MINUTES OF NOVEMBER 1-2, 2000 MEETING

WEDNESDAY, NOVEMBER 1, 2000

Regular meetings of the Academic and Personnel, and Fiscal and Facilities Committees of the NSC Board of Trustees were held at Wayne State College on Wednesday, November 1, 2000.

In compliance with the provisions of Neb. Rev. Stat. Section 84-1411, printed notice of this meeting was mailed to each member of the Board of Trustees and was posted in the Office of the Secretary of the Board. In addition, copies of such notice were sent to the presidents of the state colleges, Associated Press, and selected Nebraska newspapers. We, each of us, hereby acknowledge due and sufficient service to the above, the foregoing notice of the time and place and object of said meeting, and agree to meet in said meeting at the time and place presented.

Board Members attending:
Doug Christensen, Lincoln
Alfred Gigstad, Nebraska City
Fran Grimes, Grand Island
Willa Kosman, Scottsbluff
Steve Lewis, Lexington
Sheryl Lindau, Wayne
Jeff Renner, Bellevue

Student Board Members present:
Tom Ward, Chadron State College
Sheryl Ehmke, Peru State College
Jennifer Chleboun, Wayne State College

NSC Office Staff participating:
Stan Carpenter, Executive Director
Larry Schultz, Associate Executive Director for Academic Affairs & Legal Services
Jean Dale, Associate Executive Director for Administration & Finance
Bruce Donelson, Facilities Management and Planning Director
Sheri Irwin, Public Relations Director
Kim Rauscher, Administrative Assistant to the Executive Director

Others attending:
Thomas Krepel, President, Chadron State College
Ben Johnson, President, Peru State College
Sheila Stearns, President, Wayne State College
Joyce Hardy, Senior Vice President for Academic Affairs, Chadron State College
Ed Hoffman, Vice President for Administration, Chadron State College
Jerome Martin, Vice President for Academic Affairs, Peru State College
Linda Jacobsen, Vice President for Administration and Finance, Peru State College
Ted Harshbarger, Vice President of Student Services and Enrollment Management, Peru State College
David Fuller, Vice President for Academic Affairs, Wayne State College
Carolyn Murphy, Vice President for Administration & Finance, Wayne State College
Curt Frye, Vice President and Dean of Students, Wayne State College
Robert McCue, Associate Vice President and Graduate Dean, Wayne State College
Vaughn Benson, Division of Business, Wayne State College
J.S. Johar, Division of Mathematics and Sciences, Wayne State College
Patsy Martin, Communications & Special Projects Coordinator, Coordinating Commission for Postsecondary Education
Larry Scherer, Policy Analyst, Coordinating Commission for Postsecondary Education

CALL TO ORDER
Board Chair Renner called the Committee meetings to order at 1:00 p.m. following a campus tour and meeting with the Student Senate.

ACADEMIC AND PERSONNEL COMMITTEE
Comprehensive Plan for Postsecondary Education
Patsy Martin and Larry Scherer from the Coordinating Commission for Postsecondary Education were present to give Board members an update regarding revisions to the Comprehensive Plan for Postsecondary Education. They reviewed the revision process and time line, as well as major statewide goals and key comprehensive plan revisions.
The Commission is expected to approve revisions to the Comprehensive Plan at their November 28 meeting. Higher education representatives will join the Commission to present the revisions to the Legislature’s Education Committee in March 2001.

**Federal Department of Education, Teacher Education Report Cards**
Trustee Christensen reported that, beginning in 2001, federal funding at teacher education institutions could be affected if their programs do not meet teacher preparation requirements set by the US Department of Education. The Nebraska Department of Education has been granted approval to use its own competency assessment tool as a pilot project. Rule 20 and Rule 24 standards will be used to report to the federal Department of Education.

**Personnel Recommendations**
Board members reviewed the personnel recommendations submitted by the colleges. The Academic and Personnel Committee unanimously recommended approval of the personnel recommendations to the full Board.

**Lease Agreement Between Peru State and the Municipal Energy Agency of Nebraska**
President Johnson presented information on a lease agreement between Peru State College and the Municipal Energy Agency of Nebraska for 3,235 square feet of rental space located at 1111 O Street in Lincoln, Nebraska. The Academic and Personnel Committee unanimously recommended approval of the lease agreement to the full Board.

**Chadron Educational Media Program**
Board members reviewed the recommendation to reinstate the undergraduate degree program and teaching endorsement in Educational Media at Chadron State. The Academic and Personnel Committee unanimously recommended approval of the recommendation to the full Board.

**Personnel Actions for Information**
Personnel actions not requiring Board approval were reported by the colleges.

**Board of Trustees Scholarship Acceptance Report**
Information on the number of Board of Trustees Scholarships offered to entering freshmen, and the actual number in effect for each academic class (freshmen, sophomore, junior and senior) was reported to the Board.

**Wayne State Academic Restructuring**
President Stearns and Vice President Fuller reported that Wayne State has been examining whether it should consider reorganizing its current academic structure. A task force has proposed two models and shared them with all faculty and staff. President Stearns reported that she has accepted the recommendation for a four-school structure.

**P-16 Activities**
Trustee Christensen provided an update on P-16 Council activities to Board members. The P-16 Council, which has responsibility for providing direction for Nebraska’s efforts to create a seamless system of education from pre-school through college, has established a Math Alignment Committee. Representatives from the community colleges, private colleges and universities, state colleges, University of Nebraska, Department of Education, and K-12 educators will be addressing the alignment of math standards to higher education admission requirements.

**FISCAL AND FACILITIES COMMITTEE**

**Grant Applications**
Grant applications submitted by the colleges were reviewed. President Krepel asked that Chadron’s TRIO grant application be withdrawn. The Fiscal and Facilities Committee unanimously recommended approval of the remaining grant applications to the full Board.

**LB 309 Funding**
Acceptance and retrieval of LB309 funding was reviewed. The Fiscal and Facilities Committee unanimously recommended approval to the full Board.

**Chadron State Maintenance Building Design Development Documents**
Design development documents for the Maintenance Building at Chadron State College have been completed by Bahr Vermeer & Haecker Architects. A representative from Bahr Vermeer & Haecker will present the documents during the public session on Thursday.

**Peru State Water System Final Completion**
The final completion inspection of the Peru State water system was held on October 27, 2000. The Fiscal and Facilities Committee unanimously recommended authorizing final completion designation to the full Board.

**Peru State Old Gym/Library Revised Program Statement**
A revised program statement has been distributed to Board members for review. A representative from The Clark Enersen Partners will present the program statement during the public session on Thursday.
Revenue Bond Audit Reports
The accounting firm of KPMG Peat Marwick has completed the revenue bond audit reports for the year ending June 30, 2000. The Fiscal and Facilities Committee unanimously recommended acceptance of the 1999-2000 revenue bond operating budget audit reports to the full Board.

Utilities Deficit Request
Board members discussed the budgetary impact resulting from unforeseen utility rate increases that will likely necessitate a deficit request. The Fiscal and Facilities Committee unanimously recommended authorization for the Executive Director to prepare a deficit request as necessary to address unforeseen utilities cost increases to the full Board.

Grant Applications not requiring Board action
The following grant applications and awards were reported to the Board.

Peru State Grant Award
Nebraska PT3 Catalyst Grant under Title III (US Department of Education) -- $16,390
This grant will require $16,415 in state matching funds and $10,273 of in-kind funds.

Wayne State Grant Application
Celebration of International Education Week (National Council on Economic Education) -- $1,500

Physical Plant Status Reports
The colleges provided physical plant status reports to the Board for information.

Contracts not requiring Board action
The following physical plant contracts were reported to the Board for information.

Peru State College:
President's House (power wash, paint south and west peaks, window trim and repair gutter) -- $4,250, cash funds, Christiansen Painting

Wayne State College:
Ramsey Theatre (asbestos abatement project management and air monitoring) -- $39,500, LB1100/Capital Construction funds, The Assessment Group, Inc.

Capital Construction Quarterly Reports
The following quarterly reports were provided to the Board for information.

Chadron State College
1. Memorial Hall Renovation – Initial Report
2. Burkhiiser Technology Complex Renovation – Interim report
3. Miller Hall Renovation and Conversion – Interim Report

Peru State College
1. Campus Services Building Renovation – Interim report
2. Water System Renovation – Interim report
3. Hoyt Science Building Renovation – Interim report
4. Centennial Complex Renovation – Interim report
5. T.J. Majors Renovation – Interim report

Wayne State College
1. Studio Arts Building Renovation -- Interim report
2. Connell Hall Renovation -- Interim report
3. Terrace Hall Renovation – Interim report

ADJOURNMENT
The Committee meetings were adjourned at 3:40 p.m. so that Board members could meet with representatives of the Faculty Senate and Professional Staff Senate.

THURSDAY, NOVEMBER 2, 2000
A regular meeting of the NSC Board of Trustees was held at Wayne State College on Thursday, November 2, 2000.
CALL TO ORDER
Chair Renner called the meeting to order at 10:15 a.m. following meetings with the Wayne State Foundation and Support Staff group.

APPROVAL OF THE AGENDA
The meeting agenda was unanimously approved with the addition of item 5.7-Utilities Deficit Request.

APPROVAL OF MINUTES FROM THE PREVIOUS MEETINGS
The minutes of the September 21-22 and October 19 meetings were unanimously approved.

ITEMS FOR DISCUSSION AND ACTION

Academic and Personnel Committee

Personnel Recommendations
A motion to approve the personnel recommendations submitted by the State Colleges was unanimously approved.

Lease Agreement with the Municipal Energy Agency of Nebraska
A motion to approve a lease agreement between Peru State and the Municipal Energy Agency of Nebraska for 3,235 square feet of rental space located at 1111 O Street in Lincoln, Nebraska was unanimously approved.

Chadron Educational Media Program
A motion to approve the reinstatement of the undergraduate degree program, as well as the undergraduate teaching endorsement in Educational Media at Chadron State was unanimously approved.

**Fiscal and Facilities Committee**

**Grant Applications**
A motion to approve the following grant applications as submitted by the colleges was unanimously approved.

**Wayne State:**
- Topsoil as an Agricultural Input (Sustainable Agriculture Research and Education Program—SARE) -- $54,000
- Wayne State Quality Teacher Education Project (Nebraska Department of Education) -- $54,720; grant would require In-kind funds and would fund 0.50 FTE new positions.
- Student Support Services (US Department of Education) -- $1,936,089; grant would require in-kind funds and would fund 2.0 FTE new positions.

**LB 309 Allocations**
A motion to approve the following acceptance and retrieval of LB 309 allocations was unanimously approved:

**Chadron State:**
- Retrieval of $3,143.94 for Administration building structural review/settlement. Project has been completed.
- Retrieval of $3,399.99 for campus fire alarm system study. Project has been completed.

**Peru State:**
- Acceptance of $63,750 for campus-wide emergency electrical repair.
- Retrieval of $3,765.50 for campus condensate line repair. Project has been completed.
- Retrieval of $0.50 for Theater design and repair of windowsill. Project has been completed.
- Retrieval of $0.50 for Theater design for loft exterior wall repair. Project has been completed.

**Wayne State:**
- Retrieval of $39,948.80 for US Conn Library roof replacement. Project has been completed.

**Chadron State Maintenance Building Design Development Documents**
Following a presentation by Steve Weber of Bahr Vermeer & Haecker Architects, a motion to accept the Maintenance Building design development documents was unanimously approved.

**Peru State Water System Final Completion**
A motion to authorize final completion designation of the water system project was unanimously approved.

**Peru State Old Gym/Library Revised Program Statement**
Following a presentation by Lowell Berg of The Clark Enersen Partners, a motion to accept the revised program statement for the existing Peru State College Library Building was unanimously approved.

**Revenue Bond Audit Reports**
A motion to accept the 1999-2000 Revenue Bond Operating Budget Audit Reports as submitted for each of the State Colleges by KPMG Peat Marwick was unanimously approved.

**Utilities Deficit Request**
A motion to authorize the Executive Director to prepare a deficit request as necessary to address unforeseen utilities cost increases was unanimously approved.

**MISCELLANEOUS ITEMS**

**Executive Director’s Report**
Executive Director Carpenter called attention to the summary of NSC marketing activities provided to Board members. He also reported on recent meetings with senators to discuss the NSC budget request and appropriation process.

**Presidents’ Reports**
Wayne President Stearns highlighted a couple of multicultural events recently held on the Wayne campus, including a program commemorating Native American Day and a campus visit for students of South Sioux City High School sponsored by the Multicultural Center. She also distributed information on the 2000-2001 Black and Gold Performance Series and the Spring 2001 Regional Course Schedule noting courses delivered via the Internet and interactive distance learning technology.

Peru President Johnson announced that Student Trustee Sheryl Ehmke was recently crowned Homecoming Queen. In addition to his written report, President Johnson reported that Peru has a number of events scheduled, including the Madrigal Dinner to be presented in December.
Chadron President Krepel reported that the Students in Free Enterprise group has been assisting middle school students with the planning, marketing and fund raising efforts for their annual trip to Washington, D.C. In addition to the faculty and staff accomplishments listed in his written report, President Krepel stated that two Chadron alums have recently been recognized by the Peter Kiewit Foundation for teaching excellence.

**Student Trustees' Reports**
Peru Student Trustee Ehmke highlighted a variety of student activities, including Homecoming, multicultural seminars, a blood mobile drive, and election night events. She also announced that phones and Internet connections have been completed in all of the Residence Halls.

Wayne Student Trustee Chleboun reported that students are busy studying for mid-term exams. She shared a number of recent campus events, including Halloween Children’s activities, a murder mystery theater and promoting alcohol awareness.

Chadron Student Trustee Ward reported on student activities at Chadron, including Student Senate elections, Halloween activities that included a canned food drive, Disability Day, and Homecoming activities.

**Next Meeting**
The next regularly scheduled meeting of the NSC Board of Trustees will be held through a videoconference on December 8, 2000.

**ADJOURNMENT** -- The public session was adjourned at 11:15 a.m. The Board voted unanimously to go into Executive Session for the purpose of discussing personnel matters. No action was taken. The Executive Session was adjourned at 12:35 p.m.