



Nebraska State College System

CHADRON | PERU | WAYNE

Executive Session - January 14, 2020

Call to Order - Executive Session

The meeting was called to order at 8:32 AM by Chair Bieganski.

Motion was made by Trustee Engles and seconded by Trustee Chaney to go into executive session as authorized by Neb. Rev. Stat. §84-1410 for the protection of the public interest, and to prevent needless injury to the reputation of persons who have not requested a public hearing for the purpose of holding a discussion limited to the following subjects:

- Litigation
- Personnel matters

Vice Chair Bieganski declared that the executive session would be strictly limited to a discussion of:

- Litigation
- Personnel matters

Motion was adopted. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

The Board went into executive session at 8:33 AM. The Board reconvened the open meeting at 11:00 AM.

Adjournment - Executive Session

There being no further business, the meeting was adjourned by Chair Bieganski at 11:00 AM.

January 14, 2020

Call to Order

The meeting was called to order at 1:15 PM by Chairman Gary Bieganski

Attendee Name	Title	Status	Arrived
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Gary Bieganski	Chairman	Present	
John Chaney	Trustee	Present	
Bob Engles	Trustee	Present	
Carter Peterson	Trustee	Absent	
Matt Blomstedt	Trustee	Present	
Jess Zeiss	Vice Chairman	Present	

Approval of Meeting Agenda

A motion was made by Trustee Chaney and seconded by Trustee Engles to approve the Meeting Agenda. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

Public Comments

No public comment.

Minutes Approval

Board of Trustees of the Nebraska State Colleges - Regular Meeting - Nov 14, 2019 2:15 PM

A motion was made by Trustee Engles and seconded by Vice Chairman Zeiss to approve the minutes of the November 14, 2019 meeting. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

1 Items for Consent Agenda

A motion was made by Vice Chairman Zeiss and seconded by Trustee Engles to approve the following consent agenda item(s). Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

1.1 Approve LB 309 Allocations and Retrievals (FFA)

The following LB 309 allocations and retrievals are presented for Board approval per Board Policy 8065.

Chadron State

- Retrieval of \$40,300 for window replacement for King Library

Allocation Date/Amount	3/13/17	\$272,000.00
Retrieval Date/Amount	11/4/19	<u>40,300.00</u>
Estimated Project Cost		\$231,700.00

2. Allocation of \$20,000 for HVAC control compressor for Burkhiser Complex		
Allocation Date/Amount	12/3/19	\$20,000.00
College Contribution		<u>00.00</u>
Estimated Project Cost		\$20,000.00

Peru State

1. Allocation of \$110,000 for campuswide roof replacements		
Allocation Date/Amount	11/26/19	\$110,000.00
College Contribution		<u>00.00</u>
Estimated Project Cost		\$110,000.00

Wayne State

1. Allocation of \$975,000 for HVAC, building code, ADA and windows in Benthack Hall		
Allocation Date/Amount	11/19/19	\$975,000.00
College Contribution		<u>00.00</u>
Estimated Project Cost		\$975,000.00

1.2 Authorization for Chancellor to Sign Contracts for Chadron State, Peru State and Wayne State Colleges (FFA)

Chadron State requests authorization for the Chancellor to sign contracts for the following upcoming projects:

Andrews Hall Corridor Improvements (Approximately \$200,000)
Andrews Hall Lighting Retrofit (Approximately \$120,000)
Design High Rise Mechanical Room Upgrades (Approximately \$20,000)
High Rise Mechanical Room Upgrades (Approximately \$130,000)

Peru State respectfully requests authorization for the Chancellor to sign a Web Content Management System (CMS) contract. A CMS is a software solution designed to help users create and edit website designs and content. A CMS will also help with marketing to potential students, communicating with traditional media and social media, and coordinating business areas of the college. The eventual contract amount will be approximately \$120,000.

Wayne State requests authorization for the Chancellor to sign contracts for the following upcoming projects:

Library Canopy (Approximately \$300,000)
Natatorium Roof Replacement (Approximately \$300,000)
Student Center HVAC Upgrades-South Mechanical Room (Approximately \$275,000)
Parking Lot West of Peterson Fine Arts (Approximately \$550,000)
Morey Restroom Upgrades-Phase I (Approximately \$170,000)

1.3 Approve Appointment of Substantial Completion Committee for Field House Phase II for Peru State College (FFA)

The Field House Phase II Project is nearing completion. In accordance with Board Policy 8069, Peru State College recommends appointment of the following committee to perform the Substantial Completion review.

John Chaney, Chair, Fiscal, Facilities and Audit Committee, Board of Trustees

Bob Engles, Board of Trustees

Steve Hotovy, Vice Chancellor for Facilities and Information Technology, NSCS

Dan Hanson, President, PSC

Debbie White, Vice President for Administration and Finance, PSC

Darrin Reeves, Assistant Director of Facility Services, PSC

Wayne Albury, Athletic Director, PSC

Rebecca Jewell, Interim CEO, Peru State College Foundation

Representative(s), Jackson, Jackson and Associates, Inc., Registered Architect

1.4 First and Final Round Approval of Revisions to Board Policy 6005; Establishing and Use of Reserves (FFA)

The revision to Board Policy removes a temporary clause in the policy regarding Chadron State's reserve funds. The College met the requirement at the end of FY 2018-19, therefore the clause is being removed.

Items for Discussion and Action

2. Academic and Personnel

2.1 Final Round Approval of Revisions to Board Policy 2510; Mission Statement; Core Values and Vision Statement

The revisions to Board Policy 2510 expand the policy to include definitions for mission statement, core values, and vision statements; current Nebraska statutory language that establishes authorizations for the colleges and the NSCS; the degrees currently authorized for each college; and the current mission, vision, and value statements for the NSCS as a whole, as well as each individual college.

A motion to approve the Final Round Approval of Revisions to Board Policy 2510; Mission Statement; Core Values and Vision Statement was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

2.2 First and Final Round Approval of Deletion of Board Policy 4100; New Program Approval and Revisions to Board Policy 4200; Existing Program Review

The revision of Board Policy 4200 integrates current policy expectations for both new academic program proposals and existing academic program review into one policy. As such, Board Policy 4100 can be eliminated. The procedures previously included in these two policies have been removed and are now reflected in correlating guidelines for each program-related process.

A motion to approve the First and Final Round Approval of Deletion of Board Policy 4100; New Program Approval and Revisions to Board Policy 4200; Existing Program Review was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

2.3 First and Final Round Approval of Revisions to Board Policy 4140; Academic Program and Degree Requirements

The revisions to Board Policy 4140 include the addition of undergraduate certificate requirements as an academic offering, as well as minor revisions to numeric references throughout the policy.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 4140; Academic Program and Degree Requirements was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

2.4 First and Final Round Approval of Revisions to Board Policy 4620; Accreditation

The revisions to Board Policy 4620 more clearly articulate expectations and processes related to both institutional and program accreditation initiatives.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 4620; Accreditation was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

2.5 First and Final Round Approval of Deletion of Board Policy 2750; Union Solicitation

After reviewing this policy with all three NSCS unions, all parties agreed that these issues are already covered in the respective union Agreements. Accordingly, we recommend that this duplicative policy be deleted.

A motion to approve the First and Final Round Approval of Deletion of Board Policy 2750; Union Solicitation was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

2.6 First and Final Round Approval of Revisions to Board Policy 5015; Adjunct Faculty

The revision to Board Policy 5015 increases the number of credit hours that adjunct faculty can be assigned from twenty-four (24) to twenty-seven (27) per calendar year. This allows the Colleges greater flexibility to hire adjuncts while still staying within Affordable Care Act employment limits.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 5015; Adjunct Faculty was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

2.7 First Round Approval of Revisions to Board Policy 7010; Purchases; Bids; Public Lettings; Board Policy 7015; Contracts; Limitations, Exemptions and Board Policy 7016; Contracts; Consulting Services

The revisions to these policies expand contract signing authority to include the Vice Presidents for Academic Affairs. The Presidents requested this change to increase contracting efficiencies particularly with contracts that are academic in nature.

A motion to approve the First Round Approval of Revisions to Board Policy 7010; Purchases; Bids; Public Lettings; Board Policy 7015; Contracts; Limitations, Exemptions and Board Policy 7016; Contracts; Consulting Services was

recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

- 2.8 Approve Authorization for Chancellor to Negotiate and Sign an Educational Partnership Agreement with the University of Nebraska Board of Regents, for and on Behalf of the University of Nebraska Medical Center, to Continue the Rural Health Opportunity Program (RHOP) for the Nebraska State Colleges

Since April 2019, a series of meetings and collaborative conversations have been held to develop a system level agreement with the University of Nebraska Medical Center (UNMC) for the continuation of the Rural Health Opportunity Program (RHOP) for the Nebraska State Colleges. Over the past several months, several drafts of the agreement have been shared and reviewed by a number of individuals across the system, and their feedback has strongly informed the development process. Attached is the latest draft that is currently being reviewed by all parties. The goal is for a final draft of the agreement to be executed by early Spring 2020.

In accordance with Board Policy 7015, the Board is being asked to grant the Chancellor the authority to conclude negotiations and sign the agreement. The agreement continues the Rural Health Opportunity Program (RHOP) for the Nebraska State Colleges and it describes the program requirements and expectations for the overall collaborative program, as well as specific medical programs included in RHOP.

A motion to approve the Authorization for the Chancellor to Negotiate and Sign an Educational Partnership Agreement with the University of Nebraska Board of Regents, for and on Behalf of the University of Nebraska Medical Center, to Continue the Rural Health Opportunity Program (RHOP) for the Nebraska State Colleges was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

- 2.9 Approve Memorandum of Agreement with Western Nebraska Community College for Chadron State College

Chadron State respectfully requests approval of the Memorandum of Agreement which supports collaborative opportunities and initiatives between Chadron State College and Western Nebraska Community College.

A motion to approve the Memorandum of Agreement with Western Nebraska Community College for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

2.10 Approve Addition of Nutrition and Dietetics Undergraduate Degree Program for Chadron State College and Wayne State College

Chadron State and Wayne State jointly request approval to add the following undergraduate major beginning Fall 2020:

Nutrition and Dietetics

This new major for both colleges allows students who are interested in becoming nutrition and dietetics practitioners and earning the credential of Nutrition and Dietetics Technician Registered (NDTR). Previously, the degree required for this credential was an associate degree, but changes in the accreditation standards now require the completion of a baccalaureate program. By jointly offering this program through a collaborative offering of required course work and experiential learning opportunities, both Chadron State and Wayne State can serve the state in relation to the growing need for individuals who hold this credential, especially for rural regions of Nebraska.

A motion to approve the Addition of the Nutrition and Dietetics Undergraduate Degree Program for Chadron State College and Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

2.11 Approve Addition of Master of Arts or Science in Interdisciplinary Studies for Wayne State College

According to Board Policy 4100, Wayne State would like to seek approval to add the following graduate major, beginning Fall 2020:

Interdisciplinary Studies

A motion to approve the Addition of the Master of Arts or Science in Interdisciplinary Studies for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

3. Student Affairs, Marketing, and Enrollment

3.1 First and Final Round Approval of Revisions to Board Policy 3300; Student Organizations; Conduct & Discipline and Board Policy 7020; Travel; Motor Pool

The revisions to Board Policies 3300 and 7020 arose out of a series of meetings with employees and students related to student organizations.

The revisions to Board Policy 3300 include the addition of provisions related to volunteers for student organizations including the requirement of background checks for certain volunteers; the co-funding of events, activities and travel by student organizations and the Colleges; and the ability of certain College volunteers to drive a state vehicle to transport students participating in student organization activities.

The revisions to Board Policy 7020 enable the Colleges to authorize volunteers to operate State vehicles for College business and to transport students participating in student organization events and activities.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 3300; Student Organizations; Conduct & Discipline and Board Policy 7020; Travel; Motor Pool was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

3.2 Approve Fall Enrollment Reports

The 2019 Fall enrollment reports provide the Board an overall picture of student enrollments across the Nebraska State Colleges. The report is based upon census data as of October 15th and is consistent with IPEDS submissions and definitions to the extent possible.

A motion to approve the Fall Enrollment Reports was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

4. Fiscal, Facilities and Audit

- 4.1 First and Final Round Approval of Revisions to Board Policy 6008; Collection of Delinquent Debts; Writing Off Bad Debts and Board Policy 6022; Income; Systemwide Fees; Individual College Fees and Deletion of Board Policy 6009; Withholding Registration, Transcripts and Diplomas from Students Owing Debts and Board Policy 6020; Student Tuition/Fee Deferment

Policy 6008 is proposed for revision in line with the new System Student Account Guidelines. In addition, Policy 6009 on withholding registration, transcripts and diplomas due to outstanding debt and Policy 6020 on Student Payment Plans are being blended into Policy 6008 with proposed revisions.

Finally, Policy 6022 on Student Fees has revisions to include a consistent Late Payment Fee at all three Colleges, as well as a consistent Reinstatement Fee. These changes are also in line with the new Student Account Guidelines.

These proposed changes are the result of the Board's and the Chancellor's request to make student account practices more consistent. Such changes will assist students who are taking classes from more than one of our Colleges. Also, the time it takes to write-off charges on student accounts has been decreased significantly, with a goal to continue to look for ways to shorten that timeline.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 6008; Collection of Delinquent Debts; Writing Off Bad Debts and Board Policy 6022; Income; Systemwide Fees; Individual College Fees and Deletion of Board Policy 6009; Withholding Registration, Transcripts and Diplomas from Students Owing Debts and Board Policy 6020; Student Tuition/Fee Deferment was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

- 4.2 First and Final Round Approval of Revisions to Board Policy 8050; Reports to Board of Trustees and Deletion of Board Policy 8018; Space Utilization Reports Related to Capital Projects

Periodic facilities reports specified in Board Policy 8050 will be revised to eliminate the reference to biennial space utilization reports and physical plant status reports. The space utilization reports are no longer required by the Coordinating Commission for Postsecondary Education (CCPE), and will be eliminated. The physical plant status reports are redundant of the semi-annual Contingency Maintenance reports, the LB309 Projects reports, and the Quarterly Capital Construction reports, and therefore can be eliminated.

This Board item also eliminates the annual Optimal Enrollment Reports which were not approved through Board Policy. These reports are related to capacities for housing, food service and parking. The

Optimal Enrollment Reports are difficult to prepare, they are often confused with other enrollment or housing reports, and the information they provide has limited use.

Board Policy 8018 was approved in 1994 in response to a CCPE requirement for biennial space utilization reports. Since the CCPE requirement no longer exists, Board Policy 8018 can be deleted.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 8050; Reports to Board of Trustees and Deletion of Board Policy 8018; Space Utilization Reports Related to Capital Projects was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

4.3 Approve Acceptance of Basic Financial Audit Report for Year Ended June 30, 2019 and 2018

The Auditor of Public Accounts (APA) has completed the Nebraska State College System (NSCS) basic financial audit for the fiscal years ending June 30, 2019 and 2018. No significant or material findings were identified. The audit is attached.

A motion to approve the Approve Acceptance of Basic Financial Audit Report for Year Ended June 30, 2019 and 2018 was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

4.4 Approve Acceptance of Single Audit for Year Ended June 30, 2019

BKD has completed the Nebraska State College System (NSCS) Single (federal) audit for the year ending June 30, 2019. A copy of the audit is attached.

A motion to approve the Acceptance of Single Audit for Year Ended June 30, 2019 was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

4.5 Approve Continuation of Bookstore Contracts

A motion to approve the Continuation of Bookstore Contracts was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

4.6 Approve Continuation of Food Service Contracts

Board Policy 9015 provides for a food service RFP every five (5) years and provides objectives of the food service program.

Chadron, Peru and Wayne have submitted recommendations for continuation of food service contracts for a term beginning July 1, 2020 and continuing through June 30, 2021.

Chadron State College A'VIANDS

Peru State College FRESH IDEAS MANAGEMENT LLC

Wayne State College CHARTWELLS

A motion to approve the Continuation of Food Service Contracts was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

4.7 Approve Fee Recommendations for 2020-2021

The Colleges have submitted proposed fee changes for FY 2020-21 as required in Board Policy 6022. The proposed fees are shown on the following pages, along with a comparison to the prior year's fees.

MANDATORY FEES

Chadron State is proposing an increase to the Facilities Fee and removing the 12-hour cap on the Event Fee.

Wayne State is proposing an increase to the Event Fee and removing the 12-hour cap on this fee.

OTHER FEES

Wayne State is proposing an increase to its Degree Fees.

All three Colleges reflect consistent late payment fees and reinstatement fees in line with System Student Account Guidelines.

A motion to approve the Fee Recommendations for 2020-2021 was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

4.8 Approve 2020-2021 Room and Board Rates

Board Policy 9010 requires the maintenance of reasonable rates for room and board charges, subject to the approval of the Board, insuring maximum occupancy and/or an adequate flow of revenue to support the operations of the revenue bond facilities. Board Policy 9016 requires that each College establish student board rates to be approved by the Board of Trustees.

The Colleges have submitted proposed Room and Board Rates for FY 2020-2021. The proposed rates are shown on the following pages, along with a comparison to the prior year's rates.

The proposals take into consideration the capital needs of the Colleges' revenue bond programs, ongoing debt service needs, as well as operating cost increases on the programs.

A motion to approve the 2020-2021 Room and Board Rates was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

4.9 Approve Contingency Maintenance Requests

Board Policy 9006 sets forth the procedure for the annual Contingency Maintenance Requests for approval by the Board.

The Colleges have submitted lists of contingency maintenance projects for their revenue bond facilities, along with financial information related to the status of their revenue bond programs. The data has been reviewed by System Office staff, and the requests reflect appropriate use of the funds. Financial projections indicate adequate support for the revenue bond programs and the planned improvements.

A motion to approve the Contingency Maintenance Requests was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

4.10 Approve Budget Request Guidelines and Preliminary Capital Construction Requests

Approval is requested for guidelines for the Colleges' and System Office's request for the 2021-2023 Biennium Budget.

A motion to approve the Budget Request Guidelines and Preliminary Capital Construction Requests was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

4.11 Approve 2021-2023 Biennium NSCS Capital Construction Board Initiatives

Capital construction initiatives for the 2021-2023 biennium will be directed by language considered and approved by the Board.

A motion to approve the 2021-2023 Biennium NSCS Capital Construction Board Initiatives was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

4.12 Approve Use of \$775,000 in Appropriated and Unappropriated Cash Funds on a One-Time Basis for Chadron State College

Board Policy 7001 states: "If needed, revised budgets for the current fiscal year may be submitted to the Board for approval. Revised budget requests must clearly identify the funding source and be accompanied by a full explanation of the proposed program budget adjustments."

Chadron State College is requesting to use \$775,000 from its cash funds toward the Math Science project on a one-time basis. Of this amount, \$300,000 is from currently appropriated cash funds (through internal reallocation) and \$475,000 is from unappropriated cash funds from its required reserves.

Board Policy 6005 notes that approval must be requested from the Chancellor before initiating any action that would cause the required reserve to drop below the eight percent (8%) minimum reserve. In accordance with this requirement, the Chancellor has agreed to this on a short-term basis, providing that the required reserve is replenished by June 30, 2022; and pending Board approval of the use toward the

Math Science project.

A motion to approve the Use of \$775,000 in Appropriated and Unappropriated Cash Funds on a One-Time Basis for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

4.13 Approve Use and Return of Capital Improvement Fee Funds for Peru State College and Wayne State College

The following Capital Improvement Fee uses and returns are proposed:

USE OF FUNDS

Peru State	Field House Phase II	\$ 75,000.00
Wayne State	Parking Lot W of Peterson Fine Arts	\$670,000.00

RETURN OF FUNDS

Wayne State	New Radio Antenna Tower	\$ 4,216.58
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Peru State requests authorization to use \$75,000 of capital improvement fee (CIF) funds for completion of the Field House Phase II project. The Field House project program statement was approved by the Board of Trustees on March 25, 2011. CIF funds for Phase II were approved by the Board during the April 20, 2018 meeting. Project costs and weather delays have resulted in additional change orders necessitating additional expense for project completion. This will allow the College to complete the project and fix drainage and erosion issues unforeseen in the original design. The CIF Fund balance adequately supports this request.

Wayne State requests Board approval for the use of \$670,000 of capital improvement fee funds on a one-time basis for the Parking Lot West of the Peterson Fine Arts Building. Approval of this funding will allow the College to move forward with the project. The capital improvement fee fund balance adequately supports this request.

Wayne State requests approval for the return of the following amount of unused capital improvement fee funds from a project previously approved by the Board:

New Radio Antenna Tower	\$4,216.58	Approved by the Board on April 25, 2014
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This project is now complete and the remaining funds will return to the capital improvement fee fund for future use.

A motion to approve the Use and Return of Capital Improvement Fee Funds for Peru State College and Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Blomstedt, and Zeiss.

ABSENT: Carter Peterson

Items for Information and Discussion

5. Chancellor Informational Items

5.1 Reports of Personnel Actions

The personnel action reports are provided to the Board for information

5.2 Foundation Employee Compensation Report for Peru State College

The Peru State College Foundation employee compensation report is provided to the Board for information.

5.3 Grant Applications and Awards for Information

Board Policy 6024 requires the reporting of grant awards and applications to the Board as information, if they do not have a state maintenance of effort or future fiscal responsibility.

Chadron State Application

- Rural Behavioral Health Webinar (Behavioral Health Education Center of Nebraska [BHECN]) -- \$10,000

5.4 Contracts and Change Orders for Information

Pursuant to Board Policies 7015, 7016, and 8065, the following contracts and change orders are provided to the Board for information.

5.5 Chancellor's Travel



Nebraska State
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CHANCELLOR'S TRAVEL REPORT

Date	Total Days of Travel	Destination	Description	Expenses Reimbursed
10/09/2019	1	Omaha	Financial Advisory Services Interviews	\$0.00
10/18/2019	1	Peru	Leadership Conference	\$72.80
10/18/2019	1	Omaha	Aksarben Workforce Development Conference	\$0.00
10/24/2019	1	Omaha	Nebraska Chamber Manufacturing Summit	\$46.40
10/29/2019	1	Wayne	Rural PPP & NCTA Signing	\$104.00
10/31/2019	1	Millard	Millard School District	\$48.00
11/5-7/2019	3	Chadron	CSC Social Work Conference and meetings	\$32.94
11/13-15/2019	3	Wayne	Board of Trustees Meeting and other meetings	\$104.00
12/3-4/2019	2	Minneapolis	MHEC Open Education Conference	\$0.00
12/09/2019	1	Omaha	True Potential Scholarship Meeting	TBD
12/13/2019	1	Omaha	UNMC Strategic Planning Meeting	TBD

Anticipated future travel plans by the Chancellor:

Date	Total Days of Travel	Destination	Description
01/17/2020	1	Wayne	RHOP Selection Day
01/22/2020	1	Kearney	UNK Chancellor visit
02/22/2020	1	Peru	Engaging Educators Conference

As of 12/16/2019

Prepared for the January, 2020 Board of Trustees Meeting

6. College Informational Items

Chair Bieganski noted that either Bob Engles or John Chaney would provide greetings from the Board for the May 9 commencement ceremony at Peru State. He also noted that Cap Peterson would provide greetings from the Board at Wayne State and that he would provide greetings from the Board at Chadron State.

6.1 President's Reports

WSC President Rames noted items from the diversity report provided to the Board. A strategic enrollment plan was being developed to have more students with diverse backgrounds enroll at WSC. A Family Spanish Day was held the third year in a row and

has been a success—currently 334 Hispanic students are enrolled at Wayne compared to 235 in the Fall of 2015.

A week of activities will be held the week of January 20 to celebrate the life of Martin Luther King, Jr. A panel discussion with a meal and a March to the Majestic Theatre are two of the festivities that will be held.

PSC President Hanson highlighted some items in the diversity report provided to the Board. The Nebraska State College Student Leadership conference was held at Peru with a variety of speakers representing diverse backgrounds providing presentations. Another activity was the First Generation Day where first generation students were recognized.

The City of Peru is still working to repair damage to the water treatment plant, wastewater treatment plant, levees and roads in the area after the flood. A formal group has been developed to look at ways to finance the required repairs. Currently matching funds will be provided by FEMA and NEMA.

CSC President Rhine discussed the diversity report provided to the Board. After discussions with students regarding diversity, the Diversity Committee now has a student as a co-chair. The co-chairs for the Diversity Committee are Kevin Coy, a CSC student and Professor Bruce Hoem. There are monthly activities/events related to diversity scheduled annually at CSC.

6.2 Student Trustee's Reports

PSC Student Trustee Myers reported that eight of the athletic teams were on track to earn Scholar Team status. The golf team holds the highest cumulative GPA with 3.8056. The athletic teams also complete more than 2,000 hours of community service in the Fall semester. This is on track to beat the record set last year with 3,800 hours for the entire year.

Four new Student Senators were elected at the end of the Fall semester. The Student Senate had all positions filled at the beginning of the Spring semester.

WSC Student Trustee VanMeeteren reported that 7 students presented honors projects in December. Some of the topics were communications studies, water release rates from Gavins Point dam and mental illness of police officers.

Along with honors projects, students from the fine arts hold multiple recitals and ensembles during the final weeks of school. These students work hard all year and are given a chance to show off their talents to family and friends during this time.

Campus organizations are gearing up for Martin Luther King Day and Black History Month celebrations.

CSC Student Trustee Klammer noted that CSC had an Eagle Exchange Clothing Store on campus that is open 24/7 for students to get clothes they needed or to provide clothing for others. He further noted the CSC Art Guild had a show and sale recently on campus.

Student senate members met with the candidates for the Vice President for Academic Affairs candidates while they were on campus for their interviews.

Chair Bieganski noted the next Board meeting would be held April 23-24, 2020 at Peru State College.

Adjournment

The meeting was adjourned at 3:01 PM

Paul Turman, Chancellor