



## NEBRASKA STATE COLLEGE SYSTEM

### Academics

**TITLE:** Professional Development Courses

**NUMBER:** 4440

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#### **A. PURPOSE**

To establish Professional Development Courses for the Nebraska State Colleges.

#### **B. DEFINITION**

- 1. Professional Development Course:** Training, continuing education, and/or professional development activities offered by external organizations or entities that are approved by the College for academic credit and eligible for the Professional Development Course tuition rate.

#### **C. POLICY**

##### **1. Instructor Qualifications**

Professional Development course instructors offering employer-based training and professional development activities must be approved by a College academic Dean or other academic administrator. Professional Development course instructors must be formally appointed in a manner similar to that used for adjunct faculty members. Professional Development course instructors must meet the minimum criteria established in Policy 5015 for adjunct faculty.

##### **2. Instructor Compensation**

Costs for instruction will not be directly incurred by the College. The partner employer will either compensate the instructor or the instructor will agree to offer the course without compensation. NSCS full-time employees are not eligible to serve as instructors for this type of course.

##### **3. Curriculum**

Each Professional Development course will feature authentic product(s) and/or culminating experiences that substantially measure the extent to which the course's stated learning objectives are achieved. Professional Development course syllabi will include course outcomes, course assignments, and course grading system. Each College shall determine whether a Professional Development course is eligible to count toward degree completion prior to its offering and coded as such.

**4. Instructional Context and Resources**

All students enrolled in Professional Development courses shall be granted access to College library catalogs and holdings by remote means using computer connections. The College shall ensure that resources are available to the students taking the course.

**5. Validation of Credits**

Students must meet the learning outcomes designed for the Professional Development course. The credit is valid upon successful completion of the course requirements as determined by the course instructor and approved by the College. The responsibility for awarding the final grade earned by the students rests with the course instructor, utilizing the grading scale established by the College.

Students enrolled in Professional Development courses will abide by the College academic rules and regulations.

**SOURCE:**

BOT 7/30/2021

## NEBRASKA STATE COLLEGE SYSTEM

### Fiscal Operations

**TITLE:** ~~Income;~~ Tuition, ~~Online Rate and Dual Enrollment~~ Rates

**NUMBER:** 6021

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#### **A. PURPOSE**

To establish Tuition Rates for the Nebraska State Colleges.

#### **B. DEFINITIONS**

1. **Dual Enrollment:** Courses taught to high school students for which the students receive both high school credit and college credit.
2. **Online:** Instruction is primarily delivered online via the Internet.
3. **Professional Development:** Training, continuing education, and/or professional development activities offered by external organizations or entities.
4. **Tuition:** A sum of money charged for teaching or instruction by a school, college, or university.

#### **C. POLICY**

##### **1. Board Authorization**

The Board shall fix and collect tuition for resident, non-resident, undergraduate and graduate students who matriculate at the Colleges. The Board shall also fix and collect an online rate for online courses. The approved rates shall be effective for the academic year which includes fall, spring, and the subsequent summer term.

##### **2. Base Tuition Rates**

- 2.1. The Board will advocate sufficient funding from the state to maintain affordable tuition so more citizens can avail themselves of the opportunity to attend college.
- 2.2. Factors which may be considered in establishing undergraduate resident rates will include, but not be limited to, availability of general funds, resource requirements of the Colleges, peer comparisons, consumer price index, higher education price index, availability of financial assistance and changes in regional per capita income.
- 2.3. Tuition rates should reflect the higher cost of graduate instruction. Graduate resident tuition will be set at approximately ~~one hundred twenty-five~~ 125 percent (125%) of the undergraduate resident rate. Graduate non-resident tuition will be set at approximately ~~two hundred 200~~ percent (200%) of the graduate resident rate.

- 2.4. In recognition of the value of a diverse student population and the fact that the Colleges' service regions extend beyond the Nebraska borders, non-resident undergraduate tuition is one dollar (\$1.00) above the undergraduate resident rate.

### 3. Special Tuition Rates

- 3.1. The Nebraska Access Program tuition rate shall be ~~one hundred~~100 percent (100%) of the resident rate.
- 3.2. The Midwestern Higher Education Compact graduate tuition rate shall be ~~one hundred fifty~~150 percent (150%) of the graduate resident rate.
- 3.3. Iowa and South Dakota residents taking graduate courses will be eligible for the Midwestern Higher Education Compact graduate tuition rate.
- 3.4. The "Bridge" tuition program at the College Center in South Sioux City for graduate onsite students is one dollar (\$1.00) above the graduate resident rate.

### 4. Online Rates

- 4.1. The online rate will be inclusive of tuition and fees. In addition, every student who matriculates to any College for the first time shall pay a matriculation fee and a one-time processing fee.
- 4.2. There will be one ~~(1)~~ rate for undergraduate and one ~~(1)~~ rate for graduate online courses. The graduate rate will generally be set at approximately ~~one hundred twenty-five~~125 percent (125%) of the undergraduate rate. However, special undergraduate and/or graduate online rates may be established by the Board for specific programs. In addition, the differential between undergraduate and graduate may vary in years where extenuating circumstances arise that warrant an adjustment to either rate.
- 4.3. Each College will establish a distribution formula for the ~~one~~-rate, which must be approved by the Chancellor. Funds distributed outside of the cash fund per credit hour shall not exceed the equivalent of on-campus student fees credited to that fund. The distribution formula must include funding for the Capital Improvement Fee at the current approved rate.
- 4.4. Period enrollment reports will include enrollments in online courses.

### 5. Dual Enrollment Rate

- 5.1. The dual enrollment rate will be inclusive of tuition and fees. In addition, every student who matriculates to any College for the first time shall pay ~~a~~ matriculation ~~fee and a one-time~~ processing fees.
- 5.2. The only fee required for dual enrollment courses is the Capital Improvement Fee.
- 5.3. Each College will assure credit to the Capital Improvement Fee of the current approved rate for the fee, which fee is included in the dual enrollment rate.

### 6. Professional Development Rate

- 5.3-6.1. The professional development rate will be inclusive of tuition and fees. In addition, every student who matriculates to any College for the first time shall pay matriculation and processing fees.

5.4.6.2. The only fee required for professional development courses is the Capital Improvement Fee.

5.5.6.3. Each College will assure credit to the Capital Improvement Fee of the current approved rate for the fee, which fee is included in the professional development rate.

**SOURCE:**

Legal Reference:      RRS 85-501                      State educational institutions; Non-resident fees  
                                 RRS 85-503                      State educational institutions; Tuition

BOT 3/11/1994; BOT 2/10/2005; BOT 9/14/2007; BOT 4/17/2009; BOT 9/9/2011; BOT 6/15/2012;  
BOT 6/25/2013; BOT 9/6/2013; BOT 6/19/2018; BOT 6/18/2019; BOT 6/16/2020; BOT 11/12/2020;  
BOT 7/30/2021