**Institution Name**Policy 4140 Exemption Proposal for Existing Program

1. **Descriptive Information**
   1. Name of Institution:
   2. Name of Program:
   3. Administrative units for the program:
2. **Current and Proposed Course Requirements for Academic Program***Provide a listing of the current set of courses required for the existing program and the proposed listing of required courses for the program.*

1. **Rationale for Exemption***Discuss the factors that impact the need for the proposed exemption, including any requirements or expectations to meet external accreditation standards.*

1. **Impact on Resources**
   1. Faculty and Staff Resources:   
      *Describe the impact of this exemption on the number of faculty and staff required to implement the proposed program in the responsible unit, as well as any additional faculty and/or administration and support staff required, including graduate assistants.*
   2. Physical Facilities:

*Describe the impact of this exemption on physical facilities, such as classrooms, laboratories, and offices that will be required for the program.*

* 1. Instructional Equipment and Informational Resources:

*Describe and discuss the impact of this exemption related to instructional equipment and informational resources, including computers, data services, and telecommunication connectivity.*

D. Budget:

*Describe and discuss the impact of this exemption related to the existing budget that supports this program*