



Nebraska State College System

CHADRON | PERU | WAYNE

Closed Session - June 16, 2022

Call to Order - Executive Session

The meeting was called to order at 8:30 AM by Vice Chair Chaney.

Motion to Enter Closed Session

The Board went into closed session at 8:30 AM. The Board reconvened the open meeting at 11:40 AM.

A motion was made by Chairman Bieganski and seconded by Trustee Peterson to Enter Closed Session. Motion approved. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

Adjournment - Executive Session

There being no further business, the meeting was adjourned by Vice Chair Chaney at 11:40 AM.

June 16, 2022

Call to Order

The meeting was called to order at 1:45 PM by Vice Chairman John Chaney

Attendee Name	Title	Status	Arrived
Gary Bieganski	Trustee	Present	
John Chaney	Vice Chairman	Present	
Bob Engles	Trustee	Present	
Carter Peterson	Trustee	Present	
Matt Blomstedt	Trustee	Present	
Jess Zeiss	Chairman	Absent	
Marjean Terrell	Trustee	Present	

Approval of Meeting Agenda

A motion was made by Trustee Engles and seconded by Trustee Peterson to approve the Meeting Agenda. Motion approved. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Terrell

ABSENT: Jess Zeiss

Public Comments

No public comments

Minutes Approval

Board of Trustees of the Nebraska State Colleges - Regular Meeting - Apr 21, 2022 1:00 PM

A motion was made by Chairman Bieganski and seconded by Trustee Peterson to approve the minutes of the April 21, 2022 meeting. Motion approved. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

1 Items for Consent Agenda

A motion was made by Trustee Engles and seconded by Chairman Bieganski to approve the following consent agenda item(s). Motion approved. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

1.1 Approve Acceptance of Employee Salary Recommendations (AP)

The Chancellor and each President have submitted salary recommendations for the 2022-23 fiscal year. In addition, Board Policy 5405 calls for the employer contribution to the retirement plan to remain at 8.0% for FY 2022-23.

1.2 Approve Board Meeting Schedule for 2022-2023 (AP)

2022-2023 Proposed Board Meeting Schedule

SEPTEMBER	BOARD OF TRUSTEES MEETING-CHADRON	September 8, 2022 Thursday
NOVEMBER	BOARD OF TRUSTEES MEETING-WAYNE	November 10, 2022 Thursday
JANUARY	BOARD OF TRUSTEES MEETING-LINCOLN	January 12, 2023 Thursday
MARCH	BOARD OF TRUSTEES MEETING-PERU	March 22-23, 2023

Wednesday-Thursday

JUNE	BOARD OF TRUSTEES MEETING-LINCOLN	June 15, 2023 Thursday
JULY	BOARD OF TRUSTEES RETREAT-LINCOLN	July 27-28, 2023 Thursday-Friday

1.3 Approve Emeritus Status for Dr. Paul Karr (AP)

Dr. Paul Karr, a faculty member from Wayne State College who will retire in May 2022, has been nominated for emeritus faculty status upon the four required criteria for granting emeritus status, as outlined below:

1. Minimum of 15 years of full time employment is met through 29 years of teaching at Wayne State College.
2. He earned the rank of full professor in 2004
3. Evidence of exemplary performance in areas of teaching, scholarship/creative activities, and service is represented by his grant application and receipt of funds from the EPSCoR Nebraska Undergraduate Research Experience at Small Colleges and Universities, his work with several students on research projects, his video taping of every lecture topic in General Chemistry I and General Chemistry II and making them available to students. He worked with several students to develop their presentation at the Student Honors Colloquium and at the annual Nebraska Academy of Science meetings. He also had several articles/papers published during his residence at Wayne State.
4. Demonstrated leadership and collaboration through service and contribution beyond normal expectations is also reflected through his continued work with Todd Young in the Fred G. Dale Planetarium, participation as a judge at the Nebraska Junior Academy of Science, as well as serving on the planning committee for the inauguration of President Marysz Rames. His leadership roles at the College include participating on the interview team for the new RHOP Nursing program and assisting with the Science Bowl multiple times over his years of service at WSC.

Chancellor Turman supports the nomination and WSC President Rames provided a letter of support for Dr. Karr's nomination. Both recommend that emeritus faculty status be granted.

- 1.4 Approve Designation of Presidential Associate for Mrs. Joanna Evans (AP)
- 1.5 Approve Depositories and Signatories (FFA)

Items for Discussion and Action

2. Academic and Personnel

- 2.1 First and Final Round Approval of Revisions to Board Policy 2510; Mission Statement, Core Values & Vision Statement

Board Policy 2510 has been revised to reflect recent changes in statute regarding Peru State's graduate program authorization. The policy revision also includes new degree programs that have been approved the past year, as well as Wayne State's updated mission, values, and vision statement.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 2510; Mission Statement, Core Values & Vision Statement was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

- 2.2 Approve Chancellor and Presidents' Contract Extensions and Salaries

The Chancellor and Presidents' contracts will be extended until June 30, 2024. Salary recommendations were provided to the Board of Trustees at the meeting.

Paul Turman, NSCS Chancellor \$295,129 \$35,849 Housing

Randy Rhine, Chadron State College President \$244,800 House provided

Michael Evans, Peru State College President \$244,800 House provided

Marysz Rames, Wayne State College President \$249,900 \$35,849 Housing

A motion to approve the Chancellor and Presidents' Contract Extensions and Salaries was recommended by the committee to the full Board, which approved

the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

2.3 Approve Retail Store Agreement for Chadron State College

Chadron State recommends approval to enter into a new five-year retail store operations Agreement. A competitive RFP process was followed and Reeves Inc. was selected by the College, pending Board approval.

Reeves Inc. has had the retail store operations Agreement since 2016. The terms of the Agreement include:

- One-year initial term with four (4) one-year renewals
- Reeves Inc. will pay the school commissions:
 - o 10% on merchandise

Upon approval the Agreement with Reeves Inc. will be effective July 1, 2022 through June 30, 2023 with four (4) additional one (1) year renewals for a maximum of five (5) years ending June 30, 2027.

A motion to approve the Retail Store Agreement for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

2.4 Approve Interlocal Agreement with City of Chadron Police Department for College Resource Officer for Chadron State College

Chadron State wishes to enter into an Interlocal Agreement with the City of Chadron Police Department for a College Resource Officer. This Agreement shall be for a period of three (3) years from August 1, 2022 to July 31, 2025.

A motion to approve the Interlocal Agreement with City of Chadron Police Department for College Resource Officer for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

2.5 Approve Two New Business Administration Options in Health Care Business and Certified Management Accountant (CMA) and an Exemption of Number of Credits Allowed for CMA Option for Peru State College

Policy 4200, requires all new academic programs to be submitted to the Board for approval, and Peru State requests approval of two new

undergraduate options for its existing Business Administration degree program. These include the Healthcare Business option and the Certified Management Accountant (CMA) option. Note the CMA option also requires the Board of Trustees' approval for an exemption of the number of credits allowed for a comprehensive major, which is fifty seven (57). The CMA Option requires sixty three (63), based upon the twelve (12) competencies required for licensure.

A motion to approve the Two New Business Administration Options in Health Care Business and Certified Management Accountant (CMA) and an Exemption of Number of Credits Allowed for CMA Option for Peru State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

2.6 Approve Pathways 2 Tomorrow Agreement for Wayne State College

Pathways 2 Tomorrow is a dual-credit partnership between Wayne State College, Northeast Community College and School Districts within Educational Service Unit 2. Wayne State has partnered with Northeast Community College and Pathways 2 Tomorrow to develop career pathway opportunities that will establish a unique educational model for rural Nebraska. This collaborative effort will establish career pathways for students in various fields, resulting in access to educational opportunities that are not available in their local high schools. Wayne State has been selected as the four-year institution to deliver these programs.

A motion to approve the Pathways 2 Tomorrow Agreement for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

2.7 Approve City of Wayne Law Enforcement Interlocal Agreement for Wayne State College

Wayne State requests approval of a 3-year Interlocal Agreement with the City of Wayne (City) to provide law enforcement services at the College. Wayne State has had a long-standing Agreement with the City to provide such services. The total charge by the City for the law enforcement services will be \$33,427 for the first year (July 1, 2022 through June 30, 2023). The charge for subsequent years will be increased by the lesser of 5% or the Consumer Price Index for All Urban Consumers (CPI-U) before seasonal adjustments for the prior 12-month period ending in March.

A motion to approve the City of Wayne Law Enforcement Interlocal Agreement for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

2.8 Approve Amendment to Interlocal Agreement with Wayne Community School District for Wayne State College

Wayne State requests approval to enter into an amendment to the Interlocal Agreement with Wayne Community School District (School). Wayne State has had a long-standing Agreement with the School District to provide access to facilities with the current Agreement signed in 2018 and an amendment signed in 2021. Last year's amendment decreased the cost associated with the School District's use of Wayne State facilities due to the fact that Peterson Fine Arts would not be available over the course of the next year and other adjustments were also made to adjust use of other facilities which further reduced the cost to the School District. This Amendment #2 would extend the Agreement through August 1, 2023 at the reduced rate given that Peterson Fine Arts will continue to be unavailable during much of the next year.

A motion to approve the Amendment to the Interlocal Agreement with Wayne Community School District for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

2.9 Approve Clark Creative Group Contract for Wayne State College

Board Policy 6401 requires that all contracts for services in an amount of \$300,000 and above be approved by the Board. In accordance with this policy, Wayne State is requesting approval to enter into a Contract for Services with Clark Creative Group for radio, television, and digital advertising placement and monitoring services in the amount of \$355,000.

A motion to approve the Clark Creative Group Contract for Wayne State College was recommended by the committee to the full Board, which approved the

motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

3. Student Affairs, Marketing, and Enrollment

3.1 First and Final Round Approval of Revisions to Board Policy 3650; Student Records

The revisions to Policy 3650 are to clarify that the Colleges are referring only to College-assigned electronic mail addresses in directory information.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 3650; Student Records was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

4. Fiscal, Facilities and Audit

4.1 First and Final Round Approval of Revisions to Board Policy 6007; Investments

The policy was reviewed for any necessary updates and put into the new format. The policy clarifies that there could be two trustees, one for the Auxiliary System and one to manage funds related to bonds. The reference to refundable dorm damage deposits in Section 2 was removed as the Colleges no longer use them.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 6007; Investments was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

4.2 First and Final Round Approval of Revisions to Board Policy 6011; Audits and General Operations Financial Reports

The policy was reviewed for updates and put into the new format. The policy is being broken into two polices, Policy 6800 - Annual Audits, and Policy 6801 - Required Financial Reports.

Policy 6800 now includes the various audits and which entity performs them. The series of required financial reports to be submitted to the Board are being moved to 6801. There were several financial reports listed in the policy that have been removed

because they are no longer submitted to the Board or already addressed in appropriate policies. The reference to capital construction reports and LB309 and Auxiliary Contingency Maintenance reports are also being removed as they are appropriately addressed in policy 8050. The reference to Foundation staff reports is also being removed as it is addressed in policy 5501.

The numbering reflects the plan to move finance and audit related policies to the 6800 series.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 6011; Audits and General Operations Financial Reports was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

4.3 First and Final Round Approval of Revisions to Board Policy 6015; Prompt Payments

The policy was reviewed for updates and put into the new format. There are no substantive changes to the policy. The number is being change to 6300 which is the series that will have all accounting related policies.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 6015; Prompt Payments was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Terrell.

ABSENT: Jess Zeiss

4.4 Final Round Approval of Revisions to Board Policy 6022; Income; Systemwide Fees; Individual College Fees

This is the second round of approval for the policy. There are substantial changes to the policy which align with the proposed fee structure for 2022-2023 on the June Board agenda.

The substantive changes highlighted in April with the first reading follow:

- Policy 6022 - Income; Systemwide Fees; Individual College Fees, is being retitled to "Student Fees, Charges and Fines."
- The policy includes definitions for on-campus fees, off-campus fees, course and lab fees, and charges and fines.
- The matriculation fee and the processing fee will no longer be required fees.
- The Records Fee will also be rolled into the technology fee.
- The Colleges have requested that the Registration Fee be

-
- removed as it is no longer charged.
 - The current plan is to roll the Degree/Graduation Fee into the Event Fee so it will be eliminated.
 - None of the Colleges currently charge a Placement/Credentials Fee so that fee will be removed from the Policy.
 - The Board will approve the housing and food service plans for standard semesters.
 - The policy clarifies that all fees assessed by the campuses must be approved by the Board. The one exception is Course and Lab Fees, which are currently under review by the Academic Affairs Council. The goal is to develop a structure that will allow the Board to approve the disciplines and the course/lab fee rates in the future.
 - The Colleges will still be able to set and assess student charges, which are related to elective services. Elective services would include Field Trip and Study Tour charges.
 - The Colleges will still control the assessment and collection of fines related to damages or Policy violations.
 - A schedule of student fees, charges and fines will be available on the Colleges' websites.

The changes to Policy 6022 since the first round approval in April are highlighted in yellow. Those changes are explained below:

- The College Support Fee will not include the Student Health Fee so that language has been deleted from Section 1.1 and is now in Section 1.3.
- There has been a clarification added to the Reinstatement Fee in Section 1.4 to make it clear the fee is only assessed if a student is withdrawn and reinstated in the same term. Students can return in a subsequent term and will not be charged this fee.
- The last change in Section 1.6, clarifies that lab fees and course fees are not used to pay salary support.

A motion to approve the Final Round Approval of Revisions to Board Policy 6022; Income; Systemwide Fees; Individual College Fees was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

4.5 First and Final Round Approval of Deletion of Board Policy 6026; Income; State Lands

Policy 6026 summarizes language from Neb. Rev. Stat. §85-317 relating to the land and endowment funds designated for the State Colleges and managed by the Board of Educational Lands and Funds. This single sentence policy is not necessary and we believe it should be removed from the NSCS Policy Manual.

A motion to approve the First and Final Round Approval of Deletion of Board Policy 6026; Income; State Lands was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

- 4.6 First and Final Round Approval of Revisions to Board Policies 8060; Capital Construction; Budget Requests; Planning, Design and Construction Documents; 8064; Capital Construction, Facility Maintenance and Repair Contracts and 8066 Professional Consulting Services Related to Capital Construction

Revisions to these three capital construction policies are necessitated by periodic statutory changes to thresholds regarding program statement applicability and when it is necessary to engage the formal process for selecting architects and engineers. These statutory thresholds are modified for inflation every four years by the Department of Administrative Services, State Building Division.

Other proposed revisions that are substantive include modifying the current two capital construction thresholds in Policy 8060 to be unified at \$2.0 million dollars, allowing program statements and design developments for the same project to be approved simultaneously at one Board meeting, and allowing an exception for CCBR program statement Board approval. Significant revisions for Policy 8064 include the addition of several exceptions to bidding requirements that were inadvertently left out of the policy at the last revision, and the policy definitions have been updated.

A motion to approve the First and Final Round Approval of Revisions to Board Policies 8060; Capital Construction; Budget Requests; Planning, Design and Construction Documents; 8064; Capital Construction, Facility Maintenance and Repair Contracts and 8066 Professional Consulting Services Related to Capital Construction was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

- 4.7 Approve Tuition Rates for 2022-2023

The Chancellor and the College Presidents recommend no tuition increase for the 2022-2023 academic year. The ongoing support from the State for the FY21-23 biennium budget and the funding of the salary increase for FY23 approved during the 2022 Legislative Session will allow the NSCS to freeze tuition for the second straight year.

A number of costs will need prioritization in the FY23 budget and the current impact of rising inflation. Funding for the following items

beyond inflation include:

NAPE \$3.00 per hour Increase Shortfall	\$119,532
Adjunct Pay Increase from \$850 to \$1,000 per Credit	
\$423,515	
<u>Health Insurance Cost Increase Shortfall</u>	<u>\$89,929</u>
Total Cost	\$632,976

Holding the line on a tuition increase will require the Colleges to grow enrollments to generate new revenues or cut costs to offset inflation and address other escalating costs.

The Chancellor and the College Presidents also recommend lowering the non-resident rate by \$1.00 per credit hour to match the resident rate. Over the past year, the NSCS completed a legislative review of the history of the non-resident tuition rate and determined that a non-resident rate must be approved, but it can be the same rate as the resident rate.

The final NSCS 2022-2023 Tuition Rate Table follows:

Nebraska State College System			
Proposed Tuition Rates			
Academic Year 2022-23			
	CSC	PSC	WSC
<u>On-Campus and Centers</u>			
Undergraduate Resident	\$186.00	\$186.00	\$186.00
Graduate Resident	\$232.50	\$232.50	\$232.50
Undergraduate Non-resident	\$186.00	\$186.00	\$186.00
Graduate Non-resident	\$465.00	\$465.00	\$465.00
Graduate Non-resident (College Center)			\$233.50
<u>Online Rate</u> -(1)			
Undergraduate Online	\$299.00	\$299.00	\$299.00
Graduate Online	\$380.00	\$380.00	\$380.00
Special Graduate Online			
CSC - ME in Curriculum & Instruction	\$359.00		
CSC - MAE in Education (History/Science/Math)	\$359.00		
PSC - MSE in Curriculum & Instruction		\$359.00	
WSC - MSE in Curriculum & Instruction			\$359.00
WSC - MSE in Special Education			\$359.00
<u>Dual Enrollment Program</u> (1)			
All Students	\$60.00	\$60.00	\$60.00
<u>Professional Deveopment</u> (1)			
	\$75.00	\$75.00	\$75.00
(1) The rate is inclusive of all per credit hour fees.			

A motion to approve the Tuition Rates for 2022-2023 was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

4.8 Approve Distribution of Funds for FY 2022-2023

General Funds

The 2021-2023 Biennium Budget (LB380 - 2021) provided the general appropriations for FY22 and FY23 to the Nebraska State College System. For FY23, an additional \$1,803,775 of funding was provided to support core needs along with an additional \$1.0M for Career Scholarship funding. During the 2022 session, an additional amount of \$1,046,944 was appropriated (LB1011) for salaries along with \$50,000 for the Grand Island Career Scholarship Program (LB902). The proposed Distribution of Funds for FY23 (July 1, 2022 thru June 30, 2023) identifies the allocations to the Colleges and the

System Office. Board Policy 6200 provides for the allocation of operational funds to the State Colleges and the System Office. The proposed distribution of funds was shared with the colleges so they could prepare their Operating Budgets for FY23, which are also included on the June Board agenda.

The General Fund appropriation base for FY22 was \$57,439,068, not including the Career Scholarship funding. The general fund increases for FY23 include an appropriation of \$1,320,794 for a 2% salary increase and related benefits, a health insurance funding increase of \$482,981, and additional salary funds for NAPE employees and support staff of \$1,046,944. This represents an operating increase of 4.96%. When including the Career Scholarship funding of \$2,000,000, the FY22 base was \$59,439,068, and with the FY23 increase of another \$1,050,000, the overall FY23 increase is 6.6%.

All of the appropriated funds were allocated to the Colleges and the System Office based on the actual need to fund the cost items and prorating the available funds. The System Office CIO position was funded off the top of the 2% salary increase appropriation.

It should be noted that the funding increase of \$225,000 from the Department of Corrections to support the PSC Correction Leadership Scholarship program is not included in the Distribution of Funds because the funds are appropriated in the Corrections budget. The additional funds from Corrections build upon the \$748,465 made available in 2021-22 for the program's second year to fully support the program at \$973,465.

Cash Funds

The Cash Fund appropriation is adjusted for tuition and fee rate increases. With only fees increasing in FY23, the only adjustment is for the fee rate changes.

The enrollment change adjustment provides the opportunity to build tuition and fee revenue growth into the base budget. The current practice is to allow an institution to build one-third of the increase into their base budget the year following the growth, and two-thirds two years later. This process allows time to confirm that the growth is sustained and that adding base costs to the budget is reasonable. WSC has had sustained enrollment growth that allows for a base adjustment of \$597,909 to their FY23 base.

The final adjustment line for the colleges reflects anticipated changes for scholarship awards received during the year from state agencies such as the Coordinating Commission for Postsecondary Education (CCPE) and the Nebraska Department of Education. The FY23 cash funds base is broken into "Operating Base" and

"Scholarship/Grant Awards Base" so the amount received for scholarships and grants can be easily identified.

The only other change is an increase of \$320,193 to the System IT budget making the total \$914,507. This will cover the projected NESIS billing of \$614,507 which is billed out to the colleges and paid out of the System Office. The remaining \$300,000 in authority is for the support of System IT projects which will use IT cash held in the System Office.

Federal Funds

The Federal Fund appropriation reflects preliminary projections from the colleges. Additional adjustments may be made to the Federal Funds appropriation as needed by the colleges during the fiscal year. It should be noted that the \$2.0M Federal ARPA funds for equipment (LB1014) has been included in the Distribution of Funds. The allocation was determined based on the last equipment needs request submitted to the Appropriations Committee. CSC will receive \$600,000, PSC will get \$510,000, and WSC will receive \$890,000 for the purchase of equipment to support the preparation of health care professionals in combating the effects of COVID-19.

The \$6,000,000 for the ARPA water and sewer projects appropriated in LB1014 is not included in the authority as it will be expended on capital projects which are not part of the operating budget.

Revolving Funds

The Revolving Funds represent the operating budgets of the auxiliary system, less the amounts expended for food service and debt service payments. The FY23 Auxiliary System Operating Budgets are also included on the June Board agenda.

A motion to approve the Distribution of Funds for FY 2022-2023 was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

4.9 Approve Distribution of ARPA Water and Sewer Project Funding

During the 2022 Legislative session, the Nebraska State College System received funds through the American Rescue Plan Act (ARPA) totaling \$8 million in LB1014. The Legislation specified that \$2 million was to be used for "equipment to prepare health care professionals in combating the effects of COVID-19." These dollars have been allocated to the Colleges through the distribution of funds agenda item to allow the Colleges to make the appropriate equipment purchases that align with this legislative guidance.

The remaining \$6 million is intended to "upgrade water and sewer systems on the three state college campuses." The Chancellor is recommending an equal distribution of funds of \$2 million for each college to support the identified projects.

A motion to approve the Distribution of ARPA Water and Sewer Project Funding was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

4.10 Approve FY22 Revised Operating Budgets

Wayne State College and the System Office are submitting FY22 Revised Operating Budgets. WSC requested an adjustment in April to add \$110,000 in Cash Funds due to an increase in Nebraska Opportunity Grant (NOG) and Access Early College (ACE) allocations and awards. The System Office has requested an addition of \$80,000 in Cash Funds to support technology investments. The System Office request is included on the June Board agenda.

At the start of each new biennium, the Colleges and System Office must seek Board approval to carry forward remaining appropriations (authority to spend) from the prior biennium. In the mid-biennium years, remaining appropriations for cash funds, revolving and federal funds generally roll forward automatically based on authority granted to the Governor's Budget Office in the appropriations bill. The Colleges had the opportunity as they closed out FY21, to determine how much of the remaining authority was needed to meet outstanding obligations and commitments of the Colleges as of June 30, 2021. The Colleges made the necessary carryforward requests of the Board in September. The annual budgets are no longer being adjusted by the carryover authority unless the Colleges will spend funds beyond their approved budgets. Any specific request to adjust the operating budget in the future will be accompanied with a revised budget.

A motion to approve the FY22 Revised Operating Budgets was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

4.11 Approve FY23 Operating Budgets

The Colleges and the System Office have prepared their FY23 (July 1, 2022 thru June 30, 2023) operating budgets, with the General, Cash and Federal Fund amounts based on the approved Distribution of Funds.

The budgets follow the National Association of College and University Business Officers (NACUBO) approved program structure: Program 01 - Instruction, Program 02 - Research, Program 03 - Public Service, Program 04 - Academic Support, Program 05 - Student Services, Program 06 - General Administration, Program 08 - Plant O&M, and Program 09 - Auxiliary Enterprises.

A motion to approve the FY23 Operating Budgets was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

4.12 Approve FY23 Auxiliary Operating Budgets

Board Policy 9008 states that prior to June 10th of each year, each State College shall prepare and submit to the Board its auxiliary operating budget for the next fiscal year.

A motion to approve the FY23 Auxiliary Operating Budgets was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

4.13 Approve Capital Construction and LB 309 Budget Requests and Prioritization

The Board approved Preliminary Capital Construction Requests at its January 12, 2022 meeting and approved an updated preliminary version at the April 21, 2022 meeting. In accordance with Board Policy 8060, the Colleges have prepared their capital requests for the 2023-25 biennium and seek Board approval for these requests that are to be submitted to the state on September 15, 2022.

A motion to approve the Capital Construction and LB 309 Budget Requests and Prioritization was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

4.14 Approve Use of \$80,000 of Unappropriated Cash Funds for System Technology Expenses

Board approval is requested for the use of unappropriated cash funds for system technology projects. The System Office is requesting approval to use an additional \$80,000 of unappropriated

cash funds to cover technology costs, including costs for the contracted CIO over the last year.

A motion to approve the Use of \$80,000 of Unappropriated Cash Funds for System Technology Expenses was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

4.15 Approve Use of \$24,000 of Unappropriated Cash Funds for Stadium Track Project at Chadron State College

Board approval is requested for the use of unappropriated cash funds for the Chadron State College Stadium-Track Project. The College is requesting approval to use \$24,000 of unappropriated cash funds for the project.

A motion to approve the Use of \$24,000 of Unappropriated Cash Funds for Stadium Track Project at Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

4.16 Approve Easement with City of Peru for Water Main Line for Peru State College

The City of Peru, Nebraska (the "City"), is conducting an extensive water infrastructure improvement project (the "Project"). A portion of the Project will be constructed on property owned by Peru State College (as described on the Easement and Exhibits). For this reason, the City requested that the Board of Trustees of Nebraska State Colleges grant an easement in order to allow the City the right to construct (and thereafter operate, maintain, and replace) the portion of the Project which will be located on the property described in the attached Easement and Exhibits .

The City requested two easements in association with this project: (i) a permanent easement that will encompass the City's right to operate, maintain, and replace the Project; and (ii) a temporary construction easement to facilitate the initial construction of the Project.

Peru State College is not responsible for any of the construction activities, and all costs associated with the maintenance, repair, and replacement of the City's Project will be the City's obligation.

A motion to approve the Easement with City of Peru for Water Main Line for Peru State College was recommended by the committee to the full Board, which

approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

4.17 Approve Amendment to Food Service Contract for Wayne State College

Wayne State College's food service operations is under contract with Compass Group USA, Inc. (Chartwells). The contract term is July 1, 2019 through June 30, 2024. Wayne State respectfully requests approval for an amendment to their agreement with Chartwells for the period of July 1, 2022 through June 30, 2023.

The Board approved the new contracts with food service providers in January and then set the food service rates in April. The increase approved for Chartwells, the food service provider at WSC, was a 6.5% increase. The food service rates were then increased by 3.7% to 3.9% in April to cover the increased cost to be paid the vendor.

Chartwells approached WSC administration in April about a revision to the contract terms for the upcoming contract year (July 1, 2022 to June 30, 2023). The rationale for the proposed change was cost increases, primarily in wages and food. The current contract termination provisions of only 90 days and the ability to negotiate emergency price adjustments provided an opening for Chartwells to renegotiate the terms of their contract.

Wayne State College worked with the System Office and then engaged in negotiations with Chartwells. Based on the negotiations between Wayne State and Chartwells, WSC is requesting approval of a revised contract amendment for FY23. The addendum includes the following changes:

- Adjusting the rates the College pays to Chartwells for meal plans to be approximately 15% over last year. This will not affect the previously approved meal rates for students.
- Giving the unused declining balance dollars to Chartwells.
- Supporting a minor adjustment to the operating hours.

Additionally, changes were made to remove the ability for Chartwells to negotiate a mid-year price change and the timeframe for notification of contract termination was extended from ninety (90) days to two hundred seventy (270) days.

Wayne State recommends approval of the continuation of the food services Agreement with Compass Group USA, Inc. through its Chartwells Division, and related amendment for 2022-2023, which is the fourth year of a five-year Agreement.

A motion to approve the Amendment to Food Service Contract for Wayne State College was recommended by the committee to the full Board, which approved

the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

4.18 Approve Fee Rates for 2022-2023

The Colleges have looked at the current revenue streams from tuition and fees and anticipated increased costs for the coming fiscal year. The Colleges are working to freeze tuition and minimize fee increases while dealing with inflation indicators of 8.3% from April 2021 to April 2022 (All Items Urban Consumer Price Index). When removing food and energy, the index is 6.2%. The energy index rose 30.3%, and the food index increased 9.4% over the same time period, the largest increase since April 1981. While everyone is hopeful that inflation will cool, it is adversely impacting the current year's operating budget. That impact was considered when proposing the fee rates for the coming academic year.

In addition to approving fees for the 2022-2023 academic year, the Board is being asked to approve the new fee structure developed by the colleges and the system office. The structure has been shared with the Fiscal Facilities and Audit Committee, Student Affairs Council, and the Council of Presidents. Everyone supports the proposal to simplify the structure and eliminate some fees. Changes to Policy 6022 were presented to the Board at the April meeting for a first reading and is on the June agenda for a final reading. The policy lays out the proposed new fee structure for the coming year. The most significant change is the creation of a "College Support Fee" which seeks to combine the facility fee, capital improvement fee, technology fee, and event fee components. The colleges chose to retain the fee components at this time so that information is included in the Board agenda item. The student bill and the final tuition and fee tables will roll the fees together. We will continue to look for ways to build flexibility into the structure over the coming year, (i.e., rolling the fees together and eliminating the components will allow the colleges more flexibility).

It is worth noting that the same fees will be assessed for the summer term as those assessed for fall and spring starting in FY23 unless otherwise indicated. Also, all on-campus and off-campus fees are assessed per credit hour unless otherwise noted in the schedules. The online tuition rates are all-inclusive, meaning no additional fees are charged to the student per credit hour.

The requested fee increases will not cover all of the anticipated inflationary cost increases but will address some of the escalating costs and new costs that are known at this time. Those costs are identified in the justifications that follow. A table comparing the 2021-22 and 2022-23 fee rates is provided for each school. The tables provide the components of the College Support Fee and the changes

in the rates for each fee. An explanation of all the changes is provided along with a justification for the increase.

Chadron State College		
Proposed Fee Rates		
Academic Year 2022-23		
	Actual 2021-22 Rate	Proposed 2022-23 Structure
On-Campus Fees: (per credit hour)		
College Support Fee		\$62.45
Components:		
Capital Improvement Fee	\$12.00	\$12.00
Event Fee (1)	\$14.50	\$16.50
Facilities Fee (2)	\$22.00	\$22.00
Technology Fee	\$11.00	\$11.95
Student Record Fee	\$0.41	
Health Fee	\$4.45	\$5.95
Student Activity Fee - Max 12 Credits	\$7.00	\$7.00
Off-Campus Fees: (per credit hour)		
Extended Campus Fee		\$62.45
Components:		
Capital Improvement Fee	\$12.00	\$12.00
Event Fee (1)	\$14.50	\$16.50
Facilities Fee (2)	\$22.00	\$22.00
Technology Fee	\$11.00	\$11.95
Student Record Fee	\$0.41	
Other Fees:		
Matriculation and Processing Fees (one time)	\$15.00	\$15.00
Degree/Graduation Fee		
Undergraduate	\$20.00	\$20.00
Graduate	\$20.00	\$20.00
Orientation Fee		
3 Family Members	\$100.00	\$100.00
Additional Family Members	\$50.00	\$50.00
International Student Fee - Cr Hr	\$10.00	
International Student Fee (one time)		\$125.00
Transcript Fee	\$5.00	\$5.00
Late Payment Fee (2% of outstanding balance up to \$100)	\$100.00	\$100.00
Late Registration Fee	\$25.00	
Placement/Credential Fee	\$10.00	
Reinstatement Fee	\$100.00	\$100.00
Student Parking		
Annual - Each Additional Auto or Motorcycle	\$20.00	\$20.00
Employee Parking		
Annual - Auto or Motorcycle	\$20.00	\$20.00
Annual - Each Additional Auto or Motorcycle	\$20.00	\$20.00
NOTES:		
All revenues are deposited into cash funds with the following exceptions:		
Capital Improvement Fees are Revolving Funds.		
Student Activity Fee is a Trust Fund.		
(1) \$15.775 to cash and \$0.725 to trust fund.		
(2) \$5.25 to cash and \$16.75 to revolving		

CSC Fee Changes

The Student Record Fee is being rolled into the Technology Fee. The "International Student Fee - Cr Hr" rate of \$10.00 is being changed to a one-time fee of \$125.00. This will provide the funding up-front related to recruiting and enrolling international students. CSC is eliminating the Late Registration Fee and the Placement/Credential Fee. These fees were rarely if ever assessed.

Justification of Increases

Event Fee

Base Credit Hours (2020-21)	54,249
Fee Increase Per Cr Hr	\$2.00
New Revenue	\$108,498

Justification: Athletics has seen an increase in travel costs over the past two years. CSC has been covering these increased costs but with increased costs on virtually everything there isn't the ability to cover these anymore. Lodging for student athletes has increased from \$113,161 in fiscal year 2019 to \$203,712 as of May 3, 2022 for fiscal year 2022. This is an increase of \$90,551 or 180% in three years. We believe these rates will increase another 2-3% for 2022-2023 which is an increase of \$96,662 since 2019. Bus transportation has increased from \$222,817 in fiscal year 2019 to \$232,713 as of May 3, 2022 for fiscal year 2022. This is an increase of \$9,896 or 104% in three years. We are in the process of negotiating the rates for next fiscal year and we will likely see an increase of 5%+ for bus transportation costs which is an increase of \$11,787. Total lodging and transportation increased expenses are \$118,345 for 2022-2023.

Health Fee

Base Credit Hours (2020-21)	54,249
Fee Increase Per Cr Hr	\$1.50
New Revenue	\$81,374

Justification: CSC needs to hire a 3rd Licensed Mental Health Counselor for students due to last two years' worth of increased appointment needs. We currently contract with a Licensed Mental Health Counselor, for three (3) six (6) hour days per week, in addition to the two full-time Licensed Mental Health Counselors on staff. It is likely we will need three (3) full-time Licensed Mental Health Counselors plus the contracted Licensed Mental Health Counselor in order to meet the demands. In 2019-2020 we had 961 mental health appointments, in 2020-2021 we had 1,299 mental health appointments without considering the COVID related appointments and 1,851 for all mental health appointments, in 2021-2022 we had

1,593 mental health appointments without considering the COVID related appointments and 1,861 for all mental health appointments. This is an increase of 194% from 2019-2020 to 2021-2022. The student feedback is they have to wait too long to see a counselor. Our two full-time Licensed Mental Health Counselors have kept their busy loads even though we've added the additional contracted Licensed Mental Health Counselor. Our full-time Licensed Mental Health Counselors each average 6-8 hour-long student appointments per day. When there are crisis situations someone who had a scheduled appointment is moved to another appointment to deal with the crisis.

Technology Fee and Student Record Fee

Base Credit Hours	54,249	
Fee Increase Per Cr Hr		\$0.55
New Revenue		\$29,837

Justification: The Technology Fee increase of \$0.95 represents the movement of the Student Record Fee of \$0.41 to the Technology Fee (rounded down to \$0.40) which is not really an increase. The remaining \$0.55 increase will cover the allocated costs of the new Cybersecurity Operations Center (SOC). The increase in the fee will generate around \$29,837 to support the SOC.

International Student Fee

The FY22 International Student Fee of \$10.00 per credit hour is being converted to a one-time fee of \$125.00 to cover the up-front costs of processing international students. This fee is normally a one-time fee collected upon enrollment of an international student. Students already attending CSC will not be charged the one-time fee.

Peru State College Proposed Fee Rates Academic Year 2022-23		
	Actual 2021-22 Rate	Proposed 2022-23 Structure
On-Campus Fees: (per credit hour)		
College Support Fee		\$64.55
Components:		
Capital Improvement Fee	\$12.00	\$12.00
Event Fee	\$7.75	\$9.75
Facilities Fee (1)	\$30.00	\$31.50
Technology Fee	\$10.10	\$11.30
Health Fee	\$5.00	\$6.25
Student Activity Fee	\$7.00	\$7.00
Other Fees:		
Matriculation and Processing Fees (one time)	\$15.00	\$15.00
Degree/Graduation Fee		
Undergraduate	\$50.00	\$50.00
Graduate	\$75.00	\$75.00
Orientation Fee	\$110.00	\$125.00
International Student Fee	\$150.00	\$150.00
Transcript Fee	\$5.00	\$5.00
Late Payment Fee (2% of outstanding balance up to \$100)	\$100.00	\$100.00
Reinstatement Fee	\$100.00	\$100.00
Employee Parking		
Annual - Auto or Motorcycle	\$25.00	\$25.00
NOTES:		
All revenues are deposited into cash funds with the following exceptions:		
Capital Improvement Fees are Revolving Funds.		
Student Activity Fee is a Trust Fund.		
(1) \$2.00 to cash and \$29.50 to revolving		

Justification of Increases

Event Fee

Base Credit Hours	18,000	
Fee Increase Per Cr Hr		\$2.00
New Revenue	\$36,000	

Justification: The additional \$2.00 per credit hour requested will generate \$36,000 that is needed to support costs related to events on campus. The cost of materials and supplies is being impacted by inflation and this will offset some of the cost increases.

Facilities Fee

Base Credit Hours	38,000	
Fee Increase Per Cr Hr		\$1.50
New Revenue	\$57,000	

Justification: The additional \$1.50/credit hour facilities fee revenue will support increased operational costs related to operating auxiliary

operations. The additional \$57,000 will be used for increased personnel, utility, contractual, and supply expenses associated with the auxiliary program.

<u>Technology Fee</u>			
Base Credit Hours	38,000		
Fee Increase Per Cr Hr		\$1.20	
New Revenue			\$45,600

Justification: The Technology Fee increase of \$1.20 per credit includes the \$0.65 increase needed to cover the allocated costs of the new Cybersecurity Operations Center (SOC). The increase in the fee will generate around \$24,700 to support the SOC. The remaining \$0.55 per credit increase will generate an additional \$20,900 and will be used to cover inflationary operating cost increases.

<u>Health Fee</u>			
Base Credit Hours (on-campus only)	18,000		
Fee Increase Per Cr Hr	\$1.25		
New Revenue			\$22,500

Justification: The \$1.25 per credit increase on the student health fee will generate an additional \$22,500 that will support increased operational costs related to the Student Health and Counseling office.

<u>Orientation Fee</u>			
Paid by Freshman students per year	Approximately	225	
Fee Increase		\$15.00	
New Revenue			\$3,375

Justification: The \$15.00 increase on the orientation fee will generate an additional \$3,375 that will support increased operational costs related to hosting multiple on-campus orientations.

Wayne State College		
Proposed Fee Rates		
Academic Year 2022-23		
	Actual 2021-22 Rate	Proposed 2022-23 Rate
On-Campus Fees: (per credit hour)		
College Support Fee		\$58.10
Components:		
Capital Improvement Fee	\$12.00	\$12.00
Event Fee	\$13.00	\$13.00
Facilities Fee - Max 12 Credits	\$21.25	
Facilities Fee (1)		\$22.25
Technology Fee	\$9.40	\$10.85
Student Record Fee	\$1.00	\$0.00
Health Fee - Max 12 Credits	\$5.25	
Health Fee		\$6.30
Student Activity Fee - Max 12 Credits	\$6.25	\$6.25
Off-Campus Fees: (per credit hour)		
Extended Campus Fee		\$57.85
Components:		
Extended/Off-Campus Fee	\$35.00	\$35.00
Capital Improvement Fee	\$12.00	\$12.00
Student Record Fee	\$1.00	\$0.00
Technology Fee	\$9.40	\$10.85
Other Fees:		
Matriculation and Processing Fees (one time)	\$15.00	\$15.00
Degree/Graduation Fee		
Undergraduate	\$60.00	\$60.00
Graduate	\$85.00	\$85.00
Orientation Fee	\$95.00	\$95.00
Transcript Fee	\$5.00	\$5.00
Late Payment Fee (2% of outstanding balance up to \$100)	\$100.00	\$100.00
Reinstatement Fee	\$100.00	\$100.00
Employee Parking (2)		
Annual - Vehicle	\$50.00	\$50.00
Annual - Reserved Parking for Executive Administrators	\$80.00	\$80.00
Annual Motorcycle	\$20.00	\$20.00
Spring/Summer Only	\$30.00	\$30.00
Summer Only	\$20.00	\$20.00
NOTES:		
All revenues are deposited into cash funds with the following exceptions:		
Capital Improvement Fees are Revolving Funds.		
Student Activity Fee is a Trust Fund		
(1) \$1.95 to cash and \$20.30 to revolving		
(2) 20% to cash and 80% to revolving		

WSC Fee Changes

The Student Record Fee is being rolled into the Technology Fee.

Justification of IncreasesFacilities Fee

Base Credit Hours	59,863
Fee Increase Per Cr Hr	\$1.00
New Revenue	\$59,863

Facilities Fee (remove 12 hour cap)

Base Credit Hours	8,238
Fee Increase Per Cr Hr	\$22.25
New Revenue	\$183,296

Justification: The Facilities Fee increase of \$1.00 which will generate an additional \$59,863. The additional facilities fee revenue will support increased operational costs related to operating the Student Center, Recreation Center, and other auxiliary operations. In addition to increasing the per credit hour fee, the proposal is to remove the 12 hour cap on this fee. The additional \$183,296 will be used for increased personnel, utility, contractual, and supply expenses associated with the auxiliary program.

Health Fee

Base Credit Hours	59,863
Fee Increase Per Cr Hr	\$1.05
New Revenue	\$62,856

Health Fee (remove 12 hour cap)

Base Credit Hours	8,238
Fee Increase Per Cr Hr	\$6.30
New Revenue	\$51,900

Justification: The \$1.05 per credit increase in the Health Fee generating \$62,856 in additional revenue will support increased operational costs related to the Student Health and Counseling office. In addition to increasing the per credit hour fee, the proposal is to remove the 12 hour cap on this fee. The additional \$51,900 will be used to hire an additional Licensed Student Counselor position as well as cover inflationary operating cost increases.

Technology Fee and Student Record Fee

Base Credit Hours	97,676
Fee Increase Per Cr Hr	\$0.45
New Revenue	\$43,954

Justification: The Technology Fee increase of \$1.45 includes moving the Student Record Fee of \$1.00 to the Technology Fee, which is not really a fee increase, and a \$0.45 increase to cover the allocated costs of the new Cybersecurity Operations Center (SOC). The \$0.45 increase in the fee will generate around \$43,954 to support the SOC.

The final AY2022-23 Fee Schedule follows:

Nebraska State College System			
Proposed Fee Rates			
Academic Year 2022-23			
	CSC	PSC	WSC
On-Campus Fees (Per Credit Hour):			
College Support Fee	\$62.45	\$64.55	\$58.1
Health Fee	\$5.95	\$6.25	\$6.3
Student Activity Fee - Max 12 Credits	\$7.00		\$6.2
Student Activity Fee		\$7.00	
Off-Campus Fees (Per Credit Hour):			
Extended Campus Fee	\$62.45		\$57.8
Other Fees:			
Matriculation and Processing Fee	\$15.00	\$15.00	\$15.0
Degree/Graduation Fee			
Undergraduate	\$20.00	\$50.00	\$60.0
Graduate	\$20.00	\$75.00	\$85.0
International Student Fee - One-Time	\$125.00	\$150.00	
Orientation Fee		\$125.00	\$95.0
Up to three family members	\$100.00		
Additional family members	\$50.00		
Transcript Fee	\$5.00	\$5.00	\$5.0
Late Payment Fee - 2% of outstanding balance up to \$100	\$100.00	\$100.00	\$100.0
Reinstatement Fee	\$100.00	\$100.00	\$100.0
Student Parking			
First Vehicle Free, Each Additional Auto or Motorcycle	\$20.00		
Employee Parking (2)			
Annual - Auto or Motorcycle	\$20.00	\$25.00	
Annual - Each Additional Auto or Motorcycle	\$20.00		
Annual - Auto			\$50.0
Annual - Reserved Parking for Executive Administrators			\$80.0
Annual Motorcycle			\$20.0
Spring/Summer Only			\$30.0
Summer Only			\$20.0

A motion to approve the Fee Rates for 2022-2023 was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

4.19 Approve Restructuring of Matriculation Fee and Degree/Graduation Fee

Matriculation/Processing Fee

The System has been required to assess a Matriculation Fee because it was specifically identified in RRS 85-307:

The president of each state college shall receive and collect

the fees for matriculation, board, room and such other fees as may be payable at such school, and shall disburse the same under direction of the board and according to law.

The rate was identified in RRS 85-311:

Students, when entering any state teachers college for the first time, shall pay a matriculation fee of five dollars. The money thus received shall be paid into the hands of the State Treasurer, and shall be held and disbursed as an institutional cash fund for the college wherein the students shall matriculate.

Further, because there was a separate processing fee, both components had to be listed on the Board tuition and fee schedules. With the passage of LB887 (Statutory Cleanup Bill), the fee reference was removed from RRS 85-307, and RRS 85-311 was repealed, so the fee will no longer need to be separately assessed.

As part of the fee restructuring and clean-up for FY23, it is proposed that the revenues generated by the matriculation fee (\$5.00) and processing fee (\$10.00) will be converted to a per credit hour fee and added to the Technology Fee component of the College Support Fee. The FY21 college revenues and the conversion to a per credit hour fee are provided in the following table:

Conversion of Matriculation/Processing Fee to Per Credit Hour Fee			
College	FY21 Revenues	Total Credits Less Dual Credit Hours	Per Cr Hr Fee
CSC	\$14,000	54,249	\$0.2
PSC	\$19,605	38,538	\$0.5
WSC	\$35,295	98,249	\$0.3

Degree/Graduation Fee

The colleges currently handle the costs of diplomas and graduation differently. At PSC and CSC the student pays a Degree/Graduation fee, but purchase their own caps and gowns in order to attend the graduation ceremony. At WSC the student pays a Degree/Graduation fee that covers the full cost of attending the ceremony and the diploma costs. It was agreed by the colleges that the process used by WSC would be easier to manage and would eliminate problems with gaps and gowns.

The FY22 Degree/Graduation Fees assessed by the colleges were as follows: CSC - Undergrad and Grad - \$20.00; PSC - Undergrad - \$50.00 and Grad - \$75.00; WSC - Undergrad - \$60.00 and Grad -

\$85.00. As part of the fee restructuring and clean-up for FY23, it is proposed that the Degree/Graduation Fee is converted to a per credit hour fee that will cover the cost of diplomas and the full cost of the graduation ceremony, including the cost of caps and gowns. The per credit hour fee will be part of the Event Fee component of the College Support Fee. The FY21 college costs and the conversion calculations to a per credit hour fee are provided in the following table:

**Degree/Graduation Fee
FY21 Costs and Credit Hours**

Diploma and Graduation Costs	CSC	PSC	WSC
Estimated Cost of Caps and Gowns (1)	\$21,872	\$11,011	\$27,118
Cost of Diplomas	\$5,520	\$6,543	\$10,183
Other Costs	<u>\$26,860</u>	<u>\$25,404</u>	<u>\$23,765</u>
Total Estimated Cost	\$54,252	\$42,958	\$61,066
Cost per Graduate	\$113	\$145	\$82
Credit Hours to be Assessed Fee			
FY21 Credit Hours Less Dual Enrollment Credits	54,249	38,538	94,892
Summer Hours to be Assessed			912
Extended Hours to be Assessed			2,784
Event Fee Rate For Summer			\$13.50
Event Fee Rate for Extended Campus			\$0.50
Event Fee Increase to Cover Cost	\$1.00	\$1.11	\$0.50
 (1) Assuming 70% of students attend graduation for PSC and CSC.			

Board Approval

The Board is being asked to take the following actions related to these one-time fee for FY23:

- Approve an increase to the Technology Fee component of the College Support Fee to replace the Matriculation and Processing Fee as follows: CSC - \$0.25; PSC - \$0.50; and WSC - \$0.35.
- Approve an increase to the Event Fee component of the College Support Fee to replace the Degree/Graduation Fee as follows: CSC - \$1.00; PSC - \$1.10; WSC - \$0.50.

These changes will be made to the FY23 fee schedule upon Board approval.

A motion to approve the Restructuring of Matriculation Fee and Degree/Graduation Fee was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Terrell

ABSENT: Jess Zeiss

4.20 Approve Athletic Team Apparel Contract for Wayne State College

Wayne State is nearing the end of its current athletic team apparel contract and requests approval to enter into a new contract with BSN Sports, LLC, based on the results of a competitive sealed bid process. This apparel contract will be used to outfit student athletes with consistently branded uniforms, other practice and competition apparel, and cost-effective camp t-shirts. Selecting a universal apparel provider assists with athletic department-wide branding, competitive pricing, and streamlined ordering processes and administrative control.

The Request for Proposals was advertised in the Norfolk Daily News and was also sent to three (3) vendors. Two (2) vendors responded with proposals. A committee of seven (7) reviewed the proposals and recommended BSN Sports, LLC, for the contract. The recommended contract is effective July 1, 2022-June 30, 2027 and for an amount not to exceed \$800,000 (approximately \$160,000/year).

The contract provides the following general terms:

- College will receive 40% off retail prices on all Under Armour apparel, footwear, and custom uniforms.
- College will receive a minimum of 20% off catalog price on all BSN proprietary products exclusive of closeout and sale items.
- College will receive a minimum of 10% off catalog price on all non-branded products.
- College will receive up to \$45,000 annually in Under Armour promotional products.
- College will receive additional product allocation if certain spending levels are met or if College athletic programs perform well (i.e. qualify for the NCAA tournament).
- During the first year, the College will receive up to \$35,000 in additional promotional products.

A motion to approve the Athletic Team Apparel Contract for Wayne State College was recommended by the committee to the full Board, which approved the

motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

Items for Information and Discussion

5. Chancellor and College Informational Items

5.1 Selection of Collective Bargaining Teams

The current negotiated agreements with the State Colleges Education Association (SCEA), the Nebraska State Colleges Professional Association (NSCPA), and the National Association of Public Employees, Local #61, of the American Federation of State, County and Municipal Employees (NAPE/AFSCME) are set to expire July 1, 2023. Negotiations for the next biennium (2023-2025) are planned to commence in September 2022, and the NSCS Collective Bargaining Teams referenced below have been appointed by the Chancellor to begin preparation for the next round of collective bargaining sessions with each unit.

SCEA: Chief Negotiator - Kristin Divel, NSCS
System Representative - Jodi Kupper, NSCS
Campus Representative - James Powell, CSC
Campus Representative - Tim Borchers, PSC
Campus Representative - Steve Elliott, WSC

NSCPA: Chief Negotiator - Kristin Divel, NSCS
System Representative - Kara Vogt, NSCS
Campus Representative - Anne DeMersseman, CSC
Campus Representative - Eulanda Cade, PSC
Campus Representative - Candace Timmerman,

WSC

NAPE/AFSCME: Chief Negotiator - Kristin Divel, NSCS
System Representative - Kara Vogt, NSCS
Campus Representative - Anne DeMersseman, CSC
Campus Representative - Eulanda Cade, PSC
Campus Representative - Candace Timmerman,

WSC

5.2 Promotion and Tenure Report

The promotion and tenure information is provided to the Board for information.

5.3 Foundation Employee Compensation Report

Chadron State Foundation's employee salary information for 2022-2023 is attached as an information item as required by Board Policy 5501.

5.4 Reports of Personnel Actions

The personnel action reports are provided to the Board for information.

5.5 FY23 Appropriations Summary

FY23 Appropriation Increases from 2022 Session

There were some important funding changes approved during the 2022 legislative session that added funding to our Biennium budget (LB380):

- LB1011 - An additional amount of \$1,046,944 was appropriated for NAPE and support staff salaries.
- LB902 - \$50,000 for the Grand Island Career Scholarship Program
- LB1014 - \$8,000,000 in total of Federal ARPA funds was appropriated. \$2,000,000 to be used to purchase needed equipment to prepare health care professionals in combating the effects of COVID-19 and \$6,000,000 to be used to upgrade water and sewer systems on the three state college campuses.

Biennium Budget Increases from FY22 to FY23

The 2021-2023 Biennium Budget (LB380 - 2021) provided general appropriations for FY22 and FY23 to the Nebraska State College System. The changes from FY22 to FY23:

- An additional \$1,320,794 for a 2% salary policy and related benefits
- Health insurance funding increase of \$482,981
- An additional \$1.0M for Career Scholarship funding.

Total Appropriation Increase from FY22 to FY23

The General Fund appropriation base for FY22 was \$57,439,068, not including the Career Scholarship funding. The general fund increases for FY23 total \$2,850,719. This represents an operating increase of 4.96%. When including the Career Scholarship funding of \$2,000,000 the FY22 base was \$59,439,068, with the FY23 increase of another \$1,050,000, the overall FY23 increase is 6.6%.

Other Funding

It should be noted that the FY23 funding increase of \$225,000 from the Department of Corrections to support the PSC Correction Leadership Scholarship program is not included because the funds are appropriated in the Corrections budget. The additional funds from Corrections build upon the \$748,465 made available in 2021-22 for the program's second year to fully support the program at \$973,465.

Finally, with the passage of LB383 (2021), the Geothermal Utilities Project at PSC is funded with \$1,601,248 in FY22 and \$1,757,682 in FY23. There was also an intent to provide future funding of \$2,101,905.

The extension of capital funding approved in LB384 (2021) for facilities is highlighted in the attached table.

5.6 Annual Report on Internal Leases of Revenue Bond Buildings

Board Policy 9004 on revenue bond facilities states that the Board will establish and maintain such schedule of rates, fees and/or charges for the use of the facilities controlled by the Board. Although leased for College use, non-revenue bond use of revenue bond facilities by the Colleges is reported annually to the Board. Lease payments made for use of the revenue bond space is included in the revenue bond program.

5.7 Capital Construction Quarterly Reports

Pursuant to Board Policy 8050, Capital Construction Progress Reports from each of the Colleges are provided to the Board for information on a quarterly basis. For the Capital Construction Quarterly Reports for the period ending March 31, 2022, the following highlights are provided to the Board.

In total, two initial reports and four interim reports from the Colleges are provided in the attachments that includes the following:

Chadron

1. Math Science Addition & Renovation - Interim report
2. Stadium Facility - Interim report

Wayne

1. Artificial Turf - Initial report
2. Benthack Hall Renovation - Interim report
3. Peterson Fine Arts Renovation - Interim report
4. Rice Stage - Initial report

5.8 Spring Occupancy and Income Reports

The Spring Occupancy and Income Reports from each of the Colleges are provided to the Board for information. Board Policy 8050 establishes the timeline for Occupancy and Income Reports.

5.9 Contracts and Change Orders for Information

Pursuant to Board Policies 7015, 7016, and 8065, the following contracts and change orders are provided to the Board for information. Individual contracts and change orders for Wayne State College and the System Office are provided in the attachments, and include the following:

Wayne State College Contracts

- Rice Auditorium (Rice stage renovation) - \$945,290
- Peterson Fine Arts (technology equipment installation) - \$256,963.41
- Soccer Field Turf Conversion (turf installation) - \$983,700

Wayne State College Change Orders

- Peterson Fine Arts Building (#3-smoke exhaust system, provide shoring brace and additional backfilling, add millwork and replace vents) - \$133,717
- Peterson Fine Arts Building (#4-smoke control and door/frame/hardware install) - \$116,089
- Peterson Fine Arts Building (#5-various modifications, lighting, dance floor addition, speaker strobes/sleeves, submittal adjustments) - \$75,385

System Office Contracts

- System Office and Colleges (employee assistance program) - \$25 per employee
- System Office and Colleges (health plans) - \$15 per qualifying event plus 2% administrative fee
- System Office and Colleges (lobbyist services) - \$43,226
- System Office (PEAK agenda management subscription) \$8,182 for 2022-2023; \$8,427.46 for 2023-2024; \$8,680.28 for 2024-2025
- System Office and Colleges (CIO virtual support) -- \$156,600 (three separate contracts)

System Change Orders

- Nebraska State College System Colleges (#1-discovery service for college libraries) -- \$142,674
- Nebraska State College System and Colleges (#1-canvas cloud subscription) -- \$186,766.10 Year 1; \$155,124.22 Year 2; \$155,674.61 Year 3; \$160,289.09 Year 4; \$165,095.84 Year 5

5.10 Grant Applications and Awards for Information

Board Policy 6024 requires the reporting of grant awards and applications to the Board as information, if they do not have a state maintenance of effort or future fiscal responsibility. For those that do have a maintenance effort or future fiscal impact, the Board is to approve the application in advance when possible. The following table is a summary of the grant applications and awards reported as of May 2022.

Grant Applications and Awards Reported as of May 2022

College	Grant Title	Amount
Chadron State College		
Application:	Theater Program Artist-In-Residence (Darold A. Newblom Foundation)	\$1,400
Total		\$1,400
Awards:		
	Behavioral Health Education Center of Nebraska (BHECN) Panhandle (Behavioral Health Education Center of Nebraska (BHECN)	\$5,000
	Nebraska Research Network in Functional Genomics (amendment #5) (National Institutes of Health	\$43,607
Total		\$48,607
Wayne State College		
Award:	Nebraska Research Network in Functional Genomics (National	\$22,477

	Institutes of Health) carryover funding addition bringing total award to \$59,078	
Total		\$22,477

5.11 Chancellor's Travel Report

The Chancellor's Travel Report was provided to the Board for information.

Student Trustee Reports

Olivia Bryant, CSC Student Senate president presented a report from Chadron State College. She thanked Ruth Mencia for her guidance, support and positivity in assisting her to understand what she needed to do for the Board meeting.

Ms. Bryant noted that CSC finished out the 2022 academic year very strong with 283 graduates. She further noted that Chancellor Turman gave the commencement address and CSC hosted an annual Ivy Day honors night for the graduating class at which Dr. Ron Bolze spoke.

She also indicated that 344 student qualified for the President's list with a 4.0 GPA and 299 students qualified for the Dean's list with a 3.5 GPA. Nine students presented at the Nebraska Academy of Sciences Conference in late April. Three students qualified for the NCAA Division II Track and Field Championships. She further indicated that one student and three faculty members were currently biking across the United States. She noted that everyone is looking forward to the 2022-2023 school year.

WSC Student Trustee Brett Hilbers reported that 618 students graduated at the 2022 commencement ceremonies, the first 6-week summer classes began June 6, WSC is hosting many summer camps, planetarium shows were set to resume in July and the Wildcat Golf Classic would be held June 18. He also reported that the new student registration was being held that provides incoming freshmen and transfer students the opportunity to register for classes after having met with advisors and touring campus.

Student Trustee Hilbers also reported some admissions statistics as of June 10. As of that date 789 freshmen had signed up for new student registration. Of the 789, 121 were transfer students and 40 were international students. The goal for new freshmen was set at 830 meaning that WSC was at 95% of their goal.

1. Election of Officers

1.1 Approve Board Nominating Committee Report and Election of Officers

At the April 21, 2022 Board meeting, Chair Zeiss reported that he and Vice Chair Chaney and Trustee Terrell would serve as the nominating committee for the elections of Board and Facilities Corporation officers for 2022-2023.

The Committee reported that its nomination for consideration and action was to have Jess Zeiss as Chair and John Chaney as Vice Chair.

A motion to approve the Board Nominating Committee Report and Election of Officers was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, and Terrell.

ABSENT: Jess Zeiss

Adjournment

The meeting was adjourned at 3:18 PM

Paul Turman, Chancellor

The meeting notice and agenda have been published in the Omaha World Herald June 7, 2022 and posted on the Omaha World Herald website. The meeting notice and agenda have also been distributed via email to members of the Board of Trustees, the presidents of the State Colleges, the Associated Press and selected Nebraska newspapers.