



Nebraska State College System

CHADRON | PERU | WAYNE

Executive Session - April 20, 2022

Call to Order - Executive Session

The meeting was called to order at 1:14 PM by Chair Zeiss.

Motion was made by Trustee Bieganski and seconded by Trustee Engles to go into executive session as authorized by Neb. Rev. Stat. §84-1410 for the protection of the public interest, and to prevent needless injury to the reputation of persons who have not requested a public hearing for the purpose of holding a discussion limited to the following subjects:

- Litigation
- Personnel matters

Chair Zeiss declared that the executive session would be strictly limited to a discussion of:

- Litigation
- Personnel matters

Motion was adopted. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

The Board went into executive session at 1:16 PM. The Board reconvened the open meeting at 4:09 PM.

Adjournment - Executive Session

There being no further business, the meeting was adjourned by Chair Zeiss at 4:09 PM.

April 21, 2022**Call to Order**

The meeting was called to order at 1:00 PM by Chairman Jess Zeiss

| Attendee Name | Title | Status | Arrived |
|----------------------|---------------|---------------|----------------|
| Gary Bieganski | Trustee | Present | |
| John Chaney | Vice Chairman | Present | |
| Bob Engles | Trustee | Present | |
| Carter Peterson | Trustee | Present | |
| Matt Blomstedt | Trustee | Present | |
| Jess Zeiss | Chairman | Present | |
| Marjean Terrell | Trustee | Present | |

Approval of Meeting Agenda

A motion was made by Bieganski and seconded by Engles to approve the Meeting Agenda. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

Public Comments

No public comment

Presidents Welcome

Peru State College President Michael Evans noted many things that had occurred at Peru State College and the City of Peru prior to and during his time there. He was happy to be the President of Peru State College and looked forward to the exciting things that are planned.

Minutes Approval

Board of Trustees of the Nebraska State Colleges - Regular Meeting - Jan 12, 2022 1:00 PM and Board of Trustees of the Nebraska State Colleges – Special Meeting – Febr 28, 2022 3:00 PM.

A motion was made by Bieganski and seconded by Terrell to approve the minutes of the January 12, 2022 meeting and the February 28, 2022 special meeting. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

1 Items for Consent Agenda

A motion was made by Trustee Engles and seconded by Trustee Bieganski to approve the following consent agenda item(s). Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

1.1 Approve Distinguished Service Award for Peru State College (AP)

Board Policy 4500 allows Presidents to make recommendations to the Board for Distinguished Service Awards. A Recommendation for a Distinguished Service Award for Dr. Daryl Long had been submitted by Peru State President Michael Evans. Information regarding the recommendation was shared with the Board at the meeting.

1.2 Approve Emeritus Status for Dr. Sara Crook (AP)

Dr. Sara Crook, a faculty member from Peru State College who will retire in May 2022, has been nominated for emeritus faculty status upon the four required criteria for granting emeritus status, as outlined below:

1. Minimum of 15 years of full time employment is met through 38 years of teaching at Peru State College.
2. She earned the rank of full professor in 2002.
3. Evidence of exemplary performance in areas of teaching, scholarship/creative activities, and service is represented by her continued focus on engaging her students in authentic learning experiences. She served as a co-advisor to the Phi Alpha Theta honor society for students and professor of history and was founder and director of the Peru District History Day Contest. She serves as a Great Plains Fellow with a specialty in the U.S. Congress and Nebraska politics, and she organized the Unicameral Internship. She received the 2005 Barb Lewellen Award in recognition of her outstanding service to the student of Peru State and was also selected as the NSCS Teaching Excellence Award recipient in 2002.
4. Demonstrated leadership and collaboration through service and contribution beyond normal expectations is also reflected through her appointments by the Governor to the Nebraska Hall of Fame Commission and the Nebraska 150 Foundation, as well as serving as President of the Nebraska State Historical Society and Chair of the Nebraska Sesquicentennial Commission. Her leadership roles at the College include organizing and overseeing the Unicameral Internship and serving as Chair-Elect and Chair of Faculty Senate.

Chancellor Turman supports the nomination and PSC President Evans provided a letter of support for Dr. Crook's nomination. Both recommend that emeritus faculty status be granted.

1.3 Approve Emeritus Status for Dr. James Nevitt (AP)

Dr. James Nevitt, a faculty member from Peru State College who will retire in August 2022, has been nominated for emeritus faculty status upon the four required criteria for granting emeritus status, as outlined below:

1. Minimum of 15 years of full time employment is met through 20 years of teaching at Peru State College.
2. He earned the rank of full professor in 2012.
3. Evidence of exemplary performance in areas of teaching, scholarship/creative activities, and service is represented by his development of new curriculum for both the Honors program (focused on the topic of Analysis of Evil) and new academic offerings, such as the coursework required to assist students in earning the Nebraska Provisional Licenses Alcohol and Drug Counselor (PLADC) credential. His students and supervisors attest to his unwavering commitment to student learning. He received the 2006 Instructional Innovation Award in recognition of his pedagogical contributions to Peru State and was also selected as the PSC Teaching Excellence Award recipient in 2008.
4. Demonstrated leadership and collaboration through service and contribution beyond normal expectations is also reflected through his service as Chair of the Student Disciplinary Board and his continued commitment to developing study abroad experiences for PSC students. He regularly participates in PSC Homecoming activities by hosting an alumni chili feed at his home. His leadership roles at the College include the development of the current Honors program and related coursework, and serving on the College's Campus Assessment, Response, and Evaluation (CARE) Team.

Chancellor Turman and PSC President Evans support Dr. Nevitt's nomination and recommend that emeritus faculty status be granted.

1.4 Approve Authorization for Chancellor to Bind Insurance Coverages (FFA)

In accordance with Board Policy 7008, authorization is requested for the Chancellor to secure insurance for the fiscal year 2022-2023. A summary report will be provided when the renewed and/or new policies are in place. The major policies include comprehensive general liability, excess liability, educators legal liability (D&O), property and casualty, cyber liability, travel, and athletic injury.

1.5 Approve LB 309 Allocations and Retrievals (FFA)

The following LB 309 allocations and retrievals were presented for Board approval per Board Policy 8065.

Chadron State

1. Allocation of \$80,000 for roof repair on Burkhiser
Allocation Date/Amount 1/20/22 \$80,000.00
College Contribution 00.00
Estimated Project Cost \$80,000.00

2. Retrieval of \$6,090.68 for campus fire hydrant replacement
Allocation Date/Amount 4/14/21 \$35,000.00
Retrieval Date/Amount 3/25/22 6,090.68
Project Cost \$28,909.32

3. Allocation of \$200,000 for campus central HVAC controls
Allocation Date/Amount 3/29/22 \$200,000.00
College Contribution 00.00
Estimated Project Cost \$200,000.00

Peru State

1. Allocation of \$10,000 for window study in Hoyt Science Building
Allocation Date/Amount 2/18/22 \$10,000.00
College Contribution 00.00
Estimated Project Cost \$10,000.00

2. Allocation of \$200,000 for ADA access and geothermal in The Quad
Allocation Date/Amount 3/29/22 \$200,000.00
College Contribution 00.00
Estimated Project Cost \$200,000.00

Items for Discussion and Action**2. Academic and Personnel**

- 2.1 First and Final Round Approval of Revisions to Board Policy 4140; Academic Degrees and Programs

A motion to approve the First and Final Round Approval of Revisions to Board Policy 4140; Academic Degrees and Programs was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

2.2 First and Final Round Approval of Revisions to Board Policy 5002; Conflict of Interest

The primary change for Policy 5002 is the addition of Section 6.1, which addresses conflicts of interest for employees with family members who are students. Employees are prohibited from participating in decisions or awards for any student benefit, financial aid, scholarship, service, or other assistance for students who are family members.

Two other minor changes have been made to the Policy. First, the existing section entitled "Teaching Family members" from section 9.1 to 5.1, in order to more closely align with the new section 6.1 "Providing Services to Student Family Members". Second, the date for submitting the Nebraska Accountability and Disclosure Commission (NADC) Statement of Financial Interest has been changed from April 1 to March 1. This change has been reflected in Section 8.1.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 5002; Conflict of Interest was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

2.3 Approve 2022 Program Review Recommendations for Chadron State College

Per Policy 4200, existing academic programs shall be reviewed every seven (7) years by each College to determine the quality and effectiveness of each program, the efficiency with which each is delivered, and to avoid unnecessary duplication. Each program is evaluated based on the minimum threshold requirements established by the Coordinating Commission for Postsecondary Education (CCPE). Below are the academic programs at Chadron State College that have been successfully reviewed for the 2021-2022 academic year and currently meet the minimum CCPE thresholds, along with the subsequent recommendations for continued offering of each.

Chadron State

- Counseling - continue program
- Curriculum & Instruction - continue program
- Education - continue program
- Educational Administration - continue program
- Health, Physical Education & Recreation - continue program
- Special Education - continue program
- Sports & Recreation Management - continue program

A motion to approve the 2022 Program Review Recommendations for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

2.4 Approve 2022 Program Review Recommendations for Peru State College

Per Policy 4200, existing academic programs shall be reviewed every seven (7) years by each College to determine the quality and effectiveness of each program, the efficiency with which each is delivered, and to avoid unnecessary duplication. Each program is evaluated based on the minimum threshold requirements established by the Coordinating Commission for Postsecondary Education (CCPE). Below are the academic programs at Peru State College that have been successfully reviewed for the 2021-2022 academic year and currently meet the minimum CCPE thresholds, along with the subsequent recommendations for continued offering of each.

Peru State

- Curriculum & Instruction - continue program
- Education - continue program
- Health, Physical Education & Recreation - continue program

A motion to approve the 2022 Program Review Recommendations for Peru State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

2.5 Approve 2022 Program Review Recommendations for Wayne State College

Per Policy 4200, existing academic programs shall be reviewed every seven (7) years by each College to determine the quality and effectiveness of each program, the efficiency with which each is delivered, and to avoid unnecessary duplication. Each program is evaluated based on the minimum threshold requirements established by the Coordinating Commission for Postsecondary Education (CCPE). Below are the academic programs at Wayne State College that have been successfully reviewed for the 2020-2021 academic year and currently meet the minimum CCPE thresholds, along with the subsequent recommendations for continued offering of each.

Wayne State

- Counseling - continue program
- Curriculum & Instruction - continue program
- Early Childhood and Family Studies - continue program
- Education- continue program
- Exercise Science - continue program
- Health & Physical Education - continue program
- Human Services - continue program
- School Administration - continue program

- Special Education - continue program
- Sport Management - continue program

A motion to approve the 2022 Program Review Recommendations for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

2.6 Approve Continuation of Applied Human & Sport Physiology Program at Wayne State College with Annual Monitoring

Per Policy 4200, existing academic programs shall be reviewed every seven (7) years by each College to determine the quality and effectiveness of each program, the efficiency with which each is delivered, and to avoid unnecessary duplication. Each program is evaluated based on the minimum threshold requirements established by the Coordinating Commission for Postsecondary Education (CCPE). Should a program not meet the established thresholds, Nebraska Statute 85-1414 establishes the expectation for the institution and its governing board to complete an in-depth review. Programs continued by the governing board shall be further monitored by the governing board which shall report the status and process of the monitoring to the CCPE.

During its last review, the Applied Human & Sport Physiology Program at Wayne State College did not meet the required minimum 5-year mean threshold for number of graduates for baccalaureate programs, which is seven (7). The program has completed an in-depth review and has recommended continuation of the program. The findings of that review were provided to the Board for approval and subsequent submission to the CCPE for consideration for continuation of the program.

The System Office and Wayne State College support the findings of the in-depth review and the recommendation for continuation of the program. The program has outlined strategies/approaches for continuing to improve enrollments and graduate production in the future, which warrants ongoing assessment and evaluation by the Board. An annual review of enrollment and graduate numbers will be shared with the Board each Spring term to monitor progress of the program's growth related to these recruitment efforts.

A motion to approve the Continuation of the Applied Human & Sport Physiology Program at Wayne State College with Annual Monitoring was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell

2.7 Approve Teaching Excellence Award Nomination

Since 1984, the NSCS Board of Trustees has recognized teaching excellence in the State College System annually, through the Teaching Excellence Award. The award is given to one faculty member from the System and includes public recognition of the recipient and a \$3,000 cash award.

The criteria used to make the selection includes demonstrated teaching effectiveness, positive record of academic advising, professional development applied to effective teaching, high quality courses, and professional contributions to students, the College, and the community.

Each College nominates one candidate for the Award. Each nomination is reviewed by both external reviewers and the Academic & Personnel Committee members. The external reviews are shared with the committee members and informs the selection process. The Academic & Personnel Committee members recommends one candidate to the full Board. The name of the recipient is announced by the Board, with the recipient recognized during his/her College's spring commencement program. The award is formally presented to the faculty member at his/her college during the Board meeting held the following academic year.

Teaching Excellence Award Nominees for 2022

| | |
|---------------------------------|---|
| Chadron State College | Dr. Josh Ellis, Professor of Applied Sciences |
| Peru State College of Education | Dr. Robert Ingram, Associate Professor |
| Wayne State College | Dr. Mark Hammer, Professor of Life Sciences |

A motion to approve Dr. Robert Ingram for the Teaching Excellence Award was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

2.8 Approve Annual Salary Policy for 2022-2023

Non-Unionized Professional Staff. On July 1, 2022, each College and the System Office is authorized to provide a two percent (2%) salary increase to non-union professional staff employees.

Non-Unionized Support Staff. On July 1, 2022, each College and the System Office is authorized to provide a two percent (2%) salary increase to non-union support staff employees.

Non-Unionized Faculty. On July 1, 2022, each College is authorized to provide a two percent (2%) salary increase to non-union faculty employees.

A motion to approve the Annual Salary Policy for 2022-2023 was recommended by the committee to the full Board, which approved the motion, Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

2.9 Approve Agreement with Rocky Vista University for Chadron State College

Per Board Policy 7015, which requires Board action for approval of academic agreements, Chadron State respectfully requested approval of the Memorandum of Agreement to create an early acceptance program between Chadron State and Rocky Vista University College of Medicine.

A motion to approve the Agreement with Rocky Vista University for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

2.10 Approve Transfer Memorandum of Agreement for an AAS/BS Program Between Western Iowa Tech Community College and Wayne State College

Board of Trustees Policy 7015: Contracts and Agreements for Services requires Board action for approval of academic agreements. Consistent with this policy requirement, Wayne State College requested approval of the Memorandum of Agreement with Western Iowa Tech Community College (WITCC). This Agreement is designed to provide transfer pathways for industry-ready graduates of WITCC's AAS programs to transfer credits seamlessly to WSC to further their education for employment potential and advancement in their chosen profession.

A motion to approve the Transfer Memorandum of Agreement for an AAS/BS Program Between Western Iowa Tech Community College and Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

2.11 Approve Amendment to Dual Credit/Dual Enrollment Agreement Between South Dakota Board of Regents and Wayne State College

Board of Trustees Policy 7015: Contracts and Agreements for Services requires Board action for approval of academic agreements. Consistent with this policy requirement, Wayne State College requested approval of the Amendment to extend the Dual Credit/Dual Enrollment Agreement with the South Dakota Board of Regents. This

Amendment extends the Agreement to facilitate the transfer of Wayne State College credits earned in Nebraska high school-based dual enrollment courses and dual credit programs to higher education institutions in the state of South Dakota.

A motion to approve the Amendment to the Dual Credit/Dual Enrollment Agreement Between the South Dakota Board of Regents and Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

- 2.12 Approve Certificates of Advanced Studies in Strength & Conditioning, Addictions Counseling, and Trauma Counseling, and Certificate in Intercultural Workplace Communication at Wayne State College

Per Policy 4200, which requires all new academic programs to be submitted to the Board for approval, Wayne State requested approval of three graduate-level Certificates of Advanced Studies in Strength & Conditioning, Addictions Counseling, and Trauma Counseling, and one undergraduate-level Certificate in Intercultural Workplace Communication.

A motion to approve the graduate-level Certificates of Advanced Studies in Strength & Conditioning, Addictions Counseling, and Trauma Counseling, and undergraduate-level Certificate in Intercultural Workplace Communication at Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

- 2.13 Approve Minor in Photography at Wayne State College

Per Policy 4200, which requires all new academic programs to be submitted to the Board for approval, Wayne State requested approval of a minor in Photography.

A motion to approve the Minor in Photography at Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

- 2.14 Approve Comprehensive Major Exemption for the Industrial Technology Program at Wayne State College

Per Policy 4140, which requires any exemptions for academic programs to be submitted to the Board for approval, Wayne State College requested an exemption to the number of credits required for a Comprehensive Major. Wayne State's Industrial Technology program is currently seeking accreditation through the Association of Technology, Management, and Applied Engineering (ATMAE). To

meet the minimum ATMAE accreditation standards, the program will need to increase the total number of credit hours offered in the program by six (6) credit hours (three [3] credit hours in Mathematics, and three [3] credit hours in Physical Sciences), which results in a total of sixty three (63) credits for completion of the comprehensive major. This exceeds the current maximum number of credits allowed, which is fifty seven (57).

A motion to approve the Comprehensive Major Exemption for the Industrial Technology Program at Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

3. Student Affairs, Marketing, and Enrollment

3.1 First and Final Round Approval of Revisions to Board Policy 3000 Undergraduate Admission

The revisions to Board Policy 3000 clarify the students required to provide immunization records for measles, mumps and rubella, permit the Colleges to extend the deadline for providing such records for good cause and removes the notary requirement for requests for exemptions to the requirement.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 3000 Undergraduate Admission was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

4. Fiscal, Facilities and Audit

4.1 First and Final Round Approval of Revisions to Board Policy 6003 - State Treasurer; 6004 - Cash Funds; 6005 - Establishing and Use of Reserves; 6006 - Depositories and 6030 - Foundation; Annual Reports

The following policies have been reviewed by the Colleges and legal counsel and put in the new format:

| Current Policy Number and Title | New Number and Title |
|---|----------------------------|
| 6003 - State Treasurer | 6305 - State Treasurer |
| 6004 - Cash Funds | 6004 - Cash Funds |
| 6005 - Establishing and Use of Reserves | 6005 - Reserve Requirement |
| 6006 - Depositories | 6006 - Depositories |
| 6030 - Foundations; Annual Reports | 6900 - Foundations |

Policy 6003 - State Treasurer - The policy number was being changed to 6305 and the policy was put into the new format.

Policy 6004 - Cash Funds - A definition of cash funds was included in the policy. Charges, fines, ticket sales and miscellaneous revenues are also sources of cash funds and that is now reflected in the policy.

Policy 6005 - Establishing and Use of Reserves - The policy title will be shortened to "Reserve Requirement" and guiding language about use of the reserve and reporting requirements to the Board have been added.

Policy 6006 - Depositories - The policy was put into the new format with minor changes.

Policy 6030 - Foundation; Annual Reports - The name of the policy has been shortened to "Foundations" and the policy number was changed to 6900.

The number changes reflect a plan to put similar policies together within the 6000 series.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 6003 - State Treasurer; 6004 - Cash Funds; 6005 - Establishing and Use of Reserves; 6006 - Depositories and 6030 - Foundation; Annual Reports was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

4.2 First Round Approval of Revisions to Board Policy 6022; Income; Systemwide Fees; Individual Campus Fees

Policy 6022 - Income; Systemwide Fees; Individual College Fees, was being retitled to "Student Fees, Charges and Fines." There were substantial changes to the policy which would align with the proposed fee structure that would be brought to the Board for approval in June, for fiscal year 2022-2023:

- The policy includes definitions for on-campus fees, off-campus fees, course and lab fees, and charges and fines.
- Based on statutory language changes on track to be approved this year, the matriculation fee will no longer be a required fee. This will eliminate the separate processing fee.
- The Records Fee will also be rolled into the technology fee.
- The Colleges have requested that the Registration Fee be removed as it is no longer charged.
- The current plan is to roll the Degree/Graduation Fee into the Event Fee so it will be eliminated.
- None of the Colleges currently charge a Placement/Credentials Fee so that fee will be removed from the Policy.
- The Policy clarifies that the Board will approve the housing and food service plans for standard semesters.
- The Policy clarifies that all fees assessed by the campuses must be approved by the Board. The one exception is Course and Lab Fees, which are currently under review by the

Academic Affairs Council. The goal is to develop a structure that will allow the Board to approve the disciplines and the course/lab fee rates in the future.

- The Colleges will still be able to set and assess student charges, which are related to elective services. Elective services would include Field Trip and Study Tour charges.
- The Colleges will still control the assessment and collection of fines related to damages or Policy violations.
- A schedule of student fees, charges and fines will be available on the Colleges' websites.

This is the first reading of the policy and will be approved in June along with the proposed new fee structure that the Colleges have been working on since January.

A motion to approve the First Round Approval of Revisions to Board Policy 6022; Income; Systemwide Fees; Individual Campus Fees was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

4.3 First and Final Round Approval of Revisions to Board Policy 6025; Income; Gifts and Bequests - Control, Solicitation and Commemoration

In addition to formatting changes to the policy, there were two substantive changes. In Section 3.1, it was clarified that gifts made directly to the Colleges with a value of less than \$10,000 no longer need to have Board approval. In Section 4.1, it was clarified that gifts valued at \$10,000 or more must have Board approval. Gift valuation will not require appraisal or certificates of value, as the presidents will have discretion to assign the value. Section 3.6 was new language that allows the Colleges to accept gifts or archival materials that have historical value to the College or region. The College libraries will have established guidelines related to the acceptance of the archival materials intended to support the teaching and research mission of the College.

The number change reflects a plan to put similar policies together within the 6000 series.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 6025; Income; Gifts and Bequests - Control, Solicitation and Commemoration was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

4.4 First and Final Round Approval of Revisions to Board Policy 7015; Contracts and Agreements for Services

Policy 7015 is coming back to the Board to address two substantive changes. The Policy version, prior to the changes approved in

September 2021, had an exemption for bidding advertising that was inadvertently left out of the updated policy. That exemption is needed as media outlets charge specific rates to advertise in their publication or using their medium. The Colleges often place their ad buys with a firm to negotiate prices, but it is not an actual bid. While the previous policy provided for a bid exemption, it did require Board approval of contracts greater than \$50,000. The contract approval level in the current policy requires all contracts over \$300,000, unless specifically exempted, to be approved by the Board. The exemption for advertising is being added back in section 6.1.

The second substantive change provides an exemption for bidding and eliminates the requirement for the Board to approve contracts related to insurance. The exemption is being added to sections 1.3 and 6.1. Per Policy 7009, "The Chancellor is responsible for the purchase of all insurance policies for the System."

The Policy number is being changed to 6401 to bring all business related policies into the 6000 series. The goal is to collapse series 6000 - Fiscal Operations and 7000 - Business Management, into a single series called Finance and Business. Right now it is not clear what is in each of the series. Technology policies will be moved into the 7000 series over time as the Policy manual updates and reformatting are completed over the next year.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 7015; Contracts and Agreements for Services was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

4.5 First and Final Round Approval of Revisions to Board Policy 9006; Revenue Bonds; Use of Surplus Funds

Policy 9006 - Revenue Bonds; Use of Surplus Funds, is being broken into two (2) policies, 9100 - Auxiliary Surplus Funds, and 9101 - Auxiliary System Maintenance. The changes to Policy 9100 are mostly formatting changes with the language related to auxiliary maintenance moved to Policy 9101. The changes to Policy 9101 allow the Colleges to start on projects scheduled for the next fiscal year, once they are approved, and to pay any expenses incurred prior to the start of the fiscal year. As an example, the auxiliary projects approved by the Board in January of 2022 for fiscal year 2023, could be started immediately and expenses could be paid prior to July 1. The structure in the past did not allow the projects to begin until July unless it was an emergency, which often caused the Colleges to lose an entire construction season for projects in the residence halls and student unions. The ability to start projects earlier and expend funds was reviewed and approved by bond counsel as well as the trustee.

The Colleges were previously allowed to use unspent project funds up to \$50,000 on other projects with the approval of the Vice Chancellor

for Finance and Administration or the Vice Chancellor for Facilities. A process for getting the projects approved and transferring the funds has been added to the policy. The changes still require new projects to be reported to the Board and projects over \$50,000 to have Board approval. The process and necessary documentation have been reviewed by bond counsel and the trustee.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 9006; Revenue Bonds; Use of Surplus Funds was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

4.6 Approve Contracts for Audits for Fiscal Year Ending June 30, 2022

Proposed rates for audit work performed by BKD for FY22 are as follows:

| | |
|--|----------|
| Revenue Bond | \$51,700 |
| Facilities Corporation | \$11,075 |
| Federal Awards | \$22,940 |
| TRIO Cluster | \$ 8,600 |
| Higher Education Emergency Relief Fund | \$ 8,925 |

A motion to approve the Contracts for Audits for Fiscal Year Ending June 30, 2022 was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

4.7 Approve 2022-2023 Room and Board Rates

Board Policy 9010 requires the maintenance of reasonable rates for room and board charges, subject to the approval of the Board, insuring maximum occupancy and/or an adequate flow of revenue to support the operations of the revenue bond facilities. Board Policy 9016 requires that each College establish student board rates to be approved by the Board of Trustees.

The Colleges have submitted proposed room and board Rates for FY23. The proposals take into consideration the capital needs of the Colleges' revenue bond programs, ongoing debt service needs, as well as operating cost increases. The proposed rates are found in the attached tables, along with a comparison to the prior year's rates. The justification for the requested increases follow for each College.

CSC Justification

Food Service

As of the end of February 2022, the Consumer Price Index for food away from home increased 8.6%. After working with Aladdin for almost three years it has become apparent Chadron State College had

not been charging enough for their meal plans. This coupled with the increased labor and food costs has required a board rate increase.

The food management contract increased by 5.3% however this represents a small portion of the cost increase since CSC assumes all risks on food costs and staffing. CSC has worked with Aladdin to limit the impact of food costs for the fiscal year 2022, but even with these efforts CSC has seen an increase in costs of 30.6% from January 2021 to January 2022. CSC is projecting an overall increase in costs for fiscal year 2022 to be 16% and anticipates another 13.4% for fiscal year 2023.

The proposed recommended rates provide CSC with board rate plans ranging from \$1,650 to \$2,450. The proposed rate increases allow the per meal rates to be between \$8.75 and \$11.00 which are comparable to the proposed board rates, broken into a per meal rate, for WSC (\$9.16 to \$11.20) and PSC (\$8.27 to \$9.65).

CSC also took into consideration the rates of some competitors. For the 2022-2023 semesters, Black Hills State University, had board rates ranging from \$1,720 to \$1,924; University of Nebraska at Kearney has board rates ranging from \$2,493 to \$2,674. For the 2021-2022 semesters, Western Colorado University had board rates ranging from \$2,116 to \$2,624.

The proposed board rate increases are estimated to generate approximately \$199,699 and intended to cover the food service contract rate and food service operation increases estimated to cost approximately \$289,500. The balance of the increase will be absorbed by the overall operating budget for the auxiliary system.

Residence Halls

As of the end of February 2022, the Consumer Price Index for electricity increased 9%, natural gas increased 23.8%; all items less energy and food increased 6.4% over the past 12 months. While working through the proposed room rates Chadron State College took the increases in utilities and supplies into account as well as the support and professional staff salary and benefit increases into account. CSC has held their room rates as low as possible over the years through expense cutting efforts.

CSC's proposed room rates of \$2,180 for a double occupancy room are comparable to the proposed \$2,365 average room rate at PSC, and to the \$2,245 average rate at WSC. The single occupancy proposed rate of \$2,995 is comparable to the proposed \$3,100 average room rate at PSC, and to the \$2,858 average rate at WSC.

CSC also took into consideration the rates of some competitors: Black Hills State University, for 2021-2022 semesters, the average double rate was \$2,297 per semester; Western Colorado University, for the 2021-2022 semesters, the double room rate was \$2,652 per semester; University of Nebraska at Kearney, for the 2022-2023 semesters, has a double rate of \$2,878 per semester.

The anticipated additional revenue associated with the proposed room rate increases is estimated to generate approximately \$128,566. The

revenue generated from the rate increase is planned to offset anticipated increased residence hall expenses (such as staff salary and benefits, insurance, and utility rates) of approximately \$197,357. The balance of the increase will be absorbed by the overall operating budget for the auxiliary system.

PSC Justification

Food Service

Most food service rates increased around 5%, the same percentage increase that the food service contract went up that was approved in January. The 130 meal plan increase of 1.7% is to keep the price per meal in this plan lower than if they were to purchase single meals. This is to encourage purchase of the meal plan. The additional revenue generated will be about \$110,272, which will cover the food service contract increase and other costs associated with food service equipment and supplies.

Residence Halls

The increase for most residence halls went up by 3.5%. The rooms with kitchens were increased by an additional \$50.00 over the other rooms without kitchens making the increases 4.71% and 5.61%. The single rates for the halls were reduced by around \$1,000 per semester to make the halls more attractive to students. There is capacity in the halls to rent the rooms as singles and only 7-8 single rooms are currently rented each year.

The rates on the apartments were adjusted so they were more consistent. The percentage increases for apartments range from 3.63% to 8.67%. Renovated apartment rates were adjusted slightly so they now have a premium of \$50 a month, up from the \$31 premium.

PSC will receive an estimated increase in revenue of \$73,905 for apartment rentals, and \$44,013 in dorm rentals, for a total of \$117,918. The increase will cover projected cost increases for salaries and benefits (\$79,591), insurance cost (\$10,518), utilities (\$17,616), and the balance to materials and supplies.

WSC Justification

Food Service

The board rates are increasing from 3.7% to 3.9%. The increase in rates is intended to cover the food service contract rate increases approved in January of 6.5%. Revenue generated from board rates is higher than the food service contract expense in order to cover other food service-related expenses and therefore the percentage increase in the board rate is not as high as the percentage increase of the food service contract increase. The proposed board rate increases are estimated to generate approximately \$176,000 and intended to cover the food service contract rate increases estimated to cost that same amount.

Residence Halls

The rate increases range from 0% to 5.3%. The larger increase for the Morey Hall rates is due to recent renovations to the restrooms. The anticipated additional revenue associated with the proposed room rate increases is estimated to generate approximately \$46,000. The revenue generated from the rate increase as well as increased revenues of approximately \$195,000 related to an increase in occupancy between FY21 and FY22 (which is anticipated to be maintained) is planned to offset anticipated increased residence hall expenses (such as staff salary and benefits, insurance, and utility rates) of approximately \$241,000.

A motion to approve the 2022-2023 Room and Board Rates was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

4.8 Approve College Facility Master Plans

Campus Facility Master Planning is completed every ten years per Board Policy 8016. The Colleges, in conjunction with the consulting firms of RDG Planning & Design, and Advanced Engineering Systems, Inc., have completed required planning for the next decade. The process has involved consideration of issues including land use, buildings, infrastructure, open space, circulation systems, and landscape design. The process gathered and analyzed relevant background data and reports, stakeholder input, extensive assessment of existing building conditions, in order to evaluate and explore ideas and strategies to meet the needs of each College.

On April 21, 2022, a presentation of the College Facility Master Plans was provided to the Board by RDG architects that have managed the process and developed the Plans over the last year.

A motion to approve the College Facility Master Plans was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

4.9 Approve Learning Management System Contract Addendum

Per Board Policy 7015, this Addendum for expansion of a Learning Management System (LMS) requires Board approval, because the contracted amount is over \$300,000.

This Addendum converts an existing Wayne State College Agreement with Instructure, Inc., into a Systemwide services agreement that will provide the same Learning Management System platform, Canvas, to all three Colleges. This is the culmination of an extensive collaboration among the Colleges and the System Office. Faculty at Chadron State

and Peru State are very supportive of the change to a common LMS.

In total, the cost of the Addendum over a five-year period is \$818,949.86. A copy of the Addendum was attached.

A motion to approve the Learning Management System Contract Addendum was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

4.10 Approve Naming of Areas in Math Science Center of Innovative Learning for Chadron State College

Board Policy 8020 provides for the naming of Nebraska State College System (NSCS) buildings and other facilities. According to paragraph 4 of the policy, "The proposed name shall come to the Board as a recommendation of the President." Pursuant to this policy, Chadron State proposed to name rooms in the newly renovated Math Science Center of Innovative Learning in recognition of substantial contributions designated for the project in the amount of \$880,000. Chadron State proposed to name the following rooms and areas in honor of the donors who have provided substantial financial gifts and service to the College.

Jerry & Cheryl Bauman Active Learning, Room 104
Dr. Hayley & Mr. Dustin Beaudette Office, Room 211
Box Butte General Hospital Office, Room 208
Clayton Brown Lab, Room 122
Gift in Memory of Dr. Matthew R. Bruner Office, Room 213
Merlin and Ranae Butler Lab, Room 203
Chadron Community Hospital Organic Chemistry, Room 123
Chadron Medical Clinic Office, Room 114
Gift in Memory of Bill & Vrginia Coffee Anatomy & Physiology Teaching Lab, Room 018
Jim & Marianne Fitzgibbon Office, Room 138
Great Plains Health Office, Room 217
James & Francis Grimes Office, Room 140
Dr. Phillip Haberman Biotechnology Lab, Room 238
Marv & Marilyn Heckman Classroom 2, Room 102
Judy Hiles Classroom 1, Room 229
James A. & Jacqueline J. Irwin Office, Room 141
Dr. Loren & Cleo Jacobsen Biology Lab Prep & Storage, Room 230
John O. Jacox and Karyn E. Jacox Lab, Room 134
Jaggers Family Lecture Hall, Room 017
Pat & James Kaus Family Classroom 3, Room 128
Dr. John D. Mathes Office, Room 212
D. Marlene McKee Classroom 4, Room 223
Northwest Eye Center Office, Room 214
Dr. JoAnne Owens-Nauslar Study Lounge, Room 035
Francis A. Rakow Geoscience/Teaching & Research Lab, Room 109
Doug Richardson & Terry Johnson-Richardson Biology Lab Prep &

Storage, Room 235
Dr. Monica Rohde-Fulton Office, Room 209
Susan Salka Lab, Room 119
Drs. John & Ingrid Tangeman Herbarium Library, Room 002
Dr. Dale Timperly and Dr. Leanna Scott-Timperly Office, Room 115
Dr. Shane & Kelly Terrell Family Office, Room 218
Vern & Marjean Terrell Biology Lab Prep & Storage, Room 202
Dr. Ron Weedon High Plains Herbarium, Room 001
Dr. Justin & Kili Wenburg Office, Room 111
Amy R. White Office, Room 137

These naming requests bring honor to the donors and their family members, to Chadron State and to the Nebraska State College System.

The Chancellor supported these requests and recommended approval.

A motion to approve the Naming of Areas in Math Science Center of Innovative Learning for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

4.11 Approve Actions and Program Statement for Indoor Recreation Complex for Peru State College

Accept and Approve Program Statement

Representatives from Leo A. Daly presented the program statement document for the Peru State College Indoor Recreation Complex Project to the Board of Trustees on April 21, 2022.

The Campus Master Plan completed in 2012 indicated that improvements to the Baseball and Softball complex are necessary to address expanded parking, concessions, restroom and locker facilities, and practice facilities. Furthermore, the recently completed Peru State College Facility Master Plan - 2030, identified the Indoor Recreation Complex, which includes the Baseball/Softball improvements, as a High Priority-High Impact project.

The program statement identified 104,500 square feet of new athletic and recreation space for the College, including a new permanent fabric dome of about 85,000 square feet to be constructed just north of the Oak Bowl football field. This structure will include a 200 meter track, indoor turf practice field, and practice courts for volleyball and basketball. A support building will be attached to the new dome to include spectator amenities such as concessions and restrooms.

Appoint Construction Manager at Risk Selection Committee

Peru State recommends appointment of the following committee to perform the selection of the construction manager at risk contractor for

the Athletic and Recreation Project in accordance with Board Policy 8071.

The policy requires that the construction manager at risk contractor be selected by a committee comprised of Board of Trustees members, System Office and College staff, an architect or engineer, and a community member.

John Chaney, Chair of Fiscal, Facilities & Audit Committee, Board of Trustees

Bob Engles, Board of Trustees

Steve Hotovy, Vice Chancellor for Facilities, and architect, NSCS

Wayne Albury, Athletic Director, PSC

Bob Ludwig, Head Men's Basketball Coach

Jennifer Rieken, Vice President for Administration & Finance, PSC

Keith Bailey, Assistant Director of Facility Services, PSC

Representative from the Leo A. Daly consulting firm chosen to design the project

Community Member, TBD

Authorize Chancellor to Sign Construction Contracts

Per Board Policy 8064, Peru State requests authorization for the Chancellor to sign construction contracts for the Indoor Recreation Complex Project at a cost not to exceed available funding. The project is expected to cost approximately \$14.6 million, including approximately \$12 million in construction contracts.

Authorization for the Chancellor to sign construction contracts for the Indoor Recreation Complex will assure that the project can move forward with construction after the construction manager at risk contractor is selected and the contracts negotiated. This approval includes any contract associated with the construction of the project that is over \$300,000 contract sum, per Board Policy 8064.

Resolution to Select Construction Manager at Risk Delivery System

Pursuant to Board Policy 8071, Peru State requests that the construction manager at risk contract delivery system be adopted as an option for the Indoor Recreation Complex.

Board Policy 8071 requires that the Board adopt a resolution identifying the project delivery system for all design-build contract and construction manager at risk projects at the Colleges. Receiving the Board's approval to consider the construction manager at risk delivery system would allow the College to move ahead with the process for selecting a construction firm to be the project construction manager.

A motion to approve the Actions and Program Statement for the Indoor Recreation Complex for Peru State College was recommended by the committee

to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

4.12 Approve Easements with City of Peru for 5th Street Improvements for Peru State College

The City of Peru, Nebraska (the "City"), is conducting an extensive street and infrastructure improvement project. In addition to replacing the existing street pavement, the City is upgrading various street related facilities and infrastructure, including, improvements to the sidewalk system, street access driveways, and the storm sewer system.

Construction initially commenced on the City's street improvement project in other areas of town, but has now reached a portion of 5th Street (and a smaller portion of Hoyt Street) running through Peru State College's campus. Due to the fact that some of the City's planned improvements extend beyond the boundary of the existing street onto property owned by Peru State College (as reflected on the easement exhibits), the City requested the Board of Trustees of Nebraska State Colleges grant an easement in order to allow the City the right to construct, (and thereafter operate and maintain) its planned street and related infrastructure improvements.

The City requested two (2) easements in association with this project: (i) a permanent forty-six (46) foot wide easement that will encompass the City's permanent street, facility, and infrastructure improvements, and (ii) a temporary, larger, sixty-six (66) foot wide construction easement. The larger temporary construction easement is needed for purposes of facilitating the City's construction efforts, and will automatically terminate within one (1) year (or sooner depending on the City's completion of construction).

Peru State College is not responsible for any of the construction activities, and all costs associated with the maintenance, repair, and replacement of the City's street and related facilities will be the City's obligation.

A motion to approve the Easements with the City of Peru for 5th Street Improvements for Peru State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

4.13 Approve Authorization for Chancellor to Sign Construction Contracts for Geothermal Utilities Project at Peru State College

Pursuant to Board Policy 8064, Peru State requests authorization for the Chancellor to sign construction contracts for the Geothermal Utilities Project at a cost not to exceed available funding. Authorization for the Chancellor to sign the construction contracts of \$300,000 or more will assure that the project can move forward in a timely manner upon acceptance of successful bids. The overall Geothermal Utilities Project will be completed in phases over two to three years, and this approval of authorization applies through all phases of the project.

The project will utilize Capital Construction state tax funds of \$1,601,248 in FY2021-22, \$1,757,682 in FY2022-23, and \$2,101,905 in FY2023-24, as approved in LB383 (2021), Section 32. Peru State is also pursuing 309 Task Force funding for Quad ADA improvements which are planned to be installed immediately after the geothermal wells are drilled in the Quad.

A motion to approve the Authorization for the Chancellor to Sign Construction Contracts for Geothermal Utilities Project at Peru State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

4.14 Approve Wayne State College Berry Hall Suite-Style Renovation or Replacement Project Consultant Actions & Authorizations

Appoint Consultant Services Selection Committee

Wayne State recommends the appointment of the following individuals to a Professional Consulting Services Selection Committee for its upcoming Berry Hall Suite-Style Renovation or Replacement Project pursuant to Board Policy 8066.

Carter 'Cap' Peterson, Board of Trustees
John Chaney, Chair of Fiscal, Facilities & Audit Committee, Board of Trustees
Steve Hotovy, Vice Chancellor for Facilities and architect, NSCS
CD Douglas, Vice President for Student Affairs, WSC
Angela Fredrickson, Vice President for Administration & Finance, WSC
Kyle Nelsen, Director of Facility Services, WSC

At the conclusion of the selection process, a contract will be negotiated with the highest ranking firm. The firm selected will provide professional services to include programming, design development, construction documents, and construction administration for the project.

Authorize Chancellor to Sign Professional Services Contract

The System Office and Wayne State respectfully request authorization for the Chancellor to sign a professional services contract for the Berry Hall Suite-Style Renovation or Replacement Project at a cost not to exceed available funding.

Authorization for the Chancellor to sign the professional services contract for the Berry Hall Suite-Style Renovation or Replacement Project will assure that the project will be able to move forward upon completion of the selection process.

A motion to approve the Wayne State College Berry Hall Suite-Style Renovation or Replacement Project Consultant Actions & Authorizations was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

4.15 Approve Cash Fund Adjustment for Wayne State College

Wayne State requests approval for a FY22 Cash Fund Adjustment - Scholarship/Grant Awards increase of \$110,000 due to an increase in Nebraska Opportunity Grant (NOG) and Access College Early (ACE) allocations and awards.

Board approval allows for additional budget authority to be added to the budget by the State Budget Office.

A motion to approve the Cash Fund Adjustment for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

4.16 Approve Preliminary Biennium Budget Request and the Updated Preliminary Capital Construction Budget Requests for 2023-2025 Biennium

The Board approved the operating budget request guidelines and the preliminary capital construction requests for the 2023-2025 (FY24-FY25) biennium budget proposal at the January 2022 meeting. The preliminary operating budget proposal is provided at this time for Board reaction and input. The final operating budget proposal would be approved by the Board in July at the Retreat.

The deadline for complete capital construction project proposals to be submitted to the Nebraska Coordinating Commission for Postsecondary Education (Commission) is June 15, 2022. The Commission typically extends that date for NSCS until after the June meeting. The Board will act on the final prioritized project list for capital construction projects at the June meeting.

The deadline to submit the biennium budget request outline to the Commission is August 15, 2022. The deadline to have the proposals to the Director of Administrative Services is September 15, 2022. The Commission will make its final recommendations no later than October 6, 2022 on the 2023-25 Biennial Public Postsecondary Operating Budget and the 2023-2025 Biennial Capital Construction Budget Recommendations and Prioritization. The final Commission recommendations will be submitted to the Governor and Legislature no later than October 15, 2022.

Preliminary Operating Budget Request Proposal

The CORE Needs requests are in-line with those identified in January of 2022. The Colleges have calculated the CORE Needs requests and they are presented in summary below.

CORE NEED 1 - Base Salary Enhancement - As has been the case historically, requests related to any salary increases are provided later, following completion of collective bargaining, unless the Governor's budget office requests a specific calculation be included in the biennium request. If a specific increase is identified, the NSCS will build that calculation into the request, with the understanding that it is not indicative of the final impact of a negotiated salary increase.

CORE NEED 2 - Health Benefits Package Cost Increase - We will not know the health/dental rate increase for FY24 until October of 2023. Looking at the increases for the last five (5) years, and given the escalation of costs this past year and the outlook for the coming year, we believe our annual increases are likely to be closer to seven percent (7%).

Health/Dental Insurance Annual Rate Increases

FY19 - 0%
FY20 - 4.99%
FY21 - 6.71%
FY22 - 2.96%
FY23 - 5.84%

CORE NEED 3 - Utilities Cost Increase - Given the escalation of energy costs this past year, it is hard to predict what the increases will be for the next biennium. As of the end of February 2022, the 12-month Consumer Price Index for electricity increased nine percent (9%) and natural gas increased 23.8%.

The NSCS College increase in total expenses from FY20 to FY21 was 4.4%; from FY21 to FY22 was fourteen percent (14%); and for FY23 the estimated increase is 8.7%. Energy costs are likely to continue to escalate beyond these levels. The estimate for the utility increase for each year of the biennium is eight percent (8%).

CORE NEED 4 - Operating Cost Increase - The All Urban Consumers CPI increase for the 12-months ended February 2022 less food and energy costs was 6.4%. This market basket may not be reflective of the things bought by higher education. The Higher Education Price Index for July 2020 to July 2021 was 3.5% for supplies and materials. It is likely that index will be higher for the next two years if inflation continues. The estimate for operating expense inflation is five percent (5%).

CORE NEED 5 - Department of Administrative Services Rate Increases - This information will not be available until July as part of the budget request guidelines distributed by DAS - Budget Division.

CORE NEED 6 - New Building Openings - The WSC Athletic and Recreation Facility and the PSC Indoor/Outdoor Recreation Complex are the two (2) new facilities that should be completed during the next biennium.

FY24-25 Biennium Preliminary Cost Increase Estimates

| <u>CORE NEEDS</u> | <u>FY24</u> | <u>FY25</u> |
|--|--------------------|--------------------|
| CORE NEED 1 - Base Salary Enhancement | TBD | TBD |
| CORE NEED 2 - Health Benefits Package - 7% | \$644,194 | \$689,288 |
| CORE NEED 3 - Utilities Cost Increase - 8% | \$260,076 | \$280,881 |
| CORE NEED 4 - Operating Cost Increase - 5% | \$1,294,649 | \$1,359,381 |
| CORE NEED 5 - DAS Rate Increases | TBD | TBD |
| CORE NEED 6 - New Building Openings | <u>\$231,070</u> | <u>\$206,315</u> |
| Annual Cost Increase | \$2,429,989 | \$2,535,865 |
| Base Operating Budget Increase | 4.03% | 4.04% |

Strategic Initiatives

In January, two (2) strategic initiatives were identified to be included in the biennium request and those are still being developed:

1. The final base year request for the Career Scholarship program and support for the Rural Health Opportunities Program, to meet the workforce needs of Nebraska and especially in the rural areas of Nebraska.
2. A student services support initiative focused on improving retention and graduation rates at each of the Colleges.

Update to Preliminary Capital Construction Budget Request

As mentioned above, the Board approved the preliminary requests for capital construction for the 2023-2025 biennium at the January 2022 meeting. As a result of facilities master planning development in recent months, the Peru State College A.V. Larson building renovation program statement has been added to the preliminary list:

CSC Memorial Hall Renovation & Addition
PSC Al Wheeler Activity Center Geothermal Completion
PSC A.V. Larson Program Statement
WSC Brandenburg Renovation

The Board should identify any changes to the operating budget request as well as the capital projects at this time so they can be included in the FY24-FY25 Biennium Budget Request.

A motion to approve the Preliminary Biennium Budget Request and the Updated Preliminary Capital Construction Budget Requests for 2023-2025 Biennium was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss, and Terrell.

Items for Information and Discussion

5. Chancellor Informational Items

5.1 Annual Review of Low-Threshold Programs Approved for Continuation

During the March 2021 meeting, the Board of Trustees approved the implementation of an annual review process for Low-Threshold Programs to monitor the ongoing efforts of the individual programs at each State College.

The Spring 2022 NSCS Low-Threshold Report provides updated data for NSCS academic programs which have been approved for continuation, with annual monitoring. The data in the report represent the number of students who graduated during that academic year and the 5-year graduate mean.

5.2 Economic Impact Reports

In October 2020, the Nebraska State College System Office entered into a contract with Emsi (a regional economic modeling and labor market analysis company), to perform an Economic Impact Analysis for the State College System. System-level data were submitted for FY2018-19 to the Emsi research team and then applied to the methodology developed by Emsi for determining the overall economic impact from the System. The NSCS Executive Summary and Full Report are available on the NSCS website, with significant findings from the report including:

- The NSCS added \$565 million in income to Nebraska's economy in FY2018-19, reflective of .4% of the state's total GDP.
- The net impact of the System's operations added \$67.8 million in additional income to the Nebraska economy.
- Additional expenditures of \$15.3 million resulted from non-resident students enrolling in the Colleges and then staying in Nebraska after graduation.
- The net impact of former students currently employed in Nebraska amounts to \$418 million annually in added income to the state.
- The Nebraska economy will grow by \$982 million throughout students' working lives.

The Emsi research team was engaged to further evaluate the Economic Impact for each State College, and FY2019-20 data were submitted for a series of follow-up studies to be completed. The Executive Summaries, and individual Factsheets for Chadron, Peru and Wayne State Colleges are also included on the NSCS April 2022 Agenda website.

In FY21, the General Fund Appropriations to the three State Colleges (excluding the System Office) was \$51.1 million, which produced \$554.6 million in Economic Impact for the state. This results in an 11 to 1 return on investment for the general fund support made by the State of Nebraska into the State College System.

5.3 Five-Year Academic Calendar

The five-year academic calendar was provided to the Board for information.

5.4 NSCS Funding Request for CSC Foundation

According to the Board's Agreement with the Chadron State Foundation, a formal request for funding must be submitted, no later than June 15 each year. Following is the request that will be submitted for 2022-2023.

- Unrestricted funds to a discretionary account for the CSC President in the amount of \$4,500
- Unrestricted funds to a discretionary account for the NSCS Chancellor in the amount of \$500
- Annual contribution of funds not to exceed \$1,600 for the NSCS Senator's Reception
- Provide \$3,000 for the NSCS Teaching Excellence Award when the recipient is a Chadron State College faculty member

5.5 Reports of Personnel Actions

The personnel action reports were provided to the Board for information.

5.6 Intercollegiate Athletics Report of Institutional Commitment to NCAA Principles for Conduct

The intercollegiate athletics report of institutional commitment to NCAA principles for conduct to enhance integrity in intercollegiate athletes was provided to the Board for information.

5.7 Notice of Chancellor Approval of Use of Unappropriated Cash Funds for Rice Auditorium Stage Project for Wayne State College

The Board authorized the Chancellor to sign contracts for the Rice Auditorium Stage project and approved use of Sports Facility Cash funds for this project at its January 12, 2022 meeting. At that time, the project was estimated to cost approximately \$400,000 and the College planned to fund it as follows: \$100,140 from Sports Facility Cash Funds, \$250,000 from fundraised dollars, and approximately \$56,000 from operating cash. Since then, a bid was received for the project in excess of available funding and the project is now estimated to cost \$1,041,140. A request was made to the Chancellor for approval to use \$685,000 in unappropriated cash funds in order to move forward with the project without delays. The Chancellor granted his approval as it was determined that delaying the project would only result in additional costs in the future.

The college's cash fund adequately supported the request. Cash funds continue to exceed the 8% reserve requirement after funding this project.

5.8 Capital Construction Quarterly Reports

Pursuant to Board Policy 8050, Capital Construction Progress Reports from each of the Colleges are provided to the Board for information on a quarterly basis. For the Capital Construction Quarterly Reports for the period ending December 31, 2021, the following highlights were provided to the Board.

- At Chadron State College, the Math Science Addition & Renovation project is progressing well. Substantial completion will be scheduled for the month of May, and then the College will prep the new facility for classes to start in August. With regard to the Stadium Complex project, the Phase II Track Facility still requires fencing and landscaping to be completed.
- At Wayne State College, the Benthack Hall Renovation project celebrated the Grand Opening on October 1, 2021. The

Peterson Fine Arts Renovation & Addition project is focused on site work and interior building demolitions. The Press Box Replacement project is entirely complete, and its' final Quarterly Report is provided.

In total, four interim reports and one final report from the Colleges are provided in the attachments that includes the following:

Chadron

1. Math Science Addition & Renovation - Interim report
2. Stadium Facility - Interim report

Wayne

1. Benthack Hall Renovation - Interim report
2. Peterson Fine Arts Renovation - Interim report
3. Press Box Replacement - Final report

5.9 Contingency Maintenance Progress Reports

Contingency Maintenance Progress Reports from each of the Colleges were provided to the Board for information according to Board Policy 8050.

These reports are organized in order of contingency maintenance resolutions approved by the Board, which typically contains a set of projects to be addressed within a specific fiscal year. Individual projects are listed for each resolution, along with the original approved amount of funds dedicated to each project. Current expenditures, and approved reallocations of funds, are then tracked for each project, and the resulting current balances are provided. The final column of the report indicates the general status of each project.

5.10 LB 309 Project Status Reports

LB 309 Project Status Reports from each of the Colleges were provided to the Board for information according to Board Policy 8050.

5.11 Financial Reports

Board Policy 6011 provides for the submission of six-month and annual financial reports.

The Financial Reports from each of the Colleges were provided to the Board for information.

5.12 Operating Expenditure Reports

The Operating Expenditure Reports from each of the Colleges and the System Office were provided to the Board for information.

5.13 Auxiliary Expenditure Reports

The Auxiliary Expenditure Reports from each of the Colleges were provided to the Board for information. The Revenue Bond indentures require the submission of periodic financial reports to the Board.

5.14 Fall Occupancy and Income Reports

The Fall Occupancy and Income Reports from each of the Colleges were provided to the Board for information. Board Policy 2101 establishes the timeline for Occupancy and Income Reports.

5.15 Grant Applications and Awards

Board Policy 6024 requires the reporting of grant awards and applications to the Board as information, if they do not have a state maintenance of effort or future fiscal responsibility. For those that do have a maintenance effort or future fiscal impact, the Board is to approve the application in advance when possible. The following table is a summary of the grant applications and awards reported as of March 2022.

**Grant Applications and Awards
Reported as of March 2022**

| College | Grant Title | Amount |
|------------------------------|--|-------------|
| Chadron State College | | |
| Awards: | | |
| | American Rescue Plan Act Child Care Stabilization Program (Department of Health & Human Services) | \$42,200 |
| | Badlands Bombing Range (BBR) Vegetative Survey Project - Joint Venture Agreement (USAF, Department of Defense) | \$29,628.66 |
| | Theater Program Artist-in-Residence (Cooper Foundation) | \$5,000 |
| Total | | \$76,828.66 |
| | | |
| Wayne State College | | |

| | | |
|--------------|---|-------------|
| Application: | | |
| | Upward Bound Program (U.S. Department of Education) | \$287,537 |
| Total | | \$287,537 |
| Awards: | | |
| | BRAINSTEM: The Best Research and Innovation Network in the STEM fields is at WSC. (National Science Foundation [NSF] Scholarships in Science, Technology, Engineering, and Mathematics [S-STEM]) \$750,000 is over six years | \$750,000 |
| | Nebraska Collegiate Prevention Alliance (NECPA) Mini-Grant for Covid Emergency Relief Funding for the Substance Abuse Prevention and Treatment Block Grant (Nebraska Department of Health & Human Services and the Substance Abuse and Mental Health Services Administration) | \$14,975 |
| | Wildcat Initiative for STEM Education (WISE)/Preparing Rural STEM Teachers for Success (National Science Foundation [NSF] Robert Noyce Teacher Scholarship Program | \$768,001 |
| Total | | \$1,532,976 |

5.16 Contracts and Change Orders for Information

Pursuant to Board Policies 7015, 7016, and 8065, the following contracts and change orders were provided to the Board for information. Individual contracts and change orders for Wayne State College and the System Office are provided in the attachments, and include the following:

Wayne State College Contracts

- Morey Hall (restroom remodel project-phase III) - \$363,150
- Campuswide (comprehensive federal grant consulting services) - \$174,200
- Campuswide (campus fire alarm upgrade) - \$335,847
- Indoor Athletic & Recreation Complex (laundry renovation) - \$242,391
- Admissions (prospective Student Information Management System) - \$250,000 (\$50,000/year for 5 years)

System Office Contract

- Systemwide (library automation software) - \$198,798 (3-year initial term)

5.17 Chancellor's Travel Report

The Chancellor's Travel Report was provided to the Board for information.

6. College Informational Items

6.1 Proposed Board of Trustee Meeting Schedule

2022-2023 Proposed Board Meeting Schedule
(Five Meetings Per Year Plus a Retreat)

| | | |
|------------------|--|--|
| SEPTEMBER | BOARD OF TRUSTEES MEETING-CHADRON | September 8, 2022 Thursday |
| NOVEMBER | BOARD OF TRUSTEES MEETING-WAYNE | November 10, 2022 Thursday |
| JANUARY | BOARD OF TRUSTEES MEETING-LINCOLN | January 12, 2023 Thursday |
| MARCH | BOARD OF TRUSTEES MEETING-PERU | March 22-23, 2023 Wednesday-Thursday |
| JUNE | BOARD OF TRUSTEES MEETING-LINCOLN | June 15, 2023 Thursday |
| JULY | BOARD OF TRUSTEES RETREAT-LINCOLN | July 27-28, 2023 Thursday-Friday |

The Board was asked to review the proposed Board meeting schedule for 2022-2023 and let Chancellor Turman know if there were any issues with the proposed schedule.

Chair Zeiss indicated that he, Trustee Terrell and Vice Chair Chaney would serve as the Board officers nominating committee. The committee will report their nominations for Chair and Vice Chair at the June 16, 2022 meeting.

6.2 Student Trustee Reports

CSC Student Trustee Ruth Mencia reported that the new Student Senate had been making efforts to bridge the gap of communication between student government and students to amplify student voices and participation. She also noted that the student food insecurity issue had been taken care of for 1,006 times.

She further noted that the International Food Tasting Party was a hit with over 400 attendees from students, community members, faculty and staff. CSC celebrated the 10th anniversary of the Big Event, which is an opportunity for alumni, current students, faculty and staff to give back to the community. This 412 individuals including Chancellor Turman participated in the event.

CSC Student Trustee Mencia thanked the Board for the opportunity to serve as a student trustee.

WSC Student Trustee Jackson Richling reported that over the last two months Student Senate has hosted presidential and senatorial elections with the following results:

- President, Carter Ossian
- Vice President, John Munter
- Secretary, Daisha Hoffman

Student Senate will also be holding Allocations Day soon. This is the day where clubs and organizations present their budget plans and receive funding recommendations. These activities/requests are funded through the student activity fee.

He further noted that the International Dinner, which celebrates culture through food, was held with food from Curacao, Ethiopia, Brazil, Japan, Hawaii, Mexico and other locations. Around eighty (80) students, faculty, staff, administrators and community members attended.

WSC Student Trustee Richling thanked the Board for allowing him to be a Student Trustee and to work with them this past year. He then introduced the incoming WSC Student Trustee, Brett Hilbers.

PSC Student Trustee Panashe Jacha reported that it had been very busy on campus. The new Student Senate president and vice president had been elected, Phillip Hensarling and Alyse Foster respectively. He also reported that Senate would be investing funds into improving campus safety by adding improved signs to the crosswalks to the roads that pass through campus.

He further noted that several events had occurred on campus including the Spring Choir Concert, the HLC accreditation visit, the Sexual Assault Awareness Month walk, an Easter egg hunt for preschoolers and the inauguration of

President Evans. He indicated that the African art pieces that were donated by Dr. Natalie Hahn were now hanging in buildings around campus.

PSC Student Trustee Jacha thanked the Board for an excellent year and he noted that he had learned skills that he hoped to use in his next adventure. He then introduced the incoming PSC Student Trustee, Matt Leininger.

Adjournment

The meeting was adjourned at 2:59 PM

Paul Turman, Chancellor

The meeting notice and agenda have been published in the Omaha World Herald April 12, 2022 and posted on the Omaha World Herald website. The meeting notice and agenda have also been distributed via email to members of the Board of Trustees, the presidents of the State Colleges, the Associated Press and selected Nebraska newspapers.