



Nebraska State College System

CHADRON | PERU | WAYNE

Executive Session - September 10, 2020

Call to Order - Executive Session

The meeting was called to order at 8:14 AM by Chair Bieganski.

Motion was made by Trustee Blomstedt and seconded by Trustee Peterson to go into executive session as authorized by Neb. Rev. Stat. §84-1410 for the protection of the public interest, and to prevent needless injury to the reputation of persons who have not requested a public hearing for the purpose of holding a discussion limited to the following subjects:

- Litigation
- Personnel matters

Chair Bieganski declared that the executive session would be strictly limited to a discussion of:

- Litigation
- Personnel matters

Motion was adopted. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

The Board went into executive session at 8:15 AM. The Board reconvened the open meeting at 12:14 PM.

Adjournment - Executive Session

There being no further business, the meeting was adjourned by Chair Bieganski at 12:14 PM.

September 10, 2020

Call to Order

The meeting was called to order at 2:30 PM by Chairman Gary Bieganski

Attendee Name	Title	Status	Arrived
Gary Bieganski	Chairman	Present	
John Chaney	Trustee	Present	

Bob Engles	Trustee	Present	
Carter Peterson	Trustee	Present	
Matt Blomstedt	Trustee	Present	
Jess Zeiss	Vice Chairman	Present	
Marjean Terrell	Trustee	Present	

Approval of Meeting Agenda

A motion was made by Trustee Peterson and seconded by Trustee Chaney to approve the Meeting Agenda. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

Public Comments

No public comments

Minutes Approval

Board of Trustees of the Nebraska State Colleges - Regular Meeting - Jun 16, 2020 1:15 PM

A motion was made by Trustee Engles and seconded by Trustee Chaney to approve the minutes of the June 16, 2020, July 24, 2020 and August 14, 2020 meetings with revisions to the June 16 and July 24 minutes to change the notation of Vice Chair Bieganski to Chair Bieganski. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

1 Items for Consent Agenda

A motion was made by Trustee Chaney and seconded by Trustee Engles to approve the following consent agenda item(s). Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

1.1 LB 309 Allocations and Retrievals (FFA)

The following LB 309 allocations and retrievals are presented for Board approval per Board Policy 8065.

Chadron State

- Retrieval of \$38,316.20 for faucets, flush valves, and aerator upgrades in Memorial Hall, Armstrong Gym, Administration Building and PAC

Allocation Date/Amount	2/4/20	\$70,000.00
Retrieval Date/Amount	7/6/20	<u>38,316.20</u>
Estimated Project Cost		\$31,683.80
- Retrieval of \$22,489 for south wing roof repair on Burkhiser Complex

Allocation Date/Amount	4/8/20	\$50,000.00
Retrieval Date/Amount	7/6/20	<u>22,489.00</u>
Estimated Project Cost		\$27,511.00

Peru State

1. Allocation of an additional \$390,000 for campuswide ADA improvements	
Allocation Date/Amount 1/8/20	\$390,000.00
Previous Allocation(s) 1/31/19	90,000.00
College Contribution	<u>00.00</u>
Estimated Project Cost	\$480,000.00

Wayne State

1. Allocation of \$140,000 for campuswide steam system repairs	
Allocation Date/Amount 6/8/20	\$140,000.00
College Contribution	<u>00.00</u>
Estimated Project Cost	\$140,000.00

1.2 Approve Authorization for Chancellor to Sign Contracts for Wayne State College (FFA)

Wayne State requests authorization for the Chancellor to sign contracts of \$100,000 or more, per Board Policy 8065, for the following upcoming project:

- Energy Plant Efficiency Boiler and Controls Upgrades

This project is planned to be funded by the 309 Task Force for Building Renewal.

Authorization for the Chancellor to sign contracts in amounts not to exceed available funding for this project will assure that it moves forward in a timely manner.

1.3 Approve Appointment of Substantial Completion Committee for Indoor Athletic Complex Project for Wayne State College (FFA)

The Indoor Athletic Complex project is nearing completion. Wayne State recommends appointment of the following committee to perform the substantial completion review in accordance with Board Policy 8069:

John Chaney, Chair of the Fiscal, Facilities and Audit Committee,
Board of Trustees
Carter 'Cap' Peterson, Board of Trustees
Steve Hotovy, Vice Chancellor for Facilities and Information
Technology, NSCS
Mike Powicki, Athletic Director, WSC
Angela Fredrickson, Vice President for Administration and Finance,
WSC
Kyle Nelsen, Director-Facility Services, WSC
Jackson - Jackson & Associates, Inc. Representative, Registered

Architect

Items for Discussion and Action

2. Academic and Personnel

2.1 First and Final Round Approval of Revisions to Board Policy 2500; Institutional Organization

The revisions to Board Policy 2500 indicate that the Presidents will be authorized to decide on institutional organization and structure after consultation and approval by the Chancellor. The Board will review the institutional organization of each College annually at its September Board meeting.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 2500; Institutional Organization was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

2.2 First and Final Round Approval of Revisions to Board Policy 5102; Faculty Employees Excluded from the SCEA Bargaining Unit; Board Policy 5103; Professional Staff Employees Excluded from the NSCPA Bargaining Unit and Board Policy 5104; Support Staff Employees Excluded from the NAPE/AFSCME Bargaining Unit

The revisions to Board Policies 5102, 5103 and 5104 will allow non-union employees to donate more leave hours to help other employees with low leave balances manage COVID-19 related absences. The Board approved changes for leave donations for union employees in the bargaining agreements in April 2020.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 5102; Faculty Employees Excluded from the SCEA Bargaining Unit; Board Policy 5103; Professional Staff Employees Excluded from the NSCPA Bargaining Unit and Board Policy 5104; Support Staff Employees Excluded from the NAPE/AFSCME Bargaining Unit was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

2.3 Approve Addition of Rangeland Management - Unmanned Aircraft Systems for Remote Sensing Undergraduate Certificate for Chadron State College

Per Board Policy 4200, which requires all new academic programs to be submitted to the Board for approval, Chadron State seeks approval to add the following undergraduate certificate beginning Fall 2021:

Rangeland Management - Unmanned Aircraft Systems for Remote Sensing Certificate

A motion to approve the Addition of Rangeland Management - Unmanned Aircraft Systems for Remote Sensing Undergraduate Certificate for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

2.4 Approve Addition of Theatre - Musical Theatre and Sport and Recreation Management - Strength & Conditioning Options for Chadron State College

Per Board Policy 4200, which requires all new academic programs to be submitted to the Board for approval, Chadron State seeks approval to add the following undergraduate options beginning Fall 2021:

Theatre - Musical Theatre Option
Sport and Recreation Management - Strength and Conditioning Option

A motion to approve the Addition of Theatre - Musical Theatre and Sport and Recreation Management - Strength & Conditioning Options for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

3. Student Affairs, Marketing, and Enrollment

3.1 First and Final Round Approval of Revisions to Board Policy 3400; Tuition Remission

Proposed revisions are intended to clarify the availability and application of waivers and remissions to various periods of time including terms, semesters, sessions, and academic year.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 3400; Tuition Remission was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

4. Fiscal, Facilities and Audit

No action items.

Items for Information and Discussion

5. Chancellor Informational Items

5.1 Reports of Personnel Actions

The personnel action reports were provided to the Board for information.

5.2 College Organizational Charts

Board of Trustees Policy 2500 Institutional Organization grants the authority for the College Presidents to make changes to their organizational structure after consultation and approval from the Chancellor. Organizational changes can be made at any time throughout the year, with changes reported to the Board annually in September. Updated organizational charts for each College are available in Attachment I, II and III, which reflect the changes from the last time they were reviewed by the Board.

5.3 Foundation Employee Compensation Report

Wayne State Foundation's employee salary information for 2020-2021 was attached as an information item as required by Board Policy 5501.

5.4 Capital Construction Quarterly Reports

Pursuant to Board Policy 8050, Capital Construction Progress Reports from each of the Colleges were provided to the Board for information on a quarterly basis.

Chadron

1. Math Science Addition & Renovation - Interim report
2. Stadium Facility - Interim report

Peru

1. Delzell Renovation - Interim report
2. Theater Renovation - Interim report

Wayne

1. Benthack Hall Renovation - Interim report
2. Center for Applied Technology - Final report
3. Indoor Athletic Complex Renovations - Interim report
4. Press Box Replacement - Interim report

5.5 LB 309 Project Status Reports

LB 309 Project Status Reports from each of the Colleges were provided to the Board for information according to Board Policy 8050.

5.6 Contingency Maintenance Progress Reports

Contingency Maintenance Progress Reports from each of the Colleges were provided to the Board for information according to Board Policy 8050.

5.7 Contracts and Change Orders for Information

Pursuant to Board Policies 7015, 7016, and 8065, the following contracts and change orders were provided to the Board for information.

Chadron State Contracts

- Math Science Addition & Renovation (MSAR) (asbestos abatement) - not to exceed \$218,704
- MSAR (asbestos abatement project design; asbestos air-monitoring services) -- \$60,000
- MSAR (moving services) -- \$85,064.59
- Brooks Hall (roof replacement) -- \$27,843
- Burkhiser (partial roof replacement) -- \$27,511
- Deans Green (asphalt removal concrete paving) -- \$85,000

Chadron State Change Orders

- MSAR (#1-add demolish remaining fixtures and misc. materials on each floor) -- \$64,200
- MSAR (#3-add furniture selection) -- \$78,640
- MSAR (#1-temporary lab phase) -- \$335,497
- Deans Green (#1-add curb and gutter work) -- \$1,000
- CSC Stadium (#7-replacement of 45 lf of trench grating) -- \$2,897
- CSC Stadium (#8-scope reduction of athletic surface encapsulation to broadcasting) - (\$17,235)

Peru State Contracts

- Arts & Sciences Department (consultant) - not to exceed \$18,902.70
- Al Wheeler Activity Center (men's bowling consultant) - not to exceed \$1,500
- Al Wheeler Activity Center (men's bowling consultant) - not to exceed \$9,000
- Health Center (staffing of Health Center-per COVID-19 guidelines) -- \$162,000
- Campuswide (snack vending machines-per COVID-19 guidelines) -- \$12.8% commission on gross sales less taxes for snack vending sales to College; 17.8% commission on gross sales less taxes for beverage vending sales to College
- Campuswide (beverage services-per COVID-19 guidelines) -- \$6,000 each year plus \$1.00 per gallon rebate to College
- Campuswide (scholarship and financial aid optimization and recruitment advising-per COVID-19 guidelines) - not to exceed \$123,500

Per State Change Orders

- Baseball Field (#1-furnish and install wood sheathing to have surface to nail to on dugouts at ball fields; baseball dugout) -- \$2,605

- Baseball/Softball Fields (#2-furnish and install wood sheathing to have surface to nail to on dugouts at ball fields; skybox sheathing) -- \$543
- Softball Field (#3-furnish and install wood sheathing to have surface to nail on dugouts at ball fields; softball dugout) -- \$1,619.15
- Campuswide (#2-extend custodial services until 7/31/20) - not to exceed \$90,000

Wayne State Contracts

- West of Peterson Fine Arts Building (additional services- construction engineering and landscape design for new parking lot) -- \$43,640
- Campuswide (sidewalk repair across campus) -- \$16,893
- Morey Hall (restroom remodel - Phase I) -- \$354,800
- Campuswide (add electronic door access equipment in multiple entry door locations across campus) -- \$81,564.30
- Brandenburg Education Building (foundation repairs) -- \$82,237
- Campuswide (engineering design services for preparation of contract documents for bidding purposes for steam system repairs and upgrades) -- \$25,000
- Campuswide (IT service management services) -- \$42,600
- Campuswide (garbage/recycling services) -- \$89,388

Wayne State Change Orders

- Student Center (#1-change out existing lights to LED light panels in the ESport venue and student mail rooms) -- \$900
- Anderson Hall (#1-include installation of 9 main isolation valves and 12 shower isolation valves in restroom tub rooms) -- \$3,305
- Morey Hall (#1-several construction-type items were deleted from the restroom remodel project base bid) - (\$10,145)
- Morey Hall (#1-include additional abatement of two pipe chases on the 2nd floor) - not to exceed \$4,550
- Morey Hall (#2-abatement work is altered to include stack pipes in 2nd floor chases for tie-in, attic valves and west shower chases from 3rd floor to above glass block on 2nd floor) -- \$0.00
- Residence Life (#1-development of financial analysis/modeling for student housing) -- \$12,100
- Campuswide (#1-award management User Import Services – 31-month agreement) -- \$8,525
- West of Peterson Fine Arts Building (#1-modify proposed sanitary sewer force main; remove and replace unsuitable fill material; remove and replace existing sidewalks as required to re-route 12” storm sewer to an existing manhole; excavate and remove an existing abandoned steam line for new parking lot) - - \$36,707
- Morey Hall (#3-additional abatement needed in the pipe chase from Room 315 to attic due to broken valve in Morey attic) - not to exceed \$1,355
- Student Center (#1-remove 1” steam pipe and relocate IT cables that are attached to pipe; remove existing storm piping

- in South Mechanical Room and associated hangers for AHU replacement - Phase 2 project) -- \$864
- Student Center (#2-install hinged curb cap kit for relief/exhaust fan for AHU replacement - Phase 2 project) -- \$1,235
- Brandenburg Education Building (#1-remove existing abandoned tunnel at the northeast corner of building as required to complete foundation repairs) -- \$839
- Benthack Hall (#1-guaranteed maximum price amendment) - not to exceed \$7,657,260

Nebraska State College System Contracts

- System Office and Colleges (Enterprise Risk Management Workshop) -- \$10,000
- System Office (EDUCAUSE domain) -- \$77

Nebraska State College System Change Orders

- System Office (#1-earlier IT systems start date - June 9, 2020) -- \$1,120
- System Office (#1-design and additional landing page template and dynamic content components for NSCS Office website and create a header item for all pages and update all templates) -- \$3,395

5.8 Year End Operating Expenditure Reports

Year End Operating Expenditure Reports for FY2019-20 from each of the Colleges and the System Office were provided to the Board for information.

5.9 Year End Financial Reports

Year End Financial Reports from each of the Colleges were provided to the Board for information as per Board Policy 6011.

5.10 Grant Applications and Awards for Information

Board Policy 6024 requires the reporting of grant awards and applications to the Board as information, if they do not have a state maintenance of effort or future fiscal responsibility.

Chadron State Applications

- Housing for CSC Guest Artists Theatre Abbott Foundation (Ethel S. Abbott Charitable Foundation) -- \$2,000
- Housing for CSC Guest Artists Theatre Burlington (Burlington Capital Foundation) -- \$2,000
- Housing for CSC Guest Artists Theatre Coffee (Burlington Capital Foundation) -- \$1,000
- Housing for CSC Guest Artists Theatre OTC Foundation (Oregon Trail Community Foundation) -- \$750

Chadron State Awards

- BHWET Program (DHHS/HRSA) -- \$10,854
- Housing for CSC Guest Artist Theatre Newblom (Darold A Newblom Foundation) -- \$1,400
- Math Science Building Initiative NET (Nebraska Environmental Trust) -- \$75,000
- Nebraska Research Network in Functional Genomics (National Institutes of Health) -- \$23,799 - year 6 of sub-award

Peru State Awards

- TRiO Student Support Services (U.S. Department of Education) -- \$330,965

Wayne State Awards

- Higher Education Emergency Relief Fund - Strengthening Institutions Program (U.S. Department of Education) -- \$123,276
- Nebraska Research Network in Functional Genomics (National Institutes of Health) -- \$38,201

5.11 Chancellor's Travel Report

The Chancellor's Travel Report was provided to the Board for information.

Chancellor Turman commended everyone on allowing the Colleges to open August 17 and providing students the necessary accommodations for continuing their learning.

Chancellor Turman noted that the revisions to Board Policy 2500 would allow the Colleges to make organization changes with his approval and reporting the changes to the Board annually with the updated organizational charts.

Vice Chancellor Murphy provided information regarding the outline of the Year End Operating Budget Reports and Year End Financial Reports.

Vice Chancellor Hotovy provided information regarding the various construction projects at each of the Colleges. He further indicated that the update of the College Master Plans was in process and would be acted on at the January or March Board meeting.

6. College Informational Items**i. Identify Board Representatives for Fall 2020 Commencement (TBD)**

Trustee Peterson will provide Greetings from the Board at the Fall 2020 Commencement exercises at Wayne and Chair Bieganski or Trustee Terrell will provide Greetings from the Board at the exercises at Chadron.

ii. Student Trustees' Reports

WSC Student Trustee Amanda Jaixen reported that students were excited to be back on campus. WSC has the second largest Freshmen class this semester. Students are wearing masks all over campus. The Student Activities Board is working on providing activities for the students like zoom yoga.

Student Health has been doing Mindful Mondays that give the students a chance to safely social distance and start the week off right with some mental health. Hall monitors are in the Education Building. In person and online tutoring is being provided to the students. The students are looking forward to the Indoor Activity Complex opening soon.

CSC Student Trustee Konery Klueber reported that students were glad to be back on campus and adapting to the required changes. The Food Pantry had collected items for 50 bags of non-perishable items to be distributed to students the week of September 14.

The students wanted to thank the Board for their approval of the construction projects on campus including the Stadium, Track and Math Science Building addition and renovation.

PSC Student Trustee Tyler Harms reported the students were glad to be back on campus at Peru as well. The students are grateful for the faculties flexibility in offering accommodations for those who are in quarantine.

Student Trustee Harms indicated that it was his goal to work with Student Senate and student organizations to create different avenues for students to stay involved on campus and also stay healthy. PSC wants to create a "Home Away from Home" atmosphere for its students.

Students are being tested weekly. He indicated that the students have noted how uncomfortable the testing process is but understand that is how they can keep each other safe.

Adjournment

The meeting was adjourned at 3:26 p.m.

Paul Turman, Chancellor

Executive Session - September 11, 2020

Call to Order - Executive Session

The meeting was called to order at 9:10 AM by Chair Bieganski.

Motion was made by Trustee Terrell and seconded by Trustee Blomstedt to go into executive session as authorized by Neb. Rev. Stat. §84-1410 for the protection of the public interest, and to prevent needless injury to the reputation of persons who have not requested a public hearing for the purpose of holding a discussion limited to the following subjects:

- Litigation
- Personnel matters

Chair Bieganski declared that the executive session would be strictly limited to a discussion of:

- Litigation
- Personnel matters

Motion was adopted. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

The Board went into executive session at 9:11 AM. The Board reconvened the open meeting at 11:16 AM.

Adjournment - Executive Session

There being no further business, the meeting was adjourned by Chair Bieganski at 11:20 AM.

The meeting notice and agenda had been published in the Omaha World Herald September 2, 2020 and posted on the Omaha World Herald website. The meeting notice and agenda have also been distributed via email to members of the Board of Trustees, the presidents of the State Colleges, the Associated Press and selected Nebraska newspapers.