



Nebraska State College System

CHADRON | PERU | WAYNE

Executive Session - September 9, 2021

Call to Order - Executive Session

The meeting was called to order at 9:30 AM by Chair Zeiss.

Motion was made by Trustee Peterson and seconded by Trustee Chaney to go into executive session as authorized by Neb. Rev. Stat. §84-1410 for the protection of the public interest, and to prevent needless injury to the reputation of persons who have not requested a public hearing for the purpose of holding a discussion limited to the following subjects:

- Litigation
- Personnel matters

Chair Zeiss declared that the executive session would be strictly limited to a discussion of:

- Litigation
- Personnel matters

Motion was adopted. Voting **AYES:** Bieganski, Chaney, Peterson, Blomstedt, Zeiss, and Terrell.

ABSENT: Bob Engles

The Board went into executive session at 9:31 AM. The Board reconvened the open meeting at 11:51 AM

Adjournment - Executive Session

There being no further business, the meeting was adjourned by Chair Zeiss at 11:51 AM.

September 9, 2021

Call to Order

Minutes Acceptance: Minutes of Sep 9, 2021 2:45 PM (Minutes Approval)

The meeting was called to order at 2:45 PM by Chairman Jess Zeiss

Attendee Name	Title	Status	Arrived
Gary Bieganski	Trustee	Present	
John Chaney	Vice Chairman	Present	
Bob Engles	Trustee	Absent	
Carter Peterson	Trustee	Present	
Matt Blomstedt	Trustee	Present	
Jess Zeiss	Chairman	Present	
Marjean Terrell	Trustee	Present	

Approval of Meeting Agenda

A motion was made by Trustee Terrell and seconded by Trustee Peterson to approve the Meeting Agenda with the withdrawal of item 2.2. Voting **AYES:** Bieganski, Chaney, Peterson, Blomstedt, Zeiss, and Terrell.

ABSENT: Bob Engles

Public Comments

No public comment

Presidents Welcome

CSC President Randy Rhine welcomed everyone to the CSC campus. He noted he was proud to host the Board each fall. He also thanked Gary Bieganski and his wife Donna Jean for hosting everyone for dinner September 8.

He thanked Chancellor Turman for spending time in Scottsbluff and Alliance earlier in the week.

President Rhine noted that CSC had a successful four-year Assurance Review from the Higher Learning Commission and CSC made a reorganization of the administrative structure with the hiring of Dr. Tami Selby as the Vice President for Enrollment Management and Dr. Bruce Mackh as the Associate Vice President.

The renovation and addition to the Math Science Center of Innovative Learning is progressing on schedule and on budget. The building should be open for student in the Fall of 2022.

Minutes Approval

Board of Trustees of the Nebraska State Colleges - Regular Meeting - June 17, 2021 2:15 PM and Board of Trustees of the Nebraska State Colleges – Regular Meeting – July 30, 2021 11:30 AM.

A motion was made by Terrell and seconded by Trustee Peterson to approve the minutes of the June 17, 2021 and July 30, 2021 meetings. Voting **AYES**: Bieganski, Chaney, Peterson, Blomstedt, Zeiss, and Terrell.

ABSENT: Bob Engles

1 Items for Consent Agenda

A motion was made by Trustee Bieganski and seconded by Trustee Peterson to approve the following consent agenda item(s). Voting **AYES**: Bieganski, Chaney, Peterson, Blomstedt, Zeiss, and Terrell.

ABSENT: Bob Engles

1.1 Approve Emeritus Status for Dr. Richard Koza (AP)

Dr. Richard Koza, a faculty member from Chadron State College who retired May 2021, has been nominated for emeritus faculty status upon the four required criteria for granting emeritus status, as outlined below:

1. Minimum of 15 years of full time employment is met through 22 years of teaching.
2. Earned the rank of full professor in 2007.
3. Evidence of exemplary performance in areas of teaching, scholarship/creative activities, and service is represented by his positive impact on the students he taught and mentored during his time at CSC, as well as his mentorship of new faculty to the College. In addition, his service on the faculty board of the RBLI and other leadership roles on various committees, and the numerous regional and national conference presentations he has provided on marketing and small business development are indicative of his contributions. He was selected as the CSC Teaching Excellence Award recipient in 2005.
4. Demonstrated leadership and collaboration through service and contribution beyond normal expectations is reflected in his accomplishments during his role as Department Chair for the Business Department, which include leading the ACBSP accreditation initiative, as well as his external roles as reviewer for the Journal of Strategic Management, as board member for Northwest Nebraska Development Corp., and as member of the Nebraska Volunteer Services Commission. He received the Distinguished Service Award from Kiwanis.

Chancellor Turman and CSC President Rhine support Dr. Koza's nomination and recommend that emeritus faculty status be granted.

1.2 Approve Emeritus Status for Dr. Patricia Blundell (AP)

Dr. Patricia Blundell, a faculty member from Chadron State College who retired May 2021, has been nominated for emeritus faculty status

upon the four required criteria for granting emeritus status, as outlined below:

1. Minimum of 15 years of full time employment is met through 23 years of teaching (1997-2020)..
2. Earned the rank of full professor in 2007.
3. Evidence of exemplary performance in areas of teaching, scholarship/creative activities, and service is represented through consistent effectiveness in engaging and innovating instruction at Chadron State. She sponsored several Education Study Abroad program experiences to the UK, served as a chair or member of over 150 graduate student committees, served as mentor for graduate cohorts in Alaska, and served as lead for several Perkins grants.
4. Demonstrated leadership and collaboration through service and contribution beyond normal expectations is also reflected in her participation and leadership in the Nebraska Association of Colleges of Teacher Education (NACTE), where she served as President for tow (2) years prior to her retirement. She also provided leadership and served as a critical coordinator during the College's National Council for the Accreditation of Teacher Education (NCATE) and Council for Accreditation of Education Preparation (CAEP) accreditation activities. Her involvement in 20th Century Grant After School programming for area schools includes serving as a state program evaluator.

Chancellor Turman and CSC President Rhine support Dr. Blundell's nomination and recommend that emeritus faculty status be granted.

1.3 Approve Emeritus Status for Dr. Christy Hutchison (AP)

Dr. Christy Hutchison, a faculty member from Peru State College who retired in May 2021, has been nominated for emeritus faculty status upon the four required criteria for granting emeritus status, as outlined below:

1. Minimum of 15 years of full time employment is met through 17 years of teaching.
2. Earned the rank of full professor in 2014.
3. Evidence of exemplary performance in areas of teaching, scholarship/creative activities, and service is represented by her consistently high course evaluations at both the undergraduate and graduate levels, her mentorship of student research activities; her service on both the College's and the NSC System Office's Strategic Planning Committees; and her numerous publications and speaking engagements to share her own research. She was also selected as the NSCS Teaching Excellence Award recipient in 2011.
4. Demonstrated leadership and collaboration through service and contribution beyond normal expectations is also reflected in her leadership in the College's 2011 Self Study process for Higher

Learning Commission re-accreditation; her leadership roles, including President and Executive Board Member, for the Institution of Behavioral and Applied Management, and her leadership roles at the College, which include President of Faculty Senate Chair, Accreditation Steering Committee Chair, and President of the Education Association.

Chancellor Turman and PSC President Evans support Dr. Hutchison's nomination and recommend that emeritus faculty status be granted.

Items for Discussion and Action

2. Academic and Personnel

2.1 First and Final Round Approval of Deletion of Board Policy 2001; Committees; Board of Trustees

Board Policy 2001 can be deleted as the Board committee information is also listed in the By-Laws Article X.

A motion to approve the First and Final Round Approval of Deletion of Board Policy 2001; Committees; Board of Trustees was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Peterson, Blomstedt, Zeiss, and Terrell.

ABSENT: Bob Engles

2.2 Approval of Revisions to Board Policy 5007; Anti-Harassment/Discrimination Policy and New Board Policy 5012; Chosen Name and Gender Identity

Policy 5007 has been revised to incorporate state law protections against color and race discrimination that were passed in LB451 during the last legislative session. Since the policy needed to be revised, we took the opportunity to improve the policy by including definitions for all types of prohibited discrimination.

Policy 5012 is a new policy to address chosen names and gender identity issues for employees, similar to the policy provisions that were adopted for students when Policy 3660 was approved in July 2021.

Item 2.2 was withdrawn from the agenda.

2.3 First and Final Round Approval of Revisions to Board Policy 5103; Professional Staff Employees Excluded from the NSCPA Bargaining Unit and Board Policy 5104; Support Staff Employees Excluded from the NAPE/AFSCME Bargaining Unit

Additional language has been added to both policies to explain what options are available for the Colleges to give new employees credit for previous Nebraska state government or University employment for

purposes of accruing sick and vacation leave at higher rates. This should be a helpful recruitment tool for the Colleges.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 5103; Professional Staff Employees Excluded from the NSCPA Bargaining Unit and Board Policy 5104; Support Staff Employees Excluded from the NAPE/AFSCME Bargaining Unit was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Peterson, Blomstedt, Zeiss, and Terrell.

ABSENT: Bob Engles

- 2.4 Approve Affiliation Agreement Between Wayne State College and University of Nebraska Medical Center College of Nursing for BSN Nursing Early Admission

Per Board Policy 7015, which requires Board action for approval of academic agreements, Wayne State requests approval of the BS Nursing (BSN) Early Admission Agreement with the University of Nebraska Medical Center College of Nursing, Northern Division (UNMCCON-N). This Agreement provides special terms of admission for Wayne State students and establishes a pathway of co-advisement and coordination to allow students to complete pre-requisite coursework and be automatically admitted to UNMCCON-N.

A motion to approve the Affiliation Agreement Between Wayne State College and University of Nebraska Medical Center College of Nursing for BSN Nursing Early Admission was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Peterson, Blomstedt, Zeiss, and Terrell.

ABSENT: Bob Engles

- 2.5 Approve Amendment to Interlocal Agreement with Wayne Community Schools for Facilities Use for Wayne State College

Wayne State is requesting approval to amend their Interlocal Agreement with Wayne Community School District (School). Wayne State has had a long-standing Agreement with the School to provide access to facilities. The current Agreement was signed in 2018. The School asked to decrease the cost for the School's use of Wayne State facilities. This request seemed reasonable since Peterson Fine Arts will not be available over the course of the next year. Other adjustments were also made to adjust use of other facilities which further reduced the cost to the School. Additionally, the time frame was shortened to end in August 2022 to renegotiate charges for us of facilities going forward.

A motion to approve the Amendment to the Interlocal Agreement with Wayne Community Schools for Facilities Use for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Peterson, Blomstedt, Zeiss, and Terrell.

ABSENT: Bob Engles

3. Student Affairs, Marketing, and Enrollment

3.1 First and Final Round Approval of Revisions to Board Policy 3000; Undergraduate Admission

The revisions to Board Policy 3000 implement the provisions of the Veteran Promise Act passed by the Legislature during the 2021 session in LB 669. The revisions include the obligation to admit any eligible military student or eligible veteran student and establishes an annual report effective in December 2022 requiring the Colleges to report information regarding the number of students enrolled under the Act, the amount of application fees waived for the applicants, and any additional support services or assistance provided to the students under the Act. The System Office will collect the information from the Colleges and submit a single report to the Clerk of the Legislature on or before December 31st annually.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 3000; Undergraduate Admission was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Peterson, Blomstedt, Zeiss, and Terrell.

ABSENT: Bob Engles

3.2 First and Final Round Approval of Revisions to Board Policy 3050; Residency

The revisions to Board Policy 3050 implement statutory changes related to the residency of veterans, individuals who have attended a public, private, denominational, or parochial high school in Nebraska that does not meet state accreditation requirements, and individuals who qualify for a national service educational award or summer of service educational award from the National Service Trust pursuant to 42 U.S.C. 12602. These changes were necessitated by LB 92 [2021], LB 197 [2021], and LB 669 [2021].

The revisions also include the removal of gender specific references.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 3050; Residency was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Peterson, Blomstedt, Zeiss, and Terrell.

ABSENT: Bob Engles

3.3 First and Final Round Approval of Board Policy 3350; Student Journalism

Board Policy 3350 is a new policy intended to provide guidance related to the rights and responsibilities of student journalists. The provisions of the policy are similar to those in LB 88 [2021] which did not advance during the 2021 session.

A motion to approve the First and Final Round Approval of Board Policy 3350; Student Journalism was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Peterson, Blomstedt, Zeiss, and Terrell.

ABSENT: Bob Engles

3.4 First and Final Round Approval of Revisions to Board Policy 3400; Tuition Remission

Revisions to Board Policy 3400 implement the provisions of LB 4 [2021] increasing the tuition credits available for members of the active selected reserve of the armed forces and clarify the terms to which a stipend for a graduate assistantship can be applied. The revisions also include the removal of gender specific references.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 3400; Tuition Remission was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Peterson, Blomstedt, Zeiss, and Terrell.

ABSENT: Bob Engles

3.5 First and Final Round Approval of Board Policy 3730; Athletics; Name, Image and Likeness Activities

Board Policy 3730 is a new policy intended to provide direction regarding current or prospective student athletes' use of name, image, and likeness rights or athletic reputation for commercial or promotional purposes consistent with NCAA and NAIA regulations.

The policy provides guidance regarding the scope of student athlete NIL contracts, the permissible involvement of Boosters and/or employees; the use of the Colleges' brands, logos, and facilities, and the impact of NIL compensation on financial aid.

A motion to approve the First and Final Round Approval of Board Policy 3730; Athletics; Name, Image and Likeness Activities was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Peterson, Blomstedt, Zeiss, and Terrell.

ABSENT: Bob Engles

4. Fiscal, Facilities and Audit

- 4.1 Final Round Approval of Revisions to Board Policies 7010; Purchases; Bids; Public Lettings, 7015; Contracts; Limitations, Exemptions, 8064; Capital Construction and Information Technology (IT); Bids, 8066; Capital Construction; Contracts; Professional Consulting Services, 8067; Capital Construction; Contracts; Works of Art, New Policy 7018; Information Technology (IT) Purchasing and Services, and Deletion of Board Policies 7016; Contracts; Consulting Services, 8065; Capital Construction; Contracts; Approvals, and 8068; Capital Construction; Contract; Forms, Payments (FFA)

Since the first round approval in June 2021 of this policy series related to procurement and contracts, significant work has been done to put the policies into a format making it easier for the user to find applicable language without reading the entire policy. The policies have also been written such that each policy is complete and stands on its own. Previously, policies 7010 and 7015 had to be read together to have all information necessary for purchasing or contracts. The most substantive changes since round one approval have been made to 7010, 7015, 7016, and 8065 and will be highlighted. The following table tracks the policies and shows the changes to the titles or if a policy was eliminated or the number was changed.

Round One Approval	Round Two Proposal
7010 - Purchases; Bids; Public Lettings	7010 - Purchasing of Materials and Equipment
7015 - Contracts; Limitations; Exemptions	7015 - Contracts and Agreements for Services
7016 - Contracts; Consulting Services	Content combined with Policy 7015
8064 - Capital Construction; Bids	8064 - Capital Construction, Facility Maintenance and Repair Contracts
8065 - Capital Construction; Contracts; Approvals	Content combined with Policy 8064
8066 - Capital Construction; Contracts; Professional Consulting Services	8066 - Professional Consulting Services Related to Capital Construction
8067 - Capital Construction; Contracts; Works of Art	8067 - Works of Art Related to Capital Construction
8068 - Information Technology (IT) & All Equipment; Procurement	7018 - Information Technology (IT) Purchasing and Services

Given the substantial reorganization and reformatting of the policies, it was not possible to track changes and that is why you are being

provided with clean versions of the policies for round two approval. It should be noted that the thresholds were determined using the University of Nebraska System as well as the State of Nebraska as a guide. The guiding principles used to determine thresholds for bidding were: 1) To garner the most competitive price for college purchases and services, and 2) To give all bidders the opportunity to bid when appropriate. After review by System Office staff and a legal review, the initial drafts were provided to the Council of Presidents. The presidents agreed that the policies should be circulated to campus personnel for feedback. The policies were provided to the chief business officers for circulation to appropriate personnel, and then the CBO group and the facilities plant directors collectively reviewed the proposed changes at a face-to-face meeting held on August 14. The drafts reflect the input from the campuses and the agreed upon changes.

The CBO group would eventually like to see policy series 6000 - Fiscal Operations and 7000 - Business Management collapsed into a single series because right now it is not clear what is in each of the series. The two series will be collapsed into 6000 - Finance and Business or something similar. Technology policies will be moved into the 7000 series over time as the policy manual updates and reformatting are completed over the next year.

Along with the return to some lower thresholds on purchasing, there was discussion about getting some relief on reporting contracts to the Board for items not approved by the Board. That proposal will come to the Board in the future after assessing what the Board is comfortable with.

A motion to approve the Final Round Approval of Revisions to Board Policies 7010; Purchases; Bids; Public Lettings, 7015; Contracts; Limitations, Exemptions, 8064; Capital Construction and Information Technology (IT); Bids, 8066; Capital Construction; Contracts; Professional Consulting Services, 8067; Capital Construction; Contracts; Works of Art, New Policy 7018; Information Technology (IT) Purchasing and Services, and Deletion of Board Policies 7016; Contracts; Consulting Services, 8065; Capital Construction; Contracts; Approvals, and 8068; Capital Construction; Contract; Forms, Payments (FFA) was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Peterson, Blomstedt, Zeiss, and Terrell.

ABSENT: Bob Engles

4.2 First Round Approval of Revisions to Board Policy 8002; Acquisition of Real Property

This policy is being updated to the new format. References to land purchases were removed from draft Policy 8064, also included on this agenda. The two policies appeared to be in conflict as policy 8064 suggested that the Board only needed to approve contracts over

\$300,000 and policy 8002 required Board approval of all land purchases. All real property acquisitions require board approval and this has now been clarified in policy 8002.

A motion to approve the First Round Approval of Revisions to Board Policy 8002; Acquisition of Real Property was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Peterson, Blomstedt, Zeiss, and Terrell.

ABSENT: Bob Engles

4.3 Approve Resolution to Adopt Region 23 Emergency Management Hazard Mitigation Plan for Chadron State College

Chadron State respectfully requests the Board of Trustees approve the Resolution to Adopt the Region 23 Emergency Management Agency Hazard Mitigation Plan.

A motion to approve the Resolution to Adopt Region 23 Emergency Management Hazard Mitigation Plan for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Peterson, Blomstedt, Zeiss, and Terrell.

ABSENT: Bob Engles

4.4 Approve Use of Capital Improvement Fee Funds for Program Statement for Memorial Hall Project for Chadron State College

Chadron State requests approval to use up to \$150,000 of Capital Improvement Fee (CIF) funds for the program statement for the Memorial Hall project. This will allow the College to move forward with the project. The CIF fund balance for Chadron State as of June 30, 2021 is \$713,777. With the commitment made to the Master Plan in June of \$122,300, the balance is \$591,477. That balance adequately supports this request.

A motion to approve the Use of Capital Improvement Fee Funds for the Program Statement for the Memorial Hall Project for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Peterson, Blomstedt, Zeiss, and Terrell.

ABSENT: Bob Engles

4.5 Approve Use of Capital Improvement Fee Funds for Indoor Recreational Complex Program Statement for Peru State College

Peru State requests approval for the use of up to \$105,000 of Capital Improvement Fee (CIF) funds on a one-time basis for the Indoor Recreational Complex Program Statement. Approval of this funding will allow Peru State to move forward with the program statement. The total cost of the program statement is \$170,000. PSC is using \$25,000

of Sports Facility Cash approved in November of 2018; \$40,000 of cash funds; and the balance of \$105,000 of CIF funds.

The balance in the Peru State College CIF fund as of June 30, 2021 was \$871,574.88. With the planned commitment to the Master Plan of \$45,968 to support the Master Plan costs, and return of \$15,464.06 in CIF approved in July 2021, the balance is \$841,070.90. This balance is adequate to support this request.

A motion to approve the Use of Capital Improvement Fee Funds for the Indoor Recreational Complex Program Statement for Peru State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Peterson, Blomstedt, Zeiss, and Terrell.

ABSENT: Bob Engles

4.6 Approve Carryforward of Funds for Operations

Each biennium, the College and System Office must seek board authority to carry forward remaining appropriations (authority to spend) from the prior biennium. In the mid-biennium years, remaining appropriations for general, cash, revolving and federal funds generally roll forward automatically based on authority granted to the Governor’s budget office in the appropriations bill.

Recent History of Carryforwards of Appropriations:

FY19 to FY20: Board approved carryforwards of appropriation from one biennium to the next

FY20 to FY21: Remaining appropriations rolled forward automatically in line with authority provided in the appropriations bill

FY21 to FY22: Board approval of carryforwards is requested

The Colleges and System Office request Board approval for the following carryforward of appropriated cash funds, federal funds, and revolving funds for operations from FY21 to FY22. Each College has identified these as committed funds as of June 30, 2021 for which payment had not been made by June 30, 2021. A request for carryforwards of funds comes to the Board every two years. Therefore, Board approval of these carryforward funds is necessary to meet the outstanding obligations and commitments of the Colleges and System Office as of June 30, 2021.

CASH FUNDS

Chadron State College	\$2,414,151.34
Peru State College	\$2,448,519.00
Wayne State College	\$4,102,315.75
System Office	\$ 405,120.83

REVOLVING FUNDS (Revenue Bond)

Chadron State College	\$ 69,988.76
Peru State College	\$ 118,445.87

Minutes Acceptance: Minutes of Sep 9, 2021 2:45 PM (Minutes Approval)

Wayne State College \$ 313,154.98

FEDERAL FUNDS

Chadron State College \$ 366,315.49

Peru State College \$ 986,797.59

Wayne State College \$ 1,806,778.98

CASH FUNDS

The "Payables" include approximately \$5.5 million of cash funds which are related to payment of FY21 salaries and benefits paid in FY22, which is the July and August payrolls related to the FY21 contracts. The "Revenue Supporting" generally includes items such as athletic camps, music and theatre productions, where revenue has been collected that has not yet been expended for the purpose it was collected. Finally, there are funds set-aside for specific "Strategic Initiatives", as well as for "Other" departmental expenditures such as equipment, professional development, and building maintenance projects. *For the System Office, the carryforward request is for NeSIS operating cost funds for FY21 received from the Colleges, and billed annually by the University, two months of which were not yet billed on June 30, 2021.*

REVOLVING FUNDS

The Revolving Funds are for the Colleges' revenue bond programs. These are funds that were available on June 30, 2021 to cover accounts payable and/or specific revenue bond initiatives committed during FY2020-21.

FEDERAL FUNDS

Chadron State, Peru State and Wayne State are requesting the carryforward of appropriated federal funds from FY21 to FY22. These are for payables, as well as unexpended balances in federal awards as of June 30, 2021.

The System Office has confirmed that adequate appropriations existed on June 30, 2021 for those items noted above as carryforwards of appropriations, and that adequate resources existed on June 30, 2021 to support all amounts requested.

Minutes Acceptance: Minutes of Sep 9, 2021 2:45 PM (Minutes Approval)

A motion to approve the Carryforward of Funds for Operations was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Peterson, Blomstedt, Zeiss, and Terrell.

ABSENT: Bob Engles

Items for Information and Discussion

5. Chancellor Informational Items

5.1 Insurance Update

The 2021-22 insurance renewal is now complete with respect to our liability/travel, property, and athletic coverage. Similar to the previous year, market conditions resulted in a significant increase in premium costs, and we continue to experience pressure to lower limits and raise deductibles. Overall, we experienced a 32% increase in total premiums for our liability/travel, property, and athletic coverage. The increase of approximately \$345,000 would have required a tuition increase in excess of 1% just to keep pace.

Vice Chancellor Melton noted that the insurance renewal rates had increased significantly for this year. In particular the cyber renewal was an 86% increase. Chancellor Turman and Vice Chancellor Melton would like to work with the Legislature to develop a trust fund to be used for large increases in insurance renewal rates.

5.2 Statute Change Recommendations

System Office staff have reviewed the Nebraska State Statutes that directly reference the Nebraska State Colleges to identify outdated references and potential areas where statute changes may be warranted to reflect current practices for the Board of Trustees and the three Colleges. The statutes can be found in the attachment and brief rationales for potential changes are referenced in yellow.

The Chancellor discussed the proposed statutes where revisions may be requested during the 2022 Legislative Session to facilitate a comprehensive clean-up for the System.

5.3 Reports of Personnel Actions

The personnel action reports are provided to the Board for information

5.4 Revisions to College Organizational Charts

Revisions to the organizational charts include the following:

Chadron State College

Changes in Key Personnel

- Tami Selby, Vice President Enrollment Management
- Bruce Mackh, Associate Vice President Teaching & Learning
- Tara Hart, Interim Director of Student Transition & Retention
- Todd Baumann, Director of Facilities

Changes in Reporting Line

- Alex Helmbrecht - Director of College Relations, reporting to President
- Malinda Linegar - Director of Institutional Research, reporting to Vice President Academic Affairs
- Melissa Mitchell - Registrar, reporting to Vice President Academic Affairs
- Caitlin Rovner - Director of Transitional Studies Program, reporting to Vice President Academic Affairs
- Vacant, Director of Office of Academic Success, reporting to Associate Vice President Teaching & Learning
- Director of Financial Aid, reporting to Vice President Enrollment Management
- Lisa Stein, Director of Admissions, reporting to Vice President Enrollment Management
- Tara Hart, Interim Director of Student Transitions & Retention, reporting to Vice President Enrollment Management

Position Title Changes

- Jon Hansen Dean of Student Affairs
- Director of Financial Aid
- Harold Mowry Assistant to Vice President Administration and Finance
- Pam Anderson Administrative Assistant

Unit Title Name Change

- “Teaching and Learning Center” to “Teaching, Learning and Professional Education Center”
 - o Will retain the reporting line to the Vice President Enrollment Management

Peru State College

New Position

- Assistant to Vice President for Administration and Finance

New Office

- One Stop - This office was created and opened to provide essential customer services to PSC students.

Wayne State College

Changes in Key Personnel

- Anne McCarthy, Associate Vice President Academic Affairs

- John Canty, Director TRIO

New Position

- Bradley Keasling, Director-Workforce & Community Education

Position Title Change

- Director of Student Activities from Director of Student Activities & Student Center

5.5 Foundation Employee Compensation Report for Peru State College

The Peru State College Foundation employee compensation report is provided to the Board for information as required by Policy 5501.

5.6 Foundation Employee Compensation Report for Wayne State College

Wayne State Foundation's employee salary information for 2021-2022 is attached as an information item as required by Board Policy 5501.

5.7 Capital Construction Quarterly Reports

Pursuant to Board Policy 8050, Capital Construction Progress Reports from each of the Colleges are provided to the Board for information on a quarterly basis. For the Capital Construction Quarterly Reports for the period ending June 30, 2021, the following highlights are provided to the Board.

- At Chadron State College, the Math Science Addition & Renovation project is progressing well with many finishes and cabinetry installed in the majority of the interior existing building, and the north wing addition steel structure is complete, along with roofing. With regard to the Stadium Complex project, the Phase II Track Facility still requires fencing and landscaping to be completed this fall.
- At Peru State College, the Delzell Renovation project has been kept open for the 309 Task Force funded Campus ADA Accessibility Improvements project. Delzell site ADA improvements are complete. The Theatre project (Performing Arts Center) is closed and the contractor has received final payment. Thus, this is the FINAL quarterly report for the project.
- At Wayne State College, the Benthack Hall Renovation project achieved substantial completion on August 11, 2021. The Kirk Gardner Indoor Athletic Complex (formerly the Natatorium) has been in use for student athletes since September of 2020, and only a few warranty items remain. The Press Box Replacement project is very near final completion and close-out.

In total, seven interim reports from the three Colleges were provided in attachments to include the following:

Chadron

1. Math Science Addition & Renovation - Interim report
2. Stadium Facility - Interim report

Peru

1. Delzell Renovation - Interim report
2. Theater Renovation - Final report

Wayne

1. Benthack Hall Renovation - Interim report
2. Indoor Athletic Complex Renovations - Interim report
3. Press Box Replacement - Interim report

5.8 LB 309 Project Status Reports

LB 309 Project Status Reports from each of the Colleges were provided to the Board for information according to Board Policy 8050.

5.9 Contingency Maintenance Progress Reports

Contingency Maintenance Progress Reports from each of the Colleges were provided to the Board for information according to Board Policy 8050.

5.10 Contracts and Change Orders for Information

Pursuant to Board Policies 7015, 7016, and 8065, the following contracts and change orders are provided to the Board for information. Individual contracts and change orders for each of the three Colleges and the System Office are provided in attachments, and include the following:

Chadron State Contracts

- Andrews Hall Corridor Upgrade (design, construction documents, contract documents construction administration) -- \$6,000
- CSC Track (design and installation of irrigation system) -- \$31,015
- Student Center West Chiller Replacement (provide and install 140 ton chiller) -- \$145,712
- Andrews Hall Shower Upgrade (shower re-caulking) - not to exceed \$7,500
- Athletics (sponsorship) -- \$12,500
- Track (fiber installation) -- \$3,167
- IT (general support services) - not to exceed \$45,000
- Athletics (sponsorship) -- \$3,500
- IT (professional service hours) -- \$1,900
- Boiler House (wood chips) -- \$58.50 per ton
- Student Services and Admissions (digital parent engagement platform) -- \$15,900
- Athletics (sponsorship) -- \$2,500 + \$3,500 gift in kind
- Student Services (financial aid solutions) -- \$67,070
- Athletics (consulting for Cross Country) -- \$15,000

Chadron State Change Orders

- Math Science Addition & Renovation (#3-door hardware, existing stairwell framing, handrails, frame changes, solid surface countertops, electrical boxes) -- \$28,811.25
- Math Science Addition & Renovation (#4-exterior light pole location, interior glazing, storefront replacement, light fixture update, herbarium floor drain) -- \$21,119.02
- Math Science Addition & Renovation (#5-replace existing site hydrants) -- \$28,909.32
- Math Science Addition & Renovation (#6-paint existing structure, carrier reinforcement, RTU framing, EOS angle and dimension confirmation, door hardware, RTU curb attachment and support) -- \$39,329.76
- Student Center West Chiller Replacement (#1-141.4 ton chiller, start up by carrier certified technician) -- \$0.00
- Athletics (#1-reduction of sponsorship fee due to COVID) -- \$625
- Housing and Residence Life (#2-extended contract to June 30, 2022) - \$0.00
- Campus (#1-increase in compensation) -- \$7,600
- Student Services (#1-extended Agreement to June 30, 2022) -- \$0.00

Peru State Contracts

- Campuswide (CampusGroups™ App) -- \$51,516
- Hoyt Science Building (replace chiller) -- \$76,327
- Campus 8th Street (snow and ice removal) -- \$0.00
- Campuswide (enrollment marketing subscription) - not to exceed \$360,000/3-year contract
- Athletics (bowling consultant) - not to exceed \$11,000
- Athletics (bowling consultant) - not to exceed \$9,000

Wayne State Contracts

- Benthack Hall (provide and install vinyl graphic on windows) -- \$1,486.93
- Campuswide (steam tunnel piping repairs) -- \$271,100
- Campuswide (assist with strategic planning preparation for Sessions 3 & 4) -- \$34,800
- Peterson Fine Arts Building (provide pre-implementation documentation and construction support) - not to exceed \$5,500
- Athletic and Recreation Facilities (provide professional consulting services for Athletic & Recreation facilities planning) - not to exceed \$21,400
- Benthack Hall (technology renovation in Food Lab, Meeting Room, Interior Design, Education Labs, Education Lab Storage, Lecture Hall, Conference Room and Classroom) - not to exceed \$161,288.29
- Athletic Complex (exterior repairs) -- \$90,395
- Hahn Administration Building (on street parking improvements) -- \$51,085
- Campuswide (garbage pickup and recycling services) -- \$144,024
- Peterson Fine Arts (abatement of carpet, tile and mastic) -- \$37,270
- Peterson Fine Arts (renovation and addition project - preconstruction phase services) -- \$10,000

- Campuswide (IT service management services) -- \$40,162.92
- Financial Aid Office (provide interim financial aid professional services) - not to exceed \$26,850
- Peterson Fine Arts Building (provide additional geotechnical exploration services for renovation project) - \$1,860
- Admissions Office (training workshop for admissions staff) -- \$19,900
- Admissions Office (NRCCUA Platform subscription and membership) - \$135,030 (\$33,757.50/year for 4 years)
- Recreation Center (resurfacing of the indoor track) -- \$199,860

Wayne State Change Orders

- Campuswide (#1-eliminate steam piping repair work serving the Hahn Administrative Building) - (\$3,200)
- Benthack Hall (#11-additional corner guards, duct re-route at north entrance, wire mold change, optional FEC replacements, signage revisions, access doors, relocating wall hydrants, masonry T&M work, flashing and fascia, northeast overhead door replacement) -- \$24,363
- Outdoor Courts (#1-add two sets of pickleball game lines on the futsal courts) -- \$900
- Hahn Administrative Building - Welcome Center (#1-addition of four windows on the east wall above marble wainscoting) -- \$7,683
- Benthack Hall (#12-adding sill and toilet partition support, installing additional door hardware, make modifications to stoop at entrance 106D and rewire for night lighting, additional grading and sidewalk addition, miscellaneous pipe insulation, north entry utility revisions, accent wall bottom returns and add window shade coverage) -- \$0.00
- Student Center (#1-concrete work to fill in the return air opening in the floor where AHU-4 was located) -- \$825
- Walking Trail (#1-amount reduced due to contractor not having to haul in any fill dirt) - (\$250)
- Benthack Hall (#11-provide electrical design coordination for additional power and data in several rooms) -- \$1,300
- Terrace Hall (#1-provide and install hail guard netting to six (6) outdoor AC units) -- \$990
- Morey Hall (#1-terrazzo repairs, valve replacement, shower drains and piping replacement and replace waste piping regarding the restroom upgrades) -- \$10,352
- Benthack Hall (#13-remove abandoned exterior mechanical hood and patch/repair brick masonry; additional floor and wall prep for tiling; nosing product change; reframing for steam pressure reducer; reassign locations of three (3) lighting fixtures at exit doors to the Interior Design Lab, Textiles Lab and Food Lab; removed existing underground concrete; Foods Labs ceiling revisions, axiom trim change; southwest entry panel framing update; infill voids above doors; infilling and patching; IT and AV system changes) -- \$0.00
- Student Center (#2-finish insulating existing duct in the west penthouse) -- \$110

NSCS Contracts

- Nebraska State College System and Colleges (produce education presentations) -- \$48,371.75

5.11 Year End Operating Expenditure Reports

Year End Operating Expenditure Reports for FY21 from each of the Colleges and the System Office were provided to the Board for information.

5.12 Year End Financial Reports

Year End Financial Reports from each of the Colleges were provided to the Board for information as per Board Policy 6011. It should be noted that the report showed cash retained within the State accounting system and did not include funds for the Auxiliary System held by the trustee, BOK.

The fund balance for Chadron State College General Operations grew by \$2,731,475 from FY20 to FY21, to a total of \$8,291,421. This is a 49% increase. The fund balance in Auxiliary Enterprises also increased by \$260,369 to a balance of \$575,637 which was an 82% increase.

The fund balance for Peru State College General Operations decreased by \$980,394 from FY20 to FY21, resulting in a new balance of \$4,447,414. This is a decrease of 18%. Their Auxiliary Enterprises fund balance increased by \$681,451 or 37% resulting in a fund balance of \$2,496,934. .

The fund balance for Wayne State College General Operations grew by \$5,702,611 from FY20 to FY21 to a total of \$22,012,277. This was an increase of 35%. In June \$8,720,000 of the Fund Balance was committed to the Peterson Fine Art Project. The Auxiliary Enterprises fund balance also increased by \$228,069 or 27%, with a final fund balance of \$1,065,971.

5.13 Grant Applications and Awards

Board Policy 6024 requires the reporting of grant awards and applications to the Board as information, if they do not have a maintenance of effort or future fiscal responsibility. For those that do have a maintenance effort or future fiscal impact, the Board is to approve the application in advance when possible. The following summarizes the grant applications and awards.

Chadron State Applications:

- Housing for CSC Guest Artists (Bill & Virginia Coffee Family Foundation) -- \$2,000
- Know Your Well Northwest (U.S. Geological Survey through UNL Nebraska Water Center) -- \$5,950

Chadron State Awards:

- Small Business Administration NBDC (U.S. Small Business Administration) -- \$24,000
- CRRSA Coronavirus Response and Relief Supplemental Appropriations Act (Nebraska Children and Families/U.S. - DHHS Child Care and Development Fund) -- \$5,550 2nd year
- Nebraska Research Network in Functional Genomics (National Institutes of Health) -- \$22,699 amendment three (3) - year six (6) of

- sub-award
- TRIO - Upward Bound (U.S. Department of Education) -- \$297,597 year five (5) of five-year grant
- TRIO - Student Support Services (U.S. Department of Education) -- \$285,864 year two (2) of five-year grant

Peru State Application:

- Understanding and Reducing the Negative Effects of On-Screen Reading Comprehension (Spencer Foundation) -- \$13,927

Wayne State Application:

- Wayne State Interventions: A Path to Sustained Enrollment, Retention, and Graduation Rates "WaySin" (U.S. Department of Education Title III Strengthening Institutions Program) -- \$2,124,188

Wayne State Awards:

- American Rescue Plan Act of 2021 (ARP) Strengthening Institutions Program (SIP) (U.S. Department of Education) -- \$333,259 supplemental funds
- Nebraska Business Development Center (U.S. Small Business Administration) -- \$73,000
- Addressing Rural Behavioral Health Needs Through Clinical Placements and Supervisions Project (Health Resources and Services Administration) (HRSA) -- \$149,564 (July 1, 2021 - June 30, 2022)
- Nebraska Research Network in Functional Genomics (National Institutes of Health) -- \$36,601 (May 1, 2021-April 30, 2022)

5.14 Chancellor's Travel Report

The Chancellor's Travel Report was provided to the Board for information.

College Informational Items

i. Update on Development Agreement – WSC

WSC President Marysz shared information regarding the Growing Together Building Program in Norfolk. She noted that the project is moving along. They are planning to have an Agreement for approval at the November Board meeting for the design development of the housing unit(s) and proposed designs.

The program is for senior WSC students to live in Norfolk, take 18 credit hours of classes and work 30 hours at Norfolk businesses in their respective degree programs.

ii. Identify Board Representatives for Fall 2021 Commencement

The following trustees will provide greetings from the Board at the December 17 commencement exercises: Gary Bieganski at Chadron State and Cap Peterson at Wayne State.

iii. Student Trustee Reports

CSC Student Trustee Ruth Mencia noted that Chadron State had an incoming class of 412 students. The diversity at CSC increased by 19%. With the lifted mask mandate, it is apparent that students are grateful to return back to a sense of normalcy as all cope through a pandemic.

CSC student participation was increasing and enjoying the “new normal.” There is an increase of students on campus and in the Student Center. New opportunities are available for students to participate in such as Women’s Wrestling.

PSC Student Trustee Panashe Jacha reported that this year was starting on good footing with a win in football, an excellent welcome week and encouraging news from the spring semester. Two hundred twenty seven (227) students were named to the Dean’s list and one hundred ninety five (195) were named to the President’s List.

PSC welcomed a significant number of freshmen at welcome week which included CORE, a group on campus that facilitates administrator-student conversations on race and equity. The meetings included a solid turnout. Student Trustee Jacha attended one of the meetings and found it very welcoming and well structured.

PSC Student Senate will be looking at developing masks with the Student Senate logo for students to use instead of those that are lying around all over campus. The Senate will also focus more on underrepresented populations this year. Things are also gearing up for Homecoming.

The Food Service director at PSC has asked that a student government food committee be established. PSC will also be hosting Gordon Bellamy as part of the distinguished speaker series.

WSC Student Trustee Jackson Richling reported that the first few weeks had been very busy with Week of Welcome events including a carnival, laser tag, a concert and a glow foam dance. The newly renovated volleyball courts, lower cafeteria and rec center have been heavily utilized.

WSC students are excited to be back on campus to participate in activities hosted by the Student Activities Board. The Student Senate hosted Congressman Adrian Smith and hopes to bring other elected officials to campus.

The newly renovated Benthack Hall at WSC is being experienced for the first time this semester. It is a wonderful change.

Adjournment

The meeting was adjourned at 4:13 PM

Paul Turman, Chancellor

The meeting notice and agenda have been published in the Omaha World Herald <date published in paper> and posted on the Omaha World Herald website. The meeting notice and agenda have also been distributed via email to members of the Board of Trustees, the presidents of the State Colleges, the Associated Press and selected Nebraska newspapers.

Minutes Acceptance: Minutes of Sep 9, 2021 2:45 PM (Minutes Approval)