

QUESTIONS AND ANSWERS
for
COBRA Administrative Services RFP

April 2022

How many HR locations are responsible for COBRA Administration?

4

What is the estimated number of administrative users or HR contacts?

8 - 10

How many benefit eligible employees does NSCS employ per location?

System Office	14
Chadron State College	278
Peru State College	164
Wayne State College	367

How many COBRA active participants are there currently?

5

What is the population of COBRA eligible former employees who have not elected COBRA continuation, but are still within their election period?

35

What is the average number of COBRA qualifying events per month?

22

What is the average COBRA Premium?

\$10.19.

How many COBRA qualified plans are there within the scope of the RFP?

See Background and General Information on p. 4 of RFP.

Please confirm that there are 3 carriers providing plans within the scope of the RFP.

See Scope of Service, p. 4 of RFP.

Please provide the number of enrolled in vision, EAP, and FSA plans.

COBRA enrolled participants enrolled in vision is 5; EAP 2; FSA 0.

Are you looking for a vendor to carry out open enrollment for the COBRA population?

Yes

Are you looking for a vendor to conduct open enrollment for the 2023 plan year?

Yes

Why is NSCS going out to market?

This is a routine process that periodically occurs for our service vendors.

How many years of archived information needs to be transferred to the awarded vendor?

9 years

Are there any additional attachments to signed for a bid submission in addition to the Questionnaire? Please see the final point on page 8.

Submission requirements are spelled out in RFP. No other submission requirements exist.

Please provide the following additional dates to your RFP timeline.

- a. Presentation date(s) N/A
- b. Implementation start dates TBD
- c. Open Enrollment date(s) TBD- Typically August 1 - 31
- d. Fiscal year start & end dates July 1 – June 30

Please Note: Vague questions that would require speculation to answer and questions unrelated to the scope of this RFP were omitted.