needed)~~  
~~h) Other?~~

~~ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM~~~~POLICY: 4200 Existing Program Review; Procedure Page 2 of 2~~

~~Each College shall perform the review according to the criteria outlined above established CCPE program review schedule and shall submit a report which compiles the results to the Vice Chancellor for Academic Planning and Partnerships for ~~its~~ review, along with supporting documentation and a recommendation for each program reviewed. Each program report will be considered by the Board for continuation of the program; those programs approved for continuation will then have their reports forwarded for consideration and approval by the CCPE.~~

~~Should an academic program hold state and/or national accreditation and is in good standing with the accrediting agency at the time of review by the Board, the official documentation that provides the results of the most current review of the program shall be accepted, along with a one (1) to two (2) page summary of the primary findings of the most recent accreditation visit, as the college's analysis of the program.~~

~~In the event a program does not meet or exceed the threshold requirements established by the CCPE, the College shall include in its report either a recommendation for terminating the program or a plan for taking corrective action which will improve and justify continuance of the program.~~

Legal Reference: RRS 85-1414

Programs; capital construction projects; review; commission, public institution, and governing boards; duties

Policy Adopted: 3/6/85  
 Policy Revised: 6/5/93  
 Policy Revised: 1/12/10  
Policy Revised:

Attachment: Revisions to Board Policy 4200 (2616 : Deletion of Board Policy 4100 and Revisions to Board Policy 4200)



## ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

## POLICY: 4140 Academic Program and Degree Requirements

Page 1 of 3

## BOARD POLICY

All academic degrees and programs in the Nebraska State College System shall conform to the following descriptions and definitions when prescribing degree, program and graduation requirements for completion of the Bachelor of Arts (BA) and Bachelor of Science (BS) degrees. The Bachelor of Applied Science (BAS) degree is designed to accommodate transfer students who have completed a technical associate degree from an accredited community or technical college or the equivalent in prior course work and life experience. Degrees and programs are based upon a unit of educational measurement referred to as a credit hour. A credit hour is defined in Board Policy 4141.

<b>Degree --</b>	The academic award bestowed on an undergraduate student who completes 120 unduplicated credit hours and meets other academic requirements, including, but not limited to, sufficient credits in the major, general studies, upper division level courses, and a minimum grade point average overall and in the major. Bachelor of Arts and Bachelor of Science degrees shall include a minimum of <u>forty (40)</u> credit hours of upper division coursework, and the Bachelor of Applied Science degree shall include a minimum of <u>twenty (20)</u> credit hours of upper division coursework. Supportable and articulated requests for exceptions to the <u>one hundred twenty (120)</u> unduplicated credit hour requirement must be submitted to the Board for approval. Due to licensure requirements, teacher education field endorsement programs and the Certified Public Account (CPA) program are hereby granted exception to the <u>one hundred twenty (120)</u> credit hour requirement and may require more than <u>one hundred twenty (120)</u> credit hours.
<b>Subject Major --</b>	An academic program that concentrates on an academic discipline and ranges from <u>thirty (30)</u> to <u>thirty-six (36)</u> credit hours. A subject major shall be combined with a minor or second major to lead to a degree.
<b>Comprehensive Major --</b>	An academic program that represents an expanded study of a discipline and leads to a degree. It may consist of a core and an option and ranges from at least <u>forty-eight (48)</u> credit hours to no more than <u>fifty-seven (57)</u> credit hours.
<b>BAS Major --</b>	An academic program that ranges from <u>thirty (30)</u> to <u>forty (40)</u> credit hours of coursework that will prepare individuals for management and/or leadership opportunities.
<b>Core --</b>	A cluster of courses in a comprehensive major that comprises the foundation for all options and shall include a minimum of <u>twelve (12)</u> credit hours. A core leads to a degree when combined with an option/concentration.
<b>Option/ Concentration --</b>	A series of courses within a comprehensive major that, when combined with a core of courses, if required, leads to a degree. An option or concentration is a sub-specialty of a major and shall include at least <u>eighteen (18)</u> credit hours.
<b>Minor --</b>	An academic program that concentrates on a subject but does not in itself lead to a degree. A minor shall range from <u>eighteen (18)</u> to <u>twenty-one (21)</u> credit hours.
<b>Endorsement --</b>	A series of courses which leads to teacher certification in accordance with standards established by the Nebraska State Department of Education (NDE). The number of credit hours required to complete a field endorsement shall not exceed the minimum credit hours required by NDE by more than ten percent (10%) for endorsements with <u>fifty (50)</u> or more minimum credit hours established. The number of credit hours required to complete a field endorsement with fewer than <u>fifty (50)</u> minimum credit hours established, or a subject endorsement, shall not exceed the minimum credit hours required by NDE by more than twenty percent (20%).



## ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 4140 Academic Program and Degree Requirements**

**Page 2 of 3**

**Certificate --** A cluster of courses that develops specific knowledge and/or skills and supports an occupational outcome or industry certification. This credential does not in itself lead to a degree. An undergraduate certificate shall range from nine (9) to fifteen (15) credits of predominantly upper division courses.

**General Studies Program --** A series of courses designed to assist the student in acquiring the intellectual foundation that will last for a lifetime of learning and that will result in the graduation of students who are intellectually curious, proficient in their own field of study, knowledgeable and informed in the affairs of the world, and able to participate in society in a manner that will emphasize the role of individual contributions in the development of a better world.

The general studies program shall be clearly aligned to established student learning outcomes and range from thirty (30) to thirty-seven (37) credit hours. The number of general studies program credit hours may be extended up to forty (40) if an upper division (300 or above) capstone course is included in the requirements and provides students with a culminating general studies experience. Upper division coursework may be included as options for students to select to meet general studies requirements, but only the general studies capstone course shall be mandated as an upper level course requirement.

All academic graduate degrees and programs in the Nebraska State College System shall conform to the following descriptions and definitions when prescribing degree, program and graduation requirements for completion of a graduate degree. Programs may include a culminating experience, such as a thesis, internship, comprehensive examination, a scholarly/creative/action research project, nationally normed instruments, simulations, practicums or other valid experiences appropriate to a student's degree program as determined by the discipline and/or a student's graduate committee.

**Degree --** The academic award bestowed on a student who completes a minimum of thirty (30) credit hours in an academic discipline and meets other academic requirements, including, but not limited to, completion of a baccalaureate degree, sufficient credits in the graduate core, and a minimum overall grade point average.

**Graduate Major --** A set of core courses that comprise the foundation for a graduate degree and addresses the established accreditation and/or professional graduate standards for the program.

**Focus Area --** A cluster of courses that concentrate on a specific area of specialization within a larger academic discipline. A focus area shall include a minimum of twelve (12) credit hours.

**Certificate of Advanced Studies --** A cluster of courses that concentrate on specific knowledge and/or skills aligned to an area of specialization or industry certification. These courses are available to non-degree seeking students; however, they may also be used toward the completion of a graduate degree. A certificate of advanced studies shall include a minimum of nine (9) credit hours.

**Thesis --** A document that presents the student's formal research and findings on a topic related to the student's field of interest. The format should conform to the most current professional standard of the discipline.

**Internship --** A meaningful work experience that allows the student to apply classroom theoretical knowledge and skills in a practical work setting and develop related job skills under the guidance of trained and established professionals.

ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 4140

Academic Program and Degree Requirements

Page 3 of 3

**Comprehensive Examination --**

A summative assessment over a program of study, administered in oral or written form, that includes questions regarding course work and other materials relevant to the student’s field of study.

**Scholarly/Creative/Action Research Project --**

A scholarly or creative work that does not necessarily conform to the format of a thesis. The project should relate to the student’s area of interest and professional practice.

Policy Adopted: 2/23/95  
Policy Revised: 6/2/11  
Policy Revised: 1/12/16  
Policy Revised: 9/9/16  
Policy Revised: 6/16/17  
Policy Revised:

Attachment: Revisions to Board Policy 4140 (2617 : Revisions to Board Policy 4140; Academic Program and Degree Requirements)



## ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 4620 Institutional and Program Accreditation

Page 1 of 1

## BOARD POLICY

The ~~Colleges~~campuses of the Nebraska State College System must maintain institutional accreditation by the Higher Learning Commission (HLC).

Institutions may apply, ~~with following formal approval~~~~the concurrence~~ of the Chancellor, for accreditation of ~~professional-academic~~ programs by agencies recognized by the Council for Higher Education Accreditation (CHEA).

## PROCEDURE

1. A copy of any- accreditation self-study report in connection with an accreditation visit shall be provided to the Vice Chancellor for Academic Planning and Partnership. ~~and a copy of the final, accreditation report, or other information document submitted in connection with an accreditation review shall be sent to the Vice Chancellor for Academic Planning and Partnerships to be filed with the System Office.~~
2. The Vice Chancellor for Academic Planning and Partnerships shall be notified by the Vice President for Academic Affairs of all site visits by accreditation agencies once dates are established for the visit.
3. For HLC accreditation visits ~~T~~the Chancellor or designee shall be given the opportunity to meet with the accreditation committee and/or participate in the exit conference as permitted by HLC.
4. A copy of ~~each~~ the culminating site visit report, accreditation report and/or accreditation status letter received from the accrediting agency by the unit shall be provided~~sent~~ to the Vice Chancellor for Academic Planning and Partnerships to be shared with the Chancellor and filed within the System Office.
5. The Chancellor ~~shall~~ shall maintain a report ~~to the Board~~ on the status of each accreditation visits or changes in accreditation status.

Policy Adopted: 6/5/93  
 Policy Revised: 6/2/06  
 Policy Revised: 11/16/07  
 Policy Revised: 11/7/14  
Policy Revised:

Attachment: Revisions to Board Policy 4620 (2618 : Revisions to Board Policy 4620; Accreditation)



~~GOVERNANCE AND ADMINISTRATION, NEBRASKA STATE COLLEGES~~

~~POLICY: 2750 Union Solicitation Page 1 of 1~~

~~BOARD POLICY~~

~~Solicitation of union membership by individuals who are not employees of the College or Nebraska State College System will be allowed on the State College campuses in non-working areas during non-working hours, excluding coffee breaks, of employees involved; provided that such solicitation is not disruptive.~~

~~Solicitation of union membership by employees of the Nebraska State Colleges will be allowed in non-working areas during non-working hours, including coffee breaks, provided that such solicitation is not disruptive.~~

~~General distribution of union materials on State College campuses will be allowed in non-working areas, including campus mailboxes, during both working and non-working hours, provided that the same shall not be disruptive.~~

~~Posters and notices relating to union activity or organizational efforts may be posted, on such bulletin board, and at such times and under such terms and conditions as the College administration, in the reasonable exercise of its discretion, may designate and determine.~~

~~Labor organizations may hold meetings whether for the purposes of organization, solicitation of membership, or otherwise, in College facilities during non-working hours provided that the use of such facilities shall be subject to the same terms and conditions as are uniformly applicable to the use of the College facilities by non-College related organizations; and provided further, that such meetings shall be held in such manner, and at such times as not to interfere with the regularly scheduled working hours or classroom schedule of the College or its employees. For the purpose of this meetings rule only, non-working hours shall mean the normal lunch period and those hours between 5:00 p.m. in the afternoon and 8:00 a.m. in the morning during weekdays, and the hours from 8:00 a.m. Saturday to 8:00 a.m. on the following Monday for weekends.~~

~~Policy Adopted: 3/11/94~~

Attachment: Delete Board Policy 2750 (2619 : Deletion of Board Policy 2750; Union Solicitation)



## PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 5015 Adjunct Faculty**

**Page 1 of 2**

### BOARD POLICY

#### PURPOSE

This policy addresses terms and conditions of employment for adjunct faculty in the Nebraska State College System. The Board recognizes the contribution made to the mission of the system by the dedicated group of individuals who teach and/or provide services on an adjunct basis.

#### APPLICABILITY AND APPOINTMENT

This policy applies only to adjunct faculty, defined in Board Policy 5014 (a) and (b) as non-ranked, non-tenured faculty. Adjunct faculty are compensated on a course-by-course basis without expectation of continued employment.

Adjunct faculty are employed to provide instructional services on a part-time basis, less than 0.75 FTE. Adjunct faculty shall not be assigned more than ~~twenty-four~~twenty-seven (24~~24~~27) credit hours per calendar year within the Nebraska State College System. The Vice President for Academic Affairs is responsible for monitoring and enforcing the ~~twenty-four~~twenty-seven (24~~24~~27) credit hour and less than 0.75 FTE limitation in conjunction with the Director of Human Resources/AVP.

This policy does not apply to visiting faculty, graduate assistants, or lecturers. This policy does not apply to College employees who may teach in addition to their regular assignments.

#### PROCEDURE

##### SELECTION OF ADJUNCT FACULTY

###### Selection

Hiring practices must comply with the Board's Equal Employment Opportunity requirements noted in Board Policy 5000.

###### Credentials

Required credentials for adjunct faculty will comply with the Higher Learning Commission's established criteria for faculty qualifications, as outlined in the Commission's Assumed Practices. These criteria include minimum degree requirements, graduate coursework related to the assigned area(s) of teaching, and/or tested experience as approved through each College's established Tested Experience evaluation process.

At the discretion of the Academic Vice President, an exception to these requirements may be granted. When such an exception is granted, the Academic Vice President shall provide notice to the Vice Chancellor for Academic Planning and Partnerships. Additional professional certifications or professional experience requirements for adjunct appointments may be established at the discretion of the hiring College and may vary depending on the academic program and course level.



## PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 5015 Adjunct Faculty**

**Page 2 of 2**

### Records

As part of the hiring process, the College Human Resources Office shall maintain records of all adjunct faculty including: official transcripts, a curriculum vitae, and other materials that were used in the selection process.

### Contracts

Each adjunct faculty member shall be provided a written contract noting the contract term, compensation and a description of the course assignment(s). The term of appointment shall be consistent with the published course schedule.

### **WORKING CONDITIONS**

Adjunct faculty are responsible for the instructional quality and the overall conduct of the courses which they are assigned to teach. This responsibility includes, but is not limited to, the conduct of lectures and/or laboratory sessions, evaluation through examinations or other appropriate assessment methods, recitation sessions and homework. Course content shall reflect the focus described in the catalog course description.

Although designated “office hours” are not required, adjunct faculty are required to be available and responsive to students’ questions in a timely manner.

Routine orientation, supervision and evaluation for adjunct faculty shall be implemented through a process determined at each College.

Adjunct faculty shall not be given committee assignments or other duties *as part of* their adjunct instructional services. Employment appointments *in addition to* adjunct instructional services are still subject to the less than 0.75 FTE limitation and shall be detailed separately in an employment contract.

Adjunct faculty members shall practice academic responsibility, professional ethics, academic honesty and integrity, and shall abide by all College rules and policies.

### **COMPENSATION**

The rate of pay for adjunct faculty is established as a system rate for all three Colleges as approved by the Council of Presidents. Prior to implementing any rate change, the College must obtain approval from the Chancellor. Presidents can request an exception from the Chancellor to exceed the established adjunct rate, in individual cases where a unique need or emergency exists.

Policy Adopted: 4/25/14  
 Policy Revised: 11/13/15  
 Policy Revised: 6/10/16  
 Policy Revised: 11/10/16  
Policy Revised:

**ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL**

January 14, 2020

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***ACTION:***                                    **First Round Approval of Revisions to Board Policy 7010; Purchases; Bids; Public Lettings; Board Policy 7015; Contracts; Limitations, Exemptions and Board Policy 7016; Contracts; Consulting Services**

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The revisions to these policies expand contract signing authority to include the Vice Presidents for Academic Affairs. The Presidents requested this change to increase contracting efficiencies particularly with contracts that are academic in nature.

The System Office recommends approval of the Revisions to Board Policies 7010; 7015; 7016.

**ATTACHMENTS:**

- Revisions to Board Policy 7010      (PDF)
- Revisions to Board Policy 7015      (PDF)
- Revisions to Board Policy 7016      (PDF)

## BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 7010 Purchases; Bids; Public Lettings**

**Page 1 of 6**

### BOARD POLICY

#### Applicability

Board Policy 7010 applies to bidding and purchases of general items, supplies and ordinary services. Board Policy 7016 applies to contracts for legal counsel, auditor, lobbyists, search consultants, and other consultants and specialized services not associated with facilities or information technology in the 8000 series Board policies. Policy 8064 applies to construction, facilities and Information Technology (IT) related purchases and bidding, and includes facilities related purchases such as carpet/flooring & wall finishes, equipment, fixtures, furnishings, and window coverings even when their purchase is not associated with a capital construction project. The following four sections: **Emergency; Sole Source; Exceptions to Bidding Requirements; and Requests for Proposals (RFP)**, apply to both Board policies 7010 and 8064.

#### Emergency

Emergency shall mean any situation where it is necessary to enter into a contract to (a) avoid the loss of life, health, safety, or property, (b) respond to time limits established by an external authority, (c) ensure the continuation of an essential College service, function, utility, facility or computer/software system, or (d) avoid, correct or repair a situation outside the control of the Colleges including detrimental negligence or acts of an employee, natural or manmade disasters, and security or data compromise.

Proposed emergency purchases shall be documented by the College unit or department, and submitted to the President, Vice President for Administration and Finance or Vice President for Academic Affairs, for approval by the Chancellor. The Chancellor may also approve the suspension of bidding requirements as appropriate for each emergency.

#### Sole Source

A sole source purchase is when there is only a single feasible or sole source for the supplies or services. A single feasible or sole source exists when:

- Supplies are proprietary and only available from the manufacturer or a single distributor.
- Additions to a system must be compatible with the original equipment or software.
- Factory authorized maintenance must be utilized in order to maintain validity of a warranty.
- Only one (1) type of computer software exists for a specific application.
- The software or materials are copyrighted and are only available from the publisher or a single distributor.
- The services of a particular provider are unique, e.g. entertainers, authors, etc.
- Based on current research, it is determined that only a single distributor services the region in which the supplies are needed.

Documentation to purchase based on sole source without competitive bids or proposals shall be documented by the College unit or department, and approved by the President, Vice President for Administration and Finance, or the Vice President for Academic Affairs in consultation with either the Vice Chancellor for Facilities and Information Technology, or the Vice Chancellor for Finance and Administration.

#### Exceptions to the Bidding Process

Exceptions to the bidding process are defined as: emergency and sole source purchases with proper approval, advertising, software licensing renewals and software/hardware maintenance agreements, purchase from a previously competitively bid government or multi-state compact contract, including other state colleges and higher education

**BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM****POLICY: 7010****Purchases; Bids; Public Lettings****Page 2 of 6**

institutions, or when the price has been established by the federal General Services Administration. Exceptions also include repairs of less than fifty thousand dollars (\$50,000) for vehicles, equipment, furnishings, Information Technology hardware/software/systems, and facilities/grounds. Repairs under \$50,000 require negotiation to assure quality work is performed at a reasonable price.

**Requests for Proposals (RFP)**

A Request for Proposal (RFP) process includes a detailed description of the items/supplies/services/systems desired, but important factors other than cost are made part of the process and considered in the award of the contract. For the purpose of Board policies, an RFP can be considered a form of bidding, and may be used when formal or informal bidding is required. The exception to that is when a proposal is received through an RFP process for the purpose of selecting a design/construction consultant or contractor in Board policies 8066 and 8071. In such cases, the proposals are not considered "bids" since the final contract amount is derived through negotiations with the highest ranked firm.

**Public Lettings**

All public lettings made by the Colleges and the System Office shall meet the requirements of state statute for such activities. Policies related to public lettings for capital construction projects and Information Technology (IT) are found in Policy Series 8000. Additional policies and guidance related to contracts are found in Policy 7015.

Advertisements for bids shall fix the day and time upon which bids shall be returned, received and opened. When a public contract is to be awarded to the lowest responsible bidder, a resident bidder shall be allowed a preference over a nonresident bidder from a state which gives or requires a preference to bidders from that state. The preference shall be equal to the preference given or required by the state of the nonresident bidder. This provision shall not apply to any contract for any project upon which federal funds would be withheld because of such provisions.

All contractors bidding on public lettings in the System shall file with the bid form, a statement that he/she is complying with, and will continue to comply with, fair labor standards in the pursuit of his/her business and in the execution of the contract on which he/she is bidding. If it is shown that any contractor submitting a bid has not complied with fair labor standards in the pursuit of his/her business, such lack of compliance shall be the basis for disqualification of the bid.

All contractors and vendors wishing to enter into a contract with a College must establish and provide proof of a drug-free workplace policy or submit a statement that they are in compliance with the State of Nebraska's Drug-Free Workplace requirement. Purchase Orders used to obtain products or services shall contain a statement that, by virtue of accepting the Purchase Order, providing the project or services and receiving payment for the same, the vendor is verifying that his/her business has established a drug-free workplace policy and is in compliance with the policy.

All contractors shall register and use a federal immigration system to determine the work eligibility status of new employees physically performing services within the State of Nebraska.

No person who is in charge of any bids prior to the time fixed for opening, shall open them prior to the time or otherwise disclose to any bidder the contents, amount or other details of any rival bid.

**BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM**

### Purchases

The responsibility for the purchasing, receiving, storing and distributing of all materials, supplies, moveable furniture and moveable equipment, as well as securing services, other than consulting services, to support the activities and programs of each College and the System Office, unless otherwise provided, is delegated by the Board to the President of each College or to the Chancellor. The Vice President for Administration and Finance of the College shall serve as the Principal Purchasing Agent for the College and shall be responsible for the development and implementation of College processes and procedures which conform to the requirements of the Board of Trustees. Should such processes and procedures include the appointment of a College purchasing agent and a decentralized purchasing function, responsibility for conformance with Colleges' and Board of Trustees' requirements shall remain with the Principal Purchasing Agent.

While a staff member as a prospective user may informally seek information and confer with a vendor about the characteristics and list price of a product, negotiation for purchase of such product must be done in compliance with the College/Board of Trustee's policies. In instances where the College has a decentralized purchasing function which may involve the prospective user of a product, the Principal Purchasing Agent shall retain responsibility for assuring compliance with procurement procedures. If correspondence is carried on between a prospective user and a vendor, copies of such correspondence shall be included along with other price documentation accompanying a purchase order to the extent determined appropriate by the Principal Purchasing Agent. Employees are to be aware of and follow the requirements stated in Policy #5002, Conflict of Interest; Employment Requirements when working with potential vendors for their College.

Purchasing processes and procedures shall be designed to assure that all materials, supplies, equipment and contractual services, using appropriate standards and specifications, can be purchased at the most advantageous price. Where feasible and appropriate, each College shall attempt to determine its annual supply and equipment needs so that purchasing may be coordinated to realize the potential economies of standardization of materials and large scale purchases. State purchasing assistance or contracts may be utilized where found to be advantageous.

When purchases are made using federal funds, federal purchasing requirements must also be followed. For those purchases meeting the federal definition of a "covered transaction", the purchaser shall verify that the potential vendor has not been suspended or debarred.

Payment will be made on satisfactory evidence that the materials have been received or the services rendered; that the designated specifications have been met; and that the price charged is correct. In that the State of Nebraska prefers that electronic payments be made to contractors and suppliers when possible, the following text shall appear on all State College Requests for Proposals, bid requests, contracts and purchase orders: "The Colleges may request that payments be made electronically instead of by State warrant."

All purchases shall be bid in the following manner, except for specific exceptions defined above, and as follows:

- 1) By a competitive formal sealed bidding process in all cases in which the purchases are of estimated value in the amount of fifty thousand dollars (\$50,000) or more;

*Competitive formal sealed bids are price quotations secured from vendors by means of A Quotation Request form. A minimum of fifteen (15) calendar days shall elapse between the time formal bids are advertised or called for and the time of their opening. Bids are opened publicly at the time and date specified in the Quotation Request. Facsimile quotes or e-mails received by the institution are not allowed during this process.*

### **BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM**

- 2) By an informal bidding process in all cases in which the purchases are of estimated value equal to or exceeding five thousand dollars (\$5,000) but less than fifty thousand dollars (\$50,000) ;  
  
*Informal bids are price quotations for goods or services which are secured by telephone calls or letters to potential vendors or from the vendors' published material. If the bids are obtained by telephone, the College/System Office is required to document such bids in writing.*
- 3) By a non-bidding process in all cases in which the purchases are of estimated value less than five thousand dollars (\$5,000). If it is determined by the College/System Office that solicitation of bids for items costing less than five thousand dollars (\$5,000) would result in a better quality product or lower cost, informal bids may be secured by telephone or in writing.
- 4) All contracts shall be bid as a single whole item. In no case shall contracts be divided or fractionated in order to produce several contracts which are of an estimated value below that required for competitive bidding.
- 5) Purchase Orders or Purchase Requisitions shall be prepared to serve as notification of award and documentation for the purchase of supplies, materials or equipment when the item(s) are being purchased under an existing State of Nebraska or College contract. Purchase orders are not required when purchasing supplies, materials, equipment or services that cost less than five thousand dollars (\$5,000).
- 6) Used vehicles, used equipment, used materials, or used supplies may be purchased by a non-bidding process up to the amount of fifty thousand dollars (\$50,000). Documentation justifying the purchase should be kept on file by the College for future reference.
- 7) Library acquisitions may be purchased by a non-bidding process when comparable pricing is checked through the Library's automation software or other specialized price comparison software available specifically for library acquisitions.

#### Competitive Formal Bids

The Department of Administrative Services/Materiel Division has delegated purchasing authority to each College and bidding shall follow the requirements of the Board. State purchasing assistance or State contracts and other procurement procedures may be utilized where found to be advantageous.

If articles are to be purchased by competitive formal bidding, the Colleges and System Office shall prepare standards and specifications for these articles in such a manner it will be possible for three (3) or more manufacturers, vendors, or suppliers to submit competitive bids. If a requisition for articles exceeds fifty thousand dollars (\$50,000) and bids cannot be obtained from three (3) bidders, then bids may be accepted from a fewer number of bidders than three, upon documentation of the bidding process.

All purchases required to be based on competitive formal bids, shall be made to the lowest responsible bidder, taking into consideration the best interest of the College, the quality of the articles proposed to be supplied, their conformity with specifications, the purposes for which required, and the times of delivery. In determining the lowest responsible bidder, in addition to price, the Colleges may develop criteria specific to a purchase or may give the following elements consideration where applicable:

## BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

- 1) The ability, capacity and skill of the bidder to perform the contract required;
- 2) The character, integrity, reputation, judgment, experience and efficiency of the bidder;
- 3) Whether the bidder can perform the contract within the time specified;
- 4) The quality of performance of previous contracts;
- 5) The previous and existing compliance by the bidder with laws relating to the contract;
- 6) The life-cycle costs of the personal property in relation to the purchase price and specific use of the item;
- 7) The performance of the personal property, taking into consideration any commonly accepted tests and standards of product usability and user requirements;
- 8) Energy efficiency ratio as stated by the bidder for alternative choices of appliances or equipment;
- 9) The information furnished by each bidder concerning life-cycle costs between alternatives for all classes of equipment, evidence of expected life, repair and maintenance costs, and energy consumption on a per-year basis;
- 10) The results of the United States Environmental Protection Agency tests on fleet performance of motor vehicles. Each bidder shall furnish information relating to such results; and
- 11) Such other information as may be secured having a bearing on the decision to award the contract.

**In accordance with state law, when a state contract is to be awarded to the lowest responsible bidder, a resident disabled veteran or a business located in a designated enterprise zone under the Enterprise Zone Act shall be allowed a preference over any other resident or nonresident bidder if all other factors are equal. Resident disabled veteran means any person (a) who resides in the State of Nebraska, who served in the United States Armed Forces, including any reserve component or the National Guard, who was discharged or otherwise separated with a characterization of honorable or general (under honorable conditions), and who possesses a disability rating letter issued by the United States Department of Veterans Affairs establishing a service-connected disability or a disability determination from the United States Department of Defense and (b)(i) who owns and controls a business or, in the case of a publicly owned business, more than fifty percent (50%) of the stock is owned by one or more persons described in subdivision (a) of this paragraph and (ii) the management and daily business operations of the business are controlled by one or more persons described in subdivision (a) of this paragraph.**

Any or all bids may be rejected by the College or System Office, including the bid of any bidder who has failed to perform a previous contract with the Colleges or the State of Nebraska. In any case, where competitive bids are required and all bids rejected, and the proposed purchase is not abandoned, new bids shall be called for as in the first instance.

**BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM**

**POLICY: 7010**

**Purchases; Bids; Public Lettings**

**Page 6 of 6**

No employee of the Colleges or the System Office shall be financially interested, or have any beneficial personal interest, directly, or indirectly, in the purchase or leasing of any articles or property, nor in any firm, partnership, corporation or association furnishing them. No such person shall receive or accept directly or indirectly from any person, firm or corporation submitting any bid or to whom a contract may be awarded, by rebate, gift or otherwise, any money or other thing of value whatsoever, or any promise, obligation or contract for future reward, or compensation.

Legal Reference: RRS 4-114 Public employer and public contractor; register with and use federal immigration verification system; Department of Labor; duties  
RRS 73-101 through 105 Public Lettings

RRS 73-107 Resident disabled veteran or business located in designated enterprise zone; preference; contract not in compliance with section; null and void

- Policy Adopted: 1/28/77
- Policy Revised: 7/22/83
- Policy Revised: 3/16/90
- Policy Revised: 3/11/94
- Policy Revised: 11/11/95
- Policy Revised: 9/26/97
- Policy Revised: 9/15/06
- Policy Revised: 4/13/07
- Policy Effective: 7/1/10
- Policy Revised: 6/2/11
- Policy Revised: 11/4/11
- Policy Revised: 3/15/13
- Policy Revised: 9/6/13
- Policy Revised: 9/6/14
- Policy Revised: 3/26/15
- Policy Revised: 6/18/15

Approved: 6/3/10

Policy Revised:

Attachment: Revisions to Board Policy 7010 (2621 : Revisions to Board Policies 7010; 7015; 7016)



## BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 7015

Contracts; Limitations, Exemptions

Page 1 of 3

### BOARD POLICY

#### Contracts Guidance

A contract is necessary whenever a legal relationship is established consisting of rights and duties that go beyond the sale transaction details. Thus, a contract is NOT required when there are no terms beyond the documentation of purchase details, such as 1) definition of items/scope, 2) delivery of the items/services, and 3) the timing of billing and payment.

The following purchases do NOT require a contract when the purchase is below fifty-thousand dollars (\$50,000): lodging, airfare, advertising, and repairs for vehicles, equipment, furnishings, facilities/grounds, and Information Technology products and services.

College departments and units are responsible for negotiating contracts prior to submission to the appropriate Vice President ~~for Administration and Finance~~. The Vice President for Administration and Finance is primarily responsible for signing College contracts, however, the Vice President for Academic Affairs may also sign contracts of an academic nature including, but not limited to Academic Collaborations, Partnerships and Affiliations; Academic Transfer or Articulation Agreements; Academic Camps; Community Service and Service Learning; International Travel; Library Collections; NENTA; Academic Events, Speakers or Activities; and, Work-based learning experiences, such as an internship, practicum, clinical placement, student teaching etc.

The NSCS standard contract forms are to be used for the initial review draft. (See “*Contract for Services Guidance and Instructions*” found at [www.nscs.edu](http://www.nscs.edu).) In cases where there are no alternatives to using vendor contract forms, the applicable provisions of the appropriate NSCS form need to be incorporated into the initial review draft. If an online user agreement (sometimes referred to as a “click-through agreement”) is required for a purchase, the terms and conditions are to be reviewed by the College department or unit prior to review and approval by the appropriate Vice President ~~for Administration and Finance~~. Refer to the first two paragraphs above for when online user agreements are considered contracts.

~~The Board is responsible for all contracts.~~ No contract may commit funds for a future fiscal year, unless specific funding has been identified in a Legislative appropriation bill or an appropriate escape clause has been inserted in the contract.

No contract, purchase agreement or lease/purchase agreement, that requires Board approval, shall be signed or finalized in any form until the Board has authorized the College to enter into such an understanding.

Contracts, Memorandums of Understandings, or Agreements establishing collaborative, educational partnerships between the Colleges and external entities must be approved in advance by the Board and signed by the Chancellor. Contracts that are solely for the purpose of exploring the potential for future substantive contracts do not require approval of the Board and shall be signed by the President or the Vice President for Academic Affairs.

All contracts for capital construction projects must follow the criteria stipulated in Policies 8063 through 8068.

All contracts related to revenue bond facilities will be in accordance with the indentures, statutes, and related Board policies.

## BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 7015**

**Contracts; Limitations, Exemptions**

**Page 2 of 3**

### Exempt Contracts

Certain contracts do not require review and approval by the Board. An exempt contract shall be defined as any of the following:

1. Any contract with individual students for room and board or deferred payment programs.
2. Any Agreements that establish placements for students to complete work-based learning experiences, such as an internship, practicum, clinical placement, student teaching etc.
3. Any community service and service learning contracts.
4. Any Northeast Nebraska Teacher Academy agreements (NENTA.)
5. Any articulation agreements to determine course equivalencies in accordance with Board Policies.
6. Any bus chartering contracts.
7. Any contract for the purchase of food and consumable food service items used in the regular course of business operations.
8. Any contract for the purchase of a license to use a mailing list, email list, or similar list of contacts.
9. Any contract for the purchase of supplies and commodities used in the regular course of business operations. *“Note: Advertising contracts are not considered an exempt contract. Advertising contracts in excess of \$50,000 require Board approval.”*
10. Any contract for the purchase of installation services including repairs or maintenance agreements or movable equipment including information technology products and services, licenses and maintenance agreements where the total cost does not exceed one hundred thousand dollars (\$100,000). In cases of multiple-year contracts, contract amendments, contract extensions, contract renewals, and contracts with optional years, the one hundred thousand dollar (\$100,000) limit only applies to any given one (1) year period as defined in the contract documents.
11. Any contract for the purchase of utilities, gasoline, oil, or diesel fuel used in the regular course of business operations. Utilities shall include trash services, cable television and internet services.
12. Any contract dealing with the sale of College personal property, if Board Policy 7014 is followed.
13. Any granting of a lease or rental agreement to an external party, if the annual proceeds are less than twenty-four thousand dollars (\$24,000) in accordance with Board Policy 8027.
14. Any contract relating to the staging or performance of any cultural, artistic, musical, scholarly, recreational, or intercollegiate athletic event (at home or away).
15. Any contract for the purchase of material to be added to the collection of any College library.

**BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM**

**POLICY: 7015**

**Contracts; Limitations, Exemptions**

**Page 3 of 3**

- 16. Any contract that does not exceed twenty-four thousand dollars (\$24,000), whereby a College will provide services to an external party, including, but not limited to, instruction, consulting, planning, technical assistance or program development courses. (For contracts to receive services, refer to Board Policy 7016.)
- 17. Any sponsorship agreements (refer to Board Policy 7017.)
- 18. Any contract with the state or federal government for the provision of Financial Aid.
- 19. Any contract associated with an emergency approved by the Chancellor.

All exempt contracts shall be signed by the President, ~~or~~ the Vice President for Administration and Finance or the Vice President for Academic Affairs. In the event that the President, ~~and the~~ Vice President for Administration and Finance or the Vice President for Academic Affairs are not able to sign on behalf of their respective institution, the Chancellor is authorized to execute a contract on behalf of the institution. The Chancellor or Vice Chancellor for Finance and Administration or General Counsel are authorized to sign exempt contracts for the System Office.

A list of the exempt contracts over fifty thousand dollars (\$50,000), authorized and signed by the College or System Office, shall be provided to the Board of Trustees for information in the proper format.

All other contracts, once approved by the Board, shall be signed by the President, ~~or the~~ Vice President for Administration and Finance, or the Vice President for Academic Affairs and then by the Chancellor or Vice Chancellor for Finance and Administration, or General Counsel.

Legal Reference: RRS 85-304  
RRS 85-411

Board of Trustees; Powers; Enumerated  
Campus buildings and facilities; Board; Powers

- Policy Adopted: 7/22/83
- Policy Revised: 3/11/94
- Policy Revised: 6/15/95
- Policy Revised: 4/13/07
- Policy Revised: 11/4/11
- Policy Revised: 3/15/13
- Policy Revised: 9/6/13
- Policy Revised: 11/7/14
- Policy Revised: 6/18/15
- Policy Revised: 5/3/16
- Policy Revised: 6/16/17
- Policy Revised: 9/15/18
- Policy Revised: 3/21/19
- Policy Revised: 9/12/19
- Policy Revised:

Attachment: Revisions to Board Policy 7015 (2621 : Revisions to Board Policies 7010; 7015; 7016)

## BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 7016**

**Contracts; Consulting Services**

**Page 1 of 2**

### BOARD POLICY

The Board recognizes the value and financial savings that may accrue from the use of experienced consultants to the Board, staff and faculty on special aspects of College and System Office programs. Since no institution can include in its personnel appointments all the highly qualified and widely experienced people on all phases of College or System Office operations, the Board will therefore contract from time to time, as appropriate, with individuals or groups for special consulting services.

### LEGAL COUNSEL, AUDITOR, LOBBYIST AND SEARCH CONSULTANT

The hiring and retention of personnel not regularly employed by the Colleges and the System Office to act as legal counsel, auditor or independent certified public accountant (other than revenue bond auditor in accordance with Policy 9007), lobbyist, or search consultant for durations greater than five (5) days for any College or the System Office, shall be approved by the Chancellor. The Chancellor is delegated the responsibility for selecting and negotiating these services on behalf of the Board. The Chancellor shall determine if a service contract is necessary. A competitive process is not required. In each instance the Chancellor shall notify the Board.

All legal services shall be coordinated through the System Office as approved by the Chancellor. The Colleges are not authorized to obtain legal services or hire attorneys.

### ALL OTHER CONSULTING SERVICES

“All other consulting contracts” in the following paragraphs applies to contracts other than legal counsel, auditor or independent certified public accountant, lobbyist, and search consultant found in the section above. In addition, it does not apply to architect/engineering and IT consulting services, which can be found in Policy Series 8000.

The Presidents are delegated the responsibility for selecting and negotiating on behalf of the Board, all other consulting contracts for their respective Colleges where the total cost (fees plus related expenses) is expected to be under thirty-five thousand dollars (\$35,000). Such contracts shall be signed by the President, ~~or the~~ Vice President for Administration and Finance, or the Vice President for Academic Affairs. In the event that the President, ~~and the~~ Vice President for Administration and Finance, or the Vice President for Academic Affairs are not able to sign on behalf of their respective institution, the Chancellor is authorized to execute a consulting contract on behalf of the institution.

For all other consulting contracts where the total cost is estimated to be between thirty-five thousand dollars (\$35,000) and seventy thousand dollars (\$70,000), the contracts shall be approved by the Chancellor and signed by the President, ~~or the~~ Vice President for Administration and Finance, or the Vice-President for Academic Affairs and then by the Chancellor or Vice Chancellor for Finance and Administration or General Counsel.

The Chancellor is delegated the responsibility for selecting and negotiating on behalf of the Board, all other consulting contracts for the System Office or Systemwide where the total cost is expected to be under seventy thousand dollars (\$70,000). Such contracts shall be signed by the Chancellor or Vice Chancellor for Finance and Administration or General Counsel.

All other consulting contracts exceeding seventy thousand dollars (\$70,000) that are covered under this policy shall follow a competitive RFP process and be approved by the Board. These contracts, once approved by the Board, shall be signed by the President, ~~or the~~ Vice President for Administration and Finance, or the Vice President for Academic Affairs and then by the Chancellor or Vice Chancellor for Finance and Administration or General Counsel.

All other consulting contracts not requiring Board approval must be reported to the Board.

## BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

Legal Reference: RRS 85-304

Board of Trustees; Powers; Enumerated

- Policy Adopted: 3/11/94
- Policy Revised: 9/15/06
- Policy Revised: 4/13/07
- Policy Revised: 6/15/12
- Policy Revised: 3/15/13
- Policy Revised: 8/12/14
- Policy Revised: 9/6/14
- Policy Revised: 11/7/14
- Policy Revised: 3/26/15
- Policy Revised: 1/12/16
- Policy Revised: 9/15/18
- Policy Revised:

Attachment: Revisions to Board Policy 7016 (2621 : Revisions to Board Policies 7010; 7015; 7016)

**ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL**

January 14, 2020

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***ACTION:***                                **Approve Authorization for Chancellor to Negotiate and Sign an Educational Partnership Agreement with the University of Nebraska Board of Regents, for and on Behalf of the University of Nebraska Medical Center, to Continue the Rural Health Opportunity Program (RHOP) for the Nebraska State Colleges**

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Since April 2019, a series of meetings and collaborative conversations have been held to develop a system level agreement with the University of Nebraska Medical Center (UNMC) for the continuation of the Rural Health Opportunity Program (RHOP) for the Nebraska State Colleges. Over the past several months, several drafts of the agreement have been shared and reviewed by a number of individuals across the system, and their feedback has strongly informed the development process. Attached is the latest draft that is currently being reviewed by all parties. The goal is for a final draft of the agreement to be executed by early Spring 2020.

In accordance with Board Policy 7015, the Board is being asked to grant the Chancellor the authority to conclude negotiations and sign the agreement. The agreement continues the Rural Health Opportunity Program (RHOP) for the Nebraska State Colleges and it describes the program requirements and expectations for the overall collaborative program, as well as specific medical programs included in RHOP.

The System Office recommends approval of the Authorization for Chancellor to Sign RHOP Agreement with Univ of Nebr Board of Regents.

**ATTACHMENTS:**

- NE State College and UNMC RHOP Agreement (PDF)

## RURAL HEALTH OPPORTUNITY PROGRAM (“RHOP”) AGREEMENT

BETWEEN

THE BOARD OF REGENTS OF UNIVERSITY OF NEBRASKA  
d/b/a University of Nebraska Medical Center

AND

THE BOARD OF TRUSTEES OF THE NEBRASKA STATE COLLEGES  
d/b/a Chadron State College, Peru State College, and Wayne State College

This Rural Health Opportunity Program Agreement (“Agreement”) is made and entered into on this \_\_\_ day of \_\_\_\_\_, 202\_\_ (“Effective Date”) by and between the Board of Regents of the University of Nebraska, a corporate public body and governing body of the University of Nebraska, by and on behalf of the University of Nebraska Medical Center (“UNMC”) and the Program identified in Attachment A, attached hereto, and the Board of Trustees of the Nebraska State Colleges (“NSC”). UNMC and NSC are each a “party” and collectively, the “parties”.

## RECITALS

WHEREAS, the purpose of RHOP is to recruit and educate individuals from Rural Areas (as hereinafter defined) who intend to return to underserved Rural Areas to practice in their professional field;

WHEREAS, UNMC offers a degree program in the field(s) of dental hygiene; dentistry; medical laboratory science; medicine; nursing; pharmacy; physical therapy; physician assistant; and, radiography (each, a “Program”);

WHEREAS, NSC offers undergraduate degree programs through Chadron State College, Peru State College and Wayne State College (each, a “State College”); and

WHEREAS, certain students attending a State College are eligible to apply for provisional admittance to the Program through RHOP.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties hereby agree as follows:

1. **TERM; TERMINATION.** The term of this Agreement shall commence on the Effective Date and continue in effect for three (3) years (“Term”). The Term may be renewed upon the written approval of the parties. The Agreement may be terminated by either party upon one hundred eighty (180) days’ written notice to the other party. If such written notice is given, this Agreement shall terminate (a) at the end of such 180-day period or (b) when all students enrolled in RHOP have been admitted to the Program, whichever event last occurs. Termination of the Agreement will not impact students who have been provisionally admitted to the Program.
2. **THE PROGRAM.**
  - a. RHOP has two phases: (i) the first phase is a specifically designed curriculum at the undergraduate level at the applicable State College; and (ii) the second phase is the completion of the applicable professional Program at UNMC.

- b. Each UNMC Program will consider RHOP applications from NSC students on an annual basis, in conjunction with appropriate parties at the applicable State College(s).
  - c. The requirements for RHOP with each UNMC Program are set forth in Attachment A, and any changes to the requirements shall be provided to NSC no later than January 1<sup>st</sup> to be effective the fall of the following academic each year.
  - d. Students accepted into RHOP will be given provisional admittance to the applicable professional Program at UNMC. Alternates selected for the Program will be granted the benefits afforded students accepted into RHOP with the exception of provisional admittance and tuition coverage.
3. CONSIDERATION FOR ADMITTANCE TO RHOP. For consideration for admittance into RHOP, applicants must:
- a. Apply to at least one State College and upon acceptance, enroll as a student at the State College;
  - b. Demonstrate academic achievement indicative of the ability to succeed in the applicable UNMC Program;
  - c. Currently attend or be a graduate of an accredited Nebraska senior high school or received an equivalent of a high school diploma in Nebraska and was a legal resident of the state at the time of graduation and be from a Rural Area of Nebraska, as defined below; and
  - d. Demonstrate a commitment to practicing in the Rural Areas of Nebraska as validated by interview questions. The following cities, towns and census-designated places are not considered “Rural Areas” and are therefore not eligible for RHOP: Omaha, Ralston, Boys Town, Elkhorn, Lincoln, Bellevue, Papillion, La Vista, Chalco, and Offutt Air Force Base.
4. APPLICATION PROCESS.
- a. Applicants must submit an application for acceptance into the UNMC Program by the established Program deadline of December 1<sup>st</sup>. Any changes to the application deadline shall be determined in consultation with NSC.
  - b. Representatives from both the State College and the applicable UNMC Program shall interview applicants in January following the application deadline.
  - c. The applicable UNMC Program will review the applications and may approve applicants for acceptance into RHOP with accompanying provisional admittance into the Program, or offer an alternate position.
5. PROVISIONALLY ADMITTED STUDENTS.
- a. Each provisionally admitted student attending a State College will be appointed a faculty advisor specific to each Program from the State College and a faculty advisor from the Program at UNMC. Advisors will counsel the student on career development matters. The advisors will be assisted by staff of the applicable UNMC Program’s Office of Academic Affairs in advising provisionally admitted students about RHOP requirements and in assuring that each student understands and meets all requirements for progression in



RHOP. Faculty advisors from the Program at UNMC will meet with students during visits to the University of Nebraska Medical Center campus during campus visits and will be available for advising students at other times via telephone, email or video conference.

- b. Provisionally admitted students are expected to complete all Math and required to complete all Science courses required for their program at the State College.
  - c. Provisionally admitted students must meet all Program requirements for satisfactory progress in RHOP, including any requirements contained in Attachment A. Failure to meet the requirements may result in withdrawal of the offer of provisional admittance to the applicable Program at UNMC.
  - d. Students must exhibit professional and personal behaviors that reflect positively on them, UNMC and the NSC. At all times, students in RHOP are expected to comply with all campus standards of conduct as described in the undergraduate student handbook, as well as RHOP standards, which include attending classes as scheduled, promptness, exhibiting respect towards fellow students and faculty and displaying initiative and leadership skills. Failure to comply with these requirements may result in disciplinary action, including dismissal from RHOP. To maintain good standing in the Program, students will obey all laws. Failure to comply can prevent them from getting a license to practice their profession.
  - e. Based on each student's performance at the State College and no later than June 1<sup>st</sup> of the year of anticipated matriculation to the professional Program at UNMC, the Program will provide each provisionally admitted student with an offer to matriculate to the Program or the rationale for withdrawing the offer of provisional acceptance.
  - f. Requirements for matriculation into the applicable UNMC Program for provisionally admitted students shall be reviewed annually by the Program and communicated to the State College no later than March 1<sup>st</sup> of each year to be effective the fall of the following academic year. Requirements will be based upon current entrance requirements for the Program and special requirements for RHOP. Updates for application requirements and procedures for the Program will be posted on each State College RHOP website.
6. STUDENT TUITION.
- a. NSC students who have been accepted into RHOP shall have all tuition covered from the State College for their years as a student at the State College. The institution may use a variety of funding sources to ensure this. Tuition coverage does not apply to courses taken during the summer, nor does it apply to Alternate students. Students are responsible for all other associated fees, charges, books, etc.
  - b. All UNMC Program tuition, fees, charges, books, etc. shall be the responsibility of the student. Students may be eligible to apply for UNMC scholarships.
7. POLICIES FOR UNDERGRADUATE PHASE.
- a. Academic Probation. Each UNMC Program will establish policies for academic probation.

- b. Semester Review Policy. The applicable State College Program advisor will meet with each RHOP student to conduct a semester academic review, including the review of transcripts for course load, grades earned and grade point average attained, and inform the applicable Program at UNMC of the same. If a student has not completed a semester's (or summer's) course work successfully as set forth in the Academic Standards detailed in Attachment A, the RHOP Coordinator at the State College shall confer with the applicable professional Program at UNMC. Following the review at the end of each semester, a letter reviewing the student's status will be sent to all students being placed on academic probation, with a copy to the applicable Program at UNMC.
- c. Dismissal Policy. Dismissal constitutes formal action initiated by the applicable State College in consultation with the applicable Program at UNMC. Each UNMC Program will establish policies for dismissal as detailed in Attachment A. Should a student be dismissed from RHOP, they may continue to complete a pre-professional program at the State College and apply to a professional program as a non-RHOP student if they fulfill the requirements of the State College and pre-professional program.
- d. Appeals Procedure. Any student who has been dismissed from RHOP who believes an evaluation of the student's academic progress or performance was conducted in an arbitrary or capricious manner may appeal the dismissal decision. An appeal must be made in writing within two (2) weeks of receiving notification of dismissal. The student should submit the appeal to the applicable State College Program Advisor, who will follow the procedures established at the applicable State College. In the appeal, the student must present reasons for believing that the evaluation that led to the dismissal was arbitrary or capricious. Any decision regarding a student's appeal at the State College shall be communicated with the Program at UNMC for consideration as it may relate to matriculation of the student to the professional Program at UNMC.
- e. Leave of Absence Policy. Any student wishing to request a leave of absence from RHOP must first discuss the reason for the request with the applicable RHOP Program Advisor. The request should then be made in writing with copies to the applicable State College's Program Advisor and the UNMC Program. A decision will be made jointly by the UNMC Program and the State College granting or denying the leave of absence. If a leave is granted, the Program will stipulate the time and conditions under which the student may re-enter RHOP. If possible, the student should continue to take classes, take examinations and quizzes and fulfill other class assignments until informed in writing that the leave has actually been granted.
- f. Resignation Procedure. Should a student choose to resign their position in RHOP, a formal letter of resignation must be filed with the applicable State College Program Advisor as well as the professional Program at UNMC.
- g. Open Seat Policy. In the event an RHOP seat opens for a Program, the State College in consultation with the applicable UNMC Program, shall fill that seat with an identified Alternate student, should there be one. If not, the State College may open an application period at any time during the academic year to allow current students enrolled at the State College who are not Alternates to apply to RHOP to fill the open seat and receive provisional admittance into the Program. In such an event, the student(s) must complete the application process outlined in this Agreement, and the State College will work with

the applicable UNMC Program to review applications, conduct interviews, and determine whether to offer provisional admittance for said seat.

- h. Should a seat at the State College open for which there is no alternate, and a provisionally admitted student wishes to change programs (e.g., from Medicine to Pharmacy), they must resign from their current Program and apply for the new Program during the open application process as all other applicants within the State College would be required.
8. **ANNUAL VISIT.** UNMC will be responsible for costs associated with hosting identified State College students, including alternates, and accompanying faculty/staff during each annual visit to UNMC. Costs covered by UNMC include meals during the visit agenda while on campus and lodging expenses, as coordinated by UNMC, for students, as well as accompanying faculty and staff. Each State College is responsible for transportation costs, including transport costs for students, faculty and staff, parking-related charges, per diem, and other costs outside of those identified above to and from UNMC.
  9. **BREACH; TERMINATION.** If either party breaches the terms and conditions of this Agreement, the other party has the right to terminate this Agreement immediately upon written notice to the other party. Termination of this Agreement may occur for a single State College currently included in this Agreement, or for individual Program(s) currently offered at a State College, rather than termination of the Agreement in its entirety. Upon termination of this Agreement, no additional students will be admitted to the Program through RHOP. Students provisionally admitted into the Program through RHOP but who have not yet matriculated to the Program shall retain their provisional admittance status while at the State College contingent upon their meeting Program requirements.
  10. **NOTICES.** All notices, consents, approvals, demands, requests or other communications required or permitted to be given under any provisions of this Agreement will be in writing and will be sent to the person(s) and address(es) set forth below via certified mail, hand delivery, overnight courier or email (to the extent an email address is set forth below and a copy is also sent by one other method as proscribed herein). All such notices shall be effective when received.

**Program:**

H. Dele Davies, MD, MS, MHCM  
 Senior Vice Chancellor for Academic Affairs  
 Dean for Graduate Studies  
 University of Nebraska Medical Center  
 987810 Nebraska Medical Center  
 Omaha, NE 68198-7810  
[dele.davies@unmc.edu](mailto:dele.davies@unmc.edu)

**Nebraska State Colleges**

Jodi Kupper, PhD  
 Vice Chancellor, Academic Planning & Partnerships  
 Nebraska State College System  
 1327 H Street  
 Suite 200  
 Lincoln, NE 68508  
[jkupper@nscs.edu](mailto:jkupper@nscs.edu)

11. RELATIONSHIP OF PARTIES. No agency, partnership or joint venture is created by this Agreement. The parties affirmatively disclaim any intent to form such relationship.
12. ASSIGNMENT. This Agreement is non-assignable and non-transferrable. Any attempt by either party to assign its obligations hereunder shall be void.
13. GOVERNING LAW; FORUM. This Agreement shall be governed by the laws of the State of Nebraska, without regard for its conflicts of laws provisions. Any legal actions brought by either party hereunder shall be instituted in the state or federal court located in Lancaster County, Nebraska. It is understood and agreed that any legal action by Provider in relation to this Agreement may only be instituted in accordance with the provisions of the State Contract Claims Act (Neb. Rev. Stat. §§ 81-8,302 to 81-8,306), as amended.
14. SEVERABILITY. The terms of this Agreement are severable. If any term or provision is declared by a court of competent jurisdiction to be illegal, void or unenforceable, the remainder of the provisions shall continue to be valid and enforceable.
15. WAIVER. A waiver of any term or provision of this Agreement by a party shall not be deemed to be a waiver of such provision on any subsequent breach of the same or any other provision contained in this Agreement. Any such waiver must be in writing in order to be effective, and no such waiver(s) shall serve to establish a course of performance between the parties contradictory to the terms hereof.
16. CONFLICTS. In the event of a conflict or inconsistency between the terms of this Agreement and those of Attachment A, the terms of Attachment A shall control.
17. NON-DISCRIMINATION; FERPA. The parties agree that neither of them shall discriminate against any employee or applicant for employment to be employed in the performance of this Agreement with respect to hire, tenure, terms, conditions or privilege of employment because of race, color, religion, sex, disability or national origin of the employee or applicant in accordance with the Nebraska Fair Employment Practice Act (Neb. Rev. Stat. §48-1122), as amended. Both parties agree to comply with the Family Educational Rights and Privacy Act of 1974 governing the privacy of student records.
18. EQUAL OPPORTUNITY. **The parties shall abide by the requirements of 41 CFR 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered parties take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or veteran status.**
19. COUNTERPARTS. This Agreement may be executed in multiple counterparts, including by way of electronically scanned or emailed signatures, each of which shall be an original and which together shall constitute a single document.

IN WITNESS WHEREOF, the authorized representative(s) of the parties have duly executed this Agreement.

**Chancellor, University of Nebraska Medical Center, for The University of Nebraska Board of Regents**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Chancellor, Nebraska State College System, for The Board of Trustees of the Nebraska State College System**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Attachment: NE State College and UNMC RHOP Agreement (2657 : Authorization for Chancellor to Sign RHOP Agreement with Univ of Nebr

**ATTACHMENT A**

*[See attached]*

**ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL**

January 14, 2020

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***ACTION:***                               **Approve Memorandum of Agreement with Western Nebraska Community College for Chadron State College**

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Chadron State respectfully requests approval of the Memorandum of Agreement which supports collaborative opportunities and initiatives between Chadron State College and Western Nebraska Community College.

Board Policy 7015 requires Board action for approval of all academic Agreements.

The System Office and Chadron State College recommend approval of the Memorandum of Agreement with Western Nebraska Community College for Chadron State College.

**ATTACHMENTS:**

- CSC WNCC Memorandum of Agreement (PDF)

**MEMORANDUM OF AGREEMENT**  
**between the**  
**BOARD OF TRUSTEES OF THE NEBRASKA STATE COLLEGES**  
**doing business as**  
**CHADRON STATE COLLEGE**  
**and**  
**WESTERN NEBRASKA COMMUNITY COLLEGE**

Given the rural and remote geographic location of Chadron State College and Western Nebraska Community College and given their shared commitment to increasing opportunities for student access to and success in higher education, this Memorandum of Agreement (MOA) is designed to foster the creation of undergraduate transfer initiatives between the Board of Trustees of the Nebraska State Colleges doing business as Chadron State College (CSC) and Western Nebraska Community College (WNCC).

The purpose of this MOA is to enrich lives, invigorate regional communities, and foster the development of engaged leaders and citizens. The strategic plans of CSC and WNCC value collaboration, engaged teaching and learning, diversity and inclusion, innovation, learner-centered experiences, and integrity. Through common values, visions, and geography, the colleges seek to provide seamless academic pathways, accessible and affordable education, and workforce and economic development to keep Nebraska students within Nebraska.

Under the provisions of this MOA, CSC and WNCC agree to the following:

*Program Development*

- 1) CSC and WNCC will collaborate on the development of program articulations and provide the information necessary to successfully promote, develop, and maintain the partnership. *Appendix A describes the collaborative initiatives agreed upon by the parties and is incorporated by reference into this MOA.*
- 2) CSC and WNCC academic personnel will meet each spring to ensure that any changes in curriculum are considered and reflected in the program articulations.

*Transfer of Students*

- 1) All students transferring from WNCC to CSC will be held to the conditions of the Nebraska State College System's Policy 4430: Transfer of Credit and Degrees.
- 2) Students who transfer from WNCC will present credits for transfer evaluation in fulfillment with CSC requirements. The use of courses taken at other institutions toward fulfillment of CSC requirements will be assessed by CSC for equivalency.

*Admissions, Registration, and Advising*

- 1) CSC and WNCC will collaborate on recruiting, advising, and retention efforts to support student success and completion of academic and personal goals. WNCC students are strongly encouraged to work with an academic advisor at CSC and an academic advisor at WNCC. CSC advisors will be available to assist WNCC students with appropriate academic advising related to their intended plans of study to complete a WNCC associate degree prior to transferring to CSC. The names and directory information of WNCC students interested in pursuing a 2+2 program with CSC will be provided to CSC to facilitate the advising and registration process. Additionally, 2+2



program articulation materials will be distributed to students and utilized as advising tools to assist with identifying course-to-course and program transfer equivalencies.

- 2) A WNCC student maintaining continuous enrollment and following the academic pathway in place under the WNCC catalog of record for the year the student begins at WNCC will matriculate to CSC under the same catalog year. A break in enrollment may cause the student to be readmitted under a different catalog year and therefore the requirements set forth in that catalog.
- 3) CSC and WNCC will work to identify reverse transfer opportunities for students.
- 4) CSC will host on-campus visit days at the main WNCC campus as well as at WNCC campuses in Sidney and Alliance for all interested WNCC students and program faculty once per year.
- 5) CSC and WNCC will participate in joint visits to regional high schools to promote educational opportunities.
- 6) Transfer students from WNCC are eligible to be on the CSC Dean's list each semester by obtaining twelve (12) CSC semester-graded hours with a minimum grade point average of 3.5 or above.

#### *Financial Aid*

- 1) All non-resident incoming undergraduate transfer students, regardless of GPA, class rank or test scores, will pay the Eagle Rate, which is in-state tuition costs plus \$1 more per credit hour.
- 2) Transfer students from WNCC will have the opportunity to apply for CSC transfer student scholarships.

#### *Resources*

- 1) CSC and WNCC will explore opportunities for the cross-sourcing of mutually agreed upon resources, including, but not limited to, personnel, information technology, space, equipment, and grant or external funding opportunities, to enhance the teaching and learning experience for students.
- 2) CSC and WNCC will develop a shared marketing plan to promote, throughout the region, program pathways.
- 3) CSC will maintain an office on the Scottsbluff Campus of WNCC to facilitate course offerings and student support functions for courses and programs offered from the CSC campus to students in the Scottsbluff area and beyond. Mutually agreed upon signage will provide directions to the CSC office.
- 4) WNCC will maintain an office on the CSC campus to facilitate course offerings and student support functions for courses and programs offered from the WNCC campus to students in the Chadron area and beyond. Mutually agreed upon signage will provide directions to the WNCC office.
- 5) CSC will, at a minimum, meet annually with WNCC officials to advance collaborative regional efforts.

#### *Conditions*

- 1) This MOA shall commence on January 15, 2020 and will expire June 30, 2023, unless terminated earlier by either Party upon 90 days' written notice to the other Party.

- 2) The MOA can be extended by a written amendment signed by both parties.
- 3) WNCC and CSC will evaluate this MOA annually and provide summary reports to their respective Presidents on ongoing initiatives, timelines, and outcomes.
- 4) Both parties affirm that they will comply with the Family Educational Rights and Privacy Act (FERPA) for sharing student information.

The designated representatives of the parties for the purposes of monitoring and oversight of this MOA are:

Executive Vice President, Western Nebraska Community College (or designee)  
(308) 635-3606

Vice President for Academic Affairs, Chadron State College (or designee)  
(308) 432-6202

For the Board of Trustees of the Nebraska State Colleges doing business as Chadron State College:

Dr. Randy Rhine, President, Chadron State College	Date
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Dr. Paul Turman, Chancellor Nebraska State Colleges	Date
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For Western Nebraska Community College:

Dr. John Harms, Interim President Western Nebraska Community College	Date
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Mr. John Marrin, Interim Executive Vice President Western Nebraska Community College	Date
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## APPENDIX A

The following represent the array of collaborative initiatives that will be undertaken by CSC and WNCC, as part of this MOA:

- 1) The adaptation of CSC and WNCC's Business Administration and Elementary Education programs to serve as a pilot in the fall 2020, to include:
  - A curricular pathway (2+2 plan) for each program.
  - An advising model utilizing resources from both colleges to ensure ease of transfer for students.
  - The identification and implementation of a shared marketing/advertising plan and scholarship opportunities.
- 2) Identification of five additional academic program pathways to be launched in fall 2021. Included in this update will be:
  - A curricular pathway (2+2 plan) for each program.
  - An advising model utilizing resources from both colleges to ensure ease of transfer for students. Included will be an exploration of methods/processes for advisor training.
  - The identification and implementation of a shared marketing/advertising plan and scholarship opportunities.
- 3) Identification of an appropriate Career and Technical Education pathway at WNCC to transfer toward the BAS degree at CSC. Included in this update will be:
  - A curricular pathway (2+2 plan) for the program.
  - An advising model utilizing resources from both colleges to ensure ease of transfer for students. Included will be an exploration of methods/processes for advisor training.
  - The identification and implementation of a shared marketing/advertising plan and scholarship opportunities.
- 4) Development of an appropriate narrative for inclusion in the catalogs of each college.
- 5) Creation of an ongoing process for identifying and notifying students of reverse transfer opportunities.
- 6) Examination of ways to improve general student advising and registration processes between the two colleges.
- 7) Identification of points of collaboration with online courses and programs.
- 8) Identification of a list of low or under enrolled courses and next steps for collaboration.
- 9) Exploration of ways to enhance faculty professional development in teaching and learning, including training in online delivery.
- 10) Exploration of possible workforce development initiatives to support learners across the lifespan.

Individual timelines will be developed for implementation of each initiative.

**ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL**

January 14, 2020

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***ACTION:***                                    **Approve Addition of Nutrition and Dietetics Undergraduate Degree Program for Chadron State College and Wayne State College**

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Chadron State and Wayne State jointly request approval to add the following undergraduate major beginning Fall 2020:

**Nutrition and Dietetics**

This new major for both colleges allows students who are interested in becoming nutrition and dietetics practitioners and earning the credential of Nutrition and Dietetics Technician Registered (NDTR). Previously, the degree required for this credential was an associate degree, but changes in the accreditation standards now require the completion of a baccalaureate program. By jointly offering this program through a collaborative offering of required course work and experiential learning opportunities, both Chadron State and Wayne State can serve the state in relation to the growing need for individuals who hold this credential, especially for rural regions of Nebraska.

Board Policy 4100 requires that all new academic programs be submitted to the Board for approval.

The System Office recommends approval of the Addition of Nutrition and Dietetics Undergraduate Degree Program for Chadron State and Wayne State.

**ATTACHMENTS:**

- CSC WSC Program Proposal - Nutrition and Dietetics (PDF)
- UNL Letter of Support (PDF)

**Wayne State College/Chadron State College  
Joint Proposal to Add a New Academic Program  
Nutrition and Dietetics**

**1. Descriptive information**

A. Name of institutions

Chadron State College (CSC)  
Wayne State College (WSC)

B. Name of program

Nutrition and Dietetics

C. Degrees/credentials to be awarded graduates of the program

Bachelor of Science in Nutrition and Dietetics

D. Other programs offered in this field by the institution

None

E. CIP code

51.3101

F. Administrative units for the program

CSC – Department of Family and Consumer Science; Professional Studies and Applied Science  
WSC - Department of Health Human Performance and Sport; School of Natural and Social Sciences

G. Proposed delivery site(s) and type(s) of delivery, if applicable

Hybrid delivery with both campuses offering face-to-face and online programming, offered jointly.

H. Proposed date (term/year) the program will be initiated

Fall, 2020

## I. Description of Program

The Accreditation Council for Education in Nutrition and Dietetics (ACEND) are changing their requirements. ACEND recently released the *Future Education Model Accreditation Standards* for programs in nutrition and dietetics (see [www.eatrightpro.org/FutureModel](http://www.eatrightpro.org/FutureModel)). These accreditation standards integrate didactic coursework with supervised experiential learning in a competency-based curriculum designed to prepare nutrition and dietetics practitioners for future practice.

Previously, students wishing to become a Registered Dietician (RD) could receive their training through an accredited bachelor's degree program, and those wishing to become a Dietician Technician could receive their training through an accredited associate degree program. The new model now requires an RD to graduate with a master's degree before sitting for the RD credentialing exam, and a Technician to graduate with a baccalaureate degree before seeking the Nutrition and Dietetics Technician Registered (NDTR) credential.

Currently, the University of Nebraska Lincoln (UNL) is the sole post-secondary institution in Nebraska offering an accredited baccalaureate level program for students wishing to become an RD. (<https://www.nutritioned.org/registered-dietitian-schools.html#nebraska>) However, with the required degree changes described above being implemented by ACEND, the continuation of program offerings within the state are now changing.

To inform the initial program analysis and development process, meetings were held with dietetics program representatives from both UNL and the University of Nebraska Medical Center (UNMC) to discuss desired curriculum and course sequencing. These meetings provided essential information that strengthened this new program in relation to meeting established entrance requirements for their graduate programs. During those conversations, both institutions confirmed that while they may still offer academic programming in the field of dietetics, they are now planning to seek new ACEND accreditation at the master's level but will not be seeking accreditation at the baccalaureate level. This will leave a critical void in the state for individuals who wish to complete an accredited baccalaureate program and earn the NDTR credential.

To address this need, Chadron State College and Wayne State College are seeking ACEND accreditation at the baccalaureate level through this collaborative joint program. This new program will provide access to an accredited baccalaureate program for individuals who wish to earn the NDTR credential, especially for those who wish to remain in rural regions of the state and serve those communities. In addition, the offering of a number of the nutrition courses via online delivery will provide access to individuals across the state who wish to complete pre-dietetics course requirements for the accredited graduate programs that will be offered at UNL and UNMC.

The proposed Nutrition and Dietetics program is four years in length, with students completing an average of 15 credit hours per semester. Built into the program requirements are a combination of natural science classes and food and nutrition classes to provide a wide variety of food and nutrition knowledge, skills, and didactic experiences. The proposed major is for students wanting to complete their bachelor's degree and obtain the Nutrition and Dietetics Technician Registered (NDTR) credential through the Accreditation Council for Education in Nutrition and Dietetics (ACEND). Students may also choose to take additional pre-dietetic coursework through advisement that prepares them to enter a master's degree program which is required to seek the Registered Dietician (RD) credential. Coursework will include courses in the natural sciences, food science, food service, community nutrition, nutrition across the lifespan, and medical nutrition therapy.

The Nutrition and Dietetics program will require two supervised experiential learning courses with preceptors, each for three credit hours or 150 hours, for a total of 300 hours for the program. One of the experiential learning placements will be in the area of food service, and the second placement in a clinical or community setting. For the pre dietetic (RD) option, students will complete two medical nutrition therapy courses, biochemistry, micronutrient metabolism and an additional third experiential learning course for 150 hours in an area of their choice, as long as it is supervised by a registered dietitian. These courses have been selected as a result of communications with the two institutions in the state of Nebraska that are seeking ACEND accreditation at the master's level (the University of Nebraska Medical Center and the University of Nebraska-Lincoln), as they are pre-requisite requirements for these institutions.

For those students in the Nutrition and Dietetics program at CSC or WSC who have indicated they plan to seek a graduate degree, they will be advised carefully to ensure they have the pre-requisite courses necessary for entering their desired graduate program. Regardless, all nutrition courses will incorporate frequent usage of community and campus learning engagement with instructor supervision, case studies, and projects to provide students with hands on learning and application of course knowledge and skills. During the student's third and fourth years of the program, experiential learning courses with preceptors will take place. Each of the partner organizations will be required to provide documentation of each student's completion of the knowledge and skills application projects, as well as preceptor hours completed, and competencies met.

The new ACEND Accreditation Standards for the baccalaureate degree program are driven by competency-based education and competency-based assessment. To accommodate competency-based education, the proposed program incorporates a multi-faceted approach to education and experiential learning. This will ensure that students are competent and employable after graduation. For example, students will be asked to demonstrate foundational knowledge and skills in the beginning semesters. This will be completed through supervised community outreach projects incorporated into course requirements with instructor support, to help supply continuous feedback regarding student's knowledge and ability to apply nutrition and food principles. As the student progresses through the program, the experiential learning requirements through

preceptors and in-class project-based learning will allow students to demonstrate higher-level competencies and evidence-based practice.

**Students who hold the NDTR credential primarily work in:**

- Hospitals, clinics, nursing homes, retirement centers, hospices, home health-care programs and research facilities conducting patient/client screens, gathering data and performing other tasks to assist the registered dietitian in providing medical nutrition therapy;
- Schools, day-care centers, correctional facilities, restaurants, health-care facilities, corporations and hospitals, managing employees, purchasing and food preparation and maintaining budgets within food service operations;
- Women, Infants, Children (WIC) programs, public health agencies, Meals on Wheels and community health programs, assisting registered dietitians with the implementation of programs and presentation of classes for the public;
- Health clubs, weight management clinics and community wellness centers, helping to educate clients about the connection between food, fitness and health; and
- Food companies, contract food management companies or food vending and distributing operations developing menus and overseeing food service sanitation and food safety.

The course content for the 55-58 credit Nutrition and Dietetics baccalaureate degree program consists of fifty-one (51) semester credit hours of required coursework that have been aligned to the outcomes required for ACEND accreditation. Additional elective coursework allows students to select two courses that best meet their career needs. Within the list of elective coursework, those courses marked with an asterisk (\*) are recommended for students planning to apply for admission to a master’s degree program.

The coursework that will be offered by CSC and WSC are identified in the table below, along with the course codes, titles, credits, prerequisites and course delivery. Both colleges will offer a majority of the courses annually, as they are already offered for existing programs. Those courses identified in red font are new courses that will be jointly developed and offered by CSC and WSC. CSC and WSC will schedule and rotate these courses in an efficient manner, collaborating to pool resources for staffing and facility requirements.

**Program Requirements for the Nutrition and Dietetics Program:**

Required coursework for Nutrition and Dietetics Program: 51 credits					
CSC	WSC	Course Title	Credits	Prerequisites	Modality
BIO 240	BIO 220	Human Anatomy	4	Introductory Biology	Face-to-Face
BIO 242	BIO 340	Human Physiology	4	Human Anatomy	Face-to-Face
BIO 341	BIO 385	Microbiology	4	Introductory Biology & Chemistry	Face-to-Face
CHEM131	CHE106	Chemistry I	4		Face-to-Face
CHEM132	CHE107	Chemistry II	4	Chemistry I	Face-to-Face



CHEM231	CHE208	Organic Chemistry	4	Chemistry I & II	Face-to-Face
NUTR	FCS340	Nutrition through the Lifecycle	3		Online
FCS 457	FCS317	Community Nutrition	3		Online
NUTR	FCS407	Nutrition Counseling	3		Online
NUTR	NTR	Nutrition and Metabolism	3	General Human Nutrition	Online
NUTR	NTR	Medical Nutrition Therapy I	3	Nutrition and Metabolism	Online
NUTR	NTR	Food Service & Hospitality	3	Food Science	Face-to-Face
NUTR	NTR	Field Work Experience	6	Nutrition and Metabolism Medical Nutrition Therapy Food Service & Hospitality	Online
NUTR	PED130	Introduction to Nutrition and Allied Health Professions	3		Online
<b>Elective coursework for Nutrition and Dietetics Program: 3-7 credits (select two courses):</b>					
CHEM335	CHE326	Biochemistry*	4	Chemistry I & II, Organic Chemistry	Face-to-Face
NUTR	NTR	Complementary & Alternative Nutrition	3		Online
NUTR	NTR	Micronutrient Metabolism*	3	Nutrition and Metabolism	Online
NUTR	NTR	Medical Nutrition Therapy II*	3	Medical Nutrition Therapy I	Online
FCS467	PGH200	Public and Global Health	3		Both
NUTR	NTR	Field Work Experience*	3		Online
FCS447	PED207	Athletic Performance & Nutrition	3		Both
FCS436	FCS322	International Foods and Cultures	3		Online
BIO 132	BIO 106	Medical Terminology	1-2		Online
<b>Overall Program Requirements: 55-58 hours</b>					

### New Course Offerings:

#### NUTR XXX (CSC) Nutrition Counseling (3 credits)

This course will provide detailed instruction, guidance, and practice conducting nutrition screening, assessments, diagnosis, and evaluation in a variety of settings, including health care, communities, clinics, social program clinics, schools, and in private practice. This will include behavior change theory application, development, and usage of educational activities, communication skills, professional ethics, goal-setting, and counseling. Students will conduct several case-study assessments, and hands-on activities to begin practicing communication skills, creative and critical thinking skills, and application of nutritional disease management.

#### NUTR XXX (CSC) and NTR XXX (WSC) Nutrition and Metabolism (3 credits)

This course will provide advanced perspectives on the biochemical and physiological processes of the body and how that corresponds to nourishment from macronutrients: carbohydrates, fat, and protein. Correlation with other nutrient interactions and environmental aspects will be explored to determine the nutritional and potential chronic disease outcome possibilities. Basic information from other disciplines relating to bodily functions and structure will be summarized to comprehend nutritional biochemistry and metabolism at normal and diseased states when nutrient availability is altered.

NUTR XXX (CSC) and NTR XXX (WSC) Medical Nutrition Therapy I (3 credits)

This course will provide an introduction to various chronic disease conditions and how to use the Nutrition Care Process including Nutrition Screening, Assessment, Nutrition Diagnosis, and Evaluation of Nutrition Care Plans. Medical Nutrition Therapy application in this course will include weight management, eating disorders, upper and lower gastrointestinal disorders, cardiovascular diseases, and endocrine disorders.

NUTR XXX (CSC) and NTR XXX (WSC) Medical Nutrition Therapy II (3 credits)

This course will provide further application of the Nutrition Care Process, including Nutrition Screening, Assessment, Nutrition Diagnosis, and Evaluation of Nutrition Care Plans. Medical Nutrition Therapy application in this course will include renal disorders, acid-base balance, cancer, metabolic disorders, HIV/AIDS, enteral nutrition, and parenteral nutrition.

NUTR XXX (CSC) and NTR XXX (WSC) Food Service and Hospitality (3 credits)

This course will provide an introduction to food systems management with an emphasis on quantity food production, sanitation and food safety, procurement, cost control, labor management, distribution and service. It will also provide introductory-level experience with leadership, employee development, budgeting, and financial management. Students will also be required to prepare for and complete the ServSafe certification training as part of the course.

NUTR XXX (CSC) Introduction to Nutrition and Allied Health Professions (3 credits)

This course will introduce the field of nutrition and dietetics as a registered dietitian and as a nutrition and dietetics technician, registered (NDTR), as well as the history of the profession, future career options and paths. The course will cover the major and curriculum requirements, licensure, legal aspects, nutritional and food science principles, how it relates to the human physiological chemistry, food chemistry, and society. This course will also provide an introduction to new and emerging technologies in the field of nutrition and dietetics. Guest speakers across campus and professionals in the field will offer expertise regarding field experience, professionalism, and the state of health and nutrition for various populations in the surrounding area.

NUTR XXX (CSC) and NTR XXX (WSC) Complementary & Alternative Medicine (3 credits)

This course will explore the interconnectedness of the mind, body, and spirit by exploring various alternative medicines and therapies. Evidence-based research and practice will be applied to determine the validity and ethics of these practices and how they can be used in addition to nutrition therapy. Students will be required to gain understanding and knowledge of many of these practices, to understand medical compatibility and incompatibilities, possible medication disruptions, and any helpful or harmful nutrition outcomes. Fad-diets will also be covered

NUTR XXX (CSC) and NTR XXX (WSC) Micronutrient Nutrition (3 credits)

This course will provide a detailed understanding of digestion, absorption, transport, and biochemical roles or pathways for various vitamins and minerals. Micronutrient requirements will be examined and provide an in-depth view of how micronutrient deficiencies and toxic

doses can correspond to various nutritional and disease outcomes. Students will also be required to recall food-specific sources for these vitamins and minerals, as well as research and analyze current scholarly information and popular nutrition claims to critically think, analyze, and evaluate nutrition information.

### NUTR XXX (CSC) and NTR XXX (WSC) Field Work Experience (3 to 6 credits)

This course will provide supervised experiential learning in a food service, medical nutrition therapy or other area of exploration for the nutrition and dietetics professional. Students will gain understanding and knowledge about food system operations, practice budgeting, provide in-service training, practice the application of food safety guidelines and inspections, practice food purchasing, inventory, preparation, and observe the management and organization of human resources. Students will also plan, implement, and evaluate projects, including a theme meal, and an employee training at this site location. The experience may have a heavy emphasis on nutrition assessment and utilizing a review of the systems approach. Students will develop quality improvement plans, practice the nutrition care process for a variety population demographics and disease conditions, perform ethically in accordance with the values of the Academy of Nutrition and Dietetics, work collaboratively with other health professionals and support personnel, and engage in the usage of current technologies for health information and communication in the health care setting. The experience could take place in a specific chronic disease center, community settings, WIC offices, sports nutrition, food service, etc.

## **2. Centrality to Role and Mission**

The Nebraska State College's Mission Statement priority is to "serve our students, communities and state by providing high quality, accessible educational opportunities." As part of this mission, one aspect of the vision focuses on "serving as a model of collaborative educational excellence, focused on developing individuals and communities to meet workforce challenges and improve economic impact." Through interactions with professionals in the workforce area of nutrition, CSC and WSC have gained an understanding of their needs and believe that students who complete this program will gather skill sets to apply their knowledge and help those in nutrition fields thrive. Through discussions with area stakeholders, many have indicated they have experience difficulties filling positions across Nebraska, ranging from schools, hospitals, nursing homes, and state nutrition programs.

The primary goal for this new Nutrition and Dietetics program is for graduates to be credentialed as a Nutrition and Dietetics Technician, Registered (NDTR) and enter either the workforce or a graduate level nutrition program after the completion of this baccalaureate program. As such, CSC and WSC will ensure that the program provides graduates with quality assistance, resources, and networking opportunities to enter the NDTR field or graduate school in a timely manner, which will respond to the demand of nutrition and health resources to rural areas. The inclusion of supervised experiential learning requirements ensures graduates' engagement and competence through hands-on learning experiences that provide expertise for future careers.

The Nutrition and Dietetics program curriculum focuses on developing graduates who will be competent in clinical nutrition, food service, nutrition screening, wellness counseling, and community nutrition, and understand the specific nutritional challenges facing communities in rural areas following graduation. Students will be introduced to the diverse environments, locations, demographics, and social determinants of health that they may encounter across the state, to ensure the development of well-rounded and competent NDTR professionals who are prepared to serve Nebraska's rural communities.

### 3. Evidence of Need and Demand

#### Need for Program

This jointly proposed Nutrition and Dietetics program between Chadron State College and Wayne State College will support the required competencies and performance outcomes required by the Accreditation Council for Education in Nutrition and Dietetics (ACEND). The program requirements provide the needed natural sciences and nutritional sciences knowledge and skills required, with a significant focus on experiential learning and hands-on application both within the classroom and through preceptor experiences. CSC and WSC are both located in rural portions of Nebraska but can offer students experiential learning opportunities across a wide variety of populations for both urban and rural settings. The colleges can also provide students with exposure to a diverse set of working environments in the field of dietetics.

This program allows our students to complete a baccalaureate degree program that prepares them for the Nutrition, Dietetics Technician Registered (NDTR) credentialing and paves the way to respond to the wide variety of workforce needs that currently exist within and beyond Nebraska. In conversations with the University of Nebraska-Lincoln, it became clear that rural, small town areas of Nebraska are the regions that are most in need of nutrition/dietetics professionals. There are no programs currently offered in Nebraska that lead to the NDTR credential; thus, it is difficult to assess the need. Employers in Nebraska have historically not required the credential, but changes in accrediting requirements will impact the need for individuals who hold the NDTR credential.

Both CSC and WSC have held conversations with preceptors and nutrition-related organizations in their regions and have received consistent feedback that the education and training that this program provides is needed in the state and can fill a workforce void, particularly in the rural communities. The organizations that have agreed to serve as preceptors for student placements have indicated their enthusiastic willingness to provide the necessary experiences and hours required for NSCS students. Many have indicated that they have been trying to fill nutrition-related positions for "years".

According to the *2017 Compensation & Benefits Survey of the Dietetics Profession*, salaries for NDTRs have increased steadily over time. NDTRs earned a median annualized salary of \$45,000 in 2017. As with any profession, salaries and fees vary by region of the country, employment settings, scope of responsibility and supply of NDTRs. Salaries increase with

experience; the highest reported salaries were in foodservice management (\$80,000 annually). Like many other health care professions, the nutritionist employment is expected to grow faster than average. According to the Bureau of Labor Statistics, jobs for dietitians and nutritionists are expected to increase 15 percent through 2026, while the national average for all occupations rests at 7 percent.

The Nebraska Department of Labor (NDOL) includes Dietitians & Nutritionists within its *2016-2026 High Wage, High Demand, High Skill (H3)* occupations. This occupational field is expected to see an increase in employment of 14.6%, from 680 to 779 individuals needed by 2026, and an average of 54 position openings in the field each year. NDOL data reflect an average hourly salary for individuals in this field within Nebraska is \$26.71 and an annual average salary of \$55,561. (<http://h3.ne.gov/searchResultsDetail.xhtml?soccode=291031>)

### **Demand for the program**

Several factors are contributing to the demand for nutritionists. In recent years, more people have become interested in health, wellness, and the role of food. In addition, nutritionists have become necessary to help solve the obesity epidemic. The growth has also been attributed the increased emphasis on disease prevention, as well as a growing and aging population. Large and small organizations like public health clinics and schools look to nutritionists to help with meal planning and cost savings. Nursing homes are also regularly employing nutritionists as the baby boomer generation ages and enters these facilities.

The recent changes in accreditation requirements that were previously discussed are the primary catalyst for this new jointly offered baccalaureate degree opportunity. This new Nutrition and Dietetics program will have a positive effect for both CSC and WSC as a whole, with its unique and marketable exposure. When the program is at maximum enrollment, it will contribute to increased enrollment at both institutions and increase the number of minors and second majors that students may elect to pursue. The number of jointly enrolled students in the program at Chadron State College and Wayne State College is projected to be 80 students at capacity, by year four. An annual enrollment of 20 students per year is anticipated between CSC and WSC, with both institutions providing instruction, advisement, and mentoring to the students. The minimum number of students required to make the program viable is 14 students per cohort.

## **4. Adequacy of Resources**

### **Faculty and Staff Resources**

In collaboration, Chadron State and Wayne State Colleges have reviewed accreditation requirements and understand the commitments that will need to be met. Preparations have already been agreed upon to use full-time faculty positions to satisfy the number of courses and learning experiences that need to be provided across the two institutions. Further, there are regional professionals who can serve as adjuncts to supplement instructional capabilities, particularly for the online courses.

Both colleges have a number of current faculty who will be teaching in the proposed program, as many of the courses are already being taught on both campuses as requirements for other degree programs. CSC currently has one faculty member (designated as the program director) and one staff member who are Registered Dietitians (RD). Contact has also been made with other programs on both campuses to guarantee that new student numbers and the program itself can be supported.

While additional faculty lines may be needed in the long term to address potential growth in the program, no significant changes in faculty and staff resources are expected for the short term. Some new courses will be scheduled to be offered during the summer and throughout the year, which could bring an added instructional cost to the program's budget. However, faculty load is based upon demand and need, so it may be that a new course will be offered in place of an existing course, rotated in a manner that is cost-effective, and/or offered in consort between the colleges with shared online course offerings. If additional instruction is needed beyond current loads, the colleges expect to be able to cover these through the hiring of adjunct faculty.

The following tables list the current faculty from each college who will be teaching in the program:

CSC Faculty Name and Credentials	CSC Faculty Appointment (FT/PT/Adjunct)	CSC Course(s) Name and Number
Erin Norman, MS, RD	FT	FCS 247-Nutrition FCS 457-Nutrition for Community Wellness FCS 236 Food and Meals Across the Lifespan FCS 136 Food Science FYI 169 V- Nutrition Weight-loss and Wellness
Megan Northrup, MS, RD	Adjunct	FCS 136- Food Science/Lab FCS 236- Food and Meals Across the Lifespan
Josh Ellis, Ph.D.	FT	FCS 436-Global Food Systems FCS 467- Global Health & Epidemiology FCS 447/547-Nutrition & Sport Wellness
Joyce Hardy, Ph.D.	FT	Bio 137 & 137L- Principles of Cellular Systems/Lab
Ann Buchmann, Ph.D.	FT	Bio 341 & 341L- Microbiology/Lab
Tim Keith, Ph.D.	FT	Chem 231 & 231L- Survey of Organic Chemistry/Lab Chem 335 & 335L- Biochemistry/Lab
Mary Keithly, Ph.D.	FT	Chem 131 & 131L-College Chemistry I/Lab Chem 132 & 132L-College Chemistry II/Lab Bio 132- Medical Terminology
Dr. Rider, Ph.D.	FT	Bio 240 & 240L- Human Anatomy & Physiology I/Lab Bio 242 & 242L-Human Anatomy & Physiology II/Lab

WSC Faculty Name and Credentials	WSC Faculty Appointment (FT/PT/Adjunct)	WSC Course(s) Name and Number
Glenn Kietzmann, Ph. D.	FT	Bio 220 & Lab Human Anatomy
Shawn Pearcy, Ph. D.	FT	Bio 340 & Lab Human Physiology
Doug Christensen, Ph. D.	FT	Bio 385 & Lab Microbiology
Darius Agoumba, Ph. D.	FT	Che 106 & Lab Chemistry I Che 107 & Lab Chemistry II
Mary Ettel, Ph. D.	FT	Che 106 & Lab Chemistry I Che 107 & Lab Chemistry II
Paul Karr, Ph. D.	FT	Che 106 Chemistry I Che 107 Chemistry II
Gustavo Zardeneta, Ph. D.	FT	Che 208 Organic Chemistry Che 326 Biochemistry
Carol Erwin, M. S.	FT	FCS 207 Nutrition FCS 317 Community Nutrition FCS 340 Nutrition through the Lifecycle FCS 407 Nutrition Counseling
Carol Eilers, M. S.	Adjunct	FCS 207 Nutrition
Barb Engebretsen, Ph. D.	FT	PGH 200 Public & Global Health
Paul McCawley, M.S.	FT	PED 207 Athletic Performance & Nutrition.
Levi Pofahl, M.S.	FT	PED 207 Athletic Performance & Nutrition. PED 130 Intro to Nutrition & Allied Health Professions

### Physical Facilities

The Nutrition and Dietetics program will be housed in the Department of Family and Consumer Science at Chadron State and the Department of Health, Human Performance and Sport at Wayne State. No new additional facilities will be required for the new program. Facilities that will be used for the proposed program are adequate and updated. By and large, the facilities, equipment, and technology allotted to the involved departments are adequate to support student and faculty needs, the general student population, and the community. There are plans to renovate and update the food science laboratory and kitchen facilities at Wayne State College for the FCS courses beginning August 2020, to be completed August 2021.

### Instructional Equipment

Computers for all faculty are purchased by the departments. Faculty and staff offices are in close proximity to their respective instructional facilities, which is appropriate for the administrative functions of the program. Conn Library (at WSC) and King Library (at CSC) houses reference materials, periodicals, and digital media services.

The campus-wide Network and Technology Services installs all computer and computer-related equipment and software and oversees maintenance of same. Updates and maintenance typically are requested by faculty through one of two channels: 1) emergencies are handled through a help desk; and 2) non-emergencies are requested through the use of a service ticket

submitted by the faculty member or via the office assistant. If additional technical assistance is required, the Network and Technology Services staff is available to provide support.

Network and Technology Services is responsible for maintaining the campus network and technology requests. Annual replacement of equipment and technology is typically handled through year-end requests by the department. These requests are communicated to the Dean, and are reported to the Vice President for Academic Affairs. Once an equipment request is prioritized at the Vice Presidential level, a one-time budget request is made for funding through college reserves.

### **Budget Projections**

Potential revenue is solely the tuition and fees that would be generated by new student enrollments. An estimate of twenty (20) new students per year has been set overall, with an estimated ten (10) new students enrolling at each of the two state colleges. Each student is expected to enroll in fifteen (15) credits per year for four years. While some students may attrit from the program, others may transfer into it, balancing out attrition. Therefore, an initial program enrollment of ten (10) students each for CSC and WSC has been estimated for year one, with an additional ten (10) students enrolling each year per college, with a maximum enrollment by year four of the program set at forty (40) students total per college.

While students may complete the Nutrition and Dietetics program by enrolling in both face-to-face and online courses, and while some students may be non-resident students who may have higher tuition and fee costs, the revenue estimates have been based on the lower costs of on-campus resident tuition and fees. Due to slight variances in the fees charged at each state college, as well as variances in programmatic costs to each, both CSC and WSC are providing separate revenue and expense tables.

Regarding expenses, many of the courses for the program are already being offered and have the capacity for additional students; therefore, instructional costs primarily result from new courses developed for this program. There are eight (8) new courses that will be offered; however, not all will be offered every semester and will be rotated efficiently between the two institutions.

Both Chadron State and Wayne State expect that the instruction of new courses and/or additional sections of existing courses will be assigned to local adjuncts who meet the credential requirements for the curriculum; however, it is possible that a full-time faculty member could be assigned to teach a summer course offering. As the program grows, the number of additional courses will also grow. In order to conservatively estimate instructional costs, the following instructional costs have been included for each college to address the additional coursework that will need to be offered for this program:

Year One: 6 credits of adjunct instruction @ \$850 per credit; 3 credits of full-time faculty instruction @ \$1750 per credit (2.5% of an average \$70,000 salary)

Year Two: 12 credits of adjunct instruction @ \$850 per credit; 6 credits of full-time faculty instruction @ \$1750 per credit (2.5% of an average \$70,000 salary)



- Year One: 18 credits of adjunct instruction @ \$850 per credit; 9 credits of full-time faculty instruction @ \$1750 per credit (2.5% of an average \$70,000 salary)
- Year One: 24 credits of adjunct instruction @ \$850 per credit; 9 credits of full-time faculty instruction @ \$1750 per credit (2.5% of an average \$70,000 salary)
- Year One: 24 credits of adjunct instruction @ \$850 per credit; 9 credits of full-time faculty instruction @ \$1750 per credit (2.5% of an average \$70,000 salary)

In addition, program accreditation requirements include that a program director be established for the program who serves year-round in that role to address the responsibilities of offering the program, and that the director be an individual who is certified as a Registered Dietitian (RD). The program director for this joint program will be a faculty member at Chadron State who holds the RD credential and will be compensated to serve in this role for an annual stipend of \$16,500. Related FICA and retirement costs, calculated at 15.6%, bring the total cost for the director to \$19,074. Since this cost will be shared by both CSC and WSC, each college’s annual cost for the program director is \$9,537.

CSC Revenue and Expenses:

Revenue: Based upon current tuition and fee costs for FY19-20 and an expected course enrollment of 30 credits per year (15 each semester), revenue generated includes \$5,445.00 in on-campus tuition per full-time student per academic year, at a current cost of \$181.50 per undergraduate credit, and an additional \$1955.10 in fees per full-time student per academic year, at a current rate of \$977.55 per semester for the tiered 15-credit rate. This equates to \$7,400.10 per student, per year.

Based on an expected enrollment of 10 students per year, per college, \$74,001 in revenue is generated for year one, \$148,002 is generated for year two, \$222,003 is generated for year three, and \$296,004 is generated for years four and five, which has been estimated at program capacity. Therefore, total revenue for the first five years is estimated at **\$1,036,014**.

Expenses: The expenses for Chadron State primarily reflect the instructional costs and program director costs identified above. In addition, operating costs of \$2500 for initial marketing of the program have been included for the first two years of the program. Therefore, total expenses for the first five years of the program are **\$187,085**.

Overall CSC net revenue for this new program is estimated at **\$848,929**.

<b>REVENUE</b>	<b>FY20-21</b>	<b>FY21-22</b>	<b>FY22-23</b>	<b>FY23-24</b>	<b>FY24-25</b>	<b>OVERALL</b>
Tuition	\$54,450	\$108,900	\$163,350	\$217,800	\$217,800	\$762,300
Fees	\$19,551	\$39,102	\$58,653	\$78,204	\$78,204	\$273,714
Revenue Subtotal	\$74,001	\$148,002	\$222,003	\$296,004	\$296,004	\$1,036,014
<b>EXPENSES</b>	<b>FY20-21</b>	<b>FY21-22</b>	<b>FY22-23</b>	<b>FY23-24</b>	<b>FY24-25</b>	<b>OVERALL</b>
Faculty Instruction	(\$10,350)	(\$20,700)	(\$31,050)	(\$36,150)	(\$36,150)	(\$134,400)

Program Director	(\$9,537)	(\$9,537)	(\$9,537)	(\$9,537)	(\$9,537)	(47,685)
Operating	(\$2,500)	(\$2,500)	(\$0)	(\$0)	(\$0)	(\$5,000)
Expenses Subtotal	(\$22,387)	(\$32,737)	(\$40,587)	(\$45,687)	(\$45,687)	(\$187,085)
<b>NET</b>	<b>\$51,614</b>	<b>\$115,265</b>	<b>\$181,416</b>	<b>\$250,317</b>	<b>\$250,317</b>	<b>\$848,929</b>

WSC Revenue and Expenses:

Revenue: Based upon current tuition and fee costs for FY19-20 and an expected course enrollment of 30 credits per year (15 each semester), revenue generated includes \$5,445.00 in on-campus tuition per full-time student per academic year, at a current cost of \$181.50 per undergraduate credit, and an additional \$2032.50 in fees per full-time student per academic year, at a current rate of \$67.75 per credit. This equates to \$7,477.50 per student, per year.

Based on an expected enrollment of 10 students per year, per college, \$74,775 in revenue is generated for year one, \$149,550 is generated for year two, \$224,325 is generated for year three, and \$299,100 is generated for years four and five, which has been estimated at program capacity. Therefore, total revenue for the first five years is estimated at **\$1,046,850**.

Expenses: The expenses for Wayne State primarily reflect the instructional costs and program director costs identified above. In addition, operating costs of \$2500 for initial marketing of the program have been included for the first two years of the program. Therefore, total expenses for the first five years of the program are **\$187,085**.

Overall WSC net revenue for this new program is estimated at **\$859,765**.

REVENUE	FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	OVERALL
Tuition	\$54,450	\$108,900	\$163,350	\$217,800	\$217,800	\$762,300
Fees	\$20,325	\$40,650	\$60,975	\$81,300	\$81,300	\$284,550
Revenue Subtotal	\$74,775	\$149,550	\$224,325	\$299,100	\$299,100	\$1,046,850
EXPENSES	FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	OVERALL
Faculty Instruction	(\$10,350)	(\$20,700)	(\$31,050)	(\$36,150)	(\$36,150)	(\$134,400)
Program Director	(\$9,537)	(\$9,537)	(\$9,537)	(\$9,537)	(\$9,537)	(47,685)
Operating	(\$2,500)	(\$2,500)	(\$0)	(\$0)	(\$0)	(\$5,000)
Expenses Subtotal	(\$22,387)	(\$32,737)	(\$40,587)	(\$45,687)	(\$45,687)	(\$187,085)
<b>NET</b>	<b>\$52,388</b>	<b>\$116,813</b>	<b>\$183,738</b>	<b>\$253,413</b>	<b>\$253,413</b>	<b>\$859,765</b>

## 5. Avoidance of Unnecessary Duplication

### Other similar programs in the state

There are no programs currently in Nebraska that are accredited under the new ACEND model that lead to the NDTR credential.

Nutrition programs in the state: University of Nebraska-Lincoln – Nutrition and Dietetics  
*Note: UNL has indicated that they are pursuing accreditation at the master's level but will not be pursuing accreditation at the bachelor's level.*

### Similar programs in the Midwestern Higher Education Compact

There are no accredited programs that follow the new ACEND accrediting model at the baccalaureate level in the Midwestern Higher Education Compact (MHEC). The institutions listed below were accredited under the old model. These institutions may choose to pursue accreditation at the master's level and not pursue accreditation at the bachelor's level (much like the University of Nebraska-Lincoln), pursue accreditation at both the master's and bachelor's level, or pursue accreditation only at the bachelor's level. Regardless, with no current bachelor's accredited programs in the state or region, the Nebraska State College System is poised to lead the region in the area of nutrition with this newly proposed major.

Below are the institutions in MHEC that had previously been accredited at the bachelor's level under the old ACEND model: <https://www.eatrightpro.org/acend/accredited-programs/didactic-programs-in-dietetics>.

**Illinois** - Olivet Nazarene University, Southern Illinois University-Carbondale

**Indiana** - Indiana University Bloomington, University of Southern Indiana

**Iowa** - Iowa State University

**Kansas** - Kansas State University

**Michigan** - University of Michigan, Andrews University

**Minnesota** - Minnesota State University-Mankato, Concordia College

**Missouri** - Southeast Missouri State University, Northwest Missouri State University

**Nebraska** - University of Nebraska-Lincoln (will not be pursuing accreditation at the bachelor's level)

**North Dakota** - North Dakota State University

**Ohio** - The University of Akron, Ashland University

**South Dakota** - South Dakota State University

**Wisconsin** - University of Wisconsin-Green Bay, University of Wisconsin-Madison

### Similar programs in contiguous states for graduate and professional programs

This new program will not be offered at the graduate level but will serve as a pipeline to master's level programs at other institutions.

## 6. Consistency with the Comprehensive Statewide Plan for Postsecondary Education

In reviewing the document published by the Nebraska Coordinating Commission for Post-Secondary Education, the Nebraska State College System is convinced that the Nutrition and Dietetics program would address especially the goal of “Meeting the Needs of the Students” in that the career preparation for this new degree program is responsive to students’ needs and will provide knowledge needed to succeed as capable employees.

In addition, the Nutrition and Dietetics program will clearly respond to “Meeting the Needs of the State”, given that the NDOL data shared earlier regarding this H3 field estimated a 14.6% growth in employment needs for dietitians and nutritionists. In addition, professionals currently serving in the nutrition fields across the state have indicated that there is a critical deficit in the state for this type of educational programming. As the new accrediting requirements from ACEND are implemented, individuals who wish to work in the nutrition field will need access to a baccalaureate program that develops their knowledge and skills and prepares them to meet the NDTR credentialing requirements.

Finally, the NSCS believes the addition of this program will be “Meeting Educational Needs through Partnerships and Collaborations”, as evidenced by the collaborative nature of this joint program within the System, and the response of potential preceptors that will be providing relevant and meaningful placements for students to meet their experiential learning requirements. In addition, the collaboration between the state colleges and the University of Nebraska on the development of the required coursework for the Nutrition and Dietetics baccalaureate program will ensure that individuals who complete this program will be prepared to meet the entrance requirements for the graduate programs being offered by UNL and UNMC to earn the Registered Dietitian (RD) credential.



January 3, 2020

To: Nebraska State College System

From: Mary Ann Johnson, PhD  
 Jean Sundell Tinstman Professor of Nutrition  
 Chair, Department of Nutrition and Health Sciences  
 University of Nebraska-Lincoln

Linda Young, MS, RD, LMNT  
 Professor of Practice  
 Director, Didactic Program in Nutrition and Dietetics  
 Department of Nutrition and Health Sciences  
 University of Nebraska-Lincoln

Re: Wayne State College and Chadron State College  
 Nutrition and Dietetics Major

The Department of Nutrition and Health Sciences at the University of Nebraska-Lincoln supports the development of the Nutrition and Dietetics major as a joint program between Wayne State College and Chadron State College. This program will be accredited under the accreditation requirements for a Future Education Model Bachelor Program (FB) which will lead to graduates of the program being eligible to become a Nutrition and Dietetics Technician, Registered (NDTR).

The University of Nebraska-Lincoln is in the process of closing its accredited undergraduate Didactic Program in Nutrition and Dietetics as it moves toward the development of a Future Education Model Graduate Program (FG). The development of the joint FB program will not be a duplication of programs in the state of Nebraska. In fact, at this time there are no accredited programs leading to the NDTR credential in the state.

There is a lack of dietetic professionals in Nebraska in the areas of the state where both Wayne State College and Chadron State College are located. Graduates of the program will have the opportunity to find employment in a variety of nutrition and wellness related areas to include community nutrition/nutrition education, hospitals and long-term care facilities and schools and child care centers. The development of this joint program will meet a definite need for nutrition and dietetics services in the less populated areas of Nebraska.

**ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL**

January 14, 2020

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***ACTION:***                                    **Approve Addition of Master of Arts or Science in Interdisciplinary Studies for Wayne State College**

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According to Board Policy 4100, Wayne State would like to seek approval to add the following graduate major, beginning Fall 2020:

Interdisciplinary Studies

The System Office and Wayne State College recommend approval of the Addition of Master of Arts or Science in Interdisciplinary Studies for Wayne State College.

**ATTACHMENTS:**

- WSC Interdisciplinary Studies MA-MS Proposal (PDF)

**Wayne State College**  
**Proposal to Add a New Master of Arts or Science Degree**  
**in Interdisciplinary Studies**

**1. Descriptive information**

- A. Name of institution: Wayne State College (WSC)
- B. Name of program: Interdisciplinary Studies
- C. Degrees/credentials to be awarded graduates of the program: Master of Art or Science
- D. Other programs offered in this field by the institution: None
- E. CIP code: 30.9999
- F. Administrative units for the program: Academic Affairs
- G. Proposed delivery site(s) and type(s) of delivery, if applicable: Wayne campus
- H. Proposed date (term/year) the program will be initiated: Fall 2020
- I. Description: WSC has long supported a Bachelor of Art or Science in Interdisciplinary Studies. IDS is a boutique major or minor that is designed and proposed by the student in conjunction with a faculty advisor. The program exists to meet demand for programs in emerging or intersectional markets, e.g. Medical Management, Event Management, Digital Music. Similar demand exists at the graduate level among working professionals, who seek to acquire additional training in new and emerging specializations in the workplace. In general, the IDS program exists to allow WSC to be immediately responsive to the demands of an increasingly rapidly evolving job market and work environment. A graduate program in IDS would allow WSC to extend that service to working professionals and recent Bachelors-degree holders as well.

The MA/MS in IDS will be comprised of at least 30 credit hours and may include a thesis, internship, comprehensive examination, or project as part of those 30 hours. The program must include a minimum of 15 credit hours in a primary area of study, with the remainder of the credits in one or more areas. All courses are eligible for inclusion in a program, but courses will be selected from among the regular rotation of existing courses. Interdisciplinary Studies program proposals will be signed and recommended by an advisor and the School Dean, and approved by the Vice President for Academic Affairs. The signed program will be forwarded to the Records and Registration Office.

An example of a potential IDS Master's—one for which we have received requests—is Arts Management. The program of study may be comprised of the organizational management 18 credit core, with the remaining 12 hours taken in the arts, publishing, and media, for example. Another possible program of study is Historical Administration, preparing students to work in public history and historical non-profits. This program of study might be comprised of a core set of courses from Business Administration, combined with a suite of courses in history, geography, GIS, and public affairs.

## 2. Centrality to Role and Mission

Wayne State College is dedicated to meeting the workforce needs of the region. While a design-your-own Interdisciplinary graduate degree exists at UNL, many prospective graduate students are tethered to their job sites or family obligations in Northeast Nebraska. Further, with emerging markets in a near-constant state of flux, WSC must be prepared to meet demand for specializations at the intersections of traditional degree areas. The flexibility of the IDS degree allows a graduate student to create a program that is tailored precisely to their needs and interests, thereby avoiding saddling students with courses that are not beneficial or useful for their aims.

## 3. Evidence of Need and Demand

As Peru State College's proposal for an undergraduate Bachelor's degree program in Interdisciplinary Studies last year articulated, the need and demand for self-designed programs of study are strong. As they noted, Interdisciplinary Studies programs excel in fostering skills such as critical thinking, collaboration, professionalism, and communication—all of which are in high demand in the workplace.

While it is difficult to gauge need and demand for any particular design-your-own program, the WSC Director of IDS has been approached, without prompting, by a number of prospective students seeking a graduate degree in IDS in the past year. These students are interested in degrees in areas for which we do not yet have a graduate program. In addition, we are aware of a number of international students who seek to continue their education in the United States, but cannot be permitted to do so unless enrolled in a face-to-face program. This situation poses challenges not only for the students, but also for the Northeast Nebraska region, which loses these potential high-skilled employees to other regions in the US or even their home countries. This loss in international students is not only a "brain drain" on the region, but also a drain on the diversity and global outlook of the region.

Web traffic to the undergraduate Bachelors IDS page is among the highest on the WSC site, at 1,792 page views for the period from July 1, 2018 to July 1, 2019, or roughly 150 per month. Nor is this an anomaly; for the year previous, the page received 1,660 total page views. These figures indicate that interest in a self-designed program is strong among the generations of students now entering college, and will likely remain strong in a market that rewards disruption, entrepreneurship, and unconventional career paths.



#### 4. Adequacy of Resources

Faculty and Staff: The IDS Master's degree is comprised entirely of existing courses; no additional faculty or courses are needed. There are both sufficient seats in graduate courses and sufficient flexibility in the program to house these additional students. In the event that a student would like to take a course that is not regularly offered, the course may be offered as a Directed Study, provided it is approved by the appropriate bodies. A small contingency cost is included in the budget below for faculty compensation for Directed Studies. Administrative staffing for IDS already exists at the undergraduate level, and it can be extended to service the graduate level as well.

Physical Facilities: No additional needs are anticipated.

Instructional Equipment and Informational Resources: No additional needs are anticipated.

#### Budget Projections:

Revenue: Potential revenue is solely the tuition and fees that would be generated by student enrollment in the new program. A modest estimate of five new students per year has been set, each taking 15 credits per year for two years. While some students may attrit from the program, others may switch into it, balancing out attrition. Therefore, total enrollment in this program of 5 students have been estimated for year one, with a total of 10 students enrolled each year, beginning in year two.

Based upon current tuition and fees for FY19-20, revenue generated includes \$3,405 in on-campus tuition per full-time student per academic year, at a current cost of \$227 per graduate credit, and an additional \$1016.25 in fees per full-time student per academic year, at a current rate of \$67.75 per credit. This equates to \$4421.25 per student, per year, which generates revenue of \$22,106.25 for year one and \$44,212.50 for years two through five. Therefore, total revenue for the first five years is **\$198,956.25**.

Expenses: The IDS Master's degree requires very little new expenditures, as the courses for the program are already being offered and have the capacity for additional students. An estimated expense of \$1,362 per year has been included in the table below to address the instructional cost of up to three directed study courses that may need to be offered for students, at a cost of \$454 per course. Operating costs of \$2500 for initial marketing of the program have been included for the first two years of the program. Therefore, total expenses for the first five years of the program are **\$11,810.00**.

Net revenue for this new program is estimated at **\$187,146.25**.

**MASTER'S IN INTERDISCIPLINARY STUDIES: BUDGET PROJECTIONS**

<b>REVENUE</b>	<b>FY20-21</b>	<b>FY21-22</b>	<b>FY22-23</b>	<b>FY23-24</b>	<b>FY24-25</b>	<b>Overall</b>
Tuition	\$17,025.00	\$34,050.00	\$34,050.00	\$34,050.00	\$34,050.00	\$153,225.00
Fees	\$5,081.25	\$10,162.50	\$10,162.50	\$10,162.50	\$10,162.50	\$45,731.25
Revenue Subtotal	\$22,106.25	\$44,212.50	\$44,212.50	\$44,212.50	\$44,212.50	\$198,956.25
<b>EXPENSES</b>	<b>FY20-21</b>	<b>FY21-22</b>	<b>FY22-23</b>	<b>FY23-24</b>	<b>FY24-25</b>	<b>Overall</b>
Faculty Instruction	(\$1,362.00)	(\$1,362.00)	(\$1,362.00)	(\$1,362.00)	(\$1,362.00)	(\$6,810.0)
Operating	(\$2,500.00)	(\$2,500.00)	\$0.00	\$0.00	\$0.00	(\$5,000.00)
Expenses Subtotal	(\$3,862.00)	(\$3,862.00)	(\$1,362.00)	(\$1,362.00)	(\$1,362.00)	(\$11,810.00)
<b>NET</b>	<b>\$18,244.25</b>	<b>\$40,350.50</b>	<b>\$42,850.00</b>	<b>\$42,850.00</b>	<b>\$42,850.00</b>	<b>\$187,146.25</b>

### 5. Avoidance of Unnecessary Duplication

While other build-your-own-degree programs exist in the state, by the nature of these boutique programs, each student's program of study is unique to that student and that institution. Thus, no two IDS programs of study are alike.

Nonetheless, it may serve as reassurance that another program with the unique contours of an MA or MS in IDS, offered face-to-face on campus, does not exist elsewhere in the area:

- Nebraska State College System  
Chadron and Peru, like Wayne, offer a Bachelor's in IDS, but do not offer a Master's in IDS. This degree could potentially also benefit CSC and PSC, who may have similar untapped populations of adult professionals.
- University of Nebraska at Lincoln  
The Individualized Interdisciplinary Degree is offered only at the doctoral level, and only programs that offer a Ph.D. may participate in it:

An Individualized Interdisciplinary Doctoral (IID) program of studies is designed for students who wish to tailor a program to meet their professional interests and research endeavors across programs. A student in an IID program may select a field of study that integrates material offered in two or more departments without meeting the specific major requirements of one program.

Although an IID program allows a high degree of flexibility, it requires the approval of Graduate Studies as well as the participating academic units. It is not an alternative for students who cannot gain admission to other programs. Also, it is not a mechanism for offering the PhD degree within units which do not have their own authorized PhD programs; an IID program may be developed only with programs which offer a doctoral degree.

<https://catalog.unl.edu/graduate-professional/graduate/degrees/doctoral/>

- University of South Dakota  
The Master of Arts in Interdisciplinary Studies is offered both online and face-to-face. (<https://www.usd.edu/usd-online/online-programs/master-of-arts-in-interdisciplinary-studies>)

## 6. Consistency with the *Comprehensive Statewide Plan for Postsecondary Education*

Two main arguments may be made for offering this degree at Wayne State College:

1. According to the CCPE Statewide Plan, Wayne State College serves “the needs of non-traditional students, who often are place-bound individuals seeking professional and personal development.” The IDS Master’s seeks to serve this very demographic of place-bound working adults seeking professional development within their field.

With respect to graduate programs, the CCPE Plan states that: “Graduate-level programs are proposed only when they are within the role and mission, when resources are available, and when there is evidence of ongoing need and demand.” The Master’s in IDS fulfills all of these criteria: as noted directly above, the program lies within the role and mission of Wayne State College; Section 4 above details the adequacy of existing resources (as well as possible revenue streams generated by new students); Section 3 speaks to need and demand for the program.

2. No other such program exists in the state of Nebraska for Nebraskans. As noted above, a Doctoral level face-to-face program is available at UNL. An online/on-campus Master’s program exists at USD, but Nebraskans would need to go out of state (and pay attendant rates) to access it. Thus this graduate IDS program serves to fill a void in the existing Nebraska postsecondary educational ecosystem.

It should also be noted that the CCPE recognizes Interdisciplinary Programs as a separate category of program, as reflected in its CCPE Review of Existing Programs form. In order for a program to qualify as “interdisciplinary,” it must meet one of the following guidelines:

1. The program is individualized and custom-designed and has no specified curriculum,  
*or*
2. The program has an identified curriculum, draws from two or more departments, *and* has two or less courses of its own.

The Interdisciplinary program proposed here meets both of these criteria and thus qualifies for the lower graduates per year threshold (2 graduates per year) for viability.

**ITEMS FOR DISCUSSION AND ACTION\STUDENT AFFAIRS, MARKETING, AND ENROLLMENT**

January 14, 2020

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***ACTION:***                                   **First and Final Round Approval of Revisions to Board Policy 3300; Student Organizations; Conduct & Discipline and Board Policy 7020; Travel; Motor Pool**

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The revisions to Board Policies 3300 and 7020 arose out of a series of meetings with employees and students related to student organizations.

The revisions to Board Policy 3300 include the addition of provisions related to volunteers for student organizations including the requirement of background checks for certain volunteers; the co-funding of events, activities and travel by student organizations and the Colleges; and the ability of certain College volunteers to drive a state vehicle to transport students participating in student organization activities.

The revisions to Board Policy 7020 enable the Colleges to authorize volunteers to operate State vehicles for College business and to transport students participating in student organization events and activities.

The System Office recommends approval of the Revisions to Board Policy 3300; Student Organizations and Board Policy 7020; Travel; Motor Pool.

**ATTACHMENTS:**

- Revisions to Board Policy 3300      (PDF)
- Revisions to Board Policy 7020      (PDF)

## STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 3300 Student Organizations;  
Conduct & Discipline**

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### BOARD POLICY

Students should be encouraged to participate in student government and other student organizations. A student organization is defined as a group of students joined together in pursuit of a common purpose, guided by a constitution or charter and officially recognized by the College pursuant to this policy. Student organizations are distinct and separate entities from the Colleges.

Each of the Colleges shall have structured student organizations, including an organized student government, which shall be the principal entity for student participation in the decision-making process of the College. The Vice President responsible for Student Affairs will exercise authority over the conduct of all student organizations, including fraternities and sororities.

All student organizations shall comply with all applicable state and federal laws and regulations, Board policies and College rules with respect to the operation, activities, and membership of the organizations.

Only student organizations officially recognized by the College shall have the opportunity to access student activities fees with the approval of the Student Senate, and at the College's discretion, access to College resources at a free or reduced rate as set forth herein. Student groups not recognized by the College as student organizations under this policy are subject to the same policies and procedures applicable to any other outside community member.

Each College shall have a written process for the recognition and discipline of student organizations consistent with this Policy.

In order for a student organization to be recognized by the College it shall have a minimum number of student members as established by the College; an advisor who is an employee of the College; and a charter agreement and/or constitution that is approved by the Vice President responsible for Student Affairs. The organization shall provide to the College a copy of the charter agreement and/or constitution; a list of student officers; and written acknowledgement that the student officers have read and understand Board Policies 3100 and 3300. The Student Senate shall have an opportunity to review charter agreements and constitutions of all student organizations seeking College recognition and make recommendations to the Vice President responsible for Student Affairs. In the event the decision of the Vice President responsible for Student Affairs regarding a student organization's charter agreement and/or constitution is contrary to the recommendation of the Student Senate, the Student Senate may appeal the decision to the President.

In order to remain in good standing, each recognized student organization shall submit to the Vice President responsible for Student Affairs or his/her designee an annual registration on or before October 15<sup>th</sup> containing information required by the College, including, but not limited to, the following information:

- 1) A list of current officers;
- 2) Total number of members as of October 1<sup>st</sup>; ~~and~~
- 3) Name(s) of advisor(s);
- 2)4) Name(s) and a description of duties of volunteer(s) providing assistance to student organizations on a routine and ongoing basis; acting in a capacity similar to those of an advisor and/or coach; intended to provide transportation for students; or are otherwise required to submit to a background check subject to this Policy;  
and
- 3)5) The current copy of its charter agreement and/or constitution or a certification that the copy on file is current.

A copy of the prior year's registration shall be provided to the Student Senate by the Vice President responsible for Student Affairs or his/her designee.

Annually the College shall provide the following to the officers and advisor for each recognized student organization:

- 1) A copy of Board Policies 3100, 3300, ~~3100~~ and any other relevant policies;
- 2) Applicable College rules, procedures, and forms; and
- 3) Recommended practices regarding cash handling, accountability, and record keeping.

## STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 3300 Student Organizations;  
Conduct & Discipline**

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The Student Senate may establish requirements for student organizations as a condition of eligibility to receive student activity fees, so long as the requirements are consistent with Board Policies. The Student Senate may request that the College revoke recognition of a student organization for failing to comply with established requirements and/or Board Policies.

### Constitution/Charter Agreement

All new charter agreements and/or constitutions and any revisions to existing charter agreements and/or constitutions must be approved by the Vice President responsible for Student Affairs. Charter agreements and/or constitutions for recognized student organizations must comply with all applicable state and federal laws and regulations, Board policies and College rules, including the College's non-discrimination policy. The charter agreement and/or constitution of an organization must affirmatively state that membership in the organization is open and the organization will not discriminate on the basis of race, color, national origin, sex, sexual orientation, gender identity, disability, religion, or age. An organization exempt under Title IX may maintain its single-gender membership and may modify the non-discrimination statement in its charter and/or constitution to reflect its exempt status.

### Advisors

Each recognized student organization shall have an advisor who is an employee of the College.

Advisors may be assigned by the College to assist a particular recognized student organization; or, advisors may work with the recognized student organization in a volunteer capacity as service to the College, community, and profession, if approved as a volunteer by the Vice President responsible for Student Affairs. Advisors are presumed to be working within the course and scope of their employment when performing the duties of an advisor, regardless of whether they are working in a volunteer capacity.

The role of an advisor is to communicate with, guide, and assist the organization; attend organization meetings, events, and fundraisers; be knowledgeable of all policies that may impact the organization; and monitor compliance with Board and College policies and budgetary/financial guidelines established by the College and student government.

An advisor is not required to accompany a student organization while traveling. However, a student organization may request that an advisor accompany the student organization when traveling. A student organization may also be required by the Vice President responsible for Student Affairs to be accompanied by an advisor when traveling, if warranted by individual circumstances. -All travel by an advisor must be approved pursuant to established Board and College rules and procedures.

### Volunteers

A "volunteer" is any individual who chooses to perform services without compensation or expectation of compensation at the direction of, and on behalf of, a student organization. A member of the student organization is not considered a volunteer. Advisors who are volunteers are governed by Board Policy 5025.

Student organizations are responsible for the training and supervision of their volunteers. A volunteer who provides assistance in person to student organizations on a routine and ongoing basis; and acts in a capacity similar to those of an advisor and/or coach shall be subject to a criminal background check at the expense of the student organization.

A student organization may submit a request to the College that a volunteer driver be authorized to operate a state owned vehicle pursuant to Board Policy 7020. The volunteer cannot be a student. The College is not responsible for finding a volunteer on behalf of the student organization. The volunteer would be a volunteer on behalf of the College subject to Board Policy 5025 for purposes of operating a state vehicle and required to satisfy all requirements set forth in Board Policy 7020. Approval of the volunteer is entirely within the discretion of the College.

## STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 3300 Student Organizations;  
Conduct & Discipline**

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### Funding

Student organizations may receive funds from the following sources:

- Student activity fees in an amount to be determined by the Student Senate of the College; and
- Donations from individuals, businesses, or other entities and proceeds from fundraising activities conducted in compliance with this policy.

Student organizations shall not receive any College or Foundation funds.

Nothing herein shall prohibit the College from working with student organizations to co-sponsor-fund activities or events for students. Any activities, or events co-funded by the College and one or more student organization shall be open to any qualified student and not limited to members of the student organization. An event or activity attended solely by members of the student organization(s) involved, cannot be co-funded by the College. Plans to co-fund an activity or event, must be in writing and specifically identify the costs to be paid by the College and by the student organization(s). If a contract requires payment from both the College and the student organization, the portion to be paid by the student organization must be paid from student activity fees.

To the extent the College and the student organization(s) are co-funding transportation costs associated with a co-funded activity or event, any portion of the costs allocated to the student organization(s) must be paid from student activity fees.

Travel expenses for advisors traveling with student organizations may be paid by the College or by the student organization. Reimbursement of expenses cannot be made directly to the advisor from the student organization. All travel expenses for advisors must be done through normal College procedures.

### College Resources

College resources may be available to recognized student organizations at a free or reduced rate at the discretion of the College including, but not limited to, copiers, computers, mail, email, postal services, building use, and state cars. College resources shall only be made available to the recognized student organization, if the organization has available allocations to cover the applicable resource cost from the ~~Student-student Activity-activity Feesfees~~, which are in the College accounts, or outside bank accounts. Use of any College resources must be in accordance with College policies. Such College resources shall not include the use of College or Foundation funds.

### Contracts

All student organizations wishing to enter into agreements or contracts with persons, corporations or organizations, external to the College community, must have approval by the College Vice President for Administration and Finance, or his or her designee, prior to entering into such an agreement or contract in order to ensure that (a) the contract does not create inappropriate or unanticipated liability for the College and the Board of Trustees; (b) if the student organization intends to utilize its student activity fees, the use of the fees is appropriate and sufficient funds exist to cover the cost of the contract, and (c) if the contract includes the utilization of College facilities and/or resources, that the student organization has complied with all requirements for the use of such facilities and/or resources. The appropriate student organization officer shall sign contracts on behalf of the student organization. The College shall not sign contracts on behalf of student organizations. However, contracts that include the utilization of College facilities and/or other resources of the College for an event must be approved in advance and also be signed by the College President or Vice President for Administration and Finance.

## STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 3300 Student Organizations;  
Conduct & Discipline**

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### Finances

All student organizations are responsible for maintaining their own bank accounts outside of the College and College Foundation for funds from student organization fundraising or other activities. No College or Foundation tax identification numbers shall be used on these accounts. Student organization funds held in such accounts do not belong to the College or Foundation and an accounting for those funds will not be included as part of the College's or Foundation's audit. Student organizations are financially and legally responsible for deposits to and expenditures from their accounts.

College employees including, but not limited to, student organization advisors may not be signatories on student organization bank accounts.

### Fundraising Activities

Student organizations may wish to collect money through fundraising activities to support their activities and functions. For purposes of this policy, fundraising is defined as collecting money through donations, sales, and/or event programming for the purposes of budget enhancement.

Only recognized student organizations may conduct fundraising on campus. Permission for conducting fundraising activities must be obtained in advance by completing the required College form and obtaining necessary College approvals.

The purpose of the funds that will be raised must be consistent with the Code of Conduct and other applicable policies of the College and all activities associated with the fundraising must be in compliance with applicable federal, state, and local rules and regulations.

The Board acknowledges that this policy may not anticipate every possible issue that may arise with respect to fundraising activities. As a result, the Colleges have the right to impose reasonable restrictions and/or requirements with respect to the time, place and manner of fundraising activities.

### Insurance

The Board of Trustees' insurance coverage for each College does not extend to student organizations. Student organizations should conduct business with that understanding and must accurately represent their insurance status to organization members and outside entities. However, all co-funded activities and events, are to be considered College activities and events for insurance purposes unless otherwise agreed to in writing by the College and the student organization(s) involved.

Student organizations are allowed to independently seek insurance coverage for the benefit for their members.

### Student Organization Misconduct

Student organization misconduct which may rise to sanctions includes:

- 1) Failure to comply with applicable state laws and regulations, federal laws and regulations, Board policies and/or College rules;
- 2) Engaging in conduct which constitutes student misconduct as outlined in Board Policy 3100; or
- 3) Creating, supporting, or fostering an environment which allows, encourages, or otherwise contributes to student misconduct as outlined in Board Policy 3100.



## STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM

### **POLICY: 3300 Student Organizations; Conduct & Discipline**

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Reports of any student organization misconduct should be referred to the Vice President responsible for Student Affairs. When the Vice President responsible for Student Affairs receives a verbal or written report or otherwise becomes aware of a student organization's alleged misconduct, the Vice President responsible for Student Affairs or his/her designee will conduct an investigation. Student organizations are encouraged to self-report misconduct and take affirmative steps to address misconduct. Nothing herein shall prevent the Vice President responsible for Student Affairs from conducting an initial inquiry to determine whether sufficient information exists to warrant an investigation. Allegations of sex harassment or sexual violence shall be addressed as described in Board Policy 3200; Sexual Violence or Sexual Harassment, Reporting, Policies and Procedures.

#### Investigation and Discipline

In conducting the investigation, the Vice President responsible for Student Affairs or his/her designee shall:

- 1) Notify the College President of the allegations;
- 2) Notify the leadership of the student organization and the national organization, if any, in writing of the general nature of the alleged misconduct and that an investigation will be conducted;
- 3) Interview student organization leadership, witnesses, and any individuals involved in the conduct at issue; and
- 4) Collect any physical evidence available, including, but not limited to, photos, video or documents.

The student organization leadership may admit the alleged misconduct and voluntarily subject itself to the discipline of the Vice President responsible for Student Affairs.

Upon completion of the investigation, the Vice President responsible for Student Affairs will review the information regarding the alleged misconduct. In determining whether or not misconduct has occurred, the Vice President responsible for Student Affairs will use the preponderance of evidence standard of proof. A preponderance of evidence means that it is more likely than not that misconduct occurred.

Upon completion of his or her review, the Vice President responsible for Student Affairs shall issue a finding that:

- 1) The alleged misconduct is not substantiated and no further action is necessary; or
- 2) The alleged misconduct is substantiated and sanctions will be levied against the student organization.

If the misconduct is found to be substantiated, the Vice President responsible for Student Affairs shall determine the appropriate sanction to be levied against the organization. In determining the appropriate sanction, the Vice President responsible for Student Affairs should consider the nature and severity of the misconduct; whether the student organization self-reported the misconduct; the willingness of the student organization to take responsibility for the misconduct; the level of cooperation received from the student organization in the investigation; and any other relevant facts.

The Vice President responsible for Student Affairs shall notify the College President, the leadership of the student organization, and the national organization, if any, of his or her findings in writing. If the misconduct is found to be substantiated, the notice shall include the sanctions to be levied against the organization and the student organization's right to appeal the decision to the College President.

If it is determined that the organization's recognition is revoked, the notice shall state a specific period of time that must lapse before the organization can reapply for recognition and what actions must be taken prior to its application.

Action taken against the student organization does not preclude the College from taking disciplinary action against individual students pursuant to Board Policy 3100.

**STUDENT AFFAIRS, NEBRASKA STATE COLLEGE SYSTEM****POLICY: 3300 Student Organizations;  
Conduct & Discipline****Page 6 of 6**Appeal

A student organization may appeal a finding of misconduct and/or the sanctions imposed by the Vice President responsible for Student Affairs by submitting a written request for review including the grounds for the request to the College President within ten (10) days of the date of the decision. The request for review must be based upon one or more of the following grounds:

- 1) The Vice President responsible for Student Affairs did not follow proper policy and procedure in conducting the investigation and rendering his or her decision;
- 2) The sanction is excessive;
- 3) The evidence does not support the decision; or
- 4) Substantive new information is available that was not available to the Vice President responsible for Student Affairs at the time of the investigation.

Should the leadership of the student organization appeal, the decision of the Vice President responsible for Student Affairs will remain in effect until the appeal is acted upon by the College President. The decision of the College President is final.

Reinstatement from Probation or Suspension and/or Loss of Recognition

An organization may apply to the Vice President responsible for Student Affairs for reinstatement from probation or suspension and/or loss of recognition after the organization has taken steps to correct any action(s) that contributed to the probation, suspension and/or loss of recognition. The organization must demonstrate that it has satisfied all terms of the disciplinary sanctions imposed upon it.

The Vice President responsible for Student Affairs may grant full reinstatement or recognition, deny reinstatement or recognition, or grant conditional reinstatement or recognition. The Vice President responsible for Student Affairs shall notify the leadership of the student organization, the College advisor, the College President, and the national organization, if any, in writing of his or her decision and the basis for any denial.

Policy Adopted: 6/5/93  
 Policy Revised: 3/25/11  
 Policy Revised: 6/15/12  
 Policy Revised: 3/15/13  
 Policy Revised: 6/10/16  
 Policy Revised: 11/17/17  
 Policy Revised: 11/14/19

[Policy Revised:](#)

## BUSINESS MANAGEMENT, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 7020 Travel; Motor Pool**

**Page 1 of 1**

### BOARD POLICY

Each College shall maintain a pool of state vehicles for the official use of employees and authorized volunteers pursuant to Board Policy 5025. -The cost of state vehicle use shall be charged against the travel budget of the institution's academic, activity, and administrative budgets or student activity fees, as appropriate.

No mileage reimbursement shall be allowed when such mileage accrues while using an automobile a state vehicle from the institution's motor pool.

Every person authorized by the administration of each State College and/or the System Office to operate a state vehicle shall complete a defensive driving course approved by the Nebraska Transportation Services Bureau. The defensive driving course shall be successfully completed by employees prior to operating a state vehicle or driving a personal vehicle for College business within six months from the date of hire by the institution. Volunteers shall complete the defensive driving course prior to operating a state vehicle and meet the requirements of employees operating a state vehicle. -Should a person driving a state college-vehicle be found at fault after involvement in a personal injury or property damage motor vehicle accident, that person shall be required to enroll in an approved defensive driving refresher course before being authorized to again operate a state vehicle.

Each employee-person using a state vehicle shall follow all motor vehicular rules and regulations according to the laws of the State of Nebraska.

Persons authorized by the administration of each State College and/or the System Office will be required to utilize the most economical transportation solution available as determined by the institution. Motor pool-State vehicles from the motor pool will typically provide the most value to the institution. Individuals-Employees who choose to operate a personal vehicle when pool-state vehicles are available may be compensated at a rate determined by the Chancellor.

Legal Reference: RRS 81-1008 - 1025 State Owned Motor Vehicles

Policy Adopted: 1/28/77  
 Policy Revised: 3/11/94  
 Policy Revised: 8/29/97  
 Policy Revised: 4/13/07  
 Policy Revised: 6/19/18  
Policy Revised:

**ITEMS FOR DISCUSSION AND ACTION\STUDENT AFFAIRS, MARKETING, AND ENROLLMENT**

January 14, 2020

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***INFORMATION ONLY:*      Approve Fall Enrollment Reports**

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The 2019 Fall enrollment reports provide the Board an overall picture of student enrollments across the Nebraska State Colleges. The report is based upon census data as of October 15th and is consistent with IPEDS submissions and definitions to the extent possible.

**ATTACHMENTS:**

- 2019 Fall Enrollment Report NSCS (PDF)

### Nebraska State Colleges 2019 Fall Enrollment Report

The Fall Enrollment report is intended to provide an overall picture of student enrollment across the Nebraska State Colleges. The report is based upon data as of October 15<sup>th</sup> and is consistent with IPEDs submissions and definitions to the extent possible. This report reflects only Fall 2019 enrollments, and does not capture unduplicated enrollments for spring and summer terms.

#### Overall Enrollment

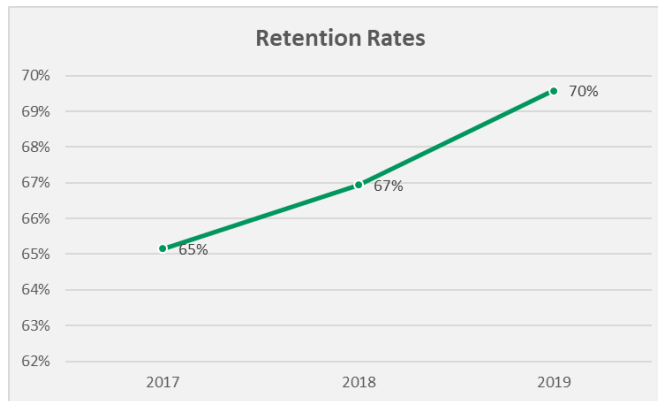
From 2018 to 2019, the System has experienced an overall growth in headcount of 2.5% and in FTE of 2%. Additionally, the System as a whole has experienced an increase in its retention rate from 67% in 2018 to 70% in 2019.



The approximate 3% increase in undergraduate headcount is attributable in part to a 3% increase in the retention rate and a 30% increase in dual credit students from 698 to 906.

#### Retention

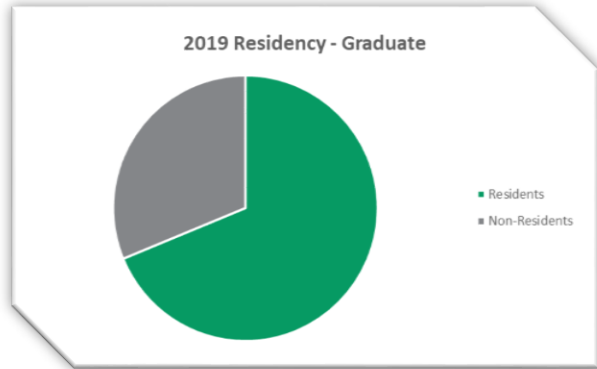
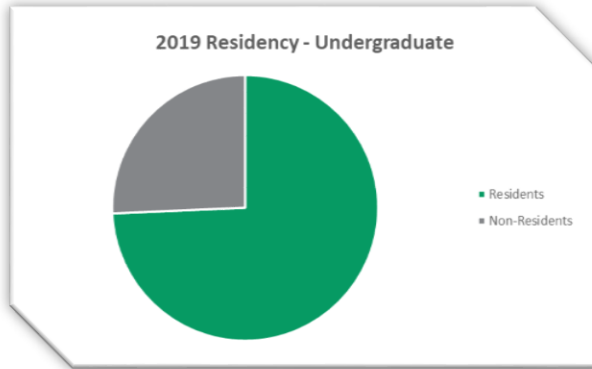
The System has experienced an increase of 3% in its overall retention rate from 67% in 2018 to 70% in 2019. Over the past 3 years, the system retention rate has increase 5% from 65% to 70%. According to the most recent report, The Condition of Education 2019, the retention rate for public open admissions 4-year institutions from 2016 to 2017 was only 62% while the overall retention rate for all open enrollment 4-year institutions (private non-profit, public, and private for-profit) was only 59%.



Residency

Residents are those students whose state of residence is listed as Nebraska. Non-Residents include any students whose state of residence is listed as any state other than Nebraska as well as all international students.

The overall percentage of resident students increase from 67% in 2018 to 73% in 2019. Of the total undergraduate students, the percentage of resident students remained flat at 74%. Approximately 69% of the total number of graduate students in 2019 are residents which is an increase of 3% from 2018.

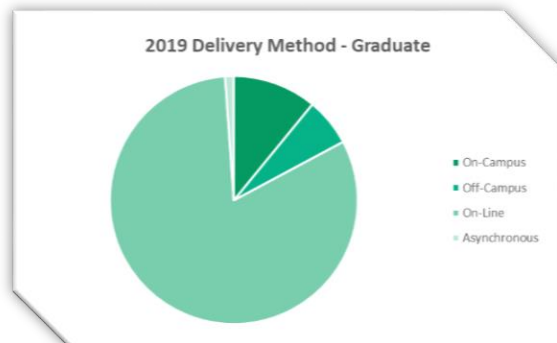
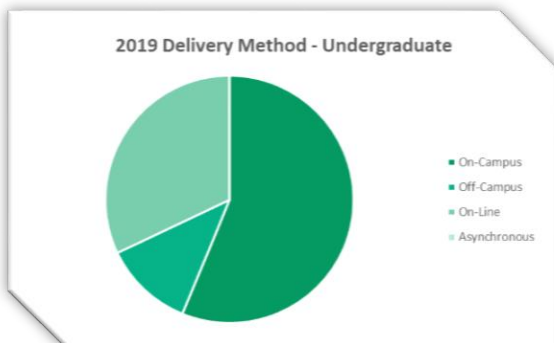


Delivery

With respect to the delivery of courses, students may be duplicated if they are taking a course in more than one delivery type.

The number of on-campus students includes those students who are taking at least one credit on campus. The number of online students includes those students who are taking at least one online course, regardless of other course enrollment, that requires the students to participate and interact with one another and with their instructors online.

The overall distribution of students taking courses on campus and online has experienced a slight change. In 2019, 60% of students were taking at least one course on campus and 49% of students were taking at least one online course. In 2018, the 61% of students were taking at least one course on campus and 48% were taking at least one online course. Approximately 87% of graduate students are taking at least online course while a smaller but still significant percentage of undergraduate students (40%) take at least one online course.



## System-wide Fall 2019 Enrollment

Total Enrollment	Student Headcount			Student FTE		
	2017	2018	2019	2017	2018	2019
Undergraduate						
Full-Time	5,125	5,151	5,176	4,892	4,926	4,965
Part-Time	974	897	858	375	344	338
Dual Credit	859	698	906	201	158	218
<b>Total Undergraduate</b>	<b>6,958</b>	<b>6,746</b>	<b>6,940</b>	<b>5,468</b>	<b>5,429</b>	<b>5,520</b>
Graduate						
Full-Time	315	320	364	241	241	278
Part-Time	1,105	1,129	1,102	413	418	409
<b>Total Graduate</b>	<b>1,420</b>	<b>1,449</b>	<b>1,466</b>	<b>655</b>	<b>659</b>	<b>687</b>
<b>TOTAL ENROLLMENT</b>	<b>8,378</b>	<b>8,195</b>	<b>8,406</b>	<b>6,122</b>	<b>6,088</b>	<b>6,207</b>

Undergraduate	Student Headcount			Student FTE		
	2017	2018	2019	2017	2018	2019
<b>Residency</b>						
Residents	5,211	5,021	5,157	3,971	3,948	3,977
Non-Residents	1,747	1,725	1,783	1,496	1,481	1,543
<b>Delivery</b>						
On-Campus	4,974	4,860	4,907			
Off-Campus	1,002	860	1,027			
On-Line	2,649	2,678	2,796			
Asynchronous	0	0	0			
<b>Gender</b>						
Male	2,891	2,845	2,881			
Female	4,067	3,901	4,059			
<b>General</b>						
First-time Freshman	1,238	1,312	1,415			
New Transfers	529	536	516			
Pell Eligible	2,391	2,433	2,354			
First Generation	2,749	2,785	2,932			
<b>Race/Ethnicity</b>						
Alaskan Indian/Native American	57	61	67			
Asian	48	56	48			
Black/African American	281	291	294			
Caucasion/White	5,558	5,345	5,435			
Hawaiian Native/Pacific Islander	11	9	7			
Hispanic/Latino	590	586	658			
Multi-racial	213	223	237			
Non-Resident Alien	98	108	148	96	104	141
Unknown	102	67	46			

Graduate	Student Headcount			Student FTE		
	2017	2018	2019	2017	2018	2019
<b>Residency</b>						
Residents	951	961	1,008	430	426	470
Non-Residents	469	488	458	224	233	217
<b>Delivery</b>						
On-Campus	145	153	175			
Off-Campus	98	101	100			
On-Line	1,264	1,282	1,306			
Asynchronous	10	17	18			
<b>Gender</b>						
Male	516	516	509			
Female	904	933	957			
<b>General</b>						
First-time Graduate	226	269	245			
<b>Race/Ethnicity</b>						
Alaskan Indian/Native American	16	15	12			
Asian	13	11	15			
Black/African American	45	43	36			
Caucasion/White	1,245	1,286	1,299			
Hawaiian Native/Pacific Islander	3	3	2			
Hispanic/Latino	52	53	54			
Multi-racial	26	24	29			
Non-Resident Alien	6	5	9	5	4	7
Unknown	14	9	10			

Retention	Student Headcount		
	2016	2017	2018
<b>First Time Full time Freshman</b>	1,217	1,228	1,305
	Student Headcount		
	2017	2018	2019
<b>Returning 2nd Year</b>	793	822	908
<b>Retention Rate (%)</b>	65%	67%	70%



## Chadron State College Fall 2019 Enrollment

Total Enrollment	Student Headcount			Student FTE		
	2017	2018	2019	2017	2018	2019
Undergraduate						
Full-Time	1,616	1,501	1,443	1,535	1,434	1,360
Part-Time	432	376	365	146	130	135
Dual Credit	107	43	115	31	11	27
<b>Total Undergraduate</b>	<b>2,155</b>	<b>1,920</b>	<b>1,923</b>	<b>1,712</b>	<b>1,575</b>	<b>1,522</b>
Graduate						
Full-Time	106	97	97	84	73	76
Part-Time	476	431	387	174	155	143
<b>Total Graduate</b>	<b>582</b>	<b>528</b>	<b>484</b>	<b>258</b>	<b>228</b>	<b>219</b>
<b>TOTAL ENROLLMENT</b>	<b>2,737</b>	<b>2,448</b>	<b>2,407</b>	<b>1,970</b>	<b>1,803</b>	<b>1,741</b>

Undergraduate	Student Headcount			Student FTE		
	2017	2018	2019	2017	2018	2019
<b>Residency</b>						
Residents	1,229	1,054	1,109	928	837	838
Non-Residents	926	866	814	784	738	684
<b>Delivery*</b>						
On-Campus	1,461	1,333	1,334			
Off-Campus	143	80	124			
On-Line Only	1,308	1,258	1,221			
Asynchronous	0	0	0			
<b>Gender</b>						
Male	873	809	794			
Female	1,282	1,111	1,129			
<b>General</b>						
First-time Freshman	397	368	399			
New Transfers	172	155	133			
Pell Eligible	754	703	682			
First Generation	887	794	775			
<b>Race/Ethnicity</b>						
Alaskan Indian/Native American	22	21	25			
Asian	13	14	11			
Black/African American	65	66	71			
Caucasion/White	1,664	1,484	1,497			
Hawaiian Native/Pacific Islander	5	5	5			
Hispanic/Latino	209	200	197			
Multi-racial	83	71	68			
Non-Resident Alien	45	33	38	45	34	36
Unknown	49	26	11			

Graduate	Student Headcount			Student FTE		
	2017	2018	2019	2017	2018	2019
<b>Residency</b>						
Residents	284	261	254	120	106	116
Non-Residents	298	267	230	138	122	103
<b>Delivery*</b>						
On-Campus	49	19	28			
Off-Campus	13	17	18			
On-Line Only	569	516	471			
Asynchronous	0	0	0			
<b>Gender</b>						
Male	222	202	174			
Female	360	326	310			
<b>General</b>						
First-time Graduate	101	88	81			
<b>Race/Ethnicity</b>						
Alaskan Indian/Native American	6	5	2			
Asian	7	9	9			
Black/African American	25	17	10			
Caucasion/White	494	450	417			
Hawaiian Native/Pacific Islander	3	3	2			
Hispanic/Latino	24	28	26			
Multi-racial	12	11	12			
Non-Resident Alien	6	3	6	5	3	5
Unknown	5	2	0			

Retention	Student Headcount		
	2016	2017	2018
<b>First Time Full time Freshman</b>	<b>382</b>	<b>394</b>	<b>367</b>
	<b>Student Headcount</b>		
	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>Returning 2nd Year</b>	<b>251</b>	<b>226</b>	<b>262</b>
<b>Retention Rate (%)</b>	<b>66%</b>	<b>57%</b>	<b>71%</b>

## Peru State College Fall 2019 Enrollment

Total Enrollment	Student Headcount			Student FTE		
	2017	2018	2019	2017	2018	2019
Undergraduate						
Full-Time	1,105	1,078	1,098	1,045	1,033	1,062
Part-Time	315	284	245	134	121	101
Dual Credit	626	489	526	143	111	126
<b>Total Undergraduate</b>	<b>2,046</b>	<b>1,851</b>	<b>1,869</b>	<b>1,322</b>	<b>1,265</b>	<b>1,289</b>
Graduate						
Full-Time	76	62	79	57	47	60
Part-Time	227	201	161	100	88	71
<b>Total Graduate</b>	<b>303</b>	<b>263</b>	<b>240</b>	<b>157</b>	<b>134</b>	<b>130</b>
<b>TOTAL ENROLLMENT</b>	<b>2,349</b>	<b>2,114</b>	<b>2,109</b>	<b>1,479</b>	<b>1,399</b>	<b>1,419</b>

Undergraduate	Student Headcount			Student FTE		
	2017	2018	2019	2017	2018	2019
<b>Residency</b>						
Residents	1,626	1,461	1,445	976	941	924
Non-Residents	420	390	424	346	324	365
<b>Delivery</b>						
On-Campus	1,004	906	914			
Off-Campus	625	489	526			
On-Line Only	848	816	801			
Asynchronous	0	0	0			
<b>Gender</b>						
Male	847	738	762			
Female	1,199	1,113	1,107			
<b>General</b>						
First-time Freshman	235	223	286			
New Transfers	150	146	148			
Pell Eligible	629	615	592			
First Generation	513	503	535			
<b>Race/Ethnicity</b>						
Alaskan Indian/Native American	9	7	5			
Asian	17	19	12			
Black/African American	125	122	123			
Caucasion/White	1,655	1,466	1,480			
Hawaiian Native/Pacific Islander	3	1	2			
Hispanic/Latino	137	136	145			
Multi-racial	62	63	69			
Non-Resident Alien	28	26	22	27	24	22
Unknown	10	11	11			

Graduate	Student Headcount			Student FTE		
	2017	2018	2019	2017	2018	2019
<b>Residency</b>						
Residents	248	202	194	127	105	105
Non-Residents	55	61	46	30	29	25
<b>Delivery</b>						
On-Campus	1	1	1			
Off-Campus	0	0	0			
On-Line Only	302	262	239			
Asynchronous	0	0	0			
<b>Gender</b>						
Male	82	70	69			
Female	221	193	171			
<b>General</b>						
First-time Graduate	30	16	24			
<b>Race/Ethnicity</b>						
Alaskan Indian/Native American	1	1	2			
Asian	5	0	1			
Black/African American	13	11	9			
Caucasion/White	273	239	212			
Hawaiian Native/Pacific Islander	0	0	0			
Hispanic/Latino	7	8	10			
Multi-racial	4	4	4			
Non-Resident Alien	0	0	0			
Unknown	0	0	2			

Retention	Student Headcount		
	2016	2017	2018
First Time Full time Freshman	257	229	217
	Student Headcount		
	2017	2018	2019
Returning 2nd Year	146	143	146
Retention Rate (%)	57%	62%	67%

## Wayne State College Fall 2019 Enrollment

Total Enrollment	Student Headcount			Student FTE		
	2017	2018	2019	2017	2018	2019
Undergraduate						
Full-Time	2,404	2,572	2,635	2,312	2,459	2,543
Part-Time	227	237	248	95	93	102
Dual Credit	126	166	265	27	36	65
<b>Total Undergraduate</b>	<b>2,757</b>	<b>2,975</b>	<b>3,148</b>	<b>2,434</b>	<b>2,589</b>	<b>2,709</b>
Graduate						
Full-Time	133	161	188	100	122	143
Part-Time	402	497	554	140	176	195
<b>Total Graduate</b>	<b>535</b>	<b>658</b>	<b>742</b>	<b>240</b>	<b>297</b>	<b>338</b>
<b>TOTAL ENROLLMENT</b>	<b>3,292</b>	<b>3,633</b>	<b>3,890</b>	<b>2,673</b>	<b>2,886</b>	<b>3,047</b>

Undergraduate	Student Headcount			Student FTE		
	2017	2018	2019	2017	2018	2019
<b>Residency</b>						
Residents	2,356	2,506	2,603	2,068	2,169	2,215
Non-Residents	401	469	545	366	419	494
<b>Delivery</b>						
On-Campus	2,509	2,621	2,659			
Off-Campus	234	291	377			
On-Line Only	493	604	774			
Asynchronous	0	0	0			
<b>Gender</b>						
Male	1,171	1,298	1,325			
Female	1,586	1,677	1,823			
<b>General</b>						
First-time Freshman	606	721	730			
New Transfers	207	235	235			
Pell Eligible	1,008	1,115	1,080			
First Generation	1,349	1,488	1,622			
<b>Race/Ethnicity</b>						
Alaskan Indian/Native American	26	33	37			
Asian	18	23	25			
Black/African American	91	103	100			
Caucasion/White	2,239	2,395	2,458			
Hawaiian Native/Pacific Islander	3	3	0			
Hispanic/Latino	244	250	316			
Multi-racial	68	89	100			
Non-Resident Alien	25	49	88	24	46	83
Unknown	43	30	24			

Graduate	Student Headcount			Student FTE		
	2017	2018	2019	2017	2018	2019
<b>Residency</b>						
Residents	419	498	560	183	216	249
Non-Residents	116	160	182	57	81	89
<b>Delivery</b>						
On-Campus	95	133	146			
Off-Campus	85	84	82			
On-Line Only	393	504	596			
Asynchronous	10	17	18			
<b>Gender</b>						
Male	212	244	266			
Female	323	414	476			
<b>General</b>						
First-time Graduate	95	165	140			
<b>Race/Ethnicity</b>						
Alaskan Indian/Native American	9	9	8			
Asian	1	2	5			
Black/African American	7	15	17			
Caucasion/White	478	597	670			
Hawaiian Native/Pacific Islander	0	0	0			
Hispanic/Latino	21	17	18			
Multi-racial	10	9	13			
Non-Resident Alien	0	2	3	0	1	2
Unknown	9	7	8			

Retention	Student Headcount		
	2016	2017	2018
First Time Full time Freshman	578	605	721
	Student Headcount		
	2017	2018	2019
Returning 2nd Year	396	453	500
Retention Rate (%)	69%	75%	69%

**ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT**

January 14, 2020

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***ACTION:***                                    **Approve Revisions to Board Policy 6008; Collection of Delinquent Debts; Writing Off Bad Debts and Board Policy 6022; Income; Systemwide Fees; Individual College Fees and Deletion of Board Policy 6009; Withholding Registration, Transcripts and Diplomas from Students Owing Debts and Board Policy 6020; Student Tuition/Fee Deferment**

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Policy 6008 is proposed for revision in line with the new System Student Account Guidelines. In addition, Policy 6009 on withholding registration, transcripts and diplomas due to outstanding debt and Policy 6020 on Student Payment Plans are being blended into Policy 6008 with proposed revisions.

Finally, Policy 6022 on Student Fees has revisions to include a consistent Late Payment Fee at all three Colleges, as well as a consistent Reinstatement Fee. These changes are also in line with the new Student Account Guidelines.

These proposed changes are the result of the Board's and the Chancellor's request to make student account practices more consistent. Such changes will assist students who are taking classes from more than one of our Colleges. Also, the time it takes to write-off charges on student accounts has been decreased significantly, with a goal to continue to look for ways to shorten that timeline.

The System Office recommends approval of the Revisions to Board Policies 6008 and 6022 and Deletion of Board Policies 6009 and 6020.

**ATTACHMENTS:**

- Revisions to Board Policy 6008     (PDF)
- Revisions to Board Policy 6022     (PDF)
- Delete Board Policy 6009     (PDF)
- Delete Board Policy 6020     (PDF)

## FISCAL OPERATIONS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 6008**

**Collection of Delinquent Debts;  
Writing Off Bad Debts Student Debt;  
Payment Plans**

**Page 1 of 12**

### BOARD POLICY

#### COLLECTION OF DELINQUENT DEBTS

~~At the end of each semester, the College will make collection efforts internally and then through a collection agency contracted by the System in accordance with System Student Account Guidelines.~~

The President of each College is granted the authority to file suit for the collection of delinquent accounts, on behalf of the Board of Trustees, after appropriate preliminary steps have been taken to collect on those accounts.

#### WRITING OFF BAD DEBTS

~~At the end of each fiscal year, and no later than September 30, each College shall prepare a listing of uncollectible accounts for write-off and present such listing to the Board of Trustees, requesting authorization to write off the identified bad debts, which shall be approved in writing by the Vice President for Administration and Finance (VPAF). Additional write-offs may be made during the year with the written approval of the VPAF and in accordance with System Student Account Guidelines.~~

~~When submitting the uncollectible accounts, each College will verify that all bad debts on the list are over two (2) years old and that the following collection efforts have been performed for any bad debt exceeding one hundred dollars (\$100):~~

- ~~1. Letter/telephone call/personal visit with debtor; and~~
- ~~2. Identified accounts have been placed in the hands of qualified collection agencies.~~

~~Information to be provided to the Board shall include the following:~~

- ~~1. Name of person with the delinquent account;~~
- ~~2. Date of last activity in the account; and~~
- ~~3. Amount of uncollectible debt and the fund and account to which it is owed.~~

~~In the case of bad debt of one hundred dollars (\$100.00) or less, collection efforts must include, at a minimum, two (2) attempts by letter, telephone call, or personal visit with the debtor.~~

~~In the event that bad debt from an International Student will not be accepted by a collection agency, collection efforts must include, at a minimum, two (2) attempts by letter, telephone call, or personal visit with the debtor.~~

#### WITHHOLDING REGISTRATION, TRANSCRIPTS AND DIPLOMAS FROM STUDENTS OWING DEBTS

Each President is authorized to refuse to register a student who has an overdue debt owing to any of the Colleges in excess of \$200.00.

Transcripts and diplomas may be withheld from any student who owes tuition, fees, room, board or other miscellaneous charges at any of the Colleges.



FISCAL OPERATIONS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 6008

~~Collection of Delinquent Debts;~~  
~~Writing Off Bad Debts~~ Student Debt;  
Payment Plans

Page 12 of 12

If the College President has waived any portion of this policy, the College shall submit an annual report of those waivers to the System Office. The report shall include the rationale used for allowing each waiver and provide information on the arrangements agreed to for taking care of the overdue payment.

STUDENT TUITION AND FEE DEFERMENT

The Board authorizes the State Colleges to provide a deferred payment plan. The plan must provide information on payment schedules and indicate all payment is due prior to the end of the semester of enrollment. Campuses should exercise due diligence in providing credit and every reasonable effort should be made to minimize uncollectible accounts.

If a College chooses to offer a deferred payment plan, such College shall develop written procedures defining eligibility criteria and administrative procedures necessary to implement this policy. Detailed information on the plan and repayment schedules shall be included on the College's website and be available in the business office at each College. ~~The plan and procedures, and any subsequent revisions, must be filed with the System Office prior to implementation.~~

Legal Reference: RRS 25-301  
RRS 25-302  
RRS 85-301  
RRS 85-302

Real Party in Interest  
Assignee of a Thing in Action  
State College; Official Names; Board of Trustees  
Board of Trustees, Officers; Body Corporate

Policy Adopted: 3/11/94  
Policy Revised: 9/6/13  
Policy Revised:

Attachment: Revisions to Board Policy 6008 (2658 : Revisions to Board Policies 6008 and 6022 and Deletion of Board Policies 6009 and 6020)

## FISCAL OPERATIONS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 6022**      **Income; Systemwide Fees;  
Individual College Fees**

Page 1 of 3

### BOARD POLICY

The Board shall fix and authorize the Colleges to collect fees from resident and nonresident students who apply for admission or matriculate in the State College System, except in the case of the online rate, which is inclusive of tuition and fees.

The Colleges shall collect a Board-approved, per-credit hour Capital Improvement Fee. Revenues generated by this fee are deposited to the State College System Facility Fee Fund (Capital Improvement Fund) and may be used for paying the cost of capital improvement projects approved by the Board of Trustees for facilities at the Colleges or lands owned or controlled by the Board. No Capital Improvement Fee funds shall be expended for capital improvement projects relating to revenue bond facilities and all projects and related budgets must have prior approval of the Board.

College-based fees requiring Board approval are:

1. Matriculation and Processing Fee
2. Late registration
3. Late payment
4. Reinstatement
- ~~45.~~ Records
- ~~56.~~ Degree
- ~~67.~~ Student health
- ~~78.~~ Placement/Credentials
- ~~89.~~ Student activity
- ~~910.~~ Event
- ~~110.~~ Parking permits
- ~~124.~~ Facilities
- ~~132.~~ Distance Learning/Extended Campus
- ~~143.~~ Technology

Description of these fees is as follows:

1. Matriculation/Processing

Every student who matriculates to any College for the first time shall pay a matriculation fee as required by state law and a processing fee. These fees are non-refundable.

2. Late Registration

Each College may establish a late registration fee. Each College may extend the registration period or waive the late registration fee under extenuating circumstances.

3. Late Payment

~~The Each~~ Colleges shall establish a consistent late payment fee to be assessed when payments are not deposited within the schedule established by each College. The late payment fee shall be a percentage of the outstanding tuition, specific fee, room and/or board charges, ~~and shall be charged according to the schedule adopted by each College.~~

## FISCAL OPERATIONS, NEBRASKA STATE COLLEGE SYSTEM

**POLICY: 6022**      **Income; Systemwide Fees;  
Individual College Fees**

**Page 2 of 3**

### 4. Reinstatement

The Colleges shall establish a consistent fee charged to students who have been administratively withdrawn and then become eligible to be reinstated.

### 45. Records

Each College may establish a records fee, which shall include the basic cost for official transcripts issued at the request of a student.

### 56. Degree

At the time of graduation, the Colleges shall collect a degree (graduation) fee from each graduate according to the fee schedule approved by the Board.

### 67. Student Health

A health fee shall be levied to assist in the cost of providing students with first aid, physical, and mental health care while enrolled at each of the Colleges.

### 78. Placement/Credentials

Placement services shall be provided by each College at the request of a student and an annual fee may be charged.

### 89. Student Activity

Student activity fees shall not be considered College earmarked funds in Board policy. These funds are designated for student activities, which are managed by student groups. The funds shall be distributed according to an annual budget developed by the appropriate student government organization at each College.

### 910. College Events

Each College shall establish a College event fee to assist in supporting College-sponsored events.

### 101. Parking Permits

Each College may establish a motor vehicle parking fee, with the amount to be established at the discretion of the institution. The monies received from the fee will be distributed to cash funds and/or the revenue bond fund, as appropriate. The funds received from revenue bond parking may be used for the development and improvement of revenue bond parking lots.

### 142. Facilities

Each student will pay a per-credit-hour facilities fee to assist in paying the cost of operating and maintaining College facilities. The fee will be credited to the cash fund of the institution or the revenue bond fund as approved by the Board.

FISCAL OPERATIONS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 6022 Income; Systemwide Fees; Individual College Fees

Page 3 of 3

123. Distance Learning/Extended Campus

Each College shall establish a distance-learning or extended campus fee. Off-campus offerings are intended to be self-supporting.

134. Technology

Each College shall establish a technology fee to assist in covering the costs of acquisition, support and maintenance of technology at the College.

The Colleges may fix and collect fees, fines and penalties other than those listed above. Such fees will ordinarily be for special privileges or services, materials furnished, or use of specialized equipment. Among such fees may be locker fee, laboratory fee, registration fee for special or readmitted students, materials fee, and others as may be assessed from time to time. Unless already established by Board policy or law, the desired fee shall be determined at the College level.

Such fees will be published in the general catalogs of each College or otherwise made public. Details of all the fees shall be printed and available in the business office of each College and in the System Office. The money received from fees for state-related activities shall be paid into the accounts of the State Treasurer and held for disbursement as an institutional cash fund for the specific College remitting the funds.

- Legal Reference: RRS 85-307 State Colleges: President; Collection of fees
- RRS 85-311 State Colleges; Matriculation fees; Institutional cash fund
- RRS 85-503 State educational institutions; Fees
- RRS 85-328 State College Facility Fee Fund; created; use; investment
- Policy Adopted: 1/28/77
- Policy Revised: 3/24/88
- Policy Revised: 3/11/94
- Policy Revised: 9/26/97
- Policy Revised: 4/13/00
- Policy Revised: 2/12/04
- Policy Revised: 1/8/08
- Policy Revised: 11/4/11
- Policy Revised: 6/15/12
- Policy Revised: 5/3/16
- Policy Revised: 6/18/19
- Policy Revised:

Attachment: Revisions to Board Policy 6022 (2658 : Revisions to Board Policies 6008 and 6022 and Deletion of Board Policies 6009 and 6020)

**FISCAL OPERATIONS, NEBRASKA STATE COLLEGE SYSTEM**

**POLICY: ~~6009~~ ~~Withholding Registration, Transcripts and~~  
~~Diplomas from Students Owing Debts~~ ~~Page 1 of 1~~**

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**BOARD POLICY**

~~Each President is authorized to refuse to register a student who has an overdue debt owing to any of the Colleges.~~

~~Transcripts and diplomas may be withheld from any student who owes tuition, fees, room, board or other miscellaneous charges at any of the Colleges.~~

~~If the College President has waived any portion of this policy, the College shall submit an annual report of those waivers to the System Office. The report shall include the rationale used for allowing each waiver and provide information on the arrangements agreed to for taking care of the overdue payment.~~

~~Policy Adopted: 3/11/94~~  
~~Policy Revised: 1/19/11~~

~~FISCAL OPERATIONS, NEBRASKA STATE COLLEGES~~~~POLICY: 6020 Student Tuition/Fee Deferment Page 1 of 1~~~~BOARD POLICY~~~~The Board authorizes the State Colleges to provide a deferred payment plan. The plan must provide information on payment schedules and indicate all payment is due prior to the end of the semester of enrollment. Campuses should exercise due diligence in providing credit and every reasonable effort should be made to minimize uncollectible accounts.~~~~If a College chooses to offer a deferred payment plan, such College shall develop written procedures defining eligibility criteria and administrative procedures necessary to implement this policy. The plan and procedures, and any subsequent revisions, must be filed with the System Office prior to implementation.~~~~Policy Adopted: 3/11/94~~

**ITEMS FOR DISCUSSION AND ACTION**  
**FISCAL, FACILITIES AND AUDIT**

January 14, 2020

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***ACTION:***                                    **First and Final Round Approval of Revisions to Board Policy 8050; Reports to Board of Trustees and Deletion of Board Policy 8018; Space Utilization Reports Related to Capital Projects**

---

Periodic facilities reports specified in Board Policy 8050 will be revised to eliminate the reference to biennial space utilization reports and physical plant status reports. The space utilization reports are no longer required by the Coordinating Commission for Postsecondary Education (CCPE), and will be eliminated. The physical plant status reports are redundant of the semi-annual Contingency Maintenance reports, the LB309 Projects reports, and the Quarterly Capital Construction reports, and therefore can be eliminated.

This Board item also eliminates the annual Optimal Enrollment Reports which were not approved through Board Policy. These reports are related to capacities for housing, food service and parking. The Optimal Enrollment Reports are difficult to prepare, they are often confused with other enrollment or housing reports, and the information they provide has limited use.

Board Policy 8018 was approved in 1994 in response to a CCPE requirement for biennial space utilization reports. Since the CCPE requirement no longer exists, Board Policy 8018 can be deleted.

The System Office recommends approval of the Revisions to Board Policy 8050 and Deletion of Board Policy 8018 Related to Capital Projects Reports.

**ATTACHMENTS:**

- Revisions to Board Policy 8050      (PDF)
- Deletion of Board Policy 8018      (PDF)

## FACILITIES, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 8050 Reports to Board of Trustees

Page 1 of 1

### BOARD POLICY

The following facilities management reports shall be submitted to the Board in the format developed by the System Office:

#### Each Meeting

~~1. Status report on small physical plant projects (in President's report to the Board)~~

~~21. Contracts and change orders for information, approved by the Board, the Chancellor, or the President or Vice President for Administration and Finance~~

~~2. LB 309 Projects Allocations and Retrievals (for Board approval on Consent Agenda)~~

#### Quarterly

1. Capital Construction Progress Reports

#### Semi-annually

1. Contingency Maintenance Progress Reports

~~2. Miscellaneous Renovation Progress Reports~~

~~32. LB 309 Projects Progress Reports~~

~~43. Income/Occupancy, Actual, Reports~~

#### Annually

1. Income/Occupancy, Potential Reports

2. Revenue Bond Financial Viability Report (with Contingency Maintenance requests)

~~3. Facilities Maintenance Status Report~~

#### Biennial

~~1. Space Utilization Reports~~

Policy Adopted: 3/11/94

Policy Revised:



## **FACILITIES, NEBRASKA STATE COLLEGES**

**POLICY: 8018 Space Utilization Page 1 of 1**

---

### **BOARD POLICY**

~~Every biennium, the State Colleges will prepare and submit a report on the scheduled classroom and laboratory utilization of its facilities. Only scheduled hours of instruction are applicable to the utilization evaluation. This shall include undergraduate credit instruction and graduate credit instruction.~~

~~Utilization information for scheduled classrooms and laboratories will be based on the census date specified by IPEDS.~~

~~Utilization information for the preceding fall semester will be submitted to the System Office by April 1st of each applicable year.~~

~~The Colleges will use the reporting format, definitions, utilization guidelines and standards developed by the System Office for use in completing the utilization evaluations.~~

~~Policy Adopted: 3/11/94~~

**ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT**

January 14, 2020

---

**ACTION:** **Approve Acceptance of Basic Financial Audit Report for Year Ended June 30, 2019 and 2018**

---

The Auditor of Public Accounts (APA) has completed the Nebraska State College System (NSCS) basic financial audit for the fiscal years ending June 30, 2019 and 2018. The audit is attached.

The audit contains an unmodified opinion from the APA and states: "In our opinion, based on our audit and the reports of the other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and the discretely presented component units of the NSCS, as of June 30, 2019 and 2018, and December 31, 2018 and 2017, (Peru State College Foundation) and the respective changes in financial position and cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America."

The Facilities Corporation is included in the basic financial audit as a blended component unit of the NSCS. BKD performed a separate audit of the Facilities Corporation, which was accepted at the Annual Meeting of the Board of Directors of the Facilities Corporation on November 14, 2019.

A separate audit of the Revenue Bond program was also completed by BKD and accepted by the Board of Trustees at its November 14, 2019 meeting. The Revenue Bond program activity is incorporated into the basic financial audit figures.

The Colleges' Foundations are included as discretely presented component units in the audit report in accordance with Governmental Accounting Standards Board (GASB) standards. The Foundations' financial statements and corresponding footnotes are incorporated from private audits accepted by the individual foundation boards.

There are no report findings included this year.

The System Office recommends approval of the Acceptance of Basic Financial Audit Report for Year Ended June 30, 2019 and 2018.

**ATTACHMENTS:**

- Nebraska State College System Audit Report FY19 and FY18 (PDF)

**AUDIT REPORT  
OF THE  
NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)**

**For the Years Ended June 30, 2019 and 2018**

**This document is an official public record of the State of Nebraska, issued by  
the Auditor of Public Accounts.**

**Modification of this document may change the accuracy of the original  
document and may be prohibited by law.**

**Issued on December 16, 2019**

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

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# NEBRASKA AUDITOR OF PUBLIC ACCOUNTS

Charlie Janssen  
State Auditor

Charlie.Janssen@nebraska.gov  
PO Box 98917  
State Capitol, Suite 2303  
Lincoln, Nebraska 68509  
402-471-2111, FAX 402-471-3301  
auditors.nebraska.gov

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

## INDEPENDENT AUDITOR'S REPORT

Board of Trustees of the Nebraska State College System  
Lincoln, NE

### *Report on the Financial Statements*

We have audited the accompanying financial statements of the business-type activities and the discretely presented component units of the Nebraska State College System (NSCS) (a component unit of the State of Nebraska), as of and for the years ended June 30, 2019 and 2018, and the related notes to the financial statements, which collectively comprise the Nebraska State College System's basic financial statements, as listed in the Table of Contents.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We did not audit the accompanying financial statements of the Chadron State, Peru State College, and Wayne State Foundations (Foundations), discretely presented component units of the NSCS, as of and for the years ended June 30, 2019 and 2018, December 31, 2018 and 2017, and June 30, 2019 and 2018, respectively. Those statements are presented separately on pages 20 through 22, 24 through 28, and 31 through 33. We also did not audit the financial statements of the Nebraska State Colleges Facilities Corporation, a blended component unit of the NSCS, and the activity of the Nebraska State College System Revenue and Refunding Bond Program, which represent 26 percent and 28 percent, respectively, of total assets, and 85 percent and 85 percent, respectively, of total liabilities, and 2 percent and 2 percent, respectively, of total net position at June 30, 2019 and 2018, and total revenues constituting 20 percent and 20 percent, respectively, of the primary government for the years then ended. Those statements were audited by other auditors whose reports have been furnished to us, along with the Foundations' reports, which appear herein, and our opinion, insofar as it relates to the amounts included for the Foundations, the Nebraska State College System Revenue and Refunding Bond Program, and the Nebraska State Colleges Facilities Corporation, is based solely on the report of the other auditors. We conducted our audit in accordance

with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. The financial statements of the Foundations, Revenue and Refunding Bond Program, and the Facilities Corporation were not audited in accordance with *Government Auditing Standards*.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the NSCS's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Opinion***

In our opinion, based on our audit and the reports of the other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and the discretely presented component units of the NSCS, as of June 30, 2019 and 2018, and December 31, 2018 and 2017, (Peru State College Foundation) and the respective changes in financial position and cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Emphasis of Matter***

As discussed in Note 1 to the financial statements, the 2018 financial statements have been restated to correct a misstatement. Our opinion is not modified with respect to this matter.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, on pages 10 through 17, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Other Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the NSCS's basic financial statements. The schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 12, 2019, on our consideration of the NSCS's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the NCSC's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the NSCS's internal control over financial reporting and compliance.



December 12, 2019

Zachary Wells, CPA, CISA  
Audit Manager

## Independent Auditor's Report

Board of Directors  
Chadron State Foundation  
Chadron, Nebraska

We have audited the accompanying financial statements of Chadron State Foundation (the Foundation), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Chadron State Foundation as of June 30, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.





Emphasis of a Matter

As discussed in Note 2 to the financial statements, as of and for the years ended June 30, 2019 and 2018, Chadron State Foundation adopted Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2016-14, Presentation of Financial Statements of Not-for-Profit Entities. Our opinion is not modified with respect to this matter.

Adjustments to Prior Period Financial Statements

The financial statements of Chadron State Foundation as of June 30, 2018, were audited by other auditors whose report dated October 19, 2018, expressed an unmodified opinion on those financial statements. As discussed in Note 2 to the financial statements, the Foundation has adjusted its 2018 financial statements to retrospectively apply Accounting Standards Update 2016-14 Presentation of Financial Statements of Not-for-Profit Entities. The other auditors reported on the financial statements before the retrospective adjustment.

As part of our audit of the 2019 financial statements, we also audited the adjustments to the 2018 financial statements to retrospectively apply the change in accounting as described in Note 2. In our opinion, such adjustments are appropriate and have been properly applied. We were not engaged to audit, review, or apply any procedures to Chadron State Foundation's 2018 financial statements other than with respect to the adjustments and, accordingly, we do not express an opinion or any other form of assurance on the 2018 financial statements as a whole.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Statements of Activities by Fund on pages 24 through 25 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.



Casey Peterson, Ltd.

Rapid City, South Dakota

October 11, 2019, except for Note 16, as to which the date is October 23, 2019



## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Peru State College Foundation

We have audited the accompanying financial statements of Peru State College Foundation (the foundation) which comprise the statements of financial position as of December 31, 2018 and 2017, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



Westroads Pointe | 1015 N. 98th St., Suite 200 | Omaha, NE 68114 | T 402-390-2480  
134 West Broadway | Council Bluffs, IA 51503 | T 712-322-5503

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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Peru State College Foundation as of December 31, 2018 and 2017, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Emphasis of Matter**

As described in Note A.14 to the financial statements, the Foundation adopted Accounting Standards Update (ASU) No. 2016-14: Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities. Our opinion is not modified with respect to this matter.

*Hayes & Associates, L.L.C.*

Hayes & Associates, L.L.C.  
Omaha, Nebraska  
October 21, 2019



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## INDEPENDENT AUDITOR'S REPORT

The Board of Trustees  
Wayne State Foundation  
Wayne, Nebraska

We have audited the accompanying financial statements of the Wayne State Foundation which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

7140 Stephanie Lane | P.O. Box 23110 | Lincoln, NE | 68542-3110 | p: 402.423.4343 | f: 402.423.4346

1314 Andrews Drive | Norfolk, NE | 68701 | p: 402.379.9294 | f: 402.379.2338

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## Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Wayne State Foundation as of June 30, 2019 and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Matter

The financial statements of Wayne State Foundation for the year ended June 30, 2018, were audited by another auditor who expressed an unmodified opinion on those statements on September 7, 2018.

As part of our audit of the June 30, 2019 Wayne State Foundation financial statements, we also audited the reclassifications described in Note A that were applied to adjust the presentation of the June 30, 2018 Wayne State Foundation financial statements related to the new accounting pronouncement ASU 2016-14, Presentation of Financial Statements of Non-for-Profit Entities. In our opinion, such reclassifications are appropriate and have been properly applied. We were not engaged to audit, review or apply any procedures to the 2018 financial statements of the Wayne State Foundation other than with respect to the reclassifications, and, accordingly, we do not express an opinion or any other assurance on the 2018 financial statements as a whole.



Lincoln, Nebraska  
September 20, 2019

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**MANAGEMENT’S DISCUSSION AND ANALYSIS – UNAUDITED**

This section of the Nebraska State College System’s (NSCS) financial report presents a narrative overview and analysis of the financial activities of the NSCS for the fiscal years ended June 30, 2019 and 2018. The analysis has been prepared by management of the NSCS and is intended to be read with the financial statements and the related footnotes that follow this section.

Management’s discussion and analysis relates only to the NSCS and does not include any overview of the financial position and activities of the Chadron State Foundation, Peru State College Foundation, and Wayne State Foundation, which are considered component units of the NSCS.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the NSCS’s basic financial statements, which include: 1) Statements of Net Position; 2) Statements of Revenues, Expenses, and Changes in Net Position; 3) Statements of Cash Flows; and 4) Notes to the Financial Statements. This report also contains information in addition to the basic financial statements.

The Statements of Net Position present information on all of the NSCS’s assets, deferred outflows of resources, liabilities, and deferred inflows of resources, with the difference between these elements reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the NSCS is improving or deteriorating.

The Statements of Revenues, Expenses, and Changes in Net Position present information showing how the NSCS’s net position changed during the fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in these statements for some items that will only result in cash flows in future fiscal periods (e.g., earned but unused vacation leave).

The Statements of Cash Flows present the NSCS’s flows of cash by defined categories. The primary purpose of the Statements of Cash Flows is to provide information about the NSCS’s cash receipts and payments during the year.

The Notes to the Financial Statements provide additional information that is essential to a full understanding of the data provided in the financial statements.

**FINANCIAL ANALYSIS OF THE NSCS**

The NSCS includes Chadron State College (CSC), Peru State College (PSC), Wayne State College (WSC), and the NSCS Office in Lincoln. The designation as a single entity reflects the general governing authority of the Board of Trustees, including the authority to distribute the State appropriation among the Colleges and the NSCS Office.

The audited financials for the NSCS include information on the Nebraska State Colleges Facilities Corporation (Corporation), a non-profit corporation statutorily created to allow the NSCS to finance building projects of the Board of Trustees of the NSCS on any of its campuses, through the issuance of notes, bonds, or other obligations. The members of the Board of Trustees serve as the Board of Directors of the Corporation. Outstanding bonds issued by the Corporation are those authorized under LB 198,

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED**  
(Continued)

passed in 2013, and LB 957, passed in 2016. Repayment is from legislative appropriations and student fees. The long-term debt of the Corporation accrues to the NSCS Office, while the assets acquired as the result of renovations and new construction appear as assets at the individual Colleges.

Audit information from the Chadron State Foundation, Peru State College Foundation, and Wayne State Foundation is included in the report as well. With implementation of Governmental Accounting Standards Board (GASB) Statement No. 39, the Foundations of the Colleges have been deemed to be component units of the NSCS. Those Foundations' financial statements are presented separately on pages 20 through 22, 24 through 28, and 31 through 33 of this report.

Condensed statements are presented below for the NSCS for the years ended June 30, 2019, 2018, and 2017.

**Nebraska State College System  
Net Position as of June 30**

	<b>2019</b>	<b>2018</b> <b>As Restated</b>	<b>2017</b> <b>As Restated</b>
<b>Current Assets</b>	\$ 65,324,730	\$ 68,902,086	\$ 61,913,666
<b>Non-current Assets</b>			
Capital Assets, Net	237,983,782	234,841,616	220,659,478
Other Non-current Assets	6,574,268	13,378,157	29,688,578
<b>Total Assets</b>	<b>309,882,780</b>	<b>317,121,859</b>	<b>312,261,722</b>
 <b>Deferred Outflow of Resources</b>	 32,180	 35,959	 39,737
 <b>Current Liabilities</b>	 18,583,527	 21,272,732	 16,856,339
<b>Non-current Liabilities</b>	70,593,816	78,037,464	83,275,397
<b>Total Liabilities</b>	<b>89,177,343</b>	<b>99,310,196</b>	<b>100,131,736</b>
 <b>Deferred Inflow of Resources</b>	 11,765	 23,060	 34,355
 <b>Net Position</b>			
Net Investment in Capital Assets	170,348,943	163,790,577	162,506,457
Restricted	24,198,110	24,599,401	22,819,277
Unrestricted	26,178,799	29,434,584	26,809,634
<b>Total Net Position</b>	<b>\$ 220,725,852</b>	<b>\$ 217,824,562</b>	<b>\$ 212,135,368</b>

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED**  
(Continued)

**Nebraska State College System**  
**Revenues, Expenses, and Changes in Net Position for Year Ended June 30**

	<b>2019</b>	<b>2018</b> <b>As Restated</b>	<b>2017</b> <b>As Restated</b>
<b>Operating Revenues</b>			
Tuition and Fees, Net	\$ 30,853,287	\$ 30,742,444	\$ 30,562,471
Federal and State Grants and Contracts	2,656,881	2,578,294	2,550,558
Private Grants and Contracts	665,823	798,969	1,217,839
Auxiliary Enterprises, Net	17,703,801	17,259,109	17,093,655
Other Operating Revenues	1,918,866	1,502,607	1,445,984
Total Operating Revenues	53,798,658	52,881,423	52,870,507
<b>Operating Expenses</b>	123,788,367	118,399,723	118,228,040
<b>Operating Loss</b>	(69,989,709)	(65,518,300)	(65,357,533)
<b>Non-operating Revenues (Expenses)</b>			
State Appropriations	51,622,205	51,091,162	50,357,756
Federal and State Grants and Contracts	12,507,412	11,950,945	11,387,897
Investment Income	1,654,620	1,507,137	1,362,963
Interest on Capital Asset-Related Debt	(1,877,741)	(2,024,124)	(1,254,799)
Gain (Loss) on Disposal of Asset	11,105	(16,117)	20,733
Bond Issuance Costs	-	-	(384,096)
Other Non-operating Revenues (Expenses)	45,124	(1,554,178)	(14,221)
Net Non-operating Revenues	63,962,725	60,954,825	61,476,233
<b>Loss before Other Revenues, Expenses, Or Gains (Losses)</b>	(6,026,984)	(4,563,475)	(3,881,300)
<b>Other Revenues (Expenses) or Gains (Losses)</b>			
Capital Facilities Fee	2,157,814	2,102,454	2,093,812
Capital Contributions	2,471,221	2,975,634	1,855,690
Capital Appropriations and Grants	4,299,239	5,174,581	4,564,990
Net Other Revenues (Expenses) or Gains (Losses)	8,928,274	10,252,669	8,514,492
<b>Increase in Net Position</b>	2,901,290	5,689,194	4,633,192
<b>Net Position, Beginning of Year</b>	217,824,562	212,135,368	207,502,176
<b>Net Position, End of Year</b>	\$ 220,725,852	\$ 217,824,562	\$ 212,135,368



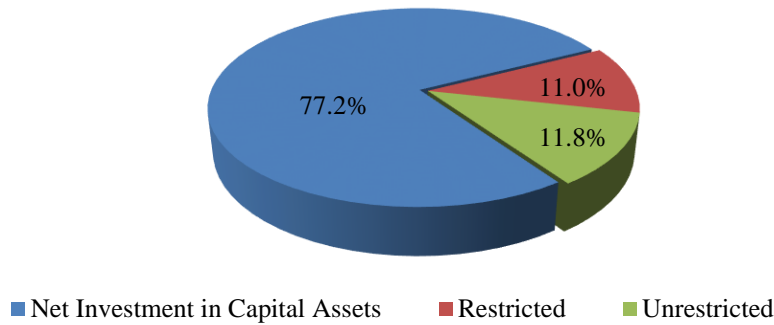
NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

MANAGEMENT’S DISCUSSION AND ANALYSIS – UNAUDITED  
(Continued)

**CHANGES IN NET POSITION**

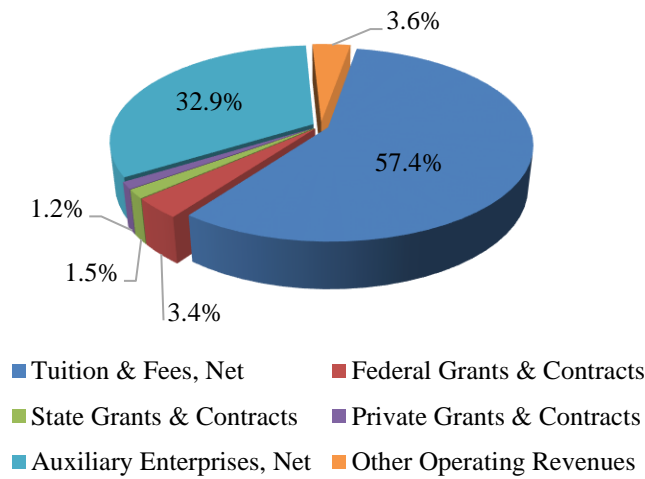
At June 30, 2019, the NSCS had a net position of \$220.7 million, an increase of \$2.9 million or 1.3% over 2018, and up 4.0% from 2017. Net position was comprised of unrestricted – \$26.2 million; restricted – \$24.2 million; and net investment in capital assets – \$170.3 million.

**Net Position at June 30, 2019**



Operating revenues for fiscal year 2019 were \$53.8 million compared to \$52.9 million in 2018, a 1.7% increase, and were 1.8% over fiscal year 2017 operating revenues. Operating revenues for 2019 include \$30.9 million in net tuition and fees, Federal grants and contracts of \$1.8 million, State grants and contracts of \$0.8 million, private grants and contracts of \$0.7 million, net auxiliary enterprises of \$17.7 million, and other operating revenues of \$1.9 million.

**Fiscal Year 2019 Operating Revenues**

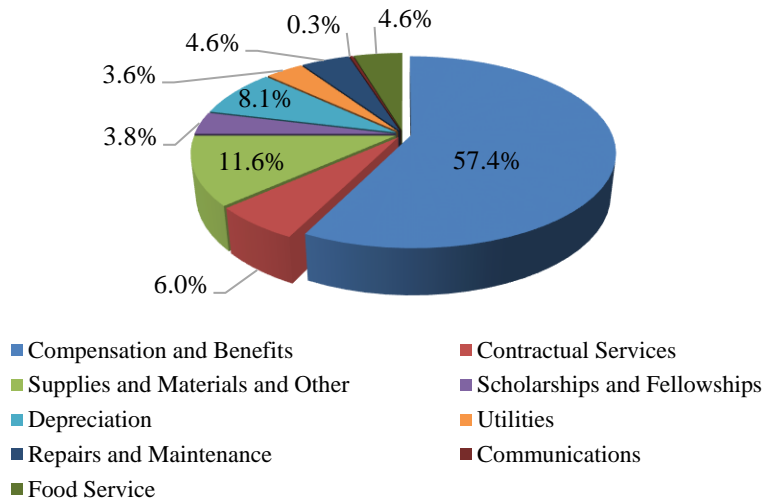


NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

MANAGEMENT’S DISCUSSION AND ANALYSIS – UNAUDITED  
(Continued)

Operating expenses for the year ended June 30, 2019, amounted to \$123.8 million, compared to \$118.4 million in 2018, and \$118.2 million in 2017. Compensation and benefits accounted for \$71.1 million, or 57.4% of the total; contractual services were \$7.5 million; supplies, materials and other, \$14.4 million; depreciation, \$10.0 million; and utilities, \$4.4 million. Other operating expenses consisted of scholarships and fellowships, \$4.7 million; repairs and maintenance, \$5.6 million; communications, \$0.4 million; and food service, \$5.7 million.

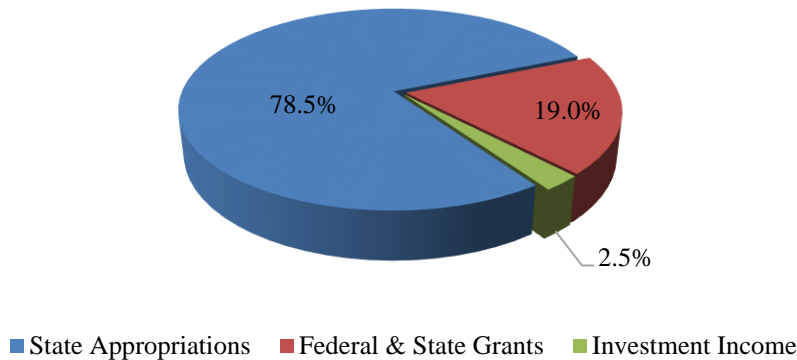
**Fiscal Year 2019 Operating Expenses**



The current year operating loss amounted to \$70.0 million, compared to an operating loss of \$65.5 million in 2018 and \$65.4 million in 2017.

Non-operating revenues consist of State appropriations, Federal and State grants, and investment income.

**Fiscal Year 2019 Non-Operating Revenues**



NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED**  
(Continued)

The most significant changes in the schedule of net position from the fiscal year ended June 30, 2017, to the fiscal year ended June 30, 2018, were a decrease in non-current restricted cash and cash equivalents, an increase in capital assets, and an increase in accounts payable. The change in these three accounts is related to bond funds used for capital construction projects related to the Stadium at CSC, the Theatre at PSC, and the Center for Applied Technology at WSC. The \$14.2 million increase in net capital assets during fiscal year 2018 was mostly the result of the completion of work related to the three projects.

The most significant changes in the schedule of net position from the fiscal year ended June 30, 2018, to the fiscal year ended June 30, 2019, were a decrease in overall cash and cash equivalents, an increase in capital assets, a decrease in accounts payable, along with a decrease in long-term debt. The change in three of the accounts is related to bond funds used for further completion of the capital construction projects related to the Stadium at CSC, the Theatre at PSC, and the Center for Applied Technology at WSC.

Fiscal year 2019 operating revenues increased from the prior fiscal year, tuition and fee income increased by \$0.1 million or 0.4%, auxiliary enterprise revenues increased \$0.4 million or 2.6%, and Federal, State, and private grants and contracts decreased \$0.1 million or 1.6%. From 2017 to 2019, there were increases in tuition and fees of 1.0% and 3.6% in auxiliary enterprise, while Federal, State, and private grants decreased 11.8% from 2017 to 2019.

Fiscal year 2019 non-operating revenues reflect a \$0.5 million or 1.0% increase in State appropriations, 4.7% increase in Federal and State grants and contracts, and a 9.8% increase in investment income over fiscal year 2018. State appropriations increased 2.5%, Federal and State grants and contracts increased 9.8% and investment income increased 21.4% between fiscal years 2019 and 2017.

Operating expenses for the year ended June 30, 2019, increased by \$5.4 million or 4.6% from the previous fiscal year. Within the operating expenses category, compensation and benefits increased approximately \$0.6 million, contractual services increased \$1.3 million, repairs and maintenance increased \$2.7 million, food service increased \$0.2 million, and all other operating expenses increased \$0.6 million. Health insurance premiums increased slightly in 2016-2017, 2017-2018, and had no increase in 2018-2019, with the overall composite rates for medical and dental insurance increasing 4.9%, 8.0%, and 0.0%, respectively.

**CAPITAL ASSET AND DEBT ADMINISTRATION**

As of June 30, 2019, the NSCS had recorded \$365.1 million in gross capital assets. During the fiscal year ended June 30, 2019, the investment in buildings and improvements increased by \$33.8 million; infrastructure increased by \$0.1 million; equipment increased by \$1.7 million; and construction in progress decreased by \$22.6 million. At the end of the fiscal year, the NSCS had \$127.1 million in accumulated depreciation that left \$238.0 million in net capital assets. Accumulated depreciation for fiscal years 2018 and 2017 were \$117.3 million and \$108.2 million, respectively, and net capital assets were \$234.8 million and \$220.7 million, respectively.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED**  
(Continued)

The NSCS had \$78.1 million in long-term liabilities at the end of the 2019 fiscal year. These long-term liabilities consisted primarily of outstanding bonded indebtedness of \$69.9 million and \$3.9 million in accrued compensated absences. Long-term liabilities were \$84.5 million and \$88.6 million at the end of fiscal years 2018 and 2017, respectively. Additional debt of \$29.5 million was issued in fiscal year 2017 and previously existing bond obligations were reduced by \$16.2 million.

Several construction projects have been completed at the Colleges, including the Andrews Hall Fire Alarms Upgrade and Stadium Replacement projects at CSC; Administration Building Geothermal Upgrades and Theatre/Event Center Renovation & Addition projects at PSC; and Anderson Hall Air Conditioning Upgrades, Connell Hall Window Upgrades, the Stadium Press Box Replacement, and the Center for Applied Technology (CAT) projects at WSC. Projects were completed using Corporation bonds, College cash funds, revenue bond funds, LB 309 Task Force for Building Renewal funds, contingency maintenance funds, capital improvement fee funds, and/or privately raised funds.

Renovation and construction was also in progress for several projects, including the Armstrong Gym Roof Replacement project and the Athletic Track Facility at CSC; the Field House Phase II Site project, Electrical Upgrades projects at Centennial Complex, and the Fire Alarm Upgrade projects at six campus buildings at PSC; and the Energy Plant Chillers Upgrade project, the Morey Hall Fire Sprinklers project, and the Student Center HVAC South projects at WSC. These projects are being funded through various sources including Corporation bonds, capital improvement fee funds, the LB 309 Task Force for Building Renewal, College cash funds, revenue bond funds, and/or privately raised funds.

Planning & Design was in process for the Math Science Renovation & Addition project at CSC, the Campus ADA Accessibility project at PSC, and the Peterson Fine Arts Renovation & Addition project at WSC.

All projects using bond proceeds from LB 605 (2006) and LB 198 (2013) have been completed. LB 957 (2016) extended the appropriations related to the LB 605 bonds to fiscal year 2030. This allowed for the refunding of the LB 605 bonds and the issuance of new bond proceeds in order to help fund the replacement of the Stadium at CSC, the renovation/addition of the Theatre/Event Center at PSC, and the construction of the CAT at WSC. The bonds resulting from LB 957 provided about \$22 million in capital project funds.

LB 297, passed and approved in May of 2019, extended the appropriations related to the LB 198 bonds to fiscal year 2035. This allows for the issuance of new bonds in order to help fund the Math Science Renovation and Addition project at CSC. Bonds are anticipated to be sold in the spring of 2020, with the hope of realizing about \$22 million in proceeds for construction.

Various smaller deferred repair and fire and life safety upgrades – primarily funded through the contingency maintenance programs and the LB 309 Task Force for Building Renewal – are in progress at all three State Colleges.

See the notes to the financial statements for additional discussion of capital assets and long-term liabilities.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED**  
(Concluded)

**ECONOMIC OUTLOOK AND SUBSEQUENT EVENTS THAT WILL AFFECT THE FUTURE**

The Governor and Legislature initially approved State funding for 2017-2018 and 2018-2019 at \$52,142,227. However, LB 944 (2018), reduced the fiscal year 2018 appropriation 2% to \$51,099,382 and the fiscal year 2019 appropriation 1% to \$51,620,804. State funding for the NSCS increased for the 2019-2021 biennium. The Governor and Legislature approved State funding for 2019-2020 at \$53,548,946 and 2020-2021 at \$55,527,357, an increase of approximately 3.7% each year.

The Board of Trustees increased tuition rates for 2019-2020. Tuition rates for 2019-2020 are \$181.50 for undergraduate resident, \$227 for graduate resident, \$363 for undergraduate non-resident, and \$454 for graduate non-resident. Online rates are \$296.50 for undergraduate and \$370.75 for graduate. Tuition rates for 2018-2019 were \$177 for undergraduate resident, \$221.25 for graduate resident, \$354 for undergraduate non-resident, and \$442.50 for graduate non-resident. Online rates were \$289 for undergraduate and \$361.25 for graduate.

In accordance with the NSCS Bargaining Unit agreements for 2019-2021, each unit member of professional staff will receive a 2.5% increase in both the 2019-2020 and 2020-2021 fiscal years. Faculty will receive a 2.5% increase for both the 2019-2020 and 2020-2021 fiscal years. Support staff will also receive a 2.5% increase for both the 2019-2020 and 2020-2021 fiscal years, while maintaining longevity increases.

In addition to receiving notification that there will be a 4.99% increase in health insurance premium rates for the 2019-2020 year, the NSCS has been notified that there will be a 6.71% increase in premium rates for the 2020-2021 year.

Enrollment at the State Colleges (annual FTE) stayed about even for 2018-2019. Fall enrollments are expected to slightly increase for 2019-2020. The NSCS continues to engage in an increased emphasis on enrollment management and marketing.

NEBRASKA STATE COLLEGE SYSTEM – PRIMARY GOVERNMENT  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)  
**STATEMENTS OF NET POSITION**  
June 30, 2019 and 2018

	<u>2019</u>	<u>2018</u> As Restated
<b>Assets</b>		
<b>Current Assets</b>		
Cash and Cash Equivalents	\$ 35,407,120	\$ 38,677,484
Restricted Cash and Cash Equivalents	26,905,223	26,854,443
Accounts Receivable, Net of Allowance	1,210,459	1,055,360
Other Receivables	415,411	1,132,921
Inventories	58,262	67,229
Loans to Students, Net	175,830	186,289
Prepaid Expenses	1,149,717	924,925
Deposits with Vendors	2,708	3,435
Total Current Assets	<u>65,324,730</u>	<u>68,902,086</u>
<b>Non-current Assets</b>		
Restricted Cash and Cash Equivalents	3,758,307	11,089,240
Restricted Investments	2,076,825	1,319,295
Loans to Students, Net	625,627	819,320
Prepaid Expenses	113,509	150,302
Capital Assets, Net	237,983,782	234,841,616
Total Non-current Assets	<u>244,558,050</u>	<u>248,219,773</u>
Total Assets	<u>309,882,780</u>	<u>317,121,859</u>
<b>Deferred Outflow of Resources</b>		
Unamortized Bond Refunding Amount, Net	32,180	35,959
Total Deferred Outflow of Resources	<u>32,180</u>	<u>35,959</u>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Accounts Payable and Accrued Liabilities	9,173,052	12,905,791
Accrued Compensated Absences	433,059	569,904
Unearned Revenue	731,471	938,661
Interest Payable	989,317	1,021,374
Master Lease Payable	102,475	215,779
Long-term Debt	5,430,000	5,299,996
Deposits Held in Custody for Others	214,532	321,227
Refundable Government Grants	1,509,621	-
Total Current Liabilities	<u>18,583,527</u>	<u>21,272,732</u>
<b>Non-current Liabilities</b>		
Accrued Compensated Absences	3,458,227	3,356,515
Refundable Government Grants	-	1,509,621
Master Lease Payable	-	102,476
Long-term Debt	67,135,589	73,068,852
Total Non-current Liabilities	<u>70,593,816</u>	<u>78,037,464</u>
Total Liabilities	<u>89,177,343</u>	<u>99,310,196</u>

(Continued)

NEBRASKA STATE COLLEGE SYSTEM – PRIMARY GOVERNMENT  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)  
**STATEMENTS OF NET POSITION**  
June 30, 2019 and 2018

	<b>2019</b>	<b>2018 As Restated</b>
<b>Deferred Inflow of Resources</b>		
Unamortized Bond Refunding Amount, Net	11,765	23,060
Total Deferred Inflow of Resources	11,765	23,060
<b>Net Position</b>		
Net Investment in Capital Assets	170,348,943	163,790,577
Restricted for:		
Expendable:		
Loans	(418,606)	(345,589)
Debt Service	4,179,626	3,887,960
Plant	4,446,734	4,931,877
Other	15,990,356	16,125,153
Unrestricted	26,178,799	29,434,584
Total Net Position	\$ 220,725,852	\$ 217,824,562
		(Concluded)

The accompanying notes are an integral part of the financial statements.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**CHADRON STATE FOUNDATION**  
(A COMPONENT UNIT OF THE NEBRASKA STATE COLLEGE SYSTEM)  
**STATEMENTS OF FINANCIAL POSITION**

June 30, 2019 and 2018

	2019	2018
<b>ASSETS</b>		
Cash and Cash Equivalents - Unrestricted	\$ 1,574,989	\$ 1,476,589
Investments	21,376,970	19,904,450
Pledges Receivable, Net of Allowance and Discount	1,241,116	1,140,784
Prepaid Expenses	-	5,375
Certificates of Deposit	775,876	765,703
Beneficial Interest In Estate Bequest	851,896	969,000
Other Assets	44,914	57,322
Property and Equipment, Net of Accumulated Depreciation	38,756	39,282
<b>TOTAL ASSETS</b>	<b>\$ 25,904,517</b>	<b>\$ 24,358,505</b>
<b>LIABILITIES AND NET ASSETS</b>		
Accounts Payable	\$ 16,949	\$ 4,619
Accrued Salaries and Benefits	12,801	14,269
Scholarships Payable	513,769	476,503
Annuity Liability	8,596	11,483
Total Liabilities	552,115	506,874
Net Assets Without Donor Restrictions:		
Operating Fund	2,898	(80,772)
CSC General Fund	533,617	534,972
CSC Quasi Endowment	907,146	841,044
Greatest Need	508,861	410,519
Total Net Assets Without Donor Restrictions	1,952,522	1,705,763
Net Assets with Donor Restrictions:		
Restricted by Time or Purpose	4,450,332	4,575,873
Restricted in Perpetuity	18,949,548	17,569,995
Total Net Assets with Donor Restrictions	23,399,880	22,145,868
Total Net Assets	25,352,402	23,851,631
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 25,904,517</b>	<b>\$ 24,358,505</b>

The accompanying notes are an integral part of the financial statements.



NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**PERU STATE COLLEGE FOUNDATION**  
(A COMPONENT UNIT OF THE NEBRASKA STATE COLLEGE SYSTEM)  
**STATEMENT OF FINANCIAL POSITION**  
December 31, 2018 and 2017

	2018	2017
Assets		
Current Assets		
Cash and cash equivalents	\$ 589,476	\$ 622,356
Cash investments	584,049	-
Unconditional promises to give	293,157	80,000
Interest receivable	1,348	1,727
Pledges receivable	3,899	-
Current portion of note receivable	24,996	24,151
Total Current assets	1,496,925	728,234
Property and Equipment		
Land	60,947	60,947
Office furniture and fixtures	35,681	35,681
Vehicles	31,754	31,754
Less accumulated depreciation	(50,491)	(45,141)
Total Property and Equipment	77,891	83,241
Other Assets		
Investments	11,930,934	13,178,850
Real estate held for future college use	338,862	338,862
Note receivable, less current portion	-	24,996
Total Other Assets	12,269,796	13,542,708
Total Assets	\$ 13,844,612	\$ 14,354,183
Liabilities and Net Assets		
Current Liabilities		
Accounts payable	\$ 45,109	\$ 94,915
Accrued compensation	76,494	76,494
Refundable deposits	18,022	21,274
Short term note payable	59,102	85,086
Total Current Liabilities	198,727	277,769
NET ASSETS		
Without Donor Restrictions	3,468,183	4,767,767
With Donor Restrictions	10,177,702	9,308,647
Total Net Assets	13,645,885	14,076,414
Total Liabilities and Net Assets	\$ 13,844,612	\$ 14,354,183

The accompanying notes are an integral part of the financial statements.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**WAYNE STATE FOUNDATION**  
(A COMPONENT UNIT OF THE NEBRASKA STATE COLLEGE SYSTEM)  
**STATEMENTS OF FINANCIAL POSITION**

June 30,

ASSETS

	2019	2018
<b>ASSETS</b>		
Cash and cash equivalents, unrestricted (note A)	\$ 163,120	\$ 186,378
Cash and cash equivalents, restricted (note A)	973,382	2,208,734
Accrued interest receivable	1,043	925
Unconditional promises to give (notes A, B and C)	1,444,057	728,791
Investments (notes A and C)	27,876,881	26,037,431
Prepaid expenses	6,673	-
Property and equipment (notes A and D)	285,848	95,445
Cash surrender value of life insurance	87,962	84,169
Assets restricted for annuity contracts (notes C and E)	654,670	682,357
Assets held in perpetual trust (note C)	952,317	945,371
	\$ 32,445,953	\$ 30,969,601

LIABILITIES AND NET ASSETS

<b>LIABILITIES</b>		
Accounts payable and accrued expenses	\$ 87,301	\$ 69,753
Payable for capital improvements	28,578	671,067
Unearned event revenue	4,800	1,700
Annuities payable (notes C and E)	287,686	302,915
	408,365	1,045,435
<b>NET ASSETS (notes A and F)</b>		
Without donor restrictions	3,775,649	3,474,381
With donor restrictions	28,261,939	26,449,785
	32,037,588	29,924,166
Total net assets	\$ 32,445,953	\$ 30,969,601
Total liabilities and net assets	\$ 32,445,953	\$ 30,969,601

The accompanying notes are an integral part of the financial statements.

NEBRASKA STATE COLLEGE SYSTEM – PRIMARY GOVERNMENT  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)  
**STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION**  
Fiscal Years Ended June 30, 2019 and 2018

	<u>2019</u>	<u>2018</u> As Restated
<b>Operating Revenues</b>		
Tuition and Fees Net of Scholarship Allowances and Institutional Waivers Totaling \$13,096,775 in 2019 and \$12,420,113 in 2018	\$ 30,853,287	\$ 30,742,444
Federal Grants and Contracts	1,854,954	1,804,635
State Grants and Contracts	801,927	773,659
Private Grants and Contracts	665,823	798,969
Auxiliary Enterprises Net of Scholarship Allowances and Institutional Waivers Totaling \$5,093,949 in 2019 and \$4,628,146 in 2018	17,703,801	17,259,109
Other Operating Revenues	1,918,866	1,502,607
<b>Total Operating Revenues</b>	<u>53,798,658</u>	<u>52,881,423</u>
<b>Operating Expenses</b>		
Compensation and Benefits	71,076,212	70,494,372
Contractual Services	7,471,078	6,155,132
Supplies, Materials, and Other	14,388,837	14,643,937
Scholarships and Fellowships	4,678,434	4,501,753
Depreciation	10,010,801	9,426,904
Utilities	4,433,255	4,312,322
Repairs and Maintenance	5,635,458	2,949,995
Communications	386,975	440,094
Food Service	5,707,317	5,475,214
<b>Total Operating Expenses</b>	<u>123,788,367</u>	<u>118,399,723</u>
<b>Operating Loss</b>	<u>(69,989,709)</u>	<u>(65,518,300)</u>
<b>Non-operating Revenues (Expenses)</b>		
State Appropriations	51,622,205	51,091,162
Federal Grants and Contracts	11,124,098	10,682,865
State Grants and Contracts	1,383,314	1,268,080
Investment Income	1,654,620	1,507,137
Interest on Capital Asset-Related Debt	(1,877,741)	(2,024,124)
Gain (Loss) on Disposal of Asset	11,105	(16,117)
Other Non-operating Revenue (Expense)	45,124	(1,554,178)
<b>Net Non-operating Revenues (Expenses)</b>	<u>63,962,725</u>	<u>60,954,825</u>
<b>Loss Before Other Revenues, Expenses, or Gains (Losses)</b>	<u>(6,026,984)</u>	<u>(4,563,475)</u>
<b>Other Revenues (Expenses) or Gains (Losses)</b>		
Capital Facilities Fees	2,157,814	2,102,454
Capital Contributions	2,471,221	2,975,634
Capital Appropriations and Grants	4,299,239	5,174,581
<b>Net Other Revenues (Expenses) or Gains (Losses)</b>	<u>8,928,274</u>	<u>10,252,669</u>
<b>Increase in Net Position</b>	2,901,290	5,689,194
<b>Net Position, Beginning of Year</b>	<u>217,824,562</u>	<u>212,135,368</u>
<b>Net Position, End of Year</b>	<u>\$ 220,725,852</u>	<u>\$ 217,824,562</u>

The accompanying notes are an integral part of the financial statements.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**CHADRON STATE FOUNDATION**  
(A COMPONENT UNIT OF THE NEBRASKA STATE COLLEGE SYSTEM)

**STATEMENT OF ACTIVITIES**

For the Years Ended June 30, 2019 and 2018

	2019			Total
	Without Donor Restriction	With Donor Restriction		
		Restricted by Time or Purpose	Restricted in Perpetuity	
<b>REVENUES, GAINS (LOSSES), AND OTHER SUPPORT</b>				
Contributions	\$ 325,149	\$ 1,256,819	\$ -	\$ 1,581,968
Principle Contributions to Named Endowments	-	-	1,354,004	1,354,004
Management Fees	437,600	-	-	437,600
State Income	219,950	-	-	219,950
Investment Return	171,793	753,435	-	925,228
Event Income	-	63,391	-	63,391
Miscellaneous Income	5,604	4,904	-	10,508
Total Revenues and Other Support	1,160,096	2,078,549	1,354,004	4,592,649
Transfer Between Net Assets	(9,142)	(16,407)	25,549	-
Net Assets Released From Restrictions	2,187,683	(2,187,683)	-	-
Total Support and Reclassifications	3,338,637	(125,541)	1,379,553	4,592,649
<b>EXPENSES</b>				
Program Services	\$ 2,095,119	\$ -	\$ -	\$ 2,095,119
General and Management	623,312	-	-	623,312
Fundraising	373,447	-	-	373,447
Total Expenses	3,091,878	-	-	3,091,878
<b>CHANGE IN NET ASSETS</b>	246,759	(125,541)	1,379,553	1,500,771
<b>NET ASSETS, BEGINNING OF YEAR</b>	1,705,763	4,575,873	17,569,995	23,851,631
<b>NET ASSETS, END OF YEAR</b>	<u>\$ 1,952,522</u>	<u>\$ 4,450,332</u>	<u>\$ 18,949,548</u>	<u>\$ 25,352,402</u>

The accompanying notes are an integral part of the financial statements.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**CHADRON STATE FOUNDATION**  
(A COMPONENT UNIT OF THE NEBRASKA STATE COLLEGE SYSTEM)

**STATEMENT OF ACTIVITIES**

For the Years Ended June 30, 2019 and 2018

	2018			Total
	Without Donor Restriction	With Donor Restriction		
		Restricted by Time or Purpose	Restricted in Perpetuity	
<b>REVENUES, GAINS (LOSSES), AND OTHER SUPPORT</b>				
Contributions	\$ 287,167	\$ 1,101,437	\$ -	\$ 1,388,604
Principle Contributions to Named Endowments	-	-	1,381,969	1,381,969
Management Fees	414,257	-	-	414,257
State Income	216,273	-	-	216,273
Investment Return	212,070	1,167,695	-	1,379,765
Event Income	-	70,446	-	70,446
Miscellaneous Income	3,173	8,450	-	11,623
Total Revenues and Other Support	1,132,940	2,348,028	1,381,969	4,862,937
Transfer Between Net Assets	(13,790)	205	13,585	-
Net Assets Released From Restrictions	1,080,924	(1,080,924)	-	-
Total Support and Reclassifications	2,200,074	1,267,309	1,395,554	4,862,937
<b>EXPENSES</b>				
Program Services	\$ 900,424	\$ -	\$ -	\$ 900,424
General and Management	579,676	-	-	579,676
Fundraising	473,324	-	-	473,324
Total Expenses	1,953,424	-	-	1,953,424
<b>CHANGE IN NET ASSETS</b>	246,650	1,267,309	1,395,554	2,909,513
<b>NET ASSETS, BEGINNING OF YEAR</b>	1,459,113	3,308,564	16,174,441	20,942,118
<b>NET ASSETS, END OF YEAR</b>	<u>\$ 1,705,763</u>	<u>\$ 4,575,873</u>	<u>\$ 17,569,995</u>	<u>\$ 23,851,631</u>

The accompanying notes are an integral part of the financial statements.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**PERU STATE COLLEGE FOUNDATION**  
(A COMPONENT UNIT OF THE NEBRASKA STATE COLLEGE SYSTEM)

**STATEMENT OF ACTIVITIES**

For the Year Ended December 31, 2018

	Without Donor restrictions	With Donor Restrictions	Total
<b>REVENUES, GAINS, AND OTHER SUPPORT</b>			
Contributions	\$ 473,834	\$ 1,087,819	\$ 1,561,653
Special events	11,693	1,196	12,889
Investment income, net of management fees	(914,395)	252,558	(661,837)
Miscellaneous income	12,735	2,129	14,864
Net assets released from restrictions	474,647	(474,647)	-
Total revenues and other support	58,514	869,055	927,569
<b>EXPENSES</b>			
Program services	619,614	-	619,614
Management & general	301,829	-	301,829
Fundraising	436,654	-	436,654
Total expenses	1,358,098	-	1,358,098
<b>CHANGE IN NET ASSETS</b>	(1,299,584)	869,055	(430,529)
<b>NET ASSETS, BEGINNING OF YEAR</b>	4,767,767	9,308,647	14,076,414
<b>NET ASSETS, END OF YEAR</b>	<u>\$ 3,468,183</u>	<u>\$ 10,177,702</u>	<u>\$ 13,645,885</u>

The accompanying notes are an integral part of the financial statements.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**PERU STATE COLLEGE FOUNDATION**  
(A COMPONENT UNIT OF THE NEBRASKA STATE COLLEGE SYSTEM)

**STATEMENT OF ACTIVITIES**

For the Year Ended December 31, 2017

	Without Donor restrictions	With Donor Restrictions	Total
<b>REVENUES, GAINS, AND OTHER SUPPORT</b>			
Contributions	\$ 248,328	\$ 952,532	\$ 1,200,860
Special events	29,755	4,495	34,250
Investment income, net of management fees	1,854,348	43,117	1,897,465
Miscellaneous income	52,279	7,017	59,296
Net assets released from restrictions	216,955	(216,955)	-
	2,401,665	790,206	3,191,871
<b>EXPENSES</b>			
Program services	771,924	-	771,924
Management & general	242,882	-	242,882
Fundraising	634,969	-	634,969
	1,649,775	-	1,649,775
<b>CHANGE IN NET ASSETS</b>	751,890	790,206	1,542,096
<b>NET ASSETS, BEGINNING OF YEAR</b>	4,015,877	8,518,441	12,534,318
<b>NET ASSETS, END OF YEAR</b>	\$ 4,767,767	\$ 9,308,647	\$ 14,076,414

The accompanying notes are an integral part of the financial statements.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**WAYNE STATE FOUNDATION**  
(A COMPONENT UNIT OF THE NEBRASKA STATE COLLEGE SYSTEM)  
**STATEMENT OF ACTIVITIES**  
Years ended June 30,

	2019			2018		
	Without Donor Restrictions	With Donor Restrictions	Total	Without Donor Restrictions	With Donor Restrictions	Total
<b>REVENUE AND SUPPORT</b>						
Contributions	\$ 604,941	\$ 5,241,533	\$ 5,846,474	\$ 562,551	\$ 4,127,695	\$ 4,690,246
Interest and dividends	101,081	435,155	536,236	96,303	349,321	445,624
Net gain on investments	206,729	1,327,395	1,534,124	208,583	1,436,510	1,645,093
Other income	4,404	52,791	57,195	2,059	67,331	69,390
Net assets released from restrictions	4,831,077	(4,831,077)	-	5,806,928	(5,806,928)	-
Total revenue and support	<u>5,748,232</u>	<u>2,225,797</u>	<u>7,974,029</u>	<u>6,676,424</u>	<u>173,929</u>	<u>6,850,353</u>
<b>EXPENSES</b>						
Program services	5,053,831	-	5,053,831	5,920,815	-	5,920,815
Management and general	318,093	-	318,093	295,487	-	295,487
Fundraising	405,615	-	405,615	304,320	-	304,320
	5,777,539	-	5,777,539	6,520,622	-	6,520,622
Amortization on annuity contracts	10,930	72,138	83,068	13,822	71,492	85,314
Total expenses	<u>5,788,469</u>	<u>72,138</u>	<u>5,860,607</u>	<u>6,534,444</u>	<u>71,492</u>	<u>6,605,936</u>
Administrative support fee	341,505	(341,505)	-	166,361	(166,361)	-
Increase (decrease) in net assets	301,268	1,812,154	2,113,422	308,341	(63,924)	244,417
Net assets at beginning of year	3,474,381	26,449,785	29,924,166	3,166,040	26,513,709	29,679,749
Net assets at end of year	<u>\$ 3,775,649</u>	<u>\$ 28,261,939</u>	<u>\$ 32,037,588</u>	<u>\$ 3,474,381</u>	<u>\$ 26,449,785</u>	<u>\$ 29,924,166</u>

The accompanying notes are an integral part of the financial statements.



NEBRASKA STATE COLLEGE SYSTEM – PRIMARY GOVERNMENT  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)  
**STATEMENTS OF CASH FLOWS**  
Fiscal Years Ended June 30, 2019 and 2018

	2019	2018 As Restated
<b>Cash Flows From Operating Activities</b>		
Tuition and Fees	\$ 30,866,902	\$ 30,637,013
Grants and Contracts	3,315,872	3,397,603
Payments to Suppliers	(33,706,578)	(28,671,371)
Payments for Utilities	(4,427,939)	(4,177,346)
Payments to Employees	(71,051,724)	(69,759,780)
Loans Issued to Students	-	(72,356)
Collections of Loans to Students	171,952	179,713
Sales and Services of Auxiliary Enterprises	17,087,792	16,918,950
Other Payments	(2,746,991)	(3,009,076)
Net Cash Used in Operating Activities	<u>(60,490,714)</u>	<u>(54,556,650)</u>
<b>Cash Flows From Non-capital Financing Activities</b>		
State Appropriations	51,622,205	51,091,162
Grants and Contracts	12,507,412	11,950,945
Receipt of Flex Contributions	287,273	289,575
Payment of Flex Contributions	(292,980)	(272,605)
Direct Lending Receipts	30,708,707	30,915,747
Direct Lending Payments	(30,708,707)	(30,915,747)
Other Receipts (Payments)	(62,174)	(125,765)
Net Cash Provided by Non-capital Financing Activities	<u>64,061,736</u>	<u>62,933,312</u>
<b>Cash Flows From Capital and Related Financing Activities</b>		
Capital Contributions	3,126,094	2,302,761
Purchase of Capital Assets	(16,838,039)	(21,987,274)
Disposal of Capital Assets	13,019	(30,524)
Principal Paid on Capital Debt	(5,371,562)	(4,476,240)
Interest Paid on Capital Debt	(2,420,578)	(2,559,793)
Capital Facilities Fees	2,178,204	2,087,729
Other	(5,594)	(2,195)
Capital Appropriations	4,299,239	5,174,581
Net Cash Used by Capital and Related Financing Activities	<u>(15,019,217)</u>	<u>(19,490,955)</u>
<b>Cash Flows From Investing Activities</b>		
Purchase/Sale of Investments	(717,823)	-
Investment Income	1,615,501	1,514,489
Net Cash Provided by Investing Activities	<u>897,678</u>	<u>1,514,489</u>
<b>Increase (Decrease) in Cash and Cash Equivalents</b>	<u>(10,550,517)</u>	<u>(9,599,804)</u>
<b>Cash and Cash Equivalents, Beginning of Year</b>	<u>76,621,167</u>	<u>86,220,971</u>
<b>Cash and Cash Equivalents, End of Year</b>	<u>\$ 66,070,650</u>	<u>\$ 76,621,167</u>

(Continued)

Attachment: Nebraska State College System Audit Report FY19 and FY18 (2630 : Acceptance of Basic Financial Audit Report for Year Ended

NEBRASKA STATE COLLEGE SYSTEM – PRIMARY GOVERNMENT  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**STATEMENTS OF CASH FLOWS**

Fiscal Years Ended June 30, 2019 and 2018

	<b>2019</b>	<b>2018 As Restated</b>
<b>Reconciliation of Cash and Cash Equivalents to the Statement of Net Position</b>		
Cash and Cash Equivalents	\$ 35,407,120	\$ 38,677,484
Restricted Cash and Cash Equivalents - Current	26,905,223	26,854,443
Restricted Cash and Cash Equivalents - Non-current	3,758,307	11,089,240
Total Cash and Cash Equivalents	\$ 66,070,650	\$ 76,621,167
<b>Reconciliation of Net Operating Loss to Net Cash Used in Operating Activities</b>		
Operating Loss	\$ (69,989,709)	\$ (65,518,300)
Depreciation Expense	10,010,801	9,426,904
Changes in Operating Assets and Liabilities:		
Receivables, Net	2,199	164,934
Inventories	8,967	9,946
Accounts Payable and Accrued Liabilities	(47,349)	1,592,834
Accrued Compensated Absences	(35,133)	(260,320)
Other Assets and Liabilities	(440,490)	27,352
<b>Net Cash Used in Operating Activities</b>	<b>\$ (60,490,714)</b>	<b>\$ (54,556,650)</b>
<b>Supplemental Cash Flows Information</b>		
Accounts Payable Incurred for Capital Asset Purchases	\$ 490,365	\$ 4,152,138
		(Concluded)

The accompanying notes are an integral part of the financial statements.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**CHADRON STATE FOUNDATION**  
(A COMPONENT UNIT OF THE NEBRASKA STATE COLLEGE SYSTEM)  
**STATEMENTS OF CASH FLOWS**  
For the Years Ended June 30, 2019 and 2018

	2019	2018
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in Net Assets	\$ 1,500,771	\$ 2,909,513
Adjustments to Reconcile Change in Net Assets to Net Cash Used by Operating Activities		
Depreciation	526	526
Change in Allowance for Doubtful Accounts	(8,214)	(30,500)
Non-Cash Return on Investments	(216,430)	(1,355,786)
Donation of Estate Bequest	(851,896)	(969,000)
Increase in Cash Surrender Value of Life Insurance	(831)	-
Proceeds from Contributions Restricted for Investment in Named Endowments	(1,354,004)	(1,381,969)
Changes in:		
Contributions Receivable	(92,119)	(273,031)
Prepaid Assets	5,375	1,375
Accounts Payable	12,329	(253)
Accrued Salaries and Benefits	(1,468)	(39,723)
Scholarships Payable	37,266	(10,012)
Due to Other Agencies	-	(25,183)
Net Cash Used by Operating Activities	(968,695)	(1,174,043)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Proceeds from Life Insurance Policy	10,352	-
Proceeds from Estate Bequest	969,000	-
Purchases of Investments	(1,696,088)	(57,843)
Withdrawals from Investment Account	440,000	240,000
Increase in Surrender Value of Life Insurance	-	(1,913)
Purchases of Certificates of Deposit	(10,173)	(9,894)
Net Cash Used by Investing Activities	(286,909)	170,350
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Proceeds from Contributions Restricted for Investment in Named Endowments	1,354,004	1,381,969
<b>NET INCREASE IN CASH AND CASH EQUIVALENTS</b>	98,400	378,276
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	1,476,589	1,098,313
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	\$ 1,574,989	\$ 1,476,589

The accompanying notes are an integral part of the financial statements.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**PERU STATE COLLEGE FOUNDATION**  
(A COMPONENT UNIT OF THE NEBRASKA STATE COLLEGE SYSTEM)  
**STATEMENT OF CASH FLOWS**  
For the Year Ended December 31, 2018 and 2017

	2018	2017
<b>CASH FLOWS FROM / (USED IN) OPERATING ACTIVITIES</b>		
Change in net assets	\$ (430,529)	\$ 1,542,096
Adjustments to reconcile change in net assets to net cash from operating activities:		
Depreciation	5,351	4,668
Unrealized (gain)/loss on investments	912,267	(1,006,111)
Realized (gain)/loss on investments	98,094	(677,902)
(Increase)/decrease in unconditional promises to give	(213,157)	(65,392)
Dividends/interest on investment	(426,140)	(316,168)
Investment fees	79,646	102,716
Change in interest receivable	379	56
Change pledges receivable	(3,899)	102,635
Change in accounts payable	(49,806)	(95,135)
Change in accrued compensation	-	(20,375)
Change in refundable deposits	(3,252)	927
<b>NET CASH FROM / (USED IN) OPERATING ACTIVITIES</b>	<b>(31,046)</b>	<b>(427,985)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Proceeds from investment sales	-	495,409
Purchase of Equipment	-	(26,753)
Purchase of real estate	-	(1,800)
Payments received on notes receivable	24,150	23,334
<b>NET CASH FROM INVESTING ACTIVITIES</b>	<b>24,150</b>	<b>490,190</b>
<b>CASH FLOWS FROM / (USED IN) FINANCING ACTIVITIES</b>		
Principle payments on debt	(25,984)	(30,000)
<b>NET CASH FROM / (USED IN) FINANCING ACTIVITIES</b>	<b>(25,984)</b>	<b>(30,000)</b>
<b>CHANGE IN CASH AND CASH EQUIVALENTS</b>	<b>(32,880)</b>	<b>32,205</b>
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<b>622,356</b>	<b>590,151</b>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<b>\$ 589,476</b>	<b>\$ 622,356</b>

The accompanying notes are an integral part of the financial statements.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**WAYNE STATE FOUNDATION**  
(A COMPONENT UNIT OF THE NEBRASKA STATE COLLEGE SYSTEM)  
**STATEMENTS OF CASH FLOWS**  
Years ended June 30,

	<b>2019</b>	<b>2018</b>
Cash flows from operating activities		
Increase in net assets	\$ 2,113,422	\$ 244,417
Adjustments to reconcile increase in net assets to net cash used by operating activities:		
Depreciation	5,198	4,358
Amortization of annuity contracts	83,068	85,314
Realized and unrealized gains on investments	(1,534,124)	(1,645,093)
Non-cash contributions	(136,996)	(389,053)
(Increase) decrease in assets		
Accrued interest receivable	(118)	(156)
Unconditional promises to give	(715,266)	531,153
Prepaid expenses	(6,673)	5,100
Cash surrender value of life insurance	(3,793)	(4,312)
Increase (decrease) in liabilities		
Accounts payable and accrued expenses	17,548	7,506
Payable for capital improvements	(642,489)	671,067
Unearned event revenue	3,100	(900)
Total adjustment to increase in net assets	(2,930,545)	(735,016)
Net cash used by operating activities	(817,123)	(490,599)
Cash flows from investing activities		
Net (purchases) proceeds from investments	(147,589)	576,944
Purchases of property and equipment	(195,601)	(10,713)
Net cash provided (used) by investing activities	(343,190)	566,231
Cash flows from financing activities		
Payments on annuities	(98,297)	(118,980)
Net decrease in cash and cash equivalents	(1,258,610)	(43,348)
Cash and cash equivalents at beginning of year	2,395,112	2,438,460
Cash and cash equivalents at end of year	\$ 1,136,502	\$ 2,395,112

The accompanying notes are an integral part of the financial statements.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**

For the Fiscal Years Ended June 30, 2019 and 2018

**1. Summary of Significant Accounting Policies**

***Organization***

The Nebraska State College System (NSCS) is a governmental institution established under and governed by the laws of the State of Nebraska. The NSCS operates under the jurisdiction of the Board of Trustees of the Nebraska State Colleges. The NSCS includes Chadron State College (CSC), Peru State College (PSC), Wayne State College (WSC), the NSCS Office, and the Nebraska State Colleges Facilities Corporation (a blended component unit). The NSCS is a component unit of the State of Nebraska (State) because it is financially accountable to the State. The financial statements include all funds of the NSCS. The major accounting principles and practices followed by the NSCS and its separately reported foundation component units are presented below to assist the reader in evaluating the financial statements and accompanying notes.

***Reporting Entity***

The NSCS has considered all potential component units for which it is financially accountable and other organizations that are fiscally dependent on the NSCS, or the significance of their relationship with the NSCS is such that exclusion would be misleading or incomplete. The Governmental Accounting Standards Board (GASB) has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the NSCS to impose its will on that organization or (2) the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the NSCS. The NSCS is also considered financially accountable if an organization is fiscally dependent on and there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the NSCS regardless of whether the organization has (1) a separately elected governing board, (2) a governing board appointed by a higher level of government, or (3) a jointly appointed board.

As required by Generally Accepted Accounting Principles (GAAP), these financial statements present the NSCS and its component units. The component units are included in the NSCS reporting entity because of the significance of their operational or financial relationships with the NSCS.

***Blended Component Unit***

The Nebraska State Colleges Facilities Corporation (Corporation) is a nonprofit corporation incorporated in 1983 to finance the repair or construction of buildings or the acquisition of equipment for use by the NSCS. This component unit is included in the NSCS's reporting entity because of the significance of its operational or financial relationships with the NSCS. This component unit is an entity that is legally separate from the NSCS, but is so intertwined with the NSCS that it is, in substance, the same as the NSCS. Debt of the Corporation is expected to be repaid entirely with resources from either the NSCS or the State. Management of the NSCS also

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**1. Summary of Significant Accounting Policies** (Continued)

has operational responsibility for the activities of the Corporation. The Corporation's balances and transactions are blended into the accompanying financial statements and reported in a manner similar to the balances and transactions of the NSCS itself. The separately issued audit report for the Corporation can be obtained by contacting the Nebraska State College System at 1327 H Street, Suite 200, Lincoln, Nebraska, 68508-3751.

Condensed statements showing NSCS and Corporation balances and transactions are as follows for fiscal year ended June 30, 2019:

**Condensed Statement of Net Position**

	NSCS	Corporation	2019 Total
<b>Current Assets</b>	\$ 62,827,070	\$ 2,497,660	\$ 65,324,730
<b>Non-current Assets</b>			
Capital Assets, Net	237,983,782	-	237,983,782
Other Non-current Assets	4,654,242	1,920,026	6,574,268
<b>Total Assets</b>	<u>305,465,094</u>	<u>4,417,686</u>	<u>309,882,780</u>
<b>Deferred Outflow of Resources</b>	<u>32,180</u>	<u>-</u>	<u>32,180</u>
<b>Current Liabilities</b>	14,579,814	4,003,713	18,583,527
<b>Non-current Liabilities</b>	41,694,499	28,899,317	70,593,816
<b>Total Liabilities</b>	<u>56,274,313</u>	<u>32,903,030</u>	<u>89,177,343</u>
<b>Deferred Inflow of Resources</b>	<u>-</u>	<u>11,765</u>	<u>11,765</u>
<b>Net Position</b>			
Net Investment in Capital Assets	200,828,132	(30,479,189)	170,348,943
Restricted	22,216,030	1,982,080	24,198,110
Unrestricted	26,178,799	-	26,178,799
<b>Total Net Position</b>	<u>\$ 249,222,961</u>	<u>\$ (28,497,109)</u>	<u>\$ 220,725,852</u>

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**1. Summary of Significant Accounting Policies** (Continued)

**Condensed Statement of Revenues, Expenses, and Changes in Net Position**

	NSCS	Corporation	2019 Total
<b>Operating Revenues</b>			
Tuition and Fees, Net	\$ 30,853,287	\$ -	\$ 30,853,287
Federal and State Grants and Contracts	2,656,881	-	2,656,881
Private Grants and Contracts	665,823	-	665,823
Auxiliary Enterprises, Net	17,703,801	-	17,703,801
Other Operating Revenues	1,918,866	-	1,918,866
Total Operating Revenues	53,798,658	-	53,798,658
<b>Operating Expenses</b>			
Depreciation	10,010,801	-	10,010,801
Other Operating Expenses	113,777,566	-	113,777,566
Total Operating Expenses	123,788,367	-	123,788,367
<b>Operating Loss</b>	(69,989,709)	-	(69,989,709)
<b>Non-operating Revenues (Expenses)</b>			
State Appropriations	51,622,205	-	51,622,205
Federal and State Grants and Contracts	12,507,412	-	12,507,412
Investment Income	1,531,246	123,374	1,654,620
Interest on Capital Asset-Related Debt	(1,160,854)	(716,887)	(1,877,741)
Gain (Loss) on Disposal of Asset	11,105	-	11,105
Other Non-operating Revenues (Expenses)	61,524	(16,400)	45,124
Net Non-operating Revenues (Expenses)	64,572,638	(609,913)	63,962,725
<b>Loss Before Other Revenues, Expenses, Or Gains (Losses)</b>	(5,417,071)	(609,913)	(6,026,984)
<b>Other Revenues (Expenses) or Gains (Losses)</b>			
Capital Facilities Fee	2,157,814	-	2,157,814
Capital Contributions	2,471,221	-	2,471,221
Operating Transfers In (Out)	(370,096)	370,096	-
Capital Appropriations and Grants	3,174,239	1,125,000	4,299,239
Net Other Revenues (Expenses) Or Gains (Losses)	7,433,178	1,495,096	8,928,274
<b>Increase (Decrease) in Net Position</b>	2,016,107	885,183	2,901,290
<b>Net Position, Beginning of Year</b>	247,206,854	(29,382,292)	217,824,562
<b>Net Position, End of Year</b>	\$ 249,222,961	\$ (28,497,109)	\$ 220,725,852



NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**1. Summary of Significant Accounting Policies** (Continued)

**Condensed Statement of Cash Flows**

	<u>NSCS</u>	<u>Corporation</u>	<u>2019 Total</u>
Cash Flows from Operating Activities	\$ (60,490,714)	\$ -	\$ (60,490,714)
Cash Flows from Non-capital Financing Activities	64,061,736	-	64,061,736
Cash Flows from Capital and Related Financing Activities	(9,021,355)	(5,997,862)	(15,019,217)
Cash Flows from Investing Activities	<u>2,113,951</u>	<u>(1,216,273)</u>	<u>897,678</u>
Increase (Decrease) in Cash and Cash Equivalents	(3,336,382)	(7,214,135)	(10,550,517)
Cash and Cash Equivalents, Beginning of Year	<u>66,424,382</u>	<u>10,196,785</u>	<u>76,621,167</u>
Cash and Cash Equivalents, End of Year	<u>\$ 63,088,000</u>	<u>\$ 2,982,650</u>	<u>\$ 66,070,650</u>

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**1. Summary of Significant Accounting Policies** (Continued)

Condensed statements showing NSCS and Corporation balances and transactions are as follows for fiscal year ended June 30, 2018:

**Condensed Statement of Net Position**

	<b>NSCS</b>		<b>2018 Total</b>
	<b>As Restated</b>	<b>Corporation</b>	<b>As Restated</b>
<b>Current Assets</b>	\$ 66,568,243	\$ 2,333,843	\$ 68,902,086
<b>Non-current Assets</b>			
Capital Assets, Net	234,841,616	-	234,841,616
Other Non-current Assets	5,408,995	7,969,162	13,378,157
<b>Total Assets</b>	<u>306,818,854</u>	<u>10,303,005</u>	<u>317,121,859</u>
<b>Deferred Outflow of Resources</b>	<u>35,959</u>	<u>-</u>	<u>35,959</u>
<b>Current Liabilities</b>	14,341,329	6,931,403	21,272,732
<b>Non-current Liabilities</b>	45,306,630	32,730,834	78,037,464
<b>Total Liabilities</b>	<u>59,647,959</u>	<u>39,662,237</u>	<u>99,310,196</u>
<b>Deferred Inflow of Resources</b>	<u>-</u>	<u>23,060</u>	<u>23,060</u>
<b>Net Position</b>			
Net Investment in Capital Assets	194,975,652	(31,185,075)	163,790,577
Restricted	22,796,618	1,802,783	24,599,401
Unrestricted	29,434,584	-	29,434,584
<b>Total Net Position</b>	<u>\$ 247,206,854</u>	<u>\$ (29,382,292)</u>	<u>\$ 217,824,562</u>

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**1. Summary of Significant Accounting Policies** (Continued)

**Condensed Statement of Revenues, Expenses, and Changes in Net Position**

	NSCS As Restated	Corporation	2018 Total As Restated
<b>Operating Revenues</b>			
Tuition and Fees, Net	\$ 30,742,444	\$ -	\$ 30,742,444
Federal and State Grants and Contracts	2,578,294	-	2,578,294
Private Grants and Contracts	798,969	-	798,969
Auxiliary Enterprises, Net	17,259,109	-	17,259,109
Other Operating Revenues	1,502,607	-	1,502,607
Total Operating Revenues	52,881,423	-	52,881,423
<b>Operating Expenses</b>			
Depreciation	9,426,904	-	9,426,904
Other Operating Expenses	108,972,819	-	108,972,819
Total Operating Expenses	118,399,723	-	118,399,723
<b>Operating Loss</b>	<b>(65,518,300)</b>	<b>-</b>	<b>(65,518,300)</b>
<b>Non-operating Revenues (Expenses)</b>			
State Appropriations	51,091,162	-	51,091,162
Federal and State Grants and Contracts	11,950,945	-	11,950,945
Investment Income	1,311,180	195,957	1,507,137
Interest on Capital Asset-Related Debt	(1,193,811)	(830,313)	(2,024,124)
Gain (Loss) on Disposal of Asset	(16,117)	-	(16,117)
Other Non-operating Revenues (Expenses)	(1,541,153)	(13,025)	(1,554,178)
Net Non-operating Revenues (Expenses)	61,602,206	(647,381)	60,954,825
<b>Loss Before Other Revenues, Expenses, Or Gains (Losses)</b>	<b>(3,916,094)</b>	<b>(647,381)</b>	<b>(4,563,475)</b>
<b>Other Revenues (Expenses) or Gains (Losses)</b>			
Capital Facilities Fee	2,102,454	-	2,102,454
Capital Contributions	2,975,634	-	2,975,634
Operating Transfers In (Out)	12,672,445	(12,672,445)	-
Capital Appropriations and Grants	4,049,581	1,125,000	5,174,581
Net Other Revenues (Expenses) Or Gains (Losses)	21,800,114	(11,547,445)	10,252,669
<b>Increase (Decrease) in Net Position</b>	<b>17,884,020</b>	<b>(12,194,826)</b>	<b>5,689,194</b>
<b>Net Position, Beginning of Year</b>	<b>229,322,834</b>	<b>(17,187,466)</b>	<b>212,135,368</b>
<b>Net Position, End of Year</b>	<b>\$ 247,206,854</b>	<b>\$ (29,382,292)</b>	<b>\$ 217,824,562</b>

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**1. Summary of Significant Accounting Policies** (Continued)

**Condensed Statement of Cash Flows**

	NSCS <u>As Restated</u>	<u>Corporation</u>	2018 Total <u>As Restated</u>
Cash Flows from Operating Activities	\$ (54,556,650)	\$ -	\$ (54,556,650)
Cash Flows from Non-capital Financing Activities	62,933,312	-	62,933,312
Cash Flows from Capital and Related Financing Activities	(6,740,848)	(12,750,107)	(19,490,955)
Cash Flows from Investing Activities	<u>1,315,990</u>	<u>198,499</u>	<u>1,514,489</u>
Increase (Decrease) in Cash and Cash Equivalents	2,951,804	(12,551,608)	(9,599,804)
Cash and Cash Equivalents, Beginning of Year	<u>63,472,578</u>	<u>22,748,393</u>	<u>86,220,971</u>
Cash and Cash Equivalents, End of Year	<u>\$ 66,424,382</u>	<u>\$ 10,196,785</u>	<u>\$ 76,621,167</u>

***Discretely Presented Component Units***

In implementing GASB Statement No. 39, the NSCS determined Chadron State, Peru State College, and Wayne State Foundations (Foundations) are legally separate, tax-exempt nonprofit foundations incorporated in the State of Nebraska. The Foundations act primarily as fund-raising organizations to supplement the resources available to each Foundation's respective College in support of its programs. Although the Colleges do not control the timing or amount of receipts from the Foundations, the majority of resources or income the Foundations hold and invest is restricted to the activities of each Foundation's respective College by its donors. Because these restricted resources held by the Foundations can only be used by, or for the benefit of, their respective Colleges, the Foundations are considered component units of the NSCS and are discretely presented on separate pages in this report.

The Foundations report under Financial Accounting Standards Board (FASB) standards, including FASB Accounting Standards Codification (ASC) 958-205, *Presentation of Financial Statements of Not-for-Profit Entities*. As such, certain revenue recognition criteria and presentation features are different from GASB revenue recognition and presentation features. No modifications have been made to the Foundations' audited financial information as it is presented (see Note 13).

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**1. Summary of Significant Accounting Policies** (Continued)

During the years ended June 30, 2019 and 2018, Chadron State, Wayne State, and Peru State College Foundations distributed \$1,698,158, \$4,798,655, and \$488,277; and \$678,255, \$5,720,892, and \$449,151, respectively, to their Colleges for both restricted and unrestricted purposes. These distributions also included scholarships to students. Separate audit reports were issued by each foundation and can be obtained from their respective administrative offices or by contacting the Nebraska State College System at 1327 H Street, Suite 200, Lincoln, Nebraska 68508-3751.

***Basis of Accounting and Presentation***

The NSCS statements have been prepared in accordance with accounting principles generally accepted in the United States of America, as prescribed by GASB. GASB issued Statement No. 34, *Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments*, as amended by GASB Statement No. 35, *Basic Financial Statements – and Management’s Discussion and Analysis – for Public Colleges and Universities*. The NSCS follows the “business-type” activities reporting format of GASB Statement No. 34. This reporting format requires the following elements:

- Management’s Discussion and Analysis
- Basic Financial Statements:
  - Statement of Net Position
  - Statement of Revenues, Expenses, and Changes in Net Position
  - Statement of Cash Flows
- Notes to the Financial Statements

The financial statements of the NSCS have been prepared on the accrual basis of accounting. Revenues, expenses, gains, losses, assets, deferred outflows of resources, liabilities, and deferred inflows of resources resulting from exchange and exchange-like transactions are recognized when the exchange transaction takes place. Revenues, expenses, gains, losses, assets, deferred outflows of resources, liabilities and deferred inflows of resources resulting from non-exchange activities are recognized when all applicable eligibility requirements are met. Internal activity and balances are eliminated in preparation of the financial statements unless they relate to services provided and used internally. Operating revenues and expenses include exchange transactions and program-specific, government-mandated non-exchange transactions. Government-mandated non-exchange transactions that are not program-specific (such as State appropriations), investment income, and interest on capital asset-related debt are included in non-operating revenues and expenses. The NSCS first applies restricted net position when an expense or outlay is incurred for purposes for which both restricted and unrestricted net position are available.

*Unrestricted Net Position* – Net position not subject to stipulation, including designated departmental balances, encumbrances, and working capital funds.

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**1. Summary of Significant Accounting Policies** (Continued)

*Restricted Net Position* – Net position restricted by creditors, grantors, or contributors and includes grant and research funds, student loan programs, funds for plant construction, and debt service on bond obligations.

*Use of Estimates*

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets, liabilities, and deferred inflows and outflows of resources and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues, expenses, and other changes in net position during the reporting period. Actual results could differ from those estimates.

*Reclassifications*

The non-current portion of restricted cash and cash equivalents, along with the net position of the NSCS, include reclassifications for the Corporation's current restricted cash and cash equivalents of \$495,339 and unrestricted net position deficit of \$30,479,189 in 2019. Reclassifications for 2018 included the Corporation's current restricted cash and cash equivalents of \$6,533,644 and unrestricted net position deficit of \$31,185,075. Although the Corporation issues debt to finance construction and renovation projects, the assets that are constructed and/or renovated using Corporation debt are owned by the NSCS. In order to properly present the NSCS's non-current restricted cash and cash equivalents and net investment in capital assets, a portion of the current restricted cash and cash equivalents and the unrestricted net position of the Corporation is reclassified when blended with the NSCS.

The fiscal year 2018 financial statements have been restated to present certain federal and state grants as Non-operating Revenues in accordance with generally accepted accounting principles. A total of \$10,682,865 of federal grants and \$1,268,080 of state grants were reclassified from Operating Revenues to Non-operating Revenues.

The Federal Capital Contribution amount of \$1,509,621 for the Perkins loan fund was reclassified in the 2018 financial statements as a liability, resulting in a change in net position.

Certain other reclassifications have been made to the 2018 financial statements to conform to the 2019 financial presentation. These reclassifications had no effect on change in net position.

*Cash and Cash Equivalents*

The NSCS cash and cash equivalents are stated at cost. Cash and cash equivalents held by the Nebraska State Treasurer are deposited on a pooled basis in a State fund. Income earned by the pool is allocated to the NSCS based upon average daily balances. From time to time, the Nebraska State Investment Officer, as allowed by statute, participates in securities lending transactions, which makes use of amounts on deposit from the NSCS. Securities lending transactions cannot be specifically identified to amounts on deposit from the NSCS and, as such, are not included in the financial statements for the year ended June 30, 2019 and 2018.

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**1. Summary of Significant Accounting Policies** (Continued)

The NSCS considers all liquid investments with original maturities of three months or less to be cash equivalents. At June 30, 2019 and 2018, cash equivalents consisted primarily of money market accounts with brokers.

Restricted cash and cash equivalents consist mainly of funds held by the trustee, which are restricted by bond covenants. Remaining restricted cash and cash equivalents are either restricted by outside sources or legislatively restricted for certain purposes.

***Income Tax Status***

As a State institution, the income of the NSCS is generally exempt from Federal and State income taxes under Section 115(a) of the Internal Revenue Code and provisions of State law. However, the NSCS is subject to Federal income tax on any unrelated business taxable income.

***Investments and Investment Income***

NSCS investments, including those held by a trustee and restricted by bond covenants, are carried at fair value. Fair value is determined using quoted market prices.

Investment income consists of interest income and the net change for the year in the fair value of investments carried at fair value.

***Accounts Receivable***

The NSCS's accounts receivable consist mainly of tuition and fee charges to students and charges for auxiliary enterprise services provided to students, faculty, and staff. Accounts receivable are recorded net of estimated uncollectible amounts. The allowance for uncollectible amounts was \$911,071 and \$1,476,042 at June 30, 2019 and 2018, respectively, and is identified by College as follows:

		<b>2019</b>		<b>2018</b>
CSC	\$	229,734	\$	832,885
PSC		491,765		456,494
WSC		169,152		164,226
NSCS Office		20,420		22,437

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**1. Summary of Significant Accounting Policies** (Continued)

***Unamortized Bond Premiums and Discounts***

The NSCS's bond premiums and discounts on the revenue bond and Corporation bond issues are being amortized over the life of the bonds using the straight-line method. Total amortization for the years ended June 30, 2019 and 2018, was \$515,418 for premiums and \$12,154 and \$12,155 for discounts, respectively, and it is identified by College as follows:

	2019		2018	
	Premiums	Discounts	Premiums	Discounts
CSC	\$ 2,787	\$ 4,768	\$ 2,787	\$ 4,768
PSC	-	4,940	-	4,941
WSC	6,114	2,446	6,114	2,446
NSCS Office	506,517	-	506,517	-
<b>Total</b>	\$ 515,418	\$ 12,154	\$ 515,418	\$ 12,155

***Inventories***

The NSCS's inventories, consisting mainly of expendable supplies, are stated at cost. Cost is determined using the first-in, first-out (FIFO) method.

***Loans to Students***

The NSCS has made loans to students under the Federal Perkins Loan Program; also, small temporary loans are provided to students from the Foundations. Such loan receivables are recorded net of estimated uncollectible amounts. The allowance for uncollectible loans was \$137,208 and \$105,008 at June 30, 2019 and 2018, respectively, at Wayne State College.

***Capital Assets***

The NSCS's capital assets are recorded at cost as of the date of acquisition, or acquisition value at the date of donation if acquired by gift. The NSCS follows the capitalization policy set forth by the Board. Generally, equipment that has a cost in excess of \$5,000 at the date of acquisition and has an expected useful life of two or more years is capitalized. Also, all land, buildings, infrastructure, and construction in progress are capitalized if they are expected to meet the NSCS's capitalization threshold as dictated by the capitalization policy. Prior to fiscal year 2018, interest cost incurred during the construction phase of capital assets was included as part of the capitalized value of the assets constructed. For 2018, NSCS adopted GASB 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*, which requires such costs to be expensed in the period incurred. GASB 89 provisions have been applied prospectively in accordance with the transition provisions of the pronouncement. Accordingly, adoption of GASB 89 had no effect on beginning net position at July 1, 2016, or change in net position for the year ended June 30, 2017. Art objects, specimens, artifacts and collections, including library materials, are expensed so long as the items meet three conditions in accordance with GASB Statement No. 34. Depreciation/amortization is computed using the straight-line method over the estimated useful life of each asset beginning with the month of purchase. The following estimated useful lives are being used by the NSCS:



NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**1. Summary of Significant Accounting Policies** (Continued)

Buildings and improvements	25 – 50 years
Infrastructure	10 – 30 years
Furniture, fixtures, and equipment	3 – 10 years

***Deferred Outflows of Resources and Deferred Inflows of Resources***

A deferred outflow of resources is a consumption of net position by the NSCS that is applicable to a future reporting period, and a deferred inflow of resources is an acquisition of net position by the NSCS that is applicable to a future reporting period. Both deferred inflows and outflows are reported in the Statements of Net Position but are not recognized in the financial statements as revenues and expenses until the period(s) to which they relate. Deferred inflows and outflows of resources of the NSCS consist of unamortized bond refunding amounts.

***Compensated Absences***

The NSCS's policies permit most employees to accumulate vacation benefits. Staff earn 12 to 25 days of vacation each year and may accrue vacation up to the maximums established in Board policy and/or in the respective bargaining agreements. An employee's accrued vacation is paid out to the employee upon termination. Expense and the related liability are recognized as vacation benefits when earned, whether the employee is expected to realize the benefit as time off or cash. In addition, professional and support staff receive a cash payment of one-fourth of accrued sick leave upon retirement from the NSCS. Expense and the related liability for sick leave benefits are recognized when earned to the extent the employee is expected to realize the benefit in cash determined using the termination payment method. Sick leave benefits expected to be realized as paid time off are recognized as an expense when the time off occurs.

***Unearned Revenue***

Unearned revenue represents unearned student tuition and fees, advances on grants and contract awards for which the NSCS has not met all of the applicable eligibility requirements, and longevity bonus revenues and investment (improvement) revenues from food service and/or vending contractors, which are being amortized over the life of the contracts.

***Classification of Revenues***

The NSCS has classified its revenues as either operating or non-operating revenues according to the following criteria.

*Operating revenues* – Operating revenues include activities that have the characteristics of exchange transactions, such as (1) student tuition and fees, net of scholarship allowances, (2) sales and services of auxiliary enterprises, and (3) interest on student loans.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**1. Summary of Significant Accounting Policies** (Concluded)

*Non-operating revenues* – Non-operating revenues include activities that have the characteristics of non-exchange transactions, such as gifts and contributions, and other revenue sources that are defined as non-operating revenues by GASB Statement No. 9, *Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting*, and GASB Statement No. 34, such as State appropriations, Pell grants, and investment income.

***Scholarship Discounts and Allowances***

Student tuition and fee revenues, and certain other revenues from students, are reported net of scholarship allowances and institutional waiver allowances in the Statements of Revenues, Expenses, and Changes in Net Position. Such allowances are the difference between the stated charge for goods and services provided by the NSCS and the amount that is paid by students and/or third parties making payments on the students' behalf.

Certain governmental grants, such as Pell grants, and other similar Federal and State grants, are recorded as non-operating revenues in the NSCS's financial statements. To the extent revenues from such programs are used to satisfy tuition and fees and other student charges, the NSCS has recorded a scholarship allowance.

The NSCS has elected to adopt, for calculation of scholarship allowances, an allocation methodology provided in the National Association of College and University Business Officers (NACUBO) industry guidance (student institutional waivers, which are also netted similar to scholarship allowances, continue to be based on actual contra-account financial activity). The scholarship allowances and institutional waivers on tuition and fees and auxiliary enterprises for the year ended June 30, 2019 and 2018, as calculated under the NACUBO method, were \$13,096,775 and \$5,093,949; and \$12,420,113 and \$4,628,146, respectively, and are identified by College as follows:

	2019		2018	
	Tuition and Fees	Auxiliary Enterprises	Tuition and Fees	Auxiliary Enterprises
CSC	\$ 4,103,653	\$ 1,560,217	\$ 4,171,896	\$ 1,511,466
PSC	3,337,578	1,213,035	3,057,010	1,094,242
WSC	5,655,544	2,320,697	5,191,207	2,022,438

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**2. Deposits, Investments, and Investment Return**

***Deposits***

Per Board policy and State statute, all money received by the NSCS must be paid over to the State Treasurer, except that each College may retain in its possession a sum to make settlement and equitable adjustments with students so entitled, to make payments for day-to-day operations calling for immediate payment, and to provide for contingencies. All funds not paid over to the State Treasurer must be maintained in an interest-bearing account, such as a money market fund account. The NSCS has no policy regarding custodial credit risk for deposits.

All of the NSCS's deposits are either insured or collateralized. By State statute, the State Treasurer is required to ensure that all State funds are either insured by Federal Deposit Insurance Corporation (FDIC), collateralized by securities held by the cognizant Federal Reserve Bank, or invested in U.S. government obligations. The NSCS's deposits with the State Treasurer are pooled with the funds of other State agencies and then, in accordance with statutory limitations, deposited in banks or invested as the State Treasurer may determine. Interest on funds held by the State Treasurer is periodically disbursed to the participating agencies. These funds are considered to be cash and cash equivalents, which are available for expenditures as needed.

At June 30, 2019 and 2018, cash and cash equivalents of \$54,394,409 and \$64,279,748, respectively, on the Statements of Net Position represents the NSCS's equity position in the State Treasurer's Short-Term Investment Pool (STIP). Additional information on the deposit and investment risk associated with the State Treasurer's Investment Pool is included in the State of Nebraska's Comprehensive Annual Financial Report (CAFR). A copy of this report may be obtained on the Nebraska Department of Administrative Services' (DAS) website at [das.nebraska.gov](http://das.nebraska.gov). Information may also be obtained by writing to DAS, 1526 K Street, Suite 240, Lincoln, NE 68508, or by calling 402-471-6500.

Cash on hand at June 30, 2019 and 2018, was \$6,792 and \$6,750, respectively. The carrying amount of the NSCS's deposits not with the State Treasurer at June 30, 2019 and 2018, were \$2,038,707 and \$2,005,638, respectively, and the bank balances were \$2,042,203 and \$2,003,690, respectively. Of the carrying amounts noted above, \$121,102 and \$121,283, respectively, were covered by FDIC or collateral held in the NSCS's name. The remaining carrying amounts were covered by collateral held in the trustee's name.

***Investments***

Management of the assets of the Corporation, the revenue bond program, and the Flex Spending program is delegated to the trustees appointed by the Corporation Board of Directors or the NSCS Board of Trustees. All investments are held by the trustees and invested in accordance with the bond resolutions and Flex Spending custodial agreements. The bond resolutions and Flex custodial agreements allow investment of bond proceeds and employee flexible spending accounts in various securities and obligations, including: U.S. government and U.S. agency obligations; bonds, notes or other obligations of the State or any political subdivision thereof; bank repurchase agreements; certificates of deposit or other securities or investments within the State investing guidelines.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**2. Deposits, Investments, and Investment Return** (Continued)

The NSCS's investments consisted of money market mutual funds and debt securities. At June 30, 2019 and 2018, money market mutual funds totaling \$9,630,742 and \$10,329,031, respectively, were held by the trustees, and had weighted average maturities of 18-44 days and 8-46 days, respectively. All money market mutual funds were reported as cash equivalents.

At June 30, 2019, the NSCS had the following securities and maturities:

	Fair Value	Maturities in Years		
		Less than 1	1-5	6-10
Investment type:				
U.S. Agency bonds	\$ 1,338,808	\$ -	\$ 1,338,808	\$ -
Negotiable CD	738,017	-	738,017	-
Total	\$ 2,076,825	\$ -	\$ 2,076,825	\$ -

At June 30, 2018, the NSCS had the following securities and maturities:

	Fair Value	Maturities in Years		
		Less than 1	1-5	6-10
Investment type:				
Debt securities:				
FNMA	\$ 602,259	\$ -	\$ 602,259	\$ -
Fixed income:				
Negotiable CD	717,036	-	717,036	-
Total	\$ 1,319,295	\$ -	\$ 1,319,295	\$ -

All U.S Agency bonds are classified in Level 1 of the fair value hierarchy and are valued using prices quoted in active markets for those securities. Negotiable certificates of deposit were classified in Level 2 of the fair value hierarchy description of valuation technique and are valued using quoted prices for markets that are not active.

*Interest Rate Risk.* The NSCS does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

*Credit Risk.* The NSCS may legally invest in direct obligations of and other obligations guaranteed as to principal by the U.S. Treasury and U.S. agencies and instrumentalities and in bank repurchase agreements. The money market mutual funds are rated Aaa-mf by Moody's and AAAM by S&P and the U.S. Agency bonds are rated Aaa by Moody's and AA+ by S&P. The investments in negotiable certificate of deposits are unrated.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**2. Deposits, Investments, and Investment Return** (Concluded)

*Concentration of Credit Risk.* The NSCS places no limit on the amount that may be invested in any one issuer. Of the NSCS's investments, at June 30, 2019, 81% were in U.S. Treasury Money Market Funds, 1% were in Government Money Market Funds, 12% were in U.S. Agency Bonds, and 6% were in negotiable certificate of deposits compared to 88% in U.S. Treasury, 1% in Government Money Market Funds, 5% in Federal National Mortgage Association Securities, and 6% in negotiable certificate of deposits at June 30, 2018.

*Custodial Risk.* For an investment, custodial risk is the risk that, in the event of failure of the counterparty, the NSCS will not be able to recover the value of its investments that are in the possession of an outside party. The NSCS does not have a formal policy for custodial credit risk. All securities are held by the investment's counterparty, not in the name of the NSCS.

*Summary of Carrying Values*

The carrying values of deposits and investments shown above are included in the Statements of Net Position, as follows:

	<u>2019</u>	<u>2018</u>
Carrying Value		
Cash	\$ 6,792	\$ 6,750
Deposits:		
Bank Deposits	2,038,707	2,005,638
Short Term Investment Pool	54,394,409	64,279,748
Trustee Debt Securities	-	602,259
Trustee Money Market Mutual Funds	9,630,742	10,329,031
Negotiable Certificates of Deposit	738,017	717,036
U.S. Agency Bonds	1,338,808	-
Total as of June 30	<u>\$ 68,147,475</u>	<u>\$ 77,940,462</u>
Included in the Statements of Net Position		
Cash and Cash Equivalents	\$ 35,407,120	\$ 38,677,484
Restricted Cash and Cash Equivalents	30,663,530	37,943,683
Restricted Investments	2,076,825	1,319,295
Total	<u>\$ 68,147,475</u>	<u>\$ 77,940,462</u>

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**3. Capital Assets**

The NSCS capital assets activity for the year ended June 30, 2019, was:

*Capital Assets*

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Disposals</u>	<u>Transfers</u>	<u>Ending Balance</u>
Land	\$ 1,124,633	\$ -	\$ -	\$ -	\$ 1,124,633
Building and Improvements	271,528,174	4,832,291	-	28,948,085	305,308,550
Infrastructure	36,971,424	31,322	-	68,000	37,070,746
Furniture, Fixtures, and Equipment	18,423,915	1,862,778	(198,057)	22,220	20,110,856
Construction in Progress	24,048,618	6,428,970	-	(29,038,305)	1,439,283
Total Capital Assets	<u>\$ 352,096,764</u>	<u>\$ 13,155,361</u>	<u>\$ (198,057)</u>	<u>\$ -</u>	<u>\$ 365,054,068</u>

*Accumulated Depreciation*

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Disposals</u>	<u>Transfers</u>	<u>Ending Balance</u>
Building and Improvements	\$ (85,028,111)	\$ (7,013,787)	\$ -	\$ -	\$ (92,041,898)
Infrastructure	(17,840,698)	(1,512,962)	-	-	(19,353,660)
Furniture, Fixtures, and Equipment	(14,386,339)	(1,484,052)	195,663	-	(15,674,728)
Total Accumulated Depreciation	<u>(117,255,148)</u>	<u>(10,010,801)</u>	<u>195,663</u>	<u>-</u>	<u>(127,070,286)</u>
Net Capital Assets	<u>\$ 234,841,616</u>	<u>\$ 3,144,560</u>	<u>\$ (2,394)</u>	<u>\$ -</u>	<u>\$ 237,983,782</u>

*Net Capital Assets by College*

	<u>CSC</u>	<u>PSC</u>	<u>WSC</u>	<u>NSCS Office</u>	<u>Total</u>
Land	\$ 49,395	\$ 17,761	\$ 1,057,477	\$ -	\$ 1,124,633
Building and Improvements	54,931,101	55,429,368	102,906,183	-	213,266,652
Infrastructure	3,602,576	4,481,479	9,633,031	-	17,717,086
Furniture, Fixtures, and Equipment	1,195,226	631,243	1,862,649	747,010	4,436,128
Construction in Progress	615,596	308,145	515,542	-	1,439,283
Net Capital Assets	<u>\$ 60,393,894</u>	<u>\$ 60,867,996</u>	<u>\$ 115,974,882</u>	<u>\$ 747,010</u>	<u>\$ 237,983,782</u>

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**3. Capital Assets** (Concluded)

The NSCS capital assets activity for the year ended June 30, 2018, was:

*Capital Assets*

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Disposals</u>	<u>Transfers</u>	<u>Ending Balance</u>
Land	\$ 1,116,493	\$ 8,140	\$ -	\$ -	\$ 1,124,633
Building and Improvements	248,663,659	717,887	(296,574)	22,443,202	271,528,174
Infrastructure	34,115,415	99,130	(7,688)	2,764,567	36,971,424
Furniture, Fixtures, and Equipment	18,135,901	467,685	(179,671)	-	18,423,915
Construction in Progress	26,890,974	22,365,413	-	(25,207,769)	24,048,618
Total Capital Assets	<u>\$ 328,922,442</u>	<u>\$ 23,658,255</u>	<u>\$ (483,933)</u>	<u>\$ -</u>	<u>\$ 352,096,764</u>

*Accumulated Depreciation*

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Disposals</u>	<u>Transfers</u>	<u>Ending Balance</u>
Building and Improvements	\$ (78,992,760)	\$ (6,302,454)	\$ 267,103	\$ -	\$ (85,028,111)
Infrastructure	(16,303,131)	(1,537,567)	-	-	(17,840,698)
Furniture, Fixtures, and Equipment	(12,967,073)	(1,586,883)	167,617	-	(14,386,339)
Total Accumulated Depreciation	<u>(108,262,964)</u>	<u>(9,426,904)</u>	<u>434,720</u>	<u>-</u>	<u>(117,255,148)</u>
Net Capital Assets	<u>\$ 220,659,478</u>	<u>\$ 14,231,351</u>	<u>\$ (49,213)</u>	<u>\$ -</u>	<u>\$ 234,841,616</u>

*Net Capital Assets by College*

	<u>CSC</u>	<u>PSC</u>	<u>WSC</u>	<u>NSCS Office</u>	<u>Total</u>
Land	\$ 49,395	\$ 17,761	\$ 1,057,477	\$ -	\$ 1,124,633
Building and Improvements	48,178,639	50,778,054	87,543,370	-	186,500,063
Infrastructure	3,868,697	4,845,399	10,416,630	-	19,130,726
Furniture, Fixtures, and Equipment	1,191,397	478,188	861,762	1,506,229	4,037,576
Construction in Progress	5,467,663	4,978,674	13,602,281	-	24,048,618
Net Capital Assets	<u>\$ 58,755,791</u>	<u>\$ 61,098,076</u>	<u>\$ 113,481,520</u>	<u>\$ 1,506,229</u>	<u>\$ 234,841,616</u>

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**4. Accounts Payable and Accrued Liabilities**

The NSCS accounts payable and accrued liabilities are presented in aggregate in the financial statements at June 30, and they consist of the following:

	2019			
	Payroll and Withholdings	Payables to Vendors	Payable to Other Government	Total Payables
CSC	\$ 1,422,481	\$ 832,832	\$ 142,368	\$ 2,397,681
PSC	721,882	563,093	113,748	1,398,723
WSC	1,906,809	1,357,127	349,476	3,613,412
NSCS Office	-	1,589,613	173,623	1,763,236
<b>Total</b>	<b>\$ 4,051,172</b>	<b>\$ 4,342,665</b>	<b>\$ 779,215</b>	<b>\$ 9,173,052</b>

	2018			
	Payroll and Withholdings	Payables to Vendors	Payable to Other Government	Total Payables
CSC	\$ 1,402,568	\$ 477,464	\$ 117,012	\$ 1,997,044
PSC	707,878	364,923	96,556	1,169,357
WSC	1,871,482	2,662,481	478,643	5,012,606
NSCS Office	-	4,592,566	134,218	4,726,784
<b>Total</b>	<b>\$ 3,981,928</b>	<b>\$ 8,097,434</b>	<b>\$ 826,429</b>	<b>\$ 12,905,791</b>



NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**5. Long-term Liabilities**

The following is a summary of long-term obligation transactions for the NSCS for the year ended June 30, 2019:

	<b>Beginning Balance</b>	<b>Additions</b>	<b>Deductions</b>	<b>Ending Balance</b>	<b>Current Portion</b>
Loan Obligations Payable	\$ 24,996	\$ -	\$ (24,996)	\$ -	\$ -
Master Lease Payable	318,255	-	(215,780)	102,475	102,475
Revenue and Refunding					
Bonds	42,410,000	-	(2,060,000)	40,350,000	2,105,000
Corporation Bonds	32,725,000	-	(3,215,000)	29,510,000	3,325,000
<b>Total Long-term Debt</b>	<b>75,478,251</b>	<b>-</b>	<b>(5,515,776)</b>	<b>69,962,475</b>	<b>5,532,475</b>
Accrued Compensated					
Absences	3,926,419	326,561	(361,694)	3,891,286	433,059
Unamortized Bond					
Premium	3,419,904	-	(515,418)	2,904,486	-
Unamortized Bond Discount	(211,051)	-	12,154	(198,897)	-
Refundable Government					
Grants	1,509,621	-	-	1,509,621	1,509,621
Other Liabilities	360,711	-	(360,711)	-	-
<b>Total Other Long-term Liabilities</b>	<b>9,005,604</b>	<b>326,561</b>	<b>(1,225,669)</b>	<b>8,106,496</b>	<b>1,942,680</b>
<b>Total Long-term Liabilities</b>	<b>\$ 84,483,855</b>	<b>\$ 326,561</b>	<b>\$ (6,741,445)</b>	<b>\$ 78,068,971</b>	<b>\$ 7,475,155</b>

The following is a summary of long-term obligation transactions for the NSCS for the year ended June 30, 2018:

	<b>Beginning Balance</b>	<b>Additions</b>	<b>Deductions</b>	<b>Ending Balance</b>	<b>Current Portion</b>
Loan Obligations Payable	\$ 49,147	\$ -	\$ (24,151)	\$ 24,996	\$ 24,996
Master Lease Payable	548,876	-	(230,621)	318,255	215,779
Revenue and Refunding					
Bonds	44,150,000	-	(1,740,000)	42,410,000	2,060,000
Corporation Bonds	35,360,000	-	(2,635,000)	32,725,000	3,215,000
<b>Total Long-term Debt</b>	<b>80,108,023</b>	<b>-</b>	<b>(4,629,772)</b>	<b>75,478,251</b>	<b>5,515,775</b>
Accrued Compensated					
Absences	4,186,739	165,894	(426,214)	3,926,419	569,904
Unamortized Bond					
Premium	3,935,322	-	(515,418)	3,419,904	-
Unamortized Bond Discount	(223,206)	-	12,155	(211,051)	-
Refundable Government					
Grants	-	1,509,621	-	1,509,621	-
Other Liabilities	610,135	111,287	(360,711)	360,711	360,711
<b>Total Other Long-term Liabilities</b>	<b>8,508,990</b>	<b>1,786,802</b>	<b>(1,290,188)</b>	<b>9,005,604</b>	<b>930,615</b>
<b>Total Long-term Liabilities</b>	<b>\$ 88,617,013</b>	<b>\$ 1,786,802</b>	<b>\$ (5,919,960)</b>	<b>\$ 84,483,855</b>	<b>\$ 6,446,390</b>

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**5. Long-term Liabilities** (Continued)

***Termination Benefits***

The NSCS has two programs for support staff in the Nebraska Association of Public Employees Local 61 of the American Federation of State, County, and Municipal Employees (NAPE/AFSCME) bargaining unit and support staff excluded from the NAPE/AFSCME bargaining unit, which must be accounted for under GASB Statement No. 47, *Accounting for Termination Benefits*, the Voluntary Retirement Settlement Program and the Early Retirement Incentive Program.

Under the voluntary retirement settlement program, an eligible employee who is 55 years of age or more on July 1 of the year in which he or she chooses to retire, and has 10 or more years of consecutive service within the NSCS, will be paid one-quarter of his or her final year base salary in 12 equal monthly installments following termination of employment. In addition, employees will be permitted to remain in the group medical and dental insurance plan offered retirees by Blue Cross/Blue Shield at the time of the employee's retirement. The NSCS will pay the employee's health/dental insurance (State and employee burden) costs for the 12-month period following termination of employment. If the retired employee reaches the age of 65 at any time during the 12-month period, at which time eligibility to participate in the Blue Cross/Blue Shield retiree plan ceases, the NSCS will pay an amount equivalent to the full cost of the 65 Gold Plus Medicare Supplemental Plan or the Retired BlueSenior Classic Plan offered by the Nebraska State Education Association (NSEA) for the payout period remaining. Under the current bargaining agreement and Board policy, this plan was only available to those employees who retired on June 30, 2018. Similar voluntary retirement settlement programs were also offered to support staff in the NAPE/AFSCME bargaining unit who retired on specific days in the past.

Under the early retirement incentive program, eligible employees who have completed at least 10 years of continuous service within the NSCS and are 60 years of age or older will be paid premiums in the group medical and dental health insurance program offered retirees by Blue Cross/Blue Shield at the time of the eligible employees' retirement. The payment of premiums will continue until the retired employees become eligible for coverage under the Federal Medicare program, at which time the paid premiums will cease.

At June 30, 2019, four employees at CSC, one employee at PSC, and four employees at WSC were participating in the NSCS's voluntary/early retirement programs. As of June 30, 2018, five employees at CSC, one employee at PSC, and four employees at WSC were participating. Liability amounts associated with these retirements are shown below. Liability amounts are reflected in the accrued compensated absences line item on the Statements of Net Position and the long-term liability schedule above. All termination benefits are shown at present cost.

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

5. **Long-term Liabilities** (Continued)

	2019		2018	
	Ending Balance	Current Portion	Ending Balance	Current Portion
CSC	\$ 62,118	\$ 26,960	\$ 62,999	\$ 53,933
PSC	5,579	5,579	18,830	10,461
WSC	97,768	32,959	63,502	42,068
Total	\$ 165,465	\$ 65,498	\$ 145,331	\$ 106,462

***Student Fees and Facilities Revenue Refunding Bonds Series 2012***

In April 2012, the NSCS Board of Trustees authorized the issuance of \$8,750,000 of Student Fees and Facilities Revenue Refunding Bonds Series 2012. The purpose of the issuance was to redeem in full the outstanding principal amount of the Student Fees and Facilities Revenue and Refunding Bonds Series 2002. On July 1, 2012, the net proceeds from Series 2012 bonds were used to redeem the Series 2002 bonds. This advanced refunding reduced total debt service payments over the remaining 15 years by \$2,264,673. Bond refunding resulted in an estimated economic gain of \$1,515,352. The difference between the reacquisition price and the net carrying amount of the old debt has been deferred and is amortized over the remaining life of the new debt, which is the same as the life of the refunded debt. Under the bond resolution for Student Fees and Facilities Bonds, revenues and earnings derived from operations of all revenue facilities and special student fees are pledged for payment of the principal and interest amounts of the bonds. The bonds are not obligations of the State of Nebraska, and no tax funds may be appropriated for payment of principal and interest. The amounts for WSC's and PSC's portions of the bond obligations were \$6,045,000 and \$2,705,000, respectively, bearing interest at rates from 0.3% to 3.2%, with payments due from fiscal years 2013 to 2028. Bonds maturing on or after July 1, 2018, can be redeemed, in part or in whole, on or after July 1, 2017.

***Student Fees and Facilities Revenue Bonds Series 2013***

In September 2012, the NSCS Board of Trustees authorized the issuance of \$7,735,000 of Student Fees and Facilities Revenue Bonds Series 2013. The purpose of the issuance was to finance the construction of CSC's Eagle Ridge housing and maintenance to several revenue bond building roofs. Under the bond resolution for Student Fees and Facilities Bonds, revenues and earnings derived from operations of all revenue facilities and special student fees are pledged for payment of the principal and interest amounts of the bonds. The bonds are not obligations of the State of Nebraska, and no tax funds may be appropriated for payment of principal and interest. The \$7,735,000 in bonds bear interest at rates from 0.6% to 3.0%, with payments due from fiscal years 2014 to 2034. Bonds maturing on or after July 1, 2018, can be redeemed, in part or in whole, on or after January 3, 2018.

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**5. Long-term Liabilities** (Continued)

***Student Fees and Facilities Revenue Refunding Bonds Series 2014***

In April 2014, the NSCS Board of Trustees authorized the issuance of \$4,270,000 of Student Fees and Facilities Revenue Refunding Bonds Series 2014. The purpose of the issuance was to redeem in full the outstanding principal amount of CSC's Student Fees and Facilities Revenue Bonds Series 2003A. On June 5, 2014, the net proceeds from Series 2014 bonds were used to redeem the Series 2003A bonds. This current refunding reduced total debt service payments over the remaining 14 years by \$1,085,523. Bond refunding resulted in an estimated economic gain of \$654,661. The difference between the reacquisition price and the net carrying amount of the old debt has been deferred and is being amortized over the remaining life of the new debt, which is the same as the life of the refunded debt. Under the bond resolution for Student Fees and Facilities Bonds, revenues and earnings derived from operations of all revenue facilities and special student fees are pledged for payment of the principal and interest amounts of the bonds. The bonds are not obligations of the State of Nebraska, and no tax funds may be appropriated for payment of principal and interest. The \$4,270,000 in bonds bear interest at rates from 0.35% to 4.0%, with payments due from fiscal years 2015 to 2029. Bonds maturing on or after July 1, 2020, can be redeemed, in part or in whole, on or after July 1, 2019.

***Student Fees and Facilities Revenue Bonds Series 2015***

In November 2015, the Board authorized the issuance of \$8,935,000 of Student Fees and Facilities Revenue Bonds Series 2015. The purpose of the issuance was to finance improvements to Peru State's Delzell Hall. Under the bond resolution for Student Fees and Facilities Bonds, revenues and earnings derived from operations of all revenue facilities and special student fees are pledged for payment of the principal and interest amounts of the bonds. The bonds are not obligations of the State of Nebraska, and no tax funds may be appropriated for payment of principal and interest. The \$8,935,000 in bonds bear interest at rates from 1.1% to 3.75%, with payments due from fiscal years 2017 to 2047. Bonds maturing on or after July 1, 2026, can be redeemed, in part or in whole, on or after July 1, 2025.

***Student Fees and Facilities Revenue Bonds Series 2016***

In November 2015, the Board authorized the issuance of \$11,270,000 of Student Fees and Facilities Revenue Bonds Series 2016. The purpose of the issuance was to finance improvements to Wayne State's Bowen Hall. Under the bond resolution for Student Fees and Facilities Bonds, revenues and earnings derived from operations of all revenue facilities and special student fees are pledged for payment of the principal and interest amounts of the bonds. The bonds are not obligations of the State of Nebraska, and no tax funds may be appropriated for payment of principal and interest. The \$11,270,000 in bonds bear interest at rates from 2.0% to 5.0%, with payments due from fiscal years 2017 to 2047. Bonds maturing on or after July 1, 2026, can be redeemed, in part or in whole, on or after January 1, 2026.

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

5. **Long-term Liabilities** (Continued)

***Student Fees and Facilities Revenue Refunding Bonds Series 2016B***

In January 2016, the Board authorized the issuance of \$3,810,000 of Student Fees and Facilities Revenue Refunding Bonds Series 2016B. The purpose of the issuance was to redeem in full the outstanding principal amount of the Student Fees and Facilities Revenue Bonds Series 2010. On March 18, 2016, the net proceeds from Series 2016B bonds were used to redeem the Series 2010 bonds. This current refunding reduced total debt service payments over the remaining 14 years by \$611,743. Bond refunding resulted in an estimated economic gain of \$380,673. The reacquisition price equaled the net carrying amount of the old debt and, therefore, no amount was required to be deferred and amortized. Under the bond resolution for Student Fees and Facilities Bonds, revenues and earnings derived from operations of all revenue facilities and special student fees are pledged for payment of the principal and interest amounts of the bonds. The bonds are not obligations of the State of Nebraska, and no tax funds may be appropriated for payment of principal and interest. The \$3,810,000 in bonds bear interest at rates from 0.65% to 2.8%, with payments due from fiscal years 2017 to 2031. Bonds maturing on or after July 1, 2021, can be redeemed, in part or in whole, on or after March 18, 2021.

***Student Fees and Facilities Revenue Refunding Bonds Series 2016C***

In November 2016, the Board authorized the issuance of \$2,865,000 of Student Fees and Facilities Revenue Refunding Bonds Series 2016C. The purpose of the issuance was to redeem in full the outstanding principal amount of the Student Fees and Facilities Revenue Bonds Series 2011. On December 19, 2016, the net proceeds from Series 2016C bonds were used to redeem the Series 2011 bonds. This current refunding reduced total debt service payments over the remaining 14 years by \$604,271. Bond refunding resulted in an estimated economic gain of \$407,674. The reacquisition price equaled the net carrying amount of the old debt and, therefore, no amount was required to be deferred and amortized. Under the bond resolution for Student Fees and Facilities Bonds, revenues and earnings derived from operations of all revenue facilities and special student fees are pledged for payment of the principal and interest amounts of the bonds. The bonds are not obligations of the State of Nebraska, and no tax funds may be appropriated for payment of principal and interest. The \$2,865,000 in bonds bear interest at rates from 0.95% to 3.2%, with payments due from fiscal years 2018 to 2032. Bonds maturing on or after July 1, 2022, can be redeemed, in part or in whole, on or after December 19, 2021.

The official Revenue bond statements define an event of default as missing principal and/or interest payments, discontinuation, unreasonable delay, or failure to construct the Project or acquire the facility, promptly repair destroyed or damaged buildings and facilities, or the Board becoming insolvent. In the event of such default, the outstanding bonds contain a provision stating that the registered owners of 25% of the aggregate principal amount of the Bonds then outstanding may declare the principal of all bonds then outstanding to be due and payable immediately.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**5. Long-term Liabilities** (Continued)

***Corporation Bonds***

In August 2006, the Corporation authorized the issuance of \$21,915,000 of Deferred Maintenance Bonds, Series 2006. Proceeds were used to finance the construction of certain renewal and renovation projects at each of the three Colleges. This bond issue is a general obligation of the Corporation, which is a separate legal entity that is not subject to State constitutional restrictions on the incurrence of debt, which may apply to the State itself.

The financial resources used to repay the bonds are appropriations and special student fees. Payments of bond principal are also secured by an insurance policy issued by a commercial insurer. The bonds bear interest at rates of 3.55% to 5.0% and are due in semiannual installments, which began January 15, 2007. Principal maturities, due in annual installments, began July 15, 2007, and were scheduled to continue until July 15, 2020. Bonds maturing on or after July 15, 2017, were callable at the option of the Corporation beginning July 15, 2016. On September 19, 2016, the Corporation's outstanding Deferred Maintenance Bonds, Series 2006 principal were called using proceeds from the issuance of Deferred Maintenance and Refunding Bonds, Series 2016.

In November 2013, the Corporation authorized the issuance of \$13,460,000 of Building Bonds, Series 2014. Proceeds from the issuance of these bonds will be used to help build a portion of the CSC Rangeland Center and to renovate WSC's U.S. Conn Library. This bond issue is a general obligation of the Corporation, which is a separate legal entity that is not subject to State constitutional restrictions on the incurrence of debt, which may apply to the State itself. The financial resources used to repay the bonds are appropriations. The bonds bear interest at rates of 2.0% to 5.0%, and are due in semiannual installments, which began June 15, 2014. Principal maturities, due in annual installments, began June 15, 2015, and continue until June 15, 2021. The bonds are not subject to redemption prior to maturity.

In June 2016, the Corporation authorized the issuance of \$26,655,000 of Deferred Maintenance Refunding Bonds Series 2016, of which \$19,295,000 was related to new bonds and \$7,360,000 was related to refunding bonds. The purpose of the issuance was to redeem in full the outstanding principal amount of the Deferred Maintenance Series 2006 bonds and allow for the issuance of new bond proceeds to help fund the renovation of the stadium at CSC, the renovation of the Theatre/Event Center at PSC, and the construction of applied technology programmatic space at WSC. On September 19, 2016, the Series 2006 bonds were advance refunded. This refunding of the Series 2006 bonds resulted in a reduction of total debt service payments by \$854,784 and an estimated economic gain of \$471,674. The difference between the reacquisition price and the net carrying amount of the old debt has been deferred and is amortized over the remaining life of the old bonds. This bond issue is a general obligation of the Corporation, which is a separate legal entity that is not subject to State constitutional restrictions on the incurrence of debt, which may apply to the State itself. The financial resources used to repay the bonds are appropriations and special student fees. The bonds bear interest, payable semiannually, at rates of 2.00% to 5.00%. Principal maturities, due in annual installments, began July 15, 2017, and continue until July 15, 2030. Bonds maturing on or after July 15, 2027, are able to be redeemed, in part or in whole, on or after July 15, 2026.

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**5. Long-term Liabilities** (Continued)

The official Corporation bond statements define an event of default as missing principal and/or interest payments on the due date for a period of 60 days after written notice has been given to the Corporation by any registered owner. In the event of such default, the outstanding bonds contain a provision stating that the registered owners of 25% of the aggregate principal amount of the Bonds then outstanding may declare the principal of all bonds then outstanding to be due and payable immediately.

***PSC Loan Obligation***

In May 2007, PSC received a loan from the Peru State College Foundation to finance the renovation of the Al Wheeler Activity Center. The loan is a general obligation of PSC. The loan is not an obligation of the State of Nebraska, and no tax funds may be appropriated for payment of principal and interest. The loan bears interest payable annually at the rate of 3.5% and is due in annual installments, which began May 1, 2008. Principal maturities began May 1, 2008, and continued until 2019.

***Master Lease Purchasing Program***

The State of Nebraska, through the Department of Administrative Services (DAS) – Accounting Division, has a Master Lease Purchasing Agreement to be used by various agencies to purchase equipment. CSC used this financing arrangement to finance the acquisition of non-capitalized equipment in fiscal years 2014 and 2015. One of CSC’s master lease obligations bear interest payable at a rate of 1.05% while the other master lease obligation bears interest payable at a rate of 1.45%. PSC used this financing arrangement to finance the acquisition of capitalized equipment in fiscal year 2015. PSC’s master lease obligation bears interest payable at a rate of 1.32%. CSC’s Master Leases expire in fiscal years 2019 and 2020 while PSC’s Master Lease expired in fiscal year 2019. Assets capitalized under this program totaled \$306,019 at June 30, 2019 and 2018, and were net of accumulated depreciation of \$130,058 in 2019 and \$99,456 in 2018.

The official statement of the master lease agreement defines an event of default as failure to pay any rental payment or other payment required to be paid, failure to observe or perform any covenant, condition or agreement on its part, or representation or warranty made in the Lease was untrue in any material respects. In event of such default, with or without termination of the lease, all rental payments for which funds have been appropriated may be declared due, equipment may become repossessed and disposed of such equipment, or any other remedy available at law or in equity with respect to such event of default.

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

5. **Long-term Liabilities** (Continued)

Debt service requirements to maturity for all long-term debt of the NSCS are as follows:

**CSC Revenue and Refunding Bonds**

<b>Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2020	\$ 655,000	\$ 238,108	\$ 893,108
2021	655,000	227,578	882,578
2022	675,000	213,044	888,044
2023	690,000	195,690	885,690
2024	700,000	179,642	879,642
2025 – 2029	3,745,000	618,518	4,363,518
2030 – 2034	2,360,000	181,050	2,541,050
Total	<u>\$ 9,480,000</u>	<u>\$ 1,853,630</u>	<u>\$ 11,333,630</u>

**CSC Master Lease Obligation Summary**

<b>Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2020	102,475	745	103,220
Total	<u>\$ 102,475</u>	<u>\$ 745</u>	<u>\$ 103,220</u>

**PSC Revenue and Refunding Bonds**

<b>Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2020	\$ 570,000	\$ 377,430	\$ 947,430
2021	570,000	369,111	939,111
2022	585,000	359,488	944,488
2023	600,000	348,431	948,431
2024	605,000	336,083	941,083
2025 – 2029	3,030,000	1,448,136	4,478,136
2030 – 2034	2,055,000	1,069,490	3,124,490
2035 – 2039	1,655,000	775,244	2,430,244
2040 – 2044	1,980,000	446,008	2,426,008
2045 – 2047	1,370,000	78,375	1,448,375
Total	<u>\$ 13,020,000</u>	<u>\$ 5,607,796</u>	<u>\$ 18,627,796</u>



NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

5. Long-term Liabilities (Continued)

**WSC Revenue and Refunding Bonds**

<b>Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2020	\$ 880,000	\$ 521,024	\$ 1,401,024
2021	890,000	504,476	1,394,476
2022	905,000	486,184	1,391,184
2023	920,000	466,124	1,386,124
2024	950,000	441,505	1,391,505
2025 – 2029	4,690,000	1,741,306	6,431,306
2030 – 2034	2,360,000	1,224,228	3,584,228
2035 – 2039	2,090,000	898,522	2,988,522
2040 – 2044	2,470,000	516,150	2,986,150
2045 – 2047	1,695,000	90,388	1,785,388
Total	<u>\$ 17,850,000</u>	<u>\$ 6,889,907</u>	<u>\$ 24,739,907</u>

**Corporation Bonds**

<b>Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2020	\$ 3,325,000	\$ 1,122,168	\$ 4,447,168
2021	4,800,000	976,843	5,776,843
2022	1,790,000	728,968	2,518,968
2023	1,880,000	656,018	2,536,018
2024	1,935,000	598,793	2,533,793
2025 – 2029	10,825,000	1,767,515	12,592,515
2030 – 2031	4,955,000	116,803	5,071,803
Total	<u>\$ 29,510,000</u>	<u>\$ 5,967,108</u>	<u>\$ 35,477,108</u>

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

5. **Long-term Liabilities** (Concluded)

**NSCS Loan Obligation and Bond Summary**

<b>Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2020	\$ 5,532,475	\$ 2,259,475	\$ 7,791,950
2021	6,915,000	2,078,008	8,993,008
2022	3,955,000	1,787,684	5,742,684
2023	4,090,000	1,666,263	5,756,263
2024	4,190,000	1,556,023	5,746,023
2025 – 2029	22,290,000	5,575,475	27,865,475
2030 – 2034	11,730,000	2,591,571	14,321,571
2035 – 2039	3,745,000	1,673,766	5,418,766
2040 – 2044	4,450,000	962,158	5,412,158
2045 – 2047	3,065,000	168,763	3,233,763
Total	<u>\$ 69,962,475</u>	<u>\$ 20,319,186</u>	<u>\$ 90,281,661</u>

The bond resolutions of the Corporation Bonds, and the Revenue and Refunding Bonds specify the funds that need to be established, the required transfers between funds, and the maximum maturity limits for the funds' investments. The bond resolutions also contain certain covenants, including compliance with a ratio of net revenues to debt service. At June 30, 2019 and 2018, the NSCS was in compliance with these requirements.

6. **Operating Leases**

Noncancellable operating leases related primarily to office space and equipment expire in various fiscal years through 2024. Renewal options for leases containing such provision ranged from one to six years. These operating leases generally require the NSCS to pay all executory costs (property taxes, maintenance, operating, and insurance).

Future noncancellable operating lease payments as of June 30, 2019, were:

2020	343,831
2021	264,451
2022	168,643
2023	151,601
2024	33,525
Total	<u>\$ 962,051</u>

The NSCS's operating lease payments for the years ended June 30, 2019, and June 30, 2018, were \$817,408 and \$833,154, respectively.

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**7. Revenue Bond Program**

The Board, for the benefit of the Nebraska State Colleges, issues bonds to finance the construction, repair, and maintenance of revenue bond buildings owned and operated by the Board of Trustees of the Nebraska State College System. The Revenue Bond Program (Program) provides funding for general operations as well as funding for various construction and renovation projects as specified by the individual bond documents. The Program is designed to provide greater flexibility to finance revenue bond projects at the three Colleges. The current revenue bond master resolution was approved in 2002 by the Board.

Financial information for the Program for June 30, 2019 and 2018, is summarized as follows:

**Condensed Statement of Net Position**

	2019	2018
<b>Assets</b>		
Current Assets	\$ 18,492,868	\$ 18,189,205
Noncurrent Assets	57,289,961	59,319,462
Total assets	75,782,829	77,508,667
 <b>Deferred Outflows of Resources</b>	 32,180	 35,959
 <b>Liabilities</b>		
Current Liabilities	4,319,671	3,813,688
Noncurrent Liabilities	38,450,009	40,580,450
Total liabilities	42,769,680	44,394,138
 <b>Net Position</b>		
Net investment in capital assets	16,980,052	16,926,490
Restricted for		
Debt service	2,197,545	2,085,398
By enabling legislation	13,867,732	14,138,600
Total net position	\$ 33,045,329	\$ 33,150,488

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

7. **Revenue Bond Program** (Concluded)

**Condensed Statement of Revenues, Expenses, and Changes in Net Position**

	<u>2019</u>	<u>2018</u>
<b>Operating Revenues</b>		
Rentals	\$ 8,419,992	\$ 7,703,203
Food Service	8,646,810	8,727,143
Facilities	3,399,559	3,315,525
Bookstore	177,635	183,229
Other	264,391	299,567
Total operating revenues	<u>20,908,387</u>	<u>20,228,667</u>
<b>Operating Expenses</b>		
Food Service	5,707,318	5,483,374
Other	14,643,519	12,849,699
Total operating expenses	<u>20,350,837</u>	<u>18,333,073</u>
<b>Operating Income</b>	557,550	1,895,594
<b>Nonoperating Revenue (Expenses)</b>	(662,709)	(857,360)
<b>Increase in Net Position</b>	<u>(105,159)</u>	<u>1,038,234</u>
<b>Net Position, Beginning of Year</b>	33,150,488	32,112,254
<b>Net Position, End of Year</b>	<u>\$ 33,045,329</u>	<u>\$ 33,150,488</u>

**Condensed Statement of Cash Flows**

	<u>2019</u>	<u>2018</u>
<b>Cash Flows from Operating Activities</b>	\$ 3,035,776	\$ 2,299,504
<b>Cash Flows from Capital and Related Financing Activities</b>	(3,338,903)	(5,253,658)
<b>Cash Flows from Investing Activities</b>	1,063,989	353,548
<b>Decrease in Cash and Cash Equivalents</b>	760,862	(2,600,606)
<b>Cash and Cash Equivalents, Beginning of Year</b>	19,904,463	22,505,069
<b>Cash and Cash Equivalents, End of Year</b>	<u>\$20,665,325</u>	<u>\$ 19,904,463</u>

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**8. Retirement Plans**

The NSCS has a defined contribution retirement plan currently in effect, which was established by the Board of Trustees and may be amended by the Board in accordance with Neb. Rev. Stat. § 85-320 (Reissue 2014). The Nebraska State College System Defined Contribution Retirement Plan covers all faculty, professional staff, and support staff, and provides investment options and annuity contracts administered by the Teachers Insurance and Annuity Association – College Retirement Equities Fund (TIAA-CREF). The plan provides retirement and death benefits to plan members and their beneficiaries. Benefit provisions are contained in the plan document and may be amended by action of the Board of Trustees. Contribution rates for plan members and the NSCS for 2019 and 2018, expressed as a percentage of covered payroll, 6% and 8%, respectively. Contributions actually made for the fiscal years ended June 30, 2019 and 2018, by plan members and the NSCS were \$2,808,805 and \$3,770,041; and \$2,760,227 and \$3,678,646, respectively. At June 30, 2019 and 2018, the plan had 779 and 772 contributing members, respectively. The NSCS contributions encumbered for the fiscal years ended June 30, 2019 and 2018, in the amounts of \$224,208 and \$223,456, respectively.

Membership in the plan was mandatory for all full-time faculty and staff who attained the age of thirty. Voluntary membership is permitted for all full-time faculty and staff upon reaching the second anniversary of their employment and the attainment of age 25. The plan benefits are fully vested at the date of contribution.

The NSCS also sponsors a supplemental retirement annuity (SRA) plan, Roth individual retirement account (403(b)), and 457 deferred compensation supplemental plan. Plan members contributed \$862,132 to the SRA, \$178,085 to the Roth 403(b), and \$112,450 to the 457 plan in 2019, while in 2018 plan members contributed \$933,028 to the SRA, \$153,436 to the Roth 403(b), and \$134,084 to the 457 plan. The NSCS does not contribute to these supplemental plans.

**9. Risk Management**

The NSCS is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; business interruption; errors and omissions; employee injuries and illnesses; and natural disasters. Responsibility for the coordination of a risk and insurance management program for the NSCS is assigned to the Chancellor. The responsibility for the development and implementation of the risk and insurance management program is assigned to each of the Colleges' Presidents. Mechanisms for identifying risks and for taking appropriate action to eliminate, abate, transfer, or retain these risks is also the responsibility of each College. DAS – Risk Management Division is responsible for maintaining the self-insurance program for workers' compensation along with the motor vehicle liability insurance.

The NSCS has chosen to purchase insurance for:

- A. Health care and life insurance for eligible employees.

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**9. Risk Management** (Concluded)

- B. General liability coverage (including employee benefits liability), with limits ranging from \$1,000,000 per occurrence to \$3,000,000 in aggregate
- C. Educators legal liability, with a limit of \$4,000,000 per each claim, \$4,000,000 annual aggregate, and a self-insured retention of \$150,000.
- D. Real and personal property through the Midwestern Higher Education Compact's (MHEC) property program on a blanket basis for losses up to \$500,000,000, with the program funding a self-insurance pool of \$1,000,000 per loss occurrence and a deductible of \$50,000 for the NSCS. Newly acquired properties are covered up to \$100,000,000 for 90 days from the date the insured takes ownership of the property. The perils of flood, earthquake, and acts of terrorism have various coverages and sublimits. Details of these coverages are available from the NSCS.

No settlements exceeded commercial insurance coverage in any of the past three fiscal years. Health care insurance is funded through a combination of employee and NSCS contributions. Workers' compensation is funded in the Workers' Compensation Internal Service Fund through assessments on each State agency based on total agency payroll and past experience. Tort claims; theft of, damage to, or destruction of assets; errors or omissions; and natural disasters would be funded through the State General Fund or by NSCS assessments, as directed by the Legislature, unless covered by purchased insurance. No amounts for estimated claims have been reported in the NSCS's financial statements.

**10. Commitments and Contingencies**

*Construction Contracts*

The Board of Trustees has approximate remaining construction commitments of \$5,100,000 and \$11,238,000, as of June 30, 2019 and 2018, respectively. These projects will be funded through cash funds, LB 309 Task Force for Building Renewal funds, Foundation gifts, bond proceeds, contingency maintenance funds, and capital improvement fees. Construction commitments are identified by College, as follows:

	<b>2019</b>	<b>2018</b>
CSC	\$ 3,227,000	\$ 3,743,000
PSC	1,063,000	1,959,000
WSC	810,000	5,536,000

*Government Grants*

The NSCS is currently participating in numerous grants from various departments and agencies of the Federal and State governments. The expenditures of grant proceeds must be for allowable and eligible purposes. Single audits and audits by the granting department or agency may result in requests for reimbursement of unused grant proceeds or disallowed expenditures. Upon notification of final approval by the grant department or agency, the grants are considered closed.

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**11. Restricted Net Position**

Restricted net position reports resources that are owned by the NSCS, but their use or purpose is restricted. Restricted net position reported on the Statements of Net Position is further classified into the following:

*Loans* represent institutional loans and Federal program loan funds set aside to serve as revolving loan funds for students.

*Debt Service* represents Corporation and revenue bond balances reserved for debt service payments.

*Plant* represents funds reserved for capital improvements net of any related liabilities.

*Other* represents funds restricted through external constraints imposed by creditors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

Restricted net position of \$19,948,649 and \$20,481,586 in fiscal years 2019 and 2018, respectively, was restricted due to enabling legislation.

**12. Joint Operation**

On September 14, 2006, WSC entered into an interlocal agreement with Northeast Community College (NECC) to build and operate College Center in South Sioux City (CCSSC), Nebraska, which offers classes from both NECC and WSC. CCSSC began offering classes during the fiscal year ended June 30, 2011. On September 6, 2016, WSC entered into a new interlocal agreement with NECC to continue to operate CCSSC.

NECC administers the accounts payable related to joint operation and maintenance costs and provides WSC with quarterly reports and an invoice for WSC's share of expenses accompanied by supporting documentation. Both parties agree the expense allocation between the parties shall be split equally (50%-50%) for all expenses for the term of the Agreement. CCSSC is governed by CCSSC's Administrative Council, which is a four-member voting board composed of two appointees from NECC and two appointees from WSC. In addition to the voting members, the following individuals serve on the Council in an ex officio capacity: Facilities Manager and two institutional leaders (one appointed by each President). The chairperson of the Council is selected on a rotating basis with a WSC representative in even-numbered years and a Northeast representative in odd-numbered years. Ownership of land and facilities are shared 50%-50% by NECC and WSC. Either party can terminate the agreement with at least twelve (12) months prior notice, giving the other party right of first refusal on purchase of the exiting party's interest in the building, contents, and land.

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**13. Component Unit Disclosures – Foundations**

On the following pages are the notes taken from the audited financial statements, for the years ended as indicated below, of the Foundations:

<u>Foundation</u>	<u>Years Ended</u>	<u>Pages</u>
Chadron State	June 30, 2019 and 2018	69 – 83
Peru State College	December 31, 2018 and 2017	84 - 96
Wayne State	June 30, 2019 and 2018	97 - 108



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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**CHADRON STATE FOUNDATION**

**Note 1 – Purpose of Foundation and Description of Program Services**

*Nature of Activities*

Chadron State Foundation (the Foundation) is a nonprofit organization incorporated in the State of Nebraska in 1963 to promote the education, scientific, and benevolent purposes of Chadron State College (the College). The Foundation acts largely as a fundraising organization; soliciting and receiving contributions and pledges on behalf of the College. Assets received by the Foundation are used to acquire equipment to be used by the College, to provide financial aid for college students, or to be otherwise expended for the betterment of the College.

*Program Services*

Chadron State Foundation is a nonprofit corporation classified by the Internal Revenue Service as tax-exempt under Section 501(c)(3). The Foundation provides support to Chadron State College (the College) through scholarships and awards to the students of the College and provides institutional support of management and special projects related to the College.

**Note 2 – Summary of Significant Accounting Policies**

*Basis of Accounting*

The Foundation prepares its financial statements on the accrual basis of accounting; consequently, certain revenue and the related assets are recognized when earned rather than when received and certain expenses are recognized when incurred rather than when the obligation is paid.

*Basis of Presentation*

The Foundation is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

*Net Assets Without Donor Restrictions* - Net assets that are not subject to donor-imposed stipulations.

*Net Assets with Donor Restrictions* - Net assets that are subject to donor/grantor-imposed time or purpose stipulations. Net assets with donor restrictions are broken into two categories: net assets restricted by time or purpose and net assets restricted in perpetuity.

*Net Assets Restricted by Time or Purpose* - Net assets subject to donor-imposed stipulations that may or will be met either by actions of the Foundation and/or the passage of time. When a restriction expires, net assets are reclassified to net assets without donor restrictions and reported in the Statement of Activities as net assets released from restrictions.

*Net Assets Restricted in Perpetuity* - Net assets subject to donor-imposed stipulations that they be maintained permanently by the Foundation. Generally, the donors of these assets permit the Foundation to use all or part of the income earned on any related investments for general or specific purposes.

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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**CHADRON STATE FOUNDATION** (Continued)

**Note 2 – Summary of Significant Accounting Policies** (Continued)

*Designation of Unrestricted Net Assets*

It is the policy of the Board of Directors of the Foundation to designate sums of net assets without donor restrictions to assure adequate reserves are accumulated to help fund specific future events and the general operations of the Foundation. Accordingly, net assets without donor restrictions of the Foundation are classified and reported as follows:

*Operating Fund* – The portion of net assets without donor restrictions that is undesignated and available for the day-to-day operations, support, and management of the Foundation.

*CSC General Fund* – Represents the annual accumulation of gifts without donor restrictions of \$4,999 or less received by the Foundation. These funds must first be used to address any operating deficits for the current fiscal year. The remaining balance is transferred to the beginning fund balance of the CSC Quasi Endowment in the following fiscal year.

*CSC Quasi Endowment* – Represents gifts without donor restrictions designated by the Board of Directors that must adhere to the policies and procedures of Section IV of the Chadron State Foundation Endowment Policy & Guidelines.

*Greatest Need* – Represents gifts without donor restrictions and pledges of \$5,000 or more that will be allocated per recommendation of the Development Committee and approved by the Board of Directors. Such recommendations are based on the initiatives and priorities of the Foundation and, when appropriate, the Campaign Leadership committee. Such recommendations must be approved by the Board of Directors. Upon approval by the Board of Directors, these gifts and pledges are accounted for in the appropriate Board-designated fund. The Board of Directors has allocated the entire fund balance to Capital Campaign Initiatives to be used as needed to complete the current capital projects.

***Cash and Cash Equivalents and Short-term Investments***

The Foundation considers all highly-liquid investments and deposits with a term to maturity of three months or less when purchased to be cash equivalents. Money market funds and certificates of deposits, with an original maturity of three months or less when purchased, are classified as short-term investments and are not considered to be cash equivalents for purposes of the Statement of Cash Flows.

***Investments***

Investment purchases are recorded at cost, or if donated, at fair value on the date of donation. Thereafter, investments are reported at their fair values in the Statement of Financial Position. Net investment return/loss is reported in the Statement of Activities and consists of interest and dividend income, realized and unrealized capital gains and losses, less external and direct internal investment expenses.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**CHADRON STATE FOUNDATION** (Continued)

**Note 2 – Summary of Significant Accounting Policies** (Continued)

***Pledges Receivable***

Unconditional promises to give are recorded in the period received. All contributions are available for unrestricted use unless specifically restricted by the donor. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Gifts and contributions are recorded at fair value at the time of donation. Unconditional promises to give due in the next year are recorded at their net realizable value. Unconditional promises to give due in subsequent years are reported at the present value of their net realizable value, using risk-free interest rates applicable to the years in which promises are to be received. Allowances are provided for amounts estimated to be uncollectible, based on a history of past write-offs and collections. Accounts are written off as uncollectible at the time management determines that collection is unlikely.

***Revenue Recognition***

The Foundation reports contributions as support when assets are received or when an unconditional promise to give has been made. Conditional promises to give are recognized when the conditions on which they depend are substantially met. However, if a restriction is fulfilled in the same time period the contribution is received, the Foundation reports the support as without donor restrictions.

***Contributed Materials and Services***

The Foundation records various types of in-kind contributions. Contributed services are recognized at fair value if the services received (a) create or enhance long-lived assets or (b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. Contributions of tangible assets are recognized at fair value when received. The amounts reflected in the accompanying financial statements as in-kind contributions are offset by like amounts included in expenses. Total contributed materials and services recognized for the years ended June 30, 2019 and 2018 were \$87,268 and \$30,698, respectively.

***Property and Equipment***

Investment in property and equipment is stated at cost less accumulated depreciation or at fair value if donated. All purchases or donations of property and equipment in excess of \$1,000 and all expenditures for repairs, maintenance, renewals, and betterments that materially prolong the useful lives of the assets are capitalized. Property and equipment are depreciated on a straight-line basis over the estimated useful lives of the assets as follows:

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**CHADRON STATE FOUNDATION** (Continued)

**Note 2 – Summary of Significant Accounting Policies** (Continued)

	<b>Estimated Useful Life</b>
Office Equipment	3 – 15 yrs
Building and Improvements	39.5 – 50 yrs

***Collections***

The Foundation has a collection of artwork and other memorabilia that was donated by several supporters of Chadron State College. The collection is on display and is available to those who are interested in studying Nebraska state history. The Foundation has taken steps to ensure that the collection is protected and preserved. Collection items acquired either through purchase or donation are not capitalized. Purchases of collection items are recorded as decreases in net assets without donor restrictions if purchased with assets without donor restrictions and as decreases in net assets with donor restrictions if purchased with donor-restricted assets. Contributions of collection items are not recognized in the Statement of Activities. Proceeds from deaccessions or insurance recoveries are reflected on the Statement of Activities based on the absence or existence and nature of donor-imposed restrictions. If collection items are sold, the proceeds from the sale are used to purchase additional collection items.

***Income Tax Status***

The Foundation follows the accounting guidance for uncertainty in income taxes. A tax position initially needs to be recognized in the financial statements when it is more-likely-than-not the position will be sustained upon examination by the taxing authorities

The Foundation is a nonprofit corporation classified by the Internal Revenue Service as tax-exempt under Section 501(c)(3) and as a non-private foundation under Section 509(a)(1) of the Internal Revenue Code. The Foundation is not liable for income taxes if it operates within the confines of its exempt status, though the Foundation may be responsible for taxes on unrelated business activities. In the event of an examination of the income tax returns, the tax liability of the Foundation could be changed if an adjustment in the tax-exempt purpose or income from unrelated business activities is ultimately determined by the taxing authorities.

As of June 30, 2019, the Foundation had no uncertain tax positions that qualify for either recognition or disclosure in the financial statements. The Foundation's income tax filings are subject to audit by various tax authorities. The Foundation is no longer subject to federal and state income tax examinations by taxing authorities for years before 2016. Management continually evaluates expiring statutes of limitations, audits, proposed settlements, changes in tax law and new authoritative rulings. The Foundation believes their estimates are appropriate based on current facts and circumstances. Interest and penalties assessed by income taxing authorities, if any, are included in interest expense.

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**CHADRON STATE FOUNDATION** (Continued)

**Note 2 – Summary of Significant Accounting Policies** (Concluded)

*Estimates*

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

*Functional Allocation of Expenses*

The cost of providing the various programs and other activities has been summarized on a functional basis in the Statement of Activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

*Accounting Pronouncements Adopted*

In August 2016, the FASB issued (ASU) 2016-14, Not-for-Profit Entities: Topic 958. The amendments in this update affect not-for-profit entities and the users of their general-purpose financial statements. In addition to changes in the terminology used to describe categories of net assets throughout the financial statements, the accounting and reporting of investment return and underwater endowments was modified and new disclosures were added. The Foundation adopted this ASU effective for the year ended June 30, 2019. The adoption required a restatement of the June 30, 2018 financial statements, but did not impact the total net assets reported in 2018.

**Note 3 – Liquidity and Availability**

Financial assets available for general expenditure, that is, without restrictions limiting their use, within one year of the Statement of Financial Position date, are comprised of the following as of June 30:

	<u>2019</u>	<u>2018</u>
Financial Assets Available for Use:		
Cash and Cash Equivalents	\$ 949,990	\$ 890,589
Net Pledges Due Within One Year, Unrestricted	20,226	15,100
Endowment Distributions for Management Purposes	426,800	414,250
	<u>1,397,016</u>	<u>1,319,939</u>
Less Current Liabilities:		
Accounts Payable	16,949	4,619
Scholarships Payable, Unrestricted	46,561	30,642
Other Liabilities	12,801	14,269
	<u>76,311</u>	<u>49,530</u>
Total Available Assets	<u>\$ 1,320,705</u>	<u>\$ 1,270,409</u>

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**CHADRON STATE FOUNDATION** (Continued)

**Note 3 – Liquidity and Availability** (Concluded)

The Foundation's endowment funds consist of donor-restricted endowments and funds designated by the Board as endowments. Income from donor-restricted endowments is restricted for specific purposes, with the exception of the amounts available for management purposes.

The Foundation's Board-designated endowment of \$907,146 and \$841,044 as of June 30, 2019 and 2018, respectively, is subject to an annual spending rate of up to 5%. Although the Foundation does not intend to spend from the Board-designated endowment (other than amounts for general expenditures as part of the Board's annual budget approval or appropriation), these amounts could be made available if necessary.

Cash held in certificates of deposit and approximately \$625,000 and \$586,000 as of June 30, 2019 and 2018, respectively, in cash held at a local bank are donor-restricted funds for projects planned on the College campus. These funds are held in short-term instruments such that funds are available as projects progress.

**Note 4 – Pledges Receivable**

Contributions receivable at June 30, were as follows:

	<u>2019</u>	<u>2018</u>
Receivable in Less Than One Year	\$ 609,858	\$ 401,402
Receivable in One to Five Years	643,321	747,671
Receivable in Six to Ten Years	75,000	100,000
Total Contributions Receivable	<u>\$ 1,328,179</u>	<u>\$ 1,249,073</u>
Less: Unamortized Discounts to Net Present Value	(41,777)	(54,789)
Less: Allowance for Uncollectable Accounts	<u>(45,286)</u>	<u>(53,500)</u>
Net Contributions Receivable	<u>\$ 1,241,116</u>	<u>\$ 1,140,784</u>

Unconditional pledges receivable due in more than one year are discounted based on the credit worthiness of donors. Discount rates for the year ended June 30, 2019 were between 1.15% and 5.5% based on the five-year Treasury Rate at the time each pledge was made. The discount rate used on long-term promises to give was 2.73% for the year ended June 30, 2018.

**Note 5 – Fair Market Value Measurements**

The Foundation classifies assets and liabilities measured at fair market value within a hierarchy based on whether the inputs to the valuation methodology used for measurement are observable or unobservable. Observable inputs reflect market-derived or market-based information obtained from independent sources while unobservable inputs reflect estimates about market data.

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**CHADRON STATE FOUNDATION** (Continued)

**Note 5 – Fair Market Value Measurements** (Continued)

The fair value hierarchy prioritizes the inputs to valuation techniques used to measure fair value into three broad levels:

*Level I* – Quoted prices are available in active markets for identical investments as of the reporting date. The type of investments which would generally be included in Level I include listed equities. The Foundation, to the extent that it holds such investments, does not adjust the quoted price of these investments.

*Level II* – Pricing inputs are observable for the investments, either directly or indirectly, as of the reporting date, but are not the same as those used in Level I. Fair value is determined through the use of models or other valuation methodologies. Investments which are generally included in this category are less-liquid and restricted-equity securities.

*Level III* – Pricing inputs are unobservable for the investment and include situations where there is little, if any, market activity for the investment. The inputs into the determination of fair value require significant management judgment or estimation. The Foundation did not have any Level III-type investments as of June 30, 2019 and 2018.

In certain cases, the inputs used to measure fair value may fall into different levels of the fair value hierarchy. In such cases, the determination of which category within the fair value hierarchy is appropriate for any given investment is based on the lowest level of input that is significant to the fair value measurement. The Foundation's assessment of the significance of a particular input to the fair value measurement in its entirety requires judgment and considers factors specific to the investment.

The fair value of each financial instrument in the table below was measured using input guidance and valuation techniques. The following table sets forth carrying amounts and estimated fair values for financial instruments at June 30:

	2019		
	Level I	Level II	Total
Mutual Funds:			
Large Cap	\$ 4,910,981	\$ -	\$ 4,910,981
Mid Cap and Small Cap	2,161,739	-	2,161,739
International	4,429,292	-	4,429,292
Emerging Markets	1,492,079	-	1,492,079
Fixed Income	2,198,786	-	2,198,786
Floating Rate Corporate Loans	1,451,381	-	1,451,381
Low Correlated Hedge Funds	195,259	-	195,259
Master Limited Partnership	1,464,701	-	1,464,701
Hedge Funds	-	2,999,950	2,999,950
Total Investments	<u>\$ 18,304,218</u>	<u>\$ 2,999,950</u>	<u>\$ 21,304,168</u>
Short-term Investments:			
Cash and Cash Equivalents	<u>\$ 72,802</u>	<u>\$ -</u>	<u>\$ 72,802</u>
Annuity Assets and Liabilities	<u>\$ -</u>	<u>\$ 8,596</u>	<u>\$ 8,596</u>

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**CHADRON STATE FOUNDATION (Continued)**

**Note 5 – Fair Market Value Measurements** (Concluded)

	2018		
	Level I	Level II	Total
Mutual Funds:			
Large Cap	\$ 4,688,148	\$ -	\$ 4,688,148
Mid Cap	1,010,167	-	1,010,167
Small Cap	992,862	-	992,862
International	3,956,801	-	3,956,801
Emerging Markets	1,306,971	-	1,306,971
Fixed Income	2,106,454	-	2,106,454
Floating Rate Corporate Loans	1,394,692	-	1,394,692
Low Correlated Hedge Funds	549,928	-	549,928
Publicly-traded Limited Partnership	1,388,309	-	1,388,309
Hedge Funds	-	2,510,118	2,510,118
Total Investments	<u>\$ 17,394,332</u>	<u>\$ 2,510,118</u>	<u>\$ 19,904,450</u>
Annuity Assets and Liabilities	<u>\$ -</u>	<u>\$ 11,483</u>	<u>\$ 11,483</u>

Hedge Funds - These funds are not priced or quoted in the active market, but the assets can be priced in an active market under the valuation methods described in Level II.

The Foundation measures annuity assets and liabilities based on donors' life expectancies. These assets are held by a broker that specializes in this type of investment. The broker evaluates the value quarterly. However, the Foundation is at risk of funding future annuity payments should the annuitants outlive their original contributions.

The Foundation measures pledges receivable at fair market value on a non-recurring basis using unobservable inputs. Pledges receivable are measured at fair market value based on the expected future cash flows and the credit worthiness of the donor as explained in Note 4.

In general, investments are exposed to various risks, such as interest rate, credit, and overall market volatility risk. Due to the level of risk associated with certain investments, it is reasonably possible that changes will occur in the near-term and such changes could materially affect the investment balances and the amounts reported in the Statement of Financial Position.

**Note 6 – Other Assets**

Other assets include cash surrender value of life insurance for which the Foundation is named an owner and beneficiary of each policy and several charitable gift annuities.



NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**CHADRON STATE FOUNDATION** (Continued)

**Note 6 – Other Assets** (Concluded)

Under charitable gift annuity contract, the Foundation receives immediate and unrestricted title to contributed assets and agrees to make fixed recurring payments over the stipulated period. Contributed assets are recorded at the fair value on the date of receipt. The related liability for future payments to be made to specified beneficiaries is recorded at fair value using present value techniques and risk-adjusted discount rates designed to reflect the assumptions market participants would use in pricing the liability. The liability for future trust payments to the donor is reduced by payments made to the donor and is adjusted to reflect changes in the fair value of the liability at the end of the year. Upon termination of the annuity contract, the remaining liability is removed and recognized as income. The value of the charitable gift annuity contract was \$8,596 and \$11,483 as of June 30, 2019 and 2018, respectively.

The cash surrender value of life insurance is recorded based on estimated amounts available upon surrender of the policies. Cash surrender values of the policies were \$36,318 and \$45,839 as of June 30, 2019 and 2018, respectively.

**Note 7 – Beneficial Interest in Trust and Estates**

The Foundation is the beneficiary of various trusts and estates created by donors. The carrying amounts (which are at fair value) of beneficial interests in trusts and estates are based on values provided by an external investment manager, quoted market values, or actuarial valuations. At the date the Foundation is notified of an irrevocable beneficial interest, a contribution is recorded based on the presence of donor restrictions at fair value of the underlying trust or estate assets. Thereafter, beneficial interests in trusts and estates are reported at the fair value of the trusts' assets in the statements of financial position, with trust distributions and changes in fair value recognized in the statement of activities.

The Foundation may also be designated as the beneficiary of trusts, estates, and life insurance policies which are revocable and under the control of the donor. These assets are not recorded by the Foundation until they become irrevocable.

**Note 8 – Property and Equipment**

Property and equipment at June 30 consisted of the following:

	<u>2019</u>	<u>2018</u>
Land	\$ 38,500	\$ 38,500
Office Equipment	97,096	97,096
	<u>\$ 135,596</u>	<u>\$ 135,596</u>
Less: Accumulated Depreciation	(96,840)	(96,314)
Property and Equipment, Net of Accumulated Depreciation	<u>\$ 38,756</u>	<u>\$ 39,282</u>

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**CHADRON STATE FOUNDATION (Continued)**

**Note 9 – Related Parties**

The Foundation, in the normal course of business, engages in transactions with Chadron State College. The College has been designated as the beneficiary of the Foundation. The Foundation pays all scholarships and contributions to the College's students and departments. Substantially all expenses of the Foundation directly or indirectly benefit the College.

The College also provides staff to the Foundation. The in-kind donations of employee time include services that affect all functions of the Foundation. The estimated cost to the College, or benefit to the Foundation, as a result of the College providing these in-kind staffing contributions was \$176,972 and \$173,368 for the years ended June 30, 2019 and 2018, respectively, which includes salaries and benefits.

**Note 10 – Endowment Funds**

Investments - Board-designated Endowment - As of June 30, 2019 and 2018, the Board of Directors had designated \$907,146 and \$841,044, respectively, of net assets without donor restrictions as a general quasi endowment fund to support the mission of the Foundation. Since that amount resulted from an internal designation and is not donor-restricted, it is classified and reported as net assets without donor restrictions.

Gifts assigned to a quasi endowment shall be divided into two separate fund balances. One shall be called the "Initial Fund Balance" and one shall be called the "Quasi Endowment Fund Balance." The balance for either the Initial Fund Balance or Quasi Endowment Fund Balance shall be determined as of June 30th of each fiscal year. The annual payout from each of the fund balances shall be calculated individually as hereinafter stated:

*Initial Fund Balance* - The Initial Fund Balance for each fiscal year shall consist of the value of all contributions to a quasi endowment. The annual payout from this segment of the quasi endowment shall be set by action of the Finance Committee and ratified by the Foundation Board and shall be consistent with the long-term goal of portfolio growth and perpetual support to Chadron State College (CSC). The annual payout from this portion can be up to, but cannot exceed, 50% of the fund balance. Any remaining balance after deducting the annual payout shall be transferred by the Foundation to the Quasi Endowment Fund Balance.

*Quasi Fund Balance* - The annual payout from this segment of the endowment shall be set by action of the Finance Committee and ratified or approved by the Foundation Board consistent with the investment policy and long-term goal of portfolio growth and perpetual support of CSC. In accordance with accounting principles generally accepted in the United States of America, the Foundation Board has the discretion to allow payouts from the Corpus and principal of a Quasi Endowment Fund Balance. However, the Board has chosen by policy to treat a Quasi Endowment Fund balance as a Named Endowment and pay out accordingly. See Spending Policy below.

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**CHADRON STATE FOUNDATION** (Continued)

**Note 10 – Endowment Funds** (Continued)

Investments - Donor-designated Endowments -The Foundation’s endowment consisted of approximately 360 individual funds established for a variety of purposes. Its endowment includes both donor-restricted and funds designated by the Board of Directors to function as endowments. As required by accounting principles generally accepted in the United States of America, net assets associated with endowment funds, including funds designated by the Board of Directors to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

***Interpretation of Relevant Law***

The Board of Directors of the Foundation has interpreted the Nebraska Uniform Prudent Management of Institutional Funds Act (NUPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Foundation classifies as net assets with donor restrictions - restricted in perpetuity (a) the original value of the gifts, (b) the original value of subsequent gifts, and (c) accumulations of earnings made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified as net assets with donor restrictions - restricted in perpetuity is classified as net assets with donor restrictions - restricted by time until those amounts are appropriated for expenditure by the Foundation in a manner consistent with the standard of prudence prescribed by UPMIFA.

In accordance with UPMIFA, the Foundation considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

1. The duration and preservation of the fund
2. The purposes of the Foundation and the donor-restricted endowment fund
3. General economic conditions
4. The possible effect of inflation and deflation
5. The expected total return from income and the appreciation of investments
6. Other resources of the Foundation
7. The investment policies of the Foundation

Endowment net assets, by type of fund, were comprised of the following as of June 30:

	<u>2019</u>	<u>2018</u>
Without Donor Restrictions	\$ 907,146	\$ 841,044
With Donor Restrictions – Restricted by Time or Purpose	2,367,806	2,409,815
With Donor Restrictions – Restricted in Perpetuity	18,949,548	17,569,995
Total Funds	<u>\$ 22,224,500</u>	<u>\$ 20,820,854</u>

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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**CHADRON STATE FOUNDATION** (Continued)

**Note 10 – Endowment Funds** (Continued)

Changes in endowment net assets as of June 30 were as follows:

2019	Without Donor Restrictions	With Donor Restrictions		Total Endowment Assets
		Restricted by Time or Purpose	Restricted in Perpetuity	
Endowment Net Assets, Beginning of Year	\$ 841,044	\$ 2,409,815	\$ 17,569,995	\$ 20,820,854
Contributions	25,331	-	1,354,004	1,379,335
Investment Return	39,767	718,949	-	758,716
Transfers	40,320	1,140	25,549	67,009
Amounts Appropriated for Expenditures	(39,316)	(762,098)	-	(801,414)
Endowment Net Assets, End of Year	<u>907,146</u>	<u>2,367,806</u>	<u>18,949,548</u>	<u>22,224,500</u>

2018	Without Donor Restrictions	With Donor Restrictions		Total Endowment Assets
		Restricted by Time or Purpose	Restricted in Perpetuity	
Endowment Net Assets, Beginning of Year	\$ 648,939	\$ 1,988,424	\$ 16,174,441	\$ 18,811,804
Contributions	22,355	142	1,381,969	1,404,466
Investment Return	41,776	1,134,056	-	1,175,832
Transfers	160,210	205	13,585	174,000
Amounts Appropriated for Expenditures	(32,236)	(713,012)	-	(745,248)
Endowment Net Assets, End of Year	<u>841,044</u>	<u>2,409,815</u>	<u>17,569,995</u>	<u>20,820,854</u>

From time to time, certain donor-restricted endowment funds may have fair values less than the amount required to be maintained by donors or by law (underwater endowments). We have interpreted UPMIFA to permit spending from underwater endowments in accordance with prudent measures required under law. At June 30, 2019 and 2018, funds with donor restrictions reported no deficiencies.

The Foundation has adopted investment and spending policies for endowment assets that seek to preserve its real (inflation adjusted) purchasing power while providing a relatively predictable, stable, and constant (in real terms) stream of earnings consistent with prudent risk limits and the Foundation's spending needs. The Foundation's spending and investment policies work together to achieve this objective. Actual returns in any given year may vary from this amount.

***Strategies Employed for Achieving Objectives***

The Foundation has adopted investment and spending policies, approved by the Board of Directors, for the endowment assets that attempt to provide long-term support to CSC. Accordingly, the investment philosophy of the Foundation is based on a disciplined, consistent, and diversified approach utilizing multiple asset classes and allows for multiple managers. Their intent is to accommodate styles and

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**CHADRON STATE FOUNDATION** (Continued)

**Note 10 – Endowment Funds** (Concluded)

strategies considered reasonable and prudent. The Foundation has established long-term rates of return, downside risk parameters and asset allocation ranges for each portfolio. If the total return objective is not achieved over a particular measurement period, the shortfall should be explainable in terms of general economic and capital market conditions. A temporary shortfall will not necessarily indicate failure to achieve the long-term objective. An important objective of the Foundation Board of Directors is to create an investment and spending program that allows for growth of the portfolio balance.

***Spending Policy and How the Investment Objectives Relate to the Spending Policy***

Distributions from Named Endowment are to be according to the Foundation's Endowment policies. Grant levels are based on the weighted average fund balance, using the adjusted pool of awarding endowments during the past three (3) fiscal years. The distribution approved by the Foundation Board shall not exceed five percent (5.0%) of the weighted average fund balance. Distribution from any individual endowment shall be according to restrictions within that controlling endowment. Distributions from the Quasi Endowment shall be according to its controlling restrictions. In establishing this policy, the Foundation considered the long-term expected return on its investment assets, the nature and duration of the individual endowment funds, many of which must be maintained in perpetuity because of donor-restrictions, and the possible effects of inflation.

**Note 11 – Net Assets with Donor Restrictions**

Net assets restricted by time or purpose are available for the following purposes or periods, as of June 30:

	<b>2019</b>	<b>2018</b>
Scholarships and College Use	\$ 4,450,332	\$ 4,575,873

Net assets were released from donor restrictions by incurring expenses satisfying the purpose or time restrictions specified by donors as follows for the year ended June 30:

	<b>2019</b>	<b>2018</b>
Purpose Restriction Accomplished:		
Scholarships	\$ 556,832	\$ 493,060
College Use	1,250,554	225,553
Management Fees	345,314	328,672
Investment Fees	34,983	33,639
Total Restrictions Released	\$ 2,187,683	\$ 1,080,924

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**CHADRON STATE FOUNDATION (Continued)**

**Note 11 – Net Assets with Donor Restrictions** (Concluded)

Net assets with donor restrictions, restricted in perpetuity, consist of endowment funds which are to be held indefinitely (see Note 10). The earnings from the related assets can be used to support the Foundation's scholarship, award, and grant activities.

**Note 12 – Defined Contribution Plan**

The Organization participates in the College's defined contribution plan (the Plan) covering all employees with at least three years of service who agree to make contributions to the Plan. Employees may enroll in the Plan if they are employed full time for 9 out of 12 months of the year. Participation in the Plan is voluntary for employees who are 25 years of age and have been employed at least two years by the Foundation. Participation in the Plan is mandatory for employees over the age of 30. Employees contribute 6% of their salary and the College contributes 8%. Total expenses for the years ended June 30, 2019 and 2018 were \$25,220 and \$28,781, respectively.

**Note 13 – Commitments**

In 2013, the Board of Directors designated \$529,000 from the CSC Quasi endowment plus \$471,000 of earnings from the Chicoine Fund to provide the additional \$1 million for the naming of the Chicoine athletic complex. As the Chicoine Fund generates earnings, the CSC Quasi endowment will be replenished. As of June 30, 2019, \$313,700 has been paid back to the CSC Quasi Endowment.

In August 2015, the Foundation committed to provide the College with \$2 million for the Math & Science building renovation. This project, along with the fundraising campaign is still in the initial planning stages.

In May 2016, the Foundation committed \$1 million toward the renovation of the football stadium. As of June 30, 2019 the Foundation had provided \$850,000 to the College for the renovations.

**Note 14 – Emerging Accounting Standards**

During the year ended June 30, 2020, the Foundation will implement FASB Topic 606. This standard specifies the recognition criteria for revenue related to contributions and contracts. The effects of the implementation of the standard cannot be readily determined.

During the year ended June 30, 2021, the Foundation will implement the revisions to FASB Topic 958. This update clarifies and improves guidance about whether a transfer of assets is a contribution or exchange transaction, for purposes of determining revenue recognition. The Foundation is in the process of assessing the effect on the financial statements.

During the year ended June 30, 2021, the Foundation will implement the revisions to FASB Topic 820. This update modifies the disclosure requirements on fair value. The Foundation is in the process of assessing the effect on the financial statements.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**CHADRON STATE FOUNDATION (Concluded)**

**Note 15 – Subsequent Events**

Subsequent events were evaluated through the date of the independent auditor's report, which is the date the financial statements were available to be issued.

**Note 16 – Basis for Reissuance of Financial Statements**

Subsequent to the issuance of the financial statements for the year ended June 30, 2019 dated October 11, 2019, it was determined the Foundation needed to provide comparative financial statements to the State of Nebraska for inclusion in the State's audited financial statements. The June 30, 2019 financial statements were revised to incorporate June 30, 2018 financial information, which was audited by another firm, with a report issuance date of October 19, 2018.

As explained in Note 1, the Foundation implemented ASU 2016-14 during the year ended June 30, 2019. The implementation of this standard required a restatement of the financial statements for the year ended June 30, 2018 for the presentation to be consistent with June 30, 2019 statements. Revisions included the use of the net asset categories of donor restricted and without donor restrictions; the reporting of investment return as one line in the Statement of Activities rather than separate components for interest, dividends, gains/losses, and fees; and disclosures of liquidity in the notes to the financial statements. The revisions to the June 30, 2018 financial statements were audited during the year ended June 30, 2019. The Independent Auditor's Report explains the responsibility of the auditor in issuing an opinion.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**PERU STATE COLLEGE FOUNDATION**

**Note A – Summary of Significant Accounting Policies**

The following is a summary of the significant accounting policies of the Peru State College Foundation (the Foundation)

***1. Nature of the Organization***

The Foundation is a nonprofit foundation incorporated in the State of Nebraska. The purpose of the Foundation is to operate as a charitable and educational foundation for the promotion and support of Peru State College (the College) and its students. The Foundation is governed by a self-perpetuating Board of Directors consisting of volunteer board appointed members, some of whom are significant donors to the Foundation. The Foundation is considered a component unit of Peru State College; therefore, the Foundation's net assets and results of operations are included as a component unit in the Peru State College financial statements.

***2. Basis of Accounting***

The financial statements have been prepared on the accrual basis of accounting which is a basis of accounting generally accepted in the United States of America. Revenues are recorded when earned and expenses are recorded when incurred.

***3. Use of Estimates***

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results may differ from the estimates and assumptions used in preparing the financial statements.

***4. Cash and Cash Equivalents***

For purposes of the statement of cash flows, the Foundation considers highly liquid investments with an initial maturity of three months or less to be cash equivalents. Cash and cash equivalents designated for long-term purposes or received with donor-imposed restrictions limiting their use to long-term purposes are not considered cash or cash equivalents for purposes of the statement of cash flows.

***5. Receivables***

Accounts receivable consists primarily of amounts due from third party contracts and stated as unpaid balances. Management considers all receivables to be fully collectable; therefore, no allowance for doubtful accounts has been established. In management's opinion, the carrying value of all receivables approximates fair value.



NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**PERU STATE COLLEGE FOUNDATION** (Continued)

**Note A – Summary of Significant Accounting Policies** (Continued)

**6. *Financial Statement Presentation***

The Foundation reports information regarding its financial position and activities according to the following two classes of net assets:

- Net assets without donor restrictions are assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Foundation. These net assets may be used at the discretion of the Foundation’s management and the board of directors. A board-designated endowment, which results from an internal designation, is generally not donor-restricted and is classified as net assets without donor restrictions. The governing board has the right to decide at any time to expend such funds.
- Net assets with donor restrictions are assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Foundation or by the passage of time. Some donor-imposed restrictions impose limits that are permanent.

**7. *Promises-to-Give***

Contributions are recognized when the donor makes a promise to give to the Foundation that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in the appropriate category of net assets. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Promises to give are considered by management to be fully collectible, therefore, no allowance for doubtful accounts is provided. All promises are deemed by management to be fully receivable within one year from the dates of the statements of financial position.

**8. *Endowments and Investments***

The Foundation’s investments in Bridges Investment Management, Inc. are valued at Level 1 of the hierarchy of investment valuation, see Note C. Unrealized gains and losses are included in the statement of activities as a change in net assets without donor restrictions.

The Foundation pools its investments for greater flexibility in managing those investments. When investments are pooled, they lose their specific identification with specific contributions. Thus, the income and unrealized and realized gains and losses are allocated to the pool participants using the market value method.

The market value method assigns a number of units to each pool participant based on the relationship of the individual investment to the total investments at the time the investments are pooled.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**PERU STATE COLLEGE FOUNDATION** (Continued)

**Note A – Summary of Significant Accounting Policies** (Continued)

The Foundation follows the guidance of the Uniform Prudent Management of Institutional Funds Act (UPMIFA) in accounting for endowed assets. UPMIFA permits, subject to donor intent, appropriation for prudent expenditures as determined by the Foundation for the uses, benefits, purposes, and duration of the established endowment fund. The Foundation has determined that maintaining the historical endowed value is prudent for the use of the funds and any appreciation of the endowment is available for use. The amount of the net appreciation is reported as increases in net assets without donor restrictions in the statement of activities. Net depreciation in donor-restricted endowments is reimbursed from net assets without donor restrictions as necessary to replenish the endowment fund to its historic dollar value as established by the Foundation.

The Foundation has adopted investment and spending policies, approved by the Board of Directors, for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while maintaining the purchasing power of these endowment assets over the long-term. The Foundation's spending and investment policies work together to achieve this objective. The investment policy establishes an achievable return objective through diversification of asset classes. The current long-term return objective is to return 6.5%, net of management fees. Actual returns in any given year may vary from this amount. To satisfy its long-term rate-of-return objectives, the Foundation relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Foundation targets a diversified asset allocation that places an emphasis on equity-based investments and fixed income investments to achieve its long-term return objectives within prudent risk parameters.

The spending policy calculates the amount of money annually distributed from the Foundation's various endowed funds, for scholarships and administration. The current spending policy is to distribute an amount at least equal to 4% of a moving four-year average of the fair value of the endowment funds. Accordingly, over the long-term, the Foundation expects its current spending policy to allow its endowment assets to grow at an average rate of 2.5% annually. This is consistent with the Foundation's objective to maintain the purchasing power of endowment assets as well as to provide additional real growth through investment return.

**9. *Property and Equipment***

The Foundation capitalizes all additions, renewals, and betterments at cost whereas expenditures for maintenance and repairs are expensed as incurred.

Depreciation and amortization are computed over the estimated useful lives of the assets using the straight-line method. Estimated useful lives of the assets are:

Office furniture and fixtures	3 - 7 years
Vehicles	5 years

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**PERU STATE COLLEGE FOUNDATION** (Continued)

**Note A – Summary of Significant Accounting Policies** (Continued)

Donations of property and equipment are recorded as contributions at their estimated fair value. Such donations are reported as unrestricted contributions unless the donor has restricted the asset to a specific purpose.

***10. Revenues and Other Support***

Annual campaign contributions are generally available to use without donor restrictions for the related campaign year unless specifically restricted by the donor.

Grants and other contributions of cash and other assets are recorded with donor restrictions if they are received with donor stipulations that limit the use of the donated assets. When donor restrictions expire, that is, when a stipulated time restriction ends or the purpose of the restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Contributions received with donor restrictions that are met in the same reporting period are reported as an increase in net assets without donor restrictions.

Endowment contributions and investments are permanently restricted by the donor and are included in net assets with donor restrictions. Investment earnings available for distribution are recorded as net assets without donor restrictions. Investment earnings with donor restrictions are recorded as net assets with donor restrictions based on the nature of the restrictions.

Contributions of donated noncash assets are recorded at their estimated fair values in the period received.

***11. Functional Expenses***

Directly identifiable expenses are charged to program and supporting services; management and general expenses include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of the Foundation.

***12. Income Taxes***

The Foundation is an organization exempt from income tax under Section 501(c)(3) of the Internal Revenue Code. The Foundation is not identified by the Internal Revenue Service as a private foundation.

Management evaluated the Foundation's tax positions including unrelated business income and concluded that the Foundation had taken no uncertain tax positions that require adjustment to the financial statements to comply with the provisions of this guidance.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**PERU STATE COLLEGE FOUNDATION** (Continued)

**Note A – Summary of Significant Accounting Policies** (Concluded)

***13. Fair Value of Financial Instruments***

The carrying amounts of cash and cash equivalents, investments, unconditional promises to give, student loans, notes receivable, accounts payable, accrued expenses, and the long-term liabilities approximate fair value.

***14. Change in Accounting Principle and Reclassifications***

On August 18, 2016, FASB issued Accounting Standards Update (ASU) 2016-14, Not-for-Profit Entities (Topic 958) – *Presentation of Financial Statements for Not-for-Profit Entities*. The update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability or resources, and the lack of consistency in the type of information provided about expenses and investment return. We have implemented ASU 2016-14 and have adjusted the presentation in these financial statements accordingly. The ASU has been applied retrospectively to all periods presented. As a result, the net assets section of the statement of position was changed to disclose the net assets without donor restrictions and the net assets with donor restrictions. The statement of activities was changed to disclose the changes in net assets without donor restrictions and the changes in net assets with donor restrictions, as well as, netting investment management fees against investment income instead of reporting it on the statement of functional expenses as we previously required. The Foundation also included a disclosure of their methodology for allocating expenses by their natural and functional categories and disclosed both quantitative and qualitative information about its liquidity in the footnotes. As allowed by the ASU, the liquidity footnote was not prepared retrospectively.

**Note B – Cash**

The Foundation maintains its cash in bank deposit accounts, which, at times, may exceed federally insured limits. Accounts at each institution are insured by the Federal Deposit Insurance Corporation (FDIC insured) up to \$250,000. The Foundation has not experienced any loss in such accounts. As of December 31, 2018 and 2017, the uninsured balance is \$77,268 and 4,295 respectively. The Foundation believes it is not exposed to any significant credit risk on its cash balances.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**PERU STATE COLLEGE FOUNDATION** (Continued)

**Note C – Investments**

Current requirements for fair value measurements establish a hierarchy that prioritizes the inputs to the valuation techniques used. The hierarchy gives the highest priority to unadjusted observable quoted prices in active markets for identical assets or liabilities (level 1 measurement) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are:

Level 1 – Unadjusted quoted prices in active markets that are accessible at the measurement date for identical, unrestricted assets or liabilities.

Level 2 – Quoted prices in markets that are not considered to be active or financial instruments for which all significant inputs are observable.

Level 3 – Prices or valuations that require inputs that are both significant to the fair value measurement and unobservable.

A financial instrument's level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. As of December 31, 2018, and 2017, all investments held by the Foundation were considered a level 1.

Investment expense which consists of management fees totaled \$77,645 and \$102,716 for the years ended December 31, 2018 and 2017, respectively.

The Foundation's investments at December 31, 2018 consist of the following:

	Cost	Gross Unrealized Gain	Fair Market Value
CASH AND EQUIVALENTS	\$ 584,049	\$ -	\$ 584,049
CORPORATE BONDS	1,075,187	295	1,075,482
COMMON STOCK	2,912,501	(164,173)	2,748,327
MUTUAL FUNDS	8,667,577	(560,453)	8,107,125
	<u>\$ 13,239,315</u>	<u>\$ (724,331)</u>	<u>\$ 12,514,983</u>

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**PERU STATE COLLEGE FOUNDATION** (Continued)

**Note C – Investments** (Concluded)

The Foundation's investments at December 31, 2017 consist of the following:

	Cost	Gross Unrealized Gain	Fair Market Value
<b>FIXED INCOME FUNDS</b>			
WESTWOOD CASH RESERVES, LLC	\$ 368,585	\$ 421	\$ 369,006
WESTWOOD CORE INCOME, LLC	1,922,560	152,591	2,075,151
WESTWOOD TOTAL RETURN, LLC	1,386,643	1,178,536	2,565,179
<b>Equity Funds:</b>			
WESTWOOD TACTITCLE OPPORTUNITY, LLC	221,797	398,546	620,343
WESTWOOD DIVERSIFIED CORE EQUITY, LLC	776,997	2,565,556	3,342,553
WESTWOOD FOCUSED CORE EQUITY, LLC	253,186	1,169,378	1,422,564
WESTWOOD DIVERSIFIED SMALL/MID CAP EQUITY, LLC	92,939	760,295	853,234
WESTWOOD FOCUSED SMALL CAP EQUITY, LLC	203,977	320,683	524,660
WESTWOOD INTERNATIONAL EQUITY, LLC	945,255	460,905	1,406,160
	<u>\$ 6,171,939</u>	<u>\$ 7,006,911</u>	<u>\$ 13,178,850</u>

**Note D – Note Receivable**

The Foundation's note receivable consists of the following at December 31:

	<u>2018</u>	<u>2017</u>
The Foundation entered into a purchase lease with the College, whereby the College leased the Al Wheeler Activity Center Renovation for 12 years, payable at \$25,871 per year including interest at 3.5%. The College has the option to purchase the Remodel at the end of the lease term for \$10.	\$ 24,996	\$ 49,147
Current portion of note receivable	24,996	24,151
Long term receivable less current portion	\$ -	\$ 24,996

As of December 31, 2018, the College exercised its option to purchase the Remodel. As of December 31, 2017, the aggregate maturities of the notes receivable were as follows:

2018	\$ 24,151
2019	24,996
Total	<u>\$ 49,147</u>

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**PERU STATE COLLEGE FOUNDATION** (Continued)

**Note E – Refundable Deposits**

Beginning in 2003, the Peru Booster Club had entered into intermediary agreements with the Foundation. Funds are held in a cash account by the Foundation as an agent of the organization to be disbursed at their request. The funds are not owned by the Foundation and are not pooled with the Foundation's investments. The liability included in the accompanying statements of financial position represents the amount due to this entity totaling \$18,022 and \$20,320 as of December 31, 2018 and 2017, respectively.

**Note F – Notes Payable**

At December 31, 2018 and 2017 the Foundation had a short-term bank loan that bears interest at 3.50% with balances of \$59,102 and \$85,086 respectively. The loan was refinanced in January 2019 with a new balance of \$82,676 at a 4% interest rate and a new maturity date of January 31, 2020.

**Note G – Net Assets**

The following net assets amounts represent amounts that are without donor restrictions, board-designated or are with donor restrictions.

Net assets without donor restrictions and board-designated net assets in December 31, are available for the following:

	<b>2018</b>	<b>2017</b>
Unrestricted	\$ 2,398,641	\$ 3,673,603
Board Designated		
For scholarships	600,620	600,620
For work stipends	463,422	488,044
For campus improvements	5,500	5,500
Total net assets without donor restrictions	<u>\$ 3,468,183</u>	<u>\$ 4,767,767</u>

Net assets with donor restrictions at December 31, are available for the following uses:

	<b>2018</b>	<b>2017</b>
Perpetual endowment	\$ 8,046,202	\$ 7,264,995
For scholarships	719,325	983,267
For education and athletic departments	1,061,958	980,385
Promise to give - renovation	350,217	80,000
Total net assets with donor restrictions	<u>\$ 10,177,702</u>	<u>\$ 9,308,647</u>

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**PERU STATE COLLEGE FOUNDATION** (Continued)

**Note G – Net Assets** (Concluded)

Net assets with donor restrictions consist of endowment fund assets held indefinitely. The income from the assets is used for scholarships and to support the Foundation. Amounts appropriated for scholarships in 2018 and 2017 amounted to \$300,716 and \$202,289, respectively.

Net assets were released from donor restrictions by incurring expenses satisfying the purpose of the restrictions specified by donors as follows:

	2018	2017
Purpose restriction accomplished		
Scholarships	\$ 357,434	\$ 190,584
Departmental and athletic gifts to College	94,227	26,391
Oakbowl / Theater renovations & fundraising	22,986	50,420
	\$ 474,647	\$ 267,395

**Note H – Cash Interest Paid**

As of December 31, 2018 and 2017, there was no cash interest paid by the Foundation.

**Note I – Availability and Liquidity**

The Foundation regularly monitors liquidity required to meet its operating needs and other contractual commitments, while also striving to maximize the investment of its available funds. The Foundation has various sources of liquidity at its disposal, including cash and cash equivalents. For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Foundation considers all expenditures related to its ongoing activities of program services, as well as, to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Foundation operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources.

As of December 31, 2018, the following tables show the total financial assets held by the Foundation and the amounts of those financial assets that could readily be made available within one year of the balance sheet date to meet general expenditures:



NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**PERU STATE COLLEGE FOUNDATION** (Continued)

**Note I – Availability and Liquidity** (Concluded)

Financial Assets at yearend:

Cash and cash equivalents	\$ 589,476
Cash Investments	584,049
Pledges receivable	3,899
Interest receivable	1,348
Unconditional promises to give	293,157
Note receivable	24,996
Investments convertible to cash in the next 12 months	11,930,934
	<u>\$ 13,427,859</u>

Less amounts not available to be used over the next 12 months:

Board designated funds	\$ (1,069,542)
Donor restriction on purpose	(10,169,326)
Financial assets available to meet general expenditures over the next 12 months:	<u>\$ (11,238,868)</u>

**Note J – Endowment Funds**

Appreciation of endowed assets included in investments at December 31, are as follows:

	<u>2018</u>	<u>2017</u>
Fair value of endowed assets	\$ 10,169,326	\$ 9,974,023
Remaining principle balance	(7,514,290)	(7,146,698)
Net appreciation - endowed assets	<u>\$ 2,655,036</u>	<u>\$ 2,827,325</u>

The Foundation's endowment funds consist of both donor-restricted endowment funds and funds designated by the Board to function as an endowment. As required by generally accepted accounting principles, net assets and the changes therein associated with endowment funds, including fund designations by the Board of Directors to function as endowments are classified and reported based on the existence or absence of donor-imposed restrictions.

The Nebraska Uniform Prudent Management of Institutional Funds Act (NUPMIFA) was enacted April 4, 2007. NUPMIFA sets out guidelines to be considered when managing and investing donor restricted endowment funds. The Foundation has interpreted NUPMIFA as requiring the preservation of the whole dollar value of the original gift as of the gift date of donor-restricted endowment funds absent explicit donor stipulations to the contrary.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**PERU STATE COLLEGE FOUNDATION** (Continued)

**Note J – Endowment Funds** (Continued)

As a result, the Foundation classifies as net assets with donor restrictions the original value of gifts donated to the permanent endowment and the original value of subsequent gifts to the permanent endowment. Interest, dividends, and net appreciation of the donor-restricted endowment funds are classified according to donor stipulations, if any. Absent any donor-imposed restrictions, interest, dividends, and net appreciation (depreciation) of donor-restricted endowment funds is classified as net assets without donor restrictions.

In accordance with NUPMIFA, the Foundation considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

1. The duration and preservation of the endowment fund;
2. The purposes of the Foundation and the donor-restricted endowment fund;
3. General economic conditions;
4. The possible effect of inflation or deflation;
5. The expected total return from income and the appreciation of investments;
6. Other resources of the Foundation; and
7. The investment policy of the Foundation.

***Investment Return Objectives, Risk Parameters and Strategies***

The Foundation has adopted investment and spending policies, approved by the Foundation's Board of Directors, for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment funds while also maintaining the purchasing power of those endowment assets over the long-term. Accordingly, the investment process seeks to achieve an after-cost total real rate of return, including investment income as well as capital appreciation, which exceeds the annual distribution with acceptable levels of risk.

Endowment assets are invested in a well-diversified asset mix, which includes equity and debt securities, that is intended to result in a consistent inflation-protected rate of return. Therefore, the Foundation expects its endowment assets, over time, to produce an average rate of return in excess of amounts distributed annually. Actual returns in any given year may vary from this amount. Investment risk is measured in terms of the total endowment fund; investment assets and allocation between asset classes and strategies are managed to not expose the fund to unacceptable levels of risk.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**PERU STATE COLLEGE FOUNDATION** (Continued)

**Note J – Endowment Funds** (Concluded)

*Spending Policy*

The Foundation has a policy for appropriating for distribution each year a portion of its endowment fund. In establishing this policy, the Foundation considered the long-term expected return on its investment assets, the nature and duration of the individual endowment funds, some of which must be maintained in perpetuity because of donor-restrictions, and the possible effects of inflation.

**Note K – Related Party Transactions**

The Foundation incurs various expenses with the College throughout the year such as payroll reimbursements, gifts, and other departmental expenses. The following is a summary of transactions with the College for the years ended December 31:

	<b>2018</b>	<b>2017</b>
Salary and wage reimbursement	\$ 434,209	\$ 414,111
Gifts and campus improvements	82,113	1,522,595
Departmental expenses	112,753	62,009
	\$ 629,075	\$ 1,998,715

The Foundation owed the College for salary and wage expenses paid to its employees by the College in the amount of \$35,909 and \$55,813 at December 31, 2018 and 2017, respectively.

**Note L – Retirement Plan**

The College sponsors a defined contribution retirement pension plan, Teachers Insurance and Annuity Association/College Retirement Equities Fund (TIAA/CREF), in which the Foundation's employees are allowed to participate. The plan covers all employees upon attaining 30 years of age and having two years of college service. Employee contributions are limited to 6% of gross salary. The Foundation reimburses the College for the retirement fund contributions along with the salary reimbursements. The Foundation's contributions to the plan totaled \$24,883 and \$23,256 for the years ended December 31, 2018 and 2017, respectively, and is included in salaries and wages on the statement of functional expenses.

**Note M – Concentrations**

During 2018, the Foundation received approximately 46% of its contributions from five (5) individuals/estates. During 2017, the Foundation received approximately 41% of its contributions from five (5) individuals/estates.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**PERU STATE COLLEGE FOUNDATION** (Concluded)

**Note N – Prepaid Scholarships**

The Foundation prepays the spring scholarships to the College at the end of the fiscal year. As of December 31, 2018 and 2017, there was no scholarships prepaid.

**Note O – Subsequent Events**

As of October 21, 2019, the date which the financial statements were available to be issued, the Foundation did not have any subsequent events affecting the amounts reported in the financial statements for the year ended December 31, 2018 which are required to be disclosed in the notes to the financial statements for the year then ended.

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**WAYNE STATE FOUNDATION**

The Wayne State Foundation (Foundation) is an independent, non-profit corporation established for the sole purpose of securing private gifts for the benefit and promotion of Wayne State College (College). The Foundation receives contributions from various contributors and provides funding to the College to assist in fulfilling its mission of educating students. Examples of initiatives funded by the Foundation include scholarships, capital improvements, faculty grants, equipment, and athletic programs. The Foundation funds and publishes, in cooperation with the College, the *Wayne State Magazine* and other communications sent to alumni and friends.

**Note A – Summary of Significant Accounting Policies**

A summary of the significant accounting policies consistently applied in the preparation of the accompanying financial statements follows.

**Method of Accounting.** The accompanying financial statements of the Foundation have been prepared on the accrual method of accounting.

**New Accounting Pronouncement.** On August 18, 2016, Financial Accounting Standards Board (FASB) issued ASU 2016-14, Not-for-Profit Entities (Topic 958) – *Presentation of Financial Statements of Not-for-Profit Entities*. The update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return. The Foundation has adjusted the presentation of these statements accordingly. The ASU has been applied retrospectively to all periods presented.

**Cash and Cash Equivalents.** For purposes of the statements of financial position, the Foundation considers all unrestricted highly liquid investments with an initial maturity of three months or less to be temporary cash investments.

**Investments.** Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the statements of financial position. Unrealized gains and losses are included in the change in net assets. Donated securities are recorded as contributions equal to the fair market value of the securities at the date of gift.

**Property and Equipment and Depreciation.** Property and equipment are carried at cost, if purchased, and at fair market value at the date of contribution, if received by donation, less accumulated depreciation. Depreciation is provided for in amounts sufficient to relate the cost of depreciable assets to operations over their estimated useful lives computed primarily on the straight-line method. It is the Foundation's policy to capitalize property and equipment of \$2,500. Buildings and improvements are depreciated over estimated lives of 26 to 40 years. Furniture, fixtures and equipment are depreciated over estimated lives of ten years.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**WAYNE STATE FOUNDATION** (Continued)

**Note A – Summary of Significant Accounting Policies** (Continued)

**Promises to Give.** Contributions are recognized when the donor makes a promise to give to the Foundation that is, in substance, unconditional. Unconditional promises to give that are expected to be collected within one year are recorded at net realizable value. Those expected to be collected in future years are recorded at present value of estimated future cash flows. Conditional promises to give are recognized only when the conditions on which they depend are substantially met and the promise becomes unconditional.

**Net Asset Classification.** Net assets, revenues, gains, and losses are classified based on the existence or absence of donor or grantor imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

**Without donor restrictions.** Net assets available for use in general operations and not subject to donor or grantor restrictions. The governing board has designated, from net assets without donor restrictions, board-designated endowments.

**With donor restrictions.** Net assets subject to donor- or grantor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Gifts of long-lived assets and gifts of cash restricted for the acquisition of long-lived assets are recognized as revenue when the assets are placed in service. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both, and are reported in the statements of activities as net assets released from restrictions.

**Fair Value Measurement.** The FASB has issued guidance defining fair value, establishing a framework for measuring fair value and expanding disclosures about fair value measurements. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The foundation utilizes a fair value hierarchy to prioritize the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are described as follows:

- Level 1    Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Foundation has the ability to access.
- Level 2    Inputs to the valuation methodology include:
  - quoted prices for similar assets or liabilities in active markets;
  - quoted prices for identical or similar assets or liabilities in inactive markets;

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**WAYNE STATE FOUNDATION** (Continued)

**Note A – Summary of Significant Accounting Policies** (Concluded)

- inputs other than quoted prices that are observable for the asset or liability;
- inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Transfers between levels shall occur at the actual date of the event or change in circumstances that caused the transfer. Valuation techniques used should maximize the use of observable inputs and minimize the use of unobservable inputs.

**Functional Expenses.** The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include personnel and office expenses which are allocated on the basis of time and effort.

**Income Taxes.** The Foundation is exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code. As such, income earned in the performance of the Foundation's exempt purpose is not subject to income tax. Any income earned through unrelated business activities is subject to income tax at normal corporate rates. For the years ended June 30, 2019 and 2018, the Foundation had no tax liability on unrelated business activity. The Foundation believes that it has appropriate support for any tax positions taken, and as such, does not have any uncertain tax positions that are material to the financial statements. The Foundation's Federal Exempt Organization Business Income Tax Returns (Form 990) for June 30, 2019, 2018, and 2017 are subject to examination by the Internal Revenue Service (IRS), generally for three years after they were filed.

**Use of Estimates.** The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**WAYNE STATE FOUNDATION** (Continued)

**Note B – Unconditional Promises to Give and Receivables**

Unconditional promises to give consist of donor pledges due in the following periods:

	<u>2019</u>	<u>2018</u>
Less than one year	\$ 8,500	\$ 33,700
One to two years	399,225	258,913
Two to three years	389,375	196,366
Three to four years	375,375	168,500
Four to five years	375,375	60,000
More than five years	<u>47,000</u>	<u>80,000</u>
	1,594,850	797,479
Less discount to present value (4%)	<u>(150,793)</u>	<u>(68,688)</u>
	<u>\$ 1,444,057</u>	<u>\$ 728,791</u>



NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**WAYNE STATE FOUNDATION (Continued)**

**Note C – Fair Value of Assets and Liabilities**

Following is a description of the valuation methodologies used for assets and liabilities measured at fair value. There have been no changes in methodologies used during the years ended June 30, 2019 and 2018.

*Commonfund Group funds:* Valued at the observable net asset value (NAV) of shares by the Foundation at year end.

*Mutual funds:* Valued at the observable net asset value (NAV) of shares held by the Foundation at year end.

*Private company stock:* Valued based on redemption price for the same security.

*Unconditional promises to give:* Valued using the estimated present value of future cash flows at historical discount rates (4%).

*Annuity agreements:* Valued using the estimated present value of the annuity obligation. The discount rate used varied from 1.2% to 9.6% and 1.2% to 8.2% for the years ended June 30, 2019 and 2018, respectively.

The following table sets forth the balances of assets and liabilities measured at fair value on a recurring basis at June 30, 2019.

<u>June 30, 2019</u>	<u>Fair Value</u>	<u>Quoted Prices in Active Markets for Identical Assets (Level 1)</u>	<u>Significant Other Observable Inputs (Level 2)</u>	<u>Significant Unobservable Inputs (Level 3)</u>
Money markets and certificate of deposit	\$ 1,561,808	\$ 48,311	\$ 1,513,497	\$ -
Investments				
Commonfund Group Funds				
U.S. equity	13,024,371	-	13,024,371	-
International equity	4,928,356	-	4,928,356	-
Emerging markets equity	1,551,650	-	1,551,650	-
Fixed income	7,261,818	-	7,261,818	-
Mutual funds				
U.S. equity	616,345	616,345	-	-
International equity	129,952	129,952	-	-
Emerging markets equity	21,293	21,293	-	-
Fixed income	279,286	279,286	-	-
Private company stock	108,988	-	-	108,988
Total investments	<u>\$ 29,483,867</u>	<u>\$ 1,095,187</u>	<u>\$ 28,279,692</u>	<u>\$ 108,988</u>
Unconditional promises to give receivable	<u>\$ 1,444,057</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,444,057</u>
Annuities payable	<u>\$ 287,686</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 287,686</u>

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**WAYNE STATE FOUNDATION** (Continued)

**Note C – Fair Value of Assets and Liabilities** (Continued)

The following table sets forth the balances of assets and liabilities measured at fair value on a recurring basis at June 30, 2018.

<u>June 30, 2018</u>	<u>Fair Value</u>	<u>Quoted Prices in Active Markets for Identical Assets (Level 1)</u>	<u>Significant Other Observable Inputs (Level 2)</u>	<u>Significant Unobservable Inputs (Level 3)</u>
Money markets and certificate of deposit	\$ 1,496,584	\$ 32,080	\$ 1,464,504	\$ -
Investments				
Commonfund Group Funds				
U.S. equity	12,314,006	-	12,314,006	-
International equity	4,630,062	-	4,630,062	-
Emerging markets equity	1,555,993	-	1,555,993	-
Fixed income	6,611,760	-	6,611,760	-
Mutual funds				
U.S. equity	633,698	633,698	-	-
International equity	132,207	132,207	-	-
Emerging markets equity	19,788	19,788	-	-
Fixed income	262,073	262,073	-	-
Private company stock	8,988	-	-	8,988
Total investments	<u>\$ 27,665,159</u>	<u>\$ 1,079,846</u>	<u>\$ 26,576,325</u>	<u>\$ 8,988</u>
Unconditional promises to give receivable	<u>\$ 728,791</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 728,791</u>
Annuities payable	<u>\$ 302,915</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 302,915</u>

The following table sets forth a summary of changes in the fair value of the Foundation's level 3 assets for the year ended June 30, 2019.

<u>June 30, 2019</u>	<u>Unconditional Promises to Give</u>	<u>Annuities Payable</u>	<u>Private Company Stock</u>
Beginning balance	\$ 728,791	\$ 302,915	\$ 8,988
Contributions	-	-	100,000
Unconditional promises to give received during the year	1,508,484	-	-
Unconditional promise to give collected during the year	(706,413)	-	-
Change in discount of unconditional promises to give	(82,105)	-	-
Payments on annuity contracts	-	(98,297)	-
Amortization of annuity obligations	-	83,068	-
Unconditional promises to give written-off during the year	(4,700)	-	-
Ending balance	<u>\$ 1,444,057</u>	<u>\$ 287,686</u>	<u>\$ 108,988</u>

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**WAYNE STATE FOUNDATION** (Continued)

**Note C – Fair Value of Assets and Liabilities** (Concluded)

The following table sets forth a summary of changes in the fair value of the Foundation's level 3 assets for the year ended June 30, 2018.

<u>June 30, 2018</u>	<u>Unconditional Promises to Give</u>	<u>Annuities Payable</u>	<u>Private Company Stock</u>
Beginning balance	\$ 1,259,944	\$ 336,581	\$ 8,988
Unconditional promises to give received during the year	275,000	-	-
Unconditional promise to give collected during the year	(855,511)	-	-
Change in discount of unconditional promises to give	49,358	-	-
Payments on annuity contracts	-	(118,890)	-
Amortization of annuity obligations	-	85,314	-
Ending balance	<u>\$ 728,791</u>	<u>\$ 302,915</u>	<u>\$ 8,988</u>

The net unrealized and realized gains and losses are included in investment performance on the statements of activities.

**Note D – Property and Equipment**

Property and equipment consist of:

	<u>2019</u>	<u>2018</u>
Land	\$ 37,000	\$ 20,000
Buildings and improvements	313,018	134,417
Furniture, fixtures and equipment	10,713	10,713
	360,731	165,130
Less discount to present value (4%)	(74,883)	(69,685)
	<u>\$ 285,848</u>	<u>\$ 95,445</u>

Depreciation expense for the years ended June 30, 2019 and 2018 was \$5,198 and \$4,358, respectively.

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**WAYNE STATE FOUNDATION** (Continued)

**Note E – Split Interest Agreements**

The Foundation has entered into irrevocable agreements (split-interest agreements) with donors where, in exchange for a gift from the donor, the Foundation provides an annuity to the donor or other designated beneficiaries for a specific period of time, usually the life of the donor.

A liability is recognized for the estimated present value of the annuity obligation and the contributed assets are recorded at their gross market value. The discount rate and actuarial assumptions used in calculating the annuity obligation are those provided in IRS guidelines and actuarial tables. The discount rate used varied from 1.2% to 9.6% and 1.2% to 8.2% for the years ended June 30, 2019 and 2018, respectively. The amount of the liability is adjusted annually in accordance with the IRS actuarial tables and a gain or loss is recorded to reflect the change in value.

There were no new contributions for the years ended June 30, 2019 and 2018.

Assets and liabilities of the Foundation, as derived from split-interest agreements, are as follows:

	2019	2018
Assets included in investments and cash	\$ 654,670	\$ 682,357
Annuities payable	\$ 287,686	\$ 302,915

**Note F – Net Assets**

Net assets without donor restrictions have been designated by the governing board as follows:

Board designated:		
Quasi-endowment to support general activities	\$ 437,248	\$ 402,814

Net assets with donor restrictions comprise the following:

Subject to the passage of time:		
Promises to give that are not restricted by donors, but which are unavailable for expenditure until received	\$ 26,390	\$ 40,554
Subject to the purpose restrictions:		
College departments	475,163	471,227
Renovation projects	982,010	2,023,162
Scholarships	7,516,401	5,998,701
Other designated programs	16,037	19,689
Subject to the perpetual restrictions:		
Assets held under split-interest agreements and other	216,819	235,119
Interest in perpetual trust	952,317	945,371
Permanent endowments and promises to fund permanent endowments	18,076,802	16,715,912
	<u>\$ 28,261,939</u>	<u>\$ 26,449,785</u>

NEBRASKA STATE COLLEGE SYSTEM  
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**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**WAYNE STATE FOUNDATION** (Continued)

**Note G – Endowments**

The Executive Committee of the Foundation has interpreted the Nebraska Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Foundation classifies the original value of gifts donated as permanent endowments.

In accordance with UPMIFA, the Foundation considers the following factors in making the determination to appropriate or accumulate donor-restricted endowment funds:

- 1) The duration and preservation of the fund
- 2) The purposes of the Foundation and the donor-restricted endowment fund
- 3) General economic conditions
- 4) The possible effect of inflation and deflation
- 5) The expected total return from income and the appreciation of investments
- 6) Other resources of the Foundation
- 7) The investment policies of the Foundation

**Endowment Investment and Spending Policies.** The Foundation has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment funds while seeking to maintain the purchasing power of the endowment assets. The Foundation's investment and spending policies, which have been approved by the Foundation's Executive Committee, work together to achieve this objective. The investment policy establishes an achievable return objective through diversification of asset classes, which includes debt and equity securities. The current investment objective is to achieve a total return (net of inflation and expenses) that is at least as great as the spending supported by the portfolio, so that the purchasing power of the portfolio does not decline over time.

The spending policy determines the amount of money distributable from the Foundation's various endowment funds for grant making. The spending rate allows for distribution of 6% for the year ended June 30, 2019 and 5% for the year ended June 30, 2018 of the endowment fund's average fair value of the prior three years through June 30 of the preceding fiscal year in which the distribution is planned. The Foundation may, at its discretion, set a lower payout rate which appears in line with the current yield from investment and general economic conditions. In establishing this policy, the Foundation considered the long-term expected investment returns, the nature and duration of the individual endowment funds, and the possible effect of inflation.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**WAYNE STATE FOUNDATION** (Continued)

**Note G – Endowments** (Concluded)

Changes in endowment net assets for year ended June 30, 2019 are as follows:

	Without Donor Restrictions	With Donor Restrictions	Total
Balance July 1, 2018	\$ 402,689	\$ 22,283,469	\$ 22,686,158
Interest and dividends	6,864	400,565	407,429
Realized and unrealized gains	27,695	1,262,095	1,289,790
Contributions	-	897,155	897,155
Transfers	-	20,400	20,400
Amounts appropriated for expenditure	-	(1,106,000)	(1,106,000)
Balance June 30, 2019	<u>\$ 437,248</u>	<u>\$ 23,757,684</u>	<u>\$ 24,194,932</u>

Changes in endowment net assets for year ended June 30, 2018 are as follows:

	Without Donor Restrictions	With Donor Restrictions	Total
Balance July 1, 2017	\$ 369,893	\$ 20,702,379	\$ 21,072,272
Interest and dividends	5,442	317,181	322,623
Realized and unrealized gains	27,354	1,340,851	1,368,205
Contributions	-	780,004	780,004
Transfers	-	7,100	7,100
Amounts appropriated for expenditure	-	(864,046)	(864,046)
Balance June 30, 2018	<u>\$ 402,689</u>	<u>\$ 22,283,469</u>	<u>\$ 22,686,158</u>

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor or NUPMIFA requires the Foundation to retain as a fund of perpetual duration. As of June 30, 2018 endowment funds had deficiencies totaling \$125. These deficiencies resulted from unfavorable market fluctuations that occurred after the investment of contributions for donor-restricted endowment funds and continued appropriation for certain programs that was deemed prudent by the Executive Committee of the Foundation.

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Continued)

**WAYNE STATE FOUNDATION** (Continued)

**Note H – Liquidity and Availability**

The Foundation manages its cash available to meet general expenditures following the general principles stipulated in the Statement of Investment Policy established by the Executive Committee. These include a diversified portfolio managed in accordance with high standards of fiduciary duty and compliance with applicable laws and regulations. Standards for return, asset allocation, and diversification shall be determined from a strategic perspective and measured over successive market cycles.

The policy also delegates the Audit/Finance Committee with the responsibility of working with the Foundation staff to develop an annual operating budget to recommend to the Executive Committee. This annual operating budget covers management and general expenses, fundraising expenses, and certain program support. The table below presents financial assets available to meet that annual operating budget for the upcoming fiscal year.

Cash and cash equivalents	\$	183,173
Certificates of deposits		35,000
Investments		2,683,036
		\$ 2,901,209

**Note I – Operating Leases**

On June 22, 2018, the Foundation entered into a 24-month operating lease for a vehicle. Under the terms of the lease, monthly rent payments are \$697. Future lease expense is \$7,670 for the year ending June 30, 2020.

**Note J – Related Party**

The Foundation provides support to the College to assist in fulfilling its mission of educating students. For the years ended June 30, 2019 and 2018, the Foundation provided support in the form of the following:

	<b>2019</b>	<b>2018</b>
Direct support		
Scholarships	\$ 2,970,003	\$ 2,909,626
Athletic scholarships	307,233	382,185
Capital improvements	1,371,221	2,225,613
Neihardt stipends	32,100	21,900
Athletics administration support	79,029	107,187
General budget support	39,087	27,937
Indirect support	58,399	53,282
	\$ 4,857,072	\$ 5,727,730

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**NOTES TO THE FINANCIAL STATEMENTS**  
(Concluded)

**WAYNE STATE FOUNDATION** (Concluded)

**Note J – Related Party** (Concluded)

The Foundation also reimbursed the College for payroll and other operating expenses in the amount of \$593,245 and \$393,782 for years ended June 30, 2019 and 2018, respectively.

The Foundation receives donated accounting services, secretarial services, and rent from the College. The estimated fair value for these services was \$36,996 and \$166,908 for the years ended June 30, 2019 and 2018, respectively. These amounts have been recognized in the financial statements.

**Note K – Retirement**

The Foundation contributes to a defined contribution retirement plan. The plan provides contributions of 8% of the eligible employee's wages. The Foundation contributed \$30,854 and \$21,590 for the years ended June 30, 2019 and 2018, respectively.

**Note L – Concentration of Credit Risk**

Financial instruments which potentially subject the Foundation to concentrations of credit risk consist principally of checking, money market, and certificate of deposit accounts at financial institutions. Accounts at each institution are insured by the FDIC up to \$250,000. The bank account, at December 31, 2019 and 2018, exceeded federally insured limits by \$1,219,700 and \$2,470,309 respectively. The Foundation has not experienced any losses on such accounts.

**Note M – Subsequent Events**

Subsequent events have been evaluated through the audit report date, the date that the financial statements were available to be issued.



NEBRASKA STATE COLLEGE SYSTEM  
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**SCHEDULE OF NET POSITION - UNAUDITED**  
June 30, 2019

	CSC	PSC	WSC	NSCS Office	Total
<b>Assets</b>					
<b>Current Assets</b>					
Cash and Cash Equivalents	\$ 6,826,235	\$ 5,838,610	\$ 19,217,324	\$ 3,524,951	\$ 35,407,120
Restricted Cash and Cash Equivalents	5,363,943	4,932,994	9,564,932	7,043,354	26,905,223
Accounts Receivable, Net of Allowance	263,223	747,642	167,729	31,865	1,210,459
Other Receivables	212,271	65,808	115,549	21,783	415,411
Inventories	2,628	42,973	12,661	-	58,262
Loans to Students, Net	-	-	175,830	-	175,830
Prepaid Expenses	447,512	181,155	409,633	111,417	1,149,717
Deposits with Vendors	-	-	-	2,708	2,708
Total Current Assets	<u>13,115,812</u>	<u>11,809,182</u>	<u>29,663,658</u>	<u>10,736,078</u>	<u>65,324,730</u>
<b>Non-current Assets</b>					
Restricted Cash and Cash Equivalents	949,434	880,591	1,425,751	502,531	3,758,307
Restricted Investments	-	738,017	-	1,338,808	2,076,825
Loans to Students, Net	-	-	625,627	-	625,627
Prepaid Expenses	12,643	17,710	4,469	78,687	113,509
Capital Assets, Net	<u>60,393,894</u>	<u>60,867,996</u>	<u>115,974,882</u>	<u>747,010</u>	<u>237,983,782</u>
Total Non-current Assets	<u>61,355,971</u>	<u>62,504,314</u>	<u>118,030,729</u>	<u>2,667,036</u>	<u>244,558,050</u>
Total Assets	<u>74,471,783</u>	<u>74,313,496</u>	<u>147,694,387</u>	<u>13,403,114</u>	<u>309,882,780</u>
<b>Deferred Outflow of Resources</b>					
Unamortized Bond Refunding Amount, Net	17,602	5,193	9,385	-	32,180
Total Deferred Outflow of Resources	<u>17,602</u>	<u>5,193</u>	<u>9,385</u>	<u>-</u>	<u>32,180</u>
<b>Liabilities</b>					
<b>Current Liabilities</b>					
Accounts Payable and Accrued Liabilities	2,397,681	1,398,723	3,613,412	1,763,236	9,173,052
Accrued Compensated Absences	146,969	59,414	207,435	19,241	433,059
Unearned Revenue	45,313	-	660,407	25,751	731,471
Interest Payable	121,682	190,655	264,443	412,537	989,317
Master Lease Payable	102,475	-	-	-	102,475
Long-term Debt	655,000	570,000	880,000	3,325,000	5,430,000
Deposits Held in Custody for Others	70,053	23,993	4,099	116,387	214,532
Refundable Government Grants	-	-	1,509,621	-	1,509,621
Total Current Liabilities	<u>3,539,173</u>	<u>2,242,785</u>	<u>7,139,417</u>	<u>5,662,152</u>	<u>18,583,527</u>
<b>Non-current Liabilities</b>					
Accrued Compensated Absences	1,115,236	534,727	1,635,094	173,170	3,458,227
Master Lease Payable	-	-	-	-	-
Long-term Debt	<u>8,783,334</u>	<u>12,337,418</u>	<u>17,115,520</u>	<u>28,899,317</u>	<u>67,135,589</u>
Total Non-current Liabilities	<u>9,898,570</u>	<u>12,872,145</u>	<u>18,750,614</u>	<u>29,072,487</u>	<u>70,593,816</u>
Total Liabilities	<u>13,437,743</u>	<u>15,114,930</u>	<u>25,890,031</u>	<u>34,734,639</u>	<u>89,177,343</u>
<b>Deferred Inflow of Resources</b>					
Unamortized Bond Refunding Amount, Net	-	-	-	11,765	11,765
Total Deferred Inflow of Resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,765</u>	<u>11,765</u>
<b>Net Position</b>					
Net Investment in Capital Assets	51,789,042	49,007,879	99,284,201	(29,732,179)	170,348,943
Restricted for:					
Expendable:					
Loans	-	-	(418,606)	-	(418,606)
Debt Service	676,081	609,266	912,199	1,982,080	4,179,626
Plant	49,216	346,595	11,832	4,039,091	4,446,734
Other	4,436,318	4,070,260	7,080,174	403,604	15,990,356
Unrestricted	<u>4,100,985</u>	<u>5,169,759</u>	<u>14,943,941</u>	<u>1,964,114</u>	<u>26,178,799</u>
Total Net Position	<u>\$ 61,051,642</u>	<u>\$ 59,203,759</u>	<u>\$ 121,813,741</u>	<u>\$ (21,343,290)</u>	<u>\$ 220,725,852</u>

Attachment: Nebraska State College System Audit Report FY19 and FY18 (2630 : Acceptance of Basic Financial Audit Report for Year Ended

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)  
**SCHEDULE OF NET POSITION - UNAUDITED**  
June 30, 2018

	CSC	PSC	WSC As Restated	NSCS Office As Restated	Total
<b>Assets</b>					
<b>Current Assets</b>					
Cash and Cash Equivalents	\$ 7,040,561	\$ 5,939,236	\$ 22,246,137	\$ 3,451,550	\$ 38,677,484
Restricted Cash and Cash Equivalents	6,551,171	4,463,075	10,032,902	5,807,295	26,854,443
Accounts Receivable, Net of Allowance	107,426	746,825	168,229	32,880	1,055,360
Other Receivables	162,990	158,757	789,801	21,373	1,132,921
Inventories	15,340	41,367	10,522	-	67,229
Loans to Students, Net	-	-	186,289	-	186,289
Prepaid Expenses	356,188	187,194	275,069	106,474	924,925
Deposits with Vendors	-	-	-	3,435	3,435
Total Current Assets	<u>14,233,676</u>	<u>11,536,454</u>	<u>33,708,949</u>	<u>9,423,007</u>	<u>68,902,086</u>
<b>Non-current Assets</b>					
Restricted Cash and Cash Equivalents	960,604	1,017,694	1,231,298	7,879,644	11,089,240
Restricted Investments	-	717,036	602,259	-	1,319,295
Loans to Students, Net	-	-	819,320	-	819,320
Prepaid Expenses	26,332	17,221	16,654	90,095	150,302
Capital Assets, Net	<u>58,755,791</u>	<u>61,098,076</u>	<u>113,481,520</u>	<u>1,506,229</u>	<u>234,841,616</u>
Total Non-current Assets	<u>59,742,727</u>	<u>62,850,027</u>	<u>116,151,051</u>	<u>9,475,968</u>	<u>248,219,773</u>
Total Assets	<u>73,976,403</u>	<u>74,386,481</u>	<u>149,860,000</u>	<u>18,898,975</u>	<u>317,121,859</u>
<b>Deferred Outflow of Resources</b>					
Unamortized Bond Refunding Amount, Net	19,558	5,842	10,559	-	35,959
Total Deferred Outflow of Resources	<u>19,558</u>	<u>5,842</u>	<u>10,559</u>	<u>-</u>	<u>35,959</u>
<b>Liabilities</b>					
<b>Current Liabilities</b>					
Accounts Payable and Accrued Liabilities	1,997,044	1,169,357	5,012,606	4,726,784	12,905,791
Accrued Compensated Absences	173,324	63,791	221,561	111,228	569,904
Unearned Revenue	80,328	-	858,333	-	938,661
Interest Payable	126,481	194,131	271,524	429,238	1,021,374
Master Lease Payable	144,213	71,566	-	-	215,779
Long-term Debt	640,000	584,996	860,000	3,215,000	5,299,996
Deposits Held in Custody for Others	87,578	44,210	68,827	120,612	321,227
Total Current Liabilities	<u>3,248,968</u>	<u>2,128,051</u>	<u>7,292,851</u>	<u>8,602,862</u>	<u>21,272,732</u>
<b>Non-current Liabilities</b>					
Accrued Compensated Absences	1,083,592	488,341	1,637,327	147,255	3,356,515
Refundable Government Grants	-	-	1,509,621	-	1,509,621
Master Lease Payable	102,476	-	-	-	102,476
Long-term Debt	<u>9,436,352</u>	<u>12,902,477</u>	<u>17,999,189</u>	<u>32,730,834</u>	<u>73,068,852</u>
Total Non-current Liabilities	<u>10,622,420</u>	<u>13,390,818</u>	<u>21,146,137</u>	<u>32,878,089</u>	<u>78,037,464</u>
Total Liabilities	<u>13,871,388</u>	<u>15,518,869</u>	<u>28,438,988</u>	<u>41,480,951</u>	<u>99,310,196</u>
<b>Deferred Inflow of Resources</b>					
Unamortized Bond Refunding Amount, Net	-	-	-	23,060	23,060
Total Deferred Inflow of Resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>23,060</u>	<u>23,060</u>
<b>Net Position</b>					
Net Investment in Capital Assets	49,508,993	48,680,584	95,279,846	(29,678,846)	163,790,577
Restricted for:					
Expendable:					
Loans	-	-	(345,589)	-	(345,589)
Debt Service	649,291	564,018	871,868	1,802,783	3,887,960
Plant	910,387	548,973	473,763	2,998,754	4,931,877
Other	4,738,974	3,815,367	7,179,049	391,763	16,125,153
Unrestricted	<u>4,316,928</u>	<u>5,264,512</u>	<u>17,972,634</u>	<u>1,880,510</u>	<u>29,434,584</u>
Total Net Position	<u>\$ 60,124,573</u>	<u>\$ 58,873,454</u>	<u>\$ 121,431,571</u>	<u>\$ (22,605,036)</u>	<u>\$ 217,824,562</u>

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)  
**SCHEDULE OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION -  
UNAUDITED**  
Fiscal Year Ended June 30, 2019

	CSC	PSC	WSC	NSCS Office	Total
<b>Operating Revenues</b>					
Tuition and Fees, Net of Scholarship					
Allowances and Institutional Waivers	\$ 10,146,377	\$ 6,252,024	14,454,886	\$ -	\$ 30,853,287
Federal Grants and Contracts	871,061	407,150	576,743	-	1,854,954
State Grants and Contracts	183,127	481,904	136,896	-	801,927
Private Grants and Contracts	323,502	217,763	124,558	-	665,823
Auxiliary Enterprises, Net of Scholarship					
Allowances and Institutional Waivers	4,754,206	3,808,401	9,141,194	-	17,703,801
Other Operating Revenues	902,713	420,946	595,207	-	1,918,866
<b>Total Operating Revenues</b>	<b>17,180,986</b>	<b>11,588,188</b>	<b>25,029,484</b>	<b>-</b>	<b>53,798,658</b>
<b>Operating Expenses</b>					
Compensation and Benefits	24,662,256	14,187,608	30,372,407	1,853,941	71,076,212
Contractual Services	1,592,314	2,399,976	2,640,328	838,460	7,471,078
Supplies, Materials, and Other	4,549,827	2,722,125	6,824,419	292,466	14,388,837
Scholarships and Fellowships	1,382,632	1,369,218	1,926,584	-	4,678,434
Depreciation	2,395,041	2,306,723	4,549,818	759,219	10,010,801
Utilities	1,515,439	796,249	2,121,567	-	4,433,255
Repairs and Maintenance	890,201	1,155,925	3,589,332	-	5,635,458
Communications	91,641	125,901	169,433	-	386,975
Food Service	2,133,408	1,313,488	2,260,421	-	5,707,317
<b>Total Operating Expenses</b>	<b>39,212,759</b>	<b>26,377,213</b>	<b>54,454,309</b>	<b>3,744,086</b>	<b>123,788,367</b>
<b>Operating Loss</b>	<b>(22,031,773)</b>	<b>(14,789,025)</b>	<b>(29,424,825)</b>	<b>(3,744,086)</b>	<b>(69,989,709)</b>
<b>Non-operating Revenues (Expenses)</b>					
State Appropriations	17,508,452	9,858,268	21,913,213	2,342,272	51,622,205
Federal grants and contracts	3,112,588	3,064,767	4,946,743	-	11,124,098
State Grants and Contracts	348,803	355,228	679,283	-	1,383,314
Investment Income	312,823	276,174	766,537	299,086	1,654,620
Interest on Capital Asset-Related Debt	(247,134)	(387,329)	(526,391)	(716,887)	(1,877,741)
Gain (Loss) on Disposal of Asset	(480)	-	11,585	-	11,105
Other Non-operating Revenue (Expense)	13,568	2,411	14,944	14,201	45,124
<b>Net Non-operating Revenues (Expenses)</b>	<b>21,048,620</b>	<b>13,169,519</b>	<b>27,805,914</b>	<b>1,938,672</b>	<b>63,962,725</b>
<b>Income (Loss) Before Other Revenues, Expenses, Gains or (Losses)</b>	<b>(983,153)</b>	<b>(1,619,506)</b>	<b>(1,618,911)</b>	<b>(1,805,414)</b>	<b>(6,026,984)</b>
<b>Other Revenues (Expenses) or Gains (Losses)</b>					
Capital Facilities Fees	-	-	-	2,157,814	2,157,814
Capital Contributions	850,000	-	1,621,221	-	2,471,221
Operating Transfers In (Out)	(1,155,778)	1,949,811	(278,379)	(515,654)	-
Capital Appropriations and Grants	2,216,000	-	658,239	1,425,000	4,299,239
<b>Net Other Revenues (Expenses) or Gains (Losses)</b>	<b>1,910,222</b>	<b>1,949,811</b>	<b>2,001,081</b>	<b>3,067,160</b>	<b>8,928,274</b>
<b>Increase (Decrease) in Net Position</b>	<b>927,069</b>	<b>330,305</b>	<b>382,170</b>	<b>1,261,746</b>	<b>2,901,290</b>
<b>Net Position, Beginning of Year</b>	<b>60,124,573</b>	<b>58,873,454</b>	<b>121,431,571</b>	<b>(22,605,036)</b>	<b>217,824,562</b>
<b>Net Position, End of Year</b>	<b>\$ 61,051,642</b>	<b>\$ 59,203,759</b>	<b>\$ 121,813,741</b>	<b>\$ (21,343,290)</b>	<b>\$ 220,725,852</b>

Attachment: Nebraska State College System Audit Report FY19 and FY18 (2630 : Acceptance of Basic Financial Audit Report for Year Ended

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)  
**SCHEDULE OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION -  
UNAUDITED**  
Fiscal Year Ended June 30, 2018

	CSC As Restated	PSC As Restated	WSC As Restated	NSCS Office As Restated	Total
<b>Operating Revenues</b>					
Tuition and Fees, Net of Scholarship					
Allowances and Institutional Waivers	\$ 10,579,254	\$ 6,843,319	13,319,871	\$ -	\$ 30,742,444
Federal Grants and Contracts	831,967	384,586	588,082	-	1,804,635
State Grants and Contracts	424,415	164,456	184,788	-	773,659
Private Grants and Contracts	238,176	236,906	323,887	-	798,969
Auxiliary Enterprises, Net of Scholarship					
Allowances and Institutional Waivers	5,402,843	3,683,525	8,172,741	-	17,259,109
Other Operating Revenues	808,315	267,007	427,285	-	1,502,607
<b>Total Operating Revenues</b>	<b>18,284,970</b>	<b>11,579,799</b>	<b>23,016,654</b>	<b>-</b>	<b>52,881,423</b>
<b>Operating Expenses</b>					
Compensation and Benefits	24,745,826	13,993,605	29,981,187	1,773,754	70,494,372
Contractual Services	1,396,636	1,828,173	2,167,865	762,458	6,155,132
Supplies, Materials, and Other	5,190,184	2,864,308	6,316,927	272,518	14,643,937
Scholarships and Fellowships	1,405,236	1,441,582	1,654,935	-	4,501,753
Depreciation	2,302,963	2,125,769	4,120,028	878,144	9,426,904
Utilities	1,422,410	769,367	2,120,545	-	4,312,322
Repairs and Maintenance	1,572,328	117,133	1,260,534	-	2,949,995
Communications	119,716	160,502	159,876	-	440,094
Food Service	2,110,990	1,248,155	2,116,069	-	5,475,214
<b>Total Operating Expenses</b>	<b>40,266,289</b>	<b>24,548,594</b>	<b>49,897,966</b>	<b>3,686,874</b>	<b>118,399,723</b>
<b>Operating Loss</b>	<b>(21,981,319)</b>	<b>(12,968,795)</b>	<b>(26,881,312)</b>	<b>(3,686,874)</b>	<b>(65,518,300)</b>
<b>Non-operating Revenues (Expenses)</b>					
State Appropriations	17,393,991	9,795,267	21,768,589	2,133,315	51,091,162
Federal grants and contracts	3,172,211	3,128,270	4,382,384	-	10,682,865
State grants and contracts	311,542	325,016	631,522	-	1,268,080
Investment Income	262,390	201,245	687,956	355,546	1,507,137
Interest on Capital Asset-Related Debt	(256,514)	(396,743)	(540,554)	(830,313)	(2,024,124)
Gain (Loss) on Disposal of Asset	(3,529)	-	(12,588)	-	(16,117)
Other Non-operating Revenue (Expense)	-	-	(1,576,073)	21,895	(1,554,178)
<b>Net Non-operating Revenues (Expenses)</b>	<b>20,880,091</b>	<b>13,053,055</b>	<b>25,341,236</b>	<b>1,680,443</b>	<b>60,954,825</b>
<b>Income (Loss) Before Other Revenues, Expenses, Gains or (Losses)</b>	<b>(1,101,228)</b>	<b>84,260</b>	<b>(1,540,076)</b>	<b>(2,006,431)</b>	<b>(4,563,475)</b>
<b>Other Revenues (Expenses) or Gains (Losses)</b>					
Capital Facilities Fees	-	-	-	2,102,454	2,102,454
Capital Contributions	-	-	2,975,634	-	2,975,634
Operating Transfers In (Out)	3,100,094	3,576,332	8,199,968	(14,876,394)	-
Capital Appropriations and Grants	2,216,000	593,794	939,787	1,425,000	5,174,581
<b>Net Other Revenues (Expenses) or Gains (Losses)</b>	<b>5,316,094</b>	<b>4,170,126</b>	<b>12,115,389</b>	<b>(11,348,940)</b>	<b>10,252,669</b>
<b>Increase (Decrease) in Net Position</b>	<b>4,214,866</b>	<b>4,254,386</b>	<b>10,575,313</b>	<b>(13,355,371)</b>	<b>5,689,194</b>
<b>Net Position, Beginning of Year</b>	<b>55,909,707</b>	<b>54,619,068</b>	<b>110,856,258</b>	<b>(9,249,665)</b>	<b>212,135,368</b>
<b>Net Position, End of Year</b>	<b>\$ 60,124,573</b>	<b>\$ 58,873,454</b>	<b>\$ 121,431,571</b>	<b>\$ (22,605,036)</b>	<b>\$ 217,824,562</b>

Attachment: Nebraska State College System Audit Report FY19 and FY18 (2630 : Acceptance of Basic Financial Audit Report for Year Ended

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)  
**SCHEDULE OF CASH FLOWS - UNAUDITED**  
Fiscal Year Ended June 30, 2019

	CSC	PSC	WSC	NSCS Office	Total
<b>Cash Flows From Operating Activities</b>					
Tuition and Fees	\$ 9,957,736	\$ 6,190,983	\$ 14,718,183	\$ -	\$ 30,866,902
Grants and Contracts	1,363,873	1,128,341	823,658	-	3,315,872
Payments to Suppliers	(8,910,128)	(7,430,446)	(16,266,558)	(1,099,446)	(33,706,578)
Payments for Utilities	(1,479,213)	(789,015)	(2,159,711)	-	(4,427,939)
Payments to Employees	(24,676,881)	(14,131,594)	(30,353,439)	(1,889,810)	(71,051,724)
Loans Issued to Students	-	-	-	-	-
Collections of Loans to Students	-	-	171,952	-	171,952
Sales and Services of Auxiliary Enterprises	4,710,826	3,737,417	8,639,549	-	17,087,792
Other Payments	(516,377)	(925,852)	(1,304,332)	(430)	(2,746,991)
Net Cash Used in Operating Activities	<u>(19,550,164)</u>	<u>(12,220,166)</u>	<u>(25,730,698)</u>	<u>(2,989,686)</u>	<u>(60,490,714)</u>
<b>Cash Flows From Non-capital</b>					
<b>Financing Activities</b>					
State Appropriations	17,508,452	9,858,268	21,913,213	2,342,272	51,622,205
Grants and Contracts	3,461,391	3,419,995	5,626,026	-	12,507,412
Receipt of Flex Contributions	-	-	-	287,273	287,273
Payment of Flex Contributions	-	-	-	(292,980)	(292,980)
Direct Lending Receipts	8,882,858	8,332,909	13,492,940	-	30,708,707
Direct Lending Payments	(8,882,858)	(8,332,909)	(13,492,940)	-	(30,708,707)
Other Receipts (Payments)	(130,645)	98,278	(60,385)	30,578	(62,174)
Net Cash Provided by Non-capital Financing Activities	<u>20,839,198</u>	<u>13,376,541</u>	<u>27,478,854</u>	<u>2,367,143</u>	<u>64,061,736</u>
<b>Cash Flows From Capital and Related</b>					
<b>Financing Activities</b>					
Capital Contributions	850,000	-	2,276,094	-	3,126,094
Purchase of Capital Assets	(6,028,190)	(2,404,733)	(8,405,116)	-	(16,838,039)
Disposal of Capital Assets	(480)	-	13,499	-	13,019
Principal Paid on Capital Debt	(640,000)	(656,562)	(860,000)	(3,215,000)	(5,371,562)
Interest Paid on Capital Debt	(247,996)	(385,215)	(535,967)	(1,251,400)	(2,420,578)
Capital Facilities Fees	-	-	-	2,178,204	2,178,204
Transfers In (Out)	833,407	2,270,224	433,012	(3,536,643)	-
Other	(25)	-	-	(5,569)	(5,594)
Capital Appropriations	2,216,000	-	658,239	1,425,000	4,299,239
Net Cash Used by Capital and Related Financing Activities	<u>(3,017,284)</u>	<u>(1,176,286)</u>	<u>(6,420,239)</u>	<u>(4,405,408)</u>	<u>(15,019,217)</u>
<b>Cash Flows From Investing Activities</b>					
Purchase/Sale of Investments	-	-	602,259	(1,320,082)	(717,823)
Investment Income	315,526	252,101	767,494	280,380	1,615,501
Net Cash Provided by Investing Activities	<u>315,526</u>	<u>252,101</u>	<u>1,369,753</u>	<u>(1,039,702)</u>	<u>897,678</u>
<b>Increase (Decrease) in Cash and Cash Equivalents</b>	<u>(1,412,724)</u>	<u>232,190</u>	<u>(3,302,330)</u>	<u>(6,067,653)</u>	<u>(10,550,517)</u>
<b>Cash and Cash Equivalents, Beginning of Year</b>	<u>14,552,336</u>	<u>11,420,005</u>	<u>33,510,337</u>	<u>17,138,489</u>	<u>76,621,167</u>
<b>Cash and Cash Equivalents, End of Year</b>	<u>\$ 13,139,612</u>	<u>\$ 11,652,195</u>	<u>\$ 30,208,007</u>	<u>\$ 11,070,836</u>	<u>\$ 66,070,650</u>

(Continued)

Attachment: Nebraska State College System Audit Report FY19 and FY18 (2630 : Acceptance of Basic Financial Audit Report for Year Ended

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)  
**SCHEDULE OF CASH FLOWS - UNAUDITED**  
Fiscal Year Ended June 30, 2019

	CSC	PSC	WSC	NSCS Office	Total
<b>Reconciliation of Cash and Cash Equivalents to the Statement of Net Position</b>					
Cash and Cash Equivalents	\$ 6,826,235	\$ 5,838,610	\$ 19,217,324	\$ 3,524,951	\$ 35,407,120
Restricted Cash and Cash Equivalents - Current	5,363,943	4,932,994	9,564,932	7,043,354	26,905,223
Restricted Cash and Cash Equivalents - Non-current	949,434	880,591	1,425,751	502,531	3,758,307
Total Cash and Cash Equivalents	<u>\$ 13,139,612</u>	<u>\$ 11,652,195</u>	<u>\$ 30,208,007</u>	<u>\$ 11,070,836</u>	<u>\$ 66,070,650</u>
<b>Reconciliation of Net Operating Loss to Net Cash Used in Operating Activities</b>					
Operating Loss	\$ (22,031,773)	\$ (14,789,025)	\$ (29,424,825)	\$ (3,744,086)	\$ (69,989,709)
Depreciation Expense	2,395,041	2,306,723	4,549,818	759,219	10,010,801
Changes in Operating Assets and Liabilities:					
Receivables, Net	(207,756)	(643)	204,652	5,946	2,199
Inventories	12,712	(1,606)	(2,139)	-	8,967
Accounts Payable and Accrued Liabilities	406,498	237,043	(750,563)	59,673	(47,349)
Accrued Compensated Absences	5,289	42,009	(16,359)	(66,072)	(35,133)
Other Assets and Liabilities	(130,175)	(14,667)	(291,282)	(4,366)	(440,490)
<b>Net Cash Used in Operating Activities</b>	<u>\$ (19,550,164)</u>	<u>\$ (12,220,166)</u>	<u>\$ (25,730,698)</u>	<u>\$ (2,989,686)</u>	<u>\$ (60,490,714)</u>
<b>Supplemental Cash Flows Information</b>					
Accounts Payable Incurred for Capital Asset Purchases	\$ 84,339	\$ 21,385	\$ 118,465	\$ 266,176	\$ 490,365

(Concluded)

Attachment: Nebraska State College System Audit Report FY19 and FY18 (2630 : Acceptance of Basic Financial Audit Report for Year Ended

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)  
**SCHEDULE OF CASH FLOWS - UNAUDITED**  
Fiscal Year Ended June 30, 2018

	CSC As Restated	PSC As Restated	WSC As Restated	NSCS Office As Restated	Total
<b>Cash Flows From Operating Activities</b>					
Tuition and Fees	\$ 10,567,629	\$ 6,691,346	\$ 13,378,038	\$ -	\$ 30,637,013
Grants and Contracts	1,493,825	777,748	1,126,491	(461)	3,397,603
Payments to Suppliers	(10,895,506)	(5,996,541)	(10,668,198)	(1,111,126)	(28,671,371)
Payments for Utilities	(1,393,815)	(763,317)	(2,020,214)	-	(4,177,346)
Payments to Employees	(24,874,411)	(14,079,664)	(30,079,719)	(725,986)	(69,759,780)
Loans Issued to Students	-	-	(72,356)	-	(72,356)
Collections of Loans to Students	-	-	179,713	-	179,713
Sales and Services of Auxiliary Enterprises	5,395,248	3,553,551	7,970,151	-	16,918,950
Other Payments	(608,270)	(1,182,956)	(1,217,850)	-	(3,009,076)
Net Cash Used in Operating Activities	(20,315,300)	(10,999,833)	(21,403,944)	(1,837,573)	(54,556,650)
<b>Cash Flows From Non-capital Financing Activities</b>					
State Appropriations	17,393,991	9,795,267	21,768,589	2,133,315	51,091,162
Grants and Contracts	3,483,753	3,453,286	5,013,906	-	11,950,945
Receipt of Flex Contributions	-	-	-	289,575	289,575
Payment of Flex Contributions	-	-	-	(272,605)	(272,605)
Direct Lending Receipts	9,968,067	8,887,304	12,060,376	-	30,915,747
Direct Lending Payments	(9,968,067)	(8,887,304)	(12,060,376)	-	(30,915,747)
Other Receipts (Payments)	(153,532)	35,702	(42,520)	34,585	(125,765)
Net Cash Provided by Non-capital Financing Activities	20,724,212	13,284,255	26,739,975	2,184,870	62,933,312
<b>Cash Flows From Capital and Related Financing Activities</b>					
Capital Contributions	-	-	2,302,761	-	2,302,761
Purchase of Capital Assets	(3,099,709)	(5,076,626)	(13,810,939)	-	(21,987,274)
Disposal of Capital Assets	(30,524)	-	-	-	(30,524)
Principal Paid on Capital Debt	(635,000)	(361,240)	(845,000)	(2,635,000)	(4,476,240)
Interest Paid on Capital Debt	(256,718)	(394,711)	(548,216)	(1,360,148)	(2,559,793)
Capital Facilities Fees	-	-	-	2,087,729	2,087,729
Transfers In (Out)	1,286,806	3,131,079	7,663,828	(12,081,713)	-
Other	-	-	-	(2,195)	(2,195)
Capital Appropriations	2,216,000	593,794	939,787	1,425,000	5,174,581
Net Cash Used by Capital and Related Financing Activities	(519,145)	(2,107,704)	(4,297,779)	(12,566,327)	(19,490,955)
<b>Cash Flows From Investing Activities</b>					
Purchase/Sale of Investments	-	-	-	-	-
Investment Income	257,885	219,663	679,251	357,690	1,514,489
Net Cash Provided by Investing Activities	257,885	219,663	679,251	357,690	1,514,489
<b>Increase (Decrease) in Cash and Cash Equivalents</b>	147,652	396,381	1,717,503	(11,861,340)	(9,599,804)
<b>Cash and Cash Equivalents, Beginning of Year</b>	14,404,684	11,023,624	31,792,834	28,999,829	86,220,971
<b>Cash and Cash Equivalents, End of Year</b>	\$ 14,552,336	\$ 11,420,005	\$ 33,510,337	\$ 17,138,489	\$ 76,621,167

(Continued)

Attachment: Nebraska State College System Audit Report FY19 and FY18 (2630 : Acceptance of Basic Financial Audit Report for Year Ended

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)  
**SCHEDULE OF CASH FLOWS - UNAUDITED**  
Fiscal Year Ended June 30, 2018

	CSC As Restated	PSC As Restated	WSC As Restated	NSCS Office As Restated	Total
<b>Reconciliation of Cash and Cash Equivalents to the Statement of Net Position</b>					
Cash and Cash Equivalents	\$ 7,040,561	\$ 5,939,236	\$ 22,246,137	\$ 3,451,550	\$ 38,677,484
Restricted Cash and Cash Equivalents - Current	6,551,171	4,463,075	10,032,902	5,807,295	26,854,443
Restricted Cash and Cash Equivalents - Non-current	960,604	1,017,694	1,231,298	7,879,644	11,089,240
Total Cash and Cash Equivalents	<u>\$ 14,552,336</u>	<u>\$ 11,420,005</u>	<u>\$ 33,510,337</u>	<u>\$ 17,138,489</u>	<u>\$ 76,621,167</u>
<b>Reconciliation of Net Operating Loss to Net Cash Used in Operating Activities</b>					
Operating Loss	\$ (21,981,319)	\$ (12,968,795)	\$ (26,881,312)	\$ (3,686,874)	\$ (65,518,300)
Depreciation Expense	2,302,963	2,125,769	4,120,028	878,144	9,426,904
Changes in Operating Assets and Liabilities:					
Receivables, Net	121,935	(105,620)	137,850	10,769	164,934
Inventories	2,389	6,075	1,482	-	9,946
Accounts Payable and Accrued Liabilities	(625,331)	10,166	1,193,264	1,014,735	1,592,834
Accrued Compensated Absences	(116,905)	(82,570)	(54,666)	(6,179)	(260,320)
Other Assets and Liabilities	(19,032)	15,142	79,410	(48,168)	27,352
<b>Net Cash Used in Operating Activities</b>	<u>\$ (20,315,300)</u>	<u>\$ (10,999,833)</u>	<u>\$ (21,403,944)</u>	<u>\$ (1,837,573)</u>	<u>\$ (54,556,650)</u>
<b>Supplemental Cash Flows Information</b>					
Accounts Payable Incurred for Capital Asset Purchases	\$ 90,200	\$ 7,677	\$ 767,096	\$ 3,287,165	\$ 4,152,138

(Concluded)

Attachment: Nebraska State College System Audit Report FY19 and FY18 (2630 : Acceptance of Basic Financial Audit Report for Year Ended





## NEBRASKA AUDITOR OF PUBLIC ACCOUNTS

Charlie Janssen  
State Auditor

Charlie.Janssen@nebraska.gov  
PO Box 98917  
State Capitol, Suite 2303  
Lincoln, Nebraska 68509  
402-471-2111, FAX 402-471-3301  
auditors.nebraska.gov

NEBRASKA STATE COLLEGE SYSTEM  
(A COMPONENT UNIT OF THE STATE OF NEBRASKA)

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH *GOVERNMENT AUDITING STANDARDS***

**INDEPENDENT AUDITOR'S REPORT**

Board of Trustees of the Nebraska State College System  
Lincoln, NE

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the business type activities and the discretely presented component units of the Nebraska State College System (NSCS) (a component unit of the State of Nebraska), as of and for the years ended June 30, 2019 and 2018, and the related notes to the financial statements, which collectively comprise Nebraska State College System's basic financial statements, and have issued our report thereon dated December 12, 2019. Our report includes a reference to other auditors who audited the financial statements of the Nebraska State College System Foundations, the Nebraska State Colleges Facilities Corporation, and the activity of the Nebraska State College System Revenue and Refunding Bond Program, as described in our report on the NSCS's financial statements. The financial statements of these entities and program were not audited in accordance with *Government Auditing Standards*, and, accordingly, this report does not include reporting on internal control over financial reporting or instances of reportable noncompliance associated with these entities.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the NSCS's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the NSCS's internal control. Accordingly, we do not express an opinion on the effectiveness of the NSCS's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination

of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the NSCS's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency or combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the NSCS's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Nebraska State College System's Findings and Responses**

We also noted in our separately issued management letter dated December 12, 2019, certain other matters that we reported to management of the NSCS.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the NSCS's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the NSCS's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Zachary Wells, CPA, CISA  
Audit Manager

December 12, 2019

**ITEMS FOR DISCUSSION AND ACTION**  
**FISCAL, FACILITIES AND AUDIT**

January 14, 2020

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***ACTION:***                                **Approve Acceptance of Single Audit for Year Ended June 30, 2019**

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BKD has completed the Nebraska State College System (NSCS) Single (federal) audit for the year ending June 30, 2019. A copy of the audit is attached.

The audit contains an unmodified opinion with no significant deficiencies or material weaknesses.

Pages three (3) through six (6) of the audit provide a summary of all of the federal awards expenditures made during FY 2018-19.

The System Office recommends approval of the Acceptance of Single Audit for Year Ended June 30, 2019.

**ATTACHMENTS:**

- NSCS Single Audit Report (PDF)

**Nebraska State College System**  
**A Component Unit of the State of Nebraska**  
Single Audit Reports  
June 30, 2019

Attachment: NSCS Single Audit Report (2631 : Acceptance of Single Audit for Year Ended June 30, 2019)



**Nebraska State College System**  
**A Component Unit of the State of Nebraska**  
**June 30, 2019**

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Attachment: NSCS Single Audit Report (2631 : Acceptance of Single Audit for Year Ended June 30, 2019)

## Independent Auditor's Report

The Board of Trustees  
 Nebraska State College System  
 Lincoln, Nebraska

### Report on the Schedule of Expenditures of Federal Awards

We have audited the accompanying schedule of expenditures of federal awards of the Nebraska State College System (System), a component unit of the State of Nebraska, for the year ended June 30, 2019 and the related notes to the schedule of expenditures of federal awards.

#### *Management's Responsibility*

Management is responsible for the preparation and fair presentation of the schedule of expenditures of federal awards in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of a schedule of expenditures of federal awards that is free from material misstatement, whether due to fraud or error.

#### *Auditor's Responsibility*

Our responsibility is to express an opinion on the schedule of expenditures of federal awards based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether the schedule of expenditures of federal awards is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the schedule of expenditures of federal awards. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the schedule of expenditures of federal awards, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the schedule of expenditures of federal awards in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the schedule of expenditures of federal awards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

*Opinion*

In our opinion, the schedule of expenditures of federal awards referred to above presents fairly, in all material respects, the expenditures of federal awards of the Nebraska State College System for the year ended June 30, 2019, in accordance with accounting principles generally accepted in the United States of America.

*BKD, LLP*

Lincoln, Nebraska  
December 17, 2019

**Nebraska State College System  
 A Component Unit of the State of Nebraska  
 Schedule of Expenditures of Federal Awards  
 Year Ended June 30, 2019**

<b>Federal Grantor Cluster/Program</b>	<b>Federal Agency Subdivision</b>	<b>Pass-Through Entity</b>	<b>CFDA #</b>	<b>Grant Number/Pass-Through Entity Identifying Number</b>	<b>Wayne</b>	<b>Peru</b>	<b>Chadron</b>	<b>FY 2019 Expenditures</b>	<b>Passed Through to Subrecipients</b>
<i>Student Financial Aid Cluster:</i>									
<i>U.S. Department of Education:</i>									
Federal Supplemental Educational Opportunity Grants	Office of Federal Student Aid		84.007	P007A1824810 P007A1824690 P007A1824400 P033A1824810 P033A1824690	\$ 60,329	\$ 50,834	\$ 57,325	\$ 168,488	\$ -
Federal Work-Study Program	Office of Federal Student Aid		84.033	P033A1724400 P033A1824400	102,389	93,944	284,548	480,881	-
Federal Perkins Loan Program	Office of Federal Student Aid		84.038		1,110,631	-	-	1,110,631	-
Federal Pell Grant Program	Office of Federal Student Aid		84.063	P063P1717870 P063P1817870 P063Q1717870 P063Q1817870 P063P1717840 P063P1817840 P063Q1517840 P063Q1717840 P063Q1817840 P063P1702640 P063P1802640 P063Q1702640 P063Q1802640	4,878,134	3,017,522	3,038,712	10,934,368	-

Attachment: NSCS Single Audit Report (2631 : Acceptance of Single Audit for Year Ended June 30, 2019)



**Nebraska State College System**  
**A Component Unit of the State of Nebraska**  
**Schedule of Expenditures of Federal Awards - Continued**  
**Year Ended June 30, 2019**

Federal Grantor Cluster/Program	Federal Agency Subdivision	Pass-Through Entity	CFDA #	Grant Number/Pass-Through Entity Identifying Number	Wayne	Peru	Chadron	FY 2019 Expenditures	Passed Through to Subrecipients
				P268K1817870					
				P268K1917870					
				P268K1817840					
				P268K1917840					
				P268K1802640					
Federal Direct Student Loans	Office of Federal Student Aid		84.268	P268K1902640	\$ 13,492,940	\$ 8,332,909	\$ 8,882,858	\$ 30,708,707	\$ -
Teacher Education Assistance for College & Higher Education Grants (TEACH Grants)	Office of Federal Student Aid		84.379	P379T1917840					
				P379T1917870	22,903	3,736	-	26,639	-
<b>Total Student Financial Aid Cluster</b>					<b>19,667,326</b>	<b>11,498,945</b>	<b>12,263,443</b>	<b>43,429,714</b>	<b>-</b>
<b>TRIO Cluster:</b>									
<i>U.S. Department of Education:</i>									
				P042A1511580					
				P042A1504830					
TRIO - Student Support Services	Office of Postsecondary Education		84.042	P042A1504220	324,007	299,456	228,603	852,066	-
TRIO - Upward Bound	Office of Postsecondary Education		84.047	P047A1703580	-	-	234,451	234,451	-
<b>Total TRIO Cluster</b>					<b>324,007</b>	<b>299,456</b>	<b>463,054</b>	<b>1,086,517</b>	<b>-</b>
Improving Teacher Quality State Grants	Office of Elementary & Secondary Education	Coordinating Commission for Postsecondary Education (CCPE)	84.367	S367B160024	421	-	-	421	-
<b>Total U.S. Department of Education</b>					<b>19,991,754</b>	<b>11,798,401</b>	<b>12,726,497</b>	<b>44,516,652</b>	<b>-</b>

Attachment: NSCS Single Audit Report (2631 : Acceptance of Single Audit for Year Ended June 30, 2019)

**Nebraska State College System  
A Component Unit of the State of Nebraska  
Schedule of Expenditures of Federal Awards - Continued  
Year Ended June 30, 2019**

<b>Federal Grantor Cluster/Program</b>	<b>Federal Agency Subdivision</b>	<b>Pass-Through Entity</b>	<b>CFDA #</b>	<b>Grant Number/Pass-Through Entity Identifying Number</b>	<b>Wayne</b>	<b>Peru</b>	<b>Chadron</b>	<b>FY 2019 Expenditures</b>	<b>Passed Through Subrecipient</b>
<i>Research and Development Cluster:</i>									
<i>National Science Foundation:</i>									
Biological Sciences			47.074	DEB-1019419 DEB-1253129 1555727	\$ -	\$ 175	\$ 18,571	\$ 18,746	\$ -
Mathematical and Physical Sciences			47.049	DMR-1709912	-	13,072	-	13,072	-
<i>U.S. Department of Health &amp; Human Services:</i>									
Biomedical Research & Research Training	National Institutes of Health	University of Nebraska Medical Center (UNMC) & NE Health & Human Services	93.859	5P20GM103427-17 5P20GM103427-17	72,851	-	40,588	113,439	-
<b>Total Research and Development Cluster</b>					<b>72,851</b>	<b>13,247</b>	<b>59,159</b>	<b>145,257</b>	<b>-</b>

Attachment: NSCS Single Audit Report (2631 : Acceptance of Single Audit for Year Ended June 30, 2019)

**Nebraska State College System**  
**A Component Unit of the State of Nebraska**  
**Schedule of Expenditures of Federal Awards - Continued**  
**Year Ended June 30, 2019**

Federal Grantor Cluster/Program	Federal Agency Subdivision	Pass-Through Entity	CFDA #	Grant Number/Pass-Through Entity Identifying Number	Wayne	Peru	Chadron	FY 2019 Expenditures	Passed Through to Subrecipients
<i>Other Programs:</i>									
<i>Child Nutrition Cluster:</i>									
<i>U.S. Department of Agriculture:</i>									
Summer Food Service Program for Children			10.559	201919N109943	\$ -	\$ -	\$ 4,302	\$ 4,302	\$ -
<b>Total Child Nutrition Cluster</b>					<b>-</b>	<b>-</b>	<b>4,302</b>	<b>4,302</b>	<b>-</b>
<i>National Aeronautics &amp; Space Administration:</i>									
Education	NASA NE Space Grant Consortium		43.008	44-0307-1019-436 44-0307-1020-314	-	-	5,417	5,417	-
<i>U.S. Small Business Administration:</i>									
Small Business Development Centers	University of Nebraska - Omaha (UNO)		59.037	45-0606-1100-202 45-0606-1095-202 45-0606-1092-201 45-0606-1100-201	65,497	-	15,212	80,709	-
<i>Environmental Protection Agency:</i>									
Environmental Education Grants			66.951	EPA-WTW-02	-	-	117	117	-
<b>Total Other Programs</b>					<b>65,497</b>	<b>-</b>	<b>25,048</b>	<b>90,545</b>	<b>-</b>
Total Expenditures of Federal Awards					<u>\$ 20,130,102</u>	<u>\$ 11,811,648</u>	<u>\$ 12,810,704</u>	<u>\$ 44,752,454</u>	<u>\$ -</u>

Attachment: NSCS Single Audit Report (2631 : Acceptance of Single Audit for Year Ended June 30, 2019)

**Nebraska State College System**  
**A Component Unit of the State of Nebraska**  
**Notes to Schedule of Expenditures of Federal Awards**  
**Year Ended June 30, 2019**

**Notes to Schedule**

***Basis of Presentation and Summary of Significant Accounting Policies***

The accompanying schedule of expenditures of federal awards (Schedule) includes the federal award activity of the Nebraska State College System (System) under programs of the federal government for the fiscal year ended June 30, 2019. The accompanying notes are an integral part of this Schedule. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the System, it is not intended to and does not present the financial position, changes in net position or cash flows of the System.

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowed or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. The System has elected not to use the ten percent de minimis cost rate allowed under the Uniform Guidance.

***Loans Outstanding***

The federal loan program listed subsequently is administered directly by the System, and balances and transactions relating to this program are included in the System's basic financial statements, which are issued separately. Loans outstanding at the beginning of the year and loans made during the year are included in the federal expenditures presented in the Schedule. The balance of loans outstanding at June 30, 2019 consists of:

**Program Title**

Federal Perkins Loan Program	CFDA #84.038
Wayne	\$ 938,678

## Report on Compliance for Each Major Federal Program and Report on Internal Control Over Compliance

### Independent Auditor's Report

The Board of Trustees  
 Nebraska State College System  
 Lincoln, Nebraska

#### Report on Compliance for Each Major Federal Program

We have audited the compliance of the Nebraska State College System (the System), a component unit of the State of Nebraska, with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019. The System's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### *Management's Responsibility*

Management is responsible for compliance with federal statutes, regulations and the terms and conditions of its federal awards applicable to its federal programs.

#### *Auditor's Responsibility*

Our responsibility is to express an opinion on compliance for each of the System's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the System's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the System's compliance.

### ***Opinion on Each Major Federal Program***

In our opinion, the System complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019.

### **Report on Internal Control Over Compliance**

Management of the System is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the System's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the System's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

**BKD, LLP**

Lincoln, Nebraska  
December 17, 2019

**Nebraska State College System**  
**A Component Unit of the State of Nebraska**  
**Schedule of Findings and Questioned Costs**  
**Year Ended June 30, 2019**

**Summary of Auditor's Results**

The financial statements of the Nebraska State College System were audited by the Nebraska Auditor of Public Accounts and were provided under separate cover. Certain items are summarized below.

*Financial Statements*

- 1. The type of report the Nebraska Auditor of Public Accounts issued on whether the financial statements audited were prepared in accordance with accounting principles generally accepted in the United States of America (GAAP) was:

Unmodified       Qualified       Adverse       Disclaimer

- 2. The Nebraska Auditor of Public Accounts independent auditor's report on internal control over financial reporting disclosed:

Significant deficiency(ies)?       Yes       None reported

Material weakness(es)?       Yes       No

- 3. Noncompliance considered material to the financial statements was disclosed by the audit by the Nebraska Auditor of Public Accounts?       Yes       No

*Federal Awards*

- 4. The independent auditor's report on internal control over compliance for major federal awards programs disclosed:

Significant deficiency(ies)?       Yes       None reported

Material weakness(es)?       Yes       No

- 5. The opinion expressed in the independent auditor's report on compliance for major federal award programs was:

Unmodified       Qualified       Adverse       Disclaimer

Attachment: NSCS Single Audit Report (2631 : Acceptance of Single Audit for Year Ended June 30, 2019)

**Nebraska State College System**  
**A Component Unit of the State of Nebraska**  
**Schedule of Findings and Questioned Costs - Continued**  
**Year Ended June 30, 2019**

6. The audit disclosed findings required to be reported by 2 CFR 200.516(a)?  Yes  No

7. The System's major programs were:

<b>Cluster/Program</b>	<b>CFDA Number</b>
Student Financial Assistance Cluster	
Federal Supplemental Educational Opportunity Grants	84.007
Federal Work-Study Program	84.033
Federal Perkins Loan Program	84.038
Federal Pell Grant Program	84.063
Federal Direct Student Loans	84.268
Teacher Education Assistance for College and Higher Education (TEACH) Grants	84.379
TRIO Cluster	
TRIO – Student Support Services	84.042
TRIO – Upward Bound	84.047

8. The threshold used to distinguish between Type A and Type B programs was \$750,000.

9. The System qualified as a low-risk auditee?  Yes  No

Attachment: NSCS Single Audit Report (2631 : Acceptance of Single Audit for Year Ended June 30, 2019)



**Nebraska State College System**  
**A Component Unit of the State of Nebraska**  
**Schedule of Findings and Questioned Costs - Continued**  
**Year Ended June 30, 2019**

**Findings Required to be Reported by *Government Auditing Standards***

Reference Number	Finding
	The Nebraska Auditor of Public Accounts issued under separate cover the report in accordance with <i>Government Auditing Standards</i> related to the financial statements of the System. No matters were reported.

**Findings Required to be Reported by the Uniform Guidance**

Reference Number	Finding
	No matters are reportable.

**Nebraska State College System**  
**A Component Unit of the State of Nebraska**  
**Summary Schedule of Prior Audit Findings**  
**Year Ended June 30, 2019**

Reference Number	Summary of Finding	Status
2018-001, 2017-001 and 2016-001	<p>The Nebraska Auditor of Public Accounts (APA) issued under separate cover the report in accordance with <i>Government Auditing Standards</i> related to the financial statements for the System for the year ended June 30, 2018, that identified the following.</p> <p><b><i>Finding</i></b> – The System should have adequate internal controls to help ensure the amounts reported in the draft financial statements and related footnotes are accurate and properly classified in accordance with generally accepted accounting principles.</p>	Corrected

**ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT**

January 14, 2020

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**ACTION: Approve Continuation of Bookstore Contracts**

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Chadron State contracted with MBS Direct Corporation to provide a full service online bookstore to serve the College beginning July 1, 2016 through June 30, 2019 with up to 2 one-year renewal terms ending on June 30, 2021. For 2020-21, the College will continue to receive a commission of 10% on sales of print course materials, 2% on digital course materials, and 20-25% commission on books purchased at wholesale during book buyback; plus \$2,500 in textbook scholarships. Chadron State respectfully requests that the Board approve continuance of the online bookstore contract with MBS Direct Corporation for the period of July 1, 2020 through June 30, 2021.

Peru State recommends continuation of its bookstore contract with eCampus for the operation of the online bookstore for 2020-2021. The College's contract is for three (3) years 2019-20, 2020-21, and 2021-22. This approval is for the second year of the three (3) year contract. There is an option to enter into two (2) additional one (1) year contracts with eCampus following the initial three (3) year term of the contract with Board approval. For the right to operate the bookstore, eCampus agrees to pay the College a commission of 6% of new, used and rental book sales, 10% of book buybacks, 5% of market place purchases and 2.5% of digital book sales. In addition, eCampus will provide the College up to \$3,000 in course material scholarship as in-store credit per year.

Wayne State recommends continuation of an Agreement with Follett Higher Education Group, Inc. (Follett) for the operation of the bookstore. The initial term of the Agreement was for the period of July 1, 2016 through June 30, 2019; and allowed for one successive two-year renewal term from July 1, 2019 through June 30, 2021. For the right to operate the bookstore, Follett will continue to pay commission of 11.6% of Net Revenue up to \$1 Million; 12.6% of Net Revenue over \$1 Million, but less than \$1.5 Million; 13.6% of Net Revenue over \$1.5 Million. There is a commission guarantee of an amount equal to 95% of the calculated commission on net revenue of the immediately preceding year. In addition, Follett will provide a \$4,000 annual accounts receivable account. Wayne State respectfully requests that the Board approve continuance of its bookstore Agreement with Follett for the period of July 1, 2020 through June 30, 2021.

The System Office recommends approval of the Continuation of Bookstore Contracts.



Action Item (ID # 2633)

Meeting of January 14, 2020

Brunch	\$7.25	\$4.50	
Dinner	\$7.50	\$7.50	\$5.94
Steak Night	\$8.50	\$8.50	\$7.08

Admissions/Enrollment for Guests \$5.50

Peru State Summer Conference/Camp Rates are as follows:

**Summer Conference Camp**

## Rate

Breakfast	\$6.25
Lunch	\$7.00
Dinner	\$7.25
All Day (3 meals)	\$20.00

**WAYNE STATE CONTRACT FOR 2020-2021**

Wayne State recommends approval of the continuation of the food service Agreement with Compass Group USA, Inc. by and through its Chartwells Division and related amendments for 2020-2021, which is the second year of a five-year Agreement.

All rates are per person per meal.

Board/Meal Plan Rates	Per Meal Rate
Unlimited Meal Plan + \$150 Flex/semester	\$3.4554
225 Block Plan + \$350 Flex/semester	\$5.3867
190 Block Plan + \$250 Flex/semester	\$5.0474
100 block meal plan+ \$300 Flex/semester	\$6.8600
75 block meal plan + \$150 Flex/semester	\$8.0133
50 Block Plan	\$5.4600

Casual Meal Rates	External Guests	College Employee/College Paid
Breakfast	\$7.00	\$5.95
Lunch	\$9.30	\$7.95
Brunch	\$9.30	\$7.95
Evening & Special Dinner	\$9.85	\$8.80

Summer Conference Meal Rate \$7.75

The System Office recommends approval of the Continuation of Food Service Contracts.

**ATTACHMENTS:**

- CSC Food Service Amendment (PDF)
- PSC Food Service Amendment (PDF)
- WSC Food Service Amendment (PDF)

**Food Service Agreement Addendum**

The Board of Trustees of the Nebraska State Colleges dba Chadron State College ("College") and A'viands, a Minnesota Limited Liability Company ("Company") hereby agree to amend the Food Service Agreement dated April 5, 2019.

Both parties agree the management fee will be \$108,465 effective July 1, 2020 through June 30, 2021.

Board of Trustees of the Nebraska State  
Colleges dba Chadron State College

A'viands, LLC.

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: Kari Gaswick

Printed Name: Steve West

Title: Vice President for Administration  
and Finance

Title: Managing Director

Board of Trustees of the Nebraska State  
Colleges

By: \_\_\_\_\_

Printed Name: Paul Turman

Title: Chancellor

Attachment: CSC Food Service Amendment (2633 : Continuation of Food Service Contracts)

### Dining Service Agreement Amendment

The Board of Trustees of the Nebraska State Colleges dba Peru State College (College) and Fresh Ideas Management LLC, a Missouri limited liability company (Fresh Ideas) hereby agree to amend the Dining Service Agreement dated March 22, 2019. The amendment terms are identified below and will be effective on July 1, 2020.

The original Exhibit A has been deleted and replaced with the attached Amended Exhibit A dated July 1, 2020.

**BOARD OF TRUSTEES OF THE NEBRASKA STATE COLLEGES DBA PERU STATE COLLEGES:**

**FRESH IDEAS MANAGEMENT LLC:**

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: Debbie A. White

Printed Name: Dennis Owens

Title: Vice President for Administration and Finance

Title: President

**BOARD OF TRUSTEES OF THE NEBRASKA STATE COLLEGES:**

By: \_\_\_\_\_

Printed Name: Paul Turman

Title: Chancellor

Attachment: PSC Food Service Amendment (2633 : Continuation of Food Service Contracts)

## Amended Exhibit A

Effective 07/01/2020



## Peru State College Daily/Sliding scale Fall 2020 &amp; Spring 2021

FLEX: MEALS:		\$200 265 block	\$150 210 Block	\$130 130 Block	\$50 Unlimited
Meal Plan Participants					
401	410	\$16.68	\$15.37	\$13.85	\$17.38
411	420	\$16.43	\$15.12	\$13.60	\$17.13
421	430	\$16.22	\$14.89	\$13.37	\$16.92
431	440	\$15.99	\$14.66	\$13.14	\$16.69
441	450	\$15.78	\$14.45	\$12.93	\$16.48
451	460	\$15.57	\$14.24	\$12.72	\$16.24
461	470	\$15.39	\$14.04	\$12.52	\$16.07
471	480	\$15.20	\$13.85	\$12.33	\$15.88
481	490	\$15.02	\$13.67	\$12.15	\$15.70
491	500	\$14.87	\$13.52	\$12.00	\$15.54
501	510	\$14.70	\$13.35	\$11.83	\$15.38
511	520	\$14.54	\$13.19	\$11.67	\$15.22
521	530	\$14.39	\$13.04	\$11.52	\$15.06
531	540	\$14.27	\$12.89	\$11.37	\$14.94
541	550	\$14.19	\$12.75	\$11.23	\$14.87
551	560	\$14.12	\$12.61	\$11.09	\$14.80
561	570	\$14.05	\$12.47	\$10.95	\$14.73
571	580	\$13.98	\$12.35	\$10.83	\$14.66
581	590	\$13.92	\$12.22	\$10.70	\$14.57
591	600	\$13.86	\$12.10	\$10.58	\$14.51
601	610	\$13.80	\$11.99	\$10.47	\$14.45
611	620	\$13.75	\$11.87	\$10.35	\$14.40
621	630	\$13.70	\$11.77	\$10.25	\$14.35
631	640	\$13.65	\$11.66	\$10.14	\$14.30
641	650	\$13.60	\$11.56	\$10.04	\$14.25
651	660	\$13.55	\$11.46	\$9.94	\$14.20
661	670	\$13.50	\$11.37	\$9.85	\$14.15
671	680	\$13.45	\$11.27	\$9.75	\$14.10
681	690	\$13.40	\$11.18	\$9.66	\$14.05
691	700	\$13.35	\$11.10	\$9.58	\$14.00

## COMMUTER 75 BLOCK PLAN RATES

MEAL	RATE
Breakfast	\$4.81
Lunch	\$5.94
Dinner	\$5.94
Steak Night	\$7.08
Daily Rate	N/A

## CASUAL MEAL RATES

MEAL	GUESTS	EMPLOYEES
Breakfast	\$5.75	\$4.50
Lunch	\$7.00	\$4.50
Brunch	\$7.25	\$4.50
Dinner	\$7.50	\$7.50
Steak Night	\$8.50	\$8.50
Admissions/ Enrollment	\$5.50	N/A

## SUMMER CONFERENCE/CAMP RATES

MEAL	RATE
Breakfast	\$6.25
Lunch	\$7.00
Dinner	\$7.25
All Day (3 Meals)	\$20.00

\*Catering Pricing – final catering pricing will be mutually agreed upon, signed and in writing, by College and Fresh Ideas



**AMENDMENT NUMBER ONE  
TO FOOD SERVICES AGREEMENT**

This Amendment Number One to Food Services Agreement is made as of January 14, 2020 by and between the Board of Trustees of the Nebraska State Colleges doing business as Wayne State College with principal offices located at 1111 Main Street, Wayne, NE 68787 (“College” or “Client”), and Compass Group USA, Inc., a Delaware corporation, with principal offices at 2400 Yorkmont Road, Charlotte, North Carolina 28217, by and through its Chartwells Division (“Chartwells”).

WHEREAS, Client and Chartwells are parties to that certain Food Services Agreement dated March 22, 2019 (the “Agreement”); and

WHEREAS, the parties now desire to amend the Agreement;

NOW, THEREFORE, in consideration of the promises contained herein and for other good and valuable consideration, the Parties agree as follows:

1. Definitions. All capitalized terms not otherwise defined herein shall have the meaning ascribed to them in the Agreement.
2. Amendment of Exhibit A, Section B. Effective July 1, 2020 Exhibit A, Section B of the Agreement is deleted in its entirety and replaced with the following:

**B. Meal Plans, Casual Meal Rates, Conference Rates and Catering Guide**

The number of Board plan days per academic year will be two hundred twenty-four (224). The specific allocation of days will be mutually agreed upon prior to the beginning of each academic year.

The following meal plans shall be established for the 2020-21 academic year. College shall pay Chartwells the ‘Per Potential Meal Rate Including DB’ for each meal participant:

Meal Plan	Weekly/ Block	Mandatory/ Voluntary	# of Meals Per Semester	DB Per Plan	Transfers	Cost to College with DB	Per Potential Meal Rate Including DB
<b>Unlimited (price per swipe based on 21 swipes)</b>	Weekly	Mandatory	Unlimited	150	2 Meal Exchange/ Week	\$1,161	\$3.4554
<b>Block 225</b>	Block	Mandatory	225	350	2 Meal Exchange/ Week	\$1,212	\$5.3867

Attachment: WSC Food Service Amendment (2633 : Continuation of Food Service Contracts)

<b>Block 190</b>	Block	Mandatory	190	250	2 Meal Exchange/Week	\$959	\$5.0474
<b>Block 100</b>	Block	Mandatory* Upper classmen only	100	300	2 Meal Exchange/Week	\$686	\$6.8600
<b>Block 75</b>	Block	Voluntary	75	150	1 Meal Exchange/Week	\$601	\$8.0133
<b>Block 50</b>	Block	Voluntary	50	0	1 Meal Exchange/Week	\$273	\$5.4600

College shall pay Chartwells the following reimbursements for casual meal sales (which are subject to commissions as provided herein):

Casual Meal Rates 2020 – 2021

	College Employee/College Paid	External Guests
Breakfast	\$5.95	\$7.00
Lunch	\$7.95	\$9.30
Brunch	\$7.95	\$9.30
Evening/Special Dinner	\$8.80	\$9.85

College shall pay Chartwells the following reimbursements for conference meal sales (which are subject to commissions as provided herein):

Summer Conference Per Meal Rate 2020-2021      \$7.75

Future year board plan days and meal rates shall be determined by written addendum each year, signed by the Parties.

5. Confirmation and Integration. Except as expressly amended by this Amendment Number One, the parties hereby confirm and ratify the Agreement in its entirety. The Agreement, as amended hereby, constitutes the entire agreement between the parties and their predecessors pertaining to the subject matter of the Agreement, as so amended, and supersedes all prior and contemporaneous agreements and understandings of the parties and their predecessors in connection therewith.

6. Counterparts. This Amendment Number One may be executed in any number of counterparts, each of which shall constitute an original and all of which together shall constitute but one and the same original document.

7. Headings. The section headings herein are for convenience only and do not define, limit or construe the contents of such sections.

IN WITNESS WHEREOF, the Parties have hereunto set their hands and seals as of the day and year first above written.

**WAYNE STATE COLLEGE**

**COMPASS GROUP USA, INC., BY AND THROUGH ITS CHARTWELLS DIVISION**

By: \_\_\_\_\_  
Marysz Rames, President

By: \_\_\_\_\_  
Lisa McEuen, CEO

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**NEBRASKA STATE COLLEGE SYSTEM**

By: \_\_\_\_\_  
Paul Turman, Chancellor

Date: \_\_\_\_\_

Attachment: WSC Food Service Amendment (2633 : Continuation of Food Service Contracts)

**ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT**

January 14, 2020

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**ACTION:** **Approve Fee Recommendations for 2020-2021**

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The Colleges have submitted proposed fee changes for FY 2020-21 as required in Board Policy 6022. The proposed fees are shown on the following pages, along with a comparison to the prior year's fees.

**MANDATORY FEES**

Chadron State is proposing an increase to the Facilities Fee and removing the 12 hour cap on the Event Fee.

Wayne State is proposing an increase to the Event Fee and removing the 12 hour cap on this fee.

**OTHER FEES**

Wayne State is proposing an increase to its Degree Fees.

All three Colleges reflect consistent late payment fees and reinstatement fees in line with System Student Account Guidelines.

The System Office recommends approval of the Fee Recommendations for 2020-2021.

**ATTACHMENTS:**

- CSC Fee Recommendations 2020-2021 (PDF)
- PSC Fee Recommendations 2020-2021 (PDF)
- WSC Fee Recommendations 2020-2021 (PDF)

CHADRON STATE COLLEGE					
Proposed Student Fee Schedule					
2020-2021 Fiscal Year					
					Proposed
	Fund			2019-20	2020-21
	C*	R*	T*	Rate	Rate
<b>Mandatory Fees:</b> (per credit hour unless specified)					
Matriculation/Processing Fees (one time)**	x			\$15.00	\$15.00
Capital Improvement Fee		x		\$12.00	\$12.00
Event Fee***	x		x		\$14.50
0-12 credit hours	x		x	\$14.50	
Max per semester	x		x	\$174.00	
Facilities Fee****	x	x		\$21.00	\$22.00
Health Fee					
0-12 credit hours	x			\$4.45	\$4.45
Max per semester, if applicable	x			\$53.40	\$53.40
Student Activity Fee					
0-12 credit hours			x	\$7.00	\$7.00
Max per semester, if applicable			x	\$84.00	\$84.00
Student Record Fee	x			\$0.41	\$0.41
Technology Fee	x			\$11.00	\$11.00
<b>Other Fees:</b>					
Degree/Graduation Fee	x			\$20.00	\$20.00
Undergraduate/Baccalaureate					
Graduate/Master's					
Late Payment Fee (2% of outstanding balance up to)	x			\$100.00	\$100.00
Late Registration/Enrollment Fee	x			\$25.00	\$25.00
Parking					
Annual 1st Vehicle	x			\$0.00	\$0.00
Annual 2nd Vehicle (each add'l. vehicle)	x			\$20.00	\$20.00
Annual Motorcycle (if add'l vehicle)	x			\$20.00	\$20.00
Placement/Credential Fee	x			\$30.00	\$10.00
Reinstatement Fee	x			\$100.00	\$100.00
Returned Check Charge	x			\$30.00	\$30.00
C* = cash fund					
R* = revolving fund					
T* = trust fund					
CHADRON STATE COLLEGE					
Proposed Employee Parking Fee Schedule					
2020-2021 Fiscal Year					
Parking					
Annual 1st Vehicle	x			\$20.00	\$20.00
Annual 2nd Vehicle (each add'l. vehicle)	x			\$20.00	\$20.00
Annual Motorcycle	x			\$20.00	\$20.00
Penalty	x			\$20.00	\$20.00
**This includes a \$5.00 matriculation fee and a \$10.00 college processing fee					
***\$13.775 to cash and \$0.725 to trust fund					
****\$16.75 to revolving and \$5.25 to cash					

PERU STATE COLLEGE					
Proposed Student Fee Schedule					
2020-2021 Fiscal Year					
					Proposed
	Fund			2019-2020	2020-2021
	C*	R*	T*	Rate	Rate
<b>Mandatory Fees:</b> (per credit hour unless specified)					
Matriculation/Processing Fee (one time)**	X			\$15.00	\$15.00
Capital Improvement Fee		X		\$12.00	\$12.00
Event Fee	X			\$7.75	\$7.75
Facilities Fee***	X	X		\$30.00	\$30.00
Health Fee	X			\$5.00	\$5.00
Student Activity Fee			X	\$7.00	\$7.00
Technology Fee	X			\$10.10	\$10.10
				<b>\$71.85</b>	<b>\$71.85</b>
(Per credit hour unless specified)					
<b>Fees which vary from above for off-campus students:</b>					
Extended Campus Fee	X			\$34.00	\$34.00
<b>Other Fees:</b>					
Degree/Graduation Fee:					
Undergraduate/Baccalaureate	X			\$50.00	\$50.00
Graduate/Master's	X			\$75.00	\$75.00
Late Payment Fee (2% of outstanding balance up to)	X			2% of balance due	\$100.00
Late Registration/Enrollment Fee	X			\$10.00	\$10.00
Reinstatement Fee	X			\$0.00	\$100.00
Returned Check Charge	X			\$30.00	\$30.00
C* = cash fund					
R* = revolving fund					
T* = trust fund					
Proposed Employee Parking Fee Schedule					
					Proposed
	Fund			2019-2020	2020-2021
	C*	R*	T*	Rate	Rate
<b>Parking:</b>					
Annual 1st Vehicle	X			\$25.00	\$25.00
Parking Tickets	X			as published	as published
Penalty for Late Payment of Parking Ticket	X			as published	as published
**Matriculation/Processing Fee: This includes a \$5.00 matriculation fee and a \$10.00 college processing fee.					
***Facilities Fee: \$2/credit hour cash fund, \$28/credit hour revolving fund					

Attachment: PSC Fee Recommendations 2020-2021 (2634 : Fee Recommendations for 2020-2021)

WAYNE STATE COLLEGE					
Proposed Student Fee Schedule					
2020-21 Fiscal Year					
	Fund			2019-20	Proposed
	C*	R*	T*	Rate	2020-21 Rate
<b>Mandatory Fees (per credit hour unless specified):</b>					
Matriculation/Processing Fees (one time)****	X			\$15.00	\$15.00
Capital Improvement Fee		X		\$12.00	\$12.00
Event Fee (Fall, Spring) (on-campus only)	X			n/a	\$13.00
0-12 credit hours	X			\$12.60	n/a
Max per semester	X			\$151.20	n/a
<b>Facilities Fee (on-campus only)**</b>					
0-12 credit hours	X	X		\$21.25	\$21.25
Max per semester	X	X		\$255.00	\$255.00
<b>Health Fee (on-campus only)</b>					
0-12 credit hours	X			\$5.25	\$5.25
Max per semester	X			\$63.00	\$63.00
<b>Student Activity Fee (Fall, Spring) (on-campus only)</b>					
0-12 credit hours			X	\$6.25	\$6.25
Max per semester			X	\$75.00	\$75.00
Student Record Fee	X			\$1.00	\$1.00
Technology Fee	X			\$9.40	\$9.40
<b>Fees which vary from above for extended campus students:</b>					
Extended Campus Fee (per credit hour)	X			\$35.00	\$35.00
<b>Other Fees:</b>					
<b>Degree/Graduation Fee</b>					
Undergraduate/Baccalaureate	X			\$50.00	\$60.00
Graduate/Master's	X			\$75.00	\$85.00
Late Payment Fee (2% of outstanding balance up to)	X			\$100.00	\$100.00
Parking Permits		X		\$0.00	\$0.00
Reinstatement Fee	X			\$100.00	\$100.00
Returned Check Charge	X			\$30.00	\$30.00
<b>WAYNE STATE COLLEGE</b>					
<b>Proposed Employee Parking Fee Schedule</b>					
<b>2020-21 Fiscal Year</b>					
	Fund			2019-20	Proposed
	C*	R*	T*	Rate	2020-21 Rate
<b>Parking Permits***</b>					
Annual Vehicle (Fall/Spring/Summer)	X	X		\$50.00	\$50.00
Annual Reserved in Hahn	X	X		\$80.00	\$80.00
Annual Motorcycle	X	X		\$20.00	\$20.00
Spring/Summer	X	X		\$30.00	\$30.00
Summer Only	X	X		\$20.00	\$20.00
C* = cash fund					
R* = revolving fund					
T* = trust fund					
** Cash = \$2.20 & Revolving = \$19.05					
*** Cash = 20% & Revolving = 80%					
****This includes a \$5.00 matriculation fee and a \$10.00 college processing fee					





**Chadron State College  
Room and Board Rate Proposal  
2020-21**

<b>Board Rates</b>		
	Actual 2019-20	Proposed 2020-21
280 Meal Block Plan + \$200	\$ 2,025	\$ 2,150
200 Meal Block Plan + \$200	\$ 1,785	\$ 1,835
150 Meal Block Plan + \$200	\$ 1,395	\$ 1,450
80 Meal Block Plan + \$50	\$ 765	\$ 775

<b>Room Rates</b>		
	Actual 2019-20	Proposed 2020-21
<b>Residence Halls *</b>		
Private Room	\$ 2,756	\$ 2,825
Semi-Private Room	\$ 1,853	\$ 1,995
Eagle Ridge Private Room	\$ 2,625	\$ 2,725

\*Per Semester

Attachment: CSC Room and Board Rates (2635 : 2020-2021 Room and Board Rates)

**Peru State College  
Room and Board Rate Proposal  
2020-21**

<b>Board Rates</b>		
	Actual 2019-20	Proposed 2020-21
Meal Plan * - 75 Meal Block	\$596	\$596
Meal Plan **- 130 Meal Block + \$130	\$1,192	\$1,229
Meal Plan - 210 Meal Block + \$150	\$1,789	\$1,798
Meal Plan ***- 265 Meal Block + \$200	New FY21	\$2,149
Meal Plan ***- 275 Meal Block + \$200	\$2,193	Discontinued
Meal Plan - Unlimited Meals + \$50	New FY21	\$2,237
*Nicholas, Pate, Oak Hill and commuters only ** Commuters and Oak Hill only *** Difference based on discontinued 275 Meal Block Plan of \$2,193		
<b>Room Rates</b>		
	Actual 2019-20	Proposed 2020-21
<b>Residence Halls</b>		
<b>OAK HILL</b>		
Private Room	\$3,490	\$3,543
Semi-Private Room	\$1,991	\$2,021
<b>MORGAN/CENTENNIAL COMPLEX/DELZELL</b>		
Private Room	\$4,080	\$4,142
Semi-Private Room	\$2,337	\$2,372
<b>APARTMENTS/MONTH (Unrenovated)</b>		
ONE BEDROOM - A/C*	\$608	\$617
TWO BEDROOM - A/C*	\$702	\$713
THREE BEDROOM - A/C*	\$761	\$772
<b>APARTMENTS/MONTH (Renovated)</b>		
ONE BEDROOM - A/C*	\$637	\$646
TWO BEDROOM - A/C*	\$716	\$727
THREE BEDROOM - A/C*	\$796	\$808

Attachment: PSC Room and Board Rates (2635 : 2020-2021 Room and Board Rates)

**Wayne State College**  
**Room and Board Rate Proposal (Per Semester)**  
**2020-21**

<b>Board Rates</b>		
	Actual 2019-20	Proposed 2020-21
Unlimited Meals + \$150 Flex Dollars <sup>2</sup>	\$2,071	\$2,145
225 Meal Block Plan + \$350 Flex Dollars <sup>2</sup>	\$1,970	\$2,040
190 Meal Block Plan + \$250 Flex Dollars <sup>2</sup>	\$1,586	\$1,645
100 Meal Block Plan + \$300 Flex Dollars <sup>1, 2</sup>	\$1,025	\$1,060
<b>Commuter Plans</b>		
75 Meal Block Plan + \$150 Flex Dollars <sup>3</sup>	\$758	\$785
50 Meal Block Plan <sup>3</sup>	\$373	\$385
<sup>1</sup> Available only to returning & new transfer students		
<sup>2</sup> Two meal transfers/week		
<sup>3</sup> One meal transfer/week		

<b>Room Rates</b>		
	Actual 2019-20	Proposed 2020-21
<b>Residence Halls</b>		
Berry/Morey		
Standard Room	\$1,995	\$2,065
Premium Room**	\$2,535	\$2,625
Suite Per Bed Buy-Up**	\$540	\$560
Anderson*		
Standard Room	\$2,145	\$2,220
Premium Room**	\$2,730	\$2,825
Suite Per Bed Buy-Up**	\$585	\$605
Neihardt/Pile/Terrace*		
Standard Room-Neihardt/Pile/Terrace	\$2,250	\$2,330
Single Room (per design)-Neihardt/Pile/Terrace	\$2,880	\$2,965
Premium Room-Neihardt/Pile/Terrace**	\$2,865	\$2,980
Suite Per Bed Buy-Up-Neihardt/Pile/Terrace**	\$615	\$640
Bowen*		
Standard Room	\$2,290	\$2,370
Premium Room**	\$2,910	\$3,015
Suite Per Bed Buy-Up**	\$620	\$645
*Rooms include air conditioning.		
**As space is available.		
All room rates include laundry, residence hall activity fee, cable tv, wi-fi, and computer network access.		



**CHADRON STATE COLLEGE  
CHADRON, NE  
RESOLUTION TO WITHDRAW FUNDS**

WHEREAS, Section 5.2 of Article V of the Master Resolution adopted by the Board of Trustees of the Nebraska State Colleges June 11, 2002 requires the Board to operate revenue bond facilities in an efficient, sound and economical manner and as a revenue producing enterprise, maintaining, preserving, and keeping the facilities in good repair, working order, and condition, and from time to time promptly making all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, and,

WHEREAS, Section 3.7(2) of Article III of the Master Resolution states that the Board may expend funds from the Surplus Fund for purposes of making "any extraordinary acquisitions, repairs, renewals, replacements, renovations, equippings and furnishings to the Facilities," and,

WHEREAS, certain repairs, remodeling and furnishings are required in the revenue bond facilities at Chadron State College in order to maintain the maximum use and occupancy of the facilities, and,

WHEREAS, there is on deposit with BOKF National Association, Lincoln, Nebraska, Trustee, as of December 31, 2019 in the Surplus Fund not less than the amount requested, which funds are restricted for use on revenue bond properties.

BE IT RESOLVED that the Board of Trustees of the Nebraska State Colleges, in compliance of the Master Resolution, does approve and hereby directs BOKF National Association Lincoln, Nebraska to pay appropriate orders out of the Series 2002 Surplus Fund for the following:

1. Andrews Hall	Corridor Improvements	145,000
2. Andrews Hall	Elevator Upgrade	125,000
3. Andrews Hall	Lighting Retrofit	50,000
4. Crites Hall	Elevator Upgrade	10,000
5. Eagle Ridge	Drainage Repairs	10,000
6. High Rise	Mechanical Room Upgrades	20,000
7. Kent Hall	Elevator Upgrade	10,000
8. Kent Hall	Lighting Retrofit	10,000
9. Residence Halls	Asbestos Abatement	25,000
10. Residence Halls	Bathroom Improvements	25,000
11. Residence Halls	Campus Network Infrastructure Upgrades/Support	20,000
12. Residence Halls	Door/Cabinet Repair/Replacement	25,000
13. Residence Halls	Entrance Repair	25,000
14. Residence Halls	Envelope Repair	20,000
15. Residence Halls	Flooring	25,000
16. Residence Halls	Furnishings	50,000
17. Residence Halls	Mechanical Room/Infrastructure Upgrades	25,000
18. Residence Halls	Room Updates	25,000
19. Student Center	Equipment	30,000
20. Student Center	Food Service Renovations	40,000
21. Student Center	Flooring	25,000
22. Student Center	Furnishings	10,000

**TOTAL - Not-to-Exceed -** \$750,000

C E R T I F I C A T E

I, the undersigned, Paul Turman, being duly appointed Chancellor of the Board of Trustees of the Nebraska State Colleges, hereby certify that the foregoing Resolution was adopted in a regularly called meeting of January 14, 2020.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 14th day of January 2020.

\_\_\_\_\_  
Paul Turman, Chancellor

**PERU STATE COLLEGE  
PERU, NE**

**RESOLUTION TO WITHDRAW FUNDS**

WHEREAS, Section 5.2 of Article V of the Master Resolution adopted by the Board of Trustees of the Nebraska State Colleges June 11, 2002 requires the Board to operate revenue bond facilities in an efficient, sound and economical manner and as a revenue producing enterprise, maintaining, preserving, and keeping the facilities in good repair, working order, and condition, and from time to time promptly making all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, and,

WHEREAS, Section 3.7(2) of Article III of the Master Resolution states that the Board may expend funds from the Surplus Fund for purposes of making "any extraordinary acquisitions, repairs, renewals, replacements, renovations, equippings and furnishings to the Facilities," and,

WHEREAS, certain repairs, remodeling and furnishings are required in the revenue bond facilities at Peru State College in order to maintain the maximum use and occupancy of the facilities, and,

WHEREAS, there is on deposit with BOKF National Association, Lincoln, Nebraska, Trustee, as of December 31, 2019 in the Surplus Fund not less than the amount requested, which funds are restricted for use on revenue bond properties.

BE IT RESOLVED that the Board of Trustees of the Nebraska State Colleges, in compliance of the Master Resolution, does approve and hereby directs BOKF National Association, Lincoln, Nebraska to pay appropriate orders out of the Series 2002 Surplus Fund for the following:

1. Apartments	Repair and Maintenance	15,000
2. Clayburn	HVAC Upgrade	425,000
3. Student Center	Food Service	35,000
4. Residence Halls	Furnishings	22,500
5. Student Center	Furnishings	7,500
6. Residence Halls	Repair and Maintenance	79,039
7. Student Center	Repair and Maintenance	60,513

**TOTAL - Not-to-Exceed -** \$644,552

C E R T I F I C A T E

I, the undersigned, Paul Turman, being duly appointed Chancellor of the Board of Trustees of the Nebraska State Colleges; hereby certify that the foregoing Resolution was adopted in a regularly called meeting of January 14, 2020.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 14th day of January 2020.

\_\_\_\_\_  
Paul Turman, Chancellor

**WAYNE STATE COLLEGE  
WAYNE, NE  
RESOLUTION TO WITHDRAW FUNDS**

WHEREAS, Section 5.2 of Article V of the Master Resolution adopted by the Board of Trustees of the Nebraska State Colleges June 11, 2002 requires the Board to operate revenue bond facilities in an efficient, sound and economical manner and as a revenue producing enterprise, maintaining, preserving, and keeping the facilities in good repair, working order, and condition, and from time to time promptly making all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, and,

WHEREAS, Section 3.7(2) of Article III of the Master Resolution states that the Board may expend funds from the Surplus Fund for purposes of making "any extraordinary acquisitions, repairs, renewals, replacements, renovations, equippings and furnishings to the Facilities," and,

WHEREAS, certain repairs, remodeling and furnishings are required in the revenue bond facilities at Wayne State College in order to maintain the maximum use and occupancy of the facilities, and,

WHEREAS, there is on deposit with BOKF National Association, Lincoln, Nebraska, Trustee, as of December 31, 2019 in the Surplus Fund not less than the amount requested, which funds are restricted for use on revenue bond properties.

BE IT RESOLVED that the Board of Trustees of the Nebraska State Colleges, in compliance of the Master Resolution, does approve and hereby directs BOKF National Association Lincoln, Nebraska to pay appropriate orders out of the Series 2002 Surplus Fund for the following:

1. Anderson Hall	Drain Line Replacement	30,000
2. Berry Hall	Window Replacement - North	405,000
3. Bowen Hall	Elevator Cameras	30,000
4. Campuswide	Grounds Improvements/Equipment	33,000
5. Campuswide	Technology Replacement	225,000
6. Food Service	Repairs/Equipment	18,300
7. Morey Hall	Restroom Upgrades	195,000
8. Natatorium	Electronic Door Access	14,000
9. Natatorium	Tuckpointing	120,000
10. Pile Hall	Waterproofing	18,000
11. Pile Hall	Fire Alarm Panel Upgrade	25,000
12. Recreation Center	Equipment/Repairs/Furniture/Flooring	25,000
13. Residence Halls	Equipment/Repairs/Furniture/Flooring	43,000
14. Residence Halls	Replace Access Points	120,000
15. Student Center	Asbestos Removal	20,000
16. Student Center	Equipment/Repairs/Furniture/Flooring	223,700
17. Student Center	HVAC Upgrade-East Penthouse	80,000
18. Student Center	HVAC Upgrade – South Mechanical Room	300,000
19. Terrace Hall	Air Cond. & Assoc. Elec Upgrades - South	475,000
<b>TOTAL - Not-to-Exceed -</b>		<b>\$2,400,000</b>

**C E R T I F I C A T E**

I, the undersigned, Paul Turman, being duly appointed Chancellor of the Board of Trustees of the Nebraska State Colleges, hereby certify that the foregoing Resolution was adopted in a regularly called meeting of January 14, 2020.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 14<sup>th</sup> day of January 2020.

\_\_\_\_\_  
Paul Turman, Chancellor

Attachment: WSCRES 2020 (2636 : Contingency Maintenance Requests)

## ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

January 14, 2020

**ACTION:** **Approve Budget Request Guidelines and Preliminary Capital Construction Requests**

Approval is requested for guidelines for the Colleges' and System Office's request for the 2021-2023 Biennium Budget.

The budget request for the 2021-2023 biennium request period, assuming it follows previous biennium schedules, must be submitted to the Coordinating Commission by August 14, 2020, and to the Governor and Legislature by September 15, 2020.

Board approved guidelines are necessary at this time to allow the NSCS to prepare a preliminary request document for review by the Board at its April 23, 2020 meeting. At that meeting, the Board will consider the preliminary requests and make any revisions thereto, with a final version provided for Board approval at its June 16, 2020 meeting.

Unless otherwise requested by the Governor and Legislature, we do not include salary request funding as part of the initial biennium request, but rather follow up later in the bargaining process with the estimated impact of any negotiated increases. The Governor and Legislature are attuned to the bargaining time frames.

### CORE NEEDS

Meeting core needs remains a high priority to align with the Board's goal for maintaining affordability and conserve the current net price for students. Core needs include those items that allow for continued operations at the same level. The recommended annual increases above the 2019-2020 base amounts include the following:

Health insurance rate increase	8.0%
Utilities rate increase	4.0%
DAS rate increases	actual (Note 1)
Operating increases not covered above	4.0%
New building opening costs	actual

(1) Information not available until July as part of the budget request guidelines distributed by the Department of Administrative Services (DAS) - Budget Division

### STRATEGIC INITIATIVES

The NSCS proposes the following categories of strategic initiatives for the 2021-23 biennium budget request:

1. A scholarship initiative focused on meeting the workforce needs of Nebraska and especially in the rural areas of Nebraska.



2. The Corrections Workforce Development Pathways (CDWP) as a partnership initiative between Peru State College and the Tecumseh Correctional State Institution (TCSI) to assist in meeting the future workforce needs of TCSI.
3. A student services support initiative focused on improving retention and graduation rates at each of the Colleges.

Funding to address Core Needs and the targeted initiatives would also assist the NSCS in moving toward its strategic goal (Metric #16 - Percentage of Funding General Fund vs. Net Tuition) for further reducing the student/family obligation for educational costs.

### **CAPITAL CONSTRUCTION**

Capital requests being considered generally must be listed for the Coordinating Commission for Postsecondary Education by April 1 (2020).

Capital construction projects for the 2021-23 biennium request include (but are not limited to):

- CSC Memorial Hall Renovation & Addition Program Statement (New)
- PSC Campus Geothermal Utilities Conversion (Carried over from 2019-21)
- PSC Indoor Sports Facility Program Statement (New)
- WSC Brandenburg Renovation Program Statement (New)

The System Office recommends approval of the Budget Request Guidelines and Preliminary Capital Construction Requests.

**ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT**

January 14, 2020

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***ACTION:*                            Approve 2021-2023 Biennium NSCS Capital Construction Board Initiatives**

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Capital construction initiatives for the 2021-2023 biennium will be directed by language considered and approved by the Board.

One of the items upon which the Coordinating Commission judges and prioritizes capital construction requests is how well our requests fit within the Board's stated capital construction initiatives. For the next biennium, the following language is recommended for wording the Board's capital construction priorities:

“To enhance educational opportunities for students and increase the potential for enrollment and retention, the Board of Trustees of the Nebraska State College System will focus its attention during the 2021-2023 biennium on capital projects that renovate existing instructional and recreational facilities to the most efficient, productive condition possible.

Where new construction is necessary to replace a deteriorating facility, enhance technology learning and utilization, or accommodate enrollment growth, the facilities will incorporate the most energy efficient, easily maintained construction components that can be acquired within allowable resources. Technology resources will be designed to facilitate cooperative ventures with educational partners and enhance opportunities for student access and administrative savings.”

The System Office recommends approval of the 2021-2023 Biennium NSCS Capital Construction Board Initiatives.

**ITEMS FOR DISCUSSION AND ACTION/FISCAL, FACILITIES AND AUDIT**

January 14, 2020

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**ACTION:** **Approve Use of \$775,000 in Appropriated and Unappropriated Cash Funds on a One-Time Basis for Chadron State College**

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Board Policy 7001 states: "If needed, revised budgets for the current fiscal year may be submitted to the Board for approval. Revised budget requests must clearly identify the funding source and be accompanied by a full explanation of the proposed program budget adjustments."

Chadron State College is requesting to use \$775,000 from its cash funds toward the Math Science project on a one-time basis. Of this amount, \$300,000 is from currently appropriated cash funds (through internal reallocation) and \$475,000 is from unappropriated cash funds from its required reserves.

Board Policy 6005 notes that approval must be requested from the Chancellor before initiating any action that would cause the required reserve to drop below the eight percent (8%) minimum reserve. In accordance with this requirement, the Chancellor has agreed to this on a short-term basis, providing that the required reserve is replenished by June 30, 2022; and pending Board approval of the use toward the Math Science project.

The System Office and Chadron State College recommend approval of the Use of Appropriated and Unappropriated Cash Funds for Chadron State College.

## ITEMS FOR DISCUSSION AND ACTION FISCAL, FACILITIES AND AUDIT

January 14, 2020

**ACTION:** **Approve Use and Return of Capital Improvement Fee Funds  
for Peru State College and Wayne State College**

The following Capital Improvement Fee uses and returns are proposed:

### USE OF FUNDS

Peru State	Field House Phase II	\$ 75,000.00
Wayne State	Parking Lot W of Peterson Fine Arts	\$670,000.00

### RETURN OF FUNDS

Wayne State	New Radio Antenna Tower	\$ 4,216.58
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Peru State requests authorization to use \$75,000 of capital improvement fee (CIF) funds for completion of the Field House Phase II project. The Field House project program statement was approved by the Board of Trustees on March 25, 2011. CIF funds for Phase II were approved by the Board during the April 20, 2018 meeting. Project costs and weather delays have resulted in additional change orders necessitating additional expense for project completion. This will allow the College to complete the project and fix drainage and erosion issues unforeseen in the original design. The CIF Fund balance adequately supports this request.

Wayne State requests Board approval for the use of \$670,000 of capital improvement fee funds on a one-time basis for the Parking Lot West of the Peterson Fine Arts Building. Approval of this funding will allow the College to move forward with the project. The capital improvement fee fund balance adequately supports this request.

Wayne State requests approval for the return of the following amount of unused capital improvement fee funds from a project previously approved by the Board:

New Radio Antenna Tower    \$4,216.58    Approved by the Board on April 25, 2014

This project is now complete and the remaining funds will return to the capital improvement fee fund for future use.

The System Office recommends approval of the Use and Return of Capital Improvement Fee Funds.

**CHANCELLOR INFORMATIONAL ITEMS**

January 14, 2020

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**INFORMATION ONLY: Reports of Personnel Actions**

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The personnel action reports are provided to the Board for information

Board Policy 5021 states that all full-time (0.75 FTE or more) and part-time (less than 0.75 FTE) personnel appointments must be reviewed and approved by the President and reported to the Chancellor. All full-time employment separations are also reported to the Chancellor. The Chancellor is required to report these changes along with changes to the System Office staffing to the Board on a regular basis.

**ATTACHMENTS:**

- CSC Personnel Report January 2020 (PDF)
- PSC Personnel Report January 2020 (PDF)
- WSC Personnel Report January 2020 (PDF)

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE:** Chadron State College  
**MEETING DATE:** January 14, 2020

**NON-RANKED FACULTY**  
 (FULL-TIME/MORE THAN .75 FTE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Mooney, Edward	Lecturer	NA	\$48,000	State	08/19/2019-12/13/2019	1.000	Resignation	NA

**NON-RANKED FACULTY**  
 (PART-TIME/LESS THAN .75 FTE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Ortega, Isma	Part Time Faculty	NA	\$1,800	State	11/18/2019-12/13/2019	NA	Early Onboarding	Special
Ocken, David	Adjunct	NA	\$3,400	State	08/19/2019-12/13/2019	NA	Supervision 4 cr hr	Special

**UNIONIZED PROFESSIONAL STAFF**  
 (FULL-TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Barry, Heather	Academic Advisor	NA	\$20,855 prorated \$19,034	Grant	9/17/2019 - 06/30/2020	0.500	New Appointment	Special
McClintock, Heidi	Admissions Representative	NA	\$42,136	State	08/14/2017-11/17/2019	1.000	Resignation	NA
Merchen, Chantel	Financial Aid Counselor	NA	\$33,718 prorated \$21,675.85	State	11/11/2019-06/30/2020	1.000	New Appointment	Special
Odenbach, Kylee	Admissions Representative	NA	\$38,000	State	8/12/2019-11/06/2019	1.000	Resignation	NA
Rich, Ethan	Assistant Coach	NA	\$35,314 prorated \$23,926	State	10/29/2019-06/30/2020	1.000	New Appointment	Special
Sassaman, Sydnee	Academic Advisor	NA	\$42,707 prorated \$27,454	State	11/11/2019-06/30/2020	1.000	New Appointment	Special

Attachment: CSC Personnel Report January 2020 (2653 : Reports of Personnel Actions)

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**

**COLLEGE:** Chadron State College  
**MEETING DATE:** January 14, 2020

**NON-UNIONIZED PROFESSIONAL STAFF**  
 (FULL TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Powell, James	Dean	NA	\$114,204	State	07/01/2015-01/10/2020	1.000	Resignation	NA
Powell, James	Vice President Academic Affairs	NA	\$140,000 prorated \$65,942	State	1/11/2020-06/30/2020	1.000	New Hire	Special
Snare, Charles	Vice President Academic Affairs	NA	\$146,834	State	07/01/2012-01/10/2020	1.000	Retirement	NA

**UNIONIZED SUPPORT STAFF**  
 (FULL TIME/.75 FTE OR MORE)

Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
McCarthy, Tyler	OA II	NA	\$2,003.00	State	9/23/2019	1.000	New Hire	Probationary
Cravery, Steven	Maintenance Repair Worker III	NA	\$2,414.50	75% State 25% Rev Bond	11/25/2019	1.000	New Hire	Probationary
Damico, Nicholas	Custodian	NA	\$1,808.67	Rev Bond	12/2/2019	1.000	New Hire	Probationary
Derby, Lisa	Custodian	NA	\$1,808.67	Rev Bond	08/08/2018-10/27/2019	1.000	Resignation	NA
Eleson, Bonnie	Custodian	NA	\$2,065.50	State	05/21/2018-10/18/2019	1.000	Resignation	NA
Hartman, Janet	Office Assistant III	NA	\$3,530.42	State	06/18/2019-06/30/2020	1.000	Retirement	NA
Hills, Shelby	Accounting Clerk II	NA	\$2,050.00	State	02/11/2019-10/21/2019	1.000	Resignation	NA
Petersen, Brooke	Custodian	NA	\$1,808.67	State	12/2/2019	1.000	New Hire	Probationary
White Eagle, DeAnn	Custodian	NA	\$1,808.67	State	11/19/2019	1.000	New Hire	Probationary

Attachment: CSC Personnel Report January 2020 (2653 : Reports of Personnel Actions)

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: PERU STATE COLLEGE**  
**MEETING DATE: January 14, 2020**

<b>RANKED FACULTY</b>								
(Full-time/.75 FTE or more)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Pollock, Miranda	School of Arts & Science	Assistant Professor	\$62,000	State	08/16/2018 - 05/8/2019	1.0	Resignation	N/A
Schottel, Ronicka	School of Professional Studies	Assistant Professor	\$57,627	State	08/12/2012 - 05/8/2019	1.0	Non-Renewal	N/A

<b>UNIONIZED PROFESSIONAL STAFF</b>								
(Full-time/.75 FTE or more)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Behrends, Kimberly	Athletic Trainer	N/A	\$39,293 (pro-rated \$26,195.36)	State	11/01/2019 - 06/30/2020	1.0	New Appointment	Special
Burgess, Laura	Financial Aid Counselor	N/A	\$33,718 (pro-rated \$23,944.64)	State	10/16/2019 - 06/30/2020	1.0	New Appointment	Special
Burgess, Laura	Financial Aid Counselor	N/A	\$4,917	State	10/16/2019 - 12/03/2019	1.0	Resignation	N/A
Hicks, Skye	Academic Advisor	N/A	\$42,500 (pro-rated \$30,105)	State	10/16/2019 - 06/30/2020	1.0	New Appointment	Special
Rogers, Philip	Assistant Director Res Life	N/A	\$28,824	Revenue Bond	08/01/2018 - 11/30/2019	1.0	Resignation	N/A
Torres, Danielle	Athletic Trainer	N/A	\$40,000	State	08/26/2019 - 10/31/2019	1.0	Resignation	N/A
Zarybnicky, Angela	Student Intervention Coordinator	N/A	\$34,317	Grant	09/1/2019 - 10/07/2019	0.8	Resignation	N/A

<b>UNIONIZED SUPPORT STAFF</b>								
(Full-time/.75 FTE or more)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Cole, Amanda	Office Assitant IV	N/A	\$2,856	State	9/05/2015 - 06/30/2020	1.0	Reclassification	N/A
Hagen, Sheena	Office Assistant III	N/A	\$2,248	State	07/22/2019 - 06/30/2020	1.0	Reclassification	N/A
Last, Wendy	Office Assistant II	N/A	\$1,984	State	4/24/2018 - 10/17/2019	1.0	Resignation	N/A

Attachment: PSC Personnel Report January 2020 (2653 : Reports of Personnel Actions)



**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: PERU STATE COLLEGE**  
**MEETING DATE: January 14, 2020**

<b>UNIONIZED SUPPORT STAFF</b>								
<i>(Full-time/.75 FTE or more)</i>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Knight, Cathy	Custodian	N/A	\$2,320	State	03/01/2007 - 01/20/2020	1.0	Retirement	N/A
Robke, Tyler	Custodian	N/A	\$1,765	State	05/06/2019 - 07/10/2019	1.0	Terminated	N/A
Scott, Thomas	Custodian	N/A	\$1,827	RB	11/11/2019 - 06/30/2020	1.0	New Hire	Probationary
Stovall, Dana	Office Assistant IV	N/A	\$2,958	Stae	08/19/2019 - 06/30/2020	1.0	New Hire	Probationary
Tanner, Courtney	Office Assistant II	N/A	\$1,945	State	11/18/2019 - 06/30/2020	1.0	New Hire	Probationary
Taylor, Zach	MRW II	N/A	\$2,088	State	8/12/2019 - 9/30/2019	1.0	Terminated	N/A

<b>NON-UNIONIZED SUPPORT STAFF</b>								
<i>(Part-time/less than .75 FTE)</i>								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Nerison, Jessica	Custodian	N/A	\$904	State	10/1/2019 - 06/30/2020	0.50	New Hire	Probationary

Attachment: PSC Personnel Report January 2020 (2653 : Reports of Personnel Actions)

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: January 14, 2020**

<b>Ranked Faculty</b> (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Christensen, Douglas	Life Sciences	Professor	\$7,504.00	Grant	09/01/19-04/30/20	N/A	Serving as WSC INBRE Steering Committee Member	Special
Fox, Francine	Art and Design	Assistant Professor	\$51,250.00	State	08/16/18-05/13/20	1.000	Non-Renewal	NA
Hanson, Brian	History, Politics, and Geography	Assistant Professor	\$1,000.00	State	08/19/19-05/13/20	N/A	Coordinator duties for the RLOP Program	Special
Hanson, Brian	History, Politics, and Geography	Assistant Professor	\$200.00	State	05/18/20-08/20/20	N/A	Coordinator duties for the RLOP Program	Special
Pearcy, Shawn	Life Sciences	Professor	\$7,651.00	Grant	09/01/19-04/30/20	N/A	Serving as WSC Senior Executive INBRE Steering Committee member	Special
Simmons, Midge	Educational Foundations and Leadership	Assistant Professor	\$56,300.00	State	08/16/18-05/13/20	1.000	Non-Renewal	NA
Vander Weil, Greg	Technology and Applied Sciences	Assistant Professor	\$400.00	State	07/15/19-07/18/19	N/A	Attending the Briggs & Stratton training	Special
Viall, Elizabeth	Communication Arts	Assistant Professor	\$52,000.00	State	08/15/19-05/13/20	1.000	Non-Renewal	NA

<b>Non-Ranked Faculty</b> (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Applewhite, Stephanie	Educational Foundations and Leadership	Lecturer	\$45,000.00	State	08/15/19-05/13/20	1.000	Non-Renewal	NA
Balkanlioglu, Mehmet	Psychology and Sociology	Lecturer	\$50,000.00	State	08/15/19-05/13/20	1.000	Non-Renewal	NA

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: January 14, 2020**

<b>Non-Ranked Faculty</b> (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Buck, Nina	Adjunct	N/A	\$2,550.00	State	10/21/19-12/12/19	N/A	CNA 101-00W0 (3 cr hrs)	Amendment
Dickson, Cody	Adjunct	N/A	\$4,325.00	State	08/13/19-12/13/19	N/A	Duties for the Counseling department as assigned up to a maximum of 173 hours at an hourly rate of \$25.00	Amendment
Irlmeier, Jordyn	Adjunct	N/A	\$5,508.00	State	08/19/19-12/17/19	N/A	MUS 124-0003 (0.66 cr hr), MUS 126-0001 (1.32 cr hrs), MUS 158-0001 (3 cr hrs), and MUS 171-0001 (1.50 cr hrs)	Special
Loggins, Melanie	Adjunct	N/A	\$4,400.00	State	10/22/19-12/17/19	N/A	Student academic advising, early alert advising, and beta testing of WildCat360 up to a maximum of 277.50 hours at an hourly rate of \$16.00	Special
Ruhl, Sylvia	Adjunct	N/A	\$104.00	State	10/28/19-11/01/19	N/A	Counselor Preparation Comprehensive Exam (CPCE) up to a maximum of 6.50 hours at an hourly rate of \$16.00	Special
Spieker, Mollie	Adjunct	N/A	\$7,650.00	State	08/19/19-12/17/19	N/A	CNA 101-0003 (3 cr hrs), CNA 101-0004 (3 cr hrs), and CNA 432/532-0001 (3 cr hrs)	Special
Stroessner, Aaron	Adjunct	N/A	\$1,683.00	State	08/19/19-12/17/19	N/A	MUS 129-00W1 (1.98 cr hrs)	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: January 14, 2020**

<b>Non-Ranked Faculty</b> (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Tucker, Anne	Adjunct	N/A	\$1,700.00	State	08/19/19-12/17/19	N/A	EDU 457/557-00W0 (1 cr hr) and EDU 457/557-00W1 (1 cr hr)	Amendment
Weber, Brad	Adjunct	N/A	\$480.00	State	08/12/19-08/16/19	N/A	Assist with Marching Band up to a maximum of 30 hours at an hourly rate of \$16.00	Special
Weber, Brad	Adjunct	N/A	\$5,925.00	State	08/19/19-12/17/19	N/A	MUS 128-0001 (0.99 cr hr), MUS 128-0002 (1.98 cr hrs), MUS 136-0001 (1 cr hr), and MUS 166-0001 (3 cr hrs)	Special
Weber, Brad	Adjunct	N/A	\$1,792.00	State	08/19/19-12/17/19	N/A	Assist with Marching Band, up to a maximum of 112 hours at an hourly rate of \$16.00	Special
Wheeler, Pamela	Adjunct	N/A	\$7,650.00	State	08/19/19-12/17/19	N/A	CSL 675-00W0 (3 cr hrs), CSL 675-CSH0 (3 cr hrs), and CSL 697-CSH4/5 (3 cr hrs)	Special
Whitt, Joseph	Adjunct	N/A	\$2,550.00	State	08/19/19-12/17/19	N/A	CNA 100-00W0 (3 cr hr)	Special

<b>Unionized Professional Staff</b> (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Cantrell, Jodene	Learning Skills Specialist	N/A	\$34,875.00	Grant	11/04/19-08/31/20	0.750	New Appointment, replaced Lori Utecht	Special

## REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR

COLLEGE: Wayne State College

MEETING DATE: January 14, 2020

Unionized Professional Staff (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Clark, Kirk	Assistant Coach	N/A	\$1,193.69	State	08/09/19	N/A	Baseball Camp Duties	Special
Piper, Jessica	Internship Coordinator	N/A	\$2,000.00	State	09/23/19-11/17/19	N/A	Volleyball Line Judge duties up to a maximum of 80 hours at an hourly rate of \$25.00	Special
Risinger, Matthew	IT Analyst	N/A	\$56,879.00; Prorated \$41,835.00	State	10/07/19-06/30/20	1.000	Reclassification	N/A
Szabla, Leah	Assistant Coach	N/A	\$75.25	State	08/25/19	N/A	Women's Basketball Camp Duties	Special
Waggoner, Tabetha	Licensed Student Counselor	N/A	\$850.00	State	10/12/19-12/13/19	N/A	CSL 105-00W1 (1 cr hr)	Special

Non-Unionized Professional Staff (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Koch, Alex	Head Baseball Coach	N/A	\$1,197.48	State	08/09/19	N/A	Baseball Camp Duties	Special
Koch, Alex	Head Baseball Coach	N/A	\$6,750.00	State	11/01/19-06/30/20	N/A	Additional duties	Special
Pollari, Brent	Head Women's Basketball Coach	N/A	\$1,029.38	State	05/29/19-06/26/19	N/A	Women's Basketball Camp Duties	Special
Pollari, Brent	Head Women's Basketball Coach	N/A	\$46.74	State	08/25/19	N/A	Women's Basketball Camp Duties	Special

**REPORT OF PERSONNEL ACTIONS TO THE CHANCELLOR**  
**COLLEGE: Wayne State College**  
**MEETING DATE: January 14, 2020**

<b>Non-Unionized Professional Staff</b> (Part-Time/less than .75 FTE)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Bassett, Brady	Graduate Assistant	N/A	\$2,000.00	State	11/17/19-01/12/20	N/A	Assisting the Athletic Trainer at an hourly rate of \$10.00 not to exceed 200 hours	Special
Kaufer, Bradley	Graduate Assistant	N/A	\$2,000.00	State	11/17/19-01/12/20	N/A	Assisting the Athletic Trainer at an hourly rate of \$10.00 not to exceed 200 hours	Special

<b>Unionized Support Staff</b> (Full-Time/.75 FTE or More)								
Name	Title/Assignment	Rank	Salary	Funding Source	Period of Employment	FTE	Reason for Action	Type of Appointment
Jensen, Dustin	Maintenance Repair Worker II	N/A	\$2,265.58/mo.	State	10/21/19-06/30/20	1.000	New Hire, replaced Dennis Carroll	Probationary
Kuhlmeyer, Gloria	Office Assistant II	N/A	\$1,935.00/mo.	Grant	10/14/19-06/30/20	0.917	New Hire, replaced Danielle Klein	Probationary
Litchfield, Nathan	Maintenance Repair Worker III	N/A	\$2,414.58/mo.	Revenue Bond	04/15/19-10/09/19	1.000	Resignation	N/A

**CHANCELLOR INFORMATIONAL ITEMS**

January 14, 2020

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*INFORMATION ONLY:*      **Foundation Employee Compensation Report for Peru State College**

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The Peru State College Foundation employee compensation report is provided to the Board for information.

**ATTACHMENTS:**

- PSC Foundation Employee Compensation Report (PDF)

Peru State College Foundation

Employee Name	Rank or Position	FTE	2018-19 Salary	Salary Increase	2019-20 Salary	Notes
Cole, Kelly	Office Manager	1	\$40,800.00	\$1,100.00	\$41,900.00	
Jewell, Rebecca	Advancement Officer	1	\$75,200.00	\$15,400.00	\$90,600.00	Includes temporary stipend for Interim CEO role
Neveau, Annie	Program Specialist	1	\$32,500.00	\$815.00	\$33,315.00	
	Chief Executive Officer	1	\$140,000.00		\$	Position Vacant
Solie, Deborah	Director of Alumni Relations and Annual Giving	1	\$63,100.00	\$1,900.00	\$65,000.00	



**CHANCELLOR INFORMATIONAL ITEMS**

January 14, 2020

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**INFORMATION ONLY: Grant Applications and Awards for Information**

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Board Policy 6024 requires the reporting of grant awards and applications to the Board as information, if they do not have a state maintenance of effort or future fiscal responsibility.

**Chadron State Application**

- Rural Behavioral Health Webinar (Behavioral Health Education Center of Nebraska [BHECN]) -- \$10,000

**ATTACHMENTS:**

- CSC Grant Application-Rural Behavioral Webinar (PDF)

## NOTICE OF INTENT TO APPLY FOR, OR TO ACCEPT, AWARDS OF NON-STATE CONTRACTS OR GRANTS

College: Chadron State College		Date: January 14, 2020
Notice of Intent	Application: X	Accept Award:
Name of Program: Rural Behavioral Health Webinar		
Funding Source: Behavioral Health Education Center of Nebraska (BHECN) Also indicate if the source is federal, state or private: State		
Is this grant a <b>Sub-Award</b> ?		Yes: X    No:
If a sub-award, indicate the agency the sub-award is through: University of Nebraska Medical Center		
Amount Requested: \$10,000.00	Amount Awarded:	Funding Period: 10/1/2019 to 8/31/2020 Please indicate specific dates for the grant.
Closing Date for Application Submission: September 20, 2019		
When reporting Grant Award-- Has Grant Application been approved/reviewed by the Board? No		Date Approved/Reviewed:
Does this grant include <b>Indirect Cost Funds</b> for the College's use?		Yes:    No: X
If yes, indicate dollar amount and/or percentage rate allowed:		
Will this grant require <b>State Matching Funds</b> ?		Yes:    No: X
If yes, indicate dollar amount and specific uses of funds (i.e., salaries, honorariums, travel, office supplies, phone, postage, space rental, equipment, etc.):		
Will this grant require <b>In-Kind Support</b> ?		Yes:    No: X
If yes, describe briefly (i.e., faculty release time, support personnel, use of office space, telephone, office supplies, etc.):		
Is <b>State Maintenance of Effort</b> or <b>Future Fiscal Responsibility</b> required?		Yes:    No: X
If yes, describe briefly		
Are there restrictions imposed by regulation on claiming indirect costs?		Yes:    No:
How many FTE positions will the grant fund?		FTE: 0
How many of these are new positions?		New FTE:
Briefly describe the purpose(s) of this application/award: This project proposes completing three webinars based on rural behavioral health practice. Once completed, the webinar will be housed on the BHECN website and behavioral health providers will be able to view them for continuing education credit.		
Is this grant a continuation of a previous/existing grant?		Yes:    No: X
If a continuation grant, describe the previous grant in terms of amount, funding period, and any differences in program:		
Has this grant application been previously denied?		Yes:    No: X
If yes, please state the reason:		
Person responsible for the preparation of the application: Dr. Tara Wilson		
Administrator responsible for approving the application: Dr. Randy Rhine		

## CHANCELLOR INFORMATIONAL ITEMS

January 14, 2020

### *INFORMATION ONLY:*      **Contracts and Change Orders for Information**

Pursuant to Board Policies 7015, 7016, and 8065, the following contracts and change orders are provided to the Board for information.

#### Chadron State Contracts

- Admissions (marketing materials) -- \$66,300
- Student Services (telehealth services) -- \$150/hr; \$75/half hr
- Admissions (enrollment leads) -- \$37,159.99
- Athletics (sponsorship-2x4 sign at Chicoine, logo on video boards in Chicoine and Don Beebe Stadium, ½ page advertisement in football program, 30 second spot on five (5) CSC live broadcast of CSC home athletic games) -- \$3,500

#### Chadron State Change Orders

- Campus (Addendum #1-electrical switchgear replacement extension of project time) -- \$0.00
- Math Science Addition & Renovation (#1-addition of site survey and geotechnical testing) -- \$20,750
- IT (#2-necessary to complete state building network upgrade) -- \$5,000

#### Peru State Contracts

- CATS Building (supervision of counselors) - not to exceed \$500
- Campus Services (new HVAC equipment) -- \$10,614
- CATS Building (install glass wall and door system) -- \$4,093.36
- A.V. Larson (install electrical panel and kiln hook-up) -- \$1,260

#### Peru State Change Order

- Student Center (#1-section 9 amendment- until 9/30/19 Fresh Ideas will be paid the difference between the amounts previously paid under terms of the original Agreement and the amount determined due based on daily sliding scale. As of 10/1/19 College will pay Fresh Ideas \$143,309 per month. College will monthly pay the difference between the amounts paid and amount due based on daily sliding scale. At fiscal year-end adjustments to the monthly billing will be made to reflect actuals from the daily/sliding scale from the period July 1 to June 30.) -- \$143,309 plus difference between amounts paid and amount due based on daily sliding scale

#### Wayne State Contracts

- Athletic & Recreation Facilities (provide professional consulting services for athletic and recreation facilities planning) - not to exceed \$55,600
- Student Financial Services Office (business process review and staffing assessment) -- \$18,250
- Natatorium (design services for indoor practice facility - Project #1) - not to exceed

- \$46,800
- Natatorium (design services for indoor practice facility - Project #2) - not to exceed \$48,230
- U.S. Conn Library (design services for south terrace canopy) - not to exceed \$31,149
- Campuswide (parking study) -- \$28,000
- Between Schreiner Drive and Walnut Street (parking lot and access road concepts) -- \$14,800
- Morey Hall (design services for restroom upgrades) - not to exceed \$35,170
- Rice Auditorium (develop concept drawings, 3D renderings, and option of cost for stage renovation) -- \$6,000
- Campuswide (feasibility study and economic impact proposal for fine arts, swimming facility and recreation center) -- \$8,000
- West of Peterson Fine Arts Building (design and bidding services for parking lot) -- \$38,480

#### Wayne State Change Orders

- Student Center (#1-additional services for construction administration for HVAC upgrades) -- \$10,000
- Memorial Stadium Press Box (#3-remove third wall under existing concrete floor of press box; 4 lift platforms to be replaced; move roof anchor post; need 1 hour fire rated label placed on existing elevator door; circuit wiring) -- \$218.33
- Student Center (#4-control revisions per PR-3; delete relief air damper controller; add door safety switches; move lobby zone sensor; revised from 6 to 2 switches; cap 3 existing exhaust ducts in server) -- \$5,114

#### Nebraska State College System Contracts

- NSCS Office and Colleges (cyber incident response services) -- \$525/hour if service is needed
- NSCS Office and Colleges (online media monitoring and online media access and services) -- \$5,000
- NSCS Office (disclosure obligations of municipal securities) -- \$2,250/yr for 5 yrs

#### **ATTACHMENTS:**

- CSC Contracts and Change Orders for Information (PDF)
- PSC Contracts and Change Orders for Information (PDF)
- WSC Contracts and Change Orders for Information (PDF)
- NSCS Contracts and Change Orders for Information (PDF)

**CONTRACTS AND CHANGE ORDERS FOR INFORMATION**

**CONTRACTS** – a) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$70,000; c) consultant contracts for less than \$70,000 (between \$35,000 and \$70,000 must have Chancellor’s approval); d) exempt contracts over \$50,000; e) legal counsel, auditor, lobbyist and search consultant contracts for durations greater than 5 days, requiring Chancellor’s approval; and f) contracts that the Board has authorized the Chancellor to approve.

<b>Chadron State College</b>	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Admissions Marketing Materials \$66,300.00 Cash Liaison International
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Services Telehealth Services \$150. Per hour; \$75. Per half hour Cash Nebraska Medicine
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Admissions Enrollment Leads \$37,159.99 Cash Hobsons
Location on Campus: Contracted Work:  Contract Amount: Fund Source: Contractor:	Athletics Sponsorship; 2x4 sign @ Chicoine, Logo on Video Boards Chicoine & Don Beebe Stadium, ½ page advertisement in football program, 30 sec spot on five (5) CSC Live Broadcast of CSC home athletic games  \$3,500.00 Cash NE Chiropractic Physicians Association

**CHANGE ORDERS** – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are less than \$50,000. If approval of change order is critical to project schedule, \$50,000 to \$100,000 range change orders may be approved by the Chancellor and reported at the next Board meeting.

<b>Chadron State College</b>	
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Campus Addendum #1 Electrical Switchgear Replacement-Extension of project timeline \$0.00 309 Task Force NPPD
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Math Science Addition & Renovation Change Authorization #1 Addition of Site Survey & Geotechnical Testing \$20,750.00 Multiple BVH
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	IT Change Request #2 \$5,000.00; necessary to complete state building network upgrade Cash Sirius
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	

Attachment: CSC Contracts and Change Orders for Information (2645 : Contracts and Change Orders for Information)

## CONTRACTS AND CHANGE ORDERS FOR INFORMATION

**CONTRACTS** – a) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$70,000; c) consultant contracts for less than \$70,000 (between \$35,000 and \$70,000 must have Chancellor's approval); d) exempt contracts over \$50,000; e) legal counsel, auditor, lobbyist and search consultant contracts for durations greater than 5 days, requiring Chancellor's approval; and f) contracts that the Board has authorized the Chancellor to approve.

Peru State College	
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	CATS Supervision of counselors NTE 500.00 Cash Sara Spellbrink Counseling, P.C.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campus Services New HVAC equipment 10,614.00 Cash Grunwald Mechanical Contractors & Engineers
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	CATS Install glass wall and door system 4,093.36 Cash Brown Glass Co.
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	A.V. Larson Install electrical panel and kiln hook up 1,260.00 Cash Haco Electric Company, Inc.

**CHANGE ORDERS** – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are less than \$50,000. If approval of change order is critical to project schedule, \$50,000 to \$100,000 range change orders may be approved by the Chancellor and reported at the next Board meeting.

Peru State College	
Location on Campus: No. & Description:    Change Order Amount: Fund Source: Contractor:	Student Center 1 – Section 9 Amendment: Until 9/30/19 Fresh Ideas will be paid the difference between the amounts previously paid under terms of the original Agreement and the amount determined due based on daily sliding scale. As of 10/01/19 College will pay Fresh Ideas \$143,309.00 per month. College will monthly pay the difference between the amounts paid and amount due based on daily sliding scale. At fiscal year-end adjustments to the monthly billing will be made to reflect actuals from the daily/sliding scale from the period July1 to June 30. See above explanation Revenue Bond Fresh Ideas Management, LLC

## CONTRACTS AND CHANGE ORDERS FOR INFORMATION

**CONTRACTS** – a) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$70,000; c) consultant contracts for less than \$70,000 (between \$35,000 and \$70,000 must have Chancellor’s approval); d) exempt contracts over \$50,000; e) legal counsel, auditor, lobbyist and search consultant contracts for durations greater than 5 days, requiring Chancellor’s approval; and f) contracts that the Board has authorized the Chancellor to approve.

<b>Wayne State College</b>	
Location on Campus: Contracted Work:  Contract Amount: Fund Source: Contractor:	Athletic & Recreation Facilities Provide professional consulting services for athletic & recreation facilities planning Not-to-exceed \$55,600.00 Cash & Revenue Bond RDG IA Inc dba RDG Planning & Design, Des Moines, IA
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Student Financial Services Office Business process review & Staffing Assessment \$18,250.00 Cash The Higher Education Assistance Group, Inc., Wellesley, MA
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Natatorium Design Services for Indoor Practice Facility – Project #1 Not-to-exceed \$46,800.00 Contingency Maintenance/Wayne State Foundation/Sports Facility Cash Funds Jackson-Jackson & Associates, Inc., Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Natatorium Design Services for Indoor Practice Facility – Project #2 Not-to-exceed \$48,230.00 Contingency Maintenance/Wayne State Foundation/Sports Facility Cash Funds Jackson-Jackson & Associates, Inc., Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	U.S. Conn Library Design Services for South Terrace Canopy Not-to-exceed \$31,149.00 Wayne State Foundation Jackson-Jackson & Associates, Inc., Omaha, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Campuswide Parking Study \$28,000.00 Cash JEO Consulting Group Inc., Wahoo, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Between Schreiner Drive & Walnut Street Parking Lot & Access Road Concepts \$14,800.00 Cash JEO Consulting Group Inc., Wahoo, NE
Location on Campus: Contracted Work: Contract Amount: Fund Source: Contractor:	Morey Hall Design Services for Restroom Upgrades Not-to-exceed \$35,170.00 Contingency Maintenance Jackson-Jackson & Associates, Inc., Omaha, NE
Location on Campus: Contracted Work:  Contract Amount: Fund Source: Contractor:	Rice Auditorium Develop concept drawings, 3D renderings, & option of cost for Stage Renovation \$6,000.00 Cash Clark Enersen Partners

Location on Campus: Contracted Work:	Campuswide Feasibility Study & Economic Impact Proposal for fine arts, swimming facility, & recreation center
Contract Amount: Fund Source: Contractor:	\$8,000.00 Cash Kevin Connot dba Advantage Consulting Group
Location on Campus: Contracted Work:	West of Peterson Fine Arts Design & Bidding Services for Parking Lot
Contract Amount: Fund Source: Contractor:	\$38,480.00 Cash JEO Consulting Group Inc., Wahoo, NE

**CHANGE ORDERS** – (including architect/engineer fees, construction contracts, equipment purchases and all other miscellaneous expenditures) which are less than \$50,000. If approval of change order is critical to project schedule, \$50,000 to \$100,000 range change orders may be approved by the Chancellor and reported at the next Board meeting.

Wayne State College	
Location on Campus: No. & Description: Change Order Amount: Fund Source: Contractor:	Student Center #1 – Additional Services for construction administration for HVAC upgrades \$10,000.00 Contingency Maintenance Morrissey Engineering
Location on Campus: No. & Description:  Change Order Amount: Fund Source: Contractor:	Memorial Stadium Press Box #3 – Remove third wall under existing concrete floor of press box; 4 lift platforms to be replaced; move roof anchor post; need 1 hour fire rated label placed on existing elevator door; circuit wiring \$218.33 Capital Improv. Fees/WS Foundation/Sport Facilities Cash/Cash/LB 309 Rogge General Contractors, Inc., Lincoln, NE
Location on Campus: No. & Description:  Change Order Amount: Fund Source: Contractor:	Student Center #4 & Control revisions per PR-3; delete relief air damper controller; add door safety switches; move lobby zone sensor; revised from 6 to 2 switches; cap 3 existing exhaust ducts in serverry. \$5,114.00 Contingency Maintenance IES Commercial, Inc., dba Shanahan M & E, Valparaiso, NE

Attachment: WSC Contracts and Change Orders for Information (2645 : Contracts and Change Orders for Information)



**CONTRACTS AND CHANGE ORDERS FOR INFORMATION**

**CONTRACTS** – a) construction contracts for less than \$100,000; b) architect/engineer fees of less than \$70,000; c) consultant contracts for less than \$70,000 (between \$35,000 and \$70,000 must have Chancellor’s approval); d) exempt contracts over \$50,000; e) legal counsel, auditor, lobbyist and search consultant contracts for durations greater than 5 days, requiring Chancellor’s approval; and f) contracts that the Board has authorized the Chancellor to approve.

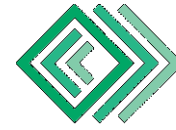
<b>Nebraska State College System</b>	
Location on Campus:	Nebraska State College System Office and Colleges
Contracted Work:	Cyber Incident Response Services
Contract Amount:	\$525 per hour, if service is needed
Fund Source:	Cash
Contractor:	Stroz Friedberg, LLC
Location on Campus:	Nebraska State College System Office and Colleges
Contracted Work:	Online media monitoring and online media access and services
Contract Amount:	\$5,000
Fund Source:	Cash
Contractor:	Critical Mention
Location on Campus:	Nebraska State College System Office
Contracted Work:	Disclosure obligations of municipal securities
Contract Amount:	\$2,250 per year for 5 years
Fund Source:	Cash
Contractor:	Gilmore and Bell, P.C.

Attachment: NSCS Contracts and Change Orders for Information (2645 : Contracts and Change Orders for Information)

## CHANCELLOR INFORMATIONAL ITEMS

January 14, 2020

**INFORMATION ONLY: Chancellor's Travel**



**Nebraska State  
College System**

CHADRON | PERU | WAYNE

### CHANCELLOR'S TRAVEL REPORT

In accordance with NSCS policy, the Chancellor traveled on:

<b>Date</b>	<b>Total Days of Travel</b>	<b>Destination</b>	<b>Description</b>	<b>Expenses Reimbursed</b>
10/09/2019	1	Omaha	Financial Advisory Services Interviews	\$0.00
10/18/2019	1	Peru	Leadership Conference	\$72.80
10/18/2019	1	Omaha	Aksarben Workforce Development Conference	\$0.00
10/24/2019	1	Omaha	Nebraska Chamber Manufacturing Summit	\$46.40
10/29/2019	1	Wayne	Rural PPP & NCTA Signing	\$104.00
10/31/2019	1	Millard	Millard School District	\$48.00
11/5-7/2019	3	Chadron	CSC Social Work Conference and meetings	\$32.94
11/13-15/2019	3	Wayne	Board of Trustees Meeting and other meetings	\$104.00
12/3-4/2019	2	Minneapolis	MHEC Open Education Conference	\$0.00
12/09/2019	1	Omaha	True Potential Scholarship Meeting	TBD
12/13/2019	1	Omaha	UNMC Strategic Planning Meeting	TBD

Anticipated future travel plans by the Chancellor:

<b>Date</b>	<b>Total Days of Travel</b>	<b>Destination</b>	<b>Description</b>
01/17/2020	1	Wayne	RHOP Selection Day
01/22/2020	1	Kearney	UNK Chancellor visit
02/22/2020	1	Peru	Engaging Educators Conference

As of 12/16/2019

*Prepared for the January, 2020 Board of Trustees Meeting*

## Presidents' Reports

### Chadron State College January 2020 Cultural Enrichment

In the spring of 2015, 292 Chadron State College students participated in the National Survey of Student Engagement (NSSE). In response to the inquiry, "How often do students interact with others who have different viewpoints or who come from different backgrounds," 75% of first year students reported that they frequently had discussions with people from a different race or ethnicity (Institutional Research Fact Book, 2015-2016). That same assessment, however, revealed that students across the board felt like there were not as many opportunities as they would like to meet and have discussions with students who represented diversity. To address this concern, the Student Engagement Committee was formed, which functions as a sub-committee of the Strategic Enrollment Management Committee. This sub-committee developed three areas of focus regarding student engagement for the 2018-2019 school year, one of which is a goal to increase opportunities for "traditional" students to engage in dialogue with students who represent diversity.

Student engagement remains a top priority of the Master Academic Plan for 2020, which has four signature themes—Connections, Learner-Centered Environment, Strategic Growth and Retention, Evidence-Based Improvement (Per 2020 Chadron State). Chadron State 2020 retains the priorities of the previous MAP's which includes recruitment and retention as fundamental to the success of the college. Included in this plan, then, will be the recruitment and retention of students representing all forms of diversity.

Along with promoting appreciation of diversity in general, the Diversity Committee emphasizes and targets specific categories of diversity with designated months devoted to each, although events related to any of the categories can occur at any time during the school year:

Hispanic Heritage—September  
Differently-Abled Awareness—October  
LGBT Pride—October  
Native American Heritage—November  
Martin Luther King, Jr.—January  
African American/Black History—February  
Women and Leadership—March  
Asian-Pacific-American Heritage—April

During each of the months specified above, the Diversity Committee encourages committee members to actively involve the Committee in a diversity-inspired event that will reach out to the campus and the community. The Diversity Committee cannot be successful without the support of the campus. It cannot be the purpose of the Committee to simply offer diversity events; success can only come when the Committee asks for involvement from the campus and the community. The more the campus and the community are involved in the production of diversity events, working in unison with the Committee, the more likely it is that appreciation of diversity will be shared among all. Nevertheless, it is the responsibility of the Diversity Committee to ensure that diversity is an integral component of the campus conversation.

Numerous speakers and diversity-related events provided many opportunities for students through the Residence Life Association Diversity Program, open to the campus and the community to enjoy diversity awareness, some examples of which are listed below, September 2018 through April 2019:

- In someone else's shoes—living with dementia, dyslexia, schizophrenia
- Bringing light and awareness to disabilities—vision, hearing, learning
- Awareness of domestic violence
- Awareness of the LGBT community
- Experiencing western culture
- Diversity perspectives from other countries
- Perspectives on depression and suicide
- Education on economic diversity and life after college
- Living with food insecurity
- Reading books that address cultural, ethnic, economical, age, religious diversity
- Meditation and mindfulness
- Human trafficking
- Helping students express what makes them unique
- Promoting diverse characteristics and inclusive environments
- Experiencing southern culture
- Experiencing food, dress, and culture
- Perspectives on a variety of countries/economic diversity
- Experiencing Indian culture

During the Fall 2018 semester the following people spoke to campus audiences:

- September 27 – Eric and Shauna Golembiewski spoke about their trip around the world. They traveled for one year and explored many different countries and places.
- October 25 – Dr. Thomas Smith spoke about the Cuba Study Abroad trips that he has taken many students on.
- November 29 – Renae Kueter and Samantha Merrill spoke about their Study Abroad trip that they took to London and their experiences about study abroad.

During the Spring 2019 semester the following people spoke to campus audiences:

- January 22 – Siphosenkosi Mpofu from Zimbabwe spoke about her life and family in Zimbabwe and also about the educational system in Zimbabwe.
- February 19 – Nicole Lartey from Ghana spoke about her life and family in Ghana.
- March 19 – Clinton Albertus from Curacao spoke about his life and family in Curacao.
- April 16 – Jeff Mugongo from Rwanda spoke about his life in Rwanda and how he ended up in Refugee camps and how he finally arrived to the United States and everything he went through.

The United Club had a diversity-related Valentine Movie Night that highlighted the trials, tribulations, and other challenges of a teenager experiencing his first year of high school. The film depicted the student's episodes of depression and anxiety as a first year student.

Sandoz Center exhibits:

- Native American exhibit that focused on Chief Red Cloud
- Photo Show highlighting Faye Guest for Women's History Month

Chadron State College faculty incorporate multicultural perspectives into classroom curriculum through the selection of textbooks, required readings, class discussions, classroom activities, debates, speakers, and video presentations. Whenever possible, faculty also include field trips to regional and international locations as a way to incorporate diverse topics into the educational experience.

This report does not mean to represent in totality all the diversity-related events or experiences that occurred on the CSC campus during the 2018-2019 school year. There were certainly many others, but the import of this report is perhaps less about the specific events and more about the overall evidence of the spirit of welcoming diversity that exists as an obvious strength of this college. As mentioned previously, specific details concerning the Diversity Committee meetings are available in the meeting minutes which are available for review on the Chadron State College Diversity Committee website, available through the Chadron State College main webpage.

## Peru State College January 2020

At Peru State College, the goal is that all students have the support they need to be successful and the challenges they need to develop leadership skills in a diverse world. Peru State's strategic plan, Engaging the Future, was developed through campus conversations. Many of these conversations espoused the values of Pride, Excellence, Resilience and Unity. To describe the value of Unity, the plan states:

“We embrace unity as a diverse and inclusive community. We believe in creating a culture of mutual support, acceptance and respect. We embrace the College's role to lead and model this culture on campus, in the region and in the world.”

This past year a variety of events and activities supported this value strengthening our culture of mutual support, acceptance and respect.

### Nebraska State College System Leadership Conference

Peru State hosted the 2019 Nebraska State College System Leadership Conference. Students representing the Student Senate organizations of Peru State, Wayne State and Chadron State all attended this annual event.

The theme for the conference this year was “Leading Through Adversity” with a goal to provide a great opportunity for all students to collaborate and grow as student leaders. All leaders are faced with good times and bad times. It is easy to lead in the good times, but it is in the bad times that a leader shows who they are and how they handle adversity.

Thomas Veleba (Pawnee City, NE), Vice President of Peru State's Student Senate, said, “We were fortunate to have such a great lineup of speakers for students, faculty, and community members to collaborate with throughout the day. It was a great day for everybody to learn and experience some of the many values it takes to be a leader in all areas of life.”

A wide-variety of speakers presented at the conference representing diverse backgrounds:

- Shawna Bindle, Mayor of Falls City, “Leadership and Influence.”
- Dr. Greg Galardi, Professor of Business, Peru State College, “Lumps and Bumps on the Road to Leadership.”
- Crystal Hutson, Director of Student Activities and Programs, Peru State College, “How to Fuel Motivation.”
- Kayla Meyers (Sidney, IA) and Kristin Sanford (Lincoln, NE), Student Leaders, Peru State College, “Leadership Styles.”
- Dr. Kristi Nies, Professor of English, Peru State College, “Well, That Was a Train Wreck.”
- Dr. Kyle Ryan, Professor of Kinesiology, Peru State College, “Developing Resilience through Self-Assessment.”
- Julie Slama, Senator, Nebraska's First District, “Stepping up to the Plate.”
- Aaron Thomas, Motivational Speaker and Author, Keynote Speaker: “Opportunities and Platform: Overcoming Adversity.”
- Ivan Wineglass, National Alumni Association Board of Directors, Peru State College, “Being Intentional for Life.”

### Black Student Union

Black Student Union, which was selected a few years back to receive the Governor's Points of Light award for service, is in its eleventh year at Peru State College.

Black Student Union continues to be an active and productive group on campus:

- Co-hosting Black History and Diversity Awareness programs in February and throughout the year
- Hosting open mic nights
- Hosting stress relief events
- Contributing to campus conversations, including a recent panel on community service
- Collecting campus recycling
- Collaborating with the Campus Activities Board to bring a barber to campus

Black Student Union also engages in community service throughout the region, including:

- assisting with Feeding 44
- volunteering at the Good Samaritan Soup Supper in Auburn
- helping the Peru Community Impact Group fill Easter eggs for the community Easter Egg Hunt
- speaking to high school students visiting campus from the NorthStart Foundation
- Participating in Peru State's Giving Day where they delivered notes of encouragement for the Auburn Backpack Program, Good Samaritan nursing home and Long's Creek assisted living facility

New this year, the BSU Faculty Advisor, Kristi Nies, helped coordinate a freshman football-mentoring program. Under the program, Elton Edmond, a Peru State alumnus, meets once a month with all the freshman football players.

### Hispanic Latino Student Association

In its fourth year, the Hispanic Latino Student Association has been active on campus and in the community. This group provides support for a growing population on campus and in southeast Nebraska. Members organized an on-campus food and toy drive.

- Los Valientes, The Courageous Ones - This is a new chamber music theater work for solo actor and music trio (cello, piano, & percussion) performed by Core Ensemble. The work explores the artistic & political passions of Mexican painter Diego Rivera, the unwavering commitment to human Rights of Salvadoran Archbishop Oscar Romero, and the pursuit of social justice by Mexican American desperado Juaquin Murrieta aka Zorro.

### Speakers and Events

Being home to a population more diverse than the southeast Nebraska general public is an important aspect of the Peru State College experience. The College also continues to provide opportunities for its students and residents of southeast Nebraska to discover new perspectives and engage with men and women of national importance. In a world where diversity includes more than the color of your skin, Peru State students continue to seek new experiences and better understanding.

- Megan Phelps-Roper – In April, Peru State College hosted Megan Phelps-Roper who grew up as a member of the Westboro Baptist Church, a group infamous for its intolerance. She shared her observations about the hateful and intolerant ideas she was immersed in as a child, how she decided to leave her family, and her new perspectives focused on compassion, empathy, and understanding. Her story is captured in her memoir titled, *This Above All*.

- Of Ebony Embers – Returning to Peru State College and the newly remodeled Performing Arts Center, the Core Ensemble presented *Of Ebony Embers – Vignettes of the Harlem Renaissance* in a free concert. The rescheduled performance featured actor Dracyn Blount in multiple roles, as Aaron Douglas, Claude McKay, Countee Cullen and Langston Hughes. The Core Ensemble writes, “Celebrating the music and poetry of the Harlem Renaissance era in New York City, *Of Ebony Embers* examines the lives of three outstanding but very different African American poets – Langston Hughes, Countee Cullen and Claude McKay – as seen through the eyes of the great painter and muralist Aaron Douglas.”
- Forever Free: Walk into History –Barry Jurgensen’s presentation was co-sponsored by Peru State’s Black Student Union and Phi Alpha Theta/Social Science Club in conjunction with the Mayhew Cabin of Nebraska City. Jurgensen recounted the attempts made by those looking to escape slavery in the Midwest via the Underground Railroad. Jurgensen discussed the two walks he did from Nebraska City to Chicago to retrace the route of two of these slaves: Eliza and Celia.
- #whileIstayed - The Peru State College Art Gallery hosted, #whileIstayed, by Miranda Pollock, Assistant Professor of Art at Peru State College. “#whileIstayed embodies the story of living in domestic violence. The question often asked in a domestic violence situation is, ‘why does she stay?’ Pollock writes, “The reasons that a person may stay can vary due to the situation, support structure, economics, and a variety of other issues specific to the victim. However, every person’s story is a story of survival. Because talking about violence can bring shame and fear to the survivor—whether the abuse is recent or decades in the past—it is important for those who are able to, to use their own voice in written, oral, or visual language.”
- First Generation Students - Student Success Services, a part of TRiO, provided Peru State a way to celebrate first generation students, and to recognize faculty and staff who are also first-generation college graduates. Student Success Services provided “Proud to Be a First Gen Bobcat” buttons to wear the week of November 8. Peru State’s Student Intervention Coordinator, Michelle Kaiser, oversaw the program and adds, “I think it’s so important for first generation students to feel a sense of community when they come to college. Providing a way for students to easily identify other First Gen students enables them to make connections with their peers. We’ve had a tremendous amount of staff and faculty support, and that is also so important as First Gen students are able to identify possible mentors and role models with life experiences similar to their own.”
- A Dr. Martin Luther King Jr. Unity Brunch will be held Monday, January 20 at 11:30 a.m. in the Student Center. The event will celebrate the life of Dr. King and his vision of equal rights for all. The event will host presentations and performances by Peru State students as well as a performance by the Hoyt Street Jazz Ensemble.

### **Council for Diversity, Equality and Inclusion (CDEI)**

The Council for Diversity, Equality and Inclusion (CDEI) is composed of faculty, student affairs staff, and students. Its goal is to create a campus environment that is responsive, respectful, and inclusive of the various backgrounds and identities represented at Peru. They plan a variety of events each year. A few of the last year’s events are as follows:

- Descendants of DeWitty – Descendants of the families from the original African-American settlers of the community of DeWitty, Nebraska, spoke about the African-American experience in early 20<sup>th</sup> Century Nebraska. This was their second trip to Peru State College.



- Naturalization Ceremony – Working with the U.S. Citizen and Immigration Services, a naturalization ceremony will be held in the College's new Performing Arts Center. This celebratory event is the culmination of the naturalization process. The hosting opportunity at Peru State College was cancelled in 2019 by the district courts, but holding the event in 2020 is being examined.
- We Are All Bobcats – A student contest using visual imagery and photography to highlight diversity in our campus community.
- On-campus Workshops – a variety of topics were addressed through on-campus workshops including emotional support animals, teaching ESL students and a presentation from Nebraska immigrant legal center.

**Conclusion:**

As initiatives evolve on campus, they advance the services and programming available to all students. Peru State is better able to meet the everyday needs of students and engage them in new experiences outside their everyday understanding of the world. As our students come to a better understanding of each other and the world in which we live, they learn to interact with and respect others from different backgrounds and gain the leadership skills needed to succeed in this diverse world.

## Wayne State College January 2020

Cultural enrichment at Wayne State College begins with the recruitment process and extends through course curriculum, student activities, and engagement opportunities that make up the fabric of the educational experience at the college. The college's four schools, Office of Student Activities, student clubs and organizations, and strategic work within Admissions, the college's Multicultural Center, and the President's Council for Diversity all contribute to an environment that increases opportunities for cultural understanding and enrichment. These opportunities, combined with curricular exposure to the wide varieties of the human experience, the sciences, global economies and societies, educational pedagogy, literature, psychology, art, music, and theater, present students with constant points of contact with cultural differences that challenge and enhance their understanding of the world.

For the third year, Wayne State has offered "Spanish Visit Day: Dia de Familia" as part of the annual series of visit days geared toward high school juniors and seniors and their families. The Spanish Visit Day provides information about admissions, scholarships, and financial aid processes guided by a bilingual admissions counselor. Participation in this unique visit opportunity has doubled in just three years and is part of a five-year growth trend among Hispanic students that has moved from 235 in Fall 2015 to 334 in Fall 2019.

In addition to the Spanish visit day for students in our region, Kevin Halle, Director of Admissions, and Leah Keino, Director of Multicultural and International Programs, traveled to the Islands of Curacao and Aruba on November 10-20. While on the island of Curacao, several individual high school visits were conducted to introduce students to Wayne State. They also attended a two-day study fair, which had several hundred students attend. An evening open house was held to allow students and family members to receive more information about the college and were provided the opportunity to apply for admission with assistance from our staff members. Meetings were also held with current student family members as a time to visit and share about the college and how their students are doing in the U.S. and at Wayne State.

On the Island of Aruba, Wayne State representatives met with school counselors, made several class presentations, met with a representative from the Aruba Ministry of Education, and held an evening open house to conduct informational presentations for students and their family members. In addition to high school visits, important connections were made with decision makers with the student financing organizations for the Curacao and Aruban governments.

Relationships are important in all new student recruitment, especially in international efforts. The travel to the islands helps build those relationships, leaving positive impressions upon students and their influencers. Wayne State currently has about 35 students from the Island of Curacao and one student from Aruba. These visits have been an important part of the growth in our international populations overall.

Each year, the President's Council for Diversity conducts a campuswide survey to assess our environment of inclusion and make recommendations aimed at cultural enrichment at Wayne State. The most recent report notes that "Many of the courses we offer at Wayne State College address racial, sexual, economic, cultural, and religious diversity. Many focus on the way that race, class, gender, age, disability, language, and religion can lead to injustice or discrimination. Each department provides many examples of curriculum dedicated to addressing issues of diversity."

Each of the college's 15 academic departments provide a solid foundation of cultural enrichment. These efforts include an overarching respect for community and culture, recognition of distinct customs and religions, and discussion of the need for inclusion. Examples of cultural enrichment through curricular engagement include the WSC Anthropology Museum, which is an important educational opportunity for students and the community; business courses focused on how

diversity impacts employment, retention of workers, negotiation, and housing; education coursework focused on injustice related to equity in the classroom and learning opportunities; health and human performance material focused on the way that social and economic diversity impact health; life sciences curriculum addressing the biological interconnectedness of all organisms and the development of culture and how it has been shaped by disease and encroachments into native land; physical sciences coursework in astronomy that explores the historical, religious, and cultural practices, during the winter solstice, of people around the world; communication studies focused on intercultural communication and the representation of diversity in film and other media; music courses that expose students to the sounds and methods of composition of other cultures; language and literature coursework promoting understanding of cultural, linguistic, racial, religious, sexual, and economic diversity through the stories and ideas of diverse people; computer technology and information systems coursework modules that deal with international informational systems, international considerations, and various multicultural and cross-cultural themes related to projects; and art and design courses that enhance student awareness, knowledge, and appreciation for the visual arts in society by examining works from various cultures around the world.

Activities outside of the classroom also provide ample opportunities for students to engage with cultures outside of their own. Many of the engagement opportunities are sponsored by student clubs and organizations. Multicultural clubs on campus include Black Student Association, Interfaith Action Group, International Club, Latinos Uniting, Native American Student Alliance, and PRIDE (People Respecting Individuals, Diversity, and Equality). Events during the fall 2019 semester included:

- Students traveled to Sioux City, Iowa, to visit a synagogue to learn about the Jewish faith and see an authentic Torah and Hebrew prayer book.
- The college hosted a Hispanic Heritage Month presentation by Dr. Stacy L. Davis on Indianos and Spanish Migration to the Americas (1865-1945), that examined the Indianos of late nineteenth-century and early twentieth-century Spain, the tens of thousands of emigrants that came to the Americas in search of fortune and a better life.
- Students who took advantage of WSC's Study Abroad opportunities and traveled to Costa Rica or Greece in the summer of 2019 gave a presentation about their experiences.
- Dr. Ron Holt, a 1989 graduate of WSC and a licensed, board-certified psychiatrist and a motivational speaker, author and facilitator who resides in San Francisco, Calif., spoke on campus about issues relevant to the Lesbian, Gay, Bisexual and Transgender (LGBT) communities.
- Dr. Leigh Scruggs, assistant professor at Wayne State College in the Department of Educational Foundations and Leadership spoke about her experiences traveling to 10 countries in Eastern Europe while serving in the US Peace Corps in Ukraine this year.
- Todd Flynn, a farmer and lawyer from Ainsworth, Neb., provided an overview of his experiences with the USAID Farmer to Farmer program in East Africa. Flynn presented pictures and talked about his experiences working with the Farmer to Farmer program in Tanzania and Uganda.
- The Wayne State College chamber choir, women's choir, and concert choir presented a program that included music from the Broadway hit "Hamilton," selected Psalms, works by Robert Louis Stevenson, Ann Taylor, and Mark Twain, and spirituals, such as "Steal Away" and "Down in the River to Pray."

Cultural enrichment opportunities at Wayne State College contribute to a stimulating environment designed to provide students, staff, and faculty with a broad, inclusive view of the world. The college takes great pride in facilitating sustained encounters with a variety of cultures, customs, and beliefs that help ensure students engage with the world.