



# Nebraska State College System

CHADRON | PERU | WAYNE

## Executive Session - July 29, 2021

### Call to Order - Executive Session

The meeting was called to order at 5:35 PM by Vice Chair Chaney.

Motion was made by Trustee Engles and seconded by Trustee Bieganski to go into executive session as authorized by Neb. Rev. Stat. §84-1410 for the protection of the public interest, and to prevent needless injury to the reputation of persons who have not requested a public hearing for the purpose of holding a discussion limited to the following subjects:

- Litigation
- Personnel matters

Vice Chair Bieganski declared that the executive session would be strictly limited to a discussion of:

- Litigation
- Personnel matters

Motion was adopted. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

**ABSENT:** Jess Zeiss

The Board went into executive session at 5:36 PM. The Board reconvened the open meeting at 6:21 PM.

### Adjournment - Executive Session

There being no further business, the meeting was adjourned by Vice Chair Chaney at 6:21 PM.

## July 30, 2021

### Call to Order

The meeting was called to order at 11:30 AM by Vice Chairman John Chaney

Attendee Name	Title	Status	Arrived
Gary Bieganski	Trustee	Present	
John Chaney	Vice Chairman	Present	
Bob Engles	Trustee	Present	
Carter Peterson	Trustee	Present	
Matt Blomstedt	Trustee	Present	
Jess Zeiss	Chairman	Absent	
Marjean Terrell	Trustee	Present	

### Approval of Meeting Agenda

A motion was made by Trustee Engles and seconded by Trustee Bieganski to approve the Meeting Agenda. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

**ABSENT:** Jess Zeiss

### Public Comments

No public comment

## 1 Items for Consent Agenda

A motion was made by Trustee Engles and seconded by Trustee Terrell to approve the following consent agenda item(s). Motion was approved. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

**ABSENT:** Jess Zeiss

### 1.1 Final Round Approval of Revisions to Board Policy 4220; Assessment, Policy and Procedures (AP)

The revisions to Board Policy 4220 include the removal of reporting requirements, as this type of reporting currently does not occur at the System level. Some minor edits were made throughout the policy to provide additional examples of assessments and to strengthen focus on continuous improvement. Number five (5) related to online student identity was removed, since this requirement is already addressed in Board Policy 4730.

### 1.2 Final Round Approval of Revisions to Board Policy 4730; Delivery of Distance Education Courses (AP)

The revisions to Board Policy 4730 include the removal of reporting requirements, as information related to distance education was already embedded in Instructional Load and Enrollment reports. The Higher Learning Commission (HLC) definition of distance education was

added, as well as definitions for the various modalities that align with distance education. The standards and conditions were updated to include language related to the design and delivery of courses offered via distance education and expectations for faculty instructional effectiveness. Language was also modified related to student identity verification to reference the federal policy currently in effect.

1.3 Approve LB 309 Allocations and Retrievals (FFA)

The following LB 309 allocations and retrievals were presented for Board approval per Board Policy 8065.

**Chadron State**

1. Allocation of \$80,000 for central alarm reporting station  
Allocation Date/Amount 5/27/21 \$80,000.00  
College Contribution 00.00  
Estimated Project Cost \$80,000.00
  
2. Retrieval of \$7,589 for steam line leak  
Allocation Date/Amount 12/1/20 \$40,000.00  
Retrieval Date/Amount 5/27/21 7,589.00  
Estimated Project Cost \$32,411.00

**Wayne State**

1. Allocation of \$1,000,000 for ADA/HVAC and code upgrades in Peterson Fine Arts Building  
Allocation Date/Amount 5/27/21 \$1,000,000.00  
College Contribution 00.00  
Estimated Project Cost \$1,000,000.00

1.4 Approve Authorization for Chancellor to Sign Contracts for Recreation Center Indoor Track Resurfacing Project for Wayne State College (FFA)

Wayne State requests authorization for the Chancellor to sign contracts for the Recreation Center Indoor Track Resurfacing project.

On November 14, 2019, the Board approved the use of Sports Facility Cash Funds in the amount of \$300,000 to be received October 1, 2021.

Authorization for the Chancellor to sign contracts in amounts not to exceed available funding for this project will assure it moves forward in a timely manner.

**Items for Discussion and Action**

**2. Academic and Personnel**

- 2.1 First and Final Round Approval of Board Policy 4440; Professional Development Courses and Revisions to Board Policy 6021; Income; Tuition, Online Rate and Dual Enrollment Rate

These two policies create a new Professional Development Course academic offering for the State Colleges, which establishes opportunities to approve third-party continuing education, training, and professional development activities for which participants desire academic credit. An example would be summer training that educators receive through an ESU for which, if credit was earned, could positively impact participants' pay scale placement.

Board Policy 4440, which is a new policy, establishes the criteria for Professional Development courses, including requirements for the instructor and curriculum. Revisions to Board Policy 6021 establishes a special tuition rate for this new type of academic offering. The approval of the rate is also included on the July Board agenda.

A motion to approve the First and Final Round Approval of Board Policy 4440; Professional Development Courses and Revisions to Board Policy 6021; Income; Tuition, Online Rate and Dual Enrollment Rate was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

**ABSENT:** Jess Zeiss

- 2.2 Approve Amendment to Chancellor's Employment Contract

The Board of Trustees approved a 2% salary increase for the Chancellor at the June 2021 meeting, increasing his base salary from \$283,669 to \$289,342 but no provision had been made for a housing allowance. The Executive Committee recommended that the Chancellor's contract should be amended to include a housing adjustment for 2021-22 as follows:

	Current Base Salary	Proposed Housing Allowance
Paul Turman, NSCS Chancellor	\$289,342	\$35,849

The Executive Committee also recommended an update to the Chancellor's employment contract to include a deferred compensation package with a vesting schedule as noted in the Participation Agreement. The recommendation was that the first contribution of \$23,147 (*8% contribution based on base salary*) would occur in 2021.

For implementation of the deferred compensation plan, Vice

Chancellor Monte Kramer would be authorized to hire an investment manager and General Counsel Kristin Divil would be authorized to sign all related benefit plan documents.

A motion to approve the Amendment to Chancellor's Employment Contract was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

**ABSENT:** Jess Zeiss

2.3 Approve Contract with Grand Island Chamber of Commerce for Grow Grand Island Initiative for Wayne State College

Board Policy 7015 requires Board action for approval of specific academic agreements. Wayne State wishes to collaborate with the Grand Island Chamber of Commerce (Chamber) for the management of the "Grow Grand Island" cooperative education program. This partnership will allow Wayne State to hire a position to work with business and community leaders to establish future cooperative education positions for students in Grand Island. The Chamber has agreed to cover the salary for this position and Wayne State will fund the benefits.

A motion to approve the Contract with Grand Island Chamber of Commerce for Grow Grand Island Initiative for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

**ABSENT:** Jess Zeiss

### **3. Student Affairs, Marketing, and Enrollment**

3.1 First and Final Round Approval of Board Policy 3660; Chosen Name and Gender Identity and Revisions to Board Policy 3650; Student Records

Policy 3660 is a new policy intended to address recent changes to NeSIS and SAP which permits students and employees to provide a chosen name, specify their gender identity, and includes the option of non-binary and/or intersex (X) to existing Male (M) and Female (F) options. The policy provides definitions and outlines the permissible uses by the Colleges of gender identity, legal name, and chosen name.

Revisions to 3650 included removing or modifying gender specific pronouns and the addition of chosen name and legal name to directory information.

A motion to approve the First and Final Round Approval of Board Policy 3660; Chosen Name and Gender Identity and Revisions to Board Policy 3650; Student

Records was recommended by the committee to the full Board, which approved the motion. [5 to 1]. Voting **AYES:** Bieganski, Chaney, Peterson, Blomstedt, and Terrell.

**NAYS:** Bob Engles

**ABSENT:** Jess Zeiss

#### **4. Fiscal, Facilities and Audit**

##### **4.1 Approve Professional Development Tuition Rate**

The academic year tuition schedule that was approved in June 2021, to which the proposed Professional Development Tuition rate has been added. The rate will be inclusive of all fees, except that new students will pay the matriculation fee of \$5.00 and a \$10.00 processing fee.

The \$75.00 rate can be offered because the cost of instruction will be covered by the partner organization.

The colleges will need to allocate the equivalent of the Capital Improvement Fee to that fund from each credit hour generated.

A motion to approve the Professional Development Tuition Rate was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

**ABSENT:** Jess Zeiss

##### **4.2 Approve Actions for Memorial Hall Renovation and Addition Project for Chadron State College**

###### **Appoint Consultant Services Selection Committee**

Chadron State recommended the appointment of the following individuals to a Professional Consulting Services Selection Committee for the Memorial Hall Renovation and Addition Project pursuant to Board Policy 8066.

Gary Bieganski, Board of Trustees

John Chaney, Chair of the Fiscal, Facilities & Audit Committee, Board of Trustees

Steve Hotovy, Vice Chancellor for Facilities & Information Technology and architect, NSCS

Randy Rhine, President, CSC

Kari Gaswick, Vice President for Administration & Finance, CSC

James Margetts, Dean of Essential Studies and School of Liberal Arts, CSC

Harold Mowry, Assistant to Vice President for Administration & Finance, CSC

At the conclusion of the selection process, a contract will be negotiated with the highest ranking firm. The firm selected will provide professional services to include programming, design development, construction documents, and construction administration for the project.

**Authorization for Chancellor to Sign Professional Consulting Services Contract**

The System Office and Chadron State respectfully request authorization for the Chancellor to sign a professional consulting services contract for the Memorial Hall Renovation and Addition Project at a cost not to exceed available funding.

Approval of these items will allow the College to move forward with planning for the project.

A motion to approve the Actions for Memorial Hall Renovation and Addition Project for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

**ABSENT:** Jess Zeiss

4.3 Approve the Return of Unused Capital Improvement Fee Funds for Peru State College

Peru State requested approval for the return of the following amount of unused capital improvement fee funds from a project previously approved by the Board:

Oak Bowl Renovations	\$15,464.06	Approved by the Board November 16, 2012
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This project is now complete and the remaining funds will return to the capital improvement fee fund for future use.

A motion to approve the Return of Unused Capital Improvement Fee Funds for Peru State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

**ABSENT:** Jess Zeiss

4.4 Approve Actions for Brandenburg Renovation Project for Wayne State College

**Appoint Consultant Services Selection Committee**

Wayne State recommended the appointment of the following individuals to a Professional Consulting Services Selection Committee for the Brandenburg Renovation project pursuant to Board Policy 8066.

Carter 'Cap' Peterson, Member, Student Affairs, Marketing & Enrollment Committee, Board of Trustees  
John Chaney, Vice Chair, Chair of Fiscal, Facilities & Audit Committee, Board of Trustees  
Steve Hotovy, Vice Chancellor for Facilities & Information Technology and architect, NSCS  
Marysz Rames, President, WSC  
Angela Fredrickson, Vice President for Administration & Finance, WSC  
Kyle Nelsen, Director of Facility Services, WSC

At the conclusion of the selection process, a contract will be negotiated with the highest ranking firm. The firm selected will provide professional services to include programming, design development, construction documents, and construction administration for the project.

**Authorization for Chancellor to Sign Professional Consulting Services Contract**

The System Office and Wayne State respectfully requested authorization for the Chancellor to sign a professional consulting services contract for the Brandenburg Renovation Project at a cost not to exceed available funding.

**Approve Use of Capital Improvement Fee Funds**

Wayne State requested Board approval for the use of \$900,000 of capital improvement fee funds for the costs associated with professional consulting services and other miscellaneous project costs. The capital improvement fee fund balance adequately supports this request.

Approval of these items will allow the College to move forward with planning for the project.

A motion to approve the Actions for Brandenburg Renovation Project for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

**ABSENT:** Jess Zeiss

**Items for Information and Discussion**

**5. Chancellor and College Informational Items**

**5.1 Legislative Statute Review**

System staff have begun reviewing all Nebraska State Statutes that directly reference the Nebraska State College System to identify outdated references and potential areas where statute changes may be warranted to reflect current practices for the Board of Trustees and the three Colleges.



A complete set of recommendations will come forward for approval by the Board at the September 2021 meeting.

## 5.2 Grant Applications and Awards for Information

Board Policy 6024 requires the reporting of grant awards and applications to the Board as information, if they do not have a state maintenance of effort or future fiscal responsibility.

The grants being reported are the Emergency Financial Aid Assistance for Students grants and the Institutional Funding grants often referred to as the Higher Education Emergency Relief Funds III (HEERF III), which are part of the American Rescue Plan Act.

### **Chadron State Awards**

- American Rescue Plan Grant-Emergency Financial Aid Assistance for Students (U.S. Department of Education) – \$1,886,660
- American Rescue Plan Grant-Institutional Funding (U.S. Department of Education) -- \$1,675,560

### **Peru State Awards**

- American Rescue Plan Act (ARPA) Emergency Financial Aid Grants for Students (Department of Education) -- \$1,674,511
- American Rescue Plan Act (ARPA) Institutional Funding (Department of Education) -- \$1,477,320

### **Wayne State Awards**

- American Rescue Plan Act of 2021 (ARPA) Emergency Financial Aid Grants to Students (U.S. Department of Education) -- \$3,791,770
- American Rescue Plan Act of 2021 (ARPA) Institutional Funding (U.S. Department of Education) -- \$3,734,561

## **Adjournment**

The meeting was adjourned at 12:31 PM

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Paul Turman, Chancellor

The meeting notice and agenda have been published in the Omaha World Herald July 19, 2021 and posted on the Omaha World Herald website. The meeting notice and agenda have

also been distributed via email to members of the Board of Trustees, the presidents of the State Colleges, the Associated Press and selected Nebraska newspapers.