ITEMS FOR DISCUSSION AND ACTION\ACADEMIC AND PERSONNEL

June 16, 2020

ACTION: First and Final Round Approval of Revisions to Board Policy 4001; College Calendar

Board Policy 4001 is being revised to provide greater flexibility for the Chancellor and Presidents to create academic calendars in the future. The guidelines currently listed in Policy 4001 will be revised to aid in the decision making process.

The five-year academic calendar that was reported at the April 23, 2020, Board of Trustees meeting will be revised and shared with the Board.

The System Office recommends approval of the Revisions to Board Policy 4001; College Calendar.

ATTACHMENTS:

Revisions to Board Policy 4001 (PDF)

Updated: 5/21/2020 4:05 PM A Page 1

ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 4001 College Academic Calendar Page 1 of 21

BOARD POLICY

All units of the Nebraska State College System will utilize the same semester academic calendar within the following procedures.

PROCEDURE

The Council of Presidents' Chancellor will be responsible to for making decisions review and make recommendations to the Board on any matters regarding the academic calendar, pursuant to recommendations from the Presidents. Academic calendars will be reported to the Board.

Academic Year Calendar Guidelines:

- Fall classes will generally have starting dates between August 20 and August 27.
- The first semester will end prior to December 22.
- 3. Each semester will consist of 15 weeks of instruction, with the final examination (or similar culminating experience) period occurring during week 16. Shorter instructional terms may be established within a semester, based on appropriate credit and time requirements.
- 4. Memorial Day and Labor Day will be observed as holidays and no classes will meet on those Mondays.
- 5. Fall mid term break will be observed and no classes will meet on the Monday and Tuesday following midterm, which will follow the Friday of the eighth week of the semester.
- Fall break will be observed and no classes will meet on the fourth Wednesday, Thursday (Thanksgiving Day) and Friday of November.
- 7. Fall commencement will be held on Friday of the week the semester ends.
- 8. No classes will meet on Martin Luther King Jr. Day; the colleges will offer alternative programming to commemorate this day.
- Spring mid term break will be observed and no classes will meet on the Monday through Friday of the week
 following mid term, which will follow the Friday of the eighth week of the semester.
- 10. Spring break will be observed and no classes will meet on the Monday following Easter Sunday.
- 11. Spring commencement will be held on Saturday of the week the semester ends.
- 12. Independence Day (July 4) or its federally recognized day will be observed as a holiday and no classes will meet.

Summer Sessions:

1. Summer session calendars are to be developed to assure comparable contact hours of instruction for credit earned as required for the academic year.

ACADEMICS, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 4001 College Calendar Page 2 of 2

Census Date:

1. The official date for enrollment reporting, or census date, for courses shall be October 15. A system enrollment report will be prepared for the Board every Fall term depicting headcount and FTE enrollments for each college using the established census date.

Policy Adopted: 1/28/77
Policy Revised: 6/5/93
Policy Revised: 8/29/97
Policy Revised: 4/13/07
Policy Revised: 9/11/09
Policy Revised: 3/26/10
Policy Revised: 11/14/19

Policy Revised: