



Nebraska State College System

CHADRON | PERU | WAYNE

Executive Session - November 9, 2022

Call to Order - Executive Session

The meeting was called to order at 4:10 PM by Chair Zeiss.

Motion was made by Trustee Peterson and seconded by Trustee Chaney to go into executive session as authorized by Neb. Rev. Stat. §84-1410 for the protection of the public interest, and to prevent needless injury to the reputation of persons who have not requested a public hearing for the purpose of holding a discussion limited to the following subjects:

- Litigation
- Personnel matters

Chair Zeiss declared that the executive session would be strictly limited to a discussion of:

- Litigation
- Personnel matters

Motion was adopted. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

The Board went into executive session at 4:10 PM. The Board reconvened the open meeting at 5:38 PM.

Adjournment - Executive Session

There being no further business, the meeting was adjourned by Chair Zeiss at 5:38 PM.

Executive Session - November 10, 2022

Call to Order – Executive Session

The meeting was called to order at 7:56 AM by Chair Zeiss.

Motion was made by Trustee Peterson and seconded by Trustee Engles to go into executive session as authorized by Neb. Rev. Stat. §84-1410 for the protection of the public interest, and to prevent needless injury to the reputation of persons who have not requested a public hearing for the purpose of holding a discussion limited to the following subjects:

- Litigation
- Personnel matters

Chair Zeiss declared that the executive session would be strictly limited to a discussion of:

- Litigation
- Personnel matters

Motion was adopted. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

The Board went into executive session at 7:56 AM. The Board reconvened the open meeting at 9:51 AM.

Adjournment - Executive Session

There being no further business, the meeting was adjourned by Chair Zeiss at 9:51 AM.

November 10, 2022

Call to Order

The meeting was called to order at 2:15 PM by Chairman Jess Zeiss

Attendee Name	Title	Status	Arrived
Gary Bieganski	Trustee	Present	
John Chaney	Vice Chairman	Present	
Bob Engles	Trustee	Present	
Carter Peterson	Trustee	Present	
Matt Blomstedt	Trustee	Present	
Jess Zeiss	Chairman	Present	
Marjean Terrell	Trustee	Present	

Approval of Meeting Agenda

A motion was made by Trustee Engles and seconded by Trustee Peterson to approve the Meeting Agenda. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

Public Comments

No public comment

President Marysz Rames' Welcome

President Rames welcomed everyone to Wayne State.

President Rames shared information regarding a major initiative that is underway at WSC. This involves a Title III grant of \$2.1 million (over a 5-year span) that focuses on developing a path to sustain enrollment, retention and graduation rates. The program is referred to as WayS In – Wayne State Interventions. The grant will help reach the new attainment goal set by the state, as well as address the attainment gap for first-generation, low-income students and families.

There are 5 components to the program:

- Implement Supplemental Instruction in high-risk course
- Provide instructional development through the new Center for Faculty Development and Innovation
- Deploy a first-year experience course to help students transition to college
- Expand the use of Wildcat 360, a case management system
- Support renovations for Brandenburg Hall, which will serve as a student success center

President Rames highlighted two of the above-mentioned components, the first-year experience course and the Center for Faculty Development and Innovation.

1. The first-year experience course is a one credit hour course taught by faculty and student affairs staff. The course is themed based on the instructor's passion, i.e. Thinking through games and puzzles and Life Skills (Adulting 101), proper nutrition, financial literacy, how to change a tire, etc. These themes are also used to deliver the other half of the curriculum focused on goal setting, accessing resources, note taking and test prep. The course also includes a student mentor that works with the class once a week which helps incoming students connect with one of their peers.
2. The Center for Faculty Development and Innovation – Some of the projects that this area is working on include, new faculty onboarding, experiential/work-based learning, use of high impact practices and use of the LMS Canvas.

President Rames thanked Vice President Elliott and Associate Vice President McCarthy for their leadership with the grant.

President Rames also thanked Joni Backer for her work in managing the logistics for the Board meeting.

Minutes Approval

Board of Trustees of the Nebraska State Colleges - Regular Meeting - Sep 8, 2022 2:15 PM.

A motion was made by Trustee Terrell and seconded by Trustee Peterson to approve the minutes of the September 8, 2022 meeting. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

1 Items for Consent Agenda

A motion was made by Trustee Bieganski and seconded by Trustee Peterson to approve the following consent agenda item(s). Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

1.1 LB 309 Allocations and Retrievals

The following LB 309 additional allocation is presented for Board approval per Board Policy 8050.

Chadron State

1. Allocation of an additional \$16,000 for steam line to		
Maintenance Building		
Allocation Date/Amount	7/14/22	\$30,000.00
Additional Allocation Date/Amount	9/30/22	\$16,000.00
College Contribution		<u>00.00</u>
Estimated Project Cost		\$46,000.00

A motion to approve the LB 309 Allocations and Retrievals was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

Items for Discussion and Action

2. Academic and Personnel

2.1 First and Final Round Approval of Revisions to Board Policy 5501; Ancillary Organizations

Board Policy 5501 has been reformatted and a modification has been made in section 1.3 Reporting Requirements to change the timing for the Foundations to submit their annual listing of employee salaries. Annual listings will be due after the Foundations have approved salaries for their upcoming fiscal year. The listing will then be reported at the next regularly scheduled Board meeting.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 5501; Ancillary Organizations was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

2.2 Approve Addition of Strategic Leadership and Communication and Healthcare Administration MSOM Focus Areas for Peru State College

Per Policy 4200, which requires all new academic programs to be submitted to the Board for approval, Peru State requests approval of two graduate-level focus areas for the MSOM degree: Strategic Leadership and Communication and Healthcare Administration.

A motion to approve the Addition of Strategic Leadership and Communication and Healthcare Administration MSOM Focus Areas for Peru State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

2.3 Approve Sterling College Agreement for Peru State College

Sterling College in Kansas has requested using Peru State as a placement site for its athletic training students to complete their immersive clinical experience. This experience is required in the final year of the student's Master's program of study. This opportunity would provide additional support for athletic training and the Athletic Department at Peru State.

Peru State requests approval of a three-year Agreement with Sterling College to serve as an Affiliated Site for placements for Sterling's athletic training students.

A motion to approve the Sterling College Agreement for Peru State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

2.4 Approve Interlocal Agreement with Educational Service Unit #4 for Peru State College

Peru State College (PSC) is requesting approval to continue the Interlocal Agreement with Educational Service Unit #4 (ESU 4). This Agreement allows PSC to accept students, aged eighteen (18) years or older in training programs for the purpose of allowing ESU 4 to provide vocational experience of instructional value to students in districts within ESU 4. The students receive the same consideration given regular employees with regard to safety and general work conditions. PSC agrees to cooperate with ESU 4 to provide

community-based pre-vocational training to the students in accordance with the ESU 4 programs and guidelines and in accordance with applicable federal and state law, including child labor laws and the FLSA.

ESU 4 is responsible for providing on-site supervision and instruction to the students, with an emphasis on safety, production and appropriate work behavior. The student training activity is under the supervision of a qualified supervisor (teacher or job coach) provided by ESU 4. ESU 4 shall monitor quality control of work performed by the students.

A motion to approve the Interlocal Agreement with Educational Service Unit #4 for Peru State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

2.5 Approve Revised Wayne State Foundation Agreement

The Chancellor has worked with the Executive Director of the Wayne State Foundation to update the current "Collaborative Agreement" between the Foundation and the Board of Trustees for the Nebraska State College System. The proposed revisions were discussed by the Foundation Board during their June 2022 meeting and approved unanimously at the September 2022 meeting. The significant changes to the Agreement include:

- Affirming that the Board of Trustees has primary oversight over all employees (including employment, compensation and evaluation);
- Establishing that the College President will identify the fund-raising priorities (i.e., capital projects, scholarships, etc.) and then collaborate with the Foundation to develop strategies for supporting these priorities;
- Ensuring that the Foundation consults with the Chancellor and President on the acquisition of all real estate;
- Formation of a President & College Executive Expense Account of \$25,000 annually, and allow for carrying forward of these funds not to exceed a pool of \$50,000 in any given year;
- Reducing the Chancellor Support Account from \$1,500 to \$500; and,
- Formalizing an annual report for in-kind support from the College to support Foundation operations, including the cost of office space, access to central services, information technology services, college relations and marketing services, campus facility rental cost, human resource services, employee benefit access, and insurance coverage.

The Chancellor recommends approval of the updated Agreement with an intent to re-evaluate and update it on a routine basis.

A motion to approve the Revised Wayne State Foundation Agreement was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

3. Student Affairs, Marketing, and Enrollment

No action items for the Student Affairs, Marketing and Enrollment Committee.

4. Fiscal, Facilities and Audit

4.1 First and Final Round Approval of Revisions to Board Policy 6400; Purchasing of Materials and Equipment, Board Policy 6401; Contracts and Agreements for Services and Board Policy 8064; Capital Construction; Facility Maintenance and Repair Contracts

Revisions to Policies 6400, 6401, and 8064 are necessary to create a definition for fixed equipment and to clearly designate under which policy the acquisition of fixed equipment is governed. Policy 8064 pertains to facility construction, maintenance, and repair, and is the appropriate policy for the acquisition of fixed equipment. This substantive change allows for a significantly higher open solicitation threshold of \$50,000 for acquiring fixed equipment, which is necessary due to several factors including sharply higher market inflation and fixed equipment availability. Policies 6400, 6401, and 8064 are also modified to add the NSCS standard emergency definitions to each of the policies, and minor formatting and spelling errors are corrected with these revisions.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 6400; Purchasing of Materials and Equipment, Board Policy 6401; Contracts and Agreements for Services and Board Policy 8064; Capital Construction; Facility Maintenance and Repair Contracts was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

4.2 First and Final Round Approval of Revisions to Board Policy 6705; Gifts and Bequests and Board Policy 8002; Acquisition of Real Property

Policy 6705 - Gifts and Bequests relates to the handling of various gifts of money, stocks or bonds, equipment, facilities or other tangible property. It does not address a real property gift or bequest. Policy 8002 - Acquisition of Real Property addresses the acquisition or purchase of real property, but also does not address the gift of real property. The policies are being updated to address the potential gift or bequest of real property.

A change to 8002 will require a gift or bequest of real property to follow the same procedures as the acquisition of real property. A reference is also being added to 6705 that a gift of real property should be conducted according to policy 8002. A gift of real property must be approved by the Board.

A motion to approve the First and Final Round Approval of Revisions to Board Policy 6705; Gifts and Bequests and Board Policy 8002; Acquisition of Real Property was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

4.3 Approve Acceptance of Revenue Bond Audit Report for the Fiscal Year Ending June 30, 2022

FORVIS, formerly known as BKD, has completed the audit report for the revenue bond programs at the colleges for years ending June 30, 2022 and June 30, 2021. The 2002 Master Resolution calls for an annual audit of the records of the revenue bond program to show revenues, fees, and earnings credited to the program, the financial condition at the close of the fiscal year, transactions during the year, a review of insurance carried on the facilities, the percentage of occupancy and use of the facilities, and any other matters deemed relevant and necessary to make the audit informative. The audit is a system wide report, with information for each of the colleges provided, along with system summaries. The audit incorporates information for the 2012, 2013, 2014, 2015, 2016, 2016B, and 2016C bond issues. The audit is completed on an accrual basis.

FORVIS has issued an unqualified opinion for the Nebraska State Colleges Student Fees and Facilities Revenue and Refunding Bond Program (the Program): *"In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of the Program as of June 30, 2022 and 2021, and the changes in financial position and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America."*

The financial position of the Program remained favorable during the year ended June 30, 2022, with operating income that provided debt service coverage ratios of 229% for Chadron State College, 192% for Peru State College and 421% for Wayne State College. Debt service coverage ratios were 207% for Chadron State College, 186% for Peru State College and 340% for Wayne State College in 2021. This performance is above expectations for all the colleges. The debt service coverage ratio required by the Master Resolution is 110%; however, Board policy requires Chadron State College and Wayne State College maintain a minimum 125% debt service coverage and Peru State College maintain a 135% debt service coverage ratio.

The operations in the Program increased in fiscal year 2022 with operating income posting a 42% increase over 2021. The increase in operations of the Program in fiscal year 2022 is mainly due to increased rental income and decreased repair and maintenance expenses. This compares with an increase of 311% from fiscal year 2020 to 2021, when the Colleges didn't experience the lost revenue in 2021 compared to 2020 when room and board refunds were issued for students who chose to leave campus when the COVID-19 pandemic began.

The student fee portion of the Program is dictated by a per credit hour fee. For fiscal years 2022 and 2021 the revenue bond portion of the facilities fee was \$16.75 per credit hour at Chadron State College, \$28 per credit hour at Peru State College and \$19.05 per credit hour (\$255 maximum per semester) at Wayne State College. Student fee revenue generated through this per credit facilities fee was \$3,651,687, \$3,612,595, and \$3,511,518 for fiscal years 2022, 2021 and 2020, respectively. The overall increase in facilities fee revenue from 2020 to 2022 was \$140,169 or 3.99%.

Overall Program occupancy of residence halls for fiscal year 2022 increased with a 74.3% combined occupancy rate for the fall semester and a 65.6% combined occupancy rate for the spring semester. In 2021 and 2020, respectively, the combined occupancy rates for the fall semester were 72.8% and 72.5% and for the spring semester were 63.3% and 63.6%.

The full audit report is available at:
<https://www.nscs.edu/resources/e30d:rkqumw-21f/files/76934244z9b1b1092/_fn/NSCS-2022-RB-Financial-Statements-FINAL.pdf>

A motion to approve the Acceptance of Revenue Bond Audit Report for the Fiscal Year Ending June 30, 2022 was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

4.4 Approve Designation of Crites Hall and West Court Housing as Unfit for Residence Hall Use Property and Remove Facilities from the Auxiliary Revenue Bond System for Chadron State College

The Board may remove a facility from the Revenue Bond System according to Section 5.7 of the Master Resolution:

Section 5.7. Not to Alienate Ownership, Operation, Management and Control of Facilities; Disposition of Worn-Out or Useless Property. Except as provided in Section 3.7(6) and 3.7(E) hereof, The Board shall take no action nor cause any action to be taken, to

alter or change the ownership, management and control of the Facilities or of any buildings, facilities, extensions or additions, all or a part of the revenues, fees and earnings derived from the operations of which are pledged hereunder, or in any Supplemental Resolution, or any part thereof, including any land or facilities comprising the site thereof or necessary to the use or operation thereof; provided, however, that the Board may from time to time sell or otherwise dispose of any building or faculty or any personal property comprising a part of the Facilities or of said other buildings, facilities, extensions or additions, which has been determined by the Board to be unserviceable, inadequate, obsolete, worn out, or unfit to be used or no longer required for use in connection with the operation thereof, and the moneys received by the Board as proceeds of any such sale or other disposition either shall be used by it to purchase property which shall comprise a part of the Facilities or of said other buildings, facilities, extensions or additions or shall be deposited by it in the Surplus Fund.

Chadron State is requesting that Crites Hall and the remaining West Court Housing building, be removed from the Revenue Bond System (System). Crites Hall was part of the System when bonds were issued for the facility in 1937 and West Court was part of the System when bonds were issued for the facility in 1961, but those bonds have been paid in full. There are no dedicated student fees related to these facilities. Crites Hall once functioned as a student residence hall and West Court Housing once functioned as married/family student housing. Crites Hall shifted to predominantly state use as a student services facility many years ago, where services such as financial aid, housing offices, business office, records, START, and student health are located. The majority of the West Court buildings were demolished in fiscal years 2017-2019 but the remaining building's use shifted to state use as a veteran center first and currently as an art classroom.

The determination that Crites Hall and West Court Housing are no longer fit to be used as student and family housing warrants removing the facilities from the Revenue Bond System.

This change will impact revenues generated for the System because there was an annual internal lease of \$32,360 for these two buildings, but it will also remove all operating expenses and the liability of maintaining the facility by the revenue bond system.

The System Office supports the request by Chadron State to remove Crites Hall and West Court Housing from the Revenue Bond System as they are no longer used for student housing and are unfit for that use. The facilities have been converted to a student support services facility and an art classroom, so their use no longer aligns with the revenue bond program.

The updated Schedule of Facilities for the Revenue Bond System after the removal of Crites Hall and West Housing is identified in Exhibit A.

A motion to approve the Designation of Crites Hall and West Court Housing as Unfit for Residence Hall Use Property and Remove Facilities from the Auxiliary Revenue Bond System for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

4.5 Approve Use of Uncommitted Cash Funds for Chadron State College

Board approval is requested for the use of uncommitted cash funds for the Chadron State College Coffee Agriculture Pavilion expansion project. The Coffee Pavilion was completed in 2013 but designed with an extended roof structure to expand the arena portion of the facility at a future date when funds became available. The College is requesting approval to use up to \$800,000 cash funds to complete the Coffee Agriculture Pavilion as it was originally intended.

Chadron State has sufficient cash funds to commit to this project.

A motion to approve the Use of Uncommitted Cash Funds for Chadron State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

4.6 Approve Return and Reallocation of Capital Improvement Fee Funds and Transfer of Cash Funds for the Indoor Recreational Complex Project at Peru State College

Peru State requests approval to return \$73,312.89 of unused Capital Improvement Fee (CIF) funds from the Theatre/Event Center project and to reallocate \$73,312.89 of CIF funds to the Indoor Recreational Complex project. The Theatre project was completed under budget.

Peru State also requests the transfer of \$11,478.39 of unused Cash funds from the PSC Plant Capital Projects program account to the Indoor Recreational Complex project account. This Cash was originally intended for miscellaneous renovation projects at Peru State that are now complete.

Approval of these additional funds for the Indoor Recreational Complex will help to offset some of the anticipated construction cost increases for the project.

Because these monies were already committed to projects, this will not impact the balance available in the CIF account.

A motion to approve the Return and Reallocation of Capital Improvement Fee Funds and Transfer of Cash Funds for the Indoor Recreational Complex Project at Peru State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

4.7 Approve Use of Capital Improvement Fee Funds for 5th Street Project for Peru State College

Peru State requests approval to use \$200,000 of Capital Improvement Fee (CIF) Funds for the 5th Street project. This will allow the College to move forward with the project, which will incorporate landscape upgrades and streetlights in conjunction with the City of Peru 5th Street Paving Improvement project.

There are sufficient funds available in the PSC CIF account. The CIF fund balance as of 9-1-22 after reserving funds equal to the debt service requirement for FY23 and FY24 is \$429,787. Additional revenues will be collected this year increasing the available balance.

A motion to approve the Use of Capital Improvement Fee Funds for the 5th Street Project for Peru State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

4.8 Approve Acceptance and Approval of Wayne State Athletic & Recreation Project Design Development Documents and Use of Uncommitted Cash Funds

Accept and Approve Design Development Documents for Athletic and Recreation Complex Project

In accordance with Board Policy 8060, Wayne State recommends approval of the Athletic and Recreation Complex Project Design Development Documents. The original Program Statement for the project was approved by the Board on November 11, 2021 with an addendum approved on January 12, 2022.

The following is a brief history of the funding changes between the Program Statement and Design Development.

Funding Source	Program Statement	Design Development	Change
College Cash Funds	\$2,500,000	\$8,332,600	\$5,832,600
LB309 Task Force Funds	\$1,500,000	\$2,000,000	\$500,000
LB384 State Funds/NSCS Facility Corp. Bonds	\$14,058,814	\$10,967,400	(\$3,091,414)
Fundraising	\$5,500,000	\$5,500,000	\$0
Contingency Maintenance	\$1,000,000	\$1,000,000	\$0
Student Capital Improvement Fees	\$1,000,000	\$2,200,000	\$1,200,000
Total Funding	\$25,558,814	\$30,000,000	\$4,441,186

Due to the bond issue not resulting in the level of funding originally estimated, additional College Cash Funds are planned to cover the bond proceed shortfall of \$3,091,414. Additionally, due to various factors including estimated material escalation increases, the overall estimated cost of the project has increased by \$4,441,186. Additional College Cash Funds in the amount of \$2,741,186, as well as \$1,200,000 in additional Student Capital Improvement Fees and \$500,000 in additional LB 309 funds, are planned to finance this increase in total project cost. The College cash funding will represent approximately 28% of the total funding for the project and while this is a significant investment, it is not unprecedented in recent years for Wayne State projects. Below is a summary of cash funds for other recent capital projects.

Project Description	Cash Funds Used	Cash Funds as % of Total Project
Center for Applied Technology	\$4,431,743.72	28%
Benthack Hall Renovation	\$5,010,149.40	56%
Peterson Fine Arts (budgeted)	\$8,895,000.00	68%

The Campus Master Plans completed in 2012 and 2022 indicated that improvements to the athletic and recreation facilities are necessary. Representatives from RDG Planning & Design were hired to assist Wayne State in programming the improvements to the facilities. The project was further developed and refined through the design development process. In order to proceed with construction of the project, the Board is required to accept and approve the Design Development Documents, which were presented by RDG Planning &

Design to the Board on November 10, 2022.

Approve Use of Uncommitted Cash Funds for Athletic and Recreation Complex Project

Also included in this Action Item is the request by Wayne State for Board approval to use an additional \$7,332,600 on a one-time basis from uncommitted cash funds for the Athletic and Recreation Complex project. Per the Athletic and Recreation Complex Design Development Documents, the total cash funding planned for the project is \$8,332,600. The Board previously approved the use of \$1,000,000 in cash funds on November 11, 2021 in order to proceed with planning and design. Approval of this additional funding will allow the College to move forward with construction of the project. The cash fund balance adequately supports this request.

A motion to approve the Acceptance and Approval of Wayne State Athletic & Recreation Project Design Development Documents and Use of Uncommitted Cash Funds was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

4.9 Approve Developers Agreement for Student Housing in Norfolk for Wayne State College

Wayne State College (WSC) is requesting approval of an Agreement with Phillip Avenue Apartments LLC (Developer) for student housing in Norfolk, Nebraska. The Agreement outlines specifications and requirements for the Developer to build housing units that will house Growing Together Career Scholar students each year during their required nine (9) months of cooperative education in Norfolk. This is a two-phased project beginning with fifteen (15) housing beds in the fall of 2024 and spring of 2025, thirty (30) additional beds for a total of forty-five (45) from fall of 2025 through spring of 2028, and ending with thirty (30) housing beds in the fall of 2028 and spring 2029. The units will be built and owned by the Developer and leased to the College. WSC will pay the Developer \$127,710 annually for the first fifteen (15) housing beds for a total of \$510,840 over the four (4) year lease term. WSC will pay the Developer \$255,420 annually for the additional thirty (30) housing beds for a total of \$1,021,680 over the four (4) year lease term. The total cost of the Agreement is \$1,532,520. This Agreement is very similar to the Agreement the Board approved in January 2022 for the first cohort of Growing Together Career Scholar students.

A motion to approve the Developers Agreement for Student Housing in Norfolk for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

4.10 Approve Reallocation of Cash Funds from Benthack Renovation to Peterson Fine Arts Project for Wayne State College

Wayne State requests approval for the reallocation of \$114,850.60 of unused designated cash funds from the Benthack Hall Renovation project previously approved by the Board to the Peterson Fine Arts project.

The Benthack Hall project is now complete with \$114,850.60 in designated cash funds remaining. The Peterson Fine Arts project is on-going and has experienced a number of unanticipated cost increases related to a smoke evacuation system, structural support and floor leveling for the stage, acoustical wall infill, space constraints for mechanical equipment, procurement delays, and inflationary increases for furniture and equipment. As a reminder, when the Board approved the use of unappropriated cash funds for the Peterson Fine Arts project on June 17, 2021, they authorized the Chancellor to Supplement Funding for the Peterson Fine Arts project; however this item is before the Board to update the Board on the status of the Peterson Fine Arts project and because the Board must approve the return of the unused Benthack Hall funds.

A motion to approve the Reallocation of Cash Funds from Benthack Renovation to Peterson Fine Arts Project for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

4.11 Approve Naming of Areas in Peterson Fine Arts Building for Wayne State College

Board Policy 8020 provides for the naming of Nebraska State College System (NSCS) buildings and other facilities. According to paragraph 4 of the policy, "The proposed name shall come to the Board as a recommendation of the President." Pursuant to this policy, Wayne State proposes to name rooms in the newly renovated Peterson Fine Arts building in recognition of substantial contributions designated for the project in the amount of \$2.4 million. Wayne State proposes to name the following rooms and areas in honor of the donors who have provided substantial financial gifts and service to the College.

Dr. Ray Kelton Instrumental Rehearsal Room
Dr. Cornell Runestad Choral Rehearsal Room
State Nebraska Bank & Trust Atrium - Inspired by Kaki Ley
Nana M. Peterson Student Lounge

Dr. Jay O'Leary Woodwind Studio
Dr. Connie Webber Voice Studio
Larry & Faye Brandstetter Green Room
Koeber Family Practice Room
Julie Claybaugh Practice Room
John & Adrian Minks Practice Room
Tim Bebee Trumpet Practice Room
Jeanne Gardner Stage - Ramsey Theater

These naming requests bring honor to the donors and their family members, to Wayne State and to the Nebraska State College System.

The Chancellor supports these requests and recommends approval.

A motion to approve the Naming of Areas in Peterson Fine Arts Building for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

4.12 Approve Return of Capital Improvement Fee Funds for Wayne State College

Wayne State requests approval for the return of \$86,356.20 of unused capital improvement fee funds from the Parking Lot west of Peterson Fine Arts as this project has been completed under budget. The unused funds will return to the undesignated capital improvement fee fund for future use. The Board previously approved the project on January 14, 2020.

A motion to approve the Return of Capital Improvement Fee Funds for Wayne State College was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

4.13 Approve Supplemental 2023-2025 Biennium Budget Request

The Board approved three 2023 deficit budget requests at the September 2022 meeting: 1) insurance deficit request for \$293,463; 2) adjunct salary pay deficit request of \$423,515; and 3) the operating expense deficit (inflation) of \$1,226,007. While we requested an insurance increase and an inflationary increase as part of the 2023-2025 biennium budget request, we did not include the impact of the FY23 deficit request for these two items. We also did not include a biennium budget request for the impact of the adjunct pay increase from \$850 to \$1,000. It is possible to do a supplemental biennium budget request for the FY23 deficit budget requests.

The estimated inflationary impact on operating expenses in the 2023-2025 Biennium Request is a total of \$2,174,200, assuming a 5% inflationary increase each year of the biennium. Adding the FY23

deficit request impact would make that request \$4,626,254. Given the uncertainty of the inflation rate moving forward and the amount already requested, it is not recommended that we adjust our biennium request for the FY23 deficit request.

The insurance request in the 2023-2025 Biennium Request is a total of \$880,060 assuming a 30% increase in our annual insurance costs. Adding the FY23 deficit request impact would make that request \$1,466,986. Given the significant insurance cost increase already included in our request and the fact that we asked for a \$1.5M insurance Risk Loss Trust, it is not recommended that we adjust our biennium request for the FY23 deficit request.

There is no pay increase request for adjunct faculty in the 2023-2025 Biennium Request. Give that we will incur this cost increase for the current year and the years covered by the biennium request, it is recommended that we do a supplemental budget request for the 2023-2025 Biennium Request.

The Chancellor and Vice Chancellor for Finance and Administration recommend doing a supplemental biennium request for Adjunct Pay in the amount of \$423,515 each year, for a total of \$847,030.

A motion to approve the Supplemental 2023-2025 Biennium Budget Request was recommended by the committee to the full Board, which approved the motion. Voting **AYES:** Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

Items for Information and Discussion

5. Chancellor Informational Items

5.1 Board Meeting Schedule

The Board discussed the Board Meeting Schedule and how it could be changed to allow the Chancellor to attend other required meetings which are normally held during the NSCS Board meetings.

5.2 IT and Security Strategic Plan Update

The System Chief Information Officer (CIO) and the Campus CIOs have made significant progress on the Nebraska State College System IT and Security Strategic Plan. The development of this plan was initially presented to the Board of Trustees at the July 2022 retreat. The input from the campus strategic listening sessions has been collected and summarized, and priority initiatives have been identified and aligned with the NSCS Strategic Plan 2025. Cheri Polenske discussed the progress on the plan, presented four of the priority initiatives and walked through the next steps.

5.3 Reports of Personnel Actions

The personnel action reports are provided to the Board for information.

5.4 Remission Fund Award Report by Category

In accordance with the Board's Tuition Remissions Policy 3400, the Colleges have provided a summary of the remission funds awarded by category. Remissions are permitted by the state, allowing the NSCS to collect either no tuition or reduced tuition from students meeting specific criteria that are approved by the Board. The categories approved by the Board are spelled out in Board Policy 3400.

5.5 Year End Auxiliary Expenditure Reports

The year-end auxiliary expenditure reports from each of the Colleges are provided to the Board for information, as per Board Policy 6801 and the Master Resolution as noted below.

5.6 Grant Applications and Awards

Board Policy 6024 requires the reporting of grant awards and applications to the Board as information, if they do not have a state maintenance of effort or future fiscal responsibility. For those that do have a maintenance effort or future fiscal impact, the Board is to approve the application in advance when possible. The following table is a summary of the grant applications and awards reported as of October 2022.

**Grant Applications and Awards
Reported as of October 2022**

College	Grant Title	Amount
Chadron State College		
Applications:	BHECN ARPA Campus Wellness Initiative (University of Nebraska Medical Center)	\$100,000
	American Rescue Plan Act Child Care Stabilization Program (Dept. of Health & Human Services)	Unknown-split among applicants
	BHECN ARPA Clinical Mental Health Counseling Internship Program (University of Nebraska Medical Center)	\$490,500
	BHECN ARPA Clinical Mental Health Counseling Supervision Program (University of Nebraska Medical Center)	\$100,000
	Peril and Promise: The Emergence of the New South Africa (National Endowment for the Humanities)	\$6,000
	Prescribed Burning and Soil Microbial Communities and Processes (Agriculture and Food Research Initiative (NIFA-AFRI))	\$31,041
Total		\$727,541
Awards:		
	Family Math Game Nights	\$5,000
	Nebraska Research Network in Functional Genomics (National Institutes of Health)	\$23,799
Total		\$28,799
Wayne State College		
Application:	Humanities Connections (National Endowment for the Humanities [NEH] Division of Education Programs)	\$35,000
Total		\$35,000
Awards:	Addressing Rural Behavioral Health Needs Through Clinical Placements and Supervision Project (Health Resources and Services Administration (HRSA))	\$247,105
	Nebraska Research Network in Functional Genomics (National Institutes of Health)	\$42,301
	TRiO Student Support Services (U.S. Department of Education)	\$366,726
	Wayne State Interventions: A Path to Sustained Enrollment, Retention and Graduation Rates "WaySin" (U.S. Department of Education Title III Strengthening Institutions Program)	\$416,687

Total		\$1,072,819
NSCS		
Applications:	BHECN ARPA Behavioral Health Workforce Projects for Students and Behavioral Health	\$47,250
	BHECN ARPA Telebehavioral Health in Rural Areas	\$672,000
Total		\$719,250

5.7 Capital Construction Quarterly Reports

Pursuant to Board Policy 8050, Capital Construction Progress Reports from each of the Colleges are provided to the Board for information on a quarterly basis. For the Capital Construction Quarterly Reports for the period ending September 30, 2022, the following project reports are provided to the Board.

In total, four interim reports from the Colleges are provided in the attachments that includes the following:

Chadron

1. Math Science Addition & Renovation - Interim report
2. Stadium Facility - Interim report

Wayne

1. Benthack Hall Renovation - Interim report
2. Peterson Fine Arts Renovation - Interim report

5.8 Contracts and Change Orders

Pursuant to Board Policy 6401, the following change order is provided to the Board for information. Individual change orders for Wayne State College was provided in the attachment, and included the following:

Wayne State College Change Order

- Athletic and Recreation Complex (#1-commissioning services) - \$68,000

5.9 Rural Health Opportunities Program Update

The NSCS has created a report highlighting the successes of the Rural Health Opportunities Program (RHOP) and the Public Health Early Admissions Student Track (PHEAST) programs. The full report was provided to the Board at the meeting.

Over the past thirty (30) years, the State Colleges have proven success in developing medical talent from rural Nebraska students, and the results of the RHOP/PHEAST scholarships are impressive. Since 1992, 675 State College students have completed and RHOP or PHEAST Program at the State Colleges, been admitted to UNMC, and

successfully completed their chosen programs in a health-related field. Of that number, around two-thirds (2/3) of these students remain in Nebraska, and nearly one-half (1/2) have returned to rural Nebraska communities to serve as doctors, physician assistants, physical therapists, medical radiographers, medical lab scientists, dentists, dental assistants, nurses, and pharmacists.

5.10 Chancellor's Travel Report

The Chancellor's Travel Report is provided to the Board for information.

6. College Informational Items

Trustee Bieganski will provide greetings from the Board at the December 16, 2022 commencement ceremony at Chadron State and Trustee Peterson will provide greetings from the Board at the December 16, 2022 commencement ceremony at Wayne State.

Student Trustee Reports

CSC Student Trustee Jones reported on items he had heard from CSC students regarding physical facilities, dining services and educational experience. Regarding physical facilities most students believe their dorm rooms are in good repair, especially those living in the more recently renovated or constructed suite style living spaces. Many students are hoping to see the Nelson Physical Activity Center expanded to provide more spaces for weightlifting and aerobic exercises. Students would also like to see the Library open on Saturdays for more study time and Memorial Hall open longer on weekends to use the music practice rooms.

The next item discussed was dining services. Students appreciated the convenience of dropping in for a quick meal but described the meal quality as not matching up to the price paid. As a result, students do not use their entire meal plan, which means that students are spending money on meals not eaten and students are leaving campus for healthier alternatives. The Student Senate has a dedicated dining service representative who Student Trustee Jones hopes to work with to see what improvements can be made. Another concern of student organizations is the requirement to have outside food approved through dining services. Student Trustee Jones is hoping to have a pre-approved list of food options available to student organizations.

The last item discussed was students' educational experience. The students can't say enough about how great the professors are—they always know their stuff, they communicate with students and they have experience in their field of study. Many students like the face-to-face work in the classrooms with peers and professors. Other students enjoy the online opportunities provided. Student Trustee Jones is looking forward to reporting on improvements made at the next meeting.

WSC Student Trustee Hilbers reported that a zoom meeting with 100 international students was held. Since the initial meeting 50 individual meetings have been held also.

Student Trustee Hilbers also noted that the volleyball team clinched the Northern Sun Intercollegiate Athletic Conference (NSIC) win and remained #1 in the NCAA Division 2 central region. The football team was ranked #6 in the NCAA super region 4. A cross-country runner was awarded the Elite 18 Award from the NSIC. The men's cross-country team placed 9th at the NSIC Cross Country Championships and the women placed 12th. Men's rugby won the meet in the first round of the national collegiate championships. Women's rugby won their meet with Minnesota State University-Moorhead.

He further noted that the Mayor of Wayne spoke at a Student Senate meeting. Other community oriented clubs/events include Wayne's Civic Leadership at Wayne State (CLAWS) club and Pi Gamma Mu's festival of trees event that is donating money to Wayne County Gifts for Kids.

Other events held were a Student Teacher Fair – October 11; Siblings Weekend and Family Day – September 22. The Nebraska Poetry Festival would be held November 16-17 and Family and Consumer Sciences Conference for High School Students would be held December 7. Cheri Polenske and Tegan Nissen were honored at Homecoming.

PSC President, Michael Evans, provided a report for Student Trustee Leininger. President Evans reported that Student Trustee Leininger could not be at the Board meeting because of the Peru State Band and Jazz Band Fall concert being held and he was the drummer for the event.

President Evans noted that the men's and women's bowling teams finished 2nd and 5th respectively during the Bronco Open tournament at Hastings, the men's basketball team had a record-breaking win of 110-61, women's basketball and volleyball had home victories the past week and Bobcat football won the last regular season game.

President Evans noted other various events that had occurred at PSC including the High School Art Day and Show Choir Festivals. The cross-country team hosted the "Nebraska Toughest Mile" event which was held on the Saturday before Halloween and a costume contest was held for those who wanted to run the race in a costume. Student Trustee Leininger won the "most creative costume" category for his inflatable Sumo Wrestler costume. PSC also hosted the NSCS Student Senate Conference where students from CSC and WSC were at Peru to listen to speakers, share ideas and bond with fun activities. A highlight of the conference was a Q & A session with Senator Julie Slama, a diversity breakout discussion and bowling in Nebraska City.

Chancellor Turman presented Trustee Bieganski with a certificate of recognition of extraordinary service to the Nebraska State College Board of Trustees, a Nebraska Admiralship certificate and a Nebraska flag that had been flown over the Capitol in

recognition of his sixteen years of exemplary service on the Board and his resignation from the Board as of December 31, 2022.

In Recognition of Extraordinary Service and Leadership, the Nebraska State Colleges Board of Trustees Presents this Resolution in Honor of Trustee Gary Bieganski

WHEREAS, Gary Bieganski has served as a member of the Board of Trustees of the Nebraska State College System since 2006;

WHEREAS, Trustee Bieganski will retire from the Board of Trustees on December 31, 2022;

WHEREAS, Trustee Bieganski has been an invaluable member of this Board of Trustees and to the faculty and staff who serve the Chadron State, Peru State, and Wayne State students by serving in various leadership capacities for the System, including Board Chair, Vice Chair, Chair of the Academic & Personnel Committee, and the Fiscal, Facilities, and Audit Committee;

WHEREAS, during his tenure, the System:

- ♦ Awarded 28,305 degrees;
- ♦ Lowered credit hour requirements to 120 to improve on-time degree completion;
- ♦ Further diversified the student population by removing barriers for first-generation students;
- ♦ Made out-of-state tuition affordable to encourage more students to choose Nebraska; and
- ♦ Invested over \$339 million in capital improvements and enhancements to Chadron State, Peru State, and Wayne State Colleges;

WHEREAS, over a sixteen-year appointment with the Board, Trustee Bieganski distinguished himself with his deep passion for education, and his expertise and leadership during his years of service have been invaluable to the System during his tenure;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby expresses its gratitude to Trustee Bieganski for his service on the Board of Trustees, for his sound advice and valued counsel and for all that he has contributed to the Board of Trustees and to the Nebraska State College System; and

FURTHER RESOLVED, that the Board of Trustees wishes Trustee Bieganski continued success in all his endeavors and expresses our hope for his continued health, happiness and prosperity.

FURTHER RESOLVED, that a copy of this resolution be entered permanently into the minutes of the Nebraska State College System Board of Trustees.

FURTHER RESOLVED, that a copy of this resolution be presented to Trustee Bieganski as a token of our respect and gratitude.

Signed on this Tenth day of November, Two-Thousand and Twenty-Two.

Jess Zeiss, Chair
Nebraska State College System Board of Trustees

Chancellor Turman presented Trustee Blomstedt with a certificate of recognition of extraordinary service to the Nebraska State College Board of Trustees and a Nebraska flag that had been flown over the Capitol in recognition of his eight years of exemplary service on the Board and his resignation from the Board as of December 31, 2022.

In Recognition of Extraordinary Service and Leadership, the Nebraska State Colleges Board of Trustees Presents this Resolution in Honor of Trustee Matt Blomstedt

WHEREAS, Matt Blomstedt has served as a member of the Board of Trustees of the Nebraska State College System since 2014;

WHEREAS, Trustee Blomstedt will retire from the Board of Trustees on January 3, 2023;

WHEREAS, Trustee Blomstedt has been an invaluable member of this Board of Trustees and to the faculty and staff who serve the Chadron State, Peru State, and Wayne State students by serving in various leadership capacities for the System, as Chair of the Academic & Personnel Committee;

WHEREAS, during his tenure, the System:

- ♦ Awarded 14,540 degrees;
- ♦ Lowered credit hour requirements to 120 to improve on-time degree completion;
- ♦ Further diversified the student population by removing barriers for first-generation students;
- ♦ Made out-of-state tuition affordable to encourage more students to choose Nebraska; and
- ♦ Invested over \$158 million in capital improvements and enhancements to Chadron State, Peru State, and Wayne State Colleges;

WHEREAS, over an eight-year appointment with the Board, Trustee Blomstedt distinguished himself with his deep knowledge and abilities related to education matters, and his expertise and leadership during his years of service have been invaluable to the System during his tenure;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby expresses its gratitude to Trustee Blomstedt for his service on the Board of Trustees, for his sound advice and valued counsel and for all that he has contributed to the Board of Trustees and to the Nebraska State College System; and

FURTHER RESOLVED, that the Board of Trustees wishes Trustee Blomstedt continued success in all his endeavors and expresses our hope for his continued health, happiness and prosperity.

FURTHER RESOLVED, that a copy of this resolution be entered permanently into the minutes of the Nebraska State College System Board of Trustees.

FURTHER RESOLVED, that a copy of this resolution be presented to Trustee Blomstedt as a token of our respect and gratitude.

Signed on this Tenth day of November, Two-Thousand and Twenty Two.

Jess Ziess, Chair
Nebraska State College System Board of Trustees

7. Election of Officers

7.1 Election of Board and Facilities Corp Officers

The current Chair, Jess Zeiss, has asked to step down from the office of Chair due to him being unable to attend meetings on a regular basis due to family conflicts.

At the September 8, 2022 Board meeting, Vice Chair Chaney indicated that he and Trustees Bob Engles and Marjean Terrell would serve as the nominating committee for the elections of new Board and Facilities Corporation officers for 2022-2023.

The Committee submitted its nominations of John Chaney as Chair and Bob Engles as Vice Chair for consideration and action by the Board.

A motion to approve the Election of Board and Facilities Corp Officers was recommended by the committee to the full Board, which approved the motion. Voting **AYES**: Bieganski, Chaney, Engles, Peterson, Blomstedt, Zeiss and Terrell.

Adjournment

The meeting was adjourned at 4:27 PM

Paul Turman, Chancellor

The meeting notice and agenda have been published in the Omaha World Herald October 31, 2022 and posted on the Omaha World Herald website. The meeting notice and agenda have also been distributed via email to members of the Board of Trustees, the presidents of the State Colleges, the Associated Press and selected Nebraska newspapers.